Public Notice of Regular Meeting

The Board of Trustees
Copperas Cove Independent School District

A Regular Meeting of the Board of Trustees of Copperas Cove Independent School District will be held Monday, September 28, 2026, beginning at 6:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, in accordance with applicable law, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL)]

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to Order
2. Pledges of Allegiance:
    - Presented by Martin Walker Students
3.
4. Invocation
5. Mission Statement:
   The mission of Copperas Cove ISD is to provide exceptional opportunities for each student through exemplary instruction, which inspires academic success, personal excellence, and responsible citizenship.
6. Citizen Comments on Agenda Items
7. Good Things
   (A) Students:
   VCA Team Academic Award — CCHS Varsity Volleyball Team
   College Board National Recognitions — 15 CCHS Students
   (B) Staff:
   U.S. News & World Report - Best High Schools in the U.S.
8. Administrative Report
   (A) 2025-2026 English as a Second Language (ESL) Program Annual Report
   (B) Copperas Cove High School P-TECH Presentation

(C) Money Matters - Dr. Hawkins

9. Consent Agenda
   (A) Take Action to Approve the Previous Board of Trustees Meeting Minutes
      1 Special Called/Workshop Meeting - August 4, 2026
      2 Special Called/Workshop Meeting - August 10, 2026
      3 Regular Meeting - August 31, 2026
   (B) Take Action to Approve the Adoption of Non-Business Days to Meet HB 3033 Requirements for the 2026-27 School Year
   (C) Take Action to Approve the Recommended Library Book Purchase
   (D) Take Action to Approve Lamar State College Orange Dual Enrollment Agreement for CCISD P-TECH Academy
   (E) Take Action to Approve the Renewal of Home Builders Institute (HBI) Pre-Apprenticeship Certificate Training (PACT) License Agreement for CTE
   (F) Items over $50K
      1 Purchase of 30 Smart Charging Carts (BuyBoard 760-25 $51,327.90 - Budgeted Funds)
      2 TASB Risk Management Fund - 2026-27 Unemployment Compensation, Workers' Compensation, Auto, Cyber, Property and School Liability Insurance Coverage ($1,270,050.00 - Budgeted Funds)
      3 Renew Subscriptions of Red Rover Technologies LLC — District-Wide Subscriptions for Time and Absence Management and Hiring Licenses/Personnel Records/Contracts ($81,080.30 - Budgeted Funds)
      4 Purchase of a Cimarron Livestock Trailer (BuyBoard #787-25 National Trailer Source - $69,908.82 - Budgeted Funds)
   (G) Take Action to Approve the Educational/Residential Service Contract with Autism Treatment Center (Individual Student Living Contract - $463,157.00 - Budgeted Funds)
   (H) Take Action to Approve Senate Bill 12 Certification of Compliance
   (I) Donation(s)
      - Fan Pledge LLC donated $29,065.35 to the CCHS Band/Fine Arts Program
   (J)

10. Closed Meeting:
    If, during the course of the meeting, the Board determines that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Tex. Government Code, including but not limited to:
    551.071, Consultation with Attorney
    551.072, Real Property
    551.074, Personnel Matters
    551.075, Conference with Employees
    551.076, Security Devices
    551.082, School Children/District Employees/Disciplinary Matter or Complaint
    551.083 Considering the standards, guidelines, terms, or conditions the Board will follow or will instruct its representatives to follow, in consultation with representatives of employee groups
    551.084, Investigation
11. Reconvene Meeting

12. Adjournment

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: September 22, 2026

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For the Board of Trustees

Board of Trustees

Date of Meeting: September 28, 2026

Item Type: Recognition

Item Name	Good Things
District Goal	Communications/Community Partnerships: Promote positive undertakings in CCISD that demonstrate effective learning, highlight district successes, and share student college and career readiness.
Summary (Purpose/ Objective)	Student: -Copperas Cove High School Varsity Volleyball Team for earning AVCA Team Academic Award -15 CCHS students who earned College Board National Recognitions Staff: Copperas Cove High School for earning U.S. News & World Report Best High Schools in the U.S.
Fiscal Impact	N/A
Administrative Recommendation	N/A
Attachments	N/A

Contact Person: Kurtis Quillin, Director of Communications

E-Mail Address: kurtis.quillin@ccisd.com

Board of Trustees

Date of Meeting: September 28, 2026

Item Type: Report

Item Name	2025-2026 English Second Language (ESL) Program Annual Report (Written Only)
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	Attached is a power point summary highlighting the 2025-2026 CCISD English Second Language (ESL) & Bilingual Programs.
Fiscal Impact	NA
Administrative Recommendation	Written Report-No Board Action Required
Attachments	ESL & Bilingual Programs' Report

Contact Person: Dr. Amanda Crawley, Deputy Superintendent of Instructional Svcs.

E-Mail Address: amanda.crawley@ccisd.com

September 1, 2026

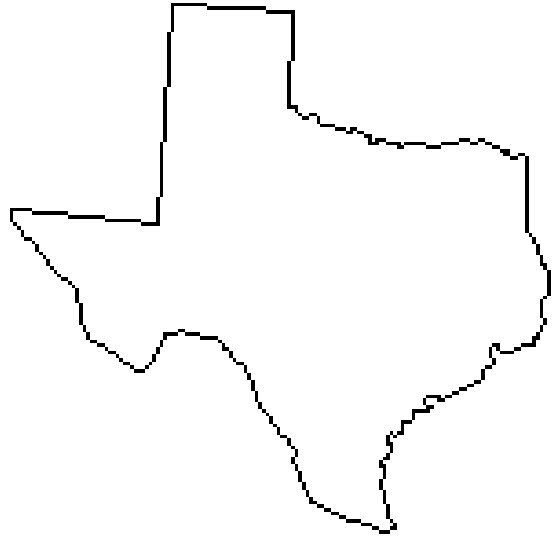
2025-2026 EB Program Accountability Report

New Terminology Reminder

ELL/EL



EB



Acronyms and Definitions

29.052 - Definitions

Emergent Bilingual Student

(1) "Emergent bilingual student" means a student whose primary language is other than English and whose English language skills are such that the student has difficulty performing ordinary classwork in English.

(2) "Parent" includes a legal guardian of a student.

https://www.txel.org/lpac/lawandpolicy/

Pull-Out ESL

- An ESL/pull-out program model is an English acquisition program that serves students identified as English learners through English instruction provided by an appropriately certified ESL teacher under the TEC, §29.061(c), through English language arts and reading.
- The goal of ESL pull-out is for English learners to attain full proficiency in English in order to participate equitably in school. This model targets English language development through academic content instruction that is linguistically and culturally responsive in English language arts and reading.
- Instruction shall be provided by the ESL teacher in a pull-out or inclusionary delivery model.

Content-Based ESL

- An ESL/content-based program model is an English acquisition program that serves students identified as English learners through English instruction by a teacher appropriately certified in ESL under TEC, §29.061(c), through English language arts and reading, mathematics, science, and social studies.
- The goal of content-based ESL is for English learners to attain full proficiency in English in order to participate equitably in school.
- This model targets English language development through academic content instruction that is linguistically and culturally responsive in English language arts and reading, mathematics, science, and social studies.

Summit K12

K-12 English Language Development Includes

- Content leveled to serve all TELPAS grade bands: K, 1, 2, 3-5, 6-8, 9-10, and 11-12.
- Increase language proficiency by at least one proficiency level in domains of reading and writing.
- Scaffolded and linguistically accommodated instruction
- TELPAS Readiness in all 4 language domains
- Personalized Adaptive Learning Plans (PLPs)
- Embedded TELPAS writing rubric
- Formative and Progress Monitoring Assessments provide needed data to monitor students' proficiency.

Dual Language Immersion/One-Way

Dual language immersion/one-way is a bilingual/biliteracy program model in which students identified as English learners are served in both English and another language and are prepared to meet reclassification criteria to be successful in English-only instruction not earlier than six or later than seven years after the student enrolls in school.

Instruction provided in a language other than English in this program model is delivered by a teacher appropriately certified in bilingual education under TEC, §29.061. Instruction provided in English in this program model may be delivered either by a teacher appropriately certified in bilingual education or by a different teacher certified in ESL in accordance with TEC 29.061.

The goal of one-way dual language immersion is for program participants to attain full proficiency in another language as well as English.

Dual Language Immersion/Two-Way

Dual language immersion/two-way is a bilingual/biliteracy program model in which students identified as English learners are integrated with students proficient in English and are served in both English and another language and are prepared to meet reclassification criteria to be successful in English-only instruction not earlier than six or later than seven years after the student enrolls in school.

Instruction provided in a language other than English in this program model is delivered by a teacher appropriately certified in bilingual education under TEC, §29.061, for the assigned grade level and content area. Instruction provided in English in this program model may be delivered either by a teacher appropriately certified in bilingual education or by a different teacher certified in ESL in accordance with TEC, §29.061, for the assigned grade level and content area.

The goal of two-way dual language immersion is for program participants to attain full proficiency in another language as well as English.

Emergent Bilingual Students Enrolled in CCISD

PreK4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
*34/2 EE *44	*41 *49	*40 *41	*52 *38	*50 *48	*44 *47	*40 *37	35 28	44 32	38 38	38 34	38 31	42 33	30 33	568 533

YELLOW-2024-2025 **Blue – 2025-2026**

*Includes English Proficient in Dual Language Program

Emergent Bilingual Students By Campus

MSE	CP	FJ	HH	HC	MW	WL	CCJH	Lee	CCHS	XRHS	Total
*36	*150	13	15	33	19	37	48	69	142	6	568
*44	*139	15	16	36	22	32	44	54	122	9	533

Yellow – 2024-2025 **Blue – 2025-2026**

***Includes ESL and Bilingual (LEP & English Proficient)**

Year 1 Monitor Students by Campus

(Grades 2-12) 2024-2025/2025-2026

CP	FJ	HH	HC	MW	WL	CCJH	Lee	CCHS	XRHS	Total
8 4	3 0	2 3	0 3	1 1	2 2	14 5	7 8	15 22	0 0	52 48

Students who attain English proficiency are exited from the ESL program and are closely monitored for two years after reclassification.

Year 2 Monitor Students by Campus

(Grades 2-12) 2024-2025/2025-2026

CP	FJ	HH	HC	MW	WL	CCJH	Lee	CCHS	XRHS	Total
0 1	0 2	0 2	1 0	0 0	0 1	1 12	1 8	1 19	0 0	4 45

Students who attain English proficiency are exited from the ESL program and are closely monitored for two years after reclassification.

Emergent Bilingual Students Who Exited the Program in 2024-2025/2025-2026 (by campus)

CPE	FJE	HHE	HCE	MWE	WLE	CCJH	LEE	CCHS	XRHS
7 11	2 0	5 2	3 0	1 2	2 1	6 12	11 1	19 8	0 0

District TELPAS Results (Composite Rating)

Grade & Number of Students Rated	Percent % Beginner	Percent % Intermediate	Percent % Advanced	Percent % Advanced High
Kindergarten – 37/48	27%/15%	32%/54%	38%/25%	3%/6%
First – 32/37	0/8%	44%/41%	28%/24%	28%/22%
Second- 45/34	20%/15%	58%/56%	18%/24%	4%/6%
Third- 42/42	10%/12%	38%/31%	40%/57%	12%/0
Fourth- 39/40	3%/13%	33%/30%	41%/40%	23%/18%
Fifth- 27*/30	0/3%	15%/33%	59%/40%	26%/23%
Sixth- 33/25	15%/0%	33%/52%	39%/40%	12%/8%
Seventh- 43*/30	0/7%	26%/33%	53%/43%	21%/17%
Eighth- 38/36*	3%/0	29%/17%	53%/75%	16%/8%
Ninth-34/32	9%/0	38%/47%	38%/38%	15%/16%
Tenth- 37/29	0/7%	51%/41%	24%/48%	24%/3%
Eleventh- 40/31	2%/3%	30%/45%	45%/42%	23%/10%
Twelfth- 31/32	6%/6%	32%/69%	39%/22%	19%/3%

Based on all four tests (composite rating) Listening, Speaking, Reading and Writing.

2024-2025 Data/2025-2026 Data ** 70% or more are Advanced or Advanced High

2024-2025/2025-2026 District Spring Reading STAAR Results

Grade & Number of Students Rated	Did Not Meet %	Approaches and Above %	Meets and Above %	Masters %
Third- 41*/42*	**26%/36%**	**24%/65%**	**37%/17%**	**10%/0%**
Fourth- 43*/39*	**35%/23%**	**26%/77%**	**30%/59%**	**9%/8%**
Fifth- 40*/30*	**15%/33%**	**38%/67%**	**23%/20%**	**25%/10%**
Sixth- 33/25	**55%/60%**	**27%/40%**	**15%/28%**	**3%/8%**
Seventh-43/30	**60%/33%**	**21%/67%**	**16%/23%**	**2%/10%**
Eighth- 38/36	**47%/36%**	**26%/64%**	**18%/11%**	**8%/3%**
English I-43/40	**42%/63%**	**28%/38%**	**28%/23%**	**2%/3%**
English II-49/37	**47%/46%**	**12%/54%**	**39%/27%**	**2%/0**
*Includes English Proficient in Dual Language Program				

Number of Teachers under Waivers and Bilingual Exceptions (2025-2026)

MSELA	CP	FJ	HH	HC	MW	WL	CCJH	Lee	CCHS	XRHS	Total
1 / 1	1/2	2	0	1	0	0	4	0	14	0	23/3

BLUE-ESL Waivers

Gold-Bilingual Exceptions

Numbers for 2023-2024
2023-2024 ESL Waivers 26
2023-2024 Bilingual Exceptions 3

Numbers for 2024-2025
2024-2025 ESL Waivers 11
2024-2025 Bilingual Exceptions 2

Numbers for 2025-2026
2025-2026 ESL Waivers 23
2025-2026 Bilingual Exceptions 3

EB Program Professional Development 2025-2026

Training	Date	Scope	Attendance	Relevance
Home Language Survey & Newcomer Registration Training	Ongoing 25-26	Compliance	61 attended	Participants will have an overview of the HLS and Newcomer Training. The purpose is to understand the process of each and identify our responsibilities when enrolling students.
ELPS/Accommodation Training (District)	August 2025	Instruction/ compliance	641 attended	Participants will have an overview of the ELPS and explore how the ELPS connect to classroom accommodations through the lens of current TELPAS data.
EB Program Meeting: LPAC Framework Summit K12	8/7/2025	Instruction/ Compliance/ Program Meeting	17 attended	LPAC Framework Training, EB Handbook, LPAC documentation & procedures, Title III Family Engagement, Immigrant Identification, Accommodations, and all allowable resources. Summit K12 provided course management, enrollment, orientation, reports, and training of overall Summit K12 Program
LPAC Framework Training (Administrators & Parents)	July-September 2025	Compliance	26 administrators & 7 Parents attended	The LPAC for the Language Proficiency Assessment Committee (LPAC) process includes clarification of the legal requirements for the LPAC and provides sample documents and forms to facilitate the training of LPAC members.

EB Program Professional Development 2025-2026

Training	Date	Scope	Attendance	Relevance
Leveled Literacy Intervention (LLI—CCISD Remix) & Immigrant Identification	8/5/2025	Compliance & Instruction	2 attended	New teachers were provided guidance on resources to use in small group instruction and were provided information on identifying Immigrants in the state of Texas for PEIMS purposes.
Bilingual PLC #1—Intervention schedules, walkthroughs, BOY PLD Data	9/5/2025	Instruction	8 attended	1. Schedule intervention walkthroughs 2. Pitch for walkthroughs—grade band para mentoring and what that will look like in walkthroughs 3. BOY PLD DATA Plan for small group for their paras (*priority is to increase Spanish oracy)
EB Program Meeting ZOOM #1	9/8/2025	Compliance/Data/ Family Engagement	14 attended	Reviewed due dates; state documentation, EB Program Multicultural Festival, TELPAS Talks with Students, Yrs. In U.S. schools
#154 ESL Supplemental Test Prep Course 2-day training Amberly Walker	9/22/2025-9/23/2025	Compliance & Instruction	20 attended	Prepare teachers to take their ESL Supplemental to get ESL certified—helps avoid waivers

EB Program Professional Development 2025-2026

Training	Date	Scope	Attendance	Relevance
Gold Day: EB Program Meeting (Data Review #1)	9/22/2025	Compliance/ Instruction/Data/ Close the Gap	15 attended	Provide teachers with research-based strategies for engaging all students—shared Title 3 Symposium Information, worked on Program Checklists/ESL & Bilingual Framework Rubrics/ESL Data Review Meeting #1
Title 3 Parent Engagement Watch Party	9/24/2025	Parent Engagement	10 families	CCISD hosted a parent engagement watch party for Immigrant and EB families. TEA shared important information regarding our state's program. Additionally, we provided parents with helpful resources and tools for keeping up with student's grades and Skyward information. Txel.org was also shared.
EB Program Informational Night for EB Parents/Families	Month of September 2025	Parent/Family Engagement	23 attended	CCISD hosted an EB Program Informational Night for parents to provide them with more information about each program we offer and the benefits. We provide them with helpful tools and welcome questions to clarify information.
EB Program Meeting ZOOM #2	10/6/2025	Instructional Data/Close the Gap	17 attended	Teachers reviewed years in U.S. schools' instruction from the state. In addition, History sheets were discussed along with several examples of how to complete the forms. Reminders & Updates were also provided.

EB Program Professional Development 2025-2026

Training	Date	Scope	Attendance	Relevance
Bilingual PLC #2- Focus Paraprofessionals & Teachers walkthrough	10/24/2025	Instruction	16 attended	Our Paraprofessionals trained on Proficiency Level Descriptors (PLDs), walkthrough tool, chat mat, CBLI checklist & included no translations. Provide training to teachers on practical tools for monitoring, coaching, and supporting teachers on linguistically accommodated content instruction that is differentiated by English proficiency levels.
Gold Day: EB Program Meeting + Data Review #2 (AM session)	10/31/2025	Instruction/Data- Close the Gap	10 attended	Continued to Lever 3 of Program Implementation; Summit K12 Data/reports and shared ideas for domain specific concerns district-wide; including what is going well.
Gold Day: Accommodate Language & Learning for EB Students	10/31/2025	Instruction/ Compliance	14 attended	This session broke down what it really means to support EB students in the classroom while learning languages spoken in our district, active vs. Denials vs. Monitor. Additionally, ideas for scaffolding instruction were provided (regardless of proficiency level).

EB Program Professional Development 2025-2026

Training	Date	Scope	Attendance	Relevance
EB Program Meeting ZOOM #3	11/3/2025	Compliance/Title 3 Family Engagement/ Instruction/Data/Close the Gap	17 attended	Teachers were provided information regarding CTC spreadsheets, Guidance on LPAC/ARD Collaboration, Educator Guide and important dates. Additionally, we continued planning for our EB Program Multicultural Festival.
T3 Family Engagement Watch Party #2	11/12/2025	Family Engagement	0 attended	CCISD hosted another T3 Family Engagement watch party; however, 0 were in attendance.
Bilingual PLC #3—Focus on TELPAS speaking (recording)	12/12/2025	Instruction	13 attended	Practiced recording each other with a device to capture speaking samples; based on data and language of instruction; decide which students will be recorded
TELPAS DS Paperwork Training	12/15/2025	Compliance	15 attended	Prepare Teachers to complete STAAR Designated Support documentation for TELPAS (including TELPAS ALT Participation Requirement forms, NAAR, ME). CTC spreadsheets were reviewed, DS samples resources provided.

EB Program Professional Development 2025-2026

Training	Date	Scope	Attendance	Relevance
Gold Day: EB Program Data Review #3	1/5/2026	Instruction & Data	10 attended	Continued to Lever 4 of Program Implementation; Summit K12 Data/reports and shared ideas for domain specific concerns district-wide; including what is going well.
Bilingual PLC #4—Focus (Revisit agenda items & Speaking Calibration & PLDs)	1/16/2026	Instruction & Data	17 attended	1.Revisit para checklist 2. Calibration for PLD progress + progress monitoring for speaking 3.MOY PLDS-Teacher bring speaking recordings to calibrate on speaking PLDS
Gold Day: EB Program Data Review #3	2/12/2026	Instruction & Data/ Close the Gap	13 attended	Teachers discussed and rated lever 5 from our ESL Program and discussed ideas to help B & I advance in at least one category while also emphasizing what we can do to push those who are Advanced and haven't met reclassification criteria.
Bilingual PLC #5—Focus (Revisit agenda items & Speaking Calibration & PLDs)	2/27/2026	Instruction & Data	13 attended	Paraprofessional walks: K-2 Paras were observed while 3-5 paras provided feedback in debrief. Focus was speaking using CBLI strategies and walkthrough tool

EB Program Professional Development 2025-2026

Training	Date	Scope	Attendance	Relevance
Gold Day: EOY LPAC Process & Procedures	4/2/2026	Compliance	17 attended	Provide teachers with instructions for closing out LPAC documentation for the year; reclassification criteria documentation, accommodations, filing, etc.
Bilingual PLC (Last one for the year)	4/15/2026	Instruction/Data	12 attended	Debrief with admin/teachers; Paraprofessional walks: 3-5 Paras were observed while K-2 paras provided feedback in debrief. Focus was speaking using CBLI strategies and walkthrough tool

ESL/BIL Program Highlights

Staff Professional Development:

- CCISD contracted with Region 12, Amberly Walker, to provide a two-day, ESL Certification Test Prep, training to teachers who need their ESL Supplemental certification (fall)
- ELPS Training provided to all staff on all campuses
- CCISD contracted with Region 12, Faith Foster, to coach our PK-5 Bilingual teachers & paraprofessionals.
  - Coach
  - Model
  - Bridging Observations & Classroom Practices through Bilingual Teacher/Paraprofessional Teams
  - Bilingual Data
  - Staying true to Language of Instruction (no translations)

ESL/BIL Program Highlights

- **<u>Staff Professional Development (continuation):</u>**
  - Scaffold Instruction for Emergent Bilingual Students
  - TELPAS/STAAR Decisions Regarding Assessment Participation and Accommodations
  - LPAC Framework

- **<u>Immigrant Identification Training</u>** offered & provided to Registrars, PEIMS clerks, Academic Advisors, and Administrators (this will continue throughout 26-27 school year.

ESL/BIL Program Highlights

Recruiting/Certification Endeavors-

- CCISD provides examination fee reimbursement through Title II, Part, A funds to those teachers who obtain their supplemental ESL certificate (154), Bilingual Education Supplemental (164), and Bilingual Target Language Proficiency Test (BTLPT 190).
- CCISD reaches out to our veterans, through the Texas work force. We also partner up with Central Texas Community College, Texas A&M University, Texas State University, University of Texas, and University of Mary Hardin-Baylor.
- CCISD hosts and attends job fairs to recruit highly qualified teachers.
- CCISD also looks at current employees to see if we can grow them in Bilingual or ESL.
- We offer stipends to our applicants who are interested in Bilingual and/or ESL.
- CCISD also uses initiatives to grow our paras through: Para-Professional Certification Academy and R.I.S.E.

ESL/BIL Program Highlights

- **ESL Services** were provided at all 11 CCISD campuses for the 2025-2026 school year.

- **Bilingual services** were offered this year for Pre-K4 (MSELA) through Fifth Grade (CPE).
  - At the time of our waiver/exception's submissions to the State, we had native Spanish speaking instructors, (pursuing their degree through the RISE Program), in our Kinder and 3rd grade Bilingual classes; the district's Dual Language instructional framework/language allocation plan was followed. (Our Emergent Bilingual students also received additional primary language support from other educators including paraprofessionals). Our PreK position was not filled at the time of our waiver/exception's submission.
  - Grades: 1, 2, 4 and 5, had bilingual certified teachers.
  - We offered our teachers, who are not Bilingual certified, test preparation training opportunities prior to taking their exams.
  - We contracted with Region 12, Faith Foster, to model lessons, provide coaching/planning, and lead PLCs throughout the school year.

ESL/BIL Program Highlights

- **2025-2026 Region 12 BESA Awards and Recognitions:**

  - **25-26 ESL Teacher of the Year Award:** Pam Knutson, a second-year Junior High ESL Interventionist, demonstrates unwavering dedication to supporting emergent bilingual students through targeted, data-driven instruction and strong academic and linguistic support across content areas. She collaborates closely with teachers, pushes into core classes, and ensures language supports are embedded to help students build confidence and succeed. Pam's perseverance, advocacy, and commitment to student success is the reason she earned the Region 12 BESA award for ESL Teacher of the Year in our Region!

  - **25-26 Bilingual Teacher of the Year:** Irma Lopez, a first-year 5th grade Dual Language teacher at CCISD, has made an immediate and powerful impact through high-quality, student-centered instruction and was recently recognized with the Region 12 BESA award. Mrs. Lopez creates an engaging, supportive classroom where she skillfully differentiates learning and integrates language, content, and literacy to meet diverse academic and linguistic needs. Her commitment to bilingual learners, hig-expectations, and asset-based approach earned her this recognition!

  - **25-26 Emergent Bilingual Director of the Year:** Rita Alaniz

4TH ANNUAL BESA CEREMONY

DUAL LANGUAGE EDUCATOR OF IMPACT

"THIS EDUCATOR HAS A NATURAL WAY OF CONNECTING WITH STUDENTS AND CREATING A CLASSROOM ENVIRONMENT WHERE ALL LEARNERS FEEL SUPPORTED AND CHALLENGED. WHAT STANDS OUT MOST ABOUT THIS EDUCATOR IS HOW THEY VALUE THEIR STUDENTS' BACKGROUND, HONORS LANGUAGE DIVERSITY, AND CREATES SPACE FOR STUDENT VOICE AND AGENCY."

COPPERAS COVE ISD

4TH ANNUAL BESA CEREMONY

IRMA LOPEZ



4TH ANNUAL BESA CEREMONY

ESL EDUCATOR OF IMPACT
JUNIOR HIGH

"THIS EDUCATOR CONSISTENTLY PUSHES INTO CORE CONTENT CLASSES TO ENSURE STUDENTS ARE SUPPORTED ACADEMICALLY AND LINGUISTICALLY. THEY ALSO TRACK STUDENT PROGRESS CAREFULLY, USING DATA TO GUIDE INSTRUCTION AND PROVIDE TARGETED LANGUAGE SUPPORT ALIGNED TO CONTENT EXPECTATIONS."

COPPERAS COVE ISD EST. 1883

COPPERAS COVE ISD

4TH ANNUAL BESA CEREMONY

PAM
KNUTSON

Region 12 Education Service Center





4TH ANNUAL BESA CEREMONY

RITA ALANIZ

Region 12 Education Service Center

4TH ANNUAL BESA CEREMONY

EB DIRECTOR OF THE YEAR

"I HAVE ANOTHER QUESTION"

"THIS EDUCATOR WILL FIND THE ANSWER AND SHE WILL MAKE SURE SHE FOLLOWS UPTO GET ANSWERS FOR HER DISTRICT, TEACHERS, FAMILIES AND STUDENTS. HER COLLABORATIVE WORK HAS PROFOUNDLY INFLUENCED OUR REGION"

COPPERAS COVE ISD

Parental Engagement Activities for Parents of Emergent Bilingual Students

Engagement Activity	Date	Attendance	Topic/Information
T3 Parent Engagement Watch Party	9/24/2025	10 families in attendance	CCISD hosted a parent engagement watch party for Immigrant and EB families. TEA shared important information regarding our state's program. Additionally, we provided parents with helpful resources and tools for keeping up with student's grades and Skyward information. Txel.org was also shared.
T3 Family Engagement Watch Party	11/12/2025	0 in attendance	CCISD hosted a family engagement watch party for Immigrant and EB families. TEA shared helpful resources to empower families to help their children at home.
Emergent Bilingual Multicultural Festival	1/15/2026	95 EB Families in attendance + more community families	CCISD hosted our 4th annual EB Program Multicultural Festival. We celebrated the vast diversity that makes up our community/district. Our community came together to showcase cultures: food, entertainment, games, etc.
T3 Community Engagement Watch Party (Recording)	3/26/2026	0 in attendance	CCISD hosted a community engagement watch party for Immigrant and EB families. TEA provided information fostering statewide community connections.

ESL/BIL Program Highlights

2025-2026 CCISD Multicultural Family Night

- FREE Books given to students and adults
- Community support with food
- Hands-on activities/games/arts and crafts
- Korean Calligraphy
- Entertainment:
  - Lily's Hosanna Dance Group
  - 1st Grade Bilingual Class (Folklorico Dance)
  - Killeen Korean Culture Center
  - Anna Marchenco (Ukranian song)
  - Jose Antonio Rivera (Spanish singer)

Summer Enrichment Program

- Summer School offered for students entering Kinder and 1st Grade in 2025-2026. A total of 15 English learners attended the 120- hours, summer school program.

CCISD Recognizes and Honors:

Our 5th grade Dual Language student from Clements Parsons Elementary who earned a high school LOTE Spanish I credit:

- Nathanlie Yanez



Upcoming Trainings 2026-2027

Training Options

- Knowing Your EBs Using Proficiency Levels to Drive Purposeful Accommodations
- #154 ESL Supplemental Test Prep Course (Region 12)
- Home Language Survey & Immigrant Identification
- Newly adopted English Language Proficiency Standards (ELPS)
- LPAC Framework

Questions?

If you have any questions, please feel free to contact:

Rita Alaniz
Director of Emergent Bilingual Education
Copperas Cove, Texas 76522
alanizr@ccisd.com

Board of Trustees

Date of Meeting: September 28, 2026

Item Type: Information

Item Name	CCISD P-TECH Academy
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	The CCISD P-TECH Academy will provide students with a structured college and career pathway that combines high school coursework, dual credit opportunities, industry-based certifications, work-based learning experiences, and opportunities to earn postsecondary credentials while completing high school. A digital presentation is being provided to the Board of Trustees outlining the development of the CCISD P-TECH Academy, including the proposed Programs of Study, course offerings, dual credit opportunities, industry-based certifications, postsecondary partnerships, work-based learning opportunities, student recruitment, and implementation timeline. The district is currently in the P-TECH planning year, with recruitment of the inaugural student cohort occurring during the 2026–2027 school year. The first cohort of P-TECH students is scheduled to enter the program as ninth-grade students beginning with the 2027–2028 school year.
Fiscal Impact	None
Administrative Recommendation	This item is presented for informational purposes only.
Attachments	P-TECH Academy Presentation

Contact Person: Amanda Crawley, Deputy Superintendent of Instruction and Curriculum

E-Mail Address: amanda.crawley@ccisd.com

CCHS P-TECH ACADEMY

Your Future Starts Here

Join Our School Community and Build
a Bright Future Together



What Is P-TECH?

Pathways in Technology Early College High School combines a high school diploma with college credit, industry credentials, student supports and work-based learning at every grade level—at no cost to participating students.





Why Implement P-Tech

- Expand college access
- Reduce tuition and fee barriers
- Earn credentials before graduation
- Connect learning to regional careers
- Provide mentoring and workplace experience
- Create a clear college-and-career plan
- Strengthen the local workforce

Our Mission

MISSION • Open-access, no-cost pathways connecting a high school diploma with aligned college credit, industry credentials and sequenced work-based learning.

Vision

•VISION • A student-first college-and-career community where learners move from exploration to preparation and credential-aligned opportunity.

•PARTNERS • CCISD • Lamar State College Orange • Regional industry partners

COVE

CAREER & TECHNICAL EDUCATION



What CCHS Is Doing Now

- Building college and industry partnerships
- Crosswalking high-school and LSCO courses
- Planning student recruitment and supports
- Completing TEA benchmark artifacts

- 2026-2027 Planning Year
- First cohort: 2027-2028
- Year 1 goal: 50 students
- Health Science: 25
- Welding: 15
- Teaching & Training: 10





Programs We Will Offer

Three pathway areas provide seven planned student outcomes through college coursework, industry credentials and work-based learning.

First Cohort
2027-2028

- Health Science – EMT, RDA, CMA, PCT and Nursing/LVN preparation
- Welding – Welding Fabrication Technology
- Teaching & Training – Future Teachers

IHE Partner – Lamar State College Orange

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Date: 9/14/2026 Presented By: Dr. Hawkins

Subject: Previous Board Minutes Related Page(s) See Attached

Action

BOARD GOAL:

Finance and Operations Goal—CCISD will exercise fiscal and operational responsibility.

BACKGROUND INFORMATION:

These minutes document the previous meetings that occurred in CCISD.

RECOMMENDATION:

Approve as Consent Agenda Item

BOARD ACTION REQUIRED

Motion-Second-Vote

Special Called
Tuesday, August 4, 2026, 5:00 PM Central

CCISD Board Room
408 S. Main St.
Copperas Cove, TX 76522

John Gallen:	Present
Jeff Gorres:	Present
Sherry Hoffpauir:	Present
Joan Manning:	Present
Timothy Traeger:	Present
Mike Wilburn:	Present
Samantha Wilson:	Present

Present: 7.

1. Call to Order
   Board President, Joan Manning, called the meeting to order at 5:00 p.m. on Tuesday, August 4, 2026
2. Citizen Comments
   Angela Hernandez Lopez
   Amelia Holloway
3. Budget Review
4. Consider and Take Possible Action to Approve the Proposed Tax Rate for 2026–2027
   A motion was made by John Gallen to approve the Proposed Tax Rate for 2026-2027 M&O = 0.75750 INS = 0.29740 Tax Rate = 1.05490.
   Timothy Traeger seconded the motion.
   All members voted:
   John Gallen: Aye, Jeff Gorres: Aye, Sherry Hoffpauir: Aye, Joan Manning: Aye, Timothy Traeger: Aye, Mike Wilburn: Aye, Samantha Wilson: Aye
   Aye: 7, Nay: 0
5. Consider and Take Possible Action to Approve the 2026–2027 Student Code of Conduct
   A motion was made by Sherry Hoffpauir to approve the 2026 - 2027 Student Code of Conduct.
   Samantha Wilson seconded the motion.
   All members voted:
   John Gallen: Aye, Jeff Gorres: Aye, Sherry Hoffpauir: Aye, Joan Manning: Aye, Timothy Traeger: Aye, Mike Wilburn: Aye, Samantha Wilson: Aye
   Aye: 7, Nay: 0
6. Closed Session
   The Board did not go into closed session

6.(A) If, during the course of the meeting, the Board determines that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Tex. Government Code, including but not limited to:
551.071 Private consultation with the Board's attorney

Private consultation with the District's attorney pursuant to Texas Government Code Section 551.071 to seek the advice of the District's attorney about: (A) pending or contemplated litigation; and/or (2) on a matter which the duty of the attorney to the government body clearly conflicts with the Texas Open Meetings Act
551.072 Discussing purchase, exchange, lease, or value of real property
551.073 Discussing negotiated contracts for prospective gifts or donations
551.074 Discuss the appointment, employment, evaluation, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
551.075 To confer with employees of the school district to receive information or to ask questions
551.076 Considering the deployment, specific occasions for or implementation of security personnel or devices
551.083 Considering the standards, guidelines, terms, or conditions the Board will follow or will instruct its representatives to follow, in consultation with representatives of employee groups
551.084 Excluding witness from a hearing
7. Open Session

8. Adjourn

The Board President, Joan Manning, declared the meeting adjourned at 6:06 p.m.

X _____

Joan Manning
Board President

X _____

John Gallen
Board Vice-President

Special Called / Workshop Meeting
Monday, August 10, 2026 5:00 PM Central

CCISD Board Room
408 S. Main St.
Copperas Cove, TX 76522

John Gallen:	Present
Jeff Gorres:	Present
Sherry Hoffpauir:	Present
Joan Manning:	Present
Timothy Traeger:	Present
Mike Wilburn:	Present
Samantha Wilson:	Present

Present: 7

1. Call to Order

The meeting was called to order by Board President, Joan Manning at 5:00 p.m. on Monday, August 10, 2026

2. Mission Statement:

The mission of Copperas Cove ISD is to provide exceptional opportunities for each student through exemplary instruction, which inspires academic success, personal excellence, and responsible citizenship.

Presenter: Jeff Gorres

3. Citizen Comments

No citizens addressed the Board

4. Good Things

4.(A) Students:

15 CCHS Students — College Board National Recognitions
Student Groups — 12th Annual Stuff the Bus School Supply Drive Volunteers

4.(B) Staff:

CCISD Child Nutrition Department — Texas Department of Agriculture Awards

5. Information Items

5.(A) Principal Report

1 Mae Stevens Early Learning Academy
2 Martin Walker Elementary
3 J.L. Williams/Lovett Ledger Elementary
4 House Creek Elementary
5 Hettie Halstead Elementary
6 Fairview/Miss Jewell Elementary
7 C.R. Clements/Hollie Parsons Elementary
8 SC Lee Junior High School
9 Copperas Cove Junior High School
10 Crossroads High School
11 Copperas Cove High School

5.(B) Instructional Services
    1 Special Needs
    2 Counseling and Student Support
    3 Secondary Counseling
    4 Digital Learning
5.(C) Operations & Support
    1 Health / Nursing
    2 Child Nutrition / Warehouse
    3 Safety & Security
    4 Transportation
    5 Maintenance & Facilities
5.(D) Specialized Programs and Activities
    1 Athletics
    2 CTE
    3 Fine Arts
5.(E) Finance
    1 Tax Report | Analysis of Delinquent Taxes & Services
    2 Monthly | Quarterly Financial Report
    3 Financial Statements & Payment of Bills
5.(F) Human Resources
    1 New Hires 2025 - 2026 School Year
    2 Resignations
    3 Personnel Vacancies
    4 Support Personnel Vacancies
5.(G) Board Activity Calendar
    1 August
    2 September
    3 October
5.(H) 2026-27 Copperas Cove ISD Employee Handbook
5.(I) 2026-27 Copperas Cove Student Handbooks
6. Administrative Report
    1 Summer EOC Data AP Scores
    2 Capital Project Update
7. Consent Agenda
  7.(A) Take Action to Approve the Previous Board of Trustees Meeting Minutes
    1 Special Called/Workshop Meeting - July 20, 2026
    2 Regular Meeting - July 27, 2026
  7.(B) Consider to Approve an Interlocal Government Agreement with the City of Copperas . Cove to Provide School Resource Officers for CCISD ($197,331.00 — Budgeted Funds)
  7.(C) Consider to Approve the amendment to the District of Innovation (DOI) Plan
  7.(D) Consider to Approve the District of Innovation Committee's Recommendation to Adjust the Grievance Procedures
  7.(E) Consider to Approve Early Childhood Education Partnership Agreement Between Copperas Cove ISD and Fort Davis ISD
  7.(F) Consider to Approve Early Education Partnership Agreement Between Copperas Cove

ISD and Green Space Learning

7.(G) Consider to Approve a Memorandum of Understanding with Coryell County EMS

7.(H) Consider to Approve an Interlocal Agreement Between Copperas Cove ISD and the City of Copperas Cove Regarding the Copperas Cove High School EMS Program

7.(I) Consider and Approve the Appointment of a Delegate and Alternate Delegate for the 2026 TASB Delegate Assembly — October 9, 2026 — Houston, TX

7.(J) Items over $50K

7.(A) Consider to Approve the Purchase of Lightspeed Software (BorderLan TIPS 260105 $69,000.00 - Budgeted Funds)

7.(B) Consider to Approve the Renewal of Skyward Software Licenses for Financial Management, Payroll, Employee Access, Crystal Reports Maintenance, and Student Management (Sole Source — $160,092.78- Budgeted Funds)

8. Action Items

8.(A) Consider to Approve the Adoption of the Proposed 2026-2027 Budget

8.(B) Consider to Approve a Resolution to Set the Tax Rate for Copperas Cove ISD Tax Year 2026 - 2027

9. Closed Meeting:

The Board convened in closed session at 5:01 p.m.

10. Reconvene Meeting

The Board reconvened in open session at 5:32 p.m.

11. Adjournment

The Board President, Joan Manning, declared the meeting adjourned at 6:11 p.m.

X	X
Joan Manning Board President	John Gallen Board Vice President

Regular Meeting
Monday, August 31, 2026, 6:00 PM Central

CCISD Board Room
408 S. Main St.
Copperas Cove, TX 76522

John Gallen:	Present
Jeff Gorres:	Present
Sherry Hoffpauir:	Present
Joan Manning:	Present
Timothy Traeger:	Present
Mike Wilburn:	Present
Samantha Wilson:	Present

Present: 7.

1. Call to Order
   Board President, Joan Manning, called the meeting to order at 6:00 p.m.
2. Pledges of Allegiance
   Presenter: Mr. Tim Trager
3. Invocation
   Presenter: Mr. Jeff Gorres
4. Missions Statement:
   The mission of Copperas Cove ISD is to provide exceptional opportunities for each student through exemplary instruction which inspires academic success, personal excellence, and responsible citizenship
   Presenter: Mrs. Samantha Wilson
5. PUBLIC HEARING ON THE PROPOSED BUDGET AND TAX RATE FOR THE 2026-2027 SCHOOL YEAR
   Presenter: Mr. Clifford Heath, CFO
6. PUBLIC HEARING REGARDING SENATE BILL 12 ANNUAL CERTIFICATION OF COMPLIANCE
   Presenter: Dr. Jimmy Shuck, Deputy Superintendent
7. Citizens Comments on Agenda Items
   No one addressed the Board
8. Peanut Butter Bowl Kickoff
9. Good Things
   9.(A) Students:
   15 CCHS Students — College Board National Recognitions
   Student Groups — 12th Annual Stuff the Bus School Supply Drive Volunteers
   9.(B) Staff:
   CCISD Child Nutrition Department — Texas Department of Agriculture Awards
10. Administrative Reports
    10.(A) Summer EOC Data, AP Scores, & Accountability Ratings
    Presenter: Dr. Amanda Crawely, Deputy Superintendent

10.(B) Financial Analysis of Amendment & TASB Questions
Presenter: Dr. Brent Hawkins, Superintendent
10.(C) Virtual Campus Status
Presenter: Dr. Amanda Crawley, Deputy Superintendent

11. Consent Agenda
11.(A) Take Action to Approve the Previous Board of Trustees Meeting Minutes
1 Special Called/Workshop Meeting - July 20, 2026
2 Regular Meeting - July 27, 2026
11.(B) Take Action to Approve an Interlocal Government Agreement with the City of Copperas Cove to Provide School Resource Officers for CCISD ($197,331.00 — Budgeted Funds)
11.(C) Take Action to Approve the amendment to the District of Innovation (DOI) Plan
11.(D) Take Action to Approve the District of Innovation Committee's Recommendation to Adjust the Grievance Procedures
11.(E) Take Action to Approve a Memorandum of Understanding with Coryell County EMS
11.(F) Take Action to Approve an Interlocal Agreement Between Copperas Cove ISD and the City of Copperas Cove Regarding the Copperas Cove High School EMS Program
11.(G) Take Action to Approve the Appointment of a Delegate and Alternate Delegate for the 2026 TASB Delegate Assembly — October 9, 2026 — Houston, TX
11.(H) Take Action to Approve Early Childhood Education Partnership Agreement Between Copperas Cove ISD and Fort Davis ISD
11.(I) Take Action to Approve Early Education Partnership Agreement Between Copperas Cove ISD and Green Space Learning
11.(J) Take Action to Approve a Partnership Agreement between Copperas Cove ISD and Southwest Christian
11.(K) Take Action to Approve a Partnership Agreement between Copperas Cove ISD and Hill Country Educational Leadership
11.(L) Take Action to Approve a Partnership Agreement between Copperas Cove ISD and Alpha Form
11.(M) Take Action to Approve a Partnership Agreement between Copperas Cove ISD and Kids Village Montessori Tres Lagos
11.(N) Take Action to Approve a Partnership Agreement between Copperas Cove ISD and New Creation Learning Center
11.(O) Take Action to Approve a Partnership Agreement between Copperas Cove ISD and Inspiring Little Minds Learning Center
11.(P) Take Action to Approve a Partnership Agreement between Copperas Cove ISD and Central Texas Childrens Academy
11.(Q)Take Action to Approve a Request for Waiver of Pre-K Partnership 85% Pass-Through Requirement Texas Education Code 29.153(i) and 7.056
11.(R)Take Action to Approve Final Budget Amendments for the 2025-2026 Fiscal Year
11.(S) Items over $50K
11.(S)1 Take Action to Approve the Purchase of Lightspeed Software (BorderLan TIPS 260105 $69,000.00 - Budgeted Funds)
11.(S)2 Take Action to Approve the Renewal of Skyward Software Licenses for Financial Management, Payroll, Employee Access, Crystal Reports Maintenance, and Student Management (Sole Source — $160,092.78- Budgeted Funds)

11.(S)3 Take Action to Approve a Five-Year Lease & Service Agreement with Kirbo's Office System ($198,996.00 Budgeted Funds)

A motion was made by Mike Wilburn to accept the consent agenda. No volunteers or nominations for the appointment of a Delegate and Alternate for the 2026 TASB Delegate Assembly
Second by Sherry Hoffpauir
All members voted:
John Gallen: Aye, Jeff Gorres: Aye, Sherry Hoffpauir: Aye, Joan Manning: Aye, Timothy Traeger: Aye, Mike Wilburn: Aye, Samantha Wilson: Aye
Aye: 7, Nay: 0

12. Action Items

12.(A) Take Action to Approve the Adoption of the Proposed 2026-2027 Budget to approve the adoption of the proposed 2026-2027 budget.

A motion was made by Sherry Hoffpauir to approve the adoption of the proposed 2026 – 2027 Budget
Second by Samantha Wilson
Passed.
John Gallen: Aye, Sherry Hoffpauir: Aye, Joan Manning: Aye, Timothy Traeger: Aye, Mike Wilburn: Aye, Samantha Wilson: Aye, Jeff Gorres: Nay
Aye: 6, Nay: 1

Amendment:
A motion was made by Jeff Gorres to amend the proposed 2026-2027 budget by the amount of 1.6275 million by adopting a deficit of the same amount directing these funds for employee pay making less than 93% midpoint of better.
Second by John Gallen
Failed.
John Gallen: Aye, Sherry Hoffpauir: Nay, Joan Manning: Nay, Timothy Traeger: Aye, Mike Wilburn: Nay, Samantha Wilson: Nay, Jeff Gorres: Aye
Aye: 3, Nay: 4

12.(B) Take Action to Approve a Resolution to Set the Tax Rate for Copperas Cove ISD Tax Year 2026 - 2027

A motion was made by Samantha Wilson to approve the resolution to set the Tax Rate for Copperas Cove ISD Tax year 2026-2027
Second by Mike Wilburn
Passed.
John Gallen: Aye, Jeff Gorres: Aye, Sherry Hoffpauir: Aye, Joan Manning: Aye, Timothy Traeger: Aye, Mike Wilburn: Aye, Samantha Wilson: Aye
Aye: 7, Nay: 0

13. Closed Meeting:

The Board did not go into closed session

14. Reconvene Meeting
15. Adjournment

Board President, Joan Manning, declared the meeting adjourned at 8:39 p.m.

X	X
Joan Manning Board President	John Gallen Board Vice-President

Board of Trustees

Date of Meeting: September 28, 2026

Item Type: Action

Item Name	Consider and Possible Action to Adopt Nonbusiness Days to Meet HB 3033 Requirements for the 2026-27 School Year
District Goal	Communications/Community Partnerships: Expand opportunities for stakeholders' involvement in activities that foster academic success, personal excellence and responsible citizenship in our students while recognizing community partners.
Summary (Purpose/ Objective)	House Bill 3033 from 2023 requires the Board of Trustees to adopt no more than 10 nonbusiness days in addition to state-recognized national and state holidays for the purpose of fulfilling Public Information Act requests.
Fiscal Impact	None
Administrative Recommendation	Administration recommends approving the proposed nonbusiness days
Attachments	2026-27 CCISD Designated Nonbusiness Days Calendar

Contact Person: Kurtis Quillin, Director of Communications

E-Mail Address: kurtis.quillin@ccisd.com

2026-2027 Designated Nonbusiness Days

Gov. Code Section 552.0031(f)

- Monday, October 12, 2026
- Monday, December 28, 2026
- Tuesday, December 29, 2026
- Wednesday, December 30, 2026
- Thursday, December 31, 2026
- Monday, March 15, 2027
- Tuesday, March 16, 2027
- Wednesday, March 17, 2027
- Thursday, March 18, 2027
- Friday, March 19, 2027

Additional nonbusiness days on State and National Holidays under Sections 662.003(a) and 662.003(b)

- Monday, September 7, 2026
- Wednesday, November 11, 2026
- Thursday, November 26, 2026
- Friday, November 27, 2026
- Thursday, December 24, 2026
- Friday, December 25, 2026
- Monday, December 28, 2027
- Friday, January 1, 2027
- Monday, January 18, 2027
- Monday, February 15, 2027
- Monday, May 31, 2027
- Friday, June 18, 2027
- Monday, July 5, 2027

Optional holiday nonbusiness day under Section 662.003(c)

- Friday, March 26, 2027

Board of Trustees

Date of Meeting: September 28, 2026

Item Type: Action

Item Name	Approval of Recommended Library Book Purchases
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	The Board of Trustees is asked to recommend approval of the attached list of library books for purchase at the elementary, junior high, and high school levels. These titles were requested by CCISD librarians and have been available for parental review on the CCISD website since August 6, 2026. This action aligns with the requirements of Texas Senate Bill 13 and ensures full compliance with state law for library material review, public transparency, and collection selection
Fiscal Impact	Expenditures will be made from budgeted library funds for the 2026 2027 school year. The total purchase cost is based on approved vendor pricing and is within allocated campus library budgets.
Administrative Recommendation	Administration recommends approval of the attached list of library books for purchase to support literacy, curriculum needs, and student choice across all grade levels.
Attachments	Combined (Elementary & Secondary) Approval List

Contact Person: Dr. Amanda Crawley, Deputy Superintendent of Instructional Svcs.

E-Mail Address: amanda.crawley@ccisd.com

Title	Level Range	ISBN
Junie B Jones and Her Big Fat Mouth: Graphic Novel	1-5th	9780593645703
Orris and Timble: Star Stories	1st-3rd	9781536227581
Henry Upside Down	1st-3rd	9781797235998
Once Upon a Tail: A Horse and Dragon Graphic Novel	1st-3rd	9781419770722
A Wickedly Evil Pet Early Chapter Book	1st-3rd	9781546162155
One Mad Cat and the Missing Book Early Chapter Book	1st-3rd	9781536239133
Jurassic Jeff: Phone Home Graphic Novel	1st-5th	9780593565469
Finnik the Furious: An Original Graphic Novel	1st-5th	9785124883447
Tony Rex's Seven Stomps to Sucess: A Dino's Guide to Crushing It	1st-5th	9798217124329
Rex Rocket: Cosmic Wiener Dog	1st-5th	9780593712313
Big Book of Pi: The Famous Number You Can Never Know	2 to 5	978-3-03-964089-8
You're the Boss, Gracie Wei	2nd-4th	9780593813010
Bat and the Case of the Yips	2nd-4th	9780063385184
Venus Washington and the Birthday Blowout	2nd-4th	9781665969499
School for Woodland Creatures (Chapter Book)	2nd-4th	9780593898970
Yarn is Everything Jasper Rabbit's Creepy Tales	2nd-4th	9781665961141
Growing Home	3 to 6	978-1-665-94248-5
Changemakers in Government: Women Leading the Way	3 to 6	979-87-656-0887-6
Exploring Artificial Intelligence	3rd to 6	9798765672068
Minecraft Top Ten	3rd to 6	9798765672228
Dino Duel	3rd to 6	9798348010454
Cats	3rd to 6	9798765660256
Dogs	3rd to 6	9798765639948
What If Science	3rd to 6	9798348051174
Cool Toy Brands	3rd to 6	9798348066369
LOL Brain Busters	3rd to 6	979-887524081-2
Icky, Sticky Journeys	3rd to 6	979-887523777-5
Sports Illustrated Kids: Would You Rather?	3rd to 6	979-887525694-3
Would You Rather?	3rd to 6	979-887523215-2
DC Super Heroes Crafts and Projects	3rd to 6	979-887521601-5
DC Origami	3rd to 6	978-1-4914-1790-4
Mythical Matchups	3rd to 6	979-887525529-8
World War II Military Disasters	3rd to 6	979-887523969-4
Are We Alone? Searching for Life Beyond Earth with the Planetary Society	3rd-5th	9798765668221
The Impact on Public Health: Planet in Danger	3rd-5th	9798892603959
Mystery in the Grand Canyon	3rd-5th	9780823459438
Mixed Feelings: A Graphic Novel	3rd-5th	9781338797411
Olive Oakes and the Haunted Carousel	3rd-5th	9781547615926
Glory Be	3rd-5th	9781665905718
Just One Gift	3rd-5th	9780063324633
The Second Life of Snap	3rd-5th	9780063485952
The Ghost in Cabin 13: A Graphic Novel	3rd-5th	9780593887295
Sashimi Graphic Novel	3rd-5th	9781250359995
Squalo & Mage vs the Rage of Bakunawa: Graphic Novel	3rd-5th	9780063056435
Wombat Waiting	3rd-5th	9780063221178
Roar	3rd-5th	9780593699058
Montgomery Bonbon: Sabotage at Sea	3rd-5th	9781536241709
Fifth Grade Top Dogs	3rd-5th	9798225028237
Wolf's Belly Graphic Novel	3rd-5th	9781250875228
The Pancake Trap Graphic Novel	3rd-5th	9798894880907

The Gecko Escape Room: A to Z Animal Mysteries #7	3rd-5th	9798217030897
Remember Me, Daphne	3rd-5th	9781665962414
Earth to Chris Cleevy: A Graphic Novel	3rd-5th	9780063086142
The Big Hatch	3rd-5th	9781250419040
Super Unicorn Princess: Graphic Novel	3rd-5th	9798217244508
Howliday Inn Graphic Novel	3rd-5th	9781534421646
The Case of the Buried Treasue #4 Pigeon Private Detectives	3rd-5th	9781454960997
Nando	3rd-5th	9781639935239
Boy Who Knew Too Much	4 to 7	978-1-250-42499-0
Wombat Waiting	4 to 7	978-0-06-322117-8
Crescent Moon Marching 1	4 to 7	978-1-546-18627-4
Mecha-Ude: Mechanical Arms 1	4 to 7	978-1-546-14255-3
Factory	4 to 7	978-1-339-03421-8
At Last She Stood: How Joey Guerrero Spied, Survived, and Fought for Freedom	4 to 7	978-0-06-321890-1
Pandemic Strategies	5 to 9	978-1-03-981546-9
Understanding Politics & Government	5 to 9	978-1-8050-7477-9
Run Home: A Graphic Memoir	5 to 9	978-1-250-77430-9
Bonebag	5 to 9	978-1-662-62000-3
Beat I Drum	5 to 9	978-1-454-95706-5
Extraordinary Orbit of Alex Ramirez	5 to 9	978-0-593-85931-5
Freedom Seeker	5 to 9	978-1-339-01242-1
Junius Leak and the Spiraling Vortex of Doom	5 to 9	978-1-536-21745-2
Where Only Storms Grow	5 to 9	978-0-374-39278-9
Angry girls will get us through	5th-8th	9781665943352
Follow the water : the unbelievable true story of a teenager's survival in the Amazon	5th-8th	9781523528639
Friedel and Gina : a true story of sisterhood and survival during the Holocaust	5th-8th	9780063355743
My hero academia character encyclopedia	5th-8th	9780593964408
Range : how exploring your interests can change the world	5th-8th	9780593624036
Sleuth and Solve: Human Body : 20 Mind-Twisting Mysteries	6 to 8	978-1-7972-3302-4
Votes of Confidence, 3rd Edition: A Young Person's Guide to American Elections	7 to 12	979-87-656-1118-0
Rule by the People	7 to 12	978-1-678-20698-7
Facts About Election and Voter Fraud	7 to 12	978-1-678-20734-2
What Are States Rights?	7 to 12	978-1-499-46982-0
What Is Free Speech?	7 to 12	978-1-499-46964-6
How to End Homelessness	7 to 12	978-1-917187-80-0
Basics of Electronics	7 to 12	978-1-7253-4274-3
Basics of Electronics	7 to 12	978-1-7253-4275-0
Cyber Warfare in the Military	7 to 12	978-1-678-21422-7
Can AI Be Controlled?	7 to 12	978-1-678-21312-1
What Are the Challenges of Developing AI?	7 to 12	978-1-678-21316-9
Super Mario	7 to 12	978-1-09-829936-1
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8/10/2026	All	Drawing Knights and Castles	Derrick Richards	Grade 2 - 3	978-1-4994-5868-8
8/10/2026	All	Drawing Pirates and Pirate Ships	Derrick Richards	Grade 2 - 3	978-1-4994-5871-8
8/10/2026	CCJHS	What Is Anime?	Sophie Washburne	Grade 7	9781499479195
8/10/2026	CCJHS	What Is Architecture?	Peter Finn	Grade 7	9781499479348
8/10/2026	CCJHS	What Is Computer Animation?	Judy Thorpe	Grade 7	9781499479225
8/10/2026	CCJHS	What Is Fashion Design?	Simon Pierce	Grade 7	9781499479256
8/10/2026	CCJHS	What Is Graffiti?	Peter Finn	Grade 7	9781499479287
8/10/2026	CCJHS	What Is Graphic Design?	Peter Finn	Grade 7	9781499479317
8/10/2026	CCJHS	The Basics of Electric Charge	Anne O'Daly	Grade 6 - 7	978-1-7253-4269-9
8/10/2026	CCJHS	The Basics of Electric Current	Anne O'Daly	Grade 6 - 7	978-1-7253-4272-9
8/10/2026	CCJHS	The Basics of Electronics	Anne O'Daly	Grade 6 - 7	978-1-7253-4275-0
8/10/2026	CCJHS	The Basics of Matter	Anne O'Daly	Grade 6 - 7	978-1-7253-4278-1
8/10/2026	CCJHS	First-Person Stories of 9/11	Nicole Horning	Grade 7	978-1-7253-4290-3
8/10/2026	CCJHS	First-Person Stories of the Attack on Pearl Harbor	Nicole Horning	Grade 7	978-1-7253-4299-6
8/10/2026	CCJHS	First-Person Stories of the Civil Rights Movement	Tamra Orr	Grade 7	978-1-7253-4287-3

8/10/2026 CCJHS	First-Person Stories of the COVID-19 Pandemic	Nicole Horning	Grade 7	978-1-7253-4311-5
8/10/2026 CCJHS	First-Person Stories of the Great Depression	Avery Elizabeth Hur	Grade 7	978-1-7253-4281-1
8/10/2026 CCJHS	First-Person Stories of the Holocaust	Nicole Horning	Grade 7	978-1-7253-4284-2
8/10/2026 CCJHS	First-Person Stories of the Kennedy Assassination	Nicole Horning	Grade 7	978-1-7253-4296-5
8/10/2026 CCJHS	First-Person Stories of the Korean War	Tamra Orr	Grade 7	978-1-7253-4314-6
8/10/2026 CCJHS	First-Person Stories of the Moon Landing	Kate Mikoley	Grade 7	978-1-7253-4308-5
8/10/2026 CCJHS	First-Person Stories of the Nuclear Arms Race	Avery Elizabeth Hur	Grade 7	978-1-7253-4302-3
8/10/2026 CCJHS	First-Person Stories of the Vietnam War	Nicole Horning	Grade 7	978-1-7253-4293-4
8/10/2026 CCJHS	First-Person Stories of World War II Battles	Nicole Horning	Grade 7	978-1-7253-4305-4
8/10/2026 CCJHS	Rules for Liars	Debra Garfinkle; Ap	6	9798765639795
8/10/2026 CCJHS	Exploring Fashion Design Careers	Kelley Barth	7	9798765662700
8/10/2026 CCJHS	Exploring Health-Care Careers	Kelley Barth	7	9798765662687
8/10/2026 CCJHS	Exploring Service Trades Careers	Kelley Barth	7	9798765662694
8/10/2026 CCJHS	Exploring Sports and Fitness Careers	Stephanie Loureiro	7	9798765662717
8/10/2026 CCJHS	The Sharing Society, Book 1	Frederick L. Jones	7	9781577156642
8/10/2026 CCJHS	The Sharing Society, Book 2	Frederick L. Jones	7	9781577156666
8/10/2026 CCJHS	The Sharing Society, Book 3	Frederick L. Jones	7	9781577156680
8/10/2026 CCJHS	The Sharing Society, Book 4	Frederick L. Jones	7	9781577156703
8/10/2026 CCJHS	Beating Natural Disasters	Sarah Eason; Cathle	7	9781917509046
8/10/2026 CCJHS	Construction	Sarah Eason; Cathle	7	9781917509084
8/10/2026 CCJHS	Harnessing Energy	Sarah Eason; Cathle	7	9781917509121
8/10/2026 CCJHS	Transportation	Sarah Eason; Cathle	7	9781917509244
8/10/2026 CCJHS	Climate Change Basics	Kayla Andra	7	9798765644232
8/10/2026 CCJHS	Climate Change Effects	Rebecca Schroeder	7	9798765644225
8/10/2026 CCJHS	Climate Change Modifications	Kayla Andra	7	9798765644201
8/10/2026 CCJHS	Climate Change Strategies	Rebecca Schroeder	7	9798765644218
8/10/2026 CCJHS	Bad Bunny	Carla Mooney	8	9798348052416
8/10/2026 CCJHS	Dolly Parton	Carla Mooney	8	9798765688649
8/10/2026 CCJHS	Saving the Chimpanzee	Katherine Eason	6	9781917509442
8/10/2026 CCJHS	Saving the Rhino	Sarah Eason	6	9781917509480
8/10/2026 CCJHS	Saving the Shark	Sarah Eason	6	9781917509527
8/10/2026 CCJHS	Saving the Whale	Katherine Eason	6	9781917509565
8/10/2026 CCJHS	Budgeting	Sarah Eason	6	9781917509602
8/10/2026 CCJHS	Jobs and Taxes	Jennifer Sanderson	6	9781917509640
8/10/2026 CCJHS	Loans and Credit	Jennifer Sanderson	6	9781917509688
8/10/2026 CCJHS	Saving	Sarah Eason	6	9781917509725
8/10/2026 CCJHS	Insurance	Jennifer Sanderson	6	9781918246001
8/10/2026 CCJHS	Investing	Jennifer Sanderson	6	9781917509961
8/10/2026 CCJHS	Paying for College	Jennifer Sanderson	6	9781918246087
8/10/2026 CCJHS	Running a Business	Sarah Eason	6	9781918246049
8/10/2026 CCJHS	Dealing with Cyberbullying	Jennifer Sanderson	6	9781917509282
8/10/2026 CCJHS	Managing Social Media	Jennifer Sanderson	6	9781917509329
8/10/2026 CCJHS	Spotting a Scam	Jennifer Sanderson	6	9781917509367
8/10/2026 CCJHS	Understanding Deepfakes	Jennifer Sanderson	6	9781917509404
8/10/2026 CCJHS	Exploring Anime	Mari Bolte	7	9798765662731
8/10/2026 CCJHS	Introduction to Anime and Manga	Mari Bolte	7	9798765662724

8/10/2026	CCJHS	The Making of Anime and Manga	Mari Bolte	7	9798765662755
8/10/2026	CCJHS	Understanding Manga	Mari Bolte	7	9798765662748
8/10/2026	CCJHS	99 Things to Do Before You Finish High School (Revised and Updated)	Erika Stalder; Stever	8	9798348025106
8/10/2026	CCJHS	Bang!	Ron Miller	8	9798765660447
8/10/2026	CCJHS	Diseases Without Borders	Marc Zimmer	8	9798765648070
8/10/2026	CCJHS	Hmong	Vicky Lyfoung	8	9798765659816
8/10/2026	CCJHS	Red Stones	Ernesto Saade	8	9781728490632
8/10/2026	CCJHS	The Real Rosalind	Janet Fox; Debbie Lc	7	9798765627693
8/10/2026	CCJHS	After the Towers Fell	Matt Doeden	8	9798765690475
8/10/2026	CCJHS	An Astonishing Circle	Maria Parrott-Ryan	8	9798765671054
8/10/2026	CCJHS	Playbook for Justice	Lesley Younge	8	9798765659892
8/10/2026	CCJHS	Water Bears in Space	Connie Goldsmith	8	9798765670460
8/10/2026	CCJHS	How to End Homelessness	Nick Hunter	7	9781917187800
8/10/2026	CCJHS	How to Help Refugees	Nick Hunter	7	9781917187763
8/10/2026	CCJHS	Data Dilemma	Carla Mooney	7	9798765690451
8/10/2026	CCJHS	Lights, Camera, AI	Carla Mooney	7	9798765690444
8/10/2026	CCJHS	Robot Journalism	Carla Mooney	7	9798765690468
8/10/2026	CCJHS	Tomorrow's Teacher	Carla Mooney	7	9798765690437
8/10/2026	CCJHS	Deserts	Sarah Eason	6	9781917509763
8/10/2026	CCJHS	Grasslands	Sarah Eason	6	9781917509800
8/10/2026	CCJHS	Mountains	Sarah Eason	6	9781917509848
8/10/2026	CCJHS	Oceans	Sarah Eason	6	9781917509886
8/10/2026	CCJHS	Rain Forests	Sarah Eason	6	9781917509923
8/10/2026	CCJHS	Caitlin Clark	Peter Douglas	7	9798765690420
8/10/2026	CCJHS	LeBron James	Peter Douglas	7	9798765690413
8/10/2026	CCJHS	Lionel Messi	Peter Douglas	7	9798765690406
8/10/2026	CCJHS	Patrick Mahomes	Peter Douglas	7	9798765690390
8/10/2026	CCJHS	How to Choose Your Perfect Construction Career	Kelly Roberts	7	9781918246216
8/10/2026	CCJHS	How to Choose Your Perfect Finance Career	Kelly Roberts	7	9781918246124
8/10/2026	CCJHS	How to Choose Your Perfect Renewable Energy Career	Kelly Roberts	7	9781918246186
8/10/2026	CCJHS	How to Choose Your Perfect Space Industry Career	Kelly Roberts	7	9781918246155
8/10/2026	CCJHS	How to Choose Your Perfect Sports Industry Career	Kelly Roberts	7	9781918246247
8/10/2026	CCHS	Applications of Genetics	Scientific American	Grade 9 - 10	9781538313947
8/10/2026	CCHS	Explaining the Paranormal	Scientific American	Grade 9 - 10	9781538314005
8/10/2026	CCHS	Politics and Scientific Policy	Scientific American	Grade 9 - 10	9781538313978
8/10/2026	CCHS	Prehistoric Life	Scientific American	Grade 9 - 10	9781538314067
8/10/2026	CCHS	The Science of Creativity	Scientific American	Grade 9 - 10	9781538313916
8/10/2026	CCHS	The Science of Sustainability	Scientific American	Grade 9 - 10	9781538314036
8/10/2026	CCHS	Earth’s Untouched Places	Scientific American	Grade 9	9781538314654
8/10/2026	CCHS	The Future of Space Exploration	Scientific American	Grade 9	9781538314746
8/10/2026	CCHS	The Science of Pain	Scientific American	Grade 9	9781538314685
8/10/2026	CCHS	The Size of the Universe	Scientific American	Grade 9	9781538314623
8/10/2026	CCHS	The Unsung Heroes of STEM	Scientific American	Grade 9	9781538314715
8/10/2026	CCHS	Mental Health in America	Eli Snyder	Grade 10 - 12	9781534510203
8/10/2026	CCHS	Politics and Celebrity	Lisa Idzikowski	Grade 10 - 12	9781534510296
8/10/2026	CCHS	The Powers of the Supreme Court	Avery Elizabeth Hur	Grade 10 - 12	9781534510265

8/10/2026 CCHS	Student Rights	Emily Mahoney	Grade 10 - 12	9781534510104
8/10/2026 CCHS	The U.S. Constitution	Kelly Fennessy Mer	Grade 10 - 12	9781534510067
8/10/2026 CCHS	The Tech-Industrial Complex	Avery Elizabeth Hur	Grade 10 - 12	9781534510418
8/10/2026 CCHS	Third Parties in U.S. Politics	Rachael Morlock	Grade 10 - 12	9781534510456
8/10/2026 CCHS	The U.S. Juvenile Justice System	Audrey Lawrence	Grade 10 - 12	9781534510432
8/10/2026 CCHS	States' Rights	Nicole Horning	Grade 10	9781534510494
8/10/2026 CCHS	The Loneliness Epidemic	Tamra Orr	Grade 10	9781534510517
8/10/2026 CCHS	The Military-Industrial Complex	Nicole Horning	Grade 10	9781534510531
8/10/2026 CCHS	U.S. Intervention in Foreign Affairs	Sarah Suozzi	Grade 10	9781534510555
8/10/2026 CCHS	Wellness in the Era of Weight-Loss Drugs	Caroline Kennon	Grade 10	9781534510579

Board of Trustees

Date of Meeting: September 28, 2026

Item Type: Action

Item Name	Consider and Take Action on the approval of Lamar State College Orange Dual Enrollment Agreement for CCISD P-TECH Academy
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and
Summary (Purpose/ Objective)	The purpose of this proposal is to request approval of a Dual Enrollment Agreement between Copperas Cove ISD and Lamar State College Orange (LSCO) to support the CCISD P-TECH Academy beginning with the 2026–2027 school year. Through this partnership, eligible CCISD students will have the opportunity to earn high school and college credit simultaneously through academic and Career and Technical Education courses offered in partnership with LSCO. The agreement establishes the requirements and responsibilities for student eligibility, admissions, advising, registration, instruction, faculty qualifications, grading, student support services, and dual credit course delivery. This agreement will provide the postsecondary framework necessary to support the P-TECH Academy and create clearly aligned pathways that allow students to progress toward college certificates and degrees while completing their high school graduation requirements. LSCO and CCISD will work collaboratively to align secondary and postsecondary coursework, provide college and career advising, and ensure students have access to the academic support necessary to successfully transition into and complete postsecondary education.
Fiscal Impact	n/a
Administrative Recommendation	Administration recommends approval of the Dual Enrollment Agreement between CCISD and LSCO to support dual credit and postsecondary coursework for students.
Attachments	

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Lamar State College Orange and Copperas Cove Independent School District
Dual Enrollment Agreement 2027-2031

This dual enrollment agreement is made by and between Lamar State College Orange (LSCO) and the Copperas Cove Independent School District (ISD)/School Name (herein referred to as School). The purpose of this Agreement is to allow eligible high school students to enroll in college courses from Lamar State College Orange (LSCO) and receive credit for courses from their respective School and LSCO. The following terms and conditions shall govern the eligibility and enrollment of the students, and the administration of the high school and college courses offered via dual enrollment, effective August 1, 2027, or upon the date of the execution of this agreement.

I. General Information.

The content of this dual enrollment agreement is based on 19 Tex. Admin. Code § 4.D 4.84 and statewide goals established under Texas Education Code §28.009 and the collaborative efforts of the Texas Education Agency and the Texas Higher Education Coordinating Board.

GOAL 1: School and LSCO will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual enrollment, including enrollment and fee policies.

GOAL 2: Dual enrollment programs will assist high school students in successfully transitioning to and accelerating through postsecondary education.

GOAL 3: All dual enrollment students receive academic and college readiness advising with access to student support services to bridge them successfully into college completion.

GOAL 4: The quality and rigor of dual enrollment courses will be sufficient to ensure student success in subsequent courses.

Collaboration and Outreach Efforts to Inform Students and Parents

Lamar State College-Orange Responsibilities – Information regarding current benefits, enrollment, and fee policies associated with dual enrollment are accessible to all students and parents via one or more of the following formats: LSCO website (https://www.lsco.edu/admissions/how-to-apply/high-school/dual-credit.php); LSCO dual enrollment brochures; LSCO updates and emails disseminated to school administrators, counselors, and teachers; and LSCO conducted workshops and presentations. Lamar State College Orange offers workshops to high school counselors that provide detailed information on developing and implementing dual enrollment programs with LSCO.

School District, Charter School, or Home School Responsibilities – Current information pertaining to the benefits, costs, and enrollment procedures for dual enrollment will be posted on the School's website. The School will also be responsible for marketing dual enrollment opportunities by disseminating information and updates provided by LSCO to prospective students and parents. The School agrees to allow and support counselors and other School personnel's participation in workshops and informational sessions conducted by LSCO. The School agrees to display LSCO marketing materials in ISD classrooms used for dual credit courses. LSCO will furnish materials to partnering district.

II. Eligible Courses.

A. Lamar State College Orange Dual Credit Staff and/or Administrators will collaborate with School administration and/or counselor(s) to identify courses that may be offered.

1. Courses eligible for awarding of LSCO dual credit for high school students are limited to those within the LSCO core curriculum, LSCO career technical education courses, or LSCO foreign language courses. These courses are identified as college level academic courses in the current edition of the Lower Division Academic Course Guide Manual (ACGM) or as a college level technical course in the current edition of the Workforce Education Course Manual (WECM).
2. Exceptions include:
    a. Competitive entry allied health programs.
    b. Courses that have additional requirements, such as an age restriction.

B. Eligible courses may be taken in any format (face-to-face, online, or hybrid) the college offers unless otherwise specified in the agreement.

C. Establish Course(s).

1. The School must request, in writing, to offer a dual enrollment course on the School campus. The request must include the course title, course rubric, faculty member (See Section IX for faculty criteria), course location, and meeting times. Requests must include dual enrollment courses for the academic year (fall semester and spring semester). Requests should be submitted to the Dean of Dual Credit Partnerships.
2. For courses that begin in the fall semester, LSCO must be notified no later than the first working day in June.
3. The course will be added to the appropriate Lamar State College Orange schedule after the request is received and reviewed. Until this process has occurred, students cannot register for the course(s).
4. After receiving course requests from the school, the Dual Credit Department will communicate the course list to the Executive Vice President/Provost, and the appropriate Dean, Department Chair, and Program Director. The academic department will coordinate with the Dual Credit department to ensure that each campus has access to the syllabi or any additional course and program expectations.

D. Academic credit or technical dual credit courses may be provided at the School or at an LSCO campus.

E. Credit and noncredit courses offered on either the School or LSCO campus approved by LSCO's Dean of Dual Credit will be eligible for dual enrollment status.

F. LSCO's Dual Credit Pathway Handbook provides a crosswalk between secondary and postsecondary dual credit courses and will be provided to the School.

III. Student Eligibility.

1. Technical Course(s): Students applying for Dual Enrollment course(s) intending to pursue a Level 1 Certificate are not required to be TSI complete. However, students will be required to meet TSI requirements for applicable degree changes or courses that require satisfactory scores on the TSI.
2. TSI score requirements in the tables below are subject to change. TSI score requirements are based on the current THECB guidelines.

Test	Academic Courses
STAAR	Score of Level 2 on Algebra II EOC, score 4000 or Meets Score of Level 2 on English III EOC, score 4000 or Meets
TSI (before January 2021)	Mathematics score of ≥350 Reading score of ≥351 and Writing score of ≥340 with 4 on essay

3. **As of January 2021, minimum scores for MATH and ENGLISH are as follows:** **(subject to change by Texas Higher Education Coordinating Board)**

Required TSI Assessment Score	Minimum Score
Mathematics	950 OR 910-949 + diagnostic score of 6
ELAR	945-990 + Essay of at least 5 OR 910-944, a diagnostic score of 4, 5, or 6, and Essay of 5-8

A. High school students who need college-level courses in order to continue to study in a discipline will be eligible to take dual enrollment courses offered on either the School campus or the college campus.

B. Students must meet the stated pre-requisite(s) and/or co-requisite(s) of each course and be 21 years of age or younger.

C. It is strongly recommended that the School evaluate the background and maturity level of the student prior to registration in any college credit course.

D. Seniors who will graduate at the end of the academic calendar year are eligible for dual enrollment tuition rates during Summer I and II of the year they graduate.

IV. Admissions, Advising, and Registration.

A. Advising Sessions.

1. LSCO personnel will provide the School Administrator and counselors with necessary information concerning the dual enrollment course(s) for scheduling and registration of students.

2. LSCO personnel and School counselors will assist students in selecting courses that will satisfy applicable high school and college requirements for the student's intended program.

a. LSCO and the School have identified resources from the Texas Education Agency, including items like *Endorsements Frequently Asked Questions* and *TEA Graduation Toolkit, Endorsement – Choices* to assist students and their families in selecting endorsements offered by the School and College.

b. LSCO will host informational sessions on the School campus for students and parents that explain how to select dual credit courses that will satisfy both their high school requirement and college requirements.

c. LSCO will provide the Dual Credit Pathways Handbook to students and parents that provides a detailed crosswalk of 36 suggested pathways that span 12 different career clusters and 26 programs of study. The crosswalks within this guide are aligned with TEA's Program of Study.

B. LSCO and the School agree to review eligible programs under each endorsement specified in Texas Education Code 28.025 (c-1). The review will evaluate the postsecondary pathways

and credentials that LSCO offers to best serve the needs of the ISD and their community industries.

C. LSCO will provide a student application checklist that will identify the steps in completing the application process. The student and the parent/guardian should review the checklist and verify the completed application steps.

D. The student is responsible for completing TSI testing as early as possible before the beginning of the semester. If the participating High School does not conduct its TSI Testing, School District personnel should coordinate required testing with the LSCO Testing Center at (409) 882-3330 or testingcenter@lsco.edu.

E. The Texas Education Code §51.9192 requires that all new students under age 22 who attend on-campus classes at an institution of higher learning either receive a vaccination against bacterial meningitis or meet certain criteria for declining such a vaccination before the first day of the semester. Students who do not qualify for an exemption must be immunized no later than ten days before the first-class day. All students under the age of 22 attending classes at LSCO must comply with this requirement.

F. High school counselors and/or the person responsible for dual credit on the campus will:

1. Advise students and parents and disseminate dual enrollment program information.
2. Provide course descriptions and course syllabi to students and parents for review during the approval process for students.
3. Facilitate Supplemental Dual Enrollment Applications, including their dissemination, completion, and collection by June 1st.
    a. Provide instruction and guidance in completing and submitting the LSCO dual credit application, including the student's social security numbers.
    b. Submit an official high school transcript to the Dual Credit team.
    c. Identify students that may require additional documents (ex., immigrants).
4. Submit a 504 Plan or Special Education IEP to the LSCO Director of Student Care and Accessibility for those students requesting accommodations no later than two weeks prior to the beginning of the semester.

G. Proof of residency is not required for high school students registering for dual enrollment classes at LSCO. Students must meet the residency requirements after high school graduation to continue their education at a postsecondary institution. Non-residents must provide one of the following documents:

    a. U.S. Passport (current or expired) - unless stamped non-citizen national.
    b. U.S. Birth Certificate.
    c. Certificate of U.S. Citizenship (Form N-560 or N-561) issued by USCIS through a federal or state court or through administrative naturalization after December 1990.
    d. Certification of Naturalization (Form N-550 or N-570) issued by USCIS.
    e. Permanent Certificate of Naturalization.
    f. Resident Card with photograph (Form I-151) issued since 1997 or later.
    g. Resident Alien Card (Form I-551) issued before 1997.
    h. Consular Report of Birth Abroad (Form FS-240) Issued by the State Department and valid photo ID.

H. Dual Credit students applying for admission to LSCO should complete the LSCO Dual Credit application and submit all required documentation well in advance of the semester for which they are applying. Applications and required documents should be submitted no later than the following dates:

1. Fall Semester – June 1
2. Spring Semester – November 1
3. Summer – April 1

V. Course Curriculum, Instruction, and Grading.

A. Curriculum.

1. Dual enrollment courses are college classes and have the academic rigor expected in all college coursework.
2. College courses will be taught according to the approved college syllabus.
3. LSCO will expect embedded adjunct dual credit faculty to attend in-service training that is provided at various times throughout the year to ensure that faculty teaching courses for dual credit meet the academic rigor and expectations of the department.

B. Curriculum Alignment.

1. The defined sequence of courses for an Associate of Arts (AA) degree or Associate of Applied Science (AAS) degree is contained with the LSCO approved core curriculum. A defined sequence of courses for career technical education program certificates will be provided to the School, upon request.
2. The Dean of Dual Credit Partnerships or designated personnel and the School Administrator will review and compare the Texas Essential Knowledge and Skills (TEKS), Lower Division Academic Course Guide Manual (ACGM), and the Workforce Education Course Manual (WECM) to determine the course credits that can be earned by dual credit students.
3. The School shall facilitate time for embedded adjunct Dual Credit faculty and the LSCO faculty to meet each semester to review the curriculum, methodology, schedules, and student evaluation as it relates to the requirements for meeting the course standards.
4. LSCO and the School will monitor the quality of instruction in all courses for dual credit to ensure compliance with standards established by the state, Southern Association of Colleges and Schools Commission of Colleges (SACSCOC), Lamar State College Orange, and the high school.

C. Instruction.

1. Schedule.
    a. Dual enrollment courses taught by LSCO faculty and embedded adjunct faculty will be taught in accordance with the LSCO schedule and calendar.
    b. All courses taught for dual credit must meet the minimum instructional minutes required by the Texas Higher Education Coordinating Board.
2. The student and/or parent(s) shall be responsible for the student's transportation and accept all liability for all courses taken on the LSCO campus.

3. College instructors must comply with all applicable rules governing attendance, classroom management, and record-keeping while conducting courses on the high school campus.
4. LSCO strongly encourages the respective school to ensure that dual credit courses taught via distance learning are assigned a facilitator for proctoring and monitoring the dual credit course and students in accordance with LSCO's Dual Credit Proctoring Center Agreement (Appendix A).
5. Courses offered via embedded instruction (school provided instruction at the local school campus) must meet the rigor and equipment requirements of LSCO. The School site will become an Off-Campus Instruction Site (OCIS) in accordance with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) guidelines and approval.

D. Grading.

1. Grading will be consistent with the grading policy in LSCO's course syllabus. Audit grades are not allowed.
2. Student grades will be reported to the School person or office designated at the end of the semester and in accordance with the School's grading calendar.
3. Progress reports will be provided to the School no less than 3 times per semester for students registered in dual enrollment classes on LSCO's campus.
4. Final grades for students shall be submitted electronically by the faculty member teaching dual credit courses according to the LSCO Grade Reporting Process, the LSCO Academic Calendar, and the School grading calendar.

E. Physical and Cyber Security.

1. The School is responsible for providing a healthy, safe, and secure environment to all students and staff. The School will be responsible for providing a statement about its current comprehensive safety plan and crisis communication plan, including how the School disseminates emergency procedures and other health and safety-related procedures.
2. The School shall describe their dedicated police force structure, other security officer presence on their campus, or use of local law enforcement agencies.
3. The School shall disclose any open or recently closed investigations by the Office of Civil Rights for possible violations alleging sexual violence.
4. The School will be responsible for providing a statement about their current Cybersecurity plan and/or protocols. The information above shall be furnished as soon as possible utilizing the Off-Campus Instructional Site Information Technology Resources Questionnaire (Appendix C).

VI. Transcription of Credit.

A. Approved dual enrollment courses noted on the Supplemental Eual Enrollment Application shall be used to fulfill high school credit graduation requirements or elective credit.

B. Dual Credit students will earn a college grade (A, B, C, D, F, W) for all courses taken for dual credit. The earned grade will be recorded on an official LSCO college transcript.

C. All college credit courses offered will meet the guidelines for transferability of credit under the Texas Education Agency Dual Enrollment policy.

VII. Dual Enrollment Program Policies.

A. College instructors teaching on the high school campus during regular school hours may be required to attend LSCO organizational meetings.

B. The high school Principal shall communicate and ensure that high school-embedded adjunct instructors teach dual enrollment courses in accordance with the conditions of this Agreement.

VIII. Student Composition of Class

A. Dual credit courses may be comprised of dual credit high school students only or of dual credit high school students and college credit students. Exceptions for a mixed class, which would also include high school credit-only students, may be allowed only under one of the following conditions:

1. If the course involved is required for completion under the State Board of Education High School Program graduation requirements, and the high school involved is otherwise unable to offer such a course.
2. If the high school credit-only students are College Board Advanced Placement (AP) students.
3. If the course is a career technical education course and the high school credit-only students are earning articulated college credit.

IX. Faculty Selection, Supervision, and Evaluation.

A. Selection.

1. Embedded adjunct faculty for college courses offered at the high school during regular school hours are to be agreed upon mutually by the high school and college personnel in accordance with locally established procedures.
2. Dual enrollment faculty members must meet the minimum criteria specified by LSCO and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).
3. Procedure to assign embedded adjunct faculty for high school dual enrollment:
    a. The potential Dual Credit School embedded adjunct faculty must complete an employment application with LSCO and provide copies of the appropriate credentials that shall include official college transcripts. The Principal must submit the recommendation in writing along with copies of credentials and supporting documents. Application documents must include official transcripts. Other documents may include copies of licenses, work verification, etc.
    b. The potential new hire must complete an interview following LSCO Human Resources practices.
    c. The LSCO dean or designee will recommend the new hire for embedded dual credit instruction.
    d. The new hire must provide all documents required of the LSCO Human Resources Department.
    e. All documents must be submitted at least thirty (30) days before the faculty member teaches a dual enrollment course(s).

4. Notification of changes of faculty assignments at the School should be discussed no later than the dates provided below:

    1. Fall Semester – June 1
    2. Spring Semester – November 1
    3. Summer – April 1

    This change includes LSCO faculty being replaced by local School embedded dual credit faculty or its converse of local School's being replaced by LSCO faculty.

5. Faculty changes after the semester deadlines indicated above must be approved by LSCO in order to adhere to institutional workload policies.

B. Faculty Background Screening.

1. College faculty who teach dual enrollment courses on the high school campus may be required to undergo background screening conducted by the school district. The School will ensure the school district has screened all such employees before their teaching assignment.
2. Although the school district cannot make decisions related to the employment of LSCO faculty, they can use the background screening results to prohibit such personnel from teaching on the high school campus.
3. LSCO will be responsible for the costs associated with background screening for LSCO faculty.
4. The School will be responsible for the costs associated with the background screening for school employees.

C. Faculty Evaluation.

1. Evaluation of LSCO embedded instructors on high school campuses shall be conducted by LSCO using the same process that LSCO evaluates adjunct (part-time) faculty. Details of the evaluation process will be provided by the dean, department chair, or program director.

X. Academic Policies and Student Support Services.

A. Students with Disabilities.

1. The School and dual credit student is responsible for providing and funding reasonable accommodations for dual-enrolled student(s) with recent and/or well-documented physical and/or learning disabilities during regular high school hours on the high school campus(s). Students with disabilities who are accepted into a dual enrollment course must submit the Accommodations Request Form and necessary backup documentation in order to receive accommodations. LSCO's Director of Student Care and Accessibility will create an Accommodations Memorandum for each student based on the Accommodations Request Form and backup documentation provided by the student. The student is responsible for providing the Accommodations Memorandum to each instructor.

2. Nothing herein shall make LSCO a party to a student's Transition Plan, nor shall LSCO be given or required to have a Transition Plan with a dual enrollment student. LSCO's Director of Student Care and Accessibility shall work with student and the School to determine accommodations that are approved by LSCO.

B. Confidentiality.

1. Each party acknowledges that each party will send and receive information on students, which is considered confidential under federal and Texas laws.
2. Each party agrees to protect and hold confidential information unless written authorization from the student and/or parent is provided according to LSCO's FERPA regulations or otherwise authorized or required by law or rules.

C. Attendance.

1. LSCO agrees to:
   a. Confirm dual enrollment registrations with School personnel at least one week before the first day of class.
   b. Coordinate and confirm, with high school dual enrollment contact, when a student drops or withdraws from a course.
2. The School will supervise a change in student enrollment status.
   a. Notify the Dual Credit team about a student's intent to drop or withdraw from the course(s) during the approved drop period as referenced in LSCO's academic calendar.

D. Suspension Policy.

1. When a student is suspended from a School for any reason, the student will not be permitted to attend dual enrollment classes on the LSCO campus for the dates indicated in the suspension or as directed by the School. The student will be responsible for completing all dual credit work assigned even though classes that are missed.
2. The School Principal will notify the Dual Credit Department of the suspension. The suspended student will be subject to any penalties noted in the LSCO syllabi of the courses in which he/she is registered.

E. Student Issues and Complaints.

1. Students who experience issues or have complaints are to follow LSCO's Complaint Process outlined in the current catalog.
2. Except for safety concerns (e.g., harassment/sexual misconduct/Title IX complaint), a student who has not successfully resolved an informal complaint should complete and submit the Student Complaint Intake Form. Only complaints submitted within the stated timeframe will be considered.
3. Upon submitting a formal complaint for concerns excluding discrimination and safety through the Complaint Intake Form, the student will be contacted through their LSCO email to schedule an initial conference and receive guidance on how to proceed.

F. Student Support Services

1. To facilitate student learning, course- and program-level assessment, and efficient, effective communication, the College provides each student with a password-protected account whose provisions include use of the suite of applications in Office 365 (MS Word, Excel, Outlook email, and other applications), and a Blackboard account using the same username and password allowing students to access the College's Learning Management System.
2. LSCO's Office of Academic Support and Instructional Services (OASIS) is available to all dual credit students. The OASIS includes LSCO's library that houses more than 33,

000 print titles, access to over 100,000 eBook titles, 63,000 eJournals, and over seventy only subscription databases.

3. The OASIS tutoring center is available to all dual credit students offering face-to-face and online synchronous tutoring during normal hours of operation. After hours tutoring is available upon request and also through LSCO's partnership with Upswing.
4. The OASIS has evening and weekend hours of operation to enhance access to all services, including secure wide-band wifi and computing resources.
5. The Office of Learning Technology (OLT) administers LSC-O's Distance Learning course and program offerings through the use of web-based delivery systems currently including Blackboard Learn Ultra, Collaborate Ultra, BioSig-ID, BioSight-ID, Respondus, Degree Works, Upswing, Blackboard Connect, and Self-Service Banner, providing an online learning environment integrated with access portals for a full range of services, including registration, financial aid, advising, credit transfer and records management, emergency and deadline notification services, and the cashier's office, among others.

XI. Funding.

A. Tuition.

1. The School and/or the student's Parent/Guardian will pay tuition and fees as determined at each respective high school campus for students enrolled in dual credit courses in accordance with *Table 1: Tuition and Fees.*
2. The School and/or student will be billed for tuition and fees at the dual enrollment rates in according to TSUS Board of Regent Policies.
3. The tuition rate is $45.00 per Semester Credit Hour for academic (ACGM) courses that are taught by an LSCO instructor or an embedded adjunct (school) instructor.
4. The tuition rate is $45.00 per Semester Credit Hour for technical/CTE (WECM) courses that are taught by an LSCO instructor at the LSCO campus or at the School campus.
5. The tuition rate is $0.00 per Semester Credit Hour for technical/CTE (WECM) courses that are taught by a School instructor at the School campus provided the courses are within the student's program of study.
6. LSCO reserves the right to cancel course sections with fewer than ten (10) students. A minimum enrollment of ten (10) may comprise students from multiple districts.
7. For programs requiring professional liability insurance, the School will pay the required professional liability insurance. LSCO will bill the School for these fees.
8. Tuition and Fees are subject to change without notice by action of *The Texas State University System Board of Regents.*

The cost for classes offered on the high school campuses will be determined based upon courses offered, faculty provided (full-time, part-time), instructional materials and consumable supplies, and other related items for a course.

Table 1: Tuition and Fees

Campus Location	Faculty	Description	Tuition per SCH[1]	Technology Fee	Distance Education Fee (if applicable)	Minimum Number of Credit and Noncredit Students Required
LSCO	LSCO[2]	Student on LSCO campus with LSCO instructor.	$45	Waived	Waived	10
SCHOOL	LSCO[3]	Student at high school site with LSCO instructor.	$45	Waived	Waived	10
SCHOOL	SCHOOL	Student at school site enrolled in academic course (ACGM) with school instructor.	$45	$0	$0	Any
SCHOOL	SCHOOL	Student at school site enrolled in CTE course (WECM) with school instructor.	$0	$0	$0	Any

XII. Textbooks and Instructional Supplies.

A. Responsibility of School:

1. Supply students with basic instructional supplies and provide a best effort to supply students with textbooks currently adopted by LSCO.
2. Purchase, store, and maintain textbooks used in the dual enrollment course(s).

B. Responsibility of LSCO:

1. Provide the Embedded Faculty or Principal with a list of adopted textbooks upon hire.
2. Review requests for exceptions to textbook selection and approve textbooks that adequately meet the curriculum objectives for the college dual enrollment courses.

C. Student(s) may be required to provide, at his or her own expense, additional materials such as safety glasses, uniforms, safety shoes, kits, etc.

D. LSCO and the School will consider the use of free or low-cost open educational resources (OER) in courses offered under the program, if available.

XIII. Financial Aid for Swift Transfer (FAST).

A. Responsibilities of the School:

1. Provide the LSCO dual credit contact person with a list of the students who meet federal qualifications for free and reduced lunches using the template provided by LSCO, by the deadline (usually the beginning of August and January).

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[1]*Cost per semester credit hour per student.*
[2]*Faculty member paid stipend by LSCO*
[3]*Faculty member paid by LSCO*

2. Provide the **TSDS ID** for each student and the social security number if available so the reported students can be matched against TEA and Texas Higher Education Coordinating Board databases. ***Students who do not match the TEA and THECB databases and are not eligible for FAST will be expected to pay the outstanding charges on or before the end of the semester.*

3. Provide an alternative means of payment if the School reports a student as eligible via the free and reduced lunch report who is not eligible. This may be done by passing the cost to the student or covering the cost as a district.

B. Responsibilities of LSCO:

1. Communicate the due dates for the FAST student eligibility report submission.
2. Communicate any student discrepancies to the School for any student reported eligible for free tuition who did not qualify and has an account balance.

XIV. Termination and renewal of this memorandum of agreement.

A. This Agreement shall commence on 8/1/2027 (or day of execution) and expire on 7/31/2032.

B. Prior to its expiration, this Agreement may be renewed for a period not to exceed four years upon the mutual written consent of both institutions.

C. Prior to its expiration, this Agreement may be terminated by either institution providing written notice of its intent to terminate to the other institution.

D. The notice of termination must be provided no later than six (6) months before the desired termination date.

XV. Amendments to this Agreement.

A. Once signed by the Dean of Dual Credit Partnerships and the School appointed representative, this agreement may be amended in writing and agreed upon by both parties.

B. Written requests must be delivered to the School and the Dean of Dual Credit thirty (30) days before the requested amendment is effective.

XVI. Posting of this Agreement.

A. The current signed Agreement/MOU are required to be posted to the LSCO and School respective website in accordance with Texas Administrative Code Title 19 Part 1 Chapter 4 Subchapter D Rule 4.84.

XVII. Contacts.

A. This Agreement will be effective for four (4) years from the year the agreement is signed.

B. For LSCO:

1. Dean of Dual Credit Partnerships

C. For the School:

1. Superintendent or designated School employee.

Alicia Lloyd, Provost/Vice President of Academic Affairs and Student Success	Date	Insert Name, Superintendent/Role Insert Name School	Date

Appendix A
LSCO Dual Credit Proctoring Center Agreement

Lamar State College Orange students within your district may be enrolled in online courses and have a need for completing exams that require proctoring in a closely monitored, quiet, and secure location. Maintaining the integrity of LSCO exams is critical. In order to comply with LSCO proctoring guidelines that require authentication of the student and protecting exam security, your assistance in providing this service is very much appreciated.

Please review the proctor responsibilities below and complete details of the Proctoring Center Agreement. A signed copy should be delivered to LSCO's Dual Credit Coordinator and remain on file for the entire academic year. Please complete a separate form for each individual who will assume proctoring responsibilities at the district.

Proctor Responsibilities

1. Confirm the identity of the student prior to exam administration
2. Provide a quiet, non-residential, testing environment
3. Closely monitor students while testing
4. Ensure that the student does not use a cell phone, telephone, calculator, camera, or any electronic devices as reference material during the exam
5. Ensure that the student does not access notes, books, or articles during the exam unless the test specifies otherwise
6. Ensure that the student does not perform prohibited activities during the exam including: tabbed browsing, internet searches, copying exam questions to a local computer, instant messaging, and no use of other electronic reference materials
7. Ensure that the student does not take more than the allotted time to complete the examination
8. Report any attempt by the student to circumvent these guidelines to the instructor immediately
9. Store the exam in a secure location where it cannot be accessed by other students.
10. Ensure no copies of the exam are made
11. Secure the exam until mailing
12. Ship the completed test to the designated address within 24 hours of test completion.

School District: _____

Proctor's name and title: _____

Proctor Telephone number: _____

Proctoring Location: _____

Proctor Email: _____

Proctor Signature _____

Date: _____

Appendix B

Off-Campus Instructional Site Information Technology Review Procedure

The Lamar State College Orange Off-Campus Instructional Site Information Technology Questionnaire should be included with other documentation provided by the contact person at Lamar State College Orange to any school that will become an off-campus instructional site for Lamar State College Orange.

It must be filled out by the school's Information Technology department and returned to the contact person at Lamar State College Orange along with any other requested documentation.
When received by the contact person at Lamar State College Orange, the questionnaire should be sent to the Associate Vice President of Information Technology for review. The AVP will review the questionnaire to determine if the school district's facility meets the minimum requirements needed to provide instruction for Lamar State College Orange.

If it is determined the school district's facility meets the minimum requirements, the questionnaire will be signed and forwarded to the Director of SACSCOC Reporting or the Institutional Accreditation Liaison. If it is determined that the school district's facility does not meet the minimum requirements, the AVP will inform the Director of SACSCOC Reporting or the Institutional Accreditation Liaison. The AVP will contact the school district and work with them to formulate a plan to help bring the school district's facility to the minimum requirements. Upon agreement to the plan, the questionnaire will be signed and both the questionnaire and copy of the plan will be forwarded to the Director of SACSCOC Reporting or the Institutional Accreditation Liaison.

Off-Campus Instructional Site Information Technology Questionnaire
For {School Name}

Please answer the following questions limiting the scope as indicated in each section. Type your answers under each question expanding the document as needed. Many questions have example answers that should not be considered requirements but are only given as guidance for the type of expected answer. If you have any questions or are uncertain how to answer a question, please contact LSCO's IT Department (helpdesk@lsco.edu) and will help coordinate a response.

I. Personal Computers

Please limit answers to the PC's used in classrooms or labs that directly support classes taught as part of the dual enrollment program.

What make and model of PC's will be used in the classrooms or lab(s)?
What is the minimum processor, RAM, and hard drive specifications for the PC's that will be in use?
What is the minimum OS version?
What is the method of applying updates?
What anti-virus program(s) are installed?
How is the anti-virus program managed?
Is there any other security related software installed on the PC's?
Are the computers joined to an Active Directory domain?
Are group policies used to control certain aspects of PC configuration?
Who manages the desktop PC's?
Is there a periodic refresh cycle for replacing PC's?
Is there a scanner available in the lab or classroom for students use?

II. Bring Your Own Device (BYOD)

Please limit the responses to the students enrolled in the program and the types of devices and access they might have.

Are students issued a laptop or Chromebook for use at home or in the classroom?
Are students or employees allowed to connect personal devices to the campus network?
Is the security posture of student or employee-owned devices checked before connection to the network is allowed?
What resources are the student or employee-owned devices allowed to access?

III. Software

Please limit answers to the application software available in classrooms or labs that directly support classes taught as part of the dual enrollment program.

What productivity applications are installed?
What browsers are installed?
What PDF viewing or editing software is installed?

IV. Local Area Network (LAN)

Please limit the responses to the networking equipment that services the classrooms and labs used by students enrolled in the program.

What are the make and models of the network switches that connect directly to the classroom PC's (LAN access switches)?
What are the make and models of the core networking switches?
How is network traffic segmented?

Is the LAN monitored for capacity utilization?
Who manages the LAN?
Is access to network closets controlled/secured to authorized personnel only?
How is access controlled?
Is there documentation of request and approval of access?
Is there a periodic refresh cycle for replacing network equipment?

V. Wireless (Wi-Fi)

Please limit the responses to the wireless networking equipment that services the classrooms and labs used by students enrolled in the program.

Is there student access to Wi-Fi on campus?
What is the make and model of the Wi-Fi Access Points?
What is the authentication method for Wi-Fi?

VI. Wide Area Network (WAN)

Please limit the responses to the public facing Internet connection and equipment that services the campus used by students enrolled in the program.

What firewall is installed for protection at the edge of the network?
Are other firewalls installed to protect internal segments of the network?
How is the campus/network connected to the internet?
What is the connection speed?
Who is the internet service provider for commodity Internet?
What is the public IP address range used by the campus (provided by the ISP)?
Is there a secondary/failover Internet connection?
Is the WAN monitored for capacity utilization?
Has the network undergone a controlled penetration test (CPT) by a third party?
Who manages the firewall ruleset?

VII. Identity and Access Management

Answer these questions about computer or network access account management.

Are employees given unique accounts/usernames for accessing school resources?
Is two factor authentication required for employee logins? If so, for which services?
Are students given unique accounts/usernames for accessing school resources?
Is two factor authentication required for student logins? If so, for which services?
Are students required to use their account/usernames to login to classroom or lab computers?
Are students and/or employees required to change their password at regular intervals?
Are student accounts created using an automated process or manual process?
Are student accounts expired or deleted when they are no longer needed?
Is it done using an automated or manual process?
Are employee accounts created using an automated or manual process?
Are employee accounts expired or deleted when the employee is terminated?
Are IT system administrators (superusers) given a separate, elevated privilege account for use when managing systems?
Is use of elevated privilege accounts logged and monitored?

VIII. Compliance

Answer these questions relating to compliance with information technology and information security regulations, rules, and policies.

Is there a published set of Information Technology policies including Appropriate Use of Technology and Cybersecurity policies?
Is there a district cybersecurity plan? May we have a copy of it?
Who is the district cybersecurity coordinator?
Is there an Appropriate Use Policy or other IT Policy acknowledgement required at login?
Is there annual security awareness training for employees?
Is there training for employees handing confidential or regulated information?
Has the district undergone a cybersecurity compliance audit by an internal or external auditor? No

Name of School	
Questionnaire Completed by	
Phone	
Email	
Date completed	

For Lamar State College Orange Use Only:

Completed Questionnaire Received by:	Name: Title: Date:
Completed Questionnaire Reviewed by:	Name: Title: Date:
Completed Questionnaire Reviewed by:	Name: Title: Date:
Completed Questionnaire Reviewed by:	Name: Title: Date:
Plan of Action and Milestones Required:	Yes No Name: Date:
Plan of Action and Milestones Requested by:	Name: Title: Date:
Plan of Action and Milestones Agreed to by:	Name: Title: Date:

Board of Trustees

Date of Meeting: September 28, 2026

Item Type: Action

Item Name	HBI PACT Renewal License Agreement – 2026–2027
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	Requesting approval to renew the Home Builders Institute (HBI) Pre-Apprenticeship Certificate Training (PACT) License for Copperas Cove High School for the 2026–2027 school year. The agreement is effective September 15, 2026 through September 14, 2027. The PACT Program provides students with construction-industry training leading to an industry-recognized HBI PACT credential. The license provides access to HBI curriculum, student workbooks, the HBI Learning Management System, instructor resources, technical assistance, and the ability for approved instructors to assess and certify students.
Fiscal Impact	CTE Budgeted Funds - 199 E 11 6398 00 001 0 22 022 - $2,000
Administrative Recommendation	Administration recommends approval of the HBI PACT Renewal License Agreement
Attachments	HBI PACT Renewal License Agreement – 2026–2027

Contact Person: Amanda Crawley

E-Mail Address: amanda.crawley@ccisd.com

Building Careers.
Changing Lives.

PACT LICENSE

This PACT LICENSE (“License”) is made as of 08/20/2026 ("Executed Date") for a period 09/15/2026 - 09/14/2027 by and between Home Builders Institute, a District of Columbia nonprofit corporation (“HBI”) whose address is:

1201 15th Street NW, Sixth Floor
Washington, D.C. 20005

and

Copperas Cove High School("Licensee") whose address is:
400 South 25th St.
Copperas Cove,TX 76522
This License is made under the following circumstances:

A. HBI operates various programs which are designed to train individuals in various crafts in the construction industry. HBI offers a program to prospective employees in the construction industry (“Students”) known as the Pre-Apprenticeship Certificate Training (“PACT Program”) in which, among other things, HBI provides an Instructor Guide (“Guide”) and a Student Workbook (“Workbook”) and access to the Instructor and Student HBI Learning Management System accounts (“LMS”), CTEtechWorks (hbi.litmos.com), and other Instructor Resources to assist in training Students to qualify for the PACT Assessment and issue the PACT Certificate, an industry-recognized credential accepted by the U.S. Department of Labor and sponsored by the National Association of Home Builders issued by HBI (“Assessment”) which qualifies Students to obtain employment in the construction industry throughout the United States.

B. Licensee desires to offer the PACT Program to Students in its geographic area which, among other things, requires HBI to train and certify (“PACT Instructor Certification”) the instructors (“Instructors”) employed by Licensee to offer the PACT Program.

C. HBI has caused the Guide, Workbook and LMS content to be copyrighted and the names and brands utilized by HBI to be trademarked.

D. Subject to the terms of this License, HBI authorizes Licensee to offer the PACT Program and utilize the Guide, Workbook, LMS and Instructor Resources. In addition, HBI (or its designee) will certify Instructors identified in Attachment 1 by Licensee, which are reasonably acceptable to HBI.

E. Licensee agrees to adhere to all federal, state, and local laws and regulations concerning work site and OSHA safety laws and regulations, workers compensation, discrimination in the workplace and all other relevant requirements while using HBI training materials under this License.

NOW, THEREFORE, based upon the covenants, agreements, warranties and representations of this License, HBI and Licensee agree as follows:

1. **License.** HBI hereby grants to Licensee a non-exclusive license, without the right to sublicense or assign, and subject to and in accordance with the terms contained in this License to use the Instructor Guide, Student Workbook, LMS and associated Instructor Resources only by HBI approved Instructors (as set forth below) to train Students. HBI will be available to train two Instructor candidates per licensed school/site to provide the PACT Program (“Technical Assistance”).

2. **HBI Fees.** In return for the Technical Assistance, use of the Guide, LMS and Workbook, review of prospective Instructors, and reasonable ongoing assistance from time to time, for the Term of this License, the ability to cause Assessments to be utilized, and Certificates to be issued, Licensee shall pay to HBI a nonrefundable fee in accordance with the amount and schedule provided in the payment terms section of

this agreement (The payment terms hereby incorporated into, and made a part of, this License).

3. **Term.** This License shall be for a term of one (1) year ("Term") between the contract dates specified. Upon mutual agreement of HBI and Licensee, this License may be extended ("Extended Term"). The Extended Term shall be on the same terms and conditions contained in this License except the fee paid by Licensee to HBI for the first one-year Extended Term shall be a fee in accordance with the amount and schedule provided in the payment terms section (The payment terms hereby incorporated into, and made a part of, this License) per site/school which the parties agree prior to the commencement of the Extended Term. Upon mutual agreement of HBI and Licensee, the Term may be extended for additional years after the initial one year of the Extended Term at HBI's prevailing rate for such license extension.

4. **Student Fee.** Licensee may offer the PACT Program during the Term for profit or not for profit. The amount Licensee charges each Student to receive the PACT Program shall receive prior approval by HBI, which approval shall not be unreasonably withheld.

5. **Territory and Costs.** Licensee may only offer the PACT Program to Students directly enrolled with Licensee, or within additional sites/schools noted in license agreement. The PACT Program may only beoffered by Licensee in the Standard Metropolitan Statistical Area in which the principal office of Licensee is located or and/or such other locations noted in the license agreement. Offering of remote programs or other sites/schools is not permitted without the prior written approval of HBI Licensee shall pay all the costs incurred to present the PACT Program including, without limitation, rent, wages of Instructors and cost printed materials.

6. **Tools and Materials.** HBI shall furnish to Licensee a printed Workbook and a printed Guide together with access to the Learning Management System and other online Instructor Resources. During the Term of a current License, Licensee will have access to any new or updated PACT materials at no additional cost. All tools, materials, equipment and supplies necessary to offer the PACT Program, including, without limitation, copies of the Workbook, construction materials and building sites remain the responsibility and cost of Licensee.

7. **Use and Distribution of Materials.** During the Term, Licensee shall be permitted to purchase additional copies and distribute the Guide and associated material solely to HBI approved Instructors, and the Workbook solely to HBI PACT-enrolled Students within the Licensee's direct organization. Licensee shall not offer, provide, or distribute electronic, digital, or computer access (whether on the internet, or any other means) to the Guide, LMS, Workbook, or any other materials provided by HBI (collectively, "HBI Materials") to any third party without prior written request to and approval from HBI. Licensee promotional materials must prominently display the HBI logo and the HBI and PACT trademark(s). Any removal, disguise, or modification of the HBI trademark or HBI copyright notice shall be a violation of this License in addition to applicable law. Licensee shall not provide any HBI Materials to non-approved Instructors or Students, or any unauthorized third parties. Upon termination of this License or upon HBI's request, Licensee shall promptly return all HBI Materials, in accordance with the terms herein.

8. **Student Assessments:** The method for students to earn certification from HBI is managed through the LMS, utilizing a combination of standardized assessments and instructor-led performance-based evaluations. Each individual Core or Trade passed assessment incurs a cost of $50; there is no charge for assessments not passed. PACT License Agreement administrators will receive invoices on a monthly basis for assessments that instructors have evaluated with a passing score. HBI recommends administration staff to discuss the program's assessment budget and needs with instructors prior to completion and evaluation of assessments.

9. **Violation of Copyright.** Licensee shall not copy the Guide or any content in the LMS under any circumstances. Subject to HBI's right to demand return of all HBI Materials, Licensee may keep the Workbook and allow Students to retain the Workbook and related materials for their own personal use.

10. **Co-branding.** Any materials produced by Licensee to promote HBI and/or the PACT Curriculum or Program shall contain the co-branded lockup logo. The co-branded logo shall include the Licensee logo in a horizontal or vertical lockup format with the HBI registered mark logo as shown in the HBI Branding Guidelines. The lockup logo must be used in accordance with the HBI Branding Guidelines. The guideline rules outlined in the HBI Branding Guidelines shall govern the use of the lockup logo, including but not limited to the following:

- The default logo is the full color HBI/PACT logo with the Licensee logo, which shall be used in full color; the default HBI logo shall be illustrated on a white background when available or used as a black or white HBI logo with no distractive background designs;
- the two logos should be optically equal in size;
- when the logos are locked up, they shall be separated by four centimeters vertically or horizontally with the vertical and horizontal pipeline.
- The Licensee must follow the HBI Branding Guidelines for other questions concerning use of the HBI/PACT and Licensee lockup logo. HBI retains the right to inspect any materials produced by Licensee that include the HBI logo, HBI trademark, PACT trademark, or lockup logo and to reject the use of such materials at its discretion. In addition, HBI may use the Licensee name and/or logo for promotional purposes.
- Any variation must be approved in writing by HBI's Marketing & Communications team.

11. **Instructors.** Licensee shall select people which have at least five (5) years construction trade experience to be candidates to be Instructors. Only Licensee employees who have received PACT Instructor Certification from HBI shall be considered Instructors and authorized to have students complete Assessments and issue Certificates. In order to retain PACT Instructor Certification, the PACT Instructor must teach one complete PACT class and certify at least one student during the Contract dates of this agreement. Failure to comply with above provision will result in expiration of PACT Instructor Certification and will require re-certification. Licensee is responsible for notifying HBI in a timely manner of any changes in primary points of contact, accounts payable contacts, Instructors, or other direct employees with access to the LMS. Failure to do so may negatively impact access to LMS. Please refer to appropriate HBI staff for costs and conditions for additional Instructor training.

12. **Books and Records.** Licensee shall give HBI complete access to all records and materials generated by the Licensee in the presentation of the PACT Program, including without limitation, enrollment information and evaluations of Students participating in the PACT Program. The information maintained by Licensee in connection with the PACT Program shall be true and correct. Licensee and Instructors shall follow the curriculum established in the PACT Program, and utilize the LMS to register, evaluate, assess, and certify students as directed by HBI. HBI shall have the right to observe Instructors as they present the PACT Program. Licensee shall, during the Term, maintain PACT Program skill achievement records sufficient to document Student competency along with other records that Licensee uses for documentation of construction training related to the PACT Program. HBI, or its designated agent, shall have the right, during normal business hours during the Term and for a period of three (3) years after the expiration or termination of the Term, to inspect, review, or audit such books and records of Licensee. Licensee shall give HBI access to the presentations of the PACT Program and the books and records produced by Students, Instructors and Licensee in the PACT Program during normal business hours. Licensee shall notify HBI immediately, but, in any event, within 48 hours of receipt of any complaint concerning the actions of any Instructor, the materials or the PACT Program and shall provide all relevant details.

13. **Reporting.** HBI may request additional or supplemental information related to student enrollment, progress, and certifications for information not contained within the LMS. HBI does require Student first and last name but will not require additional personal identifying information, except where permitted by Licensee.

14. **No Solicitation.** HBI and Licensee shall be independent contractors. Licensee shall not employ any person who is, or has been within the preceding year, an employee of HBI. Similarly, HBI shall not employ any person who is, or within the preceding year been, an employee of Licensee. HBI and Licensee shall each maintain separate business operations, books, and records. HBI shall have no right to act on behalf of or bind Licensee in any manner. Licensee shall have no right to act on behalf of or bind HBI in any manner. During the Term, and thereafter, HBI may provide the PACT Program to other persons, organizations, and firms. Neither HBI nor Licensee shall, either directly or indirectly, through any person, entity, or by any other means (i) induce or attempt to induce any employee of the other party to leave the employ of the party or in any way interfere with the relationship between the party and any employee thereof, or (ii) hire any person who was an employee of the other party at any time during the Term or within one (1) year after the end of the Term.

15. **Confidentiality.** Licensee will hold in confidence all documents, records, materials and all other information it receives from HBI in connection with the PACT Program (whether received before or after the date of this License), including the Guide and Workbook, provided, however, Licensee shall be permitted to provide the Workbook to Students in hardcopy only. At the request of HBI, Licensee, except as provided herein, shall return to HBI all copies of nonpublic documents and materials that have been furnished to Licensee, including the Guide and Workbook, ("Confidential Materials"). Confidential Materials shall not be communicated, distributed, or provided to any third party. The obligation of Licensee to treat Confidential Materials in confidence shall not apply to any information which (i) is or becomes available to Licensee from a source other than HBI, (ii) is or becomes available to the public other than as a result of disclosure by Licensee or its agents, or (iii) is required to be disclosed under applicable law or judicial process, but only to the extent it must be disclosed. Notwithstanding the foregoing, in the event that Licensee is required to disclose any Confidential Materials or information by applicable law, judicial process or rule of governmental agency, it is agreed that Licensee shall provide HBI with prior notice of such requirement and HBI may seek an appropriate protective order if it so desires.

16. **Termination.** If either party defaults in the performance of, or compliance with, any term or condition of this License, the other party may terminate this License. The non-defaulting party shall give the defaulting party prompt written notice of any default under this License and termination of this License shall be effective thirty (30) days from the date the non-defaulting party sends such notice, unless, within thirty (30) days of the date notice is sent, the defaulting party has corrected or cured the default or if the non-defaulting party is satisfied that the defaulting party has taken appropriate action likely to affect such correction within a reasonable time, in the sole discretion of the non-defaulting party. The non-defaulting party may, at its option, terminate this License including, without limitation, all the rights hereunder. Upon termination by HBI, Licensee shall remain obligated to pay any and all amounts due hereunder to HBI, including, without limitation, the remaining installments of the Assessment or License Fees, and shall return to HBI all materials in accordance with the terms hereof.

17. **Indemnification.**

A. By HBI. HBI hereby indemnifies and holds Licensee and its directors, officers, employees and agents harmless from and against any and all liabilities, losses, claims, damages, costs and expenses (including court costs and reasonable attorney's fees) incurred by one or more of such parties and arising from HBI's services, duties and obligations hereunder except where such liabilities, losses, claims, damages, costs or expenses are attributable to the act or omission of Licensee or its directors, officers, employees or agents. In all cases, HBI's liability shall be limited to the PACT Program fee paid by Licensee.

B. By Licensee. Licensee hereby indemnifies and holds HBI and its directors, officers, employees and agents harmless from and against any and all liabilities, losses, claims, damages, costs and expenses (including court costs and reasonable attorney's fees) incurred by one or more of such parties and arising from or connected with Licensee's duties and obligations (or violation thereof) hereunder, including, but not limited to, any unauthorized use of the HBI Materials, except where such liabilities, losses, claims, damages, costs or expenses are solely attributable to the negligent act or omission or intentional misconduct of HBI or its directors, officers, employees or agents.

18. **Severability.** Should any provision of this License be determined to be invalid for any reason, such invalidity shall not affect the validity of any other provisions, which other provisions shall remain in full force and effect as if this License had been executed with the invalid provision eliminated, and it is hereby declared the intention of the parties that they would have executed the other provisions of this License without including therein any such provision which may for any reason be hereafter determined invalid. Whenever possible, each provision of this License shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this License or the application of any such provision to any party or circumstance shall be held to be prohibited by or invalid, illegal, or unenforceable under applicable law in any respect by a court of competent jurisdiction, such provision shall be ineffective only to the extent of such prohibition or invalidity, illegality or unenforceability, without invalidating the remainder of such provision or the remaining provisions of this License. Furthermore, in lieu of such illegal, invalid, or unenforceable provision, there shall be added automatically as a part of this License, a legal, valid, and enforceable provision as similar in terms to such illegal, invalid, or unenforceable provision as may be possible. Notwithstanding the foregoing, if any such determination materially and adversely affects either party, the parties shall negotiate in good faith to modify this License to the fullest extent permitted by applicable law so as to affect their original intent as closely as possible to the end that the transactions contemplated hereby are fulfilled and consummated to the maximum extent possible.

19. **Assignment.** No party may assign any of its rights under this License, except with the prior written consent of the other party. All assignments of rights are prohibited under this License, whether they are voluntary or involuntary, by change of control, merger, consolidation, dissolution, operation of law, or any other manner. For purposes of this Section:

1. "change of control" refers to a change in control of 50% or more of the party; and
2. "merger" refers to any merger in which a party participates, regardless of whether it is the surviving or disappearing entity.

Any purported assignment of rights or delegation of performance in violation of this License is void.

20. **Governing Law.** This License shall be construed in accordance with and governed by the laws of the District of Columbia without reference to principles of conflict of laws.

21. **Counterparts.** This License may be executed in counterparts, all of which taken together shall constitute one agreement binding on all the parties, notwithstanding that all the parties are not signatories to the original or the same counterpart. The parties shall become bound by this License only when all parties have executed a counterpart of this License.

22. **Expenses.** Each party hereto will pay all costs and expenses incident to its negotiation and preparation of this License and to its performance and compliance with all agreements and conditions contained herein on its part to be performed or complied with, including the fees, expenses and disbursements of its counsel and accountants.

23. **Gender, Plural.** Whenever the context may require, any pronoun used herein shall include the corresponding masculine, feminine or neuter forms. The singular form of nouns, pronouns and verbs shall include the plural and vice versa.

24. **Submission to Jurisdiction and Forum.** The parties hereby agree that any suit, action or proceeding arising out of or related to this License or any of the transactions contemplated hereby or thereby shall be brought exclusively in either the United States District Court for the District of Columbia or an appropriate court of the District of Columbia. The parties hereby irrevocably submit in any suit, action or proceeding arising out of or related to this License or any of the transactions contemplated hereby or thereby to the jurisdiction of the United States District Court for the District of Columbia and the jurisdiction of any court of the District of Columbia. The parties hereto waive any and all objections to jurisdiction and venue in those courts that they may have under the laws of the District of Columbia or the United States. Licensee agrees that in the event of the actual or threatened unauthorized use of the HBI Materials or HBI Trademarks, HBI shall be irreparably harmed and/or threatened with irreparable harm and be entitled to seek injunctive relief without the necessity of posting a bond.

25. **Entire Agreement.** This License shall constitute the entire agreement between the Parties with respect to the limited subject matter specified herein and may not be modified or amended other than by a written instrument executed by both Parties. This License supersedes all prior oral and written communications, agreements, and understandings of the Parties with respect to the limited subject matter of this License.

26. **Third Party Beneficiaries.** None of the provisions of this License shall be for the benefit of or enforceable by any creditors of the parties.

27. **Waivers.** Any term of this License may be waived, or the time for its performance may be extended, by the party or parties entitled to the benefit thereof. Any such waiver shall be validly and sufficiently authorized for the purposes of this License if, as to any party, it is authorized in writing by an authorized representative of such party. The failure of any party hereto to enforce at any time any provision of

this License shall not be construed to be a waiver of such provision, nor in any way to affect the validity of this License or any part hereof or the right of any party thereafter to enforce each and every such provision. No waiver of any breach of this License shall be held to constitute a waiver of any other or subsequent breach.

28. **Captions.** The captions of the paragraphs of this License have been inserted only for the purpose of convenience and such captions are not a part of this License and shall not be deemed in any manner to modify, explain, enlarge, or restrict any of the provisions of this License.

29. **System Requirements.** Instructors and Students must be registered on HBI's LMS to complete course requirements. Please ensure your IT point of contact whitelists the system; for more information, contact lmssupport@hbi.org with subject line: whitelist. For optimal user experience and product performance, please note the LMS system requirements below, which are subject to change in HBI's discretion:

Desktop:

- Broadband Internet connection

Web browser:

- Internet Explorer 8+
- Firefox 2+
- Safari on Mac 1.2+
- Google Chrome (current version)
- Javascript and Cookies enabled

Mobile Devices:

- Apple iOS devices using Safari mobile web browser
- Android devices using Google Chrome mobile web browser

If premium Interplay Learning content is purchased through HBI, note the system requirements and end-user hardware suggested for optimal delivery:

Browser-Based Training Requirements for PC, MAC, and Chromebook:

- 64 bit operating system required-simulations run on most modern 64 bit browsers, including
- Google Chrome, Firefox, and Safari. Microsoft Edge or Internet Explorer are not supported. Apple/Macs work in this mode ONLY.
- 8GB of RAM is recommended, though the simulations may load on a machine with 4GB of RAM. They will not load on a machine with less than 4GB of RAM.
- Most Intel i3, i5, or i7 processors should be sufficient.
- Machines with Pentium, Atom, and Celeron processors are usually not powerful enough for the simulations.
- You should have an internet connection speed of at least 15mbps.

Hardware requirements for Virtual Reality (VR) use (optional):

- GPU: Nvidia GeForce GTX 970, AMD Radeon R9 290 equivalent or better.
- CPU: Intel i5-4590, AMD FX 8350 equivalent or better.
- RAM: 4 GB or more.
- Video Output: HDMI 1.4, DisplayPort 1.2 or newer.
- USB Port: 1x USB 2.0 or better port.
- Operating System: Windows 7 SP1, Windows 8.1 or later, Windows 10.
- HTC Vive, Oculus Rift S HMD or equivalent

30. **Notice.** Any notices or other communications required or permitted under this License shall be sufficiently given if in writing and (i) hand-delivered, including delivery by courier service, (ii) sent by facsimile, (iii) sent by email or similar system, or (iv) sent by certified mail, return receipt requested, postage prepaid, addressed to the recipient at the address stated below, or to such other address as the party may substitute by written notice to the other party during the Term.

Notices and other communications delivered by facsimile must be transmitted by a facsimile machine which produces a dated message completed confirmation. Notices sent by email must be transmitted through a system that produces a delivery receipt. All notices hand-delivered shall be deemed received on the day of delivery. All notices forwarded by mail shall be deemed received on the date two (2) business days immediately following date of deposit in the U.S. mail; provided, however, the return receipt indicating the date upon which the notice is received shall be prima facie evidence that such notice was received on the date of the return receipt. Notices and other communications transmitted by facsimile or email shall be deemed delivered on the day transmitted unless such day is a Saturday, Sunday, or legal holiday in which event it shall be deemed received on the next business day. Addresses may be changed by giving notice of such change in the manner provided herein. Unless and until such written notice is received, the last address given shall be deemed to continue in effect for all purposes.

If the notice is sent by facsimile or email, it must be properly addressed, reflecting the following facsimile phone number or email address, respectively, of the addressee:

If to HBI:

HBI
Attention: Jeremy Albritton
Fax: (202) 266-8999
Email: ContractManagement@hbi.org

If to Licensee:

Licensee Name: Copperas Cove High School
Licensee Address: 400 South 25th St. Copperas Cove, TX 76522
Attention: Name: Robert Turner
Email: turnerr@ccisd.com

Licensee Accounts Payable and IT Contact

Accounts Payable Name: Kayla McGinnis
Accounts Payable Address: ,

Accounts Payable Phone:
Accounts Payable Email: kayla.mcginnis@ccisd.com
IT Contact Name: Henry Blair
IT Contact Email: henry@ccisd.com

31. **Site/School Information.**
Copperas Cove High School (Site)

32. **Instructor Contact Information.**

Instructor(s)

Instructor

Name: Quandeski Whitlow
Email: quandeski.whitlow@ccisd.com

Instructor

Name: Joseph Crosby
Email: crosbyj@ccisd.com

Payment Terms

The following represents the payment terms identified for this license agreement

Name	Quantity	Unit Price	Subtotal	Billing Exceptions Applied	Billing Exceptions Amount	School/Site/Instructor	Total Price
Site/School	1	$2,000.00	$2,000.00		$0.00	Copperas Cove High School (Site)	$2,000.00

Subtotal: $2,000.00
Total Discounts: $0.00
Total Amount Due: $2,000.00

LICENSEE:

I am authorized to enter this License on behalf of Licensee and agree to the terms, conditions and payment schedule of this License as listed above.

_____

Name: Brent Hawkins
Title: Superintendent

HBI:

I am authorized to enter this License on behalf of HBI and agree to the terms and conditions of this License.



Name: Ed Brady
Title: CEO, Home Builders Institute

Board of Trustees

Date of Meeting: September 14, 2026

Item Type: Action

Item Name	Item over $50K - Technology - 30 Smart Charging Carts - $51,327.90 - Budgeted Funds
District Goal	Technology: Create an environment where technology is fully infused in all aspects of our district.
Summary (Purpose/ Objective)	We are rquesting approval for the purchase of 30 smart charging carts to house the new Chromebooks that were approved in May. These carts are equipped with intelligent charging technology that ensures devices are charged efficiently without overcharging, helping extend the life of the Chromebook batteries over their cycle. Purpose and Impact: This purchase aligns with one of the technology standards we have adopted distri-wide: protecting our investment in devices while providing students and teachers with consistent ready-to-use technology. By adding these carts, we are not only organizing and securing the new Chromebooks but also making sure they remain dependable tools for instruction for years to cPPome.
Fiscal Impact	$51,327.90 Budgeted Technology Funds
Administrative Recommendation	Administration recommends approving the purchase
Attachments	Quote_Prime Systems_Smart Charging Carts_PSQ10652

Contact Person: Kip Robins, Chief Technology Officer

E-Mail Address: kip.robins@ccisd.com

Prime Systems
10402 HARWIN DR
HOUSTON, TX 77036
PH: 713-773-0934
FAX: 713-933-1030

SALES QUOTE: PSQ10652

2026-06-03 10:48:21AM CSRLS\GALLEN

Ship To: CCISD Technology Department
Daniela Pitts
702 Joe Lombardi Way
Building 100
Copperas Cove, TX 76522

Phone #:

Shipment Method

P.O. Numbe 9032600273

Expiration Date 10/01/2026

Bill To: Copperas Cove ISD
408 S. Main St.
Copperas Cove, TX 76522
United States

Phone #:

SalesPerson George Allen

Terms Net 30 Days

Qty	Code	Description	Unit Price	Extension
30	CRT-PLS-S36L-D-H65C	AC-Plus-T-H65, 36 Bay , Smart Charging USB Hub, Charging Cart, USB-C Cables	1,710.93	51,327.90
		Contract: BuyBoard 760-25		

Subtotal: **51,327.90**

Total: **51,327.90**

Board of Trustees

Date of Meeting: September 14, 2026

Item Type: Action

Item Name	Items Over $50K - TASB Risk Management Fund - 2026-2027 Unemployment Compensation, Workers' Compensation, Property, Auto, Cyber, Property, and School Liability Insurance Coverage ($1,270,050 - Budgeted Funds)
District Goal	Budget Management: All stakeholders will optimize resources to enhance student success.
Summary (Purpose/ Objective)	Board policy CH (Local) states that "any individual item that costs $50,000 or more, regardless of whether the item is budgeted or competitively purchased, shall require Board approval before a transaction may take place." We request approval to pay TASB Risk Management $1,270,050 for: 1. Unemployment Compensation ($82,830) 2. Workers' Compensation ($91,716) 3. Property, Auto, Cyber, Property, and School Liability ($1,095,504)
Fiscal Impact	$1,270,050 - Budgeted Funds
Administrative Recommendation	Administration recommends approval of the TASB Risk Management Fund 2026-2027 Insurance Coverage expenditures.
Attachments	2026-2027 TASB RMF Auto, Cyber, Property, School Liability 2026-2027 TASB RMF Unemployment Compensation 2026-2027 TASB RMF Workers' Compensation

Contact Person: Cliff Heath, CFO

E-Mail Address: clifton.heath@ccisd.com

TASB™ RISK FUND

TASB Risk Management Fund
P.O. Box 301, Austin, Texas 78767-0301 • 800-482-7276
12007 Research Blvd., Austin, Texas 78759-2439 • tasbrmf.org
Administered by the Texas Association of School Boards

July 27, 2026

Brent Hawkins

Copperas Cove ISD

Dear Brent Hawkins,

The TASB Risk Management Fund is pleased to provide the following proposal for renewing coverage with the Fund for the coming year. The proposal reflects the Fund's ongoing commitment to the risk-sharing partnership among its more than 1,000 members.

The Fund is the oldest and largest governmental risk pool serving Texas public schools. A 21-member board comprised of school board members, superintendents, and administrators from member districts governs the Fund. The Fund's board of trustees ensures the Fund remains financially strong and responsive to member needs. Fund programs and coverages continue to respond to the risks shared by Fund members and reflect the challenges Fund members face today.

The coverage proposal on the following pages includes terms and contribution amounts for the programs in which your organization participates. A summary of changes and updates to the Fund's Coverage Agreements is included in this proposal. You can also access coverage agreements on the Fund's website.

Please review all terms, provisions, and features of this renewal proposal. When ready, you may accept this renewal proposal by signing the Contribution & Coverage Summary (CCS) and returning it by email to me or TASBRMF@tasbrmf.org. You may also complete the electronic acceptance using the link in the renewal email sent to the designated Program Contact. All provisions and terms of this CCS, including contribution amounts, are offered by the Fund in total as indicated only; if not accepted by the member in total, please contact your underwriter for other pricing and options.

Please note that if you take no action, coverage will automatically renew under the terms of this renewal proposal. If you wish to terminate coverage, the Fund must receive written notice of termination at least 30 days prior to your renewal date. If you are unsure of your plans to renew or have questions about this renewal proposal or any aspect of your Fund membership, please contact Heide Gaden or any member of TASB's Underwriting or Marketing teams at 800.482.7276.

Thank you for your membership in the TASB Risk Management Fund and participation with all Fund members. The Fund is proud to be your partner in managing risk and serving the students and staff in your community.

TASB Risk Management Fund
P.O. Box 301, Austin, Texas 78767-0301 • 800-482-7276
12007 Research Blvd., Austin, Texas 78759-2439 • tasbrmf.org
Administered by the Texas Association of School Boards

Sincerely,
Heide Gaden
Risk Management Consultant
Division of Risk Management Marketing & Strategic Partnerships
Texas Association of School Boards, Inc.

TASB Risk Management Fund
12007 Research Blvd., Austin, Texas 78759-2439
P.O. Box 301, Austin, Texas 78767-0301
Toll-Free: 800.482.7276 | Austin area: 1 (512) 505-2816

CC:

Notification of Coverage Changes and Language Refinements
Effective July 1, 2026

As part of the annual coverage review, the TASB Risk Management Fund (Fund) implemented the following coverage changes and language refinements ***for all renewals taking effect on or after July 1, 2026***. This document is a summary of changes and refinements only; please carefully review the full text of all Fund Coverage Agreements and any applicable Contribution and Coverage Summary (CCS).

Automobile Liability & Physical Damage Coverage Agreement

- Under Section 3.4, revised the language regarding a non-owned automobile being maintained or operated to include the term "use."
- Under Section 3.5, expanded the definition of Covered Person to include the scenario of members loaning vehicles to other districts. This activity is allowed under Section 4, but this update provides additional clarity.
- Under Section 4, clarified the second sentence that grants liability coverage to non-owned autos
- Described in 3.4(B), which addresses leased, rented, and borrowed vehicles and (D), which addresses automobile career and technology programs.

School Liability Coverage Agreement

- Revised the Chapter 118 endorsement to state that losses under the endorsement do not erode the aggregate limit for other types of professional legal liability claims.
- Increased Chapter 118 limits to $1,000,000 per claim and $2,000,000 annual aggregate, with options to purchase higher limits, up to $5,000,000, for additional contribution.
- Under the Chapter 118 Endorsement, revised the position of words for clarity.
- Renamed the Chapter 118 Endorsement to Chapter 118: Employment Practices – Student Abuse and Reporting Endorsement.

Property Coverage Agreement

- Removed the single-ply membrane sublimit and replaced it with actual cash value (ACV) valuation for single-ply membrane roofs that are over seven years old. The ACV limitation will not apply to Very Severe Hail-rated single-ply membrane roofs.
- Reduced the deductible for motor-driven equipment from the all-other-perils (AOP) deductible to $2,500.
- Added language to the Flood Endorsement to describe how coverage applies when covered buildings are sited in Locations with more than one flood zone.
- Removed the application of the percentage deductible to covered property under $100,000, making this property subject to the Occurrence Minimum Deductible only.
- Under Section 7, increased the base supplemental coverage limit for Extra Expense & Loss in Revenue to $1,000,000 from $500,000.
- Increased the base sublimit for the Flood and Earthquake Endorsements to $5,000,000 from $2,000,000.
- Establish a maximum Weather Perils Deductible for freeze losses. The maximum deductible would be $1,000,000 or less depending on member size.
- Under Section 5, add language to indicate that all limitations to damage payments apply to aesthetic impairment payments as well, and that acceptance of an aesthetic impairment payment must be no later than 90 days from the determination that the loss to covered property resulted from aesthetic impairment.

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- Under Section 3.4, update the definition of occurrence to improve clarity and incorporate a recommendation from the Fund's property reinsurance panel.
- Under Section 4, clarify that an increased degree of damage later discovered does not alter a previous election for payments for repairs or for ACV for the *same* property. Repair or ACV elections for unrelated damage, such as to a separate building, are not affected.

Cyber Liability & Security Coverage Agreement

- No changes.

Violent Act Coverage

- No changes.

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TASB RISK FUND

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Copperas Cove ISD

Contribution & Coverage Summary (CCS)
Participation Period: 10/1/2026 through 9/30/2027

The following is a summary of coverage and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions can be found on the following pages and is part of this CCS. Please review all pages of this CCS document and associated Fund Coverage Agreements.

This document is not a declarations page. The Fund is not insurance but a self-insured risk pool through which members agree to share risk and actively participate in their contractual obligations as a member of the Fund.

Coverage	Contribution
Property	**$934,243**
Automobile Liability	**$65,391**
Automobile Physical Damage	**$26,900**
School Liability Including Professional Legal, General Liability, Employee Benefits Liability, & Chapter 118: Employment Practices - Student Abuse and Reporting Endorsement	**$56,970**
Cyber Liability & Security	**$12,000**
Total Contribution	**$1,095,504**

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the member. Total Contribution is an estimate and is subject to exposure audit.

All provisions and terms of this CCS, including contribution amounts, are offered by the Fund in total as indicated only; if not accepted by the member in total, please contact your underwriter for other options and updated pricing.

TASB RISK FUND

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Copperas Cove ISD

Property Coverage Summary
Participation Period: 10/1/2026 through 9/30/2027
Total Property Contribution: $934,243

The following is an overview of the limits and deductibles for risk of Direct Physical Loss to Covered Property. Additional coverages, limits, exclusions, and terms are included in the Fund's Coverage Agreement for this Participation Period. All limits are per Occurrence unless otherwise shown.

Total Covered Value: $405,236,000

Blanket Replacement Cost

Coverage	Limit	Deductible
All Perils except Weather Perils	$405,236,000	$100,000
Weather Perils except Named/Numbered Windstorm	$405,236,000	2% Minimum $500,000 Maximum $5,000,000 Freeze $500,000
Extra Expense & Loss in Revenue	$1,000,000	Included
Named/Numbered Windstorm Endorsement	$50,000,000	2% Minimum $500,000 Maximum $5,000,000
Terrorism Endorsement	$405,236,000	$100,000
Crime & Employee Dishonesty Endorsement	$500,000	$5,000
Flood Endorsement (Annual Aggregate Limit)	$5,000,000	$50,000
Earthquake Endorsement (Annual Aggregate Limit)	$5,000,000	$50,000
Equipment Breakdown Coverage	$100,000,000	$50,000

Other Coverage Limits & Deductibles	Limit per Occurrence	Deductible
Aesthetic Impairment (metal roofs only)	50% cost to repair/replace, maximum $1,000,000	Peril Deductible
Animals (livestock only)	$25,000	Peril Deductible
Art, statues, or antiques	$100,000	Peril Deductible
Code compliance	Up to 10% of the Loss amount, maximum $1,000,000	Peril Deductible
Debris removal	Up to 25% of the Loss amount	Peril Deductible
Electronic data replacement	$50,000	Peril Deductible
Food spoilage	$100,000	Peril Deductible
Landscaping	Up to $1,000 per tree, shrub, or landscaping plant, maximum $25,000	Peril Deductible
HVAC units	Actual Cash Value	Peril Deductible
Motor-driven Equipment Coverage Deductible	Coverage Limit	$2,500 per piece of equipment
New construction or renovation by employees	$1,000,000	Peril Deductible
Pollutant clean-up	$100,000	Peril Deductible
Single-ply roof upgrade	Up to 125% cost to repair/replace, maximum $250,000	Peril Deductible
Temporary repairs	Up to 10% of Building Damage	Peril Deductible
Vital documents and records	$50,000	Peril Deductible

Property Coverage Provisions

Weather Perils: Weather Perils is an Occurrence of wind, hail, convective storm, or freeze. The Weather Perils Limit and Deductible shown on this CCS will apply to Loss (including ensuing Loss) by a Weather Peril. Weather Perils does not include Named/Numbered Windstorm.

Named/Numbered Windstorm: Named/Numbered Windstorm (NWS) is an Occurrence of hurricane, typhoon, tropical cyclone, tropical storm, or tropical depression (but not other convective storms) that is designated by name or number by the National Weather Bureau, National Hurricane Center, or any recognized meteorological authority, including any related wind-driven rain, flood, tidal water or wave, storm surge, wave wash, surface water, overflow of bodies of water, or spray from any of these conditions. The NWS Limit and Deductible indicated on this CCS will apply to Loss (including ensuing Loss) by an NWS.

However, any flood-related Loss (including ensuing Loss) during an NWS Occurrence will be considered a separate Flood Occurrence with a Flood Limit as indicated on this CCS. For all other NWS Loss (including ensuing Loss) during this combined perils event, the NWS Limit indicated on this CCS will apply. Only the higher deductible of the two perils will apply during this combined perils event.

Percent Deductible/Occurrence Minimum Deductible: General. When Covered Property sustains a Loss caused by a Weather Peril or NWS, the Fund Member's deductible will be a Percent-based Deductible or an Occurrence-based Minimum Deductible. For Covered Property of $100,000 or over, the higher deductible applies. For Covered Property under $100,000, the Occurrence Minimum Deductible applies only.

Deductible calculation. The Percent Deductible amount will be calculated based on the designated percent, as shown on the CCS, applied to the Total Covered Value of a Loss-affected Covered Property (including Personal Property contents) in the Statement of Values schedule, which is considered a part of this CCS. This designated percent is reflected on the schedule as the deductible dollar amount listed under a Loss-affected Covered Property's deductible column.

Covered Property that does not appear on the Statement of Values schedule and sustains a Loss will be subject to the applicable deductible based on its Total Covered Value at the time of the Loss.

Multiple-Covered Property Loss. In the case of multiple $100,000 or over Loss-affected Covered Properties, the member will incur a Percent Deductible for each property, calculated the same as one Loss-affected Covered Property only. These Percent Deductible amounts will be added to determine the Total Percent Deductible amount for comparison with the Occurrence Minimum Deductible amount. (However, for payment purposes, the Total Percent Deductible calculation below will not affect the Percent Deductible application to each Covered Property.)

To determine whether the Total Percent Deductible amount or the Occurrence Minimum Deductible amount applies when multiple Covered Properties are Loss-affected, only the actual Loss amount within each property's Percent Deductible amount will apply toward the summed Total Percent Deductible amount, which is then compared with the Occurrence Minimum Deductible amount; the higher deductible applies.

Payment obligation. For Covered Property $100,000 or over, if the Fund has any payment obligation above the Occurrence Minimum Deductible, this payment will be based on the Loss amount for each Covered Property exceeding that property's scheduled or determined Percent Deductible amount.

For Covered Property under $100,000, if the Fund has any payment obligation, this payment will be based on the Loss amount exceeding the Occurrence Minimum Deductible.

Occurrence Minimum Deductible—General. Regardless of the Total Percent Deductible, the amount of Loss sustained, the number of Loss-affected Covered Properties in an Occurrence, or any other factor, in no event will the member's Percent Deductible obligation (Total or individual) be less than the Occurrence-based Minimum Deductible listed on the CCS.

Location: A Location is a single street address that is the site of the Covered Property. Locations may have multiple Covered Properties, including structures.

Flood Zone Exclusions: The Fund Member's Covered Property (as defined in the Coverage Agreement) is excluded from coverage under the Flood Endorsement of the Coverage Agreement if more than 15% of the Location subject to loss is located in any Special Flood Hazard Areas (SFHA) beginning with 'A' or 'V' as identified on the most recently published pre-Loss FEMA Flood Insurance Rate Map (FIRM).

Other Limits: If more than one Per Occurrence Limit may be applicable, the Fund will determine which limit or limits will apply.

Statement of Values: The Statement of Values schedule will be provided to the Fund Member before the beginning of the Participation Period and is considered incorporated into the Agreements between the Fund and the member. The Fund Member agrees to allow the Fund to conduct property appraisals of the Fund Member's property periodically and agrees to accept values provided by the Fund. The Fund reserves the right to adjust the Fund Member's contribution for newly-constructed Buildings or Other Structures that are Covered Property and accepted within the Participation Period based on the certificate of occupancy date. The Fund reserves the right to adjust the Fund Member's contribution for newly-acquired Buildings or Other Structures that are Covered Property and acquired within the Participation Period based on the acquisition date.

Salvage: The Fund will have the right, at its discretion, to exercise rights of salvage to any damaged property paid for or replaced under the terms of this Agreement.

Single Ply Membrane: 'Single Ply Membrane' is a synthetic roofing material that includes EPDM, TPO, and PVC membranes.

Fund Member Mitigation: As indicated in the Property Coverage Agreement, including Sections 9.29 and 12.5, the Fund Member must preserve Covered Property before and after Loss, or the Fund may exclude coverage.

Fund Member Notice: As indicated in the Property Coverage Agreement, including Section 13.1, time is of the essence for the Fund Member to give notice of a claim for all Loss. Coverage is only available if the Fund Member reports all Loss within 365 days of an Occurrence.

Limit Elimination: The Fund may reduce all Property limits to zero and cease all payments (promised or otherwise) to the member for any claim under this CCS if the Fund's applicable property reinsurance coverage exhausts during the Participation Period through any property claim payment to any Fund Member.

TASB RISK FUND

TASB Risk Management Fund • 12007 Research Blvd., Austin, Texas 78759-2439
P.O. Box 301 • Austin, Texas 78767-0301 • 800.482.7276 • tasbrmf.org
Administered by the Texas Association of School Boards

Copperas Cove ISD

Automobile Coverage Summary
Participation Period: 10/1/2026 through 9/30/2027
Total Automobile Contribution: $92,291

The following is an overview of the limits and deductibles for risks associated with the ownership, maintenance, or use of Covered Automobiles. The Fund's Coverage Agreement includes additional coverages, limits, exclusions, and terms for this Participation Period.

Coverage	Limit	Deductible
Automobile Liability – Split Limits Bodily Injury Per Person/Bodily Injury Per Occurrence/Property Damage Per Occurrence	$100K / $300K / $100K	$2,500
Automobile Physical Damage - Collision	Actual Cash Value	$2,500
Automobile Physical Damage - Comprehensive	Actual Cash Value	$2,500
Automobile Physical Damage - Catastrophic See Auto Liability & Physical Damage Coverage Agreement Part C 12.3	Actual Cash Value	$100,000
Supplemental Coverage – Private Passenger Rental Expense (Theft only) See Auto Liability & Physical Damage Coverage Agreement Part C 9.3	$50 per day up to $1,500 total	Included
Non-Owned Auto	Automobile Liability Limit	Automobile Liability Deductible

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Automobile Coverage Provisions

Statement of Values: The Fund Member has provided the Fund with the most complete and accurate listing of vehicles owned and leased by the Fund Member and will make this listing current throughout the Participation Period. The Fund Member agrees to allow the Fund to conduct vehicle appraisals of the Fund Members' fleet periodically and agrees to accept values provided by the Fund, if any.

Salvage: The Fund will have the right, at its discretion, to exercise rights of salvage to any damaged property paid for or replaced under the terms of this Agreement.

Excluded Vehicles: Vehicles specifically listed on this CCS are excluded from all Automobile coverage as noted under 'Exclusion.'

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School Liability Coverage Summary
Participation Period: 10/1/2026 through 9/30/2027
Total School Liability Contribution: $56,970

The following is an overview of the limits and deductibles for legal, general, and other liability risks. The Fund's Coverage Agreement includes additional coverages, limits, exclusions, and terms for this Participation Period.

Coverage	Limit	Deductible
Professional Legal Liability	$2,000,000 Limit Per Claim $2,000,000 Maximum Annual Aggregate	$25,000
General Liability	$2,000,000	$0
Employee Benefits Liability	$100,000	$0
Chapter 118: Employment Practices – Student Abuse and Reporting Endorsement	$1,000,000 Limit Per Claim $2,000,000 Maximum Annual Aggregate	$25,000

School Liability Coverage Provisions

Known Prior Wrongful Acts: As indicated in the School Liability Coverage Agreement, including Section 4.1, the Fund Member agrees that all known prior Wrongful Act (including previously reported acts) that may result in a legal claim against the Fund Member have been fully disclosed to prior carriers, including the Fund, and no coverage will apply to these acts under this CCS. However, this CCS does not void coverage afforded to the Fund Member under any previous CCS.

Fund-requested Settlement Contributions: As indicated in the School Liability Coverage Agreement, including Section 4.6, the Fund may request a monetary or non-pecuniary contribution from the Fund Member to address the portion of a Claim that is not covered by the Coverage Agreement so that the Fund can settle the Claim in its entirety. Any refusal by the Fund Member to contribute to the settlement as requested by the Fund will result in the Fund Member being responsible for further defense costs and indemnity payments other than what the Fund would have paid.

Chapter 118: Employment Practices – Student Abuse and Reporting Endorsement Coverage: As indicated in the School Liability Coverage Agreement Chapter 118: Employment Practices – Student Abuse and Reporting Endorsement, the Fund will provide limited coverage for K-12 school districts for Claims arising from allegations under Chapter 118 of the Texas Civil Practice and Remedies Code. This endorsement excludes coverage under the General Liability Coverage and provides claims-made coverage under the Professional Legal Liability Coverage. The coverage for state court Chapter 118 Claims only (those Claims that are filed and adjudicated in, or remanded to, the state courts of Texas) will have Claim Expense within the CCS-indicated per Claim and annual aggregate limits of liability.

Non-Chapter 118 Professional Legal Liability Claims: The aggregate limit for non-Chapter 118 Professional Legal Liability Claims will not decrease due to any Damages or Claim Expense arising from Chapter 118 Claims.

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Copperas Cove ISD

Cyber Liability & Security Coverage Summary
Participation Period: 10/1/2026 through 9/30/2027
Total Cyber Liability & Security Contribution: $12,000

The following is an overview of the limits and deductibles for cyber liability & security risks. The Fund's Coverage Agreement includes additional coverages, limits, exclusions, and terms for this Participation Period.

Coverage	Aggregate Limit Per Event	Deductible
Cyber Liability & Security	$500,000	$0

Coverage Lines and Sub-lines Subject to Sub-limits	Sub-limit Subject to the Aggregate Limit Per Event	Deductible
Fraudulent Instruction	$100,000	$0
Funds Transfer Fraud	$250,000	$0
Telephone Fraud	$250,000	$0
Criminal Reward	$100,000	$0
Cryptojacking	$250,000	$0
Invoice Manipulation	$100,000	$0

Cyber Liability & Security Coverage Provisions

No Known Losses: Fund Member certifies that all known or reported events occurring prior to the effective date of this coverage, as applicable, which it is reasonably believed may result in a claim under this coverage have been fully disclosed or reported.

Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. After the proposal is bound by the Fund, an email will be sent to the Program Coordinators listed below with instructions for confirming or updating Fund Member contact information. If the Coordinator listed has changed or the Coordinator's name and email address are not listed, please follow the instructions in the email.

Current Program Coordinators

Program	Name	Title	E-mail
TASB RMF - Property	Brent Hawkins	Superintendent	hawkinsb@ccisd.com
TASB RMF-Auto	Brent Hawkins	Superintendent	hawkinsb@ccisd.com
TASB RMF-Liability	Brent Hawkins	Superintendent	hawkinsb@ccisd.com
TASB RMF-Unemployment Compensation	Lindsie Almquist	Executive Director, HR	almquistl@ccisd.com
TASB RMF-Workers' Compensation	Lindsie Almquist	Executive Director, HR	almquistl@ccisd.com

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Contribution & Coverage Summary General Provisions

Coverage: This CCS, the Fund's corresponding coverage agreements and their endorsements, the Fund Member's questionnaire, the Interlocal Participation Agreement (IPA), and the documents incorporated by reference into any of those documents, all for this Participation Period, outline the coverage terms and limits.

Claims Reporting: The Fund Member will provide timely notice of all claims to the Fund as required in the IPA, the applicable Fund coverage agreement, and this CCS. The lack of timely notice may result in a loss of coverage.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund Coverage Agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund will determine the contribution for each program and how each contribution is applied.

Termination: In addition to any CCS-specific provisions, the IPA outlines the termination-related provisions that govern this CCS. These provisions include the following: this CCS may be terminated by either party, with termination effective at the end of the Participation Period, by giving written notice to the other party no later than 30 days before the end of the Participation Period. If the Fund Member ceases to be an Active or Associate member of the Texas Association of School Boards, Inc., this CCS will terminate at the end of the Participation Period, and the Fund will not offer a renewal CCS. If neither party terminates this CCS, any renewal CCS offered by the Fund becomes effective based on the terms of the renewal CCS and will bind the Fund Member.

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Fund Member Authorization:

I have read, approved, and agreed to this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and understand that my signature below contractually binds the entity I represent to this CCS and any other coverage-related or Fund participation agreements.

_____ _____

Authorized Signature Date

_____ _____

Printed Name Title

TASB™ RISK FUND

Proof of Auto Liability Coverage

THIS GOVERNMENT VEHICLE IS EXEMPT FROM THE MOTOR VEHICLE SAFETY RESPONSIBILITY ACT. Liability coverage in effect meets the minimum limits required by Texas law.

Member: **Copperas Cove ISD**
Contract Number: **P050910-2026-002**
Contract Period: **10/1/2026** through **9/30/2027**

If you have an accident, please notify the TASB Risk Management Fund at 800.482.7276.

Coverage is applicable to all vehicles owned by the above-named entity. Coverage remains in effect only if contribution has been paid.

WHAT TO DO IF YOU HAVE AN ACCIDENT

(Keep this Card in Vehicle at all times)

- Move vehicle to the side of the road if drivable.
- Call 911 immediately. Have driver's license and this card ready to give to police.
- Help the injured by making them comfortable and providing emergency first aid. Call for medical help and provide requested information.
- Report the accident to your supervisor as soon as possible. If you have been injured, notify your supervisor.
- Do not discuss blame or fault. Discuss accident only with the police.
- Collect names, insurance, and other driver's license number. If there are witnesses, collect their names and contact information and give the information to the police and your supervisor.
- Do not sign any documents except as requested by law enforcement.

TASB™ RISK FUND

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- Call 911 immediately. Have driver's license and this card ready to give to police.
- Help the injured by making them comfortable and providing emergency first aid. Call for medical help and provide requested information.
- Report the accident to your supervisor as soon as possible. If you have been injured, notify your supervisor.
- Do not discuss blame or fault. Discuss accident only with the police.
- Collect names, insurance, and other driver's license number. If there are witnesses, collect their names and contact information and give the information to the police and your supervisor.
- Do not sign any documents except as requested by law enforcement.

Copperas Cove ISD

Statement of Values

As of date: 7/27/2026
Participation Period: 10/1/2026 through 9/30/2027

Covered Property valued under $100,000 is not shown and is subject to the Minimum Weather Peril Deductible.

Campus Name – Site Address	Building ID	Building Name	Total Covered Value	Weather Percent Deductible
ADMINISTRATION, 408 S. MAIN STREET, COPPERAS COVE, TX, 76522	16137	ADMINISTRATION	$4,558,000	$91,160
AGRICULTURAL FARM, 727 FM 3046, COPPERAS COVE, TX, 76539	17936	BARN #2	$101,000	$2,020
AGRICULTURAL FARM, 727 FM 3046, COPPERAS COVE, TX, 76539	17937	BARN #3	$147,000	$2,940
CHILD NUTRITION, 705 WEST AVENUE D, COPPERAS COVE, TX, 76522	17833	CHILD NUTRITION	$2,102,000	$42,040
CHILD NUTRITION, 705 WEST AVENUE D, COPPERAS COVE, TX, 76522	17836	DISTRICT WAREHOUSE	$3,013,000	$60,260
CHILD NUTRITION, 705 WEST AVENUE D, COPPERAS COVE, TX, 76522	17834	SPECIAL EDUCATION OFFICE/RECORDS	$813,000	$16,260
CHILD NUTRITION, 705 WEST AVENUE D, COPPERAS COVE, TX, 76522	17835	TEXT BOOK STORAGE	$346,000	$6,920
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	17842	ATHLETIC ANNEX	$3,277,000	$65,540
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	16136	BASEBALL BATTING CAGE	$409,000	$8,180
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	17839	BASEBALL CONCESSIONS BUILDING	$131,000	$2,620
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	17841	BASEBALL PRESS BOX	$104,000	$2,080
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	17844	COPPERAS COVE GYMNASIUM	$10,566,000	$211,320
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	17838	COPPERAS COVE HIGH SCHOOL	$72,112,000	$1,442,240

COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	27424	CTE BUILDING	$8,223,000	$164,460
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	17840	FINE ARTS BUILDING	$25,399,000	$507,980
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	27802	GREENHOUSE	$124,000	$2,480
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	17865	PORTABLE CLASSROOM	$288,000	$5,760
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	16134	SOFTBALL BATTING CAGE	$193,000	$3,860
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	17861	SOFTBALL PRESS BOX/CONCESSION STAND/RESTROOM	$258,000	$5,160
COPPERAS COVE HIGH SCHOOL, 400 SOUTH 25TH STREET, COPPERAS COVE, TX, 76522	17854	TENNIS RESTROOM/CONCESSION	$183,000	$3,660
CROSSROADS SCHOOL, 306 EAST AVENUE E, COPPERAS COVE, TX, 76522	17875	CLASSROOMS 15-20	$1,518,000	$30,360
CROSSROADS SCHOOL, 306 EAST AVENUE E, COPPERAS COVE, TX, 76522	17876	CLASSROOMS/CAFETERIA	$1,352,000	$27,040
CROSSROADS SCHOOL, 306 EAST AVENUE E, COPPERAS COVE, TX, 76522	17878	GYMNASIUM/LIBRARY BUILDING	$3,243,000	$64,860
CROSSROADS SCHOOL, 306 EAST AVENUE E, COPPERAS COVE, TX, 76522	17877	OFFICE/AUDITORIUM	$2,039,000	$40,780
CROSSROADS SCHOOL, 306 EAST AVENUE E, COPPERAS COVE, TX, 76522	17873	OLD ADMINISTRATION	$2,329,000	$46,580
CROSSROADS SCHOOL, 306 EAST AVENUE E, COPPERAS COVE, TX, 76522	17874	RESTROOMS/CLASSROOMS - BUILDING 300	$1,152,000	$23,040
FAIRVIEW/JEWEL ELEMENTARY SCHOOL, 1002 VETERANS AVENUE, COPPERAS COVE, TX, 76522	17870	NORTH WING BUILDING	$11,854,000	$237,080
FAIRVIEW/JEWEL ELEMENTARY SCHOOL, 1002 VETERANS AVENUE, COPPERAS COVE, TX, 76522	17869	SOUTH WING BUILDING	$13,659,000	$273,180
HALSTEAD ELEMENTARY SCHOOL, 910 NORTH MAIN STREET, COPPERAS COVE, TX, 76522	17880	HALSTEAD ELEMENTARY SCHOOL	$15,104,000	$302,080
HOUSE CREEK ELEMENTARY SCHOOL, 351 LUTHERAN CHURCH ROAD, COPPERAS COVE, TX, 76522	17910	HOUSE CREEK ELEMENTARY SCHOOL	$27,856,000	$557,120

JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17903	BULLDOG FIELD HOUSE	$2,044,000	$40,880
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17895	CLASSROOM WING C	$1,222,000	$24,440
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17894	COPPERAS COVE JUNIOR HIGH	$33,172,000	$663,440
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17899	DISTRICT SURPLUS STORAGE	$505,000	$10,100
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17897	DISTRICT TRAINING FACILITY	$1,283,000	$25,660
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17908	FOOTBALL EAST CONCESSIONS	$401,000	$8,020
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17909	FOOTBALL EAST RESTROOMS	$425,000	$8,500
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17906	FOOTBALL WEST CONCESSIONS	$427,000	$8,540
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17905	FOOTBALL WEST RESTROOMS	$427,000	$8,540
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17904	HOME PRESS BOX	$2,129,000	$42,580
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17901	PICNIC PAVILION	$143,000	$2,860
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17898	RECYCLE WAREHOUSE	$251,000	$5,020
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17896	TECHNOLOGY SERVICES	$929,000	$18,580
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17900	TRACK FIELD EVENT STORAGE	$137,000	$2,740
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17907	VISITOR PRESS BOX	$1,836,000	$36,720
JUNIOR HIGH/FOOTBALL STADIUM, 702 SUNNY AVENUE, COPPERAS COVE, TX, 76522	17902	WEIGHT ROOM BUILDING	$217,000	$4,340
LEE JUNIOR HIGH SCHOOL, 1205 COURTNEY LANE, COPPERAS COVE, TX, 76522	17922	FIELD HOUSE/CONCESSIONS BUILDING	$371,000	$7,420
LEE JUNIOR HIGH SCHOOL, 1205 COURTNEY LANE, COPPERAS COVE, TX, 76522	17923	FOOTBALL PRESS BOX	$185,000	$3,700

LEE JUNIOR HIGH SCHOOL, 1205 COURTNEY LANE, COPPERAS COVE, TX, 76522	17921	LEE JUNIOR HIGH SCHOOL	$40,238,000	$804,760
MAE STEVENS ELEMENTARY SCHOOL, 302 MANNING DRIVE, COPPERAS COVE, TX, 76522	17885	MAS STEVENS ELEMENTARY SCHOOL	$12,610,000	$252,200
OLD SCHOOL HOUSE, 4406 FM 1113, TOPSEY, TX, 76522	16146	OLD SCHOOL HOUSE	$333,000	$6,660
PARSON/CLEMENTS INTERMEDIATE, 1120 RISEN STAR LANE, COPPERAS COVE, TX, 76522	17925	CLEMONS INTERMEDIATE BUILDING	$14,376,000	$287,520
PARSON/CLEMENTS INTERMEDIATE, 1120 RISEN STAR LANE, COPPERAS COVE, TX, 76522	17926	MAIN INTERMEDIATE BUILDING	$18,173,000	$363,460
SOCCER FIELD, SOUTH 2ND STREET, COPPERAS COVE, TX, 76522	17918	CONCESSIONS BUILDING	$191,000	$3,820
SOCCER FIELD, SOUTH 2ND STREET, COPPERAS COVE, TX, 76522	17917	SOCCER FIELD HOUSE	$300,000	$6,000
SUPPORT SERVICES, 604 SOUTH FIFTH STREET, COPPERAS COVE, TX, 76522	17930	BUS REPAIR SHOP	$447,000	$8,940
SUPPORT SERVICES, 604 SOUTH FIFTH STREET, COPPERAS COVE, TX, 76522	17929	MAINTENANCE SHOP	$449,000	$8,980
SUPPORT SERVICES, 604 SOUTH FIFTH STREET, COPPERAS COVE, TX, 76522	17931	MAINTENANCE STORAGE	$415,000	$8,300
SUPPORT SERVICES, 604 SOUTH FIFTH STREET, COPPERAS COVE, TX, 76522	17928	OFFICE BUILDING	$1,042,000	$20,840
TRANSPORTATION CENTER, 455 SUMMERS ROAD, COPPERAS COVE, TX, 76522	27828	GAS PAVILION	$211,000	$4,220
TRANSPORTATION CENTER, 455 SUMMERS ROAD, COPPERAS COVE, TX, 76522	27827	OFFICE BUILDING/BUS GARAGE	$3,160,000	$63,200
WALKER ELEMENTARY, 100 FM 3046, COPPERAS COVE, TX, 76522	17888	SPECIAL EDUCATION BUILDING	$1,551,000	$31,020
WALKER ELEMENTARY, 100 FM 3046, COPPERAS COVE, TX, 76522	17887	WALKER ELEMENTARY SCHOOL	$18,153,000	$363,060
WILLIAMS/LEDGER ELEMENTARY, 905 COURTNEY LANE, COPPERAS COVE, TX, 76522	17915	CUSTODIAL STORAGE BUILDING	$107,000	$2,140
WILLIAMS/LEDGER ELEMENTARY, 909 COURTNEY LANE, COPPERAS COVE, TX, 76522	17912	ELEMENTARY NORTH BUILDING	$9,204,000	$184,080
WILLIAMS/LEDGER ELEMENTARY, 909 COURTNEY LANE, COPPERAS COVE, TX, 76522	17914	ELEMENTARY SOUTH BUILDING	$9,330,000	$186,600

WILLIAMS/LEDGER ELEMENTARY, 909 COURTNEY LANE, COPPERAS COVE, TX, 76522	17913	GYMNASIUM/CAFETERIA BUILDING	$8,401,000	$168,020

TASB™ RISK FUND

TASB Risk Management Fund
P.O. Box 301, Austin, Texas 78767-0301 • 800-482-7276
12007 Research Blvd., Austin, Texas 78759-2439 • tasbrmf.org
Administered by the Texas Association of School Boards

July 27, 2026

Lindsie Almquist

Copperas Cove ISD

Dear Lindsie Almquist,

The TASB Risk Management Fund is pleased to provide the following proposal for renewing coverage with the Fund for the coming year. The proposal reflects the Fund's ongoing commitment to the risk-sharing partnership among its more than 1,000 members.

The Fund is the oldest and largest governmental risk pool serving Texas public schools. A 21-member board comprised of school board members, superintendents, and administrators from member districts governs the Fund. The Fund's board of trustees ensures the Fund remains financially strong and responsive to member needs. Fund programs and coverages continue to respond to the risks shared by Fund members and reflect the challenges Fund members face today.

The coverage proposal on the following pages includes terms and contribution amounts for the programs in which your organization participates. A summary of changes and updates to the Fund's Coverage Agreements is included in this proposal. You can also access coverage agreements on the Fund's website.

Please review all terms, provisions, and features of this renewal proposal. When ready, you may accept this renewal proposal by signing the Contribution & Coverage Summary (CCS) and returning it by email to me or TASBRMF@tasbrmf.org. You may also complete the electronic acceptance using the link in the renewal email sent to the designated Program Contact. All provisions and terms of this CCS, including contribution amounts, are offered by the Fund in total as indicated only; if not accepted by the member in total, please contact your underwriter for other pricing and options.

Please note that if you take no action, coverage will automatically renew under the terms of this renewal proposal. If you wish to terminate coverage, the Fund must receive written notice of termination at least 30 days prior to your renewal date. If you are unsure of your plans to renew or have questions about this renewal proposal or any aspect of your Fund membership, please contact Heide Gaden or any member of TASB's Underwriting or Marketing teams at 800.482.7276.

Thank you for your membership in the TASB Risk Management Fund and participation with all Fund members. The Fund is proud to be your partner in managing risk and serving the students and staff in your community.

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12007 Research Blvd., Austin, Texas 78759-2439 • tasbrmf.org
Administered by the Texas Association of School Boards

Sincerely,
Heide Gaden
Risk Management Consultant
Division of Risk Management Marketing & Strategic Partnerships
Texas Association of School Boards, Inc.

TASB Risk Management Fund
12007 Research Blvd., Austin, Texas 78759-2439
P.O. Box 301, Austin, Texas 78767-0301
Toll-Free: 800.482.7276 | Austin area: 1 (512) 505-2816

CC:

TASB RISK FUND

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Administered by the Texas Association of School Boards

Copperas Cove ISD

Contribution & Coverage Summary (CCS)
Participation Period: 10/1/2026 through 9/30/2027

The following is a summary of coverage and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions can be found on the following pages and is part of this CCS. Please review all pages of this CCS document and associated Fund Coverage Agreements.

This document is not a declarations page. The Fund is not insurance but a self-insured risk pool through which members agree to share risk and actively participate in their contractual obligations as a member of the Fund.

Coverage	Contribution
Unemployment Compensation	**$82,830**
Total Contribution	**$82,830**

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the member. Total Contribution is an estimate and is subject to exposure audit.

All provisions and terms of this CCS, including contribution amounts, are offered by the Fund in total as indicated only; if not accepted by the member in total, please contact your underwriter for other options and updated pricing.

TASB RISK FUND

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Copperas Cove ISD

Unemployment Compensation
Participation Period: 10/1/2026 through 9/30/2027
Total Contribution: $82,830

The following is a description of Unemployment Compensation (UC) coverage.

Unemployment Compensation Coverage	Contribution
UC – Pool	**$82,830**

Unemployment Compensation Provisions

Agreement: This Agreement provides coverage for statutory unemployment compensation benefits and assistance with general unemployment compensation matters such as administrative hearings and filings with the Texas Workforce Commission (TWC). Coverage does not extend to litigation involving unemployment claims or other employment related matters.

As part of this Agreement, the Fund assumes responsibility for the Fund Member's quarterly claim payments payable to TWC during the Participation Period. All benefit credits and reimbursements, including but not limited to federal CARES Act credits, received during or attributable to any period of the Fund Member's participation in the Fund's UC program for which the Fund paid benefits, are owed to the Fund. The Fund Member must be a reimbursing employer pursuant to the Texas Unemployment Compensation Act (TUCA) and must execute a Power of Attorney permitting the Fund to represent the Fund Member in its relations with TWC.

The Fund Member agrees to comply with the provisions of the TUCA, to respond timely to TWC requests and reporting requirements, and to comply with TWC rules and procedures. The Fund Member also agrees to implement loss prevention and cost containment recommendations from the Fund related to unemployment compensation benefits. The Fund Member agrees to submit wage reports through electronic reporting to the Fund or TWC according to Fund and TWC requirements. Any fines or penalties imposed for the Fund Member's failure to comply with the TUCA will be the sole responsibility of the Fund Member. If the Fund advances payment of any fine or penalty, the Fund Member agrees to reimburse the Fund for all such costs. Upon termination of this coverage, the Fund Member agrees to assume responsibility for claim payments and reports due to the TWC.

Contribution: The contribution shown on this Contribution and Coverage Summary (CCS) is developed by the Fund and is based on the Fund's overall expected unemployment compensation claims costs for the Participation Period and each individual Fund Member's claims experience. The contribution is not adjustable during the coverage period due to changes in the Fund Member's wages. However, the contribution may be adjusted by the Fund if payments due to TWC for the Fund Member's unemployment compensation benefit payments for this Participation Period exceed 300% of the Fund Member's annual UC contribution. The additional contribution adjustment will be based solely on the Fund Member's own claims.

Assistance: The Fund's services include assistance to the Fund Member with TWC hearings. Fund Member's request for assistance constitutes authorization for the Fund to appoint an attorney to provide representation to the Fund Member before the TWC and for such attorney and other Fund representatives to have privileged communications with the Fund Member regarding claims subject to TWC administrative proceedings. The Fund's assistance of the Fund Member under this provision does not extend to litigation involving unemployment claims or other employment-related matters.

Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. After the proposal is bound by the Fund, an email will be sent to the Program Coordinators listed below with instructions for confirming or updating Fund Member contact information. If the Coordinator listed has changed or the Coordinator's name and email address are not listed, please follow the instructions in the email.

Current Program Coordinators

Program	Name	Title	E-mail
TASB RMF - Property	Brent Hawkins	Superintendent	hawkinsb@ccisd.com
TASB RMF-Auto	Brent Hawkins	Superintendent	hawkinsb@ccisd.com
TASB RMF-Liability	Brent Hawkins	Superintendent	hawkinsb@ccisd.com
TASB RMF-Unemployment Compensation	Lindsie Almquist	Executive Director, HR	almquistl@ccisd.com
TASB RMF-Workers' Compensation	Lindsie Almquist	Executive Director, HR	almquistl@ccisd.com

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Contribution & Coverage Summary General Provisions

Coverage: This CCS, the Fund's corresponding coverage agreements and their endorsements, the Fund Member's questionnaire, the Interlocal Participation Agreement (IPA), and the documents incorporated by reference into any of those documents, all for this Participation Period, outline the coverage terms and limits.

Claims Reporting: The Fund Member will provide timely notice of all claims to the Fund as required in the IPA, the applicable Fund coverage agreement, and this CCS. The lack of timely notice may result in a loss of coverage.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund Coverage Agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund will determine the contribution for each program and how each contribution is applied.

Termination: In addition to any CCS-specific provisions, the IPA outlines the termination-related provisions that govern this CCS. These provisions include the following: this CCS may be terminated by either party, with termination effective at the end of the Participation Period, by giving written notice to the other party no later than 30 days before the end of the Participation Period. If the Fund Member ceases to be an Active or Associate member of the Texas Association of School Boards, Inc., this CCS will terminate at the end of the Participation Period, and the Fund will not offer a renewal CCS. If neither party terminates this CCS, any renewal CCS offered by the Fund becomes effective based on the terms of the renewal CCS and will bind the Fund Member.

.

Fund Member Authorization:

I have read, approved, and agreed to this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and understand that my signature below contractually binds the entity I represent to this CCS and any other coverage-related or Fund participation agreements.

_____ _____

Authorized Signature Date

_____ _____

Printed Name Title

TASB™ RISK FUND

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Administered by the Texas Association of School Boards

June 22, 2026

Lindsie Almquist

Copperas Cove ISD

Dear Lindsie Almquist,

The TASB Risk Management Fund is pleased to provide the following proposal for renewing coverage with the Fund for the coming year. The proposal reflects the Fund's ongoing commitment to the risk-sharing partnership among its more than 1,000 members.

The Fund is the oldest and largest governmental risk pool serving Texas public schools. A 21-member board comprised of school board members, superintendents, and administrators from member districts governs the Fund. The Fund's board of trustees ensures the Fund remains financially strong and responsive to member needs. Fund programs and coverages continue to respond to the risks shared by Fund members and reflect the challenges Fund members face today.

The coverage proposal on the following pages includes terms and contribution amounts for the programs in which your organization participates. A summary of changes and updates to the Fund's Coverage Agreements is included in this proposal. You can also access coverage agreements on the Fund's website.

Please review all terms, provisions, and features of this renewal proposal. When ready, you may accept this renewal proposal by signing the Contribution & Coverage Summary (CCS) and returning it by email to me or TASBRMF@tasbrmf.org. You may also complete the electronic acceptance using the link in the renewal email sent to the designated Program Contact. All provisions and terms of this CCS, including contribution amounts, are offered by the Fund in total as indicated only; if not accepted by the member in total, please contact your underwriter for other pricing and options.

Please note that if you take no action, coverage will automatically renew under the terms of this renewal proposal. If you wish to terminate coverage, the Fund must receive written notice of termination at least 30 days prior to your renewal date. If you are unsure of your plans to renew or have questions about this renewal proposal or any aspect of your Fund membership, please contact Heide Gaden or any member of TASB's Underwriting or Marketing teams at 800.482.7276.

Thank you for your membership in the TASB Risk Management Fund and participation with all Fund members. The Fund is proud to be your partner in managing risk and serving the students and staff in your community.

TASB Risk Management Fund
P.O. Box 301, Austin, Texas 78767-0301 • 800-482-7276
12007 Research Blvd., Austin, Texas 78759-2439 • tasbrmf.org
Administered by the Texas Association of School Boards

Sincerely,
Heide Gaden
Risk Management Consultant
Division of Risk Management Marketing & Strategic Partnerships
Texas Association of School Boards, Inc.

TASB Risk Management Fund
12007 Research Blvd., Austin, Texas 78759-2439
P.O. Box 301, Austin, Texas 78767-0301
Toll-Free: 800.482.7276 | Austin area: 1 (512) 505-2816

CC:

TASB RISK FUND

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Copperas Cove ISD

Contribution & Coverage Summary (CCS)
Participation Period: 9/1/2026 through 8/31/2027

The following is a summary of coverage and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions can be found on the following pages and is part of this CCS. Please review all pages of this CCS document and associated Fund Coverage Agreements.

This document is not a declarations page. The Fund is not insurance but a self-insured risk pool through which members agree to share risk and actively participate in their contractual obligations as a member of the Fund.

Coverage	Contribution
Violent Act	**No Cost**
Workers' Comp Aggregate Deductible	**$91,716**
Total Contribution	**$91,716**

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the member. Total Contribution is an estimate and is subject to exposure audit.

All provisions and terms of this CCS, including contribution amounts, are offered by the Fund in total as indicated only; if not accepted by the member in total, please contact your underwriter for other options and updated pricing.

TASB RISK FUND

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Copperas Cove ISD

Workers' Compensation – Aggregate Deductible
Participation Period: 9/1/2026 through 8/31/2027
Total Workers' Compensation – Aggregate Deductible Contribution: $91,716

The following is a summary of estimated payrolls and contribution for Workers' Compensation coverage. The Contribution and Claims Liability amounts shown are subject to audit at the end of the Participation Period.

Classification	Estimated Payroll	Net Annual Rate	Estimated Contribution
7380 - BUS DRIVERS	$1,713,396	0.00372535	$6,383
7720 - POLICE OFFICER	$685,606	0.00442382	$3,033
8810 - CLERICAL OFFICE EMPLOYEES	$3,679,502	0.00041908	$1,542
8868 - PROFESSIONAL/ADMINISTRATON	$50,988,890	0.00086144	$43,924
9101 - ALL OTHERS	$5,902,922	0.00623996	$36,834
Total	**$62,970,316**		**$91,716**

Estimated Contribution	**$91,716**
Estimated Claims Liability	**$317,468**
Estimated Maximum Program Cost	**$409,184**

Workers' Compensation – Aggregate Deductible Provisions

Claims Liability: The Fund Member agrees to reimburse the Fund for amounts paid for workers' compensation claims with injury dates within the Participation Period up to the Claims Liability amount (Aggregate Deductible). The Fund will pay claims in excess of the Claim Liability amount.

Benefit Limits: Workers' Compensation benefits paid to the Fund Member's employees under this CCS will be as defined in the Texas Workers' Compensation Act (the Act). The Fund is responsible for claims payments as reflected in this CCS. This CCS does not cover the defense of any suit or claim against a Fund Member except a workers' compensation claim by an eligible employee or former employee of the Fund Member for the payment of statutory workers' compensation benefits.

Cooperation: The Fund Member designates the TASB Risk Management Fund as the Workers' Compensation claim administrator of record for all purposes. The Fund Member agrees to use the Fund's contractors for services related to the administration of claims and to follow the Fund's election under Section 504.053 of the Labor Code to direct care through the Political Subdivision Workers' Compensation Alliance.

Claims Reporting: For Workers' Compensation claims arising during the Participation Period, the Fund Member agrees to report those claims timely and solely to the Fund. The report of Workers' Compensation claims to any other entity will waive all Fund liability under this agreement for those claims, regardless of reporting sequence. Any fines levied against the Fund for the Fund Member's failure to comply with the rules and regulations of the Act will be the Fund Member's sole responsibility.

Seasonal Benefits Adjustments: The Fund adjusts weekly workers' compensation Temporary Income Benefits (TIBS) to zero during specific holiday periods. Benefit adjustments are always made during the summer, Thanksgiving, spring, and winter breaks. Other extended holiday periods may also trigger benefit adjustments.

Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. After the proposal is bound by the Fund, an email will be sent to the Program Coordinators listed below with instructions for confirming or updating Fund Member contact information. If the Coordinator listed has changed or the Coordinator's name and email address are not listed, please follow the instructions in the email.

Current Program Coordinators

Program	Name	Title	E-mail
TASB RMF - Property	Brent Hawkins	Superintendent	hawkinsb@ccisd.com
TASB RMF-Auto	Brent Hawkins	Superintendent	hawkinsb@ccisd.com
TASB RMF-Liability	Brent Hawkins	Superintendent	hawkinsb@ccisd.com
TASB RMF-Unemployment Compensation	Lindsie Almquist	Executive Director, HR	almquistl@ccisd.com
TASB RMF-Workers' Compensation	Lindsie Almquist	Executive Director, HR	almquistl@ccisd.com

TASB RISK FUND

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Contribution & Coverage Summary General Provisions

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Fund Member Authorization:

I have read, approved, and agreed to this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and understand that my signature below contractually binds the entity I represent to this CCS and any other coverage-related or Fund participation agreements.

_____ _____

Authorized Signature Date

_____ _____

Printed Name Title

Board of Trustees

Date of Meeting: September 21, 2026

Item Type: Action

Item Name	Items Over $50K-Purchase of Red Rover Technologies LLC-Districtwide Subscriptions for Time and Absence Management and Hiring Licenses/Personnel Records/Contracts-Budgeted Funds-$81,080.30.
District Goal	Budget Management: All stakeholders will optimize resources to enhance student success Human Resources: CCISD will recruit, develop and retain a high-quality and diverse staff.
Summary (Purpose/ Objective)	Per Board Policy CH Local, "The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place." We request approval to pay Red Rover Technologies (Personnel Management, New Hire/Applicant Tracking, & Time Tracking/Absence Management System) for $81,080.30. Funds have been budgeted for these Red Rover licenses in the 2026-2027 budget year and will be paid after September 1, 2026.
Fiscal Impact	$81,080.30 - Budgeted Funds
Administrative Recommendation	Administration recommends approval of the Red Rover Technologies subscriptions for the 2026-2027 school year.
Attachments	2026-2027 Red Rover Technologies Subscription Invoice

Contact Person: Dr. Lindsie O'Neill Almquist , Executive Director of Human Resources

E-Mail Address: lindsie.almquist@ccisd.com

INVOICE INV17239

BILL TO CUSTOMER

Copperas Cove Independent School District
408 S MAIN ST
COPPERAS COVE TX 76522-2238

INVOICE DETAILS

INVOICE DATE	09/01/2026
DUE DATE	10/01/2026
TERMS	Net 30
ORG ID	2656

DESCRIPTION	END USER	START DATE	END DATE	QTY	RATE	MULT.	TOTAL
Annual Flat Fee Subscription - Absence	Copperas Cove Independent School District	09/01/2026	08/31/2027	1	$20,157.10	1	$20,157.10
Annual Flat Fee Subscription - Hiring	Copperas Cove Independent School District	09/01/2026	08/31/2027	1	$24,400.70	1	$24,400.70
Annual Flat Fee Subscription - Time Tracking & Extra Duty	Copperas Cove Independent School District	09/01/2026	08/31/2027	1	$26,522.50	1	$26,522.50
Red Rover Subscription - Records	Copperas Cove Independent School District	09/01/2026	08/31/2027	1	$10,000.00	1	$10,000.00

Subtotal	$81,080.30
Total	$81,080.30
AMOUNT DUE (USD)	**$81,080.30**

Remittance Information:

To Pay by ACH:
Bank: Wells Fargo Bank, 420 Montgomery St., San Francisco, CA 94104
Routing Number: 031000503
Account Number: 3843249164

To Pay by Check:
Red Rover Technologies
PO Box 604126
Charlotte, NC 28260

If you need a copy of our W9, you can find it here:
https://www.redroverk12.com/w9.

Please note our remittance address is in Box 7 of our W9.

Board of Trustees

Date of Meeting: September 28, 2026

Item Type: Action

Item Name	Consider and Take Action on the approval of the purchase of a Cimarron Livestock Trailer.
District Goal	Budget Management: All stakeholders will optimize resources to enhance student success.
Summary (Purpose/ Objective)	The purpose of this proposal is to request the purchase of an additional livestock trailer for the CTE Agriculture program. As student participation in livestock projects and stock shows continues to grow, the program has an increasing need to safely transport multiple species and larger livestock to competitions and agricultural events across the state. The district purchased a new livestock trailer approximately two years ago, which significantly improved the program's transportation capabilities. However, the continued growth of the Agriculture program and the number and variety of student livestock projects have created the need for additional capacity. The proposed larger trailer will complement the existing trailer and provide greater flexibility for transporting larger livestock while allowing more animals to be transported safely and efficiently. Having an additional trailer will reduce the need for multiple trips, improve transportation logistics for teachers and students, and provide appropriate space for different types and sizes of livestock. This purchase will further support student participation in stock shows and other agricultural experiences while providing the equipment necessary to safely serve the continued growth of the CTE Agriculture program.
Fiscal Impact	CTE Budgeted Funds - 199 E 11 6639 00 001 0 22 022 - $69,908.82
Administrative Recommendation	Administration recommends approval of the purchase of a 2027 Cimarron livestock trailer.
Attachments	National Trailer Source – Cimarron Livestock Trailer Quote BuyBoard Contract #787-25

Contact Person: Amanda Crawley

E-Mail Address: amanda.crawley@ccisd.com

NATIONAL TRAILER SOURCE
155 CR 4228 Decatur, TX 76234
Phone: (940) 393-7070

PURCHASE AGREEMENT

BUYER'S PERSONAL INFORMATION

Buyer: COPPERAS COVE ISD Driver's License No. 35720819
Co-Buyer: _____ Driver's License No. _____
Phone (H): _____ Phone (W): _____ Phone (C): (254) 319-4505 Email: daniel.west@ccisd.com
Street Address: 408 SOUTH MAIN STREET City, State, Zip: Copperas Cove, TX 76522
Delivery Date: _____ Invoice Number: 117742 Salesperson: Cody Courtin

RETAIL UNIT 1

New/Used/Demo: NEW Year: 2027 Make: Cimarron Model: 810PENCMBGN
Odometer: _____ Color: WHITE Type: Livestock Serial Number: 5PASG2722VC018417
WGT: _____ Length: _____ Stock #: 41542

RETAIL UNIT 2

New/Used/Demo: _____ Year: _____ Make: _____ Model: _____
Odometer: _____ Color: _____ Type: _____ Serial Number: _____
WGT: _____ Length: _____ Stock #: _____

LIENHOLDER

Name: _____
Address: N/A
Phone Number: _____

Invoice: _____

LIEN PAYOFF

Payoff To: _____ Payoff: N/A

TRADE 1

Year: _____ Make: _____ Model: _____
Odometer: _____ Color: _____ Type: _____
Serial Number: _____ WGT: _____
Length: _____ Tag #: _____

TRADE 2

Year: _____ Make: _____ Model: _____
Odometer: _____ Color: _____ Type: _____
Serial Number: _____ WGT: _____
Length: _____ Tag #: _____

INSURANCE

Company: _____
Agent: _____ Phone: _____
Policy # _____
Effective Date: _____ Expiration Date: _____

THIS PURCHASE AGREEMENT CONTAINS THE ENTIRE UNDERSTANDING BETWEEN NATIONAL TRAILER SOURCE AND PURCHASER. NO OTHER REPRESENTATIONS OR INDUCEMENTS, VERBAL OR WRITTEN, HAVE BEEN MADE, WHICH ARE NOT CONTAINED ON THIS PURCHASE AGREEMENT. PURCHASER HAS NOT RELIED ON ANYTHING NOT WRITTEN INTO THIS AGREEMENT EVEN IF ALLEGED TO BE A MISREPRESENTATION. BY SIGNING BELOW, PURCHASER ACKNOWLEDGES RECEIPT OF A COPY OF THIS AGREEMENT AND THAT PURCHASER HAS READ AND UNDERSTANDS THE TERMS OF THIS AGREEMENT, INCLUDING THOSE ON PAGE 2 OF 2, WHICH INCLUDE AN "AS IS" CLAUSE AND CHOICE OF LAW AND FORUM SELECTION CLAUSES INDICATING THAT ALL CLAIMS MUST BE FILED IN TEXAS.

I ACKNOWLEDGE THAT I AM PURCHASING THIS UNIT "AS IS," WHERE IS, WITH ALL FAULTS, AND WITHOUT ANY WARRANTIES OR REPRESENTATIONS WHATSOEVER FROM DEALER.

Buyer: _____ Date: 08/26/2026
Co-Buyer: _____ Date: _____

National Trailer Source: _____ Date: 08/26/2026

ITEMIZATION

BASE SELLING PRICE	73999.00
Buy Board # 787-25	N/A
	N/A
	N/A
	N/A
	N/A
	N/A
Total Accessories	N/A
Retail Discount	4500.00
Retail Price	69499.00
Trade Allowance	N/A
Trade Payoff	N/A
Net Trade	N/A
Cash Down	N/A
Rebates/Incentives	N/A
Down Payment	N/A
Sub Total	69499.00
State Tax	N/A
County Tax	N/A
City Tax	N/A
VIT	69.57
Total Taxes	69.57
Sub Total	69568.57
Tag/Transfer/Lien	182.75
Administration Fee	150.00
Credit Card Surcharge	N/A
Other Fees	N/A
State Inspection Fee	7.50
Unit Delivery	N/A
Total Fees	340.25
Sub Total	69908.82
Theft Protection	N/A
Paint & Fabric	N/A
Insurance Premium	N/A
Roadside Assistance	N/A
GAP	N/A
Extended Service	N/A
Tire & Wheel	N/A
Total Products/Insurance	N/A
GRAND TOTAL	69908.82
CASH BALANCE	69908.82
AMOUNT FINANCED	N/A

NTS Operations Form: 007
Issued/Revision Date: 2/28/2024
Revision 1.1.2

ADDITIONAL TERMS and CONDITIONS

1. DEFINITIONS. As used in this Agreement, the term "Dealer" means National Trailer Source. Dealer becomes a party to this Agreement by its acceptance. "Purchaser" means the party initiating this Agreement as stated on the fact of the Agreement. "Manufacturer" means the entity that manufactured the trailer, vehicle, or chassis. Purchaser understands that Dealer and Purchaser are the sole parties to this Agreement. Dealer is not an agent of the Manufacturer.

2. PRICE CHANGES. Manufacturer has the right to change the price to Dealer without notice. In the event the price to Dealer of the series or body type purchased is changed by Manufacturer prior to delivery of the vehicle to Purchaser, Dealer has the right to change the Base Selling Price of the vehicle to the Purchaser accordingly. If such Base Selling Price is increased by Dealer, Purchaser may, if dissatisfied with the price, cancel this Agreement. If Purchaser has delivered to Dealer a vehicle as all or part of the payment required, Dealer shall re-deliver the vehicle to Purchaser subject to a reasonable charge for any work performed on the vehicle. If Dealer has sold the trade-in vehicle, Dealer shall pay Purchaser the agreed value of the agreed value.

3. TRADE-IN APPRAISAL. If Purchaser provides a vehicle or trailer to trade in as part of the consideration for the vehicle purchased and it is not delivered to Dealer until delivery to Purchaser of the vehicle purchased, the trade-in vehicle shall be re-appraised at that time and such re-appraised value shall on the front of this Agreement, Purchaser may, if dissatisfied with the new price, cancel this Agreement. However, the right to cancel must be exercised prior to delivery to the Purchaser of the vehicle ordered and surrender of the trade-in to the Dealer.

4. TRADE-IN TITLE AND CONDITION. Purchaser agrees that Purchaser will deliver to Dealer with any trade-in vehicle, the title to the trade-in vehicle. Purchaser represents that the trade-in is owned by the Purchaser and it is free of damage or abuse and that it is free of any lien, claim, or tax levy. Purchaser acknowledges that all taxes, liens, and levies against the trade-in have been fully paid. If anyone or any governmental agency makes a claim or demand against the trade-in, Dealer may, at its option, either pay it, and Purchaser will reimburse that amount, or Dealer may add the amount to this Agreement as if it had been originally included in the Agreement.

5. MANUFACTURER'S DESIGN CHANGE. Manufacturer has the right to change the design of any vehicle, chassis, accessories, or parts thereof at any time without notice and without obligation to make the same or similar change to any vehicle, chassis, accessories, or parts thereof previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. If any such change occurs, Dealer has no obligation to Purchaser to make the same or similar change in any vehicle, chassis, accessories, or parts covered by this Agreement either before or after delivery of the vehicle to Purchaser.

6. DELAYS IN DELIVERY. Dealer shall not be liable for a failure to deliver or delay in delivering the vehicle covered by this Agreement if such failure or delay is due, in whole or in part, to any cause beyond the control of, or without the fault or negligence of Dealer.

7. DAMAGE DISCLOSURE. Damage to new vehicles may occur at the factory, during transport, or while in possession of Dealer. Damage repaired by Manufacturer prior to delivery to Dealer will not be disclosed as it is generally unknown to Dealer. Dealer will comply with Texas law regarding damages disclosure for new vehicles. Dealer makes no representations as to damages or repairs of used vehicles since Dealer lacks knowledge of the complete vehicle history, and because Dealer sells all vehicles "AS IS," where is, with all faults, and without any warranties or representations whatsoever.

8. **EXCLUSION OF WARRANTIES, "AS IS" PURCHASE.** PURCHASER UNDERSTANDS THAT THE VEHICLE MAY HAVE WRITTEN WARRANTIES COVERING IT, BUT THAT THOSE WARRANTIES ARE OFFERED BY THE MANUFACTURER OF THE VEHICLE, ITS COMPONENTS, AND/OR ITS APPLIANCES. THESE WARRANTIES HAVE BEEN PROVIDED TO PURCHASER, AND PURCHASER HAS READ AND UNDERSTANDS THESE WARRANTIES, IF APPLICABLE. **PURCHASER UNDERSTANDS THAT DEALER OFFERS NO WARRANTIES, EXPRESS OR IMPLIED, ON THIS VEHICLE. THIS VEHICLE IS SOLD "AS IS," WHERE IS, WITH ALL FAULTS, AND WITHOUT ANY WARRANTIES OR REPRESENTATIONS WHATSOEVER BY DEALER AND DEALER DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** BECAUSE DEALERS SELLS THE VEHICLE "AS IS" AND WITH NO WARRANTIES, PURCHASER CANNOT RETURN THE VEHICLE TO DEALER, REVOKE OR RESCIND THIS AGREEMENT, OR SEEK A REFUND FROM DEALER FOR ANY REASON. This Purchase Agreement is not a warranty and nothing Dealer does or says creates a warranty, including any pre-delivery inspection. If Purchaser purchases a service contract, it is between the Purchaser and the third-party servicer. Dealer is not a party to any service contract. Because Dealer provides no warranties from the Dealer, any written warranty from a manufacturer of the vehicle, its chassis, its components, or its appliances is Purchaser's sole and exclusive remedy for any problem that Purchaser may have with the vehicle or any of its appliances or components.

9. LIMITATION AND DISCLAIMER OF DAMAGES. Except in states that do not allow limitation of damages, the following limitation of damages shall apply. DEALER DISCLAIMS ALL INCIDENTAL AND/OR CONSEQUENTIAL DAMAGES, SUCH THAT PURCHASER SHALL NOT BE ENTITLED TO INCIDENTAL OR **CONSEQUENTIAL** DAMAGES FROM DEALER. Also, since this is an "AS IS" purchase as to Dealer, Purchaser cannot rescind or revoke acceptance of this Agreement or return the vehicle to Dealer. Any potential damages are limited to the lesser of the costs of needed repairs or reduction in the market value of the vehicle caused by the lack of repairs.

10. INSPECTION, MERGER CLAUSE, AND ACKNOWLEDGEMENT OF NO RELIANCE. Purchaser has examined the RV or trailer and finds it suitable for Purchaser's particular needs. Purchaser has relied upon Purchaser's own judgment and inspection to determine that the vehicle is suitable, including anything having to do with weight or towing. If this Agreement pertains to a special ordered vehicle, Purchaser has relied solely upon Purchaser's investigation of that type of vehicle and Purchaser's own judgment about the decision to special order a vehicle or purchase a special ordered vehicle. This Agreement contains the entire understanding between the parties, including everything important to the Purchaser. Purchaser has not relied on anything not included in this Agreement, even if alleged to be a misrepresentation or fraudulent inducement. No such representation shall invalidate this Agreement or serve as grounds for Purchaser to revoke it such that Purchaser cannot obtain any relief against Dealer because of any alleged misrepresentation.

11. **WAIVER OF CONSUMER RIGHTS. PURCHASER WAIVES RIGHTS UNDER THE DECEPTIVE TRADE PRACTICES-CONSUMER PROTECTION ACT, SECTION 17.41 ET. SEQ., BUSINESS & COMMERCIAL CODE, A LAW THAT GIVES CONSUMERS SPECIAL RIGHTS AND PROTECTIONS. AFTER CONSULTATION WITH AN ATTORNEY OF MY OWN SELECTION, I VOLUNTARILY CONSENT TO THIS WAIVER.**

12. NON-REFUNDABLE DEPOSIT. ALL DEPOSITS ARE NON-REFUNDABLE. Dealer agrees to refrain from offering the vehicle described in this Agreement to anyone for sale for 48 hours from when the Purchaser signs this Agreement in exchange for the deposit paid. If the transaction is not completed, Dealer will keep the deposit. Purchaser acknowledges that Dealer may be entitled to other relief as well.

13. JURY WAIVER. THE PARTIES HEREBY WAIVE ALL RIGHTS TO A TRIAL BY JURY. ON BEHALF OF DEALER AND PURCHASER, THIS WAIVER IS VOLUNTARY, KNOWING, AND MADE WILL FULL AWARENESS OF THE LEGAL CONSEQUENCES.

14. APPLICABLE LAW; CHOICE OF LAW; FORUM SELECTION-TEXAS; TIME LIMITATION FOR FILING. Each portion of this Agreement shall be interpreted in such a way as to be effective under applicable law. If any provision is invalidated for any reason, the remainder of this Agreement shall remain in full force and effect. Should any dispute arise out of, or relate to, this Agreement, the vehicle sold pursuant to this Agreement, and/or service work on the vehicle, those disputes shall be governed by the substantive laws of the State of Texas, without regard to conflict of law rules. This means that **if Purchaser files a claim against Dealer regarding anything with the vehicle, Texas law will control that claim.** In addition, Purchaser agrees that **the exclusive jurisdiction for deciding any dispute shall be in court with jurisdiction over Wise County, Texas,** AND Purchaser will file any claim in a court with jurisdiction over Wise County, Texas. By signing this Agreement, both parties consent to exclusive personal and subject matter jurisdiction in Wise County, Texas. In addition, any claim must be filed within two (2) years of the purchase date, or it will be barred due to the passage of time (statute of limitations).

I have read and accept the above terms and conditions, and acknowledge that **I AM PURCHASING THIS UNIT "AS IS," WHERE IS, WITH ALL FAULTS, AND WITHOUT ANY WARRANTIES OR REPRESENTATIONS WHATSOEVER FROM DEALER.**

08/26/2026

Buyer Date Co-Buyer Date

NTS Operations Form: 007
Issued/Revision Date: 2/28/2024
Revision 1.1.2

Board of Trustees

Date of Meeting: September 14, 2026

Item Type: Action

Item Name	Consider and Take Action on the SB12 Certification of Compliance
District Goal	Communications/Community Partnerships: Expand opportunities for stakeholders' involvement in activities that foster academic success, personal excellence and responsible citizenship in our students while recognizing community partners.
Summary (Purpose/ Objective)	Senate Bill 12, enacted by the 89th Texas Legislature, added Texas Education Code §39.008, requiring each school district to submit an annual, board-approved certification of compliance beginning with the 2026–2027 school year. The certification addresses the District's policies and procedures required by TEC §§11.005(c) and 28.0022(h), notification of employees and contractors, related policy or program changes, and any resulting cost savings.
Fiscal Impact	N/A
Administrative Recommendation	Approve the SB12 Certification of Compliance
Attachments	Compliance Certification

Contact Person	Dr. Jimmy Shuck, Deputy Superintendent	E-Mail Address	jimmy.shuck@ccisd.com

revised 12.12.2018

TEC §39.008: Certification of Compliance with Certain Laws

Required Section 1: School System Information

Name of School District or Charter School: Copperas Cove Independent School District **County-District Number (CDN):** 050-910

Superintendent/CEO Name: Dr. Brent E. Hawkins

Certification School Year: 2026–27

Section 2: Description of Required Policies and Procedures

Provide a description or attach a copy of the policies and procedures required by TEC, §§11.005(c) and 28.0022(h) and describe how employees and contractors were notified of these policies and procedures.

1. **BT(LEGAL)** Defines prohibited diversity, equity, and inclusion (DEI) duties; prohibits assigning or performing those duties except as required by law; and states the notice, discipline, due process, and annual-certification requirements.

2. **CJ(LEGAL)** and **CJ(LOCAL)** Apply DEI and prohibited-instruction requirements to contractors; authorize contract termination for knowing or intentional violations; and preserve an appeal under GF(LOCAL).

3. **DH(LOCAL)** Prohibits employees from knowingly or intentionally engaging in or assigning prohibited instruction, guidance, activities, programming, or DEI duties and authorizes discipline, including termination.

4. **BJA(LEGAL)** Assigns the superintendent the annual duty to certify compliance with TEC §§39.008, 11.005, and 28.0022.

5. **CMD(LEGAL)** Addresses instructional-material accountability and annual certification that instructional materials comply with TEC §28.0022 and related content-protection requirements.

6. **DF(LEGAL)** States required employee and contractor discipline, termination, due-process, appeal, and notice provisions for prohibited DEI-duty and instruction violations.

7. **DG(LEGAL)** Provides that a teacher may not be compelled to discuss a widely debated and currently controversial issue of public policy or social affairs.

8. **BJCF(LOCAL)** Identifies knowing or intentional prohibited instruction or DEI duties as

grounds for nonrenewal of the superintendent's contract.

9. **EMB(LEGAL)** Sets requirements and prohibitions for controversial issues, prohibited concepts, and instruction or programming regarding sexual orientation and gender identity, and requires employee and contractor discipline and notice procedures.

Notice to employees and contractors: Employees were notified through the employee handbook and a districtwide email. Vendors and contractors were notified by letter. Current policies are maintained in CCISD's online policy manual.

Section 3: Policy or Program Changes

Were any existing policies, programs, procedures, or trainings altered to ensure compliance with TEC, §§39.008, 11.005, and 28.0022? ☒ Yes ☐ No

If yes, describe or attach a copy of the changes below.

CCISD adopted **CJ(LOCAL)** on December 15, 2025, and revised **DH(LOCAL)** and **BJCF(LOCAL)** on July 27, 2026. The changes prohibit employees and contractors from knowingly or intentionally performing or assigning prohibited DEI duties or prohibited instruction; establish employee discipline and contractor remedies, including termination; preserve due-process and appeal rights; and assign the superintendent's annual certification duty. The district incorporated the requirements into employee and contractor communications through the employee handbook, districtwide email, and written vendor and contractor notice. In addition, campus leadership will review policies and procedures related to SB 12 at monthly staff meetings.

Section 4: Cost Savings

Were there any cost savings resulting from actions taken to comply with TEC, §39.008? ☐

Yes ☒ No Total cost savings: $ 0

If yes, describe or attach a copy of the cost savings.

N/A

Section 5: Board Approval

Date of Board/Governing Body Meeting: September 28, 2026

Meeting notice was posted on LEA website at least seven days in advance: ☒ Yes

☐ No Public testimony opportunity provided during meeting: ☒ Yes ☐ No

Certification approved by majority vote: ☐ Yes ☐ No

Section 6: Certification Statement

By signing below, the undersigned certifies that the information contained in this document is true and correct and that the district or charter school is in compliance with the requirements of Texas Education Code §§39.008, 11.005(c), and 28.0022(h).

Superintendent Signature: _____ Date:

_____ SWORN TO AND SUBSCRIBED before me on this _____ day of

_____, 20_____.

_____

Notary Public, State of Texas

DEPOSIT INFORMATION

BANK ACCOUNT:_____ FUND

ACCOUNT:_461 E 36 6499 60 001 0 99 060_

SUBMITTED BY: Deb Kelley

CAMPUS/DEPT.: CCHS/FINE ARTS

SUBMISSION DATE: 9-11-26

2026 - 2027 CCISD DONATION ACCEPTANCE FORM

Per policy CDC (LOCAL): gifts, grants, or bequests of less than $15,000 in value may be accepted by the Superintendent. Restriction or contingencies as to the use of gifts, grants, or bequests shall be allowed by special board action only, with the Board reserving the right to remove them as conditions warrant.

If funds are not spent by August 31 of the current fiscal year, then further board action will be required to approve the designation of funds for a specific purpose.

Acceptance of Monetary Gifts, Grants and Other Revenues from Private Sources

Donor (Entity) Name: FAN PLEDGE LLC Contact Name: Tahlequah Kirk

Email Address: tahlequahkirk.fanpledge@gmail.com

Recipient Organization: CCHS BAND Amount ($): 29065.35 in-kind

Are funds donated for a specific purpose? ☐ Yes ■ No (General Donation)

If for a specific purpose, description is required: _____

Acceptance of Non-Monetary Gifts, Grants and Other Revenues from Private Sources

Type of Item Donated: _____ Purpose: _____

Approval Signatures

Superintendent's Approval ☑ Yes ☐ No Signature: _____ Date: _____

Board Approval ☐ Yes ☐ No Signature: _____ Date: _____