

**Notice of Public Budget Hearing**  
**The Board of Trustees**  
**Fort Bend Independent School District**

Monday, April 8, 2024

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This is Notice that the Fort Bend Independent School District Board of Trustees will hold a Public Budget Hearing on Monday, April 8, 2024, beginning at 6:00 PM in the Board Room of the Fort Bend ISD Administration Building, 16431 Lexington Blvd., Sugar Land, TX 77479. The agenda packet for the meeting is available at <https://meetings.boardbook.org/Public/Organization/649>.

Members of the public may view the live stream of the meeting at the following address: <https://www.fortbendisd.com/BoardMeetingLivestream>. Members of the public may also address the Board during public comment.

1. Call to order
2. Recognitions 6
3. Board Committee Reports
  - A. Audit Committee
  - B. Governance Committee
4. Public Comment
5. Convene in closed session under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student
  - A. Deliberate E.A. Jones Elementary Principal recommendation
  - B. Deliberate Malala Elementary School Principal recommendation
  - C. Deliberate Walker Station Elementary School Principal recommendation
  - D. Deliberate Clements High School Principal recommendation
  - E. Deliberate Deputy Superintendent of Teaching and Learning recommendation
  - F. Deliberate Deputy Superintendent of Operations recommendation
  - G. Deliberate Director of Finance recommendation
  - H. Deliberate to renew and award non-Chapter 21 employee contracts
6. Reconvene in Open Session

7. Consider Action on Closed Session Items	
8. Information	
A. Bond 2023 Update - April 2024	7
9. Review	
<b>A. 2024-25 Designated Hazardous Traffic Conditions</b>	<b>16</b>
<b>List:</b> Consideration and approval of the 2024-25 Fort Bend ISD Designated Hazardous Traffic Conditions List and approval to adopt the Designated Hazardous Traffic Conditions Resolution.	
<b>B. 2024-25 New Positions:</b> Consideration and approval of new positions to support District strategic priorities and staffing guidelines for the 2024-25 school year.	<b>23</b>
<b>C. Discussion Regarding Board Minutes:</b> Consideration and approval to limit the contents of the Board's minutes to a brief recitation of the actions taken at Board meetings.	<b>25</b>
<b>D. Board of Trustees Meeting Minutes:</b> Consideration and approval of the minutes of Fort Bend ISD Board of Trustees meetings and/or public hearings on the following dates:	<b>27</b>
1. February 5, 2024 - Called Meeting and Agenda Review	28
2. February 26, 2024 - Regular Business Meeting	32
<b>E. Budget Amendment Regarding Use of 2018 Bond Program Contingency Funds:</b> Consideration and approval for the use of 2018 Bond Program Contingency as proposed.	<b>40</b>
<b>F. Budget Amendment Regarding Use of 2023 Bond Program Contingency Funds:</b> Consideration and approval for the use of 2023 Bond Program Contingency as proposed.	<b>42</b>
<b>G. Coast Guard JROTC:</b> Consideration and approval of the Agreement between the Fort Bend Independent School District and the Department of Homeland Security.	<b>44</b>
<b>H. Policy EF (Local):</b> Consideration and approval of proposed revision of local policy EF (Local):	<b>50</b>
1. EF (Local)	51

I. <b>VOCA Grant:</b> Consideration and approval for the Victims of Crime Act (VOCA) grant application in the form of a resolution. The support is for the District's use of funds from the Campus Victim Assistance Program as provided by the Office of the Governor for the sixth year.	<b>62</b>
J. <b>TEKS Certification:</b> Consideration and approval of the 2024-25 TEKS Certification form and survey to TEA.	<b>65</b>
K. Review of proposed expenses that exceed \$50,000: Specifically for:	
1. <b>Proclamation 2024 Adoption Materials:</b> Consideration and approval for adoption and purchase areas included within Proclamation 2024; K-12 Science, Personal Financial Literacy & Economics, and identified CTE courses. The initial purchase is \$11,500,000 for up to an 8-year period of adoption beginning within the 2024-25 school year.	<b>93</b>
2. <b>Campus Security Management System and Equipment:</b> Consideration and approval for the purchase of a campus security management system and equipment under a cooperative contract with General Service Administration (GSA) for an amount not-to-exceed \$434,649 and authorization for the Superintendent to negotiate and execute the agreement through April 2029.	<b>96</b>
3. <b>Construction Manager at Risk Guaranteed Maximum Price Phase #2 for the Rebuild of Briargate ES:</b> Consideration and approval of a Guaranteed Maximum Price (GMP) Phase # 2 for the remainder of construction on Briargate Elementary School Rebuild (BP001), for an amount of \$30,320,000 and authorization for the Superintendent to execute the GMP Phase #2.	<b>98</b>
4. <b>Construction Services Agreement PKG016 New Ag Facility:</b> Consideration and approval of a construction services agreement with Job Order Contractor (JOC) E Contractors to perform the necessary repairs/improvements needed at the Ronnie David Agriculture Center for a not-to-exceed amount of \$99,851.00; and authorization for the Superintendent to negotiate and execute or terminate the agreements.	<b>101</b>
5. <b>Microsoft Enrollment for Education Solutions (EES):</b> Consideration and approval for the purchase of Microsoft Enrollment for Education Solutions (EES) program, through the Department of Information Resources (DIR) purchasing cooperative, for an amount not-to-exceed \$2,756,250, and authorization for the Superintendent to negotiate and execute the agreement through September 2027.	<b>104</b>
6. <b>Office Supplies, Related Products and Services (COOP):</b> Consideration and approval for the purchase of office	<b>107</b>

supplies, services from multiple vendors through multiple cooperative contracts for an amount not to exceed \$11,698,165 and authorization for the Superintendent to negotiate and execute the agreements through May 2029.

**7. Printer Equipment and Printer Management 109**

**Services:** Consideration and approval for the purchase of printer equipment and printer management services through The Interlocal Purchasing System (TIPS-USA) purchasing cooperation, for an amount not-to-exceed \$2,640,000 and authorization for the Superintendent to negotiate and execute the agreement through May 2028.

**8. Security Camera Purchase, Installation, and Related Services (COOP) 111**

**(COOP):** Consideration and approval for the purchase of security cameras, installation, and related services from multiple cooperative contracts for an amount not-to-exceed \$3,050,000 and authorization for the Superintendent to negotiate and execute the agreements through April 2029.

**9. Session Initiation Protocol: 113**

Consideration and approval for the purchase of Session Initiation Protocol (SIP) Trunks from Granite Telecommunications LLC under the cooperative contract with OMNIA Partners cooperative for an amount not-to-exceed \$400,000 and authorization for the Superintendent to negotiate and execute the agreement through June 2029.

**10. Skyward Q Migration: 115**

Consideration and approval for the migration of Skyward SMS 2.0 to Skyward Qmlativ for an amount not-to-exceed \$670,000 and authorization for the Superintendent to negotiate and execute the agreement through August 2025.

**11. Student Universal Screener: 117**

Consideration and approval for the purchase of a Student Universal Screener from Houghton Mifflin Harcourt Publishing Company NWEA (HMH-NWEA) under a cooperative contract with Choice Partners Cooperative for an amount not-to-exceed \$6,300,000 and authorization for the Superintendent to negotiate and execute the agreement through June 2029.

10. Convene in closed session under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student

11. Reconvene in Open Session

12. Consider Action on Closed Session Items

13. Adjournment

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC (LEGAL)]*

The following Fort Bend ISD Goals may be referenced in agenda items included in this document:

Goal 1: Fort Bend ISD will provide rigorous and relevant curriculum and deliver instruction that is responsive to the needs of all students.

Goal 2: Fort Bend ISD will provide a positive culture and climate that provides a safe and supportive environment for learning and working.

Goal 3: Fort Bend ISD will recruit, develop, and retain high quality teachers and staff.

Goal 4: Fort Bend ISD will engage students, parents, staff, and the community through ongoing communication, opportunities for collaboration and innovation, and partnerships that support the learning community.

Goal 5: Fort Bend ISD will utilize financial, material, and human capital resources to maximize district outcomes and student achievement.

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Recognitions**  
**Department: Communications**

**Recommendation**

The Administration recommends that the Board recognize:

- Fort Bend ISD Youth Art Month Winners
- Fort Bend ISD Houston Livestock Show and Rodeo Art Contest Winners

**Summary**

During the month of March, the Bullock Museum's third floor rotunda in Austin, TX exhibited over 100 original pieces of student artwork created by K-12 students from across the state. Four Fort Bend ISD students were selected by the Texas Art Educators Association to display their artwork.

- Joy Hyewon Park, Elkins High School
  - Art Teachers – Ryan Morales and Jeanne Melton
- Flora Thai, Kempner High School
  - Art Teacher – Alyssa Mendiola
- Waleed Zahoor, Bhuchar Elementary School
  - Art Teacher – Jodie Tanahill
- Regina Zhou, Dulles High School
  - Art Teacher – Kayla Matthews

Several Fort Bend ISD art students won awards at the Houston Livestock Show and Rodeo Art Contest.

- Quick Draw – High School Class Champion – Jessica Smith, Austin High School
  - Art Teacher – Shehla Sheikh
- Quick Draw – Middle School Class Champion – Nihal Kochoth, Bowie Middle School
  - Art Teacher – Brittany Bennett
- Special Needs Division – Best in Show – Liliana Ortiz, Crawford High School
  - Art Teacher – Kimberly Suenkel

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Kimberly Smith  
Chief Communications Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Information: Bond 2023 Update**  
**References: Board Policy CT (Local)**  
**Board Policy FC (Local)**  
**District Goal 5**  
**Department: Operations**

**Summary**

Staff will provide an update on planning for Bond 2023 as well as provide information on proposed school rebuilds and construction costs.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Damian Viltz  
Chief Operations Officer



# 2023 Bond Budget vs. Estimate Update

Major Projects (\$M)	Bond Budget (Board Approved)	Latest Estimate (A/E, GC, Consultant)	Delta	Percent
Briargate ES Rebuild	\$ 48.3	\$ 55.3	\$ (7.1)	15%
Mission Bend ES Rebuild	\$ 51.8	\$ 51.8	\$ -	0%
Clements HS Rebuild	\$ 237.0	\$ 260.7	\$ (23.7)	10%
Ferndell Henry Reno & Addds	\$ 20.4	\$ 22.8	\$ (2.5)	12%
Middle School 16	\$ 87.3	\$ 90.6	\$ (3.3)	4%
Elementary School 55	\$ 50.8	\$ 62.1	\$ (11.3)	22%
Aquatic Practice Facility	\$ 22.9	\$ 27.4	\$ (4.5)	20%
Transportation Facility	\$ 23.0	\$ 24.3	\$ (1.3)	5%
<b>Major Projects Subtotal:</b>	<b>\$ 541.4</b>	<b>\$ 595.0</b>	<b>\$ (53.6)</b>	<b>10%</b>
Renovation Packages	\$ 571.3	\$ 595.0	\$ (23.7)	4.2%
<b>Design &amp; Construction Total:</b>	<b>\$ 1,112.7</b>	<b>\$ 1,190.0</b>	<b>\$ (77.3)</b>	<b>7.0%</b>

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# 2023 Bond: Closing the Gap

Major Projects (\$M)	Bond Budget (Board Approved)	February 2024	March 2024	April 2024
Briargate ES Rebuild	\$ 48.3	\$ 61.1	\$ 55.3	\$ 55.3
Mission Bend ES Rebuild	\$ 51.8	\$ 61.1	\$ 51.8	\$ 51.8
Clements HS Rebuild	\$ 237.0	\$ 249.4	\$ 260.7	\$ 260.7
Ferndell Henry Reno & Adds	\$ 20.4	\$ 18.0	\$ 21.2	\$ 22.8
Middle School 16	\$ 87.3	\$ 106.5	\$ 90.6	\$ 90.6
Elementary School 55	\$ 50.8	\$ 55.8	\$ 62.1	\$ 62.1
Aquatic Practice Facility	\$ 22.9	\$ 27.4	\$ 27.4	\$ 27.4
Transportation Facility	\$ 23.0	\$ 19.7	\$ 23.7	\$ 24.3
<b>Major Projects Subtotal:</b>	<b>\$ 541.4</b>	<b>\$ 599.5</b>	<b>\$ 592.9</b>	<b>\$ 595.0</b>
Renovation Packages	\$ 571.3	\$ 676.4	\$ 623.3	\$ 595.0
<b>Design &amp; Construction Total:</b>	<b>\$ 1,112.7</b>	<b>\$ 1,275.9</b>	<b>\$ 1,216.2</b>	<b>\$ 1,190.0</b>
<b>Difference:</b>		<b>\$ (163.2)</b>	<b>\$ (103.5)</b>	<b>\$ (77.3)</b>

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# 2023 Bond Program: Jacobs Role and Support

## Staff Augmentation

- Provides Specialized Staffing (Estimator, Scheduler, etc.)
- Staff Flexibility
- No Learning Curve
- Concurrent Delivery of 2018 & 2023 Bond

## Practices and Procedures

- Providing Bond Project Safety Program
- Supported the Creation and Maintenance of FBISD Processes & Procedure Manual
- Extensive Experience with K-12 Bond Execution

## Controls and Reporting

- Performing Bond Project Accounting & Controls Services
- Implemented Kahua PMIS and Maintains Dashboard

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# 2023 Bond Update: Briargate ES Rebuild

**Scope:** Demolition and Rebuild of Briargate ES

**Project Budget** - \$48,263,993

- GMP 1 - \$14,250,000
- GMP 2 - \$30,320,000 (April 2024 Board Meeting)

**Schedule:**

- Construction – CMaR mobilization began March 2024
- Rebuild - Earthwork on foundation preparation began March 2024
- Target opening – Fall 2025

**Value Engineering:**

- Major items – Changes to soffit panels, drywall type (~\$1.2M)

**Challenges:**

- CenterPoint – Awaiting CenterPoint Energy transformer order confirmation along with the TNC package for BOT approval



# 2023 Bond Update: Barrington Place

**Scope:** Interior building renovation and gymnasium addition, exterior façade upgrades

**Project Budget** - \$18,214,959

**Schedule:**

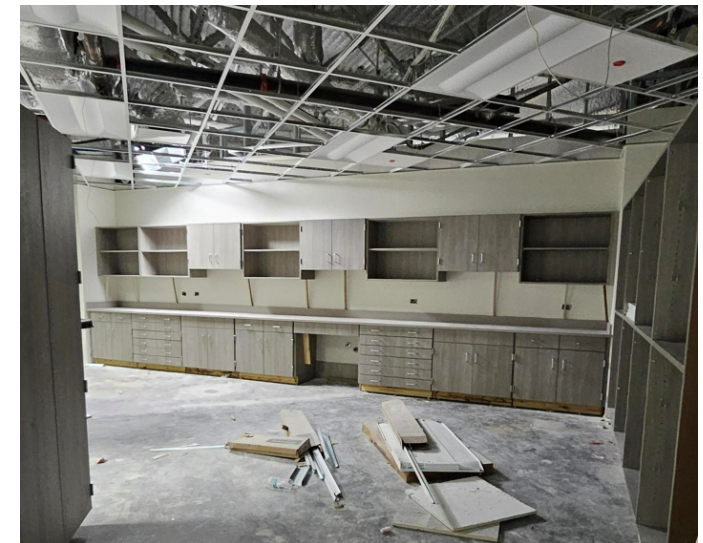
- Construction – Substantial completion expected May 2024

**Highlights:**

- Structural repairs complete
- Interior underslab plumbing remediation complete
- New car-rider and bus lane complete
- Gymnasium addition in progress
- Interior renovations in progress

**Challenges:**

- Unforeseen conditions – structural plumbing, floor moisture
- Kitchen equipment delivery – coordination with CND
- Existing HVAC equipment – ongoing coordination with facilities



# 2023 Bond Program Board Schedule

## Planned Board Agenda Items and Monthly Bond Updates

### April 2024

- Briargate ES Rebuild GMP 2 (BP001)

### June 2024

- Ferndell Henry Renovations (BP004)
- Middle School 16 (BP005)
- Roofing Package (BP034)
- **Clements HS Rebuild GMP 1 (BP003)**

### July 2024

- Façade Upgrades (BP024)
- Dulles HS/MS Renovations (BP028)

### July 2024 (cont'd.)

- Mech., Elect., Plumbing Renovations – East Zone 2 (BP040)
- **Mech., Elect., Plumbing Renov. – West Central 1 (BP044)**

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### August 2024

- Restroom Renovations (BP027)
- Mech., Elect., Plumbing Renovations – West Central 2 (BP045)
- Mech., Elect., Plumbing Renovations West Zone 1 (BP046)

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: 2024-25 Designated  
Hazardous Traffic Conditions List**  
**References: Board Policy CNA (Local)  
District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval of the 2024-25 Fort Bend ISD Designated Hazardous Traffic Conditions List and approval to adopt the Designated Hazardous Traffic Conditions Resolution.

**Summary**

The Texas Education Code (TEC) 42.155 entitles funding for school districts for the transportation of students who reside two or more miles from a student’s zoned campus. Students living less than two miles of the school are not eligible for regular transportation unless a hazardous condition exists. The TEC states that, “A hazardous condition exists where no walkway is provided and children must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition.”

The recommended changes to the list for the 2024-25 school year are attached.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Damian Viltz  
Chief Operations Officer

## DESIGNATED HAZARDOUS TRAFFIC CONDITIONS

**Definition of Hazardous Conditions:** A Hazardous Condition exists when no walkway is provided and children must walk along or cross a freeway or expressway; an underpass or bridge; an uncontrolled major traffic artery; an industrial or commercial area; or another comparable condition. Construction areas may be considered hazardous on an as-needed basis. Schools highlighted in yellow represent changes from last year.

HIGH SCHOOLS Grades 9 to 12	DESIGNATED HAZARDOUS AREAS
AUSTIN:	Areas within two miles of campus south and east of Old Richmond; and all areas west of FM 1464; and Aliana Development south of West Airport Blvd. except Strafford Park Development south of Old Richmond Road
BUSH:	Areas within two miles of the campus in the Mission Bend North, Mission Bend South, Mission West and Mission Oaks subdivisions; and the area south of Beechnut Street and east of FM 1464
CLEMENTS:	Areas within two miles of the campus north of Hwy 59 in The Lakes/Meadow Lakes subdivisions
CRAWFORD:	Areas west of FM521; Huntington Place
DULLES:	Areas within two miles of campus south of Avenue E
<b>ELKINS:</b>	Areas within two miles of campus except for Stonebrook, Creekstone Village, and <b>Colony Lakes</b>
HIGHTOWER:	All areas within two miles of campus except Winfield Lakes and Teal Run subdivisions
KEMPNER:	Areas within two miles of campus except Covington Woods, Covington West, Greenbriar, Ragus Lakes, Imperial Woods, Gannoway Lakes, Sugar Mill, Imperial, Mayfield Park, Glen Laurel, The Reserve at Glen Laurel, and Woodbridge subdivisions; Advenir at Woodridge Reserve and the Enclave at Woodridge Apartments
MARSHALL:	All areas within two miles of campus
RIDGE POINT:	No hazardous areas
TRAVIS:	Areas within two miles of campus except Harvest Green subdivision
WILLOWRIDGE:	Areas within two miles of campus north of Court Road and east of South Post Oak; along and north of Mackinaw; east of Park Manor; north of Westfield and west of Rockwell

<b>MIDDLE SCHOOLS</b>	<b>DESIGNATED HAZARDOUS AREAS</b>
<b>Grade 6 to 8</b>	
BAINES:	Areas within two miles of campus except Bees Creek and Silver Ridge subdivisions
BOWIE:	No hazardous areas
CROCKETT:	Areas within two miles of campus except Grand Mission Estates west of Mason Road and Grand Mission subdivisions
DULLES:	Areas within two miles of campus south of Avenue E
FIRST COLONY:	No hazardous areas
FORT SETTLEMENT:	No hazardous areas
GARCIA:	Areas within two miles of campus except Pheasant Creek and Summerfield subdivisions, Aliana Development south of West Airport Blvd, and Windsor Estates Development west of FM 1464 and south of West Airport Blvd and Strafford Park Development south of Old Richmond Road
HODGES BEND:	Areas within two miles of campus west of FM 1464; west of Clodine Reddick; north of Beechnut Street and west of Londres; east of Addicks Clodine. All areas within two miles of campus north of West Bellfort Street and north of Madden Road and east of FM 1464 and west of Hwy 6
LAKE OLYMPIA:	No hazardous areas
MCAULIFFE:	Areas within two miles of campus north of Court Road; east of Park Manor; east of Chimney Rock Road
MISSOURI CITY:	Areas within two miles of campus north of Hwy 90; east of Texas Pkwy; east of Moore Road; north of Grand Park Drive
QUAIL VALLEY:	Areas within two miles of campus north of Cartwright and all areas west of FM 1092
SARTARTIA:	No hazardous areas
SUGAR LAND:	No hazardous areas
THORNTON:	No hazardous areas

<b>ELEMENTARY</b>	<b>DESIGNATED HAZARDOUS AREAS</b>
<b>Grades K to 5</b>	
ARMSTRONG:	Areas within two miles of campus except Fifth Street area
ARIZONA FLEMING:	Areas within two miles of campus east of Hwy 6; west of Gaines Road; along and both sides of Old Richmond Road; Gaines Road north of Castle Gate Drive

AUSTIN PARKWAY:	Areas within two miles of campus west of Hwy 6; southeast of University Blvd.
<b>BARRINGTON PLACE:</b>	Areas within 2 miles west of Eldridge or south of Airport, Dargill St., Maykirk St.
BHUCHAR:	Areas west of Steep Bank Creek; Brookside; Nandina; Lost Creek
BLUE RIDGE:	Areas within two miles of campus east of South Post Oak Road; south of FM 2234; west of Chimney Rock
BRAZOS BEND:	All areas within two miles of campus in the Williams Landing and Thompson Chapel subdivisions, and the New Territory Apartments
<b>BRIARGATE:</b>	<b>All areas transported to Blue Ridge ES during Briargate rebuild</b>
BURTON:	Areas within two miles of campus east of FM 521; along and off of South Post Oak; along and off of Kansas Street; Davis Street; West Davis Street
COLONY BEND:	No hazardous areas
COLONY MEADOWS:	Areas within two miles of campus north of Hwy 59 in The Lakes/Meadow Lakes subdivisions
COMMONWEALTH:	No hazardous areas
CORNERSTONE:	No hazardous areas
DRABEK:	Areas within two miles of campus west of Hwy 6; east of Burney; Woodbridge Landing subdivision
DULLES:	Areas within two miles of campus north of American Water Canal and along Brand Avenue, north of Avenue E, and east of Dulles Avenue
E.A. JONES:	Areas within two miles of campus north of Hwy 90; east of Texas Pkwy; west of Staffordshire; east of Scanlin
EDGAR GLOVER:	Areas within two miles of campus along and east of Staffordshire and south of Lexington Blvd.; along and east of FM 2234
FERGUSON:	No hazardous areas
GOODMAN:	Areas within two miles except Teal Run, Estates of Teal Run and Teal Run Meadows subdivisions
HERITAGE ROSE:	All areas within two miles of campus
HIGHLANDS:	Areas within two miles of campus north & west of Hwy 59; along and off of Cypress Lane
HOLLEY:	Areas within two miles of campus except Eaglewood, Boss Gaston, Kingsbridge Meadow, and Kingsbridge Enclave subdivisions
HUNTERS GLEN:	No hazardous areas
JORDAN:	Areas within two miles of campus south of Beechnut Street

LAKEVIEW:	No hazardous areas
LANTERN LANE:	Areas within two miles of campus along Hawks Road; north of FM 2234
LEONETTI:	No hazardous areas
LEXINGTON CREEK:	Areas within two miles of the campus in the Riverbend South, Frost Lake, Lakeshore Park at Brightwater and Lakeshore at Brightwater subdivisions
MADDEN:	Areas within two miles of campus north of West Belfort Street /Madden Rd and east of FM 1464 and south of West Airport Blvd
MALALA:	Areas within two miles of campus except south of West Airport
MEADOWS:	Areas within two miles of campus south of West Airport Blvd; west of Dairy Ashford
MISSION BEND:	No hazardous areas
MISSION GLEN:	Areas within two miles of campus east of Addicks Clodine
MISSION WEST:	Areas within two miles of campus west of Clodine Reddick
NEILL:	No hazardous areas
OAKLAND:	Areas within two miles of campus except Waterside Estates subdivision
OYSTER CREEK:	Areas within two miles of campus except Village of Oak Lake subdivision between Old Richmond and FM 1464
PALMER:	Areas within 2 miles of campus south of Lake Olympia Pkwy in the Parkview Village and Sunrise Bay subdivisions; north of Lake Olympia Pkwy in the Mustang Crossing and Crescent Oak Village subdivisions
PARKS:	Areas within two miles of campus east of California Street
PATTERSON:	Areas within 2 miles of campus south of Beechnut Street except Grand Vista subdivision
PECAN GROVE:	The areas within 2 miles of campus for the last ¼ mile of Timothy Lane, inclusive of Lola Lane and Watkins Street (outside of the Pecan Grove subdivision)
QUAIL VALLEY:	Areas within two miles of campus except the Quail Village Town Homes
RIDGEGATE:	Areas within two miles of campus along and north of Mackinaw and east of South Post Oak Road; south of Court Road and west of South Post Oak Road
RIDGEMONT:	No hazardous areas
SCANLAN OAKS:	No hazardous areas
SCHIFF:	No hazardous areas

SEGUIN:	Areas within two miles of campus south of Beechnut Street and west of Harlem Road
SETTLERS WAY:	No hazardous areas
SIENNA CROSSING:	Areas within two miles of campus north of Old Woods Passage; north of McKeever
SULLIVAN:	Areas within two miles of campus east of LJ Parkway and south of Hagerson Road; areas west of Brazos River Trail
SUGAR MILL:	No hazardous areas
TOWNEWEST:	Areas within two miles of campus north of Old Richmond Rd and west of Sugar Land Howell; east of Belknap; Keegans Wood subdivision; Oak Bend Forest Street
WALKER STATION:	No hazardous areas

RESOLUTION OF THE  
FORT BEND INDEPENDENT SCHOOL DISTRICT BOARD REGARDING  
HAZARDOUS TRAFFIC CONDITIONS

WHEREAS, Education Code 48.151(d) allows the Board of Trustees of Fort Bend Independent School District to obtain supplemental state funding for transporting regular, otherwise ineligible students who live within two miles of their school but who would be subject to hazardous traffic conditions if they walked to school;

WHEREAS, the TEA handbook on School Transportation Allotments requires the Board to adopt language providing the definition of hazardous traffic conditions applicable to the District and identifying the specific hazardous areas for which such funding is requested;

WHEREAS, the Board acknowledges the Education Code 48.151(d-1) provisions stating that a hazardous condition exists where no walkway is provided and students must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition;

NOW, THEREFORE, be it resolved that:

The Board of Trustees of Fort Bend Independent School District has defined hazardous traffic conditions in the same manner as stated in Education Code 48.151(d-1), and has identified the attached specific hazardous areas in which such conditions exist.

ADOPTED THIS 22nd DAY OF April 2024.

FORT BEND INDEPENDENT SCHOOL  
DISTRICT

By: \_\_\_\_\_  
President, Board of Trustees

Attest: \_\_\_\_\_  
Secretary, Board of Trustees

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: New Positions for 2023-24**  
**References: Board Policy CDC (Legal)**  
**District Goals 1, 2, 3, and 4**  
**Department: Business and Finance**  
**Human Resources**

**Recommendation**

Consideration and approval of new positions to support District strategic priorities and staffing guidelines for the 2024-25 school year.

**Summary**

Planning is underway for the 2024-25 school year, and the Board of Trustees has previously approved 33 FTEs associated with District staffing guidelines at the March 25 Board meeting. As planning continues, additional staffing needs for specialized programs based on enrollment growth in Special Education (SPED), Multilingual Services, and Fine Arts have been determined. The table below highlights the required positions based on enrollment.

<b>Position Type</b>	<b>FTEs</b>	<b>Total Cost (Including Benefits)</b>
Facilitator ARD	5.0	410,947
Speech Language Pathologist Asst	9.0	709,363
License Specialist School Psychology	5.0	475,298
Speech Language Pathologist	13.0	1,150,393
<b>Sub-Total Special Education</b>	<b>32.0</b>	<b>2,746,001</b>
Teacher English Second Language	2.0	157,036
Aide English Language Compliance	4.0	134,562
<b>Sub-Total Multi-lingual</b>	<b>6.0</b>	<b>292,598</b>
Teacher Middle School – Choir (Asst)	1.0	78,518
<b>Sub-Total Fine Arts</b>	<b>1.0</b>	<b>78,518</b>
<b>TOTAL</b>	<b>39.0</b>	<b>\$3,117,117</b>

The 32 FTEs for Special Education will result in the identification of additional students who qualify for SPED services and allows the District to address the backlog of SPED students who need to be reevaluated. The cost for these positions will be offset by an additional \$4 million in state revenue for providing services to identified students.

The remaining seven FTEs were accounted for in the budgeted totals previously shared on February 26, 2024. An updated forecast will be presented at the April 22, 2024 meeting showing the financial impact of the additional Special Education revenues and expenditures.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Bryan Guinn  
Chief Financial Officer

Glenda Johnson  
Chief Human Resource Officer

Dr. Kwabena Mensah  
Chief of Schools

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Practices Related to**  
**Board of Trustees Meeting Minutes**  
**Reference: Board Policy BE (Local)**  
**Department: Legal Services**

**Recommendation**

Consideration and approval to limit the contents of the Board’s minutes to a brief recitation of the actions taken at Board meetings.

**Summary**

Trustees will discuss the practices related to the creation and contents of the minutes of the Board’s meetings.

Board Policy BE (Local) states, “Board action shall be carefully recorded by the Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.”

Historically, the minutes of Board meetings have been comprehensive, capturing various levels of detail from discussions and presentations in addition to any Board action taken during the meetings.

Recent discussions regarding minutes have indicated a preference to limit the contents of the minutes to a brief recitation of the actions taken at Board meetings.

The administration recommends the minutes continue to include a list of student/staff recognitions, and a list of speakers during public comment with the subject matter of their comments.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Coby Wilbanks  
General Counsel



**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Board of Trustees Meeting Minutes**  
**Reference: Board Policy BE (Local)**  
**Department: Legal Services**

**Recommendation**

Consideration and approval of the minutes of Fort Bend ISD Board of Trustees meetings and/or public hearings on the following dates:

- February 5, 2024 – Called Meeting and Agenda Review
- February 26, 2024 – Regular Business Meeting

**Summary**

Board Policy BE (Local) states, “Board action shall be carefully recorded by the Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.” Following this policy, the Administration submits the meeting minutes for the Board’s approval.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Coby Wilbanks  
General Counsel

Minutes  
**Fort Bend ISD Board of Trustees**  
Called Meeting and Agenda Review  
February 5, 2024

A Board of Trustees Regular Business Meeting was held on Monday, February 5, 2024, beginning at 6:01 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at <https://www.fortbendisd.com/boardmeetinglivestream>.

The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/296463>.

The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=618506>.

Presiding Officer.....Dr. Shirley Rose-Gilliam, Vice President

Board Members Present

- Mr. David Hamilton, Secretary
- Mrs. Kristen Davison Malone
- Mr. Rick Garcia
- Mrs. Angie Hanan
- Ms. Sonya Jones (joined in progress)

School Officials Present

- Dr. Marc Smith, Superintendent of Schools
- Steve Bassett, Deputy Superintendent
- Beth Martinez, Deputy Superintendent
- Dr. Kwabena Mensah, Chief of Schools
- Kimberly Smith, Chief Communications Officer
- Bryan Guinn, Chief Financial Officer
- Glenda Johnson, Chief Human Resources Officer
- Long Pham, Chief Information Officer
- Damian Viltz, Chief Operations Officer
- Dr. Kimberly Lawson, Chief Academic Officer
- David Rider, Chief of Police
- Coby Wilbanks, General Counsel
- Amanda Bubela, Recording Secretary (virtual)

Others Present

- Jonathan Brush, Board Counsel
- FBISD Staff and Employees

## 1. Meeting Called to Order

Dr. Gilliam called the meeting to order at 6:01 p.m. announcing the presence of a quorum and that the meeting had been duly called and the notice posted for the time and matter required by law.

## 2. Public Comment

- John Strader, senior pastor of Horizon Baptist Church, FBISD parent and the board chair of the Fort Bend Interfaith Committee, regarding Senate Bill 763 and in support of the Policy Committee's recommendation.
- Angie Wierzbicki, a parent of two FBISD students, in support of the Policy Committee's recommendation related to Senate Bill 763.
- Glenn Hopkins regarding Senate Bill 763 and in support of the Policy Committee's recommendation.
- Carol Hopkins, a grandparent of an FBISD student, regarding Senate Bill 763 and in support of the Policy Committee's recommendation.
- Sumita Ghosh, an FBISD parent and active volunteer, regarding Senate Bill 763 and in support of the Policy Committee's recommendation.

## 3 - 5 Closed Session, Reconvene in Open Session, and Consider Action on Closed Session Items

The Board did not convene in Closed Session.

## 6. Information

### A. Bond Update

## 7. Review

- A. Fort Bend ISD Board of Trustees Meeting Minutes:** Consideration and approval of the minutes of Fort Bend ISD Board of Trustees meetings and/or public hearings on the following dates:
1. December 04, 2023 - FIRST Hearing
  2. December 04, 2023 - Called Meeting and Agenda Review
  3. December 11, 2023 - Regular Business Meeting
  4. December 15, 2023 - Special Called Meeting
- B. Policies BBB (Local) and FO (Local):** Consideration and approval of proposed revision of local policies:
1. Policy BBB (Local) - Board Members: Elections
  2. Policy FO (Local) - Student Discipline
- C. Resolution pursuant to Senate Bill 763 (2023):** Consideration and approval of a resolution pursuant to Senate Bill 763 (2023) regarding whether to employ or accept as a volunteer, a chaplain.
- D. Designation of Public Information Act Non-Business Days:** Consideration and approval of the designation of non-business days under the Texas Public Information Act for calendar year 2024 and Spring 2025.

- E. Resolution for National Procurement Month and Professional Buyer's Day:**  
Consideration and approval of a resolution naming March as National Procurement
- F. Review of proposed expenses that exceed \$50,000: Specifically for:**
1. **Specialized Student Information Management System:** Consideration and approval for the purchase of a Specialized Student Information Management System from TCASE Services, Inc. empoWer in an amount not to exceed \$766,550.00 and authorization for the Superintendent to negotiate and execute the agreement through May 31, 2029.
  2. **Small Kitchen Equipment (Increase):** Consideration and approval to increase the existing contract awarded under Small Kitchen Equipment - Child Nutrition Department by \$500,000 for a total not to exceed amount of \$1,000,000 to continue purchasing Small Kitchen Equipment for the Child Nutrition Department through November 2025.
  3. **Child Nutrition Equipment (Increase):** Consideration and approval to increase the existing contract awarded under 23-053AB Child Nutrition Equipment by \$10,000,000 for a total not-to-exceed amount of \$15,000,000 for purchase of small and large Child Nutrition Equipment and for the Superintendent to execute the agreements through June 2027.
  4. **The Interlocal Purchasing System:** Consideration and approval for the purchase of an in-District broadcast system from The Interlocal Purchasing System (TIPS) contract in an amount not to exceed \$400,000 and authorization for the Superintendent to negotiate and execute the agreement through April 2029.
  5. **Computer Hardware, Services, and Support:** Consideration and approval for the purchase of computer hardware, accessories, services, and support from multiple vendors in an amount not-to-exceed \$106,000,000 and authorization for the Superintendent to negotiate and execute the agreement through February 2029.
  6. **Fire Extinguisher Annual Inspections:** Consideration and approval for the purchase of fire extinguishers, annual inspections, maintenance, and related items and services from multiple vendors under multiple cooperative contracts in an amount not-to-exceed \$2,000,000 and authorization for the Superintendent to negotiate and execute the agreements through February 2029.
  7. **Paint, Supplies, and Related Items:** Consideration and approval for the purchase of paint, supplies, and related items from multiple cooperative contracts in an amount not-to-exceed \$399,000 and authorization for the Superintendent to negotiate and execute the agreements through February 2027.
  8. **School Bus Cameras, Installations, Replacements, and Related Services:** Consideration and approval for the purchase of school bus cameras, installations, replacements and related services from Safety Vision, LLC through BuyBoard Purchasing in an amount not to exceed \$1,500,000 and authorization for the Superintendent to negotiate and execute the agreements through February 2029.

9. **Student Ridership System and Software:** Consideration and approval for the purchase of a Student Ridership System and Software from Transfinder Corporation under multiple cooperative contracts in an amount not-to-exceed \$2,744,361 and authorization for the Superintendent to negotiate and execute the agreement through February 2029.

8 – 10 Closed Session, Reconvene in Open Session, and Consider Action on Closed Session Items

The Board did not convene in Closed Session.

11. Action

There were no action items.

12. Adjournment

Having no further business before the Board, MOTION was made by Mr. Hamilton to adjourn the meeting at 8:50 p.m.

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Judy Dae, President

David Hamilton, Secretary

Minutes  
**Fort Bend ISD Board of Trustees**  
Regular Business Meeting  
February 26, 2024

A Board of Trustees Regular Business Meeting was held on Monday, February 26, 2024 beginning at 6:00 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at <https://www.fortbendisd.com/boardmeetinglivestream>. The meeting was recorded as required by law, and the recording is available to the public at:

<https://fortbendisd.new.swagit.com/videos/274602>.

The agenda packet for the meeting can be found here:  
<https://meetings.boardbook.org/Public/Agenda/649?meeting=621142>.

Presiding Officer.....Mrs. Judy Dae, President

Board Members Present

Dr. Shirley Rose-Gilliam, Vice President  
Mr. David Hamilton, Secretary  
Mrs. Kristen Davison Malone  
Mr. Rick Garcia  
Mrs. Angie Hanan  
Ms. Sonya Jones

School Officials Present

Dr. Marc Smith, Superintendent of Schools  
Steve Bassett, Deputy Superintendent  
Beth Martinez, Deputy Superintendent  
Dr. Kwabena Mensah, Chief of Schools  
Kimberly Smith, Chief Communications Officer  
Bryan Guinn, Chief Financial Officer  
Glenda Johnson, Chief Human Resources Officer  
Long Pham, Chief Information Officer  
Damian Viltz, Chief Operations Officer  
Dr. Kimberly Lawson, Chief Academics Officer  
David Rider, Chief of Police  
Coby Wilbanks, General Counsel  
Amanda Bubela, Recording Secretary (virtual)

Others Present

Jonathan Brush, Board Counsel  
FBISD Staff and Employees

### 1.- 3. Meeting Called to Order, National Anthem, Moment of Silence

President Dae called the meeting to order at 6:00 p.m. announcing the presence of a quorum, that the meeting had been duly called and the notice posted for the time and matter required by law. Mrs. Dae asked everyone to stand for the National Anthem, performed by the Kempner High School Band ensemble. Following the performance, everyone was asked to remain standing for a moment of silence.

### 4. Recognitions

Prior to the evening's recognitions, students from the Hunters Glen Early Literacy Center presented a portion of their Black History program, which was created in their theatre outclass.

- Jonathan Chukwuma
- Musu Conteh
- Joshua Graham
- Arielle Wapati
- Peyton Spencer
- Katie Clayton, Teacher
- Sarah Bassinger, Teacher

The Board then recognized several students and campuses including:

Members of the Kempner High School Band ensemble who performed the National Anthem:

- Leviticus Cano
- Angelica Lopez
- Aaron Lu
- Allison Pham
- Rebekah Martinez
- Tom Nguyen
- Bau Chau Nguyen
- Megan Husenoeder
- Landon Tran
- Alysiana Martinez
- Tomas Suarez
- Paul Brodt, Director

Commonwealth Elementary, which was selected as the No. 1 elementary school in Texas by the nonprofit Children at Risk organization. The recognition is based on student achievement, school performance and student growth.

Representing Commonwealth:

- Dr. Latecha Bogle, Principal
- Cindy Snyder, Assistant Principal

Students from the Elkins High School Engineering Academy for being selected to compete in NASA's TechRise Student Challenge:

- Ryan Bhandari
- Jason Noby
- Thane Escobedo
- Santiago Pacheco
- Misha Adams, Teacher

Fort Bend ISD students who have been recognized by the Texas Music Educators Association Texas All-State Band, Choir, and Orchestra:

#### All-State Band

- Austin High School – Jalan Auduong; Director Adrian Caswell
- Clements High School – Joseph Bellew and Ava Cobb; Directors Jeff Johnson, Leslie Flynn, and Bryan Waites
- Dulles High School – Gabriel Clark, Katherine Hwang, and Ikenna Nwawkue; Directors Arnell Dayrit and Spencer Clayton
- Elkins High School – Jackson Pate, Julia Wei, and Nevin Zetino; Directors Joseph Chen and William Phi
- Bush High School – Umair Ashraf; Directors Carlos Cruz, Joanna Prause and Tom McGuire
- Kempner High School – Leviticus Cano; Director Paul Brodt
- Ridge Point High School – Sebastian Alvarado; Director Eric Weingartner

#### All-State Choir

- Austin High School – Gracie Pugh; Director Linda Holkup
- Clements High School – Gia George, Victoria Huang, Danae Romero Leal, and Kallin Wheatley; Directors Jade Blakey and Justin Chen
- Elkins High School – Davide Gucciardi, Jai Joshi, Madison Pascual, Brett Rosner, and Emma Szeto; Director John Richardson
- Bush High School – Hobed Saravia; Director Marina Monsivais
- Ridge Point High School – Zachary Mok; Director Chelsea Berner
- Travis High School – Shelby Mortiz and Noel Pappas; Director Dan Miner

#### All-State Orchestra

- Austin High School – Kevin Chen, Dezhou Gao, Chloe Lee, and Christine Li; Directors Matthew Madonia
- Clements High School – Aryan Bora, Emilie Efendy, Amanda Li, Felix Shen, Alexander Song, Emma Wang, Sage Wang, Henry Xu, and Andy Zhou; Director Neil Springer
- Dulles High School – Seun Ayadi, Joshua Cheng, Lillian Liao, and Kendall Wu; Director Michael Isadore
- Elkins High School – Lawrence Feng and Laurence Moug; Director Joe Garcia

FBISD Counseling teams who received Counselors Reinforcing Excellence for Students in Texas (CREST) recognitions, sponsored by the Texas School Counselor Association (TSCA):

- Fleming Elementary – Destiny Parker
- Cornerstone Elementary – Melissa (Missy) Masters
- Mission West Elementary – Karen Powell

- Settlers Way Elementary – Emily Loesch
- McAuliffe Middle School – Twana Jones, Nancy Lake, and Monica Doxey
- Crockett Middle School – Clayton Daniels, Anitra Moore, and Jessica Williams
- Fort Settlement Middle School – Marla Angibeau, Stefanie Armatta, Kristin Kendrick
- First Colony Middle School – Elizabeth Tanaka, Thao Nguyen, and Adrienne Luney
- Hodges Bend Middle School – Taheera Shelton, Taylor Blackmon, and Jasmin Stewart
- Bowie Middle School – Julia Martin, Bionca Johnson, and Tynisha Smith
- Lake Olympia Middle School – Tammy Byrd, Constance Goodly, and Tiffani Spencer
- Missouri City Middle School – Shanese Sly, Shandra Shaver, and Valerie Vaughn
- Thornton Middle School – Ayana Jefferson, Regina Torres, and Brittney Green
- Sartartia Middle School – Amy Melby and Jennifer Lappage
- Sugar Land Middle School – Eleni Smith, Kimberly Seright, and Nafecia Brinson

Fort Bend ISD teachers who received National Board Certifications in Teaching:

#### Madden Elementary

- Paige (Lindsey) Leiker, Generalist/Middle Childhood
- Katherine Rogge, Generalist/Middle Childhood

#### Garcia Middle School

- Kelsey Appleby, Music/Early Adolescence Through Young Adulthood
- Amanda Slusser, Career and Technical Education/Early Adolescence Through Young Adulthood

#### Ridge Point High School

- Kassi Carey, Mathematics/Adolescence and Young Adulthood
- Lauren Merkel, Science/Adolescence and Young Adulthood

### 5. Superintendent Update

### 6. Board Activity Report

### 7. Public Comment

- Val Quinn regarding the replacement of the former superintendent and the financial impact on the school district.
- Reena Dharia, a sophomore at the Global Studies Academy at Travis High School, in support of keeping the Global Studies Academy at Travis High School.
- Siby Moonnumakal, a Fort Bend ISD parent and Dulles High School graduate, regarding the relocation of the Global Studies Academy.
- Stephanie Brown regarding the Bond program and the budget shortfall.
- Willie Rainwater regarding accountability and the bond budget shortfall.
- Barbara Hordern in support of the Policy Committee's recommendation regarding school chaplains.
- Nicole Humilek, a parent of a five-year-old student at the Early Intervention Academy (EIA), in support of the continuation of the EIA.

## 8. Convene in Closed Session

The Board convened in closed session at 7:24 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student.

- A. Deliberate assigning FNG parent grievance of Rafiq C. to a Board hearing officer, or to schedule a future Board meeting to hear and consider the grievance.
- B. Deliberate assigning FNG parent grievance of Shawn and Shantell S. to a Board hearing officer or to schedule a future Board meeting to hear and consider the grievance.

## 9. Reconvene in Open Session

The Trustees reconvened in open session at 8:21 p.m.

## 10. Consider Action on Closed Session Items

- **MOTION by Dr. Gilliam and SECONDED by Mrs. Hanan** that the Board of Trustees assign the Level Three FNG Parent Complaint of Rafiq C. to the Board's designated hearing officer under Board Policy FNG (Local).  
**MOTION CARRIES, 7-0**  
Yea: Dae, Gilliam, Hamilton, Malone, Garcia, Hanan, Jones
- **MOTION by Dr. Gilliam and SECONDED by Mrs. Malone** that the Board of Trustees assign the Level Three FNG Parent Complaint of Shawn and Shantell S. to the Board's designated hearing officer under Board Policy FNG (Local).  
**MOTION CARRIES, 7-0.**  
Yea: Dae, Gilliam, Hamilton, Malone, Garcia, Hanan, Jones

## 11. Information

- A. Intruder Detection Report
- B. 2nd Quarter Financials and 2024-25 Budget Update

## 12. Consent Agenda

Dr. Smith shared that the administration recommended pulling Item 12-A from the Consent Agenda. During discussion, and the board requested that Items 12-E-1 and 12-E-9 be pulled from the consent agenda.

**MOTION made by Dr. Gilliam and SECONDED by Mrs. Hanan** that the Board approve Agenda Items 12-B, 12-C, 12-D, 12-E-2, 12-E-3, E-4, E-5, E-6, E-7, E-8, as presented.

**MOTION CARRIES, 7-0.**

Yea: Dae, Gilliam, Hamilton, Malone, Garcia, Hanan, Jones

- B. **Policies BBB (Local) and FO (Local):** Consideration and approval of proposed revision of local policies:
  - 1. Policy BBB (Local) - Board Members: Elections
  - 2. Policy FO (Local) - Student Discipline
- C. **Designation of Public Information Act Non-Business Days:** Consideration and approval of the designation of non-business days under the Texas Public Information Act for calendar year 2024 and Spring 2025.
- D. **Resolution for National Procurement Month and Professional Buyer's Day:** Consideration and approval of a resolution naming March as National Procurement Month and March 8, 2024, as National Buyer's Day. This year, the Institute for Public Procurement (NIGP) has designated March 8, 2024, as National Buyer's Day.
- E. **Review of proposed expenses that exceed \$50,000: Specifically for:**
  - 2. **Small Kitchen Equipment (Increase):** Consideration and approval to increase the existing contract awarded under Small Kitchen Equipment - Child Nutrition Department by \$500,000 for a total not to exceed amount of \$1,000,000 to continue purchasing Small Kitchen Equipment for the Child Nutrition Department through November 2025.
  - 3. **Child Nutrition Equipment (Increase):** Consideration and approval to increase the existing contract awarded under 23-053AB Child Nutrition Equipment by \$10,000,000 for a total not-to-exceed amount of \$15,000,000 for purchase of small and large Child Nutrition Equipment and for the Superintendent to execute the agreements through June 2027.
  - 4. **Broadcast System:** Consideration and approval for the purchase of an in-District broadcast system from The Interlocal Purchasing System (TIPS) contract in an amount not to exceed
  - 5. **Computer Hardware, Services, and Support:** Consideration and approval for the purchase of computer hardware, accessories, services, and support from multiple vendors in an amount not-to-exceed \$106,000,000 and authorization for the Superintendent to negotiate and execute the agreement through February 2029.
  - 6. **Fire Extinguisher Annual Inspections:** Consideration and approval for the purchase of fire extinguishers, annual inspections, maintenance, and related items and services from multiple vendors under multiple cooperative contracts in an amount not-to-exceed \$2,000,000 and authorization for the Superintendent to negotiate and execute the agreements through February 2029.
  - 7. **Paint, Supplies, and Related Items:** Consideration and approval for the purchase of paint, supplies, and related items from multiple cooperative contracts in an amount not-to-exceed \$399,000 and authorization for the Superintendent to negotiate and execute the agreements through February 2027.
  - 8. **School Bus Cameras, Installations, Replacements, and Related Services:** Consideration and approval for the purchase of school bus cameras, installations, replacements and related services from Safety Vision, LLC through BuyBoard Purchasing in an amount not to exceed \$1,500,000 and authorization for the Superintendent to negotiate and execute the agreements through February 2029.

Action on Items Removed from the Consent Agenda

**12-E-1 Specialized Student Information Management System:** Consideration and approval for the purchase of a Specialized Student Information Management System from TCASE Services, Inc. empoWer in an amount not to exceed \$766,550.00 and authorization for the Superintendent to negotiate and execute the agreement through May 31, 2029.

**MOTION by Dr. Gilliam and SECONDED by Mrs. Malone** to approve Agenda Item 12-E-1 as presented.

Following discussion, **MOTION PASSES**, 7-0

Yea: Dae, Gilliam, Hamilton, Malone, Garcia, Hanan, Jones

**12-E-9 Student Ridership System and Software:** Consideration and approval for the purchase of a Student Ridership System and Software from Transfinder Corporation under multiple cooperative contracts in an amount not-to-exceed \$2,744,361 and authorization for the Superintendent to negotiate and execute the agreement through February 2029.

**MOTION by Dr. Gilliam and SECONDED by Mrs. Malone** to approve Agenda Item 12-E-9 as presented.

Following discussion, **MOTION PASSES**, 7-0

Yea: Dae, Gilliam, Hamilton, Malone, Garcia, Hanan, Jones

### 13. Action

- A. **Resolution pursuant to Senate Bill 763 (2023):** Consideration and approval of a resolution pursuant to Senate Bill 763 (2023) regarding whether to employ or accept as a volunteer, a chaplain.

**MOTION by Dr. Gilliam and SECONDED by Mrs. Malone** to approve Action Item 13A as presented.

Following discussion, MOTION CARRIES, 6-1.

Yea: Dae, Gilliam, Hamilton, Malone, Garcia, Hanan

Nay: Jones

- B. **2023 Bond Audit:** Consideration and approval of audit process for cost estimation of 2023 bond projects.

**MOTION by Mr. Garcia and SECONDED by Mrs. Malone** that the Board approve a process audit of the cost estimation for the 2023 bond projects to be coordinated by the audit committee.

Following further discussion, **MOTION CARRIES**, 7-0.

Yea: Dae, Gilliam, Hamilton, Malone, Garcia, Hanan, Jones

### 14. Convene in Closed Session

The Board convened in closed session at 10:05 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student.

- A. Deliberate recommendation to nonrenew or award administrator contracts for the 2024-25 school year.

15. Reconvene in Open Session

The Trustees reconvened in open session at 10:53 p.m.

16. Consider Action on Closed Session Items

MOTION by Dr. Gilliam and SECONDED by Mr. Garcia that the Board award employment contracts to campus and district administrators for 2024-25 contract year as presented under separate cover.

Following further discussion, **MOTION CARRIES**, 7-0.  
Yea: Dae, Gilliam, Hamilton, Malone, Garcia, Hanan, Jones

17. Adjournment

Having no further business before the Board, MOTION was made by Mr. Hamilton to adjourn the meeting at 10:53 p.m.

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Judy Dae, President

David Hamilton, Secretary

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Budget Amendment Regarding**  
**Use of 2018 Bond Program Contingency**  
**Funds**  
**References: Board Policy CV (Local)**  
**District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval for the use of 2018 Bond Program Contingency as proposed.

**Summary**

PKG016 New Ag Facility (Ronnie Davis Ag Barn) was identified as project requiring funds. The 2018 Bond Program was established with an initial program contingency of \$5,019,364 intended to address unforeseen critical issues. The cumulative program contingency as of March 31, 2024 is \$4,415,334.07.

The Program Contingency discussed above is a “working” program contingency account that fluctuates on a day-to-day basis as surplus budgeted funds are contributed to the account, or as the Board approved the use of available funds.

Administration recommends contributing \$938,718.34 of received funds from the E-rate Program. Administration is also requesting approval to use \$72,691.00 of Program Contingency funds to supplement PKG016 New Ag Facility budget.

In addition, administration is requesting approval to use \$670,000 of 2018 Program Contingency for the Skyward Qmlativ Upgrade which is further described in a separate April 2024 agenda item.

**Background**

The Program Contingency is comprised of the initial approved contingency budget and any surplus budget from completed projects or amounts unspent due to a change of scope. The table below includes projects that will be recommended for approval at the April 22, 2024 Board meeting and reflects the projected Program Contingency balance as of April 2024.

<b>Description</b>	<b>Budget (Shortage)/Surplus</b>
Cumulative Program Contingency as of March 31, 2024	\$4,415,334.07
<b>Contributions</b>	
E-Rate reimbursement	\$938,718.34
Contribution Sub-Total	\$938,718.34

Cumulative Program Contingency after Board Approval	\$5,354,052.41
<i>Uses</i>	
PKG016 New Ag Facility	(\$72,691.00)
Skyward Qmlativ Upgrade	(670,000,.00)
Use Sub-Total	(\$742,691.00)
Cumulative Bond Program Contingency as of April 22, 2024	\$4,611,361.41

Recommended by:

Dr. Marc Smith  
 Superintendent of Schools

Submitted by:

Damian Viltz  
 Chief Operations Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Budget Amendment Regarding Use of 2023 Bond Program Contingency Funds**  
**References: Board Policy CV (Local) District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval for the use of 2023 Bond Program Contingency as proposed.

**Summary**

BP001 Briargate ES Rebuild was identified as a project requiring funds. The 2023 Bond Program was established with an initial Program Contingency of \$5,000,000 intended to address unforeseen critical issues. The cumulative program contingency as of March 31, 2024 is \$5,502,039.76.

The Program Contingency discussed above is a “working” program contingency account that fluctuates on a day-to-day basis as surplus budgeted funds are contributed to the account, or as the Board approved the use of available funds.

Administration recommends contributing \$1,260,825.00 of available funds from Blue Ridge ES’s projects, specifically the HVAC - MEP East Zone 2 (BP040) and Life Safety Systems (BP052) budgets to the Program Contingency. Administration is also requesting approval to use \$5,700,000 of Program Contingency funds to supplement the Briargate ES Rebuild (BP001) budget.

**Background**

The Program Contingency is comprised of the initial approved contingency budget and any surplus budget from completed projects or amounts unspent due to a change of scope. The table below includes projects that will be recommended for approval at the April 22, 2024 Board meeting and reflects the projected Program Contingency balance as of April 2024.

<b>Description</b>	<b>Budget (Shortage)/Surplus</b>
Cumulative Program Contingency as of March 31, 2024	\$5,502,039.76
<i>Contributions</i>	
BP040 HVAC – MEP East Zone 2	\$950,000.00
BP052 Life Safety Systems	\$310,825.00
Contribution Sub-Total	\$1,260,825.00
Cumulative Program Contingency after Board Approval	\$6,762,864.76

<i>Uses</i>	
BP001 Briargate ES Rebuild	(\$5,700,000.00)
Use Sub-Total	(\$5,700,000.00)
Cumulative Program Contingency as of April 22, 2024	\$1,062,864.76

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Damian Viltz  
Chief Operations Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: ACHS CGJROTC Agreement**  
**References: Board Policy FMG (LOCAL) and**  
**FD (LEGAL)**  
**District Strategic Plan Goal 4**  
**Department: Department of School Leadership**

### **Recommendation**

Consideration and approval of the Agreement between the Fort Bend Independent School District and the Department of Homeland Security.

### **Summary**

The District recently announced the formation of a United States Coast Guard Junior Reserve Officer Training Corps (CGJROTC) program at Almeta Crawford High School. The purpose of this agreement is to authorize and establish this CGJROTC Unit.

In the 2024-25 school year, Crawford High School will be one of only two high schools in Texas with the Coast Guard JROTC program. Currently, only 10 high schools in the nation have the program.

As provided in the agreement, the Coast Guard will provide uniforms for enrolled cadets in the CGJROTC program, government-furnished equipment, and all curricular and instructional materials and guidelines needed to instruct the CGJROTC curriculum. Additionally, the Coast Guard will reimburse FBISD for a portion of the salary of each authorized Instructor employed by the District, as well as additional costs relating to unit support and maintenance, uniform maintenance, and travel and transportation needs. In return, FBISD agrees to grant students who participate in, and successfully complete, CGJROTC Maritime Science courses appropriate academic credit toward graduation requirements.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Dr. Kwabena Mensah  
Chief of Schools

**MEMORANDUM OF AGREEMENT BETWEEN UNITED STATES COAST GUARD AND FORT BEND  
INDEPENDENT SCHOOL DISTRICT REGARDING ESTABLISHMENT OF COAST GUARD JUNIOR RESERVE  
OFFICERS TRAINING CORPS UNIT AT ALMETA CRAWFORD HIGH SCHOOL**

1. **Parties.** This Agreement (the “**Agreement**”) for the Establishment of a Coast Guard Junior Reserve Officers’ Training Corps (“**CGJROTC**”) Unit is hereby entered into by and between the **Fort Bend Independent School District** (the “**School District**”) and the Department of Homeland Security, acting through the U.S. Coast Guard Headquarters, Office of External Outreach (the “**Coast Guard**”). The School District and the Coast Guard may be referred to individually as “Party” or collectively as “the Parties.”

2. **Authority.** The Coast Guard enters into this Agreement pursuant to Title 10, United States Code (U.S.C.), Chapter 102, Sections 2031 *et seq.* and 14 U.S.C. 320 (the “**Statute**”).

3. **References.** Department of Defense Instruction Number 1205.13, Junior Reserve Officers’ Training Corps (JROTC) Program (the “**DoD Instruction**”). Standard Operating Procedures, CGJROTC M01-24 (the “**CGJROTC Regulations**”). The Coast Guard JROTC Cadet Field Manual (the “**Cadet Field Manual**”). U.S. Coast Guard Personal Property Management Manual CIM 4500.5 (series) (the “**Property Manual**”).

4. **Purpose.** The purpose of this Agreement is to authorize and establish a CGJROTC unit (the “**Unit**”) at the following school in the School District: **Almeta Crawford High School**, the “**Host School.**” Each Unit may be located only at its designated Host School and cannot be moved without prior written consent from the Coast Guard modified to this Agreement.

**5. Responsibilities.**

a) The School District will be responsible for the following:

- i) **Accreditation.** The School District warrants and represents that the Host School is fully accredited by the cognizant state or regional accreditation agency. Each Host School will remain fully accredited at all times. Failure to maintain such accreditation will be grounds for termination of the Agreement in accordance with Section 7.b below. The School District will immediately notify the Coast Guard at the address noted in Section 8.3 below in the event that the accreditation of any Host School comes under investigation or is withdrawn or threatened with withdrawal.
- ii) **Department Establishment.** The School District will require the Host School to establish as an integral academic and administrative department of the school a Department of Maritime Science to administer the CGJROTC program.
- iii) **Unit Members; Number and Qualifications.** The School District will require each Unit to maintain a minimum student enrollment of no less than the number mandated by the Statute, currently 100 students, or 10 percent of the number of students enrolled in the Host School, whichever is less. The Host School must limit membership in the Unit to students who meet the criteria of the Statute. These criteria require that participating students:
  - 1) Are citizens or nationals of the United States or aliens lawfully admitted to the United States for permanent residence;
  - 2) Are physically fit;
  - 3) Maintain acceptable standards of scholastic achievement and an academic standing that warrants at least normal progression leading to graduation;
  - 4) Maintain acceptable standards of conduct as set forth in the Cadet Field Manual;
  - 5) Comply with the grooming standards set forth in the Cadet Field Manual; and
  - 6) Comply with any other criteria required by the Statute and the Cadet Field Manual, as they may be amended from time to time.
- iv) **Instructors; Number and Qualifications.**
  - (1) The School District will employ a minimum per Unit of one retired Coast Guard officer as the Senior Maritime Science Instructor and one retired Coast Guard enlisted person as the Maritime Science Instructor (collectively, the “**CGJROTC Instructors**”).
  - (2) Additional Maritime Science Instructors will be employed when authorized by the Coast Guard, in accordance with the student/instructor ratios set forth in the DoD Instruction, presently 2 instructors up to 150 cadets and 1 additional instructor for each additional 100 cadets or portion thereof.

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INDEPENDENT SCHOOL DISTRICT REGARDING ESTABLISHMENT OF COAST GUARD JUNIOR RESERVE  
OFFICERS TRAINING CORPS UNIT AT ALMETA CRAWFORD HIGH SCHOOL**

- (3) The School District will notify the Coast Guard prior to hiring any CGJROTC instructor in order to ascertain whether or not that instructor is certified as required by this paragraph.

CGJROTC Instructors and such other personnel that are hired to support the CGJROTC program at the Host School are employees of the School District. In no event will the School District represent such instructors and personnel as Coast Guard employees, agents or contractors. The School District will include the Senior Maritime Science Instructor in meetings where policies, recommendations, or decisions affecting the CGJROTC program are made, including the employment or discharge of Maritime Science Instructors.

CGJROTC Instructors must be certified by the Coast Guard to administer the CGJROTC program and teach the Maritime Science curriculum. The Coast Guard has the right to decertify instructors on the grounds set forth in the CGJROTC Regulations.

- v) Instructors: Contract. The School District will enter into a written contract with each CGJROTC instructor that stipulates the duration of employment, including identification of the specific periods during which each of the CGJROTC Instructors will be performing duties in direct support of the CGJROTC program, and the amount of salary each instructor will receive. Employment contracts for CGJROTC Instructors will provide for a minimum of 300 employment days (10 months) and a maximum of 360 employment days (12 months) per year computed as thirty (30) days per month. For reimbursement purposes (See Paragraph 5.b.ii below), one month equals 30 days, including Saturdays, Sundays, and holidays. It is recommended that the contract term of at least one of the CGJROTC Instructors at each Host School be for at least eleven (11) months. The School District will modify the contracts of CGJROTC Instructors to reflect changes in minimum pay required by CGJROTC Regulations.
- vi) Instructors: Duties. The School District will assign CGJROTC Instructors only those duties connected with the instruction, operation, and administration of the CGJROTC program. The School District will contract separately with the individual CGJROTC Instructor for any additional duties desired beyond those specifically related to the CGJROTC program, which will be at no cost to the Coast Guard. Such additional services will not be performed within the scope of CGJROTC duties, or during normal school hours. This requirement does not preclude CGJROTC Instructors from serving on routine committees or performing curricular or extracurricular duties normally performed by and shared among other faculty members.
- vii) Instructors; Salary. The School District will ensure that the compensation of each CGJROTC Instructor is at the level specified in the DoD Instruction and the Statute as computed by the Coast Guard. The foregoing should not be considered an attempt to cap or limit the amount of pay that may be agreed upon between the individual CGJROTC Instructors and the School District. The School District may pay the CGJROTC Instructors more than any amount specified in the applicable law or regulations, but will do so without additional entitlement for reimbursement from the Coast Guard or the Department of Homeland Security.
- viii) Notification of Instructor Changes, Investigations or Disciplinary Actions. The School District will inform the Coast Guard, in writing within 7 calendar days, of the effective date of any changes to the employment status of any of the Instructors such as termination of current or the hiring of new CGJROTC instructors. The School District will inform the Coast Guard as soon as practical, but in writing within 3 calendar days of any disciplinary action or incident requiring school/law enforcement investigation regarding CGJROTC Instructors.
- ix) Curriculum; Academic Credit. The School District will ensure the Host School establishes a 3- or 4-year Maritime Science curriculum consisting of at least the number of minutes of instruction per maritime Science course (presently, 7,200 minutes) prescribed in the DoD Instruction and using all instructional materials and guidelines provided by the Coast Guard pursuant to Paragraph 5.b.i.3 below. The School District will grant students who participate in, and successfully complete, CGJROTC Maritime Science courses appropriate academic credit toward graduation requirements.
- x) Uniforms. The School District will ensure the Host School requires students enrolled in the CGJROTC program to wear the prescribed uniform pursuant to the Cadet Field Manual when directed to do so by any of the CGJROTC Instructors. The CGJROTC Instructors will wear the appropriate military uniform prescribed by CGJROTC regulations, or as modified by the Coast Guard JROTC Program Manager, currently Tropical Blue and equivalents. Instructors are responsible for the procurement and maintenance of their own uniforms.
- xi) Safekeeping/Replacement of Government-Furnished Property; Property Custodian. The School District will ensure the Host School provides secure and adequate storage areas for the protection and security of Government-Furnished Property and complies with all applicable regulations relating to the issue, care, use, safekeeping, turn-in, and accounting for such property in accordance with the Property Manual. The School District will promptly replace, or

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repair at its cost and to the satisfaction of the Coast Guard, any such item that is lost or sustains damage directly or indirectly attributable to the conduct of the School District or Host School. The School District will ensure the Host School appoints one of the CGJROTC Instructors as the military property custodian empowered to requisition, receive, stock, and account for government property issued to the school and will notify the Coast Guard in writing of the name of such custodian.

- xii) Bond/Insurance. The School District will furnish to the Coast Guard a bond or insurance policy from a financial institution satisfactory to the Coast Guard in an amount equal to the replacement value of Government-Furnished Property. The School District will ensure that the bond or insurance remains in effect for the requisite amount at all times during the term of this Agreement and, thereafter, so long as any Government-Furnished Property remains in the School District's custody. If the School District elects to provide an insurance policy, it will name the United States as an additional insured and provide a certificate to that effect to the Coast Guard.
- xiii) Facilities. The School District will ensure the Host School provides the Department of Maritime Science with dedicated and adequate classroom(s), administrative office(s), office equipment, instructional supplies (other than those provided by the Coast Guard), storage space(s) (see paragraph 5.a.xi above), drill area(s), and utilities, and will pay for the cost and maintenance thereof.

b) The Coast Guard will be responsible for the following:

- i) Coast Guard-Furnished Property. The Coast Guard will provide the following property (collectively, "**Government-Furnished Property**") for exclusive use in the CGJROTC program and will pay transportation charges, including packaging and handling, for shipment of Government-Furnished Property to and from the Host School:
  - 1) Uniforms. The Coast Guard will issue, at its expense, uniforms for enrolled cadets in the CGJROTC program.
  - 2) Government-Furnished Equipment. The Coast Guard will provide the Host School with Government-furnished equipment needed to administer the CGJROTC curriculum. The amount and type of equipment provided is subject to the availability of funds and will be allocated to each Unit based on the number of classrooms used for instruction and the number of students enrolled in each course.
  - 3) Instructional Materials. The Coast Guard will provide all curricular and instructional materials and guidelines used to instruct the CGJROTC curriculum.
- ii) Instructors; Salary. The Coast Guard will reimburse the School District as set forth in this paragraph for a portion of the salary of each authorized CGJROTC Instructor employed by the School District. Per the DoD Instruction, reimbursement to the institution for JROTC instructor salaries is at the rate of one-half the amount of the difference between instructor retired or retainer pay and the amount of active duty pay and allowances (excluding hazardous and special duty pays) the instructor would receive if he or she were ordered to active duty. The Coast Guard's responsibility to reimburse the School District for Instructor pay is limited to the period of employment specified on the JROTC Instructor Annual Certification of Pay and Data Form (DD2767) regardless of the School District pay distribution schedule.
- iii) Coast Guard Payment of Additional Costs. The Coast Guard may provide payment for various additional costs associated with the program as listed in this paragraph. The Host School should communicate anticipated expenditure needs to the Coast Guard in advance. Payment may be in the form of direct purchase on behalf of the Host School or in the form of reimbursement to the School District in arrears. Payment is subject to availability of funds and, at the Coast Guard's discretion, may be full or partial.
  - 1) Unit Support and Maintenance Costs. This includes, but is not limited to, equipment for color guard, cadet team activities, minor equipment repairs, printing/engraving, publicity materials, and postage.
  - 2) Uniform Maintenance Costs. This includes alterations and annual cleaning for storage.
  - 3) Travel and Transportation Costs. This includes authorized travel and transportation expenses of cadets and CGJROTC Instructors incurred in support of the CGJROTC program, at rates prescribed by, and within limitations established by, the Coast Guard.
- iv) Audit/Inspection; Access. The Coast Guard reserves the right to, and will from time to time, conduct Unit inspections. In addition, the Coast Guard may audit at any time use ~~of~~ all Government-Furnished Property and funds, including cost and travel reimbursements, provided to the School District and Host School. The School District and Host School will

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cooperate with, and grant access to, Coast Guard and Federal Government personnel to facilitate such inspections and audits.

**6. Points of Contact.**

- a) Fort Bend Independent School District
  - i) Dr. Marcell Smith, Superintendent, (281) 634- 1009
- b) Almeta Crawford High School
  - i) Keith Fickel, Principal, (281) 327-6735, [keith.fickel@fortbendisd.com](mailto:keith.fickel@fortbendisd.com)
- c) Program Manager, CGJROTC, Office of External Outreach
  - i) Commander Clay R. Cromer, 202-253-0560, [clay.r.cromer@uscg.mil](mailto:clay.r.cromer@uscg.mil); [CGJROTC@uscg.mil](mailto:CGJROTC@uscg.mil).
  - ii) Alternate: LTJG Aron Kaloostian, Operations Manager, 202-308-9463, [Aron.P.Kaloostian@uscg.mil](mailto:Aron.P.Kaloostian@uscg.mil)
  - iii) 2<sup>nd</sup> Alternate: Chief, Office of External Outreach, 202-372-4571

**7. Other Provisions.**

- a) Unit Failure to Meet Coast Guard Standards
  - i. Evaluation or Probation. When the Coast Guard determines that a CGJROTC Unit does not meet the standards specified in CGJROTC Regulations, Section 5, for reasons other than low enrollment, the Coast Guard will decide in its sole discretion to place the Unit in either an evaluation or a probation status and will notify the School District accordingly. If the Unit has been placed in an evaluation status and the deficiencies cited for such status are not corrected within the period of time specified by the Coast Guard, the Coast Guard may place the Unit on probation. If the Unit fails to correct the identified problems within the probationary period, the Secretary of Homeland Security will disestablish the Unit at the end of such period.
  - ii. Probation. Units that are in at least their third school year of operation and do not have the minimum enrollment specified in the Statute as of 1 October of that academic year, will be placed on probation. No later than the end of the academic year in which the Unit has been placed on probation, the Coast Guard will evaluate the Unit's potential to attain the minimum enrollment on or before the first day of the next academic year. If this evaluation indicates that the minimum enrollment can likely be met by that date, the Unit will be continued on probation pending determination of actual enrollment 90 days after the beginning of the following academic year. If the minimum required enrollment is not met at that time, the Unit will be scheduled for disestablishment no later than 30 June of that academic year.
- b) Termination. This Agreement may be terminated: (a) at any time, by the mutual consent and agreement of both parties; (b) by either party upon giving the other one year's written notice of such intent to terminate; or (c) by the Coast Guard with less than one year's notice if the legal authority for the CGJROTC program is repealed, amended, or significantly modified, in which event, the Coast Guard will give the Host School as much notice as is possible within the circumstances. In no event will termination of this Agreement become effective before the end of a current academic year without the mutual consent of the parties. In the event of mutual or unilateral termination of this Agreement, or in the event of disestablishment as prescribed by the Secretary of Homeland Security, the School District will return to the Coast Guard at Coast Guard cost all U.S. Government-Furnished Property in its or the Host School's custody. Such property will be returned to the Coast Guard in good condition at the end of the last academic year during which the CGJROTC program was offered at that school in accordance with procedures and guidance in existence or provided by the Coast Guard at the time of the termination of the Agreement or disestablishment of the Unit, whichever is earlier.
- c) This agreement is for administrative purposes only and does not document the obligation of funds by the Coast Guard. The obligation of funds by the Coast Guard is subject to the availability of appropriated funds.
- d) Nothing in this Agreement is intended to conflict with current law or regulation or the directives of the Department of Homeland Security, the Coast Guard, or the School District. If a term of this Agreement conflicts with any such authority, then that term will be invalid to the extent of the conflict, and the remaining terms and conditions of this agreement will remain in full force and effect.
- e) Modification or Amendment of Agreement. This agreement may be modified at any time with the mutual written consent of authorized representatives of both parties.

**MEMORANDUM OF AGREEMENT BETWEEN UNITED STATES COAST GUARD AND FORT BEND INDEPENDENT SCHOOL DISTRICT REGARDING ESTABLISHMENT OF COAST GUARD JUNIOR RESERVE OFFICERS TRAINING CORPS UNIT AT ALMETA CRAWFORD HIGH SCHOOL**

- f) No Waiver. Unless expressly stated in writing signed by the Coast Guard, a waiver by the Coast Guard of any act, duty, or obligation required of the School District or Host School hereunder will not be construed as a waiver of any other, or of any future, act, duty, or obligation to be performed by the School District or Host School.
- g) No Assignment. This Agreement may not be assigned by the School District.
- h) Entire Agreement. This Agreement represents the entire agreement of the parties concerning the matters addressed herein and supersedes any prior agreements, understandings, or representations.
- i) Anti-Deficiency Act. Nothing in this Agreement will be construed as obligating the Coast Guard, their officers, employees, or agents to expend any funds in excess of appropriations authorized for such purposes in violation of the federal Anti-Deficiency Act (31 U.S.C. Section 1341).
- j) Representative Authority. Each undersigned representative of the parties to this Agreement certifies she or he is fully authorized to enter into the terms and conditions of this Agreement and to execute the same so as to effectively bind each party to its terms.
- k) Effective Date. This Agreement will become effective on the date the last of the authorized representative of the parties signs. This Agreement may be signed in counterparts.
- l) No Discrimination. The School District will adhere to a policy of non-discrimination against students or instructors based on race, ethnicity, religion, national origin, gender or any other category prohibited by law.
- m) Notice. Unless otherwise stated herein, notices under this Agreement will be effective upon receipt, must be in writing, and must be served by certified, U.S. mail, return receipt requested, addressed to the parties at the address noted below.

8. WHEREFORE, the parties enter into this Agreement as of the Effective Date.

<b>1. Name of School District</b> Fort Bend Independent School District		<b>3. Mailing Address of Coast Guard Program Office:</b>  <b>UNITED STATES COAST GUARD OFFICE OF EXTERNAL OUTREACH (CG-0923) JROTC PROGRAM MANAGER 2703 MARTIN LUTHER KING JR. AVE. SE STOP 7103 WASHINGTON, DC 20593-7103</b>	
<b>2. Mailing Address of Host School</b> Almeta Crawford High School 801 Caldwell Ranch Blvd. Rosharon, TX 77583			
<b>4. By (Signature of School District official)</b>	<b>5. Date</b>	<b>7. By (Signature of USCG Representative)</b> <i>Michael D. Wolfe</i>	<b>8. Date</b> <i>26 Feb 24</i>
<b>6. Printed Name &amp; Title of School District Official</b> Dr. Marcell Smith, Superintendent, Fort Bend Independent School District		<b>9. Printed Name &amp; Title of USCG Representative</b> Commander Michael Wolfe, Office of External Outreach, United States Coast Guard	

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Adoption and Revision of**  
**Policy EF(Local)**  
**References: Board Policy BF (Local)**  
**Department: Legal Services**

**Request**

Consideration and approval of proposed revision of local policy EF(Local).

**Summary**

Board members David Hamilton and Sonya Jones requested this addition to the agenda. The attached revisions to policy EF(Local) were prepared by Board Counsel.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Coby Wilbanks  
General Counsel

INSTRUCTIONAL RESOURCES

EF  
(LOCAL)

**Philosophy**

The Board believes students benefit from access to a broad range of instructional resources that are educationally suitable and that align to the Texas Essential Knowledge and Skills (TEKS) for each subject of the required curriculum.

**Instructional Resources**

“Instructional resources” include print and electronic classroom instructional and library materials, including textbooks, supplementary resources for classroom use, and any other instructional materials, used for formal or informal teaching and learning purposes. The District shall acquire, use, and maintain instructional resources that are educationally suitable.

**Educationally Suitable:**

“Educationally Suitable” instructional resources must be 1) age appropriate considering the relevant student population’s ability/reading level, social and emotional development, and interests; and 2) satisfy the following educational standards:

1. Enrich and support the TEKS-mandated curriculum;
2. Meet high standards for artistic quality and/or literary style;
3. Promote literacy, literary appreciation, and reading for enjoyment;
4. Are educationally significant, factually accurate, and from authoritative sources;
5. Are designed to provide various sides of controversial issues that motivate students to examine their own attitudes and behavior [see EMB regarding instruction about controversial issues];
6. Promote understanding of civic duties, responsibilities, rights, and privileges as citizens participating in a free and democratic society;
7. Promote critical thinking skills and the ability to make informed judgments and choices in their daily lives;
8. Represent a variety of contributions by ethnic, religious, and cultural groups to the national heritage and world community;
9. Are not obscene, pervasively vulgar, harmful material as defined by Texas Penal Code section 43.24, or pornographic and are free of graphic images or descriptions of sexual acts that stimulate sexual desire or advocate or promote unlawful

sexual activity or sexual activity amongst minors [see also EMB regarding instruction about controversial issues and EHAA regarding human sexuality instruction];

10. No instructional materials used in elementary schools shall contain depictions or descriptions of sexual acts or simulations of such acts, implied or otherwise. This includes explicit or non-explicit written descriptions, depictions, or illustrations of sexual acts, except for the purposes of teaching students (as may be approved by parents) to avoid and report molestation. No materials in elementary school libraries shall include visual depictions or illustrations of explicit frontal nudity;
11. Do not advocate or promote racial, ethnic, sex-based, or religious stereotypes; and
12. Do not advocate or promote unlawful or criminal activity, including the illegal use of alcohol, tobacco, or illegal drugs by minors.

Instructional resources will not be considered educationally unsuitable merely because they include references to sexual matters or criminal activity. But instructional resources that advocate or promote sexual or criminal activity will be deemed educationally unsuitable. Access to instructional resources containing sexual matters and references to criminal activity may be restricted in a manner determined by the Superintendent or his designee to ensure only age appropriate access is allowed. No instructional resource shall be considered educationally unsuitable or removed based solely on the ideas contained in the material or the personal background of the author of the material or characters in the material.

**Superintendent  
Authority**

While ultimate authority over instructional materials rests with the Board, the Board delegates authority to the Superintendent as the District's instructional leader to make decisions in accordance with this policy regarding the acquisition, use, maintenance, restriction of access to, and removal or rejection of all instructional materials. In addition to the ability to exercise this authority directly, the Superintendent also has the authority and discretion to convene a review committee to inform decisions regarding the acquisition, use, maintenance, restriction of access to, and removal or rejection of any instructional resource.

The Superintendent shall establish administrative procedures consistent with this policy regarding acquiring, using, maintaining, restriction, removing or rejection of instructional resources, including procedures that allow parents, District employees, and community members to request acquisition, or object to use, of instructional resources. The administration shall publish the administrative procedures on the District's web site.

**Library Materials-  
Parent  
Consideration**

While District personnel may assist students in selecting educationally suitable library materials, the ultimate determination of appropriateness for a parent or guardian's own child remains with the parent or guardian. Parents and guardians are encouraged to communicate with campus librarians and teachers about special considerations about their child's self-selection of library materials. In accordance with state law and administrative procedures, parents may restrict their child's access to library materials and select alternative library materials for their child. [For information on parental rights regarding instructional resources see EF(LEGAL).]

**Maintenance of  
Library Materials**

The administration shall periodically evaluate and update the District's library materials considering the age, relevance, and diversity of materials offered. The administration shall establish administrative procedures for regular maintenance of library materials on each campus. These maintenance procedures shall include repair, replacement, removal of materials, and a schedule(s) for inventory purposes. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See CI]

**Protesting  
Instructional  
Resource  
Decisions**

Students, parents, guardians, District employees, and community members can protest administrative decisions regarding the acquisition, use, and maintenance of instructional resources by filing a grievance pursuant to the applicable grievance policy for each group. See Board Policy FNG (students, parents and guardians), Board Policy DGBA (District employees), Board Policy GF (community members), which shall be applied in a manner consistent with the modified timelines and principles in this Policy. Any such grievance will be provided directly to the Superintendent for initial

evaluation under the Superintendent's delegated authority. In the event the Superintendent elects to refer the matter to a committee, the Superintendent shall convene a committee to review the item in its entirety. The committee shall complete its review within 30 school days of the committee's creation and issue its recommendation to the Superintendent. The Superintendent may accept, reject, or modify the committee's recommendation. The Superintendent's decision on the committee's recommendation may be appealed to the Board by filing a written appeal notice with the Department of Student Affairs, on a form provided by the District, within ten days of the date of the written Level Two response.

The following principles shall guide the Board and staff when considering grievances about instructional resource decisions:

1. If an instructional resource is retained following the completion of a challenge, the District is not required to, but may, reconsider its decision within two calendar years of the final decision;
2. A parent's or guardian's ability to control access to instructional resources extends only to their own child; and
3. Except as determined by the Superintendent or Superintendent's designee, or upon request by a student's parent or guardian for their own child, access to an instructional resource shall not be restricted during any period of administrative or Board review or grievance process.

INSTRUCTIONAL RESOURCES

EF  
(LOCAL)

**Philosophy**

The Board believes students ~~and staff~~ benefit from access to a broad range of instructional resources that are educationally suitable and that align to the Texas Essential Knowledge and Skills (TEKS) for each subject of the required curriculum, ~~represent varied points of view, and enhance student learning through literacy rich environments. The Board has confidence in staff selection of instructional resources; and supports transparency and parental rights to view instructional resources.~~

**Instructional Resources**

“Instructional resources” include print and electronic classroom instructional and library materials, including textbooks, supplementary resources for classroom use, and any other instructional materials, used for formal or informal teaching and learning purposes. The District shall acquire, use, and maintain instructional resources that are educationally suitable.

~~District and campus staff shall select and acquire~~  
**Educationally Suitable:**

“Educationally Suitable” instructional resources ~~that:~~ must be 1)

2.

~~1. Enrich and support the TEKS mandated curriculum, the aims and objectives of individual schools and specific courses, and campus improvement plans;~~

~~Are age- appropriate to the subject area~~ considering the relevant student population’s ability/reading level, social and emotional development, and interests; and 2) satisfy the following educational standards:

1. Enrich and support the TEKS-mandated curriculum;

~~3-2.~~ Meet high standards for artistic quality and/or literary style;

~~4-3.~~ Promote literacy, literary appreciation, and reading for enjoyment;

~~5-4.~~ Are educationally significant, factually accurate, and from authoritative sources;

~~6-5.~~ Are designed to provide various sides of controversial issues that motivate students to examine their own attitudes and behavior [see EMB regarding instruction about controversial issues];

~~7-6.~~ Promote understanding of civic duties, responsibilities, rights, and privileges as citizens participating in a free and democratic society;

- ~~8.7.~~ Promote critical thinking skills and the ability to make informed judgments and choices ~~judgments~~ in their daily lives;
- ~~9.8.~~ Represent a variety of contributions by ethnic, religious, and cultural groups to the national heritage and world community; ~~and~~
- ~~10.9.~~ ~~Are free of graphic images portraying sex acts~~ Are not obscene, pervasively vulgar, harmful material as defined by Texas Penal Code section 43.24, or pornographic and are free of graphic images or descriptions of sexual acts that stimulate sexual desire or advocate or promote unlawful sexual activity or sexual activity amongst minors [see also EMB regarding instruction about controversial issues and EHAA regarding human sexuality instruction].
10. No instructional materials used in elementary schools shall contain depictions or descriptions of sexual acts or simulations of such acts, implied or otherwise. This includes explicit or non-explicit written descriptions, depictions, or illustrations of sexual acts, except for the purposes of teaching students (as may be approved by parents) to avoid and report molestation. No materials in elementary school libraries shall include visual depictions or illustrations of explicit frontal nudity;
11. Do not advocate or promote racial, ethnic, sex-based, or religious stereotypes; and
12. Do not advocate or promote unlawful or criminal activity, including the illegal use of alcohol, tobacco, or illegal drugs by minors.

Instructional resources ~~Library~~  
**Materials**

~~In addition to the criteria governing instructional materials generally, staff shall select and acquire library materials that:~~

- ~~1. Represent a balanced collection presenting varied viewpoints and a global perspective;~~
- ~~2. Have received state or national awards, favorable professional library reviews from state or nationally recognized review publications, or are included on recommended reading lists developed by library professionals and educators;~~
- ~~3. Cover topics, authors, series, or genres that fill gaps in the school library collection; and~~
- ~~4. Meet student interests recognizing the diversity of interests among the District's student populations.~~

INSTRUCTIONAL RESOURCES

EF  
(LOCAL)

**Administrative  
Procedures**

~~Gifts of instructional resources shall be evaluated according to these criteria and accepted or rejected in accordance with GDC(LOCAL).~~

will not be considered educationally unsuitable merely because they include references to sexual matters or criminal activity. But instructional resources that advocate or promote sexual or criminal activity will be deemed educationally unsuitable. Access to instructional resources containing sexual matters and references to criminal activity may be restricted in a manner determined by the Superintendent or his designee to ensure only age appropriate access is allowed. No instructional resource shall be considered educationally unsuitable or removed based solely on the ideas contained in the material or the personal background of the author of the material or characters in the material.

**Superintendent  
Authority**

While ultimate authority over instructional materials rests with the Board, the Board delegates authority to the Superintendent as the District's instructional leader to make decisions in accordance with this policy regarding the acquisition, use, maintenance, restriction of access to, and removal or rejection of all instructional materials. In addition to the ability to exercise this authority directly, the Superintendent also has the authority and discretion to convene a review committee to inform decisions regarding the acquisition, use, maintenance, restriction of access to, and removal or rejection of any instructional resource.

The Superintendent shall establish administrative procedures consistent with this policy regarding ~~standards for selecting~~ acquiring, using, maintaining, restriction, removing or rejection of instructional resources ~~and a process for reconsidering denial of an educator's, parent's, or guardian's request,~~ including procedures that the allow parents, District use of an instructional resource employees, and community members to request acquisition, or object to use, of instructional resources. The administration shall publish the administrative procedures on the District's web site.

**Library Materials-  
Parent  
Consideration**

While District personnel may assist students in selecting educationally suitable library material ~~materials~~, the ultimate determination of appropriateness for a parent or guardian's own child remains with the ~~student and their parents~~ parent or guardians ~~guardian~~. Parents and guardians are encouraged to

communicate with ~~the~~ campus librarians and teachers about special considerations about their child's self-selection of library materials. In accordance with state law and administrative procedures, parents may [restrict their child's access to library materials and](#) select alternative library materials for their ~~student~~child. [For information on parental rights regarding instructional resources see EF(LEGAL).]

**Guiding Principles**

Complaints

~~The administration shall establish and publish on the District's web page procedures that allow parents, District employees, and community members to review, request the addition of, or object to the District's use of, instructional resources.~~

The following principles shall guide the Board and staff when considering complaints about instructional resources:

- ~~1. A parent's or guardian's ability to control access to instructional resources extends only to their own child;~~
- ~~2. Access to challenged material shall not be restricted during any period of administrative or Board review except when requested by a student's parent or guardian;~~
- ~~3. Whether the challenged resource is appropriate for its intended educational use;~~
- ~~4. Instructional resources shall not be removed solely because of the complainant's disagreement with the viewpoint expressed in the resource.~~

Informal  
Reconsideration

~~Informal efforts to resolve complaints about instructional resource should be made using the following procedure:~~

- ~~1. The principal or designee shall explain the school's selection process, the criteria for selection, and the qualifications of the professional staff who selected the questioned resource;~~
- ~~2. The principal or designee shall explain the intended educational purpose of the resource and any additional information regarding its use;~~
- ~~3. The principal or designee may offer an alternative instructional resource;~~
- ~~4. If the complainant wishes to make a formal challenge, the principal or designee shall provide the complainant a copy of this policy, applicable administrative procedures, and information explaining the process for submitting a formal objection on the District's website.~~

**Campus  
Reconsideration  
Committee**

~~If a complaint about an instructional resource involves an instructional resource that was selected by campus staff, a Campus Reconsideration Committee appointed by the principal shall hold a conference with the complainant within 10 days of the complainant's electronic submission of their complaint. The Campus Reconsideration Committee shall determine if the instructional resource meets the criteria in this policy.~~

~~Campus Reconsideration Committees shall be comprised of an odd number of members with a minimum of five and maximum of seven members. Committee membership shall include a campus administrator and at least one instructional staff member who has experience using, or is familiar with, the instructional resource that is the subject of the complaint. Other committee members may include library and District-level staff.~~

~~The Campus Reconsideration Committee shall review the complaint, including any recommended or challenged instructional resource, in its entirety. During the scheduled conference, the complainant shall be permitted reasonable opportunity to present their complaint in accordance with applicable administrative procedures. Absent extenuating circumstances, the Campus Reconsideration Committee chair or designee shall within 30 business days of the conference provide a written report of the Campus Reconsideration Committee's decision to the complainant, the principal, and the Superintendent.~~

~~If the complainant disagrees with the decision, the complainant may appeal the decision to the Superintendent for consideration by a District Reconsideration Committee filing a written notice of appeal within 10 days of the complainant's receipt of the Campus Reconsideration Committee's decision.~~

~~A complaint will be heard by a District Reconsideration Committee instead of a Campus Reconsideration Committee if:~~

- ~~1. A complaint involves an instructional resource that was selected for District-wide use; or~~
- ~~2. The Superintendent determines a campus-level complaint filed at the campus level is more appropriately reviewed at the District level by a District Reconsideration Committee.~~

~~If formal complaints are submitted at multiple campuses regarding the same instructional resource, the Superintendent may consolidate the review of complaints for consideration by a District Reconsideration Committee.~~

INSTRUCTIONAL RESOURCES

EF  
(LOCAL)

~~District reconsideration committee~~

~~The Superintendent shall appoint a District Reconsideration Committee, which shall hold a conference with the complainant within 10 days of the complainant's electronic submission of their complaint. The District Reconsideration Committee shall determine if the instructional resource meets the criteria in this policy.~~

~~District Reconsideration Committees shall be comprised of an odd number of members with a minimum of five and a maximum of seven members. Committee membership shall include a District administrator who oversees the program in which the instructional resource is used, at least one instructional staff member who has experience using, or is familiar with, the instructional resource that is the subject of the complaint. Other committee members may include library, Campus-level staff, and District-level staff.~~

~~The District Reconsideration Committee shall review the complaint, including any recommended or challenged instructional resource in its entirety. During the scheduled conference, the complainant shall be permitted reasonable opportunity to present their complaint in accordance with applicable administrative procedures. The District Reconsideration Committee chair or designee shall within 30 business days of the conference provide a written report of the District Reconsideration Committee's decision to the complainant, the principal, and the Superintendent.~~

**Appeal**

~~The complainant may appeal the decision of the District Reconsideration Committee to the Board by submitting written notice of appeal to within 10 days of the complainant's receipt of the District Reconsideration Committee's decision.~~

~~Frequency of Review~~

~~An instructional resource shall be reviewed no more than once per school year unless the Superintendent determines that a material change in circumstances has occurred such that additional review is warranted.~~

**Maintenance of Library Materials**

The administration shall periodically evaluate and update the District's library materials considering the age, relevance, and diversity of materials offered. The administration shall establish administrative procedures for regular maintenance of library materials on each campus. These maintenance procedures shall include repair, replacement, removal of materials, and a schedule(s) for inventory purposes. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See C1]

[Protesting Instructional](#)

Resource  
Decisions

Students, parents, guardians, District employees, and community members can protest administrative decisions regarding the acquisition, use, and maintenance of instructional resources by filing a grievance pursuant to the applicable grievance policy for each group. See Board Policy FNG (students, parents and guardians), Board Policy DGBA (District employees), Board Policy GF (community members), which shall be applied in a manner consistent with the modified timelines and principles in this Policy. Any such grievance will be provided directly to the Superintendent for initial evaluation under the Superintendent's delegated authority. In the event the Superintendent elects to refer the matter to a committee, the Superintendent shall convene a committee to review the item in its entirety. The committee shall complete its review within 30 school days of the committee's creation and issue its recommendation to the Superintendent. The Superintendent may accept, reject, or modify the committee's recommendation. The Superintendent's decision on the committee's recommendation may be appealed to the Board by filing a written appeal notice with the Department of Student Affairs, on a form provided by the District, within ten days of the date of the written Level Two response.

The following principles shall guide the Board and staff when considering grievances about instructional resource decisions:

1. If an instructional resource is retained following the completion of a challenge, the District is not required to, but may, reconsider its decision within two calendar years of the final decision;
2. A parent's or guardian's ability to control access to instructional resources extends only to their own child; and
3. Except as determined by the Superintendent or Superintendent's designee, or upon request by a student's parent or guardian for their own child, access to an instructional resource shall not be restricted during any period of administrative or Board review or grievance process.

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Mental Health Services Grant Resolution**  
**References: Board Policy CB (Local) District Goal 4**  
**Department: Business and Finance**

**Recommendation**

Consideration and approval of a Board resolution authorizing submission of the Victims of Crime Act (VOCA) grant application for year 6 of the Campus Victim Assistance Program.

**Summary**

The District provides mental health services for all students in need. The VOCA Grant funding provides the District additional monetary support to serve students, families, and staff that are victims of crime. These services ensure their well-being to be successful in school and other areas of their lives. Currently, through VOCA funds, mental health services are provided by two community partners, Clearhope Counseling and Invocare IMPACT. Service providers deliver services at our students' schools, Clearhope's Sugar Land office location, as well as virtually or in-home to meet students' and family's needs. The sixth year of VOCA grant funding will support the program at all campuses.

The Campus-Based Mental Health supports are supported by the Fort Bend ISD Social-Emotional Learning (SEL) and Comprehensive Health Division. The support is in alignment with FBISD's Multi-Tiered Systems of Support (MTSS) infrastructure. This support in alignment with the systematic process is central to helping support growing behavioral and/or mental health needs. These unmet needs could impede students from developing themselves in line with the Profile of a Graduate Attributes connected to student ownership of learning and behavior.

**Background**

On May 15, 2019, the District issued an RFP 19-092MC to identify qualified and experienced vendors to provide school-based mental health treatment and therapeutic services. The Board approved the purchase of mental health services in an amount not to exceed \$10,380,000 over a five-year period on August 12, 2019 (through August 2024). As the five-year approval expires in August 2024, the District is currently procuring a new round of providers through the RFP process.

This resolution indicates the Board's commitment to continuing this campus-based support of victims through this grant funding. In year six, the Administration is applying for a total of \$435,400 in VOCA Grant funding.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Dr. Kim Lawson  
Chief Academic Officer

Bryan Guinn  
Chief Financial Officer

**RESOLUTION  
FORT BEND INDEPENDENT SCHOOL DISTRICT**

**REGARDING AUTHORITY TO SUBMIT FEDERAL GRANT APPLICATION**

**WHEREAS**, the Fort Bend ISD Board of Trustees ("Board") finds it in the best interest of the students, staff, and community members of Fort Bend ISD ("District"), that the District continue the Campus Victim Assistance Program K-12 ("Program") and Year 6 of the Program be operated during the 2024-2025 academic year; and

**WHEREAS**, the Board agrees to provide applicable matching funds for said Program as required by the VA-Victims of Crime Act Formula Grant Program application; and

**WHEREAS**, the Board agrees that in the event of loss or misuse of grant funds the Board assures the Office of the Governor that the funds shall be returned; and

**WHEREAS**, the Superintendent of Schools is the authorized official of Fort Bend ISO and as stated in Board Policy CB (LOCAL), the Superintendent is delegated authority to apply for, accept, reject, alter or terminate the grant on behalf of the District.

**NOW THEREFORE, BE IT RESOLVED THAT:**

Fort Bend ISD Board of Trustees approves the Superintendent's submission of the grant application for the FBISD Campus Victim Assistance Program K-12.

Grant Number: 379410-5

ADOPTED THIS \_\_\_\_ DAY OF April 2024.

FORT BEND INDEPENDENT SCHOOL DISTRICT

By: \_\_\_\_\_  
Judy Dae, President

By: \_\_\_\_\_  
David Hamilton, Secretary

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: TEKS Certification, 2024-25**  
**References: District Goal 1; Board Policy CMD (LEGAL)**  
**Department: Academic Affairs**

### **Recommendation**

Consideration and approval of the 2024-25 TEKS Certification form and survey to TEA.

### **Summary**

Each year, statute requires school districts to certify that the Instructional Materials Allotment (IMA) is used to purchase resources for supporting instruction of the Texas Essential Knowledge and Skills (TEKS).

School districts must include titles and publishers of the adopted resources for each required curriculum area other than physical education. The attached form provided by the Texas Education Agency serves as FBISD's confirmation of our use of IMA funds and methods for covering 100% of the TEKS. The submission of the form requires the Board of Trustees to approve, sign, and have a district representative submit the form electronically.

The Administration hereby affirms to the Board of Trustees that for the 2024-25 school year:

- District IMA funds will be used to purchase materials adopted and board-approved through previous proclamations;
- That for the current school year, the District has instructional materials that collectively cover all elements of the TEKS as prescribed in the Texas Education Code Section 28.002;
- That the District will purchase additional materials needed based on student growth; and
- Upon request, the District will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the District with IMA funds.

Staff requests that all required parties approve and sign the certification form. This will allow the District to proceed with submission and purchase of approved resources.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Dr. Kim Lawson  
Chief Academic Officer



# Certification of Provision of Instructional Materials Survey 2024–25

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## Survey Pre-Work

### 2024–25 Certification of Provision of Instructional Materials

In accordance with [Texas Education Code 31.1011](#), local educational agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) Section [28.0022](#); (iii) Section [43.22](#), Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content. The TEKS Certification 2024–25 Survey includes a section to allow LEAs to certify they meet this requirement.

Like last year's process, the agency will utilize the following tools:

#### **Certification 2024–25 Form:**

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

#### **Certification 2024–25 Survey:**

Web-based application where LEAs will submit their responses collected on the TEKS Certification 2024–25 Form, and where LEAs will upload the signature page of the Form.

This year's Certification Process requires:

- The completion of the Certification 2024–25 Form;
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the Certification 2024–25 Survey and upload of the ratified Certification 2024–25 Form.

TEA recommends that LEAs complete these steps by **May 1, 2024**. The Certification 2024–25 Form can be accessed at the following link on the [Instructional Materials webpage](#).

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 29, 2024, and is scheduled to reopen on May 15, 2024. **Completion of the Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2024.**

Certification 2024–25 Survey submissions received after May 15, 2024, will typically be processed within five business days, then access to EMAT provided.

## Instructions to Complete the Certification Process for 2024–25

1. **Review the Certification 2024–25 Form**: Print the fillable TEKS Certification 2024–25 Form found on the [Instructional Materials website](#).
2. **Gather information**: The form may require consultation with content area leads or other LEA staff.
3. **Complete Certification 2024–25 Form**: Complete the TEKS Certification 2024–25 Form by hand or digitally.
4. **Obtain needed signatures**: Ratify the **Certification 2024–25 Form** by the LEA’s board of trustees or governing body in an upcoming, open board meeting.
5. **Submit Certification 2024–25 Survey**: Complete the online Certification 2024–25 Survey by answering the questions. Inside the survey you will upload the signed Allotment and Certification 2024–25 Form from Step 4. The survey will be open for submissions beginning Monday, March 18, 2024, and will be located on the [Instructional Materials website](#).

## Additional Supports

- TEA will be hosting a webinar to review the Certification 2024–25 Process on *Monday, March 18th, at 2:00 p.m. CDT*. [Registration](#) is required.
- TEA will host office hours on *Monday, March 25, at 11:00 a.m. CDT and Thursday, March 28, at 11:00 a.m. CDT*. [Registration](#) is required.
- To facilitate completion of this year’s submission, LEAs may request a copy of their previous year’s submission by submitting a [Help Desk Ticket](#).
- For questions about the Certification 2024–25 Form, Survey, or Process, please submit a [Help Desk Ticket](#).

## Review Terminology

### *Additional Supports*

- **Scope and Sequence**: A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): instructional material designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional material designed to assist in the instruction of one or more of the essential knowledge and skills

## About the Qualtrics Survey

*Within the Qualtrics survey you will be given a list of commonly known publishers and products. Should your LEA use a LEA-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.*

# Certification 2024–25 Survey

## Background Information

QUESTION 1.0: Name of person completing this form

*Melissa Hubbard*

QUESTION 1.1: Your email address

*Melissa.hubbard@fortbendisd.com*

QUESTION 1.2:

Select the role that best describes your position at your district or charter: [Single Select]

- Instructional Materials Coordinator
- Curriculum Director
- Principal
- Administrative Assistant
- Superintendent
- Other

## LEA Information

QUESTION 2.0: Region #

*Region 4*

QUESTION 2.1: LEA Name and Number

*Fort Bend ISD; 079907*

QUESTION 2.2: Superintendent's Name

*Dr. Marc Smith*

QUESTION 2.3: Superintendent's email address

*Marc.smith@fortbendisd.com*

QUESTION 2.4: School board president's or governing body's name

*Judy Dae*

QUESTION 2.5: School board president's or governing body's email address

*Judy.dae@fortbendisd.com*

QUESTION 2.6: Date of the school board meeting at which the Certification Form was be presented and approved?

*April 22, 2024*

# Reading Language Arts Certification

## Scope and Sequence - All Grade Levels RLA

### QUESTION 3.0:

How is reading language arts content implemented in your LEA

Please indicate your LEA's approach to managing the implementation of reading language arts content in each of the following grade bands. [Single select for each grade band]

QUESTION	Grades	The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	K–2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	3–5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	6–8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	9–12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## English Reading Language Arts K–5 TEKS Coverage Certification

### QUESTION 4.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

Yes

No

## English Reading Language Arts K–5 Instructional Materials

### QUESTION 5.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **English RLA grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**English RLA grades K–2** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*

*Fountas and Pinnell Classroom (Reading Minilessons, Interactive Read Aloud, Guided Reading, Shared Reading (K-2<sup>nd</sup> Grade), Book Clubs (3-5<sup>th</sup> Grade))*

*Fountas and Pinnell Leveled Literacy Intervention*

*The Reading Strategies Book (Jennifer Serravallo)*

*The Writing Strategies Book (Jennifer Serravallo)*

*Patterns of Power (Jeff Anderson)*

*Scholastic Ready 4 Reading Short Reads Decodables*

*Scholastic Ready 4 Reading Know to Show Text Set Decodables*

*Fly Leaf Decodable Collections (Kinder, 1<sup>st</sup>, 2<sup>nd</sup> Grade)*

*Benchmark Education Decodable Collection (Kinder, 1<sup>st</sup>, 2<sup>nd</sup> Grade)*

*Zaner Bloser Handwriting (K-4<sup>th</sup> Grade)*

**English RLA grades 3–5** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*

*Fountas and Pinnell Classroom (Reading Minilessons, Interactive Read Aloud, Guided Reading, Shared Reading (K-2<sup>nd</sup> Grade), Book Clubs (3-5<sup>th</sup> Grade))*

*Fountas and Pinnell Leveled Literacy Intervention*

*The Reading Strategies Book (Jennifer Serravallo)*

*The Writing Strategies Book (Jennifer Serravallo)*

*Patterns of Power (Jeff Anderson)*

*Scholastic Ready 4 Reading Short Reads Decodables*

*Scholastic Ready 4 Reading Know to Show Text Set Decodables*

*Fly Leaf Decodable Collections (3<sup>rd</sup> Grade)*

*Benchmark Education Decodable Collection (3<sup>rd</sup> Grade)*

*CommonLit (Grades 4-12)*

*Zaner Bloser Handwriting (K-4<sup>th</sup> Grade)*

## Spanish Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 6.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **Spanish RLA TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

Yes

No

## Spanish Reading Language Arts K–5 Instructional Materials

### QUESTION 7.0:

Share the **full subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **Spanish RLA grades K–5** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): Instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Spanish RLA grades K–2** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*

*HMH ¡Arriba la lectura! Rigby Spanish Leveled Library with Take and Teach Lessons*

*HMH ¡Arriba la lectura! Big Book Set*

*HMH ¡Arriba la lectura! Read Aloud Set*

*HMH ¡Arriba la lectura! Bookstix*

*HMH ¡Arriba la lectura! Writer's Notebook*

*HMH 2020 Texas ¡Arriba la lectura! Teacher's Guide Set*

*HMH ¡Arriba la lectura! Start Right Reader Set*

*HMH ¡Arriba la lectura! Instructional Card Kit*

*HMH Texas ¡Arriba la lectura! Writing Workshop Teacher's Guide*

*HMH 2020 Texas ¡Arriba la lectura! Student myBook Hardcover*

*HMH Texas ¡Arriba la lectura! Teaching Pal Set*

*HMH ¡Arriba la lectura! Trade Classroom Library Set 6 with Take And Teach Lessons*

*HMH Into Reading Start Right Reader Set*

*HMH Into Reading Instructional Card Kit*

*HMH 2020 Texas Into Reading Teacher's Guide Set*

*HMH 2020 Texas Into Reading Student myBook Softcover Set*

*HMH Texas Into Reading Teaching Pal Set*

*Scholastic Guided Reading Short Reads Our World*

*Scholastic Guided Reading Lecturas Cortas*

*Steps to Literacy; RAZ Kids*

**Spanish RLA grades 3–5** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*

*HMH 2020 Texas ¡Arriba la lectura! Teacher's Guide Set Grade 3*

*HMH ¡Arriba la lectura! Rigby Spanish Leveled Library with Take and Teach Lessons Grade 3*

*HMH Texas ¡Arriba la lectura! Writing Workshop Teacher's Guide Grade 3*

*HMH 2020 Texas ¡Arriba la lectura! Student myBook Hardcover Set Grade 3*

*HMH ¡Arriba la lectura! Vocabulary Cards Grade 3*

*HMH Texas ¡Arriba la lectura! Teaching Pal Set Grade 3*

*HMH ¡Arriba la lectura! Trade Classroom Library Set 6 with Take and Teach Lessons Grade 3*

*HMH ¡Arriba la lectura! Writer's Notebook Grade 3*

*HMH 2020 Texas Into Reading Teacher's Guide Set Grade 3*

*Scholastic Short Reads Our World Grade 3 (Levels J-Q)*

*Scholastic Lecturas Cortas Grade 3 (Levels J-Q)*

*Teacher Created Materials Exploring Social Studies Texas Edition Grade 3 (Spanish)*

*Steps to Literacy*

*Steps to Literacy Book Club; RAZ Kids*

## English Reading Language Arts 6–8 TEKS Coverage Certification

### QUESTION 8.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

Yes

No

## English Reading Language Arts 6–8 Instructional Materials

### QUESTION 9.0:

Share the **full subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**English RLA grades 6–8** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*

*Savvas, My Perspectives (Grades 6 – 8)*

*The Reading Intervention Tools Kit (Tier 2 & 3); Teacher Created Materials*

*Learning Ally (Tier 3); Learning Ally Audiobooks*

*CommonLit (Grades 4-12)*

***Middle School ESL 6-8***

*Story of America through 1866*

*GO! Welcome Newcomers: Fundamentals – Saddleback Publishing*

*GO! ELL Literacy Library – Saddleback Publishing*

*TERL: Discover Boxed Set – Saddleback Publishing*

*TERL: Decode Sets Level 1– Saddleback Publishing*

*TERL: Decode Sets Level 2– Saddleback Publishing*

*TERL: Decode Sets Level 3– Saddleback Publishing*

*TERL: Develop Sets Level 1– Saddleback Publishing*

*TERL: Develop Sets Level 2– Saddleback Publishing*

*Tween Diversity Set A – Saddleback Publishing*

*Tween Sports Set A– Saddleback Publishing*

*Tween Female-Driven Set A– Saddleback Publishing*

*Tween STEM Set 1– Saddleback Publishing*

*McGraw Hill Online Only Textbook*

*My Lexia*

## English Reading Language Arts 9–12 TEKS Coverage Certification

### QUESTION 10.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

## English Reading Language Arts 9–12 Instructional Materials

### QUESTION 11.0:

Are the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**English RLA grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:**

*FBISD District-created Curriculum*

*McGraw Hill, English I & English II*

*McGraw Hill, American Literature*

*McGraw Hill, British Literature*

*The Reading Intervention Tools Kit (Tier 2 & 3); Teacher Created Materials*

*Learning Ally (Tier 3); Learning Ally Audiobooks*

*CommonLit (Grades 4-12)*

***High School ESOL I and ESOL II***

*Story of America through 1866 – Saddleback Publishing*

*Welcome Newcomers Fundamentals – Saddleback Publishing*

*American Government: Sample Set – Saddleback Publishing*

*U.S. History Graphic Novel Set – Saddleback Publishing*

*TERL: Discover Boxed Set – Saddleback Publishing*

*TERL: Decode Sets Level 1– Saddleback Publishing*

*TERL: Decode Sets Level 2– Saddleback Publishing*

*TERL: Decode Sets Level 3– Saddleback Publishing*

*TERL: Develop Sets Level 1– Saddleback Publishing*

*TERL: Develop Sets Level 2– Saddleback Publishing*

*TERL: Develop Sets Level 3– Saddleback Publishing*

*Teen Diversity Set A– Saddleback Publishing*

*Teen Sports Set A– Saddleback Publishing*

*Teen Female-Driven Set A– Saddleback Publishing*

*Teen STEM Set 1– Saddleback Publishing*

*Teen Moral Focus Set 1– Saddleback Publishing*

*McGraw Hill Online Only Textbook*

# Mathematics Certification

## Scope and Sequence - All Grade Levels Mathematics

### QUESTION 12.0:

How is mathematics content implemented in your LEA?

Please indicate your LEA's approach to managing the implementation of mathematics content in each of the following grade band. [Single select for each grade band]

QUESTION	Grades	The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	K–2	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	3–5	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	6–8	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	9–12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Mathematics K–5 TEKS Coverage Certification

### QUESTION 13.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

Yes

No

## Mathematics K–5 Instructional Materials

### QUESTION 14.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **mathematics grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Mathematics grades K–5** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*

*Great Minds, Eureka Math (K-5<sup>th</sup> Grade)*

*Dreambox, Discovery Education (PK – 8<sup>th</sup> Grade)*

*Hand2Mind*

*Number Worlds, McGraw-Hill (Tier 3)*

## Mathematics 6–8 TEKS Coverage Certification

### QUESTION 15.0

For school year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials). [Single Select]

Yes

No

## Mathematics 6–8 Instructional Materials

### QUESTION 16.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Mathematics grades 6–8** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*  
*Open Up Resources (6 – 8<sup>th</sup> Grade)*  
*Dreambox, Discovery Education (PK – 8<sup>th</sup> Grade)*  
*Hand2Mind*

## Mathematics 9–12 TEKS Coverage Certification

QUESTION 17.0:

For School Year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

- Yes  
 No

## Mathematics 9–12 Instructional Materials

QUESTION 18.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Mathematics grades 9–12** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*  
*Savvas – Texas Algebra I*  
*Savvas – Texas Algebra II*  
*Savvas – Texas Geometry*  
*Savvas – Math Models & Applications – Texas Edition*  
*Savvas Precalculus – Graphical, Numerical, Algebraic – Texas Edition*  
*Savvas Statistics – Modeling of the World*  
*Agile Minds – Transition to College Mathematics (College Prep)*

## Social Studies Certification

### Scope and Sequence - All Grade Levels Social Studies

#### QUESTION 19.0:

How is social studies content implemented in your LEA?

Please indicate your LEA's approach to managing the implementation of social studies content in each of the following grade band. [Single select for each grade band]

QUESTION	Grades	The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	K–2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	3–5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	6–8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	9–12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Social Studies K–5 TEKS Coverage Certification

#### QUESTION 20.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

### Social Studies K–5 Instructional Materials

#### QUESTION 21.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Social Studies grades K–5** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*  
*Savvas My World Social Studies (K-5<sup>th</sup> Grade)*  
*Nystrom World Atlas Online (K-5<sup>th</sup> Grade)*

## Social Studies 6–8 TEKS Coverage Certification

QUESTION 22.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

## Social Studies 6–8 Instructional Materials

QUESTION 23.0:

Select **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Social Studies grades 6–8** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*  
*McGraw-Hill; Grade (6 – 8<sup>th</sup> Grade)*  
*Active Classroom; Social Studies Service (6 – 8<sup>th</sup> Grade)*

## Social Studies 9–12 TEKS Coverage Certification

### QUESTION 24.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials)

Yes

No

## Social Studies 9–12 Instructional Materials

### QUESTION 25.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Social Studies grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:**

*FBISD District-created Curriculum*  
*McGraw-Hill, World Geography*  
*McGraw-Hill, World History*  
*McGraw-Hill, US History*  
*McGraw-Hill, Government*  
*McGraw-Hill, Economics & Personal Financial Literacy*  
*McGraw-Hill, Economics*  
*McGraw-Hill, Sociology*  
*McGraw-Hill, Psychology*  
*Active Classroom, Mexican American Studies*  
*Active Classroom, African American Studies*  
*Active Classroom; Social Studies Service (9 – 12<sup>th</sup> Grade)*

## Science Certification

### Scope and Sequence - All Grade Levels Science

#### QUESTION 26.0:

How is science content implemented in your LEA?

Please indicate your LEA's approach to managing the implementation of science content in each of the following grade bands. [Single select for each grade band]

QUESTION	Grades	The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	<b>K–2</b>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	<b>3–5</b>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	<b>6–8</b>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	<b>9–12</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Science K–5 TEKS Coverage Certification

#### QUESTION 27.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

## Science K–5 Instructional Materials

### QUESTION 28.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Science grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:**

*FBISD District-created Curriculum*

*McGraw-Hill; Texas Science (K-5<sup>th</sup> Grade)*

*EduSmart (K – 5th Grade)*

## Science 6–8 TEKS Coverage Certification

### QUESTION 29.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

## Science 6–8 Instructional Materials

### QUESTION 30.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Science grades 6–8** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*  
*Savvas – Experience Science (6 – 8<sup>th</sup> Grade)*  
*EduSmart (6 – 8<sup>th</sup> Grade)*

## Science 9–12 TEKS Coverage Certification

QUESTION 31.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

## Science 9–12 Instructional Materials

QUESTION 32.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district or charter will regularly use (once a week or more, on average) for **science grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Science grades 9–12** full-subject and/or supplemental publisher(s)/ product(s) used:

*FBISD District-created Curriculum*  
*Savvas – Biology: Texas Experience*  
*Savvas – Chemistry: Texas Experience*  
*McGraw-Hill – Integrated Physics & Chemistry Texas Science*  
*Savvas – Physics: Texas Experience*  
*TPS – STEAM into Aquatic Science*  
*eDynamics – Astronomy*  
*Cengage – Earth and Space Science*  
*Cengage – Environmental Systems*  
*EduSmart - Biology*

## Children's Internet Protection Act

### The Children's Internet Protection Act

The Children's internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C), Section [28.0022](#), [Section 43.22](#), Penal Code, and any other law or regulation that protects students from obscene or harmful content.

QUESTION 34.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C), Section 28.0022, Penal Code, and any other law or regulation that protects students from obscene or harmful content?

Yes

No

## Additional Informational Questions (Optional)\*

QUESTION 35.0:

Has your LEA used, or do you plan to use, the Texas Resource Review (TRR) to inform local decisions related to instructional materials adoption?

Yes

No

QUESTION 35.1:

**If “Yes” is selected:** In which subject area(s) have you used the TRR to obtain information about the quality of products? \*

English Reading Language Arts

Spanish Reading Language Arts

Prekindergarten

English Phonics

Spanish Phonics

Science

QUESTION 36.0:

**How likely is it you would recommend TRR to other educators? 0 (Not at all likely) to 10 (Extremely Likely)\***

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

QUESTION 37.0:

**Assessment Platform:** Select the assessment platform (if any) your LEA leverages for unit/module, diagnostic, or interim, and for which type of assessments.

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DMCA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Texas Formative Assessment Resource	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STAAR Interim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="NWEA - MAP"/>			
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Benchmark Assessment System/ SEL"/>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Insert here"/>			

QUESTION 38.0:

**Is your LEA planning on using the SBOE-Approved Instructional Materials Allotment?**

SBOE-Approved Instructional Materials Allotment - An annual entitlement of \$40 per enrolled student credited to a district's Instructional Materials and Technology Account to procure instructional materials placed on the approved list maintained by the SBOE under TEC §31.022. See TEC, §48.307

- Yes, we are.
- No, we do not have a need for it.
- Unsure, we need more information.

QUESTION 39.0:

**Is your LEA planning on using the Open Education Resource Funding Allotment?**

Open Education Resource Printing Allotment - An annual entitlement of up to \$20 per enrolled student credited to a district's Instructional Materials and Technology Account for expenses incurred in the printing and shipping of SBOE-approved open education resources. See TEC, §48.308

- Yes, we are.
- No, we do not have a need for it.
- Unsure, we need more information.

## Certification 2024-25 Survey Ratification [Printed and uploaded PDF]

In accordance with [Texas Education Code §31.1011](#), school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

Other Certified Subject Areas

QUESTION 40.0:

Please select each subject in the required curriculum below for which your district provides each student with instructional materials that cover all elements of the essential knowledge and skills: [multiple select]

- Career & Technical Education
- Fine Arts
- Health
- Technology Applications
- English Language Proficiency Standards
- Languages other than English

District County Number (6-digit ID):

079907

District Name:

Fort Bend ISD

Date of Ratification by Local School Board of Trustees or Governing Body:

April 22, 2024

Signature of the Board President and Secretary or Governing Board Officer

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

*After ratification, please scan THIS SIGNATURE PAGE of this form and submit to TEA through the electronic Certification of Provision of Instructional Materials Survey*

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: P2024 Adoption Materials**  
**References: District Goal 1**  
**Department: Academic Affairs**

**Recommendation**

Consideration and approval for adoption and purchase of instructional resources associated with the program areas included within Proclamation 2024; K-12 Science, Personal Financial Literacy & Economics, and identified CTE courses. The initial purchase is \$11,500,000 for up to an 8-year period of adoption beginning with the 2024-25 school year.

**Summary**

The State Board of Education issues proclamations calling for instructional materials. A proclamation is a formal invitation for vendors to provide materials that the state and school district can adopt and purchase for instructional use.

The Teaching & Learning and Career & Technology Education Departments have collaborated and used the District defined process to identify, review, and recommend instructional resources that align with the Texas Essential Knowledge & Skills (TEKS). The recommended resources will support the implementation of the curriculum and instructional models while upholding the intent of the Instructional Materials Allotment (IMA) afforded to the District each biennium.

**Background**

Campus and District staff have reviewed material through the lens of instructional program guidelines, Fort Bend ISD curriculum, and District priorities. The administration supports the recommendation of the following resources as District-adopted resources for the following curriculum areas.

<b>K-12 Science P2024 Resources</b>			
<b>Course/Level</b>	<b>Publisher</b>	<b>Format</b>	<b>Cost</b>
Kindergarten - 5th	McGraw Hill	Digital & Print	\$ 4,499,637.00
6 <sup>th</sup> - 8 <sup>th</sup> Grade	Savvas	Digital & Print	\$ 2,399,489.00
Biology	Savvas	Digital & Print	\$ 970,020.00
Chemistry	Savvas	Digital & Print	\$ 881,460.00
IPC	McGraw Hill	Digital & Print	\$ 128,082.00
Physics	Savvas	Digital & Print	\$ 314,930.00
Aquatic science	TPS	Digital & Print	\$ 343,140.00
Astronomy	Edyn	Digital	\$ 134,400.00

K-12 Science P2024 Resources			
Course/Level	Publisher	Format	Cost
Earth and Space	Cengage	Digital & Print	\$ 77,253.00
AP Chemistry	Savvas	Digital & Print	\$ 91,500.00
AP Physics I&II	Savvas	Digital & Print	\$ 256,200.00
AP Physics C	Savvas	Digital & Print	\$ 54,000.00
Environmental Systems	Cengage	Digital & Print	\$ 94,625.00
<b>Total Science</b>			<b>\$ 10,244,736.00</b>

Personal Financial Literacy and Economics P2024 Resources			
Course/Level	Publisher	Format	Cost
PFLE	McGraw Hill	Digital & Print	\$ 412,776.00

CTE P2024 Resources			
Course/Level	Publisher	Format	Cost
Anatomy & Physiology	Cengage	Digital	\$ 132,008.00
Medical Terms	Cengage	Digital	\$ 105,212.00
Health Science	Cengage	Digital	\$ 132,008.00
Forensic Science	TPS Publishing Inc.	Print & Digital	\$ 139,200.00
Lifespan Dev	Goodheart Wilcox	Print & Digital	\$ 49,275.00
Education & Training (Child Development)	Goodheart Wilcox	Print & Digital	\$ 5,748.75
Principles of Education & Training	Goodheart Wilcox	Print & Digital	\$ 5,748.75
Fundamentals of Computer Science Computer Science I	CodeHS	Digital	\$ 49,500.00
<b>Total CTE</b>			<b>\$ 618,700.50</b>

Proclamation expenditures will not exceed \$11,500,000, which represents the cost over an 8-year adoption period and includes a factor for future student growth and annual price adjustments. Future purchases will be made as needed to meet enrollment growth or replace lost or damaged materials.

Proclamation 2024 resources will be purchased using funds from IMA and District funds as needed from vendors that have been awarded contracts through various district solicitations.

Vendors:	Cengage Code HS Edyn
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	Goodheart Wilcox McGraw Hill Savvas Learning Company TPS Publishing Inc.
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Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Dr. Kim Lawson  
Chief Academic Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Campus Security Management System and Equipment (COOP)**  
**Reference: District Goal 5**  
**Department: Police Department**

**Recommendation**

Consideration and approval for the purchase of a campus security management system and equipment under a cooperative contract with General Service Administration (GSA) for an amount not to exceed \$434,649 and authorization for the Superintendent to negotiate and execute the agreement through April 2029.

**Summary**

In March 2021, the Board approved 22-010AR for a campus security management system and equipment through the General Services Administration cooperative contract.

The security screening access equipment and visitor management system provides comprehensive oversight of campus and building access. Raptor Technologies provides an effective and efficient method for tracking visitors. The system uses public databases to screen visitors, providing school and law enforcement officers with information about visitors who may pose a threat to the campus.

The General Service Administration (GSA) cooperative purchasing contract will allow the District to fulfill its campus security management system and equipment needs efficiently and effectively and complies with school district bidding requirements. The current cooperative contract is active through April 2029. Should the contracts not renew for the full term, staff will return to the Board to request authorization to utilize the new cooperative contract, an alternative cooperative contract, or an alternate procurement method.

Renewal options are available through April 2029. Should the cooperative contract not be renewed for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract or an alternate procurement method.

## **Background**

Expenditures for FY 2022-23 were \$98,277. Expenditures for the existing Raptor modules, equipment, and supplies will not exceed \$434,649 through April 2029. Funding is included in the budget.

Requested by:	David Rider Chief of Police Long Pham Chief Information Officer Bryan Guinn, Chief Financial Officer
Vendor:	Raptor Technologies ***
Budget Sources:	General Fund TEA Silent Panic Alert Technology Grant TEA Safety and Facilities Enhancement Grant
Amount:	Not to exceed \$434,649
Other Supporting Information	
Sole Source:	N/A
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through April 2029
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

David Rider  
Chief of Police

Long Pham  
Chief Information Officer

Bryan Guinn  
Chief Financial Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 08, 2024**  
**Action: Review: Construction Manager at Risk  
Guaranteed Maximum Price Phase #2  
for the Rebuild of Briargate ES**  
**References: Board Policy CV (Local)  
District Goal 5**  
**Department: Operations**

### **Recommendation**

Consideration and approval of a Guaranteed Maximum Price (GMP) Phase #2 for the remainder of construction on Briargate Elementary School Rebuild (BP001), for an amount of \$30,320,000 and authorization for the Superintendent to execute the GMP Phase #2.

### **Summary**

The 2023 Bond Program includes the rebuild of Briargate Elementary School.

On April 3, 2023, the FBISD Board of Trustees approved Kirksey Architects, Inc. as the architect of record to facilitate community engagement meetings and prepare construction documents and specifications for the design of Briargate Elementary School.

On June 26, 2023, the FBISD Board of Trustees approved the 2023 Bond Program Master Budgets, which included approval of \$48,263,993 for BP001 Briargate Elementary School Rebuild.

On June 26, 2023, the BOT approved a CMAR contract (Two-Step Process) with best value contractor Cadence McShane Construction Inc. to provide construction services for BP001 Briargate Elementary School Rebuild.

On August 7, 2023, the schematic design for BP001 Briargate Elementary School Rebuild was presented as an update to the Board of Trustees while the architect continued with completion of Design Development and Construction Documents.

On September 25, 2023, the District executed the intent to terminate its contract for convenience to Cadence McShane Construction Company, LLC.

On October 16, 2023, the BOT approved JR Thomas Group for BP001 Briargate Elementary School Demolition. The approved Job Order Contract was in the amount of \$750,000.00.

On October 24, 2023, a CMAR contract (Two-Step Process) was executed with Rogers O'Brien Construction Company, LLC to provide construction services for BP001 Briargate Elementary School Rebuild.

On January 22, 2024, the BOT approved a GMP Phase #1 for BP001 Briargate ES Rebuild for Rogers O'Brien Construction Company, LLC. This was the first of an anticipated two GMPs. This approved GMP Phase #1 was for \$14,250,000 which includes a general conditions and Long Lead Items Allowance (that will cover structural steel submittals, food

service equipment, elevator, HVAC equipment, electrical switchgear, generator), underground electrical material, underground storm utilities material and site work.

On February 29, 2024, Rogers O’Brien Construction Company, LLC submitted the second of an anticipated two GMPs. Rogers O’Brien Construction Company, LLC submitted the proposed GMP Phase #2 for an amount of \$30,320,000. The total construction contract amount for the re-build of Briargate Elementary School is \$44,570,000, which includes both GMP #1 and #2.

The original budget approved by the Board on June 26, 2023 for BP001 was \$48,263,993. After finalizing the numbers on GMP, the final revised project budget required is \$53,963,993.

On April 22 2024, staff will request approval to reallocate available funding to BP001 from various categories and the utilization of \$5,700,000 from Bond 2023 Program Contingency to cover construction for BP001.

The revised detailed project budget for BP001 Briargate Bend Re-Build is provided on attached Exhibit 1.

<b>CMAR Contract</b>	<b>Package Number</b>	<b>Description</b>	<b>Revised Project Budget</b>
RFQ 23-069KB – CMAR Briargate Rebuild	BP001	Briargate Rebuild	\$53,963,993

The contract amount will be funded with the 2023 Bond Program Funds as detailed on the above table.

Upon Board approval, staff will finalize the CMAR contract for Briargate ES Rebuild, and work will begin once the contract is executed.

The construction of Briargate ES-Rebuild utilizes the Construction Manager at Risk (CMAR) construction contracting method, subject to open-book pricing, and an audit upon project completion. Open-book pricing allows FBISD the ability to audit the CMAR’s costs and verify that the contractor charged the proper costs against the Guaranteed Maximum Price (GMP). A financial audit will be performed through a third-party contract upon completion of the project.

Recommended by:

Dr. Marc Smith  
 Superintendent of Schools

Submitted by:

Damian Viltz  
 Chief Operations Officer



Project Summary  
**BP001 - Briargate Re-Build**  
 Exhibit - 1

Description	A A/E Design Fees & Reimbursables	B Design Contingency	C Other Professional Services	D Construction	E Construction Contingency	F FF&E	G Site Development	H Admin & Other Project Costs	I Project Contingency	TOTAL
<b>BRIARGATE ELEMENTARY</b>	\$2,445,000.00		\$1,697,197.50	\$45,488,104.50		\$4,158,000.00	\$135,600.00	\$1,000.00	\$39,091.00	\$53,963,993.00
<b>TOTAL:</b>	<b>\$2,445,000.00</b>		<b>\$1,697,197.50</b>	<b>\$45,488,104.50</b>		<b>\$4,158,000.00</b>	<b>\$135,600.00</b>	<b>\$1,000.00</b>	<b>\$39,091.00</b>	<b>\$53,963,993.00</b>

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Construction Services**  
**Agreement PKG016 New Ag Facility**  
**References: Board Policy CV (Local)**  
**District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval of a construction services agreement with Job Order Contractor (JOC) E Contractors to perform the necessary repairs/improvements needed at the Ronnie Davis Agriculture Center for a not-to-exceed amount of \$99,851.00; and authorization for the Superintendent to negotiate and execute or terminate the agreements.

**Summary**

The project consisted of the construction of a new agriculture facility funded under Bond 2018.

The scope of work provided a new agriculture facility serving Elkins, Hightower, Marshall, Ridge Point and Willowridge high schools and it included a new building; however, after completion of the original scope of work, additional deficiencies were identified.

The Architect of Record, Harrison Kornberg, did not provide an acceptable remediation therefore the district needed to work directly with a civil engineer to rectify the discovered concerns.

On October 16, 2023, the FBISD Board of Trustees approved the pools of civil engineer professional service providers, which includes Dally Associates Inc.

Dally Associates Inc. has provided construction drawings to address the additional deficiencies, which includes modifying existing roof drains to connect to proposed underground storm pipe, re-grade specific areas to ensure positive drainage away from the facility as repair recommendations, and proposed repairs documented for execution under E Contractors.

The project will need \$72,691.00 additional funds to complete the work, which will be funded by 2018 Program Contingency.

The revised project budget for PKG016 New Ag Facility is provided on the attached Exhibit 1.

<b>Package Number</b>	<b>Description</b>	<b>Revised Project Budget</b>
PKG016	New Ag Facility	\$3,727,541

Upon Board approval, staff will negotiate the contract with E Contractors and work will begin once the contract is executed.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Damian Viltz  
Chief Operations Officer

Project Summary  
**Package 16 - New Ag Facility**  
 EXHIBIT - 1

	A	B	C	D	E	F	G	H	I	TOTAL
Description	A/E Design Fees & Reimbursables	Design Contingency	Other Professional Services	Construction	Construction Contingency	FF&E	Site Development	Admin & Other Project Costs	Project Contingency	
RONNIE DAVIS AG CENTER-TRAMMEL FRESNO	\$299,420	\$10,549	\$178,382	\$2,532,691	\$500,562	\$114,527	\$86,410	\$5,000	\$0	\$3,727,541
<b>TOTAL:</b>	\$299,420	\$10,549	\$178,382	\$2,532,691	\$500,562	\$114,527	\$86,410	\$5,000	\$0	\$3,727,541

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Microsoft Enrollment for  
Education Solutions (EES)**  
**References: District Goal 5**  
**Department: Information Technology**

### **Recommendation**

Consideration and approval for the purchase of Microsoft Enrollment for Education Solutions (EES) program, through the Department of Information Resources (DIR) purchasing cooperative, for an amount not to exceed \$2,756,250, and authorization for the Superintendent to negotiate and execute the agreement through September 2027.

### **Summary**

On July 23, 2018, the Board approved the purchase of website and mass notification through RFP (Request for Proposals) 18-057 which expires August 23, 2024.

The Microsoft operating system is the standard software used for District servers, desktops, and laptops and is necessary to maintain current licenses for all machines running Microsoft programs.

The EES Agreement provides school districts with a cost-effective and efficient means to obtain Microsoft software licenses through a single subscription agreement. Fort Bend ISD has been taking advantage of the Microsoft EES agreement since the 2014-15 school year. This annual purchase gives the District the licenses needed for all Data Center systems, the District's standard desktop software, and modern productivity suite of products.

License count for various Microsoft products and services changes annually based on District growth. The product offerings supported by this license agreement enable the District to leverage the most current and up-to-date technology for all aspects of District operations. Major software subscriptions and licenses included in this agreement are:

- Windows-based operating systems for desktops and laptop computers used throughout the District including Office 365 (latest version), Desktop Optimization Packs
- Outlook E-mail – Cloud-based email transport for faculty, staff, and students
- OneDrive for Business – Cloud-based storage space for faculty, staff, and students
- SharePoint Online – Cloud-based collaboration tool and storage of department and campus files
- Microsoft Teams – Collaboration tool using instant messaging, peer-to-peer voice and video calls, and virtual meetings

- Infrastructure services to include Azure cloud services, SQL database licenses, 400+ Windows servers, etc.

This contract seeks approval under relevant statutes, including Chapter 44, §44.031 (a) of the Texas Education Code and Chapter 791, Interlocal Cooperation Act, along with Board Policies CH (LEGAL) and CH (LOCAL) for purchasing goods and services. The Board of Trustees must approve proposed awards of \$50,000 or more.

Under the authority of the Texas Government Code §791.001 and the Interlocal Cooperations Act as amended, local governments like Fort Bend ISD are allowed to contract with each other and other government agencies. This ACT exempts the requirement of seeking competitive bids for goods and services, once a school district determines that a local cooperative purchasing program offers the best value, to enhance efficiency and effectiveness.

Renewal options are available through September 2027. Should the cooperative contract not be renewed for the full term, staff will utilize an alternate cooperative contract, or return to the Board to request authorization to utilize an alternate procurement method.

### **Background**

Expenditures for FY 2022-23 were \$763,628. Expenditures will not exceed \$2,756,250, which includes a five (5) percent increase for staffing and license cost increases during annual renewals. Funding is included in the departmental budget.

Requested by:	Long Pham, Chief Information Officer Bryan Guinn, Chief Financial Officer	
Vendor:	SHI Government Solutions, Inc.***	
Budget Sources:	General Fund	
Amount:	Not to exceed \$2,756,250 through September 2027	
Other Supporting Information		
Sole Source:	No	
Number of vendors contacted by Purchasing:	N/A	
Number of vendors downloaded the solicitation:	N/A	
Number of responses received:	N/A	
Number of “no bid” responses received:	N/A	
Length of commitment:	Through September 2027	
Last solicitation date:	N/A	
Supporting documents:	N/A	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

\*\*\* Previously awarded a contract of the same scope with the District

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Long Pham  
Chief Information Officer

Bryan Guinn  
Chief Financial Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Office Supplies, Related Products and Services (COOP)**  
**Reference: District Goal 5**  
**Department: Purchasing Department**

### **Recommendation**

Consideration and approval for the purchase of office supplies, related products, and services from multiple vendors through multiple cooperative contracts for an amount not to exceed \$11,698,165 and authorization for the Superintendent to negotiate and execute the agreements through May 2029.

### **Summary**

In July 2019, the Board approved 19-073AB Office Supplies, Copy Paper, and Toner through Office Depot, Inc. and Liberty Office Products. This contract will expire on May 31, 2024. The OMNIA Partners, Choice Partners, and E&I Cooperative Services purchasing cooperative contracts will allow the District to establish a contract to fulfill its needs for office supplies, related products and services. Vendors will offer products and services including but not limited to the following categories:

- Office Supplies: General office supplies shall include but not be limited to office consumables, paper, toner, IT peripherals and office equipment.
- School Supplies: General educational supplies shall include but not limited to educational consumables.
- Copy and Print Materials: Copy and print materials shall include but not be limited to copy paper, customized stamps, and special orders.

This contract seeks approval under relevant statutes, including Chapter 44, §44.031(a) of the Texas Education Code and Chapter 791, Interlocal Cooperation Act, along with Board Policies CH (LEGAL) and CH (LOCAL) for purchasing goods and services. The Board of Trustees must approve proposed awards of \$50,000 or more.

Under the authority of the Texas Government Code §791.001 and the Interlocal Cooperation Act as amended, local governments like Fort Bend ISD are allowed to contract with each other and other government agencies. This ACT exempts the requirement of seeking competitive bids for goods and services, once a school district determines that a local cooperative purchasing program offers the best value, to enhance efficiency and effectiveness.

Renewal options are available through May 2029. Should the cooperative contracts not renew for the full term, staff will return to the Board to request authorization to utilize the

new cooperative contract, an alternative cooperative contract, or an alternate procurement method.

The term of this contract is for three (3) years with two (2) optional one-year extensions. The contract term will begin on June 1, 2024, and will run through May 31, 2027. With the two (2) option years, the contract can be extended until May 2029.

**Background**

Expenditures for FY 2022-23 were \$ \$2,475,337. Total expenditures on this contract are \$10,421,586.20. Expenditures will not exceed \$11,698,165 through May 2029. Funding is included in the budget.

Requested by:	Richard Gay, Executive Director, Business Services Bryan Guinn, Chief Financial Officer	
Vendor:	Office Depot, Inc.*** Staples Contract and Commercial, Inc. Liberty Office Products***.	
Budget Sources:	General Fund Federal Funds All Funds	
Amount:	Not to exceed \$11,698,165	
Other Supporting Information		
Sole Source:	N/A	
Number of vendors contacted by Purchasing:	N/A	
Number of vendors downloaded the solicitation:	N/A	
Number of responses received:	N/A	
Number of "no bid" responses received:	N/A	
Length of commitment:	Through May 2027	
Last solicitation date:	May 2019	
Supporting documents:	N/A	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

\*\*\* Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Bryan Guinn  
Chief Financial Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Printer Equipment and Printer Management Services**  
**References: District Goal 5**  
**Department: Information Technology**

### **Recommendation**

Consideration and approval for the purchase of printer equipment and printer management services through The Interlocal Purchasing System (TIPS-USA) purchasing cooperative, for an amount not-to-exceed \$2,640,000 and authorization for the Superintendent to negotiate and execute the agreement through May 2028.

### **Summary**

In July 2020, the Board approved RFQuote 20-104JB Printer Equipment and Printer Management Services which expires on May 31, 2024. The printer equipment and printer management services provide for the purchase of new printers and places all printers under a managed service contract. This contract covers all ink, toner, consumable printer parts, and services for a fixed annual cost. Since switching to the Managed Print Services contract in 2020, Fort Bend ISD has realized an annual savings of more than \$600,000 for printer supplies.

This contract seeks approval under relevant statutes, including Chapter 44, § 44.031(a) of the Texas Education Code and Chapter 791, Interlocal Cooperation Act, along with Board Policies CH (LEGAL) and CH (LOCAL) for purchasing goods and services. The Board of Trustees must approve proposal awards worth \$50,000 or more.

Under the authority granted in the Texas Government Code §791.001 The Interlocal Cooperation Act as amended, allows local governments like Fort Bend ISD the ability to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with local government agencies of the state to perform governmental administrative functions.

Renewal options are available through May 2028. Should the cooperative contract not be renewed for the full term, staff will return to the Board to request authorization to utilize an alternative cooperative contract, or an alternate procurement method.

### **Background**

Expenditures for 2022-23 were \$587,455. Expenditures are not expected to exceed \$2,640,000 through May 2028. Funding is included in the budget.

Vendor:	ImageNet Consulting***
Budget Sources:	General Fund Student Activity Funds 2018 Bond Fund 2023 Bond Fund Grant Funds Campus Activity Funds Enterprise Fund
Amount:	Not to exceed \$2,640,000 through May 2028
Other Supporting Information	
Sole Source:	N/A
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through May 2028
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	N/A

\*\*\* Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Long Pham  
Chief Information Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Security Camera**  
**Purchase, Installation, and Related**  
**Services (COOP)**  
**Reference: District Goal 5**  
**Department: Police Department**

### **Recommendation**

Consideration and approval for the purchase of security cameras, installation, and related services from multiple vendors through multiple cooperative contracts in an amount not-to-exceed \$3,050,000 and authorization for the Superintendent to negotiate and execute the agreements through April 2029.

### **Summary**

In June 2021, the Board approved 21-054AR Security Camera Maintenance, Repairs, and Related Items to cover the operation, maintenance, parts, installation, and replacement of existing security cameras.

The Police Department will use this procurement to purchase security cameras and related security equipment located throughout the District. Security cameras are part of the District's security infrastructure and allow staff to monitor District buildings and facilities. The District also uses Video Insight, a video management system, to manage security cameras. The video management system serves as a centralized platform for managing the District's security and Special Education cameras.

The Interlocal Purchasing System (TIPS), EPIC 6, and Omnia Purchasing cooperative contracts will allow the District to fulfill its security camera purchases and related security equipment needs efficiently and effectively and complies with school district bidding requirements. The current cooperative contract is active through April 2029. Should the contracts not renew for the full term, staff will return to the Board to request authorization to utilize the new cooperative contract, an alternative cooperative contract, or an alternate procurement method.

Renewal options are available through April 2029. Should the contract not be renewed for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method.

### **Background**

Expenditures for FY 2022-23 were \$816,814. Total expenditures on this contract are \$1,854,141. Expenditures will not exceed \$3,050,000 through April 2029. Funding is included in the budget.

Requested by:	David Rider Chief Police Officer Bryan Guinn, Chief Financial Officer
Vendor:	Convergint Technologies*** Design Security Controls*** All Campus Security***
Budget Sources:	General Fund 2023 Bond Funds
Amount:	Not to exceed \$3,050,000
Other Supporting Information	
Sole Source:	N/A
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through April 2029
Last solicitation date:	March 25, 2021
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

David Rider  
Chief of Police

Bryan Guinn  
Chief Financial Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Session Initiation Protocol (SIP) Trunks (COOP)**  
**Reference: District Goal 5**  
**Department: Information Technology**

### **Recommendation**

Consideration and approval for the purchase of Session Initiation Protocol (SIP) Trunks from Granite Telecommunications LLC under a cooperative contract with OMNIA Partners cooperative in an amount not to exceed \$400,000 and authorization for the Superintendent to negotiate and execute the agreement through June 2029.

### **Summary**

In May 2022, the Board approved 22-061TA for Public Switched Telephone Network (PSTN) Telephony Access Primary Rate Interface (PRI) Related Items and Services through The Interlocal Purchasing System (TIPS) cooperative contract.

After the Board approved 22-043TA for telephone service and related services in February 2022, all phone lines for intrusion alarms, fire alarms, and elevators were moved to Granite Telecommunications, a competitive carrier, which significantly decreased the District's spending with Windstream. Granite provides telephone and related services using newer digital telephony services not previously available in our area. The digital SIP trunks available through Granite will replace most of the telephone services previously purchased from Windstream.

The telephone services currently contracted from Windstream use obsolete telephony technology. Even though Windstream has not announced its intentions to decommission the obsolete switches it currently uses, the carrier has advised the District to migrate to a newer service as soon as possible. SIP voice trunks are a newer IP-based voice technology that will transition the District away from the obsolete switches as recommended by Windstream. The recommended transition will provide primary and backup voice circuits, connecting multiple data centers for redundancy.

The OMNIA Partners cooperative purchasing contract will allow the District to obtain the telephone services and complies with the school district bidding requirements. Renewal options are available through June 2029. Should the contract not be renewed for the full term, staff will return to the Board to request authorization to utilize an alternative cooperative contract or an alternate procurement method.

## **Background**

Expenditures for FY 2022-23 were \$90,000. Expenditures will not exceed \$400,000 through June 2029. Funding is included in the budget.

Requested by:	Long Pham, Chief Information Officer Bryan Guinn, Chief Financial Officer
Vendor:	Granite Telecommunications LLC***
Budget Sources:	General Fund
Amount:	Not to exceed \$400,000
Other Supporting Information	
Sole Source:	N/A
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through June 2029
Last solicitation date:	May 16, 2022
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Long Pham  
Chief Information Officer

Bryan Guinn  
Chief Financial Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Skyward Q Migration**  
**Reference: District Goals 4 and 5**  
**Department: Information Technology**  
**Department**

### **Recommendation**

Consideration and approval for the migration of Skyward SMS 2.0 to Skyward Qmlativ in an amount not to exceed \$670,000 and authorization for the Superintendent to negotiate and execute the agreement through August 2025.

### **Summary**

Fort Bend ISD has used Skyward SMS 2.0 since the 2010-11 school year as its student information system (SIS). Skyward is a hosted solution at ISCorp and is the system of record for all students served in Fort Bend ISD. The current version utilizes a database engine that is out-of-date and does not enforce the data integrity for specific fields, which has been a continuous operational challenge that impacts overnight processing when data errors occur.

IT has been working with the Skyward vendor to upgrade to the company's Qmlativ solution, which is the latest version offered. In collaboration with Skyward, two test migrations using their updated processes were completed in September 2023 and December 2023. Based on the successful outcome of the data migration testing, it is recommended that the District migrate to Qmlativ, with a go-live scheduled for the 2025-26 school year.

This will be an 18-month project due to the work required of the District's Skyward team to manually recreate identified components such as security roles, custom forms, reports, and all documentation. These items will not migrate to Qmlativ due to the upgraded platform capabilities being different. This project will begin in Spring 2024 with a planned go-live date of July 2025.

Contracts with Skyward and Linder Consulting will be amended to include this scope of work.

### **Background**

Expenditures are not expected to exceed \$670,000 through August 2025. The District has received \$938,718 in E-rate rebates that will offset the cost of the Qmlativ migration. The E-rate rebates will be credited to the 2018 bond contingency and a

budget amendment will be requested as a separate item to allocate these funds to the project.

Requested by:	Long Pham, Chief Information Officer Bryan Guinn, Chief Financial Officer	
Vendors:	Skyward, Inc. Linder Consulting	
Budget Sources:	2018 Bond Contingency	
Amount:	Not to exceed \$670,000	
Other Supporting Information		
Sole Source:	N/A	
Number of vendors contacted by Purchasing:	N/A	
Number of vendors downloaded the solicitation:	N/A	
Number of responses received:	N/A	
Number of "no bid" responses received:	N/A	
Length of commitment:	Through August 2025	
Last solicitation date:	N/A	
Supporting documents:	N/A	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

\*\*\* Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Long Pham  
Chief Information Officer

Bryan Guinn  
Chief Financial Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 8, 2024**  
**Action: Review: Student Universal Screener**  
**Reference: District Goal 5**  
**Department: Teaching and Learning**

### **Recommendation**

Consideration and approval for the purchase of a Student Universal Screener from Houghton Mifflin Harcourt Publishing Company dba NWEA (HMH-NWEA) under a cooperative contract with Choice Partners Cooperative for an amount not to exceed \$6,300,000 and authorization for the Superintendent to negotiate and execute the agreement through June 2029.

### **Summary**

In May 2022, the Board approved RFP 22-058AB Student Universal Screener awarded to Renaissance Learning, Inc. Fort Bend ISD has used the Renaissance STAR360 assessment as the universal screener for math and reading since August 2017. The current agreement expires on June 20, 2024. The testing administration requirements with Renaissance changed throughout the seven-year partnership based on District needs and budget forecasts, which impacted the historical spend with the vendor.

On January 11, 2024, Fort Bend ISD issued RFQuote 24-011AC Student Universal Screener to evaluate a tool that can be used with students K-12 grade to support the District's Response to Intervention (RTI) system. This universal screener software will provide teachers, campus leaders, and District staff with indicators of student proficiency, student growth, and progress monitoring throughout the school year in math, reading/writing, and science. This norm referenced assessment will indicate student performance related to knowledge and skills, comparative data for state and national peer groups, and clearly defined instructional next steps for students.

With the procurement of HMH-NWEA, Fort Bend ISD will assess all students in K-10th grade, as well as identified 11th and 12th grade students in math, reading/writing, and science, to determine intervention and enrichment needs and track student growth data. This system will support campuses in identifying students for Tier 2 and 3 academic interventions and enrichments in specific skill areas.

Implementation of this universal screener will also satisfy data collection mandated by the state for reading and Dyslexia screening and support the creation and monitoring of student progress goals indicated in the District and Campus improvement plans. The platform includes various reporting features that will support the creation of personalized

learning pathways and intervention plans for students. HMH-NWEA also provides teachers with diagnostic assessment information aligned to the TEKS which will provide teachers with information to create plans to deliver differentiated instruction and provide targeted intervention and enrichment.

This contract seeks approval under relevant statutes, including Chapter 44, §44.031(a) of the Texas Education Code and Chapter 791, Interlocal Cooperation Act, along with Board Policies CH (LEGAL) and CH (LOCAL) for purchasing goods and services. The Board of Trustees must approve proposed awards of \$50,000 or more.

An evaluation team comprised of Fort Bend ISD staff members from the Business and Finance, Teaching and Learning, and Information Technology Departments evaluated the proposals. After evaluation of vendor proposals and vendor demonstrations, it was determined that the product offered by HMH-NWEA, offers the best value that meets the District’s needs.

Renewal options are available through June 2029. Should the contract not be renewed for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method.

**Background**

Expenditures in 2022-23 were \$759,715. Total expenditures on this contract are \$5,530,963. Expenditures are not expected to exceed \$6,300,000 through June 2029. Funding is included in the budget.

Requested by:	Kimberly Lawson, Chief Academic Officer Bryan Guinn, Chief Financial Officer	
Vendor:	HMH-NWEA	
Budget Sources:	General Fund	
Amount:	Not to exceed \$6,300,000	
Other Supporting Information		
Sole Source:	N/A	
Number of vendors contacted by Purchasing:	3	
Number of vendors downloaded the solicitation:	3	
Number of responses received:	2	
Number of “no bid” responses received:	1	
Length of commitment:	Through June 2029, with (2) two 5-year renewal options	
Last solicitation date:	May 16, 2022	
Supporting documents:	Evaluation Summary and Criteria	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

\*\*\* Previously awarded a contract of the same scope with the District.

Recommended by:

Dr. Marc Smith  
Superintendent of Schools

Submitted by:

Dr. Kimberly Lawson  
Chief Academic Officer

Bryan Guinn  
Chief Financial Officer

**RFQuote 24-011AC Student Universal Screener**

	<b>Evaluation Criteria</b>	<b>Point System</b>
1	<p><b>Purchase Price</b></p> <ul style="list-style-type: none"> <li>Proposal should offer a fair and reasonable price for items and services to be procured by Fort Bend ISD.</li> </ul>	30 points
2	<p><b>Reputation of the Vendor and of the Vendor's Goods or Services</b></p> <ul style="list-style-type: none"> <li>Vendor should have a solid reputation with other ISD's, Government or Collegiate entities that show a high level of customer service, a high level of quality of goods or services.</li> </ul>	10 points
3	<p><b>Quality of the Vendor's Goods or Services</b></p> <ul style="list-style-type: none"> <li>Vendor Experience</li> <li>Implementation Support Systems</li> <li>Customer Service</li> <li>Quality Control</li> <li>Demonstration</li> </ul>	30 points
4	<p><b>Extent to Which the Goods or Services Meet the District's Needs</b></p> <ul style="list-style-type: none"> <li>System Capabilities - Student evaluation and data reporting</li> <li>Adherence to state requirements for screening</li> <li>Compliance capabilities</li> <li>Integration capabilities</li> <li>Training</li> <li>Demonstration</li> </ul>	30 points
5	<p><b>Technical Specifications Questionnaire</b></p> <ul style="list-style-type: none"> <li>IT Technical Specifications Questionnaire</li> </ul>	Pass/Fail
	<b>TOTAL</b>	<b>100 points</b>

Tabulation Summary  
 RFQuote 24-011AC - Student Universal Screener

Vendor	Purchase Price (30 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (10 pts. Max)	Quality of Vendors Goods and Services (30 pts. Max)	Extent to which the Goods and Services Meet the Needs of the District (30 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
HMH-NWEA	28.82	7.90	23.39	22.68	82.79	1
Curriculum Associates, LLC.	30.00	7.90	19.61	21.71	79.22	2