



Agenda of Special Session April 13, 2021 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 12:00 PM, on April 13, 2021, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below.

Pursuant to the Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing, this Meeting of the Wichita Falls ISD Board of Trustees may be conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

I. CALL TO ORDER AND OPENING STATEMENT	
II. INVOCATION	
III. PUBLIC COMMENT	
IV. SUPERINTENDENT'S REPORT	
V. ADMINISTRATIVE SERVICES	
A. TASB Recommended Local Policy Update 116	3
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A. Teacher Incentive Allotment Presentation	80
VIII. BOARD MATTERS	
A. Minutes	81
B. 2020 Bond Activity	
C. 2021 Bond Activity	
D. Closed Session:	
1. Discussion of Purchase, Exchange, Lease or Value of Real Property (<i>Pursuant to Texas Government Code 551.072</i>)	
2. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (<i>Pursuant to Texas Government Code 551.074</i>)	
3. Deliberations Regarding Superintendent's Recommendation Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals (<i>Pursuant to Texas Government Code 551.074</i>)	

E. Open Session:

1. Consideration and Possible Action Regarding the Purchase of Real Property and any Improvements Consisting of a 6.47 Acre Tract of Land, More or Less, Located near 400 Midwestern Parkway, Block 8, Cherokee County School Lands, County of Wichita, State of Texas, and Authorize the Superintendent to Negotiate and Execute the Real Estate Sales Contract
2. Consider and Adopt a Resolution Authorizing the Purchase of Real Property described as follows: 92
 - a. Tract 1: A 104.37 acre tract of land, more or less, out of Mesa Irrigated Farms Subdivision, as shown on Plat of Record at Volume 5, Page 33, Wichita County Plat Records, being all of Blocks 20 through 23, part of Blocks 12 through 18, and part of Block 24, Wichita County, Texas.
 - b. Tract 2: A 5.93 acre tract of land, more of less, platted and commonly known as Lot Number Two (2), Block Number Nineteen (19), Mesa Irrigated Farms Subdivision, an addition to the City of Wichita Falls, Wichita County, Texas, according to Plat of Record in Volume 27, Page 484, Wichita County Plat Records.
3. Consideration and Possible Action Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals

IX. HUMAN RESOURCES

- A. Personnel Report 98
- B. Applicant Pool 101

X. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Wednesday, April 7, 2021 at 4:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	TASB Recommended Local Policy Update 115		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	Policy Update 116, affecting local policies and revised LOCAL policies as a result of Update 116 (see attached list).		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 116 as submitted by Debby Patterson, Executive Director of School Administration, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

While not covered in this publication, many of the (LEGAL) policies included in this update were affected by recent changes to Administrative Code rules or legislation from the 86th Texas Legislative Session that became effective as of January 1, 2021. Recommended changes to local policies address the following topics:

- Dismissal appeal process for employees
- Cybersecurity training
- Student medical treatment
- Community conduct on school premises

Fiscal Note:

None

(LOCAL) Policy Action List

WICHITA FALLS ISD(243905) - Update / LDU 116

CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY

DCD(LOCAL): EMPLOYMENT PRACTICES - AT-WILL EMPLOYMENT

DCE(LOCAL): EMPLOYMENT PRACTICES - OTHER TYPES OF CONTRACTS

FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT

GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES

ADDITIONAL LOCAL POLICIES SUBMITTED AS A RESULT OF UPDATE 116:

FL(LOCAL): STUDENT RECORDS



(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; omitted in Word)

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters and as required by law report to TEA breaches of system security.

Training The Board delegates to the Superintendent the authority to:

1. Determine ~~Each District employee and Board member shall annually complete~~ the cybersecurity training program ~~to be annually completed~~ ~~designated~~ by each employee and Board member; and
2. Verify ~~the District. The District shall verify~~ and report compliance with staff training requirements ~~in accordance with guidance from~~ the Department of Information Resources.

~~The~~ ~~Additionally, the~~ District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District's cybersecurity coordinator shall disclose a breach involving sensitive, protected, or confidential student information to TEA and parents in accordance with law.

EMPLOYMENT PRACTICES
AT-WILL EMPLOYMENT

DCD
(LOCAL)

Personnel not hired under a contract shall be employed on an at-will basis.

[For information regarding contractual employment, see DCA, DCB, DCC, and DCE, as appropriate]

Dismissal

At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the District. At-will employees who are dismissed shall receive pay through the end of the last day worked.

Appeal of
Employment
Actions to Board

A dismissed employee may ~~appeal request to be heard by the dismissal~~ ~~Board~~ in accordance with DGBA(LOCAL).

EMPLOYMENT PRACTICES
OTHER TYPES OF CONTRACTS

DCE
(LOCAL)

**Non-Chapter 21
Contracts**

Non-Chapter 21 contracts shall be provided for positions included on the list approved by the Board. A non-Chapter 21 contract shall not be governed by Chapter 21 of the Education Code.

**Appeal of
Employment Actions**

An employee may appeal discharge during the contract period in accordance with DCE(LEGAL).

An employee whose contract is not reissued at the end of the contract period may appeal ~~to the Board~~ in accordance with DGBA(LOCAL).

Student Illness	Procedures shall be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.
Accidents Involving Students	Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.
Emergency Treatment Forms	Each year, students and parents shall complete and sign a form that provides emergency information and authorizes school officials to obtain emergency medical treatment, as provided by law.
Purchasing Medication	Except as provided below at Administration of Medication to Athletes, the District shall not purchase nonprescription medication to administer to a student.
Administering Medication	No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy provided below.
Medication Provided by Parent	<p>The Employees authorized by the Superintendent shall designate the employees who are authorized to or designee may administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulationsto students:</p> <ol style="list-style-type: none">1. Prescription medication in accordance with legal requirements. {See FFAC(LEGAL)}2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original unopened container for a period of up to ten days. A written request by a physician or other health-care professional with authority to write prescriptions shall be required when the medication must be administered for a longer period.3. Herbal substances including essential oils or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for of a student with disabilities.

~~Administration of~~
Medication
Provided by District
~~to Athletes~~
Athletic Program

Except as provided by this policy, the District shall not purchase medication to administer to a student.

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

1. The District ~~student's parent~~ has ~~given~~ prior written consent for medication to be administered [see Medical Treatment, below]; and
2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

Psychotropics

Except as permitted by ~~law Education Code 38.016~~, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

**Access to District
Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or
Exclusion under
Education Code
37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 **calendar** days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus
Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Comprehensive System

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

Custodians of Records

The Superintendent or principal are custodians of all records for currently enrolled students. The ~~director of support services and the Superintendent~~ **are is** the custodians of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

Types of Education Records

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by a grade placement committee convened for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.
 - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or

reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

Access by School Officials

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, an auditor, a contractor, a volunteer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

Transcripts and Transfers of Records

The District may request transcripts from previously attended schools for students transferring into District schools; however, the

ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records
Responsibility for
Students in Special
Education**

The director of special education shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the office of the director of special education.

**Procedure to Amend
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ten District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory
Information**

The District has designated the following categories of information as directory information: student name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	Resale Bid of Property Located within WFISD & Wichita County
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	Tax Resale Deed
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the attached Resale Bid for property located with the Wichita Fall Independent School District, as submitted by Tim Sherrod, Chief Financial Officer, and approved by Michael S. Kuhrt, Superintendent of School.

Explanation:

In accordance with Section 272.001 and 253.008 of the Texas Local Government Code, a written offer has been made for the property described as 1.152 acres, Block 20, Denton CSL LG 2, Clyde Morgan Road. The property was struck off the tax roll at a value of \$7,691.14 on September 1, 2020. Since the property is outside the city limit of Wichita Falls, it falls to the County of Wichita, TX which contracts with Perdue Brandon Fielder Collins & Mott, LLP, attorneys at law to offer the property for resale. They currently have received a bid of \$552.00.

The County of Wichita, Texas has approved the bid and is asking the Wichita Falls Independent School District board of trustees to approve as a taxing entity the written offer in the amount of \$552.00.

Fiscal Note:

As required by Section 34.05 (i) of the Texas Property Tax Code, to sell properties for less than the struck off value, the approval of all of the taxing entities must be obtained.

March 2, 2021

Tim Sherrod
Chief Financial Officer
Wichita Falls Independent School District
1100 Broad St.
Wichita Falls, TX 76301

We received a bid regarding the following property that has been struck to the County of Wichita as trustee:

Property Information:

1.152 acres, Block 20, Denton CSL LG 2
Amount due at time of sale \$ 7,691.14
Appraised Value \$ 17,365.00
Property Address: Clyde Morgan Rd
Bid Amount: \$552.00
Struck off at 9/1/2020

Please place this bid on the school boards next agenda for consideration. I have enclosed a Tax Resale Deed, if the board does accept the bid, the tax resale deed will need to be signed by the president and secretary; it also needs to be notarized. Once this has been done, please return to me in the self-addressed, stamped envelope.

If you have any questions, please call.

Cordially,



Darla Allen
Legal Assistant

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS

§
§
§

TAX RESALE DEED

COUNTY OF WICHITA

KNOW ALL MEN BY THESE PRESENTS that the COUNTY OF WICHITA, TRUSTEE, and the WICHITA FALLS INDEPENDENT SCHOOL DISTRICT, acting by and through their duly elected officials by resolution duly proposed and adopted in the manner required by law ("GRANTORS") as authorized by Section 34.05, Texas Property Tax Code, for and in consideration of the sum of FIVE HUNDRED AND FIFTY-TWO DOLLARS AND NO/100 (\$552.00), in hand paid by Branson and JoLynn Smith ("GRANTEE") the receipt of which is hereby acknowledged and confessed, has conveyed and quitclaimed and by these presents do convey and quitclaim unto said grantee all right, title and interest of the COUNTY OF WICHITA and WICHITA FALLS INDEPENDENT SCHOOL DISTRICT in the property herein conveyed, acquired by tax foreclosure sale heretofore held in Cause No. 44,165-A, styled Wichita County vs. Healy, John E et al, said property being described as:

Tract 1: 1.152 acres, more or less, Block 20, Denton CSL LG2. Wichita County, Texas as more particularly described in a deed recorded in Volume 875 at Page 335 of the Deed Records of Wichita County, Texas;

This conveyance is made and accepted subject to the following matters to the extent that the same are in effect at this time: any and all rights of redemption, restrictions, covenants, conditions, easements, encumbrances and outstanding mineral interests, if any, relating to the hereinabove described property, but only to the extent they are still in effect, shown of record in the hereinabove mentioned County and State, and to all zoning laws, regulations and ordinances of municipal and/or other governmental authorities, if any but only to the extent that they are still in effect, relating to the hereinabove described property.

TO HAVE AND TO HOLD said premises, together with all and singular the rights, privileges and appurtenances thereto in any manner belonging unto the said Branson and JoLynn Smith, their heirs and assigns forever, so that neither the COUNTY OF WICHITA, nor the WICHITA FALLS INDEPENDENT SCHOOL DISTRICT, nor any person claiming under it or them shall at any time hereafter have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part thereof.

Grantee accepts the property without warranty and in "AS IS, WHERE IS" condition and subject to any environmental conditions that might have or still exist on said property, and subject to any title defects and deficiencies, and subject to the right of redemption, if any, provided under the Texas Property Tax Code.

Taxes for the current year are assumed by Grantee.

IN TESTIMONY WHEREOF, THE COUNTY OF WICHITA, TRUSTEE, and the WICHITA FALLS INDEPENDENT SCHOOL DISTRICT, has caused these presents to be executed this 22nd day of February, 2021.

COUNTY OF WICHITA

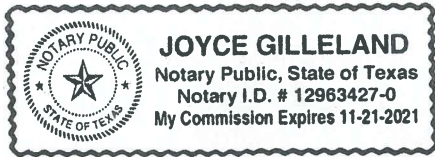
ATTEST:

Lori Bohannon, County Clerk

By: Wayne W. Larson
County Judge

STATE OF TEXAS §
COUNTY OF WICHITA §

This instrument was acknowledged before me on the 22nd day of February, 2021, by the County Judge of the County of Wichita as the act of the County of Wichita.



Joyce Gilleland
Notary Public, State of Texas

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT

ATTEST:

Secretary

By: _____
President, Board of Trustees

STATE OF TEXAS §
COUNTY OF WICHITA §

This instrument was acknowledged before me on the ____ day of _____, 20____, by the President of the Board of Trustees of the Wichita Falls Independent School District as the act of the Wichita Falls Independent School District.

Notary Public, State of Texas

GRANTEE'S ADDRESS:

**Branson and JoLynn Smith
5616 Clyde Morgan Rd.
Wichita Falls, Tx 76308-9537**

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	Resale Bids of Property Located within WFISD, City of Wichita Falls, and Wichita County		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	City Counsel Agenda		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the attached Resale Bid for property located with the Wichita Fall Independent School District, as submitted by Tim Sherrod, Chief Financial Officer, and approved by Michael S. Kuhrt, Superintendent of School.

Explanation:

In accordance with Section 272.001 and 253.008 of the Texas Local Government Code, a written offer has been made for the property located at 1101 Tulsa Street which was struck off with a dilapidated/unsafe structure. Demolition has now been completed. The property was struck at a value of \$9,340.83 and a tax appraisal value of \$9,777.00 prior to the demolition. The current land value is \$1,900.00.

The City of Wichita Falls is asking the Wichita Falls Independent School District board of trustees to approve as a taxing entity the written offer in the amount of \$800.00. This will be sold as a Quit Claim deed as abstracts, surveys, and title policies are not furnished by the City of Wichita Falls.

Fiscal Note:

As required by Section 34.05 (i) of the Texas Property Tax Code, to sell properties for less than the struck off value, the approval of all of the taxing entities must be obtained.

CITY COUNCIL AGENDA
April 20, 2021

ITEM/SUBJECT: Resolution to accept the written offer as presented for 1 Trustee parcel and authorizing execution of the Quitclaim Deed to convey title to Laurisa M. Ford

INITIATING DEPT: Property Administration

STRATEGIC GOAL: Accelerate Economic Development

STRATEGIC OBJECTIVE: Support Neighborhood Revitalization

COMMENTARY: : In accordance with Section 272.001 and 253.008 of the Texas Local Government Code, a written offer has been made for the property located at 1101 Tulsa which was struck off with a dilapidated/unsafe structure. Demolition has now been completed.

This item relates to one (1) trustee property:

- 1101 Tulsa St. (struck-off value: \$9,340.83, tax appraisal: \$9,777.00 before demolition (land value now \$1,900.00), **written offer: \$800.00**, Struck off Date: April 4, 2017.)

Staff requests the City Council approve the conveyance of the property above for the offered amount.

To convey these properties for less than a minimum bid requires the approval of all three taxing entities.

- April 5th, 2021 County Commissioner's Court approved
- April 13TH, 2021 WFISD School Board Approved
- April 20th, 2021 City Council approved

The property will be sold "as is" via Quit Claim deed as abstracts, surveys, and title policies are not furnished by the City. The proposed buyer is in good financial standing with the City of Wichita Falls, Wichita County, and the WFISD.

City staff recommends approval of the resolution authorizing the City Manager to execute all necessary documents to facilitate the sale and conveyance of the parcel as described on the attached **Request to Purchase** list.

Community Development Director

Property Administrator

ASSOCIATED INFORMATION: Resolution, Request to Purchase, and Location Map.

Budget Office Review:

City Attorney Review:

City Manager Approval

Resolution No. _____

Resolution to accept the written offer as presented for 1 Trustee parcel and authorizing execution of the Quitclaim Deed to convey title to Laurisa M. Ford.

WHEREAS, the County commissioners and the WFISD School Board have both voted to accept the bids as presented; and,

WHEREAS, it is determined to be in the best interest of the public to return this property to private ownership and put the property back on the tax roll.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to execute all necessary documents to facilitate the sale to Laurisa M. Ford as recommended and indicated by staff. on the Bid Form.

PASSED AND APPROVED this the 20th day of April, 2021.

MAYOR

ATTEST:

City Clerk

Request to Purchase

1101 Tulsa Street – Lot 16, Block 1, Holliday Addition to the City of Wichita Falls, Wichita County, Texas

Laurisa M. Ford

Written Offer:	\$800.00
Judgment Amount:	\$9,340.83
Tax Appraisal Value:	\$1,900.00
Struck off Date:	4/4/2017



AFTER DEMOLITION

LOCATION MAP – 1101 Tulsa St.



WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	Financial Reports as of February 28, 2021		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Financials		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Tim Sherrod, Chief Financial Officer, and is recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The following attachments report the revenue and expenditure position through February 28, 2021 for all funds. The budget balance amounts for the prior fiscal year column and for the two-year average column reflect the current budget balances for that period. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund and provides a comparison to the same month for 2019-2020.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent eight months of operations, 66.67% of the fiscal year. As of February 29th, of last year, the district had collected 68.34% of projected revenues, as compared to 62.91% for 2020-2021. Expenditures for 2020-2021 were 64.30% of budget, as compared to 65.72% for 2019-2020.

For the General Fund revenues were 67.48% last year as compared to 64.62% this year. Expenditures were 62.64% last year as compared to 64.33% this year.

For the Food Service Fund revenues were 64.88% last year as compared to 52.81% this year. Expenditures were 73.24% last year as compared to 55.61% this year.

For the Debt Service Fund revenues were 99.32% last year as compared to 99.78% this year. Expenditures were 99.99% last year as compared to 99.95% this year.

Investments:

Tim Sherrod, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FINANCIAL SUMMARY
FEBRUARY 28, 2021

	2019-2020			2020-2021		
	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET
REVENUE:						
GNL. OPERATING	\$130,470,137	\$87,725,235	67.24%	\$128,998,596	\$83,235,239	64.52%
ATHLETICS	\$390,000	\$271,546	69.63%	\$415,000	\$196,635	47.38%
General Fund	\$130,860,137	\$87,996,782	67.24%	\$129,413,596	\$83,431,874	64.47%
SP. EDUCATION	\$3,621,153	\$2,591,075	71.55%	\$3,845,839	\$1,443,752	37.54%
VOCATIONAL	\$192,755	\$98,056	50.87%	\$241,426	\$65,738	27.23%
CONS. APPLIC.	\$5,891,951	\$2,104,211	35.71%	\$7,085,356	\$1,613,849	22.78%
OTHER SP. REV.	\$3,310,206	\$3,212,754	97.06%	\$6,265,117	\$3,533,437	56.40%
Special Revenues	\$13,016,065	\$8,006,096	61.51%	\$17,437,738	\$6,656,776	38.17%
FOOD SERVICE	\$8,288,051	\$5,377,462	64.88%	\$8,437,408	\$4,455,846	52.81%
INT & SINKING	\$8,381,857	\$8,324,572	99.32%	\$8,548,450	\$8,529,354	99.78%
CONSTRUCTION FUND	\$0	\$2,721	0.00%	\$0	\$0	0.00%
INTERNAL SERVICE	\$4,764	\$7,032	147.61%	\$5,762	\$471	8.17%
TOTAL REVENUE	\$160,550,874	\$109,714,665	68.34%	\$163,842,955	\$103,074,321	62.91%
EXPENDITURES:						
GNL. OPERATING	\$130,134,388	\$81,485,933	62.62%	\$139,841,154	\$89,981,180	64.35%
ATHLETICS	\$1,330,750	\$756,344	56.84%	\$1,380,250	\$749,503	54.30%
General Fund	\$131,465,138	\$82,242,277	62.56%	\$141,221,404	\$90,730,683	64.25%
SP. EDUCATION	\$3,621,153	\$3,015,590	83.28%	\$3,845,839	\$2,470,160	64.23%
VOCATIONAL	\$192,755	\$107,815	55.93%	\$241,426	\$103,525	42.88%
CONS. APPLIC.	\$5,891,951	\$2,702,697	45.87%	\$7,085,356	\$2,825,292	39.88%
OTHER SP. REV.	\$3,310,206	\$3,477,570	105.06%	\$6,265,117	\$3,783,094	60.38%
Special Revenues	\$13,016,065	\$9,303,672	71.48%	\$17,437,738	\$9,182,070	52.66%
FOOD SERVICE	\$8,036,559	\$5,745,000	71.49%	\$8,273,119	\$4,444,712	53.72%
INT & SINKING	\$8,524,500	\$8,523,750	99.99%	\$8,548,450	\$8,544,200	99.95%
CONSTRUCTION FUND	\$0	\$0	0.00%	\$0	\$0	0.00%
INTERNAL SERVICE	\$549,658	\$376,393	68.48%	\$637,749	\$349,912	54.87%
TOTAL EXPEND.	\$161,591,920	\$106,191,093	65.72%	\$176,118,460	\$113,251,577	64.30%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
 FINANCIAL SUMMARY
 FEBRUARY 28, 2021

FUND	INVESTMENTS	CHECKING ACCOUNT	2/29/2020 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	2/28/2021 TOTAL CASH
GNL. OPERATING	47,775,056	6,497,542	54,272,598	44,414,143	3,932,502	48,346,645
ATHLETICS	-	43,644	43,644	-	29,367	29,367
SPECIAL REVENUES	-	(1,094,159)	(1,094,159)	-	(2,490,593)	(2,490,593)
FOOD SERVICE	563,382	217,367	780,749	409,411	164,312	573,723
INT & SINKING	2,256,643	9,868	2,266,511	2,724,655	5,618	2,730,273
CONSTRUCTION FUND	216,900	28,758	245,658	332	203,758	204,089
INTERNAL SERVICE	559,967	(1,288,160)	(728,193)	561,353	(1,234,193)	(672,839)
PAYROLL	-	455,959	455,959	-	319,174	319,174
TOTAL	\$ 51,371,948	\$ 4,870,818	\$ 56,242,766	\$ 48,109,894	\$ 929,944	\$ 49,039,837

GENERAL FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
February 2020 and February 2021**

8 months has passed = 66.67%		2019-2020			2020-2021			CURRENT MONTH
	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %		
Revenues								
5700	Local Revenues	46,169,369	43,835,626	94.95%	\$ 47,585,779	\$ 45,624,256	95.88%	10,331,896
5800	State Revenues	80,240,715	40,708,270	50.73%	78,958,613	37,463,327	47.45%	765,257
5900	Federal Revenues	3,987,053	3,444,311	86.39%	2,539,002	326,081	12.84%	162,325
	Total Revenues	\$ 130,397,137	\$ 87,988,207	67.48%	\$ 129,083,394	\$ 83,413,664	64.62%	\$ 11,259,478
Expenses by Function								
11	Instruction	\$ 79,866,375	\$ 49,637,452	62.15%	\$ 82,581,514	53,068,875	64.26%	6,488,065
12	Instr. Resources/Media	1,568,638	995,830	63.48%	1,535,119	1,000,890	65.20%	131,657
13	Curriculum Dev. & Staff Dev	1,349,106	803,577	59.56%	1,625,094	852,806	52.48%	92,013
21	Instructional Leadership	2,950,080	1,698,152	57.56%	2,726,076	1,662,376	60.98%	208,070
23	School Leadership	7,686,130	4,895,029	63.69%	7,588,080	4,948,361	65.21%	614,169
31	Guidance, Counseling & Evaluation Svcs	4,328,645	2,846,774	65.77%	5,179,208	3,401,052	65.67%	441,996
32	Social Work Services	323,277	204,603	63.29%	325,089	304,029	93.52%	42,714
33	Health Services	1,771,099	1,135,376	64.11%	1,848,444	1,158,300	62.66%	144,599
34	Student Transportation	3,113,960	2,186,777	70.22%	2,622,500	1,361,716	51.92%	165,503
35	Food Service	-	-	0.00%	-	-	0.00%	-
36	Co-Curricular/Extracurricular	3,777,815	2,301,150	60.91%	3,875,084	2,190,852	56.54%	274,100
41	General Administration	4,514,255	2,999,717	66.45%	4,440,538	2,786,438	62.75%	301,268
51	Plant Maint. & Operations	11,599,169	6,970,688	60.10%	12,488,534	7,304,321	58.49%	1,458,725
52	Security & Monitoring	695,272	466,424	67.09%	1,003,919	482,206	48.03%	87,920
53	Data Processing Services	4,775,846	2,955,906	61.89%	3,289,024	2,240,537	68.12%	225,032
61	Community Services	7,140	1,736	24.31%	9,704	1,439	14.83%	2
71	Debt Service	1,384,070	1,278,310	92.36%	1,384,870	1,279,110	92.36%	1,065,239
81	Facilities Acquisition & Construction	836,002	525,230	62.83%	7,813,608	6,356,249	81.35%	426,656
93	Payments to Fiscal Agent of SSA	100,000	45,222	45.22%	100,000	46,873	46.87%	-
95	Payments to JJAEP	25,000	14,537	58.15%	25,000	2,193	8.77%	1,032
99	Intergovernmental Charges	618,257	279,788	45.25%	585,000	282,060	48.22%	-
	Total Expenditures	\$ 131,290,140	\$ 82,242,277	62.64%	\$ 141,046,404	\$ 90,730,683	64.33%	\$ 12,168,757
Other Sources and (Uses)								
7900	Non-Operating Resources	463,000	8,575	1.85%	\$ 330,202	\$ 18,210	5.51%	936
8900	Other Uses-Non-operating	(175,000)	-	0.00%	\$ (175,000)	-	0.00%	-
	Total Other Sources and Uses	\$ 288,000	\$ 8,575	2.98%	\$ 155,202	\$ 18,210	11.73%	\$ 936
	Net Change in Fund Balance	\$ (605,001)	\$ 5,754,505	951.16%	\$ (11,807,807)	\$ (7,298,809)	61.81%	\$ (908,343)

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE GENERAL FUND REVENUES COMPARISON
FEBRUARY 2020 and FEBRUARY 2021**

8 months has passed = 66.67%		2019-2020			2020-2021			Current Month
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%	
Local Revenues								
5711	Current year tax levy	43,664,990	\$ 41,827,587	95.79%	45,413,696	\$ 43,374,059	95.51%	10,135,728
5712	Taxes-delinquent	806,118	724,070	89.82%	781,326	734,696	94.03%	43,178
5719	Tax penalties & interest	470,105	267,695	56.94%	491,807	300,695	61.14%	75,885
5735	Summer school tuition	7,450	580	7.79%	7,450	-	0.00%	-
5739	Tuition and Fess Local	25,000	29,932	119.73%	30,000	5,934	19.78%	1,548
5742	Interest income	500,000	436,591	87.32%	175,000	55,842	31.91%	4,247
5743	Facilities rental	107,000	122,186	114.19%	130,000	88,772	68.29%	7,549
5744	Gifts and local grants	32,681	27,000	82.62%	30,000	-	0.00%	-
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%	-
5749	Miscellaneous revenue	180,933	127,433	70.43%	147,500	858,230	581.85%	35,648
5755	Enterprise Revenue	8,000	9,695	121.19%	10,000	5,385	53.85%	297
	Local revenues to date before Athletics	45,802,277	43,572,769	95.13%	47,216,779	45,423,613	96.20%	\$ 10,304,080
5752	Scoreboard Fund	17,092	-	0.00%	19,000	9,633	50.70%	2,174
5752	Athletics Fund ticket sales	350,000	262,857	75.10%	350,000	191,010	54.57%	25,643
	Total local revenues to date	46,169,369	43,835,626	94.95%	47,585,779	45,624,256	95.88%	\$ 10,331,897
State Revenues								
5811	Available School Fund	3,200,166	1,364,302	42.63%	5,189,564	2,193,737	42.27%	186,107
5812	Foundation entitlements	70,943,475	35,030,976	49.38%	67,522,291	30,730,512	45.51%	-
5819	Other FSP Programs	-	180,979	0.00%	-	-	0.00%	-
5826	Pre K Supplement	-	-	0.00%	-	-	0.00%	-
5829	Misc. state programs	-	-	0.00%	-	-	0.00%	-
5831	TRS On-behalf	6,097,074	4,132,013	67.77%	6,246,758	4,539,078	72.66%	579,150
	Total state revenues to date	80,240,715	40,708,270	50.73%	78,958,613	37,463,327	47.45%	765,257
Federal Revenues								
5941	Impact Aid	155,000	97,008	62.59%	155,000	151,287	97.60%	141,804
5946	ROTC salary reimbursement	165,000	112,030	67.90%	170,000	123,222	72.48%	17,368
5931	SHARS Revenue	3,257,053	2,948,683	90.53%	1,804,002	25,204	1.40%	-
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%	-
5919	Other Federal Revenues	300,000	202,582	67.53%	300,000	-	0.00%	-
5929	After School Snack Program	110,000	84,008	76.37%	110,000	26,368	23.97%	3,153
	Total federal revenues to date	3,987,053	3,444,311	86.39%	2,539,002	326,081	12.84%	162,325
Non-Operating Resources								
7912	Sale of assets	50,000	8,575	17.15%	50,000	18,210	36.42%	936
7915	Transfers from Other Funds	413,000	-	0.00%	280,202	-	0.00%	-
	Total non-operating resources	463,000	8,575	1.85%	330,202	18,210	5.51%	936
GRAND TOTAL - GENERAL FUND		\$ 130,860,137	\$ 87,996,782	67.24%	\$ 129,413,596	\$ 83,431,874	64.47%	\$ 11,260,415

FOOD SERVICE FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
FEBRUARY 2020 and FEBRUARY 2021**

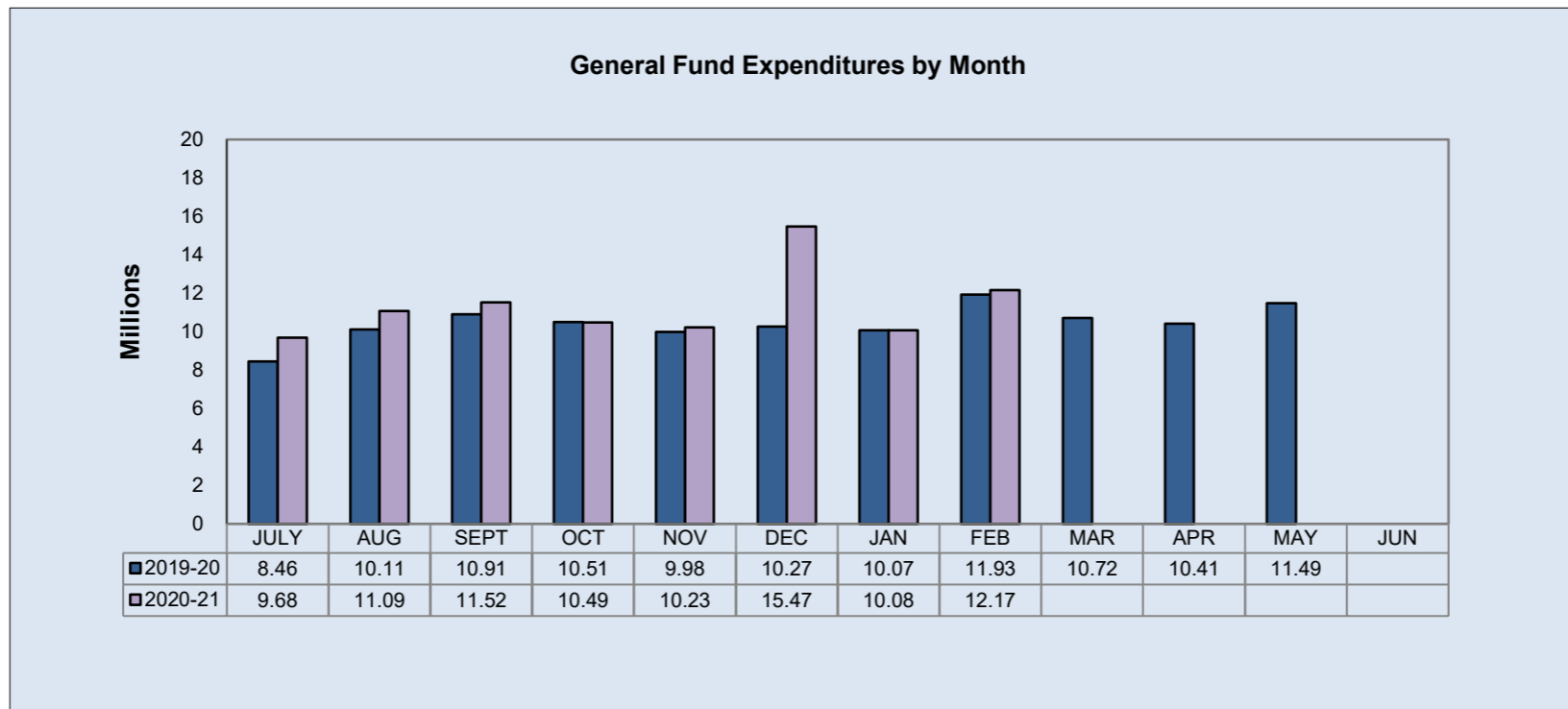
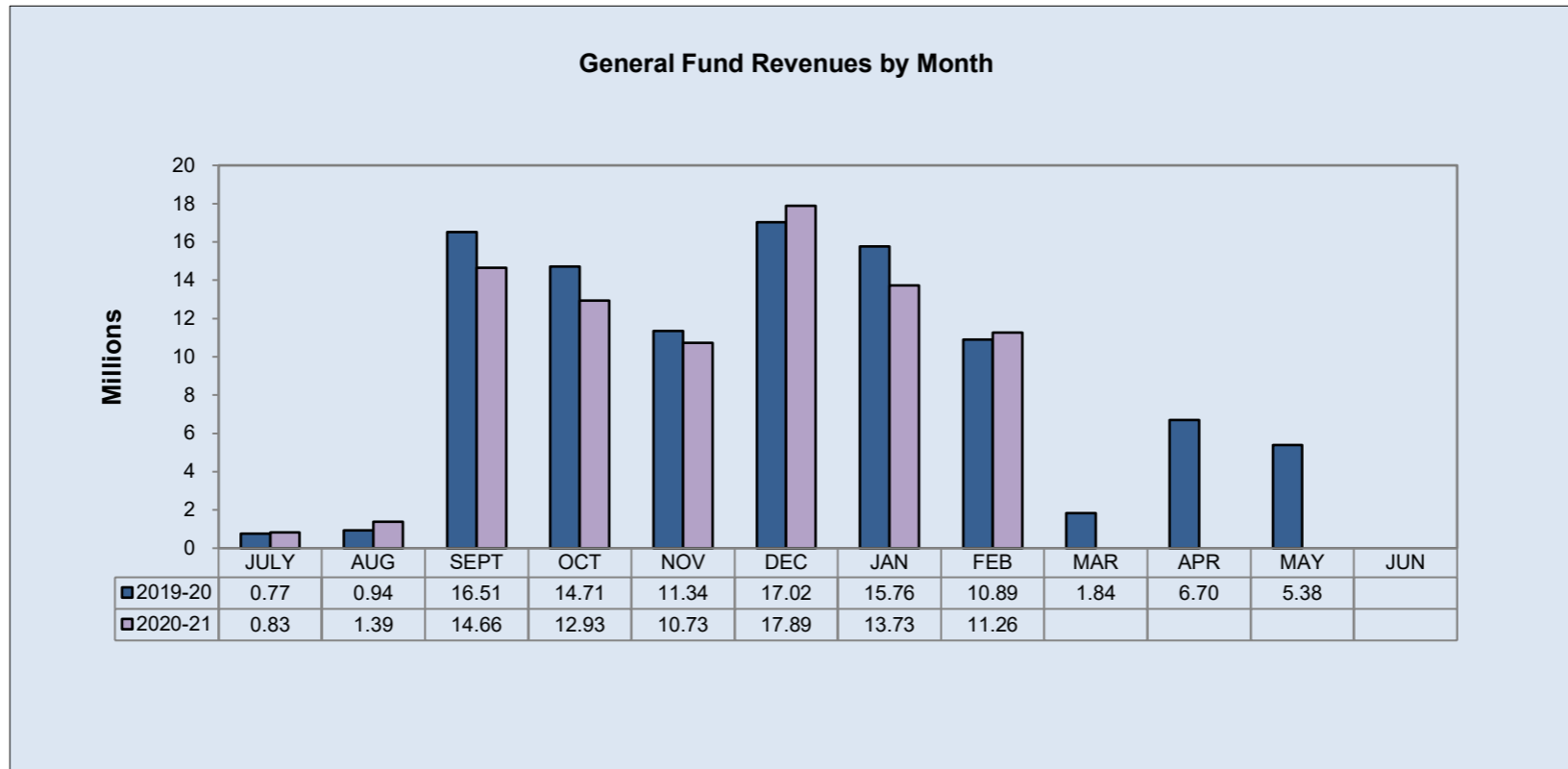
8 months has passed = 66.67%		2019-2020			2020-2021			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	1,440,515	\$ 1,069,495	74.24%	1,515,154	\$ 409,996	27.06%	47,174
5800	State Revenues	152,247	-	0.00%	152,247	-	0.00%	-
5900	Federal Revenues	6,361,642	4,015,502	63.12%	6,406,110	3,905,335	60.96%	567,147
5900	After School Supper Program	-	62,114	0.00%	273,315	140,411	51.37%	14,460
5900	After School Snack Program	333,647	230,194	68.99%	90,582	-	0.00%	-
								-
	Total Revenues	\$ 8,288,051	\$ 5,377,305	64.88%	\$ 8,437,408	\$ 4,455,742	52.81%	\$ 628,781
Expenses by Function								
35	Food Service	7,843,559	\$ 5,745,000	73.24%	\$ 7,992,916	\$ 4,444,713	55.61%	492,842
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
	Total Expenditures	\$ 7,843,559	\$ 5,745,000	73.24%	\$ 7,992,916	\$ 4,444,713	55.61%	\$ 492,842
Other Sources and (Uses)								
7900	Non-Operating Resources	\$ -	\$ 159	0.00%		\$ 104	0.00%	31
8900	Other Uses-Non-operating	(193,000)	-	0.00%	(280,203)		0.00%	-
	Total Other Sources and Uses	\$ (193,000)	\$ 159	0.08%	\$ (280,203)	\$ 104	0.04%	\$ 31
	Net Change in Fund Balance	\$ 251,492	\$ (367,536)	146.14%	\$ 164,289	\$ 11,133	6.78%	\$ 135,970

**DEBT SERVICE AND
CAPITAL PROJECTS FUNDS**

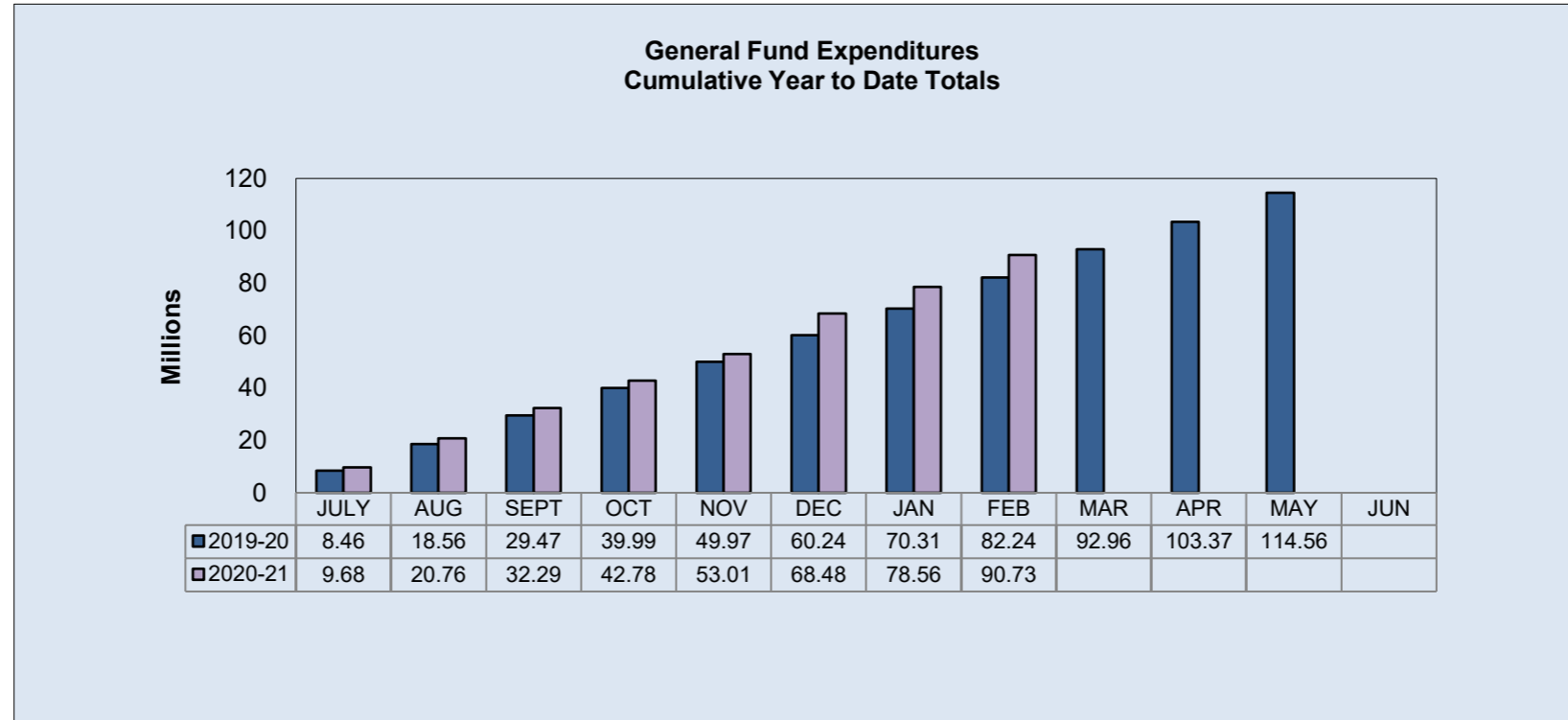
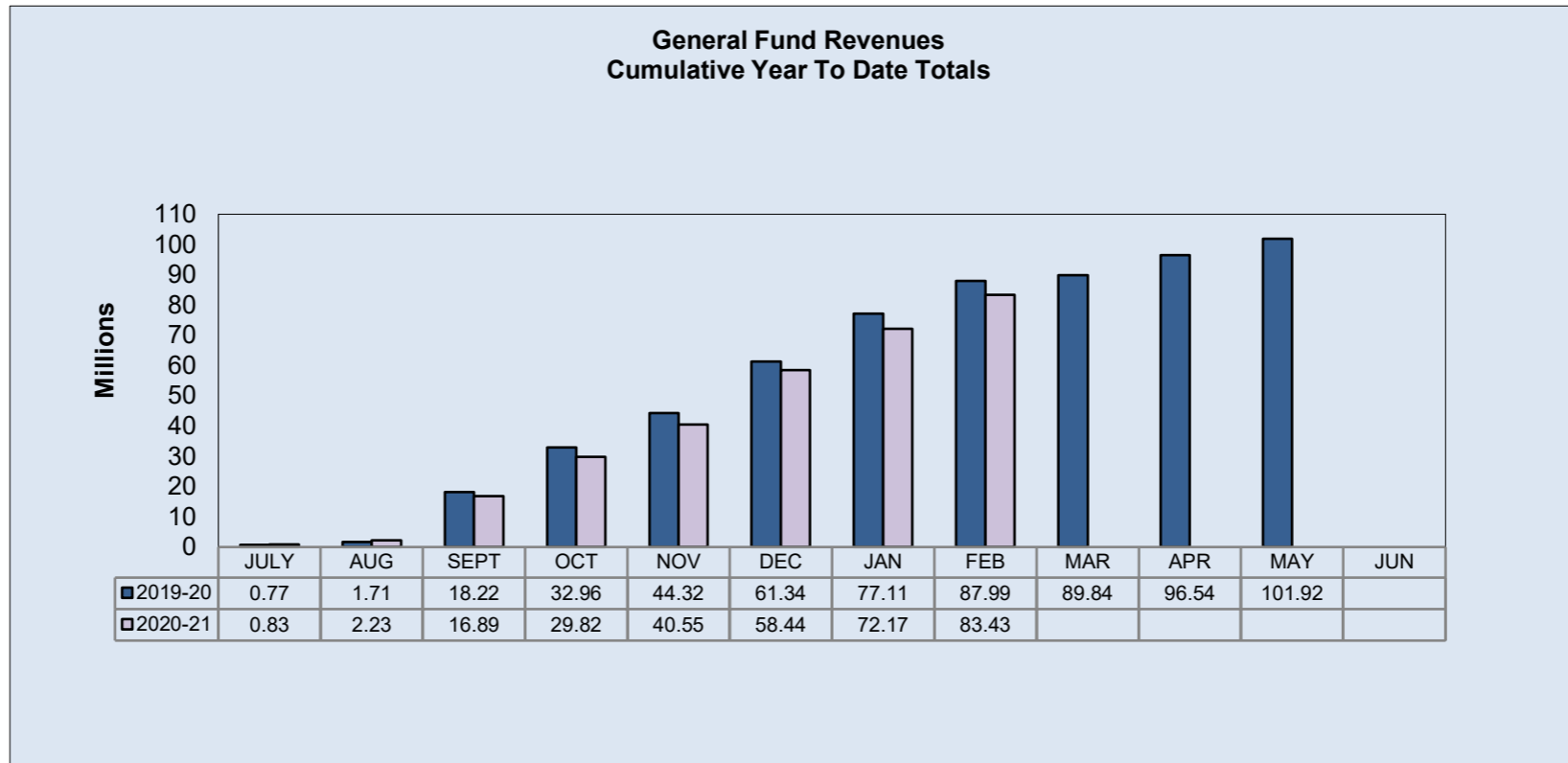
**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
FEBRUARY 2020 and FEBRUARY 2021**

DEBT SERVICE FUND 8 months has passed = 66.67%		2019-2020			2020-2021			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	7,592,770	\$ 7,948,104	104.68%	8,271,850	\$ 8,251,924	99.76%	1,902,684
5800	State Revenues	789,087	376,468	47.71%	276,600	277,430	100.30%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
Total Revenues		\$ 8,381,857	\$ 8,324,572	99.32%	\$ 8,548,450	\$ 8,529,354	99.78%	\$ 1,902,684
Expenses by Function								
71	Debt Service	\$ 8,524,500	\$ 8,523,750	99.99%	\$ 8,548,450	\$ 8,544,200	99.95%	-
Total Expenditures		\$ 8,524,500	\$ 8,523,750	99.99%	\$ 8,548,450	\$ 8,544,200	99.95%	\$ -
Other Sources and (Uses)								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
Total Other Sources and (Uses)		\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -
Net Change in Fund Balance		\$ (142,643)	\$ (199,178)	139.63%	\$ -	\$ (14,846)	0.00%	\$ 1,902,684
CAPITAL PROJECTS FUND 8 months has passed = 66.67%		2019-2020			2020-2021			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues								
5700	Local Revenues	-	\$ 2,720	0.00%	-	\$ -	0.00%	-
5800	State Revenues	-	-	0.00%	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
Total Revenues		\$ -	\$ 2,720	0.00%	\$ -	\$ -	0.00%	\$ -
Expenses by Function								
11	Instruction	-	-	0.00%	-	-	0.00%	-
51	Plant M&O	-	-	0.00%	-	-	0.00%	-
53	Data Processing Services	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
Total Expenditures		\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -
Other Sources and (Uses)								
7900	Non-Operating Resources	-	-	0.00%	-	-	0.00%	-
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%	-
Total Other Sources and (Uses)		\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -
Net Change in Fund Balance		\$ -	\$ 2,720	0.00%	\$ -	\$ -	0.00%	\$ -

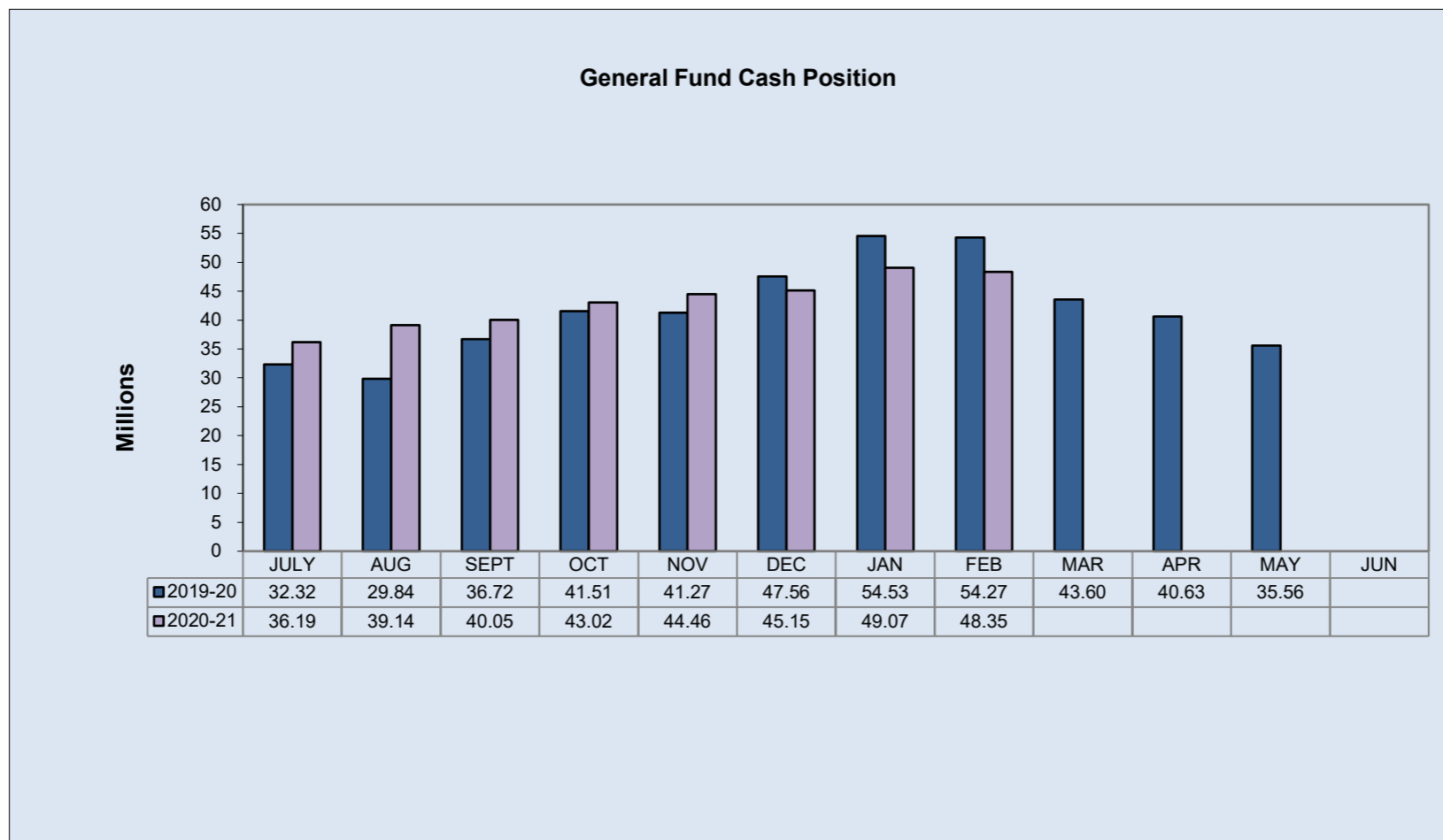
Board Graphs
February 28, 2021



Board Graphs
February 28, 2021



Board Graphs
February 28, 2021



WICHITA FALLS ISD
Investments Report
February 2021

INVESTMENTS	YIELD RATE	PAR VALUE	PURCHASE COST	CURRENT BOOK VALUE	MARKET VALUE @ February 28, 2021	INTEREST CURRENT MONTH	INTEREST YEAR TO DATE
GENERAL OPERATING FUND							
American National MMKT	0.5000%	\$3,313,742.35	\$3,313,742.35	\$3,313,742.35	\$3,313,742.35	\$1,270.54	\$11,010.06
TexasTERM Balance	0.0500%	\$1,161,863.87	\$1,161,863.87	\$1,161,863.87	\$1,161,863.87	\$45.29	\$915.04
TEXPOOL BALANCE	0.0431%	\$27,674,011.29	\$27,674,011.29	\$27,674,011.29	\$27,674,011.29	\$1,085.00	\$14,444.19
TEXPOOL Prime BALANCE	0.0973%	\$2,943,464.25	\$2,943,464.25	\$2,943,464.25	\$2,943,464.25	\$219.70	\$4,364.67
TEXPOOL TMN BALANCE	0.0431%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$294.70
First National Bank -ICS	0.0780%	\$3,150,195.51	\$3,150,195.51	\$3,150,195.51	\$3,150,195.51	\$215.99	\$4,110.20
American National CDARS MMKT	0.5000%	\$3,151,081.13	\$3,151,081.13	\$3,151,081.13	\$3,151,081.13	\$838.30	\$14,081.97
American National Bank -ICS	0.2236%	\$3,019,784.89	\$3,019,784.89	\$3,019,784.89	\$3,019,784.89	\$571.62	\$6,620.74
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL GENERAL FUND		\$44,414,143.29	\$44,414,143.29	\$44,414,143.29	\$44,414,143.29	\$4,246.44	\$55,841.57
FOOD SERVICE FUND							
TEXPOOL BALANCE	0.0431%	\$400,464.55	\$400,464.55	\$400,464.55	\$400,464.55	\$15.90	\$210.71
TEXPOOL Prime BALANCE	0.0973%	\$8,946.06	\$8,946.06	\$8,946.06	\$8,946.06	\$0.60	\$13.05
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL FOOD SERVICE FUND		\$409,410.61	\$409,410.61	\$409,410.61	\$409,410.61	\$16.50	\$223.76
INTEREST AND SINKING FUND							
TEXPOOL BALANCE	0.0431%	\$2,723,314.64	\$2,723,314.64	\$2,723,314.64	\$2,723,314.64	\$75.27	\$1,815.35
TEXPOOL Prime BALANCE	0.0973%	\$1,340.21	\$1,340.21	\$1,340.21	\$1,340.21	\$0.00	\$1.85
INTRA-MONTH CD ACTIVITY							\$0.00
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL INTEREST AND SINKING FUND		\$2,724,654.85	\$2,724,654.85	\$2,724,654.85	\$2,724,654.85	\$75.27	\$1,817.20
BOND CONSTRUCTION FUND							
American National MMKT	0.1000%	\$257.19	\$257.19	\$257.19	\$257.19	\$0.02	\$0.16
TEXPOOL BALANCE	0.0431%	\$10.57	\$10.57	\$10.57	\$10.57	\$0.00	\$0.00
TEXPOOL Prime BALANCE	0.0973%	\$63.93	\$63.93	\$63.93	\$63.93	\$0.00	\$0.00
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
TOTAL BOND CONSTRUCTION FUND		\$331.69	\$331.69	\$331.69	\$331.69	\$0.02	\$0.16
WORKER'S COMPENSATION FUND							
TEXPOOL BALANCE	0.0431%	\$561,353.20	\$561,353.20	\$561,353.20	\$561,353.20	\$18.54	\$471.44
PREVIOUS MONTH'S MATURITIES							
TOTAL WORKER'S COMPENSATION FUND		\$561,353.20	\$561,353.20	\$561,353.20	\$561,353.20	\$18.54	\$471.44
TOTAL WFISD INVESTMENTS & INTEREST EARNINGS		\$48,109,893.64	\$48,109,893.64	\$48,109,893.64	\$48,109,893.64	\$4,356.77	\$58,354.13
TEXPOOL HIGHEST BALANCE 02/10/2021:							
GENERAL OPERATING FUND		\$38,880,665.21					
FOOD SERVICE		\$1,109,394.11					
INTEREST & SINKING FUND		\$2,617,168.59					
BOND CONSTRUCTION		\$74.50					
WORKER'S COMPENSATION		\$561,334.66					
MAINTENANCE TAX NOTE		\$0.00					
TOTAL		\$43,168,637.07					

Wichita Falls ISD
Property Tax Collections Report
February 28, 2021

This statement is compiled from the tax collections monthly statement for the month of February 2021 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

Maintenance & Operations

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		Current Month Collections	YTD Collected	Budget
\$ 46,216,106	\$ (146,293.76)	\$ 2,556,015.24	current			
\$ 1,886,065	\$ (55,888.93)	\$ 1,575,521.69	prior years			
Current Year				\$ 7,511,245.89	43,513,797.19	\$ 45,413,696
Prior Years				37,699.67	738,878.44	781,326
Penalty, Interest, & Misc Fees Collected				80,179.13	311,570.51	491,807
Refunds				(15,932.91)	(125,748.86)	
Adjustments				(10,290.96)	(172,271.63)	
Totals				\$ 7,602,900.82	44,266,225.65	\$ 46,686,829.00
Uncollected Levy					4,131,538.41	

Interest & Sinking

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>				
\$ 8,608,132	\$ (27,246.89)	\$ 476,081.41	current			
\$ 302,980	\$ (10,409.13)	\$ 247,338.78	prior years			
Current Year				\$ 1,399,031.68	8,104,804.06	\$ 8,090,273
Prior Years				6,801.88	133,364.23	115,767
Penalty, Interest, & Misc Fees Collected				8,396.79	40,736.02	61,319
Refunds				(2,912.51)	(23,031.26)	
Adjustments				(1,916.59)	(38,934.50)	
Totals				\$ 1,409,401.25	8,216,938.55	\$ 8,267,359.00
Uncollected Levy					723,420.17	

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2020 AND Year End Date = 02/26/2021 AND Month Range from 02/01/2021 to 02/26/2021 and Tax Units = {multiple} AND Date Type = 1

002 - WICHITA FALLS I.S.D

CURRENT YEAR INFORMATION Start Financial Year 10/01/2020

Start Value	Start Exemption	Start Taxable	Rate	Calc Start Levy	Actual Start Levy	Start Frozen Loss	Start + Frozen
7,024,962,751	2,072,747,076	4,952,215,675	1.146400	56,772,200.50	54,824,238.55	1,947,962.38	56,772,200.93
Adjusted Value	Adjusted Exemption	Adj Taxable	Rate	Calc Adj Levy	Actual Current Levy	Adj Frozen Loss	Act Levy + Act Frozen
7,022,345,876	2,082,811,633	4,939,534,243	1.146400	56,626,820.56	54,650,697.90	1,974,069.46	56,624,767.36
Start Value	Net Value Adj	Start Value + Net Value Adj			Actual Current Value	Other Loss	
7,024,962,751	(2,616,875)	7,022,345,876			7,022,345,876	0.00	
Start Exemption	Net Exmp Adj	Start Exemp + Net Exmp Adj			Actual Current Exemption		
2,072,747,076	10,064,557	2,082,811,633			2,082,811,633		

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 02/26/2021	REFUNDS DUE	COL %
1975	53.03	0.00	0.00	0.00	0.00	53.03	0.00	0.00
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00
1977	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1978	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00
1983	425.71	0.00	0.00	0.00	0.06	425.65	0.00	0.00
1984	451.65	0.00	0.00	0.00	0.00	451.65	0.00	0.00
1985	1,416.38	0.00	0.00	0.00	0.00	1,416.38	0.00	0.00
1986	1,463.31	0.00	0.00	0.00	0.00	1,463.31	0.00	0.00
1987	1,289.06	0.00	0.00	0.00	0.00	1,289.06	0.00	0.00
1988	1,093.61	0.00	0.00	0.00	0.00	1,093.61	0.00	0.00
1989	1,637.53	0.00	0.00	0.00	33.57	1,603.96	0.00	2.00
1990	1,872.35	0.00	0.00	0.00	0.00	1,872.35	0.00	0.00
1991	733.86	0.00	0.00	0.00	0.00	733.86	0.00	0.00
1992	678.91	0.00	0.00	0.00	17.28	661.63	0.00	2.50
1993	3,525.91	0.00	0.00	16.53	26.63	3,499.28	0.00	0.70
1994	4,196.30	0.00	0.00	0.00	0.00	4,196.30	0.00	0.00
1995	4,779.65	0.00	0.00	0.00	10.88	4,768.77	0.00	0.20
1996	3,384.65	0.00	0.00	29.41	217.46	3,167.19	(0.08)	6.40
1997	4,236.23	0.00	0.00	0.00	0.00	4,236.23	0.00	0.00
1998	5,498.75	0.00	0.00	0.00	0.00	5,498.75	0.00	0.00
1999	6,632.23	0.00	(27.57)	0.00	231.21	6,373.45	0.00	3.50
2000	8,782.13	0.00	(60.00)	38	2.46	7,717.33	(204.00)	11.50
2001	6,909.36	0.00	(60.00)	0.00	946.49	5,902.87	0.00	13.80

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2020 AND Year End Date = 02/26/2021 AND Month Range from 02/01/2021 to 02/26/2021 and Tax Units = {multiple} AND Date Type = 1

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 02/26/2021	REFUNDS DUE	COL %
2002	8,194.57	0.00	(84.09)	0.00	1,015.32	7,095.16	(0.01)	12.5'
2003	12,175.79	0.00	(84.09)	3.42	1,044.96	11,046.74	(0.01)	8.6'
2004	19,604.22	0.00	(84.09)	0.00	1,095.38	18,424.75	0.00	5.6'
2005	26,006.20	0.00	(84.11)	0.00	715.36	25,206.73	0.00	2.7'
2006	23,757.99	0.00	(74.96)	0.00	135.10	23,547.93	0.00	0.5'
2007	22,550.10	0.00	(138.48)	0.00	111.77	22,299.85	0.00	0.4'
2008	25,758.13	0.00	(487.00)	0.00	139.46	25,131.67	0.00	0.5'
2009	37,989.40	0.00	(448.02)	0.00	383.52	37,157.86	0.00	1.0'
2010	50,564.73	0.00	(448.02)	297.17	631.95	49,484.76	0.00	1.2'
2011	47,386.16	0.00	(111.67)	79.00	1,329.32	45,945.17	0.00	2.8'
2012	62,033.69	0.00	(112.13)	79.85	1,961.33	59,960.23	0.00	3.1'
2013	80,356.02	0.00	(109.39)	144.74	1,965.01	78,281.62	0.00	2.4'
2014	91,674.64	0.00	(95.24)	780.24	3,568.59	88,010.81	0.00	3.8'
2015	99,331.46	0.00	(118.95)	2,246.72	6,178.76	93,033.75	0.00	6.2'
2016	145,367.54	0.00	(216.23)	3,174.11	13,348.75	131,802.56	0.00	9.1'
2017	209,469.13	0.00	(359.87)	6,329.68	30,789.28	178,319.98	0.00	14.7'
2018	402,164.44	(981.75)	(18,841.36)	7,457.98	51,921.06	331,402.02	(915.00)	13.5'
2019	764,812.13	(2,577.20)	(44,252.80)	23,860.24	181,063.13	539,496.20	(2,183.91)	25.1'
2020	54,824,238.55	(8,648.60)	(173,540.65)	8,910,277.57	51,618,601.25	3,032,096.65	(5,945.75)	94.4'
TOTAL	57,013,285.07	(12,207.55)	(239,838.72)	8,954,779.12	51,918,487.68	4,854,958.67	(9,248.76)	

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
PROJECTED REVENUE YEAR TO DATE COMPARISON
February 28, 2021

		2019-2020		2020-2021		2020-2021	
		ACTUAL	BUDGET	PROJECTED	DIFFERENCE	YEAR TO DATE	PERCENT
						ACTUAL	COLLECTED
Local Revenues							
5711	Current year tax levy	43,610,417	\$ 45,413,696	\$ 45,413,696	\$ -	\$ 43,374,059	96%
5712	Taxes-delinquent	795,223	781,326	781,326	-	734,696	94%
5719	Tax penalties & interest	480,328	491,807	491,807	-	300,695	61%
5735	Summer School Tuition	580	7,450	7,450	-	-	0%
5739	Tuition & Fees	37,242	30,000	30,000	-	5,934	20%
5742	Interest income	535,720	175,000	175,000	-	55,842	32%
5743	Facilities rental	149,161	130,000	130,000	-	88,772	68%
5744	Gifts and local grants	32,681	30,000	30,000	-	-	0%
5745	Insurance Proceeds	986	-	-	-	-	0%
5749	Miscellaneous revenues	151,889	147,500	147,500	-	858,230	582%
5755	Enterprising Revenue	14,130	10,000	10,000	-	5,385	54%
Local revenues to date before Athletics		45,808,357	47,216,779	47,216,779	-	45,423,613	96%
5752	Scoreboard Fund	-	19,000	19,000	-	9,633	51%
5752	Athletics Fund ticket sales	293,124	350,000	350,000	-	191,010	55%
Total local revenues to date		46,101,481	47,585,779	47,585,779	-	45,624,256	96%
State Revenues							
5811	Available School Fund	4,135,544	5,189,564	5,189,564	-	2,193,737.00	42%
5812	Foundation entitlements	69,767,407	67,522,291	67,522,291	36,791,779	A 30,730,512.00	46%
5819	Other Foundation School Programs	180,979	-	-	-	-	0%
5820	Other State Program Revenue	-	-	-	-	-	0%
5826	PreK Supplement	-	-	-	-	-	0%
5829	High School Allotment	170,642	-	-	-	-	0%
5829	Misc. state programs	-	-	-	-	-	0%
5831	TRS On-behalf	6,598,590	6,246,758	6,246,758	-	4,539,078	73%
Total state revenues to date		80,853,162	78,958,613	78,958,613	36,791,779	37,463,327	47%
Federal Revenues							
5941	Impact Aid	202,582	155,000	155,000	-	151,287	98%
5946	ROTC salary reimbursement	282,764	170,000	170,000	-	123,222	72%
5931	SHARS Revenue	3,286,730	1,804,002	1,804,002	-	25,204	1%
5919	E-rate funding	110,474	300,000	300,000	-	-	0%
5929	After School Snack Program	179,374	110,000	110,000	-	26,368	24%
Total federal revenues to date		4,061,924	2,539,002	2,539,002	-	326,081	13%
Non-Operating Resources							
7912	Sale of assets	32,875	50,000	50,000	-	18,210	36%
7914	Loan Proceeds	-	-	-	-	-	0%
7915	Transfer from Other Funds	413,000	280,202	280,202	-	-	0%
Total non-operating resources		445,875	330,202	330,202	-	18,210	6%
GRAND TOTAL - GENERAL FUND		\$ 131,462,442	\$ 129,413,596	\$ 129,413,596	\$ 36,791,779	\$ 83,431,874	64%
A	Projected FSP Payment/Due from State				\$ 36,791,779		
Based on following assumptions:		Attendance Projections	Budgeted	4th 6 Weeks Attendance	TEA Hold Harmless 2020-21	WFISD Actual Attendance Difference	TEA Hold Harmless Difference
	Refined ADA-(ADA FTE Report-4th 6 weeks)	13,534.080	12,924.386	12,365.631	12,886.133	(558.755)	(38.253)
	Regular ADA-(ADA FTE Report- 4th 6 weeks)	12,324.310	11,772.595	11,219.302	11,756.503	(553.293)	(16.092)
	Special Education FTEs	388.036	400.280	428.493	393.500	28.213	(6.780)
	Career & Tech FTEs	821.734	751.511	717.836	736.130	(33.675)	(15.381)
	Weighted ADA (Summary of Finance February 26, 2021)	18,140.179	17,661.538	16,708.893		(952.645)	-
	Compensatory Enrollment	8,992.000	8,992.000	8,888.000		(104.000)	(104.000)

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	March, 2021 Budget Amendments
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	Attachment

Action Needed Future Action Information Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2020-2021 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

Fiscal Note:

General Operating revenues reflect no change and expenditures reflect an increase of \$2,037,962 and a total budgeted deficiency of expenditures over revenues of \$13,845,769.

There are no proposed amendments to the Food Service or Debt Service budgets.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

Memorandum

To: Mr. Michael Kuhrt, Superintendent
From: Tim Sherrod, Chief Financial Officer
Date: April 13, 2021
Subject: March 2021 Budget Amendments/Revisions

General Operating Fund (199) Please approve the following inter-functional budget transfers:

Campus/Dept.	Amount	From Function	To Function
001 – Hirschi High School			
IB Testing	\$1,680	13	11
Drama Needs	\$500	13	11
Drama Needs	\$550	36	11
Orchestra Needs	\$9	36	11
Orchestra Needs	\$350	13	11
Orchestra Needs	\$170	11	36
IB Substitutes	\$700	13	11
Choir Needs	\$950	13	11
IB Testing	\$2,000	13	11
002 – Rider High School			
Orchestra MacBook	\$400	36	11
Band Production Needs	\$7,092	11	36
Band Student Travel	\$3,192	36	11
Theater Needs	\$1,130	36	11
Band Supply Needs	\$600	36	11
Band Supply Needs	\$1,900	13	11
004 – Wichita Falls High School			
Band Needs	\$1,800	36	11
Band Needs	\$500	13	11
Orchestra Needs	\$250	36	11
008 – Denver Alternative			
Nursing Supplies	\$45	23	33
046 – Barwise Middle School			
Instrument Repairs	\$400	13	11
Instrument Repairs	\$500	36	11
Theater Supplies	\$500	13	11
Orchestra Supplies	\$250	36	11
Library Needs	\$67	23	12
Choir Needs	\$370	36	11
Supply Needs	\$1,100	13	11
Supply Needs	\$2,500	36	11
047 – McNiel Middle School			
UIL EOY Lunch	\$750	36	23
Nursing Needs	\$54	11	33
048 – Kirby Middle School			
Fine Art Needs	\$1,100	36	11
Fine Art Needs	\$300	13	11
Instructional Supplies	\$6,610	13	11
Supply Needs	\$1,000	11	36

107 – Crockett Elementary			
Instructional Field Trip	\$500	36	11
Supply Needs	\$600	23	11
108 – Cunningham Elementary			
Sp Ed Supplies	\$143	13	11
COVID Supplies	\$530	13	11
Postage Needs	\$79	13	23
Print Shop Needs	\$50	13	23
Supply Needs	\$3,548	13	11
Supply Needs	\$3,388	23	11
Supply Needs	\$2,000	36	11
Admin Supply Needs	\$1,000	11	23
109 – Fain Elementary			
Tutoring Needs	\$2,300	13	11
Laminator Maint Agreement	\$600	36	11
111 – Fowler Elementary			
Staff Travel Needs	\$2,885	11	13
112 – Franklin Elementary			
Postage Needs	\$100	11	23
Supply Needs	\$200	13	11
Supply Needs	\$446	31	11
Supply Needs	\$12	23	11
Field Trip Needs	\$1,050	11	36
Chromebook Licenses	\$188	23	11
114 – Haynes Elementary			
Library Books	\$750	23	12
Supply Needs	\$100	13	11
Supply Needs	\$227	23	11
118 – Jefferson Elementary			
Chromebooks	\$2,000	36	11
119 – Lamar Elementary			
Supply Needs	\$26	31	11
Supply Needs	\$375	12	11
Supply Needs	\$226	23	11
Admin Needs	\$64	36	23
Supply Needs	\$307	11	23
Field Trip Needs	\$600	13	36
Supply Needs	\$5	36	11
121 – Milam Elementary			
Library Needs	\$10	11	12
Print Shop Needs	\$320	11	23
123 – Sheppard Elementary			
Admin Needs	\$1,000	11	23
Library Books	\$75	23	12
Nursing Needs	\$10	11	33
Supply Needs	\$100	12	11
Supply Needs	\$1,400	61	11
Supply Needs	\$100	31	11
Supply Needs	\$324	36	11
Yearbooks	100	11	23

Substitute Needs	\$1,000	11	13
Student Travel	\$2,000	11	36
126 – West Foundation			
Supply Needs	\$717	36	11
Counselor Supply Needs	\$106	23	31
128 – Scotland Park Elementary			
Nursing Supplies	\$100	11	33
129 – Southern Hills Elementary			
Instructional Supplies	\$204	36	11
Nursing Needs	\$38	36	33
130 – Farris EC			
Supply Needs	\$7	61	11
131 – Zundy Elementary			
Staff Registration Fee	\$175	11	23
Library Needs	\$5	31	12
Field Trip Needs	\$1,725	11	36
Supply Needs	\$430	23	11
Supply Needs	\$16	31	11
Admin Supply Needs	\$289	33	23
835 – Fine Arts			
Sight Reading Music	\$1,000	36	11
Instrument Purchase	\$5,600	36	11
Software Needs	\$722	36	11
931 – PE/Health			
FITNESSGRAM License	\$2,288	13	11
935 – Special Education			
SHARS Reimb for COVID	\$60,000	11	21

General Operating Fund (181/199): Please approve the following budget revisions to appropriate additional revenue and expenditures:

<u>Campus/Dept.</u>	<u>Account</u>	<u>Amount</u>
Retention Incentive Approved by BOT	199 E 11 6139 00 001 0 11 000	\$1,476,446.00
Retention Incentive Approved by BOT	199 E 12 6139 00 001 0 99 000	\$ 23,012.00
Retention Incentive Approved by BOT	199 E 13 6139 00 001 0 99 000	\$ 14,542.00
Retention Incentive Approved by BOT	199 E 21 6139 00 001 0 99 000	\$ 35,478.00
Retention Incentive Approved by BOT	199 E 23 6139 00 001 0 99 000	\$ 129,692.00
Retention Incentive Approved by BOT	199 E 31 6139 00 001 0 99 000	\$ 105,022.00
Retention Incentive Approved by BOT	199 E 32 6139 00 001 0 99 000	\$ 9,708.00
Retention Incentive Approved by BOT	199 E 33 6139 00 001 0 99 000	\$ 36,738.00
Retention Incentive Approved by BOT	199 E 35 6139 00 980 0 99 000	\$ 35,252.00
Retention Incentive Approved by BOT	199 E 36 6139 00 001 0 99 000	\$ 6,134.00
Retention Incentive Approved by BOT	199 E 41 6139 00 742 0 99 000	\$ 46,668.00
Retention Incentive Approved by BOT	199 E 51 6139 00 820 0 99 000	\$ 52,718.00
Retention Incentive Approved by BOT	199 E 52 6139 00 855 0 99 000	\$ 27,274.00
Retention Incentive Approved by BOT	199 E 53 6139 00 810 0 99 000	\$ 33,140.00
Retention Incentive Approved by BOT	199 E 61 6139 00 742 0 99 000	\$ 6,138.00
Total Budget Revisions for March		\$2,037,962.00

Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District
General Operating Fund Budget
Mar-21**

	Original Operating Fund 199 Dec	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Dec
Revenues:			
5700 - Local Revenues	\$ 47,585,779	\$ -	\$ 47,585,779
5800 - State Program Revenues	78,958,613	-	78,958,613
5900 - Federal Program Revenues	2,539,002	-	2,539,002
Total Revenues	<u>\$ 129,083,394</u>	<u>\$ -</u>	<u>\$ 129,083,394</u>
Expenditures			
11 - Instruction	\$ 82,581,514	1,456,585	\$ 84,038,099
12 - Instructional Resources and Media Services	1,535,119	23,444	1,558,563
13 - Curriculum and Instructional Staff Development	1,625,094	(8,901)	1,616,193
21 - Instructional Leadership	2,726,076	95,478	2,821,554
23 - School Leadership	7,588,080	128,024	7,716,104
31 - Guidance, Counseling and Evaluation Services	5,179,208	104,323	5,283,531
32 - Social Work Services	325,089	9,708	334,797
33 - Health Services	1,848,444	36,696	1,885,140
34 - Student Transportation	2,622,500	-	2,622,500
35 - Food Services	-	35,252	35,252
36 - Cocurricular/Extracurricular Activities	3,875,084	(7,178)	3,867,906
41 - General Administration	4,440,538	46,668	4,487,206
51 - Plant Maintenance and Operations	12,488,534	52,718	12,541,252
52 - Security and Monitoring Services	1,003,919	27,274	1,031,193
53 - Data Processing Services	3,289,024	33,140	3,322,164
61 - Community Services	9,704	4,731	14,435
71 - Debt Service	1,384,870	-	1,384,870
81 - Facilities Acquisition and Construction	7,813,608	-	7,813,608
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	25,000	-	25,000
99 - Other Intergovernmental Charges	585,000	-	585,000
Total Expenditures	<u>\$ 141,046,406</u>	<u>\$ 2,037,962</u>	<u>\$ 143,084,368</u>
Other Financing Sources (Uses)			
Sale of Real & Personal Property	\$ 50,000	\$ -	\$ 50,000
Transfer in from Food Service Fund	280,202	-	280,202
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	(75,000)
Transfer to Capital Projects for Athletics	(50,000)	-	(50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (11,807,807)</u>	<u>\$ (2,037,962)</u>	<u>\$ (13,845,769)</u>

**Wichita Falls Independent School District
Food Service Budget
Mar-21**

	Original Child Nutrition Funds 240 & 242 Dec	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Dec
Revenues:			
Local Revenues	\$ 1,515,154	\$ -	\$ 1,515,154
State Program Revenues	152,247	-	152,247
Federal Program Revenues	6,770,007	-	6,770,007
Total Revenues	\$ 8,437,408	\$ -	\$ 8,437,408
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 7,992,916	\$ -	\$ 7,992,916
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 7,992,916	\$ -	\$ 7,992,916
Other Financing Sources (Uses)			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (280,203)	\$ -	\$ (280,203)
Excess (Deficiency) of Revenues Over Expenditures	\$ 164,289	\$ -	\$ 164,289

**Wichita Falls Independent School District
Debt Service Budget
Mar-21**

	Original Debt Service Fund 599 Dec	Increase/ (Decrease)	Amended Debt Service Fund 599 Dec
Revenues:			
Local Revenues	\$ 8,271,850	\$ -	\$ 8,271,850
State Program Revenues	276,600	-	276,600
Federal Program Revenues	-		
Total Revenues	\$ 8,548,450	\$ -	\$ 8,548,450
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 8,548,450	-	\$ 8,548,450
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 8,548,450	\$ -	\$ 8,548,450
Other Financing Sources (Uses)			
Sale of Bonds			
 Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ -

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	Chartwells 2021-2022 Contract Renewal		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	2021– 2022 Contract		
_____Action Needed	___X___	Future Action	_____Presentation
			_____Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the final one-year renewal to the existing contract with Chartwells for the School Year 2021-2022 as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The initial RFP 17-19 was approved by the Wichita Falls Independent School District Board that went into effect on July 1, 2017. This contract renewal will be in effect for a period of one year commencing on July 1, 2021, and terminating on June 30, 2022. This contract may not be extended and will be put out for bid through an RFP early next fiscal year.

Chartwells guarantees that the return to WFISD from the food service program for the 2021-2022 school year will be \$ 164,289. This is the same rate of return approved for fiscal year 2020-2021.

This is a decrease in the rate of return from the 2019-2020 school year of \$87,203. The decrease is due to an increase in the transfer from the Food Service Fund to the General Operating Fund for Utilities and Custodial based off actual costs:

	2019-2020 Budget	2021-2022 Budget	Difference
Utility Cost	143,000	197,850	54,850
Custodial Cost	50,000	82,353	32,353
Total Transferred to GO	193,000	280,203	87,203

Fiscal Note:

This award exceeds \$100,000 which requires the Board of Trustees approval per policy, CH Local.

Wichita Falls ISD
SFA Name

243905/01138
County District Number/
Program (TX) Number

2021-2022 TDA CONTRACT RENEWAL CHECKLIST
School Food Authority Renewal of Food Service
Management Company Contract

This checklist must be completed and submitted to TDA for approval with the referenced items attached by April 30, 2021, for contract renewals for the 2021-22 school year. Contract renewals submitted after April 30, 2021, could require the School Food Authority (SFA) to return to a self-operated Food Service Program.

Please check each box for which information and/or documents have been provided.

- 1. Cover letter stating SFA’s intent to renew its contract with the FSMC for the 2021-2022 school year.
- 2. Contract Renewal Agreement. (Please check boxes where applicable.)

A. Methodologies for Fee Increases

Fee increases, including Allocated Charges, must be linked to the Consumer Price Index (“CPI”). A methodology and calculation must be provided for each fee increase to reflect the percentage of increase in the CPI. Please check each box below which applies to your SFA.

Administrative Fee Increase/Methodology Attached

Current Administrative Fee \$ 0.0823
Proposed Administrative Fee \$ 0.0852

Management Fee Increase/Methodology Attached

Current Management Fee \$ 0.0411
Proposed Management Fee \$ 0.0425

Fixed Meal-Rate Increase/Methodology Attached

School Breakfast Program

Current Fee \$ _____
Proposed Fee \$ _____

National School Lunch Program

Current Fee \$ _____
Proposed Fee \$ _____

TDA CONTRACT RENEWAL CHECKLIST

Page 2 of 3

Afterschool Care Program

Current Fee \$ _____

Proposed Fee \$ _____

Allocated Charge Increase/**Methodology Must Be Attached For Each Allocated Charge Being Increased.**

No Fee Increase

B. Regulatory Changes

SFA must ensure that any changes in regulatory requirements are addressed by amendment to the contract. Please check box above if SFA included any regulatory changes in renewal agreement.

C. Contract term

The term of any contract renewal must coincide with the upcoming school calendar year. Please review SFA's original contract to determine the correct number of renewals permitted after this renewal.

D. Guaranty

Changes to the Guaranty, such as additions to the terms, are not permitted. Guaranty dollar amount changes may not be material changes, i.e. more than \$100,000.

3. Food Service Budget

A Food Service Budget must be completed in the format provided by this office in the Renewal Packet with all line items addressed. Allocated Charges to the SFA must be addressed separately as individual line items.

2020-21 Food Service Budget

Auditable Food Service Budget from the school year ending June 2020

2021-22 Food Service Budget

Projected Food Service Budget for the upcoming school year

4. List of Schools Served

Provide a list of schools served by the FSMC and a list of any schools added or deleted from the original contract and subsequent renewals.

Notice

The suggested form below is provided as an option to deal with regulatory changes that take effect for the 2021-2022 school year. School Food Authorities may add other language or sections to this amendment form to amend their Food Service Management Contracts, consistent with their customary business practices and applicable law and regulations.

REQUEST FOR PROPOSAL AND CONTRACT NO. 2015-01, BETWEEN WICHITA FALLS INDEPENDENT SCHOOL DISTRICT, SFA, AND COMPASS GROUP USA, INC., BY AND THROUGH ITS CHARTWELLS DIVISION, FSMC
FOURTH AMENDMENT

This Contract Amendment (Amendment) is made in consideration of the mutual covenants and Agreements contained herein by and between Wichita Falls Independent School District, School Food Authority, (SFA), and Compass Group USA, Inc., by and through its Chartwells Division, Food Service Management Company, (FSMC), to amend the Request for Proposal and Contract No. 2015-01 (Contract) that was executed by SFA and FSMC and effective on July 1, 2018.

The Contract is amended as follows:

1. Throughout the Contract, the terms “USDA commodities” are deleted and replaced with the current term for such commodities, which is “USDA Foods.”
2. Page 2 of the Contract and Exhibit G, “Schedule of Applicable Laws,” are amended by deleting the existing nondiscrimination statements and replacing them in their entirety with the following nondiscrimination statement:

“The program applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By accepting this assurance, the Program applicant agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review such records, books, and accounts as needed, to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Program applicant, its successors, transferees, and assignees as long as it receives assistance or retains possession of

any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Program applicant.”

3. Section II, A. “Legal Notice,” and Exhibit G, “Schedule of Applicable Laws,” are amended by adding the following statement encouraging the use of Historically Underutilized Businesses (HUBs):
“The SFA strongly encourages Historically Underutilized Businesses (HUB), Minority and Women Business Enterprises (MWBE), and labor surplus area vendors to compete for this RFP.”
4. Section II, C. “Procurement Method,” second bulleted paragraph, is amended by adding the following statement that price must be the primary factor for all proposal evaluations: “USDA policy requires price to be the primary evaluation factor.”
5. Section III, A. “Definitions,” is amended by deleting the reference, if any, and definition for “Retroactive Incentive Fee” and replacing it with the following definition for “Incentive fee”:
 - “Incentive Fee” means an additional fee paid as an incentive to the FSMC to improve SFA’s food service participation, the amount of which depends on FSMC’s performance during the current school year and related to a benchmark number established by the SFA. Incentive Fees may only apply to meals served in the SFA’s food service operation during the current school year;” and
 - The option for and reference to a “Retroactive Incentive Fee” in Section III, B is hereby deleted.
6. Section III, B. “Scope and Purpose of this Contract,” is amended by adding the following to the Contract:
 - “The duration of the contract, unless terminated in accordance with Section III, Paragraph L, is valid for the 2021-2022 school year;”
 - “This contract and this Amendment is for a one-year period beginning July 1, 2021, and terminating on June 30, 2022;”
 - “This contract may be renewed as allowed by regulation provided the parties have not exhausted all renewals remaining under the contract for additional one-year terms upon mutual agreement between the SFA and FSMC and is subject to the fulfillment of all contract terms;” and
 - “The SFA is responsible for the establishment and maintenance of the free and reduced-price meal eligibility documentation.”
7. Section III, C. “Food Service of the Contract,” is amended by adding the following to the Contract:
 - “The FSMC will provide meals on days and times as requested by the SFA and in alignment with the SFA school calendar;”
 - “The FSMC will provide meals in compliance with the meal pattern as required by USDA and reflected in TDA guidance;” and,

- “When an accommodation is made without a medical disability, the FSMC must provide the same special dietary accommodation for all students if a special dietary accommodation is made for one student.”
8. Section III, D. “Use of Advisory Group/Menus,” and Exhibit G, “Schedule of Applicable Laws” of this contract are amended by adding the following statements at the end of those sections:
 “There is no requirement for submission of a 21-day a la carte menu. All a la carte sales must be in compliance with the competitive foods requirements of this Contract and applicable federal regulations.”
9. Section III, E. “Purchases” of the Contract is amended by deleting the existing option choices related to procurement and adding the following statements and provisions to that section:
- “The FSMC must disclose all credits, discounts, rebates, allowances, and incentives received by the FSMC on invoices submitted for payment;”
 - “The FSMC must credit the SFA’s monthly bill/invoice for the market value of all credits, discounts, and rebates for purchases made on behalf of the SFA and provide documentation which allows the SFA to audit the accuracy of credits, discounts, and rebates for purchases made on behalf of the SFA;”
 - “The SFA must ensure there is no conflict of interest between the SFA’s contracted FSMC and any third-party purchasing agent, including, but not limited to, ensuring that there are no duplicative fees for products or services provided by both the FSMC and any third-party purchasing agent;”
 - “If the FSMC is acting as the purchasing agent on behalf of the SFA that the FSMC purchases must be in compliance with all applicable local, state, and federal regulations;”
 - The following options related to procurement are added to the contract and provide three options to the SFA: “(1) SFA performs all purchasing for the food service operation; (2) FSMC performs all purchasing for the food service operation, including, but not limited to, USDA Foods processing; or (3) FSMC performs all purchasing for the food service operation, excluding USDA Foods processing.”
 - The options related to geographic preference in procurement are hereby updated as follows:
 - “SFA requires the FSMC to work with the SFA to establish a process for incorporating geographic preferences in the procurement of food and food products; OR The SFA does not require the FSMC to work with SFA to establish a process for incorporating geographic preference;” and
 - “The FSMC must use the SFA’s USDA Foods allocation for the benefit of the SFA. Fulfillment of the contract provisions related to USDA Foods is a requirement that must be met before renewal of the Contract can be approved.”
10. Section III, F. “USDA Foods” of the Contract is amended by adding the following statements :
- “The SFA must ensure that the full value of USDA Foods is used in the meal service each year;”

- “The SFA must maintain final responsibility for management and oversight for procuring processing agreements and general management of USDA Foods;”
 - “The FSMC must credit the SFA for the full value of USDA Foods contained in end products at the processing agreement value as described in the Contract;” and
 - “The method used to determine the value of USDA Foods cannot be established through a post-award negotiation or by any other method that may directly or indirectly alter the terms and conditions of the procurement contract.”
11. Section III, J. Financial Terms, 4.b. Cost Reimbursable Contract (3) General and Administrative Expense Fee Per Meal/Meal Equivalent is amended to
- SFA shall pay Chartwells the amount of \$0.0852 per meal served as Chartwells General and Administrative Expense Fee.
12. Section III, J. Financial Terms, 4.b., Cost Reimbursable Contract, (4) Management Fee Per Meal/Meal Equivalent is amended to
- SFA shall pay Chartwells the amount of \$0.0425 per meal served as Chartwells Management Fee.
13. Section III, K. “Books and Records of the Contract,” is amended by adding the following statements to that section as necessary:
- “The SFA must conduct an internal audit of food, labor, and other expense for cost-reimbursable contracts;” and
 - “For purposes of this Contract, “paid adult meals” constitute nonprogram revenue.”
14. Section III, O. “Optional Requirements to Be Included,” of the Contract is amended by adding the following provision at the end of that section:
- “The reimbursement of Contractor for duplicative costs is prohibited if SFA owns or purchases the Point of Service or Point of Sale system (POS) and FSMC as Contractor is merely operating or using such SFA POS system.”
15. Exhibit C, “Food Service Budget-Continued,” of the Contract is amended by adding a line item entitled: “IT System.”
16. Exhibit I Schedule of Terms for FSMC Guarantee is deleted in its entirety and replaced by the following:
- Guaranteed Return. The FSMC guarantees that the return to the SFA from the food service program for the 2021-2022 school year will be \$164,289. If the annual operating statement shows a profit less than \$164,289, the FSMC will reduce its Fees by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed \$301,492. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year or contract year, as applicable.

CONDITIONS

- a) Cash and/or reimbursement levels from State and Federal sponsors do not fall below the levels estimated in FSMC’s proposed budget.
- b) The value of USDA donated foods will not be less than the value of USDA donated foods estimated in the previous Agreement year.
- c) The number of days meals are served during the school year will not be less than 169 days.
- d) Changes in district policies, practices and serving requirements including but not limited to changes in bell schedules, meal service periods or proposed staffing may result in an adjustment.
- e) The student enrollment for the current year will not be less than 13,490 students.
- f) Any SFA employees’ vacation/sick time accumulated prior to the effective date of this Agreement will remain the sole responsibility/liability of SFA.
- g) Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- h) SFA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of FSMC.
- i) The number of students eligible for free and reduced price meals will be no less than that estimated in FSMC’s previous year agreement.
- j) No changes in legislation or regulation (e.g., minimum wages, fringe and benefits, taxes, unionization, etc.) that would impact cost of FSMC to provide the services.
- k) The following variable SFA expenses charged to the Food Service budget by SFA must be identified and capped so as not to exceed the following amounts:
 - 1. SFA Direct Expenses shall not exceed \$406,203
 - 2. SFA Labor in the amount of \$1,059,030

In the event the foregoing conditions are not met during the 2021-2022 school year, FSMC’s guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

- 17. Exhibit M, “Purchase Discounts, Rebates, Credits, and Value of USDA Foods” of the Contract is amended by stating as follows:
 - “The SFA shall verify the accuracy of credits, discounts, rebates, and the full value of USDA Foods;” and
 - “The FSMC shall be required to submit documentation to the SFA which will allow the SFA to verify the accuracy of credits, discounts, rebates and the full value of USDA Foods.”

18. All other terms of this Contract executed by SFA and FSMC shall remain the same.
19. This Amendment is only valid for the 2021-2022 school year. This Amendment shall terminate on June 30, 2022. This Amendment is executed by the Parties in their capacities, as stated below. All parties represent and warrant that the persons signing this Amendment are authorized to bind the respective parties.

(THIS SPACE INTENTIONALLY LEFT BLANK)

AGREEMENT

FSMC certifies that the FSMC shall operate in accordance with all applicable state and federal regulations.

FSMC certifies that all terms and conditions within the Proposal shall be considered a part of this Contract as if incorporated therein.

This Amendment to the Contract shall be in effect for one year and may be renewed by mutual agreement with another Amendment if provided in the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed by their duly authorized representatives.

ATTEST:

SCHOOL FOOD AUTHORITY:

Name of SFA

Signature of Authorized Representative

Typed Name of Authorized Representative

Title

Date Signed

ATTEST:

FOOD SERVICE MANAGEMENT COMPANY:
**Compass Group USA, Inc., by and through
its Chartwells Division**

Name of FSMC

Signature of Authorized Representative

Typed Name of Authorized Representative

Title

Date Signed

**Methodology for Calculation of Increase in
Management Fee and General and Administrative Expense**

Wichita Falls ISD has utilized the following methodology in calculating the increase in its Management Fee and General and Administrative Expense as it pertains to the Chartwells contract for the 2021-2022 school year.

The district has compared the seasonally adjusted value of the Consumer Price Index as published by the U.S. Department of Labor, Bureau of Labor Statistics (1982 – 84 = 100% base period), Food Eaten Away From Home (“CPI”), for January 2020 to the seasonally adjusted value of the CPI for January 2021 (Size Class B/C) and calculated the increase, on a percentage basis, in the CPI during such period. Chartwells’ Management Fee and General and Administrative Expense were then increased by a percentage equivalent to the percentage increase in the CPI over the measured period.

CPI Index for January 2020	179.580
CPI Index for January 2021	185.877
Increase	6.30
Percentage Increase	3.5%

	<u>2020-2021</u> <u>Current Year</u>		<u>CPI</u> <u>Difference</u>		<u>2021-2022</u> <u>Next Year</u>	<u>Increase</u>
General and Administrative Fee	0.0823	X	1.035	=	0.0852	0.0029
Management Fee	0.0411	X	1.035	=	0.0425	0.0014
Total Fee	0.1234			=	0.1277	0.0043

**CPI for All Urban Consumers (CPI-U)
Original Data Value**

Series Id: CUURN000SEFV
Not Seasonally Adjusted
Series Title: Food away from home in
Area: Size Class B/C
Item: Food away from home
Base Period: DECEMBER 1997=100

Year	Jan
2020	179.580
2021	185.877

**Food Service Budget-Cost Reimbursable
Wichita Falls ISD**

School Year: 2020-2021

Revenues

Cash Sales

Student Breakfast Sales	\$	-
Student Lunch Sales	\$	731,870
Student Snack Sales	\$	-
Student a la Carte Sales	\$	671,960
Adult Sales	\$	66,292
Catering Sales	\$	44,032
Interest Income	\$	1,000
Concession Sales	\$	-
Vending Sales	\$	-

Total Cash	\$	<u>1,515,154</u>
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State and Federal Reimbursement/Funding:

National School Lunch Program	\$	4,092,590
School Breakfast Program	\$	1,694,919
Afterschool Care Program	\$	90,582
Supper Program	\$	273,315
Summer Food Service Program	\$	81,262
State Matching Fund	\$	36,000
Commodities Received	\$	537,339
Other Funding	\$	116,247

Total Reimbursements	\$	<u>6,922,254</u>
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Total Revenues

(= All Cash Sales + All Reimbursements)	\$	<u><u>8,437,408</u></u>
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**Wichita Falls ISD
FOOD SERVICE BUDGET (cont.)**

Expenses

Gross Food Costs	\$	3,463,069
Food Delivery Cost	\$	-
Commodities Used	\$	537,339
Commodity Delivery	\$	-
Commodity Processing	\$	-
Total Food Costs	\$	4,000,408

Labor Costs (#FTE/PTE)

Salaried Employees FTE: 4 PTE: _____

Base Gross Salary	\$	290,617
Educational Assistance	\$	-
Incentive Payments	\$	-
Bonus	\$	-
Merit Increase	\$	-
Retirement/IRA	\$	-
401K, 403 (b) (7)	\$	-
Fringe Benefits	\$	45,360
Payroll Taxes	\$	30,902

District/FSMC Hourly Staff

Gross Salaries	\$	2,725,918
Fringe Benefits	\$	164,120
Payroll Taxes	\$	403,571

Other Payroll Costs

Worker's Comp.	\$	-
Other & TRS	\$	-
Total Labor Cost	\$	3,660,488

**Wichita Falls ISD
FOOD SERVICE BUDGET (cont.)**

FSMC Fees	Administrative Fee Costs	\$	230,601
	Management Fee Costs	\$	115,160
	Total Fees	\$	345,761

FSMC Direct Costs

Paper and Disposable Goods	\$	297,005
Cleaning Supplies	\$	64,445
Replacements/smallwares	\$	30,000
Outside Services	\$	7,300
Auto Expenses	\$	12,000
Other Taxes & Licenses	\$	17,700
Communication	\$	2,500
Office Supplies	\$	10,000
Printing	\$	8,000
Recruiting	\$	8,000
Uniforms & Laundry	\$	16,000
Computer Expense	\$	3,000
Advertising, Promotions	\$	3,200
Travel Expense	\$	6,000
Postage	\$	1,500
Training	\$	17,000
Kitchen Supplies	\$	5,000
Licenses & Memberships	\$	-
Total FSMC Direct Costs	\$	508,650

**Wichita Falls ISD
FOOD SERVICE BUDGET (cont.)**

SFA Direct Costs

Courier	\$	25,000
Membership Dues	\$	1,000
Pest Control	\$	15,000
Utilities	\$	197,850
Custodial	\$	82,353

Total SFA Direct Cost	\$	321,203
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Total Direct Costs	\$	829,853
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FSMC Indirect Costs

FSMC Charges		
A. Technology Allocated Charges	\$	2,436
B. Other Technology Charge	\$	26,500
Insurance Allocated Charges	\$	88,247
Other Allocated Charges-Amortization	\$	-
Bond Charge	\$	-
Trademark Charges	\$	-
Other Indirect Cost Categories	\$	-

Total FSMC Indirect Costs	\$	117,183
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Total Discounts, Rebates, Applicable Credits, allowances or incentives from FSMC Suppliers credited to LEA	\$	680,574
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fees+all direct costs+all indirect costs-total	\$	8,273,119
---	-----------	------------------

Surplus/Subsidy = Total Revenues - Total Expense	\$	164,289
---	-----------	----------------

FSMC Guaranteed Return	\$	164,289
FSMC Guaranteed Breakeven		
FSMC Guaranteed Subsidy		

School Food Authority Employee Responsible for submission of this budget data:

Name: Tim Sherrod, CFO

Telephone: (940) 235-1015

FSMC Employee Responsible for submission of this budget data:

Name: Michael Leonard

Telephone: (817) 681-1965

**Food Service Budget-Cost Reimbursable
Wichita Falls ISD**

School Year: 2021-2022

Revenues

Cash Sales

Student Breakfast Sales	\$	-
Student Lunch Sales	\$	647,226
Student Snack Sales	\$	-
Student a la Carte Sales	\$	599,479
Adult Sales	\$	46,014
Catering Sales	\$	33,554
Interest Income	\$	1,000
Concession Sales	\$	-
Vending Sales	\$	-

Total Cash	\$	<u>1,327,273</u>
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State and Federal Reimbursement/Funding:

National School Lunch Program	\$	3,884,915
School Breakfast Program	\$	1,770,335
Afterschool Care Program	\$	55,306
Supper Program	\$	272,175
Summer Food Service Program	\$	76,968
State Matching Fund	\$	36,000
Commodities Received	\$	624,735
Other Funding	\$	-

Total Reimbursements	\$	<u>6,720,434</u>
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Total Revenues

(= All Cash Sales + All Reimbursements)

\$	<u>8,047,707</u>
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**Wichita Falls ISD
FOOD SERVICE BUDGET (cont.)**

Expenses

Gross Food Costs	\$	2,821,318
Food Delivery Cost	\$	-
Commodities Used	\$	624,735
Commodity Delivery	\$	-
Commodity Processing	\$	-
Total Food Costs	\$	3,446,053

Labor Costs (#FTE/PTE)

Salaried Employees FTE: 4 PTE: _____

Base Gross Salary	\$	300,944
Educational Assistance	\$	-
Incentive Payments	\$	-
Bonus	\$	-
Merit Increase	\$	-
Retirement/IRA	\$	-
401K, 403 (b) (7)	\$	-
Fringe Benefits	\$	53,906
Payroll Taxes	\$	36,318

District/FSMC Hourly Staff

Gross Salaries	\$	2,551,521
Fringe Benefits	\$	661,366
Payroll Taxes	\$	257,799

Other Payroll Costs

Worker's Comp.	\$	-
Other & TRS	\$	-
Total Labor Cost	\$	3,861,854

**Wichita Falls ISD
FOOD SERVICE BUDGET (cont.)**

FSMC Fees	Administrative Fee Costs	\$	210,081
	Management Fee Costs	\$	104,794
	Total Fees	\$	314,875

FSMC Direct Costs

Paper and Disposable Goods	\$	246,570
Cleaning Supplies	\$	53,361
Replacements/smallwares	\$	36,000
Outside Services	\$	-
Auto Expenses	\$	6,496
Other Taxes & Licenses	\$	11,600
Communication	\$	2,400
Office Supplies	\$	45,000
Printing	\$	5,400
Recruiting	\$	1,800
Uniforms & Laundry	\$	12,500
Computer Expense	\$	2,600
Advertising, Promotions	\$	5,000
Travel Expense	\$	5,000
Postage	\$	450
Training	\$	5,825
Kitchen Supplies	\$	-
Licenses & Memberships	\$	-
Total FSMC Direct Costs	\$	440,002

**Wichita Falls ISD
FOOD SERVICE BUDGET (cont.)**

SFA Direct Costs

Courier	\$	25,000
Membership Dues	\$	1,000
Pest Control	\$	15,000
Utilities	\$	197,850
Custodial	\$	82,353
Misc Cost	\$	85,000

Total SFA Direct Cost	\$	406,203
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Total Direct Costs	\$	846,205
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FSMC Indirect Costs

FSMC Charges		
A. Technology Allocated Charges	\$	2,515
B. Other Technology Charge	\$	25,000
Insurance Allocated Charges	\$	46,345
Other Allocated Charges-Amortization	\$	-
Bond Charge	\$	-
Trademark Charges	\$	-
Other Indirect Cost Categories	\$	-

Total FSMC Indirect Costs	\$	73,860
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Total Discounts, Rebates, Applicable Credits, allowances or incentives from FSMC Suppliers credited to LEA	\$	659,429
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fees+all direct costs+all indirect costs-total	\$	7,883,418
---	-----------	------------------

Surplus/Subsidy = Total Revenues - Total Expense	\$	164,289
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FSMC Guaranteed Return	\$	164,289
FSMC Guaranteed Breakeven		
FSMC Guaranteed Subsidy		

School Food Authority Employee Responsible for submission of this budget data:

Name: Tim Sherrod, CFO

Telephone: (940) 235-1015

FSMC Employee Responsible for submission of this budget data:

Name: Michael Leonard

Telephone: (817) 681-1965

Wichita Falls ISD
List of Schools Served by FSMC
SY 2021-2022

Hirschi High School

3106 Borton
Wichita Falls, TX 76306

Rider High School

4611 Cypress
Wichita Falls, TX 76310

Wichita Falls High School

2149 Avenue H
Wichita Falls, TX 76309

Barwise Middle School

3807 Kemp Blvd.
Wichita Falls, TX 76308

Kirby Middle School

1715 Loop 11
Wichita Falls, TX 76306

McNiel Middle School

4712 Barnett Rd.
Wichita Falls, TX 76310

Booker T. Washington Elementary

1300 Harding
Wichita Falls, TX 76301

Burgess Elementary

3106 Maurine Street
Wichita Falls, TX 76306

Crockett Elementary

3015 Avenue I
Wichita Falls, TX 76309

Cunningham Elementary

4107 Phillips
Wichita Falls, TX 76308

Fain Elementary

1562 Norman
Wichita Falls, TX

Fowler Elementary

5100 Ridgecrest
Wichita Falls, TX 76310

Ben Franklin Elementary

2112 Speedway
Wichita Falls, TX 76308

Haynes Elementary

1705 Katherine
Wichita Falls, TX 76306

Jefferson Elementary

2628 Mistletoe
Wichita Falls, TX 76310

Lamar Elementary

2206 Lucas
Wichita Falls, TX 76301

Milam Elementary

2901 Boren
Wichita Falls, TX 76308

Scotland Park Elementary

1415 N. 5th Street
Wichita Falls, TX 76306

Southern Hills Elementary

3920 Armory Road
Wichita Falls, TX 76302

West Foundation Elementary

5220 Lake Wellington
Wichita Falls, TX 76310

Zundy Elemenary

1706 Polk Street
Wichita Falls, TX 76309

Brook Village

2222 Brook
Wichita Falls, TX 76301

Farris ECC

710 Old Burk Road
Wichita Falls, TX 76306

Northwest Head Start

2310 5th Street
Wichita Falls, TX 76301

Rosewood Head Start

503 N. Rosewood
Wichita Falls, TX 76301

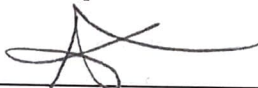
Exhibit J

ANTI-COLLUSION AFFIDAVIT

STATE OF NEW YORK

COUNTY OF WESTCHER

Katy Steere, of lawful age, being first sworn on oath says, that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official of employees to quantity, quality, or price in the prospective contract, or any other terms of said prospective official concerning exchange of money or other thing of value for special consideration in the letting of contract; that the bidder/contractor had not paid, given or donated, or agreed to pay, give or donate to any officer or employee either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

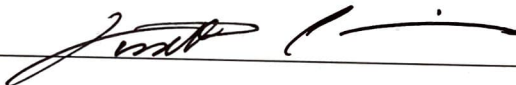


Signed

-Katy Steere, Senior Corporate Counsel

Subscribed and sworn before me this 07th day of Jan., 2021

Notary Public (or Clerk or Judge)



My commission expires

6/12/2021

Lissette C. Robinson
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01RO6359993
Qualified in Rockland County
My Commission Expires 6/12/2021

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION FOR COVERED CONTRACTS

DEFINITIONS

Covered Contracts/Subcontract

(1) Any nonprocurement transaction which involves federal funds (regardless of amount), including such arrangements as a sub-grant, for example, between TDA and another entity or the Contracting Entity and another entity.

(2) Any procurement contract for goods or services between a participant and a person, regardless of type, expected to equal or exceed the federal procurement small purchase threshold fixed at 10 U.S.C. 2304(g) and 41 U.S.C. 3305 (currently \$50,000) under a grant or sub-grant.

(3) Any procurement contract for goods or services between a participant and a person under a covered grant, sub-grant, contract or subcontract, regardless of amount, under which that person will have a critical influence on or substantive control over that covered transaction, including

- a. Consultant.
- b. Principal investigators.
- c. Providers of audit services required by the TDA or federal funding source.
- d. Researchers.

Debarment - An action taken by a debarring official in accordance with 2 CFR Part 417, 48 CFR Part 1, or equivalent federal regulations, to exclude a person from participating in covered contracts. A person so excluded is “debarred”.

Grant - An award of financial assistance, including cooperative agreements, or contracts or subcontracts for goods or services entered into to carry out an award of financial assistance. A grant may be in the form of money, or property in lieu of money, to an eligible grantee, sub-grantee or sub-recipient.

Ineligible - a person that is prohibited from entering into a covered contract or subcontract because of an exclusion or disqualification.

Participant - any person who submits a proposal for or who enters into a covered contract or subcontract, including an agent or representative of a participant.

Person - Any individual, corporation, partnership, association, unit of government, or legal entity, however organized.

Principal - An officer, director, owner, partner, principal investigator, or other person within a participant with management or supervisory responsibilities related to a covered transaction; or a consultant or other person, whether or not employed by the participant or paid with Federal funds, who— (i) is in a position to handle Federal funds, or (ii) is in a position to influence or control the use of those funds, or (iii) occupies a technical or professional position capable of substantially influencing the development or outcome of an activity required to perform the covered transaction.

Proposal - A solicited or unsolicited bid, application, request, invitation to consider or similar communication by or on behalf of a person seeking to receive a covered contract.

Suspension - An action taken by a suspending official in accordance with 2 CFR Part 471, 48 CFR Part 1, or equivalent federal regulations that immediately excludes a person from participating in covered contracts for a temporary period, pending completion of an investigation and any judicial or administrative proceedings that may ensue. A person so excluded is “suspended”.

Voluntary exclusion - A status of nonparticipation or limited participation in a covered contract or subcontract assumed by a person under the terms of a settlement between the person and one or more agencies. Voluntary exclusion must have government wide effect.

Voluntarily excluded - The status of a person who has agreed to a voluntary exclusion.

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION FOR COVERED CONTRACTS

Name of Business (Contractor) Compass Group USA, Inc., by and through its Chartwells Division	Vendor ID No. or Social Security No. 56-1874931
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(1) The prospective contractor certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective contractor is unable to certify to any of the statements in this certification, such prospective contractor shall attach an explanation to this proposal.



Signature of Contractor Representative

Peter Weber

Printed/Typed Name of
Contractor Representative

1/27/20201

Date

CFO, Chartwells K12

Printed/Typed Title of
Contractor Representative

PROCUREMENT

Certification Regarding Lobbying

Applicable to Grants, Sub-grants, Cooperative Agreements, And Contracts Exceeding \$100,000 in Federal funds. Contractors that apply or bid for such an award must file the required certification.

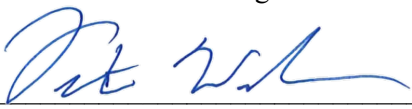
Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee of **Wichita Falls** Independent School District in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee of **Wichita Falls** Independent School District in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Compass Group USA, Inc., by and through its
 Chartwells Division
 2 International Drive
 Rye Brook, NY 10573
 Name/Address of Organization

Peter Weber, CFO, Chartwells K12
 Name/Title of Submitting Official


 Signature

1/29/2021
 Date

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	RFP 21-17 Catalog Bid for Advertising, Marketing, and Related Services
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	None
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP 21-17 Catalog Bid for Advertising, Marketing and Related Services to vendors listed below for two (2) years beginning May 1, 2021, through May 31, 2023, as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

RFP 21-17 Catalog Bid for Advertising, Marketing and Related Services was accessed on the Public Purchase website by forty-five (45) vendors with four (4) completed submittals. The bid was advertised twice in the Times Record News, posted on Public Purchase website and twelve (12) local vendors received emailed information of the procurement solicitation.

Awarding vendors enables the various campuses/departments to obtain these Services as needed. This is an open procurement allowing WFISD to accept responses and award additional vendors who meet the criteria of the proposal until the bid expiration. The responses were reviewed by Ashley Thomas, Communications Officer and Lauren Zotz, Director of Purchasing.

Vendor Name	City	Mediums	Advertising	Related Svcs	Full Service Agency
BrandEra	Fort Worth, TX	ALL	ALL	Agency Services	YES
Goodsides LLC	Austin, TX	ALL	ALL	Agency Services	YES
Hoegger Communications	Wichita Falls, TX	ALL	ALL	Agency Services	YES
KAUZ	Wichita Falls, TX	Television	Television	Monitor on-line listings, Social Media, Mobile Web	NO

Fiscal Note:

Expenditures are from budgeted funds. This is a multi-year contract which requires the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	RFP #21-23 Catalog Bids for Professional Development
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	None
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP #21-23 Catalog Bids for Professional Development to the listed vendors for two (26) months beginning May 1, 2021, through June 30, 2023, as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

RFP #21-23 Catalog Bids for Professional Development services was accessed on the Public Purchase website by sixty-four (64) vendors with ten (10) submitting a response. The bid was advertised twice in the Times Record News. Awarding vendors on this RFP enables the various campuses/departments to obtain services as needed. This is an open procurement allowing WFISD to accept responses and award additional vendors who meet the criteria of the proposal until the bid expiration. The responses were reviewed by Jennifer Lee, Purchasing Specialist II, Jackie Wheat, Director of State and Federal Programs and Lauren Zotz, Director of Purchasing.

RFP 21-23 Vendors	City	Professional Development opportunities provided:
Benchmark Education	New Rochelle, NY	Comprehensive, standards-based literacy programs, content-area reading, skill-specific intervention and bilingual and English learning resources for Grades K–12.
Flippen Group	College Station, TX	Capturing Kids’ Hearts Program
Houston Education Leadership	Houston, TX	Executive Education Academy
Mentoring Minds LP	Tyler, TX	Customizable critical thinking training for campus/admin
Savvas Learning Company LLC (formerly Pearson K12 Learning)	Paramus, NJ	Focused on standards-based curriculum, instruction, assessment, and differentiated learning solutions for special populations.
Scholastic, Inc.	New York, NY	Learning Services for teachers and leadership, and for Social-Emotional Skills
Sirius Education Solutions	Austin, TX	Educators; ignite curiosity, thoughtful assessment, math tools, classroom tools, classroom instruction
Solution Tree Inc.	Bloomington, IN	Coaching Academies, Onsite Customizable, all district
The Master Teacher	Manhattan, KS	Teachers, paras, support, subs, principals; social/emotional, Mastery, Inclusion, autism, behavior
Top 20 Training	St. Paul, MN	All district staff, team building, social/emotional, relationships, classroom strategies, student engagement

Fiscal Note:

Expenditures are from budgeted campus/department budgets. This is a multi-year contract which requires the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	RFQ #21-25 Surveying Services, Civil Engineering Services and Related Services		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	None		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report			

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFQ #21-25 Surveying Services, Civil Engineering Services and Related Services to Biggs and Mathews, Inc. as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

RFQ #21-25 for Surveying Services, Civil Engineering Services and Related Services was advertised twice in the Times Records News, offered by invitation to six (6) local vendors and by request to sixteen (16) vendors. Three (3) vendors provided on-time submissions. Qualifications were reviewed and evaluated by a committee consisting of Tim Sherrod, Chief Financial Officer, Brady Woolsey, Executive Director of Operations, and Lauren Zotz, Director of Purchasing. The committee recommends awarding the proposal to Biggs and Mathews, Inc.

Company	City	Summary Score (max 100)
Biggs & Mathews, Inc.	Wichita Falls, Texas	99.67
Corlett, Probst & Boyd, Inc.	Wichita Falls, Texas	96.00
mma Engineering	Arlington, Texas	82.67

Fiscal Note:

This purchase is for Professional Services to be paid from budgeted bond funds. This expenditure is a multi-year contract therefore requiring board approval per CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item: 21-22 Preliminary Revenue Projections and Budget Update.

Administrator Responsible: Tim Sherrod, Chief Financial Officer

Attachments: Attachment

Action Needed Future Action Information Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees receive information concerning 2021-2022 Revenue Projections and cost of potential pay increases as submitted by Tim Sherrod, Chief Financial Officer and recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The attached document compares the 2021-2022 to 2020-2021 Revenue Projections using the funding template published by Educational Service Center 13 (ESC 13). The template was completed by Tim Sherrod, Chief Financial Officer and Denise Brown, Director of Finance.

The cost of 3 separate potential pay increase options will be presented to the board.

Fiscal Note:

Revenue projections are based on current law and subjected to change if additional information is received from Texas Education Agency. This budget was created with estimated tax values for 2021 based on the same percentage increase as last year. The district will not receive the official estimated tax values for 2021 from the Wichita Appraisal District until the end of April.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	Discussion of Teacher Incentive Allotment		
Administrator Responsible:	Ward Roberts, Director of Innovation and Advanced Academics		
Attachments:	None		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Report

Background/Explanation:

The Wichita Falls ISD is in the process of applying to be part of the Teacher Incentive Allotment (TIA). This program, enacted by the Texas legislature and managed by the TEA, aims to help districts recruit and retain quality teachers through monetary incentives.

Here are some highlights of the Teacher Incentive Allotment program.

- Teachers can take steps to earn one of three designations: Recognized, Exemplary, or Master. (Higher designations generate more funding.)
- Allotment amounts also depend on the economic needs of the campus. (Schools with a greater need generate more funding.)
- The program is part of foundation school funding, so –barring any change in legislation— it will not “go away” like a grant program. (However, funding is on a schedule to be reimbursed after each award year, rather than being front-loaded.)

Within certain parameters, the state allows districts to create their own locally-developed designation systems. However, each system must include ways to collect data in these two categories:

- Teacher performance (using T-TESS)
- Student growth (using measures such as pre- and post-tests)

Since January, a team of District teachers and administrators has been working on the plan, which we will submit to TEA for approval. Information on this plan can be found at the site below.

<https://sites.google.com/wfisd.net/tia/home>

There, you can find more information, such as:

- List of staff members on the TIA Development Team
- Sample allotment amounts, by campus
- Links to other resources

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	Minutes		
Administrator Responsible:	Michael S. Kuhrt, Superintendent of Schools		
Attachments:	Minutes of Special Session, March 9, 2021 Minutes of Regular Meeting, March 22, 2021		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a special session, March 9, 2021 and a regular meeting, March 22, 2021 as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Following are copies of the minutes of a special session, March 9, 2021 and a regular meeting, March 22, 2021. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING MARCH 9, 2021**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:00 p.m. by Mr. Mike Rucker, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, Mike Rucker, hereby call to order the Special Session of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing, this Meeting of the Wichita Falls ISD Board of Trustees may be conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Mr. Mark Lukert, Ms. Katherine McGregor and Mr. Robert Payton. Mr. Mike Rucker noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Mr. Tim Sherrod, Chief Financial Officer, Dr. Peter Griffiths, Associate Superintendent, Ms. Debby Patterson, Executive Director of School Administration, Ms. Cyndy Kohl, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Ann Work Goodrich, Communications Specialist, Ms. Denise Brown, Director of Finance, Ms. Lauren Zotz, Director of Purchasing, Mr. Brady Woolsey, Executive Director of Operations, Mr. Shad McGaha, Chief Technology Officer, Ms. Debbie Dipprey, Director of Secondary Curriculum and Dr. Travis Armstrong, Director of Early Learning.

Also present were Ms. Trish Choate, reporter for Times Record News, Mr. Zach Verdea, reporter for KFDX Channel 3 and Ms. Emily Bjorklund, reporter for KAUZ Channel 6.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

No public comments for the special session on March 9, 2021.

SUPERINTENDENT’S REPORT:

Mr. Michael S. Kuhrt, Superintendent of Schools, gave a report to the Wichita Falls Independent School District Board of Trustees on the following subjects:

- Governor’s orders on mask mandates. The mask mandates did not affect school districts. WFISD will still wear masks.
- COVID Update.
- Summary on the budget workshop.

FINANCIAL SERVICES:

FINANCIAL REPORTS AS OF JANUARY 31, 2021:

Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the attached year-to-date financial reports and investment reports.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 22, 2021.

FEBRUARY 2021 BUDGET AMENDMENTS:

Ms. K. Elizabeth Yeager, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the attached budget amendments to the 2020-2021 budgets.

Carried unanimously by a vote of 7– 0

SNAP-ON TOOLS PURCHASE:

Mr. Mark Lukert, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the purchase of Snap-On Tools Certification Kit.

Carried unanimously by a vote of 7– 0

REGION 9 INTERLOCAL AGREEMENT:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the Interlocal Agreement with Region 9.

The purpose of Region 9’s Interlocal Agreement is to allow WFISD to be eligible to participate in Region 9’s upcoming RFP for copy paper, if WFISD determines it is beneficial to participate in the RFP. Region 9 established the Agreement for member districts to participate in Region 9’s region-wide RFP for copy paper offering competitive prices and the best value for necessary goods and services to participating entities. The Interlocal Agreement does not bind the District to participate. It just allows the District to be eligible to participate in this RFP and any others Region 9 develops in the future. Participation is at no cost to the District.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 22, 2021.

ADMINISTRATIVE SERVICES:

TEXAS EDUCATION WAIVER REQUEST: MISSED SCHOOL DAYS:

Mr. Tom Bursey, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees request a waiver from the Texas Education Agency for missed instructional days for the week of February 17 through February 19, 2021.

Carried unanimously by a vote of 7– 0

STATEMENT OF IMPACT FORM FOR KI CHARTER ACADEMY:

Ms. Debby Patterson, Executive Director of School Administration, recommended that the Wichita Falls Independent School District Board of Trustees submit an expansion amendment to the commissioner of education to add a site in DeSoto, TX and this is required to notify any district that is likely to be affected.

The Ki Charter Academy is adding a site at the Hickory Trail Hospital located at 2000 Old Hickory Trail in DeSoto, TX. Therefore, they are notifying all districts which might be adversely impacted financially. District staff and the Board will have to inform TEA through completion of the form whether or not the addition of the campus is or is not expected to have a major impact on the school district and in what manner.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 22, 2021.

INSTRUCTIONAL SERVICES:

WAIVER FOR CPR INSTRUCTION FOR SENIORS IN THE 2020-2021 SCHOOL YEAR:

Mr. Mark Lukert, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees submit a waiver to the Texas Education Agency for the requirement to provide instruction of hands-on CPR for any senior who was scheduled for this course for 2020-2021 due to COVID-19.

Carried unanimously by a vote of 7– 0

INSTRUCTIONAL MATERIALS FOR PRE-KINDERGARTEN SYSTEMS CURRICULUM:

Dr. Travis Armstrong, Director of Early Learning, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of Instructional Materials, Frog Street Press PreK.

Through Proclamation 2021, the Texas Education Agency will release funds to districts for the purchase of new instructional materials for Prekindergarten Systems.

The decisions regarding instructional materials were made through Instructional Materials Adoption Committees, under the leadership of the Early Learning Curriculum Specialist. The committee was composed of classroom teachers, parents and community volunteers. The names of each committee member are included in this document.

The committee members completed several steps in the process, including:

- November – General meeting of Instructional Materials Adoption committee
- January – February – Committee meeting to review curriculum choices
- February – Publisher Hearing at Region IX ESC: finalization of committee selections

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 22, 2021.

BOARD MATTERS:

MINUTES:

Minutes of special session, February 9, 2021 and minutes of regular meeting, February 22, 2021.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on March 22, 2021.

RESOLUTION OF THE BOARD REGARDING WAGE PAYMENTS DURING EMERGENCY SCHOOL CLOSINGS:

Ms. Cyndy Kohl, Director of Human Resources and Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve a proposed resolution regarding Emergency School Closure on February 17-19, 2021.

Regarding the Emergency School Closure of campuses and other buildings within the Wichita Falls Independent School District on February 17-19, 2021, due to a severe winter storm. Staff of the WFISD Maintenance Department were asked to work during the week of February 15-20, 2021 in order to repair damages from the storm.

These items will be placed on the consent agenda for the Board of Trustees regular meeting on March 22, 2021.

DISCUSSION OF 2021-2022 E-LEARNING OPPORTUNITIES:

Mr. Michael S. Kuhrt, Superintendent of Schools, and the Wichita Falls Independent School District Board of Trustees had a discussion on the 2021-2022 E-Learning Opportunities.

2020 BOND ACTIVITY:

Mr. Michael S. Kuhrt, Superintendent of Schools, and the Wichita Falls Independent School District Board of Trustees had a discussion on 2020 Bond Activity.

DISCUSS BOND 2020 BUDGETED ITEMS:

Mr. Michael S. Kuhrt, Superintendent of Schools, and the Wichita Falls Independent School District Board of Trustees had a discussion on Bond 2020 Budgeted Items.

2021 BOND ACTIVITY:

Mr. Michael S. Kuhrt, Superintendent of Schools, and the Wichita Falls Independent School District Board of Trustees had a discussion on the 2021 Bond Activity.

RECESS:

Mr. Mike Rucker, board president, recessed the special session to go into closed session at 1:25 p.m.

CLOSED SESSION:

Closed Session Pursuant to Texas Government Code 551.074:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
2. Deliberations Regarding Superintendent's Recommendation Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals
3. Superintendent's Annual Evaluation, Contract, and Compensation

OPEN SESSION:

1. Consideration and Possible Action Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals
2. Consideration and Possible Action Regarding Superintendent's Annual Evaluation, Contract, and Compensation

Mr. Dale Harvey, board member, left the closed session at 1:45 p.m.

RECONVENE:

Mr. Mike Rucker, board president, reconvened the closed session to go into open session at 2:22 p.m.

HUMAN RESOURCES:

PERSONNEL REPORT:

Mrs. Cyndy Kohl, Director of Human Resources reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Mr. Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

LETTERS OF RETIREMENT SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Bryant, Jackie – Teacher, Cunningham (5/29/2021)
Cauthen, Stephanie – Teacher, Farris (5/29/2021)
Glenn, Stacey – Teacher, Jefferson (5/29/2021)
Golding, Joseph – Teacher/Coach, WFHS (5/29/2021)
Kizis, Nancy – Teacher, Rider (5/29/2021)
Kowalick, Lisa – Teacher, Crockett (5/29/2021)
Lauck, Jill – Counselor, Rider (5/29/2021)
Miller, Cynthia – Instructional Coach, Fowler (5/29/2021)
Robbins, Marita – Teacher, Cunningham (5/29/2021)

LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Freeman, Lara – NTSH Teacher (5/29/2021)
Gannt, Dakota – Teacher/Coach, Kirby (3/22/2021)
Gannt, Jeremy – Teacher/Coach, WFHS (2/19/2021)
Harder, Brittnee – Assistant Athletic Trainer, Rider (5/29/2021)
Jarvis, Sarah – Teacher, Rider (5/29/2021)
Kittrell, Courtney – Teacher, Franklin (5/29/2021)
Manning, Francis Anne – Teacher, Cunningham (5/29/2021)
Robles, Stephanie – Assistant Principal, Barwise (6/4/2021)
Sralla, Brittany – Teacher, Barwise (5/29/2021)

Clerical/Auxiliary/Support

Coleman, Amy – Clerk, Rider (3/19/2021)
Fields, Terry – Covid Aide, Milam (2/8/2021)
Fiscus, Shelby – Aide, Fowler (5/28/2021)
Grace, Chad – SRO, Various (2/16/2021)
Long, Lena – Aide, Southern Hills (4/30/2021)
McCoy, Debra – Aide, Milam (5/28/2021)
Paschall, April – Clerk, Fowler (2/19/2021)
Strachan, Alfred – Covid Aide, Hirschi (2/2/2021)

TEACHER APPLICANT POOL:

Mr. Mark Lukert, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A).

Carried unanimously by a vote of 6 – 0

ADJOURNED:

No further action and meeting was adjourned at 2:24 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR BOARD MEETING MARCH 22, 2021**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a regular board meeting on the above date. The meeting was called to order at 6:00 p.m. by Mr. Mike Rucker, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, Mike Rucker, hereby call to order the Regular Meeting of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing this Meeting of the Wichita Falls ISD Board of Trustees is being conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

Board members present: Mr. Mike Rucker, Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Dale Harvey, Mr. Mark Lukert, Ms. Katherine McGregor and Mr. Robert Payton. Mr. Mike Rucker, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Cyndy Kohl, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Ann Work Goodrich, Communications Specialist, Ms. Kelly Strenski, Director of Fine Arts and Mr. Scot Hafley, Athletic Director.

Also present were Ms. Trish Choate, reporter for Times Record News, Ms. Emily Bjorklund, reporter for KAUZ Channel 6 and Mr. Brett Vetter, reporter for KFDX Channel 3.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PLEDGE OF ALLEGIANCE:

Mr. Mike Rucker, board president led the Pledge of Allegiance.

PRESENTATIONS:

ALL STATE MUSIC STUDENTS:

The Wichita Falls Independent School District Board of Trustees recognized All-State Music students.

The following students received All-State honors for Music:

All-State Choir – Rider High School
Amberly Schell
Maranda Rose-Adame (alternate)

All-State Band – Rider High School
Analisa Alvarez

SKILLS USA STATE COMPETITORS:

The Wichita Falls Independent School District Board of Trustees recognized the Texas Association of Future Educators Competitors.

The Texas Association of Future Educators (TAFE) is a co-curricular statewide student organization created to allow young men and women an opportunity to explore the teaching profession. The organization's goal is to provide the best and brightest high school and middle school students in Texas with the necessary knowledge to make informed decisions about pursuing careers in education.

The following Career Education Center students recently competed at the state TAFE contest and received a Blue Ribbon for their Interactive Bulletin Board highlighting shapes and their attributes.

Jasmine Harris
Andre Seabron

TISCA ALL-STATE ACADEMIC AWARD:

The Wichita Falls Independent School District Board of Trustees recognized the Texas Interscholastic Swim Coaches Association Academic All-State.

The following student athletes received Academic All-State honors from the Texas Interscholastic Swim Coaches Association (TISCA).

TISCA Academic All-State

Julia Camacho – Hirschi

*Valentina Luisi – Hirschi

Joe Genewick – Rider

Dorian Ramsey – Rider

*John Spears – Rider

*Lauren Waters – Rider

*Ethan Oechsner – WFHS

**19-20 and 20-21 Academic All-State Recipient*

Regional Meet Results

Joe Genewick – Placed 2nd in two events*

Conner Higginbotham – Placed 2nd in two events *

**Would be considered State Qualifiers if COVID-19 precautions were not in effect*

RIDER HIGH SCHOOL TSWA CLASS 5A ALL-STATE TEAM:

The Wichita Falls Independent School District Board of Trustees recognized Rider High School Football All-State student athletes.

The following student athletes were named to the Texas Sports Writers Association's Class 5A All-State Team for football:

All-State Team

E'Maurion Banks – Second-Team Defensive Lineman

Mason Conner – Third -Team Linebacker

Nick Darcus – Third -Team Kick Returner

Quarterback Jacob Rodriguez – Honorable Mention (Quarterback)

Receiver Ranse Radtke – Honorable Mention (Receiver)

Dominique Horton – Honorable Mention (Defensive Back)

DAVE CAMPBELL’S TOP 100 TEAMS 1949 WICHITA FALLS HIGH SCHOOL COYOTES:

The Wichita Falls Independent School District Board of Trustees recognized the 1949 Wichita Falls High School Coyotes as 1 of the Top 100 Teams of the Past 100 Years.

In celebration of 100 years of UIL Texas high school football, The UIL and Dave Campbell’s Texas Football have teamed up to honor the best, the brightest and the most unforgettable icons and legends in the sport’s illustrious history. With the help of the state’s foremost experts and historians, the UIL and DCTF honored 100 of the greatest players to ever suit up in Texas, 100 of the finest teams to grace the gridiron and 100 of the most fabled rivalries that give the game its one-of-a-kind flair.

Each week throughout the 2020 season, Dave Campbell’s Texas Football announced 10 honorees on each list, an indelible honor to be known as one of the greatest in Texas high school football history. Fans then had the opportunity to weigh in, voting for the player, team and rivalry they think is the best of the best.

WFISD is proud to announce that the 1949 Wichita Falls High School Coyotes made the list as one of the Top 100 football teams in Texas in the past 100 years.

PUBLIC COMMENT:

No public comments for the regular meeting on March 22, 2021.

SUPERINTENDENT’S REPORT:

The Wichita Falls Independent School District Board of Trustees heard an updated report from Mr. Michael S. Kuhrt, Superintendent of Schools on the following subjects:

- Covid cases.
- Two successful Covid Vaccine clinics at WFISD.

CONSENT AGENDA:

Mr. Tom Bursey, seconded by Ms. K. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve the consent agenda consisting of the following items: financial reports as of January 31, 2021, Region 9 Interlocal Agreement, Statement of Impact Form for K9i Charter Academy, Instructional Materials for Pre-Kindergarten Systems Curriculum, minutes and Resolution of the Board Regarding Wage Payments During Emergency School Closings.

Carried unanimously by a vote of 7 – 0

INSTRUCTIONAL SERVICES:

Dr. Shonna Norton, Director of Social and Emotional Services, reported to the Wichita Falls Independent School District Board of Trustees information and updates related to the Gallup Student Poll. Dr. Shonna Norton reported the Gallup Student Poll results and their impact on the WFISD Strategic Plan.

BOARD MATTERS:

2020 BOND ACTIVITY:

Mr. Michael S. Kuhrt, Superintendent of Schools, updated the Wichita Falls Independent School District Board of Trustees on 2020 Bond Activity.

- GEO Technical meetings talking about landscaping, furniture, security and access.
- Final Design Meetings scheduled for March 29 – 31, 2021.

2021 BOND ACTIVITY:

Mr. Michael S. Kuhrt, Superintendent of Schools, updated the Wichita Falls Independent School District Board of Trustees on 2021 Bond Activity.

- Video on Bond 2021 Proposition.

RECESS:

Mr. Mike Rucker, board president, recessed the regular meeting to go into closed session at 6:46 p.m.

CLOSED SESSION:

Closed Session Pursuant to Texas Government Code 551.074:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
2. Deliberations Regarding Superintendent’s Recommendation Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals
3. Superintendent’s Annual Evaluation, Contract, and Compensation

RECONVENE:

Mr. Mike Rucker, board president, reconvened the closed session to go into the open session at 8:05 p.m.

OPEN SESSION:

Mr. Mark Lukert, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals.

Carried unanimously by a vote of 7– 0

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

Mr. Dale Harvey, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A).

Carried unanimously by a vote of 7– 0

ADJOURNMENT:

No further action was taken and Mr. Mike Rucker, board president, adjourned the meeting at 8:07 p.m.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	Adopt Resolution Authorizing the Purchase of Real Property
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	Resolution
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees adopt a resolution to authorize the purchase of real property described in the agenda, authorize the Superintendent or the Chief Financial Officer, individually, tender the purchase price and other costs and execute closing documents on behalf of the District.

Explanation:

On September 11, 2020, the Board approved action regarding the purchase of the property at 6422 Seymour Highway, and authorized the Superintendent to negotiate and execute the real estate sales contract. The sales contract was subsequently executed.

The District would like to close on this property (two adjacent tracts consisting of 104.37 acres and 5.93 acres) as soon as possible after receiving approval from the Army Corps of Engineers, which approval is expected next week. The resolution is needed to evidence the Board's approval and who is authorized to sign closing documents on behalf of the District.

Fiscal Note:

This purchase will be paid from budgeted bond funds. This expenditure is over \$100,000, therefore requiring board approval per CH Local.

**RESOLUTION OF THE BOARD OF TRUSTEES OF
WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FOR PURCHASE OF REAL PROPERTY**

WHEREAS, pursuant to Texas Education Code section 11.151, the Board of Trustees of the Wichita Falls Independent School District (“District”) is authorized to acquire and hold real and personal property;

WHEREAS, the Board of Trustees is currently acquiring real property for the construction of facilities to meet the educational needs of the students residing in the District;

WHEREAS, the two tracts of real property (Tract 1 and Tract 2) described in Exhibit “A” attached hereto and incorporated herein for all purposes (the “Property”) is necessary for the construction of facilities to meet the educational needs of the students residing in the District; and

WHEREAS, the Board previously authorized the Superintendent to enter into an agreement for the purchase of the Property and desires to close on the purchase of the Property from the owner; therefore,

Be it resolved,

1. That the findings and recitals in the preamble of this Resolution are hereby found to be true and correct and are hereby approved and adopted.

2. That the Board of Trustees of the Wichita Falls Independent School District approves and authorizes the purchase of the Property described in Exhibit “A”, and authorizes the Superintendent or the Chief Financial Officer to tender the purchase price of the Property and the amount of closing and other costs to the title company for payment to the owner of the Property and to execute any other documents necessary to effect the purchase.

4. That it is hereby found, determined and declared that a sufficient written notice of the date, time, place and subject of the meeting of the Board of Trustees of the Wichita Falls Independent School at which this Resolution was adopted was posted at a place convenient and readily accessible at all times to the general public for the time required by law preceding this meeting as required by chapter 551, Texas Government Code, and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The Board of Trustees further ratifies, approves and confirms such written notice and posting thereof.

FINALLY PASSED AND ADOPTED this 13th day of April, 2021.

By: _____
Mike Rucker, President
Board of Trustees of the
Wichita Falls Independent School District

ATTEST:

By: _____
Tom Bursey, Secretary
Board of Trustees of the
Wichita Falls Independent School District

Certificate for Resolution

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Wichita Falls Independent School District during a regularly scheduled meeting on April 13, 2021. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____
Noes: _____
Abstentions: _____

To certify which, witness my hand this ____ day of April, 2021.

By: _____
Mike Rucker, President
Board of Trustees of the
Wichita Falls Independent School District

THE STATE OF TEXAS }
 }
COUNTY OF WICHITA } ACKNOWLEDGMENT

BEFORE ME, a Notary Public, on this day personally appeared Mike Rucker, known to me to be the person whose name is subscribed to the foregoing instrument, and having been sworn, upon his oath stated that he is the President of the Board of Trustees of the Wichita Falls Independent School District; that he was authorized to execute such instrument pursuant to resolution of the Board of Trustees adopted on April 13, 2021; and that said instrument is executed as the free and voluntary act and deed of such governmental unit for the purposes expressed therein.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the _____ day of _____, 2021.

Notary Public, State of Texas

Exhibit "A"
Description of Property

TRACT 1:

104.37 ACRES OF LAND OUT OF MESA IRRIGATED FARMS SUBDIVISION, AS SHOWN ON PLAT OF RECORD AT VOLUME 5, PAGE 33, WICHITA COUNTY PLAT RECORDS, BEING ALL OF BLOCKS 20 THROUGH 23, PART OF BLOCKS 12 THROUGH 18, AND PART OF BLOCK 24, AND BEING FURTHER DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A 2" GALVANIZED PIPE FOUND IN THE NORTH RIGHT OF WAY LINE OF U.S. HIGHWAY NO. 82 (KELL FREEWAY), AT THE SOUTHEAST CORNER OF LOT 2, BLOCK 19, MESA IRRIGATED FARMS SUBDIVISION, AS SHOWN ON PLAT RECORDED IN VOLUME 27, PAGE 484, WICHITA COUNTY PLAT RECORDS SAID PIPE BEING THE POINT OF BEGINNING FOR THE HEREIN DESCRIBED TRACT 1;

THENCE NORTH 43° 16' 54" WEST 1088.90 FEET TO A 2" GALVANIZED PIPE FOUND FOR THE NORTHWEST CORNER OF THE PREVIOUSLY MENTIONED LOT 2, BLOCK 19, AND ALSO BEING THE MOST SOUTHERLY NORTHWEST CORNER OF TRACT 1;

THENCE WITH THE EAST LINE OF F.M. HIGHWAY NO. 369 RIGHT OF WAY, NORTH 00° 11' 24" EAST 545.10 FEET TO A 1/2" IRON ROD SET FOR THE MOST NORTHERLY NORTHWEST CORNER OF TRACT 1;

THENCE NORTH 34° 40' 13" EAST 198.60 GENERALLY PARALLEL TO AND 30.00 FEET SOUTH OF THE CENTERLINE OF AN EXISTING IRRIGATION CANAL LATERAL, TO AN ANGLE POINT IN THE NORTH BOUNDARY LINE AND A CORNER OF TRACT 1;

THENCE NORTH 47° 35' 51" EAST 1,000.83 FEET GENERALLY PARALLEL TO AND 30.00 FEET SOUTH OF THE CENTERLINE OF SAID EXISTING IRRIGATION CANAL LATERAL, TO AN ANGLE POINT IN THE NORTH BOUNDARY LINE AND A CORNER OF TRACT 1;

THENCE NORTH 66° 23' 02" EAST 1,094.59 FEET GENERALLY PARALLEL TO AND 30.00 FEET SOUTH OF THE CENTERLINE OF SAID EXISTING IRRIGATION CANAL LATERAL, TO A 1/2" IRON ROD FOUND FOR THE NORTHEAST CORNER OF TRACT 1;

THENCE SOUTH 23° 34' 58" EAST 2215.82 FEET ALONG THE EAST BOUNDARY LINE AND GENERALLY ALONG AN EXISTING BARBED WIRE FENCE, TO A 1/2" IRON ROD FOUND IN THE NORTH RIGHT OF WAY LINE OF U.S. HIGHWAY NO. 82 (KELL FREEWAY), AND BEING THE SOUTHWEST CORNER OF A 4.35 ACRE TRACT, OUT OF BLOCK 11 & BLOCK 12, MESA IRRIGATED FARMS SUBDIVISION CONVEYED TO RALPH SURLS AS DESCRIBED IN VOLUME 3710, PAGE 782, WICHITA COUNTY DEED RECORDS AND SAID FOUND 1/2" IRON ROD ALSO BEING THE SOUTHEAST CORNER OF TRACT 1;

THENCE WITH SAID NORTH RIGHT OF WAY LINE OF U.S. HIGHWAY 82, SOUTH 66° 24' 42" WEST 359.56 FEET TO AN "X" SET IN CONCRETE AT THE BEGINNING OF A CURVE TO THE RIGHT HAVING A RADIUS OF 3819.72 FEET, SAID SET "X" BEING A CORNER IN THE SOUTH LINE OF TRACT 1;

THENCE SOUTHWESTERLY ALONG THE NORTH RIGHT OF WAY LINE OF U.S. HIGHWAY 82, AND ALONG SAID CURVE FOR A DISTANCE OF 896.38 FEET TO A HIGHWAY MONUMENT FOUND AT THE END OF THE CURVE (LONG CHORD OF THIS CURVE IS SOUTH 73° 07' 51" WEST 894.32 FEET) FOR A CORNER IN THE SOUTH LINE OF TRACT 1;

THENCE ALONG SAID NORTH RIGHT OF WAY LINE, SOUTH 79° 50' 51" WEST 187.15 FEET TO A 1/2" IRON ROD SET AT THE BEGINNING OF A CURVE TO THE LEFT HAVING A RADIUS OF 5954.70 FEET, AND SAID 1/2" IRON ROD BEING A CORNER IN THE SOUTH LINE OF TRACT 1;

THENCE SOUTHWESTERLY ALONG SAID NORTH RIGHT OF WAY LINE, WITH SAID CURVE FOR A DISTANCE OF 644.52 FEET (LONG CHORD OF THIS CURVE IS SOUTH 76° 46' 29" WEST 644.21 FEET) TO THE PLACE OF BEGINNING OF TRACT 1 AND CONTAINING 104.37 ACRES OF LAND, MORE OR LESS.

TRACT 2:

5.93 ACRES OF LAND PLATTED AND COMMONLY KNOWN AS LOT NUMBER TWO (2), BLOCK NUMBER NINETEEN (19), MESA IRRIGATED FARMS SUBDIVISION, AN ADDITION TO THE CITY OF WICHITA FALLS, WICHITA COUNTY, TEXAS ACCORDING TO PLAT OF RECORD IN VOLUME 27, PAGE 484, WICHITA COUNTY PLAT RECORDS, SAID TRACT BEING FURTHER DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A 2" GALVANIZED PIPE FOUND IN THE NORTH RIGHT OF WAY LINE OF U.S. HIGHWAY NO. 82 (KELL FREEWAY), AT THE SOUTHEAST CORNER OF SAID LOT 2, BLOCK 19, MESA IRRIGATED FARMS SUBDIVISION, AS SHOWN ON PLAT RECORDED IN VOLUME 27, PAGE 484, WICHITA COUNTY PLAT RECORDS, SAID PIPE BEING THE POINT OF BEGINNING FOR THE HEREIN DESCRIBED TRACT 2;

THENCE ALONG THE NORTH RIGHT OF WAY LINE OF U.S. HIGHWAY NO. 82 (KELL FREEWAY) AND ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 5,954.58 FEET, AN ARC LENGTH OF 418.21 FEET, AND A CHORD BEARING OF SOUTH 71° 38' 23" WEST AND CHORD LENGTH OF 418.13 FEET TO A FOUND 1/2" IRON ROD BEING THE SOUTHEAST CORNER OF LOT 1, BLOCK 19, MESA IRRIGATED FARMS SUBDIVISION, AS SHOWN ON PLAT RECORDED IN VOLUME 27, PAGE 484, WICHITA COUNTY PLAT RECORDS AND SAID IRON ROD ALSO BEING THE SOUTHWEST CORNER OF HEREIN DESCRIBED TRACT 2;

THENCE NORTH 18° 20' 12" WEST 403.16 FEET ALONG SAID EAST LINE OF LOT 1, BLOCK 19, MESA IRRIGATED FARMS SUBDIVISION, TO A FOUND 1/2" IRON ROD BEING THE NORTHEAST CORNER OF SAID LOT 1, AND SAID FOUND 1/2" IRON ROD ALSO BEING AN INTERIOR CORNER OF TRACT 2;

THENCE SOUTH 88° 46' 35" WEST 224.68 FEET TO THE EAST RIGHT OF WAY LINE OF F.M. HIGHWAY NO. 369 AND A 1/2" IRON ROD FOUND FOR THE NORTHWEST CORNER OF SAID LOT 1 AND SAID 1/2" IRON ROD ALSO BEING THE MOST SOUTHERLY NORTHWEST CORNER OF TRACT 2;

THENCE NORTH 00° 11' 08" EAST 546.53 FEET ALONG THE EAST RIGHT OF WAY LINE OF F.M. HIGHWAY NO. 369 TO A FOUND 2" GALVANIZED PIPE FOR THE MOST NORTHERLY NORTHWEST CORNER OF TRACT 2 AND SAID 2" PIPE ALSO BEING AN EXTERIOR CORNER OF A 104.37 ACRE TRACT OUT OF MESA IRRIGATED FARMS SUBDIVISION, AS SHOWN ON PLAT OF RECORD AT VOLUME 5, PAGE 33, WICHITA COUNTY PLAT RECORDS;

THENCE SOUTH 43° 16' 54" EAST 1,088.90 FEET ALONG THE EAST BOUNDARY LINE OF TRACT 2 TO THE PLACE OF BEGINNING AND CONTAINING 5.93 ACRES OF LAND MORE OR LESS.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	Monthly Personnel Report		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

Letters of Retirement:

Professionals

- Albus, Anna**-Teacher, Washington- 05-29-2021
- Carroll, Wendell** -Teacher, Denver- 05-29-2021
- Clement, Joseph**- At-Risk Coordinator, Scotland Park- 05-29-2021
- Driver, Charlotte Jan**- Special Education teacher, Barwise- 05-29-2021
- Gamboa, Irene**- Teacher, Crockett -05-29-2021
- Little, Lisa**- Social Worker, Northwest Head Start- 06-02-2021
- Mallas, Arlene**- Teacher, Hirschi- 05-29-2021
- Olsen, Michael**- Teacher/Coach- McNiel-05-29-2021
- Parker, Nina**- Parents as Teacher, WFISD- 05-29-2021
- Smith, Alvina**- Teacher, Southern Hills- 05-29-2021
- Swartz, Denise**- Teacher, Crockett- 05-29-2021

Clerical/Auxiliary/Support

- Rigsby, Ellen**- Attendance Clerk II, Rider- 05-28-2021

Letters of Resignation:

Professionals

- Angle, Mollie**- Interventionist, Zundy- 05-29-2021
- Brown, LeKeysha**- Teacher, BT Washington- 05-29-2021
- Calhoon, Angela**- Teacher, Milam- 05-29-2021

Catlerri, Lacreta- Paraprofessional, Zundy- 05-28-2021
Cannedy, Cheyenne- Teacher, NTS- 05-29-2021
Cummings, Morgan- Teacher, Cunningham- 05-29-2021
Geddings, Kaitlin- Teacher, Kirby- 05-29-2021
Hairell, Disa- Teacher, Barwise- 05-29-2021
Jarvis, Chris- Teacher, WFHS- 05-29-2021
Lankford, Brittany- Teacher, Jefferson- 05-29-2021
Lau, Michael- Teacher, BT Washington- 05-29-2021
Loyd, Siobhan- Teacher, Milam- 05-29-2021
Maclin, Audrey- Teacher, WFHS- 5-29-2021
Mathis, Marcus- Assistant Principal, Milam- 06-04-2021
Melgoza-Pearson, Lorraine- Teacher, WFHS- 05-29-2021
Merriex, Janette – Counselor, Zundy- 05-29-2021
Molina, Breann- Teacher, Franklin- 05-29-2021
Mooneyham, Heather- Teacher, Kirby- 05-29-2021
Monroe, Jamie- Teacher, Franklin- 05-29-2021
Munn, Erin- Teacher, Rider- 05-29-2021
Nadeem, Shahnaz- Teacher, Barwise- 05-29-2021
Nicholes, Deidre- Teacher, Jefferson- 05-29-2021
Parker, Ethan- Teacher, Jefferson- 05-29-2021
Paulson, Amber- Teacher, McNiel- 05-29-2021
Phillis, Sarah- Teacher, WFHS- 05-29-2021
Ramos, Rosendo- Teacher, Zundy- 05-29-2021
Riggs, Cheryl- Teacher, Cunningham- 05-29-2021
Roberto, Peter- Teacher, Zundy- 05-29-2021
Schreck, Kristin- Counselor, Washington- 06-02-2021
Sigala, Brenda- Teacher, Lamar- 05-29-2021
Strong, Paula- MTSS/Testing Coordinator at Kirby- 06-02-2021
Weiss, Teacher- Teacher, Rider- 05-29-2021
Wheeler, Sarah- Teacher, Zundy- 05-29-2021
Woolsey, Haley- PT Music Therapist, SPED- 05-27-2021
Yancey, Albert- Teacher, Barwise- 05-29-2021

Clerical/Auxiliary/Support

Akhtar Shazia- Paraprofessional, McNeil- 05-28-2021
Duprey, Brandon- SRO for WFISD- 03-10-2021
Hensley, Theresa- Paraprofessional, BT Washington- 05-28-2021
Hopkins, Donald- Paraprofessional, McNiel- 04-09-2021
Horton, Debra- Paraprofessional, Fowler- 03-03-2021
Jones, Terrell- Warehouse worker, Warehouse- 03-26-2021
Malacusky, Cheri- Paraprofessional, McNiel- 05-28-2021
Nowicki, Terri- HR Specialist, Ed Center- 03-26-2021
Perry, Stephen- Paraprofessional, Burgess- 03-31-2021
Pest, Paul- Support Technician, Technology- 04-09-2021
Puddu, Maricar- Paraprofessional, Barwise- 03-12-2021
Satterfield, Molly- Speech Language Pathology Assistant, Ed Center- 05-29-2021

Torres, Heidi- Paraprofessional, Franklin- 03-26-2021
Tucker, Yolanda- Paraprofessional, McNiel- 05-28-2021
Vasquez, Andrea- Paraprofessional, Scotland Park- 05-28-2021
Wallace, Regina – Paraprofessional, Farris- 05-28-2021

WICHITA FALLS ISD BOARD OF TRUSTEES
April 13, 2021

Agenda Item:	Applicant Pool		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Cyndy Kohl, Director of Human Resources, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
April 13, 2021**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Ornelas, Gloria	Generalist EC-6 Bilingual Generalist-Spanish EC-6	Midwestern State University	8	Teacher Lamar Replacing Stacey Dean	Harlington ISD
Zylstra, Jennifer	Core Subjects 4-8	Midwestern State University	0	Teacher Barwise Replacing Jennifer Rice	NA

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*