

Notice of Public Budget Hearing
The Board of Trustees
Fort Bend Independent School District

Monday, October 7, 2024

This is Notice that the Fort Bend Independent School District Board of Trustees will hold a Public Budget Hearing on Monday, October 7, 2024, beginning at 6:00 PM in the Board Room of the Fort Bend ISD Administration Building, 16431 Lexington Blvd., Sugar Land, TX 77479. The agenda packet for the meeting is available at <https://meetings.boardbook.org/Public/Organization/649>.

Members of the public may view the live stream of the meeting at the following address: <https://www.fortbendisd.com/BoardMeetingLivestream>. Members of the public may also address the Board during public comment.

1. Call to order
2. Pledge of Allegiance and Moment of Silence
3. Information
 - A. Bond 2023 Overview, Deficit Review and Options 6
4. Public Comment
5. Convene in closed session under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student
 - A. Deliberate public release of attorney-client privileged investigation report of 2023 Bond Natatorium Project.
 - B. Deliberate Director of School Improvement recommendation.
 - C. Deliberate assigning DGBA employee grievance of Benjamin Bostick to a Board hearing officer, or to schedule a future Board meeting to hear and consider the grievance.
 - D. Deliberate assigning DGBA employee grievance of Darrin Hawthorne to a Board hearing officer, or to schedule a future board meeting to hear and consider the grievance.

E. Deliberate assigning FNG parent grievance of Tarawa P. to a Board hearing officer, or to schedule a future Board meeting to hear and consider the grievance.

6. Reconvene in Open Session

7. Consider Action on Closed Session Items

8. Review

A. 2023 Bond Natatorium Recommendation: Consideration and approval to move forward with planning to build a second aquatic practice facility with 2023 Bond proceeds. **50**

B. Align Hightower High School Project to Approved Budget: Consideration and approval of aligning the Hightower High School renovation project to the approved budget of \$14.7M. **51**

C. Align Turf & Athletics and Athletics Renovations Packages with Approved Budget: Consideration and approval of Aligning Turf & Athletics Package (BP010) and Athletic Renovations (BP012) with the approved budget. **52**

D. Defer Transportation Facility and Allocate Budget to Program Contingency: Consideration and approval for deferring the Transportation Facility (BP008) and allocating the budget to program contingency to reduce the 2023 Bond deficit. **53**

E. Eliminate Elementary School 55 and Allocate Budget to Program Contingency: Consideration and approval to eliminate construction of Elementary School 55 (ES55) (BP006) and allocate the budget to program contingency to reduce the 2023 Bond deficit. **54**

F. CenterPoint Energy Blanket Easement - Briargate Elementary: Consideration and approval of a blanket (short form) easement with CenterPoint Energy for the electrical services to the new Briargate Elementary School and authorization for the FBISD Board President and/or designee to negotiate and execute this easement, as well as the CenterPoint Energy long form easement to be provided near the conclusion of the project. **55**

G. CenterPoint Energy Blanket Easement - Mission Bend Elementary: Consideration and approval of a blanket (short form) easement with CenterPoint Energy for the electrical services to the new Mission Bend Elementary School and authorization for the FBISD Board President and/or designer to negotiate and execute this easement, as well as the CenterPoint Energy long form easement to be provided near the **65**

conclusion of the project.

H. Water Meter Easement with City of Arcola for Middle School No. 16: Consideration and approval of one Water Meter Easement with the City of Arcola for Middle School No. 16, and authorization for the FBISD Board President to negotiate and execute this easement.	76
I. Gibson Consulting Program Management: Consideration and approval for Gibson Consulting to provide management services for the District's internal audit program.	85
J. Gibson Consulting Internal Audit Services: Consideration and approval for Gibson Consulting to provide internal audit services for PEIMS and Cost Savings Audit.	100
K. TASA Audits for Curriculum and Literacy: Consideration and approval to contract with the Texas Association of School Administrators (TASA) to conduct Curriculum and Literacy audits.	101
L. Superintendent Evaluation Instrument: Consideration and approval of Superintendent's Summative Evaluation Instrument.	102
M. 2025 Houston-Galveston Area Council General Assembly: Consideration and approval of a resolution nominating a representative and an alternate to the General Assembly of the Houston-Galveston Area Council.	113
N. Board of Trustees Meeting Minutes: Consideration and approval of the minutes of Fort Bend ISD Board of Trustees meetings and/or public hearings on the following dates:	116
1. August 12, 2024 - Called Meeting and Agenda Review	117
2. August 26, 2024 - Regular Business Meeting	122
3. September 5, 2024 - Special Called Meeting - Bond Workshop	131
O. Policies CSA (Local), EHB (Local), and EIC (Local): Consideration and approval of proposed adoption, and revision of local policies CSA (Local), EHB (Local), and EIC (Local).	133
1. CSA (Local) - Facility Standards: Safety and Security	134
2. EHB (Local) - Curriculum Design: Special Programs	135
3. EIC (Local) - Academic Achievement: Class Ranking	136
P. 2024-25 T-TESS Appraisers: Consideration and approval of certified campus-based T-TESS Appraisers in administrative positions to serve as	142

teacher appraisers for the 2024-25 school year.

Q. Fund Balance Resolution: Consideration and approval of the Committed Fund Balance Resolution.	145
R. Review of proposed expenses that exceed \$50,000: Specifically for:	
1. Construction Services for Kitchen Renovations MS-HS at Multiple Campuses (BP014): Consideration and approval of a Construction Services for Kitchen Renovations MS-HS at Multiple Campuses (BP014) for a stipulated lump sum amount of \$17,744,892 and authorization for the Superintendent to negotiate and execute or terminate the agreement.	148
2. Construction Services Agreement for Multi-Campus Renovations (BP021): Construction Services Agreement with Dunhill Development and Construction, LLC for Multi-Campus Renovations (BP021) for a stipulated lump sum amount of \$8,708,000 and authorization for the Superintendent to negotiate and execute or terminate the agreement.	153
3. Gates and Doors: Consideration and approval for the purchase of gates and door products, services, and installation through multiple cooperative contracts for an amount not-to-exceed \$596,539 and authorization for the Superintendent to negotiate and execute the agreements through April 2029.	158
4. School Bus Parts, Services and Related Items (COOP): Consideration and approval for the purchase of school bus parts, services, and support from multiple vendors through multiple cooperative contracts for an amount not-to-exceed \$6,900,000 and authorization for the Superintendent to negotiate and execute the agreements through October 2029.	160
5. Roofing Package: Consideration and approval of a Construction Services Agreement with Job Order Contractor (JOC) Nash Industries, Inc. to perform Roofing Replacement at the FBISD Administration Building for a stipulated not-to-exceed amount of \$1,500,000 and authorization for the Superintendent to negotiate and execute or terminate the agreement.	163
6. Stakeholder Engagement Services and Program Evaluation: Consideration and approval for the purchase of stakeholder engagement services and program evaluation from multiple vendors for an amount not-to-exceed \$1,506,991 and authorization for the Superintendent to negotiate and execute the agreements through October 2029.	165

9. Action

A. Fort Bend Central Appraisal District (CAD) Board of Directors: Consideration and approval of a resolution nominating candidates for election to the Fort Bend Central Appraisal District (CAD) Board of Directors.

171

10. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC (LEGAL)]

The following Fort Bend ISD Goals may be referenced in agenda items included in this document:

Goal 1: Fort Bend ISD will provide rigorous and relevant curriculum and deliver instruction that is responsive to the needs of all students.

Goal 2: Fort Bend ISD will provide a positive culture and climate that provides a safe and supportive environment for learning and working.

Goal 3: Fort Bend ISD will recruit, develop, and retain high quality teachers and staff.

Goal 4: Fort Bend ISD will engage students, parents, staff, and the community through ongoing communication, opportunities for collaboration and innovation, and partnerships that support the learning community.

Goal 5: Fort Bend ISD will utilize financial, material, and human capital resources to maximize district outcomes and student achievement.

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
**Action: Information: Bond 2023 Overview,
Deficit Review and Options**
**References: Board Policies CT, CV, and FC
(Local)
District Goal 5**
Department: Operations

Summary

Staff will provide an update on planning for Bond 2023 as well as provide information on proposed school rebuilds, construction costs, the Bond deficit, and options for consideration.

Background

On September 5, 2024, the administration and Board of Trustees convened for an important workshop focused on the 2023 Bond Program. This session provided an in-depth historical overview of the Bond Program to better understand its inception, objectives, and milestones achieved thus far.

Following the feedback and questions raised during the workshop, staff members have continued to analyze the information presented, weigh different options, and think creatively about solutions. Staff also engaged with PASA, the District’s external demographer, to fully evaluate options for elementary school 55. The goal is to not only address the immediate challenges but also to enhance the program’s overall impact in the long term.

This presentation is intended to provide the Board with additional information and insights as they prepare to make critical decisions regarding the future of the Bond Program. By equipping the Board with a comprehensive understanding of the status, potential solutions, and strategic considerations, the administration aims to support informed decision-making that will benefit the community and align with the overarching goals of the Bond Program.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Kathleen Brown
Chief Operations Officer

Dr. Damian Viltz
Chief Operations Officer

Bryan Guinn
Chief Financial Officer

FBISD

Board Update: 2023 Bond

October 7, 2024



Lead
THE PAC

OVERVIEW

- *CONSTRUCTION UPDATE*
- *FINANCIAL UPDATE*
- *RECAP FROM SEPTEMBER 5 AND NEW INFORMATION*
- *REVIEW KEY CONSIDERATION POINTS*
- *FEEDBACK ON RECOMMENDED OPTIONS*
- *DISCUSSION OF NEXT STEPS*

UPDATE

2023 BOND CONSTRUCTION

2023 Bond Projects Construction

BP004 – Ferndell Henry Additions and Renovations



Current D&C Phase

Construction Phase

Schedule

Renovation

Construction Completion – May 2025

Occupancy – July 2025

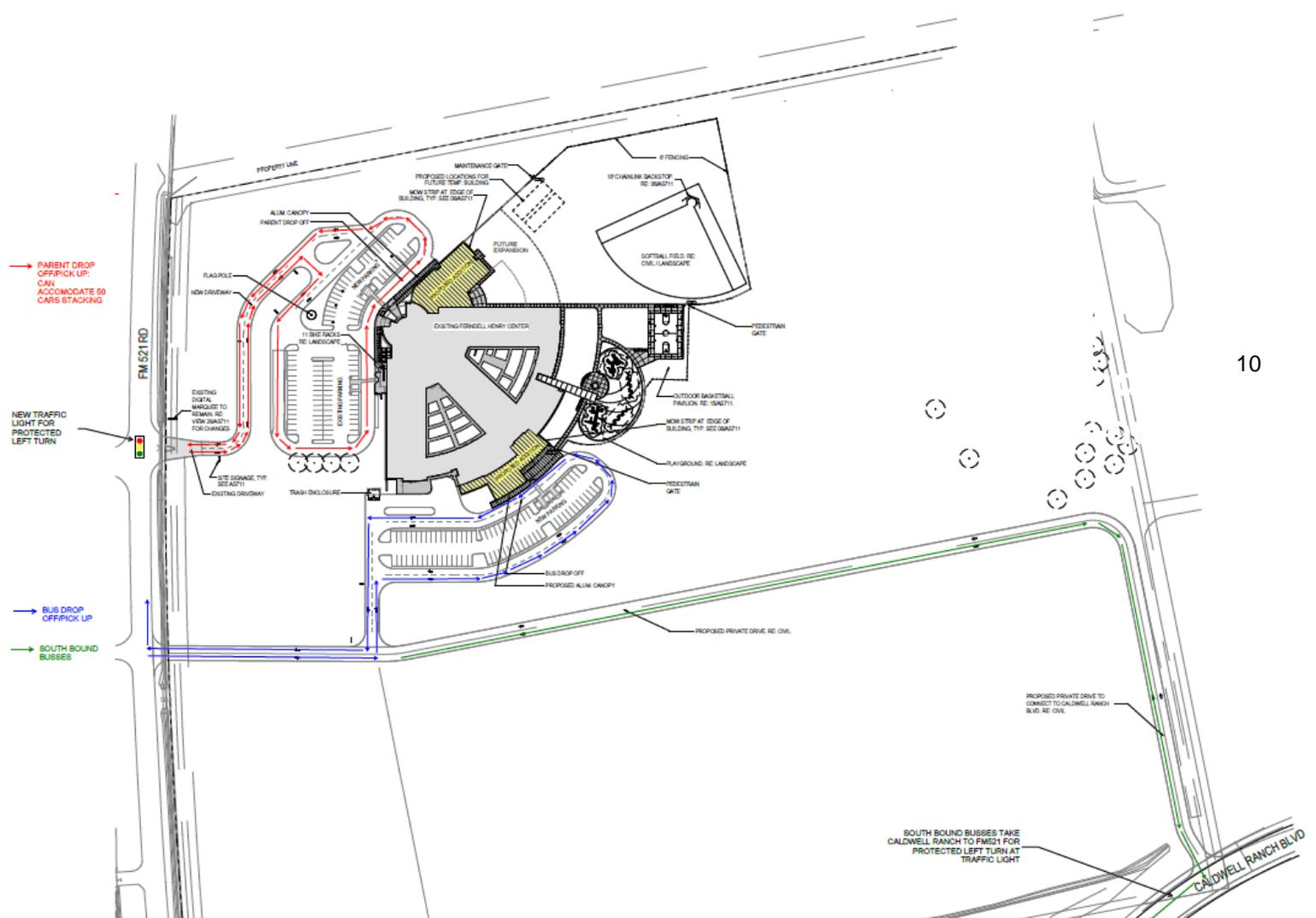
Additions

Construction Completion – June 2025

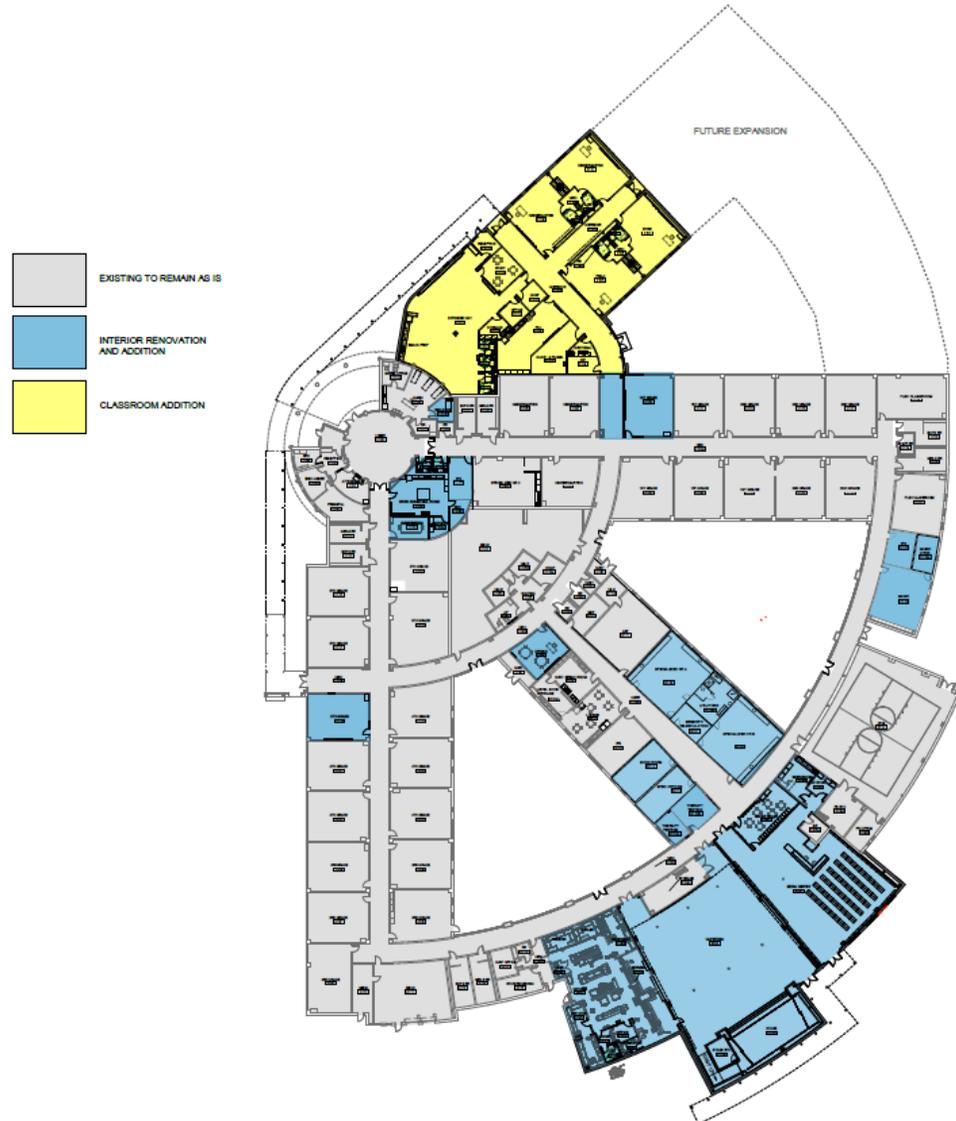
Occupancy – August 2025

Team

A/E: PBK Contractor | Prime Construction (CSP)



2023 Bond Projects Construction BP004 – Ferndell Henry Additions and Renovations



2023 Bond Projects Construction

BP004 – Ferndell Henry Additions and Renovations

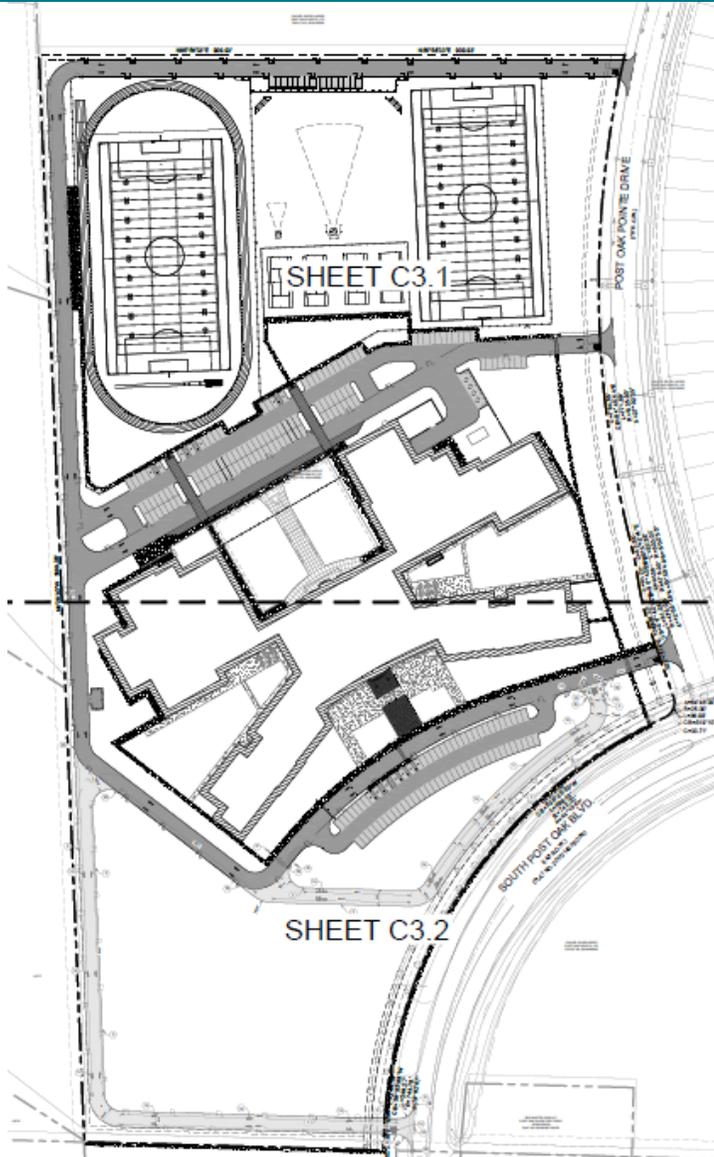
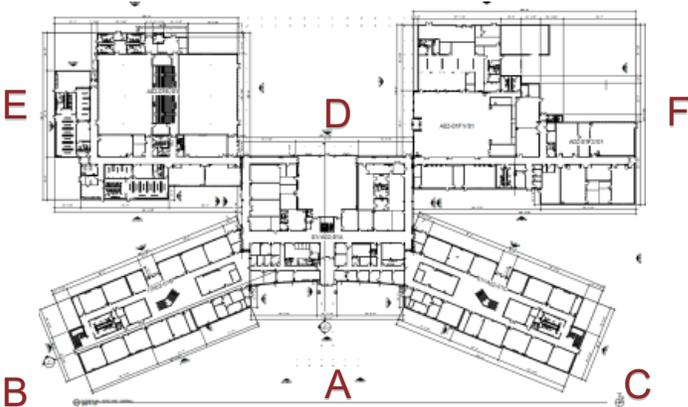
Front Entrance Rendering



South Entrance Rendering



2023 Bond Projects Construction BP005 – Middle School 16



Current D&C Phase

Construction Phase – Started September 2024

Schedule

Substantial Completion – May 2026

Occupancy – August 2026

Team

A/E: Corgan Contractor | Satterfield & Pontikes (CSP)



2023 Bond Projects Construction BP001 – Briargate Elementary School Rebuild



Current D&C Phase

Construction Phase - **28% complete**

Schedule

On schedule - Substantial Completion –
June 2025

Team

A/E: *Kirksey Contractor | Rogers O'Brien*
(CMAR)

UPDATE

2023 BOND FINANCIALS

Bond 2023 Expenditures to Date

Major Object	Budget	Encumbered ¹	Expenses ²	Remaining Budget
Contracted Services	\$ 29,521,332	\$ 11,833,199	\$ 992,159	\$ 16,695,974
Supplies and Materials	177,097,668	11,770,299	15,803,325	149,524,043
Capital Outlay	1,050,353,679	251,922,330	71,137,733	727,293,616
Total	\$ 1,256,972,678	\$ 275,525,828	\$ 87,933,217	\$ 893,513,633

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Note: financial data as of 09/26/2024

¹ Encumbered amount includes requisitions and purchase orders

² Amounts will change as the month is closed

Bond Contingency Amounts

Description	Contingency Amount ¹	Proposed Addition ²	Proposed Use	Contingency Remaining
Bond 2014	\$ 10,637,424	\$ 2,354	\$ -	\$ 10,639,778
Bond 2018	4,271,456	225,121	-	4,496,577
Bond 2023	1,446,347	530,277	-	1,976,624
Total	\$ 16,355,227	\$ 757,752	\$ -	\$ 17,112,979

17

¹ Amounts as of 09/26/2024

² Interest income

2023 Bond: Closing the Gap

29%

Projects without
Independent Cost
Estimates

8

Updated Estimates
or Bids Received
Since August 2024

\$7.5M

3 Projects: +\$ 4.4M
5 Projects: -\$11.9M

18



2023 Bond: Closing the Gap

Review Date	Amount
February 2024	(\$163.2M)
June 2024	(\$61.2M)
July 2024	(\$56.8M)
August 2024	(\$70.4M)
September 2024	(\$64.8M)
October 2024	(\$57.3M)

Amounts based on estimate as of 09/23/2024

REVIEW

2023 BOND INFORMATION

RECAP AND NEW INFORMATION

\$600M

Priority 1 items
deferred in 2018 Bond

A-B-C

Funding cannot cross
propositions

\$17.1M

Available program
contingency
2014, 2018, 2023 Bonds

\$80.0M

Anticipated deficit
in 2023 Bond
\$57.3M currently identified

\$95.9M

Proposed reductions
to close the deficit

PASA
evaluation of
ES55 options

New information since
September 5

Near Term Need:

Clements HS Rebuild scheduled for consideration in November

22

PROP A CURRENT NEED: \$57.3 MILLION
TOTAL ANTICIPATED NEED: \$70-80 MILLION

OPTIONS	REDUCTION AMOUNTS
Defer Elementary #55	\$47,571,737
Align Turf & Athletics with Budget	\$23,200,000
Align Fine Arts Additions with Budget	\$6,000,000
Defer Transportation Facility	\$19,194,402
Totals	\$95,966,139

23

REMINDER  **\$17.1M AVAILABLE FROM 2014, 2018, & 2023 CONTINGENCY**

REVIEW

KEY CONSIDERATION POINTS

PROP A:

Impact of deferring
or eliminating
Elementary 55



Population &
Survey Analysts
www.pasatx.com

Alternative Options for ES #55 Timing Fort Bend ISD

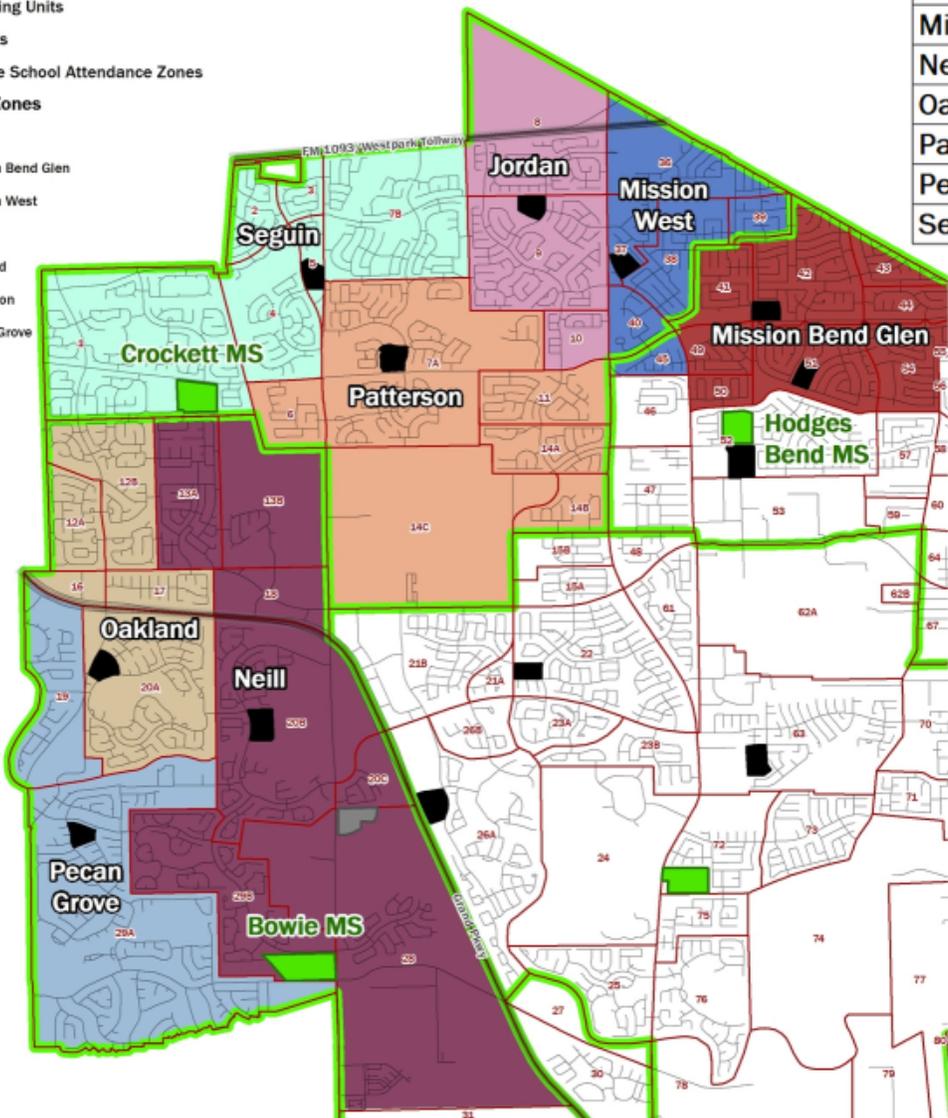
Presenter:
Dr. Stacey Tepera, President

Current Elementary Attendance Zones

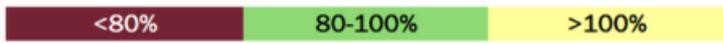
- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones

Current ES Zones

- Jordan
- Mission Bend Glen
- Mission West
- Neill
- Oakland
- Patterson
- Pecan Grove
- Seguin



	Design Capacity	Percent Utilization of RESIDENT Students								
		2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Jordan	752	56%	59%	59%	56%	55%	54%	53%	53%	53%
Mission Bend Glen	819	53%	48%	40%	37%	33%	30%	30%	29%	30%
Mission West	844	53%	52%	52%	53%	54%	55%	56%	58%	59%
Neill	1,105	123%	136%	141%	145%	147%	148%	147%	147%	147%
Oakland	820	91%	85%	80%	74%	73%	72%	71%	70%	70%
Patterson	948	98%	107%	114%	124%	135%	136%	136%	135%	134%
Pecan Grove	792	80%	76%	73%	71%	69%	67%	65%	63%	62%
Seguin	852	110%	109%	109%	108%	109%	110%	110%	110%	111%



Over-utilization (>100%)*

Future utilization is projected to exceed 120% of capacity at Neill and Patterson in the next four years.

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Under-utilization (<80%)*

Future utilization is projected to be less than 80% of capacity at Holley, Jordan, Mission Bend Glen, Mission West, Oakland, and Pecan Grove in the next four years.

The options outlined here are three potential approaches to accommodate the anticipated future student population in this area of the district. These options aim to initiate discussions within FBISD to facilitate planning for future construction schedules, attendance zone adjustments, and more. None of the options presented are meant to serve as the Final Recommendation as defined by Board Policy FC (Local).

*FBISD Board policy FC (Local) defines the efficient utilization range between 80% to 100% of design



Objective

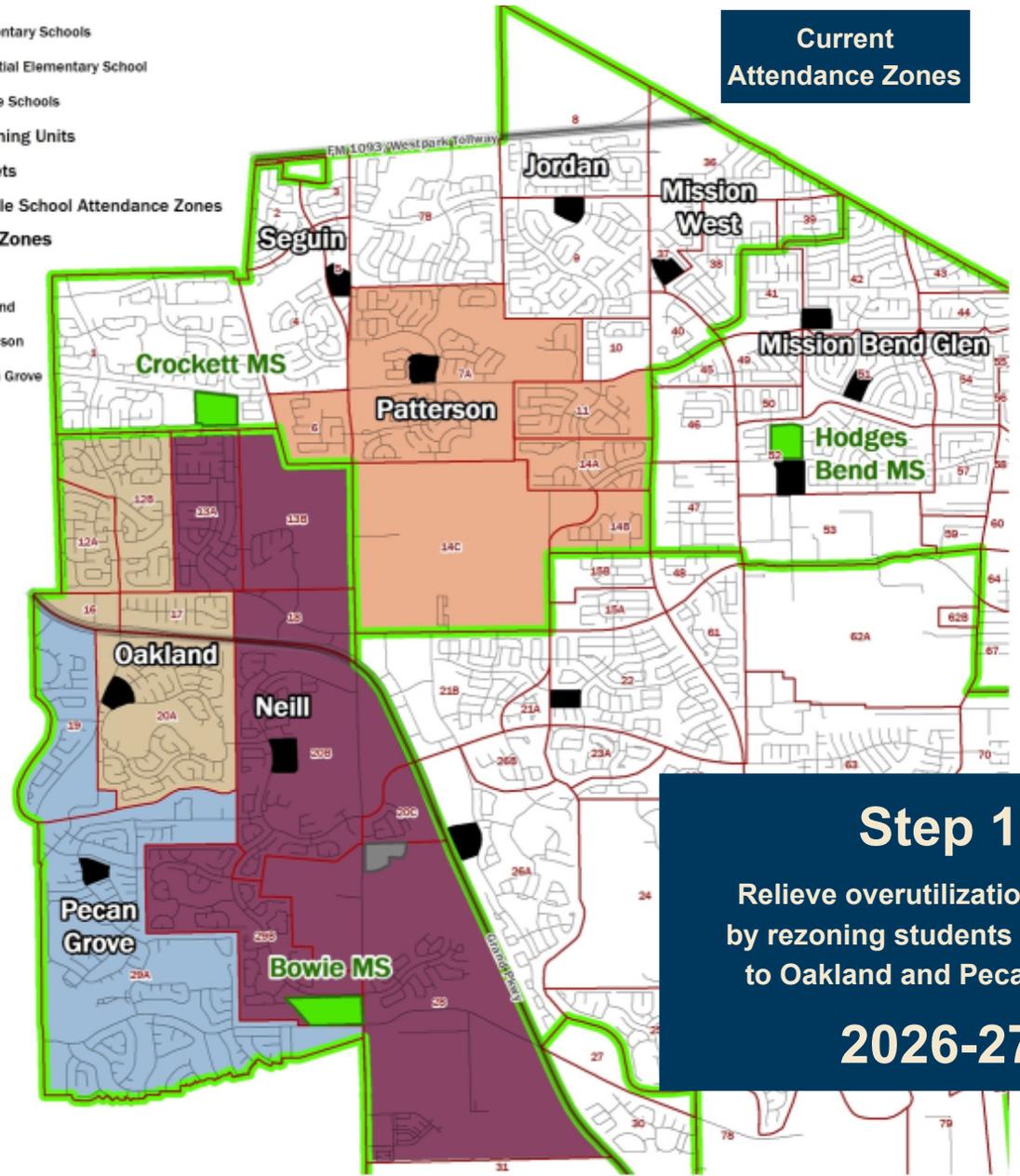
Could rezoning among these area schools be used to better balance student population in existing facilities and defer or eliminate the need for ES 55?

Option 1:

Rezoning to Defer the Opening of ES 55 to a Future Bond

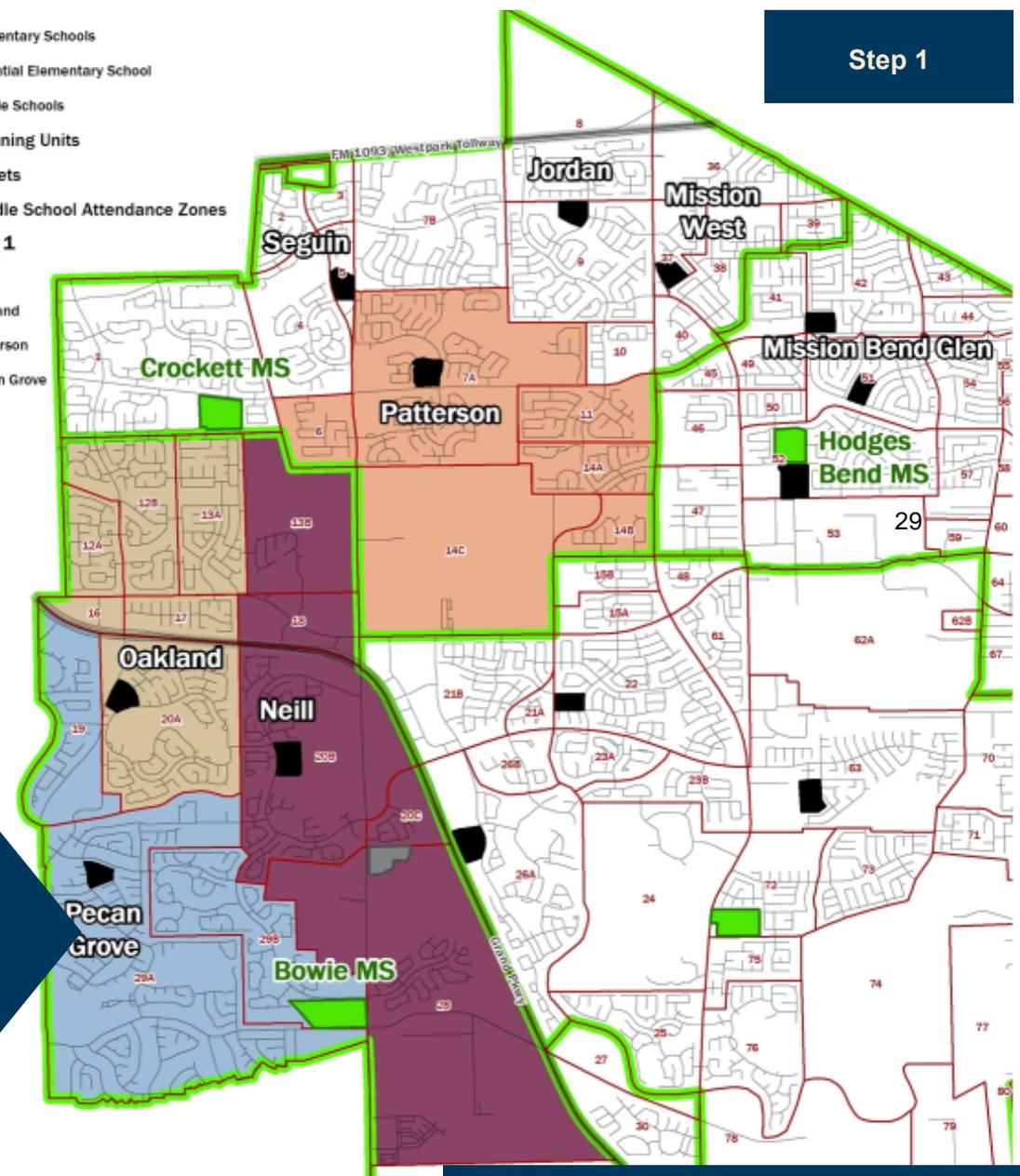
- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones
- Current ES Zones**
- Neill
- Oakland
- Patterson
- Pecan Grove

Current Attendance Zones



- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones
- Opt 1 Step 1**
- Neill
- Oakland
- Patterson
- Pecan Grove

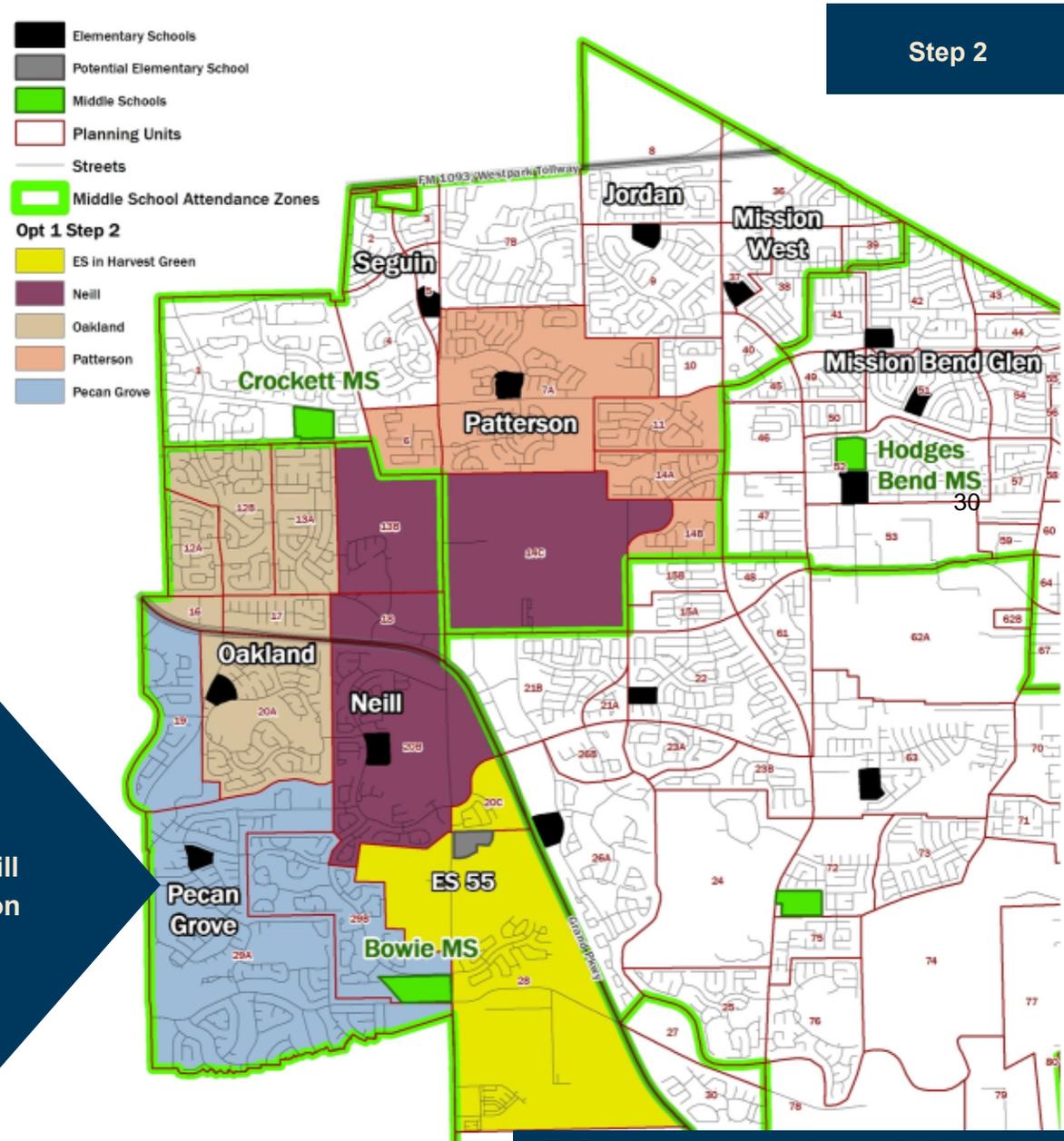
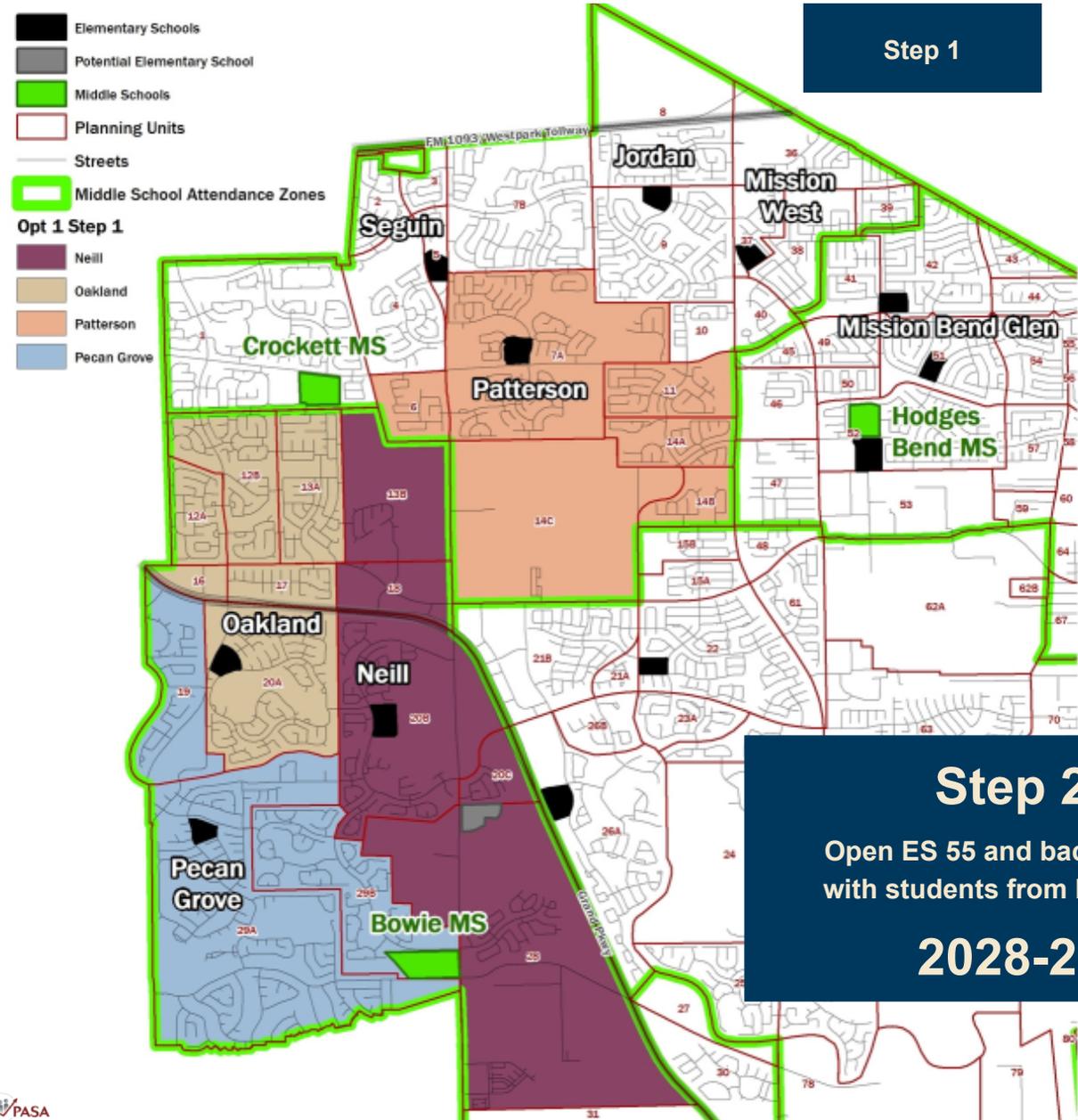
Step 1



Step 1
Relieve overutilization at Neill
by rezoning students from Neill
to Oakland and Pecan Grove
2026-27

Option 1:

Rezoning to Defer the Opening of ES 55 to a Future Bond



Step 2
Open ES 55 and backfill Neill with students from Patterson
2028-29

The Board has not made any decisions regarding future attendance

Option 1 Assessment

Step 1
Rezone Neill

Step 2
Open ES 55

Key Points

- Step 1 moves students from Neill to Oakland and Pecan Grove in 2026-27.
- Step 2 opens ES 55 in 2028-29 and backfills Neill with students from Patterson.

31

	Design Capacity	Percent Utilization of RESIDENT Students								
		2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Jordan	752	56%	59%	59%	56%	55%	54%	53%	53%	53%
Mission Bend Glen	819	53%	48%	40%	37%	33%	30%	30%	29%	30%
Mission West	844	53%	52%	52%	53%	54%	55%	56%	58%	59%
Neill	1,105	123%	89%	96%	62%	70%	70%	70%	69%	69%
Oakland	820	91%	110%	102%	95%	92%	90%	88%	87%	86%
Patterson	948	98%	108%	114%	97%	98%	97%	96%	95%	94%
Pecan Grove	792	80%	116%	113%	111%	110%	108%	106%	104%	103%
Seguin	852	110%	109%	109%	108%	109%	110%	110%	110%	111%
ES #55	1,000	n/a	n/a	n/a	68%	72%	75%	76%	77%	78%

<80%
80-100%
>100%

Considerations

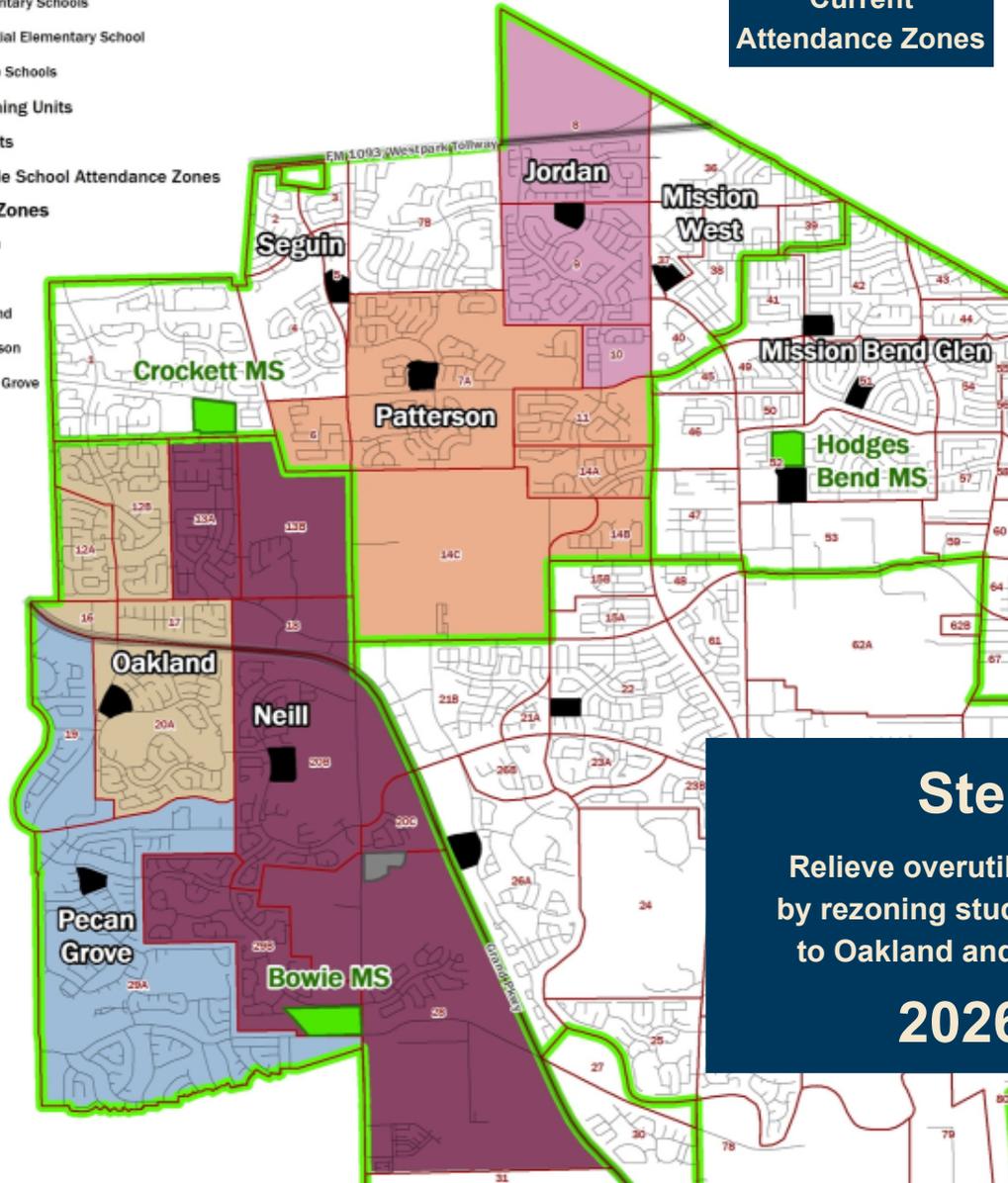
- **Financial:** Allows the district to defer the construction of ES 55 by two years by first rezoning Neill to Oakland and Pecan Grove.
- **Utilization:** Relieves over-utilization at Neill and Patterson, moves Oakland and Patterson into the efficient utilization range (80-100% per FC (Local)), and leaves Jordan, Mission Bend Glen, Mission West, Neill, Pecan Grove, Seguin, and ES 55 outside of the efficient utilization range.
- **Feeders:** Splits Neill between the Bowie MS and Crockett MS attendance communities.

Option 2:

Rezoning to Eliminate the Need for ES 55

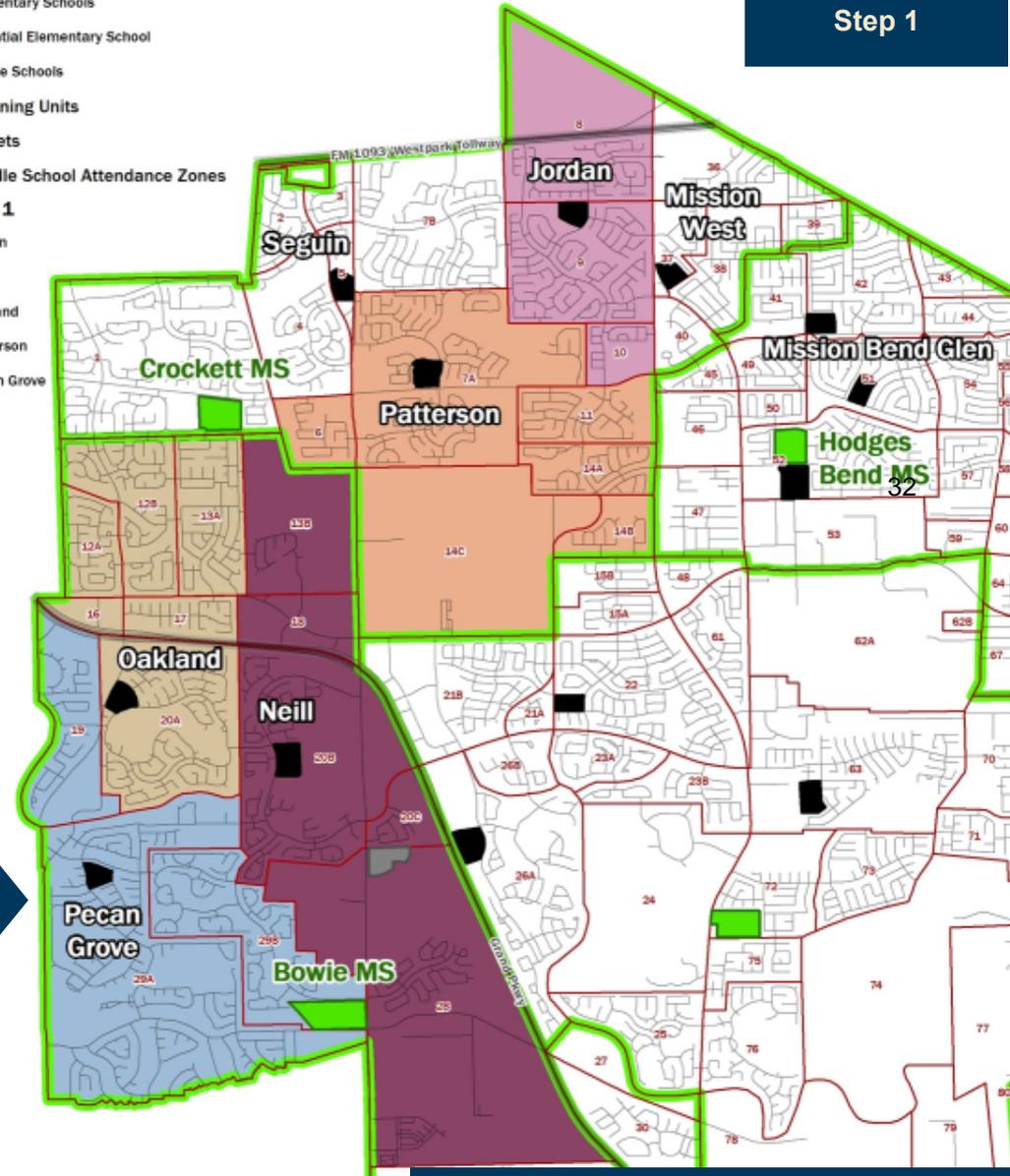
- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones
- Current ES Zones
- Jordan
- Neill
- Oakland
- Patterson
- Pecan Grove

Current Attendance Zones



- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones
- Opt 2 Step 1
- Jordan
- Neill
- Oakland
- Patterson
- Pecan Grove

Step 1



Step 1
Relieve overutilization at Neill
by rezoning students from Neill
to Oakland and Pecan Grove
2026-27

Option 2:

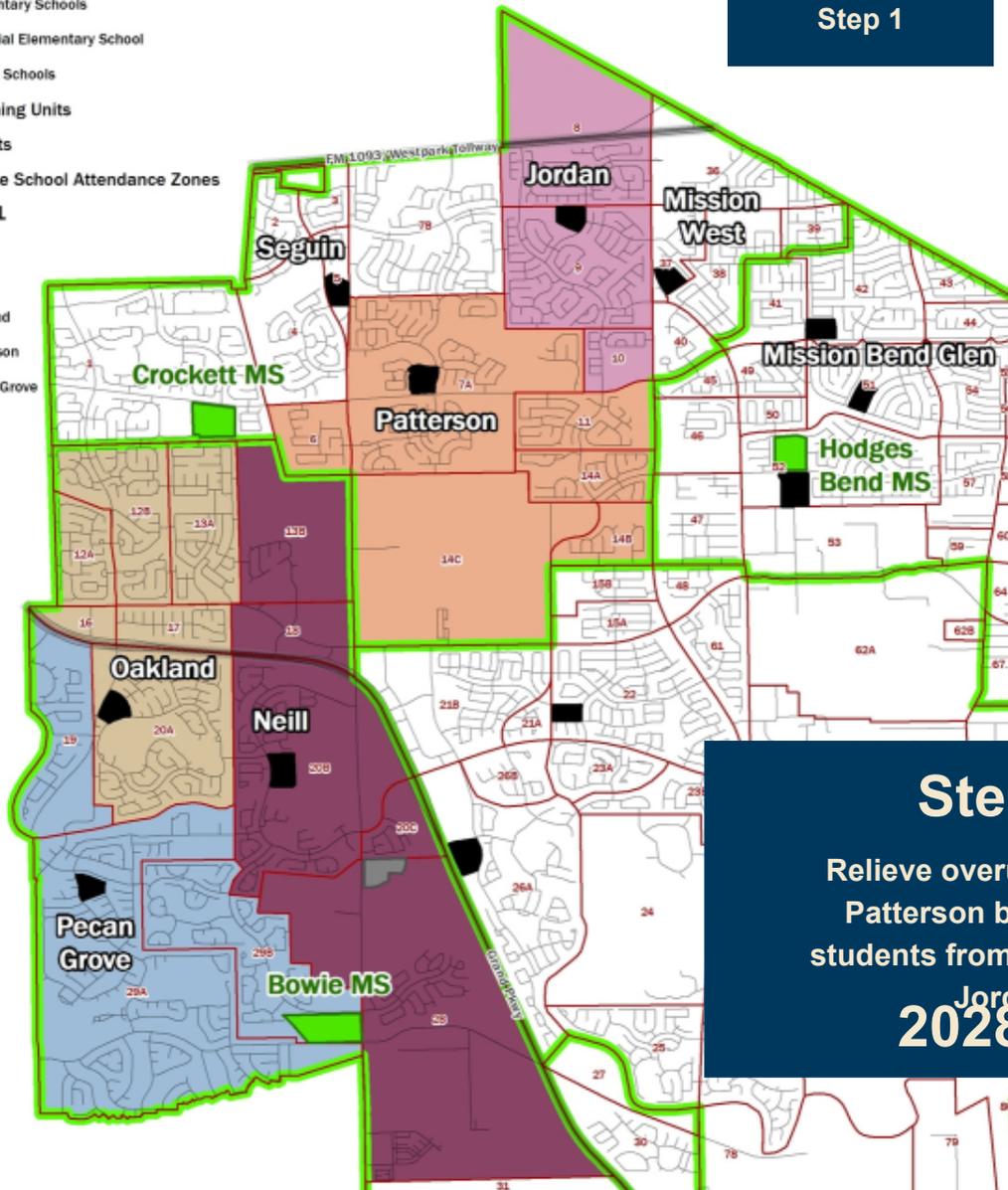
Rezoning to Eliminate the Need for ES 55

- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones

Opt 2 Step 1

- Jordan
- Neill
- Oakland
- Patterson
- Pecan Grove

Step 1



Step 2

Relieve overutilization at Patterson by rezoning students from Patterson to

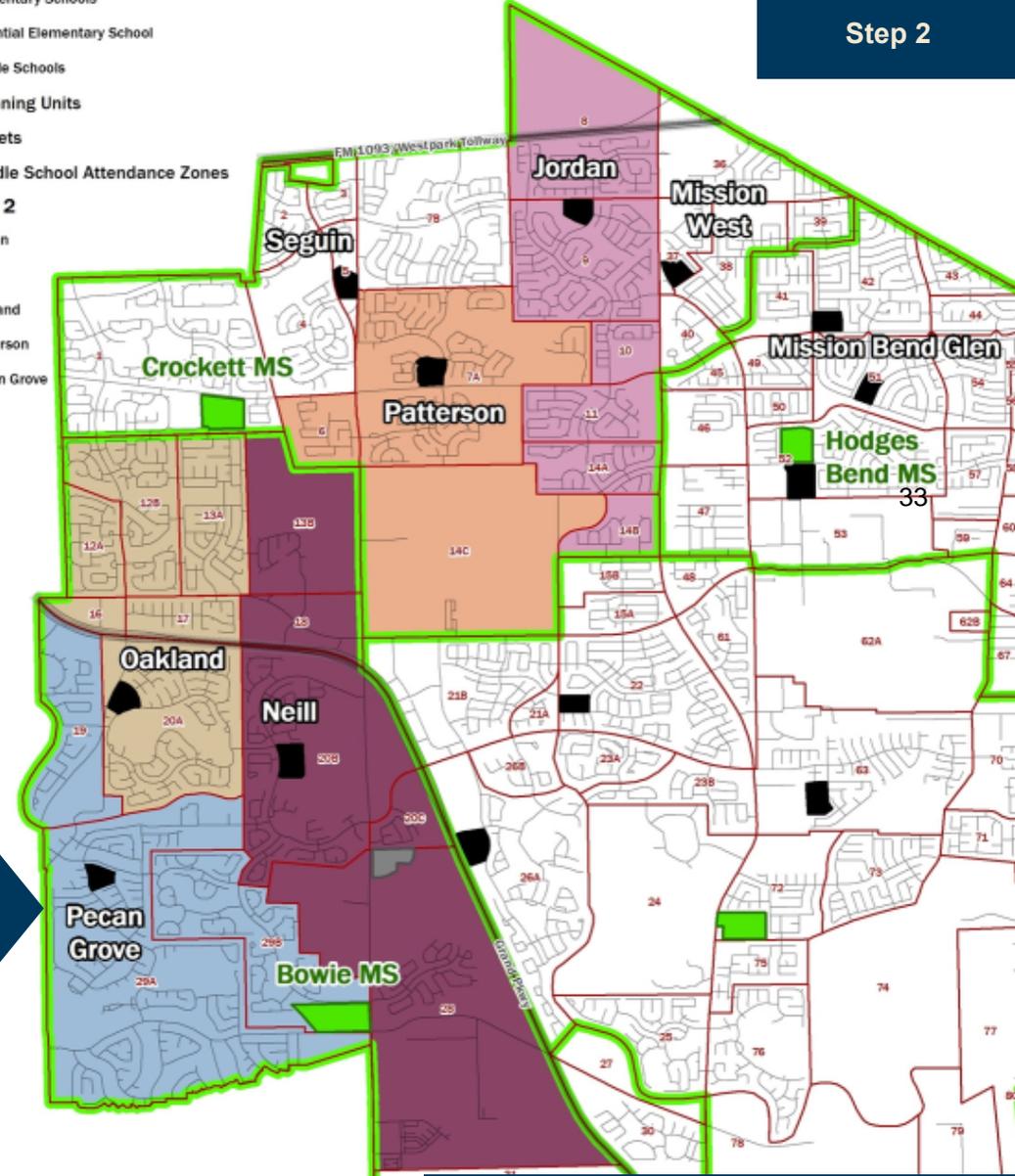
Jordan
2028-29

- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones

Opt 2 Step 2

- Jordan
- Neill
- Oakland
- Patterson
- Pecan Grove

Step 2



Option 2 Assessment

Step 1
Rezone
Neill

Step 2
Rezone
Patterson

Key Points

- **Step 1** moves students from Neill to Oakland and Pecan Grove in 2026-27.
- **Step 2** moves students from Patterson to Jordan in 2028-29.

34

	Design Capacity	Percent Utilization of RESIDENT Students								
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Mission Bend Glen	819	53%	48%	40%	37%	33%	30%	30%	29%	30%
Mission West	844	53%	52%	52%	53%	54%	55%	56%	58%	59%
Neill	1,105	123%	89%	96%	101%	104%	106%	106%	106%	106%
Oakland	820	91%	110%	102%	95%	92%	90%	88%	87%	86%
Patterson	948	98%	109%	115%	94%	105%	107%	106%	106%	105%
Pecan Grove	792	80%	115%	112%	109%	107%	105%	103%	101%	100%
Seguin	852	110%	109%	109%	108%	109%	110%	110%	110%	111%

<80%

80-100%

>100%

Considerations

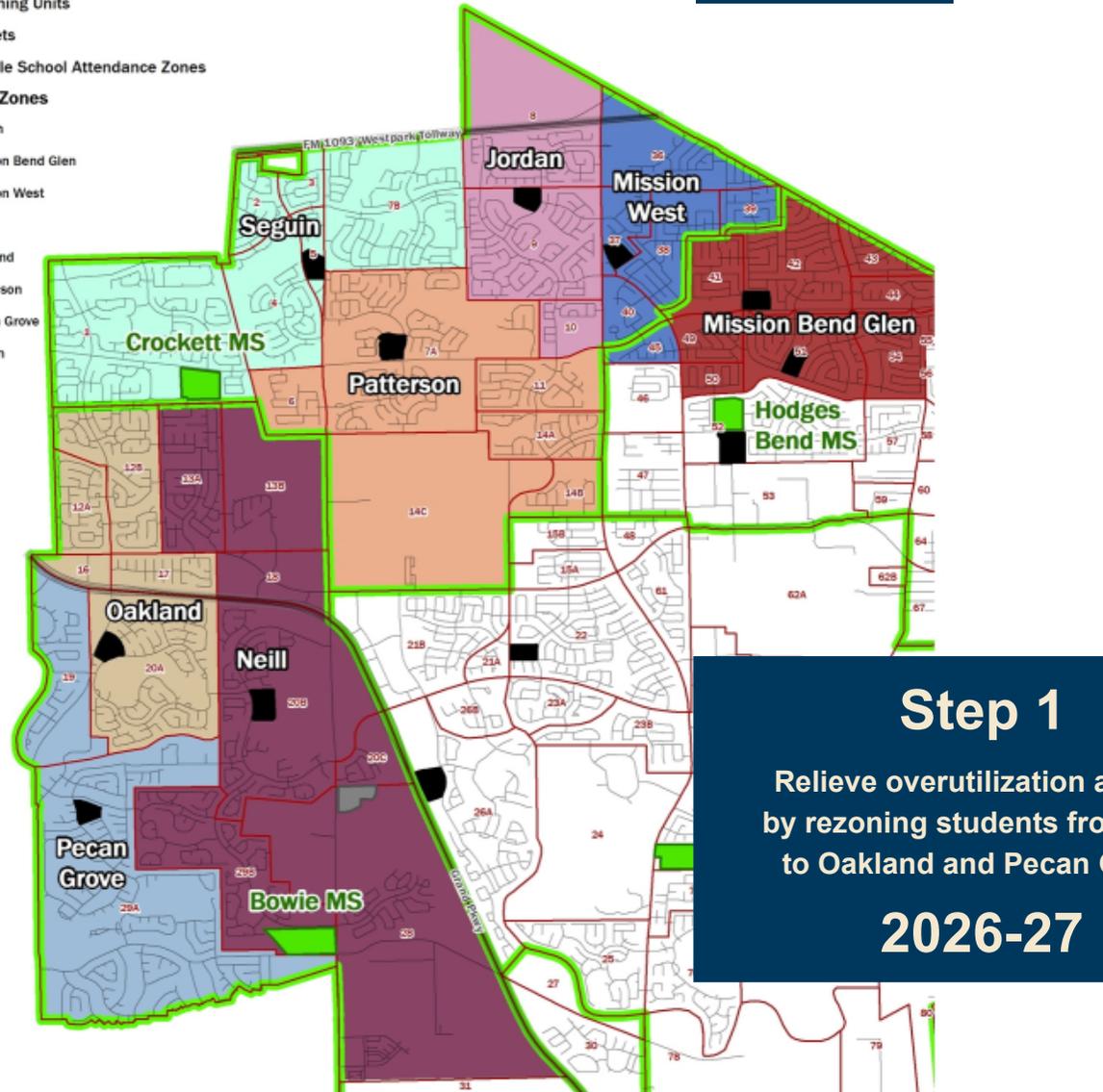
- **Financial:** Allows the district to avoid building ES 55 and recapture the allocated funds.
- **Utilization:** Relieves over-utilization at Neill and Patterson, moves Jordan and Oakland into the efficient utilization range (80-100% per FC (Local)), and leaves Mission Bend Glen, Mission West, Neill, Patterson, Pecan Grove and Seguin outside of the efficient utilization range.
- **Feeders:** Leaves elementary-to-middle school feeders unaffected.

Option 3:

Rezoning to Eliminate the Need for ES 55

- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones
- Current ES Zones**
- Jordan
- Mission Bend Glen
- Mission West
- Neill
- Oakland
- Patterson
- Pecan Grove
- Seguin

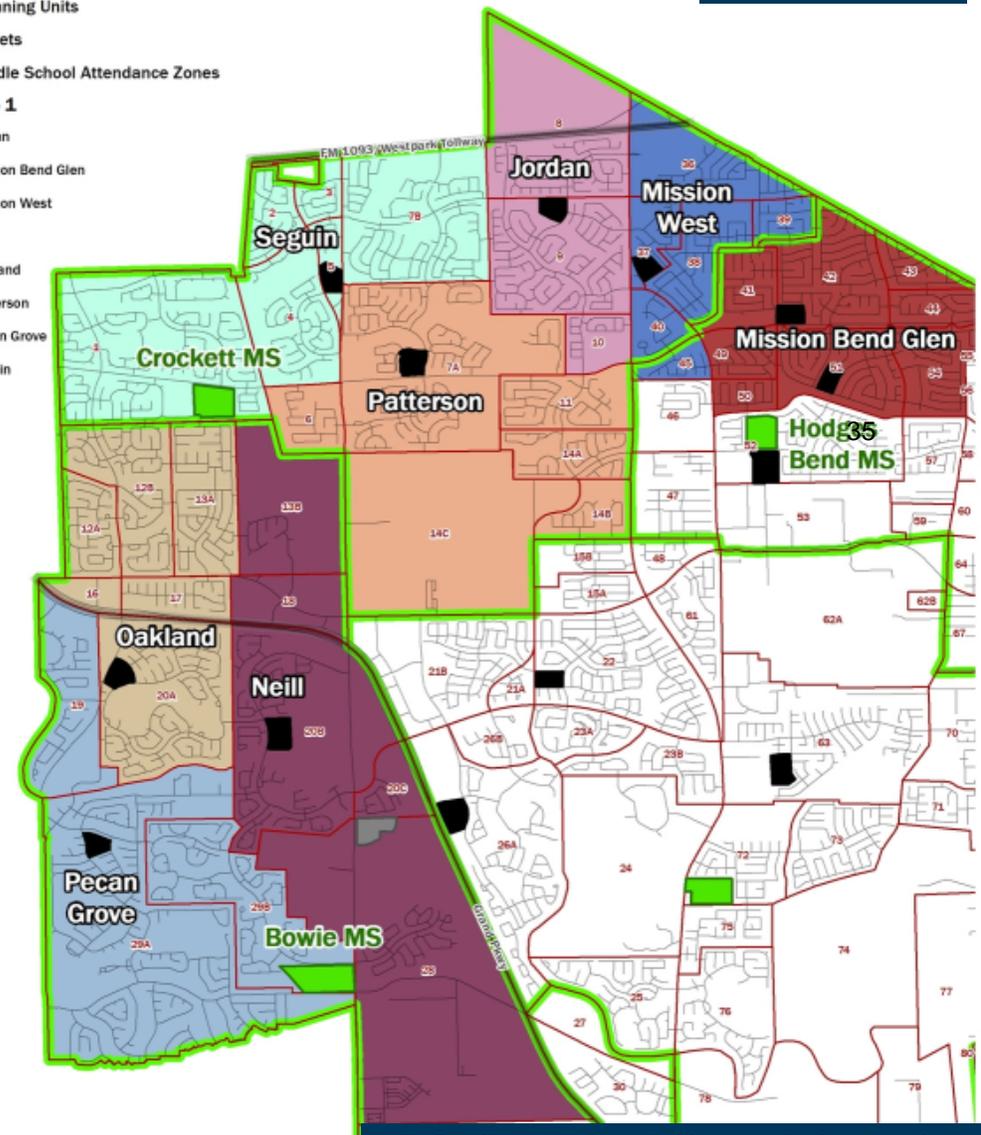
Current Attendance Zones



Step 1
Relieve overutilization at Neill
by rezoning students from Neill
to Oakland and Pecan Grove
2026-27

- Elementary Schools
- Potential Elementary School
- Middle Schools
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- Middle School Attendance Zones
- Opt 3 Step 1**
- Jordan
- Mission Bend Glen
- Mission West
- Neill
- Oakland
- Patterson
- Pecan Grove
- Seguin

Step 1



Option 3:

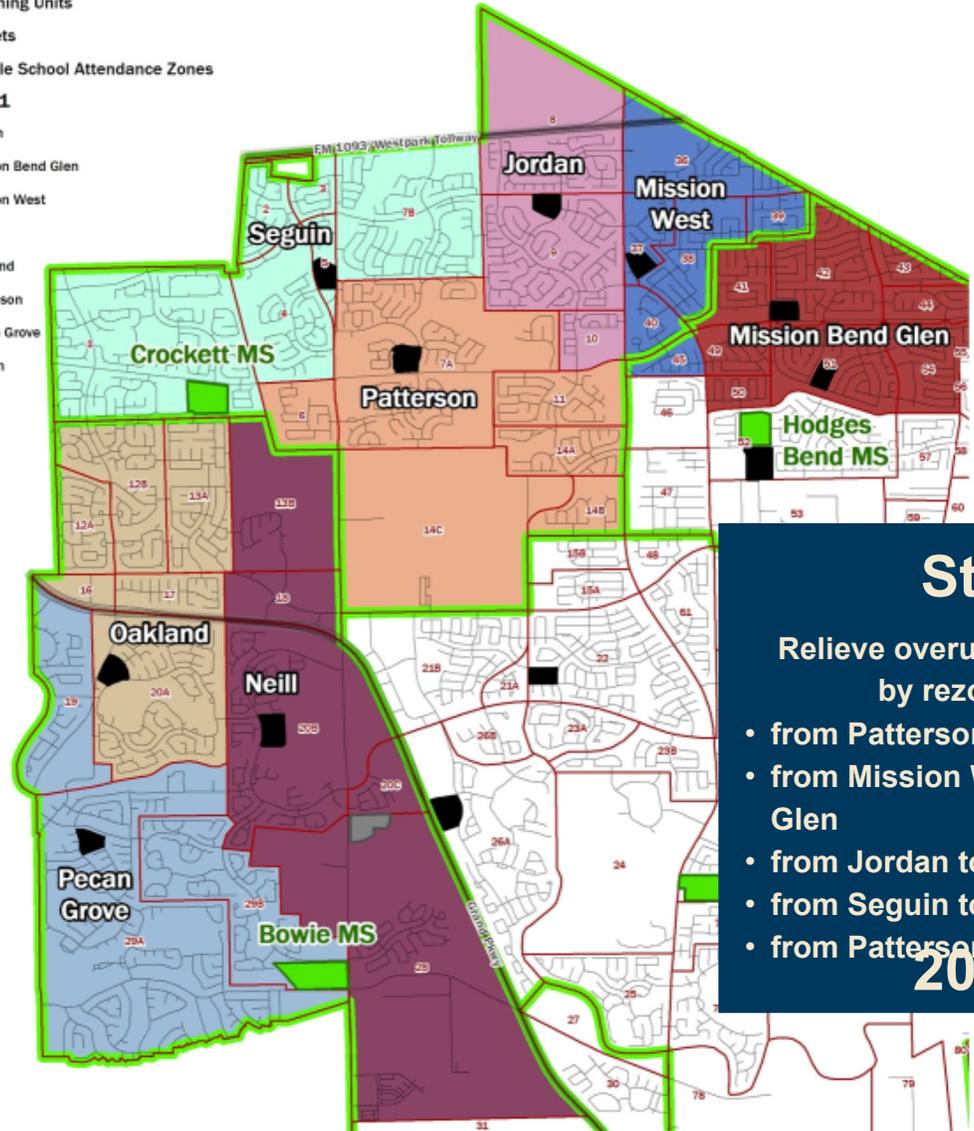
Rezoning to Eliminate the Need for ES 55

- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones

Opt 3 Step 1

- Jordan
- Mission Bend Glen
- Mission West
- Neill
- Oakland
- Patterson
- Pecan Grove
- Seguin

Step 1

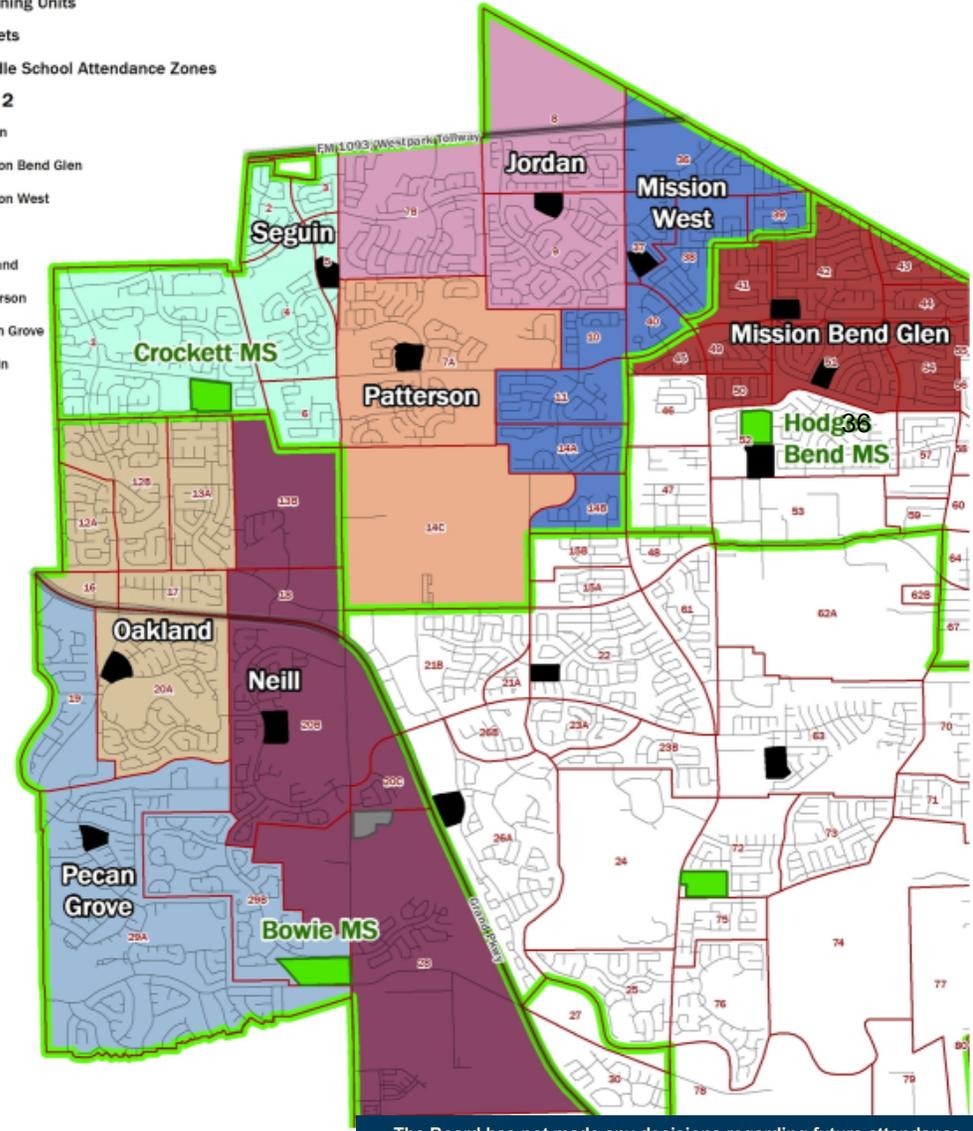


- Elementary Schools
- Potential Elementary School
- Middle Schools
- Planning Units
- Streets
- Middle School Attendance Zones

Opt 3 Step 2

- Jordan
- Mission Bend Glen
- Mission West
- Neill
- Oakland
- Patterson
- Pecan Grove
- Seguin

Step 2



Step 2

Relieve overutilization at Patterson by rezoning students:

- from Patterson to Mission West
- from Mission West to Mission Bend Glen
- from Jordan to Mission West
- from Seguin to Jordan
- from Patterson to Seguin

2028-29

Option 3 Assessment

Step 1
Rezone
Neill

Step 2
Rezone
Multiple Schools

Key Points

- Step 1 moves students from Neill to Oakland and Pecan Grove in 2026-27
- Step 2 moves students in 2028-29 from
 - Seguin to Jordan
 - Patterson to Seguin and Mission West
 - Jordan to Mission West
 - Mission West to Mission Bend Glen

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	Design Capacity	Percent Utilization of RESIDENT Students								
		2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Jordan	752	56%	59%	59%	86%	86%	86%	86%	85%	85%
Mission Bend Glen	819	53%	48%	40%	40%	37%	35%	35%	35%	36%
Mission West	844	53%	52%	52%	94%	93%	93%	93%	94%	94%
Neill	1,105	123%	89%	96%	101%	104%	106%	106%	106%	106%
Oakland	820	91%	110%	102%	95%	92%	90%	88%	87%	86%
Patterson	948	98%	109%	115%	79%	91%	93%	93%	93%	92%
Pecan Grove	792	80%	115%	112%	109%	107%	105%	103%	101%	100%
Seguin	852	110%	109%	109%	88%	89%	89%	88%	89%	89%

<80%

80-100%

>100%

Considerations

- **Financial:** Allows the district to avoid building ES 55 and recapture the allocated funds.
- **Utilization:** Relieves overutilization at Neill and Patterson, moves Jordan, Mission West, Oakland, Patterson, and Seguin into the efficient utilization range (80-100% per FC (Local)), and leaves Mission Bend Glen, Neill, and Pecan Grove outside the efficient utilization range.
- **Feeders:** Improves the elementary-to-middle school feeder by sending all of Mission West to Crockett MS (Mission West is currently split between Crockett MS and Hodges Bend MS).

Current

	Design Capacity	Percent Utilization of RESIDENT Students								
		2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Jordan	752	56%	59%	59%	56%	55%	54%	53%	53%	53%
Mission Bend Glen	819	53%	48%	40%	37%	33%	30%	30%	29%	30%
Mission West	844	53%	52%	52%	53%	54%	55%	56%	58%	59%
Neill	1,105	123%	136%	141%	145%	147%	148%	147%	147%	147%
Oakland	820	91%	85%	80%	74%	73%	72%	71%	70%	70%
Patterson	948	98%	107%	114%	124%	135%	136%	136%	135%	134%
Pecan Grove	792	80%	76%	73%	71%	69%	67%	65%	63%	62%
Seguin	852	110%	109%	109%	108%	109%	110%	110%	110%	111%

Current Attendance Zones
Over-utilization: Three campuses over 100% utilization, with two over 120%.
Under-utilization: Five campuses under 80% utilization.

Option 1

	Design Capacity	Percent Utilization of RESIDENT Students								
		2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Jordan	752	56%	59%	59%	56%	55%	54%	53%	53%	53%
Mission Bend Glen	819	53%	48%	40%	37%	33%	30%	30%	29%	30%
Mission West	844	53%	52%	52%	53%	54%	55%	56%	58%	59%
Neill	1,105	123%	89%	96%	62%	70%	70%	70%	69%	69%
Oakland	820	91%	110%	102%	95%	92%	90%	88%	87%	86%
Patterson	948	98%	108%	114%	97%	98%	97%	96%	95%	94%
Pecan Grove	792	80%	116%	113%	111%	110%	108%	106%	104%	103%
Seguin	852	110%	109%	109%	108%	109%	110%	110%	110%	111%
ES #55	1,000	n/a	n/a	n/a	68%	72%	75%	76%	77%	78%

Option 1 - Rezoning to Defer the Opening of ES 55 to a Future Bond
Financial: Allows the district to defer the construction of ES 55 by two years.
Over-utilization: Two campuses over 100% utilization.
Under-utilization: Five campuses under 80% utilization.
 Impacts 4 campuses via rezoning and creates a feeder split for 1 campus.

Option 2

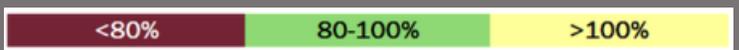
	Design Capacity	Percent Utilization of RESIDENT Students								
		2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Jordan	752	56%	59%	59%	96%	94%	93%	92%	91%	91%
Mission Bend Glen	819	53%	48%	40%	37%	33%	30%	30%	29%	30%
Mission West	844	53%	52%	52%	53%	54%	55%	56%	58%	59%
Neill	1,105	123%	89%	96%	101%	104%	106%	106%	106%	106%
Oakland	820	91%	110%	102%	95%	92%	90%	88%	87%	86%
Patterson	948	98%	109%	115%	94%	105%	107%	106%	106%	105%
Pecan Grove	792	80%	115%	112%	109%	107%	105%	103%	101%	100%
Seguin	852	110%	109%	109%	108%	109%	110%	110%	110%	111%

Option 2 - Rezoning to Eliminate the Need for ES 55
Financial: Allows the district to avoid building ES 55 and recapture the allocated funds.
Over-utilization: Three campuses over 100% utilization.
Under-utilization: Two campuses under 80% utilization.
 Impacts 5 campuses via rezoning with no impact to feeders.

Option 3

	Design Capacity	Percent Utilization of RESIDENT Students								
		2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Jordan	752	56%	59%	59%	86%	86%	86%	86%	85%	85%
Mission Bend Glen	819	53%	48%	40%	40%	37%	35%	35%	35%	36%
Mission West	844	53%	52%	52%	94%	93%	93%	93%	94%	94%
Neill	1,105	123%	89%	96%	101%	104%	106%	106%	106%	106%
Oakland	820	91%	110%	102%	95%	92%	90%	88%	87%	86%
Patterson	948	98%	109%	115%	79%	91%	93%	93%	93%	92%
Pecan Grove	792	80%	115%	112%	109%	107%	105%	103%	101%	100%
Seguin	852	110%	109%	109%	88%	89%	89%	88%	89%	89%

Option 3 - Rezoning to Eliminate the Need for ES 55
Financial: Allows the district to avoid building ES 55 and recapture the allocated funds.
Over-utilization: One campus over 100% utilization.
Under-utilization: One campus under 80% utilization.
 Impacts 8 campuses via rezoning and fixes a current feeder split.





Questions?

PROP A: ES55 Key Points

Key Points

- ES55 (BP006) not projected to meet 80% efficient utilization threshold (FC Local)
- Construction of or elimination of ES55 requires rezoning
- Elimination results in more efficient utilization at Jordan, Neill, Oakland, Patterson, & Pecan Grove; **avoids \$1.5M in operating costs**
- Deferring to a future bond or eliminating ES55 results in **\$47.6M transferred to program contingency**

Options

- 1 Defer construction of ES55 by two years (CY 2026)
- 2 Eliminate need for ES55 through rezoning

PROP A: Turf & Athletics Key Points

Key Points

- Turf & Athletics (BP010) and Athletic Renovations (BP012) include synthetic turf, and other athletic upgrades and renovations at 10 high school campuses
- Synthetic turf estimates are **\$23.2M higher** than budgeted
- Aligning projects to available budget **reduces deficit by \$23.2M**

Options

- 1 Align turf and athletics and athletic renovation projects to available budget
- 2 Allocate from program contingency to offset shortfall

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PROP A: Transportation Facility Key Points

Key Points

- Scope of project for transportation facility (BP008) included:
 - Eight maintenance bays
 - Bus wash area
 - Two training rooms
 - Bus fleet parking
 - Fueling station with CNG capabilities
- Deferring results in **\$19.2M transferred to program contingency**

Options

- 1 Defer construction of transportation facility
- 2 Use portion of budgeted funds to build SPED transportation facility

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PROP A: Hightower HS Renovation Key Points

Key Points

- \$14.7M approved for Hightower HS renovation (BP032)
- HHS public information sheet included “Fine Arts building addition;” building addition not included in approved budget
- Fine Arts building addition requires an additional \$6.0M
- Aligning project to available budget **reduces deficit by \$6.0M**

Options

- 1 Align HHS renovation project to available budget
- 2 Allocate from program contingency to offset shortfall

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PROP A CURRENT NEED: \$57.3 MILLION
TOTAL ANTICIPATED NEED: \$70-80 MILLION

OPTIONS	REDUCTION AMOUNTS
ELIMINATE Elementary #55	\$47,571,737
Align Turf & Athletics with Budget	\$23,200,000
Align Fine Arts Additions with Budget	\$6,000,000
Defer Transportation Facility	\$19,194,402
Totals	\$95,966,139

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REMINDER ➤ **\$17.1M AVAILABLE FROM 2014, 2018, & 2023 CONTINGENCY**

PROP C: Natatorium Key Points

Key Points

- \$22.9M included in 2023 Bond for Natatorium **based on practice facility**
- \$6M shortfall for **practice facility**
- Aquatic sports participation and facility usage does not support need for an additional competition facility
- Only contingency from 2014 and 2018 Bonds can be used to address shortfall
- 2014 and 2018 contingency **likely insufficient** to build competition facility

Options

- 1 Build practice facility and allocate program contingency to cover shortfall
- 2 Build competition facility and allocate program contingency to cover shortfall

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PROP A: IMPACT OF RECOMMENDATION

- Aligning Turf & Athletics and HHS Fine Arts building addition with approved budget reduces deficit by **\$29.2M** (Deficit = \$28.1M)
- Eliminate ES55 and defer Transportation Facility results in **\$66.8M** reduction; eliminates deficit and provides **\$38.7M** in program contingency for **Prop A**
- Provides buffer for anticipated increases on **29%** of projects with cost estimates in progress (Projected Deficit = \$80.0M)

Action		\$ Impact
Current Deficit	-	\$57,300,000
Align Athletics and FA with Budget	+	\$29,200,000
Revised Deficit	-	\$28,100,000
Eliminate ES55	+	\$47,571,737
Defer Transportation Facility	+	\$19,194,402
Increase to Program Contingency	=	\$38,666,139
Anticipated Increases	-	\$22,700,000
Potential Contingency for Prop A	=	\$15,966,139

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IMPACT ON PROGRAM CONTINGENCY

Proposition A Contingency

- Program contingency increases to **\$17.9M** (currently \$1.9M)
- Only available for projects in **Prop A**

2014 and 2018 Contingency

- Available contingency totals **\$15.1M**
- Board has discretion to use on Props A, B, or C

Any use of program contingency

requires board approval

	Totals
Potential Program Contingency for Prop A	\$15,966,139
Existing Program Contingency for Prop A	\$1,976,624
Total Prop A Program Contingency	\$17,942,763
2014 Bond Program Contingency	\$10,639,778
2018 Bond Program Contingency	\$4,496,577
Total 2014 and 2018 Bond Contingency	\$15,136,355
Total Contingency	\$33,079,118

NEXT STEPS

DISCUSSION

NEXT STEPS

- 1 Board action on recommended options at October 21 meeting
- 2 Clements HS budget amendment and construction contract
- 3 Continue to collaborate to address⁴⁹ planning issues in 2023 Bond
- 4 Bond Oversight Committee
October 17

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: 2023 Bond Natatorium
Recommendation
Reference: Board Policy CV (Local)
District Goal 5
Department: Operations/Business & Finance

Recommendation

Consideration and approval to move forward with planning to build a second aquatic practice facility with 2023 Bond proceeds.

Background

The 2023 Bond approved budget includes \$22.9M for a Natatorium (BP007). The current estimate for the project, which was budgeted as an aquatics practice facility, is \$6M greater than the approved budget.

Staff has reviewed student participation in aquatic sports (swim, dive, and water polo) and usage data for Don Cook Natatorium. Based on analysis of the data, a second competition natatorium like Don Cook is not needed. However, there is a need for a second aquatics practice facility to serve students on the east side of the district. Currently students at Crawford, Dulles, Marshall, and Ridge Point high schools utilize non-district outdoor practice facilities. All remaining high school campuses either use the aquatics practice facility at Hodges Bend or Don Cook Natatorium.

Based on student participation and usage of the existing aquatic facilities, staff recommends that the District build a second aquatics practice facility. The project will require use of program contingency from the 2014 or 2018 bond program contingency. The final estimate for the second aquatics facility is anticipated to be completed in the first quarter of 2025. When the project estimates are completed, staff will request use of program contingency to complete the project.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Kathleen Brown
Deputy Superintendent of Operations

Bryan Guinn
Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
**Action: Review: Align Hightower High School
Project to Approved Budget of \$14.7M**
Reference: Board Policy CV (Local)
District Goal 5
Department: Operations/Business & Finance

Recommendation

Consideration and approval of aligning the Hightower High School renovation project to the approved budget of \$14.7M.

Background

The approved budget for the Hightower High School renovation project (BP032) is \$14.7M. Included in the public information sheet for the project was a description for “Fine Arts building addition” at the campus. However, the project budget only included funds for renovation of the existing Fine Arts spaces at the campus.

Due to a lack of available contingency funds for the Fine Arts additions, staff recommends that the project for the campus be aligned with the approved budget of \$14.7M. With this action, the Fine Arts will be renovated, but no additions will be made. This action will also reduce the 2023 Bond deficit by \$6M.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Kathleen Brown
Deputy Superintendent of Operations

Bryan Guinn
Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Align Turf & Athletics and Athletic Renovations Packages with Approved Budget
Reference: Board Policy CV (Local) District Goal 5
Department: Operations/Finance

Recommendation

Consideration and approval of Aligning Turf & Athletics Package (BP010) and Athletic Renovations (BP012) with the approved budget.

Background

A budget of \$27.5 million was approved for the Turf & Athletics Package (BP010) and \$27.8M for Athletic Renovations (BP012). As planned, the projects would have replaced grass baseball and softball fields at ten high schools with synthetic turf fields. However, the estimates for the synthetic turf component of these projects exceeds the budget by \$23.2 million.

Due to a lack of available contingency funds for the Turf & Athletics and Athletic Renovations Packages, staff recommends that the projects be aligned with the approved budgets of \$27.5M (BP010) and \$27.8M (BP012). This action will reduce the 2023 Bond deficit by \$23.2M.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Kathleen Brown
Deputy Superintendent of Operations

Bryan Guinn
Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Defer Transportation Facility and
Allocate Budget to Program Contingency
Reference: Board Policy CV (Local)
District Goal 5
Department: Operations/Business & Finance

Recommendation

Consideration and approval of deferring the Transportation Facility (BP008) and allocating the budget to program contingency to reduce the 2023 Bond deficit.

Summary

The approved budget for 2023 Bond included \$23.0M for a Transportation Facility, with the project budget currently having \$19.2M available. Staff is currently evaluating whether the District would be better served by a specialized Special Education (SPED) transportation facility. Additionally, the existing transportation facilities at Lake Olympia and Hodges Bend provide adequate coverage, allowing time to evaluate a potential SPED transportation facility.

Due to the deficit, staff recommends deferring the Transportation Facility. This action will allow \$19.2M to be placed in 2023 Bond program contingency to address the deficit. After all projects in the 2023 Bond have full cost estimates, staff may bring back a recommendation for a SPED transportation facility using 2023 Bond program contingency.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Kathleen Brown
Deputy Superintendent of Operations

Bryan Guinn
Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Eliminate Elementary School 55 and Allocate Budget to Program Contingency
Reference: Board Policy CV and FC (Local) District Goal 5
Department: Operations/Business & Finance

Recommendation

Consideration and approval to eliminate construction of Elementary School 55 (ES55) (BP006) and allocate the budget to program contingency to reduce the 2023 Bond deficit.

Summary

The 2023 Bond approved budget includes funding to build ES55. Board policy FC Local defines efficient utilization as 80-100 percent. The most up-to-date information from PASA, the district's demographer, is that the planned campus will be underutilized through 2033-34. There are nearby campuses that are also underutilized (i.e. below 80 percent) through this period.

Eliminating ES55 will lead to better utilization at nearby underutilized campuses. This change would not affect the feeder patterns from elementary to middle schools. Additionally, eliminating ES55 will allow \$47.6M to be placed in program contingency to help address the 2023 Bond deficit.

Staff recommends that construction of ES55 be eliminated, with \$47.6M to be placed in 2023 Bond program contingency to assist with addressing the deficit.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Kathleen Brown
Deputy Superintendent of Operations

Bryan Guinn
Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: CenterPoint Energy
Blanket Easement –Briargate
Elementary School - Rebuild
References: Board Policy CV (Local)
District Goal 5
Department: Operations

Recommendation

Consideration and approval of a blanket (short form) easement with CenterPoint Energy for the electrical services to the new Briargate Elementary School and authorization for the FBISD Board President and/or designee to negotiate and execute this easement, as well as the CenterPoint Energy long form easement to be provided near the conclusion of the project.

Summary

The blanket easement (short form blanket easement) is required by CenterPoint Energy to install temporary and permanent underground and overhead electrical services to the new Briargate Elementary School.

The blanket easement will be in place until FBISD and CenterPoint Energy have completed and executed the long form easement. When the service (a new transformer) is energized to the site, CenterPoint will generate a long form easement. The long form easement will contain a detailed descriptive easement for the site, including sketches. The long form easement will replace the blanket easement, as this is only a temporary easement in order to expedite the installation of the new transformer.

The new Briargate Elementary School project has been designed with consideration to all the other utility easements. As such, the approval of these easements (short form blanket easement and long form easement) will not conflict with any site design elements.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Dr. Damian Viltz
Chief Operations Officer

**SHORT FORM BLANKET EASEMENT
3-PHASE OVERHEAD AND UNDERGROUND**

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS }

KNOW ALL PERSONS BY THESE PRESENTS:

COUNTY OF FORT BEND}

THAT, Fort Bend Independent School District, its successors and assigns, hereinafter referred to as "Grantor", whether one or more, for and in consideration of the sum of ONE DOLLAR (\$1.00) CASH to Grantor paid by CenterPoint Energy Houston Electric, LLC, its successors and assigns, hereinafter referred to as "Grantee", whose principal address is P. O. Box 1700, Houston, Texas 77251-1700, has **GRANTED, SOLD AND CONVEYED** and by these presents, does **GRANT, SELL AND CONVEY** unto said Grantee, all or in part, a perpetual **blanket** easement, hereinafter referred to as the "Easement", for electric distribution and related communication facilities consisting of a variable number of wires and cables and all necessary and desirable equipment and appurtenances, including, but not limited to, towers or poles made of wood, metal or other materials, props and guys, hereinafter referred to as "Facilities", lying on, over, under, and across the following described lands owned by Grantor, ("Grantor's Property"), to wit:

That certain 9.5212-acre tract of land situated in the John Lafayette Survey, Abstract 280, Fort Bend County, Texas, being the same property described in a deed from Blue Ridge Associates to Fort Bend Independent School District, dated May 12, 1972 and filed for record under Volume 572, Page 363 in the Deed Records of said County and State, (the "Easement Area").

The Easement Area herein granted is a blanket easement and shall apply only insofar as the boundaries of Grantor's Property will permit. Grantee further reserves the right to extend services and drops within Grantor's Property and to adjacent land owners from said Facilities.

Grantor or its successors or assigns shall observe and exercise all notification laws as per the Underground Facility Damage Prevention and Safety Act, also known as "ONE CALL" & "CALL BEFORE YOU DIG" when working in or near the Easement Area.

To the extent that such laws and codes apply to Grantor, its successors and assigns, Grantor, its successors and assigns shall observe all safety codes and laws which apply to working along, within and or near the Easement Area and Facilities during construction activities and safe clearance from such Facilities, including the Occupational Safety and Health Administration ("O.S.H.A."), Chapter 752 of the Texas Health and Safety Code, the National Electric Code, and the National Electrical Safety Code.

Grantor herein reserves the right to grant easements in favor of third parties across the herein described Easement Area in a near perpendicular fashion to Grantee's Facilities, the approximate locations of which are shown on Exhibit "A", attached hereto and made a part hereof, provided (i) no other utilities are permitted to cross within a vertical distance of twenty-four (24) inches of Grantee's below ground Facilities, (ii) no other facilities or structures shall be permitted longitudinally within a distance of five (5) feet of the centerline of any of Grantee's below ground and above ground Facilities, (iii) no other utilities or structures shall be permitted longitudinally within a distance of fifteen (15) feet of the centerline of any of Grantee's overhead Facilities, beginning at a plane sixteen (16) feet above the ground and extending upward, hereinafter collectively referred

to as “Grantee’s Exclusive Easement Area”, and, (iv) doing so does not, in the sole opinion of Grantee, endanger or interfere with the efficient, safe and proper operation and maintenance of Grantee’s Facilities.

Grantor herein covenants and agrees that, in the event that any third party facilities or obstructions are located within Grantee’s Exclusive Easement Area, Grantor will take immediate action to remove and/or relocate said facilities and/or obstructions to a location outside of Grantee’s Exclusive Easement Area at Grantor’s sole cost and expense.

If Grantor, its successors or assigns should, at any future date, request that the Easement Area herein granted be further defined, Grantee agrees, at Grantor’s expense, to prepare a new, defined easement described by a sealed survey sketch. Defined easements shall be unobstructed and may be further described by, but not limited to, the following descriptions:

- 1.) A ten (10) foot wide easement (for above and below ground facilities);
- 2.) A ten (10) foot wide easement together with ten (10) foot aerial easements adjoining both sides of said ten (10) foot wide easement (for above ground and overhead facilities that are not along a perimeter);
- 3.) A ten (10) foot wide easement together with an adjoining eleven (11) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 4.) A fourteen (14) foot wide easement together with an adjoining seven (7) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 5.) An easement sixteen (16) feet wide and twenty-four (24) feet long (for Grantee’s pad-mounted transformer station purposes).

Grantee further agrees to release this Easement upon execution and delivery of the new defined easement by Grantor.

In the event that Grantor, its successors and assigns, desires that Grantee’s Facilities be relocated, then Grantee agrees to relocate said Facilities provided that Grantor furnishes a suitable and feasible site or location for such relocation and, provided

that Grantor, its successors and assigns, shall, if requested by Grantee, furnish to Grantee a suitable and acceptable easement covering the new location. Any and all costs associated with relocating said Facilities will be at Grantor's sole expense.

Grantee shall also have reasonable rights of ingress and egress to and from said Easement Area, together with reasonable working space, for the purposes of erecting, installing, operating, maintaining, replacing, inspecting, and removing said Facilities, together with the additional right to remove from said Easement Area, all bushes, trees and parts thereof, or other structures which, in the opinion of Grantee, endanger or may interfere with the efficiency, safe and proper operation, and maintenance of said Facilities.

TO HAVE AND TO HOLD the above described Easement, together with all and singular the rights and appurtenances thereto in anywise belonging, unto Grantee forever, and Grantor does hereby bind itself and its successors, heirs, assigns, and legal representatives, to fully warrant and forever defend all and singular the above described Easement and rights unto said Grantee, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor, but not otherwise. In the event of a deficiency in title or actions taken by others which results in the relocation of Grantee's Facilities, the Grantor herein, its successors and assigns, will be responsible for all costs associated with the relocation and/or removal of Grantee's Facilities.

The terms, conditions and provisions contained herein constitute the complete and final agreement between Grantor and Grantee, (collectively the "Parties") with respect to the subject matter hereof and supersedes all prior agreements, representations and understandings of the Parties and, by Grantor's signature affixed hereto and Grantee's use of the Easement, the Parties evidence their agreement thereof. No oral or written agreements made or discussed prior to, or subsequent to, the execution of this Easement shall supersede those contained herein. Any and all revisions, amendments and/or exceptions to the terms, conditions and provisions contained in this Easement shall be in

written, recordable form and executed by both parties, or their respective successors or assigns in order to be deemed valid.

EXECUTED this [] day of [], 20[].

Fort Bend Independent School District

BY: []
Signature

[]
Name typed or printed

[]
Title

STATE OF TEXAS }

COUNTY OF [] }

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared [] of Fort Bend Independent School District, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that ()he executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said district.

Given under my hand and seal of office this [] day of [], 20[].

[]
Notary's Signature

[]
Name typed or printed

[]
Commission Expires

**ATTACHMENT
AFFIDAVIT**

STATE OF TEXAS }

COUNTY OF _____ }

BEFORE me the undersigned authority on this day personally appeared _____ the _____ of Fort Bend Independent School District, hereinafter referred to as Affiant, who being duly sworn, deposes and says that Affiant is the current owner of the tract of land described in an easement instrument executed by the same on even date herewith, said tract of land is further described as follows:

That certain 9.5212-acre tract of land situated in the John Lafayette Survey, Abstract 280, Fort Bend County, Texas, being the same property described in a deed from Blue Ridge Associates to Fort Bend Independent School District, dated May 12, 1972 and filed for record under Volume 572, Page 363 in the Deed Records of said County and State, (the "Easement Area").

Affiant further says that the said premises have been held by Affiant, that possession thereof has been peaceable and undisturbed, and that the title thereto has never been disputed or questioned to Affiant's knowledge, nor does Affiant know of any facts by reason of which said possession or title might be disturbed or questioned, or by reason of which any claim to said premises, or any part thereof, might arise or be set up adverse to this Affiant.

EXECUTED this [] day of [], 20[].

Fort Bend Independent School District

BY: []
Signature

[]
Title

[]
Name typed or printed

SUBSCRIBED and SWORN before me this [] day of [],
20[].

[]
Notary's Signature

[]
Name typed or printed

[]
Commission Expires

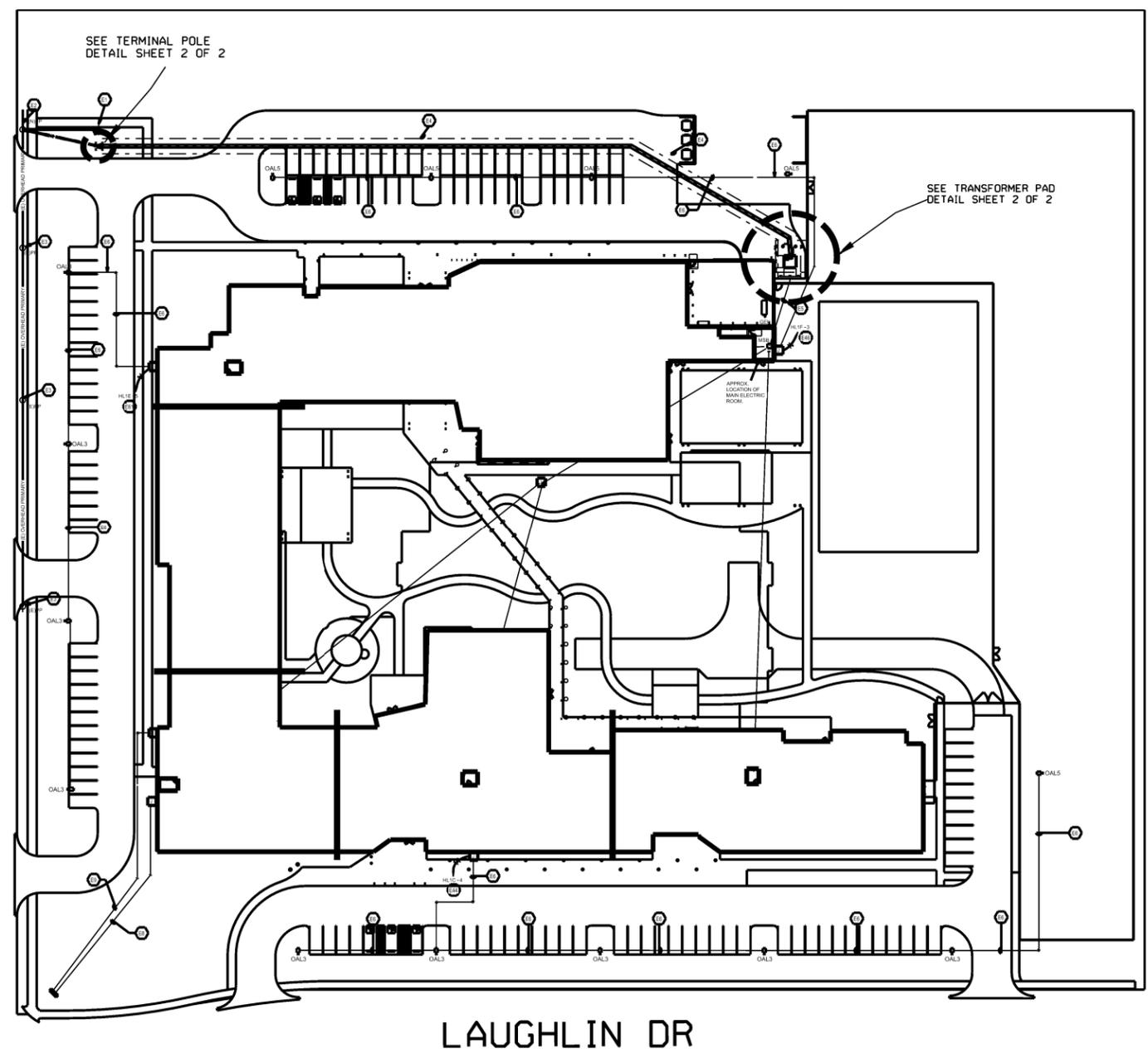
**AFTER RECORDING RETURN TO:
SURVEYING & RIGHT OF WAY
CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC
P. O. BOX 1700
HOUSTON, TX 77251-1700**

LAMBERT	SECTION	KEY MAP	FUNCTIONAL LOCATION	SCALE	ORDER NO.
5150A3	15129	571W	EXHIBIT A	N.T.S.	110875219

GENERAL LOCATION SKETCH

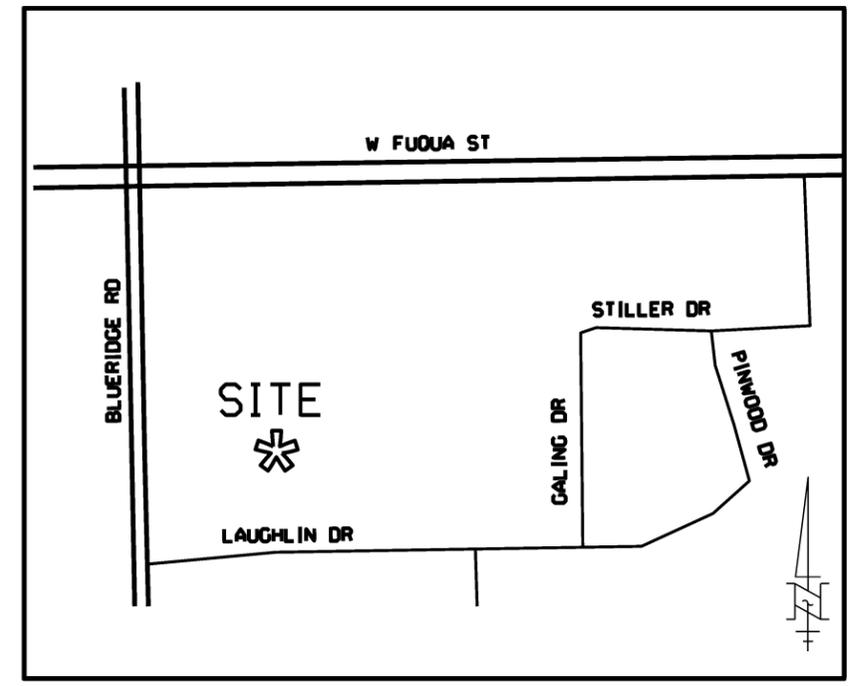


Exhibit A
110875219



63

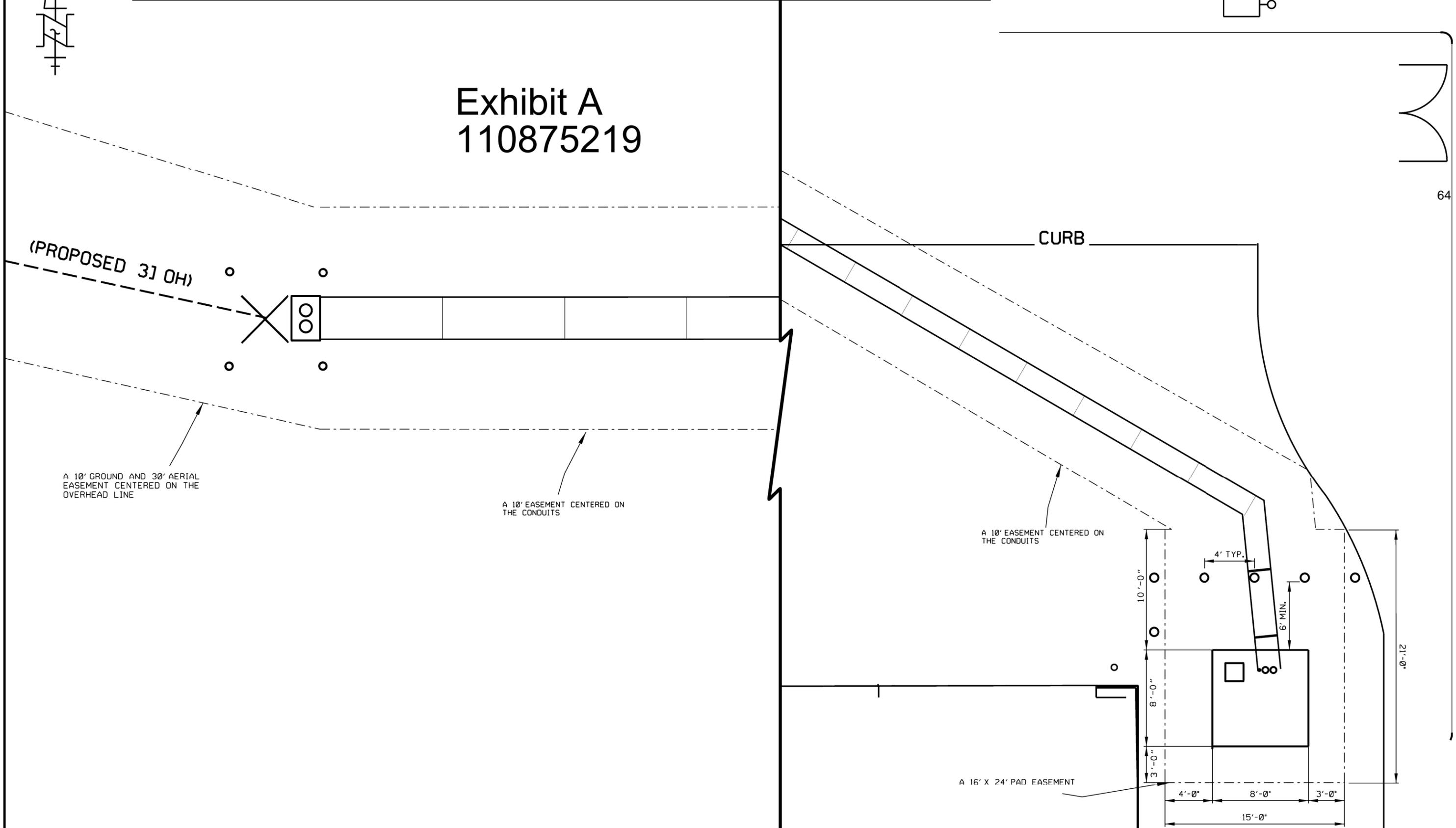
VICINITY MAP



LAMBERT	SECTION	KEY MAP	FUNCTIONAL LOCATION	SCALE	ORDER NO.
5150A3	15129	571W	EXHIBIT A	N.T.S.	110875219

Exhibit A 110875219

DETAIL SKETCH



For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: CenterPoint Energy
Blanket Easement – Mission Bend
Elementary School - Rebuild
References: Board Policy CV (Local)
District Goal 5
Department: Operations

Recommendation

Consideration and approval of a blanket (short form) easement with CenterPoint Energy for the electrical services to the new Mission Bend Elementary School and authorization for the FBISD Board President and/or designee to negotiate and execute this easement, as well as the CenterPoint Energy long form easement to be provided near the conclusion of the project.

Summary

The blanket easement (short form blanket easement) is required by CenterPoint Energy to install temporary and permanent underground and overhead electrical services to the new Mission Bend Elementary School.

The blanket easement will be in place until FBISD and CenterPoint Energy have completed and executed the long form easement. When the service (a new transformer) is energized to the site, CenterPoint will generate a long form easement. The long form easement will contain a detailed descriptive easement for the site, including sketches. The long form easement will replace the blanket easement, as this is only a temporary easement to expedite the installation of the new transformer.

The new Mission Bend Elementary School project has been designed with consideration to all the other utility easements. As such, the approval of these easements (short form blanket easement and long form easement) will not conflict with any site design elements.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Dr. Damian Viltz
Chief Operations Officer

**SHORT FORM BLANKET EASEMENT
3-PHASE OVERHEAD AND UNDERGROUND**

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS }
 } KNOW ALL PERSONS BY THESE PRESENTS:
COUNTY OF FORT BEND}

 THAT, Fort Bend Independent School District, its successors and assigns, hereinafter referred to as "Grantor", whether one or more, for and in consideration of the sum of ONE DOLLAR (\$1.00) CASH to Grantor paid by CenterPoint Energy Houston Electric, LLC, its successors and assigns, hereinafter referred to as "Grantee", whose principal address is P. O. Box 1700, Houston, Texas 77251-1700, has **GRANTED, SOLD AND CONVEYED** and by these presents, does **GRANT, SELL AND CONVEY** unto said Grantee, all or in part, a perpetual **blanket** easement, hereinafter referred to as the "Easement", for electric distribution and related communication facilities consisting of a variable number of wires and cables and all necessary and desirable equipment and appurtenances, including, but not limited to, towers or poles made of wood, metal or other materials, props and guys, hereinafter referred to as "Facilities", lying on, over, under, and across the following described lands owned by Grantor, ("Grantor's Property"), to wit:

Restricted Reserve "A" in Block 1 of that certain subdivision known as Fort Bend ISD Mission Bend Elementary, located in the John Leverton Survey, Abstract 402, Fort Bend County, Texas, according to the map or plat thereof

recorded under Plat No. 20240173 of the Plat Records of said county and state, (the "Easement Area")

The Easement Area herein granted is a blanket easement and shall apply only insofar as the boundaries of Grantor's Property will permit. Grantee further reserves the right to extend services and drops within Grantor's Property and to adjacent land owners from said Facilities.

Grantor or its successors or assigns shall observe and exercise all notification laws as per the Underground Facility Damage Prevention and Safety Act, also known as "ONE CALL" & "CALL BEFORE YOU DIG" when working in or near the Easement Area.

To the extent that such laws and codes apply to Grantor, its successors and assigns, Grantor, its successors and assigns shall observe all safety codes and laws which apply to working along, within and or near the Easement Area and Facilities during construction activities and safe clearance from such Facilities, including the Occupational Safety and Health Administration ("O.S.H.A."), Chapter 752 of the Texas Health and Safety Code, the National Electric Code, and the National Electrical Safety Code.

Grantor herein reserves the right to grant easements in favor of third parties across the herein described Easement Area in a near perpendicular fashion to Grantee's Facilities, the approximate locations of which are shown on Exhibit "A", attached hereto and made a part hereof, provided (i) no other utilities are permitted to cross within a vertical distance of twenty-four (24) inches of Grantee's below ground Facilities, (ii) no other facilities or structures shall be permitted longitudinally within a distance of five (5) feet of the centerline of any of Grantee's below ground and above ground Facilities, (iii) no other utilities or structures shall be permitted longitudinally within a distance of fifteen (15) feet of the

centerline of any of Grantee's overhead Facilities, beginning at a plane sixteen (16) feet above the ground and extending upward, hereinafter collectively referred to as "Grantee's Exclusive Easement Area", and, (iv) doing so does not, in the sole opinion of Grantee, endanger or interfere with the efficient, safe and proper operation and maintenance of Grantee's Facilities.

Grantor herein covenants and agrees that, in the event that any third party facilities or obstructions are located within Grantee's Exclusive Easement Area, Grantor will take immediate action to remove and/or relocate said facilities and/or obstructions to a location outside of Grantee's Exclusive Easement Area at Grantor's sole cost and expense.

If Grantor, its successors or assigns should, at any future date, request that the Easement Area herein granted be further defined, Grantee agrees, at Grantor's expense, to prepare a new, defined easement described by a sealed survey sketch. Defined easements shall be unobstructed and may be further described by, but not limited to, the following descriptions:

- 1.) A ten (10) foot wide easement (for above and below ground facilities);
- 2.) A ten (10) foot wide easement together with ten (10) foot aerial easements adjoining both sides of said ten (10) foot wide easement (for above ground and overhead facilities that are not along a perimeter);
- 3.) A ten (10) foot wide easement together with an adjoining eleven (11) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 4.) A fourteen (14) foot wide easement together with an adjoining seven (7) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 5.) An easement sixteen (16) feet wide and twenty-four (24) feet long (for Grantee's pad-mounted transformer station purposes).

Grantee further agrees to release this Easement upon execution and delivery of the new defined easement by Grantor.

In the event that Grantor, its successors and assigns, desires that Grantee's

Facilities be relocated, then Grantee agrees to relocate said Facilities provided that Grantor furnishes a suitable and feasible site or location for such relocation and, provided that Grantor, its successors and assigns, shall, if requested by Grantee, furnish to Grantee a suitable and acceptable easement covering the new location. Any and all costs associated with relocating said Facilities will be at Grantor's sole expense.

Grantee shall also have reasonable rights of ingress and egress to and from said Easement Area, together with reasonable working space, for the purposes of erecting, installing, operating, maintaining, replacing, inspecting, and removing said Facilities, together with the additional right to remove from said Easement Area, all bushes, trees and parts thereof, or other structures which, in the opinion of Grantee, endanger or may interfere with the efficiency, safe and proper operation, and maintenance of said Facilities.

TO HAVE AND TO HOLD the above described Easement, together with all and singular the rights and appurtenances thereto in anywise belonging, unto Grantee forever, and Grantor does hereby bind itself and its successors, heirs, assigns, and legal representatives, to fully warrant and forever defend all and singular the above described Easement and rights unto said Grantee, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor, but not otherwise. In the event of a deficiency in title or actions taken by others which results in the relocation of Grantee's Facilities, the Grantor herein, its successors and assigns, will be responsible for all costs associated with the relocation and/or removal of Grantee's Facilities.

The terms, conditions and provisions contained herein constitute the complete and final agreement between Grantor and Grantee, (collectively the "Parties") with respect to

the subject matter hereof and supersedes all prior agreements, representations and understandings of the Parties and, by Grantor's signature affixed hereto and Grantee's use of the Easement, the Parties evidence their agreement thereof. No oral or written agreements made or discussed prior to, or subsequent to, the execution of this Easement shall supersede those contained herein. Any and all revisions, amendments and/or exceptions to the terms, conditions and provisions contained in this Easement shall be in written, recordable form and executed by both parties, or their respective successors or assigns in order to be deemed valid.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

EXECUTED this _____ day of _____, 20____.

Fort Bend Independent School District

BY: _____
Signature

Name typed or printed

Title

STATE OF TEXAS }

COUNTY OF _____ }

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared _____, _____ of Fort Bend Independent School District, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that (___)he executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said school district.

Given under my hand and seal of office this _____ day of _____, 20____.

Notary's Signature

Name typed or printed

Commission Expires

**ATTACHMENT
AFFIDAVIT**

STATE OF TEXAS }

COUNTY OF _____}

BEFORE me the undersigned authority on this day personally appeared _____ the _____

of , Fort Bend Independent School District, hereinafter referred to as Affiant, who being duly sworn, deposes and says that Affiant is the current owner of the tract of land described in an easement instrument executed by the same on even date herewith, said tract of land is further described as follows:

Restricted Reserve "A" in Block 1 of that certain subdivision known as Fort Bend ISD Mission Bend Elementary, located in the John Leverton Survey, Abstract 402, Fort Bend County, Texas, according to the map or plat thereof recorded under Plat No. 20240173 of the Plat Records of said county and state, (the "Easement Area")

Affiant further says that the said premises have been held by Affiant, that possession thereof has been peaceable and undisturbed, and that the title thereto has never been disputed or questioned to Affiant's knowledge, nor does Affiant know of any facts by reason of which said possession or title might be disturbed or questioned, or by reason of which any claim to said premises, or any part thereof, might arise or be set up adverse to this Affiant.

EXECUTED this _____ day of _____, 20__.

Fort Bend Independent School District

BY: _____
Signature

Title

Name typed or printed

SUBSCRIBED and SWORN before me this ____ day of _____, 20__.

Notary's Signature

Name typed or printed

Commission Expires

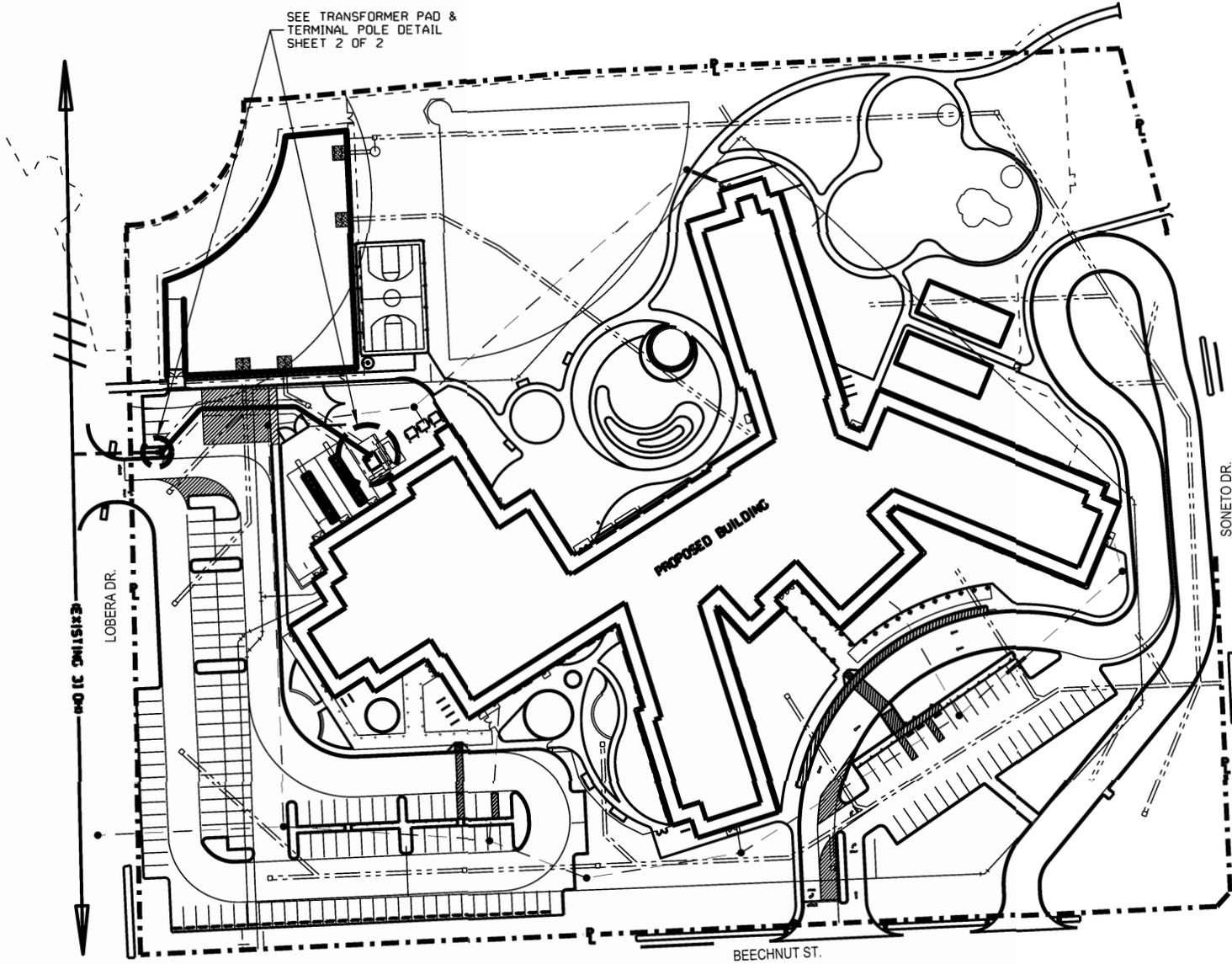
**AFTER RECORDING RETURN TO:
SURVEYING & RIGHT OF WAY
CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC
P. O. BOX 1700
HOUSTON, TX 77251-1700**

EXHIBIT "A"



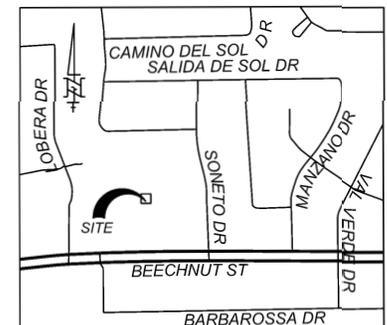
GENERAL LOCATION SKETCH

LAMBERT	SECTION	KEY MAP	FUNCTIONAL LOCATION	SCALE	CIRCUIT	ORDER NO.
4654	D1	527K	EXHIBIT A	N.T.S.	BAR42	110497442



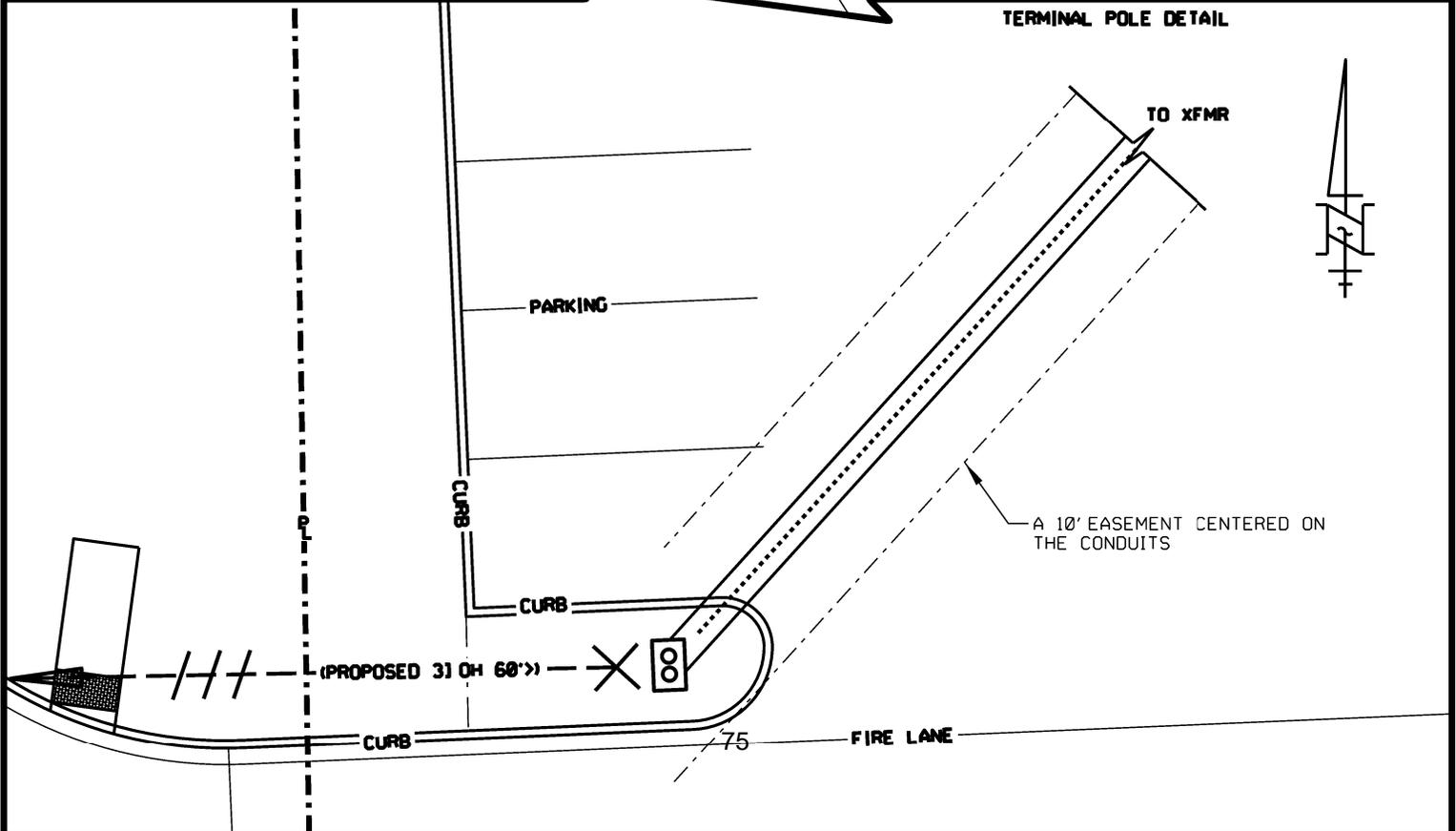
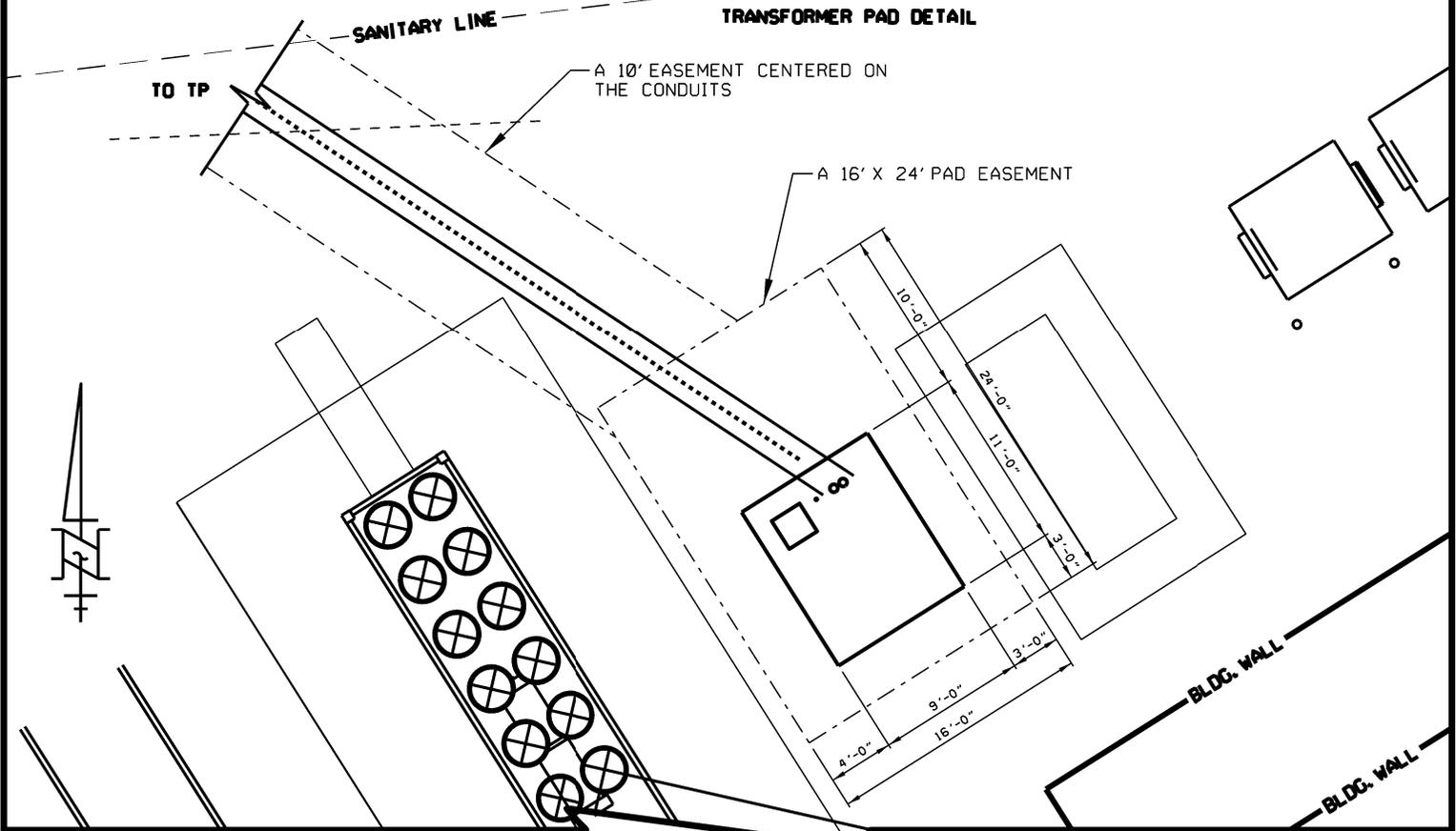
74

VICINITY MAP



DETAIL SKETCH

LAMBERT	SECTION	KEY MAP	FUNCTIONAL LOCATION	SCALE	CIRCUIT	ORDER NO.
4654	D1	527K	EXHIBIT A	N.T.S.	BAR42	110497442



For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
**Action: Review: Water Meter Easement with
City of Arcola for Middle School No. 16
(BP005)**
**References: Board Policy CV (Local)
District Goal 5**
Department: Operations

Recommendation

Consideration and approval of one Water Meter Easement with the City of Arcola for Middle School No. 16, and authorization for the FBISD Board President to negotiate and execute this easement.

Summary

The City of Arcola desires to obtain a Water Meter Easement for the new Middle School No. 16.

This agreement would allow the City of Arcola access to the water meter at Middle School No. 16.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Dr. Damian Viltz
Chief Operations Officer

Exhibit A

METES AND BOUNDS DESCRIPTION
FOR A
15-FOOT BY 15-FOOT WIDE WATER METER EASEMENT

A **0.005** acre (226 square feet) 15-foot by 15-foot wide water meter easement on a called 30.300 acre tract of land conveyed to Fort Bend Independent School District as described in a deed recorded in Fort Bend County Clerk's File No. 2020036039 of the Official Public Records of Real Property of Fort Bend County, Texas, also being Restricted Reserve "A" of the Fort Bend ISD Middle School #16 Subdivision as recorded in the Clerk's File No. 2022011 in the Plat Records of Fort Bend County, Texas. Said 0.005 acre water meter easement being more fully described as follows, with bearings based on the Texas Coordinate System of 1983 established for the South Central Zone from the North American Datum of 1983 (NA2011) epoch 2010.00. Coordinates shown hereon are in GRID and may be brought to surface by multiplying by a combined scale factor of 1.00013:

COMMENCING: At a 5/8 inch iron rod with cap stamped "RPLS 4079" found for a southeast corner of said 30.300 acre tract, the northeast corner of a tract conveyed to Roy Edison Thigpen as described in a deed recorded in Fort Bend County Clerk's File No. 2008031110 of the Official Public Records of Fort Bend County, Texas and a 200 foot Wide Canal Easement to Gulf Coast Water Authority as described in deeds Volume 494, Page 477 and Volume 196, Page 209 of the Deed Records of Fort Bend County, Texas and in the west line of South Post Oak Boulevard (140 feet wide) as recorded in Plat No. 20170149 of the Plat Records of Fort Bend County, Texas, having GRID Coordinates of Y=13,749,163.20 and X=3,087,942.44;

THENCE: Along and with the southeast line of said 30.300 acre tract and the northwest line of said South Post Oak Boulevard the following courses and distances:
N 02°31'50" W, a distance of 16.91 feet to a 5/8 inch iron rod with cap stamped "RPLS 4079" found for the beginning of a tangent curve to the right, Northeasterly, along a tangent curve to the right, having a radius of 725.00 feet, a central angle of 19°24'11", a chord bearing and distance of N 07°10'13" E, 244.35 feet, for an arc length of 245.52 feet to a point for a corner,
S 87°29'51" W, a distance of 21.17 feet to a 5/8 inch iron rod found for the beginning of a non-tangent curve to the right,

Northeasterly, along a non-tangent curve to the right, having a radius of 745.10 feet, a central angle of $45^{\circ}13'30''$, a chord bearing and distance of $N 38^{\circ}56'53'' E$, 572.98 feet, for a distance of 588.13 feet to a to a point for the beginning of a reverse curve to the left, and

Northeasterly, along a reverse curve to the left, having a radius of 25.00 feet, a central angle of $84^{\circ}46'29''$, a chord bearing and distance of $N 19^{\circ}10'00'' E$, 33.71 feet, for an arc length of 36.99 feet to a to a point for a corner,

THENCE: Along and with the east line of said 30.300 acre tract and the west line of Post Oak Pointe Drive (70 feet wide) recorded in Plat No. 20210254 of the Plat Records of Fort Bend County, Texas the following courses and distances:

$N 23^{\circ}13'14'' W$, 104.85 feet, for a distance of 104.85 feet to a to a point for the beginning of a tangent curve to the right,

Northwesterly, along a tangent curve to the right, having a radius of 476.00 feet, a central angle of $10^{\circ}59'49''$, a chord bearing and distance of $N 17^{\circ}43'21'' W$, 91.22 feet, for an arc length of 91.36 feet to a to the beginning of a reverse curve to the left,

Northwesterly, along a reverse curve to the left, having a radius of 500.00 feet, a central angle of $06^{\circ}03'35''$, a chord bearing and distance of $N 15^{\circ}15'14'' W$, 52.86 feet, for an arc length of 52.88 feet to a to the beginning of a reverse curve to the right, and

Northwesterly, along a reverse curve to the right, having a radius of 1635.00 feet, a central angle of $14^{\circ}48'00''$, a chord bearing and distance of $N 10^{\circ}53'01'' W$, 421.16 feet, for an arc length of 422.34 feet to a point

THENCE: Over and across said 30.300 acre tract the following courses and distances:

$S 85^{\circ}57'40'' W$, a distance of 20.00 feet to the POINT OF BEGINNING of the herein described water meter easement,

$S 85^{\circ}57'40'' W$, a distance of 15.00 feet to a point for a corner,

$N 04^{\circ}02'18'' W$, a distance of 15.00 feet to a point for a corner,

$N 85^{\circ}57'40'' E$, a distance of 15.21 feet to a point for corner, and

Southeasterly, along a non-tangent curve to the left, having a radius of 1655.00 feet, a central angle of $00^{\circ}31'10''$, a chord bearing and distance of $S\ 03^{\circ}13'50''\ E$, 15.00 feet, for an arc length of 15.00 feet to a to the **POINT OF BEGINNING**, and containing 0.005 acre in the City of Arcola, Fort Bend County, Texas. Said water meter easement being described in accordance with a survey made on the ground, and a survey map prepared under job number **41022-00** by Pape-Dawson Engineers, Inc.



PREPARED BY: Pape-Dawson Engineers, Inc.
REVISED: June 5, 2024
Job No.: 49219-22
DOC. ID. L:\RCrenwelge\DWG\BP005 (MS# 16) - WATER METER EASEMENT\FN49XXX-24 0.005AC WME.docx

LEGEND:

FBCCF FORT BEND COUNTY CLERK'S FILE NUMBER
FBCPR FORT BEND COUNTY PLAT RECORDS

CALLED 120.761 ACRES
POST OAK POINTE, LTD
FBCCF NO. 2019146338

NOTES:

1. THIS EXHIBIT IS ISSUED IN CONJUNCTION WITH A METES AND BOUNDS DESCRIPTION PREPARED UNDER JOB NO. 49XXX-24 BY PAPE-DAWSON ENGINEERS, INC.
2. THE BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE FROM THE NORTH AMERICAN DATUM OF 1983 NAD 83 (NA2011) EPOCH 2010.00.
3. COORDINATES SHOWN HEREON ARE IN GRID COORDINATES AND MAY BE BROUGHT TO SURFACE BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 1.00013.

THOMAS BARNETT SURVEY ABSTRACT 7

SEE DETAIL
PAGE 2 OF 2

CALLED 30.300 ACRES
FORT BEND INDEPENDENT SCHOOL DISTRICT
FBCCF NO. 2020036039

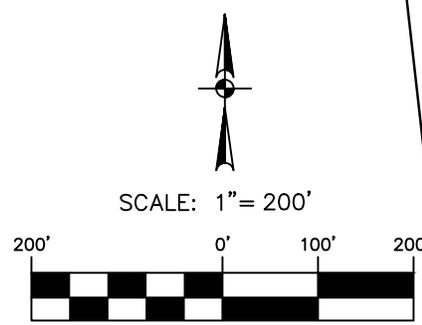
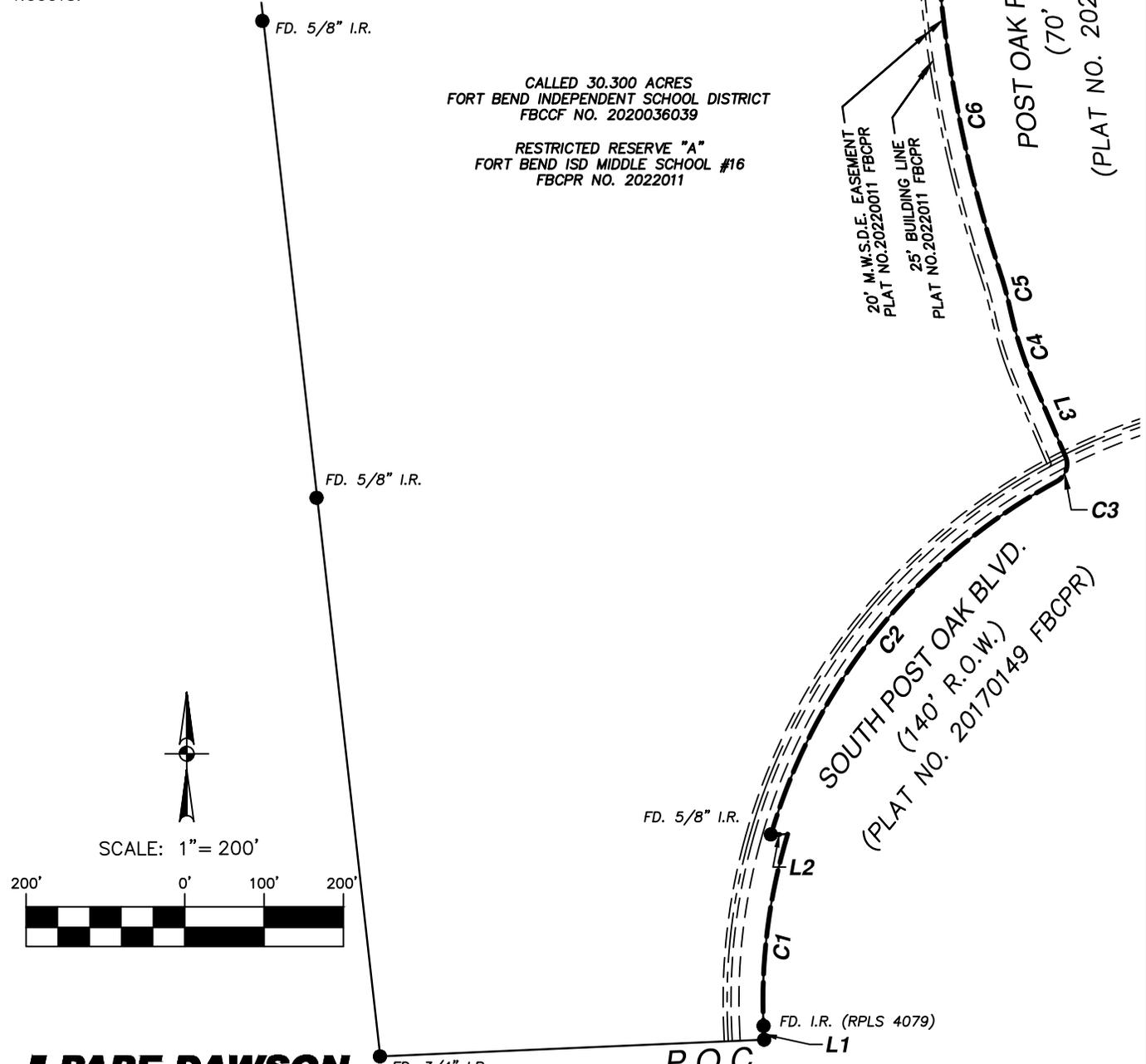
RESTRICTED RESERVE "A"
FORT BEND ISD MIDDLE SCHOOL #16
FBCPR NO. 2022011

20' M.W.S.D.E. EASEMENT
PLAT NO. 20220011 FBCPR

25' BUILDING LINE
PLAT NO. 2022011 FBCPR

POST OAK POINTE DRIVE
(70' R.O.W.)
(PLAT NO. 20210254 F.B.C.P.R.)

SOUTH POST OAK BLVD.
(140' R.O.W.)
(PLAT NO. 20170149 FBCPR)



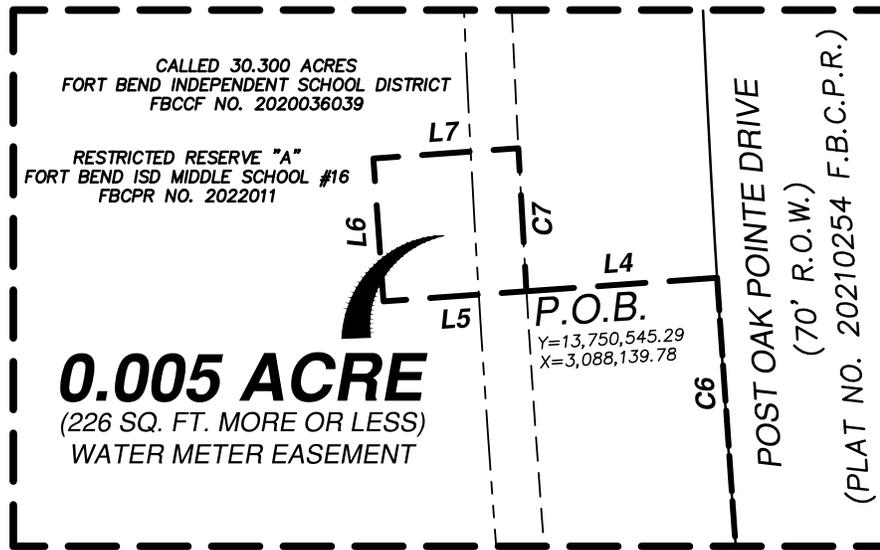
PAPE-DAWSON ENGINEERS

NORTH HOUSTON | SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
24445 TOMBALL PARKWAY, STE 200 | TOMBALL, TX 77375 | 281.655.0634
TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10193974

P.O.C.
FD. I.R. (RPLS 4079)
ROY EDISON THIGPEN Y=13,749,163.20
FBCCF NO. 2008031110 X=3,087,942.44
200' WIDE CANAL EASEMENT
GULF COAST WATER AUTHORITY
VOL. 494, PG. 477 & VOL. 196, PG. 209
FBCDR

CURVE TABLE					
CURVE	RADIUS	DELTA	CHORD BEARING	CHORD	LENGTH
C1	725.00'	19°24'11"	N07°10'13"E	244.35'	245.52'
C2	745.10'	45°13'30"	N38°56'53"E	572.98'	588.13'
C3	25.00'	84°46'29"	N19°10'00"E	33.71'	36.99'
C4	476.00'	10°59'49"	N17°43'21"W	91.22'	91.36'
C5	500.00'	6°03'35"	N15°15'14"W	52.86'	52.88'
C6	1635.00'	14°48'00"	N10°53'01"W	421.16'	422.34'
C7	1655.00'	0°31'10"	S03°13'50"E	15.00'	15.00'

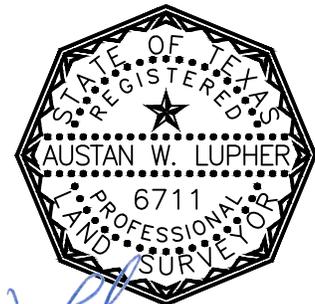
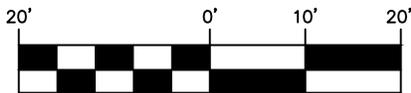
LINE TABLE		
LINE	BEARING	LENGTH
L1	N02°31'50"W	16.91'
L2	S87°29'51"W	21.17'
L3	N23°13'14"W	104.85'
L4	S85°57'40"W	20.00'
L5	S85°57'40"W	15.00'
L6	N04°02'18"W	15.00'
L7	N85°57'40"E	15.21'



DETAIL
SCALE: 1"=20'



SCALE: 1"=20'



Austan W. Lupher



NORTH HOUSTON | SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
 24445 TOMBALL PARKWAY, STE 200 | TOMBALL, TX 77375 | 281.655.0634
 TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10193974

limitation, the right to bring and operate such equipment on the Easement Tract as may be necessary, requisite, convenient, or appropriate to effectuate the purposes for which the Easement is granted.

(4) Grantee shall be solely responsible for the maintenance of the Facilities in good working condition and repair.

(5) During or immediately after any work on the Easement Tract by Grantee pursuant to the rights granted hereby, Grantee, at its sole cost and expense, shall take all reasonable measures to restore the Easement Tract to the condition which existed prior to such operations.

(6) It is understood and agreed this instrument does not constitute a conveyance of any part of the land above-described nor of the mineral interests therein and thereunder, but only grants water line easement rights to Grantee.

(7) The Easement, rights, and privileges herein granted shall be subject to all easements, restrictions and reservations of record in the Official Public Records of Real Property of Fort Bend County, Texas, to the extent in effect and validly enforceable against the Easement Tract (the "Permitted Encumbrances"), provided, however, to the extent that Grantor has the ability to enforce any of the Permitted Encumbrances, Grantor will not do so in a manner that would unreasonably prejudice or interfere with the exercise of Grantee's rights in the Easement and use of the Easement Tract for the purposes set forth herein.

(8) The covenants and agreements contained herein shall run with the land and shall inure to the benefit of and shall be binding upon Grantor and Grantee and their respective successors and assigns.

(9) Neither party's failure to insist on strict performance of any part of this instrument shall be construed as a waiver of the performance in any other instance.

(10) This instrument shall be interpreted and construed in accordance with the laws of the State of Texas, without regard to conflict of laws, principles, and venue for any suit, action, or proceeding instituted in connection with any controversy arising out of this instrument (or the Easement) shall be the state courts situated in Fort Bend County, Texas.

(11) This instrument may be executed in multiple counterparts, each of which shall be deemed an original, and all of which, taken together, shall constitute one instrument.

TO HAVE AND TO HOLD the above-described easement, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said City, its successors and assigns forever, and Grantor is hereby bound, together with all heirs, executors, administrators or successors, to Warrant and Forever Defend all and singular the said easement unto the City of Arcola, Texas, its successors and assigns, against every person whomsoever lawfully claiming, or to claim the same by, through, or under Grantor, but not otherwise.

NAME:

By: _____

Name Printed: _____

Title: _____

NAME:

By: _____

Name Printed: _____

Title: _____

STATE OF TEXAS §
COUNTY OF FORT BEND §

This instrument was acknowledged before me by and _____ of _____,
on the _____ day of _____, 2024.

Notary Public, State of Texas

STATE OF TEXAS §
COUNTY OF FORT BEND §

This instrument was acknowledged before me by and _____
of _____, on the ____ day of _____,
2024.

Notary Public, State of Texas

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Gibson Consulting
Program Management
References: Board Policy
Department: Board of Trustees

Recommendation

Consideration and approval for Gibson Consulting to provide program management services for the District's internal audit program.

GIBSON

AN EDUCATION CONSULTING & RESEARCH GROUP

October 03, 2024

Ms. Kristin K. Tassin
Board Audit Committee Chair
Fort Bend Independent School District
16431 Lexington Boulevard
Sugar Land, Texas 77479

Re: FY 2025 Cost Proposal for Internal Audit Services

Dear Ms. Tassin:

Gibson Consulting Group (Gibson) appreciates the opportunity to present this cost proposal to provide internal audit services to the Fort Bend Independent School District (FBISD/Fort Bend ISD/the district) Board of Trustees in Fiscal Year (FY) 2025. The Board Audit Committee (BAC) requested pricing for the following two audit proposals:

- Student Information System (SIS) and Public Education Information Management System (PEIMS) Audit; and
- Cost Savings Audit.

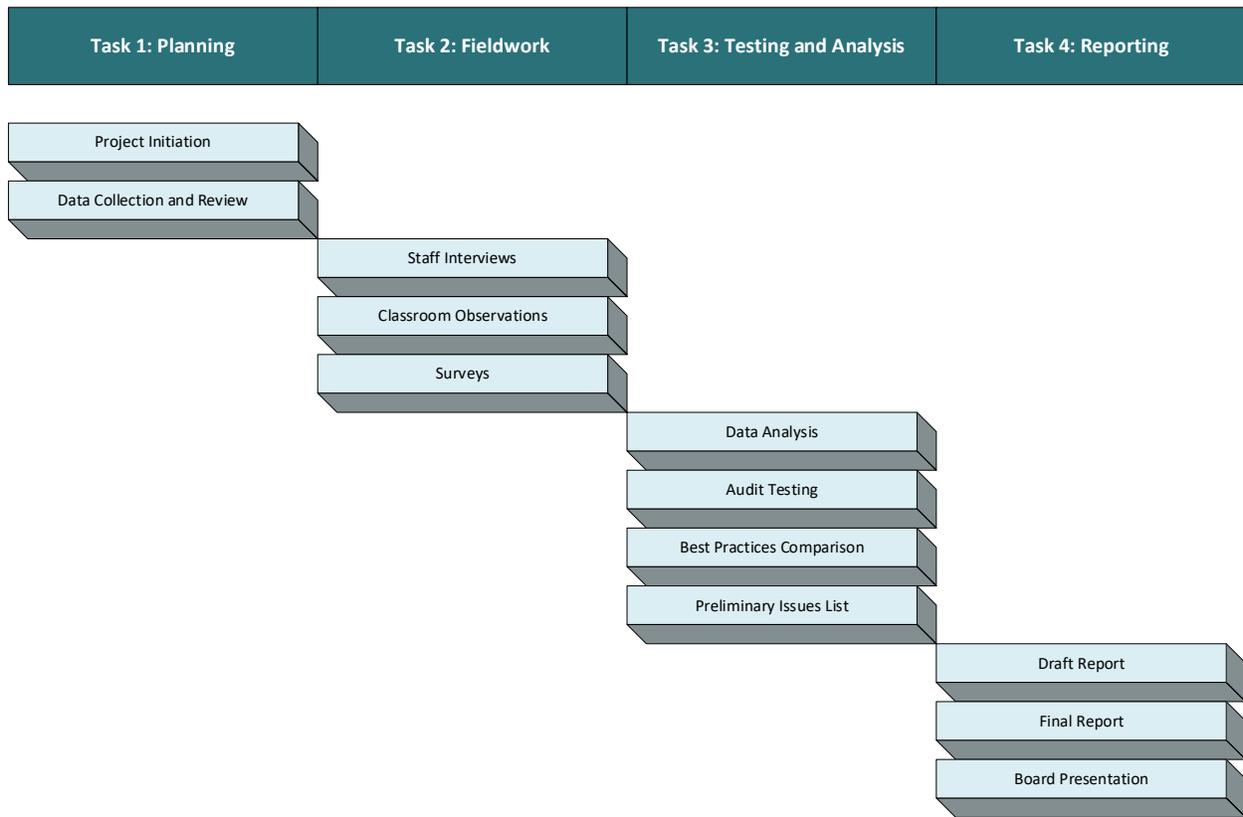
The BAC has also requested pricing from Gibson for Internal Audit Program Management Services during FY 2025.

The remainder of this letter presents the scope and approach of each audit, our proposed (recurring) audit program management activities for FY 2025, and the timing and cost of our services.

Audit Approach

The general approach for our audits (excluding Cost Savings) is similar in that it includes four basic elements or tasks. This approach is presented in Figure 1 and discussed in greater depth below.

Figure 1. Audit Project Overview



Source. Gibson Consulting Group

Task 1: Planning

We will conduct a project orientation meeting with the Fort Bend ISD project liaison and the BAC to discuss the scope and objectives of the audit and to finalize the schedule.

We will provide a data request to the district for these audits, and will use the project orientation meeting to answer any questions regarding the request. Some of this information may be available through the district’s website, the Texas Education Agency (TEA) website, or another third-party source. We expect that it will take up to two weeks for Fort Bend ISD to provide all of the requested data for the audit, and we will begin analyzing the data as soon as it becomes available, in order to prepare for the fieldwork.

Task 2: Fieldwork

The exact audit procedures for fieldwork will vary based on the scope of the individual audit, which is discussed in detail within each project overview later in this proposal. Generally, fieldwork will include interviews with district leadership, departmental leadership and staff, and other district and campus level staff based on the particular needs of the audit.

Task 3: Analysis

This task includes the analysis and corroboration of information obtained through the initial and supplemental data requests, interviews, and observations of board meetings. Below are examples of the types of analyses we will apply on the audits. The specific analysis and testing approaches will vary based on the needs of each audit, which are discussed later in this proposal under each project overview.

- Data Analysis – trend analysis, peer analysis, and comparison of performance metrics to applicable benchmarks to identify favorable or unfavorable performance variances.
- Process Analysis – a visual “map” of current processes to support the identification of process improvements, such as elimination of unnecessary or duplicative tasks, automation or streamlining of tasks, or re-sequencing of tasks.
- Organizational Analysis – the process of evaluating department organizational charts against principles of organizational theory, including logical alignment of functions and reasonable spans of control (number of direct reports to supervisor positions).
- Transaction Testing – whereby individual transactions or files are examined to ensure compliance with applicable laws, regulations, and procedures.

Task 4: Reporting

We will corroborate the results of our analysis, interviews, surveys, and other sources of information to form the basis for possible audit findings and recommendations, recognizing any best practices in place as well as identifying opportunities for improvement. We will develop a draft audit report that contains an executive summary, a description of the project objectives and scope, descriptions of district practices, as well as findings and recommendations to improve the efficiency, effectiveness and compliance of the areas under audit.

We will submit the draft report to the administration for their management responses to our recommendations (expressing agreement, partial agreement, or disagreement), and to ensure that there are no factual misrepresentations. Upon receiving a single, consolidated set of comments from the district, we will make appropriate modifications and present the results to the Board Audit Committee. We will also be available, as requested, to make a presentation of the report to the Fort Bend ISD Board of Trustees.

The following sections of this cost proposal describes the scope and activities related to each audit.

SIS and PEIMS Audit

The data submitted through the Public Education Information Management System (PEIMS) drives funding at the district- and program-level. Student attendance drives state funding, and other student population counts drive categorical funding for many special programs.

The scope of this internal audit project is to assess the existence and adequacy of controls, processes, and procedures in place within the Student Information Systems (SIS) and selected PEIMS functions to ensure that data generated are accurate and compliant with state standards set by TEA. We will use documents published by TEA, such as the Student Attendance Accounting Handbook (SAAH), the Texas State Data

System (TSDS) PEIMS Data Standards, and relevant PEIMS coding tables, as guidelines and references for minimum requirements the district must meet.

SIS Audit

An SIS is used to capture student-related data that is eventually submitted to PEIMS. The SIS is a complex system that should be configured and controlled to allow for efficient and accurate processing of student data.

The SIS portion of the audit will address the following questions:

- Are the district's policies regarding the collection and reporting of student information aligned with applicable federal and state laws and regulations?
- Have adequate internal controls, processes, and procedures been established for collecting, maintaining, monitoring, validating, and reporting student information?
- Are periodic reports, including submissions to TEA through PEIMS, reliable and adequately supported by documentation?
- Are key district employees involved in the collection and reporting of student information knowledgeable regarding state rules and regulations, and does the district provide adequate and timely training to these employees?
- Have prior reviews of student information management systems been conducted, and, if so, have any noted deficiencies been corrected?
- Are adequate internal controls in place, including access controls over student information system used to manage student data?

SIS Audit Activities

For the SIS portion of the audit, we will review the computer system controls and system access levels to ensure that the right people have access to the right information. We will also review data integration processes with key third-party districtwide systems, such as OnData Suite and Certify, to ensure that data exchanges among systems are working appropriately and that data are protected at all times.

We will also analyze the SIS to ensure that student data is secure and routinely backed up, that student information system access is properly controlled through authorized security levels and passwords; that student data entry has proper screen and field controls to improve data reliability; that student data are validated through system and reasonableness testing; and that a disaster recovery plan has been established, documented, and tested.

Audit Testing

The audit team will conduct a series of audit tests to corroborate key SIS processes, obtain evidence of supporting documentation, and validate compliance with Fort Bend ISD Board policies. **Error! Reference source not found.** provides examples of the types of tests that can be executed. The actual tests performed will be based on information collected early in the audit that points to potential control weaknesses.

Table 1. SIS Audit Testing

Test	Test Objective
Contracts with Data Sharing Vendors	The objective of this test is to ensure that Fort Bend ISD's third-party software vendors are appropriately using and protecting the district's data.
Staff access levels in SIS	The objective of this audit test is to ensure that Fort Bend ISD staff with "update" access privileges are in line with their position and location of work.

Source. Gibson Consulting Group

PEIMS Audit

The PEIMS audit will evaluate data entry and processing practices, and test the accuracy of reported data through sampling. We will analyze the following major PEIMS areas and processes: organization and management, training and support, attendance, leavers, special program reporting, and college, career, and military readiness. Each of these are discussed in more detail below.

PEIMS Audit Areas

Organization and Management

The organizational structure, roles, and responsibilities within a district play an important role in ensuring effective collaboration, coordination, and accountability for accurate and timely PEIMS data submission. An analysis of the organizational aspects related to the PEIMS function will identify potential gaps or areas for improvement.

Below are examples of questions that we will address in this section.

- Is the organizational structure conducive for effective collaboration and coordination among the PEIMS function, SIS function, and campus leadership to ensure accurate and timely submission of PEIMS data to the state?
- Are the roles and responsibilities for PEIMS data entry, validation, and submission clearly defined and documented for district staff?
- Are there adequate resources (staffing, documentation, and tools) allocated to the PEIMS functions to support the campuses in maintaining accurate and complete PEIMS data?
- Are there clear lines of accountability and ownership established for the overall PEIMS data management process, from data entry to final submission to the state?

Training and Support

Effective training and support programs are essential to ensure that campus and district staff have the necessary knowledge, skills, and resources to accurately capture, maintain, and report student data.

Below are examples of questions that we will address in this section.

Training

- Is a training program in place for PEIMS to ensure campus and district staff can accurately capture, maintain, and report student data?
- Are training materials and resources up-to-date and aligned with the latest changes in PEIMS requirements and SIS system updates?
- Is training provided on a regular basis, including initial training for new employees and refresher training for existing staff?

Support

- Is there a clearly defined and documented process for campus and district staff to request support related to PEIMS issues?
- Are there dedicated support resources (e.g., staff, helpdesk, knowledge base) available to address PEIMS support needs?
- Are support requests tracked and monitored to ensure timely resolution and proper escalation procedures when needed?

Attendance

Accurate and timely recording of student attendance is important for school districts in Texas as it directly impacts state funding allocations. The TEA's SAAH provides detailed guidelines that districts must follow for attendance taking and reporting.

Below are examples of questions that we will address in this section.

- How does the district monitor and analyze daily attendance data at the school level to identify issues or trends related to on-time attendance taking and instances of unrecorded attendance?
- What internal controls and monitoring mechanisms are in place to ensure that attendance is taken within the prescribed time frame and that all attendance data is accurately recorded and reported?
- What are the specific processes and procedures followed by teachers and attendance clerks for recording attendance during regular school days, as well as for special circumstances such as the first day of school, substitute teachers, and field trips/extracurricular activities?
- How does the district's SIS facilitate attendance taking, and are there any system configurations or limitations that may impact the accuracy and timeliness of attendance data?

Leavers

TEA, through the SAAH, requires a district to transfer student records through the Texas Records Exchange (TREx) within ten working days of a student leaving the district. PEIMS Data Standards Appendix D outlines documentation that must be maintained for leavers. Proper coding of leavers is crucial, as the number of students identified as dropouts (leaver code 98) directly impacts the district's accountability ratings.

Below are examples of questions that we will address in this section.

- What processes and procedures are in place to ensure that leavers are properly identified, coded, and documented across all campuses within the district?
- How does the district monitor and review the accuracy of leaver coding and the sufficiency of supporting documentation maintained by campus staff?

Special Programs

Students who are receiving special programs and services must be coded properly to ensure that the district is receiving the appropriate state categorical funding. The SAAH details the exact eligibility and coding requirements for students receiving these special programs and services.

We expect to review the following special programs and services during the PEIMS audit:

- Special Education;
- Gifted and Talented;
- English Language Learners (ELL);
- Immigrant;
- At-Risk;
- Pre-Kindergarten (Pre-K);
- Pregnancy-related services (PRS); and
- Homeless services.

Below are examples of questions that we will address in this section.

- What controls are in place to ensure that the identification and coding of students for special programs and services are done in accordance with the TEA guidelines and the SAAH?
- How does the district ensure consistency in the coding processes across campuses? Are there any centralized procedures, training, or monitoring mechanisms in place to maintain uniformity?
- What documentation or evidence is maintained to support the coding of students for each special program? How is this documentation reviewed and verified to ensure compliance with TEA requirements?
- If the district uses third-party software systems to manage various special programs, what is the process to ensure that the data in these third-party systems is synchronized and consistent with the data in the district's SIS?
- What controls or procedures are in place to reconcile any discrepancies or inconsistencies between the systems?

College, Career, and Military Readiness

The State of Texas has emphasized the importance of students being ready for college, career, or military after graduation, and has created College, Career, and Military Readiness (CCMR) indicators in the accountability system to measure a district's success in post-secondary readiness. Accurate data and integrity within these CCMR indicators are crucial for the district to monitor campus achievement and for the state to apply accurate accountability ratings.

Below are examples of questions that we will address in this section.

- What processes and controls are in place to ensure the accuracy and completeness of student data used for determining CCMR indicators, such as coding decisions, data entry, and verification?
- How does the district ensure consistency in the coding processes and implementation of CCMR indicators across different campuses and departments?
- What documentation or evidence is maintained to support the coding decisions and data used for CCMR indicators?

TSDS Upgrade Project Readiness

TEA's TSDS Upgrade Project is a multi-year initiative to replace the current PEIMS data submission process with a new process whereby data is automatically submitted to TEA through an Application Program Interface (API), beginning in the 2024-25 school year.

The PEIMS audit will include an assessment of Fort Bend ISD's preparedness for the upcoming transition to the new way of submitting the PEIMS data to TEA.

Below are examples of questions that we will address in this section.

- Is the Fort Bend ISD SIS and related source systems ready to provide data via API transactions by the 2024-25 school year for the TSDS upgrade project?
- Has Fort Bend ISD contacted and confirmed that their SIS vendor is aware of the TSDS upgrade project requirements and timeline?
- What Fort Bend ISD process changes need to be identified for the new API data flow in the TSDS upgrade?
- What training plans does Fort Bend ISD have in place to prepare end-users for the revised TSDS data reporting procedures using API transactions?

PEIMS Audit Activities

We will perform the following audit activities in connection with the PEIMS audit.

Interviews and Focus Groups

We will conduct interviews with key PEIMS staff to understand their roles, responsibilities, and processes related to PEIMS data management, coding, and submission. Additionally, we will facilitate focus group discussions with selected campus leadership and personnel, including principals, attendance clerks, registrars, special program coordinators, and counselors, to document the current coding and approval processes and identify any potential inconsistencies across campuses.

Data Analysis

We will perform extensive data analyses to identify trends, anomalies, or potential issues related to critical PEIMS data elements, such as attendance, leavers special program coding, and CCMR indicators. These analyses will help us assess data accuracy, completeness, and compliance with state guidelines.

Error! Reference source not found. presents an example of an attendance analysis performed in a PEIMS audit. The analysis shows, by school, the percentages and counts of classroom attendance taken and not taken. This analysis can be used to evaluate compliance of state and district attendance-taking requirements.

Figure 2. On-Time Attendance Taking Analysis Example

Schools	Percent Taken	Percent Not Taken	Total Taken	Total Not Taken
High Schools				
William O. Travis H.S.	98.8%	1.2%	9574	117
William O. Travis H.S.	98.7%	1.3%	12002	157
Lawrence E. Elkins H.S.	97.7%	2.3%	9334	217
Dulles H.S.	96.8%	3.2%	9593	317
Stephen F. Austin H.S.	96.7%	3.3%	10927	376
Ridge Point H.S.	96.7%	3.3%	8982	311
Clements H.S.	96.6%	3.4%	11229	394
George Bush H.S.	96.5%	3.5%	10047	362
Nightower H.S.	96.2%	3.8%	10121	396
Thurgood Marshall H.S.	93.8%	6.2%	6185	408
William O. Travis H.S.	93.1%	6.9%	6431	478
Middle Schools				
Fort Settlement M.S.	99.1%	0.9%	5309	46
Billy Baines M.S.	99.1%	0.9%	6769	63
Spartan M.S.	98.5%	1.5%	5225	78
David Crockett M.S.	98.4%	1.6%	4898	82
Hodges Bend M.S.	98.3%	1.7%	6727	118
Sugar Land M.S.	97.9%	2.1%	6066	130
James Bowie M.S.	97.6%	2.4%	4949	124
Macario Garcia M.S.	97.2%	2.8%	6294	181
Dulles M.S.	96.5%	3.5%	5698	209
First Colony M.S.	96.3%	3.7%	5479	211
Missouri City M.S.	94.2%	5.8%	5874	364
Lake Olympia M.S.	92.2%	7.8%	5573	474
Christa McAuliffe M.S.	90.0%	10.0%	4666	516
Quail Valley M.S.	89.4%	10.6%	4464	531

Elementary Schools					
Sienna Crossing ES	99.7%	0.3%	4330	14	
Cornerstone ES	99.7%	0.3%	4293	14	
Walker Station ES	99.7%	0.3%	3656	12	
Scanlan Oaks ES	99.7%	0.3%	4220	14	
Brazos Bend ES	99.6%	0.4%	2808	12	
Colony Meadows ES	99.4%	0.6%	3543	22	
Meadows ES	99.4%	0.6%	2252	14	
Colony Bend ES	99.3%	0.7%	2577	18	
Oakland ES	99.3%	0.7%	5550	39	
Lexington Creek ES	99.3%	0.7%	2407	17	
Walter Moses Burton ES	99.3%	0.7%	3862	28	
Settlers Way ES	99.3%	0.7%	3949	29	
Mission Glen ES	99.2%	0.8%	3043	23	
Hunters Glen ES	99.2%	0.8%	1985	17	
Mission Bend ES	98.9%	1.1%	3751	40	
Commonwealth ES	98.9%	1.1%	4536	51	
Jan Schiff ES	98.9%	1.1%	4624	53	
Townewest ES	98.7%	1.3%	3562	48	
Highlands ES	98.6%	1.4%	2896	41	
Barrington Place ES	98.6%	1.4%	3764	54	
Lakeview ES	98.5%	1.5%	2560	38	
Pecan Grove ES	98.5%	1.5%	3093	47	
Sugar Mill ES	98.3%	1.7%	2891	49	
Oyster Creek ES	98.3%	1.7%	3747	64	
Mary Austin Holley ES	98.2%	1.8%	3708	67	
Palmer ES	97.9%	2.1%	3004	65	
Lantern Lane ES	97.8%	2.2%	2498	57	
Heritage Rose ES	97.8%	2.2%	2657	61	
Arizona Fleming ES	97.6%	2.4%	3427	85	
Edgar Glover Jr ES	97.5%	2.5%	2897	74	
Barbara Jordan ES	97.4%	2.6%	4201	110	
Rita Drabek ES	97.3%	2.7%	4021	113	
Ridgemont ES	97.2%	2.8%	3640	104	
Juan Seguin ES	97.1%	2.9%	3765	114	
Ridgegate ES	97.0%	3.0%	3540	108	
Dulles ES	96.7%	3.3%	3080	105	
Austin Parkway ES	96.4%	3.6%	4304	162	
Briargate ES	96.1%	3.9%	2120	87	
Mission West ES	95.9%	4.1%	4023	174	
Rosa Parks ES	95.5%	4.5%	2909	136	
Blue Ridge ES	94.8%	5.2%	3343	182	
Dr Lynn Armstrong ES	93.7%	6.3%	3096	207	
Quail Valley ES	93.4%	6.6%	2438	173	
EA Jones ES	91.8%	8.2%	2893	258	
Lula Belle Goodman ES	87.2%	12.8%	3211	471	
Specialized Schools					
Technical Education Cen	97.1%	2.9%	2109	63	
Fort Bend Co Alter	95.5%	4.5%	528	25	
Fernell Henry Center For	91.6%	8.4%	2099	193	
Progressive HS	87.1%	12.9%	1466	218	
MR Wood Center For	86.9%	13.1%	2254	341	

Source. Source. Gibson Consulting Group

Process Mapping

Our team will document and map the "as-is" processes for essential PEIMS areas, including attendance, withdrawals, and special program coding. These process maps will provide a "picture" of current processes, which can be used to identify potential gaps, inefficiencies, or control weaknesses. Where applicable, we will develop "to-be" process maps, a prospective picture of a process that incorporates recommended improvements and best practices aligned with state requirements.

Audit Testing

The audit team will conduct a series of audit tests to corroborate key PEIMS processes, obtain evidence of supporting documentation, and validate compliance with TEA requirements and Fort Bend ISD Board policies. **Error! Reference source not found.** provides examples of the tests that can be executed. The actual tests performed will be based on information collected early in the audit that points to potential control weaknesses.

Table 2. PEIMS Audit Testing

Test Area	Test Overview
Attendance Testing	We will select a sample of students and campuses to test the accuracy and completeness of attendance data reported to the state. This may involve reviewing attendance records, supporting documentation, and verifying compliance with TEA guidelines.
Leaver Testing	We will select a sample of students who have been coded as leavers and review their supporting documentation to ensure proper coding and compliance with TEA requirements.
Special Program Testing	For each special program area (e.g., Special Education, Gifted and Talented, ELL, At-Risk), we will select a sample of students and obtain evidence supporting their program coding. This may involve reviewing eligibility documentation, individualized education plans (IEPs), and other relevant records.
CCMR Testing	We will select a sample of students and review their coding and supporting documentation for CCMR indicators, such as Advanced Placement (AP)/ International Baccalaureate (IB) exam scores, dual credit course completion, industry-based certifications, and military enlistment records.

Source. Gibson Consulting Group

Cost Savings Audit

On June 10, 2024, FBISD adopted a balanced budget of \$828.6 million. Unlike many Texas districts, FBISD is avoiding deficit spending during challenging financial times by following a strategy of expenditure cuts to achieve a balanced budget. While student enrollment is expected to increase slightly in FY 2025, the state's student allotment has not increased since 2019. Further, the termination of ESSER (COVID-19) funding combined with the possibility of a new voucher law are expected to create additional financial pressures. These issues notwithstanding, FBISD expects to maintain a healthy fund balance of at least three months of operating expenditures.

The Board Audit Committee requested a cost proposal for a Cost Savings Audit to identify other possible opportunities for savings that do not compromise student achievement of service quality. Gibson is highly experienced in this work, having conducted similar projects for some of the largest school systems in the U.S., including: Hillsborough County Public Schools, Florida (225,000 students); Clark County District, Nevada – 300,000 students); and, Los Angeles Unified School District, California (565,000 students). This past year, Gibson conducted a Cost Savings Audit for Garland ISD as part of its internal audit program.

Gibson is proposing an exploratory phase or work to identify potential areas for cost savings. The following section describes our approach.

Cost Savings Audit Approach

Gibson applies a phased approach for Cost Saving Audits. The first phase identifies areas “where” cost savings may exist, while the second phase takes a deeper dive to identify “what” specific opportunities are available to Fort Bend ISD.

In the first phase, Gibson will conduct a comprehensive data scan and initial analysis of expenditure trends, staffing patterns, and efficiency metrics across all district operations and programs. A budget data dashboard will be developed to host this analysis, and this dashboard will be given to Fort Bend ISD upon completion of the project to support future budget analysis efforts. Work sessions will be conducted with the leadership of each department to review the dashboard analyses pertaining to their area, initiating discussions about potential areas where costs can be reduced through improved efficiency and/or programmatic alternatives. Subsequent to these work sessions, additional data may be requested and more analyses developed and discussed.

We will meet with the Fort Bend ISD senior leadership and the Board Audit Committee to discuss where we think significant cost-saving opportunities may exist. Based on the results of this meeting, and if additional services are needed, Gibson may seek approval to proceed with a second phase of analysis in those areas that hold the most promise for significant savings opportunities. Gibson will then target its efforts to identify what specific actions can be taken to achieve the savings. Based on the magnitude of these opportunities, we may involve one or more of our alliance partners who possess technical expertise in relevant areas to conduct further analyses.

The end result will be a draft briefing report outlining each opportunity, supported by thorough analyses, and highlighting implementation considerations and estimated fiscal impacts. This draft briefing report will be submitted to the Fort Bend ISD Administration for review and feedback. Upon incorporating the Administration's feedback, we will present a near-final draft briefing report to the Board Audit Committee before ultimately presenting the final Phase 1 briefing report to the Board of Trustees.

Program Management

Gibson will help to guide the Board Audit Committee through each of the audits, assist in managing Board Audit Committee meetings, develop monthly program progress reports, and actively monitor recommendation implementation. This includes continued maintenance of the internal audit implementation dashboard. New program management services this year include the development of quarterly audit

implementation deliverables and additional touchpoints with the Superintendent and Board to stay apprised of risks facing FBISD. The quarterly audit implementation deliverable will include results of our analysis over the implementation dashboard. Our quarterly analysis will highlight the changes made to each of the following implementation aspects:

- Percentage complete;
- Estimated completion date; and
- Information included as evidence and notes.

We will document our observations in a bulleted report, which will be provided to the Fort Bend ISD BAC Chair each quarter. Additionally, the internal audit dashboard will be updated quarterly by Gibson.

Additional touchpoints with the Superintendent and Board are necessary for keeping us in sync with the dynamic risk profile within FBISD. These conversations will occur at least quarterly, taking no more than 30 minutes. The BAC can decide if this is desired for additional Trustees not included on the Committee.

Timing and Fee Estimate

We have included the expected duration of each audit and the estimated professional fees and expenses in Table 3. Specific project schedules will be developed after projects are selected by the BAC. We have based the estimates of hours and fees for these projects on our understanding of the objectives of each audit and on our familiarity with the systems and processes in place at Fort Bend ISD as a result of our previous work with the district.

Table 3. Audit Durations and Budgets

Area	Expected Duration	Subcontractor Use	Estimated Budget
SIS/PEIMS Audit	7 months	No	\$140,600
Cost Savings Audit – Phase 1	4 months	Yes	\$75,000
Program Management Services	12 months	No	\$42,000

Source. Gibson Consulting Group

Table 4 provides the discounted hourly rates for each project role participating in the audits for 2024-25.

Table 4. Discounted Hourly Rates, 2023-24

Project Role	Hourly Rate
Director	\$250
Senior Auditor	\$210
Auditor	\$185
Professional Support	\$135
Subcontractors	At Cost

Professional fees and expenses will be billed in equal monthly amounts based on the aggregate value of internal audit services selected by FBISD from the month following Board approval to June 30, 2025.

Payment of invoices is due within 30 days of receipt, and will be remitted to Gibson’s lockbox address with Gulf Coast Bank and Trust.

* * * * *

We look forward to working with you and the members of the School Board as your internal auditors and advisors in FY 2025. Gibson will devote its best efforts to the work to be performed under this assignment, and any findings, recommendations, or other written materials will represent our best professional judgment based on the information made available to us.

If you have any questions, please contact me at 512.694.6704. Please use Table 5 below to indicate which internal audit services you would like for FY 2025 and input the total in the table. Then, sign in the space provided below and return this proposal to us.

Sincerely,



Greg Gibson, President
Gibson Consulting Group, Inc.

Table 5. Selected Internal Audit Services for FY25

Area	Estimated Budget	Selected for FY 2025?	Extended Amounts
SIS/PEIMS Audit	\$140,600	Yes	\$140,600
Cost Savings Audit – Phase I	\$75,000	Yes	\$75,000
Program Management Services	\$42,000	Yes	\$42,000
Selected Total			\$257,600

Accepted:
Fort Bend Independent School District

Signature

Title

Date

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
**Action: Review: Gibson Consulting Internal
Audit Services**
References: Board Policy
Department: Board of Trustees

Recommendation

Consideration and approval for Gibson Consulting to provide internal audit services for the PEIMS and Cost Savings Audits.

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
**Action: Review: TASA Audits for Curriculum
and Literacy**
References: Board Policy
Department: Board of Trustees

Recommendation

Consideration and approval to contract with the Texas Association of School Administrators (TASA) to conduct the following audits: Curriculum, Literacy, and Human Resources.

Summary

The Board's Audit Committee seeks to contract with TASA to perform the above audits. Pricing and audit details will be provided for review prior to the October Regular Business Meeting.

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Superintendent's
Evaluation Instrument
Department: Board of Trustees

Recommendation

Consideration and approval of the Superintendent's Summative Evaluation Instrument.

FBIISD

Superintendent Evaluation Form

SUPERINTENDENT'S EVALUATION AREAS

1. Board and Superintendent Relations
2. Administrative Leadership
3. Educational Leadership
4. School/Community Relations
5. Professional Growth and Development
6. School/Organization Improvement
7. Student Academic Performance

Approval Date: _____

Quarter I Review: _____

Quarter II Review: _____

Quarter III Review: _____

Annual Review Date: _____

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**In accordance with Texas law, the evaluation of the Superintendent is a confidential record of the district and may not be released without the approval of the Fort Bend ISD Board of Trustees.*

INTRODUCTION

The evaluation of the Superintendent is one of the most important tasks performed annually by the Board of Trustees of a Texas public school district. It is not a “checklist” or “snapshot activity.” Rather, it is an ongoing process focused on setting goals and priorities for the district and measuring achievement. Further, the evaluation process should encourage candid and full communication between the Board and the Superintendent to strengthen the management team and ensure a common commitment to the district’s goals and priorities. By Texas law, the evaluation of the Superintendent is a confidential record of the school district.

INSTRUCTIONS

The Superintendent's evaluation is divided into two sections. The performance goals section is a quantitative, objective measure based on goal achievement worth 50 points. The rubric performance criteria section is a more subjective measure worth 81 points.

1. At the beginning of school each year, the Superintendent will identify and recommend the evaluation performance goals based on the Board and district strategic plan priorities and focus areas and review/revise the performance criteria as appropriate.
2. The Board will collaborate with the Superintendent and provide feedback on the recommended goals and criteria.
3. The Superintendent will update the Board quarterly on the performance goals based on available data and share an update of efforts.
4. Before the annual evaluation, the Superintendent will enter the most current data for each performance goal and identify whether it was exceeded, met/partially met, or not met. The Superintendent will then self-reflect on the performance goals and provide a portfolio of supporting evidence. The Superintendent will also provide a self-evaluation of the performance criteria, along with comments to support the rating provided. 104
5. Board members will review the Superintendent's progress, self-evaluation, and portfolio before giving an evaluation rating and providing comments.
6. Each Board member should send a copy of the completed evaluation instrument at least two weeks before the designated board meeting.
 - a. In executive session, the Board will discuss and collaborate on the Superintendent's evaluation and determine the overall rating and feedback.
 - b. If a unanimous consensus cannot be reached, the decision of the majority of the Board will determine the final composite rating.
 - c. The final rating for the performance standards and goals shall be entered on the summative page of this evaluation instrument (page 11), constituting the Board's overall evaluation of the Superintendent.
 - d. Once a final composite rating is determined, the Board will share the evaluation and feedback with the Superintendent in executive session.

The Board's evaluation of the Superintendent and any individual evaluation instruments completed by each Board member and the Superintendent are confidential documents and shall be kept secure.

Superintendent's Performance Rating for Standard I: Board and Superintendent Relations

Supporting Evidence:

- *Calendar of events (meetings, training, team building, communication)*
- *Access to Board meeting agendas*
- *List of policy updates and board meeting dates*
- *Access to Board meeting videos*

Criteria	Exemplary (3 points)	Proficient (2 points)	Advancing (1 point)	Needs Improvement (0 points)
Board Meetings	<input type="checkbox"/> All or most recommendations made are based on data or feedback and the Board is given timely, comprehensive information for decision-making.	<input type="checkbox"/> Most recommendations made are based on data or feedback and the Board is given timely information for decision-making.	<input type="checkbox"/> Recommendations made are occasionally based on data or feedback and the Board is usually given timely information for decision-making.	<input type="checkbox"/> Recommendations made are rarely based on data or feedback and the Board is rarely provided timely information for decision-making.
Board Policy	<input type="checkbox"/> Demonstrates a strong understanding of Board policy and consistently proposes updates to ensure aligned practices.	<input type="checkbox"/> Demonstrates understanding of Board policy and regularly proposes updates to ensure aligned practices.	<input type="checkbox"/> Demonstrates understanding of Board policy and proposes updates in accordance with TASB recommendations.	<input type="checkbox"/> Demonstrates limited understanding of Board policy and/or fails to propose updates in a timely manner.
Board Teambuilding	<input type="checkbox"/> Creates frequent and quality opportunities in collaboration with the Board President for the Board to work collaboratively as a team and come to consensus on key decisions.	<input type="checkbox"/> Creates frequent or quality opportunities in collaboration with the Board President for the Board to work collaboratively as a team and come to consensus on key decisions.	<input type="checkbox"/> Creates occasional or adequate opportunities for the Board to work collaboratively as a team and come to consensus on key decisions.	<input type="checkbox"/> Creates limited or poor-quality opportunities for the Board to work collaboratively as a team and come to consensus on key decisions. 105
Board Communication	<input type="checkbox"/> Provides the Board with frequent, equitable, and timely information about district happenings and is routinely available via phone, email, or in-person when requested.	<input type="checkbox"/> Provides the Board with frequent, equitable, or timely information about district happenings and is routinely available via phone, email, or in-person when requested.	<input type="checkbox"/> Provides the Board with timely information about district happenings and is often available via phone, email, or in-person when requested.	<input type="checkbox"/> Provides the Board with infrequent, inequitable, or delayed information about district happenings or is rarely available via phone, email, or in-person when requested.
Standard Points				
Board Awarded Total Points				

Measure	Prior Year (if available)	Current Year Goal	Current Year Outcome	Exceeded	Met	Partially Met	Did Not Meet
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Superintendent Self-Evaluation

Board Comments

Superintendent's Performance Rating for Standard II: Administrative Leadership

Supporting Evidence:

- Retention rate data by position category
- Recruitment, selection, and retention plans
- Personnel evaluation summary reports
- Annual financial audit
- Financial rating system report (FIRST)
- Budget reports
- List of completed facility projects
- Long-range facility plan

Criteria	Exemplary (3 points)	Proficient (2 points)	Advancing (1 point)	Needs Improvement (0 points)
Human Capital Management	<input type="checkbox"/> Develops, implements, and adheres to quality, defined practices to support with selecting, inducting, evaluating, and retaining talent.	<input type="checkbox"/> Develops, implements, and adheres to defined practices to support with selecting, inducting, evaluating, and retaining talent.	<input type="checkbox"/> Develops, implements, and adheres to defined practices to support in some areas of selecting, inducting, evaluating, or retaining talent.	<input type="checkbox"/> Develops defined practices to support in some areas of selecting, inducting, evaluating, or retaining talent.
Facility Management	<input type="checkbox"/> Executes and monitors quality facility improvement efforts that ensure safe, healthy, and clean learning and work environments resulting in high stakeholder satisfaction.	<input type="checkbox"/> Executes and monitors quality facility improvement efforts that ensure safe, healthy, and clean learning and work environments resulting in average stakeholder satisfaction.	<input type="checkbox"/> Executes and monitors some facility improvement efforts that ensure safe, healthy, and clean learning and work environments resulting in average to low stakeholder satisfaction.	<input type="checkbox"/> Executes or monitors few facility improvement efforts that ensure safe, healthy, and clean learning and work environments resulting in low stakeholder satisfaction.
Financial Management	<input type="checkbox"/> Ensures efficient fiscal practices are implemented and monitored in all areas with a clean financial audit, an "A+" FIRST rating, and a healthy fund balance.	<input type="checkbox"/> Ensures efficient fiscal practices are implemented and monitored in most areas with a clean financial audit, an "A" FIRST rating, and a healthy fund balance.	<input type="checkbox"/> Ensures fiscal practices are implemented and monitored in some areas with a clean financial audit, and an "A" FIRST rating or a healthy fund balance.	<input type="checkbox"/> Ensures fiscal practices are implemented and monitored in a few ¹⁰⁶ areas with a clean financial audit, an "A" FIRST rating, or a healthy fund balance.
Problem-Solving and Decision-Making	<input type="checkbox"/> Routinely prioritizes and solves problems with high effectiveness and in a timely manner in alignment with data-driven, research-based practices.	<input type="checkbox"/> Often prioritizes and solves problems effectively and in a timely manner in alignment with data-driven, research-based practices.	<input type="checkbox"/> Occasionally prioritizes and solves problems effectively and in a timely manner in alignment with data-driven, research-based practices.	<input type="checkbox"/> Rarely prioritizes and solves problems effectively and in a timely manner in alignment with data-driven, research-based practices.
Standard Points				
Board Awarded Total Points				

Measure	Prior Year (if available)	Current Year Goal	Current Year Outcome	Exceeded	Met	Partially Met	Did Not Meet
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Superintendent Self-Evaluation

Board Comments

Superintendent's Performance Rating for Standard III: Educational Leadership

Supporting Evidence:

- Access to the district comprehensive curriculum
- MAP Growth reports (by campus)
- Student discipline reports
- Curriculum fidelity data
- Access to list of instructional resources
- SEL program data

Criteria	Exemplary (3 points)	Proficient (2 points)	Advancing (1 point)	Needs Improvement (0 points)
Curriculum and Instruction	<input type="checkbox"/> Provides a comprehensive, research-based curriculum, based on stakeholder feedback, for all core content areas and routinely monitors the fidelity of implementation.	<input type="checkbox"/> Provides a research-based curriculum, based on stakeholder feedback, for all core content areas and periodically monitors the fidelity of implementation.	<input type="checkbox"/> Provides a research-based curriculum, based on stakeholder feedback, for most core content areas and occasionally monitors the fidelity of implementation.	<input type="checkbox"/> Provides a limited research-based curriculum for some core content areas and rarely monitors the fidelity of implementation.
Assessment and Accountability	<input type="checkbox"/> Ensures student academic growth is routinely measured, analyzed, and responded to, and campus and department leadership is held accountable for high levels of academic achievement.	<input type="checkbox"/> Ensures student academic growth is measured, analyzed, and responded to, and campus and department leadership is held accountable for academic achievement.	<input type="checkbox"/> Somewhat ensures student academic growth is measured, analyzed, and responded to, and campus and department leadership is held accountable for academic achievement.	<input type="checkbox"/> Rarely ensures student academic growth is measured, analyzed, and responded to, and campus and department leadership is not held accountable for academic achievement.
Instructional Resources	<input type="checkbox"/> Allocates research-based, equitable, and high-quality instructional resources and technology to support student academic achievement and teacher lesson design.	<input type="checkbox"/> Allocates research-based, equitable, or high-quality instructional resources and technology to support student academic achievement and teacher lesson design.	<input type="checkbox"/> Allocates adequate amounts and quality of research-based instructional resources and technology to support student academic achievement and teacher lesson design.	<input type="checkbox"/> Allocates inadequate research-based instructional resources and technology to support student academic achievement and teacher lesson design.
Student Supports and Services	<input type="checkbox"/> Implements and monitors high-quality programs and services that ensure the academic, social, emotional, and behavioral success for all students.	<input type="checkbox"/> Implements and monitors quality programs and services that ensure the academic, social, emotional, and behavioral success for all/most students.	<input type="checkbox"/> Implements and monitors some programs and services that ensure the academic, social, emotional, and behavioral success for most students.	<input type="checkbox"/> Implements and monitors few programs and services to ensure the academic, social, emotional, and behavioral success for all students.
Standard Points				
Board Awarded Total Points				

Measure	Prior Year (if available)	Current Year Goal	Current Year Outcome	Exceeded	Met	Partially Met	Did Not Meet
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Superintendent Self-Evaluation

Board Comments

Superintendent's Performance Rating for Standard IV: School and Community Relations

Supporting Evidence:

- Satisfaction survey data (community and staff)
- Student engagement survey data
- List of district partnerships and donations
- Calendar of superintendent engagements
- Artifacts of communication efforts

Criteria	Exemplary (3 points)	Proficient (2 points)	Advancing (1 point)	Needs Improvement (0 points)
Communication and Transparency	<input type="checkbox"/> Consistently communicates district progress and happenings in a timely manner, with quality, and in multiple modalities that support the diverse needs of the district.	<input type="checkbox"/> Regularly communicates district progress and happenings in a timely manner, with quality, and often in multiple modalities that support the diverse needs of the district.	<input type="checkbox"/> Occasionally communicates district progress and happenings in a timely manner, with some quality, and often in multiple modalities.	<input type="checkbox"/> Rarely communicates district progress and happenings in a timely manner, with quality, or in multiple modalities.
Superintendent Engagement	<input type="checkbox"/> Actively and visibly engages and collaborates with all stakeholder groups demonstrating positive relationship-building that fosters partnerships, secures resources, and builds support.	<input type="checkbox"/> Actively engages and collaborates with most stakeholder groups demonstrating positive relationship-building that fosters partnerships, secures resources, and builds support.	<input type="checkbox"/> Engages and collaborates with stakeholder groups demonstrating relationship-building that fosters partnerships, secures resources, or builds support.	<input type="checkbox"/> Rarely engages and collaborates with stakeholder groups or demonstrates relationship-building that fosters partnerships, secures resources, or builds support.
Stakeholder Satisfaction	<input type="checkbox"/> Routinely seeks and acts on stakeholder feedback while maintaining a high-level of satisfaction of >70% from all stakeholder groups.	<input type="checkbox"/> Occasionally seeks and acts on stakeholder feedback while maintaining a satisfaction level of >60% from all stakeholder groups.	<input type="checkbox"/> Periodically seeks and acts on stakeholder feedback while maintaining a satisfaction level of >60% from most stakeholder groups.	<input type="checkbox"/> Rarely seeks or acts on stakeholder feedback while maintaining a satisfaction level of <60% from most stakeholder groups.
Organizational Culture and Climate	<input type="checkbox"/> Works strategically and collaboratively with the Board to establish a positive, productive, and collaborative organizational environment that is respectful and professional with defined efforts for building employee morale and fostering student engagement.	<input type="checkbox"/> Works collaboratively with the Board to establish a positive, productive, and collaborative organizational environment that is respectful and professional with some effort to build employee morale and/or foster student engagement.	<input type="checkbox"/> Works with the Board to establish a positive, productive, and collaborative organizational environment that is respectful and professional.	<input type="checkbox"/> Fails to establish a positive, productive, and collaborative organizational environment that is respectful and professional.
Standard Points				
Board Awarded Total Points				

Measure	Prior Year (if available)	Current Year Goal	Current Year Outcome	Exceeded	Met	Partially Met	Did Not Meet
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Superintendent Self-Evaluation

Board Comments

Superintendent's Performance Rating for Standard V: Professional Growth and Development

Supporting Evidence:

- Board training events/activities
- Superintendent training events/activities
- Professional development participation data
- Professional development offerings list
- TIA data including designations and amounts
- Professional development plan

Criteria	Exemplary (3 points)	Proficient (2 points)	Advancing (1 point)	Needs Improvement (0 points)
Board Development	<input type="checkbox"/> Collaborates with the Board to provide varied training opportunities that exceed state required hours and encourages the sharing of new learning.	<input type="checkbox"/> Collaborates with the Board to provide varied training opportunities that exceed the state required hours.	<input type="checkbox"/> Collaborates with the Board to provide the Board with training opportunities that meet the state required hours.	<input type="checkbox"/> Fails to provide the Board with adequate training opportunities that meet the state required hours.
Superintendent Professional Growth	<input type="checkbox"/> Actively, routinely engages in varied professional learning experiences at the state and national levels with evidence of enhanced leadership practices and district improvement.	<input type="checkbox"/> Engages in varied professional learning experiences at the state and national levels with evidence of enhanced leadership practices and district improvement.	<input type="checkbox"/> Engages in professional learning experiences at the state or national levels.	<input type="checkbox"/> Demonstrates limited engagement in professional learning experiences at the state or national levels.
Superintendent Ethics and Professionalism	<input type="checkbox"/> Models unwavering ethical behaviors and professionalism in all actions, decisions, and communications.	<input type="checkbox"/> Models ethical behaviors and professionalism in most actions, decisions, and communications	<input type="checkbox"/> Models ethical behaviors and professionalism in some actions, decisions, and communications.	<input type="checkbox"/> Models ethical behaviors and professionalism in few actions, decisions, and communications.
Leadership Development	<input type="checkbox"/> Establishes leadership programs and professional learning based on research-based practices and legal requirements that ensures high-quality leaders and a succession plan for sustained excellence.	<input type="checkbox"/> Establishes leadership programs and professional learning based on research-based practices and legal requirements that ensures quality leaders.	<input type="checkbox"/> Establishes leadership programs and professional learning that meets legal requirements to ensure quality leaders.	<input type="checkbox"/> Fails to establish leadership programs and professional learning to ensure quality leaders and compliance with required trainings.
Organizational Professional Learning	<input type="checkbox"/> Develops and executes a comprehensive professional learning plan that ensures all staff members are offered quality, extensive, and various learning opportunities.	<input type="checkbox"/> Develops and executes a professional learning plan that ensures most staff members are offered various learning opportunities.	<input type="checkbox"/> Develops and somewhat executes a professional learning plan that ensures staff members are offered learning opportunities.	<input type="checkbox"/> Develops a professional learning plan.
Standard Points				
Board Awarded Total Points				

Measure	Prior Year (if available)	Current Year Goal	Current Year Outcome	Exceeded	Met	Partially Met	Did Not Meet
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Superintendent Self-Evaluation

Board Comments

Superintendent's Performance Rating for Standard VI: School and Organizational Improvement

Supporting Evidence:

- *Strategic direction actions data*
- *Strategic direction and goals*
- *Calendar and artifacts of strategic direction communication*
- *Feedback data from staff, students, stakeholders*
- *Program evaluation cycles and outcomes*
- *Grievance data*

Criteria	Exemplary (3 points)	Proficient (2 points)	Advancing (1 point)	Needs Improvement (0 points)
Strategic Direction and Goal-Setting	<input type="checkbox"/> Collaboratively develops (with the Board), communicates, monitors, and executes a clearly defined strategic direction that includes targeted goals and actions that support district improvements and innovative efforts based on stakeholder feedback.	<input type="checkbox"/> Collaboratively develops (with the Board), communicates, monitors, and executes a clearly defined strategic direction that supports district improvements and/or innovative efforts based on stakeholder feedback.	<input type="checkbox"/> Collaboratively develops (with the Board), communicates, monitors, and executes a strategic direction that supports district improvements or innovative efforts.	<input type="checkbox"/> Fails to collaboratively develop (with the Board), communicates, monitors, or executes a strategic direction.
Program Evaluations and Reviews	<input type="checkbox"/> Establishes and executes a program evaluation and review cycle to ensure quality, compliant, and efficient practices, reviews multiple programs annually, and transparently reports findings and improvement actions to the Board.	<input type="checkbox"/> Establishes and executes a program evaluation and review cycle to ensure quality, compliant, and efficient practices and transparently reports findings and improvement actions to the Board.	<input type="checkbox"/> Establishes and executes a program evaluation and review cycle to ensure quality, compliant, and efficient practices.	<input type="checkbox"/> Lacks a program evaluation and review cycle to ensure quality, compliant, and efficient practices.
Project Prioritization and Completion	<input type="checkbox"/> Effectively prioritizes improvement efforts and fully executes in a timely, efficient manner in alignment with the intended outcomes.	<input type="checkbox"/> Prioritizes improvement efforts and executes in a timely, efficient manner in alignment with the intended outcomes.	<input type="checkbox"/> Prioritizes improvement efforts and executes in alignment with the intended outcomes.	<input type="checkbox"/> Struggles to prioritize improvement efforts or execute in alignment with the intended outcomes.
Standard Points				110
Board Awarded Total Points				

Measure	Prior Year (if available)	Current Year Goal	Current Year Outcome	Exceeded	Met	Partially Met	Did Not Meet
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Superintendent Self-Evaluation

Board Comments

Superintendent's Performance Rating for Standard VII: Student Academic Performance

Supporting Evidence:

- STAAR/EOC performance summary data
- State accountability ratings (district)
- MAP Growth data by campus
- Academic performance goals by campus
- District/Campus improvement plans

Criteria	Exemplary (3 points)	Proficient (2 points)	Advancing (1 point)	Needs Improvement (0 points)
Academic Ratings	<input type="checkbox"/> Strategically implements plans, services, and interventions that result in district academic accountability gains in more than one domain when compared to prior year and maintains an A district rating.	<input type="checkbox"/> Strategically implements plans, services, and interventions that result in district academic accountability gains in at least one domain when compared to prior year and earns a B district rating.	<input type="checkbox"/> Implements plans, services, or interventions that result in district academic accountability gains in at least one domain when compared to prior year.	<input type="checkbox"/> Fails to implement plans, services, or interventions that result in district academic accountability gains in at least one domain when compared to prior year.
Student Growth	<input type="checkbox"/> Establishes quality, aligned, and research-based instructional, programs, practices, and measures that support student growth in reading and math resulting in 75% of campuses achieving annual growth targets.	<input type="checkbox"/> Establishes quality, aligned, and research-based instructional, programs, practices, and measures that support student growth in reading and math resulting in 75% of campuses achieving annual growth targets in at least one subject area.	<input type="checkbox"/> Establishes instructional, programs, practices, and measures that support student growth in reading and math resulting in 65% of campuses achieving annual growth targets in at least one subject area.	<input type="checkbox"/> Less than 65% of campuses achieve annual growth targets in reading or math. 111
School Improvement	<input type="checkbox"/> Analyzes academic performance data, sets achievement goals, monitors progress, and holds leadership accountable for ensuring high levels of academic growth and instructional improvement.	<input type="checkbox"/> Analyzes academic performance data, sets achievement goals, monitors progress, and holds leadership accountable for ensuring some academic growth and instructional improvement.	<input type="checkbox"/> Analyzes academic performance data, sets achievement goals, monitors progress, or holds leadership accountable for ensuring some academic growth and instructional improvement.	<input type="checkbox"/> Analyzes academic performance data, sets achievement goals, monitors progress, or holds leadership accountable with limited academic growth and instructional improvement.
Standard Points				
Board Awarded Total Points				

Measure	Prior Year (if available)	Current Year Goal	Current Year Outcome	Exceeded	Met	Partially Met	Did Not Meet
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Superintendent Self-Evaluation

Board Comments

Superintendent's Summative Annual Appraisal and Signature Page

	Points Earned
Performance Goals	##
Board /Superintendent Relations	##
Administrative Leadership	##
Educational Leadership	##
School/Community Relations	##
Professional Growth and Development	##
School/Organization Improvement	##
Student Academic Performance	##
Grand Total	##

Performance Goals
50 Points – All of the goals were met or exceeded
30 Points – More than ½ of the goals were met or exceeded
10 Points – Less than ½ of the goals were met or exceeded
0 Points – None of the goals were met or exceeded

Overall Composite Evaluation Rating
<input type="checkbox"/> Exemplary (98-131 total points)
<input type="checkbox"/> Proficient (65-97 total points)
<input type="checkbox"/> Needs Improvement (32-64 total points)
<input type="checkbox"/> Unsatisfactory (0-31 total points)

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Signature of Trustee _____ Date: _____

The Trustees and I have discussed this Annual Appraisal Report.

Signature of Superintendent _____ Date: _____

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Nomination to the 2025
Houston-Galveston Area Council
General Assembly
References: Board Policy CCH (Legal)
Department: Board of Trustees

Recommendation

Consideration and approval of a resolution nominating a representative and an alternate to the General Assembly of the Houston-Galveston Area Council for the year 2025.



HOUSTON-GALVESTON AREA COUNCIL

OFFICE OF THE EXECUTIVE DIRECTOR

To: Superintendents - Independent School District

Subject: 2025 General Assembly Designations

From: Chuck Wemple

Date: September 19, 2024

The Houston-Galveston Area Council has had an exciting and eventful 2024. We remain dedicated to better serving our member governments. We are working to do this by continuing to bring the conversation to your communities to listen to your needs and determining how we can help improve quality of life across the region. Thus far we have visited all of our regions' counties, and have started the second round of visits.

As we look forward to 2025, we ask that you appoint elected leaders from your governing body to represent your community and be a part of our decision-making progress. H-GAC bylaws allow each member of Independent School Districts to designate an elected official to represent you on the General Assembly and at the Independent School District caucus meeting. At the caucus meeting, Independent School Districts from across the region will elect one member to represent all Independent School Districts on the H-GAC Board of Directors, and one member to serve as an alternate.

I have attached the nomination form on which you can designate your representatives. Please email the completed form to Vanessa.McKeehan@h-gac.com. If more information concerning General Assembly and Board of Directors membership would be useful, please contact me at 713-993-4514 or Rick Guerrero at 713-993-4598.

A dinner meeting of Independent School District representatives is scheduled for Thursday, November 7, 2024 starting at 6:00 p.m.. It will be at the The Royal Sonesta, 2222 W Loop S, Houston, TX 77027. Your city's designee is highly encouraged to attend and help elect the 2025 Independent School Districts representative to the H-GAC Board of Directors.

Thank you for your continuing participation and support for the Houston-Galveston Area Council. We look forward to working with you in the coming year.

Sincerely,

A handwritten signature in blue ink, appearing to read 'CW', is positioned above a horizontal blue line. Below the line, the text 'Charles Wemple (Oct 1, 2024 05:35 CDT)' is printed in a small, light blue font.

Chuck Wemple

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DESIGNATION OF REPRESENTATIVES
HOUSTON-GALVESTON AREA COUNCIL
2025 GENERAL ASSEMBLY

BE IT RESOLVED, by the Board of Trustees of the _____ Independent School District that the following be and are hereby designated as the representative and alternate of the GENERAL ASSEMBLY of the Houston-Galveston Area Council for the year 2025:

REPRESENTATIVE: _____

ALTERNATE: _____

FURTHER BE IT RESOLVED THAT the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named delegate and alternate.

PASSED AND ADOPTED this _____ day of _____, 2024.

APPROVED:

Superintendent

ATTEST:

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Board of Trustees Meeting
Minutes
Reference: Board Policy BE (Local)
Department: Legal Services

Recommendation

Consideration and approval of the minutes of Fort Bend ISD Board of Trustees meetings and/or public hearings on the following dates:

- August 12, 2024 - Called Meeting and Agenda Review
- August 26, 2024 - Regular Business Meeting
- September 5, 2024 - Special Called Meeting – Bond Workshop

Summary

Board Policy BE (Local) states, “Board action shall be carefully recorded by the Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.” Following this policy, the Administration submits the meeting minutes for the Board’s approval.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Coby Wilbanks
General Counsel

Minutes
Fort Bend ISD Board of Trustees
Called Meeting and Agenda Review
August 12, 2024

A Board of Trustees Called Meeting and Agenda Review was held on Monday, August 12, 2024 beginning at 6:01 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at <https://www.fortbendisd.com/boardmeetinglivestream>.

The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/271251>.

The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=593337>.

Presiding Officer.....Mrs. Kristin K. Tassin, President

Board Members Present

- Mr. Rick Garcia, Vice President
- Mr. David Hamilton, Secretary
- Mrs. Angie Hanan
- Mr. Adam Schoof
- Dr. Shirley Rose-Gilliam [joined in progress during closed session]
- Ms. Sonya Jones

School Officials Present

- Dr. Marc Smith, Superintendent of Schools
- Beth Martinez, Deputy Superintendent Chief of Staff
- Kathleen Brown, Deputy Superintendent of Operations
- Dr. Jaretha Jordan, Deputy Superintendent of Teaching and Learning
- Kimberly Smith, Chief Communications Officer
- David Rider, Chief of Police
- Coby Wilbanks, General Counsel
- Bryan Guinn, Chief Financial Officer
- Glenda Johnson, Chief Human Resources Officer
- Long Pham, Chief Information Officer
- Dr. Damian Viltz, Chief Operations Officer

Amanda Bubela, Recording Secretary (virtual)

Others Present

- Jonathan Brush, Board Counsel
- FBISD Staff and Employees

1.-2. Meeting Called to Order, Pledge of Allegiance

President Tassin called the meeting to order at 6:01 p.m. announcing the presence of a quorum and that the meeting had been duly called and the notice posted for the time and matter required by law. Mrs. Tassin asked everyone to stand for Pledges of Allegiance, followed by a moment of silence.

3. Information

- A. Bond 2023 Update – August 2024

4. Closed Session

The Board convened in closed session at 6:54 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student.

- A. Deliberate public release of attorney-client privileged opinion related to VOCA Grant

5. Reconvene in Open Session

The Trustees reconvened in open session at 8:40 p.m. President Tassin shared the action item from closed session was being pulled from the agenda.

[Note: Mr. Schoof did not return following closed session.]

6. Consider Action on Closed Session Items

7. Review

- A. **Policy BBF (Local) – Board Member Ethics:** Consideration and approval of proposed revisions to policy BBF (Local).
- B. **Board Operating Procedures:** Consideration and approval of updates to the Board Operating Procedures.
- C. **Board Leadership Academy:** Consideration and approval to initiate a Board Leadership Academy.
- D. **Superintendent's Evaluation Instrument:** Consideration and approval of the Superintendent's Summative Evaluation instrument.
- E. **Policy EF (Local):** Consideration and approval of proposed deletion, adoption and revision of local policies EF (Local), EFA (Local), and EFB (Local):

1. EF (Local) - Instructional Resources: Instructional Materials
 2. EFA (Local) - Instructional Resources: Instructional Materials
 3. EFB (Local) - Instructional Resources: Library Materials
- F. **Juvenile Justice Alternative Education Program (JJAEP):** Consideration and approval to ratify the approval of the Memorandum of Understanding (MOU) for the Juvenile Justice Alternative Education Program (JJAEP) services among Fort Bend County Juvenile Probation Board, Fort Bend ISD (FBISD), Stafford MSD (SMSD), and Alief ISD (AISD).
- G. **Expose Excellence Youth Program:** Consideration and approval of a revised Interlocal Agreement between Fort Bend ISD, Fort Bend County and Fort Bend County Juvenile Board for the 2024-25 school year regarding the Expose Excellence Youth Program.
- H. **Attendance Credit:** Consideration and approval of Option 3 to reduce the estimated yield per penny per student in Weighted Average Daily Attendance (WADA) due to notification of Chapter 49 Status for school year 2024-25 and delegate contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511 (c)(4) to the superintendent, solely for the purpose of obligating the district under TEC §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006.
- I. **Storm Sewer Easement with Sienna Municipal Utility District No. 10:** Consideration and approval of one Storm Sewer Easement with Sienna Municipal District No. 10 at Schiff Elementary School, and authorization for the FBISD Board President to negotiate and execute this easement.
- J. **2018 Bond Contingency:** Consideration and approval for the use of 2018 Bond Contingency as proposed by Administration.
- K. **2023 Bond Contingency:** Consideration and approval for the use of 2023 Bond Contingency as proposed by Administration.
- L. Review of proposed expenses that exceed \$50,000: Specifically for:
1. **Library Media Services and Related Items (COOP):** Consideration and approval for the purchase of library media services and related items from multiple vendors through various cooperative contracts for an amount not-to-exceed \$2,000,000 and authorization for the Superintendent to negotiate and execute the agreements through September 2025.
 2. **Data Center Infrastructure and Related Services (Increase):** Consideration and Approval for the purchase of Data Center Infrastructure and Related Services through The Interlocal Purchasing System (TIPS) cooperative contract from Netsync Solutions and Presidio Networked Solutions Group in an amount not to exceed \$4,200,000 and authorization for the Superintendent to negotiate and execute the agreements through August 2027.
 3. **Construction Services for HVAC MEP East Zone 2 Renovations and Upgrades at Multiple Campuses (BP040):** Consideration and approval of a Construction Services Agreement with Prime Contractors, Inc. for HVAC MEP East Zone 2

renovations and upgrades for multiple campuses (BP040) for a stipulated lump sum amount of \$6,568,420.00 and authorization for the Superintendent to negotiate and execute or terminate the agreements.

4. **Construction Services Agreement for Restroom Renovations:** Consideration and approval of a Construction Services Agreement for restroom renovations at multiple campuses (BP027) for a stipulated lump sum amount of \$12,400,000 and authorization for the Superintendent to negotiate and execute or terminate the agreements.
5. **Energy Solutions (COOP):** Consideration and approval for the purchase of electrical solutions with Ally Energy Solutions, LLC through the OMNIA Partners cooperative contract for an amount not-to-exceed \$750,000 and authorization for the Superintendent to negotiate and execute the agreement through August 2025.
6. **Photography Services for Bond Construction Projects:** Consideration and approval of a construction photographic services agreement with Lonestar Documentation LLC D/B/A Multivista through the cooperative contract with Multivista and the Choice Partners purchasing cooperative, a program of the Harris County Department of Education, for the comprehensive construction photographic services for the 2023 Bond projects listed for a not-to-exceed construction cost of \$302,935 and authorization for the Superintendent to negotiate and execute or terminate the agreements.
7. **Scoreboard Replacement:** Consideration and approval for the purchase of Video Scoreboard Differentiators and related items and services through various cooperative contracts from Daktronics, Inc. for an amount not-to-exceed \$650,000 and authorization for the Superintendent to negotiate and execute the agreement through August 2029.
8. **Employee Voluntary Benefits:** Consideration and approval of voluntary employee benefits from Aflac in an amount not-to-exceed \$6,200,000 and authorization for the Superintendent to negotiate and execute the agreements through December 2029.
9. **Cyber Attack Resilient Disaster Recovery and Virtual Desktop Services and Support:** Consideration and approval for the purchase of Cyber Attack Resilient Business Continuity-Disaster Recovery (BCDR) and Virtual Desktop Infrastructure (VDI) related services and support through The Interlocal Purchasing System (TIP) cooperative contract from Cloud Unity in an amount not-to-exceed \$2,178,000 and authorization for the Superintendent to negotiate and execute the agreement through August 2027.
10. **Saved by the Bell:** Consideration and approval of a revised Interlocal Agreement between Fort Bend ISD, Fort Bend County and Fort Bend County Juvenile Board for the 2024-25 school year regarding the Saved by the Bell truancy program.

8. Public Comment

There were no public comments.

9. Adjournment

Having no further business before the Board, MOTION was made by Mrs. Hanan to adjourn the meeting at 11:58 p.m.

Kristin K. Tassin, President

David Hamilton, Secretary

Minutes
Fort Bend ISD Board of Trustees
Regular Business Meeting
August 26, 2024

A Board of Trustees Regular Business Meeting was held on Monday, August 26, 2024 beginning at 6:00 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at <https://www.fortbendisd.com/boardmeetinglivestream>. The meeting was recorded as required by law, and the recording is available to the public at:

<https://fortbendisd.new.swagit.com/videos/313457>.

The agenda packet for the meeting can be found here:
<https://meetings.boardbook.org/Public/Agenda/649?meeting=645808>.

Presiding Officer.....Mrs. Kristin K. Tassin, President

Board Members Present

- Mr. Rick Garcia, Vice President
- Mr. David Hamilton, Secretary
- Mrs. Angie Hanan
- Mr. Adam Schoof
- Dr. Shirley Rose-Gilliam (joined in progress at 6:03 p.m.)
- Ms. Sonya Jones

School Officials Present

- Dr. Marc Smith, Superintendent of Schools
- Beth Martinez, Deputy Superintendent Chief of Staff
- Kathleen Brown, Deputy Superintendent of Operations
- Dr. Jaretha Jordan, Deputy Superintendent of Teaching and Learning
- David Rider, Chief of Police
- Coby Wilbanks, General Counsel
- Bryan Guinn, Chief Financial Officer
- Glenda Johnson, Chief Human Resources Officer
- Long Pham, Chief Information Officer
- Dr. Damian Viltz, Chief Operations Officer

Amanda Bubela, Recording Secretary (virtual)

Others Present

- Jonathan Brush, Board Counsel
- FBISD Staff and Employees

1.- 3. Meeting Called to Order, National Anthem, Moment of Silence

President Tassin called the meeting to order at 6:00 p.m. announcing the presence of a quorum, that the meeting had been duly called and the notice posted for the time and matter required by law. Mrs. Tassin asked everyone to stand for the National Anthem, performed by the Dulles High School Orchestra. Following the performance, everyone was asked to remain standing for a moment of silence.

4. Recognitions

The Board recognized several students and campuses including:

Members of the Dulles High School orchestra who performed the National Anthem

Fort Bend ISD students who placed in the Texas Destination Imagination Tournament

- Team raDicals, First place in the secondary level engineering challenge. The team is made up of students from Clements, Dulles, and Austin High Schools:
 - Rishabh Aggarwal
 - Rithik Aggarwal
 - Saachi Jain
 - Anshul Jhaveri
 - Suhani Sawnt
 - Aaril Shah
 - Ronil Shah
 - Team managers: Jigisha Doshi and Linda Christensen
- Team Ocean, Second place in the elementary level fine arts challenge. The team is made up of students from Colony Meadows and Sullivan Elementary Schools:
 - Yasmeen Akhtar
 - Safia Gurji
 - Harshitha Kommuri
 - Nooriyah Rehman
 - Team managers: Maliha Akhtar and Ummeaiman Gurji
- Team Trailblazers, Second place in the middle level of the technical challenge. The team is made up of students from Satartia Middle School:
 - Sahith Aaloori
 - Rushaan Chanana
 - Vivaan Joshi
 - Shanon Mathew
 - Nicole Pinto
 - Shivansh Shukla
 - Ahaan Thota
 - Team Manager: Beena Hemkar

Austin High School students who won at the Texas Technology Student Association state competition

- Drone Construction – First Place

- Aryan Chintalaply
- Anshul Mistry
- Aaniq Momin
- Pavit Thakur
- Software Development – Second Place
 - Moksh Shah
 - Lucas Wat
 - Anshul Mistry
- Instructors: Chief Daniel Becerra and Isabel Flores-Schrage

Clements High School students who placed at the UIL 6A State Tennis Competition

- Second place Mixed Doubles Division
 - Gabriel Segubiense
 - Elizabeth Shu
- Third place Girls Double Division
 - Jastine Escamos
 - Angela Shu
- Brett Bernstein, Coach

Clements High School theatre students who won at the UIL State Theatrical Design Contest

- Billy Fernandez, 2nd place in Marketing Design
- Christopher Pontiff, 3rd place in Set Design.
- Chase Hodgeson, Theatre Director

Clements High School Indoor Percussion Ensemble, which placed third at the Texas Color Guard Circuit State Championship

- Emma Waites, student representative
- Bryan Waites, Director

5. Superintendent Update

6. Board Committee Report

- A. College Career and Military Readiness (CCMR) Update

7. Board Activity Report

8. Public Comment

- Tiffany Sutherland, regarding bullying at Bowie Middle School and urging the Board to take action on stronger anti-bullying policies.
- Stacie Greaber, asking that the Ferguson Elementary school nurse be allowed to monitor her son's continuous glucose monitor (CGM) app.
- Charla Hollingsworth, in opposition of proposed changes to Policy EFB and restricting students' access to books.

- Dr. Stephanie Ellis, advocating for changing high school start times to support students' physical and mental health.
- Emma Babaian, in opposition to the proposed changes to the Fort Bend ISD library policy.
- Sumita Ghosh, asking board members to vote against proposed EFB policy changes.
- Amber Mann, regarding proposed changes to book selection policy and asking that FBISD rely on its experts to choose books.
- Angie Wierzbicki, regarding the Board Member Ethics Policy and its lack of an enforcement mechanism.
- Aryan Seetepalli, in opposition to proposed changes to library policy that could impact students' access to books.
- Scott Pett, regarding proposed changes to library policy and removing books from libraries.
- Amanda Kennair, asking board members to vote against proposed changes to Policy EFB.
- Malissa Jeffreys, asking the board to reconsider the current distance requirement for bus eligibility to support student safety and wellbeing.
- Chance Coleman and Sharita Davis, requesting an exception to the Career and Technical Education Program transfer policy.
- Allen Lea, sharing information about the Eternal Ghandi Museum Houston and inviting Board members to visit the museum.
- Michelle Mikeska, asking Board members to vote against proposed changes to the library materials policy.
- Sofia Yeh, in opposition to proposed changes to Policy EFB.
- Anna Lykoudis, in opposition to the proposed library materials policy and concerns it ignores educators' roles in the selection process.
- Christopher Pontiff, in opposition to proposed policy changes that could give one person power to ban access to information.
- Brandie Dowda, asking Board members to vote no on the proposed changes to library policy.

9. Information

- A. Special Education Update
- B. Student Enrichment Update

10. Consent Agenda

During discussion, the board requested that Items 10A, 10B, 10D(1-3) and 10K-1 be pulled from the consent agenda.

MOTION made by Mr. Garcia and SECONDED by Mrs. Hanan that the Board approve the Consent Agenda items, 10C,E,F,G,H,I,J; Item K2,K3,4,5,6,7,8,9, and 10 as presented.

MOTION CARRIES, 7-0.

Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones

- C. **Board Leadership Academy:** Consideration and approval to initiate a Board Leadership Academy.
- E. **Juvenile Justice Alternative Education Program (JJAEP):** Consideration and approval to ratify the approval of the Memorandum of Understanding (MOU) for the

Juvenile Justice Alternative Education Program (JJAEP) services among Fort Bend County Juvenile Probation Board, Fort Bend ISD (FBISD), Stafford MSD (SMSD), and Alief ISD (AISD).

- F. **Expose Excellence Youth Program:** Consideration and approval of a revised Interlocal Agreement between Fort Bend ISD, Fort Bend County and Fort Bend County Juvenile Board for the 2024-25 school year regarding the Expose Excellence Youth Program.
- G. **Attendance Credit:** Consideration and approval of Option 3 to reduce the estimated yield per penny per student in Weighted Average Daily Attendance (WADA) due to notification of Chapter 49 Status for school year 2024-25 and delegate contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511 (c)(4) to the superintendent, solely for the purpose of obligating the district under TEC §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006.

Note: For the 2024–2025 school year, we delegated contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This included approval of the Agreement for the Purchase of Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding).

- H. **Storm Sewer Easement with Sienna Municipal Utility District No. 10:** Consideration and approval of one Storm Sewer Easement with Sienna Municipal District No. 10 at Schiff Elementary School, and authorization for the FBISD Board President to negotiate and execute this easement.
- I. **2018 Bond Contingency:** Consideration and approval for the use of 2018 Bond Contingency as proposed by Administration.
- J. **2023 Bond Contingency:** Consideration and approval for the use of 2023 Bond Contingency as proposed by Administration.
- K. **Consideration and approval of proposed expenses that exceed \$50,000:**
Specifically for:
 - 2. **Data Center Infrastructure and Related Services (Increase):** Consideration and Approval for the purchase of Data Center Infrastructure and Related Services through The Interlocal Purchasing System (TIPS) cooperative contract from Netsync Solutions and Presidio Networked Solutions Group in an amount not to exceed \$4,200,000 and authorization for the Superintendent to negotiate and execute the agreements through August 2027.
 - 3. **Construction Services for HVAC MEP East Zone 2 Renovations and Upgrades at Multiple Campuses (BP040):** Consideration and approval of a Construction Services Agreement with Prime Contractors, Inc. for HVAC MEP East Zone 2 renovations and upgrades for multiple campuses (BP040) for a stipulated lump sum amount of \$6,568,420.00 and authorization for the Superintendent to negotiate and execute or terminate the agreements.
 - 4. **Construction Services Agreement for Restroom Renovations:** Consideration and approval of a Construction Services Agreement for restroom renovations at multiple campuses (BP027) for a stipulated lump sum amount of \$12,400,000 and authorization for the Superintendent to negotiate and execute or terminate the agreements
 - 5. **Energy Solutions (COOP):** Consideration and approval for the purchase of electrical solutions with Ally Energy Solutions, LLC through the OMNIA Partners

- cooperative contract for an amount not-to- exceed \$750,000 and authorization for the Superintendent to negotiate and execute the agreement through August 2025.
6. **Photography Services for Bond Construction Projects:** Consideration and approval of a construction photographic services agreement with Lonestar Documentation LLC D/B/A Multivista through the cooperative contract with Multivista and the Choice Partners purchasing cooperative, a program of the Harris County Department of Education, for the comprehensive construction photographic services for the 2023 Bond projects listed for a not-to- exceed construction cost of \$302,935 and authorization for the Superintendent to negotiate and execute or terminate the agreements.
 7. **Scoreboard Replacement:** Consideration and approval for the purchase of Video Scoreboard Differentiators and related items and services through various cooperative contracts from Daktronics, Inc. for an amount not-to-exceed \$650,000 and authorization for the Superintendent to negotiate and execute the agreement through August 2029.
 8. **Employee Voluntary Benefits:** Consideration and approval of voluntary employee benefits from Aflac in an amount not-to-exceed \$6,200,000 and authorization for the Superintendent to negotiate and execute the agreements through December 2029.
 9. **Cyber Attack Resilient Disaster Recovery and Virtual Desktop Services and Support:** Consideration and approval for the purchase of Cyper Attack Resilient Business Continuity-Disaster Recovery (BCDR) and Virtual Desktop Infrastructure (VDI) related services and support through The Interlocal Purchasing System (TIP) cooperative contract from Cloud Unity in an amount not-to-exceed \$2,178,000 and authorization for the Superintendent to negotiate and execute the agreement through August 2027.
 10. **Saved by the Bell:** Consideration and approval of a revised Interlocal Agreement between Fort Bend ISD, Fort Bend County and Fort Bend County Juvenile Board for the 2024-25 school year regarding the Saved by the Bell truancy program.

Action on Items Removed from the Consent Agenda

- **10A - Policy BBF (Local) - Board Member Ethics:** Consideration and approval of proposed revisions to policy BBF (Local).

MOTION by Mr. Garcia and SECONDED by Mrs. Hanan that the Board approve Consent Agenda Item 10A as presented.

Following discussion, **MOTION CARRIES**, 4-3.

Yea: Tassin, Garcia, Hamilton, Hanan

Nay: Schoof, Gilliam, Jones

- **10B - Board Operating Procedures:** Consideration and approval of updates to the Board Operating Procedures.

MOTION by Mr. Garcia and SECONDED by Mrs. Hanan that the Board approve Item 10B as presented.

During discussion, President Tassin proposed an amendment to the operating procedures *that under Board member request for information and communications with staff, the second paragraph, we amend to include the phrase at the beginning of that paragraph, "Except in your role as committee chair or Board liaison" and under media*

inquiries, the second bullet, we amend to state "Individual trustees are not authorized to speak on behalf of the Board without the delegation of authority by the Board president."

**MOTION to AMEND as stated by Ms. Jones and SECONDED by Mr. Hamilton.
MOTION TO AMEND CARRIES, 7-0.**

Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones

ORIGINAL AMENDED MOTION CARRIES, 4-3.

Yea: Tassin, Garcia, Hamilton, Jones

Nay: Hanan, Schoof, Gilliam

- **10D (1-3) Policy EF (Local):** Consideration and approval of proposed deletion, adoption and revision of local policies EF (Local), EFA (Local), and EFB (Local):
 1. EF (Local) - Instructional Resources: Instructional Materials
 2. EFA (Local) - Instructional Resources: Instructional Materials
 3. EFB (Local) - Instructional Resources: Library Materials

MOTION by Mr. Garcia and SECONDED by Mrs. Hanan that the Board approve Item 10D (1-3) as presented.

MOTION TO AMEND by Mr. Hamilton and SECONDED by Ms. Jones to amend EFB policy by striking the wording in the section titled "protection from inappropriate material" and replacing it with a paragraph provided to the Board, which states, *"the district shall comply with state and federal laws governing student access to materials (see policy EFB Legal) and the district will not acquire or maintain materials that are pervasively vulgar, educationally unsuitable, obscene and not protected by the First Amendment, or that promote sexual activity among minors, or that contain graphic images or explicit descriptions of sex acts or simulations of such acts, including graphic depictions or descriptions of the touching of genitalia for the purpose of sexual arousal."*

Following discussion, **MOTION TO AMEND CARRIES, 5-2.**

Yea: Tassin, Garcia, Hamilton, Schoof, Jones

Nay: Hanan and Gilliam

MOTION by Mr. Schoof and SECONDED by Ms. Jones to limit trustee discussion to two minutes.

MOTION to limit discussion CARRIES, 5-2.

Yea: Tassin, Garcia, Hamilton, Schoof, Jones

Nay: Hanan and Gilliam

MOTION to RECONSIDER by Mrs. Hanan and SECONDED by Mr. Hamilton to reconsider the two minute discussion to four minutes for discussing all three policies.

MOTION TO RECONSIDER CARRIES, 7-0.

Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones

Following discussion, **ORIGINAL AMENDED MOTION CARRIES, 5-2.**

Yea: Tassin, Garcia, Hamilton, Schoof, Jones

Nay: Hanan and Gilliam

- **10K-1 Library Media Services and Related Items (COOP):** Consideration and approval for the purchase of library media services and related items from multiple vendors through various cooperative contracts for an amount not-to-exceed

\$2,000,000.00 and authorization for the Superintendent to negotiate and execute the agreements through September 2025.

MOTION by Mr. Garcia and SECONDED by Mrs. Hanan that the Board of Trustees approve Item 10K1 as presented.

During discussion, **MOTION TO AMEND by Mr. Hamilton and SECONDED by Ms. Jones** to amend the motion to include direction of the superintendent to research vendors who can provide technology services currently provided by Follett, and to present those options to the Board of Trustees.

Following discussion, **MOTION TO AMEND CARRIES, 7-0.**

Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones

Following discussion, **ORIGINAL AMENDED MOTION CARRIES, 7-0.**

Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones

11. Action

- A. Voting Alternate for TASB Delegate Assembly: Consideration and approval of a voting alternate delegate for participating in the Texas Association of School Boards' (TASB) Annual Delegate Assembly to be held in conjunction with the TASA/TASB Conference in September 2024.

MOTION by Mr. Garcia and SECONDED by Ms. Jones that the Board approve Voting Alternate for TASB Delegate Assembly.

Following discussion, **MOTION to AMEND by Mrs. Hanan and SECONDED by Mr. Hamilton** to amend the motion for appointing an alternate delegate to appointing Dr. Gilliam as the alternate delegate.

MOTION TO AMEND CARRIES, 7-0.

Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones

ORIGINAL AMENDED MOTION CARRIES, 7-0.

Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones

12. Convene in Closed Session

The Board convened in closed session at 10:14 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student.

- A. Superintendent Formative Conference
- B. Natatorium Report
- C. Consideration and approval of Director of Operations - Child Nutrition recommendation.
- D. Consideration and approval of assigning the FNG parent grievance of Bayode B. to the board hearing officer, or to schedule a future Board meeting to hear the grievance.

- E. Consideration and approval of the hearing officer's recommendation regarding the Level Three student grievance of Kevin M. and Adrina J.
- F. Consideration and approval of the hearing officer's recommendation regarding the bullying transfer case filed by the parent of A.C., a district student.
- G. Consideration and approval of the hearing officer's recommendation regarding the bullying transfer case filed by the parent of A.E., a district student.

13. Reconvene in Open Session

The Trustees reconvened in open session at 11:51 p.m.

14. Consider Action on Closed Session Items

- **MOTION by Dr. Gilliam and SECONDED by Mr. Garcia** that the Board of Trustees approve the hiring of Amy Grant as Director of Operations – Child Nutrition.
MOTION CARRIES, 7-0.
Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones
- **MOTION by Mr. Garcia and SECONDED by Mrs. Hanan** that he Board of Trustees assign the Level 3 FNG parent complaint of Bayode B. to the Board’s designated hearing officer under Board Policy FNG Local.
MOTION CARRIES, 7-0.
Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones
- **MOTION by Mrs. Hanan and SECONDED by Dr. Gilliam** that the Board of Trustees accept the hearing officer’s recommendation concerning the Level 3 FNG grievance appeal of Kevin M. and Adrina J.
MOTION CARRIES, 7-0.
Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones
- **MOTION by Mr. Schoof and SECONDED by Mr. Garcia** that the Board of Trustees accept the hearing officer’s recommendation concerning the request to transfer a student who has engaged in bullying filed by the parent of A.C.
MOTION CARRIES, 7-0.
Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones
- **MOTION by Ms. Jones and SECONDED by Dr. Gilliam** that the Board of Trustees accept the hearing officer’s recommendation concerning the request to transfer a student who has engaged in bullying filed by the parent of A.E.
MOTION CARRIES, 7-0.
Yea: Tassin, Garcia, Hamilton, Hanan, Schoof, Gilliam, Jones

15. Adjournment

Having no further business before the Board, **MOTION was made by Mr. Hamilton** to adjourn the meeting at 11:54 p.m.

Kristin K. Tassin, President

David Hamilton, Secretary

Minutes
Fort Bend ISD Board of Trustees
Special Called Meeting – Bond Workshop
September 5, 2024

A Board of Trustees Special Called Meeting was held on Thursday, September 5, 2024 beginning at 6:03 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at <https://www.fortbendisd.com/boardmeetinglivestream>. The meeting was recorded as required by law, and the recording is available to the public at:

<https://fortbendisd.new.swagit.com/videos/307165>.

The agenda packet for the meeting can be found here:
<https://meetings.boardbook.org/Public/Agenda/649?meeting=639398>.

Presiding Officer.....Mrs. Kristin Tassin, President

Board Members Present

Mr. Rick Garcia, Vice President
Mr. David Hamilton, Secretary
Mrs. Angie Hanan
Dr. Shirley Rose-Gilliam
Ms. Sonya Jones

School Officials Present

Dr. Marc Smith, Superintendent of Schools
Kathleen Brown, Deputy Superintendent of Operations
Dr. Jaretha Jordan, Deputy Superintendent of Teaching and Learning
David Rider, Chief of Police
Coby Wilbanks, General Counsel
Bryan Guinn, Chief Financial Officer
Glenda Johnson, Chief Human Resources Officer
Long Pham, Chief Information Officer
Dr. Damian Viltz, Chief Operations Officer

Amanda Bubela, Recording Secretary (virtual)

Others Present

Clay Grover, Board Counsel
FBISD Staff and Employees

1.Meeting Called to Order

President Tassin called the meeting to order at 6:03 p.m. announcing the presence of a quorum, that the meeting had been duly called and the notice posted for the time and matter required by law.

2. Public Comment

- Tammy Marino, affirming the natatorium included in the Bond program has always been called a natatorium and asking the Board to review the purpose of the Bond Oversight Committee.
- Stephanie Brown, expressing support for the investigation regarding the natatorium and concerns about the location of the facility.

3. – 4. Convene in Closed Session, Reconvene in Open Session

The Board did not convene in closed session.

5. Information

A. Bond Workshop

6. Adjournment

Having no further business before the Board, **MOTION** was made by **Mr. Garcia** to adjourn the meeting at 8:52 p.m.

Kristin K. Tassin, President

David Hamilton, Secretary

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Deletion, Adoption and Revision of Policies CSA(Local), EHB(Local), and EIC(Local)
References: Board Policy BF (Local)
Department: Legal Services

Recommendation

Consideration and approval of proposed adoption, and revision of local policies CSA(Local), EHB(Local), and EIC(Local).

Summary

The Board Policy Committee recommends the following adoption and revision of local policies:

- CSA(Local) - Facility Standards: Safety and Security
 - This new local policy on facility safety and security is recommended as part of TASB Update 122 and includes recommended provisions addressing audits of building access control to comply with the commissioner's new school safety rules for facilities, effective May 31, 2023.
- EHB(Local) - Curriculum Design: Special Programs
 - The proposed revision is recommended as part of TASB Update 122 to comply with HB 3928, which requires the board adopt and implement a policy requiring the district to comply with all rules and standards adopted by the SBOE and guidance published by the commissioner to implement the program to test students for dyslexia and related disorders.
- EIC(Local) - Academic Achievement: Class Ranking
 - Proposed revisions address earlier implementation of previous policy revisions, and include additional revisions for clarity, including the timeline for receiving class rank.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Coby Wilbanks
General Counsel

New Policy

**Building Access
Control**

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key or card access.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

Dyslexia and Related Disorders

The District shall comply with all rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test students for dyslexia and related disorders.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

Philosophy

The Board values the development of all students' social and emotional learning and well-being. In addition, the Board values supporting the attainment of all seven Profile of a Graduate attributes. The Board also desires to honor and recognize graduates who have attained high academic excellence.

Definitions

Grade Point
Average

A student's grade point average (GPA) is calculated by multiplying each semester grade achieved, excluding GPA-exempt courses, by the number of credits the course was worth, calculating the sum of these values with any additional weights, and dividing by the total number of credits that were attempted.

Class Rank

A student's class rank is a measure of how a student's GPA compares to that of other students in the class.

GPA-Exempt
Course

GPA-exempt courses shall not be included when calculating a student's GPA or class rank. GPA-exempt courses are specified third- and fourth-year elective courses that encourage special skills and interests. Juniors and seniors shall be eligible to take specified courses on a GPA-exempt basis according to established guidelines set forth in administrative procedures.

Class Rank System

The District shall record Weighted 100 point scale, weighted 4.0 scale, and the unweighted 4.0 GPA on student transcripts. All courses recorded on the academic achievement record (high school transcript), with the exception of courses taken on a GPA-exempt basis, and, beginning with the class of 2029, any credits earned through virtual learning beyond the first two, shall count toward GPA and class rank using the grades received. These courses shall be weighted by category when calculating GPA. Courses taken in fulfillment of an endorsement shall not be excluded from the GPA.

The following provisions address the District's class rank system for reporting purposes in accordance with state law.

The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not supersede class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

**Class Rank
Calculation**

The following provisions address the District's class rank system used for purposes of declaring local honors as well as for reporting purposes in accordance with state law.

The District shall provide to each student notice of the student's percentile/quartile and class rank containing the student's specific numerical rank out of the specific total class size as determined the day rank is run as outlined in administrative procedures. The class

rank and percentile/quartile for a graduating student shall not be officially reported on the student's academic achievement record.

Notice of each student's class rank shall be determined by the District as follows:

- Sophomores will receive rank in January of their sophomore year.
- Juniors will receive their rank in September, January, and June of their junior year.
- Seniors will receive their rank in September, January, and June of their senior year. For commencement purposes only, rank occurs in April of the Senior year.

~~Following the ninth grade, percentile/class rank shall be released in January of the sophomore year.~~

~~Following the tenth grade, percentile/class ranks shall be released in September of the junior year.~~

~~Following the eleventh grade, percentile/class rank shall be released in June and September of the senior year.~~

~~Midterm of the eleventh and twelfth grade percentile/class rank shall be released in January of the junior and senior year.~~

~~For graduating seniors, honor graduate recognition shall be calculated at the end of the third nine-week grading period and held for graduation purposes.~~

Top Ten Percent Rule

A student whose class rank falls within the top ten percent of the graduating class shall qualify for automatic admission in a general academic institution as provided by Education Code 51.803. [See EIC(LEGAL)]

Juniors and seniors with a class rank in the top ten percent will be notified of their qualification for automatic admissions as required by law no later than the 14th business day following the end of the 1st semester.

The Superintendent shall develop procedures to verify residency for all juniors and seniors with a class rank in the top ten percent. No student with questionable residency, shall be included in ranking in the top ten percent until residency can be verified [See FD Local].

Transfer Grades

Each incoming student's GPA shall be converted to the system used by the District to determine both GPA and class rank. When a

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

	<p>student transfers grades for properly documented and eligible courses, the District shall assign weight to those grades based on the categories and grade weight system used by the District, if the same course is offered to the same class of students in the District.</p>
<p>Early Graduation</p>	<p>Early graduates shall be ranked with the class with which they graduate. Calculations for GPA and class rank for three-year graduates shall be based upon the grade point scale and procedures for determining rank for the senior class with which they graduate.</p>
<p>Graduation Speakers</p>	<p>Selection of graduation speakers shall be based on neutral criteria designed to select the students who best exhibit the attributes of the Profile of a Graduate. [See FMH(LOCAL)]</p>
<p>Program of Choice</p>	<p>A Program of Choice shall be defined as program with specialized offerings for which students must apply and be accepted. The campus the student attends shall be designated as the campus of accountability. [See ED(LOCAL)]</p>
	<p>For the classes of 2024, 2025, 2026, and 2027, students in a Program of Choice shall be ranked with the students at the high school within the attendance boundary in which they reside.</p>
	<p>For the class of 2028-2025 and beyond, students in a Program of Choice shall be ranked with the students at the high school where <u>they physically attend and</u> they receive instruction.</p>
	<p>Students in Programs of Choice shall declare UIL participation according to State UIL requirements and shall be administered by the Administration as set forth in administrative procedures. All other UIL rules apply.</p>
<p>Students Impacted by Cap and Overflow</p>	<p>Students impacted by Cap and Overflow of their currently zoned High School are not considered as students enrolling in a Program of Choice or on an intradistrict transfer. These students will be ranked with students at the Cap and Overflow school if they attend that school as juniors and seniors. Once boundary lines are drawn, students will be ranked with the students with whom they will eventually graduate.</p>
<p>Students Who are Homeless or on a Transfer</p>	<p>For students experiencing homelessness [see FDC(LOCAL)], the campus of accountability and class rank shall be the campus they attend.</p>
	<p>For high school students in the classes of 2024, 2025, 2026, and 2027 on an intradistrict transfer, the campus of accountability shall be the campus where they receive instruction and class rank shall be the campus within the attendance boundary for which they reside.</p>

ACADEMIC ACHIEVEMENT
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Advanced Academic Course

For high school students in the class of ~~2028~~-2025 and beyond on an intradistrict transfer, the campus of accountability and class rank shall be the campus where they attend and receive instruction.

Course Weighting

Beginning with the 2021-22 school year, Pre-AP will be known as Advanced Academic Course (AAC).

A 100-point scale (percent grade) shall be used. All grades shall be recorded numerically on a 100-point system and reflected as such on a transcript and a report card.

Courses shall be weighted as follows:

Category	Weight
AP level, Beyond AP, Dual Credit, IB, and Dual Enrollment	+10 points to the semester average
Pre-AP, AAC level, Pre-IB, Honors	+5 points to the semester average
Regular/On-level courses	Not weighted

When required by colleges or scholarships, the 100-point scale cumulative GPA shall be converted to a 4-point scale. The following conversion is used for the weighted 4-point scale:

Grade range	AP/Beyond AP/Dual Credit/IB/Dual Enrollment	Pre-AP, AAC/Pre-IB/Honors	On-level course (not weighted)
90-100+	5	4.5	4
80-89	4	3.5	3
70-79	3	2.5	2
Below 70	0	0	0

Honor Graduates

Honor graduates shall meet all graduation requirements and shall complete one of the two highest programs as follows:

- Distinguished level of achievement under the foundation program; or
- The foundation program with at least one endorsement.

Students served under special education who meet all coursework and requirements of the distinguished level of achievement under

the foundation program or the foundation program with endorsement, per the student's individualized education program (IEP), shall be recognized as honor graduates.

The cumulative GPA is used in designating honor graduates and shall be calculated at the end of the third nine-week grading period of the senior year.

The student with the ~~highest class~~highest-class rank at the end of the third nine-week grading period of the senior year, who meets the eligibility criteria, shall be named valedictorian for commencement; the eligible student with the second-highest rank in the class shall be named salutatorian for commencement purposes. In case of a tie in weighted GPAs after calculation to four decimal places, the District shall recognize all students involved in the tie as sharing the honor and title of honor graduates for commencement. Note that the highest-ranking student reported to TEA is determined based on the June final rank calculation following graduation.

In addition to the designation of a valedictorian and a salutatorian of the graduating class, designated honor students shall be recognized at the commencement exercises as follows:

Honor	Criterion
Valedictorian	Highest Cumulative GPA
Salutatorian	Second-Highest Cumulative GPA
Summa Cum Laude	Cumulative GPA = 97 or higher
Magna Cum Laude	Cumulative GPA = 96-93
Cum Laude	Cumulative GPA = 92-90

To be eligible for graduation with honors, students shall:

- Present grades for all required courses prior to the established date for calculating weighted GPA, except second semester dual credit courses taken during his or her senior year, to determine honor graduate status.
- ~~Not have withdrawn from a Program of Choice and enrolled at the student's zoned campus within the four consecutive semesters immediately preceding graduation.~~

To be eligible to graduate as an honor student with a class rank in the top ten percent~~for~~, including valedictorian and salutatorian, a student shall:

ACADEMIC ACHIEVEMENT
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- Not have withdrawn from a campus where the student attended on a transfer and enrolled at the student's zoned campus within the four consecutive semesters immediately preceding graduation.
- Not have transferred from the student's zoned campus to another campus within the four consecutive semesters immediately preceding graduation.
- Meet additional eligibility requirements for valedictorian and salutatorian (top honors), requiring completion in no fewer than eight semesters, and continuous enrollment in the same high school in the District for the four semesters immediately preceding graduation.

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: 2024-25 T-TESS Appraisers
References: Board Policy DNA
Department: Human Resources

Recommendation

Consideration and approval of certified campus-based T-TESS Appraisers in administrative positions to serve as teacher appraisers for the 2024-25 school year.

Summary

The Texas Teacher Evaluation and Support System (T-TESS) requires all appraisers to successfully complete appraisal training and pass a certification exam prior to conducting formal observations. Upon conclusion of the three-day training, appraisers must successfully complete an annual online certification test to assume the role of certified appraisers.

Appraisers assess teaching proficiency and ensure teachers and administrators derive reliable and meaningful information from the teacher evaluation process. By providing evidence-based feedback, appraisers help teachers and administrators make decisions that support efforts to improve instructional quality and student performance.

Upon approval by the Board of Trustees, Administration will validate and verify each appraiser as meeting all the requirements set forth in Chapter 150-Commissioner's Rules concerning Educator Appraisal.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Glenda Johnson
Chief Human Resources Officer

T-TESS Certified Assistant Principals

Alexopoulos, Alexia	Delesbore, Sharon	Jones, Desmond	Qazi, Shazia
Allen, Carissa	Dolmo, Andrea	Jones, Sheri	Raza, Usama
Alvarez, Dionna	Dowd, Mary	Jones, Sheri	Rebler, Meagan
Amey, Errynne	Duvall, Brent	Karem, Jason	Reese, Shannon
Bakus, Susan	East, Timothy	Khan, Meraj	Roach, Stefanie
Barnes, Paulette	Eiland, Deanna	Kirkpatrick, Cynthia	Rogers, Dawn
Bartels, Jennifer	English, Sherayne	Krantz, Danielle	Russell, Stephanie
Bassett, Damien	Ervin, Bertrick*	La Fleur, Dawn	Schultz, Patrick
Bates, Ricardo	Farooq, Aneela	Lewis, Dontee*	Schulz, Joe
Bathe, Theresa	Fletcher, Danica	Long, George	Scott, Nekiva
Benavides, Walter	Flores, Kimberly	Lowe, Theodus	Sellers, Marcy
Bennett, Elainea	Foulds, Gregory	Lucas, Melody	Silas, Camille
Bennett, Michael	Gaines, Ricardo	Lyons-Irving, Dakita	Simpson, Christina
Blasdell, Michael	Garza, Jorge	Machado, Anagha	Skinner, Lita
Border, Courtney	Garza, Patricia*	Mackay, Charles	Smith, Jerrold
Bowman, Etima	Gibson, Thristle	Maldonado, Joseph	Squires, Heather
Briceno, Felipa	Glasper, Lynn	Martin, John	Stewart, Christina
Brown, Jasmi	Goodwin, Luster	Mayfield-Hasker, Misty	Sweeney, Carla*
Brown, Sarah	Gray, Robin	Mccabe, Matthew	Sweeney, Eric*
Byrd, Angelina	Gray, Shannon	Mcdowell, Stephanie	Swilley, Jason
Byrd, Kevin	Guerra-Canchola, Elizabeth	Mcgregor, Melynda	Taylor, Ashli
Campbell, Tania	Guzman, Richard	Mcmullen, Jana	Thomas, Marion
Cardenas, Marcos	Hayes, Jesse	Mercedes, Luis	Thompson, Alan
Carrington, Felecia	Holmes, Felicia	Mikel, Shaketha	Thompson, Ashley
Chatman, Alysia*	Hooper, Bradley	Miles-Essone, Jeannie	Udechukwu, Adaun
Cheek, Sandra	Hunter, Tammy	Moore, Brittany	Washington, Laronda
Chenier, Gwendolen	Isaac, Natacha	Morvant, Sarah	Watson, Patrick
Colter, Michelle	Jack, Candus	Murphy, Eric	Wilburn, Paul
Cousin, Lawrence	Jackson, Mylana	Nnamani, Chinasa	Williams, Alexandria
Crespo, Romulo	Jeansonne, Violet*	Parsad, Ann-Marie	Williams-Jackson, Tonichia
Croft, Michele	Jedkins, Rontreall	Patel, Milli	Woodard, Brandon
Crowley, Deborah	John, Sonia	Phillips, Andrea	Woodard, Stephanie
Cuillier, Joseph	Johnson, Lester	Phillips, Lashonda	Wooten, Rachelle
Dalton, Laura*	Johnson, Rafeal	Pike, Michael	Zamora, Aleida
Daniel, Geordie	Johnson, Tonisha*	Pope, Derryk	
Daniels, Eugene	Joiner, Deirdri	Powers, Erick	
Davis, Jennifer	Jones, Brandi	Pyles, Sonni	

T-TESS Certified Associate Principals

Anthony, Lakisha	Hitchcock, Brad	Ogle, Karissa	Thomas, Nancy
Austin, Latoya	Holland, Alfred	Rich, Tracey	Walter, Suni
Bostick, Benjamin	Johnson, Sunday	Richmond, Candace	Warren, Matthew
Braucht, Katherine	Kirkpatrick, James	Riggs, Nadia	Williams, Shannon
Brigham, Deandria	Lovetinsky, Kyle	Rutledge, Lori	Wilson, Blake
Brown, Terrick	Martin, Monika	Sells, Britney	
Campbell, Philip	Masculino, Mharbe	Squires, David	
Harris, Mateba	Montelongo, Lori	Taylor, Matthew	

T-TESS Certified Deans

Brown-Davis, Dominique	Waters, Latonya	Benavides, Heather	Mack, Ishaka
Pistor, Jill	Pierce, Efrem	Green, Mary	Williams, Kriste

T-TESS Certified Principals

Agina, Tiffany	Curtis, Tonya	Laberge, Sarah	Roberts, Nikki
Anderson Griffin, Kyella	Dow, Angela	Lam, Donald	Rosier, Rachel
Arana, Clementine	Dow, Sheka	Leiva, Carlo	Sanchez, Nancy*
Baker, Tara	Durham, Kristi	Lemon, Trevor	Schwinger, Joy
Blackmer, Cindel	Edmond, Erika	Lewis, Carlos	Stewart, Corey
Bogle, Latecha	Elissetche, Gilberto	Lopez, Karina	Sutton, Jonathan
Bolden, Felicia	Erdie, Julia	Macdonald, Mario	Ude, Audra
Boler, Megan	Evans, Sonya	Macklin, Audrey	Uwaga-Sanders, Ogechi
Bowie, Kimsheka	Garrett, Latoya	Marsters, April	Viado, Stephanie
Brogan, Leonard	Garza, Gabriella	Moss, Danielle	Wallace, Angela
Brooks, Brandi	Geis, Jaimie	Muceus, Courtney	Wells, Fidel
Brown, Reginald	Grady, Amber	Murphy, Margaret	Whisonant, Donna
Brown, Stacy	Granger, Gregory	Oglesby, Cholly	Williams, Elizabeth
Bruhn, Kari	Haas, Raymond	Olson, Deanna	Williams, Jennifer
Charles, Kimberly	Hamilton, Tasha	Patton, Carla	Williams, Lavanta
Church, Cozette	Huerta Mendoza, Yvette	Pena, Jorge	Williams, Tiffany
Clay, Kellie	Hummel, Nancy	Petru, Jennifer	Wilson, Anitra
Collins, Cory	Issac, Kellie	Prudhomme, Alexis	Yelvington, Michael
Cortez, Rachel	Jackson, Danielle	Roberson, Andre	Young, She Nee
Craft, Hykeem	Kargbo, Kathryn	Roberson, Veronica	
Craig, Lori	Kowrach, Justin	Roberts, Jennifer	

T-TESS Certified Substitute Administrators

Blake, Yvette	Cobos, Irma	Fields, Yvonne	Friday, Yvonne
Brown, Theron	Fennick, Michelle	Fine, Andrea	Levington, Ivy

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Fund Balance Resolution
References: Board Policy CH (Legal)
District Goal 5
Department: Business and Finance

Recommendation

Consideration and approval of the Committed Fund Balance Resolution.

Summary

The Governmental Accounting Standards Board has issued Statement No. 54 (GASB 54) that requires that any commitment and assignment of fund balance must be done pursuant to Board action, or by the Board designating the authority for the commitment and assignment of fund balance to the Superintendent.

The Board approved the Fort Bend ISD Fiscal and Budgetary Strategy that further details the District’s resolve to comply with GASB 54. The Board of Trustees has retained the authority to commit fund balance and has authorized the Superintendent to assign fund balance.

Below is a recap of committed fund balances (all are General Fund unless denoted in the table below) as of June 30, 2024, and recommended committed fund balance amounts as of October 31, 2024:

Description	Committed 06/30/24	Committed 10/31/24
Campus Activity Funds	7,889,946	TBD
Loss of State Revenue	63,800,000	64,800,000
Major Maintenance	0	2,500,000

- **Campus Activity Funds:** Although campus activity funds are for the benefit of the student body of each campus, there are no legal restrictions on the funds nor are they restricted by any external party. Thus, Administration is recommending the Board maintain the committed balance, which is included in the Special Revenue Funds. The committed balance is known now that the books are finalized for June 30, 2024. The balance in future months will be based on activity booked in fiscal year 2024-25 and will be reported monthly in Board updates and quarterly at Board meetings.
- **Loss of State Revenue:** As prescribed by fiscal policy, Administration is proposing to maintain a committed fund balance equal to approximately 30 days or 8.33% of the adjusted budgeted expenditures, excluding TRS on behalf, in the event that the state budget reduces funding to public education. The \$64.8 million committed balance is based on 2024-25 original budget General Fund expenditures.

- Major Maintenance: Administration is recommending reestablishing a major maintenance committed fund balance of \$2.5 million. The reserve can be utilized for unforeseen large expenditures that are not included in the annual General Fund or Capital Project Fund budgets that is needed immediately at a school due to a mechanical failure or repairs needed due to a catastrophe that would not be reimbursed from a federal or state grant nor insurance.

Submitted by:

Dr. Marc Smith
Superintendent of Schools

Bryan Guinn
Chief Financial Officer

**Fort Bend Independent School District
Resolution of the Fort Bend Independent School District Board of Trustees
Amending Fund Balance Policies as Required by GASB 54**

WHEREAS, The Governmental Accounting Standards Board (“GASB”) has adopted Statement 54 (“GASB 54”), a standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010; and

WHEREAS, Fort Bend Independent School District (“FBISD”) has implemented GASB Statement 54 requirements; and

WHEREAS, FBISD must report governmental fund balances per GASB 54 definitions in the balance sheet as follows: Non-spendable, Restricted, Committed, Assigned, and Unassigned; and

WHEREAS, FBISD desires to amend the Committed Fund Balances; and

WHEREAS, All commitments must be approved by formal action of the Board of Trustees (the “Board”); and

WHEREAS, once made, a commitment can only be modified or removed by the same manner of formal Board action; and

WHEREAS, the action to commit funds must occur prior to fiscal year-end in order for such commitment to be reported in the balance sheet of the respective period, even though the amount might be determined subsequent to fiscal year-end;

BE IT RESOLVED that the findings, determinations, and declarations contained in the recitals to this Resolution are hereby incorporated into the operative provisions of this Resolution;

BE IT ALSO RESOLVED that FBISD Board of Trustees hereby commits the following portions of its October 31, 2024, General Fund balance, as follows:

\$64,800,000 for potential loss of state revenue; and
\$ 2,500,000 for major maintenance;

BE IT ALSO RESOLVED that FBISD Board of Trustees commits the total fund balance of Campus Activity Funds as of June 30, 2024 reported in the Special Revenue Fund of \$7,889,946.

The above Resolution is adopted this 21st day of October, 2024.

Kristin Tassin
Board President

David Hamilton
Board Secretary

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
**Action: Review: Construction Services for
Kitchen Renovations MS-HS at Multiple
Campuses (BP014)**
**References: Board Policy CV (Local)
District Goal 5**
Department: Operations

Recommendation

Consideration and approval of a Construction Services Agreement with E Contractors USA, LLC for Kitchen Renovations MS-HS at Multiple Campuses (BP014) for a not-to-exceed amount of \$17,744,892 and authorization for the Superintendent to negotiate and execute or terminate the agreement.

Summary

The 2023 Bond Program includes Kitchen Renovations MS-HS at 11 campuses: Austin High, Bowie Middle, Dulles Middle, Elkins High, First Colony Middle, Hodges Bend Middle, Kempner High, McAuliffe Middle, Quail Valley Middle, Sugar Land Middle and Willowridge High Schools.

On June 26, 2023, the Board of Trustees (BOT) approved all project budgets for the 2023 Bond Program. The BOT also approved Cre8 Architects as the architect of record to design and prepare construction documents for Kitchen Renovations MS-HS (BP014).

The competitive sealed proposal (CSP) solicitation, CSP 24-064KB, requested bids for the Kitchen Renovations MS/HS at Multiple Campuses. Two firms responded to the CSP.

Design & Construction staff, in collaboration with the Director of Purchasing and Materials Management acting in an oversight capacity, evaluated the proposals using an evaluation team composed of FBISD staff members from the Design & Construction, Procurement, and Finance departments.

The final ranking of the contractors is as follows:

Firm Name	CSP Score	Base Bid Amount
E Contractors USA, LLC	81.78	\$21,300,000
ICI Construction, Inc.	76.11	\$24,000,000

The bid amount received for this package exceeded the original approved construction budget. Through negotiations with the general contractor and project team, staff is recommending acceptance of additive and deductive alternates for a total not-to-exceed construction cost of \$17,744,892.

The negotiated not-to-exceed amount will be funded with a combination of 2023 Bond Program Funds as indicated in the attached detailed project budget for BP014: Kitchen Renovations MS-HS (re: Exhibit 1), and \$1,350,000 from Child Nutrition Funds.

CSP Contract	Package Number	Description	Project Budget
CSP 24-064KB	BP014	Kitchen Renovations MS-HS at Multiple Campuses	\$21,662,292

The 2023 Bond Program includes Kitchen Renovations MS-HS at 11 campuses. Since then, renovations have taken place at two campuses (Austin High and Willowridge High) as part of the 2018 Bond Program. Therefore, this scope of work will address critical work at nine campuses - Bowie Middle, Dulles Middle, Elkins High, First Colony Middle, Hodges Bend Middle, Kempner High, McAuliffe Middle, Quail Valley Middle and Sugar Land Middle Schools.

Upon Board approval, staff will negotiate the contract for Kitchen Renovations MS-HS (BP014) and work will begin once the contract is executed.

Recommended by:

Dr. Marc Smith
 Superintendent of Schools

Submitted by:

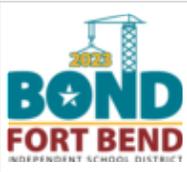
Dr. Damian Viltz
 Chief Operations Officer

CSP 24-064KB BP014 Middle School and High School Kitchen Renovations

	Evaluation Criteria (Government Code 2269)	Point System
1	The price; Section 2269.055.a (1) Total Proposed Pricing - Provides thoroughly developed, competitive pricing using the tables in Pricing Delivery information section of the CSP	40 points
2	Offeror's experience and reputation; Section 2269.055.a (2) Provides evidence of your experience in planning, staging and delivery of recent projects of similar scope and scale (14 pts)	19 points
	Past experience with FBISD and other school districts Provides a summary of nature of work, on time delivery and quality of work contracted with FBISD and/or other school districts and FBISD's assessment of the presented summary. (5 pts)	
3	Quality of the offeror's goods or services; Section 2269.055.a (3) Contractor's products should be new and be of the highest quality with an option to substitute for a company branded item of equivalent quality. (14pts)	21 points
	Quality of contractor's response in the proposal Effectively responds and processes all request for information and documentation included in this CSP (2pts)	
	Project Plan and schedule (5pts)	
4	Utilization of historically underutilized businesses; Section 2269.055.a (4)	N/A
5	Offeror's safety record; Section 2269.055.a (5) Provides a summary of Experience Modification Rate (EMR) for the last three years, as well as a summary of your company's safety policies and procedures	5 points
6	Offeror's proposed personnel; Section 2269.055.a (6) Proposed Personnel, personnel directly assigned to work on this project	5 points
7	Offeror's financial capability appropriate to the size and scope of the project; Section 2269.055.a (7) Provide proof of Insurance, financial stability and Letter of Surety from Bonding Company	5 points
8	SBE Commitment; CV (Local) 2017.04	5 points
	TOTAL	100

Tabulation Summary
 CSP 24-064KB BP014 Middle School and High School Kitchen Renovations

Vendor	Purchase Price (40 pts. max)	Offeror's Experience and Reputation, Past Experience with FBISD and other school districts (19 pts. max)	Quality of the offeror's goods and services, Quality of contractor's response in the proposal, Project Plan and Schedule (21 pts. max)	Offeror's safety record (5 pts max)	Offeror's proposed personnel (5 pts max)	Offeror's financial capability (5 pts max)	SBEP commitment (5pts max)	Proposer's Total Score (100 pts. max)
E Contractors LLC	40.00	12.11	16.35	3.35	1.85	3.62	4.50	81.78
ICI Construction, Inc.	34.95	15.34	13.95	3.05	1.65	4.42	2.75	76.11



Project Summary
BP014 - Kitchen Renovations MS-HS
 Exhibit - 1

Description	A A/E Design Fees & Reimbursables	B Design Contingency	C Other Professional Services	D Construction	E Construction Contingency	F FF&E	G Site Development	H Admin & Other Project Costs	I Project Contingency	TOTAL
AUSTIN HIGH	\$2,487.00	\$357.00	\$2,885.00						\$767.00	\$6,496.00
BOWIE MIDDLE	\$247,526.00	\$22,185.00	\$290,435.00	\$3,103,051.00	\$290,397.00				\$81,930.00	\$4,035,524.00
DULLES MIDDLE	\$170,613.00	\$24,118.00	\$194,547.00	\$2,272,316.00	\$269,090.00				\$56,472.00	\$2,987,156.00
ELKINS HIGH	\$18,188.00	\$2,571.00	\$23,098.00	\$220,664.00	\$28,686.00				\$6,021.00	\$299,228.00
FIRST COLONY MIDDLE	\$170,818.00	\$24,146.00	\$194,779.00	\$2,172,402.00	\$169,412.00				\$56,541.00	\$2,788,098.00
HODGES BEND MIDDLE	\$172,319.00	\$24,359.00	\$196,491.00	\$2,190,612.00	\$171,780.00				\$57,035.00	\$2,812,596.00
KEMPNER HIGH	\$17,828.00	\$2,520.00	\$22,590.00	\$216,297.00	\$28,119.00				\$5,901.00	\$293,255.00
MCAULIFFE MIDDLE	\$172,429.00	\$24,374.00	\$196,618.00	\$2,191,955.00	\$171,954.00				\$57,073.00	\$2,814,403.00
QUAIL VALLEY MIDDLE	\$172,030.00	\$24,318.00	\$196,162.00	\$2,087,109.00	\$271,324.00				\$56,941.00	\$2,807,884.00
SUGAR LAND MIDDLE	\$170,663.00	\$24,125.00	\$194,603.00	\$2,070,529.00	\$269,169.00				\$56,489.00	\$2,785,578.00
WILLOWRIDGE HIGH	\$12,276.00	\$1,735.00	\$13,998.00						\$4,065.00	\$32,074.00
TOTAL:	\$1,327,177.00	\$174,808.00	\$1,526,206.00	\$16,524,935.00	\$1,669,931.00				\$439,235.00	\$21,662,292.00

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Construction Services Agreement for Multi-Campus Renovations (BP021)
References: Board Policy CV (Local) District Goal 5
Department: Operations

Recommendation

Consideration and approval of a Construction Services Agreement with Dunhill Development and Construction, LLC for Multi-Campus Renovations (BP021) for a stipulated lump sum amount of \$8,708,000 and authorization for the Superintendent to negotiate and execute or terminate the agreement.

Summary

The scope of work for this package includes interior renovations for Kickstart, Special Education, and CTE programs as well as miscellaneous interior/exterior renovations at the following 13 campuses; McAuliffe Middle, Missouri City Middle, Dulles Middle, Quail Valley Elementary, Quail Valley Middle, Lake Olympia Middle, First Colony Middle, Fort Settlement Middle, Sugar Land Middle, Garcia Middle, Austin High, Travis High and Crockett Middle Schools.

On June 26, 2023, the Board of Trustees (BOT) approved all project budgets for the 2023 Bond Program. The BOT also approved Huckabee as the architect of record to design and prepare construction documents for Multi-Campus Renovations (BP021).

The competitive sealed proposal (CSP) solicitation, CSP 24-066AL requested bids for the Multi-Campus Renovations (BP021). Four firms responded to the CSP.

Design & Construction staff, in collaboration with the Director of Purchasing and Materials Management acting in an oversight capacity, evaluated the proposal using an evaluation team composed of FBISD staff members from the Design & Construction, Procurement, and Finance departments.

The final ranking of the contractors are as follows:

Firm Name	CSP Score	Base Bid Amount
Dunhill Development and Construction, LLC	86.24	\$5,208,000
Jamail & Smith Construction, LP	82.07	\$6,500,000
E Contractors LLC	72.44	\$8,500,000
ICI Construction, Inc.	70.21	\$10,000,000

The bid amount received was under the original budget. Through negotiations with the general contractor and the project team, staff is recommending the acceptance of additive and deductive alternates for a total construction cost of \$8,708,000.

The detailed project budget for BP021 - Multi-Campus Renovations is provided on the attached Exhibit 1.

CSP Contract	Package Number	Description	Project Budget
CSP 24-066AL	BP021	Multi-Campus	\$10,963,489

The negotiated contract amount will be funded as part of the 2023 Bond Program Funds as detailed in the above table.

Upon Board approval, staff will negotiate the contract for Multi-Campus Renovations (BP021). It will begin once the contract is executed.

Recommended by:

Dr. Marc Smith
 Superintendent of Schools

Submitted by:

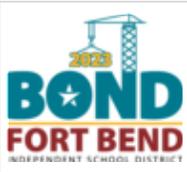
Dr. Damian Viltz
 Chief Operations Officer

CSP 24-066AL BP021 Multi-Campus Renovations

	Evaluation Criteria (Government Code 2269)	Point System
1	The price; Section 2269.055.a (1) Total Proposed Pricing - Provides thoroughly developed, competitive pricing using the tables in Pricing Delivery information section of the CSP	40 points
2	Offeror's experience and reputation; Section 2269.055.a (2) Provides a summary of nature of work, on time delivery and quality of recent work contracted with FBISD and/or other school districts of similar scope and scale. (14 pts)	19 points
	Past experience with FBISD and other school districts Provides a summary of nature of work, on time delivery and quality of work contracted with FBISD and/or other school districts and FBISD's assessment of the presented summary. (5 pts)	
3	Quality of the offeror's goods or services; Section 2269.055.a (3) Contractor's products should be new and be of the highest quality with an option to substitute for a company branded item of equivalent quality. (14pts)	21 points
	Quality of contractor's response in the proposal Effectively responds and processes all request for information and documentation included in this CSP (2pts)	
	Project Plan and schedule (5pts)	
4	Utilization of historically underutilized businesses; Section 2269.055.a (4)	N/A
5	Offeror's safety record; Section 2269.055.a (5) Provides a summary of Experience Modification Rate (EMR) for the last three years, as well as a summary of your company's safety policies and procedures	5 points
6	Offeror's proposed personnel; Section 2269.055.a (6) Proposed Personnel, personnel directly assigned to work on this project	5 points
7	Offeror's financial capability appropriate to the size and scope of the project; Section 2269.055.a (7) Provide proof of Insurance, financial stability and Letter of Surety from Bonding Company	5 points
8	SBE Commitment; CV (Local) 2017.04	5 points
	TOTAL	100 points

Tabulation Summary
CSP 24-066AL BP021 Multi-Campus Renovations

Vendor	Purchase Price (40 pts. max)	Offeror's Experience and Reputation, Past Experience with FBISD and other school districts (19 pts. max)	Quality of the offeror's goods and services, Quality of contractor's response in the proposal, Project Plan and Schedule (21 pts. max)	Offeror's safety record (5 pts max)	Offeror's proposed personnel (5 pts max)	Offeror's financial capability (5 pts max)	SBEP commitment (5pts max)	Proposer's Total Score (100 pts. max)
Dunhill Development and Construction, LLC	40.00	13.41	17.45	3.58	3.95	3.86	4.00	86.24
Jamail & Smith Construction, LP	37.88	8.98	18.60	3.20	4.20	4.21	5.00	82.07
E Contractors, LLC	28.23	12.37	17.95	1.85	3.45	3.59	5.00	72.44
ICI Construction, Inc	25.10	14.30	16.00	3.00	4.35	4.46	3.00	70.21



Project Summary
BP021 - Multi-Campus Renovations
 Exhibit - 1

Description	A A/E Design Fees & Reimbursables	B Design Contingency	C Other Professional Services	D Construction	E Construction Contingency	F FF&E	G Site Development	H Admin & Other Project Costs	I Project Contingency	TOTAL
AUSTIN HIGH	\$11,794.00	\$1,709.00	\$2,492.00	\$138,967.00	\$15,822.00				\$2,610.00	\$173,394.00
CROCKETT MIDDLE	\$9,365.00	\$1,357.00	\$1,979.00	\$110,346.00	\$12,563.00				\$2,072.00	\$137,682.00
DULLES MIDDLE	\$32,046.00	\$4,645.00	\$6,772.00	\$377,590.00	\$42,989.00				\$7,090.00	\$471,132.00
FIRST COLONY MIDDLE	\$26,951.00	\$3,906.00	\$20,616.00	\$317,553.00	\$36,154.00				\$5,963.00	\$411,143.00
FORT SETTLEMENT MIDDLE	\$9,365.00	\$1,357.00	\$1,979.00	\$110,346.00	\$12,563.00				\$2,072.00	\$137,682.00
GARCIA MIDDLE	\$38,215.00	\$5,539.00	\$8,074.00	\$450,281.00	\$51,265.00				\$8,456.00	\$561,830.00
LAKE OLYMPIA MIDDLE	\$277,042.00	\$35,626.00	\$55,982.00	\$3,232,159.00	\$371,642.00	\$90,095.00			\$26,806.00	\$4,089,352.00
MCAULIFFE MIDDLE	\$154,764.00	\$22,431.00	\$47,623.00	\$1,823,556.00	\$207,611.00				\$34,243.00	\$2,290,228.00
MISSOURI CITY MIDDLE	\$12,165.00	\$1,763.00	\$2,571.00	\$143,342.00	\$16,320.00				\$2,692.00	\$178,853.00
QUAIL VALLEY ELEMENTARY	\$4,990.00	\$723.00	\$1,054.00	\$58,794.00	\$6,694.00				\$1,104.00	\$73,359.00
QUAIL VALLEY MIDDLE	\$32,172.00	\$4,663.00	\$18,734.00	\$379,071.00	\$43,157.00				\$7,118.00	\$484,915.00
SUGAR LAND MIDDLE	\$25,520.00	\$3,699.00	\$5,392.00	\$300,691.00	\$34,234.00				\$5,646.00	\$375,182.00
TRAVIS HIGH	\$107,384.00	\$15,564.00	\$22,690.00	\$1,265,304.00	\$144,034.00				\$23,761.00	\$1,578,737.00
TOTAL:	\$741,773.00	\$102,982.00	\$195,958.00	\$8,708,000.00	\$995,048.00	\$90,095.00			\$129,633.00	\$10,963,489.00

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Gates and Doors
Reference: District Goal 5
Department: Facilities

Recommendation

Consideration and approval for the purchase of gate and door products, services, and installation through multiple cooperative contracts for an amount not-to-exceed \$596,539 and authorization for the Superintendent to negotiate and execute the agreements through April 2029.

Summary

In December 2021, the Board approved 22-002AR Gate and Door Products, Services, and Installation to purchase, repair, and install aluminum, hollow metal, and wood doors as needed throughout the District. This contract will expire in December 2024.

The proposed purchase of gate and door products, along with professional services and installation is essential for maintaining and enhancing the District's facilities. This purchase impacts the safety, functionality, accessibility, and aesthetic quality of the District's facilities.

Campus gates and doors are critical components in controlling access to and within school buildings. These gates and doors can suffer damage either accidentally or through vandalism. Ensuring regular maintenance and timely replacement/repair of damaged gates and doors is crucial for maintaining security and safety for campuses and district buildings and ensures that entrances and exits function properly in emergency situations. Addressing these issues promptly helps prevent unauthorized access, protects property, and safeguards students and staff. Awarding multiple vendors offers a streamlined process for repairing damage and improves response times and overall security. The Facilities team is responsible for regular inspections and maintenance; however, this contract covers all maintenance and services not handled in-house, which will be repaired by the recommended vendors.

This contract seeks approval under relevant statutes, including Chapter 44, §44.031(a) of the Texas Education Code and Chapter 791, Interlocal Cooperation Act, along with Board Policies CH (LEGAL) and CH (LOCAL) for purchasing goods and services. The Board of Trustees must approve proposed awards of \$50,000 or more.

Background

Expenditures in 2023-24 were \$57,326. The previous expenditure recommendation for this project (from 2021 through 2024) was \$376,000. Expenditures are not expected to exceed \$596,539 through April 2029. Funding is included in the budget.

Requested by:	Dr. Damian Viltz, Chief Operations Officer Bryan Guinn, Chief Financial Officer	
Vendor:	ABC Doors ABC Steel Products Co Inc*** Acme Architectural Hardware Binswanger Glass	
Budget Sources:	General Fund	
Amount:	Not to exceed \$596,539	
Other Supporting Information		
Sole Source:	N/A	
Number of vendors contacted by Purchasing:	N/A	
Number of vendors downloaded the solicitation:	N/A	
Number of responses received:	N/A	
Number of "no bid" responses received:	N/A	
Length of commitment:	Through April 2029	
Last solicitation date:	December 2021	
Supporting documents:	N/A	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

*** Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Dr. Damian Viltz
Chief Operating Officer

Bryan Guinn
Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: School Bus Parts, Services, and Related Items (COOP)
Reference: District Goal 5
Department: Transportation

Recommendation

Consideration and approval for the purchase of school bus parts, services, and support from multiple vendors through multiple cooperative contracts in an amount not-to-exceed \$6,900,000 and authorization for the Superintendent to negotiate and execute the agreements through October 2029.

Summary

In February 2022, the Board approved 22-039AR school bus parts, services, and related items, which will expire on May 31, 2025. The Transportation Department utilizes several resources and vendors to complete bus repairs, inspections, and services.

The District's two transportation terminals, Lake Olympia and Hodges Bend, operate a fleet of over 400 buses. The Transportation Department's maintenance division is responsible for engine repairs, transmission rebuilds, paint and bodywork, and the replacement and repair of bus components to ensure continued operational reliability. Due to factors such as age, wear and tear, multiple drivers, and varying road conditions, regular servicing is essential to prevent breakdowns. Services and repairs not handled in-house will be outsourced to the awarded vendors. Forty buses were purchased as part of the 2023 Bond and are scheduled to be delivered in spring of 2025.

This contract seeks approval under relevant statutes, including Chapter 44, §44.031(a) of the Texas Education Code and Chapter 791, Interlocal Cooperation Act, along with Board Policies CH (LEGAL) and CH (LOCAL) for purchasing goods and services. The Board of Trustees must approve proposed awards of \$50,000 or more.

The term of this contract is for three (3) years with two (2) optional one-year extensions. The contract term will begin on October 21, 2024, and will run through October 20, 2027. With the two (2) optional years, the contract can be extended until October 2029.

Background

Expenditures in 2023-24 were \$1,285,497. The previous expenditure recommendation for this project was \$3,170,000. Expenditures are not expected to exceed \$6,900,000 through October 2029. Funding is included in the budget.

Requested by:	Dr. Damian Viltz, Chief Operating Officer Bryan Guinn, Chief Financial Officer
Vendor:	Andy's Auto & Bus Air, Inc. *** Arnold Oil Company*** Auto Zone Auto Parts*** Beasley Tire Service*** BG Products*** Buck's Wheel and Equipment Corp Chalks Truck Parts *** Delegard Tools of Texas*** Elite Bus Parts INC Easy Way Services*** Goolsbee Tire Service, Inc. Hi-line Electric Co. *** Jasper Holdings *** Kyrish Truck Centers of Houston *** Lawson Products*** Liftnow Automotive Equipment *** Longhorn Bus Sales, LLC *** M&D Distributors Napa Auto Parts*** National Guaranteed Vinyl, Inc. O'Reilly Auto Parts*** Reliable Transmission Service Rush Truck Centers of Texas LP /dba/ Rush Bus Centers*** Safety Vision*** Snap-on Industrial*** Southern Tire Mart LLC*** TCI*** Texas Truck AC Inc. Thomas Bus Gulf Coast GP, Inc. *** XL Parts Fleetpride***
Budget Sources:	General Fund
Amount:	Not to exceed \$6,900,000
Other Supporting Information	
Sole Source:	N/A
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through October 2029
Last solicitation date:	February 2022

Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

*** Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith
 Superintendent of Schools

Submitted by:

Dr. Damian Viltz
 Chief Operating Officer

Bryan Guinn
 Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Job Order Contracting for Administration Building Roof Replacement
References: Board Policy CVF (Legal) District Goal 5
Department: Operations

Recommendation

Consideration and approval of a Construction Services Agreement with Job Order Contractor (JOC) Nash Industries, Inc. to perform Roofing Replacement at the FBISD Administration Building for a stipulated not-to-exceed amount of \$1,500,000 and authorization for the Superintendent to negotiate and execute or terminate the agreement.

Summary

On August 21, 2023, the FBISD Board of Trustees (BOT) approved a Job Order Contracting (JOC) pool of five contractors to provide construction services to the District for both Bond 2023 and non-bond work. Nash Industries, Inc. was included as one of the selected JOC contractors in the vendor pool.

On July 22, 2024, the BOT approved a Hurricane Beryl Emergency Resolution allowing the Superintendent and administration to appropriately respond to the damage to District facilities as a result of Hurricane Beryl and its aftermath. The Administration Building roof assembly, sections of the exterior building envelope, and portions of the building interior were significantly damaged.

Proposals for the replacement of the Administration Building roof assembly were solicited from job order contractors. Five job order contractors responded to the solicitation, however three of the proposals were non-responsive. Staff is requesting approval to proceed with Nash Industries, Inc. as the selected JOC to execute the work under the Administration Building Roof Replacement project.

Firm Name	Base Bid Amount	Alternate	Allowance (Included in Base Bid)	Subtotal
Jamail & Smith Construction, LP	\$1,115,111	\$256,367	\$10,000	\$1,371,478
Nash Industries, Inc.	\$1,124,000	\$236,000	\$10,000	\$1,360,000

Policy CVF (Legal) states “The board shall approve each job, task, or purchase order that exceeds \$500,000. Gov’t Code 2269.403.” In accordance with Policy CVF (Legal), Administration is seeking Board approval to award the following contract:

JOC Contract	Package Number	Description	Project Budget
RFQuote 25-015KB	N/A	Administration Building Roof Replacement	\$1,500,000

The negotiated contract amount will be funded with General Funds, insurance proceeds, and Federal Emergency Management Agency (FEMA) Funds.

Upon Board approval, staff will negotiate the contract for roof replacement with Nash Industries, Inc.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Dr. Damian Viltz
Chief Operations Officer

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
Action: Review: Stakeholder Engagement Services and Program Evaluation
Reference: District Goal 5
Department: Organizational Development

Recommendation

Consideration and approval for the purchase of stakeholder engagement services and program evaluation from multiple vendors for an amount not to exceed \$1,506,991 and authorization for the Superintendent to negotiate and execute the agreements through October 2029.

Summary

On July 28, 2024, the District issued RFP 24-071TA Strategic and Improvement Planning and Stakeholder Engagement Services. The purpose of this RFP was to solicit proposals from qualified vendors to provide a comprehensive, user-friendly software platform and associated services to support stakeholder engagement and program evaluation systems. Ten (10) vendors submitted proposals.

The goals and objectives of this contract include the following:

- Enhance data-informed decision-making by implementing a robust survey management system that allows for efficient collection, analysis, and reporting of stakeholder feedback.
- Streamline the collection and management of diverse data points related to stakeholder engagement opportunities.
- Facilitate more effective and targeted engagement with various stakeholder groups, including students, parents, teachers, staff, and community members.
- Improve the overall efficiency of District operations by reducing manual data entry, minimizing redundant processes, and centralizing stakeholder engagement information management.
- Increase stakeholder participation and engagement by offering user-friendly, accessible platforms for providing feedback and accessing information.
- Promote a culture of continuous improvement through effective program evaluation systems.

By achieving these goals and objectives, the District aims to create a more responsive, data-informed, and stakeholder engagement and program evaluation system that supports continuous improvement and student success.

Identified vendors will support implementation of District stakeholder engagement platforms that allow communication with internal and external stakeholders, bullying reporting, and support organizational survey platforms while sustaining external program evaluation services.

An evaluation team comprised of Fort Bend ISD staff members from the Organizational Development, Information Systems, Communications, Human Resources and Business and Finance Departments evaluated the submissions. Vendors were evaluated based on purchase price, the reputation of the vendor and the vendor’s goods or services, the quality of the vendor’s goods or services, the extent to which the goods or services met the District’s needs, the vendor’s past relationship with the District, and the long-term cost to the District to acquire the vendor’s goods or services.

The District applied the “Best Value” process in selecting the vendors to be awarded in accordance with Chapter 44, §44.031 (b) of the Texas Education Code & CH (Local) CH (Legal) purchasing and acquisition District policies.

The term of this contract is for three (3) years with two (2) optional one-year extensions. The contract term will begin on November 1, 2024, and will run through October 31, 2027. With the two (2) option years, the contract can be extended until October 31, 2029.

Background

Expenditures in 2023-24 were \$319,583. Over the past five years, total expenditures for these services were \$1,303,238. Expenditures will not exceed \$1,506,991 through October 2029. Funding is included in the budget.

Requested by:	Beth Martinez, Deputy Superintendent Chief of Staff Bryan Guinn, Chief Financial Officer
Vendor:	Qualtrics K-12 Insights ThoughtExchange Hanover Research
Budget Sources:	General Fund
Amount:	Not to exceed \$1,506,991
Other Supporting Information	
Sole Source:	N/A
Number of vendors contacted by Purchasing:	19,261
Number of vendors downloaded the solicitation:	135
Number of responses received:	10
Number of “no bid” responses received:	5
Length of commitment:	Through October 2029

Last solicitation date:	N/A
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None

*** Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith
Superintendent of Schools

Submitted by:

Beth Martinez
Deputy Superintendent Chief of Staff

Bryan Guinn
Chief Financial Officer

RFP 24-071TA Strategic and Improvement Planning and Stakeholder Engagement Services

	Evaluation Criteria	Point System
1	<p>Purchase Price</p> <ul style="list-style-type: none"> • Offer a fair reasonable price for goods and services to be procured by Fort Bend ISD. • Pricing will be evaluated for reasonableness relative to the goods and services offered by each proposer. 	25 points
2	<p>Reputation of the Vendor and of the Vendor’s Goods or Services</p> <ul style="list-style-type: none"> • Vendor should have a solid reputation with other ISDs, Government, or Collegiate entities that show a high level of customer service, and a high level of quality of goods or services. • Experience: Use and success of the product(s) and/or services in school districts or similar entities. (References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.) 	5 points
3	<p>Quality of the Vendor’s Goods or Services</p> <ul style="list-style-type: none"> • Degree of alignment of proposal content/materials to the District priorities as articulated in the RFP scope of work. • Evidence of provider services capacity to deliver defined services within the scope of work in alignment with criteria. • Quality of proposed content/consultants/training materials. <ul style="list-style-type: none"> • No reported recalls/safety issues. 	25 points
4	<p>Extent to Which the Goods or Services Meet the District’s Needs</p> <ul style="list-style-type: none"> • Degree to which the provider services articulate the capacity to deliver defined guarantees within the scope of services. • Capacity to scale services for a District the size of FBISD (number of consultants dedicated to the services, trainer of trainer materials, etc.) • Degree to which the vendor services support an ongoing job-embedded model for learning. • Degree to which the provider services align with research-based best practices. • Methodology and Approach. • Qualifications and Team Capability. • Understanding of the Project. 	25 points
5	<p>Vendor’s Past Relationship with the District For reference, the vendor shall list the following:</p> <ul style="list-style-type: none"> • Past or Current Contracts with the District • Past or Current Contracts with K-12 Districts of Similar Size • Past or Current Contracts with Businesses or Universities of Similar Size 	10 points

6	Long-Term Cost to the District to Acquire the Vendor's Goods or Services <ul style="list-style-type: none"> Initial cost plus other fees and added cost 	10 points
7	Vendor's Principal Place of Business is in the State of Texas or Employs 500 People in this State.	0 points
8	Insurance Requirements <ul style="list-style-type: none"> Certificate of Insurance as requested in the solicitation. 	Pass/Fail
9	Service Agreement <ul style="list-style-type: none"> Extent to which the vendor agrees to the District's Standard Agreement for Services and associated Terms and Conditions by signing the Vendor Information Sheet. 	Pass/Fail
10	The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses (HUB).	N/A
	TOTAL	100 points

Tabulation Summary
RFP 24-071TA Strategic and Improvement Planning and Stakeholder Engagement Services

Stakeholder Engagement

Vendor	Purchase Price (25 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (5 pts. Max)	Quality of Vendors Goods and Services (25 pts. Max)	Extent to Which the Goods and Services Meet the Needs of the District (25 pts. Max)	Vendors Past Relationship with the District (10 pts. Max)	Long Term Cost to the District (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Qualtrics	15.07	3.90	22.43	20.67	8.00	6.63	76.70	1
ThoughtExchange	19.57	1.00	15.88	16.08	10.00	7.83	70.36	2
K12 Insight	13.16	4.00	17.69	17.83	10.00	5.26	67.94	3
Social Pinpoint Inc.	10.31	2.94	19.00	15.00	4.00	4.12	55.37	4
Performance Scoring, LLC	25.00	0.50	6.50	5.00	3.00	10.00	50.00	5
Possip	6.45	0.50	11.00	11.00	7.00	2.58	38.53	6
Dream Big Ventures, LLC	4.56	1.00	12.50	11.00	4.00	1.82	34.88	7
Smart Folks Inc	5.95	0.50	1.00	3.00	6.00	0.90	17.36	8
The Graduate's Gift, LLC							Non-Responsive	9

Programs Evaluation and Research

Vendor	Purchase Price (25 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (5 pts. Max)	Quality of Vendors Goods and Services (25 pts. Max)	Extent to Which the Goods and Services Meet the Needs of the District (25 pts. Max)	Vendors Past Relationship with the District (10 pts. Max)	Long Term Cost to the District (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
The Hanover Research Council, LLC	25.00	1.00	16.88	18.25	10.00	10.00	81.13	1
Dream Big Ventures, LLC	5.01	1.00	15.00	13.50	8.00	2.00	44.51	2

For: Fort Bend ISD Board of Trustees
Date: October 7, 2024
**Action: Nomination of Fort Bend Central
Appraisal District Board of Directors**
References: Board Policy CCH (Legal)
Department: Board of Trustees

Recommendation

Consideration and approval of a resolution nominating candidates for election to the Fort Bend Central Appraisal District (CAD) Board of Directors.

Summary

In accordance with the Property Tax Code, Section 6.03, the Board of Trustees may nominate individuals to serve on the Board of Directors of the Fort Bend Central Appraisal District. Texas Property Tax Code, Section 6.03, sets out procedures for electing directors for county appraisal districts and requires the governing body of each voting unit to submit names of nominees for the Board of Directors by adopting a resolution.

The Chief Appraiser has asked that the Board forward the names of nominees to him before October 14, 2024. After receiving all nominees, the Chief Appraiser will prepare a ballot of those nominated and send it to the appropriate taxing units. Each unit will then cast its votes by resolution and return the results to the Chief Appraiser before the end of the calendar year.

The FBISD Board of Trustees previously nominated Jim Kij and Jim Rice to the CAD Board of Directors. Mr. Kij has indicated to the Chief Appraiser he is willing to continue to serve as a director, while Mr. Rice has indicated he would not like to be renominated. Mr. Kij has served on the Board since 2015.

The prepared resolution is to renominate Mr. Kij; however, the Board may nominate up to five (5) candidates and may choose to nominate a different candidate to the CAD Board.

**A RESOLUTION OF THE FORT BEND INDEPENDENT SCHOOL DISTRICT NOMINATING
CANDIDATES FOR THE FORT BEND CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS**

WHEREAS, every two years, the local appraisal district is required to facilitate an election for the appraisal district’s Board of Directors; and

WHEREAS, the Board of Directors of the Fort Bend Central Appraisal District is comprised of five directors appointed by the taxing entities that participate in the appraisal district as well as the county assessor-collector, who serves as a non-voting member of the board; and

WHEREAS, appointments are made by nomination and election among the taxing units; and

WHEREAS, per Section 6.03 (g) of the Texas Property Tax Code, each taxing unit other than a conservation and reclamation district that is entitle to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the Board of Directors. The presiding officer of the governing body of the unit shall submit the names of the unit’s nominees to the chief appraiser before October 15.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE FORT BEND INDEPENDENT SCHOOL DISTRICT:

That the Board of Trustees of the Fort Bend Independent School District do hereby nominate the following candidate(s) to the Board of Directors of the Fort Bend Central Appraisal District.

Jim Kij

PASSED and **APPROVED** this _____ day of October, 2024.

Kristin Tassin, Board President

David Hamilton, Board Secretary