Public Notice of Special Called | Workshop Meeting

The Board of Trustees
Copperas Cove Independent School District

A Special Called | Workshop Meeting of the Board of Trustees of Copperas Cove Independent School District will be held Monday, April 13, 2026, beginning at 5:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, in accordance with applicable law, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL)]

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to Order
2. Mission Statement:
   The mission of Copperas Cove ISD is to provide exceptional opportunities for each student through exemplary instruction, which inspires academic success, personal excellence, and responsible citizenship.
3. Citizen Comments on Agenda Items
4. Good Things
   A) Students:
      Fairview/Miss Jewell Bulldawg Archery Team
      CCHS Boys Powerlifting
      CCHS Girls Powerlifting
   B) Staff:
      ERP Texas Honor Roll Campuses:
      Fairview/Miss Jewell Elementary
      Martin Walker Elementary
      House Creek Elementary
5. Information Items
   A) Principal Report
      1. Mae Stevens Early Learning Academy

2. Martin Walker Elementary
3. J.L. Williams/Lovett Ledger Elementary
4. House Creek Elementary
5. Hettie Halstead Elementary
6. Fairview/Miss Jewell Elementary
7. C.R. Clements/Hollie Parsons Elementary
8. SC Lee Junior High School
9. Copperas Cove Junior High School
10. Crossroads High School
11. Copperas Cove High School

B)

C) Instructional Services
    12. Special Needs
    13. Counseling and Student Support
    14. Secondary Counseling
    15. Digital Learning

D)

E) Operations & Support
    16. Health / Nursing
    17. Child Nutrition / Warehouse
    18. Safety & Security
    19. Transportation
    20. Maintenance & Facilities

F)

G) Specialized Programs and Activities
    21. Athletics
    22. CTE
    23. Fine Arts

H)

I) Finance
    24. Tax Report | Analysis of Delinquent Taxes & Services
    25. Monthly | Quarterly Financial Report
    26. Financial Statements & Payment of Bills

J)

K) Human Resources
    27. New Hires 2025 - 2026 School Year
    28. Resignations
    29. Personnel Vacancies
    30. Support Personnel Vacancies

L)

M) Technology

N) Board Activity Calendar
    31. April 2026
    32. May 2026

O)

6. Administrative Reports

A) Little Bulldawg Academy
B) Facilities Update
C) Board Monitoring Calendar Update

7. Consent Agenda
   A) Board of Trustees Meeting Minutes:
      March 9, 2026 - Special Called | Workshop Meeting
      March 10, 2026 - Special Called Meeting
      March 23, 2026 - Regular Meeting
   B) Budget Amendment(s)
      1. Budget Amendment to the 2025-2026 Fiscal Year Fund 199 Operating Budget
   C) Items Exceeding $50,000
      1. Renewal of Great Minds Bluebonnet Math Curriculum K-5 (RFP2109-600-265-1 - $78,087.74 - IMA Funds)
      2. Purchase of Educate Walk with Purpose Mathematics Instructional Materials and Professional Development for Grades 6 - Algebra I ($78,550.00 - Budgeted Funds)
      3. Renewal of the iCEV Curriculum Adoption for the 2026-2027 School Year (BB#748-24 - $91,830 - CTE Budgeted Funds)
      4. Purchase of Amplify Math and Reading Assessment and Professional Development K-8 (BB 748-24 - $105,359.50 - IMA Funds)
   D) Consider and Discuss / Approve to Continue Engagement with Singleton, Clark & Company as the Independent Financial Auditor for Copperas Cove ISD for the 2026-2027 School Year
   E) Consider and Discuss / Approve the Recommended Library Book Purchases
   F) Consider and Discuss / Approve the Submission of the Certification of Provision of Instructional Materials Survey for the 2026-2027 School Year
   G) Consider and Discuss / Approve a Resolution in Support of Military Children and Families
   H) Out of State Trip(s)
      1. Kodaly Training, June 8-20, 2026, Utah
8. Action Items
   A) Consider and Discuss / Approve the 2026-2027 CCISD Salary and Compensation
   B) Consider and Discuss / Approve the Copperas Cove ISD Board of Trustees Operating Procedures
9. Closed Meeting:
10. Reconvene Meeting
11. Consideration to Approve Professional Contracts
12. Adjournment

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: April 7, 2026

_____

For the Board of Trustees

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Recognition

Item Name	Student Recognition
District Goal	Communications/Community Partnerships: Promote positive undertakings in CCISD that demonstrate effective learning, highlight district successes, and share student college and career readiness.
Summary (Purpose/ Objective)	1) Recognition of Fairview/Jewell Bulldawg Archery Team for qualifying for the NASP State Archery Tournament 2) Recognition of Boys Powerlifting for qualifying for the THSPA Regional/State championship 3) Recognition of Girls Powerlifting for qualifying for the THSWPA Regional/State championship
Fiscal Impact	N/A
Administrative Recommendation	N/A
Attachments	N/A

Contact Person: Kurtis Quillin, Director of Communications and Public Information

E-Mail Address: quillink@ccisd.com

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Recognition

Item Name	Staff Recognition
District Goal	Communications/Community Partnerships: Promote positive undertakings in CCISD that demonstrate effective learning, highlight district successes, and share student college and career readiness.
Summary (Purpose/ Objective)	1) Recognition of ERP Texas Honor Roll campuses: Fairview/Jewell, Martin Walker, and House Creek Elementaries
Fiscal Impact	N/A
Administrative Recommendation	N/A
Attachments	N/A

Contact Person: Kurtis Quillin, Director of Communications and Public Information

E-Mail Address: quillink@ccisd.com

revised 12.12.2018

Copperas Cove Independent School District
408 South Main
Copperas Cove, Texas 76522

School Board Report
Mae Stevens Early Learning Academy
April 2026

Enrollment	Students on Campus	Attendance Rate
Total	305	92.0% (5th 6 Weeks) 93.8% (Annual overall)

Mae Stevens is the place to be for the month of April!

Great things:

- We hosted our annual art night on March 10 with a beautiful prekindergarten art gallery in our cafeteria complete with classical music and cheese/crackers.
- We had a successful career week with numerous guest speakers March 9-13. Our counselor, Mrs. Botello brought in many speakers and our students learned about various careers through presentations and exploration of career centers.
- Our annual Big Kahuna fundraiser brought in more than $6,000 for our campus.

Attendance matters:

- Mae Stevens has a goal to increase our attendance rate this year! As of right now, we are at 93.8%, falling below our goal of 94%. We have been hit hard by the flu this six weeks, but we are hoping to finish the year strong over 94%.

What are we learning:

- Students will continue to review all social skills this month. Students will finish learning to form lower-case letters and begin learning to form upper-case letters. Students will review and practice identifying when two words start with the same sound, produce rhyming words and segment syllables. Students will learn to generate and read words from the -og, -ug, -ub, and -un word families. When reading stories, students will make inferences and prediction, retell stories, ask and answer questions and use pre-reading skills. In math, students will continue to review number skills, and learn how to compose/decompose numbers up to 10 and count to 30. Students will learn about frogs, amphibians and reptiles, the insect life cycle, objects in the sky such as the sun, moon, planets and stars, Earth day and the importance of conservation and about the ocean, beach and ocean life.

What is coming up in April:

- April 1 Classroom Easter Egg Hunts
- April 4 PTO Vendor Market 9AM-1PM
- April 7 Bulldawg Assembly 9:30 AM
- April 10 5th 6 Weeks Awards 10AM and 2 PM
- April 10 Prekindergarten Prom @CCHS Cafeteria 6-8PM
- April 13 5th 6 Weeks Awards 2PM
- April 13-17 Scholastic Book Fair
- April 20 Field Trip to the Mayborn Museum in Waco
- April 24 Field Day beginning at 8AM

The Mae Stevens Family is thankful for the commitment from the school board and district for investing in our students' well-being and educational growth. Please always feel welcome to stop in and join us for any of our events! We appreciate the time you take investing in our students and staff! Go Dawgs!

Heather Peacock, Principal
Mae Stevens Early Learning Academy

Martin Walker Elementary School

100 FM 3046 · Copperas Cove, Texas 76522 · Phone (254) 547-2238 · Fax (254) 547-5984

Kelly Thompson, Principal
Emily Swank, Assistant Principal
Susan McGuire, Principal's Secretary
Hillary Newton, Counselor

Copperas Cove ISD School Board Report

Martin Walker Elementary, April 2026

Grade Level	Enrollment	YTD Attendance
Kindergarten	57	93.28%
1st Grade	52	94.00%
2nd Grade	55	95.65%
3rd Grade	60	95.35%
4th Grade	65	97.57%
5th Grade	57	96.42%
Total	**361**	**95.72%**

Campus Happenings and Activities

March was filled with meaningful learning opportunities, celebrations, and student-centered experiences at Martin Walker Elementary. On March 5, MWE students experienced an engaging Career Day, where our CTE department swooped in to showcase eight different career pathways for students. From robotics and welding to cosmetology and culinary arts, our students were fully immersed in hands-on activities that sparked curiosity and excitement. The collaboration across campuses was outstanding, and our students were truly in awe as they explored real-world applications of learning in an interactive, memorable way.

On March 6, our campus was buzzing with joy during the HOSA Teddy Bear Clinic, an event that may easily be described as one of the cutest collaborations of the year. Kindergarten and first-grade students brought their stuffed animal "patients" to be treated by high school HOSA students in a clinic-style setting complete with multiple care stations. As their beloved stuffed animals received stitches, checkups, and care for tummy aches, our youngest learners gained confidence and comfort around medical settings, while CTE students practiced essential medical skills and bedside manner. The smiles across all ages truly captured the spirit of CCISD collaboration and connection.

Family engagement took center stage on March 12 during Blacklight Math Night, which was a glowing success with an incredible turnout. The campus was transformed as lights were turned off, blacklights turned on, and the halls filled with neon excitement. Families packed MWE to participate in math games, face painting, dance parties, and learning-filled fun, creating lasting memories while reinforcing that learning can be both rigorous and joyful.

On March 26, students who earned Honey Money for positive behavior cashed it in for the much-anticipated Staff vs. Students Kickball Game. Students took the field during specials time, while staff bravely played all day, proving once again how far our adults will go to connect with students.

Laughter, school spirit, and fun filled the day, reinforcing the importance of recognizing hard work and kindness through meaningful incentives.

This month also brought incredible recognition for our MWE Student Council, who were celebrated not once, but twice. After attending the TEPSA Leadership Workshop in the fall, students participated in a leadership song-writing challenge. Out of 343 entries statewide, Martin Walker Elementary was selected as one of the Top 6 schools, a tremendous honor that highlighted our students' creativity, leadership, and authentic Bulldawg pride. Additionally, on March 26, Student Council officers traveled to Killeen where MWE was recognized as a 2026 Youth Environmental Ambassador and Sustained Excellence Awardee for the Greater Fort Hood Area. These honors reflect the dedication, heart, and leadership of our students and the unwavering support of their sponsors.

Also on March 26, excitement filled the hallways as the TIA Prize Patrol stormed the campus with Sparky the Bulldawg, cowbells, and giant checks to recognize nine new TIA designees. This high-energy celebration honored the hard work, heart, and daily commitment our teachers pour into their students, reinforcing how valued and appreciated excellence is at Martin Walker Elementary.

Upcoming April Events

- April 7th: Atten-DANCE & 5th Six Weeks Pep Rally
- April 9th: 3rd-5th Reading STAAR
- Week of April 13th: "Honoring Our Military Loved Ones" Photo Gallery
- April 18th: Treblemakers Choir performs at Festival of the Arts
- April 21st: 5th Science STAAR
- April 23rd: 3rd Grade Music Performance
- April 29th: 3rd-5th Math STAAR
- April 30th: Honey Money Foam Party

As we look ahead to April, Martin Walker Elementary is energized as we move into the final stretch of the school year. With warmer weather upon us, students and staff are taking advantage of more opportunities to learn outdoors, bringing fresh air and renewed enthusiasm into instruction. April also kicks off field trip season, giving our students meaningful, hands-on learning experiences that connect classroom lessons to the world beyond our campus. As we move into STAAR testing season, students will have the opportunity to proudly show just how much they've learned and how much they've grown this year. It's an exciting time filled with celebration, reflection, and momentum as we finish the year strong.

Thank you,

Kelly Thompson

Proud Principal, Martin Walker Elementary

J.L. Williams/Lovett Ledger Elementary

Every Student, Every Day… that's the Williams Ledger Way!

Principal: Jenny Cresswell
Assistant Principal: Lauryn Canto
Assistant Principal: Victoria Mendoza

Principal's Secretary: Stacey Stark
Counselor: Rebekah Mobley

Copperas Cove ISD School Board Report

Williams Ledger Elementary, April 2026

Grade Level	Enrollment	YTD Attendance
Kindergarten	84	93.11 %
1st Grade	81	93.18 %
2nd Grade	90	95.45 %
3rd Grade	87	94.49 %
4th Grade	100	94.28 %
5th Grade	112	95.11%
Total	**591**	**94.30 %**

Campus Happenings and Activities

Spring has certainly arrived quickly at Williams Ledger, and our students and staff have been hard at work making the most of every learning opportunity as we move toward the end of the school year.

Our 5th grade students have been actively preparing for their transition to middle school. Counselors from SC Lee visited our campus to guide students through the course selection process, helping them begin to envision their next steps. In addition, students had the opportunity to explore the band program by trying out instruments—an experience that brought both excitement and curiosity about future possibilities.

We also prioritized student ownership of learning through data chats with our 3rd–5th grade students. These conversations allowed students to reflect on their progress, set meaningful goals, and stay motivated. We are incredibly proud of the academic growth demonstrated from the December to March released assessments. To celebrate their hard work and accomplishments, grade levels selected incentives such as dance parties, ice cream sundaes, movies with popcorn, and extra recess—creating memorable moments tied to their success.

Our students also engaged in meaningful and enriching experiences beyond the classroom. Fifth graders participated in a field trip to Canyonlands Wildlife Rescue, where they connected learning to real-world experiences. As part of our PBIS celebrations, our K–3 students enjoyed a petting zoo experience, while our 4th and 5th graders participated in an exciting kickball tournament, reinforcing positive behavior and community building.

CONFIDENTIALITY NOTICE: This email & attached documents may contain confidential information. All information is intended only for the use of the named recipient. If you are not the named recipient, you are not authorized to read, disclose, copy, distribute or take any action in reliance on the information and any action other than immediate delivery to the named recipient is strictly prohibited. If you have received this email in error, do not read the information and please immediately notify sender by telephone to arrange for a return of the original documents. If you are the named recipient, you are not authorized to reveal any of this information to any other unauthorized person. If you did not receive all pages listed or if pages are not legible, please immediately notify sender by phone.
.909 Courtney Lane ▪ Copperas Cove, TX 76522 ▪ Phone: 254-542-3070 ▪ Fax: 254-542-3348/254-542-2794

In partnership with our host campuses, we were also able to extend learning and family engagement opportunities for our students. We joined Fairview Jewell Elementary for a Career Night, where students explored future career possibilities, and we partnered with Martin Walker Elementary for a Black Light Math Night, creating a fun and engaging environment for students to experience math in a new and exciting way.

Finally, we are proud to share that four of our RISE candidates have successfully graduated from IWU and are now on their path to becoming certified educators. This is a significant accomplishment, and we are excited about the impact they will continue to have on students.

Thank you for your continued support of Williams Ledger Elementary. We are proud of the growth, resilience, and accomplishments of our students and staff, and we look forward to finishing the year strong.

Upcoming Events

- 4/2 Gold Professional Development Day
- 4/3 Student/Staff Holiday
- 4/6 Student/Staff Holiday
- 4/8 Kona Ice at MWE
- 4/8 3rd Grade RLA STAAR at FJE/Closed Campus
- 4/9 4th & 5th Grade RLA STAAR at FJE/Closed Campus
- 4/14 PTO Meeting
- 4/16 Kona Ice at FJE
- 4/21 5th Grade Science STAAR at FJE/Closed Campus
- 4/23 3rd Grade Math STAAR at FJE/Closed Campus
- 4/29 4th & 5th Grade Math STAAR at FJE/Closed Campus
- 4/30 PBIS Foam Party

Jenny Cresswell, Proud Principal
Williams Ledger Elementary



CCISD Board Report
House Creek Elementary
March 26, 2026

Enrollment	Bulldawgs on Campus	Attendance Rate (YTD)
Kindergarten	91	95.80%
1st Grade	108	96.05%
2nd Grade	100	96.88%
3rd Grade	102	96.16%
4th Grade	125	96.75%
5th Grade	122	96.20%
Total	**650**	**96.31%**

Campus Happenings & Activities:

I am pleased to share the exciting events and activities that have taken place at House Creek Elementary School during March.

On March 6th, our Kindergarten students went to Sweet Berry Farms where they learned about plants, pollinators, and ladybugs. They enjoyed interacting with animals and picking strawberries.

On March 11th, our third-grade students visited the Mayborn museum where they were able to explore Texas History, natural Science, and culture through hands-on discovery at their own pace. We also held our annual Open House where parents joined us to celebrate their students' growth and see all their hard work.

On March 26th, our school was honored at the Cen-Tex Partnership Proclamation and Environmental Ambassador Award as a Rising Star. Our students were recognized for their Recycled Art projects. Mrs. Cherell Lee- Griffin was honored for her outstanding work and support of the 2025-2026 Youth Environmental Ambassador. She supported our students in their participation in the YEA! Recycled Art Contest for the Central Texas Region.

Our second-grade classes will also be visiting Sweet Berry Farms on March 27th for a hands-on experience.

First graders will be going to visit the Slice of Heaven Education Farm on March 30th where they will interact with animals and learn about farm-to-table concepts. In addition, they learn about local rescue efforts.

Every Friday we continue to recognize and celebrate our House Creek Heroes by calling student names over the intercom that are chosen by their teachers for consistently displaying our character trait of the week.

We look forward to seeing our students grow academically, socially, and emotionally this year. Thank you to our parents for working hard to ensure our students are on time for school and present each day for learning.

Upcoming Events:

- April 1st – PBIS event
- April 15th – Purple Up Day to support our Military students and their families.
- April 8th – Top Dawg Pep Rallies; Kindergarten -2nd Grade 8:40 AM – 9:30 AM and 3rd through 5th Grade 1:25 PM – 2:15 PM
- April 9th – Grades 3-5 Reading STAAR Test
- April 21st – Grade 5 Science STAAR Test
- April 28th – Grades 3-5 Math STAAR Test

We look forward to fostering our students' love of learning and continuing to see our students grow. House Creek Elementary is continuously grateful for all the support you provide for our campus and the district.

Carolyn Jackson
Principal
House Creek Elementary
It's a great day to be a Bulldawg!

Hettie Halstead Elementary

April 2026

Enrollment Grade	Student Enrollment	Attendance Rate (YTD) February 2026
Kindergarten	64	**93.10%**
1st Grade	87	**94.87%**
2nd Grade	70	**93.08%**
3rd Grade	63	**93.53%**
4th Grade	63	**94.99%**
5th Grade	72	**93.50%**
Total	**419**	**93.88%**

Halstead Campus remained actively engaged throughout the month with events focused on student achievement, family engagement, and campus community building.

We started off with the Reading Released STAAR on March 2nd, followed by the Science Released STAAR on March 4th. Our students showed their hard work and determination as they tackled these key assessments.

The Book Fair, which ran from March 9th to 13th, was a huge success! Students had the opportunity to browse through a variety of books, sparking a love for reading and giving them the chance to bring home new titles to enjoy.

March 10th marked the Math Released STAAR, with students taking this important test as part of their academic journey. The dedication to learning was evident throughout the month.

On March 11th, we held our Volunteer Orientation, welcoming new and returning volunteers who are eager to support our school community. It's always great to see so many parents and community members getting involved!

March 12th was a memorable day with Kinder Graduation Photos—capturing a special moment for our youngest learners. That evening, we also held our Texas in the Spring Open House from 5:00 to 6:30 PM, where families gathered to celebrate the season with a 2nd Grade Singing Performance and a Title 1 Meeting. The event was a wonderful opportunity to engage with families and share the exciting things happening in our classrooms.

We then enjoyed a well-deserved break during Spring Break from March 16th to 20th, which gave everyone a chance to rest and recharge for the final stretch of the school year.

On March 26th, we hosted Reading for Success Family Engagement from 3:30 to 4:00 PM. This session was a fantastic opportunity for families to come together and learn how to support their child's reading development at home.

Finally, we wrapped up the month with Career Day on March 27th. Students had the chance to explore a variety of professions and gain insight into different career paths, inspiring them to think about their future goals.

We continued to celebrate student achievement and positive behavior through various initiatives, including Perfect Attendance recognition, Bulldawg of the Month awards, Positive Office Referrals, and PBIS activities. These programs continue to reinforce our commitment to building a positive school culture and strong Bulldawg Pride. Overall, January reflected Halstead's continued commitment to academic excellence, positive school culture, and strong family and community partnerships.

April Highlights

After school tutorials, Robotics Club, Rhythmic Basketball: on-going throughout the month

1-Kindergarten and 1st grade field trips
1-Paraprofessional Appreciation Day
2-No School-Student Holiday/Gold Day for Staff
7-Assistant Principal Appreciation Week
8-3-5th Reading STAAR (closed campus)
10-Purple Up! Day-Month of the Military Child
10-Volunteer Orientation
17-3rd grade field trip
20-Volunteer Appreciation Day
21-5th Science STAAR (closed campus)
24-Family Game Night-5:00-6:00
28-3-5th Math STAAR (closed campus)

Dr. Tonya Sweeney
Hettie Halstead Elementary, Principal
Every Moment Counts – Time Spent Learning is Worth Every Second

Fairview/Miss Jewell Elementary

710 South 5th Street · Copperas Cove, Texas 76522 · Phone (254)547-4530 · Fax (254)547-6378

Rebekah Shuck, Principal
Vanessa Vazquez, Assistant Principal
Amanda Brown, Counselor

CCISD Board Report
Fairview/Miss Jewell Elementary School
March 2026

Attendance By Month By Grade Level

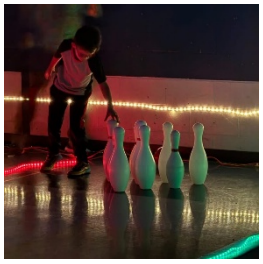
Kindergarten	93.24%
1st Grade	93.41%
2nd Grade	94.52%
3rd Grade	96.31%
4th Grade	94.69%
5th Grade	96.38%

Campus Happenings & Activities

Cosmic Bowling (Attendance Incentive)

As part of our ongoing efforts to improve student attendance, the campus hosted a **Cosmic Bowling attendance incentive event** during the month. The campus identified historically low attendance days and intentionally planned engaging activities to encourage students to come to school. On the designated day, all students who were present at school were invited to participate in the celebration.

The gym was transformed into a fun cosmic bowling experience, complete with bowling lanes, LED lighting, and glow-in-the-dark items to create an exciting and memorable atmosphere for students. This incentive provided a positive reward for being present at school while reinforcing the importance of daily attendance. Students were highly engaged and enthusiastic about the opportunity to participate, and the event helped create a sense of excitement around coming to school.





Accommodations Party

To recognize students' effort and perseverance in preparation for the STAAR assessments, classroom teachers hosted a small celebration for students following completion of the STAAR released practice tests. Students who demonstrated strong effort and utilized all of their designated accommodations during testing were invited to participate in the reward activity.

During the celebration, students enjoyed floats and chips as a way to recognize their hard work and commitment to doing their best on the practice assessments. This incentive helped reinforce the importance of effort, perseverance, and appropriately using testing supports while also providing encouragement and motivation as students continue preparing for the upcoming STAAR assessments.





State of the District

Our campus choir students had the opportunity to perform at the district's **State of the District** event this month. The students proudly represented our campus as they showcased their musical talents for district leaders, community members, and guests in attendance.

The choir students demonstrated excellent preparation, professionalism, and pride in their performance. Their participation in this event highlighted the strong performing arts program on our campus and provided students with a valuable opportunity to represent their school in a district-wide setting. We are proud of the way our students represented our campus and community.

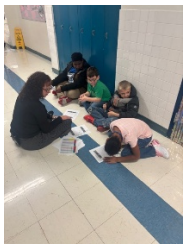


Data Chats

Members of the campus leadership team met with students in grades 3–5 to review their performance data from recent assessments in preparation for the upcoming released tests. During these meetings, students were guided through their individual data to help them better understand their progress and areas for growth.

The leadership team worked with students to set achievable goals for the upcoming assessment and discussed strategies for success. Students were also given an incentive to work toward as they strive to meet their goals. These conversations helped promote student ownership of learning and encouraged students to stay motivated and focused as they prepare for the upcoming assessments.

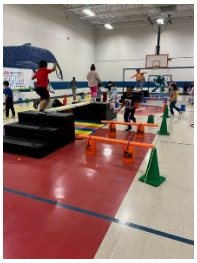





PBIS Event

This month, we also implemented an incentive event aimed at increasing positive student behavior. Students were informed in advance and students chose to use their campus bucks to participate in a special on-campus activity.

To support this effort, we set up an obstacle course in the gym, providing a fun and energetic experience for all students in attendance. The event generated enthusiasm across grade levels and served as a positive reinforcement strategy to promote consistent positive behavior. By pairing behavior awareness with engaging activities, we continue to encourage students to make good choices while fostering a vibrant and connected school culture.

Archery Team Goes To State

Our campus archery team recently competed in the state archery competition and achieved an outstanding accomplishment by earning their highest team score in school history. The students demonstrated focus, discipline, and dedication as they represented our campus at the state level.

Their performance reflects the hard work and commitment they have shown throughout the season during practices and competitions. We are extremely proud of our archery team for representing our campus with excellence and for achieving this record-setting team score.




Family Career & Academic Night

Our campus hosted a **Family Career and Academic Night** that provided students and families with opportunities to learn about future career paths while also strengthening connections between home and school. Community members and parents participated by hosting several career booths, giving students the chance to explore a variety of professions and ask questions about different career opportunities.

In addition, local emergency service professionals, including police officers, EMS personnel, and firefighters, attended the event and interacted with students and families, sharing information about their important roles in the community.

The evening also included opportunities for teachers to meet with families through parent-teacher conferences. Several informational stations were available to support families, including sessions focused on preparing for the upcoming STAAR assessments and strategies for helping students with homework at home. The event had a strong turnout and was a wonderful opportunity to engage families, highlight careers, and support student success.





Upcoming Events:

April 9th- RLA STAAR

April 15th- Purple Up Day

April 21st- Science STAAR

April 28th- Math STAAR

C.R. Clements/Hollie Parsons Elementary
Copperas Cove Independent School District
Robin Grabitz, Principal
Bethany Stubbs, Assistant Principal
Kristen Butterworth, Assistant Principal
1115 Northern Dancer Dr. Copperas Cove, TX 76522
Phone (254)547-2235, Fax (254)547-0845

Topic: Submission for CCISD Board Report (Clements/Parsons Elementary School)
Date: March 26, 2026

Grade	Student Count	Attendance
Kindergarten	118	92.37%
1st	127	91.34%
2nd	127	93.85%
3rd	130	94.41%
4th	143	93.10%
5th	145	92.37%
	790-Total	92.91%

CPE's March Happenings

March CPE Events

Throughout the month of March, our campus has demonstrated a steadfast commitment to fostering academic excellence, student engagement, and community involvement through a wide array of thoughtfully planned initiatives. Beginning with the celebration of Dr. Seuss's Birthday and Read Across America Day, coupled a junior high elective visit for fifth-grade students, we set a tone of inclusivity and forward planning. Our instructional focus has remained strong, as evidenced by multiple STAAR released practice assessments in Reading Language Arts, Science, and Mathematics, alongside targeted Professional Learning Communities (PLCs) for grade-level accountability and specialized programs, including SPED and bilingual education. Enrichment opportunities have also been prioritized, with field trips such as the S2S visit to Baylor University, fine arts excursions, and grade-level experiences that extend learning beyond the classroom. Our campus hosted and participated in many events to include: a second-grade concert, the GT Showcase, the book fair, and Fizz and Fun Academic Celebration. The month will be wrapping up with our Open House. Lastly, we have been working through a Campus Impact Plan which is focused on ensuring we have strong phonics instruction in our K-1st classrooms and preparing intermediate grades for their upcoming STAAR assessments through STAAR push rotations. Collectively, these efforts reflect a comprehensive and student-centered approach, ensuring that every learner is supported academically, socially, and emotionally while preparing for future success. We will be starting a 6th 6 weeks incentive through our CIS to help boost attendance. Our attendance took a dramatic dip this last month due to flu outbreak at our campus.

The Copperas Cove Independent School District does not discriminate on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law in its programs, activities, or employment practices. For inquiries regarding the non-discrimination policies, contact: Director of Human Resources or Director of Student Services at (254) 547-1227, 408 S. Main Street, Copperas Cove, TX 76522.

C.R. Clements/Hollie Parsons Elementary
Copperas Cove Independent School District
Robin Grabitz, Principal
Bethany Stubbs, Assistant Principal
Kristen Butterworth, Assistant Principal
1115 Northern Dancer Dr. Copperas Cove, TX 76522
Phone (254)547-2235, Fax (254)547-0845

April CPE Events

April 1 -PBIS Event/Kinder Egg Hunt 2:30pm/End of 5 Six Weeks
April 2 - Gold Day/Student Holiday
April 3 & 6 - Staff and Student Holidays
April 7 - Beginning of 6th 6 Weeks/Lesson Internalization Day
April 8 - RLA STAAR
April 9 - Staff Meeting
April 10 - Kona Ice/Report Cards Sent Home/K-1 Block Day (PLC)
April 13 - 4th Grade Field Trip
April 14 - Lesson Internalization Day
April 15 - Purple Up Day
April 16 - Bilingual PLC; PTO Movie Night
April 17 - 3rd/2nd Block Day (PLC)
April 20 - EOY MClass Begins
April 21 - Science STAAR; 1st grade Field Trip
April 23 - Kinder Cap/Gown Pictures
April 25 - Robotics Event @ CPE 7:30-3:00
April 28 - Math STAAR
April 29 - 4 /5 Block Day (PLC)

The Copperas Cove Independent School District does not discriminate on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law in its programs, activities, or employment practices. For inquiries regarding the non-discrimination policies, contact: Director of Human Resources or Director of Student Services at (254) 547-1227, 408 S. Main Street, Copperas Cove, TX 76522.

S.C. Lee Jr. High School

Marshal Chauvin	Lydia Burse	Betsy Orr	Christopher Perez	Kianna Childers
Principal	Assistant Principal	Assistant Principal	Counselor	Counselor

Enrollment and Attendance Data

Grade Level	Students on Campus	Attendance Rate
6th Grade	278	93.83%
7th Grade	289	93.78%
8th Grade	275	93.87%

Campus Activities Report – SC Lee Middle School

March was another active month on campus, filled with academic assessments, Fine Arts performances, student leadership initiatives, athletics, and a wide variety of club activities that kept students engaged throughout the month.

The month began with several academic assessments as students participated in released STAAR practice tests and the 8th Grade Algebra EOC. These testing opportunities allowed students and teachers to gauge readiness and identify areas of focus prior to the official testing window. Later in the month, 8th grade students also completed the Social Studies STAAR. In addition, NJHS members supported campus academic efforts by hosting STAAR Push peer-to-peer tutoring sessions to help fellow students prepare for upcoming assessments.

Our Fine Arts programs continued to showcase their talent and dedication. Band students, participated in the UIL Concert and Sight-Reading Evaluations on March 4 and 5. Choir students followed with their UIL Concert and Sight-Reading Evaluations on March 11 and 12. Later in the month, our Wind Ensemble Honor Band participated in a special recording concert experience from March 23–27, highlighting the strength of our music program. Students also participated in a Fine Arts field trip to the high school, strengthening connections with the high school programs.

Athletics and spirit groups remained active throughout March. Tennis tryouts were held early in the month under the direction of Coach Chew. Track and field athletes competed in a rescheduled dual meet and later represented the campus at the Lil Bronco Relays. Cheerleaders hosted clinics and tryouts for the 2026–2027 team and officer positions, while Cougarettes began preparations for next year's team with tryout forms and clinics.

Student leadership and service organizations also played an important role this month. NJHS students participated in a community cleanup at S.C. Lee and organized peer tutoring sessions to support academic success. Student Council launched the "Let's Pull Together" collection drive, which will continue throughout the month as students work to support community needs.

Campus life continued to thrive through the wide variety of AYPYN clubs offered to students. Morning Club met daily to provide students with a welcoming start to the school day. Other clubs that met throughout the month included Puzzle Club, Robotics Club, Coding Club, Cougars for Christ, Arts and Crafts Club, Diamond Art Club, Digital Storytelling, Creative Canvas Club, Ceramic Club, New Gen Leaders Club, Art of the Kitchen Club, Artsy Writing Club, and Gaming Club. These clubs provide students with valuable opportunities to explore interests, build friendships, and develop new skills.

The campus library also hosted a special March event for students, and families of current 8th graders were invited to attend 8th Grade Parent Night to learn more about transitioning to high school.

Students and staff also enjoyed a well-deserved break during Spring Break from March 16–20 before returning to finish the month with continued club meetings, athletics events, and preparation for upcoming activities.

Overall, March highlighted strong student engagement across academics, Fine Arts, athletics, leadership, and extracurricular involvement, continuing to build a vibrant and supportive campus community.

Upcoming Events

April will be another busy and exciting month on campus as students participate in academic assessments, Fine Arts performances, service opportunities, and continued extracurricular involvement. Daily Morning Club meetings and the wide variety of AYPYN clubs will continue to provide students with opportunities to build connections, develop new skills, and stay engaged in campus life throughout the month.

S.C. Lee Jr. High School

Marshal Chauvin	Lydia Burse	Betsy Orr	Christopher Perez	Kianna Childers
Principal	Assistant Principal	Assistant Principal	Counselor	Counselor

Academically, April will focus heavily on the STAAR testing window. Students across multiple grade levels will participate in Reading/Language Arts assessments, along with 8th grade Science and Social Studies STAAR tests, 6th grade Math STAAR, 7th grade Pre-Algebra STAAR, and the 8th grade Algebra I EOC. NJHS will continue supporting campus academic success by hosting additional STAAR Push peer-to-peer tutoring sessions to help students prepare for these important assessments.

Fine Arts students will also have several opportunities to showcase their talents. Band students will participate in Solo and Ensemble performances where they will perform for judges and receive feedback on their musical preparation. Choir students will also participate in Solo and Ensemble evaluations later in the month. In addition, beginning band students will prepare for their upcoming concert with a rehearsal at the end of April.

Our campus will also continue to emphasize leadership and community service. NJHS students will participate in the Great American Clean-Up, serving the community through volunteer efforts, and will meet to finalize plans for their upcoming induction ceremony. Student activities will also include Dance Team tryouts for the 2026–2027 dance team, along with other ongoing extracurricular opportunities.

The month will conclude with several important community and campus events, including the Autism Walk: Under the Sea, which supports awareness and inclusion.

Copperas Cove Jr. High School

Roger McNeel	Candace Martin	Michael Supinski	Julie Armstrong	Yoshenobia Harris
Principal	Assistant Principal	Assistant Principal	Counselor	Counselor

Enrollment and Attendance Data

Grade Level	Students on Campus	Attendance Rate
6th Grade	276	94.44%
7th Grade	273	95.04%
8th Grade	264	94.49%

Campus Update

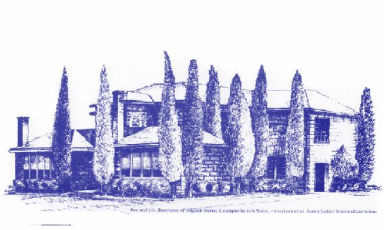
We have conducted data meetings during PLC for the latest benchmark with Mrs. Green and Mrs. Baney, and their support has been extremely beneficial for us. Their feedback and guidance have helped strengthen our instructional leadership and campus practices. The information that Mrs. Green provided has led to changes in instruction in classrooms.

The instructional coaches have developed targeted plans for each tested subject based on the data provided by Mrs. Green. The administrative team is monitoring implementation to ensure teachers are using these plans with fidelity so that student deficits are addressed effectively through data-driven instruction. The counselors are also conducting walkthroughs to identify students who may need additional social and emotional support so that we meet the needs of the whole student.

Mr. Max (CIS) held a drawing for a pair of Jordans right before the Christmas break. Students with perfect attendance from October 24th through the end of the semester were entered into the drawing. We had over one hundred students with perfect attendance during that time and two of them received a pair of Jordans. We will also offer the same incentive during the spring semester except it will be for a bicycle. He was going to do a game system but that fell through. He already has the bicycles.

Capturing Kids' Hearts
Teachers are also referencing Social Contracts to remind students of the commitments they made, reinforcing expectations and promoting accountability within the classroom community.

Athletics
Soccer tryouts are coming up, and the coaching staff is excited about the potential of both our boys' and girls' athletes. We are looking forward to a great season as our students continue to work hard and represent our school with pride.



Crossroads Highs School

Crossroads High School has had a very productive and busy month as we continue working to prepare our students for future success. Throughout the past several weeks, our campus has administered multiple assessments, including the TSI, ASVAB, and SAT, in addition to the other testing that naturally occurs during this time of year. These opportunities allow our students to explore post-secondary pathways and ensure they are prepared for college, career, and military options.

We are also proud to share that Crossroads High School has been recognized as a Commonsense School. This designation highlights our commitment to helping students develop responsible digital citizenship skills and use technology in a safe and meaningful way.

Our Crossroads Ambassadors are currently preparing for their upcoming awards ceremony, where their dedication and leadership will be recognized. These students have done an outstanding job representing our campus and contributing positively to the school community.

In addition, our counselor recently attended the School Counselor Conference in Fort Worth, where she participated in professional learning sessions focused on better supporting students, particularly those facing academic, social, or emotional challenges. We look forward to implementing the strategies and resources she gained from this experience.

Overall, it has been a productive and rewarding month at Crossroads. Our staff and students have worked hard, and as we wrap up this busy season of testing and activities, we are all looking forward to a well-deserved Spring Break.

Thank you for your continued support of Crossroads High School.

Pat Crawley

🐾 One Pack One Purpose. 🤍🤍

Where students find their path

Copperas Cove High School

"A Foundation of Excellence – A Future of Success"

CCISD Board Report
Copperas Cove High School
April - 2026

Enrollment	Bulldawgs on Campus	Attendance Rate (YTD)
9th Grade	**574**	**92.25%**
10th Grade	**575**	**93.08%**
11th Grade	**530**	**93.95%**
12th Grade	**483**	**93.83%**
Total	**2162**	**93.75%**

Campus Happenings & Activities

Spring is here and as usual, it is very busy at CCHS! Extracurricular activities are well into their district and post-district seasons and students are working hard to balance their academic and extra-curricular schedules. Testing season also kicks into full gear in April. Teachers and students are working hard final preparations for these assessments and early indications are that our students will perform well. We also recently completed a CCMR evaluation for the campus and indications are that CCHS will have another stellar CCMR performance this year

April is the Month of the Military Child! CCHS has multiple events planned to celebrate. We are proud of our Copperas Cove military community and look forward to these celebrations!

Our Athletics, Fine Arts, and CTE departments remain busy with competitions and other activities. I know you will look forward to hearing about all the great things happening in those reports! Prom tickets recently went on sale, so our students are certainly excited about that event. We are looking forward to all the great year-end celebrations coming in the next couple of months, culminating with graduation! As always…IT IS A GREAT DAY TO BE A BULLDAWG!

On behalf of the Copperas Cove High School staff and students, thank you for supporting our campus.

Carlin D. Grammer
Copperas Cove High School Principal

April 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Gold Day - No School	3 No School	4
5	6 No School	7 Cap & Gown Pickup 10:50 - 2:00 pm HS Cafeteria during lunches	8	9 CCHS Band Hosting UIL Concert & Sight Reading Evaulation 7:00 am-7:30 pm Lea Ledger Auditorium	10 CCHS Band Hosting UIL Concert & Sight Reading Evaulation 7:00 am-7:30 pm Lea Ledger Auditorium Hosting Mae Stevens ELA Prom HS Cafeteria 6:00 - 8:00 pm	11
12	13 Color Guard Friends & Family Performance 6:00-7:00 pm HS Gym 2	14	15	16	17 2026 Marching Band Show Reveal 6:00 - 8:00 pm Lea Ledger Auditorium **Festival of the Arts** 12-8:00 pm Lea Ledger Auditorium & Fine Arts Classrooms	18 Festival of the Arts 10:00 am - 5:00 pm Lea Ledger Auditorium & Fine Arts Classrooms
19	20	21	22	23 Multicultural Night Event 5:30 pm-7:30 pm CCHS Cafeteria and Classrooms	24 Copperette Spring Show Lea Ledger Auditorium 6:00-8:00 pm	25 Copperette Spring Show Lea Ledger Auditorium 6:00-8:00 pm
26	27 Color Guard Auditions Ledger Auditorium 3:00-6:00 pm	28 Color Guard Auditions Ledger Auditorium 3:00-6:00 pm **Choir Parent Meeting** 6:00-8:00 Lea Ledger Auditorium	29 Color Guard Auditions Ledger Auditorium 3:00-6:00 pm **Carter Blood Drive** HS Gym 2 8:00 am - 2:00 pm	30 Color Guard Auditions Ledger Auditorium 3:00-6:00 pm **Carter Blood Drive** HS Gym 2 8:00 am - 2:00 pm		

Special Education Department

Total Special Education Population	2,159 (29%)
Total Student Population	7,619

Data as of 3-3-26	Evals Completed to Date (not included in totals)	Referrals	Number of 3-Year Re-Evals Remaining	Totals
CCHS	133	36	30	66
XRHS	17	6	3	9
CCJHS	82	22	26	48
LJHS	80	26	31	57
FJE	58	16	12	28
HCE	79	27	18	45
HHE	52	9	7	16
CPE	106	31	13	44
MSELA	72	30	0	30
MWE	34	15	6	21
WLE	66	28	19	47
Totals	-	246	165	411

District/Campus Support

- Cross-district classroom visits among PCMD (Program for Children with Multiple Disabilities) classrooms
- Frontline training for campus administrators
- Data meeting with FJE
- PLC meetings with special education teachers across instructional settings, including life skills, functional academics, PCMD, resource, and behavior support classes
- Campus- and teacher-specific Frontline trainings (CCJHS, LJHS, CPE, and HHE)
- Full and Individual Evaluation (FIE) training with MSELA

Team Highlights

- The Special Education Department was awarded $17,538 through the Empowering ECSE Educators to Improve Student Outcomes, Grant Cycle 2 (2025–2026). This funding will support an ongoing partnership with Star Autism Support to provide special education teachers with evidence-based resources and professional development designed to improve outcomes for students with disabilities.

CCISD Counseling and Student Support

Texas School Safety Center Spotlight Program

During the 24-25 school year, the counselors and behavior coaches in CCISD were awarded the School Safety Spotlight Award in the fall.

At the end of the school year, they were also awarded the overall winner of the Statewide School Safety Spotlight Award in the Positive Climate and Prevention Program category!

Fall 2024

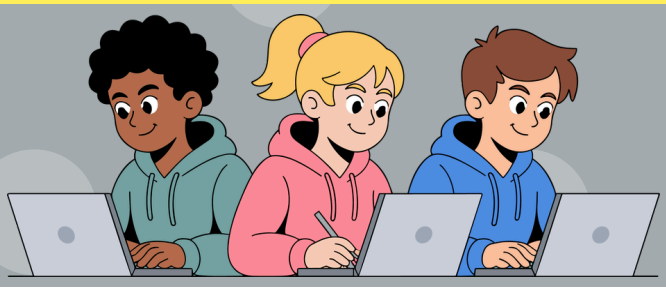
Behavioral Support Services, Copperas Cove ISD
Positive Climate Programs



The Copperas Cove ISD Behavioral Support Services team includes a director, a counseling coordinator, 18 counselors, and 4 behavior coaches, who serve pre-k through high school campuses. Through programs focused on anti-bullying, conflict resolution, relationship building, and holistic child development, they help create a safe and secure environment for all students.

Region 13 reached out to Amy Simpson, Director of Elementary Counseling and Section 504 to invite her to speak at their 2026 Safe and Supportive Schools Symposium to share what steps CCISD takes to build positive climate and culture for all of our students. She is excited to brag about her amazing team!

SAFE and SUPPORTIVE SCHOOLS SYMPOSIUM



11:00 - 11:45 am	**Featured Session: Building Climate: How Copperas Cove Counselors Shape Safe, Supportive Schools** *Amy Simpson, Director of Counseling and Student Support, Copperas Cove ISD*

CCISD Counseling and Student Support

Upcoming Events

April is Month of the Military Child



CCISD will celebrate Purple Up Day on Wednesday, April 15th-we may have blue and gold in our veins, but our hearts are PURPLE that day!

Our Annual Autism Walk is Saturday, April 25th from 9:30-11:00am at the Bulldawg Stadium!

2026 Walk for Autism And Family Engagement Day

SATURDAY, APRIL 25, 2026

702 JOE LOMBARDI WAY- BULLDAWG STADIUM

WALK AND ACTIVITIES BEGIN AT 9:30AM

ACTIVITIES WILL CONTINUE UNTIL 11:00AM

Please RSVP below if you plan to attend.

https://forms.office.com/r/jUwXi7GJm0

- Sensory Activities
- Family Activities
- Special Guests
- and more...!

COPPERAS COVE ISD EST. 1883

Copperas Cove ISD does not discriminate against any person because of race, color, religion, sex, national origin, disability, age or any other basis prohibited by law.

El Distrito escolar de Copperas Cove no discrimina contra ninguna persona por razón de raza, color, religión, sexo, origen nacional, discapacidad, edad, o cualquier otro prejuicio, prohibido, por la ley.

CCISD SECONDARY COUNSELING

MARCH 2026

COUNSELING NUMBERS

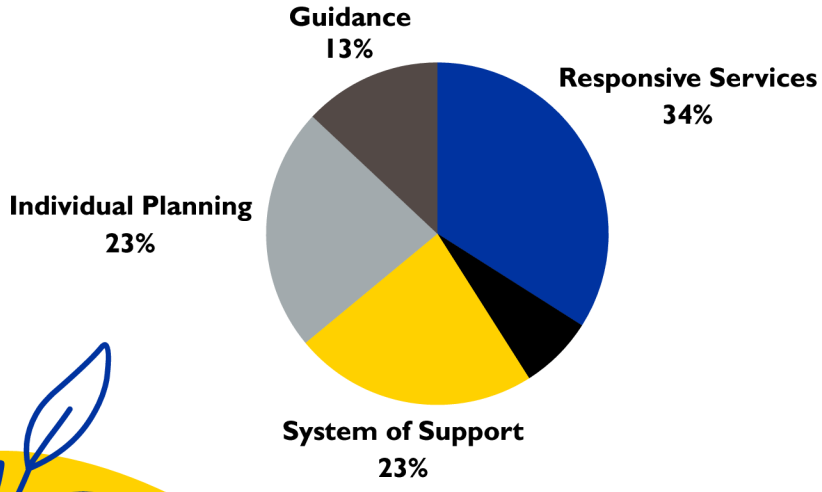
~622 INDIVIDUAL STUDENT SESSIONS

~29 SMALL GROUP SESSIONS

~48 CLASSROOM GUIDANCE LESSONS

DATA COLLECTED FROM FEB. 17- MARCH 23

Breakdown of Counseling Time Allocation



UPCOMING EVENTS

MARCH 24TH- 9TH GRADE GRADUATION PLAN NIGHT

MARCH 30TH -POWDER PUFF VOLLEYBALL HOSTED BY STUDENT COUNCIL

APRIL- MONTH OF THE MILITARY CHILD
~APRIL 15TH PURPLE UP

APRIL- AUTISM ACCEPTANCE MONTH
~ APRIL 25TH AUTISM WALK- BULLDAWG STADIUM

STAAR EOC TESTING- APRIL 7TH-MAY 1ST

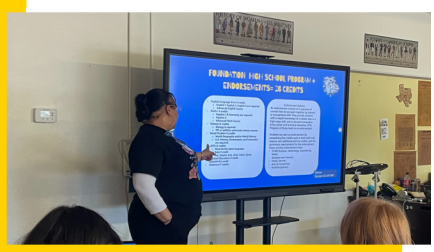
APRIL 9TH- SIXTH AND SEVENTH GRADE ELECTIVE NIGHT- CCJH

APRIL 15TH-16TH- SC LEE FUTURE FRESHMAN SCHEDULING

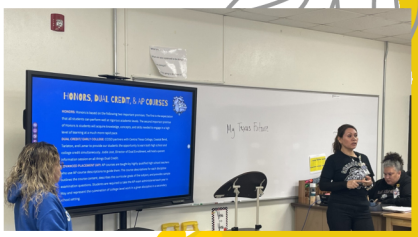
APRIL 23RD -24TH - CCJH FUTURE FRESHMAN SCHEDULING

MAY 2ND-CCHS PROM

PARENT NIGHTS AND CLASSROOM GUIDANCE IN ACTION- 289 FAMILIES SIGNED INTO ONE OF THE FOUR PARENT NIGHTS OFFERED!







STUDENT SPOTLIGHTS

CCHS Freshman

AUTUMN SMITH

AUTUMN SMITH IS AN EXCEPTIONAL DUAL CREDIT STUDENT WHOSE STRONG WORK ETHIC AND GENUINE COMMITMENT TO LEARNING CONSISTENTLY SET HER APART. SHE APPROACHES HER COURSEWORK WITH MATURITY, COMMUNICATES PROFESSIONALLY WITH HER INSTRUCTORS, AND TAKES INITIATIVE WHEN CHALLENGES ARISE. AUTUMN MANAGES HER RESPONSIBILITIES WITH ORGANIZATION AND FOCUS, SERVING AS A POSITIVE EXAMPLE FOR HER PEERS. HER DEDICATION, POSITIVE ATTITUDE, AND CONSISTENT PERFORMANCE REFLECT EXACTLY WHAT SUCCESS IN DUAL CREDIT SHOULD LOOK LIKE.



CCHS Senior

TYSON HART

WE'RE PROUD TO RECOGNIZE TYSON HART, AN EXCEPTIONAL STUDENT WHOSE RESILIENCE AND DETERMINATION TRULY STAND OUT.
TYSON'S MOM SHARED EXCITING NEWS TODAY:
"THANK YOU FOR ALL YOUR SUPPORT THIS YEAR! TYSON WAS JUST ADMITTED TO TRINITY UNIVERSITY—HIS 1ST CHOICE! HE PLANS TO ATTEND IN THE FALL AND HAS RECEIVED THE PRESIDENT'S SCHOLARSHIP FOR $26,000 AND A GRANT FOR OVER $30,000. WE ARE SO GRATEFUL!"
TYSON HAS OVERCOME SIGNIFICANT ADVERSITY, INCLUDING THE LOSS OF HIS FATHER AT A YOUNG AGE. DESPITE THIS, HE CONTINUES TO STAY POSITIVE, WORK HARD, AND STRIVE TO MAKE HIS FATHER PROUD.
CONGRATULATIONS, TYSON! WE ARE INSPIRED BY YOUR STRENGTH AND CELEBRATE YOUR INCREDIBLE ACCOMPLISHMENTS.



CCJH- 8th Grade

LOGAN FREESE

LOGAN WILL LEAVE COPPERAS COVE JR. HIGH WITH 9.0 HIGH SCHOOL CREDITS, A TESTAMENT TO HIS HARD WORK AND DETERMINATION. HE HOPES TO BECOME A MECHANIC AND LOVES HANDS-ON PROBLEM-SOLVING. OUTSIDE OF SCHOOL, HE ENJOYS CARNIVALS AND MAKING MEANINGFUL MEMORIES WITH HIS FAMILY. ONE OF HIS FAVORITE CCJHS EXPERIENCES WAS CREATING CARNIVAL GAMES AND SEEING CLASSMATES ENJOY WHAT HE BUILT. WE ARE EXTREMELY PROUD OF LOGAN FOR TAKING FULL ADVANTAGE OF EVERY CREDIT OPPORTUNITY AND ENTERING CCHS WITH A STRONG HEAD START. ONE PACK! ONE PURPOSE! WAY TO GO, LOGAN!



CCHS SENIOR UPDATES
379/498 STUDENTS HAVE APPLIED TO COLLEGE.
7 MILITARY ENLISTMENTS (22) PENDING

WHERE HAVE OUR CCHS SENIORS BEEN ACCEPTED?

STUDENT REPORTED
***NOT AN ALL-INCLUSIVE LIST

COLLEGES/UNIVERSITIES	STUDENTS ACCEPTED:
UMHB	8
STEPHEN F. AUSTIN	4
TARLETON STATE UNIVERSITY	22
UT- AUSTIN	10
UT-SAN ANTONIO	39
TEXAS A & M-COLLEGE STATION	16
TEXAS STATE UNIVERSITY	12
CENTRAL TEXAS COLLEGE	127

DIGITAL LEARNING DEPARTMENT

We aim to drive incredible impact across the district by expanding access to technology, empowering educators, and supporting STEM, GT, and fun student-centered events.

March 2026

BLENDED LEARNING

- **43 Classroom observations** have been completed this month.
- **6 CCISD** teachers earned UTeach Blended Certifications
- Final preparations for the **Blended Learning Defense** (showcase) are underway for March 31.

UT STEM GIRL DAY

- Took 3 buses of 3rd-8th grade 120 girls and 20 chaperones to UT Austin's STEM Girl Day
- Girls engaged in demonstrations, hand on challenges, and explortaions igniting their curiosity for STEM



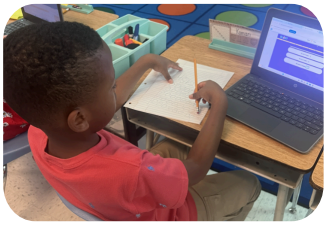


TEACHER SUPPORT

- 19 teachers participated in **Google for Education training**
- Ensured instructional continuity during Lightspeed Classroom disruption
- Met with **GT teachers to** plan for the **showcase**
- **Robotics Club** campus visits (SC Lee, HHE)
- Supported new CCJHS Game Design Teacher

Incident IQ Tickets

40 resolved





CELEBRATIONS



- Annababette Diemecke presented at the **TXCSLN** (Texas CS Learning Network), highlighting CCISD's approach to building a strong Computer Science foundation.
- **Altrusa** and **Retired teachers** are distributing nearly 2000 books to K-3rd grade students!





UPCOMING EVENTS

- **GT Showcase -** March 26, MWE
- **Google training** - April 2
- **GT Awareness Week** - April 6 - 10
- **Robotics Showcase** - April 25, CPE

FriED AI Self-Paced Courses

Completed 356

Enrolled 502

SCHOOL NURSING

Copperas Cove ISD
School Nursing

What does a school nurse do?

PROVIDE FIRST AID AND EMERGENCY CARE

CHRONIC CONDITION MANAGEMENT

HEALTH SCREENINGS

MEDICATION ADMINSTRATION

HEALTH EDUCATION & ADVOCACY

MONITOR ILLNESS & PREVENT THE SPREAD OF INFECTION

SUPPORT MENTAL HEALTH AND WELL-BEING

Respiratory Illness Report

These numbers come from parent report and students sent home. These numbers are reported to the state for the respiratory illness counts.

2/17-2/20

Flu 10, COVID 1, flu like illness 15

2/23- 2/27:

Flu 15, COVID 0, flu like illness 78

3/2-3/6:

Flu 55, COVID 1, flu like illness 199

3/9-3/13:

Flu 32, COVID 0, flu like illness 88

Office visits

2/17/2026 until 3/23/2026

Number of visits

7260 visits

not counting all med and diabetic visits

Sent home

293

sent home by nursing

Emergency

1

student sent out by EMS

4% of visits were sent home by nursing staff

WHAT IS GOING ON IN THE SCHOOLS

SENDING NOTICES TO PARENTS ABOUT VACCINATIONS THAT ARE DUE FOR NEXT YEAR.

PRE K GOING INTO KINDER WILL NEED THEIR 4 YEAR OLD VACCINATIONS COMPLETED. WHICH ARE DTP, POLIO, MMR AND VARICELLA

6TH GRADERS GOING INTO 7TH GRADE WILL NEED TDAP AND MCV.

WE WILL NEED A COPY OF THESE VACCINATIONS FOR THEM TO START SCHOOL NEXT YEAR.

Future

Elementary schools are doing hygiene/puberty classes.

All schools are continuing their vision and hearing screenings on new to Texas students and SPED evaluations.

Respiratory report submitted to state every Monday for

- Positive flu
- Flu like illness
- Positive COVID

"ALWAYS RIGHT THERE TO GIVE COMFORT AND CARE. STEADY AND WISE WHEN TEMPERATURES RISE. COMPASSIONATE, KIND, WITH A MEDICAL MIND. SKILLED AND ALERT WHEN PEOPLE ARE HURT. DEPENDABLE, SENSIBLE AND, YES, INDISPENSABLE!" — UNKNOWN.

THANK YOU!

Small Actions To Make Big Changes



CONNECT WITH SOMEONE

Are they okay? · Are you okay? · Check in with your support network · Connect with someone new · A sense of belonging and community can help reduce feelings of loneliness.

PRIORITISE SLEEP

Take small steps to improve your bedtime routine.
Wind down before bed by minimizing your screen time · Make your bedroom a 'tech-free' zone · Create a clean and restful sleep environment · Jot down what's on your mind and set it aside for tomorrow · Avoid caffeine after 4pm.





MOVE IN YOUR OWN WAY

Get moving the way you want to. This could be walking, running, yoga, stretches, doing some gardening. Move in a way you'll enjoy, get those endorphins flowing and let off some steam.

SPEND TIME IN NATURE

Take some time out of your day to step outside, get some fresh air and spend time in nature. This could be eating your lunch outside, or taking a short work after work. Simulate your senses and look at the beauty of nature





BREATHE DEEP

Your breath is a powerful tool to help with stress reduction and relaxation. Short, shallow breaths can heighten anxiety so being conscious and taking time to breathe deep helps us shift into a relaxation mode.

PRACTICE MINDFULNESS

Practicing mindfulness allows you to focus on the here and now. It aids self-awareness, helps you practice emotional regulation and control. You can actively practice during a designated mindfulness session or be mindful of your all five of your sense whilst participating in an activity, such as a nature walk.



#LittleByLittle

Copperas Cove ISD
Child Nutrition Department and Warehouse Department

The Child Nutrition Department April 2026 Nutrition Nibbles:

All Students Eat Free Breakfast and Free Lunch at Copperas Cove ISD!

February 18, 2026 through March 24, 2026 (20 serving days)

Breakfast 56,035 Lunch 90,333

March 3, 2026 through March 6, 2026 the CCISD Child Nutrition Department Celebrated National School Breakfast Week with the Theme of: *The Quest for School Breakfast* where each day we celebrated the great journey of a Healthy Breakfast with healthy food and exciting activities throughout the week.



The NSBW King and Queen made a royal appearance in videos each morning during the week.





One of our great themed breakfast items from NSBW was ***The Kings Crown*** which spotlighted Yummy Whole Grain Donuts and Crossroads HS rocked with NSBW decorations and Whole Grain Muffin Tops

Copperas Cove ISD...A Foundation of Excellence – A Future of Success

703 West Avenue D · Copperas Cove, Texas 76522 · Phone: (254) 547-1227 · Fax: (254) 547-7060 · Internet: www.ccisd.com

This institution is an equal opportunity provider. (SY 24/25 MB)

Copperas Cove ISD
Child Nutrition Department and Warehouse Department

We had two amazing Child Nutrition Staff who were recognized at their schools this month! We are proud of the way they serve the kids in our district each day. Leslie Fraser (left) was nominated for Staff of the Month at C/P and Nicole Durcan (right) was given the "Toot Your Horn Tuesday" award at Martin Walker Elementary. Way to Go!









Melissa Bryan and Lorrie Hornaday traveled to Washington D.C. to share the stories with Legislators about our CCISD students and how important school meals were for our student's success. At each of the five meetings the legislators were given a CCISD Folder with information about our amazing district.

Copperas Cove ISD...A Foundation of Excellence – A Future of Success

703 West Avenue D · Copperas Cove, Texas 76522 · Phone: (254) 547-1227 · Fax: (254) 547-7060 · Internet: www.ccisd.com
This institution is an equal opportunity provider. (SY 24/25 MB)

Copperas Cove ISD
Child Nutrition Department and Warehouse Department

Some of our March Spotlight Tray Pics from various CCISD Cafeterias!



We celebrated Dr. Seuss Day this month with One Fish, Two Fish, Red Fish, Blue Fish and our Whole Grain Colored Goldfish as a treat for the kids.

A smiling Kenzlee Mathias got into The Lorax character and enjoyed her Cherry Tomato Poppers this day!





Happy Student Matthew Thorpe was so excited to enjoy his California Cobb Pasta Salad! YUM!

Copperas Cove ISD
Child Nutrition Department and Warehouse Department

CCISD Cafeteria Manager Spotlight

Name: Michelle Erickson
School: House Creek Elementary Cafeteria

Years Feeding Kids: 21 years

Best Part of Job: ***To see excitement and happiness on our students faces***

If I weren't working in a cafeteria, I'd be: ***A comedian***

Catchphrase I use the most: ***Keep Going***

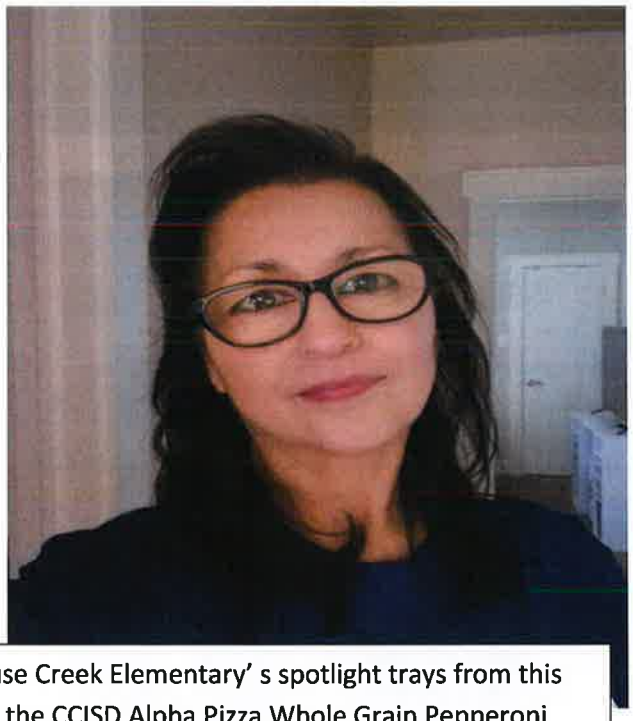
What are some of the most important things you have learned through your career in Child Nutrition:
That a balance diet matters also how nutrition is critical for growth

What does a typical day look like for you: Always on my feet making sure everything is just right

Is there anything about your job that you wish people knew or understood better? How important our jobs are to our students at CCISD.

What was your favorite meal as a kid you ate in the cafeteria? Spaghetti

And what is your favorite now?
Cheeseburger with all the trimmings





One of House Creek Elementary' s spotlight trays from this month was the CCISD Alpha Pizza Whole Grain Pepperoni Calzone served with Fresh Cucumber, Baby Carrots and Fresh Peaches and Strawberries with Whipped Topping!

703 West Avenue D · Copperas Cove, Texas 76522 · Phone: (254) 547-1227 · Fax: (254) 547-7060 · Internet: www.ccisd.com
This institution is an equal opportunity provider. (SY 24/25 MB)

Copperas Cove ISD
Child Nutrition Department and Warehouse Department



Someone sure was loving her peaches! It's Lillian Freitas at Mae Stevens Early Learning Academy!



Cashiers Sandra Harshbarger and Donnie Overby keep the serving line choices looking and tasting awesome and keep the lines moving!



CCISD Child Nutrition House Creek Elementary Staff got into the NSBW Theme with their decorations and rolled out the Royal Serving Line at Lunch. Check out these fresh fruit and fresh vegetable options students may choose from each day!

Copperas Cove ISD...A Foundation of Excellence – A Future of Success

703 West Avenue D · Copperas Cove, Texas 76522 · Phone: (254) 547-1227 · Fax: (254) 547-7060 · Internet: www.ccisd.com

This institution is an equal opportunity provider. (SY 24/25 MB)

Copperas Cove ISD
Child Nutrition Department and Warehouse Department

More Spotlight Trays from March 2026









Copperas Cove ISD...A Foundation of Excellence – A Future of Success

703 West Avenue D · Copperas Cove, Texas 76522 · Phone: (254) 547-1227 · Fax: (254) 547-7060 · Internet: www.ccisd.com

This institution is an equal opportunity provider. (SY 24/25 MB)

Copperas Cove ISD
Child Nutrition Department and Warehouse Department

CCISD Warehouse Staff: Yolanda Pitts, Mary Sanchez, Matt Boyce, James Welling, Ryan Miner

Warehouse Deliveries: February 18, 2026 through March 17,2026

Monthly number of Office Supplies delivered to schools: **35**

Monthly number of Custodial Deliveries to schools: **25**

Monthly number of deliveries of Child Nutrition items to cafeterias: **78**

Number of Deliveries from Vendors to CCISD Warehouse: **18**

Number of Books deliveries **3**

Number of **transcripts ordered/picked up** by former CCISD Students:

TRANSCRIPTS PICKED UP: **10**

TRANSCRIPTS MAILED: **47**

TOTAL TRANSCRIPTS ORDERED: **57**

MAIL PIECES AVERAGE PER DAY **62**

WE ♥ OUR CCISD WAREHOUSE STAFF!





Copperas Cove ISD...A Foundation of Excellence – A Future of Success

703 West Avenue D · Copperas Cove, Texas 76522 · Phone: (254) 547-1227 · Fax: (254) 547-7060 · Internet: www.ccisd.com

This institution is an equal opportunity provider. (SY 24/25 MB)

SAFETY AND SECURITY

MARSHALS

- 18 Total Positions
- 3 Open Position

MARSHAL TRAINING

- 2 Certified as Pepper Spray Instructors
- 2 Attended CCPD sponsored Defensive Tactics Training

UPCOMING PROJECTS

- Begin working on 23-26 Safety and Security Audit due August 2026

Transportation Operations Performance Summary

- Student IDs Recorded:
  - ✓ 1,023 completed
  - ✓ 2,180 possible
  - ✓ Scan rate is 46.93%
- Total Bus Stops Completed Per Day:
  - ✓ 2,866 stops
  - ✓ Includes AM & PM
- Field Trip Miles Driven:
  - ✓ 24,654 miles
  - ✓ Reporting period: 2/16/2026 – 3/25/2026



Transportation Employees of the Month

Sean Smith & Regina Bond



MAINTENANCE

Department Update

OUR MISSION:



- "Support services takes pride in providing exceptional customer service for our Students, Staff and the community with the utmost dedication to assure safe, clean and functional district facilities."

LEADERSHIP:



Thomas Haire
Director



Christopher Richards
Assistant Director

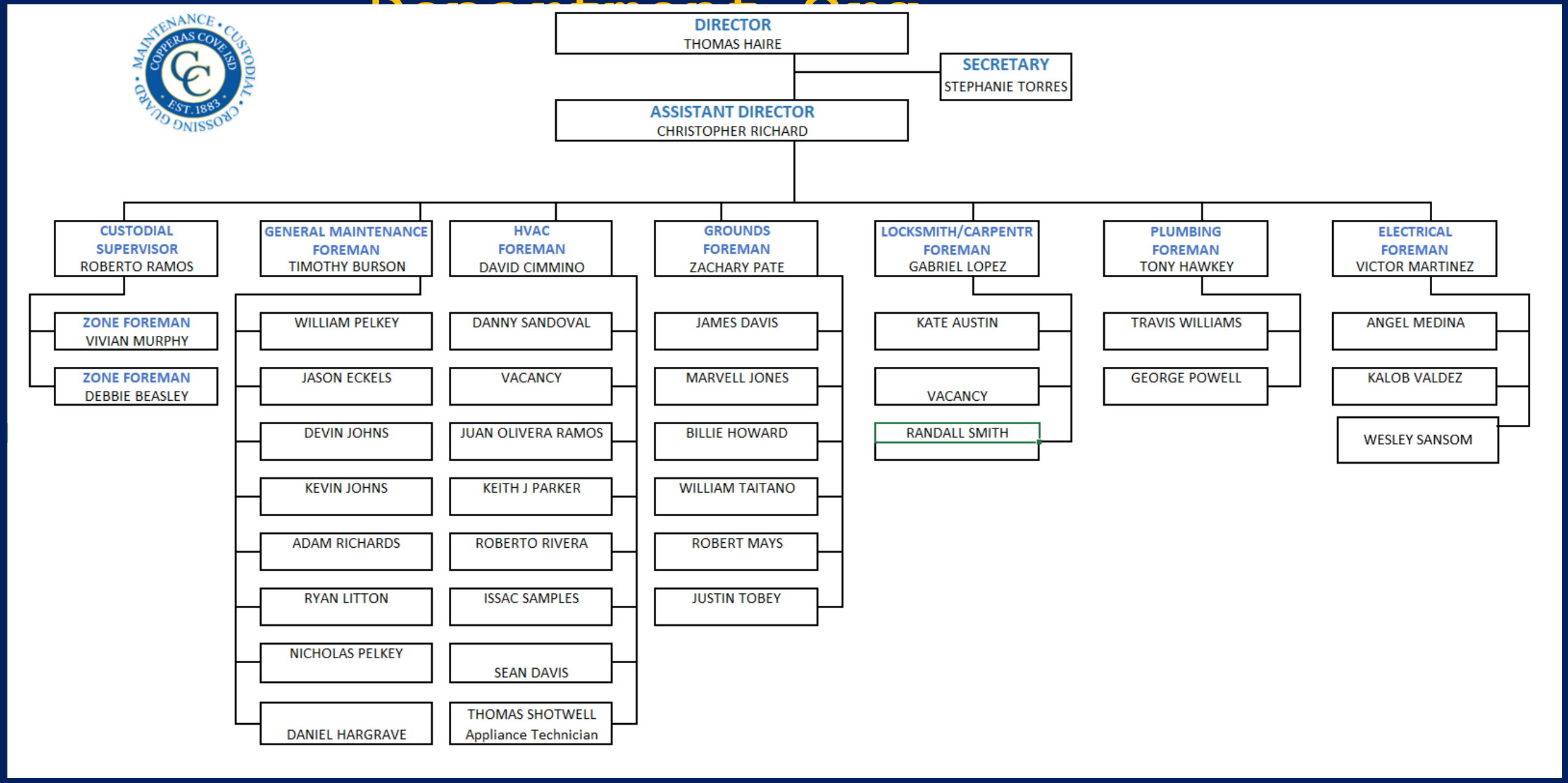


Robert Ramos
Custodial & Crossing guard supervisor



Stephanie Torres
Secretary

Maintenance Department Org



CUSTODIAL OVERVIEW:

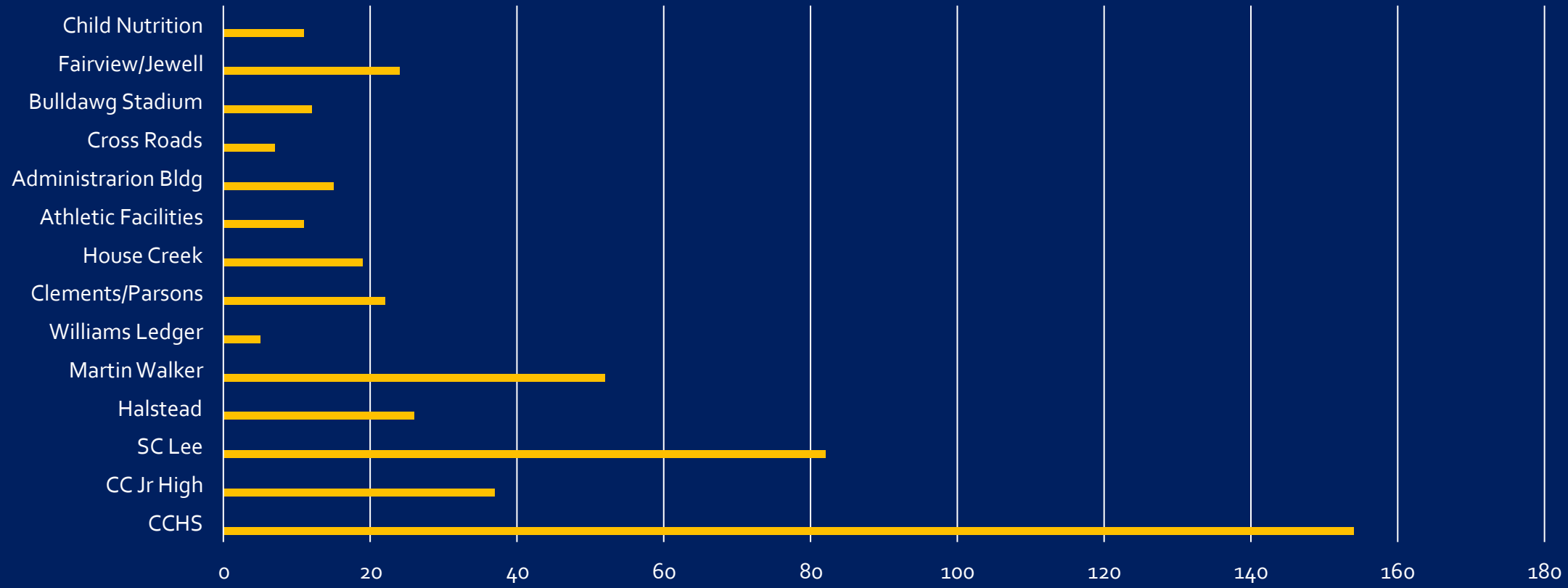
- Routinely changing ceiling tiles.
- Routinely changing lightbulbs.
- Ensuring campuses remain clean and up to district standards.

CROSSING GUARDS:

- Fully Staffed.
- Following safety procedures.

WORK ORDERS:

Work Order Submission Monthly Average by Location:



CARPENTRY/ LOCKSMITH:

- Fully staffed
- Completing Work Orders.
- Lock PM’s.

ELECTRICAL:

- Fully staffed.
- Continue working on outside district lighting.
- Completing work orders.
- Installed new LED lighting in the old woodshop at the High School.

GENERAL MAINTENANCE:

- Fully Staffed.
- Working on painting at Williams Ledger.
- Completing Work orders.
- Installed fence at Fairview Jewell by the small playground.
- Re-painted HR conference room.
- Put up a wall at the technology building breakroom.

GROUNDS:

- Fully Staffed.
- Treating ants district wide.
- Trimming and removing bushes around campuses.
- Routine grass mowing district [redacted]
- Completing work orders.

HVAC:

- Fully staffed.
- Routine Filter Changes.
- PM’s.
- Completing work orders.

PLUMBING :

- Fully staffed.
- Completing work orders.
- Rerouted 150 ft of water line at Fairview Jewell.
- Dug 2-inch line at the High School for irrigation to the child nutrition building.

MAJOR PROJECTS:

- Completed electrical at daycare, secured the pony walls, enclosed the doors.

Our team is proud to serve CCISD!



BULLDAWG ATHLETICS MARCH 2026

BASKETBALL

BOYS-ALL DISTRICT HONORS

- 1ST TEAM ALL DISTRICT
  - K'VEION JONES
- 2ND TEAM ALL DISTRICT
  - VICTOR TEPEZANO
  - IDRIS CARTER
- HONORABLE MENTION
  - TJ HOCUTT
  - EDEN CARTER
  - MICHAEL WATSON
  - ZAYVION DAVIS
  - MATTHEW ZEIGLER
  - MARCUS RIVERA
- ACADEMIC ALL DISTRICT
  - MARCUS RIVERA
  - MATTHEW ZEIGLER
  - ZAYVION DAVIS
  - JADEN POLITE
  - MICHAEL WATSON

GIRLS- ALL DISTRICT HONORS

- 1ST TEAM ALL DISTRICT
  - KAMRYN FOX
- 2ND TEAM ALL DISTRICT
  - KAITLYN URQUIDEZ
  - SEANIYA BOGLIN
- HONORABLE MENTION
  - A'ARRAH MOUTON-PAULK
  - SEANESE BOGLIN
  - LIBERTY ROACH

POWERLIFTING

Girls- Qualified 31 athletes to compete at regionals Thursday 3/5-3/7

The following girls qualified for STATE!

Erinn Sewell 2nd heaviest lifter for dead lift in **unequipped** division.

Sydney Parks 1st

Sofia Rivera 1st

Chloe Flores 2nd

Trinity Aulabaugh 2nd

In addition- they placed 3rd as a team at regionals with the rest of the top 5 finishers:

Annabelle Ruppart 3rd

Avery Robinson 3rd

Natalyzbel Cabrera 3rd

Tracey Martin 3rd

Camille De Los Santos 4th

Amaya Eseroma 4th

Jozi Perez 5th

Alena Wright 5th

Erinn Sewell placed 2nd at state in unequipped

Sophia Rivera placed 5th in equipped at state

Avery Robins received $1000 scholarship from THSWPA

Boys-Qualified 7 boys to compete at regionals 3/13

They qualified 2 boys to compete at State this weekend:

Logan Jones

Grayson Burden

SOFTBALL

Pitcher Janelle Gray got her 200th strike out.

TRACK

District meet coming in April

BASEBALL

Varsity baseball went 4-1 at the Cameron Tournament

Recognitions:

- **Texas Farm Bureau Athletes of the Month (February)**
  - Janelle Gray
  - Marcus Rivera
- Rocket Federal Credit Union Scholar Athlete of the week:
  - Tyson Hart
- THSSB (Texas High School Softball) pitcher of the week
  - Janelle Gray
- FCA Victory Bowl athletes
  - Volleyball
    - Taylor Wright
  - Football
    - Logan Jones
    - Tj Hocutt
    - Elijah Lynn
    - Mike Dennis
- Smoaky.com First Team offense (football)
  - KJ Zigler
  - Marcus Uni



CCISD

Career & Technical Education

College, Career, and Military Readiness (CCMR) is a measure of how well schools prepare students for life after high school. Whether students plan to attend college, join the workforce, or serve in the military, CCMR ensures they have the skills and credentials needed for success.

25-26 District CCMR x Cohort

2026 Cohort	2027 Cohort	2028 Cohort	2029 Cohort
77%	34%	15%	4%

*** Texas EOY Average CCMR is 76% According to Most Recent TAPR Report

UPCOMING EVENTS

- March 26th - Dual Credit/CTE Night @ CCJHS
- March 31st - FFA Chapter Officer Interviews
- April 2nd - Dual Credit/CTE Night @ SC Lee
- April 7th - FFA Chapter Meeting
- April 8th -11th - Skills USA State Competition
- April 23rd - BBQ Club @ Friends of the Library
- April 25th - FFA Farmers Market & Autism Walk
- April 30th - FFA Banquet



PROGRAM SPOTLIGHT

Our Construction and Masonry students are building more than skills—they are building community. Recently, students stepped up to assist a fellow Bulldawg by rebuilding a damaged brick mailbox from the ground up. Applying techniques learned in class, including mortar mixing, leveling, and bricklaying, they demonstrated true craftsmanship and pride in their work.

Students in this program are earning industry-based certifications through HBI and gaining valuable, hands-on experience that prepares them for the workforce. This is CTE in action—real skills, real projects, and real impact.



Peyton Velesky earned 3rd Place in the Class 12 Heavy Weight division at the Rodeo Austin Wether Doe Show, demonstrating dedication, skill, and excellence in the arena while proudly representing Copperas Cove ISD.



Arianna Thompson earned a Gold Award at the Texas Association of Future Educators (TAFE) State Conference for her outstanding portfolio, showcasing excellence in preparation, professionalism, and a commitment to the future of education.

3 Three additional CTE teachers are now credentialed through LSCO to offer dual credit in Floral, Landscaping, and EMT, with more programs on the way.

CTE ACTIVITIES REPORT

CTE students across Copperas Cove ISD continue to excel in competitions and real-world experiences. Agriculture students earned a Top 3 finish at the Rodeo Austin Wether Doe Show, while the FFA Plant ID team placed 4th at their CDE competition.

Our JROTC program engaged 100+ cadets in a Land Navigation training at Fort Hood, building leadership and teamwork skills.

Criminal Justice students earned 2nd Place in Tactical Response and advanced multiple students to state, including a two-time state qualifier. SkillsUSA students brought home 3 Gold, 1 Silver, and Bronze medals, with several advancing to state in technology and engineering events. TAFE students also excelled at state, earning 1 Gold, 1 Silver, and 2 Bronze medals.

These accomplishments highlight strong student performance and continued success in preparing students for college, careers, and industry certifications.

FINE ARTS BY THE NUMBERS

Our social media presence is growing! Here are our March numbers:

- **Views** 24.6K
- **Reach** 5.7K
- **Interactions** 717
- **Pg Visits** 1.2K
- **Followers** +23

UPCOMING EVENTS

- 4/6-10:Copperetes Dance Clinic
- 4/9-10: Hosting Band UIL
- 4/11: Copperette Tryouts
- 4/11: Voices of Cove Lunch Show
- 4/13: CCJH Band Solo/Ensemble
- 4/14: SCLJH Band Solo/Ensemble
- 4/15-16: CCHS Choir UIL Concert & Sight Reading
- 4/16: Band Leadership & Drum Major Tryouts
- 4/17: Band Marching Show Reveal
- 4/18: Festival of the Arts
- 4/18: JH VASE
- 4/21:JH Choir Solo/Ensemble
- 4/23: JH Choir Solo/Ensemble
- 4/24-25: Copperette Spring Show
- 4/24-25: HS Art at State VASE
- 4/24: CCJH Musical Theatre Performance
- Voices of Cove Masquerade Ball
- 4/27-4/30: Color Guard Tryouts

CCISD Fine ARTS

TEACHER SPOTLIGHT

We are proud to spotlight Director Mackenzie Callison, whose leadership is making a powerful impact on The Pride of Cove Color Guard program! Through her dedication, passion, and commitment to student growth, she continues to elevate both the performance level and culture of the team.

This was on full display at the last Winterguard competition, where—after a challenging week and competing in a new Scholastic AA division—the team rose to the occasion and earned 3rd place with a score of 70.35! This achievement reflects not only the students' resilience and heart, but also Mackenzie's vision and guidance in helping the program grow and thrive.



creating MAGIC



CCJH Theatre lit up the stage with their incredible Black Light performance, featuring creative, student-choreographed pieces that captivated a packed audience! From glowing visuals to seamless execution, the show highlighted the talent, teamwork, and innovation of our students.

SC Lee Theatre wowed the crowd with their creative Trashion Fashion Competition, turning recycled materials into runway-ready designs! From bold concepts to impressive craftsmanship, students showcased innovation, teamwork, and artistic flair





For the first time in SC Lee history, the Jazz Band participated in the Region Jazz Middle School Clinic & Concert! Their performance showcased strong musicianship, growth, and dedication. We are so proud of these talented students and their director for this historic achievement

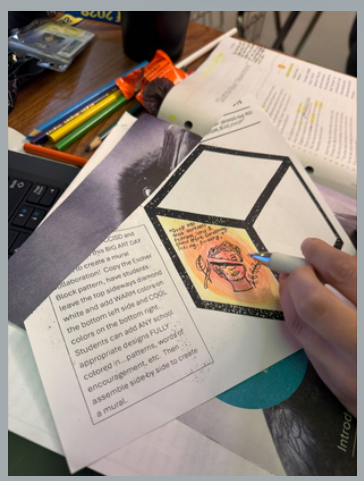
MARCH CLASSROOMS VISITED:

34

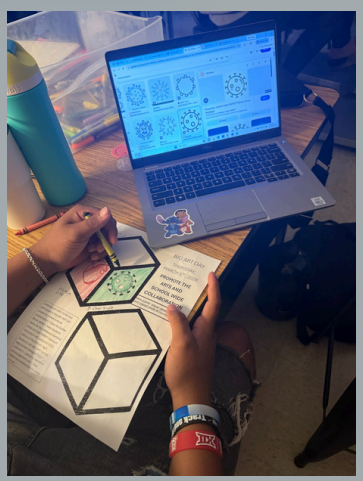




PLC: COLLABORATION SHOUTOUT



Our secondary campuses came together for an incredible Big Art Day filled with cross-curricular creativity and collaboration! From Escher-inspired block designs to interactive art experiences, students across the district showcased their talent and imagination in a powerful way in different contents. We love seeing art bring learning to life!



CELEBRATE THE DAWGS



Our Combined Tenor-Bass Choir delivered a strong and engaging performance, earning 1-2-1 ratings on stage and showing meaningful growth in sight-reading with 2-2-2 ratings. Their focus, effort, and dedication truly paid off, and we are so proud of their continued growth!



Our CCHS artists had an incredible showing at the Regional VASE Competition! With 24 students competing and 28 pieces submitted, our students earned an impressive number of medals, showcasing their creativity and dedication. Even more exciting, six artists are headed to the State VASE Competition after advancing through both Region and Area!



Congratulations to all four of our Junior High bands on an outstanding performance at UIL Concert and Sight Reading Evaluation! Every band earned 1st Division (Superior) ratings, showcasing their hard work, preparation, and dedication. We are so proud of our students and directors for representing Cove with excellence!



Our CCHS Theatre students delivered a beautiful and powerful performance at the UIL One Act Play Competition, showcasing their talent, dedication, and hard work on stage. We are proud to celebrate three students who earned individual medals for their outstanding performances!

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Information

Item Name	Monthly Delinquent Tax Collections Report Report (Written Only)
District Goal	Budget Management: All stakeholders will optimize resources to enhance student success.
Summary (Purpose/ Objective)	CCISD utilizes Perdue Brandon Fielder Collins & Mott, LLP, to collect delinquent property taxes. The attached report summarizes their activity on the district's behalf for the proceeding month to include a monthly delinquent collections overview, collection highlights, a 5-year collections summary, and any upcoming court settings.
Fiscal Impact	None
Administrative Recommendation	No action required
Attachments	PBFCM Monthly Collections Report - March 2026

Contact Person: Cliff Heath, Chief Financial Officer

E-Mail Address: heathc@ccisd.com

PERDUE BRANDON FIELDER COLLINS & MOTT LLP

ATTORNEYS AT LAW

Status Report to

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT

Concerning the Collection of Delinquent Property Taxes

April 6, 2026

Sergio Garcia, Partner
sgarcia@pbfcm.com
512-610-0713
Adam Dockery, Associate Attorney
adockey@pbfcm.com
512-610-0741
3301 Northland Drive, Ste. 505
Austin, Texas 78731

PERDUE BRANDON FIELDER COLLINS & MOTT LLP
ATTORNEYS AT LAW

April 6, 2026

Dr. Brent Hawkins, Superintendent
Mr. Clifton Heath, CFO
Copperas Cove Independent School District
408 S. Main St.
Copperas Cove, TX 76522

RE: Status Report on Delinquent Property Tax Collections – March 2026

Dear Dr. Hawkins and Mr. Heath:

Enclosed, you will find our latest status report including:

A. Monthly Delinquent Collections Overview
B. October Collection Highlights
C. 5-year Turnover Collections Summary
D. 5-year Levy Collections Summary

It's a pleasure to continue working with Copperas Cove ISD and to help move your collection efforts forward. We know how important these funds are to your district, and we handle each account with that in mind.

As always, we appreciate your confidence in us and are here for any questions or additional support you might need.

Sincerely,



Adam Dockery

PERDUE BRANDON FIELDER COLLINS & MOTT LLP
ATTORNEYS AT LAW

A. MONTHLY DELINQUENT COLLECTIONS

Delinquent Tax Collections March 2026	
Base Tax Collections	**$5,941.21**
Penalty & Interest	**$2,491.88**
Total Delinquent Collections	**$8,433.09**

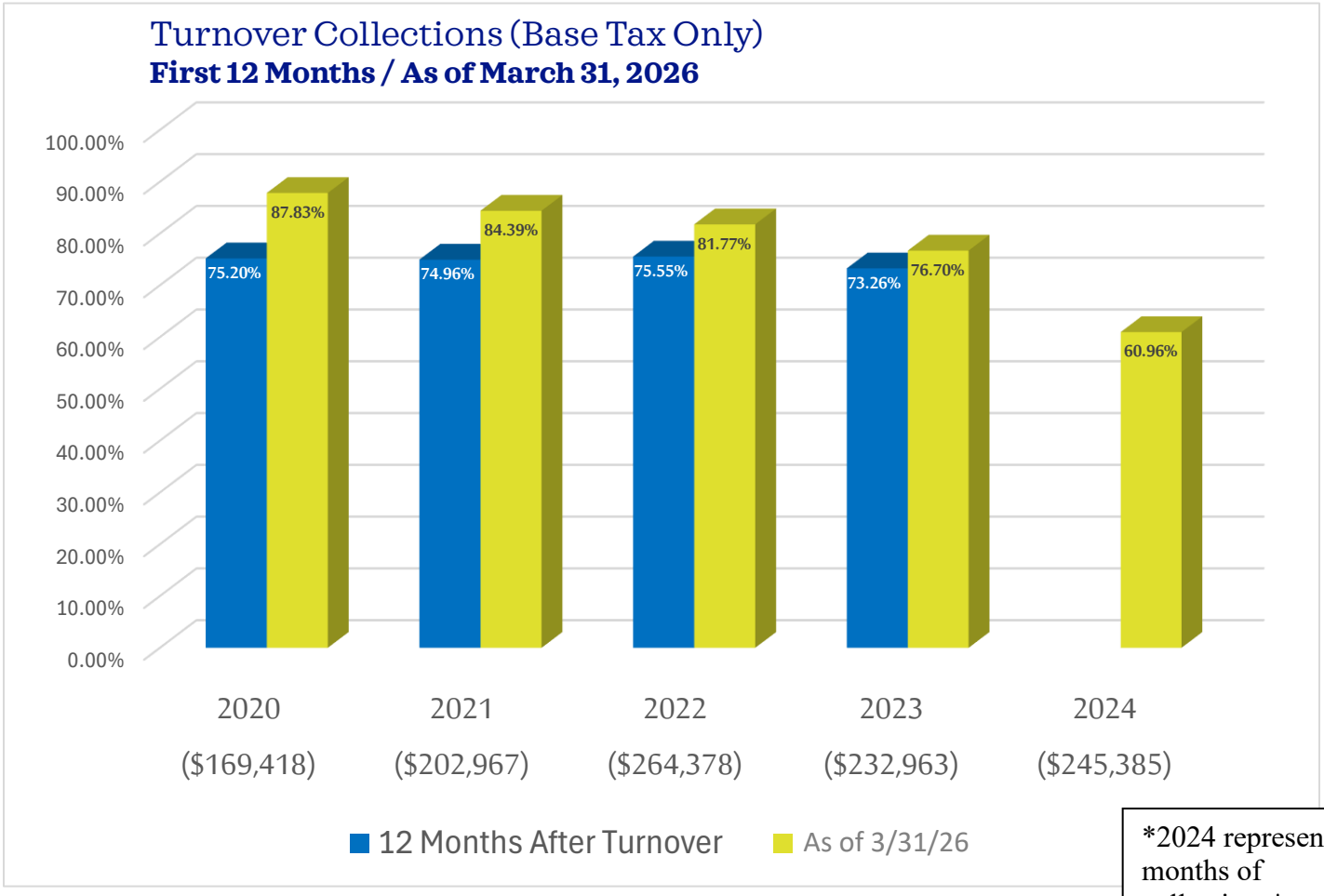
B. COLLECTION HIGHLIGHTS

New Lawsuits Filed	**1** ($3,015.14)
Intervening Petitions Filed	**2**
Property Visits	**6**

PERDUE BRANDON FIELDER COLLINS & MOTT LLP
ATTORNEYS AT LAW

C. TURNOVER COLLECTIONS SUMMARY

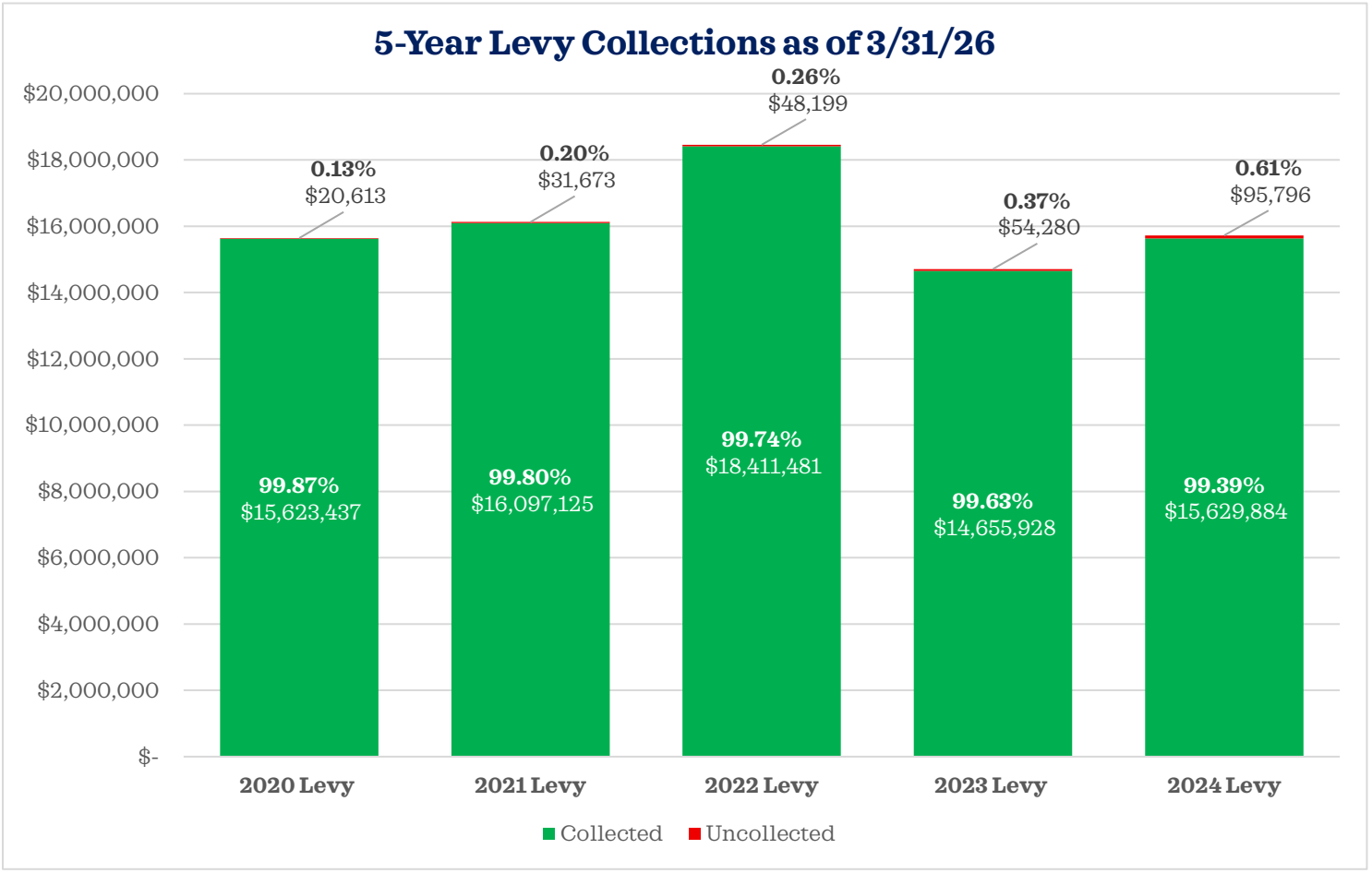
Tax Year	Levy	Turnover (July 1)	Balance (3/31/26)	Turnover % Collected (3/31/26)
2020	$15,644,050	$169,418 (1.08%)	$20,613	87.83%
2021	$16,128,798	$202,967 (1.26%)	$31,673	84.39%
2022	$18,459,681	$264,378 (1.43%)	$48,199	81.77%
2023	$14,710,208	$232,963 (1.58%)	$54,280	76.70%
2024	$15,725,681	$245,385 (1.56%)	$95,796	60.69%



2024 represents 9 months of collections

PERDUE BRANDON FIELDER COLLINS & MOTT LLP
ATTORNEYS AT LAW

D. TOTAL LEVY COLLECTIONS



Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Report

Item Name	Montly/Quarterly Financial Report (Written Only)
District Goal	Budget Management: All stakeholders will optimize resources to enhance student success.
Summary (Purpose/ Objective)	Financial reports of revenues and expenditures are provided monthly for Board information. Investment report for the 2nd quarter of the year (December 1, 2025 to February 28, 2026) is presented in March 2026.
Fiscal Impact	None
Administrative Recommendation	No action required
Attachments	April 2026 Monthly Financial Report as of March 31, 2026 2nd Quarter Investment Report (December 1, 2025 to February 28, 2026)

Contact Person: Cliff Heath, Chief Financial Officer

E-Mail Address: heathc@ccisd.com

Copperas Cove ISD

Comparison Reports

As of March 31, 2026

	199 General Operating	511 Interest & Sinking	240 Child Nutrition
Revenue:	$73,289,353.51	$18,929.60	$2,304,287.86
Expenditure:	$66,350,558.71	$0.00	$2,902,959.26
Encumbered:	$9,356,738.23	$0.00	$337,072.30
Balance:	($2,417,943.43)	$18,929.60	($935,743.70)

Copperas Cove ISD

2nd Quarterly Investment Report

Quarter: 12/31/2025 to

2/28/2026

The District's cash and investment balances for the three-month period of December 31, 2025 thru February 28, 2026, reflect the investment objectives and guidelines expressed in the District's Investment Policy. District investments include:

- long term securities
- temporary investments held by TASB Lone Star Investment Pool
- temporary investments held by the Texas Local Government Investment Pool (TexPool)

The following is a summary of the District's cash and temporary investment position by fund group on February 28, 2026. These funds are liquid and available immediately, subject to outstanding obligations.

	Cash	Investments	Total
General & Special Funds	$ 14,663,715.87	$ 76,091,614.73	$ 90,755,330.60
Child Nutrition Services Fund	$ 24,940.13	$ 564,364.09	$ 589,304.22
Debt Service Fund	$ 2,593.58	$ 776,285.31	$ 778,878.89
Insurance Fund	$ 7,978.68	$ 517,930.42	$ 525,909.10
Capital Projects Fund	$ 9,407.13	$ 1,408.27	$ 10,815.40
	$ 14,708,635.39	$ 77,951,602.82	$ 92,660,238.21

Investment Securities

Per CCISD's legal and local investment policy, an investment is authorized in several different instruments. Currently, the District has investments in federal agencies and municipal bonds. These funds are semi-liquid; they become available upon maturity, or when called or sold. The following table lists the investment bonds owned by CCISD as of February 28, 2026.

Bond Investment	Interest Rate	Date Purchased	Maturity Date	Par Value	Cost(Units)	Market Value	Annual Interest
FFCB NOTE	4.75	11/1/2011	1/16/2029	$398,000.00	$398,000.00	$411,547.92	$ 18,905.00
FFCB NOTE	4.3	11/1/2011	11/24/2028	$948,000.00	$948,000.00	$967,775.28	$ 40,764.00
FFCB NOTE	4.93	11/1/2011	2/1/2028	$236,000.00	$236,000.00	$242,468.76	$ 11,634.00
FFCB NOTE	4	11/1/2011	6/15/2027	$69,000.00	$69,000.00	$69,410.55	$ 2,760.00
FHLB NOTE	5	11/1/2011	9/28/2029	$230,000.00	$230,000.00	$241,417.20	$ 11,500.00
FNMA NOTE	2.125	5/16/2016	4/24/2026	$2,000,000.00	$2,000,000.00	$1,995,240.00	$ 42,500.00
FNMA	1.875	10/6/2016	9/24/2026	$500,000.00	$500,000.00	$495,045.00	$ 9,375.00
			TOTAL	$4,381,000.00	$4,381,000.00	$4,422,904.71	$ 137,438.00

Interest

The following table depicts the interest earned by each investment category. The District's total interest earnings from investments were $819,836.43 for the December 31, 2025 thru February 28, 2026, quarter.

Interest Earned for the Quarter Ending February 28, 2026				
	Dec-25	Jan-26	Feb-26	Total
Checking	$ 11,934.36	$ 15,972.19	$ 8,923.09	$ 36,829.64
Lone Star	$ 224,525.30	$ 234,977.58	$ 217,557.34	$ 677,060.22
TexPool	$ 133.41	$ 129.76	$ 116.67	$ 379.84
Securities	$ 31,138.38	$ 39,915.00	$ 34,513.35	$ 105,566.73
Total	$ 267,731.45	$ 290,994.53	$ 261,110.45	$ 819,836.43

Portfolio Composition as of February 28, 2026:

Entity	Amount	% of total
Bancorp South	$ 14,708,635.39	15.15%
Lone Star Investment Pool	$ 77,910,209.21	80.25%
TexPool Investment Pool	$ 41,393.61	0.04%
Security (Market Value)	$ 4,422,904.71	4.56%
Total	$ 97,083,142.92	100.00%

Compliance Certification

This investment Report is in full compliance with Copperas Cove ISD's Investment Policy and relevant provisions of Texas Government Code Chapter 2256.

Clifton Heath

Clifton Heath
Chief Financial Officer
Copperas Cove ISD

THIS PAGE INTENTIONALLY LEFT BLANK

Copperas Cove ISD

2nd Quarterly Investment Report

Quarter: 12/31/2025 to

2/28/2026

The District's cash and investment balances for the three-month period of December 31, 2025 thru February 28, 2026, reflect the investment objectives and guidelines expressed in the District's Investment Policy. District investments include:

- long term securities
- temporary investments held by TASB Lone Star Investment Pool
- temporary investments held by the Texas Local Government Investment Pool (TexPool)

The following is a summary of the District's cash and temporary investment position by fund group on February 28, 2026. These funds are liquid and available immediately, subject to outstanding obligations.

	Cash	Investments	Total
General & Special Funds	$ 14,663,715.87	$ 76,091,614.73	$ 90,755,330.60
Child Nutrition Services Fund	$ 24,940.13	$ 564,364.09	$ 589,304.22
Debt Service Fund	$ 2,593.58	$ 776,285.31	$ 778,878.89
Insurance Fund	$ 7,978.68	$ 517,930.42	$ 525,909.10
Capital Projects Fund	$ 9,407.13	$ 1,408.27	$ 10,815.40
	$ 14,708,635.39	$ 77,951,602.82	$ 92,660,238.21

Investment Securities

Per CCISD's legal and local investment policy, an investment is authorized in several different instruments. Currently, the District has investments in federal agencies and municipal bonds. These funds are semi-liquid; they become available upon maturity, or when called or sold. The following table lists the investment bonds owned by CCISD as of February 28, 2026.

Bond Investment	Interest Rate	Date Purchased	Maturity Date	Par Value	Cost(Units)	Market Value	Annual Interest
FFCB NOTE	4.75	11/1/2011	1/16/2029	$398,000.00	$398,000.00	$411,547.92	$ 18,905.00
FFCB NOTE	4.3	11/1/2011	11/24/2028	$948,000.00	$948,000.00	$967,775.28	$ 40,764.00
FFCB NOTE	4.93	11/1/2011	2/1/2028	$236,000.00	$236,000.00	$242,468.76	$ 11,634.00
FFCB NOTE	4	11/1/2011	6/15/2027	$69,000.00	$69,000.00	$69,410.55	$ 2,760.00
FHLB NOTE	5	11/1/2011	9/28/2029	$230,000.00	$230,000.00	$241,417.20	$ 11,500.00
FNMA NOTE	2.125	5/16/2016	4/24/2026	$2,000,000.00	$2,000,000.00	$1,995,240.00	$ 42,500.00
FNMA	1.875	10/6/2016	9/24/2026	$500,000.00	$500,000.00	$495,045.00	$ 9,375.00
			TOTAL	$4,381,000.00	$4,381,000.00	$4,422,904.71	$ 137,438.00

Interest

The following table depicts the interest earned by each investment category. The District's total interest earnings from investments were $819,836.43 for the December 31, 2025 thru February 28, 2026, quarter.

Interest Earned for the Quarter Ending February 28, 2026				
	Dec-25	Jan-26	Feb-26	Total
Checking	$ 11,934.36	$ 15,972.19	$ 8,923.09	$ 36,829.64
Lone Star	$ 224,525.30	$ 234,977.58	$ 217,557.34	$ 677,060.22
TexPool	$ 133.41	$ 129.76	$ 116.67	$ 379.84
Securities	$ 31,138.38	$ 39,915.00	$ 34,513.35	$ 105,566.73
Total	$ 267,731.45	$ 290,994.53	$ 261,110.45	$ 819,836.43

Portfolio Composition as of February 28, 2026:

Entity	Amount	% of total
Bancorp South	$ 14,708,635.39	15.15%
Lone Star Investment Pool	$ 77,910,209.21	80.25%
TexPool Investment Pool	$ 41,393.61	0.04%
Security (Market Value)	$ 4,422,904.71	4.56%
Total	$ 97,083,142.92	100.00%

Compliance Certification

This investment Report is in full compliance with Copperas Cove ISD's Investment Policy and relevant provisions of Texas Government Code Chapter 2256.

Clifton Heath

Clifton Heath
Chief Financial Officer
Copperas Cove ISD

THIS PAGE INTENTIONALLY LEFT BLANK

Check Number	Payee	Check Amount	Check Date
164935	VISTA RIDGE CROSS COUNTRY BOOSTER	-$550.00	03/03/2026
165764	LAVALLEE III, VINCENT J	-$216.00	03/03/2026
165887	LAVALLEE III, VINCENT J	-$180.00	03/03/2026
165929	DEL VALLE ISD	$1,550.00	03/04/2026
165930	ABILENE INDEPENDENT SCHOOL DISTRICT	$245.00	03/09/2026
165931	ALLEN STEPHENS ELECTRIC	$8,945.00	03/09/2026
165932	AMERICAN DANCE/DRILL TEAM	$2,850.00	03/09/2026
165933	AMERICAN FENCE & SUPPLY CO	$834.78	03/09/2026
165934	ANDERSON GROUP II, LTD, INTEG	$1,055.58	03/09/2026
165935	AUTISTIC TREATMENT CENTER, INC.	$122,889.21	03/09/2026
165936	AUTOZONE	$1,311.17	03/09/2026
165937	AVINEXT	$1,750.00	03/09/2026
165938	BAKER DISTRIBUTING COMPANY LLC	$976.44	03/09/2026
165939	BELTON ISD ATHLETICS	$500.00	03/09/2026
165940	BELTON-TEMPLE BASEBALL UMPIRE CHAPTER	$1,415.00	03/09/2026
165941	BOCAL MAJORITY BASSOON CAMP, LLC	$565.00	03/09/2026
165942	BRASWELL SOFTBALL BOOSTER CLUB	$400.00	03/09/2026
165943	BRIGHTSPEED (DBA), CONN PARENT CORP	$0.00	03/09/2026
165944	BRIGHTSPEED (DBA), CONN PARENT CORP	$0.00	03/09/2026
165945	BRIGHTSPEED (DBA), CONN PARENT CORP	$12,704.43	03/09/2026
165946	BSN SPORTS LLC	$6,495.19	03/09/2026
165947	BYERS, HAYLEIGH RENEE	$8.85	03/09/2026
165948	C AND C SPORTING GOODS	$1,444.00	03/09/2026
165949	CAL INTERPRETING & TRANSLATIONS	$1,180.00	03/09/2026
165950	CAMESE, MORGAN STACY	$810.00	03/09/2026
165951	CARRIER ENTERPRISE LLC - SC	$226.40	03/09/2026
165952	CEN-TEX FIRE & SECURITY, LLC	$0.00	03/09/2026
165953	CEN-TEX FIRE & SECURITY, LLC	$0.00	03/09/2026
165954	CEN-TEX FIRE & SECURITY, LLC	$3,441.99	03/09/2026
165955	CHALK'S TRUCK PARTS INC	$202.00	03/09/2026
165956	CHEFS DEPOT INC., DBA CULINARY DEPO	$525.00	03/09/2026
165957	CHINA SPRING ISD	$400.00	03/09/2026
165958	CITY OF COPPERAS COVE UTILITY ADMIN	$0.00	03/09/2026
165959	CITY OF COPPERAS COVE UTILITY ADMIN	$0.00	03/09/2026
165960	CITY OF COPPERAS COVE UTILITY ADMIN	$24,857.51	03/09/2026
165961	CITY OF KILLEEN CIVIC & CONFERENCE CTR	$2,275.00	03/09/2026
165962	COCHRAN, RUSSEL	$246.00	03/09/2026
165963	COPPERAS COVE LEADER PRESS	$338.25	03/09/2026
165964	CROSSIN RESTORATION, LLC	$787,840.19	03/09/2026
165965	CTRMA PROCESSING	$78.46	03/09/2026
165966	CUNDIFF, OWEN	$512.50	03/09/2026
165967	DEMCO INC	$466.92	03/09/2026
165968	DIVINE SIGNS & PRINTING, SHANNON DODD	$0.00	03/09/2026
165969	DIVINE SIGNS & PRINTING, SHANNON DODD	$792.00	03/09/2026
165970	DON HEWLETT CHEVROLET BUICK INC	$3,148.00	03/09/2026
165971	DUNAHOO, RANDELL DAVID	$185.00	03/09/2026

165972	EASY WAY SAFETY SERVICES, INC.	$160.14	03/09/2026
165973	ED311/TEXAS SCHOOL ADMINISTRATORS, LEGAL DIGE	$149.00	03/09/2026
165974	EDUCATION SERVICE CTR REG 12	$13,505.00	03/09/2026
165975	EDUCATION SERVICE CTR REG 6	$350.00	03/09/2026
165976	ELLIOTT ELECTRIC SUPPLY	$739.60	03/09/2026
165977	EWELL EDUCATIONAL SERVICES, INC.	$195.00	03/09/2026
165978	FELLOWS, III, PAUL D	$125.00	03/09/2026
165979	FISHER, AMY	$450.00	03/09/2026
165980	FITNESS FINDERS INC LLC	$78.90	03/09/2026
165981	FLOWERS BAKING CO OF SAN ANTONIO	$5,702.27	03/09/2026
165982	FOREMAN, NATHANIEL	$195.00	03/09/2026
165983	THE FOUNDATION FOR MUSIC EDUCATION, MARK OF I	$400.00	03/09/2026
165984	FRANCIS, KATRINA RENEE	$90.00	03/09/2026
165985	FRANKLIN COVEY CLIENT SALES, INC	$2,097.50	03/09/2026
165986	GALBREATH, KRIS	$2,500.00	03/09/2026
165987	GARRETT BOOK COMPANY	$1,322.40	03/09/2026
165988	GOLD STAR FOODS INC	$340.80	03/09/2026
165989	GOODWIN-LASITER, INC, GLS	$215,609.82	03/09/2026
165990	GOPHER SPORT	$1,147.06	03/09/2026
165991	GRAHAM, JOHNNY A	$1,800.00	03/09/2026
165992	GRAINGER	$2,049.15	03/09/2026
165993	GULF COAST PAPER COMPANY INC, IMPERIAL BAG &	$0.00	03/09/2026
165994	GULF COAST PAPER COMPANY INC, IMPERIAL BAG &	$0.00	03/09/2026
165995	GULF COAST PAPER COMPANY INC, IMPERIAL BAG &	$0.00	03/09/2026
165996	GULF COAST PAPER COMPANY INC, IMPERIAL BAG &	$0.00	03/09/2026
165997	GULF COAST PAPER COMPANY INC, IMPERIAL BAG &	$3,590.24	03/09/2026
165998	HAJOCA CORPORATION, MOORE SUPPLY CO.	$319.00	03/09/2026
165999	HANK'S TIRE & MUFFLER	$110.00	03/09/2026
166000	HARDIES FRESH FOODS	$31,349.15	03/09/2026
166001	HCTRA, VIOLATIONS	$43.82	03/09/2026
166002	HEIGHTS LUMBER & SUPPLY	$89.90	03/09/2026
166003	HERCULES ACHIEVEMENT, LLC, VARSITY YEARBOOK	$11,924.17	03/09/2026
166004	HONEY'S ROOFING LLC	$147,975.00	03/09/2026
166005	HOSA TA	$720.00	03/09/2026
166006	JUNIOR LIBRARY GUILD	$1,369.62	03/09/2026
166007	KEITH ACE HARDWARE	$0.00	03/09/2026
166008	KEITH ACE HARDWARE	$0.00	03/09/2026
166009	KEITH ACE HARDWARE	$0.00	03/09/2026
166010	KEITH ACE HARDWARE	$0.00	03/09/2026
166011	KEITH ACE HARDWARE	$0.00	03/09/2026
166012	KEITH ACE HARDWARE	$0.00	03/09/2026
166013	KEITH ACE HARDWARE	$0.00	03/09/2026
166014	KEITH ACE HARDWARE	$0.00	03/09/2026
166015	KEITH ACE HARDWARE	$0.00	03/09/2026
166016	KEITH ACE HARDWARE	$0.00	03/09/2026
166017	KEITH ACE HARDWARE	$0.00	03/09/2026
166018	KEITH ACE HARDWARE	$0.00	03/09/2026

166019	KEITH ACE HARDWARE	$0.00	03/09/2026
166020	KEITH ACE HARDWARE	$0.00	03/09/2026
166021	KEITH ACE HARDWARE	$0.00	03/09/2026
166022	KEITH ACE HARDWARE	$0.00	03/09/2026
166023	KEITH ACE HARDWARE	$0.00	03/09/2026
166024	KEITH ACE HARDWARE	$0.00	03/09/2026
166025	KEITH ACE HARDWARE	$0.00	03/09/2026
166026	KEITH ACE HARDWARE	$0.00	03/09/2026
166027	KEITH ACE HARDWARE	$0.00	03/09/2026
166028	KEITH ACE HARDWARE	$0.00	03/09/2026
166029	KEITH ACE HARDWARE	$0.00	03/09/2026
166030	KEITH ACE HARDWARE	$0.00	03/09/2026
166031	KEITH ACE HARDWARE	$0.00	03/09/2026
166032	KEITH ACE HARDWARE	$0.00	03/09/2026
166033	KEITH ACE HARDWARE	$0.00	03/09/2026
166034	KEITH ACE HARDWARE	$0.00	03/09/2026
166035	KEITH ACE HARDWARE	$0.00	03/09/2026
166036	KEITH ACE HARDWARE	$0.00	03/09/2026
166037	KEITH ACE HARDWARE	$0.00	03/09/2026
166038	KEITH ACE HARDWARE	$3,373.02	03/09/2026
166039	KEMPNER WATER SUPPLY	$110.78	03/09/2026
166040	KIMBALL MIDWEST	$77.94	03/09/2026
166041	LABATT FOOD SERVICE	$111,342.32	03/09/2026
166042	LAMPASAS ISD	$35.00	03/09/2026
166043	LAVALLEE III, VINCENT J	$216.00	03/09/2026
166044	LAVALLEE III, VINCENT J	$198.00	03/09/2026
166045	LAVALLEE III, VINCENT J	$216.00	03/09/2026
166046	LAVALLEE III, VINCENT J	$216.00	03/09/2026
166047	LAWSON PRODUCTS INC	$132.44	03/09/2026
166048	LEARN BY DOING, INC.	$750.00	03/09/2026
166049	LIBERTY HILL ISD	$200.00	03/09/2026
166050	LOPEZ, ERNESTO	$600.00	03/09/2026
166051	MAGNUM CUSTOM TRAILER MFG. CO., INC.	$9,297.50	03/09/2026
166052	MANSFIELD OIL COMPANY OF GAINESVILLE INC.	$14,317.25	03/09/2026
166053	MARBLE FALLS INDEPENDENT SCHOOL DISTRICT	$400.00	03/09/2026
166054	MARK'S PLUMBING, JOHN GASPARINI	$308.66	03/09/2026
166055	MARSHALL, BRAIDEN	$300.00	03/09/2026
166056	MARTINEZ, MARCO ALEXANDER	$500.00	03/09/2026
166057	MCCORMICKS GROUP, LLC	$1,339.69	03/09/2026
166058	MERDITH, SHAW-MOORE	$100.00	03/09/2026
166059	MID-AMERICAN RESEARCH CHEMICAL	$1,086.00	03/09/2026
166060	MOBILE COMMUNICATIONS AMERICA, INC, MCA	$670.00	03/09/2026
166061	MUSIC & ARTS CENTER	$175.00	03/09/2026
166062	NATIONAL WHOLESALE SUPPLY, INC, NWS	$0.00	03/09/2026
166063	NATIONAL WHOLESALE SUPPLY, INC, NWS	$0.00	03/09/2026
166064	NATIONAL WHOLESALE SUPPLY, INC, NWS	$0.00	03/09/2026
166065	NATIONAL WHOLESALE SUPPLY, INC, NWS	$0.00	03/09/2026

166066	NATIONAL WHOLESALE SUPPLY, INC, NWS	$2,940.96	03/09/2026
166067	NETSYNC NETWORK SOLUTIONS	$12,363.00	03/09/2026
166068	NEWLIN, CHRISTOPHER	$35.00	03/09/2026
166069	NIX, JONATHAN	$212.50	03/09/2026
166070	NORTH TEXAS TOLLWAY AUTHORITY	$87.60	03/09/2026
166071	O'REILLY AUTO PARTS*	$0.00	03/09/2026
166072	O'REILLY AUTO PARTS*	$0.00	03/09/2026
166073	O'REILLY AUTO PARTS*	$0.00	03/09/2026
166074	O'REILLY AUTO PARTS*	$0.00	03/09/2026
166075	O'REILLY AUTO PARTS*	$0.00	03/09/2026
166076	O'REILLY AUTO PARTS*	$0.00	03/09/2026
166077	O'REILLY AUTO PARTS*	$0.00	03/09/2026
166078	O'REILLY AUTO PARTS*	$6,175.58	03/09/2026
166079	OAK FARMS	$38,783.75	03/09/2026
166080	PAGEANTRY SOLUTIONS, LLC	$1,750.00	03/09/2026
166081	PEARSON EDUCATION INC	$0.00	03/09/2026
166082	PEARSON EDUCATION INC	$6,733.57	03/09/2026
166083	PENDER'S MUSIC COMPANY	$160.75	03/09/2026
166084	PETET, BEN	$366.00	03/09/2026
166085	PFLUGERVILLE ISD ATHLETIC DEPT	$400.00	03/09/2026
166086	PINNACLE MEDICAL MGMT CORPORATION	$1,093.00	03/09/2026
166087	PIVOT POINT INTERNATIONAL INC	$1,783.18	03/09/2026
166088	PORTIONPAC CHEMICAL CORPORATION	$1,945.90	03/09/2026
166089	POWERPRINT TEES	$952.15	03/09/2026
166090	PRESTO-X-RENTOKIL NORTH AMERICA, INC.	$0.00	03/09/2026
166091	PRESTO-X-RENTOKIL NORTH AMERICA, INC.	$0.00	03/09/2026
166092	PRESTO-X-RENTOKIL NORTH AMERICA, INC.	$0.00	03/09/2026
166093	PRESTO-X-RENTOKIL NORTH AMERICA, INC.	$0.00	03/09/2026
166094	PRESTO-X-RENTOKIL NORTH AMERICA, INC.	$0.00	03/09/2026
166095	PRESTO-X-RENTOKIL NORTH AMERICA, INC.	$0.00	03/09/2026
166096	PRESTO-X-RENTOKIL NORTH AMERICA, INC.	$0.00	03/09/2026
166097	PRESTO-X-RENTOKIL NORTH AMERICA, INC.	$8,172.76	03/09/2026
166098	PRO TECH TRACK & TENNIS INC	$189,200.00	03/09/2026
166099	QUILL CORPORATION	$0.00	03/09/2026
166100	QUILL CORPORATION	$3,662.27	03/09/2026
166101	RAE SECURITY	$1,439.18	03/09/2026
166102	RAPTOR TECHNOLOGIES LLC	$265.00	03/09/2026
166103	READ NATURALLY INC	$487.50	03/09/2026
166104	REDING, CALLY MCKENZIE	$90.00	03/09/2026
166105	RLS INTERESTS INC DBA PRIME SYSTEMS	$83,247.00	03/09/2026
166106	RODRIGUEZ, MARIA ESPERANZA	$90.00	03/09/2026
166107	RUSH BUS CENTER	$62.16	03/09/2026
166108	SCHOLASTIC BOOK FAIRS	$1,299.23	03/09/2026
166109	SHIRLEY, MEGHAN KAY	$90.00	03/09/2026
166110	SMITH, ERIC	$185.00	03/09/2026
166111	SOUTHERN TIRE MART	$5,875.12	03/09/2026
166112	SPILLER, CHRISTY	$740.00	03/09/2026

166113	STEPHENVILLE INDEPENDENT SCHOOL DISTRICT	$500.00	03/09/2026
166114	STEVE WEISS MUSIC, INC.	$5.85	03/09/2026
166115	SWEETWATER MUSIC EDUCATION TECHNOLOGY	$1,730.46	03/09/2026
166116	T-MOBILE USA INC.	$30.65	03/09/2026
166117	TAX APPRAISAL DISTRICT OF BELL	$1,414.50	03/09/2026
166118	TAYLOR ISD ATHLETICS	$90.00	03/09/2026
166119	TEACHWORTHY TEXAS	$1,000.00	03/09/2026
166120	TERRALOGIC DOCUMENT SYSTEMS INC.	$690.00	03/09/2026
166121	TEXAS ASSN OF SECONDARY SCHOOL PRINCIPALS	$285.00	03/09/2026
166122	TRANSFINDER CORPORATION	$995.00	03/09/2026
166123	TRITON SENSORS, LLC	$1,160.00	03/09/2026
166124	TXU ENERGY	$4,626.08	03/09/2026
166125	UIL MUSIC REGION 8	$4,035.00	03/09/2026
166126	UNITED REFRIGERATION INC	$1,282.05	03/09/2026
166127	US POSTAL SERVICE	$374.00	03/09/2026
166128	VELASCO, ALEENA MERRISA	$342.00	03/09/2026
166129	VEX ROBOTICS INC	$1,982.02	03/09/2026
166130	VISTA RIDGE CROSS COUNTRY BOOSTER	$550.00	03/09/2026
166131	WANG, PATHUM	$12.35	03/09/2026
166132	WC OF TEXAS	$180.12	03/09/2026
166133	WC TRACTOR	$62,238.20	03/09/2026
166134	WEST, MADISON	$90.00	03/09/2026
166135	WHITE, ELLIOT MARIA	$126.00	03/09/2026
166136	WHITE, ELLIOT MARIA	$54.00	03/09/2026
166137	WHITLEY STEEL BUILDING SUPPLY, LLC	$2,125.56	03/09/2026
166138	WILLINGHAM, TRENTON LEE	$287.50	03/09/2026
166139	WILSON, EARL ELISHA	$198.00	03/09/2026
166140	WOLFE, JASON	$120.00	03/09/2026
166141	WOLFE, WILLIAM	$110.00	03/09/2026
166142	WORKERS ASSISTANCE PROGRAM, INC	$2,220.80	03/09/2026
166143	WORLD'S FINEST CHOCOLATE INC	$8,120.00	03/09/2026
166144	WORTH HYDROCHEM OF CENTRAL TEXAS, INC	$297.00	03/09/2026
166145	ZAFRILLA MATOS, JANNICE	$33.64	03/09/2026
EFT	ADVANCE AUTO PARTS	$221.79	03/09/2026
EFT	AMAZON.COM LLC	$33,256.98	03/09/2026
EFT	BEING WELL COUNSELING SERVICES, PLLC	$500.00	03/09/2026
EFT	BLUETRITON BRANDS INC	$0.00	03/09/2026
EFT	BLUETRITON BRANDS INC	$479.37	03/09/2026
EFT	BOUND TO STAY BOUND BOOKS INC	$1,507.56	03/09/2026
EFT	CALLAHAN, ELIZABETH	$61.00	03/09/2026
EFT	CAMERA ARTISTRY	$290.50	03/09/2026
EFT	CHRISTNER, PHILIP WAYNE	$69.53	03/09/2026
EFT	COONS, THERESA MARIE	$36.98	03/09/2026
EFT	DELL MARKETING L P	$230,831.24	03/09/2026
EFT	DERY, VICTOR L	$60.98	03/09/2026
EFT	DINGIANNI, VINCENT MITCHELL	$725.00	03/09/2026
EFT	DJ'S CREATIVE CORNER	$360.00	03/09/2026

EFT	DUNLAP, KANIYA ANITRA	$111.00	03/09/2026
EFT	FOLLETT CONTENT SOLUTIONS	$11,289.33	03/09/2026
EFT	HEB GROCERY COMPANY	$6,273.12	03/09/2026
EFT	HOLT TRUCK CENTERS OF TEXAS LLC	$6,359.88	03/09/2026
EFT	INDIANA WESLEYAN UNIVERSITY	$7,011.17	03/09/2026
EFT	J. W. PEPPER & SON, INC	$327.38	03/09/2026
EFT	JACKSON PSYCHOLOGICAL CONSULTING SERVICES, STE	$1,380.00	03/09/2026
EFT	LANDERS, MICHELLE DENISE	$63.15	03/09/2026
EFT	LENZY, DEQUAN JOSEPH NIC	$99.00	03/09/2026
EFT	MITCHELL, ROBYN MICHELLE	$59.31	03/09/2026
EFT	NEW DIRECTION SOLUTIONS, LLC, DBA PROCARE THER	$3,272.50	03/09/2026
EFT	NEXTIVA, INC	$258.41	03/09/2026
EFT	OWENS, SUSAN LEA	$240.00	03/09/2026
EFT	PARTS TOWN, LLC.	$6,406.32	03/09/2026
EFT	RICH CHICKS, LLC	$22,197.89	03/09/2026
EFT	RIVERSIDE ASSESSMENTS, LLC	$1,381.55	03/09/2026
EFT	ROSALES, MARTIN A	$1,147.66	03/09/2026
EFT	RUDD, ELYSHA KAY	$99.00	03/09/2026
EFT	RUDD, JARED D	$66.85	03/09/2026
EFT	SCHOOL SPECIALTY INC	$4,083.29	03/09/2026
EFT	SCHOOL TECHNOLOGY ASSOCIATES INC	$410.00	03/09/2026
EFT	SHEAFFER, TRICIA RENE	$72.43	03/09/2026
EFT	STEWART, DOMONICK D	$139.43	03/09/2026
EFT	TEX AIR FILTERS, AIR RELIEF TECH	$5,030.88	03/09/2026
EFT	TYSON PREPARED FOODS, INC.	$22,238.62	03/09/2026
EFT	UNIFIRST HOLDINGS, INC.	$5,010.19	03/09/2026
EFT	VESTIS SERVICES, LLC, VESTIS GROUP	$0.00	03/09/2026
EFT	VESTIS SERVICES, LLC, VESTIS GROUP	$1,614.94	03/09/2026
EFT	WADHWANI, NITU B	$91.72	03/09/2026
EFT	WARD'S SCIENCE	$808.74	03/09/2026
EFT	WESTERN PSYCHOLOGICAL SERVICES	$1,200.00	03/09/2026
EFT	YAWN, SARAH ELAINE	$56.26	03/09/2026
166146	COPELAND, HEATHER	$414.00	03/10/2026
166147	DAKTRONICS, INC	$2,227.50	03/10/2026
166148	MANNING, JOAN	$414.00	03/10/2026
166149	WILSON, SAMANTHA	$414.00	03/10/2026
EFT	HAWKINS, BRENT EDWARD	$414.00	03/10/2026
165570	MOBILE COMMUNICATIONS AMERICA, INC, MCA	-$8,880.00	03/11/2026
EFT	CITIBANK, N.A.	$52,687.48	03/11/2026
165911	SHAFFER, MILLER	-$250.00	03/13/2026
166150	AT&T MOBILITY	$4,546.74	03/16/2026
166151	ATMOS ENERGY	$0.00	03/16/2026
166152	ATMOS ENERGY	$0.00	03/16/2026
166153	ATMOS ENERGY	$0.00	03/16/2026
166154	ATMOS ENERGY	$13,389.18	03/16/2026
166155	AUTISTIC TREATMENT CENTER, INC.	$40,963.07	03/16/2026
166156	AUTOZONE	$106.40	03/16/2026

166157	BENNETT, AMY	$350.00	03/16/2026
166158	BOARDMAN, KARA MICHELLE	$243.00	03/16/2026
166159	BOYCE, KEYLYNN FAYE	$189.00	03/16/2026
166160	BSN SPORTS LLC	$0.00	03/16/2026
166161	BSN SPORTS LLC	$29,470.65	03/16/2026
166162	BURNET CISD ATHLETICS	$350.00	03/16/2026
166163	CADENCE BANK CENTER, BELL COUNTY EXP	$5,750.00	03/16/2026
166164	CENTRAL TEXAS FUNDRAISING LLC	$444.00	03/16/2026
166165	CF SUPPLY INC	$354.84	03/16/2026
166166	CHARTER COMMUNICATIONS HOLDINGS, LLC, SPECTRI	$8,430.48	03/16/2026
166167	CHRISTOFF, TIMOTHY	$195.00	03/16/2026
166168	CITY OF COPPERAS COVE *DUMP	$1,388.90	03/16/2026
166169	CITY OF COPPERAS COVE UTILITY ADMIN	$0.00	03/16/2026
166170	CITY OF COPPERAS COVE UTILITY ADMIN	$0.00	03/16/2026
166171	CITY OF COPPERAS COVE UTILITY ADMIN	$0.00	03/16/2026
166172	CITY OF COPPERAS COVE UTILITY ADMIN	$0.00	03/16/2026
166173	CITY OF COPPERAS COVE UTILITY ADMIN	$19,088.04	03/16/2026
166174	CMC NEPTUNE, LLC	$3,210.00	03/16/2026
166175	COMAL I.S.D.	$540.00	03/16/2026
166176	COPPERAS COVE LEADER PRESS	$288.75	03/16/2026
166177	COUSIN'S CONCERT ATTIRE	$2,592.00	03/16/2026
166178	CTRMA PROCESSING	$61.32	03/16/2026
166179	CUNDIFF, OWEN	$387.50	03/16/2026
166180	DEALERS ELECTRICAL SUPPLY COMPANY	$0.00	03/16/2026
166181	DEALERS ELECTRICAL SUPPLY COMPANY	$0.00	03/16/2026
166182	DEALERS ELECTRICAL SUPPLY COMPANY	$0.00	03/16/2026
166183	DEALERS ELECTRICAL SUPPLY COMPANY	$7,795.93	03/16/2026
166184	DISYS SOLUTIONS, INC, DBA DSI TECH	$3,637.62	03/16/2026
166185	EDUCATION SERVICE CTR REG 12	$23,000.00	03/16/2026
166186	EWELL EDUCATIONAL SERVICES, INC.	$4,349.00	03/16/2026
166187	FEDERAL EASTERN INTERNATIONAL, LLC	$2,997.32	03/16/2026
166188	FRANCIS, KATRINA RENEE	$288.00	03/16/2026
166189	FRANKLIN COVEY CLIENT SALES, INC	$10,827.50	03/16/2026
166190	GALLOWAY, DANIEL	$350.00	03/16/2026
166191	GARLAND, SYDNEY KAY	$180.00	03/16/2026
166192	GATESVILLE TENNIS ACTIVITY FUND	$100.00	03/16/2026
166193	GF EDUCATORS, INC	$214.50	03/16/2026
166194	GILBERT, SHEILA DAWN	$99.00	03/16/2026
166195	GIPPER MEDIA, INC	$2,750.00	03/16/2026
166196	GOLF TEAM PRODUCTS INC	$338.75	03/16/2026
166197	GRAINGER	$1,854.88	03/16/2026
166198	GROSECLOSE, FRANKLIN	$120.00	03/16/2026
166199	H & H OIL LP	$85.00	03/16/2026
166200	HABERLE, JOHN L	$237.50	03/16/2026
166201	HANK'S TIRE & MUFFLER	$272.50	03/16/2026
166202	HONEY'S ROOFING LLC	$526,462.50	03/16/2026
166203	HYATT, PAMELA	$350.00	03/16/2026

166204	JONES, DEREK THOMAS	$162.50	03/16/2026
166205	KILLEEN DAILY HERALD	$595.66	03/16/2026
166206	KUZENKA, KAYLEE	$162.50	03/16/2026
166207	LANE, DEVONTE	$115.00	03/16/2026
166208	LAWSON PRODUCTS INC	$644.87	03/16/2026
166209	LEAD4WARD LLC	$4,850.00	03/16/2026
166210	LINDE GAS & EQUIPMENT INC., PRAXAIR DISTR	$1,428.70	03/16/2026
166211	MANSFIELD OIL COMPANY OF GAINESVILLE INC.	$12,344.93	03/16/2026
166212	MARSHALL, BRAIDEN	$662.50	03/16/2026
166213	MARSH, REBECCA	$600.00	03/16/2026
166214	MEYERS, JOSEPH	$500.00	03/16/2026
166215	NCS PEARSON	$238.00	03/16/2026
166216	O'REILLY AUTO PARTS*	$0.00	03/16/2026
166217	O'REILLY AUTO PARTS*	$0.00	03/16/2026
166218	O'REILLY AUTO PARTS*	$0.00	03/16/2026
166219	O'REILLY AUTO PARTS*	$3,313.25	03/16/2026
166220	OWENS, HEATHER LEA ANN	$999.00	03/16/2026
166221	PEARSON EDUCATION INC	$49.80	03/16/2026
166222	PETTIFORD, ISAIAH	$237.50	03/16/2026
166223	QUILL CORPORATION	$988.42	03/16/2026
166224	RAE SECURITY	$321.70	03/16/2026
166225	RAGLAND, CRISTINE EVELYN	$99.00	03/16/2026
166226	RANK ONE SPORT	$1,000.00	03/16/2026
166227	RAPTOR TECHNOLOGIES LLC	$534.58	03/16/2026
166228	ROBLEDO, MICHAEL A	$120.00	03/16/2026
166229	ROSAS, TONYA SHAY	$243.00	03/16/2026
166230	RUSH BUS CENTER	$322.58	03/16/2026
166231	SAVOIE, JACOB	$455.00	03/16/2026
166232	SCHOLASTIC INC	$5,299.00	03/16/2026
166233	SHAFFER, MILLER	$375.00	03/16/2026
166234	SHI GOVERNMENT SOLUTIONS INC	$67,887.96	03/16/2026
166235	SHIRLEY, MEGHAN KAY	$288.00	03/16/2026
166236	SINGLETON, CLARK & COMPANY, PC	$12,300.00	03/16/2026
166237	SOUTHERN FLORAL COMPANY	$0.00	03/16/2026
166238	SOUTHERN FLORAL COMPANY	$759.05	03/16/2026
166239	SPENCER, CHRISTOPHER MICHAEL	$300.00	03/16/2026
166240	STARK, DANIEL JAMES	$162.00	03/16/2026
166241	STARK, KEVIN	$120.00	03/16/2026
166242	THE STEPPING STONES GROUP, LLC	$12,217.50	03/16/2026
166243	STEVE WEISS MUSIC, INC.	$11,211.82	03/16/2026
166244	SWEETWATER MUSIC EDUCATION TECHNOLOGY	$99.00	03/16/2026
166245	TASB, INC.	$4,500.00	03/16/2026
166246	TAYLOR MUSIC INC	$27,232.00	03/16/2026
166247	TAYLOR, SAVANNAH KAY	$99.00	03/16/2026
166248	TEXAS DEPARTMENT OF PUBLIC SAFETY	$43.00	03/16/2026
166249	TEXAS HIGH SCHOOL WOMEN'S POWERLIFTING	$275.00	03/16/2026
166250	TEXAS MUSIC EDUCATORS ASSN	$500.00	03/16/2026

166251	TRENT JR, NELSON	$115.00	03/16/2026
166252	TYNES, WILBERT	$453.00	03/16/2026
166253	UNITED REFRIGERATION INC	$0.00	03/16/2026
166254	UNITED REFRIGERATION INC	$3,746.99	03/16/2026
166255	VALERO MARKETING & SUPPLY, WEX BANK	$808.00	03/16/2026
166256	WANECK, CICILY GALE	$99.00	03/16/2026
166257	WHARTON, RUSSELL	$2,500.00	03/16/2026
166258	WILLINGHAM, TRENTON LEE	$237.50	03/16/2026
166259	WILSON, EARL ELISHA	$450.00	03/16/2026
166260	WILSON, EARL ELISHA	$459.00	03/16/2026
166261	WORLD'S FINEST CHOCOLATE INC	$8,376.00	03/16/2026
EFT	AMAZON.COM LLC	$12,615.58	03/16/2026
EFT	BLICK ART MATERIALS LLC	$646.52	03/16/2026
EFT	DELL MARKETING L P	$3,801.65	03/16/2026
EFT	DJ'S CREATIVE CORNER	$1,021.00	03/16/2026
EFT	THE DOCENTUS GROUP, LLC	$1,300.00	03/16/2026
EFT	FISCHER, FRED W	$525.00	03/16/2026
EFT	GROUNDFORCE BUILDING SYSTEMS, LLC	$9,000.00	03/16/2026
EFT	HAWKINS, JANET G	$37.78	03/16/2026
EFT	HEXCO INC	$157.50	03/16/2026
EFT	HOLT TRUCK CENTERS OF TEXAS LLC	$4,618.98	03/16/2026
EFT	J. W. PEPPER & SON, INC	$243.23	03/16/2026
EFT	JAYNE B COMPANY, DBA MARKER LEARNI	$15,000.00	03/16/2026
EFT	LEXIA VOYAGER SOPRIS INC.	$460.00	03/16/2026
EFT	THE LITTLE SIGN COMPANY	$875.00	03/16/2026
EFT	MATHWARM-UPS.COM	$2,280.00	03/16/2026
EFT	MOBILE COMMUNICATIONS AMERICA, INC, MCA	$8,880.00	03/16/2026
EFT	NEW DIRECTION SOLUTIONS, LLC, DBA PROCARE THER	$2,730.00	03/16/2026
EFT	PERRY OFFICE PLUS	$1,559.03	03/16/2026
EFT	POWELL LAW GROUP, LLP	$2,516.00	03/16/2026
EFT	ROCHESTER ARMORED CAR CO, INC	$790.55	03/16/2026
EFT	SANTAGATE, AMY JO	$151.20	03/16/2026
EFT	SCHOOL SPECIALTY INC	$6,581.20	03/16/2026
EFT	SHERWIN-WILLIAMS	$12,453.27	03/16/2026
EFT	SUTHERLAND BUILDING MATERIAL CENTERS, LP, HOM	$3,102.49	03/16/2026
EFT	TK ELEVATOR	$381.20	03/16/2026
EFT	VERTICAL SCHOOL PARTNERS, L.P.	$1,875.00	03/16/2026
166112	SPILLER, CHRISTY	-$740.00	03/24/2026
EFT	U.S. BANK NATIONAL ASSOCIATION	$40,329.16	03/26/2026
166262	ALL AMERICANLOOK INC., ALL AMERICAN PR	$1,228.00	03/30/2026
166263	AT&T MOBILITY	$191.93	03/30/2026
166264	AVINEXT	$7,420.00	03/30/2026
166265	BAKER, MICHELE	$380.00	03/30/2026
166266	BRIGHTSPEED (DBA), CONN PARENT CORP	$0.00	03/30/2026
166267	BRIGHTSPEED (DBA), CONN PARENT CORP	$0.00	03/30/2026
166268	BRIGHTSPEED (DBA), CONN PARENT CORP	$10,427.45	03/30/2026
166269	BSN SPORTS LLC	$0.00	03/30/2026

166270	BSN SPORTS LLC	$12,505.42	03/30/2026
166271	BUTLER, VICTORIA	$500.00	03/30/2026
166272	C AND C SPORTING GOODS	$480.00	03/30/2026
166273	CAMESE, MORGAN STACY	$900.00	03/30/2026
166274	CHALK'S TRUCK PARTS INC	$341.00	03/30/2026
166275	CHOICE CLEANING SUPPLY, INC., KIM PAPER	$6,905.23	03/30/2026
166276	CHRISTOFF, KOLTEN	$110.00	03/30/2026
166277	CITY OF COPPERAS COVE UTILITY ADMIN	$0.00	03/30/2026
166278	CITY OF COPPERAS COVE UTILITY ADMIN	$0.00	03/30/2026
166279	CITY OF COPPERAS COVE UTILITY ADMIN	$24,818.94	03/30/2026
166280	CTRMA PROCESSING	$97.25	03/30/2026
166281	THE DBQ PROJECT	$3,604.00	03/30/2026
166282	DECKER EQUIPMENT/SCHOOL FIX	$299.79	03/30/2026
166283	EDUCATION SERVICE CTR REG 7	$1,825.00	03/30/2026
166284	EDUCATION ADVANCED, INC.	$14,668.30	03/30/2026
166285	FFA AREA VIII	$17.00	03/30/2026
166286	FINNEY, YLIRIS	$1,089.00	03/30/2026
166287	FRED J MILLER INC	$216,630.00	03/30/2026
166288	GLOBAL EQUIPMENT COMPANY, LNC.	$852.90	03/30/2026
166289	GLOBAL VENDING GROUP INC	$7,190.00	03/30/2026
166290	GOLD STAR FOODS INC	$486.18	03/30/2026
166291	HARRIS RATINGS WEEKLY	$119.99	03/30/2026
166292	HCTRA, VIOLATIONS	$54.33	03/30/2026
166293	HOTSY CARLSON EQUIPMENT CO.	$740.56	03/30/2026
166294	HOUSE OF RIBBONS	$325.95	03/30/2026
166295	THE INSTRUMENTALIST AWARDS LLC	$298.00	03/30/2026
166296	KIRBO'S OFFICE SYSTEMS	$19,823.24	03/30/2026
166297	LAKE BELTON HIGH SCHOOL ATHLETICS	$1,480.00	03/30/2026
166298	LAKESHORE LEARNING MATERIALS	$1,817.31	03/30/2026
166299	LANGLEY, JENNIFER	$98.70	03/30/2026
166300	LAVALLEE III, VINCENT J	$216.00	03/30/2026
166301	LAVALLEE III, VINCENT J	$216.00	03/30/2026
166302	LAVALLEE III, VINCENT J	$198.00	03/30/2026
166303	LAVALLEE III, VINCENT J	$198.00	03/30/2026
166304	LAVALLEE III, VINCENT J	$216.00	03/30/2026
166305	LAVALLEE III, VINCENT J	$198.00	03/30/2026
166306	LAVALLEE III, VINCENT J	$216.00	03/30/2026
166307	LAVALLEE III, VINCENT J	$216.00	03/30/2026
166308	LAWSON PRODUCTS INC	$20.31	03/30/2026
166309	LIBERTY PAPER	$23,923.20	03/30/2026
166310	LINDE GAS & EQUIPMENT INC., PRAXAIR DISTR	$603.87	03/30/2026
166311	MANSFIELD OIL COMPANY OF GAINESVILLE INC.	$27,201.77	03/30/2026
166312	MARSHALL, BRAIDEN	$412.50	03/30/2026
166313	MCDONALD, JAMIE	$350.00	03/30/2026
166314	MEYERS, JOSEPH	$175.00	03/30/2026
166315	MIDWAY ISD ATHLETICS	$780.00	03/30/2026
166316	NELCO	$1,720.40	03/30/2026

166317	NOCTI	$1,224.00	03/30/2026
166318	NORTH BELTON MIDDLE SCHOOL	$1,200.00	03/30/2026
166319	NORTH TEXAS TOLLWAY AUTHORITY	$13.66	03/30/2026
166320	O'REILLY AUTO PARTS*	$0.00	03/30/2026
166321	O'REILLY AUTO PARTS*	$0.00	03/30/2026
166322	O'REILLY AUTO PARTS*	$0.00	03/30/2026
166323	O'REILLY AUTO PARTS*	$0.00	03/30/2026
166324	O'REILLY AUTO PARTS*	$3,162.77	03/30/2026
166325	PERMA-BOUND BOOKS	$1,679.51	03/30/2026
166326	PETTIFORD, ISAIAH	$200.00	03/30/2026
166327	QUILL CORPORATION	$1,373.80	03/30/2026
166328	RABROKER A/C & PLUMBING	$2,855.00	03/30/2026
166329	RACK PERFORMANCE, INC DBA RACKCOACH	$1,750.00	03/30/2026
166330	RLS INTERESTS INC DBA PRIME SYSTEMS	$4,160.54	03/30/2026
166331	RUDIS WRESTLING	$805.00	03/30/2026
166332	SCHOLASTIC BOOK FAIRS	$515.08	03/30/2026
166333	SCHOLASTIC INC	$158.26	03/30/2026
166334	SIMPLIFASTER LLC	$989.00	03/30/2026
166335	SKILLS USA TEXAS	$3,400.00	03/30/2026
166336	SMITH, TIMOTHY STEPHEN	$891.00	03/30/2026
166337	SMITH, TIMOTHY STEPHEN	$1,287.00	03/30/2026
166338	SMITH, TIMOTHY STEPHEN	$198.00	03/30/2026
166339	SOUTHERN TIRE MART	$876.36	03/30/2026
166340	SOUTHWEST EMBLEM COMPANY	$3,205.00	03/30/2026
166341	SPENCER, CHRISTOPHER MICHAEL	$637.50	03/30/2026
166342	STAPLES CONTRACT AND COMMERCIAL, LLC	$578.99	03/30/2026
166343	STARK, KEVIN	$120.00	03/30/2026
166344	THE STEPPING STONES GROUP, LLC	$9,000.00	03/30/2026
166345	SWEETWATER MUSIC EDUCATION TECHNOLOGY	$184.95	03/30/2026
166346	T-MOBILE USA INC.	$31.15	03/30/2026
166347	TASB RMF WORKER'S COMP	$14,064.06	03/30/2026
166348	TEMPLE ISD	$780.00	03/30/2026
166349	TEXAS A&M AGRILIFE EXTENSION SVC	$200.00	03/30/2026
166350	TEXAS HIGH SCHOOL POWERLIFTING ASSOCIATION	$95.00	03/30/2026
166351	TEXAS MULTI-CHEM, LTD.	$4,850.00	03/30/2026
166352	THE CERTIFIED WELDING AND TESTING CO. INC.	$1,230.00	03/30/2026
166353	TXU ENERGY	$82,218.47	03/30/2026
166354	THE UNIVERSITY OF TEXAS AT AUSTIN UTEACH, UTEAC	$4,000.00	03/30/2026
166355	VEX ROBOTICS INC	$259.57	03/30/2026
166356	WHITLEY STEEL BUILDING SUPPLY, LLC	$90.00	03/30/2026
166357	WILLINGHAM, TRENTON LEE	$200.00	03/30/2026
EFT	AMAZON.COM LLC	$10,740.97	03/30/2026
EFT	BLUETRITON BRANDS INC	$136.17	03/30/2026
EFT	HAWKINS, BRENT EDWARD	$86.36	03/30/2026
EFT	HEARTLAND PAYMENT SYSTEMS LLC	$3,560.00	03/30/2026
EFT	HILGENBERG, KELLY TERESE	$93.28	03/30/2026
EFT	HOLT TRUCK CENTERS OF TEXAS LLC	$1,184.30	03/30/2026

EFT	J. W. PEPPER & SON, INC	$63.39	03/30/2026
EFT	LOPEZ TORRES, SAYRA M	$44.22	03/30/2026
EFT	MELFI, KATRYN MARIE	$111.00	03/30/2026
EFT	MENDEZ LIZARDO, YARELIS	$40.31	03/30/2026
EFT	MOBILE COMMUNICATIONS AMERICA, INC, MCA	$531.50	03/30/2026
EFT	NEW DIRECTION SOLUTIONS, LLC, DBA PROCARE THER	$2,677.50	03/30/2026
EFT	SCHOOL SPECIALTY INC	$3,490.76	03/30/2026
EFT	SPECTRUM PRINTING	$2,507.94	03/30/2026
EFT	TERRELL, NEONISHA LENAE	$74.00	03/30/2026
EFT	TK ELEVATOR	$88.73	03/30/2026
EFT	WENDT, DIANIA MARIE	$48.00	03/30/2026
EFT	YOUNG PATTERSON, LAUREN AMINA	$74.00	03/30/2026

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Action

Item Name	New Hires
District Goal	Human Resources: CCISD will recruit, develop and retain a high-quality and diverse staff.
Summary (Purpose/ Objective)	New hire recommendations for the 2025-2026 school year are submitted for the April 2026 board meeting.
Fiscal Impact	None
Administrative Recommendation	Administration recommends approval of the recommendations attached.
Attachments	New Hire Recommendations

Contact Person: Dr. Lindsie O'Neill Almquist , Executive Director of Human Resources

E-Mail Address: almquistl@ccisd.com

2025-2026 NEW HIRE PROFESSIONAL CONTRACTS

NAME	EMP/TRANS DATE	POSITION	CAMPUS	YEARS EXP IN PROPOSED POSITION	YEARS EXP IN EDUCATION OR FIELD	COLLEGE TO ISSUE DEGREE	CERTIFICATION	LAST DISTRICT TAUGHT
Dockins, Keanu	8/3/2026	Teacher		1	1	Western Governers University	Core Subjects with STR (EC-6)	Copperas Cove ISD
Logan, Jackard	7/27/2026	Speech Language Pathologist	Special Education Department	5	5	University of Kansas	Licensed Speech Language Pathologist	Copperas Cove ISD
Mowinski, Kylie	4/20/2026	Speech Language Pathologist	Special Education Department	6	6	North Western University	Licensed Speech Language Pathologist	North ISD
	*tentative date	*subject TBD					*Certification Pending/ **Emergency Permit/ ***DOI Local Certification	

2025-2026 NEW HIRE PROFESSIONAL CONTRACTS

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Report

Item Name	Resignations (Written Only)
District Goal	Human Resources: CCISD will recruit, develop and retain a high-quality and diverse staff.
Summary (Purpose/ Objective)	Resignations are provided, as needed, for Board information.
Fiscal Impact	None
Administrative Recommendation	None
Attachments	Resignations

Contact Person: Dr. Lindsie O'Neill Almquist, Executive Director of Human Resources

E-Mail Address: almquistl@ccisd.com

revised 12.12.2018

2026-2025 Resignations Instructional Support

NAME	TERM DATE	POSITION	CAMPUS	REASON
Aguilera Nwachuku, Edleen	3/13/2026	Coordinator, Assessment and Accountabilit	Cirriculum	Resignation
Allen, Nathan	6/10/2026	Teacher, JROTC	Copperas Cove High School	Retirement
Bobbitt, Kimberly	5/22/2026	Teacher	Fairview/Miss Jewell Elementary	Retirement
Coonrad, Andrew	2/23/2026	Teacher, CTE	Copperas Cove High School	Resignation
Dunlap, Kaniya	4/10/2026	Social Emotional Learning Facilitator	C.R. Clements/Hollie Parsons Elementary	Resignation
Johnson, Jennifer	5/22/2026	Teacher	Martin Walker Elementary	Resignation
Lyons, Emma	4/2/2026	RISE Classroom Instrcutor	Williams Ledger Elementary	Resignation
Ratliff, Mary	3/3/2026	RISE Classroom Instrcutor	Copperas Cove High School	Resignation
Shafer, Denise	5/22/2026	Teacher	SC Lee Junior High	Retirement
Wiemer, April-Dawn Michelle	5/22/2026	Teacher	Martin Walker Elementary	Retirement

2025-2026 Vacancies Instructional Support

Position	# of Vacancies	Campus/Department	as of Date	Notes
Aide, ESL	1	Copperas Cove High School		
Aide, ISS	1	Copperas Cove High School		
Aide, SPED	2	Copperas Cove High School		
Aide, Credit Recovery	1	Copperas Cove High School		
Coordinator, Assessment & Accountability	1	Copperas Cove High School		
Teacher, Science	1	Copperas Cove High School		
Aide, Special Education	1	Copperas Cove Junior High School		
Teacher	1	Copperas Cove Junior High School		
Aide, DEAP Classroom	1	Crossroads High School		
Teacher, Math	1	Crossroads High School		
Teacher, Special Education	1	Crossroads High School		
Aide, Special Education	1	Fairview/Miss Jewell Elementary		
Aide, Instructional	1	Hettie Halstead Elementary		
Aide, Special Education	2	Hettie Halstead Elementary		
Teacher, BSC	1	Hettie Halstead Elementary		
Counselor	1	House Creek Elementary		
Aide, BSC	1	House Creek Elementary		
Teacher, Music	1	Martin Walker Elementary		
Aide, SPED Life Skills	1	S.C. Lee Junior High		
Educational Diagnostician	1	Special Education Department		
Speech Language Pathologist Assistant	1	Special Education Department		

2025-2026 Vacancies Instructional Support

Aide Total Vacancies -	13			
Teacher Total Vacancies -	6			
Professional Support Vacancies -	4			
Admin Total Vacancies -	0			

SUPPORT PERSONNEL VACANCIES - APRIL 2026

POSITION	CAMPUS/DEPT	# of Vacancies	as of date	Notes
Cafeteria Manager	Child Nutrition	1	3/27/2026	
Cafeteria Worker/Cook	Child Nutrition	12	3/27/2026	
Budget Secretary	CCHS	1	3/27/2026	
Multi-Purpose Clerk	CCHS	1	3/27/2026	
Substitute Coordinator	CCHS	1	3/27/2026	
Cafeteria Monitor	HCE	1	3/27/2026	
Multi-Purpose Clerk	HHE	1	3/27/2026	
Custodian	Maintenance	5	3/27/2026	
Floor Technician	Maintenance	2	3/27/2026	
Cafeteria Monitor	MWE	1	3/27/2026	
Uniformed School Marshal	Security	2	3/27/2026	
Special Assignment - Special Education Assistant/Bus Aide	Transportation	2	3/27/2026	
Bus Driver	Transportation	3	3/27/2026	
Cafeteria Monitor	WLE	1	3/27/2026	

Report Date: April 2026
Prepared by: Technology Department

Overview

April 2026 – One Year at the Helm

This month marks one full year at the helm of this ship, and when I look back at where we first pushed off from the dock, it is clear how far we have sailed. The difference is not just in the equipment we carry. It is in the direction of our compass, the strength of our crew, and the confidence in how we navigate.

Over the past year, we have not drifted with the current. We set a course.

We launched new Dell 2-in-1 Chromebooks for every 4th and 5th grade student and both junior high campuses, and we have already secured devices for incoming 9th graders for the 2026–2027 school year. Those were not small adjustments. They were major sail changes that shifted the speed and capability of our fleet. With the help of Amanda and her team, we outfitted our decks with smart charging carts across elementary and junior high campuses, protecting our investment and keeping daily operations running smoothly. Crossroads laptops were retired and replaced with new Chromebooks, ensuring no part of the ship was left behind with outdated gear.

Inside the classrooms, we strengthened our instructional rigging. Every math teacher received a new Dell 2-in-1 paired with a 34-inch curved display and built-in dock, equipping them with tools designed for interactive and data-driven instruction. We also implemented Lightspeed as our new content filter and classroom management system, giving teachers visibility and control over student devices. That layer of oversight keeps learning steady and focused, even when the digital waters get choppy.

At WLE, we replaced every projector with ClearTouch Interactive Display boards, establishing a new District standard. With a seven-year warranty and modern classroom capabilities, these boards are not temporary fixes. They are long-term investments that prepare our classrooms for the seas ahead, not the ones we have already crossed.

Beyond instruction, we reinforced the hull. We completed a full revamp of our security infrastructure, transitioning to Axis Communications cameras and a modern door access system. The clarity of these systems gives our security team the visibility they need, and the ease of management ensures we can respond quickly when needed. Security is no longer something we check off a list. It is a plotted route with a clear destination. Our staff, students, and community can see that we take it seriously and that we are building something designed to endure.

But the most meaningful shift this year has not been hardware or systems. It has been the crew.

Within the Technology Department and across the District, there has been a mindset change. We are no longer waiting at anchor for direction. We are navigating with purpose. We anticipate weather. We adjust sails. We work together. There is ownership in the engine room, communication on the deck, and alignment at the helm.

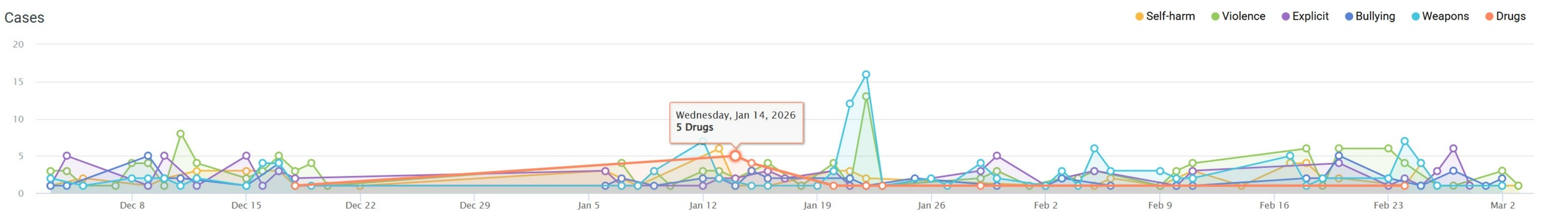
One year in, we are not the same ship that left the harbor. We are stronger, faster, and better prepared for open water. The course is clearer, the crew is aligned, and the horizon is no longer uncertain.

And this voyage is just getting started.

Alert

Last 90 days | View all cases

10	476	325	438
OPEN CASES	CLOSED CASES	USERS	UNASSIGNED CASES



Online activity

Jan 31, 2026 - Mar 2, 2026

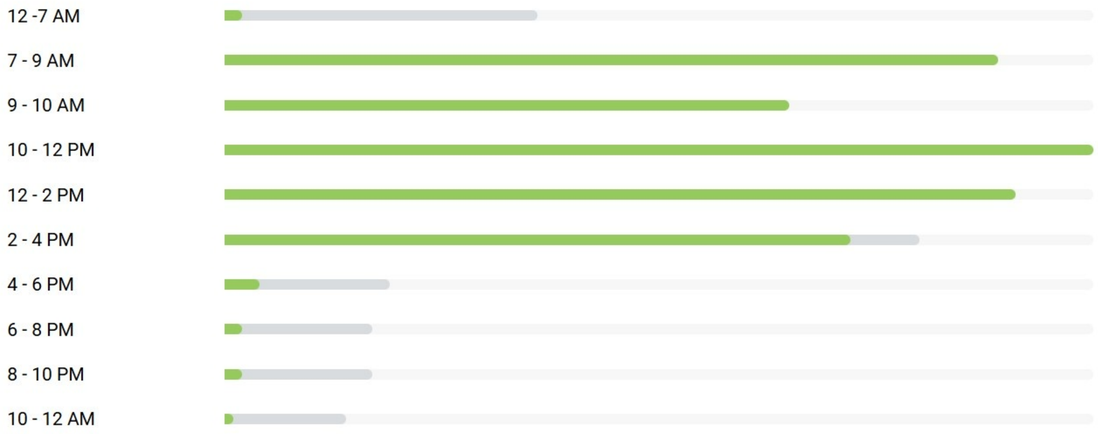
46% 122%
of requested content is education related

87% 48%
of requests made 7 AM - 4 PM

85% 10%
of students have been active online

1.4k 34%
students have not been online

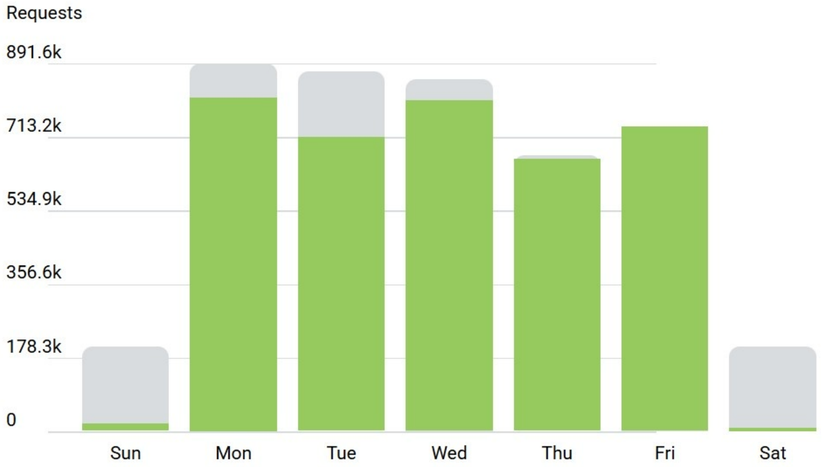
Activity by time of day



Online activity for all students for the selected period.

Educational activity Other activity

Activity by day of week



Online activity for all students for the selected period.

Educational activity Other activity

Dashboard

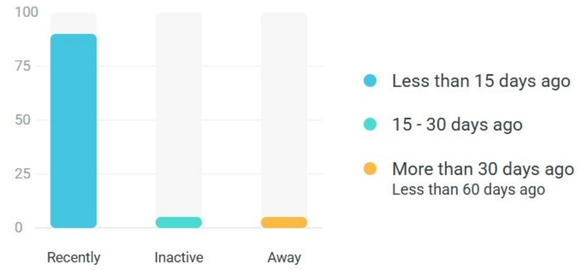
Jan 31, 2026 - Mar 2, 2026

27k	129.5m	1.7m	881k	143k
Users	Website visits	Website blocks	Searches	Videos

Top blocks View all

	Visits
search.namequery.com	100.6K
www.facebook.com	79.6K
mail.google.com	78.0K
metadata.google.internal	71.5K
graph.facebook.com	52.6K
yt3.ggpht.com	36.6K

Users by time last seen View all

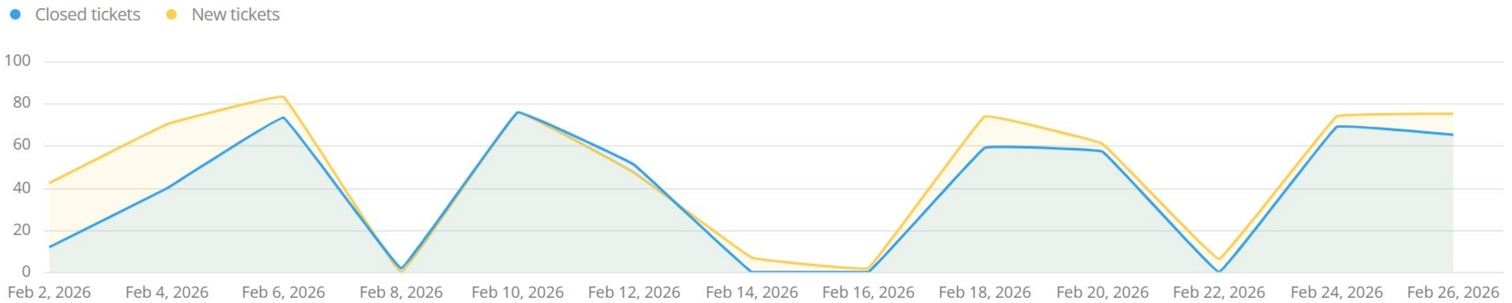


All Activity

Explore ticket analytics filtered only by your permission level

02/01/2026 › 02/28/2026 | FILTERS (1) | TICKETS

Ticket Resolution Over Time (closed tickets vs. newly submitted)



2.9 hours
Response time (avg)
for all ticket statuses

562
Tickets now closed
out of 652 submitted

1.2 days
Resolution time (avg)

90
Tickets still open
12 waiting on requestor

Ticket Pipeline Analysis (shows time spent in each status, along with ticket routing for all workflows)

Submitted | In Progress | Closed

2.9 hrs
Avg. response time
• 652 submitted

1.6 days
Avg. in progress time
• 651 in progress

All Tickets
(please note tickets may be represented in multiple statuses below)

1.6 days
• 578 tickets

In Progress Only

2.0 days
Avg. resolution time
• 547 resolved
• 15 cancelled
• 90 still open

April 2026

April 2026

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 29	30	31	Apr 1	2	3	4
			Spring Tennis - District 12 5:00pm 10:00pm Baseball v. Harker Heights JV Blue 5:00pm 10:00pm Baseball v. Harker	8:00am 9:00am Spring Tennis - District 12 5:00pm 9:30pm Dawg Softball Varsity vs La 6:00pm 11:00pm Cove 7:00pm 10:00pm	7:00am CCISD Offices Closed	10:00am 1:00pm PowderPuff Football (Bulldawg Stadium (702 Joe Lombardi Wy, Copperas Cove,
5	6	7	8	9	10	11
CCISD Offices Closed		6:45am 1:00pm 3:00pm MWE PEP RALLY - CCJH 4:30pm 9:00pm Softball v. Harker Heights 7:00pm 11:00pm	8:40am 9:30am House Creek Top Dawg Pep 9:30am 9:45am MSELA Pep Rally (Mae 1:25pm 2:15pm House 1:25pm LEE DANCE -	1:00pm 2:00pm HS Band - Host - UIL Region 5:00pm 10:00pm Cove JV Gold Baseball vs 5:00pm 10:00pm JV Blue Baseball vs Leander	9:00am 10:00am HS Band - Host - UIL 4:10pm 5:10pm CCHS Band - Host - UIL 4:30pm 9:00pm Softball 7:00pm 11:00pm V	12:00pm 1:30pm CCHS Choir - Lunch and Show (Grace United 6:00pm 10:00pm Boots & Buckles Education Foundation Gala
12	13	14	15	16	17	18
	5:00pm 8:00pm Special Called Meeting 6:00pm 7:00pm HS Color Guard Performance Winter Guard Show for	4:30pm 9:00pm Softball v. Temple (Parks n 4:30pm 5:30pm SCLJHS Cougar Band (S C 7:00pm 11:00pm Baseball v. Temple		5:00pm 10:00pm Cove JV Gold Baseball vs 5:00pm 10:00pm JV Blue Baseball vs Gatesville 6:00pm 11:00pm Cove JV Gold Baseball vs	9:30am 10:30am Mae Stevens Bulldawg 4:30pm 9:00pm Softball v. Midway (Midway 7:00pm 11:00pm Baseball v. Midway	10:00am 6:00pm NAHS-Festival of the Arts-Lea Ledger Auditorium (Lea Ledger Auditorium (400 S 25th St,
19	20	21	22	23	24	25
	6:00pm 8:00pm Employee of the Year Banquet (Copperas Cove Civic Center (1206 W Avenue B, Copperas Cove, TX	6:00pm 8:00pm Regular Meeting 7:00pm 11:00pm Baseball v. Midway (Midway High School (8200 Mars Dr, Waco,		4:00pm 6:00pm Scholarship 5:00pm 9:00pm 5:00pm 9:00pm 5:30pm 7:30pm CCHS 6:00pm 11:00pm Cove	6:00pm 8:00pm Copperettes-Spring 6:30pm 9:00pm CCJH Theatre Musical 7:00pm 11:00pm V 7:00pm 11:00pm CCHS	8:00am 12:00pm Robotics Showcase (Clements Parsons 6:00pm 8:00pm CCHS Copperettes - Spring Show (Lea Ledger
26	27	28	29	30	May 1	2
	5:30pm 7:00pm Girls & Boys Soccer Banquet (Copperas Cove Civic Center (1206 W Avenue B, Copperas Cove, TX 76522,			3:50pm 4:50pm SCLJHS Cougar Band (S C Lee Junior High School 6:00pm 11:00pm Cove JV Gold Baseball vs Austin Waves (DH)		

May 2026

May 2026

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 26	27	28	29	30	May 1 3:30pm 4:30pm HS Band 5:30pm 8:00pm Junior 6:00pm 7:30pm LEE 6:30pm 7:30pm CCJH	2
3 Happy Birthday Sherry Hoffpauir	4 6:00pm 8:00pm CC JHS Band Spring Concert (Lea Ledger Auditorium (400 S	5 6:00pm 8:00pm LEE Band Spring Concert (Lea Ledger Auditorium (400 S	6	7 Happy Birthday 9:00am 10:00am FVJ Pep 1:00pm 2:00pm FVJ Pep 1:00pm 2:00pm WLE	8 Happy Birthday John Gallen	9 6:00pm 10:00pm HS Band Banquet (Copperas Cove Civic Center)
10	11 5:00pm 7:00pm Special Called / Workshop 6:00pm 8:00pm CCHS Band Concert (Lea	12 CPE: Sunshine & HS Band - Wind SCLJHS Cougar Band 6:00pm 8:00pm Board of	13	14 6:00pm 11:00pm Cove JV Gold Baseball vs 6:30pm 8:00pm 2026 Senior Achievement	15 2:10pm 3:00pm Hettie Halstead Pep Rally 5:30pm 7:30pm CTE Health Science - 3rd	16
17 3:00pm 4:30pm LLA - Class of 2026 Baccalaureate (First Baptist Church) (Lea	18 8:30am 9:30am House 9:30am 10:30am Mae 1:00pm 2:00pm House 6:00pm 8:30pm CCEF	19 8:30am 9:30am House 9:00am 9:30am CPE: 1:00pm 2:00pm House 6:00pm 8:00pm CCHS	20 8:30am 9:30am House 1:00pm 2:00pm House 2:20pm 3:00pm SC Lee 2:30pm 3:00pm MWE	21 7:00am 8:00am Last Day of School / Early Out 6:00pm 11:00pm Cove JV Gold Baseball vs	22 8:00am 9:00am Senior Breakfast 6:30pm 7:30pm 7:30pm 10:00pm	23
24	25 Happy Birthday Timothy Traeger 8:00am 8:30am CCHS Band State UIL	26	27	28 6:00pm 11:00pm Cove JV Gold Baseball vs Austin Waves (DH) (Home Game)	29	30
31	Jun 1	2	3	4	5	6

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Action

Item Name	Consider and Take Action to Approve Board of Trustees Meeting Minutes
District Goal	Community Partnerships: Create community involvement opportunities that foster further academic success, personal excellence, and responsible citizenship.
Summary (Purpose/ Objective)	The minutes for the Board of Trustees meeting(s) held on: March 9, 2026 March 10, 2026 March 23, 2026 Will be brought before the Board for approval
Fiscal Impact	None
Administrative Recommendation	The administration recommends the minutes to be approved, or the minutes to be corrected and then approved, and then be filed
Attachments	Special Called Workshop Meeting - March 9, 2026 Special Called Meeting - March 10, 2026 Regular Meeting - March 23, 2026

Contact Person: Monica Hall, Secretary to the Superintender

E-Mail Address: hallm@ccisd.com

Minutes of Special Called Meeting

The Board of Trustees
Copperas Cove Independent School District

A Special Called Meeting of the Board of Trustees of Copperas Cove Independent School District was held Monday, March 9, 2026, beginning at 5:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: Joan Manning, John Gallen, Heather Copeland, Jeff Gorres, Sherry Hoffpauir, Timothy Traeger and Samantha Wilson

Staff Present: Dr. Brent Hawkins, Amanda Crawley, Dr. Jimmy Shuck, Monica Hall, Clifton Heath, Kip Robins, and Kurtis Quillin

1. Call to Order
   Board President, Joan Manning called the meeting to order at 5:00 PM on March 9, 2026
2. Mission Statement:
   The mission of Copperas Cove ISD is to provide exceptional opportunities for each student through exemplary instruction, which inspires academic success, personal excellence, and responsible citizenship.
   Presenter: Mr. Jeff Gorres
3. Citizen Comments on Agenda Items
   No one signed up to speak
4. Good Things
   4.A) Students:
      National Math Stars
      CTE Award from Congressman John Carter
      Dawgs Basketball
      Dawgs Wrestling Team
      Aqua Dawgs Team
      CCHS Cheer Team
   4.B)Staff:
      Common Sense School Distinction
      Communications Department
5. Information Items

5.A) Principal Report

1. Mae Stevens Early Learning Academy
2. Martin Walker Elementary
3. J.L. Williams/Lovett Ledger Elementary
4. House Creek Elementary
5. Hettie Halstead Elementary
6. Fairview/Miss Jewell Elementary
7. C.R. Clements/Hollie Parsons Elementary
8. SC Lee Junior High School

9. Copperas Cove Junior High School
10. Crossroads High School
11. Copperas Cove High School

5.B) Instructional Services
1. Special Needs
2. Counseling and Student Support
3. Secondary Counseling
4. Digital Learning

5.C) Operations & Support
1. Health / Nursing
2. Child Nutrition / Warehouse
3. Safety & Security
4. Transportation
5. Maintenance & Facilities

5.D) Specialized Programs and Activities
1. Athletics
2. CTE
3. Fine Arts

5.E) Finance
1. Tax Report | Analysis of Delinquent Taxes & Services
2. Monthly | Quarterly Financial Report
3. Financial Statements & Payment of Bills

5.F) Human Resources
1. New Hires 2025 - 2026 School Year
2. Resignations
3. Personnel Vacancies
4. Support Personnel Vacancies

5.G) Technology

5.H) Board Activity Calendar
1. March 2026
2. April 2026

6. Consent Agenda

6.A) Board of Trustees Meeting Minutes:
1. February 3, 2026 - Regular Meeting
2. February 9, 2026 - Workshop/Special Call Meeting
3. February 24, 2026 - Regular Meeting
4. February 26, 2026 - Workshop/Board Training

6.B) Budget Amendment(s)
1. Budget Amendment to the 2025-2026 Fiscal Year Fund 199 Operating Budget

6.C) Items Exceeding $50,000
1. Consider and Discuss/Approve the SC Lee JHS Track Resurface with ProTechTrack —
(Region VII CoOp Contract #GRND2527 and BCS2527 - $297,904.00 Assigned Funds)

6.D) Out of State Trip(s)
1. 2026 International Thespian Competition — June 21–27, 2026 — Bloomington, IN

2. 2026 Military Leadership Institute & Boys and Girls Clubs of America National Conference — April 27–May 1, 2026 - Charlotte, NC

6.E) Consider to Discuss/Approve the District's Fund Balance Assignments

6.F) Consider and Discuss/Approve the Hiring Authority for the Superintendent through August 31, 2026

6.G) Consider and Discuss/Approve for Superintendent to Apply for Optional Fexible School Day Program

6.H) Consider and Discuss/Approve the Recommended Library Book Purchases

6.I) Consider and Discuss/Approve the Bid for Fire Alarm Monitoring, Inspection, & Repair Services

6.J) Consider and Discuss/Approve the 2026–2027 Board Goals

7. Action Items

7.A) Consider and Discuss/Approve to Determine if the CCISD Budget can Support the

7.B) Purchase of School Buses or Retrofit School Buses with Three-Point Seat Belts for Each Passenger

7.C) Consider and Discuss/Approve a Resolution on School Mascots and Branding

8. Closed Meeting:

9. Reconvene Meeting

10. Adjournment

Board President, Joan Manning, adjourned the meeting at 5:58 PM

_____

Joan Manning, Board President

_____

Heather Copeland, Board Secretary

Minutes of Special Called Meeting

The Board of Trustees
Copperas Cove Independent School District

A Special Called Meeting of the Board of Trustees of Copperas Cove Independent School District was held Tuesday, March 10, 2026, beginning at 5:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: Joan Manning, John Gallen, Heather Copeland, Jeff Gorres, Sherry Hoffpauir, Timothy Traeger & Samantha Wilson

Staff Member: Dr. Brent Hawkins

1. Call to Order
   Board President, Joan Manning, called the meeting to order at 5:10 PM on March 10, 2026
2. Mission Statement:
   The mission of Copperas Cove ISD is to provide exceptional opportunities for each student through exemplary instruction, which inspires academic success, personal excellence, and responsible citizenship.
   Presented by Mrs. Samantha Wilson
3. Citizen Comments
   No one signed up to speak
4. Board Training Provided by Kelli Karczewski
5. Adjournment
   Board President, Joan Manning adjourned the meeting at 8:47 PM

_____
Board President, Joan Manning

_____
Board Secretary, Heather Copeland

Regular Meeting
Monday, March 23, 2026 6:00 PM Central

CCISD Board Room
408 S. Main St.
Copperas Cove, TX 76522

Heather Copeland:	Present
John Gallen:	Present
Jeff Gorres:	Present
Sherry Hoffpauir:	Present
Joan Manning:	Present
Timothy Traeger:	Present
Samantha Wilson:	Present

Present: 7.

1. Call to Order

Board President, Joan Manning, called the meeting to order at 6:00 PM on March 23, 2026

2. Pledges will be Performed by the Students of Martin Walker Elementary School

3. Invocation

Presenter: Mr. Timothy Traeger

4. Mission Statement:
The mission of Copperas Cove ISD is to provide exceptional opportunities for each student through exemplary instruction, which inspires academic success, personal excellence, and responsible citizenship.

Presenter: Mrs. Heather Copeland

5. Citizen Comments on Agenda Items

No one signed up to speak

6. Good Things

6.A) Students:
National Math Stars
CTE Award from Congressman John Carter
Dawgs Basketball
Dawgs Wrestling Team
Aqua Dawgs Team
CCHS Cheer Team

6.B) Staff:
Common Sense School Distinction
Communications Department

7. Consent Agenda

7.A) Board of Trustees Meeting Minutes:
February 3, 2026 - Regular Meeting
February 9, 2026 - Workshop/Special Call Meeting
February 24, 2026 - Regular Meeting
February 26, 2026 - Workshop/Board Training

7.B) Budget Amendment(s)

7.B)1. Budget Amendment to the 2025-2026 Fiscal Year Fund 199 Operating Budget

7.C) Items Exceeding $50,000

7.C)1. Consider and Take Action to Approve the SC Lee JHS Track Resurface with ProTechTrack — (Region VII CoOp Contract #GRND2527 and BCS2527 - $297,904.00 Assigned Funds)

7.D) Out of State Trip(s)

7.D)1. 2026 International Thespian Competition — June 21–27, 2026 — Bloomington, IN

7.D)2. 2026 Military Leadership Institute & Boys and Girls Clubs of America National Conference — April 27–May 1, 2026 - Charlotte, NC

7.E) Consider and Take Action to Approve the District's Fund Balance Assignments

7.F) Consider and Take Action to Approve the Hiring Authority for the Superintendent through August 31, 2026

7.G) Consider and Take Action to Approve for Superintendent to Apply for Optional Flexible School Day Program

7.H) Consider and Take Action to Approve the Recommended Library Book Purchases

7.I) Consider and Take Action to Approve the Bid for Fire Alarm Monitoring, Inspection, & Repair Services

7.J) Consider and Take Action to Approve the 2026–2027 Board Goals

7.K) Consider and Take Action to Adopt a Resolution to Join the Texas Cooperative Liquid Assets Securities System (Texas CLASS) Trust

7.L) Consider and Take Action to Approve the Contract with Education Elements ($693,000 - LASO Grant Funds)

7.M) Donations:
Copperas Cove Quarterback Club — $16,695

A motion was made by John Gallen to accept the consent agenda as presented.
Timothy Traeger seconded the motion.
All members voted by saying 'Aye'.
Heather Copeland: Aye, John Gallen: Aye, Jeff Gorres: Aye, Sherry Hoffpauir: Aye, Joan Manning: Aye, Timothy Traeger: Aye, Samantha Wilson: Aye
Aye: 7, Nay: 0

8. Action Items

8.A) Consider and Take Action to Determine if the CCISD Budget can Support the Purchase of School Buses or Retrofit School Buses with Three-Point Seat Belts for Each Passenger
A motion was made by Timothy Traeger to adopt a resolution to determine if CCISD can support Senate Bill 546.
Heather Copeland seconded the motion.
All members voted by saying 'Aye'.
Heather Copeland: Aye, John Gallen: Aye, Jeff Gorres: Aye, Sherry Hoffpauir: Aye, Joan Manning: Aye, Timothy Traeger: Aye, Samantha Wilson: Aye
Aye: 7, Nay: 0

8.B) Consider and Take Action on a Resolution on School Mascots and Branding
A motion was made by Samantha Wilson on a resolution on school mascots and branding.
Sherry Hoffpauir seconded the motion.
All members voted by saying 'Aye'.
Heather Copeland: Aye, John Gallen: Aye, Jeff Gorres: Aye, Sherry Hoffpauir: Aye, Joan Manning: Aye, Timothy Traeger: Aye, Samantha Wilson: Aye
Aye: 7, Nay: 0

9. Closed Meeting:

10. Reconvene Meeting

11. Adjournment

Board President, Joan Manning, adjourned the meeting at 6:41 PM

_____

Board President, Joan Manning

_____

Board Secretary, Heather Copeland

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Action

Item Name	Budget Amendment to the 2025-2026 Fiscal Year Fund 199 Operating Budget
District Goal	Budget Management: All stakeholders will optimize resources to enhance student success.
Summary (Purpose/ Objective)	Amend Fund 199 Budget as requested by: Mario Morales, Director of Bands Purpose - Increase Contracted Maintenance account to cover instrument repair costs and decrease Consulting Services account.
Fiscal Impact	None
Administrative Recommendation	Administration recommends approval of budget amendment.
Attachments	Band Budget Amendment_April 2026

Contact Person: Cliff Heath, CFO

E-Mail Address: heathc@ccisd.com

revised 12.12.2018

Copperas Cove ISD

Budget Amendment Request

ACCOUNT NUMBERS								VERBAL DESCRIPTION	AMOUNT OF INCREASE	AMOUNT OF DECREASE
FUND	FUNC	OBJ	S.O.	ORG	FYR	PRG	LOCAL			
199	36	6291	60	041	0	99	060	Consulting Services - CCJHS Band		$3,275
199	11	6249	60	041	0	11	060	Contracted Maint - CCJHS Band	$3,275	

Net Change to Budget: 0

Net Effect on Fund Balance: 0

EXPLANATION:

Move money from Consulting Services into Contracted Maintenance to plan on covering cost of Instrument Repair for the upcoming summer.

ORIGINATOR: _____ 3/6/26
Principal / Director Signature — DATE

APPROVED X
DENIED ( ) _____ 3/26/2026
CFO, Business Services — DATE

APPROVED ( )
DENIED ( ) _____
SUPERINTENDENT — DATE

APPROVED ( )
DENIED ( ) _____
BOARD APPROVAL — DATE

Board of Trustees

Date of Meeting: April 21, 2025

Item Type: Action

Item Name	Consider and Take Action to Approve the Renewal of Great Minds Bluebonnet Math Curriculum K-5 (RFP2109-600-265-1 DEC'27 - $78,087.74 - IMA Funds)
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	Great Minds Bluebonnet Math is a TEA-recognized high-quality instructional material (HQIM) designed to support strong mathematics instruction at the elementary level. This curriculum provides both print and digital resources, as well as manipulative kits, for teachers and students, ensuring flexible access to comprehensive, TEKS-aligned content. Bluebonnet Math emphasizes conceptual understanding alongside procedural fluency, allowing students to build deep mathematical knowledge through problem-solving and real-world application. The program supports coherence and rigor across grade levels and is designed to meet the needs of all learners. This purchase also includes implementation support to ensure teachers and leaders are equipped to deliver effective, research-based math instruction and fully leverage the curriculum's structure and resources.
Fiscal Impact	$78,087.74 - IMA Funds
Administrative Recommendation	Administration recommends approval of the renewal of Great Minds Bluebonnet Math.
Attachments	Great Minds Bluebonnet Math Quote

Contact Person: Amanda Crawley, Deputy Superintendent of Instructional Svcs.

E-Mail Address: crawleya@ccisd.com

every child is capable of greatness

Great Minds Quote

Date	March 25, 2026	Quote Number	00540921
Expiration Date	June 21, 2026		
Prepared By	Rebecca Fletcher	Contact Name	Mary Sanchez
Email	rebecca.fletcher@greatminds.org	Phone	254-547-1227 ext. 11505
		Email	marysan@ccisd.com
Bill to Name	Breanne Turner	Ship to Name	Mary Sanchez
Bill To	408 S Main St Copperas Cove, TX 76522	Ship To	408 S Main St Copperas Cove, TX 76522
		End User	Copperas Cove Independent School District

Make Payment to:
Great Minds PBC Tax ID: 84-3785772
Mail payment to:
Great Minds PBC
P.O. Box 200283
Pittsburgh, PA 15251-0283

Phone: 202.223.1854
Email: ordertracking@greatminds.org

Wire/ACH Silicon Valley Bank **Beneficiary: Great Minds PBC**
ABA #121140399 – Account #3303446795 Intl: SWIFT SVBKUS6S
Please email all remittance information to payments@greatminds.org.

Eureka Math - Digital	ISBN	Quantity	List Price	Discounts	Total Price
Grade Multiple					
Bluebonnet Learning (GM) K-5 Math Digital License (Teacher): Service End Date (6/30 of School Year 2026 - 2027 unless noted otherwise)	9798894171456	186.00	$70.00	100.00%	$0.00

Eureka Math - Kit	ISBN	Quantity	List Price	Discounts	Total Price
Grade K					

Eureka Math - Kit	ISBN	Quantity	List Price	Discounts	Total Price
Bluebonnet Learning (GM) K-5 Math, Grade K Student Program Bundle	9798894171487	500.00	$26.00	0.00%	$13,000.00
Bluebonnet Learning (GM) K-5 Math, Grade K Teacher Program + Manipulative Kits Bundle	9798894171470	11.00	$878.00	0.00%	$9,658.00
Bluebonnet Learning (GM) K-5 Math, Grade K Teacher Program Bundle	9798894171494	15.00	$110.00	0.00%	$1,650.00
Grade 1					
Bluebonnet Learning (GM) K-5 Math, Grade 1 Student Program Bundle	9798894171531	500.00	$27.00	0.00%	$13,500.00
Bluebonnet Learning (GM) K-5 Math, Grade 1 Teacher Program + Manipulative Kits Bundle	9798894171524	7.00	$470.00	0.00%	$3,290.00
Grade 2					
Bluebonnet Learning (GM) K-5 Math, Grade 2 Student Program Bundle	9798894171586	62.00	$32.00	0.00%	$1,984.00
Bluebonnet Learning (GM) K-5 Math, Grade 2 Teacher Program + Manipulative Kits Bundle	9798894171579	6.00	$806.00	0.00%	$4,836.00
Bluebonnet Learning (GM) K-5 Math, Grade 2 Teacher Program Bundle	9798894171593	1.00	$110.00	0.00%	$110.00
Grade 3					
Bluebonnet Learning (GM) K-5 Math, Grade 3 Student Program Bundle	9798894171630	18.00	$30.00	0.00%	$540.00
Bluebonnet Learning (GM) K-5 Math, Grade 3 Teacher Program + Manipulative Kits Bundle	9798894171623	1.00	$656.00	0.00%	$656.00
Bluebonnet Learning (GM) K-5 Math, Grade 3 Teacher Program Bundle	9798894171647	7.00	$110.00	0.00%	$770.00
Grade 4					
Bluebonnet Learning (GM) K-5 Math, Grade 4 Student Program Bundle	9798894171685	261.00	$29.00	0.00%	$7,569.00
Bluebonnet Learning (GM) K-5 Math, Grade 4 Teacher Program + Manipulative Kits Bundle	9798894171678	11.00	$938.00	0.00%	$10,318.00
Grade 5					

Eureka Math - Kit	ISBN	Quantity	List Price	Discounts	Total Price
Bluebonnet Learning (GM) K-5 Math, Grade 5 Student Program Bundle	9798894171739	83.00	$28.00	0.00%	$2,324.00
Bluebonnet Learning (GM) K-5 Math, Grade 5 Teacher Program + Manipulative Kits Bundle	9798894171722	2.00	$554.00	0.00%	$1,108.00

Kit	$71,313.00
Digital	$13,020.00
Solution Subtotal	$84,333.00
Discount	($13,020.00)
Shipping and Handling	$6,774.74
***Pre-Tax Solution Total**	***$78,087.74**
Estimated Sales Tax	$0.00
Estimated S&H Tax	$0.00
Total Solution:	**$78,087.74**

This Quote is governed by the Terms and Conditions at https://greatminds.org/customer-quote-terms which are hereby incorporated by reference as if fully set forth herein.

The estimated tax amounts provided in this quote are based on the state and local tax rates applicable at the time of quotation. These rates are subject to change by relevant tax authorities. The final tax amount on the invoice will reflect the applicable rates at the time of invoicing. If Customer is tax-exempt, valid exemption documentation must be provided prior to invoicing in order for the exemption to be applied.

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Action

Item Name	Consider and Take Action to Approve the Purchase of Educate Walk With Purpose Mathematics Instructional Materials and Professional Development for Grades 6 – Algebra I.
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	Educate Walk With Purpose is a TEKS-aligned mathematics instructional program designed to support grades 6 through Algebra I. The curriculum focuses on strengthening students ' mathematical reasoning, procedural fluency, and problem-solving skills through structured lessons that emphasize student practice, real-time feedback, and aggressive monitoring to address misconceptions during instruction. The materials will support both Tier 1 core instruction and Tier 2 intervention, with intervention lessons focused on priority standards to ensure alignment between grade-level instruction and targeted support for students who need additional assistance. This alignment allows teachers to reinforce critical concepts while maintaining access to grade-level content. The purchase also includes professional development and coaching support for teachers and instructional leaders to ensure effective implementation of the instructional model and consistent, high-quality mathematics instruction across secondary campuses.
Fiscal Impact	$78,550.00 - Budgeted Funds
Administrative Recommendation	Administration recommends approval of the purchase of Educate Walk with Purpose Curriculum for grades 6 - Algebra I.
Attachments	Educate Walk with Purpose Instructional Materials and Professional Development Quote

Contact Person: Amanda Crawley, Deputy Superintendent of Instructional Svcs.

E-Mail Address: crawleya@ccisd.com

Educate Walk With Purpose

7522 Elizondo Corpus Christi TX 78414

Phone (361) 549-9431

EIN #87-2671958

Mathematics GRR "Walk with Purpose" Curriculum 2026-2027 License

Copperas Cove ISD

	Curriculum Content and implementation training.				
		Students		cost per stud	cost/grade level
	Grade 6	585	@	$ 20.00	$ 11,700.00
	Grade 7 (Grade 8)	585	@	$ 20.00	$ 11,700.00
	Grade 8 (Algebra 1)	600	@	$ 20.00	$ 12,000.00
	Algebra 1 retester	1			$ 2,000.00
	Total "Walk with Purpose" curriculum				$ 37,400.00

Educate Walk With Purpose

7522 Elizondo Corpus Christi TX 78414

Phone (361) 549-9431

EIN #87-2671958

2026-2027 Mathematics GRR "Walk with Purpose" Coaching

Copperas Cove ISD

	Curriculum Content and implementation training.				
		Days per grade level (can be used with any		cost per day	cost/grade level
	Grade 6	5	@	$ 2,500.00	$ 12,500.00
	Grade 7 (Grade 8)	5	@	$ 2,500.00	$ 12,500.00
	Grade 8 (Algebra 1)	4	@	$ 2,500.00	$ 10,000.00
	Total days	14			
	Total "Walk with Purpose" coaching				$ 35,000.00

Educate Walk With Purpose

7522 Elizondo Corpus Christi TX 78414

Phone (361) 549-9431

EIN #87-2671958

Spring 2026 Mathematics Instructional Materials, license for intervention classes only

Copperas Cove ISD

Curriculum Grades 6, 7, 8, Algebra 1	cost/grade level
Grade 6	$1,000.00
Grade 7 (grade 8)	$1,000.00
Grade 9	$1,000.00
Total Curriculum	$3,000.00

Educate Walk With Purpose

7522 Elizondo Corpus Christi TX 78414

Phone (361) 549-9431

EIN #87-2671958

2025-2026 Mathematics GRR "Walk with Purpose" Coaching

Copperas Cove ISD

	Curriculum Content and implementation training.					
		Days per grade level		cost per day	cost/grade level	
	Intervention zoom PD Martinez	0.5	@	$ 1,300.00	$	650.00
	Intervention Smith G8 March 6	1	@	$ 2,500.00	$	2,500.00
	Total "Walk with Purpose" coaching				$	3,150.00

Educate Walk With Purpose

7522 Elizondo Corpus Christi TX 78414

Phone (361) 549-9431

EIN #87-2671958	
Copperas Cove ISD 26-27 total	
Grades 6, 7, 8, Algebra 1	Total
26-27 curriculum Licenses	$37,400.00
26-27 coaching	$35,000.00
intervention	$3,000.00
Spring 26 coaching	$3,150.00
Total Curriculum	$78,550.00

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Action

Item Name	Consider and Take Action to Approve the Renewal of the iCEV Curriculum Adoption for the 2026–2027 School Year (BB #748-24 OCT'26 - $91,830 - CTE Budgeted Funds)
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	The purpose of this action item is to approve the adoption and renewal of the iCEV online curriculum platform for the 2026 – 2027 school year. iCEV provides industry-aligned digital curriculum, certification preparation, and instructional resources across multiple Career and Technical Education (CTE) programs of study. This resource supports instruction in areas such as Agriculture, Business, Marketing, Information Technology, Health Science, and Trade and Industry programs. It also aligns with Texas Education Agency (TEA) standards and the Industry-Based Certification (IBC) list, ensuring students are prepared for certification attainment and workforce readiness. The iCEV platform provides teachers with turnkey curriculum, certification prep materials, and real-time student progress monitoring, while giving students access to rigorous, relevant, and engaging content aligned to high-demand careers.
Fiscal Impact	$91,830 - CTE Budgeted Funds
Administrative Recommendation	Administration recommends the approval of the renewal of the iCEV Curriculum Adoption for the 2026–2027 School Year
Attachments	iCEV Quote (Q-81333)

Contact Person: Amanda Crawley, Deputy Superintendent of Instructional Svcs.

E-Mail Address: crawleya@ccisd.com

Quote: Q-81333
Today's Date: 1/30/2026
Start Date: 10/1/2026
End Date: 9/30/2027

CEV Multimedia, LLC
1020 SE Loop 289
Lubbock, TX 79404
Phone 800/922-9965 * 806/745-8820
Fax 800/243-6398
E-Mail customersupport@icevonline.com

BILL TO
Copperas Cove Independent School District
408 South Main Street
Copperas Cove, Texas 76522

SHIP TO
Copperas Cove Independent School District
Robert Turner
turnerr@ccisd.com

Purchase Order No.	Customer ID	Salesperson ID	Territory ID	Payment Terms
Pending	COPP0003	TX19	iCEV-CTE	Net 30

Qty	Item #	Description	Term	Ext. Price
1	ENT-TX-00257	TX - Enterprise Package.	12	$0.00
	ENT-STUDENT-LIC	TX - Enterprise Student Licenses	12	$131,190.00
			SUBTOTAL:	$131,190.00
		Original pricing _____- 30%_____ Enterprise Total	**DISCOUNT:**	$39,360.00
			TOTAL:	$91,830.00

Each student will be $30.61

iCEVonline.com CANCELLATION & REFUND POLICY
No charge for cancellation within 30 days of receipt of purchase order.
No cancellation or refund after 30 days of receipt of purchase order.

Quote valid for 90 days

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Action

Item Name	Consider and Take Action to Approve the Purchase of Amplify Math and Reading Assessment and Professional Development K-8 (BB 748-24 INSTR MATERIALS - $105,359.50 - IMA Funds)
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	Amplify mCLASS is a universal screening assessment system designed to support reading and math instruction for students in kindergarten through 8th grade. The program provides tools for universal screening, progress monitoring, and instructional decision-making, allowing educators to identify student needs and monitor growth over time. This purchase also includes professional development and targeted intervention support to address learning gaps and provide responsive instruction for students.
Fiscal Impact	$105,359.50 - IMA Funds
Administrative Recommendation	Administration recommends approval of the purchase of Amplify for math and reading assessment and professional development.
Attachments	Amplify Reading Quote, Amplify Math Quote, Amplify Reading PD Quote

Contact Person: Amanda Crawley, Deputy Superintendent of Instructional Svcs.

E-Mail Address: crawleya@ccisd.com

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #:	Q-744854-1
PQ #:	PQ 260325-517165
Date:	3/26/2026
Expires On:	4/25/2026
Delivery Service Level:	Standard

Customer Contact Information
Breanne Turner
Copperas Cove Ind Sch District
254-547-2283
turnerka@ccisd.com

Amplify Contact Information
Carla Small
Senior Account Executive
csmall@amplify.com

Please refer to Product Description section below for more detail.

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL PRICE
mCLASS Intervention Program Overview for Interventionists (1/2 Day Onsite)	2.00	$2,500.00	$5,000.00
mCLASS Intervention Program Overview for Intrvntn Coordinators (1/2 Day Onsite)	1.00	$2,500.00	$2,500.00
TOTAL		$5,000.00	$7,500.00

SHIPPING AND HANDLING	DELIVERY SERVICE LEVEL	SHIPPING COST	TOTAL PRICE
Amplify Shipping and Handling	Standard	$0.00	$0.00

GRAND TOTAL $7,500.00

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: http://www.amplify.com/w-9.pdf

License and Services Term:

- Licenses: 07/01/2026 until 06/30/2027.
- Professional Development (PD) Services:

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #:	Q-744239-1
PQ #:	PQ 260303-513154
Date:	3/23/2026
Expires On:	4/22/2026
Delivery Service Level:	Standard

Customer Contact Information
Breanne Turner
Copperas Cove Ind Sch District
254-547-2283
turnerka@ccisd.com

Amplify Contact Information
Carla Small
Senior Account Executive
csmall@amplify.com

GK-8 mCLASS Math ONLY

mCLASS Math K-8

PRODUCT	QUANTITY	PRICE	TOTAL PRICE
mCLASS Math 2nd Ed Texas GK Student Digital License - 1yr (2026-2027)	425.00	$14.90	$6,332.50
mCLASS Math 2nd Ed Texas G1 Student Digital License - 1yr (2026-2027)	456.00	$14.90	$6,794.40
mCLASS Math 2nd Ed Texas G2 Student Digital License - 1yr (2026-2027)	486.00	$14.90	$7,241.40
mCLASS Math 2nd Ed Texas G3 Student Digital License - 1yr (2026-2027)	448.00	$14.90	$6,675.20
mCLASS Math 2nd Ed Texas G4 Student Digital License - 1yr (2026-2027)	469.00	$14.90	$6,988.10
mCLASS Math 2nd Ed Texas G5 Student Digital License - 1yr (2026-2027)	515.00	$14.90	$7,673.50
mCLASS Math 2nd Ed Texas G6 Student Digital License - 1yr (2026-2027)	542.00	$14.90	$8,075.80
mCLASS Math 2nd Ed Texas G7 Student Digital License - 1yr (2026-2027)	546.00	$14.90	$8,135.40
mCLASS Math 2nd Ed Texas G8 Student Digital License - 1yr (2026-2027)	553.00	$14.90	$8,239.70
TOTAL			$66,156.00

GRAND TOTAL $66,156.00

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #:	Q-744232-1
PQ #:	PQ 260323-516831
Date:	3/24/2026
Expires On:	4/23/2026
Delivery Service Level:	Standard

Customer Contact Information
Breanne Turner
Copperas Cove Ind Sch District
254-547-2283
turnerka@ccisd.com

Amplify Contact Information
Carla Small
Senior Account Executive
csmall@amplify.com

PRODUCT	QUANTITY	PRICE	TOTAL PRICE
mCLASS Texas Lectura Annual Student Subscription (G3-6) - 1yr (2026-2027)	65.00	$13.90	$903.50
mCLASS Intervention K-6 - School Site License - 1yr (2026-2027)	8.00	$3,850.00	$30,800.00
TOTAL			$31,703.50

SHIPPING AND HANDLING	DELIVERY SERVICE LEVEL	SHIPPING COST	TOTAL PRICE
Amplify Shipping and Handling	Standard	$0.00	$0.00

GRAND TOTAL $31,703.50

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: http://www.amplify.com/w-9.pdf

License and Services Term:

- Licenses: 07/01/2026 until 06/30/2027.
- Professional Development (PD) Services:
  - For purchases made on or before 12/31/25, unless otherwise stated above, PD Services expire 18 months from the order date. Any unused PD Services after 18 months will be forfeited.
  - For purchases on or after 1/1/26, please visit http://amplify.com/pd-expirationterms for information about the term for PD Services and when they expire, unless otherwise outlined herein.

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Action

Item Name	Consider and Possible Action to continue Engagement with Singleton, Clark & Company as the Independent Financial Auditor for Copperas Cove ISD for the 2026-2027 school year.
District Goal	Budget Management: All stakeholders will optimize resources to enhance student success.
Summary (Purpose/ Objective)	Singleton, Clark & Company has provided audit services for Copperas Cove ISD for FY24 and FY 25, and has delivered a high quality financial audit that meets regulatory and compliance requirements in a timely manner. The Letter of Engagement is for CCISD in FY26.
Fiscal Impact	$64,250 from Budgeted Funds
Administrative Recommendation	Approve the continued engagement with Singleton, Clark and Company for fiscal year 2026.
Attachments	Copperas Cove ISD Engagement Letter FY26

Contact Person: Cliff Heath, Chief Financial Officer

E-Mail Address: heathc@ccisd.com

Singleton Clark
CERTIFIED PUBLIC ACCOUNTANTS

March 2, 2026

To the Board of Trustees and Superintendent
Copperas Cove Independent School District

We are pleased to confirm our understanding of the services we are to provide Copperas Cove Independent School District for the year ended August 31, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities (if any), each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Copperas Cove Independent School District (the 'District') as of and for the year ended August 31, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Copperas Cove Independent School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Copperas Cove Independent School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis
2) Schedule of the District's Proportionate Share of the Net Pension Liability – Teacher Retirement System
3) Schedule of District Contributions – Teacher Retirement System
4) Schedule of the District's Proportionate Share of the Net OPEB Liability – Texas Public School Retired Employees Group Insurance Plan
5) Schedule of District Contributions – Texas Public School Retired Employees Group Insurance Plan

We have also been engaged to report on supplementary information other than RSI that accompanies Copperas Cove Independent School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1) Combining Schedules of Non-Major Funds
2) Schedule of Delinquent Taxes Receivable
3) Budgetary Schedules for Child Nutrition Fund and Debt Service Fund
4) Schedule of Expenditures of Federal Awards (if applicable)

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

1) Schedule of Required Responses to Selected School First Indicators

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner to achieve fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs.

However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

1) Misstatement of State Foundation Revenue
2) Misstatement of accrued payroll
3) Misstatement of accounts payable
4) Miscoding of expenditures by function and object code

Audit Procedures—Internal Control

We will obtain an understanding of the District and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Copperas Cove Independent School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Copperas Cove Independent School District's major programs.

For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Copperas Cove Independent School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements.

Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others.
In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report.

Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon.

Your responsibilities also include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide.

You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to Copperas Cove Independent School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Singleton, Clark & Company, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Singleton, Clark & Company, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Texas Education Agency or a federal agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit during the spring of 2026 from our office and with a preliminary interim fieldwork visit to your office, conduct final fieldwork onsite with you in the summer or fall, and to issue our reports no later than 150 days after your fiscal year end. Robert Gattilia is expected to be the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these service is estimated to be as follows:

Financial Statement Audit	$ 55,250
Single Audit – Basic Procedures	3,000
Single Audit – Per Major Program	3,000
Single Audit – Per Major Program	3,000
Total	$ 64,250

However, given the nature of an audit and the possibility that unexpected circumstances or conditions may be encountered, such as deficient accounting records or indications of fraud or irregularities, professional standards do not allow us to guarantee minimum audit fees. The above fee is also based on anticipated cooperation from your personnel. If we determine that significant additional time will be necessary to complete the audit, we will discuss it with you in advance and arrive at a new fee amount before we incur the additional time and costs.

In addition, the above fee is based on the understanding that the District will require only two federal programs to be tested, should additional Single Audit major programs be required, the additional fees would be $3,000 per major additional federal program required to be tested.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Our standard progress billing method is as follows: 30% of fee after completion of audit planning and interim fieldwork, additional 50% of fee after completion of final fieldwork, and final 20% of fee after issuance of our audit report. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us through the most recent audit phase completed and any additional time incurred on a phase in progress.

Reporting

We will issue written reports upon completion of our Single Audit, when a Single Audit is applicable. Our reports will be addressed to the Board of Trustees and Superintendent of Copperas Cove Independent School District. Circumstances may arise in which our report may differ from its expected form and content based on results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Copperas Cove Independent School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return the letter to us after making a copy for your records.

Sincerely,



Singleton, Clark & Company, PC

RESPONSE:
This letter correctly sets forth the understanding of Copperas Cove Independent School District.

Management signature: _____

Title: _____

Date: _____

BUMGARDNERMORRISON

CPAs • Tax • Audit & Accounting

Empowering Peace of Mind

Report on the Firm's System of Quality Control

To the Owners of Singleton, Clark & Company, P.C.
And the Peer Review Committee of the Texas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Singleton, Clark & Company, P.C. (the firm) in effect for the year ended December 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As part of our review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Singleton, Clark & Company, P.C.in effect for the year ended December 31. 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies) or fail.* Singleton, Clark & Company, P.C. has received a peer review rating of *pass.*

Bumgardner, Morrison & Company, LLP

BUMGARDNER, MORRISON & COMPANY, LLP
June 27, 2023

Bumgardner, Morrison & Company, LLP
Certified Public Accountants

Members: American Institute of Certified Public Accountants
Texas Society of Certified Public Accountants
AICPA Private Companies Practice Section
AICPA Employee Benefit Plan Audit Quality Center
AICPA Government Audit Quality Center

1501 E Mockingbird Lane, Suite 300
PO Box 3750
Victoria, Texas 77903-3750
Phone: 361.575.0271
Fax: 361.578.0880
Website: BMCcpa.com

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Action

Item Name	Approval of Recommended Library Books for Purchase
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	The Board of Trustees is asked to recommend approval of the attached list of library books for purchase at the elementary, junior high, and high school levels. These titles were requested by CCISD librarians and have been available for parental review on the CCISD website since March 26, 2026. This action aligns with the requirements of SB 13 and ensures compliance with state law for library material review and selection. The majority of the books on this list are the contents of a Scholastic Book Fair. The Martin Walker Elementary PTA would like to donate books to each child, and these are the possible books that students would be permitted to select.
Fiscal Impact	Expenditures will be made from budgeted library funds for the 2025–2026 school year. The total purchase cost is based on approved vendor pricing and is within allocated campus library budgets.
Administrative Recommendation	Administration recommends approval of the attached list of library books for purchase to support literacy, curriculum needs, and student choice across all grade levels.
Attachments	Combined (Elementary & Secondary) Approval List

Contact Person: Amanda Crawley, Deputy Superintendent of Instructional Svcs.

E-Mail Address: crawleya@ccisd.com

Title	Level Range	ISBN
A New Car for Pickle	K-3	9780823456208
Cabin Head and Tree Head. 1	K-3	
Cats on cats on cats	K-3	
Don't waste the poop!	K-3	
Field trip to dinosaur valley	K-3	
I like cheese!	K-3	
I'm so happy you're here : a celebration of library	K-3	9798217026029
If we were dogs	K-3	
If you make a call on a banana phone	K-3	
Let's Have a Sleepover; A Kat and Mouse Book	K-3	9781547612451
Lone Wolf on vacation	K-3	
Magnitude	K-3	9781546166115
Makers	K-3	9781646144495
Mama car	K-3	
Mermaids and Mix-Ups	K-3	
Mia the masterpiece : an empowering story abou	K-3	
Nani and The Lion	K-3	9781665914222
Nat the Cat Finds a Map	K-3	9781665957151
One chicken nugget	K-3	9780062689825
Sib squad. 2,Flying high!	K-3	
Six little sticks	K-3	
Six little sticks	K-3	
Super Goat Girl	K-3	
Tate Tuber, space spud	K-3	
The 13th day of Christmas	K-3	
The color collector	K-3	9781534111059
The face in the mirror and other scary stories	K-3	
The humble pie	K-3	9780063469730
The sled race	K-3	
To see an owl	K-3	9780593649893
We match!	K-3	
Year round	K-3	
Animal Encyclopedia: A guide to the amazing animal	K-5	9781836425120
Bad Banana	K-5	9781665962131
G.O.A.T. College Football Teams	K-5	9798765668566
Goodbye French Fry	K-5	978059358080
Hilo Presents: The Mighty	K-5	9780593305317
Is It Spring?	K-5	9780063469259
My Little Fox	K-5	9781481469623
Pencil & Eraser New Friends Rules	K-5	9780593699898
Table Titans Club: Sneak Attack	K-5	9780823453177
The Big Mousetake	K-5	9781665938303
The Dark Is For	K-5	9781665906777
The Fantastic Freeze Ray: A Branches Book	K-5	9781546162124

The Haunted House Next Door Graphic Novel	K-5	9798347100811
The Pet Rock Mystery; Squirrel Lock Holmes	K-5	9780593897836
The Unlikely Tale of Chase and Finnegan	K-5	9781250387189
You're a Winner, Gracie Wei	K-5	9780593812976
Zeb and Bel A Case of Bird Problems	K-5	9780063354302
Birdy	3-6	9780316446419
Bored	3-6	9780823461141
Bunns Rabbit	3-6	9781536214673
Casey's cases. Everything is terrible	3-6	
Dads Can Too	3-6	9798247779285
Dante N. Ferno is NOT a Loser	3-6	9780374395018
Diary of a nature nerd	3-6	
Dream	3-6	
Dream on	3-6	
Earl and Worm 3	3-6	9780593649756
Goosebumps, the graphic novel. Monster Blood	3-6	
How to save a library	3-6	
Hulk teach!	3-6	
Jasper Rabbit's Creep Tales Unsettling Salad!	3-6	9781665961110
Ling & Ting's Lunar New Year Two Times Lucky	3-6	9780316578073
Lost Evangeline	3-6	
Maggie Lou meets her match	3-6	
Murray and Bun: Murray the Pirate	3-6	9798217031047
Old Sleigh	3-6	9781324054122
Pocket Bear	3-6	
Rock, Paper, Incisors	3-6	9781643750071
Snowman Code	3-6	9781665985345
Space For Saffron	3-6	9781665972536
Start with a teapot : an unexpected guide to the a	3-6	
Sugar shack	3-6	
Sugar shack	3-6	
The Bizarre Bazaar Mirror Town. Tales passing st	3-6	
The Boy Who Cried Robots!	3-6	9780823459490
The Picasso curse	3-6	
The winter of the dollhouse	3-6	
There is Not Usually A Hole	3-6	9781536250145
This is Not a Sleepy Bear Book	3-6	9780316567596
UnFairies	3-6	9798217005758
Wrong Friend	3-6	9781250851963
Xolo : how one good dog saved humankind	3-6	
Your Turn Marisol Rainey	3-6	
AI in the Workplace	4 to 7	978-1-668-94697-8
Cyberspies	4 to 7	978-1-536-23323-0
Downside of AI	4 to 7	978-1-668-94698-5
Training AI	4 to 7	978-1-668-94700-5

Understanding Generative AI	4 to 7	978-1-499-45002-6
Adobe	5 to 9	979-8-89581-132-0
Amazon	5 to 9	978-1-640-26914-9
Ambushed!: The Assassination Plot Against Presider	5 to 9	978-1-684-37814-2
AMD	5 to 9	979-8-89581-133-7
Apple	5 to 9	978-1-640-26915-6
Artificial Intelligence and Entertainment: 4D an Augm	5 to 9	978-1-543-55472-4
Astronaut's Guide to Leaving the Planet: Everything Y	5 to 9	978-1-523-51456-4
Bletchley Riddle	5 to 9	978-0-593-52755-9
Google	5 to 9	978-1-640-26916-3
Hulu	5 to 9	979-8-89581-134-4
Meta	5 to 9	979-8-89581-135-1
Microsoft	5 to 9	978-1-640-26917-0
Netflix	5 to 9	978-1-640-26918-7
Nvidia	5 to 9	979-8-89581-136-8
Space Exploration	5 to 9	979-88-923208-0-1
SpaceX	5 to 9	979-8-89581-137-5
Spotify	5 to 9	979-88-89890-05-8
Tesla	5 to 9	978-1-640-26920-0
Seabird	5-8	
Hummingbird Dagger	6 to 8	978-1-250-23351-6
Akane-Banashi 15	7 to 12	978-1-9747610-4-3
Ashes in the Snow	7 to 12	978-1-9848367-4-8
Be a Computer Programmer	7 to 12	978-1-678-21260-5
Be a Data Center Technician	7 to 12	978-1-678-21264-3
Be a Digital Marketer	7 to 12	978-1-678-21266-7
Be a Web Designer	7 to 12	978-1-678-20944-5
Brighter Than Nine	7 to 12	978-0-06-328389-3
Claw	7 to 12	979-87-656-7067-5
Coping with Social Anxiety	7 to 12	978-1-7253-4255-2
Death at Dusk	7 to 12	979-87-656-7065-1
Everfound	7 to 12	978-1-534-48332-3
Everlost	7 to 12	978-1-534-48328-6
Everwild	7 to 12	978-1-534-48330-9
Exploring Sports and Fitness Careers	7 to 12	979-87-656-6271-7
Eyes of the Forest	7 to 12	978-1-250-83324-2
Failure at God School 1	7 to 12	979-88-554-0459-3
Fallen	7 to 12	979-87-656-7064-4
Gravitational Interactions	7 to 12	979-87-659-6876-5
Great Accomplishments in Space	7 to 12	978-1-422-24859-1
Haunted Hotels	7 to 12	978-1-678-21182-0
Haunted Houses & Mansions	7 to 12	978-1-678-21184-4
Healthy Social Media Habits	7 to 12	978-1-7253-4252-1
Hobbies If You Like Fashion	7 to 12	978-1-678-20882-0
Hunter X Hunter (3-In-1 Edition) 1	7 to 12	978-1-9747516-5-5

Hunter X Hunter (3-In-1 Edition) 2	7 to 12	978-1-9747547-4-8
Hunter X Hunter (3-In-1 Edition) 3	7 to 12	978-1-9747554-4-8
Introduction to Anime and Manga: From Magical Girls	7 to 12	979-87-656-6272-4
Jobs If You Like Gaming	7 to 12	978-1-678-20916-2
Jobs If You Like Social Media	7 to 12	978-1-678-20918-6
Jobs If You Like the Culinary Arts	7 to 12	978-1-678-20924-7
Kwanzaa and Other African American Holidays	7 to 12	978-1-678-21110-3
Making of Anime and Manga: From Zodiac Animals Sl	7 to 12	979-87-656-6275-5
Mannaz	7 to 12	978-1-646-90028-2
Notes	7 to 12	978-0-593-71138-5
Premonitions Club	7 to 12	978-0-7443-1126-6
Queendom Come	7 to 12	978-0-7443-1076-4
Quick Guide to Loans and Credit	7 to 12	978-1-678-20910-0
Space Entrepreneurs and Space Tourism	7 to 12	978-1-422-24860-7
Sports Law	7 to 12	978-1-638-89192-5
Super Women: Six Scientists Who Changed the Worl	7 to 12	978-0-8234-4186-0
Teen Guide: ADHD	7 to 12	978-1-678-21140-0
Teen Guide: Social Anxiety	7 to 12	978-1-678-21148-6
Thrashers	7 to 12	978-1-250-37717-3
Time Management	7 to 12	978-1-499-47997-3
Understanding Artificial Intelligence	7 to 12	978-1-7253-4258-3
UnWholly	7 to 12	978-1-442-42367-1
Vocational Careers in Wellness and Beauty	7 to 12	978-1-678-21278-0
Yona of the Dawn, Vol. 44	7 to 12	978-1-9747557-4-5
Yona of the Dawn, Vol. 45	7 to 12	978-1-9747590-9-5
3 Minute Bodyguard Yoko-Chan 1	9 to 12	978-1-7877-4702-9
Beasts We Raise	9 to 12	978-1-250-33170-0
Beauty and Cosmetology	9 to 12	978-1-638-89443-8
Book of Savanaclaw 1	9 to 12	978-1-9747528-9-8
Book of Savanaclaw 2	9 to 12	978-1-9747585-6-2
Book of Scarabia 1	9 to 12	978-1-9747618-1-4
Dogsred 2	9 to 12	978-1-9747547-2-4
Dogsred 3	9 to 12	978-1-9747579-4-7
Dogsred 4	9 to 12	978-1-9747579-5-4
Dogsred 5	9 to 12	978-1-9747623-4-7
Dragon Knight's Beloved Vol. 5	9 to 12	978-1-685-79613-6
Dragon Knight's Beloved Vol. 6	9 to 12	978-1-685-79708-9
Ending Eleven	9 to 12	978-1-649-37282-6
Find Me: Shadow Me and Reveal Me	9 to 12	978-0-06-290628-1
Government and Military	9 to 12	978-1-638-89436-0
Gym Junky	9 to 12	978-1-9785982-8-7
How to Lose a Best Friend	9 to 12	978-1-665-93209-7
Insomniacs After School, Vol. 12	9 to 12	978-1-9747580-5-0
Insomniacs After School, Vol. 13	9 to 12	978-1-9747621-5-6
Nights with a Cat 1	9 to 12	978-1-9753416-9-5

Stripe and the Star	9 to 12	978-1-631-63951-7
This Is Me Trying	9 to 12	978-1-250-89138-9
This Trauma Is Sponsored	9 to 12	978-1-9785980-4-1
Titan of the Stars	9 to 12	978-1-7748-8408-9
Twisted-Wonderland: The Manga Anthology 1	9 to 12	978-1-9747460-5-7
Twisted-Wonderland: The Manga Anthology 2	9 to 12	978-1-9747460-6-4
World Inside	9 to 12	978-1-631-63955-5
Blue Lock 18	9+	978-1-646-51755-8
Blue Lock 19	9+	978-1-646-51798-5
Blue Lock 20	9+	978-1-646-51826-5
Blue Lock 21	9+	978-1-646-51944-6
Blue Lock 22	9+	978-1-646-51987-3
Blue Lock 23	9+	979-88-88770-28-3
Blue Lock 24	9+	979-88-88770-57-3
Blue Lock 25	9+	979-88-88771-55-6
Blue Lock 26	9+	979-88-88772-39-3
Blue Lock 27	9+	979-88-88772-82-9
Blue Lock 28	9+	979-88-88774-14-4
Blue Lock 29	9+	979-88-88774-15-1
Bungo Stray Dogs 1	9+	978-0-316-55470-1
Bungo Stray Dogs 2	9+	978-0-316-46814-5
Bungo Stray Dogs 3	9+	978-0-316-46815-2
Bungo Stray Dogs 4	9+	978-0-316-46816-9
Bungo Stray Dogs 5	9+	978-0-316-46817-6
Dragon Quest: The Adventure of Dai 4: Disciples of A	9+	978-1-9747297-1-5
Dragon Quest: The Adventure of Dai 5: Disciples of A	9+	978-1-9747297-2-2
Dragon Quest: The Adventure of Dai 6: Dragon Knigh	9+	978-1-9747624-3-9
Give Me Your Hand	9+	978-1-432-85629-8
Tuesday's Promise: One Veteran, One Dog, and Their	9+	978-0-316-31443-5
Whisper of Poison	9+	978-1-649-37536-0

Board of Trustees

Date of Meeting: April 21, 2026

Item Type: Action

Item Name	Consider and Take Action on the Submission of the Certification of Provision of Instructional Materials Survey for the 2026-2027 School Year
District Goal	Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.
Summary (Purpose/ Objective)	School districts and charter schools are required to certify annually to the State Board of Education and the TEA Commissioner of Education that, for each subject other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS). The Certification of Provision of Instructional Materials Survey must be presented to the school board and signed by the board president and the board secretary. By doing so, the board confirms that: * Instructional materials selected are approved and adopted by the state * Only Texas Education Code approved expenses will be designated * Instructional materials will assist in satisfying performance under the Texas Education Code * Instructional materials will cover the Texas Essential Knowledge and Skills * The district will provide titles and publication information for any Instructional Materials Allotment purchased with the district's IMA.
Fiscal Impact	District will use Instructional Materials Allotment Funding
Administrative Recommendation	Administration recommends the approval of the Certification of Provision of Instructional Materials Survey 2026-2027
Attachments	Certification of Provision of Instructional Materials Survey 2026-2027

Contact Person: Amanda Crawley, Deputy Superintendent of Instructional Svcs.

E-Mail Address: crawleya@ccisd.com

PREWORK FORM

Texas Education Agency

Certification of Provision of Instructional Materials Survey 2026–27

Table of Contents

Survey Prework Form 4
2026–27 Certification of Provision of Instructional Materials 4
Certification 2026–27 Survey Questions 8
Background Information 8
Local School System Information 8
Reading Language Arts Certification 10
Scope and Sequence: All Grade Levels RLA 10
English Reading Language Arts K–5 TEKS Coverage Certification 10
English Reading Language Arts K–5 Instructional Materials 10
Spanish Reading Language Arts K–5 TEKS Coverage Certification 12
Spanish Reading Language Arts K–5 Instructional Materials 12
English Reading Language Arts (RLA) 6–8 TEKS Coverage Certification 13
English Reading Language Arts (RLA) 6–8 Instructional Materials 14
English Reading Language Arts (RLA) 9–12 TEKS Coverage Certification 14
English Reading Language Arts (RLA) 9–12 Instructional Materials 15
Mathematics Certification 16
Scope and Sequence: All Grade Levels Mathematics 16
Mathematics K–5 TEKS Coverage Certification 16
Mathematics K–5 Instructional Materials 16
Mathematics 6–8 TEKS Coverage Certification 17
Mathematics 6–8 Instructional Materials 17
Advanced Mathematics 6–8 Instructional Materials 18
Mathematics 9–12 TEKS Coverage Certification 19
Mathematics 9–12 Instructional Materials 19
Social Studies Certification 20
Scope and Sequence: All Grade Levels Social Studies 20
Social Studies K–5 TEKS Coverage Certification 20
Social Studies K–5 Instructional Materials 20
Social Studies 6–8 TEKS Coverage Certification 21
Social Studies 6–8 Instructional Materials 21

Social Studies 9–12 TEKS Coverage Certification....22
Social Studies 9–12 Instructional Materials....23
Science Certification....24
Scope and Sequence: All Grade Levels Science....24
Science K–5 TEKS Coverage Certification....24
Science K–5 Instructional Materials....24
Science 6–8 TEKS Coverage Certification....25
Science 6–8 Instructional Materials....25
Science 9–12 TEKS Coverage Certification....26
Science 9–12 Instructional Materials....26
The Children's Internet Protection Act....28
Additional Informational Questions (Optional)*....29
Other Certified Subject Areas....32
Certification 2026–27 Survey Ratification....33

Survey Prework Form

2026–27 Certification of Provision of Instructional Materials

In accordance with Texas Education Code (TEC) §31.1011 local school systems are required to annually certify to the State Board of Education (SBOE) and TEA commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, school systems are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) TEC, Section 28.0022; (iii) Section 43.22, Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content. The Certification 2026–27 Survey includes a section for school systems to certify they meet this requirement.

TEA utilizes the following tools for the Certification of Provision of Instructional Materials process:

- **Certification 2026–27 Prework Form:** The prework form is a fillable and printable PDF intended to mirror the online survey and provide guidance for successful survey completion. The prework form should be completed offline and presented to the board of trustees or governing body for ratification and signatures.
- **Certification 2026–27 Survey:** The survey is a web-based application where school systems will submit the responses collected on the Certification 2026–27 Prework Form and upload the signature page.
    - The Certification 2026–27 Survey will be open for submissions beginning **Tuesday, February 17, 2026.**

The 2026–27 Certification of Provision of Instructional Materials process requires:

- The completion of the Certification 2026–27 Prework Form,
- Ratification by the local school system's board of trustees or governing body in an open, public-noticed meeting, and
- Submission of the Certification 2026–27 Survey and upload the last page of the ratified Certification 2026–27 Prework Form.

TEA recommends that local school systems complete the prework form and survey by **May 1, 2026**. The prework form and survey can be found on the Certification of Provision of Instructional Materials web page.

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 31, 2026, and is scheduled to reopen on May 15, 2026. Completion of the Certification process **is required** to regain access to allotment funds when EMAT reopens.

Certification 2026–27 Survey submissions received after May 15, 2026, are typically processed within five business days of receipt, and access to allotment funds in EMAT will follow.

Certification of Provision of Instructional Materials Process Steps

1. **Review the Certification 2026–27 Prework Form**: Print the fillable Certification 2026–27 Prework Form on the Certification of Provision of Instructional Materials web page.
2. **Gather information**: The form may require consultation with content area leaders or other local school system staff.
3. **Complete Certification 2026–27 Prework Form**: Complete the prework form by hand or digitally.
4. **Schedule and obtain needed signatures**: Coordinate placement of the Certification 2026–27 Prework Form on the agenda of an open, publicly noticed board meeting and secure formal ratification by the local school system's board of trustees or governing body.
5. **Submit Certification 2026–27 Survey**: Complete the online Certification 2026–27 Survey by answering the questions. Inside the survey, upload the last page of the signed and ratified Certification 2026–27 Prework Form from step 4.

The survey will be open for submissions beginning Tuesday, February 17, 2026, and will be located on the Certification of Provision of Instructional Materials web page.

Additional Supports

For the Certification of Provision of Instructional Materials process, local school systems are highly encouraged to:

- View detailed Instructional Materials Review and Approval (IMRA) reports for all instructional materials reviewed through the IMRA process at im.tea.texas.gov.
- Refer to the IMRA List of SBOE-Approved Instructional Materials and SBOE-Rejected Instructional Materials.
- Attend the TEA webinar about the Certification of Provision of Instructional Materials process for 2026–27 on **Tuesday, February 17th, at 11:00 a.m. CST**. Registration is required.
- Attend TEA office hours to get help and support with the Certification of Provision of Instructional Materials process; registration is required.
    - Monday, March 2nd, at 11:00 a.m. CST | Register on Zoom
    - Thursday, March 5th, at 11:00 a.m. CST. | Register on Zoom
- View the Certification of Provision of Instructional Materials Resource List | 2026–27
- Request a copy of the previous year's submission (if needed) by submitting a Help Desk Ticket.

For questions about the Certification of Provision 2026–27 Prework Form, survey, or process, please submit a Help Desk ticket.

Terminology

- **Scope and Sequence**: A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.

- **Full-subject materials** (often referred to as Tier one or core materials): instructional material designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

- **Supplemental materials:** Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

- **SBOE-Approved Instructional Materials**: SBOE-approved instructional materials are any materials that go through the IMRA process and receive approval by the SBOE. In Texas, SBOE-approved instructional materials are considered HQIM and qualify for the SBOE-Approved Instructional Materials Entitlement as outlined in Section 48.307.

- **State-Adopted Instructional Materials**: state-adopted instructional materials were reviewed and adopted in the preceding Proclamation process. These materials have not been reviewed in the IMRA process, are not considered HQIM (per the Texas definition), and are not eligible for additional HB 1605 funding entitlements.

Qualtrics Survey and Prework Form Guidance

Please note that the format of the Certification 2026–27 Prework Form **will not** match the appearance of the official Certification 2026–27 Qualtrics Survey. While the **questions are identical**, this form uses **open-ended text boxes** for responses. In the survey, the questions will be presented with **drop-down menus** containing predefined answer choices.

To help support completion of the Certification 2026–27 Prework Form accurately—and to ensure responses align with the options that will appear in the survey—an additional resource is provided. The Certification of Provision of Instructional Materials Resource List provides all the instructional materials that will appear in the survey's questions with drop-down menus.

Please ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align with the predefined answer choices provided on the survey drop-down menus.

If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, you will be asked to manually enter the publisher and product name(s).

It is highly recommended to refer to this resource while completing this prework form.

Instructional Materials Procurement Reminder

Beginning in the 2026–27 school year, local school systems may not locally adopt, use, or spend any funds to procure materials placed on the list of SBOE-Rejected Instructional Materials (TEC, §§31.024 and 31.106).

Certification 2026–27 Survey Questions

Background Information

QUESTION 1.0:
Name of person completing this form:

Katherine Baney

QUESTION 1.1:
Your email address:

baneyk@ccisd.com

QUESTION 1.2:
Select the role that best describes your position at your district or charter: [Single Select]

- ▣ Instructional Materials Coordinator
- ☐ Curriculum Director
- ☐ Principal
- ☐ Administrative Assistant
- ☐ Superintendent
- ☐ Other

Local School System Information

Please note: The information provided will be publicly accessible. Only school-related details should be entered in the fields below (e.g., use work-related email addresses).

QUESTION 2.0:
Region #

ESC Region 12

QUESTION 2.1:
School system name and number

Copperas Cove ISD, 050910

QUESTION 2.2:

Name of superintendent

Dr. Brent Hawkins

QUESTION 2.3:
Email address of the superintendent

hawkinb@ccisd.com

QUESTION 2.4:
Name of the school board president or officer of the governing body

Joan Manning

QUESTION 2.5:
Email address of the school board president or officer of the governing body

manningj@cccisd.com

QUESTION 2.6:
Date of the local board of trustees or governing body meeting at which the certification prework form was presented and approved?

April 21, 2026

Reading Language Arts Certification

Scope and Sequence: All Grade Levels RLA

QUESTION 3.0:
Are instructional materials for English RLA and phonics managed at the local school system level and generally consistent across classrooms within the same grade level?

▣ Yes
☐ No

English Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 4.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **English RLA TEKS grades K–5?** (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

▣ Yes
☐ No

English Reading Language Arts K–5 Instructional Materials

QUESTION 5.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your district will use regularly (once a week or more, on average) for **English RLA and/or Phonics grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

English RLA and/or Phonics grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

McGraw-Hill Division – Texas Wonders
Literacy Resources, Inc. – Heggerty
Wilson Language System – Fundations
UFLI Foundations
Voyager Sopris Learning – Rewards
Sopris West – The Six-Minute Solution: A Reading Fluency Program

QUESTION 5.1:
(If above answer includes SBOE-Approved Bluebonnet Learning instructional materials):

What is the estimated unique count of students in your local school system that are using Bluebonnet Learning Reading Language Arts, Edition 1 (grades K–5) in their classroom on a regular basis?

0 students

QUESTION 5.2:
(If above answer includes SBOE-Approved Bluebonnet Learning instructional materials):

What is the estimated unique count of students in your local school system that are using Bluebonnet Learning Foundational Skills, Edition 1 (grades K–3) in their classroom on a regular basis?

0 students

Spanish Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 6.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **Spanish RLA TEKS grades K–5**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

■ Yes

☐ No

Spanish Reading Language Arts K–5 Instructional Materials

QUESTION 7.0:
Share the **full subject and/or supplemental** publisher(s)/product(s) that teachers in your district will use regularly (once a week or more, on average) for **Spanish RLA and/or Phonics grades K–5** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Spanish RLA and/or Phonics grades K–5 full-subject and/or supplemental publisher(s)/product(s) used:

McGraw-Hill Division – Texas Maravillas
Literacy Resources Inc. – Heggerty Spanish
Estrellita, Inc. – Estrellita
Estrellita, Inc. – Lunita
Estrellita, Inc. - Escalera
Heinemann – Shared Reading

QUESTION 7.1:
(If above answer includes Aprendizaje Bluebonnet instructional materials):

What is the estimated unique count of students in your local school system that are using Aprendizaje Bluebonnet Artes del lenguaje y lectura, (grados K–5) in their classroom on a regular basis?

0 students

QUESTION 7.2:
What is the estimated unique count of students in your local school system that are using Aprendizaje Bluebonnet Destrezas fundamentales, (grados K–3) in their classroom on a regular basis?

0 students

English Reading Language Arts (RLA) 6–8 TEKS Coverage Certification

QUESTION 8.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **English RLA TEKS grades 6–8**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

▣ Yes
☐ No

English Reading Language Arts (RLA) 6–8 Instructional Materials

QUESTION 9.0:
Share the **full subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system will use regularly (once a week or more, on average) for **English RLA grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

English RLA grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

McGraw-Hill School Division – Texas StudySync
Voyager Sopris Learning – Rewards
Sopris West – The Six-Minute Solution: A Reading Fluency Program

English Reading Language Arts (RLA) 9–12 TEKS Coverage Certification

QUESTION 10.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **English RLA TEKS grades 9–12**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials.

☑ Yes
☐ No

English Reading Language Arts (RLA) 9–12 Instructional Materials

QUESTION 11.0:
Are the **full-subject and/or supplemental** publisher(s)/product(s)that teachers in your local school system will use regularly (once a week or more, on average) for **English RLA grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

English RLA grades 9–12 full-subject and/or supplemental publisher(s)/product(s) used:

McGraw-Hill School Division – Texas StudySync

Mathematics Certification

Scope and Sequence: All Grade Levels Mathematics

QUESTION 12.0:
Are instructional materials for mathematics managed at the school system-level and generally consistent across classrooms within the same grade level?

■ Yes
☐ No

Mathematics K–5 TEKS Coverage Certification

QUESTION 13.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **mathematics TEKS grades K–5**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

■ Yes
☐ No

Mathematics K–5 Instructional Materials

QUESTION 14.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system will use regularly (once a week or more, on average) for **mathematics grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Mathematics grades K–5 full-subject and/or supplemental publisher(s)/product(s) used:

Bluebonnet Learning, Elementary Mathematics
Zearn
Progress Learning, LLC – Progress Learning

QUESTION 14.1:
(If above answers include Bluebonnet Learning instructional materials):

What is the estimated unique count of students in your local school system that are using Bluebonnet Learning, Edition 1 (grades K–5) in their classroom on a regular basis?

3,300 students

Mathematics 6–8 TEKS Coverage Certification

QUESTION 15.0
For school year 2026–27, will your local school system provide materials to cover 100% of the **mathematics TEKS grades 6–8**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

■ Yes
☐ No

Mathematics 6–8 Instructional Materials

QUESTION 16.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system or charter will regularly use (once a week or more, on average) for **mathematics grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Mathematics grades 6–8 full-subject and/or supplemental publisher(s)/product(s) used:

Maneuvering the Middle LLC – Maneuvering the Middle

Get More Math - Get More Math

Walk with Purpose - Educate

Formative Loop - Formative Loop, Inc.

QUESTION 16.0B:
(If above answers include Bluebonnet Learning instructional materials instructional materials):

What is the estimated unique count of students in your local school system that are using Bluebonnet Learning Secondary Mathematics, Edition 1 (grades 6–8, Algebra I) in their classroom on a regular basis?

0 students

Advanced Mathematics 6–8 Instructional Materials

QUESTION 17.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system or charter will regularly use (once a week or more, on average) for **advanced mathematics grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Advanced Mathematics grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Maneuvering the Middle LLC – Maneuvering the Middle
Get More Math - Get More Math
Walk with Purpose - Educate
Formative Loop - Formative Loop, Inc.

Mathematics 9–12 TEKS Coverage Certification

QUESTION 18.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **mathematics TEKS grades 9–12**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

▣ Yes
☐ No

Mathematics 9–12 Instructional Materials

QUESTION 19.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system or charter will regularly use (once a week or more, on average) for **mathematics grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Mathematics grades 9–12 full-subject and/or supplemental publisher(s)/product(s) used:

The College Board – SpringBoard Mathematics
Walk with Purpose - Educate
Bluebonnet Learning, Secondary Mathematics
All Things Algebra LLC, All Things Algebra
Maneuvering the Middle LLC – Maneuvering the Middle

Social Studies Certification

Scope and Sequence: All Grade Levels Social Studies

QUESTION 20.0:
Are instructional materials for social studies managed at the school system level and generally consistent across classrooms within the same grade level?

▣ Yes
☐ No

Social Studies K–5 TEKS Coverage Certification

QUESTION 21.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **social studies TEKS grades K–5**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

▣ Yes
☐ No

Social Studies K–5 Instructional Materials

QUESTION 22.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system or charter will regularly use (once a week or more, on average) for **social studies grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Social Studies grades K–5 full-subject and/or supplemental publisher(s)/product(s) used:

Texas Studies Weekly - Studies Weekly

Social Studies 6–8 TEKS Coverage Certification

QUESTION 23.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **social studies TEKS grades 6–8**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

■ Yes
☐ No

Social Studies 6–8 Instructional Materials

QUESTION 24.0:
Select **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system or charter will regularly use (once a week or more, on average) for **social studies grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided

on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Social Studies grades 6–8 full-subject and/or supplemental publisher(s)/product(s) used:

Lowman Consulting, LLC – Lowman Education

Social Studies 9–12 TEKS Coverage Certification

QUESTION 25.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **social studies TEKS grades 9–12**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

■ Yes
☐ No

Social Studies 9–12 Instructional Materials

QUESTION 26.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system or charter will regularly use (once a week or more, on average) for **social studies grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Social Studies grades 9–12 full-subject and/or supplemental publisher(s)/product(s) used:

HMH – The Americans: United States History, World Geography, World History
Lowman Consulting, LLC – Lowman Education

Science Certification

Scope and Sequence: All Grade Levels Science

QUESTION 27.0:
Are instructional materials for science managed at the school system level and generally consistent across classrooms within the same grade level?

▣ Yes
☐ No

Science K–5 TEKS Coverage Certification

QUESTION 28.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **science TEKS grades K–5**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

▣ Yes

☐ No

Science K–5 Instructional Materials

QUESTION 29.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system or charter will regularly use (once a week or more, on average) for **science grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Science grades K–5 full-subject and/or supplemental publisher(s)/product(s) used:

Great Minds-PhD Science Progress Learning, LLC – Progress Learning

Science 6–8 TEKS Coverage Certification

QUESTION 30.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **science TEKS grades 6–8**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

■ Yes
☐ No

Science 6–8 Instructional Materials

QUESTION 31.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your local school system or charter will regularly use (once a week or more, on average) for **science grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Science grades 6–8 full-subject and/or supplemental publisher(s)/product(s) used:

Savvas Learning - Savvas Learning Company
Progress Learning, LLC – Progress Learning

Science 9–12 TEKS Coverage Certification

QUESTION 32.0:
For school year 2026–27, will your local school system provide materials to cover 100% of the **science TEKS grades 9–12**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

▣ Yes
☐ No

Science 9–12 Instructional Materials

QUESTION 33.0:
Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your district or charter will regularly use (once a week or more, on average) for **science grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier one or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
Supplemental Materials: Instructional materials designed to supplement core products in instruction of one or more essential knowledge and skill.

REMINDER: Ensure the naming convention for the products you list on this form mirrors the naming convention on the resource list (e.g., no acronyms, no abbreviations, and the title is listed as written on the instructional material). This ensures the naming conventions refer to the accurate product and will align to the predefined answer choices provided on the Qualtrics survey drop-down menus. If your local school system uses a district-developed product, or if the product you use **does not appear** in the list, enter the full publisher and product names.

Science grades 9–12 full-subject and/or supplemental publisher(s)/product(s) used:

McGraw Hill Science - McGraw Hill

The Children’s Internet Protection Act

The Children’s internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C, Section 28.0022, Section 43.22, Penal Code, and any other law or regulation that protects students from obscene or harmful content.

QUESTION 34.0:
Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C)., Section 28.0022, Penal Code, and any other law or regulation that protects students from obscene or harmful content?

■ Yes

☐ No

Additional Informational Questions (Optional)*

QUESTION 35.0:
Has your local school system used, or plan to use, Instructional Materials Review and Approval (IMRA) reports to inform local adoption decisions for ELAR, SLAR, phonics, and mathematics instructional materials?

▣ Yes

☐ No

QUESTION 35.1:
If "Yes" is selected: In which subject area(s) have you used the IMRA reports to obtain information about the quality of products? *

▣ English reading language arts

▣ Spanish reading language arts

▣ English phonics

▣ Spanish phonics

▣ Full-subject, Tier one mathematics

▣ Supplemental mathematics

QUESTION 35.2:
On a scale from 0 to 10, how likely are you to recommend the use of IMRA reports to support local adoption of HQIM? 0 (Not at all) to 10 (Extremely likely) *

0. ☐
1. ☐
2. ☐
3. ☐
4. ☐
5. ☐
6. ☐
7. ☐
8. ☒
9. ☐
10. ☐

QUESTION 36.0:
Assessment Platform: Select the assessment platform (if any) your local school system leverages for unit/module, diagnostic, or interim, and for which type of assessments.

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	☐	☐	☐
DMAC	☐	☑	☑
Texas Formative Assessment Resource	☐	☐	☐
STAAR Interim	☐	☐	☐
Other:	☐	☐	☐
Other:	☐	☐	☐
Other:	☐	☐	☐

QUESTION 37.0:

What approach does your school system take to making full-subject instructional materials available to teachers and staff?

- ☑ Teachers access educational applications through a Single Sign On platform (e.g., Clever, ClassLink)
- ☑ Teachers access educational applications within a Learning Management System (e.g., Schoology, Google Classroom, Canvas, Moodle)
- ☑ Teachers log directly to publisher curriculum platforms (e.g., HMH Ed, Savvas Realize, Amplify, Great Minds)
- ☑ Teachers access copied files or links within a Learning Management System (e.g., Google Classroom, Canvas, Moodle)
- ☐ Teachers access copied files or links within a Student Information System (e.g., PowerSchool, Infinite Campus, Skyward)
- ☑ Teachers access copied files or links in a shared cloud drive (e.g., Google Drive, OneDrive, Dropbox)
- ☑ Teachers access copied files or links through a district resource portal (e.g., SharePoint, Google Site, intranet)
- ☐ Other (Please Explain):

Other Certified Subject Areas

QUESTION 38.0:
Please select each subject in the required curriculum below for which your district provides each student with instructional materials that cover all elements of the essential knowledge and skills, as referenced in Texas Education Code 28.002: [multiple select]

- ▣ Languages other than English (LOTE)
- ▣ Health, with emphasis on the importance of proper nutrition and exercise
- ▣ Physical education
- ▣ Fine arts
- ▣ Career and Technical Education (CTE)
- ▣ Technology applications
- ☐ Religious Literature, including the Hebrew Scriptures (Old Testament) and New Testament, and its impact on history and literature.
- ▣ Personal financial literacy
- ☐ None

Certification 2026–27 Survey Ratification

[Print, Sign, and Upload via Qualtrics]

In accordance with Texas Education Code §31.1011, school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA)

District County Number (6-digit ID):

050910

District Name:

Copperas Cove ISD

Date of Ratification by Local School Board of Trustees or Governing Body:

April 21, 2026

Signature of the Board President and Secretary or Governing Board Officer

_____ _____

Board President Date

_____

Board Secretary

After ratification, please scan the last page of this form and submit it to TEA through the electronic Qualtrics Certification of Provision of Instructional Materials Survey.

- The Certification 2026–27 Survey will be available on the Certification of Provision of Instructional Materials web page and open for submissions beginning **Tuesday, February 17, 2026.**

Board of Trustees

Date of Meeting: April 12, 2026

Item Type: Action

Item Name	Consider and Take Action to Approve a Resolution in Support of Military Children and Families
District Goal	Communications/Community Partnerships: Promote positive undertakings in CCISD that demonstrate effective learning, highlight district successes, and share student college and career readiness.
Summary (Purpose/ Objective)	April is the month of the military child. In an effort to raise awareness, show support, and recognize the sacrifices military children make, including frequent moves and parental deployments, CCISD brings forth this resolution in support of our military students and families. This resolution serves as a formal commitment from the district to provide support, resources, and a welcoming environment for military-connected students and their families. Military initiatives such as these aim to provide tangible engagement opportunities, increase awareness, and show appreciation and support for the service and sacrifice of military-connected students and families.
Fiscal Impact	N/A
Administrative Recommendation	Administration recommends approval of the resolution
Attachments	Resolution in Support of our Military Children and Families

Contact Person: Amanda Crawley, Deputy Superintendent of Instructional Services

E-Mail Address: crawleya@ccisd.com

Resolution in Support of Military Children and Families

WHEREAS, our nation owes a debt of gratitude to the members of the Armed Forces, and to the family members and loved ones who share in their service and sacrifice; and

WHEREAS, the Board of Trustees of Copperas Cove Independent School District recognizes and honors the strength, resilience, service, and character of military-connected students and families in our district; and

WHEREAS, military families often face unique challenges, including deployment, reintegration, service in combat zones, and frequent relocations based on duty assignments; and

WHEREAS, these circumstances may affect students academically, socially, emotionally, and behaviorally, requiring schools to respond with understanding, flexibility, and support; and

WHEREAS, the Board of Trustees of Copperas Cove Independent School District is committed to providing a welcoming, responsive, and supportive environment for military-connected students and families; and

WHEREAS, the Board of Trustees of Copperas Cove Independent School District affirms its commitment to offering resources, services, and programs that support the academic success, well-being, and social-emotional development of military-connected students; and

WHEREAS, the Board of Trustees of Copperas Cove Independent School District encourages meaningful partnerships among schools, families, community organizations, and military-connected stakeholders in order to strengthen support for students and families; and

WHEREAS, the Board of Trustees of Copperas Cove Independent School District desires to continue recognizing and honoring military children and families through awareness activities, appreciation events, and other district and campus initiatives;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Copperas Cove Independent School District officially expresses its support for all military children and families; and be it

FURTHER RESOLVED, that the Board of Trustees of Copperas Cove Independent School District encourages all district staff, students, families, and community members to participate in activities and initiatives that recognize the service, strength, and sacrifice of military-connected students and families; and be it

FURTHER RESOLVED, that the Board of Trustees of Copperas Cove Independent School District supports the continued development of programs, partnerships, and practices designed to meet the academic, social, emotional, and transitional needs of military-connected students; and be it

FURTHER RESOLVED, that the Board of Trustees of Copperas Cove Independent School District affirms its commitment to fostering a culture of appreciation, belonging, and opportunity for military children and families throughout the district.

ADOPTED this 13th day of April*, 2026*, by the Board of Trustees of Copperas Cove Independent School District.

Board President

Date: _____

Superintendent

Date: _____

Out of State Trip Request Form

Submitted by: Megan Kenobbie

Date Submitted: 3/26/26

Campus: CPE

Who will go on the trip?	Marla Raoelina
What is the purpose of the trip?	Kodály Training
When will the trip take place?	June 8-20, 2026
Where will the person/people go?	BYU Utah
What is the account number for funding the trip? ***Must come from 6411 or 6412***	
What is the cost of the trip?	Registration fee: $979-1200 [depending on when]
	Meals: ~~0~~
	Mileage: ~~0~~ Airfare: ~~0~~
	Substitute: ~~0~~
	Hotel: ~~0~~
	Other expenses (e.g. Airport Shuttle/Parking): ~~0~~
	Total: $979-1200
How is this trip addressed in your campus or the district plan?	**District Plan Goal**

- ★ **Car Rental – Contact the Business Office for Vendors**
- ★ Attach supporting documentation and the principal's / director's letter of approval.
- ★ Submit form and documentation to the Superintendent's Secretary. Information must be received two weeks prior to the regularly scheduled Board meeting. If Board approval is necessary for purchasing airline tickets or for paying pre-registration fees, information must be submitted three months prior to the out of state trip.

TO: Dr. Hawkins, Mrs. Crawley & Mrs. Kenobbie
FROM: Marla Raoelina
DATE: March 26, 2026
SUBJECT: Approval Request for Kodály Training in Utah

I am writing to request approval to attend Kodály Certification Training (Level III) in Utah. This training represents the third and final portion of the Kodály certification process, which I have been actively completing to further strengthen my instructional practice in music education.

The Kodály approach is a nationally recognized method of music instruction that emphasizes strong musical literacy, sequential skill development, and high-quality pedagogy. This level of training is specifically designed for educators with established musical foundations, including classroom music teachers, conductors, and studio instructors with sufficient musical skills. Completing this final level will allow me to fully implement advanced, research-based strategies in the classroom that directly impact student achievement in music literacy and performance.

Participation in this training will enhance my ability to deliver high-quality, standards-aligned instruction that supports student growth in alignment with TEKS. The skills and knowledge gained will not only benefit my classroom but will also support the broader goals of the Copperas Cove ISD Fine Arts Department by strengthening curriculum, instructional practices, and student outcomes across campuses.

Additionally, completing the full Kodály certification process will position our district among those with highly trained, specialized music educators, further elevating the quality and reputation of our fine arts programs.

The following is an estimate of conference costs:

- Registration: Approximately $979–$1200 (depending on registration type)
- Travel Costs: Teacher is covering

Thank you for considering supporting my continued professional growth and the ongoing development of our music programs.

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Date:	4/13/2026	Presented By:	Dr. Hawk
Subject:	Consideration to approve CCISD Salary and Compensation Plan	Related Page(s)	PP

Action

BOARD GOAL:

BACKGROUND INFORMATION:

Dr. Hawkins will present at the Special Called Meeting a slideshow of the plan and talk through the information.

RECOMMENDATION:

BOARD ACTION REQUIRED

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Date:	4/13/2026	Presented By:	Dr. Hawk
Subject:	Consideration to Approve CCISD Board Operating Procedures	Related Page(s)	Attached

Action

BOARD GOAL:

BACKGROUND INFORMATION:
Please see attached that was edited from the Board Training and Board Policy alignment

RECOMMENDATION:
Motion, second, vote

BOARD ACTION REQUIRED

Copperas Cove Independent
School District

Board Operating Procedures

(Reviewed 3/11/2026)

Table of Contents

Board Protocol 4
New Board Member Orientation 4
New Board Member Training 5
Ongoing Board Training 5
Reimbursable Board Travel, Expenses, and Training Opportunities 6
Activities Related to Elections 7
Election Activities 7
Endorsements 7
Providing Endorsements 7
Board Elections 8
Compliance with Board Operating Procedures 8
Board Members' Concerns about another Board Member's Performance 8
Censure of a Board Member 9
Board Development 9
Annual Board Review and Establishment of Board Goals 9
Reauthorization of Board Operating Procedures 10
Preparation of Annual Board Calendar 10
Communications 10
Board Member Communications between Meetings 10
Board Member Requests for Information Other Than Agenda Items 11
Board Member Contacts with Campuses and District Staff* 11
Board Member Responses to Community or Employee Complaints** 12
Board Member Communication with the Media 13
Board Member Communication with the Community 14
Patrons Addressing the Board 15
Phone/Voice Mail, Written Correspondence, including, but not limited to, E-mail, Text Messages or Social Media Protocol 15
Board Member Communication with Governmental or Legislative Agencies 16
Speaking Engagements 16
Meetings 17
Types of Meetings 17
Preparation of the Agenda 18

Board Member Preparation for Meetings 18
Board Participation during Meetings/Public Forums 19
Board Participation in Discussion, Debate and Voting 20
Board Responses to Inquiries about Executive/Closed Session 21
Participation by People Other Than Board Members in Executive/Closed Sessions 21
Executive/Closed Session Attendance and Confidentiality 22
Board Hearings of Grievances 22
Prepare for hearing 22
Conduct hearing 23
Deliberate 23
Ruling/Decision 23
Transitions on the Board 24
Board Member Vacancies 24
Election of Officers 24
Superintendent and Board 26
The Superintendent's Performance Evaluation 26
Evaluate results against goals 26
The Superintendent's Contract Evaluation 27
PERSONNEL 27
Hiring of Personnel other than the Superintendent 27
Board Members' Concerns about the Performance of Employees other than Superintendent 28
PLANNING 29
Establishment of District Vision and Goals 29
Approval of the District Performance Objectives Included in the District's Improvement Plan 29
Board's Review of Instructional Programs and District Initiatives 30
Development and Adoption of District Budget (full cycle) 30
POLICY 31
Protocol for the Review and Amendment of District Policies 31
Development of District Policies 31
Board of Trustees Code of Conduct 32

The Superintendent and Board function as a "Team of Eight." The Board defines the district's policies and goals that shall reflect the district's advocacy for all students. The policies set by the Board will ensure the district's mission and goals are achieved. A responsibility of the Board is to hire a Superintendent, who then implements the policies and goals adopted by the Board. The Board shall evaluate the Superintendent's job performance based upon these policies and goals on an annual basis.

A district is only as strong as the Superintendent/Board relationship. The Superintendent is the CEO of the organization and the Board is a governing body. The Board must give the Superintendent leeway to accomplish the directives provided by the Board without getting involved in the day-to-day operations of the district and campuses.

An effective Board Member communicates with the Superintendent as it is the Superintendent's job to address concerns. Board Members and the Superintendent should honor their commitment to the district and to each other. The Board's role is governance and the Superintendent's role is day-to-day operations of the district. Failure to honor these roles often results in unclear expectations between district patrons, staff, the Superintendent, and the Board.

Board Protocol

New Board Member Orientation

- As a supplement to the information provided in relation to his/her candidacy, a local district orientation for a new Board Member will be scheduled to begin within two weeks of the date a new Board Member takes the Oath of Office.
- At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff also may be included to provide specific information about the district.
- The orientation should include, but will not be limited to the following:
    - Board Operating Procedures and Board Policies.
    - Superintendent's overview of district administrative organization.
    - Training to access district electronic communications.
    - Local district practices including curriculum and instruction, business and finance operations, district operations, superintendent evaluation, and Board member roles and responsibilities.
    - District budget overview.
    - District goals overview.
    - Board annual calendar and briefing of upcoming events.
    - Expense reimbursement procedures.
    - Framework for School Board Development from SBOE
    - Board Members Ethics BFF (Local)
    - Ethics Conflict of Interest Disclosure BBFA (Legal)

Commented [A1]: BBD (LEGAL) requires this within 120 calendar days after election or appointment.

- Ethics Prohibited Practices BBFB (Legal)
- Continuing education requirements of 19 TAC 61.1 and the Open Meetings Act, Public Information Act, and cybersecurity

- At the discretion of the Board President or the request of the new member, new Board Members may be assigned an existing Board Member who will serve as a mentor.
- New Board Members should feel free to ask questions of the Superintendent, Board President, and other Board Members.

Related Policies: BBD(LEGAL)~~, BBD(EXHIBIT), BBF(LOCAL), BBFA(LEGAL), BBFB(LEGAL)~~

New Board Member Training

- A new Board Member is required to receive the following training:
  - Local district orientation (at least 3 hours) within ~~60~~ 120 calendar days of ~~his/her~~ election or appointment.
  - ~~o~~ Open Meetings Act Training (at least 1 hour but not more than 2) not later than the 90th day after taking the oath of office
  - Three-hour training session on the orientation to the Texas Education Code within ~~the first year of board service~~120 calendar days after election or appointment.
  - TASB ISD training offered at Summer Leadership Institute
  - Team-building session (at least 3 hours) must include a "review of the roles, rights, and responsibilities of the local board ~~as outlined in the Framework for Governance Leadership and an assessment of continuing education needs of the Board-Superintendent team." (www.tasb.org)~~including its oversight relationship to administrators, as outlined in the framework for school board development."
  - Continuing education in fulfillment of assessed needs (at least 10 hours) during the first year of service.
  - Continuing education on evaluating student academic performance (at least 3 hours) within 120 calendar days after election or appointment.
  - Election Code orientation (at least 3 hours) within 120 calendar days after election or appointment.
  - Continuing education on identifying and reporting abuse (at least 1 hour) within 120 calendar days after election or appointment.
  - Online school safety training course as adopted by the SBOE within 120 calendar days after election or appointment.

~~o~~ **Note the list above does not include trainings required annually of all board members.**

Related Policies: BBD(LEGAL) (LOCAL)~~, BBD(EXHIBIT)~~

Ongoing Board Training

- After their first year of Board service, all Board Members must receive eight hours of continuing education. This includes the annual three (3) hour team building session and at least five (5) additional hours of training. It does not include the update to the Education Code which takes place following each legislative session. Every two years, Board Members must receive at least three hours of continuing education on evaluating student academic performance and setting individual campus goals for early childhood literacy and mathematics and college, career, and military readiness and at least one hour on identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children in accordance with TEC 11.159(c)(2).
- Every two years, Board Members must complete online training on school safety as adopted by the SBOE.
- All Board Members and the Superintendent must participate annually in a three-hour "Team of Eight" team building session. A Board Member's role in the Team of Eight means the following:
    - 7 of 7 Board Members plus the Superintendent
    - A trustee for the entire ISD
    - A leader for the entire ISD
    - An elected public official
    - Responsible for governance
    - Equal to all the other Board Members
    - Responsible for personal preparation for all meetings
    - Expected to attend district-wide functions, as available
    - Expected to be familiar with current laws
    - Expected to attend further training
    - Expected to support Board decisions
    - Expected to support the chain of command in dealing with problems
    - Will not be a divisive or negative influence
    - Will not divulge inside information
    - Is not expected to be a legal expert on all aspects of public education
    - Expected to assist in educating the public on district issues where appropriate
    - Expected to attend Board meetings
- The Board shall attend a legislative update as required by law.
- Trustees are encouraged to attend seminars and training at various locations offered by Region 12 Education Service Center and the Texas Association of School Boards (TASB). The Secretary to the Superintendent can provide information on various training dates.
- At the ~~October meeting~~last regular board meeting before an election of trustees, the Board President is required by law to report whether or not each individual Board Member has or has not met his/her training requirements.

Related Policies: BBD(LEGAL)

Reimbursable Board Travel, Expenses, and Training Opportunities

- All Board Member training travel, paid for by CCISD, must have a direct benefit on the Board Member's ability to perform as an effective Board Member. Generally, the district will not pay for personal membership in special group organizations, with the exception of OASIS, NAFIS, and TAFIS.
- For a conference or training opportunity to be eligible for reimbursement, it must meet the following criteria:
  - Meet the criteria for Board continuing education hours, as defined by statute.
  - Be limited to the day(s) of travel that serve the Board purpose (i.e., expenses related to additional days added for personal use will not be reimbursed by the district).
- A Board Member may be reimbursed for reasonable, allowable expenses incurred in carrying out Board business and for allowable expenses incurred while attending meetings or conferences as an official representative of the Board.
- Payment for authorized and documented travel expenses will be made in accordance with legal and local requirements.
- If a Board Member travels for training or as a Board representative, arrangements for air travel, lodging, and rental cars can be made by the Secretary to the Superintendent. The Board Member is responsible for notifying the Secretary to the Superintendent of his/her preferences for time of travel, seating, lodging accommodations and choice of rental car vehicle type, where appropriate. Please notify the Secretary to the Superintendent if you plan to book any aspect of your own travel.
- Following the completion of travel, a Board Member must submit a "Travel Expense Form," with itemized receipts for allowable expenses attached, within thirty (30) days to the Superintendent's office for reimbursement. Please email the Secretary to the Superintendent for a copy of the travel form. Alcohol is not an allowable expense.
- Trustees shall make prudent spending decisions while traveling.
- All Board Members attending a conference or training session are encouraged to attend two-thirds or more of available continuing education opportunities. All "early bird" Workshops paid extra by the district must be attended except in a case of emergency.
- All personal costs (outside of travel, parking, lodging, and meals as allotted by law and District policy) will be borne by individual Board Members. Family member travel will not be a reimbursable expense.
- Board Members will be reimbursed for all allowable expenses unless prior arrangements for payment are made with the Superintendent's office.
- Questions regarding travel will be addressed through the Board President.

Related Policies: BBG(LEGAL), BBG(LOCAL)

Commented [A2]: There is no provision for this in policy.

Commented [A3]: This is also not in policy.

Commented [A4]: Most of this is not in policy.

Activities Related to Elections

Election Activities

- Board Members will follow all applicable laws in all campaign activities.
- Neither the Board, as a body corporate, nor any Board Member individually, ~~will~~ may use district funds (whether state or local) ~~or other resources~~ to electioneer for or against any candidate, measure or political party. Texas Education Code 11.169.

Endorsements

- Seeking Endorsements - No Board Member seeking re-election to the Board ~~will~~ may solicit district employees for endorsement during employee work hours or at any time while on district property.

Providing Endorsements

- The Board, as a body corporate, will not endorse any candidate running for any public office.
- Recognizing that the Board operates as a non-partisan elected body that works with other elected officials in its duties, individual Board Members should exercise heightened caution when providing a personal endorsement to any candidate, including ~~all~~ on social media.
- If an individual Board Member chooses to provide an endorsement to a candidate for elected office, no reference to the Trustee's role as a Copperas Cove ISD Board Member ~~will~~ may be used.

Board Elections

- Board Members serve three-year terms that expire on a rotating basis. A Board election is held every year in November, or as otherwise required by law, to fill seats that are contested, or are or will become vacant. If all seats are uncontested, the election may be canceled. At the conclusion of an election, Board Members work together as a body corporate to govern the district in a cooperative manner.
- ~~Individually, Board Members may participate in the electoral process according to each Board Member's individual conscience. However, Board Member support of candidates in a Board election can have an adverse impact on the ability to function cohesively and constructively as a corporate body.~~
- ~~Board Members are encouraged to consider such impact, as well as the influence their elected position may elicit in the political process, and therefore, should give careful consideration prior to endorsing any candidate running for the Board.~~

Related Policies: BBBD(LEGAL); BBB(LEGAL); BBB(LOCAL)

Compliance with Board Operating Procedures

Board Members' Concerns about another Board Member's Performance

- If a Board Member has a serious, specific, concern about the performance of another member which appears to be in violation of Board Operating Procedures or Policies, the recommended process for addressing such concerns shall be the following:
  - The concerned member shall have a private conversation with the member in order to address the differences or resolve the issue(s).
  - If the concern(s) remain, the concerned member will meet privately with the Board President and outline the specific issue(s). The Board President and the complainant will meet with the member and attempt to resolve the issue(s). If the concern is with the performance of the Board President, the Vice President will be notified and will meet with the complainant.
  - If the issue is still not resolved, the complainant will hold a conference with the Board President (or Vice President with concerns regarding the President) and the Superintendent to develop a plan of action to resolve the concerns.
- When a member with concern(s) about another member's performance has gone through the outlined steps above and the issue(s) remain unresolved, the concerned member will, through the Board President, request that an item be placed on a regularly scheduled agenda as an executive/closed session item, posted as "Consideration of the Duties of a Public Officer." See Board Operating Procedure, Meetings, "Preparation of the Agenda," regarding the steps to follow when placing an item on the agenda.
- Should the Board determine that reprimand or censorship is warranted, such action may only be taken in a duly posted public meeting.
- No action may be taken that would conflict with the Texas Open Meetings Act. Nothing in this operating procedure shall be construed to limit a Board Member's constitutional rights.

~~Related Policies: BBC(LEGAL), BBF(LOCAL)~~

Censure of a Board Member

- If a Board Member acts in a manner that is unbecoming of a member and disruptive to the business of the district, the Board can pass a resolution to censure that Board Member. This would consist of a calmly worded statement identifying the following:
  - The inappropriate behavior of the named Board Member.
  - The desired behavior.
  - A statement of agreement by a majority of the Board Members that the behavior is inappropriate.
- Resolutions are non-binding, but they have the effect of publicly disciplining a colleague since removal from office is rare.

Commented [A5]: Not in policy.

- The Board may choose to withhold financial resources from the offending Board Member. Examples might be disallowance of reimbursement for attendance at conventions, seminars, or other district travel plans.
- Under extreme conditions, the Board may agree to ask the offending Board Member to resign. However, a Board Member may only be removed from office for incompetency, official misconduct, intoxication, or conviction ~~of a felony~~by a jury for any felony or misdemeanor official misconduct.

Related Policies: BBC(LEGAL)

Board Development

Annual Board Review and Establishment of Board Goals

Effective boards are marked by certain characteristics. They have embraced a vision and a set of clearly defined priorities for the district that structure both the Board's decision making and the work of the district staff. They develop and follow clearly defined procedures and schedules for doing their work. They foster, through their own practices, the free flow of information within the community.

- Each year, no later than June 30, the Board may meet in a Workshop Session setting to evaluate its performance from the previous year and to set Board goals for the coming school year.
- The process will be facilitated by the Board President or designee, unless a majority of the Board Members feel the process would be better served by using an independent facilitator.
- The Board will document and adopt its visions and goals for the upcoming school year no later than September 1.

Related Policies: BAA(LEGAL), BBD(EXHIBIT), BG(LEGAL) ~~BQ(LEGAL) BQ(LOCAL)~~

Reauthorization of Board Operating Procedures

- These operating procedures will be reviewed no later than the first board meeting after the installation of new board members and shall reflect a continuous improvement model.

Preparation of Annual Board Calendar

- No later than August 1 of each year, the Board President, in cooperation and consultation with the Superintendent, will develop a draft of the Board's annual calendar of Board Meetings and Workshop Sessions. The annual calendar will serve as a template for agenda and activity planning purposes.

Commented [A6]: Possible difficulty with enforcement.

Commented [A7]: Not in policy.

- The Superintendent will ensure that all necessary information to meet the calendar's timelines will be delivered to the Board Members in compliance with Board Operating Procedures, Meetings, and “Preparation of the Agenda.”

Related Policies: ~~BDAF(LEGAL),~~ BE(LOCAL), ~~BJCD(LEGAL), BQ(LEGAL), BR(LEGAL), CFA(LEGAL), CFC(LEGAL), DNB(LEGAL), EB(LEGAL)~~

Communications

Board Member Communications between Meetings

- The Superintendent will keep all Board Members updated on important district issues. Any correspondence a Board Member may have received at the district office will be delivered to the Board Member at the earliest opportunity.
- The Superintendent will communicate requested information to all Board Members in a reasonable time without interfering with the regular conduct of district business.
- The Superintendent will distribute to all Board Members any information requested for the Board by the Board President or a Board Member, at the Superintendent’s discretion.
- Board Members may communicate with other individual Board Members or the Superintendent or staff for the purposes of asking clarifying questions, providing clarifying information or socializing under circumstances that do not conflict with or circumvent the Texas Open Meetings Act.
- Board Members may not communicate with other individual Board Members for purposes of soliciting votes in support of or opposition to items of business that may come before the Board.

Related Policies: BBE(LEGAL), BBE(LOCAL), ~~BBI(LEGAL), BBI(LOCAL),~~ BE(LEGAL), ~~BE(LOCAL),~~ BJA(LOCAL), ~~GB(LEGAL)~~

Board Member Requests for Information Other Than Agenda Items

- Board Members will communicate their individual requests for detailed or sensitive non-agenda information to the Superintendent while copying the request to the Board President, as deemed appropriate. The Superintendent will respond within the time frame required by law.
- ~~If the requested information can be provided from readily available data with no diversion of staff’s time, then it will be provided within a reasonable amount of time after the request.~~
- ~~If the request requires a special report that will divert staff time from established priorities, the Superintendent will notify the requestor and the Board President. The Board President will determine if the request should be considered by the full Board or will direct the Board Member to procedures regarding placing an item on the agenda.~~
- The Board President may elect to place the request for information on a future meeting agenda

to determine if a majority of the Board agrees the requested information is important for its future decision-making.

- Information requested by one Board Member will be provided to all Board Members at the same time, at the Superintendent's discretion.
- If a Board Member has a question requiring the Board attorney's updates or response, he/she ~~should~~ shall refer the question to the Superintendent ~~or~~ , the Board President, or the Board's designee, as appropriate, who will relay the answer ~~to the Board~~the information to the attorney. Advice from legal counsel shall be reported to the Board upon request of the Board or when deemed necessary by the Superintendent, Board President, or Board's designee.

Related Policies: BBE(LEGAL), BBE(LOCAL), BDD(~~LEGAL~~LOCAL), ~~BJA(LOCAL)~~

Board Member Contacts with Campuses and District Staff*

- Board Members are encouraged to visit any campus.
- Board Members must honor the campus rules and follow district guidelines regarding visitors. The identification badge must be visible while on campus. Board members shall be treated as any other community member is treated when visiting a campus.
- Board Members may communicate with any staff member without interrupting scheduled learning periods or interfering with the learning process.
- Board Members will not assume a supervisory role with staff or students.
- Board Members will not assume a participatory role with staff or students unless specifically requested by campus staff.
- ~~Do not~~ Board Members should not attempt to solve problems or make promises.
- Remember ~~you~~ Board Members are ~~a~~ public servants. ~~Your~~ Board Member actions and behavior should reflect this critical role.
- Board Members should m~~M~~ake positive observations about the campus and express any concerns privately to the Superintendent.
- Board Members are encouraged to know staff members but ~~are never to~~may not give staff members ~~a~~ directives.
- Board members shall refrain from serving as an officer in any PTO, Booster Club, etc. and any school~~-~~ based committee that is not mandated by law.

*This operating procedure does not pertain to visits as a parent, as a spectator at school events, or other events open to the general public.

Related Policies: BBE(LEGAL), BBE(LOCAL)

Board Member Responses to Community or Employee Complaints**

- Listen respectfully and remain impartial. ~~Notify the Superintendent of the complaint.~~
- ~~The chain of command is the appropriate channel to take to get problems solved, and the person at the lowest level and closest to the problem should strive to solve an issue.~~
- ~~Ask if the complainant has followed the district's procedures and/or chain of command. Determine if the escalation process is formal or informal by referring to FNG(LOCAL) for student/parent issues, GF(LOCAL) for community issues, and DGBA(LOCAL) for employee issues.~~
- ~~If the complainant does not know the procedures or chain of command, provide the information about the informal and formal grievance processes by referring to policies mentioned above. Even after initiating the formal complaint process, a complainant is encouraged to seek an informal resolution of his/her concerns. A complainant whose concerns are resolved may withdraw a formal complaint at any time.~~
- If employees, parents, students, or other members of the public bring concerns or complaints to an individual Board Member, the Board Member shall refer them to the Superintendent or another appropriate administrator, who shall proceed according to the applicable complaint policy.
- If a complaint or concern directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Board Member may request that the issue be placed on the agenda.
- The Superintendent will inform Board Members of the resolution, or progress, of any referred issue.
- If a matter becomes a formal grievance and the Board Member knows or learns anything about the grievance or appeal case, except what is admitted through the formal documents, that might render him/her unable to hear the grievance or appeal impartially, and then he/she must inform the Superintendent immediately and will be expected to recuse himself/herself from the hearing.

**This policy will not be construed to apply to complaints alleging criminal activity.

Related Policies: BBE(LEGAL), BBE(LOCAL), ~~BED(LEGAL), BED(LOCAL), DAA(LEGAL) DG(LEGAL),~~ DGBA(LEGAL), DGBA(LOCAL), ~~DIA(LEGAL), DIA(LOCAL), DNA(LEGAL), DNA(LOCAL), FB(LEGAL), FB(LOCAL), FFH(LEGAL), FFH(LOCAL),~~ FNG(LEGAL), FNG(LOCAL), GF(LEGAL), GF(LOCAL)

Board Member Communication with the Media

Commented [A8]: Nothing in this section is included in policy.

- The Board President or designee will be the spokesperson for the Board to the media on issues that relate to a) Board operations, b) Board actions or c) Board positions which have been approved by the Board.
- Press releases issued on behalf of the Board ~~will~~ must be approved by the Board prior to release, unless an emergency or public necessity exists.
- The Superintendent or a designated staff member will be the official spokesperson for the district on issues of media attention that relate to district operations.
- A Board Member who receives a call from the media requesting information, comments, or an interview regarding district business ~~is encouraged~~should to direct the caller to the Superintendent.
- The Superintendent will notify the Board, periodically, of any media requests. If the matter is urgent, the Superintendent will notify each Board Member via phone or e-mail, whichever is

more practical.

- The Superintendent or designee will keep Board Members apprised of issues the media may be considering.
- Statements will not be made to the media regarding personnel or other matters protected by law.
- A Board Member retains the right to speak at meetings, hearings, public functions, or to the media, but all remarks should be clarified that it is their personal opinion. However, members should understand that any comment will likely be interpreted by viewers/readers as an official statement of the Board and can impact the image of the district. In speaking as an individual, the Board Member should do the following:
    - Clarify that he/she is speaking as an individual and not for the Board.
    - Remind the media representative(s) that official statements of the Board are made only by the Board President (or his/her designee).
    - Remind the media representative(s) of the position or action of the Board related to the issue in question.
    - Notify the Superintendent and Board President about the media request or statement made.
- Once a majority decision has been reached, individual Board Members will publicly support that vote.

~~Related Policies: BBF(LOCAL)~~

Board Member Communication with the Community

- Board Members will communicate with the community through public forums, regular Board meetings, committee meetings, electronic media, and regular publications, as appropriate to the role.
- To be most effective, Board Members should be present and active in the local community. As such, Board Members are encouraged to participate in community activities as liaisons between the public and the school district. When speaking to members of the community, Board Members are expected to do the following:
    - Listen politely and respectfully.
    - Accurately relay information about the district.
    - Refer questions about specific district activities/issues to the appropriate staff person or spokesperson when they do not know the answers.
    - Clarify Board Member's limitations, obligations, and responsibilities as a member of the Board.
    - Respect Board decisions.
    - Relay official action by the Board, if applicable.
- ~~Regarding policy, boundaries, finances, or other responsibilities of the Board - Citizens wishing to express themselves should be directed by Board Members to use one or more of these alternatives: contact appropriate staff members, e-mail, telephone or write Board Members, speak at public forums or participate in the public forum portion of a Board Meeting.~~

- ~~Regarding students, teachers, principals or other campus administrators - Citizens wishing to express themselves should be directed by Board Member to follow the grievance procedures by referring to policy FNG (LOCAL) for student/parent issues, and DGBA (LOCAL) for employee issues. According to DGBA (LEGAL), the Board is not required to conduct an open meeting to hear a complaint or charge against an employee. However, the Board may not conduct a closed meeting if the employee who is the subject of the hearing requests a public hearing.~~
- ~~Concerns regarding school matters not addressed in FNG (LOCAL) or DGBA (LOCAL) above should be directed by Board Member to follow the grievance procedures by referring to policy GF (LOCAL) for community issues.~~
- As noted above, if employees, parents, students, or other members of the public bring concerns or complaints to an individual Board Member, the Board Member shall refer them to the Superintendent or another appropriate administrator, who shall proceed according to the applicable complaint policy. If a complaint or concern directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Board Member may request that the issue be placed on the agenda.
- A Board Member retains the right to communicate in any manner to anyone as an individual, but must understand that any comment will likely be interpreted by the listener as being an official statement of the Board. In communicating as an individual, the Board Member should do the following:
  - Clarify that he or she is speaking as an individual and not for the Board.
  - Remind community representatives of any position or action that the Board has officially taken related to the issue in question.

Related Policies: BBF(LOCAL), BED(LOCAL)

Patrons Addressing the Board

- Members of the public may address the Board during ~~any~~ r~~R~~egular board meetings during the public forum portion of the meeting ~~regardless of whether the topic is an item on the agenda posted with notice of the meetingIf an~~limited to item ~~is~~s on the agenda posted with notice of the meeting. For s~~S~~pecial c~~C~~alled board meetings, ~~public comment shall be limited to items on the agenda posted with notice of the meetings~~the public ~~can~~ may address ~~on~~ any topic during the public forum portion of the meeting, regardless of whether the topic is an item on the agenda posted with notice of the meeting. The Board ~~Members~~ through the presiding officer ~~will listen to the comments but will not conduct an interchange with the speaker~~may provide specific factual information or recitation of existing policy in response to inquiries but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.
- ~~The Board, through the presiding officer or Superintendent, can offer factual information, cite Board policy, or direct the administration to investigate items and report back to the Board but shall not engage in a two-way dialogue with patrons.~~

- ~~The Board is assembled to gather input only. No action may be taken.~~

  Protocol for public forum:
  - The Board will limit response time to ~~five~~ three minutes per speaker. However, when necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may adjust the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.
  - ~~The Board will determine total time allowed for patron input.~~
  - ~~The Board will not accept negative comments on individual students, individual personnel, or members of the Board.~~
  - Formal acknowledgements and written responses to patrons will be provided by the appropriate staff. Leadership will make every effort to respond within ten (10) working days of the meeting date at which the communications was presented to the School Board. The Board will be copied on all such communications.

Commented [A9]: Not in policy.

Related Policies: BED(LOCAL)

Phone/Voice Mail, Written Correspondence, including, but not limited to, E-mail, Text Messages or Social Media Protocol

- Board Members are encouraged to respond to phone calls and written correspondence, including, but not limited to, e-mail, text messages or social media from constituents, but should bear in mind that any such responses may be subject to Public Information Act requests and ~~may be applicable to~~ the Texas Open Meetings Act.
- A Board Member retains the right to respond to an individual but must understand that such communication may be interpreted as being an official statement of the Board. The member should do the following:
  - Clarify that he/she is responding as an individual and not for the Board.
  - Remind the individual any position/action the Board has officially taken on the subject.
- Board Members are encouraged to share communications they receive regarding district matters with the rest of the Board if the following applies, and they feel it would be appropriate:
  - The information is not of a personal or confidential nature.
  - It is not obvious that the individual has contacted the rest of the Board Members.
  - The Board does not engage in any conversation or action which would violate the Texas Open Meetings Act.
- Board Members will not respond to anonymous communications, unless the communication pertains to criminal, health or safety issues. Any such communication, pertaining to criminal, health or safety issues, ~~will~~ should be forwarded to the Superintendent for action. Board Members will be informed, if appropriate. Non-threatening, anonymous communications should be shared with the Superintendent.
- If a Board Member receives any communication which he/she perceives to be of a threatening

nature, the Board Member will immediately call and forward the communication to the Superintendent for action. The Superintendent will contact all Board Members, if deemed necessary.

- Board Members may use social media in their roll as district ambassadors of the district. ~~Non-threatening, anonymous communications should be shared with the Superintendent.~~ However,
- Board Members who participate in social media, ~~such as, but~~including, but not limited to, Facebook and Twitter, should be careful to avoid online conversations that could be construed as speaking for the Board or constituting an online board meeting.

~~Related Policies: BBF(LOCAL), GBA(LEGAL)~~

Board Member ~~Communication with Governmental or Legislative Agencies~~Testimony

- The Superintendent or a designated staff member will testify at any public hearing or other governmental proceeding on behalf of the district, unless the Board otherwise directs or unless another individual is specifically subpoenaed.
- The Board President or designee will be the spokesperson for the Board, unless the Board directs otherwise, and such testimony will be limited to positions officially adopted by the Board or general practices of the district.
- If a Board Member chooses to speak or testify in front of another governmental or legislative agency on an issue that is not intended to be a reflection of any Board position, the Board Member must clarify that such testimony reflects his/her own opinions and not that of the Board.
- If a Board Member is invited to speak on behalf of the Board or wishes to speak on behalf of the Board, he or she must inform Board Members a~~s soon as possible~~nd obtain consent from the Board President.
- If a Board Member is going to testify~~/speak~~ regarding district business, he or she should provide the Superintendent and Board President with a copy of the subpoena, in advance if possible or as allowed by the subpoena. The Board President will notify the rest of the board of the upcoming testimony.
- Nothing in this Operating Procedure may be construed in such a way that would violate the Texas Open Meetings Act or a Board Member's constitutional rights.

~~Related Policies: BE(LEGAL)~~

Speaking Engagements

- Board Members are encouraged to draw upon opportunities to speak to the public outside of Board Meetings when requested by citizens of the district. Speaking engagements will help

promote a better understanding of topics relating to the district and allow the public to become more acquainted with the members of the Board.

- Every Board Member may accept opportunities to visit with their constituents. If unable to accept, consider suggesting that another Board Member attend.
- A Board Member will inform the Superintendent and Board President if he/she has been directly requested to give a public presentation.

~~Related Policies: DBD(LOCAL)~~

Meetings

Types of Meetings

There are a variety of meetings for Board Members. Attendance at some meetings is more critical than others, but all are important to attend. While most meetings occur on a regular basis, dates can change or meetings can be omitted altogether due to other conflicts on the calendar.

- ~~**Board**~~ **Regular Meetings** - These open meetings are usually held in accordance with the published calendar, at the CCISD Board Room located at 408 S. Main Street, Copperas Cove, Texas 76522. These meetings are held to conduct the formal business of the district in public. Action may be taken during this meeting.
  - Board Meetings will generally be held at ~~6:30~~ 6:00 p.m. on the second Tuesday ~~Monday~~ of each month (exceptions do apply). All meetings are open to the public and are subject to provisions of Texas law.
- ~~**Workshop Meetings** - These open meetings are held for Board Members and staff to discuss items and receive information. These meetings are held at 12:00 p.m. on the second Monday of each month. No action is taken at a Workshop Meeting.~~
  - ~~Board Workshop Meetings are held at the CCISD Board Room located at 408 S. Main Street, Copperas Cove, TX 76522.~~
- **Special Meetings** - A special meeting is a business meeting held on a date other than the regularly scheduled meeting at the Board President's discretion or on request by two members of the Board. Action may be taken. ~~The~~ Special meetings will generally be held at 5:00 p.m.
- **Emergency Meetings** - An emergency meeting is a business meeting scheduled with at least ~~a two~~one -hour notice to the public when it is determined by the Board President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting. An emergency meeting is usually called to address a situation which must be handled immediately. Action may be taken.

Commented [A10]: If second Tuesday isn't the Board's intent, BE (LOCAL) will need to be amended.

Related Policies: BE(LEGAL), BE(LOCAL), ~~BEC(LEGAL), BED(LEGAL), BED(LOCAL) DGBA(LEGAL), DGBA(LOCAL), FNG(LEGAL), FNG(LOCAL), GF(LEGAL), GF(LOCAL)~~

Preparation of the Agenda

- Agendas are drafted by the Superintendent in consultation with the Board President.
- Any Board Member may request that a subject be included on the agenda, and the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by at least two Board Members.~~t least two Board Members may request that a subject be included on the agenda for a meeting.~~
- The deadline for submitting items for inclusion on the agenda is ~~noon of~~ the ~~eleventh~~ tenth calendar day before regular meetings and ~~noon on~~ the ~~fifth~~ tenth calendar day before special meetings.
- Requests for agenda topics will be forwarded to the Board President and Superintendent in writing. The Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval prior to finalizing the official agenda. In reviewing the preliminary agenda, t~~T~~he Board President ~~will~~ shall ensure that any topics the Board or ~~individual~~ at least two Board Members have requested to be addressed either on the agenda or scheduled for discussion at an appropriate time in the near future. The Board President ~~will~~ shall not have authority to remove from the agenda a subject requested by at least two Board Members without ~~that member's~~ specific authorization from those Board members. Once that item is on the agenda it will not be placed back on the agenda for a six month time frame.
- No item can be placed on a Board Meeting agenda by the Superintendent less than ~~72 hours~~ 5 business days in advance of the meeting unless an emergency or urgent public necessity exists.
- Preliminary draft agenda packets will be electronically posted to BoardBook and e-mailed seven (7) days in advance of Board Meetings. BoardBook is an online service for the board agenda and agenda documentation (packet).
- The Superintendent will ensure that adequate back-up materials are provided for each Board Meeting agenda item. Items not available when the agenda is electronically posted and e-mailed will be updated on BoardBook and e-mailed immediately upon completion.
- The Superintendent will ensure all necessary or requested information is supplied to the Board Members to allow for informed decisions~~, and~~ . Board Members are encouraged to meet with the Superintendent face to face for agenda review prior to the meeting, subject to Open Meetings Act limitations.
- The dates, times, and locations of all Board Meetings and Board Workshops will be published on the Board approved meeting calendar.
- Consent Agenda - The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. ~~During a board meeting any board member may remove an item from the consent agenda for special consideration~~All such items shall be

Commented [A11]: Not in policy.

Commented [A12]: Duplicative and in contrast of the 10 day deadline above.

Commented [A13]: Is this an internal calendar?

acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote. ~~However, prior to the meeting the Board member will make every effort to inform the Superintendent of his or her intent so that the appropriate staff member can be prepared.~~ Examples of such items include:

- Routine financial information or updates
- Minutes of regular and special Board meetings
- Routine bid recommendations

Related Policies: BE(LEGAL), BE(LOCAL)

Board Member Preparation for Meetings

- Board Members ~~will~~ should read and study the Board packet prior to each meeting. Board members are encouraged to set up a one on one with the Superintendent.
- Board Members will direct their individual requests for additional materials or information relating to agenda items to the Superintendent, via e-mail, by the week before the board meeting.
- If the requested information can be provided from readily available data with no diversion of staff time, then it will be provided within a reasonable amount of time after the request.
- The Superintendent or designee will ensure that any additional materials or information that is provided to one Board Member is provided to all Board Members. This operating procedure will not limit a Board Member's ability to ask questions during the Board Meeting.
- In order to honor the time of the administrative staff, Board Members will make every attempt to submit questions about Board Meeting agenda items as soon as possible before a meeting.
- ~~If the requested information is not readily available or requires a significant investment of time that will divert staff from established priorities, the Superintendent will notify the requestor and the Board President as soon as possible.~~
- The Board President will place the request for information on a future agenda if at least two Board Members agree the requested information is important for future decision-making.
- ~~During a Board Meeting, any Board Member may remove an item from the consent agenda for separate consideration. Prior to the meeting, the Board Member will make every effort to inform the appropriate staff member of his/her intent to remove the item from the consent agenda so the staff member may prepare additional information as needed, which may include documents or other material. The Board Member will also notify the Superintendent or the Board President of his /her need to further discuss the consent agenda item prior to action by the Board. The Board President may remove the item from the agenda and place on future agenda if this process is not followed.~~

Related Policies: BE(LEGAL), BE(LOCAL)

Commented [A14]: Is this type of request separate from that considered in BBE?

Commented [A15]: Duplicative.

Board Participation during Meetings/Public Forums

- All Board Members are expected to conduct themselves professionally and ethically during all meetings and public forums.
- Board etiquette restricts Board Members from using personal electronic devices during meetings/public forums.
- During posted meetings, all members will conduct themselves according to *Roberts Rules of Order, Newly Revised*.
- If, during a meeting or public forum, any member conducts him/herself in a manner that is intolerable or prevents the accomplishment of goals, the Board President may adjourn or recess the meeting.
- Differences of opinion, if respectfully submitted, are not to be construed as unacceptable behavior but rather as alternate views on a subject.
- Meetings held by teleconference may only occur if an emergency or public necessity exists, as defined by the Texas Open Meetings Act, and it is difficult or impossible to convene a quorum of the Board at one location. Such meetings must meet all requirements of the Texas Open Meetings Act.

Related Policies: BE (LEGAL), ~~BED(LEGAL), BED(LOCAL),~~ BBF(LOCAL)

Board Participation in Discussion, Debate and Voting

- *Robert's Rules of Order, Newly Revised* is the parliamentary procedure adopted in policy by this Board. Meetings, motions, and debate will follow these guidelines unless suspended by a ~~two-thirds~~majority vote of members present.
- All Board Members are expected to conduct themselves with professionalism, respect, and integrity.
- The Board President, or chair, of a meeting will recognize any member who wishes to speak on a subject. Members will not be allowed to speak a second time until every member who wishes to participate has spoken once.
- Debate and discussion must continue until such time as each Board Member feels that he/she has had adequate time to ask clarifying questions or make other comments, unless the previous question has been moved and adopted by the Board President. However, the Board President may halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired.
- Questions or comments must always be germane to the current agenda item. The Board President shall halt discussion that does not apply to the business before the Board.
- No Board Member ~~will~~ shall coerce another member to vote in a particular manner, and no member may attempt to solicit votes in any manner inconsistent with the Texas Open Meetings Act.
- ~~No Board Member will criticize any other member with regard to his/her questions, discussion, or vote.~~Board members will comply with the Board Member Code of Ethics when communicating with another board member regarding questions, discussion or vote.
- Although it is the duty of every Board Member who has an opinion on a question to express it

by his/her vote, he/she can abstain ~~since he/she~~and cannot be compelled to vote.
- Only Board Members who are counted as present may participate in discussion, debate or voting.
- Any Board Member may abstain from voting on an item.
- ~~The Board President will vote on all action items.~~
- In case of a tie vote, the item fails.
- Dissenting and abstaining votes shall be recorded in the minutes of the Board Meeting.
- Once a majority decision has been reached, individual Board Members will publicly support that vote.
- Nothing in this operating procedure will be construed to limit a Board Member's ability to ask questions during the board meeting, subject to Open Meetings Act requirements.

Related Policies: BE(LEGAL), BE(LOCAL)~~, BBF(LOCAL)~~

Board Responses to Inquiries about Executive/Closed Session

- Given the legal and sensitive nature of executive/closed sessions, the members of the Board understand that the law requires that all such sessions are strictly confidential.
- When it is apparent to the Board that it would be in the best interest of the students, staff, community or Board to make a statement regarding anything that occurs in or results from an executive/closed session, the Board President will compose an official public statement that meets with the approval of a majority of the Board. Any such statement will comply with the limitations of the law.
- If individual Board Members are pressed for information regarding executive/closed sessions, that Board Member will state clearly that he/she can give no information other than what is posted on the agenda. If pressed further, the Board Member will refer the inquiry to the Board President and Superintendent.

Related Policies: BEC(LEGAL), BBF(LOCAL)

Participation by People Other Than Board Members in Executive/Closed Sessions

- No person other than the Board and the Superintendent is entitled to attend or participate in executive/closed sessions.
- If the Board President, designee or the Superintendent believes that consultation with a person or group would be beneficial to the discussion, that person or group may be invited to participate for a specific purpose. Such consultants must leave the room upon the conclusion of their participation or when the Board no longer believes such participation is productive. Similarly, Level 3 grievances may be heard in closed session in accordance with the Open

Meetings Act. Individuals participating in the Level 3 grievance will be invited to participate for that specific purpose. Such individuals must leave the room upon conclusion of the grievance presentation.

- The Superintendent may be prohibited from participating in executive/closed sessions where the Board may be considering any aspect of his/her employment or job performance.
- Participation by people other than the Board Members will not conflict with the Texas Open Meetings Act or any other applicable provisions of the law.
- In the event any persons other than the Board and Superintendent participate in executive/closed sessions, the Superintendent and Board will ensure that the participant(s) are aware of the limitations placed on disclosure of the content of the discussion occurring in executive/closed session.

Related Policies: BE(LEGAL), BE(LOCAL), BEC(LEGAL)

Executive/Closed Session Attendance and Confidentiality

- Topics that can be discussed in executive/closed session include the following:
  - Personnel Matters: ~~Resignations; employment; evaluation; appointment; assignments; terminations; non-renewal; additions; and extension and/or renewal of contracts of individual teachers, individual administrators, individual support staff; and Superintendent's evaluation and/or contract~~Appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. (However, the Board may not conduct an executive/closed session if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.)
  - Employee-Employee Complaints: Deliberation in a case in which a complaint or charge is brought against a district employee by another employee and the complaint or charge directly results in the need for a hearing. (However, the Board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing.)
  - Attorney Consultation: Private consultation with the Board's attorney only when the Board seeks the attorney's advice about pending ~~regarding~~ or contemplated litigation~~;~~ or a settlement offer or on a matter in which the duty of the attorney to the ~~governmental body~~Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with ~~Chapter 551~~the requirements for open meetings.
  - Real Property: D~~eliberation~~i~~scussion~~ of the purchase, exchange, lease~~, sale~~ or value of real property if deliberation in a closed meeting would have a detrimental effect of the Board's position in negotiations with a third person.
  - Economic Development: To discuss or d~~D~~eliberati~~one~~ regarding ~~economic development negotiations~~commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the district and with which the Board is conducting economic development negotiations or to

deliberate the offer of a financial or other incentive to such a business prospect.

- ~~School children; school district employee; disciplinary matter or complaint.~~Prospective Gift: Deliberation of a negotiated contract for a prospective gift or donation to the district if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person.
- Student Discipline: Deliberation in a case a case involving discipline of a public school child. (However, the Board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing.)
- Personally Identifiable Student Information: Deliberation of a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation. (Note, this exception does not apply if the parent or guardian or eligible student (over 18) requests an open meeting in writing.)
- Security: Deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices or a security audit. Deliberation regarding security assessments or deployments relating to information resources technology; network security information described by Government Code section 2059.055(b); or the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.
- Cybersecurity: Deliberation of a cybersecurity measure or policy.
- Critical Infrastructure Facility: Deliberation of contract solely intended to protect a critical infrastructure facility located in the jurisdiction of the district.
- Assessment Instruments: To discuss or adopt individual assessment instruments or assessment instrument items.
- Emergency Management: Deliberation of information confidential under Government Code 418.175–418.182, relating to Homeland Security.

- All matters discussed in executive/closed session are considered confidential. Board Members will not disclose executive/closed session conversations. Closed session may be ~~filmed~~ recorded at the discretion of the Board President or in compliance with the Open Meetings Act and Texas Education Code.
- ~~The Board President will take minutes of executive/closed session meetings.~~ A certified agenda or recording of each closed meeting shall be made, except for private consultation permitted under Texas Government Code section 551.071. ~~After the Board President has signed, the minutes will be sealed in an envelope and given to the Secretary to the Superintendent.~~

Related Policies: BEC(LEGAL)~~, DGBA(LEGAL), DGBA(LOCAL), FNG(LEGAL), FNG(LOCAL) GF(LEGAL), GF(LOCAL)~~

Board Hearings of Grievances

Prepare for Hearing

- The Board normally operates in a legislative capacity for executive/closed sessions. However, it operates in a judicial capacity during a grievance hearing. Members must

be fully informed on Board policies relating to the process for grievances in advance of a hearing.

- Once a grievance reaches a Level 3 hearing with the Board, a hearing date is set. The grievant will receive~~s~~ instructions about how the grievance process works and the Board hearing.
- The grievant may elect to hold the hearing in executive/closed or open session, but the Board will make the final determination, subject to Open Meetings Act requirements. ~~All documentation that was presented by both parties at each of the previous hearing levels is collected and submitted to each Board Member and to the grievant for complete review in advance of the hearing.~~The Superintendent shall provide the Board with a copy of the record which the grievance may request a copy of.
- All grievance-related materials received by a Board Member must be held in the strictest confidence. A Board Member ~~will~~ shall neither share information from that documentation nor what is heard during the actual grievance proceeding(s).
- Board Members may only consider information that is presented during the grievance process and record; Board M~~m~~embers ~~will~~ may not privately seek out information regarding a grievance. If new information is presented during the Level 3 hearing (i.e., information not considered at Levels 1 and/or 2), the Board may remand the grievance to a lower level. ~~No party may present or submit new documentation during the Level 3 hearing.~~
- If a Board Member knows or learns anything about a grievance ~~case~~, ~~except~~ outside of what is admitted through the ~~documents~~record, ~~that might render him or her~~the Board Member may be unable to hear the grievance or appeal impartially. In that circumstance,~~,~~ the~~n he/she~~ Board Member must inform the Superintendent and Board President immediately. In addition, if the Board Member has been involved in communication with the grievant ~~previous~~ prior to the Level 3 grievance hearing,~~ then~~ the Board Member should recuse himself/herself from the hearing.
- By s~~S~~tatute Board Members are not allowed to engage with an employee grievant during a grievance process prior to the hearing.

Conduct hearing

- The Board Secretary will serve as the timekeeper for the grievance hearing, record the official minutes and create an audio recording of the proceeding.
- The grievant and the school district may each elect to have its own legal counsel.
- The Board President will preside~~s~~ over the hearing and provides direction to all parties throughout the hearing.
- As a standard, the grievant and the school district will each have a total of 15 minutes to present ~~its~~ their "case." The time limit may be adjusted at the discretion of the Board when deemed appropriate. ~~Each party is given an opportunity to make an opening statement followed by the opportunity to rebut the other party's opening statement.~~ Each party is responsible for allocating the usage of this time as they wish. The Board Secretary can provide minute usage updates during testimony, if requested. Each party

will be given an opportunity to make a closing statement but the time will be include in their total allotted time.

- Once each party has presented its "case", the Board may ask questions of each party based upon the information presented. The time allocated to this activity is not limited.
- At the conclusion of all Board Member questions, the Board President will concludes the hearing. The grievant and the school district representatives are will be excused if the Board will deliberate in closed session.

Deliberation

- If the grievance hearing was held in open session, then the Board will adjourn to executive/closed session under an exception to the Open Meetings Act, as stated in the posted agenda. The Board and its legal counsel, if present, will participate in the executive/closed session.
- Board Members may nowwill consult with one another and legal counsel, if present, regarding a the possible grievance decision recommendation. Only deliberations occur in these meetings. No decisions are may be made in executive/closed session.
- Grievance decisions often become precedent-setting events. The Board should seek counsel from its legal representatives in order to understand the potential implications of a ny decision. Legal counsel can share information about previous decisions that may impact the current decision.
- Board Members will return all grievance materials to the Superintendent or his/her designee upon the conclusion of deliberations.

Ruling/Decision

- Upon returning to open session, the Board may vote on the decision.
- The public reflection of a grievance hearing occurs at the next open meeting. An agenda item regarding the grievance appears on the agenda.
- Any Board Member who was not present for the entire grievance hearing must recuse him/herself from the actual vote in open session.
- If a Board Member wishes to uphold the administration's Level 2 decision, then he/she can make a motion to that effect. If the motion is seconded, then the Board President will conduct a vote. If a Board Member wishes to reverse the administration's Level 2 decision, then he/she can make a motion to that effect. The Board President will conduct a vote if the motion receives a second. If a board Member wishes to remand the grievance to a lower level, he/she can make a motion and the Board President will conduct a vote if there is a second. If the Board takes no action during the next open meeting, then the administration decision at Level 2 is automatically upheld. The Board also may choose to return the grievance to administration for solution and consideration.A decision must be made no later than 30 calendar days after the date of the Board meeting at which the complaint was presented.
- Only the Board President can may make a public statements arising fromregarding a

grievance.

- Any Board Member who violates the Board policy on grievances may be subject to censure.

Commented [A16]: If the above section on communication with the media is edited, this section will need to be edited to read consistently.

Related Policies: ~~DCD(LEGAL), DCD(LOCAL), DG(LEGAL),~~ DGBA(LEGAL), DGBA(LOCAL), FNG(LEGAL), FNG(LOCAL) GF(LEGAL), GF(LOCAL)

Transitions on the Board

Board Member Vacancies

- Vacancies on the Board may, and do, occur at times other than at the end of a term. Trustee vacancies may occur if a Trustee moves out of the school district, resigns ~~for personal reasons~~, ~~encounters sudden death or illness, or some other valid reason to resign~~, declines the office, accepts an incompatible office, is removed from office, is automatically removed from office for a qualifying criminal offense, is declared ineligible, or dies.
- ~~The departing Board Member should give written notice of impending resignation and deliver it to the Board President~~To be effective, a Board Member's resignation must be in writing, signed by the Board Member, and delivered to the Board for action. The resignation may be delivered to the Board President or the Board Secretary. As a practical matter, the Board Member may also deliver the resignation to the Superintendent which will constitute delivery to the board. The Board may not refuse to accept the resignation.
  - Regardless of whether the resignation is effective immediately or at a future date, a vacancy occurs on the earlier of the date the board accepts the resignation or the eighth day after the date the Board receives it.
  - A Board Member may withdraw a resignation before the earlier of the Board's acceptance or the eight day, but not after, even if a replacement has not been named.
- Possible courses of action to fill a vacancy include:
  - Calling a special election to fill the vacancy for the unexpired term
  - ~~regularly scheduled election~~
  - A~~a~~ppointment until the next~~a regularly scheduled~~trustee election
  - L~~l~~eave seat vacant until next election if less than a year remains in the term
- Note, all Board Members shall continue to perform the duties of their offices until their successors shall be duly qualified (i.e., sworn in).
- If more than a year remains in the term of the position vacated, the position must be filled within 180 days.

Related Policies: ~~BDAA~~BBC(LEGAL)~~, BDAA(LOCAL)~~

Election of Officers

- Election of Board Officers is governed by Board Policies BDAA (LEGAL) and BDAA (LOCAL), and the election must be held at a properly noticed and posted meeting in compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.001 et seq. ~~The~~ Board Members ~~will~~ shall comply with the requirements of the Board's Policies, Operating Procedures and the Texas Open Meetings Act in the selection of officers.
- No Member shall hold office without two years minimum ~~current~~ Board experience. The two years must be consecutive and can be immediately preceding the appointment to office or during a prior term.
- ~~The December Board Meeting will be scheduled to allow for the canvassing and certification of votes following the November Trustee election.~~ At the ~~first~~at meeting after each election and qualification of trustees, the members of the Board shall organize by electing Board Officers ~~[BDAA (LEGAL)]~~. The Board may also organize at other times.
- The Officers shall be a President, Vice ~~-~~President, and Secretary who all are members of the Board.
- The duties of officer include, but are not limited to, the following:
  - The Board President is the "face of the Board." The President presides at all Board Meetings unless unable to attend; appoints Board M~~m~~embers to both committee participation and chairmanships [BDB (LOCAL)]; calls special meetings; speaks on behalf of the Board at most district-wide events, when requested; is a signatory on district checks, legal documents approved by Board action, Board resolutions and student diplomas; and responds on behalf of the Board to media requests. The President has the right to discuss, make motions ~~and~~, propose resolutions, and vote on all matters coming before the Board.
  - The Board Vice President acts in the capacity and performs the duties of the Board President in the event of the absence or incapacity of the Board President.~~presides at any Board Meetings when the Board President is unable to attend and speaks on behalf of the Board at events the Board President is unable to attend.~~
  - The Board Secretary ~~presides at any Board Meetings that the Board President and Vice-President are unable to attend and speaks on behalf of the Board at events the Board President and Vice President are unable to attend~~ensures that an accurate record is kept of the proceedings of each Board meeting, ensures that notices of Board meetings are posted and sent as required by law, in the absence of the President and Vice President, calls the meeting to order and acts as presiding officer, and signs or countersigns documents as directed by action of the Board.
- Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office.
- In compliance with the Texas Open Meetings Act, the Board President will entertain nominations of members for officers. A nomination requires a second. The Board will vote for each office in turn, beginning with the Board President. If there is more than one nominee for a position, candidates will be voted on in the order of their nomination.
- The current Board President will preside over the election of the Board President. Following the election of the Board President, the newly placed Board President will officiate the election process for the remaining officer positions.
- Newly-elected officers will assume responsibility for their office immediately upon election to the Board Office.

Commented [A17]: The majority of this information is not in Board policy.

- In the event of a vacancy in an Officer's position, the Board may, by majority action of the Board at any duly called meeting, fill the vacancy.

Related Policies: BDAA(LEGAL), BDAA(LOCAL)

Superintendent and Board

The Superintendent's Performance Evaluation

A comprehensive evaluation includes a performance evaluation and a contract evaluation.

An important part of the evaluation process is making sure expectations are clear, reasonable, and understood by both the Board and Superintendent. Stating expectations and determining how ~~you will~~they will be measured ~~them are~~is essential to ~~make~~ the evaluation process working effectively. ~~Here are~~Below are some questions the B~~b~~oard should consider:

1. What do we expect the Superintendent to accomplish this coming year?
2. Are our goals reflected in budget allocations?
3. Do we have metrics that adequately measure the accomplishment of goals?
4. What has the Superintendent accomplished?
5. What improvements are needed for the Superintendent?

- The Board will conduct a comprehensive evaluation of the Superintendent's performance at least annually.
- The evaluation instrument will define the criteria for the measurement of the goals.
- The Board or a subcommittee designated by the Board President will annually review the Superintendent's evaluation instrument to ensure that it continues to be appropriate.
- ~~The Board President will make sure that a fully executed copy of the Superintendent's current contract is available to all Board Members.~~
- Each Board Member will review the annual report submitted by the Superintendent (described more fully below) and the contract submitted by the Board President.
- The Board President will schedule the Superintendent's performance evaluation to occur during a posted executive/closed session. Each Board Member will review the Superintendent's annual report and contract prior to the~~is~~ meeting.

Commented [A18]: The Superintendent's contract is required to be posted online so this is not necessary.

Related Policies: ~~BBD(EXHIBIT), BF(LOCAL),~~ BJA(LEGAL), BJA(LOCAL), BJCD(LEGAL), BJCD(LOCAL)~~, BJCD(EXHIBIT)~~

Evaluate Results Against Goals

- In ~~June~~ January, the Board will have a formative performance evaluation to discuss progress

on the current year's goals.

- Interim performance evaluations may be conducted as the Board determines will be beneficial. The Board will provide the Superintendent with adequate notice of any evaluation and format.
- At the ~~January~~ December Board meeting, the Superintendent will use the Board's evaluation instrument to prepare an annual report that summarizes his/her performance against the previous year's annual district goals and the Superintendent's personal goals. The Superintendent will submit the report to all Board Members.
- During executive/closed session, Board Members may ask questions of and discuss results with the Superintendent at this time, prior to completing their individual evaluations.
- The Board will call a Special Meeting prior to the February Board meeting to discuss their individual evaluation results and discuss the performance results as a team. The Board will, by consensus, agree on the final evaluation. This final evaluation document will be presented and discussed with the Superintendent, along with any recommendations for next year's personal goals and contractual modifications, in executive/closed session prior to the February Board meeting.
- Prior to the March Board meeting, the Board and Superintendent will discuss and finalize district and personal goals for the next school year.
- Any action resulting from the evaluation will be at the sole discretion of the Board and agreed to by a majority of the members, in a manner consistent with the Texas Open Meetings Act.
- The Board will ensure that the evaluation process and document(s) ~~will follow~~comply with all local, state and federal regulations or guidelines.

Related Policies: BBD(EXHIBIT), ~~BF(LOCAL),~~ BJA(LEGAL), BJA(LOCAL), BJCD(LEGAL), BJCD(LOCAL)~~, BJCD(EXHIBIT)~~

The Superintendent's Contract Evaluation

- Superintendent's contract evaluation is usually completed by the end of ~~June~~ January to coincide with the regular ~~budgeting~~ planning processes.
- The Board will determine if any contractual ~~additions, changes, or deletions~~revisions should ~~occur~~be made.
- During the annual performance evaluation process, the Board will discuss ~~discussion regarding~~ the Superintendent's compensation and benefits ~~will occur. This timing is reflective of~~ which coincides with the annual budgeting process ~~that occurs in the spring~~.
- The Board President will work with the Board's legal representation to make any modifications to the Superintendent's contract by February 1.
- The Board President will submit a copy of the proposed contract to all Board Members for review prior to final approval.

Related Policies: BJCE(LEGAL), BJCF(LEGAL), BJCF(LOCAL), ~~BJCF(EXHIBIT),~~ BJCG(LEGAL)

Personnel

Hiring of Personnel other than the Superintendent

- All school district employees report to the Superintendent. The Superintendent is the only employee of the Board.
- Board Members may not advise the Superintendent on specific hiring decisions unless such input is sought.
- Board Members should refrain from writing letters of recommendation for any person seeking employment in Copperas Cove ISD.
- The Board is not involved in the interviewing process of district employees.
- The ~~Superintendent or the Superintendent's designee is responsible for making all hiring recommendations to the Board~~Board has delegated to the Superintendent final authority for employment of contractual personnel, as well as final authority to employe and dismiss noncontractual employees on an at-will basis.
- ~~The Board is required, by state law, only to approve or reject candidates brought forward by the Superintendent.~~
- Board Members may not lobby for specific hiring decisions.
- Board Members must abstain from any votes on personnel issues where a conflict of interest is clear, as defined in Board policy and/or statute.
- If a Board Member has written a recommendation letter for the recommended candidate, he/she must abstain from voting on the candidate's hiring.
- Nothing in this procedure will prevent or in any way limit the ability of Board Members to discuss concerns about specific existing employees or potential candidates with the Superintendent and the Board President.

Related Policies: DBE(LEGAL), DBE(EXHIBIT), DC(LOCAL), DC(LOCAL)

Board Members' Concerns about the Performance of Employees other than Superintendent

- When a Board Member becomes concerned about the performance of district employees and/or student welfare, he/she must bring his/her concerns directly to the Superintendent and inform the Board President. ~~Such concerns must be limited to the following:~~
  - ~~Actions which are illegal~~
  - ~~Egregious violations of Board policy.~~
  - ~~Actions which are harmful to the district's or the Board's reputation.~~
- Board Members must remain cognizant that district personnel and student welfare are the responsibility of the Superintendent, not the Board.

- The Superintendent is obligated to listen to such concerns, review the matter, and notify the Board Member of the resolution of the matter to the extent allowable by policy and law.

Related Policies: DBD(LOCAL), DH(LEGAL), DH(LOCAL), DH(EXHIBIT), DHE(LEGAL), DHE(LOCAL), DIA(LOCAL), FFG(LEGAL), FFH(LEGAL), FFH(LOCAL)

Planning

Establishment of District ~~Vision and~~ Goals

- The district's Strategic Design, approved by the Board and created through the cooperative efforts of the CCISD community, will form the basis of the district's annual goals and initiatives.
- The Superintendent or his/her designee(s) will be responsible for the creation of annual district initiatives designed to fulfill the district's Strategic Design. The Superintendent will identify which goals the annual initiatives will fulfill. These goals will be included in the Superintendent's annual evaluation.
- The district's Strategic Design will serve as the foundation for the district's facilities plan and the technology plan.
- In February of each year, the Board will conduct a Workshop Session with the Superintendent to establish Superintendent goals for the next year.
- These goals will be voted on during the March Board Meeting.
- The Strategic Design will serve as a guide for the administration in preparing the district's budget, as well as any other district, department, or campus improvement plans.
- All staff will be informed about Strategic Design as well as understand and implement the annual initiatives in their position.
- The Board may, at its discretion, review the goals at any time. At a minimum, the Board will direct the Superintendent to develop a process to review and, if needed, update the Sstrategic plan every five years.

Related Policies: BAA(LEGAL), BBD(EXHIBIT), BE(LEGAL), BE(LOCAL), BQ(LEGAL), BQ(LOCAL)

Approval of the District Performance Objectives Included in the District's Improvement Plan

- The Board Meeting agenda for the ~~September~~ October Board Meeting will include an action item for the Board to vote to approve/disapprove the proposed district initiatives as included in the District Improvement Plans (DIP). The DIP will include targets that promote the d~~D~~istrict's vision established by the Board.
- A ~~School~~ Local Improvement Plan (L~~S~~IP) for an academically unacceptable ~~(AU)~~ D or F campus is required by the state to be approved by the Board and submitted to TEA. L~~S~~IP ~~must address~~

Commented [A19]: Strategic Design isn't mentioned anywhere in policy.

Commented [A20]: Are we calling it Strategic Plan or Strategic Design? Need to be consistent.

Commented [A21]: TEA guidance only discusses D ratings is there something separate for F?

~~performance areas that originally contributed to the AU D or F rating~~requirements are set by TEA.

Related Policies: BAA(LEGAL), BBD(EXHIBIT), BE(LEGAL), BE(LOCAL), BQ(LEGAL) BQ(LOCAL), BQA(LEGAL), BQA(LOCAL), BQB(LEGAL), BQB(LOCAL)

Board's Review of Instructional Programs and District Initiatives

- It is the desire of the Board to have ongoing dialogue about instructional programs.
- The Board and Superintendent will create a list of programs whose reviews will occur over a multi-year revolving calendar. The program review schedule will be included in the Board's Annual Calendar*.

Related Policies: BAA(LEGAL), BBD(EXHIBIT), BE(LEGAL), BE(LOCAL), BQ(LEGAL) BQ(LOCAL), BQA(LEGAL), BQA(LOCAL), BQB(LEGAL), BQB(LOCAL)

Development and Adoption of District Budget (full cycle)

- The Superintendent or designee will draft a detailed budget process calendar to be submitted to the Board ~~in November of~~ each year. The budget process calendar* ~~will~~ include:
  - Any action items the Superintendent would like included prior to the budget adoption.
  - A Workshop Session, scheduled early in the budget process calendar with concurrence by the Board, to adopt the Board's budget priorities and parameters.
  - Approximate dates by which the Board will receive information such as staffing (for all areas) and enrollment projections, revenue and expenditure projections, and other data as required by the Board.
  - Timelines by which campuses, departments, and other budget project teams will work.
  - Timing and methodology for community input on the proposed budget.
  - Timing for final Board review of the proposed budget prior to adoption.
  - Timing for completion of legal requirements such as official notices and public hearings.
- All materials or data, including draft budgets, will be delivered to the Board at least ~~four~~ three business days prior to consideration of the materials.
- The Superintendent or designee will present a final draft budget, prepared in accordance with the approved budget calendar process, for adoption by the Board at the Board Meeting in August of each year.
- All actions taken in connection with the budget process and adoption will be done in accordance with the Texas Open Meetings Act.

Related Policies: BAA(LEGAL), CE(LEGAL), CE(LOCAL), CEA(LEGAL)

Commented [A22]: We've removed the asterisks next to them because there's no explanation anywhere.

Policy

Protocol for the Review and Amendment of District Policies

- Board Members have access to digital policy manuals. Each Board Member is responsible for becoming familiar with these resources and accessing them accordingly.
- ~~A review of policies will be a continuous event~~Policies will be reviewed continuously, coordinated by the Superintendent's designee and the TASB policy specialist.
- The Superintendent or designee will also be responsible for ongoing review of local policies to ensure that existing policies are still relevant to current local circumstances. The Superintendent will ensure that all district staff has adequate knowledge of the Board policies.
- ~~LOCAL~~ Local policy amendments may be initiated by the Superintendent, Board Members, school personnel, or community citizens.
- If the Superintendent receives a request from a member of the public or any Board Member to revise an existing policy, the Superintendent will forward that request to the entire Board.
- Requests for policy changes are reviewed by the district Leadership Team. The Superintendent's or his/her designee will draft the revision and submit the revision for legal review prior to placing it on the agenda for consideration by the Board.
- Adoption of such revised policies will occur as an Action item on the agenda. Note, Board Members must be given an advance written notice of the proposed change.
- After adoption, the Superintendent or designee will be responsible for incorporating revisions into the Board's Policy Manual.
- ~~LEGAL~~ Legal policy updates, which are provided by TASB in response to legislative or governmental actions, will be reviewed at duly posted Board Meetings. No action is required as these policies are immediately binding and are not adopted by the Board.
- The Board will attempt to limit local policy changes to June and July as a best practice.

Related Policies: BE(LOCAL), BF(LEGAL), BF(LOCAL), BP(LOCAL)

~~Development of District Policies~~

- ~~New LOCAL policies may be developed by the Superintendent, Board Members, school personnel or community citizens. All new policies must be relevant and adhere to all local, state and federal laws and guidelines. Before policies are presented for adoption to the Board, the district's legal counsel reviews all content.~~
- ~~Any newly proposed LOCAL policy will be submitted to the Superintendent.~~
- ~~If the Superintendent receives a request from a member of the public or any Board Member proposing a new policy, the Superintendent will forward that request to the entire Board.~~
- ~~Requests for policy changes are reviewed by the Leadership Team. The Superintendent's designee will draft the revision and submit for legal review prior to the first reading for~~

consideration by the Board.

- Such new policy will be presented at a Board Meeting. Any proposed amendments will be discussed/considered. Amendments may be considered at any time during the adoption process.
- Adoption of policies will occur as an Action Item on the agenda at a duly called monthly Board Meeting.
- For an amendment to be considered on a policy which is on the agenda of a Board Meeting, a majority of the Board must approve the reconsideration. If necessary, the policy may be pulled off the agenda and sent back to the Superintendent for inclusion in the next scheduled Board Meeting.

Related Policies: BE(LOCAL), BF(LEGAL), BF(LOCAL), BP(LOCAL)

Copperas Cove Board of Trustees Code of Conduct

- Each Board Member is expected to comply with the below Trustee Code of Conduct.
- I realize that to be the most effective advocate for children we, as a board, must function as a team. To this end, I pledge to adhere to the principles listed below. Should I, for whatever reason, fail to follow these guidelines, I ask my fellow board members to call it to my attention. When that happens, I pledge to accept the feedback in a constructive manner without anger or finger-pointing and to renew my efforts to follow this code of conduct.

1. I will always hold the interests of students above those of individuals or special interest groups.
2. I will deal with issues and not personalities.
3. I will respect the views of other board members.
4. I reserve the right to disagree, but I will not be disagreeable, nor will I harbor grudges against other board members from past issues or events.
5. I will treat other board members, and school employees, parents, students, and community members in a professional manner.
6. I will fully discuss and share information on board issues in the appropriate settings and will not blindside the administration or the Board.
7. I will respect the confidentiality of executive sessions and any privileged information shared with me by a board member or the superintendent.
8. I will seek to inform and include all board members in my discussion of issues, subject to Open

Meetings Act requirements.

9. I will not seek to align a majority vote of board members on an issue outside the regular board meeting.
10. I will seek to continually improve my knowledge, skills, and abilities as a board member.
11. I will be consistent. What I say in private is what I will say in public. What I say is what I will do.
12. I will strive to attend all board meetings and will be prepared for all board meetings.

~~Related Policies: BE(LOCAL), BF(LEGAL), BF(LOCAL), BP(LOCAL)~~