Notice of Regular Board Meeting
Board of Trustees
Monday, June 22, 2026

A Regular Board Meeting of the Board of Trustees will be held on Monday, June 22, 2026, beginning at 6:00 PM, in the Boardroom of the Mark Henry, Ed.D. Administration Building, 11440 Matzke Road, Cypress, Texas 77429.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Notice of this meeting was mailed or electronically transmitted to the news media, who previously requested such notice, and a copy was posted in the main/front office window of the Cypress-Fairbanks Independent School District Mark Henry, Ed.D. Administration Building on June 15, 2026, at 7:30 a.m.

MEETING OPENING

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **District's Vision and Mission Statement**
4. **Recognitions and Awards Announcements**

A. The Superintendent will make remarks and announcements regarding the honors and achievements earned by staff and students in recent weeks and provide information regarding district and community events or items of interest.

B. The Board will present a Proclamation recognizing America's 250th Birthday and the Civic, Educational, and Economic Mission of Cypress-Fairbanks ISD.

C. The Board will recognize a CFISD business partner for their outstanding contribution to the district.

D. The Board will recognize CFPD Officer Gilly Romero for his service.

E. The Board will recognize student athletes for placing at the UIL State Track & Field Championship.

MEETING AGENDA

5. **Public Comments**

A. **Agenda** **Comments**

Per BED (Local), patrons may address the Board during any Board Meeting under Agenda Comments regarding items listed on the agenda for that meeting. Individuals must register in advance. Registration opens the day the agenda is posted to the district website, and the deadline for registering is 12:00 p.m. on the day of the meeting. To register, individuals must click on the "Register to Speak" link found under each agenda item listed for that meeting on the district website. This electronic speaker form must be completed in its entirety. Agenda Comments will generally be heard before each agenda item to be discussed or considered by the Board unless rearranged by the Board President. Any registered speaker who is absent from the meeting at the time for Agenda Comments forfeits the opportunity to address the Board at that meeting but may submit written comments to the Board.

SPEAKERS:

1.	Tanzanyika	Williams	(Item	9.C.)
2.	Tanzanyika	Williams	(Item	8.M.)

B. **Citizen Participation**

Per BED (Local), patrons may address the Board during the Regular Board Meeting under Citizen Participation on any matters of interest or concerns that are not posted agenda items. Individuals may only register to speak one time per meeting and must register in advance. Registration opens the day the agenda is posted to the district website, and the deadline for registering is 12:00 p.m. on the day of the meeting. To register, individuals must click on the "Register to Speak" link found under the Citizen Participation heading in the agenda for that meeting on the district website. This electronic speaker form must be completed in its entirety. Any registered speaker who is absent from the meeting at the time for Citizen Participation forfeits the opportunity to address the Board at that meeting but may submit written comments to the Board.

CITIZEN PARTICIPATION WILL BE HEARD AT THE REGULAR BOARD MEETING ON MONDAY, JUNE 22, 2026.

SPEAKERS:

1.	Tanzanyika		Williams
2.	Abigale		Bratina
3.	Kai		Harman
4.	Bryson		Jackson
5.	Lexi		Clemons
6.	Jef		Rouner
7.	Leoner		Moore
8.	Virginia	Stogner	McDavid
9.	Mark		Goloby
10.	Jesica		Hubbard

6. **REPORTS**

A. The administration will provide a written report on the cooperative purchasing fees paid by the district for the 2024-2025 fiscal year.

7. **PUBLIC HEARING**

A. The Board will hold a public hearing on the adoption of the 2026-2027 budget at 6:00 p.m. on Thursday, June 18, 2026.

8. **CONSENT AGENDA**

A. The Board will consider approving the minutes of the May 7, 2026, Board Work Session.

B. The Board will consider approving the minutes of the May 11, 2026, Regular Board Meeting.

C. The Board will consider approving the budget amendments for the period of April 1, 2026, through June 30, 2026.

D. The Board will consider approving a resolution for the commitment of the district's fund balance.

E. The Board will consider a resolution approving the district's investment policy and investment strategy, the investment officers of the district, the independent sources of instruction relating to investment responsibilities for the investment officers of the district, and investment training

hours.

F. The Board will consider approving a list of qualified financial institutions, broker/dealers, investment pools and investment advisors that are authorized to engage in investment transactions with the district.

G. The Board will consider authorizing the superintendent to execute a Texas A&M International University Practicum Affiliation Agreement.

H. The Board will consider authorizing the superintendent to execute an Agreement and Memorandum of Understanding with the Texas Higher Education Coordinating Board (THECB), Texas A&M University, related to the Advise TX College Advising Corps Program.

I. The Board will consider authorizing the superintendent to execute the 2026-2027 Interlocal with Harris County Resources for Children and Adults (HCRCA).

J. The Board will consider approving the list of advanced courses for exemption purposes for the 2026-2027 school year.

K. The Board will consider approving facilities for Off-Campus Physical Education (OCPE), Category I, for the 2026-2027 school year.

L. The Board will consider approving a Memorandum of Agreement, along with the required Air Force Addendum, between Cypress-Fairbanks Independent School District and Headquarters Air Education and Training Command (HQ AETC), Holm Center/JROTC.

M. The Board will consider authorizing the superintendent to execute a shared service arrangement between Spring Branch ISD, Klein ISD, Tomball ISD, Waller ISD, and Cypress Fairbanks ISD to provide educational services to students who meet the conditions for eligibility as deaf/hard of hearing.

N. The Board will consider approving for acquisition all library materials that are donated to or that will be procured by a school library within the district.

O. The Board will consider approving an Interlocal Agreement with Lake Forest Utility District.

P. The Board will consider granting an access easement and sanitary sewer easement to the Emerald Forest Utility District.

Q. The Board will consider awarding bids and contracts and/or authorizing purchase orders as recommended in the posted agenda item.

1. Allergen Free Food for Nutrition Services
2. Bucket & Lift Truck Services
3. CFISD Communication Platform Quote
4. CFISD Microsoft EES and Fabric Quote
5. Chiller Semi-Annual Preventative Maintenance
6. Cloud-Based Video Solution for Body-Worn and Fleet Camera Systems
7. College Readiness & Career Interest Tests
8. Contracted Educational Services and Professional Development Services
9. Contracted Event Entertainment & Rental Services
10. Defend-AI Powered Email Security Platform
11. District Fundraiser Services
12. Dry Grocery for Nutrition Services
13. Fresh Bread for Nutrition Services
14. Frozen and Refrigerated Food for Nutrition Services
15. Health Services Agency Nurse
16. MAP Growth Additional Licenses
17. Programming, Inspection & Repair of Fire Alarm & Sprinkler Systems
18. Restaurant/Catering and Delivery Services

19. Single Sign-On Quote
20. Spirit Apparel and Promotional Items

R. The Board will consider approving on second reading the additions, revisions, or deletions to district policy:

1. BBD (Local) - Board Members: Training & Orientation (Revise)
2. BBFA (Local) - Ethics: Conflict of Interest Disclosures (Revise)
3. BDB (Local) - Board Internal Organization: Board Committees (Revise)
4. BDF (Local) - Board Internal Organization: Advisory Committees (Add)
5. CJ (Local) - Contracted Services (Revise)
6. CJA (Local) - Contracted Services: Background Checks & Required Reporting (Revise)
7. CKC (Local) - Safety Program/Risk Management: Emergency Plans (Revise)
8. CQB (Local) - Technology Resources: Cybersecurity (Revise)
9. CSA (Local) - Facility Standards: Safety & Security (Add)
10. CV (Local) - Facilities Construction (Revise)
11. EED (Local) - Instructional Arrangements: Student Schedules (LDU Revise)
12. FEF (Local) - Attendance: Released Time (Add)
13. GKA (Local) - Community Relations: Conduct on School Premises (Revise)

9. **NON-CONSENT AGENDA**

A. The Board will consider adopting a Resolution to Modify Adjustment in Comptroller's Property Value Assignment for Granting a Local Optional Homestead Exemption.

B. The Board will consider approving engagement with Weaver and Tidwell, L.L.P. to perform efficiency audit services.

C. The Board will consider the adoption of the 2026-2027 Budget, including the 2026-2027 staff compensation plan.

D. The Board will consider authorizing the District to negotiate and enter into a contract extension with Cy-Fair Federal Credit Union (Cy-Fair FCU) for the naming rights of the Berry Center Stadium. [This item may be discussed in closed session.]

E. The Board will consider approving requests for a Texas Education Agency Missed School Days Waiver for Hancock Elementary School following a fire that closed the campus on May 20, May 21, May 22, May 26, May 27, and May 28, 2026.

F. The Board will consider approving the District's 2026-2027 Hazardous Traffic Conditions Resolution as required by TEA to receive supplemental transportation funding.

G. The Board will consider approving a resolution regarding the District's budget and its ability to comply with Senate Bill 546.

H. The Board will consider approving on first reading the additions, revisions, or deletions to district policies:

1. BJCF (Local) – Superintendent: Nonrenewal (Revise)
2. CAA (Local) - Fiscal Management Goals & Objectives: Financial Ethics (Revise)
3. DC (Local) - Employment Practices (Revise)
4. DH (Local) - Employee Standards of Conduct (Revise)
5. DP (Local) - Personnel Positions (Delete)
6. DPA (Local) - Personnel Positions: Principals (Add)
7. DPB (Local) - Personnel Positions: Other Personnel Positions (Add)
8. EFB - Instructional Resources: Library Materials (Revise)
9. EHBB (Local) - Special Programs: Gifted & Talented Students (Revise)
10. FA (Local): Parent Rights and Responsibilities (Revise)
11. FFF (Local) – Student Welfare: Student Safety (Revise)

I. The Board will consider approving on dual reading the additions, revisions, or deletions to district policy:

1. CFB (Local) - Accounting Inventories (Revise)
2. EHDE (Local) - Alternative Methods for Earning Credit Distance Learning (Revise)
3. FM (Local) - Student Activities (Revise)

J. The Board will consider approving a Delegate and Alternate Delegate to the 2026 TASA TASB Delegate Assembly during the 2026 txEDCON.

K. The Board will consider making a determination that good cause did not exist as required by law for Tarryn Barnes to resign his respective employment contract. [This item may be discussed in closed session.]

L. The Board will consider approving the superintendent's recommendation to give notice to Juan Grover that it is proposed his employment with the District under a probationary contract be terminated. It is further recommended the President of the Board notify Mr. Grover of the proposed action to terminate his employment pursuant to 21.104 of the Texas Educator Code. [This item may be discussed in closed session.]

10. **CLOSED SESSION**

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

A. There will be a Closed Session in accordance with Government Code Section 551.001 et. seq.

B. Section 551.071	C. For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law. For the purpose of consultation with the district's attorney concerning matters on which the attorney's duty to the district under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings laws.
D. Section 551.072	E. For the purpose of discussing the purchase, exchange, lease or value of real property.
F. Section 551.073	G. For the purpose of considering a negotiated contract for a prospective gift or donation.
H. Section 551.074	I. For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
J. Section 551.076	K. To consider the deployment, or specific occasions for implementation, of security personnel or devices.
L. Section 551.0821	M. For the purpose of deliberating a matter regarding a public-school student if personally identifiable information about the student will necessarily be revealed.
N. Section	O. For the purpose of considering discipline of a public-school child or

551.082	children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
P. Section 551.083	Q. For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by section 13.901 of the Texas Education Code.
R. Section 551.084	S. For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

11. **ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

On June 15, 2026, at 7:30 a.m., this notice was mailed or electronically transmitted to the news media, who previously requested such notice, and a copy was posted in the main/front office window of the Cypress-Fairbanks Independent School District Mark Henry, Ed.D. Administration Building.

For the Board of Trustees

A PROCLAMATION BY THE BOARD OF TRUSTEES OF THE CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT

RECOGNIZING AMERICA'S 250TH BIRTHDAY AND THE CIVIC, EDUCATIONAL, AND ECONOMIC MISSION OF OUR SCHOOLS

WHEREAS, on July 4, 1776, the Continental Congress adopted the Declaration of Independence, proclaiming the thirteen colonies as free and independent states founded on the self-evident truth that all individuals are created equal and endowed by their Creator with certain unalienable Rights, among which are Life, Liberty, and the pursuit of Happiness; and

WHEREAS, the year 2026 marks the 250th anniversary of this pivotal moment in world history, known as America's Semiquincentennial, providing a rare and significant opportunity to reflect upon our nation's founding ideals, celebrate its remarkable achievements, and recommit to the responsibilities of citizenship in a free society; and

WHEREAS, Article VII, Section 1, of the Texas Constitution explicitly establishes that a general diffusion of knowledge is essential to the preservation of the liberties and rights of the people, mandating the maintenance of an efficient system of public free schools to sustain our constitutional ideals; and

WHEREAS, our nation's schools play a vital role in preserving and transmitting the knowledge of America's history, civics, and foundational texts, including the U.S. Constitution and the Bill of Rights, to each new generation, fostering informed, engaged, and patriotic citizens who understand the blessings of liberty and the sacrifices made to secure them; and

WHEREAS, the Cypress-Fairbanks Independent School District is deeply committed to excellence in education and to preparing the next generation of leaders, innovators, and workers who drive our local economy; and

WHEREAS, the Cypress-Fairbanks Independent School District community, bringing together families, educators, taxpayers, business leaders, and veterans, retains a shared pride in the values of resilience, hard work, innovation, and critical thinking skills that have defined the American experience for two and a half centuries;

NOW, THEREFORE, the Cypress-Fairbanks Independent School District Board of Trustees does hereby proudly proclaim 2026 as the year of America's 250th Birthday within our school community. We call upon all members of the Cypress-Fairbanks Independent School District community to use this historic milestone as an opportunity for reflection, gratitude, unity, and renewed dedication to the principles that continue to make America a beacon of hope.

ISSUED on this 22nd day of June 2026, by the Cypress-Fairbanks Independent School District Board of Trustees.

Julie Hinaman, President
Cypress-Fairbanks ISD Board of Trustees

Purchasing Cooperative Fee
Fiscal Year 2024-2025

Cooperative	Assessed Fee(s)	Purpose of Fee(s)	CFISD Contract Number
1Government Procurement Alliance	**$0.00**	**N/A**	**24-07-1005**
Central Texas Purchasing Alliance (CTPA)	**$150.00**	**Membership Fee**	**24-07-1025**
Department of Information Resources (DIR, State of Texas Contract)	**$0.00**	**N/A**	**24-07-1030**
E&I Cooperative Services	**$0.00**	**N/A**	**24-07-1033**
Education Service Center (ESC 19) Allied States Cooperative	**$0.00**	**N/A**	**24-07-1034**
Education Service Center Region XI Cooperative Purchasing Program (ESC Region XI)	**$0.00**	**N/A**	**24-07-1055**
Equalis Group	**$0.00**	**N/A**	**24-07-1032**
Harris County Department of Education (HCDE) Choice Partners	**$0.00**	**N/A**	**24-07-1015**
Houston-Galveston Area Council (HGAC)	**$0.00**	**N/A**	**24-07-1035**
National Cooperative Purchasing Alliance (NCPA)	**$0.00**	**N/A**	**24-07-1038**
OMNIA Partners (formally NIPA, TCPN, U.S. Communities)	**$0.00**	**N/A**	**24-07-1040**
Purchasing Association of Cooperative Entities (PACE) ESC Region XX	**$0.00**	**N/A**	**24-07-1045**
Purchasing Solutions Alliance (PSA)	**$0.00**	**N/A**	**24-07-1050**
Sourcewell Purchasing Cooperative	**$0.00**	**N/A**	**24-07-1062**
State of Texas Cooperative Purchasing Program (TXMAS) Comptroller of Public Accounts	**$100.00**	**Membership Fee**	**24-07-1065**
Texas Payment Card Consortium (City of Fort Worth)	**$0.00**	**N/A**	**24-07-1020**
The Interlocal Purchasing Systems (TIPS)	**$0.00**	**N/A**	**24-07-1063**
The Local Government Purchasing Cooperative (Buyboard/TASB)	**$2400.00**	**Vehicle Transaction Fees**	**24-07-1010**

Proposed General Operating Budget

2026-2027

Estimated General Fund 2025-2026

DESCRIPTION	ESTIMATED AMOUNT
Estimated Surplus (Deficit)	($45,472,853)
Decrease SHARS Federal Funds	(3,400,000)
Enrollment and Property Value Decrease	(17,300,000)
Instructional Software, Chiller Repair, Fine Arts Equipment	(4,800,000)
PVS Audits Freeze and Regular	26,400,000
Interest Income	4,600,000
Indirect Cost Reimbursement	1,900,000
Transfer-In Enterprise Fund	4,000,000
Move to Grant Funds	5,700,000
Net Budget Adjustments	(3,290,737)
Estimated Surplus (Deficit) June 30, 2026	**($31,663,590)**

Potential Factors Impacting Deficit:

- ✓ Unfilled positions
- ✓ Interest income
- ✓ Frozen (over 65) M&O hold-harmless
- ✓ Average daily attendance/enrollment
- ✓ Unspent funds other than payroll
- ✓ SHARS reduction in federal revenues
- ✓ FEMA reimbursements
- ✓ Increases in expenditures (fuel)

CFISD

Budget Goals



RETAIN AND RECRUIT QUALITY STAFF



PRESERVE QUALITY OF INSTRUCTION AND SERVICES



PRIORITIZE STUDENT AND STAFF SAFETY



PRESERVE FINANCIAL POSITION

CFISD

Factors Impacting the Deficit

- State funding increases not keeping up with inflation
- State mandates without sufficient funding
- 20% local optional homestead exemption
- Decreases in enrollment and average daily attendance
- Decline in SHARS revenue

Student Enrollment

BUDGET YEAR	ACTUAL ENROLLMENT	ENROLLMENT CHANGE	PERCENT CHANGE
2021-2022	117,217	1,416	1.22%
2022-2023	118,010	793	0.68%
2023-2024	118,470	460	0.39%
2024-2025	117,927	(543)	(0.46%)
2025-2026	114,697*	(3,230)	(2.74%)
2026-2027	112,316**	(2,381)	(2.08%)

* Enrollment as of October 2025 Snapshot
** Budget estimate

CFISD

2026-2027 Budget - Revenues

- **Decrease** in enrollment of 3.8% ($26.7M)
- **Decrease** in SHARS funding ($1.3M)
- **Increase** in revenue from property value audits ($6M)
- **Increase** in other local revenue ($2.6)

CFISD

2026-2027 Budget - Expenditures

- **Increase** for $500 one-time staff recruitment and retention stipend for full-time employees ($8.3M)
- **Increase** minimum CFISD contribution for employee health insurance to $320/month ($5.2M)
- **Increase** for implementation of Virtual Pathways ($4.6M)
- **Decrease** in teacher allocations due to decline in enrollment ($11.7M)

CFISD

2026-2027 Budget - Expenditures

- Increase in fuel due to inflation ($1.1M)
- Increase for textbooks not covered by IMTA ($2M)
- Increase for chiller preventative maintenance ($2M)
- Decrease department budgets ($4M)
- Net increase for uniform rotations, election costs, UIL expenses, technology software, and other miscellaneous expenditures ($0.5M)

CFISD

Proposed General Fund 2026-2027

DESCRIPTION	PROPOSED BUDGET
Local Revenues	$508,294,885
State Revenues	651,080,094
Federal Revenues	6,200,000
Other Sources	500,000
Total Revenues	$1,166,074,979
Expenditures	$1,246,972,629
Surplus (Deficit)	($80,897,650)

CFISD

General Fund Expenditures 2026-2027

OBJECT	PROPOSED BUDGET	PERCENT
Payroll Costs	$1,108,231,919	88.87%
Contracted Services	75,778,079	6.08%
Supplies & Materials	39,723,673	3.19%
Other Operating	22,792,540	1.83%
Capital Outlay	446,418	0.03%
Total	$1,246,972,629	100.00%

CFISD

General Fund Expenditures 2026-2027

FUNCTION	PROPOSED BUDGET	PERCENT
Instruction	$814,154,657	65.29%
Instructional Resources & Media	5,193,319	0.42%
C&I Staff Development	10,636,784	0.85%
Instructional Leadership	12,632,552	1.01%
School Leadership	69,652,258	5.58%
Guidance & Counseling	42,068,750	3.37%
Social Work Services	805,681	0.06%

General Fund Expenditures 2026-2027

FUNCTION	PROPOSED BUDGET	PERCENT
Health Services	$14,288,302	1.15%
Student Transportation	60,293,877	4.84%
Co/Extracurricular Activities	27,412,934	2.20%
General Administration	21,837,566	1.75%
Plant Maintenance & Operations	97,938,606	7.85%
Security & Monitoring Services	16,205,058	1.30%
Data Processing Services	30,209,688	2.42%

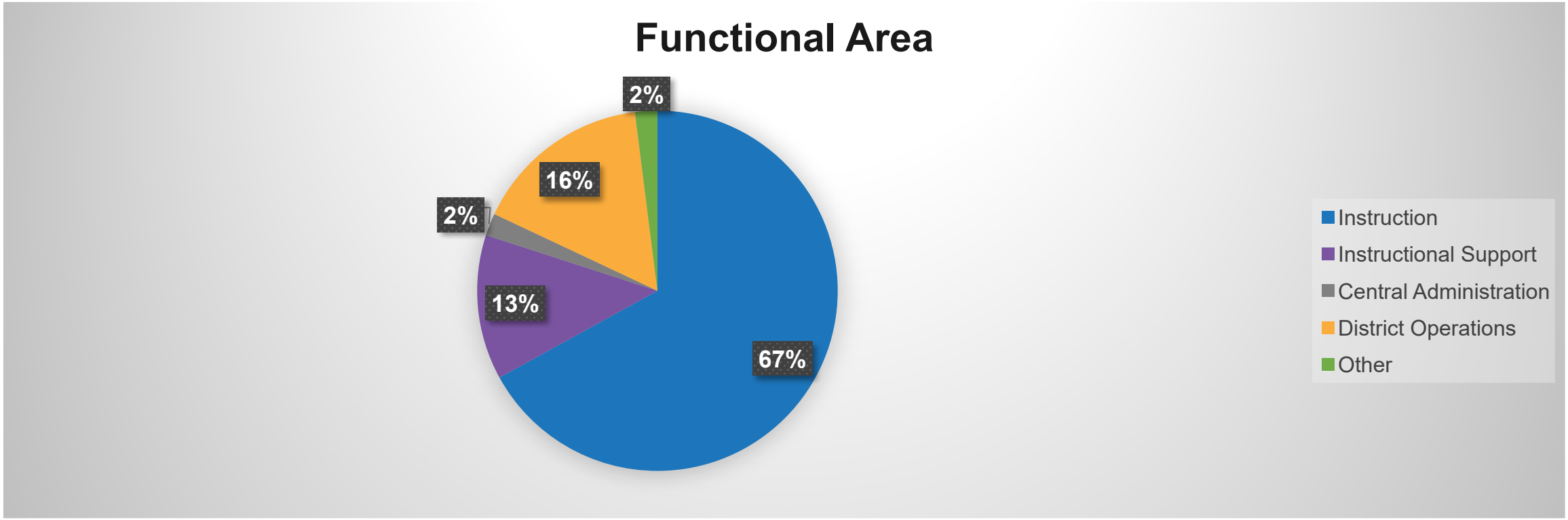
General Fund Expenditures 2026-2027

FUNCTION	PROPOSED BUDGET	PERCENT
Community Services	$11,203,422	0.90%
Debt Service	2,601,543	0.21%
Facilities Acquisition & Construction	487,500	0.04%
Payments to Fiscal Agents SSA	1,833,260	0.15%
Payments to JJAEP	64,152	0.01%
Other Intergovernmental Charges	7,452,720	0.60%
Total*	$1,246,972,629	100.00%

*Includes $14.97M in accelerated instruction [TEC 29.081(b-1)]

CFISD

General Fund Expenditures 2026-2027



Debt Service Fund Budget 2026-2027

DESCRIPTION	PROPOSED BUDGET
Revenues:	
Local	$265,384,654
State	60,961,845
Total Revenues	$326,346,499
Expenditures:	
Debt Service	326,346,499
Total Expenditures	$326,346,499

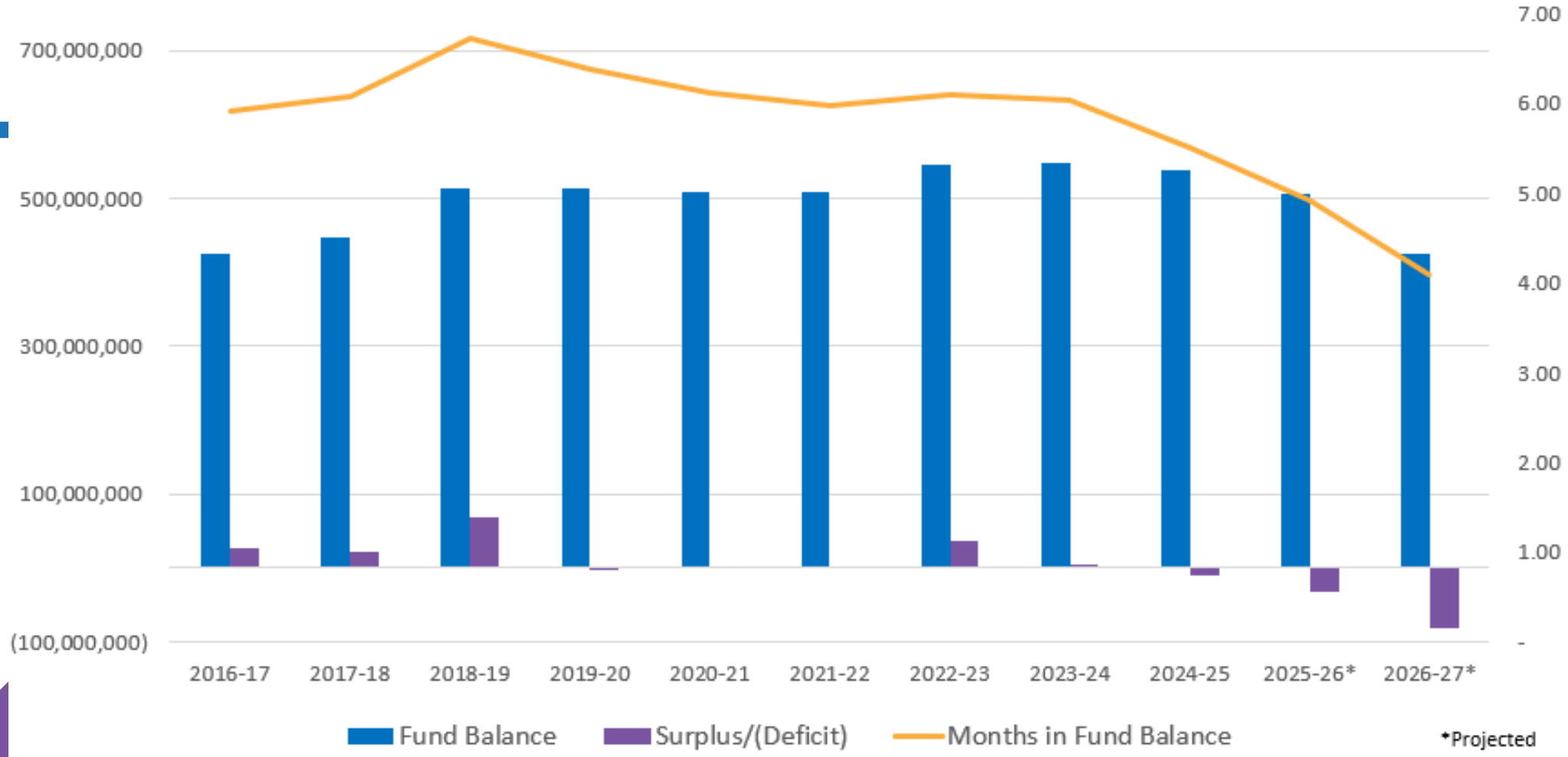
CFISD

Food Service Fund Budget 2026-2027

DESCRIPTION	PROPOSED BUDGET
Revenues:	
Local	$13,383,014
State	321,096
Federal	60,692,423
Total Revenues	$74,396,533
Expenditures:	
Food Service	75,615,198
Maintenance & Operations	1,331,925
Total Expenditures	$76,947,123
Surplus (Deficit)	($2,550,590)

CFISD

Fund Balance Analysis



Fund Balance

The total accumulation of operating surpluses and deficits

Importance of adequate fund balance

- Manage cash flow low points
  - Majority of tax collections in December and January
  - Reimbursement from federal funds
  - Fund disasters until reimbursed by insurance/federal funding
- Mitigate current and future risks such as revenue shortfalls and unanticipated expenditures
  - Declines in enrollment/ADA

How much fund balance is needed

- Minimum of 4 months for June 30 year end

How is fund balance replenished

- Operating surplus

Estimated months in fund balance at 6/30/2026

- 4.92 months

CFISD

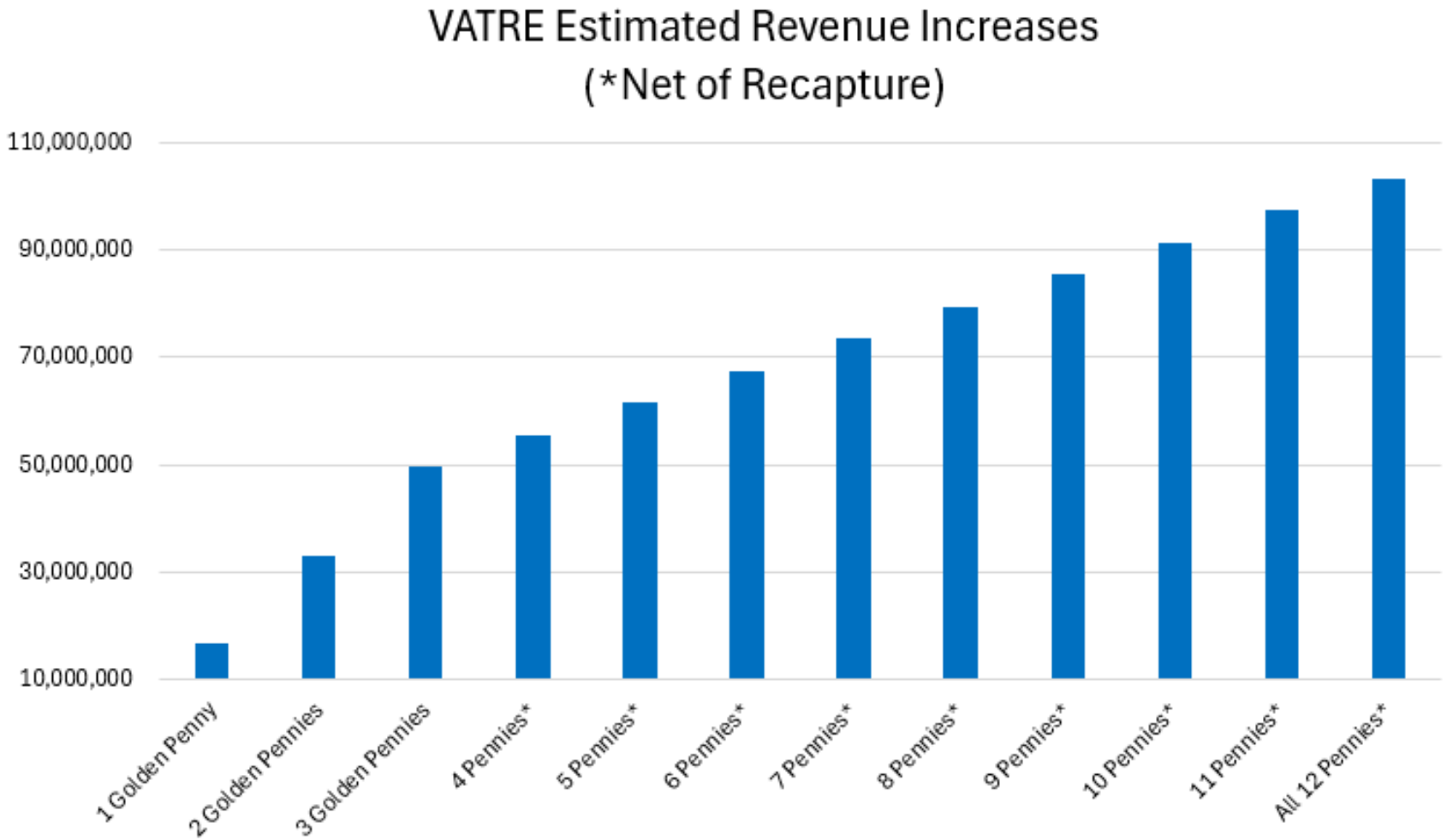
Description	2025-2026 Estimated Actuals	2026-2027 Proposed Budget	2027-2028 Estimated Budget
Ending Fund Balance	$517,918,565	$437,020,915	$346,156,380
Less: Nonspendable & Committed Fund Balances	$11,386,232	$11,386,232	$11,386,232
Fund Balance (Available to Spend & Used for FIRST Rating)	**$506,532,333**	**$425,634,683**	**$334,770,148**
Operating Expenditures	$1,236,625,070	$1,246,972,629	$1,237,801,762
Monthly Operating Expenditures	$103,052,089	$103,914,386	$103,150,147
Deficit	$(31,663,590)	$(80,897,650)	$(90,864,535)
Months in Fund Balance	4.92	4.10	3.25
% of Fund Balance	41%	34%	27%
Excess/(Shortfall) of 4 Months in Fund Balance	$94,323,976	$9,977,140	$(77,830,440)

Current Fund Balance Estimates

CFISD

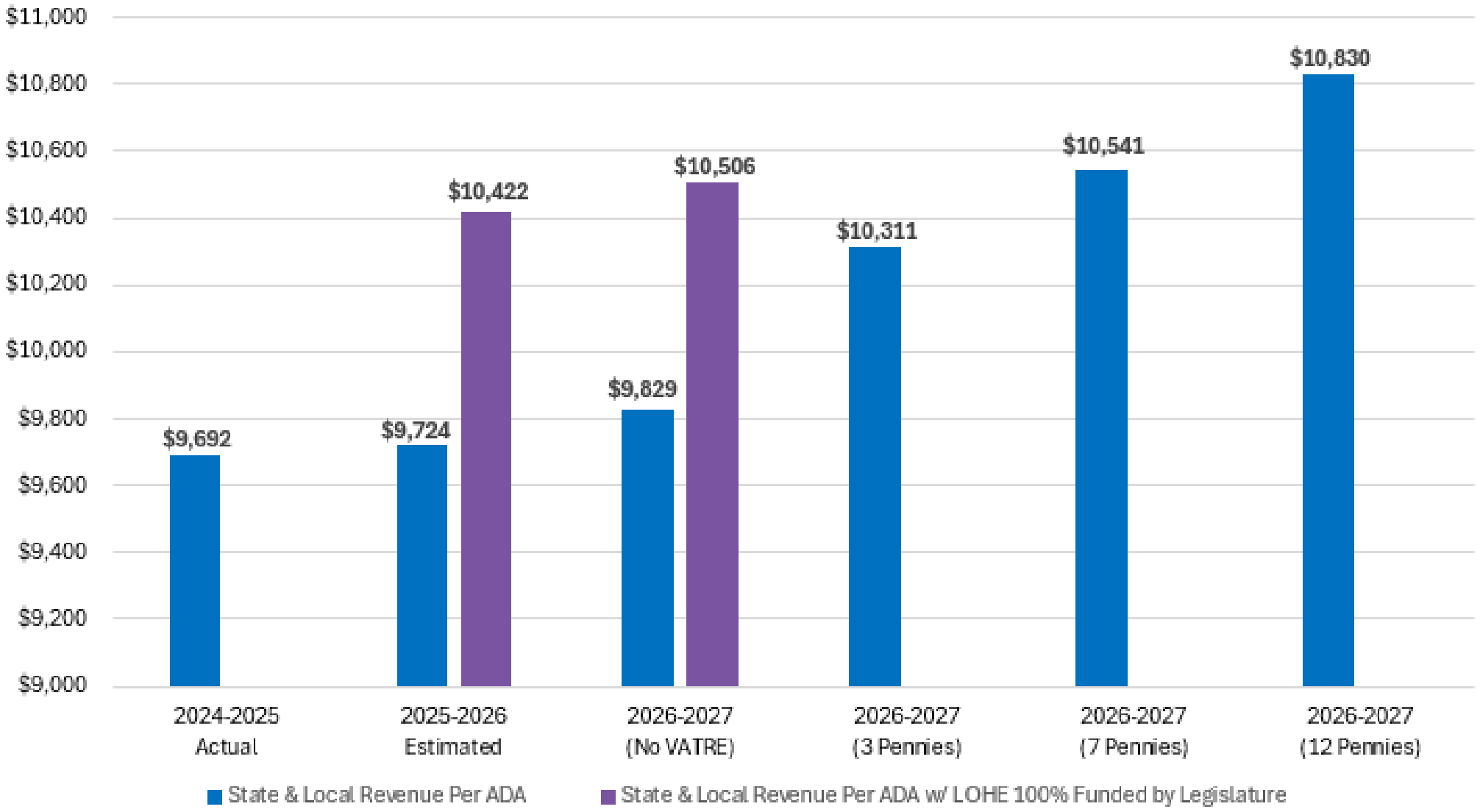
Potential Revenue from VATRE

Impact of Enrichment Pennies



CFISD

CFISD State & Local Revenue Per ADA



CFISD

Impact of VATRE

$350,000 Home ($0.03 Golden Pennies)*

- Increase of $49.7M in general fund revenue
- Increase of $482 net revenue gain per ADA
- No change in school district property taxes**

$350,000 Home ($0.03 Golden & $0.04 Copper Pennies)*

- Increase of $73.4M (net of $2.2M recapture) in general fund revenue
- Increase of $712 net revenue gain per ADA
- Increase of $56 annually in school district property taxes**

LOHE reduces property taxes by $747 to $810**

$350,000 Home ($0.03 Golden & $0.09 Copper Pennies)*

- Increase of $103.2M (net of $5M recapture) in general fund revenue
- Increase of $1,001 net revenue gain per ADA
- Increase of $126 annually in school district property taxes**

* Assumes no change in property value

**Annual increase/decrease in school district property taxes based on $0.6669 estimated M&O 2026 tax rate and $0.37 I&S 2026 tax rate

CFISD

Houston Area School Districts Enrollment Above 10,000 Students M&O Funding Per Student (HB 2)				
Rank	School District	M&O Funding Per Student	Optional Homestead Exemption	Recapture (2025/26)
1.)	Galena Park ISD	$12,734	20%	No
2.)	Aldine ISD	$12,425	None	No
3.)	Alief ISD	$12,350	None	No
4.)	New Caney ISD	$12,057	None	No
5.)	Goose Creek CISD	$11,995	10%	Yes
6.)	Sheldon ISD	$11,916	20%	No
7.)	Deer Park ISD	$11,543	20%	Yes
8.)	Alvin ISD	$11,435	None	No
9.)	Spring ISD	$11,381	None	No
10.)	Humble ISD	$11,337	None	No
11.)	Spring Branch ISD	$11,330	20%	Yes
12.)	Katy ISD	$11,206	None	No
--	Houston Area Avg.	$11,165	--	--

Sources: Legislative Budget Board – M&O Revenue Comparison – HB 2 – Fiscal Year 2026. Texas MAC and TEA - Summary of Finances.

Prepared by Mesirow

Houston Area School Districts
Enrollment Above 10,000 Students
M&O Funding Per Student (HB 2)

Rank	School District	M&O Funding Per Student	Optional Homestead Exemption	Recapture (2025/26)
--	Houston Area Avg.	$11,165	--	--
13.)	Pearland ISD	$10,948	None	No
14.)	Beaumont ISD	$10,922	None	Yes
15.)	Dickinson ISD	$10,870	None	No
16.)	Fort Bend ISD	$10,803	None	Yes
17.)	Houston ISD	$10,761	20%	No
18.)	Clear Creek ISD	$10,625	5%	No
19.)	Magnolia ISD	$10,468	None	No
20.)	Lamar CISD	$10,439	None	No
21.)	Klein ISD	$10,432	None	No
22.)	Tomball ISD	$10,088	None	No
23.)	Conroe ISD	$10,085	None	No
24.)	Cypress-Fairbanks ISD	$9,798	20%	No

12¢-$10,830 *

7¢-$10,541 *

3¢-$10,311 *

Sources: Legislative Budget Board – M&O Revenue Comparison – HB 2 – Fiscal Year 2026. Texas MAC and TEA - Summary of Finances.

Prepared by Mesirow

**Estimated local and state revenue per ADA for 2026-2027*

CFISD

Questions?

CFISD

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

MAY 7, 2026
BOARD WORK SESSION MINUTES

The Cypress-Fairbanks Independent School District Board of Trustees convened in a Board Work Session on Thursday, May 7, 2026, in the Boardroom of the Cypress-Fairbanks Independent School District Mark Henry, Ed.D. Administration Building, located at 11440 Matzke Road, Cypress, Texas.

MEETING OPENING

1. Call to Order

Board President Julie Hinaman called the meeting to order at 6:00 p.m.

The following Board members were present: Julie Hinaman, Dr. Cleveland O. Lane, Jr., Lesley Guilmart, Kendra Camarena, Todd LeCompte, and Justin Ray. Trustee Christine Kalmbach was not present.

Ms. Hinaman announced that the following items would be presented at the Regular Board Meeting on Monday, May 11, 2026: **Invocation and Pledge of Allegiance**; **Vision and Mission Statement**; **Recognitions and Awards Announcements**; **Citizen Participation**; and **Board Comments.**

MEETING AGENDA

The Board continued with **Public Comments**.

5. Public Comments

5.A. Agenda Comments

Per BED (Local), patrons may address the Board and make public comments on an agenda item during or before the board's consideration of the item. Individuals must register online in advance to speak. Registration opens the day the agenda is posted to the district website, and the deadline for registering is 12:00 p.m. on the day of the meeting. To register, individuals must click on the "Register to Speak" link found under each agenda item for that meeting on the district website. This electronic speaker form must be completed in its entirety. Any registered speaker who is absent from the meeting at the time for Agenda Comments forfeits the opportunity to address the Board at that meeting but may submit written comments to the Board.

There were no speakers this evening.

The Board proceeded with the **Reports** portion of the agenda.

6. Reports

6.A. The administration provided a report on the 2025-2026 Cypress-Fairbanks ISD Demographic Study completed by Population and Survey Analysts (PASA).

6.B. The administration provided an update on the general operating budget.

6.C. The administration provided a written report of the School Health Advisory Council (SHAC) annual activities.

6.D. The administration provided a report on compliance with SB 546.

The Board reviewed the following **Consent Agenda Items. (**During the review of the following action items any Board member had the option to remove one or more of those items, at which time, those items would be addressed and voted on individually.)

7. Consent Agenda

7.A. The Board will consider approving the minutes of the April 13, 2026, Regular Board Meeting.

7.B. The board will consider approving the budget amendments for the period of January 1, 2026 through March 31, 2026.

7.C. The Board will consider approving on second reading the additions, revisions, or deletions to district policies:

7.C.1. DBD (Local) - Employment Requirements & Restrictions: Conflict of Interest (Revise)

7.C.2. DC (Local) - Employment Practices (Revise)
7.C.3. DEC (Local) - Compensation & Benefits: Leaves and Absences (Revise)
7.C.4. DFBB (Local) - Term Contracts: NonRenewal (Revise)
7.C.5. FFB (Local) - Student Welfare: Crisis Intervention (Revise)
7.C.6. FFF (Local) - Student Welfare: Student Safety (Revise)

7.D. The Board will consider granting a landscape facilities maintenance easement to Harris County Municipal Utility District No. 166.

7.E. The Board will consider awarding bids and contracts and/or authorizing purchase orders as recommended in the posted agenda item.

7.E.1. CFISD Student Technology Safety and Digital Wellness Platform
7.E.2. Mobile Pump and Fill Station for Nutrition Services
7.E.3. Print Shop Equipment Leases, Monthly Maintenance Components and Click Charges

The Board reviewed the following **Non-Consent Agenda Items.**

8. <u>Non-Consent Agenda</u>

8.A. The Board will consider approving on first reading the additions, revisions, or deletions to district policies:

8.A.1. BBD (Local) - Board Members: Training & Orientation (Revise)
8.A.2. BBFA (Local) - Ethics: Conflict of Interest Disclosures (Revise)
8.A.3. BDB (Local) - Board Internal Organization: Board Committees (Revise)
8.A.4. BDF (Local) - Board Internal Organization: Advisory Committees (Add)
8.A.5. CJ (Local) - Contracted Services (Revise)
8.A.6. CJA (Local) - Contracted Services: Background Checks & Required Reporting (Revise)
8.A.7. CKC (Local) - Safety Program/Risk Management: Emergency Plans (Revise)
8.A.8. CQB (Local) - Technology Resources: Cybersecurity (Revise)
8.A.9. CSA (Local) - Facility Standards: Safety & Security (Add)
8.A.10. CV (Local) - Facilities Construction (Revise)
8.A.11. EED (Local) - Instructional Arrangements: Student Schedules (LDU Revise)
8.A.12. FEF (Local) - Attendance: Released Time (Add)
8.A.13. GKA (Local) - Community Relations: Conduct on School Premises (Revise)

8.B. The Board will receive legal advice from the general counsel on a matter in which the ethical duty of the general counsel to the Board of Trustees clearly conflicts with chapter 551 of the Texas Government Code; on status of pending litigation in *Nathan v. Alamo Heights Independent School District, No. 25-50695 (5th Cir. Apr. 21, 2026)*; and pending litigation and consideration of a settlement agreement in Administrative Hearing Cause 25-0281-K; *Cypress-Fairbanks Independent School District vs. Texas Department of Health & Human Services*. [This item will be discussed in closed session.]

8.C. The Board will consider making a determination that good cause did not exist as required by law for Sonia Schlueter and Rachael Walker to resign their respective employment contracts. [This item may be discussed in closed session.]

8.D. The Board will consider the superintendent's recommendation to extend the third-year Chapter 21 probationary contract for teacher James Lea and approve a fourth-year probationary contract pursuant to Texas Education Code 21.102(c) and Board policy DCA (Legal). [This item will be discussed in closed session.]

8.E. The district will consider a Level IV appeal (M. Jackson) of a Level III decision. [The Board will consider and take action on Thursday, May 7, 2026. This item will be discussed in closed session.]

8.F. The Board will consider approving the superintendent's recommendation to give notice to Mary Jackson that her employment with the District under a probationary contract is terminated at the end of the contract and authorize the President of the Board to notify Mary Jackson of the action pursuant to 21.103 of the Texas Educator Code. [The Board will consider and take action on Monday, May 11, 2026. This item may be discussed in closed session.]

Ms. Hinaman announced that the Board would meet in closed session regarding Discussion Item 9.A., Districtwide Audit Report Findings and Corrective Actions and Agenda Items 8.B. through 8.E.

10. Closed Session

Board President Hinaman asked for a motion to move into closed session.

Trustee Justin Ray made a motion to move into closed session.
Trustee Kendra Camarena seconded.
Camarena – Aye
Guilmart – Aye
Hinaman – Aye
Lane – Aye
LeCompte – Aye
Ray – Aye
6 votes in favor | 0 votes opposed | 0 abstentions. Motion carries.

Ms. Hinaman adjourned the meeting to closed session at 8:11 p.m. (Closed session began at 8:12 p.m.)

The Board reconvened in open session at 9:32 p.m. following the conclusion of the closed session at 9:33 p.m. President Hinaman resumed the meeting with Agenda Item 8.E.

8.E. The district will consider a Level IV appeal (M. Jackson) of a Level III decision. [The Board will consider and take action on Thursday, May 7, 2026. This item will be discussed in closed session.]

Ms. Hinaman called for a motion.

Trustee Justin Ray moved that the Board uphold the Level III decision.
Trustee Dr. Cleveland O. Lane, Jr. seconded.
Camarena – Aye
Guilmart – Aye
Hinaman – Aye
Lane – Aye
LeCompte – Aye
Ray – Aye
6 votes in favor | 0 votes opposed | 0 abstentions. Motion carries.

11. Adjournment

At 9:34 p.m., Board President Hinaman transitioned the meeting into closed session to further discuss previously cited agenda items. (Closed session began at 9:38 p.m.)

Julie Hinaman
President, Board of Trustees

Lesley Guilmart
Secretary, Board of Trustees

Approved: June 22, 2026

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES
MAY 2026
REGULAR BOARD MEETING MINUTES

The Cypress-Fairbanks Independent School District Board of Trustees convened in Regular Session on Monday, May 11, 2026, in the Boardroom of the Cypress-Fairbanks Independent School District Mark Henry, Ed.D. Administration Building, located at 11440 Matzke Road, Cypress, Texas 77429.

MEETING OPENING

1. **Call to Order**
   Board President Julie Hinaman called the meeting to order at 6:00 p.m. Ms. Hinaman announced that superintendent Killian would not be in attendance as he and his family were attending his son's initiation into the U.S. Coast Guard.

   The following Trustees were present: Julie Hinaman, Dr. Cleveland O. Lane, Jr., Kendra Camarena, Todd LeCompte, Lesley Guilmart, and Justin Ray. Trustee Christine Kalmbach joined the meeting virtually (audio/video).

2. **Invocation and Pledge of Allegiance**
   Dr. Sterling Allen, Senior Pastor, Cornerstone Methodist Church, delivered the invocation.

   Tonight's presentation of colors was conducted by the Cy-Fair Police Department Honor Guard. This day marked the beginning of **National Police Week**, observed each year during the week that includes May 15—**National Police Officer Memorial Day**. This week honors the courage, service, and sacrifice of law enforcement officers across the nation, especially those who have given their lives in the line of duty.

   Presenting the colors under the direction of Left Guard Sgt. Hanson were Right Guard, Sgt. Collums; American Flag, Officer Moore; and Texas Flag, Officer Harris.

3. **District's Vision and Mission Statement**
   Trustee Todd LeCompte read the District's Vision and Mission Statement.

The Board proceeded with the **Remarks and Announcements** portion of the agenda.

4. **Recognitions and Awards Announcements**
   4.A. Chief of Staff Brandy Baker made remarks and announcements regarding the honors and achievements earned by staff and students in recent weeks and provided information regarding district and community events or items of interest.

   Irene Ruiz, Assistant Superintendent for School Leadership, introduced Ericka Good as the new Principal for Sampson Elementary School and Jennifer Soileau as the new Principal for Walker Elementary School.

   4.B. The Board recognized CFISD business partners Elizabeth Howley, Executive Director, and Jamie Walters of the SPARK Park Program for their outstanding contributions to the district.

   4.C. The Board recognized the Grand and Reserve Champions named at the 2026 CFISD Livestock Show.

   4.D. The Board recognized Mike and Darlene Jarrar of Jarrar & Company Inc. as the winners of the Volume Buyer Buckle for the 2026 CFISD Livestock Show.

   4.E. The Board recognized the recipient of the Debbie Blackshear District FFA Member of the Year Award, along with nominees for this award.

Board President Hinaman called for a recess at 6:47 p.m.

Board President Hinaman called the meeting back to order at 6:58 p.m.

MEETING AGENDA

The Board proceeded with **Public Comments.**

5. Public Comments

5.A. Agenda Comments

Per BED (Local), patrons may address the Board and make public comments on an agenda item during or before the board's consideration of the item. Individuals must register online in advance to speak. Registration opens the day the agenda is posted to the district website, and the deadline for registering is 12:00 p.m. on the day of the meeting. To register, individuals must click on the "Register to Speak" link found under each agenda item for that meeting on the district website. This electronic speaker form must be completed in its entirety. Any registered speaker who is absent from the meeting at the time for Agenda Comments forfeits the opportunity to address the Board at that meeting but may submit written comments to the Board.

Speaker:

1. Destini Texada requested that her comments be presented in closed session, which took place towards the end of the business meeting.

5.B. Citizen Participation

Per BED (Local), patrons may address the Board during the Regular Board Meeting under Citizen Participation on any matters of interest or concerns that are not posted agenda items. Individuals may only register to speak one time per meeting and must register in advance. Registration opens the day the agenda is posted to the district website, and the deadline for registering is 12:00 p.m. on the day of the meeting. To register, individuals must click on the "Register to Speak" link found under the Citizen Participation heading in the agenda for that meeting on the district website. This electronic speaker form must be completed in its entirety. Any registered speaker who is absent from the meeting at the time for Citizen Participation forfeits the opportunity to address the Board at that meeting but may submit written comments to the Board.

Speaker:

1. Melissa Rowell addressed the Board regarding the suicide prevention language on the back of student ID badges.

Ms. Hinaman announced that the **Reports** portion of the agenda was presented at the Thursday Board Work Session and the Board would proceed with the **Consent Agenda Items.**

(During review of the following action items any Board member may remove one or more of these items, at which time, these items will be addressed and voted on individually. If any board member has a question regarding an agenda item, please ask to be recognized on consent agenda items.)

7. Consent Items

7.A. The Board will consider approving the minutes of the April 13, 2026, Regular Board Meeting.

7.B. The board will consider approving the budget amendments for the period of January 1, 2026 through March 31, 2026.

7.C. The Board will consider approving on second reading the additions, revisions, or deletions to district policies:

7.C.1. DBD (Local) - Employment Requirements & Restrictions: Conflict of Interest (Revise)
7.C.2. DC (Local) - Employment Practices (Revise)
7.C.3. DEC (Local) - Compensation & Benefits: Leaves and Absences (Revise)
7.C.4. DFBB (Local) - Term Contracts: NonRenewal (Revise)
7.C.5. FFB (Local) - Student Welfare: Crisis Intervention (Revise)
7.C.6. FFF (Local) - Student Welfare: Student Safety (Revise)

7.D. The Board will consider granting a landscape facilities maintenance easement to Harris County Municipal Utility District No. 166.

7.E. The Board will consider awarding bids and contracts and/or authorizing purchase orders as recommended in the posted agenda item.

7.E.1. CFISD Student Technology Safety and Digital Wellness Platform
7.E.2. Mobile Pump and Fill Station for Nutrition Services
7.E.3. Print Shop Equipment Leases, Monthly Maintenance Components and Click Charges

Ms. Hinaman asked if any Board member wished to remove one or more of these items for further discussion. Upon hearing no further discussion or comments, Ms. Hinaman asked for a motion to approve the consensus action items as recommended or amended.

Trustee Justin Ray moved to approve the consent agenda items.
Trustee Todd LeCompte seconded.
Camarena – Aye
Guilmart – Aye
Hinaman – Aye
Kalmbach – Aye
Lane – Aye
LeCompte – Aye
Ray – Aye
7 votes in favor | 0 votes opposed | 0 abstentions. Motion carries.

The Board proceeded with the **Non-Consent Agenda Items.**

8. Non-Consent Items

8.A. The Board will consider approving on first reading the additions, revisions, or deletions to district policies:

8.A.1. BBD (Local) - Board Members: Training & Orientation (Revise)
8.A.2. BBFA (Local) - Ethics: Conflict of Interest Disclosures (Revise)
8.A.3. BDB (Local) - Board Internal Organization: Board Committees (Revise)
8.A.4. BDF (Local) - Board Internal Organization: Advisory Committees (Add)
8.A.5. CJ (Local) - Contracted Services (Revise)
8.A.6. CJA (Local) - Contracted Services: Background Checks & Required Reporting (Revise)
8.A.7. CKC (Local) - Safety Program/Risk Management: Emergency Plans (Revise)
8.A.8. CQB (Local) - Technology Resources: Cybersecurity (Revise)
8.A.9. CSA (Local) - Facility Standards: Safety & Security (Add)
8.A.10. CV (Local) - Facilities Construction (Revise)
8.A.11. EED (Local) - Instructional Arrangements: Student Schedules (LDU Revise)
8.A.12. FEF (Local) - Attendance: Released Time (Add)
8.A.13. GKA (Local) - Community Relations: Conduct on School Premises (Revise)

Ms. Hinaman called for a motion.

Trustee Lesley Guilmart moved that the Board approve on first reading the additions, revisions, or deletions to district policies as posted in the agenda.
Trustee Dr. Cleveland O. Lane, Jr. seconded.
Camarena – Aye
Guilmart – Aye
Hinaman – Aye
Kalmbach – Aye
Lane – Aye
LeCompte – Aye
Ray – Aye
7 votes in favor | 0 votes opposed | 0 abstentions. Motion carries.

8.B. The Board will receive legal advice from the general counsel on a matter in which the ethical duty of the general counsel to the Board of Trustees clearly conflicts with chapter 551 of the Texas Government Code; on status of pending litigation in *Nathan v. Alamo Heights Independent School District, No. 25-50695 (5th Cir. Apr. 21, 2026)*; and pending litigation and consideration of a settlement agreement in Administrative Hearing Cause 25-0281-K; *Cypress-Fairbanks Independent School District vs. Texas Department of Health & Human Services*. [This item was discussed in closed session.]

Ms. Hinaman called for a motion.

Trustee Lesley Guilmart moved that the Board approve the recommended settlement in Cause 25-0281-K; *Cypress-Fairbanks Independent School District vs. Texas Department of Health & Human Services* and delegate authority to the Superintendent to finalize and execute a settlement agreement in a form approved by legal counsel.

Trustee Kendra Camarena seconded.
Camarena – Aye
Guilmart – Aye
Hinaman – Aye
Kalmbach – Abstained
Lane – Aye
LeCompte – Aye
Ray – Aye
6 votes in favor | 0 votes opposed | 1 abstention. Motion carries.

8.C. The Board will consider making a determination that good cause did not exist as required by law for Sonia Schlueter and Rachael Walker to resign their respective employment contracts. [This item was discussed in closed session.]

Ms. Hinaman called for a motion.

Trustee Justin Ray moved that the Board render a finding under Texas Administrative Code chapter 249.17(d) that good cause did not exist as required by Texas Education Code sections 21.105(c), 21.160(c), or 21.210(c) for the people listed here to resign their respective employment contracts and notify them in accordance with the law that the District is submitting a complaint to the State Board of Educator Certification for contract abandonment.
Trustee Todd LeCompte seconded.
Camarena – Aye
Guilmart – Aye
Hinaman – Aye
Kalmbach – Abstained
Lane – Aye
LeCompte – Aye
Ray – Aye
6 votes in favor | 0 votes opposed | 1 abstention. Motion carries.

8.D. The Board will consider the superintendent's recommendation to extend the third-year Chapter 21 probationary contract for teacher James Lea and approve a fourth-year probationary contract pursuant to Texas Education Code 21.102(c) and Board policy DCA (Legal). [This item was discussed in closed session.]

Ms. Hinaman called for a motion.

Trustee Justin Ray moved that the Board consider the superintendent's recommendation to extend the third-year Chapter 21 probationary contract for teacher James Lea and approve a fourth-year probationary contract pursuant to Texas Education Code 21.102(c) and Board policy DCA (Legal).
Trustee Kendra Camarena seconded.
Camarena – Aye
Guilmart – Aye
Hinaman – Aye
Kalmbach – Abstained
Lane – Aye
LeCompte – Aye
Ray – Aye
6 votes in favor | 0 votes opposed | 1 abstention. Motion carries.

8.E. The district will consider a Level IV appeal (M. Jackson) of a Level III decision. [The Board will consider and take action on Thursday, May 7, 2026. This item was discussed in closed session.]

This item was presented to the Board at the Work Session held on Thursday, May 7, 2026, after which the Board took formal action on the item.

8.F. The Board will consider approving the superintendent's recommendation to give notice to Mary Jackson that her employment with the District under a probationary contract is terminated at the end of the contract and authorize the President of the Board to notify Mary Jackson of the action pursuant to 21.103 of the Texas Educator Code. [The Board will consider and take action on Monday, May 11, 2026. This item will be discussed in closed session.]

Ms. Hinaman called for a motion to move into closed session to receive Ms. Texada's comments and to deliberate on Agenda Item 8.F., after which the Board would return to open session to take appropriate action.

Trustee Justin Ray—so moved.
Trustee Kendra Camarena seconded.
Camarena – Aye
Guilmart – Aye
Hinaman – Aye
Kalmbach – Aye
Lane – Aye
LeCompte – Aye
Ray – Aye
7 votes in favor | 0 votes opposed | 0 abstentions. Motion carries.

The Board adjourned to closed session at 7:13 p.m. (Closed session began at 7:20 p.m.)

(Closed session ended at 7:57 p.m.) The Board reconvened in open session at 7:58 p.m and proceeded with Agenda Item 8.F.

8.F. The Board will consider approving the superintendent's recommendation to give notice to Mary Jackson that her employment with the District under a probationary contract is terminated at the end of the contract and authorize the President of the Board to notify Mary Jackson of the action pursuant to 21.103 of the Texas Educator Code. [The Board will consider and take action on Monday, May 11, 2026. This item will be discussed in closed session.]

Ms. Hinaman called for a motion.

Dr. Cleveland O. Lane, Jr. moved that the Board of Trustees approve the recommendation to notify Mary Jackson that her employment with the District under a probationary contract is terminated at the end of the contract and to provide her notice of the same in accordance with the law.
Trustee Justin Ray seconded.
Camarena – Aye
Guilmart – Aye
Hinaman – Aye
Kalmbach – Abstained
Lane – Aye
LeCompte – Aye
Ray – Aye
6 votes in favor | 0 votes opposed | 1 abstention. Motion carries.

Ms. Hinaman announced that **Discussion Item 9.A., Districtwide Audit Report findings and corrective actions,** was reviewed by the Board during Thursday's Work Session.

The Board proceeded with **Board Comments**.

10. Board Comments

Board members may make comments during this portion of the agenda regarding student achievement, district progress and data, community input and concerns, observations from school visits, meetings and conferences attended, district and community events and initiatives, or continuing education. The Board may not take action on items discussed.

Kendra Camarena expressed her sincere appreciation to the staff across CFISD for their dedication, hard work, and continued service to students. She also took a moment to recognize Mother's Day, extending warm wishes to all mothers. Ms. Camarena highlighted the historical significance of the holiday and reflected on the important ways it honors the love, sacrifices, and lasting impact that mothers have on their children and families.

Todd LeCompte shared that he attended the final SSLC meeting of the year and expressed his appreciation to the students for their engagement and participation throughout the year. He also attended the H-E-B Excellence in Education Awards as a guest of TASB. In addition, Mr. LeCompte participated in several district events, including the CFISD Retirement Banquet, the VIPS Appreciation Luncheon, and the art exhibit at the Visual and Performing Arts Center (VPAC). He concluded by sharing his excitement for the upcoming graduation ceremonies.

Lesley Guilmart expressed her gratitude to the district's police officers in recognition of National Police Week. She also acknowledged Mother's Day, as well as Teacher and Nurse Appreciation Week. Ms. Guilmart provided an update on the current state of school finance in Texas, emphasizing that one of the most meaningful ways to support educators is to ensure they have the resources needed to do their jobs effectively. She noted that the state is currently falling short in this responsibility and expressed hope that, alongside state efforts, the community can come together to explore local solutions. Ms. Guilmart emphasized that teachers play a vital role in helping students thrive.

Dr. Cleveland O. Lane, Jr. expressed his appreciation to the district's police officers for their dedicated service to the community. He also commended the young men and women who recently competed in regional and state track and field events, recognizing their hard work and commitment. Dr. Lane shared that he attended the CFISD Retirement Banquet and extended his gratitude to the retirees for their years of service and lasting impact on students and the district. He concluded by sharing his enthusiasm for the upcoming graduation ceremonies.

Christine Kalmbach extended her wishes to all mothers for a happy Mother's Day. She shared that she attended several district events, including the Cy-Creek Algebra Carnival, the UIL choir competition, and the CFISD Retirement Banquet, where she expressed her gratitude to retirees for their years of dedicated service to students. Ms. Kalmbach also attended the VIPS Appreciation event, recognizing the district's many "wonderful" volunteers, as well as the Future Educators Signing event. She thanked Karen Smith, Matt Morgan, and Dr. Tonya Goree for meeting with the Board to provide information regarding the bond. In conclusion, Ms. Kalmbach offered remarks on the PASA presentation and the upcoming budget, and she expressed her gratitude to military men and women for their service.

Justin Ray thanked Ms. Kalmbach for recognizing families and honoring military service members in observance of Memorial Day, noting the importance of keeping them in our thoughts and prayers always. Mr. Ray also encouraged the community to tune in to the May 21st budget discussion, emphasizing its significance. He noted that the next two budgets will be among the most consequential in the district's history and stressed the importance of staying informed, understanding the challenges ahead, and being aware of the critical decisions that will need to be made.

Julie Hinaman recognized a very special student, Mason Cox, from Cy-Fair High School. During a recent visit to the campus, Mason approached Ms. Hinaman with thoughtful, complex, and indepth questions about the district's budget, staffing, and current challenges. Mason is an incredibly knowledgable and engaged student who regularly watches Board meetings, demonstrating a genuine interest in CFISD. He is an excellent student with a very strong spirit of BFND. "Mason, I appreciate you, and thank you for being such an insiration."

11. Closed Session

Closed session was conducted earlier in the meeting.

12. Adjournment

Board President Hinaman announced that the Board concluded its business meeting and thanked the community for their interest in CFISD. Upon hearing no objections, Ms. Hinaman adjourned the meeting at 8:16 p.m.

Julie Hinaman President, Board of Trustees	Lesley Guilmart Secretary, Board of Trustees

Approved: June 22, 2026

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

BOARD BUDGET REVIEW

FISCAL YEAR 2025-2026
QUARTER 4

11440 Matzke Road
Cypress, Texas 77429

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AMENDMENTS
FOR THE THREE MONTHS ENDED 6/30/26

	GENERAL	FOOD SERVICE	SPECIAL REVENUE FUNDS	DEBT SERVICE	BOND FUNDS	ENTERPRISE FUND
Recommended Amendments to Estimated Revenues Increase (Decrease):						
Local Revenue - Property Taxes	$ (15,300)	$	$	$	$	$
Local Revenue - Shared Services	700,000					
Local Revenue - Interest Income	1,100,000					
Local Revenue - Summer School Revenue	385,000					
Local Revenue - Rental of School Property	850,000					
Local Revenue - Athletics Revenue	300,000					
Local Revenue - Energy Rebate	560,000					
Local Revenue - Miscellaneous Revenue	(2,000,000)					
State Revenue - Foundation School Program	3,742,748					
State Revenue - TRS On-Behalf	500,000					
Federal Revenue - Indirect Cost on Various Grant Awards	267,137					
Federal Revenue - Other Federal Revenue	1,039,591					
Other Resources - SBITA (Lease/Purchase)	7,791,162					
Other Resources - Transfer In	4,000,000					
Local/State/Federal Estimated Revenue - Food Service		3,000,000				
Local/State/Federal Estimated Revenue - Grant Funds			43,574,599			
Local/State/Federal Estimated Revenue - Debt Service				32,048,063		
Capital Projects					4,561,249	
Enterprise Fund						300,000
TOTAL REVENUE AMENDMENTS	$ 19,220,338	$ 3,000,000	$ 43,574,599	$ 32,048,063	$ 4,561,249	$ 300,000
Recommended Amendments to Appropriations Increase (Decrease):						
Budget Amendments:						
Payroll	$ 11,428,182	$	$	$	$	$
Contracted Services	(226,754)					
General Supplies	1,208,256					
Other Operating Expenses	1,907,000					
Capital Lease	14,000,000					
Food Service		10,390,000				
Special Revenue Funds - Appropriations			43,574,599			
Debt Service				25,128,000		
Capital Projects					2,325,249	
Enterprise Fund						4,350,000
Function Transfers - Campuses and Departments:						
Function 11, Instruction	(481,476)					
Function 12, Instructional Resources & Media Services	2					
Function 13, Curriculum & Instructional Staff Development	(38,448)					
Function 21, Instructional Leadership	6,791					
Function 23, School Leadership	(5,747)					
Function 31, Guidance, Counseling, & Evaluation Services	(30,602)					
Function 32, Social Work Services	(7,000)					
Function 36, Cocurricular/Extracurricular Activities	92,870					
Function 41, General Administration	(8,000)					
Function 51, Plant Maintenance & Operations	601,345					
Function 53, Data Processing Services	(184,735)					
Function 61, Community Services	55,000					
TOTAL EXPENDITURE AMENDMENTS	$ 28,316,684	$ 10,390,000	$ 43,574,599	$ 25,128,000	$ 2,325,249	$ 4,350,000
NET EFFECT ON FUND BALANCE	$ (9,096,346)	$ (7,390,000)	$ -	$ 6,920,063	$ 2,236,000	$ (4,050,000)
FUND BALANCE RECAP:						
Audited Fund Balance at June 30, 2025	$ 549,582,155	$ 47,447,131	$ 14,036,411	$ 169,988,302	$ 501,621,223	$ 3,471,438
Adopted 2025-26 Budget - revenues over (under) expenditures	(45,472,853)	(3,320,835)				1,431,617
Budget Amendments Approved in 1st Quarter	541,034				(501,621,223)	
Budget Amendments Approved in 2nd Quarter	2,052,348					(46,857)
Budget Amendments Approved in 3rd Quarter	9,371,598	8,000,000		(15,825,173)		264,635
Recommended Amendments this Budget Review	(9,096,346)	(7,390,000)		6,920,063	2,236,000	(4,050,000)
Revised Projected Fund Balance at June 30, 2026	$ 506,977,936	$ 44,736,296	$ 14,036,411	$ 161,083,192	$ 2,236,000	$ 1,070,833
PROJECTED FUND EQUITY COMPONENTS:						
Non-Spendable	$ 4,707,161	$	$	$	$	$
Restricted		44,736,296	1,087,572	161,083,192	2,236,000	
Committed	6,157,694		12,948,839			
Assigned	83,632,310					
Unassigned Fund Balance	412,480,771					1,070,833
Revised Projected Fund Balance at June 30, 2026	$ 506,977,936	$ 44,736,296	$ 14,036,411	$ 161,083,192	$ 2,236,000	$ 1,070,833

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
EXPLANATIONS OF BUDGET AMENDMENTS
FOR THE THREE MONTHS ENDED 6/30/26

Recommended Amendments to Estimated Revenues:

General Fund

- Local Revenue - Adjust for lower than anticipated tax receipts due to lower property values
- Local Revenue - Record receipts for shared services rendered to other districts for deaf education program
- Local Revenue - Adjust interest income due to higher than anticipated interest rates
- Local Revenue - Adjust for summer school receipts
- Local Revenue - Adjust for rental of facilities
- Local Revenue - Adjust for additional athletics revenue
- Local Revenue - Record energy rebate receipts
- Local Revenue - Adjust miscellaneous revenue to actual receipts (rebates, easements, etc.)
- State Revenue - Adjust for higher than anticipated state aid due to lower property values and accrual of state funds for Teacher Incentive Allotment
- State Revenue - Adjust for higher than anticipated TRS On-Behalf
- Federal Revenue - Adjust indirect costs for grants
- Federal Revenue - Increase primarily due to FEMA disaster relief revenue related to the Derecho storm and Hurricane Beryl
- Other Resources - Record revenue for Subscription Based Information Technology Agreements (SBITA) due to GASB 96 implementation
- Other Resources - Record transfer in from Enterprise Fund

Food Service

- Local Revenue - Adjust food service revenue for student a la carte meals
- Federal Revenue - Adjust for recognition of donated commodities

Special Revenue Funds

- Local/State/Federal Estimated Revenue - Increase/(decrease) due to change in allocations
  (See breakdown by fund below)

Debt Service

- Local Revenue - Net decrease resulting from lower than anticipated tax receipts due to lower property values, partially offset by higher interest earnings
- State Revenue - Adjust for higher than anticipated state aid for hold-harmless
- Federal Revenue - Increase budget for federal subsidies
- Other Resources - Adjust for the refunding of bonds

Bond Funds

- Local Revenue - Adjust interest income due to higher than anticipated interest rates

Recommended Amendments to Appropriations:

General Fund

- Payroll Expense - Adjust for year-end payroll accrual and payout of Teacher Incentive Allotment (offset by state funding) in June 2026
- Contracted Services - Net decrease in the district's cost share of appraisal fee assessments offset by an increase for maintenance and repairs and trash collection
- General Supplies -Increase for Teacher Incentive Allotment program support; roll forward E-Rate funding from prior year for current year projects
- Other Operating -Net increase for anticipated appropriations (student travel, deaf ed program shared expenses, etc.)
- Capital Lease - Increase due to reclassification of Subscription Based Information Technology Agreements (SBITA) due to GASB 96 implementation
- Function Transfers:
  1. Reallocate funds for additional custodial supplies
  2. Reallocate funds to purchase new vehicles for maintenance and the distribution center
  3. Reallocate transportation funds for end-of-year CATE competitions
  4. Reallocate technology funds to cover phone-related expenditures
  5. Reallocate funds for additional facilities use supplemental pay to be offset by additional rental revenue

Food Service

- Payroll Expense – Adjust for year-end payroll accrual
- Contracted Services – Increase for maintenance and repairs and electricity allocation
- Supplies – Increase for higher than anticipated food expenditures and recognition of donated commodities
- Capital Outlay – Accrue for potential end of year expenses

Special Revenue Funds

- Increase/(decrease) in estimated revenues and appropriations required to facilitate grant awards are as follows:

1.	Fund 206 – Education for the Homeless Children & Youth	$ 59,650
2.	Fund 211 – Title I, Part A – Improving Basic Programs	5,986,054
3.	Fund 224 – IDEA – Part B, Formula	10,834,888
4.	Fund 225 – IDEA – Part B, Preschool	117,407
5.	Fund 244 – Career and Technical – Basic Grant	315,099
6.	Fund 255 – Title II, Part A – Supporting Effective Instruction	3,124,093
7.	Fund 263 – ESSA, Title III, Part A, English Language Acquisition & Enhancement	676,874
8.	Fund 289 – Federally Funded Special Revenue	1,275,613
9.	Fund 315 – IDEA B, Discretionary Deaf SSA	12,449
10.	Fund 410 – Instructional Materials Allotment	20,971,050
11.	Fund 499 – Locally Funded Special Revenue	201,422
	Total Grant/Special Revenue Funds Revenues and Appropriations	$ 43,574,599

Debt Service

- Principal Expense – Increase budget to reflect actual principal expense on bonds
- Interest Expense – Increase budget to reflect actual interest expense on bonds
- Debt Service Fees – Increase budget to reflect actual debt service fees
- Other Uses – Adjust for the refunding of bonds

Bond Funds

- Increase budget for construction, renovations, and equipment purchases

Enterprise Fund

- Contracted Services – Record budget for chargeback of electricity usage
- Capital Lease – Increase due to reclassification of Subscription Based Information Technology Agreements (SBITA) due to GASB 96 implementation
- Other Uses – Record transfer out to general fund

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT

BUDGET AMENDMENTS

REVENUES/OTHER RESOURCES/OTHER USES BY MAJOR OBJECT & EXPENDITURES BY FUNCTION

FOR THE THREE MONTHS ENDED 6/30/26

		GENERAL	FOOD SERVICE	SPECIAL REVENUE FUNDS	DEBT SERVICE	BOND FUNDS	ENTERPRISE FUND
Recommended Amendments to Estimated Revenues/ Other Resources - Increase (Decrease):							
BY MAJOR OBJECT:	Major Object No.						
Local and Intermediate Sources	5700	$ 1,879,700	$ 1,000,000	$ 201,422	$ (1,250,765)	$ 4,561,249	$ 300,000
State Program Revenues	5800	4,242,748		20,971,050	21,297,908		
Federal Program Revenues	5900	1,306,728	2,000,000	22,402,127	920		
Other Resources	7900	11,791,162			12,000,000		
TOTAL REVENUE AMENDMENTS - By Major Object		$ 19,220,338	$ 3,000,000	$ 43,574,599	$ 32,048,063	$ 4,561,249	$ 300,000
Recommended Amendments to Appropriations/ Other Uses - Increase (Decrease):							
BY FUNCTION:	Function No.						
Instruction	11	$ 3,152,431	$	$ 23,761,930	$	$	$
Instructional Resources & Media Services	12	2		2,628			
Curriculum & Instructional Staff Development	13	(138,448)		8,405,417			
Instructional Leadership	21	3,006,791		606,254			
School Leadership	23	5,994,253		(6,939)			
Guidance, Counseling, & Evaluation Services	31	(5,780,602)		10,344,038			
Social Work Services	32	193,000		15,507			
Health Services	33	(100,000)					
Student Transportation	34	2,750,000		60,000			
Food Services	35		10,250,000				
Cocurricular/Extracurricular Activities	36	1,992,870					
General Administration	41	(201,000)		90,000		84,300	
Plant Maintenance & Operations	51	2,323,891				3,315,700	
Security & Monitoring Services	52	2,500,000		41,894			
Data Processing Services	53	(731,504)					
Community Services	61	(45,000)		253,870			300,000
Debt Service	71	14,000,000	30,000		13,176,000		50,000
Facilities Repair and Maintenance	81		110,000			(1,074,751)	
Payments to Fiscal Agents (SSA)	93	700,000					
Payments to JJAEP	95						
Other Intergovernmental Charges	99	(1,300,000)					
Other Uses	00				11,952,000		4,000,000
TOTAL EXPENDITURE AMENDMENTS- By Function		$ 28,316,684	$ 10,390,000	$ 43,574,599	$ 25,128,000	$ 2,325,249	$ 4,350,000
NET EFFECT ON FUND BALANCE		$ (9,096,346)	$ (7,390,000)	$ -	$ 6,920,063	$ 2,236,000	$ (4,050,000)

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AS AMENDED
FISCAL YEAR ENDED JUNE 30, 2026

SCHEDULE 26

GENERAL FUND (199)

Data Control Codes		Original Adopted Budget	Amendments/Transfers QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	Final Budget
	LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes	480,884,490			(23,500,000)	(15,300)	(23,515,300)	457,369,190
5720	Services Rendered To Other School Districts					700,000	700,000	700,000
5730	Tuition and Fees	6,660,421			3,025,000	385,000	3,410,000	10,070,421
5740	Other Revenues from Local Sources	29,502,893		270,000	4,550,000	510,000	5,330,000	34,832,893
5750	Revenues from Co-Curricular Services	2,848,500				300,000	300,000	3,148,500
5760	Other Local Sources						-	-
5770	Revenues from Intermediate Sources						-	-
5700	Total Local and Intermediate Revenues	519,896,304	-	270,000	(15,925,000)	1,879,700	(13,775,300)	506,121,004
	STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues	578,139,348			34,100,000	3,742,748	37,842,748	615,982,096
5820	State Program Revenues from TEA						-	-
5830	State Program Revenues from Others	74,911,139				500,000	500,000	75,411,139
5840	Shared Services Arrangements						-	-
5800	Total State Program Revenues	653,050,487	-	-	34,100,000	4,242,748	38,342,748	691,393,235
	FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA		591,946	1,223,032		267,137	2,082,115	2,082,115
5930	Federal Revenues Distributed by Others	7,000,000		505,000	(1,060,000)	(1,500,000)	(2,055,000)	4,945,000
5940	Federal Revenues Distributed Direct by Federal	500,000		295,000		2,539,591	2,834,591	3,334,591
5950	Shared Services Arrangements						-	-
5900	Total Federal Program Revenues	7,500,000	591,946	2,023,032	(1,060,000)	1,306,728	2,861,706	10,361,706
5000	Total Revenues	1,180,446,791	591,946	2,293,032	17,115,000	7,429,176	27,429,154	1,207,875,945
	OTHER RESOURCES:							
7911	Sale of Bonds						-	-
7912	Sale of Real and Personal Property	500,000					-	500,000
7913	Proceeds from Capital Leases						-	-
7915	Operating Transfers In					4,000,000	4,000,000	4,000,000
7916	Premium Issuance of Bonds						-	-
7949	Other Resources						-	-
7999	Transfers in					7,791,162	7,791,162	7,791,162
7000	Total Other Resources	500,000	-	-	-	11,791,162	11,791,162	12,291,162
	TOTAL REVENUES AND OTHER RESOURCES	1,180,946,791	591,946	2,293,032	17,115,000	19,220,338	39,220,316	1,220,167,107
	EXPENDITURES:							
11	Instruction	804,501,291	(3,347,277)	(265,275)	6,310,841	3,152,431	5,850,720	810,352,011
12	Instructional Resources and Media Services	5,270,044	3,530	549	(1,200)	2	2,881	5,272,925
13	Curriculum Development and Instructional Staff	10,083,466	(15,483)	(4,226)	(17,116)	(138,448)	(175,273)	9,908,193
21	Instructional Leadership	9,709,630	6,946	122,350	5,443	3,006,791	3,141,530	12,851,160
23	School Leadership	63,520,078	3,500	21,348	1,397	5,994,253	6,020,498	69,540,576
31	Guidance, Counseling and Evaluation Services	51,290,775	39,550	(47,345)	10,000	(5,780,602)	(5,778,397)	45,512,378
32	Social Work Services	788,361	(2,000)	(3,000)	(10,000)	193,000	178,000	966,361
33	Health Services	14,128,271	30,433			(100,000)	(69,567)	14,058,704
34	Student (Pupil) Transportation	58,894,837				2,750,000	2,750,000	61,644,837
35	Food Services						-	-
36	Cocurricular/Extracurricular Activities	24,388,767	156,520	21,456	469,344	1,992,870	2,640,190	27,028,957
41	General Administration	20,485,124	822,132	(23,000)	2,700	(201,000)	600,832	21,085,956
51	Plant Maintenance and Operations	94,711,374	1,862,098	40,118	838,000	2,323,891	5,064,107	99,775,481
52	Security and Monitoring Services	15,433,559	164,941	130,000		2,500,000	2,794,941	18,228,500
53	Data Processing Services	29,745,307	89,355	159,199	26,065	(731,504)	(456,885)	29,288,422
61	Community Services	10,927,379		(1,100)		(45,000)	(46,100)	10,881,279
71	Debt Service	2,627,821			107,928	14,000,000	14,107,928	16,735,749
81	Facilities Acquisition and Construction	487,500	236,667	89,610			326,277	813,777
93	Payments to Fiscal Agent	1,833,260				700,000	700,000	2,533,260
95	Payments to Juvenile Justice Alternative Pgms	64,800					-	64,800
99	Intergovernmental	7,528,000				(1,300,000)	(1,300,000)	6,228,000
00	Other Uses						-	-
6000	Total Expenditures	1,226,419,644	50,912	240,684	7,743,402	28,316,684	36,351,682	1,262,771,326
	OTHER USES:							
8911	Transfers Out						-	-
8949	Other Uses						-	-
8000	Total Other Uses							
	TOTAL EXPENDITURES AND OTHER USES	1,226,419,644	50,912	240,684	7,743,402	28,316,684	36,351,682	1,262,771,326
	NET EFFECT ON FUND BALANCE	(45,472,853)	541,034	2,052,348	9,371,598	(9,096,346)	2,868,634	(42,604,219)

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AS AMENDED
FISCAL YEAR ENDED JUNE 30, 2026

INSTRUCTIONAL MATERIALS ALLOTMENT

Data Control Codes		Original Adopted Budget	Amendments/Transfers QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	Final Budget
	LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes						-	-
5720	Services Rendered To Other School Districts						-	-
5730	Tuition and Fees						-	-
5740	Other Revenues from Local Sources						-	-
5750	Revenues from Co-Curricular Services						-	-
5760	Other Local Sources						-	-
5770	Revenues from Intermediate Sources						-	-
5700	Total Local and Intermediate Revenues	-	-	-	-	-	-	-
	STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues						-	-
5820	State Program Revenues from TEA		1,025,000	170,000	2,400,000	20,971,050	24,566,050	24,566,050
5830	State Program Revenues from Others						-	-
5840	Shared Services Arrangements						-	-
5800	Total State Program Revenues	-	1,025,000	170,000	2,400,000	20,971,050	24,566,050	24,566,050
	FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA						-	-
5930	Federal Revenues Distributed by Others						-	-
5940	Federal Revenues Distributed Direct by Federal						-	-
5950	Shared Services Arrangements						-	-
5900	Total Federal Program Revenues	-	-	-	-	-	-	-
5000	Total Revenues	-	1,025,000	170,000	2,400,000	20,971,050	24,566,050	24,566,050
	OTHER RESOURCES:							
7911	Sale of Bonds						-	-
7912	Sale of Real and Personal Property						-	-
7913	Proceeds from Capital Leases						-	-
7915	Operating Transfers In						-	-
7916	Premium Issuance of Bonds						-	-
7949	Other Resources						-	-
7999	Transfers in						-	-
7000	Total Other Resources	-	-	-	-	-	-	-
	TOTAL REVENUES AND OTHER RESOURCES	-	1,025,000	170,000	2,400,000	20,971,050	24,566,050	24,566,050
	EXPENDITURES:							
11	Instruction		1,025,000	170,000	2,400,000	20,971,050	24,566,050	24,566,050
12	Instructional Resources and Media Services						-	-
13	Curriculum Development and Instructional Staff						-	-
21	Instructional Leadership						-	-
23	School Leadership						-	-
31	Guidance, Counseling and Evaluation Services						-	-
32	Social Work Services						-	-
33	Health Services						-	-
34	Student (Pupil) Transportation						-	-
35	Food Services						-	-
36	Cocurricular/Extracurricular Activities						-	-
41	General Administration						-	-
51	Plant Maintenance and Operations						-	-
52	Security and Monitoring Services						-	-
53	Data Processing Services						-	-
61	Community Services						-	-
71	Debt Service						-	-
81	Facilities Acquisition and Construction						-	-
93	Payments to Fiscal Agent						-	-
95	Payments to Juvenile Justice Alternative Pgms						-	-
99	Intergovernmental						-	-
00	Other Uses						-	-
6000	Total Expenditures	-	1,025,000	170,000	2,400,000	20,971,050	24,566,050	24,566,050
	OTHER USES:							
8911	Transfers Out						-	-
8949	Other Uses						-	-
8000	Total Other Uses	-	-	-	-	-	-	-
	TOTAL EXPENDITURES AND OTHER USES	-	1,025,000	170,000	2,400,000	20,971,050	24,566,050	24,566,050
	NET EFFECT ON FUND BALANCE	-	-	-	-	-	-	-

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AS AMENDED
FISCAL YEAR ENDED JUNE 30, 2026

FOOD SERVICE FUND (240)

Data Control Codes		Original Adopted Budget	Amendments/Transfers QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	Final Budget
	LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes						-	-
5720	Services Rendered To Other School Districts						-	-
5730	Tuition and Fees						-	-
5740	Other Revenues from Local Sources	1,050,800			500,000		500,000	1,550,800
5750	Revenues from Co-Curricular Services	12,759,563				1,000,000	1,000,000	13,759,563
5760	Other Local Sources						-	-
5770	Revenues from Intermediate Sources						-	-
5700	Total Local and Intermediate Revenues	13,810,363	-	-	500,000	1,000,000	1,500,000	15,310,363
	STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues						-	-
5820	State Program Revenues from TEA	337,062					-	337,062
5830	State Program Revenues from Others						-	-
5840	Shared Services Arrangements						-	-
5800	Total State Program Revenues	337,062	-	-	-	-	-	337,062
	FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA	61,191,917			7,500,000	2,000,000	9,500,000	70,691,917
5930	Federal Revenues Distributed by Others	512,274					-	512,274
5940	Federal Revenues Distributed Direct by Federal						-	-
5950	Shared Services Arrangements						-	-
5900	Total Federal Program Revenues	61,704,191	-	-	7,500,000	2,000,000	9,500,000	71,204,191
5000	Total Revenues	75,851,616	-	-	8,000,000	3,000,000	11,000,000	86,851,616
	OTHER RESOURCES:							
7911	Sale of Bonds						-	-
7912	Sale of Real and Personal Property						-	-
7913	Proceeds from Capital Leases						-	-
7915	Operating Transfers In						-	-
7916	Premium Issuance of Bonds						-	-
7949	Other Resources						-	-
7999	Transfers in						-	-
7000	Total Other Resources	-	-	-	-	-	-	-
	TOTAL REVENUES AND OTHER RESOURCES	75,851,616	-	-	8,000,000	3,000,000	11,000,000	86,851,616
	EXPENDITURES:							
11	Instruction						-	-
12	Instructional Resources and Media Services						-	-
13	Curriculum Development and Instructional Staff						-	-
21	Instructional Leadership						-	-
23	School Leadership						-	-
31	Guidance, Counseling and Evaluation Services						-	-
32	Social Work Services						-	-
33	Health Services						-	-
34	Student (Pupil) Transportation						-	-
35	Food Services	77,906,172				10,250,000	10,250,000	88,156,172
36	Cocurricular/Extracurricular Activities						-	-
41	General Administration						-	-
51	Plant Maintenance and Operations	1,266,279					-	1,266,279
52	Security and Monitoring Services						-	-
53	Data Processing Services						-	-
61	Community Services						-	-
71	Debt Service					30,000	30,000	30,000
81	Facilities Acquisition and Construction					110,000	110,000	110,000
93	Payments to Fiscal Agent						-	-
95	Payments to Juvenile Justice Alternative Pgms						-	-
99	Intergovernmental						-	-
00	Other Uses						-	-
6000	Total Expenditures	79,172,451	-	-	-	10,390,000	10,390,000	89,562,451
	OTHER USES:							
8911	Transfers Out						-	-
8949	Other Uses						-	-
8000	Total Other Uses	-	-	-	-	-	-	-
	TOTAL EXPENDITURES AND OTHER USES	79,172,451	-	-	-	10,390,000	10,390,000	89,562,451
	NET EFFECT ON FUND BALANCE	(3,320,835)	-	-	8,000,000	(7,390,000)	610,000	(2,710,835)

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AS AMENDED
FISCAL YEAR ENDED JUNE 30, 2026

SPECIAL REVENUE FUND

Data Control Codes		Original Adopted Budget	Amendments/Transfers QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	Final Budget
	LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes						-	-
5720	Services Rendered To Other School Districts						-	-
5730	Tuition and Fees						-	-
5740	Other Revenues from Local Sources		800	119,662		201,422	321,884	321,884
5750	Revenues from Co-Curricular Services						-	-
5760	Other Local Sources		30,817				30,817	30,817
5770	Revenues from Intermediate Sources						-	-
5700	Total Local and Intermediate Revenues	-	31,617	119,662	-	201,422	352,701	352,701
	STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues			20,000			20,000	20,000
5820	State Program Revenues from TEA		645,939	34			645,973	645,973
5830	State Program Revenues from Others						-	-
5840	Shared Services Arrangements						-	-
5800	Total State Program Revenues	-	645,939	20,034	-	-	665,973	665,973
	FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA		44,750,791	43,550,887		22,402,127	110,703,805	110,703,805
5930	Federal Revenues Distributed by Others		423,912				423,912	423,912
5940	Federal Revenues Distributed Direct by Federal						-	-
5950	Shared Services Arrangements						-	-
5900	Total Federal Program Revenues	-	45,174,703	43,550,887	-	22,402,127	111,127,717	111,127,717
5000	Total Revenues	-	45,852,259	43,690,583	-	22,603,549	112,146,391	112,146,391
	OTHER RESOURCES:							
7911	Sale of Bonds						-	-
7912	Sale of Real and Personal Property						-	-
7913	Proceeds from Capital Leases						-	-
7915	Operating Transfers In						-	-
7916	Premium Issuance of Bonds						-	-
7949	Other Resources						-	-
7999	Transfers in						-	-
7000	Total Other Resources	-	-	-	-	-	-	-
	TOTAL REVENUES AND OTHER RESOURCES	-	45,852,259	43,690,583	-	22,603,549	112,146,391	112,146,391
	EXPENDITURES:							
11	Instruction		17,095,080	27,069,893		2,790,880	46,955,853	46,955,853
12	Instructional Resources and Media Services		52,595	120,057		2,628	175,280	175,280
13	Curriculum Development and Instructional Staff		8,785,335	10,964,626		8,405,417	28,155,378	28,155,378
21	Instructional Leadership		10,748,864	432,945		606,254	11,788,063	11,788,063
23	School Leadership		34,511	911,571		(6,939)	939,143	939,143
31	Guidance, Counseling and Evaluation Services		7,053,013	2,656,838		10,344,038	20,053,889	20,053,889
32	Social Work Services		30,883	87,796		15,507	134,186	134,186
33	Health Services		1,045,604				1,045,604	1,045,604
34	Student (Pupil) Transportation					60,000	60,000	60,000
35	Food Services						-	-
36	Cocurricular/Extracurricular Activities						-	-
41	General Administration					90,000	90,000	90,000
51	Plant Maintenance and Operations						-	-
52	Security and Monitoring Services		6,874	156,346		41,894	205,114	205,114
53	Data Processing Services						-	-
61	Community Services		368,096	1,290,511		253,870	1,912,477	1,912,477
71	Debt Service						-	-
81	Facilities Acquisition and Construction		631,404				631,404	631,404
93	Payments to Fiscal Agent						-	-
95	Payments to Juvenile Justice Alternative Pgms						-	-
99	Intergovernmental						-	-
00	Other Uses						-	-
6000	Total Expenditures	-	45,852,259	43,690,583	-	22,603,549	112,146,391	112,146,391
	OTHER USES:							
8911	Transfers Out						-	-
8949	Other Uses						-	-
8000	Total Other Uses	-	-	-	-	-	-	-
	TOTAL EXPENDITURES AND OTHER USES	-	45,852,259	43,690,583	-	22,603,549	112,146,391	112,146,391
	NET EFFECT ON FUND BALANCE	-	-	-	-	-	-	-

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AS AMENDED
FISCAL YEAR ENDED JUNE 30, 2026

DEBT SERVICE FUND (599)

Data Control Codes		Original Adopted Budget	Amendments/Transfers QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	Final Budget
	LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes	280,375,152			(6,000,000)	(2,354,290)	(8,354,290)	272,020,862
5720	Services Rendered To Other School Districts						-	-
5730	Tuition and Fees						-	-
5740	Other Revenues from Local Sources	3,500,000			600,000	1,103,525	1,703,525	5,203,525
5750	Revenues from Co-Curricular Services						-	-
5760	Other Local Sources						-	-
5770	Revenues from Intermediate Sources						-	-
5700	Total Local and Intermediate Revenues	283,875,152	-	-	(5,400,000)	(1,250,765)	(6,650,765)	277,224,387
	STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues						-	-
5820	State Program Revenues from TEA	35,017,931			4,646,006	21,297,908	25,943,914	60,961,845
5830	State Program Revenues from Others						-	-
5840	Shared Services Arrangements						-	-
5800	Total State Program Revenues	35,017,931	-	-	4,646,006	21,297,908	25,943,914	60,961,845
	FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA						-	-
5930	Federal Revenues Distributed by Others						-	-
5940	Federal Revenues Distributed Direct by Federal	84,432				920	920	85,352
5950	Shared Services Arrangements				.		-	-
5900	Total Federal Program Revenues	84,432	-	-	-	920	920	85,352
5000	Total Revenues	318,977,515	-	-	(753,994)	20,048,063	19,294,069	338,271,584
	OTHER RESOURCES:							
7911	Sale of Bonds						-	-
7912	Sale of Real and Personal Property						-	-
7913	Proceeds from Capital Leases						-	-
7915	Operating Transfers In						-	-
7916	Premium Issuance of Bonds				26,532,183		26,532,183	26,532,183
7949	Other Resources				278,900,000	12,000,000	290,900,000	290,900,000
7999	Transfers in						-	-
7000	Total Other Resources	-	-	-	305,432,183	12,000,000	317,432,183	317,432,183
	TOTAL REVENUES AND OTHER RESOURCES	318,977,515	-	-	304,678,189	32,048,063	336,726,252	655,703,767
	EXPENDITURES:							
11	Instruction						-	-
12	Instructional Resources and Media Services						-	-
13	Curriculum Development and Instructional Staff						-	-
21	Instructional Leadership						-	-
23	School Leadership						-	-
31	Guidance, Counseling and Evaluation Services						-	-
32	Social Work Services						-	-
33	Health Services						-	-
34	Student (Pupil) Transportation						-	-
35	Food Services						-	-
36	Cocurricular/Extracurricular Activities						-	-
41	General Administration						-	-
51	Plant Maintenance and Operations						-	-
52	Security and Monitoring Services						-	-
53	Data Processing Services						-	-
61	Community Services						-	-
71	Debt Service	318,977,515			16,870,342	13,176,000	30,046,342	349,023,857
81	Facilities Acquisition and Construction						-	-
93	Payments to Fiscal Agent						-	-
95	Payments to Juvenile Justice Alternative Pgms						-	-
99	Intergovernmental						-	-
00	Other Uses				303,633,020	11,952,000	315,585,020	315,585,020
6000	Total Expenditures	318,977,515	-	-	320,503,362	25,128,000	345,631,362	664,608,877
	OTHER USES:							
8911	Transfers Out						-	-
8949	Other Uses						-	-
8000	Total Other Uses	-	-	-	-	-	-	-
	TOTAL EXPENDITURES AND OTHER USES	318,977,515	-	-	320,503,362	25,128,000	345,631,362	664,608,877
	NET EFFECT ON FUND BALANCE	-	-	-	(15,825,173)	6,920,063	(8,905,110)	(8,905,110)

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AS AMENDED
FISCAL YEAR ENDED JUNE 30, 2026

CAPITAL PROJECTS FUND

Data Control Codes		Original Adopted Budget	Amendments/Transfers QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	Final Budget
	LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes						-	-
5720	Services Rendered To Other School Districts						-	-
5730	Tuition and Fees						-	-
5740	Other Revenues from Local Sources		3,824,680	4,726,418	4,019,241	4,561,249	17,131,588	17,131,588
5750	Revenues from Co-Curricular Services						-	-
5760	Other Local Sources						-	-
5770	Revenues from Intermediate Sources						-	-
5700	Total Local and Intermediate Revenues	-	3,824,680	4,726,418	4,019,241	4,561,249	17,131,588	17,131,588
	STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues						-	-
5820	State Program Revenues from TEA						-	-
5830	State Program Revenues from Others						-	-
5840	Shared Services Arrangements						-	-
5800	Total State Program Revenues	-	-	-	-	-	-	-
	FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA						-	-
5930	Federal Revenues Distributed by Others						-	-
5940	Federal Revenues Distributed Direct by Federal						-	-
5950	Shared Services Arrangements						-	-
5900	Total Federal Program Revenues	-	-	-	-	-	-	-
5000	Total Revenues	-	3,824,680	4,726,418	4,019,241	4,561,249	17,131,588	17,131,588
	OTHER RESOURCES:							
7911	Sale of Bonds						-	-
7912	Sale of Real and Personal Property			13,109,513			13,109,513	13,109,513
7913	Proceeds from Capital Leases						-	-
7915	Operating Transfers In						-	-
7916	Premium Issuance of Bonds						-	-
7949	Other Resources						-	-
7999	Transfers in						-	-
7000	Total Other Resources	-	-	13,109,513	-	-	13,109,513	13,109,513
	TOTAL REVENUES AND OTHER RESOURCES	-	3,824,680	17,835,931	4,019,241	4,561,249	30,241,101	30,241,101
	EXPENDITURES:							
11	Instruction		39,887,691				39,887,691	39,887,691
12	Instructional Resources and Media Services						-	-
13	Curriculum Development and Instructional Staff						-	-
21	Instructional Leadership						-	-
23	School Leadership						-	-
31	Guidance, Counseling and Evaluation Services						-	-
32	Social Work Services						-	-
33	Health Services						-	-
34	Student (Pupil) Transportation		1,710,645				1,710,645	1,710,645
35	Food Services						-	-
36	Cocurricular/Extracurricular Activities						-	-
41	General Administration		84,414			84,300	168,714	168,714
51	Plant Maintenance and Operations		3,422,870			3,315,700	6,738,570	6,738,570
52	Security and Monitoring Services		301,751				301,751	301,751
53	Data Processing Services		23,020,670	49,500			23,070,170	23,070,170
61	Community Services						-	-
71	Debt Service						-	-
81	Facilities Acquisition and Construction		437,017,862	17,786,431	4,019,241	(1,074,751)	457,748,783	457,748,783
93	Payments to Fiscal Agent						-	-
95	Payments to Juvenile Justice Alternative Pgms						-	-
99	Intergovernmental						-	-
00	Other Uses						-	-
6000	Total Expenditures	-	505,445,903	17,835,931	4,019,241	2,325,249	529,626,324	529,626,324
	OTHER USES:							
8911	Transfers Out						-	-
8949	Other Uses						-	-
8000	Total Other Uses	-	-	-	-	-	-	-
	TOTAL EXPENDITURES AND OTHER USES	-	505,445,903	17,835,931	4,019,241	2,325,249	529,626,324	529,626,324
	NET EFFECT ON FUND BALANCE	-	(501,621,223)	-	-	2,236,000	(499,385,223)	(499,385,223)

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AS AMENDED
FISCAL YEAR ENDED JUNE 30, 2026

Data Control Codes		ENTERPRISE FUND						
		Original Adopted Budget	Amendments/Transfers QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	Final Budget
	LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes						-	-
5720	Services Rendered To Other School Districts						-	-
5730	Tuition and Fees	8,262,019			(598,664)	300,000	(298,664)	7,963,355
5740	Other Revenues from Local Sources				180,000		180,000	180,000
5750	Revenues from Co-Curricular Services						-	-
5760	Other Local Sources						-	-
5770	Revenues from Intermediate Sources						-	-
5700	Total Local and Intermediate Revenues	8,262,019	-	-	(418,664)	300,000	(118,664)	8,143,355
	STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues						-	-
5820	State Program Revenues from TEA						-	-
5830	State Program Revenues from Others						-	-
5840	Shared Services Arrangements						-	-
5800	Total State Program Revenues	-	-	-	-	-	-	-
	FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA						-	-
5930	Federal Revenues Distributed by Others						-	-
5940	Federal Revenues Distributed Direct by Federal						-	-
5950	Shared Services Arrangements						-	-
5900	Total Federal Program Revenues	-	-	-	-	-	-	-
5000	Total Revenues	8,262,019	-	-	(418,664)	300,000	(118,664)	8,143,355
	OTHER RESOURCES:							
7911	Sale of Bonds						-	-
7912	Sale of Real and Personal Property						-	-
7913	Proceeds from Capital Leases						-	-
7915	Operating Transfers In						-	-
7916	Premium Issuance of Bonds						-	-
7949	Other Resources						-	-
7999	Transfers in						-	-
7000	Total Other Resources	-	-	-	-	-	-	-
	TOTAL REVENUES AND OTHER RESOURCES	8,262,019	-	-	(418,664)	300,000	(118,664)	8,143,355
	EXPENDITURES:							
11	Instruction						-	-
12	Instructional Resources and Media Services						-	-
13	Curriculum Development and Instructional Staff						-	-
21	Instructional Leadership						-	-
23	School Leadership						-	-
31	Guidance, Counseling and Evaluation Services						-	-
32	Social Work Services						-	-
33	Health Services						-	-
34	Student (Pupil) Transportation						-	-
35	Food Services						-	-
36	Cocurricular/Extracurricular Activities						-	-
41	General Administration						-	-
51	Plant Maintenance and Operations						-	-
52	Security and Monitoring Services						-	-
53	Data Processing Services						-	-
61	Community Services	6,830,402		46,857	(683,299)	300,000	(336,442)	6,493,960
71	Debt Service					50,000	50,000	50,000
81	Facilities Acquisition and Construction						-	-
93	Payments to Fiscal Agent						-	-
95	Payments to Juvenile Justice Alternative Pgms						-	-
99	Intergovernmental						-	-
00	Other Uses						-	-
6000	Total Expenditures	6,830,402	-	46,857	(683,299)	350,000	(286,442)	6,543,960
	OTHER USES:							
8911	Transfers Out					4,000,000	4,000,000	4,000,000
8949	Other Uses						-	-
8000	Total Other Uses	-	-	-	-	4,000,000	4,000,000	4,000,000
	TOTAL EXPENDITURES AND OTHER USES	6,830,402	-	46,857	(683,299)	4,350,000	3,713,558	10,543,960
	NET EFFECT ON FUND BALANCE	1,431,617	-	(46,857)	264,635	(4,050,000)	(3,832,222)	(2,400,605)

STATE OF TEXAS
COUNTY OF HARRIS

RESOLUTION

IT IS HEREBY RESOLVED, ordered, and directed by the Board of Trustees of the Cypress-Fairbanks Independent School District, the approval to commit the following portions of the District's June 30, 2026, General Fund unassigned fund balance:

BE IT RESOLVED, the District commits the cost of self-funded worker's compensation.

BE IT RESOLVED, the District commits the cost of self-funded unemployment benefits.

BE IT RESOLVED, the District commits the cost of self-funded insurance plans.

BE IT RESOLVED, the District commits portions of the District's June 30, 2026, local special revenue funds, not restricted by funding sources, for its intended purpose.

BE IT RESOLVED that the provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Trustees.

PASSED, APPROVED AND ADOPTED this 22nd day of June 2026.

_____
Julie Hinaman
President

Attest:

_____
Lesley Guilmart
Secretary

STATE OF TEXAS
COUNTY OF HARRIS

RESOLUTION

IT IS HEREBY RESOLVED, ordered, and directed by the Board of Trustees of the Cypress-Fairbanks Independent School District the approval of the Chief Financial Officer, the assistant superintendent of business and financial services, and the treasurer as investment officers for the District.

BE IT RESOLVED, ordered, and directed that the Cypress-Fairbanks Independent School District adopt the Investment Policy on Public Funds and the Investment Strategy, in the form attached hereto as CDA (LOCAL), as the investment policy and investment strategy for the District pursuant to Chapter 2256, Texas Government Code of the Public Funds Investment Act, as amended.

BE IT RESOLVED by the Board of Trustees of the Cypress-Fairbanks Independent School District the approval of the Texas Association of School Boards (TASB), the Texas Association of School Business Officials (TASBO), Region IV Education Service Center, Local Government Investment Cooperative (LOGIC), Texas Association of School Administrators (TASA), Hilltop Securities, Texas Tech University, Texas State University, Patterson and Associates, TexPool, DAC Bond, Federated Investors, Inc., Public Trust Advisors, LLC and the North Central Texas Council of Governments as independent sources of instruction relating to investment responsibilities for the investment officers of the District as required by Section 2256.008(a), Texas Government Code of the Public Funds Investment Act, as amended.

BE IT RESOLVED by the Board of Trustees of the Cypress-Fairbanks Independent School District the approval of the investment training hours below which have been completed by the following investment officers of the District for the fiscal year ended June 30, 2026, as required by Section 2256.008(a-1)-(b), Texas Government Code of the Public Funds Investment Act, as amended.

Investment Officer	Source of Training	Hours
Amanda Boles	North Central Texas Council of Governments	5
Adam Leal	North Central Texas Council of Governments	10
Chase Brooks	North Central Texas Council of Governments	10
Karen Smith	Region IV Education Service Center	5
Karen Smith	North Central Texas Council of Governments	4

BE IT RESOLVED that the provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Trustees.

PASSED, APPROVED AND ADOPTED this 22nd day of June 2026.

_____
Julie Hinaman
President

Attest:

_____
Lesley Guilmart
Secretary

Scope and Legal Requirements

Definition

The investment policy covers all financial assets under the direct control of the District. Transactions involving the purchase, sale, or maintenance of all District financial investments are included within the jurisdiction of this policy.

Compliance with Public Funds Investment Act

It is the policy of the District to comply fully with all provisions of the Public Funds Investment Act.

Local Investment Authority

In accordance with the Public Funds Investment Act, the responsibility for conducting investment transactions resides with the Trustees of the Board of Education. Pursuant to the Public Funds Investment Act, the Board has adopted this written policy for the investment and management of District funds.

The Board shall adopt at least annually a resolution stating that the investment policy has been reviewed.

Standard of Care

Investments shall be made, considering prevailing circumstances, which persons of prudence, discretion, and intelligence would exercise in the management of their own affairs and considering the probable safety of capital as well as probable income from an investment decision.

In determining the prudence of an investment decision, the determination should take into consideration the investment of all funds rather than the prudence of a single investment. Additionally, whether the investment decision was consistent with the investment policy should be considered.

Purpose and Objectives

Overall Investment Strategy

The overall primary objective of the investment and cash management policies is to ensure that District financial assets are properly safeguarded, provide an adequate rate of return, and provide the necessary liquidity for the District to react to changes in economic and market conditions.

Emphasis of Safety of Principal and Liquidity

The safety of principal and liquidity of investments are awarded the highest priority in decisions regarding District funds. The primary objective must be the preservation of capital entrusted to the District, while also ensuring that the funds are available to be utilized when needed. The order of priority is (1) preservation and safety of principal, (2) liquidity, and (3) yield.

Diversification As a Priority

The diversification of investments as relating to maturity, instruments, and issuers shall be considered a priority within the context of the overall investment policy. The intent of this policy is to ensure that losses incurred on any single security do not exceed income generated from the remainder of the portfolio.

Maturity Requirements And Restrictions

It is an objective of the District to match the maturity of investment instruments to cash flow needs. The dollar average weighted maturity of the portfolio as a whole will not exceed 547 days (18 months). The following restrictions apply to maturities for all investments in all funds:

1. No investment security shall have a stated maturity greater than three years.
2. A bankers' acceptance shall not have a stated maturity greater than 270 days.
3. The term of a reverse repurchase agreement shall not be greater than 90 days.
4. Commercial paper shall not have a stated maturity greater than 270 days.
5. Money market mutual funds shall have a dollar-weighted average stated maturity no greater than 90 days or two years depending on the type of mutual fund.

Yield Statement

It is the policy of the District to achieve an average rate of return consistent with the levels of risk and liquidity previously stated as highest priorities.

Individual Fund Investment Strategies

Individual fund strategies may set more stringent requirements on safety, liquidity, diversification, maturity, and yield but must at least meet the standards adopted in this policy.

Quality and Capability of Investment Staff

The District shall exercise due diligence in hiring and training staff responsible for investments and cash management. Staff shall have the skill levels and education necessary for the performance of these duties.

Cash Management Program

The investment policy is a component of the District's overall cash management program, which includes policies and procedures relating to all aspects of cash handling.

Investment Committee

An investment committee shall be responsible for giving guidance and aiding the investment staff. The investment committee shall determine a process for meeting and reviewing investment activity.

The investment committee shall be comprised of all District employees designated as primary or alternate investment officers.

Monitoring Market Prices

Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. The investment officer shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include:

financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds.

Monitoring Rating Changes

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Authorities

Designation and Limitations of Investment Officers

Authority to manage the District's investment program is derived from and delegated pursuant to provisions of the Public Funds Investment Act. Management responsibility for the investment program is hereby delegated to the primary investment officers. In the absence of a primary investment officer, an alternate investment officer shall have authority to transact business within procedures established by the primary investment officer.

The primary investment officer is responsible for establishing and maintaining written procedures for the investment program, which result in operations consistent with the investment policy. Procedures shall include explicit delegation of authority for all investment activities. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the primary investment officer. The primary investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Training Requirements

The treasurer and any other employees designated as primary investment officers shall attend at least one formal training session within 12 months after taking office or assuming duties. Training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with Chapter 2256. Training must be approved by the investment committee and provide at least ten hours of instruction. Additional training of not less than eight instructional hours must occur in every two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date.

Personal Business Disclosure Requirements

Officers and employees of the District involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

All investment officers shall complete a disclaimer or disclosure statement related to potential conflicts of interest annually or as conditions change. The statement will be submitted to the District's

internal auditor. The following types of relationships must be disclosed:

1. A personal business relationship by an investment officer with any entity attempting to sell an investment to the District.
2. Any investment officer related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the District.

If a conflict of interest involving an investment officer is noted by the District's internal auditor from the submitted disclosure statement, a written explanation of the relationship must be filed with the Board and the Texas Ethics Commission.

Authorized and Suitable Investment Securities

Authorized Securities

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of the U.S. government or its agencies and instrumentalities.
2. Direct obligations of the state of Texas or its agencies and instrumentalities.
3. Obligations of other states, agencies, counties, and cities which are rated for investment quality as A or higher.
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities.
5. Fully insured or collateralized certificates of deposits at commercial banks and savings and loan associations domiciled in the state of Texas.
6. Repurchase agreements if fully collateralized by the U.S. government or agencies, having a defined termination date, and placed through a primary government securities dealer as defined by the Federal Reserve, or a bank domiciled in the state of Texas. This authorization includes both direct and reverse security repurchase agreements. The term of reverse repurchase agreements shall not exceed 90 days.
7. Bankers' acceptances with maturities of 270 days or less, which are eligible collateral for borrowing from a Federal Reserve Bank and are accepted by a domestic bank whose

short-term obligations are rated at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency.

8. Commercial paper with maturities of 270 days or less, rated not less than A-1 or P-1 by at least two nationally recognized credit rating agencies or by one agency if fully secured by an irrevocable letter of credit issued by a bank organized and existing under U.S. law or the law of any state.

9. The following types of no-load mutual funds are authorized:

   a. A money market fund, which is regulated by the SEC, has a dollar-weighted average stated maturity of 90 days or less, and includes in its investment objectives the maintenance of a stable net asset value of $1 for each share.

   b. A mutual fund, except for bond proceeds, which is registered with the SEC, has an average weighted maturity of less than two years, is invested exclusively in obligations approved by Government Code Chapter 2256 (Subchapter A), is continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent, and which conforms to the requirements in Government Code 2256.016(b) and (c) relating to the eligibility of investment pools to receive and invest funds of investing entities.

10. Public fund investment pools meeting the requirements of Sections 2256.016–2256.019 of the Public Funds Investment Act.

11. A guaranteed investment contract is authorized for bond proceeds if it has a defined termination date, is secured by obligations described by Section 2256.009 of the Public Funds Investment Act in an amount equal to at least the amount of bond proceeds, and is pledged to the District and deposited with a third party selected by the District.

Unauthorized Securities

The following are not authorized investment securities and funds:

1. Derivative products known as collateralized mortgage obligations (CMO) regardless of whether they meet requirements for authorized investments under Section 2256.009 of the Public Funds Investment Act.

2. Derivative products including options, futures, options on futures, caps, collars, and floors.

3. Any investment in a certificate of deposit or repurchase agreement, which is secured by interest-only (I/O) or principal-only (P/O) strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with a maturity of greater than ten years, or collateralized mortgage obligations with an inverse floating interest rate.

Collateralization Requirements

Funds on deposit with the depository bank shall be collateralized by pledged, approved securities or a surety bond to adequately protect the funds of the District. The District shall have the right to designate the amount of approved securities and/or the aggregate amount of the bond to adequately protect the District. The District may not designate an amount less than the minimum percentage required by Section 2257.022(b), Government Code of the balance of District funds on deposit with the depository bank from day to day, less any applicable Federal Deposit Insurance Corporation insurance. The approved securities shall be valued at market value for purposes of calculating the designated amount of collateral required. The bank shall have the right and privilege of substituting approved securities upon obtaining the approval of the District.

Types of approved securities for collateralization include:

1. A direct obligation of the United States.
2. A general obligation that is backed by the full faith and credit of the United States.
3. An obligation the principal and interest on which are unconditionally guaranteed by the United States.
4. An obligation of an agency or instrumentality of the United States, including a mortgage-backed security of the agency or instrumentality.
5. A general or special obligation issued by a public agency, payable from taxes, revenues, or a combination of taxes and revenues that has been rated as to investment quality by a nationally recognized rating agency and that has a current rating of not less than A or its equivalent.
6. Any security in which a public entity may invest under the Public Funds Investment Act.

Pledged approved securities shall be safe kept either by the Federal Reserve Bank System or a third party not associated directly with the depository bank. The safekeeping receipts shall designate the District as the pledgee.

In the instance that a surety bond is used as collateral, the bond shall be payable to Cypress-Fairbanks ISD and shall be signed by the bank and by some surety company authorized to do business in the state of Texas.

Safekeeping Requirements

All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

In order to reduce custodial credit risk, any obligation purchased by the District as an investment and recorded on the Federal Reserve's book entry system shall be confirmed to the District via a safekeeping receipt to be maintained on the books of a third party's safekeeping department.

Safekeeping for all other investments not specifically mentioned in this section shall be maintained at a third-party bank not associated directly with the District's depository.

The District shall retain clearly marked receipts providing proof of the District's ownership.

Soliciting Bids

In order to get the best return on its investments, the District may solicit bids in writing, by telephone, through electronic submission, or by a combination of these methods. Records shall be kept of the bids offered and the bids accepted, along with a brief explanation of the decision made regarding the purchase.

Based on an annual evaluation, major financial institutions and banks shall be deleted from or continued on the eligibility list. The following criteria shall be used in the annual evaluation:

1. Number of transactions competitively won.
2. Prompt and accurate confirmation of transactions.
3. Efficiency of securities deliveries.
4. Accuracy of market information.
5. Account servicing.

All investment instruments shall be in the name of the District and held at the District's safekeeping institution.

Investment Strategies by Fund

General Fund

The general fund includes operating funds, payroll, the tax lockbox, and general maintenance. The investment strategy for this fund has as its primary objective to ensure the preservation and safety of principal. Secondly, the objective shall be that anticipated cash flows are matched with adequate investment liquidity. These objectives shall be accomplished by purchasing quality, short- to medium-term securities whose maturities closely match the fund's cash flow requirements. Funds not needed for short-term cash flow

	requirements should have diversified maturities and issuers and be readily marketable in the secondary market. Yield will be enhanced by the use of maturity extension available within the confines of accurate cash flow projections.
Custodial Fund	The custodial fund is comprised of agency activity, pension, and endowment funds. The investment strategy for this fund has as its primary objective preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. These objectives shall be accomplished by purchasing quality, short-term securities and by investing predominantly in investment pools.
Special Revenue Fund	The special revenue fund includes food service, public activity, and consolidated application funds (grant funds). The investment strategy for this fund has as its primary objective preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. These objectives shall be accomplished by purchasing quality, short-term securities and by investing predominantly in investment pools (547 days).
Debt Service Fund	The investment strategy for the debt service fund has as its primary objective preservation and safety of principal. Secondly, the objective shall be sufficient liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Because the investments may be subject to arbitrage yield restrictions, an attempt to invest at a rate equal to or above the arbitrage yield limit shall be another objective. The maximum maturity of an individual security shall not exceed three years. This commingled fund has a maximum dollar average weighted maturity of 547 days (18 months).
Capital Projects Fund	The investment strategy for the capital projects fund has as its primary objective preservation and safety of principal. The secondary objective is to ensure that anticipated cash flows are matched with adequate investment liquidity. These objectives shall be accomplished by purchasing quality, short- to medium-term securities whose maturities closely match the projected cash flow schedules. The maximum maturity of an individual security shall not exceed three years.
Internal Service Fund	The internal service fund is comprised of health insurance and workers' compensation funds. The investment strategy for this fund has as its primary objective preservation and safety of principal, as well as investment liquidity to meet daily insurance drafts. These objectives shall be accomplished by purchasing short-term securities and using investment pools for liquidity purposes. The maximum maturity of an individual investment shall not exceed three years.

Enterprise Fund

The enterprise fund is comprised of community programs funds. The investment strategy for this fund has as its primary objective preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. These objectives shall be accomplished by purchasing quality, short-term securities and by investing predominantly in investment pools.

Sellers of Investments

Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).

Diversification Requirements

Diversification of the investment portfolio shall be desirable to reduce the risk of losses due to a change in market conditions, such as interest rate changes (interest rate risk) or institutional failure (concentration of credit risk). The District's diversification policies are designed to reduce both types of loss risks.

Diversification is primarily reviewed on a portfolio-wide basis. It is recognized that while specific funds may not have large enough individual investment balances to diversify, the investment portfolio as a whole can be adequately diversified.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates may adversely affect the value of investments. The District reduces exposure to this risk through the use of final and weighted average maturity limits and diversification.

The District monitors interest rate risk utilizing weighted average maturity and duration analysis.

Portfolio Evaluation and Reporting

In conjunction with the District's annual financial audit, a compliance audit shall be performed to review management controls and adherence to the investment policy.

Reporting Requirements

Quarterly reports shall be submitted to the Board detailing the purchase, sale, and maturity of investments, the market value of investments, a compliance statement, and any other information that is deemed necessary to properly apprise the Board of the status of District investments.

The District shall establish performance standards using benchmark market yields to provide a comparative basis for judging whether adequate rates of return are being achieved.

Internal Controls

The treasurer shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the internal auditor periodically and by the independent auditors. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, anticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include: control of collusion, segregation of duties, separation of transaction authority from accounting and recordkeeping, custodial safekeeping, avoidance of bearer form securities, clear delegation of authority, specific limitations regarding securities losses and remedial action, written confirmation of telephone transactions, limitations on the number of authorized investment officials, and documentation of transactions and strategies.

List of Financial Institutions, Broker/Dealers, Investment Pools, and Investment Advisors Eligible to Provide Investment Services to Cypress-Fairbanks Independent School District

Effective: July 1, 2026 through June 30, 2027

Broker/Dealers:

BOK Financial Securities, Inc.
Cantor Fitzgerald & Co.
D.A. Davidson & Co.
FHN Financial
Hilltop Securities, Inc.
Raymond James & Associates
Samco Capital Markets, Inc.
UBS Financial Services, Inc.

Financial Institutions:

JP Morgan Chase Bank, N.A. – *Depository Contract*
Gulf Coast Educators Federal Credit Union
Texas Capital Bank

Investment Pools:

LOGIC (Local Government Investment Cooperative)
Lone Star Investment Pool
TexPool
Texas Class
TexSTAR

Investment Advisor:

Public Trust Advisors, LLC

PRATICUM AFFILIATION AGREEMENT

THIS AGREEMENT, is entered into by and between TEXAS A&M INTERNATIONAL UNIVERSITY, an institution of higher education of the State of Texas, hereinafter referred to as University, and Cypress-Fairbanks ISD hereinafter referred to as CFISD.

WHEREAS, CFISD operates various educational facilities.

WHEREAS, the University operates an accredited graduate counseling program ("Program").

WHEREAS, University, in need of field instruction facilities for the graduate counseling students enrolled in its Program and expressed its interest in using the facilities of CFISD.

WHEREAS, the Parties desire to advance field work experience and aid in meeting the ever-increasing demand in the State and Nation for trained counseling professionals, and

WHEREAS, it is deemed advisable and to the best interest of the parties to establish an affiliation for the purpose of carrying out these objectives,

NOW THEREFORE, for and in consideration of the individual and mutual promises of the parties hereinafter set forth, it is agreed as follows:

SECTION I

University agrees to:

1. Be responsible for the educational requirements of the Program within the field instruction at CFISD.

2. To assign a qualified faculty supervisor to facilitate communication between University and the CFISD, and to also monitor and evaluate the learning situations for students as related to Program curriculum.

3. Select University students to be placed at CFISD under this Agreement who have fulfilled all prerequisites, subject to approval by CFISD.

4. Establish field instruction hours for University students subject to approval by CFISD.

5. Ensure that University students who participate in in field instruction under this Agreement maintain or are afforded insurance coverage in the minimum amounts required by CFISD.

6. Inform University students and faculty participating in the field instruction that they are required to comply with CFISD rules and regulations while on CFISD premises.

7. To the extent that University students and faculty participating in the field instruction may have access to the educational records of students enrolled at CFISD during the performance of their function under this Agreement, University shall require University students and faculty to maintain the confidentiality of such educational records in accordance with the provisions of FERPA.

8. Inform University students and faculty participating in the field instruction that they may be required to submit to a criminal background check as deemed necessary by CFISD.

9. To ensure that the faculty supervisor is responsible for assigning a grade upon a University student's successful completion of a practicum under this Agreement.

SECTION II

CFISD agrees to:

1. To assign a field supervisor who has appropriate credentials (LPC, LMSW, LCSW,LMFT, Psychologist) and time for training.

2. To provide opportunities for University students to engage in a variety of counseling activities under supervision and provide on-going evaluation of the student's performance (one hour per week minimum of face-to-face supervision).

3. To provide University students with adequate workspace, telephone, office supplies to conduct counseling activities in a professional manner.

4. To provide supervisory contact which includes some examination of University student work using observation, and/or live supervision.

5. To provide written evaluation of the University students based upon criteria established by the University Graduate Counseling Program.

SECTION III

It is mutually agreed upon that:

1. CFISD may discontinue placement of a University student who is not judged to have requisite skills, attitudes, or previous training for proper provision of assigned tasks to participate in activities at CFISD, upon communication with University.

2. Each party shall provide and maintain open channels of communication relative to the field instruction through designated representatives.

3. This Agreement does not prevent CFISD from participating in any other program, nor does this Agreement prevent University from placing University students with other entities.

4. Either University or CFISD may remove a University student enrolled in field instruction if, in the opinion of either party, the student is not making satisfactory progress in the field instruction. Any student who does not satisfactorily complete the field instruction or any portion thereof may repeat the field instruction at CFISD only with the written approval of both parties.

5. CFISD may remove a University student enrolled in the field instruction if the student fails to comply with the rules and regulations of CFISD while on CFISD premises and/or fails to comply with the requirements of federal and state laws and regulations regarding the confidentiality of information in records maintained by CFISD.

SECTION IV

1. Term of the Agreement starts upon last signature date and ends on May 27, 2027.:

2. Either party may terminate this Agreement upon giving 30 days' prior written notice to the other party, except that this Agreement will remain in effect as to any University student participating in the field instruction at CFISD as of the effective date of termination for so long as such student remains in the field instruction.

SECTION V

1. This Agreement is binding only when signed by both parties. Any modifications or amendments must be in writing and signed by an authorized representative of each party.

2. This Agreement, with the rights and privileges it creates, is assignable only with the written consent of both parties.

3. Each party shall excuse any breach of this Agreement by the other which is proximately caused by government regulation, war, strike, act of God, pandemic or other local, state, or national health emergency, or other similar circumstance normally outside the control of well-managed business, provided that the other party makes diligent efforts to expeditiously remedy the breach.

4. The substantive laws of the State of Texas (and not its conflicts of law principles) govern all matters arising out of or relating to this Agreement and all of the transactions it contemplates. Pursuant to Section 85.18(b), Texas Education Code, mandatory venue for all legal proceedings against University is to be in the county in which the principal office of University's governing officer is located.

5. This Agreement does not create a partnership or joint venture between the parties. Neither party may bind the other or otherwise act in any way as the representative of the other, unless specifically authorized, in advance and in writing, to do so, and then only for the limited purpose stated in such authorization. Employees of either party are not employees of the other and neither party's personnel are entitled or eligible, by reason of this contractual relationship, to participate in any benefits or privileges given or extended by the other party to its employees.

6. Each provision of this Agreement is severable. If any provision is rendered invalid or unenforceable by statute or regulations or declared null and void by any court of competent jurisdiction, the remaining provisions will remain in full force and effect if the essential terms of this Agreement remain valid, legal, and enforceable.

Section VI

1. CONFIDENTIALITY

A. The Parties anticipate that under this MOU it may be necessary for a Party (the "Disclosing Party") to disclose information of a confidential nature ("Confidential Information") to the other Party (the "Receiving Party"). The Disclosing Party shall clearly identify Confidential Information at the time of disclosure by (i) appropriate stamp or markings on the document exchanged, or (ii) written notice, with attached listings of all material, copies of all documents, and complete summaries of all oral disclosures (under prior assertion of the confidential nature of the same) to which each notice relates, delivered within thirty (30) days of the disclosure to the Receiving Party. Confidential Information shall include all information, data or other content that University, its affiliates, and their employees, contractors, students, or end-users enter, submit, upload, or otherwise provide to CFISD to fulfill the Purpose under this MOU (collectively, the "Member Data").

B. "Confidential Information" does not include information that: (i) is or becomes publicly known or available other than as a result of a breach of this MOU by the Receiving Party; (ii) was already in the possession of the Receiving Party as the result of disclosure by an individual or entity that was not then obligated to keep that information confidential; (iii) the Disclosing Party had disclosed or discloses to an individual or entity without confidentiality restrictions; or (iv) the Receiving Party had developed or develops independently before or after the Disclosing Party discloses equivalent information to the Receiving Party; provided, however, that the above exclusions do not apply to Member Data that is personally identifiable information or other personal or private data that is protected under applicable laws or regulations.

C. The Receiving Party shall handle Confidential Information with the same care that the Receiving Party uses to protect its own information of comparable sensitivity, but not less than reasonable care. The Receiving Party may use Confidential Information only for the Purpose under this MOU and may disclose Confidential Information only to the Receiving Party's employees, contractors, agents, and other representatives ("Representatives") having a need to know the Confidential Information to fulfill the Purpose under this MOU; provided that they are subject to confidentiality obligations not less restrictive than those set forth herein, and the Receiving Party remains responsible for its Representatives' compliance with the obligations under this Section.

D. The Receiving Party shall promptly notify the Disclosing Party of any known unauthorized disclosure, misappropriation, or misuse of Confidential Information and shall take prompt and effective steps to prevent a

recurrence of such misappropriation or misuse.

E. If the Receiving Party is legally required to disclose Confidential Information, the Receiving Party shall, to the extent allowed by law, promptly give the Disclosing Party written notice of the requirement so as to provide the Disclosing Party a reasonable opportunity to pursue appropriate process to prevent or limit the disclosure. If the Receiving Party complies with the terms of this Section, disclosure of that portion of the Confidential Information, which the Receiving Party is legally required to disclose, will not constitute a breach of this MOU.

F. The Receiving Party shall, upon request of the Disclosing Party, promptly return or destroy all materials embodying Confidential Information other than materials in electronic backup systems or otherwise not reasonably capable of being readily located and segregated without undue burden or expense, except that the Receiving Party may securely retain one (1) copy in its files solely for record purposes; provided that any such Confidential Information shall remain subject to the confidentiality obligations set forth herein. The Receiving Party's obligations as to Confidential Information will survive the termination or expiration of this MOU for a period of one (1) year.

2. Compliance with Laws. Each Party shall conduct all activities in connection with this MOU in compliance with all applicable federal, state, and local laws, executive orders, rules, and regulations.

3. Use of Name. Each Party acknowledges that all rights in any trademarks, service marks, slogans, logos, designs, and other similar means of distinction associated with that Party (its "Marks"), including all goodwill pertaining to the Marks, are the sole property of that Party. Neither Party may use the Marks of the other without the advance written consent of that Party, except that each Party may use the name of the other Party in factual statements that, in context, are not misleading. The Parties will mutually agree in advance upon any public announcements, or communications to the media regarding this MOU to be provided pursuant to this MOU.

4. Authority to Contract. Each Party represents and warrants that it has full right, power and authority to enter into and perform its obligations under this MOU, and that the person signing this MOU is duly authorized to enter into this MOU on its behalf.

5.Entire Agreement. This MOU constitutes the entire and only agreement between the Parties relating to the subject matter hereof and supersedes any prior understanding, written or oral agreements between the Parties, or "side deals" which are not described in this MOU. This MOU may be amended only by a subsequent written agreement signed by authorized representatives of both Parties. The express terms hereof control in the event of a conflict with any other documents constituting part of this MOU.

6. Independent Contractor. Notwithstanding any provision of this MOU to the contrary, the Parties hereto are independent contractors. No employer-employee, partnership, agency, or joint venture relationship is created by this MOU. Except as specifically required under the terms of this MOU, CFISD (and its representatives, agents, employees and subcontractors) will not represent themselves to be an agent or representative of University or the A&M System. . CFISD and its employees shall observe and abide by all applicable policies, regulations, rules and procedures of University and A&M System, including those applicable to conduct on its premises.

7. Non-Assignment. Neither Party shall neither assign its rights nor delegate its duties under this MOU without the prior written consent of the other Party. Any purported assignment in violation of this Section will be void.

8. Non-Waiver of Privileges and Immunities. University is an agency of the state of Texas and under the Constitution and the laws of the state of Texas possesses certain rights and privileges, is subject to certain limitations and restrictions, and only has authority as is granted to it under the Constitution and the laws of the state of Texas. CFISD expressly acknowledges that University is an agency of the state of Texas and nothing in this MOU will be construed as a waiver or relinquishment by University of its right to claim such exemptions, remedies, privileges, and immunities as may be provided by law, including the sovereign immunity of University.

9. Notices. Any notice required or permitted under this MOU must be in writing, and shall be deemed given: (i) three (3) business days after it is deposited and post-marked with the United States Postal Service, postage prepaid, certified mail, return receipt requested, (ii) the next business day after it is sent by overnight carrier, (iii) on the date sent by email transmission with electronic confirmation of receipt by the party being notified, or (iv) on the date of

delivery if delivered personally. University and CFISD can change their respective notice address by sending to the other Party a notice of the new address. Notices should be addressed as follows:

University: Texas A&M International University
5201 University Boulevard, Laredo Texas 78041
Attention: Department of Educational Programs
Phone: 956.326.2420
Email: coeinformation@tamiu.edu

CFISD: Cypress-Fairbanks Independent School District
P.O. Box 692003
Houston, TX 77269-2003
Attention: Franklin Sampson
Phone: 281-897-4068
Email: Franklin.Sampson@cfisd.net

10. FERPA. If applicable, for purposes of the Family Educational Rights and Privacy Act ("FERPA"), University hereby designates CFISD as a school official with a legitimate educational interest in any education records (as defined in FERPA) that CFISD is required to create, access, receive, or maintain to fulfill its obligations under this Agreement. CFISD shall comply with FERPA as to any such education records and is prohibited from redisclosure of the education records except as provided for in this Agreement or otherwise authorized by FERPA or University in writing. CFISD is only permitted to use the education records for the purpose of fulfilling its obligations under this Agreement and shall restrict disclosure of the education records solely to those employees, subcontractors or agents who have a need to access the education records for such purpose. CFISD shall require any such subcontractors or agents to comply with the same restrictions and obligations imposed on CFISD in this Section, including without limitation, the prohibition on redisclosure. CFISD shall implement and maintain reasonable administrative, technical, and physical safeguards to secure the education records from unauthorized access, disclosure or use.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date of last signature for the term expressed above.

TEXAS A&M INTERNATIONAL UNIVERSITY	CYPRESS-FAIRBANKS ISD
_____	_____
Signature	Signature
_____	_____
Name	Name
_____	_____
Title	Title
_____	_____
Date	Date

Texas A&M Chapter of Advise TX Memorandum of Understanding

among

Texas Higher Education Coordinating Board, Texas A&M University, and Cypress-Fairbanks Independent School District

Parties

This is a Memorandum of Understanding ("MOU") among the Texas Higher Education Coordinating Board ("THECB"), Texas A&M University ("University"), and Cypress-Fairbanks Independent School District (hereafter referred to as "Cypress-Fairbanks ISD" and/or the "high school") relating to the Advise TX College Advising Corps program (hereafter sometimes referred to as "The Advise TX program", "Advise TX", or as "the project").

THECB is understood, for the purposes of requesting information necessary for the implementation of this MOU, to include the Texas Higher Education Coordinating Board and its officers, employees, designated Advise TX contractors, designated Advise TX grantees, and other designated Advise TX agents (which include Texas A&M University, the College Advising Corps ("CAC"), and CAC's contracted evaluation team).

Cypress-Fairbanks ISD and/or the high school(s) is understood, for the purposes of this MOU, to include:

Cypress Springs High School, Cypress Ridge High School and Jersey Village High School

Collectively hereinafter the parties to this MOU will be referred to as "Parties" or, individually, as "Party."

Statement of Purpose and Services to be Performed

The Advise TX program is housed at chapter public and private colleges and universities across the state, including at Texas A&M University. Advise TX is a program administered by the THECB which implements the CAC program model of placing recent college graduates as full-time "near-peer" advisers in targeted Texas high schools ("Advisers"). Through grant funds provided by THECB, the University employs advisers and project staff to carry out the project. Advise TX is an education program as defined in 34 CFR § 99.3. THECB has awarded funds to Texas A&M University for the **2026-2027** academic year to continue the Advise TX program at high schools throughout the state, including at high schools in Cypress-Fairbanks ISD. The Texas A&M University Undergraduate Strategic Partnerships serves as the University representative office for this program

Advisers work in collaboration with high school counselors, teachers, and administrators to increase college-going rates in the high schools they serve. Advisers provide admissions and financial aid advising to students and their families through one-on-one and group sessions that 1) help students identify colleges ; 2) complete their admissions and financial aid applications; and 3) with the enrollment process at the college or university of student's choice. . The Parties agree that the Advisers are school officials pursuant to 34 CFR § 99.31(a)(1)(i)(B). The Advise TX program has three main aims: to increase the college enrollment rate at partner high schools; to expand the range of colleges and universities to which students apply and in which they enroll; and to assist principals, counselors, and teachers with fostering a culture where students pursue higher education.

One of the purposes of this MOU is to provide and appoint one Adviser (subject to funding availability) from the Advise TX College Advising Corps to each of the Cypress-Fairbanks ISD high schools identified herein.

THECB, the University, the Cypress-Fairbanks ISD, and each participating high school in the Cypress-Fairbanks ISD agree to the following three main goals/aims during the project:

1. Work collaboratively to develop and implement programs and services that (a) foster access to postsecondary education and (b) include all students who wish to participate and who work in good faith to do so.
2. Work collaboratively to (a) outline current school-based efforts to foster access to postsecondary education; (b) review Advise TX programs and services to ensure that they complement and extend these existing efforts; and (c) establish clear and mutually agreeable timelines for the implementation of Advise TX programs and services.

3. See the Adviser as an enthusiastic, sympathetic, and well-trained resource for students, but not as an expert on college access or success.

An additional purpose of this MOU is to set forth the terms and conditions under which Cypress-Fairbanks ISD will permit THECB, the University, and the Advisers to access and/or otherwise use student record data collected by Cypress-Fairbanks ISD which contains Personally Identifiable Information ("PII"), as defined in 34 CFR § 99.3 and is therefore subject to the Family Educational Rights and Privacy Act ("FERPA"), 20 USC § 1232g (such PII is herein referred to as "FERPA Data"). Cypress-Fairbanks ISD's disclosure of FERPA Data to THECB, the University, and the Adviser will be for the purposes of (1) THECB and the University conducting an ongoing program evaluation pursuant to 20 USC § 1232g(b)(1)(C), (b)(3), and (b)(5); 34 CFR § 99.35 ("the Audit and Evaluation exception") and (2) the Advisers performing an institutional service or function for which the Cypress-Fairbanks ISD high schools would otherwise use employees pursuant to 20 USC § 1232g(b)(1)(A); 34 CFR 99.31(a)(1) ("the School Officials Exception").

The University agrees to the following terms during the project:

1. Identify, recruit, and appoint one Adviser to serve each of the Cypress-Fairbanks ISD high schools identified herein for an average of 40 hours per week for the period of **August 31, 2026 – June 15, 2027.**
2. Provide necessary and ongoing training, support, and professional development that will allow the Adviser to fulfill his or her responsibilities to the high school and its students, including to ensure the Adviser complies with the FERPA provisions in this MOU.
3. Provide assurance that all employees, subcontractors and volunteers of Advise TX who have contact with students have passed a criminal history background check current within the last year, and also require such employees, subcontractors and volunteers to submit to an additional criminal background check as deemed necessary by the Cypress-Fairbanks ISD.
4. Employ an Advise TX Program Director who will (a) supervise the appointed Adviser, meeting with him or her regularly to discuss job performance and develop strategies for improvement; (b) work closely with the high school on-site liaison assigned by the Cypress-Fairbanks ISD and/or the high school to assess the relationship between the appointed Adviser and the high school so that the Adviser is effectively serving the high school students and advancing the three main aims of Advise TX; (c) engage in frequent dialogue with partner high school around strategic collaboration and to assess progress towards the goals; (d) re-evaluate the work plan and make adjustments as needed but at least on an annual basis; (e) serve as the main liaison between the high school principal and Advise TX, meeting at least twice per year to review the collaboration and ensure that its goals are being met; (f) work with the on-site high school liaison to establish a mutually agreeable work schedule for the Adviser; and (g) visit the school at least twice per academic year. In the event that services must be performed remotely, due to school closure, and/or health and safety concerns, a schedule will be established between the on-site liaison, Advise TX Program Director, and Adviser to assist high school students virtually.
5. Remain open to address any issues or concerns that may arise.
6. Share relevant data and research with the Cypress-Fairbanks ISD and the high school, as the Cypress-Fairbanks ISD and the high school may request as consistent with FERPA and the FERPA provisions in this MOU. Share relevant data and research with THECB and CAC, as THECB may request as consistent with FERPA and the FERPA provisions in this MOU.
7. Manage the administration and pay the full salary and benefits of the Adviser.
8. Provide funding support, as funding is available, to the appointed Adviser for reasonable expenses associated with Advise TX programs and services. Reasonable expenses include office supplies, photocopies, incentives for students (such as food), or college field trip costs (as consistent with federal cost circulars).
9. Work in good faith to identify funding opportunities that will sustain the collaboration between the University, the Cypress-Fairbanks ISD and the high school beyond the current term.
10. Keep any and all student-level data provided by the Cypress-Fairbanks ISD and the high school to the University and to the Adviser strictly confidential, in accordance with applicable local, state, and federal law, including as consistent with FERPA and the FERPA provisions in this MOU
11. Require the participation of the assigned Adviser in Advise TX activities, (for example, Advise TX training and professional development) with consideration to minimize the amount of time Advisers are absent while the high school is in session, during the regularly scheduled term period of service specified below.
12. Advise TX will adhere to all local, state, and federal orders, and Cypress-Fairbanks ISD safety guidelines related to the COVID-19 pandemic and must wear personal protective face coverings, wash their hands often for 20

seconds or more (or use hand sanitizer with 60-95% alcohol content), and practice social distancing per CDC guidelines.
13. Require all employees, subcontractors and volunteers of Advise TX to comply with all applicable Cypress-Fairbanks ISD rules and policies.
14. Obtain written parental consent prior to administering any Advise TX surveys to any Cypress-Fairbanks ISD students.

The Cypress-Fairbanks ISD and/or high school agrees to the following terms during the project:

1. Welcome the assigned Adviser and work actively to facilitate their entry into the school community by treating them as a professional member of the school.
2. Establish and maintain clear lines of communication with the Adviser and Advise TX Program Director in regards to staff policies, procedures, and expectations with which the Adviser is expected to comply (including any relevant FERPA policies).
3. Designate within each high school a Site Liaison to (a) serve as the Adviser's primary resource and advocate within the high school, facilitating the Adviser's integration into the life of the high school and providing appropriate advice and counsel; (b) work closely with the Advise TX Program Director to assess the relationship between the appointed Adviser and the high school so that the Adviser is effectively serving the high school students and advancing the three main aims of the Advising Corps; (c) participate in Adviser's annual evaluation; (d) work with the Advise TX Program Director to establish a mutually agreeable work schedule for the Adviser in accordance with the high school's regularly scheduled term period beginning on **August 31, 2026 and ending June 15, 2027**; (e) engage in frequent dialogue with Advise TX Program Director around strategic collaboration and to assess progress towards the goals; (f) re-evaluate the work plan and make adjustments as needed but at least on an annual basis; and (g) serve as the main liaison between the principal of the high school and the Advise TX Program Director, meeting at least twice a year to review the partnership and ensure that its goals are being met.
4. Maintain the existing staffing level of the guidance/counseling department and not make any staffing modifications suggesting the replacement of a counselor or counseling position with an Advise TX Adviser.
5. Allow the Adviser to use CAC data collection and service tools in the high school as consistent with FERPA and the FERPA provisions in this MOU.
6. Supply THECB and the University (including its Advisers and project staff) reasonable access to student-level data (name, date of birth, and year of graduation) for the purposes of advising, grant reporting, and program evaluation as consistent with FERPA and the FERPA provisions in this MOU.
7. Provide the University (including its Advisers) access to the ApplyTexas Counselor Suite for the purposes of effectively advising students.
8. Provide the University (including its Advisers and project staff) access to student transcripts and schedules, either electronically or in hard copy, for the purposes of effectively advising students as consistent with FERPA and the FERPA provisions in this MOU.
9. Work to integrate the Advise TX program with existing college access and guidance efforts at the high school.
10. Ensure Adviser is not arbitrarily assigned duties unrelated to his/her work plan such as clerical or manual labor or expected to fill temporary personnel shortages or assume *ad hoc* assignments (such as hall or cafeteria monitoring, supervising classrooms, monitoring testing, etc).
11. Ensure Adviser does not administer or serve as a proctor for any State or TSI-mandated testing (EOC/STAAR/ACCUPLACER/THEA/COMPASS, etc.)
12. Provide dedicated and appropriate working/meeting space for the Adviser, including a district computer with log-in access, a designated computer with internet access and ready access to phone and voicemail, fax, photocopier, and printer.
13. Provide the Adviser with a comprehensive high school orientation, with introductions to key staff, teachers, and administrators.
14. Provide assistance to the University (including its Adviser and project staff) with the coordination and administration of Advise TX surveys of high school students.
15. Ensure Adviser does not serve as the liaison to and/or provide direct supervision to other external partner college-access programs on behalf of the high school.

Purpose and Description of Program Evaluation to be Conducted

1. To determine the efficiency and success of the Advise TX program, the program shall be evaluated on an ongoing basis by THECB (including through its designated agent, CAC's contracted evaluation team). The results of the evaluation may be used to, among other things, improve and modify the Advise TX program. Such evaluations will enable all project participants to spur higher levels of college enrollment. The evaluation will include the following:
    - comprehensive compilation and analysis of direct outcomes for the Advise TX program
    - comparative analysis of college-going rates between control schools and program-participating schools
    - assessment of increased scholarship dollars for universities and students
    - analysis and assessment of college preparation activities undertaken by high school students
    - identification of success factors that contribute to increased college-going rates and improved school morale
    - examination of the relationship between student grades, class schedules, and college enrollment
    - a qualitative and quantitative study of student awareness regarding higher education
2. For the purpose of carrying out the Advise TX evaluation, FERPA Data may need to be collected by the Cypress-Fairbanks ISD and/or high school and disclosed to THECB as further described in the "FERPA Compliance" provision within this MOU.

FERPA Authorized Representatives and Adviser Serving as School Official

1. This MOU serves as a written agreement to designate authorized representatives, as defined in 34 CFR § 99.3, of a local educational authority, 20 USC § 7801(26)(A), to access FERPA Data in connection with an audit or evaluation of a Federal or State supported education program, as permitted by FERPA federal regulations 34 CFR § 99.35.
2. The Cypress-Fairbanks ISD and/or high school, a local educational authority, hereby designates THECB, including its officers, employees, designated Advise TX contractors, designated Advise TX grantees (e.g., the University), and other designated Advise TX agents (e.g., CAC and CAC's contracted evaluation team), as its authorized representatives under FERPA.
3. THECB, as an authorized representative of Cypress-Fairbanks ISD, shall have access to the student education records of Cypress-Fairbanks ISD pursuant to the policies and restrictions identified in the "FERPA Compliance" provision within this MOU.
4. This MOU also serves as a written agreement articulating the Adviser's role as a school official for the Cypress-Fairbanks ISD and/or high school, as permitted by FERPA federal regulations 34 CFR 99.31(a)(1).

FERPA Compliance

1. The Parties agree and understand that this MOU is to be strictly construed to comply with FERPA, particularly the Audit and Evaluation and the School Officials exceptions, at all times. At a minimum, the following terms and conditions will apply to all FERPA Data disclosed by Cypress-Fairbanks ISD to THECB or the Adviser pursuant to this MOU:

    - For data disclosed to THECB, data will be collected and managed through an evaluation team contracted by the CAC, Texas A&M University College Advising Corps' umbrella organization.
    - Data to be collected will include, but not necessarily be limited to: baseline information on the school, including college matriculation rates and student attainment of intermediary college enrollment goals (such as percent taking college entrance exams and FAFSA applications); information on enrolled students during program implementation, including identifying information (such as student name, date of birth, grade level/graduation year, grades, test scores on college entrance exams, and student schedules), intermediary goals, and college enrollment; and information on services provided to students. At the school level, the Adviser will collect data to help target and track services and evaluate the program's success.

- By disclosing PII from education records to THECB or the Adviser, Cypress-Fairbanks ISD in no way assigns ownership of this data to an authorized representative or the Adviser.
- For data disclosed to THECB, THECB shall ensure that FERPA Data is accessed by or disclosed to THECB only for the purposes of THECB conducting the program evaluation, the Advisers conducting their project work, and/or for effectuating necessary services related to the performance of the MOU. THECB shall ensure that the evaluation is conducted in a manner that does not permit FERPA Data to be accessed, disclosed, or otherwise used by anyone other than Cypress-Fairbanks ISD and/or high school or THECB officers, employees, designated Advise TX contractors, designated Advise TX grantees, and other designated Advise TX agents with legitimate interests in the evaluation of Advise TX or with legitimate educational interests.
- For data disclosed to THECB, THECB shall ensure that THECB officers, employees, designated Advise TX contractors, designated Advise TX grantees and other designated Advise TX agents obtain access to only those FERPA records in which they have legitimate interests and only after executing an agreement to maintain FERPA-compliant confidentiality of all data provided. Confidentiality of the data shall be maintained by THECB at all times to preclude personal identification of students who are the subject of the evaluation. All results of data analysis will be reported in aggregate. THECB shall never publically disclose or publish data in such a way that would allow individual students to be identified.
- THECB shall promptly notify Cypress-Fairbanks ISD of any security breach that results in unauthorized access to any FERPA Data disclosed to THECB.
- THECB shall securely destroy all FERPA Data disclosed to it and all copies of FERPA Data in any format in THECB's possession once the FERPA Data is no longer needed for the evaluation for which the data was obtained or for the Advisers' work, based on appropriate federal guidelines.

2. The Parties agree to amend this MOU as necessary to comply with applicable amendments to FERPA, including the Audit and Evaluation exception, as required to ensure that the Parties remain in compliance with FERPA.

Term of MOU

This MOU begins July 1, 2026 and shall terminate on June 30, 2027.

Legal Compliance and Right to Audit

The Parties shall comply with all applicable federal, state, and local laws and regulations. The Parties understand that acceptance of funds under this MOU acts as acceptance of the authority of the State Auditor's office, THECB or any successor agency, as well as any external auditors selected by the State Auditor's office, THECB or any auditors selected by the United States to conduct an audit or investigation in connection with those funds. The Parties further agree to cooperate fully in the conduct of the audit or investigation, including promptly providing all records requested.

Sovereign Immunity

The Parties stipulate and agree that no provision of, or any part of this MOU or any subsequent amendment shall be construed: (1) as a waiver of the doctrine of sovereign immunity or immunity from suit as provided for in the Texas Constitution and the Laws of the State of Texas; (2) to extend liability beyond such liability provided for in the Texas Constitution and the Laws of the State of Texas; or (3) as a waiver of any immunity provided by the 11th Amendment or any other provision of the United States Constitution or any immunity recognized by the courts and the laws of the United States.

Applicable Law

This MOU shall be governed by the laws of the State of Texas.

Dispute Resolution

The Parties shall work together in good faith and in a timely manner to resolve disputes that might develop pursuant to the program under this MOU.

Trademark

The Parties certify and acknowledge that the Advise TX® and the Advise TX College Advising Corps® word marks and logos are the trademarks or registered trademarks of THECB. The University and Cypress-Fairbanks ISD are responsible for including the trademark registration notice (®) on the trademarks.

Amendments

This MOU may be modified only by written amendment executed by the Parties hereto.

Termination or option to individually opt out of program participation

THECB and/or the University may, by written notice to the Parties, immediately terminate this MOU for cause if any of the Parties fail to comply fully with any term or condition of this MOU, through no material fault of THECB and/or the university. THECB and/or the university may also terminate this MOU if project funding should become reduced, depleted, or otherwise unavailable during the term of the MOU and to the extent that THECB and/or the university is unable to obtain additional funds for such purpose. All provisions regarding FERPA, the right to audit, and dispute resolution shall survive the termination of this MOU for any reason whatsoever and shall remain in full force and effect.

AGREEMENT
BETWEEN
TEXAS A&M UNIVERSITY
AND
Cypress-Fairbanks Independent School District

This AGREEMENT is entered into by and between Texas A&M University, a member of The Texas A&M University System, an agency of the State of Texas, ("Texas A&M"), and Cypress-Fairbanks Independent School District ("Cypress-Fairbanks ISD"), individually referred to as "Party" or collectively referred to as "Parties",

WHEREAS, the program contemplated by this AGREEMENT is of mutual interest and benefit to Texas A&M and to Cypress-Fairbanks ISD, and will further the public outreach service and research objectives of Texas A&M in a manner consistent with its status as an agency of the State of Texas,

The parties agree as follows:

1. STATEMENT OF WORK. Texas A&M agrees to use its best efforts to coordinate support for Cypress-Fairbanks ISD to achieve the main goals of the Advise TX program to enhance the college going culture and to increase the number of students who are pursuing higher education. A detailed summary of the Advise TX college adviser's job description is outlined in the statement of purpose and services to be performed paragraph of the Texas A&M Chapter of Advise TX Memorandum of Understanding ("MOU"), which is incorporated herein by this reference.

2. PROJECT DIRECTOR. The tasks will be supervised by the Office of Undergraduate Strategic Partnerships, Texas A&M.

3. PERIOD OF PERFORMANCE. The program shall be conducted during the 2026 – 2027 Texas A&M academic years. [August 31, 2026 - June 15, 2027.]

4. PRICE AND PAYMENT. As compensation for performance under this AGREEMENT, Cypress-Fairbanks ISD agrees to award Texas A&M Fifteen Thousand Dollars ($15,000.00) per advisor to employ and train the advisor or provide supplies for the program. The total for 2026-27 School Year will be Forty-five Thousand Dollars ($45,000) for three campuses served. Payments shall be made by Cypress-Fairbanks ISD in the following manner: payment shall be made within thirty (30) days of the beginning of the Period of Performance. Expenses incurred within the sixty (60) day period prior to the Period of Performance are allowed if they are directly related to these program costs.

Texas A&M shall contact the following address and/or person for financial inquiries:

ISD Name:	Cypress-Fairbanks Independent School District
ISD Address:	Mark Henry Administration Building
	1440 Matzke Rd.
	Cypress, TX 77429
Telephone:	281-897-4068
Attn:	Franklin Sampson
	Director of Guidance & Counseling

5. DELIVERABLES. The following deliverables are required under this AGREEMENT:

Texas A&M agrees to provide reports to Cypress-Fairbanks ISD in accordance with the College Advising Corps manual and agreement.

6. NOTICES. Any notice required or permitted under this AGREEMENT must be in writing, and shall be deemed to be delivered (whether actually received or not) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address set out below. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, email, or other commercially reasonably means and will be effective when actually received. Texas A&M and Cypress-Fairbanks ISD can change their respective notice address by sending to the other Party a notice of the new address. Notices should be addressed as follows:

Texas A&M:	Texas A&M University Undergraduate Strategic Partnerships MS 1270 TEXAS A&M College Station, TX 77843-1265 Attn: Director of Strategic Partnerships Telephone: (979) 458-0969 Facsimile: (979) 458-0434
ISD Name:	Cypress-Fairbanks Independent School District
ISD Address:	Mark Henry Administration Building 1440 Matzke Rd. Cypress, TX 77429
Telephone:	281-897-4068
Attn:	Franklin Sampson Director of Guidance & Counseling

7. EXPORT ADMINISTRATION. It is understood that Texas A&M is subject to United States laws and regulations controlling the export of technical data, computer software, laboratory prototypes and other commodities, and that its obligations hereunder are contingent upon compliance with applicable United States export laws and regulations. Furthermore, it is understood that the transfer of certain technical data and commodities may require a license from one or more agencies of the United States Government.

Both Texas A&M and Cypress-Fairbanks ISD hereby agree and warrant that the program and development contemplated hereunder, and any exchange of technical data, computer software or other commodities resulting there from, shall be conducted in full compliance with the export control laws of the United States Government.

8. INDEPENDENT CONTRACTOR. For the purposes of this AGREEMENT and all services to be provided hereunder, the parties shall be, and shall be deemed to be, independent contractors and not agents or employees of the other party. Neither party shall have authority to make any statement, representations or commitments of any kind, or to take any action which shall be binding on the other party, except as may be explicitly provided for herein or authorized in writing.

9. SEVERABILITY. If any of the provisions of this AGREEMENT in the application thereof to any person or circumstance, is rendered or declared illegal for any reason, or shall be invalid or unenforceable, the remainder of this AGREEMENT and the application of such provision to other persons or circumstances shall not be affected thereby, but shall be enforced to the greatest extent permitted by applicable law.

10. DISPUTE RESOLUTION. The dispute resolution process provided in Chapter 2260, *Texas Government Code*, and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by Texas A&M and Cypress-Fairbanks ISD to attempt to resolve any claim for breach of contract made by Cypress-Fairbanks ISD that cannot be resolved in the ordinary course of business. Cypress-Fairbanks ISD shall submit written notice of a claim of breach of contract under this Chapter to the University Contracts Officer of Texas A&M, who shall examine Cypress-Fairbanks ISD's claim and any counterclaim and negotiate with Cypress-Fairbanks ISD in an effort to resolve the claim.

11. TERMINATION. Either party may terminate this AGREEMENT and terminate all of its obligations pursuant to this AGREEMENT 1) if the other party fails to perform, keep and observe any terms or conditions required by this AGREEMENT to be performed and fails to cure such default in accordance with Section 16 below or 2) for convenience with thirty (30) days written notice to the other party in accordance with Section 10. In the event of termination for convenience, Texas A&M will be reimbursed for all costs and commitments incurred by Texas A&M prior to the date of termination.

12. NOTICE OF DEFAULT. In the event of a default, the non-defaulting party will give the defaulting party written notice, pursuant to Section 10 of this AGREEMENT, to correct such default. If the default continues for thirty (30) calendar days after receipt of such notice, the non-defaulting party may terminate this AGREEMENT by written notice to the defaulting party sent pursuant to Section 10 of this AGREEMENT.

13. FORCE MAJEURE. Neither Party will be in breach of its obligations under this AGREEMENT (other than payment obligations) or incur any liability to the other Party for any losses or damages of any nature whatsoever incurred or suffered by that other Party if and to the extent that it is prevented from carrying out those obligations by, or such losses or damages are caused by, a Force Majeure, except to the extent that the relevant breach of its obligations would have occurred, or the relevant losses or damages would have arisen, even if the Force Majeure had not occurred. Force Majeure is defined as: 1) acts of God; 2) war; 3) act(s) of terrorism; 4) fires; 5) explosions; 6) natural disasters, to include without limitation, hurricanes, floods, and tornadoes; 7) failure of transportation; 8) strike(s); 9) loss or shortage of transportation facilities; 10) lockout, or commandeering of materials, products, plants or facilities by the government or other order (both federal and state); 11) interruptions by government or court orders (both federal and state); 12) present and future orders of any regulatory body having proper jurisdiction; 13) civil disturbances, to include without limitation, riots, rebellions, and insurrections; 14) epidemic(s), pandemic(s), or other national, state, or regional emergency(ies); and 15) any other cause not enumerated in this provision, but which is beyond the reasonable control of the Party whose performance is affected and which by the exercise of all reasonable due diligence, such Party is unable to overcome. Such excuse from performance will be effective only to the extent and duration of the Force Majeure event(s) causing the failure or delay in performance and provided that the affected Party has not caused such Force Majeure event(s) to occur and continues to use diligent, good faith efforts to avoid the effects of such Force Majeure event(s) and to perform the obligation(s). Written notice of a Party's failure or delay in performance due to Force Majeure must be given within a reasonable time after its occurrence and which notice must describe the Force Majeure event(s) and the actions taken to minimize the impact of such Force Majeure event(s). Notwithstanding the foregoing, a Party's financial inability to perform its obligations shall in no event constitute a Force Majeure.

14. GOVERNING LAW. This AGREEMENT is construed under and in accordance with the laws of the State of Texas, and is performable in Brazos County, Texas. Pursuant to §85.18, *Texas Education Code*, mandatory venue is in Brazos County for all legal proceedings against Texas A&M pertaining to this AGREEMENT.

15. NON-WAIVER. Cypress-Fairbanks ISD expressly acknowledges that Texas A&M is an agency of the State of Texas and nothing in this Agreement will be construed as a waiver or relinquishment by Texas A&M of its right to claim such exemptions, privileges, and immunities as may be provided by law.

16. CONFLICT OF INTEREST. By executing and/or accepting this Agreement, Cypress-Fairbanks ISD and each person signing on behalf of Cypress-Fairbanks ISD certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief, no member of the A&M System or the A&M System Board of Regents, nor any employee, or person, whose salary is payable in whole or in part by Texas A&M or the A&M System, has direct or indirect financial interest in the award of this Agreement, or in the services to which this Agreement relates, or in any of the profits, real or potential, thereof.

17. MISCELLANEOUS. This AGREEMENT constitutes the entire agreement between the parties relative to the subject matter and may only be modified or amended by a written agreement signed by both parties.

ACCEPTED AND AGREED:

Cypress-Fairbanks ISD	TEXAS A&M UNIVERSITY
_____	_____
Signature	Signature
_____	Director of Strategic Partnerships____
Name & Title	Name and Title
_____	_____
Date	Date

HARRIS COUNTY Resources FOR Children AND Adults

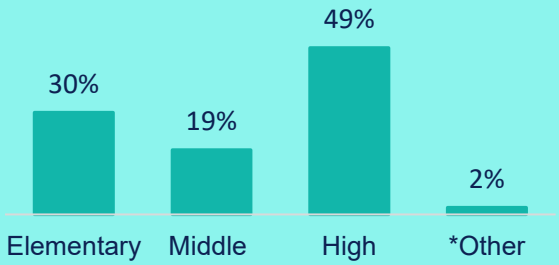
COMMUNITY YOUTH SERVICES (CYS)

August 2025-March 2026

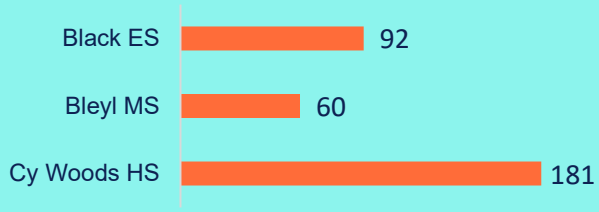
Cypress-Fairbanks ISD

2917
Students served

By grade level



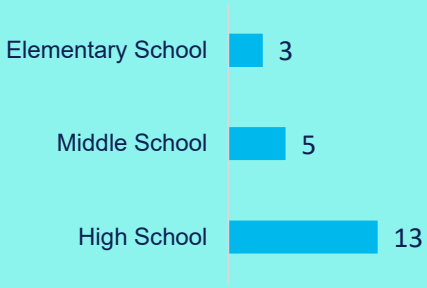
Schools with most referrals by grade level



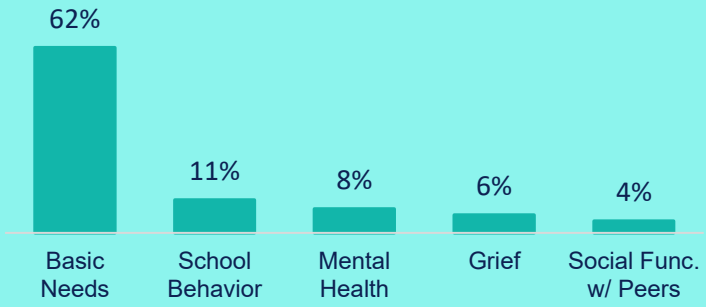
21
Crisis Response Teams

493
Hours of Crisis Debriefing

Crisis Response Teams breakdown



Top Reasons for Referrals



99
Hours providing support to CFISD staff

280,702
Internet searches reviewed by DigiSafe

$79,613
Goods and additional services provided to students & families

155
Home visits provided

1,964
Participants served during drives & distributions

Thanks to CYS partnerships, the following additional services are provided to students & families at no cost:

- Individual & Family Therapy
- Psychological Testing
- Community Resource Coordination Group (CRCG)
- Backpacks/School Supplies
- School Uniforms
- Harris County Youth Shelter
- Basic Needs Assistance
- Food/Donation Drives
- Utility/Rental Assistance
- Furniture Vouchers
- Hygiene Kits/Lice Shampoo
- Parent Teen Survival Program
- Multisystemic Therapy Program
- Truancy Classes
- Summer Programming
- Youth Advisory Council
- College Tours

Community Youth Services (CYS) is a unique school-based crisis intervention, and case coordination program that provides free and voluntary assistance to youth and families in fourteen school districts in Harris County.

Community Youth Services is a program of Harris County Resources for Children and Adults.

*students served at a district/community distribution event.

INTERLOCAL AGREEMENT
(Youth Service Specialists and Coordinators for Cypress-Fairbanks ISD)

I.
PARTIES

The parties to this Agreement are the **CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT** ("District"), and **HARRIS COUNTY** ("County"), a body corporate and politic under the laws of the State of Texas, on behalf of Harris County Resources for Children and Adults ("HCRCA").

II.
PURPOSE

A. The purpose of this Agreement is to allow the County and District to provide specialized services to students and families in District that are currently not available. District has received a commitment from the County to assist the District in providing voluntary social services as quickly as possible to District students and their families who are in crisis.

B. The County, through HCRCA, operates a Community Youth Services ("CYS") program. As a participant in the CYS program, District will pay a portion of the cost of one or more Youth Services Specialists ("YSS") and one or more Coordinators, including salary, benefits, and any additional expenses incurred in providing the services to children and families within District. The program will allow youth to obtain needed social services without the expense or the stigma of juvenile court intervention and leaves financial responsibility and authority with the family as much as possible.

C. District has examined and is familiar with such special services, as set forth below, and the rules and guidelines applicable thereto and wants one or more YSS and one or more Coordinators to provide services from District facility.

III.
COUNTY OBLIGATIONS

A. During the term of this Agreement, HCRCA shall provide the services of **fifteen (15) YSS** for the following purposes:

To provide crisis counseling and consultation to students and families in District selected from referrals by District authorities, parents, social service agencies, interested parties and the students themselves;

To provide follow up to appropriate referrals from the Texas Department of Family and Protective Services ("TDFPS") and the Youth Service Center;

To assist families in voluntary facility placements outside of the home;

To provide resource information to District personnel concerning services for District students and families;

To provide, when requested by a family, referrals to appropriate County services;

To serve as a liaison between HCRCA, Harris County Juvenile Probation Department, and the District;

To attend CYS unit, division, or agency meetings deemed necessary by HCRCA and/or the District;

To attend training functions, orientation or other meetings that are deemed necessary by HCRCA and/or the District;

To make home visits when it is deemed necessary for the best interest of the family by HCRCA and/or the District;

To provide additional counseling and social services deemed necessary for the best interest of the family by HCRCA and/or the District; and

To keep, manage, and organize all reports, information, records and other written materials necessary for the completion of the above-listed services; such reports, information, records, and other written material to be furnished upon request to appropriate District and TDFPS personnel, unless such information is protected under any state or federal law. All reports, information, records and other written material created and maintained by HCRCA shall be and remain the sole and exclusive property of HCRCA.

The YSS will report periodically to **Franklin Sampson** of the District or other District designee (the "District Supervisor") for consultation concerning the activities of the YSS.

The range of activities for each YSS will be strictly limited to the duties and responsibilities outlined in this Agreement. Further, each YSS will work exclusively with District residents and his or her activities will be bound by the geographic borders of the District.

B. During the term of this Agreement, HCRCA shall provide the services of **two (2) Coordinators** for the following purposes:

To review and assign referrals for DigiSafe Program, per district protocol

To provide follow up to appropriate referrals from the TDFPS and the Youth Service Center;

To promote digital safety initiatives across the district, coordinating presentations and curricula to educate students and parents

To develop outreach materials (flyers, information sheets, social media content) for the district, as it relates to Digital Citizenship and safety.

To provide, when requested by a family, referrals to appropriate County services;

To serve as a liaison between HCRCA, Harris County Juvenile Probation Department, and the District;

To attend CYS unit, division, or agency meetings deemed necessary by HCRCA and/or the District;

To attend training functions, orientation or other meetings that are deemed necessary by HCRCA and/or the District;

To keep, manage, and organize all reports, information, records and other written materials necessary for the completion of the above-listed services; such reports, information, records, and other written material to be furnished upon request to appropriate District and TDFPS personnel, unless such information is protected under any state or federal law. All reports, information, records and other written material created and maintained by HCRCA shall be and remain the sole and exclusive property of HCRCA.

The Coordinators will report periodically to **Franklin Sampson** of the District or other District designee (the "District Supervisor") for consultation concerning the activities of the Coordinators.

The range of activities for each Coordinator will be strictly limited to the duties and responsibilities outlined in this Agreement. Further, each Coordinator will work exclusively with District residents and his or her activities will be bound by the geographic borders of the District.

C. **Paula Wilkes/Olivia McElrath**, CYS supervisors or another Harris County designee (the "County Supervisor"), will be fully responsible for:

1. The supervision of the Coordinator and YSS, including casework and compliance with District and County policies and procedures;
2. Approving any leave taken and prepare bi-weekly time sheets;
3. Conduct an annual review of the Coordinator's and YSS' activities with the District designee and reviewing their evaluation of service; and
4. Providing follow up with District designee regarding Coordinator and YSS performance during the year.

If District becomes concerned or dissatisfied with any YSS's or Coordinator's behavior or performance, the District designee must promptly contact the County Supervisor responsible for the supervision of the employee or the Administrator responsible for the oversight of this Agreement. Upon receiving necessary documentation from the District designee to support the presented concern or recommended action, the County Supervisor or Administrator along with the

District designee will determine the necessary and appropriate action or process to resolve the personnel or performance issue.

D. The County shall be responsible for determining such daily items as scheduled hours, sick leave, annual leave, compensatory time, and time away from the office for workshops, training, and/or staff meetings, as well as providing Workers' Compensation Insurance. The County is solely responsible for paying and agrees to pay State and Federal payroll and/or any other employment taxes that may be owed by or on behalf of each YSS and Coordinator, including federal income taxes, social security, and Medicare taxes on each YSS and Coordinator.

E. Each YSS and Coordinator will work a minimum of forty (40) hours per week during each month of this Agreement. To accommodate working parents, the hours will not necessarily be from 8:00 a.m. to 5:00 p.m. Each YSS and Coordinator will inform the appropriate District designee in advance of his or her work schedule, whereabouts, and any adjustments to the work schedule. In addition, consideration shall be given to the District's work schedule.

F. Each YSS and Coordinator hired under this Agreement will remain an employee of the County. The County will provide the benefits to which other "regular" County employees are entitled, as that term is defined in the current Harris County Personnel Regulations. However, the YSS and Coordinator will not observe Harris County holidays falling on days when the District schools are in session. In the event that inclement weather forces the District to hold classes on a day reserved by the District as a bad weather day, County reserves the right to negotiate the work schedule for those days. This Agreement is not intended to create or establish the relationship of employer and employee between District and any YSS or Coordinator. No Coordinator or YSS shall be considered an agent of District nor have any authority to bind District in any manner.

G. Each YSS and Coordinator will be bound by the practices and procedures described in the HCRCA personnel manual. Each YSS and Coordinator should also be aware of any applicable District policies and procedures.

H. The County Supervisor will prepare an annual evaluation of each YSS and each Coordinator's activities according to agency policy and will request comments from the District's personnel to be included in the annual evaluation.

I. The County Supervisor will also submit an annual report of each YSS and each Coordinator's activities to the District's designee to outline what services each YSS and Coordinator has provided during the term of the Agreement.

J. The County agrees to observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented in Department of Labor Regulations (41 CFR Part 60).

K. The County agrees that the District, the Texas Education Agency, and Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the County which are directly pertinent to this specific

Agreement, for the purpose of making audit, examination, excerpts, and transcriptions, unless prohibited by law. The County agrees to maintain all required records for six years after the District makes final payment and all other pending matters are closed.

L. The County agrees to provide periodic reports to the District on the number of students and families served under this Agreement. The County will also provide other statistical data reasonably available to it that may be requested by the District.

M. The County has conducted state-level criminal background checks for each YSS and Coordinator, at the time of hiring, through the Texas Department of Safety. The District understands that a state-level criminal background check is not sufficient for the purposes of Texas Education Code § 22.0834(a) and agrees that the District will ensure compliance with Texas and federal law.

IV.
OTHER COUNTY SERVICES

In addition to YSS and Coordinator personnel costs, Harris County provides an array of children and youth services. Therefore, based on the availability of grant and County funds, County may, at its discretion, provide the following services to students and families at **no additional cost** to District. Although prices are listed below, such prices merely indicate the costs to Harris County:

- Individual and Family Therapy ($75.00 per session/maximum 6 sessions per family in the office and $95.00 per session in the home)
- Group Therapy Services ($25.00 per child/10 children per group)
- Common Sense Parenting Program ($16,500 annual program costs)
- Donated Funds ($3,000-6,000 annually to assist with emergency basic needs)
- BEAR - Be a Resource for CPS Kids: a 501(c)(3) public/private partnership that provides goods and services to children and youth served by HCRCA. The CYS program receives school supplies, school uniforms and other clothing, hygiene supplies, infant car seats and cribs, and holiday gifts.
- Access to Harris County Youth Shelter (at $153.09 per day/per child): The shelter provides youth 12-17 years old who are in crisis with a safe, short-term, home like environment until they can be returned home or other alternative placement. The youth and the parent must both agree to the 30-day placement.
- Community Resource Coordination Group ("CRCG"): made of up of representatives from child serving agencies in Harris County that come together to discuss difficult cases of youth whose complex needs cannot be met by one agency. CRCG attempts to develop a plan for coordinated use of community services to meet the child/family needs.

The YSS and Coordinator can also access an array of other youth services provided by HCRCA (based on eligibility requirements).

V.
DISTRICT OBLIGATIONS

During the term of this Agreement, the District shall:

1. Certify that each YSS and Coordinator has submitted to a national criminal history record information review before being employed or serving in a capacity described by Texas Education Code § 22.0834(a);

2. Certify that no YSS or Coordinator has been convicted of a disqualifying offense identified in Texas Education Code § 22.085. Upon receipt of information that any YSS or Coordinator has been convicted of a disqualifying offense identified in the Texas Education Code Section, the District will notify County and remove such employee from any direct contact with students and from any District campus;

3. Certify that the information required by the Texas Department of Safety for obtaining national criminal history record information, which may include fingerprints and photographs, has been sent to the Texas Department of Safety for each YSS and Coordinator;

4. Certify that the District has obtained all criminal history record information for each YSS and Coordinator through the criminal history clearinghouse, to the maximum extent permitted by federal law, as provided by Government Code § 411.0845;

5. Provide suitable office space for each YSS and each Coordinator provided under this Agreement and make such office space within the District available as needed for the performance of the duties set forth in Section III of this Agreement;

6. Identify a District Information Technology Department liaison to provide technical assistance and consultation to the Harris County Universal Services Department personnel on all information technology related issues;

7. Provide ongoing access to internet and secured (https) Harris County websites, to include but not limited to Citrix, VPN, and Harris County e-mail, for the performance of the duties set forth on Section III of this Agreement, and add Harris County secured (https) sites to District's list of approved sites to ensure ongoing access during changes and/or upgrades to District security protocols;

8. Observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in the performance of this Agreement;

9. Provide administration/coordination as appropriate through the applicable District Departments;

10. Provide appropriate educational materials, resources, pamphlets and brochures to distribute to students and parents as appropriate;

11. Promptly contact the County Supervisor responsible for the supervision of the YSS or Coordinator or the Administrator responsible for the oversight of this Agreement if District becomes concerned or dissatisfied with any YSS or Coordinator's behavior or performance. The District designee will be responsible for presenting any necessary documentation to support the presented concern or recommended action, and if needed, shall be available for participation in any meetings related to this process. District must inform the County Supervisor or Administrator prior to any ongoing investigation arising from the YSS or Coordinator behavior or performance. The County Supervisor or Administrator along with the District designee will determine the necessary and appropriate action or process to resolve the personnel or performance issue; and

12. Provide in-service training to each YSS and Coordinator on District policy, procedures and programs.

VI.
METHOD OF PAYMENT

A. **Youth Service Specialist.** District agrees to reimburse County an annual standard fee, as calculated by HCRCA. The annual standard fee includes one-half of the average cost of the salary, fringe benefits, mileage, and cellular phone cost for one YSS. For the term of this Agreement, the annual standard fee per YSS is **FORTY-FIVE THOUSAND FOUR HUNDRED SIXTY-NINE AND NO/100 DOLLARS ($45,469.00)**, which is rounded to **$3,789.08 per monthly billing period** (for 12 months). However, the County shall reduce each invoice by a prorated amount for every day that a position is unfilled and corresponding services not rendered, and District shall only pay the equal monthly installment reduced by the prorated amount. However, the County reserves the right to fill any vacant position with qualified HCRCA relief staff to fulfill contractual obligations pursuant to this Agreement.

B. **Coordinators.** District agrees to reimburse County an annual standard fee, as calculated by HCRCA. The annual standard fee includes one-half of the average cost of the salary, fringe benefits, mileage, and cellular phone cost for one Coordinator. For the term of this Agreement, the annual standard fee per Coordinator is **FORTY-FIVE THOUSAND FOUR HUNDRED SIXTY-NINE AND NO/100 DOLLARS ($45,469.00)**, which is rounded to **$3,789.08 per monthly billing period** (for 12 months). However, the County shall reduce each invoice by a prorated amount for every day that a position is unfilled and corresponding services not rendered, and District shall only pay the equal monthly installment reduced by the prorated amount. However, the County reserves the right to fill any vacant position with qualified HCRCA relief staff to fulfill contractual obligations pursuant to this Agreement.

C. On or about the 15th day of each calendar month following the delivery of the services provided by the County under this Agreement, the County will submit to the District a statement for services provided during the previous calendar month. Further, failure of Harris County to make demand for payments due is not a waiver of District's obligation to make timely payments.

D. The District shall begin processing such billing statement promptly upon receipt and agrees to pay same within thirty (30) days of receipt of the statement, except as otherwise provided under section 2251.021 of the Texas Government Code. Payment shall be due and payable at the office of the County Treasurer, 1001 PRESTON ST STE 652, HOUSTON TX 77002-1816.

E. Notwithstanding anything in this Agreement to the contrary, the cost of such services to the District will not exceed a grand total for this Agreement of **$772,973.00,** which shall be paid by District over no more than 12 months. District shall pay to County **$64,414.42** per calendar month.

F. Prior to the execution of this Agreement, the District has been advised by the County and the District understands and agrees that the County is paying the salaries, benefits, and other costs of the Coordinators and YSS from the funds provided by the District as described in subsection A. County has not appropriated additional funding to cover any expenses, costs, or liabilities arising from this Agreement.

VII.
TERM

The term of this Agreement shall begin on **August 1, 2026** and end (unless the term of this Agreement is sooner terminated in accordance with the provisions hereof) on **July 31, 2027**.

VIII.
TERMINATION PROVISIONS

A. Either Party may terminate this Agreement without cause, prior to the expiration of the term set forth above, upon thirty (30) days written notice to the other Party. HCRCA is authorized to give notice for County. Such notice must specify the effective date of termination and the District is only liable for those services actually completed up to the date of termination.

B. Upon notice of termination from the District to the County, the County shall stop work under the Agreement on the date and to the extent specified in the notice of termination.

C. Within thirty (30) days after the effective date of such termination, the County will submit its termination statement for the month in which termination occurs in the manner set forth above for monthly billing statements and District shall process the billing statement in the manner set forth above for monthly billing statements.

IX.
MANDATORY HIPAA BUSINESS ASSOCIATE PROVISIONS

1) HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT ("HIPAA")

HIPAA. To the extent District serves as a business associate of County pursuant to HIPAA, District's Responsibilities Regarding Use and Disclosure of Protected Health Information (PHI) are as follows:

A. Definitions.

1. "Confidential Information" is information that has been deemed or designated confidential by law (i.e., constitutional, statutory, regulatory, or by judicial decision).

2. "Protected Health Information" ("PHI") is defined in 45 C.F.R. § 164.501 and is limited to information created or received by Contractor from or on behalf of the County.

3. "Electronic Protected Health Information" ("EPHI") shall mean individually identifiable health information that is transmitted by or maintained in electronic media.

4. "Security Incident" shall mean the unauthorized access, use, disclosure, modification, or destruction of Confidential Information, including, but not limited to, PHI and EPHI, or interference with the systems operations in an information system, including, but not limited to, information systems containing EPHI. This definition includes, but is not limited to, lost or stolen transportable media devices (e.g., flash drives, CDs, PDAs, cell phones, and cameras), desktop and laptop computers, photographs, and paper files containing Confidential Information, including, but not limited to, PHI and EPHI.

B. General.

1. District agrees to hold all PHI and EPHI confidential except to the extent that disclosure is required by Federal or State law, including the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 *et seq.*, as amended.

2. District agrees to be bound by and comply with all applicable Federal and State of Texas licensing authorities' laws, rules, and regulations regarding records and governmental records, including the Privacy and Security Requirements. Compliance with this paragraph is at District's own expense.

3. District agrees to cooperate with state and federal agencies and to make appropriate personnel available for interviews, consultation, grand jury proceedings, pre-trial conferences, hearings, trials, and any other process, including investigations, required as a result of District's services to the County. Compliance with this paragraph is at District's own expense.

4. The terms used in this BAA shall have the same meaning as those terms in the Privacy and Security Requirements.

C. Representation. District represents that it is familiar with and is in compliance with the Privacy and Security Requirements, which include Federal and State of Texas requirements governing information relating to HIV/AIDS, mental health, and drugs or alcohol treatment or referral.

D. Business Associate. District is a "Business Associate" of the County as that term is defined under the Privacy and Security Requirements.

1. *Nondisclosure of PHI*. District agrees not to use or disclose PHI received from or on behalf of the County or created, compiled, or used by District pursuant to this Agreement other than as permitted or required by this BAA, or as otherwise required by law.

2. *Limitation on Further Use or Disclosure*. District agrees not to further use or disclose PHI or EPHI received from or on behalf of the County or created, compiled, or used by District pursuant to this BAA in a manner that would be prohibited by the Privacy and Security Requirements if disclosure was made by the County, or if either District or the County is otherwise prohibited from making such disclosure by any present or future State or Federal law, regulation, or rule.

3. *Safeguarding PHI*. District agrees to use appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this BAA or as required by State or Federal law, regulation, or rule.

4. *Safeguarding EPHI*. District agrees to implement and use administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of EPHI that it creates, receives, maintains, or transmits on behalf of the County. These safeguards shall include the following:

a) Encryption of EPHI that District stores and transmits;

b) Implementation of strong access controls, including physical locks, firewalls, and strong passwords;

c) Use of updated antivirus software;

d) Adoption of contingency planning policies and procedures, including data backup and disaster recovery plans; and

e) Conduct of periodic security training.

5. *Reporting Security Incidents*. District agrees to report to the County any Security Incident **immediately** upon becoming aware of such. District further agrees to provide the County with the following information regarding the Security Incident

as soon as possible, but no more than five (5) business days after becoming aware of the Security Incident: (1) a brief description of what happened, including the dates the Security Incident occurred and was discovered; (2) a reproduction of the PHI or EPHI involved in the Security Incident; and (3) a description of whether and how the PHI or EPHI involved in the Security Incident was rendered unusable, unreadable, or indecipherable to unauthorized individuals either by encryption or otherwise destroying the PHI or EPHI prior to disposal. If District determines that it is infeasible to reproduce the PHI or EPHI involved in the Security Incident, the District agrees to notify the County in writing of the conditions that make reproduction infeasible and any information the District has regarding the PHI or EPHI involved.

District agrees to cooperate in a timely fashion with the County regarding all Security Incidents reported to the County.

The County will review all Security Incidents reported by District.

District will take the following steps in response, to the extent necessary or required by law, including, but not limited to: (1) notifying the individual(s) whose PHI or EPHI was involved in the Security Incident, either in writing, via telephone, through the media, or by posting a notice on the County's website, or through a combination of those methods, of the Security Incident, and (2) providing the individual(s) whose PHI or EPHI was involved in the Security Incident with credit monitoring services for a period of time to be determined by the County, at no cost to the individuals.

The County, to the extent necessary or required by law, will provide notice of the Security Incident, as required by law, to the Secretary of the United States Department of Health and Human Services ("HHS").

District agrees to reimburse the County for all expenses incurred as a result of District's Security Incidents, including, but not limited to, expenses related to the activities described above.

6. *EPHI and Subcontractors*. District shall require any agent to whom it provides PHI or EPHI, including a subcontractor, to agree to implement reasonable and appropriate safeguards to protect such PHI or EPHI. Further, District agrees to give the County at least sixty (60) days advance notice of its intent to provide PHI or EPHI to an agent located outside of the United States.

7. *Subcontractors and Agents*. District shall require any subcontractor or agent to whom District provides PHI or EPHI received from or on behalf of the County or created, compiled, or used by District pursuant to this BAA, to agree to the same restrictions and conditions that apply to District with respect to such PHI and EPHI.

8. *Reciprocal Disclosures*. The Parties agree that the Parties may reciprocally disclose and use PHI or EPHI for initial and continuing eligibility and compliance determinations related to the provision of benefits, for auditing and legal compliance purposes, and for compliance with laws, regulations, and rules related to the provision of medical or drug benefits to persons who may be eligible for such benefits under the Medicare Prescription Drug Benefit Program, Part D, or other federal or State of Texas programs. The County agrees:

   a) to be bound by these provisions with regard to PHI or EPHI received from District;

   b) to restrict access to such PHI or EPHI to the County's Chief Financial Office, the County's Controller, the County's Compliance Officer, the Harris County Attorney's Office, and designated employees of the County's Benefits Department for legal and auditing services; and

   c) to take disciplinary action against any employee whose willful act violates these provisions and results in an unlawful disclosure of PHI or EPHI.

9. *Mitigation*. District agrees to mitigate, to the extent practicable, any harmful effect that is known to District of a use or disclosure of PHI or EPHI by District, or by a subcontractor or agent of District, resulting from a violation of this BAA, including violations of the Privacy and Security Requirements stated herein. District also agrees to inform the County in advance of its actual mitigation and of the details of its mitigation plan, unless doing so would cause additional harm.

10. *Notice – Access by Individual*. District agrees to notify the County in writing within three (3) business days of any request by an individual for access to the individual's PHI or EPHI and, upon receipt of such request, direct the individual to contact the County to obtain access to the individual's PHI. Upon request by the County, District agrees to make available PHI and EPHI to the County or, as directed by the County, to an individual in accordance with 45 C.F.R. § 164.524.

11. *Notice – Request for Amendment*. District agrees to notify the County in writing within three (3) business days of any request by an individual for an amendment to the individual's PHI or EPHI and, upon receipt of such request from the individual, direct the individual to the County to request an amendment of the individual's PHI or EPHI. District agrees to make available upon request PHI and EPHI for amendment and to incorporate any amendments to PHI and EPHI agreed to or directed by the County in accordance with 45 C.F.R. § 164.526.

12. *Notice – Request for Accounting*. Upon receipt of any request from an individual for an accounting of disclosures made of the individual's PHI or EPHI, District agrees to notify the County in writing within three (3) business days of any such request, and upon receipt of such request from the individual, direct the individual to the County for an accounting of the disclosures of the individual's PHI or EPHI.

District agrees to make available upon request the information required to provide an accounting of disclosures in accordance with 45 C.F.R. § 164.528. Pursuant to 45 C.F.R. § 164.528(a), an individual has a right to receive an accounting of certain disclosures of PHI or EPHI in the six (6) years prior to the date on which the accounting is requested.

13. *HHS Inspection*. Upon written request, District agrees to make available to HHS or its designee, District's internal practices, books, and records relating to the use and disclosure of PHI and EPHI received from, or created or received on behalf of, the County in a time or manner designated by HHS for purposes of HHS determining the County's compliance with the Privacy and Security Requirements.

14. *County Inspection*. Upon written request, District agrees to make available to the County and its duly authorized representatives during normal business hours District's internal practices, books, records and documents relating to the use and disclosure of confidential information, including, but not limited to, PHI and EPHI received from, or created or received on behalf of, the County in a time and manner designated by the County for the purposes of the County determining compliance with the Privacy and Security Requirements. District agrees to allow such access until the expiration of four (4) years after the services are furnished under the contract or subcontract or until the completion of any audit or audit period, whichever is later. District agrees to allow similar access to books, records, and documents related to contracts between District and organizations related to or subcontracted by District to whom District provides confidential information, including, but not limited to, PHI and EPHI received from, or created or received on behalf of, the County.

15. *PHI or EPHI Amendment*. District agrees to incorporate any amendments, corrections, or additions to the PHI or EPHI received from or created, compiled, or used by the County pursuant to this BAA when notified by the County that the PHI or EPHI is inaccurate or incomplete, or that other documents are to be added as required or allowed by the Privacy and Security Requirements.

16. *Documentation of Disclosures*. District agrees to document disclosure of PHI or EPHI and information related to such disclosures as is necessary for the County to respond to a request by an individual for an accounting of disclosures of PHI or EPHI in accordance with 45 C.F.R. § 164.528, as amended.

17. *Termination Procedures*. Upon termination of this BAA for any reason, District agrees to deliver all PHI or EPHI received from the County or created, compiled, or used by District pursuant to this BAA within thirty (30) days from the date of termination, or, if specially requested to do so by the County in writing, to destroy all PHI or EPHI within the time frame determined by the County, which will be no less than thirty (30) days from the date of the notice of termination. This provision applies when District maintains PHI or EPHI from the County in any form. If

District determines that transferring or destroying the PHI or EPHI is infeasible, District agrees:

a) to notify the County of the conditions that make transfer or destruction infeasible;

b) to extend the protections of this BAA to such PHI or EPHI; and

c) to limit any further uses and disclosures of such PHI or EPHI to those purposes that make the return, or transfer to the County, or destruction infeasible.

18. *Notice-Termination*. Upon written notice to District, the County may terminate any portion of the Agreement under which District maintains, compiles, or has access to PHI or EPHI. Additionally, upon written notice to District, the County may terminate the entire Agreement if the County determines, at its sole discretion, that District has repeatedly violated a Privacy or Security Requirement.

E. Survival of Privacy Provisions. District's obligations with regard to PHI and EPHI shall survive termination of this BAA and the Agreement.

F. Amendment Related to Privacy and Security Requirements. The Parties agree to take such action as is necessary to amend this BAA if the County, in its reasonable discretion, determines that amendment is necessary for the County to comply with the Privacy and Security Requirements or any other law or regulation affecting the use or disclosure of PHI or EPHI. Any ambiguity in this BAA shall be resolved to permit the County to comply with the Privacy and Security Requirements.

G. Indemnification. District agrees to indemnify and hold harmless, to the extent allowed by law, the County and its officers, employees, and agents (individually and collectively "Indemnitees") against any and all losses, liabilities, judgments, penalties, awards, and costs (including costs of investigations, legal fees, and expenses) arising out of or related to:

1. a breach of this BAA relating to the Privacy and Security Requirements by District; or

2. any negligent or wrongful acts or omissions of District or its employees, directors, officers, subcontractors, or agents, relating to the Privacy and Security Requirements, including failure to perform their obligations under the Privacy and Security Requirements.

To the extent that this indemnification conflicts with Texas law, such indemnity is void.

H. This BAA survives the termination of the Agreement and expires six (6) years after its termination.

X.
MISCELLANEOUS

A. Any notice required or permitted to be given by the County to the District hereunder may be given by certified or registered United States Mail, postage prepaid, return receipt requested, addressed to:

Attn: Dr. Douglas Killian
P.O. Box 692003
Houston, Texas 77269-2003

Attn: Irene Ruiz, Chief Officer for School Leadership
P.O. Box 692003
Houston, Texas 77269-2003

Any notice required or permitted to be given by the District to the County hereunder may be given by certified or registered United States Mail, postage or fee prepaid, return receipt requested, addressed to:

Attn: Executive Director
Harris County Resources for Children and Adults
2525 Murworth Drive
Houston, Texas 77054-1603

Such notice shall be considered given and complete upon deposit in the United States Mail. Either party may designate a different address by giving the other party ten (10) days written notice in the manner provided above.

B. Neither the District nor the County waives or relinquishes any immunity or defense on behalf of itself, its trustees, officers, employees and agents as a result of its execution of this Agreement and performance of the functions or obligations described herein.

C. This Agreement shall be construed according to the laws of the State of Texas. The parties consent to the jurisdiction and venue of the courts of Houston, Harris County, Texas for any action under this Agreement. The exclusive forum for any action arising under this agreement is a state or federal court of competent jurisdiction in Texas.

D. This instrument contains the entire Agreement between the Parties relating to the rights herein granted and the obligations herein assumed. This Agreement supersedes any prior contract between the parties with regard to the terms and provisions contained herein. This Agreement may be modified only by a written instrument signed by both parties.

E. If any provision of this Agreement is held invalid, such invalidity shall not affect other provisions or applications of the Agreement which can be given effect without the invalid provision or application and to this end the provisions of this Agreement are declared to be severable.

F. To the extent that the County will come into possession of student records and information, and to the extent that the County will be involved in the survey, analysis or evaluation of students incidental to this Agreement, the County agrees to comply with all requirements of the Family Educational Rights and Privacy Act. In the event that, pursuant to the Texas Public Information Act ("PIA"), District is required to furnish District records that are in the possession of the County, the County agrees to furnish such information and records as required by the PIA, subject to the County's right to establish any exceptions to the PIA.

G. E-Mail Addresses. Each party affirmatively consents to the disclosure of its e-mail addresses that are provided to the other party. This consent is intended to comply with the requirements of the Texas Public Information Act, TEX. GOV'T CODE ANN. § 552.137, *et seq.*, as amended, and shall survive termination of this Agreement. This consent shall apply to e-mail addresses provided by each party and agents acting on each party's behalf and shall apply to any e-mail address provided in any form for any reason whether related to this Agreement or otherwise. However, neither party can consent to disclosure of a third party's email addresses, such as those of students or their families.

H. This Agreement may be executed in multiple originals.

[EXECUTION PAGE FOLLOWS]

CY-FAIR INDEPENDENT
SCHOOL DISTRICT

By: _____
Printed Name: _____
Title: _____
Date: _____

By: _____
Printed Name: _____
Title: _____
Date: _____

APPROVED AS TO FORM:

By: _____
Printed Name: _____
Title: _____
Date: _____

HARRIS COUNTY

By: _____
LINA HIDALGO
COUNTY JUDGE

APPROVED AS TO FORM:
Jonathan Fombonne
COUNTY ATTORNEY

By: _____
Harrison Long
Assistant County Attorney
C.A. File 26GEN1344

ORDER OF COMMISSIONERS COURT
Authorizing an Interlocal Agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on _____, 2026, with all members present except _____.

A quorum was present. Among other business, the following was transacted:

ORDER AUTHORIZING EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT

Commissioner _____ introduced an order and moved that Commissioners Court adopt the order. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	Yes	No	Abstain
Judge Hidalgo	□	□	□
Comm. Ellis	□	□	□
Comm. Garcia	□	□	□
Comm. Ramsey	□	□	□
Comm. Briones	□	□	□

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that:

1. The Harris County Judge is authorized to execute the Interlocal Agreement between Harris County and **Cypress-Fairbanks ISD** for Harris County Resources for Children and Adults to provide the services of two (2) Community Coordinators and fifteen (15) Youth Services Specialists who will deliver the services specified in the Agreement to children and families within the District at a cost to each party of **$772,973.00** (**$45,469.00** annually per Coordinator and **$45,469.00** annually per Youth Services Specialist).

2. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.

Cypress-Fairbanks I.S.D. Advanced Courses for Exemption Purposes, 2026-2027

A student earning below 70 for a grading period becomes ineligible to participate in UIL and non-UIL activities. If, however, the student earns this grade in one of the following courses, the principal may consider waiving the student's suspension from participation in accordance with UIL rules.

If a student earns below 70 for a grading period in two or more of the designated courses, he or she is not eligible for a waiver consideration to continue participation in UIL or non-UIL activities. (See FM[Local] – Student Activities.)

Only the courses listed below may be considered for suspension removal for UIL or non-UIL purposes when a student earns below 70 for a grading period. Other Cypress-Fairbanks K-level courses have no bearing on this rule.

a. **English Language Arts:** English I K, H; English II K, H; English III K, H, AP, and Dual; English IV K, H, AP, and Dual; and Speech Dual

b. **Languages Other Than English:** Spanish III K, IV-VI K, AP, and Dual; Spanish for Native Speakers III K and IV AP; French III-VI K AP and Dual; German III K, IV-VI K, and AP; Latin III-IV K and AP; ASL III-IV K; Chinese III K; Computer Science I K and Dual, Computer Science II K and Dual, Computer Science III K, and Computer Science Principles AP

c. **Social Studies:** United States History K, H, AP, and Dual; World History K, H and AP; U.S. Government K, H, AP, and Dual; Economics K, H, AP and Dual; World Area Studies K and H; Comparative Government and Politics H and AP; World Geography K and H; Psychology H, AP, and Dual; Human Geography H and AP; European History H and AP; Sociology Dual, and Special Topics in Social Studies K and H (Government 2306 Dual)

d. **Mathematics:** Geometry K and H; Algebra II K and H; Pre-Calculus K, H, AP, and Dual; Calculus AB H, AP, and Dual; Calculus BC H, AP, and Dual; Statistics H, AP, and Dual; College Algebra K, H, and Dual; Advanced Quantitative Reasoning K; Robotics II K; and Accounting II K

e. **Science:** Astronomy K; Biology K, H, AP and Dual; Chemistry K, H, AP and Dual, Anatomy and Physiology K and H; Environmental Science H, AP, and Dual; Earth Systems K and H; Engineering Design and Problem Solving K; Physics K and H; and AP Physics I, II, C, and Dual; Forensic Science K; Advanced Animal Science K; Pathophysiology K; Food Science K; Advanced Plant and Soil Science K; and Scientific Research and Design I K (ARC)

f. **Advanced Placement Electives:** AP Art (2-D, Photography, or Digital Art & Media), AP Art 3-D, AP Art Drawing, Art History AP and Dual; and Music Theory AP

K = Honors course
H = HORIZONS course for identified gifted/talented students
AP = College Board Advanced Placement course
Dual = Course for which student earns both high school and college credit

	Facility Name	Sport/Activity	Verification
1	Aerodrome Ice Skating Complex	Skating	Visit
2	Alliance Fencing Academy	Fencing	Visit
3	Athletistry PAC	Dance	Visit
4	Axis Golf	Golf	Visit
5	Ballet Center of Houston	Ballet	Visit
6	Bayou City Ballet	Ballet	Visit
7	Black Horse Golf	Golf	Visit
8	Callegari Equestrian Center	Equestrian	Visit
9	Champions Taekwondo	Taekwondo	Visit
10	Cheer Factory	STUNT	Individualized Training Schedule / Site Visit
11	Cypress Gymnastics Academy	Gymnastics	Individualized Training Schedule / Site Visit
12	Dance Central	Dance	Individualized Training Schedule / Site Visit
13	Cypress Fairbanks Swim Club	Swimming	Individualized Training Schedule / Site Visit
14	Hintze Dance	Dance	Individualized Training Schedule / Site Visit
15	Houston Archery	Archery	Individualized Training Schedule / Site Visit
16	Houston Gymnastics Academy	Gymnastics	Individualized Training Schedule / Site Visit
17	Houston Gymnastics Center at ERJCC	Gymnastics	Individualized Training Schedule / Site Visit
18	Houston International Table Tennis Academy	Table Tennis	Individualized Training Schedule / Site Visit
19	Impulsion Sport Horses	Equestrian	Individualized Training Schedule / Site Visit
20	Irish Day Farms	Equestrian	Individualized Training Schedule / Site Visit
21	K2 Academy	Gymnastics	Individualized Training Schedule / Site Visit

22	Katy Gymnastics	Gymnastics	Individualized Training Schedule / Site Visit
23	Morrison Farm	Equestrian	Individualized Training Schedule / Site Visit
24	Parati Competitive Rowing	Rowing	Individualized Training Schedule / Site Visit
25	Republic Dance	Dance	Individualized Training Schedule / Site Visit
26	Sage Hill Sport Horses	Equestrian	Individualized Training Schedule / Site Visit
27	Sneak Away Riding Club	Equestrian	Individualized Training Schedule / Site Visit
28	Stars Gymnastics Training Center	Gymnastics	Individualized Training Schedule / Site Visit
29	Strive Tennis	Tennis	Individualized Training Schedule / Site Visit
30	The Houston Center for Taekwondo	Taekwondo	Individualized Training Schedule / Site Visit
31	The PAC	Dance	Individualized Training Schedule / Site Visit
32	Tribe Seven Dance	Dance	Individualized Training Schedule / Site Visit

MEMORANDUM OF AGREEMENT BETWEEN the Department of the Air Force
(Military Service)

AND Cypress-Fairbanks ISD
(Name of School District)

TO ESTABLISH AND OPERATE A JUNIOR RESERVE OFFICERS' TRAINING CORPS UNIT

Form Approved
OMB Number 0704-0680
Expires 02/28/2027

The public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Director of Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send your form to the appropriate Service Representative

Privacy Advisory
Disclosure of this information is voluntary and will be used to provide notice and communication related to this Memorandum of Agreement. When completed, this form contains personally identifiable information and is protected by the Privacy Act of 1974, as amended

This Memorandum of Agreement (MOA) is hereby entered into by and between the Department of the Air Force *(Military Service Name)* acting through the Holm Center Commander *(first General/Flag Officer Command above JROTC Program Office),* and Cypress-Fairbanks I.S.D. *(School District Name) (collectively the Parties)* for the establishment of a Junior Reserve Officers' Training Corps (JROTC) Unit at Bridgeland High School *(Name of School Hosting the Unit)*, pursuant to United States Code, Title 10, Subtitle A, Part III, Chapter 102, §§ 2031-2036 and reference I.2. herein.

The purpose of the JROTC program is to instill in students in United States secondary educational institutions the values of citizenship, service to the United States (including an introduction to service opportunities in military, national, and public service), personal responsibility and a sense of accomplishment. Upon execution by the Department of the Air Force *(Military Service Name)* on the date of signature below, a JROTC unit is established at Bridgeland High School *(Host School)* consisting of students voluntarily enrolled. This MOA together with the Military Service Addendum herein (reference I.6) contain the Parties' entire agreement and outlines terms and responsibilities for both the Military Service and the School District.

I. **REFERENCES.** The following references are incorporated herein and apply to both Parties:

1. 10 U.S.C. §§ 2031-2036
2. Department of Defense (DoD) Instruction 1205.13 "Junior Reserve Officers' Training Corps Program"
3. Department of Defense Education Activity (DODEA) Administrative Instruction 1443.02 "Prohibited Sexual, Sex-Based, and Other Related Abusive Misconduct Reporting and Response"
4. DD Form 3200, Junior Reserve Officers' Training Corps Instructor Prohibited Activities Acknowledgment
5. DD Form 3203, Junior Reserve Officers' Training Corps Student/Parent/Guardian Acknowledgment of Expected Standards Of Conduct And Participation
6. AFJROTC MOA Addendum (November 2024)
   (Name of Military Service-specific Addendum)

II. STATEMENT OF NON-DISCRIMINATION. The DoD is committed to creating and maintaining a safe and trusted learning and work environment free from discrimination and harassment (including sexual harassment as defined by the US Department of Education in Sexual Harassment Guidance 2020). The DoD does not condone and will not tolerate hostile environments, including any created by sexual harassment, sexual assault, problematic sexual behavior in children and youth (PSB-CY) as defined in **DoD Instruction 6400.01**, or other related abusive misconduct of, or by, employees, students, other beneficiaries (to include and when applicable, volunteers, students, support personnel, student teachers, contractors, and parents/guardians), or anyone within the School District jurisdiction in JROTC-conducted or sponsored education and training programs and activities, committed both on and off school premises.

The following School District and Host School office handles inquiries regarding the non-discrimination policies:
11440 Matzke Rd Cypress, TX 77429 *(Address)*. The following School District and Host School office handles Title IX inquiries and complaints: Dr. Deborah Stewart *(Host School District's Title IX Coordinator/ Office Address/Contact Information).* Any JROTC student, instructor, or other beneficiary who reports that they, or someone they know, has been subjected to a violation of this MOA, including reference I.6, has the right to prompt response and intervention by an appropriate DoD/JROTC official or School District official to ensure the safety and welfare of those individuals involved. [Refer to Sections III.5 and IV below]

III. UNDERSTANDINGS OF THE PARTIES.

1. **Nondiscrimination.** Neither party shall discriminate in conducting a JROTC program. This includes denying participation in or the benefits derived from the JROTC program (e.g., admission of students, hiring of JROTC instructors who meet statutory requirements, or subsequent participation of students and instructors) on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor in its employment, programs and activities.

2. **Retaliation Prohibited.** Retaliation against an individual/individuals reporting, either verbally or in writing, an allegation or suspicion of violation of this MOA or reference I.6, or who participates in or cooperates with an investigation of such report or suspicion, is strictly prohibited.

3. **Partnership/Certification Relationship and Background Checks.** JROTC instructors serve two chains of authority and shall be responsible to both the Military Service (their certifier) and the School District (their employer) for properly operating the JROTC program and for their own professional conduct. In addition to the School District's requirements, JROTC instructors have mandatory responsibilities levied upon them by their Military Service as described in reference I.6.

   a) Both parties shall provide JROTC instructors with relevant training and their policy prohibiting harassment and abuse (e.g., annual instructor/ teacher anti-harassment training, DD Form 3200, "JROTC Instructor Prohibited Activities Acknowledgment") and inform each other on all significant personnel matters (such as suspensions or terminations) concerning instructor certification and employment. The Host School shall maintain the signed DD Form 3200 and signed DD Form 3203 and make available for review per paragraph 6.b.

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b) Although the Military Service is not a party to the instructor's employment contract, the Military Service is the certifying authority for JROTC instructors and maintains an inherent need-to-know regarding any information related to performance, conduct, and employment status. As such, the Military Service shall:

(1) Conduct and fund initial and on-going background checks on JROTC instructor for certification purposes.

(2) Childcare National Agency Check with Inquiries (CNACI) investigation (re-verified every 5 years, or when triggered by an instructor's adverse credit check, any adverse instructor information identified, or a break in instructor service of more than 24 months)

(3) JROTC instructors will complete JROTC Initial Qualification Training (JIQT) prior to certification.

(4) Require all JROTC instructors to authorize the release to the Military Service of any information the School District determines is necessary to ensure compliance with the terms of this MOA related to the JROTC instructor's employment and/or conduct.

(5) Immediately suspend the certification of JROTC instructors and/or begin decertification procedures based on any violation of this MOA by the instructor, adverse investigation findings, or reference I.6.

c) The School District shall:

(1) Interview and employ only approved JROTC instructors as required by reference I.6.

(2) Perform state and local background checks at their own expense in accordance with applicable federal, state, and local requirements.

(3) Provide JROTC instructors a contract of employment with the School District as the employing agency and in accordance with reference I.6.

(4) Provide a copy of this certified MOA to JROTC instructors.

(5) Provide JROTC students and parents/guardians at the beginning of each academic year, and upon request, JROTC promotional and pertinent administrative materials to ensure they are aware of their rights under this MOA. This must include both parties' contact information in Section IV and the proper procedures for reporting and responding to allegations of violations.

4. **Monitoring Instructor Performance.** The Military Service holds the certification of all JROTC instructors, and therefore maintains an inherent right to monitor instructor behavior and performance. They must receive any necessary information from the School District regarding instructor performance, professional conduct, and employment status.

a) The Military Service shall:

(1) Ensure instructors receive performance counseling and/or professional development within thirty (30) days of the effective date of employment with the School District, and then annually, usually at the beginning of each school semester.

(2) Mentor, monitor and counsel all instructors concerning their educational requirements under this MOA and reference I.6.

(3) Assess the instructional performance of at least one instructor per school.

b) The School District shall:

(1) Communicate with the Military Service on all matters concerning instructor performance, conduct, and employment as permitted by state law. School districts wishing to transfer or reassign a JROTC instructor between JROTC host schools may do so in accordance with district policies and reference I.6., with consent of the JROTC instructor and with prior written approval from the Military Service.

(2) Conduct annual JROTC instructor evaluations/assessments and provide them, by electronic copy, to the Military Service point of contact in Section IV.

(3) Notify the Military Service in writing of any instructor evaluation that does not meet School District requirements within three (3) business days.

(4) Include the Senior Military Service instructors in meetings where policies, recommendations, or decisions affecting the JROTC Program are made, including the employment or discharge of JROTC instructors.

(5) Have effective and timely procedures in place to ensure the Military Service AFJROTC Chief of Instructor Management *(POC)* is advised of any disciplinary or administrative action levied upon a JROTC instructor (i.e., administrative leave, suspensions, letters of admonishment), the initiation of any investigation into alleged JROTC instructor misconduct (school, civil, or criminal), or any changes in the employment status of an JROTC instructor. If any of the aforementioned items occur, the School District shall notify the Military Service in writing within one (1) business day. The Host School shall include enough information to provide the Military Service a comprehensive understanding of the nature and scope of any allegations, investigation, or complaint.

5. **Preventive, Corrective, and Disciplinary Actions.** Both parties shall take all necessary and appropriate action needed to prevent, correct, and, if necessary, discipline behavior which violates this MOA concurrent with or independent of any outside investigations and action that may be taken by appropriate external enforcement entities, where applicable. The host institution will address any violation by Instructor, Trainer, or participating student in accordance with their school district's student and personnel policies. Violations may not be ignored or dismissed by either party, JROTC instructors, or program volunteers, especially if a student is being sexually harassed, sexually assaulted, or subjected to other related misconduct by any adult (welcome or unwelcome), or if anyone is touching or trying to touch a juvenile in a sexual way against their will or without lawful consent.

a) **Mandatory Reporting.** Child abuse, neglect, sexual assault and sexual harassment must be reported by JROTC instructors and program volunteers. Minor incidents of sexual harassment and other related abusive misconduct, even if it has been successfully resolved in the moment by addressing the harasser directly, must still be reported to the appropriate School District, Host School, and Military Service personnel to create a record in case the misconduct occurs again. The Military Service cannot take action to stop harassing, assaultive, problematic, and abusive misconduct if they are unaware it is happening.

b) **Response.** School District and Host School shall report preventative, corrective, and disciplinary actions in accordance with state, local, School District, and Host School policy.

6. **Program Evaluations.** The parties shall perform program evaluations for trend analysis and to monitor the effectiveness of response and resolution and facilitate ongoing recommendations for improvements to the JROTC program.

a) The Military Service shall:

(1) Make annual visits to the Host School, either announced or unannounced, per reference I.2, to evaluate the operation, administration, and effectiveness of the JROTC program and ensure continued compliance with this MOA and Military Service standards in reference I.6.

(2) Evaluate compliance with this MOA (e.g., the number, nature, and resolution of reported violations) periodically throughout the fiscal year.

(3) Include the JROTC Program in its Management and Internal Controls Program to review, assess, and report on the effectiveness of internal control.

b) The School District shall maintain and make available for review all JROTC instructor evaluations and program records during program visits and for a period of ten (10) years following the expiration or termination of this MOA. Failure to adhere to this requirement may result in decertification of the instructor, placement of the JROTC Program in a probationary status, or Program disestablishment.

7. **Minimum Number of Enrolled Students.** The School District and Host School shall ensure that each unit maintains a minimum student enrollment of at least (A) 10 percent of the Host School's student population (grades 8-12 or 9-12, whichever is applicable), or (B) 100 students, whichever is less, as required by 10 U.S.C. § 2031(b)(1). Actual enrollment shall only be determined by counting those students who voluntarily meet, and subsequently maintain acceptable standards of academic achievement and conduct, as prescribed by the Secretary of the military department concerned, as required by 10 U.S.C. § 2031(b)(4). The JROTC unit shall be placed on probation if these requirements are not met.

8. **Voluntary Student Enrollment.** The School District and Host School shall only permit voluntary student enrollment in the JROTC program. The School District shall fully inform prospective JROTC students that the program is voluntary and of all mandatory JROTC enrollment requirements before authorizing enrollment into the JROTC program. Only students who voluntarily choose to meet and maintain acceptable JROTC standards in reference I.6 shall be enrolled into, and permitted to remain in, the JROTC program. The Host School shall ensure all enrollments of students into the JROTC program are conducted with the prior knowledge and endorsement of the Military Service per reference I.6. If a JROTC instructor senses a student has been involuntarily enrolled, they must inform both the Senior Military Service instructor and Host School Principal.

9. **JROTC Cadet Health/Wellness Participation Waiver.**

a) The Host School will:

(1) Collect and maintain a medical release and Parent/Guardian acknowledgement of the risk(s) associated with all physical activity sessions (e.g., walking, running, calisthenics, drills) and acknowledging any risk associated with any physical activity.

(2) Inform its JROTC faculty of anything that should keep a student from participating in the JROTC Cadet Health/Wellness Program. The JROTC Senior Instructor shall make the enrollment decision for any student who has a permanent disability that inhibits full participation in physical activity sessions. Only students who complete and submit the required JROTC Cadet Health/Wellness Program release and acknowledgement shall be enrolled into, and permitted to remain in, the JROTC program. The JROTC Cadet Health/Wellness Program is designed to improve physical fitness.

b) The Military Service shall:

(1) Ensure that all physical activity sessions shall be supervised and monitored by at least one JROTC instructor.

(2) Identify any Health/Wellness training requirements (refer to reference I.6).

10. **Prohibitions on Fundraising.** The School District shall not permit any fundraising for external entities while using government equipment or while in uniform. Fundraising and grants in support of the JROTC unit are authorized as governed by state and local policies. The acceptance of any grants and/or funds by the School District and/or Host School does not reflect an endorsement by the Department of Defense.

11. **Information Technology (IT) support.** The School District and Host School shall provide the appropriate IT support to include access to third-party websites that are required for instructors, other school employees and district employees to perform routine tasks. Third party-websites include any website in support of administrative, budgetary, and curriculum delivery and support, and testing services. Required websites shall be provided by JROTC headquarters staff to the School District and Host School upon request.

12. **Facilities.** The Host School shall provide the partner Military Service with adequate facilities for classroom instruction, storage of non-lethal arms and other equipment which may be furnished in support of the unit, and adequate drill areas at or in the immediate vicinity of the institution, as determined by the Secretary of the military department concerned, as required by 10 U.S.C. § 2031(b)(2). Additionally, the Host School shall provide administrative office(s), office equipment, including telephone service capable of electronic data transmission, instructional supplies (other than those provided by the Service), and utilities. The Host School shall pay for the cost and maintenance of these facilities thereof.

13. **Military Instruction.** The School District and Host School shall provide a course of military instruction of not less than three academic years' duration and which may include instruction or activities in the fields of science, technology, engineering, and mathematics, as prescribed by the Secretary of the military department concerned, as required by 10 U.S.C. § 2031(b)(3).

14. **Storage and Safekeeping of Government Property.** The Host School shall provide secure and adequate storage areas for the protection and security of Government Furnished Property and comply with all applicable regulations relating to the issue, care, use, safekeeping, turn-in, and accounting for such property. The School District shall promptly replace, or repair at its cost and to the satisfaction of the Military Department any such item that is lost or sustains damage directly or indirectly attributable to the conduct of the School District or Host School. The School District shall furnish to the Military Departments a bond or insurance policy from a financial institution satisfactory to the Military Department in an amount equal to the replacement value of Government-furnished Property. The School District shall ensure that the bond or insurance remains in effect for the requisite amount at all times during the term of this Agreement and, thereafter, so long as any Government-Furnished Property remains in the School District's custody. If the School District elects to provide an insurance policy, it shall name the United States as an additional insured and provide a certificate to that effect to the Military Department.

IV. POINTS OF CONTACT. The following points of contact will be used by the Parties to provide any notice required under this MOA. Each Party may change its point of contact in writing upon 10 business days' notice to the other Party.

1. For the School District

Primary:

Title:	Mark Williams CTE Director
Address:	11440 Matzke Rd Cypress, TX 77429
Email:	mark.williams@cfisd.net
Telephone Number:	281-897-4036

Alternate:

Title:	Jennifer O'Brian CTE Coordinator
Address:	11440 Matzke Rd Cypress, TX 77429
Email:	jennifer.obrian@cfisd.net
Telephone Number:	281-897-4036

2. For the Military Service

Primary:

Title:	AFJROTC Headquarters Support Division
Address:	60 West Maxwell Blvd, Maxwell AFB, AL 36112
Email:	jrotc.jrs.support@au.af.edu
Telephone Number:	334-953-1178

Alternate:

Title:	AFJROTC Chief of Instructor Management
Address:	60 West Maxwell Blvd, Maxwell AFB, AL 36112
Email:	jrotc.jri@au.af.edu
Telephone Number:	334-953-7742

V. GOVERNING LAW. This MOA is governed by and shall be construed under all applicable Federal, state, and local Laws. However, compliance with state and local laws by the military service is voluntary.

VI. MODIFICATION OF MOA. This MOA may only be modified by written agreement of both Parties, and duly signed by their authorized representatives. This MOA shall be reviewed for currency in accordance with the Military Service's policy, who reserves the right to require renewal of this MOA by both parties if significant program changes occur.

VII. NO WAIVER. Unless expressly stated in writing, signed by the Military Service, the waiver by the Military Service of any act, duty, or obligation required of the institution hereunder shall not be construed as a waiver of any other, or of any future act, duty, or obligation to be performed by the School District or Host School.

VIII. ENTIRE AGREEMENT. It is expressly understood and agreed that this MOA together with reference I.6. constitutes the entire agreement between the Parties and supersedes and replaces any prior agreement, understandings, or representations between the parties. Regardless of changes to the employment status of the original signatories, this MOA shall remain in effect until officially terminated.

IX. CONFLICTS. In the event of any conflict between this MOA and reference I.6, this MOA takes precedence.

X. REPRESENTATIVE AUTHORITY. Each undersigned representative of the parties to this MOA certifies he or she is fully authorized to enter into the terms and conditions of this MOA and to execute the same so as to effectively bind each party to its terms.

XI. SEVERABILITY. If any term, provision, or condition of this MOA is held to be invalid, void, or unenforceable by a governmental authority and such holding is not or cannot be appealed further, then such invalid, void, or unenforceable term, provision, or condition shall be deemed severed from this MOA and all remaining terms, provisions, and conditions of this MOA shall continue in full force and effect. The Parties shall endeavor in good faith to replace such invalid, void, or unenforceable term, provision, or condition with valid and enforceable terms, provisions, or conditions which achieve the purpose intended by the Parties to the greatest extent permitted by law.

XII. TERMINATION. This MOA may be terminated by either Party by giving at least 30 days' written notice to the other Party. This MOA shall remain in effect throughout the semester/trimester, and the termination date of this agreement may only occur during non-instruction periods in the academic calendar year.

XIII. TRANSFERABILITY. This MOA is not transferable.

XIV. ANTI-DEFICIENCY ACT. Nothing in this MOA shall be construed as obligating the Military Service, its officers, employees, or agents to expend any funds in excess of appropriations authorized for such purposes in violation of the Federal Anti-Deficiency Act (31 U.S.C. § 1341).

XV. EFFECTIVE DATE. This MOA takes effect as of the date on which is has been certified by the Military Service.

XVI. CANCELLATION OF PREVIOUS MOA. This MOA cancels and supersedes any prior agreement by the Parties.

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FOR THE SCHOOL		
TYPED NAME *(Last, First, Middle Initial)* **AND TITLE** Dr. Douglas Kilian Ph.D.	**SIGNATURE**	**DATE SIGNED** *(YYYYMMDD)*
FOR THE MILITARY SERVICE		
TYPED NAME *(Last, First, Middle Initial)* **AND TITLE** TIPTON, MATTHEW E. Colonel, HQ AFJROTC/Director	**SIGNATURE**	**DATE SIGNED** *(YYYYMMDD)*

THE FOLLOWING AGREEMENT AND INFORMATION IS TO BE CONSIDERED AS PART OF THIS CONTRACT

DATA PERTAINING TO HOST SCHOOL

a. NAME OF HOST SCHOOL *(No abbreviations)* Bridgeland High School	b. HOST SCHOOL'S COMPLETE MAILING ADDRESS *(Include ZIP code) (If P.O. Box must also provide street address for shipping purposes)* 10707 Mason Rd. Cypress,TX 77433
c. TYPE OF SCHOOL *(Check appropriate box)* ☒ Public ☐ Private ☐ Military Academy	
d. PRINCIPAL'S NAME Mr. Richard Dixon	
e. TELEPHONE NUMBER 832-349-7600	
f. FAX NUMBER	
g. EMAIL ADDRESS Richard1.dixon@cfisd.net	

PERTAINING TO SCHOOL DISTRICT

a. NAME OF SCHOOL DISTRICT *(No abbreviations)* Cypress-Fairbanks ISD	b. SCHOOL DISTRICT'S COMPLETE MAILING ADDRESS *(Include ZIP code)* 11440 Matzke Road Cypress, TX 77429
c. SUPERINTENDENT'S NAME Dr. Douglas Killian, Ph.D.	
d. TELEPHONE NUMBER 281-897-4000	
e. FAX NUMBER 281-897-8150	
f. EMAIL ADDRESS douglas.killian@cfisd.net	

LIST ACCREDITING AGENCY

a. REGIONAL	b. STATE	c. OTHER
	Texas Education Agency	

TOTAL ENROLLMENT OF HOST SCHOOL	ESTIMATED NO. OF QUALIFIED STUDENTS WHO WILL ENROLL IN THE JROTC PROGRAM
3675	75

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DEPARTMENT OF THE AIR FORCE
AIR FORCE ACCESSIONS CENTER (AETC)

14 May 2026

Colonel Matthew E. Tipton
Director, Air Force JROTC
60 West Maxwell Boulevard
Maxwell AFB AL 36112-6501

Dr. Douglas Killian
Superintendent, Cypress-Fairbanks Independent School District
10301 Jones Road
Houston TX 77065

Dear Dr. Killian

Thank you for your interest in hosting an AFJROTC program at Bridgeland Highland. The HQ AFJROTC Unit Activation Board has approved your application, and we would like to offer you a program. Programs require two instructors, with a 50/50 cost share between school and the Air Force for the minimum instructors' pay, and they are only authorized to teach AFJROTC curriculum and cadets. Minimum cadet enrollment for all programs is 50 students for school enrollment of 500+ or 10% for enrollment below 500. Additionally, once required paperwork is signed and you have instructors hired, we will provide your program with a significant amount of equipment and uniforms.

The HQ AFJROTC Support Division staff will reach out shortly to schedule a Unit Activation Teams meeting to ensure your school understands the program requirements and introduce you to our staff. Attached is a copy of the DD Form 3202 Memorandum of Agreement (MOA) and DAF Addendum to DD Form 3202. Please review these documents as we will discuss both in detail during the Teams meeting along with the required return date for the signed documents. If you have further questions or need additional time to decide about this opportunity, please contact the Chief of Unit Viability, Ms. Tammy Perry, by email at tammyperry.4@au.af.edu.

Sincerely

Matthew E. Tipton

MATTHEW E. TIPTON, Colonel, USAF
Director, Air Force JROTC

4 Attachments:
1. DD Form 3202 (MOA), Feb 24
2. DAF Addendum to DD Form3202, 5 Nov 24
3. Instructions on Completing DD Form 3202 (MOA)
4. Unit Activation Information Needed

DEPARTMENT OF THE AIR FORCE ADDENDUM TO THE DD FORM 3202 TO ESTABLISH AND OPERATE AN AIR FORCE OR SPACE FORCE JUNIOR RESERVE OFFICERS' TRAINING CORPS (AF/SF JROTC) UNIT

Purpose: This Department of the Air Force-specific addendum is referenced in Section I, Item 6 of the DD Form 3202. The specifications listed in this addendum serve to clarify or amend the standardized requirements listed on the DD Form 3202. This addendum applies to all AF/SF JROTC programs operating under HQ AFJROTC oversight. This document is word-for-word standardized across all AF/SF JROTC programs, and no edits, changes or additions are permitted by an Institution.

SECTION 1. AIR FORCE AGREEMENT: Contingent upon fulfillment of the conditions presented in Sections 2 and 3, the Air Force agrees as follows:

A. Establish and maintain an AFJROTC program. The Air Force shall establish and maintain an AF/SF JROTC program at the Institution named in the MOA, subject to the provisions of Public Law, DoD and Air Force publications, the MOA, and continued approval and funding by the Secretary of the Air Force (SECAF).

B. Prescribe the course of study. The Air Force shall prescribe all AF/SF JROTC program academic course policy and course content, provide all curriculum text, most teaching aids, and other academic text supplies associated with the conduct of the AFJROTC program.

C. Provide instructor certifications. The Air Force shall issue and hold the certification for all AF/SF JROTC instructors. The Air Force shall screen, approve, and certify qualified Air Force or Space Force officers and enlisted members to teach and administer the AF/SF JROTC program in an Institution. As the certifying authority, the Air Force maintains an inherent need-to-know of all information related to an AF/SF JROTC instructor's performance, conduct and employment status. The Air Force shall communicate with the Institution on all matters concerning instructor performance and conduct, as well as any changes in instructor certification.

D. Provide supply support. The Intuition shall ensure all Air Force owned/purchased property is secured and protected against theft and damage. The Institution shall appoint a Military Property Custodian to be responsible for all Air Force uniforms, supplies, and equipment authorized by applicable Air Force Tables of Allowance and purchased with Air Force funding. The title of ownership for all property and equipment provided to the Institution is retained by the Air Force, unless expressly transferred to the Institution in writing.

E. Provide financial support:

1. The Air Force shall reimburse the Institution one half the Minimum Instructor Pay amount, for each instructor, each month for a minimum of 300 calendar days (ten (10) calendar months) each operating school year, up to a maximum of 12 calendar months. Instructor employment dates shall begin on or after 1 July each year and end on or before 30 June

each year and will be reflected on the annual DD Form 2767. The Air Force cost share of the minimum pay due to an AF/SF JROTC instructor is established in 10 USC, Section 2031 and clarified in paragraph 2.C.5.

2. The Air Force shall reimburse the Institution, within the fund limitations imposed by the Air Force and within guidelines of Air Force publications, for costs incident to:

a) The procurement, transportation, packing, unpacking, crating, and normal maintenance of uniforms, supplies, equipment, and instructional materials required by the Air Force.

b) For required vehicle transportation for logistical support and field trips in support of the AF/SF JROTC program to locations 41 driving miles or more from the school (see section 2.B.1 for trips 40 driving miles or less). The rate of reimbursement shall not exceed the normal commercial rate schedule in the area or the usual rate that the Institution has established for staff travel.

c) Meals for AF/SF JROTC students, and lodging costs for AF/SF JROTC students and instructors during official AF/SF JROTC activities away from the Institution.

F. Provide information management support:

1. The Air Force shall publish and disseminate accurate and sufficient information and policy guidance concerning unit operations and instructor management to enable the Institution to properly operate the AF/SF JROTC program and support the AFJROTC mission of citizenship development.

2. The Air Force shall provide the necessary software/database access to support the supply management, budget management, and other reporting functions required by the Air Force. Any information technology equipment purchased by the Air Force for the Institution remains property of the Air Force.

SECTION 2. INSTITUTION AGREEMENT. Contingent upon fulfillment of the conditions presented in Sections 1 and 3, the governing authorities of the Institution agree as follows:

A. AFJROTC Program Infrastructure:

1. Establish an AFJROTC program. The Institution shall establish the AF/SF JROTC program in accordance with the provisions of Public Law, DoD and Air Force publications, this MOA, and continued approval by the Secretary of the Air Force (SECAF).

2. Establish the AFJROTC department. The AF/SF JROTC program shall be established and operated as a separate, integral academic, and administrative department of the Institution. This applies regardless of AFJROTC program alignment within the Institution's organizational structure.

3. **Supervise the AFJROTC department.**

a) The Institution's principal, equivalent, or designee shall be the on-site person exercising overall supervision of the AF/SF JROTC program.

b) The Institution shall recognize and support the Senior Aerospace Science Instructor (SASI) by ensuring the SASI is designated as the Head of the AF/SF JROTC Department (or equivalent title). The Institution shall ensure the SASI exercises full operational supervision of all other AF/SF JROTC instructors employed at the Institution. Additionally, the Senior AF/SF JROTC Instructor should have direct access to the principal on all AF/SF JROTC-related matters and be a member of the school leadership team.

c) The Institution's SASI shall be the AF/SF JROTC instructor possessing the highest military grade (retired grade, or current). The SASI shall hold a bachelor's degree or higher. When two AF/SF JROTC instructors are of equal military grade, and both have at least a bachelor's degree, HQ AFJROTC will determine the SASI designation.

d) The Institution shall ensure the SASI has the authority necessary to operate the AF/SF JROTC program under the leadership of the school principal, equivalent, or designee while ensuring compliance with all Air Force publications.

e) The Institution shall ensure the SASI is present in meetings where policies, recommendations, or decisions impacting the AF/SF JROTC program are made, including space allocation/utilization (especially for space during inclement weather periods), academic course scheduling, and the hiring of new AF/SF JROTC instructors. Additionally, the SASI shall be directly consulted and afforded an opportunity to provide formal input during any performance/disciplinary meeting, investigation, or potential discharge of AF/SF JROTC instructors employed at the Institution.

f) Schools will ensure AFJROTC is a safe environment, maintained free from any form of sexual harassment, sexual assault, any other sexual-related misconduct, or any form of verbal/nonverbal harassment or mistreatment.

B. Provide classrooms, office space and technology. The AF/SF JROTC program shall be provided the necessary classroom facilities and office space for the efficient and effective accomplishment of both AF/SF JROTC program academics, and other AF/SF JROTC program activities and objectives. The facilities provided shall be equal to or greater (quantity/quality) than those provided to other programs/courses/activities in the same Institution. The Institution shall furnish appropriate and sufficient technology (i.e., computers, software, projectors, etc.) to conduct AF/SF JROTC academics, and other AF/SF JROTC program requirements. The Institution shall provide the same data system access to all employed AF/SF JROTC instructors that is provided to all other teaching faculty, regardless of any academic degree held, or faculty categorization considerations. The Institution shall ensure network firewalls are configured to allow regular access to AFJROTC data systems.

1. **Provide Transportation.** The Institution shall provide transportation for all AFJROTC students to complete a mandatory field trip once per academic term. Transportation shall be provided at no cost to AFJROTC students, instructors, or the Air Force, for trips up to 40 driving miles one way. Beyond 40 driving miles one way, the provisions of section 1.E.2 applies.

2. **Provide drill areas.** The Institution shall provide and maintain a minimum area of 2,500 square feet to support drill and ceremony instruction year-round. The provided space shall be level, unobstructed, free of vehicular or pedestrian traffic with student safety paramount. Planning and scheduling shall be purposeful to ensure AF/SF JROTC has regular/recurring access and use of indoor facilities during inclement weather periods. The SASI shall be an integral member of all space utilization/master scheduling meetings and discussions to ensure adequate drill space is not overlooked or omitted.

3. **Provide climate-controlled storage space.** The Institution shall provide and maintain a minimum of 400 square feet of climatically controlled storage space for the protection and care of uniforms, supplies, and equipment used in the AF/SF JROTC program. The storage space shall be near the other AF/SF JROTC facilities, must be appropriately organized (i.e., hanging racks, shelves, drawers, etc.) to neatly store and maintain Air Force property. The storage space must be limited to the exclusive use of the AF/SF JROTC program and must be constructed so that access is denied to unauthorized personnel. As the size of the AF/SF JROTC program increases, additional storage space shall be provided in a proportional manner. IMPORTANT: The requirement for climate-controlled storage applies year-round. Special consideration must be given to periods of time where the school is not fully occupied or being utilized (i.e., summer recess) to ensure continued climatic controls are maintained. Any loss or damage to uniform items, or repair or cleaning costs resulting from unused, inoperable, inadequate, or failed climate control systems is expressly the responsibility of the Institution.

4. **Ensure security of replica weapons, air rifles, and sabers.** The Institution shall ensure that any AF/SF JROTC replica weapon, air rifle, or saber, regardless of how purchased, is tracked, stored and secured in accordance with current Air Force publications.

C. AFJROTC Instructor Staffing:

1. **Ensure minimum staffing in the AFJROTC program.** An Institution shall employ a minimum of two certified AF/SF JROTC instructors, normally one commissioned officer and one enlisted, regardless of student enrollment in the AF/SF JROTC program. Should a program have a vacancy, the Institution agrees to fill it when qualified and certified candidates are available, within the appropriate grade category of candidate (officer/enlisted as required by HQ AFJROTC).

2. **Evaluate employment candidates.** The Institution shall not delay or postpone actions necessary to fill a valid AF/SF JROTC instructor vacancy when certified candidates are available. The Institution shall ensure any local application process, interviews, hiring panels, or hiring decisions of available certified instructor candidates are conducted in a timely manner, without regard to an Institution's qualifications for non-AF/SF JROTC faculty positions, or any annual timelines for hiring other faculty members, due to this unique MOA relationship. Instructors employed in an Institution to teach AF/SF JROTC shall only be those individuals who possess a valid AF/SF JROTC instructor certification from the Air Force. The Institution makes the ultimate determination if any certified instructor is suitable to be employed as their AF/SF JROTC instructor.

3. **Perform employment background checks**. Any background check(s) or associated processes required by an instructor candidate to meet an Institution's employment requirements shall be conducted at no expense to the Air Force.

4. **Provide instructor employment contracts**. For AFJROTC purposes, a 'school year' begins no earlier than 1 July and ends no later than 30 June. The Institution shall provide AF/SF JROTC instructors with an employment contract with the Institution as the employing agency, with employment contracts beginning on or after 1 July each year and ending on or before 30 June the following year. The Institution verifies all AF/SF JROTC instructor employment contracts with the Air Force via the DD Form 2767. The annual contract duration for an AF/SF JROTC instructor must be a minimum of 300 calendar days except for instructors initially employed after the beginning of, or during, the regular Institution school year. The contract may be administered using regular district procedures as long as the minimum calendar days are met, the Minimum Instructor Pay is provided in accordance with Section 2.C.5, and otherwise is in accordance with this agreement.

5. **Provide Minimum Instructor Pay (MIP)**. Each instructor's monthly MIP amount is prescribed by the Air Force. MIP is the minimum amount of gross monthly compensation payable to each instructor, for each full calendar month of employment as verified on the DD Form 2767. MIP shall be a standalone amount, itemized/categorized independently from any additional stipends, bonuses, or supplements if applicable. The MIP amount due must be paid to each instructor, each full calendar month employed, regardless of the number of workdays required in a calendar month. For partial months employed, the MIP amount must be divided by 30 to get a daily MIP rate, then multiplied by the number of calendar days employed that month. The Institution is encouraged to pay instructors above the monthly MIP commensurate with their experience, education level, local cost of living, after school activities expected, etc. to attract and retain the best instructors. NOTE: The Institution shall not delay full and timely payment to an AF/SF JROTC instructor while awaiting an Air Force MIP reimbursement (see Section 2.C.7).

6. **Consider extended contracts and targeted stipends.** Contract periods (above the mandatory minimum of 300 calendar days (see Section 2.C.5) are strongly encouraged to allow year-round management and control of Air Force Property, and to allow compensated time for AF/SF JROTC-sponsored summer events, such as summer

leadership courses. Targeted stipends above the MIP are encouraged to compensate instructors for before school, after-school, and weekend AF/SF JROTC activities.

7. **Receive Air Force MIP reimbursements.** Per the provisions of paragraph 1.E.1, the Air Force shall reimburse the Institution one half of the prescribed MIP amount, each calendar month, for the period of employment as verified on each AF/SF JROTC instructor's DD Form 2767. The Air Force's responsibility is limited to the period of employment specified on the DD Form 2767, up to twelve (12) calendar months. NOTE: This reimbursement is to offset the Institution's cost of instructors, not to be an additional amount to be distributed to, or serve as additional salary, for employed instructors.

8. **Establish financial communications.** The Institution agrees to establish and maintain an organizational email account to facilitate timely two-way communications related to MIP and the Air Force reimbursement provided to the Institution. The Air Force prescribes the MIP amount for each instructor and will send a financial statement to the Institution via the organizational email account each month which details the MIP for each instructor and the corresponding Air Force reimbursement amount.

9. **Control AFJROTC instructor duties.** The Institution shall ensure that AF/SF JROTC instructors do not teach or coach any academic class or other activity, or other than those officially part of the AFJROTC program during any regular academic day. Institutions may contract separately with an individual AF/SF JROTC instructor for time outside of the school's regular academic day to teach or coach other activities. Before such a contract is executed by the Institution, all AF/SF JROTC instructors in that Institution will be consulted to deliberately assess the potential negative impacts to AF/SF JROTC program activities, including the equitable distribution of AF/SF JROTC program duties between instructors. The Institution shall not permit any such activity, or shall terminate such activity, if it is determined that such a contract will result in negative impacts to the AF/SF JROTC program, or to the equitable distribution of duties between AF/SF JROTC instructors.

10. **Limit additional faculty duties.** The Institution shall recognize that AF/SF JROTC instructors have AF/SF JROTC program responsibilities beyond classroom teaching, such as uniform inventory and equipment management, data reporting requirements, event planning and financial management, which require a significant amount of non-academic teaching time to accomplish correctly. Considering this, as well as the restrictions stated in paragraph 2.C.9, Instructors shall not perform school security operations (such as metal detector/bag screening or armed security) or serve as a substitute teacher or monitor in any non-AF/SF JROTC class. Additionally, Instructors shall not participate in other instructional activities (i.e., advisory-like periods or study halls) without written approval (waiver) from HQ AFJROTC. AF/SF JROTC instructors are permitted to serve on committees or perform routine non-instructional duties/activities that are typically distributed across the Institution's faculty members (e.g., lunchroom monitor, bus monitor, etc.). Additionally, the Institution shall not use AF/SF JROTC program enrollment, AF/SF JROTC academic class sizes, planning periods, number of teaching periods, daily teaching

load, or AF/SF JROTC instructor non-teaching days as a factor in determining an AF/SF JROTC instructor's availability to perform any additional faculty duties.

11. **Understand employment/certification relationship.** AF/SF JROTC instructors shall be responsible to both the Institution (their employer) and the Air Force (their certifier) for proper operation of the AF/SF JROTC program and their continued personal professional conduct. In no event shall the Institution represent AF/SF JROTC instructors as Air Force employees, or Air Force representatives, other than for representing their host AF/SF JROTC program. In addition to the Institution's mandatory requirements, AF/SF JROTC instructors have mandatory responsibilities levied upon them by the Air Force. These include, but are not limited to, operating a program that meets all Air Force expectations, submitting reports, meeting deadlines, tracking Air Force property, issuing, and collecting uniforms, and identifying and reporting to the Air Force any Institution noncompliance with this MOA or other Air Force publications.

12. **Credentialing and licensing of AFJROTC instructors.** AF/SF JROTC instructors will receive AF/SF JROTC-specific training and instructor certification from the Air Force. Any professional development, background checks, training, licenses, or credentialing requirements required by the state, or the Institution shall be accomplished at no expense to the Air Force.

13. **Consider additional AF/SF JROTC instructors.** Additional instructors (above the minimum of two) may be authorized when an AF/SF JROTC program's "teaching load" increases to 151 cadets and increments of 100 thereafter. In absence of Institution support for an additional AF/SF JROTC instructor position, the Institution shall cap student enrollment in the AF/SF JROTC program as required to meet this mandate. The definition of "teaching load" is codified in AFJROTC Instruction 36-2010.

14. **Ensure professional instructor appearance.** AF/SF JROTC Instructors shall always present a professional military appearance. Instructors must meet and maintain Air Force uniform wear, personal grooming, and overall appearance standards. The aforementioned factors are conditions of their continued certification. The Institution must ensure AF/SF JROTC instructors wear the Air Force-prescribed attire and maintain all associated standards when performing their official AF/SF JROTC duties.

15. **Monitor and report instructor performance and behavior.** The Air Force holds the certification of all AFJROTC instructors, and therefore the Air Force maintains the inherent need to monitor instructor behavior and receive detailed information regarding instructor performance, professional conduct, and employment status at any time.

    a) **Mandatory notifications.** The Institution shall officially notify the Air Force within one (1) business day, and with full and complete details, when any of the following involving an AF/SF JROTC instructor are suspected or known: an allegation made against an instructor by any person, an investigation involving an instructor for any reason, any administrative leave or suspension being considered or issued to an instructor, any civil misconduct discovered, any arrest or crime alleged/reported, any

potential violation of an Institution's policy (ies), any student or parent complaint, any written administrative counseling, written directive, or written/verbal reprimand, any deficient performance discovered or inappropriate behavior alleged/reported, or any changes in the employment status or pay status of an instructor.

b) Mandatory information. When notification is required by 2.C.15.a., the Institution shall provide to the Air Force full and complete details about the allegations and/or situation, and the district's assessment of the potential severity and potential impact of the situation (regardless of any investigation status) to permit the Air Force to assess any immediate or necessary certification actions. The Institution agrees to provide a full and timely response to the Air Force when asked questions about any reportable situation. NOTE: the Institution's notification to the Air Force shall not include personally identifiable information of anyone other than the AF/SF JROTC instructor(s) involved. When an investigation is completed, the school shall provide HQ AFJROTC a written response detailing the final findings/outcome, with personally identifiable information of any non-AFJROTC instructors redacted.

c) Investigation timeliness. Due to the cost-shared relationship of AF/SF JROTC instructors, the Institution agrees to adjust and/or reprioritize internal resources to complete any AF/SF JROTC instructor-focused investigation in an expedited manner, but no later than 30 calendar days after an allegation is known. When an investigation cannot be fully completed in 30 calendar days, the Institution shall provide the Air Force a comprehensive explanation of the reason(s) for the delay, with weekly updates required thereafter until the investigation is completed.

16. **Perform instructor evaluations (Institution-directed).** The Institution may conduct annual instructor evaluations of AF/SF JROTC instructors using the same instrumentalities and rubrics they to evaluate all faculty members. Discovery of any poor instructor performance shall be reported to HQ AFJROTC within three (3) business days of discovery.

17. **Perform instructor evaluations (Air Force-directed)**. The Institution shall complete annual instructor evaluations of AF/SF JROTC instructors using the AFJROTC Form 98, *Instructor Performance Evaluation* per Section III, Item 4.b) (2) of the DD Form 3202. These evaluations shall be completed each school year no earlier than 1 December and no later than 15 May. These annual evaluations shall be transmitted electronically to HQ AFJROTC immediately upon completion.

18. **Terminating instructors**. As the employer, the Institution has the right to terminate or non-renew the employment of an AF/SF JROTC instructor in accordance with regular Institutional rules and policies, and without prior consultation with the Air Force. However, when a termination/non-renewal event is projected or occurs, the Institution shall inform the Air Force of the event, along with full details of the associated circumstances, within one (1) business day. Should an instructor resign in lieu of termination, or resign in lieu of the Institution pursuing termination proceedings, this shall be specifically reportable to the Air Force, along with full details within (1) business day.

19. **Instructor suspended certifications or decertifications.** HQ AFJROTC may suspend the certification of an AF/SF JROTC instructor for a specific cause. If an AF/SF JROTC instructor is placed under suspended certification, performing AF/SF JROTC duties is prohibited and contact with any AF/SF JROTC students is prohibited. The instructor's paid or unpaid status is at the discretion of the school district.

20. **Instructor decertifications** Should the Air Force decertify an AF/SF JROTC instructor, it is effective immediately and the associated cost share is terminated. The school may choose to continue their employment in a non-AF/SF JROTC capacity or choose to terminate their employment. Decertified instructors are entitled to appeal the decertification and seek certification reinstatement. If an appeal to the decertification is filed and is successful, their AF/SF JROTC certification may be reinstated (with or without conditions), and the Institution may return them to AF/SF JROTC employment.

21. **Reporting unpaid/underpaid periods of employment.** The Institution shall notify the Air Force within three (3) business days of any unpaid period of employment, or any period of employment where the Minimum Instructor Pay was not provided.

22. **Understand intra-district instructor transfers.** In no case will an AFJROTC instructor be directed to move to another Institution, or permitted to transfer to another Institution, or otherwise be reassigned to another Institution unless they fully meet Air Force transfer eligibility requirements as prescribed in Air Force publications, or they are provided an approved waiver from the Air Force (in advance). Transferring an instructor triggers an automatic recalculation of their Minimum Instructor Pay amount.

D. AFJROTC Student Enrollment.

1. **Conduct an all-inclusive AF/SF JROTC program.** Voluntary student enrollment and continuing enrollment in the program shall be conducted without discrimination. This discrimination prohibition does not include denying enrollment into AF/SF JROTC, or removing a student from AF/SF JROTC, when that student does not initially agree to meet and maintain AF/SF JROTC standards, or once enrolled, fails to meet and/or maintain AF/SF JROTC standards including, but not limited to uniform wear, grooming and personal conduct standards.

2. **Meet minimum voluntary enrollment.** The Institution must maintain a minimum voluntary enrollment in the AF/SF JROTC of at least a) 10 percent of the Institution's student population (population of grades 9-12 only), or b) 100 students, whichever is less. While all students in the high school are encouraged to voluntarily enroll in the AF/SF JROTC program, actual enrollment shall only be determined by counting those students who voluntarily meet, and subsequently maintain, the mandatory program requirements of continued enrollment in AF/SF JROTC. NOTE: If individual 8th grade students are enrolled in AF/SF JROTC classes, the 8th grade student population will not be included in the overall school population statistics.

3. **Ensure minimum grade level enrollment in AF/SF JROTC.** The Institution shall ensure voluntary AFJROTC enrollment is available to all high school students (grades 9-12 only). Eighth grade students can enroll in AFJROTC only if the 8th grade facilities are collocated with the facilities housing grades 9-12 (transporting an 8th grade student to an AFJROTC class is not permitted).

4. **Ensure equitable class scheduling.** The scheduling of all AF/SF JROTC program academic courses shall be planned and accomplished in a manner that makes it equally convenient for students to participate in AF/SF JROTC academic courses as it is for other programs/courses offered by the Institution. NOTE: Institutions operating on a 4x4 schedule should only enroll students in an AF/SF JROTC academic course for one academic term per school year unless exceptional circumstances exist.

5. **Provide access to feeder schools**. The Institution shall ensure that AF/SF JROTC instructors are granted the necessary time and access to feeder schools to effectively advertise and promote the AF/SF JROTC program to future 9th grade students. Failure to do so may result in low enrollment.

6. **Permit only voluntary student enrollment.** The Institution will ensure all enrollments of students into the AF/SF JROTC program are conducted with the prior knowledge and endorsement of the SASI. Prospective AFJROTC students must be fully informed of all mandatory AF/SF JROTC requirements before being allowed to enroll into the AF/SF JROTC program. Only students who voluntarily choose to meet and maintain acceptable standards of AF/SF JROTC uniform wear, AF/SF JROTC grooming standards and personal conduct standards shall be enrolled into, and permitted to remain in, the AF/SF JROTC program.

7. **Permit only full-time student enrollment**. No student shall be enrolled in the AF/SF JROTC program when any non-AFJROTC academic requirements will knowingly create a period of absence for that student from taking the full-length AF/SF JROTC academic course.

8. **Satellite units**. All AF/SF JROTC program instruction shall take place at the host Institution. However, travel to an adjacent 9th grade academy, operating directly under the host Institution is permitted.

9. **Consider crosstown enrollment agreements**. Students from other local schools may participate in the AF/SF JROTC program at the host Institution under the following conditions:

    a) Travel by students from other local schools to the host Institution shall be scheduled to ensure that the arrival and departure of the crosstown students permits full class period attendance at the host Institution each academic day.

b) Travel by students from other local schools to the host Institution to participate in AFJROTC academic courses, as well any before/after school AF/SF JROTC program activities, must be conducted at no expense to the Air Force.

c) The principal of the host Institution maintains overall supervisory responsibility of the AF/SF JROTC program and may terminate the crosstown agreement at any time.

d) Principals from all schools involved must agree in writing.

e) Instructors may not travel to crosstown schools to conduct AF/SF JROTC instruction.

f) Crosstown agreements cannot be used to facilitate any 8th grade student attendance.

10. **Ensure students meet and maintain AF/SF JROTC uniform wear and grooming standards.** Students enrolled in the AF/SF JROTC program must wear the prescribed AF/SF JROTC uniform as prescribed by HQ AFJROTC directives. Anytime a student is wearing the AF/SF JROTC uniform, they shall abide by all Air Force standards for correct uniform wear, proper grooming standards, and proper personal conduct. The uniform wear requirement shall be a full-day requirement, not limited to an AF/SF JROTC classroom or the AF/SF JROTC class period but will include all non-AF/SF JROTC classes attended by the student. However, when other clothing is specifically required by non-AF/SF JROTC classes, such as shop, culinary, or physical education, changing is allowed for the duration of the non-AF/SF JROTC class only.

11. **Ensure students meet and maintain AF/SF JROTC personal conduct standards.** While enrolled in the AF/SF JROTC program, students are required to meet and maintain standards of personal conduct that are not disruptive to others and otherwise meet AF/SF JROTC program standards. Students with a history of disruptive behavior shall not be enrolled in AF/SF JROTC unless specifically screened, evaluated, and approved for enrollment by the Senior AF/SF JROTC Instructor. Students who exhibit uncorrected disruptive behavior or fail to otherwise adhere to program standards shall not be permitted to remain enrolled in AF/SF JROTC. Any student whose personal conduct negatively impacts other students' ability to focus, learn, achieve, and/or experience the AF/SF JROTC program appropriately, shall not be permitted to remain in the AF/SF JROTC program. NOTE: Students with an IEP or 504 plan may still be removed for documented cause.

12. **Uphold continued enrollment rules**. Continued student enrollment in the AF/SF JROTC program shall be in accordance with the provisions of Public Law, supporting DoD, Air Force publications, and the provisions of this MOA. The Institution agrees to make no policy that conflicts with the mandatory requirements of continued student enrollment in AF/SF JROTC, or expeditious student removal from the AF/SF JROTC environment, up to and including program disenrollment. Furthermore, on an annual basis (preferably before the school year starts), the Principal and SASI will collaborate and mutually agree upon a disenrollment process for the AF/SF JROTC program.

13. **Addressing disruptive or noncompliant student behavior.** If a student enrolled in AF/SF JROTC is found to be in violation of Section 2.C.10 or 2.C.11 of this MOA, or otherwise fails to meet minimum standards of personal conduct or program requirements, the Senior AF/SF JROTC Instructor shall immediately document the facts of the issue. The Senior AF/SF JROTC instructor shall immediately address the situation in writing with the school administration, counselors, and the parents of the student. Should the negative behavior not be immediately corrected, the Institution agrees to remove the student from the AF/SF JROTC environment while the corrective actions are being addressed and/or program disenrollment is being processed. The Institution agrees that no student will be allowed to remain in the AF/SF JROTC program with uncorrected disruptive or uncorrected non-compliance with program standards.

14. **Removal and disenrollment of AF/SF JROTC students.** The Institution agrees to always have a contingency plan in place to remove from the AF/SF JROTC environment, any student who fails to meet and/or maintain compliance with AF/SF JROTC program standards (i.e., failure to comply with uniform wear/grooming standards, fighting, drug use, school suspension, harassment, etc.). The Institution shall not sanction, nor tolerate, nor have any policy that permits the continued presence of a disruptive or noncompliant student in the AF/SF JROTC program. The Senior AF/SF JROTC Instructor shall be permitted to manage a fully compliant AF/SF JROTC program, and with proper cause, be supported by the Institution in removing a disruptive or noncompliant student from the AF/SF JROTC environment at any time during the academic term. Students removed from the AF/SF JROTC environment for behavior that cannot be corrected, shall be disenrolled from the AF/SF JROTC program. NOTE: A maximum of three (3) weeks is sufficient to complete the entire administrative disenrollment/decision process.

E. Academic Requirements:

1. **Present only AF/SF JROTC curriculum.** Only the AF/SF JROTC-prescribed curriculum will be presented by AFJROTC instructors. Deviating from the AF/SF JROTC-prescribed curriculum is only permitted when specifically requested by the Institution and approved in advance, in writing by the Air Force.

2. **Grant academic credit.** All AF/SF JROTC program academic courses shall be conducted by the Institution as full term/full credit course (not partial term/partial credit) and academic credit shall be granted toward graduation requirements for successful completion of an AF/SF JROTC academic course. Academic credit granted shall be equivalent to the credit given for other academic courses in the Institution.

3. **Ensure minimum course length.** All AF/SF JROTC program academic courses shall be conducted as regular, full-time academic courses consisting of a minimum of 120 classroom hours per academic term. Crosstown agreements must ensure that the arrival and departure of the crosstown students are arranged to permit attendance of the full class period at the host Institution each day of attendance.

4. **Collect and report metrics.** The Institution shall collect and maintain data related to the academic performance and graduation data of students currently, or previously enrolled in the AF/SF JROTC program. For audit and evaluation purposes, Institutions hosting an AF/SF JROTC program shall provide to the Air Force data on gender, age, grade level, race and/or ethnicity of students enrolled in the AF/SF JROTC program. This data shall be reported to the Air Force, or its agents, when requested by the Air Force. Any data reported under this requirement must adhere to the Family Educational Rights and Privacy Act.

5. **Permit Student Participation in External AF/SF JROTC Activities.** The Institution shall not have any policies that restrict or prevent an AF/SF JROTC student from participating in any AF/SF JROTC-approved or AF/SF JROTC-funded activity. Activities may include (but are not limited to) incentive flights on Civil Air Patrol or military aircraft, marksmanship, archery, drones, robotics, or model rocketry.

F. Logistical Support & Accountability:

1. **Provide a military property custodian (MPC).** The Institution shall appoint an employee of the Institution as the MPC. Normally, AF/SF JROTC instructors are appointed to this duty, but any Institution employee may be appointed when necessary. The MPC will be empowered to perform the required supply functions incident to the acquisition, accounting, and handling of supplies, equipment and uniforms issued to or purchased with Air Force funds. The Institution shall also ensure that the appointed MPC conducts a full inventory of all Air Force funded items and performs required disposition actions before transferring the MPC duties to another individual. The school must always have an MPC appointed.

2. **Provide instructional materials**. The Institution shall provide to the AF/SF JROTC Department all the instructional aids, supplies, equipment, materials, services, furniture, computers and support, copiers, scanners and privileges afforded other academic departments at the Institution.

3. **Provide transportation.** The Institution shall provide transportation for AF/SF JROTC field trips and other off-Institution activities comparable to the transportation provided for other Institution programs, activities, or courses.

4. **Provide security and accounting for Air Force property**. The Institution shall conform to the publications of the Air Force relating to the issue, receipt, storage, safeguarding, and turn-in of Air Force-purchased uniforms, textbooks, supplies, equipment, and other educational materials at the Institution.

5. **Assume liability.** The Institution shall safeguard and retain liability for all Air Force property located at the Institution, making full restitution after all occurrences of theft, loss, and negligent or willful damage or destruction. If the Institution elects to provide an insurance policy, it shall name the United States Air Force as an additional insured.

6. **Provide funding support**. The Institution shall provide funding support to purchase unique AF/SF JROTC program-related equipment and supplies that directly support school-based activities (i.e., color guard equipment, flags, flag poles, etc.) comparable to the funding provided for other Institution programs, activities, or courses.

G. Understand AF/SF JROTC Activity Reimbursements.

1. The Institution shall fund, in advance, purchases which are specifically authorized to receive reimbursement by the Air Force, within the fund limitations imposed by the Air Force. These purchases directly support AF/SF JROTC program activities and operations and include, but are not limited to transportation, lodging, meals, uniform items, uniform alterations and dry cleaning. The Air Force provides a state tax exemption letter (with federal tax exemption number) for these purchases. The Institution (via the AF/SF JROTC instructors) shall obtain and submit documentation for authorized reimbursements in accordance with Air Force publications.

2. The Defense Finance & Accounting Service requires Institutions to establish a direct deposit System for Award Management (SAM) account, enabling an electronic funds transfer of reimbursement payments. SAM.gov accounts shall be managed/maintained organizationally at the school and/or district level. SAM.gov accounts should never be linked to an individual instructor. SAM accounts must be renewed annually. The Institution shall maintain and provide original invoices, receipts and other supporting documentation used for reimbursement in accordance with DoD and Air Force publications.

H. Other Provisions.

1. **Ensure publication compliance**. The Institution shall comply with all Air Force publications governing unit operations, AF/SF JROTC curriculum, student performance, instructor management, logistics management and financial management. Current publications are available to AF/SF JROTC instructors via the WINGS database.

2. **Provide reports and meet deadlines**. The Institution shall facilitate completion, through Air Force channels, of necessary instructor evaluations, unit self-assessment reports, program status reports, equipment inventories, academic metrics, and other recurring and periodic reports required by the Air Force. Any data reported under this requirement must adhere to the Family Educational Rights and Privacy Act.

3. **Approve chaperones to assist with AF/SF JROTC events/activities.** The Institution shall utilize school district guidance to approve chaperones to accompany cadets for local after school or weekend AF/SF JROTC events and activities if a certified instructor will not be present. This excludes overnight stays where a certified instructor must be present, ensuring the cadet-to-chaperone ratio is strictly followed. Instructors must utilize good judgment and be present for activities where an instructor needs to ensure safety or be the

Air Force representative. NOTE: Wellness/PT sessions must be monitored by a certified AF/SF JROTC Instructor with a current CPR certification.

SECTION 3. BOTH PARTIES AGREEMENT. Contingent upon the acceptance of this MOA, both parties mutually agree as follows:

A. Maintain accreditation. The Institution must maintain accreditation by a state or regional accreditation agency. Loss of accreditation shall be considered grounds for disestablishment action under paragraph 3.E.2 of this agreement.

B. AF/SF JROTC instructor training and credentialing. The Air Force may conduct periodic workshops for instructors hired to conduct the AF/SF JROTC program. The Institution shall require instructors to attend these workshops, which may be scheduled during or outside the normal academic school year. The Air Force will pay for transportation, lodging and provide per diem for these events. Any salary for these periods is at the discretion of the Institution. Attendance waivers may be authorized by the Air Force in extenuating circumstances. The Institution shall afford AF/SF JROTC instructors the same privileges and support in attending workshops and professional meetings as are given other faculty members.

C. AF/SF JROTC program assessments. Representatives of the Air Force shall be authorized to make visits to the Institution, both announced and unannounced, to assess the AF/SF JROTC program, locate and inspect Air Force property, and to ensure continued compliance with the provisions of Public Law, DoD and Air Force publications and this MOA.

D. Actions on AF/SF JROTC instructor certifications. The Air Force holds the certification for all AF/SF JROTC instructors. The Air Force retains the right to place on probation, suspend, or permanently remove the certification of an AF/SF JROTC instructor for any breach of standards. The Institution will remove any suspended or decertified instructor from the AF/SF JROTC program.

E. MOA Termination Clauses.

1. This agreement may be terminated at the completion of any regular school year by either party, or sooner by mutual agreement. If the governing authorities of an Institution decide to discontinue their AFJROTC program, they must notify the Director, Air Force JROTC in writing at: Director of AFJROTC, 60 West Maxwell Blvd, Maxwell Air Force Base, Alabama, 36112-6106.

2. Institutions which do not fulfill the provisions prescribed in this MOA, or in applicable Air Force publications, may be placed on probation, or otherwise notified of a failure to meet standards. The appropriate Institution authorities will be required to correct the deficiency within a specified timeframe or risk disestablishment of the AF/SF JROTC program.

3. The Commander, Jeanne M. Holm Center for Officer Accessions & Citizen Development, may terminate this agreement and withdraw the AF/SF JROTC program if the best interest

of the Air Force would be served by doing so, regardless of the provisions of paragraphs 3.E.1 and 3.E.2 of this MOA.

4. The governing authorities of the Institution shall, in the event of mutual or unilateral termination of this agreement, or in the event of disestablishment as prescribed by the Secretary of the Air Force, return to the Air Force all Air Force-owned equipment, supplies, uniforms, and educational curriculum materials in the custody of the Institution (to include all such items purchased using funds provided to the Institution by the Air Force) in accordance with procedures and guidance in existence or provided by the Air Force at the time of the termination of this agreement or disestablishment of the AF/SF JROTC program.

F. General Provisions.

1. This is a standardized agreement, and no language contained herein will be modified, revised, or adjusted to address the concerns of any specific Institution.

2. Regardless of changes in the original signatories, this agreement shall remain in effect until officially terminated, or superseded, under a provision of sub-section 3.E.

3. The agreement shall become effective upon signature by the Institution's Superintendent (or equivalent), and the Director of Air Force Junior ROTC.

4. The DD Form 3202 and this addendum represents the entire agreement and supersedes any prior agreement, understandings, or representations between the Air Force and the Institution pertaining to the establishment and maintenance of an AF/SF JROTC program.

5. This agreement will be reviewed for currency as determined by the Air Force. The Air Force reserves the right to mandate renewal of this agreement by both parties if significant program changes occur.

6. This agreement is governed by and shall be construed under Public Law.

7. Unless expressly stated in writing, signed by the Air Force, the waiver by the Air Force of any act, duty, or obligation required of the Institution hereunder shall not be construed as a waiver of any other, or of any future act, duty, or obligation to be performed by the Institution.

8. Nothing in this agreement will be construed as obligating the Air Force, their officers, employees, or agents to expend any funds more than the appropriations authorized for such purposes in violation of the Federal Anti-Deficiency Act (31 USC Section 1341).

9. Each signatory of this agreement certifies he or she is fully authorized to enter into the terms and conditions of this agreement and to execute the same to effectively bind each party to its terms.

10. The Institution shall adhere to a policy of non-discrimination against students or instructors based on race, ethnicity, religion, national origin, gender, or any other category prohibited by law.

11. Unless otherwise stated herein, notices under this agreement must be in writing and shall be effective upon positive confirmation of receipt.

12. In accordance with Sections 1, 2 and 3, all parties agree and will comply with the provisions of this Addendum.

(signatures are collected on the DD Form 3202)

THE NORTHWEST HARRIS COUNTY COOPERATIVE FOR THE DEAF AND HARD OF HEARING (NWHCC) SHARED SERVICE ARRANGEMENT

Whereas the Texas Legislature and Texas Education Agency (TEA) have determined that school districts may enter into a shared service arrangement to jointly operate a special education program; and

Whereas Cypress-Fairbanks Independent School District, Klein Independent School District, Spring Branch Independent School District, Tomball Independent School District, and Waller Independent School District cooperatively provide educational services to students who meet the conditions for eligibility as Deaf/hard of hearing as defined by state and federal law, the following has been agreed:

1.0 Purpose of the Cooperative

The Northwest Harris County Cooperative for the Deaf and Hard of Hearing (Cooperative) enables Local Education Agencies (LEA) to provide a quality educational program with the necessary supportive and supervisory services for students, ages 0-21, who meet the conditions for eligibility as Deaf/hard of hearing as defined by state and federal law. A student shall be provided cooperative services based upon an Individualized Education Program (IEP) committee's determination that the student's hearing loss meets the following criteria: 1) it severely impairs processing of linguistic information through hearing even with recommended amplification; 2) it adversely affects educational performance; and 3) it requires specially designed instruction by a certified teacher of the deaf.

Within this Agreement, LEA refers to the member or non-member school districts. Each LEA is responsible for following the guidelines developed by the Texas Education Agency (TEA) and the Interagency Council on Early Childhood Intervention (ECI) memorandum agreement regarding educational services for students who are Deaf/hard of hearing.

The Cooperative applies Least Restrictive Environment (LRE) standards when considering services for students with DHH. Students whose primary

disability is not DHH should be reviewed for appropriate Deaf/hard of hearing services on an individual basis.

Students attending site campuses may access instructional and related services that include but are not limited to specialized classes with a certified teacher of the deaf, interpreter services, inclusion support services, audiological services, speech therapy, counseling, psychological services, occupational therapy, physical therapy, orientation and mobility, assistive technology evaluations and provisions, vision services, Adapted Physical Education, music therapy and educational diagnostic services as determined appropriate by the IEP committee.

Services available to itinerant students may include parent-infant and/or itinerant services from a certified teacher of the deaf and audiological services for audiological assessment by Cooperative personnel. Diagnostic, instructional and/or related services for itinerant students, with the exception of Deaf/hard of hearing itinerant services, will be provided by district personnel at the student's LEA of residence.

2.0 Membership

The Cooperative is composed of Cypress-Fairbanks ISD, Klein ISD, Spring Branch ISD, Tomball ISD, and Waller ISD.

2.1 Dual Membership

Klein ISD holds dual membership within two RDSPD Shared Service Arrangements. Students enrolled at a site campus will receive services by the NWHCCDHH.

If an itinerant student moves from Klein ISD into CFISD attendance zone, the student will complete the current school year in CFISD with CFISD fulfilling full fiscal responsibility.

2.2 Cooperative Participation

The Cooperative shall reside within the school district designated as the fiscal agent LEA. The fiscal agent LEA shall provide suitable and sufficient classroom

space to accommodate the needs of participating students. Office space for support personnel is also provided, as needed.

2.3 Entry into the Cooperative for Non-Member Participation

Other non-member LEAs, having a student who meets eligibility criteria as a student who is Deaf/hard of hearing, may request services by the Cooperative. The request for placement consideration will be made, in writing, to the Coordinator for the Cooperative. The Coordinator will request from the non-member LEA all assessments, previous IEPs, current IEP, and any other data related to the student's needs. Upon review, the Coordinator will electronically submit a summary of all pertinent student information to the Cooperative Management Board for their consideration of provision of services. The Coordinator may take a vote in person or through electronic votes. Services will be provided upon approval by a simple majority of the Cooperative Management Board.

Acceptance shall be contingent upon the availability of the Cooperative to provide a free, appropriate education with the necessary support service(s) to the student. The placement of non-member LEA students shall be reviewed by the student's IEP committee at any time deemed appropriate and/or necessary. To ensure consistent educational support services by the Cooperative, the non- member LEA should consider becoming a member of the Cooperative.

The non-member LEA will pay the fiscal agent LEA the incoming student's PEIMS funding in addition to the per pupil deficit fee for the current school year. Rate calculation will include type of service needed, employment of additional staff, staff travel costs, and any additional costs incurred. The non-member LEA will be informed of an estimated cost prior to the initiation of services. Payment will be made to the fiscal agent LEA.

Additionally, non-member LEAs will be responsible and accountable for all other terms and conditions within the Shared Service Arrangement as long as the student(s) within the non-member LEA are participating within the Cooperative.

2.4 New Members

Any LEA seeking membership in the Cooperative shall make a written request for membership to the Cooperative Management Board no later than January 1

of the current school year. Acceptance of membership will be contingent upon Cooperative Management Board approval by a majority vote and agreement by the new member to the terms of this agreement.

2.5 Withdrawal from the Cooperative

Any LEA may withdraw from the Cooperative at the end of the fiscal year (August 31) by giving written notice thereof to LEAs no later than one year before the withdrawal is to become effective. A withdrawing district will not be entitled to any carryover funds.

3.0 Administrative Management

3.1 Governance

The Cooperative shall be governed by the Cooperative Management Board and directly administered by the fiscal agent LEA. The Cooperative Management Board shall be comprised of the superintendents of the member LEAs or their designated representatives. The policies and procedures are established, implemented, and approved by the Cooperative Management Board. Each LEA's board of trustees must approve the written contract.

Cypress Fairbanks Independent School District currently serves as the fiscal agent LEA and program administrator for the Cooperative. The fiscal agent LEA is accredited and provides service(s) for students who meet the eligibility criteria as deaf/hard of hearing from infants through high school (0-21 years of age).

3.2 Cooperative Management Board

The Cooperative Management Board shall meet a minimum of twice annually to consider matters pertaining to state, federal, and Cooperative guidelines, programs, and procedures. The fiscal agent LEA shall be responsible for implementation of Cooperative procedures and the day-to-day management of the Cooperative program.

Committees shall be established by the Cooperative Management Board as needed. Emergency meetings may be held, as necessary. Telephone and/or electronic polls may be conducted by the Chairperson if an urgent matter precludes the convening of the members.

A secretary shall be selected each academic year. The Secretary shall record the minutes of all meetings and shall assist in the distribution of copies to Board members.

A majority vote of the Cooperative Management Board members or their designee of the LEAs in attendance at a meeting will constitute action by the Board.

3.3 Chairperson of the Cooperative Management Board

The Chairperson of the Cooperative Management Board shall be the Coordinator of Deaf Education from the fiscal agent LEA. The Chairperson shall preside over meetings and shall be ex officio. The Chairperson shall call meetings upon the request of any board member and shall be responsible for establishing a convenient meeting date, place, and time and notify all board members at least 30 calendar days in advance.

In the event the Chairperson is unable to call or preside over the meetings, the Cooperative's Appraisal & Programming Coordinator shall assume that responsibility.

3.4 Local Boards of Education

Recognizing that the local boards of education maintain ultimate responsibility for the education of students within their LEAs, Cooperative members may defer discussion matters to their local boards and/or Superintendents as they deem appropriate. The fiscal agent LEA's board of trustees shall approve such items as necessary and appropriate for the protection of the fiscal agent LEA and the efficient operation of the Cooperative.

3.5 Risk of Loss, Liability, and Legal Costs

Damage or loss to property will be shared collectively by all LEAs through their proportionate share.

LEAs shall maintain property and legal liability insurance for their individual school districts. Cooperative employees shall be covered on the legal liability insurance policies of the fiscal agent LEA who employs them.

It is agreed that in the event of any complaints, grievances, or litigation concerning programming brought by students or parents who reside within LEAs, the Cooperative will work collaboratively with LEAs toward resolution of any disagreement. Legal costs, court costs, costs of relief awarded, and attorney fees arising out of a suit pursuant to or making allegation under IDEA shall be borne solely by the LEA of which the student bringing the litigation or complaint is a legal resident.

In all other lawsuits brought against the Cooperative, the LEAs agree to bear legal costs, actual damages, courts costs, and attorney fees not covered by insurance, proportionately in a ratio the same as the number of students of the LEA who participated in the program as to the number of students in the Cooperative program last school year.

Should any student's IEP as agreed to by the IEP committee require the student to be placed residentially for educational purposes, costs resulting from such placement shall be the responsibility of the LEA of residence. The LEA of residence must have representation at the IEP meeting determining residential placement.

4.0 Responsibilities of the Local Education Agency (LEA)

The fiscal agent LEA shall function as an agent for and on behalf of all Cooperative LEAs and shall:

a. administer the program on a day-to-day basis in accordance with the policies of the Cooperative Management Board;
b. prepare the Standard Application/Budget system and disburse Cooperative funds;
c. be responsible for Cooperative personnel and instructional services;
d. maintain all Cooperative records; *and*

e. perform any other such responsibilities normally associated with program administration.

The LEA of residence is represented on IEP committees considering the educational needs of students with Deaf/hard of hearing from their district. The LEA representative informs the Cooperative, in writing, of any changes in the enrollment status of the student.

Each LEA should refer all children, ages 0-2, to its local Early Childhood Intervention (ECI) program(s) for determination of eligibility and need for services. The communication assessment may be conducted by the Cooperative Parent Advisor upon request of the local ECI program(s). If students are eligible for services through the local ECI program(s), the Cooperative Parent Advisor and ECI personnel will participate in the Individual Family Service Plan (IFSP) meeting. The fiscal agent LEA should receive a copy of the annual IFSP meeting from their ECI agency. Fiscal agent LEA will send a copy to the LEA of residence.

5.0 Fiscal Management

5.1 Application for funding

The fiscal agent LEA shall prepare the application for funding and program approval and submit it for review and approval in accordance with guidelines established by the Texas Education Agency (TEA). The fiscal agent LEA will provide accounting services and reports and will perform any other responsibilities required by the Cooperative Shared Service Arrangement policies. The Cooperative program shall be funded with Regional Day School funds to the maximum extent possible.

The Cooperative budget shall be part of the application submitted to TEA for approval. The budget shall be prepared and administered in accordance with state law, TEA guidelines, and the most current Financial Accounting and Reporting Updates.

The Cooperative budget will be available to all LEAs upon request. Cooperative budget recommendations, including projected per pupil cost, will be available for all LEAs at the spring Cooperative Management Board meeting.

Annually, the fiscal agent ISD will assess the allowable indirect cost rate for the current school term as calculated by TEA using the approved indirect costs methods.

Application amendments will be necessary from time to time as priorities, Cooperative program focus, and students change. Amendments will be prepared by the program Coordinator and approved by the program administrator from the fiscal agent LEA prior to submission to TEA.

The Cooperative may negotiate contracts with outside service providers for special education and related services for students receiving Cooperative services in accordance with fiscal agent ISD policies.

5.2 Annual Contractual Agreement with LEAs

The Shared Service Arrangement shall remain in effect until a LEA withdraws from the Cooperative, the Shared Service Arrangement is renegotiated, or is deemed null and void.

Each LEA will contribute per pupil costs to offset the deficit of the Cooperative budget. The per pupil cost will be calculated by dividing 30% of the total deficit amount by the number of itinerant students enrolled in the Cooperative on the last Friday in October. The per pupil cost for site-based students will be calculated by dividing 70% of the total amount by the number of site-based students enrolled in the Cooperative on the last Friday in October.

All federal and state funds will be utilized to the maximum extent possible. When all federal and state funds have been expended, each LEA will receive statements monthly. LEAs will remit payment within sixty (60) calendar days of receiving a statement from the fiscal agent LEA.

5.3 Fiscal Audit

Financial records are maintained by the fiscal agent LEA in accordance with fiscal agent LEA and TEA policies and procedures.

5.4 Termination and Amendment of Agreement

This Agreement shall remain in force until the LEAs agree to dissolve the Cooperative. The Agreement may be amended periodically as determined by the Cooperative Management Board. If the Shared Service Arrangement is terminated by majority vote of the LEAs, the ownership of assets and provisions for disposing of assets shall be determined by the Cooperative Management Board.

6.0 Fiscal Practices

6.1 PEIMS Submission

The fiscal agent LEA shall submit PEIMS student data to TEA for all students attending site campuses and for all infants who are being served by itinerant staff in cooperation with local ECI agencies. Member LEAs will submit PEIMS student data for all other students receiving itinerant services at their resident districts by personnel within the Northwest Harris County Cooperative for the Deaf and Hard of Hearing.

Each LEA will be responsible for submitting PEIMS records to TEA consistent with TEA requirements. Each LEA will prepare all required PEIMS student data reports for students receiving cooperative services. In the event a LEA fails to submit PEIMS student data for a student who has been served by the Cooperative, it is agreed and understood that the LEA that fails to report a cooperative student will contribute towards the financial deficit resulting from such failure and agrees to pay the amount of lost funding that the student(s) who were not reported would have generated. The additional costs will be calculated by the Cooperative and will be invoiced to the LEA.

6.2 Materials and Supplies

The fiscal agent LEA shall purchase all materials, supplies, and contract services through the established system in place for the district. The Coordinator will propose and receive approval for a budget for acquisition of materials for the upcoming academic school year at the spring Cooperative Management Board Meeting. All non-consumable supplies purchased with Cooperative funds shall be identified as property of the Cooperative. The non-consumable materials and supplies are distributed to Cooperative personnel and parents on a check-out basis. Furniture and equipment belonging to the Cooperative will be tagged and inventoried as such and in accordance with the current practices of the fiscal agent ISD.

For students in need of high intensity, one-on-one paraprofessionals or other necessary staff such as nurses, interpreters, or any other specialized staff member, the Cooperative will follow fiscal agent LEA procedures to request the necessary personnel. The student's LEA of residence will be notified of consideration for additional staff and will participate in the IEP committee meeting. Upon the IEP committee's decision to utilize a one-on-one paraprofessional or specially trained staff member for an individual student, the LEA of residence will assume fiscal responsibility for the designated personnel.

Costs for materials and equipment due to related services that are specific to individual student needs and a recommendation by the IEP committee will be charged to the LEA of residence if the cost is in excess of $2500. Non-consumable material and equipment will become the property of the LEA of residence.

6.4 Behavior and Disciplinary Procedures

Students are subject to the campus and district's student code of conduct unless otherwise stated in the student's IEP. Placement in a more restrictive environment is limited by local, state, and federal rules and regulations governing special education. Prior to any such action, the program Coordinator shall be notified by the site administrator concerning a student with a DHH eligibility.

Costs resulting from the placement of a student into an interim Alternative Educational Placement or DAEP will be the responsibility of the student's LEA of residence. These costs may include the salary of a certified teacher of the deaf/hard-of-hearing and/or certified sign language interpreter limited to the duration of the student's placement at the Alternative Educational Placement or DAEP.

6.5 Extended School Year (ESY) and Summer School Programming

The Cooperative will provide Extended School Year Services (ESY) for those students on site campuses for whom ESY has been recommended and communication facilitation and instructional support is required. Each LEA will pay its proportionate share for any ESY services that have been provided. LEAs will be billed upon the conclusion of ESY.

Summer school programs offered by the fiscal agent LEA to address state assessment failure and response to intense remediation may be available to those students attending schools located within the fiscal agent LEA. Other summer school services for make up or original credit that are a recommendation by the IEP committee may also be available. All recommendations for summer school programs must be addressed by an IEP committee. Any cost for support services, such as interpreting services, provided to the student due to an IEP committee decision shall be the responsibility of the student's member LEA. Summer services that are student choice and not an IEP committee recommendation will not be supported through Cooperative funds.

6.6 Private School

For private school students, the fiscal agent LEA will follow the policies and procedures for proportionate share allocation of the LEA of residence.

6.7 Transportation

Each LEA assumes responsibility for transporting eligible participating students between the student's residence and the program site location in accordance with the fiscal agent LEA calendar.

6.8 Contracted Services

The fiscal agent LEA shall negotiate a contractual agreement with appropriate community agencies to provide:

a. Pupil appraisal services not available within the Cooperative;

b. In-service training to Cooperative personnel so that more appraisal
services will be available within the Cooperative;
c. Educational services not available within the Cooperative; *and*
d. A fixed fee schedule for services.

The Cooperative coordinator makes recommendations of needed services to the fiscal agent LEA's Director of Special Education.

7.0 Personnel

The fiscal agent LEA shall budget Cooperative personnel salaries and fringe benefits in accordance with schedules and guidelines for other fiscal agent LEA employees.

The fiscal agent LEA will receive applications for employment from potential employees. In accordance with fiscal agent LEA policies, applicants will be screened, employed, and terminated from service in the Cooperative program by the fiscal agent LEA. For personnel who are assigned to provide services at a member LEA site, the fiscal agent LEA will follow interview, approval, and employment processes in accordance with TEA guidelines.

7.1 Job Descriptions

Job descriptions for Cooperative positions will designate requirements to qualify for the position and the duties to be performed by the individual serving in each respective position. Job descriptions will be posted on the fiscal agent LEA website.

7.2 Assignments

The Deaf Education Coordinator for the Cooperative program shall be selected and hired by the fiscal agent LEA in cooperation with member LEAs. The Deaf Education Coordinator shall be responsible to the Director of Special Education of the fiscal agent LEA. Cooperative staff will be assigned duties at sites deemed appropriate by the Deaf Education Coordinator in coordination with the fiscal agent LEA, Director of Special Education, and campus principals at the site campuses.

Personnel assigned to site campuses shall be an integral part of the site faculty and shall be responsible to the site principals for administrative matters within that building. Personnel shall perform those duties assigned to regular classroom teachers as long as they do not interfere with the primary mission of the special assignment. Personnel shall follow the policies and procedures applicable to the fiscal agent LEA policies. Any necessary clarification of role assignments and/or responsibilities shall be made jointly by the Principal, the fiscal agent LEA, the Director of Special Education, and the Deaf Education Coordinator.

7.3 Personnel Calendars

Cooperative personnel will adhere to the calendar of the fiscal agent LEA. Decisions regarding an itinerant teacher's calendar who serves students year-round such as parent-infant, will be made annually by the Coordinator or at other times, as needed. Services provided by cooperative personnel exceeding the fiscal agent LEA's calendar will be monetarily compensated.

7.4 Travel

Itinerant personnel, teachers, support staff, interpreters. and the Coordinator will be reimbursed for travel in accordance with policies established by the fiscal

agent LEA for other employees. Staff travel for in-service and training will be budgeted and made available by the fiscal agent LEA as deemed appropriate and within the guidelines established by the Cooperative Management Board.

8.0 Student Services

The Cooperative provides educational services to students who meet eligibility criteria for Deaf/hard of hearing and require specially designed instruction from a certified teacher of the deaf. Services are provided based on individual student needs along a continuum, ranging from total inclusion with supportive services to special education resource classes. Services include, but are not limited to:

a. pupil appraisal to include audiological evaluations, initial appraisal, and re-
evaluations;
b. direct instructional services at site campuses;
c. interpreting services (site campuses only);
d. speech and language services;
e. paraprofessional in-class support services;
f. direct instructional services at student's home campus through itinerant services;
g. parent-infant education services;
h. assistive technology including repair and maintenance for assistive listening technology purchased by the Cooperative and utilized by students at the site campuses;
i. staff training;
j. program supervision;
k. extended school year services;
l. summer school remedial services; and
m. consult/indirect services with guardian consent for a student who is deaf or hard of hearing not receiving direct DHH/RDSPD services.

Refer to Applicable Fee schedule below
During assessments/evaluations consult services will be reviewed on a case-by-case basis.

Requested Consult/Indirect Services and Applicable Fees

This fee schedule shall be determined by the NWHCCDHH SSA. Fees are subject to change at the discretion of the RDSPD SSA. Services are contingent upon staff availability.

The RDSPD is guaranteed one hour of travel, billed at a rate of $30 per hour, on any day the following services are rendered. Travel time will be negotiated if one hour is insufficient for the delivery of services.

Member districts will be invoiced monthly for all services rendered for the previous month.

Consult/Indirect Services

Teacher of the Deaf

Fee: $60 per hour per person for the following services:

a. Observation;
b. Equipment in-services;
c. Deliver batteries with consultation;
d. Troubleshoot personal amplification equipment and/or assistive listening devices and notify district personnel of any issues.
e. Consult with teachers on accommodations or modifications;
f. Consult with diagnosticians on procedures and paperwork related to DHH eligibility for initial and re-evaluations;
g. ARD participation; and
H. Consulting services to (for) students.

8.1 Provision of Appraisal Services

In accordance with guidelines established by TEA, all students enrolled in the Cooperative will be appraised, diagnosed, and evaluated for eligibility.

The fiscal agent LEA shall arrange for pupil appraisal services for Cooperative students attending site campuses. Community agencies may be contracted for appraisal services when necessary.

8.2 New Students to the LEA

If a student is new to a LEA and has received services in another Shared Service Arrangement or LEA, the LEA representative of residence will contact the Cooperative Coordinator. Documentation will be reviewed and upon confirmation that the student was receiving site services or itinerant services, an IEP meeting will be convened. Data collected by the designated LEA representative for presentation during the process may include, but are not limited to:

a. the student's current educational status (attendance records, grades,
achievement data, and classroom observation);
b. previous educational efforts and strategies and the results of those efforts;
c. recent vision and hearing screening including reports from evaluations done as follow-up to the screening;
d. updated general health history, including required immunizations;
e. information reported or provided by parents;
f. Deaf/hard of hearing eligibility including:
1. an otological examination performed by an otologist specifying the type and severity of the hearing loss;
2. an audiological assessment, by an audiologist, which includes a description of the implications of the hearing loss for the student's hearing in a variety of circumstances with or without recommended amplification.

The LEA of residence is financially responsible for assessments that must be obtained during the referral process. A representative from the LEA of residence is assigned to each student with a hearing loss who is referred to the Cooperative. The LEA of residence representative serves as the contact person between the LEA of residence and the Cooperative regarding the student's educational program. The LEA of residence representative is responsible for

the collection of data during the referral process and for participation in IEP committee decisions.

8.3 Evaluation Services for Students in the Cooperative

The Cooperative provides necessary evaluation services to Cooperative students attending site campuses. These services may include, but are not limited to:

a. an otological examination performed by an otologist specifying the type
and severity of the hearing loss;
b. an audiological assessment by an audiologist which includes a description of the hearing loss and the educational implications of the student's access to verbal instruction and communication in a variety of circumstances with or without recommended amplification;
c. speech and language assessment documenting the student's current levels in language, listening and communication;
d. a communication assessment that includes a description of the student's
strengths and weaknesses in a variety of communication modes across a variety of settings;
e. psycho-educational assessment;
f. psychological and/or psychiatric assessment; *and*
g. assistive technology assessment.

The Cooperative may provide and/or contract for such services as appropriate. The need for such evaluation is determined by the IEP committee and/or the Cooperative diagnostician.

For itinerant students, the evaluation process will be the responsibility of the student's LEA of residence. Itinerant teachers may provide assistance with assessment related to the student's hearing loss.

8.4 The Individual Education Plan Committees

The IEP committee shall follow procedures as outlined by TEA: State Board of Education-Rules for Special Education Services. When considering a student for placement in the Cooperative, meeting invitations will be extended to the following individuals:

a. the Cooperative Coordinator or designee,

b. the LEA of residence representative,

c. the Cooperative diagnostician,

d. the student's parent/guardian and/or the student, when appropriate, *and*
e. the student's general and special education teacher(s).

The IEP committee membership shall include any other persons necessary to meet the requirements set forth in local, state, and federal rules and regulations governing special education. All decisions regarding the individual education plan of a student are made by an IEP committee.

The Cooperative is responsible for contacting and inviting the IEP committee membership, the LEA of residence, and the parent for students attending site campuses if there is a necessity for an IEP meeting.

The admission, review, and dismissal of a student to or from the Cooperative will proceed according to an orderly process where, upon initial admission, the individual educational plan is reviewed. Programming and placement is reviewed at least annually. The student's eligibility for services within the Cooperative is re-evaluated at least every three years until a student is no longer eligible for such services according to SBOE rules.

The LEA maintains a state eligibility folder for each student placed in the Cooperative according to the local, state, and federal rules and regulations governing special education. The LEA of residence and the Cooperative shall assist each other in maintaining the state eligibility folders by sharing duplicates of any new records, assessment reports, or information concerning each student who meets eligibility requirements as a student who is deaf/hard of hearing. The Cooperative maintains a duplicate state eligibility folder for each student served.

9.0 Instructional Program

9.1 Curriculum

The basic curriculum adopted by the State of Texas requires all public schools to teach the same content developed for all students, the Texas Essential Knowledge and Skills (TEKS). The Cooperative's educational philosophy is focused upon access to general education curriculum and TEKS. However, due to the language deficits with some students as a result of their hearing loss, curriculum also includes the provision of specially designed instruction including supplemental instruction to focus on the areas of language, audition, and communication.

9.2 Related Services

Related services are provided in accordance with the state and federal rules and regulations governing special education. The IEP committee shall determine student needs and appropriate related services.

As recommended by the IEP committee, interpreting services may be provided only for instructional services and may be provided for extracurricular and co-

curricular activities. Interpreters for all other activities held at any school district facility may be provided by parents or guardians.

For students who are enrolled with the Cooperative program and attend site campuses, audiological services will consist of audiological evaluations that meet state and federal requirements and recommendations as part of the Full Individual Evaluation, hearing checks, and assistive listening device maintenance. For students in their resident district who receive direct DHH services, audiological services will consist of only audiological evaluations that meet state and federal requirements and recommendations as part of the Full Individual Evaluation.

10.0 Program Accountability, ESY, and Summer Programming

At the fall Cooperative Management Board (CMB) meeting, the Coordinator will present student performance data, including state assessment. The CMB will consider the needs of students attending site campuses and will determine the need for extended support services including tutoring, intensive remediation and intervention, ESY, and/or summer services. The Coordinator will present a proposed design and cost for additional services at the spring CMB meeting. Members will discuss and approve additional services that may be provided for the summer and upcoming school term.

10.1 Student Accountability

The fiscal agent LEA will be considered the LEA of federal, state, and local accountability measures for all students attending site campuses. For students receiving itinerant services within their LEA of residence, the LEA of residence will be the district of accountability for federal, state, and local accountability measures.

10.2 Program Evaluation

The Cooperative shall conduct ongoing program evaluations and utilize a variety of tools to evaluate the Cooperative's program effectiveness. Evaluation instruments, adapted from other programs or developed by Cooperative staff, may be used to gather data concerning the success of program components.

The Cooperative will take part in the Texas Education Agency's Differentiated Monitoring and Support cyclical review to monitor compliance with federal and state regulations.

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Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement

Signature Page

By execution of this document, the named Member ISD agrees to participate in and abide by the Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement.

Name: _____ Date: 3/18/2026

Executive Director of Compliance and Procurement

Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement

Signature Page

By execution of this document, the named Member ISD agrees to participate in and abide by the Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement.

Name: Rebecca Felder Date: 04/02/2026

Director of Procurement Services

Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement

Signature Page

By execution of this document, the named Member ISD agrees to participate in and abide by the Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement.

Name: Felicia Ford Digitally signed by Felicia Ford Date: 2026.02.12 08:38:40 -06'00' Date: _____

Director of Procurement Services

Jason J. Gossett Digitally signed by Jason J. Gossett Date: 2026.02.12 09:59:19 -06'00'

Daniel Schaefer Digitally signed by Daniel Schaefer Date: 2026.02.12 12:56:45 -06'00'

Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement

Signature Page

By execution of this document, the named Member ISD agrees to participate in and abide by the Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement.

Waller Independent School District

Signature: Bennie Mayes

Name: Bennie Mayes

Title: Superintendent

Date: 4/9/26

Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement

Signature Page

By execution of this document, the named Member ISD agrees to participate in and abide by the Northwest Harris County Cooperative for the Deaf and Hard of Hearing Shared Service Arrangement.

Name: _____ Date:_____

Superintendent for Cypress Fairbanks Independent School District

INTERLOCAL AGREEMENT

THE STATE OF TEXAS	§
	§
COUNTY OF HARRIS	§

This Interlocal Cooperation Agreement (the "Agreement") is made and entered into pursuant to the Interlocal Cooperation Act (Tex. Gov't Code Chapter 791) by and between Cypress-Fairbanks Independent School District, a Texas independent school district and political subdivision of the State of Texas, hereinafter called "CyFair ISD," and Lake Forest Utility District, a body corporate and politic under the laws of the State of Texas, hereinafter called "Lake Forest," sometimes jointly referred to herein as "Parties" or individually as a "Party."

RECITALS:

WHEREAS, Lake Forest was created and operates as a municipal utility district pursuant to Article XVI, Section 59 of the Constitution of the State of Texas and Chapters 49 and 54 of the Texas Water Code; and

WHEREAS, pursuant to Sections 49.463 and 54.201 of the Texas Water Code, as amended, Lake Forest has the authority to purchase, construct, maintain, repair, and improve parks and recreational facilities; and

WHEREAS, Lake Forest intends to construct and operate a sidewalk (the "Sidewalk) in the Taylor-Lester Park (hereinafter the "Park") that extends to CyFair ISD's Moore Elementary located at 137734 Lakewood Forest Drive, Houston, Texas 77070 ("Moore Elementary"); and

WHEREAS, in order to construct and maintain the Sidewalk, Lake Forest needs access to, with rights of ingress and egress, at the portion of Moore Elementary where the Sidewalk will be constructed; and

WHEREAS, CyFair ISD desires to grant Lake Forest with such access rights for the construction and maintenance of the Sidewalk; and

NOW, THEREFORE, in consideration of the mutual covenants, agreements and benefits to both Parties, the Parties agree as follows:

TERMS:

I.

Rights-of-Entry and Rights-of-Way

CyFair ISD hereby grants Lake Forest, its agents and contractors the right and authority to enter upon the Moore Elementary property for purposes of surveying, engineering, designing, constructing, and maintaining the Sidewalk.

Lake Forest shall provide CyFair ISD with surveys and metes-and-bounds description(s) identifying the proposed location and alignment of the Sidewalk on the Moore Elementary property. Upon receipt, CyFair ISD, by and through its Board of Directors, shall review for approval such surveys, descriptions and other data provided by Lake Forest, which approvals shall not unreasonably be withheld.

II.

Project Construction and Maintenance

Lake Forest shall be responsible for the design and management of construction of the Sidewalk. Lake Forest agrees to prepare drawings and specifications for the Sidewalk in accordance with the usual requirements of the City of Houston and Harris County, Texas, and will perform other necessary engineering services in connection with the Sidewalk. Upon completion of the said drawings and specifications, Lake Forest agrees to submit the same to CyFair ISD, for written approval, which shall not be unreasonably withheld.

Upon receipt of all necessary approvals, Lake Forest shall proceed with advertisement, construction contract management and completion of the Sidewalk. Lake Forest will promptly notify CyFair ISD of the dates that it: (i) obtains such approvals; and (ii) intends to commence construction.

Lake Forest may make such changes and amendments to the drawings and specifications within the general scope of the approved plans for the Sidewalk as Lake Forest deems necessary or desirable during construction provided that the original scope and intent of the Sidewalk is unchanged.

After completion of construction of the Sidewalk, Lake Forest shall restore the affected surface area and all landscaping and other affected improvements including but not limited to trees, shrubbery, grass, soil, signage, sidewalks, paving, irrigation piping and heads, fences, gates, drainage system items and existing utilities to the same conditions as previously existed prior to construction. If the affected area was natural and had not been improved with landscaping prior to the construction of the Sidewalk, Lake Forest agrees to restore such area to commercial lawn grade, seeded with grass and/or trees (if any trees existed and were affected) following such construction.

Upon completion of the Sidewalk, Lake Forest shall be responsible for the ongoing operation and maintenance of the Sidewalk.

III.

Indemnification by Contractor

Lake Forest will cause to be inserted in the construction contracts for the Sidewalk an agreement that the contractor will indemnify, protect, covenant not to sue, release, and save and hold harmless Lake Forest and CyFair ISD and all their representatives from all suits, actions, or claims of any character brought on account of any injuries or damages sustained by any person or property in consequence of any neglect in safeguarding the work or through the use of unacceptable materials in the construction of the Sidewalk or any associated improvements, or on account of any act of

omission by the contractor. Lake Forest shall furthermore require that the contractor's insurance policies name CyFair ISD as an additional insured.

IV.

Assignment

Neither of the Parties hereto has the right to make, in whole or in part, any assignment of this Agreement or any obligation hereunder without the prior written consent of the other Party hereto.

V.

Notice

All notices required or permitted to be given under this Agreement may be given by certified United States mail, return-receipt requested, postage prepaid, addressed to the Party as follows:

If to CyFair ISD:

Cypress-Fairbanks ISD
School Services Building - Facilities & Construction
11430 Perry Road, Suite B
Houston, Texas 77064

Attn: Design & Facilities Planning

If to Lake Forest:

Lake Forest Utility District
c/o Smith, Murdaugh, Little & Bonham, L.L.P
2727 Allen Parkway, Suite 1100
Houston, Texas 77019

Attn: District Parks Coordinator

Any such notice shall be deemed given and complete upon deposit of the notice in the United States mail as aforesaid. Either Party may change its designated address by giving ten (10) days' notice as required above.

VI.

Severability

The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person or circumstance shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons or circumstances shall not be affected thereby.

VII.

Entire Agreement

This instrument contains the entire agreement between the Parties relating to the rights herein

granted and the obligations herein assumed. Any modifications concerning this instrument shall be of no force and effect excepting a subsequent modification in writing, signed by all Parties hereto.

VIII.

Term

The provisions of this Agreement shall be in force and effect for a term of forty (40) years from the date of this Agreement below and shall continue for such additional period or periods thereafter as the Parties may hereafter agree.

EXECUTED in multiple counterparts on _____.

APPROVED AS TO FORM:

Name: _____

Title: _____

By: _____

Printed
Name: _____

Counsel for Cypress-Fairbanks
Independent School District

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT

By: _____

Printed
Name: _____

Title: _____

ATTEST:

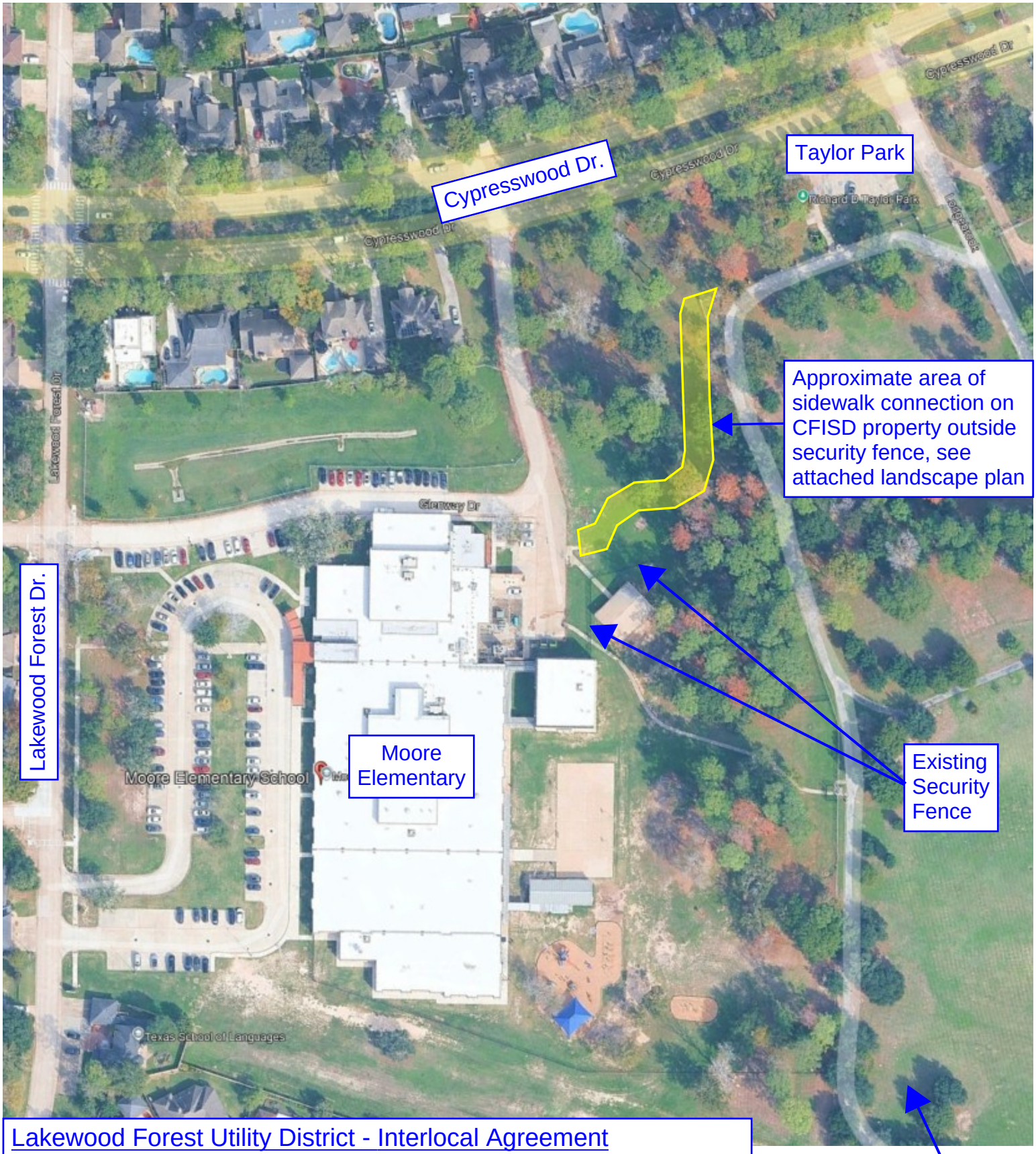
By: _____
~~Secretary~~ Vice President

LAKE FOREST UTILITY DISTRICT

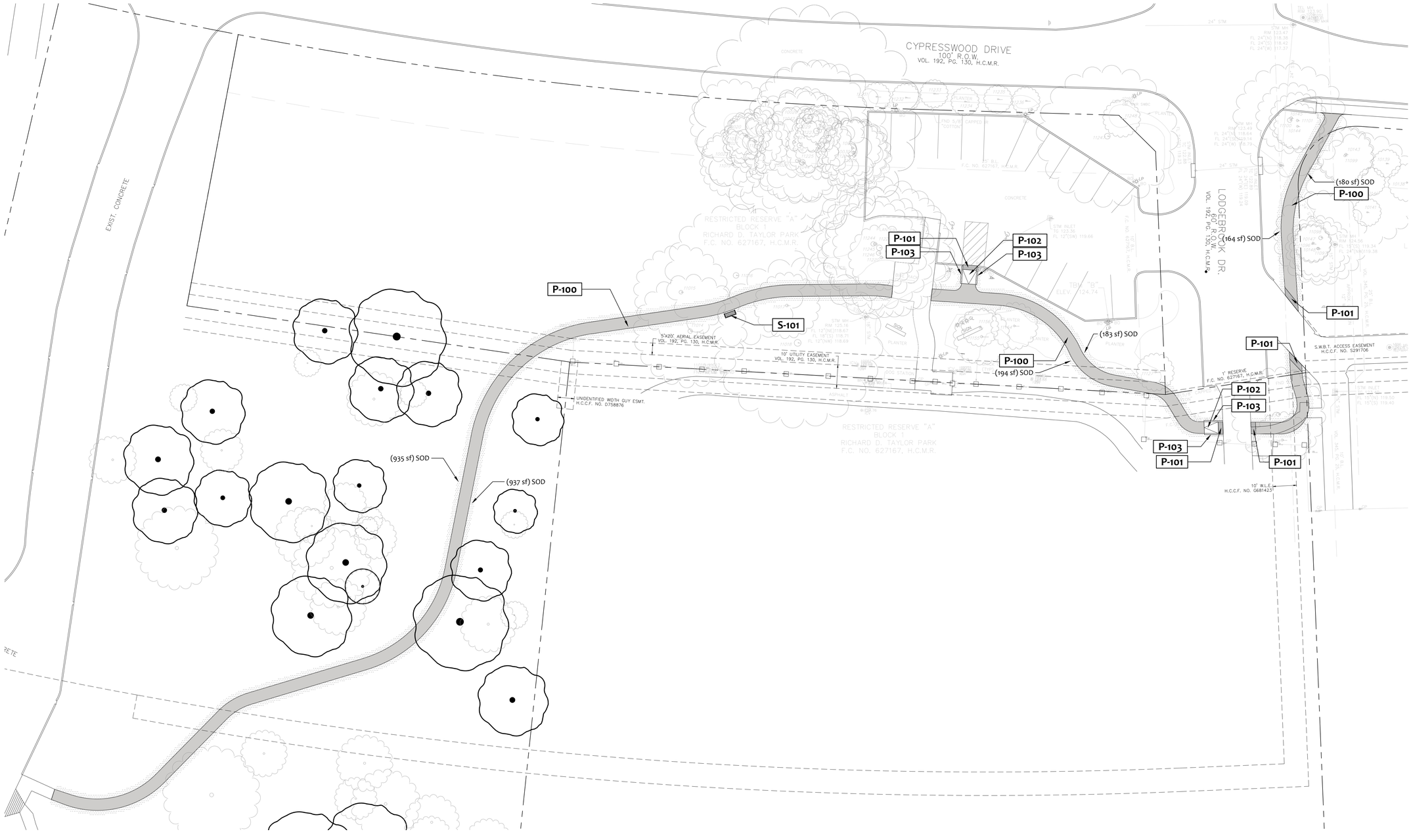
By: _____

Printed Name: Michael S. Young

Title: President



Lakewood Forest Utility District - Interlocal Agreement
Proposed Sidewalk connection Moore Elementary to Taylor Park
June 2026
Not to scale



REFERENCE NOTES SCHEDULE

CODE	DESCRIPTION	QTY	DETAIL
Paving			
P-100	CONCRETE SIDEWALK	3,681 sf	
P-101	ADA WARNING PADS- TRUNCATED DOME	65 sf	
P-102	ADA RAMP	1	
P-103	6" CURB	31 lf	
Site Furnishings			
S-101	BENCHES	1	

PLANT SCHEDULE

SYMBOL	CODE	QTY	COMMON / BOTANICAL NAME	SIZE	SPACING
GROUND COVERS					
	SOD	2,974 sf	Bermuda Grass / Cynodon dactylon `Tif 419`	SOD	

LEGEND

EXISTING TREES (PER SURVEY)

EXISTING TREES (ESTIMATED LOCATION)

NORTH

0 10 20 40

SCALE: 1"=20'

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW, AGENCY APPROVAL, AND COMMENT UNDER THE AUTHORITY OF AMANDA D. BUCKSON
LANDSCAPE IRRIGATOR No. 15410, ON 05/29/26
THIS DOCUMENT IS NOT TO BE USED FOR CONSTRUCTION PURPOSES
MAY 29, 2026

BUCKSON
LANDSCAPE
ARCHITECTURE
abuckson@bucksonla.com
Phone: 832-273-2185

REV. #	REVISION DESCRIPTION	DATE

TAYLOR LESTER PARK
11606 Cypresswood Dr
Houston, TX 77070

TAYLOR LESTER PARK ENTRY SIDEWALK - (2515-2502)

DRAWING NAME.:

MATERIALS PLAN

DRAWING NO.:

L1.10

DATE:

MAY 29, 2026

ISSUED FOR: REVIEW

C:\Users\Margie\OneDrive - BLA\BLA - _Clients\2515 Lake Forest Utility District\2515-2601 TPWD Local Parks Grant Application_Drawings\L1-MP.dwg May 29, 2026- 8:48am Margie

ACCESS EASEMENT
(0.0088 Acre)

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

THE STATE OF TEXAS §
§ **KNOW ALL BY THESE PRESENTS:**
COUNTY OF HARRIS §

THAT **CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT**, an independent school district and political subdivision of the State of Texas ("Grantor"), for and in consideration of the sum of Ten and No/100 Dollars ($10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, has GRANTED, SOLD, AND CONVEYED and, by these presents, does GRANT, SELL, AND CONVEY unto **EMERALD FOREST UTILITY DISTRICT**, a political subdivision of the State of Texas, its successors and assigns ("Grantee"), a permanent and perpetual easement and right-of-way (the "Easement") for vehicular and pedestrian ingress, egress, and regress on, across, along, over, upon and through that certain tract of land located in Harris County, Texas, containing 0.0088 acre, as more particularly described in and shown on **Exhibit A** attached hereto and incorporated herein for all purposes (the "Easement Tract"). The Easement shall provide Grantee with access to and from Grantee's lift station site located adjacent to or near the Easement Tract.

Grantee may construct, install, maintain, repair, replace, remove, and operate a roadway and all appurtenances thereto (collectively, the "Facilities") on, across, along, over, upon and through the Easement Tract and may enter upon the Easement Tract to engage in all activities as may be necessary, requisite, convenient, or appropriate in connection therewith. Grantee's rights shall include, without limitation, the right to clear and remove trees, growth, shrubbery, and other improvements from within the Easement Tract and the right to bring and operate such equipment on the Easement Tract as may be necessary, requisite, convenient, or appropriate to effectuate the purposes for which the Easement is granted. Subject to the rights granted to Grantee herein, Grantee will, at all times after doing any work in connection with the Easement, restore the surface of the Easement Tract as nearly as reasonably practicable to substantially its condition prior to the undertaking of such work; provided, however, Grantee shall not be obligated to replace or restore any trees, overhanging limbs, growth, brush, shrubbery, improvements, or other natural or non-natural obstructions that interfere with Grantee's use of the Easement Tract for the purposes set forth herein. Grantee shall remove, at

Grantee's expense, any dirt, earth, or other material excavated from the Easement Tract in connection with Grantee's construction, operation or maintenance of the Facilities that is not used in connection with Grantee's activities hereunder.

Subject to the limitations set forth herein, Grantor expressly reserves the right to the use and enjoyment of the surface of the Easement Tract for any and all purposes; provided, however, such use and enjoyment of the surface of the Easement Tract shall not interfere with, obstruct, or restrict the full and complete use and enjoyment of the Easement for the purposes set forth herein. Notwithstanding anything herein to the contrary, Grantor shall not, without the prior written consent of Grantee, (i) construct or place or allow to be constructed or placed, any houses, buildings, structures, or other above-ground improvements or other obstructions (excluding the Permitted Improvements), whether temporary or permanent; (ii) install or permit the installation of pipelines or other underground facilities within the Easement Tract; (iii) dedicate other easements within the Easement Tract; or (iv) change the grade over the Facilities constructed under the Easement Tract, except as may be required in connection with the installation of the Permitted Improvements. Except as otherwise expressly permitted hereunder, if Grantor constructs, places, installs (or otherwise permits the construction, placement, or installation of) any obstruction that interferes with, obstructs, or restricts Grantee's full and complete use and enjoyment of the Easement for the purposes set forth herein, Grantee shall have the right to prevent or remove such obstructions, at Grantor's sole cost and expense, without any obligation to restore the same or any liability to Grantor or Grantor's successors and assigns.

Notwithstanding anything to the contrary set forth herein, Grantor may, without Grantee's prior written consent, construct and/or install the following improvements (collectively, the "Permitted Improvements") across the surface of the Easement Tract following Grantee's completion of the Facilities: (A) paved driveways and concrete sidewalks, so long as (i) Grantor places expansion joints within any such pavement and/or concrete located over the Facilities and along both sides of the Easement Tract, and (ii) the materials used for such pavement and/or concrete, as well as the quality and specifications thereof, are in accordance with industry standards for similar developments within the same geographic area; and (B) landscaping (including trees). The Permitted Improvements shall not damage or otherwise unreasonably interfere with the Facilities, and Grantor shall be responsible for any such damage to the Facilities resulting from Grantor's installation, maintenance, repair, resurfacing or replacement of same. Further, Grantor shall be responsible for maintaining the Permitted Improvements, at its sole cost and expense, and shall keep the same in good condition and repair. In the event that any portion of the Permitted Improvements is removed or otherwise damaged as a direct result of the work performed by or on behalf of Grantee within the Easement Tract for the purposes stated herein, Grantee agrees to repair, replace and/or restore the same, at Grantee's sole cost and expense.

Grantor reserves all oil, gas, and other minerals in, on, or under the Easement Tract, but waives all right to use the surface of the Easement Tract for, and all rights of ingress and egress for, the purpose of exploring, developing, mining, or drilling for the same; provided, however, that nothing herein shall prohibit or in any manner restrict the right of Grantor to extract oil, gas, and other minerals from and under the Easement Tract by directional drilling or other means that does not interfere with or disturb the surface of the Easement Tract or Grantee's use of the Easement Tract for the purposes set forth herein.

This conveyance is further made subject to any and all restrictions, covenants, easements, rights-of-way, encumbrances, and mineral or royalty reservations or interests affecting the Easement Tract and appearing of record in the Official Public Records of Real Property of Harris County, Texas, to the extent in effect and validly enforceable against the Easement Tract (the "Permitted Encumbrances"); provided, however, to the extent that Grantor has the ability to enforce any of the Permitted Encumbrances, Grantor will not do so in a manner that would unreasonably prejudice or interfere with Grantee's exercise of its rights in the Easement and use of the Easement Tract for the purposes set forth herein.

TO HAVE AND TO HOLD, subject to the matters set forth herein and the Permitted Encumbrances, the Easement, together with, all and singular, the rights and appurtenances thereto in any wise belonging, including all necessary rights to ingress, egress, and regress, unto Grantee, its successors and assigns, forever. Grantor does hereby bind itself and its successors and assigns to WARRANT AND FOREVER DEFEND, all and singular, the Easement and right-of-way and other rights described herein unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through, or under Grantor, but not otherwise.

The covenants and agreements contained herein shall run with the land and shall inure to the benefit of and shall be binding upon Grantor and Grantee and their respective successors and assigns.

The prevailing party in any suit, action, or other proceeding instituted in connection with any controversy arising out of this instrument or the Easement shall be entitled to recover its reasonable attorneys' fees from the other party.

The individual signing this instrument on behalf of Grantor represents that he/she has the requisite authority to bind Grantor.

Neither party's failure to insist on strict performance of any part of this instrument shall be construed as a waiver of the performance in any other instance.

This instrument shall be interpreted and construed in accordance with the laws of the State of Texas, without regard to conflict of laws, principles, and venue for any suit, action, or proceeding instituted in connection with any controversy arising out of this instrument or the Easement shall be the state courts situated in Harris County, Texas.

This instrument may be executed in multiple counterparts, each of which shall be deemed an original, and all of which, taken together, shall constitute one instrument.

Grantee's address is c/o Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027.

[Signature pages follow this page.]

EXECUTED this _____ day of _____, 2026.

GRANTOR:

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT

By: _____
Name: _____
Title: _____

THE STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____, 2026, by _____, _____ of CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT, an independent school district and political subdivision of the State of Texas, on behalf of said independent school district and political subdivision.

(NOTARY SEAL)

_____
Notary Public, State of Texas

EXECUTED by Grantee on the date set forth in the acknowledgment below, but AGREED to, ACCEPTED, and EFFECTIVE as of the date executed by Grantor.

GRANTEE:

EMERALD FOREST UTILITY DISTRICT

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

THE STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the _____ day of _____, 2026, by _____, _____, and _____, _____, of the Board of Directors of EMERALD FOREST UTILITY DISTRICT, a political subdivision of the State of Texas, on behalf of said political subdivision.

(NOTARY SEAL)

_____
Notary Public, State of Texas

Attachment:
Exhibit A – Description and Sketch of the Easement Tract

After recording, please return to:
Allen Boone Humphries Robinson LLP
3200 Southwest Freeway, Suite 2600
Houston, Texas 77027
Attention: Real Estate Department

County: Harris
Project: EFUD LS 2
M&B No: 26-061
CS Job No: 26004

METES AND BOUNDS DESCRIPTION OF A 0.0088 ACRE TRACT

Being a tract of land containing 0.0088 acre (384 square feet), located in the Elijah Harbour Survey, Abstract Number 366, in Harris County, Texas; Said 0175 acre tract being out of Restricted Reserve "A", Block 1 of Cypress Fairbanks ISD Perry Road Sec 3, a subdivision of record in Film Code Number (No.) 637154 of the Harris County Map Records (H.C.M.R.), also being out of the remainder of a called 20.5106 acre tract of land recorded in the name of Cypress-Fairbanks Independent School District, in Harris County Clerk's File (H.C.C.F.) No. F432637; Said 0.0088 acre tract being more particularly described by metes and bounds as follows (all bearings are referenced to the Texas Coordinate System of 1983, South Central Zone):

COMMENCING, at a 5/8-inch iron rod found at the intersection of the westerly right-of-way (R.O.W.) line of Perry Road (one-hundred-foot width, per H.C.C.F. No. J391018) and the southerly line of a called 15.197 acre tract of land recorded in the name of Houston Lighting & Power Company, in H.C.C.F. No. C267673, for the northeasterly corner of said Restricted Reserve "A", from which a 5/8-inch iron rod found at the northwesterly corner of said Restricted Reserve "A", bears South 88° 21' 11" West, a distance of 972.85 feet;

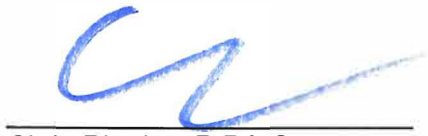
THENCE, South 01° 34' 16" East, with the westerly R.O.W. line of said Perry Road, a distance of 45.97 feet to the **POINT OF BEGINNING** and the easterly northeast corner of the herein described tract;

THENCE, South 01° 34' 16" East, continuing with the westerly R.O.W. line of said Perry Road, a distance of 12.00 feet to a point for the southeasterly corner of the herein described tract;

THENCE, through and across said Restricted Reserve "A", the following five (5) courses:

1. North 89° 58' 15" West, a distance of 24.62 feet to a point for the southwesterly corner of the herein described tract;
2. North 00° 30' 08" West, a distance of 19.31 feet to a point for the northwesterly corner of the herein described tract;
3. North 88° 25' 44" East, a distance of 12.00 feet to a point for the northerly northeast corner of the herein described tract;
4. South 00° 30' 08" East, a distance of 7.64 feet to an interior corner of the herein described tract;
5. South 89° 58' 15" East, a distance of 12.40 feet to the **POINT OF BEGINNING** and containing 0.0088 acre (384 square feet) of land.

An Exhibit Map of the herein described tract was prepared in conjunction with and accompanies this description.

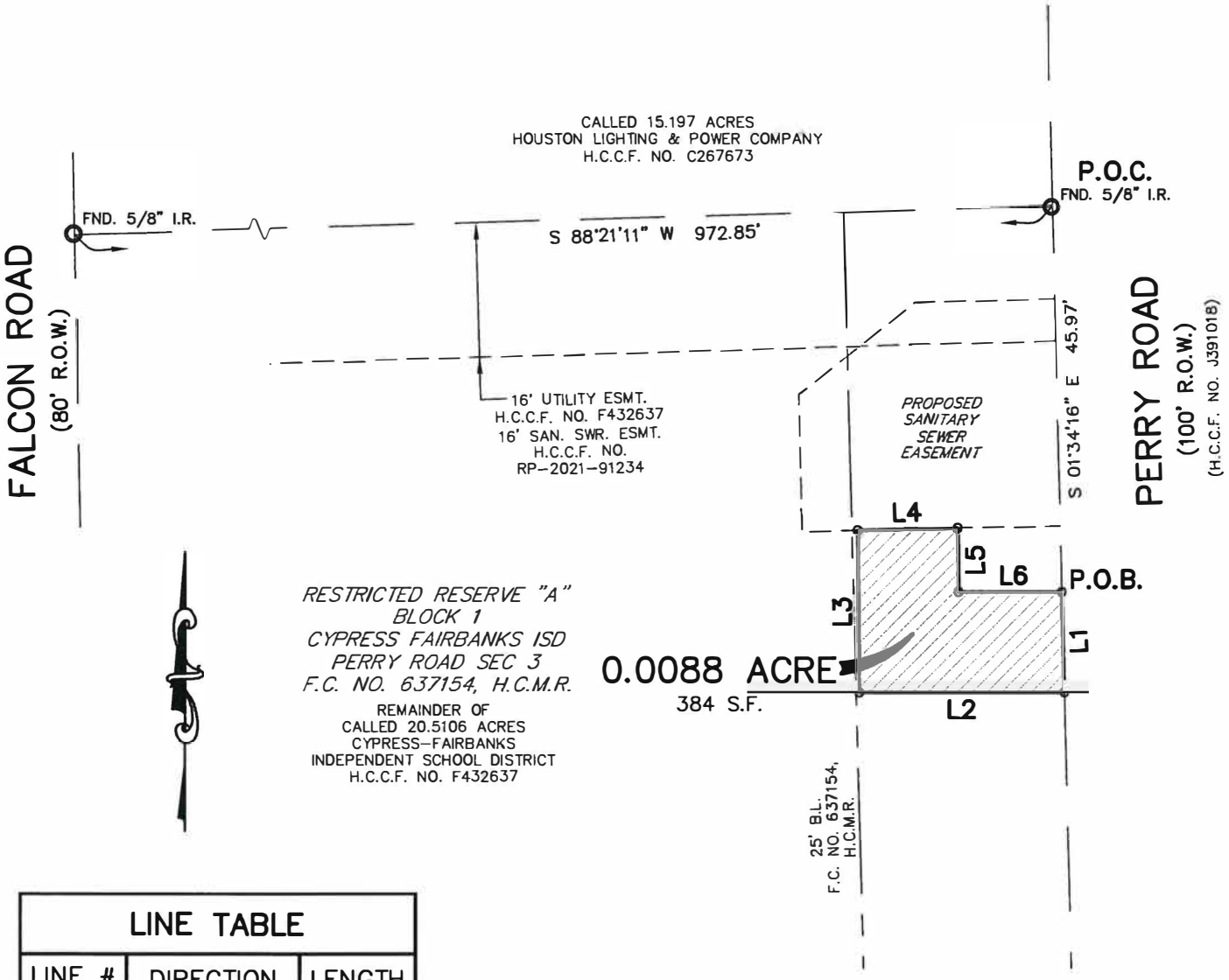


Chris Rhodes, R.P.L.S.
Texas Registration Number 6532



CIVIL-SURV LAND SURVEYING, LC
10590 Westoffice Dr., Suite 100
Houston, TX 77042
PH: (713) 839-9181
April 27, 2026

SCALE: 1"=20'



LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S 1°34'16" E	12.00'
L2	N 89°58'15" W	24.62'
L3	N 0°30'08" W	19.31'
L4	N 88°25'44" E	12.00'
L5	S 0°30'08" E	7.64'
L6	S 89°58'15" E	12.40'

NOTES:

1. THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE.
2. A METES AND BOUNDS DESCRIPTION OF EVEN DATE HAS BEEN PREPARED IN CONJUNCTION WITH AND ACCOMPANIES THIS EXHIBIT.

LEGEND

H.C.C.F. = HARRIS COUNTY CLERK'S FILE
H.C.M.R. = HARRIS COUNTY MAP RECORDS
FND. = FOUND
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P.O.C. = POINT OF COMMENCMENT
S.F. = SQUARE FEET

10590 WESTOFFICE DRIVE, SUITE #100
HOUSTON, TEXAS 77042
Civil-Surv
Land Surveying,LLC
OFFICE: (713) 839-9181
TBPELS No. 10143800
Email: michael@civil-surv.net

0.0088 ACRE EXHIBIT

OF AN

ACCESS EASEMENT

BEING OUT OF RESTRICTED RESERVE "A", BLOCK 1 OF CYPRESS FAIRBANKS ISD PERRY ROAD SEC 3, A SUBDIVISION OF RECORD IN F.C. NO. 637154, H.C.M.R.

IN THE

ELIJAH HARBOUR SURVEY
ABSTRACT NO. 366

HARRIS COUNTY, TEXAS

JOB#: CS26004 APRIL 27, 2026


Access & Sanitary Sewer Easements
Food Production Center
Perry Rd
Perry Rd
Perry Rd
Perry Rd
11435

SANITARY SEWER EASEMENT
(0.0175 Acre)

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

THE STATE OF TEXAS §
§ **KNOW ALL BY THESE PRESENTS:**
COUNTY OF HARRIS §

THAT **CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT**, an independent school district and political subdivision of the State of Texas ("Grantor"), for and in consideration of the sum of Ten and No/100 Dollars ($10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, has GRANTED, SOLD, AND CONVEYED and, by these presents, does GRANT, SELL, AND CONVEY unto **EMERALD FOREST UTILITY DISTRICT**, a political subdivision of the State of Texas, its successors and assigns ("Grantee"), a permanent and perpetual non-exclusive easement and right-of-way (the "Easement") for the laying, construction, installation, maintenance, repair, relocation, replacement, removal, modification and operation of sanitary sewer lines and all related connections and appurtenances (collectively, the "Facilities") across, along, under, over, upon and through that certain tract of land located in Harris County, Texas, containing 0.0175 acre, as more particularly described in and shown on **Exhibit A** attached hereto and incorporated herein for all purposes (the "Easement Tract").

Grantee may lay, construct, install, maintain, repair, relocate, replace, remove, modify and operate the Facilities across, along, under, over, upon and through the Easement Tract, and may enter upon the Easement Tract to engage in all activities as may be necessary, requisite, convenient, or appropriate in connection therewith. Grantee's rights shall include, without limitation, the right to clear and remove trees, growth, shrubbery, and other improvements from within the Easement Tract and the right to bring and operate such equipment on the Easement Tract as may be necessary, requisite, convenient, or appropriate to effectuate the purposes for which the Easement is granted. Subject to the rights granted to Grantee herein, Grantee will, at all times after doing any work in connection with the Easement, restore the surface of the Easement Tract as nearly as reasonably practicable to substantially its condition prior to the undertaking of such work; provided, however, except for any Permitted Improvements (as defined herein) removed or otherwise damaged as a direct result of the work performed by or on behalf of Grantee within the Easement Tract, Grantee shall not be obligated to replace or restore any trees, growth, shrubbery, or other improvements or obstructions removed from

within the Easement Tract in connection with the construction, installation, repair, maintenance, relocation, replacement, removal, upgrade, change in the size of, operation, placement, inspection, protection, or alteration of the Facilities or that interfere with Grantee's use of the Easement Tract for the purposes set forth herein. Grantee shall remove, at Grantee's expense, any dirt, earth, or other material excavated from the Easement Tract in connection with Grantee's construction, operation, or maintenance of the Facilities that is not used in connection with Grantee's activities hereunder.

Subject to the limitations set forth herein, Grantor expressly reserves the right to the use and enjoyment of the surface of the Easement Tract for any and all purposes; provided, however, such use and enjoyment of the surface of the Easement Tract shall not interfere with, obstruct, or restrict the full and complete use and enjoyment of the Easement for the purposes set forth herein. Notwithstanding anything herein to the contrary, Grantor shall not, without the prior written consent of Grantee, (i) construct or place or allow to be constructed or placed, any houses, buildings, structures, or other above-ground improvements or other obstructions (excluding the Permitted Improvements), whether temporary or permanent; (ii) install or permit the installation of pipelines or other underground facilities within the Easement Tract; (iii) dedicate other easements within the Easement Tract; or (iv) change the grade over the Facilities constructed under the Easement Tract, except as may be required in connection with the installation of the Permitted Improvements. Except as otherwise expressly permitted hereunder, if Grantor constructs, places, installs (or otherwise permits the construction, placement, or installation of) any obstruction that interferes with, obstructs, or restricts Grantee's full and complete use and enjoyment of the Easement for the purposes set forth herein, Grantee shall have the right to prevent or remove such obstructions, at Grantor's sole cost and expense, without any obligation to restore the same or any liability to Grantor or Grantor's successors and assigns.

Notwithstanding anything to the contrary set forth herein, Grantor may, without Grantee's prior written consent, construct and/or install the following improvements (collectively, the "Permitted Improvements") across the surface of the Easement Tract following Grantee's completion of the Facilities: (A) paved driveways and concrete sidewalks, so long as (i) Grantor places expansion joints within any such pavement and/or concrete located over the Facilities and along both sides of the Easement Tract, and (ii) the materials used for such pavement and/or concrete, as well as the quality and specifications thereof, are in accordance with industry standards for similar developments within the same geographic area; and (B) landscaping (including trees). The Permitted Improvements shall not damage or otherwise unreasonably interfere with the Facilities, and Grantor shall be responsible for any such damage to the Facilities resulting from Grantor's installation, maintenance, repair, resurfacing or replacement of same. Further, Grantor shall be responsible for maintaining the Permitted Improvements, at its sole cost and expense, and shall keep the same in good condition and repair. In the event that any portion of the Permitted Improvements is removed or

otherwise damaged as a direct result of the work performed by or on behalf of Grantee within the Easement Tract for the purposes stated herein, Grantee agrees to repair, replace and/or restore the same, at Grantee's sole cost and expense.

Grantor reserves all oil, gas, and other minerals in, on, or under the Easement Tract, but waives all right to use the surface of the Easement Tract for, and all rights of ingress and egress for, the purpose of exploring, developing, mining, or drilling for the same; provided, however, that nothing herein shall prohibit or in any manner restrict the right of Grantor to extract oil, gas, and other minerals from and under the Easement Tract by directional drilling or other means that does not interfere with or disturb the surface of the Easement Tract or Grantee's use of the Easement Tract for the purposes set forth herein.

This conveyance is further made subject to any and all restrictions, covenants, easements, rights-of-way, encumbrances, and mineral or royalty reservations or interests affecting the Easement Tract and appearing of record in the Official Public Records of Real Property of Harris County, Texas, to the extent in effect and validly enforceable against the Easement Tract (the "Permitted Encumbrances"); provided, however, to the extent that Grantor has the ability to enforce any of the Permitted Encumbrances, Grantor will not do so in a manner that would unreasonably prejudice or interfere with Grantee's exercise of its rights in the Easement and use of the Easement Tract for the purposes set forth herein.

TO HAVE AND TO HOLD, subject to the matters set forth herein and the Permitted Encumbrances, the Easement, together with, all and singular, the rights and appurtenances thereto in any wise belonging, including all necessary rights to ingress, egress, and regress, unto Grantee, its successors and assigns, forever. Grantor does hereby bind itself and its successors and assigns to WARRANT AND FOREVER DEFEND, all and singular, the Easement and right-of-way and other rights described herein unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through, or under Grantor, but not otherwise.

The covenants and agreements contained herein shall run with the land and shall inure to the benefit of and shall be binding upon Grantor and Grantee and their respective successors and assigns.

The prevailing party in any suit, action, or other proceeding instituted in connection with any controversy arising out of this instrument or the Easement shall be entitled to recover its reasonable attorneys' fees from the other party.

The individual signing this instrument on behalf of Grantor represents that he/she has the requisite authority to bind Grantor.

Neither party's failure to insist on strict performance of any part of this instrument shall be construed as a waiver of the performance in any other instance.

This instrument shall be interpreted and construed in accordance with the laws of the State of Texas, without regard to conflict of laws, principles, and venue for any suit, action, or proceeding instituted in connection with any controversy arising out of this instrument or the Easement shall be the state courts situated in Harris County, Texas.

This instrument may be executed in multiple counterparts, each of which shall be deemed an original, and all of which, taken together, shall constitute one instrument.

Grantee's address is c/o Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027.

[Signature pages follow this page.]

EXECUTED this _____ day of _____, 2026.

GRANTOR:

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT

By: _____
Name: _____
Title: _____

THE STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____, 2026, by _____, _____ of CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT, an independent school district and political subdivision of the State of Texas, on behalf of said independent school district and political subdivision.

(NOTARY SEAL)

_____
Notary Public, State of Texas

EXECUTED by Grantee on the date set forth in the acknowledgment below, but AGREED to, ACCEPTED, and EFFECTIVE as of the date executed by Grantor.

GRANTEE:

EMERALD FOREST UTILITY DISTRICT

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

THE STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the _____ day of _____, 2026, by _____, _____, and _____, _____, of the Board of Directors of EMERALD FOREST UTILITY DISTRICT, a political subdivision of the State of Texas, on behalf of said political subdivision.

(NOTARY SEAL)

_____
Notary Public, State of Texas

Attachment:
Exhibit A – Description and Sketch of the Easement Tract

After recording, please return to:
Allen Boone Humphries Robinson LLP
3200 Southwest Freeway, Suite 2600
Houston, Texas 77027
Attention: Real Estate Department

County: Harris
Project: EFUD LS 2
M&B No: 26-060
CS Job No: 26004

METES AND BOUNDS DESCRIPTION OF A 0.0175 ACRE TRACT

Being a tract of land containing 0.0175 acre (762 square feet), located in the Elijah Harbour Survey, Abstract Number 366, in Harris County, Texas; Said 0175 acre tract being out of Restricted Reserve "A", Block 1 of Cypress Fairbanks ISD Perry Road Sec 3, a subdivision of record in Film Code Number (No.) 637154 of the Harris County Map Records (H.C.M.R.), also being out of the remainder of a called 20.5106 acre tract of land recorded in the name of Cypress-Fairbanks Independent School District, in Harris County Clerk's File (H.C.C.F.) No. F432637; Said 0.0175 acre tract being more particularly described by metes and bounds as follows (all bearings are referenced to the Texas Coordinate System of 1983, South Central Zone):

COMMENCING, at a 5/8-inch iron rod found at the intersection of the westerly right-of-way (R.O.W.) line of Perry Road (one-hundred-foot width, per H.C.C.F. No. J391018) and the southerly line of a called 15.197 acre tract of land recorded in the name of Houston Lighting & Power Company, in H.C.C.F. No. C267673, for the northeasterly corner of said Restricted Reserve "A", from which a 5/8-inch iron rod found at the northwesterly corner of said Restricted Reserve "A", bears South 88° 21' 11" West, a distance of 972.85 feet;

THENCE, South 01° 34' 16" East, with the westerly R.O.W. line of said Perry Road, a distance of 10.98 feet to the **POINT OF BEGINNING** and the northeasterly corner of the herein described tract;

THENCE, South 01° 34' 16" East, continuing with the westerly R.O.W. line of said Perry Road, a distance of 27.00 feet to a point for the southeasterly corner of the herein described tract;

THENCE, through and across said Restricted Reserve "A", the following four (4) courses:

1. South 88° 25' 44" West, a distance of 31.00 feet to a point for the southwesterly corner of the herein described tract;
2. North 01° 34' 16" West, a distance of 16.43 feet to an angle point;
3. North 51° 46' 25" East, a distance of 17.70 feet to an angle point;
4. North 88° 25' 44" East, a distance of 16.80 feet to the **POINT OF BEGINNING** and containing 0.0175 acre (762 square feet) of land.

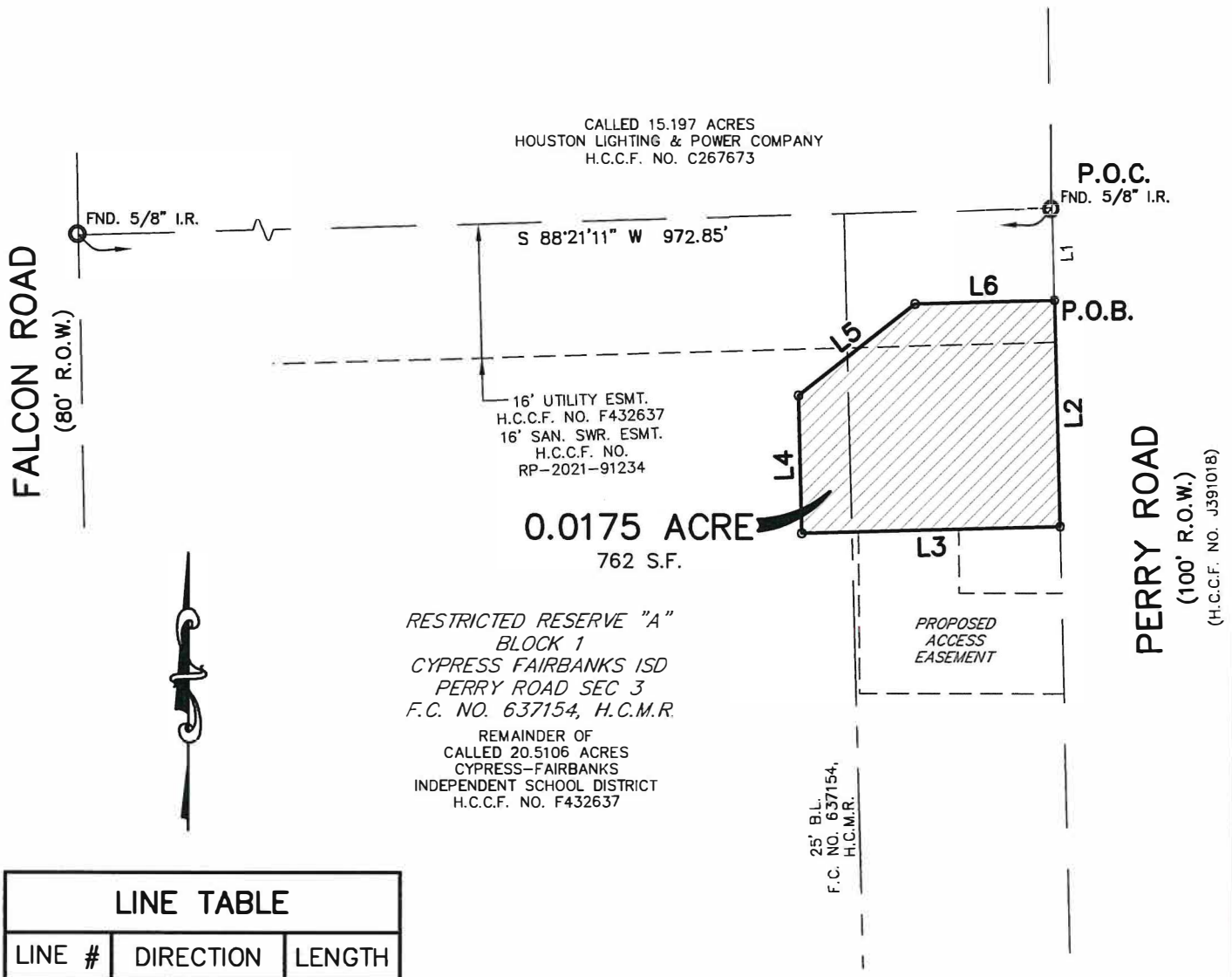
An Exhibit Map of the herein described tract was prepared in conjunction with and accompanies this description.

Chris Rhodes, R.P.L.S.
Texas Registration Number 6532

CIVIL-SURV LAND SURVEYING, LC
10590 Westoffice Dr., Suite 100
Houston, TX 77042
PH: (713) 839-9181
April 27, 2026



SCALE: 1"=20'



LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S 1°34'16" E	10.98'
L2	S 1°34'16" E	27.00'
L3	S 88°25'44" W	31.00'
L4	N 1°34'16" W	16.43'
L5	N 51°46'25" E	17.70'
L6	N 88°25'44" E	16.80'

NOTES:

1. THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE.
2. A METES AND BOUNDS DESCRIPTION OF EVEN DATE HAS BEEN PREPARED IN CONJUNCTION WITH AND ACCOMPANIES THIS EXHIBIT.

LEGEND

H.C.C.F. = HARRIS COUNTY CLERK'S FILE
H.C.M.R. = HARRIS COUNTY MAP RECORDS
FND. = FOUND
I.R. = IRON ROD
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0.0175 ACRE EXHIBIT

OF A

SANITARY SEWER EASEMENT

BEING OUT OF RESTRICTED RESERVE "A", BLOCK 1 OF CYPRESS FAIRBANKS ISD PERRY ROAD SEC 3, A SUBDIVISION OF RECORD IN F.C. NO. 637154, H.C.M.R.

IN THE

ELIJAH HARBOUR SURVEY
ABSTRACT NO. 366

HARRIS COUNTY, TEXAS

JOB#: CS26004 APRIL 27, 2026

10590 WESTOFFICE DRIVE, SUITE #100
HOUSTON, TEXAS 77042

Civil-Surv
Land Surveying, LLC

OFFICE: (713) 839-9181
TBPELS No. 10143800
Email: michael@civil-surv.net

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Suzy Hunter**
Nutrition Services Director

Date: **May 20, 2026**

Re: **Allergen Free Food for Nutrition Services**
Annual Contract #26-07-3200

The following bids were received and opened at 1:00 p.m., Friday, March 27, 2026, as advertised and specified in documents concerning **Annual Contract #26-07-3200 Allergen Free Food for Nutrition Services.** The bids received are located on pages 2-3.

[a] Overall best value to the District.
[b] No award.
[c] Does not offer best value to the District.

Recommendation: **Gold Creek Foods, LLC**
Hormel Foods Sales, LLC
J.T.M. (J.T.M. Provisons Company, Inc.)
Rich Chicks, LLC

Estimated Expenditure: **$86,839.72**

Contract Term: **July 1, 2026 - June 30, 2027**

Renewal: **2 Years**

SM

Line 1 Allergen Free Breakfast Entrée

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING	
Hormel Foods Sales, LLC	**Jennie-O Turkey 613810**	**21600**	**Servings**	**$49.5800**	**$0.3619**	a
Hormel Foods Sales, LLC	Jennie-O Turkey 138092	21600	Servings	$60.1400	$0.4698	
Rich Chicks, LLC	Rich Chicks 81401	21600	Servings	$132.2800	$0.5702	
S&F Foods, Inc	S&F Foods 900MC	21600	Servings	$51.5800	$1.0746	

Line 2 Allergen Free Lunch Entrée

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING	
Hormel Foods Sales, LLC	Jennie-O Turkey 131053	21600	Servings	$84.1300	$0.8673	c
Hormel Foods Sales, LLC	**Jennie-O Turkey 613620**	**21600**	**Servings**	**$84.0800**	**$0.8758**	a
Rich Chicks, LLC	Rich Chicks 97103	21600	Servings	$113.7400	$1.0937	
S&F Foods, Inc	S&F Foods 1500MC	21600	Servings	$55.0300	$1.1465	
J.T.M. (J.T.M. Provisons Company, Inc.)	JTM 5386	21600	Servings	$54.0000	$1.3500	

Line 3 Allergen Free Beef, Philly Steak

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING	
J.T.M. (J.T.M. Provisons Company, Inc.)	**JTM 5891CE**	**50**	**CS**	**$228.5200**	**$1.3209**	a

[b] **Line 4 Allergen Free Bread, Sliced**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

[b] **Line 5 Allergen Free Bun, Hamburger**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING
Labatt Food Service	UDI 80644	300	CS	$38.9300	$1.6221

[b] **Line 6 Allergen Free Bun, Hot Dog**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

[b] **Line 7 Allergen Free Cheese**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

[b] **Line 8 Allergen Free Chicken Patty**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

Line 9 Allergen Free Chicken Breast Patty

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING	
Rich Chicks, LLC	Rich Chicks 56404	50	CS	$90.6600	$0.7953	c
Gold Creek Foods, LLC	**Gold Creek 792480**	**50**	**CS**	**$136.6400**	**$0.8038**	a

[b] **Line 10 Allergen Free Chicken Diced or Shredded, Halal**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

[b] **Line 11 Allergen Free Chicken, Tenders, Plant Based**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

Line 12 Allergen Free Chicken Wings

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING	
Rich Chicks, LLC	**Rich Chicks 56405**	**190**	**CS**	**$92.6600**	**$0.7787**	a
Gold Creek Foods, LLC	Gold Creek 6000	190	CS	$108.6000	$1.5971	

[b] **Line 13 Allergen Free Corn Dog, mini or full size**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

[b] **Line 14 Allergen Free Macaroni and Cheese**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

Line 15 Allergen Free Meatballs, Beef

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING	
Don Lee Farms	Don Lee Farms CN19053	115	CS	$143.1300	$0.7157	c
J.T.M. (J.T.M. Provisons Company, Inc.)	**JTM 5049CE**	**115**	**CS**	**$210.8000**	**$1.0979**	a

[b] **Line 16 Allergen Free Meatballs, Chicken**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

[b] **Line 17 Allergen Free Nuggets, Plant Based**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

[b] **Line 18 Allergen Free Pasta**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

[b] **Line 19 Allergen Free Pasta Sauce**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING
Red Gold, LLC (Calfed Financial Corporation)	Redpack RPKIL9E	50	CS	$41.2900	$0.1434
Red Gold, LLC (Calfed Financial Corporation)	Redpack RPKMA9E	50	CS	$39.1900	$0.2721
Red Gold, LLC (Calfed Financial Corporation)	Redpack RPKNA9E	50	CS	$40.9100	$0.2841
J.T.M. (J.T.M. Provisons Company, Inc.)	JTM 5703	50	CS	$60.3000	$0.4401
Red Gold, LLC (Calfed Financial Corporation)	Red Gold REDMDX9	50	CS	$84.6500	$0.5878

[b] **Line 20 Allergen Free Pizza**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

[b] **Line 21 Allergen Free Taco**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING
Don Lee Farms	Don Lee Farms BVT250	75	CS	$70.0700	$0.6673

[b] **Line 22 Allergen Free Tortillas, Corn**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER EACH

Cypress-Fairbanks Independent School District
Nutrition Services Department
11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: Chelsea Aitken, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/20/2026
RE: Allergen Free Food for Nutrition Services 26-07-3200

The purpose of this memo is to explain the evaluation scoring for the Allergen Free Food for Nutrition Services 26-07-3200 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

Suzy Hunter

Suzy Hunter
Nutrition Services Director

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Bucket & Lift Truck Services**
Annual Contract # 26-07-6301R-RFP

The following proposals were received and opened at 10:00 a.m., Thursday, April 23, 2026, as advertised and specified in documents concerning **Annual Contract # 26-07-6301R-RFP Bucket & Lift Truck Services.** The proposals received and the evaluation summary are located on pages 2-3.

Recommendations: **Highlights Electrical**
Turner Power & Construction (Turner Power Systems & Contractor, LLC)

Estimated Expenditure: **$180,000.00**

Contract Term: **July 1, 2026 - June 30, 2027**

Renewal: **4 Years**

td

Line 1 Regular hourly rate for bucket truck with journeyman operator

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$105.00
Highlights Electrical	1	Hour	$119.00

Line 2 Overtime hourly rate for bucket truck with journeyman operator

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$135.00
Highlights Electrical	1	Hour	$178.50

Line 3 Regular hourly rate for service truck with journeyman electrician

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$65.00
Highlights Electrical	1	Hour	$93.00

Line 4 Overtime hourly rate for service truck with journeyman electrician

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$95.00
Highlights Electrical	1	Hour	$139.50

Line 5 Regular hourly rate for apprentice electrician

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$39.00
Highlights Electrical	1	Hour	$61.00

Line 6 Overtime hourly rate for apprentice electrician

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$60.00
Highlights Electrical	1	Hour	$91.50

Line 7 Regular hourly rate for bucket truck (55 foot bucket reach) with operator

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$110.00
Highlights Electrical	1	Hour	$119.00

Line 8 Overtime hourly rate for bucket truck (55 foot bucket reach) with operator

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$150.00
Highlights Electrical	1	Hour	$178.50

Line 9 Regular hourly rate for bucket truck (95 foot bucket boom reach) with operator

SUPPLIER	QTY	UOM	PRICE
Highlights Electrical	1	Hour	$119.00
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$135.00

Line 10 Overtime hourly rate for bucket truck (95 foot bucket boom reach) with operator

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$170.00
Highlights Electrical	1	Hour	$178.50

Line 11 Materials supplied by contractor will be billed at a % discount from manufacturer's list price.

SUPPLIER	QTY	UOM	PERCENT OFF
Highlights Electrical	1	% Discount	15.0%
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	% Discount	13.5%

Line 12 List charges for travel time/Trip Charge (per hour)

SUPPLIER	QTY	UOM	PRICE
Turner Power & Construction (Turner Power Systems & Contrator, LLC)	1	Hour	$0.00
Highlights Electrical	1	Hour	$90.00

26-07-6301R-RFP (Bucket & Lift Truck Services)

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
Highlights Electrical	80.18	75.93	80.68	78.93	1.00
Turner Power & Construction	79.82	77.07	74.82	77.24	2.00

Memo:

To: Thomas Draper

From: Carey Ramsey

CC: Shawn Grimm

Subject: Bucket & Lift Truck Service Contract

Date 5/13/2026

I am writing to recommend that CFISD awards the contract to all vendors scoring over 70 % in our evaluation submitting the Bucket & Lift Truck Service Contract, as it gives CFISD unlimited opportunities for securing services for repairing our sports lighting.

Sincerely,

Carey Ramsey

MEP Supervisor Cy-Fair ISD Maintenance

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Charles Franklin**
Assistant Superintendent of Technology and Information Services

From: **Kim Bowlin**
Assistant Director of Technology Support Services

Date: **June 22, 2026**

Re: **CFISD Communication Platform Quote**
Contract ID: 25-07-1063

Item	Description	Qty	Apptegy	FinalSite	ParentSquare, Inc.	PowerSchool Group LLC.
	Total Projected Expenditure		$ 2,031,550.00	$ 1,337,500.00	$ 1,600,503.00	$ 1,455,762.00
	Total Points Awarded		75	83	91	68
Item 1	**Total Cost for 4 Month Implementation, Data Integration, Configuration, Account Roll Out, Testing, Training, and 5 Years Communication Platform**	1	$ 2,031,550.00	$ 1,337,500.00	$ 1,600,503.00	$ 1,455,762.00

* ParentSquare Inc. is a contracted vendor on the TIPS (The Interlocal Purchasing System) Purchasing Cooperative Contract No. 230105. The District invited vendors on cooperative contracts for Communication Platform products to submit proposals for a Communication Platform, professional installation services, and training. Four (4) cooperative quotes were submitted for this bid.

Recommendation: **ParentSquare, Inc.**

Estimated Expenditure: **$1,600,503.00**

Contract Term: **June 23, 2026 – August 31, 2026** 4 Month Set-Up, Implementation, and Training
September 1, 2026 – August 31, 2031 5 Year Contract with annual payments

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Cypress-Fairbanks
Independent School District

CFISD Communication Platform Quote
VENDOR QUOTE SCORING AND BAFO RANKING MATRIX

The following scores reflect averaged and weighted points awarded to vendors based on the evaluation of each criteria.

Criteria 1: Purchase Price of goods and services
Criteria 2: Reputation of the vendor and the vendor's goods and services
Criteria 3: Quality of vendor's goods or services
Criteria 4: Extent to which the goods and services meet the District's needs
Criteria 5: Vendor's past relationship with the District
Criteria 6: the impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses;
Criteria 7: Total long-term cost to the District to acquire the vendor's goods or services
Criteria 8: For a contract that is not for goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, where the vendor or vendor's ultimate parent company of majority owner: (A) has its principle place of business in this state; or (B) employs at least 500 persons in this state (0%)
Criteria 9: Any other relevant factor specifically listed in the request for quote

Criteria		Scores (averaged and weighted)				Ranking (1 being highest to 4 being lowest)			
		Apptegy	Final Site	Parent Square Inc.	Power School Group LLC.	1	2	3	4
						Parent Square Inc.	Final Site	Apptegy	PowerSchool Group LLC.
Total Awarded Score		**75**	**83**	**91**	**68**	**91**	**83**	**75**	**68**
Criteria 1:	Purchase Price of Goods and Services	17.3	36.0	28.8	32.8	28.8	36.0	17.3	32.8
Criteria 2:	Reputation								
Criteria 3:	Quality	26.2	15.9	29.8	8.5	29.8	15.9	26.2	8.5
Criteria 4:	Meet District needs	31.1	30.8	32.0	26.7	32.0	30.8	31.1	26.7
Criteria 5:	Past relationship with District								
Criteria 6:	Historically Underutilized Business								
Criteria 7:	Long-term cost								
Criteria 8:	Principle place/employees in TX								
Criteria 9:	Other relevant factors								

BAFO purchase points were calculated based on the 4-month set-up and five-year solution costs. The formula used was the Vendor's Raw Cost Score / Lowest Raw Score * 36 (maximum points). Quality points are an average of the three evaluators' raw scores. Meet the District needs points were calculated as follows: Vendor's Raw Meets the Needs Point Score / Highest Raw Meets the Needs Point Score * 32 Points (maximum score for section). The committee's recommendation is to award to ParentSquare Inc.

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INDEPENDENT SCHOOL DISTRICT
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Kim Bowlin, Assistant Director, Technology Support Service

Memorandum

To: Charles Franklin, Assistant Superintendent, Technology Service and Information Systems

From: Kim Bowlin, Assistant Director, Technology Support Services

Subject: CFISD Communication Platform

Based on the proposals submitted for the Cypress-Fairbanks ISD Communication Platform solicitation, it is recommended to proceed with acquiring the ParentSquare Engage platform to consolidate the district's communication ecosystem.

Transitioning to ParentSquare allows the district to eliminate fragmented tools, specifically replacing Remind in the 2026-2027 school year and phasing out SchoolMessenger in the 2027-2028 school year. The recommended platform features a proven, automated nightly sync with eSchoolPlus, ensuring that all 112,000+ students and their families are reached using the most current data.

Additionally, current Texas ISD partners report that contactability rates improved to near 100% within a month of launch, with some districts achieving a 40% reduction in administrative workload. This decrease in office workload resulted from automating attendance alerts and digitizing paper forms.

Thank you for your time and consideration. I am available to provide any additional information or answer questions if needed.

Sincerely,

Kim Bowlin

Kim Bowlin
Assistant Director, Technology Support Services
Cypress-Fairbanks ISD

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Charles Franklin**
Assistant Superintendent of Technology and Information Services

From: **Kim Bowlin**
Assistant Director of Technology Support Services

Date: **June 22, 2026**

Re: **CFISD Microsoft EES and Fabric Quote**
Contract ID: 25-07-1030

Item	Description	Qty	CDW-G [a]	Dell [a]	SHI [a]	SoftChoice
	Total Annual Projected Expenditure		$ 1,927,097.12	$ 1,932,790.61	$ 1,931,528.00	$ 2,185,382.13
Item 1	M365 EDU A3 Unified ShrdSvr ALNG SubsVL MVL PerUsr	25000	$ 1,172,500.00	$ 1,155,000.00	$ 1,178,000.00	$ 1,155,000.00
Item 2	M365 EDU A5 Unified ShrdSvr ALNG SubsVL MVL PerUsr	5	$ 484.90	$ 477.60	$ 487.15	$ 477.60
Item 3	Defender for O365 Plan 1 Edu SubVL Per User	25000	$ 386,750.00	$ 401,052.63	$ 388,500.00	$ 381,000.00
Item 4	M365 EDU A3 Unified ShrdSvr ALNG SubsVL MVL PerUsr STUUseBnft	137000	$ -	$ -	$ -	$ -
Item 5	StuUseBnft	137000	$ -	$ -	$ -	$ -
Item 6	M365AppsForEntForDevicesEDU ShrdSvr ALNG SubsVL	15428	$ -	$ -	$ -	$ -
Item 7	SQLSvrEntCore ALNG LicSAPk MVL 2Lic CoreLic	252	$ 312,931.08	$ 324,459.28	$ 314,400.24	$ 308,236.32
Item 8	WinSvrDCCore ALNG LicSAPk MVL 2Lic CoreLic	700	$ 29,169.00	$ 30,240.00	$ 29,302.00	$ 28,728.00
Item 9	VSEntSubMSDN ALNG LicSAPk MVL	10	$ 3,171.20	$ 3,288.00	$ 3,186.10	$ 3,123.60
Item 10	PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	13	$ 302.51	$ 313.64	$ 303.94	$ 297.96
Item 11	WinSvrExtConn ALNG LicSAPk MVL	40	$ 7,294.80	$ 7,563.79	$ 7,329.20	$ 7,185.60
Item 12	Audio Conferencing Edu Sub Per User	150	$ 2,740.50	$ 2,842.11	$ 2,700.00	$ 2,700.00
Item 13	Teams Rooms Pro Edu Sub Per Device	1	$ 177.14	$ 183.66	$ 177.97	$ 174.48
Item 14	O365 A1 Edu Sub Per User	15248	$ -	$ -	$ -	$ -
Item 15	Microsoft Fabric	1	No Bid	No Bid	No Bid	$ 61,232.64
Item 16	Microsoft Fabric	1	No Bid	No Bid	No Bid	$ 122,465.29
Item 17	Storage (OneLake)	10 TB	No Bid	No Bid	No Bid	$ 2,800.00
Item 18	User Cost for F64	137000	$ -	$ -	$ -	$ -
Item 19	User Cost for F128	137000	$ -	$ -	$ -	$ -
Item 20	PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	64	$ 1,489.28	$ -	$ -	$ 1,466.88
Item 21	PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	128	$ 2,978.56	$ -	$ -	$ 2,933.76
Item 22	Fees for Implementation of Fabric	1	No Bid	No Bid	No Bid	$ 100,000.00
Item 23	Microsoft 365 Copilot Education add-on subscription per user	35	$ 7,108.15	$ 7,369.89	$ 7,141.40	$ 7,560.00

[a] **Vendors did not bid all products needed by CFISD. The recommendation was low bid for products (EES License) bid by all vendors.**

[*] SoftChoice Corporation is a contracted vendor on the DIR (Department of Information Resources) Purchasing Cooperative Contract DIR-CPO-5242. The District invited vendors under cooperative contracts for Microsoft products to submit proposals for Microsoft EES and Fabric Licenses, and services. Four (4) cooperative quotes were submitted for this bid.

Recommendation: **Softchoice Corporation**

Estimated Expenditure:

$2,185,382.13	Year 1
$2,185,382.13	Year 2
$2,185,382.13	Year 3
$6,556,146.40	

Contract Term: **September 1, 2026 – August 31, 2029**

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				CDW-G		Dell		SHI		Softchoice Corp.	
				Sourcewell 121923		OMNIA NCPA 01-143		DIR-CPO-5237		Texas DIR-CPO-5242	
Product Description	**Customer Description**	**Mfr #**	**Quantity**	**Unit Price**	**Ext. Cost**	**Unit Price**	**Ext. Cost**	**Unit Price**	**Ext. Cost**	**Unit Price**	**Ext. Cost**
M365 EDU A3 Unified ShrdSvr ALNG SubsVL MVL PerUsr	M365 EDU A3	AAD-38391	25000	$46.90	$1,172,500.00	$46.20	$1,155,000.00	$47.12	$1,178,000.00	$46.20	$1,155,000.00
M365 EDU A5 Unified ShrdSvr ALNG SubsVL MVL PerUsr	M365 EDU A5	AAD-38400	5	$96.98	$484.90	$95.52	$477.60	$97.43	$487.15	$95.52	$477.60
Defender for O365 Plan 1 Edu SubVL Per User	O365 Exchange ATP for EDU (Staff A3 & A1's)	W76-00001	25000	$15.47	$386,750.00	$16.04	$401,052.63	$15.54	$388,500.00	$15.24	$381,000.00
M365 EDU A3 Unified ShrdSvr ALNG SubsVL MVL PerUsr STUUseBnft	M365 EDU A3 Student	AAD-38397	137000	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Defender for O365 Plan 1 Edu SubVL Per User StuUseBnft	O365 ATP EDU Student	W76-00002	137000	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
M365AppsForEntForDevicesEDU ShrdSvr ALNG SubsVL MVL AddOn	O365 Pro Plus for Devices EDU	RQL-00001	15428	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
SQLSvrEntCore ALNG LicSAPk MVL 2Lic CoreLic	SQL Server Enterprise Core	7JQ-00341	252	$1,241.79	$312,931.08	$1,287.54	$324,459.28	$1,247.62	$314,400.24	$1,223.16	$308,236.32
WinSvrDCCore ALNG LicSAPk MVL 2Lic CoreLic	Window Server DC Server	9EA-00039	700	$41.67	$29,169.00	$43.20	$30,240.00	$41.86	$29,302.00	$41.04	$28,728.00
VSEntSubMSDN ALNG LicSAPk MVL	Visual Studios	MX3-00115	10	$317.12	$3,171.20	$328.80	$3,288.00	$318.61	$3,186.10	$312.36	$3,123.60
PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	Power BI licenses	NK5-00001	13	$23.27	$302.51	$24.13	$313.64	$23.38	$303.94	$22.92	$297.96
WinSvrExtConn ALNG LicSAPk MVL	CAL Licenses – Windows Server Connector	R39-00374	40	$182.37	$7,294.80	$189.09	$7,563.79	$183.23	$7,329.20	$179.64	$7,185.60
Audio Conferencing Edu Sub Per User		LJ9-00001	150	$18.27	$2,740.50	$18.95	$2,842.11	$18.00	$2,700.00	$18.00	$2,700.00
Teams Rooms Pro Edu Sub Per Device		V9I-00001	1	$177.14	$177.14	$183.66	$183.66	$177.97	$177.97	$174.48	$174.48
O365 A1 Edu Sub Per User		M6K-00001	15248	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Microsoft Fabric	Non-Production Environment	F64	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$61,232.64	$61,232.64
Microsoft Fabric	Production Environment	F128	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$122,465.29	$122,465.29
Storage (OneLake)		10TB	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$2,800.00	$2,800.00
User License Cost for F64			137000	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
User License Cost for F128			137000	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
Microsoft 365 Copilot Education add-on subscription per user		EP2-00538-12MO	35	$203.09	$7,108.15	$210.57	$7,369.89	$204.04	$7,141.40	$216.00	$7,560.00

Notes:								
	Annual Estimated Expenditure	$1,922,629.28		$1,932,790.61		$1,931,528.00		$2,080,981.49
CFISD requested a three-year term. Annual costs are provided in the rows above. CFISD is working on a data dashboard project and standing up a data lake with the Microsoft Fabric product. The environment is in its initial phases and will scale up over time/development. CFISD requested pricing rates for Fabric consumption, storage, and users over the three-year term (with the ability to scale as needed). CFISD will host a non-production and production environment. CDW-G, Dell, and SHI did not bid on the pricing for the Fabric environment. Pricing would be an additional charge from Microsoft for their proposals.	EES License Cost Only	$1,922,629.28		$1,932,790.61		$1,931,528.00		$1,894,483.56

				CDW-G			Dell			SHI			Softchoice Corporation		
				Sourcewell 121923			OMNIA NCPA 01-143			DIR-CPO-5237			Texas DIR-CPO-5242		
Product Description	**Customer Description**	**Mfr #**	**Quantity**	**Unit Price Pay-as-you-go**	**Unit Price Reservation**	**Ext. Cost**	**Unit Price Pay-as-you-go**	**Unit Price Reservation**	**Ext. Cost**	**Unit Price Pay-as-you-go**	**Unit Price Reservation**	**Ext. Cost**	**Unit Price Pay-as-you-go**	**Unit Price Reservation**	**Ext. Cost**
Microsoft Fabric	Capacity Unit (CU) 2	F2	1		No Bid			No Bid			No Bid		$3,216.67	1913.528	$1,913.53
Microsoft Fabric	Capacity Unit (CU) 4	F4	1		No Bid			No Bid			No Bid		$6,433.34	3827.044	$3,827.04
Microsoft Fabric	Capacity Unit (CU) 8	F8	1		No Bid			No Bid			No Bid		$12,866.69	7654.088	$7,654.09
Microsoft Fabric	Capacity Unit (CU) 16	F16	1		No Bid			No Bid			No Bid		$25,733.38	15308.164	$15,308.16
Microsoft Fabric	Capacity Unit (CU) 32	F32	1		No Bid			No Bid			No Bid		$51,466.75	$30,616.328	$30,616.33
Microsoft Fabric	Capacity Unit (CU) 64	F64	1		No Bid			No Bid			No Bid		$102,933.50	$61,232.644	$61,232.64
Microsoft Fabric	Capacity Unit (CU) 128	F128	1		No Bid			No Bid			No Bid		$205,867.01	$122,465.288	$122,465.29
OneLake storage/Year	Price per GB		1		No Bid			No Bid			No Bid			$0.28	$0.28
OneLake BCDR storage/Year	Price per GB		1		No Bid			No Bid			No Bid			$0.50	$0.50
OneLake cache/Year	Price per GB		1		No Bid			No Bid			No Bid			$2.40	$2.40
SQL Storage / Year	Price per GB		1		No Bid			No Bid			No Bid			$3.00	$3.00
SQL Backup Storeage / Year	Price per GB		1		No Bid			No Bid			No Bid			$1.20	$1.20
Any other Associated Fees for Implementation			1		No Bid			No Bid			No Bid			$100,000.00	$100,000.00
PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	Power BI licenses	NK5-00001	1 - 25		$23.27	$581.75		No Bid			No Bid			$22.92	$573.00
PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	Power BI licenses	NK5-00001	26 - 50		$23.27	$1,163.50		No Bid			No Bid			$22.92	$1,146.00
PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	Power BI licenses	NK5-00001	51 - 75		$23.27	$1,745.25		No Bid			No Bid			$22.92	$1,719.00
PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	Power BI licenses	NK5-00001	76 - 100		$23.27	$2,327.00		No Bid			No Bid			$22.92	$2,292.00
PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	Power BI licenses	NK5-00001	101 - 200		$23.27	$4,654.00		No Bid			No Bid			$22.92	$4,584.00
			Product Subtotal			$10,471.50			No Bid			No Bid			$324,635.64

Notes: CFISD requested pricing for Microsoft Fabric and associated products and services to scale to the district's needs as it stands up its Data Lake environment. CDW-G, Dell, and SHI did not bid on all pricing for the Fabric environment. Pricing would be additional from Microsoft for their proposals.

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT
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Kim Bowlin, Assistant Director, Technology Support Service

Memorandum

To: Charles Franklin, Assistant Superintendent, Technology Service and Information Systems

From: Kim Bowlin, Assistant Director, Technology Support Services

Subject: CFISD Microsoft EES and Fabric Quote

Based on the proposals submitted for the Cypress-Fairbanks ISD Microsoft EES and Fabric solicitation, it is recommended that the Softchoice Corporation offering be accepted. They provided the best value and lowest cost option for the district. The district currently works with Softchoice as its Microsoft support services provider.

The recommendation to purchase Microsoft EES and Fabric products is intended to optimize CFISD's digital infrastructure, security, and data capabilities. The district's existing license will expire on August 31, 2026. The recommendation is for a three-year license with annual payments. Even with the additional Fabric products, the district anticipates cost savings in comparison to its current license agreement.

Thank you for your time and consideration. I am available to provide any additional information or answer questions if needed.

Sincerely,

Kim Bowlin
Kim Bowlin
Assistant Director, Technology Support Services
Cypress-Fairbanks ISD

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Chiller Semi-Annual Preventative Maintenance**

Chiller semi-annual preventative maintenance program divided into three zones. Letsos is a vendor on Choice Partners Purchasing Cooperative (23/039MR-05), Texas Air Systems is a vendor on TIPS Purchasing Cooperative (23010401), and Hunton Trane is a vendor on Choice Partners Purchasing Cooperative (25/035MR-33).

Zone 1	**Letsos**	**$280,172.50**	**Year 1**
		$291,379.40	**Optional Renewal (Year 2)**
		$303,034.58	**Optional Renewal (Year 3)**
		$874,586.48	
Zone 2	**Texas Air Systems**	**$317,025.00**	**Year 1**
		$326,535.75	**Optional Renewal (Year 2)**
		$336,331.82	**Optional Renewal (Year 3)**
		$979,892.57	
Zone 3	**Hunton Trane**	**$245,911.80**	**Year 1**
		$250,830.12	**Optional Renewal (Year 2)**
		$255,846.72	**Optional Renewal (Year 3)**
		$752,588.64	

Estimated Expenditure : **$2,607,067.69**

Contract Term: **June 23, 2026 - June 22, 2027**
June 23, 2027 - June 22, 2028 (optional renewal)
June 23, 2028 - June 22, 2029 (optional renewal)

Renewal: **2 years**

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Chiller Semi-Annual Preventative Maintenance

Zone 1:	**Year 1**	**Year 2**	**Year 3**	**Total Zone 1**	**Ranking**	
Daikin	$173,900.00	$173,900.00	$173,900.00	$521,700.00	7	
HB Mechanical	$351,060.00	$351,060.00	$351,060.00	$1,053,180.00	5	
Hunton Trane	$285,689.88	$291,403.68	$297,231.72	$874,325.28	1	*awarded Zone 3 at lower cost
Letsos	**$280,172.50**	**$291,379.40**	**$303,034.58**	**$874,586.48**	**2**	
MLN	$646,500.00	$665,895.00	$685,905.00	$1,998,300.00	4	
Southland	$215,426.00	$215,426.00	$215,426.00	$646,278.00	6	
Texas Air Systems	$340,754.50	$390,977.14	$361,506.45	$1,093,238.09	3	

Zone 2:	**Year 1**	**Year 2**	**Year 3**	**Total Zone 2**	**Ranking**
Daikin	$163,705.00	$163,705.00	$163,705.00	$491,115.00	7
HB Mechanical	$332,868.00	$332,868.00	$332,868.00	$998,604.00	5
Hunton Trane	$261,368.88	$266,596.20	$271,928.16	$799,893.24	2
Letsos	$280,857.50	$292,091.80	$303,775.47	$876,724.77	3
MLN	$628,790.00	$647,650.00	$667,080.00	$1,943,520.00	4
Southland	$224,578.00	$224,578.00	$224,578.00	$673,734.00	6
Texas Air Systems	**$317,025.00**	**$326,535.75**	**$336,331.82**	**$979,892.57**	**1**

Zone 3:	**Year 1**	**Year 2**	**Year 3**	**Total Zone 3**	**Ranking**
Daikin	$164,435.00	$164,435.00	$164,435.00	$493,305.00	7
HB Mechanical	$551,772.00	$551,772.00	$551,772.00	$1,655,316.00	5
Hunton Trane	**$245,911.80**	**$250,830.12**	**$255,846.72**	**$752,588.64**	**1**
Letsos	$271,665.00	$282,531.60	$293,832.86	$848,029.46	3
MLN	$613,175.00	$631,569.00	$650,536.00	$1,895,280.00	4
Southland	$271,598.00	$271,598.00	$271,598.00	$814,794.00	6
Texas Air Systems	$360,472.50	$371,286.68	$382,425.28	$1,114,184.46	2

Chiller Semi-Annual Prevetatvie Maintenance - Zone 1

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
Daikin	59.10	70.60	70.60	66.77	7.00
HB Mechanical	72.20	72.70	66.20	70.37	5.00
Hunton Trane	86.90	80.40	79.40	82.23	1.00
Letsos	82.40	82.90	80.40	81.90	2.00
MLN	64.15	82.00	80.50	75.55	4.00
Southland	66.15	73.00	68.00	69.05	6.00
Texas Air Systems	79.15	83.20	83.20	81.85	3.00

Chiller Semi-Annual Prevetatvie Maintenance - Zone 2

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
Daikin	59.10	70.60	70.60	66.77	7.00
HB Mechanical	72.80	73.30	66.80	70.97	5.00
Hunton Trane	86.90	80.40	79.40	82.23	2.00
Letsos	82.40	82.90	80.40	81.90	3.00
MLN	64.15	82.00	80.50	75.55	4.00
Southland	66.15	73.00	68.00	69.05	6.00
Texas Air Systems	79.75	83.80	83.80	82.45	1.00

Chiller Semi-Annual Prevetatvie Maintenance - Zone 3

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
Daikin	59.10	70.60	70.60	66.77	7.00
HB Mechanical	75.00	71.50	65.00	70.50	5.00
Hunton Trane	87.50	81.00	80.00	82.83	1.00
Letsos	81.80	82.30	79.80	81.30	3.00
MLN	67.15	82.00	80.50	76.55	4.00
Southland	66.65	72.40	67.40	68.82	6.00
Texas Air Systems	79.15	83.20	83.20	81.85	2.00

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

LEARN • EMPOWER • ACHIEVE • DREAM

Director of Maintenance

May 27, 2026
RE: Chiller Preventive Maintenance Program 2026

Over the course of recent years, we have found that the HVAC chiller equipment in the school district needs a robust preventive maintenance program. This program will be beyond the scope of the HVAC department, and we are in need of contracting this work out for the 2026-2027 school year. Due to the size of the district, we divided the district into three nearly equal zones, with the intention of awarding a different vendor for each zone.

We felt that two or more zones would be too large of a scope for one vendor to try to address effectively. The following vendors were evaluated based on price, reputation of the vendor's goods or services, quality of the vendor's goods or services, the extent to which the goods or services meet the needs of the District, and the vendor's past relationship with the District.

We are recommending the following vendors be awarded a one-year agreement to begin the chiller PM program, with the option to renew up to three years:

- Zone 1 – Letsos
- Zone 2 – Texas Air System
- Zone 3 – Hunton Trane

Scott Vanderzyden
Director of Maintenance
Cypress-Fairbanks ISD
11430 Perry Rd
Houston, TX 77064
Office (281) 897-4292

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Cloud-Based Video Solution for Body-Worn and Fleet Camera Systems**
Co-op Contract # H-GAC EF04-21

The following quote was received for the purchase of Cloud-Based Video Solution for Body-Worn and Fleet Camera Systems for Cy-Fair Police Department.
Safe Fleet is a contracted vendor on the H-GAC EF04-21 Purchasing Cooperative.

Recommendation: **Safe Fleet (previously Coban Technologies, Inc.)**

Estimated Expenditure: **$587,585.00 (5-year agreement)**

Year 1 $178,833.00
Year 2 $102,188.00
Year 3 $102,188.00
Year 4 $102,188.00
Year 5 $102,188.00

hb

SAFE FLEET Law Enforcement

COBAN | Mobile-Vision

Quote: Q-86973
Budgetary
Contract: H-GAC EF04-21
Date: 3/4/2026, 5:30 PM
Expires On: 6/27/2026

COBAN Technologies, Inc.
9411 S. Sam Houston Parkway W. #300
Missouri City, Texas 77489
United States

Phone: (281) 925-0488
Fax: (281) 925-0535
Email: SFLE-Sales@safefleet.net

Ship To
Karlan Smith
Cypress-Fairbanks ISD Police Department
11200 Telge Road
Cypress Texas 77064
United States
281-517-2120
karlan.smith@cfisd.net

Bill To
Cypress-Fairbanks ISD Police Department
Attn: Accounts Payable
PO Box 692003
Houston Texas 77269-2003
United States

End User
Cypress-Fairbanks ISD Police Department
Attn: Accounts Payable
PO Box 692003 Houston Texas

SALESPERSON	EXT	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Richard Alley	x	richard.alley@safefleet.net		Net 30

Subscription Payment Schedule

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444305	WLIC-00	NEXUS SUBSCRIPTION • **Year 1** • ***Initial payment deferred for 12 months from the execution date of the contract***	USD 178,833.00	1	USD 178,833.00
QL-1444306	WLIC-00	NEXUS SUBSCRIPTION • **Year 2**	USD 102,188.00	1	USD 102,188.00
QL-1444307	WLIC-00	NEXUS SUBSCRIPTION • **Year 3**	USD 102,188.00	1	USD 102,188.00
QL-1444308	WLIC-00	NEXUS SUBSCRIPTION • **Year 4**	USD 102,188.00	1	USD 102,188.00
QL-1444309	WLIC-00	NEXUS SUBSCRIPTION • **Year 5**	USD 102,188.00	1	USD 102,188.00
				Subscription Payment Schedule TOTAL:	USD 587,585.00

NEXUS IMPLEMENTATION (PHASE 1)

- ***Safe Fleet will proceed with the project as soon as possible once the contract is signed***
- ***Initial payment deferred for 12 months from the execution date of the contract***

Note: The (50) FOCUS H2 In-Car Video systems received from Montgomery County Sheriff does not include or eligible for hardware warranty coverage

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444294	CL-ICV-05	NEXUS CLOUD SUBSCRIPTION - ICV DATA ONLY - 1 YEAR MAX RETENTION • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	110	USD 0.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444295	CL-BWC-05	NEXUS CLOUD SUBSCRIPTION - BWC DATA ONLY - 1 YEAR MAX RETENTION • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	128	USD 0.00
QL-1444296	LSET-19	BACKOFFICE SETUP PACKAGE B Includes: • 4 Days remote and on-site project deployment • Back office configuration and setup • Admin and User Training Project Deployment, Multi-Platform On-site / Remote Project Implementation • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	1	USD 0.00
QL-1444310	LFEE-058	SHIPPING- INTERVIEW • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	1	USD 0.00
QL-1444311	CCL1001Y	CLOUD COURIER ANNUAL - **Included with NEXUS Subscription** Evidence sharing via Safe Fleet Azure Cloud Services 100GB / unlimited downloads and exports.	USD 0.00	1	USD 0.00
QL-1444314	CL-REDC-C05A01Y	SF REDACT SUBSCRIPTION PER DEVICE PER YEAR for YEAR 1 (Minimum 5 year subscription required) Includes: - Software Right To Use license, - Software Maintenance and Technical Support **Included with NEXUS Subscription**	USD 0.00	238	USD 0.00
QL-1444357	FOCUS-06-01-C	CBL, LCD Extension Cable 6m,Black • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444358	FOCUS-05-03-C	CBL, Front Camera Extension Cable 6m,Brown • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444359	FOCUS-05-11-C	CBL,H1 Rear Camera Extension Cable 6m,Red • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444360	FOCUS-04-04	FOCUS H1 D I/O CABLE • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444361	FOCUS-04-03	FOCUS H1 POWER CABLE • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444362	FOCUS-04-14	FOCUS H1/H2 GPS RECEIVER GR-701W • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444363	MZZ-01	MOUNTING For secure mounting within the vehicle • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444364	SCCBL-20	CABLE- USB 10FT • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444365	SCOPT-27	TWO DUAL BAND ANTENNAS (802.11 A/G/N/AC) For wireless upload to Access Point • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444366	SCCBL-58	CABLE- EDGE HD RED MIC EXTENSION • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444367	LSRV-11	SERVICE- DIAGNOSTIC • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444368	LFEE-054	SHIPPING - Wiring • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	1	USD 0.00
QL-1444381	LINST-10	ICV (STANDARD) HARDWARE INSTALLATION / Vehicle Minimum 10 Installs • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	50	USD 0.00
QL-1444589	CL-INT-PKG1	NEXUS INTERVIEW ROOM BUNDLE - 5-YEAR RETENTION (2 Camera Solution) (Minimum 5-year subscription required) - Interview Room System - Software Right To Use License, - Software Maintenance and Technical Support - Hardware Warranty and Technical Support Cloud Storage Service requires an analysis of the Agency usage, retention, and FOIA policies during contract negotiations. • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 0.00	1	USD 0.00
QL-1444591	INT-00-01	INTERVIEW ROOM 8-CHANNEL NVR Features: - 1x4 TB Storage - Integrated 8-Port PoE Switch - Standalone Form Factor (fixed brackets included for rack mounting)	Included	2	USD 0.00
QL-1444592	INT-01-00	INTERVIEW ROOM P3265-V OVERT DOME CAMERA Features: - 1920 x 1080 (1080P) maximum resolution - 3.4 - 8.9mm lens - Power over Ethernet (PoE) IEEE 802.3af/802.3at Type 1 Class 2 Typical 3 W, max 5.1 W	Included	1	USD 0.00
QL-1444593	INT-01-01	INTERVIEW ROOM TILE GRID CEILING MOUNT FOR DOME CAMERA	Included	1	USD 0.00
QL-1444594	INT-02-00	INTERVIEW ROOM WALL OR CEILING MOUNTED EXTERNAL MICROPHONE KIT FOR P3265-V OVERT DOME CAMERA Includes: - Microphone Module - 40 ft Harness	Included	1	USD 0.00
QL-1444595	INT-03-00	INTERVIEW ROOM COVERT CAMERA KIT Includes: - F9111 Main Unit - F7225-RE Pinhole Sensor (Lens) - TU6005 Plenum Cable (65 ft)	Included	1	USD 0.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444596	INT-02-01	INTERVIEW ROOM WALL OR CEILING MOUNTED EXTERNAL MICROPHONE KIT FOR F9111 MAIN UNIT (COVERT CAMERA) Includes: - Microphone Module - 40 ft Harness	Included	1	USD 0.00
QL-1444597	INT-04-00	INTERVIEW ROOM WALL SWITCH (PUSHBUTTON) ASSEMBLY Includes: - Wall Switch Assembly - 40 ft Harness	Included	1	USD 0.00
QL-1444598	INT-NVR-Y1	INTERVIEW ROOM NVR BASE LICENSE: One time charge. Per NVR	Included	2	USD 0.00
QL-1444599	INT-CAM-BASE	INTERVIEW ROOM CAMERA ANNUAL LICENSE. Per camera. Applicable from Year 1 onwards	Included	2	USD 0.00
			NEXUS IMPLEMENTATION (PHASE 1) TOTAL:		USD 0.00

- ***Safe Fleet will proceed with the project as soon as possible once the contract is signed***
- ***Initial payment deferred for 12 months from the execution date of the contract***

NEXUS Subscription (Year 1)

Note: The (50) FOCUS H2 In-Car Video systems received from Montgomery County Sheriff does not include or eligible for hardware warranty coverage

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444315	CL-ICV-05	NEXUS CLOUD SUBSCRIPTION - ICV DATA ONLY - 1 YEAR MAX RETENTION • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 420.00	110	USD 46,200.00
QL-1444316	CL-BWC-05	NEXUS CLOUD SUBSCRIPTION - BWC DATA ONLY - 1 YEAR MAX RETENTION • ***Note: Initial payment deferred for 12 months from the execution date of the contract***	USD 396.00	128	USD 50,688.00
QL-1444317	LSET-19	BACKOFFICE SETUP PACKAGE B Includes: • 4 Days remote and on-site project deployment • Back office configuration and setup • Admin and User Training Project Deployment, Multi-Platform On-site / Remote Project Implementation • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Services already provided in Phase 1***	USD 4,495.00	1	USD 4,495.00
QL-1444318	LFEE-058	SHIPPING- INTERVIEW • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Hardware Already Provided in Phase 1***	USD 50.00	1	USD 50.00
QL-1444319	CCL1001Y	CLOUD COURIER ANNUAL - **Included with NEXUS Subscription** Evidence sharing via Safe Fleet Azure Cloud Services 100GB / unlimited downloads and exports.	USD 0.00	1	USD 0.00
QL-1444320	CL-REDC-C05A01Y	SF REDACT SUBSCRIPTION PER DEVICE PER YEAR for YEAR 1 (Minimum 5 year subscription required) Includes: - Software Right To Use license, - Software Maintenance and Technical Support Included with NEXUS Contract • ***Software Already provided in Phase 1*** • **Included with NEXUS Subscription**	USD 0.00	238	USD 0.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444369	FOCUS-06-01-C	CBL, LCD Extension Cable 6m,Black • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Cables Already Provided in Phase 1***	USD 75.00	50	USD 3,750.00
QL-1444370	FOCUS-05-03-C	CBL, Front Camera Extension Cable 6m,Brown • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Cables Already Provided in Phase 1***	USD 75.00	50	USD 3,750.00
QL-1444371	FOCUS-05-11-C	CBL,H1 Rear Camera Extension Cable 6m,Red • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Cables Already Provided in Phase 1***	USD 75.00	50	USD 3,750.00
QL-1444372	FOCUS-04-04	FOCUS H1 D I/O CABLE • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Cables Already Provided in Phase 1***	USD 75.00	50	USD 3,750.00
QL-1444373	FOCUS-04-03	FOCUS H1 POWER CABLE • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Cables Already Provided in Phase 1***	USD 75.00	50	USD 3,750.00
QL-1444374	FOCUS-04-14	FOCUS H1/H2 GPS RECEIVER GR-701W • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Hardware Already Provided in Phase 1***	USD 85.00	50	USD 4,250.00
QL-1444375	MZZ-01	MOUNTING For secure mounting within the vehicle • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Hardware Already Provided in Phase 1***	USD 120.00	50	USD 6,000.00
QL-1444376	SCCBL-20	CABLE- USB 10FT • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Cables Already Provided in Phase 1***	USD 15.00	50	USD 750.00
QL-1444377	SCOPT-27	TWO DUAL BAND ANTENNAS (802.11 A/G/N/AC) For wireless upload to Access Point • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Hardware Already Provided in Phase 1***	USD 189.00	50	USD 9,450.00
QL-1444378	SCCBL-58	CABLE- EDGE HD RED MIC EXTENSION • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Cables Already Provided in Phase 1***	USD 75.00	50	USD 3,750.00
QL-1444379	LSRV-11	SERVICE- DIAGNOSTIC • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Services Already Provided in Phase 1***	USD 125.00	50	USD 6,250.00
QL-1444380	LFEE-054	SHIPPING - Wiring • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Hardware Already Provided in Phase 1***	USD 400.00	1	USD 400.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444382	LINST-10	ICV (STANDARD) HARDWARE INSTALLATION / Vehicle Minimum 10 Installs • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Services Already Provided in Phase 1***	USD 450.00	50	USD 22,500.00
QL-1444590	CL-INT-PKG1	NEXUS INTERVIEW ROOM BUNDLE - 5-YEAR RETENTION (2 Camera Solution) (Minimum 5-year subscription required) - Interview Room System - Software Right To Use License, - Software Maintenance and Technical Support - Hardware Warranty and Technical Support Cloud Storage Service requires an analysis of the Agency usage, retention, and FOIA policies during contract negotiations. • ***Note: Initial payment deferred for 12 months from the execution date of the contract*** • ***Hardware Already Provided in Phase 1***	USD 5,300.00	1	USD 5,300.00
QL-1444600	INT-00-01	INTERVIEW ROOM 8-CHANNEL NVR Features: - 1x4 TB Storage - Integrated 8-Port PoE Switch - Standalone Form Factor (fixed brackets included for rack mounting) • ***Hardware Already Provided in Phase 1***	Included	2	USD 0.00
QL-1444601	INT-01-00	INTERVIEW ROOM P3265-V OVERT DOME CAMERA Features: - 1920 x 1080 (1080P) maximum resolution - 3.4 - 8.9mm lens - Power over Ethernet (PoE) IEEE 802.3af/802.3at Type 1 Class 2 Typical 3 W, max 5.1 W • ***Hardware Already Provided in Phase 1***	Included	1	USD 0.00
QL-1444602	INT-01-01	INTERVIEW ROOM TILE GRID CEILING MOUNT FOR DOME CAMERA • ***Hardware Already Provided in Phase 1***	Included	1	USD 0.00
QL-1444603	INT-02-00	INTERVIEW ROOM WALL OR CEILING MOUNTED EXTERNAL MICROPHONE KIT FOR P3265-V OVERT DOME CAMERA Includes: - Microphone Module - 40 ft Harness • ***Hardware Already Provided in Phase 1***	Included	1	USD 0.00
QL-1444604	INT-03-00	INTERVIEW ROOM COVERT CAMERA KIT Includes: - F9111 Main Unit - F7225-RE Pinhole Sensor (Lens) - TU6005 Plenum Cable (65 ft) • ***Hardware Already Provided in Phase 1***	Included	1	USD 0.00
QL-1444605	INT-02-01	INTERVIEW ROOM WALL OR CEILING MOUNTED EXTERNAL MICROPHONE KIT FOR F9111 MAIN UNIT (COVERT CAMERA) Includes: - Microphone Module - 40 ft Harness • ***Hardware Already Provided in Phase 1***	Included	1	USD 0.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444606	INT-04-00	INTERVIEW ROOM WALL SWITCH (PUSHBUTTON) ASSEMBLY Includes: - Wall Switch Assembly - 40 ft Harness • ***Hardware Already Provided in Phase 1***	Included	1	USD 0.00
QL-1444607	INT-NVR-Y1	INTERVIEW ROOM NVR BASE LICENSE: One time charge. Per NVR • ***License Already Provided in Phase 1***	Included	2	USD 0.00
QL-1444608	INT-CAM-BASE	INTERVIEW ROOM CAMERA ANNUAL LICENSE. Per camera. Applicable from Year 1 onwards • ***License Already Provided in Phase 1***	Included	2	USD 0.00
				NEXUS Subscription (Year 1) TOTAL:	USD 178,833.00

NEXUS DATA ONLY SUBSCRIPTION
(YEAR 2)

• ***Items listed below are for reference, and not included in the quote total***

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444297	CL-ICV-05-RY2	NEXUS CLOUD SUBSCRIPTION - ICV DATA ONLY - 1 YEAR MAX RETENTION - YEAR 2	USD 420.00	110	USD 46,200.00
QL-1444298	CL-BWC-05-RY2	NEXUS CLOUD SUBSCRIPTION - BWC DATA ONLY - 1 YEAR MAX RETENTION - YEAR 2	USD 396.00	128	USD 50,688.00
QL-1445568	CL-INT-PKG1-RY2	NEXUS INTERVIEW ROOM BUNDLE SOLUTION - PKG1 YEAR 2	USD 5,300.00	1	USD 5,300.00
QL-1444347	CCR1001YR	CLOUD COURIER ANNUAL RENEWAL - 100GB BASE LICENSE • Included with NEXUS Subscription	USD 0.00	1	USD 0.00
QL-1444349	CL-REDC-C05A02Y	SF REDACT SUBSCRIPTION PER DEVICE PER YEAR for YEAR 2 • Included with NEXUS Subscription	USD 0.00	238	USD 0.00
				NEXUS DATA ONLY SUBSCRIPTION (YEAR 2) TOTAL:	USD 102,188.00

NEXUS DATA ONLY SUBSCRIPTION
(YEAR 3)

• ***Items listed below are for reference, and not included in the quote total***

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444299	CL-ICV-05-RY3	NEXUS CLOUD SUBSCRIPTION - ICV DATA ONLY - 1 YEAR MAX RETENTION - YEAR 3	USD 420.00	110	USD 46,200.00
QL-1444300	CL-BWC-05-RY3	NEXUS CLOUD SUBSCRIPTION - BWC DATA ONLY - 1 YEAR MAX RETENTION - YEAR 3	USD 396.00	128	USD 50,688.00
QL-1445569	CL-INT-PKG1-RY3	NEXUS INTERVIEW ROOM BUNDLE SOLUTION - PKG1 YEAR 3	USD 5,300.00	1	USD 5,300.00
QL-1444350	CCR1001YR	CLOUD COURIER ANNUAL RENEWAL - 100GB BASE LICENSE • Included with NEXUS Subscription	USD 0.00	1	USD 0.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444351	CL-REDC-C05A03Y	SF REDACT SUBSCRIPTION PER DEVICE PER YEAR for YEAR 3 • Included with NEXUS Subscription	USD 0.00	238	USD 0.00
			NEXUS DATA ONLY SUBSCRIPTION (YEAR 3) TOTAL:		USD 102,188.00

NEXUS DATA ONLY SUBSCRIPTION
(YEAR 4)

• ***Items listed below are for reference, and not included in the quote total***

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444301	CL-ICV-05-RY4	NEXUS CLOUD SUBSCRIPTION - ICV DATA ONLY - 1 YEAR MAX RETENTION - YEAR 4	USD 420.00	110	USD 46,200.00
QL-1444302	CL-BWC-05-RY4	NEXUS CLOUD SUBSCRIPTION - BWC DATA ONLY - 1 YEAR MAX RETENTION - YEAR 4	USD 396.00	128	USD 50,688.00
QL-1445570	CL-INT-PKG1-RY4	NEXUS INTERVIEW ROOM BUNDLE SOLUTION - PKG1 YEAR 4	USD 5,300.00	1	USD 5,300.00
QL-1444352	CCR1001YR	CLOUD COURIER ANNUAL RENEWAL - 100GB BASE LICENSE • Included with NEXUS Subscription	USD 0.00	1	USD 0.00
QL-1444353	CL-REDC-C05A04Y	SF REDACT SUBSCRIPTION PER DEVICE PER YEAR for YEAR 4 • Included with NEXUS Subscription	USD 0.00	238	USD 0.00
			NEXUS DATA ONLY SUBSCRIPTION (YEAR 4) TOTAL:		USD 102,188.00

NEXUS DATA ONLY SUBSCRIPTION
(Year 5)

• ***Items listed below are for reference, and not included in the quote total***

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444303	CL-ICV-05-RY5	NEXUS CLOUD SUBSCRIPTION - ICV DATA ONLY - 1 YEAR MAX RETENTION - YEAR 5	USD 420.00	110	USD 46,200.00
QL-1444304	CL-BWC-05-RY5	NEXUS CLOUD SUBSCRIPTION - BWC DATA ONLY - 1 YEAR MAX RETENTION - YEAR 5	USD 396.00	128	USD 50,688.00
QL-1445571	CL-INT-PKG1-RY5	NEXUS INTERVIEW ROOM BUNDLE SOLUTION - PKG1 YEAR 5	USD 5,300.00	1	USD 5,300.00
QL-1444355	CCR1001YR	CLOUD COURIER ANNUAL RENEWAL - 100GB BASE LICENSE • Included with NEXUS Subscription	USD 0.00	1	USD 0.00
QL-1444356	CL-REDC-C05A05Y	SF REDACT SUBSCRIPTION PER DEVICE PER YEAR for YEAR 5 • Included with NEXUS Subscription	USD 0.00	238	USD 0.00
			NEXUS DATA ONLY SUBSCRIPTION (Year 5) TOTAL:		USD 102,188.00

Data Migration

• **Safe Fleet to Include up to 10TB of Data Migration with NEXUS contract**
• ***Data migration to be completed 90-120 days after the initial deployment***

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444312	LSRV-09	SERVICE- DATA MIGRATION	USD 175.00	16	USD 0.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1444313	CL-01-08	CLOUD-TO-FIT ANNUAL • Per TB, Per Year • ***Up to 10TB of Data Migration included with NEXUS contract*** • ***DVMS to NEXUS***	USD 750.00	10	USD 0.00
				Data Migration TOTAL:	USD 0.00

Past Due Annual Maintenance Renewals

- ***Safe Fleet to waive the below past due charges once the Agency signs the proposed NEXUS Contract under Q-86973***
- ***In the event payment is not received for the NEXUS Contract, the Agency will be billed and responsible for the past due amount of $33,890.18***

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-1446318	WMAIN-00	2023-2024 Maintenance Renewal • Q-53358	USD 11,147.68	1	USD 0.00
QL-1446322	WMAIN-00	2024-2025 Maintenance Renewal • Q-84487	USD 13,282.50	1	USD 0.00
QL-1446398	WMAIN-00	2025-2026 Maintenance Renewal • Q-84489	USD 9,460.00	1	USD 0.00
				Past Due Annual Maintenance Renewals TOTAL:	USD 0.00

TOTAL: USD 178,833.00

Terms & Conditions

Applicable sales taxes are not reflected on this proposal, and will be included on the invoice. In the event Sales Tax is requested to be listed on the proposal, it will be the responsibility of the Agency to provide the current Tax rate and amount. Any purchases that are exempt from Sales Tax must be accompanied by a tax exemption and/ or re-seller certificate.

This quote is presented to the customer under the condition that it remains a valid quote for only 60 days after the stated Quote Date, after which the quote becomes null and void.

Please email or fax a signed copy of this quotation and other referenced documents to SFLE-Sales@safefleet.net or (281) 925-0535 Safe Fleet Law Enforcement order requests above $2,500.00 require an Agency issued Purchase Order prior to processing.

COBAN Technologies, Inc.
9411 S Sam Houston Pkwy W. #300 Missouri City, Texas 77489

Applicable Terms. By signing this quote (the “Quote”) (or, if this Quote is attached to, referenced in, or otherwise accompanies any other agreement, statement of work, purchase order, or other similar document, by or between the parties and/or their applicable affiliates (any of the foregoing, collectively, the “Accompanying Agreement”), then by signing such Accompanying Agreement), or by issuing a purchase order for, or accepting, any of the goods, services, or other items set forth in this Quote, the Customer agrees to all terms and conditions set forth herein, including without limitation any Additional Terms and Conditions set forth below (if applicable) (“Additional Terms”), and to the Safe Fleet Video & Telematics Products and Services Standard Customer Terms & Conditions, currently available at safefleet.net/v-and-t-general-terms (as may be updated or amended by Safe Fleet from time to time in its discretion, the “Ts&Cs”), together with any and all other terms and conditions incorporated by reference into any of the foregoing; all of which are incorporated herein and will

govern all products, services, and other matters set forth herein. Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Ts&Cs.

Conflicts. Customer and Safe Fleet expressly agree that, notwithstanding anything to the contrary in the Accompanying Agreement, including any provision thereof relating to order of precedence, conflicts, or "battle of the forms," in the event of any conflict, ambiguity, or inconsistency (any of the foregoing, a "Conflict") between any term, provision, requirement, request, specification, or other provision (any of the foregoing, a "Provision") of the Accompanying Agreement and any Provision of this Quote (including, for clarity, the Ts&Cs and/or any Additional Terms), this Quote shall prevail and control; Customer and Safe Fleet intend this Quote to be, and this Quote shall be deemed to be, an amendment to any Conflicting Provision of the Accompanying Agreement. In the event of any Conflict between any Provision of any Additional Terms and any Provision of the Ts&Cs, the Additional Terms shall control.

Sole Warranties. The warranties applicable to the products, services, and other matters set forth herein are available at https:// www.safefleet.net/product-and-service-warranties (the "Warranty Documentation"). Notwithstanding any other provision in this Agreement, the Warranty Documentation sets forth the sole warranties with respect to the products, services, and other matters set forth herein, and Safe Fleet hereby expressly disclaims all other representations and warranties, express or implied.

Invoicing and Purchase Orders. This Agreement authorizes Safe Fleet, regardless of whether or not Customer has issued an applicable Purchase Order, to invoice Customer annually in advance for Software Services. Customer agrees to pay all invoices within 30 days of receipt. Customer may issue Purchase Orders hereunder for its own record-keeping purposes, but (a) no Customer Purchase Order will be deemed to modify, alter, supersede, supplement, or amend this Agreement in any respect unless mutually agreed by the Parties in a written amendment executed by both Parties, and (b) for clarity, Customer's issuance of any such Purchase Order, or failure to issue same, shall not affect in any manner Safe Fleet's ability to invoice Customer (or Safe Fleet's right to payment of such invoice) as provided herein.

Agency Responsibilities. Without limiting any provision of the Ts&Cs, Customer is solely responsible for the following: (a) Customer will ensure that Customer owns or has licensed all rights necessary to permit Safe Fleet to use all Customer-Provided Data as contemplated by this Agreement; (b) Customer will ensure that Customer's, and all Customer End Users', configuration and use of the Safe Fleet V&T Offerings, including the Software Services, and all Customer Data (and all use thereof by Customer and/or Customer End Users), complies with all applicable Laws and all rules, regulations, and standards applicable to Customer, and does not infringe, misappropriate, or violate any right, including any intellectual property, proprietary, privacy, contractual, statutory, constitutional, or any other right, of any third party; (c) Customer will maintain all necessary computer equipment and Internet connections for use of the Software Services; (d) If Customer becomes aware of any violation of this Agreement by any Customer End User, Customer will immediately terminate that Customer End User's access to the Software Services and shall promptly notify Safe Fleet of same; (e) Customer will maintain the security of all user credentials, including all Customer End User user names and passwords, and security and access to the Software Services via Customer systems or facilities and/or to all Customer Data. Customer shall promptly notify Safe Fleet if Customer learns or believes that an unauthorized party may be using Customer's account or Customer Data, or that account information may have been lost or stolen.

Customer Data After Termination – Applicable to Software Services Only. Safe Fleet will not delete Customer Data before the 90th day following expiration or earlier termination of the License Term. Safe Fleet will have no obligation to provide any Software Service functionality to Customer during this 90-day period other than the ability to retrieve Customer Data. Customer will not incur additional fees if Customer downloads Customer Data from the Software Services during this time. Safe Fleet has no obligation to maintain or provide Customer

Data after this 90-day period and, except to the extent (and in such case only for so long as) prohibited by applicable law, Safe Fleet may thereafter delete any or all Customer Data. Upon written request, Safe Fleet will provide written notice that safe Fleet has successfully deleted and removed Customer Data from the Software Services.

Post-Termination Assistance – Applicable to Software Services Only. Safe Fleet will provide Customer with the same post-termination data retrieval assistance that Safe Fleet generally makes available to all customers. Requests for Safe Fleet to provide additional assistance in downloading or transferring Customer data, including requests for Safe Fleet's data egress service, will result in additional fees, and Safe Fleet does not make any, and hereby disclaims all, express and/or implied representations, warranties, and/or guaranties as to the integrity or readability of Customer Data in any non-Safe Fleet systems.

Customer Sharing of Customer Data – Applicable to Software Services Only. Without limiting any provision of the Ts&Cs: (a) Customer is solely responsible for granting permissions to Customer Data that may be shared via the Software Services, and Safe Fleet will have no responsibility or liability for sharing with, or disclosure to, third parties of Customer Data due to any error, typo, oversight, or other act or omission of Customer (including, for example, any error by Customer in entering a recipient's email address); and (b) Customer is solely responsible for complying with all applicable Laws, standards, policies, and guidelines in connection with its use sharing of Customer Data with, or granting of access to Customer Data to, third parties via the Software Services, and Safe Fleet will have no responsibility or liability for any violation or breach of any of the foregoing due to any act or omission of Customer (including, for example, any violation of privacy laws or standards caused by Customer's sharing of Customer Data with an inappropriate third party or Customer's inappropriate sharing of protected Customer Data).

The warranties applicable to the products, services, and other matters set forth herein are available at https:// www.safefleet.net/ product-and-service-warranties (the "Warranty Documentation"). Notwithstanding any other provision in this Agreement, the Warranty Documentation sets forth the sole warranties with respect to the products, services, and other matters set forth herein, and Safe Fleet hereby expressly disclaims all other representations and warranties, express or implied.

This quote is for estimation purposes and is not a guarantee of cost for services. Quote is based on current information from client about the project requirements. Actual cost may change once project elements are finalized or negotiated. Client will be notified of any changes in cost prior to them being incurred.

Safe Fleet Nexus Customer Subscription Agreement Additional Terms and Conditions

1. Term. This subscription is a five-year commitment by Customer, as follows: The Initial Term of this Agreement shall begin on the Effective Date (as defined below) and, unless renewed or earlier terminated as provided in this Agreement, shall expire on the fifth anniversary of the Service Start Date (as defined below). "Effective Date" shall mean the earliest to occur of the following: (a) the date on which this Quote becomes fully executed by both Parties, (b) the effective date of the Accompanying Agreement (if any), (c) Safe Fleet's acceptance of a Customer Purchase Order for any of the Software Services set forth in this Quote, or (d) the Service Start Date (as defined below). "Service Start Date" means the date Safe Fleet first makes available to Customer any of the Software Services set forth in this Quote. The Parties may renew this Agreement for additional years upon execution of a new quote or other written renewal executed by both Parties. New devices

and services may require additional quotes and be subject to additional terms. Safe Fleet will not authorize, and will have no obligation to provide, any Services prior to the Effective Date.

2. Storage. Customer may store unlimited Customer Data in Customer's cloud instance of the Software Services, provided that such Customer Data originates from a Safe Fleet in-car video system, Automated License Plate Reader (ALPR) solution, Safe Fleet body-worn camera, Safe Fleet Interview Room, or any other Safe Fleet authorized video/audio capture device (any of the foregoing, a "Safe Fleet Device"); and further provided that:

(a) if this Quote sets forth per-GB (or other unit of storage) pricing for storage, then Safe Fleet may invoice Customer at such rate for all storage used;
(b) if this Quote sets forth flat-fee pricing for storage, then Customer acknowledges and agrees that Safe Fleet's ability to offer, and continue to offer during the Term, such pricing is conditioned on Customer transparently providing accurate and up-to-date information about Customer's document retention policies and abiding by such policies during the Term; and, without limiting the foregoing:

(i) Customer will provide Safe Fleet a copy of its then-current document retention policy prior to signing this Agreement (the "Initial Policy"), which copy shall be complete, accurate, and up-to-date;
(ii) Customer will provide Safe Fleet a copy of any revised, updated, or otherwise modified version of its document retention policy (any of the foregoing, a "Revised Policy") within 30 days of the effective date of such Revised Policy;
(iii) Customer will comply with each policy described in clauses 2(b)(i) and 2(b)(ii) at all times same is in effect during the Term;
(iv) If this Quote sets forth any storage cap or assumption, then Customer will not exceed same at any time during the Term;
(v) Customer will pay all Adjusted Fees (as defined below) within 30 days of receipt of invoice;
(vi) Customer will, within 10 business days of Safe Fleet's request, provide all information and records reasonably requested by Safe Fleet from time to time during the Term in order to assess Customer's compliance with any of the foregoing in clauses 2(b)(i) through 2(b)(v) inclusive;
(vii) Safe Fleet may, in its sole discretion, adjust the Fees payable in connection with this Agreement (and immediately invoice Customer for the difference between the Fees stated in this Quote and such increased Fees)--in an amount mutually agreed by the Parties, or, if the Parties do not mutually agree on such an amount within 30 days of Safe Fleet's initial proposal to increase fees, then at the rate set forth above in this Quote (or, if no such rate is stated, at Safe Fleet's then-current rate)--if (x) Customer breaches any of the foregoing in clauses 2(b)(i) through 2(b)(vi) inclusive, or (y) Safe Fleet in good faith determines that any Revised Policy may increase Customer data usage assumed by Safe Fleet based on the Initial Policy (any Fees adjusted as provided in this paragraph, the "Adjusted Fees"); and
(viii) Safe Fleet may suspend any or all Software Services (including, for clarity, Customer's access thereto) if Safe Fleet in good faith determines that Customer has likely breached, or is likely to breach, any of the foregoing in clauses 2(b)(i) through 2(b)(vi) inclusive, until such time as Safe Fleet in good faith determines that Customer has remedied same, and, for clarity, Safe Fleet will have no liability for failing to provide Software Services during such time; and
(ix) Safe Fleet may terminate this Agreement, in whole or in part, upon no less than five business days' prior written (email being sufficient) notice if Customer breaches any of the foregoing in clauses 4(b)(i) through 4(b)(vi) inclusive.

(c) Safe Fleet may, in all cases, invoice Customer at the rate set forth above in this Quote (or, if no such rate is stated, Safe Fleet's then-current rate) for storage of any Customer Data that (i) did not originate from a Safe Fleet Device, or (ii) results from any full-shift recording policy or practice. Full-shift recording is not supported and is not included in the pricing offered herein; and

(d) Safe Fleet may place any or all Customer Data that Customer has not viewed or accessed for six months into archival storage; Customer Data in archival storage may not be immediately available to Customer and may take up to 24 hours to access.

3. Applicable Terms and Conditions. In addition to the Ts&Cs (currently available at www.safefleet.net/v-and-t-general-terms) and Warranty Documentation (currently available at www.safefleet.net/product-and-service-warranties) referenced elsewhere in this Quote, this Quote is subject to and governed by, and hereby incorporates as if fully set forth herein, the following:
(a) for all orders subject to these Additional Terms and Conditions, the Safe Fleet Law Enforcement Division Service Level, Support, and Maintenance Agreement (currently available at www.safefleet.net/support-and-maintenance-terms); and (b) to the extent this Quote sets forth any preventative maintenance services, the Safe Fleet Video & Telematics Preventative Maintenance Services Additional Terms & Conditions (currently available at www.safefleet.net/pmprogram-additional-terms). In addition, the Parties may by mutual written agreement enter into one or more Statements of Work hereunder setting forth further detail regarding Services to be provided pursuant to this Agreement; all such Statements of Work (if any) shall be subject to the terms and conditions set forth in this Agreement. By signing this Quote (or, if this Quote is unsigned, the Accompanying Agreement), you represent that you are lawfully able to enter into contracts and have legal authority to bind the entity (including but not limited to company, municipality, or government agency) you represent.

IN WITNESS WHEREOF, the Parties have caused this Agreement to Purchase to be executed and delivered by their respective authorized representatives whose signatures appear below.

COBAN Technologies, Inc.		Cypress-Fairbanks ISD Police Department	
Signature:	_____	Signature:	_____
Printed Name:	_____	Printed Name:	_____
Title:	_____	Title:	_____
Dated:	_____	Dated:	_____

Purchase Order _____

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

May 8, 2026

SafeFleet (previously Coban) is the current provider for the department's in-car video and body-worn camera systems. Continuing with SafeFleet ensures compatibility and continuity with our existing infrastructure, evidence management processes, and deployed equipment.

SafeFleet has consistently provided reliable service and exemplary support to the department for over a decade. In addition, their solution remains the most cost-effective option available while meeting the operational and technical requirements of the department.

Maintaining this partnership minimizes implementation and training impacts, avoids compatibility concerns with existing systems, and ensures continued operational efficiency for staff and law enforcement personnel.

Based on these factors, SafeFleet is recommended as the vendor for this purchase.

Sincerely,

Karlan Smith

Karlan Smith
Director of Police IT Systems
Cypress-Fairbanks ISD Police Department
281-517-2120

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **College Readiness & Career Interest Tests**
Contract #25-07-1025 (CTPA)

Item Description	Cooperative Purchases
SAT School Day	$398,971.00
PSAT/NMSQT	$129,920.22
	$528,891.22

Recommendation: **The College Board**

Estimated Expenditure: **$528,891.22**

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

Memo

To:	Chelsea Aitken
From:	Tracy McDaniel
CC:	Darin Crawford, Ashley Clayburn
Date:	May 2026
Subject:	**College Readiness and Career Interest Test**

This purchase recommendation with The College Board is to secure college readiness and career interest testing materials for the 2026-2027 school year.

There will be an estimated total of 9,731 SAT School Day tests to be purchased for Spring in the amount of $398,971.00 at the SAT CFISD Texas discounted rate.

There will be an estimated total of 10,238 PSAT/NMSQT tests to be purchased for Fall in the amount of $184,284.00. A discount of $54,363.78 is given to the district on the PSAT/NMSQT test due to the 16.5% poverty rate and multi-assessment discounts.

The total cost of CFISD SAT School Day and PSAT/NMSQT assessments is $528,891.22.

Pricing Comparison:

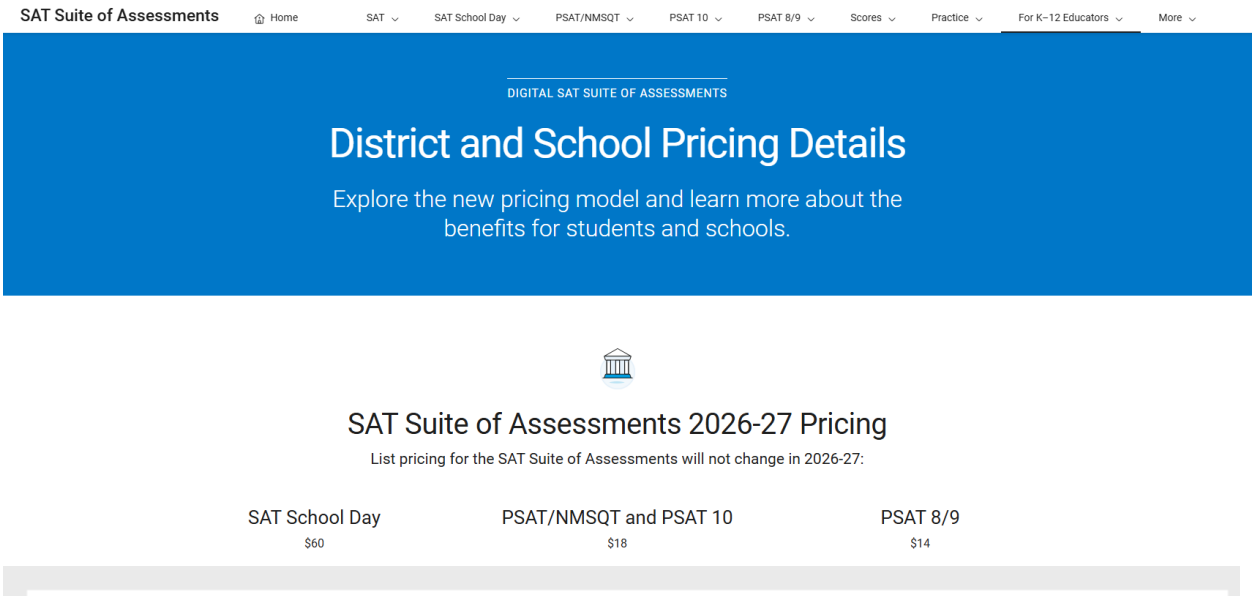
- SAT Regular Rate $60 per test
- SAT CFISD Texas Discounted Rate $41 per test
- PSAT Regular Rate $18 per test
- PSAT CFISD Poverty & Multiple Test Discounted Rate $12.69 per test

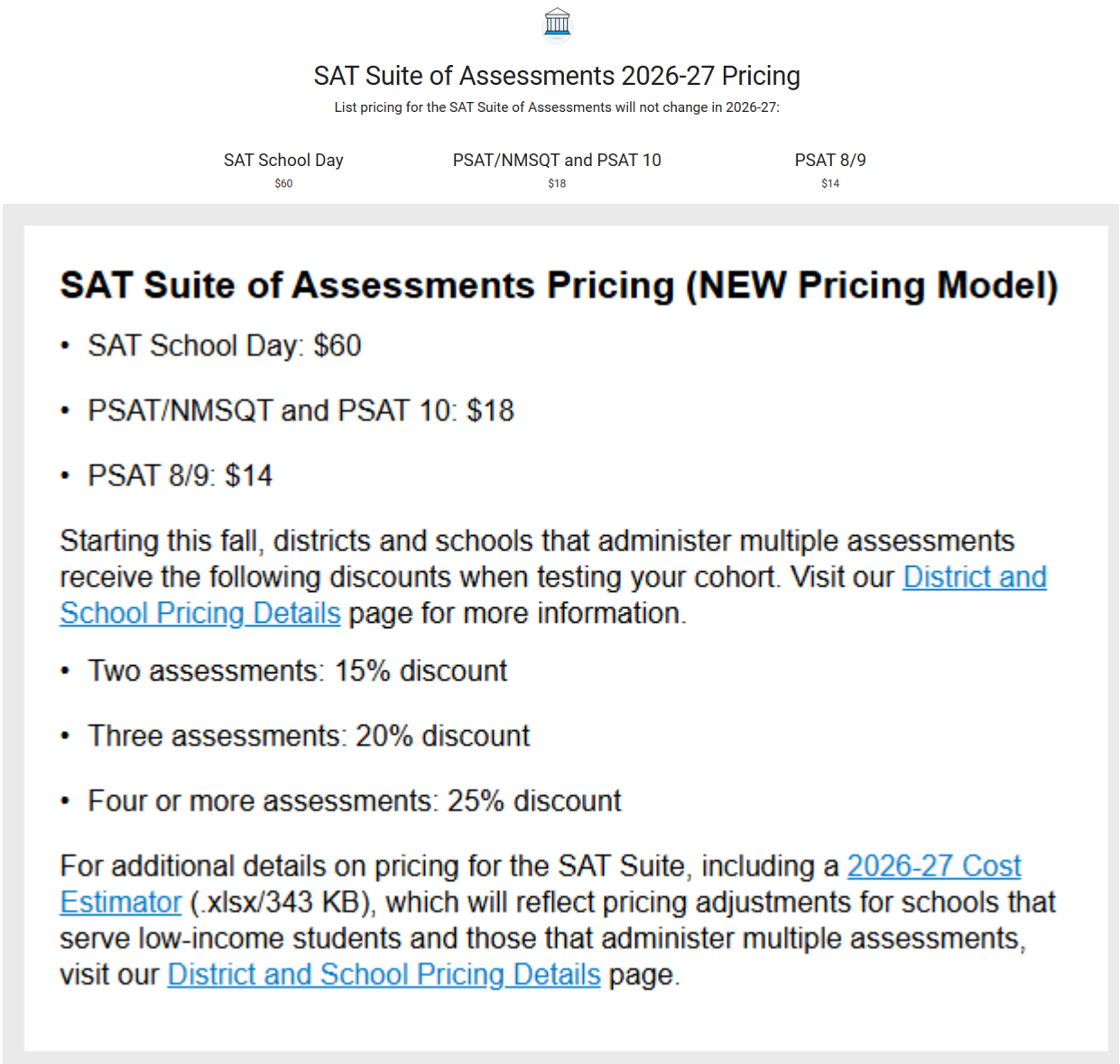
If you have any questions, feel free to contact me (281) 517-6594.

Thank you,
Tracy McDaniel

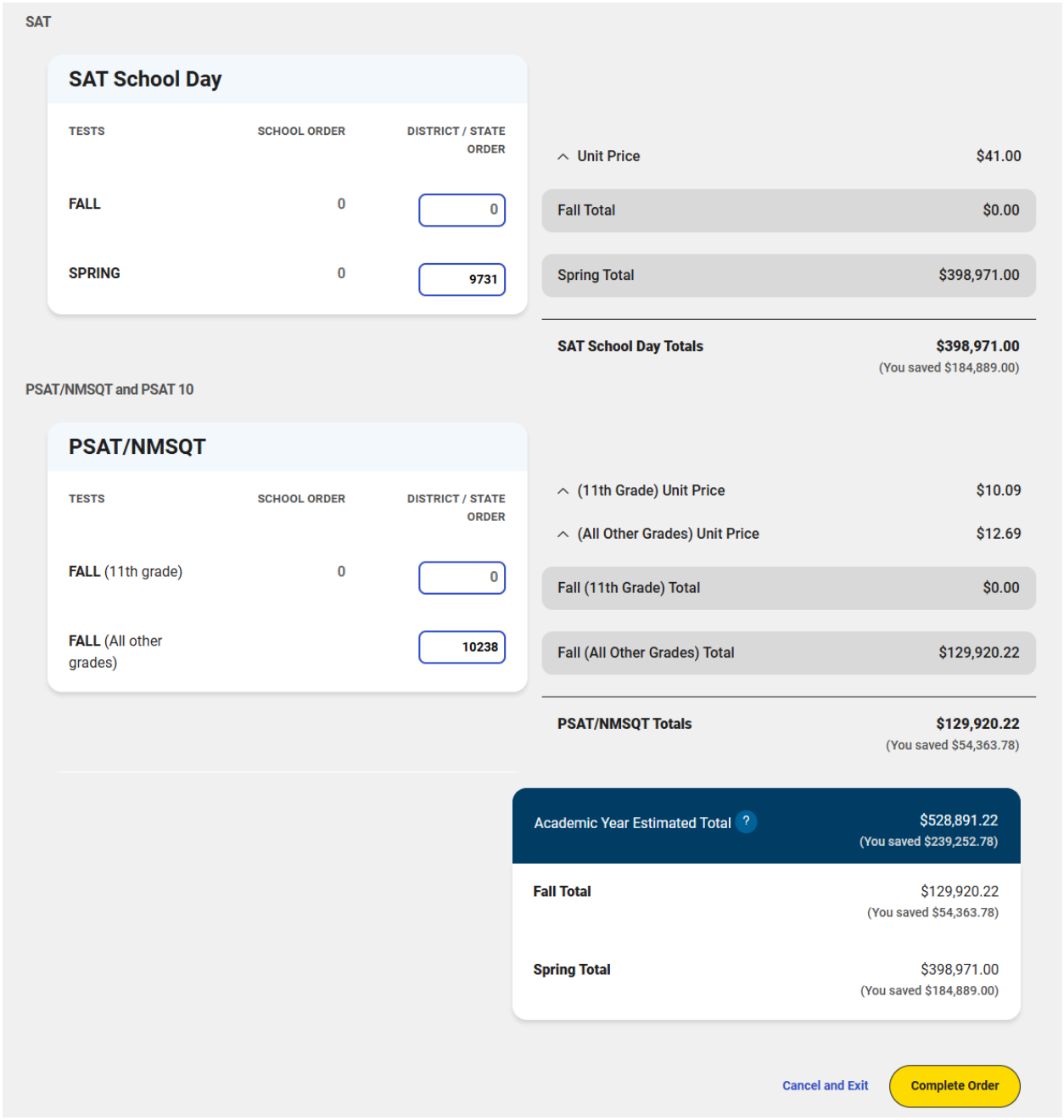
College Board Pricing on Website for 2026-2027 School Year:

- https://satsuite.collegeboard.org/k12-educators/district-school-pricing





SAT Suite Ordering and Registration
CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
https://ordering.collegeboard.org/calculator



CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Contracted Educational Services and Professional Development Services**
Annual Contract #26-07-2010RFP
Renewals #25-07-2010RFP, #24-07-2010RFP, #23-07-2010RFP, & #22-07-2010RFP

Solicitations will be received on a continual basis as advertised and specified through June 30, 2027 for **Annual Contract #26-07-2010RFP Contracted Educational Services and Professional Development Services**.

Recommendation:	**Approve all vendors listed and vendors added throughout the solicitaiton period.**
Estimated Annual Expenditure:	**$13,200,000.00**
Contract Term:	**July 1, 2026 - June 30, 2027**

Renewals:	**#26-07-2010RFP**	**4 Years**
	#25-07-2010RFP	**3 Years**
	#24-07-2010RFP	**2 Years**
	#23-07-2010RFP	**1 Year**
	#22-07-2010RFP	

av

22-07-2010RFP
A3 Psychoeducational Assessment LLC
Aaron Boyce
Amplyus, LLC dba miniPCR bio
Ashley Eckermann
Authors Unbound Agency (Unbound Events, Inc.)
Ben Elyon Assessment & Support Services, PLLC
Beyond Social Skills
Bob Shea
Box Cars and One-Eyed Jacks
Brian Balmages
Brown Dog Gadgets
Bryce Heigle
Carrie Baughcum
Chase Young
Cheryl Vaughan
Children's Museum Houston (Children's Museum, Inc.)
Christopher Denise
ConnectEDD (Jeffrey Zoul) 09/30
Crisis Prevention Institute, Inc.
Daniel Ray Smith Jr
Darynda Klein Educational Consulting LLC
David Bowles
Deborah C McCart
Debra Monroe
Del Alma Publications, LLC
DeltaMath Solutions Inc
Discipline Associates LLC-(Brian Mendler)
Discovery Education Inc.-(Discovery Education, Mystery Science, Inc., Mystery Science, Pivot Interactives SBC, Pivot Interactives)
DLW Storyteller, Inc.
Dr. Mike!
Drew Brockington (JBrock LLC)
EducationHall, LLC (Peter Hall)
EduMarking USA
Securly, LLC
Elevate Educational Services, PLLC
Emily Lucas
Enviroscape c/o JTA Inc.
Estrellita, Inc.
Fairview Learning, LLC
Fear Free, LLC
Five Star Technology Solutions-(James H. Benson)
Freddie Buckner
Gander Publishing
Gimkit, Inc.
Gold EDU, LLC
Gretchen Bernabei, Trail of Breadcrmbs, LLC
Highpoint Signs & Apparel-(HPAM Sign Pro,LLC.)
Houston Achievement Place
Houston Astros, LLC
I Love to Read in Spanish, LLC
Inspiring Solutions
International Code Council, Inc.
Jim The Rookie Morris
Jose Longoria
Julie D Derges
Julissa Y Chapa
Katherine Dale
Katie Cross
Kelly Boswell
Kent Julian - (Live It Forward LLC)
Kindermusik International, Inc.
Lab-Aids, Inc.
Laura Cabrera
Laura Grayson
Lauren Summa
Lead Your School (Blue Daisy Consulting, LLC)
lead4ward, LLC
Literacy Strategies Consulting, LLC - (Jennifer Serravallo)
Mandi Tolen

Manners Respect Athletics
Marisela Alaniz
Maxim Staffing Solutions (Maxim Healthcare Services)
McREL International
Mindset Works, Inc.
Human Artchitects LLC (Miranous Coaching and Consulting)
N2 Learning, L C
Nancy Larson Publishers, Inc.
ORIGO Education, Inc.
PATH Education Consulting, LLC
Paul Cimini
PBIS Rewards (Motivating Systems, LLC)
Phonics Q
Physics Classroom, LLC
Play to Learn Preschool, LLC
PRO-ED, INC
PUSH Next Level Leadership
Rachel's Challenge
Red Pepper Software
Royale Management Group, LLC (Go Green BMX Show)
Safe and Sound: A Sandy Hook Initiative, Inc
Sam Houston State University - (Rachell Haines)
Seidlitz Education
Shaolin Kung Fu Academy-(Hao Cheng)
Shari Murphy - Quantum Learning, LLC
Shelby Jennings
Sibme (Dos Terra LLC)
Sowash Ventures, LLC-(John R Sowash)
STEM Experts
SuperMercado Comics-(Yehudi Mercado)
Tang Math, LLC
Team Nikic, Inc.
Tenet Leadership
The Flippen Group, LLC (Capturing Kids Hearts) (www.flippengroup.com)
The IEP Boss
The Library Voice-(Shannon Miller)
The Master Teacher, Inc.
The Ron Clark Academy INC
Think Social Publishing, Inc.
Thomas C. Murray, LLC-(Thomas Christian Murray)
Top Youth Speakers (Josh Shipp Productions, LLC)
Tumy Consulting, LLC
Vegepod LLC
William H. Sadlier
William MacDonald
Young Audiences of Houston

23-07-2010RFP-1

Accountable Healthcare Staffing
Altis Rapid Mastery - (Altis Capital Development, Inc.)
Annette Breaux
Around Town OT, PLLC
ARTreach
ASCD-(Association for Supervision & Curriculum Development)
Avant Assessment, LLC
Aya Healthcare, Inc
Barbara Cargill
Barbara O'Connor
Bilingual Dictionaries, Inc.
Bocal Majority Bassoon Camp, LLC
Books By Mail DBA The Twig Book Shop
BridgeYear
Bridget Heos
Bullseye LLC
Can You Hear Me Now
Capitalize Data Analytics LLC
Techie Cari-Cari Orts
Carlene Thomas Consulting LLC
CDP Publishing
Cecilia Lara
Center for Collaborative Classroom
Chris C Speaks

Class Tech Tips, LLC
ComedySportz Houston-(B&C Entertainment)
Contracts@catch.org - (CATCH Global Foundation)
Corwin Press, Inc
Covenant Communications
Crabtree Coaching Collaborative
Curtsworks LLC
Darlene Scheffler
District Management Group, LLC
Dr. Carrie S. Culter
Drum Cafe South
DSD Professional Development - (Datasite Designs)
Educational Leadership Consultants
EEEK Science, LLC.
Elizabeth Martin
Eric Cupp
Essential Elements Music Class-(Hal Leonard, LLC)
Evgeni Raychev
Forde-Ferrier, LLC
friEdTechnology
Gabe Salazar Motivational Services LLC
Gainful Learning dba Huntington Learning Center Cypress
Graham Speech Therapy, LLC
H. Russ Brown
Hal Bowman, Inc.
Hardy Livestock Services
Harris County Department of Education
Heinemann (Greenwood Publishing)
Houghton Mifflin Harcourt Publishing Company
iSphere Innovation Partners
Jan Miller Burkins Consulting LLC
Jennifer Dalmas
Jo Mascorro
Joe McKinney
Karen D. Tanner
Karen Lowery
Kathy Culmer, Storyteller
KickUp, Inc.
Kirby Larson LLC
Koesel Consulting
LaFleur Leadership Institute
Liborio Consulting LLC
Little Beakers
little Scientists inc. DBA Madscience of Houston
Main Street Theater
MaKr U LLC
Manuel S Herrera
MasterWord Services, Inc
Math Link Consulting
Matt Wester
Maryella N Stevens
Mental Health America of Greater Dallas
MiraVia, LLC
Musicplay USA (JJ and Me, Inc.)
National Inventors Hall of Fame
Newton Education Solutions
Noodle Nook, LLC
Order My Steps
Paperpops
Pinwheel Therapy LLC
Premiere Speakers Bureau, Inc
Prismatic Magic LLC
Project ACHIEVE Incorporated/Project ACHIEVE Press
Project Lead The Way, Inc.
Plank Road Publishing
Ready to Grow Gardens
Richard Condit
Robert A. Lane
Rooted Linguistics, LLC
Ross Burach- (The RIBS Group LLC)
Ruben Speaking LLC

Safe2help
Saucier Educational Consulting
Scale Warehouse and More
Science interactive Group, LLC
Shonda Guthrie Consulting
SLP SCHOOL STAFFING
Snap! Raise - (Snap! Mobile, Inc.)
Soliant Health
Speak Life Enterprises, LLC
Stephen R. Swinburne Children's Books
Sunbelt Staffing
SURGE Team Building
Susan M. Catlett
Susan Stevens Crummel
Swivl Inc
Tami West, PhD
Tarver Academy
Taylored Therapy Solutions, PLLC
Techie Cari-Cari Orts
Texas Snakes & More
The Curriculum Project
The Jon Gordon Companies
The Science Penguin Inc.
The Science Toolkit, LLC
The Stepping Stones Group LLC
Therapy Consultants - (MedPerm Placement Inc.)
Toni Simmons, storyteller
Tony Vincent, Inc.
Top Dog Teaching Inc.
Transition The Book LLC
Tynker-(NEURON FUEL INC)
www.ultimatedrillbook.com
Unite DFW (Unite Greater Dallas)
VALIDATE ME! LLC
Western Psychological Services (WPS)
Whole Phonics, Inc.
WildAboutLearning LLC
Zearn

24-07-2010RFP-2

3Chords Inc. d/b/a Therapy Travelers-(Epic Special Ed Staffing)
AAC to Z LLC
Aequor Health Services LLC
Alley Theatre
AMERGIS HOLDINGS, INC. - Amerigis Educational Staffing
AskAdam
Authors and More
Be Better. Be Different. LLC
BMR Health Services
BioDigital, Inc.
BioRhythms Publishing LLC
Birch Agency
Brighter Futures Counseling and Consulting
Building Knowledge Everyday-Brian Edwards
Cake Craft Shoppe, LLC
Campus Impressions USA, LLC
Candor Consulting and Diagnostics, LLC
CasasLWP, LLC
Charlotte Jordan
Challenge Island-Cypress
Clearhope Counseling Center
Communities In Schools of Houston, Inc.
Crocodile Encounter
Dr. Kristen Mattson Consulting, LLC
EdITS LLC
Educator Alexander Consulting, LLC
Elevation Healthcare LLC
FIRST Educational Resources, LLC
Gravity Goldberg, LLC
Houston Museum of Natural Scie
iEducate
Janet Stevens

Jesse Espinosa
Joe Marquez
Lab Resources, Inc.
Learnin' The Ropes
Lisa Locklin
Mark Manross Consulting
MCP Shows
MEMartindale Consulting, LLC
Miller Educational Consulting Services, Inc
Mother Daughter ISH
Northern Speech Services, Inc.
Path2Staff Solutions, LLC
Pediatric Developmental Services
Raheel Ramzanali
Ramirez Home investments
Robin McGlohn
Rhythm Path LLC
Sierra Training Associates-(Kendall Von Zoller)
Soccer Stars of Cypress-(SKIE Soccer LLC)
Specialized Assessment & Consulting
Speech Specialists of San Antonio, P.C.
Stuttering Therapy Resources, Inc.
Supplemental Health Care
Sycamore Family Counseling
Tel/Logic Inc.-(E-Rate Central, Textbook Central, Central Ed.)
The Certified Welding & Testing Company Inc.
The Writing Academy, LLC
Think Big Learning Inc
Typing.com LLC dba EduTyping
West Side Recording Studio
Word By Word Speech Therapy
Zuriel Longoria

25-07-2010RFP-3

Art & Science Synergy L.L.C - (Kid Create Studio)
Aspire Change EDU
Beacon Psychological Services, PLLC
Catnip's Word Walls
Common Sense Communications, LLC
Diploma Technologies, Inc.
Dr. Jenny Severson, LLC
e3 Texas Special Instruments
Everything for our Family
Franklin Covey Client Sales, Inc.
Handwriting Without Tears - Learning Without Tears
i2e LLC
Incredible Years, Inc.
Instructional Coaching Group
Leadwell
Learning Forward Texas
Marimar Gomez LLC
Marker Learning - Jayne B
MJSS Consulting
North Texas Education Coalition
Phygital Labs LLC
QBS LLC
QM Quality Matters, Inc
So Driven Promotions LLC
Sonja Hollan-(The Dawn Alliance)
Studica Inc
The Forum for Educational Leadership-(K-12 Leadership Matters)
Tosh McGaughy LLC
Wolf Products, Inc.

26-07-2010RFP-4

Will be issued on July 1, 2026.

Procurement Services Department
12510 Windfern Rd.
Houston, Texas 77064
281-897-4576

TO:	Darin Crawford, Assistant Superintendent for Support Services
FROM:	Chelsea Aitken, Director of Procurement Services
DATE:	5/20/2026
RE:	Contracted Educational Services and Professional Development Services 26-07-2010RFP Renewals 25-07-2010RFP, 24-07-2010RFP, 23-07-2010RFP, 22-07-2010RFP

The Contracted Educational Services and Professional Development Services annual contract establishes and maintains qualified vendors to provide a range of professional services, personnel, and materials available through educational vendors to support school operations, enhance educator effectiveness and student success.

Suppliers are considered during the open period of the solicitation, and awards are made based on the purchase price, reputation of the vendor and the vendor's goods and services, quality of the vendor's goods and services, extent to which the goods or services meet the needs of the District, and other established criteria included in the solicitation.

All vendors must maintain required licenses, certifications, insurance, background checks, and compliance with federal and state regulations. Services may be provided onsite, remotely, virtually, hybrid, community-based, or home-based depending on District needs.

We recommend establishing a new contract (26-07-2010RFP) for the 2026-2027 school year and renewing current contracts (25-07-2010RFP, 24-07-2010RFP, 23-07-2010RFP, 22-07-2010RFP) with the listed vendors.

If you have any questions, please contact the Procurement Services Department.

Sincerely,

Chelsea Aitken

Chelsea Aitken, Director of Procurement Services

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Contracted Event Entertainment & Rental Services**
Annual Contract #26-07-2050R-RFP

Solicitations will be received on a continual basis as advertised and specified through June 30, 2027 for **Annual Contract #26-07-2050R-RFP Contracted Event Entertainment & Rental Services**

Recommendation: **Approve all vendors listed and vendors added throughout the solicitation period.**

Estimated Annual Expenditure: **$150,000.00**

Contract Term: **July 1, 2026 - June 30, 2027**

Renewal: **#26-07-2050R-RFP** **4 years**

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26-07-2050R-RFP

Will be issued on July 1, 2026.

Procurement Services Department
12510 Windfern Rd.
Houston, Texas 77064
281-897-4576

TO:	Darin Crawford, Assistant Superintendent for Support Services
FROM:	Chelsea Aitken, Director of Procurement Services
DATE:	5/20/2026
RE:	Contracted Event Entertainment & Rental Services 26-07-2050R-RFP

The Contracted Event Entertainment & Rental Services contract will establish and maintain qualified vendors to provide Districtwide support for various district/organizational events, programs, and activities. Services may include inflatables/bounce houses, balloon decorations, cultural appreciation performances, DJ services, and interactive entertainment (photo booths, games, and other engaging activities).

Suppliers are considered during the open period of the solicitation, and awards are made based on the purchase price, reputation of the vendor and the vendor's goods and services, quality of the vendor's goods and services, extent to which the goods or services meet the needs of the District, and other established criteria included in the solicitation.

We recommend establishing a new contract 26-07-2050R-RFP for the 2026-2027 school year, to be renewed while continuously integrating new contracts on an annual basis.

If you have any questions, please contact the Procurement Services Department.

Sincerely,

Chelsea Aitken

Chelsea Aitken, Director of Procurement Services

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: Charles Franklin
Assistant Superintendent of Technology & Information Services

From: Samara Rivera-Rangel
Technology Software Specialist

Date: June 22, 2026

Re: Defend-AI powered email security platform
Contract ID: DIR-CPO-4859

Item	Description	Qty	Presidio Network Solutions Group, LLC	CyberOne LLC	Solid Border Inc
	Total Purchase Price	3 Year	$325,815.00	$334,225.00	$335,530.00
		5 Year	$543,025.00	$557,041.66	No Bid
Item 1	Defend-AI powered email security platform- Year 1	14,500	$108,605.00	$111,408.34	$111,843.34
	Defend-AI powered email security platform- Year 2	14,500	$108,605.00	$111,408.33	$111,843.33
	Defend-AI powered email security platform- Year 3	14,500	$108,605.00	$111,408.33	$111,843.33
	Defend-AI powered email security platform- Optional Year 1	14,500	$108,605.00	$111,408.33	No Bid
	Defend-AI powered email security platform- Optional Year 2	14,500	$108,605.00	$111,408.33	No Bid
Item 2	KnowBe4 PhishER Plus Subscription	14,500	No Additional Cost	No Additional Cost	No Additional Cost
Item 3	KnowBe4 Student Edition Subscription	115,000	No Additional Cost	No Additional Cost	No Additional Cost

* Presidio Network Solutions Group, LLC is a contracted vendor on the DIR Cooperative, Contract No. DIR-CPO-4859.

Recommendation: Presidio Network Solutions Group, LLC

Estimated Expenditure:

$108,605.00	Year 1	2026-2027
$108,605.00	Year 2	2027-2028
$108,605.00	Year 3	2028-2029
$108,605.00	Optional Year 1	2029-2030
$108,605.00	Optional Year 2	2030-2031
$543,025.00		Total

Base Contract Term: July 1, 2026-June 30, 2029
Optional Contract Terms: July 1, 2029-June 30, 2030
July 1, 2030-June 30, 2031

snrr

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT
LEARN • EMPOWER • ACHIEVE • DREAM

Samara Rivera-Rangel, Technology Software Specialist

Memo:
From: Samara Rivera-Rangel, Technology Software Specialist
Subject: Justification for the Adoption of KnowBe4's Defend-AI Powered Email Security Platform.

Date: June 22, 2026

I am writing to formally recommend the adoption of KnowBe4's Defend-AI powered email security platform. As cyber threats become increasingly sophisticated, there is an urgent need within our district to implement behavioral-based phishing protection that secures our digital communication channels without disrupting the daily workflows of students, teachers, and staff.

Our current environment requires a proactive defense mechanism against advanced email threats like spear-phishing, business email compromise (BEC), and AI-generated social engineering attacks. The Defend-AI platform addresses these vulnerabilities by analyzing user behavior and email context in real-time, catching malicious threats that traditional secure email gateways often miss.

Key advantages of adopting KnowBe4's Defend-AI platform include:

- Behavioral-Based Phishing Defense: Utilizes advanced machine learning to establish baseline communication patterns.
- Real-Time Threat Mitigation: Automatically flags or quarantines dangerous emails before they can reach a user's inbox, significantly reducing the risk of human error.
- Seamless Integration: Works quietly in the background across the district's existing email infrastructure, maintaining seamless user experience for staff and students whether they are working on-campus or remotely.
- Actionable Analytics: Provides the IT and technology teams with deep visibility into targeted attack vectors, allowing us to continuously refine our security posture.

In summary, adding to the Defend-AI platform will dramatically improve our district's cybersecurity resilience, safeguard sensitive student and institutional data, and reduce the operational burden on our IT support staff. In addition to Microsoft Defender, KnowBe4 will assist us with email, but in different ways. Microsoft Defender will be used to scan emails for viruses, malicious links, etc. KnowBe4 will scan emails too, but it looks for "sneaky" emails that don't have viruses in them and adds banners for the end user. In addition, annual cost savings are $12,180.00 for a three- year contract vs. a one-year contract.

I respectfully request approval of this purchase recommendation.

Thank you for your time and consideration.

Samara Rivera-Rangel

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **District Fundraiser Services**
Annual Contract #26-07-2020R-RFP
Renewals #25-07-2020R-RFP , #24-07-2020R-RFP , #23-07-2020R-RFP

Solicitations will be received on a continual basis as advertised and specified through June 30, 2027 for **Annual Contract #26-07-2020R-RFP District Fundraiser Services**.

Recommendation: **Approve all vendors listed and vendors added throughout the solicitation period.**

Estimated Annual Expenditure: **$144,000.00**

Contract Term: **July 1, 2026 - June 30, 2027**

Renewal:

#26-07-2020R-RFP	**3 years**
#25-07-2020R-RFP	**2 years**
#24-07-2020R-RFP	**1 year**
#23-07-2020R-RFP	

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23-07-2020R-RFP

Adventure Dash Fun Run
Adventure Kids Playcare Cypress
Aim Fundraising
Bear Creek Roller Rink
BetterWorld
Big Texas Custom Events
BookTix
Career Educators
Chick-Fil-A (Grant & Spring Cypress)
Chick-Fil-A (Towne Lake)
Chuck E. Cheese
ClickBid, LLC
Club's Choice
Creekwood Grill
Crowd Pleasers Dance
Custom Fundraising Solutions -Houston West
D. Zine Graphics
Deanan Gourmet Popcorn
Epic Fundraising, LLC
Eskimo Hut
Flags with Pride
Frios Gourmet Popsicles
Fully Promoted
Global Scarves, LLC
Gold Medal Photography
Gong Cha -Jersey Village
Highpoint Signs & Apparel
JMS Fundraising
KNJ Entity, LLC
Literati Book Fairs
Local Table -Cypress
Ludus, LLC
M & M Apparel
Manny's Pizza & Pasta
Marco's Pizza (16949 N. Eldridge)
MOD Super Fast Pizza 25680 NW FWY, Cypress Towne Center
Nick's Inflatafun Party Rentals
Nordstrom Ascension Dance LLC
On The Stage
Papa John's Pizza
13050 Louetta, 9110 Jones Rd,
12120 Jones Road, 7700 Hwy 6 N,
3719 N. Fry Rd, 26281 NW FRWY,
7014 Fry Rd,
Poparazzi's Popcorn LLC
Quench It Soda
Raising Cane's
26302 NW FWY, Cypress
8956 Barker Cypress Rd. Cypress
6015 Hwy 6 N, Houston
12345 FM 1960 W. Houston
Schoolfundr Inc.
Schoolstore.com / Reading for Education
ShowTime International
Smoothie King
SoFul Soul Food Mobile Truck
TCBY
USA Fundraisers
West Coast Elite Dance, Inc.
Whey To Go Mobile
Wlack & Bhite

24-07-2020R-RFP-1

1st Day School Supplies

7 Brew Texas
Andy's Kitchen
Apex Leadership Co.
Bach to Rock
Bayou Banners & Prints, Inc.
Biff's Banh Mi & Pho
Black Bear Diner
Blaze Pizza 7714 Fry Road, Cypress
Bookelicious, Inc.
Bounce Bounce LLC
BSN Sports
Cardboard Cutout Standees Inc.
Cena's Kitchen
Charley's Cheese Steak & Wings 20725 Tuckerton (Cypress)
Cheddar Up
Chick-Fil-A (Copperfield Hwy6 & West)
Chick-Fil-A (Hwy 290 & Jones Rd)
Chick-Fil-A (Bltwy 8 & West Rd)
Chipotle (all CFISD locations)
Coffee-Q
Cold Stone Creamery -Fairfield 29040 US 290, Cypress
Connie's Frozen custard
Crave Cookies 2716 W. Grand Pkwy N, #120
CUR8
Custom Sportswear, Inc.
Cypress Academy of Gymnastics 16710 House & Hahl Road
Dance by Mary Orr
Domino's Pizza #6636 (10750 Barker Cypress)
Domino's Pizza #8042 (13203 Fry Rd)
Ewell Educational Services
Foxfire Candle Works
Funds2Orgs, LLC
Gifts N Things / Lil Shoppers Shoppe
Good Eatz
Gourmet Rainbow Ice Cream
Gringos Mexican Kitchen #10
HEB TrueTX BBQ Bridgeland Creek Pkwy
Hole in the Roof Marketing
Husky Sno, Inc.
iCode Cypress
J. Harding & Co.
Jason's Deli (Copperfield) 7010 Hwy 6
Jason's Deli (Cypress) 28050 Hwy 290
Jason's Deli (Spring Cypress) 22424 Tomball Pkwy
Jason's Deli (Champions) 5403 FM 1960 W.
Jason's Deli (Jones Rd) 10915 FM 1960 W.
Jeremiah's Italian Ice 14119 Grant Rd. Cypress
Jersey Mike's Subs 12343 Barker Cypress Rd
Jostens Publishing Co.
Jump Monkey's Party Rentals
Jumping World
Kangas Cypress
KREDO- Power of Purpose (POP)
La Brisa Ice Cream
Lazy Dog Restaurant
Learning Express Toys & Gifts
Marco's Pizza (8350 Fry Rd. location)
Marco's Pizza (11403 Barker Cypress)
Marco's Pizza #5315 (16427 W. Little York)
McDonald's Store #36227 28624 Hwy 290, Cypress
Mountain Mike's Pizza
My Holiday Fair
New Age Printing Services
Newk's Eatery
Oh Sew Peachy
Orange Leaf Yogurt -Towne Lake

Paper Pie
Pizzaiolo's Gourmet Pizza
Platinum Fundraising
PU'ER Taiwan Tea & Coffee
Ramirez Tamales
Ranch House Candles
Rebel Athletic Inc.
Richway Fireworks Center
Rita's Italian Ice
River Birch Candles
RoadRunners Coffee
Rock N Roll Sushi
Scentco
Shutterfly Lifetouch
Smart Drinks
SNAP! RAISE!
SnL Photobooth
Soto's Cantina 11755 W. Little York-Houston, 10609 Grant Road -Cypress
STX Promo
Sun City Kettle
The Backyard Grill
Travelin' Tom's Coffee
Treering Corp.
Twistee Treat

Uberrito Fresh Mex
Uncle Louie G's Italian Ice & Ice Cream
Unity Services
Wing Snob
Wing Wagon
WishYoo
World's Finest Chocolate

25-07-2020R-RFP-2

99Pledges
Action Wear Plus
Adrenaline Fundraising
Bahama Buck's
14030 Telge Rd
Bahama Buck's 17120 House Halh Rd, Cypress
Beverly Ann's Cookies of Central Houston
Big Kahuna Fundraising
Big Stack Burger
Booster Enterprises, Inc(Giving Market).**
Bruster's Ice Cream 7939 Louetta Rd, Spring TX
Carousel's of the Woodlands McJordan Holdings LLC
Cash Cow Fundraising, LLC
Charleston Wrap
Cherrydale Fundraising
Chick-Fil-A (FM 529, Katy)
Chick-Fil-A (Copperfield Hwy6 & West)
Chick-Fil-A (Eldridge & 1960)
Chick-Fil-A (21622 Tomball Pkwy)
Chicken Express
Cici's Pizza 4515 FM 1960 W, Houston
City Girl Design
Clay's Restaurant
Coastal Fundraising Concepts, Inc.
Country Fresh
Crust Pizza Bridgeland
Curry Pizza House
Daywash Car Wash
Design a Tee of Fort Bend
Double Good

Educational Products, Inc. (EPI)
FamilyStore Party Decorations
Flip N Fun Center
Follett Content Solutions
Fresh Country Fundraising
Funland Event Rentals**
Gameday Pretzels
Gandy Ink
Gelato & Co 20115 Bridgeland Creek Pkwy"
Get Movin' Fundraising
Global Promo
Goldfish Swim School
Haus & Home
Home Run Dugout
Jenny's Penguin Patch**
Jeremiah's Italian Ice
12620 FM 1960, Houston
Kendra Scott
King of Pops-Cypress
Kona Ice of Houston
Kona Ice of Tomball
Made by Ms. Morgan
Marco's Pizza #5053 (2000 S. Dairy Ashford Suite 240)
McDonald's 4803 FM 1960 Houston
McDonald's 10912 Fry & Barker Cypress
McDonald's 25666 NW Freeway
McDonald's 6110 S. Fry Road, Katy
Mia's Table
Michelle Leagans, LLC
NBD Graphics
Nothing Bundt Cakes -Louetta RD
Ozark Delight Candy Company**
Pala Supply Company
Pep Wear, LLC
Pheido Advertising
Polar Bear Tees, Inc.
Raise Craze
Raising Cane's 7535 FM 1960, Houston
RAM Specialty Products
Read-a-thon.com
Rocket Dots (Dippin Dots)
Romero's Las Brazas
Rutwine Fundraising
Scholastic Book Fairs
School Spirit Vending
Seitz Funraising
Signature Fundraising, Inc.
Sock Concepts
Spirit Worx
Spring Creek BBQ
Stellar Customs
STS Brand, LLC
SuccessFund
Sunline T-Shirt Company
Takos La Gorda
Taylored Entertainment**
Team Funded
Texas Jump N Splash**
Texas Roadhouse
13345 FM 1960
The Brookwood Community
The Design Lab
The Poinsettia People**

Thirsty Bird Mobile Soda Shop
Trademarks Promotional Products
Trendsetters Dance
Urban Air Inc, (NW Houston)
Vertical Raise
Widdy Up, Inc.
Willie's Grill & Icehouse -all CFISD area locations
World's Finest Chocolate**

26-07-2020R-RFP-3

Will be issued on July 1, 2026.

Procurement Services Department
12510 Windfern Rd.
Houston, Texas 77064
281-897-4576

TO: Darin Crawford, Assistant Superintendent for Support Services
FROM: Chelsea Aitken, Director of Procurement Services
DATE: 5/20/2026
RE: Overall Evaluation and Award 2026-2027
District Fundraiser Services 26-07-2020R-RFP
Renewals 25-07-2020R-RFP, 24-07-2020R-RFP, 23-07-2020R-RFP

The purpose of this memo is to explain the evaluation and award process for the District Fundraiser Services bid (26-07-2020R-RFP) and renewals (25-07-2020R-RFP, 24-07-2020R-RFP, 23-07-2020R-RFP) for the 2026-2027 school year.

Suppliers are considered during the open period of the solicitation, and awards are made based on the purchase price, reputation of the vendor and the vendor's goods and services, quality of the vendor's goods and services, extent to which the goods or services meet the needs of the District, and other established criteria included in the solicitation.

Suppliers must also meet standards set by the Department of General Administration. This includes but is not limited to successful Texas school district experience, goods and services suitable for fund raising within the District, sufficient profit potential, no conflicts of interest through relationships with District employees, and no conflicts exist with District contracts and/or contracted items.

The General Administration Department makes the final determination of awards and compiles a list of qualified suppliers. Each campus will make the final section from this pre-approved list based on which awarded fundraiser supplier best meets their needs.

If you have any questions, please contact the Procurement Services Department.

Sincerely,

Chelsea Aitken

Chelsea Aitken, Director of Procurement Services

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Suzy Hunter**
Nutrition Services Director

Date: **May 20, 2026**

Re: **Dry Grocery for Nutrition Services**
Annual Contract #26-07-3400

The following bids were received and opened at 1:00 p.m., Friday, March 27, 2026, as advertised and specified in documents concerning **Annual Contract #26-07-3400 Dry Grocery for Nutrition Services.** The bids received are located on pages 2-21.

[a] Does not offer best value to the District based on user department evaluation.
[b] Overall best value to the District.
[c] No sample provided for evaluation.
[d] No award.
[e] Does not meet bid specifications.

Recommendation:
BakeMark
Braun Beef Co. Inc
Buddy Fruit
Churchfield Trading Company
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)
Johnson Bros. Bakery Supply Inc
Karlsburger Foods Inc.
Kikkoman Sales USA Inc.
Labatt Food Service
National Food Group, Inc.
PepsiCo Food Service
Red Gold, LLC (Calfed Financial Corporation)
Robbins Sales Company Inc
Schreiber Foods International
Schwan's Sales Co., Inc.
Shaver Foods, LLC
Sysco Houston, Inc (Sysco USA 1)
Tarrier Foods Corp.
The Masters Distribution Systems Company

Estimated Expenditure: **$8,817,210.05**

Contract Term: **July 1, 2026 - June 30, 2027**

Renewal: **2 Years**

SM

Line 1 54502 Apples, Sliced, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Schreiber Foods International	Ambrosia 38414	300	CS	$31.80	$5.3000	a
Braun Beef Co. Inc	Nemco 810189940024	300	CS	$34.02	$5.6700	a
Churchfield Trading Company	**Our House OHAS610**	**300**	**CS**	**$36.30**	**$6.0500**	b

Line 2 54513 Applesauce, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Braun Beef Co. Inc	Nemco 767301400024	300	CS	$25.76	$4.2933	a
Schreiber Foods International	Ambrosia 98418	300	CS	$27.20	$4.5333	c
Churchfield Trading Company	**Our House OHSAS610**	**300**	**CS**	**$29.09**	**$4.8483**	b
National Food Group, Inc.	Zee Zees (Variety Flavors)	300	CS	$35.00	$5.8333	
Braun Beef Co. Inc	Indian Summer 9787	300	CS	$40.22	$6.7033	
Sysco Houston, Inc (Sysco USA 1)	DelMonte 2004975	300	CS	$40.96	$6.8267	

Line 3 Applesauce, Cup 4.5oz

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
National Food Group, Inc.	**Zee Zees (Variety Flavors)**	**100**	**CS**	**$25.00**	**$0.2604**	b
Braun Beef Co. Inc	Cherry Central (Variety Flavors)	100	CS	$33.54	$0.3493	
The Masters Distribution Systems Company	KDP 10065615	100	CS	$28.42	$0.3947	

Line 4 54536 Applesauce, Pouch Naturally Flavored

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Buddy Fruit	**Buddy Fruits (Variety Flavors)**	**20000**	**CS**	**$35.00**	**$0.3500**	b
Braun Beef Co. Inc	Buddy Fruits (Variety Flavors)	20000	CS	$37.22	$0.3722	
LA FOODS	Buddy Fruits (Variety Flavors)	20000	CS	$39.76	$0.3970	
Sysco Houston, Inc (Sysco USA 1)	Motts 10161658	20000	CS	$33.42	$0.6963	

[d] **Line 5 Baking Chips, Caramel, Mini**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE

Line 6 54051 Baking Chips, Chocolate, Mini

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	**Hersheys 3400061225**	**800**	**CS**	**$103.55**	**$4.1420**	b
The Masters Distribution Systems Company	Hersheys 3400061225	800	CS	$112.43	$4.4972	
BakeMark	Barry Callebaut 74707	800	CS	$165.00	$5.5000	

Line 7 54050 Baking Chips, White Chocolate, Mini

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
The Masters Distribution Systems Company	**Hersheys 3400042663**	**100**	**CS**	**$108.54**	**$4.3414**	b
BakeMark	Barry Callebaut 2010602-036	100	CS	$160.00	$5.3333	

Line 8 54000 Baking Powder

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Ab Mauri 2250**	**50**	**CS**	**$79.30**	**$1.5860**	b
Johnson Bros. Bakery Supply Inc	Ab Mauri 2403	50	CS	$91.84	$1.8368	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Chef's 58001	50	CS	$63.00	$2.1000	
Sysco Houston, Inc (Sysco USA 1)	Clabber Girl 355	50	CS	$117.52	$2.9380	

Line 9 54011 Baking Soda

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Johnson Bros. Bakery Supply Inc	**Ab Mauri 2410**	**20**	**CS**	**$42.85**	**$0.8570**	b
BakeMark	Ab Mauri 9186	20	CS	$48.50	$0.9700	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Diamond 58000	20	CS	$15.00	$1.2500	
Labatt Food Service	Diamond 58000	20	CS	$17.71	$1.4758	

Line 10 54437 Balsamic Vinegar

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER LITER PRICE	
Schreiber Foods International	**Ambrosia 25256**	**50**	**CS**	**$32.70**	**$6.5400**	b

Line 11 54022 Base, Soup, Lower Sodium Beef

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Braun Beef Co. Inc	**Major Bi33361**	**50**	**CS**	**$27.92**	**$4.6530**	b
The Masters Distribution Systems Company	Summit Hill 400023179	50	CS	$73.56	$6.1300	
Karlsburger Foods Inc.	Karlsburger 16101	50	CS	$120.00	$10.0000	

Line 12 54032 Base, Soup, Lower Sodium Chicken

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Braun Beef Co. Inc	**Major Bi33861**	**100**	**CS**	**$26.76**	**$4.4600**	b
Labatt Food Service	Knorr 68185838	100	CS	$89.05	$7.4208	
Karlsburger Foods Inc.	Karlsburger 16001	100	CS	$114.00	$9.5000	

Line 13 55500 Beans, Baked Vegetarian, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
National Food Group, Inc.	National Food Group 604154	800	CS	$30.00	$5.0000	c
Braun Beef Co. Inc	Hanover 14183	800	CS	$30.68	$5.1130	c
Churchfield Trading Company	Our House OHVB610	800	CS	$32.18	$5.3633	c
Shaver Foods, LLC	Allens Item 11492	800	CS	$35.91	$5.9850	a
Sysco Houston, Inc (Sysco USA 1)	**Bush's Best 01638**	**800**	**CS**	**$44.62**	**$7.4367**	b

Line 14 55509 Beans, Black, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Braun Beef Co. Inc	Hanover 13090	1300	CS	$24.76	$4.1266	c
Churchfield Trading Company	Our House OHBB610	1300	CS	$26.00	$4.3333	a
National Food Group, Inc.	National Food Group 607378	1300	CS	$27.00	$4.5000	c
Shaver Foods, LLC	Margaret Holmes 40752	1300	CS	$32.25	$5.3750	a
Sysco Houston, Inc (Sysco USA 1)	**Bush's Best 01885**	**1300**	**CS**	**$33.52**	**$5.5867**	b
Labatt Food Service	Bush's Best 01885	1300	CS	$37.19	$6.1983	

Line 15 55520 Beans, Garbanzo, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Braun Beef Co. Inc	Hanover 13094	100	CS	$25.68	$4.2800	c
National Food Group, Inc.	National Food Group 606336	100	CS	$28.00	$4.6667	c
Churchfield Trading Company	Our House OHGRB610	100	CS	$28.35	$4.7250	a
Sysco Houston, Inc (Sysco USA 1)	**Bush's Bests Best 01701**	**100**	**CS**	**$34.55**	**$5.7583**	b
Labatt Food Service	Bush's Bests Best 01701	100	CS	$37.19	$6.1983	

Line 16 55533 Beans, Green, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Churchfield Trading Company	**Lakeside LSGB610**	**1400**	**CS**	**$24.97**	**$4.1616**	b
Braun Beef Co. Inc	Seneca 92659	1400	CS	$27.10	$4.5166	
National Food Group, Inc.	National Food Group 606842	1400	CS	$29.00	$4.8333	
Shaver Foods, LLC	Hanover 13097	1400	CS	$30.11	$5.0183	
Braun Beef Co. Inc	Hanover 13097	1400	CS	$30.12	$5.0200	
Sysco Houston, Inc (Sysco USA 1)	Lakeside F4062394	1400	CS	$30.92	$5.1533	
Labatt Food Service	Stokely 82612	1400	CS	$31.21	$5.2017	

Line 17 55540 Beans, Kidney, Dark Red, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Churchfield Trading Company	**Our House OHKB610**	**500**	**CS**	**$29.61**	**$4.9350**	b
Braun Beef Co. Inc	Hanover 13092	500	CS	$29.76	$4.9600	
National Food Group, Inc.	National Food Group 607688	500	CS	$30.00	$5.0000	
Sysco Houston, Inc (Sysco USA 1)	Bush's Best 17452	500	CS	$34.49	$5.7483	

Line 18 55549 Beans, Pinto, Whole, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Braun Beef Co. Inc	**Hanover 13096**	**1000**	**CS**	**$26.04**	**$4.3400**	b
Shaver Foods, LLC	Hanover 13096	1000	CS	$26.26	$4.3766	
Churchfield Trading Company	Our House OHPB610	1000	CS	$27.03	$4.5050	
National Food Group, Inc.	National Food Group 606845	1000	CS	$28.00	$4.6666	
Sysco Houston, Inc (Sysco USA 1)	Bush's Best 01819	1000	CS	$33.52	$5.5867	

Line 19 55269 Buffalo Wing Sauce

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Labatt Food Service	**Frank's 417416104**	**200**	**CS**	**$56.93**	**$14.2325**	b
The Masters Distribution Systems Company	Frank's 417416104	200	CS	$59.31	$14.8275	
The Masters Distribution Systems Company	Texas Pete 1.00024	200	CS	$61.61	$15.4025	
Braun Beef Co. Inc	Marzetti 88123	200	CS	$32.52	$16.2600	

Line 20 53262 Breakfast Bar, IW

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
National Food Group, Inc.	**Zee Zees (Variety Flavors)**	**5000**	**CS**	**$51.00**	**$0.3778**	b
Sysco Houston, Inc (Sysco USA 1)	Appleways 75400	5000	CS	$77.55	$0.4847	
ES Foods	ES Foods (Variety Flavors)	5000	CS	$78.00	$0.6500	
Churchfield Trading Company	General Mills 16854000	5000	CS	$31.92	$0.6650	
The Masters Distribution Systems Company	General Mills 16854000	5000	CS	$34.01	$0.7085	

Line 21 14512 Breakfast Porridge Mix/Farina

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	**PepsiCo 43300**	**50**	**CS**	**$30.41**	**$2.5342**	b

[d] **Line 22 54442 Butter Emulsion, Imitation**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE
Johnson Bros. Bakery Supply Inc	Quality 029011	100	CS	$71.36	$17.8400
BakeMark	Westco 12037	100	CS	$101.20	$25.3000

Line 23 54040 Butter Flavor Granules 100% Natural

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Sysco Houston, Inc (Sysco USA 1)	Butter Buds 49835	900	CS	$40.90	$1.7042	a
Braun Beef Co. Inc	**Butter Buds 49835**	**900**	**CS**	**$40.92**	**$1.7050**	b
The Masters Distribution Systems Company	Butter Buds 49835	900	CS	$42.69	$1.7788	
Labatt Food Service	Butter Buds 49835	900	CS	$43.37	$1.8071	

[d] **Line 24 Butter, Liquid**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE

Line 25 55552 Carrots, Diced, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Churchfield Trading Company	**Our House OHC610**	**100**	**CS**	**$27.03**	**$4.5050**	b
Braun Beef Co. Inc	Stokely 82813	100	CS	$28.62	$4.7700	
Labatt Food Service	Stokely 82813	100	CS	$34.13	$5.6883	
Sysco Houston, Inc (Sysco USA 1)	Lakeside 7486510630	100	CS	$37.29	$6.2150	

Line 26 53062 Cereal, Rice Squares 1oz Bowl

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**General Mills 38387000**	**100**	**CS**	**$26.80**	**$0.2792**	b
Churchfield Trading Company	General Mills 31921000	100	CS	$28.20	$0.2938	
The Masters Distribution Systems Company	General Mills 38387000	100	CS	$29.19	$0.3041	
Labatt Food Service	General Mills 31921000	100	CS	$31.02	$0.3231	

Line 27 53061 Cereal, Rice Squares, Cinnamon 2oz Cup

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**General Mills 14883000**	**300**	**CS**	**$34.88**	**$0.5813**	b
Churchfield Trading Company	General Mills 38387000	300	CS	$36.26	$0.6043	
The Masters Distribution Systems Company	General Mills 14883000	300	CS	$37.98	$0.6330	
Labatt Food Service	General Mills 14883000	300	CS	$39.41	$0.6568	

Line 28 Cereal, Whole Grain 1oz Cup

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Sysco Houston, Inc (Sysco USA 1)	General Mills (Variety Flavors)	60000	CS	$26.64	$0.2775	a
Braun Beef Co. Inc	**General Mills (Variety Flavors)**	**60000**	**CS**	**$26.80**	**$0.2792**	b
Churchfield Trading Company	General Mills (Variety Flavors)	60000	CS	$28.20	$0.2938	
The Masters Distribution Systems Company	General Mills (Variety Flavors)	60000	CS	$29.19	$0.3041	
Labatt Food Service	General Mills (Variety Flavors)	60000	CS	$31.02	$0.3231	

Line 29 Cereal, Whole Grain 2oz Cup

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**General Mills (Variety Flavors)**	**60000**	**CS**	**$34.46**	**$0.5743**	b
Sysco Houston, Inc (Sysco USA 1)	General Mills (Variety Flavors)	60000	CS	$34.81	$0.5802	
Churchfield Trading Company	General Mills (Variety Flavors)	60000	CS	$36.26	$0.6043	
The Masters Distribution Systems Company	General Mills (Variety Flavors)	60000	CS	$37.98	$0.6330	
Labatt Food Service	General Mills (Variety Flavors)	60000	CS	$39.41	$0.6568	

Line 30 11203 Cheese, Parmesan, Individual

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Diamond C 58725	3600	CS	$10.00	$0.0500	a
Labatt Food Service	**Diamond C 58725**	**3600**	**CS**	**$12.16**	**$0.0608**	b
The Masters Distribution Systems Company	Mama Fran 1940224	3600	CS	$12.97	$0.0649	
Sysco Houston, Inc (Sysco USA 1)	Arthur Schuman ARG8142	3600	CS	$13.52	$0.0676	

[d] **Line 31 55645, 55650, 55649 Chickpeas, Roasted, Flavored**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
National Food Group, Inc.	**Zee Zees (Variety Flavors)**	**50**	**CS**	**$78.00**	**$0.3120**	b

Line 32 Chickpea, Spread 1.13oz

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	WowButter 10920	50	CS	$31.11	$0.3111	a
National Food Group, Inc.	**Zee Zees 623282**	**50**	**CS**	**$85.00**	**$0.4250**	b
National Food Group, Inc.	**Zee Zees 623281**	**50**	**CS**	**$85.00**	**$0.4250**	b
The Masters Distribution Systems Company	The Amazing Chickpea F9031	50	CS	$34.84	$0.4839	
The Masters Distribution Systems Company	The Amazing Chickpea F9030	50	CS	$36.50	$0.5069	

Line 33 Chips, Baked and/or Reduced Fat, Comb Flavors

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
PepsiCo Food Service	**Doritos (Variety Flavors)**	**50**	**CS**	**$25.19**	**$0.3499**	b
Labatt Food Service	Funyuns 66689	50	CS	$42.86	$0.4121	e
PepsiCo Food Service	**Tostitos 30103**	**50**	**CS**	**$32.58**	**$0.5091**	b

Line 34 53018 - Chips, Corn, Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
PepsiCo Food Service	**Fritos 12248**	**1500**	**CS**	**$19.25**	**$2.4063**	b
Sysco Houston, Inc (Sysco USA 1)	Fritos 12248	1500	CS	$21.40	$2.6750	
Labatt Food Service	Fritos 12248	1500	CS	$23.94	$2.9925	

Line 35 53019 - Chips, Corn

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
PepsiCo Food Service	**Fritos 32405**	**1000**	**CS**	**$38.98**	**$0.3748**	b
Sysco Houston, Inc (Sysco USA 1)	Fritos 32405	1000	CS	$43.39	$0.4211	
Labatt Food Service	Fritos 32405	1000	CS	$45.02	$0.4329	

Line 36 53015 Chips, Tortilla, Reduced Fat Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Churchfield Trading Company	**Mission 8620**	**8000**	**CS**	**$21.71**	**$1.8092**	b
The Masters Distribution Systems Company	Mission 8620	8000	CS	$22.95	$1.9125	
Braun Beef Co. Inc	Ole 3015, 3013	8000	CS	$23.44	$1.9533	
PepsiCo Food Service	Tostitos 62399	8000	CS	$19.02	$2.3775	
Sysco Houston, Inc (Sysco USA 1)	Tostitos 62399	8000	CS	$21.48	$2.6850	
Labatt Food Service	Tostitos 62399	8000	CS	$24.64	$3.0800	

Line 37 53010 Chips, Tortilla, Reduced Fat IW

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
PepsiCo Food Service	**Tostitos 18792**	**3200**	**CS**	**$36.38**	**$0.3498**	b
Sysco Houston, Inc (Sysco USA 1)	Tostitos 18792	3200	CS	$39.42	$0.3790	
Labatt Food Service	Tostitos 18792	3200	CS	$42.83	$0.4118	

Line 38 54002 - Cocoa Powder Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Barry Callebaut 100046-722**	**100**	**CS**	**$270.38**	**$5.4076**	b
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Diamond 58229	100	CS	$235.00	$7.8333	
The Masters Distribution Systems Company	Hersheys 3400063505	100	CS	$262.59	$8.7529	

Line 39 55502 Corn, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Braun Beef Co. Inc	Nemco 767301400297	50	CS	$27.84	$4.6400	a
Schreiber Foods International	Ambrosia 26011	50	CS	$28.45	$4.7416	a
Braun Beef Co. Inc	**Seneca 92851**	**50**	**CS**	**$28.62**	**$4.7700**	b
Labatt Food Service	Hart 87385	50	CS	$32.26	$5.3767	
Sysco Houston, Inc (Sysco USA 1)	Delmonte 2001733	50	CS	$41.97	$6.9950	

Line 40 54081 Cornbread Mix, Whole Grain

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Braun Beef Co. Inc	**Pioneer 212643**	**200**	**CS**	**$23.54**	**$0.7847**	b
Churchfield Trading Company	Pioneer 212643	200	CS	$24.33	$0.8110	
The Masters Distribution Systems Company	Pioneer 212643	200	CS	$25.54	$0.8513	
Labatt Food Service	Pioneer 212643	200	CS	$25.75	$0.8583	

d **Line 41 Coloring, Green, Natural**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE
Johnson Bros. Bakery Supply Inc	Chef Master 5653	50	CS	$1,499.72	$374.9300

d **Line 42 54446 Coloring, Red, Natural**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE
Johnson Bros. Bakery Supply Inc	ChefMaster 556544	50	CS	$1,902.32	$475.5800

Line 43 54090 Cornstarch Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	Tat&LYL CS055	200	BAG	$30.39	$0.6078	c
The Masters Distribution Systems Company	Argo 2001566	200	BAG	$31.41	$1.2564	c
Johnson Bros. Bakery Supply Inc	**Argo 316815**	**200**	**BAG**	**$64.54**	**$1.2908**	b

Line 44 54070 Corn Syrup, White

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
BakeMark	Bakesense 53147	100	PAIL	$42.50	$8.5000	a
Braun Beef Co. Inc	**Garden Club 608032100**	**100**	**PAIL**	**$34.50**	**$8.6250**	b
The Masters Distribution Systems Company	Garden Club 608032100	100	PAIL	$35.23	$8.8075	
Sysco Houston, Inc (Sysco USA 1)	Garden Club 608032100	100	PAIL	$42.88	$10.7200	

Line 45 53218/53215 Crackers, Cheddar, Fish Shaped .75oz IW

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**Goldfish 18105**	**50**	**CS**	**$64.00**	**$0.2133**	b
The Masters Distribution Systems Company	Goldfish 18105	50	CS	$67.68	$0.2256	

Line 46 53210 Crackers, Cheddar, Square Shaped .75oz IW

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Sysco Houston, Inc (Sysco USA 1)	Sunshine 2410079263	900	CS	$31.26	$0.1786	a
Labatt Food Service	**Sunshine 2410079263**	**900**	**CS**	**$32.34**	**$0.1848**	b
The Masters Distribution Systems Company	Sunshine 2410079263	900	CS	$33.81	$0.1932	
Churchfield Trading Company	General Mills 149828000	900	CS	$38.64	$0.3864	

Line 47 Cracker, Savory, Whole Grain Individually Wrapped

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
National Food Group, Inc.	**Zee Zees (Variety Flavors)**	**50**	**CS**	**$65.00**	**$0.2167**	b
The Masters Distribution Systems Company	MJM 801155	50	CS	$33.70	$0.2174	
The Masters Distribution Systems Company	Darlington 76301	50	CS	$41.43	$0.3836	
The Masters Distribution Systems Company	Darlington 76100	50	CS	$43.43	$0.4021	
Labatt Food Service	MJM 781100	50	CS	$41.02	$0.4102	
The Masters Distribution Systems Company	MJM 781100	50	CS	$41.19	$0.4119	

Line 48 Cracker, Sweet, Whole Grain Individually Wrapped

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	Kellanova 3010091822	50	CS	$23.03	$0.1535	c
Food Distributors of NV INC, DBA Smart Foods 4 Schools	Fun Foods (Variety shapes)	50	CS	$47.00	$0.2350	a
The Masters Distribution Systems Company	Kellanova 3010012695	50	CS	$50.11	$0.2386	a
National Food Group, Inc.	**Zee Zees (Variety Flavors)**	**50**	**CS**	**$50.00**	**$0.2500**	b
The Masters Distribution Systems Company	MJM 570150	50	CS	$38.79	$0.2586	
The Masters Distribution Systems Company	Darlington 00279	50	CS	$35.48	$0.2957	
The Masters Distribution Systems Company	MJM 770100	50	CS	$41.19	$0.4119	

Line 49 54540 Cranberries, Dried

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	OceanSpray 92008	25	CS	$64.28	$2.2712	a
Labatt Food Service	**OceanSpray 92008**	**25**	**CS**	**$69.83**	**$2.7932**	b
The Masters Distribution Systems Company	OceanSpray 92008	25	CS	$73.44	$2.9378	

Line 50 53230 Croutons, Whole Grain

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Braun Beef Co. Inc	**Marzetti 130070**	**200**	**CS**	**$35.90**	**$0.2244**	b
Churchfield Trading Company	Marzetti 85360	200	CS	$36.50	$0.2281	
The Masters Distribution Systems Company	Marzetti 130070	200	CS	$41.81	$0.2613	

d **Line 51 Dip, Bean and Cheese, Bulk-Shelf Stable**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING PRICE

Line 52 54142 Dough Improver/Conditioner

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Johnson Bros. Bakery Supply Inc	**Azteca 200/27210**	**100**	**CS**	**$48.92**	**$2.2236**	b
BakeMark	AB Mauri 83978	100	CS	$120.00	$2.4000	

Line 53 54110 Dressing, Ranch Mix

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
The Masters Distribution Systems Company	**Kent V402-46190**	**50**	**CS**	**$125.56**	**$5.0222**	b

Line 54 55104 Dressing, Salad, Caesar Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**Marzetti 06025**	**100**	**CS**	**$17.30**	**$0.2883**	b
The Masters Distribution Systems Company	Heinz 21000011497	100	CS	$19.31	$0.3218	
The Masters Distribution Systems Company	Marzetti 06025	100	CS	$19.42	$0.3237	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Flavor Fresh 77025	100	CS	$19.75	$0.3292	
Labatt Food Service	Ken's KE0827B3	100	CS	$20.84	$0.3473	

Line 55 55080 Dressing, Salad, Ranch Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	Marzetti 81210	100	CS	$26.72	$0.2226	c
Braun Beef Co. Inc	Marzetti 81992	100	CS	$28.66	$0.2388	c
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Flavor Fresh 77011	100	CS	$15.75	$0.2625	c
Labatt Food Service	**Ken's KE0789B3**	**100**	**CS**	**$18.76**	**$0.3127**	b
The Masters Distribution Systems Company	Heinz 21000671202	100	CS	$19.15	$0.3191	
Sysco Houston, Inc (Sysco USA 1)	Ken's KE0789B3	100	CS	$19.32	$0.3220	

Line 56 Dressing, Salad, Vinaigrette Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Flavor Fresh 77026	100	CS	$16.00	$0.2667	a
Braun Beef Co. Inc	**Heinz 11480**	**100**	**CS**	**$17.62**	**$0.2936**	b
The Masters Distribution Systems Company	Heinz 11480	100	CS	$19.53	$0.3256	
Sysco Houston, Inc (Sysco USA 1)	Ken's KE2280B3	100	CS	$21.39	$0.3565	

Line 57 54100 Dressing, Spice and Herb Mix

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	**Hidden Valley 21008**	**100**	**CS**	**$61.15**	**$3.3973**	b

d **Line 58 Dried Fruit, Apple, Bulk**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE

Line 59 Dried Fruit, Chili Lime Mango

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
National Food Group, Inc.	**Zee Zees 623283**	**100**	**CS**	**$64.00**	**$0.5333**	b

Line 60 54458 - Emulsion, Cake Batter, Natural

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 608884**	**100**	**CS**	**$208.36**	**$52.0900**	b
BakeMark	Embassy TF3248	100	CS	$246.51	$98.6040	

Line 61 54468 Emulsion, Churro, N&A

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Embassy TF3365**	**60**	**CS**	**$234.50**	**$10.6591**	b

Line 62 Emulsion, Cookie Butter, Natural

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 611378**	**60**	**CS**	**$304.32**	**$76.0800**	b
BakeMark	Embassy TF3357	60	CS	$246.53	$98.6120	

Line 63 Emulsion, Cream Cheese, N&A

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	Gold Coast 601943	60	CS	$249.56	$62.3900	a
BakeMark	**Embassy 6187**	**60**	**CS**	**$65.50**	**$65.5000**	b

Line 64 Emulsion, Cream Flavor, N&A

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 611379**	**60**	**CS**	**$289.48**	**$72.3700**	b

Line 65 54459 Emulsion, Graham Cracker, N&A

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 611380**	**60**	**CS**	**$285.24**	**$71.3100**	b
BakeMark	Embassy F0375-2BLW	60	CS	$481.58	$192.6320	

Line 66 54464 Emulsion, Horchata, N&A

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 611381**	**60**	**CS**	**$281.72**	**$70.4300**	b
BakeMark	Embassy TF2990	60	CS	$392.92	$157.1680	

Line 67 54467 Emulsion, Key Lime, Natural

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 444070**	**60**	**CS**	**$226.44**	**$56.6100**	b
BakeMark	Embassy 3071	60	CS	$266.20	$106.4800	

Line 68 54444 Emulsion, Lemon, Natural

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
BakeMark	Embassy 12106	60	CS	$97.00	$24.2500	a
Johnson Bros. Bakery Supply Inc	**Gold Coast 601270**	**60**	**CS**	**$227.44**	**$56.8600**	b

Line 69 54462 Emulsion, Marshmallow, Natural

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 352276**	**60**	**CS**	**$210.08**	**$52.5200**	b

Line 70 Emulsion, Prime Bourbon Vanilla

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 611377**	**60**	**CS**	**$167.64**	**$41.9100**	b

Line 71 54448 Emulsion, Red Velvet, Natural

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 603388**	**60**	**CS**	**$389.48**	**$97.3700**	b
BakeMark	Embassy F0440-2NLW	60	CS	$275.33	$110.1320	

Line 72 54443 Emulsion, Strawberry, Natural

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
BakeMark	Embassy 452	60	CS	$26.30	$26.3000	e
Johnson Bros. Bakery Supply Inc	**Gold Coast 380337**	**60**	**CS**	**$114.88**	**$28.7200**	b

Line 73 55652 Fava Bean Crisp, Roasted, Flavored

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
National Food Group, Inc.	**Zee Zees (Variety Flavors)**	**700**	**CS**	**$80.00**	**$0.4571**	b
The Masters Distribution Systems Company	Darlington 53000	700	CS	$68.43	$0.6843	

Line 74 54469 Flavor Compound, Lemon

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 610933**	**200**	**GAL**	**$266.12**	**$66.5300**	b

Line 75 54470 Flavor Compound, Marshmallow

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 600528**	**200**	**GAL**	**$202.32**	**$50.5800**	b
BakeMark	Embassy 6445	200	GAL	$192.28	$76.9120	

Line 76 54471 Flavor Compound, Orange

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	Per Gallon Price	
BakeMark	Embassy 431	200	GAL	$25.30	$25.3000	e
Johnson Bros. Bakery Supply Inc	**Gold Coast 347169**	**200**	**GAL**	**$160.60**	**$40.1500**	b

Line 77 54472 Flavor Compound, Strawberry

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Johnson Bros. Bakery Supply Inc	**Gold Coast 330653**	**200**	**GAL**	**$182.24**	**$45.5600**	b

Line 78 54131 Flour, Baker's All Purpose

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Lady Ellen 73189**	**300**	**BAG**	**$17.89**	**$0.3578**	b
Sysco Houston, Inc (Sysco USA 1)	Gen Mills 110348000	300	BAG	$19.82	$0.3960	

Line 79 54122 - Flour, Bread

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**King Arthur 13352**	**2600**	**BAG**	**$20.25**	**$0.4050**	b
Churchfield Trading Company	Ardent Mills	2600	BAG	$20.88	$0.4176	
BakeMark	King Arthur 1696	2600	BAG	$25.50	$0.5100	

Line 80 54121 Flour, White Wheat

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Springwell 73289**	**2200**	**BAG**	**$18.16**	**$0.3632**	b
Churchfield Trading Company	Ardent Mills 5164114	2200	BAG	$21.70	$0.4340	
Sysco Houston, Inc (Sysco USA 1)	Pioneer 22128	2200	BAG	$23.00	$0.4600	
Labatt Food Service	Angel 296050722	2200	BAG	$24.11	$0.4822	

Line 81 54120 - Flour, White Whole Wheat

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	GoldMedal 58034000	2200	BAG	$16.22	$0.3244	c
Shaver Foods, LLC	**Ardent Mills 5164114**	**2200**	**BAG**	**$18.18**	**$0.3636**	b
Churchfield Trading Company	Ardent Mills 5164114	2200	BAG	$21.70	$0.4340	
Labatt Food Service	Angel 296050722	2200	BAG	$24.11	$0.4822	
BakeMark	Ardent Mills 5164114	2200	BAG	$24.99	$0.4998	

Line 82 54552 Fruit Cocktail, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Braun Beef Co. Inc	Nemco 767301400518	400	CS	$37.10	$6.1833	e
Schreiber Foods International	**Ambrosia 14970**	**400**	**CS**	**$39.50**	**$6.5833**	b
Churchfield Trading Company	Our House OHFC610	400	CS	$48.15	$8.0250	
Labatt Food Service	Del Monte 2004732	400	CS	$62.20	$10.3667	
Sysco Houston, Inc (Sysco USA 1)	Del Monte 2004732	400	CS	$65.12	$10.8533	

Line 83 54559 Fruit Salad,Tropical Mix, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Schreiber Foods International	**Ambrosia 14940**	**50**	**CS**	**$58.45**	**$9.7416**	b

Line 84 54553 Fruit cup, Diced Mango

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Sysco Houston, Inc (Sysco USA 1)	**Dole 443**	**500**	**CS**	**$18.96**	**$0.5266**	b
Labatt Food Service	Dole 443	500	CS	$20.90	$0.5806	

Line 85 54554 Fruit cup, Diced Mango and Papaya

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Sysco Houston, Inc (Sysco USA 1)	**Dole 442**	**1000**	**CS**	**$18.36**	**$0.5100**	b
Labatt Food Service	Dole 442	1000	CS	$20.28	$0.5633	

Line 86 Grain, Ready To Eat, Shelf Stable IW

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
National Food Group, Inc.	Zee Zees (Variety Flavors)	50	CS	$46.00	$0.2629	a
Omega 3 Nutrition (Omega 3 Nutrition, Inc.)	**Eat Omega (Variety Flavors)**	**50**	**CS**	**$37.87**	**$0.2630**	b
National Food Group, Inc.	Zee Zees (Variety Flavors)	50	CS	$61.00	$0.3813	

Line 87 53241 Granola, Dry Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Bake Crafters Food Company	Bake Crafters 3128	100	CS	$90.78	$0.1891	a
Churchfield Trading Company	General Mills 11987000	100	CS	$44.92	$0.2246	c
Labatt Food Service	Kellogs 49834	100	CS	$46.48	$0.2324	c
Tarrier Foods Corp.	**Rockin Ola 8004193**	**100**	**CS**	**$67.17**	**$0.2332**	b
Omega 3 Nutrition (Omega 3 Nutrition, Inc.)	Eat Omega 3 193163	100	CS	$48.79	$0.2440	
Bake Crafters Food Company	Bake Crafters 2465	100	CS	$97.68	$0.2442	
The Masters Distribution Systems Company	Rockin Ola 8004193	100	CS	$77.38	$0.2687	
Bake Crafters Food Company	Bake Crafters 3126	100	CS	$91.64	$0.2864	
The Masters Distribution Systems Company	Fieldstone 9799	100	CS	$57.61	$0.2881	

Line 88 53250 Granola, Clusters, Flavored, 2oz

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	Rockin'Ola 8004209	6000	CS	$88.78	$0.3551	e
Tarrier Foods Corp.	**Rockin Ola 8004230**	**6000**	**CS**	**$53.75**	**$0.4300**	b
Bake Crafters Food Company	Bake Crafters 3129	6000	CS	$85.79	$0.5362	

Line 89 Granola, Clusters, Flavored, 1oz

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Omega 3 Nutrition (Omega 3 Nutrition, Inc.)	Eat Omega 3 193187	500	CS	$34.40	$0.2389	e
Tarrier Foods Corp.	**Rockin Ola 8004209**	**500**	**CS**	**$71.77**	**$0.2871**	b
Bake Crafters Food Company	Bake Crafters 3127	500	CS	$96.91	$0.3028	
Bake Crafters Food Company	Bake Crafters 3125	500	CS	$96.91	$0.3028	
The Masters Distribution Systems Company	Rockin'Ola 8004230	500	CS	$68.02	$0.5441	

Line 90 55111 Gravy Mix, Roasted Beef

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Braun Beef Co. Inc	**Pioneer 212646**	**50**	**CS**	**$13.00**	**$0.1667**	b
The Masters Distribution Systems Company	CH Guenther 212646	50	CS	$14.70	$0.1885	
Labatt Food Service	Shawnee 307127813	50	CS	$20.50	$0.2278	
Karlsburger Foods Inc.	Karlsburger 97912	50	CS	$69.00	$0.4423	

Line 91 55120 Gravy Mix, White, Peppered

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Braun Beef Co. Inc	**Conesotga 99484**	**600**	**CS**	**$12.12**	**$0.0842**	b
Sysco Houston, Inc (Sysco USA 1)	Conesotga 99484	600	CS	$12.18	$0.0846	
Churchfield Trading Company	CH Guenther	600	CS	$12.52	$0.0869	
The Masters Distribution Systems Company	Conesotga 99484	600	CS	$13.57	$0.0942	
Labatt Food Service	Conesotga 99484	600	CS	$14.67	$0.1019	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Chef's Companion 57772	600	CS	$31.00	$0.1615	
Karlsburger Foods Inc.	Karlsburger 13121	600	CS	$80.50	$0.2738	

Line 92 14513 Grits, Quick Type

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Churchfield Trading Company	General Mills 14357000	50	CS	$34.65	$0.8663	a
The Masters Distribution Systems Company	**Quaker 04378**	**50**	**CS**	**$34.73**	**$0.8682**	b

Line 93 54150 Honey, Pure

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Smitty Bee 01375311**	**150**	**BUCK**	**$119.25**	**$1.9875**	b

Line 94 Hummus, Shelf Stable, 4.5oz

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
National Food Group, Inc.	**Zee Zees (Variety Flavors)**	**50**	**CS**	**$55.50**	**$0.5781**	b

Line 95 55140 Jelly, Grape, Individual

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	Heinz 542101	500	CS	$11.30	$0.0565	a
The Masters Distribution Systems Company	Heinz 542101	500	CS	$12.53	$0.0627	a
Sysco Houston, Inc (Sysco USA 1)	**Smucker 5150000764**	**500**	**CS**	**$13.93**	**$0.0697**	b
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Welch's 70163	500	CS	$12.00	$0.0699	
The Masters Distribution Systems Company	Smucker 5150000764	500	CS	$15.58	$0.0779	
Labatt Food Service	Smucker 5150000764	500	CS	$16.71	$0.0836	

Line 96 54590 Juice, Pineapple, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Sysco Houston, Inc (Sysco USA 1)	**Dole 808**	**50**	**CS**	**$42.24**	**$0.0765**	b
Labatt Food Service	Dole 808	50	CS	$44.61	$0.0808	
Braun Beef Co. Inc	Nemco 767301401683	50	CS	$29.64	$0.3088	

Line 97 Juice, 100% Fruit 4oz

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	**Country Pure (Variety Flavors)**	**50**	**CS**	**$12.57**	**$0.2857**	b
The Masters Distribution Systems Company	Country Pure (Variety Flavors)	50	CS	$12.92	$0.2936	
The Masters Distribution Systems Company	KDP (Variety Flavors)	50	CS	$14.99	$0.3407	
Sysco Houston, Inc (Sysco USA 1)	Country Pure (Variety Flavors)	50	CS	$15.12	$0.3436	

Line 98 55161 Ketchup, Low Sodium Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Red Gold, LLC (Calfed Financial Corporation)	**Red Gold REDYL9G**	**7000**	**CS**	**$24.40**	**$0.0244**	b
Braun Beef Co. Inc	Heinz 565001	7000	CS	$24.62	$0.0246	
Sysco Houston, Inc (Sysco USA 1)	Heinz 565001	7000	CS	$24.72	$0.0247	
Labatt Food Service	Heinz 56500	7000	CS	$26.56	$0.0266	
The Masters Distribution Systems Company	Heinz 13000984901	7000	CS	$27.27	$0.0273	
Churchfield Trading Company	Hunts 2700038287	7000	CS	$28.60	$0.0286	

Line 99 55002 Ketchup, Tomato, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Churchfield Trading Company	**Our House OHK610**	**1500**	**CS**	**$29.09**	**$4.8483**	b
Braun Beef Co. Inc	Heinz 512906	1500	CS	$32.90	$5.4833	
Sysco Houston, Inc (Sysco USA 1)	Heinz 512906	1500	CS	$33.06	$5.5100	
Labatt Food Service	Heinz 512906	1500	CS	$34.86	$5.8100	
Red Gold, LLC (Calfed Financial Corporation)	Red Gold REDYL99	1500	CS	$36.25	$6.0417	
The Masters Distribution Systems Company	Heinz 512906	1500	CS	$36.47	$6.0777	

Line 100 55150 Lemon Juice Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	PPI 311605	50	CS	$9.00	$0.0450	a
Sysco Houston, Inc (Sysco USA 1)	PPI 311605	50	CS	$9.04	$0.0452	a
Labatt Food Service	PPI 311605	50	CS	$10.17	$0.0509	a
The Masters Distribution Systems Company	PPI 311605	50	CS	$10.27	$0.0514	a
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	**Flavor 75998**	**50**	**CS**	**$10.75**	**$0.0538**	b

Line 101 50180 Marshmallow Crispy Square 1.41oz

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Labatt Food Service	**Kelloggs 3800011052**	**50**	**CS**	**$31.30**	**$0.3913**	b
The Masters Distribution Systems Company	Kelloggs 3800011052	50	CS	$32.73	$0.4091	

d **Line 102 54055 Marshmallows, Dehydrated, Mini, Vanilla**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE

d **Line 103 54052 Marshmallows, Mini Bulk**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE
Labatt Food Service	Jet Puff 66076	100	CS	$16.98	$1.4150
Braun Beef Co. Inc	Jet Puff 66076	100	CS	$17.06	$1.4217
The Masters Distribution Systems Company	Jet Puff 66076	100	CS	$18.91	$1.5758

Line 104 55105 Mayonnaise Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Sysco Houston, Inc (Sysco USA 1)	**Ken's KE0999**	**1300**	**CS**	**$50.08**	**$12.5200**	b
Labatt Food Service	Ken's KE0999	1300	CS	$50.93	$12.7325	
Braun Beef Co. Inc	Kraft 48297	1300	CS	$51.04	$12.7600	
Churchfield Trading Company	Ken's KE0999	1300	CS	$52.09	$13.0225	
The Masters Distribution Systems Company	Ken's KE0999	1300	CS	$53.63	$13.4075	
The Masters Distribution Systems Company	Heinz 21000648297	1300	CS	$56.55	$14.1364	

Line 105 55173 Mayonnaise Individual Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**PPI 21570**	**4300**	**CS**	**$10.26**	**$0.0513**	b
Sysco Houston, Inc (Sysco USA 1)	PPI 21570	4300	CS	$10.29	$0.0515	
Labatt Food Service	PPI 21570	4300	CS	$10.32	$0.0516	
The Masters Distribution Systems Company	PPI 21570	4300	CS	$11.50	$0.0575	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Flavor Fresh 78030	4300	CS	$12.75	$0.0638	
LA FOODS	Salad Fresh M269	4300	CS	$16.46	$0.0823	
Churchfield Trading Company	Ken's KEN0911B6	4300	CS	$22.72	$0.1100	

Line 106 54161 Milk, Dry, Buttermilk Blend

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
The Masters Distribution Systems Company	Diversified 10487	300	BAG	$24.55	$1.0229	e
The Masters Distribution Systems Company	Diversified 10487	300	BAG	$25.55	$1.0646	e
BakeMark	**Dairy American 5100**	**300**	**BAG**	**$124.80**	**$2.2691**	b

Line 107 54171 Milk, Dry, Dairy Blend

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	Ramsen	600	BAG	$93.64	$1.8700	c
BakeMark	**Dairy American 91154**	**600**	**BAG**	**$128.50**	**$2.3364**	b
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Chef's Companion 58261	600	BAG	$160.00	$3.2000	

Line 108 54174 Milk, Shelf Stable, 1% White 8oz

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Tasty Brands	**Tasty Brands 68104**	**1000**	**CS**	**$12.69**	**$0.4700**	b
LA FOODS	Modern Pantry 10516	1000	CS	$12.86	$0.4763	
The Masters Distribution Systems Company	Modern Pantry 10516	1000	CS	$15.85	$0.5870	
The Masters Distribution Systems Company	Modern Pantry 10516	1000	CS	$16.85	$0.6241	
ES Foods	ES Foods 64025	1000	CS	$20.52	$0.7600	
National Food Group, Inc.	National Food Group 622491	1000	CS	$24.00	$0.8889	

Line 109 54175 Milk, Shelf Stable, Fat Free Chocolate 8oz

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Tasty Brands	**Tasty Brands 68106**	**800**	**CS**	**$12.96**	**$0.4800**	b
The Masters Distribution Systems Company	Modern Pantry 10512	800	CS	$16.65	$0.6167	
The Masters Distribution Systems Company	Modern Pantry 10512	800	CS	$17.65	$0.6537	
ES Foods	ES Foods 63007	800	CS	$21.32	$0.7896	
National Food Group, Inc.	National Food Group6 22492	800	CS	$24.00	$0.8889	

Line 110 54075 Molasses, Light

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Domino Foods 19447**	**50**	**CS**	**$63.75**	**$1.0625**	b

Line 111 55185 Mustard, Creole Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Labatt Food Service	**Zatarain's Z03107**	**100**	**CS**	**$54.28**	**$13.5700**	b
The Masters Distribution Systems Company	Zatarain's Z03107	100	CS	$58.41	$14.6025	
Braun Beef Co. Inc	Tony's 40020-2	100	CS	$58.76	$14.6900	
Sysco Houston, Inc (Sysco USA 1)	Zatarain's Z03107	100	CS	$61.69	$15.4225	

Line 112 55191 Mustard, Dijon Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Schreiber Foods International	Ambrosia 25103	100	CS	$59.60	$0.0980	c
Schreiber Foods International	Ambrosia 25102	100	CS	$59.60	$0.0980	c
Sysco Houston, Inc (Sysco USA 1)	**French's 418197106**	**100**	**CS**	**$49.84**	**$0.2373**	b
The Masters Distribution Systems Company	French's 418197106	100	CS	$50.07	$0.2384	

Line 113 55242 Mustard, Honey

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	**Flavor Fresh 77007**	**400**	**CS**	**$15.75**	**$0.1575**	b
Labatt Food Service	Flavor Fresh 77007	400	CS	$17.97	$0.1797	
Braun Beef Co. Inc	Heinz 714409	400	CS	$18.46	$0.1846	
The Masters Distribution Systems Company	Heinz 714409	400	CS	$20.45	$0.2045	
Sysco Houston, Inc (Sysco USA 1)	Ken's KE0634A5	400	CS	$25.39	$0.2539	

Line 114 55190 Mustard, Yellow Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Braun Beef Co. Inc	**Red Boy 508025115**	**200**	**CS**	**$16.88**	**$4.2200**	b
The Masters Distribution Systems Company	Red Boy 508025115	200	CS	$18.12	$4.5300	
Sysco Houston, Inc (Sysco USA 1)	Red Boy 508025115	200	CS	$20.32	$5.0800	
Red Gold, LLC (Calfed Financial Corporation)	Red Gold RED2A9PC04	200	CS	$26.37	$6.5925	

Line 115 55182 Mustard, Yellow Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Shaver Foods, LLC	Woeber 7468000122	700	CS	$11.95	$0.0239	a
Braun Beef Co. Inc	PPI 139605	700	CS	$13.20	$0.0264	c
Sysco Houston, Inc (Sysco USA 1)	**PPI 05390**	**700**	**CS**	**$13.26**	**$0.0265**	b
The Masters Distribution Systems Company	French's 901559255	700	CS	$13.88	$0.0278	
Labatt Food Service	PPI 05390	700	CS	$14.37	$0.0287	
The Masters Distribution Systems Company	PPI 05390	700	CS	$14.63	$0.0293	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Flavor Fresh 72008	700	CS	$15.75	$0.0315	

Line 116 16122 Noodles, Asian

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING PRICE	
Asian Food Solutions/Comida Vida/AAHAR Foods (International Food Solutions, Inc.)	Asian Food Solutions 22001WG	50	CS	$34.50	$0.1531	c
Schwan's Sales Co., Inc.	Twin Marquis 66931	50	CS	$51.60	$0.1940	c
Yangs 5th Taste (Out Of The Shell, LLC)	Yangs 8-52724-00302-3	50	CS	$46.46	$0.2323	e
Schwan's Sales Co., Inc.	Twin Marquis 66932	50	CS	$53.79	$0.2801	a
The Masters Distribution Systems Company	**Palmetto 810037811933**	**50**	**CS**	**$43.48**	**$0.3019**	b
Schwan's Sales Co., Inc.	Twin Marquis 66940	50	CS	$17.52	$0.3650	

Line 117 14511 Oats, Whole Grain, Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	Post Hearty 14511	50	CS	$45.90	$3.8250	a
Labatt Food Service	**Quaker 43285**	**50**	**CS**	**$60.16**	**$5.0133**	b
The Masters Distribution Systems Company	Quaker 43285	50	CS	$61.43	$5.1192	

Line 118 54192 Oil, Olive, 100% Extra Virgin

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER LITER PRICE	
Schreiber Foods International	**Ambrosia 18007**	**100**	**CS**	**$94.15**	**$7.8458**	b

d **Line 119 54193 Oil, Olive, 100% Pure**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER LITER PRICE
Schreiber Foods International	Ambrosia 18001	100	CS	$58.95	$4.9125
Sysco Houston, Inc (Sysco USA 1)	Sovena USA 311825	100	CS	$143.54	$11.9617

Line 120 54203 Oil, Salad

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Shaver Foods, LLC	Old World 5009286	1100	CS	$34.19	$0.9760	c
Sysco Houston, Inc (Sysco USA 1)	Ventura 99870-COM	1100	CS	$37.55	$1.0700	c
BakeMark	**Bunge 5620**	**1100**	**CS**	**$42.50**	**$1.2140**	b

Line 121 54211 Oil, Sesame 100% Pure

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Schreiber Foods International	**Ambrosia 32950**	**40**	**CS**	**$146.55**	**$0.2617**	b
Kikkoman Sales USA Inc.	Kikkoman 01702	40	CS	$47.85	$0.2991	

Line 122 54465 Olives, Black, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Schreiber Foods International	**Ambrosia 16912**	**60**	**CS**	**$53.40**	**$8.9000**	b
Sysco Houston, Inc (Sysco USA 1)	ArezzioCls 22121	60	CS	$104.38	$17.3967	

Line 123 Olives, Green, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Schreiber Foods International	**Ambrosia 16055**	**50**	**CS**	**$50.90**	**$8.4833**	b

Line 124 54560 Oranges, Mandarin, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Shaver Foods, LLC	**NW Pass 184194**	**6000**	**CS**	**$25.72**	**$4.2866**	b
Blackhive	Madison 24811	6000	CS	$30.10	$5.0167	
Braun Beef Co. Inc	Nemco 767301400754	6000	CS	$30.66	$5.1100	
Schreiber Foods International	Ambrosia 14919	6000	CS	$31.85	$5.3083	
Churchfield Trading Company	Green Acres GAMO610	6000	CS	$32.70	$5.4500	
Sysco Houston, Inc (Sysco USA 1)	Dole 4218	6000	CS	$65.82	$10.9700	

Line 125 54220 Pan Release Spray

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Labatt Food Service	Vegalene 1000004050	1500	CS	$25.48	$0.2498	a
Sysco Houston, Inc (Sysco USA 1)	Vegalene 1000004050	1500	CS	$25.74	$0.2500	a
BakeMark	Bakesense 50674	1500	CS	$25.15	$0.2620	c
The Masters Distribution Systems Company	Vegalene 1000004050	1500	CS	$28.77	$0.2820	a
Braun Beef Co. Inc	**Pam 6414407263**	**1500**	**CS**	**$32.10**	**$0.3147**	b
Churchfield Trading Company	Pam 6414407263	1500	CS	$32.55	$0.3191	
Johnson Bros. Bakery Supply Inc	Vegalene 1000057814	1500	CS	$46.49	$0.4600	

Line 126 53401 Pasta, Elbow Shaped Whole Grain Heavy Wall

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Braun Beef Co. Inc	Dakota Growers 1322	200	CS	$16.56	$0.8280	c
The Masters Distribution Systems Company	Dakota Growers 6738792109	200	CS	$17.57	$0.8785	a
Labatt Food Service	Zerega's 9075	200	CS	$18.89	$0.9445	a
The Masters Distribution Systems Company	**Barilla 1000013342**	**200**	**CS**	**$31.35**	**$1.5675**	b

Line 127 Pasta, Enriched

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Braun Beef Co. Inc	Dakota Growers 2010	200	CS	$16.56	$0.8280	c
The Masters Distribution Systems Company	Dakota Growers 2010	200	CS	$17.87	$0.8935	c
The Masters Distribution Systems Company	**Barilla 1000354006**	**200**	**CS**	**$25.07**	**$1.2535**	b
Labatt Food Service	Barilla 1000354006	200	CS	$25.23	$1.2615	

[d] **Line 128 53411 Pasta, Lasagna Whole Grain Heavy Wall**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE

Line 129 53420 Pasta, Rotini - Whole Grain Heavy Wall

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Churchfield Trading Company	Dakota Growers DGR210	1500	CS	$16.55	$0.8275	c
Braun Beef Co. Inc	Dakota Grower 2021	1500	CS	$16.56	$0.8280	a
Labatt Food Service	Zerega's 8134	1500	CS	$19.54	$0.9770	a
The Masters Distribution Systems Company	Dakota Grower 2021	1500	CS	$22.05	$1.1025	a
Sysco Houston, Inc (Sysco USA 1)	**Barilla 1000013341**	**1500**	**CS**	**$25.39**	**$1.2695**	b
The Masters Distribution Systems Company	Barilla 1000013341	1500	CS	$28.40	$1.4200	

Line 130 53430 Pasta, Spaghetti Whole Grain Heavy Wall

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Churchfield Trading Company	Dakota Growers DGS210	1500	CS	$16.55	$0.8275	c
Braun Beef Co. Inc	Dakota Growers 1322	1500	CS	$16.56	$0.8280	a
Labatt Food Service	Zerega's 8030	1500	CS	$18.53	$0.9265	a
The Masters Distribution Systems Company	Dakota Growers 1322	1500	CS	$22.05	$1.1025	a
Sysco Houston, Inc (Sysco USA 1)	**Barilla 1000013340**	**1500**	**CS**	**$25.40**	**$1.2700**	b
The Masters Distribution Systems Company	Barilla 1000013340	1500	CS	$28.40	$1.4200	

Line 131 55210 Pickles, Hamburger Sliced, Dill

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Braun Beef Co. Inc	**Hunn's 61215**	**2500**	**CS**	**$21.28**	**$4.2560**	b
Shaver Foods, LLC	Hunn's 61215	2500	CS	$23.11	$4.6220	
The Masters Distribution Systems Company	Hunn's 61215	2500	CS	$23.68	$4.7360	
Sysco Houston, Inc (Sysco USA 1)	Gielow 301730	2500	CS	$45.68	$9.1300	

Line 132 54571 Peaches, Sliced, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Shaver Foods, LLC	NW Pass 184835	1000	CS	$32.45	$5.4080	a
Braun Beef Co. Inc	Nemco 767301401171	1000	CS	$34.02	$5.6700	a
Schreiber Foods International	Ambrosia 38423	1000	CS	$37.15	$6.1916	a
Churchfield Trading Company	Green Acres GAP610	1000	CS	$44.54	$7.4230	a
Labatt Food Service	**Del Monte 2004734**	**1000**	**CS**	**$57.28**	**$9.5467**	b
Sysco Houston, Inc (Sysco USA 1)	Del Monte 2004734	1000	CS	$66.06	$11.0100	

Line 133 54582 Pears, Diced, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Braun Beef Co. Inc	Nemco 767301400495	200	CS	$25.76	$4.2930	a
Schreiber Foods International	Horn a Plenty 38502	200	CS	$27.05	$4.5083	a
Churchfield Trading Company	Green Acres GAPR610	200	CS	$40.42	$6.7366	c
Labatt Food Service	**Del Monte 2002202**	**200**	**CS**	**$56.02**	**$9.3367**	b
Sysco Houston, Inc (Sysco USA 1)	Del Monte 2002202	200	CS	$57.42	$9.5700	
The Masters Distribution Systems Company	Neil Jones 9153300678	200	CS	$58.86	$9.8100	

Line 134 55566 Peppers, Chipotle in Adobo Sauce, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Schreiber Foods International	**Ambrosia 17460**	**50**	**CS**	**$58.15**	**$9.6916**	b

Line 135 55561 Peppers, Green Chiles, Diced, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Labatt Food Service	Rosarita 4430010764	150	CS	$90.55	$15.0917	c
The Masters Distribution Systems Company	**Las Palmas 7416050**	**150**	**CS**	**$94.49**	**$15.7483**	b

Line 136 55203 Peppers, Jalapenos, Sliced, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Shaver Foods, LLC	NW Pass 184996	900	CS	$22.38	$3.7300	a
Churchfield Trading Company	Our House OHJ610	900	CS	$28.06	$4.6766	a
Braun Beef Co. Inc	Nemco 767189942585	900	CS	$28.86	$4.8100	a
Schreiber Foods International	Ambrosia 17450	900	CS	$34.70	$5.7833	a
Sysco Houston, Inc (Sysco USA 1)	**Las Palmas 63348**	**900**	**CS**	**$60.92**	**$10.1533**	b
The Masters Distribution Systems Company	Las Palmas 63348	900	CS	$68.11	$11.3517	

d **Line 137 54044 Pimentos, Diced, Canned (Red Peppers)**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE

Line 138 54600 Pineapple Tidbits, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Schreiber Foods International	Ambrosia 19463	100	CS	$36.15	$6.0250	a
Labatt Food Service	GFT OF NAT A312073600G	100	CS	$46.77	$7.7950	c
Sysco Houston, Inc (Sysco USA 1)	**Del Monte 00553**	**100**	**CS**	**$49.76**	**$8.2900**	b

Line 139 55571 Potatoes, Instant Dehydrated, Complete, Low Sodium

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**Idahoan 2970025313**	**500**	**CS**	**$47.36**	**$3.9467**	b
Sysco Houston, Inc (Sysco USA 1)	Idahoan 2970025313	500	CS	$47.58	$3.9650	
Labatt Food Service	Idahoan 2970025313	500	CS	$50.74	$4.2283	
The Masters Distribution Systems Company	Idahoan 2970025313	500	CS	$53.19	$4.4325	

Line 140 55582 Potatoes, Sweet, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Schreiber Foods International	**Ambrosia 13140**	**200**	**CS**	**$47.25**	**$7.8750**	b

Line 141 54460 Pumpkin, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Schreiber Foods International	Ambrosia 131421	100	CS	$45.75	$7.6250	a
Braun Beef Co. Inc	**Seneca 5985**	**100**	**CS**	**$53.76**	**$8.9600**	b
Labatt Food Service	Seneca 5985	100	CS	$54.30	$9.0500	

Line 142 54623 Raisins, and/or Dried Fruit, Individual Box or Pouch

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**Sun-Maid 040597**	**800**	**CS**	**$50.68**	**$0.2534**	b
Labatt Food Service	Sun-Maid 040597	800	CS	$51.78	$0.2589	
The Masters Distribution Systems Company	Sun-Maid 040597	800	CS	$55.69	$0.2785	
National Food Group, Inc.	Zee Zees A621169	800	CS	$38.00	$0.3167	
Churchfield Trading Company	Sun-Maid 040597	800	CS	$69.56	$0.3478	
Sysco Houston, Inc (Sysco USA 1)	Sun-Maid (Variety Flavors)	800	CS	$74.24	$0.3712	
National Food Group, Inc.	Zee Zees, A620935	800	CS	$48.00	$0.4000	
That's it Nutrition (That's it)	That's it 1504BA-300	800	CS	$138.00	$0.4600	
That's it Nutrition (That's it)	That's it 1504CN-300	800	CS	$138.00	$0.4600	
That's it Nutrition (That's it)	That's it 1504AP-300	800	CS	$138.00	$0.4600	

d **Line 143 54625 Raisins, Bulk**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE

Line 144 54612 Raisins, Flavored, IW

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**Sun-Maid (Variety Flavors)**	**100**	**CS**	**$65.36**	**$0.3268**	b
Labatt Food Service	Sun-Maid (Variety Flavors)	100	CS	$66.46	$0.3323	
Churchfield Trading Company	Sun-Maid (Variety Flavors)	100	CS	$69.56	$0.3478	
The Masters Distribution Systems Company	Sun-Maid (Variety Flavors)	100	CS	$71.64	$0.3582	
National Food Group, Inc.	Zee Zees (Variety Flavors)	100	CS	$55.00	$0.4583	

Line 145 55230 Relish, Sweet

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Braun Beef Co. Inc	**Hunn's 22541**	**50**	**CS**	**$32.82**	**$8.2050**	b
The Masters Distribution Systems Company	Hunn's 22541	50	CS	$37.76	$9.4400	
Sysco Houston, Inc (Sysco USA 1)	Cajun Chef 51000	50	CS	$46.64	$11.6600	

Line 146 53441 Rice, Brown Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	Producers Rice R2YI25QC0	1300	BAG	$15.18	$0.6072	c
Robbins Sales Company Inc	**Gulf Pacific BRLGPB2-4**	**1300**	**BAG**	**$17.62**	**$0.7048**	b
Labatt Food Service	Riceland 3520026225	1300	BAG	$17.70	$0.7080	

Line 147 55101 Salad Dressing Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	Southern Classic 8510 9144	4500	TUB	$28.44	$0.9480	c
The Masters Distribution Systems Company	**Gold Medal 06523**	**4500**	**TUB**	**$41.77**	**$1.3053**	b

d **Line 148 54240 Salt, Table Plain**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE

Line 149 54230 Salt, Food Grade Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**United 26207**	**200**	**CS**	**$9.25**	**$0.1850**	b
Sysco Houston, Inc (Sysco USA 1)	Cargill 100012743	200	CS	$10.74	$0.2148	
Johnson Bros. Bakery Supply Inc	Cargill 100012525	200	CS	$10.96	$0.2192	

Line 150 54250 Sauce, Cheese, Mix, Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER SERVING PRICE	
Braun Beef Co. Inc	**Land O Lakes 34500**	**800**	**CS**	**$75.36**	**$1.5700**	b

d **Line 151 Sauce, Chocolate Fudge**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE

d **Line 152 55250 Sauce, Honey BBQ, Dipping Cup**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE
Red Gold, LLC (Calfed Financial Corporation)	Red Gold REDOA1Z	2600	CS	$34.64	$0.1386
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Flavor Fresh 77002	2600	CS	$14.00	$0.1400
Sysco Houston, Inc (Sysco USA 1)	Heinz 10013000714607	2600	CS	$14.42	$0.1442
Braun Beef Co. Inc	Marzetti 83549	2600	CS	$17.42	$0.1468
Churchfield Trading Company	Marzetti 83549	2600	CS	$19.09	$0.1591
The Masters Distribution Systems Company	Marzetti 83549	2600	CS	$19.57	$0.1631
Labatt Food Service	Marzetti 83549	2600	CS	$21.73	$0.1811

Line 153 55273 Sauce, Hot Bottle

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	**Texas Pete 1.00001**	**100**	**CS**	**$28.80**	**$1.2000**	b
Labatt Food Service	Louisiana 400015691	100	CS	$31.24	$1.3017	
The Masters Distribution Systems Company	Louisiana 400015691	100	CS	$33.88	$1.4117	

Line 154 Sauce, Hot, Cajun

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
The Masters Distribution Systems Company	**Texas Pete 1.00012**	**100**	**CS**	**$54.15**	**$13.5375**	b
Sysco Houston, Inc (Sysco USA 1)	Texas Pete 1.00012	100	CS	$66.39	$16.5900	

Line 155 54260 Sauce, Soy, Low Sodium Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Schreiber Foods International	Ambrosia 33913	300	CS	$25.30	$6.3250	a
Sysco Houston, Inc (Sysco USA 1)	**Kikkoman 00130**	**300**	**CS**	**$45.24**	**$15.0800**	b
Kikkoman Sales USA Inc.	Kikkoman 00155	300	CS	$71.24	$23.7467	

Line 156 55280 Sauce, Soy, Low Sodium Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Kikkoman Sales USA Inc.	**Kikkoman 00120**	**300**	**CS**	**$10.57**	**$0.0529**	b
Sysco Houston, Inc (Sysco USA 1)	Kikkoman 00120	300	CS	$11.76	$0.0588	

Line 157 55266 Sauce, Sriracha Hot Chili Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Schreiber Foods International	Ambrosia 60014	20	CS	$47.90	$0.1174	c
Kikkoman Sales USA Inc.	Kikkoman 00740	20	CS	$35.62	$0.1484	a
The Masters Distribution Systems Company	**Texas Pete 1.00526**	**20**	**CS**	**$55.30**	**$0.2304**	b

Line 158 55290 Sauce, Sweet and Sour Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Flavor Fresh 74121	20	CS	$10.50	$0.0525	e
Schwan's Sales Co., Inc.	**Minh 69737**	**20**	**CS**	**$14.21**	**$0.0569**	b
The Masters Distribution Systems Company	Minh 69737	20	CS	$16.37	$0.0655	

Line 159 54270 Sauce, Worcestershire Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Schreiber Foods International	Ambrosia 55923	20	CS	$24.45	$6.1125	e
Sysco Houston, Inc (Sysco USA 1)	**Cajun Chef 25900**	**20**	**CS**	**$24.78**	**$6.1950**	b

Line 160 Seasoning, Chili Lime, Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	**Magic MSBCHLM2066PK**	**20**	**CS**	**$74.19**	**$12.3650**	b

Line 161 55746 Seasoning Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Sysco Houston, Inc (Sysco USA 1)	**Tajin 28805**	**3000**	**CS**	**$27.08**	**$0.0271**	b
Labatt Food Service	Tajin 28805	3000	CS	$56.35	$0.0564	
The Masters Distribution Systems Company	Tajin 28805	3000	CS	$57.82	$0.0578	

d **Line 162 54280 Shortening Bulk**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE
Johnson Bros. Bakery Supply Inc	Naturaceites E-NAT-ID-161C	50	CS	$50.51	$1.0102
BakeMark	Bakesense 46547	50	CS	$52.25	$1.0450
Sysco Houston, Inc (Sysco USA 1)	Bunge 5009869	50	CS	$41.35	$1.1814

Line 163 15091 - Slush, 100% Juice Pouch

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Big Easy Blends	**Blendology (Variety Flavors)**	**50**	**CS**	**$35.72**	**$0.3721**	b

Line 164 54289 Smoke Flavor

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
The Masters Distribution Systems Company	**B&G Wright's 540751**	**100**	**CS**	**$45.04**	**$11.2600**	b

Line 165 54631/54632 Snack, Dried Fruit Chips IW

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	Tree Top 105261	1300	CS	$38.20	$0.3056	a
Sysco Houston, Inc (Sysco USA 1)	**Tree Top 105261**	**1300**	**CS**	**$40.12**	**$0.3210**	b
Churchfield Trading Company	Tree Top 105261 / 105260	1300	CS	$40.37	$0.3230	
That's it Nutrition (That's it)	That's it 4404CN-200	1300	CS	$74.00	$0.3700	
That's it Nutrition (That's it)	That's it 4404CN-200	1300	CS	$74.00	$0.3700	
That's it Nutrition (That's it)	That's it 4404ST-200	1300	CS	$74.00	$0.3700	
That's it Nutrition (That's it)	That's it 4404AP-200	1300	CS	$74.00	$0.3700	

Line 166 54296 Spice, Allspice

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Labatt Food Service	Badia 0569	20	CS	$12.35	$0.7719	c
The Masters Distribution Systems Company	**McCormick 932405**	**20**	**CS**	**$97.70**	**$1.0177**	b
Karlsburger Foods Inc.	Karlsburger 45449	20	CS	$204.00	$1.1333	

Line 167 54299 Spice, Basil

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Karlsburger Foods Inc.	Karlsburger 43759	20	CS	$117.00	$0.6094	a
The Masters Distribution Systems Company	**McCormick 900386872**	**20**	**CS**	**$71.83**	**$1.0883**	b
Sysco Houston, Inc (Sysco USA 1)	McCormick 900386871	20	CS	$73.12	$1.1079	

Line 168 54396 Spice, Cayenne Powder, Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Karlsburger Foods Inc.	Karlsburger 46759	20	CS	$216.00	$7.3922	a
The Masters Distribution Systems Company	**McCormick 932398**	**20**	**CS**	**$139.91**	**$10.3637**	b
Sysco Houston, Inc (Sysco USA 1)	McCormick 974336	20	CS	$144.09	$10.6733	

d **Line 169 54287 Spice, Celery Salt**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE
Labatt Food Service	Badia 00577	20	CS	$5.03	$0.1572
Karlsburger Foods Inc.	Karlsburger 46836	20	CS	$105.00	$0.2431
The Masters Distribution Systems Company	McCormick 932437	20	CS	$50.52	$0.2807
Sysco Houston, Inc (Sysco USA 1)	McCormick 974240	20	CS	$51.96	$0.2887

Line 170 54302 Spice, Chili Powder

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
The Masters Distribution Systems Company	**McCormick 901057346**	**170**	**CS**	**$93.00**	**$5.1667**	b
Labatt Food Service	Badia 00904	170	CS	$7.11	$7.1100	
Karlsburger Foods Inc.	Karlsburger 43506	170	CS	$282.00	$7.8333	
Sysco Houston, Inc (Sysco USA 1)	McCormick 974251	170	CS	$151.50	$9.1818	

Line 171 54307 - Spice, Chives, Dried

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
The Masters Distribution Systems Company	**McCormick 900210222**	**260**	**CS**	**$53.66**	**$6.6247**	b
Sysco Houston, Inc (Sysco USA 1)	McCormick 974108	260	CS	$55.24	$6.8198	
Karlsburger Foods Inc.	Karlsburger 45206/45259	260	CS	$267.00	$7.4167	

Line 172 54300 Spice, Cinnamon, Ground

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	**McCormick 901216555**	**70**	**CS**	**$88.26**	**$5.8840**	b
Karlsburger Foods Inc.	Karlsburger 46959/46906	70	CS	$348.00	$11.6000	

Line 173 54303 Spice, Coriander, Ground

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Karlsburger Foods Inc.	Karlsburger 49749	50	CS	$93.00	$0.5962	a
The Masters Distribution Systems Company	**McCormick 932304**	**50**	**CS**	**$66.95**	**$0.7970**	b
Sysco Houston, Inc (Sysco USA 1)	McCormick 974262	50	CS	$68.90	$0.8202	

Line 174 54312 Spice, Cumin, Ground

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Labatt Food Service	Badia 00831	100	CS	$75.72	$3.7860	c
Sysco Houston, Inc (Sysco USA 1)	McCormick 974066	100	CS	$74.88	$5.5467	c
The Masters Distribution Systems Company	**McCormick 932683**	**100**	**CS**	**$80.83**	**$5.9874**	b
Karlsburger Foods Inc.	Karlsburger 48159	100	CS	$238.80	$7.9600	

Line 175 54392 Spice, Crushed Red Pepper

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Labatt Food Service	Badia 00317	30	CS	$17.01	$5.6700	c
Karlsburger Foods Inc.	Karlsburger 48059	30	CS	$177.00	$9.8333	a
The Masters Distribution Systems Company	**McCormick 932631**	**30**	**CS**	**$115.77**	**$11.8741**	b
Sysco Houston, Inc (Sysco USA 1)	McCormick 974203	30	CS	$119.14	$12.2195	

Line 176 54395 Spice, Crushed Red Pepper Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Diamond 58720	1100	CS	$6.00	$0.0300	a
Labatt Food Service	**Diamond 58720**	**1100**	**CS**	**$7.63**	**$0.0382**	b
Sysco Houston, Inc (Sysco USA 1)	Arzec 3016	1100	CS	$15.78	$0.0789	

Line 177 54306 Spice, Dill,Dried

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Labatt Food Service	Badia 00560	250	CS	$4.54	$0.6486	c
Karlsburger Foods Inc.	Karlsburger 48205	250	CS	$162.00	$2.7000	a
The Masters Distribution Systems Company	**McCormick 900210217**	**250**	**CS**	**$84.48**	**$2.8159**	b
Sysco Houston, Inc (Sysco USA 1)	McCormick 974272	250	CS	$86.90	$2.8967	

Line 178 54320 Spice, Garlic, Granulated

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Labatt Food Service	Badia 00315	160	CS	$24.37	$4.4309	c
Sysco Houston, Inc (Sysco USA 1)	Mccormick 901217638	160	CS	$147.52	$5.9008	c
The Masters Distribution Systems Company	**McCormick 925000**	**160**	**CS**	**$159.26**	**$6.3705**	b
Karlsburger Foods Inc.	Karlsburger 43925	160	CS	$170.00	$6.8000	

Line 179 54322 Spice, Garlic, Powder

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Labatt Food Service	Badia 00309	70	CS	$23.38	$0.3653	c
Sysco Houston, Inc (Sysco USA 1)	McCormick 974071	70	CS	$43.56	$0.4538	c
The Masters Distribution Systems Company	**McCormick 932662**	**70**	**CS**	**$47.11**	**$0.4907**	b
Karlsburger Foods Inc.	Karlsburger 48317/48349	70	CS	$120.00	$0.5882	

Line 180 54328 Spice, Ginger, Ground

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Karlsburger Foods Inc.	Karlsburger 45149	20	CS	$114.00	$0.6786	a
The Masters Distribution Systems Company	**McCormick 901431381**	**20**	**CS**	**$90.95**	**$1.2127**	b
Sysco Houston, Inc (Sysco USA 1)	McCormick 901431383	20	CS	$93.60	$1.2480	

Line 181 54342 Spice, Italian Seasoning

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Sysco Houston, Inc (Sysco USA 1)	McCormick 901216567	100	CS	$30.25	$5.0417	c
The Masters Distribution Systems Company	**McCormick 901057349**	**100**	**CS**	**$32.66**	**$5.4432**	b
Karlsburger Foods Inc.	Karlsburger 43406	100	CS	$76.80	$6.4000	

Line 182 Spice, Mustard, Ground, Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
The Masters Distribution Systems Company	**McCormick 932424**	**50**	**CS**	**$51.89**	**$0.5405**	b
Sysco Houston, Inc (Sysco USA 1)	McCormick 974297	50	CS	$53.36	$0.5558	
Karlsburger Foods Inc.	Karlsburger 49249	50	CS	$108.00	$0.6000	

Line 183 54335 Spice, Nutmeg

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Labatt Food Service	Badia 00534	40	CS	$11.83	$11.8300	c
Sysco Houston, Inc (Sysco USA 1)	**McCormick 974301**	**40**	**CS**	**$124.98**	**$20.8300**	b
Karlsburger Foods Inc.	Karlsburger 47301	40	CS	$264.00	$22.0000	

Line 184 54352 Spice, Onions, Chopped Dehydrated

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Labatt Food Service	Badia 00827	60	CS	$65.87	$4.3913	c
The Masters Distribution Systems Company	**McCormick 979608**	**60**	**CS**	**$75.48**	**$5.0318**	b
Karlsburger Foods Inc.	Karlsburger 41015	60	CS	$99.00	$6.6000	

Line 185 54341 Spice, Onion, Powder

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Sysco Houston, Inc (Sysco USA 1)	**McCormick 932668**	**700**	**CS**	**$32.59**	**$0.2716**	b
The Masters Distribution Systems Company	McCormick 932668	700	CS	$35.93	$0.2994	
Labatt Food Service	Badia 00620	700	CS	$6.01	$0.3339	
Karlsburger Foods Inc.	Karlsburger 47449	700	CS	$105.00	$0.4861	

Line 186 54356 Spice, Oregano Leaves, Whole

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	McCormick 974413	20	CS	$78.88	$17.5289	c
Karlsburger Foods Inc.	Karlsburger 44159	20	CS	$159.00	$17.6667	a
The Masters Distribution Systems Company	**McCormick 932483**	**20**	**CS**	**$87.55**	**$19.4556**	b

Line 187 54360 Spice, Paprika, Ground

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	McCormick 974087	180	CS	$66.75	$4.9444	c
The Masters Distribution Systems Company	**McCormick 932677**	**180**	**CS**	**$72.07**	**$5.3384**	b
Karlsburger Foods Inc.	Karlsburger 44306	180	CS	$268.50	$7.4583	

Line 188 54371 Spice, Parsley

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
The Masters Distribution Systems Company	**McCormick 932680**	**150**	**CS**	**$26.49**	**$0.8830**	b
Labatt Food Service	Badia 00603	150	CS	$13.21	$1.1008	
Sysco Houston, Inc (Sysco USA 1)	Mccormick 974322	150	CS	$45.15	$1.5050	

Line 189 54383 Spice, Pepper, Black Fine Grind

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Sysco Houston, Inc (Sysco USA 1)	McCormick 900030149	260	CS	$69.66	$0.6450	c
The Masters Distribution Systems Company	**McCormick 900030248**	**260**	**CS**	**$75.20**	**$0.6963**	b
Karlsburger Foods Inc.	Karlsburger 46549	260	CS	$138.00	$0.7188	
Labatt Food Service	Badia 00306	260	CS	$48.74	$0.7616	

d **Line 190 54380 Spice, Pepper, Black Table Grind**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE
Karlsburger Foods Inc.	Karlsburger 46559	50	CS	$318.00	$10.6000
The Masters Distribution Systems Company	McCormick 932457	50	CS	$258.03	$17.2023
Sysco Houston, Inc (Sysco USA 1)	Mccormick 974331	50	CS	$88.52	$17.7040

Line 191 54396 Spice, Pepper, Cayenne

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Karlsburger Foods Inc.	Karlsburger 46759	30	CS	$216.00	$7.5314	a
The Masters Distribution Systems Company	**McCormick 932398**	**30**	**CS**	**$139.91**	**$10.3636**	b

Line 192 54388 Spice, Poultry Seasoning

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
The Masters Distribution Systems Company	Magic POU2066PK	30	CS	$56.06	$0.3893	a
Karlsburger Foods Inc.	**Karlsburger 43608**	**30**	**CS**	**$78.00**	**$0.8125**	b
The Masters Distribution Systems Company	McCormick 932422	30	CS	$85.98	$1.1941	
Sysco Houston, Inc (Sysco USA 1)	McCormick 974352	30	CS	$89.64	$1.2450	

Line 193 54336 Spice, Pumpkin Pie

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
The Masters Distribution Systems Company	**McCormick 932310**	**30**	**CS**	**$110.39**	**$18.3977**	b

d **Line 194 54382 Spice, Rosemary**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE
Karlsburger Foods Inc.	Karlsburger 48906	30	CS	$60.00	$0.8333
The Masters Distribution Systems Company	McCormick 932374	30	CS	$102.68	$1.5558
Sysco Houston, Inc (Sysco USA 1)	Mccormick 974356	30	CS	$105.66	$1.6010

Line 195 54369 Spice, Sage

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
Karlsburger Foods Inc.	Karlsburger 47549	30	CS	$62.40	$1.0400	a
The Masters Distribution Systems Company	**McCormick 932311**	**30**	**CS**	**$76.64**	**$2.1289**	b

d **Line 196 54368 Spice, Thyme**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE
Karlsburger Foods Inc.	Karlsburger 47707	30	EA	$78.00	$0.9286
Sysco Houston, Inc (Sysco USA 1)	Mccormick 974373	30	EA	$84.38	$1.2785
The Masters Distribution Systems Company	McCormick 932583	30	EA	$57.95	$1.6097

d **Line 197 55583 Spinach, Canned**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE

d **Line 198 54466 Sprinkles, Jimmies, Pastel, Bulk**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE

Line 199 54473 Sprinkles, Jimmies, Rainbow, Natural, Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Natural NBE 30760098**	**50**	**CS**	**$177.52**	**$7.3967**	b

Line 200 54401 Sugar, Granulated, Fine

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	United Sugar 889356184912	2300	BAG	$27.52	$0.5504	c
Shaver Foods, LLC	Western	2300	BAG	$29.25	$0.5850	c
Robbins Sales Company Inc	United Sugar 817302	2300	BAG	$30.15	$0.6030	c
Johnson Bros. Bakery Supply Inc	**Cargill 505050**	**2300**	**BAG**	**$31.39**	**$0.6278**	b
BakeMark	Cargill 17805	2300	BAG	$36.50	$0.7300	

Line 201 54399 Sugar, Finishing

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Kerry 52274**	**100**	**CS**	**$125.00**	**$3.9063**	b

Line 202 54410 Sugar, Light Brown

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Shaver Foods, LLC	Walrus	1500	BAG	$32.25	$0.6450	c
Robbins Sales Company Inc	United Sugar 817307	1500	BAG	$33.55	$0.6710	c
Johnson Bros. Bakery Supply Inc	Domino 459560	1500	BAG	$47.81	$0.9562	a
Sysco Houston, Inc (Sysco USA 1)	Domino 404182	1500	BAG	$48.36	$0.9672	c
BakeMark	**Cargill 74707**	**1500**	**BAG**	**$49.50**	**$0.9900**	b

Line 203 54420 Sugar, Powdered

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Shaver Foods, LLC	Western	800	BAG	$32.83	$0.6566	c
Robbins Sales Company Inc	United Sugar 817319	800	BAG	$32.99	$0.6598	c
Johnson Bros. Bakery Supply Inc	**Domino 403405**	**800**	**BAG**	**$46.30**	**$0.9260**	b
Sysco Houston, Inc (Sysco USA 1)	Domino 405536	800	BAG	$47.32	$0.9464	

Line 204 55301 Sugar, Substitute (Aspartame) Packets

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
The Masters Distribution Systems Company	**Sweet N Low 4480052050**	**50**	**CS**	**$21.61**	**$0.0108**	b

Line 205 55643 Sunflower Kernels, Flavored IW

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
National Food Group, Inc.	**Zee Zees (Variety Flavors)**	**100**	**CS**	**$62.00**	**$0.2480**	b
Braun Beef Co. Inc	Sunrich 1252553	100	CS	$37.50	$0.2500	
The Masters Distribution Systems Company	Sunrich 1252553	100	CS	$41.90	$0.2793	
The Masters Distribution Systems Company	Sunrich 1252554	100	CS	$46.62	$0.3108	

Line 206 55640 Sunflower Kernels Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE	
National Food Group, Inc.	**Zee Zees (Variety Flavors)**	**100**	**CS**	**$32.00**	**$0.1667**	b
The Masters Distribution Systems Company	Sunrich 1252557	100	CS	$40.89	$0.2130	

Line 207 55330 Syrup, Individual Cups

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE	
Braun Beef Co. Inc	**Madiera 13960**	**3500**	**CS**	**$15.24**	**$0.1524**	b
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Poco Pac 86448	3500	CS	$15.25	$0.1525	
Sysco Houston, Inc (Sysco USA 1)	Madiera 13960	3500	CS	$15.32	$0.1532	
DYMA Brands, Inc. (Diamond Crystal Brands, Inc.)	Flavor Fresh 75901	3500	CS	$15.75	$0.1575	
Labatt Food Service	Madiera 13960	3500	CS	$16.47	$0.1647	
The Masters Distribution Systems Company	Smuckers 5150051009	3500	CS	$16.77	$0.1677	
The Masters Distribution Systems Company	Madiera 13960	3500	CS	$16.90	$0.1690	
Churchfield Trading Company	Poco Pac 86448	3500	CS	$31.16	$0.3116	

[d] **Line 208 55710 Tea Bags**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	EACH PRICE

[d] **Line 209 55715 Thickener, Healthcare Type**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE
Karlsburger Foods Inc.	Karlsburger 53008	50	CS	$40.00	$0.3125
The Masters Distribution Systems Company	Kent J584-H5800	50	CS	$66.01	$0.5080

Line 210 55590 Tomato, Crushed, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Churchfield Trading Company	**Our House OHTCR610**	**5700**	**CS**	**$20.60**	**$3.4333**	b
Sysco Houston, Inc (Sysco USA 1)	Arez 889356113813	5700	CS	$31.78	$5.2967	
Red Gold, LLC (Calfed Financial Corporation)	Red Gold REDDH72	5700	CS	$33.67	$5.6117	

[d] **Line 211 55591 Tomato, Crushed, 55 Gal Drum**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE

Line 212 55600 Tomato, Diced, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Churchfield Trading Company	Our House OHTD610	100	CS	$22.91	$3.8183	a
Red Gold, LLC (Calfed Financial Corporation)	**Red Gold REDBQ9B**	**100**	**CS**	**$28.36**	**$4.7267**	b
Braun Beef Co. Inc	Heinz 10440	100	CS	$32.64	$5.4400	
The Masters Distribution Systems Company	Santa Ana 1745000795	100	CS	$39.35	$6.5583	
Sysco Houston, Inc (Sysco USA 1)	Ang Mia 2700038067	100	CS	$43.72	$7.2867	

d **Line 213 55601 Tomato, Diced, 55 Gal Drum**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE

Line 214 55611 Tomato, Paste, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Churchfield Trading Company	**Our House OHTP610**	**200**	**CS**	**$34.24**	**$5.7067**	b
Labatt Food Service	Heinz 57310	200	CS	$46.93	$7.8217	
Braun Beef Co. Inc	Heinz 57310	200	CS	$47.16	$7.8600	
Red Gold, LLC (Calfed Financial Corporation)	Red Gold REDUA99	200	CS	$52.78	$8.7967	
The Masters Distribution Systems Company	Neil Jones 4705000966	200	CS	$54.61	$9.1017	

Line 215 55622 Tomato, Sauce, Canned

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER CAN PRICE	
Churchfield Trading Company	**Our House OHTS610**	**1700**	**CS**	**$22.40**	**$3.7333**	b
Red Gold, LLC (Calfed Financial Corporation)	Vine Ripe VINHM99	1700	CS	$29.43	$4.9050	
Labatt Food Service	Heinz 57240	1700	CS	$31.23	$5.2050	
Sysco Houston, Inc (Sysco USA 1)	Heinz 57240	1700	CS	$31.43	$5.2383	
The Masters Distribution Systems Company	Neil Jones 7705000789	1700	CS	$45.14	$7.5233	

d **Line 216 55621 Tomato, Sauce, 55 Gal Drum**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE

Line 217 Tortilla Strips, Tri-Color, Bulk

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Sysco Houston, Inc (Sysco USA 1)	**Mission 53244**	**400**	**CS**	**$22.20**	**$1.8500**	b
The Masters Distribution Systems Company	Mission 53244	400	CS	$22.99	$1.9158	

d **Line 218 54438 Vanilla Flavor, Imitation**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER OUNCE PRICE
The Masters Distribution Systems Company	McCormick 930607	100	CS	$41.73	$0.4347
BakeMark	Westco 30038	100	CS	$87.50	$1.3672

Line 219 55016 Vinegar, Red Wine Heinz 13000008348

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Braun Beef Co. Inc	**Heinz 13000008348**	**40**	**CS**	**$30.12**	**$7.5300**	b
The Masters Distribution Systems Company	Heinz 13000008348	40	CS	$33.39	$8.3475	

Line 220 55015- Vinegar, Rice Wine

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Braun Beef Co. Inc	Garden Club 608256100	30	CS	$16.90	$2.8167	a
Schreiber Foods International	Ambrosia 25245	30	CS	$27.15	$6.7875	a
Kikkoman Sales USA Inc.	**Kikkoman 02020**	**30**	**CS**	**$28.78**	**$7.1950**	b
Labatt Food Service	Roland 70522	30	CS	$59.80	$14.9500	

Line 221 54440 Vinegar, White Distilled

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER GAL PRICE	
Shaver Foods, LLC	**Woeber 74680-06212**	**800**	**CS**	**$14.84**	**$2.4733**	b
Sysco Houston, Inc (Sysco USA 1)	Garden Culb 60-82561	800	CS	$15.86	$2.6433	
The Masters Distribution Systems Company	Garden Culb 60-82561	800	CS	$18.15	$3.0250	
The Masters Distribution Systems Company	Heinz 13000007549	800	CS	$20.10	$3.3500	

Line 222 54450- Yeast, Instant Dry Bakers

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
Robbins Sales Company Inc	**Bellarise 1101202**	**700**	**CS**	**$51.59**	**$2.5795**	b
BakeMark	Bakesense 50712	700	CS	$64.50	$3.2250	
Johnson Bros. Bakery Supply Inc	Bakers Choice 013650	700	CS	$81.62	$4.0810	
Sysco Houston, Inc (Sysco USA 1)	LeSafre 100013039	700	CS	$86.10	$4.3050	

Line 223 54451- Yeast, Instant, Gold

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	CASE PRICE	PER POUND PRICE	
BakeMark	**Bakesense Yeast 50713**	**150**	**CS**	**$72.50**	**$3.6250**	b
Johnson Bros. Bakery Supply Inc	Bakers Choice 013450	150	CS	$77.86	$3.8930	

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

Cypress-Fairbanks Independent School District
Nutrition Services Department
11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: Chelsea Aitken, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/20/2026
RE: Dry Grocery for Nutrition Services 26-07-3400

The purpose of this memo is to explain the evaluation scoring for the Dry Grocery for Nutrition Services 26-07-3400 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

Suzy Hunter
Nutrition Services Director

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Suzy Hunter**
Nutrition Services Director

Date: **May 20, 2026**

Re: **Fresh Bread for Nutrition Services**
Annual Contract #26-07-3208

The following bids were received and opened at 1:00 p.m., Friday, March 7, 2026, as advertised and specified in documents concerning **Annual Contract #26-07-3208 Fresh Bread for Nutrition Services.** The bids received are located on page 2.

[a] Does not offer best value to the District.
[b] Overall best value to the District
[c] No award.

Recommendation: **Kurz & Co.**

Estimated Expenditure: **$702,380.00**

Contract Term: **July 1, 2026 - June 30, 2027**

Renewal: **2 Years**

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Line 1 Bread, Sliced, Sandwich, White Whole Wheat

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PRICE	
Bimbo Bakeries USA, Inc.	Bimbo Bakehouse 950061	10000	PKG	$0.0900	$1.80	a
Kurz & Co.	**Somerset 22110**	**10000**	**PKG**	**$0.1041**	**$2.29**	b

[c] **Line 2 Bread, Sliced, Sandwich, Enriched Wheat**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PICE
Kurz & Co.	Somerset 22210	10000	PKG	$0.1040	$2.29

Line 3 Bun, Hot Dog, White Whole Wheat

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PRICE	
Kurz & Co.	**Somerset 223320**	**50000**	**PKG**	**$0.2000**	**$3.20**	b
Bimbo Bakeries USA, Inc.	Bimbo Bakehouse 950066	50000	PKG	$0.2138	$3.42	a

[c] **Line 4 Bun, Hot Dog, Enriched Wheat**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PRICE

Line 5 Bun, Hamburger, White Whole Wheat

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PRICE	
Bimbo Bakeries USA, Inc.	Bimbo Bakehouse 950062	80000	PKG	$0.2117	$2.54	a
Kurz & Co.	**Somerset 2230130**	**80000**	**PKG**	**$0.2150**	**$6.45**	b

[c] **Line 6 Bun, Hamburger, Enriched Wheat**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PRICE
Kurz & Co.	Somerset 2230130	10000	PKG	$0.2200	$6.45

Line 7 Specialty Bun - White Whole Wheat

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PRICE	
Bimbo Bakeries USA, Inc.	Bimbo Bakehouse 950064	1000	PKG	$0.5167	$3.10	a
Kurz & Co.	**Somerset 22343**	**1000**	**PKG**	**$0.5800**	**$3.48**	b

[c] **Line 8 Specialty Bun - Enriched Wheat**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PRICE

[c] **Line 9 Tortilla, Flour - Any Size**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PRICE

[c] **Line 10 Tortilla, White Whole Wheat**

SUPPLIER	BRAND / PRODUCT CODE	QTY	UOM	EACH PRICE	UNIT PRICE

Cypress-Fairbanks Independent School District
Nutrition Services Department
11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: Chelsea Aitken, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/20/2026
RE: Fresh Bread for Nutrition Services 26-07-3208

The purpose of this memo is to explain the evaluation scoring for the Fresh Bread for Nutrition Services 26-07-3208 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

Suzy Hunter

Suzy Hunter
Nutrition Services Director

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Suzy Hunter**
Nutrition Services Director

Date: **May 20, 2026**

Re: **Frozen and Refrigerated Food for Nutrition Services**
Annual Contract #26-07-3500

The following bids were received and opened at 1:00 p.m., Friday, March 27, 2026, as advertised and specified in documents concerning **Annual Contract #26-07-3500 Frozen and Refrigerated Food for Nutrition Services.** The bids received are located on pages 3-19.

[a] No sample provided for evaluation.
[b] Overall best value to the District.
[c] No award.
[d] Does not meet District specifications.
[e] Does not offer best value to the District based on user department evaluation.

Recommendation:

Arlington Valley Farms LLC
Bake Crafters Food Company (Frozen Bakery Acquisition LLC dba MBC Companies)
Braun Beef Company
Churchfield Trading
Cloverdale Foods Company
Gold Creek Foods, LLC
Goodman Food Products dba Don Lee Farms
ES Foods, Inc
Foster Poultry Farms, LLC
Hadley Farms, Inc.
Hartybake, LLC
Hormel Foods Sales, LLC
International Food Solutions, Inc.
J.R. Simplot Company (Simplot Global Food Holding, Inc.)
JTM Provisions Company, Inc.
Labatt Food Service
Lindy's Homemade LLC.
Los Cabos Mexican Foods (M.C.I. Foods, Inc.)
Maid-Rite Specialty Foods, Inc.
McCain Foods USA, Inc.
Muffin Town (JSB Industries, Inc.)
Nardone Bros Baking Co Inc. (Frozen Bakery Acquisition LLC dba MBC Companies)
ProView Foods, LLC
S&F Foods, Inc.
Schwan's Sales Co., Inc. – Foodservice Division
Shaver Foods, LLC
Sysco Houston, Inc
Tasty Brands, LLC

The Masters Distribution Systems Company, Inc
Tyson Prepared Foods, Inc.
Wisconsin's Finest, Inc.
Yangs 5th Taste (Out Of The Shell, LLC)

Estimated Expenditure: **$10,694,162.24**

Contract Term: **July 1, 2026 - June 30, 2027**

Renewal: **2 Years**

SM

Line 1 14302 - Cinnamon Toast, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	Kellanova 3800080693 / 3800080801	100	CS	$28.9600	$0.4022	a
S&F Foods, Inc	**S&F Foods 128MC (22M)**	**100**	**CS**	**$64.3800**	**$0.6706**	b

Line 2 17151 - Bacon Bits, Turkey or Pork - Non-Imitation

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Sysco Houston, Inc	Swift 47108	600	CS	$56.7800	$5.6800	a
Hormel Foods Sales, LLC	**Jennie-O Turkey 871702**	**600**	**CS**	**$143.8800**	**$13.0800**	b

Line 3 17160 - Bacon, Turkey, Slices

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Hormel Foods Sales, LLC	**Jennie-O Turkey 271106**	**200**	**CS**	**$101.4800**	**$13.5307**	b

c **Line 4 Bagel, Sliced, Whole Grain, 1oz**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE
Muffin Town (JSB Industries, Inc.)	Smart Choice 97629	100	CS	$19.0000	$0.2262

c **Line 5 Bagel, Sliced, Whole Grain, 2oz**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE
Bake Crafters Food Company	Bake Crafters 943	100	CS	$25.3900	$0.3023
Golden Grains Bakery	Bagelfull Delights 206	100	CS	$31.1600	$0.6585
Golden Grains Bakery	Golden Grains Baking Co.203	100	CS	$31.6100	$0.6585

Line 6 10013 - Beef, Coarse Ground, Frozen, 85/15

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Tyson Prepared Foods, Inc.	Tyson 10363650928	500	CS	$38.7200	$3.2267	d
Maid-Rite Specialty Foods Inc	**Maid-Rite 70804-25400**	**500**	**CS**	**$96.9000**	**$4.6450**	b
Goodman Food Products dba Don Lee Farms	Don Lee Farms CN15401L	500	CS	$194.4000	$4.8600	
Thompson Packers, Inc.	Thompson Packers GC20L	500	CS	$101.6000	$5.0800	

Line 7 16016 - Biscuit, Mini, Bulk, Whole Grain

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	**Pilsbury 132272**	**100**	**CS**	**$25.6000**	**$0.1462**	b
The Masters Distribution Systems Company, Inc	Pilsbury 132272	100	CS	$28.0800	$0.1605	

Line 8 Biscuit, Mini, Bulk, White

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	**Pilsbury 106234**	**100**	**CS**	**$22.2400**	**$0.1270**	b
The Masters Distribution Systems Company, Inc	Pilsbury 106234	100	CS	$24.2600	$0.1386	

Line 9 16015 - Biscuit, White, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
The Masters Distribution Systems Company, Inc	CH Guenther 219413	4000	CS	$22.1500	$0.1538	e
Churchfield Trading	**Pillsbury 132391000**	**4000**	**CS**	**$21.8900**	**$0.1800**	b
Sysco Houston, Inc	Pillsbury 132391000	4000	CS	$27.2800	$0.2273	
Braun Beef Company	Pillsbury 132391000	4000	CS	$27.9400	$0.2328	
Labatt Food Service	Pillsbury 132391000	4000	CS	$28.9100	$0.2409	
Bake Crafters Food Company	Bake Crafters 923	4000	CS	$34.7800	$0.2415	
The Masters Distribution Systems Company, Inc	Pillsbury 132499000	4000	CS	$25.5600	$0.4260	

Line 10 Bun, Ciabatta, Pre-Sliced

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Tasty Brands, LLC	**Tasty Brands 20508**	**100**	**CS**	**$74.2000**	**$0.265**	b

Line 11 16052 - Bun, Brioche, Spilt-top

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Bake Crafters Food Company	Bake Crafters 4134	100	CS	$32.2400	$0.2200	a
Tasty Brands, LLC	**Tasty Brands 20204**	100	CS	**$31.2000**	**$0.2600**	b
Labatt Food Service	Anytime 20204	100	CS	$46.5300	$0.3878	

Line 12 14167 - Breakfast Baked Bread, Frozen, IW

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Sysco Houston, Inc	Pillsbury 138413000	3200	CS	$35.1500	$0.4880	e
Braun Beef Company	**Pillsbury 138413000**	**3200**	**CS**	**$36.2600**	**$0.5036**	b
Labatt Food Service	Pillsbury 138413000	3200	CS	$39.1500	$0.5438	
The Masters Distribution Systems Company, Inc	Pillsbury 138413000	3200	CS	$40.2200	$0.5586	

c **Line 13 Breakfast Entree**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING
S.A. Piazza & Associates, INC	S.A. Piazza & Assoc. INC. 22001	100	CS	$67.3200	$0.6011
ES Foods, Inc.	ES Foods 25462	100	CS	$87.3300	$0.6065
Tyson Prepared Foods, Inc.	Jimmy Dean 10000043949	100	CS	$61.0000	$0.6100
S&F Foods, Inc	S&F Foods 137MC	100	CS	$85.5500	$0.6111
Schwan's Sales Co., Inc. – Foodservice Division	Minh 70262	100	CS	$44.4500	$0.6174
S&F Foods, Inc	S&F Foods 140MC	100	CS	$86.5600	$0.6182
Sysco Houston, Inc	Jimmy Dean 10000043949	100	CS	$62.8800	$0.6288
Tasty Brands, LLC	Tasty Brands 41203	100	CS	$61.4400	$0.6400
Tasty Brands, LLC	Tasty Brands 41204	100	CS	$61.4400	$0.6400
Arlington Valley Farms LLC	Snackn Waffles 00090	100	CS	$70.2000	$0.6500
Schwan's Sales Co., Inc. – Foodservice Division	Tony's 67626	100	CS	$64.1500	$0.6683
Schwan's Sales Co., Inc. – Foodservice Division	Tony's 67625	100	CS	$64.1500	$0.6683
Tasty Brands, LLC	Tasty Brands 22102	100	CS	$129.9100	$0.6837
Schwan's Sales Co., Inc. – Foodservice Division	Tony's 70257	100	CS	$67.0300	$0.6983
The Masters Distribution Systems Company, Inc	Tony's 67625	100	CS	$67.1500	$0.6995
The Masters Distribution Systems Company, Inc	Tony's 70257	100	CS	$70.0300	$0.7295
Tasty Brands, LLC	Tasty Brands 73071	100	CS	$78.8000	$0.7296
Tasty Brands, LLC	Tasty Brands 73813	100	CS	$88.1200	$0.7343
Albie's Food Products, LLC	Albie's 856	100	CS	$44.7300	$0.7455
Albie's Food Products, LLC	Albie's 855	100	CS	$44.7300	$0.7455
Tasty Brands, LLC	Tasty Brands 73401	100	CS	$81.6100	$0.7556
Albie's Food Products, LLC	Albie's 852	100	CS	$45.6000	$0.7600
Albie's Food Products, LLC	Albie's 837	100	CS	$45.6000	$0.7600
Albie's Food Products, LLC	Albie's 859	100	CS	$45.6000	$0.7600
Albie's Food Products, LLC	Albie's 853	100	CS	$45.6000	$0.7600
McCain Foods USA Inc.	Golden Crisp 1000010772	100	CS	$99.6000	$0.7781
Food Distributors of NV INC, DBA Smart Foods 4 Schools	Fun Foods C4027001	100	CS	$54.6000	$0.7800
Bake Crafters Food Company	Bake Crafters 9126	100	CS	$132.7700	$0.7903
Tasty Brands, LLC	Tasty Brands 70073	100	CS	$95.3200	$0.7943
Tasty Brands, LLC	Tasty Brands 73816	100	CS	$86.1800	$0.7980
ProView Foods, LLC	Proview Foods 73601	100	CS	$96.3300	$0.8029
ProView Foods, LLC	Proview Foods 73602	100	CS	$99.9100	$0.8326
Tasty Brands, LLC	Tasty Brands 73403	100	CS	$91.3700	$0.8460
Tasty Brands, LLC	Tasty Brands 73815	100	CS	$101.8800	$0.8490
Los Cabos Mexican Foods (M.C.I. Foods, Inc.)	Los Cabos 97896	100	CS	$61.1500	$0.8493
Tasty Brands, LLC	Tasty Brands 73812	100	CS	$92.0200	$0.8520
Labatt Food Service	Tasty Brands 70073	100	CS	$104.8700	$0.8739
Tasty Brands, LLC	Tasty Brands 73817	100	CS	$96.4400	$0.8930
Albie's Food Products, LLC	Albie's 826	100	CS	$49.6400	$1.0342
Albie's Food Products, LLC	Albie's 828	100	CS	$49.6400	$1.0342
Buena Vista Food Products, Inc.	Buena Vista Foods 50265	100	CS	$74.0000	$1.2333
Buena Vista Food Products, Inc.	Buena Vista Foods 32541	100	CS	$74.0000	$1.2333
Classic Delight, LLC.	Classic Delight 7626	100	CS	$95.8000	$1.2773
The Masters Distribution Systems Company, Inc	Classic Delight 7626	100	CS	$97.8000	$1.3040
Braun Beef Company	Classic Delight 7626	100	CS	$98.2400	$1.3098

Line 14 10001 - Beef, Brisket, Smoked

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Churchfield Foods Company	Cloverdale 126145	750	CS	$122.4000	$6.1200	d
Sysco Houston, Inc	Brookwood 11011	750	CS	$149.2700	$7.4635	d
Braun Beef Company	**Brookwood Farms 11141**	**750**	**CS**	**$102.9700**	**$10.2970**	b
The Masters Distribution Systems Company, Inc	Brookwood Farms 11141	750	CS	$103.4000	$10.3400	
Labatt Food Service	DSM Cook 704-0180	750	CS	$227.6000	$11.3800	

Line 15 15043 - Blueberries, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 60062	500	CS	$49.2300	$1.6410	a
Simplot Global Food Holdings, Inc.	Simplot 10071179199007	500	CS	$48.0400	$2.4020	e
Braun Beef Company	Wawona 41600	500	CS	$27.7400	$2.7400	e
Churchfield Trading	Wawona 41600	500	CS	$28.1300	$2.8130	e
The Masters Distribution Systems Company, Inc	Wawona 41600	500	CS	$33.8100	$3.3813	e
Sysco Houston, Inc	**Dole 11711**	**500**	**CS**	**$34.5400**	**$3.4500**	b

Line 16 Bread, Hoagie Bun, Whole Grain, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Tasty Brands, LLC	**Tasty Brands 20305**	**100**	**CS**	**$21.8900**	**$0.2280**	b
Bake Crafters Food Company	Bake Crafters 4062	100	CS	$30.5800	$0.3185	

Line 17 14020 - Breadstick, Cheese Stuffed, 1oz

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Bake Crafters Food Company	Bake Crafters 3712	3000	CS	$52.0000	$0.2167	e
Schwan's Sales Co., Inc. – Foodservice Division	Beacon Street 73338	3000	CS	$54.4900	$0.2725	d
The Masters Distribution Systems Company, Inc	Beacon Street 73338	3000	CS	$57.3600	$0.2868	d
Tyson Prepared Foods, Inc.	**Boscos 17020111120**	**3000**	**CS**	**$55.0100**	**$0.3820**	b
Sysco Houston, Inc	Boscos 17020111120	3000	CS	$56.7000	$0.3938	
Labatt Food Service	Boscos 17020111120	3000	CS	$60.6100	$0.4209	
Tasty Brands, LLC	Tasty Brands 62001	3000	CS	$65.2600	$0.4532	
S.A. Piazza & Associates, INC	S.A. Piazza & Assoc. Inc 11001	3000	CS	$62.8400	$0.5237	
Classic Delight, LLC.	Classic Delight A33045	3000	CS	$58.9200	$0.5261	
Braun Beef Company	Classic Delight A33045	3000	CS	$60.4200	$0.5395	
The Masters Distribution Systems Company, Inc	Classic Delight A33045	3000	CS	$60.9200	$0.5439	
S&F Foods, Inc	S&F Foods 9080BC	3000	CS	$45.8500	$0.6784	

Line 18 Breakfast Entree, Breakfast Taco IW

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Los Cabos Mexican Foods (M.C.I. Foods, Inc.)	Los Cabos 97869	100	CS	$56.4700	$0.7843	e
Goodman Food Products dba Don Lee Farms	**Don Lee Farms SCUBKFTW**	**100**	**CS**	**$80.1800**	**$0.8529**	b

c **Line 19 Bun, Hamburger, Enriched Wheat - 4", Frozen**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE
Bake Crafters Food Company	Bake Crafters 472	100	CS	$27.8500	$0.2321
Bake Crafters Food Company	Bake Crafters 4133	100	CS	$24.2000	$0.2521

Line 20 Bun, Hamburger, White Whole Wheat - 4", Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Bake Crafters Food Company	**Bake Crafters 487**	**100**	**CS**	**$27.0500**	**$0.2254**	b
Bake Crafters Food Company	Bake Crafters 3522	100	CS	$27.4700	$0.2289	
Tasty Brands, LLC	Tasty Brands 20202	100	CS	$21.9900	$0.2291	

c **Line 21 Bun, Hot Dog, Enriched Wheat 6", Frozen**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE
Sysco Houston, Inc	Flowers 99828820	100	CS	$30.4500	$0.2115
Bake Crafters Food Company	Bake Crafters 471	100	CS	$31.2200	$0.2168
Labatt Food Service	Alpha Baki 53680	100	CS	$44.5600	$0.3094

Line 22 Bun, Hot Dog, White Whole Wheat - 6", Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Tasty Brands, LLC	Tasty Brands 20206	100	CS	$26.9300	$0.1870	a
Tasty Brands, LLC	**Tasty Brands 20203**	**100**	**CS**	**$17.9600**	**$0.1871**	b
Bake Crafters Food Company	Bake Crafters 147	100	CS	$31.0400	$0.2156	
Labatt Food Service	Alpha Baki 53680	100	CS	$44.5600	$0.3094	

Line 23 Bread, Sliced, Sandwich, Enriched Wheat, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Bake Crafters Food Company	**Bake Crafters 3357**	**100**	**CS**	**$26.29**	**$0.0782**	b

Line 24 Bread, Sliced, Sandwich, White Whole Wheat, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Tasty Brands, LLC	**Tasty Brands 20523**	**100**	**CS**	**$30.5700**	**$0.0910**	b
Sysco Houston, Inc	Flowers 99835670	100	CS	$24.5200	$0.1022	
Labatt Food Service	Alpha Baki 11627	100	CS	$32.1900	$0.2235	

Line 25 18033 - Broccoli, Florets, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 51311	300	CS	$23.8800	$0.9950	e
Sysco Houston, Inc	Simplot 10071179824664	300	CS	$35.4200	$1.4758	e
Simplot Global Food Holdings, Inc.	Simplot 10071179824664	300	CS	$35.6200	$1.4842	e
Labatt Food Service	**Stokley 63063**	**300**	**CS**	**$50.4500**	**$2.1021**	b

Line 26 Bun, Specialty, Enriched Wheat, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Bake Crafters Food Company	**Bake Crafters 519**	**100**	**CS**	**$65.8900**	**$0.2288**	b

c **Line 27 Bun, Specialty, White Whole Wheat, Frozen**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE
Bake Crafters Food Company	Bake Crafters 4103	100	CS	$43.7300	$0.2278
ES Foods, Inc.	ES Foods 25372	100	CS	$45.5000	$0.2370
ES Foods, Inc.	ES Foods 25381	100	CS	$46.0800	$0.3200

Line 28 13002 - Butter, Unsalted

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
The Masters Distribution Systems Company, Inc	**Grassland 3100**	**100**	**CS**	**$108.5000**	**$3.0139**	b
Sysco Houston, Inc	Grassland 3081	100	CS	$119.4200	$3.3100	

c **Line 29 Canadian Bacon, Chopped**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND

Line 30 18041 - Carrots, Diced, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 41390	100	CS	$13.5400	$0.6770	e
Labatt Food Service	**Stokley 007022293542**	**100**	**CS**	**$20.3600**	**$1.0180**	b

Line 31 18043 - Carrots, Sliced, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 41435	100	CS	$14.4600	$0.7320	e
Labatt Food Service	**Stokley 007022293502**	**100**	**CS**	**$20.7500**	**$1.0375**	b

Line 32 18056 - Cauliflower, Florets, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 51495	100	CS	$22.8000	$0.9500	a
Simplot Global Food Holdings, Inc.	**Simplot 10071179185017**	**100**	**CS**	**$32.8100**	**$1.3671**	b
Labatt Food Service	Stokley 007022296510	100	CS	$41.4300	$1.7263	
Sysco Houston, Inc	Sys Cl 1628593	100	CS	$43.9500	$1.8313	

Line 33 Cheese, American, Reduced Fat, Reduced Sodium, Loaf

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Labatt Food Service	Bongards 110541	100	CS	$56.6600	$2.8330	d
Braun Beef Company	Land O Lakes 41728	100	CS	$64.5400	$3.2270	d
The Masters Distribution Systems Company, Inc	**Land O Lakes 48174**	**100**	**CS**	**$99.9400**	**$3.3313**	b

Line 34 11041 - Cheese, American, Reduced Fat, Sliced

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	**Land O Lakes 46018**	**100**	**CS**	**$51.2800**	**$2.5640**	b
Labatt Food Service	Land O Lakes 46018	100	CS	$55.1300	$2.7565	
The Masters Distribution Systems Company, Inc	Bongards 110541	100	CS	$58.5000	$2.9250	
The Masters Distribution Systems Company, Inc	Land O Lakes 46018	100	CS	$60.9800	$3.0490	

c **Line 35 Cheese Bites, Spicy**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING
Tasty Brands, LLC	Tasty Brands 41005	100	CS	$100.1900	$0.8870
Albie's Food Products, LLC	Albie's Food Products 816	100	CS	$46.3700	$0.9660
Labatt Food Service	Wild Mikes 11008	100	CS	$77.4500	$0.9681

Line 36 10501 - Cheese, Feta, Crumbles, Bulk

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
The Masters Distribution Systems Company, Inc	**Nasonville 73125**	**100**	**CS**	**$29.3100**	**$2.9310**	b
Sysco Houston, Inc	Saputo 7001523	100	CS	$33.1500	$3.3150	

Line 37 11010 - Cheese, Mild Cheddar, Shredded

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Wisconsin's Finest, Inc.	Dinner Bell F6010	700	CS	$51.8000	$2.5900	e
Braun Beef Company	**Land O Lakes 41749**	**700**	**CS**	**$58.4400**	**$2.9220**	b
Sysco Houston, Inc	Land O Lakes 41749	700	CS	$58.7500	$2.9375	
Labatt Food Service	Land O Lakes 41749	700	CS	$63.2900	$3.1645	
The Masters Distribution Systems Company, Inc	Bongards 775191	700	CS	$68.1100	$3.4055	
The Masters Distribution Systems Company, Inc	Land O Lakes 41749	700	CS	$69.5000	$3.4750	

Line 38 11010 - Cheese, Mild Cheddar, Sliced

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	**Land O Lakes 44224**	**100**	**CS**	**$50.0000**	**$4.1667**	b
The Masters Distribution Systems Company, Inc	Land O Lakes 44224	100	CS	$59.4500	$4.9543	

Line 39 11100 - Cheese, Mozzarella or Mozzarella/Provolone Blend, Shredded

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Wisconsin's Finest, Inc.	**Dinner Bell F6005**	**400**	**CS**	**$51.8000**	**$2.5900**	b
Braun Beef Company	Land O Lakes 41698	400	CS	$57.4000	$2.8700	
Labatt Food Service	Bongards 775071	400	CS	$65.7400	$3.2870	
The Masters Distribution Systems Company, Inc	Bongards 775071	400	CS	$67.2500	$3.3625	
The Masters Distribution Systems Company, Inc	Land O Lakes 41698	400	CS	$68.2600	$3.4128	

Line 40 11201 - Cheese, Parmesan, Grated

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
The Masters Distribution Systems Company, Inc	Mama Fran 00250A	100	CS	$63.8100	$5.3174	e
Labatt Food Service	**Mosaic Stk11707**	**100**	**CS**	**$64.0800**	**$5.3400**	b
The Masters Distribution Systems Company, Inc	Mosaic Stk11707	100	CS	$87.7700	$7.3138	

Line 41 Cheese, Parmesan, Shredded

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
The Masters Distribution Systems Company, Inc	**Marano 00445**	**100**	**CS**	**$83.9900**	**$4.1994**	b

Line 42 11022 - Cheese, Pepper Jack

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
The Masters Distribution Systems Company, Inc	Bongards 114441	100	CS	$61.0300	$3.0515	e
Labatt Food Service	**Bongards 114441**	**100**	**CS**	**$61.0700**	**$3.0535**	b
Braun Beef Company	Land O Lakes 4238	100	CS	$49.9000	$3.1180	
The Masters Distribution Systems Company, Inc	Land O Lakes 4238	100	CS	$59.3400	$4.9451	

Line 43 20101 - Cheese, String, Mozzarella - 1oz IW

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	**Land O Lakes 59701**	**1500**	**CS**	**$39.1400**	**$0.2330**	b
Sysco Houston, Inc	Land O Lakes 59701	1500	CS	$39.3400	$0.2342	
Labatt Food Service	Land O Lakes 59701	1500	CS	$42.7500	$0.2545	
Wisconsin's Finest, Inc.	Wisconsin's Finest R0811	1500	CS	$49.0800	$0.2556	
The Masters Distribution Systems Company, Inc	Land O Lakes 59701	1500	CS	$46.5400	$0.2770	
The Masters Distribution Systems Company, Inc	Bongards 402991	1500	CS	$47.2100	$0.2810	

Line 44 11031 - Cheese, Swiss, Lower Sodium - Sliced

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Labatt Food Service	**Bongards 114431**	**100**	**CS**	**$62.6800**	**$3.1340**	b
The Masters Distribution Systems Company, Inc	Bongards 114431	100	CS	$64.9400	$3.2470	
Braun Beef Company	Land O Lakes 44261	100	CS	$52.0400	$4.3367	
The Masters Distribution Systems Company, Inc	Land O Lakes 44261	100	CS	$61.8800	$5.1567	

c **Line 45 Cheese, Yellow Cheddar, Block**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE

[c] **Line 46 12015 - Chicken, Breaded Patty, Breakfast**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Tyson Prepared Foods, Inc.	Tyson 10057780928	200	CS	$48.2400	$0.2412	
Sysco Houston, Inc	Tyson 10057780928	200	CS	$49.7300	$0.2487	
Gold Creek Foods, LLC	Gold Creek 791426	200	CS	$71.3600	$0.2643	
Gold Creek Foods, LLC	Gold Creek 792426	200	CS	$79.3600	$0.3100	
Rich Chicks, LLC	Rich Chicks 54411	200	CS	$74.4600	$0.3480	
Labatt Food Service	Gold Kist 615400	200	CS	$80.0200	$0.3740	
Braun Beef Company	Gold Kist 665400	200	CS	$66.4200	$0.4204	
Tyson Prepared Foods, Inc.	Tyson 10703030928	200	CS	$97.3700	$0.4593	
ProView Foods, LLC	Proview Foods 60915	200	CS	$86.0000	$0.5375	

Line 47 12064 / 12065 / 12066 - Chicken, Breast Diced, Seasoned

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Tyson Prepared Foods, Inc.	Tyson 10383560928	1000	CS	$39.0000	$0.6094	e
Tyson Prepared Foods, Inc.	Tyson 10460120928	1000	CS	$44.4200	$0.6346	a
ProView Foods, LLC	Proview Foods 28800	1000	CS	$40.8000	$0.6380	e
Foster Poultry Farms, LLC	**Foster Farms 99706, 99707, 99708**	**1000**	**CS**	**$74.6800**	**$0.7779**	b
Braun Beef Company	Foster Farms 99706, 99707, 99708	1000	CS	$76.2000	$0.7938	
Sysco Houston, Inc	Foster Farms 99706, 99707, 99708	1000	CS	$76.9800	$0.8019	
Labatt Food Service	Foster Farms 99706	1000	CS	$80.1600	$0.8350	

Line 48 12251 - Chicken, Breast Fillet, Grilled

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Rich Chicks, LLC	Rich Chicks 56404	100	CS	$90.6600	$0.7953	e
Gold Creek Foods, LLC	**Gold Creek 792480**	**100**	**CS**	**$136.6400**	**$0.8038**	b
ProView Foods, LLC	Proview Foods 62005	100	CS	$90.0000	$0.8491	

Line 49 Chicken, Drumstick, Breaded

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Gold Creek Foods, LLC	Gold Creek 791885	100	CS	$79.3600	$0.9228	e
Tyson Prepared Foods, Inc.	Tyson 16660100928	100	CS	$91.3400	$0.9928	e
Sysco Houston, Inc	Tyson 16660100928	100	CS	$94.1600	$1.0235	e
Labatt Food Service	**GoldKist 7803**	**100**	**CS**	**$93.4400**	**$1.1124**	b

Line 50 Chicken, Drumstick, Roasted

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Gold Creek Foods, LLC	Gold Creek 791895	100	CS	$82.5600	$0.5983	e
ProView Foods, LLC	Proview Foods 34009	100	CS	$95.7000	$0.7480	e
Braun Beef Company	**Foster Farms 99659**	**100**	**CS**	**$87.6400**	**$0.7937**	b
Foster Poultry Farms, LLC	Foster Farms 99659	100	CS	$85.9000	$0.8948	
Tyson Prepared Foods, Inc.	Tyson 10264350928	100	CS	$86.5200	$0.9107	
Sysco Houston, Inc	Foster Farms 99659	100	CS	$88.5500	$0.9224	
ES Foods, Inc.	ES Foods 2717	100	CS	$107.4000	$0.9590	
Labatt Food Service	Foster Farms 99659	100	CS	$94.6600	$0.9860	

Line 51 12102 - Chicken, Fillet, Breaded, Spicy

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Tyson Prepared Foods, Inc.	Tyson 10703140928	100	CS	$82.2500	$0.4700	d
Braun Beef Company	Gold Kist 615600	100	CS	$76.8400	$0.4926	d
Gold Creek Foods, LLC	**Gold Creek 792431**	**100**	**CS**	**$80.0000**	**$0.6250**	b
Tyson Prepared Foods, Inc.	Tyson 10703120928	100	CS	$106.7100	$0.8893	
Foster Poultry Farms, LLC	Foster Farms 90016	100	CS	$111.0000	$0.9250	
Braun Beef Company	Foster Farms 90016	100	CS	$113.2600	$0.9438	
Sysco Houston, Inc	Foster Farms 90016	100	CS	$114.4300	$0.9536	
ProView Foods, LLC	Proview Foods 60325	100	CS	$80.0000	$1.0000	
Rich Chicks, LLC	Rich Chicks 54496	100	CS	$81.3900	$1.0435	
Tyson Prepared Foods, Inc.	Tyson 10703100928	100	CS	$130.9300	$1.0911	

Line 52 Chicken, Shredded, White Meat, Grilled

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Hormel Foods Sales, LLC	**Hormel 65009**	**100**	**CS**	**$53.8824**	**$4.2900**	b
Foster Poultry Farms, LLC	Foster Farms 99650	100	CS	$45.0000	$4.5000	
Braun Beef Company	Foster Farms 99650	100	CS	$45.9200	$4.5920	
Sysco Houston, Inc	Foster Farms 99650	100	CS	$46.3900	$4.6400	
Labatt Food Service	Foster Farms 99650	100	CS	$49.1500	$4.9150	
ProView Foods, LLC	Proview Foods 10404	100	CS	$120.7600	$5.0317	
Hormel Foods Sales, LLC	Hormel 77531	100	CS	$57.9000	$5.7900	

Line 53 12033 - Chicken, Chunks, Spicy

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Tyson Prepared Foods, Inc.	Tyson 10703780928	100	CS	$77.9100	$0.4900	d
Sysco Houston, Inc	Tyson 10703780928	100	CS	$80.2800	$0.5050	d
Gold Creek Foods, LLC	**Gold Creek 792402**	**100**	**CS**	**$108.4800**	**$0.8475**	b
Tyson Prepared Foods, Inc.	Tyson 10703720928	100	CS	$100.0500	$0.8739	
ProView Foods, LLC	Proview Foods 64230	100	CS	$85.0000	$1.1806	

Line 54 12301 - Chicken, Strips, White Meat, Grilled

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Braun Beef Company	Gold Kist 1250	100	CS	$105.4400	$0.5435	e
ProView Foods, LLC	Proview Foods 28002	100	CS	$40.8000	$0.6375	e
Tyson Prepared Foods, Inc.	Tyson 10383040928	100	CS	$37.5000	$0.7075	d
Tyson Prepared Foods, Inc.	Tyson 10383050928	100	CS	$38.0000	$0.7170	a
Foster Poultry Farms, LLC	**Foster Farms 96640**	**100**	**CS**	**$42.9800**	**$0.8109**	b
Braun Beef Company	Foster Farms 96640	100	CS	$43.8600	$0.8275	
Sysco Houston, Inc	Foster Farms 96640	100	CS	$44.3000	$0.8358	
Labatt Food Service	Tyson 10061190928	100	CS	$49.7100	$0.9379	

Line 55 Chicken Tenders, Halal

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Gold Creek Foods, LLC	**Gold Creek 772441**	**100**	**CS**	**$125.4400**	**$3.9200**	b
Rich Chicks, LLC	Rich Chicks 54407	100	CS	$85.5500	$4.2775	
National Food Group, Inc.	National Food Group 622633	100	CS	$140.0000	$4.3750	

Line 56 12402 - Chicken Tenders, Homestyle

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Braun Beef Company	Gold Kist 625300	21000	CS	$73.1600	$0.4630	d
Foster Poultry Farms, LLC	**Foster Farms 90017**	**21000**	**CS**	**$106.0000**	**$0.8833**	b
Braun Beef Company	Foster Farms 90017	21000	CS	$108.1600	$0.9013	
Tyson Prepared Foods, Inc.	Tyson 17033220928	21000	CS	$104.5000	$0.9500	
Gold Creek Foods, LLC	Gold Creek 4501	21000	CS	$95.7000	$1.0516	
Rich Chicks, LLC	Rich Chicks 43424	21000	CS	$85.3900	$1.0947	
ProView Foods, LLC	Proview Foods 63050	21000	CS	$80.0000	$1.2121	
Tyson Prepared Foods, Inc.	Tyson 10368640928	21000	CS	$145.2700	$1.3577	
Sysco Houston, Inc	Tyson 10368640928	21000	CS	$149.7600	$1.3996	

Line 57 12452 - Chicken Tenders, Spicy

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Foster Poultry Farms, LLC	Foster Farms 90018	14000	CS	$106.0000	$0.8833	e
Braun Beef Company	Foster Farms 90018	14000	CS	$108.1600	$0.9013	e
Tyson Prepared Foods, Inc.	Tyson 10703420928	14000	CS	$113.8800	$0.9038	a
Gold Creek Foods, LLC	**Gold Creek 4502**	**14000**	**CS**	**$96.9000**	**$1.0648**	b
Tyson Prepared Foods, Inc.	Tyson 10000038479	14000	CS	$113.3500	$1.0795	
Rich Chicks, LLC	Rich Chicks 43404	14000	CS	$86.1900	$1.1050	
Sysco Houston, Inc	Tyson 10000038479	14000	CS	$116.8500	$1.1129	

Line 58 14040 - Corn Dogs, Mini, Whole Grain

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
ProView Foods, LLC	Proview Foods 64020	7500	CS	$99.6200	$0.5565	d
Tyson Prepared Foods, Inc.	Tyson 10270240928	7500	CS	$85.2200	$0.7102	e
Foster Poultry Farms, LLC	**Foster Farms 96086**	**7500**	**CS**	**$31.1500**	**$0.7788**	b
Braun Beef Company	Foster Farms 96086	7500	CS	$31.7800	$0.7945	
Sysco Houston, Inc	Foster Farms 96086	7500	CS	$32.1000	$0.8025	
Labatt Food Service	Foster Farms 96086	7500	CS	$34.0200	$0.8505	

Line 59 12009 - Chicken, Wings

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
ProView Foods, LLC	**Proview Foods 34007**	**850**	**CS**	**$123.0000**	**$1.0696**	b
Tyson Prepared Foods, Inc.	Tyson 10346960928	850	CS	$126.9300	$1.4262	
Sysco Houston, Inc	Tyson 10346960928	850	CS	$130.8400	$1.4701	
Gold Creek Foods, LLC	Gold Creek 6000	850	CS	$108.6000	$1.5971	
Foster Poultry Farms, LLC	Foster Farms 96523	850	CS	$70.8000	$2.0824	
Braun Beef Company	Foster Farms 96523	850	CS	$72.2400	$2.1247	
Labatt Food Service	Foster Farms 96523	850	CS	$78.5400	$2.3100	

c **Line 60 14042 - Corn Dog, Whole Grain**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE
Foster Poultry Farms, LLC	Foster Farms 95157	100	CS	$41.9400	$0.5825
Braun Beef Company	Foster Farms 95157	100	CS	$42.8000	$0.5944
Sysco Houston, Inc	Foster Farms 95157	100	CS	$43.2200	$0.6003
Tyson Prepared Foods, Inc.	Hillshire Farm 10000009739	100	CS	$199.4700	$0.6878
Goodman Food Products dba Don Lee Farms	Don Lee Farms CN84072WG	100	CS	$65.7000	$0.9125

Line 61 18062 - Corn, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 41510	400	CS	$19.4800	$0.9740	e
Labatt Food Service	**Stokley 007022293616**	**400**	**CS**	**$22.8800**	**$1.1440**	b
Simplot Global Food Holdings, Inc.	Simplot 10071179790990	400	CS	$32.2400	$1.6100	

c **Line 62 15086 - Cranberries, Whole, Frozen**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND

Line 63 11050 - Cream Cheese, Bulk

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
The Masters Distribution Systems Company, Inc	**Schreiber 08226**	**100**	**CS**	**$76.3400**	**$2.5447**	b
Sysco Houston, Inc	Schreiber STK11772	100	CS	$88.1500	$2.9380	

c **Line 64 11051 - Cream Cheese, Portion Cup**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE
The Masters Distribution Systems Company, Inc	Schreiber 13302	100	CS	$16.4600	$0.1646
Labatt Food Service	Raskas STK13278	100	CS	$22.1800	$0.2218
Sysco Houston, Inc	Schreiber 39863	100	CS	$23.1800	$0.2318
The Masters Distribution Systems Company, Inc	Philadelphia 21000610898	100	CS	$37.1700	$0.3717

Line 65 Croissant, Sliced, Whole Grain, 1oz

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Tasty Brands, LLC	Tasty Brands 20512	100	CS	$44.7300	$0.2130	a
Hadley Farms, Inc.	**Hadley Farm 134**	**100**	**CS**	**$49.0000**	**$0.2333**	b
ES Foods, Inc.	ES Foods 25380	100	CS	$52.2900	$0.2490	
Bake Crafters Food Company	Bake Crafters 889	100	CS	$58.6100	$0.2791	

Line 66 16080 - Croissant, Sliced, Whole Grain, 2oz

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Hadley Farms, Inc.	**Hadley Farms Code 139**	**7500**	**CS**	**$41.8700**	**$0.2907**	b
ES Foods, Inc.	ES Foods 25381	7500	CS	$46.0800	$0.3200	
Tasty Brands, LLC	Tasty Brands 20522	7500	CS	$46.0800	$0.3200	
Bake Crafters Food Company	Bake Crafters 873	7500	CS	$52.5100	$0.3501	
Sysco Houston, Inc	Bake Crafters 869	7500	CS	$57.9800	$0.3865	

Line 67 12332 - Deli Meat, Chicken, Roasted, Sliced

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Tasty Brands, LLC	**Tasty Brands 31008**	**500**	**CS**	**$91.5000**	**$0.3894**	b
Sysco Houston, Inc	Tyson 31400034586	500	CS	$57.3200	$0.5971	

Line 68 17102 - Deli Meat, Turkey Ham, Sliced

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Hormel Foods Sales, LLC	**Jennie-O Turkey 256503**	**100**	**CS**	**$51.3800**	**$4.2817**	b

c **Line 69 16014 - Dough, Puff Pastry Sheet**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE

Line 70 12040 - Dumplings, Chicken, Whole Grain

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Schwan's Sales Co., Inc. – Foodservice Division	**Chef One 60585**	**3300**	**CS**	**$57.7800**	**$0.8624**	b
Schwan's Sales Co., Inc. – Foodservice Division	**Chef One 66970**	**3300**	**CS**	**$57.7800**	**$0.8624**	b
Labatt Food Service	Chef One 60585	3300	CS	$57.8500	$0.8634	
Sysco Houston, Inc	Chef One 60585	3300	CS	$59.5600	$0.8890	
International Food Solutions, Inc.	Asian Food Solutions 79075	3300	CS	$49.9000	$0.8911	
The Masters Distribution Systems Company, Inc	Chef One 60585	3300	CS	$60.7800	$0.9072	
Schwan's Sales Co., Inc. – Foodservice Division	Chef One 54116	3300	CS	$69.3400	$1.0835	

Line 71 18071 - Edamame, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 42893	100	CS	$27.7000	$1.3850	a
Simplot Global Food Holdings, Inc.	**Simplot 10071179522768**	**100**	**CS**	**$33.5100**	**$2.2340**	b
Labatt Food Service	Simplot 10071179522768	100	CS	$36.5300	$2.4353	

Line 72 Eggs, Egg Bites

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	**Michael Foods Pepetti's 14616-78983**	**100**	**CS**	**$48.5400**	**$0.4045**	b
Braun Beef Company	**Michael Foods Pepetti's 14616-78985**	**100**	**CS**	**$48.5400**	**$0.4045**	b
The Masters Distribution Systems Company, Inc	Michael Foods Papetti's 14616-78985	100	CS	$50.0600	$0.4172	
Braun Beef Company	Michael Foods Pepetti's 14616-78984	100	CS	$56.5800	$0.4715	
The Masters Distribution Systems Company, Inc	Michael Foods Papetti's 14616-78984	100	CS	$58.3600	$0.4863	
Labatt Food Service	Michael Foods Papetti's 14616-78984	100	CS	$61.9800	$0.5165	

Line 73 13511 - Eggs, Hard Cooked

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	**Michael Foods Papetti's 46025-85018**	**100**	**CS**	**$35.7000**	**$0.2479**	b
The Masters Distribution Systems Company, Inc	Michael Foods Papetti's 46025-85018	100	CS	$38.5800	$0.2678	
Labatt Food Service	Michael Foods Papetti's 46025-85018	100	CS	$40.0600	$0.2782	

Line 74 13080 - Egg, Patty, Round, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	**Michael Foods - Papetti's 46025-85017**	**550**	**CS**	**$55.7400**	**$0.1858**	b
Sysco Houston, Inc	Michael Foods - Papetti's 46025-85017	550	CS	$56.2800	$0.1900	
The Masters Distribution Systems Company, Inc	Michael Foods - Papetti's 46025-85017	550	CS	$58.2800	$0.1943	
Labatt Food Service	Michael Foods - Papetti's 46025-85017	550	CS	$62.1500	$0.2072	

Line 75 13551 - Eggs, Whole, Liquid

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	**Michael Foods Papetti's 46025-65123**	**100**	**CS**	**$49.5600**	**$1.6520**	b
The Masters Distribution Systems Company, Inc	Michael Foods Papetti's 46025-65123	100	CS	$52.0000	$1.7333	
Labatt Food Service	Michael Foods Papetti's 46025-65123	100	CS	$54.8000	$1.8267	

Line 76 13530 - Eggs, Whole with Nonfat Milk, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	**Michael Foods Papetti's 46025-54211**	**100**	**CS**	**$49.2600**	**$1.6420**	b
The Masters Distribution Systems Company, Inc	Miachael Foods Papetti's 46025-54211	100	CS	$50.8200	$1.6940	
Labatt Food Service	Miachael Foods Papetti's 46025-54211	100	CS	$54.8100	$1.8270	

Line 77 13531 - Eggs, Scrambled, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	**Michael Food Papetti's 46025-82525**	**300**	**CS**	**$50.6400**	**$2.5320**	b
The Masters Distribution Systems Company, Inc	Michael Food Papetti's 46025-82525	300	CS	$52.2300	$2.6115	
Labatt Food Service	SunnyFresh 40927	300	CS	$61.4100	$3.0705	

Line 78 Egg Roll, Southwest, Whole Grain

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Schwan's Sales Co., Inc. – Foodservice Division	Minh 69187	100	CS	$44.4500	$0.6174	d
The Masters Distribution Systems Company, Inc	Minh 69187	100	CS	$46.7900	$0.6499	d
International Food Solutions, Inc.	**Comida Vida 490045**	**100**	**CS**	**$73.0000**	**$0.7300**	b
Tasty Brands, LLC	Tasty Brands 41212	100	CS	$62.2100	$0.7406	
Chef's Corner Foods	Chefs Corner Foods 5555	100	CS	$68.0000	$0.8095	

Line 79 14081 - Egg Roll, Vegetable, Whole Grain

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
International Food Solutions, Inc.	**Asian Food Solutions 79011**	**2600**	**CS**	**$51.7500**	**$0.5175**	b
Schwan's Sales Co., Inc. – Foodservice Division	Minh 70255	2600	CS	$38.6900	$0.5374	
Sysco Houston, Inc	Minh 70255	2600	CS	$39.8800	$0.5539	
The Masters Distribution Systems Company, Inc	Minh 70255	2600	CS	$40.7300	$0.5657	
Chef's Corner Foods	Chefs Corner Foods 2262	2600	CS	$49.0000	$0.5833	
Tasty Brands, LLC	Tasty Brands 1211	2600	CS	$49.5600	$0.5900	

Line 80 14101 - Enchiladas, Cheese

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Los Cabos Mexican Foods (M.C.I. Foods, Inc.)	**Los Cabos 64162**	**1200**	**CS**	**$74.8600**	**$0.5199**	b
Sysco Houston, Inc	Los Cabos 64143	1200	CS	$77.8200	$0.5404	

Line 81 14113 - Fish Sticks, Whole Grain

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Braun Beef Company	**Trident 427203**	**100**	**CS**	**$30.9800**	**$0.7745**	b
ES Foods, Inc.	ES Foods 34069	100	CS	$42.5400	$1.0635	

Line 82 10600 - Frankfurter, 100% Beef, 2oz

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Churchfield Foods Company	**Cloverdale 117526**	**9000**	**CS**	**$43.0400**	**$0.5380**	b
Tx Chili Company	BAO8	9000	CS	$44.0000	$0.5500	
Cloverdale Foods Company	Cloverdale 117526	9000	CS	$45.5000	$0.5688	
Braun Beef Company	Eisenberg 35596-0141	9000	CS	$47.9400	$0.5992	
Labatt Food Service	Smithfield 70247810960	9000	CS	$48.3800	$0.6048	
Sysco Houston, Inc	Eisenberg 35596-0141	9000	CS	$48.4300	$0.6054	
The Masters Distribution Systems Company, Inc	Eisenberg 35596-0141	9000	CS	$49.4500	$0.6181	
Labatt Food Service	Eisenberg 35596-0141	9000	CS	$52.3800	$0.6548	

Line 83 French Bread, Pizza, Cheese

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Schwan's Sales Co., Inc. – Foodservice Division	Tony's 78359	100	CS	$49.3300	$0.8222	e
Schwan's Sales Co., Inc. – Foodservice Division	Tony's 68724	100	CS	$50.5300	$0.8422	e
Nardone Bros Baking Co Inc.	**Nardone Bros. 60WGUM2**	**100**	**CS**	**$52.9100**	**$0.8818**	b
The Masters Distribution Systems Company, Inc	Tony's 68724	100	CS	$53.1900	$0.8865	

Line 84 14300 - French Toast Sticks, Whole Grain

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Churchfield Trading	General Mills 137308000/137309000	6000	CS	$36.3900	$0.5054	e
Bake Crafters Food Company	**Bake Crafters 449**	**6000**	**CS**	**$55.2200**	**$0.6275**	b
Braun Beef Company	Michael Foods - Papetti's 46025-75015	6000	CS	$78.2500	$0.7825	
The Masters Distribution Systems Company, Inc	Michael Foods - Papetti's 46025-75015	6000	CS	$79.6900	$0.7969	

Line 85 15087 - Fruit Compote

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Labatt Food Service	**Wawona 018420-00**	**100**	**CS**	**$107.8900**	**$2.1154**	b
Braun Beef Company	Wawona 018420-00	100	CS	$108.7500	$2.1323	
The Masters Distribution Systems Company, Inc	Wawona 018420-00	100	CS	$131.8600	$2.5855	

Line 86 Fruit, Frozen, 100% Juice Cup

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	Country Pure (Multiple Flavors)	100	CS	$19.4200	$0.2023	a
Braun Beef Company	J&J Snack Foods (Multiple Flavors)	100	CS	$31.4400	$0.3275	e
Sysco Houston, Inc	Whole Fruit 23060000	100	CS	$31.4400	$0.3300	e
Sysco Houston, Inc	Luigis 48450	100	CS	$31.4400	$0.3300	e
Lindy's Homemade LLC.	**Lindy's Froot Jooce (Multiple Flavors)**	**100**	**CS**	**$30.7500**	**$0.3400**	b
The Masters Distribution Systems Company, Inc	J&J Snack Foods 2306000	100	CS	$34.9000	$0.3635	
The Masters Distribution Systems Company, Inc	Country Pure 2015	100	CS	$30.8900	$0.3677	

c **Line 87 Fruit, Frozen, Pops**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE
Braun Beef Company	Brafresh (Multiple Flavors)	100	CS	$45.9400	$0.4101
Braun Beef Company	Jonny Pops	100	CS	$26.8200	$0.5587
Churchfield Trading	Jonny Pops 1199031	100	CS	$27.0600	$0.5638
Labatt Food Service	Wawona 049250-00	100	CS	$72.1100	$0.7511

[c] **Line 88 18075 - Greens, Frozen, Chopped - Collard**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 52263	100	CS	$28.4400	$0.7900	

[c] **Line 89 18076 - Greens, Frozen, Chopped - Mustard**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 53215	100	CS	$41.7200	$1.1589	

[c] **Line 90 18074 - Greens, Frozen, Chopped - Turnip**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 53242	100	CS	$41.7200	$1.1589	

Line 91 Grilled Cheese

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Tasty Brands, LLC	**Tasty Brands 70110**	**100**	**CS**	**$88.5600**	**$0.8200**	b
Bake Crafters Food Company	Bake Crafters 6659	100	CS	$97.9000	$0.9100	
ES Foods, Inc.	ES Foods 16944	100	CS	$101.8500	$1.0609	

Line 92 15031 - Juice, Orange, Frozen Concentrate

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	**Country Pure 41830**	**100**	**CS**	**$54.4000**	**$4.5333**	b

Line 93 15070 - Mango, Diced, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 64145	100	CS	$44.0000	$1.4667	a
Simplot Global Food Holdings, Inc.	Simplot 10071179035084	100	CS	$17.5000	$1.7500	e
Sysco Houston, Inc	**Dole 7120210511**	**100**	**CS**	**$30.9900**	**$3.0990**	b
Labatt Food Service	Dole 7120210511	100	CS	$33.2900	$3.3290	
The Masters Distribution Systems Company, Inc	Wawona 072397-00	100	CS	$34.1600	$3.4160	

Line 94 13001 - Margarine, Solid

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Shaver Foods, LLC	**Gold N Sweet 21547GNS**	2500	CS	**$34.7300**	**$1.1576**	b
Sysco Houston, Inc	Gold N Sweet 21547GNS	2500	CS	$44.7200	$1.4907	

Line 95 10400 - Meatballs, Beef or Chicken

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Maid-Rite Specialty Foods Inc	**Maid-Rite 75156-04675**	**1000**	**CS**	**$124.5000**	**$0.7034**	b
Goodman Food Products dba Don Lee Farms	Don Lee Farms CN19053	1000	CS	$143.1300	$0.7157	
Hormel Foods Sales, LLC	Jennie-O Turkey 19200	1000	CS	$144.9200	$0.7877	
Hormel Foods Sales, LLC	Hormel 126252	1000	CS	$51.5900	$0.9673	
The Masters Distribution Systems Company, Inc	JTM CP5049	1000	CS	$241.1900	$1.2562	

Line 96 16120 - Muffin, English, Whole Grain - 3.5"

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Muffin Town (JSB Industries, Inc.)	Smart Choice 08198	100	CS	$29.5000	$0.2049	a
Tasty Brands, LLC	**Tasty Brands 20404**	**100**	**CS**	**$31.6800**	**$0.2200**	b
Bake Crafters Food Company	Bake Crafters 802	100	CS	$37.2100	$0.2584	

Line 97 16102 - Naan, WG, 1oz

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
International Food Solutions, Inc.	**Aahar Foods 8120160**	**100**	**CS**	**$40.0000**	**$0.3333**	b

Line 98 16122 - Noodles, Asian

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Schwan's Sales Co., Inc. – Foodservice Division	Twin Marquis 66931	1000	CS	$51.6000	$0.1940	d
The Masters Distribution Systems Company, Inc	Twin Marquis 66931	1000	CS	$54.3200	$0.2041	d
International Food Solutions, Inc.	Asian Food Solutions 22001WG	1000	CS	$34.5000	$0.2156	e
Yangs 5th Taste (Out Of The Shell, LLC)	**Yangs 8-52724-00302-3**	**1000**	**CS**	**$46.4600**	**$0.2323**	b
Chef's Corner Foods	Chefs Corner Foods CCF-0018	1000	CS	$55.0000	$0.2361	
Labatt Food Service	Yangs 8-52724-00302-3	1000	CS	$51.3700	$0.2569	
Braun Beef Company	Palmetto Gourmet 11933	1000	CS	$38.9800	$0.2707	
Schwan's Sales Co., Inc. – Foodservice Division	Twin Marquis 66932	1000	CS	$53.7900	$0.2802	
Sysco Houston, Inc	Twin Marquis 66932	1000	CS	$55.4500	$0.2888	
Schwan's Sales Co., Inc. – Foodservice Division	Twin Marquis 66940	1000	CS	$17.5200	$0.3650	
The Masters Distribution Systems Company, Inc	Twin Marquis 66940	1000	CS	$19.2700	$0.4015	

Line 99 18081 - Okra, Frozen, Cut-Up

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 41611	100	CS	$20.1000	$1.0050	a
Schwan's Sales Co., Inc. – Foodservice Division	**Stilwell 70259**	**100**	**CS**	**$33.9400**	**$1.6970**	b

Line 100 Pancake, Mini, Flavored - IW

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	**Pilsbury 114246**	**100**	**CS**	**$33.1200**	**$0.4600**	b
Labatt Food Service	Pilsbury 114246	100	CS	$35.9800	$0.4997	
Churchfield Trading	General Mills 114245000/114246000	100	CS	$36.5400	$0.5075	
The Masters Distribution Systems Company, Inc	Pilsbury 114246	100	CS	$36.6400	$0.5089	
Bake Crafters Food Company	Bake Crafters 1675	100	CS	$49.7000	$0.6903	

Line 101 14554 - Pancake, Mini, Maple - IW

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	Kellenova 3800014688	10000	CS	$24.6200	$0.1710	d
Muffin Town (JSB Industries, Inc.)	Smart Choice 55660	10000	CS	$24.0000	$0.3333	a
The Masters Distribution Systems Company, Inc	Eggo 3800092562	10000	CS	$29.9900	$0.4165	e
Labatt Food Service	Eggo 3800092562	10000	CS	$31.2500	$0.4340	e
The Masters Distribution Systems Company, Inc	**DeWafelbakkers 625**	**10000**	**CS**	**$34.5000**	**$0.4792**	b
Churchfield Trading	General Mills 114245000/114246000	10000	CS	$36.5400	$0.5075	
Bake Crafters Food Company	Bake Crafters 1674	10000	CS	$69.6600	$0.5805	
Bake Crafters Food Company	Bake Crafters 1673	10000	CS	$46.0600	$0.6397	

Line 102 Pancake, Whole Grain, Bulk

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
National Food Group, Inc.	National Food Group 49049	100	CS	$23.0000	$0.1597	a
Muffin Town (JSB Industries, Inc.)	Smart Choice 53629	100	CS	$24.0000	$0.1667	a
Braun Beef Company	Eggo 14688	100	CS	$24.6200	$0.1710	d
Bake Crafters Food Company	**Bake Crafters 1475**	**100**	**CS**	**$24.6700**	**$0.1713**	b
Elysium Food Group	EFG 501144	100	CS	$34.2500	$0.2378	
The Masters Distribution Systems Company, Inc	Eggo 3800018574	100	CS	$29.9900	$0.4165	

Line 103 15083 - Peaches, Sliced, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Simplot Global Food Holdings, Inc.	**Simplot 10071179179139**	**100**	**CS**	**$45.4400**	**$2.2700**	b
Sysco Houston, Inc	Simplot 10071179179139	100	CS	$45.7500	$2.2900	
Braun Beef Company	Wawona 017160	100	CS	$51.7800	$2.5890	
The Masters Distribution Systems Company, Inc	Wawona 017160	100	CS	$63.1000	$3.1550	
Braun Beef Company	Paris Foods 62341	100	CS	$37.7000	$3.7700	

Line 104 18121 - Peas, Green, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 41640	100	CS	$20.1000	$1.0050	a
Labatt Food Service	**Garden Fre 47440**	**100**	**CS**	**$28.3600**	**$1.4180**	b

Line 105 17027 - Pepperoni, Sliced

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Labatt Food Service	**Margherita 27815220106**	**1500**	**CS**	**$86.3900**	**$3.4556**	b
Hormel Foods Sales, LLC	Hormel 114488	1500	CS	$142.5000	$5.7000	

c **Line 106 14163 - Pizza, Breakfast**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING
Nardone Bros Baking Co Inc.	Nardone Bros 80WBTS100	550	CS	$35.3000	$0.4413
Nardone Bros Baking Co Inc.	Nardone Bros. 80WS100	550	CS	$35.9900	$0.4499
Nardone Bros Baking Co Inc.	Nardone Bros 80WTBF	550	CS	$37.6900	$0.4711
Nardone Bros Baking Co Inc.	Nardone Bros 12WBR	550	CS	$45.5200	$0.4742
Schwan's Sales Co., Inc. – Foodservice Division	Tony's 63913	550	CS	$60.8200	$0.6082
Sysco Houston, Inc	Tony's 63913	550	CS	$62.6800	$0.6268
The Masters Distribution Systems Company, Inc	Tony's 63913	550	CS	$63.8200	$0.6382
Nardone Bros Baking Co Inc.	Nardone Bros 96WBR	550	CS	$62.3500	$0.6495
S.A. Piazza & Associates, INC	Wild Mikes 90502	550	CS	$104.6500	$0.6541
Nardone Bros Baking Co Inc.	Nardone Bros M96WBB	550	CS	$64.7400	$0.6743
Labatt Food Service	Wild Mikes 90502	550	CS	$116.2800	$0.7268

Line 107 18079 - Plantains, Pre-Cooked, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
International Food Solutions, Inc.	**Comida Vida 470615**	**100**	**CS**	**$41.0000**	**$1.7083**	b

Line 108 Potatoes, Diced, Roasted

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Simplot Global Food Holdings, Inc.	**Simplot 10071179027058**	**100**	**CS**	**$26.1800**	**$1.7500**	b

Line 109 18098 - Potatoes, Fries, Shaped

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Simplot Global Food Holdings, Inc.	**Simplot 10071179046011**	**1200**	**CS**	**$33.6700**	**$1.2500**	b
Sysco Houston, Inc	Simplot 10071179046011	1200	CS	$38.2300	$1.4200	
Labatt Food Service	Simplot 10071179046011	1200	CS	$40.0000	$1.4815	

Line 110 18077 - Potatoes, Frozen, Mashed

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
McCain Foods USA Inc.	OIF03613	100	CS	$30.9600	$1.2900	e
The Masters Distribution Systems Company, Inc	Lamb Weston M15	100	CS	$31.4400	$1.3101	a
McCain Foods USA Inc.	Mash Makers 1000002870	100	CS	$31.6800	$1.3200	a
Simplot Global Food Holdings, Inc.	**Simplot 10071179299257**	**100**	**CS**	**$37.7800**	**$1.5700**	b

Line 111 Potatoes, Hash Brown, Large

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
McCain Foods USA Inc.	**McCain 1000006188**	**100**	**CS**	**$40.5000**	**$0.2143**	b
The Masters Distribution Systems Company, Inc	Lamb Weston B27	100	CS	$27.9900	$0.2153	
McCain Foods USA Inc.	McCain MCF03927	100	CS	$35.1000	$0.2194	
McCain Foods USA Inc.	McCain 1000005962	100	CS	$26.9100	$0.2381	
McCain Foods USA Inc.	McCain OIF00224A	100	CS	$17.6400	$0.2384	
McCain Foods USA Inc.	McCain MCL03624	100	CS	$39.9000	$0.2660	
Simplot Global Food Holdings, Inc.	Simplot 10071179430018	100	CS	$33.9200	$0.3200	
Cavendish Farms Inc.	Cavendish Farms 56210	100	CS	$38.6100	$0.4152	

Line 112 18093 - Potatoes, Spiral Cut Fries, Seasoned

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
McCain Foods USA Inc.	**McCain 1000004108**	**6000**	**CS**	**$28.8000**	**$1.2000**	b
Simplot Global Food Holdings, Inc.	Simplot 10071179042860	6000	CS	$36.3200	$1.2107	
Cavendish Farms Inc.	Flavor Crisp	6000	CS	$33.1300	$1.2270	
The Masters Distribution Systems Company, Inc	Lamb Weston D0073	6000	CS	$38.9600	$1.2986	
Labatt Food Service	Simplot 10071179042860	6000	CS	$39.8500	$1.3283	
Sysco Houston, Inc	Simplot 10071179042860	6000	CS	$40.7800	$1.3593	

Line 113 Potatoes, Squares

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Sysco Houston, Inc	**Simplot 10071179054610**	**100**	**CS**	**$26.0300**	**$1.0846**	b
Simplot Global Food Holdings, Inc.	Simplot 10071179054610	100	CS	$26.5000	$1.1042	
Labatt Food Service	Simplot 10071179054610	100	CS	$30.9500	$1.2896	

Line 114 18080 - Potatoes, Sweet Potato, Fries

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
McCain Foods USA Inc.	**McCain MCF04566**	**6800**	**CS**	**$22.5000**	**$1.5000**	b
Simplot Global Food Holdings, Inc.	Simplot 10071179027829	6800	CS	$26.0600	$1.7373	
McCain Foods USA Inc.	McCain MCF05074	6800	CS	$26.1000	$1.7400	
The Masters Distribution Systems Company, Inc	Lamb Weston L0091	6800	CS	$27.8900	$1.8593	
Sysco Houston, Inc	Simplot 10071179027829	6800	CS	$28.8800	$1.9253	
Labatt Food Service	Simplot 10071179027829	6800	CS	$29.2500	$1.9500	

Line 115 Potatoes, Sweet Potato, Tots

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Labatt Food Service	Simplot 10071179004189	100	CS	$41.4500	$1.3817	d
The Masters Distribution Systems Company, Inc	**Lamb Weston L0094**	**100**	**CS**	**$29.4300**	**$1.9620**	b

Line 116 18099 - Potatoes, Tater Tots

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Simplot Global Food Holdings, Inc.	**Simplot 10071179004189**	**3500**	**CS**	**$29.4200**	**$0.9801**	b
Sysco Houston, Inc	Simplot 10071179004189	3500	CS	$29.9800	$0.9993	
McCain Foods USA Inc.	McCain OI F00215A	3500	CS	$31.9500	$1.0650	
Cavendish Farms Inc.	Cavendish Farms 56210 04101-2	3500	CS	$32.0100	$1.0670	
Labatt Food Service	Simplot 10071179004189	3500	CS	$33.4800	$1.1160	
McCain Foods USA Inc.	McCain 1000002789	3500	CS	$34.2000	$1.1400	
The Masters Distribution Systems Company, Inc	Lamb Weston H30	3500	CS	$37.2400	$1.2413	

c **Line 117 Potatoes, Tater Tots, Sweet Potato**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE

Line 118 18094 - Potatoes, Wedges, Seasoned

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
McCain Foods USA Inc.	**McCain 1000000496**	**1300**	**CS**	**$32.7000**	**$1.0900**	b
Simplot Global Food Holdings, Inc.	Simplot 10071179036722	1300	CS	$32.7200	$1.0907	
Sysco Houston, Inc	Simplot 10071179036722	1300	CS	$33.3800	$1.1127	
Labatt Food Service	Simplot 10071179036722	1300	CS	$35.4400	$1.1813	
The Masters Distribution Systems Company, Inc	Lamb Weston A10	1300	CS	$35.8700	$1.1957	

Line 119 Pretzel Bites, Stuffed

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
ES Foods, Inc.	**ES Foods 25606**	**100**	**CS**	**$89.7400**	**$0.8085**	b

Line 120 16051 - Pretzel, Bites, Whole Grain

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Braun Beef Company	**JTM 30185**	**100**	**CS**	**$20.0400**	**$0.1822**	b
Sysco Houston, Inc	JTM 30185	100	CS	$20.0400	$0.1822	
The Masters Distribution Systems Company, Inc	JTM 30185	100	CS	$22.2400	$0.2022	
JTM Provisions Company, Inc.	JTM 5911	100	CS	$47.8600	$0.3443	
Labatt Food Service	JTM 5911	100	CS	$52.5900	$0.3783	
The Masters Distribution Systems Company, Inc	JTM 5911	100	CS	$54.7600	$0.3940	

Line 121 Raspberries, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Simplot Global Food Holdings, Inc.	**Simplot 10071179053217**	**100**	**CS**	**$32.9200**	**$2.7433**	b
Simplot Global Food Holdings, Inc.	Simplot 10071179199410	100	CS	$36.5200	$3.6520	
Sysco Houston, Inc	Simplot 10071179199410	100	CS	$37.0500	$3.7050	
Braun Beef Company	Wawona 046500	100	CS	$48.1800	$4.8180	
The Masters Distribution Systems Company, Inc	Wawona 046500	100	CS	$58.7300	$5.8730	

c **Line 122 Samosa, Vegetable**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING
International Food Solutions, Inc.	Aahar Foods 8120060	100	CS	$65.0000	$0.6500

Line 123 17075 - Sandwich, Soy/Sun Butter and Grape Jelly - IW

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
Muffin Town (JSB Industries, Inc.)	**SunWise Foods 12228**	**4700**	**CS**	**$69.5000**	**$0.7240**	b
Albie's Food Products, LLC	Albie's 607	4700	CS	$52.9200	$0.7350	
Sysco Houston, Inc	SunWise Foods 12228	4700	CS	$71.6400	$0.7463	
Braun Beef Company	Albies 607	4700	CS	$54.2800	$0.7538	
ES Foods, Inc.	ES Foods 16701	4700	CS	$97.3400	$1.0140	
Albie's Food Products, LLC	Albie's 609	4700	CS	$53.2800	$1.3320	

Line 124 Sauce, Alfredo

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
JTM Provisions Company, Inc.	**JTM 5722**	**100**	**CS**	**$67.2600**	**$2.2420**	b
Labatt Food Service	JTM 5722	100	CS	$71.9700	$2.3990	
The Masters Distribution Systems Company, Inc	JTM 5722	100	CS	$76.9600	$2.5652	
ES Foods, Inc.	ES Foods 05813	100	CS	$78.4500	$2.6150	

Line 125 Sauce, Tikka Masala

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
JTM Provisions Company, Inc.	JTM 5732	100	CS	$60.7500	$2.0250	e
The Masters Distribution Systems Company, Inc	JTM 5732	100	CS	$69.5100	$2.3170	e
International Food Solutions, Inc.	**Aahar Foods 8120105**	**100**	**CS**	**$119.0000**	**$2.6893**	b

Line 126 Sausage, Breakfast, Crumble

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Cloverdale Foods Company	**Don Russel 125237**	**100**	**CS**	**$47.6000**	**$4.7600**	b

Line 127 16501 - Sausage, Breakfast Link

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Hormel Foods Sales, LLC	Jennie-O Turkey 614003	100	CS	$48.4200	$0.3026	d
Tyson Prepared Foods, Inc.	**Jimmy Dean 10000025445**	**100**	**CS**	**$35.3300**	**$0.3533**	b
Sysco Houston, Inc	Jimmy Dean 10000025445	100	CS	$36.4200	$0.3642	
Hormel Foods Sales, LLC	Hormel 137341	100	CS	$67.5000	$0.5488	
Cloverdale Foods Company	Cloverdale Foods 160181	100	CS	$34.5000	$0.8625	

Line 128 Sausage Link, Knockwurst

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Labatt Food Service	**J BAR B 2025**	**100**	**CS**	**$35.9100**	**$0.2244**	b
Tyson Prepared Foods, Inc.	Jimmy Dean 10000019669	100	CS	$35.0000	$0.2941	
Sysco Houston, Inc	Jimmy Dean 10000019669	100	CS	$36.0800	$0.3032	

Line 129 16505, 16506, 16507 - Sausage, Link, Smoked

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Labatt Food Service	Smithfield 45300292912	100	CS	$33.2700	$0.3327	d
Tyson Prepared Foods, Inc.	**Jimmy Dean 10000019001**	**100**	**CS**	**$42.7200**	**$0.4450**	b
Sysco Houston, Inc	Jimmy Dean 10000019001	100	CS	$49.1900	$0.5124	

Line 130 16520 - Sausage, Patty

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER SERVING	
JTM Provisions Company, Inc.	JTM 5649CE	10000	CS	$109.1200	$0.3023	e
Labatt Food Service	**Smithfield 25468111051**	**10000**	**CS**	**$32.4800**	**$0.3064**	b
Tyson Prepared Foods, Inc.	Jimmy Dean 10000025446	10000	CS	$35.3100	$0.3280	
Sysco Houston, Inc	Jone's Dairy 18753	10000	CS	$35.7300	$0.3339	
Cloverdale Foods Company	Cloverdale Foods 160118	10000	CS	$35.4000	$0.3340	
Hormel Foods Sales, LLC	Jennie-O Turkey 613810	10000	CS	$49.5800	$0.3619	

Line 131 20200 - Sour Cream, Individual Packet - 1oz

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Sysco Houston, Inc	**Daisy IDP100**	**4000**	**CS**	**$12.5600**	**$0.1300**	b
The Masters Distribution Systems Company, Inc	Morning Glory 25013	4000	CS	$17.5800	$0.1758	

Line 132 15084 - Strawberries, Sliced, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 60240	1000	CS	$46.1500	$1.5383	e
Churchfield Trading	**Wawona 33020**	**1000**	**CS**	**$28.0800**	**$2.8080**	b
Sysco Houston, Inc	Dole 17930	1000	CS	$30.9200	$3.0920	
The Masters Distribution Systems Company, Inc	Wawona 33020	1000	CS	$33.7500	$3.3750	

c **Line 133 Squash, Butternut, Frozen, Diced**

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE
Braun Beef Company	Paris Foods 41845	100	CS	$16.2000	$0.8100

Line 134 10493 - Taco, Chicken and Cheese

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Goodman Food Products dba Don Lee Farms	**Don Lee Farms SCUCCT**	**6000**	**CS**	**$74.5000**	**$0.8370**	b

Line 135 Taco, Vegetarian

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Goodman Food Products dba Don Lee Farms	**Don Lee Farms BVT250**	**100**	**CS**	**$70.0700**	**$0.6672**	b
Food Distributors of NV INC, DBA Smart Foods 4 Schools	Fun Foods C4024902	100	CS	$48.6000	$0.9000	

Line 136 10494 - Taquito, Shredded Chicken, Cheese, Green Chili

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Goodman Food Products dba Don Lee Farms	**Don Lee Farms GSCCR340**	**1500**	**CS**	**$64.6700**	**$0.9238**	b

Line 137 30062 - Tortilla, Flour - Any Size, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
The Masters Distribution Systems Company, Inc	Mission 10400	100	CS	$27.2500	$0.0946	e

	Braun Beef Company	**Teasdale 3006RUD-F**	**100**	**CS**	**$29.7600**	**$0.1033**	b
	Labatt Food Service	**Rudys 3008-F**	**100**	**CS**	**$21.6300**	**$0.1502**	b

Line 138 Tortilla, White Whole Wheat - Any Size, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
The Masters Distribution Systems Company, Inc	Mission 47086	100	CS	$31.6000	$0.1097	e
Braun Beef Company	**Teasdale 3206-F**	**100**	**CS**	**$35.5000**	**$0.1232**	b

Line 139 17145 - Turkey, Breast Roast, White Meat

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Tyson Prepared Foods, Inc.	Hillshire Farm 10321890414	475	CS	$55.4400	$4.6200	d
Tyson Prepared Foods, Inc.	Hillshire Farm 10314710414	475	CS	$55.6800	$4.6400	d
Sysco Houston, Inc	Hillshire Farm 10314710414	475	CS	$57.4000	$4.7833	d
Hormel Foods Sales, LLC	**Jennie-O Turkey 878403**	**475**	**CS**	**$5.5500**	**$5.5500**	b

Line 140 Turkey, Breast, Sliced

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Hormel Foods Sales, LLC	**Jennie-O Turkey 209918**	**100**	**CS**	**$77.2600**	**$4.2922**	b

Line 141 17030 - Turkey, Chorizo Sausage Crumbles

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Hormel Foods Sales, LLC	**Jennie-O Turkey 33038**	**100**	**CS**	**$179.0200**	**$4.4755**	b

Line 142 17040 - Turkey, Crumbles, Italian, Hand-Pinched

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Hormel Foods Sales, LLC	**Jennie-O Turkey 54057**	**400**	**CS**	**$139.2500**	**$4.6417**	b

Line 143 18085 - Vegetables, Asian-Style, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 41256	1200	CS	$21.1200	$1.0560	a
Simplot Global Food Holdings, Inc.	**Simplot 10071179188452**	**1200**	**CS**	**$49.3700**	**$2.0571**	b
Sysco Houston, Inc	Simplot 10071179188452	1200	CS	$49.6400	$2.0683	

Line 144 18090 - Vegetables, California Blend, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 41169	100	CS	$17.6400	$0.8820	a
Sysco Houston, Inc	Simplot 10071179188377	100	CS	$25.7800	$1.2890	e
Simplot Global Food Holdings, Inc.	**Simplot 10071179188377**	**100**	**CS**	**$26.0400**	**$1.3020**	b

Line 145 18095 - Vegetables, Fajita Blend, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 51218	1700	CS	$30.2800	$1.2616	a
Sysco Houston, Inc	Simplot 10071179746621	1700	CS	$37.7700	$1.5738	e
Simplot Global Food Holdings, Inc.	**Simplot 10071179746621**	**1700**	**CS**	**$37.8500**	**$1.5771**	b
Labatt Food Service	Simplot 10071179746621	1700	CS	$42.8000	$1.7833	

Line 146 18100 - Vegetables, Mixed 5-Way, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 51558	375	CS	$30.8000	$1.0266	a
Simplot Global Food Holdings, Inc.	**Simplot 10071179016380**	**375**	**CS**	**$27.5100**	**$1.8340**	b

Line 147 Vegetarian Nugget, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	**Morningstar 2898997762**	**100**	**CS**	**$37.9400**	**$0.1789**	b
Labatt Food Service	Morningstar 2898997762	100	CS	$38.5400	$0.1818	
The Masters Distribution Systems Company, Inc	Morningstar 2898997762	100	CS	$38.7500	$0.1828	

Line 148 14578 - Waffle, Whole Grain, Chocolate Chip

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Tasty Brands, LLC	Tasty Brands S722CC	20000	CS	$30.2400	$0.4200	e
Hartybake, LLC	**Harty Bake 22028**	**20000**	**CS**	**$17.1700**	**$0.4769**	b
Labatt Food Service	Tasty Brands S722CC	20000	CS	$36.3800	$0.5053	
The Masters Distribution Systems Company, Inc	Harty Bake 2028	20000	CS	$22.2400	$0.6178	
Sysco Houston, Inc	Eggo 3800029443	20000	CS	$51.5700	$0.7163	

Line 149 14579 - Waffle, Whole Grain, Confetti

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
The Masters Distribution Systems Company, Inc	Kellanova 3800014689	20000	CS	$23.3500	$0.3243	a
Arlington Valley Farms LLC	**Snackn Waffles 00070**	**20000**	**CS**	**$42.7200**	**$0.4450**	b
Labatt Food Service	Eggo 3800029443	20000	CS	$32.2400	$0.4478	
Tasty Brands, LLC	Tasty Brands S922FF	20000	CS	$33.8400	$0.4700	
Hartybake, LLC	Harty Bake 0001	20000	CS	$18.1700	$0.5047	
Sysco Houston, Inc	Snackn Waffles 00070	20000	CS	$51.5700	$0.5372	

Line 150 14577 - Waffle, Whole Grain, Maple

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
National Food Group, Inc.	National Food Group 600635	2500	CS	$27.0000	$0.3750	e
Tasty Brands, LLC	Tasty Brands S722MA	2500	CS	$30.2400	$0.4200	e
Hartybake, LLC	**Harty Bake 22027**	**2500**	**CS**	**$15.3400**	**$0.4261**	b
Arlington Valley Farms LLC	Snackn Waffles 00021	2500	CS	$42.7200	$0.4450	
Arlington Valley Farms LLC	Snackn Waffles 00110	2500	CS	$42.7200	$0.4450	
Labatt Food Service	General Mills 132265000	2500	CS	$36.3000	$0.5042	
Churchfield Trading	General Mills 132265000	2500	CS	$36.5400	$0.5075	
The Masters Distribution Systems Company, Inc	Harty Bake 22027	2500	CS	$18.8900	$0.5247	
Sysco Houston, Inc	Snackn Waffles 00110	2500	CS	$51.5700	$0.5372	
Bake Crafters Food Company	Bake Crafters 1563	2500	CS	$54.6400	$0.7589	

Line 151 13076 - Yogurt, Fat Free, Plain - Bulk

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Braun Beef Company	GM Yoplait 438000	100	CS	$14.9800	$2.4960	a
Sysco Houston, Inc	**Dannon 5801**	**100**	**CS**	**$15.6500**	**$2.6083**	b
Labatt Food Service	Dannon 5801	100	CS	$17.2500	$2.8750	
The Masters Distribution Systems Company, Inc	Dannon 5801	100	CS	$17.5900	$2.9317	

Line 152 13071 - Yogurt, Fat Free, Vanilla - Bulk

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Sysco Houston, Inc	Dannon 96397	1000	CS	$28.5500	$1.1896	e
Labatt Food Service	**Dannon 96397**	**1000**	**CS**	**$29.4300**	**$1.2263**	b
Braun Beef Company	GM Yoplait 439000	1000	CS	$14.9800	$1.2483	
The Masters Distribution Systems Company, Inc	Dannon 96397	1000	CS	$30.3600	$1.2650	

Line 153 Yogurt, Greek, Fat Free, Plain, Bulk

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	EACH PRICE	
Labatt Food Service	**Oikos 57735**	**100**	**CS**	**$24.8000**	**$4.1333**	b

Line 154 18111 - Zucchini, Sliced, Frozen

SUPPLIER	BRAND/PRODUCT CODE	QTY	UOM	UNIT PRICE	PER POUND	
Braun Beef Company	Paris Foods 41913	100	CS	$20.1000	$1.0050	a
Sysco Houston, Inc	Simplot 10071179190233	100	CS	$28.3700	$1.1821	e
Simplot Global Food Holdings, Inc.	**Simplot 10071179190233**	**100**	**CS**	**$28.7300**	**$1.1971**	b

Cypress-Fairbanks Independent School District
Nutrition Services Department
11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: Chelsea Aitken, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/20/2026
RE: Frozen and Refrigerated Food for Nutrition Services 26-07-3500

The purpose of this memo is to explain the evaluation scoring for the Frozen and Refrigerated Food for Nutrition Services 26-07-3500 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

The estimated expenditure for this bid is significantly higher compared to the estimated spend. A major factor contributing to this increase is the number and type of items that were moved to the Frozen and Refrigerated Food bid that were previously on the Fruit and Vegetable bid.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

Suzy Hunter
Nutrition Services Director

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Health Services Agency Nurse**
Annual Contract # 26-07-8203R-RFP

The following proposals were received and opened at 10:00 a.m., Wednesday, April 8, 2026, as advertised and specified in documents concerning **Annual Contract # 26-07-8203R-RFP Health Services Agency Nurse.** The proposals received and the evaluation summary are located on pages 2-5.

[a] Recommendation based on user department's evaluation of overall best value to the District.

Recommendations: **Aveanna Healthcare (Epic Health Services)**
Accountable Healthcare Staffing
Delta-T Group, Inc.
Ro Health LLC

Estimated Expenditure: **$534,000.00**

Contract Term: **July 1, 2026 - June 30, 2027**

Renewal: **4 Years**

na

Line 1 1:1 RN

SUPPLIER	QTY	UOM	UNIT PRICE
Aveanna Healthcare (Epic Health Services)	1	Hourly Rate	**$48.00** [a]
NEW SOLUTIONS HEALTHCARE LLC	1	Hourly Rate	$55.00
Delta-T Group, Inc.	1	Hourly Rate	**$58.80** [a]
22nd Century Technologies, Inc.	1	Hourly Rate	$60.00
American Medical Staffing, Inc.	1	Hourly Rate	$62.00
Technostaff LLC dba HonorVet Technologies	1	Hourly Rate	$63.00
Maxim Healthcare Services	1	Hourly Rate	$65.00
Ahnew Leaf Medical Staffing (Ahnew Leaf Home Care LLC)	1	Hourly Rate	$65.00
Cynet Health Inc.	1	Hourly Rate	$65.72
Aya Healthcare, Inc.	1	Hourly Rate	$68.00
TrueCare24, Inc.	1	Hourly Rate	$68.00
Wise Medical Staffing	1	Hourly Rate	$68.50
Ro Health LLC	1	Hourly Rate	**$70.00** [a]
AB Staffing Solutions	1	Hourly Rate	$70.00
ND Global Consulting Services, Inc.	1	Hourly Rate	$71.43
Gillem Staffing (Gillem Speech-Language Pathology Services, L.L.C.)	1	Hourly Rate	$72.00
Favorite Healthcare Staffing, LLC	1	Hourly Rate	$74.00
IDR Healthcare, LLC	1	Hourly Rate	$75.00
ESS Clinical, Inc.	1	Hourly Rate	$75.00
Clinical Staffing Resources, Corp	1	Hourly Rate	$75.00
JLK Global Enterprises, Inc	1	Hourly Rate	$80.00
Aequor Health Services LLC	1	Hourly Rate	$80.00
PINE HEALTH LLC	1	Hourly Rate	$80.00
Savanchi Healthcare Agency (Nyasha Chinyani)	1	Hourly Rate	$80.00
Accountable Healthcare Staffing	1	Hourly Rate	**$80.00** [a]
National Recruiting Consultants	1	Hourly Rate	$80.00

Line 2 1:1 LPN/LVN

SUPPLIER	QTY	UOM	UNIT PRICE
22nd Century Technologies, Inc.	1	Hourly Rate	$45.00
Clinical Staffing Resources, Corp	1	Hourly Rate	$45.00
Ahnew Leaf Medical Staffing (Ahnew Leaf Home Care LLC)	1	Hourly Rate	$45.00
Delta-T Group, Inc.	1	Hourly Rate	**$47.50** [a]
Aveanna Healthcare (Epic Health Services)	1	Hourly Rate	**$48.00** [a]
NEW SOLUTIONS HEALTHCARE LLC	1	Hourly Rate	$48.00
Cynet Health Inc.	1	Hourly Rate	$49.22
American Medical Staffing, Inc.	1	Hourly Rate	$52.00
Technostaff LLC dba HonorVet Technologies	1	Hourly Rate	$52.00
Wise Medical Staffing	1	Hourly Rate	$53.75
TrueCare24, Inc.	1	Hourly Rate	$54.00
ND Global Consulting Services, Inc.	1	Hourly Rate	$54.29
Aya Healthcare, Inc.	1	Hourly Rate	$55.00
ESS Clinical, Inc.	1	Hourly Rate	$55.00
Favorite Healthcare Staffing, LLC	1	Hourly Rate	$56.00
Ro Health LLC	1	Hourly Rate	**$60.00** [a]
AB Staffing Solutions	1	Hourly Rate	$60.00
PINE HEALTH LLC	1	Hourly Rate	$60.00
National Recruiting Consultants	1	Hourly Rate	$60.00
JLK Global Enterprises, Inc	1	Hourly Rate	$60.00
IDR Healthcare, LLC	1	Hourly Rate	$60.00
Accountable Healthcare Staffing	1	Hourly Rate	**$65.00** [a]
Maxim Healthcare Services	1	Hourly Rate	$65.00
Savanchi Healthcare Agency (Nyasha Chinyani)	1	Hourly Rate	$65.00

Line 2 1:1 LPN/LVN - Continued

Aequor Health Services LLC	1	Hourly Rate	$70.00
Gillem Staffing (Gillem Speech-Language Pathology Services, L.L.C.)	1	Hourly Rate	$72.00

Line 3 Substitute School Nurse RN

SUPPLIER	QTY	UOM	UNIT PRICE
Aveanna Healthcare (Epic Health Services)	1	Hourly Rate	**$48.00** [a]
NEW SOLUTIONS HEALTHCARE LLC	1	Hourly Rate	$55.00
ND Global Consulting Services, Inc.	1	Hourly Rate	$57.14
Delta-T Group, Inc.	1	Hourly Rate	**$58.80** [a]
22nd Century Technologies, Inc.	1	Hourly Rate	$60.00
Cynet Health Inc.	1	Hourly Rate	$61.22
American Medical Staffing, Inc.	1	Hourly Rate	$62.00
Technostaff LLC dba HonorVet Technologies	1	Hourly Rate	$63.00
AB Staffing Solutions	1	Hourly Rate	$65.00
Ahnew Leaf Medical Staffing (Ahnew Leaf Home Care LLC)	1	Hourly Rate	$65.00
Wise Medical Staffing	1	Hourly Rate	$68.50
Maxim Healthcare Services	1	Hourly Rate	$70.00
Favorite Healthcare Staffing, LLC	1	Hourly Rate	$70.00
Ro Health LLC	1	Hourly Rate	**$70.00** [a]
Aequor Health Services LLC	1	Hourly Rate	$75.00
Clinical Staffing Resources, Corp	1	Hourly Rate	$75.00
TrueCare24, Inc.	1	Hourly Rate	$76.00
JLK Global Enterprises, Inc	1	Hourly Rate	$78.00
Accountable Healthcare Staffing	1	Hourly Rate	**$80.00** [a]
Savanchi Healthcare Agency (Nyasha Chinyani)	1	Hourly Rate	$80.00
PINE HEALTH LLC	1	Hourly Rate	$82.00
Gillem Staffing (Gillem Speech-Language Pathology Services, L.L.C.)	1	Hourly Rate	$85.00

Line 4 Substitute School Nurse LPN/LVN

SUPPLIER	QTY	UOM	UNIT PRICE
22nd Century Technologies, Inc.	1	Hourly Rate	$45.00
Clinical Staffing Resources, Corp	1	Hourly Rate	$45.00
Ahnew Leaf Medical Staffing (Ahnew Leaf Home Care LLC)	1	Hourly Rate	$45.00
Cynet Health Inc.	1	Hourly Rate	$46.22
Delta-T Group, Inc.	1	Hourly Rate	**$47.50** [a]
Aveanna Healthcare (Epic Health Services)	1	Hourly Rate	**$48.00** [a]
NEW SOLUTIONS HEALTHCARE LLC	1	Hourly Rate	$48.00
Technostaff LLC dba HonorVet Technologies	1	Hourly Rate	$52.00
American Medical Staffing, Inc.	1	Hourly Rate	$52.00
Favorite Healthcare Staffing, LLC	1	Hourly Rate	$52.00
Wise Medical Staffing	1	Hourly Rate	$53.75
AB Staffing Solutions	1	Hourly Rate	$55.00
ND Global Consulting Services, Inc.	1	Hourly Rate	$57.14
JLK Global Enterprises, Inc	1	Hourly Rate	$58.00
Ro Health LLC	1	Hourly Rate	**$60.00** [a]
TrueCare24, Inc.	1	Hourly Rate	$61.00
PINE HEALTH LLC	1	Hourly Rate	$62.00
Savanchi Healthcare Agency (Nyasha Chinyani)	1	Hourly Rate	$65.00
Aequor Health Services LLC	1	Hourly Rate	$65.00
Accountable Healthcare Staffing	1	Hourly Rate	**$65.00** [a]
Maxim Healthcare Services	1	Hourly Rate	$65.00
Gillem Staffing (Gillem Speech-Language Pathology Services, L.L.C.)	1	Hourly Rate	$85.00

Line 5 Call Center Nurse RN

SUPPLIER	QTY	UOM	UNIT PRICE
Aveanna Healthcare (Epic Health Services)	1	Hourly Rate	**$48.00** [a]
Cynet Health Inc.	1	Hourly Rate	$53.72
Delta-T Group, Inc.	1	Hourly Rate	**$55.00** [a]
NEW SOLUTIONS HEALTHCARE LLC	1	Hourly Rate	$55.00
IDR Healthcare, LLC	1	Hourly Rate	$60.00
Ahnew Leaf Medical Staffing (Ahnew Leaf Home Care LLC)	1	Hourly Rate	$60.00
22nd Century Technologies, Inc.	1	Hourly Rate	$60.00
AB Staffing Solutions	1	Hourly Rate	$60.00
American Medical Staffing, Inc.	1	Hourly Rate	$62.00
Technostaff LLC dba HonorVet Technologies	1	Hourly Rate	$63.00
Wise Medical Staffing	1	Hourly Rate	$67.00
Favorite Healthcare Staffing, LLC	1	Hourly Rate	$68.00
Ro Health LLC	1	Hourly Rate	**$70.00** [a]
ND Global Consulting Services, Inc.	1	Hourly Rate	$71.43
Gillem Staffing (Gillem Speech-Language Pathology Services, L.L.C.)	1	Hourly Rate	$72.00
Aequor Health Services LLC	1	Hourly Rate	$75.00
Clinical Staffing Resources, Corp	1	Hourly Rate	$75.00
JLK Global Enterprises, Inc	1	Hourly Rate	$75.00
PINE HEALTH LLC	1	Hourly Rate	$80.00
Accountable Healthcare Staffing	1	Hourly Rate	**$80.00** [a]
National Recruiting Consultants	1	Hourly Rate	$80.00

Line 6 Call Center Nurse LPN/LVN

SUPPLIER	QTY	UOM	UNIT PRICE
Ahnew Leaf Medical Staffing (Ahnew Leaf Home Care LLC)	1	Hourly Rate	$40.00
Cynet Health Inc.	1	Hourly Rate	$41.72
Delta-T Group, Inc.	1	Hourly Rate	**$44.00** [a]
22nd Century Technologies, Inc.	1	Hourly Rate	$45.00
IDR Healthcare, LLC	1	Hourly Rate	$45.00
Clinical Staffing Resources, Corp	1	Hourly Rate	$45.00
NEW SOLUTIONS HEALTHCARE LLC	1	Hourly Rate	$48.00
Aveanna Healthcare (Epic Health Services)	1	Hourly Rate	**$48.00** [a]
Favorite Healthcare Staffing, LLC	1	Hourly Rate	$50.00
AB Staffing Solutions	1	Hourly Rate	$50.00
Technostaff LLC dba HonorVet Technologies	1	Hourly Rate	$52.00
American Medical Staffing, Inc.	1	Hourly Rate	$52.00
Wise Medical Staffing	1	Hourly Rate	$52.00
JLK Global Enterprises, Inc	1	Hourly Rate	$55.00
ND Global Consulting Services, Inc.	1	Hourly Rate	$57.14
Ro Health LLC	1	Hourly Rate	**$60.00** [a]
PINE HEALTH LLC	1	Hourly Rate	$60.00
National Recruiting Consultants	1	Hourly Rate	$60.00
Accountable Healthcare Staffing	1	Hourly Rate	**$65.00** [a]
Aequor Health Services LLC	1	Hourly Rate	$65.00
Gillem Staffing (Gillem Speech-Language Pathology Services, L.L.C.)	1	Hourly Rate	$72.00

#26-07-8203R-RFP Health Services Agency Nurse

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
22nd Century Technologies, Inc.	69.60	71.10	71.10	70.60	9.00
AB Staffing Solutions	70.20	70.20	70.20	70.20	10.00
Accountable Healthcare Staffing	77.90	69.90	68.70	72.17	3.00
Aequor Health Services LLC	68.82	68.82	68.82	68.82	23.00
Ahnew Leaf Medical Staffing (Ahnew Leaf Home Care LLC)	70.92	70.92	70.92	70.92	6.00
American Medical Staffing, Inc.	70.20	70.20	70.20	70.20	10.00
Aveanna Healthcare (Epic Health Services)	73.20	77.00	71.40	73.87	2.00
Aya Healthcare, Inc.	69.90	69.90	69.90	69.90	15.00
Clinical Staffing Resources, Corp	70.20	70.20	70.20	70.20	10.00
Cynet Health Inc.	70.80	70.80	70.80	70.80	7.00
Delta-T Group, Inc.	73.48	70.98	70.98	71.81	4.00
ESS Clinical, Inc.	69.60	69.60	69.60	69.60	19.00
Favorite Healthcare Staffing, LLC	69.78	69.78	69.78	69.78	17.00
Gillem Staffing (Gillem Speech-Language Pathology Services, L.L.C.)	68.10	68.10	68.10	68.10	25.00
IDR Healthcare, LLC	70.20	70.20	70.20	70.20	10.00
JLK Global Enterprises, Inc	69.18	69.18	69.18	69.18	22.00
Maxim Healthcare Services	64.48	64.48	64.48	64.48	26.00
National Recruiting Consultants	74.00	69.00	69.00	70.67	8.00
ND Global Consulting Services, Inc.	69.72	69.72	69.72	69.72	18.00
New Solutions Healthcare LLC	71.10	71.10	71.10	71.10	5.00
Pine Health LLC	68.82	68.82	68.82	68.82	23.00
Ro Health LLC	94.80	89.20	76.60	86.87	1.00
Savanchi Healthcare Agency (Nyasha Chinyani)	68.70	70.10	69.20	69.33	20.00
Technostaff LLC dba HonorVet Technologies	70.20	70.20	70.20	70.20	10.00
TrueCare24, Inc.	69.30	69.30	69.30	69.30	21.00
Wise Medical Staffing	69.90	69.90	69.90	69.90	15.00

** Awarded Suppliers Ranking 1 - 4

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

Melinda Hood, RN, BSN
Director, Health Services

Memo:

To: Chelsea Aitken, Director of Procurement Services

From: Melinda Hood, Director of Health Services

Subject: Contract #26-07-8203R-RFP Award Recommendation – Agency Nursing Services

Date: 05/07/2026

Cypress-Fairbanks ISD received 26 proposals in response to the request for proposals (RFP) for agency nursing services. Upon careful review and evaluation of the proposals submitted for Contract 26-07-8203R-RFP, it is our recommendation to award the contract to vendors one through four as they met the established evaluation criteria and are able to provide specialized nursing support services, including ventilator and tracheostomy care for students with complex medical needs. Those vendors are:

- Accountable Healthcare Staffing
- Aveanna Healthcare (Epic Health Services)
- Delta-T Gorup, Inc.
- Ro Health LLC

The contract will be valid for one year, from July 1, 2026 to June 30, 2027 and will renew automatically for four additional one-year terms until June 30, 2031, unless either party provides a written notice of non-renewal at least thirty (30) days in advance.

Should you have any inquiries or require additional information regarding this recommendation, please do not hesitate to reach out.

Sincerely,

Melinda Hood

Director of Health Services, Cypress-Fairbanks ISD

11440 Matzke Road
Cypress, Texas 77429
281-897-4000

Melinda.hood@cfisd.net
P.O. Box 692003
Houston, Texas 77269-2003

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Map Growth Additional Licenses**
Contract # 25-07-1034 (ESC19/Allied States # 24-7474)

Map Growth enrollment for the 2026-2027 & 2027-2028 school years for K-12 with professional learning. Northwest Evaluation Association (NWEA) is a vendor on Region 19 Allied States Purchasing Coop # 24-7474 (Contract # 25-07-1034).

Recommendations: **Northwest Evaluation Association (NWEA)**

Estimated Expenditure:	**$52,500.00**	**Year 1 2026-2027**
	$52,500.00	**Year 2 2027-2028**
	Total: $105,000.00	

Contract Term: **August 1, 2026 - July 31, 2028**

hb

SALES ORDER

Order Date: 05/22/2026
Order #: 00139134
Start Date: 08/01/2026
End Date: 07/31/2028

Prepared For

Account Name: Cypress-Fairbanks ISD

Agency Code: 10063

Primary Contact: Ashley Clayburn

Email: ashley.clayburn@cfisd.net

Customer Information

Cypress-Fairbanks ISD
PO Box 692003
Houston, TX 77269-2003
United States

Bill-To Information

Cypress-Fairbanks ISD
PO Box 692003
Houston, TX 77269
United States

NWEA Sales Point of Contact

Tiffany Arce

tiffany.arce@nwea.org

Products & Services

Start Date	End Date	Product Description	Quantity	List Price	Sales Price	Total Price	Item Discount
Year 1							
8/1/2026	7/31/2027	Science Single Subject	7,000	$10.00	$7.50	$52,500.00	-$17,500.00
					Year 1 Sub-Total	**$52,500.00**	**-$17,500.00**
Year 2							
8/1/2027	7/31/2028	Science Single Subject	7,000	$10.00	$7.50	$52,500.00	-$17,500.00
					Year 2 Sub-Total	**$52,500.00**	**-$17,500.00**

Discount	-$35000
Subtotal	$105,000.00
Estimated Tax	$0.00
Grand Total	**$105,000.00**

Notes

Region 19 bid 24-7474 ; additional licenses at multi-year price point

Invoicing Information

Unless otherwise specified, payment terms are Net 30. Remittance instructions will be included with your invoice.

Until this Sales Order is signed, the pricing is valid for 30 days from the Order Date listed at the top of this document. Please confirm the billing address or specify changes to your Sales Point of Contact.

For a copy of the latest NWEA division W-9, it is available at https://support.hmhco.com/s/article/Billing-and-Invoices. Click on "Requesting a W-9" and select "NWEA".

The Tax ID for NWEA, a division of HMH Education Company, is 04-1456030.

Terms and Conditions

This Sales Order is between Customer and NWEA, a division of HMH Education Company, and is subject to the HMH Standard PreK-12 Terms of Purchase located at https://www.hmhco.com/terms-of-purchase (the "Agreement") for the Products and Services listed above. By signing this Sales Order, you agree you have read, understand, and agree to the Agreement.

Subscription Period: 2 YEARS. At the expiration of the Subscription Period noted herein, this Schedule will automatically expire.

Invoicing and Payment Terms:

Subscription Period	Fee Schedule
8/1/2026 – 7/31/2028	$105,000.00
Total Fees Due:	**$105,000.00**

Subscriber will receive an invoice on the day the Subscription Period starts and will pay in accordance with the terms of the Agreement.

Signature

Customer Signature: _____

Customer Printed Name: _____

Date: _____

Customer Title _____

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

MEMO

5/26/2026

In the 2026-2027 school year, CFISD is adding 6th-grade and 7th-grade science to the list of eligible content areas/grade levels for the Teacher Incentive Allotment (TIA).

Since we are currently using MAP as the 8th-grade TIA growth measure, we are adding to our existing contract for 6th and 7th grades. The contract adds to years two and three of our existing MAP Growth contract with Northwest Evaluation Association (NWEA).

I recommend this purchase of 7,000 MAP Growth Science licenses for a cost of $52,500 annually for two years.

Sincerely,

Ashley Clayburn

Ashley Clayburn
Assistant Superintendent
District Improvement and Accountability
Cypress-Fairbanks ISD

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Programming, Inspection & Repair of Fire Alarm & Sprinkler Systems**
Annual Contract # 26-07-6840R-RFP

The following proposals were received and opened at 10:00 a.m., Thursday, April 23, 2026, as advertised and specified in documents concerning **Annual Contract # 26-07-6840R-RFP Programming, Inspection & Repair of Fire Alarm & Sprinkler Systems.** The proposals received and the evaluation summary are located on pages 2-10.

[a] Award to all vendors with an evaluation score of 70 or greater.

Recommendations: **Advantage Interests (Advantage Fire Protection)**
BMF Solutions, LLP
Fire Safe Protection Services, LP
Firetron, Inc.
State Fire
Western States Fire Protection Corp.

Estimated Expenditure: **$220,000.00**

Contract Term: **July 1, 2026 - June 30, 2027**

Renewal: **4 Years**

td

Line 1 Fire Alarm Systems Annual Inspection and Testing - Elementary Schools

SUPPLIER	QTY	UOM	PRICE
Fire Safe Protection Services LP	59	Cost/Site	**$400.00** [a]
Advantage Fire Protection	59	Cost/Site	**$400.00** [a]
State Fire	59	Cost/Site	**$400.00** [a]
Everon, LLC	59	Cost/Site	$525.92
BMF Solutions	59	Cost/Site	**$900.00** [a]
Viking Automatic Sprinkler Company dba VFP Fire Systems	59	Cost/Site	$950.00
Prime Fire Protection Services, LLC	59	Cost/Site	$1,100.00
Firetron Inc	59	Cost/Site	**$1,190.00** [a]
American Fire Protection Group, Inc.	59	Cost/Site	$1,200.00
Century Fire	59	Cost/Site	$1,500.00
American Fire Systems	59	Cost/Site	$1,650.00
FireProTech, LLC.	59	Cost/Site	$3,383.82

Line 2 Fire Alarm Systems Annual Inspection and Testing - Middle Schools

SUPPLIER	QTY	UOM	PRICE
State Fire	20	Cost/Site	**$550.00** [a]
Fire Safe Protection Services LP	20	Cost/Site	**$600.00** [a]
Advantage Fire Protection	20	Cost/Site	**$600.00** [a]
Everon, LLC	20	Cost/Site	$1,078.14
BMF Solutions	20	Cost/Site	**$1,300.00** [a]
Viking Automatic Sprinkler Company dba VFP Fire Systems	20	Cost/Site	$1,400.00
American Fire Systems	20	Cost/Site	$1,750.00
Century Fire	20	Cost/Site	$2,000.00
Firetron Inc	20	Cost/Site	**$2,200.00** [a]
Prime Fire Protection Services, LLC	20	Cost/Site	$2,700.00
American Fire Protection Group, Inc.	20	Cost/Site	$3,000.00
FireProTech, LLC.	20	Cost/Site	$4,223.82

Line 3 Fire Alarm System Annual Inspection and Testing - High Schools

SUPPLIER	QTY	UOM	PRICE
State Fire	13	Cost/Site	**$950.00** [a]
Fire Safe Protection Services LP	13	Cost/Site	**$1,000.00** [a]
Advantage Fire Protection	13	Cost/Site	**$1,250.00** [a]
BMF Solutions	13	Cost/Site	**$1,600.00** [a]
Viking Automatic Sprinkler Company dba VFP Fire Systems	13	Cost/Site	$2,100.00
American Fire Systems	13	Cost/Site	$2,200.00
Everon, LLC	13	Cost/Site	$3,155.52
Prime Fire Protection Services, LLC	13	Cost/Site	$4,800.00
Century Fire	13	Cost/Site	$6,000.00
American Fire Protection Group, Inc.	13	Cost/Site	$6,500.00
FireProTech, LLC.	13	Cost/Site	$6,743.82
Firetron Inc	13	Cost/Site	**$7,900.00** [a]

Line 4 Fire Alarm Systems Annual Inspection and Testing - Various District Buildings

SUPPLIER	QTY	UOM	PRICE
Advantage Fire Protection	33	Cost/Site	**$450.00** [a]
Prime Fire Protection Services, LLC	33	Cost/Site	$620.87
BMF Solutions	33	Cost/Site	**$700.00** [a]
Fire Safe Protection Services LP	33	Cost/Site	**$750.00** [a]
Firetron Inc	33	Cost/Site	**$895.00** [a]
State Fire	33	Cost/Site	**$950.00** [a]
Everon, LLC	33	Cost/Site	$1,084.71
Century Fire	33	Cost/Site	$1,500.00
American Fire Systems	33	Cost/Site	$1,800.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	33	Cost/Site	$2,250.00
FireProTech, LLC.	33	Cost/Site	$2,543.82
American Fire Protection Group, Inc.	33	Cost/Site	$3,000.00

Line 5 Fire Alarm Systems Repair Service - Regular hourly rate for labor Monday - Friday 7:00 a.m. - 4:00 p.m.

SUPPLIER	QTY	UOM	PRICE
Advantage Fire Protection	1	Hour	**$95.00** [a]
FireProTech, LLC.	1	Hour	$105.00
Prime Fire Protection Services, LLC	1	Hour	$115.00
American Fire Protection Group, Inc.	1	Hour	$125.00
American Fire Systems	1	Hour	$125.00
State Fire	1	Hour	**$125.00** [a]
Fire Safe Protection Services LP	1	Hour	**$125.00** [a]
Western States Fire Protection Corporation	1	Hour	**$130.00** [a]
Viking Automatic Sprinkler Company dba VFP Fire Systems	1	Hour	$130.00
BMF Solutions	1	Hour	**$135.00** [a]
Century Fire	1	Hour	$145.00
Firetron Inc	1	Hour	**$160.00** [a]
Everon, LLC	1	Hour	$185.00

Line 6 Fire Alarm Systems Repair Service - Overtime hourly rate for labor Monday - Friday 7:00 a.m. - 4:00 p.m. weekends and holiday

SUPPLIER	QTY	UOM	PRICE
Advantage Fire Protection	1	Hour	**$142.50** [a]
FireProTech, LLC.	1	Hour	$157.50
American Fire Systems	1	Hour	$165.00
Prime Fire Protection Services, LLC	1	Hour	$172.50
Western States Fire Protection Corporation	1	Hour	**$180.00** [a]
Fire Safe Protection Services LP	1	Hour	**$187.50** [a]
American Fire Protection Group, Inc.	1	Hour	$187.50
State Fire	1	Hour	**$187.50** [a]
BMF Solutions	**1**	Hour	**$215.00** [a]
Century Fire	1	Hour	$220.00
Firetron Inc	1	Hour	**$225.00** [a]
Viking Automatic Sprinkler Company dba VFP Fire Systems	1	Hour	$225.00
Everon, LLC	1	Hour	$277.50

Line 7 Fire Alarm System Repair Service Mileage Charge (per mile)

SUPPLIER	QTY	UOM	UNIT PRICE
American Fire Systems	1	EA	$0.00
Century Fire	1	EA	$0.00
Western States Fire Protection Corporation	1	EA	**$0.00** [a]
FireProTech, LLC.	1	EA	$0.00
Prime Fire Protection Services, LLC	1	EA	$0.00
BMF Solutions	1	EA	**$0.05** [a]
Viking Automatic Sprinkler Company dba VFP Fire Systems	1	EA	$0.75
American Fire Protection Group, Inc.	1	EA	$20.00
Advantage Fire Protection	1	EA	**$35.00** [a]
Firetron Inc	1	EA	**$60.00** [a]
Everon, LLC	1	EA	$75.00
State Fire	1	EA	**$75.00** [a]

Line 8 Fire Alarm Systems Repair Service Material Cost

SUPPLIER	QTY	UOM	PERCENT OFF
Prime Fire Protection Services, LLC	1	Percent Off	50.0%
Western States Fire Protection Corporation	1	Percent Off	**30.0%** [a]
American Fire Systems	1	Percent Off	20.0%
American Fire Protection Group, Inc.	1	Percent Off	20.0%
Advantage Fire Protection	1	Percent Off	**20.0%** [a]
Viking Automatic Sprinkler Company dba VFP Fire Systems	1	Percent Off	10.0%
Century Fire	1	Percent Off	10.0%
Everon, LLC	1	Percent Off	10.0%
State Fire	1	Percent Off	**10.0%** [a]
Firetron Inc	1	Percent Off	**10.0%** [a]
Fire Safe Protection Services LP	1	Percent Off	**10.0%** [a]
FireProTech, LLC.	1	Percent Off	5.0%
BMF Solutions	1	Percent Off	**0.0%** [a]

Line 9 Fire Sprinkler Systems Annual Inspection and Testing - Elementary Schools

SUPPLIER	QTY	UOM	PRICE
Western States Fire Protection Corporation	60	Cost/Site	**$200.00** [a]
Advantage Fire Protection	60	Cost/Site	**$225.00** [a]
BMF Solutions	60	Cost/Site	**$285.00** [a]
State Fire	60	Cost/Site	$300.00
Century Fire	60	Cost/Site	$375.00
American Fire Protection Group, Inc.	60	Cost/Site	$450.00
Brigade Fire-Solutions	60	Cost/Site	$500.00
Everon, LLC	60	Cost/Site	$705.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	60	Cost/Site	$850.00
Prime Fire Protection Services, LLC	60	Cost/Site	$950.00
Firetron Inc	60	Cost/Site	**$1,200.00** [a]
American Fire Systems	60	Cost/Site	$1,300.00
FireProTech, LLC.	60	Cost/Site	$3,383.82

Line 10 Fire Sprinkler Systems Annual Inspection and Testing - Middle Schools

SUPPLIER	QTY	UOM	PRICE
Western States Fire Protection Corporation	20	Cost/Site	**$300.00** [a]
Advantage Fire Protection	20	Cost/Site	**$325.00** [a]
Century Fire	20	Cost/Site	$375.00
BMF Solutions	20	Cost/Site	**$385.00** [a]
State Fire	20	Cost/Site	$420.00
American Fire Protection Group, Inc.	20	Cost/Site	$600.00
Brigade Fire-Solutions	20	Cost/Site	$650.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	20	Cost/Site	$1,200.00
Everon, LLC	20	Cost/Site	$1,410.00
American Fire Systems	20	Cost/Site	$1,500.00
Firetron Inc	20	Cost/Site	**$2,100.00** [a]
Prime Fire Protection Services, LLC	20	Cost/Site	$2,100.00
FireProTech, LLC.	20	Cost/Site	$4,223.82

Line 11 Fire Sprinkler Systems Annual Inspection and Testing - High Schools

SUPPLIER	QTY	UOM	PRICE
Century Fire	13	Cost/Site	$375.00
Western States Fire Protection Corporation	13	Cost/Site	**$450.00** [a]
BMF Solutions	13	Cost/Site	**$480.00** [a]
Advantage Fire Protection	13	Cost/Site	**$550.00** [a]
State Fire	13	Cost/Site	$950.00
American Fire Protection Group, Inc.	13	Cost/Site	$1,000.00
Brigade Fire-Solutions	13	Cost/Site	$1,200.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	13	Cost/Site	$1,900.00
American Fire Systems	13	Cost/Site	$2,300.00
Everon, LLC	13	Cost/Site	$3,525.00
Prime Fire Protection Services, LLC	13	Cost/Site	$3,800.00
Firetron Inc	13	Cost/Site	**$4,700.00** [a]
FireProTech, LLC.	13	Cost/Site	$6,743.82

Line 12 Fire Sprinkler Systems Annual Inspection and Testing - Various District Buildings

SUPPLIER	QTY	UOM	PRICE
BMF Solutions	22	Cost/Site	**$375.00** [a]
Century Fire	22	Cost/Site	$375.00
Western States Fire Protection Corporation	22	Cost/Site	**$455.00** [a]
Advantage Fire Protection	22	Cost/Site	**$500.00** [a]
Prime Fire Protection Services, LLC	22	Cost/Site	$550.55
Brigade Fire-Solutions	22	Cost/Site	$650.00
Firetron Inc	22	Cost/Site	**$895.00** [a]
State Fire	22	Cost/Site	$950.00
American Fire Protection Group, Inc.	22	Cost/Site	$1,000.00
Everon, LLC	22	Cost/Site	$1,410.00
American Fire Systems	22	Cost/Site	$1,500.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	22	Cost/Site	$2,050.00
FireProTech, LLC.	22	Cost/Site	$2,543.82

Line 13 Fire Sprinkler System - Fire Pump Inspection, Annual Run (12) campuses and District buildings

SUPPLIER	QTY	UOM	PRICE
Prime Fire Protection Services, LLC	12	Cost/Site	$400.00
Advantage Fire Protection	12	Cost/Site	**$450.00** [a]
BMF Solutions	12	Cost/Site	**$500.00** [a]
Brigade Fire-Solutions	12	Cost/Site	$500.00
American Fire Protection Group, Inc.	12	Cost/Site	$500.00
State Fire	12	Cost/Site	$520.00
Century Fire	12	Cost/Site	$550.00
FireProTech, LLC.	12	Cost/Site	$600.00
Firetron Inc	12	Cost/Site	**$600.00** [a]
Western States Fire Protection Corporation	12	Cost/Site	**$625.00** [a]
American Fire Systems	12	Cost/Site	$650.00
Everon, LLC	12	Cost/Site	$745.32
Viking Automatic Sprinkler Company dba VFP Fire Systems	12	Cost/Site	$750.00

Line 14 Fire Sprinkler System - Fire Pump Inspection, Monthly Run (12) campuses and District buildings

SUPPLIER	QTY	UOM	PRICE
Prime Fire Protection Services, LLC	12	Cost/Site	$50.00
FireProTech, LLC.	12	Cost/Site	$130.00
Western States Fire Protection Corporation	12	Cost/Site	**$140.00** [a]
BMF Solutions	12	Cost/Site	**$185.00** [a]
Brigade Fire-Solutions	12	Cost/Site	$250.00
Advantage Fire Protection	12	Cost/Site	**$250.00** [a]
American Fire Protection Group, Inc.	12	Cost/Site	$250.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	12	Cost/Site	$255.00
Century Fire	12	Cost/Site	$290.00
American Fire Systems	12	Cost/Site	$300.00
Firetron Inc	12	Cost/Site	**$600.00** [a]
State Fire	12	Cost/Site	$1,650.00
Everon, LLC	12	Cost/Site	$1,704.00

Line 15 Fire Sprinkler System - Backflow Testing

SUPPLIER	QTY	UOM	PRICE
American Fire Systems	83	Cost/Site	$100.00
Brigade Fire-Solutions	83	Cost/Site	$110.00
Western States Fire Protection Corporation	83	Cost/Site	**$120.00** [a]
Everon, LLC	83	Cost/Site	$125.00
State Fire	83	Cost/Site	$125.00
BMF Solutions	83	Cost/Site	**$130.00** [a]
Advantage Fire Protection	83	Cost/Site	**$145.00** [a]
Century Fire	83	Cost/Site	$150.00
Prime Fire Protection Services, LLC	83	Cost/Site	$200.00
FireProTech, LLC.	83	Cost/Site	$215.00
American Fire Protection Group, Inc.	83	Cost/Site	$300.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	83	Cost/Site	$395.00
Firetron Inc	83	Cost/Site	**$395.00** [a]

Line 16 Fire Sprinkler System - Fire Hydrant Flow Testing

SUPPLIER	QTY	UOM	PRICE
Brigade Fire-Solutions	81	Cost/Site	$50.00
American Fire Systems	81	Cost/Site	$50.00
Prime Fire Protection Services, LLC	81	Cost/Site	$50.00
Century Fire	81	Cost/Site	$65.00
Everon, LLC	81	Cost/Site	$71.00
Advantage Fire Protection	81	Cost/Site	**$85.00** [a]
FireProTech, LLC.	81	Cost/Site	$95.00
State Fire	81	Cost/Site	$100.00
Western States Fire Protection Corporation	81	Cost/Site	**$120.00** [a]
BMF Solutions	81	Cost/Site	**$180.00** [a]
American Fire Protection Group, Inc.	81	Cost/Site	$400.00
Firetron Inc	81	Cost/Site	**$495.00** [a]
Viking Automatic Sprinkler Company dba VFP Fire Systems	81	Cost/Site	$890.00

Line 17 Fire Sprinkler Systems Repair Service - Regular hourly rate for labor Monday - Friday 7:00 a.m. - 4:00 p.m.

SUPPLIER	QTY	UOM	PRICE
BMF Solutions	1	Hour	**$80.00** [a]
Prime Fire Protection Services, LLC	1	Hour	$80.00
Advantage Fire Protection	1	Hour	**$95.00** [a]
Brigade Fire-Solutions	1	Hour	$105.00
FireProTech, LLC.	1	Hour	$105.00
Firetron Inc	1	Hour	**$120.00** [a]
American Fire Systems	1	Hour	$125.00
State Fire	1	Hour	$125.00
American Fire Protection Group, Inc.	1	Hour	$125.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	1	Hour	$130.00
Western States Fire Protection Corporation	1	Hour	**$130.00** [a]
Century Fire	1	Hour	$145.00
Everon, LLC	1	Hour	$150.00

Line 18 Fire Sprinker Systems Repair Service - Overtime hourly rate for labor Monday - Friday 7:00 a.m. - 4:00 p.m. weekends and holiday

SUPPLIER	QTY	UOM	PRICE
BMF Solutions	1	Hour	**$120.00** [a]
Prime Fire Protection Services, LLC	1	Hour	$120.00
Brigade Fire-Solutions	1	Hour	$142.50
Advantage Fire Protection	1	Hour	**$142.50** [a]
FireProTech, LLC.	1	Hour	$157.50
American Fire Systems	1	Hour	$165.00
Western States Fire Protection Corporation	1	Hour	**$180.00** [a]
Firetron Inc	1	Hour	**$180.00** [a]
State Fire	1	Hour	$187.50
American Fire Protection Group, Inc.	1	Hour	$187.50
Century Fire	1	Hour	$220.00
Everon, LLC	1	Hour	$225.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	1	Hour	$225.00

Line 19 Fire Sprinkler Alarm System Repair Service Mileage Charge (per mile)

SUPPLIER	QTY	UOM	UNIT PRICE
American Fire Systems	1	EA	$0.00
Century Fire	1	EA	$0.00
Western States Fire Protection Corporation	1	EA	**$0.00** [a]
FireProTech, LLC.	1	EA	$0.00
Prime Fire Protection Services, LLC	1	EA	$0.00
American Fire Protection Group, Inc.	1	EA	$0.00
BMF Solutions	1	EA	**$0.05** [a]
Viking Automatic Sprinkler Company dba VFP Fire Systems	1	EA	$0.75
Advantage Fire Protection	1	EA	**$35.00** [a]
Firetron Inc	1	EA	**$60.00** [a]
Everon, LLC	1	EA	$75.00
State Fire	1	EA	$75.00

Line 20 Fire Sprinkler Systems Repair Service Material Cost

SUPPLIER	QTY	UOM	PERCENT OFF
Prime Fire Protection Services, LLC	1	Percent Off	50.0%
Western States Fire Protection Corporation	1	Percent Off	**30.0%** [a]
American Fire Systems	1	Percent Off	20.0%
American Fire Protection Group, Inc.	1	Percent Off	20.0%
Advantage Fire Protection	1	Percent Off	**20.0%** [a]
Brigade Fire-Solutions	1	Percent Off	10.0%
Viking Automatic Sprinkler Company dba VFP Fire Systems	1	Percent Off	10.0%
Century Fire	1	Percent Off	10.0%
Everon, LLC	1	Percent Off	10.0%
State Fire	1	Percent Off	10.0%
Firetron Inc	1	Percent Off	**10.0%** [a]
FireProTech, LLC.	1	Percent Off	5.0%
BMF Solutions	1	Percent Off	**0.0%** [a]

26-07-6840R-RFP Programming, Inspection & Repair of Fire Alarm & Sprinkler Systems

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
FIRE ALARMS					
Advantage Fire Protection	89.28	90.28	87.78	**89.78**	2.00
American Fire Protection Group, Inc.	70.14	59.14	53.14	64.64	13.00
American Fire Systems	71.38	62.48	54.48	66.93	12.00
BMF Solutions	73.86	72.96	70.36	**73.41**	4.00
Brigade Fire-Solutions	48.20	35.00	27.00	41.60	14.00
Century Fire	73.20	61.40	63.40	67.30	9.00
Everon, LLC	74.64	61.94	63.94	68.29	8.00
Fire Safe Protection Services lp	84.96	94.66	87.66	**89.81**	1.00
FireProTech, LLC.	72.30	62.00	64.00	67.15	10.00
Firetron Inc	74.68	71.28	68.78	**72.98**	5.00
Prime Fire Protection Services, LLC	76.04	63.14	65.14	69.59	7.00
State Fire	79.66	60.46	59.96	**70.06**	6.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	72.30	61.88	58.88	67.09	11.00
Western States Fire Protection Corporation	89.70	84.10	75.60	**86.90**	3.00

Award Supplier(s) scoring 70.00 and above

26-07-6840R-RFP Programming, Inspection & Repair of Fire Alarm & Sprinkler Systems

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
SPRINKLER SYSTEMS					
Advantage Fire Protection	88.56	89.56	87.06	**89.06**	2.00
American Fire Protection Group, Inc.	70.08	59.08	53.08	64.58	14.00
American Fire Systems	70.96	62.06	54.06	66.51	11.00
BMF Solutions	74.76	73.86	71.26	**74.31**	3.00
Brigade Fire-Solutions	73.76	60.56	52.56	67.16	9.00
Century Fire	74.52	62.72	64.72	68.62	7.00
Everon, LLC	73.92	61.22	63.22	67.57	8.00
Fire Safe Protection Services lp	60.30	70.00	63.00	65.15	13.00
FireProTech, LLC.	72.18	61.88	63.88	67.03	10.00
Firetron Inc	74.50	71.10	68.60	**72.80**	4.00
Prime Fire Protection Services, LLC	76.16	63.26	65.26	69.71	5.00
State Fire	79.66	59.62	59.12	69.64	6.00
Viking Automatic Sprinkler Company dba VFP Fire Systems	71.16	60.86	57.86	66.01	12.00
Western States Fire Protection Corporation	88.68	98.38	89.88	**93.53**	1.00

Award Supplier(s) scoring 70.00 and above

Memo:

To: Thomas Draper

From: Carey Ramsey

CC: Daren Belunek

Subject: Programming, Inspection, Repair Fire Alarm& Fire Sprinkler Service Contract

Date 5/13/2026

I am writing to recommend that CFISD awards the contract to all vendors scoring over 70 % in our evaluation submitting the Programming, Inspection, Fire Alarm & Fire Sprinkler Contract, as it gives CFISD unlimited opportunities for securing services for repairing our Fire Alarm and Fire Sprinkler Systems.

Sincerely,

Carey Ramsey

MEP Supervisor Cy-Fair ISD Maintenance

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Restaurant/Catering and Delivery Services**
Annual Contract #26-07-2030R-RFP
Renewals #25-07-2030RFP, #24-07-2030RFP, #23-07-2030RFP, & #22-07-2030RFP

Solicitations will be received on a continual basis as advertised and specified through June 30, 2027 for **Annual Contract #26-07-2030R-RFP Restaurant/Catering and Delivery Services**.

Recommendation:	**Approve all vendors listed and vendors added throughout the solicitaiton period.**
Estimated Annual Expenditure:	**$468,000.00**
Contract Term:	**July 1, 2026 - June 30, 2027**

Renewals:		
	#26-07-2030R-RFP	**4 Years**
	#25-07-2030R-RFP	**3 Years**
	#24-07-2030RFP	**2 Years**
	#23-07-2030RFP	**1 Year**
	#22-07-2030RFP	

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22-07-2030RFP

CABO BOB'S LLC
Chicken Salad Chick
Crust Pizza Barker Cypress
Crust Pizza Cypress Denel LLC
Domino's Pizza12633
Domino’s Pizza 6636
Domino’s Pizza 8042
Jeremiah’s Italian Ice
Bless Donuts & Moore LLC - Edvin Castanon
KRMIL, Inc dba Schlotzsky's and Cinnabon
Luby's Restaurant Corporation
Madi About Cakes
Mini Melts of America Inc.
Panera Bread EYM Cafe of Texas
Shiraz Equity Group (dba Jeremiah's Italian Ice)
Spring Creek Catering
Williams Franchising LLC dba Jersey Mike's

23-07-2030R-RFP-1

Bad Ass Coffee of Hawaii
Chick-fil-A Elyson
Chick-fil-A Spring Cypress and October Eighth, inc.
Chuy's Opco, inc.
Creekwood Grill
Flying Biscuit Cafe
Freddy's Frozen Custard
Frios Gourmet Popsicles
Jacob Wylie - Kona Ice of Tomball
Lenny Subs
Southern Ice Cream

24-07-2030R-RFP-2

Adriatic Cafe Italian Grill - Tomball
Adriatic Cafe Italian Grill - Houston
A-Que Lister's SmokeHouse & Catering LLc
Alonti Catering - Pepi Corporation
Andy's Kitchen
Bahama Bucks - Gotta Lotta Sno LLC
Carl's BBQ
Carrabbas Italian Grill - OSI Restaurant Partners, LLC
Chick-fil-A 1960 & Cutten - Caddenhead Group
Chick-fil-A FM1960 & Eldridge Pkwy
Chick-fil-a Hwy 290 and Jones Rd
Chick-fil-a 290 and Spring Cypress (Norm Kober)
Chick-fil-A Copperfield
Chick-fil-A Fairfield Towne Center
Chick-fil-A Fairfield Towne Center - Barker Cypress
Chick-fil-A West little York
DonutNV of NW Houston TX
DonutNV of West Central Houston TX
Donut Shack
Eats Mesquite Grill
Good Eatz LLC
GNG Times Hospitality Services, LLC DBA Marco's Pizza
GNG Times MC Hospitality Servicess LLC DBA Marco's Pizza
Harrris County Smokehouse - Chambers Foods, Inc
H-E-B / TrueTXBBQ
Honey Baked Ham
Htown Donuts
JASON'S DELI - COP
Jersey Mike’s Subs-Bridgeland - Weim Group 99 LLC
Jersey Mike's Subs 1836 Foods LLC
Jersey Mike’s Subs - Weim
JONZ 1
Juanita's Mexican Kitchen
KARMA KOLACHE Fairfield
Kolache Bar
Local Table
Marco's Pizza - MPTP
Marco's Pizza Store 5117
Niall QSR Concepts, LLC DBA Mountain Mike's Pizza

Papa Johns Pizza - DCT TEXAS, LLC
Locations :
- 7700 Hwy 6 North8 Houston 77095
- 9110 Jones Rd #133 Houston 77065
- 26281 NW Freeway #250 Cypress 77429
- 7014 Fry Rd Ste 110 Cypress 77433
- Store #1824 3719 N Fry Rd Ste A, Katy, TX 77449

Pizzaiolos gourmet pizza (Pizzaiolos Express)
Spring Creek Catering
Rudy's "Country Store" and Bar-B-Q
Rudy's Mexican Grill
Texas Mesquite Grill
Texas Roadhouse
The Backyard Grill
Willie's Grill & Icehouse
Wing Snob Katy - JAR Group
Wing Wagon

25-07-2030R-RFP-3

Athenas greek european kitchen
Chick-fil-A FM1960 & Eldridge Parkway (CC Pamphile LLC)
El Rincon de Mexico Mexican Grill
Half Baked
Heights Ice Company - Doyle Kay
HTeaO
Jax burgers fries &shakes Pearland LLC
Jersey Mike's Subs
Kona Ice of Houston
La guerita roasted corn
Marco's Pizza #5053
Marco's Pizza #5315
Mcdonald's (DMMAC)
Locations :
- 13300 Louetta Rd Cypress, TX 77429
- 25666 Northwest Freeway, Cypress, TX 77429
-17970 FM 529, Houston, TX 77095

Moooseum Ice Cream LLC
Panera Bread - Rolling Dough LTD (Copperfield)
Whataburger Restaurants LLC
Texas Taco Cabana, L.P.

26-07-2030R-RFP-4

Will be issued on July 1, 2026.

Procurement Services Department
12510 Windfern Rd.
Houston, Texas 77064
281-897-4576

TO: Darin Crawford, Assistant Superintendent for Support Services
FROM: Chelsea Aitken, Director of Procurement Services
DATE: 5/20/2026
RE: Restaurant/Catering and Delivery Services 26-07-2030R-RFP
Renewals 25-07-2030R-RFP, 24-07-2030R-RFP, 23-07-2030R-RFP, 22-07-2030R-RFP

The Restaurant/Catering and Delivery Services annual contract establishes and maintains qualified vendors to provide restaurant and prepared meals, catering, and food truck services throughout the District.

Suppliers are considered during the open period of the solicitation, and awards are made based on the purchase price, reputation of the vendor and the vendor's goods and services, quality of the vendor's goods and services, extent to which the goods or services meet the needs of the District, and other established criteria included in the solicitation.

All vendors must submit official documentation verifying active health permits, accredited food handler certifications, and adherence to strict food safety protocols prior to being awarded.

We recommend establishing a new contract (26-07-2030R-RFP) for the 2026-2027 school year and renewing current contracts (25-07-2030R-RFP, 24-07-2030R-RFP, 23-07-2030R-RFP, 22-07-2030R-RFP) with the listed vendors.

If you have any questions, please contact the Procurement Services Department.

Sincerely,

Chelsea Aitken

Chelsea Aitken, Director of Procurement Services

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: Charles Franklin
Assistant Superintendent of Technology & Information Services

From: Samara Rivera-Rangel
Technology Software Specialist

Date: June 22, 2026

Re: Single Sign-On
Contract ID: Region 4 ESC

Item	Description	Qty	Region 4 ESC	ClassLink (TIPS #250106)	ClassLink (DIR-CPO-5836)
	Total Purchase Price		$289,642.28	$ 305,618.24	$ 305,618.24
Item 1	ClassLink Annual License	122,892	$287,567.28	$303,543.24	$303,543.24
Item 2	ClassLink Roster Server Annual Hosting	1	$2,075.00	$2,075.00	$2,075.00

* CFISD is a member of the Region 4 ESC Educational Service Center. As part of the ESC 4 memorandum of understanding, CFISD would be able to purchase ClassLink at a reduced price.

Recommendation: Region 4 ESC

Estimated Expenditure: $289,642.28 2026-2027

$289,642.28 Total

Contract Term: July 1, 2026-June 30, 2027

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CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT
LEARN • EMPOWER • ACHIEVE • DREAM

Samara Rivera-Rangel, Technology Software Specialist

Memo:

From: Samara Rivera-Rangel, Technology Software Specialist
Subject: Justification for adoption of ClassLink annual subscription
Date: June 22, 2026

I am writing to formally recommend the adoption of ClassLink for single sign-on. There is a need in our district to allow students and teachers the ability to access their programs, applications and digital text books from one central location, whether they are at school or home. The Single Sign On software will provide a single portal for these items to be accessed by both the students and teachers. The portal will be available from within the district, as well as from home, with the same user experience at either location. ClassLink offers automated options for the district. Two of these automated options are single sign-on (SSO) and integration with etextbooks. Classlink also offers the ability for the students and teachers to access the portal from any device including their BYOT device. ClassLink is a one click SSO solution that gives the students and teachers access to everything they need to learn, anywhere, with just one district password.

In summary, transitioning to ClassLink will improve operational efficiency, simplify access to educational resources, and enhance the overall user experience for students and staff. This system will better position the district to meet the technology demands of 21st-century teaching and learning while supporting long-term scalability and sustainability.

I respectfully request approval of this purchase recommendation. I am available to answer any questions or provide additional information upon request.

Thank you for your time and consideration.

SAMARA RIVERA-RANGEL

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **Chelsea Aitken**
Director of Procurement Services

Date: **May 20, 2026**

Re: **Spirit Apparel and Promotional Items**
Annual Contract #26-07-2040RFP
Renewals #25-07-2040RFP, #24-07-2040RFP, #23-07-2040RFP, & #22-07-2040RFP

Solicitations will be received on a continual basis as advertised and specified through June 30, 2027 for **Annual Contract #26-07-2040RFP Spirit Apparel and Promotional Items**.

Recommendation:	**Approve all vendors listed and vendors added throughout the solicitaiton period.**
Estimated Annual Expenditure:	**$960,000.00**
Contract Term:	**July 1, 2026 - June 30, 2027**

Renewals:		
	#26-07-2040RFP	**4 Years**
	#25-07-2040RFP	**3 Years**
	#24-07-2040RFP	**2 Years**
	#23-07-2040RFP	**1 Year**
	#22-07-2040RFP	

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22-07-2040RFP

Best Amigos Embroidery and More
Best Little Embroidery House-(Patrick Knape)
Courtney's Creations, LLC
Doing Good Works
Greater Cypress Designs
Highpoint Signs & Apparel-(HPAM Sign Pro,LLC.)
J. Harding & Co. (JW D rouin & Asoc)
Kenya Escobar DBA Escobar Clothing
Lavaca County Office Supply, Inc.
Monarch Trophy Studio-(Drago Investments, LTD)
North Houston Athletics LLC
T-shirt Stop
TEEM Yard Greetings
Wlack & Bhite LLC

23-07-2040RFP-1

Artex Neu LLC
Banners & Awards USA-(Got Pride USA)
Bayou Banners & Prints
Big Ass Balloons, LLC
Big Frog Katy
Blue Wave Apparel
Direct Vinyl Supply
DMJ Digital Ventures DBA: Pecan Creek Designs
Gametime Hydration Inc
GC Graphics
Ideal Uniforms-(MJM Uniforms Inc.)
JL Gifts Embroidery & More
Mrs. Puffer's Market
RW Photos
Strongbros Backpacks
Shaelyn Neal Photography
Zealo Gear LLC

24-07-2040RFP-2

4imprint (4imprint, Inc)
Absolute All Sports
ADG Blusource, LLC
ADVANCED SIGN SOLUTIONS
Adz on the Go
All Out Graphics
All-Star Sports & Promotions
Alva Gutierrez-TeeRex Embroidery
Apparel Shack
Ark Enterprises
BHG Printing
Boathouse Sports
Booster Spirit Wear, LLC
BREE The Mural Girl llc
Brentwood Marketing LLC
Bri's 360 Experience
Bull Market Promotions
Butler Business Products, LLC
CandB Marketing Solutions-(C&B Printing Co)
C&C Sports & Apparel
C.C. Creations
Central Business Marketing
Champion Promotions & Printing-(Gilmore Interests Inc.)
Churchill Container, LLC
City Girl Designs
Class A Products
Creative Ideas, Inc.
Crown Trophy #72 of Houston
Custom Sportswear, Inc.
Cypress Signs LLC
DFA Custom Designs
EmbroidMe/Fully Promoted
Field Dates LLC

Fun Fab Photo Booths & DJ's
Birdy Boutique, LLC (DBA Fundraiser Blankets)
Fyre Marketing
Gandy Ink
getpoms.com
Hasty Awards
Haynie Photography and Video
Hole in the Roof
House of Ribbons
id Screen Print, LLC
Image 2 C, LLC
IMPACT PRINTING AND GRAPHICS LTD
Instant Imprints, South Houston
Jones School Supply, Inc.
JOSTENS
Joy Products of California , Inc.-(Coastal Enterprises)
Krafted Kreation SC
Leapin
Learnin' The Ropes
Light It Up! Photobooth Rental, LLC
Maverick Sports Apparel
Monarch Trophy Inc.
More Than Signs - We Brand It
My Neighborhood News
New Age Printing Services, LLC
Promotional Studio LLC
Rainbow Printing
Ram Specialty Products (Merten Enterprises, LLC)
Rebel Athletic
Replica Canvas, LLC
REVOLUTION PRINTING LLC
Rowdy Rags
Royal Rewards
Safeguard Business Systems, Inc.
scentco inc
Something Greek-(Mu & Mu Enterprises Inc)
Sotos cantina 2
Spirit Monkey, LLC
Splash Print Graphics & Design, Inc.
Sportee Ink
SRL Publications-(Sophisticated Real-Life Publications)
Studio Print Direct
StyleFlip.com
sullivan360
Sunline Products
T3 Promotions
Tejas Office Products, Inc.
The Carrillo Creative
The Costume Closet
The Master Teacher, Inc
They Love Abe LLC
ThreadArt.com-(THREAD & FABRIC ART SUPPLIES)
Tinky and Beans Custom Creations LLC
Trademarks Promotional Products, LP
Ugly Guppy Productions
underdog nutrition and fitness, LLC (shirts and designs)
Unique Spirit Co.
Uniquely Blossomed
Vantage Business Forms
Varsity Spirit Fashion & Supplies LLC
Visual Services of Texas
WATCH D.O.G.S.® - (DadsofGreatStudents)
You Name it Specialties-(YNIS)

25-07-2040RFP-3

A E SCREEN PRINTING, INC
Ballin Sportswear
Brammer's Athletic WearHouse, LP

Branded Threads-(Murray Sportswear & Promos)
BSN Sports
BULL SHIRTS INC
Dockery Corporation
Hammond Greetings and Promotions
Hunky Dory Threads
ILTEX APPAREL
JA DAVIS ADVERTISING
Made By Ms. Morgan
Mascot Junction, Inc
Musigraphics
NBD Graphics Inc
OZARK DELIGHT CANDY COMPANY
PepWear
Pheido Advertising
PinCentives
Polar Bear Tees
Purepmasterpiece LLC
Robot Panda Creations
Signarama of Magnolia
Stan Miller & Associates, LLC
Suresh Pannala DBA Sock Concepts
Threaded Memories LLC
Vivid Customs (Urban Zone LLC)
World's Finest Chocolate, Inc.

26-07-2040RFP-4

Will be issued on July 1, 2026.

Procurement Services Department
12510 Windfern Rd.
Houston, Texas 77064
281-897-4576

TO: Darin Crawford, Assistant Superintendent for Support Services
FROM: Chelsea Aitken, Director of Procurement Services
DATE: 5/20/2026
RE: Spirit Apparel and Promotional Items 26-07-2040RFP
Renewals 25-07-2040RFP, 24-07-2040RFP, 23-07-2040RFP, 22-07-2040RFP

The Spirit Apparel and Promotional Items annual contract establishes and maintains qualified vendors to provide spirit wear, promotional products, custom apparel, awards, trophies, medals, and personalized items throughout the District.

Suppliers are considered during the open period of the solicitation, and awards are made based on the purchase price, reputation of the vendor and the vendor's goods and services, quality of the vendor's goods and services, extent to which the goods or services meet the needs of the District, and other established criteria included in the solicitation.

We recommend establishing a new contract (26-07-2040RFP) for the 2026-2027 school year and renewing current contracts (25-07-2040RFP, 24-07-2040RFP, 23-07-2040RFP, 22-07-2040RFP) with the listed vendors.

If you have any questions, please contact the Procurement Services Department.

Sincerely,

Chelsea Aitken

Chelsea Aitken, Director of Procurement Services

Public Information Coordinator

The Superintendent shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

After Election or Appointment

After a Violation

A Board member who receives written notice from the attorney general that the member must complete Public Information Act (PIA) training described by GBAA(LEGAL) following the District's failure to comply with a PIA requirement shall complete the training within the timelines described in law. The completion of the training in response to such a notice cannot be delegated.

Reporting Continuing Education Credit

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

Public Information Coordinator

The Superintendent shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

After Election or Appointment

After a Violation

A Board member who receives written notice from the attorney general that the member must complete Public Information Act (PIA) training described by GBAA(LEGAL) following the District's failure to comply with a PIA requirement shall complete the training within the timelines described in law. The completion of the training in response to such a notice cannot be delegated.

Reporting Continuing Education Credit

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

In addition to disclosures required by law, a Board member shall disclose to the Board any personal financial interest, business interest, or obligation or relationship that in any way creates a potential conflict of interest with a vote on a pending matter.

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use the member's position to seek personal advantage. [See also BBF(LOCAL)]

Annual Financial Management Report

Each Board member shall provide to the District in a timely manner information necessary for the District's annual financial management report. [See CFA]

In addition to disclosures required by law, a Board member shall disclose to the Board any personal financial interest, business interest, or obligation or relationship that in any way creates a potential conflict of interest with a vote on a pending matter.

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use the member's position to seek personal advantage. [See also BBF(LOCAL)]

Annual Financial Management Report

Each Board member shall provide to the District in a timely manner information necessary for the District's annual financial management report. [See CFA]

BOARD INTERNAL ORGANIZATION
~~INTERNAL~~BOARD COMMITTEES

BDB
(LOCAL)

~~**Special Committees**~~

~~The Board President may appoint standing, special~~***Note***: For advisory committees ~~created by~~that include staff, parents, community members, or students, see BDF.

Board Committees

For purposes of this policy, a Board committee is ~~a committee composed only of current Board members.~~ an ad hoc

Formation of a Board committee shall be by Board action. When establishing a Board committee, the Board ~~as necessary to fulfill specific assignments. These committees may include District personnel~~action shall, at a minimum, specify the:

- Number of Board members on the committee;
- Process to appoint Board members to the committee;
- Term of committee membership; and ~~citizens. The function of committees~~
- Responsibilities of the committee.

A Board committee shall be fact-finding, deliberative, and advisory, ~~but not administrative. Special~~and shall make recommendations in the areas of their responsibility. Board committees shall report their findings and recommendations to the Board and shall ~~be dissolved upon completion of the assigned task~~not assume administrative duties or ~~by vote of the Board~~responsibilities.

~~The President of the Board and the Superintendent shall be ex officio members of all Board committees, unless otherwise provided by Board action.~~

Transacting Business

~~Committees may transact business only within the specific authority granted~~Unless specified by the Board~~. To be binding, all such business~~, a Board committee shall not have final decision-making authority. Board committee recommendations must be reported to the Board ~~for approval and entry into the minutes as a public record.~~ at a regular or special meeting. The Board shall not accept a Board committee's recommendation without due consideration of the matter.

Dissolution

A Board committee shall be dissolved upon Board action.

Note: For advisory committees that include staff, parents, community members, or students, see BDF.

Board Committees

For purposes of this policy, a Board committee is an ad hoc committee composed only of current Board members.

Formation of a Board committee shall be by Board action. When establishing a Board committee, the Board action shall, at a minimum, specify the:

- Number of Board members on the committee;
- Process to appoint Board members to the committee;
- Term of committee membership; and
- Responsibilities of the committee.

A Board committee shall be fact-finding, deliberative, and advisory, and shall make recommendations in the areas of their responsibility. Board committees shall report their findings and recommendations to the Board and shall not assume administrative duties or responsibilities.

Transacting Business

Unless specified by the Board, a Board committee shnll not have final decision-making authority. Board committee recommendations must be reported to the Board at a regular or special meeting. The Board shall not accept a Board committee's recommendation without due consideration of the matter.

Dissolution

A Board committee shall be dissolved upon Board action.

Note: For committees composed only of current Board members, see BDB.

Advisory Committees

For purposes of this policy, an advisory committee is a committee composed primarily of District staff, parents, other community members, and/or students. An advisory committee may also include Board members in numbers less than a quorum of the Board.

Formation of an advisory committee shall be by Board action. When establishing an advisory committee, the Board action shall, at a minimum, specify the:

- Number of members on the committee;
- Process to appoint members to the committee;
- Term of committee membership; and
- Responsibilities of the committee.

An advisory committee shall be fact-finding, deliberative, and advisory and shall not assume administrative duties or responsibilities. Advisory committees shall report their findings and recommendations to the Board.

Transacting Business

An advisory committee may transact business only within the specific authority granted by the Board. To be binding, all such committee recommendations must be reported to the Board at a regular or special meeting for approval and entry into the minutes as a public record.

Dissolution

An advisory committee shall be dissolved upon completion of the assigned task or Board action.

Employment Assistance Prohibited

No District employee shall assist a contractor or agent of the District or of any other school district in obtaining a new job if the employee knows, or has probable cause to believe, that the contractor or agent engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative file does not violate this prohibition.

No District contractor or agent shall assist an employee, contractor, or agent of the District or of any other school district in obtaining a new job if the contractor or agent knows, or has probable cause to believe, that the individual engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition.

[See also DC for prohibitions relating to employees.]

Prohibited Classroom Instruction or Activities

A District contractor is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB(LEGAL)]. Violation of this policy shall result in termination of the contract. A District contractor shall be permitted to appeal this action in accordance with GF(LOCAL).

Prohibition on Diversity, Equity, and Inclusion

A contract is subject to termination if the District contractor intentionally or knowingly:

- Engages in diversity, equity, and inclusion (DEI) duties.
- Assigns to another individual DEI duties.

A District contractor shall be permitted to appeal this action in accordance with GF(LOCAL).

[See BT(LEGAL)]

Employment Assistance Prohibited

No District employee shall assist a contractor or agent of the District or of any other school district in obtaining a new job if the employee knows, or has probable cause to believe, that the contractor or agent engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative file does not violate this prohibition.

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- Assigns to another individual DEI duties.

A District contractor shall be permitted to appeal this action in accordance with GF(LOCAL).

[See BT(LEGAL)]

Emergencies

In an emergency due to a health or safety concern, a reasonably unforeseeable situation, or other exigent circumstance, the District employee who is in charge of the facility shall be authorized to determine whether an employee of a contracting or subcontracting entity who does not have the required criminal history record information (CHRI) review or who has a disqualifying conviction will be permitted to enter a District facility.

If allowed to enter the facility, the employee of the contracting or subcontracting entity shall be accompanied by a District employee at all times.

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If allowed to enter the facility, the employee of the contracting or subcontracting entity shall be accompanied by a District employee at all times.

Emergency Operations Plan

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing~~:~~:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

Notice Regarding Violent Activity

~~4.~~ The Superintendent shall develop procedures to notify parents regarding violent activity that has occurred or is being investigated at a campus or other District facility or at a District-sponsored activity.

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Notice Regarding Violent Activity

The Superintendent shall develop procedures to notify parents regarding violent activity that has occurred or is being investigated at a campus or other District facility or at a District-sponsored activity.

Plan

The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator

The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency in cybersecurity matters.

Training

The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be used in the District;
2. Verify and report compliance with training requirements in accordance with guidance from the ~~Department of Information Resources~~Texas Cyber Command; and
3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach and Cybersecurity Incident Notifications

Upon discovering or receiving notification of a breach of system security or a ~~security~~cybersecurity incident, as defined by law, the District shall disclose the breach or incident to affected persons or entities and provide any other notices in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District shall disclose a breach or incident involving sensitive, protected, or confidential student information as required by law.

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The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

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4. Publication through broadcast media.

The District shall disclose a breach or incident involving sensitive, protected, or confidential student information as required by law.

Building Access Control

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

Designation and Use of Private Spaces

The Board shall ensure that the Superintendent, or appropriate staff as determined by the Superintendent, designates private spaces in accordance with law.

The Superintendent shall develop administrative regulations to ensure compliance with law and policy regarding the use of private spaces in District facilities.

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The Superintendent shall develop administrative regulations to ensure compliance with law and policy regarding the use of private spaces in District facilities.

Compliance with Law

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

Construction Contracts

The project delivery/contract award method to be used for construction contracts valued at or above ~~$50,000~~the competitive purchasing threshold established in law shall be the competitive sealed proposal method or the job order contracts method in accordance with state law. The job order contracts method shall only be used for maintenance, repair, alteration, renovation, remediation, or minor construction of a facility when the work is of a recurring nature but the delivery times, type, and quantities of work required are indefinite.

If another method is deemed more appropriate for a particular construction project, the Superintendent or designee shall submit a recommendation for the Board to consider, determine, and approve such delivery method that provides the best value to the District. [See CV series generally and CBB(LEGAL) for requirements if federal funds are involved.]

For construction contracts valued at or above ~~$250,000~~$250,000, the Superintendent or designee shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent or designee and consistent with law and policy. [See also CH and CBB(LEGAL)]

Note: For provisions regarding delegation of authority for construction contracts in the event of a catastrophe, emergency, or natural disaster affecting the District, see CH(LOCAL).

Change Orders

Change orders permitted by law shall be approved prior to any changes being made in the approved plans or the actual construction of the facility.

Change orders valued at or above ~~$250,000~~$250,000 shall require Board approval. The Superintendent or designee shall be authorized to approve change orders of a lesser amount. However, if the Superintendent or designee determines that such prior approval unreasonably delays construction, the Superintendent or designee is authorized to approve the change orders and the Board at the earliest opportunity shall ratify the change orders.

Change orders permitted by law valued less than $250,000 shall be approved by the Superintendent or designee prior to any

changes being made in the approved plans or the actual construction of the facility.

The Superintendent or designee shall approve any time extensions to construction contracts without requiring Board approval.

Project Administration

All construction projects shall be administered by the Superintendent or designee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

Final Payment

The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Superintendent or designee has accepted the work.

Building Code Adoption

All construction projects shall be designed to meet the most current International Building Code edition, with the latest amendment adopted by the City of Houston.

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The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

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Middle Schools

All students in grades 6-8 shall be scheduled for at least seven classes each day. Exception: Students, with prior approval, may have a one-hour early release for off-campus physical education.

Selecting Courses

Students select courses for the next school year during the spring semester. Students and their parents should consider these factors as they make their course selections: requirements of the middle school curricula; purpose of the course; possible prerequisite for other courses; student's overall program and educational/career goals; and, in some instances, the students' desire to earn high school credit while in middle school.

Time for Dropping Courses or Changing Schedules Without Penalty

Requests for course changes should be submitted in writing prior to the beginning of the new school year. Or once classes begin in the fall semester, students may drop a course or make a schedule change with no consequences only during the first two weeks of the semester. Acceptable reasons for dropping a course or making a schedule change follow:

1. Student does not meet prerequisites for the course.
2. Student does not meet grade placement requirement of the course.
3. Student already has credit in the course.
4. Student is placed in an inappropriate level.
5. Student has not met requirement for Advanced Academic~~K-level~~ or HORIZONS placement.
6. Student needs a different course to complete requirements in the middle school curricula.

An administrator or school counselor shall inform students of deadlines and requirements for dropping courses or changing schedules as well as the ramifications of such decisions. Drops or changes occurring during the semester's two-week grace period shall not be shown on the student's record.

Consequences of Dropping Courses After Two-Week Grace Period

Drops or changes occurring after the two-week grace period shall be shown on the student's record. An administrator or school counselor shall inform the student and his or her parent of the possible impact that a course change can have, e.g., failure to meet promotion standards.

Only Allowable Changes After Two-Week Grace Period Without a Penalty

The following list describes the situations in which students may change their schedule of courses, after the two-week grace period, without penalty:

1. Students may withdraw from athletics or band at any time, but, in each case, they shall be assigned to a physical education class or to another appropriate class.

2. Students may withdraw from advanced-level courses and be enrolled in on-level courses in these instances:

   a. A student making below an 80 average at the end of the third week of a grading period may upon his or her request and parent approval be placed in an appropriate on-level class for the remainder of the school year.

   b. A student may, upon his or her request and with parent approval, transfer from an Advanced Academic~~K level~~ class to an appropriate on-level class at the end of any ~~six weeks'~~ grading period.

3. A student's schedule of courses may change at any time from general education to special education settings due to an ARD decision.

4. Any other changes to a student's schedule must be made with the principal's or designee's approval of the student's and parent's request.

Senior High Schools

All students in grades 9-12 shall be scheduled for at least seven classes each day.

Only Allowable Exceptions to Enrollment in Seven Classes

1. Students may have a one- or two-hour early release to take a college course (see EHDD) or to participate in an approved off-campus physical education program (see EHAC). Students may have a one-hour late arrival or a one-hour late arrival and a one-hour early release for the same purposes. Students enrolled in a career preparation program (co-op) may have a one- or two-hour early release to go to work.

2. The principal may grant a one- or two-hour early release, a one-hour late arrival, or a one-hour late arrival and a one-hour early release to a senior who is enrolled in courses that complete his or her graduation requirements, who has passed all required state-mandated assessments, and who meets at least one of the following conditions:

   a. Any of the situations listed in item 1 above, i.e., enrolled in a college course or co-op;

   b. Has a job;

   c. Critical family needs such as head-of-household, wage-earner;

d. Caregiver for an infant/child or an elderly or disabled parent/grandparent;

e. Other situations requested by the parent and approved in writing by the principal.

3. Beginning with the class of 2009, the principal may grant early release or late arrival for seniors who:

a. Meet one of the conditions in item 2 above;

b. Are enrolled in courses that complete the requirements for the Recommended High School Program; and

c. Have passed all required state-mandated assessments.

4. Beginning with the class of 2026, the principal may grant early release to a senior who is enrolled in courses that that complete the Foundation High School Program with endorsements, who has met at least one college and career readiness standard, who has passed all required state-mandated assessments, and who meets at least one of the conditions in item 2 above.

Notwithstanding the provision above, if a student is enrolled in courses at the prerequisite level, the student's individualized education program (IEP) team shall convene to review and discuss the student's request for early release or late arrival (one or two hours) during their senior year. Approval of early release or late arrival is contingent upon the committee's determination and alignment with the student's educational needs and goals. In the event that early release or late arrival is granted, the parent or guardian shall be responsible for arranging the necessary transportation for the student at the beginning or conclusion of the student's school day, as applicable.

All students granted early release or late arrival must be enrolled for a minimum of five classes each day and must have written parent permission. Early release or late arrival must be approved before the two-week grade period ends for schedule changes at the beginning of each semester.

Selecting Courses

Students select courses for the next school year during the spring semester. Factors that students and their parents should consider in selecting courses include requirements for graduation, relevance to the student's overall program and educational/career goals, purpose of the course, and possible prerequisite for other courses.

Time for Dropping Courses or Changing Schedules Without Penalty

Requests for course changes should be submitted in writing prior to the beginning of the new school year. Or once classes begin in the fall semester, students may drop a course or make a schedule change with no consequences only during the first two weeks of the semester. Acceptable reasons for dropping a course or making a schedule change follow:

1. Student does not meet prerequisites for the course.
2. Student does not meet grade placement requirement of the course.
3. Student already has credit in the course.
4. Student is placed in an inappropriate level.
5. Student has not met requirement for K-level/Advanced Academic, AP, or HORIZONS placement.
6. Student needs a different course to meet graduation requirements.

An administrator or school counselor shall inform students of deadlines and requirements for dropping courses or changing schedules as well as the ramifications of such decision. Drops or changes occurring during the semester's two-week grace period shall not be shown on the student's record.

Students may also drop a year-long course at the end of the first semester or within the second semester's two-week grace period with no penalty. They shall receive a grade, credit, and grade points for the first semester.

Consequences of Dropping Courses After Two-Week Grace Period

If a student is allowed to drop a course after the two-week grace period, he or she shall receive no credit for the course. The student's record shall show a "WD" for the semester in which the withdrawal is made. The course shall count as one attempted with no credit earned and zero grade points allowed. This course shall also be calculated in the grade point average and shall negatively affect class rank.

Only Allowable Changes After Two-Week Grace Period Without a Penalty

The following list describes the situations in which students may change their schedule of courses, after the two-week grace period, without the grade penalty of a "WD" previously described:

1. Students may withdraw from band, dance, JROTC, cheerleading, or athletics at any time, but, in each case, they shall be assigned to physical education or to an office assistant position.

2. Students may withdraw from advanced-level courses and be enrolled in on-level courses in these instances:

   a. A student making below an 80 average at the end of the third week of a grading period may, upon his or her request and parent approval, be placed in an appropriate on-level class for the remainder of the school year.

   b. A student may, upon his or her request and with parent approval, transfer from a K-level/Advanced Academic class to an appropriate on-level class at the end of any ~~six-weeks'~~ grading period.

   c. A student making 80 or above in any AP course may, upon his or her request and with parent approval, transfer from an AP class to an appropriate K-level/Advanced Academic class at the end of any ~~six-weeks'~~ grading period during or at the end of the first semester.

3. A student's schedule of courses may change at any time from general education to special education settings due to an ARD decision.

Such changes shall be made at student and parent request and with the principal's or designee's approval.

Middle Schools

All students in grades 6-8 shall be scheduled for at least seven classes each day. Exception: Students, with prior approval, may have a one-hour early release for off-campus physical education.

Selecting Courses

Students select courses for the next school year during the spring semester. Students and their parents should consider these factors as they make their course selections: requirements of the middle school curricula; purpose of the course; possible prerequisite for other courses; student's overall program and educational/career goals; and, in some instances, the students' desire to earn high school credit while in middle school.

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Requests for course changes should be submitted in writing prior to the beginning of the new school year. Or once classes begin in the fall semester, students may drop a course or make a schedule change with no consequences only during the first two weeks of the semester. Acceptable reasons for dropping a course or making a schedule change follow:

1. Student does not meet prerequisites for the course.
2. Student does not meet grade placement requirement of the course.
3. Student already has credit in the course.
4. Student is placed in an inappropriate level.
5. Student has not met requirement for Advanced Academic or HORIZONS placement.
6. Student needs a different course to complete requirements in the middle school curricula.

An administrator or school counselor shall inform students of deadlines and requirements for dropping courses or changing schedules as well as the ramifications of such decisions. Drops or changes occurring during the semester's two-week grace period shall not be shown on the student's record.

Consequences of Dropping Courses After Two-Week Grace Period

Drops or changes occurring after the two-week grace period shall be shown on the student's record. An administrator or school counselor shall inform the student and his or her parent of the possible impact that a course change can have, e.g., failure to meet promotion standards.

Only Allowable Changes After Two-Week Grace Period Without a Penalty

The following list describes the situations in which students may change their schedule of courses, after the two-week grace period, without penalty:

1. Students may withdraw from athletics or band at any time, but, in each case, they shall be assigned to a physical education class or to another appropriate class.

2. Students may withdraw from advanced-level courses and be enrolled in on-level courses in these instances:

   a. A student making below an 80 average at the end of the third week of a grading period may upon his or her request and parent approval be placed in an appropriate on-level class for the remainder of the school year.

   b. A student may, upon his or her request and with parent approval, transfer from an Advanced Academic class to an appropriate on-level class at the end of any grading period.

3. A student's schedule of courses may change at any time from general education to special education settings due to an ARD decision.

4. Any other changes to a student's schedule must be made with the principal's or designee's approval of the student's and parent's request.

Senior High Schools

All students in grades 9-12 shall be scheduled for at least seven classes each day.

Only Allowable Exceptions to Enrollment in Seven Classes

1. Students may have a one- or two-hour early release to take a college course (see EHDD) or to participate in an approved off-campus physical education program (see EHAC). Students may have a one-hour late arrival or a one-hour late arrival and a one-hour early release for the same purposes. Students enrolled in a career preparation program (co-op) may have a one- or two-hour early release to go to work.

2. The principal may grant a one- or two-hour early release, a one-hour late arrival, or a one-hour late arrival and a one-hour early release to a senior who is enrolled in courses that complete his or her graduation requirements, who has passed all required state-mandated assessments, and who meets at least one of the following conditions:

   a. Any of the situations listed in item 1 above, i.e., enrolled in a college course or co-op;

   b. Has a job;

   c. Critical family needs such as head-of-household, wage-earner;

d. Caregiver for an infant/child or an elderly or disabled parent/grandparent;

e. Other situations requested by the parent and approved in writing by the principal.

3. Beginning with the class of 2009, the principal may grant early release or late arrival for seniors who:

a. Meet one of the conditions in item 2 above;

b. Are enrolled in courses that complete the requirements for the Recommended High School Program; and

c. Have passed all required state-mandated assessments.

4. Beginning with the class of 2026, the principal may grant early release to a senior who is enrolled in courses that that complete the Foundation High School Program with endorsements, who has met at least one college and career readiness standard, who has passed all required state-mandated assessments, and who meets at least one of the conditions in item 2 above.

Notwithstanding the provision above, if a student is enrolled in courses at the prerequisite level, the student's individualized education program (IEP) team shall convene to review and discuss the student's request for early release or late arrival (one or two hours) during their senior year. Approval of early release or late arrival is contingent upon the committee's determination and alignment with the student's educational needs and goals. In the event that early release or late arrival is granted, the parent or guardian shall be responsible for arranging the necessary transportation for the student at the beginning or conclusion of the student's school day, as applicable.

All students granted early release or late arrival must be enrolled for a minimum of five classes each day and must have written parent permission. Early release or late arrival must be approved before the two-week grade period ends for schedule changes at the beginning of each semester.

Selecting Courses

Students select courses for the next school year during the spring semester. Factors that students and their parents should consider in selecting courses include requirements for graduation, relevance to the student's overall program and educational/career goals, purpose of the course, and possible prerequisite for other courses.

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1. Student does not meet prerequisites for the course.
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3. Student already has credit in the course.
4. Student is placed in an inappropriate level.
5. Student has not met requirement for K-level/Advanced Academic, AP, or HORIZONS placement.
6. Student needs a different course to meet graduation requirements.

An administrator or school counselor shall inform students of deadlines and requirements for dropping courses or changing schedules as well as the ramifications of such decision. Drops or changes occurring during the semester's two-week grace period shall not be shown on the student's record.

Students may also drop a year-long course at the end of the first semester or within the second semester's two-week grace period with no penalty. They shall receive a grade, credit, and grade points for the first semester.

Consequences of Dropping Courses After Two-Week Grace Period

If a student is allowed to drop a course after the two-week grace period, he or she shall receive no credit for the course. The student's record shall show a "WD" for the semester in which the withdrawal is made. The course shall count as one attempted with no credit earned and zero grade points allowed. This course shall also be calculated in the grade point average and shall negatively affect class rank.

Only Allowable Changes After Two-Week Grace Period Without a Penalty

The following list describes the situations in which students may change their schedule of courses, after the two-week grace period, without the grade penalty of a "WD" previously described:

1. Students may withdraw from band, dance, JROTC, cheerleading, or athletics at any time, but, in each case, they shall be assigned to physical education or to an office assistant position.

2. Students may withdraw from advanced-level courses and be enrolled in on-level courses in these instances:

    a. A student making below an 80 average at the end of the third week of a grading period may, upon his or her request and parent approval, be placed in an appropriate on-level class for the remainder of the school year.

    b. A student may, upon his or her request and with parent approval, transfer from a K-level/Advanced Academic class to an appropriate on-level class at the end of any grading period.

    c. A student making 80 or above in any AP course may, upon his or her request and with parent approval, transfer from an AP class to an appropriate K-level/Advanced Academic class at the end of any grading period during or at the end of the first semester.

3. A student's schedule of courses may change at any time from general education to special education settings due to an ARD decision.

Such changes shall be made at student and parent request and with the principal's or designee's approval.

Release from School

A student shall not be released from school at times other than regular dismissal hours except with the permission of the principal of the school. The teacher shall determine that such permission has been granted before allowing the student to leave.

Exception for Released Time Course

For purposes of this policy, a "released time course" shall have the same definition as provided in law.

A student shall be permitted to attend a released time course in accordance with the following requirements:

1. The parent or guardian has provided written consent for the student to attend the released time course;
2. The private entity offering the released time course maintains attendance records and will make those records available to the District;
3. The private entity, parent or guardian, or student assumes responsibility for transportation, including transportation for a student with a disability, to and from the location at which the released course is offered;
4. The private entity assumes liability for the student enrolled in the released time course while the student is under the private entity's care; and
5. The student is responsible for any school work and assignments issued during the student's absence from the District.

The District shall be prohibited from using District funds, excluding de minimis costs, to facilitate the student attending a released time course.

A private entity shall be prohibited from offering the released time course on District property unless the use is in accordance with policy GKD.

The District shall not interfere with a parent's or guardian's ability to request or access a released time course for the student.

Access to District Property

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to or eject a person from property under the District's control in accordance with law and Board policy.

Students, parents, and visitors on District property or in District facilities are required to remain in designated areas and follow District guidelines and expectations regarding behavior and supervision.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

Ejection or Exclusion under Education Code 37.105

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

Off-Campus Activities

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and E-Cigarettes

The District prohibits smoking and the use of tobacco products, e-cigarettes, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. ~~A Texas~~An individual who holds a handgun license ~~holder~~in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Bonfires Prohibited

Bonfires shall be prohibited on school property.

Access to District Property

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to or eject a person from property under the District's control in accordance with law and Board policy.

Students, parents, and visitors on District property or in District facilities are required to remain in designated areas and follow District guidelines and expectations regarding behavior and supervision.

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Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. An individual who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Bonfires Prohibited

Bonfires shall be prohibited on school property.

Cypress-Fairbanks Independent School District
Resolution to Modify Adjustment in Comptroller's Property Value Assignment for Granting a Local Optional Homestead Exemption

WHEREAS Cypress-Fairbanks Independent School District (CFISD) has made maintaining a low administrative cost ratio a focus of its operations, making CFISD one of the five lowest administrative cost districts in the state consistently; and

WHEREAS CFISD has focused on taxpayer relief each year since 1983 when the Board of Trustees adopted a local optional homestead exemption equal to 20% of the taxable property values as appraised by the Harris Central Appraisal District; and

WHEREAS Cypress-Fairbanks Independent School District reaffirms its commitment to property tax relief and a local optional homestead exemption for Cy-Fair taxpayers; and

WHEREAS this focus on taxpayer relief and low administrative cost ratios have resulted in a loss of state aid due to providing a Local Optional Homestead Exemption; and

WHEREAS under Texas Education Code (TEC) Section 48.002, the purpose of the Foundation School Program (FSP) is to guarantee that each school district in the state has adequate resources to provide students with a basic instructional program suitable to the student's educational needs; and

WHEREAS under TEC Section 48.251, the Foundation School Program is financed by:

- State available school funds distributed in accordance with law,
- Ad valorem tax revenue generated by local school district effort, and
- State funds appropriated for the purposes of public school education; and

WHEREAS under TEC Section 48.256, each school district's local share of the FSP is determined by formula equal to the product of the local district's adopted tier one maintenance and operations tax rate applied to the district's taxable property values as determined in Government Code Section 403.302; and

WHEREAS Tax Code Section 11.13(n) provides an additional residential homestead exemption if the exemption is adopted by the governing body of the taxing unit; and

WHEREAS CFISD provides the maximum benefit; and

WHEREAS Tax Code Section 11.13(n-1) prohibits the governing body of the taxing unit that adopted an exemption under Subsection (n) for the 2022 tax year from reducing the amount of or repealing the exemption until Subsection(n-1) expires on December 31, 2027; and

WHEREAS the taxable property values used for allocating state funding to school districts under the FSP as determined by Government Code Section 403.302(d)(2), and TEC Section 48.259 does not reflect the local optional homestead exemption adopted by the school district governing body, resulting in a loss of millions of dollars annually in state FSP funding; and

Cypress-Fairbanks Independent School District
Resolution to Modify Adjustment in Comptroller's Property Value Assignment for Granting a Local Optional Homestead Exemption

WHEREAS TEC Section 48.259 prohibits the Commissioner of Education to provide funding under this section unless funds are specifically appropriated for purposes of this section, or the total amount of state funds appropriated for the FSP exceeds the amount distributed to school districts based on the taxable values of property without any deduction for the residence homestead exemptions granted under Tax Code Section 11.13(n) causing a tremendous loss of funds to an efficient low tax district; and

BE IT RESOLVED The Board of Trustees of the Cypress-Fairbanks Independent School District calls for the modification of the adjustment in Comptroller's Property Value Assignment by not recognizing any amount of the local optional homestead exemption granted under Texas Tax Code Section 11.13(n) for purposes of state funding under the FSP by:

- Repealing TEC Section 48.259,
- Amending Government Code Section 403.302(d)(2) as follows:

  "the total dollar amount of any residence homestead exemption granted under Section 11.13(n), Tax Code, in the year that is the subject of the study for each school district", and

- Fully funding an administratively efficient district that provides local tax relief beyond the state's ability.

_____ _____

President, Board of Trustees Secretary, Board of Trustees

June 22, 2026

June 1, 2026

To the Board of Trustees and Management
Cypress-Fairbanks Independent School District
11440 Matzke Road
Houston, Texas 77429

Weaver and Tidwell, L.L.P. ("our", "us", and "we") will apply agreed-upon procedures as described in the House Bill 3 Efficiency Audit Guidelines as prescribed by the State of Texas Legislative Budget Board for Cypress-Fairbanks Independent School District (the "District"). The District is responsible for the subject matter of this engagement.

This engagement is solely for the purpose of reporting our findings regarding the results of the procedures performed as compared to the House Bill 3 Efficiency Audit Guidelines. This report is intended for use by management and residents of the District and is not expected to be restricted to the use of these specified parties.

We are pleased to confirm our acceptance and our understanding of this engagement by means of this letter.

Applicable Standards

The attestation standards applicable to this engagement will be the attestation standards for agreed-upon procedures engagements established by the American Institute of Certified Public Accountants (AICPA).

Engagement Objectives

We will apply the following procedures:

1. Five (5) to ten (10) peer districts will be selected to develop a simple average and we will use the same comparison group throughout the audit.

2. Include the overall accountability rating (A-to-F and a corresponding scale score of 1 to 100) and compare the District's peer districts' average score. We will also list the following District's campus information:

    a. Accountability rating count for each campus level within the District.
    b. Names of the campuses that received an F accountability rating
    c. Campuses that are required to implement a campus turnaround plan

3. Report on the District's School FIRST rating. For a rating of less than A-Superior, we will list the indicators not met.

4. We will report on the District's student characteristics, attendance rates and total enrollment.

    a. The following select student characteristics for the District, its peer districts and the State average.
        i. Total students
        ii. Economically disadvantaged
        iii. English Learners
        iv. Special Education
        v. Bilingual/ESL Education
        vi. Career and Technical Education
    b. Attendance rate for the District, its peer districts and the State.
    c. Five-year enrollment for the District for the most recent school year and four (4) years prior, the average annual percentage change based on the previous five years and the projected next school year.

5. The following indicators related to the District's revenue, its peer districts' average and the State average.

    a. Local M&O Tax (Retained) (without debt service and recapture)
    b. State
    c. Federal
    d. Other local and intermediate
    e. Total revenue

    Any significant variances will be explained.

6. The following indicators related to the District's expenditures, its peer districts' average, and the State average are as follows:

    a. Instruction
    b. Instructional resources and media
    c. Curriculum and staff development
    d. Instructional leadership
    e. School leadership
    f. Guidance counseling services
    g. Social work services
    h. Health services
    i. Transportation
    j. Food service operation
    k. Extracurricular
    l. General administration
    m. Plant maintenance and operations
    n. Security and monitoring services
    o. Data processing services
    p. Community services
    q. Total operating expenditures

    An explanation for significant variances from the peer districts' average in any category will be reported. In addition, the reasons for the District's expenditures exceeding revenue will be explained.

7. We will report on the following indicators for payroll and select salary District expenditures compared to its peer districts' average and the State average:

    a. Payroll as a percentage of all funds
    b. Average teacher salary
    c. Average administrative salary
    d. Superintendent salary

    Specific information to explain any significant variance from the peer districts' average in any category will be explained.

8. Report on the General Fund operating fund balance, excluding debt service and capital outlay, for the past five years and per student. This will include analyzing unassigned balance per student and as a percentage of three-month operating expenditures. This will be presented for peer districts as well and an explanation for significant variances.

9. Report the District's allocation of staff, and student-to-teacher and student-to-total staff ratios for the District, its peer districts and the State average. The following staff categories will be used:

    a. Teaching
    b. Support
    c. Administrative
    d. Paraprofessional
    e. Auxiliary
    f. Students per total staff
    g. Students per teaching staff

10. Report the District's teacher turnover rate as well as its peer districts and the State's average. An explanation will be reported for significant variances from the peer district average in any category.

11. For each of the following programs offered by the District, we will report the number of students served, percentage of enrolled students served, program budget, program budget as a percentage of the District's budget, total staff for the program, and student-to-staff ratio for the program.

    a. Special Education
    b. Bilingual Education
    c. Migrant Programs
    d. Gifted and Talented Programs
    e. Career and Technical Education
    f. Athletics and Extracurricular Activities
    g. Alternative Education Program/Disciplinary Alternative Education Program
    h. Juvenile Justice Alternative Education Program

12. We will describe how the District maximizes available resources from state sources and regional education service centers to develop or implement programs or deliver services.

13. We will report on the District's annual external audit report's independent auditor's opinion as required by *Government Auditing Standards*.

14. If applicable, we will explain the basis of TEA assigning the District a financial-related monitoring/oversight role during the past three years.

15. In regards to the District's budget process, we will provide a response to each of the following questions:

    a. Does the District's budget planning process include projections for enrollment and staffing?
    b. Does the District's budget process include monthly and quarterly reviews to determine the status of annual spending?
    c. Does the District use cost allocation procedures to determine campus budgets and cost centers?
    d. Does the District analyze educational costs and student needs to determine campus budgets?

16. We will provide a description of the District's self-funded program, if any, and analyze whether program revenues are sufficient to cover program costs.

17. We will report whether the District administrators are evaluated annually and, if so, explain how the results inform District operations.

18. In regards to the District's compensation system, we will provide a response to the following questions:

    a. Does the District use salary bonuses or merit pay systems? If yes, explain the performance- based systems and the factors used
    b. Do the District's salary ranges include minimum, midpoint, and maximum increments to promote compensation equity based on the employee's education, experience, and other relevant factors?
    c. Does the District periodically adjust its compensation structure using verifiable salary survey information, benchmarking, and comparable salary data?
    d. Has the District made any internal equity and/or market adjustments to salaries within the past two years?

19. In regards to planning, we will provide a response for each of the following questions:

    a. Does the District develop a District Improvement Plan (DIP) annually?
    b. Do all campuses in the District develop a Campus Improvement Plan (CIP) annually?
    c. Does the District have an active and current facilities master plan? If yes, does the District consider these factors to inform the plan:
        i. Does the District use enrollment projections?
        ii. Does the District analyze facility capacity?
        iii. Does the District evaluate facility condition?
    d. Does the District have an active and current energy management plan?
    e. Does the District maintain a clearly defined staffing formula for staff in maintenance, custodial, food service, and transportation?

20. In regards to District academic information, we will provide a response for each of the following questions:

    a. Does the District have a teacher mentoring program?
    b. Are decisions to adopt new programs or discontinue existing programs made based on quantifiable data and research?
    c. When adopting new programs, does the District define expected results?
    d. Does the District analyze student test results at the district and/or campus level to design, implement and/or monitor the use of curriculum and instructional programs?
    e. Does the District modify programs, plan staff development opportunities, or evaluate staff based on analyses of student test results?

Our Responsibilities

We will conduct our engagement in accordance with the applicable standards described above. We are responsible for carrying out the procedures and reporting findings in accordance with these standards. We have no responsibility to determine the differences between the procedures to be performed and the procedures that we would have determined to be necessary had we been engaged to perform another form of attestation engagement.

Our report will list the procedures performed and our findings.

The agreed-upon procedures to be performed do not constitute an examination or review of the subject matter. Accordingly, we will not express an opinion or conclusion on the subject matter. If we did perform additional procedures, other matters might come to our attention that would be reported to you.

We have no responsibility to update our report for events and circumstances occurring after the date of our report.

Greg Peterson is the engagement partner or equivalent for the attest services specified in this letter and is responsible for supervising our services performed as part of this engagement and signing or authorizing another qualified firm representative to sign our report.

We expect to begin our procedures in June 2026. Our report will be addressed to the Board of Trustees.

Should we have any reservations with respect to the subject matter, we will discuss them with you before the report is issued.

Third-Party Service Providers

Depending on the requirements of this engagement, we may use the services of our affiliate, Weaver and Tidwell India LLP, a limited liability partnership incorporated in India, or one or more other third-party service providers to assist us. Before sharing confidential information with those service providers, we will (i) secure agreements to maintain the confidentiality of confidential information and ensure the confidential information is only used for the purpose of assisting us with the performance of this engagement and (ii) take commercially reasonable precautions to determine the service providers have appropriate procedures in place to prevent the unauthorized disclosure of confidential information. If we use such service providers, we will remain responsible for all work performed and any breach of our confidentiality arrangements by those service providers.

Your Responsibilities

Prior to the completion of the engagement, you agree to provide us with written agreement and acknowledgment that the procedures performed are appropriate for the intended purpose of the engagement as noted above.

If we agree herein or otherwise to perform any non-attest services (such as tax services or any other non-attest services), you agree to assume all management responsibilities for those services; oversee the services by

designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

During the course of our engagement, we will request information and explanations from management regarding the District's operations, future plans, specific transactions and accounting systems and procedures. As part of our engagement, we will also request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with our engagement. You agree to provide such confirmation. The District agrees that as a condition of our engagement, management will, to the best of its knowledge and belief, be truthful, accurate and complete in all representations made to us during the course of the engagement and in the written representation letter. The procedures we perform in our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the written and oral representations that we receive from management. False or misleading representations could cause us to expend unnecessary efforts in the engagement; or, worse, could cause a material error or a fraud to go undetected by our procedures.

The hiring of, or potential employment discussions with, any of our personnel could impair our independence. Accordingly, you agree to inform the engagement partner prior to any such potential employment discussions taking place.

Fees and Invoicing

The fee for this engagement will be $15,000. The total fee for our services will be determined by the complexity of the work performed and the tasks required. It is understood that neither our fees nor the payment thereof will be contingent upon the results of this engagement.

Our stated fee was calculated based on anticipated cooperation from all involved and the assumption that unexpected circumstances will not be encountered during the engagement. It does not contemplate our consultation with you on the adoption of new accounting standards or any future increased duties we may have because of the actions of any regulatory body, implementation of any new attest standard, or occurrence of an unknown or unplanned significant transaction. If significant additional time is necessary, we will discuss the reasons with you and arrive at a new fee estimate before we incur the additional costs.

Our invoices are payable on presentation and will be rendered (generally monthly) as work progresses.

Documentation and Deliverable

The documentation we prepare pertaining to and in support of this engagement is our property and constitutes confidential information.

Consistent with professional standards, our firm is subject to peer review and inspection by the PCAOB. Those programs require that our system of quality management and a sample of our work be periodically examined by another independent accounting firm or the PCAOB, respectively. A copy of our latest external peer review report is available at peerreview.aicpa.org. The work we perform for you may be selected for review. If it is, we will provide the reviewers with the required information without notice to you. Professional standards and PCAOB regulations provide the applicable confidentiality requirements.

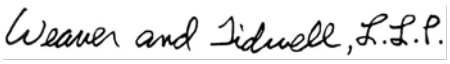
[Signatures on Next Page]

Incorporated General Terms

Previously, you agreed to our General Terms attached to our engagement letter dated February 2, 2026 that provide additional terms (including but not limited to provisions on confidentiality, limitations on liability, indemnifications, dispute resolution, jury waiver, etc.) for this engagement. Those terms are incorporated and apply to all services described herein.

We appreciate the opportunity to assist you and look forward to working with you and your team.

Sincerely,



WEAVER AND TIDWELL, L.L.P.
The Woodlands, Texas

Please sign and return a copy of this letter to indicate acknowledgment of, and agreement with, the arrangements for our engagement as described herein, including each party's respective responsibilities. By signing below, the signatory also represents that they have been authorized to execute this agreement.

Cypress-Fairbanks Independent School District

By: _____

Printed Name: _____

Title: _____

Date: _____

Report on the Firm's System of Quality Control

November 19, 2025

To the Partners of Weaver & Tidwell, L.L.P.
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. (the firm) applicable to engagements not subject to Public Company Accounting Oversight Board (PCAOB) permanent inspection in effect for the year ended May 31, 2025. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the Firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA, and examinations of service organizations (SOC 1 and SOC 2 engagements).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2025, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Weaver & Tidwell, L.L.P. has received a peer review rating of *pass*.



Eide Bailly LLP

Proposed General Operating Budget

2026-2027

Estimated General Fund 2025-2026

DESCRIPTION	ESTIMATED AMOUNT
Estimated Surplus (Deficit)	($45,472,853)
Decrease SHARS Federal Funds	(3,400,000)
Enrollment and Property Value Decrease	(17,300,000)
Instructional Software, Chiller Repair, Fine Arts Equipment	(4,800,000)
PVS Audits Freeze and Regular	26,400,000
Interest Income	4,600,000
Indirect Cost Reimbursement	1,900,000
Transfer-In Enterprise Fund	4,000,000
Move to Grant Funds	5,700,000
Net Budget Adjustments	(3,290,737)
Estimated Surplus (Deficit) June 30, 2026	**($31,663,590)**

Potential Factors Impacting Deficit:

- ✓ Unfilled positions
- ✓ Interest income
- ✓ Frozen (over 65) M&O hold-harmless
- ✓ Average daily attendance/enrollment
- ✓ Unspent funds other than payroll
- ✓ SHARS reduction in federal revenues
- ✓ FEMA reimbursements
- ✓ Increases in expenditures (fuel)

CFISD

Budget Goals



RETAIN AND RECRUIT QUALITY STAFF



PRESERVE QUALITY OF INSTRUCTION AND SERVICES



PRIORITIZE STUDENT AND STAFF SAFETY



PRESERVE FINANCIAL POSITION

CFISD

Factors Impacting the Deficit

- State funding increases not keeping up with inflation
- State mandates without sufficient funding
- 20% local optional homestead exemption
- Decreases in enrollment and average daily attendance
- Decline in SHARS revenue

Student Enrollment

BUDGET YEAR	ACTUAL ENROLLMENT	ENROLLMENT CHANGE	PERCENT CHANGE
2021-2022	117,217	1,416	1.22%
2022-2023	118,010	793	0.68%
2023-2024	118,470	460	0.39%
2024-2025	117,927	(543)	(0.46%)
2025-2026	114,697*	(3,230)	(2.74%)
2026-2027	112,316**	(2,381)	(2.08%)

* Enrollment as of October 2025 Snapshot
** Budget estimate

CFISD

2026-2027 Budget - Revenues

- **Decrease** in enrollment of 3.8% ($26.7M)
- **Decrease** in SHARS funding ($1.3M)
- **Increase** in revenue from property value audits ($6M)
- **Increase** in other local revenue ($2.6)

CFISD

2026-2027 Budget - Expenditures

- **Increase** for $500 one-time staff recruitment and retention stipend for full-time employees ($8.3M)
- **Increase** minimum CFISD contribution for employee health insurance to $320/month ($5.2M)
- **Increase** for implementation of Virtual Pathways ($4.6M)
- **Decrease** in teacher allocations due to decline in enrollment ($11.7M)

CFISD

2026-2027 Budget - Expenditures

- Increase in fuel due to inflation ($1.1M)
- Increase for textbooks not covered by IMTA ($2M)
- Increase for chiller preventative maintenance ($2M)
- Decrease department budgets ($4M)
- Net increase for uniform rotations, election costs, UIL expenses, technology software, and other miscellaneous expenditures ($0.5M)

CFISD

Proposed General Fund 2026-2027

DESCRIPTION	PROPOSED BUDGET
Local Revenues	$508,294,885
State Revenues	651,080,094
Federal Revenues	6,200,000
Other Sources	500,000
Total Revenues	$1,166,074,979
Expenditures	$1,246,972,629
Surplus (Deficit)	($80,897,650)

CFISD

General Fund Expenditures 2026-2027

OBJECT	PROPOSED BUDGET	PERCENT
Payroll Costs	$1,108,231,919	88.87%
Contracted Services	75,778,079	6.08%
Supplies & Materials	39,723,673	3.19%
Other Operating	22,792,540	1.83%
Capital Outlay	446,418	0.03%
Total	$1,246,972,629	100.00%

CFISD

General Fund Expenditures 2026-2027

FUNCTION	PROPOSED BUDGET	PERCENT
Instruction	$814,154,657	65.29%
Instructional Resources & Media	5,193,319	0.42%
C&I Staff Development	10,636,784	0.85%
Instructional Leadership	12,632,552	1.01%
School Leadership	69,652,258	5.58%
Guidance & Counseling	42,068,750	3.37%
Social Work Services	805,681	0.06%

General Fund Expenditures 2026-2027

FUNCTION	PROPOSED BUDGET	PERCENT
Health Services	$14,288,302	1.15%
Student Transportation	60,293,877	4.84%
Co/Extracurricular Activities	27,412,934	2.20%
General Administration	21,837,566	1.75%
Plant Maintenance & Operations	97,938,606	7.85%
Security & Monitoring Services	16,205,058	1.30%
Data Processing Services	30,209,688	2.42%

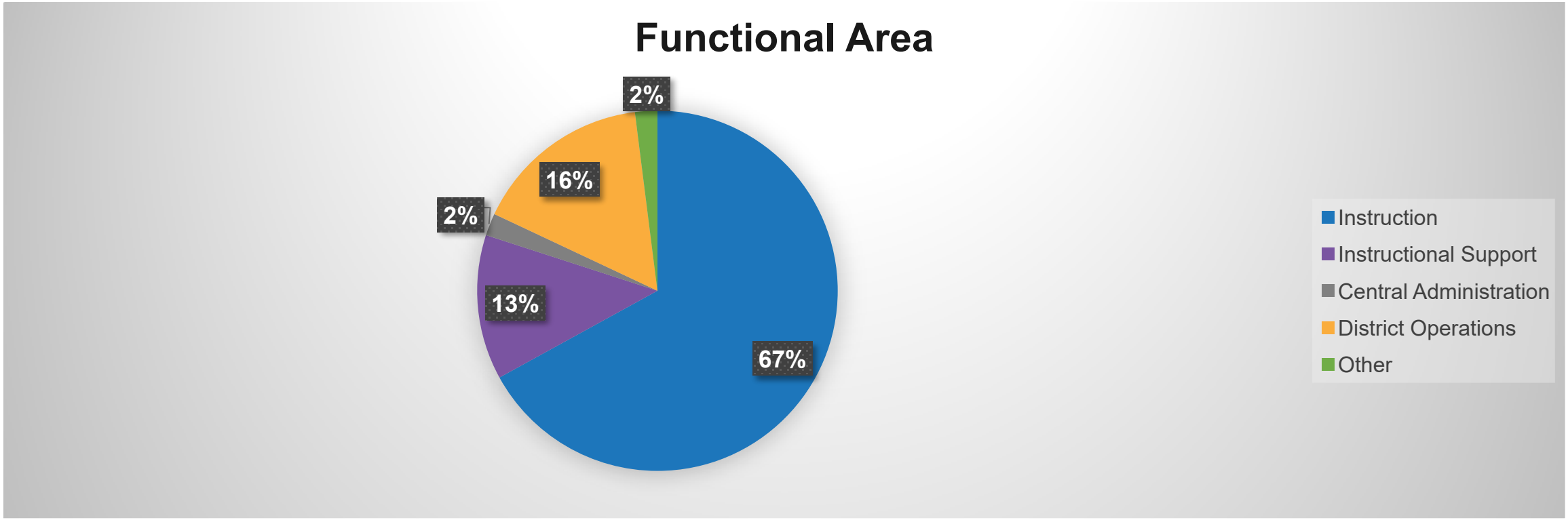
General Fund Expenditures 2026-2027

FUNCTION	PROPOSED BUDGET	PERCENT
Community Services	$11,203,422	0.90%
Debt Service	2,601,543	0.21%
Facilities Acquisition & Construction	487,500	0.04%
Payments to Fiscal Agents SSA	1,833,260	0.15%
Payments to JJAEP	64,152	0.01%
Other Intergovernmental Charges	7,452,720	0.60%
Total*	$1,246,972,629	100.00%

*Includes $14.97M in accelerated instruction [TEC 29.081(b-1)]

CFISD

General Fund Expenditures 2026-2027



Debt Service Fund Budget 2026-2027

DESCRIPTION	PROPOSED BUDGET
Revenues:	
Local	$265,384,654
State	60,961,845
Total Revenues	$326,346,499
Expenditures:	
Debt Service	326,346,499
Total Expenditures	$326,346,499

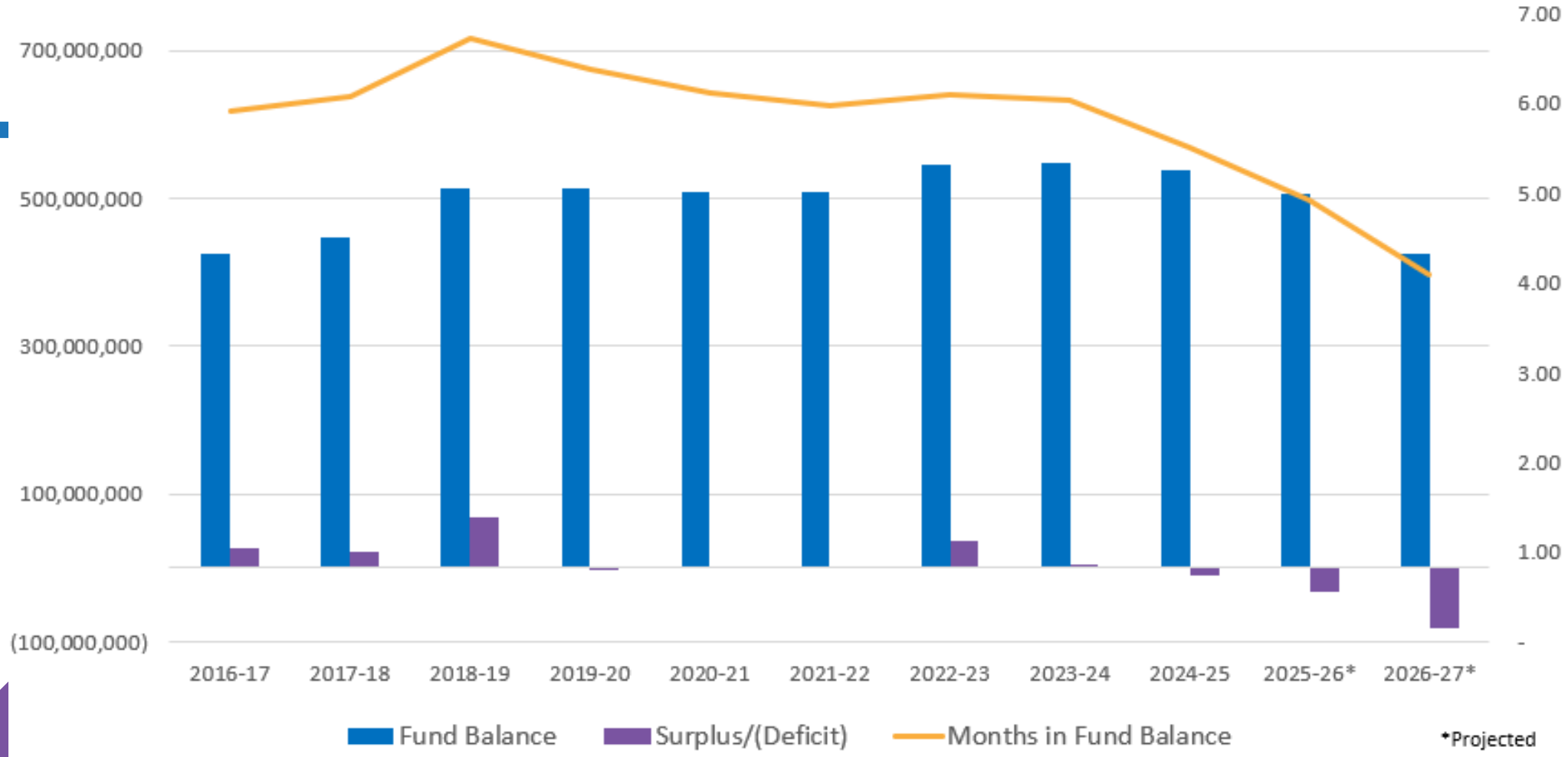
CFISD

Food Service Fund Budget 2026-2027

DESCRIPTION	PROPOSED BUDGET
Revenues:	
Local	$13,383,014
State	321,096
Federal	60,692,423
Total Revenues	$74,396,533
Expenditures:	
Food Service	75,615,198
Maintenance & Operations	1,331,925
Total Expenditures	$76,947,123
Surplus (Deficit)	($2,550,590)

CFISD

Fund Balance Analysis



Fund Balance

The total accumulation of operating surpluses and deficits

Importance of adequate fund balance

- Manage cash flow low points
  - Majority of tax collections in December and January
  - Reimbursement from federal funds
  - Fund disasters until reimbursed by insurance/federal funding
- Mitigate current and future risks such as revenue shortfalls and unanticipated expenditures
  - Declines in enrollment/ADA

How much fund balance is needed

- Minimum of 4 months for June 30 year end

How is fund balance replenished

- Operating surplus

Estimated months in fund balance at 6/30/2026

- 4.92 months

CFISD

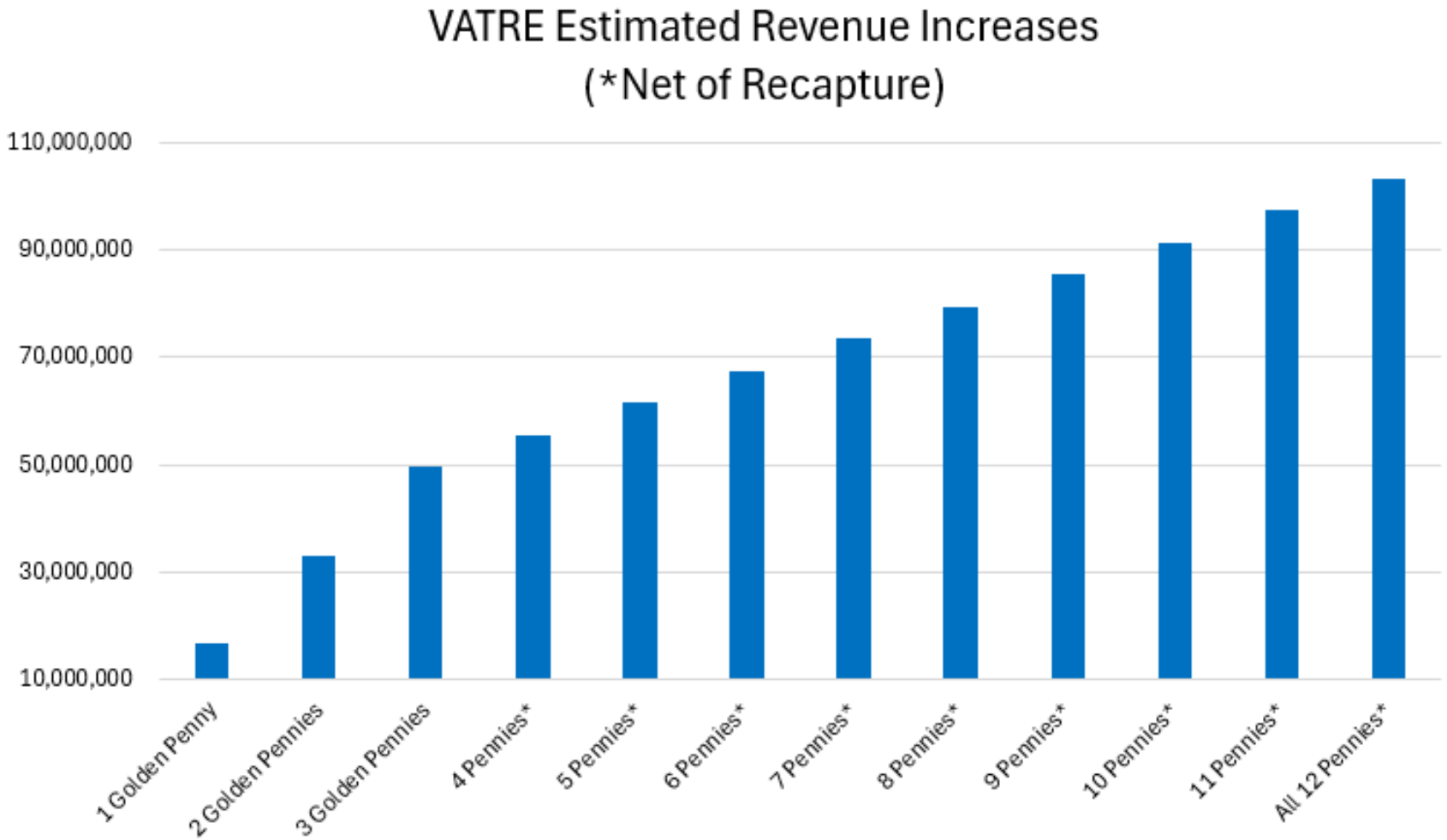
Description	2025-2026 Estimated Actuals	2026-2027 Proposed Budget	2027-2028 Estimated Budget
Ending Fund Balance	$517,918,565	$437,020,915	$346,156,380
Less: Nonspendable & Committed Fund Balances	$11,386,232	$11,386,232	$11,386,232
Fund Balance (Available to Spend & Used for FIRST Rating)	**$506,532,333**	**$425,634,683**	**$334,770,148**
Operating Expenditures	$1,236,625,070	$1,246,972,629	$1,237,801,762
Monthly Operating Expenditures	$103,052,089	$103,914,386	$103,150,147
Deficit	$(31,663,590)	$(80,897,650)	$(90,864,535)
Months in Fund Balance	4.92	4.10	3.25
% of Fund Balance	41%	34%	27%
Excess/(Shortfall) of 4 Months in Fund Balance	$94,323,976	$9,977,140	$(77,830,440)

Current Fund Balance Estimates

CFISD

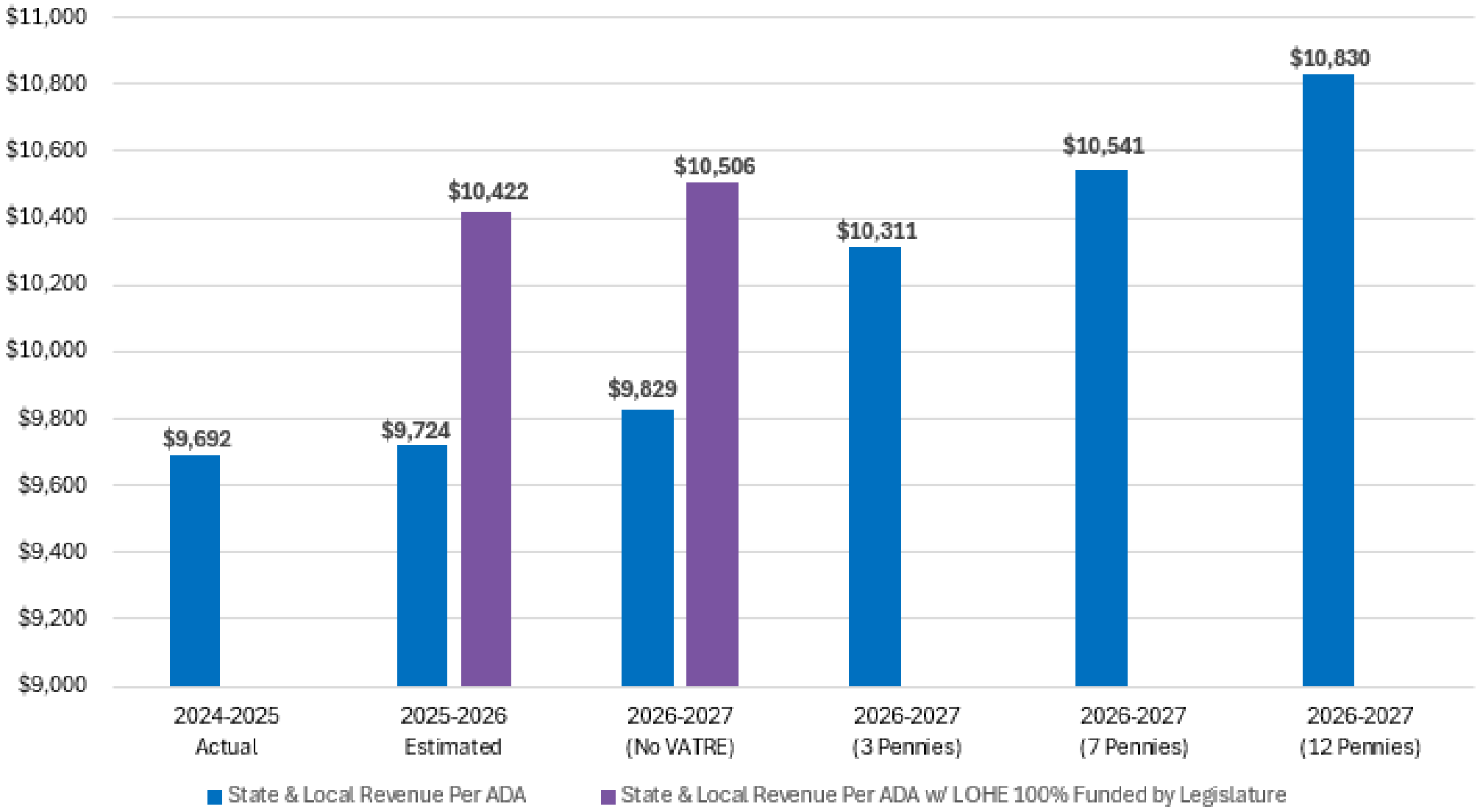
Potential Revenue from VATRE

Impact of Enrichment Pennies



CFISD

CFISD State & Local Revenue Per ADA



CFISD

Impact of VATRE

$350,000 Home ($0.03 Golden Pennies)*

- Increase of $49.7M in general fund revenue
- Increase of $482 net revenue gain per ADA
- No change in school district property taxes**

$350,000 Home ($0.03 Golden & $0.04 Copper Pennies)*

- Increase of $73.4M (net of $2.2M recapture) in general fund revenue
- Increase of $712 net revenue gain per ADA
- Increase of $56 annually in school district property taxes**

LOHE reduces property taxes by $747 to $810**

$350,000 Home ($0.03 Golden & $0.09 Copper Pennies)*

- Increase of $103.2M (net of $5M recapture) in general fund revenue
- Increase of $1,001 net revenue gain per ADA
- Increase of $126 annually in school district property taxes**

* Assumes no change in property value

**Annual increase/decrease in school district property taxes based on $0.6669 estimated M&O 2026 tax rate and $0.37 I&S 2026 tax rate

CFISD

Houston Area School Districts Enrollment Above 10,000 Students M&O Funding Per Student (HB 2)				
Rank	School District	M&O Funding Per Student	Optional Homestead Exemption	Recapture (2025/26)
1.)	Galena Park ISD	$12,734	20%	No
2.)	Aldine ISD	$12,425	None	No
3.)	Alief ISD	$12,350	None	No
4.)	New Caney ISD	$12,057	None	No
5.)	Goose Creek CISD	$11,995	10%	Yes
6.)	Sheldon ISD	$11,916	20%	No
7.)	Deer Park ISD	$11,543	20%	Yes
8.)	Alvin ISD	$11,435	None	No
9.)	Spring ISD	$11,381	None	No
10.)	Humble ISD	$11,337	None	No
11.)	Spring Branch ISD	$11,330	20%	Yes
12.)	Katy ISD	$11,206	None	No
--	Houston Area Avg.	$11,165	--	--

Sources: Legislative Budget Board – M&O Revenue Comparison – HB 2 – Fiscal Year 2026. Texas MAC and TEA - Summary of Finances.

Prepared by Mesirow

Houston Area School Districts
Enrollment Above 10,000 Students
M&O Funding Per Student (HB 2)

Rank	School District	M&O Funding Per Student	Optional Homestead Exemption	Recapture (2025/26)
--	Houston Area Avg.	$11,165	--	--
13.)	Pearland ISD	$10,948	None	No
14.)	Beaumont ISD	$10,922	None	Yes
15.)	Dickinson ISD	$10,870	None	No
16.)	Fort Bend ISD	$10,803	None	Yes
17.)	Houston ISD	$10,761	20%	No
18.)	Clear Creek ISD	$10,625	5%	No
19.)	Magnolia ISD	$10,468	None	No
20.)	Lamar CISD	$10,439	None	No
21.)	Klein ISD	$10,432	None	No
22.)	Tomball ISD	$10,088	None	No
23.)	Conroe ISD	$10,085	None	No
24.)	Cypress-Fairbanks ISD	$9,798	20%	No

12¢-$10,830 *

7¢-$10,541 *

3¢-$10,311 *

Sources: Legislative Budget Board – M&O Revenue Comparison – HB 2 – Fiscal Year 2026. Texas MAC and TEA - Summary of Finances.

Prepared by Mesirow

**Estimated local and state revenue per ADA for 2026-2027*

CFISD

Questions?

CFISD

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

Matt Morgan
Chief Operations Officer

Office: 281-517-2809
Fax: 281-517-2114

Matthew.Morgan@cfisd.net

TO: Cameron Dickey

FROM: Matt Morgan

DATE: June 3, 2026

SUBJECT: 10-Year Renewal & Strategic Expansion Proposal: Cy-Fair Federal Credit Union (2026–2036)

Executive Overview

This proposal represents a comprehensive renewal and expansion of our partnership with Cy-Fair Federal Credit Union (Cy-Fair FCU). The original agreement, established in 2016, is scheduled to expire on June 30, 2026. Following extensive consultation with District leadership in Athletics, HR, and Facilities, this plan modernizes the partnership by shifting from the current static "Saturday-only" hospitality model to a blended Friday and Saturday engagement structure, featuring an enhanced “Friday Night Lights” strategy alongside continued Saturday programming.

I. Renewal Terms & Financial Realignment

Activation of the expanded benefits is strictly contingent upon a financial realignment that ensures the District remains fiscally protected:

- Contract Term: July 1, 2026, through June 30, 2036.
- 4% Annual Escalator beginning in Year 6. To foster a partner-friendly transition, the base fee remains $150,000 through Year 5 . A 4% annual escalator will commence on July 1, 2032 (Year 6) and be applied annually to the prior year’s base fee for the remainder of the contract term.
- Zero District Liability: As established in the original agreement for signage and maintenance, CFFCU is solely responsible for all costs related to design, production, installation, and maintenance of all new assets. The District shall incur no direct or indirect costs associated with such assets.

Any modification to this agreement after execution must be documented in writing and executed by authorized representatives of both parties.

II. Continuation of Existing Naming Rights Assets and Benefits

- Except as expressly modified herein, all terms, rights, protections, obligations, and benefits contained in the original Stadium Naming Rights Agreement dated June 1, 2016, shall remain in full force and effect throughout the renewal term. This includes, but is not limited to: All existing Cy-Fair FCU Stadium logo signage on and around the stadium, including press box signage, entrance signage, scoreboard/video wall signage, gate signage, and directional signage locations remain unchanged by this renewal. CFFCU shall have the opportunity to update signage at its own expense during the term of this agreement and subject the standards previously agreed in the prior Naming Rights agreement. This also includes:
    - Hanging vertical banners located within the pedestrian ramps leading to the concourse on both the home and visitor sides.
    - Hanging horizontal banners on the concourse walkway barriers facing into the stadium.
- Continued designation and use of Hospitality Room #5906 as the Cy-Fair FCU Community Room, including existing branding and wall graphics.
- Continued use of the stadium name 'Cy-Fair FCU Stadium' and associated logos in District communications, literature, websites, schedules, tickets, publications, and media references.
- Inclusion of the “Cy-Fair FCU Stadium” name in all district communications about the stadium, events, and activities held there. This branding extends to gameday tickets. Where practical and consistent with standardized practices, the district is encouraged to use the “Cy-Fair FCU Stadium” logo when/if applicable.
- Cy-Fair FCU will continue to receive the same number of football tickets for all Saturday District -level general admission tickets to each CFISD football game held at Cy-Fair FCU Stadium.
- Consistent with the current agreement, and based on availability, CFFCU may use the Berry Center conference room at no rental fee for its Annual Meeting, President’s Day and Columbus Day training events (costs for applicable Berry Center staffing, AV, setup, and food costs to be paid by CFFCU).
- Continuation of existing advertising exclusivity provisions prohibiting advertising, signage, or sponsorship presence by competing financial institutions at Cy-Fair FCU Stadium.
- Continued cooperation by the District in press releases, marketing materials, and media coverage relating to the sponsorship partnership.

III. Pillar One: Elite Friday Night Hospitality

- Hospitality access to the Cy-Fair FCU Community Room is upgraded from the current "Saturday-only" regular season window to blended Friday and Saturday engagement structure during the football season.
- To ensure professional execution and facility readiness, the District utilizes a Priority-First scheduling process.
    - **The Annual Selection Window (June 1 – August 1):**
        - This two-month window is designated solely for the administrative scheduling of events for the upcoming academic year.
    - **Phase 1:** District & Campus Priority:
        - Prior to June 1, the District and individual campuses schedule all academic, athletic, and facility maintenance needs.
        - This phase establishes the Master Calendar based on core District requirements.
    - **Phase 2:** Cy-Fair FCU Residual Selection:
        - On June 1, the facility calendar opens to Cy-Fair FCU.
        - Cy-Fair FCU will select its specific Friday and Saturday football game dates from the Master Calendar previously established in Phase 1.
        - During Phase 2, Cy-Fair FCU shall have the opportunity to select at least four (4) Friday night games from the Master Calendar each season (in addition to Saturday games), but the Credit Union may, at its choosing, select fewer.
    - **Phase 3:** Finalization:
        - By August 1, all Cy-Fair FCU Friday night dates are locked and protected for the upcoming school year, subject to force majeure, UIL requirement, or District-related operational requirements.

IV. Pillar Two: Workforce & HR Integration

- **New Staff Orientation (NSO) Sponsorship**:
    - Cy-Fair FCU will serve as the Primary Sponsor on the official NSO flyer distributed to all incoming teachers and paraprofessionals. Early access to new hires will be arranged as well.
    - This ensures Cy-Fair FCU is the first financial partner introduced to new hires before their first duty day.
    - Cy-Fair FCU will be included on the agenda and allowed to present a brief scripted greeting not to exceed three minutes, subject to District review and approval.
- **Administrative "Ambassador" Training**:
    - Cy-Fair FCU will host Brunch or Lunch & Learn sessions specifically for HR and Payroll staff.

    - These sessions focus on the Paycheck Continuity Loan (or other relevant topics), equipping internal District teams to refer employees to Cy-Fair FCU as a verified resource during financial transitions.
- **District-Wide Staff Sessions**:
    - Lunch & Learns or Evening/Saturday Sessions (three events per semester): Cy-Fair FCU may host financial informational sessions for the broader District staff.
    - The District will actively advertise these sessions to all employees to ensure maximum engagement.
    - These sessions will be held at the Berry Center, utilizing conference rooms at no rental fee, based on availability, as outlined in the current contract.
- **In-Service:**
    - Cy-Fair FCU will be provided an exclusive, premium table/booth location, as agreed upon by both parties, at in-service events held at the Berry Center and Mark Henry Administration Building at the beginning of the fall semester.
    - Cy-Fair FCU will be provided the opportunity to distribute the official NSO flyer at department events as scheduling permits.

V. Pillar Three: Expanded Media & Physical Assets

- **Stadium Saturation**:
    - **Pridgeon Stadium**: Two (2) 30-second commercials per District game (expanding upon the one currently at Cy-Fair FCU Stadium).
    - **Ribbon Board Ads**: Digital saturation at Cy-Fair FCU Stadium and Pridgeon Stadium.
    - **Graduation Ceremonies**: Video ads between ceremonies (content approved and timing determined by the District).
- **Field & Mobile Branding**:
    - On-Field Logos: Cy-Fair FCU branding on the 25-yard lines at Cy-Fair FCU Stadium (Cy-Fair FCU responsible for yearly paint/maintenance).
    - Goalpost Covers: New padded covers for all 12 high schools. Cy-Fair FCU Stadium, and Pridgeon Stadium(28 total) featuring campus and Cy-Fair FCU logos (Cy-Fair FCU funded). Should the district enter a naming rights sponsorship agreement with another organization for Pridgeon Stadium during the term of this agreement, the continued use of CFFCU branded goalpost covers would be subordinate to the organization with naming rights at that complex.
        - 18” Square Goalpost Padded Covers: 15” x 18” x 72” specifications featuring 6” ID; full digital branding across 4 surfaces (Quantity: 4)
        - Design integrates neutral CFISD Athletics branding alongside dedicated Cy-Fair FCU panels.

        - Reserved for neutral venue scenarios, such as hosting playoff matchups for non-CFISD programs.
        - Custom Wraps for Goalpost Padding: 88” width x 72” height; high-resolution digital print with secure Velcro closures (Quantity: 24)
        - Provisioned as two individual wraps for every CFISD secondary campus.
        - Each customized wrap features high-impact campus graphics paired with Cy-Fair FCU logos.
        - Deployed during home competitions where a CFISD program faces an external opponent.
    - District Bus Wraps: 10 wrapped buses (routes determined by the District).
- **Visibility Improvements**:
    - Monument Signage: An expanded presence for the Cy-Fair FCU brand on the stadium monument sign.
    - Stadium Lighting & Site Maintenance: Brighter stadium lighting and tree trimming as needed to ensure clear visibility from Barker Cypress Road.

VI. Pillar Four: Gameday & Community Impact

- Honorary Coin Toss: Cy-Fair FCU representative participation during "Games of the Week."
- Friday/Saturday Fan Zone: Dedicated 10x10 concourse space for lead generation on all game nights (expanding from the 3-night limit in the current contract).
- PA Announcements: Action-based "shout-outs" (e.g., " Cy-Fair FCU First Down!").
- Digital Branding: "Scholar-Athlete of the Week" social media graphics on District channels.
- Parent Outreach: Two annual District-controlled email blasts (mid-August and in the month of February or mid-school year) promoting student accounts or other appropriate topics.
- Financial Literacy Partner: "Presenting Sponsor" of District Financial Literacy Month.
- Cy-Fair FCU mascot will be allowed field access and sideline participation during games. Should the Cy-Fair FCU mascot change after execution of this agreement, access to the field for the new mascot must be approved by the District.

VII. Operational Summary

- The District Master Calendar is the final authority for all scheduling.
- Cy-Fair FCU is solely responsible for all design, installation, and maintenance costs for new branded assets.

- All requests for Friday suites, Fan Zone footprints, and Berry Center use must be finalized within the June 1 – August 1 window.
- Nothing in this agreement shall be construed to limit the District's authority over facilities, scheduling, safety, or student welfare.

Sincerely,

Matt Morgan

Chief Operations Officer

Facilities, Construction & Support Services

CYPRESS FAIRBANKS
INDEPENDENT SCHOOL DISTRICT

Matt Morgan
Chief Operations Officer

Office: 281-517-2809
Fax: 281-517-2114

Matthew.Morgan@cfisd.net

May 19, 2026

To: Texas Education Agency State Waivers Unit

From: Matt Morgan

Subject: Facility Closure – Hancock Elementary School (Fire Damage)

Dear Waivers Review Team,

I am writing to formally notify the Texas Education Agency of the closure of Hancock Elementary School following a fire incident that occurred on Saturday, May 16, 2026, and to provide justification for the campus being deemed unsafe for occupancy while repairs are underway.

The fire originated in the mechanical room switchgear, resulting in severe damage to the primary electrical infrastructure, including the switchgear and associated electrical panels. These components are critical to the safe operation of the building and must be fully replaced, not repaired.

Due to the nature of the damage, all downstream systems connected to the electrical distribution—including HVAC systems—require comprehensive inspection, testing, and, if necessary, repair or replacement to ensure no latent damage exists. At this time, the campus does not have reliable or safe electrical service, and environmental systems are not operational.

Given these conditions, the building has been closed and secured. It has been determined that occupancy would pose an unacceptable risk to the health and safety of students, staff, and visitors. Specifically:

- The campus lacks functional electrical infrastructure necessary for safe operation.
- HVAC and life-safety-related systems are non-operational or unverified.
- The extent of the damage requires specialized engineering assessment and construction work prior to re-occupancy.

Additionally, the replacement of the damaged switchgear involves significant lead times—estimated between 16 and 36 weeks—necessitating immediate action to begin the design and reconstruction process and to plan for the continuity of student instruction.

The District is proceeding under emergency authority to engage qualified engineering and construction services to restore safe and functional operations as quickly as possible. Until all repairs are completed, systems are tested, and the facility is certified safe for use, Hancock Elementary School will remain closed.

We appreciate your consideration and support as we work through this emergency situation. Should you require any additional documentation or information, please do not hesitate to contact me.

Sincerely,

Matt Morgan
Chief Operations Officer
Facilities, Construction & Support Services

Harris County Fire Marshal
Station: **2**
Shifts Or Platoon: **Investigations**

Location:
HANCOCK ELEMENTARY SCHOOL
13801 SCHROEDER RD
HOUSTON TX 77070
MIDDLEBURY LN

Lat/Long:
N 29° 58′ 40.63″
W 95° 33′ 26.82″

Zone:
Cypress Creek VFD - KA515
Location Type: **1 - Street address**
Map Page: **369D**
Cross Street, Directions or National Grid:
MIDDLEBURY LN

Incident Type:
111 - Building fire

FDID: **x1870**
Incident #: **2026-017527**
Exposure ID: **88560156**
Exposure #: **0**
Incident Date: **05/16/2026**
Dispatch Run #: **26-008877**

Report Completed by:	Castillo , Douglas	**ID:** 95F23	**Date:** 05/17/2026	
Report Reviewed by:	Pulley , Kyle	**ID:** 95F2	**Date:** 05/20/2026	
Report Printed by:	Nasukowicz, Lidia	**ID:**	**Date:** 6/1/2026	**Time:** 09:53

Structure Type: **Enclosed building**	Property Use: **213 - Elementary school, including kindergarten**		
Automatic Extinguishment System Present: ☑	Detectors Present: ☑	Cause of Ignition: **Unintentional**	
Aid Given or Received: **None**	Primary action taken: **86 - Investigate**		

Losses		**Pre-Incident Values**					
Property:	**$10,000.00**	Property:	**$1,000,000.00**	Civilian Injuries:	**0**	Fire Service Injuries:	**0**
Contents:	**$0.00**	Contents:	**$0.00**	Civilian Fatalities:	**0**	Fire Service Fatalities:	**0**
Total:	**$10,000.00**	Total:	**$1,000,000.00**	Total Casualties:	**0**	Total Fire Service Casualties:	**0**
Total # of apparatus on call:	**4**			Total # of personnel on call:			**4**

Narrative from dispatch:

2026/05/17 00:41:02

PER NORTHCOMM - CMD WANTS HCFMO TO MAKE SCENE 05/16/26 19:41:02

INSP NOTIFIED 05/16/26 19:46:19

95F23 CONTINUING 05/16/26 19:46:23

CHECKING UNIT(S) WELFARE 05/16/26 21:34:30

UNIT(S) UNDER CONTROL 05/16/26 21:34:39

DISCONITNUING PAR 05/16/26 21:34:48

NARRATIVE (2)

Narrative Title: Narrative

Narrative Author: Castillo, Douglas

Narrative Date: 05/17/2026 00:06:00

Narrative Apparatus ID: 95F23

Narrative:

Harris County Fire Marshal's Office Investigators were contacted by Cypress Creek Fire Department in reference to an extinguished fire at Hancock Elementary School. Investigators conduced a detailed scene examination and determined that the fire originated from a switchgear located within the mechanical room and that the switchgear had experienced an unspecified electrical failure. Fire damage was contained the main switchgear, adjacent switchgears and electrical conduit coming off the main switchgear located in the mechanical room. No injuries reported to investigators while conducting scene examination. On call inspector was contacted and notified of incident.

APPARATUS

Unit	95F23	**Unit**	95F10
Type:	Other apparatus/resource	**Type:**	Other apparatus/resource
Use:	Other	**Use:**	Other
Response Mode:	No Lights or Sirens	**Response Mode:**	No Lights or Sirens
# of People	1	**# of People**	1
Alarm	05 /16/2026 19:40:13	**Alarm**	05 /16/2026 19:40:13
Dispatched	05 /16/2026 19:40:34	**Dispatched**	05 /16/2026 19:52:55
Enroute	05 /16/2026 19:40:34	**Enroute**	05 /16/2026 19:52:55
Arrived	05 /16/2026 20:06:40	**Arrived**	05 /16/2026 20:10:14
Cancelled	-- / -- / -- -- : -- : --	**Cancelled**	-- / -- / -- -- : -- : --
Cleared Scene	05 /16/2026 21:34:47	**Cleared Scene**	05 /16/2026 21:37:58
In Quarters	-- / -- / -- -- : -- : --	**In Quarters**	-- / -- / -- -- : -- : --
In Service	05 /16/2026 21:34:47	**In Service**	05 /16/2026 21:37:58
Unit	95F34	**Unit**	95P31
Type:	Other apparatus/resource	**Type:**	Other apparatus/resource
Use:	Other	**Use:**	Other
Response Mode:	No Lights or Sirens	**Response Mode:**	No Lights or Sirens
# of People	1	**# of People**	1
Alarm	05 /16/2026 19:40:13	**Alarm**	05 /16/2026 19:40:13
Dispatched	05 /16/2026 19:54:16	**Dispatched**	05 /16/2026 20:16:13
Enroute	05 /16/2026 19:54:16	**Enroute**	05 /16/2026 20:16:13
Arrived	05 /16/2026 20:10:28	**Arrived**	05 /16/2026 20:42:44
Cancelled	-- / -- / -- -- : -- : --	**Cancelled**	-- / -- / -- -- : -- : --
Cleared Scene	05 /16/2026 21:37:14	**Cleared Scene**	05 /16/2026 21:38:00
In Quarters	-- / -- / -- -- : -- : --	**In Quarters**	-- / -- / -- -- : -- : --
In Service	05 /16/2026 21:37:14	**In Service**	05 /16/2026 21:38:00

Number Of People not on apparatus: 0

FIRE

Acres Burned	None or Less Than One	**Acres Burn From Wildland Form**	False
Area Of Fire Origin	Switchgear area, transformer vault	**Heat Source**	Electrical arcing
Item First Ignited	Electrical wire, cable insulation	**Fire Is Confined To Object Of Origin**	
Type Of Material	Plastic	**Cause Of Ignition**	Unintentional
Factor Contributing To Ignition	Unspecified short-circuit arc		
Human Factors Contributing	None		
Equipment Involved In Ignition Flag	True	**Equipment Involved**	Panel board, switchboard, circuit breaker board
Equipment Power Source	Electrical line voltage (>= 50 volts)	**Equipment Portability**	Stationary

STRUCTURE FIRE			
Structure Type	Enclosed building	**Building Status**	In normal use
# Of Stories At Above Grade	1	**# Of Stories Below Grade**	0
Square Feet	91048	**Length**	
Width		**Floor Of Origin**	1
Fire Spread	Confined to room of origin		
Minor Damage	1	**Significant Damage**	0
Heavy Damage	0	**Extreme Damage**	0
Presence Of Detectors	Present	**Type Of Detection System**	Sprinkler, water flow detection
Detector Power Supply	Hardwire with battery backup	**Detector Operation**	Detector operated
Detector Effectiveness	Detector alerted occupants, occupants responded	**Detector Failure Reason**	
Presence OF AES	Present	**Type Of AES**	Wet-pipe sprinkler system
Operation Of Automatic Extinguishing System	System operated and was effective	**Number Of Sprinkler Heads Operating**	3

CUSTOM FIELDS FORM	
FMO Case Number	2605-00025
NERIS Fire Cause	Electrical
Narrative Entered	Yes
Incident Status	Closed
Closed Code	Accident
Closed Date	05/16/2026
Referred To:	
Juvenile Involved	No
Fireworks Injury	NO
Number of Juveniles Referred	
Juvenile (JFS) Referral	
K-9 Deployment and Use?	No
Injuries not in Casualty Tab	
Deaths not in Casualty Tab	
AES Save?	
Incident Type (HazMat Required)	
Property Use (HazMat Required)	
Amount of Foam Concentrate Used (gallons)	
Disregarded / Phone Consult (HazMat Only)	

Member Making Report (Investigator Douglas Castillo): _____

Incident Reviewer (Captain Kyle Pulley): _____

MEMO

TO: Brandy Baker, Chief of Staff

FROM: Jae Simpson-Butler, Director for Student Services/Admissions

CC: Deborah Stewart, Chief of Employee & Student Services, Ify Ogwumike, Assistant Superintendent for Student Services & Tameka Pressley, Director for Student Services/Admissions

DATE: June 3, 2026

RE: Missed School Day Waiver for Hancock Elementary School

Following our last conversation about Hancock closing for the remainder of the school year and therefore not meeting the 75,600 instructional minutes required by TEC §25.081 TEA. In reviewing the information in the 2025-26 Student Attendance Accounting Handbook and the 2025-26 State Waiver Guidebook, a Missed School Day Waiver based on safety concerns is an appropriate option for the district to pursue to compensate for the six instructional days (2,640 instructional minutes) that were loss.

Please note that page 75 the 2025-26 Student Attendance Accounting Handbook speaks to the provisions for a Missed School Day Waiver, where the following is denoted:

> ***3.8.1.2 Missed School Day Waivers***
> *If weather, safety, or health issues cause you to fall short of the required number of minutes/days in accordance with the program type listed on the chart in 3.8 Calendar beyond the additional minutes/days already built into the adopted school calendar for makeup minutes/days, a missed school day waiver application must be submitted using TEA's automated waiver application system. This system is available in TEAL. Charter schools applying for a missed school day waiver must submit their applications as soon as possible after the missed school day so that FSP System six-week report submissions are accurate.*

The 2025-26 State Waivers Guidebook further details the required information for the waiver application. The information is outlined in the bullets below and the text in green are recommended responses:

- School System Contact: Dr. Tonya Goree
- Date of Board Approval: Monday, June 22, 2026
- Campus(es) Impacted: Hancock Elementary School
- Reason for Missed School Day(s): Safety
- Date of Missed School Day(s): 6 days (May 20, May 21, May 22, May 26, May 27 and May 28, 2026)
- Number of Minutes per Day: 440 minutes

- Explanation of Reason for Missed School Day(s): Due to a fire on Saturday, May 16, 2026, Hancock Elementary School sustained significant damage to the electrical infrastructure necessary for safe operations. As a result, HVAC and other critical life/safety systems were either non-operational or unable to be verified for occupancy. The extent of the damage required specialized engineering assessments and repairs, resulting in the campus remaining closed for the duration of the 2025–2026 school year. Tuesday, May 19, 2026, served as the final instructional day for Hancock Elementary students.

The application for the waiver must be submitted using TEA's automated waiver application system, which is available in TEAL and we must include the following items to support the application:

- Board agenda from meeting at which the specific waiver application request was approved
- Documentation for the reason for missed school day(s) (Supporting documentation may be news articles, letter to parents, information shared with the Board or district, etc. to specify what the weather/health/safety issue was)
  Upload District Communications from Sunday, May 17, 2026 (Included in folder for reference)
  Upload Letter from the Chief Operations Officer regarding the condition of the building (Included in folder for reference)
  Upload Harris County Fire Marshal Report (Included in folder for reference)
  Upload District Communications from Tuesday, May 19, 2026 (Included in folder for reference)
- Information (specific dates and reason) regarding the first 2 days missed for the school year and the days/minutes used to make them up (this information is required only with the first missed school day waiver request for the school year)

Items Counting Toward 2025-26 Operational Minutes	**Calculation**	**Minutes**
Original Hancock Operational Minutes	Campus Calendar Total	75,680
May 18–19 Emergency Closure Days for Hancock	2 days × 440 minutes	(880)
Remaining Operational Minutes	75,680 − 880	74,800

The green text in this section denotes the six items that we have for upload. For the last bullet, we can upload a school calendar and this memo or create a separate document with the table *Items Counting Toward 2025-26 Operational Minutes*.

Please see my next steps below:

- Submit an Agenda Action Cover Sheet for June 2026 (Prepared & Ready to Submit on Monday, June 8, 2026)
- Following the board meeting/vote, work with Dr. Clayburn to upload the board meeting agenda, district communications, Harris County Fire Marshal's report and calendar support with the required responses to the waiver portal in TEAL
- Once approved by TEA, work with PEIMS to appropriately adjust the calendars for Hancock prior to the district's final attendance submission.

Thank you for your leadership during this process. Please feel free to share any changes that you believe would be beneficial.

Important Information!

School is Canceled Monday & Tuesday (May 18–19): There will be no school for Hancock Elementary students tomorrow, **Monday, May 18, and Tuesday, May 19.** This gives our district team the necessary time to finalize alternative instructional spaces and virtual learning logistics for the remainder of the school year.

Next Update on Tuesday: We will send a comprehensive update to all families on Tuesday, May 19, detailing our temporary operational and learning plans. Please keep a close eye on your email.

To help our administration tailor our final plans to your household's exact needs, please take two minutes to complete our Hancock Elementary Planning & Support Survey. (http://track.spe.schoolmessenger.com/f/a/qef95jtDI_aYtSTUGwOrOg~~/AAAAARA~/cu5ssZFr3NGScVdF6fg3hbNqdrfoJZCdr01xZJX0PBxFkuFZEQn51kFJNsBDqiU_-vK1wKn3Jfd7ec-WLWG2KUtKGpz4GbZciE_lPNAGOrHtecU866RgOieutT11x9fZ) You may use this single form to submit information for all of the elementary students in your household.

Don't Show Again

Outlook

Important Update from Hancock Elementary

From Hancock Elementary School <noreplycfisd@cfisd.net>
Date Sun 5/17/2026 1:36 PM
To Joel Weckerly <Joel.weckerly@cfisd.net>

CAUTION: This email originated from outside Cypress-Fairbanks ISD. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Hancock Parents & Guardians,

On the evening of May 16, the mechanical room of Hancock near the cafeteria caught fire due to an electrical short in the main power breaker. Sprinklers were activated and contained the fire. Fire department and district personnel quickly arrived on scene to assess the situation, and the direct fire damage was isolated entirely to the mechanical room.

I am incredibly grateful to report that because this incident occurred over the weekend when the building was empty, all of our students and staff are safe.

However, the switchgear, which provides power to the campus, was badly damaged and will need to be replaced. Unfortunately, the campus will need to remain closed for an extended period until the replacement is completed.

School is Canceled Monday & Tuesday (May 18–19): There will be no school for Hancock Elementary students tomorrow, Monday, May 18, and Tuesday, May 19. This gives our district team the necessary time to finalize alternative instructional spaces and virtual learning logistics for the remainder of the school year.

Next Update on Tuesday: We will send a comprehensive update to all families on Tuesday, May 19, detailing our temporary operational and learning plans. Please keep a close eye on your email.

How You Can Help Us Right Now

To help our administration tailor our final plans to your household's exact needs, please take two minutes to complete our Hancock Elementary Planning & Support Survey. You may use this single form to submit information for all of the elementary students in your household.

Please note that our campus staff will not be allowed inside the building tomorrow, and our team will be working off-site to coordinate this transition. Because of this, there may be a slight delay in returning phone calls and emails tomorrow. We appreciate your patience as we work through the logistics.

While this is an unexpected hurdle so close to the end of the year, the spirit of Hancock Elementary does not rely on a building. We are fully committed to ensuring our students finish this school year strong, supported, and celebrated.

Thank you for your incredible partnership, patience and resilience.

Sincerely,

Natasha Jernagin
Principal
Hancock Elementary School

Cypress-Fairbanks Independent School District would like to continue connecting with you via email. If you prefer to be removed from our list, please contact Cypress-Fairbanks Independent School District directly. To stop receiving all email messages distributed through our SchoolMessenger service, follow this link and confirm: Unsubscribe

SchoolMessenger is a notification service used by the nation's leading school systems to connect with parents, students and staff through voice, SMS text, email, and social media.

Outlook

May 19 Update from Hancock Elementary

From Hancock Elementary School <noreplycfisd@cfisd.net>
Date Tue 5/19/2026 3:00 PM
To Joel Weckerly <Joel.weckerly@cfisd.net>

CAUTION: This email originated from outside Cypress-Fairbanks ISD. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Hancock Families,

I want to express my deepest gratitude for your incredible partnership, patience, and resilience as we navigate this unexpected hurdle together. Our dedicated faculty and staff have been meeting at the district administration building throughout the week, utilizing this vital time to finalize a strong instructional plan that ensures our students finish the year supported and celebrated.

District personnel have thoroughly evaluated the structural impact and the necessary timeline for the switchgear replacement. **Unfortunately, due to the scope of these repairs, the Hancock building will need to remain closed for the remainder of the 2025-26 school year. This means that today, Tuesday, May 19, will be our last official day of the school year.** Please know the district is working with the state to handle all requirements so our students are fully covered. Here is the most important information to know right now:

- **Grades are Safe:** Grades were finalized on Friday, May 15. This emergency closure will not hurt your child's grades or academic standing.
- **At Home Optional Enrichment Learning Starts Thursday (May 21):** The official school year is over, but we want to support our families. Participation is 100% optional, but we encourage students to join us virtually or online.

Your child is set up for virtual learning from home because you selected this option, or because we were unable to reach you to verify. To ensure our teachers can provide steady, consistent support to all students, please note that we are unable to switch from virtual to in-person learning at this time. Thank you so much for your understanding, and we look forward to connecting with your child online!

At Home Optional Enrichment (Virtual/Packets)

Device/Packet Pick-up: If your child is staying home, the campus will email you by Wednesday with details on how to pick up a computer device or a paper packet.

Meals: Please note that we are unable to provide school meal pick-ups for students who stay home.

What about medicine, personal items and the fifth-grade celebration?

We know you have many important questions right now about medicine, personal items, graduation, and next school year. Our team is working around the clock to iron out all the logistics, but we want to make sure you have as much clarity as possible right now.

Please check your phone and email closely over the next two days for a full update. Thank you for your amazing patience. Our Hancock Hawks are strong, and we will get through this together!

Sincerely,

Natasha Jernagin
Principal
Hancock Elementary School

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Outlook

May 19 Update from Hancock ES

From Hancock Elementary School <noreplycfisd@cfisd.net>
Date Tue 5/19/2026 3:00 PM
To Joel Weckerly <Joel.weckerly@cfisd.net>

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Dear Hancock Families,

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- **Grades are Safe:** Grades were finalized on Friday, May 15. This emergency closure will not hurt your child's grades or academic standing.
- **In-person Optional Enrichment Learning Starts Tomorrow (May 20):** The official school year is over, but we want to support our families. Participation is 100% optional, but we encourage students to join us.

Based on your survey response, you chose in-person optional enrichment learning for your child. The details for this option are below. If you have changed your mind and want to switch to virtual instead, please let your child's homeroom teacher know as soon as possible. Otherwise, we are so excited to see our Hawks tomorrow morning at Yeager Elementary!

In-Person Optional Enrichment (at Yeager Elementary)

Buses & Drop-off: Students should go to their regular bus stops tomorrow morning at their normal times. Car riders can be dropped off at Yeager Elementary (13615 Champion Forest Dr.) at their normal time as well. Bus rides home and car rider pick-up will follow the regular schedule.

Teachers & Meals: Hancock teachers will be at Yeager to welcome our Hancock students. Breakfast and lunch will be available just like a normal school day.

What about medicine, personal items, and the fifth-grade celebration?

We know you have many important questions right now about medicine, personal items, graduation, and next school year. Our team is working around the clock to iron out all the logistics, but we want to make sure you have as much clarity as possible right now.

Please check your phone and email closely over the next two days for a full update. Thank you for your amazing patience. Our Hancock Hawks are strong, and we will get through this together!

Sincerely,

Natasha Jernagin
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RESOLUTION OF THE BOARD REGARDING HAZARDOUS TRAFFIC CONDITIONS FOR THE 2026/2027 school year

WHEREAS, Education Code 42.155(d) allows the Board of Trustees of Cypress-Fairbanks Independent School District to obtain supplemental state funding for transporting regular, otherwise ineligible students who live within two miles of their school but who would be subject to hazardous conditions.

WHEREAS, the TEA handbook on School Transportation Allotments requires the Board to adopt language providing the definition of hazardous conditions applicable to the district and identifying the specific hazardous areas for which such funding is requested.

WHEREAS, the Board acknowledges the Education Code 42.155(d) provisions stating that a hazardous condition exists where no walkway is provided and students must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, a major traffic artery that does not have a protected crossing, an industrial or commercial area, or another comparable condition.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Cypress-Fairbanks Independent School District has defined hazardous traffic conditions as follows.

ELEMENTARY SCHOOL CAMPUSES:

1. **Adam** - Located at 11303 Honeygrove Ln. All areas within two miles from Adam which would require students to walk along N. Eldridge Pkwy, Cypress North Houston Rd, FM 1960, US 290, Jones Rd., or Huffmeister Rd.
2. **Andre** – Located at 8111 Fry Rd. All areas within two miles from Andre would require students to walk along or cross Fry Rd., Westgreen Blvd., and West Rd.
3. **Ault** - Located at 21010 Maple Village Dr. All areas within two miles from Ault would require students to walk along or cross Mason Rd., Cypresswood Dr., or Fairfield Place Dr.
4. **Bane** – Located at 5804 Premier St. All areas within two miles from Bane which would require students to walk along or cross Fairbanks North Houston Rd., West by Northwest Rd., Clay Rd, Hempstead Rd., and US 290. (removed W Tidwell, not needed)
5. **Bang** – Located at 8900 Rio Grande Dr. All areas within two miles from Bang would require students to walk along or cross Jones Rd. or West Rd.
6. **Birkes** – Located at 8500 Queenston Blvd. All areas within two miles from Birkes which would require students to walk along or cross Queenston Blvd. north of West Rd., Tuckerton Rd., and West Rd.
7. **Black** – Located at 14155 Grant Rd. All areas within two miles from Black, which would require students to walk along Grant Rd. and walk along or cross Spring Cypress Rd.
8. **Brosnahan** – Located at 20220 Clay Rd. All areas within two miles from Brosnahan which would require students to walk along or cross Fry Rd. and Clay Rd.
9. **Byrd** – Located at 20002 West Rd. All areas within two miles from Byrd which would require students to walk along or cross Fry Rd and West Rd.
10. **Copeland** – Located at 18018 Forest Heights Dr. All areas within two miles from Copeland which would require students to walk along or cross Barker Cypress Road, or to cross Longenbaugh Rd.
11. **Danish** – Located at 11850 Fallbrook Dr. All areas within two miles from Danish, since the campus is fronted by Fallbrook Dr.
12. **Duryea** – Located at 20150 Arbor Creek Dr. All areas within two miles from Duryea would require students to walk along or cross FM 529 or Fry Rd.

13. **Emery** – Located at 19636 Plantation Myrtles Dr. All areas within two miles from Emery which would require students to walk along or cross Fry Rd.
14. **Emmott** – Located at 11750 Steepleway Blvd. All areas within two miles from Emmott which would require students to walk along FM 1960 or to walk along or cross North Eldridge Parkway.
15. **Farney** – Located at 14425 Barker Cypress Rd. All areas within two miles from Farney would require students to walk along or cross E. Louetta Rd./Huffmeister Rd. or Skinner Rd., to cross Barker Cypress Road.
16. **Fiest** – Located at 8425 Pine Falls Dr. All areas within two miles from Fiest which would require students to walk along or cross West Rd.
17. **Francone** – Located at 11250 Perry Rd. All areas within two miles from Francone since the campus is bordered by Perry Rd. and Windfern Rd.
18. **Frazier** – Located at 8300 Little River Rd. All areas within two miles from Frazier which would require students to walk along or cross Fairbanks N. Houston Rd. or West Rd.
19. **Gleason** – Located at 9203 Willowbridge Park Blvd. All areas within two miles from Gleason which would require students to walk along or cross Sam Houston Tollway. or West Rd.
20. **Hairgrove** – Located at 7120 N. Eldridge Pkwy. All areas within two miles from Hairgrove since the campus is bordered by North Eldridge Parkway and FM 529.
21. **Hamilton** – Located at 12050 Old Kluge Rd. All areas within two miles from Hamilton, since the campus is bordered by Old Kluge Rd. and Grant Rd.
22. **Hancock** – Located at 13801 Schroeder Rd. All areas within two miles from Hancock which would require students to walk along or cross Schroeder Rd.
23. **Hemmenway** – Located at 20400 W. Little York Rd. All areas within two miles from Hemmenway since the campus is fronted by West Little York Road.
24. **Holbrook** – Located at 6402 Langfield Rd. All areas within two miles from Holbrook since the campus is fronted by Langfield Road.
25. **Holmsley** – Located at 7315 Hudson Oak Dr. All areas within two miles from Holmsley which require students to walk along or cross Queenston Blvd. or FM 529.
26. **Hoover** – Located at 6425 Greenhouse Rd. All areas within two miles from Hoover which would require students to walk along or cross FM 529. or Greenhouse Rd.
27. **Horne** – Located at 14950 W. Little York Rd. All areas within two miles from Horne which would require students to walk along or cross Addicks Satsuma Rd., W. Little York Rd., or Huffmeister Rd.
28. **Jowell** – Located at 6355 Greenhouse Rd. All areas within two miles from Jowell which would require students to walk along or cross FM 529. or Greenhouse Rd.
29. **Keith** – Located at 20550 Fairfield Green. All areas within two miles from Keith which would require students to walk along or cross Mueschke Rd.
30. **Kirk** – Located at 12421 Tanner Rd. All areas within two miles from Kirk which would require students to walk along or cross N. Eldridge Parkway, or Tanner Rd.
31. **Lamkin** – Located at 11521 Telge Rd. All areas within two miles from Lamkin since the campus is bordered by Cypress North Houston Rd. and Telge Rd.
32. **Lee** – Located at 12900 W. Little York Rd. All areas within two miles from Lee which would require students to walk along or cross W. Little York Rd. or North Eldridge Parkway.
33. **Lieder** – Located at 17003 Keith Harrow Blvd. All areas within two miles from Lieder which would require students to walk along or cross Keith Harrow Blvd.
34. **Lowery** – Located at 15950 Ridge Park Dr. All areas within two miles from Lowery which would require students to walk along or cross FM 529. or Longenbaugh Dr.
35. **Matzke** – Located at 10002 Mills Rd. All areas within two miles from Matzke since the campus is fronted by Mills Rd.

36. **McFee** – Located at 19315 Plantation Cove Ln. All areas within two miles from McFee which would require students to walk along or cross W. Little York Rd. Barker Cypress Rd., or Greenhouse Rd.
37. **McGown –** Located at 21211 Tuckerton Rd**.** All areas within two miles from McGown which would require students to walk along or cross Tuckerton Rd or Westgreen Blvd.
38. **Metcalf** – Located at 6100 Queenston Blvd. All areas within two miles from Metcalf since the campus bordered by Queenston Blvd. and W. Little York Rd.
39. **Millsap** – Located at 12424 Huffmeister Rd. All areas within two miles from Millsap which would require students to walk along or cross Huffmeister Rd. Cypress North Houston Rd. or N. Eldridge Parkway.
40. **Moore** – Located at 13734 Lakewood Forest Dr. All areas within two miles from Moore which would require students to walk along or cross Grant Rd. Cypresswood Dr. or Jones Rd.
41. **Owens** – Located at 7939 Jackrabbit Rd. All areas within two miles from Owens which would require students to walk along or cross Jackrabbit Rd. West Rd., or FM 529.
42. **Pope** – Located at 19019 N. Bridgeland Lake Pkwy. All areas within two miles from Pope which would require students to walk along or cross N. Bridgeland Lake Parkway.
43. **Post** – Located at 7600 Equador St. All areas within two miles from Post which would require students to walk along or cross Sam Houston Tollway, Jones. Rd, or US 290.
44. **Postma** – Located at 18425 West Rd. All areas within two miles from Postma since the campus is bordered by West Rd. and Greenhouse Rd.
45. **Reed** – Located at 8700 Tami Renee Ln. All areas within two miles from Reed which would require students to walk along or cross Fairbanks N. Houston Rd. or Rodney Reed Blvd.
46. **Rennell** – Located at 19500 Tuckerton Rd. All areas with two miles of Rennell that would require students to walk along or cross Tuckerton Rd. Cypress North Houston Road, or Greenhouse Rd.
47. **Robinson (M.)** - Located at 4321 Westfield Village Dr. All areas within two miles from M. Robinson which would require students to walk along or cross Westfield Village Dr.
48. **Robison (A.)** – Located at 17100 Robison Woods Rd. All areas within two miles from Robison since the campus is bordered by Skinner, Jarvis, and Spring Cypress Rd.
49. **Sampson** – Located at 16002 Coles Crossing Dr. All areas within two miles from Sampson which would require students to walk along or cross Jarvis Rd. Telge Rd., Barker Cypress Rd., or Spring-Cypress Rd.
50. **Sheridan** – Located at 19790 Keith Harrow Blvd. All areas within two miles from Sheridan since the campus is fronted by Keith Harrow Blvd.
51. **Swenke** – Located at 22400 Fairfield Place Dr. All areas within two miles from Swenke which would require students to walk along or cross Schiel Rd. or cross Fairfield Place Dr.
52. **Tipps** – Located at 5611 Queenston Blvd. All areas within two miles from Tipps since the campus is fronted by Queenston Blvd.
53. **Walker** – Located at 6424 Settlers Village Dr. All areas within two miles from Walker would require students to walk along or cross FM 529.
54. **Warner** - Located at 10400 Warner Smith Blvd. All areas within two miles from Warner which would require students to walk along or cross Fry Rd. or Cypress N. Houston Rd.
55. **Wells** – Located at 10607 Mason Rd. All areas within two miles from Wells since the campus is fronted by Mason Rd.
56. **Willbern** – Located at 10811 Goodspring Dr. All areas within two miles from Willbern which would require students to walk along or cross Fallbrook Rd. Sam Houston Tollway, Round Up Lane, or Legacy Park Dr.
57. **Wilson** – Located at 18015 Keith Harrow Blvd. All areas within two miles from Wilson which would require students to walk along or cross Barker Cypress Rd. Keith Harrow Blvd., or Windsong Trail.

58. **Woodard** – Located at 17501 Cypress North Houston Rd. All areas within two miles from Woodard which would require students to walk along or cross Barker Cypress Rd., or Cypress North Houston Rd.
59. **Yeager** – Located at 13615 Champion Forest Dr. All areas within two miles from Yeager since the campus is fronted by Champion Forest Drive.

MIDDLE SCHOOL CAMPUSES:

1. **Anthony** – Located at 10215 Greenhouse Rd**.** All areas with two miles of Anthony that would require students to walk along or cross Tuckerton Rd. or Greenhouse Rd.
2. **Aragon** – Located at 16823 West Rd. All areas within two miles from Aragon which would require students to walk along or cross Queenston Blvd. north, Tuckerton Rd., West Rd., and Longenbaugh Dr.
3. **Arnold** – Located at 11111 Telge Rd. . All areas within two miles of Arnold, since the campus is bordered by Cypress North Houston, Telge Road and US 290 feeder.
4. **Bleyl** – Located at 10800 Mills Rd. All areas within two miles from Bleyl which would require students to walk along or cross Jones Rd. SH 249. Grant Rd, Mills Rd., or Perry Rd.
5. **Campbell** – Located at 11415 Bobcat Rd. All areas within two miles from Campbell since the campus is bordered by Windfern Rd. and Bobcat Rd.
6. **Cook** – Located at 9111 Wheatland Dr. All areas within two miles from Cook which would require students to walk along or cross W. Sam Houston Tollway. or West Rd.
7. **Dean** – Located at 14104 Reo St. All areas within two miles from Dean which would require students to walk along or cross Hempstead Hwy, US 290, Fairbanks N. Houston Rd. Clay Rd., or W Tidwell Rd.
8. **Goodson** – Located at 17333 Huffmeister Rd. All areas within two miles from Goodson which would require students to walk along or cross Huffmeister Rd. Spring Cypress Rd. Skinner Rd. or cross Barker-Cypress Rd.
9. **Hamilton** – Located at 12330 Kluge Rd. All areas within two miles from Hamilton which would require students to walk along or cross Kluge Rd. or Grant Rd.
10. **Hopper –** Located at 7811 Fry Rd. All areas within two miles from Hopper since the campus is fronted by Fry Road.
11. **Kahla** – Located at 16212 W. Little York Rd. All areas within two miles of Kahla which would require students to walk along or cross W. Little York, Queenston Blvd. Barker Cypress Rd. FM 529, or Hwy 6.
12. **Labay** – Located at 15435 Willow River Dr. All areas within two miles from Labay which would require students to walk along or cross State Hwy 6, FM 529, West Rd., or Telge Rd.
13. **Rowe** – Located at Located at 7611 Westgreen Blvd. All areas within two miles of Rowe which would require students to walk along or cross FM 529, or to cross Westgreen Blvd. or Longenbaugh Rd.
14. **Salyards –** Located at 21757 Fairfield Place Dr. All areas within two miles from Salyards which would require students to walk along or cross Cypresswood Dr. Fairfield Place Dr. Cumberland Ridge Dr. or Mason Rd.
15. **Smith –** Located at 10300 Warner Smith Blvd. All areas within two miles of Smith that would require students to walk along or cross Fry Rd., Tuckerton Rd., or Cypress N. Houston Rd.
16. **Spillane** – Located at 13403 Woods Spillane Blvd. All areas within two miles from Spillane since the campus is bordered by Skinner, Jarvis, and Spring Cypress roads.
17. **Sprague** – Located at 10611 Mason Rd. All areas within two miles of Sprague which would require students to cross Mason Rd, Tuckerton Rd., TX 99 Grand Parkway, or cross or walk along Bridgeland Creek Pkwy.

18. **Thornton** – Located at 19802 Keith Harrow Blvd. All areas within two miles from Thornton since the campus is fronted by Keith Harrow Blvd.
19. **Truitt** – Located at 6600 Addicks Satsuma Rd. All areas within two miles from Truitt which would require students to walk along or cross Addicks Satsuma Rd., W. Little York Rd., Huffmeister Rd., or FM 529.
20. **Watkins** – Located at 4800 Cairnvillage St. All areas within two miles from Watkins which would require students to walk along or cross Queenston Blvd. Keith Harrow Blvd. or State Hwy 6.

HIGH SCHOOL CAMPUSES:

1. **Bridgeland** – Located at 10707 Mason Rd. All areas within two miles of Bridgeland which would require students to cross Mason Rd, Tuckerton Rd., TX 99 Grand Parkway, or cross or walk along Bridgeland Creek Pkwy,
2. **Cy-Fair** – Located at 22602 Hempstead Hwy. All areas within two miles of Cy-Fair since the campus is bordered by Cypress North Houston, Telge Road and US 290 feeder.
3. **Cypress Creek** – Located at 9815 Grant Rd. All areas within two miles of Cypress Creek since the campus is bordered by Grant and Perry roads.
4. **Cypress Falls** – Located at 9811 Huffmeister Rd. All areas within two miles of Cypress Falls which would require students to walk along or cross SH 6. Tuckerton Rd. West Rd. Huffmeister Rd., or FM 529.
5. **Cypress Lakes** – Located at 5750 Greenhouse Rd. All areas within two miles of Cypress Lakes which would require students to walk along or cross Greenhouse Rd., W. Little York Rd., or Keith Harrow Blvd.
6. **Cypress Park** – Located at 7425 Westgreen Blvd. All areas within two miles of Cypress Park which would require students to walk along or cross FM 529, or to cross Westgreen Blvd. or Longenbaugh Rd.
7. **Cypress Ranch** - Located at 10700 Fry Rd. All areas within two miles of Cypress Ranch that would require students to walk along or cross Fry Rd., Tuckerton Rd., Cypress N. Houston Rd., or Barker Cypress Rd.
8. **Cypress Ridge** – Located at 7900 N. Eldridge Pkwy. All areas within two miles from Cypress Ridge since the campus is fronted by North Eldridge Parkway.
9. **Cypress Springs** – Located at 7909 Fry Rd. All areas within two miles from Cypress Springs since the campus is fronted by Fry Road.
10. **Cypress Woods** – Located at 13550 Wood Spillane Blvd. All areas within two miles from Cypress Woods, since the campus is bordered by Skinner, Jarvis, and Spring Cypress roads.
11. **Jersey Village** – Located at 7600 Solomon St. All areas within two miles from Jersey Village which would require students to walk along cross Jones Rd., US 290. or Sam Houston Tollway.
12. **Langham Creek** – Located at 17610 FM 529. All areas within two miles from Langham Creek which would require students to walk along or cross FM 529. Barker Cypress Rd. or Queenston Blvd.

Adopted this ____ day of _____ (month), _____ (year), by the Board of Trustees.

_____ _____

President Secretary

RESOLUTION OF THE BOARD OF TRUSTEES
CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
SB 546 SEAT BELT REQUIREMENTS

WHEREAS, Senate Bill 546 (89th Texas Legislature) requires that all school buses operated by or contracted for use by a school district be equipped with three-point seat belts for every passenger, including the operator, with full compliance required no later than September 1, 2029;

WHEREAS, on May 7, 2026, the Board of Trustees received in a public meeting a board report that included the number of buses operated by the district that are (1) not equipped with seat belts, (2) equipped with two-point seatbelts, and (3) equipped with three-point seat belts; and the estimated cost to the District to fully comply with Senate Bill 546;

WHEREAS, Cypress-Fairbanks ISD currently operates a fleet that includes a significant number of buses that do not meet the newly mandated safety equipment requirements;

WHEREAS, the estimated cost to replace or retrofit the non-compliant buses creates a substantial financial burden on the District, and current budget conditions do not permit full compliance within the required timeframe;

WHEREAS, SB 546 authorizes a school district to determine, through Board action, that the District's budget does not permit the purchase of compliant buses or retrofitting of non-compliant buses at this time, provided that required reporting to Texas Education Agency (TEA) is completed;

WHEREAS, Cypress-Fairbanks ISD submitted this board report to TEA on May 26, 2026.

WHEREAS, the Board of Trustees has reviewed the fleet inventory, cost projections, and multi-year capital replacement requirements and finds that full compliance by the statutory deadline is not financially feasible under current funding conditions;

WHEREAS, the Board of Trustees acknowledges that funding for full compliance would require a voter-approved bond referendum to implement the recommendations previously presented by the Administration and the Long-range Planning Committee;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of Cypress-Fairbanks ISD hereby determines that the District's current budget does not permit full compliance with SB 546 by September 1, 2029.

Adopted and approved this _____day of _____, 20__by the Board of Trustees of Cypress-Fairbanks Independent School District.

_____ Board President

_____ Superintendent

Reasons

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.

2. Failure to fulfill duties or responsibilities.

3. Incompetency or inefficiency in the performance of duties.

4. Insubordination or failure to comply with Board directives.

5. Failure to comply with Board policies or administrative regulations.

6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]

7. Conducting personal business during school hours when it results in neglect of duties.

8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.

9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.

10. Failure to meet the District's standards of professional conduct.

11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]

12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]

13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job, with or without reasonable accommodation.

15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.

16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.

17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.

18. Behavior that presents a danger of physical harm to a student or other individuals.

19. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.

20. Use of profanity in the course of performing any duties of employment, whether on or off District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.

21. Falsification of records or other documents related to the District's activities.

22. Falsification or omission of required information on an employment application.

23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.

24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.

25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.

26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.

27. Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. [See EMB]

28. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.

~~27.~~29. Any reason constituting good cause for terminating the contract during its term.

Notice of Proposed Nonrenewal

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent written notice of the proposed nonrenewal in accordance with law.

Request for Hearing

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

Hearing Procedure

Unless the Superintendent requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below:

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.

2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.

3. The Superintendent may cross-examine any witnesses for the Board.

4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.

5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.

6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

Board Decision

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

No Hearing

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

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6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
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9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
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24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.

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No Hearing

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All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
  - for Board members — BBF
  - for employees — ~~DH~~DHA
- Financial conflicts of interest:
  - for public officials — BBFA
  - for all employees — DBD
  - for vendors — CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

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Fraud and Financial Impropriety

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

Financial Controls and Oversight

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

Based on information and recommendations of the finance and internal audit departments, the Superintendent shall develop and maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

Protection from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

Fraud Investigations

In coordination with legal counsel, internal audit, and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards Disclosure

In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent, with the assistance of the finance and internal audit departments, shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. Based on information and recommendations of the finance and internal audit departments, the Superintendent shall ensure that ap-

propriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

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Personnel Duties

The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

Posting Vacancies

The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

Employing Related Employees

In all cases involving employment, fair and equitable hiring practices shall be observed. Persons responsible for employment in the District shall avoid any act or practice that might be interpreted as preferential consideration shown a relative.

No spouse of the Superintendent, an associate superintendent, or the assistant superintendent of human resources shall be employed by the District. If a current employee is promoted to the position of Superintendent, associate superintendent, or assistant superintendent of human resources, the continued employment of the spouse shall be considered on an individual, case-by-case basis.

The provisions of this policy shall not apply to persons employed before the adopted date of this policy revision, but the administration should direct efforts to eliminate those situations that would not meet these guidelines as circumstances permit.

Applications

All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.

Assignment Identification on Contracts

In most circumstances, contracts shall not be for specific assignments but shall indicate employment as "teacher," "administrator," or other general employment category.

Selection, Employment, and Dismissal of Personnel

Note: For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).

The Board delegates to the Superintendent the final authority to hire contractual (professionals and paraprofessionals) and noncontractual personnel, except those identified immediately below. The term "hire" shall mean the initial employment of a person or rehire after a break in previous employment with the District. All other actions regarding the contracts of current employees shall be taken according to applicable Board policy. [See also BJA] In addition, the Board delegates to the Superintendent the authority to dismiss

ancillary and annual contract employees, in accordance with DCD(LOCAL) and DCE(LOCAL).

Exceptions

Final authority for selection and employment of the Superintendent, internal auditor, and general counsel shall be retained by the Board.

All selection and employment decisions made by the Superintendent shall be made in accordance with District policies, procedures, and practices.

Campus / District Hiring

For campus teacher and staff employments, it shall be the responsibility of the principal to approve appointments from a pool of applicants selected by the District or of applicants who meet the hiring requirements established by the Superintendent. One of the hiring requirements is to have on file one or more positive references for the candidate that is (are) deemed appropriate and acceptable to the Superintendent for the position being filled.

Procedures for Hiring Students

The hiring of students shall be exempt from local policy requiring the posting of job openings.

The Superintendent or designee shall approve the hiring of any student and shall determine his or her placement in the pay system.

The director of ancillary personnel shall be responsible for providing the necessary hiring procedures and shall also be responsible for ensuring that the District is in compliance with state and federal laws with respect to the employment of minors.

The associate superintendent for business services shall be responsible for providing the accounting and payroll reporting procedures.

Criminal History Record

The District shall obtain criminal history record information on a person the District intends to employ. [See DC(LEGAL)]

[For information related to the evaluation of criminal history records, see DBAA.]

Resignations

The Superintendent or designee shall have authority to accept the written resignation of any employee, including employees hired under provisions of the Education Code Chapter 21. [See DFE]

Employment Assistance Prohibited

No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions

relating to contractors and agents and ~~DH(EXHIBIT~~DHA(LEGAL) for the Educators' Code of Ethics.]

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The hiring of students shall be exempt from local policy requiring the posting of job openings.

The Superintendent or designee shall approve the hiring of any student and shall determine his or her placement in the pay system.

The director of ancillary personnel shall be responsible for providing the necessary hiring procedures and shall also be responsible for ensuring that the District is in compliance with state and federal laws with respect to the employment of minors.

The associate superintendent for business services shall be responsible for providing the accounting and payroll reporting procedures.

Criminal History Record

The District shall obtain criminal history record information on a person the District intends to employ. [See DC(LEGAL)]

[For information related to the evaluation of criminal history records, see DBAA.]

Resignations

The Superintendent or designee shall have authority to accept the written resignation of any employee, including employees hired under provisions of the Education Code Chapter 21. [See DFE]

Employment Assistance Prohibited

No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions

relating to contractors and agents and DHA(LEGAL) for the Educators' Code of Ethics.]

Professional and Personal Conduct

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DHA(LEGAL)]

Each District hourly wage employee shall be expected to adhere to the standards of conduct set out in the District's working agreement. The working agreement serves only as notice of conduct that may lead to disciplinary action, including termination, and is not an employment contract creating a property interest in employment or job position.

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

Each District employee is a role model for the District's students and is therefore responsible for his or her public conduct even when not acting as a District employee.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Employee Duty to Protect and Report

Each District employee has the responsibility to protect District assets and shall be expected to be alert to the potential for theft of property, theft of services, theft of anything of value, fraud, misappropriation, or financial impropriety.

Any employee who knows or has reason to know of or suspect an occurrence of fraud, misappropriation, financial impropriety, or covered activity shall immediately notify his or her supervisor. If the employee has reason to believe that the supervisor may be involved, the employee shall immediately notify his or her associate superintendent or the legal services office.

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, DCE, and DF series]

Employee Duties During an Investigation

In the event of a District investigation or inquiry, every District employee has an affirmative duty to provide to his or her supervisor(s) or any other District official assigned to investigate all relevant and factual information about matters under investigation. An employee who fails to volunteer such information shall receive a directive

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from an administrator to provide a statement. An employee's failure to comply with such a directive constitutes insubordination, a violation that shall be grounds for disciplinary action, up to and including termination.

Electronic Recording

No employee shall electronically record another employee by audio, video, or other means, including any conversation or meeting, unless each employee present has been notified and consents to being electronically recorded.

These provisions are not intended to limit or restrict electronic recording of publicly posted Board meetings, grievance hearings, or any other Board-sanctioned meeting recorded in accordance with Board policy. These provisions are not intended to limit or restrict electronic recordings involving authorized investigations conducted by District personnel.

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

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Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see DHA(LEGAL)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Prohibited Classroom Instruction or Activities

An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB(LEGAL)].

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Prohibited Diversity, Equity, and Inclusion Duties

An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly:

- Engages in diversity, equity, and inclusion (DEI) duties.
- Assigns to another individual DEI duties.

[See BT(LEGAL)]

Social Transitioning

An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning [see DH(LEGAL)].

Safety Requirements

Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse

An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students

An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is prohibited, even if consensual. A District student who is also employed by the District is not prohibited from dating a peer of a similar age.

As required by law, the District shall notify the parent of a student with whom a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct.

[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]

Tobacco, Nicotine, and E-Cigarettes

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing de-

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vice while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product that does not include the use of e-cigarettes or electronic vaporizing devices.

Alcohol and Drugs / Notice of Drug-Free Workplace

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

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Sanctions — An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice — Employees shall receive a copy of this policy.

Arrests, Indictments, Convictions, and Other Adjudications — An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
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   - Dishonesty; fraud; deceit; theft; misrepresentation;
   - Deliberate violence;
   - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
   - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
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Exception — The requirement to report a conviction or deferred adjudication shall not apply to minor traffic offenses.

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Being convicted of or receiving adjudication for a crime shall not be an automatic basis for termination. The District shall consider the following factors in determining what action, if any, should be taken against an employee who receives deferred adjudication or who is convicted of a crime during employment with the District:

1. The nature of the offense;
2. The date of the offense; and
3. The relationship between the offense and the position to which the employee is assigned.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

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[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]

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vice while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

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An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
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An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
    - Dishonesty; fraud; deceit; theft; misrepresentation;
    - Deliberate violence;
    - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
    - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
    - Felony driving while intoxicated (DWI); or
    - Acts constituting abuse or neglect under the Texas Family Code.

Exception

The requirement to report a conviction or deferred adjudication shall not apply to minor traffic offenses.

Consideration

Being convicted of or receiving adjudication for a crime shall not be an automatic basis for termination. The District shall consider the following factors in determining what action, if any, should be taken against an employee who receives deferred adjudication or who is convicted of a crime during employment with the District:

1. The nature of the offense;
2. The date of the offense; and
3. The relationship between the offense and the position to which the employee is assigned.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

Principal Qualifications

In addition to the minimal certification requirement, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
6. Prior experience in instructional leadership roles; and
7. Other qualifications deemed necessary by the Board and included in the job description.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

Qualifications

In addition to the minimal education and certification requirements established in the job description, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to implement policy and procedures;
5. The ability to interpret data;
6. Strong communications, public relations, and interpersonal skills;
7. Prior experience in instructional leadership roles; and
8. Other qualifications deemed necessary by the Board and included in the job description.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

Note: For information related to the selection of instructional materials, see EFA(LEGAL) and EFA(LOCAL).

The purpose of this policy is to ~~ensure that the District provides age appropriate~~outline the processes and standards by which a school library acquires, maintains, and withdraws library materials ~~for students and faculty that support student achievement, present varying levels of difficulty, have diversity of appeal, and contain a variety of points of view.~~as defined by Education Code 33.020(3). ~~The materials should provide a wide range of background information that enables students to make intelligent decisions in their daily lives. The materials should also represent diverse viewpoints and cultures appropriate to each campus to ensure their campus collections embody the unique backgrounds of the student population.~~

The oversight and ultimate responsibility for the review, inclusion, and final reconsideration of library materials is vested in the Board. The Superintendent shall ensure that library materials are selected in accordance with this policy established and approved by the Board as well as with the administrative regulations established by the Superintendent.

~~**Objectives**~~

~~In accordance with state and local standards, school libraries are essential interactive collaborative learning environments, ever evolving to provide equitable physical and virtual access to ideas, information, and learning tools for the entire school community.~~

In this policy, “library materials” may include printed and electronic library acquisitions and other ancillary or supplementary materials ~~maintained or displayed in a campus library.~~in a school district’s library catalog. The policy applies to all library materials available for use or display, including material contained in school libraries, classroom libraries, online catalogs, library mobile applications, and any other library catalog a student may access. While instructional materials and library materials are both considered instructional resources, they are not the same, and the term ~~library~~library materials should not be used interchangeably ~~with~~with instructional materials for the purpose of this policy.

“Parent” as used in this policy includes a parent or legal guardian standing in the parental relationship to a student.

Objectives

In accordance with state and local guidelines, the purpose of library collections is to

1. enrich and support the state and local curriculum~~.~~, and

2. or self-selected reading and voluntary inquiry.

School libraries are essential interactive ~~collaborative~~collaborative learning environments, ever evolving to provide equitable physical and virtual access to ideas, information~~,~~ and learning tools for the entire school community. School library collections may be used for formal or informal teaching and learning purposes, and should:

- Support student achievement,
- P~~p~~resent varying levels of difficulty,
- Demonstrate literary merit,
- Provide a wide range of background information that enables students to make intelligent decisions in their daily lives~~.~~, ~~The materials should also~~
- R~~r~~epresent diverse viewpoints and cultures appropriate to each campus to ensure their campus collections embody the unique backgrounds of the student population, and
- ~~Collections should also provide~~Include materials of high interest to encourage student reading and learning for pleasure.

~~Library materials may be used to enhance the instructional program, for formal or informal teaching and learning purposes, and for voluntary inquiry or self-selected reading. While instructional materials and library materials are both considered instructional resources, they are not the same, and the term library materials should not be used interchangeably with instructional materials for the purpose of this policy.~~

Parental Involvement and Access

School libraries are essential and must be safe and inviting centers for teaching and learning that provide equitable access to emerging technologies and physical and virtual collections of high quality, reflecting input from key stakeholders, including parents and community members. Each campus shall communicate to parents how to access policies relating to school libraries and library materials; provide parents access to library materials and resources; and inform the school community of opportunities for students, parents, educators, and community members to provide feedback on library materials and services.

The District shall focus on maximizing transparency with parents and community members while meeting student needs and providing enrichment opportunities with library materials.

The District shall allow efficient parental access to the District libraries and online catalogs and post this policy and its implementing regulation along with a link to each campus and their

library materials on the District's website. A parent who wishes to access their child's school library should submit a request to the principal. The principal or designated staff member shall work with the parent to determine a time to access the library that will not interfere with the delivery of instruction or disrupt student use of library services. Parents may view their own student's library material selection(s), including titles, authors, genres, and return dates, through the District's online library management system.

Parents may also elect to restrict their own student's ability to check out or access library materials in accordance with administrative regulation. The Superintendent shall develop procedures that permit a parent to submit the request to restrict in at least one of the methods permitted by law.

Protection from Inappropriate Material

School library materials, including materials available on display, in classroom libraries, online catalogs, ~~and~~and ~~and~~ library mobile applications, and any other library catalog a student may access shall not include:

1. "Harmful material" as defined by Education Code 33.020 and Penal Code 43.24;
2. "Indecent content" as defined by Education Code 33.020;
3. "Obscene" material as defined by Penal Code 43.21(a)(1);
4. "Sexually explicit material" as defined by Education Code 33.021(a);
5. "Profane content" as defined by Education Code 33.020;
6. "Pervasively vulgar" material as referenced by the U.S. Supreme Court in *Board of ~~Trustees~~ Education v. Pico* and determined by administrative regulation;
7. "Educationally unsuitable" material as referenced by the U.S. Supreme Court in *Board of ~~Trustees~~ Education v. Pico* and determined by administrative regulation;
8. Material that refers a person to a website, including by use of a link or QR code, containing content legally prohibited under law; or
9. Any material legally prohibited from inclusion in a public school library.

Obscene material is not protected by the First Amendment to the United States Constitution.

Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]

Library materials determined by the Texas Education Agency (TEA) to contain sexually relevant material as defined by Education Code 35.001(3) require parent permission to reserve, check out, or otherwise use outside the school library.

Collection Development Standards

Library materials in the library collection shall be chosen in accordance with state law. This policy shall be reviewed at least once every three (3) years and updated as needed. The Texas State Library and Archives Commission standards for school library collection development shall serve as the primary basis for developing and implementing the District's library collection development standards. Library materials included in a campus collection should be categorized into one of the District's identified book collections prior to inclusion in the collection. For administrative efficiency, the District shall identify its collections using the publishing industry's standard collection titles of juvenile, young adult, and adult collections as defined in administrative regulation.

In the selection and ~~determination~~ acquisition of library materials and services, the District-level library supervisor and individuals designated by that supervisor, such as State Board for Educator Certification (SBEC) certified campus librarians, shall ensure that the materials and services comply with the mandatory collection development standards adopted by the Texas State Library and Archives Commission and consider the voluntary standards for school library services adopted by the Texas State Library and Archives Commission. The selection and determination of library materials should:

~~10.~~1. Enrich and support the Texas Essential Knowledge and Skills (TEKS) and curriculum, taking into consideration students' varied interests, maturity levels, abilities, and learning styles.

~~11.~~2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.

~~12.~~3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.

~~13.~~4. Represent the ethnic, religious, and cultural groups of the state and their contribution to Texas, the nation, and the world.

In addition, the ~~selection and determination~~evaluation and selection of collection material should consider at least two (2) of the following standards:

~~14.~~1. Consideration of recommendations from students, parents/ guardians, and local community members;

~~15.~~2. Consultation with the school District's educators and library staff and/or consultation with library staff of similarly situated school districts and their collection and collection development policies;

~~16.~~3. An extensive review of the text of the item;

~~17.~~4. The context of a work, including consideration of the contextual characteristics, overall fit within the existing school library collection, and potential support of the school curriculum; or

~~18.~~5. Consideration of the authoritative reviews of the items from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists for school-aged readers, library science field experts, and highly acclaimed author and literacy expert recommendations.

Additional Standards for Fiction and Literary Non-Fiction

In addition to the collection standards stated above, prior to any fiction or literary non-fiction material being selected for inclusion in the Young Adult or Adult Collections, a library material shall have been read or reviewed and recommended for inclusion by the District-level library supervisor, a campus librarian, or individuals designated by the District-level library supervisor.

Acquisition and Procurement Procedures

Library materials that are newly acquired by donation or being considered for a new purchase by the District shall be posted on the District's website for at least thirty (30) days prior to the material being considered and approved by the Board for acquisition or purchase. Each Board member may propose changes to the proposed library materials before the Board takes action on the list. The Board shall either approve or reject the library materials that have been proposed for acquisition by donation or purchase at the first meeting on or after the expiration of the thirty (30) day posting of the library materials. This procedure does not apply to library materials currently in the District library catalog at the same level that are replacing lost or damaged materials or adding additional copies of a material. Approval of the

Acquisition List encompasses all ISBN's associated with the listed materials.

Grade Span Access by Collection

The District shall ensure that the methods by which a student accesses library materials, including digital material, allows the student to only access grade-appropriate content and/or content authorized by parent permission.

The District-level library supervisor and individuals designated by that supervisor, such as SBEC certified campus librarians, shall apply access levels to library materials in the library collections by consulting professional reviews and/or recommendations from District librarians or individuals designated by the District-level library supervisor. Access levels shall be applied in accordance with administrative regulation and the following collection levels are available at campuses (content appropriate for the grade levels at that campus) as follows:

Grade Span	Content Access Level
Prekindergarten-grade 5	Juvenile, Young Adult*
Grade 6	Juvenile, Young Adult*, Adult*
Grades 7-8	Juvenile, Young Adult, Adult*
Grades 9-12	Juvenile, Young Adult, Adult*

*Parent permission is required

Parent Consideration

District staff may assist a student in selecting library material for choice reading; however, the ultimate determination of appropriateness and access to library materials for a student remains with that student's parent. Parents are encouraged to communicate with the campus librarian and their student's teacher about special considerations regarding library materials self-selected by their student. In accordance with state law and administrative regulations, parents may select alternative library materials for their student. [For information on parental rights regarding instructional materials and other instructional resources, see EFA(LEGAL).]

Challenged Resources

A parent of a District student, a District student who is 18 years of age or older, an individual employee in the District, or any District resident may challenge a library material maintained in the District's library collection on the basis that the library material fails to meet the standards set forth in this policy or the designated collection level for the library material is incorrect.

Guiding Principles

The following principles shall guide the Board, staff, and reconsideration committees in responding to challenges of library materials:

~~19.~~1. A complainant may raise an objection to a library material used in the District's library program, even though the professional staff and the Board followed the proper procedure and adhered to the objectives and criteria for library materials set out in this policy.

~~20.~~2. Access to a challenged material shall be restricted during the formal reconsideration process.

~~21.~~3. The major criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use.

~~22.~~4. Library materials may not be removed based solely on the ideas contained in the material, or the personal background of the author or characters in the material. [EFB(LEGAL)]

Informal Reconsideration Required

Any objection or challenge to a library material must first be made through the informal reconsideration review process at the campus where the material is located. When a campus receives an objection or challenge to the appropriateness of a library material or its collection level, the campus librarian and a campus administrator shall try to resolve the matter informally. The librarian and administrator shall confer with the complainant regarding the specific concerns of the library material or assigned collection level.

If the complainant's concerns are not resolved through the informal process, the administrator shall refer the complainant to this policy and the required form to request a formal reconsideration of the library material on the District's website.

Formal Reconsideration

Reconsideration Committee

If the complainant is dissatisfied with the informal reconsideration review, the complainant may choose to request a formal reconsideration. A complainant must make any formal challenge to a library material on the TEA form posted on the District's website. A complainant shall submit the completed and signed form to the District-level library supervisor. Upon receipt of the form, the District-level library supervisor shall notify the campus principal and librarian at every campus where the library material is located of the challenge and shall provide a copy of the form to the Superintendent and the Board.

The ~~District-level library supervisor~~District-level library supervisor shall appoint a reconsideration committee to hear the formal reconsideration request. The reconsideration committee should generally include a campus librarian, administrator, and parent from each campus or campus feeder pattern where the challenged material is located but may include fewer representatives if at multiple campuses and determined appropriate by the District-level library supervisor. The committee may also include other members such as District-level staff, secondary-level students, and any other appropriate individuals determined by the District-level library supervisor.

Any member of the reconsideration committee must comply with the meeting requirements under Education Code 33.025(g) and (h), including required notices, meeting minutes, audio or video recordings, and submission of minutes and audio or video recordings of the meeting to the District.

All members of the committee shall review the challenged library material in its entirety within forty-five (45) school days of formation of the reconsideration committee or as soon thereafter as reasonably possible given the length or complexity of the challenged resource or the number of pending reconsideration requests being considered. If the committee requires time beyond forty-five (45) school days because of the number of pending requests or the length or complexity of the challenged resources, the District-level library supervisor shall notify the complainant of the progress of the review and the estimated time period needed for the reconsideration committee to complete the review. However, notwithstanding the above, no review period shall take longer than ninety (90) calendar days after the date the request for reconsideration is received.

Once the review is completed, the committee shall meet and determine whether the challenged material conforms to the

principles of selection set out in this policy and whether the challenged material will continue to be part of the library collection or assigned collection level. The committee shall prepare a written determination of its findings within ten (10) school days of the reconsideration committee meeting. The Board, the Superintendent, and the complainant shall receive copies of the determination.

Appeal

The decision of the reconsideration committee may be appealed to the Board by the individual who submitted the challenge. The individual must provide the notice of appeal in accordance with administrative regulation. The Board shall hear the appeal and render a decision in accordance with the timelines established in law. When considering an appeal, the Board shall consider the factors in Education Code 33.027(f) within the timelines established by law.

Frequency of Review

After a library material has been challenged and the Board determines not to remove the library material from a school library catalog, it may not be challenged again before the second anniversary of the Board's final decision not to remove the material.

If a challenge to a library material results in the removal of the library material from the school library catalog, each teacher assigned as a classroom teacher at the grade level for which the library material was removed shall be notified and instructed to remove any copy of the library material from the teacher's classroom library, if applicable.

Alternate Sources of Library Materials

The District shall accept gifts and donations to a campus library with the understanding that the library materials and monies to purchase library materials must be in accordance with District policy and the selection criteria noted above. [See CDC] Classroom library materials created or maintained to enhance the instructional program or for voluntary inquiry or self-selected reading by students shall be done in accordance with the selection criteria noted above.

~~Maintenance~~ **Deselection of Library Materials**

Campus library collections shall be evaluated periodically to appraise the quality of library materials in the school library to ensure the library's goals, objectives, and information needs are serving its school community and should stipulate the means to

weed or update the collection. The Superintendent shall ensure administrative procedures are established for regular maintenance of the campus library collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See CI]

Note: For information related to the selection of instructional materials, see EFA(LEGAL) and EFA(LOCAL).

The purpose of this policy is to outline the processes and standards by which a school library acquires, maintains, and withdraws library materials as defined by Education Code 33.020(3).

The oversight and ultimate responsibility for the review, inclusion, and final reconsideration of library materials is vested in the Board. The Superintendent shall ensure that library materials are selected in accordance with this policy established and approved by the Board as well as with the administrative regulations established by the Superintendent.

In this policy, “library materials” may include printed and electronic library acquisitions and other ancillary or supplementary materials in a school district’s library catalog. The policy applies to all library materials available for use or display, including material contained in school libraries, classroom libraries, online catalogs, library mobile applications, and any other library catalog a student may access. While instructional materials and library materials are both considered instructional resources, they are not the same, and the term library materials should not be used interchangeably with instructional materials for the purpose of this policy.

“Parent” as used in this policy includes a parent or legal guardian standing in the parental relationship to a student.

Objectives

In accordance with state and local guidelines, the purpose of library collections is to

1. enrich and support the state and local curriculum, and
2. or self-selected reading and voluntary inquiry.

School libraries are essential interactive collaborative learning environments, ever evolving to provide equitable physical and virtual access to ideas, information and learning tools for the entire school community. School library collections may be used for formal or informal teaching and learning purposes, and should:

- Support student achievement,
- Present varying levels of difficulty,
- Demonstrate literary merit,
- Provide a wide range of background information that enables students to make intelligent decisions in their daily lives,

- Represent diverse viewpoints and cultures appropriate to each campus to ensure their campus collections embody the unique backgrounds of the student population, and
- Include materials of high interest to encourage student reading and learning for pleasure.

Parental Involvement and Access

School libraries are essential and must be safe and inviting centers for teaching and learning that provide equitable access to emerging technologies and physical and virtual collections of high quality, reflecting input from key stakeholders, including parents and community members. Each campus shall communicate to parents how to access policies relating to school libraries and library materials; provide parents access to library materials and resources; and inform the school community of opportunities for students, parents, educators, and community members to provide feedback on library materials and services.

The District shall focus on maximizing transparency with parents and community members while meeting student needs and providing enrichment opportunities with library materials.

The District shall allow efficient parental access to the District libraries and online catalogs and post this policy and its implementing regulation along with a link to each campus and their library materials on the District's website. A parent who wishes to access their child's school library should submit a request to the principal. The principal or designated staff member shall work with the parent to determine a time to access the library that will not interfere with the delivery of instruction or disrupt student use of library services. Parents may view their own student's library material selection(s), including titles, authors, genres, and return dates, through the District's online library management system.

Parents may also elect to restrict their own student's ability to check out or access library materials in accordance with administrative regulation. The Superintendent shall develop procedures that permit a parent to submit the request to restrict in at least one of the methods permitted by law.

Protection from Inappropriate Material

School library materials, including materials available on display, in classroom libraries, online catalogs, ~~and~~ library mobile applications, and any other library catalog a student may access shall not include:

1. "Harmful material" as defined by Education Code 33.020 and Penal Code 43.24;

2. “Indecent content” as defined by Education Code 33.020;
3. “Obscene” material as defined by Penal Code 43.21(a)(1);
4. “Sexually explicit material” as defined by Education Code 33.021(a);
5. “Profane content” as defined by Education Code 33.020;
6. “Pervasively vulgar” material as referenced by the U.S. Supreme Court in *Board of Education v. Pico* and determined by administrative regulation;
7. “Educationally unsuitable” material as referenced by the U.S. Supreme Court in *Board of Education v. Pico* and determined by administrative regulation;
8. Material that refers a person to a website, including by use of a link or QR code, containing content legally prohibited under law; or
9. Any material legally prohibited from inclusion in a public school library.

Obscene material is not protected by the First Amendment to the United States Constitution.

Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]

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Collection Development Standards

Library materials in the library collection shall be chosen in accordance with state law. This policy shall be reviewed at least once every three (3) years and updated as needed. The Texas State Library and Archives Commission standards for school library collection development shall serve as the primary basis for developing and implementing the District’s library collection development standards. Library materials included in a campus collection should be categorized into one of the District’s identified book collections prior to inclusion in the collection. For administrative efficiency, the District shall identify its collections using the publishing industry’s standard collection titles of juvenile, young adult, and adult collections as defined in administrative regulation.

In the selection and acquisition of library materials and services, the District-level library supervisor and individuals designated by that supervisor, such as State Board for Educator Certification (SBEC) certified campus librarians, shall ensure that the materials and services comply with the mandatory collection development standards adopted by the Texas State Library and Archives Commission and consider the voluntary standards for school library services adopted by the Texas State Library and Archives Commission. The selection and determination of library materials should:

1. Enrich and support the Texas Essential Knowledge and Skills (TEKS) and curriculum, taking into consideration students' varied interests, maturity levels, abilities, and learning styles.
2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.
3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.
4. Represent the ethnic, religious, and cultural groups of the state and their contribution to Texas, the nation, and the world.

In addition, the evaluation and selection of collection material should consider at least two (2) of the following standards:

1. Consideration of recommendations from students, parents/ guardians, and local community members;
2. Consultation with the school District's educators and library staff and/or consultation with library staff of similarly situated school districts and their collection and collection development policies;
3. An extensive review of the text of the item;
4. The context of a work, including consideration of the contextual characteristics, overall fit within the existing school library collection, and potential support of the school curriculum; or
5. Consideration of the authoritative reviews of the items from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists for school-aged readers, library science field experts, and highly acclaimed author and literacy expert recommendations.

Additional Standards for Fiction and Literary Non-Fiction

In addition to the collection standards stated above, prior to any fiction or literary non-fiction material being selected for inclusion in the Young Adult or Adult Collections, a library material shall have been read or reviewed and recommended for inclusion by the District-level library supervisor, a campus librarian, or individuals designated by the District-level library supervisor.

Acquisition and Procurement Procedures

Library materials that are newly acquired by donation or being considered for a new purchase by the District shall be posted on the District's website for at least thirty (30) days prior to the material being considered and approved by the Board for acquisition or purchase. Each Board member may propose changes to the proposed library materials before the Board takes action on the list. The Board shall either approve or reject the library materials that have been proposed for acquisition by donation or purchase at the first meeting on or after the expiration of the thirty (30) day posting of the library materials. This procedure does not apply to library materials currently in the District library catalog at the same level that are replacing lost or damaged materials or adding additional copies of a material. Approval of the Acquisition List encompasses all ISBN's associated with the listed materials.

Grade Span Access by Collection

The District shall ensure that the methods by which a student accesses library materials, including digital material, allows the student to only access grade-appropriate content and/or content authorized by parent permission.

The District-level library supervisor and individuals designated by that supervisor, such as SBEC certified campus librarians, shall apply access levels to library materials in the library collections by consulting professional reviews and/or recommendations from District librarians or individuals designated by the District-level library supervisor. Access levels shall be applied in accordance with administrative regulation and the following collection levels are available at campuses (content appropriate for the grade levels at that campus) as follows:

Grade Span	Content Access Level
Prekindergarten-grade 5	Juvenile, Young Adult*
Grade 6	Juvenile, Young Adult*, Adult*

Grade Span	Content Access Level
Grades 7-8	Juvenile, Young Adult, Adult*
Grades 9-12	Juvenile, Young Adult, Adult*

*Parent permission is required

Parent Consideration

District staff may assist a student in selecting library material for choice reading; however, the ultimate determination of appropriateness and access to library materials for a student remains with that student's parent. Parents are encouraged to communicate with the campus librarian and their student's teacher about special considerations regarding library materials self-selected by their student. In accordance with state law and administrative regulations, parents may select alternative library materials for their student. [For information on parental rights regarding instructional materials and other instructional resources, see EFA(LEGAL).]

Challenged Resources

A parent of a District student, a District student who is 18 years of age or older, an individual employee in the District, or any District resident may challenge a library material maintained in the District's library collection on the basis that the library material fails to meet the standards set forth in this policy or the designated collection level for the library material is incorrect.

Guiding Principles

The following principles shall guide the Board, staff, and reconsideration committees in responding to challenges of library materials:

1. A complainant may raise an objection to a library material used in the District's library program, even though the professional staff and the Board followed the proper procedure and adhered to the objectives and criteria for library materials set out in this policy.
2. Access to a challenged material shall be restricted during the formal reconsideration process.
3. The major criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use.

4. Library materials may not be removed based solely on the ideas contained in the material, or the personal background of the author or characters in the material. [EFB(LEGAL)]

Informal Reconsideration Required

Any objection or challenge to a library material must first be made through the informal reconsideration review process at the campus where the material is located. When a campus receives an objection or challenge to the appropriateness of a library material or its collection level, the campus librarian and a campus administrator shall try to resolve the matter informally. The librarian and administrator shall confer with the complainant regarding the specific concerns of the library material or assigned collection level.

If the complainant's concerns are not resolved through the informal process, the administrator shall refer the complainant to this policy and the required form to request a formal reconsideration of the library material on the District's website.

Formal Reconsideration

Reconsideration Committee

If the complainant is dissatisfied with the informal reconsideration review, the complainant may choose to request a formal reconsideration. A complainant must make any formal challenge to a library material on the TEA form posted on the District's website. A complainant shall submit the completed and signed form to the District-level library supervisor. Upon receipt of the form, the District-level library supervisor shall notify the campus principal and librarian at every campus where the library material is located of the challenge and shall provide a copy of the form to the Superintendent and the Board.

The District-level library supervisor shall appoint a reconsideration committee to hear the formal reconsideration request. The reconsideration committee should generally include a campus librarian, administrator, and parent from each campus or campus feeder pattern where the challenged material is located but may include fewer representatives if at multiple campuses and determined appropriate by the District-level library supervisor. The committee may also include other members such as District-level staff, secondary-level students, and any other appropriate individuals determined by the District-level library supervisor.

Any member of the reconsideration committee must comply with the meeting requirements under Education Code 33.025(g) and (h), including required notices, meeting minutes, audio or video

recordings, and submission of minutes and audio or video recordings of the meeting to the District.

All members of the committee shall review the challenged library material in its entirety within forty-five (45) school days of formation of the reconsideration committee or as soon thereafter as reasonably possible given the length or complexity of the challenged resource or the number of pending reconsideration requests being considered. If the committee requires time beyond forty-five (45) school days because of the number of pending requests or the length or complexity of the challenged resources, the District-level library supervisor shall notify the complainant of the progress of the review and the estimated time period needed for the reconsideration committee to complete the review. However, notwithstanding the above, no review period shall take longer than ninety (90) calendar days after the date the request for reconsideration is received.

Once the review is completed, the committee shall meet and determine whether the challenged material conforms to the principles of selection set out in this policy and whether the challenged material will continue to be part of the library collection or assigned collection level. The committee shall prepare a written determination of its findings within ten (10) school days of the reconsideration committee meeting. The Board, the Superintendent, and the complainant shall receive copies of the determination.

Appeal

The decision of the reconsideration committee may be appealed to the Board by the individual who submitted the challenge. The individual must provide the notice of appeal in accordance with administrative regulation. The Board shall hear the appeal and render a decision in accordance with the timelines established in law. When considering an appeal, the Board shall consider the factors in Education Code 33.027(f) within the timelines established by law.

Frequency of Review

After a library material has been challenged and the Board determines not to remove the library material from a school library catalog, it may not be challenged again before the second anniversary of the Board's final decision not to remove the material.

If a challenge to a library material results in the removal of the library material from the school library catalog, each teacher

assigned as a classroom teacher at the grade level for which the library material was removed shall be notified and instructed to remove any copy of the library material from the teacher's classroom library, if applicable.

Alternate Sources of Library Materials

The District shall accept gifts and donations to a campus library with the understanding that the library materials and monies to purchase library materials must be in accordance with District policy and the selection criteria noted above. [See CDC] Classroom library materials created or maintained to enhance the instructional program or for voluntary inquiry or self-selected reading by students shall be done in accordance with the selection criteria noted above.

Deselection of Library Materials

Campus library collections shall be evaluated periodically to appraise the quality of library materials in the school library to ensure the library's goals, objectives, and information needs are serving its school community and should stipulate the means to weed or update the collection. The Superintendent shall ensure administrative procedures are established for regular maintenance of the campus library collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See CI]

Definition / Program Components

The District's program for gifted and talented students, called HORIZONS, is provided for "a child or youth who performs at or shows the potential for performing at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment and who exhibits high performance capability in an intellectual . . . area, [and who] excels in a specific academic field." *(Education Code 29.121)* The HORIZONS program provides services for identified students in kindergarten-grade 12.

Courses designed to address the specific nature and needs of students identified as gifted and talented shall be offered in the four core subject areas. Students identified as gifted must be provided an opportunity to be grouped with their intellectual peers in an academic environment during the school day. Depending on courses and grade level, students may be grouped with other gifted/talented students, or they may be cluster grouped with other high-achieving students in ~~a~~Advanced Academics, K, or AP courses.

Referral, Screening, and Parental Consent

Teachers, school counselors, parents, or other interested persons may refer students in any grade for the gifted and talented program at any time. The District shall provide assessment opportunities to complete the screening and identification process at least once per school year. Referrals for students must be received by the last school day in November in order to be assessed in early spring (January/February). The actual November date shall be announced annually through various District publications and the District's website.

The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.

The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an education record, subject to the protections set out in policies FL(LEGAL) and FL(LOCAL).

Selection

Identification Criteria

Criteria to identify gifted and talented students shall be established in the District's Board-approved plan for the gifted and talented program. The criteria shall be specific to the state definition of gifted and talented and ensure the fair assessment of all students, including those with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.

All populations of the District shall have access to assessment for the gifted/talented program.

Assessments

Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following components, which are on the HORIZONS Identification Profile:

1. Cognitive ability tests;
2. Parent surveys; and
3. Teacher surveys based on classroom observations.

~~Screening, Selection, and Placement~~Matrix or Threshold System

If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.

Screening and Placement Committee

A placement committee shall be established at each campus. This committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students and who are familiar with the state guidelines for gifted and talented programs.

This committee shall evaluate the completed HORIZONS Identification Profile for each referred student according to the established criteria and shall identify those students who meet the established placement criteria.

Parents shall receive written notification of the results of their child's gifted/talented screening. Participation in any program or services provided for gifted students is voluntary, and before a student is placed in a gifted program, the District shall obtain the parent's written permission.

Appeals

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

Transfer Students

Intradistrict

Students who are identified as gifted and talented and who transfer between schools within the District shall automatically continue in the program.

Interdistrict

A transfer student who was in a gifted/talented program in another district shall be placed in the District program with documentation data that verifies the student's placement in a gifted and talented program in the previous district. If documentation data is not available, the student must be retested.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

Other transfer students shall be eligible for screening during the mid-year testing cycle. Parents must refer those students during the open referral period in the fall.

Furlough

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

Continued Placement

Students who participate in the gifted and talented program shall automatically continue in the program unless their academic achievement is not commensurate with the expected performance of gifted and talented students.

Exit Provisions

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

Re-Entry

In order to re-enter the program, a student who has been administratively exited must be retested and qualify for the program by meeting the most current gifted/talented qualification standards.

If a student has been administratively exited from the program, the student or his or her parent has the opportunity to request reassessment no more than one time in elementary school, one time in middle school, and one time in high school.

Program Evaluation

The gifted program shall be evaluated annually for effectiveness, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The evaluation information shall be shared with Board members, administrators, teachers, school counselors, students, and the community. The evaluation process shall ensure that those involved in the planning and implementation of the gifted program are also involved in its evaluation, including parents.

Funding

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

Community Awareness

The District shall ensure that information about the gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

Note: See DMA(LEGAL) for training requirements for teachers of gifted and talented education.

Definition / Program Components

The District's program for gifted and talented students, called HORIZONS, is provided for "a child or youth who performs at or shows the potential for performing at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment and who exhibits high performance capability in an intellectual . . . area, [and who] excels in a specific academic field." *(Education Code 29.121)* The HORIZONS program provides services for identified students in kindergarten-grade 12.

Courses designed to address the specific nature and needs of students identified as gifted and talented shall be offered in the four core subject areas. Students identified as gifted must be provided an opportunity to be grouped with their intellectual peers in an academic environment during the school day. Depending on courses and grade level, students may be grouped with other gifted/talented students, or they may be cluster grouped with other high-achieving students in Advanced Academics, K, or AP courses.

Referral, Screening, and Parental Consent

Teachers, school counselors, parents, or other interested persons may refer students in any grade for the gifted and talented program at any time. The District shall provide assessment opportunities to complete the screening and identification process at least once per school year. Referrals for students must be received by the last school day in November in order to be assessed in early spring (January/February). The actual November date shall be announced annually through various District publications and the District's website.

The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.

The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an education record, subject to the protections set out in policies FL(LEGAL) and FL(LOCAL).

Selection

Identification Criteria

Criteria to identify gifted and talented students shall be established in the District's Board-approved plan for the gifted and talented program. The criteria shall be specific to the state definition of gifted and talented and ensure the fair assessment of all students, including those with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.

All populations of the District shall have access to assessment for the gifted/talented program.

Assessments

Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following components, which are on the HORIZONS Identification Profile:

1. Cognitive ability tests;
2. Parent surveys; and
3. Teacher surveys based on classroom observations.

Matrix or Threshold System

If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.

Screening and Placement Committee

A placement committee shall be established at each campus. This committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students and who are familiar with the state guidelines for gifted and talented programs.

This committee shall evaluate the completed HORIZONS Identification Profile for each referred student according to the established criteria and shall identify those students who meet the established placement criteria.

Parents shall receive written notification of the results of their child's gifted/talented screening. Participation in any program or services provided for gifted students is voluntary, and before a student is placed in a gifted program, the District shall obtain the parent's written permission.

Appeals

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

Transfer Students

Intradistrict

Students who are identified as gifted and talented and who transfer between schools within the District shall automatically continue in the program.

Interdistrict

A transfer student who was in a gifted/talented program in another district shall be placed in the District program with documentation data that verifies the student's placement in a gifted and talented program in the previous district. If documentation data is not available, the student must be retested.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

Other transfer students shall be eligible for screening during the mid-year testing cycle. Parents must refer those students during the open referral period in the fall.

Furlough

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

Continued Placement

Students who participate in the gifted and talented program shall automatically continue in the program unless their academic achievement is not commensurate with the expected performance of gifted and talented students.

Exit Provisions

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

Re-Entry

In order to re-enter the program, a student who has been administratively exited must be retested and qualify for the program by meeting the most current gifted/talented qualification standards.

If a student has been administratively exited from the program, the student or his or her parent has the opportunity to request reassessment no more than one time in elementary school, one time in middle school, and one time in high school.

Program Evaluation

The gifted program shall be evaluated annually for effectiveness, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The evaluation information shall be shared with Board members, administrators, teachers, school counselors, students, and the community. The evaluation process shall ensure that those involved in the planning and implementation of the gifted program are also involved in its evaluation, including parents.

Funding

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

Community Awareness

The District shall ensure that information about the gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

Note: See DMA(LEGAL) for training requirements for teachers of gifted and talented education.

Parental Rights

Definitions

Parent

For purposes of Chapter 26 of the Education Code, a parent includes a person standing in a parental relation who is listed as a parent or legal guardian in the records of the District. The term does not include a person as to whom the parent-child relationship has been terminated or a person not entitled to possession of or access to a child under a court order.

Biological Sex

In accordance with law, a person's biological sex at birth is identified on the person's official birth certificate provided the statement was:

1. Entered at or near the time of the person's birth; or
2. Modified only to the extent necessary to correct any type of scrivener or clerical error in the person's biological sex.

Social Transitioning

In accordance with law, social transitioning means a person’s transition from the person’s biological sex at birth to the opposite biological sex through the adoption of a different name, different pronouns, or other expressions of gender that deny or encourage a denial of the person’s biological sex at birth.

Parent Rights and Authority

Parents have the ultimate authority, responsibility, and role to guide the beliefs and protect the health and well-being of their children.

Parents as Partners and Instructional Plans

Parents are partners with educators, administrators, and the Board in their children’s education. In order to encourage parents to actively participate in creating, implementing, and supporting the educational programs for their children, they should be provided with information on instructional plans. At the beginning of every semester, each teacher must provide the instructional plan or course syllabus for each class the teacher teaches to the District and the District shall make the information available on its website.

Additionally, teachers must also provide a copy of their instructional plan or course syllabus to the parent of each student enrolled in their class and provide additional copies as needed upon parent request.

Right to Full Information

A parent has the right to full information concerning their student except as limited by law. District staff may not limit parental rights or withhold information from a parent. An attempt by any District employee to withhold information or encourage or coerce a student to withhold information from their parent is grounds for disciplinary action.

Except as limited by law, a parent is entitled to access all records of the District concerning the parent’s child, including the following records: attendance, test scores, grades, disciplinary, counseling,

psychological, admission applications, medical records, health and immunization information, teacher and school counselor evaluations, reports of behavioral patterns, interventions, and library materials. The District may only withhold information from a parent to the extent authorized by law, and only to the extent reasonably necessary.

Prohibition on Assisting Transitioning

District employees are prohibited from assisting a student enrolled in the District with social transitioning, including by providing any information about social transitioning or providing guidelines intended to assist a person with social transitioning. A parent may report to the District any suspected violation of this prohibition, and the Board shall require the Superintendent or person designated by the Superintendent to investigate and determine if a violation of this policy has occurred. If a violation of this policy is determined by the Superintendent, the Superintendent shall notify the Board and the commissioner of the violation.

Biological Sex — Specific Spaces and Athletic Teams

District schools shall maintain sex-segregated restrooms, locker rooms and other similar facilities designated for and used only by persons based on the person's biological sex in accordance with CS(LOCAL).

Except as provided below, an interscholastic athletic team sponsored or authorized by the District may not allow a student to compete in an athletic competition sponsored or authorized by the District that is designated for the biological sex opposite to the student's biological sex.

An interscholastic athletic team sponsored or authorized by the District may allow a female student to compete in an interscholastic athletic competition that is designated for male students if a corresponding interscholastic athletic competition designated for female students is not offered or available.

Overnight travel accommodations related to athletic teams or any other extracurricular activities requiring hotel rooms will be separated based on biological sex.

Prohibited Instruction and Materials

No course of instruction, unit of study, materials, instructional materials, or any other curricular or District-sponsored extracurricular offerings shall adopt, support, or promote social transitioning as part of any District instruction or activity. This prohibition also includes a teacher, an administrator, or other staff referring, guiding, or providing an individual student to or with any material or information that is prohibited, including allowing a student to "borrow" prohibited materials from the teacher, administrator, or staff member's private collection or possessions. Any instructional or library

materials accessible in any way to students must be in compliance with EFA(LOCAL) and EFB(LOCAL).

Information Collection

Surveys or Questionnaires

The District requires written parent consent for ~~surveys,~~ well-being questionnaires, ~~and~~ health screening forms, and surveys that ask students about mental well-being, psychological/psychiatric health, or sensitive topics, such as political affiliations, religious beliefs, risky or illegal behavior, or family relationships or income. For surveys or questionnaires that require consent, staff shall adhere to the following:

1. At the time written parent permission is requested for a student to take a qualifying survey, well-being questionnaire, or complete a health-screening form ~~to be administered to a student~~, the student's parent must be provided access to a copy of the survey, questionnaire, or form to be used.
2. Written permission must be received prior to the student being administered the survey, questionnaire, or form.
3. Access to the survey, questionnaire, or form completed by a student must be made available to the student's parent upon request.

The requirement for parental consent in this policy should not be construed to limit a District employee's ability to inquire about a student's daily well-being without parental consent.

Psychological or Psychiatric Examination or Treatment

An employee or contractor of the District must obtain the written consent of a child's parent before the employee or contractor may conduct a psychological or psychiatric examination or test, or psychological or psychiatric treatment, unless the examination, test, or treatment is required under state or federal law, including requirements for special education.

For purposes of this policy, "psychological or psychiatric examination or test" means a method designed to elicit information regarding an attitude, habit, trait, opinion, belief, feeling, or mental disorder or a condition thought to lead to a mental disorder, regardless of the manner in which the method is presented or characterized, including a method that is presented or characterized as a survey, check-in, or screening or is embedded in an academic lesson.

Parent Engagement

The Board through this policy prioritizes parental engagement.

To support parental engagement, the District shall provide a portal through which parents of students enrolled in the District may submit comments to campus or district administrators, as well as the Board.

To prioritize parental engagement, the Board places agenda comments and citizen participation at the beginning of school board meetings and holds its school board meetings outside of typical work hours. [See BE]

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meetings and holds its school board meetings outside of typical work hours. [See BE]

Note: See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

The District shall notify a parent of a student with whom a District employee or a person acting as a service provider for the District is alleged to have engaged in misconduct, informing the parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an individual's ~~alleged~~:

1. Alleged abuse or commission of an otherwise unlawful act with a student ~~or involvement in~~;
2. Involvement in or soliciting a romantic relationship, or soliciting or engaging in sexual contact, with a student;
3. Engaging in inappropriate communications with a student; or

~~1.~~4. Failing to maintain appropriate boundaries with a student.

Notice of Suspected Criminal Offense

Except as provided by state law regarding child abuse investigations, the District shall notify a parent not later than one business day after the date an employee first suspects that a criminal offense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse and FFH for parental notification requirements regarding prohibited conduct as defined by that policy.]

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PROPOSED REVISIONS

Authority

The purchasing department, under the direction of the assistant superintendent of support services, is responsible for all capital purchases and management thereof.

Delegation Responsibility

All employees shall be responsible and held accountable for the management of District-owned properties assigned to them for care, custody, and control.

Definition

The purchasing department has a fiduciary responsibility relative to the control and safeguarding of capital assets. The purchasing department and the finance department shall determine what items will be capitalized and listed on a capital asset inventory.

The finance department has a financial reporting responsibility to ~~determine~~ recommend capital asset capitalization thresholds to the Board, estimate useful lives, and implement depreciation methods used for capital assets.

Capitalization Threshold

The capitalization threshold for purposes of classifying individual capital assets shall be ~~$5,000~~$10,000.

The finance department shall determine the capitalization threshold for a group of assets, the individual cost of which does not exceed the capitalization threshold above but for which the cost in the aggregate is significant.

Acquisitions

Capital assets are acquired in the following manner:

1. All approved capital asset purchases will be done by the purchasing department according to appropriate local, state, or federal guidelines.
2. With the written approval of the assistant superintendent of support services or that officer's designee, the District may receive a capital asset by gift or donation.

Control

Unit control capital assets are accounted for as a single unit in itself, and it retains its separate identity throughout its life and at the time of disposition. These items will be individually identified with preprinted numerical barcode tags.

Group control capital assets are items which are the same with respect to function, material, shape, and size. These items are not individually tagged but are entered on inventory under a group identification number.

1. Capital assets will be recorded in an inventory management system and accounted for annually.

2. Capital assets highly susceptible to pilferage and expensive moveable items may require special security efforts of those who are responsible for the items.

3. All capital asset transfer requests must be authorized by the school principal or building administrator and approved in advance by the property and records manager, director of purchasing, or the assistant superintendent of support services. Transfers will be managed by authorized support services employees only.

4. All surplus, damaged, or obsolete capital assets must be transferred to the distribution center.

5. Disposal of capital assets must be handled by the purchasing department according to policy CI(LOCAL).

Procedures

The associate superintendent of business and financial services shall develop administrative procedures as required to maintain an efficient capital asset management system.

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CFISD Virtual Pathways

Students residing in district, as well as those transferring into CFISD, may enroll in CFISD Virtual Pathways to obtain grade level or course credit through any of the available models (Academy, Flex, Supplemental). Grade level/course credit shall be issued in accordance with EIA (Local).

Out of district students may access CFISD Virtual Pathways courses through the TEA Virtual Course List (TEC Chapter 30B) or through inter-local agreements, as approved by the Board of Trustees. The Board authorizes the Superintendent or designee to establish and publish tuition and fee schedules for virtual and hybrid courses and programs offered through CFISD Virtual Pathways to students not otherwise entitled to enroll in the District. Any tuition or fee schedules shall be made publicly available and administered in accordance with applicable law.

Texas Virtual School Network/TEA Virtual Course List (TEC Chapter 30B)

The Superintendent or designee shall establish procedures for students to enroll in courses provided by either the Texas Virtual School Network (TxVSN) or courses on the TEA Virtual Course List.

Enrollment in courses through the TxVSN or TEA Virtual Course List shall not be subject to limitations the District may impose for other distance learning courses.

Other Distance Learning

The Superintendent or designee shall establish procedures governing the use of other distance learning courses, including correspondence courses, as a means of earning credit in a subject or course. In order to receive credit, a student shall obtain approval from the principal or designee prior to enrollment in the course.

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School-Sponsored Student Organizations

The District recognizes the benefit to its students of teams, clubs, and organizations that represent the school outside of the normal school day, student government, and other school organizations that directly relate to the mission of the school. These organizations assist in building leadership and good citizenship and in supplementing the curriculum taught during the school day. School-sponsored organizations may be either cocurricular or extracurricular.

Criteria for Sponsorship

To be school-sponsored, a student organization must meet the following criteria:It must fall within one or more of the following categories:

a. The subject matter of the group is actually taught or will be taught in a regularly offered course;

b. The subject matter of the group concerns the body of courses as a whole;

c. Participation in the group is required for a particular course;

d. Being a member of the group results in academic credit;

e. The group participates, competes, or performs on behalf of the school in activities sanctioned by the school or District, University Interscholastic League (UIL), or Texas Education Agency (TEA);

f. Honor societies; or

g. Student service organizations.

2. It must have a faculty sponsor, and the sponsor or a faculty member designated as an alternate must attend all meetings.

3. An Application for School-Sponsored Student Organization must be completed and submitted to the principal for approval. [See FM(REGULATION)]

School-Sponsored Organization Formation

An Application for School-Sponsored Student Organization must be completed and submitted to the principal for approval. [See FM(REGULATION) Exhibit 1]

Nonschool-Sponsored Groups

For criteria and guidelines for nonschool-sponsored student groups, see FNAB(LOCAL) and FNAB(REGULATION).

Extracurricular Activity Absences

The District shall make no distinction between absences for UIL activities and absences for other extracurricular activities approved by the Board. [See FM(LEGAL) and FM(LOCAL)] A student shall be allowed in a school year a maximum of ~~ten~~ fifteen extracurricular absences not related to post-district competition, a maximum of

five absences for post-district competition prior to state, and a maximum of two absences for state competition.

[For eligibility of private school students, including homeschool students, to participate in extracurricular activities, see FD(LOCAL).]

Use of District Facilities

School-sponsored student organizations may use District facilities with prior approval of the appropriate administrator. Nonschool-sponsored student groups may use District facilities in accordance with policy FNAB.

Limits on Practice and Rehearsal

Outside the School Day

For each extracurricular activity, students shall be limited to a maximum of eight hours of practice and rehearsal outside the school day per school week. The school week begins at 12:01 a.m. on the first instructional day of the calendar week and ends at the close of instruction on the last instructional day of the calendar week, excluding holidays.

During the School Day

In accordance with state rule, students shall be limited to one period of practice during the regularly scheduled school day for extracurricular activities, such as athletics, drill team, or cheerleading. The time limit on practice occurring within the school day shall be 300 minutes weekly. [See FM(LEGAL)]

Enrollment in State-Approved Courses

In accordance with state rule, limitations on practice of one period per school day do not prohibit a student from enrolling in more than one state-approved course that includes essential knowledge and skills related to preparation for an extracurricular activity (e.g., a student may be enrolled in both drill team and theater arts). [See FM(LEGAL)]

Limitations on Competitions and Performances

In accordance with state rule, for any given extracurricular activity, students shall be allowed to participate in only one activity per school week, excluding holidays. (See definition of school week in section on practice and rehearsal.) (See 19 TAC 76.1001, Subchapter AA for additional information.) [See FM(LEGAL)]

Communication Responsibilities

Coaches, directors, and sponsors shall be responsible for:

1. Submitting to the principal or designee “outside the school day” practice and rehearsal schedules and dates and times for competitions;
2. Providing students with “outside the school day” practice, rehearsal, and competition schedules to share with their parents and to assist them in planning their time for homework and studying; and

3. Including in handbooks or other documents distributed to students and parents information about the time commitment participants in the activity are expected to make during the school year.

Curriculum Documents

The curriculum staff shall also assume responsibility for providing information about the estimated amount of time required for students to participate in various extracurricular and cocurricular activities. Information shall be located in materials as appropriate (e.g., course description booklets, four-year option booklets, and the like). This information should assist students, with their parents' guidance, in deciding what courses and programs to enroll or participate in.

UIL Waiver for Designated Courses

When a student earns below 70 for a grading period in one of the designated courses, which would result in the student being ineligible for UIL or non-UIL activities, the principal, on request, shall waive the student's suspension from participation in accordance with UIL rules.

If a waiver is granted, a particular course may be waived more than one time per semester. If a student earns below 70 for a grading period in two or more of the designated courses, he or she is not eligible for a waiver consideration to continue participation in UIL or non-UIL activities. [See FM(LEGAL) for information about advanced courses and the District website for a complete list of advanced courses approved by the Board.]

UIL Eligibility

A student obtaining an interdistrict or intradistrict transfer to a District high school without a corresponding change of legal residence shall not be eligible for participation in high school varsity athletics for one year at the new school. Participation in other UIL competition shall be subject to UIL rules and guidelines. [See FDA and FDB]

Upon entry into high school athletics, eligibility shall be established based on the location of the student's legal residence, i.e., bona fide legal address of the guardian or parent and where the student resides. [See UIL regulation]

If a family changes legal residence from one high school attendance area to another after eligibility has been established, the student may choose to:

1. Retain UIL eligibility at the original school and continue to attend and participate if eligibility has been established by UIL rules; or

2. Participate at the new school, subject to established UIL guidelines and rules.

Bonfires Use of bonfires, on or off school property, to promote a school-related activity is prohibited.

School-Sponsored Student Organizations

The District recognizes the benefit to its students of teams, clubs, and organizations that represent the school outside of the normal school day, student government, and other school organizations that directly relate to the mission of the school. These organizations assist in building leadership and good citizenship and in supplementing the curriculum taught during the school day. School-sponsored organizations may be either cocurricular or extracurricular.

Criteria for Sponsorship

To be school-sponsored, a student organization must meet the following criteria:It must fall within one or more of the following categories:

a. The subject matter of the group is actually taught or will be taught in a regularly offered course;

b. The subject matter of the group concerns the body of courses as a whole;

c. Participation in the group is required for a particular course;

d. Being a member of the group results in academic credit;

e. The group participates, competes, or performs on behalf of the school in activities sanctioned by the school or District, University Interscholastic League (UIL), or Texas Education Agency (TEA);

f. Honor societies; or

g. Student service organizations.

2. It must have a faculty sponsor, and the sponsor or a faculty member designated as an alternate must attend all meetings.

3. An Application for School-Sponsored Student Organization must be completed and submitted to the principal for approval. [See FM(REGULATION)]

School-Sponsored Organization Formation

An Application for School-Sponsored Student Organization must be completed and submitted to the principal for approval. [See FM(REGULATION) Exhibit 1]

Nonschool-Sponsored Groups

For criteria and guidelines for nonschool-sponsored student groups, see FNAB(LOCAL) and FNAB(REGULATION).

Extracurricular Activity Absences

The District shall make no distinction between absences for UIL activities and absences for other extracurricular activities approved by the Board. [See FM(LEGAL) and FM(LOCAL)] A student shall be allowed in a school year a maximum of fifteen extracurricular absences not related to post-district competition, a maximum of

five absences for post-district competition prior to state, and a maximum of two absences for state competition.

[For eligibility of private school students, including homeschool students, to participate in extracurricular activities, see FD(LOCAL).]

Use of District Facilities

School-sponsored student organizations may use District facilities with prior approval of the appropriate administrator. Nonschool-sponsored student groups may use District facilities in accordance with policy FNAB.

Limits on Practice and Rehearsal

Outside the School Day

For each extracurricular activity, students shall be limited to a maximum of eight hours of practice and rehearsal outside the school day per school week. The school week begins at 12:01 a.m. on the first instructional day of the calendar week and ends at the close of instruction on the last instructional day of the calendar week, excluding holidays.

During the School Day

In accordance with state rule, students shall be limited to one period of practice during the regularly scheduled school day for extracurricular activities, such as athletics, drill team, or cheerleading. The time limit on practice occurring within the school day shall be 300 minutes weekly. [See FM(LEGAL)]

Enrollment in State-Approved Courses

In accordance with state rule, limitations on practice of one period per school day do not prohibit a student from enrolling in more than one state-approved course that includes essential knowledge and skills related to preparation for an extracurricular activity (e.g., a student may be enrolled in both drill team and theater arts). [See FM(LEGAL)]

Limitations on Competitions and Performances

In accordance with state rule, for any given extracurricular activity, students shall be allowed to participate in only one activity per school week, excluding holidays. (See definition of school week in section on practice and rehearsal.) (See 19 TAC 76.1001, Subchapter AA for additional information.) [See FM(LEGAL)]

Communication Responsibilities

Coaches, directors, and sponsors shall be responsible for:

1. Submitting to the principal or designee “outside the school day” practice and rehearsal schedules and dates and times for competitions;
2. Providing students with “outside the school day” practice, rehearsal, and competition schedules to share with their parents and to assist them in planning their time for homework and studying; and

3. Including in handbooks or other documents distributed to students and parents information about the time commitment participants in the activity are expected to make during the school year.

Curriculum Documents

The curriculum staff shall also assume responsibility for providing information about the estimated amount of time required for students to participate in various extracurricular and cocurricular activities. Information shall be located in materials as appropriate (e.g., course description booklets, four-year option booklets, and the like). This information should assist students, with their parents' guidance, in deciding what courses and programs to enroll or participate in.

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