



Agenda of Special Session September 15, 2020 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 12:00 PM, on September 15, 2020, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below.

Pursuant to the Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing, this Meeting of the Wichita Falls ISD Board of Trustees will be conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees may not be physically present at one location.

I. CALL TO ORDER AND OPENING STATEMENT

II. INVOCATION

III. PUBLIC COMMENT

Public comments at special sessions are limited to topics that are listed on the agenda. Speakers may register in-person, 30 minutes before the meeting begins.

IV. SUPERINTENDENT'S REPORT

V. FINANCIAL SERVICES

A. Financial Reports as of July 31, 2020

B. August 2020 Budget Amendments

C. RFP #21-12 Pest Control

D. RFP #21-15 LTE Internet Access

E. Purchasing Cooperative Agreements

F. Waterford Institute Reading Academy

G. Gallup Student Poll

VI. INSTRUCTIONAL SERVICES

A. Class-Size Exception Waiver

B. Resolution Regarding Extracurricular Status of 4-H Organization

VII. BOARD MATTERS

A. Minutes

B. 2020 Bond Activity

C. Closed Session Pursuant to Texas Government Code 551.074:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees

VIII. HUMAN RESOURCES

A. Personnel Report

B. Applicant Pool

IX. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, September 11, 2020 at 3:30 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	Financial Reports as of July 31, 2020		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Financials		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Tim Sherrod, Chief Financial Officer, and is recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The following attachments report the revenue and expenditure position through July 31, 2020 for all funds. The budget balance amounts for the prior fiscal year column and for the five-year average column reflect the current budget balances for that period. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund and provides a comparison to the same month for 2019-2020.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent one month of operations, 8.33% of the fiscal year. As of July 31st, of last year, the district had collected 1.14% of projected revenues, as compared to 1.42% for 2020-2021. Expenditures for 2020-2021 were 7.98% of budget, as compared to 7.16% for 2019-2020.

For the General Fund revenues were 0.57% last year as compared to 0.65% this year. Expenditures were 6.30% last year as compared to 7.33% this year.

For the Food Service Fund revenues were 0.72% last year as compared to 2.90% this year. Expenditures were 2.59% last year as compared to 4.06% this year.

For the Debt Service Fund revenues were 0.55% last year as compared to 0.48% this year. Expenditures were 19.39% last year as compared to 18.00% this year.

Investments:

Tim Sherrod, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FINANCIAL SUMMARY
July 31, 2020

	2019-2020				2020-2021		
	FINAL BUDGET	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET
REVENUE:							
GNL. OPERATING	\$133,911,145	\$133,911,145	\$767,300	0.57%	\$128,998,596	\$833,465	0.65%
ATHLETICS	\$390,000	\$390,000	\$0	0.00%	\$415,000	\$458	0.11%
General Fund	\$134,301,145	\$134,301,145	\$767,300	0.57%	\$129,413,596	\$833,923	0.64%
SP. EDUCATION	\$0	\$0	\$28,456	0.00%	\$695,085	\$285,596	41.09%
VOCATIONAL	\$0	\$0	\$0	0.00%	\$45,326	\$0	0.00%
CONS. APPLIC.	\$4,447,058	\$4,447,058	\$0	0.00%	\$6,707,129	\$0	0.00%
OTHER SP. REV.	\$720,161	\$720,161	\$866,603	120.33%	\$1,955,967	\$805,303	41.17%
Special Revenues	\$5,167,219	\$5,167,219	\$895,059	17.32%	\$9,403,507	\$1,090,899	11.60%
FOOD SERVICE	\$8,288,051	\$8,288,051	\$59,305	0.72%	\$8,437,408	\$244,716	2.90%
INT & SINKING	\$8,381,857	\$8,381,857	\$46,364	0.55%	\$8,548,450	\$41,375	0.48%
CONSTRUCTION FUND	\$0	\$0	\$434	0.00%	\$0	\$0	0.00%
INTERNAL SERVICE	\$4,764	\$4,764	\$9,064	190.26%	\$5,762	\$99	1.72%
TOTAL REVENUE	\$156,143,036	\$156,143,036	\$1,777,526	1.14%	\$155,808,724	\$2,211,012	1.42%
EXPENDITURES:							
GNL. OPERATING	\$133,000,395	\$133,000,395	\$8,430,852	6.34%	\$130,750,570	\$9,644,273	7.38%
ATHLETICS	\$1,300,750	\$1,300,750	\$24,497	1.88%	\$1,423,950	\$34,283	2.41%
General Fund	\$134,301,145	\$134,301,145	\$8,455,349	6.30%	\$132,174,520	\$9,678,576	7.32%
SP. EDUCATION	\$0	\$0	\$289,055	0.00%	\$695,085	\$260,128	37.42%
VOCATIONAL	\$0	\$0	\$14,277	0.00%	\$45,326	\$12,474	27.52%
CONS. APPLIC.	\$4,447,058	\$4,447,058	\$246,631	5.55%	\$6,707,129	\$259,441	3.87%
OTHER SP. REV.	\$720,161	\$720,161	\$298,686	41.47%	\$1,955,967	\$592,174	30.28%
Special Revenues	\$5,167,219	\$5,167,219	\$848,649	16.42%	\$9,403,507	\$1,124,216	11.96%
FOOD SERVICE	\$8,036,559	\$8,036,559	\$203,385	2.53%	\$8,273,119	\$324,724	3.93%
INT & SINKING	\$8,524,500	\$8,524,500	\$1,653,000	19.39%	\$8,548,450	\$1,538,475	18.00%
CONSTRUCTION FUND	\$0	\$0	\$0	0.00%	\$0	\$0	0.00%
INTERNAL SERVICE	\$549,658	\$549,658	\$51,576	9.38%	\$557,546	\$24,355	4.37%
TOTAL EXPEND.	\$156,579,081	\$156,579,081	\$11,211,959	7.16%	\$158,957,142	\$12,690,346	7.98%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
 FINANCIAL SUMMARY
 July 31, 2020

FUND	INVESTMENTS	CHECKING ACCOUNT	7/31/2019 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	7/31/2020 TOTAL CASH
GNL. OPERATING	\$ 29,148,931	\$ 3,166,563	32,315,494	30,512,875	\$ 5,672,830	\$ 36,185,706
ATHLETICS		44,632	44,632	-	30,892.42	30,892.42
SPECIAL REVENUES		239,273	239,273	-	(2,952,465.48)	(2,952,465.48)
FOOD SERVICE	973,176	182,802	1,155,978	305,293	393,505.67	698,798.18
INT & SINKING	845,685	13,368	859,053	1,239,402	8,617.99	1,248,019.63
CONSTRUCTION FUND	214,564	53,758	268,322	332	203,757.62	204,089.17
INTERNAL SERVICE	554,057	(954,256)	(400,199)	560,981	(1,451,456.57)	(890,475.63)
PAYROLL		376,905	376,905	-	414,663.95	414,663.95
TOTAL	\$ 31,736,413	\$ 3,123,045	\$ 34,859,458	\$ 32,618,882	\$ 2,320,346	\$ 34,939,228

GENERAL FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2019 and JULY 2020**

1 month has passed = 8.33%		2019-2020			2020-2021		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	\$ 46,148,367	\$ 303,327	0.66%	\$ 47,585,779	\$ 250,162	0.53%
5800	State Revenues	84,778,154	450,387	0.53%	78,958,613	554,070	0.70%
5900	Federal Revenues	2,911,624	13,124	0.45%	2,539,002	29,691	1.17%
	Total Revenues	\$ 133,838,145	\$ 766,838	0.57%	\$ 129,083,394	\$ 833,923	0.65%
Expenses by Function							
11	Instruction	\$ 80,264,947	\$ 5,244,445	6.53%	\$ 80,870,775	\$ 6,081,387	7.52%
12	Instr. Resources/Media	1,621,370	105,495	6.51%	1,547,043	117,942	7.62%
13	Curriculum Dev. & Staff Dev	1,335,130	67,064	5.02%	1,656,667	91,861	5.54%
21	Instructional Leadership	2,949,045	190,825	6.47%	2,770,041	199,592	7.21%
23	School Leadership	7,739,762	579,845	7.49%	7,585,517	619,757	8.17%
31	Guidance, Counseling & Evaluation Svcs	4,361,490	310,939	7.13%	5,179,094	442,463	8.54%
32	Social Work Services	323,277	21,033	6.51%	325,089	33,608	10.34%
33	Health Services	1,769,694	128,879	7.28%	1,790,391	139,266	7.78%
34	Student Transportation	3,333,960	695	0.02%	2,609,500	12,331	0.47%
35	Food Service	-	-	0.00%	-	-	0.00%
36	Co-Curricular/Extracurricular	3,700,113	159,353	4.31%	3,880,946	201,037	5.18%
41	General Administration	4,548,689	375,974	8.27%	4,433,905	361,889	8.16%
51	Plant Maint. & Operations	12,474,408	686,873	5.51%	12,248,247	719,748	5.88%
52	Security & Monitoring	729,247	46,731	6.41%	967,668	7,425	0.77%
53	Data Processing Services	5,061,179	513,505	10.15%	3,146,564	193,218	6.14%
61	Community Services	3,850	125	3.24%	9,704	5	0.05%
71	Debt Service	1,384,070	23,439	1.69%	1,384,870	23,439	1.69%
81	Facilities Acquisition & Construction	1,846,912	-	0.00%	883,500	433,608	49.08%
93	Payments to Fiscal Agent of SSA	100,000	-	0.00%	100,000	-	0.00%
95	Payments to JJAEP	12,000	129	1.08%	25,000	-	0.00%
99	Intergovernmental Charges	567,000	-	0.00%	585,000	-	0.00%
	Total Expenditures	\$ 134,126,145	\$ 8,455,349	6.30%	\$ 131,999,520	\$ 9,678,576	7.33%
Other Sources and (Uses)							
7900	Non-Operating Resources	463,000	462	0.10%	330,202	-	0.00%
8900	Other Uses-Non-operating	(175,000)	-	0.00%	(175,000)	-	0.00%
	Total Other Sources and Uses	\$ 288,000	\$ 462	0.16%	\$ 155,202	\$ -	0.00%
	Net Change in Fund Balance	\$ 0	\$ (7,688,049)	0.00%	\$ (2,760,924)	\$ (8,844,653)	320.35%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE GENERAL FUND REVENUES COMPARISON
 July 2019 and July 2020

		2019-2020			2020-2021		
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%
Local Revenues							
5711	Current year tax levy	43,976,669	\$ 30,998	0.07%	45,413,696	\$ -	0.00%
5712	Taxes-delinquent	606,118	178,878	29.51%	781,326	187,932	24.05%
5719	Tax penalties & interest	370,105	32,611	8.81%	491,807	40,527	8.24%
5735	Summer school tuition	7,450	-	0.00%	7,450	-	0.00%
5739	Tuition and Fess Local	25,000	258	1.03%	30,000	-	0.00%
5742	Interest income	500,000	50,446	10.09%	175,000	11,299	6.46%
5743	Facilities rental	107,000	6,783	6.34%	130,000	3,512	2.70%
5744	Gifts and local grants	-	-	0.00%	30,000	-	0.00%
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%
5749	Miscellaneous revenue	180,933	2,649	1.46%	147,500	4,392	2.98%
5755	Enterprise Revenue	8,000	704	0.00%	10,000	2,042	20.42%
Local revenues to date before Athletics		45,781,275	303,327	0.66%	47,216,779	249,704	0.53%
5752	Scoreboard Fund	17,092	-	0.00%	19,000	-	0.00%
5752	Athletics Fund ticket sales	350,000	-	0.00%	350,000	458	0.13%
Total local revenues to date		46,148,367	303,327	0.66%	47,585,779	250,162	0.53%
State Revenues							
5811	Available School Fund	3,200,166	-	0.00%	5,189,564	-	0.00%
5812	Foundation entitlements	75,480,914	-	0.00%	67,522,291	-	0.00%
5826	Pre K Supplement	-	-	0.00%	-	-	0.00%
5829	Misc. state programs	-	-	0.00%	-	-	0.00%
5831	TRS On-behalf	6,097,074	450,387	7.39%	6,246,758	554,070	8.87%
Total state revenues to date		84,778,154	450,387	0.53%	78,958,613	554,070	0.70%
Federal Revenues							
5929	After School Snack Program	110,000	3,746	3.41%	110,000	3,126	2.84%
5941	Impact Aid	155,000	-	0.00%	155,000	-	0.00%
5946	ROTC salary reimbursement	165,000	8,043	4.87%	170,000	16,836	9.90%
5931	SHARS Revenue	2,056,624	1,335	0.06%	1,804,002	9,729	0.54%
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%
5919	Other Federal Revenues	425,000	-	0.00%	300,000	-	0.00%
5927	Indirect costs	-	-	0.00%	-	-	0.00%
Total federal revenues to date		2,911,624	13,124	0.45%	2,539,002	29,691	1.17%
Non-Operating Resources							
7912	Sale of assets	50,000	462	0.92%	50,000	-	0.00%
7915	Transfers from Other Funds	413,000	-	0.00%	280,202	-	0.00%
Total non-operating resources		463,000	462	0.10%	330,202	-	0.00%
GRAND TOTAL - GENERAL FUND		\$ 134,301,145	\$ 767,300	0.57%	\$ 129,413,596	\$ 833,923	0.64%

FOOD SERVICE FUND

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2019 and JULY 2020**

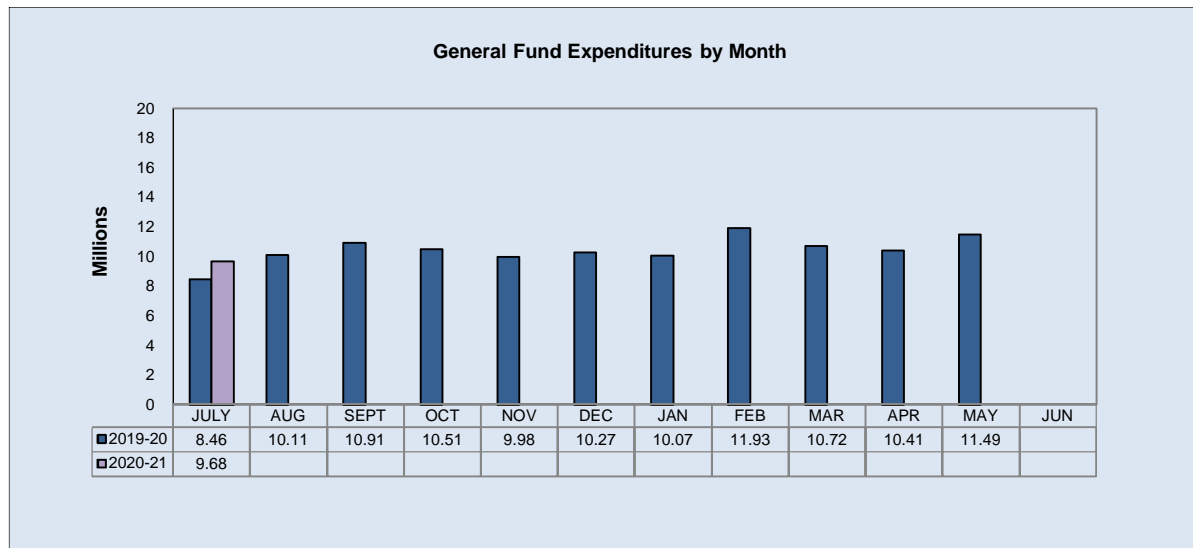
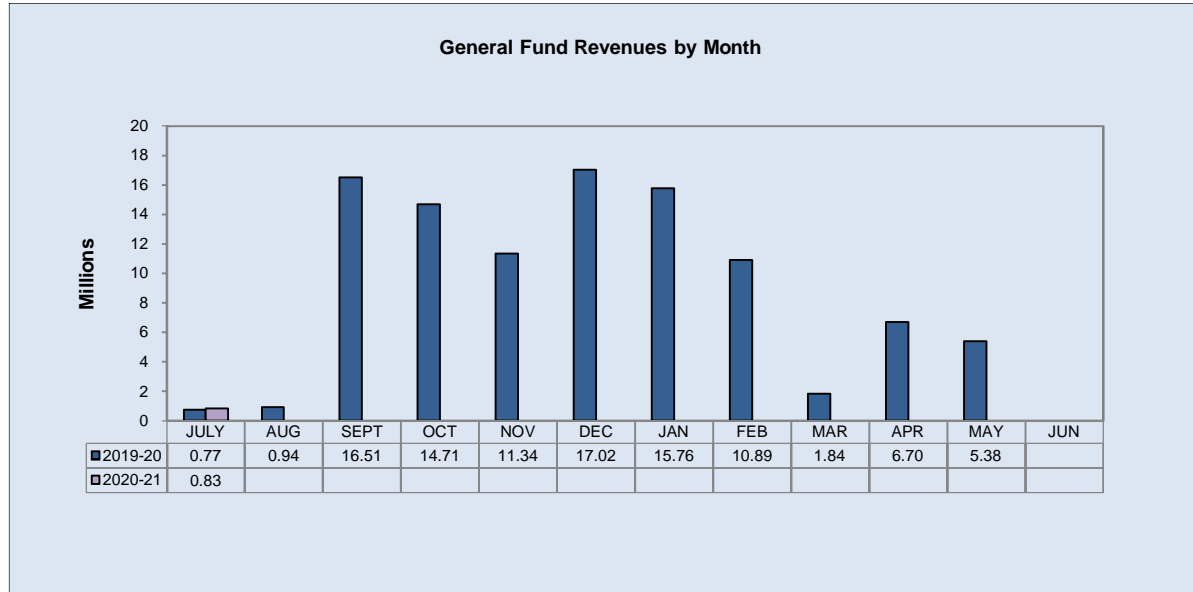
1 month has passed = 8.33%		2019-2020			2020-2021		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	1,440,515	\$ 2,091	0.15%	1,515,154	\$ 121	0.01%
5800	State Revenues	152,247	-	0.00%	152,247	-	0.00%
5900	Federal Revenues	6,695,289	57,214	0.85%	6,406,110	244,595	3.82%
5900	After School Supper Program				273,315	-	0.00%
5900	After School Snack Program				90,582	-	0.00%
	Total Revenues	\$ 8,288,051	\$ 59,305	0.72%	\$ 8,437,408	\$ 244,716	2.90%
Expenses by Function							
35	Food Service	\$ 7,843,559	\$ 203,385	2.59%	\$ 7,992,916	\$ 324,723	4.06%
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%
	Total Expenditures	\$ 7,843,559	\$ 203,385	2.59%	\$ 7,992,916	\$ 324,723	4.06%
Other Sources and (Uses)							
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
8900	Other Uses-Non-operating	(193,000)	-	0.00%	(280,203)	-	0.00%
	Total Other Sources and Uses	\$ (193,000)	\$ -	0.00%	\$ (280,203)	\$ -	0.00%
	Net Change in Fund Balance	\$ 251,492	\$ (144,080)	57.29%	\$ 164,289	\$ (80,007)	48.70%

**DEBT SERVICE AND
CAPITAL PROJECTS FUNDS**

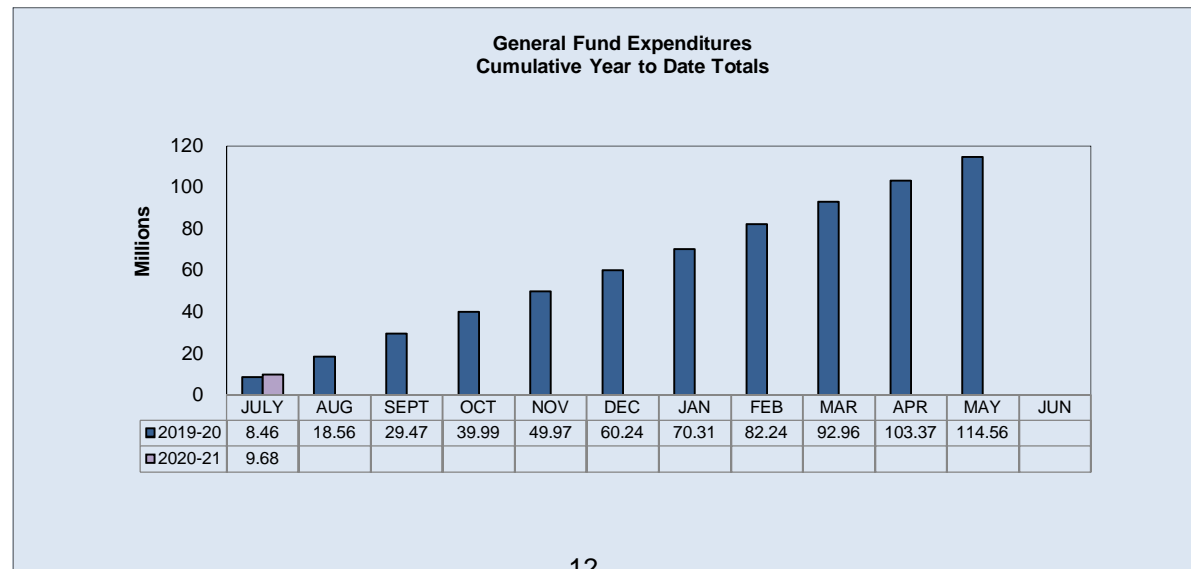
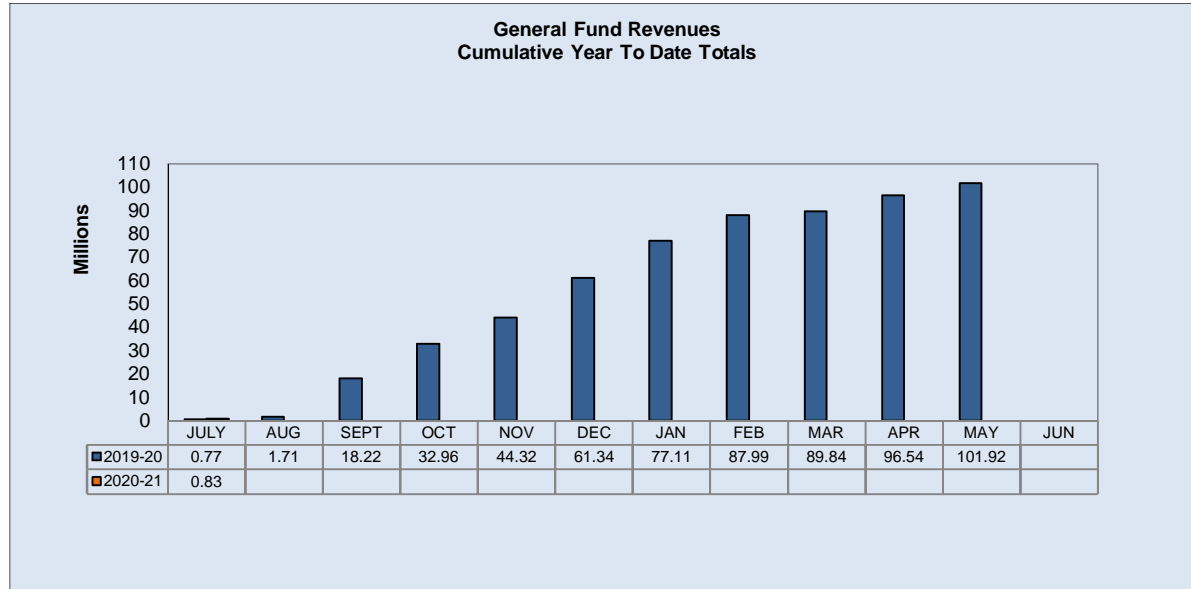
**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES COMPARISON
JULY 2019 and JULY 2020**

DEBT SERVICE FUND 1 month has passed = 8.33%		2019-2020			2020-2021		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	7,592,770	\$ 46,364	0.61%	8,271,850	\$ 41,375	0.50%
5800	State Revenues	789,087	-	0.00%	276,600	-	0.00%
5900	Federal Revenues		-	0.00%		-	0.00%
	Total Revenues	\$ 8,381,857	\$ 46,364	0.55%	\$ 8,548,450	\$ 41,375	0.48%
Expenses by Function							
71	Debt Service	\$ 8,524,500	\$ 1,653,000	19.39%	\$ 8,548,450	\$ 1,538,475	18.00%
	Total Expenditures	\$ 8,524,500	\$ 1,653,000	19.39%	\$ 8,548,450	\$ 1,538,475	18.00%
Other Sources and (Uses)							
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
	Net Change in Fund Balance	\$ (142,643)	\$ (1,606,636)	1126.33%	\$ -	\$ (1,497,100)	0.00%
CAPITAL PROJECTS FUND 1 month has passed = 8.33%		2019-2020			2020-2021		
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %
Revenues							
5700	Local Revenues	-	\$ 434	0.00%	-	\$ -	0.00%
5800	State Revenues	-	-	0.00%	-	-	0.00%
5900	Federal Revenues	-	-	0.00%	-	-	0.00%
	Total Revenues	\$ -	\$ 434	0.00%	\$ -	\$ -	0.00%
Expenses by Function							
11	Instruction	-	-	0.00%	-	-	0.00%
51	Plant M&O	-	-	0.00%	-	-	0.00%
53	Data Processing Services	-	-	0.00%	-	-	0.00%
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%
	Total Expenditures	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Other Sources and (Uses)							
7900	Non-Operating Resources	-	-	0.00%	-	-	0.00%
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%
	Total Other Sources and (Uses)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
	Net Change in Fund Balance	\$ -	\$ 434	0.00%	\$ -	\$ -	0.00%

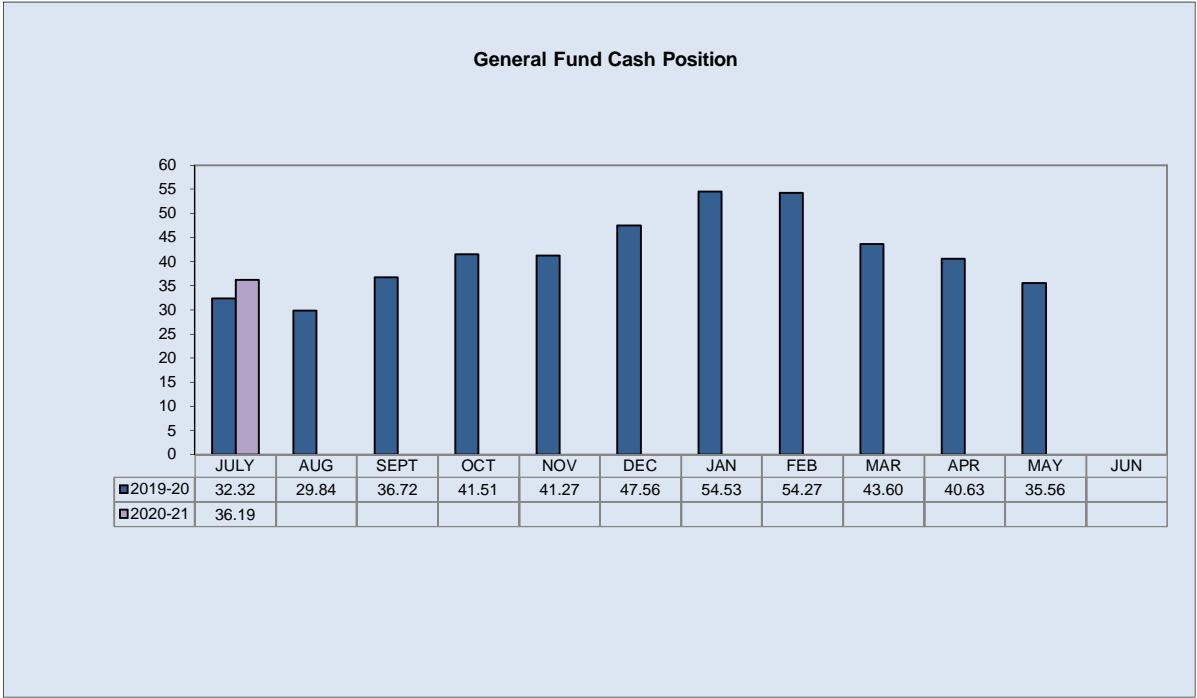
**Board Graphs
JULY 31, 2020**



**Board Graphs
JULY 31, 2020**



**Board Graphs
JULY 31, 2020**



WICHITA FALLS ISD
Investments Report
July 2020

RATE	CUSIP #	DESC	PURCHASE DATE	YIELD RATE	DAYS	MATURITY DATE	PAR VALUE	PURCHASE COST	CURRENT BOOK VALUE	MARKET VALUE @ July 31, 2020	CURRENT MONTH	YEAR TO DATE
GENERAL OPERATING FUND												
		American National MMKT		0.5000%			\$3,304,134.82	\$3,304,134.82	\$3,304,134.82	\$3,304,134.82	\$1,402.53	\$1,402.53
		TexasTERM Balance		0.2200%			\$1,161,160.36	\$1,161,160.36	\$1,161,160.36	\$1,161,160.36	\$211.53	\$211.53
		TEXPOOL BALANCE		0.2082%			\$12,310,196.15	\$12,310,196.15	\$12,310,196.15	\$12,310,196.15	\$1,904.69	\$1,904.69
		TEXPOOL Prime BALANCE		0.4179%			\$2,940,142.91	\$2,940,142.91	\$2,940,142.91	\$2,940,142.91	\$1,043.33	\$1,043.33
		TEXPOOL TMN BALANCE		0.2082%			\$1,494,519.18	\$1,494,519.18	\$1,494,519.18	\$1,494,519.18	\$264.14	\$264.14
		First National Bank -ICS		0.3500%			\$3,147,023.95	\$3,147,023.95	\$3,147,023.95	\$3,147,023.95	\$938.64	\$938.64
		American National CDARS		0.5500%			\$3,141,487.36	\$3,141,487.36	\$3,141,487.36	\$3,141,487.36	\$4,488.20	\$4,488.20
		American National Bank -ICS		0.3922%			\$3,014,210.69	\$3,014,210.69	\$3,014,210.69	\$3,014,210.69	\$1,046.54	\$1,046.54
		INTRA-MONTH CD ACTIVITY	PURCHASES									\$0.00
			MATURITIES									\$0.00
		PREVIOUS MONTH'S MATURITIES										\$0.00
		TOTAL GENERAL FUND					\$30,512,875.42	\$30,512,875.42	\$30,512,875.42	\$30,512,875.42	\$11,299.60	\$11,299.60
FOOD SERVICE FUND												
		TEXPOOL BALANCE		0.2082%			\$296,356.31	\$296,356.31	\$296,356.31	\$296,356.31	\$48.15	\$48.15
		TEXPOOL Prime BALANCE		0.4179%			\$8,936.20	\$8,936.20	\$8,936.20	\$8,936.20	\$3.19	\$3.19
		INTRA-MONTH CD ACTIVITY	PURCHASES									\$0.00
			MATURITIES									\$0.00
		PREVIOUS MONTH'S MATURITIES										\$0.00
		TOTAL FOOD SERVICE FUND					\$305,292.51	\$305,292.51	\$305,292.51	\$305,292.51	\$51.34	\$51.34
INTEREST AND SINKING FUND												
		TEXPOOL BALANCE		0.2082%			\$1,238,062.85	\$1,238,062.85	\$1,238,062.85	\$1,238,062.85	\$461.73	\$461.73
		TEXPOOL Prime BALANCE		0.4179%			\$1,338.79	\$1,338.79	\$1,338.79	\$1,338.79	\$0.43	\$0.43
		INTRA-MONTH CD ACTIVITY	PURCHASES									\$0.00
			MATURITIES									\$0.00
		PREVIOUS MONTH'S MATURITIES										\$0.00
		TOTAL INTEREST AND SINKING FUND					\$1,239,401.64	\$1,239,401.64	\$1,239,401.64	\$1,239,401.64	\$462.16	\$462.16
BOND CONSTRUCTION FUND												
		American National MMKT		0.1000%			\$257.05	\$257.05	\$257.05	\$257.05	\$0.02	\$0.02
		TEXPOOL BALANCE		0.2082%			\$10.57	\$10.57	\$10.57	\$10.57	\$0.00	\$0.00
		TEXPOOL Prime BALANCE		0.4179%			\$63.93	\$63.93	\$63.93	\$63.93	\$0.00	\$0.00
		INTRA-MONTH CD ACTIVITY	PURCHASES									\$0.00
			MATURITIES									\$0.00
		PREVIOUS MONTH'S MATURITIES										\$0.00
		TOTAL BOND CONSTRUCTION FUND					\$331.55	\$331.55	\$331.55	\$331.55	\$0.02	\$0.02
WORKER'S COMPENSATION FUND												
		TEXPOOL BALANCE		0.2082%			\$560,980.94	\$560,980.94	\$560,980.94	\$560,980.94	\$99.18	\$99.18
		PREVIOUS MONTH'S MATURITIES										\$99.18
		TOTAL WORKER'S COMPENSATION FUND					\$560,980.94	\$560,980.94	\$560,980.94	\$560,980.94	\$99.18	\$99.18
TOTAL WFISD INVESTMENTS & INTEREST EARNINGS							\$32,618,882.06	\$32,618,882.06	\$32,618,882.06	\$32,618,882.06	\$11,912.30	\$11,912.30
TEXPOOL HIGHEST BALANCE 07/28/2020:							GENERAL OPERATING FUND	\$15,749,314.78				
							FOOD SERVICE	\$305,241.17				
							INTEREST & SINKING FUND	\$2,770,987.24				
							BOND CONSTRUCTION	\$74.50				
							WORKER'S COMPENSATION	\$560,881.76				
							MAINTENANCE TAX NOTE	\$1,494,255.04				
TOTAL								\$20,880,754.49				

Wichita Falls ISD
Property Tax Collections Report
July 31, 2020

This statement is compiled from the tax collections monthly statement for the month of July 2020 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

Maintenance & Operations

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>	Current	YTD	Budget
			Month	Collected	
			Collections		
\$ 44,813,574	\$ (156,226.80)	\$ 1,077,927.67			
			current		
\$ 1,782,268	\$ (186,797.60)	\$ 1,079,376.12			
			prior years		
<hr/>					
5711 Current Year			\$ -	43,579,419.14	\$ 44,325,266
5712 Prior Years			233,588.82	516,093.88	670,000
5719 Penalty, Interest, & Misc Fees Collected			46,788.02	414,104.14	440,000
Refunds			(47,940.77)	(275,000.90)	
Adjustments			(50,964.61)	(345,945.20)	
			<hr/>		
Totals			\$ 181,471.46	43,888,671.06	\$45,435,266.00
			<hr/>		
Uncollected Levy				<u>2,157,305.27</u>	

Interest & Sinking

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>			
\$ 8,314,552	\$ (28,985.77)	\$ 198,662.08			
			current		
\$ 280,255	\$ (35,199.67)	\$ 153,409.52			
			prior years		
<hr/>					
5711 Current Year			\$ -	8,086,903.75	\$ 7,581,915
5712 Prior Years			42,863.24	91,645.36	110,000
5719 Penalty, Interest, & Misc Fees Collected			7,613.50	62,254.85	60,000
Refunds			(8,810.93)	(47,132.57)	
Adjustments			(9,455.79)	(64,185.45)	
			<hr/>		
Totals			\$ 32,210.02	8,129,485.94	\$ 7,751,915.00
			<hr/>		
Uncollected Levy				<u>352,071.58</u>	

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2019 AND Year End Date = 07/31/2020 AND Month Range from 07/01/2020 to 07/31/2020 and Tax Units = {multiple} AND Date Type = 1

002 - WICHITA FALLS I.S.D.

CURRENT YEAR INFORMATION Start Financial Year 10/01/2019

Start Value 6,726,764,037	Start Exemption 1,960,086,814	Start Taxable 4,766,677,223	Rate 1.150000	Calc Start Levy 54,816,788.06	Actual Start Levy 53,128,125.21	Start Frozen Loss 1,688,662.50	Start + Frozen 54,816,787.71
Adjusted Value 6,721,191,662	Adjusted Exemption 1,977,040,356	Adj Taxable 4,744,151,306	Rate 1.150000	Calc Adj Levy 54,557,740.02	Actual Current Levy 52,892,222.93	Adj Frozen Loss 1,665,271.51	Act Levy + Act Frozen 54,557,494.44
Start Value 6,726,764,037	Net Value Adj (5,572,375)	Start Value + Net Value Adj 6,721,191,662		Actual Current Value 6,721,191,662		Other Loss 0.00	
Start Exemption 1,960,086,814	Net Exmp Adj 16,953,542	Start Exemp + Net Exmp Adj 1,977,040,356		Actual Current Exemption 1,977,040,356			

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %	
AS OF 07/31/2020									
1974	1.16	0.00	0.00	0.00	1.16	0.00	0.00	100.00	
1975	63.00	0.00	0.00	0.00	9.97	53.03	0.00	15.82	
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00	
1977	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00	
1978	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00	
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00	
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00	
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00	
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00	
1983	441.32	0.00	0.00	3.36	12.95	428.37	0.00	2.93	
1984	454.16	0.00	0.00	0.00	0.00	454.16	0.00	0.00	
1985	1,421.55	0.00	0.00	0.00	5.17	1,416.38	0.00	0.36	
1986	1,501.91	0.00	0.00	0.00	38.60	1,463.31	0.00	2.57	
1987	1,395.65	0.00	0.00	0.00	106.59	1,289.06	0.00	7.63	
1988	1,093.61	0.00	0.00	0.00	0.00	1,093.61	0.00	0.00	
1989	1,684.70	0.00	0.00	7.43	37.28	1,647.42	0.00	2.21	
1990	1,872.35	0.00	0.00	0.00	0.00	1,872.35	0.00	0.00	
1991	733.86	0.00	0.00	0.00	0.00	733.86	0.00	0.00	
1992	689.15	0.00	0.00	0.00	0.00	689.15	0.00	0.00	
1993	3,525.91	0.00	0.00	0.00	0.00	3,525.91	0.00	0.00	
1994	4,261.33	0.00	0.00	0.00	65.03	4,196.30	0.00	1.52	
1995	5,032.87	0.00	0.00	43.07	180.16	4,852.71	0.00	3.57	
1996	3,398.11	0.00	0.00	0.00	0.00	3,398.11	(0.08)	0.00	
1997	4,236.23	0.00	0.00	0.00	0.00	4,236.23	0.00	0.00	
1998	5,527.87	0.00	0.00	0.00	0.00	5,527.87	0.00	0.00	
1999	7,704.95	(14.57)	(864.15)	16	0.00	93.85	6,746.95	0.00	1.37
2000	9,011.35	0.00	(114.16)	0.00	0.00	8,897.19	(204.00)	0.00	

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2019 AND Year End Date = 07/31/2020 AND Month Range from 07/01/2020 to 07/31/2020 and Tax Units = {multiple} AND Date Type = 1

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 07/31/2020	REFUNDS DUE	COL %
2001	7,141.42	0.00	0.00	0.00	15.46	7,125.96	0.00	0.21
2002	8,580.57	0.00	(179.04)	0.00	0.00	8,401.53	(0.01)	0.00
2003	12,964.43	0.00	(179.04)	3.50	305.02	12,480.37	(0.01)	2.38
2004	20,691.17	0.00	(764.07)	25.24	73.40	19,853.70	0.00	0.36
2005	27,331.28	0.00	(912.62)	25.24	178.32	26,240.34	0.00	0.67
2006	26,462.27	0.00	(1,627.56)	48.61	786.90	24,047.81	0.00	3.16
2007	27,954.60	0.00	(3,988.31)	25.98	999.30	22,966.99	0.00	4.16
2008	30,819.42	0.00	(3,127.29)	19.35	1,257.21	26,434.92	0.00	4.53
2009	62,323.18	0.00	(21,872.22)	569.95	1,834.41	38,616.55	0.00	4.53
2010	53,697.59	(109.22)	(987.92)	787.65	1,725.87	50,983.80	0.00	3.27
2011	51,094.24	(240.47)	(961.87)	621.22	2,107.52	48,024.85	0.00	4.20
2012	66,063.85	(232.20)	(1,011.41)	634.49	2,207.66	62,844.78	0.00	3.39
2013	90,736.91	(282.97)	(1,578.99)	680.54	7,938.45	81,219.47	0.00	8.90
2014	104,395.22	(304.14)	(315.89)	2,044.54	9,154.00	94,925.33	0.00	8.79
2015	117,237.42	(322.39)	(603.58)	2,060.86	13,652.01	102,981.83	0.00	11.70
2016	181,751.46	(370.00)	(878.59)	4,039.02	28,530.00	152,342.87	0.00	15.77
2017	323,899.85	(242.72)	(22,138.74)	10,267.71	71,493.33	230,267.78	0.00	23.69
2018	797,459.03	(7,612.00)	(112,122.92)	15,901.91	226,287.23	459,048.88	0.00	33.01
2019	53,128,125.21	(50,689.72)	(235,902.28)	238,642.39	51,904,965.28	987,257.65	(69.87)	98.13
TOTAL	55,193,569.73	(60,420.40)	(410,130.65)	276,452.06	52,274,062.13	2,509,376.95	(273.97)	

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
PROJECTED REVENUE YEAR TO DATE COMPARISON
July 31, 2020

		2019-2020		2020-2021		2020-2021	
		ACTUAL	BUDGET	PROJECTED	DIFFERENCE	YEAR TO DATE	PERCENT
		ACTUAL	BUDGET	PROJECTED	DIFFERENCE	ACTUAL	COLLECTED
Local Revenues							
5711	Current year tax levy	43,610,417	\$ 45,413,696	\$ 45,413,696	\$ -	\$ -	0%
5712	Taxes-delinquent	795,223	781,326	781,326	-	187,932	24%
5719	Tax penalties & interest	480,328	491,807	491,807	-	40,527	8%
5735	Summer School Tuition	580	7,450	7,450	-	-	0%
5739	Tuition & Fees	37,242	30,000	30,000	-	-	0%
5742	Interest income	535,720	175,000	175,000	-	11,299	6%
5743	Facilities rental	149,161	130,000	130,000	-	3,512	3%
5744	Gifts and local grants	32,681	30,000	30,000	-	-	0%
5745	Insurance Proceeds	986	-	-	-	-	0%
5749	Miscellaneous revenues	151,889	147,500	147,500	-	4,392	3%
5755	Enterprising Revenue	14,130	10,000	10,000	-	2,042	20%
	Local revenues to date before Athletics	45,808,357	47,216,779	47,216,779	-	249,704	1%
5752	Scoreboard Fund	-	19,000	19,000	-	-	0%
5752	Athletics Fund ticket sales	293,124	350,000	350,000	-	458	0%
	Total local revenues to date	46,101,481	47,585,779	47,585,779	-	250,162	1%
State Revenues							
5811	Available School Fund	4,135,544	5,189,564	5,189,564	-	0	0%
5812	Foundation entitlements	69,767,407	67,522,291	67,522,291	67,522,291	A	0%
5819	Other Foundation School Programs	180,979	-	-	-	0	0%
5820	Other State Program Revenue	-	-	-	-	-	0%
5826	PreK Supplement	-	-	-	-	-	0%
5829	High School Allotment	170,642	-	-	-	-	0%
5829	Misc. state programs	-	-	-	-	-	0%
5831	TRS On-behalf	6,598,590	6,246,758	6,246,758	-	554,070	9%
	Total state revenues to date	80,853,162	78,958,613	78,958,613	67,522,291	554,070	1%
Federal Revenues							
5919	E-rate funding	202,582	300,000	300,000	-	-	0%
5929	After School Snack Program	282,764	110,000	110,000	-	3,126	3%
5931	SHARS Revenue	3,286,730	1,804,002	1,804,002	-	9,729	1%
5941	Impact Aid	110,474	155,000	155,000	-	-	0%
5946	ROTC salary reimbursement	179,374	170,000	170,000	-	16,836	10%
	Total federal revenues to date	4,061,924	2,539,002	2,539,002	-	29,691	1%
Non-Operating Resources							
7912	Sale of assets	32,875	50,000	50,000	-	-	0%
7914	Loan Proceeds	-	-	-	-	-	0%
7915	Transfer from Other Funds	413,000	280,202	280,202	-	-	0%
	Total non-operating resources	445,875	330,202	330,202	-	-	0%
GRAND TOTAL - GENERAL FUND		\$ 131,462,442	\$ 129,413,596	\$ 129,413,596	\$ 67,522,291	\$ 833,923	1%
	A Projected FSP Payment/Due from State				\$ 67,522,291		
Based on following assumptions:		Attendance Projections	Budgeted	1st 6 Weeks Attendance	Difference		
	Refined ADA-(ADA FTE Report)	13,534.080	12,924.386	-	(12,924.386)		
	Regular ADA-(ADA FTE Report)	12,324.310	11,772.595	-	(11,772.595)		
	Special Education FTEs	388.036	400.280	-	(400.280)		
	Career & Tech FTEs	821.734	751.511	-	(751.511)		
	Weighted ADA (Summary of Finance Sept 3, 2020)	18,140.179	17,661.538	-	(17,661.538)		
	Compensatory Enrollment	8,992.000	8,992.000	-	(8,992.000)		

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item: August, 2020 Budget Amendments

Administrator Responsible: Tim Sherrod, Chief Financial Officer

Attachments: Attachment

Action Needed Future Action Information Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2020-2021 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

Fiscal Note:

General Operating revenues reflect no change and expenditures reflect a change of \$1,881,925 and a total budgeted deficiency of expenditures over revenues of \$4,642,849.

There are no proposed amendments to the Food Service or Debt Service budgets.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

Memorandum

To: Mr. Michael Kuhrt, Superintendent
From: Tim Sherrod, Chief Financial Officer
Date: September 15, 2020
Subject: August 2020 Budget Amendments/Revisions

General Operating Fund (199) Please approve the following inter-functional budget transfers:

Campus/Dept.	Amount	From Function	To Function
046 – Barwise Middle School COVID Supply Needs	\$2,500	11	23
112 – Franklin Elementary Library Computer Drops	\$270	11	12
699 – Summer School SCE Busing	\$13,000	11	34
815 – Risk Management Cyber Policy Premium Needs	\$15,125	11	41
895 – Grant Administration Computer Needs	\$120	41	21
TASBO Membership	\$315	41	21
925 – Elementary Curriculum Establish Reading Academy Specialist Budget	\$6,400	11	13
935 – Special Education PPE for Campus SPED Staff	\$60,000	21	11

General Operating Fund (181/199): Please approve the following budget revisions to appropriate additional revenue and expenditures:

Campus/Dept.	Account	Amount
Operation Connectivity-Chromebooks And Hotspots	199 E 11 6395 00 860 0 11 000	\$507,300
Campus Hand Sanitizing Stations	199 E 11 6399 03 860 0 11 000	\$38,767
Bus Hand Sanitizing Stations	199 E 11 6399 03 860 0 11 000	\$3,905
Barwise – Add't LEAP Teacher	199 E 11 6119 00 046 0 23 000	\$59,222
Barwise – Add't LEAP Aide	199 E 11 6129 00 046 0 23 000	\$23,608
Franklin-Electrical Switchgear/Breakers	199 E 51 6629 00 820 0 99 710	\$203,112
Texhoma Property Survey	199 E 81 6624 01 999 0 99 000	\$45,000
46 COVID Support Aides @ \$21,000	199 E 11 6129 00 001 0 30 000	\$483,000
	199 E 11 6129 00 001 0 11 000	\$483,000
LVN Float Nurse	199 E 33 6129 00 845 0 99 000	<u>\$35,011</u>
Total Budget Revisions for August		\$1,881,925

Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District
General Operating Fund Budget
Aug-20**

	Original Operating Fund 199 Aug	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Aug
Revenues:			
5700 - Local Revenues	\$ 47,585,779	\$ -	\$ 47,585,779
5800 - State Program Revenues	78,958,613	-	78,958,613
5900 - Federal Program Revenues	2,539,002	-	2,539,002
Total Revenues	\$ 129,083,394	\$ -	\$ 129,083,394
Expenditures			
11 - Instruction	\$ 80,870,775	1,621,507	\$ 82,492,282
12 - Instructional Resources and Media Services	1,547,043	270	1,547,313
13 - Curriculum and Instructional Staff Development	1,656,667	6,400	1,663,067
21 - Instructional Leadership	2,770,041	(59,565)	2,710,476
23 - School Leadership	7,585,517	2,500	7,588,017
31 - Guidance, Counseling and Evaluation Services	5,179,094	-	5,179,094
32 - Social Work Services	325,089	-	325,089
33 - Health Services	1,790,391	35,011	1,825,402
34 - Student Transportation	2,609,500	13,000	2,622,500
36 - Cocurricular/Extracurricular Activities	3,880,946	-	3,880,946
41 - General Administration	4,433,905	14,690	4,448,595
51 - Plant Maintenance and Operations	12,248,247	203,112	12,451,359
52 - Security and Monitoring Services	967,668	-	967,668
53 - Data Processing Services	3,146,564	-	3,146,564
61 - Community Services	9,704	-	9,704
71 - Debt Service	1,384,870	-	1,384,870
81 - Facilities Acquisition and Construction	883,500	45,000	928,500
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	25,000	-	25,000
99 - Other Intergovernmental Charges	585,000	-	585,000
Total Expenditures	\$ 131,999,522	\$ 1,881,925	\$ 133,881,447
Other Financing Sources (Uses)			
Sale of Real & Personal Property	\$ 50,000	\$ -	\$ 50,000
Transfer in from Food Service Fund	280,202	-	280,202
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	(75,000)
Transfer to Capital Projects for Athletics	(50,000)	-	(50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	\$ (2,760,924)	\$ (1,881,925)	\$ (4,642,849)

**Wichita Falls Independent School District
Food Service Budget
Aug-20**

	Original Child Nutrition Funds 240 & 242 Aug	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Aug
Revenues:			
Local Revenues	\$ 1,515,154	\$ -	\$ 1,515,154
State Program Revenues	152,247	-	152,247
Federal Program Revenues	6,770,007	-	6,770,007
Total Revenues	\$ 8,437,408	\$ -	\$ 8,437,408
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 7,992,916	\$ -	\$ 7,992,916
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 7,992,916	\$ -	\$ 7,992,916
Other Financing Sources (Uses)			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (280,203)	\$ -	\$ (280,203)
Excess (Deficiency) of Revenues Over Expenditures	\$ 164,289	\$ -	\$ 164,289

**Wichita Falls Independent School District
Debt Service Budget
Aug 20**

	Original Debt Service Fund 599 Aug	Increase/ (Decrease)	Amended Debt Service Fund 599 Aug
Revenues:			
Local Revenues	\$ 8,271,850	\$ -	\$ 8,271,850
State Program Revenues	276,600	-	276,600
Federal Program Revenues	-		
Total Revenues	\$ 8,548,450	\$ -	\$ 8,548,450
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 8,548,450	-	\$ 8,548,450
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 8,548,450	\$ -	\$ 8,548,450
Other Financing Sources (Uses)			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ -

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	RFP #21-12 Pest Control
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	None
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP #21-12 Pest Control bid to Art’s Home Pest Control for one (1) year beginning September 1, 2020, through August 31, 2021, with the option to renew for two (2) additional one (1) year periods as submitted by Tim Sherrod, Chief Finance Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools..

Explanation:

Bids pertaining to RFP #21-12 Pest Control by fifteen (15) vendors with two (2) Vendors submitting responses. The bid was advertised twice in the Times Record News, posted on Public Purchase website and access was given on the WFISD website. The proposals were reviewed by a committee consisting of Chris Fain-Director of Maintenance, Joan Jimenez-Purchasing Supervisor, Jennifer Lee-Purchasing Specialist II and Lauren Zotz-Director of Purchasing. The Committee recommends awarding the RFP #21-12 Pest Control to Art’s Home Pest Control at an annual cost of \$26,917.20.

Company	City	Bid Amount
Texoma Pest Management	Wichita Falls, TX	\$19,200.00
Arts Home Pest Exterminators	Wichita Falls, TX	\$26,917.20

Fiscal Note:

This purchase will be made using budgeted departmental funds. The recommended purchase is a multi-year contract which requires the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	RFP #21-15 LTE Internet Access
Administrator Responsible:	Tim Sherrod, Chief Finance Officer
Attachments:	None
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP #21-15 LTE Internet Access to Red River Technologies as submitted by Tim Sherrod, Chief Finance Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The bid was advertised twice in the Times Record News, posted on Public Purchase website and access was given on the WFISD website. Proposals pertaining to RFP #21-15 were accessed by ninety-five (95) vendors and two (2) vendors responded. Proposals were reviewed and evaluated by a committee consisting of Shad McGaha-Chief Technology Officer, Jason Shawn-Network Manager, Jennifer Lee-Purchasing Specialist II, and Lauren Zotz-Director of Purchasing. The committee recommends awarding the proposal to Red River Technology at an estimated initial cost of \$1,078,143.00 and a reoccurring annual cost estimated at \$100,000.00.

Company	City	Bid Amount
Red River Technology	Claremont, NH Austin Texas Branch	\$1,078,143.00
AT&T	Dallas, Texas	No response

Fiscal Note:

Expenditure is not included in 2020-21 Budget and would require a budget revision. The purchase exceeds \$100,000 and is a multi-year contract which requires the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	Purchasing Cooperative Agreements		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	(5) Interlocal Agreements for the purchasing cooperatives as listed		
_____ Action Needed	___X___ Future Action	_____ Presentation	_____ Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve updating the Interlocal Agreements for five (5) purchasing cooperatives as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The purpose of purchasing cooperatives is to assist eligible local governmental and educational entities in securing quality services and products at the best value and in the best interest of the taxpayers through a competitive procurement process. The purchasing cooperative establishes a formal process that provides all prospective vendors an opportunity to offer competitive prices and the best value for necessary goods and services to participating entities. The listed purchasing cooperatives are currently utilized by the District and requires updated agreements.

Cooperative Name	Sponsoring Agency	Membership Cost
TIPS	Region 8	\$0
Allied States	Region 19	\$0
PACE	Region 20	\$0
Sourcewell	State of Minnesota	\$0
BuyBoard	TASB	\$0 - Included with TASB membership

Fiscal Note:

Per Local Government Code 271.102; Attorney General Op. Jc-37 (1999), participation through Cooperative Purchasing Programs requires Board of Trustees approval per policy, CH Legal.

WICHITA FALLS ISD BOARD OF TRUSTEES
September 21, 2020

Agenda Item:	Waterford Institute Reading Academy		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Waterford Quote		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the renewal of Waterford Reading Academy (previously SmartStart) as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Wichita Falls Independent School District has previously utilized Waterford Institute SmartStart program in all Pre-K classes. Waterford Institute has since changed their product name to Waterford Reading Academy. The attached proposal is a renewal of Waterford Reading Academy in all Pre-K classes as well as adding Waterford Reading Academy for Kindergarten to all Kindergarten classes. The total cost of the renewal is \$156,750.00.

Fiscal Note:

This purchase will be made using budgeted departmental funds. The purchase is greater than \$100,000, which requires the Board of Trustees approval per policy, CH Local.



1590 East 9400 South
Sandy, UT 84093
(801) 349-2200

Renewal Quote

Date 8/25/2020
Quote # Q00003925
Expiration Date 8/28/2020
Payment Terms Net 30
Prepared By Alfie Perrin

Bill To: Wichita Falls Independent School District
Travis Armstrong
PO Box 97533
Wichita Falls, TX 76307

Ship To: Wichita Falls Independent School District
Travis Armstrong
PO Box 97533
Wichita Falls, TX 76307-7533

Start Date: 8/28/2020
Renewal Term: 12

Item Number	Description	Unit Price	Quantity	Price
WRA01SG	Waterford Reading Academy Single Student License Reading sequence, Math & Science sequence, OR SmartStart sequence, with Curriculet, WACS, Mobile Mentor - single student annual license	\$80.00 (-\$30.00)	650	\$52,000.00 (-\$19,500.00)
WRA01SG	Waterford Reading Academy Single Student License Reading sequence, Math & Science sequence, OR SmartStart sequence, with Curriculet, WACS, Mobile Mentor - single student annual license	\$80.00 (-\$30.00)	1050	\$84,000.00 (-\$31,500.00)
CA01SG	Classroom Advantage single annual license per teacher	\$250.00 (-\$250.00)	85	\$21,250.00 (-\$21,250.00)
CA01SG	Classroom Advantage single annual license per teacher	\$250.00	27	\$6,750.00
PS45PRM	Professional Services: Premier 45 Up to 45 Onsite or Consulting Prep Days	\$66,000.00 (-\$1,000.00)	1	\$66,000.00 (-\$1,000.00)

Notes: 12 Month Subscription Waterford Reading Academy which includes: Waterford Reading, Math & Science sequence, or SmartStart sequence, with WACS, Mobile Mentor, and Curriculet.

List Price:	\$230,000.00
Discount:	\$73,250.00
Total:	\$156,750.00

Renewal~ 650 PK Waterford Reading Academy licenses
New ~ 1050 Kindergarten Waterford Reading Academy licenses
Combined ~ 112 Classroom Advantage licenses for PK & K
Combined ~ 45 days onsite Professional Services for PK & K

Please remit PO via email: alfieperrin@waterford.org or via fax: 512.900.2930

This price quotation for the customer's convenience only and not an offer to contract. All quotations are subject to review and final acceptance by a duly authorized representative of Waterford Research Institute. Not responsible for typographical or other errors. Waterford's standard licensing terms and conditions will apply to any order.

All pricing in this quotation is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for such taxes or duties that may apply. **If the customer is tax-exempt, evidence of such tax exemption must be provided or else you will be charged sales tax.**



1590 East 9400 South
Sandy, UT 84093
(801) 349-2200

Renewal Quote

Date	8/25/2020
Quote #	Q00003925
Expiration Date	8/28/2020
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Prepared By	Alfie Perrin

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WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	Gallup Student Poll		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Attachment		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve a (3) three-year contract with Gallup, Inc. as presented by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The Gallup Student Poll will be utilized for the entire district, grades 5-12 (approximately 7,100 students). Our district purchased this student poll last year (for one year use). By signing a (3) three-year contract the district saves \$780 a year and a total of \$2,340 over a (3) three-year period.

Vendor	Contract Period	Cost/year	Meets District Needs
Gallup, De Moines, IA	*3 year contract	\$6,080/year	Yes
Gallup, De Moines, IA	1 year contract	\$6,860/year	Yes
Pride Surveys, Marietta, GA	1 year contract	\$18,105/year	No
Panorama Education, Boston, MA	1 year contract	\$20,425/year	Yes

Fiscal Note:

This purchase will be made using budgeted departmental funds. The recommended purchase is a multi-year contract which requires the Board of Trustees approval per policy, CH Local.



August 18, 2020

Building a Culture of Social & Economic Analysis at Wichita Falls
Independent School District

Submitted to:

Shonna Norton

Director of Social and Emotional Services

Wichita Falls Independent School District

1104 Broad Street
Wichita Falls, TX, 76301
United States

(940) 235-1021 x15016

snorton@wfisd.net

Submitted by:

Allison Mixan

Business Development Consultant K20

Gallup, Inc.

1001 Gallup Drive
Omaha, NE 68102
United States

402-938-6832

Allison_Mixan@gallup.com



Scope of Services

This Scope of Services (the "Services") is between Gallup, Inc. ("Gallup") and Wichita Falls Independent School District ("Client") entered into on 8/18/2020 ("Effective Date").

Modifications to the Services shall require a written Change Order. Such Change Order shall set forth in detail the changes, including, but not limited to, price and timeline adjustments required to modify the Services. Under no circumstances shall any Change Order be effective until executed by an authorized representative of each party.

This Scope of Services together with the General Business Terms attached hereto, constitutes the entire agreement between Gallup and Client and supersedes all other oral and written representations, understandings or agreements related to these Services.

Project Objectives:

Year 1

- Gallup Student Poll (Renewed Client)

Year 2

- Gallup Student Poll (Renewed Client)

Year 3

- Gallup Student Poll (Renewed Client)

Client Project Manager(S): Shonna Norton . Gallup shall be responsible for reporting to Client Project Manager. Gallup will not make any changes to the Scope of Services without the written approval of Client Project Manager. Written approval may be in the form of email, fax or written Change Order.

Gallup Project Manager: Allison Mixan. Client Project Manager shall make any request for changes to the Scope of Services to Gallup Project Manager. Gallup shall not be responsible for making any changes not directed to Gallup's Project Manager.

Project Deliverables:

Year 1

Gallup Student Poll (Renewed Client)

- Gallup will provide an online survey of your students in grades 5-12 and will deliver an overall report and individual reports for all participating schools via a secure FTP site. The survey and reporting will consist of the core Gallup Student Poll items which measure Engagement, Hope, Belonging and Social & Emotional Learning. In addition, Gallup will provide an overall Data File in Excel format and a Data File for each school participating.

Participating schools are responsible for securing parental consent for students to participate in the survey. Gallup will provide a Gallup Student Poll Administration Guide to client Project Manager. The Administration Guide includes critical information for administering the survey and for informing parents/guardians about the survey and their child's participation. Additionally, base offerings include the following services:

- One hour kick off call
- Survey setup, launch, close
- PDF reports loaded to secure FTP site
- Up to 5 manual participation reports
- Additional one-hour support call

Year 2

Gallup Student Poll (Renewed Client)

- Gallup will provide an online survey of your students in grades 5-12 and will deliver an overall report and individual reports for all participating schools via a secure FTP site. The survey and reporting will consist of the core Gallup Student Poll items which measure Engagement, Hope, Belonging and Social & Emotional Learning. In addition, Gallup will provide an overall Data File in Excel format and a Data File for each school participating. Participating schools are responsible for securing parental consent for students to participate in the survey. Gallup will provide a Gallup Student Poll Administration Guide to client Project Manager. The Administration Guide includes critical information for administering the survey and for informing parents/guardians about the survey and their child's participation. Additionally, base offerings include the following services:
 - One hour kick off call
 - Survey setup, launch, close
 - PDF reports loaded to secure FTP site
 - Up to 5 manual participation reports
 - Additional one-hour support call

Year 3

Gallup Student Poll (Renewed Client)

- Gallup will provide an online survey of your students in grades 5-12 and will deliver an overall report and individual reports for all participating schools via a secure FTP site. The survey and reporting will consist of the core Gallup Student Poll items which measure Engagement, Hope, Belonging and Social & Emotional Learning. In addition, Gallup will provide an overall Data File in Excel format and a Data File for each school participating. Participating schools are responsible for securing parental consent for students to participate in the survey. Gallup will provide a Gallup Student Poll Administration Guide to client Project Manager. The Administration Guide includes critical information for administering the survey and for informing parents/guardians about the survey and their child's participation. Additionally, base offerings include the following services:
 - One hour kick off call
 - Survey setup, launch, close
 - PDF reports loaded to secure FTP site
 - Up to 5 manual participation reports
 - Additional one-hour support call

Project Term:

The project term will run for 3 year(s) from the date of contract execution or 8/18/2020, whichever is later.

Gallup has relied on information provided by Client in defining the Services and determining the pricing for such Services. Gallup will rely on this information as being accurate and complete. Any discrepancy in the information provided by Client may change the Scope of Services and/or the pricing. Gallup will notify Client upon discovering a discrepancy in the information provided by Client and inform Client of the impact on the Scope of Services, timeline and pricing of the Services.

Should Client suspend or delay services for more than 60 days that is not caused by a Force Majeure event, Gallup shall be entitled to receive a fee up to 10% of the annual contract price to compensate Gallup for underutilized resources that have been planned for Client's work.

Project Pricing:

The pricing for the Services, exclusive of expenses and costs otherwise payable under the General Terms and Conditions, shall be as follows:

Year 1	
• Gallup Student Poll (Renewed Client)	\$6,080.00
Year 1 Sub-total:	\$6,080.00
Year 2	
• Gallup Student Poll (Renewed Client)	\$6,080.00
Year 2 Sub-total:	\$6,080.00
Year 3	
• 7,600 - Gallup Student Poll (Renewed Client)	\$6,080.00
Year 3 Sub-total:	\$6,080.00
TOTAL:	\$18,240.00

This pricing is based upon a 3 year contract. All prices are expressed in USD.

Project Billing Schedule:

Year 1: \$6,080.00 Will be invoiced upon receipt of the signed agreement

Year 2: \$6,080.00 Will be invoiced 30 days in advance of the first anniversary date of signed agreement.

Year 3: \$6,080.00 Will be invoiced 30 days in advance of the second anniversary date of signed agreement.

ADDITIONAL CLAUSES:

Assessment Codes:

CliftonStrengths, StrengthsExplorer, StrengthsQuest, and Builder Profile 10 Assessment Codes are valid for use up to one year from the purchase date or for the duration of Client contracting for assessment services with Gallup. After that time, Gallup may invalidate unused codes at its discretion. Unused codes cannot be returned for credit or refund. Individuals will continue to be able to access their reports as long as Gallup continues to support the services associated with the particular code used.

Publication of Data:

Research data associated with the consulting services performed by Gallup is not for public dissemination outside of Client's organization including but not limited to press releases and paid advertising. Both Client and Gallup have a responsibility to ensure that any published research findings are not misleading. Client shall consult with Gallup prior to sharing any research findings with any third party. Any release approved by Gallup shall include sufficient technical information necessary to assess the validity of the published findings which may include the following: the exact question wording, dates of interview, interviewing method, sample size, definition of the survey population, and size of sampling error.

Respondent Confidentiality:

Respondent-identifying information, without the express consent of respondents, is not part of the deliverables under this Scope of Services and does not constitute a "work made for hire". Gallup will not provide respondent level data with any demographic data appended to protect the confidentiality of participating respondents. To avoid non-compliance with state and federal laws, Gallup will not provide Client any taped surveys without informing the respondent and obtaining express consent that the recordings will be shared with Client.

Gallup, Inc.

Wichita Falls Independent School District on behalf
of itself and its subsidiaries and/or affiliates

BY:

BY:

Name:

Name: Michael S. Kuhrt, Superintendent

Date:

Date: September 21, 2020

GALLUP

1. PAYMENT OF INVOICES.

1.1 Client shall pay Gallup the fees specified in the Scope of Services in accordance with the payment schedule.

1.2 Client shall further pay all pre-approved expenses including reasonable out-of pocket expenses of Gallup's personnel associated with client-approved postage, freight, respondent incentives, and travel (including transportation, lodging and meals).

1.3 Payment shall be due upon receipt of the invoice. If Client objects to all or any portion of any invoice, Client shall notify Gallup of its objection within fifteen (15) days from the date of Client's receipt of the invoice, give reasons for the objection, and pay only that portion of the invoice not in dispute. Balances not in dispute and unpaid in excess of 30 days shall bear interest at a rate of 8% per annum. In the event that Client is delinquent in payment of any undisputed invoice beyond 45 days, Gallup may, at its option, withhold deliverables or suspend any and all services until the account is made current.

1.4 Client shall be responsible for all Sales, Use, VAT or similar taxes imposed on the services.

2. CONFIDENTIALITY.

2.1 Each party has made and will continue to make available to the other party information that is not generally known to the public and at the time of disclosure is identified as, or would reasonably be understood by the receiving party to be, proprietary or confidential ("Confidential Information"). Confidential Information may be disclosed in oral, written, visual, electronic or other form. Confidential Information shall include all business plans, strategies, forecasts, projects, analyses, financial information, business processes, methods and models, all organizational information, system architecture, software, graphics, computer programs, design ideas, concepts, flow charts, diagrams, progress reports, methods research and any other personal or intellectual property relating to either party, its respective parent or subsidiaries and Personal Data. "Personal Data" shall mean any information related to any identified or identifiable natural or legal person, such as Client's employees, customers, partners or any other third party (including such third parties' employees) and any other additional data deemed as personal data under the applicable personal data protection laws, which are made available to Gallup for processing them on behalf of Client pursuant to this Agreement and all Statements of Work issued pursuant to said Agreement. Confidential Information as defined herein shall not include: (a) information in the public domain at the time of its communication; (b) information, which enters the public domain, through no fault of the receiving party, subsequent to the time of its communication to the receiving party; (c) information which is obtained in good faith by either party from a third party, provided such third party is not bound by a confidentiality agreement with Gallup or Client, as applicable; or (d) information independently developed by employees or agents of a party without access to the Confidential Information of the other party.

2.2 The receiving party shall, except as otherwise provided below (i) not use or reproduce the Confidential Information for any purpose other than as required to perform in connection with the applicable Scope of Services; (ii) protect the confidentiality of the Confidential Information with the same degree of care as receiving party uses for its own similar information, but in no event less than reasonable care; or (iii) not disclose the Confidential Information to any third party, without the prior written approval of the disclosing party. Notwithstanding the foregoing, the receiving party may disclose Confidential Information to the extent such information is required to be disclosed by law, including a subpoena, or to respond to a regulatory request; provided the receiving party promptly notifies the disclosing party in writing of such intention prior to any disclosure to allow the disclosing party to seek a protective order or similar relief in the disclosing party's sole

and absolute discretion. Each party shall immediately advise its employees and others to whom the Confidential Information is disclosed of their obligations under this Agreement and shall take reasonable steps to ensure that the Confidential Information is securely maintained its employees and agents.

2.3 Neither party shall disclose any terms or conditions of this Agreement without the prior written consent of the other party, except as required by applicable law; provided however, that either party may disclose the terms or conditions of this Agreement to a third party under an obligation of confidentiality to such party in connection with customary financial reporting, a proposed sale, merger, acquisition, change in control, consolidation, or other similar transaction.

2.4 Upon termination or expiration of this Agreement, Confidential Information shall be returned to the disclosing party or destroyed. Electronic copies of or containing Confidential Information that are automatically generated through data backup and/or archiving systems and which are not readily accessible to the receiving party's business personnel shall not be deemed to violate this Agreement, so long as such electronic copies are not disclosed or used in violation of this Agreement. Notwithstanding the foregoing, nothing in this Agreement shall prohibit the receiving party's legal department or counsel from retaining one (1) copy, including any electronic copy, of any of the Confidential Information as necessary to comply with regulatory recordkeeping requirements applicable to disclosing party.

2.5 Gallup agrees to the following as it relates to Personal Data:

2.5.1 To prevent unauthorized use, dissemination or publication of the Personal Data, and implement any technical and organizational measures to protect Personal Data which are required by the applicable law.

2.5.2 To implement appropriate technical and organizational measures to protect Personal Data against (i) accidental or unlawful destruction or loss, (ii) unauthorized disclosure or access, in particular where processing involves the transmission of Personal Data over a network, (iii) alteration, and (iv) all other unlawful forms of processing.

2.5.3 To inform Client promptly in writing if it becomes aware of any unauthorized use or disclosure of Personal Data by itself or others.

2.5.4 When collecting, using, storing, transferring and otherwise processing Personal Data, Gallup shall adhere to all applicable export and personal data laws, regulations and rules.

2.6 Client agrees to the following as it relates to Personal Data which is made available to Gallup pursuant to this Agreement and all Statements of Work issued pursuant to said Agreement:

2.6.1 To ensure that such Personal Data is collected and processed by Client and transferred to Gallup in accordance with applicable Data Protection laws, regulations and rules.

2.6.2 Prior to the transfer of such Personal Data to Gallup, to inform the respective data subjects of the processing of their Personal Data pursuant to this Agreement and their rights in accordance with applicable Data Protection laws, regulations and rules.

3. REPRESENTATIONS AND WARRANTIES.

3.1 The parties represent and warrant that: (a) each has the full power and authority to enter into this Agreement; (b) this Agreement is duly authorized by all necessary action and has been duly executed and delivered; and (c) neither party has entered into any agreement with any other entity that contains restrictive provisions regarding confidentiality and/or non-competition that may impair their ability to perform their specific obligations under the terms of this Agreement.

3.2 Gallup represents and warrants that it or its personnel will perform the Services: (a) in a good, timely, efficient, professional and workmanlike manner; (b) with at least the same degree of accuracy, quality, efficiency, completeness, timeliness and responsiveness as are equal to the accepted industry standards applicable to the performance of the same or similar services; and (c) using personnel who are fully familiar with the technology processes, procedures and equipment to be used to deliver the Services.

3.3 Gallup is the lawful owner or licensee of all programs and materials used by it in the performance of the Services contemplated hereunder that have not been provided by Client; such programs and materials have been lawfully developed or acquired by Gallup and Gallup has the right to permit Client access to or use of such programs and materials. Gallup represents and warrants that none of the Services or deliverables provided under this Agreement will infringe on any patent, copyright, trademark, trade secret or other intellectual property right of any third party and agrees to defend and to indemnify and hold harmless Client, its parent, subsidiaries, affiliates, employees and representatives, for all costs and expenses associated with the defense or settlement of any claim that the Services infringe a patent, copyright, trademark, trade secret or other intellectual property right and shall pay any judgments or settlements based thereon.

3.4 In connection with the performance of services set forth in an applicable Scope of Services, Gallup shall comply, and shall cause Gallup's employees and consultants/subcontractors to comply, with all statutes, regulations, ordinances, judgments, permits and other governmental rules or restrictions, whether domestic or foreign, applicable to Gallup's execution of this Agreement.

3.5 EXCEPT AS SET FORTH IN THIS AGREEMENT OR IN ANY SCOPE OF SERVICES, NEITHER PARTY MAKES ANY OTHER REPRESENTATIONS AND WARRANTIES, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

4. TERM AND TERMINATION.

4.1 This Agreement will commence on the Effective Date and will remain in effect until terminated in accordance with the terms and conditions set forth herein.

4.2 Either party may terminate this Scope of Services if the other party breaches any material obligation set forth herein or in the Scope of Services, which breach is incapable of cure or which, being capable of cure, has not been cured within thirty (30) days after receipt of written notice of such breach from the non-breaching party, or within such additional cure period as the non-breaching party may authorize in writing.

4.3 Either party may immediately terminate this Agreement or the Scope of Services by written notice to the other party if the other party becomes insolvent, makes a general assignment for the benefit of creditors, files a voluntary petition of bankruptcy, suffers or permits the appointment of a receiver for the its business or assets, or becomes subject to any proceeding under any bankruptcy or insolvency law, whether domestic or foreign, or has wound up or liquidated, voluntarily or otherwise. If any of the above events occurs, the affected party shall promptly notify the other party of its occurrence.

4.4 Client or Gallup may terminate this Agreement or any applicable Scope of Services without cause upon 60 days written notice. Notwithstanding any other terms and conditions of this Agreement, should Client cancel this Agreement without cause prior to completion of services, Gallup shall be entitled to the payment of fees for services completed prior to termination of this Agreement and 25% of the remaining balance of fees associated with contracted work yet to be performed. For example, if the contract is for a period of three years and Client terminates this agreement after Year 1, Client shall owe 25% of the remaining contract price for Years 2 and 3 in addition to any outstanding invoices for work completed prior to termination.

5. INTELLECTUAL PROPERTY RIGHTS.

5.1 Gallup Intellectual Property means any instructional materials, software programs, diagrams, copyrighted assessments or surveys and anything else that Gallup uses or distributes to Client in connection with this Agreement or an applicable Scope of Services that has been developed prior to or independent of this Agreement by Gallup ("Gallup Property"). Gallup Property is not considered work product or a "work for hire" under the terms of this Agreement.

5.2 For any Gallup Property used, incorporated into, required for use of, or provided with any Services provided to Client hereunder, Gallup hereby grants Client a worldwide, non-exclusive, nontransferable license to use Gallup Property as incorporated into or provided with the applicable Services within Client's organization. Client may not make, have made, sell, offer for sale, execute, reproduce, display, perform, distribute externally to any third party copies of, or prepare derivative works of Gallup Property without the written permission of Gallup.

5.3 All products, reports, documents, compilations of data and other materials produced or developed by Gallup under a Scope of Services which are either: (a) created using the funds, expertise, facilities, personnel, time, material or proprietary information of Client; or (b) are derivatives of any Client proprietary information shall be the sole property of Client. These materials do not include any Gallup Property or derivatives thereof. Gallup agrees to assist Client, or its designee, at Client's expense, in every proper way to secure Client's rights in the materials.

6. GOVERNING LAW; DISPUTE RESOLUTION.

6.1 This Agreement shall be construed and interpreted according to the laws of the State of Nebraska without regard to the conflicts of law principles in Nebraska.

6.2 In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, the parties shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties.

7. RELATIONSHIP OF PARTIES.

7.1 Gallup will act solely as an independent contractor rendering professional services.

7.2 Gallup will function as a non-exclusive consultant to Client. Client acknowledges that, during the term of this Agreement and thereafter, Gallup will offer, undertake, and continue to provide Consulting Services for organizations other than Client. In no event shall Gallup be relieved of its obligation to protect Confidential Information.

8. NOTICES.

Any notice or other communication required or permitted to be made or given by either party pursuant to this Agreement shall be in writing delivered to the individual whose name appears on the signature block of the Scope of Services.

9. LIMITATION OF DAMAGES.

Neither party shall be liable to the other party for any indirect, incidental, consequential, exemplary, punitive or special damages, including lost profits, regardless of the form of the action or theory of recovery, even if that party has been advised of the possibility of those damages.

10. USE OF NAME, TRADEMARKS OR LOGOS.

Neither party shall originate any publicity, news release, or other announcement, written or oral, whether to the public press, the trade, any of the other party's customers, suppliers or otherwise, relating to this Agreement or any Scope of Services, or to the existence of an arrangement between the parties without the prior written approval of the other party. Without limiting the foregoing, neither party shall use any names, trademarks or logos of the other party without the prior written consent of such party.

11. SEVERABILITY.

The provisions of this Agreement shall be deemed severable, and the unenforceability of any one or more provisions shall not affect the enforceability of any other provisions. In addition, if any provision of this Agreement, for any reason, is declared to be unenforceable, the parties shall substitute an enforceable provision that, to the maximum extent possible and in accordance with applicable law, preserves the original intentions and economic positions of the parties.

12. CONFLICT OF TERMS.

If a term in a Scope of Services or Addendum conflicts with a term in this Agreement, the provisions of this Agreement will prevail unless the Scope of Services or Addendum specifically states that the conflicting term will prevail.

13. WAIVER.

No failure or delay by either party in exercising any right, power or remedy shall operate as a waiver of such right, power or remedy, and no waiver shall be effective unless it is in writing and signed by the waiving party. If either party waives any right, power or remedy, such waiver shall not waive any successive or other right, power or remedy the party may have under this Agreement.

14. ASSIGNMENT.

Neither party may assign any rights in nor delegate any obligations under this Agreement or any portion thereof without the written consent of the other. Any such attempt to transfer will be deemed null and void.

15. FORCE MAJEURE.

Neither party shall be liable for any losses arising out of the delay or interruption of its performance of its obligations under this Agreement due to any act of God, war, terrorism, civil disturbance, court order or natural disaster, or any other cause beyond the reasonable control of the affected party.

16. SURVIVAL.

Sections 2, 3, and 5 shall survive the termination or expiration of this Agreement.

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	Class-Size Exception Waiver		
Administrator Responsible:	Peter Griffiths, Associate Superintendent Misti Spear, Director of Elementary Curriculum		
Attachments:	Class-Size Exception Waiver		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves class-size exception waivers for the campuses on the attached list as submitted by Peter Griffiths, Associate Superintendent and Misti Spear, Director of Elementary Curriculum, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

- Class-size exception waivers must be requested for any class in kindergarten through fourth grade that exceeds the 1:22 ratio.
4 classes at 2 campuses will require a waiver.

Class-Size Exception Waivers

September 15, 2020

Campus	Campus No.	Grade Level	Current Enrollment	Number of Teachers	Names of Teachers	F2F	Remote
Lamar	243905119						
		K	58	3	Teacher A 10	7	3
					Teacher B 23	15	8
					Teacher C 25	16	9
Zundy	243905131						
		3	86	5	Teacher A 12	12	0
					Teacher B 12	12	0
					Teacher C 15	15	0
					Teacher D 22	13	0
					Teacher E 24	1	23
		4	76	4	Teacher A 17	17	0
					Teacher B 18	18	0
					Teacher C 18	18	0
					Teacher D 24	0	24

Breakdown of overages includes:

- 4 classes at 2 campuses will require a waiver.
 - 1 class at 25
 - 1 Kinder
 - 2 class at 24
 - 1 Third grade
 - 1 Fourth grade
 - 1 classes at 23
 - 1 Kinder

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	Resolution Regarding Extracurricular Status of 4-H Organizations		
Administrator Responsible:	Dr. Peter Griffiths, Associate Superintendent		
Attachments:	Resolution		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed resolution that sanctions the Wichita County Texas 4-H Organization as an extracurricular activity as well as the Adjunct Faculty Agreement as submitted by Peter Griffiths, Associate Superintendent and approved by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

This resolution recognizes the Wichita County 4-H Organization as board approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities. Participation by 4-H members under provisions of this resolution is subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by the WFISD Board of Trustees and designated officials of WFISD whose rulings shall be final.

Wichita County requests the agents listed on the Adjunct Faculty Agreement to be considered awarded adjunct staff member status for the period of time indicated in the agreement to allow for students to be considered “in attendance” when participating in off campus activities with an adjunct staff.

Fiscal Note: None

RESOLUTION
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Wichita Falls Independent School District

Meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Wichita County
Texas 4-H Organization

as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
Will request academic eligibility for competitive and non-competitive
Purposes when an absence is required.

Approved this ____ day of September, 2020.

K. Elizabeth Yeager
President
Board of Trustees

Michael S. Kuhrt
Superintendent
Wichita Falls ISD

ADJUNCT FACILITY REQUEST

**THE STATE OF TEXAS
COUNTY OF WICHITA**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Wichita Falls Independent School District, hereinafter referred to as “District.” A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as adjunct members of the Wichita Falls Independent School District.

Upon consideration and vote in favor, Katrena Mitchell, David Graf and Heather Simpson are hereby named as adjunct faculty members of the Wichita Falls Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 1st day of September 2020 and remain in effect until the 31st day of August, 2021.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Katrena Mitchell	4H & Youth Development Agent	Bachelor of Science	Midwestern State University	1994
David Graf	Agriculture and Natural Resources Agent	MS Audit Education	Texas A&M University - Kingsville	2010
Heather Simpson	Better Living for Texans Agent	Master of Exercise Science & Health Promotion	California University of Pennsylvania	2020

3. Adjunct faculty members will receive no compensation, salary, or remuneration from Wichita Falls Independent School District.
4. Adjunct faculty members are and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty members are and shall remain under the direct supervision of either the District Extension Administrator of District 3, or County Extension Director.
6. Adjunct faculty members shall receive all group insurance benefits, workman’s compensation insurance benefits, unemployment insurance, any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty

members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty members are not the employees of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such County Extension Agents who have been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the District to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Wichita County Extension Agents, Katrena Mitchell, David Graf and Heather Simpson is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Wichita Falls Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this ____ day of September, 2020.

Wichita Falls Independent School District

By: _____
K. Elizabeth Yeager, Board President

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	Minutes		
Administrator Responsible:	Michael S. Kuhrt, Superintendent of Schools		
Attachments:	Minutes of Remote Special Session, August 4, 2020 Minutes of Remote Regular Meeting, August 11, 2020 Minutes of Remote Special Session, August 17, 2020		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a remote special session, August 4, 2020, minutes of a special session, August 11, 2020, and a regular meeting, August 17, 2020 as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Following are copies of the minutes of a remote special session, August 4, 2020, minutes of a special session, August 11, 2020 and minutes of a regular meeting, August 17, 2020. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REMOTE SPECIAL SESSION MEETING AUGUST 4, 2020**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a remote special session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms. K. Elizabeth Yeager, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, K. Elizabeth Yeager, hereby call to order of the Special Session of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing amidst the outbreak of COVID-19, this Special Session of the Wichita Falls ISD Board of Trustees is being conducted via Google Meet, which is available to the public via a link posted on the Board’s website. A quorum of the Board of Trustees is not physically present at one location, and for safety reasons, we have not permitted in-person attendance at any location by members of the public.

Board members present by roll call: Ms. K. Elizabeth Yeager, Mr. Dale Harvey, Mr. Tom Bursey, Mr. Mark Lukert, Ms. Katherine McGregor and Mr. Mike Rucker. Ms. K. Elizabeth Yeager, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Robert Payton was absent.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Ms. Debby Patterson, Executive Director of School Administration, Mr. Tim Sherrod, Chief Financial Officer, Mr. Shad McGaha, Director of Technology, Ms. Cyndy Kohl, Director of Human Resources and Ms. Ann Work Goodrich, Communications Specialist.

Also present was Ms. Tila Grant, report for KAUZ Channel 6.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

In order to help stop the spread of COVID-19, public comments must be submitted to MMATTHEWS@WFISD.NET by 12:00 p.m. on Tuesday, August 4, 2020. Public comments will be read aloud during this portion of the meeting. Please include your name, address, phone number and that you wish to make a public comment.

No public comments for remote special session, August 4, 2020.

FINANCIAL SERVICES:

CONSIDER MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT WITH OMNIA PARTNERS:

Mr. Dale Harvey, seconded by Mr. Tom Bursey, moved that the Wichita Falls Independent School District Board of Trustees accept the Master Agreements to join Region 4’s Interlocal Agreement for the Connectivity Grant and Region 4’s purchasing cooperative OMNIA Partners.

Carried unanimously by a polled vote of 6 – 0

ADJOURNED:

No further action and meeting was adjourned at 12:23 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING AUGUST 11, 2020**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a remote special session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms. K. Elizabeth Yeager, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, K. Elizabeth Yeager, hereby call to order of the Special Session of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing amidst the outbreak of COVID-19, this Special Session of the Wichita Falls ISD Board of Trustees is being conducted via Google Meet, which is available to the public via a link posted on the Board’s website. A quorum of the Board of Trustees is not physically present at one location, and for safety reasons, we have not permitted in-person attendance at any location by members of the public.

Board members present: Ms. K. Elizabeth Yeager, Mr. Tom Bursey, Mr. Mark Lukert, Ms. Katherine McGregor, Mr. Robert Payton and Mr. Mike Rucker. Ms. K. Elizabeth Yeager, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Dale Harvey was absent.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Cyndy Kohl, Director of Human Resources, Mr. Shad McGaha, Director of Technology, Ms. Lauren, Zotz, Director of Purchasing, Ms. Kelly Strenski, Director of Fine Arts, Ms. Ashley Thomas, Communications Officer, Ms. Ann Work Goodrich, Communications Specialist and Mr. Scot Hafley, Athletic Director.

Also present were Ms. Trish Choate, reporter from Times Record News and Ms. Emily Bjorklund, reporter from KAUZ Channel 6.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

In order to stop the spread of COVID-19, public comments must be submitted to MGRAHAM@WFISD.NET by 12:00 p.m. on Tuesday, August 11, 2020. Public comments will be read aloud during this portion of the meeting. Please include your name, address, phone number and that you wish to make a public comment.

No public comments for special session, August 11, 2020.

SUPERINTENDENT’S REPORT:

COVID-19 PREPAREDNESS:

The Wichita Falls Independent School District Board of Trustees heard a 2020-2021 Preparedness report from Mr. Michael S. Kuhrt, Superintendent of Schools and Ms. Kelly Strenski, Director of Fine Arts about the start of school for the 2020-2021 school year. Mr. Kuhrt discussed steps that the district has made to keep students, teachers and staff safe during COVID-19. Ms. Strenski discussed the plans for the 2020-2021 school year for Fine Arts programs

FINANCIAL SERVICES:

JULY 2020 BUDGET AMENDMENTS:

Mr. Tom Bursey, seconded by Mr. Mike Rucker, moved that the Wichita Falls Independent School District Board of Trustees approve the attached budget amendments to the 2020-2021 budgets.

Carried unanimously by a vote of 6– 0

ADOPTION OF THE 2020-2021 MAINTENANCE AND OPERATIONS TAX RATE AND THE DEBT SERVICE TAX RATE:

Mr. Robert Payton, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees approve the property tax rate be increased by the adoption of a tax rate of \$1.1464, which is effectively a 3 percent increase in the tax rate. The \$1.1464 rate includes an M&O tax rate of \$0.9664 per \$100 of value and an I&S tax rate of \$0.18 per \$100 of value.

Carried unanimously by a vote of 6 – 0

RFP #21-06: PERCENTAGE OFF CATALOG FOR ATHLETIC SUPPLIES AND EQUIPMENT:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP #21-06 catalog bid for Athletic Supplies and Equipment to the attached list of vendors for one (1) year beginning September 1, 2020, through August 31, 2021.

Bids pertaining to RFP #21-06 Percentage Off Catalog: Athletic Supplies and Equipment were provided to thirty-three (33) vendors with eighteen (18) submitting a response. The bid was advertised twice in the Times Record News, posted on Public Purchase website and access was given on the WFISD website. Discounts submitted by vendors enable the Athletic Department to competitively compare prices in the catalogs and purchase items based on the best value to the District. Additionally, quotes will be requested from vendors as supplies are needed by Athletics thus allowing us to further take advantage of deeper discounts and vendor specials. The RFP's received were evaluated by Joan Jimenez-Purchasing Supervisor and Lauren Zotz-Director of Purchasing.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on August 17, 2020.

RFP #21-09 CONCESSION VENDOR:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP #21-09 Concession Contract to North Texas Concessionaires for two (2) fiscal years beginning August 19, 2020, through June 30, 2022.

The bid was advertised twice in the Times Record News and posted on the WFISD website. Bid packets pertaining to RFP #21-09 Concessionaire were provided to two (2) concessionaires with only one (1) response received. Updated COVID-19 protocols requirements were added, as well as proof of Health Department licensing. The submittal was reviewed by Jennifer Govea-Purchasing Specialist I and Lauren Zotz-Director of Purchasing.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on August 17, 2020.

RFP #21-11 FUEL:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP #21-11 Fuel Contract to the list of vendors for three (3) years beginning September 1, 2020, through August 31, 2023.

The bid was advertised twice in the Times Record News and posted on the WFISD website. Bids pertaining to RFP #21-11 for Fuel were sent to nine (9) Fuel companies with three (3) responses. The submittal was reviewed by Joan Jimenez-Purchasing Supervisor and Lauren Zotz-Director of Purchasing. Quotes will be obtained from all three vendors each time fuel is needed. The district will award the lowest vendor per quote for each fuel award.

COMPANY NAME:

BMH Oil Company
Haigood & Campbell
Petroleum Traders Corporation

HEADQUARTERS:

Wichita Falls, TX
Archer City, TX
Fort Wayne, IN

This item will be placed on the consent agenda for the Board of Trustees regular meeting on August 17, 2020.

BOND ELECTION DISCUSSION:

Mr. Michael Kuhrt, Superintendent of Schools, discussed with the Wichita Falls Independent School District Board of Trustees the Bond Election process with Proposition A and Proposition B.

ADMINISTRATIVE SERVICES:

ADOPTION OF 2020-2021 STUDENT CODE OF CONDUCT:

Mr. Mark Lukert, seconded by Mr. Tom Burse, moved that the Wichita Falls Independent School District Board of Trustees adopt the 2020-2021 Student Code of Conduct.

Carried unanimously by a vote of 6 – 0

INSTRUCTIONAL SERVICES:

ASYNCHRONOUS ATTESTATION AND SUMMARY PLAN:

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees adopt the WFISD Asynchronous Plan.

Under the current COVID-19 health concerns, the Texas Education Agency is allowing students to be counted as present for Average Daily Attendance purposes with an approved Asynchronous Instructional Plan and Attestation. The current plan and attestation, developed with the help of Dr. Travis Armstrong, Director of Early Learning and Ms. Misti Spear, Director of Elementary Curriculum.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on August 17, 2020.

SYNCHRONOUS ATTESTATION:

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees adopt the Texas Education Agency's Synchronous Attestation.

Under the current COVID-19 health concerns, the Texas Education Agency is allowing students to be counted as present for Average Daily Attendance purposes with the approval TEA Synchronous Attestation.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on August 17, 2020.

WAIVER FOR HOMEBOUND AND REMOTE INSTRUCTION:

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees give approval to submit a waiver to the Texas Education Agency for remote homebound instruction for nine special education students and three Section 504 students.

Under current TEA rules and policies, remote instruction that is not delivered through the Texas Virtual School Network (TxVSN) is not eligible for state funding unless a waiver is submitted by the school district and approved by TEA.

The district currently has 12 students (3 in Section 504, 9 in Special Education) who will potentially be served in the Homebound setting due to various medical reasons. There are 3 students in Section 504 that are awaiting information from the doctor, and a Section 504 meeting to determine Homebound eligibility. Currently there are 7 students in Special Education that have a Physician’s recommendation for Homebound, and the ARD committee has agreed to Homebound. There are 2 students in Special Education who has a Physician’s recommendation, the Homebound placement is pending the ARD committee decision. The ARD committee for these students will meet the week before school starts. Due to the current health situation, no teachers/staff will enter the homes, these students will be served virtually. This would be provided through “Google Hangout” via the Chromebook by the homebound teacher. The student has access to a Chromebook provided by the district.

When the student is in attendance via Google Hangout, with an approved waiver, they can be counted as “present” for their remote time of instruction and therefore eligible for state funding.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on August 17, 2020.

BOARD MATTERS:

MINUTES:

Minutes of a remote special session, July 14, 2020, minutes of a remote regular meeting, July 20, 2020, and minutes of a remote special session, July 29, 2020.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on August 17, 2020.

LONG RANGE FACILITY PLANNING:

Mr. Kuhrt, Superintendent of Schools, did not have any new information to report to the Wichita Falls Independent School District Board of Trustees on Long Range Facility Planning.

HUMAN RESOURCES:

PERSONNEL REPORT:

Ms. Cyndy Kohl, Director of Human Resources reported to the Wichita Falls Independent School District Board of Trustees review the employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Mr. Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Bearden, Tiffany – SLPA, SPED (5/23/2020)
Blair, Gina – Teacher, Farris (5/23/2020)
Evans, Erin – Teacher, Jefferson (5/23/2020)
Golden, Haley – Teacher, Sheppard (5/23/2020)
Murphey, Hollie – Teacher, Burgess (5/23/2020)
Roseboom, Kathleen – Teacher, Kirby (5/23/2020)
Wise, Amaris – Teacher/Coach, Kirby (5/23/2020)

Clerical/Auxiliary/Support

Jennings, Sierra – Aide, Farris (5/22/2020)
Morrow, Estrella – Aide, Cunningham (5/22/2020)
Standifer, Danielle – Aide, Farris (5/22/2020)

TEACHER APPLICANT POOL:

Mr. Tom Bursey, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum. (Exhibit A).

Carried unanimously by a vote of 6 – 0

2020-2021 T-TESS APPRAISERS:

Ms. Cyndy Kohl, Director of Human Resources, recommended that the Wichita Falls Independent School District Board of Trustees approve the list of appraisers for WFISD.

The Commissioner’s Rules concerning the Texas Teacher Evaluation and Support System (T-TESS) allow an appraiser other than the teacher’s supervisor provided the District Board of Trustees approves the appraiser. The “other appraiser” must hold a valid teaching certificate and be T-TESS qualified.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on August 17, 2020.

RECESS:

Ms. K. Elizabeth Yeager, board president, adjourned the special session meeting to go into closed session at 1:49 p.m.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code Section 551.074*)
2. Consultation with District Legal Counsel Regarding Legal and Procedural Issues Related to EEOC Complaint by Former Employee (*Pursuant to Texas Government Code Section 551.071*)
3. Discussion of Purchase, Exchange, Lease or Value of Real Property (*Pursuant to Texas Government Code Section 551.072*)

ADJOURNED:

No further action and meeting was adjourned at 4:09 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR BOARD MEETING AUGUST 17, 2020**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a remote regular board meeting on the above date. The meeting was called to order at 6:01 p.m. by Ms. K. Elizabeth Yeager, board president.

As President of the Board of Trustees of the Wichita Falls Independent School District, I, K. Elizabeth Yeager, hereby call to order the Regular Meeting of the Board of Trustees. Pursuant to Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing amidst the outbreak of COVID-19, this Regular Meeting of the Wichita Falls ISD Board of Trustees is being conducted via Google Meet, which is available to the public via a link posted on the Board’s website. A quorum of the Board of Trustees is not physically present at one location, and for safety reasons, we have not permitted in-person attendance at any location by members of the public.

Board members present: Ms. K. Elizabeth Yeager, Mr. Dale Harvey (remote), Mr. Tom Bursey, Mr. Mark Lukert, Ms. Katherine McGregor, Mr. Robert Payton and Mr. Mike Rucker. Ms. K. Elizabeth Yeager, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Cyndy Kohl, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Ann Work Goodrich, Communications Specialist and Mr. Shad McGaha, Director of Technology.

Also present were Ms. Trish Choate, reporter for Times Record News, Ms. Emily Bjorklund, reporter for KAUZ Channel 6 and Mr. PJ Green, reporter for KFDX Channel 3.

PLEDGE OF ALLEGIANCE:

Ms. K. Elizabeth Yeager led the Pledge of Allegiance.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

In order to help stop the spread of COVID-19, public comments must be submitted to MGRAHAM@WFISD.NET by 6:00 pm on Monday, August 17, 2020. Public comments will be read aloud by Ms. Mindy Graham during this portion of the meeting. Please include your name, address, phone number and that you wish to make a public comment.

Ms. Jeanette Perry, community member, will not vote for a bond if a new high school is not on the North side of town.

Mr. Tyral Colbert, community member, has concerns with a new high school not being on the North/East side of town.

Mr. Harold Losey, community member, will not vote on a bond for new schools with two new schools on the South part of town.

Ms. Valerie Rhodes, community member, will not vote on a bond for two new schools if one high school is not in District 2.

SUPERINTENDENT'S REPORT:

2020-2021 PREPAREDNESS:

The Wichita Falls Independent School District Board of Trustees heard a 2020-2021 Preparedness report from Michael S. Kuhrt, Superintendent of Schools.

CONSENT AGENDA:

Mr. Robert Payton, seconded by Mr. Mike Rucker, moved that the Wichita Falls Independent School District Board of Trustees approve the consent agenda consisting of the following items: RFP #21-06: Percentage Off Catalog for Athletic Supplies and Equipment, RFP #21-09: Concession Vendor, RFP #21-11: Fuel, Asynchronous Plan Approval, Synchronous Plan Approval, Waiver for Homebound and Remote Instruction, 2020-2021 T-TESS Appraisers and minutes.

Carried unanimously by a vote of 7 – 0
Mr. Dale Harvey voted remotely

BOARD MATTERS:

RECESS:

Ms. K. Elizabeth Yeager, board president, recessed the regular meeting to go into closed session at 6:17 p.m.

CLOSED SESSION:

Closed Session:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
2. Discussion of Purchase, Exchange, Lease or Value of Real Property (*Pursuant to Texas Government Code Section 551.072*)

Open Session:

Consideration and Possible Action Regarding the Purchase of Real Property and any Improvements Consisting of 104 Acres, More or Less, Located at 6422 Seymour Highway in the City of Wichita Falls, County of Wichita, State of Texas, and Authorize the Superintendent to Negotiate and Execute the Real Estate Sales Contract

RECONVENED:

Ms. K. Elizabeth Yeager, board president, reconvened the closed session to go into the regular meeting at 7:45 p.m.

OPEN SESSION:

Open Session:

Consideration and Possible Action Regarding the Purchase of Real Property and any Improvements Consisting of 104 Acres, More or Less, Located at 6422 Seymour Highway in the City of Wichita Falls, County of Wichita, State of Texas, and Authorize the Superintendent to Negotiate and Execute the Real Estate Sales Contract

Ms. K. Elizabeth Yeager, board president, discussed in open session that the Wichita Falls Independent School Board of Trustees are still in consideration of the 104 acres located at 6422 Seymour Highway in the City of Wichita Falls, County of Wichita. Board action will be at a future board meeting.

BYSP AND HUCKABEE PRESENTATION:

Mr. David Potter and Mr. Tom Lueck, Architects with BYSP and Huckabee, presented to the Wichita Falls Independent School District plans for two high schools for the Wichita Falls Independent School District.

BOND

Mr. Murphy Davis, Sr., with Sentry Management, presented to the Wichita Falls Independent School District Board of Trustees Bond Financing.

CONSIDER AND ADOPT AN ORDER CALLING A BOND ELECTION:

Mr. Mark Lukert, seconded by Mr. Mike Rucker, moved that the Wichita Falls Independent School District Board of Trustees consider and adopt an order calling a bond election.

Carried unanimously by a vote of 7 – 0
Mr. Dale Harvey voted remotely

CONSIDER AND ADOPT RESOLUTION EXPRESSING OFFICIAL INTENT TO REIMBURSE COSTS OF 2020 BOND ELECTION PROJECTS:

Mr. Tom Bursey, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees consider and adopt resolution expressing official intent to reimburse costs of 2020 Bond Election projects.

Carried unanimously by a vote of 7 – 0
Mr. Dale Harvey voted remotely

CONSIDER AND ADOPT ORDER OF ELECTION FOR THE NOVEMBER 3, 2020 ELECTION FOR SCHOOL TRUSTEES REPRESENTING SINGLE MEMBER DISTRICT 2, DISTRICT 4, AND AT-LARGE POSITION:

Mr. Mike Rucker, seconded by Mr. Mark Lukert, moved that the Wichita Falls Independent School District Board of Trustees consider and adopt order of election for the November 3, 2020 election for school trustees representing single member District 2, District 4, and at-large position.

Carried unanimously by a vote of 7 – 0
Mr. Dale Harvey voted remotely

JOINT ELECTION AGREEMENT AND ELECTION SERVICES AGREEMENT BETWEEN THE WICHITA FALLS ISD AND WICHITA COUNTY FOR THE NOVEMBER 3, 2020 ELECTION:

Mr. Mark Lukert, seconded by Mr. Mike Rucker, moved that the Wichita Falls Independent School District Board of Trustees adopt a Joint Election Agreement and Election Services Agreement between the Wichita Falls ISD and Wichita County for the November 3, 2020 Election.

Carried unanimously by a vote of 7 – 0
Mr. Dale Harvey voted remotely

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

Mr. Tom Bursley, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit A).

Carried unanimously by a vote of 7- 0
Mr. Dale Harvey voted remotely

ADJOURNMENT:

No further action was taken and Ms. K. Elizabeth Yeager, board president, adjourned the meeting at 8:51 p.m.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	Monthly Personnel Report		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

Letters of Retirement:

Professionals

Clerical/Auxiliary/Support

- Cooke, Carla – Aide, Hirschi (5/22/20)
- Darland, Ginger – Aide, Jefferson (5/22/20)
- Gusman, Laura – Child Nutrition, WFHS (5/22/20)

Letters of Resignation:

Professionals

- Campbell, Toni – Teacher, Fowler (9/4/20)
- Chaplin, Anita – Teacher, Farris (5/23/20)
- Coopage, Walter – Teacher, Rider (5/23/20)
- Duncan, Melinda – Teacher, Fowler (5/23/20)
- Gilbert, Julie – Teacher, Milam (5/23/20)
- Hardaway, Allyson – SLPA, Ed Center (5/23/20)
- Moore, Jaylan – Teacher, Booker T. Washington (5/23/20)
- Amy Propp, Teacher, Milam (5/23/20)

Clerical/Auxiliary/Support

Barron, Oscar – Building Tech, Maintenance (8/14/20)

Brown, Cynthia – Aide, Northwest HS (5/22/20)

Crabtree, Aide – Southern Hills (8/21/20)

Crowley, Jan – Aide, JJAEP (5/22/20)

Durham, Robert – Discipline Clerk, Hirschi (5/22/20)

Dunn, Charity – Secretary, Northwest HS (8/7/20)

Garcia, Adela – Truancy Case Worker, WFHS (5/22/20)

Govea, Jennifer – Purchasing Specialist, Ed Center (8/20/20)

Green, Evessa – Aide, Booker T. Washington (5/22/20)

Loyde, Karen – Aide, Northwest HS (8/27/20)

Mangual, Wanda – Aide, Franklin (5/22/20)

Marchand, Gina – LVN, Fain (8/31/20)

Merasco, Vicki – Aide, Southern Hills (5/22/20)

Ramires, Vicki – Aide, JJAEP (5/22/20)

Thomas, Kimberly D. – Aide, Southern Hills (5/22/20)

Tillery, Ashley – Aide, Farris (5/22/20)

Villalobos, Joe – Aide, Rider (8/19/20)

Wylie, Elizabeth – Clerk, Hirschi (5/22/20)

WICHITA FALLS ISD BOARD OF TRUSTEES
September 15, 2020

Agenda Item:	Applicant Pool		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Cyndy Kohl, Director of Human Resources, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
September 15, 2020**

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Camp, Sandra	Elementary Self-Contained 1-8 Elementary English 1-8 Principal EC-12	Midwestern State University (Bachelors & Masters)	30+	Teacher Franklin Replacing Cathy Yost	WFISD
Chang, Crystal	Licensed Professional Counselor and Social Worker	Midwestern State University (Bachelors & Masters)	22	Restorative Practice Specialist Replacing Michelle Barton	North Texas Rehab Center
Lewis, Emily	SLP	Stephan F. Austin (Bachelors) West Texas A&M (Masters)	2	SLP Ed Center Replacing Melinda Lentz	NA
Wildman, Trevor	Secondary Chemistry 6-12	Midwestern State University (Bachelors & Masters)	20+	Teacher Rider Replacing Garth Baskin	University Instructor at St. George's University

Asterisk indicates Contract Addendum Required. See key below.

* Enrolled in an Alternative Certification Program

** One-year out-of state Certification

*** Emergency Permit

**** Non-Renewal Permit