

**Notice of Special Called Meeting**  
**The Board of Trustees**  
**Fort Bend Independent School District**

Monday, August 21, 2023

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This is Notice that the Fort Bend Independent School District Board of Trustees will hold a Special Called Meeting on Monday, August 21, 2023, beginning at 6:00 PM in the Board Room of the Fort Bend ISD Administration Building, 16431 Lexington Blvd., Sugar Land, TX 77479.

The agenda packet for the meeting is available at <https://meetings.boardbook.org/Public/Organization/649>.

Members of the public may view the live stream of the meeting at the following address:

<https://www.fortbendisd.com/Page/124962>

1. Call to order
  2. National Anthem - Clements High School String Quartet, Neal Springer & Sally Kirk, Directors
  3. Moment of Silence
  4. Recognitions 5
  5. Superintendent Update
  6. Board Activity Report
  7. Public Comment
  8. Information
  9. Consent Agenda  
*All items under the Consent Agenda are acted upon by one motion. Upon a Board Member's request, any item on the Consent Agenda shall be moved to the Action portion of the regular agenda.*
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|--|--|-----------|
| <b>A. Fort Bend ISD Board of Trustees Meeting Minutes:</b>         | Consideration and approval of Fort Bend ISD Board of Trustees meeting/and or public hearings on the following dates: | <b>7</b>  |
| 1.   | April 17, 2023 Regular Business Meeting  | 8         |
| 2.   | May 1, 2023 Agenda Review Meeting  | 22        |
| 3.   | May 15, 2023 Special Called Meeting (Canvassing of Election Results)   | 30        |
| 4.   | May 15, 2023 Regular Business Meeting  | 33        |
| <br>   |  |           |
| <b>B. Policies CB (Local) and EI (Local):</b>                      | Consideration and approval of proposed revisions of local policies:  | <b>44</b> |
| 1.   | CB (Local)   | 45        |
| 2.   | EI (Local)   | 47        |
| <br>   |  |           |
| <b>C. Designation of Public Information Act Non-Business Days:</b> | Consideration and approval of the designation of non-business days under the Texas Public Information                | <b>48</b> |

Act for calendar year 2023 and Spring 2024.

- D. Chapter 49:** Consideration and approval of option 3 to reduce the estimated yield per penny per student in Weighted Average Daily Attendance (WADA) due to notification of Chapter 49 status for school year 2023-24 and delegate contractual authority to obligate the school district under Texas Education Code (TEC) Section 11.1511 (c) (4) to the superintendent, solely for the purpose of obligating the district under TEC, Section 48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner to education as authorized under TEC, 49.006. **51**
- E. Consideration and approval of proposed expenses that exceed \$50,000: Specifically for:
- 1. Ice Cream, Frozen Novelty and Frozen Beverages:** Consideration and approval for the purchase of ice cream, frozen novelty products, and frozen beverages from Southern Ice Cream through the Choice Partners' cooperative contracts in an amount not-to-exceed \$1,500,000, and authorization for the Superintendent to negotiate and execute the agreement through July 2028. **55**
  - 2. Apple Products and Related Services:** Consideration and approval of the purchase of Apple Products and Related Services from Texas Department of Information Resources (DIR) and Choice Partners cooperative contracts in an amount not to exceed \$14,500,000 and authorization for the Superintendent to negotiation and execute the agreements through May 2028. **57**
  - 3. PKG044 First Colony Middle School HVAC Improvements:** Consideration and approval of a construction services agreement with Job-Order-Contractor (JOC) E Contractors to perform upgrades to the HVAC system at First Colony Middle School (FCMS), for a not-to-exceed amount of \$510,000: approval of a professional services agreement with Infrastructure Associates for a Not-to-Exceed amount of \$60,000, and authorization for the Superintendent to negotiate and execute or terminate the agreements. **59**
  - 4. Strategic Planning Consulting Services:** Consideration and approval for the purchase of Strategic Planning Consulting Services from engage2learn (e2L) under The Interlocal Purchasing System (TIPS) contract in an amount not-to-exceed \$83,000 and authorization for the Superintendent to negotiate and execute the agreement through June 2024. **61**
  - 5. 2023 Bond Program:** Consideration and approval of a Job Order Contracting Pool to be utilized by the District to provide both bond and non-bond services, approval of services not to extend an amount of \$26,191,665 and authorization for the Superintendent to negotiate and execute or terminate the contracts with the identified vendors. **63**
  - 6. Phase 1 - Professional Services for 2023 Bond and Non-Bond Projects:** Consideration and approval of Phase 1 Professional Service Firms to provide both Bond 2023 services for a not-to-exceed amount of \$23,000,000.00 and non-bond services for a not-to-exceed amount of \$5,000,000, and authorization for the Superintendent to negotiate and execute the contracts with **68**

the identified firms.

**7. Technology Consultant / Professional Services for 2023 Bond and Non-Bond Projects:** Consideration and approval of a Technology Consultant pool selection for the 2023 Bond Program and non-bond services District wide, for a not-to-exceed amount of \$5,000,000, and authorization for the Superintendent to negotiate and execute the contracts with the identified firms.

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10. Convene in closed session under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student

A. Deliberate Associate General Counsel Recommendation

B. Deliberate Director of Multimedia Communication Strategy Recommendation

C. Consider proposed settlement agreement in Cause No. 19-DCV-264215; *Fort Bend Independent School District v. Barlett Cocke General Contractors, LLC f/k/a Barlett Cocke, L.P.*, in the 400th Judicial District Court of Fort Bend County, Texas.

D. Consider options for compliance with House Bill 3, including deployment of additional armed personnel.

E. Deliberate assigning the Level Three employee grievance of Frances K. Mitchell to a Board hearing officer, or to schedule a future board meeting to hear and consider the grievance.

11. Reconvene in Open Session

12. Consider Action on Closed Session Items

13. Action

A. **Policy EIC (Local):** Consideration and approval of proposed revision of local policy EIC (Local).

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1. EIC (Local)

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B. **Tax Rate Adoption:** Consideration and approval of a resolution adopting the combined Ad Valorem tax rate of \$0.9992 per \$100 of valuation for the Fort Bend Independent School District for the 2023 tax year and approving an Election Order Calling a Voter Approval Tax Rate Election ("VATRE") on November 7, 2023.

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C. **Directors on TASB Board:** Consideration and approval to endorse the following candidates to represent Region IV, as a Director on the Texas Association of School Boards (TASB) Board.

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1. Doug James, Klein ISD - Position A<sub>3</sub>

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2. Rose A. Avaloz, Aldine ISD - Position A	112
3. Dr. Darlene Breaux, Alief ISD - Position B	114

<b>D. Budget Committee Charter:</b> Consideration and approval of a budget committee charter.	<b>115</b>
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## 14. Adjournment

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*If, during the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting. [See BEC (LEGAL)]*

The following Fort Bend ISD Goals may be referenced in agenda items included in this document:

- Goal 1: Fort Bend ISD will provide rigorous and relevant curriculum and deliver instruction that is responsive to the needs of all students.
- Goal 2: Fort Bend ISD will provide a positive culture and climate that provides a safe and supportive environment for learning and working.
- Goal 3: Fort Bend ISD will recruit, develop, and retain high quality teachers and staff.
- Goal 4: Fort Bend ISD will engage students, parents, staff, and the community through ongoing communication, opportunities for collaboration and innovation, and partnerships that support the learning community.
- Goal 5: Fort Bend ISD will utilize financial, material, and human capital resources to maximize district outcomes and student achievement.

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Recognitions**  
**Department: Communications**

### **Recommendation**

The Administration recommends that the Board recognize:

- Fort Bend ISD students for placing at the Texas State Engineering Fair
- Fort Bend ISD students for placing at the Destination Imagination State Tournament
- Kempner High School teacher for being selected as the 2023 Outstanding Teaching of the Humanities Award
- Fort Bend ISD Purchasing Department for being awarded the 2023 Achievement of Excellence in Procurement Award
- Austin High School student for being recognized at the Texas Capitol

### **Summary**

Fort Bend ISD students advanced from the Houston Regional Science and Engineering Fair to the Texas State Engineering Fair. From there, three students advanced to the International Science and Engineering Fair.

- First place in Systems Software: from Travis High School, Rohan Dharia and Videet Mehta who also advanced to the International Science and Engineering Fair
- Second place in Biochemistry: from Quail Valley Middle School Jiya Joshi, SaiSpoorthi Maram and Anvesha Subramanian
- Third place in Biomedical: from Dulles High School Anushka Aggarwal and Madison Burke
- Rich Wang from Clements High School was named to the Top 300 list of the Regeneron Science Talent Search for 2023 for his project. Rich has also received a Regeneron scholarship.

Fort Bend ISD students advanced from the Destination Imagination State Tournament to the Destination Imagination Global Finals.

- First place in Engineering Challenge (Elementary Level): From Settlers Way Elementary, The Mechanical Cheetahs – Shaheer Azim, Ayaan Dhedhi, Nikhil Erukulla, Raghav Pandurangi, Dhev Sudheer, Neil Tyagi, Team Managers: Rasmi Pandurangi & Mariyah Dhedhi
- First place in Engineering Challenge (Senior Level): From Dulles High School, Quail Valley and Sartartia Middle School, 6<sup>th</sup> Dimension: Rishabh Aggarwal, Rithik Aggarwal, Emily Chan, Ansul Jhaveri, Aaril Shah, and Shivai Sunderamoorthi, Team Managers: Jigisha Doshi & Linda Christensen
- Second place in the Technical Challenge (Elementary Level): From Cornerstone Elementary, inDIstructibles: Prisha Dave, Sanjana Gaglani, Aarin Mehta, Ayush Patwa, Aarvi Thota, and Augustya Varma, Team Managers: Kamalakhar Thota, Tejas Mehta & Vandana Padma Rao Yarla

- Second place in Service-Learning Challenge (Senior Level): From Dulles, Clements High School and Sartartia Middle School, raDlcal: Saachi Jain, Eshaan Khade, Vivaan Khade, Ronil Shah, Team Manager: Jigisha Doshi
- For State achievement in Fine Arts Challenge (Elementary Level) from Sullivan Elementary, Sullivan 7: Alisa Charoenrattanak, Austin Fung, Madison Fung, Ryuki Hotta, Ayaan Khimani, Mina Liu, Talia Terrones, Team Manager: Suzanne Gamble Fung

Kempner High School teacher, Dr. Alicia Adkins, has been selected as a recipient of the 2023 Outstanding Teaching of the Humanities Award. This award recognizes exemplary contributions of humanities teachers in Texas schools. Dr. Adkins will receive a \$5,000 in recognition of her achievements. Kempner High School will receive \$1,000 to purchase humanities instructional materials for humanities courses and programs.

For the first time, the Fort Bend ISD Materials Management Team has been awarded the 2023 Achievement of Excellence in Procurement Award by the National Purchasing Institute. FBISD is one of only seventeen school districts in the nation to receive this recognition. The Purchasing Department receives this award for demonstrating excellence in procurement processes, innovation, professionalism, productivity, and leadership.

- Director of Materials Management: Doris Emeka-Onyenwe
- Senior Buyers: Kathleen Booker and Antoinette Lewis
- Buyers: Lisa Bryant, April Mitchell-Cooper, Amber Reece, and Traci Alexander
- Junior Buyers: Clair Taylor and Zeylord Bautista
- Purchasing Specialist: Jandra Johnson
- Manager Admin Support Materials Management: Diane Salinas
- Executive Assistant – Crisanta Armijo

Charlotte O’Callaghan, a student at Austin High School, attended the Girls State Program at Texas Lutheran University, sponsored by the American Legion. Charlotte learned about local, county, and state government. As part of the program Charlotte wrote and submitted a bill, which was one of five presented in the Texas Senate when the Girls State program visited the capitol. Charlotte was able to give a speech about her bill on the Texas Senate Floor, and it passed through the Girls State Legislature.

Recommended by:

Christie Whitbeck, Ph.D.  
Superintendent of Schools

Submitted by:

Kimberly Smith  
Chief Communications Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval:**  
**Board of Trustees Meeting**  
**Minutes**  
**Reference: Board Policy BE (Local)**  
**Department: Legal Services**

**Recommendation**

Consideration and approval of the minutes of Fort Bend ISD Board of Trustees meetings and/or public hearings on the following dates:

- April 17, 2023 Regular Business Meeting
- May 1, 2023 Agenda Review Meeting
- May 15, 2023 Special Called Meeting (Canvassing of Election Results)
- May 15, 2023 Regular Business Meeting

**Summary**

Board Policy BE (Local) states, “Board action shall be carefully recorded by the Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.” Following this policy, the Administration submits the meeting minutes for the Board’s approval.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Coby Wilbanks  
General Counsel

Minutes  
**Fort Bend ISD Board of Trustees**  
Regular Business Meeting  
April 17, 2023

A Regular Business Meeting of the FBISD Board of Trustees was held on Monday, April 17, 2023 beginning at 6:02 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at: <https://www.fortbendisd.com/boardmeetinglivestream>.

The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/224140>.

The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=563976>.

Presiding Officer .....Mrs. Kristen Davison Malone, President

Board Members Present

Mrs. Judy Dae, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mr. Rick Garcia  
Mr. David Hamilton  
Mrs. Angie Hanan  
Ms. Denetta Williams

School Officials Present

Dr. Christie Whitbeck, Superintendent of Schools  
Steve Bassett, Deputy Superintendent  
Beth Martinez, Deputy Superintendent  
Bryan Guinn, Chief Financial Officer  
Glenda Johnson, Chief Human Resources Officer  
Dr. Kimberly Lawson, Chief Academic Officer  
Dr. Kwabena Mensah, Chief of Schools  
Long Pham, Chief Information Officer  
Christopher Juntti, Interim Chief Operations Officer  
David Rider, Chief of Police  
Robert Scamardo, General Counsel  
Amanda Bubela, Recording Secretary (virtual)

Others Present

Jonathan Brush, Board Counsel  
FBISD Staff and Employees

1.-3. Meeting Called to Order, National Anthem, Moment of Silence

President Malone called the meeting to order at 6:02 p.m. announcing the presence of a quorum, that the meeting had been duly called and the notice posted for the time and matter required by law. Mrs. Malone asked everyone to stand for the National Anthem, performed by the Austin High School String Ensemble. Following the performance, everyone was asked to remain standing for a moment of silence.

#### 4. Recognitions

The Board recognized several students and campuses including:

Members of the Austin High School String Ensemble

- Chole Lee
- Arianna Castanon
- Pavit Thakar
- Natalie Su
- Ann Victor, Director

Kempner High School student Shalina Effendi for advancing to the National Scholastic Awards competition for her personal narrative, Chiffon.

Clements High School students for winning at Scholastic Art and Writing Awards

- Wendy Wu – National Gold Medal for drawing and illustration
- Amy Liu – National Gold Medal for Mixed Media
- Alina Llao – National Silver Medal for drawing and illustration

Clements High School students for placing in the 2023 State Championship Swim/Dive Meet

- Logan Brown placed 1<sup>st</sup> in the 100 Breaststroke and set a 6A state record, and also placed 2<sup>nd</sup> in the 200 Individual Medley
- Hayden Bellotti placed 1<sup>st</sup> in the 100 Butterfly and set a 6A state record, and also placed 3<sup>rd</sup> in the 50 Freestyle
- Kayla Fu placed 2<sup>nd</sup> in the 100 Freestyle and 3<sup>rd</sup> place in the 50 Freestyle

Hightower High School coach Cornelius Anthony, who received the Texas High School Coaches Association Region 5 “Coaching Beyond the Game” Award.

Hightower High School Assistant Principal Dr. Sharon Delesbore, who received recognition from the National Science Teaching Association.

Kempner High School ELA Teacher Susan Henson, who received the 2023 Susan O’Connor Award for Teaching Excellence.

The SPARK school park program for their contributions to Fort Bend ISD and 40 years of service.

#### 5. Superintendent Update

Dr. Whitbeck shared with the Board several district updates, events and celebrations.

- Dr. Whitbeck shared that last Thursday, the District hosted its Teacher of the Year Celebration and honored Rookie Teachers of the Year, each of the District’s Campus Teachers of the Year, the 2023 Elementary and Secondary Teachers of the Year, and the Principals of the Year. The honorees include:
  - Framy Diaz, Principal of the Year, Ridgemont Elementary
  - Courtney Muceus, Principal of the Year, First Colony Middle School
  - Lindsey Koon, Elementary Teacher of the Year, Sugar Mill Elementary
  - James Riddick, Secondary Teacher of the Year, Dulles High School

The Elementary and Secondary Teachers of the Year will now advance to the regional Teacher of the Year competition with an opportunity to advance to the state program.

- Dr. Whitbeck congratulated Travis High School students Rohan Dharia and Videet Mehta, who won first place at the annual State Science and Engineering Fair held at Texas A&M. Dharia and Mehta won for their artificial intelligence approach to providing better medical imaging results and advance to the International Science and Engineering Fair next month in Dallas. Dr. Whitbeck also recognized Quail Valley Middle School students Jiya Joshi, SaiSpoorthi Maram, and Anvesha Subramanian, who won second place in the biochemistry category for middle school students for their novel use of computer models to stop bacteria that is resistant to antibiotics.
- Dr. Whitbeck shared that four high schools, Dulles High School, Hightower High School, Ridge Point High School, and Travis High School, are finalists in this year's Tommy Tune Awards. The schools have a combined 12 nominations in eight different categories. The Tommy Tune Awards will take place at the Hobby Center on May 4.
- Dr. Whitbeck shared that Bush High School and Kempner High School have advanced in the UIL One Act Play competition. Both schools placed first in the area and will compete at the state contest at San Jacinto College Friday and Saturday.
- Dr. Whitbeck shared that Fort Bend ISD's Global Studies Academy held its 11<sup>th</sup> annual Global Issues Summit this weekend at Travis High School. This year's event addressed access to basic necessities such as food and water, healthcare, education and infrastructure.
- Dr. Whitbeck shared that for the first time, the Innovation Spark Fest was held in Sugar Land's Town Square. The event included a competition for high school entrepreneurs and FBISD swept the competition, winning first, second and third place.
  - The Clements team took 3<sup>rd</sup> place for their phone pouch that helps you build good habits. They won \$200 in startup money.
  - Dulles High School won 2<sup>nd</sup> place for a portable utensil kit that is also compostable. Their team won \$300 in startup money.
  - The Elkins team won 1<sup>st</sup> place for creating a card deck and bracelet that encourages social, emotional, spiritual, intellectual and physical self-care. They won \$500 in startup money.
- Dr. Whitbeck shared that this week is National Volunteer Week and acknowledged the District's volunteers who contribute time, energy and resources to help students. To date, more than 158,000 volunteer hours have been logged within the District.
- Dr. Whitbeck congratulated Marshall High School Jaland Lowe, who recently won the 2023 Guy V. Lewis Award. Lowe is also the Boys Basketball Player of the Year for the Greater Houston Area and has committed to the University of Pittsburgh.
- Dr. Whitbeck congratulated the Ridge Point High School Girls Soccer Team for their phenomenal season. The team advanced to the state championship but fell short to Lewisville Marcus.
- Dr. Whitbeck noted that STAAR testing is coming up and encouraged students to do their best.

## 6. Public Comment

- Jaidin Upadhyaya, a junior from Austin High School, addressed Board members regarding the Class Rank policy that will be enacted for the first time with the Class of 2023. Upadhyaya told Board members the policy is not fair and suggested that the district have an academy-only ranking pool for students who attend academies.

- Jing Zhang, parent of rising senior at Austin High School, addressed Board members regarding the Class Rank policy and concerns that students who have never attended Austin High School are receiving the school's top spots. Zhang said the lack of ranking beyond the top ten percent of the class is causing additional stress to students and asked that Board reverse the rule for the Class of 2024.
- Delores Collins addressed Board members regarding the bond, asking the Board to exercise prudence fulfilling bond projects and expressed disappointment that bonds have not included improvements to the Willowridge High School gym.
- Rachel Ann Kee, a junior at Ridge Point High School, addressed Board members regarding the class ranking system and stated that not ranking students beyond the top 10 percent is unfair who are not in the top ten percent. Kee said several of her choice schools grant automatic admission to the top 25 percent but she has no way of knowing her rank under the current policy.
- Allyson Morris, an FBISD parent, addressed Board members about policies regarding rankings, GPAs and grades. Morris asked Board members to reconsider the policy that was adopted by the previous board, and urged them to take action during tonight's meeting. Morris asked that the District release class rank beyond the top 10 percent and told Board members the 100-point GPA scale is causing massive cheating and creating undue stress on students.
- Eva Morris, a Ridge Point High Student in the 2027 graduating class, addressed Board members about the class ranking policy. Morris stated that not ranking beyond the top 10 percent is not fair and affects her ability to apply for colleges and scholarships. Morris asked that the District release academic rankings to students who request the information and asked the district to consider returning to a 4.0 grading scale.
- Rong Tao expressed concerns about the District's ranking policy and told Board members it is unfair to rank students based on their campus of residence rather than campus of attendance. Tao told Board members that the ranking policy is unfairly penalizing high-achieving students who attend more academically competitive schools and urged the Board to consider action to change the policy.
- Mike Schofield, a longtime Meadows Place resident, addressed the Board and encouraged residents to support the bond. Schofield asked that the District install a flag at the FBISD natatorium.
- Stephanie Brown, a stakeholder, homeowner and a parent, addressed Board members and expressed appreciation to Dr. Whitbeck to listening to their idea to use Title 1 funds to fund the CCR position at Willowridge and Marshall high schools. Brown also expressed concerns about the location of future natatorium and asked Board members to consider the placement to create equitable experiences for students.
- Sandy Sterling, a parent of two Marshall High School students, addressed Board members regarding the possibility of a pool at Marshall High School, as her daughters had to travel to the YMCA in order to participate in the school's swimming program. Sterling said there is plenty of land at Marshall High School and said the placement could make a huge difference in college opportunities and saving lives. Sterling asked Board members consider putting a new pool facility at Marshall.

## 7. Board Members' Reports

### A. Activity Report

Dr. Gilliam reported that the Trustees attended or participated in the following activities since the last Regular Board meeting.

- 2023 Bond Presentation Meetings across the District
- Campus Visit to Fort Settlement Middle School
- Board Policy Review Committee Meeting
- STAAR Kick Off Pep Rally at Hodges Bend Middle School
- Meeting to Discuss Sugar Land 95 Memorial Plans
- Student Leadership 101 – Session #7
- FBISD Whole Child Health Initiative Wellness Fair at Marshall High School
- Ronnie Davis Agricultural Center Grand Opening Ceremony
- Fort Bend Chamber's 2023 Candidate Forum
- Gulf Coast Area Association Spring Workshop
- Teacher of the Year Banquet
- Willowridge HS Teachers vs. Students Basketball Game
- Literacy Program Meetings at Arizona Fleming and Settlers Way Elementary Schools
- Ridge Point High School's 6A Soccer State Tournament Finals

#### B. Committee Reports

##### 1. Board Policy Committee Annual Update

President Malone notified the Board that the Board Policy Committee has completed 17 policies this year, there are currently three policies pending with the committee, and there are seven policies currently with the administration that are under review. Malone expressed appreciation to Mr. Hamilton and Mrs. Hanan for their participation in the policy committee, as well as to Mr. Coby Wilbanks for leading the charge for the administration.

#### C. Special Reports

##### 1. Annual Board Training Report

President Malone shared that under State Board of Education Rules, the completion of required continuing education by board members, each year of service, is a basic obligation and expectation of any sitting board member, and as Board President, she is required to announce the name of each member who:

- Has completed the required continuing education;
- Has exceeded the required continuing education; and
- Is deficient in meeting the required continuing education.

President Malone shared the requirements for training are measured as of the first anniversary of the date of the trustee's election or appointment or two-year anniversary of his or her previous training, as applicable. President Malone stated the following are the areas of training:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Texas Education Code
4. Team Building

5. Additional Continuing Education
6. Evaluating Student Academic Performance and Setting Goals
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children
8. School Safety

To the extent of applicable to each board member, President Malone announced the completion or deficiency as to required training.

1. Local District Orientation
  - a. As of April 17, 2023, all FBISD Trustees have met requirements.
2. Orientation to the Texas Education Code
  - a. As of April 17, 2023, all FBISD Trustees have met requirements.
3. Post-Legislative Update to the Texas Education Code
  - a. Not applicable
4. Team Building
  - a. As of April 17, 2023, all FBISD Trustees have met requirements.
5. Additional Continuing Education
  - a. As of April 17, 2023, all FBISD Trustees have met requirements, except for Ms. Williams.
6. Evaluating Student Academic Performance and Setting Goals
  - a. As of April 17, 2023, all FBISD Trustees have met requirements, except for Ms. Williams.
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children
  - a. As of April 17, 2023, all FBISD Trustees have met requirements, except for Mr. Garcia.
8. School Safety
  - a. As of April 17, 2023, all FBISD Trustees have met requirements, except for Ms. Williams.

## 8. Information

### A. Intruder Detection Audit Report Findings

Fort Bend ISD Police Chief David Rider shared results of the most recent Intruder Detection Audits, conducted by the Texas School Safety Center.

Rider reported that since the last update to the Board of Trustees on March 26, the District received three additional Intruder Detection Audits for three campuses. Two of the reports came back with no corrective actions, and one campus received a finding related to a mechanical room door that does not open up to the school. Chief Rider reported that training for all staff on campus, including substitute teachers on campus that day, and all other corrective measures are being completed at this time.

### B. Willowridge High School Update

Dr. Kwabena Mensah introduced staff to provide an update on Willowridge High School's performance, including feedback from the TEA regarding the school's Targeted Improvement

Plan and feedback from Region 4 on the Effective Schools Framework Diagnostic. The update also included information about District-level supports provided to the campus, current academic data, and how accountability data impacts the work underway. Dr. Mensah shared that it will take some time to see the results of this planning, and the intent is to provide an update on systems in place to address deficiencies.

Dr. Rhonda Mason, the District's Coordinator of School Improvement and Executive Director in the Department of School Leadership, reminded Board members that Willowridge High School, after self-assessment, chose two levers of focus, including Lever 1: Strong School Leadership and Lever 5: Planning and Effective Instruction, and provided an overview of the ongoing monitoring cycle. Dr. Mason shared that the Willowridge High School TIP is considered proficient, the highest ranking possible based on the TEA's rubric, and feedback from Region 4 has been complimentary about the work underway at WHS.

Lisa Coston, Director of Accountability, provided an overview of how pending changes to the state's accountability system are expected to affect the work underway at Willowridge. Coston shared that the TEA timeline for determining accountability ratings will be delayed this year due to a major overhaul of the 2023 accountability system, and in addition, the STAAR assessment itself is changing. Coston shared that the District expects to receive EOC scores later in the summer, instead of May, and accountability ratings (grades) will not be available until sometime in September. Coston shared that this means that the rules of the accountability system are going to be set after the year and the TIP have been completed.

Dr. J.J. Roberts, the Willowridge High School principal, addressed Board members to provide an update on what is happening at WHS, and introduced two of the school's P-TECH scholars to share more about their experiences at the school. Dr. Roberts told Board members that the school recognizes and acknowledges that the data shows there is a lot of work to do in the classroom to address student growth and progress, but also stressed that WHS students are much more than their STAAR results. Roberts shared that WHS has students involved in all UIL sports and the school offers more than 30 clubs and organizations and many fine arts opportunities. The school is also proud to have 24 students completing their associates degree in computer science prior to their high school graduation this May. Roberts also shared an overview of WHS enrollment, staff, teacher/student attendance rates, student achievement data, and discipline rates.

Dr. Ashley Causey also shared information about the areas of focus at the school during the past year, including improving campus systems and structures, developing clear intervention programming to meet students' needs, designing a plan to meet students' college and career readiness (CCMR) needs, and designing an instructional vision for Willowridge High School. Dr. Causey also shared the next steps in the planning process, and introduced a short video made by WHS broadcasting students to share some recent school highlights.

Following the update, Board members asked questions, and provided comments and feedback. In response to questions from the Board:

- Dr. Roberts provided information about the monitoring systems that are being built to monitor instruction and PLC practices.
- Dr. Roberts provided information about the school's block scheduling and the plans underway to address student attendance, working to change mindsets while continuing to support families.

- Dr. Roberts shared that the interim STAAR assessments were conducted over a three-week period in February and March.
- Dr. Roberts shared information about the Eagle Success Academy, which has been held on Saturdays since February. Dr. Roberts shared that each Saturday has had 20-30 students in attendance and transportation and lunch/snacks are provided. Sessions are held in both the morning and the afternoon.
- Dr. Roberts shared that with the support of the District, the school has received some trend data regarding the incoming ninth graders so that the school can determine how they can support their learning and growth.
- Dr. Mensah shared that all principals within the feeder pattern are collaborating and participating in the same trainings regarding data driven instruction, and observation and feedback, to create better alignment in their efforts.
- Dr. Roberts provided background information about high school enrollment numbers, telling Board members that historically, the number of ninth grade students is larger, and the number of other classes is smaller. Dr. Whitbeck shared that some of this is also due to classification, as some students enter high school with 1-2 credits from middle school and then credits will also vary as they matriculate.
- Dr. Mensah shared that FBISD applied for and received TIP grant funding, which has been used to support WHS and some of the feeder pattern campuses. Dr. Mason shared this funding amounted to about \$45,000, and some of this funding has supported the training to support vertical alignment among feeder school campuses.

During discussion, Dr. Gilliam asked that the record reflect that as a District, FBISD has to support Dr. Roberts at the campus and provide her the resources and support she needs. Board members also expressed appreciation to Dr. Roberts for her leadership.

### C. Budgetary and Legislative Update

Chief Financial Officer Bryan Guinn provided a budgetary and legislative update. Guinn shared that action has been taken on some of the bills that staff has been following closely, however, the bills still have to go through a reconciliation progress so there is still some uncertainty. Guinn provided updates on House Bill 1, House Bill 3, House Bill 100, Senate Bill 8, Senate Bill 9, and Senate Bill 30, as all would have budgetary impacts.

Guinn also provided an update on the 2023-24 General Fund Outlook, which includes the key assumptions that have been shared in previous budget updates.

- The District's updated outlook includes 127 new positions for new schools, special education and student growth, which were approved by the Board of Trustees during the March meeting. Updates to the projection also include an additional \$4.9 million in revenues associated with additional interest income, an increase in indirect costs primarily associated with ESSER funding, tuition-based PreK and direct federal revenues related to ROTC. Approximately \$1.5 in additional expenditures have been included to the projection, including an increase in property insurance premiums and an increase from the Fort Bend Appraisal District. These changes have contributed to a change in the overall fund balance, from 82 to 84 days.
- Mr. Guinn provided Board members with budget forecasts that take current proposed legislative changes, including mandatory increases for teachers, counselors, nurses and librarians, and a scenario that also includes a 2 percent increase for other staff.

- Mr. Guinn provided an overview of key assumptions for the 2024-25 forecast, beyond the next budget year, and the initial 2024-25 budget forecast, which would call for an additional \$23 million in budget reductions in order to maintain the 90-day fund balance.
- Mr. Guinn provided an update on the anticipated work that remains prior to the formal adoption of the 2023-24 budget and adjustments to the debt service and child nutrition budgets.

Following the update, Board members asked questions and provided comments and feedback.

In response to questions from the Board:

- Mr. Guinn shared information about recent flooding incidents at the FBISD administration building and Missouri City Middle School, and vehicle burglaries. Guinn shared that flooding incidents will likely have insurance proceeds to help offset the costs, however there will be a deductible that would typically come from the general fund. Guinn shared that due to the magnitude of the damage, this expenditure would be a bond or bond-contingency eligible expense, but without bond funds available, the expense would fall to the general fund and further deplete the fund balance, further restricting the district and its capability of providing funding for other things in the general fund. Guinn explained that the indirect consequences of an unsuccessful bond would be that FBISD has to use more of its general funds (M&O) to fund major repairs, and that prevents the District from providing more adequate compensation for staff.
- Mr. Guinn shared that in future budget forecasts, beyond the next academic year, the district is including ESSER funded positions that were supplanted. Because the 15 itinerant interventionists were supplemental, the District would have to add expenditures to the budget to fully incorporate those back in. Mr. Guinn clarified that the 50 literacy interventionists were previously funded in the general fund, prior to ESSER, and shifted to ESSER when those funds became available.
- Mr. Guinn shared that House Bill 1672 includes a \$540 increase to the basic allotment and an annual CPI adjustment for each year. Mr. Guinn said staff believes this is the most beneficial for school districts as it stands currently.
- Mr. Guinn confirmed that House Bill 1 includes an increase to the Instructional Materials Allotment, however the district believes there will also be additional proclamations associated with the expenditures of these funds.

## 9. Consent Agenda

The administration pulled Item 9-A so that a correction can be made a date in the February 16 Board meeting minutes.

During discussion, the board requested that Items 9-B, 9-G, 9-K and L-5 be pulled from the consent agenda.

MOTION made by Mrs. Dae and SECONDED by Mr. Garcia to approve the Consent Agenda with the exception of 9-A, 9-B, 9-G, 9-K and L-5 as presented.

MOTION CARRIES. Ayes 7, Nays 0.

- C. Consideration and approval of Instructional Materials Allotment (IMA) Proclamation 2022.
- D. Consideration and approval of the recommended 2023-24 School Health Advisory

- Council (SHAC) Membership Roster.
- E. Consideration and approval of the 2023-24 Fort Bend ISD Designated Hazardous Traffic Conditions List and Resolution to adopt the Designated Hazardous Traffic Conditions.
  - F. Consideration and approval of the Low Attendance Waiver and granting the superintendent authority to approve and submit all necessary waiver requests for the 2022-23 school year.
  - H. Consideration and approval of an interlocal agreement with the non-profit corporation SPARK Park School Program to provide the funding and all construction services required for the enhancement of the park facilities at Rosa Parks Elementary School, and authorization for the superintendent to execute and/or terminate the agreement.
  - I. Consideration and approval of the use of 2018 Bond Program Contingency as proposed.
  - J. Consideration and approval of a budget amendment for Child Nutrition Fund for 2022-23.
  - L. Consideration and approval of proposed expenses that exceed \$50,000: Specifically for:
    - 1. Consideration and approval for a revised project budget for the central plant upgrades needed at Hightower High School (PKG058) to include an additional \$200,000 for a total project budget amount of \$1,400,000, and utilization of Bond 2018 Program Contingency to provide the additional funds.
    - 2. Consideration and approval for the purchase of Child Nutrition Department Software from Cybersoft Technologies, Inc. through Choice Partners in an amount not-to-exceed \$650,000, and authorization for the Superintendent to negotiate and execute the agreement through May 2027.
    - 3. Consideration and approval for the purchase of radio equipment and related items and services from Northwest Communications under a Choice Partners Cooperative contract and authorization for the Superintendent to negotiate and execute the agreement annually through July 2026.
    - 4. Consideration and approval for the purchase of police equipment, supplies and related items through various purchasing cooperatives from multiple vendors in an amount not to exceed \$1,000,000 and authorization for the superintendent to negotiate and execute the agreement annually through March 2027.
    - 6. Consideration and approval for the lease of copier equipment from ImageNet Consulting, LLC, in an amount not to exceed \$4,700,000, and authorization for the Superintendent to negotiate and execute the agreement through July 2026.
    - 7. Consideration and approval for the purchase of physical examinations, drug and alcohol testing services from Choice Partners and Texas Smart Buy cooperative contacts in an amount not-to-exceed \$602,136, and authorization for the Superintendent to negotiate and execute the agreement annually through May 2027.
    - 8. Consideration and approval for the purchase of swimming pool chemicals, supplies, and equipment from the BuyBoard purchasing cooperative contract in an amount not-to-exceed \$180,000, and authorization for the Superintendent to negotiate and execute the agreement through June 2026.
    - 9. Consideration and approval for the purchase of Child Nutrition Equipment from various vendors through Choice Partners and Omnia Partners Purchasing Cooperatives in an amount not-to-exceed \$5,000,000 and authorization for the Superintendent to negotiate and execute the agreements through June 2024.

Action on Items Removed from the Consent Agenda

9-B Consideration and approval of Instructional Materials Allotment and TEKS Certification for 2023-24

MOTION made by Mrs. Dae and SECONDED by Mrs. Hanan to approve Item 9B as presented.

Following discussion, MOTION CARRIES, 6-1.

Ayes: Malone, Dae, Gilliam, Hamilton, Garcia, Hanan

Nay: Williams

9-G Consideration and approval of a contingent fee contract with Perdue Brandon Fielder and Mott, LLP, pursuant to the Texas Tax Code §6.30, for the collection of delinquent government receivables owed to Fort Bend Independent School District, and notice of the Board's consideration of this contract is posted with the meeting agenda in accordance with Chapter 2254 of the Texas Government Code.

MOTION made by Mrs. Dae and SECONDED by Mr. Garcia that the Board of Trustees *adopt the findings required by the Texas Tax Code Section 6.30 HMM and having considered all matters listed in Section 2254.1036 of the Texas Government Code related to contingent fee contracts and finds the statements in the agenda item are true, and I further move the Board approve the contract by and between Fort Bend Independent School District and Perdue Brandon Fielder Collins and Mott, LLP for professional legal services regarding the collection of delinquent ad valorem taxes with services to be paid in accordance with Section 6.30 of the Texas Tax Code.*

During discussion, Mr. Scamardo shared that subsequent to the Board workshop, held two weeks ago, he had a discussion with Ms. Yolanda Humphrey from Perdue Brandon who advised of a change in the law in 2019 that required the board to give specific notice that it was entering into a contingent fee contract, and make specific findings why the Board was entering into a contingent-fee contract. Mr. Scamardo shared that the motion is more detailed than ordinary because of the statutory requirement. Ms. Humphrey also clarified the 20 percent penalty fee paid by the delinquent taxpayer will be paid to the firm, and Mr. Guinn clarified that FBISD will receive the full taxes owed to the District, and the delinquent component, the 20 percent, is paid to the collection agency. Staff and Ms. Humphrey confirmed that if the firm does not collect any delinquent taxes from a taxpayer, there is no fee paid to the firm.

Following discussion, MOTION CARRIES, Ayes 7, Nays 0.

9-K Consideration and approval of Construction Methods to be utilized for the upcoming Bond Program, and approval for the superintendent to recommend the project delivery/contract award method that provides the best value to the District.

MOTION made by Dae and SECONDED by Hanan to approve Item 9-K as presented. During discussion, Mrs. Carolina Fuzetti confirmed that the Construction Manager At Risk (CMAR) delivery method is needed to ensure that the District is able to open up the two rebuilt campuses in the fall of 2025. Fuzetti shared this method allows the District to have the architect and the contractor working together from the beginning, and the district would then adopt the fast-track method, which means the construction would start before design is complete. Fuzetti shared that Board approval of the CMAR delivery method today would allow the District to start the procurement process to then bring forward a selection for the Construction Manager At Risk in June. Staff also provided information about challenges associated with mid-year school

openings, and confirmed that future boundary planning would ultimately determine which students would attend the school.

Following discussion, MOTION CARRIES, Ayes 6, Nays 1.

Yea: Malone, Dae, Gilliam, Hamilton, Garcia, Hanan

Nay: Williams

9-L-5 Consideration and approval for the purchase of college and career planning software from SchoolLinks in an amount not to exceed \$1,125,000 and authorization for the Superintendent to negotiate and execute the agreements through April 2028.

MOTION by Dae and SECONDED by Hanan to approve Item 9-L-5 as presented.

During discussion, Dr. Kimberly Lawson provided information about the implementation planning, including training opportunities for students, parents and staff, and clarified that the transition does not amount to major changes for teachers. Dr. Lawson said the timeline would provide opportunities for families who want to engage in the new platform to be able to do so this summer, while the full implementation would occur in the fall. Staff also provided additional information about the platform's features, including a course guide feature to assist with student's four-year plans, a college assessment feature, and a social-emotional component to help pair students with colleges that may be a good fit.

Following discussion, MOTION CARRIES, Ayes 7, Nay 0.

Prior to convening in closed session, Mr. Scamardo clarified that the administration intended to pull Item 9-A-3, but Items 9A 1, 2 and 4 remain on the agenda for the Board's action.

9-A. Consideration and approval of the minutes of the Fort Bend ISD Board of Trustees meetings on the following dates:

1. February 9, 2023, Special Called Meeting: Facility Condition Workshop
2. February 13, 2023, Regular Business Meeting
4. March 8, 2023, Superintendent's Formative Evaluation

MOTION by Dae and SECONDED by Hanan to approve Consent Agenda Item A1, A2, and A4 as presented.

MOTION CARRIES, Ayes 7, Nays 0.

#### 10. Convene in Closed Session

The Board convened in closed session at 9:39 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student.

#### 11. Reconvene in Open Session

The Trustees reconvened in open session at 10:13 p.m.

12. Consider Action on Closed Session Items

13. Action

- A. Consideration and approval of the Joint Election Agreement and contract for Election Services ("Agreement") with Fort Bend County to coordinate and administer an election on Saturday, May 6, 2023, to elect one person to serve a full term as a Trustee in Positions 1, 4, and 5, and for the purpose of approving insurance of bonds.

MOTION by Mrs. Dae and SECONDED by Mr. Hamilton that the Board of Trustees approve the Joint Election Agreement and contract for election services with Fort Bend County to coordinate and administer an election on Saturday, May 26, 2023.

During discussion, Mr. Scamardo provided clarifying information about the District's costs associated with the election, as it is the largest entity holding an election.

Following discussion, MOTION CARRIES, 6-1.

Yea: Malone, Dae, Gilliam, Garcia, Hamilton, Hanan

Nay: Williams

- B. Consideration and approval to give direction to the Superintendent regarding Board Policy EIC (Local) governing Academic Achievement: Class Ranking that was revised in 2019.

MOTION by Mrs. Dae and SECONDED by Dr. Gilliam that the Board request the Superintendent:

1. Work with the board policy committee to recommend amendments to Board Policy EIC Local with respect but not limited to the class rank system generally, ranking of students enrolled in a Program of Choice and the method of calculating class rank with such recommendations to be presented to the Board before its workshop and agenda review meeting in July.
2. Take immediate action to work with the board policy committee to make recommended policy changes that will permit all students in the Class of 2024 the option of receiving their individual class ranking upon request.

During discussion, Board members expressed concerns about the existing policy, which was adopted by a previous board, acknowledged the complexities associated with the policy, and provided feedback to the administration and fellow Board members. During Board member comments, trustees noted this was the first time they were seeing the proposed resolution and expressed a desire to better understand the policy and its implications. Additional information from the administration, including input from college admission offices, was requested.-

In response to questions from the Board, the administration provided historical information related to the policy and confirmed the feasibility of providing class rank beyond the top ten percent.

Following discussion, and with unanimous consent of the Board, MOTION WITHDRAWN.

MOTION by Mrs. Dae and SECONDED by Mr. Garcia that the Board request the superintendent to do the following:

1. Work with the board policy committee to recommend amendments to Board Policy EIC Local with respect but not limited to the class rank system generally, ranking of students enrolled in a Program of Choice and the method of calculating class rank with such recommendations to be presented to the board in August at workshop and agenda review meeting.
2. Take immediate action to work with the board policy committee to make a recommended policy change that considers permitting all students of the Class of 2024 the option of receiving their individual class ranking upon request.

Following further discussion among Board members, Trustee Williams called for the question.

MOTION CARRIES, Ayes 4, Nays 3.  
Yea: Dae, Hamilton, Garcia, Williams  
Nay: Malone, Gilliam, Hanan

14. Adjournment

Having no further business before the Board, MOTION was made by Mrs. Hanan to adjourn the meeting at 11:27 p.m.

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Judy Dae, President

David Hamilton, Secretary

Minutes  
**Fort Bend ISD Board of Trustees**  
Called Meeting and Agenda Review  
May 1, 2023

A Regular Business Meeting of the Fort Bend ISD Board of Trustees was held on Monday, May 1, 2023 beginning at 6:02 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at: <https://www.fortbendisd.com/boardmeetinglivestream>.

The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/225345>.

The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=563977>.

Presiding Officer.....Mrs. Kristen Davison Malone, President

Board Members Present

Mrs. Judy Dae, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mr. Rick Garcia  
Mr. David Hamilton  
Mrs. Angie Hanan  
Ms. Denetta Williams (joined meeting in progress, present when the Board reconvened following closed session)

School Officials Present

Dr. Christie Whitbeck, Superintendent of Schools  
Steve Bassett, Deputy Superintendent  
Beth Martinez, Deputy Superintendent  
Bryan Guinn, Chief Financial Officer  
Glenda Johnson, Chief Human Resources Officer  
Dr. Kimberly Lawson, Chief Academic Officer  
Long Pham, Chief Information Officer  
Christopher Juntti, Interim Chief Operations Officer  
David Rider, Chief of Police  
Robert Scamardo, General Counsel  
Amanda Bubela, Recording Secretary (virtual)

Others Present

Jonathan Brush, Board Counsel  
FBISD Staff and Employees

1. Meeting Called to Order

President Malone called the meeting to order at 6:02 p.m. announcing the presence of a quorum and that the meeting had been duly called and the notice posted for the time and matter required by law.

## 2. Recognitions

The Board recognized members of FBISD's first cohort of graduates from the Early College and Pathways in Technology (PTECH) programs. These students will be graduating this year with both a high school diploma and a Houston Community College associates degree.

### Marshall High School – Early College Program

- Isaac Adeniruju
- Jacob Avelar
- Mylah Benson
- Luis Bonilla
- Brianna Dangerfield
- Adam Monroe, Jr.
- Jacob Ozenne
- Trinity Patterson
- Eryn Stewart
- Jramail Tyler
- Alainah Fletcher

### Hightower High School – Pathways in Technology (PTECH) Program

- Victoria Bodunrinde
- Robert Gaines
- Christina George
- Ashley Guzman
- Madisyn Morgan
- Christina Nguyen
- Blossom Njoku
- Blessing Nwina
- Marian Olayon
- Jubymol Regi
- Saina Thomas
- Sergio Tovar
- Syeda Zaidi

### Willowridge High School (Pathways in Technology) PTECH

- Sandra Avila Martinez
- Edwin Bonilla
- Shellse Canales
- Allison Cantu
- Ariana Coronel
- Nataly Flores Carbajal
- Angel Gil-Jimenez
- Testimony Ibajesomo
- Jessica Martinez
- Cristian Martinez Luna
- Jennifer Rosas Huertero
- Banessa Sarabia
- TJ Sonny

### 3. Superintendent's Update

In her report, Dr. Whitbeck:

- Shared FBISD's second annual Bookapalooza was held at Clements High School Saturday and expressed appreciation to the district's librarians who organized the event.
- Congratulated the Dulles High School Academic Decathlon Team, which competed in the national competition in Frisco, Texas and won third place in the nation. The team won the state title in March for the seventh year in a row.
- Recognized Kempner High School and Bush High School, which are headed to the state UIL One Act Play competition in Round Rock.
- Congratulated All-State Academic Student Athletes in Tennis, who attend Elkins, Kempner and Ridge Point high schools.
- Recognized Kempner High School tennis player Noey Do, who is the state 5A champ and who also won the boys' singles title as a freshman last year.
- Recognized the Destination Imagination team from Cornerstone Elementary, which will be competing in the Global Finals in Kansas City, Missouri this May. The "Indestructibles" placed first in the Gulf Coast Regional Tournament.
- Recognized the April Impact Award recipient, Donna Conrad, who worked at Sartartia Middle School for 16 years and who passed away in April. Ms. Conrad was nominated by her principal for the lasting impact she had on her coworkers and students.
- Congratulated the graduates from Hightower, Marshall and Willowridge High School's P-Tech and Early College programs, and shared there are 93 graduates from the district's inaugural year of the programs.
- Reminded the community that tomorrow is the last day of early voting in the Fort Bend ISD election, which has three bond propositions and three school board positions on the ballot.

### 4. Public Comment

- Stephanie Brown addressed Board members regarding student rankings and shared that as Board members consider policy revisions, they should carefully consider the weights for courses in the Early College and P-TECH programs, as they are not like AP courses.
- Dr. Thelissa Edwards, an FBISD parent, addressed Board members regarding policy EIC Local Policy and requested that the district suspend or remove the stipulation related to class rank only being calculated for the top ten percent of each class, allowing all students the option of receiving their individual class ranking.

### 5. Information

#### A. 2023 Bond Election Update

Deputy Superintendent Steve Bassett provided an update on the 2023 Bond Election and played an informational video about the bond, which included district information and details about the bond election, including its three propositions.

Mr. Bassett shared the last day of early voting is Tuesday and to date, more than 8,000 votes have been cast. Bassett shared information about the consequences of a "no" vote, including schools that wouldn't be rebuilt and overcrowding at Thornton Middle School. Bassett also shared

that while the bond does not have a direct impact on teacher pay, as bond funds cannot be used for employee compensation, there would be less flexibility in the general fund should the bond be unsuccessful. This is because the general fund would have to absorb costs of repairs and replacement items as systems break down.

In response to questions from the Board, Bassett explained why the District does not reap the benefit of large property tax increases, as the district's general fund revenue is based on enrollment, student demographics and attendance. Mr. Bassett also shared additional information about savings the district has achieved through the commercial paper program and bond refundings. Bassett confirmed that since 2016, the district has saved approximately \$23 million from the commercial paper program, and approximately \$108 million through bond refundings since 2014.

## 6 - 7 Review

- A. Review proposed adoption, revision, and deletion of local policies EHBC (Local) and EIE (Local).

Coby Wilbanks, Executive Director of Legal Services, provided an overview of policy revisions, and told Board members the changes to EHBC (Local) and EIE (Local) were prompted by House Bill 4545 from the 2021 Legislative session. These changes include adding a philosophy statement to EHBC, as well as language required by HB 4545 regarding accelerated instruction and accelerated learning committees. Board Policy EIE (Local) addresses retention and promotion, and the proposed revisions include the removal of language related to outdated provisions regarding grade placement committees and grade placement testing.

During discussion, Melissa Hubbard provided clarification regarding promotion standards in grades 2-5 and middle school, which includes a passing average in English Language Arts (ELA). Wilbanks told Board members that language regarding Grade Placement Committees (GPC) was removed from the policy, as House Bill 4545 removed those requirements and replaced those with the accelerated instruction in EHBC.

- B. Review an Interlocal Agreement with Purchasing Solutions Alliance (PSA), and authorization for the Superintendent to negotiate and execute the agreement.

President Malone informed Board members the administration is pulling this item.

- C. Review lease agreement with The Walden School and authorization for the Superintendent to negotiate and execute the lease agreement.

No discussion.

7. Review the proposed expenses that exceed \$50,000: Specifically for:

- A. Review the purchase of print shop equipment, maintenance and supplies from multiple cooperative contracts in amount not-to-exceed \$964,877 and authorization for the Superintendent to negotiate and execute the agreement through May 2027.

President Malone informed Board President Malone informed Board members the administration is pulling this item.

- B. Review the purchase of Instructional Resources (Supplemental) and authorization for the Superintendent to negotiate and execute the agreements through June 2027.

During discussion, Board members expressed concern about the time students are spending on digital devices as a part of instruction. Dr. Lawson confirmed that the materials included in this item are not part of the curriculum, and if approved, these vendors would be added to the awarded vendor list, meaning campuses could purchase materials from the vendors. Dr. Lawson also provided background about the input from Academic Affairs and Department of School Leadership as part of the procurement process.

- C. Review the purchase of feedback and customer service solutions for schools from K12 Insight Technology and Communications Services (K12 Insight) under a cooperative contract with OMNIA Partners in an amount not to exceed \$192,800, and authorization for the superintendent to negotiate and execute the agreements through June 30, 2024.

During discussion, Beth Martinez provided background information about K12's bullying reporting feature, explaining that this information is included on the Department of Student Affairs website and as well as the Student Code of Conduct. Martinez also shared that each year, the campus behavior coordinators are trained and these coordinators alert teachers and students to this reporting feature. Martinez shared that most often, anonymous reports are received through this particular platform, and confirmed that all student IDs have a QR code that directs them to the "See Something, Share Something" reporting app.

- D. Review the continued purchase of website hosting, an accessibility tool, and mass notification system from Finalsite, formerly Blackboard Inc., in an amount not to exceed \$1,080,888, and authorization for the Superintendent to negotiate and execute the agreement through June 2028.

No discussion.

- E. Review to increase the existing contract awarded under 22-002AR Gates and Door Products, Service and Installation by \$140,000 for a total expenditure amount of \$376,000. This increase will allow the District to continue purchasing gates and door products, service, and installation for the duration of the contract period, which ends December 31, 2024.

No discussion.

- F. Review a construction services agreement with Job Order Contractor (JOC) JR Thomas Group to perform necessary repairs and controls upgrades at First Colony Middle School (PKG059), for a not-to-exceed construction cost of \$950,000, and authorization for the Superintendent to negotiate and execute the contact documents.

During discussion, Christopher Juntti confirmed that these repairs were part of the 2018 bond and considered a Level 1 item that was implemented as part of a phased approach. In 2018, the hot and cold water supply lines were replaced, with plans for another phase of work to be included the 2021 bond that was eventually delayed. Juntti explained that these repairs are needed now due to failures in the galvanized piping.

- G. Review the purchase of Athletic Media Services through the Central Texas Purchasing Alliance contract from Vype Media in an amount not-to-exceed \$234,850 and authorization for the Superintendent to negotiate and execute the agreement through April 2026.

During discussion, Athletic Director Dena Scott provided additional information about the services provided by VYPE during the last two years, which include social media and video content and print magazines twice a year. Scott shared that FBISD has 14,000 student athletes and the district is not currently able to produce content at this level. Scott also shared that social media engagement has increased during this period.

- H. Review the purchase of Fine Arts consultant and clinician services and authorization for the Superintendent to negotiate and execute the agreements through January 2028.

No discussion.

- I. Review construction services agreement with Job Order Contractor (JOC) Contractors to perform the necessary underground storm and sanitary leak repairs under (PKG005) for a not-to-exceed amount of \$650,000, and authorization for the Superintendent to negotiate and execute or terminate the agreements.

During discussion, Carolina Fuzetti provided additional information about the Madden Elementary repairs included in this item. Fuzetti shared that testing showed that some of the piping underneath the school's slab has shifted and cracked, and the first step to stabilizing the building is fixing the cracks. Fuzetti shared that Bond 2023 includes significant funding to finalize the foundation repairs at Madden.

- J. Review the purchase of Medical Plan and Flexible Spending Account (FSA) Administration services from UnitedHealthcare (UHC) and authorization for the Superintendent to negotiate and execute the agreements through December 2028. This expenditure amount is dependent on employee participation.

No discussion.

#### 8. Closed Session

The Board convened in closed session at 7:55 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student

#### 9. Reconvene in Open Session

The Trustees reconvened in open session at 8:23 p.m.

#### 10. Consider Action on Closed Session Items

- B. Deliberate approval of Behavior Network as a non-public day and residential

facility for identified students who receive special education services.

MOTION by Hanan and SECONDED by Garcia that the Board of Trustees approve Behavior Network as a non-public day and residential facility and authorize the superintendent to negotiate and execute an agreement with Behavior Network for the placement of C.P. in furtherance of the agreement in TEA docket #045-SE-1022.

MOTION CARRIES, 7-0.

Ayes: Malone, Dae, Gilliam, Garcia, Hamilton, Hanan, Williams

- A. Deliberate hearing officer's recommendation regarding the Level Three employee grievance of Norma Garcia, pursuant to District Policy DGBA (Local).

MOTION by Gilliam and SECONDED by Garcia that the Board of Trustees accept the Hearing Officer's recommendation in the Level 3 Grievance of Employee Norma Garcia.

MOTION CARRIES, 6-1.

Ayes: Malone, Dae, Gilliam, Garcia, Hamilton, Hanan

Nay: Williams

#### 11. Action

- A. Consideration and approval of the 2023-24 Annual Professional Learning Plan.

In response to questions and feedback from Board members regarding the amount of training that is required of teachers, Stephanie Williams provided information about the Texas Reading Academies for Grades K-3, which amounts to approximately 80 hours if a teacher engages in the full Reading Academies, how the district calculated the stipend rate paid to teachers, and the multiple pathways provided to staff for other required trainings. Williams also provided clarification about the purpose of the action item. During discussion, Board members expressed support of teachers and concern about the amount of training is required.

MOTION by Dae and SECONDED by Hanan that the Board of Trustees approve the administration's recommendation of the 2023-24 Annual Professional Learning Plan.

MOTION CARRIES, 6-1.

Ayes: Malone, Dae, Gilliam, Garcia, Hamilton, Hanan

Nay: Williams

- B. Consideration and approval a one-time suspension of the EIC (Local) policy provisions that address calculation of class rank for the class of 2024 for the limited purpose of allowing the June 2023 class rankings to be calculated and made available to all members of the class of 2024.

MOTION made by Dae and SECONDED by Gilliam to approve a one-time suspension of the EIC (Local) policy provisions that address calculation of class rank for the class of 2024 for the limited purpose of allowing the June 2023 class rankings to be calculated and made available to all members of the class of 2024.

During discussion, Mrs. Malone shared that the administration confirmed to the Policy Committee that the district would be able to release rankings by June, and the committee decided that they would like to do a special session on this policy so that the full board can provide feedback. Malone also shared that members of the policy committee were in favor of this particular suspension.

In response to Board members feedback and questions:

- The administration confirmed that in June of 2023, the district would be able to provide rank to all students in the Class of 2024 through Skyward.
- Dr. Whitbeck shared that traditionally most districts provide rank to all students, but some districts have moved away from the practice to create more of a holistic review of the child at the university level. However, if rank is provided to all students, students can no longer report that the district does not rank.
- Dr. Whitbeck shared that should the Board wish to take immediate action, the Board can temporarily suspend the provision, give the class of 2024 their rank, and then conduct further work on the policy.
- Dr. Pilar Westbrook shared the district has received input from some students that have requested that rankings not be provided. Westbrook also shared because of system challenges, there is not a way to only give rankings to students upon request, and therefore there is a concern about overburdening campus staff members, including counselors and registrars.
- Mitzi Patin shared additional information about Skyward's functionality and confirmed there is not an option for a "hidden button" functionality.
- Dr. Lawson confirmed that the June ranking release is the first opportunity a junior has to report their ranking in their college application process, and the second opportunity comes after the fall semester.

During discussion, Mrs. Hanan asked that the minutes include a prepared statement she read during discussion, stating *"my 'no' vote on April 17, 2023 was not a reflection of my opposition to providing students rank, but rather, the 'no' vote was because I believed the motion was confusing and would cause confusion among students, staff and parents. The question was called before I was able to explain my position."*

Following discussion, MOTION CARRIES, 7-0.

## 12. Adjournment

Having no further business before the Board, MOTION was made by Garcia to adjourn the meeting at 9:26 p.m.

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Judy Dae, President

David Hamilton, Secretary

Minutes  
**Fort Bend ISD Board of Trustees**  
Special Called Meeting  
Canvassing of the Election Results  
May 15, 2023

A Special Called Meeting of the Fort Bend ISD Board of Trustees to canvass the May 6, 2023 General Election was held on Monday, May 15, 2023, beginning at 5:30 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at: [www.fortbendisd.com/boardmeetinglivestream](http://www.fortbendisd.com/boardmeetinglivestream).

The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/230191>

The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=558234>.

Presiding Officer.....Ms. Kristen Davison Malone, President

Board Members Present

Dr. Shirley Rose-Gilliam, Secretary  
Mrs. Angie Hanan

School Officials Present

Dr. Christie Whitbeck, Superintendent of Schools  
FBISD Staff and Employees  
Robert Scamardo, General Counsel  
Jonathan Brush, Board Counsel  
Amanda Bubela, Recording Secretary (joining virtually)

1. Meeting Called to Order

President Malone called the meeting to order at 5:30 p.m. and stated that pursuant to Texas Election Code Section 67.004, three trustees were present, which constituted a quorum, and that the notice of the meeting had been posted for the time and matter required by law.

2. Action Item

- A. Canvass the votes cast in the General Election on May 6, 2023 for Fort Bend ISD Trustee Positions 1, 4 and 5.

Mrs. Malone stated the only business during the meeting was to canvass the returns and declare the results of the May 6, 2023 General Election for Trustees in Positions 1, 4, and 5, and the Special Election for voter approval of the issuance of bonds. On May 12, 2023, Fort Bend County Elections Administrator, John Oldham, delivered the certified statement of the votes cast in the May 6, 2023 Election pursuant to the Joint Election Agreement with Fort Bend County. The votes cast in the election are as follows:

Of the 282,408 registered voters in Fort Bend Independent School District, 19,261 ballots were cast.

The votes cast for Trustee, Position 1 are as follows:

Angie Hanan 9,854 or 58.20% of votes cast  
Oscar Saenz 7,078 or 41.80% of votes cast

The votes cast for Trustee, Position 4 are as follows:

Shirley Rose-Gilliam 8,568 or 51.84% of votes cast  
Cheryl Anne Buford 7,959 or 48.16% of votes cast

The votes cast for Trustee, Position 5 are as follows:

Sonya Jones 6,480 or 39.38% of votes cast  
Allison Drew 4,477 or 27.21% of votes cast  
Rolly U. DeMeza 753 or 4.58% of votes cast  
Angel Hicks 3,223 or 19.59% of votes cast  
Denetta R. Williams 1,520 or 9.24% of votes cast

Malone stated that Certificates of Election would be prepared and presented to each elected Trustee.

- B. Canvass the votes cast in the Bond Election for Fort Bend ISD on May 6, 2023 and consider approval of an Order declaring the results and authorizing the issuance of bonds.

In the Bond Election for Fort Bend Independent School District, there were 18,889 total votes cast in Proposition A as follows:

- 12,404 votes or 65.67% of the total votes cast were FOR Proposition A.
- 6,485 votes or 34.33% of the total votes cast were AGAINST Proposition A.

Proposition A was approved.

There were 18,858 total votes cast in Proposition B as follows:

- 12,564 votes or 66.62% of the total votes cast were FOR Proposition B.
- 6,294 votes or 33.38% of the total votes cast were AGAINST Proposition B.

Proposition B was approved.

There were 18,823 total votes cast in Proposition C as follows:

- 10,666 votes or 56.66% of the total votes cast were FOR Proposition C.
- 8,157 votes or 43.34% of the total votes cast were AGAINST Proposition C.

Proposition C was approved.

MOTION made by Hanan and SECONDED by Gilliam that the *Board of Trustees approve and*

*adopt the Order required by law declaring the results of the election and authorizing the issuance of bonds in the amounts and for the purposes mentioned in Proposition A, Proposition B, and Proposition C, and that this meeting was properly noticed by law.*

MOTION CARRIES, Ayes 3, Nays 0.

3. Adjournment

Having no further business before the Board, the meeting was adjourned at 5:35 p.m.

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Judy Dae, President

David Hamilton, Secretary

Minutes  
**Fort Bend ISD Board of Trustees**  
Regular Business Meeting  
May 15, 2023

A Regular Business Meeting of the Fort Bend ISD Board of Trustees was held on Monday, May 15, 2023 beginning at 6:01 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at <https://www.fortbendisd.com/boardmeetinglivestream>.

The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/230203>.

The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=563981>.

Presiding Officer.....Mrs. Kristen Davison Malone, President

Board Members Present

Mrs. Judy Dae, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mr. Rick Garcia  
Mr. David Hamilton  
Mrs. Angie Hanan

School Officials Present

Dr. Christie Whitbeck, Superintendent of Schools  
Beth Martinez, Deputy Superintendent  
Bryan Guinn, Chief Financial Officer  
Glenda Johnson, Chief Human Resources Officer  
Dr. Kimberly Lawson, Chief Academic Officer  
Long Pham, Chief Information Officer  
Christopher Juntti, Interim Chief Operations Officer  
Amanda Bubela, Recording Secretary (virtual)

Others Present

Jonathan Brush, Board Counsel  
FBISD Staff and Employees

1.-3. Meeting Called to Order, National Anthem, Moment of Silence

President Malone called the meeting to order at 6:01 p.m. announcing the presence of a quorum, that the meeting had been duly called and the notice posted for the time and matter required by law. President Malone shared that the Willowridge High School Choir would be performing the National Anthem later in the meeting, as they were currently enroute.

4. Recognitions – Part I

The Board recognized several students and campuses including:

Fort Settlement Middle School for earning National distinction by being a Re-Designated School to Watch:

- Dr. Jennifer Williams-Principal
- Ms. Tracey Rich- Associate Principal
- Ms. Susan Bakus- Assistant Principal
- Ms. Dawn LaFleur- Assistant Principal

Two Fort Bend ISD teachers for earning recognitions from the Suburban Houston Area Bilingual Educators (SHABE):

- Dilma Calles, bilingual teacher at Mission West Elementary, Suburban Houston Area Bilingual Educators (SHABE) Teacher of the Year.
- Dr. Brittany Lindsey, Spanish teacher at First Colony Middle School, SHABE World Language Teacher of the Year.

Ridge Point High School girls' soccer team for placing second in the State Finals:

- Evelyn Torres, Coach, who was also awarded the UIL Sponsor Excellence Award
- Dayo Tennyson
- George Mulholland
- Hannah Warnken
- Charlotte Richardson
- Ashley Pugne
- Thaleia Caldwell
- Taylor Vinson
- Kara Canetti
- Julia McDonald
- Laurel Kelley
- Ryann Dedmon
- Allison Wilson
- Emma Lovell
- Camryn Letellier
- Kelsey Vaughn
- Molly Thompson
- Alicia Audu
- Caden Burghart, Manager

The Dulles High School Academic Decathlon team for placing 3<sup>rd</sup> at the USAD National Championship.

- Jasmine Chou
- Ashley Dao
- Audrey Hanan
- Kelsey Halfen, Andrew Hartman, Mark Rosenbalm and Casey Johnson, Coaches

Clements High School Indoor Percussion Ensemble, named State Champion at the Texas Color Guard Circuit state championship

- Jade Tsang
- Andrew Yun
- Emma Waites
- Bryan Waites and Jeff Johnson, Director

Bush High School wind symphony and percussion ensemble, which will be featured at the American School Band Directors Association Region V Conference

- Patrick Castillo, Drum Major
- Diana Velazques, Drum Major
- Anton Pagaduan, Band Captain
- Dr. John Wilkerson, Director
- Carlos Cruz, Assistant Director
- Percussion Director

FBISD Fine Arts Director Jim Drew and Bush High School Assistant Band Director Carlos Cruz, who will both be inducted into the American School Band Director Association.

Marshall High School wind ensemble, which was selected to perform at the 2023 HBCU Band and Orchestra Directors' Consortium

- Alexandra Jimenez
- Alisson Lemus-Alvarado
- Deja Barnes
- Darwin Lewis, Director

Members of the senior-level leadership cohort for their participation in the Board's Student Leadership 101/102 Program

- Austin High School
  - Mehak Mian
  - Tapanjyoth Paunarkar
- Bush High School
  - Caidan Hackley
  - Beatrice Olaosebikan
- Clements High School
  - Anushka Behal
- Elkins High School
  - Anderson Cooper
  - Christine Dominic
  - Johnathan Varghese
- Hightower High School
  - Sriveda Chinapuvvula
  - Marian Sandy Olayon
  - Bilvanilay Vakulabharanam
- Kempner High School
  - Faisal Khandhia
  - Datta Mullapudi
  - Nidia Samuel
- Ridge Point High School
  - Darya Erdogan
  - Miles Menendez
- Travis High School
  - Rishi Bandhu
  - Clarissa Holguin
  - Amarachi Nosike
- Willowridge High School
  - Allison Cantu

Following the above recognitions, Mrs. Malone asked everyone to stand for the National Anthem, performed by the Willowridge High School Choir. Following the performance, everyone was asked to remain standing for a moment of silence. Board members then recognized members of the choir.

- Heaven Abu
- Uzoamaka Azuogu
- Jaylin Billups
- Gabrielle Creese
- KaTerra Curtis-Washington
- Seth Williams
- Marco Gomez
- Diamond Milam
- Monserrat Ortega
- Humberto Rodriguez
- Tee Simon

#### 5. Superintendent Update

Dr. Whitbeck shared with the Board several district updates, events and celebrations.

- Dr. Whitbeck shared that all three propositions of the 2023 Bond passed and expressed appreciation to everyone who supported the bond.
- Dr. Whitbeck congratulated students who recently won Tommy Tune Awards, including Dulles High School students Gracie Morgan, Drew Doyle, and Madison Hebert, who won outstanding choreography for their production of *All Shook Up*. Drew also won for outstanding dancer.
- Dr. Whitbeck shared that Dulles Middle School's Kickstart Kids middle school demonstration team recently won first place in "Martial Arts Mania" at the state tournament. Two students were also named Grand Champions (Danait Michael and Jasmin Li, led by Instructor Tracy Armstead), and Hodges Bend Elementary Kickstart Instructor Amanda Meisner won the Instructor of the Year Award for the entire Southeast Texas Region.
- Dr. Whitbeck recognized Fort Bend ISD's Nurses of the Year, Noby Kandarapally of Lantern Lane Elementary and Natalie Bostic of the Reese Center. Palmer Elementary's Michelle Kendrick was named Specialized Education Nurse of the Year.
- Dr. Whitbeck shared that the Fort Bend Education Foundation awarded almost \$770,000 in grants to FBISD teachers and staff, a record amount, and expressed appreciation to the Foundation for supporting students and staff.
- Dr. Whitbeck shared the Hunters Glen All-In Mentoring event was held today, which celebrated mentees and mentors in the District, and expressed appreciation to those who participated.
- Dr. Whitbeck shared the Ridge Point High School baseball team advanced to the Regional Quarterfinal Round over the weekend, and will next play Cinco Ranch.
- Dr. Whitbeck congratulated the Marshall High School boys track team, which won the 5A State Championship for the sixth time in a row.

#### 6. Board Members' Reports

#### A. Activity Report

Dr. Gilliam reported that the Trustees attended or participated in the following activities since the December Regular Board meeting.

- Vision and Planning Committee Meeting
- Board Audit Committee Meeting
- Meetings to Discuss Original Boundary Recommendations
- Student Leadership 101 Session #4
- Board Policy Review Committee Meeting
- Teacher of the Year Application Judging
- Campus visit to Hodges Bend Middle School
- Houston-Galveston Area Council (H-GAC) 2023 Annual Meeting and State of the Region
- Malala Elementary's Multicultural Night: The Seven Continents
- Houston-Galveston Area Council (H-GAC) Local Government Summit
- Meeting to Discuss Teacher of the Year Processes
- Coffee with PACE (The Fort Bend Association of Parents for Academic Excellence)
- FBISD Houston Livestock & Rodeo Art Contest Exhibit at Anne Sullivan Elementary
- All in Mentoring at Hunters Glen Elementary
- Bowie Middle School Culture and Climate Social
- School Bond Oversight Committee Meeting
- Gulf Coast Destination Imagination Tournament Appraiser Training
- Bush High School Theatre Production, "Once on This Island"
- Coding and Filmmakers Academy
- Marshall High School Basketball game against Fulshear

#### B. Committee Reports

There were no committee reports.

### 7. Public Comment

- Lisa Flores Ofuani, a resident of the Mustang Trails subdivision, addressed Board members concerning an issue with a bus stop. Ofuani reported that children and adults are being disrespectful of their property and asked that the district move the bus stop to a more centralized location.

### 8. Information

#### A. Intruder Detection Audit Report Findings

Fort Bend ISD Police Lt. Mike Harvey shared results of the most recent Intruder Detection Audits, conducted by the Texas School Safety Center. These audits test whether a campus is accessible to unauthorized individuals.

Since the last update to the Board of Trustees update on April 17, 2023, the Texas School Safety Center conducted seven additional audits at FBISD campuses, and six reports came back without any findings or corrective actions. Harvey reported one campus received a finding and corrective actions, including training and related work orders, are in the process of being completed. Harvey

shared that specific details of the Intruder Detection audit may be discussed during executive session and will be discussed with the Safety and Security Committee.

## B. Budget and Legislative Update for 2023-24

Chief Financial Officer Bryan Guinn provided legislative update and budget briefing as the District moves toward the adoption of the 2023-24 budget. Guinn shared that there is still no real clarity regarding the legislature's actions, as no final decisions have been made. Guinn shared that the Senate has committed to Educational Spending Accounts (ESAs), and the Governor and Lt. Governor have committed to these ESAs and the District has been following these developments closely. At this point, based on the information available, FBISD is tentatively estimated to receive \$39.8 million in new funding, but there will not be any certainty until both the Senate and House take action.

Guinn also shared an update on the 2023-24 General Fund Outlook, emphasizing that the analysis is tentative and based only on information available at this moment, as legislative actions are pending. Guinn shared that while the District is awaiting legislative updates, FBISD will be required to adopt the budget by the end of the fiscal year on June 30. Statutory requirements also include the publication of budget information in a local paper by May 24, and a public hearing prior to the adoption of the budget on June 26. Guinn shared that the adoption of the tax rate would occur in the August/September time frame.

Guinn shared an overview of the 2023-24 proposed budget, which will meet the 90-day reserve operating requirement established by policy, and indicated that should the legislature take action to provide additional funding, the district would have the ability to amend the budget to incorporate new revenues and expenditures that may be required.

Following the budget update, Board members provided feedback and asked questions, and Guinn provided clarification based on the District's current understanding of proposed legislative changes.

## 10. Recognitions – Part II

Following information items on the agenda, President Malone shared that the second part of the Board's recognitions, Item 10, would occur next.

The Board then recognized additional students and campuses including:

Fort Bend ISD DECA students who competed at the state-level and qualified for nationals  
Travis High School

- Trisha Gurnani, 1st Place, Integrated Marketing Campaign

Fort Bend ISD Technology Student Association (TSA) students placed at the state competition and qualified for nationals

Clements High School

- Aaron Solanki, Geospatial Technology
- Logan McClurkin and Ryan Volkin, Technology Problem Solving

Elkins High School

- Aryan Chandra, Mohammad Hussain, Sharan Misra, and Ashwin Vijaiand, 2<sup>nd</sup> Place, Video Game Design

Fort Bend ISD Health Occupational Students of America (HOSA) students who placed at the state competition and advanced to the national competition

#### Hightower High School

- Jeevana Gottipati and Bilvanilay Vakulabharanam, 3<sup>rd</sup> Place MRC Partnership
- Naomi Kurian and Arish Ali, 3<sup>rd</sup> Place Biomedical Debate
- Mihir Sekhar, Mhyank Sekhar and Arshi Maniar, 2<sup>nd</sup> Place Biomedical Debate
- Veda Chinapuvvula, 1<sup>st</sup> Place Healthy Lifestyle

#### Travis High School

- Eno-Obong Ubon, 1<sup>st</sup> Place Organizational Leadership

Students from the James Reese Career and Technical Center who placed in the SkillsUSA State Conference

#### Automotive

- Muhammad Nizamani, Silver Winner, Automotive Maintenance and Light Repair
- Teresa Reyna and James Hurtubise, Advisor

#### Audio Visual and Information Technology

- Cormac Saxon, Silver Winner, Information Technology Services
- Faris Ebrahim, Bronze Winner, Photography
- Amanda Velasquez, Best of Show, Commercial Photography
- Gavin Lawrence, Cormac Saxon, Rodney Glover, Edwin Cisneros and Noah Hailu, Best of Show
- Joey Dyrud-Lange, Advisor

#### Welding

- Jayton Brown, Darlyn Carbussica-Media and Abelardo Perez, Silver Winner
- Tyler Marshall, Advisor

#### Health Science

- Babitta Sajeeh, Gold Winner
- Staci Mikeska, Advisor

### 9. Consent Agenda

During discussion, the board requested that Items 9-C-6 and 9-A be pulled from the Consent Agenda.

MOTION made by Mrs. Dae and SECONDED by Mrs. Hanan to approve the Consent Agenda (Item 9) with the exception of Items 9.C.6 and 9.A. as presented.

MOTION CARRIES. Ayes 6, Nays 0.

Yea: Malone, Dae, Gilliam, Hamilton, Garcia, Hanan

B. Consideration and approval of a lease agreement with The Walden School and

authorization for the Superintendent to negotiate and execute the lease agreement.

- C. Consideration and approval of proposed expenses that exceed \$50,000: Specifically for:
1. Consideration and approval for the purchase of Instructional Resources (Supplemental) and authorization for the Superintendent to negotiate and execute the agreements through June 2027.
  2. Consideration and approval for the purchase of feedback and customer service solutions for schools from K12 Insight Technology and Communications Services (K12 Insight) under a cooperative contract with OMNIA Partners in an amount not-to-exceed \$192,800, and authorization for the Superintendent to negotiate and execute the agreements through June 30, 2024.
  3. Consideration and approval for the continued purchase of website hosting, an accessibility tool, and mass notification system from Finalsite, formerly Blackboard Inc., in an amount not to exceed \$1,080,888, and authorization for the Superintendent to negotiate and execute the agreement through June 2028.
  4. Consideration and approval to increase the existing contract awarded under 22-002AR Gates and Door Products, Service and Installation by \$140,000 for a total expenditure amount of \$376,000. This increase will allow the District to continue purchasing gates and door products, service, and installation for the duration of the contract period, which ends December 31, 2024.
  5. Consideration and approval for a construction services agreement with Job Order Contractor (JOC) JR Thomas Group to perform necessary repairs and controls upgrades at First Colony Middle School (PKG059), for a not-to-exceed construction cost of \$950,000, and authorization for the Superintendent to negotiate and execute the contact documents.
  7. Consideration and approval for the purchase of Fine Arts consultant and clinician services, in an amount not to exceed \$2,500,000 and authorization for the Superintendent to negotiate and execute the agreements through January 2028.
  8. Consideration and approval of a service agreement with Job Order Contractor (JOC) E Contractors to perform the necessary underground storm and sanitary leak repairs under (PKG005) for a not-to-exceed amount of \$650,000, and authorization for the Superintendent to negotiate and execute or terminate the agreements.
  9. Consideration and approval for the purchase of Medical Plan and Flexible Spending Account (FSA) Administration services from UnitedHealthcare (UHC) and authorization for the Superintendent to negotiate and execute the agreements through December 2028. This expenditure amount is dependent on employee participation.

#### Action on Items Removed from the Consent Agenda

9.A. Consideration and approval for proposed adoption, revision, and deletion of local policies EHBC (Local) and EIE (Local).

MOTION made by Mrs. Dae and SECONDED by Mrs. Hanan to approve Consent Agenda Item 9-A as presented.

During discussion, Coby Wilbanks, Executive Director of Legal Services, provided

clarification regarding retention and promotion language in EIE (Local), and shared that the bulk of the changes were prompted by House Bill 4545. Wilbanks also shared information about language deleted relating to Grade Placement Committees (GPCs) which no longer exist in statute, and Dr. Lawson provided clarification about past practices in FBISD and throughout the state.

Following discussion, MOTION CARRIES, 4-2.

Yea: Malone, Gilliam, Garcia, Hanan

Nay: Dae and Hamilton

9.C.6. Consideration and approval for the purchase of Athletic Media Services through the Central Texas Purchasing Alliance contract from Vype Media in an amount not-to-exceed \$234,850 and authorization for the Superintendent to negotiate and execute the agreement through April 2026.

MOTION made by Mrs. Dae and SECONDED by Mrs. Hanan to approve Consent Agenda Item 9.C.6. as presented.

During discussion, FBISD Athletic Director Dena Scott confirmed the purchase would be funded through the athletic department's budget and Dr. Whitbeck shared information about FBISD's in-house publication that highlights FBISD programs and students from all programs and campuses.

Following discussion, MOTION CARRIES, 5-1.

Yea: Malone, Dae, Gilliam, Hamilton, Garcia

Nay: Hanan

#### 11. Convene in Closed Session

The Board convened in closed session at 7:57 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student.

- A. Deliberate Cornerstone Elementary Principal recommendation
- B. Deliberate Meadows Elementary Principal recommendation
- C. Deliberate Director of Leadership Development recommendation
- D. Deliberate Director of Materials Management recommendation

#### 12. Reconvene in Open Session

The Trustees reconvened in open session at 8:46 p.m.

#### 13. Consider Action on Closed Session Items

- MOTION by Hanan and SECONDED by Garcia that the Board of Trustees approve the appointment of Alexis Prudhomme as principal of Cornerstone Elementary.

MOTION CARRIES, 6-0.

- MOTION by Garcia and SECONDED by Gilliam that the Board of Trustees approve the appointment of Cindel Blackmer of Meadows Elementary.

MOTION CARRIES, 6-0.

- MOTION BY Gilliam and SECONDED BY Hanan that the Board of Trustees approve the appointment of Jasmin Russell of Director of Leadership Development.

MOTION CARRIES, 6-0.

- MOTION by Hamilton and SECONDED by Garcia that the Board of Trustees approve the appointment of Doris Emeka-Onyenwe as the Director of Materials Management.

MOTION CARRIES, 6-0.

#### 14. Action

- A. Consideration and approval of a construction services agreement with Prime Contractors Inc., to perform the necessary repairs and upgrades at Barrington Place Elementary (PKG07), for a not-to- exceed construction cost of \$13,378,000, and authorization for the Superintendent to negotiate and execute or terminate the agreement.

MOTION by Dae and SECONDED by Gilliam that the Board consider and approve a construction services agreement with Prime Contractors.

MOTION CARRIES, 6-0.

- B. Consideration and approval to terminate the interlocal agreement for SPARK Park at Briargate Elementary, and authorization for the Superintendent to terminate the interlocal agreement to the anticipated demolition and re-build of Briargate ES as the grounds are needed for exclusive school district use.

MOTION by Dae and SECONDED by Gilliam that the Board approve Agenda Item 14.B as presented.

MOTION CARRIES, 6-0.

- C. Review and consideration of approval to delegate authority to the Superintendent to appoint and approve contracts of employment for campus principals and district administrators at the director level and above, for the 2023-24 school year through August 21, 2023.

MOTION by Dae and SECONDED by Gilliam that the Board approve delegation to the superintendent to appoint and approve contracts for employment for campus principals and district administrators at the director level and above, for the 2023-24 school year between May 16, 2023 and August 7, 2023.

MOTION CARRIES, 6-0.

#### 15. Administer Oath of Office to Newly-Elected Trustee

- Ms. Jessilyn Allen administered the Oath of Office to returning Trustees Angie Hanan and Shirley-Rose Gilliam.

- Judge Dean Hrbacek administered the Oath of Office to newly-elected Trustee Sonya Jones.

16. Convene in Closed Session

The Board reconvened in closed session at 9:02 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student.

- A. Deliberate selection of Board Officers
- B. Deliberate the purchase of 16.3 acres of real property adjacent to Harlem Road

17. Reconvene in Open Session

The Trustees reconvened in open session at 11:10 p.m. with President Malone presiding.

- A. Election of Board Officers

President Malone opened the floor for nominations for Board President.

MOTION by Malone and SECONDED by Hanan to nominate Judy Dae for President.

MOTION CARRIES, 7-0

Newly-elected President Dae opened the floor for nominations for Vice President.

MOTION by Hanan and SECONDED by Malone to nominate Dr. Shirley Rose Gilliam for Vice-President.

MOTION CARRIES, 6-1.

Yea: Dae, Gilliam, Hamilton, Malone, Garcia, Hanan

Nay: Jones

President Dae opened the floor for nominations for Secretary.

MOTION by Dae and SECONDED by Garcia to nominate Mr. Hamilton as Secretary.

MOTION CARRIES, 5-0-2

Yea: Dae, Gilliam, Hamilton, Garcia, Jones

Nay:

Abstain: Malone and Hanan

18. Adjournment

Having no further business before the Board, Mrs. Dae adjourned the meeting at 11:15 p.m.

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Judy Dae, President

David Hamilton, Secretary

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval:**  
**Adoption and Revision of Policies**  
**CB(Local) and EI(Local)**  
**References: Board Policy BF (Local)**  
**Department: Legal Services**

### **Recommendation**

Consideration and approval of proposed revision of local policies CB(Local), and EI(Local).

### **Summary**

The Board Policy Committee and Administration recommend the following adoption and revision of local policy:

- CB(Local) State and Federal Revenue Sources
  - Proposed revisions implement the TEA recommendation to give public notice of federal grant applications. Further, the revised policy authorizes the superintendent to approve the grant and award plans.
- EI(Local) Academic Achievement
  - Proposed revisions remove the philosophy statement as the content is more specifically addressed in other policies in this series (i.e. EIC), adjusts provisions on partial credit updated to reflect revised Administrative Code rules.
  - Additional provisions regarding a requirement to retake a course are recommended for deletion as a student can earn credit for the failed part of a course through various methods other than retaking the failed portion, and board policy is not required to specify which particular method may be used.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Coby Wilbanks  
General Counsel

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**Note:** This policy addresses state and federal grants and awards. For private grants and other awards, see CDC.

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**Philosophy**

The Board believes that student success is best achieved in a collaborative community. To that end, the Board encourages the pursuit of grants and awards that align with the Board's goals and objectives.

**State and Federal Grants and Awards**

The Superintendent shall be authorized to:

1. Apply for any and all special federal and state grants and awards as deemed appropriate for the District's operations;
2. Approve commitment of District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the District budget approved by the Board; and
3. Approve grant and award amendments as necessary.

The District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Superintendent shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the District is complying with requirements for state and federal grants and awards.

[See CAA, CBB]

Before applying for any grant or award, the Superintendent shall consider whether the grant or award:

1. Has a purpose consistent with the District's educational philosophy, goals, and objectives;
2. Places any restrictions on a campus or District program;
3. Would support a program that the Board may be unable or unwilling to continue when the donation of funds is exhausted;
4. Would result in ancillary or ongoing costs for the District;
5. Requires employment of additional personnel;
6. Requires or implies the endorsement of a specific business or product [see GKB for advertising opportunities];
7. Would result in inequitable funding, equipment, or resources among District schools or programs;

STATE AND FEDERAL REVENUE SOURCES

CB  
(LOCAL)

8. Obligates the District or a campus to engage in specific actions; or
9. Affects the physical structure of a building or would require extensive maintenance on the part of the District.

**Federal Awards**

Public Notice and  
Input

The District shall provide public notice of federal grant applications and make available opportunities for public input as required by law or the granting agency.

Plan Approval

Approval of required grant and award plans shall be by the Superintendent.

Conflict of Interest

Pursuant to Code of Federal Regulations, Title 2, section 200.318, (the Education Department General Administrative Regulations, "EDGAR"), each employee, Board member, or agent of the District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest as defined, shall disclose to the District, in writing, any conflict that meets the disclosure threshold in Chapter 176 of the Local Government Code. [See CBB]

In addition, each employee, Board member, or agent of the District shall comply with any other conflict of interest requirements imposed by the granting agency or a pass-through entity.

For purposes of this policy, "immediate family member" shall have the same meaning as "family member" as described in Chapter 176 of the Government Code. [See BBFA]

For purposes of this policy, "partner" shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A.

An employee, Board member, or agent of the District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Gifts and Gratuities

Employees, Board members, and agents of the District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontract for a federal grant or award and shall not accept:

1. Any single item with a value at or above \$50; or
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFA, BBFB, CBB, DBD. In the event of a violation of these requirements, see CAA and DH.]

**Philosophy**

~~The Board believes It is the mission of the Board to inspire and equip students to pursue futures beyond what they can imagine. Therefore, the District's grading practices shall reflect the Board's Core Beliefs and Commitments in an effort to provide all students with the necessary support for their success. Grading is a method used to report student achievement. Grades represent the student's level of mastery of the District objectives. When making professional decisions during the grading process, teachers shall engage in grading practices that are be fair to students and avoid adversely impacting students through the teacher's discretionary judgment.~~

**Certificate of Coursework Completion**

The District shall not issue a certificate of coursework completion to a student who fails to meet all state and local requirements for graduation. [See EIF, FMH]

**Partial Credit**

When a student earns a passing grade in only ~~half one semester~~ of a ~~two semester~~ course and the combined grade for ~~both halves~~ the ~~two semesters~~ is lower than 70, the District shall award the student credit for the ~~half semester~~ with the passing grade. ~~The student shall be required to retake only the semester in which he or she earned the failing grade.~~

~~The student may choose to retake the entire course, especially where the course is a prerequisite for a higher level course, or the course is a foundational course upon which higher level courses build. All semester averages, including the failed half of a course semester, shall be used in the calculation of the student's grade point average. Students may not receive credit for the same half of a course semester more than once.~~

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval:**  
**Designation of Public Information**  
**Act Non-Business Days**  
**References: GBA(Legal and Local)**  
**Department: General Counsel**

**Recommendation**

Consideration and approval of the designation of non-business days under the Texas Public Information Act for calendar year 2023 and Spring 2024.

**Summary**

The Texas Public Information Act (TPIA) contains various deadlines related to the District’s response to public information requests, many of which are determined by calculating “business days.” Previously, any holidays or skeleton crew days observed by a governmental entity were not considered “business days,” provided the District identified such days in any related briefing to the Attorney General.

House Bill 3033 (2023) defines “business day” in such a way that includes any day the District is closed that is not a Saturday, Sunday, or *official state or national holiday*. As a result, additional days on which the District is closed that are not official holidays (such as Fort Bend County Fair day and days during Thanksgiving Break, Christmas Break, and Spring Break) are now considered “business days” for purposes of the TPIA.

HB 3033 allows the Board of Trustees of a school district to designate up to ten (10) additional nonbusiness days per calendar year for purposes of the TPIA. In the future, designations will be included with approval of the instructional calendar. For the current 2023-2024 instructional calendar, the administration recommends designating the following dates as nonbusiness days for the 2023 calendar year and Spring of 2024:

<b>2023</b>		
November 20, 2023	November 21, 2023	November 22, 2023
December 18, 2023	December 19, 2023	December 20, 2023
December 21, 2023	December 27, 2023	December 28, 2023
	December 29, 2023	
<b>Spring 2024</b>		
March 13, 2024	March 14, 2024	March 15, 2024
July 3, 2024	July 5, 2024	

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Coby Wilbanks  
General Counsel

S M T W T F S

**August 2023**

	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**September 2023**

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**October 2023**

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**November 2023**

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**December 2023**

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**January 2024**

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S M T W T F S

**February 2024**

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

**March 2024**

						1	2
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

**April 2024**

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**May 2024**

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**June 2024**

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

**July 2024**

								1	2	3	4	5	6
7	8	9	10	11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30	31			

**August**

July 31- Aug 1 ..... District Professional Learning Day  
2-4 ..... Professional Learning Day/No Students  
7 ..... Teacher Planning Day/No Students  
8 ..... Teacher Work Day/No Students  
9 ..... First Day of Classes 1st Semester

**September**

4 ..... Holiday/Labor Day  
15 ..... Early Release- Elementary  
29 ..... Professional Learning Day/No Students

**October**

9 ..... Holiday  
10 ..... Teacher Planning Day/No Students

**November**

10 ..... Holiday/Veterans Day  
20-24 ..... Holiday/Thanksgiving Break

**December**

14 ..... Early Release-MS/HS  
15 ..... Early Release/All Students  
18-29 ..... Holiday/Winter Break

**January**

1 ..... Holiday/New Year's Day  
2 ..... Professional Learning Day/No Students  
3 ..... Teacher Planning Day/No Students  
4 ..... First Day of Classes 2nd Semester  
15 ..... Holiday/Martin Luther King Jr. Day

**February**

15 ..... Early Release- Elem.  
16 ..... Professional Learning Day/No Students  
19 ..... Holiday/Inclement Weather Make-Up Day

**March**

1 ..... Teacher Planning Day/No Students  
11-15 ..... Holiday/Spring Break  
29 ..... Holiday/Good Friday

**April**

1 ..... Holiday/Inclement Weather Make-Up Day

**May**

22 ..... Early Release-MS/HS  
23 ..... Early Release- All Students  
24 ..... Teacher Work Day/No Students  
27 ..... Holiday/Memorial Day

**June**

19 ..... Holiday/Juneteenth Day

**July**

1-5 ..... District Offices and Campuses Closed

**KEY**

- District Professional Learning Day
- Professional Learning Day - No Students
- Teacher Planning Day - No Students
- ▼ Teacher Work Day - No Students
- ◆ First Day of Semester Classes
- [ ] Beginning/End of Nine Weeks
- { } Exams
- Holiday
- Early Release - ES
- Early Release - MS & HS
- Inclement Weather Make-up Day

This Calendar Reflects the Following	ES	MS	HS
Total Days of Instruction	173	173	173
Total Teacher Contract Days	187	187	187
Operational Minutes per Full Day	435	435	435
Operational Minutes per Early Release Days	240	270	245
Total Operational Minutes Pre-Waiver	74,475	74,595	74,495
Waiver Minutes for Professional Learning	2,100	2,100	2,100
Total Operational Min. w/ Approved Waivers	76,575	76,695	76,595
Bank of Operational Minutes	975	1,095	995

HB 2442 requires a minimum of 75,600 operational minutes with any applicable waivers and at least a minimum bank of 840 operational minutes. The bank of operational minutes can be used in the event of bad weather and other issues of health and safety. FBISD reserves the right to revise the calendar, pending Board approval, to meet the minimum required operational minutes each year.

**1st Semester Grading Period 83 Days**

1st Nine Weeks	8/9 - 10/6	41
2nd Nine Weeks	10/11 - 12/15	42

**2nd Semester Grading Period 90 Days**

3rd Nine Weeks	1/4 - 3/8	43
4th Nine Weeks	3/18 - 5/23	47

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval:**  
**Chapter 49 Status for 2023-24**  
**References: Board Policy CE (Legal)**  
**Board Governance**  
**Department: Business and Finance**

### **Recommendation**

Consideration and approval of option 3 to reduce the estimated yield per penny per student in Weighted Average Daily Attendance (WADA) due to notification of Chapter 49 status for school year 2023-24 and delegate contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006.

### **Summary**

In July each year, the Texas Education Agency (TEA) is required by Chapter 49 of the education code to inform school districts about their funding levels based on the number of students and local property values. Chapter 49 deals with recapture, and for the upcoming 2023-24 school year, TEA estimates that FBISD's Tier 2 – Level 2 guaranteed yield will be \$55.98, which exceeds the state's guaranteed yield of \$49.28. This means any Tier 2 – Level 2 revenue, which is specifically associated with copper pennies, is subject to recapture. However, FBISD does not have any copper pennies included in the tax rate, and as a result, the notification from TEA is for information purposes only and will not have a financial impact on the district.

In addition to the formal notification, Chapter 49 also requires the district to select from one of five options and inform TEA how it will address any Tier 2 – Level 2 revenue overage if it were to occur. Option 3, which is recommended, allows for the purchase of attendance credits from the state. Since the district does not have any copper pennies, there is no cost to purchase attendance credits, and this is the option staff recommends submitting to TEA. The other four options involve consolidation with other districts, detachment of certain district territory, educating nonresident students, and tax base consolidation with another district, none of which are recommended.

The option the district selects must be submitted by September 1, 2023 and Board approval is required. Option 3 (purchase of attendance credits) will have no financial impact and staff will complete the required TEA submission form once approved.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Bryan Guinn  
Chief Financial Officer

## Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)

This agreement is entered into pursuant to the Texas Education Code (TEC), Chapter 49, Subchapters A and D, and rules adopted by the commissioner of education as authorized by the TEC, §49.006. The purpose of this agreement is to enable the district to reduce its local revenue level to a level not to exceed the level established under TEC, §48.257 for the school year.

The school year to which this agreement applies is 2023-2024 (the “school year”).

The agreement is for Fort Bend Independent School District (“the district”), with a county-district number of 079907, to purchase attendance credit from the state for the school year.

The local revenue level in excess of entitlement will be based on the commissioner’s estimate of the cost of credit as determined under TEC, §49.153, using the district’s projected maintenance and operations tax revenue that exceeds the level established under TEC, §48.257. Provisions in the TEC, §48.257(c), allow districts to offset the reduction of excess local revenue against state aid under Chapter 48, Education Code, that is not described by TEC, §48.266(a)(3) for the school year. A district that is subject to the reduction in excess local revenue agrees to offset its obligations against state aid in accordance with the provisions specified in the TEC, §48.257(c).

When near-final data are available following the close of the school year to which this agreement applies, the district’s entitlement under Chapter 48 will be recalculated. If the district’s state aid under Chapter 48, Education Code, that is not described by TEC, §48.266(a)(3) is less than the cost of recapture as determined by the commissioner in accordance with the TEC, §49.153, using near-final data, the district will be required to have an election and the recapture balance will be recovered in accordance with TEC, §48.272, by withholding subsequent allocations of state funds or requiring and obtaining a refund.

The actual cost of credit for the school year will be determined by the commissioner in accordance with the TEC, §49.153, when final data on the district’s maintenance and operations tax revenue that exceeds the level established under TEC, §48.257 is available.

The cost of purchased attendance credit will be reduced for county appraisal district costs. The reduction will be computed in accordance with the TEC, §49.157. If the reduction exceeds the cost for the school year, the difference will be carried forward and applied to each subsequent year’s cost until the total amount of the reduction has been exhausted.

Date:

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Signature of President, Board of Trustees

Date:

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Signature of Secretary, Board of Trustees

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Signature of Superintendent

Christie Whitbeck

Date: 7/17/2023

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Typed Name of Superintendent

Date:

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Signature of Commissioner of Education or Designee

<b>BOT Meeting:</b>	<b>August 21, 2023</b>
<b>Solicitation No.:</b>	<b>23-077AB Choice Partners Cooperative</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>Ice Cream, Frozen Novelty and Frozen Beverages</b></p> <p><b><u>Recommendation</u></b></p> <p>Consideration and approval for the purchase of ice cream, frozen novelty products, and frozen beverages from Southern Ice Cream through the Choice Partners' cooperative contracts in an amount not-to-exceed \$1,500,000, and authorization for the Superintendent to negotiate and execute the agreement through July 2028.</p> <p><b><u>Summary</u></b></p> <p>On August 30, 2021, the Board approved the purchase of ice cream, frozen novelty products, and frozen beverages under cooperative contracts with the Choice Partners. The current contracts are set to expire on August 20, 2023. This request will allow for the continued procurement of the frozen goods needed for the preparation and service of breakfast, lunch, dinner, snacks, catered events, and concessions when required.</p> <p>Choice Partners' national purchasing cooperative offers quality, legal procurement, and contract solutions to meet government purchasing requirements. The size of the purchasing cooperative agreements enables members to leverage cost, thus receiving better pricing.</p> <p>This contract seeks approval under relevant statutes, including Chapter 44, § 44.031(a) of the Texas Education Code and Chapter 791, Interlocal Cooperation Act, along with Board Policies CH (LEGAL) and CH (LOCAL) for purchasing goods and services. The Board of Trustees must approve proposal awards worth \$50,000 or more.</p> <p>Under the authority of the Texas Government Code §791.001 and the Interlocal Cooperation Act as amended, local governments like Fort Bend ISD are allowed to contract with each other and other government agencies. This Act exempts the requirement of seeking competitive bids for goods and services, once a school district determines that a local cooperative purchasing program offers the best value, to enhance efficiency and effectiveness.</p> <p>The Choice Partners cooperative purchasing contract will allow the District to fulfill ice cream, frozen novelty products, and frozen beverages efficiently and effectively and complies with school district bidding requirements. Renewal options are available through July 2028. Should either contract not be renewed for the full term, staff will return to the</p>

	Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method.  <b>Background</b> Expenditures in 2021-22 were \$77,925 for these items. Expenditures year-to-date are \$167,891. Expenditures will not exceed \$1,500,000, through July 2028. Funding is included in the budget.
Requested By:	Bryan Guinn, Chief Financial Officer Matthew Antignolo, Executive Director of Child Nutrition
Vendor:	Southern Ice Cream***
Budget Sources:	Child Nutrition Fund
Amount:	Not to Exceed - \$1,500,000 through July 2028
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through July 2028
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

<b>BOT Meeting:</b>	<b>August 21, 2023</b>
<b>Solicitation No.:</b>	<b>22-019LJ Texas Department of Information Resources (DIR), Choice Partners Cooperative</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>Apple Products and Related Services</b></p> <p><b><u>Recommendation</u></b></p> <p>Consideration and approval for the purchase of Apple Products and Related Services from Texas Department of Information Resources (DIR) and Choice Partners cooperative contracts in an amount not-to-exceed \$14,500,000 and authorization for the Superintendent to negotiate and execute the agreements through May 2028.</p> <p><b><u>Summary</u></b></p> <p>In September 2021, the Board approved 22-019LJ Apple-Branded Products and Related Services through a cooperative contract with the Texas Department of Information Resources (DIR), which expires on August 5, 2023. DIR has not yet secured a new contract with Apple, but negotiations continue. To prevent a lapse due to negotiations, the Administration is seeking Board approval to utilize the current DIR contract as well as Choice Partners Cooperative contract.</p> <p>Apple products, such as iPads, MacBooks, iMacs, applications, and services, have been used in District classrooms for many years. Elementary campuses are equipped with iPad carts in PreK-1st grade classrooms as part of the Classroom Technology Toolkit allowing our youngest students a simple and familiar IT tool for instruction. Secondary campuses have iPad and MacBook carts in various Fine Arts and CTE classrooms including theater, band, media production, robotics, and coding classes. The District's Apple fleet consists of more than 30,000 devices for staff and student use. Products and applications supported by this agreement include all Apple desktops, laptops, iPads, servers, and Apple TVs used throughout the District. Additionally, this bid will be used for the purchase of Apple devices for new construction projects as included in the 2023 Bond.</p> <p>This contract seeks approval under relevant statutes, including Chapter 44, § 44.031(a) of the Texas Education Code and Chapter 791, Interlocal Cooperation Act, along with Board Policies CH (LEGAL) and CH (LOCAL) for purchasing goods and services. The Board of Trustees must approve proposal awards worth \$50,000 or more.</p> <p>Under the authority of the Texas Government Code §791.001 and the Interlocal Cooperation Act as amended, local governments like Fort Bend ISD are allowed to contract with each other and other government agencies. This Act exempts the requirement of seeking competitive bids for goods and services, once a school district determines that a local cooperative purchasing program offers the best value, to enhance efficiency and effectiveness.</p>

	<p>Renewal options are available through May 2028. Should either contract not be renewed for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method.</p> <p><b><u>Background</u></b></p> <p>Expenditures averaged \$2.7M each year for the past four years. Expenditures were as follows:</p> <ul style="list-style-type: none"> <li>- 19-20 were \$4.55M (a part of Bond 2018 Classroom Toolkit Phase 1 deployment)</li> <li>- 20-21 were \$3.2M (a part of Bond 2018 Classroom Toolkit Phase 2 and COVID state/federal grants)</li> <li>- 21-22 were \$2.28M (a part of equipping new campuses, Fine Arts iPad project, and replacements)</li> <li>- 22-23 were \$683,288 (for replacements and campus purchases)</li> </ul> <p>Expenditures will not exceed \$14,500,000 through May 2028. The budgeted amount is based on the historical annual average expenditure with some contingency to account for inflationary increase in pricing, unaccounted campus/district needs or projects, or shipping challenges. The budgeted amount will cover the 2023 Bond Apple device refresh during the contract term. Funding is included in the respective budget.</p>
Requested By:	Long Pham, Chief Information Officer Bryan Guinn, Chief Financial Officer
Vendor:	Apple Computer, Inc.***
Budget Sources:	General Fund Student Activity Funds Bond Fund Grant Funds Campus Activity Funds Enterprise Fund
Amount:	Not to Exceed - \$14,500,000 through May 2028
<b>Other Supporting Information</b>	
Sole Source:	No
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through May 2028
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval:**  
**PKG044 First Colony Middle School**  
**HVAC Improvements**  
**References: Board Policy CVF (Legal)**  
**District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval of a construction services agreement with Job-Order-Contractor (JOC) E Contractors to perform upgrades to the HVAC system at First Colony Middle School (FCMS), for a Not-to-Exceed amount of \$510,000; approval of a professional services agreement with Infrastructure Associates for a Not-to-Exceed amount of \$60,000; and authorization for the Superintendent to negotiate and execute or terminate the agreements.

**Summary**

An upgrade to the HVAC systems for First Colony Middle School was partially funded under Bond 2018.

The scope of work provided FCMS with chilled water pumps, condenser water pumps, exhaust fans, and miscellaneous HVAC components. However, after completion of the original scope of work, additional deficiencies within the system were identified.

In order to ensure efficient performance of the HVAC system, additional modifications are required, which include an addition of variable frequency drives to existing air handling units, modifications to the controls systems, and miscellaneous adjustments.

Staff recommends utilization of available funding within the existing package (PKG044) to execute the necessary work and provide a reliable HVAC system.

Policy CVF (Legal) states, “The board shall approve each job, task, or purchase order that exceeds \$500,000. *Gov’t Code 2269.403.*” In accordance with Policy CVF (Legal), Administration is seeking Board approval to award the following contract:

Description	Construction Budget
First Colony MS HVAC Improvements	\$570,000

Upon Board approval, staff will negotiate the contracts and will complete the work.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Damian Viltz  
Chief Operations Officer

<b>BOT Meeting:</b>	<b>August 21, 2023</b>
<b>Solicitation No.:</b>	<b>24-004DE The Interlocal Purchasing System (TIPS)</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>Strategic Planning Consulting Services</b></p> <p><b><u>Recommendation</u></b></p> <p>Consideration and approval for the purchase of Strategic Planning Consulting Services from engage2learn (e2L) under The Interlocal Purchasing System (TIPS) contract in an amount not-to-exceed \$83,000 and authorization for the Superintendent to negotiate and execute the agreement through June 2024.</p> <p><b><u>Summary</u></b></p> <p>This contract seeks approval under relevant statutes, including Chapter 44, § 44.031(a) of the Texas Education Code and Chapter 791, Interlocal Cooperation Act, along with Board Policies CH (LEGAL) and CH (LOCAL) for purchasing goods and services. The Board of Trustees must approve proposal awards worth \$50,000 or more.</p> <p>The purpose of this contract is to provide professional consulting services to support the development of a District Strategic Plan. These services will support facilitation of stakeholder engagement to develop the long-range strategic plan while building capacity in leaders to create and monitor performance objectives, metrics, and milestones.</p> <p>Under the authority of the Texas Government Code §791.001 and the Interlocal Cooperation Act as amended, local governments like Fort Bend ISD are allowed to contract with each other and other government agencies. This Act exempts the requirement of seeking competitive bids for goods and services, once a school district determines that a local cooperative purchasing program offers the best value, to enhance efficiency and effectiveness.</p> <p>Renewal options are available through 2024. Should either contract not be renewed for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method.</p> <p><b><u>Background</u></b></p> <p>Expenditures will not exceed \$83,000 through June 2024. Funding is included in the budget.</p>
<b>Requested By:</b>	Beth Martinez, Deputy Superintendent Bryan Guinn, Chief Financial Officer
<b>Vendor:</b>	engage2learn (e2L)
<b>Budget Sources:</b>	General Fund
<b>Amount:</b>	Not to Exceed - \$83,000 through June 2024

Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through June 2024
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval: Job Order Contracting (JOC) Services for 2023 Bond Program**  
**References: Board Policy CVF (Legal) District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval of a Job Order Contracting (JOC) pool to be utilized by the District to provide both bond and non-bond services, approval of seven Bond 2023 projects totaling a not-to-exceed amount of \$26,191,665, and authorization for the Superintendent to negotiate and execute or terminate the contracts with the identified vendors.

**Summary**

On May 6, 2023, FBISD successfully passed the 2023 Bond Program. The Design and Construction staff has been gearing up for a quick start-up and implementation of the 2023 Bond Program.

In May 2023, the District issued CSP 23-076KB for Job Order Contracting (JOC) Services, and 10 firms responded to the Competitive Sealed Proposal (CSP).

The CSP for Job Order Contracting was issued with the intent of selecting a pool of five JOCs to provide construction services to the District for both Bond 2023 and non-bond work.

Policy CVF (Legal) states, “Job order contracting is a procurement method used for maintenance, repair, alteration, renovation, remediation, or minor construction of a facility when the work is of a recurring nature but the delivery times, type, and quantities of work required are indefinite.” *Gov’t Code 2269.401* “The base term for a job order contract may not exceed two years. The district may renew the contract annually for not more than three additional years.” *Gov’t Code 2269.409*

The services of the JOC would benefit the District with several packages of work under the 2023 Bond Program, which are shown below. As the Bond Program progresses, there may be other packages awarded to the JOC’s identified in the pool. The initially identified packages below would be negotiated and contracted with the selected JOCs and work could begin within the next 30-60 days.

In accordance with Policy CVF (Legal) Administration is seeking Board approval to award the following contracts:

<b>Package #</b>	<b>Description</b>	<b>Not to Exceed Construction Budget</b>	<b>JOC Contractor</b>
BP015	Exterior Signage Package	\$382,802	Brown & Root

BP019	Playgrounds & Outdoors	\$6,350,861	JR Thomas
BP049	HVAC – MEP Support Facilities	\$4,766,036	E Contractors
BP050	Drinking Fountains	\$3,068,500	E Contractors
BP051	Cameras & Monitors	\$492,160	Jamail & Smith
BP052	Life Safety Systems	\$5,949,304	JR Thomas
BP053	Stage Curtains	\$404,631	Nash Industries
BP054	Exterior Lighting	\$2,976,738	Nash Industries
BP055	Sound System Package	\$1,800,633	Jamail & Smith

Staff will continue to explore other possible Bond 2023 projects that could benefit by utilizing JOCs for a not-to-exceed amount of \$50,000,000.

The selected pool of JOCs will also be utilized for construction services for miscellaneous projects throughout the District, which may include projects funded through technology, 199 funds, and Bond 2018. The not-to-exceed construction value for non-2023 Bond projects is \$10,000,000.

The JOC services solicitation, CSP 23-076KB, requested information on the firms' Demonstrated Competence, Qualifications, and best Coefficient. Ten firms responded to the CSP. Design & Construction staff, in collaboration with the Director of Purchasing and Materials Management acting in an oversight capacity, evaluated the proposals, using an evaluation team composed of FBISD staff members from the Design and Construction, Procurement, and Finance Departments.

**Analysis of the Job Order Contracting Service Firms Recommendation:**

Based on the evaluation of the proposals, Brown & Root, E Contractors, Jamal & Smith, JR Thomas Group, and Nash Industries Inc. received the best overall scores and are recommended to provide the District with JOC services for the Bond 2023 Program. Additionally, staff recommends these companies to provide additional JOC services that may arise throughout the District, which may be bond and/or non-bond funded.

The final ranking of the Demonstrated Competence and Qualifications for JOCs are as follows:

Firm Name	CSP Score
JR Thomas Group Inc.	87.51
Jamail & Smith Construction, LP	80.01
E Contractors LLC	78.85
Brown & Root Industrial Services LLC	75.92
Nash Industries Inc.	68.87

Policy CVF (Legal) states, "The board shall approve each job, task, or purchase order that exceeds \$500,000." *Gov't Code 2269.403* Several of the Bond 2023 packages do not require the services of an architect or engineer, and the work can start immediately. With Board approval, these packages will be negotiated, and a contract executed to start work in

the fall of 2023. The balance of the listed Bond 2023 Packages would be negotiated and awarded as the individual package design is completed.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Damian Viltz  
Chief Operations Officer

**CSP 23-076KB Job Order Contracting (JOC) Services**

<b>Fort Bend ISD CSP for JOC- Criteria and Evaluation Weights</b>			
<b>#</b>	<b>Criterion</b>	<b>Scoring Description</b>	<b>Points</b>
1	Purchase Price	Total Proposed Pricing (Coefficient) – Provides thoroughly developed, competitive pricing using the tables in the Pricing Delivery information section of the CSP	40
2	Contractor’s Prior Experience	Provides evidence of your experience in planning, staging, and delivery of recent projects of similar scope and scale.	14
3	Quality of Contractor’s Goods and Services	The contractor’s products should be new and be of the highest quality with an option to substitute for a company-branded item of equivalent quality.	14
4	Quality of the Contractor’s Response in the Proposal	Effectively responds and processes all requests for information and documentation included in this CSP	2
5	Contractor’s Safety Record and Plan	Provides a summary of Experience Modification Rate (EMR) for the last three years, as well as a summary of your company’s safety policies and procedures.	5
6	Proposed Personnel, Personnel Directly Assigned to Work on FBISD Projects	Proposed Personnel, Personnel Directly Assigned to Work on FBISD Projects	5
7	Project Plan and Schedule	Project Plan and Schedule – Demonstrate knowledge and capabilities to develop project plans and schedules as required	5
8	Past Experience with FBISD and Other School Districts	Provides a summary of nature of work, on-time delivery, and quality of work contracted with FBISD and/or other school districts and FBISD’s assessment of the presented summary	5
9	Financial Stability and Bonding Capacity	Provide proof of Insurance, financial stability, and Letter of Surety form Bonding Company	5
10	SBE Commitment	SBE Commitment	5
	<b>Total</b>		<b>100</b>

**Tabulation Summary**  
**CSP 23-076KB Job Order Contracting (JOC) Services**

Vendor	Purchase Price (40 pts. max)	Contractor's Prior Experience (14 pts. max)	Quality of Contractor's Goods and Services (14 pts. max)	Quality of the Contractor's Response in the Proposal (2 pts. max)	Contractor's Safety Record and Plan (5 pts. max)	Proposed Personnel (5 pts. max)	Project Plan and Schedule (5 pts. max)	Past Experience with FBISD and Other School Districts ( 5 pts. max)	Financial Stability and Bonding Capacity (5 pts. max)	SBE commitment (5pts. max)	Proposer's Total Score (100 pts. max)
JR Thomas Group, Inc.	40.00	10.85	12.70	1.80	3.70	3.88	4.60	3.30	4.18	2.50	87.51
Jamail & Smith Construction, LP	35.22	10.15	11.65	1.70	4.04	4.06	4.25	3.05	4.39	1.50	80.01
E Contractors LLC	34.96	8.40	11.95	1.70	3.95	3.80	4.25	3.15	4.20	2.50	78.85
Brown & Root Industrial Services LLC	32.33	12.25	9.55	1.50	4.29	3.57	3.68	2.75	4.51	1.50	75.92
Nash Industries, Inc.	25.93	9.80	11.30	1.70	4.06	3.48	4.00	2.60	3.50	2.50	68.87
Construction Managers of Southeast Texas LLC	25.93	5.95	10.55	1.40	3.91	3.36	3.58	2.35	4.20	2.50	63.73
LMC Corporation	24.84	7.00	10.70	1.60	3.79	3.14	3.75	2.40	3.86	2.50	63.58
Bass Construction Company, Inc.	19.83	9.10	9.75	1.40	4.13	3.81	3.55	2.70	3.95	2.50	60.71
ERC Environmental & Construction Services, Inc.	26.52	3.85	6.65	0.80	3.91	3.21	2.00	1.50	3.50	2.50	54.44
Azteca Designs, Inc.	20.52	7.00	6.10	0.80	3.61	2.18	2.00	2.25	3.85	1.50	49.81

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval: Phase 1 – Professional Services for 2023 Bond and Non-Bond Projects**  
**References: Board Policy CV (Local) District Goal 5**  
**Department: Operations**

### **Recommendation**

Consideration and approval of Phase 1 – Professional Service Firms to provide both Bond 2023 services for a not-to-exceed amount of \$23,000,000 and non-bond services for a not-to-exceed amount of \$5,000,000, and authorization for the Superintendent to negotiate and execute the contracts with the identified firms.

### **Summary**

On May 6, 2023, FBISD passed the 2023 Bond Program.

On May 7, 2023, staff issued a solicitation RFQ23-075AL Professional Services Phase 1 Qualifications for FBISD 2023 Bond and other non-bond services as needed by the District.

The Professional Services Phase 1 Qualifications for FBISD 2023 Bond program, RFQ23-075AL included the following professional service categories (pools):

- Building Envelope Commissioning Consultant
- Building HVAC Commissioning Consultant – HVAC, Electrical, Plumbing and Life Safety
- Geotechnical Engineer/Construction Materials Testing
- Forensic Engineer
- Land Surveying Consultant
- Traffic Engineer

RFQ23-075AL solicitation specified the District’s intent to award more than one (1), but no greater than five (5) contracts to the most qualified firms in each professional services category based on demonstrated competence and qualifications.

On June 1, 2023, 49 statement of qualifications were submitted by professional service firms as a response to the RFQ23-075AL solicitation.

**Analysis of Phase 1 Professional Service Firms Category Recommendations:**

Based on the evaluation of the proposals by professional service categories (pools), the final ranking of the Demonstrated Competence and Qualifications by professional service categories are as follows:

<b>Building Envelope Commissioning Consultant</b>	<b>RFQ Score</b>
BEAM Professionals	82.60
Terracon Consultants, Inc.	81.15
Amtech Solutions, Inc.	78.23
ECS Southwest, LLP	76.10
Raba Kistner, Inc.	74.08

<b>Building HVAC Commissioning Consultant – HVAC, Electrical, Plumbing and Life Safety</b>	<b>RFQ Score</b>
ENVI Engineering LLC	74.75
Engineered Air Balance Co., Inc.	74.50
EMA Engineering and Consulting	67.63
LEAF Engineers	66.20
Terracon Consultants, Inc.	64.63

<b>Geotechnical Engineer/Construction Materials Testing</b>	<b>RFQ Score</b>
Aviles Engineering Corporation	86.85
Terracon Consultants, Inc.	84.60
CMT Technical Services formerly Paradigm Consultants, Inc.	82.03
Earth Engineering, Inc.	79.95
HVJ Associates, Inc.	78.15

<b>Forensic Engineer</b>	<b>RFQ Score</b>
Geotech Engineering and Testing	75.43
Terracon Consultants, Inc.	74.58
CMT Technical Services formerly Paradigm Consultants, Inc.	73.00

<b>Land Surveying Consultant</b>	<b>RFQ Score</b>
Landtech, Inc.	83.63
Teague Nall and Perkins, Inc.	74.98

<b>Traffic Engineer</b>	<b>RFQ Score</b>
Ardurra Group, Inc.	79.65
Teague Nall and Perkins, Inc.	77.03
Kimley-Horn and Associates, Inc.	75.58

Upon Board approval, staff will award the identified firms by professional service categories master agreements to perform professional services and will begin assigning work based on a rotation cycle for required professional service by bid package for Bond 2023 as well as other district projects.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Damian Viltz  
Chief Operations Officer

**RFQ 23-075AL Professional Services Phase 1**

<b>TAB</b>	<b>Evaluation Criteria Section Government Code 2254, CV Legal</b>	<b>Point System</b>
	<b>Cover Letter</b>	<b>Required</b>
1	<b>FIRM INFORMATION</b> <ul style="list-style-type: none"> <li>• History / Years of experience in K-12</li> <li>• Location of the firm’s local offices</li> <li>• Awards and recognitions</li> <li>• Specialized experience in K-12</li> <li>• Claim resolution</li> </ul>	10
2	<b>MANAGEMENT STYLE AND PHILOSOPHY</b> <ul style="list-style-type: none"> <li>• Firm’s capabilities providing needed services</li> <li>• Program budget, schedule and documentation coordination experience</li> </ul>	20
3	<b>FIRM EXPERIENCE and REFERENCES</b> <ul style="list-style-type: none"> <li>• Prior K-12 Project Experience</li> <li>• Prior FBISD Experience</li> </ul>	45
4	<b>PROJECT TEAM</b> <ul style="list-style-type: none"> <li>• Teams organization and experience</li> <li>• Staff resumes</li> </ul>	20
5	<b>SUPPLEMENTAL INFORMATION</b>	5
6	<b>FORMS</b>	<b>REQUIRED</b>
	<b>TOTAL</b>	<b>100 Points</b>

**Tabulation Summary**  
**RFQ 23-075AL Professional Services Phase 1 - Traffic Engineer**

Vendor	Firm Information (10 pts. Max)	Management Style and Philosophy (20 pts. Max)	Firm Experience and Referenes (45 pts. Max)	Project Team (20 pts. Max)	Supplemental Information (5 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Ardurra Group, Inc.	5.38	15.50	39.00	17.65	2.13	79.65	1
Teague Nall and Perkins, Inc.	5.43	16.75	38.50	14.10	2.25	77.03	2
Kimley-Horn and Associates, Inc.	5.45	17.25	34.25	16.60	2.03	75.58	3

**Tabulation Summary**  
**RFQ 23-075AL Professional Services Phase 1 - Land Surveying Consultant**

Vendor	Firm Information (10 pts. Max)	Management Style and Philosophy (20 pts. Max)	Firm Experience and Referenes (45 pts. Max)	Project Team (20 pts. Max)	Supplemental Information (5 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Landtech, Inc.	5.23	17.00	39.25	18.80	3.35	83.63	1
Teague Nall and Perkins, Inc.	5.43	17.00	34.25	15.90	2.40	74.98	2
McKim & Creed, Inc.	5.28	14.00	21.50	14.50	2.40	57.68	3

**Tabulation Summary**  
**RFQ 23-075AL Professional Services Phase 1 - Geotechnical Engineer/Construction Material Testing**

Vendor	Firm Information (10 pts. Max)	Management Style and Philosophy (20 pts. Max)	Firm Experience and Referenes (45 pts. Max)	Project Team (20 pts. Max)	Supplemental Information (5 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Aviles Engineering Corporation	5.03	20.00	40.75	16.30	4.78	86.85	1
Terracon Consultants, Inc.	5.30	17.75	42.00	17.30	2.25	84.60	2
CMT Technical Services formerly Paradigm Consultants, Inc.	4.63	16.50	39.75	17.80	3.35	82.03	3
Earth Engineering, Inc.	4.35	14.75	41.50	16.00	3.35	79.95	4

HVJ Associates, Inc.	5.85	19.50	34.75	13.65	4.40	78.15	5
ECS Southwest, LLP	5.30	16.25	39.00	13.30	3.55	77.40	6
Raba Kistner, Inc.	5.45	13.50	37.25	18.25	2.28	76.73	7
Alpha Testing, LLC	5.65	16.50	37.00	15.65	1.88	76.68	8
Ninyo & Moore	5.50	18.00	35.50	16.70	0.90	76.60	9
Alliance Geotechnical Goup, Inc.	5.43	14.00	38.50	15.25	3.15	76.33	10
Geotech Engineering and Testing	5.05	14.00	37.75	13.95	4.10	74.85	11
Professional Service Insutries, Inc.	5.40	13.00	32.50	17.50	3.10	71.50	12
HTS, Inc. Consultants	5.30	14.25	32.75	10.85	4.40	67.55	13
Associated Testing Laboratories, Inc.	4.80	12.50	32.00	11.40	4.10	64.80	14
Milennium Engineers Group	3.95	3.25	28.50	14.05	3.20	52.95	15

**Tabulation Summary**  
**RFQ 23-075AL Professional Services Phase 1 - Forensic Engineer**

Vendor	Firm Information (10 pts. Max)	Management Style and Philosophy (20 pts. Max)	Firm Experience and Referenes (45 pts. Max)	Project Team (20 pts. Max)	Supplemental Information (5 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Geotech Engineering and Testing	5.43	16.25	33.50	16.00	4.25	75.43	1
Terracon Consultants, Inc.	5.03	17.50	36.25	15.80	0.00	74.58	2
CMT Technical Services formerly Paradigm Consultants, Inc.	4.58	14.50	32.75	18.65	2.53	73.00	3
Walker Consultants	4.65	12.00	28.50	11.40	1.65	58.20	4
MS2R Engineering, LLC	4.85	7.75	23.00	9.60	3.05	48.25	5

**Tabulation Summary**  
**RFQ 23-075AL Professional Services Phase 1 - Building Envelope Commissioning Consultant**

Vendor	Firm Information (10 pts. Max)	Management Style and Philosophy (20 pts. Max)	Firm Experience and Referenes (45 pts. Max)	Project Team (20 pts. Max)	Supplemental Information (5 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
BEAM Professionals	5.78	15.25	40.50	18.00	3.08	82.60	1

Terracon Consultants, Inc.	5.10	15.50	40.50	18.00	2.05	81.15	2
Amtech Solutions, Inc.	5.45	13.00	38.00	18.00	3.78	78.23	3
ECS Southwest, LLP	5.80	17.25	36.50	13.00	3.55	76.10	4
Raba Kistner, Inc.	5.63	12.00	38.00	17.00	1.45	74.08	5
Professional Service Industries, Inc.	4.10	16.50	32.50	15.20	3.18	71.48	6
SSR	4.93	14.00	32.50	16.00	2.88	70.30	7
Walker Consultants	4.73	8.75	33.50	15.20	0.85	63.03	8
Allana Buick & Bers, Inc.	5.10	12.25	26.50	16.00	0.95	60.80	9
Commissioning & Green Building Solutions, Inc. (CxGBS)	4.20	10.75	28.50	14.50	1.13	59.08	10
San Antonio Smart Solutions	4.33	8.75	29.50	12.20	1.95	56.73	11
LCCx, LLC	5.30	11.25	27.50	8.60	2.88	55.53	12

**Tabulation Summary**

**RFQ 23-075AL Professional Services Phase 1 - Building Envelope Commissioning Consultant - HVAC, Electrical, Plumbing and Life Safety**

Vendor	Firm Information (10 pts. Max)	Management Style and Philosophy (20 pts. Max)	Firm Experience and Referenes (45 pts. Max)	Project Team (20 pts. Max)	Supplemental Information (5 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
ENVI Engineering LLC	5.40	17.50	32.75	15.75	3.35	74.75	1
Engineered Air Balance Co., Inc.	5.40	16.50	32.50	17.40	2.70	74.50	2
EMA Engineering and Consulting	5.40	14.00	29.00	17.75	1.48	67.63	3
LEAF Engineers	5.40	15.50	26.50	17.25	1.55	66.20	4
Terracon Consultants, Inc.	5.40	14.50	27.75	15.25	1.73	64.63	5
DBR Engineering Consultants, Inc.	5.40	9.50	32.00	14.75	2.55	64.20	6
CMTA	5.45	14.50	24.25	17.80	1.55	63.55	7
Farnsworth Group, Inc.	5.40	12.50	25.25	15.25	1.73	60.13	8
Gonzalez Shah Smith Inc.	5.10	14.50	20.50	13.80	3.60	57.50	9
Commissioning & Green Building Solutions, Inc. (CxGBS)	4.80	10.50	21.00	14.20	1.43	51.93	10
Bernhard	5.20	13.00	15.00	12.10	2.10	47.40	11

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval:**  
**Technology Consultant/  
Professional Services for 2023  
Bond and Non-Bond Projects**  
**References: Board Policy CV (Local)**  
**District Goal 5**  
**Department: Operations**

### **Recommendation**

Consideration and approval of a Technology Consultant pool selection for the 2023 Bond Program and non-bond services District wide, for a not-to-exceed amount of \$5,000,000, and authorization for the Superintendent to negotiate and execute the contracts with the identified firms.

### **Summary**

On May 6, 2023, FBISD passed the 2023 Bond Program, and in preparation of a quick bond start-up, staff issued a solicitation RFQ23-067KB Technology Consultant / Professional Services for FBISD Bond Programs.

RFQ23-067KB solicitation specified the District's intent to award no greater than two (2) contracts to the most qualified firms based on demonstrated competence and qualifications, in order to assist the District with Technology Design Services.

Twelve statement of qualifications were submitted by professional service firms as a response to the RFQ23-067KB solicitation. Design & Construction staff, in collaboration with the Director of Purchasing and Materials Management acting in an oversight capacity, evaluated the proposals using an evaluation team composed of FBISD staff members from the Design & Construction, Procurement, Finance and Information Technology Departments.

After obtaining the initial RFQ scores, the four (4) firms who receive the highest score on Demonstrated Competence and Qualifications listed in the RFQ were selected for interviews. These firms were interviewed by a panel comprised of FBISD staff members from the following departments: Design & Construction, Information Technology and Procurement.

### **Analysis of Technology Consultant Professional Service Firm Recommendations:**

Based on the combination of evaluation of the proposals and the interviews, the top two firms were entered into the pool and selected as qualified firms to provide technology design services for FBISD on the Bond 2023 Program, as well as any other design

services that may arise throughout the District. The RFQ rankings and scores are shown on attached Exhibit A.

Technology Consultant	RFQ Score
Combs Consulting Company	80.08
True North Consulting Group	75.82

Upon Board approval, staff will begin negotiations with the identified technology consultants for direct FBISD procurement, and will notify the design teams of the selected vendors to be added to their project team.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Damian Viltz  
Chief Operations Officer

**RFQ 23-067KB Technology Consultant/Professional Services Qualifications Services for FBISD  
Bond Programs**

<b>TAB</b>	<b>Evaluation Criteria Section Government Code 2254, CV Legal</b>	<b>Point System</b>
	<b>Cover Letter</b>	<b>Required</b>
1	<b>FIRM INFORMATION</b> <ul style="list-style-type: none"> <li>• History / Years of experience in K-12</li> <li>• Location of the firm’s main and local offices</li> <li>• Awards and recognitions</li> <li>• Specialized experience in K-12</li> <li>• Organization</li> <li>• Claim resolution</li> </ul>	10
2	<b>MANAGEMENT STYLE AND PHILOSOPHY</b> <ul style="list-style-type: none"> <li>• Firm’s capabilities providing needed services</li> <li>• Organization and management philosophy</li> <li>• Program budget, schedule and documentation coordination experience</li> <li>• Kahua and PMIS software experience in program management</li> <li>• Procurement Role</li> </ul>	20
3	<b>FIRM EXPERIENCE and REFERENCES</b> <ul style="list-style-type: none"> <li>• Prior K-12 Project Experience</li> <li>• Prior FBISD Experience</li> </ul>	45
4	<b>PROJECT TEAM</b> <ul style="list-style-type: none"> <li>• Program management team organization</li> <li>• Staff resumes</li> </ul>	20
5	<b>SUPPLEMENTAL INFORMATION</b>	5
6	<b>FORMS</b>	<b>REQUIRED</b>
	<b>Total</b>	<b>100 Points</b>

**REQUEST FOR QUALIFICATIONS 23-067KB**

**Technology Consultant/Professional Services Qualifications Services for FBISD Bond Programs**

**SCORING OF REQUEST FOR QUALIFICATIONS**

Firm	Total Points (100 points Max)	Firm's Ranking Order
Combs Consulting Company	78.65	1
DBR Engineering Consultants, Inc.	74.34	2
LEAF Engineers	71.74	3
True North Consulting Group	69.56	4
Wrightson, Johnson, Haddon & Williams, Inc.	64.08	5
Salas O'Brien	62.86	6
IMEG Corporation	57.51	7
Wylie & Associates LLC dba Wylie Engineering	48.91	8
Infrastructure Associates, Inc.	47.81	9
BrightTree Studios	46.14	10
Langan	45.36	11
Glitra, Inc.	22.05	12
KD3 Enterprises LLC		

**SCORING OF PRESENTATION/INTERVIEW**

Firm	Presentation/Interview (100 points Max)	Firm's Ranking Order
True North Consulting Group	90.43	1
Combs Consulting Group	83.43	2
LEAF Engineers	67.43	3
DBR Engineering Consultants, Inc.	43.14	4

**FINAL RANKING OF FIRMS USING A 70% WEIGHT ON REQUEST FOR QUALIFICATIONS AND 30% WEIGHT ON PRESENTATION/INTERVIEW**

Firm	RFQ Score	Weight	Presentation/Interview Score	Weight	Final Score	Final Ranking Order
Combs Consulting Company	55.05	70%	25.03	30%	80.08	1
True North Consulting Group	48.69	70%	27.13	30%	75.82	2
LEAF Engineers	50.21	70%	20.23	30%	70.44	3
DBR Engineering Consultants, Inc.	52.04	70%	12.94	30%	64.98	4
Wrightson, Johnson, Haddon & Williams, Inc.	64.08	100%	78		64.08	5
Salas O'Brien	62.86	100%		62.86	6	
IMEG Corporation	57.51	100%		57.51	7	
Wylie & Associates LLC dba Wylie Engineering	48.91	100%		48.91	8	
Infrastructure Associates, Inc.	47.81	100%		47.81	9	
BrightTree Studios	46.14	100%		46.14	10	
Langan	45.36	100%		45.36	11	
Glitra, Inc.	22.05	100%		22.05	12	
KD3 Enterprises LLC						

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval**  
**Revision of Policy EIC(Local):**  
**References: Board Policy BF (Local)**  
**Department: Legal Services**

**Recommendation**

Consideration and approval of proposed revision of local policy EIC (Local).

**Summary**

The Board Policy Committee recommends the adoption and revision of local policy EIC(Local). Proposed revisions include the following provisions:

- For all students, including current high school students, the District will provide notice of students' numerical class rank and percentile/quartile. Class rank and quartile will not be included on the student's transcript (Academic Achievement Record).
- For the graduating classes of 2024 through 2027, students in a Program of Choice will continue to be ranked with the high school in the attendance boundary in which they reside.
- For the graduating classes of 2028 and beyond, students in a Program of Choice will be ranked with the students at the high school they attend.
- Similar conforming revisions to address students on an intradistrict transfer.
- Replace the proprietary term "Pre-AP" with "Advanced Academic Course (AAC)".
- Removal of previous language only addressing the graduating classes of 2020 through 2023.
- Removal of previous language only addressing prior graduating classes regarding course weighting provisions, now including current and future classes.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Coby Wilbanks  
General Counsel

**Philosophy**

The Board values the development of all students' social and emotional learning and well-being. In addition, the Board values supporting the attainment of all seven Profile of a Graduate attributes. The Board also desires to honor and recognize graduates who have attained high academic excellence.

**Definitions**

Grade Point  
Average

A student's grade point average (GPA) is calculated by multiplying each semester grade achieved, excluding GPA-exempt courses, by the number of credits the course was worth, calculating the sum of these values with any additional weights, and dividing by the total number of credits that were attempted.

Class Rank

A student's class rank is a measure of how a student's GPA compares to that of other students in the class.

GPA-Exempt  
Course

GPA-exempt courses shall not be included when calculating a student's GPA or class rank. GPA-exempt courses are specified third- and fourth-year elective courses that encourage special skills and interests. Juniors and seniors shall be eligible to take specified courses on a GPA-exempt basis according to established guidelines set forth in administrative ~~regulations~~[procedures](#).

**Class Rank System**

The District shall record Weighted 100 point scale, weighted 4.0 scale, and the unweighted 4.0 GPA on student transcripts. All courses recorded on the academic achievement record (high school transcript), with the exception of courses taken on a GPA-exempt basis, shall count toward GPA and class rank using the grades received. These courses shall be weighted by category when calculating GPA. Courses taken in fulfillment of an endorsement shall not be excluded from the GPA.

The following provisions address the District's class rank system for reporting purposes in accordance with state law.

The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not supersede class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

**Class Rank  
Calculation**

The following provisions address the District's class rank system used for purposes of declaring local honors as well as for reporting purposes in accordance with state law.

~~For the graduating classes of 2020-2023, class ranks shall be determined by the District as follows:~~

- ~~• Following the ninth grade, class rank shall be released in October of the tenth grade year.~~
- ~~• Following the tenth grade, class rank shall be released in September of the junior year.~~
- ~~• Following the 11th grade, class rank shall be released in June and September of the senior year.~~
- ~~• Midterm of the 12th grade class rank shall be released in January of the senior year.~~
- ~~• For graduating seniors, honor graduate recognition shall be calculated at the end of the third nine-week grading period and held for graduation purposes.~~

~~Beginning with the Class of 2024, class rank shall only be calculated for the top ten percent of each class for purposes of applications to institutions of higher education, as required by state law.~~

The District shall provide to each student ~~in the top ten percent~~ notice of [the student's percentile/quartile and](#) class rank containing the student's specific numerical rank out of the specific total class size as determined the day rank is run as outlined in administrative procedures. [The class rank and percentile/quartile for a graduating student shall not be officially reported on the student's academic achievement record.](#)

[Notice of each student's class rank shall be determined by the District as follows:](#)

- [• Following the ninth grade, percentile/class rank shall be released in ~~October~~ January of the sophomore year.](#)
- [• Following the tenth grade, percentile/class ranks shall be released in September of the junior year.](#)
- [• Following the eleventh grade, percentile/class rank shall be released in June and September of the senior year.](#)
- [• Midterm of the eleventh & twelfth grade percentile/class rank shall be released in January of the junior and senior year.](#)
- [• For graduating seniors, honor graduate recognition shall be calculated at the end of the third nine-week grading period and held for graduation purposes.](#)

### Top Ten Percent Rule

A student whose class rank falls within the top ten percent of the graduating class shall qualify for automatic admission in a general

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

academic institution as provided by Education Code 51.803. [See EIC(LEGAL)]

Juniors and Seniors with a class rank in the top ten percent will be notified of their qualification for automatic admissions as required by law no later than the 14<sup>th</sup> [business](#) day following the end of the 1<sup>st</sup> semester.

Transfer Grades

Each incoming student's GPA shall be converted to the system used by the District to determine both GPA and class rank. When a student transfers grades for properly documented and eligible courses, the District shall assign weight to those grades based on the categories and grade weight system used by the District, if the same course is offered to the same class of students in the District.

Early Graduation

Early graduates shall be ranked with the class with which they graduate. Calculations for GPA and class rank for three-year graduates shall be based upon the grade point scale and procedures for determining rank for the senior class with which they graduate.

**Graduation Speakers**

Selection of graduation speakers shall be based on neutral criteria designed to select the students who best exhibit the attributes of the Profile of a Graduate. [See FMH(LOCAL)]

~~Beginning with  
Students who enter a  
Program of Choice in  
2020-24~~

A Program of Choice shall be defined as program with specialized offerings for which students must apply and be accepted. The campus the student attends shall be designated as the campus of accountability. [See ED(LOCAL)]

~~Beginning with~~ For the [Classes](#) of 2024, [2025](#), [2026](#), and [2027](#) students in a Program of Choice shall be ranked with the students at the high school within the attendance boundary in which they reside.

[For the Class of 2028 and beyond, students in a Program of Choice shall be ranked with the students at the high school where they receive instruction.](#)

Students in Programs of Choice shall declare UIL participation according to State UIL requirements and shall be administered by the Administration as set forth in administrative procedures. All other UIL rules apply.

**Students Impacted  
by Cap and Overflow**

Students impacted by Cap and Overflow of their currently zoned High School are not considered as students enrolling in a Program of Choice or on an ~~intradistrict~~[intradistrict](#) transfer. These students will be ranked with students at the Cap and Overflow school if they attend that school as juniors and seniors. Once boundary lines are drawn, students will be ranked with the students with whom they will eventually graduate.

**Students Who are Homeless or on a Transfer**

For students experiencing homelessness [see FDC(LOCAL)], the campus of accountability and class rank shall be the campus they attend.

~~Beginning with For the Class of 2024, for~~ high school students in the Classes of 2024, 2025, 2026, and 2027, on an intradistrict transfer, the campus of accountability shall be the campus where they receive instruction and class rank shall be the campus within the attendance boundary for which they reside.

For high school students in the Class of 2028 and beyond on an intradistrict transfer, the campus of accountability and class rank shall be the campus where they receive instruction.

Advanced Academic Course

Beginning with the 2021-2022 school year, Pre-AP will be known as Advanced Academic Course (AAC).

~~Beginning with Students who Entered Grade 9 in the 2015-16 School Year~~

~~A 100-point scale (percent grade) shall be used. All grades shall be recorded numerically on a 100-point system and reflected as such on a transcript and a report card.~~

~~For students entering ninth grade in 2015, courses shall be weighted as follows:~~

<u>Category</u>	<u>Weight</u>
AP level, Beyond AP	+10 points to the semester average
Pre-AP, Honors, Dual Credit, and Dual Enrollment	+ 5 points to the semester average
Regular/On-level courses	Not weighted

~~When required by colleges, the 100-point scale cumulative GPA shall be converted to a 4-point scale. The following conversion is used for the weighted 4-point scale:~~

Grade range	AP/Beyond AP	Pre-AP, Honors/Dual Credit/Dual Enrollment	On-level course (not weighted)
90-100+	5	4.5	4
80-89	4	3.5	3
70-79	3	2.5	2
Below 70	0	0	0

**Beginning with  
Students who  
Entered Grade 9 in  
the 2019–20 School  
Year**  
Course  
Weighting

A 100-point scale (percent grade) shall be used. All grades shall be recorded numerically on a 100-point system and reflected as such on a transcript and a report card.

~~For students entering ninth grade in 2019,~~ Courses shall be weighted as follows:

Category	Weight
AP level, Beyond AP, Dual Credit, IB, and Dual Enrollment	+10 points to the semester average
Pre-AP, <u>AAC</u> level, Pre-IB, Honors	+5 points to the semester average
Regular/On-level courses	Not weighted

When required by colleges or scholarships, the 100-point scale cumulative GPA shall be converted to a 4-point scale. The following conversion is used for the weighted 4-point scale:

Grade range	AP/Beyond AP/Dual Credit/IB/Dual Enrollment	Pre-AP, <u>AAC</u> /Pre-IB/Honors	On-level course (not weighted)
90–100+	5	4.5	4
80–89	4	3.5	3
70–79	3	2.5	2
Below 70	0	0	0

**Honor Graduates**  
**Beginning with  
Students who  
Entered Grade 9 in  
the 2015–16 School  
Year**

Honor graduates shall meet all graduation requirements and shall complete one of the two highest programs as follows:

- Distinguished level of achievement under the foundation program; or
- The foundation program with at least one endorsement.

Students served under special education who meet all coursework and requirements of the distinguished level of achievement under the foundation program or the foundation program with endorsement, per the student’s individualized education program (IEP), shall be recognized as honor graduates.

The cumulative GPA is used in designating honor graduates and shall be calculated at the end of the third nine-week grading period of the senior year.

The student with the highest class rank at the end of the third nine-week grading period of the senior year who meets the eligibility criteria shall be named valedictorian for commencement; the eligible student with the second-highest rank in class shall be named salutatorian for commencement. In case of a tie in weighted GPAs after calculation to four decimal places, the District shall recognize all students involved in the tie as sharing the honor and title of honor graduates for commencement. Note the highest-ranking student reported to TEA is determined based on the June final rank calculation following graduation.

In addition to the designation of a valedictorian and a salutatorian of the graduating class, designated honor students shall be recognized at the commencement exercises as follows:

~~Students shall be recognized as honor graduates according to the following criteria:~~

Honor	Criterion
Valedictorian	Highest Cumulative GPA
Salutatorian	Second-Highest Cumulative GPA
Summa Cum Laude	Cumulative GPA = 97 or higher
Magna Cum Laude	Cumulative GPA = 96–93
Cum Laude	Cumulative GPA = 92–90

To be eligible for graduation with honors, students ~~in the graduating classes of 2020–2023~~ shall:

- Present grades for all required courses prior to the established date for calculating weighted GPA, except second semester dual credit courses taken during his or her senior year, to determine honor graduate status.
- Not have withdrawn from a Program of Choice and enrolled at the student's zoned campus within the four consecutive semesters immediately preceding graduation.

~~For students in the graduating classes of 2020–2023~~ To be eligible for valedictorian and salutatorian, a student shall:

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

- Not have withdrawn from a campus where the student attended on a transfer and enrolled at the student's zoned campus within the four consecutive semesters immediately preceding graduation.
- Not have transferred from the student's zoned campus to another campus within the four consecutive semesters immediately preceding graduation.
- Meet additional eligibility requirements for valedictorian and salutatorian (top honors), requiring completion in no fewer than eight semesters, and continuous enrollment in the same high school in the District for the four semesters immediately preceding graduation.

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval: Adoption**  
**of 2023 Ad Valorem Tax Rate**  
**References: Board Policy CCG (Legal)**  
**Board Governance**  
**Department: Business and Finance**

### **Recommendation**

Consideration and approval of a resolution adopting the combined Ad Valorem tax rate of \$0.9992 per \$100 of valuation for the Fort Bend Independent School District for the 2023 tax year and approving an Election Order Calling a Voter Approval Tax Rate Election (“VATRE”) on November 7, 2023.

### **Summary**

In accordance with the Property Tax Code Section 26.05, the Board of Trustees must approve the tax rate of the District. The method of adoption of the tax rate must be written ordinance, resolution, or order. Before setting a tax rate, school districts are required to comply with several items. These items include publishing notices on the District’s website and in newspapers distributed within the school district boundaries; conducting a public hearing regarding the District’s budget and tax rate; and adopting a budget.

The District has complied with the requirements of the law and received certified property values on July 25, 2023. Therefore, Fort Bend ISD may now proceed with adoption of the tax rate for the 2023-24 fiscal year.

The Fort Bend Independent School District’s proposed tax rate for the 2023 tax year is \$0.9992 per \$100 of valuation and represents the sum of a \$0.7292 rate for Maintenance and Operations (M&O) and a \$0.2700 rate for the payment of bonds, referred to as Interest and Sinking (I&S). The proposed total tax rate of \$0.9992 exceeds the District’s voter approval tax rate of \$0.9492. Under Section 26.08(a) of the Texas Tax Code, if the governing body of a school district adopts a tax rate that exceeds the District’s voter-approval tax rate, the registered voters of the District at an election held for that purpose must determine whether to approve the adopted tax rate.

As prescribed by Section 26.08(b) of the Tax Code, the Board is required to order that an election be held in the school district on the next uniform election date prescribed by Section 41.001 of the Election Code that occurs after the date of the election order and that allows sufficient time to comply with the requirements of other law. The next uniform election date is November 7, 2023. Under Section 3.005(c) of the Election Code, the Board must call the election not later than the 78th day before the Election Day. Thus, the deadline for calling the election is August 21, 2023. The District will work with Fort Bend County to ensure the VATRE (Voter Approved Tax Ratification Election) is on the ballot for November 7, 2023.

House Bill 3 enacted during the 86th Texas Legislative session requires districts to undergo an independent efficiency audit before holding a VATRE. The efficiency audit results will be presented to the community and discussed in a public meeting and the efficiency audit will be posted on the District's website no later than October 8, 2023.

The 2023 proposed total tax rate of \$0.9992 was calculated as required by law. This year's proposed tax rate exceeds the District's no-new-revenue rate of \$1.1682, This year's tax levy to fund maintenance and operations expenditures does not exceed last year's maintenance and operations tax levy. A statement about "tax increase" as specified by §26.05(b) of Property Tax Code is not required to be included on the home page of any Internet website operated by Fort Bend Independent School District.

Sample Motion:

"I move to adopt a property tax rate of \$0.9992. This year's proposed tax rate does not exceed the no-new-revenue tax rate. A motion to adopt an ordinance, resolution, or order setting the tax rate does not require the language about "tax increase" as stated in §26.05(b) of Property Tax Code".

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Bryan Guinn  
Chief Financial Officer

FORT BEND INDEPENDENT SCHOOL DISTRICT

A RESOLUTION

A RESOLUTION ADOPTING A 2023 TAX RATE AND LEVYING SCHOOL DISTRICT AD VALOREM TAXES FOR THE FORT BEND INDEPENDENT SCHOOL DISTRICT FOR THE YEAR OF 2023-24, DIRECTING THE ASSESSMENT AND COLLECTION THEREOF:

Whereas, the Board of Trustees of Fort Bend Independent School District finds that the tax rate for the year 2023, hereinafter levied for all lawful expenses of the school district and the carrying out of the duties and responsibilities placed upon said school district by law must be levied to provide the revenue requirements of the budget for the ensuing year; and

Whereas, the Tax Collector of Fort Bend County has certified a tax collection rate of one hundred (100.00) percent; and

Whereas, the Board of Trustees of Fort Bend Independent School District finds that all things prerequisite to the passing of this resolution, including all notices of hearings, consideration of budget, and all other things, have been done and performed; and

Whereas, the Board of Trustees of Fort Bend Independent School District further finds that the taxes for the year 2023, hereinafter levied therefore are necessary to pay all lawful expenses of the District and to carry out the duties and obligations placed upon said school district by law and to provide the required sinking fund on outstanding bonds of the school district and on bonds proposed to be issued for such purposes during the ensuing year; and,

Whereas, the 2023 total no-new-revenue tax rate calculated as required by law is \$1.1682 per \$100 of valuation and the 2023 proposed total tax rate is \$0.9492. This year's tax levy to fund maintenance and operations expenditures does not exceed last year's maintenance and operations tax levy.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE FORT BEND INDEPENDENT SCHOOL DISTRICT THAT;

SECTION 1. For the further maintenance of public free schools in this school district and to pay the principal of and interest on outstanding bonds of the District during the ensuing year, and for all other lawful purposes, there is hereby levied and ordered to be assessed and collected for the year 2023, and for each year thereafter until it be otherwise provided and ordered, on all property situated within the limits of the boundaries of this school district, and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$0.9492 on the One Hundred (\$100) Dollars valuation of such property as follows:

- A. \$0.6792 for the purpose of maintenance and operations, and
B. \$0.2700 for the purpose of payment of principal and interest of bonds

SECTION 2. Effective Date. This Resolution shall take effect immediately upon its approval and after its passage. Passed and adopted by the Board of Trustees at a meeting at which a quorum was present with more than sixty percent of the Trustees voting for and at which meeting this Resolution, in written form, was before the Board at the time of its adoption on the 21st day of August 2023.

The results of the 2023 tax rate vote are as follows:

Trustees Voting For:

- Judy Dae, President
Shirley Rose-Gilliam, Vice President
David Hamilton, Secretary
Kristen Davison-Malone
Angie Hanan
Rick Garcia
Sonya Jones

Trustees Voting Against:

- Judy Dae, President
Shirley Rose-Gilliam, Vice President
David Hamilton, Secretary
Kristen Davison-Malone
Angie Hanan
Rick Garcia
Sonya Jones

APPROVED:

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Judy Dae, President  
Fort Bend ISD Board of Trustees

ATTEST:

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David Hamilton, Secretary

**EXHIBIT A**

The District is currently working with the Fort Bend County Elections Administrator to determine the list of polling locations on Election Day.

**EXHIBIT B**

The District is currently working with the Fort Bend County Elections Administrator to determine the list polling locations, time and days of operation for Early Voting.

**FORT BEND INDEPENDENT SCHOOL DISTRICT**

**A RESOLUTION**

**A RESOLUTION ADOPTING A 2023 TAX RATE AND LEVYING SCHOOL DISTRICT AD VALOREM TAXES FOR THE FORT BEND INDEPENDENT SCHOOL DISTRICT FOR THE YEAR OF 2023-24, DIRECTING THE ASSESSMENT AND COLLECTION THEREOF:**

**Whereas**, the Board of Trustees of Fort Bend Independent School District finds that the tax rate for the year 2023, hereinafter levied for all lawful expenses of the school district and the carrying out of the duties and responsibilities placed upon said school district by law must be levied to provide the revenue requirements of the budget for the ensuing year; and

**Whereas**, the Tax Collector of Fort Bend County has certified a tax collection rate of one hundred (100.00) percent; and

**Whereas**, the Board of Trustees of Fort Bend Independent School District finds that all things prerequisite to the passing of this resolution, including all notices of hearings, consideration of budget, and all other things, have been done and performed; and

**Whereas**, the Board of Trustees of Fort Bend Independent School District further finds that the taxes for the year 2023, hereinafter levied therefore are necessary to pay all lawful expenses of the District and to carry out the duties and obligations placed upon said school district by law and to provide the required sinking fund on outstanding bonds of the school district and on bonds proposed to be issued for such purposes during the ensuing year; and,

**Whereas**, the 2023 total no-new-revenue tax rate calculated as required by law is \$1.1682 per \$100 of valuation and the 2023 proposed total tax rate is \$0.9692. *This year's tax levy to fund maintenance and operations expenditures does not exceed last year's maintenance and operations tax levy.*

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE FORT BEND INDEPENDENT SCHOOL DISTRICT THAT;**

**SECTION 1.** For the further maintenance of public free schools in this school district and to pay the principal of and interest on outstanding bonds of the District during the ensuing year, and for all other lawful purposes, there is hereby levied and ordered to be assessed and collected for the year 2023, and for each year thereafter until it be otherwise provided and ordered, on all property situated within the limits of the boundaries of this school district, and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$0.9692 on the One Hundred (\$100) Dollars valuation of such property as follows:

- A. \$0.6992 for the purpose of maintenance and operations, and
- B. \$0.2700 for the purpose of payment of principal and interest of bonds

All rates are conditioned on the approval of the voters at the Voter-Approval Tax Ratification Election ordered in **SECTION 3** below.

**SECTION 2.** Should the voters not approve the rates adopted in **SECTION 1**, the tax rate of the District for the tax year 2023, as required by the Texas Property Tax Code Section 26.08(d) is \$0.9492, to be assessed and collected as follows:

- A. \$0.6792 for the purpose of maintenance and operations, and
- B. \$0.2700 for the purpose of payment of principal and interest of bonds

**SECTION 3.** BE IT ORDERED, RESOLVED, AND ORDAINED that a Special Election shall be held for and within the District on Tuesday, November 7, 2023 (“Election Day”), a uniform election date established by Section 41.001(a), Texas Election Code, as amended (the “Code”), as required by Texas law.

(a) Voting at the Election, and early voting therefore, shall be by the use of the lawfully approved Fort Bend County, Texas (“Fort Bend County” or the “County”) voting systems and ballots.

(b) The preparation of the necessary equipment and the official ballots for the Election shall conform to the requirements of the Code so as to permit the electors to vote “FOR” or “AGAINST” the Proposition which shall be set forth on the ballots substantially in the following form:

**FORT BEND ISD – PROPOSITION A**

- |                                    |   |
|------------------------------------|---|
| <input type="checkbox"/> FOR )     | “Ratifying the ad valorem tax rate of \$0.9692 in Fort Bend Independent School District for the current year, a rate that will result in an increase of 3.40 percent in maintenance and operations tax revenue for the district for the current year as compared to the preceding year, which is an additional \$25.0 million.” |
| <input type="checkbox"/> AGAINST ) |   |

**SECTION 4. Bilingual Election Materials.** All notices, instructions, and ballots pertaining to the Election shall be furnished to voters in English and Spanish in compliance with the Federal Voting Rights Act of 1965, as amended (the “Voting Rights Act”), and the Code, including particularly Chapter 272 of the Code pertaining to bilingual requirements.

**SECTION 5. Election Precincts, Voting Locations and Voting Hours on Election Day.** The election precincts for the Election shall consist of the territory within the boundaries of the District. The precinct numbers for the District’s election precincts shall be the same as those assigned by the County to the County election precincts. The polling places for the Election are hereby designated to be those locations identified by the Elections Administrator (as defined herein). Voting on Election Day shall be conducted at the polling locations designated on Exhibit A attached hereto, with such locations being incorporated herein by reference and made a part hereof for all purposes; provided, however, such locations may be changed if so directed by the Elections Administrator without further action of the District. The Elections Administrator is hereby authorized and directed to make such changes in polling locations as may be necessary for the proper conduct of the Election, without further action by the District, and the President of the Board or designee is hereby authorized to update Exhibit A to reflect the locations designated by the County Elections Administrator, which locations are hereby approved. Each polling place shall be open from 7:00 a.m. to 7:00 p.m. on Election Day.

**SECTION 6. Elections Administrator; Early Voting Clerk; Early Voting Locations, Dates and Times.**

John Oldham, the Fort Bend County Elections Administrator (the “Elections Administrator”) is hereby appointed as the Early Voting Clerk for purposes of this Election (the “Early Voting Clerk”) and appointed Elections Administrator for the District and agent for the custodian of voted ballots in the jurisdiction.

The address for the Early Voting Clerk of Fort Bend County is 4520 Reading Road, Suite A-400, Rosenberg, Texas 77471, and the Early Voting Clerk may be reached at the following: (i) Telephone: (281) 341-8670, (ii) Email: [vote@fortbendcountytexas.gov](mailto:vote@fortbendcountytexas.gov), and (iii) Website: <https://www.fortbendcountytexas.gov/government/departments/elections-voter-registration>.

Applications for early voting by mail shall be submitted to the Elections Administrator by regular mail to John Oldham, Fort Bend County Elections Administrator, 301 Jackson Street, Richmond, Texas 77469, or by common or contract carrier to John Oldham, Fort Bend County Elections Administrator, 4520 Reading Road, Suite A-400, Rosenberg, Texas 77471.

The main early voting polling place for Fort Bend County is hereby designated to be the location identified as such in Exhibit B.

Early voting by personal appearance for all election precincts shall be held at the locations, at the times and on the days set forth in Exhibit B, attached hereto and incorporated herein, or at such other locations, times, and days as hereafter may be designated by the County Elections Administrator as provided in the Election Agreement without further action by the District. The President of the Board or designee is hereby authorized to update Exhibit B to reflect the locations and times designated by the County Elections Administrator, and such locations are hereby approved.

The Elections Administrator is hereby authorized to appoint the members of the early voting ballot board and the presiding judges and alternate judges for each polling location in accordance with the requirements of the Code. Each of the presiding judges shall be authorized to approve the necessary election clerks to assist in conducting the Elections.

**SECTION 7. Joint Election.** The Board has determined that it is in the best interest of the District to participate in a joint election with other governmental entities in the County holding elections on Election Day and contract with the Elections Administrator for election services (the “Election Agreement”).

**SECTION 8. Notice of Election.** Notice of the Election shall be given by: (i) publishing a substantial copy of this Resolution, in English and Spanish, one time not earlier than the thirtieth (30th) day nor later than the tenth (10th) day prior to the date set for the Election, in a newspaper published in the District (or that otherwise complies with applicable law), (ii) posting a copy of this Resolution and the Voter Information Document (as hereinafter defined), in English and Spanish, on the bulletin board used for posting notices of meetings of the Board and in at least three (3) other public places within the boundaries of the District, not later than the twenty-first (21st) day prior to the date set for the Election, and (iii) posting a copy of this Resolution, in English and Spanish, on the District’s website, prominently and together with the notice of the Election, the contents of the Proposition and any sample ballot prepared for the election, not later than the twenty-first (21st) day prior to the date set for the Election. The website for the District can be found at [www.fortbendisd.com](http://www.fortbendisd.com).

**SECTION 9. Severability.** If any provision, section, subsection, sentence, clause or phrase of this Resolution, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Resolution nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Resolution that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Resolution are declared to be severable for that purpose.

**SECTION 10. Effective Date.** This Resolution shall take effect immediately upon its approval and after its passage. Passed and adopted by the Board of Trustees at a meeting at which a quorum was present with more than sixty percent of the Trustees voting for and at which meeting this Resolution, in written form, was before the Board at the time of its adoption on the 21<sup>st</sup> day of August 2023.

The results of the 2023 tax rate vote are as follows:

**Trustees Voting For:**

- Judy Dae, President
- Shirley Rose-Gilliam, Vice President
- David Hamilton, Secretary
- Kristen Davison-Malone
- Angie Hanan
- Rick Garcia
- Sonya Jones

APPROVED:

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Judy Dae, President  
Fort Bend ISD Board of Trustees

**Trustees Voting Against:**

- Judy Dae, President
- Shirley Rose-Gilliam, Vice President
- David Hamilton, Secretary
- Kristen Davison-Malone
- Angie Hanan
- Rick Garcia
- Sonya Jones

ATTEST:

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David Hamilton, Secretary

**EXHIBIT A**

The District is currently working with the Fort Bend County Elections Administrator to determine the list of polling locations on Election Day.

**EXHIBIT B**

The District is currently working with the Fort Bend County Elections Administrator to determine the list polling locations, time and days of operation for Early Voting.

**FORT BEND INDEPENDENT SCHOOL DISTRICT**

**A RESOLUTION**

**A RESOLUTION ADOPTING A 2023 TAX RATE AND LEVYING SCHOOL DISTRICT AD VALOREM TAXES FOR THE FORT BEND INDEPENDENT SCHOOL DISTRICT FOR THE YEAR OF 2023-24, DIRECTING THE ASSESSMENT AND COLLECTION THEREOF:**

**Whereas**, the Board of Trustees of Fort Bend Independent School District finds that the tax rate for the year 2023, hereinafter levied for all lawful expenses of the school district and the carrying out of the duties and responsibilities placed upon said school district by law must be levied to provide the revenue requirements of the budget for the ensuing year; and

**Whereas**, the Tax Collector of Fort Bend County has certified a tax collection rate of one hundred (100.00) percent; and

**Whereas**, the Board of Trustees of Fort Bend Independent School District finds that all things prerequisite to the passing of this resolution, including all notices of hearings, consideration of budget, and all other things, have been done and performed; and

**Whereas**, the Board of Trustees of Fort Bend Independent School District further finds that the taxes for the year 2023, hereinafter levied therefore are necessary to pay all lawful expenses of the District and to carry out the duties and obligations placed upon said school district by law and to provide the required sinking fund on outstanding bonds of the school district and on bonds proposed to be issued for such purposes during the ensuing year; and,

**Whereas**, the 2023 total no-new-revenue tax rate calculated as required by law is \$1.1682 per \$100 of valuation and the 2023 proposed total tax rate is \$0.9792. *This year's tax levy to fund maintenance and operations expenditures does not exceed last year's maintenance and operations tax levy.*

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE FORT BEND INDEPENDENT SCHOOL DISTRICT THAT;**

**SECTION 1.** For the further maintenance of public free schools in this school district and to pay the principal of and interest on outstanding bonds of the District during the ensuing year, and for all other lawful purposes, there is hereby levied and ordered to be assessed and collected for the year 2023, and for each year thereafter until it be otherwise provided and ordered, on all property situated within the limits of the boundaries of this school district, and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$0.9792 on the One Hundred (\$100) Dollars valuation of such property as follows:

- A. \$0.7092 for the purpose of maintenance and operations, and
- B. \$0.2700 for the purpose of payment of principal and interest of bonds

All rates are conditioned on the approval of the voters at the Voter-Approval Tax Ratification Election ordered in **SECTION 3** below.

**SECTION 2.** Should the voters not approve the rates adopted in **SECTION 1**, the tax rate of the District for the tax year 2023, as required by the Texas Property Tax Code Section 26.08(d) is \$0.9492, to be assessed and collected as follows:

- A. \$0.6792 for the purpose of maintenance and operations, and
- B. \$0.2700 for the purpose of payment of principal and interest of bonds

**SECTION 3.** BE IT ORDERED, RESOLVED, AND ORDAINED that a Special Election shall be held for and within the District on Tuesday, November 7, 2023 (“Election Day”), a uniform election date established by Section 41.001(a), Texas Election Code, as amended (the “Code”), as required by Texas law.

(a) Voting at the Election, and early voting therefore, shall be by the use of the lawfully approved Fort Bend County, Texas (“Fort Bend County” or the “County”) voting systems and ballots.

(b) The preparation of the necessary equipment and the official ballots for the Election shall conform to the requirements of the Code so as to permit the electors to vote “FOR” or “AGAINST” the Proposition which shall be set forth on the ballots substantially in the following form:

**FORT BEND ISD – PROPOSITION A**

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> FOR )     | “Ratifying the ad valorem tax rate of \$0.9792 in Fort Bend Independent School District for the current year, a rate that will result in an increase of 4.80 percent in maintenance and operations tax revenue for the district for the current year as compared to the preceding year, which is an additional \$29.25 million.” |
| <input type="checkbox"/> AGAINST ) |  |

**SECTION 4. Bilingual Election Materials.** All notices, instructions, and ballots pertaining to the Election shall be furnished to voters in English and Spanish in compliance with the Federal Voting Rights Act of 1965, as amended (the “Voting Rights Act”), and the Code, including particularly Chapter 272 of the Code pertaining to bilingual requirements.

**SECTION 5. Election Precincts, Voting Locations and Voting Hours on Election Day.** The election precincts for the Election shall consist of the territory within the boundaries of the District. The precinct numbers for the District’s election precincts shall be the same as those assigned by the County to the County election precincts. The polling places for the Election are hereby designated to be those locations identified by the Elections Administrator (as defined herein). Voting on Election Day shall be conducted at the polling locations designated on Exhibit A attached hereto, with such locations being incorporated herein by reference and made a part hereof for all purposes; provided, however, such locations may be changed if so directed by the Elections Administrator without further action of the District. The Elections Administrator is hereby authorized and directed to make such changes in polling locations as may be necessary for the proper conduct of the Election, without further action by the District, and the President of the Board or designee is hereby authorized to update Exhibit A to reflect the locations designated by the County Elections Administrator, which locations are hereby approved. Each polling place shall be open from 7:00 a.m. to 7:00 p.m. on Election Day.

**SECTION 6. Elections Administrator; Early Voting Clerk; Early Voting Locations, Dates and Times.**

John Oldham, the Fort Bend County Elections Administrator (the “Elections Administrator”) is hereby appointed as the Early Voting Clerk for purposes of this Election (the “Early Voting Clerk”) and appointed Elections Administrator for the District and agent for the custodian of voted ballots in the jurisdiction.

The address for the Early Voting Clerk of Fort Bend County is 4520 Reading Road, Suite A-400, Rosenberg, Texas 77471, and the Early Voting Clerk may be reached at the following: (i) Telephone: (281) 341-8670, (ii) Email: [vote@fortbendcountytexas.gov](mailto:vote@fortbendcountytexas.gov), and (iii) Website: <https://www.fortbendcountytexas.gov/government/departments/elections-voter-registration>.

Applications for early voting by mail shall be submitted to the Elections Administrator by regular mail to John Oldham, Fort Bend County Elections Administrator, 301 Jackson Street, Richmond, Texas 77469, or by common or contract carrier to John Oldham, Fort Bend County Elections Administrator, 4520 Reading Road, Suite A-400, Rosenberg, Texas 77471.

The main early voting polling place for Fort Bend County is hereby designated to be the location identified as such in Exhibit B.

Early voting by personal appearance for all election precincts shall be held at the locations, at the times and on the days set forth in Exhibit B, attached hereto and incorporated herein, or at such other locations, times, and days as hereafter may be designated by the County Elections Administrator as provided in the Election Agreement without further action by the District. The President of the Board or designee is hereby authorized to update Exhibit B to reflect the locations and times designated by the County Elections Administrator, and such locations are hereby approved.

The Elections Administrator is hereby authorized to appoint the members of the early voting ballot board and the presiding judges and alternate judges for each polling location in accordance with the requirements of the Code. Each of the presiding judges shall be authorized to approve the necessary election clerks to assist in conducting the Elections.

**SECTION 7. Joint Election.** The Board has determined that it is in the best interest of the District to participate in a joint election with other governmental entities in the County holding elections on Election Day and contract with the Elections Administrator for election services (the “Election Agreement”).

**SECTION 8. Notice of Election.** Notice of the Election shall be given by: (i) publishing a substantial copy of this Resolution, in English and Spanish, one time not earlier than the thirtieth (30th) day nor later than the tenth (10th) day prior to the date set for the Election, in a newspaper published in the District (or that otherwise complies with applicable law), (ii) posting a copy of this Resolution and the Voter Information Document (as hereinafter defined), in English and Spanish, on the bulletin board used for posting notices of meetings of the Board and in at least three (3) other public places within the boundaries of the District, not later than the twenty-first (21st) day prior to the date set for the Election, and (iii) posting a copy of this Resolution, in English and Spanish, on the District’s website, prominently and together with the notice of the Election, the contents of the Proposition and any sample ballot prepared for the election, not later than the twenty-first (21st) day prior to the date set for the Election. The website for the District can be found at [www.fortbendisd.com](http://www.fortbendisd.com).

**SECTION 9. Severability.** If any provision, section, subsection, sentence, clause or phrase of this Resolution, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Resolution nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Resolution that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Resolution are declared to be severable for that purpose.

**SECTION 10. Effective Date.** This Resolution shall take effect immediately upon its approval and after its passage. Passed and adopted by the Board of Trustees at a meeting at which a quorum was present with more than sixty percent of the Trustees voting for and at which meeting this Resolution, in written form, was before the Board at the time of its adoption on the 21<sup>st</sup> day of August 2023.

The results of the 2023 tax rate vote are as follows:

**Trustees Voting For:**

- Judy Dae, President
- Shirley Rose-Gilliam, Vice President
- David Hamilton, Secretary
- Kristen Davison-Malone
- Angie Hanan
- Rick Garcia
- Sonya Jones

APPROVED:

---

Judy Dae, President  
Fort Bend ISD Board of Trustees

**Trustees Voting Against:**

- Judy Dae, President
- Shirley Rose-Gilliam, Vice President
- David Hamilton, Secretary
- Kristen Davison-Malone
- Angie Hanan
- Rick Garcia
- Sonya Jones

ATTEST:

---

David Hamilton, Secretary

**EXHIBIT A**

The District is currently working with the Fort Bend County Elections Administrator to determine the list of polling locations on Election Day.

**EXHIBIT B**

The District is currently working with the Fort Bend County Elections Administrator to determine the list polling locations, time and days of operation for Early Voting.

**FORT BEND INDEPENDENT SCHOOL DISTRICT**

**A RESOLUTION**

**A RESOLUTION ADOPTING A 2023 TAX RATE AND LEVYING SCHOOL DISTRICT AD VALOREM TAXES FOR THE FORT BEND INDEPENDENT SCHOOL DISTRICT FOR THE YEAR OF 2023-24, DIRECTING THE ASSESSMENT AND COLLECTION THEREOF:**

**Whereas**, the Board of Trustees of Fort Bend Independent School District finds that the tax rate for the year 2023, hereinafter levied for all lawful expenses of the school district and the carrying out of the duties and responsibilities placed upon said school district by law must be levied to provide the revenue requirements of the budget for the ensuing year; and

**Whereas**, the Tax Collector of Fort Bend County has certified a tax collection rate of one hundred (100.00) percent; and

**Whereas**, the Board of Trustees of Fort Bend Independent School District finds that all things prerequisite to the passing of this resolution, including all notices of hearings, consideration of budget, and all other things, have been done and performed; and

**Whereas**, the Board of Trustees of Fort Bend Independent School District further finds that the taxes for the year 2023, hereinafter levied therefore are necessary to pay all lawful expenses of the District and to carry out the duties and obligations placed upon said school district by law and to provide the required sinking fund on outstanding bonds of the school district and on bonds proposed to be issued for such purposes during the ensuing year; and,

**Whereas**, the 2023 total no-new-revenue tax rate calculated as required by law is \$1.1682 per \$100 of valuation and the 2023 proposed total tax rate is \$0.9892. *This year's tax levy to fund maintenance and operations expenditures does not exceed last year's maintenance and operations tax levy.*

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE FORT BEND INDEPENDENT SCHOOL DISTRICT THAT;**

**SECTION 1.** For the further maintenance of public free schools in this school district and to pay the principal of and interest on outstanding bonds of the District during the ensuing year, and for all other lawful purposes, there is hereby levied and ordered to be assessed and collected for the year 2023, and for each year thereafter until it be otherwise provided and ordered, on all property situated within the limits of the boundaries of this school district, and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$0.9892 on the One Hundred (\$100) Dollars valuation of such property as follows:

- A. \$0.7192 for the purpose of maintenance and operations, and
- B. \$0.2700 for the purpose of payment of principal and interest of bonds

All rates are conditioned on the approval of the voters at the Voter-Approval Tax Ratification Election ordered in **SECTION 3** below.

**SECTION 2.** Should the voters not approve the rates adopted in **SECTION 1**, the tax rate of the District for the tax year 2023, as required by the Texas Property Tax Code Section 26.08(d) is \$0.9492, to be assessed and collected as follows:

- A. \$0.6792 for the purpose of maintenance and operations, and
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**SECTION 3.** BE IT ORDERED, RESOLVED, AND ORDAINED that a Special Election shall be held for and within the District on Tuesday, November 7, 2023 (“Election Day”), a uniform election date established by Section 41.001(a), Texas Election Code, as amended (the “Code”), as required by Texas law.

(a) Voting at the Election, and early voting therefore, shall be by the use of the lawfully approved Fort Bend County, Texas (“Fort Bend County” or the “County”) voting systems and ballots.

(b) The preparation of the necessary equipment and the official ballots for the Election shall conform to the requirements of the Code so as to permit the electors to vote “FOR” or “AGAINST” the Proposition which shall be set forth on the ballots substantially in the following form:

**FORT BEND ISD – PROPOSITION A**

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> FOR )     | “Ratifying the ad valorem tax rate of \$0.9892 in Fort Bend Independent School District for the current year, a rate that will result in an increase of 4.80 percent in maintenance and operations tax revenue for the district for the current year as compared to the preceding year, which is an additional \$34.76 million.” |
| <input type="checkbox"/> AGAINST ) |  |

**SECTION 4. Bilingual Election Materials.** All notices, instructions, and ballots pertaining to the Election shall be furnished to voters in English and Spanish in compliance with the Federal Voting Rights Act of 1965, as amended (the “Voting Rights Act”), and the Code, including particularly Chapter 272 of the Code pertaining to bilingual requirements.

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**SECTION 6. Elections Administrator; Early Voting Clerk; Early Voting Locations, Dates and Times.**

John Oldham, the Fort Bend County Elections Administrator (the “Elections Administrator”) is hereby appointed as the Early Voting Clerk for purposes of this Election (the “Early Voting Clerk”) and appointed Elections Administrator for the District and agent for the custodian of voted ballots in the jurisdiction.

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**SECTION 8. Notice of Election.** Notice of the Election shall be given by: (i) publishing a substantial copy of this Resolution, in English and Spanish, one time not earlier than the thirtieth (30th) day nor later than the tenth (10th) day prior to the date set for the Election, in a newspaper published in the District (or that otherwise complies with applicable law), (ii) posting a copy of this Resolution and the Voter Information Document (as hereinafter defined), in English and Spanish, on the bulletin board used for posting notices of meetings of the Board and in at least three (3) other public places within the boundaries of the District, not later than the twenty-first (21st) day prior to the date set for the Election, and (iii) posting a copy of this Resolution, in English and Spanish, on the District’s website, prominently and together with the notice of the Election, the contents of the Proposition and any sample ballot prepared for the election, not later than the twenty-first (21st) day prior to the date set for the Election. The website for the District can be found at [www.fortbendisd.com](http://www.fortbendisd.com).

**SECTION 9. Severability.** If any provision, section, subsection, sentence, clause or phrase of this Resolution, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Resolution nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Resolution that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Resolution are declared to be severable for that purpose.

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The results of the 2023 tax rate vote are as follows:

**Trustees Voting For:**

- Judy Dae, President
- Shirley Rose-Gilliam, Vice President
- David Hamilton, Secretary
- Kristen Davison-Malone
- Angie Hanan
- Rick Garcia
- Sonya Jones

APPROVED:

---

Judy Dae, President  
Fort Bend ISD Board of Trustees

**Trustees Voting Against:**

- Judy Dae, President
- Shirley Rose-Gilliam, Vice President
- David Hamilton, Secretary
- Kristen Davison-Malone
- Angie Hanan
- Rick Garcia
- Sonya Jones

ATTEST:

---

David Hamilton, Secretary

**EXHIBIT A**

The District is currently working with the Fort Bend County Elections Administrator to determine the list of polling locations on Election Day.

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The District is currently working with the Fort Bend County Elections Administrator to determine the list polling locations, time and days of operation for Early Voting.

**FORT BEND INDEPENDENT SCHOOL DISTRICT**

**A RESOLUTION**

**A RESOLUTION ADOPTING A 2023 TAX RATE AND LEVYING SCHOOL DISTRICT AD VALOREM TAXES FOR THE FORT BEND INDEPENDENT SCHOOL DISTRICT FOR THE YEAR OF 2023-24, DIRECTING THE ASSESSMENT AND COLLECTION THEREOF:**

**Whereas**, the Board of Trustees of Fort Bend Independent School District finds that the tax rate for the year 2023, hereinafter levied for all lawful expenses of the school district and the carrying out of the duties and responsibilities placed upon said school district by law must be levied to provide the revenue requirements of the budget for the ensuing year; and

**Whereas**, the Tax Collector of Fort Bend County has certified a tax collection rate of one hundred (100.00) percent; and

**Whereas**, the Board of Trustees of Fort Bend Independent School District finds that all things prerequisite to the passing of this resolution, including all notices of hearings, consideration of budget, and all other things, have been done and performed; and

**Whereas**, the Board of Trustees of Fort Bend Independent School District further finds that the taxes for the year 2023, hereinafter levied therefore are necessary to pay all lawful expenses of the District and to carry out the duties and obligations placed upon said school district by law and to provide the required sinking fund on outstanding bonds of the school district and on bonds proposed to be issued for such purposes during the ensuing year; and,

**Whereas**, the 2023 total no-new-revenue tax rate calculated as required by law is \$1.1682 per \$100 of valuation and the 2023 proposed total tax rate is \$0.9992. *This year's tax levy to fund maintenance and operations expenditures does not exceed last year's maintenance and operations tax levy. The ordinance, resolution, or order setting this year's tax rate does not require the statements about "tax increase" as specified in §26.05(b) of Property Tax Code.*

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE FORT BEND INDEPENDENT SCHOOL DISTRICT THAT;**

**SECTION 1.** For the further maintenance of public free schools in this school district and to pay the principal of and interest on outstanding bonds of the District during the ensuing year, and for all other lawful purposes, there is hereby levied and ordered to be assessed and collected for the year 2023, and for each year thereafter until it be otherwise provided and ordered, on all property situated within the limits of the boundaries of this school district, and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$0.9992 on the One Hundred (\$100) Dollars valuation of such property as follows:

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**FORT BEND ISD – PROPOSITION A**

- |                                    |  |
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- David Hamilton, Secretary
- Kristen Davison-Malone
- Angie Hanan
- Rick Garcia
- Sonya Jones

APPROVED:

---

Judy Dae, President  
Fort Bend ISD Board of Trustees

**Trustees Voting Against:**

- Judy Dae, President
- Shirley Rose-Gilliam, Vice President
- David Hamilton, Secretary
- Kristen Davison-Malone
- Angie Hanan
- Rick Garcia
- Sonya Jones

ATTEST:

---

David Hamilton, Secretary

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**EXHIBIT B**

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**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval: Region IV,**  
**TASB Director Endorsements**  
**Department: Board of Trustees**

**Recommendation**

Consideration and approval to endorse the following candidates to represent Region IV as Directors on the Texas Association of School Boards (TASB) Board of Directors:

- Doug James – Klein ISD – Position A
- Rose A. Avaloz – Aldine ISD – Position A
- Dr. Darlene Breaux – Alief ISD – Position B

**Received**

July 24, 2023

AUG - 2 2023

Business & Finance  
Fort Bend ISD

Fort Bend ISD  
16431 Lexington Blvd.  
Sugar Land, TX 77479

Dear Superintendent and Board of Trustees:

I hope this letter finds you in great spirits and you remain excited for the future of education in our great state. Allow me to introduce myself: I am Doug James, an ardent advocate for education and a dedicated member of the Klein ISD Board of Trustees. Today, I come before you with unwavering passion and determination, seeking the esteemed endorsement of your district for my candidacy as a Director on the Texas Association of School Boards (TASB) Board of Directors.

Throughout my tenure on the Klein ISD Board, which commenced back in November of 2017, I have been privileged to serve the Klein community as both, Board President and Secretary. My journey, however, extends far beyond my official roles. For almost four decades, I have been a proud resident of the Klein Independent School District, actively participating as a volunteer in a variety of Klein schools, as well as lending my expertise to numerous key district leadership teams. Among these contributions, I proudly highlight my role as one of the founding members of the Klein Education Foundation, my involvement in the 2015 Bond Committee, the Strategic Planning Committee, and my efforts in establishing the International Business Academy at Klein Forest High School.

My passion for education and helping cause-centered businesses dedicated to improving their communities, continuously inspires and has a profound impact it can have on shaping young minds and empowering future leaders. My commitment to fostering educational excellence extends beyond the boundaries of our local community. As a graduate of the esteemed Leadership TASB program (LTASB 2020) and the current Treasurer for the Texas Caucus of Black School Board Members (TCBSBM), and representative on the Gulf Coast Region 4 Legislative Action (LAC) Committee, I have sought to expand my knowledge and make a positive difference on a broader scale.

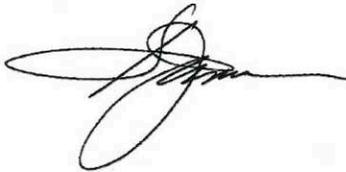
Now, I stand at a pivotal moment, driven by an unyielding desire to serve at the TASB Board level, as a Director. This role would afford me the opportunity to help propel our educational system towards new heights. Enclosed herewith, you will find the endorsement form, ready for your district's consideration. I kindly request that you include this crucial endorsement on your August board agenda, and your positive response would be sincerely appreciated.

Please note that the endorsement form must be returned by August 28, 2023, and should be sent to the following address:

Texas Association of School Boards  
Attn: Management Services  
P.O. Box 400  
Austin, TX 78767-0400

Your endorsement signifies not only a show of faith in my capabilities but also a powerful declaration of your commitment to fostering a brighter future for our children, schools, and communities.

Sincerely,



Doug James  
Klein ISD Board of Trustees



# TASB ENDORSEMENT FORM

DATE: \_\_\_\_\_

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

## CANDIDATE INFORMATION

NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

This endorsement was approved by our school district's board of trustees at a duly called meeting on \_\_\_\_\_

\_\_\_\_\_  
(Date)

Best regards,

\_\_\_\_\_  
(Signature of board president or officer)

PRINTED NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

**Must be received by TASB on or before AUGUST 29, 2023.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)  
FAX: 512.467.3554**

June 20, 2023

Fort Bend ISD  
16431 Lexington Boulevard  
Sugar Land, Texas 77534

Dear Superintendent and Board of Trustees:

The purpose of this letter is to request your district's endorsement as a candidate for Position A on the Texas Association of School Boards board of Directors. My name is Rose M. Avalos and I currently serve as assistant secretary on the Aldine ISD board. I was first elected to the Aldine board in May of 2006 where I have served in all offices.

Initially I was approved to fill a large district position as a TASB Director. Due to the change in student enrollment, Aldine will no longer have this position. I am seeking your endorsement for position 4A in Region 4.

I am a product of the Aldine School District and employed there for 33 years, where I served as a teacher, counselor, program director, assistant principal and principal of a high school.

I am asking for the privilege of being endorsed by your district to continue my work as a director. The process is very important in that a candidate who secures the endorsement of 25% or more of the active members from the Region will be included on the official TASB ballot. Furthermore, a candidate who successfully obtains the endorsement of a majority of the Active Members in their region will be the sole nominee of the Nomination Committee. I would sincerely appreciate the support of your board. A copy of the endorsement form is attached and I would appreciate it if you would consider putting this issue on your board agenda. The endorsement form must be returned by August 29, 2023 and should be sent to the following address:

TASB  
Attn: Management Services  
P.O. Box 400  
Austin, TX 78767-0400

Sincerely,



Rose M. Avalos  
Assistant Secretary, Aldine ISD Board of Trustees



July 3, 2023

Dear Superintendent and Board President,

I am writing to request your endorsement as I seek re-election to Position 4B on the Texas Association of School Boards. I currently serve as Board President for Alief ISD and chair of the Board's Policy Committee. I was first elected in 2017 and during my tenure I have received the designation of Master Trustee. In TASB board service I have served on the Resolutions and Bylaws committees and as a TASB delegate for the delegate assembly. I also serve as a Director for the Gulf Coast Area Association of School Boards.

I have more than 25 years of service in education as a teacher, reading specialist, campus principal, and district intervention coordinator. I have also served as the Director of Special Populations and the Director of the Research and Evaluation Institute for Harris County Department of Education (HCDE). I have remained a committed senior fellow of the Texas Education Policy Institute (TEPI), where I serve as an instructor for a select group of visionary leaders in education to ensure improved academic outcomes for all Texas students.

As an advocate for students with dyslexia, I joined Henry Winkler (the Fonz) on Deborah Duncan's Great Day Houston show to share my personal dyslexia story. In addition, during the 86th legislative session, I testified for SB 464 for the establishment of Individual Graduation Committees (IGC), which would allow Texas students an alternate pathway to graduation. As a result of my continued advocacy work, I was invited to travel to Austin and witness the bill's signing by Governor Abbott.

Before receiving my doctorate in Organizational Leadership at Abilene Christian University, I received a Bachelor of Arts in Psychology at Texas Southern University and a Master of Science in Educational Management at the University of Houston-Clear Lake. I also hold a university certification in mediation. Because of my continued advocacy and work in education, the Texas Association of School Administrators spotlighted me in the Texas School Business Journal as a Thought Leader and Innovator in Education. I believe that my passion for self-improvement allows me to create better opportunities for all students in the State of Texas. I wish to thank you in advance for your endorsement as I seek re-election to the TASB Board of Directors Position 4B.

Sincerely,

Darlene Breaux Ed. D.

President, Alief ISD Board of Trustees

**For: Fort Bend ISD Board of Trustees**  
**Date: August 21, 2023**  
**Action: Consideration and Approval:**  
**Budget Committee Charter**  
**References: Board Goal 5**  
**Department: Board of Trustees**

**Recommendation:**

Consideration and approval of a budget committee charter.

Submitted by:

Kristen Malone  
Board Member

## Budget and Finance Committee Charter

### 1. Purpose

The Fort Bend Independent School District Board of Trustees' Budget and Finance Committee ("Committee") is established to assist the Board in providing oversight regarding the District's financial matters. The Committee's primary purpose is to support efficient allocation and utilization of financial resources to ensure achievement of the District's educational goals and objectives.

### 2. Committee Governance

- a. The Board President shall appoint no more than three trustees, including the Committee Chair, to the Committee who shall serve at the Board President's will.
- b. The Districts' Chief Financial Officer shall serve as the administration liaison to the Committee.
- c. The Committee shall meet regularly, at least quarterly, or as necessary to fulfill its responsibilities effectively. Meetings shall be called by the Committee Chair or by a majority of the voting members of the Committee.
- d. The Committee shall make periodic reports to the Board regarding its activities, findings, and recommendations at meetings requested by the Board President.

### 3. Scope of Responsibility

The Committee shall have the following scope of responsibilities as the committee deems necessary and useful:

- a. **Budget Review and Recommendation:** Review annual budget proposals to ensure alignment with the District's strategic goals, educational priorities, and legal requirements. The Committee shall provide recommendations to the Board regarding approval and modification of the budget.
- b. **Financial Planning:** Review district recommendations regarding the District's long-term financial plans, including review of budget projections, revenue forecasts, and expenditure analysis. The Committee shall provide recommendations to the Board.
- c. **Financial Policy Development:** Review district fiscal policies regarding fiscal management, investment practices, and fund reserves, including the annual Fiscal and Budgetary Strategy.
- d. **Bond Planning:** Review district recommendations regarding the need for potential bond programs and bond issues to fund capital improvement projects or other long-term investments, including assessment of the financial implications, debt capacity, and alignment of proposed projects with the District's strategic objectives.
- e. **Bond Fund Expenditures:** Monitor the allocation and utilization of bond funds to ensure compliance with Board policies and that projects are completed within established timelines and budget constraints.
- f. **Financial Reporting and Transparency:** Review the District's financial reports to ensure transparency in the dissemination of financial information to stakeholders.
- g. **Risk Management:** Review district recommendations to the Board regarding the District's risk management practices in areas including, but not limited to insurance and financial related items.
- h. **Capital Expenditure Evaluation:** Evaluate non- bond funded major capital expenditure proposals to assess their alignment with the District's strategic priorities and long-term financial plans.
- i. **Fundraising and Revenue Diversification:** Explore and make recommendations to the Board regarding potential fundraising initiatives and alternative revenue sources.

This Budget and Finance Committee Charter is hereby adopted by Board approval and shall remain in effect until amended or rescinded by the Board.

Approved and adopted on August \_\_\_\_, 2023.

Judy Dae, Board President

Fort Bend ISD

[Date]

Kristen Malone, Committee Chair

[Date]