

# **Public Notice of Regular Meeting**

## **The Board of Trustees Groesbeck ISD**

A Regular Meeting of the Board of Trustees of Groesbeck ISD will be held Monday, February 24, 2025, beginning at 6:00 PM in the GISD Administration Office Board Room, 1202 N Ellis, Groesbeck, TX 76642.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGES TO THE FLAGS**
- IV. REVIEW DISTRICT MISSION STATEMENT**
- V. PUBLIC COMMENT (Agenda/Non-Agenda Items)**
- VI. TEACHER OF THE MONTH RECOGNITION**
- VII. PRESENTATION ON THE 2023-24 TEXAS ACADEMIC PERFORMANCE REPORTS (TAPR)**

# 2023-24 District Annual Report Public Hearing



Groesbeck ISD

February 24, 2025

## 8 Sections to the 2023-24 District Annual Report

1. 2023-24 Texas Academic Performance Report (PDF TAPR)
  - For the District and each Campus in the District
2. PEIMS Financial Standard Report (2022-23 Financial Actual Report)
  - For the District and each Campus in the District
3. District Accreditation Status (2022-23 School Year)
4. Campus Performance Objectives
5. Report on Violent or Criminal Incidents on Campuses
6. Student Performance in Postsecondary Institutions
7. Progress Toward HB 3 Goals
8. 2023-24 TAPR Glossary

The 2023-24 District Annual Report is posted  
on the district's website at:  
[www.groesbeckisd.net](http://www.groesbeckisd.net)

**Section 1**  
**2023-24 Texas Academic Performance Report (TAPR)**

Compiled by TEA for every district and campus using

- PEIMS
- Student Assessment Data

TAPR Link:

[TEA: TAPR Link](#)

**Section 1**  
**2023-24 Texas Academic Performance Report (TAPR)**

**Cover Page**

- Only includes district or campus name and number
- The **Cover Page** includes the following information:
  - Accountability Rating
  - Special Education Determination Status (District TAPR only)
  - Distinction Designations\*

***\*NOTE: As of January 2025, the TAPR does not include A–F ratings or Distinction Designations.  
The issuance of the A–F ratings under 2024 rule is pending and subject to change.***

**Section 1**  
**2023-24 Texas Academic Performance Report (TAPR)**

**STAAR Performance – reported for 2024 and 2023**

- All 3 performance rates
  - **Approaches Grade Level or Above**
  - **Meets Grade Level or Above**
  - **Masters Grade Level**
- Reported for
  - **Each Assessment** (including SAT/ACT for Accelerated Testers)
  - **All Grades All Subjects**
  - **All Grades by Subject**
  - **By Enrolled Grade** (3<sup>rd</sup> Graders through 8<sup>th</sup> Graders) at **Meets Grade Level or Above**
    - Reading and Math
      - » Grade 3-8 assessments only and
      - » Grade 3-8 assessments and EOCs)
    - Reading (Grade 3-8 assessments and EOCs)
    - Math (Grade 3-8 assessments and EOCs)

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**Section 1**  
**2023-24 Texas Academic Performance Report (TAPR)**

**School Progress**

- Annual Growth**
  - Reported by Grade and Subject of assessment
    - RLA
    - Math
- Accelerated Learning (4545 Performance)**
  - Reported by Grade and Subject of assessment
    - RLA
    - Math
- Academic Growth (Domain II-A in Accountability) which is a combination of Annual Growth and Accelerated Learning is NOT reported**

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**Section 1**  
**2023-24 Texas Academic Performance Report (TAPR)**

**Bilingual Education (BE) / English as a Second Language (ESL)**

- Disaggregated data for various BE/ESL program instructional models and groups:
  1. Total BE
  2. BE Trans Early Exit
  3. BE Trans Late Exit
  4. BE Dual Two-Way
  5. BE Dual One-Way
  6. Alternative Language Program (ALP) Bilingual (Exception)
  7. ALP ESL (Waiver)
  8. Total ESL
  9. ESL Content Based
  10. ESL Pull-Out
  11. EB/ESL with Parental Denial
  12. Never Emergent Bilingual (EB)/English Learner (EL)
  13. Total EB/EL
  14. Monitored and Former EB/EL
- STAAR Performance** – reported for 2024 and 2023
  - All Grades All Subjects, All Grades (RLA), All Grades (Math), All Grades (Science), All Grades (Social Studies)
- Annual Growth** - reported for 2024 and 2023
  - All Grades – Both Subjects, All Grades – RLA, All Grades – Math
- Accelerated Learning** - reported for 2024 and 2023
  - All Grades – Both Subjects, All Grades – RLA, All Grades – Math

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**Section 1**  
**2023-24 Texas Academic Performance Report (TAPR)**

**STAAR Participation – reported for 2024 and 2023**

- Data reported
  - Assessment Participant
    - Included in Accountability
    - Not Included in Accountability: Mobile
    - Not Included in Accountability: Other
    - Exclusions
  - Not Tested
    - Absent
    - Other
- Reported for All Tests, by Subject Area, and for Accelerated Testers

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## Section 1 2023-24 Texas Academic Performance Report (TAPR)

### Attendance, Graduation, and Dropout Rates – reported for 2022-23 and 2021-22\*

- Attendance Rate
- Chronic Absenteeism
- Annual Dropout Rate (Gr. 7-8 and Gr. 9-12)
- 4-year Longitudinal Graduation Rate
- 5-year Extended Longitudinal Graduation Rate
- 6-year Extended Longitudinal Graduation Rate
- 4-Year Federal Graduation Rate without Exclusions
- Graduation Plan Rates (Longitudinal and Annual)
  - RHSP/DAP Graduates, FHSP-E Graduates, FHSP-DLA Graduates, RHSP/DAP/FHSP-E/FHSP-DLA Graduates

### Graduation Profile – 2022-23 Graduates\*

- Total Graduates
- By Ethnicity
- By Graduation Type
- By Program/Student Attribute (SpEd, EcoDis, EB/EL, At-Risk, CTE Completers)

\* Attendance, Graduation and Dropout Data for 2023-24 are not be reported to TEA in time to be included in this TAPR. The most recent years for which the data are available are 2022-23 and 2021-22.

## Data

	2022-2023	2021-2022
<b>Attendance Rate</b>	<b>94.2%</b>	93.2%
<b>4-Year Graduation Rate</b>	<b>93.4%</b>	93.2%
<b>Total Graduates</b>	<b>85 100%</b>	106 100%
<b>Total credit for CCMR Criteria</b>	<b>61.2%</b>	51.%

## Demographic Information

	2022-2023	2021-2022
<b>Total Students</b>	<b>1543</b>	1570
<b>African American</b>	<b>150</b>	149
<b>Hispanic</b>	<b>446</b>	470
<b>White</b>	<b>834</b>	854
<b>American Indian</b>	<b>07</b>	06
<b>Asian</b>	<b>24</b>	14
<b>Pacific Islander</b>	<b>01</b>	0
<b>Two or More</b>	<b>81</b>	77
<b>Economically Dis.</b>	<b>994</b>	1023

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## Staff Demographic Information

	2022-2023	2021-2022
<b>Total Staff</b>	<b>248.8</b>	270.9
<b>Teachers</b>	<b>112.0</b>	124.1
<b>Professional Support</b>	<b>12.5</b>	12.9
<b>Campus Admin</b>	<b>8.5</b>	7.7
<b>Central Admin</b>	<b>4.0</b>	3.6
<b>Educational Aides</b>	<b>30.3</b>	41.0
<b>Auxiliary</b>	<b>81.3</b>	81.6

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## Section 1 2023-24 Texas Academic Performance Report (TAPR)

### College, Career and Military Readiness (CCMR) - 2022-23 and 2021-22 graduates\*

- CCMR Graduates
- College Ready Graduates (overall and by specific college ready indicator)
- Career/Military Ready Graduates (overall and by specific career/military ready indicator)

### CCMR-Related Indicators - 2022-23 and 2021-22 graduates\*

- TSIA Results
- Completed and Received Credit for College Prep Courses
- AP/IB Results
- SAT/ACT Results

### Other Postsecondary Indicators

- Advanced Dual-Credit Course Completion – 2022-23 and 2021-22 school years
- Graduates Enrolled in Texas Institutions of Higher Education (TX IHE) – 2021-22 and 2020-21 school years
- Graduates in TX IHE Completing One Year Without Enrollment in a Developmental Education Course – 2021-22 and 2020-21 school years

\* CCMR data for 2023-24 graduates are not be reported to TEA until January 2025 (as part of Fall PEIMS/TSDS Submission 1).  
The most recent years for which CCMR data are available are 2022-23 and 2021-22.

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## Section 1 2023-24 Texas Academic Performance Report (TAPR)

### Student Information

- Student enrollment (including enrollment by grade level, by ethnicity, by certain student identification indicators, and students with disabilities by primary eligibility category) and other student information (including graduation information, retention rates, class size information, mobility, and student attrition)

### Staff Information

- Staff information (including total staff, staff by classification, teachers by ethnicity and gender, teachers by highest degree held and years of experience, experience of campus leadership, staff salary, and teacher turnover rate information)

### Program Information

- Student Enrollment by Program
- Teachers by Program (population served)

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## Section 2

### PEIMS Financial Standard Reports (2022-23 Financial Actual Reports)

#### 2022-23 Actual Financial Data (District)

- Revenues
- Expenditures
- Disbursements
- Tax Rates
- Fund Balance

#### 2022-23 Actual Financial Data (Campus)

- Expenditures by Object
- Expenditures by Function
- Program Expenditures by Program

**2022-23 is the most recent year for which these data are available.**

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## Section 3

### District Accreditation Status (2022-23 School Year)

Generally, each year TEA assigns one of four accreditation statuses to each district in the state:

1. *Accredited*
2. *Accredited-Warning*
3. *Accredited-Probation*
4. *Not Accredited-Revoked*

In assigning an accreditation status to a district, TEA considers

- Academic accountability ratings
- Financial accountability ratings
- Data integrity
- Program-area deficiencies identified through Results Driven Accountability (RDA)

**TEA has not issued district accreditation statuses for the 2023-24 school year as the issuance of the A-F ratings under the 2023 and 2024 rules are pending and subject to change**

**The 2023-24 District Annual Report must include the District's 2022-23 accreditation status**

The District's 2022-23 Accreditation Status is: **B**

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## Section 4 Campus Performance Objectives

### Campus Improvement Plans (CIPs)

- Each campus has developed and is implementing a CIP, as required by TEC §11.253
- Each CIP includes **performance objectives** (approved by the Board) that are based on data analysis and needs assessments – including data reported in annual TAPR reports
- Each campus **periodically measures progress** toward its performance objectives
- Updated CIPs for the 2023-24 school year (which show both the **objectives of each campus** and each campus's **progress toward meeting its performance objectives**) are posted on the district's website and are available for review at the district's central office or at the applicable campus

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## Section 5 Report on Violent or Criminal Incidents

TEC Section 39.306 requires each district to publish, as part of its Annual Report, a report on violent or criminal incidents that occur at each campus

The report must include

- Number, rate and type of violent or criminal incidents that occurred on each campus (to the extent permitted under FERPA)**
- Descriptions of school violence prevention and violence intervention policies and procedures used to protect students**
- Findings from evaluations (if any) conducted under the Safe and Drug-Free Schools and Communities Act**

The district's report for the 2023-24 school year is available for review at the district's central office and at each campus in the district

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## Section 6 Student Performance in Postsecondary Institutions

TEC Section 39.306 requires each district to publish, as part of its Annual Report, a report on **student performance in postsecondary institutions** during the **first year enrolled after graduation from high school**

These data are compiled by the Texas Higher Education Coordinating Board (THECB)

**The most current report is for 2021-22 High School Graduates**

- Student performance is measured by the Grade Point Average (GPA) earned by 2021-22 high school graduates who attended public four-year and two-year institutions of higher education in fiscal year 2023
- For each student, the grade points and college-level semester credit hours earned by the student in **Fall 2022, Spring 2023, and Summer 2023** are added together and averaged to determine the GPA

**NOTE:** *The THECB anticipates releasing an updated report for 2022-23 High School Graduates in mid-January 2025. That report, when available, will be posted at: [THECB Website](#)*

## Section 7 Progress of the District HB 3 Goals

TEC Section 39.306 requires each district to include, as part of its Annual Report, the progress of the district and each campus in the district toward meeting the goals set in the district's:

- early childhood literacy and mathematics proficiency plans adopted under TEC §11.185; and
- CCMR plans adopted under TEC §11.186

## Section 8 TAPR Glossary

Each year, TEA prepares and publishes a *TAPR Glossary*. The *TAPR Glossary* provides definitions, describes methodologies, and lists sources for each data point in the TAPR.

A Spanish version of the *TAPR Glossary* is scheduled for release in early 2025.

### 2023–24 Texas Academic Performance Report (TAPR) Glossary

#### Cover Page

Currently the TAPR does not include scale scores, A–F ratings or Distinction Designations. The initial release does not include the District or Campus Accountability Reports. The issuance of the A–F ratings under 2024 rule is pending and subject to change.

2024 Armed Services Vocational Aptitude Battery (ASVAB) Test (Career Exploration) (districts serving grades 10–12). Senate Bill 1843 requires that each school year, each school district and open-enrollment charter school provide students in grades 10–12 the opportunity to take the ASVAB and consult with a military recruiter.

#### Performance

**STAAR:** A comprehensive testing program for public school students in grades 3–8 or high school courses with end-of-course (EOC) assessments. The STAAR program is designed to measure to what extent a student has learned, understood, and is able to apply the concepts and skills expected at each grade level or after completing each course for which an EOC assessment exists. Each STAAR assessment is linked directly to the Texas Essential Knowledge and Skills (TEKS). The TEKS are the state-mandated content standards that describe what a student should know and be able to do upon completion of a course. For more information on the TEKS, see the Texas Essential Knowledge and Skills website at <http://tek.teks.org/essential-knowledge>.

#### Other Important Information:

**STAAR (with and without accommodations) and STAAR Alternate 2:** The TAPR and the Texas Performance Reporting System (TPRS) include performance on STAAR and STAAR Alternate 2 Spanish STAAR. All STAAR assessments in grades 3, 4, and 5 are available in both English and Spanish. The TAPR and the TPRS include performance on the Spanish STAAR.

**Rounding of STAAR results:** STAAR performance shown on the TAPR and TPRS is rounded to whole numbers. For example, 48.877% is rounded to 50%; 49.899% is rounded to 50%; and 59.5% is rounded to 60%.

**Masking:** STAAR performance rates are masked when necessary to comply with FERPA. For more information, see the Explanation of Masking at [https://open.etsi.org/handle/document/10000/10000/10000/10000/10000/10000/10000/10000/10000/10000/10000](https://open.etsi.org/handle/document/10000/10000/10000/10000/10000/10000/10000/10000/10000/10000).

#### STAAR Performance (2023–24)

The STAAR Performance section displays performance results by grade, subject, and performance level for students in the accountability subset, which are students enrolled in the same district/campus on both the snapshot date (PEIMS October snapshot) and the testing date. The STAAR Performance—All Students section of the TPRS displays STAAR performance by grade, subject, and performance level and includes all students tested, regardless of whether they were in the accountability subset.

## Resources and Availability of Annual Report

The District's TAPR will be posted on the district's website within 2 weeks after this meeting.

Paper copies will also be available at the district's central office and on each campus in the district.

For questions or more information, contact:

Name	Cindy Ensminger
Position	Director of Instructional Services
Phone	254-729-4140
Email	c.ensminger@groesbeckisd.net

- VIII. **PUBLIC HEARING: 2023-24 TEXAS ACADEMIC PERFORMANCE REPORTS (TAPR)**
- IX. **CONSIDER AND APPROVE THE CERTIFICATE OF UNOPPOSED CANDIDATES AND THE ORDER OF CANCELLATION OF ELECTION**

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER  
POLITICAL SUBDIVISIONS (NOT COUNTY)  
CERTIFICACIÓN DE CANDIDATOS ÚNICOS  
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**


**To: Presiding Officer of Governing Body  
Al: Presidente de la entidad gobernante**

**As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 3, 2025.**

**Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 3 de mayo de 2025.**

**List offices and names of candidates:  
Lista de cargos y nombres de los candidatos:**

<b>Office(s) Cargo(s)</b>	<b>Candidate(s) Candidato(s)</b>
<b>Bridgett Jackson-Tatum</b>	<b>Single Member District 1</b>
<b>Angela Crane</b>	<b>Single Member District 2</b>

  
Signature (Firma)

**Teresa Battrick**  
Printed name (Nombre en letra de molde)

**(Seal) (sello)**

**Administrative Assistant/Agent of Elections**  
Title (Puesto)

**February 21, 2025**  
Date of signing (Fecha de firma)

**See reverse side for instructions  
(Instrucciones en el reverso)**

### **Instructions for certification of unopposed candidates:**

The authority responsible for preparing the ballot must certify the unopposed status to the authority responsible for ordering the election. This document is filed with the presiding officer of the political subdivision. The governing body must meet, accept this certification, and issue an order or ordinance declaring the election cancelled and the unopposed candidates elected. To complete the cancellation process, a copy of the order or ordinance canceling the election must be posted on Election Day at each polling place that would have been used in the election. See sample Order of Cancellation and outlines for additional instructions.

#### **An election\* may be cancelled if:**

- 1) The election is one in which a declaration of write-in candidacy is required; and
- 2) No opposed at-large race is on the ballot\* within that election;\*and
- 3) Each candidate whose name is to appear on the ballot\* is unopposed, with some exceptions;

##### **This means:**

- In an all at-large election\* (with no single-member districts), if there is one or more opposed at-large races, then all the races go on the ballot within that election.\*
- In an election\* in which any members of the governing body are elected from single-member districts, an election in a particular district may be cancelled if the candidate is unopposed and the election otherwise meets the above requirements (i.e., there is no at-large opposed race on the ballot).

**Note:** A general election (for full terms) or a special election (to fill a vacancy in an unexpired term) is considered a *separate election* with a *separate ballot* for purposes of these tests, even if held on the same election date. See our online Cancellation guide for details.

### **Instrucciones para la certificación de una elección con candidatos únicos:**

*La autoridad a cargo de preparar la boleta de votación debe certificar los candidatos únicos sin oposición a la autoridad encargada de ordenar la elección. Este documento se debe presentar al presidente de la subdivisión política. La entidad gobernante debe reunirse, aceptar esta certificación y emitir una orden o una ordenanza en la que declara la cancelación de la elección y la elección de los candidatos únicos sin oposición. Para completar el proceso de cancelación, se debe exhibir el Día de la Elección una copia de la orden u ordenanza de cancelación de la elección en todos los sitios de votación que se hubieran utilizado en la elección. Vea el ejemplo Orden de Cancelación y el resumen para más instrucciones.*

#### **Una elección\* puede ser cancelada si:**

- 1) *la elección es una en la que se requiere una declaración de candidatos por escrito en la boleta de votación; y,*
- 2) *no hay oposición para la carrera por acumulación en la boleta\* de votación dentro de esa elección\* y*
- 3) *Todos los candidatos cuyos nombres deben aparecer en la boleta\* de votación no tienen oposición, con unas excepciones;*

##### **Esto significa:**

- *En una elección\* por acumulación (sin ningún distrito con miembro único), si se encuentra una o más de una carrera por acumulación con oposición, entonces todas las carreras estarán en la boleta dentro de esa elección\*.*
- *En una elección\* en la que cualquiera de los miembros de la entidad gobernante se eligen de distritos con un solo miembro, se puede cancelar una elección en un distrito específico si hay oposición para el candidato y la elección cumple con los requisitos que anteceden (ej. no hay oposición para la carrera por acumulación en la boleta).*

**Nota:** Una elección general (con términos completos) o una elección especial (para llenar una vacante de un término no vencido) es considerada como una elección distinta con una boleta distinta con los propósitos de estas pruebas, aunque se lleven a cabo en la misma fecha electoral. Vea nuestra guía de cancelación en línea para más detalles.

**ORDER OF CANCELLATION**  
**ORDEN DE CANCELACIÓN**

The **Groesbeck Independent School District** hereby cancels the election scheduled to be held on  
(official name of governing body)

**May 3, 2025** in accordance with Section 2.053(a) of the Texas Election Code. The following  
(date on which election was scheduled to be held)

candidates have been certified as unopposed and are hereby elected as follows:

***El Groesbeck Independent School District por la presente cancela la elección que, de lo contrario,***  
*(nombre oficial de la entidad gobernante)*

***se hubiera celebrado el de 3 de mayo de 2025 de conformidad, con la Sección 2.053(a) del Código***  
*(fecha en que se hubiera celebrado la elección)*

***De Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:***

<b>Candidate (<i>Candidato</i>)</b>	<b>Office Sought (<i>Cargo al que presenta candidatura</i>)</b>
<b>Bridgett Jackson-Tatum</b>	<b>Single Member District 1</b>
<b>Angela Crane</b>	<b>Single Member District 2</b>

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

***El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.***

\_\_\_\_\_  
**President (*Presidente*)**

\_\_\_\_\_  
**Secretary (*Secretario*)**

(seal) (*sello*)

**February 24, 2025**

Date of adoption (*Fecha de adopción*)

**See reverse side for instructions**  
***Instrucciones en el reverso***

### Instructions for sample order of cancellation:

To cancel an election, the governing body must first receive and accept the Certification of Unopposed Candidates form (or the authority may create its own form) from the authority responsible for preparing the ballot. The cancellation order/ordinance must be adopted in an open meeting. The candidates are not required to be present. Certificates of election should be prepared for each unopposed candidate; however, the certificates of election should not be issued until after Election Day, as follows. Section 2.053 provides that the certificate of election shall be issued "in the same manner and at the same time" as for a candidate elected at an election. Therefore, the candidates, who have been declared "elected" at the meeting ordering the cancellation, must wait until after the official election day (even though no election is held) and no earlier than the prescribed canvassing period (even though no canvass is held) to be sworn in and assume their duties. Candidates may complete the Statement of Elected Officer prior to Election Day. The Statement should be kept locally; it does not need to be sent to the Secretary of State's Office. Copies of this order/ordinance must be posted on Election Day at each polling place that would have been used had the election not been cancelled.

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#### An election\* may be cancelled if:

- 1) The election is one in which a declaration of write-in candidacy is required; and
- 2) No opposed at-large race is on the ballot\* within that election;\*and
- 3) Each candidate whose name is to appear on the ballot\* is unopposed, with some exceptions;

This means:

- In an all at-large election\* (with no single-member districts), if there is one or more opposed at-large races, then all the races go on the ballot within that election.\*
- In an election\* in which any members of the governing body are elected from single-member districts, an election in a particular district may be cancelled if the candidate is unopposed and the election otherwise meets the above requirements (i.e., there is no at-large opposed race on the ballot).

**Note:** A general election (for full terms) or a special election (to fill a vacancy in an unexpired term) is considered a *separate election* with a *separate ballot* for purposes of these tests, even if held on the same election date. See our online Cancellation guide for details.

### Instrucciones para el ejemplo de orden de cancelación:

*Para cancelar una elección, la entidad gobernante primero debe recibir y aceptar, de la autoridad responsable para preparar la boleta, el formulario de Certificación para Candidatos Sin Oposición (o la autoridad puede crear su propio formulario) de la autoridad responsable para preparar la boleta. La orden/ordenanza de cancelación debe ser adoptada en una reunión abierta. No se requiere que los candidatos estén presentes. Se debe preparar un certificado de elección para cada candidato sin oposición; sin embargo, los certificados de elección no se deben emitir hasta el Día de las Elecciones, así como se detalla a continuación. La sección 2.053 indica que el certificado de elección será publicado "en la misma manera y al mismo tiempo" para un candidato elegido en una elección. Por lo tanto, los candidatos que hayan sido declarados "elegido" en la reunión de la cancelación, deben esperar hasta después del día oficial de elecciones (aunque no se hayan llevado una elección) y no antes del período prescrito de la campaña política (aunque no se lleve a cabo la campaña política) a ser jurados y asumir sus deberes. Los candidatos pueden llenar la Declaración de Funcionario Elegido antes del Día de las Elecciones. Este documento se debe mantener en los archivos locales. No es necesario enviarlo a la Oficina del Secretario de Estado. El Día de las Elecciones se debe exhibir una copia de esta orden/ordenanza en todos los sitios de votación que se hubieran utilizado en la elección si no hubiera sido cancelada.*

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#### Una elección\* puede ser cancelada si:

- 1) *la elección es una en la que se requiere una declaración de candidatos por escrito en la boleta de votación; y,*
- 2) *no hay oposición para la carrera por acumulación en la boleta\* de votación dentro de esa elección\* y*
- 3) *Todos los candidatos cuyos nombres deben aparecer en la boleta\* de votación no tienen oposición, con unas excepciones;*

*Esto significa:*

- *En una elección\* por acumulación (sin ningún distrito con miembro único), si se encuentra una o más de una carrera por acumulación con oposición, entonces todas las carreras estarán en la boleta dentro de esa elección\*.*
- *En una elección\* en la que cualquiera de los miembros de la entidad gobernante se eligen de distritos con un solo miembro, se puede cancelar una elección en un distrito específico si hay oposición para el candidato y la elección cumple con los requisitos que anteceden (ej. no hay oposición para la carrera por acumulación en la boleta).*

**Nota:** Una elección general (con términos completos) o una elección especial (para llenar una vacante de un término no vencido) es considerada como una elección distinta con una boleta distinta con los propósitos de estas pruebas, aunque se lleven a cabo en la misma fecha electoral. Vea nuestra guía de cancelación en línea para más detalles.

- X. **CONSIDER AND APPROVE POLICY EIC(LOCAL):  
ACADEMIC ACHIEVEMENT: CLASS RANKING AND  
EIA(LOCAL): ACADEMIC ACHIEVEMENT  
GRADING/PROGRESS REPORTS TO PARENTS**

### PROPOSED REVISIONS

**Relation to Essential Knowledge and Skills**

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that each student's performance indicates the level of mastery of the designated District objectives.

**Guidelines for Grading**

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents.

The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

**Progress Reporting**

The District shall issue grade reports/report cards every ~~six~~ nine weeks on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIE.

Interim Reports

Interim progress reports shall be issued for all students after the third ~~week and the sixth~~ week of each grading period. Supplemental progress reports may be issued at the teacher's discretion.

Conferences

In addition to conferences scheduled on the campus calendar, conferences may be requested by a teacher or parent as needed.

**Academic Dishonesty**

A student found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

### PROPOSED REVISIONS

**Consistent  
Application for  
Graduating Class**

The District shall apply the same class rank calculation method and rules for local graduation honors for all students in a graduating class, regardless of the school year in which a student first earned high school credit.

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**Note:** The following provision shall apply to students in the graduating classes of 2025, 2026, and 2027.

---

**Calculation**

The District shall include in the calculation of class rank semester grades earned in high school credit courses taken at any grade level, unless excluded below but only in the following subject areas: up to eight semesters of English language arts, including English I, English II, English III, and English IV or another foundation advanced course meeting the English credit requirement; up to six semesters of mathematics, including Algebra I, Geometry, and Algebra II or another foundation advanced course meeting the mathematics credit requirement; up to six semesters of science, including Biology, Chemistry, or another foundation advanced course meeting the science credit requirement, and Physics or another foundation advanced course meeting the science credit requirement; up to eight semesters of social studies and economics, including World Geography Studies, World History Studies, United States History Studies Since 1877, United States Government, and Economics with emphasis on the free enterprise system and its benefits; and up to four semesters of languages other than English in the same foreign language.

The class rank calculation shall not include semester grades from a course that is retaken after a passing grade has been earned, and the new grade shall not be recorded on the transcript.

The calculation shall include failing grades.

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**Note:** The following provision shall apply to students beginning with the graduating class of 2028.

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**Calculation**

The District shall include in the calculation of class rank semester grades earned in high school credit courses taken at any grade level, unless excluded below but only in the following subject areas: all semesters of English language arts, including English I, English II, English III, and English IV or another requirement; all semesters of mathematics, including Algebra I, Geometry, and Algebra II or another foundation advanced course meeting the mathematics credit requirement; all semesters of science, including

Biology, Chemistry, or another foundation advanced course meeting the science credit requirement, and Physics or another foundation advanced course meeting the science credit requirement; all semesters of social studies and economics, including World Geography Studies, World History Studies, United States History Studies Since 1877, United States Government, and Economics with emphasis on the free enterprise system and its benefits; and up to four semesters of languages other than English in the same foreign language.

The class rank calculation shall not include semester grades from a course that is retaken after a passing grade has been earned, and the new grade shall not be recorded on the transcript.

The calculation shall include failing grades.

---

**Note:** The following provisions shall apply to all students, regardless of their graduating class.

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Exclusions

The calculation of class rank shall exclude grades earned in summer school; credit earned in the Fast Track program; a distance learning course, unless the course is either assigned to the student by the District or offered as a course option along with traditional District courses; a dual credit or concurrent enrollment course taken anywhere other than the District high school; any local credit course; any credit recovery course; any independent study course; or through credit by examination, with or without prior instruction.

**Weighted Grade System**

Categories

The District shall categorize and weight eligible courses as Dual Credit, Honors, and Regular in accordance with provisions of this policy and as designated in appropriate District publications.

*Dual Credit*

Eligible dual credit and OnRamps courses shall be categorized and weighted as Dual Credit courses.

*Honors*

Courses locally designated as honors shall be categorized and weighted as Honors courses.

*Regular*

All other eligible courses shall be categorized and weighted as Regular courses.

Weighted Numerical Grade Average

The District shall assign weights to semester grades earned in eligible courses and calculate a weighted numerical grade average, in accordance with the following:

Category	Weight
Dual Credit	multiplied by 1.2*
Honors	multiplied by 1.1
Regular	multiplied by 1.0

\*A grade of 60-69 in a dual credit course shall receive high school credit, and grade points shall be assigned as noted above.

All failing grades shall be multiplied by 1.0.

The District shall record unweighted numerical grades on student transcripts.

**Transferred Grades**

When a student transfers semester grades for courses that would be eligible under the Regular category and the District has accepted the credit, the District shall include the grades in the calculation of class rank.

When a student transfers semester grades for courses that would be eligible to receive additional weight under the District's weighted grade system, the District shall assign additional weight to the grades based on the categories and grade weight system used by the District only if an equivalent course is offered to the same class of students in the District.

*Transferred Letter Grades*

When a student transfers letter semester grades with no numerical equivalent from the sending school, the District shall convert the letter grades to numeric grades in accordance with the following chart, based on the lowest passing grade from the sending school:

Letter Grade	Numeric Equivalent — C- is lowest passing grade	Numeric Equivalent — D- is lowest passing grade
A+	98	98
A	95	95
A-	92	92
B+	88	88
B	85	85
B-	83	83
C+	78	79

Letter Grade	Numeric Equivalent — C- is lowest passing grade	Numeric Equivalent — D- is lowest passing grade
C	75	77
C-	73	75
D+	69 if one semester; 65 if two semesters	74
D	69 if one semester; 65 if two semesters	72
D-	69 if one semester; 65 if two semesters	70
F	69 if one semester; 65 if two semesters	69 if one semester; 65 if two semesters

**Local Graduation Honors**

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank in accordance with this policy and administrative regulations by using grades available at the time of calculation at the end of the ~~fifth six-week~~ ~~third nine-week~~ grading period of the senior year.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

Valedictorian and Salutatorian

The valedictorian and salutatorian shall be the eligible students with the highest and second-highest rank, respectively. To be eligible for this local graduation honor, a student must:

1. Have been continuously enrolled in the District high school beginning with at least the 31st day of instruction of the student's sophomore year; and
2. Have completed the foundation program with the distinguished level of achievement.

Breaking Ties

In case of a tie in weighted numerical averages after calculation to the sixth decimal place, the District shall apply the following methods, in this order, to determine recognition as valedictorian:

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(LOCAL)

1. Count the number of Dual Credit and Honors courses taken by each student involved in the tie. If the tie remains, proceed to the following method.
2. Calculate a weighted numerical grade average using only Dual Credit and Honors courses taken by each student involved in the tie.

If the tie for valedictorian is not broken after applying these methods, the District shall recognize all students involved in the tie as sharing the honor and title of valedictorian and no salutatorian shall be honored.

If the tie for salutatorian in weighted GPAs or weighted numerical averages is not broken after calculation to the sixth decimal place, the District shall recognize all students involved in the tie as sharing the honor and title of salutatorian.

*Honor Graduates*

The District shall designate as honor graduates all students who have:

1. Completed the foundation program with the distinguished level of achievement; and
2. Maintained a weighted numerical grade average of 90 or above in semester grades included in class rank calculation.

**Highest-Ranking Graduate**

The student meeting the local eligibility criteria for recognition as the valedictorian shall also be considered the highest-ranking graduate for purposes of receiving the honor graduate certificate from the state of Texas.

XI. **CONSIDER AND APPROVE THE FIRST READING OF TASB POLICY UPDATE 124:** CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS; CDA(LOCAL): OTHER REVENUES - INVESTMENTS; CY(LOCAL): INTELLECTUAL PROPERTY; DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT; EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS; EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS; FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT; GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### Groesbeck ISD

#### **AIC(LEGAL)**

#### **ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS**

At Alternative Management, new text has been included due to changes to the Administrative Code, which became effective September 10, 2024. At Training of Board of Managers, language has been added relating to training requirements for board members who are appointed to join a board of managers. New rules effective on September 18, 2024, regarding Special Program Performance Determination and cyclical monitoring have also been included. In addition, adjustments to margin notes have been made elsewhere in the policy.

#### **AIE(LEGAL)**

#### **ACCOUNTABILITY: INVESTIGATIONS**

Language has been added at Compliance Monitoring Activities due to Administrative Code changes effective September 18, 2024. The new section at Supervision Under IDEA reflects recent amendments from the Administrative Code that outline TEA's procedures for investigating and issuing findings related to violations of the Individuals with Disabilities Education Act (IDEA).

#### **CAA(LOCAL)**

#### **FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS**

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **CBB(LEGAL)**

#### **STATE AND FEDERAL REVENUE SOURCES: FEDERAL**

Extensive revisions and additions have been made to this legally referenced policy in light of updated rules about federal grants found in the Code of Federal Regulations, effective October 1, 2024.

#### **CDA(LOCAL)**

#### **OTHER REVENUES: INVESTMENTS**

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **CFA(LEGAL)**

#### **ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS**

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's version number has been updated at Account System, Financial Accountability System Resource Guide.

#### **CFC(LEGAL)**

#### **ACCOUNTING: AUDITS**

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's ver-

# Explanatory Notes

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sion number has been updated at Financial Accountability System Resource Guide. A reference to material in the Administrative Code has been included in the Financial Accountability Rating System (School FIRST) section of this policy.

### **CH(LEGAL) PURCHASING AND ACQUISITION**

General provisions relating to interlocal contracts have been moved to GRB(LEGAL). Language specific to interlocal contracts used for purchasing remains in this legally referenced policy. A note has been added to assist readers in accessing additional provisions related to interlocal agreements.

### **CKEA(LEGAL) SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS**

A section on Medical and Psychological Exams has been added under Required Policies due to policy adoption requirements found in Senate Bill 1445 (88th Regular Session). The Texas Commission on Law Enforcement (TCOLE) has created a model policy that police departments (not the school board) must adopt. The TCOLE model policy was made available in May 2024 with a September 1, 2024, deadline for law enforcement agencies to submit their policies.

### **CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS**

A new section on Psychological Fitness includes the requirements and processes outlined in Administrative Code rules to conform with changes to the Occupations Code made by Senate Bill 1445 (88th Regular Session). The new rules require TCOLE to adopt standards and procedures for the psychological examination of school marshal applicants, school marshal licensees, and school marshal licensees for whom there is reason to believe a new examination is necessary to ensure the individuals are able to perform the duties for which the school marshal license is required. There is also a clarification of the reporting requirements for school marshal appointing entities. A new reporting responsibility relating to psychological fitness has been included at District Responsibilities, and a new section at Fit for Duty Review has been added to reflect the new requirements from TCOLE.

### **CO(LEGAL) FOOD AND NUTRITION MANAGEMENT**

The revisions in this legally referenced policy reflect changes to federal rules related to child nutrition programs that became effective July 1, 2024.

### **COA(LEGAL) FOOD AND NUTRITION MANAGEMENT: PROCUREMENT**

Substantial additions have been made at Conflicts of Interest to reflect rule amendments that became effective on October 1, 2024. A new section on Procurement Training has been added to comply with an addition to the Code of Federal Regulations, effective July 1, 2024.

### **COB(LEGAL) FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS**

Revisions to this policy reflect amendments to federal rules, effective July 1, 2024, changing terminology from "meal supplements" to "afterschool snacks." At Community Eligibility Provision, the minimum identified student percentage has changed from 40 to 25 based on an amended rule effective October 26, 2023. This change will give states and schools more flexibility to offer meals to all enrolled students at no cost when financially viable. Reference links have also been updated.

**Please note:** If your district is participating in the Community Eligibility Provision or Special Assistance Provision 2 program, please review your COB(LOCAL). If the policy is missing language to address the program in place in your district, please contact your policy consultant.

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## TASB Localized Policy Manual Update 124

### **Groesbeck ISD**

#### **CQA(LEGAL)**

#### **TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES**

The citation at item 48 under Other Required Internet Postings has been updated based on amendments to the Administrative Code.

#### **CQC(LEGAL)**

#### **TECHNOLOGY RESOURCES: EQUIPMENT**

Under Transfer of Equipment to Students, a new subsection on Standards has been added based on guidance recently developed by TEA as required by House Bill 18 (88th Regular Session). The standards provide guidance to districts on what electronic devices and software applications are permissible for use in the district.

#### **CV(LEGAL)**

#### **FACILITIES CONSTRUCTION**

A Note has been added on page 11 to direct readers to other policies related to interlocal contracts generally and interlocal contracts for purchasing good and services, based on organization of those provisions at different codes.

#### **CY(LOCAL)**

#### **INTELLECTUAL PROPERTY**

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

#### **D(LEGAL)**

#### **PERSONNEL**

Provisions on genetic nondiscrimination, previously at DAB, have been moved to DAA, and policy DAB has been deleted. The D section table of contents has been revised to reflect that change.

#### **DAA(LEGAL)**

#### **EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY**

Changes have been made to comport with the new federal Pregnant Workers Fairness Act (PWFA) regulations, effective June 18, 2024.

Because the legal framework is being revised in light of the PWFA, we have taken the opportunity to significantly streamline content on employee nondiscrimination. Provisions regarding employee nondiscrimination were previously divided between DAA(LEGAL), addressing nondiscrimination in hiring and ending employment, and DIA(LEGAL), addressing nondiscrimination in terms, conditions, and privileges of employment. In order to minimize duplication of language and simplify the legally referenced materials, provisions regarding employment nondiscrimination have been moved to this code. Provisions relating to the Genetic Information Nondiscrimination Act (GINA) have also been moved to this legally referenced policy from DAB(LEGAL) to consolidate all nondiscrimination laws into one location.

#### **DAB(LEGAL)**

#### **EMPLOYMENT OBJECTIVES: GENETIC NONDISCRIMINATION**

Provisions on genetic nondiscrimination have been relocated to DAA(LEGAL) for clarity and continuity, and policy DAB has been deleted. All employment-related nondiscrimination language is now consolidated into DAA(LEGAL).

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Groesbeck ISD**

#### **DBB(LEGAL)**

#### **EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES**

The policy cross-reference at Genetic Information has been updated to DAA to conform with the recoding of the provision there.

#### **DECA(LEGAL)**

#### **LEAVES AND ABSENCES: FAMILY AND MEDICAL LEAVE**

Cross-references to DAB regarding genetic nondiscrimination have been updated to DAA throughout to conform with provisions recoded at this update.

#### **DECB(LEGAL)**

#### **LEAVES AND ABSENCES: MILITARY LEAVE**

Updated provisions have been included at Federal Military Leave to comport with the Civilian Reservist Emergency Workforce Act of 2022.

#### **DG(LEGAL)**

#### **EMPLOYEE RIGHTS AND PRIVILEGES**

A new section on Voting reflects existing provisions from the Election Code related to allowing employees time off to vote. This addition was suggested by a member of the Texas Council of School Attorneys, and we agreed it would be a helpful legal reference.

#### **DH(LOCAL)**

#### **EMPLOYEE STANDARDS OF CONDUCT**

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **DI(LEGAL)**

#### **EMPLOYEE WELFARE**

Revisions at Reporting Workplace Violence reflect amended Administrative Code rules, which became effective January 8, 2024.

#### **DIA(LEGAL)**

#### **EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION**

To eliminate duplication and reduce confusion, this legally referenced policy has been substantially revised to recode employee nondiscrimination provisions to policy DAA(LEGAL).

#### **DMA(LEGAL)**

#### **PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT**

Changes to the subsection on Gifted and Talented Education reflect Administrative Code amendments that became effective September 1, 2024.

#### **EC(LEGAL)**

#### **SCHOOL DAY**

At Pledges of Allegiance, a cross-reference has been added to policy FNA for additional information on patriotic observances.

#### **EFB(LEGAL)**

#### **INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS**

The Note at the beginning of this legally referenced policy has been deleted, as all deadlines to appeal in the *Book People, Inc. v. Wong* case have passed and the injunction put in place by the Fifth Circuit Court

# Explanatory Notes

## TASB Localized Policy Manual Update 124

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of Appeals is now permanent. Other citations to the case have been amended accordingly. Also, the statutory definition of “obscene” has been included in this policy as a legal reference.

#### **EHAA(LEGAL)                      BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)**

The Education Code requirement to obtain written consent of a student’s parent before the student may be provided with human sexuality instruction expired on August 1, 2024. The expired subsection has been removed from this legally referenced policy. TEA has issued [guidance](#) about this change. Districts are encouraged to clarify local expectations for parental consent regarding human sexuality instruction in their local student handbook.

#### **EHAC(LEGAL)                      BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)**

Several revisions have been made to the Middle School Advanced Math Program section based on new Administrative Code rules, effective July 8, 2024. In the CPR and AED Instruction section, revisions regarding the applicability of the requirements have been made based on rule changes effective August 1, 2024.

#### **EHB(LEGAL)                      CURRICULUM DESIGN: SPECIAL PROGRAMS**

This policy includes substantial revisions, most of which are the result of amended Administrative Code rules effective June 30, 2024. At Parental Notice of Assistance for Learning Difficulties, a phrase has been added to item 3e to clarify the content in the cited Education Code provision. A new section with Definitions now found in the Administrative Code has been added. The provisions at Board Action Required and Screening, Testing, and Identification have been updated. Extensive edits at Parent Education are due to revisions from the Administrative Code. Changes include a new paragraph on Instruction and deletion of text related to a dyslexia reading program.

#### **EHB(LOCAL)                      CURRICULUM DESIGN: SPECIAL PROGRAMS**

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the *Dyslexia Handbook* and admission, review, and dismissal (ARD) committee decisions.

#### **EHBA(LEGAL)                      SPECIAL PROGRAMS: SPECIAL EDUCATION**

Extensive revisions to this legally referenced policy have been made as a result of Administrative Code revisions, effective August 22, 2024. A section on Policies, Procedures, Programs, and Practices has been added, as have provisions addressing Interventions and Sanctions to identify potential consequences for IDEA violations. The paragraph addressing discipline has been removed as the text is no longer in the Administrative Code. The text addressing Instructional Arrangements and Settings includes revisions throughout all subsections, and revisions have also been made to the provisions regarding Other Program Options, Contracts for Services, and Instructional Day. A reference to the applicable Administrative Code provision has been added at Extended School Year Services.

#### **EHBAA(LEGAL)                      SPECIAL EDUCATION: IDENTIFICATION, EVALUATION, AND ELIGIBILITY**

Substantial additions and amendments throughout this legally referenced policy reflect changes to the Administrative Code, effective July 30, 2024. A Student Communication section regarding student evaluation for special education has also been added. The Eligibility and Reevaluations section now includes a Birth Through Age Two subsection to conform to Administrative Code rules.

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#### **EHBAB(LLEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM**

Changes to the Administrative Code resulted in updates throughout this legally referenced policy. Details related to the responsibilities of the admission, review, and dismissal committee have been added, and a provision relating to dyslexia is included in the section about Committee Members. Parent Participation includes revisions that became effective July 30, 2024, and a provision on Content of the IEP has been added. Revisions at Supplemental Special Education Services became effective May 28, 2024. Dyslexia and autism components have been amended, along with the Visual Impairment or Hard of Hearing section. Failure to Reach Agreement has also been amended to increase clarity around requirements. Finally, a section addressing the Eligibility Folder has been added and Teacher Access to IEP amended.

#### **EHBAC(LLEGAL) SPECIAL EDUCATION: STUDENTS IN NONDISTRICT PLACEMENT**

Residential Facilities has been revised in accordance with Administrative Code amendments, effective on August 22, 2024. A reference to the Administrative Code at District Placements points readers to an amended rule regarding the district's ability to contract with a nonpublic or nondistrict operated day program provider. An update at School for the Blind and Visually Impaired and School for the Deaf reflects revisions to the Administrative Code effective August 22, 2024.

#### **EHBAD(LLEGAL) SPECIAL EDUCATION: TRANSITION SERVICES**

Significant revisions at Individual Transition Planning are due to Administrative Code changes effective July 30, 2024. A new subsection on the Transition and Employment Designee required of each district has been added in accordance with rule changes that became effective August 22, 2024.

#### **EHBAAE(LLEGAL) SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS**

The Prior Notice and Consent section includes provisions to align with revisions to the Administrative Code, effective July 30, 2024. Substantial revisions at Transfer of Rights to Adult Students are to clarify requirements in the Administrative Code.

#### **EHBBA(LLEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

Administrative Code rules regarding gifted and talented students were amended to be effective September 1, 2024. Changes have been made throughout this legally referenced policy to align with the new rules and to clarify requirements.

#### **EHBBL(LLOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

#### **EHBBCA(LLEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION**

Revisions at Accelerated Instruction reflect changes to the Administrative Code, effective May 22, 2024. A new section at Significantly Below Satisfactory has been included in accordance with Administrative Code revisions. Sections on Repeating a High School Course and Ratio Waiver have also been added due to the revised regulatory guidance.

# Explanatory Notes

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### Groesbeck ISD

#### **EHBG(LLEGAL) SPECIAL PROGRAMS: PREKINDERGARTEN**

Administrative Code revisions that became effective June 9, 2024, prompted several changes to this legally referenced policy. The subsection relating to Eligibility for high-quality prekindergarten programs has been amended. The eligibility requirements are the same as those listed earlier in the policy for tuition-free prekindergarten. Rule changes also required other revisions throughout the policy, including to Teacher Requirements and Supervisor Requirements.

#### **EHDD(LLEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT**

A rewriting of Administrative Code rules, effective May 16, 2024, led to substantial revisions at Dual Credit Programs and at Dual Credit Agreement. The Administrative Code was amended in a way that allowed deletion of the Education Code requirements regarding agreements, as all requirements are now consolidated in one list at Dual Credit Agreement. Provisions addressing the FAST Program have also been amended to reflect revisions to Administrative Code rules.

#### **EI(LLEGAL) ACADEMIC ACHIEVEMENT**

Language relating to instruction in the use of an automated external defibrillators (AED) has been added to the subsection on CPR, pursuant to revisions in the Administrative Code, effective August 1, 2024.

#### **EIE(LLEGAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION**

At Parental Option to Retain, a subsection on Passing Grades has been added to clarify the legal standard for assignment of grades when a course is retaken after a passing grade.

#### **EIF(LLEGAL) ACADEMIC ACHIEVEMENT: GRADUATION**

A reference has been included in this policy pointing to the Administrative Code rule for further details relating to specific endorsements, including the STEM endorsement, that became effective August 1, 2024. Provisions addressing Physical Education and Other Physical Education Activities have been clarified to align with rule amendments effective August 1, 2024.

#### **EKBA(LLEGAL) STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS**

Revisions throughout the policy reflect amended Administrative Code rules, effective September 24, 2024, and the provisions have been reorganized for clarity and ease of reading.

#### **ELA(LLEGAL) CAMPUS OR PROGRAM CHARTERS: PARTNERSHIP CHARTERS**

An expired Administrative Code provision addressing partial year as it relates to charter partnerships has been deleted. Administrative Code changes, effective March 26, 2024, also resulted in the removal of a provision regarding appeals of a decision made by TEA to deny, remove, or return an eligibility approval request.

#### **FFB(LLEGAL) STUDENT WELFARE: CRISIS INTERVENTION**

The subsection previously titled Threat Assessment Team has been revised to include "Safe and Supportive Schools" to align with terminology used by TEA.

#### **FFG(LLEGAL) STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

The Definitions section of this legally referenced policy has been revised to better define Child Abuse and Neglect by including detailed language from the Family Code.

# Explanatory Notes

## TASB Localized Policy Manual Update 124

### **Groesbeck ISD**

#### **FFG(LOCAL)**

#### **STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

#### **FFH(LEGAL)**

#### **STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION**

This legally referenced policy has been updated to remove an editor's note that is no longer applicable since a Texas federal court enjoined the Office for Civil Rights from enforcing this interpretation of the Title IX rules in June 2024. Policy Service issued a Policy Alert notifying districts of this change in July 2024.

#### **FM(LEGAL)**

#### **STUDENT ACTIVITIES**

In the UIL Allotment section, a robust Definitions section has been added in accordance with revisions to Administrative Code rules, effective on August 4, 2024.

#### **FNA(LEGAL)**

#### **STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION**

Under Patriotic Observances, a reference to policy EC has been added to provide additional information regarding pledge of allegiance requirements.

#### **FOF(LEGAL)**

#### **STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES**

A paragraph regarding the discipline of students with disabilities been removed from the Students Receiving Special Education Services section due to amendments to the Administrative Code that became effective July 30, 2024.

#### **GA(LEGAL)**

#### **ACCESS TO PROGRAMS, SERVICES, AND ACTIVITIES**

New provisions addressing Web Content and Mobile App Accessibility have been added based on revisions found in the Code of Federal Regulations.

#### **GKA(LOCAL)**

#### **COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES**

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

#### **GRB(LEGAL)**

#### **RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS**

Revisions to this legally referenced policy are based on the requirements of the Interlocal Cooperation Act. Details that were formerly in CH(LEGAL) have been recoded here to ensure all general interlocal agreement requirements are consolidated into one location. A citation to CNA(LEGAL) has been added to point readers to additional information relating to the operation of a transportation system.

**XII. DISCUSSION AND ACTION ON CONSENT AGENDA ITEMS**  
A. Minutes of Previous Board Meeting

**Special Board Meeting**  
**MINUTES**  
**01/7/2025**  
**5:00 p.m.**

Present: Aslone Foy, Jim Longbotham, Sindra McLean (5:10), Jason Milstead (5:06), Stephen Bradley, Angela Crane, Bridgett Jackson-Tatum (5:16).

Others: Dr. Shirley Richardson, Teresa Battrick, George Kazanas, Marian Strauss

Aslone Foy called the meeting to order at 5:04 p.m.

There were no public comments.

George Kazanas and Marian Strauss presented TASB background information and the superintendent search process. Discussed changes to the search timeline, which is flexible.

Entered Executive Session: 5:57 p.m.

Reconvened: 6:44 p.m.

No action taken.

Motion by Bridgett Jackson-Tatum, second by Angela Crane, to adjourn. Motion carried unanimously.

Adjourned: 6:44 p.m.

\_\_\_\_\_  
Aslone Foy, Board President

\_\_\_\_\_  
Bridgett Jackson-Tatum, Secretary

February 24, 2025  
Date Approved

**Regular Board Meeting**  
**MINUTES**  
**01/27/2025**  
**6:00 p.m.**

Present: Aslone Foy, Jim Longbotham, Stephen Bradley (6:13), Jason Milstead, Angela Crane (6:01). Absent: Bridgett Jackson-Tatum.

Others: Dr. Shirley Richardson, Teresa Battrick, Lora Sims, Lesa Stone, Alex Montoya, LeAnn Beard, Kristen Curry, Megan Green-Oviedo, Evan Ditmore, Mychal Masters. Keith Parker,

Aslone Foy called the meeting to order at 6:00 p.m.

Jim Longbotham gave the Invocation.

The Pledges to the Flags were recited.

Sindra McLean read the District Mission Statement.

The School Board Members were recognized for their service and support to the district.

Teacher of the Month was recognized by each campus for January. Mychal Masters, Groesbeck High School; LeAnn Beard, Groesbeck Middle School; Lesa Stone, Enge-Washington Intermediate School; and Megan Oviedo, H. O. Whitehurst.

There were no public comments.

Motion by Jason Milstead, seconded by Jim Longbotham to approve the Order of General Election on May 3, 2025 for the Groesbeck ISD Board of Trustees. Motion carried unanimously.

Motion by Jim Longbotham, seconded by Jason Milstead to approve the Notice of General Election on May 3, 2025, for the Groesbeck ISD Board of Trustees. Motion carried unanimously.

Motion by Jason Milstead, seconded by Sindra McLean to approve Dr. Shirley Richardson, Teresa Battrick and the new Superintendent when hired as the Board Secretary's Appointment as Agents for Election. Motion carried unanimously.

Consent Agenda: Motion by Jim Longbotham, second by Stephen Bradley, to approve the consent agenda. Motion carried unanimously.

- A. Minutes of Previous Board Meeting
- B. Budget Report and Amendments
- C. Resolution Regarding Wage Payments Associated with Inclement Weather
- D. Approval of Dr. Shirley Richardson as the Designated Records Management Officer with the Texas State Library and Archives Commission for Groesbeck ISD per Board Policy CPC(LOCAL) and Local Gov't Code 203.025.

- E. Joint Election Agreement with the City of Groesbeck
- F. Micro Integration Door Access Control Bids
- G. School Health Advisory Committee Members
- H. Surplus

Entered Executive Session: 6:14 p.m.

Reconvened: 6:55 p.m.

Motion by Jason Milstead, seconded by Jim Longbotham to approve the hiring of Nelson Kortis as Athletic Director/Head Football Coach. Voting For: Aslone Foy, Jim Longbotham, Sindra McLean, Jason Milstead, Stephen Bradley. Abstained: Angela Crane.

Superintendent Comments: Dr. Shirley Richardson expressed the district's appreciation for the board and their service.

Board President Comments and Reports: Aslone Foy stated that the next Regular Board Meeting will be on February 24.

Motion by Stephen Bradley, second by Angela Crane, to adjourn. Motion carried unanimously.

Adjourned: 6:57 p.m.

\_\_\_\_\_  
Aslone Foy, Board President

\_\_\_\_\_  
Bridgett Jackson-Tatum, Secretary

February 24, 2025  
Date Approved

## B. Budget Report and Amendments

Comparison of Revenue to Budget  
 As of January

	Estimated Revenue	Current Realized Revenue	Realized Revenue To Date	Revenue Balance	Percent Realized
<b>General Operating Funds</b>					
199 / 5 - GENERAL FUND 5000	17,955,200.00	-1,735,208.49	-5,777,887.62	12,177,312.38	32.18%
199 / 5 - GENERAL FUND 7000	251,294.40	-13,753.80	-20,228.80	231,065.60	8.05%
<b>Totals 5000</b>	<b>17,955,200.00</b>	<b>-1,735,208.49</b>	<b>-5,777,887.62</b>	<b>12,177,312.38</b>	<b>32.18%</b>
<b>Totals 7000</b>	<b>251,294.40</b>	<b>-13,753.80</b>	<b>-20,228.80</b>	<b>231,065.60</b>	<b>8.05%</b>
<b>Totals General Operating Funds</b>	<b>18,206,494.40</b>	<b>-1,748,962.29</b>	<b>-5,798,116.42</b>	<b>12,408,377.98</b>	<b>31.85%</b>
<b>Special Revenue Funds</b>					
211 / 5 - TITLE I, PART A 5000	438,241.00	.00	-148,824.99	289,416.01	33.96%
224 / 5 - IDEA - PART B, FORMULA 5000	404,573.00	.00	-108,036.97	296,536.03	26.70%
225 / 5 - IDEA - PART B, PRESCHOOL 5000	7,608.00	-1,000.00	-3,000.00	4,608.00	39.43%
240 / 5 - FOOD SERVICE 5000	836,873.00	-74,694.02	-462,453.17	374,419.83	55.26%
244 / 5 - CAREER & TECHNICAL 5000	26,037.00	.00	-12,383.47	13,653.53	47.56%
255 / 5 - TITLE II, PART A 5000	71,262.00	-8,378.98	-32,820.74	38,441.26	46.06%
265 / 5 - TITLE IV, PART B 5000	100,000.00	-8,026.96	-17,523.24	82,476.76	17.52%
270 / 5 - TITLE V 5000	56,178.00	-5,468.08	-12,271.13	43,906.87	21.84%
289 / 5 - FEDERALLY FUNDED 5000	30,000.00	.00	-12,494.00	17,506.00	41.65%
410 / 5 - IMA/TEXTBOOK 5000	136,326.07	.00	.00	136,326.07	.00%
429 / 5 - STATE FUNDED 5000	852,326.68	-19,642.00	-409,987.79	442,338.89	48.10%
<b>Totals 5000</b>	<b>2,959,424.75</b>	<b>-117,210.04</b>	<b>-1,219,795.50</b>	<b>1,739,629.25</b>	<b>41.22%</b>
<b>Totals 7000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Special Revenue Funds</b>	<b>2,959,424.75</b>	<b>-117,210.04</b>	<b>-1,219,795.50</b>	<b>1,739,629.25</b>	<b>41.22%</b>
<b>Interest &amp; Sinking Funds</b>					
511 / 5 - DEBT SERVICE 5000	3,203,121.00	-429,626.72	-1,189,029.47	2,014,091.53	37.12%
<b>Totals 5000</b>	<b>3,203,121.00</b>	<b>-429,626.72</b>	<b>-1,189,029.47</b>	<b>2,014,091.53</b>	<b>37.12%</b>
<b>Totals 7000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Interest &amp; Sinking Funds</b>	<b>3,203,121.00</b>	<b>-429,626.72</b>	<b>-1,189,029.47</b>	<b>2,014,091.53</b>	<b>37.12%</b>
<b>Expendable Trust Funds</b>					
829 / 5 - TRUST & AGENCY FUND 5000	.00	-2.33	-512.21	-512.21	.00%
<b>Totals 5000</b>	<b>.00</b>	<b>-2.33</b>	<b>-512.21</b>	<b>-512.21</b>	<b>.00%</b>
<b>Totals 7000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Expendable Trust Funds</b>	<b>.00</b>	<b>-2.33</b>	<b>-512.21</b>	<b>-512.21</b>	<b>.00%</b>
<b>Total Revenues 5000</b>	<b>24,117,745.75</b>	<b>-2,282,047.58</b>	<b>-8,187,224.80</b>	<b>15,930,520.95</b>	<b>33.95%</b>
<b>Total Revenues 7000</b>	<b>251,294.40</b>	<b>-13,753.80</b>	<b>-20,228.80</b>	<b>231,065.60</b>	<b>8.05%</b>
<b>Total Revenues</b>	<b>24,369,040.15</b>	<b>-2,295,801.38</b>	<b>-8,207,453.60</b>	<b>16,161,586.55</b>	<b>33.68%</b>

Comparison of Expenditures and Encumbrances to Budget  
 As of January

	<u>Appropriation</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
<b>General Operating Funds</b>						
199 / 5 - GENERAL FUND 6000	-18,671,494.40	1,282,388.73	1,480,745.20	7,525,121.78	-9,863,983.89	40.30%
<b>Totals 6000</b>	<b>-18,671,494.40</b>	<b>1,282,388.73</b>	<b>1,480,745.20</b>	<b>7,525,121.78</b>	<b>-9,863,983.89</b>	<b>40.30%</b>
<b>Totals 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals General Operating Funds</b>	<b>-18,671,494.40</b>	<b>1,282,388.73</b>	<b>1,480,745.20</b>	<b>7,525,121.78</b>	<b>-9,863,983.89</b>	<b>40.30%</b>
<b>Special Revenue Funds</b>						
211 / 5 - TITLE I, PART A 6000	-438,241.00	94.85	34,674.90	172,742.09	-265,404.06	39.42%
224 / 5 - IDEA - PART B, FORMULA 6000	-404,573.00	32,919.94	23,907.66	131,944.63	-239,708.43	32.61%
225 / 5 - IDEA - PART B, PRESCHOOL 6000	-7,608.00	4,398.00	1,000.00	3,000.00	-210.00	39.43%
240 / 5 - FOOD SERVICE 6000	-836,873.00	4,129.07	86,799.84	463,116.78	-369,627.15	55.34%
244 / 5 - CAREER & TECHNICAL 6000	-26,037.00	.00	.00	12,383.47	-13,653.53	47.56%
255 / 5 - TITLE II, PART A 6000	-71,262.00	631.25	-1,329.36	33,734.38	-36,896.37	47.34%
265 / 5 - TITLE IV, PART B 6000	-100,000.00	1,988.95	4,991.48	27,974.25	-70,036.80	27.97%
270 / 5 - TITLE V 6000	-56,178.00	.00	841.03	13,112.16	-43,065.84	23.34%
289 / 5 - FEDERALLY FUNDED 6000	-30,000.00	12,429.00	320.00	13,774.00	-3,797.00	45.91%
410 / 5 - IMA/TEXTBOOK 6000	-136,326.07	.00	.00	32,272.15	-104,053.92	23.67%
429 / 5 - STATE FUNDED 6000	-852,326.68	20,242.82	15,598.34	427,060.13	-405,023.73	50.11%
<b>Totals 6000</b>	<b>-2,959,424.75</b>	<b>76,833.88</b>	<b>166,803.89</b>	<b>1,331,114.04</b>	<b>-1,551,476.83</b>	<b>44.98%</b>
<b>Totals 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Special Revenue Funds</b>	<b>-2,959,424.75</b>	<b>76,833.88</b>	<b>166,803.89</b>	<b>1,331,114.04</b>	<b>-1,551,476.83</b>	<b>44.98%</b>
<b>Interest &amp; Sinking Funds</b>						
511 / 5 - DEBT SERVICE 6000	-3,203,121.00	.00	3,464.25	400,301.00	-2,802,820.00	12.50%
<b>Totals 6000</b>	<b>-3,203,121.00</b>	<b>.00</b>	<b>3,464.25</b>	<b>400,301.00</b>	<b>-2,802,820.00</b>	<b>12.50%</b>
<b>Totals 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Interest &amp; Sinking Funds</b>	<b>-3,203,121.00</b>	<b>.00</b>	<b>3,464.25</b>	<b>400,301.00</b>	<b>-2,802,820.00</b>	<b>12.50%</b>
<b>Expendable Trust Funds</b>						
829 / 5 - TRUST & AGENCY FUND 6000	.00	.00	.00	500.00	500.00	.00%
<b>Totals 6000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>500.00</b>	<b>500.00</b>	<b>.00%</b>
<b>Totals 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Totals Expendable Trust Funds</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>500.00</b>	<b>500.00</b>	<b>.00%</b>
<b>Total Expenditures 6000</b>	<b>-24,834,040.15</b>	<b>1,359,222.61</b>	<b>1,651,013.34</b>	<b>9,257,036.82</b>	<b>-14,217,780.72</b>	<b>37.28%</b>
<b>Total Expenditures 8000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Total Expenditures</b>	<b>-24,834,040.15</b>	<b>1,359,222.61</b>	<b>1,651,013.34</b>	<b>9,257,036.82</b>	<b>-14,217,780.72</b>	<b>37.28%</b>

**GROESBECK INDEPENDENT SCHOOL DISTRICT  
BUDGET CHANGE REQUEST**

DATE: FEBRUARY 18, 2025

FUND	FUNC	CLASS/ OBJ	SUB OBJ	ORG	YR	PIC	LC	PROJ	DESCRIPTION	INCREASE DECREASE	NEW BUDGET AMOUNT
199-93-6492-00-999-5-23-009									SHARED SERVICES PAYMENTS	+49,000	
199-11-6219-00-999-5-23-009									CONTRACTED SERVICES	-49,000	
<p>Comments:</p> <p>AMENDMENT TO CODE SHARED SERVICES PAYMENTS CORRECTLY.</p> <p><i>Melinda Smith</i></p>											

- C. Hired Employee with Teacher Incentive Allotment
- D. Bella's Buddies at H. O. Whitehurst
- E. Chiller Pump
- F. Cisco Meraki 3.0 EA Annual Billing Renewal



200 N Milwaukee Ave  
Vernon Hills, IL 60061



Sales Person: Jake Miles  
Phone: (847) 968-0702  
Fax: (847) 465-5224  
EMail: jake.miles@cdwg.com  
ISR: Laura Pearce  
Phone: (920) 996-3060  
Fax:  
EMail: laura.pearce@cdw.com

Project: Meraki 3.0 EA Annual Billing 7 YR -CCW 4769351012  
Attention: Cory Cacy  
  
Goesbeck Indep School Dist  
1202 N Ellis St  
Goesbeck, TX 76642-2111

QUOTE ID: 693644  
Revision: 2  
CUSTOMER ID: 3997027  
QUOTE DATE: 13-Feb-25  
QUOTE EXPIRES: 17-Mar-25  
PAYMENT TERMS: Net 30 Days  
FOB: Port of Origin

Line #	Part Number	EDC	Description	Qty	Customer Unit Price	Customer Extended Price	NTE (Per User Per Month Cost)
1-1	Cisco Enterprise Agreement						
1-2	EA Term 14-Feb-2025 to 13-Feb-2032 (84 Months)						
1-3	TIPS 2023 TIPS 230105 Tech Solutions, Products, and Services						
1-4	Billing Frequency - Annual Billing						
2-1	EA3-M						
2-2	EA3-M		Cisco EA 3.0 BUNDLE	1	\$ -	\$ -	
2-3	E3-N-NW		Meraki - Network Infrastructure	1	\$ -	\$ -	
2-4	E3N-MR-E		Meraki MR Essentials EA 3.0 LIC and Support	154	\$ 436.80	\$ 67,267.20	\$ 5.20
2-5	E3N-MS-100-S-E		Meraki MS100 Small Essentials EA 3.0 LIC and Support	1	\$ 170.10	\$ 170.10	\$ 2.03
2-6	E3N-MS-100-M-E		Meraki MS100 Medium Essentials EA 3.0 LIC and Support	7	\$ 374.22	\$ 2,619.54	\$ 4.46
2-7	E3N-MS-200-L-E		Meraki MS200 Large Essentials EA 3.0 LIC and Support	51	\$ 1,224.72	\$ 62,460.72	\$ 14.58
2-8	E3N-MS-400-L-E		Meraki MS400 Large Essentials EA 3.0 LIC and Support	6	\$ 2,955.19	\$ 17,731.14	\$ 35.18
2-9	E3-N-CS		Meraki - Camera Systems	1	\$ -	\$ -	\$ -
2-10	E3N-MV-E		Meraki MV Large Essentials EA 3.0 LIC and Support	2	\$ 612.36	\$ 1,224.72	\$ 7.29
2-11	Credit						
2-12	Credit		One Time Cisco Credit	1	\$ (13,452.60)	\$ (13,452.60)	
2-13	Annual Billing per YR = \$19,717.26						
			<b>SUB TOTAL:</b>			\$138,020.82	
			<b>TOTAL:</b>			\$138,020.82	

CUSTOMER IS RESPONSIBLE TO PAY FREIGHT CHARGES. ESTIMATED OR ACTUAL FREIGHT CHARGES ARE NOT INCLUDED IN QUOTES (UNLESS SPECIFICALLY STATED). THIS QUOTE EXCLUDES SALES TAX (UNLESS SPECIFICALLY STATED). SALES AND SERVICES ARE GOVERNED BY THE SIGNED AGREEMENT YOU MAY HAVE WITH CDW. IF NO SEPARATE AGREEMENT IS EFFECTIVE, THE TERMS AND CONDITIONS OF SALES AND SERVICES ARE LIMITED TO THOSE CONTAINED IN THE "TERMS & CONDITIONS" LINK AT <https://www.cdw.com/content/cdw/en/terms-conditions/sales-and-service-projects.html>. BY ORDERING OR ACCEPTING DELIVERY OF PRODUCTS OR BY ENGAGING CDW TO PERFORM OR PROCURE SERVICES, YOU AGREE TO BE BOUND BY AND ACCEPT THOSE TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS IN ANY FORM DELIVERED BY CUSTOMER ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS, AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN. THIS DOCUMENT IS CONFIDENTIAL.

G. Membership and Participation in the Region 10 ESC Multi-Region  
Purchasing Cooperative, SY25-26



**ACTION REQUIRED!**  
**Due Date: February 28, 2025**

October 21, 2024

Re: Membership and Participation in the Region 10 ESC Multi-Region Purchasing Cooperative, SY25-26

Dear Food Service Director Addressed:

Multi-Region Purchasing Cooperative (hereafter "R10MRPC") requires all Interlocal Agreements (hereafter "Agreement") to be approved by each Recipient Agency's (hereafter "RA") Board of Directors. Completed Agreements must be submitted with proof of Board approval. R10MRPC also utilizes an annual, single-year agreement encompassing membership roles, responsibilities, and bid participation for the agreement term. Region 10 Education Service Center is the "Coordinating Entity and Fiscal Agent" for R10MRPC.

This packet includes the Interlocal Agreement for RAs participating in the School Nutrition Programs that wish to purchase food service products or services through the R10MRPC formally procured and awarded bids. If the RA does not plan to purchase from any of the awarded bids, there is no need to complete an Interlocal Agreement.

The **Interlocal Agreement** (pages 3-11) is a "membership and participation" agreement that commences on July 1<sup>st</sup> and extends through June 30<sup>th</sup> of the following calendar year. By signing the Agreement, you agree to the General Provisions of Member Roles and Responsibilities with your bid participation selection(s) indicating your entity's purchasing commitment. Members must provide estimated quantities for each product planned for each bid category selected. This is done through a specialized software created by R10MRPC called "Maestro Forecasting."

The Multi-Region Purchasing Cooperative is fully self-funded through a Vendor Participation Fee. This fee is collected directly from the awarded commercial-only vendors. Fees are used to cover expenses related to the administration and operation of R10MRPC and the growth in services and benefits offered to our members. Studies indicate that school districts benefit through cooperative participation with considerable cost savings. While the purchasing power of the R10MRPC is significant, the costs of goods and services continue to rise annually. Studies prove that schools participating in a child nutrition purchasing cooperative receive better pricing and a higher selection of products with higher fill rates. Additional benefits of participating in the R10MRPC include training and technical support for child nutrition programs, compliant solicitations, and high-level customer service.

Thank you for considering participation in the SY 2025-2026 R10MRPC. If you have any questions, please contact me.

Please submit completed and signed Agreement to Angela McCrary: [angela.mccrary@region10.org](mailto:angela.mccrary@region10.org)

Sincerely,

Keri Warnick  
Program Coordinator  
[Keri.warnick@region10.org](mailto:Keri.warnick@region10.org)  
972.348.1448

Enclosures

# **INTERLOCAL AGREEMENT**

**The following Interlocal Agreement (pages 3-11) is to be completed by all recipient agencies (RA) that wish to participate in Region 10 ESC Multi-Region Purchasing Cooperative (R10MRPC) and purchase from formally procured bids.**

**This Interlocal Agreement is a one-year agreement for the school year 2025-2026 (July 1, 2025, through June 30, 2026). If completed, a fully executed copy will be returned to the RA and kept on file with R10MRPC indefinitely.**

**Each RA wishing to purchase from any procured and awarded bid must complete and sign all required pages. Each RA is asked to consider which bids best fit their needs. R10MRPC requires members to forecast their product and/or service needs through R10MRPC's customized software before all bid renewals and new bids are released.**

**The fully completed and signed Interlocal Agreement must be approved by your school Board of Trustees or Authorized Representative and returned no later than February 28, 2025. Please note that Interlocal Agreements received after the due date or later after bids have been released may not be approved due to forecasting requirements and procurement regulations.**

**Please return pages 3-11 of the Agreement fully executed.**

Region 10 Education Service Center  
Multi-Region Purchasing Cooperative  
SY25-26: INTERLOCAL AGREEMENT

*This Interlocal Agreement (hereafter the "Agreement") is entered into by and between the agencies shown below as contracting parties for a single-year term, per the section entitled "Membership Term" below. The Member Recipient Agency (RA) is responsible for paying vendors' invoices for goods and services purchased by the RA through the effective termination date. Region 10 ESC is the MRPC "Coordinating Entity and Fiscal Agent."*

**Contracting Parties**

Region 10 Education Service Center

Fiscal Agent/Coordinating Entity

057-950

County District Number

Greenebeck Independent School District

District/Recipient Agency (RA)

147902

RA County District Number

00740

RA/Organization ID (WBSM #)

**STATEMENT OF SERVICE'S TO BE PERFORMED**

The Region 10 Multi-Region Purchasing Cooperative (hereafter the "R10MRPC") organizes and administers the child nutrition cooperative purchasing and commodity processing program for RAs in Texas. Authority for such service is granted by Section 8.053 of the Texas Education Code, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F, of the Texas Local Government Code. The goal of the cooperative is to obtain substantial savings on food service items through volume purchasing. There is no fee to join R10MRPC.

**MEMBERSHIP:**

Membership is a single-year term in the R10MRPC. The R10MRPC offers a variety of formally procured bids utilizing the competitive requests for proposals (RFP) method to assist RAs with their fiscal budgetary needs. RAs may commit to any bid(s) that best fits their needs. Members' bid selection is a commitment to purchase from the R10MRPC awarded vendor(s). Before releasing any formal solicitation or bid renewal, members must provide estimated quantities/forecasts for each product they plan to purchase on each bid selected. Currently, the following formally procured bids are offered:

1. USDA Foods for Further Processing (USDA Processed Commodities)
2. Full-Line Grocery Distributor (to include processed commodities)
3. Manufacturer Direct-to-District Delivery (commercial foods; approval required)
4. Small Wares
5. Kitchen Chemicals & Cleaning Products (products)
6. Sanitation System & Safety Training (services)
7. Fresh Produce & Raw Meats
8. Fresh Bread
9. Milk Full-Service Delivery
10. Ice Cream Novelties
11. Chips and Snacks
12. Beverages (contained)
13. Dispensed Fruit Beverages
14. Coffee Bar Products
15. Milk Coolers
16. GDSN Connection Software
17. Armored Car Services

## **LIMITATION OF AGREEMENT:**

The R10MRPC reviews this Agreement annually to ensure compliance with United States Department of Agriculture (USDA) and Texas Department of Agriculture (TDA) regulations. If, following such review, the R10MRPC discovers that any provision contained herein is not in accordance with USDA and TDA regulations, R10MRPC will have 30 days to make all necessary updates and require that each participating RA sign a new Agreement. If R10MRPC does not amend the provision within the given timeframe, the RA may terminate this agreement on 10 days' written notice to R10MRPC. Child Nutrition Federal Funds are governed by USDA and TDA regulations. EDGAR does not apply to child nutrition federal funds.

## **GENERAL PROVISIONS:**

1. The Parties agree to comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the procurement activities and programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
2. This Agreement shall be governed by the law of the State of Texas and the venue for any dispute resolution shall be in the county where the administrative offices of Region 10 ESC are located, which is currently Dallas County, Texas.
3. The R10MRPC reserves the right, but is not obligated, to add additional members and allow participation. Adding an RA may "materially change the existing contract(s)" and, thereby, require rebidding of said contract(s). Consequently, the RA may not be permitted to participate in those affected contracts to avoid rebidding and possibly negatively impacting the membership in place at the time of the current contract(s) award. The membership of a new RA may become effective upon any new bids, rebids being awarded, new fiscal year, or as permitted at the sole discretion of the R10MRPC.
4. This Agreement and any addenda executed by the parties contains the entire agreement of the Parties hereto concerning the matters covered by its terms, and it may not be modified in any manner without the express written consent of both Parties. Modifications may be required by law or regulation, which shall require action by the R10MRPC and the RA. Failure to act by either party, within a reasonable period, on legally required modifications shall constitute good cause to terminate this Agreement effective upon written notification to the other party.
5. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
6. The Executive Director of Region 10 ESC or his or her designee and authorized agent of the member district shall attempt to resolve any disputes that develop under this Agreement. If any dispute is unable to be resolved, both Parties agree to nonbinding mediation before either Party may resort to litigation. The selection of the mediator shall be mutually agreed upon, and the costs for such mediation borne equally between the Parties.

7. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its trustees, directors, officers, employees, and agents, because of its execution of this Agreement or the performance of the functions and obligations set forth herein.

8. All parts of this Agreement, when executed by both Parties, are binding upon the Parties, and may be changed only by written agreement executed by authorized representatives of the Parties.

9. Per USDA Federal Regulations and TDA Administrator's Reference Manual (ARM) Section 17, the R10MRPC is a Child Nutrition Program (CNP) Operator-Only Cooperative that is categorized as a "for-profit cooperative". Per ARM Section 17, R10MRPC is required to return "unanticipated profits" to the member. This Agreement allows R10MRPC to deduct the cost of services from the collected vendor fees and pay any remaining amount to members regularly. The R10MRPC's "profit margin", for purposes of this Agreement, shall be defined as the revenue received by the R10MRPC through the charging of the vendor fees outlined in the "Membership Fees" section below minus the expenses to the R10MRPC to operate the cooperative. The Coordinating Entity shall retain the profit margin; however, any revenue received more than the profit margin ("unanticipated profit") will be distributed to the R10MRPC's participating members by the Fiscal Agent. R10MRPC is not permitted per state regulations to collect a profit from sales of processed commodities.

R10MRPC adheres to the following rebate system.

- A. R10MRPC will collect all Vendor Participation Fees quarterly.
- B. R10MRPC does not charge a Vendor Fee to any USDA commodity processor.
- C. R10MRPC will utilize a year-end revenue report that details each participating member's generated sales with each awarded vendor.
  - 1) R10MRPC applies an equal percentage of the operational cost to each RFP.
  - 2) Total overhead and expenses are calculated for each RFP based on shared percentage.
  - 3) Total collected revenue is calculated against shared operational costs for each RFP. Any RFP that does not generate enough revenue to cover the shared percentage of expenses is not eligible for a rebate.
  - 4) Any member purchasing USDA commodity foods through our awarded grocery distributor will receive a rebate of collected fees minus the shared expenses.
  - 5) Any member participating in bids that have an excess of fees collected beyond the shared expenses will receive a rebate.
  - 6) Rebate amounts are calculated in October once the Region 10 ESC books are closed.
  - 7) Rebate checks are mailed to each eligible participating member in late November or December. Checks include a letter with instructions about the rebate check and that it must be deposited into the child nutrition fund account.
  - 8) R10MRPC will send out an email notification to each food service director that includes the amount of their rebate.

This Agreement allows R10MRPC to deduct the cost of services from the collected vendor fees and pay any remaining amount to members regularly. The R10MRPC's "profit margin", for purposes of this Agreement, shall be defined as the revenue received by the R10MRPC through the charging of the vendor fees outlined in the "Membership Fees" section below minus the expenses to the R10MRPC to operate the cooperative. The Coordinating Entity shall retain the profit margin; however, any revenue received more than the profit margin

("unanticipated profit") shall be distributed to the R10MRPC's participating members by the Fiscal Agent. R10MRPC is not permitted per state regulations to collect a profit from sales of processed commodities.

10. This Agreement and any modification(s) may be executed in separate copies; however, the Agreement must be Board of Trustee approved and physically signed by both participating parties using a "physical signature." Electronic or typed signatures will not be accepted. This Agreement may be exchanged and/or transmitted electronically via fax or scanned email. Proof of Board approval acceptable to R10MRPC must be submitted along with a completed and signed Agreement.

**Membership Term.** This Agreement shall be for a one-year term unless sooner terminated per the provisions of this Agreement. The conditions outlined in this Agreement shall apply to this single-year term. The Agreement year for each purchasing cooperative program commences July 1<sup>st</sup> and will extend through June 30<sup>th</sup> of the following calendar year.

**Membership Fees.** No membership fee shall be directly charged to participating members of the R10MRPC.

The United States Department of Agriculture (USDA) does not allow federal funds received by ESC Child Nutrition components to be used to support purchasing cooperatives. Therefore, the R10MRPC is a fully self-funded entity through a "Vendor Participation Fee" on all commercial sales. This fee is collected directly from the awarded vendors in the fixed amount of .0085 for every \$1.00 of revenue. R10MRPC "does not charge" any fees to the Commodity Processors. All fees are used to cover expenses related to the administration, direct operation, and growth in services or software programs offered by the Cooperative to the members that benefit their foodservice operation. RAs, even though they may incur these fees indirectly, pay no direct fee to R10MRPC for participation.

The parties agree that the payments under this Agreement and any related exhibits and documents are amounts that fairly compensate the Coordinating Entity for the services or functions to be performed under the Agreement.

**Authorization to Participate.** The R10MRPC and each RA represent and warrant, by the execution and delivery of the Interlocal Agreement, that they have obtained all requisite authority through governing board action to enter and perform the terms of this Agreement. Proof of Board approval through Board meeting notes is accepted. If your school does not have a Board of Directors, the authorized representative's signature is acceptable.

**Cooperation and Access.** Each party agrees to cooperate with any reasonable requests for information and records made by the other party. Each party reserves the right to audit the relevant records of the other party during normal business hours. Any breach of this Article shall be considered material and shall make the Agreement subject to termination on ten (10) days' written notice to the RA.

**Primary and Secondary Contact.** The RA agrees to appoint a primary and secondary contact who shall have express authority to represent and bind the RA, and R10MRPC will not be required to contact any other individual regarding program matters. Any notice to a primary or secondary contact shall be binding upon the RA. The RA reserves the right to change the contacts as needed by giving written notice to R10MRPC. Such notice is not effective until actual receipt by R10MRPC.

**Defense and Prosecution of Claims.** The RA authorizes the Fiscal Agent, only concerning matters arising out of or contemplated by this Agreement: (1) to control the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding; (2) to represent the R10MRPC in an arbitration, mediation, or any other form of alternative dispute resolution; (3) to represent the R10MRPC in any other appearance necessary to protect the rights of the R10MRPC relating to actions concerning any past or current, including any appearances and actions in litigation, claim or dispute; and (4) to engage legal counsel and appropriate experts that, in the Fiscal Agent's sole discretion, will assist with such defense or prosecution of any action or claim in matters arising out of this Agreement. The RA agrees that any suit brought against R10MRPC, the Fiscal Agent, or a R10MRPC or Fiscal Agent employee or agent may be defended in the name of R10MRPC, Region 10 Education Service Center, or the RA by the counsel selected by the Fiscal Agent, in its sole discretion, or its designee, on behalf of and at the expense of the R10MRPC as necessary for the prosecution or defense of any litigation or claim. Full cooperation by the RA shall be extended to supplying any information needed or requested by the Fiscal Agent or R10MRPC in such prosecution or defense. Subject to specific revocation, the RA designates the Fiscal Agent to act as a class representative on its behalf in matters arising from this Agreement.

**Governance.** R10MRPC shall be governed by the Fiscal Agent's Board of Trustees (hereinafter the "Board") per applicable law and regulations. Procurement processes and procedures are governed by applicable laws and regulations.

**Limitations of Liability.** The Fiscal Agent, its endorsers, and servicing contractors do not warrant that the operation or use of R10MRPC services will be uninterrupted or error-free. The Fiscal Agent, its endorsers, and servicing contractors, disclaim all warranties, express or implied, regarding any information, product, or service furnished under this Agreement, including without limitation, any implied warranties of merchantability or fitness for a particular purpose. The Parties agree that regarding all causes of action arising out of or relating to this Agreement, neither Party shall be liable to the other under any circumstances for special, incidental, consequential, or exemplary damages, even if it has been advised of the possibility of such damages.

**Notice.** Any written notice to the R10MRPC or the Fiscal Agent shall be made by: first class mail, postage prepaid and delivered to the Multi-Region Purchasing Cooperative, Region 10 Education Service Center, 400 E Spring Valley Rd, Richardson, TX 75081-1300; Attn: Keri Warnick (contact person); or emailed to [keri.warnick@region10.org](mailto:keri.warnick@region10.org) with a copy to [sue.hayes@region10.org](mailto:sue.hayes@region10.org).

**Acceptance of USDA Foods Sent for Further Processing.** The R10MRPC, through the Fiscal Agent, is granted the right to issue a cooperative bid/proposal (RFP) for the processing of selected USDA commodity foods donated by participating members. The R10MRPC, through the Fiscal Agent, is further granted the right to enter a Contract for Services with the commodity food processor(s) receiving the processing award(s) for agreed-upon processed end-products, to execute a service agreement on behalf of participating members. Participating members will have the right and responsibility to accept the processed end-product(s) for the life of the contract between R10MRPC, through the Fiscal Agent, and the processor for all commodity foods donated to, and for which processing was subsequently procured through, the R10MRPC. Excess commodities may be distributed according to USDA or TDA regulations and guidance.

**Payment for Goods.** Each Party, paying for any goods or services under this Agreement or related to this Agreement, must pay for such goods and services from available current revenues only.

**PARTY ROLES AND RESPONSIBILITIES:**

***Role of the R10MRPC, through the Fiscal Agent:***

1. Provide for the organizational and administrative structure of the program.
2. Provide staff with the time necessary for the efficient operation of the program.
3. Provide procurement training if requested.
4. Provide guidance and assistance or templates for the school's Procurement Procedures Manual and Code of Conduct Manual if requested.
5. The R10MRPC shall coordinate the Competitive Procurement Process for all Awarded Contracts using the Formal Procurement method of Requests for Proposals (RFP).
6. The R10MRPC shall follow the local, State, and Federal procurement guidelines as listed below:
  - a. United States Department (USDA) Code of Federal Regulations (2 CFR) parts 200.318-200.327 and Appendix II
  - b. Texas Department of Agriculture's (TDA) Administrator's Reference Manual (ARM) Sections 16 and 17, 17a, 17b, and 17c.
  - c. Requiring Board of Directors' approval on all R10MRPC bid award recommendations.
  - d. Texas Education Code 44.031 relating to purchasing contracts.
  - e. Education Department General Administrative Regulations (EDGAR) as the guidelines pertain to Purchasing Cooperatives' procuring on behalf of its RAs. EDGAR refers to and requires Child Nutrition Food Purchasing Cooperatives to adhere to USDA Federal Regulations located in 2 CFR 200.317-200.327.
  - f. Form 1295 will be required to be filled out and filed with the Texas Ethics Commission by all awarded vendors and will be managed by the Fiscal Agent's Business Office.
7. Send solicitations for the Further Processing of USDA foods to all companies found on the TDA "Approved List of Vendors" without limitations.
8. Enter into a detailed agreement with distributors that distribute processed end-products containing USDA Foods including language to ensure proper resolution of errors such as data, pricing, product, reports, etc.
9. Do the following regarding USDA Foods:
  - a. Track and assist RAs with the management of their USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements.
  - b. Assist RAs with Sales Verifications of end products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
  - c. Provide RAs with information on commodity processing, including, but not limited to, anticipated delivery dates, product recalls or production issues, discontinued products, and replacement recommendations.
  - d. Provide the list of commodity items to RAs for purposes of obtaining quantity requests. This is done using an online software program.
  - e. Receive quantity requests from RAs for commodity processing through district entries into the online software and prepare appropriate quantity totals by item.
  - f. Provide a delivery schedule, on behalf of each RA, for all selected USDA Foods for Further Processing to each processor and distributor based on information collected from each RA.

10. The R10MRPC assumes no responsibility for failure of delivery by vendors, however, the R10MRPC will assist all RAs with service and product quality issues to ensure all vendors adhere to the terms and conditions of the awarded contract.
11. Initiate and implement activities related to the bidding and vendor selection process. Competitive bidding procedures for Texas public schools using Child Nutrition federal funds will be strictly followed.
12. Provide RAs with procedures for ordering, delivery, and billing.
13. Mediate problems/concerns between vendors and RAs.
14. Provide RAs access to all records, reports, and documents to ensure rebates, discounts and other applicable credits will accrue to the RA.
15. Make available or provide easy access to all procurement documents created and received for each awarded RFP and vendor, as required and in compliance with State Agency Administrative and Procurement Reviews.
16. Act ethically always and in accordance with all federal, state, and local guidelines.
17. Create and monitor/host an Advisory Committee. The Advisory Committee is a voluntary member committee with a 2-year commitment that meets quarterly. The Committee goals are to act as liaison between R10MRPC and the membership base if needed, communicate information received from TDA to R10MRPC as necessary, and review or sample products to assist in the streamlining of offered bid awards and best products.

### ***Role of the RA:***

1. Commit to the General Provisions and Roles and Responsibilities of this Agreement by authorization of its governing body (School Board of Trustees) and by execution by an approved foodservice employee in the appropriate spaces on the attached form (physical signature copy must be provided to R10MRPC promptly following execution).
2. Designate a primary and secondary contact.
3. Commit to purchasing from selected bid categories as forecasted.
4. Provide an estimated quantity for each of the products desired through the use of the online required software Maestro Forecasting or as requested by the Program Coordinator during any single-year term of Participation.
5. Comply with all USDA and TDA regulations.
6. Prepare purchase orders issued to the appropriate vendor from the official award list provided by R10MRPC.
7. Accept shipments of products ordered from vendors per standard purchasing procedures.
8. Address product warranties and product qualities with the manufacturer.
9. Pay vendors' net amount due within agreed-upon terms after receipt of a correct monthly statement.
10. Participate in bid evaluation committees for the bids that the RA is utilizing. Evaluation committee meetings will include, but not be limited to, face-to-face group meetings, online voting, or any other form of participation as requested by the R10MRPC.
11. Act ethically always and in accordance with all Federal, State, and local guidelines, as well as R10MRPC Member Roles. The R10MRPC shares information with participating members that at times is considered confidential and proprietary. Members may be asked to sign Non-Disclosure Agreements and agree to adhere to the terms set forth in those agreements. Future membership in the R10MRPC may be jeopardized based on unethical handling of sensitive R10MRPC and/or vendor information.
12. Attend R10MRPC meetings and training classes to stay informed of the cooperative's processes and services offered. Training classes are specific to some of the "tools" offered by R10MRPC. Attending meetings and classes helps ensure your success as a participating RA in the R10MRPC.

13. Participates in a Member Advisory Committee through selection or appointment. The Member Advisory Committee is a small committee of R10MRPC participating members formed every 2 years. The Advisory Committee serves as the liaison for all participating members when a conflict or concern arises regarding R10MRPC if needed, and annually reviews all procurement practices by the R10MRPC to ensure compliance in all areas, along with other tasks.
14. The following roles will apply to participating members who commit entitlement dollars for the USDA processed commodity foods:
  - a. The RA shall access the Web Based Supply Chain Management (WBSCM) system on a regular basis to effectively manage USDA Foods entitlement, food requests, and allocations.
  - b. The RA shall track and manage USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements, i.e., inventory levels shall not exceed a six (6) month supply at any given time; access processor tracking systems (K12 Foodservice, ProcessorLink, or other) on a regular basis; and report inventory issues to R10MRPC.
  - c. The RA shall conduct Sales Verifications of end-products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
  - d. The RA shall maintain copies of the original Child Nutrition ("CN") Label from the product, carton; or a photograph of the CN Label as it appears on the original product carton if available.





## Bids Overview

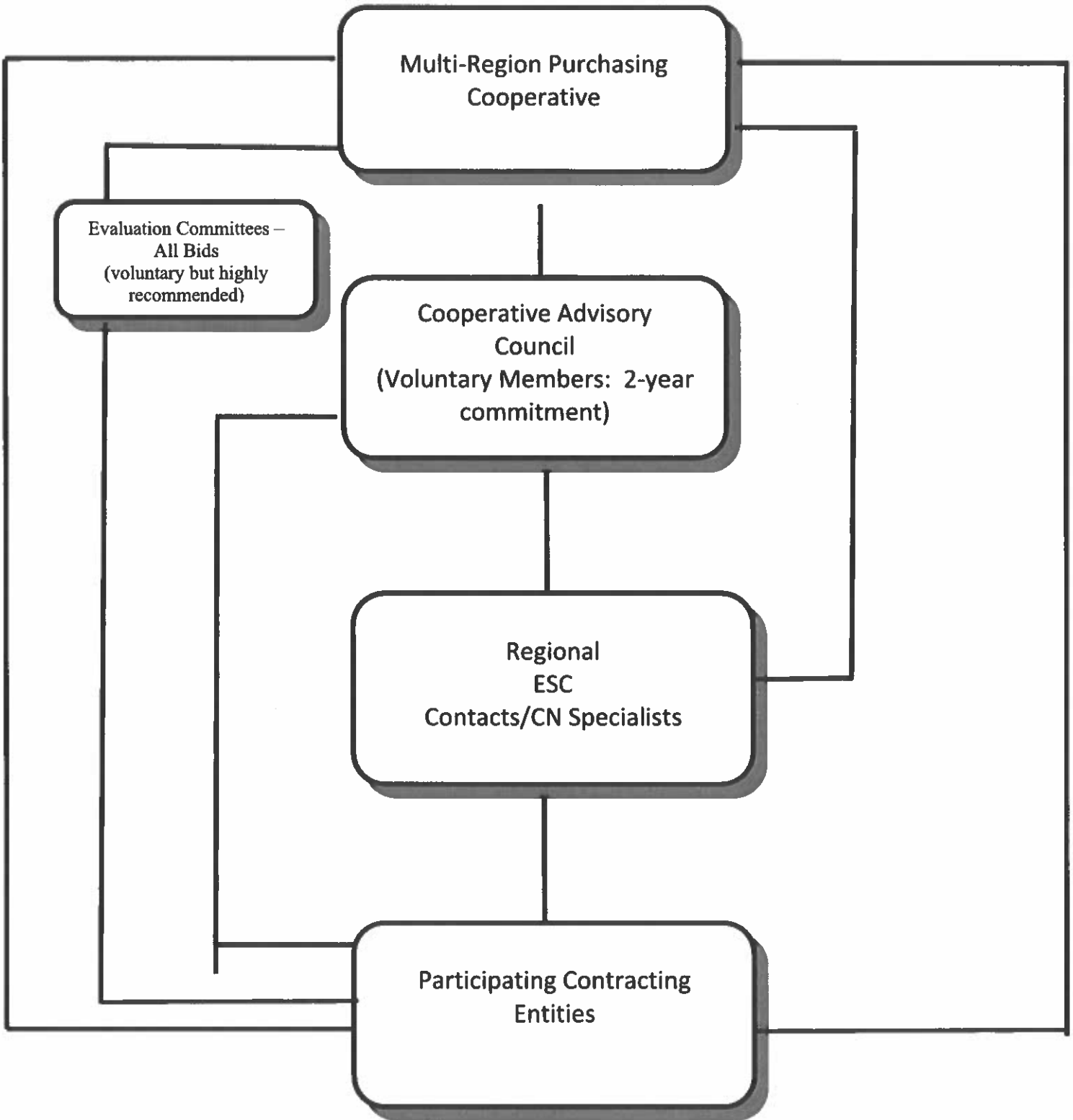
Each year awarded bids are either renewed, if options are available, or released as new based on factors such as no remaining renewal options, material change in contract value, growth in cooperative membership participation, too many discontinuations or new items to consider, or restructuring of the areas to be serviced in the cooperative. The following is the list of RFPs that will be offered in SY25-26 and information if they will be new or renewed.

Bid Category	Bid Description	Current RFP #	Will This Bid Be Renewed?	Vendors To Be Renewed	Contract Year in SY25-26
Beverages - Container	Drinks in containers such as Coke, Dr Pepper, Gatorade, Water, etc....that meet Smart Snack and/or used for before or after school events if managed by foodservice	2022-01-12	Yes	Coca Cola; Dr Pepper; Master's Distribution	4 of 5
Chips & Snacks	Smart Snack approved chips and snacks for a' la carte sales	2022-02-13	Yes	Master's Distribution	4 of 5
Coffee Bar	Cold contained coffees, coffee beans or grounds, syrups, etc.... for Coffee Bars. Smart Snack compliant	2023-03	Yes	Trident Beverage	3 of 5
Dispensed Fruit Beverages	100% dispensed fruit slush beverages, awarded company provides dispensing machine and product.	2022-11	No	TBD	1 of 5
Fresh Bread	Direct delivery from bread vendor to campuses. Fresh bread products	2023-02	Yes	Bimbo Bakery, Flowers Bakery	3 of 5
Fresh Produce & Raw Meats	Fresh produce and raw meats; produce held to monthly market price	2023-04	Yes	Brother's Food Service; Farmers Market Ft Worth; R Craig Stephens; Walnut Creek Farms; Hardie's; Freshpoint	3 of 5

Bid Category	Bid Description	Current RFP #	Will This Bid Be Renewed?	Vendors To Be Renewed	Contract Year in SY25-26
Full-Line Grocery, NOI & FFS	Main-line distributor of commercial foods, processed commodity foods, fresh produce, and non-food foodservice items.	2021-02	Yes	Labatt	5 of 5
Ice Cream	Frozen Ice Cream novelties, delivered directly from vendor, smart snack compliant	2021-05	Yes	Blue Bonnet, Klement Distribution, Yumi Ice Cream	5 of 5
Kitchen Chemicals & Cleaning Supplies	Kitchen and cafeteria cleaning supplies such as chemicals, mops, gloves, as well as testing kits, etc....	2022-08	Yes	Complete Supply, Eco Lab, Kirby	4 of 5
Manufacturer Direct-to-District	Direct delivery in large quantities to approved RAs of commercial foods only. Must have a loading dock and the ability to unload the truck and store large minimum drops of food product.	2021-08	Yes	Alpha Foods, Cool Tropics, Nat'l. Food Group, Smartmouth, Tyson	5 of 5
Milk - Full Service Delivery	Milk delivery, rotate and restock of needed products, milk boxes supplied if needed by some vendors	2023-01	No	TBD	1 of 5
Sanitation Systems & Safety Training	Sanitation System, monthly visit from rep to restock needed sanitation products; staff training and safety training classes available	2021-15	Yes	SFS PortionPac	5 of 5
Small Wares	All types of small wares for foodservice needs	2022-09	Yes	Ace Mart, Sam Tell & Son, Strategic Equipment	4 of 5
USDA Foods for Further Processing	Processed USDA foods to be received through direct delivery, distributor or contracted warehouse	2021-22	Yes	Multiple processors approved by TDA	4 of 5

<b>Bid Category</b>	<b>Bid Description</b>	<b>Current RFP #</b>	<b>Will This Bid Be Renewed?</b>	<b>Vendors To Be Renewed</b>	<b>Contract Year in SY25-26</b>
Sanitation Systems & Safety Training 2	Supplemental Bid for Sanitation System, monthly visit from rep to restock needed sanitation products; staff training and safety training classes available	2023-07	Yes	SFS PortionPac	3 of 5
Software Services	GDSN Connection Software Service: This RFP will seek to award a vendor that offers an RA the ability to connect to product data in the Global Data Synchronization Network (GDSN) through an online software platform. Benefits such as export and import features into back-of-house software, product data changes updates, menu building, procurement features, and other options will be requested.	2024-01	Renewal	inTEAM Associates	2 of 5
Armored Car Services	Cash pickup and deposit services under the security of an Armored Car.	TBD	New	TBD	1 of 5

Region 10 Education Service Center  
Multi-Region Purchasing Cooperative



H. Donation(s)

# GROESBECK ISD DEPOSIT FORM

Campus/Department: GHS/ART CLUB

Date: 1-17-25

Please complete the following information when submitting a deposit:

Currency	Indicate #	Total \$ Amount	Coin	Indicate #	Total \$ Amount
\$100.00	# _____	_____	\$1.00 Silver Dollar	# _____	_____
\$50.00	# _____	_____	\$1.00 Susan B. Anthony	# _____	_____
\$20.00	# _____	_____	0.50 Half Dollar	# _____	_____
\$10.00	# <u>1</u>	<u>10.00</u>	0.25 Quarter	# _____	_____
\$5.00	# <u>1</u>	<u>5.00</u>	0.10 Dime	# _____	_____
\$2.00	# _____	_____	0.05 Nickel	# _____	_____
\$1.00	# <u>2</u>	<u>2.00</u>	0.01 Penny	# _____	_____
<b>Currency Total</b>	# _____	<u>17.00</u>	<b>Coin Total</b>	# _____	_____

Total # of Checks: 1

Total Checks: 34.00

# 2281

Total Currency: 17.00 +

Total Coins: \_\_\_\_\_ +

Total Checks: 34.00 =

Total Deposit

51.00

\*\*Taxable Deposit (money for personal items the students keep): \_\_\_\_\_

Divide by: \_\_\_\_\_

1.0825

Money to go into your account: \_\_\_\_\_

Tax Due: \_\_\_\_\_

34.00 - Jackie Ancelet  
17.00 - Debra Brown

Account Code: \_\_\_\_\_

Amount Deposited: \_\_\_\_\_

Tax Account Code: \_\_\_\_\_

Amount Deposited: \_\_\_\_\_

ART Club Donations

51.00

Total Deposit Amount

Reason for Deposit

Sponsor Signature: \_\_\_\_\_

Date: 1-17-25

Funds Verified by: \_\_\_\_\_

Date: 1-17-25



**XIII. EXECUTIVE SESSION**

- A. Review Recommendation for Employment (Tex. Gov't 551.074)
- B. Personnel Resignations, Leave of Absences, or Reassignments (Tex. Gov't 551.074)
- C. Deliberation Regarding Personnel - Administrators Certified and Non-Certified Contracts (Tex. Gov't 551.074)

**XIV. RECONVENE IN OPEN MEETING**

**XV. DISCUSSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION**

- A. Recommendation for Employment
  - I. Other Personnel Positions as Needed
- B. Personnel Resignations, Leave of Absences, or Reassignments
- C. Action on Administrators Certified and Non-Certified Contracts

**XVI. SUPERINTENDENT COMMENTS**

**XVII. BOARD PRESIDENT COMMENTS AND REPORTS**

**XVIII. ADJOURNMENT**

If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, in accordance with applicable law, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:

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For the Board of Trustees