



**Agenda of Special Session
April 14, 2020
District Advisory Committee
Wichita Falls Independent School District**

NOTICE IS HEREBY GIVEN that the District Advisory Committee of Wichita Falls Independent School District will hold a Special Session at 12:00 PM, on April 14, 2020, at Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The agenda for the meeting is as follows:

Pursuant to the Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates on public health and social distancing, this Meeting of the Wichita Falls ISD Board of Trustees will be conducted via Google Meet, which will be available online at <http://wichitafallsisdtx.swagit.com/live>. A quorum of the Board of Trustees will not be physically present at one location, and for safety reasons, we will not be permitting in-person attendance by members of the public.

I. CALL TO ORDER AND OPENING STATEMENT

II. INVOCATION

III. PUBLIC COMMENT

In order to help stop the spread of COVID-19, public comments must be submitted to MGRAHAM@WFISD.NET by 12:00 pm on Tuesday, April 14, 2020. Public comments will be read aloud during this portion of the meeting. Please include your name, address, phone number and that you wish to make a public comment.

IV. SUPERINTENDENT'S REPORT

A. COVID-19 Preparedness

V. ADMINISTRATIVE SERVICES

A. Waiver Request for Appraisals

B. Waiver Request for Spring Instruction for Seniors in Hands-On CPR

C. Resolution of the Board Regarding Delegation to Superintendent for Waivers

D. Admissions: Intradistrict Transfers and Classroom Assignments: FDB(LOCAL)
Discussion

E. Compensation and Benefits: Compensation Plan Policy DEA(LOCAL)

VI. FINANCIAL SERVICES

A. March 2020 Budget Amendments

B. Financial Reports as of February 29, 2020

C. 2020-2021 Preliminary Revenue Projections

D. Interlocal Participant Agreement: Central Texas Purchasing Alliance

E. Skyward Software as a Service Renewal

F. RFP #20-19: Property Insurance

G. RFP #20-24: Food Service - Hot Food Serving Counter and Components

H. NWEA MAP Growth K-12 and MAP Reading Fluency

I. TASB Risk Fund Auto Insurance

J. COVID-19 Transportation and Vendor Resolution

K. Chartwells 2020-2021 Contract Renewal

VII. INSTRUCTIONAL SERVICES

A. Resolution for School@Home Grading

VIII. BOARD MATTERS

A. Minutes

B. Long Range Facility Planning

C. Closed Session Pursuant to Texas Government Code Section 551.071:

1. Consultation with District's Legal Counsel Regarding Legal and Procedural Issues Concerning Employee Level III Grievance Appeal

D. Closed Session Pursuant to Texas Government Code Section 551.074:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
2. Discussion of Purchase, Exchange, Lease or Value of Real Property
3. Hearing and Deliberation on Level III Grievance Appeal of Employee Amber Paulson
4. Deliberations Regarding Superintendent's Recommendation Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals
5. Superintendent's Annual Evaluation, Contract, and Compensation

E. Open Session:

1. Consideration and Possible Action Regarding Level III Grievance Appeal of Employee Amber Paulson

2. Consideration and Possible Action Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals

3. Consideration and Possible Action Regarding Superintendent's Annual Evaluation, Contract, and Compensation

IX. HUMAN RESOURCES

A. Personnel Report

B. Applicant Pool

X. ADJOURNMENT

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, April 10, 2020 at 2:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Waiver for Appraisals		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	No Attachments		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees give approval to submit a waiver to the Texas Education Agency waiving the requirement for appraisals for the 2019-2020 school year as a result of the crisis, Covid-19, submitted by Cyndy Kohl, Director of Human Services, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Due to closures and alternate instructional models used during the Covid-19 crisis, the district is unable to complete their teacher appraisal process or parts of the appraisal process for the 2019-2020 school year. A waiver may be filed pursuant to the Commissioner's general waiver authority. The waiver will set aside the requirement of TEC, 21.351 and 21.352, 21.354 or TEC, 21.3541 and applicable rules in Title 19, TAC, Chapter 150 for the requested school year 2019-2020.

Fiscal Note:

None

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Waiver for Spring Instruction for Senior in Hands-on CPR
Administrator Responsible:	Debbie Dipprey, Director of Secondary Curriculum Peter Griffiths, Associate Superintendent
Attachments:	No Attachments
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees give approval to submit a waiver to the Texas Education Agency for the requirement to provide instruction of hands-on CPR for any senior who was scheduled for this spring and is unable to complete due to the closure of campuses for Covid-19 as submitted by Debbie Dipprey, Director of Secondary Curriculum, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Under current TEA rules and policies, school districts and open-enrollment charter schools are required to provide instruction to students in grades 7 through 12 in cardiopulmonary resuscitation (CPR).

Excerpts from H.B.No. 897 state: The State Board of Education by rule shall require instruction in cardiopulmonary resuscitation for students in grades 7 through 12. The instruction may be provided as a part of any course. A student shall receive the instruction at least once before graduation. Cardiopulmonary resuscitation instruction must include training that has been developed: by the American Heart Association or the American Red Cross; or using nationally recognized, evidence-based guidelines for emergency cardiovascular care and incorporating psychomotor skills to support the instruction. For purposes of Subsection (e), “psychomotor skills” means hands-on practice to support cognitive learning. The term does not include cognitive-only instruction and training.

The district will plan to offer this instruction when the school reopens this spring. However, if our campuses remain closed for the remainder of the school year, the school district will apply this waiver.

Fiscal Note:

None

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Resolution for Delegation of Waiver Authority		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	No Attachments		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees adopt a resolution which delegates authority to the superintendent to pursue TEA waivers, as submitted by Debby Patterson, Executive Director of School Administration, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The adoption of this resolution would allow Mr. Kuhrt to pursue any necessary and available waivers from TEA without further action from the Board and in the event other waivers are needed, the Superintendent would be authorized to submit other waiver requests in accordance with guidance from national, state, or local authorities or agencies. The authority granted by this resolution shall apply until the District resumes full operations at the direction of the Superintendent or when the Board takes further action,

Fiscal Note:

None

Resolution of the Board Regarding Delegation to Superintendent for Waivers

WHEREAS, the U.S. Government has declared a national emergency and the State of Texas has declared a statewide disaster regarding the ongoing COVID-19 pandemic;

WHEREAS, on March 19, 2020, the Texas Governor issued Executive Order No. GA-08 relating to COVID-19 preparedness and mitigation and through this action and in accordance with Guidelines from the President ordered the temporary closure of all Texas school districts;

WHEREAS, Texas Education Code 11.151 gives the Board of Trustees the exclusive power and duty to govern and oversee the management of the public schools of the District;

WHEREAS, Texas Education Code 7.056 permits a district to apply to the commissioner of education for a waiver of a requirement, restriction, or prohibition imposed by the Education Code or rule of the State Board of Education or commissioner;

WHEREAS, TEA has indicated that it will accept a waiver request made pursuant to Texas Education Code 7.056 by a superintendent, if the Board of Trustees has delegated general operational authority or waiver-specific authority to the Superintendent;

WHEREAS, TEA recommends that if the Board delegates authority to the Superintendent to request waivers from the commissioner, that the Board ratify the waiver request at a future Board meeting to ensure compliance with Texas Education Code Chapter 11 and section 7.056;

WHEREAS, the Board finds there is a need for the District to maintain efficient, effective, and consistent District operations during the period of the disaster declaration under these circumstances, which may include the need to request available waivers under state and federal law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Wichita Falls Independent School District makes the following delegation to the Superintendent:

- The authority to pursue any necessary and available waivers from TEA without further action of the Board; and
- In the event other waivers are needed, the Superintendent is authorized to submit other waiver requests in accordance with guidance from national, state, or local authorities or agencies.

The Board shall ratify any waiver requests made by the Superintendent under this authority at a future Board meeting.

The authority granted by this resolution shall apply until the District resumes full operations at the direction of the Superintendent or the Board takes further action.

Adopted this _____ (*date*) day of April, 2020, by the Wichita Falls Independent School District Board of Trustees.

K. Elizabeth Yeager, President

The authority granted by this resolution shall apply until the District resumes full operations at the direction of the Superintendent or the Board takes further action.

Adopted this _____ (*date*) day of April, 2020, by the Wichita Falls Independent School District Board of Trustees.

Tom Bursey, Secretary

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Admissions: Intradistrict Transfers and Classroom Assignments (FDB LOCAL)		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	Policy FDB (LOCAL)		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees add, revise, or delete FDB (LOCAL) as submitted by Debby Patterson, Executive Director of School Administration and as recommended by Michael S. Kuhrt, Superintendent.

Explanation:

FDB(LOCAL) is being submitted to add language that a district employee requesting an intra-district transfer must live within the state's boundaries.

Fiscal Note:

None.

Assignment Goals

In an effort to foster parent involvement, a student shall be assigned to the school in the attendance zone in which he or she resides.

Definition of Terms

Definition of terms in this policy shall include:

1. "Parent" shall include guardian, conservator, or other person having legal control of a student. For extracurricular activities, refer to the UIL definition of guardianship.
2. "Residence" of a student shall be the same as the residence of the parent having the right to establish such residence. Documented proof of residence shall be required. Approved forms of documentation include a contract lease agreement or a utility bill no older than 60 days (water, gas, or electric only).
3. "Closest to campus" relates to residences outside of the school attendance zone. Distance shall be based on straight-line proximity—front door to front door—from the student residence to a requested campus.
4. "Good standing" includes academics, discipline, and attendance. Information to determine good standing shall be from the collection of data from the most recent semester and the current semester. Academic good standing shall be that the student promoted from the previous grade, and that all grades are 75 or above. Discipline good standing shall be five or fewer referrals for minor infractions, no serious infractions, and no alternative placement at Denver or JJAEP. A student who has been referred to the truancy process or has more than seven unexcused absences is not considered in good standing with attendance.

In the application of "good standing," the District shall follow applicable state and federal law when considering the transfer request of a student with a known disability, including a student who receives special education services.

5. "Intradistrict" involves movement of students from within the District. "Interdistrict" involves students from outside the District.

Prerequisite Assignments

Students at all grade levels may be assigned to a particular school based on the needs of an individual student. When determining placement, unique programs, staff, or equipment that is available at a specific campus shall be the factors considered. These students shall be counted in the operating enrollment capacity of the campus to which they are assigned.

Examples of prerequisite assignments are:

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

1. A bilingual or ESL student (only to the extent that the student transfer request may be limited to those schools offering bilingual or ESL programs); and
2. A student with a low-incidence disability who would be better served by participation in a centralized program providing services related to the student's disability.
3. Any legally required placements.

All Grade Levels

Classroom
Assignments

The school principal shall have the authority to assign or change a student from one classroom to another.

Student Residence
Relocation

A current District student, who has a legal change of address during the school year and as a result changes from one attendance zone to another, shall immediately notify the current campus of his or her change of address and provide proof of residency as defined on page 1, for the new address. As long as the rules for items 2, 3, and 4 (below, at Approval of the Voluntary Transfer Request) are met, the following options are available for the current year:

- The student may move immediately to the new attendance zone campus if there is space available;
- The student may be permitted to move to the receiving school at the semester break; or
- The student may be permitted to remain in the original school for the remainder of the school year.

The student shall be assigned to attend the campus in the new attendance zone for the next school year unless a voluntary transfer application has been submitted and approved to remain at the current campus.

**Approval of the
Voluntary Transfer
Request**

The Superintendent or designee shall approve all transfer requests based on the following guidelines:

1. Unusual circumstances that create a substantial hardship that warrants attendance at an out-of-zone campus. These hardships could include, but are not limited to, death, illness, or incapacity of an immediate family member;
2. Must not cause an increase in the number of staff, programs, or services provided at the receiving school;
3. Must not cause the school with current staff to be in violation of state law student-to-teacher ratios;
4. Must not violate enrollment capacity (based on operating enrollment) at the receiving school; and

5. Must be in good standing as defined on page 1.

The District shall establish two application periods for making a voluntary transfer request. Each year in November, families who have a substantial hardship shall be eligible to request a campus outside of their attendance zone by completing a voluntary transfer application for the second semester. A second transfer period in January shall be open for parents to apply for a voluntary transfer for the following school year. Applications are available in the Student Assignment office located at 1104 Broad St., Suite 300, Wichita Falls, Texas, 76301, or [on the District website](#)¹ during the transfer period. Completed forms shall be returned to the Student Assignment office via fax, e-mail, or in person by the transfer period deadline to be considered. Parents who submitted a transfer request shall receive notice of approval or denial of the requested transfer as soon as reasonably possible.

Students shall honor an approved voluntary transfer for at least one semester and only one transfer shall be granted per school year. Therefore, the only move a student can make after an initial voluntary transfer would be for the second semester, and the student is only eligible to return to his or her home attendance zone campus. If eligibility has been established for UIL competitions prior to returning to the home campus, eligibility shall be determined by UIL rules and could result in a suspension from varsity competitions for one calendar year. [See policy FM(LEGAL) and (LOCAL) for more information.]

**Revocation of
Voluntary Transfer**

Approved transfers shall be binding for the entire school year unless:

1. The receiving elementary school exceeds state law student-to-teacher ratios or the receiving secondary school has met FDB(EXHIBIT) enrollment caps;
2. The receiving school gives notice by April 1 of the school year that the student is no longer in good standing and shall return to the school in his or her attendance zone the following year; or
3. The District is made aware that false information was provided as part of the decision to approve the transfer.

Note: A person making a false statement in an enrollment document or any other document for the purpose of school enrollment commits a Class C misdemeanor under 37.10 of the Texas Penal Code.

Transportation

The District shall not provide transportation for any student voluntarily attending a campus outside his or her attendance zone.

Note: Transportation is provided for the International Baccalaureate Program (IB) Middle Years Program at Kirby Middle School and the IB program at Hirschi High School.

Errors

When a student has been erroneously enrolled in a District school due to an administrative oversight or a mistake, the student shall be entitled to complete the current semester at the wrongly assigned campus. The next semester of enrollment shall be at his or her correct attendance zone campus.

Elementary Schools

Enrollment at elementary schools shall be governed by the maximum enrollment number for each campus. Enrollment at the elementary level shall be limited to students who reside in the attendance zone, those placed in a unique program, legally required placements, or those approved for a voluntary transfer.

Provided that a district employee lives within the state, the A district employee shall be granted the opportunity to enroll his or her child at the closest campus in proximity to the campus to which the employee is assigned with space available at the requested grade level and according to the campus capacity. If all students who meet these criteria are not able to be enrolled, priority shall be based on:

1. The employee's years of service; then
2. By residence within the state, farthest from the employee's assigned work campus, with in-District taking precedence over out-of-District.

Prekindergarten Programs

The District offers prekindergarten programs for students who meet eligibility requirements per Education Code 29.153 (a-1). Prekindergarten programs are placed at campuses with space available and are not available at all schools. Eligible students shall be enrolled in the nearest campus to their residence with available space.

Secondary School Assignments

The District's facilities are designed for effective delivery of educational requirements but only to a certain level of enrollment. FDB(EXHIBIT) reflects an operating and maximum enrollment capacity for each campus and entering grade levels. For safety and security and to ensure the most efficient facility usage, once legally required placements are fulfilled, enrollment numbers shall serve as the overriding limit to admitting students and for the approval of voluntary transfers.

Once the operating capacity has been reached at a campus, the student assignment office shall cease assigning students. The additional seats available [see FDB(EXHIBIT)], which shall take the campus to the maximum enrollment capacity, shall be reserved for the following students:

1. [A student whose parent lives within the state's boundaries](#) and is a District employee. If all students who meet this criteria are not able to be enrolled for the requested campus, priority shall first be based on:
 - a. The employee's years of service; then
 - b. By residence [within the state](#), farthest from the employee's assigned work campus.
2. New to the District transferred active military dependents (Interstate Compact on Educational Opportunity for Military Children) who move into the school's attendance zone;
3. New to the District nonmilitary students who move into the school's attendance zone; or
4. Foreign exchange students. If this entire group is not able to be enrolled, priority shall be based on the number of host family siblings at the chosen school, then by closest to campus.

Secondary Magnet Program

Each year during the application period, students in grade 5 may apply for admittance to IB Middle Years Program (MYP) at Kirby Middle School and students in grade 8 may apply for admittance to the IB Program at Hirschi High School. Students in any secondary grade levels who missed a prior opportunity to enroll at a magnet campus may submit an application. In order to be approved for a magnet program, students must be in good standing, including grades, discipline, and attendance. Due to the advanced curricular expectations, the prior year's state-mandated assessment scores are also criteria for approval. Transportation is available to all students who are accepted into the MYP or IB programs. Applications are available in the Student Assignment office at the Education Center located at 1104 Broad St., Suite 300, Wichita Falls, Texas, 76301, or [on the District website](#) during the transfer period. Completed forms shall be returned to the same office via fax, e-mail, or in person by the enrollment period deadline to be considered. Parents who submitted a transfer request shall receive notice of approval or denial as soon as reasonably possible.

Transportation

Although the District is only legally bound to offer transportation to students who attend a school within their attendance zone and re-

side two or more miles from the school or must navigate a hazardous area identified in CNA(REGULATION), transportation is also currently available to those students who are granted enrollment to a magnet school outside of their attendance zone. The Board and the Superintendent shall continue to monitor out-of-zone transportation cost, benefit to students, and the feasibility of continuing this additional service on a year-to-year basis.

**Limited, Previous
Secondary School
Attendance Zone
Opt-Out Program**

In 2015–16, moving away from choice, the District established an attendance zone opt-out program. The opt-out program was set to be eliminated for students choosing their transitional secondary campus for enrollment in the 2018–19 school year. Although no new opt-outs opportunities will occur, the District shall provide priority for transfers of future siblings to any family who has had a child who was granted an opt-out enrollment during the years it was provided.

Although the District recognizes students and parents as individuals with individual needs and desires, the first priority for approving the sibling provision in this policy and provide the family this same opportunity to attend the same secondary campus is building operating capacity. Families who meet this provision, shall apply for a transfer during the transfer period in January for a voluntary transfer for the following school year. On the application, the family shall need to identify the student as an opt-out sibling. Applications are available in the Student Assignment office located at 1104 Broad St., Suite 300, Wichita Falls, Texas, 76301, or [on the District web-site](#) during the transfer period. Completed forms shall be returned to the Student Assignment office via fax, e-mail, or in person by the transfer period deadline to be considered. Parents who submitted a transfer request shall receive notice of approval or denial of the requested transfer as soon as reasonably possible.

When transfer requests are approved and a student attends a campus outside their attendance zone, the student's eligibility for various UIL competitions shall be determined by UIL rules.

Approved sibling opt-out transfers shall be binding all years at the secondary campus.

**Secondary Schools
Capacity**

Once the voluntary transfer application period closes, an analysis of space available at each school shall be determined by the Student Assignment office. If the operating enrollment [see FDB(EXHIBIT)] has not been met for that school, students with an extenuating circumstance who have returned a completed voluntary transfer application to the Student Assignment office by the deadline shall be considered for enrollment at their chosen campus with space availability as the guiding factor. Parents who submitted a

voluntary transfer request shall receive notice of approval or denial as soon as reasonably possible.

If a campus exceeds the school operating capacity [see FDB(EX-HIBIT)] with attendance zone student enrollment, the Board must be notified by the Superintendent.

The operating enrollment number may be waived when immediate enrollment requirements are present, such as but not limited to:

- Attendance zone or prerequisite assignments;
- Students new to the District;
- Students of parents who are active military; and/or
- Approved transfer students for the upcoming year.

However, the maximum enrollment number may not be violated. The Superintendent is authorized to make the necessary changes and notify the Board through an agenda item for discussion at the next regular Board meeting.

If immediate enrollment requirements (as outlined above) cannot be met within the maximum enrollment number, the Superintendent must bring a recommendation and place an action item on the agenda for the next Board meeting so that the Board may act to address the immediate issue through:

1. Waiver of maximum enrollment number;
2. Redrawing affected attendance zone boundaries; or
3. Other means at their disposal to alleviate the situation.

If at any time less than 90 percent of the transfer secondary program applications received by the deadline are able to be approved due to enrollment constraints, the Superintendent shall notify the Board through an agenda item for discussion at the next Board meeting.

UIL Eligibility

Students participating in sanctioned UIL activities shall be bound by the UIL Rules of Eligibility as outlined in FM(LEGAL) and (LOCAL). If a discrepancy should occur between UIL policy and District policy, UIL policy shall be the overriding authority for issues regarding all UIL activities.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.

Wichita Falls ISD
243905

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

¹ District website: <http://www.wfisd.net>

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Compensation and Benefits: Compensation Plan (DEA LOCAL)		
Administrator Responsible:	Debby Patterson, Executive Director of School Administration		
Attachments:	Policy DEA (LOCAL)		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees add, revise, or delete DEA (LOCAL) as submitted by Debby Patterson, Executive Director of School Administration and as recommended by Michael S. Kuhrt, Superintendent.

Explanation:

DEA(LOCAL) is being submitted to add language that allows the district to pay premium pay for nonexempt employees who are required to work during an emergency closing for a disaster.

Fiscal Note:

- Members Affected:** Districts that approved premium pay provisions through board resolution, but that do not have board policy provisions on premium pay in DEA(LOCAL)
- Administrative Action:** Recommend premium pay provisions to the board, if the district will seek reimbursement for extraordinary labor costs from FEMA or other available federal sources
- Board Action:** Adopt premium pay provisions in DEA(LOCAL), if the district will seek reimbursement for extraordinary labor costs from FEMA or from other available federal sources

COMPENSATION AND BENEFITS
COMPENSATION PLAN

DEA
(LOCAL)

The Superintendent shall recommend an annual compensation plan for all District employees ~~including all substitute, temporary, and part-time employees~~. The compensation plan may include wage and salary structures, stipends, benefits, and incentives. [See also DEAA] The recommended plan shall support District goals for hiring and retaining highly qualified employees. The Board shall review and approve the compensation plan to be used by the District. The Board shall also determine the total compensation package for the Superintendent. [See BJ series]

Pay Administration

The Superintendent shall implement the compensation plan and establish procedures for plan administration consistent with the budget. The Superintendent or designee shall classify each job title within the compensation plan based on the qualifications, duties, and market value of the position.

Annualized Salary

The District shall pay all salaried employees over 12 months in equal monthly **or bi-monthly** installments, regardless of the number of months employed during the school year. Salaried employees hired during the school year shall be paid in accordance with administrative regulations.

Pay Increases

The Superintendent shall recommend to the Board an amount for employee pay increases as part of the annual budget. The Superintendent or designee shall determine pay adjustments for individual employees, within the approved budget following established procedures.

*Mid-Year Pay
Increases*

Contract
Employees

A contract employee's pay may be increased after performance on the contract has begun only if authorized by the compensation plan of the District or there is a change in the employee's job assignment or duties during the term of the contract that warrants additional compensation. Any such changes in pay that do not conform with the compensation plan shall require Board approval. [See DEA(LEGAL) for provisions on pay increases and public hearing requirements]

Noncontract
Employees

The Superintendent may grant a pay increase to a noncontract employee after duties have begun because of a change in the employee's job assignment or to address pay equity. The Superintendent shall report any such pay increases to the Board at the next regular meeting.

Pay During Closing

~~If the Board chooses to pay employees during an emergency closure for which the workdays are not scheduled to be made up at a later date, then that authorization shall be by resolution or other Board action and shall reflect the purpose served by the expenditure.~~ During an emergency closure, all employees shall continue to be paid for their regular duty schedule unless otherwise provided

COMPENSATION AND BENEFITS
COMPENSATION PLAN

DEA
(LOCAL)

by Board action. Following an emergency closure, the Board shall adopt a resolution or take other Board action establishing the purpose and parameters for such payments. [See EB for the authority to close schools]

[See EB for the authority to close schools]

Premium Pay
During Disasters

After authorization by resolution or other Board action and in accordance with such authorization, nonexempt employees who are required to report to the district to work during an emergency closing for a disaster, as declared by a federal, state, or local official or the Board, shall be paid at the rate of one and one half times their regular rate of pay for all hours worked up to 40 hours per week. Overtime for time worked over 40 hours in a week shall be calculated and paid according to law. [See DEAB] The Superintendent shall approve payments and ensure that accurate time records are kept of actual hours worked during emergency closings.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	March, 2020 Budget Amendments
Administrator Responsible:	Tim Sherrod, Chief Financial Officer
Attachments:	Attachment

Action Needed Future Action Information Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2019-2020 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Budgeted funds that are transferred between functions, as well as increases/decreases to the districts legally adopted budgets, require Board approval in the form of a budget amendment.

Fiscal Note:

General Operating budgeted revenues reflect an increase of \$5,681 and expenditures reflect an increase of \$312,146 and a total budgeted deficiency of expenditures over revenues of \$878,805.

There are no proposed amendments to the Food Service or Debt Service budgets.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

Memorandum

To: Mr. Michael Kuhrt, Superintendent
From: Tim Sherrod, Chief Financial Officer
Date: April 14, 2020
Subject: March 2020 Budget Amendments/Revisions

General Operating Fund (199) Please approve the following inter-functional budget transfers:

Campus/Dept.	Amount	From Function	To Function
001 – Hirschi High School			
Counselor Supplies	\$500	11	31
Student Travel	\$50	11	36
Phones for Classrooms	\$9,200	11	23
Extra Duty Pay-Band	\$300	36	11
002 – Rider High School			
Staff Travel	\$90	36	13
046 – Barwise Middle School			
Instructional Supplies	\$2,800	13	11
047 – McNeil Middle School			
Student Travel	\$500	11	36
Staff Travel	\$2,200	11	13
048 – Kirby Middle School			
Office Supplies	\$529	11	23
Math/Science Competition	\$238	36	11
Instructional Supplies	\$1,204	12	11
Instructional Supplies	\$50	23	11
Instructional Supplies	\$1,000	13	11
Instructional Supplies	\$1,858	36	11
Substitutes	\$1,620	11	13
UIL Fees	\$375	11	36
105 – Burgess Elementary			
Furniture	\$200	31	23
Print Shop Needs	\$6	11	23
107 – Crockett Elementary			
TMEA Registration	\$38	11	23
108 – Cunningham Elementary			
Staff Dev Subs	\$850	11	13
109 – Fain Elementary			
Lounge Furniture-Remodel	\$2,500	13	23
Lounge Furniture-Remodel	\$1,025	11	23
112 – Franklin Elementary			
Field Trips	\$1,111	11	36
Library Book Purchase Overage	\$10	11	12
Instructional Supplies	\$317	61	11

118 – Jefferson Elementary			
Substitutes	\$1,430	11	13
Library Book Binding	\$710	11	12
Instructional Supplies	\$1,745	13	11
119 – Lamar Elementary			
Pep Rally Needs	\$118	11	23
Print Shop Needs	\$103	11	23
Father's Day Donuts	\$122	11	23
Staff Meeting	\$134	11	23
Staff Dev Subs	\$350	11	13
123 – Sheppard Elementary			
STEM Learning Night	\$900	11	61
Instructional Supplies	\$459	23	11
Instructional Supplies	\$1,020	36	11
Instructional Supplies	\$113	61	11
Instructional Supplies	\$573	12	11
125 – Booker T Washington Elementary			
Field Trips	\$2,500	23	36
Instructional Supplies	\$190	23	11
Instructional Supplies	\$2,767	36	11
Instructional Supplies	\$700	23	11
126 – West Foundation Elementary			
Instructional Supplies	\$842	36	11
Instructional Supplies	10	31	11
129 – Southern Hills Elementary			
Field Trips	\$690	11	36
Helium Needs	\$313	11	36
Helium Needs	\$10	23	36
Admin Supplies	\$17	31	23
Furniture	\$519	12	11
130 – Farris Early CC			
Nursing Supply Overage	\$7	23	33
Instructional Supplies	\$610	61	11
131 – Zundy Elementary			
Office Furniture	\$234	11	23
Running Club Shirts	\$167	11	36
Staff Travel	\$500	11	23
Staff Travel	\$1,660	61	23
Instructional Supplies	\$75	11	23
Staff Development	\$1,148	23	13
Staff Incentives	\$4,010	13	23
Staff Incentives	\$2,244	36	23
Instructional Needs	\$213	31	11
Instructional Needs	\$39	36	11
Instructional Needs	\$20	12	11
Instructional Supplies	\$1,148	13	11
Instructional Supplies	\$2,932	23	11
750 – Indirect Costs			
COVID-19 Ziplock Bags	\$400	11	41
840 – Attendance/Truancy			
Monitors/Supplies	\$1,447	41	21

950 – LEP			
Bilingual Supp/Summer School	\$3,000	13	11
Laptops	\$3,500	13	21
Material Needs	\$3,500	11	13

General Operating Fund (181/199): Please approve the following budget revisions to appropriate additional revenue and expenditures:

<u>Campus/Dept.</u>	<u>Account</u>	<u>Amount</u>
Revenue:		
Priddy Foundation 6 th Grade Opera Trip	199 R 00 5744 55 000 0 00 302	\$ 5,681
Total Increase in General Fund Balance for March		\$ 5,681
Expense:		
<u>Capital Expenditures – Approved by BOT 01/20/2020</u>		
Cunningham SpEd Lift	199 E 51 6396 00 108 0 99 000	\$ 3,326
Campus Working Environment Enhancements	199 E 11 6399 00 XXX 0 11 000	\$159,210
Campus Working Environment Enhancements	199 E 13 6399 00 XXX 0 99 000	\$ 6,500
Campus Working Environment Enhancements	199 E 23 6399 00 XXX 0 99 000	\$ 40,000
Jefferson Chair Lift	199 E 51 6639 00 118 0 99 000	\$ 8,910
Milam Chair Lift	199 E 51 6639 00 121 0 99 000	\$ 8,910
Haynes Chair Lift	199 E 51 6639 00 114 0 99 000	\$ 8,910
Maintenance Pickup	199 E 51 6631 00 820 0 99 000	\$ 38,039
Funds Collected for Stadium Parking Repairs	199 E 51 6246 00 820 0 99 000	\$ 32,660
Priddy Foundation 6 th Grade Opera Trip	199 E 36 6412 55 835 0 99 302	\$ 5,681
Total Decrease in General Fund Balance for March		\$312,146

Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District
General Operating Fund Budget
Mar-20**

	Amended Operating Fund 199 Nov	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Nov
Revenues:			
5700 - Local Revenues	\$ 46,163,687	5,681	\$ 46,169,368
5800 - State Program Revenues	80,240,716	-	80,240,716
5900 - Federal Program Revenues	3,987,054	-	3,987,054
Total Revenues	\$ 130,391,457	\$ 5,681	\$ 130,397,138
Expenditures			
11 - Instruction	\$ 79,866,925	156,263	\$ 80,023,188
12 - Instructional Resources and Media Services	1,568,638	(1,801)	1,566,837
13 - Curriculum and Instructional Staff Development	1,349,106	(2,015)	1,347,091
21 - Instructional Leadership	2,950,080	4,947	2,955,027
23 - School Leadership	7,686,130	54,735	7,740,865
31 - Guidance, Counseling and Evaluation Services	4,328,645	103	4,328,748
32 - Social Work Services	323,278	-	323,278
33 - Health Services	1,771,099	7	1,771,106
34 - Student Transportation	3,113,960	-	3,113,960
36 - Cocurricular/Extracurricular Activities	3,771,584	1,999	3,773,583
41 - General Administration	4,514,255	(1,047)	4,513,208
51 - Plant Maintenance and Operations	11,566,509	100,755	11,667,264
52 - Security and Monitoring Services	695,272	-	695,272
53 - Data Processing Services	4,775,846	-	4,775,846
61 - Community Services	7,140	(1,800)	5,340
71 - Debt Service	1,384,070	-	1,384,070
81 - Facilities Acquisition and Construction	836,002	-	836,002
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	25,000	-	25,000
99 - Other Intergovernmental Charges	618,257	-	618,257
Total Expenditures	\$ 131,251,796	\$ 312,146	\$ 131,563,942
Other Financing Sources (Uses)			
Sale of Real & Personal Property	\$ 50,000	\$ -	\$ 50,000
Transfer in from Food Service Fund	193,000	-	193,000
Transfer in from Fund	220,000	-	220,000
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	(75,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
Transfer to Capital Projects for Athletics	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	\$ (525,343)	\$ (306,465)	\$ (878,805)

**Wichita Falls Independent School District
Food Service Budget
Mar-20**

	Original Child Nutrition Funds 240 & 242 Nov	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Nov
Revenues:			
Local Revenues	\$ 1,440,515	\$ -	\$ 1,440,515
State Program Revenues	152,247	-	152,247
Federal Program Revenues	6,695,289	-	6,695,289
Total Revenues	\$ 8,288,051	\$ -	\$ 8,288,051
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 7,843,559	\$ -	\$ 7,843,559
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 7,843,559	\$ -	\$ 7,843,559
Other Financing Sources (Uses)			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (193,000)	\$ -	\$ (193,000)
Excess (Deficiency) of Revenues Over Expenditures	\$ 251,492	\$ -	\$ 251,492

**Wichita Falls Independent School District
Debt Service Budget
Mar-20**

	Original Debt Service Fund 599 Nov	Increase/ (Decrease)	Amended Debt Service Fund 599 Nov
Revenues:			
Local Revenues	\$ 7,592,770	-	\$ 7,592,770
State Program Revenues	789,087	-	789,087
Federal Program Revenues	-		
Total Revenues	\$ 8,381,857	-	\$ 8,381,857
Expenditures			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 8,524,500	-	\$ 8,524,500
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 8,524,500	-	\$ 8,524,500
Other Financing Sources (Uses)			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ (142,643)	-	\$ (142,643)

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Financial Reports as of February 29, 2020		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Financials		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The following attachments report the revenue and expenditure position through February 29, 2020 for all funds. The current year column is reported as of the approved budget.

The “Year to Date Revenues and Expenses” report details the components of revenue and functional expenditures for the General Fund, Food Service Fund and Debt Service Fund.

For the General Fund, the Year to Date Revenues and Expenses report shows the current budget, actual revenue and expenditures to date with the percentage of budget for each category.

The attached financial reports represent eight (8) months of operations, 66.67% of the fiscal year. As of February 29th, the district has collected 68.34% of projected revenues and expended 65.72% of budgeted expenditures.

For the General Fund revenues are 67.48% and expenditures are 62.64% of budgeted funds.

For the Food Service Fund revenues are 64.88% and expenditures are 73.24% of budgeted funds.

For the Debt Service Fund revenues are 99.32% and expenditures are 99.99% of budgeted funds.

Investments:

Tim Sherrod, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
FINANCIAL SUMMARY
FEBRUARY 2020

	2019-2020		
	CURRENT BUDGET	ACTUAL YEAR TO DATE	% OF CURRENT BUDGET
REVENUE:			
GNL. OPERATING	\$130,470,137	\$87,725,235	67.24%
ATHLETICS	\$390,000	\$271,546	69.63%
General Fund	\$130,860,137	\$87,996,782	67.24%
SP. EDUCATION	\$3,621,153	\$2,591,075	71.55%
VOCATIONAL	\$192,755	\$98,056	50.87%
CONS. APPLIC.	\$5,891,951	\$2,104,211	35.71%
OTHER SP. REV.	\$3,310,206	\$3,212,754	97.06%
Special Revenues	\$13,016,065	\$8,006,096	61.51%
FOOD SERVICE	\$8,288,051	\$5,377,462	64.88%
INT & SINKING	\$8,381,857	\$8,324,572	99.32%
CONSTRUCTION FUND	\$0	\$2,721	0.00%
INTERNAL SERVICE	\$4,764	\$7,032	147.61%
TOTAL REVENUE	\$160,550,874	\$109,714,665	68.34%
EXPENDITURES:			
GNL. OPERATING	\$130,134,388	\$81,485,933	62.62%
ATHLETICS	\$1,330,750	\$756,344	56.84%
General Fund	\$131,465,138	\$82,242,277	62.56%
SP. EDUCATION	\$3,621,153	\$3,015,590	83.28%
VOCATIONAL	\$192,755	\$107,815	55.93%
CONS. APPLIC.	\$5,891,951	\$2,702,697	45.87%
OTHER SP. REV.	\$3,310,206	\$3,477,570	105.06%
Special Revenues	\$13,016,065	\$9,303,672	71.48%
FOOD SERVICE	\$8,036,559	\$5,745,000	71.49%
INT & SINKING	\$8,524,500	\$8,523,750	99.99%
CONSTRUCTION FUND	\$0	\$0	0.00%
INTERNAL SERVICE	\$549,658	\$376,393	68.48%
TOTAL EXPEND.	\$161,591,920	\$106,191,093	65.72%

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
 FINANCIAL SUMMARY
 FEBRUARY 2020

FUND	INVESTMENTS	CHECKING ACCOUNT	2/29/2020 TOTAL CASH
GNL. OPERATING	47,775,056	6,497,542	\$ 54,272,598
ATHLETICS	-	43,644	43,644
SPECIAL REVENUES	-	(1,094,159)	(1,094,159)
FOOD SERVICE	563,382	217,367	780,749
INT & SINKING	2,256,643	9,868	2,266,511
CONSTRUCTION FUND	216,900	28,758	245,658
INTERNAL SERVICE	559,967	(1,288,160)	(728,193)
PAYROLL	-	455,959	455,959
TOTAL	\$ 51,371,948	\$ 4,870,818	\$ 56,242,766

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES
FEBRUARY 2020**

GENERAL FUND

8 months have passed = 66.67%		2019-2020			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues					
5700	Local Revenues	46,169,369	43,835,626	94.95%	8,020,981
5800	State Revenues	80,240,715	40,708,270	50.73%	666,692
5900	Federal Revenues	3,987,053	3,444,311	86.39%	2,200,673
	Total Revenues	\$ 130,397,137	\$ 87,988,207	67.48%	\$ 10,888,346
Expenses by Function					
11	Instruction	\$ 79,866,375	\$ 49,637,452	62.15%	6,895,925
12	Instr. Resources/Media	1,568,638	995,830	63.48%	128,351
13	Curriculum Dev. & Staff Dev	1,349,106	803,577	59.56%	91,764
21	Instructional Leadership	2,950,080	1,698,152	57.56%	212,114
23	School Leadership	7,686,130	4,895,029	63.69%	614,485
31	Guidance, Counseling & Evaluation Svcs	4,328,645	2,846,774	65.77%	364,737
32	Social Work Services	323,277	204,603	63.29%	27,246
33	Health Services	1,771,099	1,135,376	64.11%	146,554
34	Student Transportation	3,113,960	2,186,777	70.22%	549,953
35	Food Service	-	-	0.00%	-
36	Co-Curricular/Extracurricular	3,777,815	2,301,150	60.91%	307,643
41	General Administration	4,514,255	2,999,717	66.45%	307,288
51	Plant Maint. & Operations	11,599,169	6,970,688	60.10%	908,356
52	Security & Monitoring	695,272	466,424	67.09%	59,483
53	Data Processing Services	4,775,846	2,955,906	61.89%	202,601
61	Community Services	7,140	1,736	24.31%	1
71	Debt Service	1,384,070	1,278,310	92.36%	1,042,837
81	Facilities Acquisition & Construction	836,002	525,230	62.83%	30,158
93	Payments to Fiscal Agent of SSA	100,000	45,222	45.22%	45,222
95	Payments to JJAEP	25,000	14,537	58.15%	-
99	Intergovernmental Charges	618,257	279,788	45.25%	-
	Total Expenditures	\$ 131,290,138	\$ 82,242,277	62.64%	\$ 11,934,717
Other Sources and (Uses)					
7900	Non-Operating Resources	463,000	8,575	1.85%	287
8900	Other Uses-Non-operating	(175,000)	-	0.00%	-
	Total Other Sources and Uses	\$ 288,000	\$ 8,575	2.98%	\$ 287
	Net Change in Fund Balance	\$ (605,001)	\$ 5,754,505	951.16%	\$ (1,046,083)

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE GENERAL FUND REVENUES
FEBRUARY 2020**

		2019-2020			Current Month
		BUDGET	ACTUAL	%	
Local Revenues					
5711	Current year tax levy	43,664,990	\$ 41,827,587	95.79%	7,768,493
5712	Taxes-delinquent	806,118	724,070	89.82%	41,398
5719	Tax penalties & interest	470,105	267,695	56.94%	62,080
5735	Summer school tuition	7,450	580	7.79%	-
5739	Tuition and Fees Local	25,000	29,932	119.73%	5,345
5742	Interest income	500,000	436,591	87.32%	66,793
5743	Facilities rental	107,000	122,186	114.19%	8,902
5744	Gifts and local grants	32,681	27,000	82.62%	-
5745	Insurance Proceeds	-	-	0.00%	-
5749	Miscellaneous revenues	180,933	127,433	70.43%	50,640
5754	Transfer from Other Funds	-	-	0.00%	-
5755	Enterprise Revenue	8,000	9,695	121.19%	2,448
Local revenues to date before Athletics		45,802,277	43,572,769	95.13%	8,006,099
5752	Scoreboard Fund	17,092	-	0.00%	-
5752	Athletics Fund ticket sales	350,000	262,857	75.10%	14,882
Total local revenues to date		46,169,369	43,835,626	94.95%	8,020,981
State Revenues					
5811	Available School Fund	3,200,166	1,364,302	42.63%	117,616
5812	Foundation entitlements	70,943,475	35,030,976	49.38%	-
5819	Other FSP Programs	-	180,979	0.00%	-
5826	PreK Supplement	-	-	0.00%	-
5829	Misc. state programs	-	-	0.00%	-
5831	TRS On-behalf	6,097,074	4,132,013	67.77%	549,076
Total state revenues to date		80,240,715	40,708,270	50.73%	666,692
Federal Revenues					
5941	Impact Aid	155,000	97,008	62.59%	43,976
5946	ROTC salary reimbursement	165,000	112,030	67.90%	16,836
5931	SHARS Revenue	3,257,053	2,948,683	90.53%	2,136,673
5931	SHARS Revenue-Deferred	-	-	0.00%	-
5919	Other Federal Revenues	300,000	202,582	67.53%	-
5929	After School Snack Program	110,000	84,008	76.37%	3,188
Total federal revenues to date		3,987,053	3,444,311	86.39%	2,200,673
Non-Operating Resources					
7914	Lease-purchase proceeds	-	-	0.00%	-
7915	Transfers From Other Funds	413,000	-	0.00%	-
7912	Sale of assets	50,000	8,575	17.15%	287
7956	Insurance Proceeds	-	-	-	-
Total non-operating resources		463,000	8,575	1.85%	287
GRAND TOTAL - GENERAL FUND		\$ 130,860,137	\$ 87,996,782	67.24%	\$ 10,888,633

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES
FEBRUARY 2020**

FOOD SERVICE FUND

8 months have passed = 66.67%		2019-2020			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues					
5700	Local Revenues	1,440,515	\$ 1,069,495	74.24%	145,058
5800	State Revenues	152,247	-	0.00%	-
5900	Federal Revenues	6,361,642	4,015,502	63.12%	539,860
5900	Federal Revenues - Snack Program	-	62,114	0.00%	8,783
5900	Federal Revenues - Supper Program	333,647	230,194	68.99%	33,996
	Total Revenues	\$ 8,288,051	\$ 5,377,305	64.88%	\$ 727,697
Expenses by Function					
35	Food Service	7,843,559	\$ 5,745,000	73.24%	606,005
51	Plant Maint. & Operations			0.00%	-
81	Facilities Acquisition & Construction			0.00%	-
	Total Expenditures	\$ 7,843,559	\$ 5,745,000	73.24%	\$ 606,005
Other Sources and (Uses)					
7900	Non-Operating Resources	-	159	0.00%	-
8900	Other Uses-Non-operating	(193,000)	-	0.00%	-
	Total Other Sources and Uses	\$ (193,000)	\$ 159	0.08%	\$ -
	Net Change in Fund Balance	\$ 251,492	\$ (367,536)	146.14%	\$ 121,692

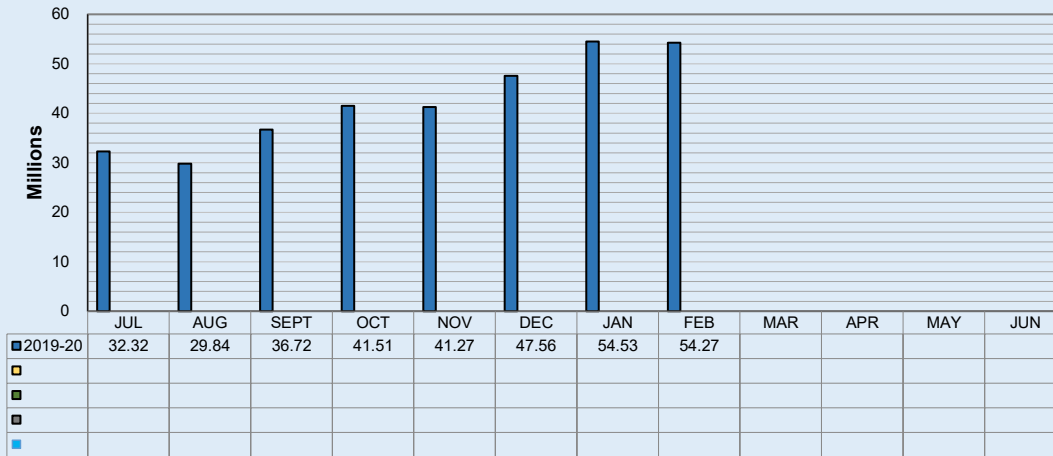
WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
YEAR TO DATE REVENUES AND EXPENSES
FEBRUARY 2020

DEBT SERVICE AND
CAPITAL PROJECTS FUNDS

DEBT SERVICE FUND 8 months have passed = 66.67%		2019-2020			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues					
5700	Local Revenues	7,592,770	\$ 7,948,104	104.68%	1,459,000
5800	State Revenues	789,087	376,468	47.71%	-
5900	Federal Revenues	-	-	0.00%	-
Total Revenues		\$ 8,381,857	\$ 8,324,572	99.32%	\$ 1,459,000
Expenses by Function					
71	Debt Service	\$ 8,524,500	\$ 8,523,750	99.99%	-
Total Expenditures		\$ 8,524,500	\$ 8,523,750	99.99%	\$ -
Other Sources and (Uses)					
7900	Non-Operating Resources	-	\$ -	0.00%	-
8900	Other Uses - Non Operating	-	-	0.00%	-
Total Other Sources and (Uses)		\$ -	\$ -	0.00%	\$ -
Net Change in Fund Balance		\$ (142,643)	\$ (199,178)	139.63%	\$ 1,459,000
CAPITAL PROJECTS FUND 8 months have passed = 66.67%		2019-2020			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
Revenues					
5700	Local Revenues	-	\$ 2,720	0.00%	273
5800	State Revenues	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-
Total Revenues		\$ -	\$ 2,720	0.00%	\$ 273
Expenses by Function					
11	Instruction	-	-	0.00%	-
53	Data Processing Services	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-
Total Expenditures		\$ -	\$ -	0.00%	\$ -
Other Sources and (Uses)					
7900	Non-Operating Resources	-	-	0.00%	-
8900	Other Uses-Non-operating	-	-	0.00%	-
Total Other Sources and (Uses)		\$ -	\$ -	0.00%	\$ -
Net Change in Fund Balance		\$ 36	\$ 2,720	0.00%	\$ 273

Wichita Falls Independent School District
 Board Graphs
 FEB 29, 2020

General Fund Cash Position



WICHITA FALLS ISD
Investments Report
February 2020

				PURCHASE	YIELD		MATURITY		PURCHASE	CURRENT	MARKET VALUE		
RATE	CUSIP #	DESC		DATE	RATE	DAYS	DATE	PAR VALUE	COST	BOOK VALUE	@ February 29, 2020	CURRENT MONTH	YEAR TO DATE
GENERAL OPERATING FUND													
		American National MMKT			1.10%			\$3,296,008.79	\$3,296,008.79	\$3,296,008.79	\$3,296,008.79	\$2,878.11	\$24,137.01
		TexasTERM Balance			1.61%			\$1,158,360.07	\$1,158,360.07	\$1,158,360.07	\$1,158,360.07	\$1,445.16	\$14,715.32
		TEXPOOL BALANCE			1.59%			\$29,643,066.20	\$29,643,066.20	\$29,643,066.20	\$29,643,066.20	\$42,144.56	\$242,338.89
		TEXPOOL Prime BALANCE			1.76%			\$2,930,363.78	\$2,930,363.78	\$2,930,363.78	\$2,930,363.78	\$4,100.43	\$40,024.94
		TEXPOOL TMN BALANCE			1.59%			\$1,491,818.79	\$1,491,818.79	\$1,491,818.79	\$1,491,818.79	\$1,883.09	\$18,747.25
		First National Bank -ICS			1.70%			\$3,137,194.57	\$3,137,194.57	\$3,137,194.57	\$3,137,194.57	\$4,239.41	\$42,723.22
		American National CDARS			2.40%			\$3,000,000.00	\$3,000,000.00	\$3,000,000.00	\$3,000,000.00	\$0.00	\$0.00
		ANB CDARS Interest Account			1.05%			\$112,651.49	\$112,651.49	\$112,651.49	\$112,651.49	\$5,829.22	\$48,313.15
		American National Bank -ICS			1.79%			\$3,005,591.95	\$3,005,591.95	\$3,005,591.95	\$3,005,591.95	\$4,273.40	\$5,591.95
		INTRA-MONTH CD ACTIVITY		PURCHASES									\$0.00
				MATURITIES									
		PREVIOUS MONTH'S MATURITIES											\$0.00
		TOTAL GENERAL FUND						\$47,775,055.64	\$47,775,055.64	\$47,775,055.64	\$47,775,055.64	\$66,793.38	\$436,591.73
FOOD SERVICE FUND													
		TEXPOOL BALANCE			1.59%			\$554,475.25	\$554,475.25	\$554,475.25	\$554,475.25	\$903.68	\$8,611.01
		TEXPOOL Prime BALANCE			1.76%			\$8,906.50	\$8,906.50	\$8,906.50	\$8,906.50	\$12.46	\$121.71
		INTRA-MONTH CD ACTIVITY		PURCHASES									\$0.00
				MATURITIES									
		PREVIOUS MONTH'S MATURITIES											\$0.00
		TOTAL FOOD SERVICE FUND						\$563,381.75	\$563,381.75	\$563,381.75	\$563,381.75	\$916.14	\$8,732.72
INTEREST AND SINKING FUND													
		TEXPOOL BALANCE			1.59%			\$2,255,308.84	\$2,255,308.84	\$2,255,308.84	\$2,255,308.84	\$2,207.28	\$24,831.57
		TEXPOOL Prime BALANCE			1.76%			\$1,334.36	\$1,334.36	\$1,334.36	\$1,334.36	\$1.77	\$18.29
		INTRA-MONTH CD ACTIVITY		PURCHASES									\$0.00
				MATURITIES									
		PREVIOUS MONTH'S MATURITIES											\$0.00
		TOTAL INTEREST AND SINKING FUND						\$2,256,643.20	\$2,256,643.20	\$2,256,643.20	\$2,256,643.20	\$2,209.05	\$24,849.86
BOND CONSTRUCTION FUND													
		American National MMKT			0.25%			\$256.90	\$256.90	\$256.90	\$256.90	\$0.05	\$0.43
		TEXPOOL BALANCE			1.59%			\$216,579.15	\$216,579.15	\$216,579.15	\$216,579.15	\$273.38	\$2,719.66
		TEXPOOL Prime BALANCE			1.76%			\$63.93	\$63.93	\$63.93	\$63.93	\$0.00	\$0.01
		INTRA-MONTH CD ACTIVITY		PURCHASES									
				MATURITIES									
		PREVIOUS MONTH'S MATURITIES											\$0.00
		TOTAL BOND CONSTRUCTION FUND						\$216,899.98	\$216,899.98	\$216,899.98	\$216,899.98	\$273.43	\$2,720.10
WORKER'S COMPENSATION FUND													
		TEXPOOL BALANCE			1.59%			\$559,967.34	\$559,967.34	\$559,967.34	\$559,967.34	\$706.82	\$7,031.47
		PREVIOUS MONTH'S MATURITIES											
		TOTAL WORKER'S COMPENSATION FUND						\$559,967.34	\$559,967.34	\$559,967.34	\$559,967.34	\$706.82	\$7,031.47
		TOTAL WFISD INVESTMENTS & INTEREST EARNINGS						\$51,371,947.91	\$51,371,947.91	\$51,371,947.91	\$51,371,947.91	\$70,898.82	\$479,925.88
		TEXPOOL HIGHEST BALANCE 02/19/2020:											
								GENERAL OPERATING FUND					
								FOOD SERVICE					
								INTEREST & SINKING FUND					
								BOND CONSTRUCTION					
								WORKER'S COMPENSATION					
								MAINTENANCE TAX NOTE					
		TOTAL						\$45,136,631.78					

Wichita Falls ISD
Property Tax Collections Report
February 29, 2020

This statement is compiled from the tax collections monthly statement for the month of February 2020 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

Maintenance & Operations

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		Current		
\$ 44,813,574	\$ (67,959.08)	\$ 44,745,614.53	current	Month	YTD	
\$ 1,782,268	\$ (61,666.85)	\$ 1,720,600.75	prior years	Collections	Collected	Budget
5711	Current Year			\$ 6,497,198.33	41,917,320.79	\$ 44,325,266
5712	Prior Years			36,617.98	214,853.51	670,000
5719	Penalty, Interest, & Misc Fees Collected			60,483.38	162,934.76	440,000
	Refunds			(28,245.65)	(79,688.31)	
	Adjustments			(19,900.08)	(442,426.55)	
	Totals			<u>\$ 6,546,153.96</u>	<u>41,772,994.20</u>	<u>\$45,435,266.00</u>
	Uncollected Levy				<u>4,333,780.98</u>	

Interest & Sinking

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>				
\$ 8,314,552	\$ (12,608.88)	\$ 8,301,942.72	current			
\$ 280,255	\$ (11,441.45)	\$ 268,813.10	prior years			
5711	Current Year			\$ 1,205,665.92	7,778,473.14	\$ 7,581,915
5712	Prior Years			6,401.09	37,264.45	110,000
5719	Penalty, Interest, & Misc Fees Collected			9,244.42	19,547.16	60,000
	Refunds			(5,122.17)	(11,710.68)	
	Adjustments			(3,692.19)	(21,284.28)	
	Totals			<u>\$ 1,212,497.07</u>	<u>7,802,289.79</u>	<u>\$ 7,751,915.00</u>
	Uncollected Levy				<u>755,018.21</u>	

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2019 AND Year End Date = 02/28/2020 AND Month Range from 02/01/2020 to 02/29/2020 and Tax Units = {multiple} AND Date Type = 1

002 - WICHITA FALLS I.S.D.

CURRENT YEAR INFORMATION Start Financial Year 10/01/2019

Start Value	Start Exemption	Start Taxable	Rate	Calc Start Levy	Actual Start Levy	Start Frozen Loss	Start + Frozen
6,726,764,037	1,960,086,814	4,766,677,223	1.150000	54,816,788.06	53,128,125.21	1,688,662.50	54,816,787.71
Adjusted Value	Adjusted Exemption	Adj Taxable	Rate	Calc Adj Levy	Actual Current Levy	Adj Frozen Loss	Act Levy + Act Frozen
6,725,451,568	1,968,218,323	4,757,233,245	1.150000	54,708,182.32	53,047,557.25	1,660,624.79	54,708,182.04
Start Value	Net Value Adj	Start Value + Net Value Adj			Actual Current Value	Other Loss	
6,726,764,037	(1,312,469)	6,725,451,568			6,725,451,568	0.00	
Start Exemption	Net Exmp Adj	Start Exemp + Net Exmp Adj			Actual Current Exemption		
1,960,086,814	8,131,509	1,968,218,323			1,968,218,323		

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
						AS OF 02/28/2020		
1974	1.16	0.00	0.00	0.00	1.16	0.00	0.00	100.00
1975	63.00	0.00	0.00	0.00	9.97	53.03	0.00	15.82
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00
1977	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1978	46.70	0.00	0.00	0.00	0.00	46.70	0.00	0.00
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00
1983	441.32	0.00	0.00	0.00	0.00	441.32	0.00	0.00
1984	454.16	0.00	0.00	0.00	0.00	454.16	0.00	0.00
1985	1,421.55	0.00	0.00	0.00	0.00	1,421.55	0.00	0.00
1986	1,501.91	0.00	0.00	0.00	38.60	1,463.31	0.00	2.57
1987	1,395.65	0.00	0.00	19.89	68.54	1,327.11	0.00	4.91
1988	1,093.61	0.00	0.00	0.00	0.00	1,093.61	0.00	0.00
1989	1,684.70	0.00	0.00	0.00	14.97	1,669.73	0.00	0.88
1990	1,872.35	0.00	0.00	0.00	0.00	1,872.35	0.00	0.00
1991	733.86	0.00	0.00	0.00	0.00	733.86	0.00	0.00
1992	689.15	0.00	0.00	0.00	0.00	689.15	0.00	0.00
1993	3,525.91	0.00	0.00	0.00	0.00	3,525.91	0.00	0.00
1994	4,261.33	0.00	0.00	0.00	19.49	4,241.84	0.00	0.45
1995	5,032.87	0.00	0.00	12.51	28.90	5,003.97	0.00	0.57
1996	3,398.11	0.00	0.00	0.00	0.00	3,398.11	(0.08)	0.00
1997	4,236.23	0.00	0.00	0.00	0.00	4,236.23	0.00	0.00
1998	5,527.87	0.00	0.00	0.00	0.00	5,527.87	0.00	0.00
1999	7,704.95	0.00	0.00	0.00	0.00	7,704.95	0.00	0.00
2000	9,011.35	(114.16)	(114.16)	0.00	0.00	8,897.19	(204.00)	0.00

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2019 AND Year End Date = 02/28/2020 AND Month Range from 02/01/2020 to 02/29/2020 and Tax Units = {multiple} AND Date Type = 1

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
AS OF 02/28/2020								
2001	7,141.42	0.00	0.00	0.00	15.46	7,125.96	0.00	0.21
2002	8,580.57	0.00	(15.64)	0.00	0.00	8,564.93	(0.01)	0.00
2003	12,964.43	0.00	(15.64)	55.62	194.95	12,753.84	(0.01)	1.50
2004	20,691.17	0.00	(469.08)	0.00	48.16	20,173.93	0.00	0.23
2005	27,331.28	0.00	(469.08)	21.33	102.51	26,759.69	0.00	0.38
2006	26,462.27	(870.17)	(1,288.25)	12.14	56.83	25,117.19	0.00	0.22
2007	27,954.60	(765.29)	(3,559.44)	0.00	229.36	24,165.80	0.00	0.94
2008	30,819.42	(766.70)	(2,745.05)	0.00	424.11	27,650.26	0.00	1.51
2009	62,323.18	(438.35)	(450.35)	29.13	405.01	61,466.82	0.00	0.65
2010	53,697.59	(355.00)	(367.00)	64.74	202.47	53,128.12	0.00	0.37
2011	51,094.24	(651.59)	(663.64)	195.57	846.61	49,583.99	0.00	1.67
2012	66,063.85	(752.13)	(764.23)	103.11	706.92	64,592.70	0.00	1.08
2013	90,736.91	(1,277.10)	(1,289.15)	366.47	3,745.63	85,702.13	0.00	4.18
2014	104,395.22	(673.81)	2.30	519.79	4,160.74	100,236.78	0.00	3.98
2015	117,237.42	(35.45)	223.92	977.44	7,238.20	110,223.14	0.00	6.16
2016	181,751.46	(0.73)	(700.40)	4,203.15	18,709.34	162,341.72	0.00	10.33
2017	323,899.85	(1,186.36)	(21,032.76)	9,887.75	38,556.84	264,310.25	(740.13)	12.73
2018	797,459.03	(4,878.78)	(39,390.66)	26,550.43	176,292.19	581,776.18	(3,033.66)	23.25
2019	53,128,125.21	(10,826.65)	(80,567.96)	7,702,864.25	49,695,793.93	3,351,763.32	(2,779.53)	93.68
TOTAL	55,193,569.73	(23,592.27)	(153,676.27)	7,745,883.32	49,947,911.89	5,091,981.57	(6,757.42)	

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
PROJECTED REVENUE YEAR TO DATE COMPARISON
February 29, 2020

		2018-2019		2019-2020		2019-2020	
						YEAR TO DATE	PERCENT
		ACTUAL	BUDGET	PROJECTED	DIFFERENCE	ACTUAL	COLLECTED
Local Revenues							
5711	Current year tax levy	44,545,361	\$ 43,664,990	\$ 43,664,990	\$ -	\$ 41,827,587	96%
5712	Taxes-delinquent	414,884	806,118	806,118	-	724,070	90%
5719	Tax penalties & interest	392,811	470,105	470,105	-	267,695	57%
5735	Summer School Tuition	5,520	7,450	7,450	-	580	8%
5739	Tuition & Fees	41,465	25,000	25,000	-	29,932	120%
5742	Interest income	696,658	500,000	500,000	-	436,591	87%
5743	Facilities rental	173,550	107,000	107,000	-	122,186	114%
5744	Gifts and local grants	6,813	27,000	27,000	-	27,000	100%
5745	Insurance Proceeds	-	-	-	-	-	0%
5749	Miscellaneous revenues	106,736	180,933	180,933	-	127,433	70%
5755	Enterprising Revenue	-	8,000	8,000	-	9,695	121%
	Local revenues to date before Athletics	46,383,798	45,796,596	45,796,596	-	43,572,769	95%
5752	Scoreboard Fund	-	17,092	17,092	-	-	0%
5752	Athletics Fund ticket sales	358,796	350,000	350,000	-	262,857	75%
	Total local revenues to date	46,742,594	46,163,688	46,163,688	-	43,835,626	95%
State Revenues							
5811	Available School Fund	6,314,466	3,200,166	3,200,166	-	1,364,302	43%
5812	Foundation entitlements	48,400,167	70,943,475	70,943,475	35,912,499	35,030,976	49%
5819	Other Foundation School Programs	-	-	-	-	180,979	0%
5820	Other State Program Revenue	-	-	-	-	-	0%
5826	PreK Supplement	-	-	-	-	-	0%
5829	High School Allotment	-	-	-	-	-	0%
5829	Misc. state programs	-	-	-	-	-	0%
5831	TRS On-behalf	4,474,438	6,097,074	6,097,074	-	4,132,013	68%
	Total state revenues to date	59,189,071	80,240,715	80,240,715	35,912,499	40,708,270	51%
Federal Revenues							
5941	Impact Aid	159,898	155,000	155,000	-	97,008	63%
5946	ROTC salary reimbursement	142,717	165,000	165,000	-	112,030	68%
5931	SHARS Revenue	5,798,004	3,257,053	3,257,053	-	2,948,683	91%
5919	E-rate funding	1,861,241	300,000	300,000	-	202,582	68%
5929	After School Snack Program	356,748	110,000	110,000	-	84,008	76%
	Total federal revenues to date	8,318,608	3,987,053	3,987,053	-	3,444,311	86%
Non-Operating Resources							
7912	Sale of assets	32,875	50,000	50,000	-	8,575	17%
7914	Loan Proceeds	-	-	-	-	-	0%
7915	Transfer from Other Funds	413,000	413,000	413,000	-	-	0%
	Total non-operating resources	445,875	463,000	463,000	-	8,575	2%
GRAND TOTAL - GENERAL FUND		\$ 114,696,149	\$ 130,854,456	\$ 130,854,456	\$ 35,912,499	\$ 87,996,782	67%
A	Projected FSP Payment/Due from State				\$ 35,912,499		
Based on following assumptions:		Attendance Projections	Budgeted	4th Six Weeks	Difference		
	Refined ADA-(ADA FTE Report- 3rd 6 weeks)	13,582.080	12,925.419	12,864.423	(60.996)		
	Regular ADA-(ADA FTE Report- 3rd 6 weeks)	12,339.432	11,644.541	12,442.098	797.557		
	Special Education FTEs	388.036	542.744	422.325	(120.419)		
	Career & Tech FTEs	821.734	738.134	734.769	(3.365)		
	Weighted ADA (Summary of Finance Feb. 27, 2019)	18,258.599	17,699.154	18,258.599	559.445		
	Compensatory Enrollment	9,200.000	9,362.500	9,645.000	282.500		

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item: 2020-2021 Preliminary Revenue Projections

Administrator Responsible: Tim Sherrod, Chief Financial Officer

Attachments: Attachment

Action Needed Future Action Information Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees receive information concerning 2020-2021 Revenue Projections as submitted by Tim Sherrod, Chief Financial Officer and recommended by Michael Kuhrt, Superintendent of Schools.

Explanation:

The attached document compares the 2020-2021 Revenue Projections to 2019-2020 using the funding template published by Educational Service Center 13 (ESC 13). The template was completed by Tim Sherrod, Chief Financial Officer and Denise Brown, Director of Finance.

Fiscal Note:

Revenue projections are based on current law and subjected to change if additional information is received from Texas Education Agency further defining House Bill 3 funding requirements.



04/03/2020

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
2020-2021 BUDGET CALENDAR SUMMARY**

	<u>BOARD DUTY</u>	<u>ADMINISTRATION DUTY</u>
Planning		
	Discuss 2020-2021 Budget Calendar draft w/Supt & BOT for input.	Review Budget Calendar and forms with Superintendent:
		<ul style="list-style-type: none"> • Instructional Special Projects Requests
		<ul style="list-style-type: none"> • Capital Improvements/Maintenance Requests
		<ul style="list-style-type: none"> • Staffing & Supplemental Duty Pay Requests
March 10th	(Work Session)	20-21 Teacher Hiring Schedule remains the same until we look at budget and possibility of granting a pay increase.
April 14th	(Work Session)	Preliminary Revenue Projections under current law.
April 20th	(Board Meeting)	Updated Revenue Projections under current law. (Address unanswered questions and make adjustments if needed after work session)
April 15th		Schedule per pupil budget meetings with campus principals. Per pupil budgets due April 20th.
April 16th		Meetings with Ed Center/Department Managers. Department budgets are due by April 20th.
April 20th		Per Pupil Campus Allocations are due back from campuses

		Completing Dept. Allocations
		Run SAL NEG Scenario(s) – Personnel budgeting
<u>Present Preliminary 2020-2021 Budgets for General Operating, Child Nutrition, Debt Services:</u>		
May 12th	(Work Session)	Present Preliminary 2020-2021 Budgets for GO, CN, DS.
May 18th	(Regular Board Meeting)	Present Revised Preliminary 2020-2021 Budgets for GO, CN, DS, if necessary.
	(Board Meeting) Set the date, time and place for “Public Meeting to Discuss Budget and Proposed Tax Rate.” (Suggested date June 15th at Regular Board Meeting). Announce Public Meeting to Discuss Budget Authorize Administration to publish “Notice of Public Meeting to Discuss Budget.”	Prepare resolution and order for “Public Meeting to Discuss Budget and Proposed Tax Rate.”
<u>Present Recommended 2020-2021 Budgets for General Operating, Child Nutrition, Debt Service:</u>		
June 9th	(Work Session)	Administration presents Recommended 2020-2021 Budgets.
June 15th	(Board Meeting) Public Meeting to discuss Budget. Board Adopts Budgets.	Post on district web site “Summary of Proposed Budget.”
		ADOPTION OF 2020-2021 BUDGET.
TBD		Publish “Notice of Public Meeting to Discuss Proposed Tax Rate” (at least 10 days but no more than 30 days prior to meeting).
TBD		Post (72 hrs.) Notice of Public Meeting to Discuss Proposed Tax Rate.
TBD	(Regular Board Meeting)	Public Meeting to Discuss Proposed Tax Rate.

		Board approves Certified Tax Roll for 2020 and resolution and order approving Anticipated Collection Rate.
		Approve Tax Roll for 2020.
		Vote on Tax Rate (can be same date as adoption of Budget but must be a separate agenda item and after the Budget is adopted.)

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Interlocal Participant Agreement Central Texas Purchasing Alliance		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Attachment I		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the attached Interlocal Participation Agreement authorizing WFISD to utilize Central Texas Purchasing Alliance as an additional resource for purchasing options as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Interlocal Cooperative Act, Government Code Section 791 of the Texas Government Code provides the legal authority to participate in a cooperative purchasing program with another local government or a local cooperative organization to purchase goods or services.

Central Texas Purchasing Alliance has several member districts that have issued Bids that will allow Wichita Falls Independent School District to purchase additional items not covered by other Purchasing Cooperatives.

Fiscal Note:

This action is being brought to the Board of Trustees in accordance with Policy CH Legal.

There will be \$100 fee each April paid out of budgeted funds from the Purchasing Department for to the District to participate in Central Texas Purchasing Alliance.



INTERLOCAL PARTICIPANT AGREEMENT

This Interlocal Participant Agreement ("Participant Agreement") is entered into by the Members of the Central Texas Purchasing Alliance ("Members"), acting on behalf of their school districts and **Wichita Falls Independent School District** ("Participant"), a governmental entity authorized to enter into an interlocal agreement pursuant to the authority contained in the Interlocal Cooperation Act, Government Code Section 791 et seq., for the purpose of joining and participating in the Central Texas Purchasing Alliance.

In consideration of the foregoing and the mutual promises herein contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties covenant and agree as follows:

1. PARTY TO INTERLOCAL AGREEMENT

1.1. Participant hereby becomes a party to the Central Texas Purchasing Alliance Master Interlocal Agreement ("Master Agreement") and agrees to be bound by all terms and conditions set out in the Master Agreement, as modified and amended herein and in any other additional interlocal participant agreements.

1.2. Participant shall have all rights and duties as a founding Member except to the extent limited by the Master Agreement or the CTPA bylaws contained therein. The Master Agreement is attached hereto as Exhibit 1 and the terms and provisions of the Master Agreement are incorporated in this Participation Agreement.

2. TERM

2.1. Participant's rights and duties under the Master Agreement shall commence on the effective date of this Participant Agreement. Participant recognizes and agrees that the Master Agreement provides an initial term of the Master Agreement and also provides for a uniform ending date applicable to all Parties and is automatically renewable under certain conditions.

3. DEFAULT, REMEDIES

3.1 In the event of default by Participant, as the term default is used in the Master Agreement, the Members shall have the remedies provided in the Master Agreement and shall also have the right to terminate Participant's participation in the Master Agreement or suspend Participant's participation in the Master Agreement without terminating or otherwise affecting the Master Agreement and the other parties to the Master Agreement or other Participant Agreements.

4. FEES

4.1. Participant shall pay an annual fee pursuant to the bylaws of the CTPA.

4.2. Initial fee based on the most recent annual fee established by vote of the Board of Directors, shall be due upon execution of this Master Agreement, and annual fees shall be due as of January 30th of each calendar year thereafter. The fee shall not be prorated for a partial period of the initial year.

5. WARRANTY OF AUTHORITY AND DUE EXECUTION

5.1. Participant warrants to the Members of the Central Texas Purchasing Alliance and other parties to the Master Agreement that Participant has the authority to enter into this Participant Agreement and the person executing this Agreement is duly authorized on behalf of the Participant's governmental entity to enter into this Participant Agreement and that Participant has agreed to be bound by the Participant Agreement, the Master Agreement and the duties and obligations of Participants set out in those agreements.

Dated to be effective this the ____ day of _____, 20__.

CENTRAL TEXAS PURCHASING ALLIANCE

By: _____
Signature

**Danny Poolman, Director of Purchasing and Materials Management - RRISD
CTPA Authorized Representative**

Title: CTPA Executive Director

Sponsor School District: Round Rock Independent School District (RRISD)

PARTICIPANT

By: _____
Signature

Name: **Tim Sherrod**

Title: **Chief Financial Officer**

Participating School District Name: **Wichita Falls Independent School District**

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item: Skyward Software as a Service Renewal

Administrator Responsible: Tim Sherrod, Chief Financial Officer

Attachments: Attachment

_____ Action Needed X Future Action _____ Information _____ Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees extend our Software as a Service Agreement with Skyward for an additional three (3) years, effective July 1, 2020 as recommended by Timothy Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation

Wichita Falls Independent School District utilizes Skyward Student Software through a Software as a Service (SaaS) agreement. Below is pricing for a one (1) year and three (3) year extension starting July 1, 2020. Based on the \$0.68 per student savings per each fiscal year as well as locking in that rate for 3 years, I am asking the Wichita Falls Independent School District Board of Trustees to consider locking in a 3 year agreement at the reduced rate.

PRODUCT	FY 2021 – FY 2023 <small>(July 1, 2020 – June 30, 2023)</small>	FY 2020 <small>(July 1, 2020 – June 30, 2020)</small>
Student Management Suite	\$4.74	\$5.21
Support – Student Management Suite	\$2.08	\$2.29

Fiscal Note:

The annual cost of the three (3) year contract will be \$96,121.08. Resulting in an annual saving of \$9,583.92 and \$28,751.76 over three (3) years.

Contracts being awarded for a multi-year award and contracts exceeding \$100,000 are taken to the BOT for approval per policy CH (Local).



ATTN: WICHITA FALLS ISD

Greetings,

On June 30, 2020, the term of your Software as a Service (SaaS) agreement with Skyward will be expiring. The specific software covered under this agreement is listed on the following page.

You came to Skyward to become more efficient and deliver a better experience for your district. Hopefully, you've accomplished even more than you originally set out for.

It has been an exciting time for the Skyward family, with the recent release of some much-anticipated enhancements. Along with these features and functionality, our state and federal compliance team will continue to ensure the software reflects any updates to your tracking and reporting requirements.

To aid your district budgeting, Skyward is offering a SaaS Renewal that locks in your district license fees for three years effective July 1, 2020. This amendment is an extension of the original agreement signed with Skyward and locks in a discounted rate for three more years. Please execute and return the enclosed SaaS Renewal Amendment to protect your district's budget.

If a signed SaaS Renewal Agreement is not received by March 15, 2020, the one-year extension per the original agreement will be assumed and Skyward will revise your student rate for fiscal year 2021 as stated.

We greatly appreciate your business and look forward to continuing to support your needs for three more years.

Sincerely,
Skyward Sales Administration Department

Selection Page follows



WICHITA FALLS ISD

Selection Page

Product	<u>3-year offer*</u> FY 2021 through FY 2023 (July 1, 2020 through June 30, 2023)	<u>1-year offer*</u> FY 2021 (July 1, 2020 through June 30, 2021)
Student Mngmt-Core Modules	\$4.74	\$5.21
Support - Student Suite	\$2.08	\$2.29

All rates presented are per student unless indicated as yearly.

Our district is electing (please check selection):

_____ **Three (3) year commitment with guaranteed pricing**
If the three-year commitment is selected, please sign and return the enclosed Amendment.

_____ **One (1) year extension**
One-year extension selected by:

DISTRICT REPRESENTATIVE:

_____ Signature

_____ Printed Name

_____ Printed Title

_____ Date Signed

Please return this page and the enclosed Amendment to take advantage of the three-year commitment by **March 15, 2020** to SalesDepartment@skyward.com. If a response is not received by March 15, 2020, the one-year extension will be assumed and Skyward will revise your student rate for fiscal year as stated above.

** This renewal offer includes Skyward products only. Any third-party product renewals will continue to be determined by third-party vendors.
Student counts are gathered from corresponding state website data.*

If you have additional questions, please contact Tyler Herek, your Skyward Industry Specialist, at 800-236-7274.



**AMENDMENT
TO
SAAS LICENSE AGREEMENT**

This Amendment to SaaS Software License Agreement ("Amendment") is made and entered into effective on July 1, 2020 (the "Effective Date"), by and between **Skyward, Inc.**, a Wisconsin corporation with its principal offices located at 2601 Skyward Drive, Stevens Point, Wisconsin 54482 ("Skyward") and **WICHITA FALLS ISD**, a Texas K-12 public school ("Customer").

WHEREAS Skyward and Customer previously entered into a SaaS Software License Agreement (the "Agreement"); and

WHEREAS, the initial term of said agreement expires on June 30, 2020 and Skyward and Customer wish to extend the term of the Agreement for an additional three (3) years.

NOW, THEREFORE, Skyward and Customer hereby amend the terms and conditions of the agreement to extend the term of the Agreement for an additional three (3) calendar years commencing immediately following the expiration of the initial term. The annual per student license fee for each of the three (3) calendar years of the extended term shall be as follows:

Product	<u>3-year offer*</u> FY 2021 through FY 2023 (July 1, 2020 through June 30, 2023)
Student Mngmt-Core Modules	\$4.74
Support - Student Suite	\$2.08

All rates presented are per student unless indicated as yearly.

Skyward and Customer hereby ratify and approve of the remaining terms and conditions of the Agreement as amended by this Amendment, and the Agreement shall continue in full force and effect, as amended by this Amendment.

Customer acknowledges commitment for the entire three (3) year term referenced above. In the event Customer voluntarily terminates the Agreement prior to the expiration of the above referenced three (3) year term, then Customer shall be responsible for the remaining license fees due to Skyward pursuant to this Amendment. Provided, however, the foregoing shall not apply in the event the Agreement is terminated by Customer as a result of a default by Skyward.

Signature Page follows



WICHITA FALLS ISD

**AMENDMENT
TO
SAAS LICENSE AGREEMENT**

The undersigned have hereby agreed to the terms and conditions of this amendment as of the date first above written.

CUSTOMER:

SKYWARD, INC.:

Signature



Signature

Printed Name

Tom King

Printed Name

Printed Title

Director of Sales

Printed Title

Date Signed

02/09/2020

Date Signed

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	RFP #20-19 for Property Insurance		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	Attachment		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees award RFP #20-19 for Property Insurance to TASB Risk Management Fund (RMF) as submitted by Tim Sherrod, Chief Financial Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Wichita Falls Independent School District consulted with Robert V. Reim Company to manage the RFP for Property Insurance. Invitations were emailed to six (6) agencies/companies who had previously requested an opportunity to offer a proposal for the District’s Property Insurance. It was advertised twice in the Times Record News and made available through Public Purchase via the district’s website.

Four agencies/risk pools responded and provided qualifying questionnaires and insurance company requests. The District assigned insurance companies based on school insurance experience, insurance company relationships, location and District’s historical relationship with the proposers. A full explanation is listed on the attachment under “Process”.

Mr. Reim and a committee comprised of Tim Sherrod, Chief Financial Officer, Denise Brown, Director of Finance, Brady Woolsey, Executive Director of Operations, and Betsi Morton, Risk Manager, recommends the board approve TASB RMF with a Premium of \$657,895, a maximum wind/hail limit of \$438,596,609 (full coverage), wind/hail deductible of \$1,000,000, a maximum wind/hail deductible of \$1,000,000 and all other Perils Deductible of \$100,000.

TASB RMF requires the District place its Auto Coverage with them at a premium of \$103,294 to cover all vehicles and include excess coverage for buses operated by Durham. This will be a separate board item.

Fiscal Note:

Contracts over \$100,000 require board approval per Policy CH Local. The expense will come from budgeted funds from the Risk Management budget.

ROBERT V. REIM COMPANY
Insurance and Risk Management Consulting
4200 TURKEY CREEK DRIVE
AUSTIN, TEXAS 78730

PHONE: (512) 345-8921

BOBREIM@ROBERTREIM.COM

FAX: (607) 428-7054

April 5, 2020

Betsi Morton
Wichita Falls ISD
P.O. Box 97533
Wichita Falls, TX 76307

SUBJECT: PROPERTY INSURANCE RFP RESULTS

Market Conditions

Poor market conditions because of the massive hurricane, tornado, hail and flood losses throughout Texas over the past 24 months affected the responses. Those losses have triggered insurance companies and risk pools to institute severe underwriting restrictions.

Process

Invitations were e-mailed to six agencies/companies who had previously requested an opportunity to offer a proposal for the District's Property insurance. In addition, newspaper advertisements were placed as required by law.

Most large property schedules require more than one insurance company, and coverage is typically layered. Because of the limited number of companies willing to take a large risk, the District requested proposals for a limit of \$25,000,000. The District selected USI SW as the awardee of the \$25,000,000 layer. Insurance companies assigned to other agents were released such that USI SW could access all insurance companies to complete the excess insurance needed. TASB RMF offered a full limit proposal.

Results

Four agencies/risk pools responded and provided qualifying questionnaires and insurance company requests. The District assigned insurance companies based on school insurance experience, insurance company relationships, location and the District’s historical relationship with the proposers

	Agency/ Pool	Premium	Maximum Wind/Hail Limit*	Wind/Hail Deductible	Maximum Wind/Hail Deductible	Other than Wind Deductible (AOP)	Notes
Current	USI/Travelers	\$672,894	\$100,000,000	5%	\$21,755,324	\$100,000	
Renewal	USI/Travelers	\$797,289	\$100,000,000	5%	\$21,794,506	\$100,000	3% + \$1,043,811 2% + \$1,033,539 1% + \$1,123,117
Renewal	USI/Travelers	\$891,789	\$150,000,000	5%	\$21,794,506	\$100,000	
Renewal	USI/PCAT	\$880,153	\$435,106,479	3%	\$13,076,704	\$25,000	Did not provide financial statement
Renewal	TASB RMF	\$657,895	\$438,596,609	\$1,000,000	\$1,000,000	\$100,000	\$1,000,000 Limit on Single-Ply Roofs
Renewal	TASB RMF	\$745,614	\$438,596,609	\$500,000	\$500,000	\$100,000	\$1,000,000 Limit on Single-Ply Roofs

The District estimates that the maximum potential values at risk of a tornado are \$130,000,000.

TASB RMF requires that the District place its Auto coverage (\$88,503 premium) with them if the Property coverage is chosen: it insures all vehicles and provides excess coverage for buses operated by Durham. The current Auto insurance placed with Higginbotham/Travelers has a premium of \$55,663; it insures District vehicles but not Durham operated buses.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	RFP #20-24 Food Service: hot food serving counter and components
Administrator Responsible:	Tim Sherrod, Chief Finance Officer
Attachments:	
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees award RFP #20-24 Food Service: hot food serving counter and components to Shepherd Food Equipment - Crazy Cousins Inc. as submitted by Tim Sherrod, Chief Finance Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

This is grant Chartwells applied for on behalf of Wichita Falls Independent School District to add an additional serving line to the Kirby Cafeteria. Bids pertaining to RFP #20-24 Food Service: hot food serving counter and components were provided to forty-seven (47) vendors with six (6) submitting a response. The bid was advertised twice in the Times Record News, posted on Public Purchase website and access was given on the WFISD website.

The submittal was reviewed and evaluated by a committee consisting of Tim Sherrod, Chief Financial Officer, Brady Woolsey, Executive Director of Operations, Farai Shithole, Resident District Manager for Chartwells, and Jennifer Lee, Purchasing Specialist II. The committee recommends awarding to Shepherd Food Equipment - Crazy Cousins Inc. of Dallas, TX.

Vendor	City	Total Price
Mission Restaurant Supply	Dallas, TX	\$81,004.00
Shepherd Food Equipment – Crazy Cousins Inc.	Dallas, TX	\$82,309.00
Pasco Food Service Equipment & Supply	Plano, TX	\$83,073.12
Ace Mart Restaurant Supply	San Antonio, TX	\$90,058.98
1 st Choice Restaurant Equipment and Supply LLC.	San Antonio, TX	\$93,504.29
Sysco West Texas	Lubbock, TX	\$94,717.30

Fiscal Note:

Expenditures are paid from the Food Service Fund and reimbursed as part of a grant from The Texas Department of Agriculture. This bid is not awarded to the low bidder requiring the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	NWEA MAP Growth K-12 and MAP Reading Fluency		
Administrator Responsible:	Tim Sherrod, Chief Finance Officer		
Attachments:	Attachment		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve purchasing MAP Growth K-12 and MAP Reading Fluency PK-3 from NEWA in the amount of \$165,038.75 as submitted by Tim Sherrod, Chief Finance Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The attached quote is for MAP Growth K-12, MAP Growth Basic Workshop, Applying Reports Workshop, Professional Learning Workshops, MAP Reading Fluency Add-on Bundle, MAP Reading Fluency Workshop and Growth Reporting.

Fiscal Note:

This purchase will be utilizing Region 7 purchasing Cooperative and will be paid from departmental budgeted funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.



Schedule A

SALES ORDER

Company Address: 121 NW Everett Street
Portland, OR 97209
License Start Date: 09/01/2020
License End Date: 08/31/2021

Created Date: 03/10/2020
Quote Number: 00028105
Partner ID:

Prepared By: Dave Irby
Phone:
Email: dave.irby@nwea.org

Contact Name: Shannon Kuhrt
Phone: 9402351030
Email: skuhrt@wfid.net

Bill To Name: Wichita Falls ISD
Bill To Address: 1104 Broad St
WICHITA FALLS, TX 76301-4412

Ship To Name: Wichita Falls ISD
Ship To Address: PO Box 97533
Wichita Falls, TX

Table with 6 columns: Product, List Price, Sales Price, Quantity, Total Price, Item Discount. Rows include MAP Growth K-12, MAP Growth Basics Workshop, Custom Professional Learning Workshop, Online MAP Growth Basics, MAP Reading Fluency Add-on, MAP Reading Fluency Workshop, and Growth Report +1hr Virtual Consulting.

Quote Discount -\$35,243.75
Quote Subtotal \$165,038.75
Estimated Tax \$0.00
Grand Total \$165,038.75

Notes

Quote includes MAP Growth for K-8 and MAP Reading Fluency for PK-3 plus 11 days of onsite Professional Learning.

Terms and Conditions

This Schedule A is subject to NWEA's terms and conditions located at: https://legal.nwea.org/. By signing this Schedule A you agree you have read and understood the terms and agree to them.

If this schedule includes virtually delivered professional learning or workshops, then cancellation is subject to the Virtual Workshop Cancellation Policy: at http://legal.nwea.org/supplementalterms.html.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: https://legal.nwea.org/nwea-privacy-and-security-for-pii.html

NWEA's W9 can be found at: https://legal.nwea.org/nwea-w-9.html

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above. Please confirm the billing address, or specify changes to your account manager.



Signature

Signature: _____

Printed Name: _____

Date: _____

Title _____

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	TASB Risk Fund Auto Insurance		
Administrator Responsible:	Tim Sherrod, Chief Finance Officer		
Attachments:	Attachment		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve purchasing TASB Risk Fund Auto Insurance in the amount of \$103,294 as submitted by Tim Sherrod, Chief Finance Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Acceptance of the TASB Risk Fund Property Insurance requires that we also place our Auto Insurance with them. The proposed amount covers a 14 month period and aligns both our Property and Auto Insurance on the same schedule starting May 1, 2020. This coverage also include comprehensive coverage of all district buses.

Fiscal Note:

This will be paid out of Risk Management budgeted funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.



Wichita Falls ISD
Contribution & Coverage Summary (CCS)

Coverage under this CCS is contingent upon concurrent participation in the Fund's Auto, Liability, and Property programs.

Participation Period: May 1, 2020 through June 30, 2021

AUTOMOBILE	Limit	Deductible	Contribution
Automobile Liability \$100,000 per Person Bodily Injury Limits/\$300,000 per Occurrence Bodily Injury Limits/\$100,000 per Occurrence Property Damage Limits	\$100/\$300/\$100	\$1,000	\$63,339
Automobile Physical Damage			\$39,955
Comprehensive	Actual Cash Value	\$1,000	Included
Collision	Actual Cash Value	\$1,000	Included
TOTAL CONTRIBUTION			\$103,294
<i>This is not an Invoice.</i>			

Conditions

Automobile

Statement of Values: Fund Member has provided the Fund with the most current and accurate statement of values for all applicable property, including a complete and accurate listing of vehicles owned by the Fund Member. Fund Member agrees to allow the Fund to conduct property appraisals of the Fund Member's property on a periodic basis and agrees to accept values provided by the Fund.

Salvage: The Fund will have the right, in its sole discretion, to exercise rights of salvage to any damaged property paid for or replaced under the terms of this Agreement.

Claims Reporting: Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement and the Fund's Coverage Agreement

General

Coverage: Coverage terms and limits provided are as set out in this CCS and the Fund's Coverage Agreement for this participation period.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund coverage agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund shall determine the applicable program for each contribution. Termination under this Agreement of any program shall not affect the remaining programs.

Termination: This CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal in accordance with Section 4(a) of the Interlocal Participation Agreement. If this CCS is not terminated, the renewal CCS becomes effective on the automatic renewal date and the member shall be bound by the terms of the renewal CCS.

Concurrent Participation: All coverages through this CCS are only effective if the Fund Member concurrently participates in or has agreed in writing to participate in all the following Fund programs: Auto, Liability, and Property. The Fund may terminate all coverages immediately if the Fund Member fails to or ceases to concurrently participate in any of these Fund programs. If termination occurs, the total contribution under this CCS shall be considered fully earned, and the Fund Member agrees that no refund of any contribution shall be due. This paragraph's termination provisions shall take precedence over any conflicting termination provisions in the Interlocal Participation Agreement or this CCS.

Program Coordinators

Coordinator:

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current program coordinators as we have listed.

Automobile - Contact Information Needed

If a Coordinator's name and contact information is not provided above, the current designated Coordinator and contact information will need to be completed below:

Program	Name	Title	Address	Phone	Email
Automobile					

Fund Member Authorization:

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

Authorized signature

Date

Printed name

Title

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	COVID-19 Transportation and Vendor Resolution		
Administrator Responsible:	Tim Sherrod, Chief Finance Officer		
Attachments:	Attachment		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approve the COVID-19 Transportation and Vendor Resolution as submitted by Tim Sherrod, Chief Finance Officer and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The attached COVID-19 pandemic resolution allows the Superintendent to enter into a negotiated contract with Durham School Services and other vendors as needed to provide a continuation of the original agreement at a modified rate.

Durham School Services is currently help deliver the Grab and Go meals in cooperation with Chartwells throughout the community. They are also helping deliver curriculum to students who require the low tech version of School@Home.

Fiscal Note:

The district will request any reimbursements allowable from FEMA or other funding sources.

**RESOLUTION OF THE
WICHITA FALLS INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

STATE OF TEXAS

§

COUNTY OF WICHITA

§

§

WHEREAS, the Board of Trustees (“Board”) of the Wichita Falls Independent School District (“District”) is authorized by Texas Education Code § 11.151 to govern and oversee the management of the public schools in the District;

WHEREAS, on March 13, 2020, the Governor of the State of Texas declared a statewide emergency, and, later that same day, the President of the United States declared a national emergency regarding COVID-19;

WHEREAS, COVID-19 pandemic resulted in statewide closure of schools by declaration of Governor Greg Abbott, on March 19, 2020 and Wichita Falls ISD closed all District schools and cancelled all school related activities effective _____. (the “Closure”).

WHEREAS, the unique circumstances created by COVID-19 and the state mandated closure of schools will require a period of modified operations during which transportation services will be limited or suspended completely and certain emergency transportation and logistics services may be required of the District’s transportation provider in lieu of normal operations (the “Services”); and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed on March 27, 2020, encouraged School Districts to the greatest extent practicable, continue to pay its employees and contractors during the period of any disruptions or closures related to coronavirus and allocated and Education Stabilization Fund to supplement funds expended by districts in continuation of such pay; and

WHEREAS, the continuation of the Original Agreement at a modified rate will serve the Federal goal of continuing to pay employees and contractors during the period of disruptions or closures related to coronavirus;

WHEREAS, the Board finds that (a) the continuation of the Original Agreement at a modified rate will serve the District’s public purpose of assuring assure that the Contractor’s employees who are dedicated to the District’s transportation fleet will be immediately available upon the closure being lifted and assure that the busses are maintained in the interim as required by the Original Agreement;(b) there is sufficient control over any expenditures or actions authorized herein to ensure a public purpose of the District is accomplished; and (c) the District will receive a return benefit in exchange for any expenditures or actions authorized herein;

WHEREAS, such negotiations between the Parties have resulted in an agreement for payment and services to be provided during the closure of the District’s schools, which they now desire to memorialize in this COVID-19 Addendum;

WHEREAS, the Board supports future decisions the Superintendent may make under the authority of this Resolution regarding payments or partial payments to District vendors (including but not limited to Durham School Services L.P.) for the purpose of compensating the contractor’s employees (such as bus drivers, bus monitors or other employees who provide services to the District through a vendor), who may suffer a loss in pay due to the emergency closing, as continuation of payments as feasible will serve the public purposes of maintaining morale, reducing turnover, and ensuring continuity of services for the District when schools reopen;

WHEREAS, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations related to the District's response to COVID-19, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large.

IT IS THEREFORE RESOLVED THAT the Board of Trustees finds a substantial public purpose exists in protecting the health and safety of its students, staff, and community and therefore in ensuring that Wichita Falls ISD and the Wichita Falls community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19. In furtherance of these public purposes, the Board of Trustees makes the following delegations to the Superintendent (and his designee(s)) during the school closures and the continuation of governmental actions related to COVID-19 response and affecting District vendors:

1. The authority to make all decisions regarding payments to District vendors (including but not limited to Durham School Services L.P.) for the purpose of compensating the vendor's employees (such as bus drivers, bus monitors or other employees who provide services to the District through a vendor), and to make determinations regarding the purpose and parameters of any such payments.
2. The authority to complete negotiations and execute a COVID 19 Addendum with Durham School Services L.P. in a form substantially similar to the one attached hereto as Exhibit A, as approved by counsel for the District.
3. The authority to negotiate and enter into temporary contract amendments with other District contractors, and execute such agreements on behalf of the Board, as necessary to document such determinations and agreements.

Certificate for Resolution

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Wichita Falls Independent School District during a regularly scheduled meeting on the ___ day of April, 2020. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: ____
Noes: ____
Abstentions: ____

To certify which, witness my hand this ___ day of April, 2020.

Elizabeth Yeager
President, Board of Trustees

ATTEST:

Tom Bursey
Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Chartwells 2020-2021 Contract Renewal		
Administrator Responsible:	Tim Sherrod, Chief Financial Officer		
Attachments:	2020 – 2021 Contract		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the one-year renewal to the existing contract with Chartwells for the School Year 2020-2021 as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

The initial RFP 17-19 was approved by the Wichita Falls Independent School District Board that went into effect on July 1, 2017. This contract renewal will be in effect for a period of one year commencing on July 1, 2020, and terminating on June 30, 2021, and may be renewed for one (1) additional terms of one (1) year upon mutual agreement between School Food Authority (WFISD) and Food Service Management Company (Chartwells).

Chartwells guarantees that the return to WFISD from the food service program for the 2020-2021 school year will be \$_____.

Fiscal Note:

This award exceeds \$100,000 which requires the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Resolution for School@Home Grading
Administrator Responsible:	Peter Griffiths, Associate Superintendent
Presentation:	School@Home Grading

Action Needed Future Action Presentations Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees adopt a resolution which delegates authority to the superintendent to temporarily adjust portions of Board Policy EIA (LOCAL), EIA (REGULATION), and EIAA (REGULATION) regarding grading policies for the last grading period of the 19-20 school year, as submitted by Peter Griffiths, Associate Superintendent, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation

With Covid-19, the Texas Education Agency is recommending and reminding each district has the authority to adopt its own grading policy. Districts may wish to modify grading policies to account for providing instruction in a distance learning format. Educators should try to focus on getting sufficient information to determine levels of proficiency for students to ensure they are prepared to be academically successful moving into the next school year.

This resolution allows the district to temporarily adjust portions of Board Policy EIA (LOCAL), EIA (REGULATION), and EIAA (REGULATION) for grading expectations for the last grading period of the 19-20 school year. The proposed grading expectations (hold harmless) will be in place for the remainder of the school year.

Students who have demonstrated progress during the Covid-19 pandemic will be awarded a grade that is reflective of their previous school work.

**Resolution of the Board Regarding Policy EIA(LOCAL), EIA
(REGULATION), and EIAA (REGULATION), Grading**

WHEREAS, on March 19, 2020, the Texas Governor issued Executive Order No. GA-08 relating to COVID19 preparedness and mitigation and through this action and in accordance with Guidelines from the President ordered the temporary closure of all Texas school districts;

WHEREAS, on March 23, 2020, Wichita Falls Independent School District began closure of the district to protect the health and safety of staff and students;

WHEREAS, the Board has implemented procedures for continuity of instruction to the extent possible during the district closure;

WHEREAS, the Board finds that a need exists to temporarily adjust local policy provisions addressing *grades* under these circumstances;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Wichita Falls Independent School District allows the Superintendent to temporarily adjust policy EIA(LOCAL), EIA (REGULATION), and EIAA (REGULATION) to meet the needs of the students.

The authority granted by this resolution to temporarily adjust policy EIA (LOCAL), EIA (REGULATION), and EIAA (REGULATION) shall apply for the remainder of the 2019–20 school year, unless the Board takes further action.

Adopted this _____ (date) day of _____ (month), _____ (year), by the Board of Trustees

Presiding Officer

Secretary

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Minutes		
Administrator Responsible:	Michael S. Kuhrt, Superintendent of Schools		
Attachments:	Minutes of Special Session, March 10, 2020 Minutes of Regular Meeting, March 23, 2020		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a special session, March 10, 2020 and minutes of a remote board meeting, March 23, 2020 as recommended by Michael S. Kuhrt, Superintendent of Schools.

Explanation:

Following are copies of the minutes of a special session, March 10, 2020 and minutes of remote board meeting, March 23, 2020. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING MARCH 10, 2020**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:00 p.m. by Mr. Dale Harvey, board vice president.

Board members present: Mr. Dale Harvey, Mr. Tom Bursey, Mr. Mark Lukert, Ms. Katherine McGregor, Mr. Robert Payton and Mr. Mike Rucker. Mr. Dale Harvey, board vice president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Ms. K. Elizabeth Yeager was absent.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Mr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Cyndy Kohl, Director of Human Resources, Ms. Denise Brown, Director of Finance, Ms. Ashley Thomas, Communications Officer, Ms. Ann Work Goodrich, Communications Specialist, Mr. Brady Woolsey, Executive Director of Operations, Ms. Alefia Paris Toulon, Director of Special Education, Ms. Trish Potts, Internal Auditor, Mr. Scot Hafley, Athletic Director and Mr. Shad McGaha, Director of Technology.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

There were no public comments at the special session meeting, March 10, 2020.

INSTRUCTIONAL SERVICES:

REVISIONS TO POLICY EIC (LOCAL) AND EIC (REGULATION) AND EIA (REGULATION):

Mr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees change the proposed edits.

The current system for letter grades has been in place for many years. A: 90-100, B: 80-89, C: 75-79, D: 70-74, F: 69 or below.

For 2020-2021, administration proposed the following system: A: 90-100, B: 80-89, C: 70-79, F: 69 or below. In this proposal, there are no grades associated with “D.”

Updating the grading scale would benefit students by bringing the District in line with current practices utilized by competing school districts and the NCAA.

The NCAA Eligibility Center uses a school district’s published letter grading scale to award quality points for eligibility, with a “C” receiving two quality points and a “D” receiving one quality point. Because Wichita Falls ISD currently defines a “D” as 70-74, Wichita Falls ISD students who earn numerical grades between 70-74 only earn one quality point. In comparison, a student at another school district who defines a “C” as a 70-79 could make the exact same number grade as a Wichita Falls ISD student, but earn two quality points. Changing the grading scale to assign a “C” to grades 70-79 would allow Wichita Falls ISD students to compete more fairly with these students in NCAA eligibility. As well, allows competition for scholarships.

Currently, many districts use the proposed system, including Eagle Mountain Saginaw ISD, Round Rock ISD, Tyler ISD, Lubbock-Cooper ISD, Humble ISD and Katy ISD.

Updating the grading scale would not affect current seniors. Instead, it would go into effect for the class of 2021.

In addition, the proposed grading scale will have no effect on the numerical grades awarded by teachers. Also, it will have no effect on the District's calculation of high school grade point averages (GPA). The GPA for high school students is based on numerical grades – not letter grades.

QUARTERLY REPORT OF IMPROVEMENT REQUIRED CAMPUSES:

The Wichita Falls Independent School District Board of Trustees heard quarterly updates on school improvement from Kirby Middle School, Burgess Elementary School, Milam Elementary School, Barwise Middle School, Booker T. Washington Elementary School and Scotland Park Elementary School.

FINANCIAL SERVICES:

Mr. Robert Payton left meeting at 2:27 p.m.

MARCH 2020 BUDGET AMENDMENTS:

Mr. Mike Rucker, seconded by Mr. Tom Burse, moved that the Wichita Falls Independent School District Board of Trustees approve the attached budget amendments to the 2019-2020 budgets.

Carried unanimously by a vote of 5– 0
Mr. Robert Payton absent for vote.

Mr. Robert Payton returned to the meeting at 2:30 p.m.

FINANCIAL REPORTS AS OF JANUARY 31, 2020:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the attached year-to-date financial reports and investment reports.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 23, 2020.

BUDGET PROCESS AND TIMELINE:

This item will be discussed at the regular board meeting, March 23, 2020.

RFP #20-21: THIRD PARTY ADMINISTRATOR BENEFIT CONSULTANT:

Mr. Tim Sherrod, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP# 20-21 TPA Benefit Consultant to US Employee Benefits Services Group.

The proposal was advertised twice in the Times Record News, Posted on Public Purchase website and access was given through the WFISD website. Thirty-nine (39) firms were notified by classification match or self-invited. Eight (8) firms submitted a proposal. The submittals were evaluated by: Cyndy Kohl, Director of Human Resources, Denise Brown, Director of Finance, Lisa Bean, Employee Benefits Coordinator, Alicia Woodard, Director of Purchasing and Jennifer Govea, Purchasing Specialist.

After the initial evaluation and ranking, a committee set up interviews with the top four firms. Tim Sherrod, Chief Financial Officer, Denise Brown, Director of Finance, Doug Albus, Principal at Hirschi High School, Tara Li, College and Career Advisor, Cyndy Kohl, Director of Human Resources, Terri Nowicki, Human Resource Specialist II and Lisa Bean, Employee Benefits Coordinator evaluated the presentations. The Committee recommends awarding the bid to US Employee Benefits Services Group.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 23, 2020.

RFP #20-23: E-RATE INTERNAL CONNECTIONS:

Mr. Shad McGaha, Chief Technology Officer, presented to the Wichita Falls Independent School District Board of Trustees a place holder for RFP# 20-23: E-Rate Internal Connections. Shad McGaha will have the awarded vendor at the regular board meeting, March 23, 2020.

This item will be placed on the action agenda for the Board of Trustees regular meeting on March 23, 2020.

INSTRUCTIONAL SERVICES:

INSTRUCTIONAL MATERIALS ALLOTMENT & TEKS CERTIFICATION:

Mr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees approve the certification form required by the Texas Education Agency for instructional materials covering all elements of the Texas Essential Knowledge and Skills (TEKS), other than physical education, for each grade level as required in the Texas Education Code, Section 28.002.

Beginning in the 2011-2012 fiscal year, Senate Bill 6 created an Instructional Materials Allotment (IMA), formerly known as the textbook allotment, for the purchase of instructional materials, technological equipment and technology-related services. This bill changed the process for receiving textbooks and instructional technology funds. The district is required to certify to TEA annually that the district is meeting its obligation to cover the TEKS.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 23, 2020.

INSTRUCTIONAL MATERIALS ADOPTION FOR ENGLISH LANGUAGE ARTS AND READING, GRADES 9-12:

Mr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of Instructional Materials as selected by the Adoption Committees for English language arts and reading, 9-12 as submitted by Debbie Dipprey, Director of Secondary Curriculum.

Through Proclamation 2020, the Texas Education Agency will release funds to districts for the purchase of new instructional materials for English language arts and reading, grades 9-12.

HB3: BOARD ADOPTED GOALS:

This item will be discussed at the regular board meeting, March 23, 2020.

TEACHER INCENTIVE ALLOTMENT:

This item will be discussed at the regular board meeting, March 23, 2020.

HUMAN RESOURCES:

PERSONNEL REPORT:

Ms. Cyndy Kohl, Director of Human Resources reported to the Wichita Falls Independent School District Board of Trustees the employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Mr. Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

LETTERS OF RETIREMENT SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Clerical/Auxiliary/Support

Graham, Roberta – LVN, Barwise (5/23/20)

LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Camp, Sandra – Inst. Reading Coach, Franklin (5/23/20)
Collier, Bryan – Teacher/Coach, Hirschi (5/23/20)
Landours, Karla – Teacher, Milam (5/23/20)
Pappan, Cheryl – WFISD Foundation Director (1/31/20)
Tonu, Jilie – Teacher, Fain (5/23/20)

Clerical/Auxiliary/Support

Clark, Kindra – Aide, West Foundation (1/17/20)
Garcia, Ruby – Asst. SLP, Ed Center (5/23/20)

BOARD MATTERS:

MINUTES:

Minutes of special session, February 11, 2020, and minutes of regular meeting, February 17, 2020.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 23, 2020.

LONG RANGE FACILITY PLANNING:

This item will be discussed at the regular board meeting, March 23, 2020.

RECESS:

Mr. Dale Harvey, board vice president, adjourned the special session meeting to go into closed session at 2:41 p.m.

CLOSED SESSION:

Closed Session:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
2. Discussion of Purchase, Exchange, Lease or Value of Real Property
3. Deliberations Regarding Superintendent's Recommendation Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals
4. Superintendent's Annual evaluation, Contract, and Compensation

Open Session:

1. Consideration and Possible Action Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals
2. Consideration and Possible Action Regarding Superintendent's Annual Evaluation, Contract, and Compensation

ADJOURNED:

No further action and meeting was adjourned at 3:15 p.m.

Vice President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REMOTE BOARD MEETING MARCH 23, 2020**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a remote meeting on the above date. The meeting was called to order at 5:02 p.m. by Ms. K. Elizabeth Yeager, board president.

Board members present: Ms. K. Elizabeth Yeager, Mr. Dale Harvey, Mr. Tom Bursey, Mr. Mark Lukert, Ms. Katherine McGregor, Mr. Robert Payton and Mr. Mike Rucker. Ms. K. Elizabeth Yeager, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Mr. Peter Griffiths, Associate Superintendent, Mr. Tim Sherrod, Chief Financial Officer, Ms. Cyndy Kohl, Director of Human Resources and Mr. Brady Woolsey, Executive Director of Operations.

Also present were Mr. Mason Brighton, reporter for KAUZ Channel 6, Mr. Jaron Spor, reporter for KFDX Channel 3 and Ms. Trish Choate, reporter for *Times Record News*.

INVOCATION:

Mr. Mike Rucker gave the invocation.

PUBLIC COMMENT:

Mr. Tyral Colbert, community member, discussed the Long Range Facility Plan and location of schools.

CONSENT AGENDA:

Mr. Mike Rucker, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the consent agenda consisting of the following items: financial reports as of January 31, 2020, RFP #20-21: Third Party Administrator Benefit Consultant, Instructional Materials Allotment & TEKS Certification, Instructional Materials Adoption for English Language Arts and Reading, Grades 9-12, revisions to Policy EIC(Local) and EIC(Regulation) and minutes.

Carried unanimously by a vote of 7 – 0

FINANCIAL SERVICES:

BUDGET PROCESS AND TIMELINE:

Mr. Tim Sherrod, Chief Financial Officer, presented to the Wichita Falls Independent School District Board of Trustees the 2020-2021 budgeting process.

Mr. Tim Sherrod, Chief Financial Officer, provided to the Wichita Falls Independent School District Board of Trustees an updated calendar on the 2020-2021 budgeting process with budgeting dates.

RFP #20-23 E-RATE INTERNAL CONNECTIONS:

Mr. Tom Bursey, seconded by Mr. Mike Rucker, moved that the Wichita Falls Independent School District Board of Trustees award RFP #20-23 to Red River (Cisco).

Carried unanimously by a vote of 7 – 0

INSTRUCTIONAL SERVICES:

HB3: BOARD ADOPTED GOALS AND PLANS:

Mr. Peter Griffiths, Associate Superintendent, presented to the Wichita Falls Independent School District Board of Trustees, a report regarding HB3: Board Adopted Goals and Plans.

During the 2019 Legislative Session HB3 passed, requiring school boards to adopt detailed plans that achieve goals in:

1. Early Childhood Literacy and Math
2. College, Career and Military Readiness

Discussion regarding the roll out and development of plans by June 2020.

HB3: TEACHER INCENTIVE ALLOTMENT:

Mr. Peter Griffiths, Associate Superintendent, presented to the Wichita Falls Independent School District Board of Trustees, a report regarding HB3: Teacher Incentive Allotment.

During the 2019 Legislative Session HB3 passed, allowing school districts to develop a Teacher Incentive Allotment (TIA).

The district is asking to move forward with this opportunity and for guidance and discussion regarding the roll out process and development of plans by May 2020.

BOARD MATTERS:

LONG RANGE FACILITY PLAN DISCUSSION:

The Wichita Falls Independent School District Board of Trustees discussed Long Range Facilities Planning.

RESOLUTION OF THE BOARD REGARDING WAGE PAYMENTS DURING EMERGENCY SCHOOL CLOSINGS:

Mr. Michael S. Kuhrt, Superintendent of Schools, discussed the Resolution of the Board Regarding Wage Payments during Emergency School Closings.

RECESS:

Ms. K. Elizabeth Yeager, board president, recessed the remote board meeting to go into closed session at 6:16 p.m.

CLOSED SESSION:

Closed Session:

1. Resolution of the Board Regarding Wage Payments During Emergency School Closings

RECONVENE:

Ms. K. Elizabeth Yeager, board president, reconvened the closed session to go into the remote board meeting at 6:43 p.m.

OPEN SESSION:

RESOLUTION OF THE BOARD REGARDING WAGE PAYMENTS DURING EMERGENCY SCHOOL CLOSINGS:

Mr. Mark Lukert, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the Resolution to fully pay staff members regarding wage payments during emergency school closings.

Carried unanimously by a vote of 7– 0

RECESS:

Ms. K. Elizabeth Yeager, board president, recessed the remote board meeting to go into closed session at 6:52 p.m.

CLOSED SESSION:

Closed Session:

- 1 Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees
2. Discussion of Purchase, Exchange, Lease or Value of Real Property
3. Deliberations Regarding Recommendation for Termination of Probationary Contract Employee at the End of the Current Contract Year
4. Deliberations Regarding Superintendent’s Recommendation Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List

RECONVENE:

Ms. K. Elizabeth Yeager, board president, reconvened the closed session to go into the remote board meeting at 7:42 p.m.

OPEN SESSION:

Open Session:

1. Consideration and Possible Action on Recommendation for Termination of Probationary Contract Employee
2. Consideration and Possible Action Concerning the Renewal of One-Year Term or Probationary Contracts of Employment as Noted on the List Provided by Administration for Certified/Non-Certified Administrators, Teachers, and Professionals
3. Consideration and Possible Action Regarding Superintendent’s Annual Evaluation, Contract, and Compensation

Mr. Dale Harvey, seconded by Mr. Mike Rucker, moved that the Wichita Falls Independent School District Board of Trustees renew one-year term or probationary contracts of employment for the 2020-2021 school year for Certified/Non-Certified Administrators, Teachers and Professionals as noted on the list provided by Administration.

Carried unanimously by a vote of 7–0

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

Mr. Robert Payton, seconded by Mr. Mike Rucker, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum. (Exhibit A)

Carried unanimously by a vote of 7– 0

ADJOURNMENT:

No further action was taken and Ms. K. Elizabeth Yeager, board president, adjourned the remote board meeting at 7:44 p.m.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Monthly Personnel Report		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Michael S. Kuhrt, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

Letters of Retirement:

Professionals

Anderson, Marilyn – Teacher, Crockett (5/23/20)
Burnett, Terri – Teacher, Scotland Park (5/23/20)
McKinney, Jean – Teacher, West Foundation (5/23/20)

Clerical/Auxiliary/Support

Castillo, Danny – Aide, Hirschi (3/13/20)
Roof, Sandra – Secretary, SPED (3/31/20)

Letters of Resignation:

Professionals

Bishop, Madchen – Teacher, Southern Hills (5/23/20)
Blagg, Avery – Teacher, Milam (5/23/20)
Blank, Nathaniel – Teacher, McNeil (5/23/20)
Bukowski, Laura – Teacher, Fain (5/23/20)
Campbell, Regina – Teacher, Cunningham (5/23/20)
Conner, Tory – Teacher, Zundy (5/23/20)
Dalton, Donald James – Teacher, Southern Hills (5/23/20)
Erwin, Laura – Teacher, Milam (5/23/20)
Eugene, Tyrone – At-Risk Coordinator, Hirschi (5/27/20)
Heliton Jr., James – Teacher, Barwise (5/23/20)
Hollis, Erin – Teacher, Fowler (5/23/20)

Johnson, Royal – Teacher, Hirschi (5/23/20)
King, Ja'Nequia – Teacher/Coach, WFHS (5/23/20)
Lawson, Donnie – Teacher, Booker T. Washington (5/23/20)
Lewis, Kristen – Teacher, Fain (5/23/20)
McClure, Debra – Asst. Principal, McNeil (6/05/20)
Muse Jr., Gadrian – Teacher/Coach, WFHS (5/23/20)
Peirce, Kimber – Teacher, Booker T. Washington (5/23/20)
Perez, Amanda – Teacher, Cunningham (3/13/20)
Polk, Shana – Teacher, Kirby (5/23/20)
Saunders, Emily – Teacher, WFHS (5/23/20)
Tatum, Chelbey – Teacher, Fowler (5/23/20)

Clerical/Auxiliary/Support

Bishop, Shannon – Aide, Milam (5/21/20)
Ceballos, Tonya – Clerk, Rider ((4/03/20)
Davidson-Caudill, Harlee – Aide, Milam (5/23/20)
Rios, Evelina – Secretary, Kirby (3/31/20)

WICHITA FALLS ISD BOARD OF TRUSTEES
April 14, 2020

Agenda Item:	Applicant Pool		
Administrator Responsible:	Cyndy Kohl, Director of Human Resources		
Attachments:	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Cyndy Kohl, Director of Human Resources, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
April 14, 2020**

**CERTIFIED APPLICANT POOL
(2020-2021 HIRES)**

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Barton, Rebecca	English 1-8 Elem. Self-contained 1-8	University of Texas Permian Basin	15	Teacher Southern Hills Replacing Samantha Baker	Lamesa ISD
Benedict, Melissa	Generalist EC-6 Special Education EC-12 ESL EC-12	Midwestern State University	6	Teacher Milam Replacing Amy Janjgava	Bellevue ISD
Blanchard, Harley	Core Subjects EC-6 SPED Supp. EC-6	Nicholls State University	7	Teacher Fowler Replacing Danielle Kistler	Minot Public Schools
*Blank, Nate	Science 7-12 Math 4-8 Science 4-8	Centre College of Kentucky	1	Teacher McNiel Replacing Nate Blank	Wichita Falls ISD
Desecottier, Stephen	Math 4-8	Lubbock Christian University	1	Teacher Southern Hills Replacing Donald Dalton	Lubbock ISD
Duffy-Flores, Kendra	Core Subjects 4-8 Core Subject EC-6 SPED EC-12	Ashford University	3	Teacher Barwise Replacing Kara Roberts	Ashford ISD

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District Of Innovation

Germany, Johna	Core Subjects EC-6 ESL Supp. EC-6	McNeese State University	3	Teacher Cunningham Replacing Amanda Perez	Kilgore ISD
Harrison, A'Breanna	Core Subject EC-6 ESL Supplemental EC-6	Midwestern State University	0	Teacher Scotland Park Replacing Terri Burnett	NA
Jackson, Kalynn	Core Subjects EC-6	Midwestern State University	0	Teacher Burgess Replacing Kenyetta Bausman	NA
Little, Krista	Core Subjects EC-12	Midwestern State University	8	Teacher Fowler Replacing Debra Marsh	Iowa Park ISD
Mabry, Jessica	Core Subjects EC-6 SPED EC-12 ESL Supp. EC-12	Midwestern State University	1	Teacher Cunningham Replacing Regina Campbell	Tyler ISD
Markovinovic, Magdalena	LOTE- German (EC-12) ELAR (4-8) ELAR (7-12) ESL Supplemental (EC-12)	University of Osijek	16	Teacher Barwise Replacing Bethany Heinze	Lynchburg Public School
Marsh, Sarah	Core Subjects EC-6	Midwestern State University	1	Teacher Zundy Replacing Tory Conner	Electra ISD
Martinez, Ashley	Core Subjects EC-6 ESL Supplemental EC-6	Midwestern State University	6	Teacher Burgess Replacing Holly Egan	Vernon ISD
Mooneyham, Heather	Math 4-8 Math 7-12	University of Mississippi	4	Teacher Kirby Replacing Angel Williams	Clark County School District

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District Of Innovation

Nicholes, Deidre	Music EC-6	Midwestern State University	0	Teacher Jefferson Replacing Karl Leverenz	NA
Moulder, Cole	Science 7-12	Sul Ross State University	2	Teacher/Coach Hirschi Mark Ballard/ Alston Calliste	Tyler ISD
Parsons, Laura	Core Subjects EC-6	University of Central Oklahoma	10	Teacher Fain Replacing Kristen Lewis	Dayton ISD
Reed, Samuel	Speech (7-12) Health (8-12) Social Studies (8-12) Principal (EC-12)	Midwestern State University	16	Teacher/Coach Hirschi Replacing Brian Collier	Leander ISD
West, Quana	Core Subjects EC-6	Cameron University	20+	Teacher Barwise Replacing Christopher Robinson-Evans	City View ISD
Williams, Misty	Generalist EC-4	Midwestern State University	3	Teacher Fain Replacing Laura Bukowski	Christ Academy

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District Of Innovation

CONTRACT CHANGE

Name	Current Contract	Current Position	New Contract	New Position
Twining, Abby	Dual Term/10 months	Teacher/Coach Kirby	Classroom Teacher Term 10 months	Teacher Milam Replacing Avery Blagg

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District Of Innovation