

**NOTICE OF REGULAR OF THE BOARD OF TRUSTEES  
 PORT ARANSAS INDEPENDENT SCHOOL DISTRICT  
 Wednesday, October 13, 2021  
 6:00 PM**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Wednesday, October 13, 2021 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building  
 100 S Station St  
 Port Aransas, TX 78373.

I. CALL TO ORDER	3
A. Moment of Silence and Pledge of Allegiance	
II. PRESENTATIONS	4
A. College Board National Recognition Program	
B. Employee Spotlight - Human Resources Department & Principals	
III. PUBLIC HEARING	
A. FIRST (Financial Integrity Rating System)	5
IV. COMMENTS	
A. Public Testimony	6
B. Board Acknowledgements	7
V. REPORTS	
A. Business Reports	8
1. September Expenditures	9
2. Tax Collections	14
3. Bond Expenditures	15
B. Superintendent's Report	19
1. Enrollment/Attendance	20
2. Construction Update	
3. Campus/Department Reports	
VI. CONSENT AGENDA	21
A. Consider/Take Possible Action to Approve Regular Meeting Minutes Dated September 8, 2021 and Board Training Minutes Dated September 29, 2021.	22
B. Consider/Take Possible Action to Accept the Investment Report.	26
C. Consider/Take Possible Action to Approve MOU Nueces County Juvenile Justice Alternative Education Program.	37
D. Consider/Take Possible Action to Approve 2021 Tax Levy.	49
E. Consider/Take Possible Action to Approve Purchases Over \$25,000.00.	52
VII. DISCUSSION AND/OR ACTION ITEMS	
A. Consider/Take Possible Action to Adjust 2021-2022 District Calendar.	58
B. Consider/Take Possible Action to Approve Change Order No. 1 for the Administration & Middle School Building HVAC Upgrades (Task Order 3).	60
VIII. ADJOURN	69

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
  - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
  - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

On this , this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

Respectfully submitted,

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Sharon McKinney, Superintendent

## **CALL TO ORDER**

### **Non-Action Item**

Board President, Deana Erdner will call meeting to order.

A. Moment of Silence and Pledge of Allegiance

## **PRESENTATIONS INFORMATION**

### **PRESENTATIONS:**

- A. Port Aransas High School Student Achievement
- B. Employee Spotlight – Human Resources Department & Principals

## **PRESENTATION AND PUBLIC DISCUSSION**

### **FIRST Annual Financial Management Report (Financial Integrity Rating System of Texas)**

#### **Background Information:**

The board and public will hear comments on the Financial Integrity Rating System of Texas (FIRST). This is the 19<sup>th</sup> year of School FIRST, reporting quality performance in the management of school districts' financial resources, a report made more significant due to the complexity of accounting associated with State school finance. The 2021 rating was based upon analysis of staff and student data reported for the 2019-2020 school year, and budgetary and actual financial data for the fiscal year ended August 31, 2020.

Port Aransas ISD received a "SUPERIOR" rating for 2021, reaching a score of 100 out of 100 possible points.

A complete report will be distributed at the board meeting.

## **PUBLIC TESTIMONY**

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures.

Registration must be emailed to Rosalie Johnson at [rosalie@paisd.net](mailto:rosalie@paisd.net) no later than 5:00 pm, one hour prior to the start of the board meeting.

In the body of the email include the following: your first and last name, phone number and agenda item being addressed.

## BOARD OF TRUSTEES' ACKNOWLEDGEMENTS

### **Non-Action Item:**

At this time, Board members may make acknowledgements and/or receive Board committee reports.

# REPORTS

## A. Business Reports

Carol Sue Hipp will present to the Board the following information:

1. September Expenditures
2. Tax Collections
3. Bond Expenditures

**PORT ARANSAS ISD**  
Expenditure Summary

September 2021 -- Expenditures 2021-22

**AMERICAN BANK**

**LOCAL MAINTENANCE**

<b>MAINTENANCE</b>	\$	30,533.59
<b>PAYROLL</b>	\$	481,132.42
<b>Transfer to Lone Star</b>		
<b>Bond Expenditures</b>	\$	56,429.85
<b>Total Cash Expenditures/Transfers for Month</b>	\$	568,095.86

**LONESTAR INVESTMENT ACCOUNT**

<b>GENERAL FUND</b>	\$	-
<b>Transfer to American Bank</b>	\$	800,000.00
<b>WORKER'S COMP</b>	\$	-
<b>INTEREST &amp; SINKING -</b>	\$	-
<b>Total Cash Expenditures/Transfers for Month</b>	\$	800,000.00

**TEXAS TERM**

<b>Texas DAILY</b>	\$	-
<b>Texas TERM Inv.</b>	\$	-
<b>TexasTERM - Certificate of Deposit</b>	\$	-
<b>Total Cash Expenditures/Transfers for Month</b>	\$	-

Less Transfers	\$	(800,000.00)
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<b>Total Expenditures</b>	\$	568,095.86
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PORT ARANSAS I.S.D. STATEMENT OF REVENUES, EXPENDITURES										
FOR THE ONE MONTH ENDED		9/30/2021			Percent of the Year =			8.33% 2021-22		
		GENERAL FUND			FOOD SERVICE			DEBT SERVICE		
		BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of
		(12 Month)	(1 Month)	% of	(12 Month)	(1 Month)	% of	(12 Month)	(1 Month)	% of
		2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22
<b>REVENUES:</b>										
5700	Local, Intermediate & Out-of-State	27,177,362	122,636	0.45%	13,000	2,335	17.96%	1,937,223	8,596	0.44%
5800	State Program Revenues	619,840	37,383	6.03%	0		0.00%			
5900	Federal Program Revenues	21,456	0	0.0%	163,160		0.00%			
<b>Revenues</b>		<b>27,818,658</b>	<b>160,019</b>	<b>0.58%</b>	<b>176,160</b>	<b>2,335</b>	<b>1.33%</b>	<b>1,937,223</b>	<b>8,596</b>	<b>0.44%</b>
<b>EXPENDITURES:</b>										
11	Instruction	3,691,587	302,119	8.18%						
12	Instructional Resources & Media Services	84,495	6,527	7.72%						
13	Curriculum & Personnel Development	2,750	552	20.06%						
21	Instructional Development	352,531	29,060	8.24%						
23	School Administration	455,359	36,810	8.08%						
31	Guidance & Counseling	177,718	14,308	8.05%						
32	Attendance & Social Work Services			0.00%						
33	Health Services	65,229	4,884	7.49%						
34	Pupil Transportation - Regular	102,436	9,389	9.17%						
35	Food Service			0.00%	295,633	14,961	5.06%			
36	Co-Curricular Activities	422,462	18,141	4.29%						
41	General Administration	528,069	45,326	8.58%						
51	Plant Maintenance & Operations	1,460,607	82,543	5.65%						
52	Security	50,904	2,834	5.57%						
53	Computer Processing	79,904	2,943	3.68%						
61	Community Service	1,000	38	3.80%						
71	Debt Service			0.00%				1,937,223	0	0.00%
91	Chapter 41 Payments	20,366,131		0.00%						
95	JJAEP	2,000		0.00%						
99	Tax Appraisal District	395,740		0.00%						
6XXX	<b>Total Expenditures</b>	<b>28,238,922</b>	<b>555,473</b>	<b>1.97%</b>	<b>295,633</b>	<b>14,961</b>	<b>5.06%</b>	<b>1,937,223</b>	<b>0</b>	<b>0.00%</b>
	Other Resources and Uses									
7990	Other Resources Bond \$\$			0.00%	119,473		0.00%			0.00%
8990	Other Uses	119,473		0.00%	0		0.00%			0.00%
<b>Resources over Expenditures and Other Uses</b>		<b>(539,737)</b>	<b>(395,454)</b>	<b>10-1.39%</b>	<b>0</b>	<b>(12,625)</b>	<b>-3.73%</b>	<b>0</b>	<b>8,596</b>	<b>0.44%</b>

PORT ARANSAS I.S.D. STATEMENT OF		REVNUES, EXPENDITURES								
FOR THE ONE MONTH ENDED		9/30/2021								
		SPECIAL REVENUE			DONATIONS		DISASTER FUNDS		BOND EXPENDITURES	
		BUDGET	ACTUAL		Description	ACTUAL/ Encumbrance	Description	ACTUAL/ Encumbrance	BUDGET	ACTUAL
		(12 Month)	(1 Month)	% of		To Date		To Date	Total Budget	To Date
		2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22
<b>REVENUES:</b>										
5700	Local, Intermediate & Out-of-State	0	0			5,500	Turf Sales	0	Interest Revenue	308
5800	State Program Revenues	0	0			0				
5900	Federal Program Revenues	919,695	0		26,935	0	FEMA/TDEM			
<b>Revenues</b>		<b>919,695</b>	<b>0</b>	<b>0.00%</b>	<b>26,935</b>	<b>5,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>308</b>
<b>EXPENDITURES:</b>										
11	Instruction	668,401	40,286	6.03%	54,978	1,486		0	339,150	832
12	Instructional Resources & Media Services				4,777				8,971	2,049
13	Curriculum & Personnel Development	3,758	3,158	84.03%	3,517					
21	Instructional Development	192,818	18,207	9.44%						
23	School Administration	1,350	0	0.00%						
31	Guidance & Counseling	35,000	4,860	13.89%						
32	Attendance & Social Work Services									
33	Health Services									
34	Pupil Transportation - Regular								23,500	2,298
35	Food Service									
36	Co-Curricular Activities				46,459	26,935			91,273	3,012
41	General Administration				4,097					
51	Plant Maintenance & Operations	0	0	100.00%	111	0			1,443,456	48,239
52	Security								10,000	
53	Computer Processing									
61	Community Service	1,800	0	0.00%						
71	Debt Service									
91	Chapter 41 Payments									
95	JJAEP									
99	Tax Appraisal District									
6XXX	<b>Total Expenditures</b>	<b>903,127</b>	<b>66,510</b>	<b>7.36%</b>	<b>113,939</b>	<b>28,421</b>	<b>0</b>	<b>0</b>	<b>1,916,350</b>	<b>56,430</b>
	Other Resources and Uses									
7990	Other Resources Bond \$\$									
8990	Other Uses									
<b>Resources over Expenditures and Other Uses</b>		<b>16,568</b>	<b>(66,510)</b>	<b>-7.36%</b>	<b>11 (87,004)</b>	<b>(22,921)</b>	<b>0</b>	<b>0</b>	<b>(1,916,350)</b>	<b>(56,122)</b>

PORT ARANSAS ISD  
 Donation, Campus and Student Activity  
 September 2021

Account #	Acct Description	Number	Date	Work Description	Reason	Expend
<b>Campus Activity Funds</b>						
0 00	ACTIVITY-PAHS IPAD,CALC & CHBO	077937	20210920	GATEWAY PRINTING & OFFICE	MZigmond-TEXTI84+ Calculators	2,250.00
0 00	LOST TEXTBOOK FUND	077967	20210928	ASSETGENIE, INC.	Chrome Book Repairs - J Moss	354.70
0 00	ACTIVITY-MS IPAD,CALC & CHBO	077967	20210928	ASSETGENIE, INC.	Chrome Book Repairs - J Moss	354.70
1 43	XC ACTIVITY	077902	20210910	STEVE REAVES	Reimb-XC Massage Guns Purch	160.88
1 43	XC ACTIVITY	077923	20210917	ACCOLADES-Ralph Wedgeworth	Trophies/Medals-PAISD XC Meet	575.00
1 43	XC ACTIVITY	077936	20210920	GANDY INC	S Reaves Order 725112	817.50
1 43	XC ACTIVITY	077944	20210920	STEVE REAVES	XC Pizza Night Pizza	80.00
1 43	XC ACTIVITY	077965	20210924	STEVE REAVES	Reimb XC Escape Room Trip	696.00
1 43	XC ACTIVITY	077977	20210928	STEVE REAVES	Reimb RR XC Meet Hotel	1,697.66
						6,986.44
<b>Donations</b>						
0 00	OES GARDEN SUPPLIES	092701	20210927	AMERICAN BANK ATM	Gardener's.com-Garden Club	148.89
0 00	RETIREMENT ROCKERS	092706	20210927	AMERICAN BANK ATM	Retirement Rocker-Overstock.co	127.23
M IL	MIL-EQUIPMENT DONATION	091001	20210910	AMERICAN BANK ATM	R Piwetz-MIL Equip -Home Depot	142.76
M IL	MIL-EQUIPMENT DONATION	091306	20210913	AMERICAN BANK ATM	R Piwetz-MIL Equip purchase	214.82
M IL	MIL-EQUIPMENT DONATION	077961	20210924	LOWE'S BUSINESS ACCT. /GEMB	MIL Equipment Donation-R Piwetz	1,295.00
						1,928.70
<b>Student Activity Funds</b>						
1 23	ACT-STUDENT COUNCIL-BMS	077908	20210910	TEXAS ASSOC OF STUDENT COUNCILS	2021-22 Membership Renewal	85.00
1 35	ACT-BAND-BMS	090902	20210909	AMERICAN BANK ATM	21-22 ATTSB Membership-MS	50.00
1 35	ACT-BAND-BMS	091303	20210913	AMERICAN BANK ATM	TMEA Membership	50.00
						185.00
<b>TOTAL Donation, Student, and Campus Activity Funds</b>						9,100.14

## PAISDSCHOLARSHIPS Transaction List by Date September 2021

Type	Date	Num	Name	Memo	Split	Amount
<b>Sep 21</b>						
Check	09/02/2021	5400	CINDY MOATS	HOUSING FALL 2021	210033 MOLLY MOATS	-1,201.50
Check	09/02/2021	5401	MCKENZIE COLE	HOUSING SEPT 2021	210105 MCKENZIE COLE	-769.00
Check	09/02/2021	5402	IRELYNN MARTIN	BOOKS FALL 2021	210055 IRELYNN MARTIN	-252.16
Check	09/02/2021	5403	CALLIGRAPHY LAUSENG	TUITION FALL 2021	220051 CALLIGRAPHY LAUS...	-1,250.00
Check	09/02/2021	5404	HAILEY CLARK	COLLEGE EXPENSES FALL 2021	200011 HAILEY CLARK	-472.11
Check	09/08/2021	5405	STOP PAYMENT	LOST CHECK IN MAIL REISSUE...	210110 MARY BRUHN	0.00
Check	09/10/2021	5406	OZZIE PHILLIPS	BOOKS / COLLEGE EXPENSE F...	210005 OZZY PHILLIPS	-611.24
Check	09/14/2021	5407	JADYN CLARK	BOOKS FALL 2021	210029 JADYN CLARK	-216.49
Check	09/14/2021	5408	CONNOR KOPP	TUITION FALL 2021	200152 CONNOR KOPP	-500.00
Check	09/14/2021	5409	NATHALIE JEWEL	COLLEGE EXPENSE FALL 2021	210089 NATHALIE JEWELL	-162.38
Check	09/14/2021	5410	KAYLA SPAETH	TUITION FALL 2021	190090 KAYLA SPAETH	-929.87
Check	09/14/2021	5411	ALYSSA AXTEL	TUITION FALL 2021	210115 ALYSSA AXTELL	-5,629.12
Check	09/14/2021	5412	MATTHEW DAUGIRD	TUITION FALL 2021	200114 MATTHEW DAUGIRD	-2,666.26
Check	09/14/2021	5413	CARSON COLLINS	EXPENSES SUMMER/FALL2021	200012 CARSON COLLINS	-3,011.90
Check	09/16/2021	5414	RYAN HLADYNIUK	TUITION FALL 2021	180134 TATEM SHOEMAKER	-1,000.00
Check	09/16/2021	5415	NATHALIE JEWEL	BOOKS FALL 2021	210089 NATHALIE JEWELL	-66.88
Check	09/27/2021	5416	VOID CHECK	VOID CHECK WRONG AMOUNT	200	0.00
Check	09/27/2021	5417	JASON CARLOUGH	COLLEGE EXPENSE FALL 2021	210012 ROBERT CARLOUGH	-1,460.28
Check	09/27/2021	5418	ROBERT CARLOUGH	BOOKS FALL 2021	210012 ROBERT CARLOUGH	-429.36
Check	09/27/2021	5419	MARK GROSSE REAL ES...	RETURN REQUEST SCHOLARS...	210009 OSCAR WALSH	-750.00
Check	09/27/2021	5420	TEXAS STATE UNIVERSI...	TUITION FALL 2021	210110 MARY BRUHN	-2,250.00
Check	09/28/2021	DEBIT	STOP PAYMENT FEE	STOP PAYMENT FEE	210110 MARY BRUHN	-30.00
<b>Sep 21</b>						

**PORT ARANSAS I.S.D.**  
**SCHEDULE OF YEAR-TO DATE TAX COLLECTIONS**

	BUDGET 2021-22	YEAR-TO-DATE 9/30/2021	% OF BUDGET
<b>LOCAL TAXES-GENERAL FUND</b>			
TAXES-CURRENT YEAR	\$26,964,272.00	\$ -	
Less: Discounts	(528,140.00)	0.00	
TAXES-PRIOR YEARS	460,000.00	98,358.89	
PENALTY AND INTEREST	207,730.00	23,500.88	
	<u>27,103,862.00</u>	<u>121,859.77</u>	0.45%
<b>LOCAL TAXES-DEBT SERVICE FUND</b>			
TAXES-CURRENT YEAR	1,922,328.00	0.00	
Less: Discounts	(37,105.00)	0.00	
TAXES-PRIOR YEARS	32,000.00	6,881.98	
PENALTY AND INTEREST	18,000.00	1,698.55	
	<u>1,935,223.00</u>	<u>8,580.53</u>	0.44%
<b>TOTAL COLLECTED</b>	<u>29,039,085.00</u>	<u>130,440.30</u>	<u>0.45%</u>

TAX COLLECTION COMPARISONS as of Month Ended			<u>9/30/2021</u>
	<u>TOTAL BUDGETED</u>	<u>COLLECTED</u>	% OF <u>BUDGET</u>
2019/20 SCHOOL YEAR	25,753,315.00	77,976.94	0.30%
2020/21 SCHOOL YEAR	29,039,085.00	130,440.30	0.45%

**PORT ARANSAS ISD**  
**Bond 2017 Expenditure Report**

As of 10/7/2021

Bond - 2017 Description	Bond Budget 9-1-2021 to 8-31-2022	Spent & Encumbered	Funds Available at 10-04-2021
<b>LIBRARY AND INSTRUCTIONAL MATERIALS</b>			
BOND/HS-LIBRARY BOOKS/INST MAT	425.55	425.55	-
BOND/EL-LIBRARY BOOKS/INST MAT	121.88		121.88
BOND/MS-LIBRARY BOOKS/INST MAT	173.98		173.98
	721.41	425.55	295.86
<b>SECURITY / SAFETY IMPROVEMENT</b>			
BOND/ ADMIN BUILDING SECURITY	10,000.00	-	10,000.00
	10,000.00	-	10,000.00
<b>TECHNOLOGY</b>			
BOND/ SUPPORT HOURS	15,223.34		15,223.34
BOND/ DISTRICT EQUIPMENT	143,821.19		143,821.19
BOND/ TECH MAINT SUPPLIES	4,090.56	182.80	3,907.76
BOND/ HS-TECH MAINT SUPPLIES	9,914.52		9,914.52
BOND/ BMS-TECH MAINT SUPPLIES	13,439.67	649.00	12,790.67
BOND/ OES-TECH MAINT SUPPLIES	13,353.34		13,353.34
	199,842.62	831.80	199,010.82
<b>FINE ARTS</b>			
BOND/ BAND INSTRUMENTS & Repair	2,132.21		2,132.21
	2,132.21	-	2,132.21
<b>ATHLETICS</b>			
BOND/ ATH EQUIP & UNIFORMS	16,273.14	3,011.96	13,261.18
	16,273.14	3,011.96	13,261.18
<b>OTHER EXPENSES</b>			
BOND/ PROF SERVICES (ARCHIT)	9,179.50	9,179.50	-
	9,179.50	9,179.50	-
<b>Current Year Budget and Expenses</b>	238,148.88	13,448.81	224,700.07

**PORT ARANSAS ISD**  
**Bond 2017 Expenditure Report**

As of 10/7/2021

Bond - 2017 Description	Bond Budget 9-1-2021 to 8-31-2022	Spent & Encumbered	Funds Available at 10-04-2021
<b>RECRUITMENT &amp; RETENTION OF TOP-QUALITY STAFF</b>			
BOND/ EMPLOYEE HOUSING	360,000.00	-	360,000.00
	360,000.00	-	360,000.00
<b>PRIOR YEAR EXPENSES</b>			
2021-22 Expenditures	475,441.05		
2019-20 EXPENDITURES	1,831,645.28		
2018-19 EXPENDITURES	1,922,299.19		
2017-18 EXPENDITURES	677,108.91		
2016-17 EXPENDITURES	630,356.69		
	5,536,851.12	-	-
Budget includes Bond 2017 Interest Income	6,135,000.00 100%	13,448.81	584,700.07

Bond 2021 - Expenditure Report

	Bond - 2021 Description	Total Bond Budget	Bond Budget for 2021-22	Spent & Encumbered	Funds Available at 8/31/21
<b>Major Maintenance</b>					
	BOND/SUMMER SALARY		27,000.00		27,000.00
	BOND/ANNUAL INSPECTIONS		20,000.00	3,713.78	16,286.22
	BOND/TRANSPORTATION CONT SERVICES		11,000.00		11,000.00
	BOND/CONTRACT MAINT-REPAIR		40,000.00	13,017.27	26,982.73
	BOND/HVAC REPAIR		30,000.00	20,630.00	9,370.00
	BOND/CONTR MNT/GROUNDS		10,000.00	6,207.80	3,792.20
	BOND/DIST WIDE MULLION/PANIC B		50,000.00		50,000.00
	BOND/TRANSPORTATION SUPPLIES		12,500.00	2,297.71	10,202.29
	BOND/SUPPLIES GROUNDS		6,000.00		6,000.00
	BOND/SUPPLIES MAINT & REPAIRS		40,000.00	3,502.07	36,497.93
	BOND/HERBICIDES & PESTICIDES		3,500.00	2,816.49	683.51
		750,000.00	250,000.00	52,185.12	197,814.88
<b>Instructional Materials</b>					
	BOND/HS-LIBRARY BOOKS/MEDIA		5,500.00	-	5,500.00
	BOND/OES-LIBRARY BOOKS/MEDIA		5,500.00	-	5,500.00
	BOND/MS-LIBRARY BOOKS/MEDIA		5,500.00	-	5,500.00
	BOND/HS INSTRUCTIONAL MAT		2,000.00	1,623.83	376.17
	BOND/OES INSTRUCTIONAL MAT		1,000.00	-	1,000.00
	BOND/MS INSTRUCTIONAL MAT		500.00	-	500.00
		30,000.00	20,000.00	1,623.83	18,376.17
<b>Security</b>					
	BOND/OES WALL TO SECURE BLD	75,000.00	75,000.00		75,000.00
	BOND/OES REPLACE BLUE FENCE	50,000.00	50,000.00		50,000.00
	BOND/VEHICLE BARRIERS ENTRANCES	80,000.00	80,000.00		80,000.00
	BOND/SAFETY EQUIP & UPGRADES	100,000.00	72,620.60		72,620.60
	BOND/ADMIN SECURE ENT	25,000.00	-		
	BOND/CAMERA REPLACE/ADDITIONS	75,000.00	75,000.00	-	75,000.00
		405,000.00	352,620.60	-	352,620.60
<b>Technology</b>					
	BOND/ DISTRICT TECH EQUIPMENT	175,000.00	100,000.00	-	100,000.00
		175,000.00	100,000.00	-	100,000.00
<b>Athletics</b>					
	BOND/ ATH EQUIPMENT & UNIFORMS	76,000.00	42,955.00		42,955.00
	BOND/EXTEND TURF SPORTS AREA	100,000.00	100,000.00	-	100,000.00
	BOND/REPLACE TENNIS COURT FENC	15,000.00	15,000.00	-	15,000.00
	BOND/REPLACE SOFTBALL FENCING	50,000.00	50,000.00	-	50,000.00
		241,000.00	207,955.00	-	207,955.00

**PORT ARANSAS ISD**  
**Bond 2021 - Expenditure Report**

10/7/2021

<b>Instructional</b>				
BOND/MS SCIENCE LAB EQUIP	5,000.00	551.10		551.10
BOND/FURNITURE	81,000.00	54,886.07		54,886.07
	<b>86,000.00</b>	<b>55,437.17</b>	<b>-</b>	<b>55,437.17</b>
<b>Campus Improvements</b>				
BOND/OES-ACE BACK DOOR	2,500.00	2,500.00	-	2,500.00
BOND/HVAC REPAIR & UPGRADE	1,000,000.00	733,176.47		733,176.47
BOND/MOVE HS GYM AIR HANDLERS	200,000.00	200,000.00		200,000.00
BOND/OES AWNING @ DROP OFF	200,000.00	200,000.00		200,000.00
BOND/HS ENTRANCE SHADE	30,000.00	30,000.00		30,000.00
BOND/HS ART PATIO	50,000.00	50,000.00		50,000.00
BOND/ INNOVATION LAB	365,000.00	82,867.84	1,544.00	81,323.84
BOND/ CONTINGENCY Expenses				
BOND/3 FLOOR SCRUBBERS (2021)		23,883.57		
	<b>1,847,500.00</b>	<b>1,322,427.88</b>	<b>1,544.00</b>	<b>1,297,000.31</b>
BOND/EMPLOYEE HOUSING	360,000.00	-	-	-
BOND/ PROF SERVICES(ARCHIT/ENG	200,000.00	129,305.81		129,305.81
BOND/ CONTINGENCY	830,500.00	476,252.93	-	476,252.93
	<b>1,390,500.00</b>	<b>605,558.74</b>	<b>-</b>	<b>605,558.74</b>
	<b>4,925,000.00</b>	<b>2,913,999.39</b>	<b>55,353</b>	<b>2,834,762.87</b>
Expenses 2020-2021		838,500.61		
Budget 2022-2023		1,172,500.00		
<b>TOTAL 2021 BOND BUDGET</b>		<b>4,925,000.00</b>		

# REPORTS

## **B. Superintendent's Report**

The Superintendent will present to the Board the following information:

1. Enrollment/Attendance
2. Construction Update
3. Campus/Department Reports

Enrollment/Attendance Report  
To  
Port Aransas ISD Board of Trustees

**District Update: October 6, 2021**

PAISD Enrollment = **529**

Out-Of-District Transfers = **135** (25.52%)

Out-Of-District Transfers by Campus: OES=43 BMS=40 PHS=52  
(CCISD/8 FBISD/68 APISD/32 ACISD/14 IISD/13)

District ADA as of October 6, 2021 **89.19%**

	<b>Olsen Elementary</b>	<b>Brundrett Middle School</b>	<b>Port Aransas High School</b>	<b>District Total</b>
<b>Total Enrollment</b>	<b>207</b>	<b>127</b>	<b>195</b>	<b>529</b>
% by grade level	EE	6 48 / 83.56	9 53 / 91.68	
	PK 24 / 87.82	7 34 / 89.79	10 42 / 87.60	
	KG 30 / 89.36	8 45 / 88.92	11 53 / 92.11	
	1 25 / 86.23		12 47 / 92.98	
	2 37 / 89.60			
	3 34 / 88.52			
	4 26 / 91.04			
	5 31 / 86.36			
<b>Total Campus % Attendance</b>	<b>88.48%</b>	<b>87.14%</b>	<b>91.18%</b>	<b>89.19%</b> (Oct 2020 = 97.57%)
Attendance percentage data: 10/6/2021 = 35 days in membership				

*Comparison (2018 – 2019) / (2019 – 2020) / (2020 – 2021) / (2021-2022)*

2018-2019		2019-2020		2020 - 2021		2021-2022	
August	496 8-20-2018	August	503 8-20-2019	August	493 8-18-2020	August	505 8/17/2021
September	509 9-5-2018	September	506 9-5-2019	September	499 9-4-2020	September	531 9/2/2021
October	499 10-3-2018	October	507 10-2-2019	October	508 10-7-2020	October	529 10/6/2021
November	502 11-6-2018	November	508 11-11-2019	November	500 11-11-2020		
December	503 12-5-2018	December	510 12-11-2019	December	499 12-1-2020		
January	502 1-9-2019	January	501 1-9-2020	January	498 01-13-2021		
February	513 2-5-2019	February	504 2-5-2020	February	505 2-4-2021		
March	503 3-8-2019	March	497 3-5-2020	March	507 3-17-2021		
April	506 4-3-2019			April	508 4-7-2021		
May	504 5-30-2019			May	513 5-5-2021		
				June	511 5-27-2021		

# CONSENT AGENDA

## Action Item:

Consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

**RATIONALE:** BE (LOCAL)

**BUDGET:** No Financial Impact

**RECOMMENDATION:** Accept the superintendent's recommendation to approve the consent agenda as presented.

## **CONSENT AGENDA**

### **Minutes of Previous Meetings**

**Action Item:**

The Board will consider approval of the Regular Board Meeting Minutes dated September 8, 2021 and the Board Training Meeting Minutes dated September 29, 2021. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Rosalie Johnson before the meeting so that the necessary corrections can be made.

**RATIONALE:** According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.

**BUDGET:** No Financial Impact

**RECOMMENDATION:** Accept the superintendent's recommendation to approve board meeting minutes as presented.

# The Board of Trustees Minutes

Port Aransas Independent School District  
Port Aransas, Texas

## Regular Meeting

Regular Meeting date, time and place: September 8, 2021 at 6:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present: Deana Erdner, Daniel Johnson, Cherrie Stunz, Marnie Pate, Leslie Mills  
Kristi Littleton and Marc Hofhiens

Members Absent:

Administration: Sharon McKinney, Carol Sue Hipp, Tisha Piwetz, David Swartwout, Kelye Garcie,  
and Steve Reaves

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- I. The meeting was called to order by Board President, Deana Erdner at 6:00 p.m.
  - A. Moment of Silence and Pledge of Allegiance led by Port Aransas High School Principal, David Swartwout
- II. PRESENTATION
  - A. Employee Spotlight: Recognized by Human Resources Director, Tisha Piwetz were Steve Reaves, Safety and Security Coordinator and Brett Boyer, School Resource Officer
- III. COMMENTS
  - A. Public Testimony - NONE
  - B. Board of Trustee Acknowledgements – Marc Hofhiens appreciates school extra resources such as ACE program. Kristi Littleton recognized everyone’s great attitude and patience when pitching in to help in the cafeteria during lunch. Littleton appreciated faculty and staff wanted to know how they could help more.
- IV. REPORTS
  - A. Business Reports presented by Carol Sue Hipp
    1. August Expenditures
    2. Tax Collections
    3. Bond Expenditures
  - B. Superintendent Reports presented by Sharon McKinney
    1. Enrollment/Attendance
    2. Team Building Required Board Training
    3. Construction Report
    4. Campus/Department Reports
- V. CONSENT AGENDA

Marc Hofhiens made a motion, second by Leslie Mills to approve the consent agenda as presented. All board members present approved the motion, motion carried unanimously.

- A. The board accepted the superintendent’s recommendation to approve the regular board meeting minutes dated August 11, 2021 and the board meeting minutes of the special board meeting dates 8/31/2021 as presented.

- B. The board accepted the superintendent’s recommendation to approve the investment report as presented.
  - C. The board approved the SHAC (school health advisory council) members for the 2021-2022 school year as presented.
  - D. The board approved the superintendent’s recommendation to approve the Aransas County Extension Adjust Faculty Agreement and Resolution as presented.
  - E. The board approved the superintendent’s recommendation to approve the Nueces County Adjunct Faculty Agreement and Resolution as presented.
  - F. The board accepted the superintendent’s recommendation to approve expenditures/payments over \$25,000.00.
- VI. CLOSED SESSION – The board adjourned into executive session at 6:28 p.m. in accordance with the Texas Open Meeting Act, Texas Government Code, 551.071 thru 551.083 to consider the following:
- A. Discuss Superintendent’s Salary and Compensation.
- VII. OPEN SESSION - DISCUSSION AND/OR ACTION ITEMS  
The board reconvened into open session at 6:40 p.m.
- A. **Marc Hofhiens** made a motion, second by **Kristi Littleton** to increase Superintendents salary by 1% (one percent) retroactive to July 1, 2021.
- All board members present approve the motion, motion carried unanimously.
- X. ADJOURN – the board meeting adjourned at 6:41 p.m.

\_\_\_\_\_  
Deana Erdner, Board President

\_\_\_\_\_  
Cherrie Stunz, Board Secretary

October 13, 2021  
Date Approved

# **The Board of Trustees Minutes**

Port Aransas Independent School District  
Port Aransas, Texas

## **Board Training Meeting**

Working Meeting date, time and place: September 29, 2021 at 6:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present: Deana Erdner, Daniel Johnson, Cherrie Stunz, Marnie Pate, Leslie Mills  
Kristi Littleton and Marc Hofhiens

Members Absent:

Administration: Sharon McKinney

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- I. The meeting was called to order by Board President, Deana Erdner at 6:00 p.m.
  
- II. PUBLIC TESTIMONY - None
  
- III. BOARD TRAINING board training provided by Deann Lee
  - A. Team-Building (team of 8 training)
  - B. Legislative Updates
  
- IV. ADJOURN – Board meeting adjourned at 9:30 p.m.

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Deana Erdner, Board President

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Cherrie Stunz, Board Secretary

October 13, 2021  
Date Approved

**CONSENT AGENDA**  
**Monthly Investment Report**

**Action Item:**

The Board will consider approval of the Monthly Investment Report.

RATIONALE: CDA (Local)

BUDGET: No Financial Impact

RECOMMENDATION: It is the recommendation of the Superintendent that the Board approve the monthly investment report as presented.

**PORT ARANSAS INDEPENDENT SCHOOL DISTRICT**  
**DEPOSITS AND INVESTMENTS BY TYPE AND FUND @ 9/30/2021**

	Beginning Balance	Receipts	Expenditures	Transfers	Service Fees	Interest Earned	Ending Balance	Interest Rate	Estimated Earnings at Maturity
	9/1/2021						9/30/2021		
<b>AMERICAN BANK</b>									
General Fund	\$ 194,626.01	27,326.97	(568,095.86)	800,000.00			\$ 453,857.12	0.00%	
Interest & Sinking	\$ 19,551.59						\$ 19,551.59	0.00%	
Disaster Relief/Donation	\$ 201,293.41						\$ 201,293.41	0.00%	
Scholarship Funds	\$ 388,527.82		(57,969.57)				\$ 330,558.25	0.00%	
Harvey/FEMA	\$ 652,282.73						\$ 652,282.73	0.00%	
	<b>\$ 1,456,281.56</b>	<b>27,326.97</b>	<b>(626,065.43)</b>	<b>800,000.00</b>	<b>-</b>	<b>-</b>	<b>\$ 1,657,543.10</b>		
<b>TEXAS TERM - General Fund</b>									
TexasDAILY	\$ 35,138.38					0.53	\$ 35,138.91	0.02%	
Pool	\$ 2,000,000.00						\$ 2,000,000.00	0.07% to 0.07%	\$ 544.24
CD's	\$ (0.00)						\$ (0.00)		
	<b>\$ 2,035,138.38</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.53</b>	<b>\$ 2,035,138.91</b>		
<b>TEXAS RANGE - Property Value Decline</b>									
TexasDAILY	\$ 55,845.30					0.83	\$ 55,846.13	0.02%	
Pool	\$ 5,764,284.05						\$ 5,764,284.05	0.08% to 0.13%	\$ 3,539.72
CD's	\$ 744,000.00						\$ 744,000.00	.25% to .35%	\$ 1,922.85
	<b>\$ 6,564,129.35</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.83</b>	<b>\$ 6,564,130.18</b>		
<b>LONE STAR / FIRST PUBLIC</b>									
General Fund	\$ 6,477,229.84	118,643.75		(800,000.00)		389.35	\$ 5,796,262.94	0.0796%	
Interest & Sinking	\$ 227,287.18	8,362.11				15.02	\$ 235,664.31	0.0796%	
Worker's Comp	\$ 57,075.98		(8,484.37)			3.48	\$ 48,595.09	0.0796%	
Bond 2017-A	\$ 192,902.65						\$ 192,902.65	0.0796%	
Bond 2021	\$ 4,507,596.45						\$ 4,507,596.45	0.0796%	
	<b>\$ 11,462,092.10</b>	<b>127,005.86</b>	<b>(8,484.37)</b>	<b>(800,000.00)</b>	<b>-</b>	<b>407.85</b>	<b>\$ 10,781,021.44</b>		
<b>TOTAL</b>	<b>\$ 21,517,641.39</b>	<b>154,332.83</b>	<b>(634,549.80)</b>	<b>-</b>	<b>-</b>	<b>409.21</b>	<b>\$ 21,037,833.63</b>		

**COMPLIANCE CERTIFICATION**

We hereby certify the Monthly Investment Report represents the investment position of the district at month end and that all investments were purchased in compliance with the Board approved cash management and investment policy.

Benchmarks:	
3-month T-Bill	0.0400%
6-month T-Bill	0.0600%
1-year T-Bill	0.0900%
TexPool Prime	0.0629%
TexPool	0.0279%



Carol Sue Hipp, Exec. Dir. of Business & Operations

Participant #: 178908

**Lone Star™** September 2021  
Investment Pool Monthly Statement

Statement Period: 09/01/2021 to 09/30/2021

Carol Sue Hipp  
Port Aransas ISD  
100 Station Street  
Port Aransas, Texas 78373



**Summary of Portfolio Holdings**

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Construction - 2017A	Corporate Overnight Plus Fund	192,915.27	1.00	192,915.27	1.79%
<b>Totals:</b>				<b>192,915.27</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Construction Bond 2021	Corporate Overnight Plus Fund	4,507,891.34	1.00	4,507,891.34	41.94%
<b>Totals:</b>				<b>4,507,891.34</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
General Fund	Corporate Overnight Plus Fund	5,766,895.44	1.00	5,766,895.44	53.65%
<b>Totals:</b>				<b>5,766,895.44</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Interest & Sinking Fund	Corporate Overnight Plus Fund	233,312.24	1.00	233,312.24	2.17%
<b>Totals:</b>				<b>233,312.24</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Workers Compensation Fund	Corporate Overnight Plus Fund	48,582.09	1.00	48,582.09	0.45%
<b>Totals:</b>				<b>48,582.09</b>	

**Totals**

Fund	Yield	Share Quantity	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	0.00 %	0.00	1.00	0.00	0.00 %
Government Overnight Fund	0.00 %	0.00	1.00	0.00	0.00 %
Corporate Overnight Plus Fund	0.08 %	10,749,596.38	1.00	10,749,596.38	100.00 %
		28	<b>Total Value:</b>	<b>10,749,596.38</b>	<b>100.00 %</b>

## Portfolio Transactions

### Construction - 2017A - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2021	Starting Balance	192,902.65			192,902.65
09/30/2021	Interest	192,915.27	12.62	1.00	12.62
09/30/2021	Ending Balance	192,915.27			192,915.27

### Construction Bond 2021 - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2021	Starting Balance	4,507,596.45			4,507,596.45
09/30/2021	Interest	4,507,891.34	294.89	1.00	294.89
09/30/2021	Ending Balance	4,507,891.34			4,507,891.34

### General Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2021	Starting Balance	6,446,409.81			6,446,409.81
09/02/2021	Deposit	6,477,229.84	30,820.03	1.00	30,820.03
09/03/2021	Deposit	6,488,574.29	11,344.45	1.00	11,344.45
09/07/2021	Deposit	6,494,068.60	5,494.31	1.00	5,494.31
09/08/2021	Deposit	6,497,103.20	3,034.60	1.00	3,034.60
09/09/2021	Deposit	6,497,803.90	700.70	1.00	700.70
09/10/2021	Deposit	6,512,733.92	14,930.02	1.00	14,930.02
09/10/2021	Vendor Payment Bank Of Texas Corporate Trust- 2011CAB	6,506,548.05	-6,185.87	1.00	-6,185.87
09/10/2021	Withdrawal	5,706,548.05	-800,000.00	1.00	-800,000.00
09/13/2021	Deposit	5,706,733.28	185.23	1.00	185.23
09/13/2021	Adjustment Add Shares ACH return	5,712,919.15	6,185.87	1.00	6,185.87
09/14/2021	Deposit	5,716,499.96	3,580.81	1.00	3,580.81
09/15/2021	Deposit	5,718,370.16	1,870.20	1.00	1,870.20
09/16/2021	Deposit	5,720,828.61	2,458.45	1.00	2,458.45
09/20/2021	Deposit	5,721,100.79	272.18	1.00	272.18
09/21/2021	Deposit	5,726,172.11	5,071.32	1.00	5,071.32
09/23/2021	Deposit	5,726,976.56	804.45	1.00	804.45
09/27/2021	Deposit	5,727,251.46	274.90	1.00	274.90
09/28/2021	Deposit	5,731,438.14	4,186.68	1.00	4,186.68
09/29/2021	Deposit	5,731,447.33	9.19	1.00	9.19
09/30/2021	Deposit	5,766,506.09	35,058.76	1.00	35,058.76
09/30/2021	Interest	5,766,895.44	389.35	1.00	389.35
09/30/2021	Ending Balance	5,766,895.44			5,766,895.44

### Interest & Sinking Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2021	Starting Balance	225,216.28			225,216.28
09/02/2021	Deposit	227,287.18	2,070.90	1.00	2,070.90
09/03/2021	Deposit	228,049.09	761.91	1.00	761.91
09/07/2021	Deposit	228,432.28	383.19	1.00	383.19
09/08/2021	Deposit	228,636.09	203.81	1.00	203.81
09/09/2021	Deposit	228,683.15	47.06	1.00	47.06
09/10/2021	Deposit	229,685.86	1,002.71	1.00	1,002.71
09/13/2021	Deposit	229,698.30	12.44	1.00	12.44
09/14/2021	Deposit	229,938.79	240.49	1.00	240.49
09/15/2021	Deposit	230,064.329	125.59	1.00	125.59
09/16/2021	Deposit	230,229.50	165.12	1.00	165.12

**Interest & Sinking Fund - Corporate Overnight Plus Fund (Continued)**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/20/2021	Deposit	230,247.78	18.28	1.00	18.28
09/21/2021	Deposit	230,588.36	340.58	1.00	340.58
09/23/2021	Deposit	230,642.41	54.05	1.00	54.05
09/27/2021	Deposit	230,660.88	18.47	1.00	18.47
09/28/2021	Deposit	230,942.05	281.17	1.00	281.17
09/29/2021	Deposit	230,942.67	0.62	1.00	0.62
09/30/2021	Deposit	233,297.22	2,354.55	1.00	2,354.55
09/30/2021	Interest	233,312.24	15.02	1.00	15.02
09/30/2021	Ending Balance	233,312.24			233,312.24

**Workers Compensation Fund - Corporate Overnight Plus Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2021	Starting Balance	57,075.98			57,075.98
09/09/2021	Vendor Payment Creative Risk Funding	57,062.98	-13.00	1.00	-13.00
09/10/2021	Vendor Payment Creative Risk Funding	54,764.48	-2,298.50	1.00	-2,298.50
09/20/2021	Vendor Payment Creative Risk Funding	48,578.61	-6,185.87	1.00	-6,185.87
09/30/2021	Interest	48,582.09	3.48	1.00	3.48
09/30/2021	Ending Balance	48,582.09			48,582.09

**Important Information about this statement**

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.



## Account Statement - Transaction Summary

For the Month Ending **September 30, 2021**

### Port Aransas ISD - GENERAL FUND - 1238-00

TexasDAILY	
Opening Market Value	35,138.38
Purchases	0.53
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

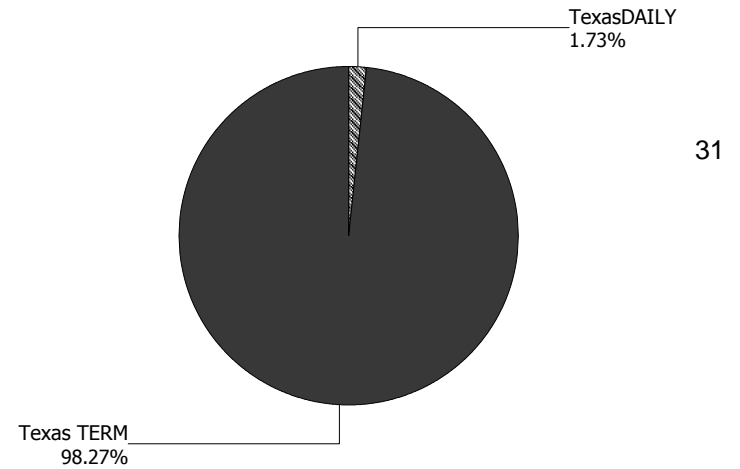
<b>Closing Market Value</b>	<b>\$35,138.91</b>
Cash Dividends and Income	0.53

Texas TERM	
Opening Market Value	2,000,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

<b>Closing Market Value</b>	<b>\$2,000,000.00</b>
Cash Dividends and Income	0.00

Asset Summary		
	September 30, 2021	August 31, 2021
<b>TexasDAILY</b>	35,138.91	35,138.38
<b>Texas TERM</b>	2,000,000.00	2,000,000.00
<b>Total</b>	<b>\$2,035,138.91</b>	<b>\$2,035,138.38</b>

### Asset Allocation





## Investment Holdings

For the Month Ending **September 30, 2021**

Port Aransas ISD - GENERAL FUND - 1238-00

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Estimated Earnings	Est. Value at Maturity
<b>Texas TERM</b>							
08/23/21	08/23/21	TERM - Texas TERM April 22	12/10/21	0.0700	500,000.00	37.40	500,104.52
08/19/21	08/20/21	TERM - Texas TERM April 22	01/20/22	0.0600	500,000.00	34.52	500,125.75
08/19/21	08/20/21	TERM - Texas TERM April 22	02/15/22	0.0600	500,000.00	34.52	500,147.12
08/19/21	08/20/21	TERM - Texas TERM April 22	03/11/22	0.0600	500,000.00	34.52	500,166.85
<b>Total</b>					<b>\$2,000,000.00</b>	<b>\$140.96</b>	<b>\$2,000,544.24</b>



## Account Statement

For the Month Ending **September 30, 2021**

Port Aransas ISD - GENERAL FUND - 1238-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>TexasDAILY</b>					
<b>Opening Balance</b>					<b>35,138.38</b>
09/30/21	10/01/21	Accrual Income Div Reinvestment - Distributions	1.00	0.53	35,138.91
<b>Closing Balance</b>					<b>35,138.91</b>

	Month of September	Fiscal YTD January-September		
<b>Opening Balance</b>	35,138.38	4,509,990.69	<b>Closing Balance</b>	35,138.91
<b>Purchases</b>	0.53	24,636,332.69	<b>Average Monthly Balance</b>	35,138.40
<b>Redemptions (Excl. Checks)</b>	0.00	(29,111,184.47)	<b>Monthly Distribution Yield</b>	0.02%
<b>Check Disbursements</b>	0.00	0.00		
<b>Closing Balance</b>	<b>35,138.91</b>	<b>35,138.91</b>		33
<b>Cash Dividends and Income</b>	0.53	566.85		



## Account Statement - Transaction Summary

For the Month Ending **September 30, 2021**

### Port Aransas ISD - Property Value Decline - 1238-02

TexasDAILY	
Opening Market Value	55,658.79
Purchases	0.83
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

<b>Closing Market Value</b>	<b>\$55,659.62</b>
Cash Dividends and Income	0.83

Texas TERM	
Opening Market Value	5,764,284.05
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

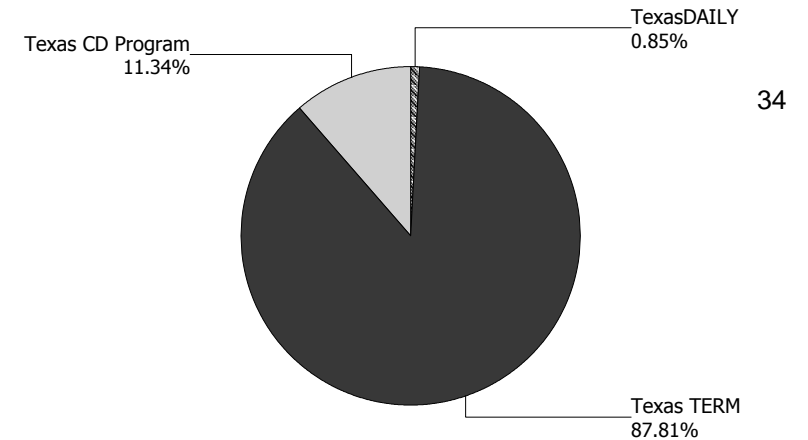
<b>Closing Market Value</b>	<b>\$5,764,284.05</b>
Cash Dividends and Income	0.00

Texas CD Program	
Opening Market Value	744,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

<b>Closing Market Value</b>	<b>\$744,000.00</b>
Cash Dividends and Income	0.00

Asset Summary		
	September 30, 2021	August 31, 2021
<b>TexasDAILY</b>	55,659.62	55,658.79
<b>Texas TERM</b>	5,764,284.05	5,764,284.05
<b>Texas CD Program</b>	744,000.00	744,000.00
<b>Total</b>	<b>\$6,563,943.67</b>	<b>\$6,563,942.84</b>

### Asset Allocation





## Investment Holdings

For the Month Ending **September 30, 2021**

### Port Aransas ISD - Property Value Decline - 1238-02

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
<b>Texas CD Program</b>							
10/13/20	10/13/20	CD - Cit Bank, N.A. (Fka Onewest Bank, N.A.), CA	10/13/21	0.30	248,000.00	719.54	248,744.00
10/22/20	10/22/20	CD - Third Coast Bank Ssb, TX	10/22/21	0.35	248,000.00	818.06	248,868.00
08/23/21	08/23/21	CD - Preferred Bank, CA	02/22/22	0.25	248,000.00	66.25	248,310.85

**Total** **\$744,000.00** **\$1,603.85** **\$745,922.85**

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Estimated Earnings	Est. Value at Maturity
<b>Texas TERM</b>							
05/03/21	05/03/21	TERM - Texas TERM Dec 21	11/01/21	0.1000	314,284.05	130.02	314,440.76
07/08/21	07/09/21	TERM - Texas TERM Dec 21	12/06/21	0.0600	1,000,000.00	138.08	1,000,246.58
03/23/21	03/23/21	TERM - Texas TERM Dec 21	12/16/21	0.1200	250,000.00	157.81	250,220.27
03/25/21	03/25/21	TERM - Texas TERM Dec 21	12/16/21	0.1300	500,000.00	338.36	500,473.70
07/08/21	07/09/21	TERM - Texas TERM April 22	04/01/22	0.0900	1,500,000.00	310.69	1,500,983.84
07/19/21	07/20/21	TERM - Texas TERM April 22	04/01/22	0.0800	500,000.00	80.00	500,279.45
07/27/21	07/27/21	TERM - Texas TERM April 22	04/22/22	0.0800	500,000.00	72.33	500,294.79
08/03/21	08/03/21	TERM - Texas TERM April 22	04/29/22	0.1000	1,200,000.00	193.97	1,200,884.38

**Total** **\$5,764,284.05** **\$1,421.26** **\$5,767,823.77**



## Account Statement

For the Month Ending **September 30, 2021**

Port Aransas ISD - Property Value Decline - 1238-02

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>TexasDAILY</b>					
<b>Opening Balance</b>					<b>55,658.79</b>
09/30/21	10/01/21	Accrual Income Div Reinvestment - Distributions	1.00	0.83	55,659.62
<b>Closing Balance</b>					<b>55,659.62</b>

	Month of September	Fiscal YTD January-September		
<b>Opening Balance</b>	55,658.79	265,012.85	<b>Closing Balance</b>	55,659.62
<b>Purchases</b>	0.83	6,053,117.33	<b>Average Monthly Balance</b>	55,658.82
<b>Redemptions (Excl. Checks)</b>	0.00	(6,262,470.56)	<b>Monthly Distribution Yield</b>	0.02%
<b>Check Disbursements</b>	0.00	0.00		
<b>Closing Balance</b>	<b>55,659.62</b>	<b>55,659.62</b>		36
<b>Cash Dividends and Income</b>	0.83	31.35		

**CONSENT AGENDA**

**Consider/Take Possible Action to Approve the Memorandum of Understanding Between  
Nueces County Juvenile Justice Alternative Education Program and Port Aransas ISD**

**Action Item:**

All counties with a population of 125,000 or more are required to have a Juvenile Justice Alternative Education Program. Since we are in Nueces County, we partner with the Nueces County Juvenile Justice Alternative Education Program. The previous MOU that has been in place needs to be extended and approved by the board. The MOU is included in the board packet.

In general, a student who would be expelled for an offense as outlined in the Student Code of Conduct would be required to attend Nueces County JJAEP to continue their education during the expulsion period.

<b>RATIONALE:</b>	Texas Education Code Chapter 37
<b>BUDGET:</b>	No additional funding needed as we are not purchasing a seat at this time.
<b>RECOMMENDATION:</b>	Approve the superintendent’s recommendation to approve the MOU between Nueces County JJAEP and PAISD as presented.

**NUECES COUNTY JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM  
MEMORANDUM OF UNDERSTANDING**

**NUECES COUNTY JUVENILE BOARD  
AND  
INDEPENDENT SCHOOL DISTRICTS**

**2018-2022 School Years**

**I. PURPOSE**

In 1995, the Texas legislature required that in counties with a population of 125,000 or more, the juvenile boards and independent school districts must work separately and jointly to provide alternative education options for all youth. The link between schools and the juvenile justice system was expanded by the legislature in Chapter 37 of the Texas Education Code (TEC). In 1997 the Texas Legislature amended the Provisions of Chapter 37. The educational spectrum for youth includes the creation of alternative education programs at local independent school systems, support services from the Nueces County Juvenile Department and the creation of a Nueces County Juvenile Justice Alternative Education Program, hereafter known as the NCJJAEP. This partnership between the Nueces County Juvenile Board hereafter known as the NCJB and the Independent School Districts in Nueces County hereafter known as ISDs necessitates a memorandum of understanding.

38

A Student Code of Conduct must be adopted by the Board of Trustees of each ISD. The Student Code of Conduct must specify the circumstances under which a student may be removed from a classroom campus, or alternative education program. It must specify conditions that authorize or require a student to be transferred to an alternative education program, and it must outline conditions under which a student may be suspended or expelled.

The ISDs and the Nueces County Juvenile Board agree that there are three goals in this effort: (1) to establish consistency, predictability, and appropriateness of curriculum options and student placement following expulsions from regular schools or an AEP, (2) to return the student to a regular school setting when appropriate, and (3) to impress upon youth that there are progressive sanctions for misconduct in the public school setting. To accomplish these goals the following sections of this memorandum establish progressive sanctions and actions that move the student through the NCJJAEP, but also recapture the student to transition that student back to a regular school setting when possible.

**II. ENROLLMENT AND COST**

The NCJJAEP campus will be operating at a 32 chair cap. The Nueces County Juvenile Department's JJAEP Coordinator has the responsibility to maintain the integrity of the Nueces County Juvenile Board's order to abide by a 32 chair cap. Due to the loss of Chapter 41 funds to offset the cost of discretionary expulsion of students to the NCJJAEP and the desire of several ISDs to continue sending discretionary expulsion students under TEC Section 37.007 (b), (c), and (f), it is necessary to fund the education of students by allocating chairs to ISDs.

The cost per chair is \$.024 per instructional minute per month (for those ISDs purchasing at least one chair) based on the NCJJAEP school calendar. Instructional minutes and days could change from year to year at the discretion of the Corpus Christi Independent School District. In the event that a participating ISD elects to cease their involvement with NCJJAEP program, the cost per chair per day will be adjusted for every chair below the 32 chair cap. The 32 chair cap must be maintained in order to maintain the current \$.024 per instructional minute chair cost.

Future billing during the contract term will be broken down based on the number of instructional minutes per month in those school years as specified by the Corpus Christi Independent School day calendar. The instructional minutes per month billing calendar will be emailed to each participating ISD's JJAEP liaison at the start of each of those school year periods.

#### **A. MANDATORY STUDENTS**

Mandatory students expelled under the expulsion criteria for offenses under TEC 37.007(a) (d) (e) will be provided services by the NCJJAEP. Firearm violations under TEC 37.007 (e) will require placement in NCJJAEP for a period of one year. All other MANDATORY students will require placement in NCJJAEP for a period no less than 60 to 90 "successful" days according to the NCJJAEP school calendar or the number of "successful" days approved by the ISD Board of Trustees or Superintendent on appeal. If the offense occurs during the last six weeks of the semester the placement will extend into the next semester. All mandatory student attendance days will be reimbursed at the rate of \$86.00 per attendance day based on Texas Juvenile Justice Department's (TJJD) reimbursement schedule. This mandatory reimbursement rate could increase or decrease dependent upon the revenues awarded to the Texas Juvenile Justice Department every legislative session.

39

During the school year a Nueces County ISD may have a mandatory student that requires placement at NCJJAEP and their only chair or chairs are already filled with mandatory students who cannot be discharged early or the ISD has no NCJJAEP chair. In that situation, the participating ISDs shall work with the NCJJAEP Director and the Nueces County Juvenile Department's JJAEP Coordinator to initiate an appropriate mandatory or discretionary student's NCJJAEP discharge and reintegration back to their home school district setting to open the chair for the incoming mandatory placement. This will make a chair available for the required mandatory placement. The ISD with the available chair would then work with the buying ISD to lease that chair for the mandatory placement. ISDs that have purchased a chair(s) at the start of the school year and are requesting an additional chair will be charged at the established daily chair rate. The NCJJAEP Director, JJAEP Coordinator and the participating ISD representatives will work to make these decisions through mutual agreement A Memorandum of Understanding (MOU) establishing the leasing protocol and agreement between the participating ISDs will be written by the JJAEP coordinator and then reviewed and signed by the ISD superintendents and/or their JJAEP representative.

After the agreement has been signed by both ISDs a copy will be forwarded to NCJJAEP Coordinator to assure the monthly billing is processed through Nueces County Juvenile Probation Department. The determination of which current student is removed to make a chair available for an incoming mandatory student must be made within three (3) school days from the date of the initial request by the incoming Nueces County ISD. This decision will be made through review

of available school records regarding the student's referring offense, their JJAEP behavior, conduct and attendance records. Additionally, an administrative review will be conducted at the request of the sending ISD to facilitate early return to the home campus for students doing well.

## **B. DISCRETIONARY STUDENTS**

Discretionary students expelled under TEC Section 37.007 (b), (c) and (f) may be placed in a separate alternative school program administered by the ISD, in a separate alternative school program under contract with the ISD, or be placed in the NCJJAEP. The school district is responsible for providing an immediate educational program to students expelled under TEC 37.007 (b), (c), and (f) until required paperwork supporting the expulsion is received by the Director of the Nueces County Juvenile Justice Alternative Education Program. Each ISD will continue to receive their ADA on these students during the period of expulsion. All students shall be assigned for a period no less than 60 to 90 "successful" school days according to the NCJJAEP school calendar or the number of "successful" days approved by the ISD Board of Trustees or Superintendent on appeal. The only exception to this would be the discharge of a discretionary student for the placement of a mandatory removal at the approval of the NCJJAEP Director, the Nueces County Juvenile Department's JJAEP Coordinator, and the ISD representative.

40

Upon discretionary expulsion to the NCJJAEP, parents electing to place their child in a private or home school will be required to meet with the NCJJAEP Director and the home school to provide private school information or home school curriculum information. Acceptance of the days served toward the expulsion is subject to ISD board policy and its Student Code of Conduct.

## **C. TERM OF ASSIGNMENT TO NCJJAEP**

The expulsion or placement order by the School District shall specify the number of days or term of the expulsion or placement. For the purpose of this MOU, 180 enrolled instructional days is a year and the following term rules shall apply:

Mandatory Expulsions: A student's original term for expulsion for a mandatory offense may not exceed one calendar year. A student's total assignment to NCJJAEP for a Mandatory Expulsion may not exceed a year (180 school days). An exception may be granted for the expulsion of a student who brings a firearm to school. This exception would need approval of both the NCJJAEP Director and NCJJAEP Coordinator. Any student placed at NCJJAEP beyond 180 days will require a thirty day review by the NCJJAEP Director, NCJJAEP Coordinator and designated school district liaison to determine the need for further placement. A student expelled from the student's regular campus for a period of one calendar year in accordance to federal law may be assigned to the NCJJAEP for one calendar year.

Discretionary Expulsions and Placements: In no event shall a student be assigned to NCJJAEP for more than one year (180 days) for a Discretionary Expulsion, or for placement of a student due to a Title 5 felony offense, involvement in a sexual assault, or registration as a sex offender. The one year (180 days) maximum term of assignment is cumulative, whether or not it is continuous and whether or not imposed by different school districts. For example, a student may be expelled to NCJJAEP for a Title 5 felony offense for a maximum of one year (180 days), regardless of which subsection of TEC may be employed for expulsion or, in the event of change in school districts initiates the expulsion. Also, the minimum cumulative term of placement at NCJJAEP of a student who is a registered sex offender is 90 days, regardless of which school districts may have assigned

the student to NCJJAEP (with a review of the placement a minimum of once every 120 days).

#### **D. ENGLISH AS A SECOND LANGUAGE STUDENTS**

Students who qualify for English as a Second Language (ESL) services will be provided those services by the sending ISD.

#### **E. MISCELLANEOUS**

ISDs whose student demonstrates exemplary performance at the NCJJAEP may request early release after 60 successful days or as directed by ISD Board policy subject to an agreement of the NCJJAEP Director, the Nueces County Department's JJAEP Coordinator, and the ISD representative. According to the Texas Administrative Code (TAC) Chapter 348.7(g) (3), the JJAEP Director shall initiate withdrawal of a student after 30 consecutive school days in inactive status. The district may initiate withdrawal of a student for nonattendance in accordance with ISD policy. Students withdrawn for nonattendance shall be permitted to re-enroll and complete their expulsion order, if the sending ISD approves.

#### **F. STATE ASSESSMENT TESTING**

Each ISD will assist with administration of state assessment tests, if requested by the JJAEP Director.

#### **G. STUDENT CHANGE IN ATTENDANCE ZONE WHILE AT JJAEP**

When an expelled student who has been placed in the NCJJAEP moves out of the attendance boundaries of the participating school district which expelled the student, and becomes a resident within the attendance boundaries of another participating school district under this Agreement, the receiving school district shall have the option of continuing the expulsion under the terms of the NCJJAEP, or placing the student in its own alternative educational setting, if applicable, or allowing the student to attend regular classes without completing the period of expulsion. The receiving school district will undertake the responsibility for paying the NCJJAEP operation cost associated with the remaining term of expulsion, if the student remains at the NCJJAEP. The Fiscal agent will adjust each affected school district's accounting, upon notice from the NCJJAEP Coordinator if the student changes residence to another ISD's attendance zone. The NCJJAEP Director will be responsible for confirming the movement to another ISD's attendance zone and date of occurrence for accounting purposes, and will notify each school district affected. The prorated change in billing for the student's JJAEP chair (from the original ISD to the new ISD) will be made once it is confirmed that the new ISD will accept the moving student as a JJAEP student.

#### **H. PUBLIC EDUCATION INFORMATION MANAGEMENT SYSTEM (PEIMS/TSDS)**

All PEIMS/TSDS reporting requirements for the students placed in the JJAEP shall remain the responsibility of the sending district, and all ADA funding entitlements generated from such data shall also remain with the sending district. The NCJJAEP shall submit to the sending districts pertinent information to assure that the PEIMS/TSDS is maintained throughout the duration of the student's expulsion. Student attendance and absence reports shall be provided to the participating

school district on a timely basis.

### III. DEFINITION OF SERIOUS MISBEHAVIOR

The definition of serious misbehavior occurring at an AEP is that a student has established an aggressive pattern of defiance of authority, including violent acts that pose a direct threat to the health and safety of students and others. This must be demonstrated through attendance records and behavior reports. Beginning the 2012-2013 school year, Texas state law abolished "persistent misbehavior". Conduct that was previously considered "serious and persistent" must now meet the definition of "serious misbehavior" only. The Texas Education Code, Section 37.006 states, "a student may be expelled if the student, while placed in a disciplinary alternative education program, engages in documented serious misbehavior while on the program campus despite documented behavioral interventions". Section 37.006 of the Texas Education Code will define "serious misbehavior" as:

- 1) Deliberate violent behavior that poses a direct threat to the health and safety of others;
- 2) Extortion, meaning the gaining of money or other property by force or threat;
- 3) Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
- 4) Conduct that constitutes the offense of:
  - a) Public lewdness under Section 21.07, Penal Code;
  - b) Indecent exposure under Section 21.08, Penal Code;
  - c) Criminal mischief under Section 28.03, Penal Code;
  - d) Personal hazing under Section 37.152 or
  - e) Harassment under Section 42.07 (a) (1), Penal Code of a student or district employee.

42

The referring ISD shall provide the JJAEP Director and the JJAEP Coordinator documentation demonstrating the ISD's efforts at behavioral intervention prior to the expulsion consideration. This shall include a letter from the ISD's Superintendent or their designee (on ISD letterhead) and any supporting documentation that chronologically details the behavioral intervention efforts of the ISD in correcting/redirecting the "serious misbehavior" prior to the expulsion consideration. Upon review of the documentation, the JJAEP Director and JJAEP Coordinator will confer to determine if the referral meets the definition of "serious misbehavior". The referring ISD will be notified of the decision to accept or deny the "serious misbehavior" student in no less than two business days upon receiving the necessary paperwork for review.

### IV. LAW ENFORCEMENT REPORTS

Notice of expulsions submitted to the Nueces County JJAEP Coordinator will initiate intake process for the Juvenile Court, and facilitate placement in the JJAEP. A police report must be filed and presented to the Juvenile Probation Department for all students referred to the JJAEP when a law violation has led to the expulsion. When a law violation on or off campus has led to the expulsion, the ISD will be notified in accordance with the Texas Code of Criminal Procedure (Subsection (g) Article 15.27) that a prosecution was refused for lack of prosecutorial merit, if the court or jury found the student not guilty or the case was dismissed with prejudice.

## **V. REQUIRED ENROLLMENT DOCUMENTATION**

The school district shall provide to the Nueces County JJAEP Director (prior to acceptance into the JJAEP) the following documents: a completed JJAEP Enrollment Form, education transcripts, graduation plan, state assessments, discipline history, attendance records and law enforcement offense report. For students expelled for Serious Misbehavior, a copy of the signature page of their Student Code of Conduct will be required along with behavior reports and documentation used to demonstrate the definition of Serious Misbehavior.

## **VI. SPECIAL EDUCATION AND 504 STUDENTS**

Students who are expelled under TEC Chapter 37.007 and are classified as a student with disabilities may be expelled from the school district only after a duly constituted Admission, Review, and Dismissal (ARD) Committee or a Section 504 committee determines that the alleged offense is not related to the student's disabilities, in accordance with TEC Section 37.004, the Individuals with Disabilities Education Act (I.D.E.A.), Section 504 of the Rehabilitation Act and other applicable state and federal laws. A juvenile court may order an adjudicated youth to attend the Nueces County JJAEP without regard to any determination by an ARD Committee that the student's misconduct is related or not related to the student's handicapping condition. For students with disabilities who are adjudicated and placed in the Nueces County JJAEP by a juvenile court, the ARD Committee will review the student's Individual Education Plan (IEP) and determine the appropriate educational services to be provided for the student while in the Nueces County JJAEP.

43

The school district shall provide reasonable notice to the JJAEP Director of a pending expulsion ARD or Section 504 Manifestation Determination Evaluation. At the time of the ARD, the school district shall provide to the JJAEP Director complete documents covering the manifestation ARD or 504 evaluation including Individual Education Plan (IEP), modifications, and Behavior Intervention Plan (BIP), most recent annual ARD documents including IEP, modifications, and BIP, most recent academic and psychological assessments, reading and math competency assessments and 504 evaluation data.

Students with disabilities who are placed in the Nueces County JJAEP will be afforded educational services determined by a duly constituted ARD Committee to be appropriate for the student to receive a free and appropriate public education as defined by Federal and State Laws. It is the understanding of the parties that the School District has the ultimate responsibility of providing and ensuring these services including all other support services, related services, and non-educational services.

Any student assigned to Nueces County JJAEP who, after a review of all relevant records by representatives of the Nueces County JJAEP, is believed to be in need of services under I.D.E.A. or Section 504, shall be referred to the school district for the assessment of eligibility. Any student subsequently determined to qualify for services and protection under I.D.E.A. or Section 504, shall be afforded all lawfully required services and protection by the school district, to the extent that the Nueces County JJAEP is not able to provide the service and the district is notified of the need to provide the service.

The Nueces County Juvenile Board agrees that the school district shall have no responsibility to serve students with disabilities who have not previously been admitted to the district or who are not presently eligible for admission and who are at the Nueces County JJAEP. In accordance with

Chapter 37, TEC, accountability for students placed at the Nueces County JJAEP shall remain with the student's district of expulsion.

## **VII. JJAEP ADVISORY BOARD AND DISTRICT LIAISON**

Each participating ISD will appoint a person to coordinate services and communications related to the educational programming, and the transition back to the ISD for students who have fulfilled all conditions of expulsion. This liaison will attend monthly NCJJAEP Advisory Board meetings and convey all information back to the ISD.

## **VIII. TRANSPORTATION**

Transportation to and from the NCJJAEP Program will be in accordance with an established plan for student transportation that complies with statute and TEA policies. The Sending District may make alternative transportation arrangements in the case of discretionary expulsion students as necessary. When an IEP for a special education student has provided transportation immediately preceding the NCJJAEP placement, that transportation shall be continued during the period of expulsion to the NCJJAEP. In cases of hardship, the assigned juvenile probation officer may recommend that a student city bus pass be authorized and paid from the JJAEP operating expenses account for any mandatory student. This is authorized under a legislative change signed into law on June 19, 2011.

44

## **IX. TIMELY NOTIFICATIONS REQUIRED**

The provisions of the Texas Family Code Section 52.041 (d) and (e) are included as cited:

(d) The office or official designated by the juvenile board shall within two working days notify the school district that expelled the child if:

- 1) a determination was made under Section 53.01 that the person referred to juvenile court was not a child within the meaning of this title;
- 2) a determination was made that no probable cause existed to believe the child engaged in delinquent conduct or conduct indicating a need for supervision;
- 3) no deferred prosecution or formal court proceedings have been or will be initiated involving the child;
- 4) the court or jury finds that the child did not engage in delinquent conduct or conduct indicating a need for supervision and the case has been dismissed with prejudice; or
- 5) the child was adjudicated but no disposition was or will be ordered by the court.

(e) In any county where a juvenile justice alternative education program is operated, no student shall be expelled without written notification by the board of the school district or its designated agent to the juvenile board's designated representative. The notification shall be made no later than two business days following the board's determination that the student is to be expelled. Failure to notify the designated representative of the juvenile board in a timely manner shall result in the child's duty to continue attending the school district's educational program, which shall be provided to that child until such time as the notification to the juvenile board's designated representative is properly made.

## **X. END OF PLACEMENT**

Student placement at the NCJJAEP shall end upon expiration of the expulsion, upon agreement after review by the ISD, JJAEP Director, and JJAEP Coordinator that it is in the student's best interest to return to the home school, or when Juvenile Court jurisdiction ends whichever is earlier.

### **XI. PLACEMENT OF TITLE 5 FELONIES, AGGRAVATED ROBBERY (Title 7) AND REGISTERED SEX OFFENDERS**

#### **A. PLACEMENT OF TITLE 5 FELONIES OR TITLE 7 AGGRAVATED ROBBERY (TEC 37.0081, Section 1)**

The Nueces County Juvenile Justice Alternative Education Program (NCJJAEP) will accept for discretionary expulsion any Title 5 felony committed on or after September 1, 2007 as long as the Independent School District (ISD) has an open chair. The student must be placed on deferred prosecution; adjudicated delinquent; referred to the Juvenile Court; placed on probation or deferred adjudication; arrested for or charged with; or convicted of a Title 5 felony; AND the student's presence in the regular classroom threatens the safety of other students; will be detrimental to the education process; or is not in the best interest of the district's students. The referral to the NCJJAEP must be accompanied by a law enforcement report. Effective June 17, 2011, a student may be expelled to NCJJAEP for the Title 7 felony offense of aggravated robbery under section 29.03 of the Texas Penal Code, if the offense occurs on school property or at a school related event. This would be a discretionary removal to NCJJAEP.

45

#### **B. PLACEMENT OF REGISTERED SEX OFFENDERS (TEC 37.0081, Subchapter I)**

The NCJJAEP will accept for discretionary expulsion any registered sex offender required to register on or after September 1, 2007 as long as the ISD has an open chair. The ISD must provide a copy of the notice under Article 15.27, Texas Code of Criminal Procedure (TCCP), or Chapter 62, TCCP that a student is required to register as a sex offender under that chapter. This enrollment does not apply to a student who is no longer required to register as a sex offender under Chapter 62, TCCP, including a student who receives an exemption from registration under Subchapter H, Chapter 62, TCCP, or a student who receives an early termination of the obligation to register under Subchapter I, Chapter 62, TCCP.

The student, who is under any form of court supervision, including probation, community supervision, or parole, must be placed at the NCJJAEP for a minimum of 90 successful days according to the NCJJAEP school calendar. If this student transfers to another ISD while attending the NCJJAEP, the new ISD may require the student to complete an additional 90 successful days (not to exceed a cumulative total of 180 days) according to the NCJJAEP school calendar without conducting a review of the student's placement for that semester under TEC Section 37.306.

For a student who is not under any type of court supervision, the ISD must determine that the student's presence in the regular classroom threatens the safety of other students or teachers; will be detrimental to the learning process; or is not in the best interests of the district's students.

### **C. REVIEW COMMITTEE FOR SEX OFFENDER PLACEMENT (TEC 37.306)**

This student's placement must be reviewed by a Review Committee at the end of the first 90 successful days according to the NCJJAEP school calendar. The Review Committee shall be comprised of a classroom teacher from regular campus; the student's probation or parole officer (if no Probation Officer, the NCJJAEP Coordinator); an instructor from the NCJJAEP; a school board designee; and an ISD counselor.

The Review Committee by a majority vote will make a recommendation regarding this student's placement. If the Review Committee's recommendation is to return this student to the regular classroom, the ISD school board shall return the student to the regular classroom unless the board determines that the student's presence in the regular classroom is a threat to the safety of other students or teachers; will be detrimental to the learning process of the students; or it is not in the best interest of the ISD's students.

If the Review Committee recommends that the student remain at the NCJJAEP, the ISD school board shall continue the student's placement in the NCJJAEP unless the board determines that the student's presence in the regular classroom does not threaten the safety of other students or teachers; will not be detrimental to the educational process; or it is not contrary to the best interest of the district's students.

46

If, after receiving a recommendation from the Review Committee, the board determines that the student shall remain at the NCJJAEP, the board shall convene the Review Committee to review the student's placement before the beginning of a new school year (should the cumulative 180 days cross-over into a new school year).

### **D. AGE REQUIREMENT**

Students expelled under the Title 5 felony Offenses, Title 7 Aggravated Robbery and Registered Sex Offender category must be between the ages of twelve and seventeen. Any students being considered for expulsion eighteen years of age or older will be reviewed for admission on an individual basis and will be admitted or denied at the sole discretion of the Nueces County Chief Juvenile Probation Officer or his designee.

### **E. TERM OF PLACEMENT**

Placement for discretionary Title 5 felony offenses, Title 7 Aggravated Robbery and Registered Sex Offenders must be for a minimum of 90 successful days. In accordance with TEC 37.0081(d), a student expelled and ordered placed in an alternative setting by the board of trustees or the board's designee is subject to that placement until:

- 1) The felony charge(s) are dismissed or reduced to a non-expellable offense(s);
- 2) The student is acquitted of the expellable offense(s);
- 3) The student completes their expulsion term or is assigned to another program; or
- 5) The student graduates from high school.

This student will be reviewed by the NCJJAEP and the ISD at least every 90 days. If the Title 5 felony charge is reduced or dismissed, the student will be exited within 10 school days upon proof of reduction or dismissal.

**F. COST OF PLACEMENT (TEC 37.0081(g))**

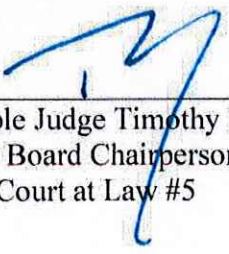
The cost for placement of a discretionary student with a Title 5 felony offense, Title 7 Aggravated Robbery or Registered Sex Offender category shall be billed according to the established daily rate per chair. The ISD's payments to the Nueces County Juvenile Probation Department for a discretionary Title 5 student will be based on the monthly billing instructional minutes schedule (see page 2). No additional cost will be charged.

**XII. TERM OF AGREEMENT**

This agreement supersedes all prior MOU agreements between these parties. The term for this agreement is for a three (3) year period, with the option to extend for an additional one (1) year. The renewal, if mutually acceptable to the Offeror and Juvenile Board, will not exceed one (1) additional year past the initial term. This agreement will take effect August 1, 2018 through July 31, 2021, and if the additional one year term is extended, agreement will end July 31, 2022. This agreement shall renew automatically for one year beginning August 1, 2021 unless an ISD serves prior written notice of their intent not to renew, projects a change in their number of chairs or makes a request for MOU modification. This written notice is to be sent to the Nueces County Juvenile Department's JJAEP Coordinator no later than July 1, 2021. The parties agree to meet annually to discuss the progress of the Program and discuss this agreement to address additional needs. This MOU is subject to change through the addendum process based on any unforeseen future educational, JJAEP or juvenile law changes at the federal, state or local government level. Any other needed program changes (approved unanimously by the participating ISDs and the Nueces County Juvenile Department) will be initiated through the addendum process.

47

Approved by the Nueces County Juvenile Board:

  
\_\_\_\_\_  
Honorable Judge Timothy McCoy  
Juvenile Board Chairperson  
County Court at Law #5

Date: 9/1/21

**2018-2022 Nueces County Juvenile Justice Alternative Education Program Memorandum of Understanding:**

Accepted and Agreed by \_\_\_\_\_ Independent School District:

\_\_\_\_\_  
Superintendent Date: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees Date: \_\_\_\_\_

\_\_\_\_\_  
In-House Counsel (if applicable) Date: \_\_\_\_\_

48

Although the \_\_\_\_\_ Independent School District elects not to purchase any chairs during the 2018-2022 JJAEP contract term, the signatures below confirm receipt of the Nueces County JJAEP Memorandum of Understanding and the protocol established should our ISD request the leasing of any future chairs with the JJAEP program. This acknowledgement is required by Texas Education Code Chapter 37.011.

\_\_\_\_\_  
Superintendent Date: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees Date: \_\_\_\_\_

\_\_\_\_\_  
In-House Counsel (if applicable) Date: \_\_\_\_\_

# CONSENT AGENDA

## Certification of Tax Levy for 2021

**Action Item:**

The Nueces County Tax Assessor-Collector requires the approval by the jurisdiction of the annual tax levy. Attached is the levy for the 2021 tax year.

The adopted PAISD 2021-22 budgeted tax revenue with a collection rate of 99%, early payment discounts, and additional optional homestead exemption of 20% is within .008% of the Certified Tax Levy.

<b>RATIONALE:</b>	CCG(Legal)
<b>BUDGET:</b>	Establish tax revenue for the 2021-22 School Year.
<b>RECOMMENDATION:</b>	Accept the superintendent's recommendation to approve the 2021 Certification of Tax Levy for Port Aransas ISD.

Nueces County Courthouse  
901 Leopard, Suite 301  
Corpus Christi, TX 78401



**Kevin Kieschnick**  
Assessor and Collector of Taxes

Administration  
(361) 888-0307  
(361) 888-0308

**CERTIFICATION OF TAX LEVY FOR THE TAX YEAR 2021  
PORT ARANSAS INDEPENDENT SCHOOL DISTRICT**

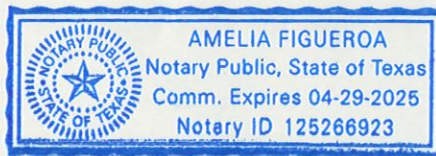
Total Appraised Value @ 100% of Market Value	\$ 4,208,762,700	
Less: <i>Partial Exemptions</i>		
<i>Ag-Use account value loss and abatements</i>	\$ 983,188,684	
Total Net Appraised Value	\$ 3,225,574,016	
Assessment Ratio	100%	
Total Taxable Value	\$ 3,225,574,016	
2021 Adopted Tax Rate	.934260	/\$100
2021 Ad Valorem Tax Levy	\$ 30,135,247.80	
Less: <i>Over-65/Disabled Homestead Frozen Levy Loss</i>	\$ 287,569.25	
Plus: Late Rendition Penalty - Personal Property Accounts	\$ 15,655.13	
Less: 5% of Late Rendition Penalty to the Appraisal District	\$ 782.76	
Plus: Late Ag Penalty	\$ -	
2021 Total Ad Valorem Tax Levy	\$ 29,862,550.92	

50

Submission of the Tax Levy for 2021 for approval by the Port Aransas ISD Board of Trustees in accordance with Section 26.09(e) of the Texas Property Tax Code.

Kevin Kieschnick  
Nueces County  
Tax Assessor-Collector

SWORN AND SUBSCRIBED TO before me at Corpus Christi, Texas this 27th day of September, A.D., 2021.

  
Notary Public, State of Texas

THE STATE OF TEXAS  
COUNTY OF NUECES

The Tax Levy is hereby approved by the Port Aransas ISD Board of Trustees on this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2021.

\_\_\_\_\_  
President,  
Port Aransas ISD Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary,  
Port Aransas ISD Board of Trustees

<b>For information contact:</b>	<i>Motor Vehicle</i>	<i>Property Tax</i>	<i>Voter Registration</i>
<i>voice</i>	(361) 888-0459	(361) 888-0230	(361) 888-0404
<i>fax</i>	(361) 888-0482	(361) 888-0218	(361) 888-0339



Nueces County Courthouse  
901 Leopard, Suite 301  
Corpus Christi, TX 78401

Administration  
(361) 888-0307  
(361) 888-0308

**Kevin Kieschnick**  
Assessor and Collector of Taxes

September 27, 2021

Ms. Carol Sue Hipp  
Business Manager  
Port Aransas ISD  
100 Station ST  
Port Aransas, TX 78373

51

RE: Certification of 2020 Tax Levy

Dear Ms. Hipp:

Enclosed please find the 2021 Certification of Tax Levy for the Port Aransas ISD.

Please return a signed copy of the certification upon the approval of the jurisdiction's tax levy.

If you have any questions regarding these calculations, please feel free to call my office at 361-888-0307.

Sincerely,

Kevin Kieschnick  
Nueces County Tax Assessor-Collector

**For information contact:**  
voice  
fax

**Motor Vehicle**  
(361) 888-0459  
(361) 888-0482

**Property Tax**  
(361) 888-0230  
(361) 888-0218

**Voter Registration**  
(361) 888-0404  
(361) 888-0339

## CONSENT

### Approve Expenditures over \$25,000

**Action Item:**

The attached invoice contains expenditures/purchases for Port Aransas ISD which exceed \$25,000.

Invoice included:

- Barcom Construction, Inc. –
  - Innovation Lab – Pay Request #7 (\$197,114.18)

Before payment, documents will be reviewed and certified by Todd Brendalen, LWA Architects, and a 5% retainage of completed work and stored materials is withheld from payments on uncompleted contracts.

If other costs are received prior to the board meeting on October 13, 2021 they will be added at the board meeting.

<b>RATIONALE:</b>	CH (Local)
<b>BUDGET:</b>	2021 Bond funds and Property Value Decline funds
<b>RECOMMENDATION:</b>	Accept the superintendent's recommendation to approve expenditures/payments over \$25,000 as presented.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:  
Port Aransas ISD  
100 S Station St  
Port Aransas, TX 78373

PROJECT:  
PA ISD Innovation Lab Building  
100 South Station Street  
Port Aransas Texas 78373

APPLICATION NO: 07 Distribution to  
PERIOD TO: 9/30/2021 X OWNER  
PROJECT NO: 21-570 ARCHITECT  
INVOICE NUMBER: 4277 CONTRACTOR  
CONTRACT DATE: 6/10/2020

FROM CONTRACTOR:  
Barcom Construction, Inc.  
5826 Bear Lane  
Corpus Christi, TX 78405

VIA ARCHITECT:  
TODD BRENDALEN  
LAMARR WOMACK & ASSOCIATES, I  
711 N. CARANCAHUA  
CORPUS CHRISTI, TX 78475

CONTRACT NUMBER:

CONTRACT FOR:  
PA ISD

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM.....	\$1,660,616.00
2. Net Change by Change Orders.....	1,962.92
3. CONTRACT Sum TO DATE (line 1+2).....	1,662,578.92
4. TOTAL COMPLETED & STORED TO DATE.....	\$1,101,076.84

CONTRACTOR: Barcom Construction, Inc.

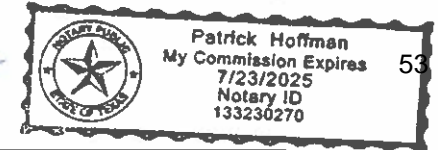
By: \_\_\_\_\_ Date: 10-6-21

Taxes to date	0.00
5. RETAINAGE:	
A 5.00 of Completed Work	55,053.88

State of: Texas  
County of: Nueces

B of Materials Stored	
Total Retainage (Line 5a + 5b or total in Col I Continuation Page)	55,053.88

Subscribed and sworn to before me this 6 day of October  
Notary Public: \_\_\_\_\_



6. TOTAL EARNED LESS RETAINAGE.....	\$1,046,022.96
Line 4 less Line 5 Total	

My Commission expires: \_\_\_\_\_

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	848,908.78
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ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the contractor is entitled to payment of the AMOUNT CERTIFIED.

8. CURRENT PAYMENT DUE.....	\$197,114.18
-----------------------------	--------------

AMOUNT CERTIFIED \$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet(s) that are changed to conform to the amount

Current Tax	0.00
( Col F Continuation Page X 8.25%)	

9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$616,555.96
---	--------------

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

TODD BRENDALEN

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	1,962.92	
Total approved this month		
TOTALS	1,962.92	
NET CHANGES by Change Order	1,962.92	

APPLICATION NO: 07  
 INVOICE DATE: 9/30/2021  
 PERIOD TO: 9/30/2021  
 CONTRACT NUMBER: 21-570

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	D E F WORK COMPLETED		G MATERIALS PRESENTLY STORED (NOT IN D OR E)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I (G DIV BY C)	J BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
01	General Conditions	81,807.00	43,971.26	9,391.44		53,362.70	65.23	28,444.30	2,668.12
02	Temporary Fencing	1,684.00	1,684.00			1,684.00	100.00		84.20
03	Lay Out	3,000.00	3,000.00			3,000.00	100.00		150.00
04	SWPP	1,245.00	1,245.00			1,245.00	100.00		62.25
05	Site Demolition	20,519.00	20,519.00			20,519.00	100.00		1,025.95
06	Utility Demolition	10,293.00	10,293.00			10,293.00	100.00		514.65
07	Termite Control	1,398.00	1,398.00			1,398.00	100.00		69.90
08	Foundation Select Fill	15,776.00	15,776.00			15,776.00	100.00		788.80
09	Foundation Reinforce Materials	16,500.00	16,500.00			16,500.00	100.00		825.00
10	Foundation Reinforce Labor	15,800.00	15,800.00			15,800.00	100.00		790.00
11	Foundation Concrete Materials	25,517.00	25,517.00			25,517.00	100.00		1,275.85
12	Foundation Concrete Labor	15,776.00	15,776.00			15,776.00	100.00		788.80
13	Sidewalks	17,412.00	6,000.00			6,000.00	34.46	11,412.00	300.00
14	Concrete Paving	24,568.00						24,568.00	
15	Site Work	40,308.00	22,572.48			22,572.48	56.00	17,735.52	1,128.62
16	Fencing & Gates	11,672.00						11,672.00	
17	Storm Water Materials	49,560.00	49,560.00			49,560.00	100.00		2,478.00
18	Storm Water Labor & Equipment	91,040.00	89,219.20			89,219.20	98.00	1,820.80	4,460.96
19	Site Sanitary	6,000.00	6,000.00			6,000.00	100.00		300.00
20	Site Water	7,500.00	7,500.00			7,500.00	100.00		375.00
21	CMU Materials	20,990.00	20,990.00			20,990.00	100.00		1,049.50
22	CMU Labor	20,667.00	20,667.00			20,667.00	100.00		1,033.36
23	Split Face CMU Materials	58,688.00	58,688.00			58,688.00	100.00		2,934.40
24	Split Face CMU Labor	50,717.00	50,717.00			50,717.00	100.00		2,535.85
25	Structural Steel Shop Drawings	3,500.00	3,500.00			3,500.00	100.00		175.00
26	Structural Steel Joist/Decking	54,200.00	54,200.00			54,200.00	100.00		2,710.00
27	Structural Steel Misc.	7,500.00	7,500.00			7,500.00	100.00		375.00
28	Structural Steel Erection	26,900.00	9,415.00	17,485.00		26,900.00	100.00		1,345.00
29	Wood Blocking	7,716.00	2,314.80	4,629.60		6,944.40	90.00	771.60	347.22

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	E WORK COMPLETED		G MATERIALS PRESENTLY STORED (NOT IN D OR E)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I (G DIV BY C)	J BALANCE TO FINISH (C-G)	RETAINAGE
			D FROM PREVIOUS APPLICATION (D+E)	F THIS PERIOD					
30	Millwork Materials	9,030.00						9,030.00	
31	Millwork Labor	2,670.00						2,670.00	
32	Roofing Mobilization	2,000.00		2,000.00		2,000.00	100.00		100.00
33	Roofing Materials	58,896.00		58,896.00		58,896.00	100.00		2,944.80
34	Roofing Labor	51,374.00		31,338.14		31,338.14	61.00	20,035.86	1,566.91
35	Roofing Trim Materials	6,930.00		6,930.00		6,930.00	100.00		346.50
36	Roofing Trim Labor	7,500.00						7,500.00	
37	Splash Blocks	500.00		500.00		500.00	100.00		25.00
38	Damp Proofing	14,649.00	4,624.00	10,025.00		14,649.00	100.00		732.45
39	Doors & Hardware Materials	57,420.00		5,875.00		5,875.00	10.23	51,545.00	293.75
40	Doors & Hardware Labor	13,133.00						13,133.00	
41	Overhead Door Materials	26,900.00						26,900.00	
42	Overhead Door Labor	6,725.00						6,725.00	
43	Storefront Materials	8,390.00		8,390.00		8,390.00	100.00		419.50
44	Storefront Labor	4,425.00						4,425.00	
45	Glazing Materials	6,375.00		3,400.00		3,400.00	53.33	2,975.00	170.00
46	Glazing Labor	3,210.00						3,210.00	
47	Metal Stud Framing Labor	2,390.00		693.10		693.10	29.00	1,696.90	34.66
48	Metal Stud Framing Materials	3,150.00		3,150.00		3,150.00	100.00		157.50
49	Wall Insulation Labor	860.00		860.00		860.00	100.00		43.00
50	Wall Insulation Materials	1,480.00		1,480.00		1,480.00	100.00		74.00
51	Drywall Labor	3,860.00						3,860.00	
52	Drywall Materials	7,310.00		7,310.00		7,310.00	100.00		365.50
53	Acoustic Ceiling Labor	1,700.00						1,700.00	
54	Acoustic Ceiling Materials	4,030.00						4,030.00	
55	Painting Materials	19,180.00		959.00		959.00	5.00	18,221.00	47.95
56	Painting Labor	10,020.00		501.00		501.00	5.00	9,519.00	25.05
57	Sealed Concrete Floors	7,750.00						7,750.00	
58	Rubber Base Millwork	250.00						250.00	

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	E WORK COMPLETED		G MATERIALS PRESENTLY STORED (NOT IN D OR E)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I (G DIV BY C)	J BALANCE TO FINISH (C-G)	RETAINAGE
			D FROM PREVIOUS APPLICATION (D+E)	F THIS PERIOD					
59	Marker Boards	1,400.00		840.00		840.00	60.00	560.00	42.00
60	Toilet Accessories	1,200.00		720.00		720.00	60.00	480.00	36.00
61	Fire Extinguishers	3,160.00		1,896.00		1,896.00	60.00	1,264.00	94.80
62	HVAC Equipment Materials	41,000.00	16,000.00	5,998.00		21,998.00	53.65	19,002.00	1,099.90
63	HVAC Equipment Labor	10,000.00		6,575.00		6,575.00	65.75	3,425.00	328.75
64	HVAC Ductwork Materials	10,000.00	8,500.00			8,500.00	85.00	1,500.00	425.00
65	HVAC Ductwork Labor	22,000.00	5,700.00			5,700.00	25.91	16,300.00	285.00
66	HVAC Chilled Water Piping Mat.	45,995.00	38,175.85	1,957.00		40,132.85	87.25	5,862.15	2,006.65
67	HVAC Chilled Water Piping Lab.	39,906.00	25,938.90	3,591.54		29,530.44	74.00	10,375.56	1,476.53
68	HVAC Insulation	10,340.00						10,340.00	
69	HVAC Chemical Treatment	535.00						535.00	
70	HVAC Start Up	2,430.00						2,430.00	
71	HVAC Fire Stopping	1,800.00						1,800.00	
72	HVAC Test & Balance	4,050.00						4,050.00	
73	HVAC Controls	24,250.00						24,250.00	
74	Exterior Wall Louvers	12,205.00	12,205.00			12,205.00	100.00		610.25
75	Plumbing Rough In Labor	12,588.00	12,588.00			12,588.00	100.00		629.40
76	Plumbing Rough In Materials	14,156.00	14,156.00			14,156.00	100.00		707.80
77	Plumbing Top Out Labor	9,980.00	3,493.00	750.00		4,243.00	42.52	5,737.00	212.15
78	Plumbing Top Out Materials	21,776.00	14,154.40	560.00		14,714.40	67.57	7,061.60	735.72
79	Plumbing Fixture Labor	7,244.00						7,244.00	
80	Plumbing Fixture Materials	9,756.00						9,756.00	
81	Temporary Electric	3,200.00	2,610.00	590.00		3,200.00	100.00		160.00
82	Electrical Rough In Labor	8,470.00	8,470.00			8,470.00	100.00		423.50
83	Electrical Rough In Materials	22,750.00	22,750.00			22,750.00	100.00		1,137.50
84	Electrical Top Out Labor	17,575.00	4,393.75			4,393.75	25.00	13,181.25	219.69
85	Electrical Top Out Materials	21,560.00	18,500.00			18,500.00	85.81	3,060.00	925.00
86	Electrical Trim Out Labor	8,640.00						8,640.00	
87	Electrical Trim Out Materials	17,500.00						17,500.00	

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	E WORK COMPLETED		G MATERIALS PRESENTLY STORED (NOT IN D OR F)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I (G DIV BY C)	J BALANCE TO FINISH (C-G)	RETAINAGE
			D FROM PREVIOUS APPLICATION (D+E)	F THIS PERIOD					
88	Electrical Gear	14,805.00						14,805.00	
89	Electrical Fixtures	19,500.00						19,500.00	
90	Fire Alarm Shop Drawings	1,050.00	1,050.00			1,050.00	100.00		52.50
91	Fire Alarm Rough In Labor	3,460.00						3,460.00	
92	Fire Alarm Materials	7,258.00						7,258.00	
93	Fire Alarm Trim Out Labor/Test	832.00						832.00	
94	Intercom Labor	4,174.00						4,174.00	
95	Intercom Materials	5,133.00						5,133.00	
96	Final Cleaning	1,500.00						1,500.00	
97	General Contingency	10,000.00	10,000.00			10,000.00	100.00		500.00
98	Signage Contingency	3,000.00						3,000.00	
99	Landscaping Contingency	5,000.00						5,000.00	
100	Bonds	25,657.00	25,657.00			25,657.00	100.00		1,282.85
101	Builders Risk	2,489.00	2,489.00			2,489.00	100.00		124.45
102	General Liability	12,101.00	12,101.00			12,101.00	100.00		605.05
103	Labor Burden	24,961.00	13,416.54	2,865.52		16,282.06	65.23	8,678.94	814.11
104	Overhead & Profit	63,870.00	34,330.12	7,332.28		41,662.40	65.23	22,207.60	2,083.13
105	CO#1 Chilled Water Conduit	1,962.92	1,962.92			1,962.92	100.00		98.15

<b>Totals</b>	1,662,578.92	893,588.22	207,488.62			1,101,076.84	66.23	561,502.08	55,053.88
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## DISCUSSION AND/OR ACTION ITEM

Consider/Take Possible Action to Approve the Adjusted 2021-2022 PAISD Operational Calendar

### ACTION ITEM:

HB 2610 requires a minimum of 75,600 minutes of instruction per year. Districts are encouraged by TEA to create a calendar that includes additional minutes to account for at least two bad weather or other missed school days related to health and safety concerns. In the spring of 2021, the PAISD School Board adopted a calendar that contained at least five (5) days of additional minutes.

If weather, health, or safety issue causes a district to fall short of the required number of minutes/days in accordance with the program type listed in the Student Attendance Accounting Handbook beyond the additional minutes/days already built into the adopted school calendar, districts can request attendance waivers for excused absences or reduced attendance rates that are the result of inclement weather or similar issues. PAISD will be requesting attendance waivers this year for low attendance related to COVID-19.

To ensure the required 75,600 instructional minutes are reached and therefore be eligible for the low attendance waiver, PAISD will need to adjust the 2021-2022 calendar by changing the early release day on Thursday, December 16, 2021 to a regular full day of school and remove the bad weather day indicators for Monday, January 4, 2021 and Friday, April 15, 2022.

<b>RATIONALE:</b>	Board Policy EB(LLEGAL)
<b>BUDGET:</b>	None at this time
<b>RECOMMENDATION:</b>	Accept the Superintendent's recommendation to approve the adjusted 2021-2022 PAISD District Calendar as presented.

**August 2021**

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**September 2021**

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**October 2021**

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**November 2021**

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**December 2021**

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**January 2022**

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Nine Week Grading Periods**

- 1st [Aug 17 - Oct 15]
- 2nd [Oct 18 - Dec 16]
- 3rd [Jan 4 - March 11]
- 4th [March 21 - May 26]

**PROFESSIONAL DEVELOPMENT**

Aug 9-13      Nov 1  
Jan 17      April 18

**STAFF WORKDAY/STUDENT HOLIDAY**

Aug 4-6,16      Dec 17  
Jan 3      May 27

**STUDENT & STAFF HOLIDAYS**

- Labor Day      Sept 6
- Fall Break      Oct 8-11
- Thanksgiving      Nov 22-26
- Holiday Break      Dec 20-31
- February Break      Feb 11-14
- Spring Break      March 14-18
- Good Friday      April 15
- Memorial Day      May 30

**Early Release Day at 1:00 pm**  
May 26

**LEGEND**

- Early Release
- Inservice/Student Holiday
- Staff & Student Holiday
- Teacher Workday/Student Holiday
- Reporting Period Begins [
- Reporting Period Ends ]
- Graduation May 26, 2022
- Major State Testing Days

Visit the PAISD website for a detailed event calendar  
[www.paisd.net](http://www.paisd.net)

**Hours of Operation 8:00 - 3:30**

**PROPOSED ADJUST 10/13/2021**

**February 2022**

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

**March 2022**

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**April 2022**

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**May 2022**

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**June 2022**

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**July 2022**

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**DISCUSSION AND/OR ACTION ITEMS  
To Approve Change Order #1 for the  
Administration & Middle School Buildings HVAC Upgrades (Task Order 3)**

**Action Item:**

In July the board approved a contract with ProTech Mechanical, Inc. for the Administration and Middle School Buildings HVAC Upgrades (Task Order 3) which was included in the 2021 Bond Project List.

The job kick off meeting was held on August 31, 2021 and virtual progress meeting have been conducted bi-weekly. On a weekly basis, a progress report is submitted by Trevor Houston, ProTech to PAISD and Jared Merdes, Stridde, Callins & Associates, Inc.

As the project has progressed, two issues have arisen.

- Item No 1 – The Electrical Panel Replacement – In the early phase of work, it was noted that the high voltage 480V electrical panel in the existing Administration Building does not meet the National Electrical Code requirements. The existing panel is original to the building and is a safety concern for service providers working in the electrical panel. The cost of this change is an increase of \$9,669 to the total contract of \$355,065. Work will be performed by subcontractor C&I Electrical who has provided services to Port Aransas ISD in the past.
- Item No 2 – Substantial Completion Time Extension – Major delays are being received from vendors for project materials. As with many current construction projects, it has been determined that material delays will be holding up construction. With the very tight deadlines for completion in order to minimize the disruption of day to day activity, we are asking that “demolition” not be made until a positive delivery date is available for the needed materials. The contractor is finding that the completion date of January 3, 2022 cannot be met with the current projected delivery dates (which are still an estimated timeline) as well as time to complete the work with the least disruption. The attached change order moves the completion date to April 8, 2022.

In summary, the attached Change Order #1 is brought to the board for approval with the contractor, ProTech Mechanical, Inc. The work and change order has been reviewed and approved by the engineering firm of Stridde, Callins & Associates, Inc.

<b>RATIONALE:</b>	CV(Legal & Local), & CVB (Legal & Local)
<b>BUDGET:</b>	2021 Bond Funding
<b>RECOMMENDATION:</b>	Accept the superintendent’s recommendation to approve Change Order #1 with ProTech Mechanical, Inc. Administration Building and Middle School Upgrades (Task Order 3)

## CHANGE ORDER

<b>PROJECT (Name):</b> Admin and MS HVAC System Upgrades MCCPS2021-TASK Order #3 <b>TO CONTRACTOR (Name and address):</b> ProTech Mechanical, Inc. 1622 Saratoga BLVD Corpus Christi, Texas 78417	<b>CHANGE ORDER NUMBER:</b> 1 <b>DATE:</b> 10/4/2021  <b>ENGINEER'S PROJECT NUMBER:</b> 2021049 <b>OWNER'S PROJECT NUMBER:</b> <b>CONTRACT DATE:</b> July 19, 2021 <b>CONTRACT FOR:</b> HVAC System Upgrades	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ENGINEER:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
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**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

**Item No. 1, Electrical Panel Replacement:** Contractor shall replace existing 208/240 3-phase electrical panel "H" at the Administration Building with new 460/480 3-phase electrical panel at the same location as existing as per NEC and IBC code requirements. Contractor shall provide panel submittal prior to ordering and installation for review by Engineer. Work shall be performed by licensed electrician C&I Electrical. Refer to attached Proposal from ProTech Mechanical Inc. CC0#001 10/1/2021.

**Item No. 2, Substantial Completion Time Extension:** Contract completion time shall be extended from January 3, 2022 to new date of April 8, 2022.

The original Contract Sum	\$ 345,396.00
The net change by previously authorized Change Orders	\$ -
The Contract Sum prior to this Change Order was	\$ 345,396.00
The Contract Sum shall be increased by this Change Order	\$ 9,669.00
The new Contract Sum including this Change Order will be	\$ 355,065.00

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ENGINEER, CONTRACTOR, AND OWNER.**

**ENGINEER**  
 \_\_\_\_\_  
 Stridde, Callins, and Assoc.  
 342 S. Navigation BLVD  
 Corpus Christi, Tx 78405

**CONTRACTOR**  
 \_\_\_\_\_  
 ProTech Mechanical, Inc.  
 1622 Saratoga BLVD  
 Corpus Christi, Texas 78417

**OWNER**  
 \_\_\_\_\_  
 Port Aransas I.S.D.  
 100 S Station St.  
 Port Aransas, Texas 78373

  
 \_\_\_\_\_  
 BY (Signature)

\_\_\_\_\_  
 BY (Signature)

\_\_\_\_\_  
 BY (Signature)

Jared Merdes, P.E.  
 \_\_\_\_\_  
 (Printed Name)

\_\_\_\_\_  
 (Printed Name)

\_\_\_\_\_  
 (Printed Name)

Engineer  
 \_\_\_\_\_  
 (Title)

\_\_\_\_\_  
 (Title)

\_\_\_\_\_  
 (Title)

10/4/2021  
 \_\_\_\_\_  
 DATE

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 DATE



Pro Tech Mechanical, Inc.  
 1622 Saratoga Blvd.  
 Corpus Christi, Tx 78417  
 Phone: (361) 882-2101  
 Fax: (361) 882-2154

**CCO # 001**

Project: WO # 34207 - Port Aransas ISD  
 100 S. Station  
 Port Aransas ISD, Tx. 78373

**Prime Contract Change Order #1: REV 1\_Admin. Bldg.\_Replace "H" Panel & Extend Contract Days**

<b>TO:</b>	<b>Port Aransas ISD</b> 100 S. Station Port Aransas ISD, Tx. 78373	<b>FROM:</b>	<b>Pro Tech Mechanical, Inc.</b> 1622 Saratoga Blvd. Corpus Christi, Tx 78417
<b>DATE CREATED:</b>	10/1/2021	<b>CREATED BY:</b>	Jay Carreon
<b>REQUEST RECEIVED</b>	Jared Merdes	<b>REFERENCE:</b>	QC0921183
<b>FROM:</b>			
<b>CHANGE REASON:</b>	Existing Condition	<b>SCHEDULE IMPACT:</b>	0 Day(s)
		<b>TOTAL AMOUNT:</b>	<b>\$ 9,669.00</b>

**CHANGE DESCRIPTION:**

Replace "H" panel in Admin. Bldg.

Extend Contract until April 8th, 2022.

**Port Aransas ISD**  
 100 S. Station  
 Port Aransas ISD, Tx. 78373

**Pro Tech Mechanical, Inc.**  
 1622 Saratoga Blvd.  
 Corpus Christi, Tx 78417

**SIGNATURE**

**DATE**

**SIGNATURE**

**DATE**

**CHANGE ORDER SUMMARY**

1	Equipment (#241)	-	1		
2	Material (#341)	-	2		
3	Equipment & Material Credit (#254 + #354)	-	3		
4	Subtotal Equipment / Material (#1 + #2 + #3)			-	4
5	M&E Use Tax (#4 x 0.00% )			-	5
6	<b>Total Equipment / Material (#4 + #5)</b>			-	6
7	Labor (#443)	-	7		
8	Labor Adjustment (#518)	-	8		
9	Travel Labor / Expenses (#448)	-	9		
10	Subtotal (#7 + #8 + #9)	-	10		
11	Labor Credit (#447)	-	11		
12	<b>Total Labor (#10 + #11)</b>			-	12
13	Consumables (#12 x 2.50% )			-	13
14	Small Tools (#12 x 1.00% )			-	14
15	Other Direct Costs (#652)			\$ 195	15
16	Subtotal (#6 + #12 + #13 + #14 + #15)			\$ 195	16
17	Mark Up (#16 x 10.00% )			\$ 20	17
18	<b>Total Direct Costs (#16 + #17)</b>			<b>\$ 215</b>	18
19	Sub Costs (#534)	8,736	19		
20	Sub Credits (#535)	-	20		
21	Total Subs (#19 + #20)	8,736	21		
22	Mark Up (#21 x 5.00% )	437	22		
23	<b>Total Indirect Costs (#21 + #22)</b>			<b>\$ 9,173</b>	23
24	<b>Total Costs (#18 + #23)</b>			<b>\$ 9,387</b>	24
25	Warranty (#24 x 3.00% )			\$ 282	25
26	Bond (#24 + #25) x 0.00% )			-	26
27	<b>Subtotal This Change (#24 + #25 + #26)</b>			<b>\$ 9,669</b>	27
28	Add / Deduct			-	28
29	Sales Tax (#27 + #28) x 0.00% )			-	29
30	<b>Total (#27 + #28 + #29)</b>			<b>\$ 9,669</b>	30
31	Cost of This Proposal If Not Accepted			\$ 100	31

EQUIPMENT & LABOR WORKSHEET

ITEM	SURVEY SHEET SUMMARY	TOTAL COST	LABOR CODE	LABOR TOTAL	
				ST	OT
201					
202					
203					
204					
205					
206					
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233					
234					
235					
236					
237					
238					
239					
240					
241	TOTAL EQUIPMENT COST (To Item #1) - ADD	0.00			
242	TOTAL LABOR HRS (To Item #401) - ADD			0.00	0.00
243					
244					
245					
246					
247					
248					
249					
250					
251					
252					
253					
254	TOTAL EQUIPMENT COST (To Item #4) - CREDIT	0.00			
255	TOTAL LABOR HRS (To item # 420) - CREDIT			0.00	0.00

MATERIAL & LABOR WORKSHEET

ITEM	SURVEY SHEET SUMMARY	TOTAL COST	LABOR CODE	LABOR TOTAL	
				ST	OT
301					
302					
303	Extend Contract until April 8th, 2022.				
304					
305					
306					
307					
308					
309					
310					
311					
312					
313					
314					
315					
316					
317					
318					
319					
320					
321					
322					
323					
324					
325					
326					
327					
328					
329					
330					
331					
332					
333					
334					
335					
336					
337					
338					
339					
340					
341	TOTAL MATERIAL COST (To Item #2) - ADD	0.00			
342	TOTAL LABOR HRS (To Item #401) - ADD			0.00	0.00
343					
344					
345					
346					
347					
348					
349					
350					
351					
352					
353					
354	TOTAL MATERIAL COST (To Item #4) - CREDIT	0.00			
355	TOTAL LABOR HRS (To item #420) - CREDIT			0.00	0.00

**ADD LABOR**

ITEM	CLASSIFICATION			HOURS		RATE		TOTAL	
				ST	OT	ST	OT	ST	OT
401	BASE HOURS (Crew Rate)	CRW SZ.	%			57.00			
402	PIPING LEAD	1.00	100%			57.00			
403	PIPING HELPER								
404	SHEET METAL LEAD								
405	SHEET METAL HELPER								
406	SHOP FAB FOREMAN								
407	SHOP FAB HELPER								
408	SERVICE TECH								
409	General Foreman	0.05	5%			95.00			
410	Safety / Quality Control	0.05	5%			43.00			
411	<b>TOTAL MEN/HOURS</b>	<b>1.10</b>							

(a) (b)

**CREDIT LABOR**

ITEM	CLASSIFICATION			HOURS		RATE		TOTAL	
				ST	OT	ST	OT	ST	OT
420	BASE HOURS (Crew Rate)	CRW SZ.	%			57.00			
421	PIPING LEAD	1.00	100%			57.00			
422	PIPING HELPER								
423	SHEET METAL LEAD								
424	SHEET METAL HELPER								
425	SHOP FAB FOREMAN								
426	SHOP FAB HELPER								
427	SERVICE TECH								
428	General Foreman	0.05	5%			95.00			
429	Safety / Quality Control	0.05	5%			43.00			
430	<b>TOTAL MEN/HOURS</b>	<b>1.10</b>							

(c) (d)

**SUMMARY**

440	TOTAL COMBINED ADD HRS	0	Move to Item #501
441	TOTAL ADD S/T COST	(a)	0
442	TOTAL ADD O/T COST	(b)	0
443	<b>TOTAL ADD LABOR COSTS</b>	0	Move to Item # 7
444	TOTAL COMBINED CREDIT HRS	0	Move to Item #501
445	TOTAL CREDIT S/T COST	(c)	0
446	TOTAL CREDIT O/T COST	(d)	0
447	<b>TOTAL CREDIT LABOR COSTS</b>	0	Move to Item # 11
448	<b>TRAVEL LABOR / PER DIEM</b>	0	Move to Item # 9

ITEM	DAYS ADDED TO CONTRACT DUE TO THIS CHANGE			
450	A. Number of men to work on change :	1.00	x	8.00 hrs/day = 8.00 hrs/day =(Y)
				Add # 440 + # 444 + # 517 = 0.00 M/hrs
451	B.	0.00	mhrs (Z) ÷	8.00 m/hr/day (Y) = 0 days added to contract. (Move to Item # 45)

**LABOR CORRECTIONS**

ITEM	Percentages are to be applied to the labor of the proposed change, and/or to the total affected manhours of the current contract as applicable.						
501	Manhours of Proposed Change					0.00	M/HRS (A)
	NEGAT. PRODUCT'Y FACTORS	MIN	AVG.	SEVERE	% OF LOSS	M/HRS LOST	
502	Fatigue	8%	10%	12%	9%	0.00	
503	Stacking of Trades	10%	20%	30%	6%	0.00	
504	Morale and Attitude	5%	18%	30%		0.00	
505	Reassignment of Manpower	5%	10%	15%	6%	0.00	
506	Crew Size Inefficiency	10%	20%	30%	6%	0.00	
507	Concurrent Operations	5%	15%	25%		0.00	
508	Dilution of Supervision	10%	18%	25%		0.00	
509	Learning Curve	5%	18%	30%	10%	0.00	
510	Errors and Omissions	1%	4%	6%	6%	0.00	
511	Beneficial Occupancy	15%	28%	40%		0.00	
512	Joint Occupancy	5%	13%	20%		0.00	
513	Area access (Protocol)	5%	18%	30%		0.00	
514	Logistics	10%	30%	50%		0.00	
515	Season & Weather Change	10%	20%	30%		0.00	
516	Overtime Productivity	10%	15%	20%		0.00	
517	<b>TOTALS</b>						0.00
518	<b>TOTAL MAN HOURS</b>	0.00 HRS x		0.00 /HR =		<b>0.00</b> (Move to Item # 8)	

**SUBCONTRACTOR COSTS**

ITEM	SUB TYPE	TOTAL	SUB COMPANY
520	Demolition	\$ -	
521	Plumbing/Utilities/SiteWork	\$ -	
522	Electrical	\$ 8,736.00	C & I Electrical
523	Construction/Structural	\$ -	
524	Engineering/Windstorm	\$ -	
525	Insulation	\$ -	
526	DDC Controls	\$ -	
527	Crane/Rigging	\$ -	
528	Test & Balance	\$ -	
529	Concrete	\$ -	
530	Ceilings	\$ -	
531	Coil Coatings	\$ -	
532	Saw Cut/Coring	\$ -	
533	Road Closure/Permitting	\$ -	
534	<b>TOTALS</b>	\$ 8,736.00	
535	Credits On Subs	\$ -	

Pro Tech Mechanical, Inc.  
 1622 Saratoga Blvd.  
 Corpus Christi, Tx 78417

CCO # 001

OTHER DIRECT COSTS

ITEM	DESCRIPTION	HRS	RATE	MATERIAL COST	LABOR COST
601	General Foreman	0	x \$95.00		0.00
602	Project Mgmt / Project Eng.	1	x \$95.00		95.00
603	Other non-manual Labor Supervision Expenses				
604	Field Office Management and Expenses				
605	* Estimating & Cost Analysis and Expenses	1	x \$100.00		100.00
606	* Labor Planning (SLP) and Expenses				
607	* Field Engineering, Detailing, Reproduction, Supplies, Expenses				
608	* Purchasing Expediting, Traffic and Expenses	0	x \$34.00		0.00
609	* Inventories Management and Expenses	0	x \$34.00		0.00
610	Tools & Equipment, Management and Expenses	0	x \$24.00		0.00
611	Payroll Management, Time Keepers and Expenses	0	x \$34.00		0.00
612	Secretaries, Clerk Typists and Expenses	0	x \$34.00		0.00
613	Welding Qualification and Expenses				
614	Welding Inspection & Testing				
615	Instruction of Owner's Personnel	0	x \$88.00		0.00
616	* CPM Scheduling	0	x \$74.00		0.00
617	* Revising As-built Drawings	0	x \$61.00		0.00
618	Progress Photos				
619	Permits, Licenses, Fees, Dues				
620	* Special Supports		0.00%	0.00	0.00
621	* Penetrations / Fire Seal		0.00%	0.00	0.00
622	* Rental, Company Equipment		Days Added		
623	* Rental, Vendor Equipment	0	Days Added	0.00	
624	Gas, Oil, Vehicle Maint.			0.00	
625	Deliveries, Company	0	x \$24.00		0.00
626	Deliveries, Vendor				
627	Temporary Wiring				
628	Temporary Power				
629	Temporary Heat				
630	Temporary Water				
631	Temporary Toilets				
632	Temporary Air				
633	Temporary Weatherproofing				
634	Temporary Ventilation / Filtration				
635	* Cleanup, Rubbish Removal		(@.5% x #440 x Laborer Rate)		0.00
636	Safety Inspection and Control	0	x \$43.00		0.00
637	Safety Barricades, Gates, Other materials				
638	Field Office				
639	Ice Water				
640	* Tags, Charts, Identification, Markers		<input type="checkbox"/> Tags Required (@2.5% x #6 & #443 )	0.00	0.00
641	Storage Facilities - On - Site				
642	Storage Facilities - Off - Site				
643	Office Heat and Electricity				
644	Office Telephones				
645	Copier Expense and Office Supplies				
646	* Contingencies Allowance		(#5 + #14 x 2.50%	0.00	0.00
647					
648					
649					
650					
651					
652	TOTALS (Move to Page 1 Item # 17)			0.00	195.00

# ADJOURNMENT

## **Action Item**

There being no further business, Board President will adjourn the meeting.