

**NOTICE OF REGULAR OF THE BOARD OF TRUSTEES
PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
Wednesday, January 21, 2026
6:00 PM**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Wednesday, January 21, 2026 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building
100 S Station St
Port Aransas, TX 78373.

I. CALL TO ORDER	
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D. Consider/Take Possible Action to Call for a Board of Trustee Election on May 2, 2026.	29

<i>Considere/ toma una acción para convocar una elección de la Junta Directiva para el dos de mayo del año 2026.</i>	
E. Consider/Take Possible Action to Approve a Joint Election Agreement and Contract of Election Services by and Between the City of Port Aransas and Port Aransas Independent School District.	31
<i>Considerar/tomar mediads possible para aprobar un acuerdo electoral conjunto y un contrato de serviciis electoreales entre la caudad do Port Aransas y el Distrito Escolar Independiente de Port Aransas.</i>	
VII. CLOSED SESSION - The Board will Adjourn to an Executive Session in Accordance with the Texas Open Meetings Act, Texas Government Code, 551.071 thru 551.083 to Consider the Following:	38
A. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.	
B. Discuss Superintendent's Evaluation.	
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If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
 - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
 - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

On this , this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

Respectfully submitted,

Sharon McKinney, Superintendent

CALL TO ORDER

Non-Action Item

Board President, Kristi Littleton will call meeting to order.

A. Moment of Silence and Pledge of Allegiance

PUBLIC COMMENTS

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the designee, Rosalie Johnson before the meeting begins as specified in the Board's procedures on public comment and shall indicate the item or topic on which they wish to address to the Board.

Should individuals elect to sign up to address the board days prior to the board meeting they should email Rosalie Johnson, rosalie@paisd.net. Include the following information in the body of the email: First Name, Last Name, phone number and indicate item or topic they wish to address.

[PUBLIC COMMENTS: BED \(LOCAL\)](#)

BOARD OF TRUSTEES' ACKNOWLEDGEMENTS

Non-Action Item:

At this time, Board members may make acknowledgements and/or receive Board committee reports.

PRESENTATIONS INFORMATION

PRESENTATIONS:

- A. School Board Recognition Presentations
- B. Questbridge Scholarship
- C. Regional Band Qualifiers
- D. UIL Winners

DISCUSSION AND/OR ACTION ITEMS
Consider/Take Possible Action to Approve Annual Financial Audit Report

Action Item:

In compliance with Board Policy CFC (Legal), updated February 12, 2025, an external audit is required for Texas public school districts in accordance with the Texas Administrative Code, Section 109.41. The district contracts with an external audit firm for the purpose of auditing the district's financial operations and procedures. The district used the firm of Gowland, Morales & Smith, PLLC to conduct the audit for the fiscal year ending August 31, 2025.

A representative from Gowland, Morales & Smith, PLLC will be present at the board meeting to present highlights of the audit report.

RATIONALE:	CFC(Legal)
BUDGET:	None
RECOMMENDATION:	Accept the superintendent's recommendation to approve the annual financial audit as presented.

REPORTS

B. Business Reports

Presentation to the Board regarding school business information:

1. Account Balances
2. YTD Revenues & Expenditures
3. Bond Expenditures
4. Activity Account Expenditures
5. Tax Collections
6. Quarterly Investment Report

PORT ARANSAS ISD

Account Balances

November 2025 - ACCOUNT BALANCES 2025-2026

AMERICAN BANK

GENERAL FUND	\$938,379.79
SCHOLARSHIP	\$668,774.60
FEMA	\$104,427.58
DEBT SERVICE	\$57,271.36
DONATION/DISASTER RELIEF	\$184,189.36
TOTAL	<u>\$1,953,042.69</u>

LONESTAR INVESTMENT ACCOUNT

CONSTRUCTION-23 EMPLY HOUS	\$1,438.78
CONSTRUCTION BOND 2021	\$1,122,213.01
CONSTRUCTION BOND 2023A	\$4,272,055.11
GENERAL FUND	\$24,749,683.28
INTEREST & SINKING FUND	\$2,742,671.11
WORKERS COMPENSATION FUND	\$13,946.39
TOTAL	<u>\$32,902,007.68</u>

TEXAS RANGE

General Fund	\$5,022,008.76
Property Value Decline	\$6,996,468.24
Bond Issue 2023A	\$15,240,551.17
FEMA/TDEM	\$939,564.11
TOTAL	<u>\$28,198,592.28</u>

TOTAL	<u>\$63,053,642.65</u>
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EXPENDITURES OVER \$25,000 - November 2025

FUND	DATE	CHECK NO.	VENDOR	AMOUNT	DESCRIPTION
698	20251112	71410	Weaver & Jacobs Constructor's,	1,150,000.00	Cole Center
698	20251112	71414	Weaver & Jacobs Constructor's,	100,000.00	Central Plant
199	20251104	71432	TEACHER RETIREMENT	75,448.11	Teacher Retirement
199	20251120	71433	INTERNAL REVENUE	53,464.29	Tax Payment
199	20251104	71431	TEACHER RETIREMENT	53,464.29	Active Care Payment
199	20251119	83997	Shell Energy	75,095.16	Electric Bill

November 2025 -698 Bond Expenditures

Fund	Date	Check No.	Vendor	Amount	Reason
698	20251112	71410	Weaver & Jacobs Constructor's,	\$ 1,150,000.00	Cole Center
698	20251112	71414	Weaver & Jacobs Constructor's,	\$ 100,000.00	Cole Center
698	20251118	71413	AMAZON PURCHASES	\$ 594.09	Printer
698	20251118	71413	AMAZON PURCHASES	\$ 234.90	General Maint Supplies
698	20251118	71413	AMAZON PURCHASES	\$ 151.22	Maint Supplies
				\$ 1,250,980.21	

November 2025 ACTIVITY ACCOUNT EXPENDITURES

FUND	CHECK	VENDOR	AMOUNT	FUND DESCRIPTION
491	-	-	-	-
TOTAL			\$ -	
FUND	CHECK	VENDOR	AMOUNT	FUND DESCRIPTION
461	71413	AMAZON PURCHASES	\$ 286.14	CAMPUS ACTIVITY FUND
461	71417	CAPITAL ONE	\$ 223.16	CAMPUS ACTIVITY FUND
461	71413	AMAZON PURCHASES	\$ 196.28	CAMPUS ACTIVITY FUND
461	71411	AMAZON PURCHASES	\$ 161.40	CAMPUS ACTIVITY FUND
461	71413	AMAZON PURCHASES	\$ 104.69	CAMPUS ACTIVITY FUND
TOTAL			\$ 971.67	
FUND	CHECK	VENDOR	AMOUNT	FUND DESCRIPTION
865	71413	AMAZON PURCHASES	\$ 148.41	STUDENT ACTIVITY FUND
TOTAL			\$ 148.41	

PAISDSCHOLARSHIPS
Transaction List by Date
December 2025

Type	Date	Num	Name	Memo	Split	Amount
Check	12/01/2025	5994	RONALD HERNDON	HOUSING NOV PAYMENT 2025	260002 RONALD HERNDON	\$ (2,378.00)
Check	12/02/2025	5995	HELAINA BUTLER	TUITION & ENROLLMENT FALL 202	250114 HELAINA BUTLER	\$ (5,258.72)
Check	12/04/2025	5996	RONALD HERNDON	HOUSING DEC PAYMENT 2025	260002 RONALD HERNDON	\$ (2,377.00)
Check	12/11/2025	5997	TEXAS A&M CORPUS CHRISTI	TUITION SPRING 2026	250020 GRETCHEN GROSECLOSE	\$ (5,999.22)
Check	12/11/2025	5998	PHILLIPE PECORE	TUITION FALL 2025	230017 PHILLIPE PECORE	\$ (5,429.00)
Check	12/16/2025	5999	VOID CHECK	VOID CHECK WRONG NAME	200	\$ -
Check	12/16/2025	6000	TEXAS A&M CORPUS CHRISTI	TUITION SPRING 2026	250117 PARKS HANEY	\$ (5,025.81)
Check	12/16/2025	6001	TEXAS A&M CORPUS CHRISTI	TUITION SPRING 2026	250127 TRACE CARROLL	\$ (4,783.59)
Check	12/16/2025	6002	TEXAS A&M CORPUS CHRISTI	TUITION SPRING 2026	250121 LAYNA UNDERWOOD	\$ (1,000.00)
Dec 25						\$ (32,251.34)

Port Aransas ISD

Jurisdiction # 29

Tax Collection Report Through 11/30/2025

	Tax Year 2025	Tax Year 2024	Change from Prior Year	Percent Change
CURRENT TAX LEVY:				
Gross Tax Levy as of October 1, 2025	46,849,286.78	47,630,612.81	(781,326.03)	-1.64%
Adjustments and Transfers to Inactives	<u>(137,650.32)</u>	<u>(156,828.89)</u>	<u>19,178.57</u>	-12.23%
ADJUSTED TAX LEVY	46,711,636.46	47,473,783.92	(762,147.46)	-1.61%
Cumulative Collections this month	25,065,173.09	25,041,558.82	23,614.27	0.09%
Cumulative Collections last month	<u>16,187,797.17</u>	<u>14,279,684.40</u>	<u>1,908,112.77</u>	13.36%
Current Collections This Month	<u>8,877,375.92</u>	<u>10,761,874.42</u>	<u>(1,884,498.50)</u>	-17.51%
*TAX LEVY OUTSTANDING ON 11/30/2025	21,646,463.37	22,432,225.10	(785,761.73)	-3.50%
DELINQUENT TAX LEVY:				
Delinquent Tax Roll as of September 30, 2025	1,188,984.92	1,045,091.09	143,893.83	13.77%
Adjustments and Transfers to Inactives	<u>(31,875.17)</u>	<u>(148,433.22)</u>	<u>116,558.05</u>	-78.53%
NET COLLECTABLE	1,157,109.75	896,657.87	260,451.88	29.05%
Cumulative Collections this month	61,469.71	(24,391.34)	85,861.05	-352.01%
Cumulative Collections last month	<u>31,770.80</u>	<u>(23,584.26)</u>	<u>55,355.06</u>	-234.71%
Delinquent Collections This Month	<u>29,698.91</u>	<u>(807.08)</u>	<u>30,505.99</u>	-3779.80%
*TAX LEVY OUTSTANDING ON 11/30/2025	1,095,640.04	921,049.21	174,590.83	18.96%

TOTAL COLLECTIONS - MONTH TO DATE				
Current*	8,877,375.92	10,761,874.42	(1,884,498.50)	-17.51%
Discount	(242,747.49)	(291,188.18)	48,440.69	-16.64%
Delinquent*	29,698.91	(807.08)	30,505.99	-3779.80%
Penalty & Interest	4,322.49	4,095.48	227.01	5.54%
Ag Rollback Taxes	0.00	0.00	0.00	0.00%
Remitted to Reinvestment Zone	0.00	0.00	0.00	0.00%
Current Year: *				
Rendition Penalty	0.00	0.00	0.00	0.00%
Penalty & Interest on Rendition Penalty	0.00	0.00	0.00	0.00%
Appraisal Commission from Rendition Penalty	0.00	0.00	0.00	0.00%
Delinquent Years: *				
Rendition Penalty	0.00	139.51	(139.51)	-100.00%
Penalty & Interest on Rendition Penalty	0.00	22.71	(22.71)	-100.00%
Appraisal Commission from Rendition Penalty	<u>0.00</u>	<u>(8.12)</u>	<u>8.12</u>	-100.00%
Total	8,668,649.83	10,474,128.74	(1,805,478.91)	-17.24%
TOTAL COLLECTIONS - YEAR TO DATE				
Current*	25,065,173.09	25,041,558.82	23,614.27	0.09%
Discount	(727,309.99)	(715,629.19)	(11,680.80)	1.63%
Delinquent*	61,469.71	(24,391.34)	85,861.05	-352.01%
Penalty & Interest	16,821.31	21,659.36	(4,838.05)	-22.34%
Ag Rollback Taxes	0.00	0.00	0.00	0.00%
Remitted to Reinvestment Zone	0.00	0.00	0.00	0.00%
Current Year: *				
Rendition Penalty	0.00	0.00	0.00	0.00%
Penalty & Interest on Rendition Penalty	0.00	0.00	0.00	0.00%
Appraisal Commission from Rendition Penalty	0.00	0.00	<u>0.00</u>	0.00%
Delinquent Years: *				
Rendition Penalty	0.00	289.78	(289.78)	-100.00%
Penalty & Interest on Rendition Penalty	0.00	42.13	(42.13)	-100.00%
Appraisal Commission from Rendition Penalty	<u>0.00</u>	<u>(16.60)</u>	<u>16.60</u>	-100.00%
Total	24,416,154.12	24,323,512.96	92,641.16	0.38%

*(For purposes of this report, Collections in July, August, and September are delinquent.)

PERCENT OF NET COLLECTABLE COLLECTED - MONTH TO DATE				
Current Levy / Adjusted Current Tax Levy	19.00%	22.67%	-3.66%	-16.16%
Delinquent Levy / Adjusted Current Tax Levy	0.06%	0.00%	0.07%	-3839.84%
Levy-Discount+P&I / Adjusted Current Tax Levy	18.56%	22.06%	-3.50%	-15.89%

PERCENT OF NET COLLECTABLE COLLECTED - YEAR TO DATE				
Current Levy / Adjusted Current Tax Levy	53.66%	52.75%	0.91%	1.73%
Delinquent Levy / Adjusted Current Tax Levy	0.13%	-0.05%	0.18%	-356.13%
Levy-Discount+P&I / Adjusted Current Tax Levy	52.27%	51.24%	1.03%	2.02%

**Quarterly Investment Report
October - December 2025 for January 2026 Board Meeting**

PAISD holds investments in two different investment pools, click the links below to review the quarterly reports for each pool.

[*Lone Star Investment Pool*](#)

[*Texas Range*](#)

REPORTS

C. Superintendent's Report

The Superintendent will present to the Board the following information:

1. Enrollment/Attendance Report
2. Information for Upcoming Election
3. Capital Improvements Report
4. Campus/Department Reports

Enrollment/Attendance Report
To
Port Aransas ISD Board of Trustees

District Update: 01-14-2026

PAISD Enrollment = **580**

Out-Of-District Transfers = **150** (25.77%)

Out-Of-District Transfers by Campus: OES=49 BMS=43 PHS=58

(CCISD/4 FBISD/82 APISD/29 RFISD/16 IISD/18 GPISD/1)

District ADA as of January 14, 2026 **96.45%**

	Olsen Elementary		Brundrett Middle School		Port Aransas High School		District Total
Total Enrollment	240		137		203		580
% by grade level	EE	1 / 0.00	6	48 / 95.09	9	52 / 96.76	
	PK	14 / 97.48	7	44 / 96.11	10	58 / 95.18	
	KG	31 / 95.55	8	45 / 96.27	11	46 / 95.52	
	1	41 / 96.15			12	47 / 95.33	
	2	28 / 95.84					
	3	40 / 96.50					
	4	47 / 97.32					
	5	38 / 96.34					
Total Campus % Attendance	96.39%		95.80%		95.70%		96.00% (Jan 2025 = 95.83%)
Attendance percentage data: 01-14-2026 90 days in membership							

Comparison (2022-2023) / (2023 – 2024) / (2024-2025) / (2025-2026)

2022-2023			2023-2024			2024-2025			2025-2026		
August	527	8/16/2022	August	508	8-15-2023	August	566	08-13-2024	August	570	08-13-2025
September	548	9/8/2022	September	525	9-5-2023	September	582	9-16-2024	September	579	09-10-2025
October	542	10-5-2022	October	525	10-11-2023	October	585	Snapshot	October	578	Snapshot
November	551	11-3-2022	November	527	11-8-2023	November	585	11-14-2024	November	584	11-19-2025
December	555	12-7-2022	December	529	12-05-2023	December	581	12-04-2025	December	580	12-10-2025
January	558	1-12-2023	January	537	1-11-2024	January	582	01-15-2025	January	580	01-14-2026
February	560	2-2-2023	February	533	2-12-2024	February	580	02-05-2025	February		
March	560	3-3-2023	March	531	3-5-2024	March	582	03-06-025	March		
April	548	4-11-2023	April	528	4-3-2024	April	585	4-7-2025	April		
May	549	5-3-2023	May	530	5-8-2024	May	584	5-9-2025	May		
June	546	5-25-2023	June	529	5-23-2024	June	584	6-22-2025	June		

SNAPSHOT ENROLLMENT: 10-31-2025 = 578



Election Day: Saturday, May 2, 2026

Port Aransas Independent School District Places 2 & 3

Places 2 & 3 will be for a three year term.

Filing Period: January 14-February 13, 2026 (5pm)

Contact Rosalie Johnson at the PAISD Administration Building for Filing Paperwork.

Information highlighted in yellow is yet to be confirmed as of January 12, 2026.

First day of early voting in person: Monday, April 20, 2026

**Early Voting & Election Day Voting
 Port Aransas Community Center
 408 N. Alister
 Port Aransas, TX 78373**

EARLY VOTING

Monday, April 20, 2026	8:00am - 5:00pm
Tuesday, April 21, 2026	8:00am - 5:00pm
Wednesday, April 22, 2026	8:00am - 5:00pm
Thursday, April 23, 2026	8:00am - 5:00pm
Friday, April 24, 2026	8:00am - 5:00pm
Monday, April 27, 2026	7:00am - 7:00pm
Tuesday, April 28, 2026	7:00am - 7:00pm

ELECTION DAY

Saturday, May 2, 2026 20 7:00 am - 7:00 pm

The Texas Association of School Boards (TASB) has a website with information for anyone thinking of running for a local school board. [Click here](#) to access the website.

[Click here](#) for the PAISD Board of Trustees website.

[Click here](#) for board members eligibility/qualifications.

PAISD monthly board meetings are generally held on the second Wednesday of the month at 6pm.

[Click here](#) for information about required training for new board members as well as required annual training for all board members.

CONSENT AGENDA

Action Item:

Consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

RATIONALE: BE (LOCAL)

BUDGET: No Financial Impact

RECOMMENDATION: Accept the superintendent's recommendation to approve the consent agenda as presented.

CONSENT AGENDA

Minutes of Previous Meetings

Action Item:

The Board will consider approval of the regular board meeting minutes dated December 10, 2025.

The board meeting minutes listed are enclosed. If you believe there are errors, please notify Rosalie Johnson before the meeting so that the necessary corrections can be made.

RATIONALE: According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.

BUDGET: No Financial Impact

RECOMMENDATION: Accept the superintendent's recommendation to approve board meeting minutes as presented.

The Board of Trustees Minutes

Port Aransas Independent School District

Port Aransas, Texas

Regular Meeting

Regular Meeting date, time and place: December 10, 2025 at 6:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present: Kristi Littleton, Brett Stawar, Daniel Johnson, Marnie Pate, Leslie Mills, Charles Joyce
And Marc Hofhiens

Members Absent:

Administration: Dr. Sharon McKinney, Tisha Piwetz, Brittany Canales, Larry Yarnall, Steve Reaves,
James Garrett, Dr. David Swartwout, & George Lerma

- I. The meeting was called to order by Board President, Kristi Littleton at **6:01 p.m.**
 - A. Moment of Silence was dedicated to former PAISD employee, Nancy Morgan.
 - B. Pledge of Allegiance was led by Port Aransas High School junior, Emma Hofhiens.
- II. COMMENTS
 - A. Public Testimony - None
 - B. Board of Trustee's Acknowledgement – Daniel Johnson: Career Day was incredible; Gabe Littleton and Kate Low did an amazing job start to finish and made everyone feel incredibly welcomed. Kristi Littleton: Ditto on that, the food made for the guest was homemade and tasted wonderful. Everyone went above and beyond for the event.
Brett Stawar: Thanks to the Athletic Department for rounding up all of the Marlin Classic games.
- III. PRESENTATIONS
 - A. Legacy of Excellence Champions – presented by Tisha Piwetz
 - B. Port Aransas Art Show Winners – presented by James Garrett & Dr. David Swartwout
 - C. UTMSI Science Fair Winners – presented by George Lerma
- IV. REPORTS
 - A. Capital Improvement Committee Reports presented by Victor Quiroga, Jr.
 - B. Business Reports presented by Brittany Canales
 1. Account Balances
 2. YTD Revenues & Expenditures
 3. Bond Expenditures
 4. Activity Account Expenditures
 5. Tax Collection
 - C. Superintendent Reports presented by Dr. Sharon McKinney
 1. Enrollment/Attendance Report
 2. Arbitrage
 3. Capital Improvements Committee Reports
 4. Set Superintendent Evaluation Dates and Process
 5. Campus/Department Reports

V. CONSENT AGENDA

Brett Stawar made a motion, second by **Daniel Johnson** to accept the consent agenda as presented.

Kristi Littleton, President	Yes	Brett Stawar, Vice President	Yes
Daniel Johnson, Secretary	Yes	Marnie Pate, Board Member	Yes
Charles Joyce, Board Member	Yes	Leslie Mills, Board Member	Yes
Marc Hofhiens, Board Member	Yes		

Consent Agenda approved and passed by roll call: 7 - For / 0 - Against / 0 - Abstained

- A. The board accepted the superintendent’s recommendation to approve the regular board meeting minutes dated November 19, 2025
- B. The board accepted the superintendent’s recommendation to designate the executive assistant to the superintendent as the election filing authority for the May 2, 2026 general election.
- C. The board accepted the superintendent’s recommendation to approve the SRO Interlocal agreement with the City of Port Aransas as presented.

VI. CLOSED SESSION: The board adjourned into closed session at **7:16 p.m.** in accordance with the Texas Open Meeting Act, Texas Government Code 551.071 through 551.083 to consider the following:

- A. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, and Dismissal of Employee(s).
- B. Consider Possible Recommendation to Propose the Termination of a Non-Chapter 21, Non-Certified Teacher Contract.

VII. OPEN SESSION: The board reconvened into Open Session at **7:45 p.m.**

- A. Consider/Take Possible Action to Propose Termination of a Non-Chapter 21, Non-Certified Teacher Contract. ***No action was taken on this item.***

VIII. There being no further business meeting adjourned at **7:45 p.m.**

Board President

Board Secretary

January 21, 2025
Date Approved

CONSENT AGENDA

Approve Library Materials Proposed For Addition To The PAISD Collection

Action Item:

SB 13 requires all library materials considered for addition to the district collection to be approved by the Board of Trustees. The materials included in the lists published for approval meet the collection development requirements and priorities in our board policy, EFB (LOCAL), as well as those outlined by the Texas State Library and Archives Commission.

Proposed Library Materials List:

[Gumdrop Book Order for BMS & PAHS](#) (posted 12/19/2025)

[Scholastic Spring Book Fair Title List \(BMS & OES\)](#) (posted 12/19/2025)

<u>Rationale:</u>	SB 13 requirement
<u>Budget:</u>	Library Books (already budgeted)
<u>Recommendation:</u>	Accept the Superintendent's recommendation to approve the books listed for purchase.

CONSENT AGENDA

Annual Approval of Investment Policy, Investment Pools and Independent Sources of Instruction for Investment Responsibilities

Port Aransas ISD Policy CDA (Legal) requires Board review of local policy governing investments policies and strategies (CDA Local) not less than annually. In addition, the Board is required to approve / ratify Investment Pools and sources of Investment Officer training used by the District.

The district's legal and local policies governing investments for Port Aransas ISD can be located via the following link:

[Policy Code CDA - Other Revenues: Investments](#)

The District maintains deposited funds in American Bank, the District's Depository. In addition, PAISD currently has deposits in investment pools and CD programs. The Pools provide a more favorable return on the District's investments and a segregation tool for various funds. Currently, the pools used by PAISD follow:

- Lone Star (TASB) – Corporate Overnight Plus Fund
 - o General Fund
 - o Interest & Sinking Fund
 - o Worker's Compensation
 - o Construction - 2021
 - o Construction - 2023A
 - o Construction - 2023B (Employee Housing)
- Texas Range – Investments in pooled funds and in the CD Program
 - o General Fund
 - o Property Value Decline
 - o Construction - 2023A
 - o FEMA/TDEM

The District reviews investment returns on a monthly basis and compares them to various investment benchmarks, which include T-Bill and TexPool.

Chapter 2256.008(a), Texas Government Code, commonly known as the "Public Funds Investment Act," requires the investment officer to attend investment training sessions not less than once in a two-year period and receive not less than eight hours (ten hours for initial training year) of instruction relating to investment responsibilities from an independent source approved by the governing body of the local government as provided in the investment policy of the local government.

PAISD investment officer, Dr. Sharon McKinney, has attended and completed investment training as required. Brittany Canales has also participated in investment training.

RATIONALE:	CDA (Legal) requires the annual approval of the local policy, investment pools, and independent sources of investment training
BUDGET:	No funds are required.
RECOMMENDATION:	<p>Accept the superintendent's recommendation to approve:</p> <ul style="list-style-type: none"> ● Policy CDA (Local), ● Investment Pools/Brokerage CD programs of <ul style="list-style-type: none"> ○ LoneStar Investment Pool (TASB) and ○ Texas Range ● The independent sources of instruction: <ul style="list-style-type: none"> ○ TASBO ○ TASB ○ STIFEL ○ Meeder Public Funds/Patterson Group ○ Baum Capital Partners ○ First Public/LoneStar Investment Pool

CONSENT AGENDA

Consider/Take Possible Action to Call a General Election for May 2, 2026

Action item:

Historically, each year in May, the Board of Trustees of the Port Aransas Independent School District holds its annual election to fill vacancies on the Board for expiring terms that year. The designated date for the election is May 2, 2026. The trustee places up for election are as follows:

- Place 2 (two), currently held by Brett Stawar, term expires May 2026
- Place 3 (three), currently held by Kristi Littleton, term expires May 2026

The filing period for Place 2 (two) and Place 3 (three), begins:

At 8:00 a.m. on Wednesday, January 14, 2026 and extends through 5:00 p.m. on Friday, February 13, 2026.

Proposed Early Voting Dates and Times (subject to change):

Early voting by personal appearance is located at:

Port Aransas Community Center
408 N. Alister, Port Aransas, TX 78373

Monday, April 20, 2026 thru Friday, April 24, 2026 from 8:00 a.m. to 5:00 p.m.

Monday, April 27, 2026 to Tuesday, April 28, 2026 from 7:00 a.m. to 7:00 p.m.

Election Date and Times:

Saturday, May 2, 2026 7:00 a.m. to 7:00 p.m.

RATIONALE:	BBB (Legal) and BBB (Local)
BUDGET:	Approximately \$8,800.00 is spent for annual Board of Trustees Board Elections
RECOMMENDATION:	Accept the Superintendent's recommendation to call a General Election for May 2, 2026 with ballot items to include an election for Port Aransas Independent School District Board of Trustees Place 2 (two) and Place 3 (three)

ORDER OF GENERAL ELECTION FOR OTHER POLITICAL SUBDIVISIONS ORDEN DE ELECCIÓN GENERAL PARA OTRAS SUBDIVISIONES POLÍTICAS

An election is hereby ordered to be held on **May 2, 2026** for the purpose of voting on:

(Por la presente se ordena celebrar una elección el **dos de mayo, 2026** con el propósito de votar sobre.)

List Offices/Propositions/Measures on the ballot (*Enumere los puestos/proposiciones/medidas oficiales en la boleta*)

Electing Port Aransas Independent School District Board of Trustee Place 2 (two)
Electing Port Aransas Independent School District Board of Trustee Place 3 (three)
<i>Elección de la Junta Directiva del Distrito Escolar Independiente de Port Aransas Lugar 2 (dos); y Lugar 3 (tres)</i>

Early voting by personal appearance will be conducted each weekday at: (*La votación adelantada en persona se llevará a cabo de lunes a viernes en:*)

Early Voting Location (*sitios de votación adelantada*)

Location (<i>sitio</i>)	Hours (<i>horas</i>)
Port Aransas Community Center 408 N Alister Street Port Aransas, TX 78373	Monday – Friday April 20 – 24, 2026 8:00 a.m. – 5:00 p.m. Monday & Tuesday April 27 & 28, 2026 7:00 a.m. – 7:00 p.m.

Applications for ballot by mail shall be mailed to: (*Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:*)

Francisca Nixon, City Secretary City of Port Aransas

Name of Early Voting Clerk (*Nombre del Secretario/a de la Votación Adelantada*)

710 W. Avenue A, Port Aransas, Texas 78373

Address (*Dirección*) City (*Ciudad*) Zip Code (*Código Postal*)

Phone: 361-749-4111 Ext. 217 fnixon@cityofportaransas.org

Telephone Number (*Número de teléfono*) Email Address (*Dirección de Correo Electrónico*)

www.cityofportaransas.org/elections/

Early Voting Clerk's Website (*Sitio web del Secretario/a de Votación Adelantada*)

Issued this **21st** day of **January, 2026** (*Emitida este día el veintiuno de enero, 2026.*)

Signature of Presiding Officer (Firma del la Presidenta)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on: (*Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:*) **APRIL 20, 2026 (el veinte de abril, 2026)**

Federal Post Card Applications (FPCAs) must be received no later than the close of business on: (*La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:*) **APRIL 20, 2026 (el veinte de abril, 2026)**

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

Nota de Instrucción: Se deberá entregar una copia de esta orden de elección a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

CONSENT AGENDA

Consider/Take Possible Action to Enter into a Joint Election Agreement with the City of Port Aransas and Contract Election Services.

Under Education Code Sec. 11.0581, a school district must have joint polling places with at least one incorporated city at a minimum (or choose the county options). Once this minimum requirement is met, anything else the school district wants to do with any other political subdivisions is based on agreements with other governing bodies pursuant to Chapter 271, Election Code. Currently, Chapter 271 of the Texas Election Code authorizes any two or more entities in the same county to enter into a joint election agreement. Therefore, the school district may have a joint election agreement with a city or other authorized partner that is only partially contained in the district.

RATIONALE:	GRB (LEGAL) and Texas Election Code 31.092 and 271.002
BUDGET:	Budgeted Funds in General Fund for Election Services
RECOMMENDATION:	Accept the Superintendent's Recommendation to Approve a Joint Election Agreement with the City of Port Aransas and Contract of Election Services.



**Joint Election Agreement & Contract of Election Services
By and Between the
City of Port Aransas & Port Aransas Independent School
District**

This Contract for election services is made by and between the City of Port Aransas, Texas (“City”), a home rule municipality organized under the laws of the State of Texas, and the Port Aransas Independent School District, ("District") a Texas political subdivision, located entirely inside the boundaries of the City.

This contract is made pursuant to Texas Election Code Section 31.092 and 271.002 for a Joint Uniform Election to be administered by City.

RECITALS

The political subdivision, Port Aransas School Independent District, enters into an agreement with the City of Port Aransas who will conduct its General Election on May 2, 2026, held for the purpose of electing individuals to serve on the City of Port Aransas’s City Council/School Board/Other Board and certain propositions. City of Port Aransas agrees to conduct turnkey joint election services for the Port Aransas School District located entirely inside the boundaries or partially inside the boundaries of the City, for the purpose of voting on candidates elected to serve in the political subdivisions’ governing bodies and/or certain propositions.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

I. ADMINISTRATION

The parties agree to hold a “JOINT ELECTION” with the City of Port Aransas on May 2, 2026 in accordance with Chapter 271.002 of the Texas Election Code and this agreement.

The City Secretary is appointed to serve as the participating Political Subdivision’s Election Officer.

The parties agree to hold “JOINT EARLY VOTING” with the City of Port Aransas in accordance with Chapter 271.006 of the Texas Election Code and this agreement.

The City Secretary is appointed to serve as the participating Political Subdivision’s Early Voting Clerk.

As the participating Political Subdivision’s Election Officer and Early Voting Clerk, the City Secretary shall coordinate, supervise, and handle all aspects of administering the Joint Election and Early Voting as provided in this agreement in compliance with all applicable state and federal

laws, unless specifically stated otherwise. The City of Port Aransas' City Secretary will serve as administrator for the election; however, each Political Subdivision remains responsible for the lawful conduct of their respective election.

Each Political Subdivision will be responsible for the preparation, adoption and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code.

It is understood that other political subdivisions may wish to participate in the use of the City's electronic voting system and polling places, and it is agreed that the City Secretary may enter into other contracts similar to those set forth in this contract.

II. VOTING SYSTEM

The City owns an electronic voting system, the Election Systems and Software ExpressVote Voting System, which has been duly approved by the Texas Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012. The contracting political subdivisions desire to contract the City's voting system in tandem with the City's election services, and to compensate the city for such use and to share in other expenses connected with the joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

Voting in personal appearance shall be conducted exclusively on the City's voting system. Voters will be provided provisional ballots when determined applicable by the presiding judge and verified by the County Voter Registrar.

III. ELECTION JUDGES, CLERKS AND OTHER ELECTION PERSONNEL

The City of Port Aransas will be responsible for the appointment of the presiding judge and alternate for each polling location, and also for the appointment of the Early Voting Ballot Board. It is agreed by the participating authorities to employ the number of election clerks as the need determines, and that all election workers shall be paid \$15.00 per hour and the alternate judge shall be paid \$16.00 per hour. The election judge will be paid \$17.00 per hour and will receive an additional sum of \$25.00 for picking up election supplies and records prior to Election Day and for returning election records, supplies and equipment to the City Secretary's office after the polls close, when applicable.

It is further agreed by the Political Subdivision's to employ early voting clerks, during the early voting period (April 20 – April 28, 2026) with a maximum of five (5) election workers at the polling place during the voting hours.

The City Secretary shall notify all elections judges of the eligibility requirement of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election judges appointed for the joint election are eligible to serve. The presiding judge, with the

City Secretary's assistance, will be responsible for insuring the eligibility of each appointed clerk hired to assist the judge in the conduct of the election.

The City Secretary shall arrange for the training and compensation of all election judges and clerks. The City Secretary shall arrange for the date, time and place for presiding election judges to pick up their election supplies. Each presiding judge will be sent a letter from the City Secretary notifying him/her of his/her appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

IV. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The City Secretary shall arrange preparation for all election supplies and voting equipment including, but not limited to, official ballots, sample ballots, voter registration lists, and all forms, signs, maps, and other materials used by the election judges at the voting locations. The City of Port Aransas will prepare all necessary bilingual materials for the official ballot. Preparation of necessary bilingual materials for notices will be the responsibility of each Political Subdivision.

The City Secretary shall ensure availability of tables and chairs at each polling place and shall procure rented tables and chairs for those polling places that do not have tables and/or chairs. At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. The City Secretary shall provide the necessary voter registration information, maps, instructions, and other information needed to enable election judges in the voting centers that have more than one ballot style to conduct a proper election.

Each participating political subdivision shall furnish the City Secretary a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or propositions are to appear on the official ballot in both English and Spanish. Each political subdivision shall be responsible for proofreading and approving the ballot insofar as it pertains to that political subdivision and/or propositions, and information will be printed exactly as submitted. The City Secretary will proof all ballot content before and after political subdivision has given final approval of final ballots material such as: candidate(s) name(s), races, titles, election headers, district-precinct-ward, and other details.

V. BALLOT TABULATION AND RETURNS OF ELECTION

The City Secretary shall deliver timely cumulative reports of the election results are tabulated. The City Secretary shall be responsible for releasing the unofficial cumulative totals from the election to the joint participants, candidates, press and general public by electronic distribution and other means. The City Secretary shall prepare the following election records to be returned to Port Aransas Independent School District not later than 12:00 p.m., Monday, May 11, 2026: (1) a Return Sheet form the polling location, and for early voting, showing the number of votes received by each candidate and the total number of voters; (2) copy of the Combination Form (Poll

List/Signature Roster) from the polling location, and for early voting; (3) results of any provisional ballots cast.

Port Aransas ISD will be responsible for securing these records from the City of Port Aransas by the date and time specified above.

The City Secretary will prepare the unofficial results that are necessary for compliance with Election Code Section 67.004 after all districts and precincts have been counted, and will deliver a copy of these unofficial canvass reports to each political subdivision as soon as possible after all returns have been tabulated. Each participating Political Subdivisions shall be responsible for the official canvass of its respective election(s).

The City Secretary will prepare the electronic precinct-by-precinct results report for uploading to the Secretary of State as required by Section 67.017 of the Election Code. The City Secretary agrees to upload these reports for each Political Subdivision unless requested otherwise.

The City Secretary shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating Political Subdivision and the Secretary of State's Office.

VI. RUNOFF ELECTION

Each participating Political Subdivision shall have the option of extending the terms of this agreement through its Run Off Election, if applicable. In the event of such Run Off Election, the terms of this agreement shall automatically extend unless the Political Division notifies the City Secretary in writing within three (3) business days of the original election. The Political Subdivisions shall revisit terms of the agreement to ensure the City Secretary is in a position to conduct any special election (Run Off)

Each participating Political Subdivision shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in a runoff election.

Each participating Political Subdivision agrees to order any Runoff election(s) at its meeting for canvassing the votes from the May 2, 2026, general election and to conduct its drawing for ballot positions at or immediately following such meeting in order to expedite preparations for its Runoff election.

Each participating Political Subdivision eligible to hold Run Off elections agrees that the date of the Runoff election, if necessary, shall be determined by the Texas Secretary of State.

VII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting political subdivision agrees that any recount

shall take place at the offices of the City Secretary, and the City Secretary shall serve as Recount Supervisor and the political subdivision's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The City Secretary agrees to provide advisory and referral services to each political subdivision as necessary to conduct a proper recount.

VIII. RECORDS OF ELECTION

The City Secretary is hereby appointed General Custodian of the voted ballots and all records of the May 2, 2026, Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each political subdivision as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Information Act. The election records shall be stored at the offices of the City Secretary or at an alternate facility used for storage of county records. The City Secretary shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the City Secretary shall maintain the records until final resolution or until final judgement, whichever is applicable. It is the responsibility of each participating Political Subdivisions to bring to the attention of the City Secretary any notice of pending election contest, investigation, litigation, or open records request which may be filed with the political subdivision. It is also the responsibility of the participating Political Subdivisions to notify the City Secretary of any public records requests, within two days of a request for information related to the election being conducted by the City Secretary.

IX. ELECTION EXPENSES

The participating authorities agree to share the costs of administering the Joint Election and Early Voting. The City of Port Aransas agrees to provide the Port Aransas Independent School District with an estimate of election expenses as soon as possible, Port Aransas Independent School District agrees to remit to the City of Port Aransas, two weeks after receipt of estimate a sum equal to 50% of the total estimated cost of election expenses. Final election expenses will be determined within thirty (30) days after the election, and the City will provide Port Aransas Independent School District with a final accounting. It is agreed that the remaining balance owed by Port Aransas Independent School District will be remitted to the City no later than thirty (30) days after receipt of the final accounting.

X. CONTRACT WITHDRAWAL

Any Political Subdivision that certifies their election with Section 2.051, 20.052, and 2.053 of the Texas Election Code, may withdraw from the joint election contract. Any expenditure incurred prior to withdrawal shall be billed separately and that contracting authority shall be removed from

the contract. In the event of election cancellation by the City of Port Aransas, Port Aransas Independent School District agrees to conduct their election at their own expense. In the event of election cancellation by the Port Aransas Independent School District, the City of Port Aransas agrees to conduct their election at their own expense.

XI. MISCELLANEOUS PROVISIONS

1. It is understood that, to the extent of space is available, other districts and political subdivisions may wish to participate in the use of the City’s election equipment and voting places, and it is agreed that the City Secretary may contract with such other districts or political subdivisions for such purposes and that, in such event, there may be an adjustment of the cost share to be paid to the City by the participating Political Subdivisions.
2. The City Secretary shall maintain a copy of this the document and provide copies to the city auditor in accordance with Section 31.099 of the Texas Election Code.
3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in the City of Port Aransas, Texas.
5. In the event that one or more of the provisions contained in the Agreement shall, for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
6. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.

IN TESTIMONY WHEREOF, the parties hereto have executed this Agreement on this ____ day of _____, 2026, with the effective date being the date of execution by last signatory.

PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

CITY OF PORT ARANSAS

By: _____
Printed Name: _____
Title: _____
Date: _____

By: _____
Printed Name: Wendy Moore
Title: Mayor
Date: _____

CLOSED MEETING

ACTION ITEM:

The board will adjourn into executive session in accordance with the Texas Open Meeting Act, Texas Government Code 551.071 thru 551.083 to consider the following:

- A. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.
- B. Discuss Superintendent's Evaluation.
- C. Discuss Superintendent's Contract, Including Extension of the Contract Period and/or any other Modifications.

DISCUSSION AND/OR ACTION ITEM

ACTION ITEM:

The board will reconvene into open session in accordance with the Texas Open Meeting Act, Texas Government Code 551.071 thru 551.083.

- A. Consider/Take Possible Action to Extend Superintendent's Contract Period and/or any other Modifications.

ADJOURNMENT

Action Item

There being no further business, Board President will adjourn the meeting.