

Public Notice of Regular Meeting

The Board of Trustees Groesbeck ISD

A Regular Meeting of the Board of Trustees of Groesbeck ISD will be held Monday, May 19, 2025, beginning at 6:00 PM in the GISD Administration Office Board Room, 1202 N Ellis, Groesbeck, TX 76642.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGES TO THE FLAGS**
- IV. REVIEW DISTRICT MISSION STATEMENT**
- V. PUBLIC COMMENT (Agenda/Non-Agenda Items)**
- VI. OFFICIAL PRESIDING OVER BOARD MEMBER SWEAR IN FOR OFFICE**
- VII. REORGANIZATION OF THE BOARD OF TRUSTEES**
- VIII. BOARD PHOTO**
- IX. ANNOUNCEMENT OF THE 2024-2025 ELEMENTARY TEACHER AND THE SECONDARY TEACHER OF THE YEAR**
- X. PRESENTATION AND CONSIDER APPROVAL OF GROESBECK ISD DELINQUENT PROPERTY TAX COLLECTIONS**
- XI. PRESENTATION AND POSSIBLE ACTION ON WRA ARCHITECTS REGARDING FACILITIES**
- XII. CONSIDER AND APPROVE AUTHORIZING THE SUPERINTENDENT TO HIRE PERSONNEL AND ISSUE CONTRACTS FROM MAY 20, 2025 THROUGH AUGUST 31, 2025**
- XIII. CONSIDERATION AND ACTION ON THE SELECTION OF SCHOOL NUTRITION PROGRAM FOOD SERVICE MANAGEMENT SERVICES**

XIV. DISCUSSION AND ACTION ON CONSENT AGENDA ITEMS
A. Minutes of Previous Board Meeting

Special Board Meeting
MINUTES
04/14/2025 5:30
p.m.

Present: Aslone Foy, Jim Longbotham, Sindra McLean, Jason Milstead, Stephen Bradley, Angela Crane, Bridgett Jackson-Tatum.

Others: Scott Cummings, Teresa Battrick, Nelson Kortis.

Aslone Foy called the meeting to order at 5:30 p.m.

There were no public comments.

Entered Executive Session: 5:31 p.m.

Reconvened: 5:54 p.m.

Motion by Stephen Bradley, second by Jason Milstead to move that the Board approve and adopt the resolution to rescind the vote regarding the term contract of certified classroom teacher Kelly Grady. Motion carried unanimously.

Motion by Jason Milstead, second by Stephen Bradley move that the Board approve the employment contract as discussed in closed session. Motion carried unanimously.

Motion by Bridgett Jackson-Tatum, second by Sindra McLean, to adjourn. Motion carried unanimously.

Adjourned: 5:55 p.m.

_____	_____	<u>May 19, 2025</u>
Aslone Foy, Board President	Bridgett Jackson-Tatum, Secretary	Date Approved

Regular Board Meeting
MINUTES
04/21/2025 6:00
p.m.

Present: Aslone Foy, Jim Longbotham, Sindra McLean, Jason Milstead, Stephen Bradley, Angela Crane. Absent: Bridgett Jackson-Tatum.

Others: Scott Cummings, Teresa Battrick, Deana Rand, Cindy Ensminger, Melissa Smith, Alex Montoya, Lora Sims, Sarah Bush, Nelson Kortis, Evan Ditmore.

Aslone Foy called the meeting to order at 6:00 p.m.

Jim Longbotham gave the Invocation.

Stephen Bradley and Jason Milstead led the Pledges to the Flags.

Sindra McLean read the District Mission Statement.

There were no public comments.

Entered Executive Session: 6:01 p.m.

Reconvened: 7:04 p.m.

Sindra McLean left the meeting.

No action taken.

The Public Hearing for Groesbeck ISD's Internet Safety Policy and Children's Internet Protection Act (CIPA) opened at 7:04 p.m. Deana Rand presented the Groesbeck ISD's internet safety policy. There were no comments; the public hearing closed at 7:06 p.m.

Motion by Jim Longbotham, second by Jason Milstead to approve the Groesbeck ISD's Internet Safety Policy. Motion carried unanimously.

Evan Ditmore presented the removal of the technology credit requirement for graduation starting with the class of 2026. Due to the changes in our society and the abundance of exposure to technology, this requirement is outdated and no longer necessary to teach basic tech skills. An introductory computer class will be available to students who wish to enhance their technology skills. We also have a new Career and Technology Education (CTE) computer pathway for students interested in pursuing this field. Students could earn a certification in Python-a, a widely used programming language that fulfills the foreign language requirement. Motion by Stephen Bradley, second by Jason Milstead to approve the removal of technology and health/speech as a local graduation requirement. Motion carried unanimously.

Evan Ditmore presented the removal of speech and health credit requirements for graduation, starting with the class of 2026. Students fulfill their speech credit through their English II Fall semester, as the TEKS align with speech standards. The Lifetime Nutrition class will no longer be necessary since the speech requirement is embedded in English II. Motion by Jason Milstead, second by Jim Longbotham to approve the removal of health and speech credit requirement for graduation. Motion carried unanimously.

Evan Ditmore presented that beginning with the class of 2026, all students must either have a College, Career, or Military Readiness (CCMR) point or be on track to earn one within the current school year to participate in the work program and leave campus early. Students who have not yet obtained a CCMR point must have a structured plan to achieve this requirement before graduation. To assist the students who have not yet achieved a CCMR point, we offer a senior class explicitly focused on CCMR. Students can work on the Texas College Bridge, TSI prep, SAT/ACT prep, FAFSA completion, resume and scholarship writing, etc. These additions to our campus plan will help to meet the goal of increasing CCMR rates, which account for 40% of the district's accountability rating, and potentially qualify for bonus outcome funding. Offering Path-College/Career 1, starting with the 2025-26 school year, is an innovative course that will cover TEKS aligned with the goals of this class. Motion by Stephen Bradley, second by Jason Milstead to approve the requirement to be on track to obtain the CCMR point before granting early release status. Voting For: Aslone Foy, Jim Longbotham, Jason Milstead, Stephen Bradley. Voting Against: Angela Crane. Motion passed.

Aslone Foy announced the following board member training: 1. Sindra McLean has completed the local district orientation training. 2. Sindra McLean has completed Orientation to the Texas Education Code. 3. Post-Legislative Update to the Texas Education Code is not Applicable 4. All board members have completed the annual Team Building training. 5. Board members have time remaining to complete the additional continuing education requirements and have not yet scheduled training. 6. All board members have time remaining to complete the Evaluating Student Academic Performance and Setting Goals requirement and have not yet scheduled training. 7. The following board members have completed the biennial training on Child Abuse Prevention: Aslone Foy, Jim Longbotham, and Jason Milstead. The other board members are scheduled to complete the training. 8. The following board members have completed the School Safety Training: Sindra McLean, Jason Milstead, Aslone Foy, and Jim Longbotham. The other board members are scheduled to complete the training.

Sindra McLean returned to the meeting. (7:28)

Consent Agenda: Motion by Jason Milstead, second by Jim Longbotham, to approve the consent agenda. Motion carried unanimously.

- A. Minutes of Previous Board Meeting
- B. Budget Report and Amendments
- C. Certificate of Provision of Instructional Materials Survey 2025-26
- D. Depository Extension with Citizens State Bank
- E. 4-H Groesbeck Adjunct Faculty Agreement
- F. Resolution for Groesbeck Little Dribblers Extracurricular Status
- G. Resolution for Groesbeck Pee Wee Football Extracurricular Status
- H. Quarterly Investment Report
- I. Donation

Entered Executive Session: 7:28 p.m.

Reconvened: 8:23 p.m.

Motion by Stephen Bradley, seconded by Jason Milstead to approve recommendations as discussed in Executive Session. Motion carried unanimously.

Superintendent Comments: Scott Cummings commented that safety and security are a main priority. The student attendance rate for April was 94.79%, and there were 225 perfect attendances for the 5th six weeks at H. O. Whitehurst.

Board President Comments and Reports: Aslone Foy's comments included information on SLI and that the next Regular Board Meeting is on May 19.

Motion by Jason Milstead, second by Jim Longbotham, to adjourn. Motion carried unanimously.

Adjourned: 8:25 p.m.

Aslone Foy, Board President

Bridgett Jackson-Tatum, Secretary

May 19, 2025
Date Approved

B. Budget Report and Amendments

Comparison of Revenue to Budget
 As of April

	Estimated Revenue	Current Realized Revenue	Realized Revenue To Date	Revenue Balance	Percent Realized
General Operating Funds					
199 / 5 - GENERAL FUND 5000	17,955,200.00	-384,402.16	-13,869,904.13	4,085,295.87	77.25%
199 / 5 - GENERAL FUND 7000	251,294.40	.00	-20,228.80	231,065.60	8.05%
Totals 5000	17,955,200.00	-384,402.16	-13,869,904.13	4,085,295.87	77.25%
Totals 7000	251,294.40	.00	-20,228.80	231,065.60	8.05%
Totals General Operating Funds	18,206,494.40	-384,402.16	-13,890,132.93	4,316,361.47	76.29%
Special Revenue Funds					
211 / 5 - TITLE I, PART A 5000	474,084.00	-34,417.45	-252,334.77	221,749.23	53.23%
224 / 5 - IDEA - PART B, FORMULA 5000	404,573.00	-28,056.42	-200,163.49	204,409.51	49.48%
225 / 5 - IDEA - PART B, PRESCHOOL 5000	7,608.00	-1,000.00	-5,000.00	2,608.00	65.72%
240 / 5 - FOOD SERVICE 5000	836,873.00	-85,888.13	-749,110.20	87,762.80	89.51%
244 / 5 - CAREER & TECHNICAL 5000	26,037.00	.00	-12,383.47	13,653.53	47.56%
255 / 5 - TITLE II, PART A 5000	94,064.00	.00	-36,542.81	57,521.19	38.85%
265 / 5 - TITLE IV, PART B 5000	104,000.00	.00	-22,982.77	81,017.23	22.10%
270 / 5 - TITLE V 5000	74,913.00	-3,032.54	-16,805.58	58,107.42	22.43%
289 / 5 - FEDERALLY FUNDED 5000	32,633.00	-10,849.00	-24,943.00	7,690.00	76.43%
410 / 5 - IMA/TEXTBOOK 5000	136,326.07	.00	-6,588.70	129,737.37	4.83%
429 / 5 - STATE FUNDED 5000	852,326.68	-22,995.25	-452,255.38	400,071.30	53.06%
Totals 5000	3,043,437.75	-186,238.79	-1,779,110.17	1,264,327.58	58.46%
Totals 7000	.00	.00	.00	.00	.00%
Totals Special Revenue Funds	3,043,437.75	-186,238.79	-1,779,110.17	1,264,327.58	58.46%
Interest & Sinking Funds					
511 / 5 - DEBT SERVICE 5000	3,203,121.00	-72,936.27	-3,346,306.82	-143,185.82	104.47%
Totals 5000	3,203,121.00	-72,936.27	-3,346,306.82	-143,185.82	104.47%
Totals 7000	.00	.00	.00	.00	.00%
Totals Interest & Sinking Funds	3,203,121.00	-72,936.27	-3,346,306.82	-143,185.82	104.47%
Expendable Trust Funds					
829 / 5 - TRUST & AGENCY FUND 5000	.00	-5,002.26	-5,518.91	-5,518.91	.00%
Totals 5000	.00	-5,002.26	-5,518.91	-5,518.91	.00%
Totals 7000	.00	.00	.00	.00	.00%
Totals Expendable Trust Funds	.00	-5,002.26	-5,518.91	-5,518.91	.00%
Total Revenues 5000	24,201,758.75	-648,579.48	-19,000,840.03	5,200,918.72	78.51%
Total Revenues 7000	251,294.40	.00	-20,228.80	231,065.60	8.05%
Total Revenues	24,453,053.15	-648,579.48	-19,021,068.83	5,431,984.32	77.79%

Comparison of Expenditures and Encumbrances to Budget
 As of April

	<u>Appropriation</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
General Operating Funds						
199 / 5 - GENERAL FUND 6000	-18,671,494.40	978,429.97	1,401,505.87	12,013,544.82	-5,679,519.61	64.34%
Totals 6000	-18,671,494.40	978,429.97	1,401,505.87	12,013,544.82	-5,679,519.61	64.34%
Totals 8000	.00	.00	.00	.00	.00	.00%
Totals General Operating Funds	-18,671,494.40	978,429.97	1,401,505.87	12,013,544.82	-5,679,519.61	64.34%
Special Revenue Funds						
211 / 5 - TITLE I, PART A 6000	-474,084.00	250.00	34,701.63	276,703.49	-197,130.51	58.37%
224 / 5 - IDEA - PART B, FORMULA 6000	-404,573.00	62,803.18	21,019.94	221,183.43	-120,586.39	54.67%
225 / 5 - IDEA - PART B, PRESCHOOL 6000	-7,608.00	1,398.00	1,000.00	6,000.00	-210.00	78.86%
240 / 5 - FOOD SERVICE 6000	-836,873.00	4,501.79	79,848.36	731,717.93	-100,653.28	87.43%
244 / 5 - CAREER & TECHNICAL 6000	-26,037.00	506.23	2,308.99	25,094.27	-436.50	96.38%
255 / 5 - TITLE II, PART A 6000	-94,064.00	1,109.25	436.74	37,244.55	-55,710.20	39.59%
265 / 5 - TITLE IV, PART B 6000	-104,000.00	1,157.64	11,165.50	54,513.90	-48,328.46	52.42%
270 / 5 - TITLE V 6000	-74,913.00	3,567.44	7,251.13	24,056.71	-47,288.85	32.11%
289 / 5 - FEDERALLY FUNDED 6000	-32,633.00	940.00	320.00	25,263.00	-6,430.00	77.42%
410 / 5 - IMA/TEXTBOOK 6000	-136,326.07	.00	-12.30	32,259.85	-104,066.22	23.66%
429 / 5 - STATE FUNDED 6000	-852,326.68	105,653.98	60,424.34	512,679.72	-233,992.98	60.15%
Totals 6000	-3,043,437.75	181,887.51	218,464.33	1,946,716.85	-914,833.39	63.96%
Totals 8000	.00	.00	.00	.00	.00	.00%
Totals Special Revenue Funds	-3,043,437.75	181,887.51	218,464.33	1,946,716.85	-914,833.39	63.96%
Interest & Sinking Funds						
511 / 5 - DEBT SERVICE 6000	-3,203,121.00	.00	.00	1,094,916.59	-2,108,204.41	34.18%
Totals 6000	-3,203,121.00	.00	.00	1,094,916.59	-2,108,204.41	34.18%
Totals 8000	.00	.00	.00	.00	.00	.00%
Totals Interest & Sinking Funds	-3,203,121.00	.00	.00	1,094,916.59	-2,108,204.41	34.18%
Expendable Trust Funds						
829 / 5 - TRUST & AGENCY FUND 6000	.00	.00	.00	500.00	500.00	.00%
Totals 6000	.00	.00	.00	500.00	500.00	.00%
Totals 8000	.00	.00	.00	.00	.00	.00%
Totals Expendable Trust Funds	.00	.00	.00	500.00	500.00	.00%
Total Expenditures 6000	-24,918,053.15	1,160,317.48	1,619,970.20	15,055,678.26	-8,702,057.41	60.42%
Total Expenditures 8000	.00	.00	.00	.00	.00	.00%
Total Expenditures	-24,918,053.15	1,160,317.48	1,619,970.20	15,055,678.26	-8,702,057.41	60.42%

- C. 2025-2026 Board Meeting Dates
- D. Navarro Community College Dual Credit MOU



Part I: General Information

Navarro College is pleased to propose a joint partnership effort with Groesbeck ISD for the 2025-2026 academic year, hereafter referred to as “the I.S.D.,” to provide high school students an opportunity to take selected college-level academic and/or career and technical courses for both high school credit and college credit. Students must meet requirements established by the Texas Higher Education Coordinating Board (THECB) and the Texas Education Agency as outlined in the Texas Administrative Code Rule 4.85:

Pursuant to Texas House Bill 1638 (85th Legislature, 2017), Navarro College and the ISD set forth the following goals for dual credit programs in Texas, as prescribed by the Texas Higher Education Coordinating Board (THECB) and the Texas Education Agency (TEA).

1. Collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit including enrollment and fee policies.
 - a. Constant collaboration with ISD partners to plan student and parent events.
 - b. The Dual Credit Department will hold student information sessions and parent meetings to share general program information, eligibility requirements, potential benefits/risks, enrollment process, and cost.
 - c. Dual Credit Staff will collaborate with the ISD to provide contact information for parents and students needing assistance with enrollment processes, seeking information, and related questions.
 - d. The Dual Credit Department maintains records of all dual credit events and enrollment.
2. The Dual Credit Program will assist students in a successful transition to and acceleration through postsecondary education.
 - a. Navarro College enrolls all dual credit students into a Dual Credit 101 Canvas course in their first semester. This course provides student support information and tips for being a successful college student.
 - b. Dual Credit Staff schedule onboarding training with our new students at their high school prior to classes beginning for the semester. These include how to log into all Navarro College applications, resources, contact information, and tips on navigating college courses and communicating with faculty.
 - c. Dual Credit Staff completes bi-weekly grade interventions and communicates to the ISD with any students that are not in good standing.
 - d. The Dual Credit Department tracks enrollment, persistence through dual credit coursework, does degree audits to determine hours to degree completion.
3. Promote student success through college advising and student support services.
 - a. Dual Credit Staff have assigned case loads for advising by school. We provide academic and career goal advisement each semester to ensure students are on-track to meet their goals.

- b. Provide students with detailed student services information and host workshops for students needing further support.
 - c. Collaborate with ISD's to offer more dual credit course offerings that are of high need/interest with the majority of the student's field of study goals.
4. The quality and rigor of dual credit courses will be sufficient to ensure student success in subsequent courses.
- a. The Dual Credit Department continuously analyzes student success by course by term.
 - b. Faculty are routinely evaluated.
 - c. Student feedback is reviewed and accessed by course each term.

Eligible Courses

- Courses offered for college credit must be identified as college-level academic courses in the current edition of the Lower Division Academic Course Guide Manual (ACGM) adopted by the Texas Higher Education Coordinating Board, or as college-level workforce education courses in the current edition of the Workforce Education Course Manual (WECM) adopted by the Texas Higher Education Coordinating Board.
- A college course offered for dual credit must be: (A) in the core curriculum of the public institution of higher education providing the credit; (B) a career and technical education course; (C) a foreign language course; or (D) a college field of study course that satisfies specific degree plan requirements leading to the completion of a Board approved certificate; AA, AS, AAS degree program, or FOSC.
- Public colleges may not offer remedial and developmental courses for dual credit. Navarro College participates with the Texas College Bridge Program to assist our service area students by accepting successful completion of the Texas College Bridge college preparatory mathematics and English language arts courses to meet college readiness measures.

Student Eligibility

- High school students admitted as a non-degree seeking student will be waived from the Texas Success Initiative Assessment (college readiness measures) to attempt college courses up to 15 semester credit hours.
Criteria for non-degree seeking dual credit students:
 - Applies to 9th through 12th grade high school students.
 - Students must be in good academic standing.
 - Students must be recommended and have approval from their high school counselor to be considered.
 - Students must be designated by Navarro College as non-degree seeking.
 - Students must complete a stratified college course(s) (listed below) with a C or better to lock in their TSI college readiness requirements to continue enrollment after 15 semester credit hours.
 - Stratified courses include:
 - TSI Reading Coursework: History 1301; History 1302; Government 2304; Government 2305; Government 2306; Psychology 2301; any 2000-level literature course.
 - TSI Writing Coursework: English 1301.

- TSI Math Coursework: All college-level mathematics courses.
 - Prerequisite and corequisite course requirements for Navarro College credit courses will still apply.
- Once students hit the 15-semester credit hour mark they will be required to select a degree program and will no longer be considered a non-degree seeking student. At that point students must demonstrate college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative to be eligible for continued enrollment in a dual credit course offered by a public college.
- A student may enroll in workforce education college courses contained in a Level 1 certificate program, or a program leading to a credential of less than a Level 1 certificate, at a public junior college or public technical institute and shall not be required to provide any additional demonstration of college readiness. Students enrolling in a Level 2 certificate or applied associate degree program must demonstrate college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative.
- Students must maintain a minimum GPA of a 2.0 per the Navarro College academic standing guidelines. Students enrolling in Career and Technical Programs must adhere to the specific program requirements in addition to the requirements of the Dual Credit Program.
- To be eligible for enrollment in a dual credit course offered by Navarro College, students must meet all the College's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.) to be eligible for enrollment in a college course offered by a public college.

Dual Credit Admissions

- Students must meet the following admission requirements:
 - Complete an application for Navarro College through Apply Texas.
 - Complete the online Dual Credit Enrollment Form on the NC Self-Service student portal. New students must have parent approval upon initial enrollment and all students must have high school official approval each semester enrolling.
 - Provide a current high school transcript. Incoming 9th graders may provide a final 8th grade report card.
 - Provide when applicable test score reports.
 - Provide a vaccination record indicating a current bacterial meningitis vaccination if the student will be taking courses on the Navarro College campus.
- High school students will be academically advised by their assigned Navarro College Dual Credit Coordinator prior to enrolling in coursework each semester.
- High school students taking Navarro College courses are recognized as college students and will be treated as such, regardless of the course location. All Navarro College students, including students enrolled for dual credit, are expected to abide by the Navarro College Code of Conduct and Academic Decorum standards located in the Navarro College Student Handbook. A collegiate classroom environment is expected at all times.

- Navarro College courses, including those offered on high school campuses, may contain controversial material and mature content. Navarro College courses will not be tailored to high school learners. Parents and high school officials are encouraged to consider the maturity level of the individual student prior to approving that student's enrollment in college courses.
- Dual credit students who earn a Navarro College GPA of less than 2.0 may be removed from the dual credit program.
- It is strongly recommended that students complete their sophomore year of high school to be eligible to enroll in summer courses.
- Additional enrollment requirements may apply.

Deadline Requirements

- Please refer to the Navarro College Dual Credit Program deadlines for the dual credit enrollment periods. All course offering requests for the upcoming school year must be submitted to the Dual Credit Department no later than April 1st.

Location of Class

- College courses may be taught on the college campus, on the high school campus, or via distance learning. In addition, college courses taught electronically shall comply with the Navarro College Standards for Quality Online Course Design and Instruction.

Composition of Class

College courses taught for dual credit may be composed of:

- Dual credit students only
- Dual credit and college credit students
- Dual credit and high school credit-only students if one of the following conditions apply:
 - The course is required by State Board of Education and the high school is otherwise unable to offer such a course.
 - The high school credit-only students are College Board Advanced Placement (AP) students.
 - The course is a career and technical or college workforce education course and the high school credit-only students are earning articulated college credit. Please note that Navarro College does not articulate credit. Therefore, all Navarro College career and technical dual credit course sections are for dual credit only and may not be mixed with regular high school students.

Faculty Selection, Supervision, and Evaluation

- Faculty members who are employed with the school district on a full-time basis and teach a Navarro College course, either inside or outside of their regular ISD duty hours, are considered employees of Navarro College for the purposes of the college course taught for dual credit and are required to meet all other Navarro College adjunct faculty requirements.
- The College shall approve instructors of college courses taught for dual credit. These adjunct faculty members must meet the same credentialing standards and complete the same approval processes as other faculty who are selected to teach the same courses at Navarro College. This includes, but is not limited to, adhering to the minimum requirements set by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).
- The College cannot guarantee that a faculty member will be available to teach every dual credit course requested by the I.S.D.
- The College will supervise and evaluate instructors of college courses taught for dual credit using the same criteria and procedures as those used for other faculty at Navarro College.

Course Curriculum, Instruction, and Grading

- The College shall ensure that a college course taught for dual credit is equivalent to the corresponding course offered at Navarro College in relation to the curriculum, materials, instruction, method, and rigor of student evaluation. These standards must be maintained regardless of the student composition of the class.
- College courses taught for dual credit, regardless of location, will start and end with Navarro College's semester dates. Faculty will follow the College's calendar for all course planning, curriculum, reporting, and grading.
- College courses taught for dual credit must meet the appropriate contact hours required for each course taught.
- Final course grades must be submitted on the College's schedule.
- The only official grades currently assigned at Navarro College are mid-term and final course number grades. Navarro College does not assign progress grades to our college students. All course-grading conventions are stipulated in each instructor's course syllabus. Students are responsible for managing their status in their college course(s) and for reporting progress to their high school officials. Students may obtain their current grade or course standing by the gradebook method outlined in their course syllabi. Grades provided by students should only be used as an academic check for intervention purposes and to monitor student success. As always, faculty report academic or behavioral concerns through Navarro College's Care Report system as appropriate.

Academic Policies and Student Support Services

- Regular academic policies applicable to courses taught at Navarro College also apply to college courses taught for dual credit. These policies include, but are not limited to, syllabus distribution, communication of grading policies to students, course drops, academic integrity, scholastic probation and suspension, student/instructor conflict resolution, and final course grade challenges.
- High school students in college courses are eligible to utilize the same support services that are afforded by all Navarro College students. The College is responsible for ensuring timely and efficient access to such services (e.g., academic advising and counseling), learning materials (e.g., library resources), and to other benefits for which the student may be eligible.
- High school students may not participate in any of Navarro College's athletics or extracurricular activities.
- High school students requesting disability accommodation in their college classes must file with Navarro College's Disability Services Department at least two weeks prior to the start of each semester. Please refer to the Navarro College Student Handbook or Navarro College Catalog for additional information.
- High School students violating the student code of conduct or academic policies while on a Navarro College location will follow the policies and procedures set by the College. The College will collaborate with the ISD and share any related information. Depending on violation, any disciplinary procedures could be deferred to the ISD or to both institutions.

Data Sharing

- Under this Agreement both parties will share information and records as needed for dual credit students. Student records transferred between the College and the ISD shall remain the sole property of the institution that created the records. Information that is transferred must be used consistently with the Family Educational Rights & Privacy Act (FERPA), HIPAA, and both ISD and the College policies and procedures for managing students' records and other confidential information.

Transcription of Credit

- For dual credit courses, both high school and college credit should be transcribed immediately upon a student's completion of the college course.

Tuition and Fees

- Navarro College offers a dual credit discount for tuition and fees for the fall and spring terms only. Navarro County residents receive a 50% discount and residents outside of Navarro County receive a 51% discount. For current tuition and fee schedules, please refer to the Navarro College Website at: <https://www.navarrocollege.edu/costs-aid/>

- Navarro College is a participant in the HB 8 Financial Aid for Swift Transfer (FAST) program, set forth by the Texas Education Agency and the Texas Higher Education Coordinating Board. The FAST program provides funding to colleges and other public institutions so they can offer dual credit courses to educationally disadvantaged students at no cost to these students. The Texas Education Code (TEC) defines “educationally disadvantaged” as those students eligible for the national free/reduced-price lunch program. Students are “eligible students” under the FAST program if they (1) are enrolled in an eligible dual credit course at a public school district or charter school and (2) were qualified for free/reduced-price lunch in any of the four school years before enrolling in the dual credit course. By statute, the FAST program requires that eligible students at participating institutions incur no cost for their dual credit coursework. An eligible student will not pay tuition and fees for an eligible dual credit course. Books, supplies, and other course materials must also be provided at no cost to an eligible student. Dual Credit courses eligible for FAST funding are those offered through either TEC, Section 130.008, Courses for Joint High School, and Junior College Credit (see Texas Administrative Code, Chapter 4, Subchapter D, Rules 4.81–4.85), or other courses offered by a public institution of higher education for which a high school student may earn credit. By statute, the courses must also satisfy at least one of the following:
 - A requirement necessary to obtain an associate degree or an industry-recognized credential or certificate (using the definition of industry-recognized credential or certificate that is established for other parts of House Bill 8)
 - A foreign language requirement at an institution of higher education
 - A core curriculum requirement
 - A field of study requirement

Navarro College will continue the current dual credit rates for those dual credit students who are not FAST-eligible during the fall and spring semesters only.

Responsibilities of Navarro College

1. Navarro College will verify FAST-eligible students and dual credit eligibility with the high school official for each student enrolling in the dual credit program.
2. Navarro College will use the allotted FAST dollars to cover the tuition and fees at \$55.00 per scheduled credit hour per course per student enrolling into the dual credit program.
3. Navarro College will collaborate with school officials to develop and provide information to students and parents about the FAST program and eligibility.

Responsibilities of the School District

1. The ISD will identify will provide a TSDS Unique ID number for each student enrolling in the dual credit program. This number is required for submission of the certified enrollment roster to the Texas Education Agency and the Texas Higher Education Coordinating Board to verify student FAST eligibility each semester.
2. The ISD will be responsible for incurring all remaining educational costs for the eligible FAST student enrolled in the dual credit program. These costs may include course fees, lab fees, IA/Couse materials, textbooks, supplies, and credential fees.
3. The ISD will collaborate with Navarro College to develop and provide information to students and parents about the FAST program and verify eligibility.

Funding

The state funding for dual credit courses will be available to both public school districts and colleges based on the current funding rules of the State Board of Education.

Part II: Responsibilities of Navarro College

1. A Navarro College administrator or full-time faculty member may visit dual credit classes for evaluation purposes.
2. Navarro College will conduct an orientation session for I.S.D. faculty teaching Navarro College courses as needed.
3. Appropriate Navarro College faculty and/or administrators may review major examinations in each course to determine whether students are required to master the skills and concepts identified in the course syllabus.
4. Navarro College is responsible for maintaining a college transcript for each student. All courses will be identified on the college transcript as regular college-level courses.
5. Navarro College will work with the high school administration to determine which courses will be offered for dual credit and will review the list of dual credit courses annually.
6. Navarro College reserves the right to require a minimum number of students for enrollment in each course section. If the minimum is not met, Navarro College reserves the right to cancel the course offering. Navarro College cannot guarantee the availability of every course requested by the high school.
7. All reasonable accommodation for disability services and special needs must be approved by the Navarro College Disability Services Office.
8. Navarro College is responsible for maintaining the confidentiality of all student information and records as required by the Family Educational Rights and Privacy Act (FERPA). Students who wish to allow parents or guardians to access grades or other student information must complete the Navarro College Student Record Release Form available in the Navarro College Office of Admissions or MyNC Student Portal.
9. Navarro College reserves the right to deny continued enrollments for students who display unsatisfactory academic progress.
10. Navarro College reserves the right to deny enrollment or readmission for students who violate the Navarro College Student Code of Conduct.
11. Navarro College will provide academic advisement to all dual credit students.
12. Navarro College will provide intervention reports to school officials regarding the academic status of the dual credit population several times throughout the semester.

13. Navarro College will collaborate with school administrators to schedule dual credit information sessions, parent meetings, advising sessions, and other related events.
14. Navarro College will provide routine updates to our service area partners about tuition and fees, enrollment policies and procedures, and deadlines.

Part III: Responsibilities of the Dual Credit Instructor

1. The instructor is responsible for providing any necessary employment documents and official college transcripts to the appropriate Navarro College dean or department chair.
2. The instructor shall meet all the same requirements and guidelines as other Navarro College adjunct faculty.
3. All Navarro College faculty are required to use their Navarro College email and to check it on a regular basis.
4. Each course must be taught using and conforming to the Navarro College course syllabus for each specific course.
5. The instructor is responsible for verifying the accuracy of the Navarro College class roster(s) and reporting discrepancies to the Registrar's Office prior to the official census date.
6. The instructor is responsible for teaching the material outlined in the College course syllabus and departmental requirements.
7. The instructor will adhere to the policies and practices of Navarro College. This includes using the approved departmental syllabus, textbooks, and other related materials. The high school text may serve as a supplement, if necessary, to meet the TEKS requirements.
8. Faculty members teaching a dual credit course must record student grades in Navarro College's system in accordance with the College calendar and deadlines.
9. Faculty are required to inform students of course standing, grades, etc., and must comply with all Navarro College departmental and grading policies.
10. Faculty are encouraged to report progress or potential problems to the I.S.D. as requested.
11. Faculty may not give any accommodation to students without written approval from the Navarro College Disability Services Department.
12. Instructors should treat dual credit students in the same manner as other college students.
13. Dual credit instructors will attend Convocation and/or departmental meetings each fall and spring semester. New instructors will also need to attend Canvas training as well as any training provided by the department regarding topics such as publisher materials. Competency evaluations may be required when teaching a career and technical dual credit course. Any instructor teaching hybrid or online classes must complete Canvas training

and be approved for online or hybrid courses prior to teaching them. Information about upcoming Canvas training is provided by the Instructional Design staff.

Part IV: Responsibilities of the School District

1. The high school is responsible for maintaining the high school transcript.
2. Every semester, the designated high school official must approve each student's enrollment in college courses, regardless of whether the student is enrolling for dual credit or college credit only.
3. The I.S.D. must provide all final official high school transcripts for graduating seniors who have completed coursework with Navarro College. Official Navarro College transcripts will not be released until the final official high school transcript is on file.
4. The I.S.D. will provide Navarro College personnel with a school calendar (including teacher in-service days, holidays, and special events).
5. The I.S.D. will provide Navarro College faculty teaching courses on the high school campus with an overview and orientation of the high school facility and procedures.
6. The I.S.D. is responsible for covering all course time outside of the College calendar and regular meeting dates and times.
7. The high school must provide a safe and secure campus environment.
8. The high school must provide an adequate college learning environment and appropriately equipped classroom facilities for each dual credit course taught on the high school campus.
9. The I.S.D., a stakeholder in student success, will communicate issues and concerns to the appropriate dean in a timely manner.
10. The high school will establish the weighted value of college-credit courses in determining high school class rank and honor graduates.
11. All dual credit enrollment and schedule changes must be finalized with the Dual Credit Department prior to the first day of classes each semester.
12. The I.S.D. will provide Navarro College personnel with a proposed course offering schedule and anticipated enrollment per course by the end of March for planning the upcoming school year.
13. The I.S.D. will provide Navarro College with meeting dates and times for each scheduled college course section taught on the high school campus.
14. The I.S.D. will collaborate with Navarro College dual credit staff to establish dates for information sessions, parent meetings, and student advising sessions.

15. The I.S.D. will provide professional-level personnel, as needed, to assist with enrollment and advisement of dual credit students.
16. Dual credit students must have access to all online student resources provided by the College. The Navarro College website and library resources must not be blocked by the I.S.D.
17. The I.S.D. will schedule dual credit courses in a manner which minimizes student absences due to school-related activities.
18. The I.S.D. will minimize interruptions during scheduled dual credit courses.

Part V: Responsibilities of the Student

1. All students in the program must have written approval from the high school principal or counselor as well as the student's parent or guardian.
2. In order for college credit to be awarded the student must be registered for the course and the required tuition must be paid by the stated deadline.
3. Students anticipating completion of a certificate or degree must provide an updated current high school transcript and meet the graduation requirements as outlined in the Navarro College Admissions and Records policies and procedures. The student is responsible for applying for graduation. This includes monitoring the Navarro College student email and following instructions regarding any additional graduation requirements.
4. Students will be required to have the necessary college textbooks and course materials for each course in which the student is enrolled. These may be purchased by the student or provided by the I.S.D.
5. Students are expected to adhere to all policies of Navarro College and the I.S.D.
6. Students and their parents/guardians should communicate any dual credit questions or concerns to their high school counselor.
7. Students must complete a "Navarro College Student Record Release Form" to give permission for parents or designated individuals to have access to their student academic and/or financial records. Students may access this form through their MyNC Student Portal under the Admissions and Records page.
8. Navarro College expects all students to do their own schoolwork at all times. Any student found in violation of academic integrity is subject to instructional consequences as defined in the course syllabus or departmental handbook. This may include any of the following: a grade of zero, course failure, or removal from a program.
9. The student is required to use all Navarro College student portals and to keep all Navarro College passwords and access codes confidential.

10. Students are responsible for keeping up with their progress in their college courses and for communicating with their instructors for any clarifications, questions, or concerns.
11. Maintaining eligibility in University Interscholastic League (UIL) activities is the responsibility of the student.
12. High school students are not eligible for federal financial aid.

Part VI: Attachments

Appendix A: 2025-2026 Dual Credit Crosswalk

Signatures appear on the following page}

Part VII: Signatures of Authorization

With the understanding that this Dual Credit Program is being offered to assist students, Navarro College and the I.S.D. agree to the above.

APPROVAL SIGNATURES:

Kevin D. Fegan

Dr. Kevin G. Fegan
Navarro College, District President

4-1-25

Date

J. Johnson

Dr. Jeanetta Johnson
Navarro College, Vice President of Academic Affairs

4-1-2025

Date

ISD Administrator Signature

Date

GROESBECK DC MOU CROSSWALK 2025-2026

Navarro College ID	Navarro College Course Title	NC Credit Hours	HS Course Title	HS Credits	PEIMS No.	Grade Taken	AAR Code
ENGL 1301/1302	Composition I & II	6	English 4	1	3220300	11	English
HIST-1301/1302	United States History I & II	6	United States History	1	3340100	11	Social Studies
HPRS 1101	Intro to Health Professions	1	Principals of Health Science	0.5	13020200	11-12	Health Science
MATH 1324	Math for Business & Social Science	3	Mathematics, Intitution of Higher Ed	0.5	IHE11100	11-12	Math
MATH 1325	Calculus for Business & Social Science	3	Mathematics, Intitution of Higher Ed	0.5	IHE11100	11-12	Math

E. 2025-2026 SMARTOX Agreement

Agreement for Services

This Agreement for Services (“Agreement”) is made as of _____ (“Effective Date”) by and between Smart Sales, LLC dba Smartox, a Texas Limited Liability Company with its principal place of business located at 4850 Plaza Dr. Irving, TX 75063 (hereinafter called SMARTOX) and _____ with its principal place of business located at _____ (hereinafter called District). This agreement specifies the terms and conditions under which SMARTOX will provide services to the District.

1. Terms

This agreement will begin on the Effective Date, shall be for a period of one year, and shall be automatically renewed for successive one-year periods, subject to agreement by the parties to any price change, unless either party gives sixty (60) days written notice of non-renewal prior to the annual anniversary date.

2. Implementation of Program

Formal implementation of the Contract shall begin as follows:

- A. District will provide SMARTOX with a complete roster of all students including any identifying information that the District uses to track student results. SMARTOX agrees that all information regarding the District’s students, including information provided to SMARTOX by the District and information generated about the students by SMARTOX, the Laboratory or the Medical Review Officer shall be kept confidential and not shared with any outside person unless Smartox is compelled to release such information by law.
- B. SMARTOX will administer extra-curricular student drug testing and employee testing for District. District will determine the reasons for testing to be implemented by SMARTOX.
- C. Only laboratories certified by the Substance Abuse and Mental Health Services Administration (SAMHSA), CAP (FUDT) or CLIA will be utilized for the testing of biological specimens.
- D. All positive test results will be confirmed by Gas Chromatography/Mass Spectrometry (GC/MS), Liquid Chromatography/Mass Spectrometry (LC/MS) or Liquid Chromatography/Mass Spectrometry/Mass Spectrometry (LC/MS/MS) confirmation test procedure.

3. Review and reporting of test results:

- A. At the District’s request, SMARTOX will contract with a certified Medical Review Officer (MRO) to review and report test results.
- B. Upon receipt of a positive test result, the MRO will obtain information from the chain of custody form in order to contact the donor or the donor’s guardian. After a positive ruling has been determined by the Medical Review Officer, the District reporting contact will be notified by the MRO or Smartox Client Services Representative.

- C. Smartox shall provide District with reporting via internet for all test results. All information will be stored on the website for two years after testing is performed or until agreement is cancelled, whichever comes first.

4. Fee Schedule

See attached PRICING ADDENDUM

5. Payment Terms

Payment terms are net thirty (30) days from invoice date to the District. SMARTOX's invoices are listed in summary format with a detailed billing sheet attached. The sheet will include identifying information provided by District and the school campus tested. The District has the option to receive a summary invoice only, excluding the detailed sheet for confidentiality purposes.

6. Indemnification

SMARTOX is an independent contractor providing the administration of the District's adopted Employee Drug & Alcohol Testing Program, and services to support the reliability of such a program in legal and administrative proceedings. SMARTOX agrees to indemnify the District from and against all claims arising out of its obligations or duties as is otherwise required under the terms and conditions stated in this Contract.

SMARTOX does not control the enforcement of the District's policy or actions of the District's personnel. As an independent contractor, SMARTOX shall not be deemed to be engaged either directly or indirectly in the business of the District or deemed to be an agent of the District except to the extent necessary to comply with applicable Department of Health and Human Services regulations.

District agrees to hold harmless and indemnify SMARTOX from any loss, damage or claims brought to third parties, arising out of or resulting from any negligent or willful acts on the part of the District, or District's employees, concerning the release of confidential information.

7. Force Majeure

SMARTOX shall not be responsible for or liable to the District for its failure to perform or for any delay in performing any of the services required under this contract. In the event such failure or delay is caused by an Act of God, war or insurrection, or similar causes beyond the control of SMARTOX.

8. Loss of Certification

In the event that the drug testing laboratory loses its certification, SMARTOX will notify District and immediately begin corrective action to ensure District program will remain in compliance. District will not be responsible for paying fees and expenses until recertification is gained. District reserves the right to terminate the agreement in the event the delay in providing services is longer than 60 days.

9. Termination of Agreement

Either party may terminate this agreement for any reason upon sixty (60) days written notice to the other. District will promptly pay to SMARTOX any fees due and owing under paragraph 4 above. SMARTOX will immediately return to District all records and reports compiled in connection with the performance of this agreement, as District shall direct.

10. Litigation Support

SMARTOX will provide litigation support packages at District’s request. SMARTOX shall provide expert witness testimony if required or requested by District. The District shall pay SMARTOX an hourly rate, agreed upon by both parties, plus reimbursement of all travel expenses incurred in providing such expert witness testimony.

Document Preparation.....	\$ At Cost
Telephone Testimony	\$ At Cost
Courtroom Testimony	\$ At Cost

11. General Liability Insurance.

SMARTOX will maintain commercial general liability insurance of \$2,000,000.00, and professional liability for \$1,000,000.00.

12. Entire Agreement

These Terms and Conditions shall constitute the entire agreement and understanding between SMARTOX and the District.

13. Acceptance:

The signature below indicates acceptance of the Terms and Conditions contained in the Contract.

Accepted By:

Smart Sales, LLC dba Smartox:

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

F. Donation(s)

THIS CHECK IS VOID WITHOUT A GREEN & BLUE BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MIKE MASTERS
1108 TYLER ST.
THORNTON, TX 76687-0000

1001

DATE 4-30-25

PAY TO THE ORDER OF

Greensbeck I.S.P.

\$ 2,000 ⁰⁰/₁₀₀

Two thousand & no/100

DOLLARS



The Farmers State Bank

MAIN OFFICE
1241 E. 7th St.
THORNTON, TX 76687-0000
BRANCH OFFICES
THORNTON, TX 76687-0000
ARLINGTON, TX 76010-0000
DALLAS, TX 75201-0000
HOUSTON, TX 77002-0000

VB - Hawaii donation

[Signature]

1001

THIS CHECK IS VOID WITHOUT A GREEN & BLUE BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MIKE MASTERS
1108 TYLER ST.
THORNTON, TX 76687-0000

1001

DATE 4-30-25

PAY TO THE ORDER OF

Greerbeck I.S.D.

\$ 2,000 ⁰⁰/₁₀₀

Two thousand & no/100

DOLLARS



The Farmers State Bank

MAIN OFFICE: 6843 77th ST, THORNTON, TX 76687-0000, (817) 312-2200
BRANCH OFFICES: THORNTON, (817) 312-2200; DALLAS, (214) 352-2200; WORTHAM, (817) 312-2200

VB - Hawaii donation

[Signature]

1001

SPONSORSHIP FORM

_____ Platinum Level \$2500

_____ Gold Level \$500 plus

Sliver Level \$250- \$499

_____ Bronze level (a donation of any amount)

Business/ Individual Name: Groesbeck Napa Auto Parts

Contact Person: Kayla or Jason Milstead

E- Mail: napaofgroesbeck@gmail.com Check #: _____

Please make checks payable to GISD Business Office

GROESBECK NAPA AUTO PARTS

116 N ELLIS ST
GROESBECK, TX 76642
254-729-2165

2480

SECURED BY
EZSHIELD®
88-1503/1119

PAY
TO THE
ORDER OF

GISD Business Office

DATE 4/28/25

\$ 250.00

Two hundred fifty & no/100

DOLLARS

FSB The Farmers State Bank
MAIN OFFICE • BRANCH OFFICES •
254 729 2165 THORNTON, TX 75781 817 438 4444
GROESBECK, TX 76642 FURFELD, TX 76733 817 438 4444
MCKINNEY, TX 75069 972 438 4444

FOR Volleyball donation



Copyright © 2008 Security Features

- G. Surplus
- XV. **EXECUTIVE SESSION**
 - A. Review Recommendation for Employment (Tex. Gov't 551.074)
 - I. Groesbeck High School Principal
 - II. Groesbeck Middle School Principal
 - III. H. O. Whitehurst Principal
 - B. Personnel Resignations, Leave of Absences, or Reassignments (Tex. Gov't 551.074)
- XVI. **RECONVENE IN OPEN MEETING**
- XVII. **DISCUSSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION**
 - A. Recommendation for Employment
 - I. Recommendation for Groesbeck High School Principal
 - II. Recommendation for Groesbeck Middle School Principal
 - III. Recommendation for H. O. Whitehurst Principal
 - IV. Other Personnel Positions as Needed
- XVIII. **SUPERINTENDENT COMMENTS**
- XIX. **BOARD PRESIDENT COMMENTS AND REPORTS**
- XX. **ADJOURNMENT**

If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, in accordance with applicable law, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:

For the Board of Trustees