

# **Agenda of Special Meeting**

## **The Board of Trustees Groesbeck ISD**

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A Special Meeting of the Board of Trustees of Groesbeck ISD will be held August 30, 2021, beginning at 6:00 PM in the Groesbeck High School Conference Room  
1202 North Ellis  
P. O. Box 559  
Groesbeck, TX 76642-2111.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. PLEDGE TO THE TEXAS FLAG**

### **IV. REVIEW DISTRICT MISSION STATEMENT**

### **V. PUBLIC COMMENT (Agenda/Non-Agenda Items)**

### **VI. PUBLIC HEARING TO DISCUSS BUDGET AND PROPOSED TAX RATE FOR 2021-2022**

**2**

# NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The GROESBECK ISD will hold a public meeting at 6:00 PM, August 30, 2021 in GROESBECK HIGH SCHOOL CONFERENCE ROOM, 1202 N. ELLIS, GROESBECK, TX 76642. **The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.**

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

Maintenance Tax	\$0.95090/\$100 (proposed rate for maintenance and operations)
School Debt Service Tax	\$0.23750/\$100 (proposed rate to pay bonded indebtedness)
Approved by Local Voters	

### Comparison of Proposed Budget with Last Year's Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories.

Maintenance and operations	0.0747% decrease
Debt Service	0.0019% increase
Total expenditures	0.069% decrease

### Total Appraised Value and Total Taxable Value

(as calculated under Section 26.04, Tax Code)

	<u>Preceding Tax Year</u>	<u>Current Tax Year</u>
Total appraised value* of all property	\$2,310,194,951	\$2,336,225,956
Total appraised value* of new property**	\$48,125,040	\$4,600,216
Total taxable value*** of all property	\$1,355,371,631	\$1,357,291,169
Total taxable value*** of new property**	\$42,504,496	\$2,615,599

\*Appraised value is the amount shown on the appraisal roll and defined by Section 1.04(8), Tax Code.

\*\* "New property" is defined by Section 26.012(17), Tax Code.

\*\*\* "Taxable value" is defined by Section 1.04(10), Tax Code.

### Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness\* \$10,272,000

\*Outstanding principal.

### Comparison of Proposed Rates with Last Year's Rates

	<u>Maintenance &amp; Operations</u>	<u>Interest &amp; Sinking Fund*</u>	<u>Total</u>	<u>Local Revenue Per Student</u>	<u>State Revenue Per Student</u>
<b>Last Year's Rate</b>	\$0.96300	\$0.23750*	\$1.20050	\$10,725	\$1,399
<b>Rate to Maintain Same Level of Maintenance &amp; Operations Revenue &amp; Pay Debt Service</b>	\$0.95497	\$0.13281*	\$1.08779	\$10,330	\$896
<b>Proposed Rate</b>	\$0.95090	\$0.23750*	\$1.18840	\$11,321	\$1,307

\*The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both. The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

### Comparison of Proposed Levy with Last Year's Levy on Average Residence

	<u>Last Year</u>	<u>This Year</u>
Average Market Value of Residences	\$108,380	\$115,085
Average Taxable Value of Residences	\$83,112	\$88,182
Last Year's Rate Versus Proposed Rate per \$100 Value	\$1.2005	\$1.18840
Taxes Due on Average Residence	\$997.76	\$1,047.95
Increase (Decrease) in Taxes	\$50.90	\$79.15

**Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.**

**Notice of Rollback Rate: The highest tax rate the district can adopt before requiring voter approval at an election is \$0. This election will be automatically held if the district adopts a rate in excess of the rollback rate of \$0.**

### Fund Balances

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment.

Maintenance and Operations Fund Balance(s)	\$4,000,000
Interest & Sinking Fund Balance(s)	\$600,000

A school district may not increase the district's maintenance and operations tax rate to create a surplus in maintenance and operations tax revenue for the purpose of paying the district's debt service.

**VII. CONSIDER RESOLUTION TO ADOPT BUDGET FOR THE  
2021-2022 SCHOOL YEAR**

**4**

**Adopted Budget for  
Date Adopted by Board:**

**GROESBECK ISD  
August 30, 2021**

<b>Revenue:</b>		
5700	Local and Intermediate Sources	\$16,619,992
5800	State Program Revenues	\$3,144,659
5900	Federal Revenue (Not required to be adopted in budget)	\$1,032,000
	<b>Total Revenues</b>	<b>\$20,796,651</b>

<b>Expenditures:</b>		
11	Instruction	\$8,968,992
12	Instructional Resources, Media Services	\$36,063
13	Curriculum Development & Staff Development	\$108,733
21	Instructional Leadership	\$258,891
23	School Leadership	\$903,905
31	Guidance & Counseling, Evaluation	\$272,720
32	Social Work Services	\$0
33	Health Services	\$227,595
34	Student Transportation	\$681,493
35	Food Services	\$939,146
36	Co-curricular/ Extra-curricular Activities	\$904,324
41	General Administration	\$784,610
* 41	Statutorily Required Public Notice - Required Postings	\$700
**41	Statutorily Required Public Notice - Lobbying	\$1,000
51	Plant Maintenance & Operations	\$2,161,159
52	Security and Monitoring	\$234,000
53	Data Processing	\$361,557
61	Community Service	\$285,095
71	Debt Service	\$3,256,668
81	Facilities Acquisition and Construction	\$0
91	Contracted Instructional Services Between Public schools	\$0
92	Incremental Cost Associated with Chapter 41 School Districts	\$0
93	Payments to Fiscal Agents for Shared Service Arrangements	\$0
94	Payments to Other Schools	\$0
95	Payments to Juvenile Justice AEP	\$0
96	Payments to Charter Schools	\$0
97	Payments to TIF	\$0
99	Inter-government charges not Defined in Other codes	\$410,000
	<b>Total Adopted Expenditure Budget</b>	<b>\$20,796,651</b>
	<b>Difference in Revenue/Expenditures</b>	<b>\$0</b>

\* New Expenditure Code (Function Code 41) for all statutorily required public notices

During the 85th Legislative Session the Texas Legislature passed Senate Bill (SB) 622. SB 622 requires school districts to reflect in their proposed budget a line item specifically for expenditures to publish all statutorily required public notices in the newspaper by the school district or their representatives. The line item must provide a clear comparison of the budgeted expenditures and the actual expenditures for the same purpose in the prior year, as required under Texas Local Government Code §140.0045.

\*\* New Expenditure Code (Function Code 41): Expenditures for "directly" or "indirectly" influencing or attempting to influence the outcome of legislation or administrative action.

During the 86th Legislative Session the Texas Legislature passed House Bill (HB) 1495 requiring school districts to reflect in their proposed budget a line item indicating expenditures for "directly" or "indirectly" influencing or attempting to influence the outcome of legislation or administrative action as those terms are defined in Section 305.002, Government Code."

# RESOLUTION

**A RESOLUTION ADOPTING AND APPROVING A BUDGET FOR THE GROESBECK INDEPENDENT SCHOOL DISTRICT FOR THE FISCAL YEAR SEPTEMBER 1, 2021 TO AUGUST 31, 2022**

**WHEREAS**, Public Notice of public hearings upon this budget have been duly and legally made as required by law, and

**WHEREAS, FURTHER**, after full and final consideration the public hearings have been had upon said budget and it is the consensus of opinion that the budget as filed should be approved. The financial condition and comparative expenditures as filed were duly considered.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Groesbeck Independent School District, that the Board of Trustees of the Groesbeck Independent School District, ratify, adopt and approve the budget for the fiscal year September 1, 2021 to August 31, 2022 as follows:

General Fund Revenues	\$ 16,600,837
General Fund Expenditures	\$ 16,600,837
Child Nutrition Revenues	\$ 939,146
Child Nutrition Expenditures	\$ 939,146
Debt Services Revenues	\$ 3,256,668
Debt Services Expenditures	\$ 3,256,668
<b>TOTAL Revenues</b>	<b>\$20,796,651</b>
<b>TOTAL Expenditures</b>	<b>\$20,796,651</b>

**PASSED AND APPROVED** by the Board of Trustees of the Groesbeck Independent School District on the 30th day of August, 2021.

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

(Seal)

\_\_\_\_\_  
Secretary, Board of Trustees

**VIII. CONSIDER ORDINANCE TO ADOPT 2021 TAX RATE**

**7**

# GROESBECK INDEPENDENT SCHOOL DISTRICT

## ORDINANCE

An ordinance levying an annual ad valorem tax for the year 2021, setting specific tax rate, applicable to all real, personal and mixed property situated within the Groesbeck Independent School District.

**BE IT ORDAINED** by the Board of Trustees of the Groesbeck Independent School District, Limestone County Texas:

1. That an ad valorem tax rate of \$1.18840 per \$100 cash valuation and assessment of 100% market value, as said values are certified by the Central Appraisal District, be and the same is hereby levied for the year 2021, on all real property, personal property and mixed property located and situated within the confines and boundaries of the Groesbeck Independent School District.
2. That the above specified ad valorem tax rate be distributed as follows:
  1. \$0.95090 rate for local maintenance fund
  2. \$0.23750 rate for debt service bonded indebtedness, interest and sinking fund.
3. This year's tax levy to fund maintenance and operations expenditures does not exceed last year's maintenance and operations tax levy. The ordinance, resolution, or order setting this year's tax rate does not require the statements about "tax increase" as specified in §26.05(b) of Property Tax Code.

**PASSED AND APPROVED** and effective the 30th day of August 2021.

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

(Seal)

\_\_\_\_\_  
Secretary, Board of Trustees

**IX. CONSIDERATION AND/OR ACTION TO APPROVE AN  
AGREEMENT FOR THE PURCHASE OF ATTENDANCE  
CREDIT (OPTION 3 AGREEMENT) AND TO DELEGATE  
CONTRACTUAL AUTHORITY TO THE SUPERINTENDENT**

**9**

## Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)

This agreement is entered into pursuant to the Texas Education Code (TEC), Chapter 49, Subchapters A and D, and rules adopted by the commissioner of education as authorized by the TEC, §49.006. The purpose of this agreement is to enable the district to reduce its local revenue level to a level not to exceed the level established under TEC, §48.257 for the school year.

The school year to which this agreement applies is 2020-2021 (the “school year”).

The agreement is for Groesbeck School District (“the district”), with a county-district number of 147-902, to purchase attendance credit from the state for the school year.

This agreement is subject to the approval of the voters of the district as provided by the TEC, §49.156. The board of trustees of the district agrees to submit to the commissioner of education, on request, a certified copy of the board minutes showing the canvass of the election.

Initial payments will be based on the commissioner’s estimate of the total cost of credit as determined under TEC, §49.153, using the district’s projected maintenance and operations tax revenue that exceeds the level established under TEC, §48.257 for the school year. The district agrees to make the payments in accordance with the schedule specified in the TEC, §49.154.

The total cost of credit will be determined by the commissioner in accordance with the TEC, §49.153, when final data on the district’s maintenance and operations tax revenue that exceeds the level established under TEC, §48.257 for the school year is available. If that amount is less than the amount paid by the district through August 15 of the school year, the difference will be refunded. If that amount is greater than the amount paid, the district shall remit an amount equal to the difference for deposit in the state treasury to be used for the Foundation School Program.

The cost of purchased attendance credit will be reduced for county appraisal district costs. The reduction will be computed in accordance with the TEC, §49.157. If the reduction exceeds the cost for the school year, the difference will be carried forward and applied to each subsequent year’s cost until the total amount of the reduction has been exhausted.

\_\_\_\_\_  
Signature of President, Board of Trustees

Date August 30, 2021

\_\_\_\_\_  
Signature of Secretary, Board of Trustees

Date August 30, 2021

\_\_\_\_\_  
Signature of Superintendent

Dr. James B. Cowley  
Typed Name of Superintendent

Date August 30, 2021

\_\_\_\_\_  
Signature of Commissioner of Education or Designee

Date \_\_\_\_\_

August 27, 2021

#147-902

Dr. James Cowley, Superintendent  
Groesbeck Independent School District  
1202 North Ellis  
Groesbeck, TX 76642-0559

Re: Intent to Reduce District's Local Revenue Level

Dear Dr. Cowley:

Thank you for informing us of the Groesbeck Independent School District's intent to exercise Option 3 in order to reduce the district's revenue level in excess of entitlement for the 2021-2022 school year.

Please be advised that a signed Option 3 **Agreement for the Purchase of Attendance Credit** must be received by January 15, 2022.

The district may proceed with its tax rate adoption process once the Texas Education Agency has determined the district's maximum compressed tax rate via the Local Property Value Survey subsystem of the Foundation School Program system in the Texas Education Agency Login (TEAL).

Please refer to the *Options and Procedures for District's with Local Revenue in Excess of Entitlement* for the 2021-2022 school year for information regarding other fiscal, procedural, and administrative requirements for districts with excess local revenue. Questions should be addressed to Kim Wall by email at [kim.wall@tea.texas.gov](mailto:kim.wall@tea.texas.gov) or by phone at (512) 463-4809.

Sincerely,



Leo Lopez  
Associate Commissioner for School Finance & Chief School Finance Officer

**X. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION  
OF THE BOARD OF TRUSTEES OF THE GROESBECK  
INDEPENDENT SCHOOL DISTRICT REGARDING  
ADDITIONAL PAID SICK LEAVE FOR THE 2021-2022  
SCHOOL YEAR**

**12**

**RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE GROESBECK INDEPENDENT SCHOOL DISTRICT  
REGARDING ADDITIONAL PAID SICK LEAVE FOR THE 2021-2022 SCHOOL YEAR**

**WHEREAS**, on March 13, 2020, the President of the United States issued a Proclamation Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak;

**WHEREAS**, on March 13, 2020, the Governor of Texas declared a state of disaster in Texas due to the spread of COVID-19 in Texas and that declaration has been renewed every month thereafter;

**WHEREAS**, on March 2, 2021 the Governor of the State of Texas issued Executive Order GA-34 which provides for safely opening public services in Texas; and

**WHEREAS**, the Centers for Disease Control and the Texas Education Agency continue to issue updated guidance to schools regarding the reopening of schools while protecting the health and safety of students, their families, school staff and the community at large;

**WHEREAS**, the Board and Administration are following public safety advice and directives from federal, state and local authorities in responding to the COVID-19 pandemic, but acknowledge that due to the increased presence of COVID-19 and identified variants of the virus in the community, school staff members will be at some risk of becoming exposed or infected in the workplace;

**WHEREAS**, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community and, finds that a need exists to extend additional leave to school employees who are ill or are required to be absent due to illness from the COVID-19 virus; and

**WHEREAS**, the Board finds that the public purposes described above are fulfilled by efficiently and effectively making this Resolution, as described more fully herein, in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large.

**IT IS THEREFORE RESOLVED BY THE GROESBECK INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES THAT:**

All of the above recitals are adopted as findings of fact and are incorporated into and made a part of this resolution for all purposes. In furtherance of these public purposes, the Board of Trustees makes the following Resolution for the 2021-2022 school year:

1. In addition to local leave available to District employees pursuant to Board Policy DEC (Legal) and (Local), the Board hereby resolves that District employees shall be granted an additional ten days (80 hours) of paid local leave for the 2021-2022 school year that may be used between August 2, and December 17, 2021 for the purpose of:
  - illness of the employee due to a medically confirmed case of COVID-19; or
  - illness of a member of the employee's immediate family and/or household member due to a medically confirmed case of COVID-19.
2. Any local leave granted under this Resolution that is not used prior to December 17, 2021 shall expire.
3. The Superintendent is hereby authorized to make appropriate administrative regulations to implement the additional leave granted in this Resolution, including requirements for medical verification of illness and return to work requirements.

**The above Resolution is passed and adopted this 30th day of August, 2021 by the Groesbeck Independent School District Board of Trustees.**

**APPROVED:**

\_\_\_\_\_  
Board President

**ATTEST:**

\_\_\_\_\_  
Board Secretary

**XI. DISCUSSION AND ACTION ON CONSENT AGENDA ITEMS**

A. Budget Amendment

14

**GROESBECK ISD  
YEAR END BUDGET AMENDMENT REQUEST**

Date: 8/30/2021

**GENERAL FUND**

	<b>Name of Account</b>	<b>Amended Budget</b>	<b>YTD 8/31</b>	<b>A/P (Encumbered)</b>	<b>YTD Anticipated</b>	<b>DIFFERENCE</b>	<b>Amendment</b>	<b>Revised Budget</b>
199-11	Instruction	\$8,957,734	\$8,658,235		\$8,658,235	\$299,499	-\$127,039	\$8,830,695
199-12	Instructional Resources	\$134,665	\$112,757		\$112,757	\$21,908		\$134,665
199-13	Curriculum Development	\$193,683	\$174,818		\$174,818	\$18,865		\$193,683
199-21	Instructional Leadership	\$202,847	\$223,110		\$223,110	(\$20,263)	\$30,000	\$232,847
199-23	School Leadership	\$892,269	\$871,582		\$871,582	\$20,687		\$892,269
199-31	Guidance/Counseling	\$791,879	\$740,293		\$740,293	\$51,586		\$791,879
199-32	Social Work	\$47,300	\$41,132		\$41,132	\$6,168		\$47,300
199-33	Health Services	\$261,836	\$208,488		\$208,488	\$53,348		\$261,836
199-34	Pupil Transportation	\$928,424	\$810,364		\$810,364	\$118,060		\$928,424
199-36	Extracurricular	\$1,022,456	\$828,656		\$828,656	\$193,800		\$1,022,456
199-41	General Administration	\$729,108	\$659,483		\$659,483	\$69,625		\$729,108
199-51	Plant Maint & Operation	\$2,417,655	\$2,370,271	\$80,000	\$2,450,271	(\$32,616)	\$40,000	\$2,457,655
199-52	Security Services	\$325,050	\$99,690		\$99,690	\$225,360		\$325,050
199-53	Data Processing	\$474,135	\$393,939		\$393,939	\$80,196		\$474,135
199-61	Day Care	\$221,170	\$231,266		\$231,266	(\$10,096)	\$20,000	\$241,170
199-99	Appraisal costs	\$410,000	\$358,598		\$358,598	\$51,402		\$410,000
199-00-8911	Transfer to Food Service	\$162,961	\$0		\$200,000	(\$37,039)	\$37,039	\$200,000
	<b>TOTAL EXPENDITURES</b>	<b>\$18,173,172</b>	<b>\$16,782,682</b>	<b>\$80,000</b>	<b>\$17,062,682</b>		<b>\$0</b>	<b>\$18,173,172</b>
240-35	FOOD SERVICE	\$899,571	\$817,064	\$60,000	\$877,064	\$22,507	NONE	
	will use all of prior fund balan	\$162,961	\$0		\$200,000	(\$37,039)	\$37,039	\$200,000
511-71	DEBT SERVICE	\$3,250,337	\$2,536,658		\$2,536,658	\$713,679	NONE	

includes commodities

**Explanation:**





# Waivers

### Duplicate Warning

A 2020-2021 application for Class Size Exception waiver has previously been submitted to TEA. Before submission, please verify that this waiver application is not a duplicate.

### 2020-2021 Application for Maximum Class Size Exception

Waiver ID: 63326

Related Waivers (1)

### Application Information

**Category:** Class Size  
**Creator:** James Cowley, District Superintendent  
**Status:** Draft  
**Creation Date:** 8/24/2021  
**Approving Superintendent:**  
**Assigned To:**

### LEA Contact LEA Information

**\*First Name:**

James

**\*Last Name:**

Cowley

**\*Phone:**

(254) 729-4136

**Ext:**

**\*Email:**

james.cowley@groesbeckisd.net

**LEA:** GROESBECK ISD (147902)  
**Address:** 1202 N ELLIS, GROESBECK, TX 76642-0559  
**Phone:** (254) 729-4100  
**Accountability Rating:** Not Rated: Declared State of Disaster

**Special Instructions**

Each school district in Texas is required to review its class size enrollment to determine whether its class sizes for grades kindergarten (K) through four meet the requirements of TEC §25.112. If the review indicates that any class for grades K-4 exceeds the allowable class size limit of 22 students per class (22:1), the district must submit a request for exception under TEC §25.112(d). Districts are to enter ONLY the total number of classes/sections and the reason(s) per campus that exceeds the 22:1. Class size limits do not apply to physical education or fine arts classes. The exception request must be submitted to TEA (Commissioner) not later than the later of October 1 or the 30th day after the first school day the district exceeds the limit. Class size limitations generally apply throughout the school year, with the following exceptions: (1) any twelve-week period selected by the district with a significant percentage of migratory children (25.112(1)); or (2) the last twelve weeks of any school year for all other districts.

**▲ Campus Details**

\* Select Campus:

**Reasons**

Financial Hardship

Unanticipated Growth

Teachers

Facilities

Other

\* At least one reason is required.

Number of Sections by Grade Level *				
K	1	2	3	4
<input type="text" value="4"/>	<input type="text"/>	<input type="text" value="4"/>	<input type="text"/>	<input type="text"/>

\* Enter only the number of classes/sections that exceeds the 22:1 class size limit. Do not enter number of students.

Add Campus

Clear

Related Waivers (1)

**▲ LEA Attachments (0)**

There are no LEA attachments.

**Add Attachment**

\*Attachment title

No file chosen

Add

▼ **Change History**

Click to expand.

**Duplicate Warning**

A 2020-2021 application for Class Size Exception waiver has previously been submitted to TEA. Before submission, please verify that this waiver application is not a duplicate.

**Review and Submit**

**Save**

**Cancel Application**

**Print PDF**

**Close**

Editor:  ▼

**Assign**

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waivers 2.20.0.1

Related Waivers (1)



Groesbeck ISD

# Return to School Safely Plan



July 28, 2021  
Revised August 27, 2021

Groesbeck ISD is committed to the safety of our students, parents, teachers, and staff. We have crafted this plan to provide the best instructional environment coupled with safe practices as defined by the Center for Disease Control (CDC) and the Texas Education Agency (TEA). It is our goal that the 2021-2022 school year be one of learning and growth for all of our constituents.

Groesbeck ISD will begin classes with in-person instruction on August 11, 2021. We will follow the Board adopted 2021-2022 School Calendar to the extent possible while complying with any duly authorized public health notices. Students will have a full schedule of classes including reading/language arts, math, science, social studies, physical education/athletics, band/music, art, and elective classes as appropriate for the grade level. Attendance will be taken daily.

Students who reside within the boundaries of Groesbeck ISD are entitled to enroll in Groesbeck ISD. Students who reside outside the boundaries of Groesbeck ISD may apply to be transfer students. Transfer student applications are available by calling 254-729-4100. All decisions regarding transfer students are made in compliance with Board of Trustees Policy FDA(LOCAL) which can be found on the Groesbeck ISD website, [www.groesbeckisd.net](http://www.groesbeckisd.net).

This document will explain the steps being taken to prevent the spread of the COVID-19 virus, to respond to a lab-confirmed (not home test) case of the COVID-19 virus, and to mitigate the likelihood that the COVID-19 virus will be spread inside the school. While we know that it is not possible to eliminate all the risks of contracting or spreading the COVID-19 virus, there are specific steps that can be taken to keep our students, parents, teachers, and staff safe.

School leaders with input from staff, parents, and community members have compiled the components of this document. As the information about the COVID-19 virus changes and as updates from the CDC and TEA are provided, this plan could be modified. All changes will be disseminated to stakeholders through the Groesbeck ISD website and electronic communication channels. If you have questions or comments concerning the Return to School Safely Plan, you may contact Sue Waller, Groesbeck ISD Safe Schools Coordinator, at [s.walle@groesbeckisd.net](mailto:s.walle@groesbeckisd.net) or 254-729-4118.

## **Definitions**

Close contact is defined as being directly exposed to infectious secretions (e.g. being coughed on); or being within six feet of an infected individual for a cumulative duration of 15 minutes if either occurred at any time in the last 14 days at the same time the infected individual was infectious. Individuals are presumed infectious at least two days prior to symptom onset, or in the case of asymptomatic individuals who are lab-confirmed (not using a home test) with COVID-19, two days prior to the confirming lab test (not home test). Screening is an activity that campuses conduct to identify and temporarily exclude from campus those who may have been exposed to COVID-19, in an effort to keep the virus out of campuses.

Case investigation is defined as discussions with a COVID-19 positive individual to determine who may have spread and/or been infected and how that may have occurred.

Staying home allows individuals who may have been exposed to COVID-19 to monitor their symptoms during the period in which they may be infectious. These individuals should separate themselves from

others outside their home, monitor their health, and follow directions from their state or local health entity.

Self-isolation is used to separate people infected with COVID-19 (including those who are sick with the virus and those with no symptom) from people who are not infected. People who are in isolation should stay home until it is safe for them to be around others. In the home, anyone sick or infected should separate themselves from others by staying in a specific “sick room” or area and using a separate bathroom (if available).

### Symptoms of COVID-19

Any of the following symptoms indicate a possible COVID-19 infection.

- Temperature of 100.4 degrees Fahrenheit or higher when taken by mouth
- Sore throat
- New uncontrolled cough that causes difficulty breathing (or, for students with a chronic allergic/asthmatic cough, a change in their cough from baseline)
- Diarrhea, vomiting or abdominal pain
- New onset of severe headache, especially with a fever

(Visit the CDC website, [www.cdc.gov](http://www.cdc.gov), for COVID-19 symptom updates.)

## **Prevention**

Teachers and staff must report to the school system if they themselves have COVID-19 symptoms or are lab-confirmed (not using a home test) with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry as noted below. Additionally, they must report to the school system if they have had close contact with an individual who is lab-confirmed (not home test) with COVID-19, and, if so, must remain off campus until the 14-day incubation period has passed. You may be able to shorten your quarantine and return:

- After day 10 without testing
- After day 7 after receiving a negative lab-confirmed test (not home test) result (test must occur on or after Day 5).

If a student has COVID-19 symptoms or is lab-confirmed (not home test) with COVID-19, he or she may not attend school on campus-until the conditions for re-entry are met.

All parents/guardians and staff will be notified of any positive Covid-19 cases on individual campuses.

Visitors will be allowed on Groesbeck ISD campuses for the 2021-2022 school year. Visitors will be allowed to eat lunch with students, and outside lunches may be dropped off at any campus.

Students who have any COVID-19 symptoms will be immediately separated until he/she can be picked up by the parent/guardian. The area(s) the individual used will be disinfected as soon as feasible. Students who report feeling feverish will have an immediate temperature check to determine if they are symptomatic for COVID-19.

Any individual (student, teacher, staff) who is either lab-confirmed to have COVID-19 or experiences the symptoms of COVID-19 must stay home throughout the infection period, and cannot return to campus until the school system screens the individual to determine if the following conditions have been met.

- In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the following criteria are met:
  - At least one day (24 hours has passed since recovery (resolution of fever without the use of fever-reducing medications);
  - The individual has improvement in symptoms (e.g. cough, shortness of breath); and
  - At least ten days have passed since symptoms first appeared.
- In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to campus until the individual has completed the same three-step set of criteria listed above.
- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) obtain an acute infection test at an approved testing location (<https://tdem.texas.gov/covid-19/>) that comes back negative for COVID-19.

## Response

If an individual who has been in school is lab-confirmed (not home test) to have COVID-19, the school will notify the local health department and comply with all applicable federal, state, and local laws and regulations.

The school will close off the areas that are heavily used by the individual with the lab-confirmed (not home test) case (student, teacher, or staff) until non-porous surfaces in those areas can be disinfected, unless more than seven days have already passed since that person was on campus.

The school will notify all teachers, staff, and families of all students in the affected school if a lab-confirmed (not home test) case of COVID-19 is identified among students, teachers, or staff who participate in any on campus activities.

If a COVID vaccinated staff member tests positive for COVID, they will not be required to use their sick or personal days for the absence from duty.

If a vaccinated member of the staff who meets the close contact threshold, wants to continue to work on campus, they must undergo a rapid test at the start of the day, at least once every other day until the end of day 10.

## Mitigation

Each campus will have hand sanitizer available at each entrance. Additionally, all classrooms will have either hand sanitizer or a hand washing station with soap and water.

All students and staff will be encouraged to sanitize/wash hands frequently. Elementary students will have supervised hand washing/sanitizing for at least 20 seconds at least two times each day. Secondary students will be provided time for hand washing/sanitizing during the day.

On the first day of instruction and regularly during the school year, students will be taught how to properly wash hands and how to properly cover coughs and sneezes. Students will be taught hygiene practices to mitigate the spread of COVID-19.

Campus restrooms will be disinfected at least three times each day. Entry doors will be disinfected at least four times each day. Areas used by groups of students will be disinfected between student groups, and commonly touched objects like doorknobs will be disinfected throughout the day. Cleaning and disinfecting products will meet guidelines for use in schools.

Groesbeck ISD will comply with the Governor's Executive Order regarding masks. As of June 5, 2021, GISD will no longer require facial coverings to be worn by students, staff, or visitors in compliance with the Governor's Executive Order. However, any student, teacher, parent, or staff member who would like to wear a mask may continue to do so freely while on GISD campuses or facilities. We will also have masks available at every campus and facility, while supplies last, for those who wish to have them. The district will not discriminate against staff or students who choose to remove or wear face coverings.

Water fountains within school buildings will be available. Students may bring water to school in a bottle with a lid. Students will be allowed to refill water bottles.

Elementary, middle school, and high school students will eat lunch in the cafeteria. Students may receive a free lunch from the cafeteria or may bring a lunch with them to school

H.O. Whitehurst Elementary, Enge-Washington Intermediate, and High School students may receive a free breakfast to eat in their classroom. Middle school students may receive a free breakfast from the cafeteria and may eat in the cafeteria.

Transportation will be available for students and all buses will be disinfected after each use.

Returning from Pandemic Stipend: All employees who are employed the school year 2020-2021 and come back the following year 2021-2022 will be awarded a stipend.





# GROESBECK INDEPENDENT SCHOOL DISTRICT

Groesbeck Middle School

410 Ellwood Enge Dr.

Groesbeck, TX 76642

(254) 729-4102

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## Groesbeck Middle School Grading Guidelines 2021-2022

The purpose of grades is to communicate to parents/guardians and students the academic achievement of a student toward the mastery of standards, Texas Essential Knowledge and Skills (TEKS). Report cards and progress reports serve as written notice to a parent/guardian of a student's current level of achievement in each class, subject, or course during a specified period. Grades are not indicators of disciplinary action or nonacademic performance or behaviors. "Reporting Period" and "9 weeks" are used synonymously and interchangeably throughout this document. This document was developed in accordance with EIA (LEGAL), EIA (LOCAL), EIE (LEGAL) and EIE (LOCAL) Policy.

GMS requires a combined use of the following grading practices:

- Classroom use of defined performance criteria, including rubrics for which student responses, products, or performances are evaluated to ensure consistent scoring practices and clarity of student performance expectations.
- Multiple measures (more than one type of assessment to examine the same kind of knowledge as well as more than one assessment to evaluate learning of the same body of knowledge).
- Timely and continuous feedback on assignments and assessments.
- Grades are reported as numerical scores:

90-100% A

80-89% B

70-79% C

Below 70% F

Incomplete I

### Progress Reports (PR):

Progress reports shall be sent home to parents/guardians after the third week and sixth week of each reporting period. Dates of distribution have been established. A minimum of six (6) grades must be recorded and published prior to each progress report being issued.

## **Report Cards (RC):**

Courses must use the same approved formula for student evaluation each reporting period. All grades on report cards are numerical, ranging from 0-100. To receive credit for a course, a student must achieve a minimum grade of 70% for the final grade of the course and must have attended the class at least 90% of the time. Students who receive a grade below 70% at the end of the grading period will be suspended from extra-curricular activities for at least the following three-week period (SB1, Chapter 33). State law requires students to make a passing grade in their classes in each reporting period in order to be eligible to participate in any extracurricular performance or competition for the next three weeks unless the failing grade was earned in an honors, dual credit/enrollment course in ELA, math, science, social studies or language other than English.

### **Guidelines for grading student work in all courses include:**

- Grades entered in the teacher's gradebook, progress reports and report card grades will reflect progress toward and achievement of knowledge and skills as outlined in the TEKS. 70% is considered a passing grade. Teachers will enter grades into the District electronic gradebook (TxEIS/ASCENDER), on a weekly basis for Progress Reports (PRs) and ultimately Report Cards (RCs).
- For grades 7-8, for each reporting period, teachers must record and publish a minimum of eighteen (18) grades, with a *minimum* of two (2) grades being recorded each week in the electronic gradebook (TxEIS/ASCENDER) that is made available to parents through the parent portal, ASCENDER. A minimum of six (6) grades must be recorded and published prior to each progress report being issued.
- For grades 7-8, all grades will be categorized as major (tests, projects, presentations) or minor (quizzes, homework, daily work) and no single grade from either category will count for more than 25% of the overall average for the reporting period. For Honors courses grades categorized as major will count 60% of the overall average and grades categorized as minor will count as 40%.

### **Grading Rules, Procedures and Policies**

1. A student found to have engaged in academic dishonesty will be subject to grade penalties on assignments or tests as well as disciplinary penalties in accordance with the Student Code of Conduct. [See EIA (Local)].
2. The teacher of record will determine the final yearly grade.
3. Grade changes are the responsibility of the teacher of record and must occur within the reporting period unless there is an extenuating circumstance. Principal approval is required for such changes.

4. Grade changes must only occur when an error in calculation is determined. When grades are determined to be mathematically incorrect or in direct violation of Board Policy or campus grading guidelines, the principal will direct the teacher to adjust the grade accordingly.
5. A student *may* be permitted a reasonable opportunity to redo an assignment or retake a test within the grading period for which the student received a failing grade for a maximum of a 70%. Campus developed grading procedures (communicated via the class syllabus) will define the opportunity and time frame for any retakes/retests/redos. These guidelines will be reviewed at the beginning of each school year, be consistent across each content area and will be published for all parents/students within the first week of the school year.
6. A student will be permitted to take tests administered in any class or make-up any assignments missed because of an absence regardless of the absence reason. Teachers will put a ONE ("1") or an M if applicable in the gradebook to indicate to the student, parent/guardian that the assignment/test is eligible to be made up. Teachers will not leave the grade blank. A student will receive a grade of zero for any assignment or test not made up within the allotted time. The allotted time to make up work or tests that have been missed consists of one day for each day absent.
7. A student may receive a grade penalty not to exceed 20% for makeup work after an unexcused absence (this work must be turned in within the correct time frame based on the absence or face late work penalties if applicable). It is the responsibility of the teacher to follow up with whether or not the absence was unexcused in the system.
8. A teacher will not impose a grade penalty for make-up work after an absence because of suspension.
9. A student transitioning from the Disciplinary Alternative Education Placement (DAEP) program will earn grades through Odysseyware and/or Google Classroom. The DAEP instructor will email grades to the Teacher of Record (TOR) as needed. The TOR will then input grades accordingly as needed.
10. The teacher will notify the parent/guardian when a student is not achieving progress toward or achievement of the TEKS/Standards. Documentation of parent/guardian communication must be maintained when a student's average falls below 75% in any class or if the student is in danger of failing. If a student receives a grade of less than 70% in any class or subject, parent/guardians will be contacted by phone and a conference may be scheduled. The progress report being sent home is not considered sufficient documentation.
11. A student or parent who feels that the grade received by the student has not been determined according to the grading guidelines and/or campus grading procedures is

encouraged to discuss the concern with the teacher first. If the concern is not resolved based on these grading guidelines and Board policy, the student or parent/guardian may present the concern to the Principal. The Principal will investigate the facts to ensure that the grade is accurate and was determined in accordance with the established District grading guidelines, campus grading procedures and Board policies.

The campus Principal will:

- communicate, discuss, and review the grading guidelines and campus developed grading procedures for retests/retakes/redos to ensure that they are understood by all stakeholders (teachers, students, and parents) at the beginning of the school year and at the start of the new semester.
- ensure that each department develops consistent grading and procedures will address late work policies and opportunities for redoing assignments/tests. The department/content grading and late work procedures are to be approved with a signature by the campus Principal.
- the campus grading guidelines shall be available on the District's website. A signed copy of the campus grading guidelines should be filed in the Principal's office not later than five work days after the beginning of a course.

## **Criteria for Promotion**

Students will be **promoted** based on the following: (STAAR and SSI guidelines are subject to change due to TEA)

**Grades 7, 8** – promotion is awarded when the student earns a 70% or higher in both Math and Reading Language Arts in combination with a 70% or higher in either Science or Social Studies. To receive credit for promotion a student must also meet the attendance requirements as defined in Board policy [FEC (LEGAL)] which states In order to receive credit or a final grade for a class, a student is required to attend class 90 percent of the days class is offered regardless of whether the student's absences are excused [see FEA] or unexcused. Atty. Gen. Op. JC-0398 (2001).

**Grade 7-8 STAAR Assessments:** 7<sup>th</sup> Grade will take Reading STAAR and Math STAAR, 8<sup>th</sup> grade will take Reading STAAR, Math STAAR, Science STAAR, and Social Studies STAAR.

Texas Education Agency will update requirements for Student Success Initiative and HB4545 as it pertains to promotion for students enrolled in 8<sup>th</sup> grade.





# GROESBECK INDEPENDENT SCHOOL DISTRICT

Groesbeck High School

1202 N. Ellis St.

Groesbeck, TX 76642

(254) 729-4101

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## Groesbeck High School Grading Guidelines 2021-2022

The purpose of grades is to communicate to parents/guardians and students the academic achievement of a student toward the mastery of standards in all coursework, including courses with Texas Essential Knowledge and Skills (TEKS), and those with the following standards: student expectations found in program descriptions for Dual Credit (DC), and Advanced Technical Credit (ATC) courses. Report cards and progress reports serve as written notice to a parent/guardian of a student's current level of achievement in each class, subject, or course during a specified period. Grades are not indicators of disciplinary action or nonacademic performance or behaviors. "Reporting Period" and "9 weeks" are used synonymously and interchangeably throughout this document. This document was developed in accordance with EIA (LEGAL), EIA (LOCAL), EIE (LEGAL) and EIE (LOCAL) Policy.

GHS requires a combined use of the following grading practices:

- Classroom use of defined performance criteria, including rubrics for which student responses, products, or performances are evaluated to ensure consistent scoring practices and clarity of student performance expectations.
- Multiple measures (more than one type of assessment to examine the same kind of knowledge as well as more than one assessment to evaluate learning of the same body of knowledge).
- Timely and continuous feedback on assignments and assessments.
- Grades are reported as numerical scores:

90-100% A

80-89% B

70-79% C

Below 70% F

Incomplete I

### **Progress Reports (PR):**

Progress reports shall be sent home to parents/guardians after the third week and sixth week of each reporting period. Dates of distribution have been established. A minimum of six (6) grades must be recorded and published prior to each progress report being issued.

## **Report Cards (RC):**

Courses must use the same approved formula for student evaluation each reporting period. All grades on report cards and academic records (transcripts) are numerical, ranging from 0-100. To receive credit for a course, a student must achieve a minimum grade of 70% for the final grade of the course and must have attended the class at least 90% of the time. Students who receive a grade below 70% at the end of the grading period will be suspended from extra-curricular activities for at least the following three week period (SB1, Chapter 33). State law requires students to make a passing grade in their classes in each reporting period in order to be eligible to participate in any extracurricular performance or competition for the next three weeks unless the failing grade was earned in an honors, dual credit/enrollment course in ELA, math, science, social studies or language other than English.

### **Guidelines for grading student work in all courses include:**

- Grades entered in the teacher's gradebook, progress reports and report card grades will reflect progress toward and achievement of knowledge and skills as outlined in the TEKS, and the standards for Dual Credit or Dual Enrollment as applicable. 70% is considered a passing grade. Teachers will enter grades into the District electronic gradebook (TxEIS/ASCENDER), on a weekly basis for Progress Reports (PRs) and ultimately Report Cards (RCs).
- For grades 9-12, for each reporting period, teachers must record and publish a minimum of eighteen (18) grades, with a *minimum* of two (2) grades being recorded each week in the electronic gradebook (TxEIS/ASCENDER) that is made available to parents through the parent portal, ASCENDER. A minimum of six (6) grades must be recorded and published prior to each progress report being issued.
- For grades 9-12, all grades will be categorized as major (tests, projects, presentations) or minor (quizzes, homework, daily work) and no single grade from either category will count for more than 25% of the overall average for the reporting period. For Honors and Dual Enrollment course grades categorized as major will count 60% of the overall average and grades categorized as minor will count as 40%. For all other non-weighted standard courses grades categorized as major will count for 50% of the overall average (minimum of two given per reporting period) and grades categorized as minor will count for 50% of the overall average for the reporting period.
- Semester Exams (mid-term and final) shall be administered for all courses in grades 9-12. The semester exam will be consistent across common classrooms but may vary due to course level (i.e. an Honors English 1 versus standard English 1). Semester courses will only give a final exam (no mid-term). All exams are subject to Principal approval. All semester exams must be taken during the assigned exam time. Students will not be permitted to redo or retake a semester or final exam. Students may not take semester exams early. If an exam is missed, an INCOMPLETE will go in the gradebook.

Remember for eligibility purposes an incomplete is considered a failing grade and will render the UIL participant ineligible. Missed exams will be recorded in the gradebook as a “1” and grade change forms will be required after the exam is made up and graded. The exam must be made up after the assigned time. First semester make up exams must be made up within the first two weeks of the second semester by scheduling with the course teacher. Second semester exams must be made up during the first two weeks after school is out by scheduling with Dr. Bomar (call 254-729-4101 to set this up). Extenuating circumstances must be documented and exceptions approved by GHS administration. The weight value of the semester exams (first and second semester) will be 15% of the final semester grade. Mid-term and final examination exemptions are only permitted for eligible 12<sup>th</sup> grade students (see exemption qualifications below). Dual Credit/Enrollment courses may follow a different semester exam schedule therefore students will need to check with their DC Instructor.

- Seniors may be exempt from their fall and spring semester exams according to the guidelines below. Seniors may always opt to take their exam to improve their average even if they qualify. Exemptions are determined on a period by period basis; therefore, students will be notified by their teachers of their exemption status. **Seniors that qualify for exemptions will report to class\* and remain on campus for the duration of the exam period.**
  - To be exempt from a semester exam in a class, the student must meet one of the following qualifications.
    - An average of 90% or better for the semester and no more than 3 absences in the class for the semester, OR
    - An average of 80% or better for the semester and no more than 2 absences in the class for the semester.

Absences that DO NOT impact exemption status (all require proper documentation):

- Funeral for immediate family members up to 3 days
- School functions
- Religious holidays
- Military deployment of an immediate family member
- College visits up to two days
- Required court dates

Seniors will be notified of their exemption status for each semester on:

- December 9, 2021
- May 19, 2022

Students who do not report on exam day (whether testing or exempt) during their exam period will receive a ZERO for the Semester Exam grade on the report card.

Exam exemptions do not excuse students from attending school during the period exams are being administered. An unexcused absence will result in a ZERO for the semester exam grade on the report card.

Performance Based Classes and Finals: in classes that have a final exam that is a performance or project which will be presented during the scheduled final exam period and requires class preparation time in the weeks leading up to finals, the teacher reserves the right to grant the exemption. ALL exemptions must be applied consistently to students and parents/guardians in advance.

1. A student found to have engaged in academic dishonesty will be subject to grade penalties on assignments or tests as well as disciplinary penalties in accordance with the Student Code of Conduct. [See EIA (Local)]. Grade penalties will be consistent across the entire high school campus.
2. The teacher of record will determine the final yearly grade. For purposes of dual credit, the final grade must be submitted according to the college grade reporting deadline and will determine the final grade for the student.
3. Grade changes are the responsibility of the teacher of record and must occur within the reporting period unless there is an extenuating circumstance. Principal approval is required for such changes. For purposes of dual credit/enrollment no grade changes may be made after submission to the college without approval of the college department chair.
4. Grade changes must only occur when an error in calculation is determined. When grades are determined to be mathematically incorrect or in direct violation of Board Policy or campus grading guidelines, the principal will direct the teacher to adjust the grade accordingly.
5. A student *may* be permitted a reasonable opportunity to redo an assignment or retake a test within the grading period for which the student received a failing grade for a maximum of a 70%. Campus developed grading procedures (communicated via the class syllabus) will define the opportunity and time frame for any retakes/retests/redos. These guidelines will be reviewed at the beginning of each school year, be consistent across each content area and will be published for all parents/students within the first week of the school year.
6. A student will be permitted to take tests administered in any class or make-up any assignments missed because of an absence regardless of the absence reason. Teachers will put a ONE (“1”) or an M if applicable in the gradebook to indicate to the student, parent/guardian that the assignment/test is eligible to be made up. Teachers will not leave the grade blank. A student will receive a grade of zero for any assignment or test not made up within the allotted time. The allotted time to make up work or tests that have been missed consists of one day for each day absent.

7. A student may receive a grade penalty not to exceed 20% for makeup work after an unexcused absence (this work must be turned in within the correct time frame based on the absence or face late work penalties if applicable). It is the responsibility of the teacher to follow up with whether or not the absence was unexcused in the system.
8. A teacher will not impose a grade penalty for make-up work after an absence because of suspension.
9. A student transitioning from the Disciplinary Alternative Education Placement (DAEP) program will earn grades through Odysseyware and/or Google Classroom. The DAEP instructor will email grades to the Teacher of Record (TOR) as needed. The TOR will then input grades accordingly as needed. See the GHS Behavior Coordinator (the assistant principal) for specific details.
10. The teacher will notify the parent/guardian when a student is not achieving progress toward or achievement of the TEKS/Standards. Documentation of parent/guardian communication must be maintained when a student's average falls below 75% in any class or if the student is in danger of failing. If a student receives a grade of less than 70% in any class or subject, parent/guardians will be contacted by phone and a conference may be scheduled. The progress report being sent home is not considered sufficient documentation.
11. A student or parent who feels that the grade received by the student has not been determined according to the grading guidelines and/or campus grading procedures is encouraged to discuss the concern with the teacher first. If the concern is not resolved based on these grading guidelines and Board policy, the student or parent/guardian may present the concern to the Principal. The Principal will investigate the facts to ensure that the grade is accurate and was determined in accordance with the established District grading guidelines, campus grading procedures and Board policies.
12. **Fast Track/Credit Recovery:** Students taking Odysseyware courses in Fast Track or for credit recovery will receive grades upon completion of the course. These courses do not count in determining eligibility; however, a full-time Fast Track student is not eligible for UIL participation.
  - The campus Principal will:
    - communicate, discuss, and review the grading guidelines and campus developed grading procedures for retests/retakes/redos to ensure that they are understood by all stakeholders (teachers, students, and parents) at the beginning of the school year and at the start of the new semester.
    - ensure that each department develops consistent grading and procedures will address late work policies and opportunities for redoing assignments/tests. The

department/content grading and late work procedures are to be approved with a signature by the campus Principal.

- the campus grading guidelines shall be available on the District's website. A signed copy of the campus grading guidelines should be filed in the Principal's office not later than five work days after the beginning of a course.

## **CRITERIA FOR PROMOTION**

Students will be **promoted or awarded credit** based on the following:

- **Grades 9, 10, 11, and 12 --** High school credit is earned based on an average of 70% or above for the final grade (average of all four 9 weeks grades) or in semester long classes a 70% or above for the semester (average of two 9 weeks grades) and maintaining a 90% or better rate of attendance. High school credit is also earned when the final average of semester one and two is 70% or above for a course within the same school year.
- **The STAAR End of Course (EOC) exams** required for graduation are Algebra I, Biology, English I, English II, and US History. Although the focus of the high school instructional program is not solely about these state mandated required exams, student success matters and our staff will work diligently to provide the instruction needed for student achievement. Students that do not experience success on their first attempt will have remediation options that will fit in place of their elective courses.

F. Donation  
**XII. ADJOURNMENT**