

**Notice of Special Called Meeting**  
**The Board of Trustees**  
**Fort Bend Independent School District**

Monday, April 17, 2023

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This is Notice that the Fort Bend Independent School District Board of Trustees will hold a Special Called Meeting on Monday, April 17, 2023, beginning at 6:00 PM in the Board Room of the Fort Bend ISD Administration Building, 16431 Lexington Blvd., Sugar Land, TX 77479.

The agenda packet for the meeting is available at <https://meetings.boardbook.org/Public/Organization/649>.

Members of the public may view the live stream of the meeting at the following address:

<https://www.fortbendisd.com/Page/124962>

1. Call to order
  - A. Meeting Revisions Cover 5
2. National Anthem
3. Moment of Silence
4. Recognitions 6
5. Superintendent Update
6. Public Comment
7. Board Members' Report
  - A. Activity Report
  - B. Committee Reports
    1. Board Policy Committee Annual Update 8
  - C. Special Reports
    1. Annual Board Training Report 9
8. Information
  - A. Intruder Detection Audit Report Findings 10
  - B. Willowridge High School Update 11
  - C. Budgetary and Legislative Update 31
9. Consent Agenda

*All items under the Consent Agenda are acted upon by one motion. Upon a Board Member's request, any item on the Consent Agenda shall be moved to the Action portion of the regular agenda.*

  - A. Consideration and approval of the minutes of the Fort Bend ISD Board of Trustees 51  
meetings on the following dates:
    1. February 9, 2023, Special Called Meeting: Facility Condition Workshop 52
    2. February 13, 2023, Regular Business Meeting 57
    3. February 16, 2023, Special Called Meeting: Almeta Crawford Attendance 81
  - Boundaries

4. March 8, 2023, Superintendent's Formative Evaluation	88
B. Consideration and approval of Instructional Materials Allotment and TEKS Certification for 2023-24.	89
C. Consideration and approval of Instructional Materials Allotment (IMA) Proclamation 2022.	113
D. Consideration and approval of the recommended 2023-24 School Health Advisory Council (SHAC) Membership Roster.	116
E. Consideration and approval of the 2023-24 Fort Bend ISD Designated Hazardous Traffic Conditions List and Resolution to adopt the Designated Hazardous Traffic Conditions.	119
F. Consideration and approval of the Low Attendance Waiver and granting the superintendent authority to approve and submit all necessary waiver requests for the 2022-23 school year.	126
G. Consideration and approval of a contingent fee contract with Perdue Brandon Fielder and Mott, LLP, pursuant to the Texas Tax Code §6.30, for the collection of delinquent government receivables owed to Fort Bend Independent School District, and notice of the Board's consideration of this contract is posted with the meeting agenda in accordance with Chapter 2254 of the Texas Government Code.	128
H. Consideration and approval of an interlocal agreement with the non-profit corporation SPARK Park School Program to provide the funding and all construction services required for the enhancement of the park facilities at Rosa Parks Elementary School, and authorization for the superintendent to execute and/or terminate the agreement.	138
I. Consideration and approval of the use of 2018 Bond Program Contingency as proposed.	146
J. Consideration and approval of a budget amendment for Child Nutrition Fund for 2022-23.	148
K. Consideration and approval of Construction Methods to be utilized for the upcoming Bond Program, and approval for the superintendent to recommend the project delivery/contract award method that provides the best value to the District.	150
L. Consideration and approval of proposed expenses that exceed \$50,000: Specifically for:	
1. Consideration and approval for a revised project budget for the central plant upgrades needed at Hightower High School (PKG058) to include an additional \$200,000 for a total project budget amount of \$1,400,000, and utilization of Bond 2018 Program Contingency to provide the additional funds.	152
2. Consideration and approval for the purchase of Child Nutrition Department Software from Cybersoft Technologies, Inc. through Choice Partners in an amount	155

not-to-exceed \$650,000, and authorization for the Superintendent to negotiate and execute the agreement through May 2027.

3. Consideration and approval for the purchase of radio equipment and related items and services from Northwest Communications under a Choice Partners Cooperative contract and authorization for the Superintendent to negotiate and execute the agreement annually through July 2026. 158

4. Consideration and approval for the purchase of police equipment, supplies and related items through various purchasing cooperatives from multiple vendors in an amount not to exceed \$1,000,000 and authorization for the superintendent to negotiate and execute the agreement annually through March 2027. 160

5. Consideration and approval for the purchase of college and career planning software from SchoolLinks in an amount not to exceed \$1,125,000 and authorization for the Superintendent to negotiate and execute the agreements through April 2028. 163

6. Consideration and approval for the lease of copier equipment from ImageNet Consulting, LLC, in an amount not to exceed \$4,700,000, and authorization for the Superintendent to negotiate and execute the agreement through July 2026. 168

7. Consideration and approval for the purchase of physical examinations, drug and alcohol testing services from Choice Partners and Texas Smart Buy cooperative contacts in an amount not-to-exceed \$602,136, and authorization for the Superintendent to negotiate and execute the agreement annually through May 2027. 170

8. Consideration and approval for the purchase of swimming pool chemicals, supplies, and equipment from the BuyBoard purchasing cooperative contract in an amount not-to-exceed \$180,000, and authorization for the Superintendent to negotiate and execute the agreement through June 2026. 172

9. Consideration and approval for the purchase of Child Nutrition Equipment from various vendors through Choice Partners and Omnia Partners Purchasing Cooperatives in an amount not-to-exceed \$5,000,000 and authorization for the Superintendent to negotiate and execute the agreements through June 2024. 174

10. Convene in closed session under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student.

11. Reconvene in Open Session

12. Consider Action on Closed Session Items

13. Action

A. Consideration and approval of the Joint Election Agreement and contract for Election Services ("Agreement") with Fort Bend County to coordinate and administer an election on Saturday, May 6, 2023, to elect one person to serve a full term as a Trustee in Positions 1, 4, and 5, and for the purpose of approving insurance of bonds. 176

B. Consideration and approval to give direction to the Superintendent regarding Board Policy EIC (Local) governing Academic Achievement: Class Ranking that was revised in 2019. 188

14. Adjournment

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*If, during the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting. [See BEC (LEGAL)]*

The following Fort Bend ISD Goals may be referenced in agenda items included in this document:

- Goal 1: Fort Bend ISD will provide rigorous and relevant curriculum and deliver instruction that is responsive to the needs of all students.
- Goal 2: Fort Bend ISD will provide a positive culture and climate that provides a safe and supportive environment for learning and working.
- Goal 3: Fort Bend ISD will recruit, develop, and retain high quality teachers and staff.
- Goal 4: Fort Bend ISD will engage students, parents, staff, and the community through ongoing communication, opportunities for collaboration and innovation, and partnerships that support the learning community.
- Goal 5: Fort Bend ISD will utilize financial, material, and human capital resources to maximize district outcomes and student achievement.

**For: Fort Bend ISD**  
**Date: April 17, 2023**  
**Agenda Review / Regular Meeting**  
**Comparison**

**Summary**

The following agenda items were revised or added following the April 3, 2023 Agenda Review. This list does not include recognition, information, or closed session items. A brief explanation is included:

- 5G:** Review contract to award a contract for the collection of delinquent taxes to Perdue Brandon Fielder Collins & Mott LLP and authorization for the Superintendent to negotiate and execute the agreements thru April 2028.

Updated agenda item language to reflect changes suggested by Perdue Brandon:

- 9G.** Consideration and approval of a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP, pursuant to the Texas Tax Code §6.30, for the collection of delinquent government receivables owed to Fort Bend Independent School District, and notice of the Board's consideration of this contract is posted with the meeting agenda in accordance with Chapter 2254 of the Texas Government Code.

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Recognitions**  
**Department: Communications**

### **Recommendation**

The Administration recommends that the Board recognize:

- Kempner High School student for advancing to the National Scholastic Awards competition
- Clements High School students for winning at Scholastic Art and Writing Awards
- Clements High School students for placing in the 2023 State Championship Swim/Dive Meet
- Hightower High School coach receives the Texas High School Coaches Association Region 5 “Coaching Beyond the Game” Award
- Hightower High School Assistant Principal recognized by the National Science Teaching Association
- SPARK school park program for their contributions to Fort Bend ISD and 40 years of service

### **Summary**

Kempner High School student, Shalina Effendi, earned a Scholastic gold key and American Voices award for her personal narrative, Chiffon. As an American Voices recipient Shalina receives a \$250 cash award and her work exhibited locally. Shalina’s essay will also compete at the national level for the American Visions Medal.

Clements High School art students won National Medals in the 2023 Scholastic Art and Writing Awards for their artwork. The recipients will have the opportunity to attend and receive the recognition at Carnegie Hall in New York City.

- Wendy Wu – National Gold Medal for drawing and illustration
- Amy Liu – National Gold Medal for Mixed Media
- Alina Llao – National Silver Medal for drawing and illustration

Clements High School student athletes placed at the 2023 State Championship Swim/Dive Meet.

- Logan Brown placed 1<sup>st</sup> in the 100 Breaststroke and set a 6A state record, Logan also placed 2<sup>nd</sup> in the 200 Individual Medley
- Hayden Bellotti placed 1<sup>st</sup> in the 100 Butterfly and set a 6A state record, Hayden also placed 3<sup>rd</sup> in the 50 Freestyle
- Kayla Fu placed 2<sup>nd</sup> in the 100 Freestyle and 3<sup>rd</sup> place in the 50 Freestyle

Coach Cornelius Anthony, from Hightower High School, received the Texas High School Coaches Association Region 5 “Coaching Beyond the Game” Award. He is presented with this award for his impact on his team, school, and community through his passion and commitment to “coaching beyond the game” and his leadership in creating a sustaining program that address the social issues of today.

Dr. Sharon Delesbore, Assistant Principal from Hightower High School, received a recognition from the National Science Teaching Association (NSTA) for her outstanding work in science education.

SPARK school park program is celebrating 40 years! The program benefits schools in Harris and Fort Bend County. To date SPARK has completed four SPARK Parks in Fort Bend ISD, Ridgemont Elementary, Briargate Elementary, Mission West Elementary, and Blue Ridge Elementary. SPARK has raised over \$666,000 towards playground improvements at these four campuses. SPARK is heading into their fifth project for Fort Bend ISD and will completing a new SPARK park at the Rosa Parks Elementary in the next year.

Recommended by:

Christie Whitbeck, Ph.D.  
Superintendent of Schools

Submitted by:

Steve Bassett  
Deputy Superintendent

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Special Reports: Annual Board  
Policy Committee Update**  
**References: Board Governance**

**Summary**

The Board Policy Committee Chair will provide the annual Board Policy Committee Update.

Submitted by:

Kristen Malone  
Policy Committee Chair

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Special Reports: Annual Board  
Training Update**  
**References: Board Governance**

**Summary**

The Board President will provide the annual Board Training Update.

Submitted by:

Kristen Malone  
Board President

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Information: Intruder Detection Audit Report**  
**Findings**  
**References: Policy CKC (Legal)**  
**District Goal 2**  
**Department: FBISD Police Department**

### **Summary**

The Texas School Safety Center recently conducted an Intruder Detection Audit at one or more of our campuses. The audits test whether a campus is accessible to an unauthorized individual. This audit helps identify how we can improve safety for students, such as ensuring exterior doors are locked.

We are working closely with our School Safety & Security Committee to ensure we are training all our staff and securing our doors for the protection of everyone at our campuses. Intruder Detection Audits are just one of the many actions we are taking to ensure our schools are safe.

Since the last Board of Trustees update on March 26, 2023, the district has received three (3) additional Intruder Detection Audit reports for three (3) campuses. Two (2) reports came back with no corrective actions. One campus received a finding and corrective actions for the report, including training and related work orders, are in the process of being completed.

Specific details of the Intruder Detection Audit may be discussed in the executive session and will be discussed with the Safety and Security Committee. Fort Bend ISD is committed to providing a safe and secure learning environment for our students and staff.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

David Rider  
Chief of Police

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Review: Willowridge High School  
Campus Update**  
**References: District Goal 1  
District Goal 2**  
**Department: Department of School Leadership**

**Summary**

Staff will share an update on Willowridge HS performance that will include TEA feedback on the Targeted Improvement Plan, Region 4 feedback on the Effective Schools Framework Diagnostic, implementation of school improvement systems, current academic data, district supports, and next steps for continuous improvement.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Kwabena Mensah  
Chief of Schools



# Willowridge High School Update

Monday, April 17, 2023



# Agenda

**INSPIRE. EQUIP. IMAGINE.**

**01**

**Willowridge High School  
Targeted Improvement Plan Progress**

**02**

**Accountability Impact**

**03**

**Overview of Campus Data & Responses**

13

**04**

**Eagle Pride**

**05**

**Questions**

# Targeted Improvement Plan

## Lever 1: Strong School Leadership and Planning

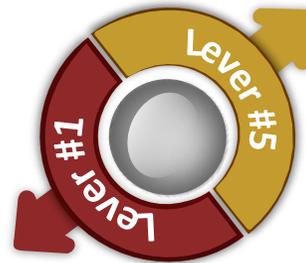
### Essential Action 1.1:

Develop campus instructional leaders (principal, assistant principal, counselors, and teacher leaders) with clear roles and responsibilities

### Annual Outcome:

By the end of May 2023, 100% of campus instructional leaders will have a clear list of roles and responsibilities with clearly defined expectations as evidenced by performance evaluations with measurable goals which are pre-determined, written and agreed upon by both principal and direct report.

## TIP Focus Areas



## Lever 5: Effective Instruction

### Essential Action 5.3: Data-driven instruction

### Annual Outcome:

By June 2023, 100% of EOC content teachers utilize <sup>14</sup> protected time built into the master schedule to meet weekly as evidenced by agendas, corrective instruction action planning processes, use of a common protocols to disaggregate data to track and monitor student progress and meeting minutes.

# Monitoring Cycle

	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	★ APR	MAY	JUNE	JULY
CIP Formative Review Check-in												
TEA												
Region 4												
ESF Diagnostic Progress												
FBISD TIP Formal Progress Review												

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## CIP Formative Review

**Who:** Executive Director, DCSI, Principal, CSS  
**What:** CIP, Strategies, Student Data

## TEA Progress Review

**Who:** Executive Director, DCSI, Principal, TEA Representative, Region 4 Representative, CSS  
**What:** TIP, Annual Outcome, 90-day Outcomes, Student Data

## TIP District Progress Review

**Who:** Executive Director, DCSI, Principal, CSS  
**What:** TIP, District Commitments, Action Steps, Student Data, Alignment to CIP

## Region 4

**Who:** ESC 4 Specialist, DCSI, Principal, Executive Director, CSS  
**What:** TIP, Annual Outcomes, 90-day Outcomes, Action Steps, Data Review, and Alignment

# ESF Diagnostic Results

## Summary of Strengths

- **The leaders' roles and responsibilities, including appraisal assignments, are clearly defined and written.**
- **All classrooms observed had the mission and vision posted, as well as the campus behavior expectations.**
- **The PLC observed included an agenda and job-embedded PD for the teachers.**
- **Teachers used affirming and encouraging asset-based language with students during classroom observations.**
- **The master schedule includes time for the leadership and teacher teams to meet weekly to discuss data and make instructional adjustments.**

## Summary of Growth Areas

- **Utilize data to maximize teacher placement.**
- **Identify systems to track the effectiveness of substitutes.**
- **Monitor and ensure that teachers are maximizing instructional time.**
- **Monitor and ensure that PBIS expectations are consistently enforced by staff and teachers.**
- **Ensure that high-quality instructional materials are used consistently amongst the content teams.**
- **Show evidence that lesson plan feedback is precise, aligned, and delivered to teachers in a timely manner.**

# Status with Texas Education Agency

WHS TIP is proficient . Proficiency is based on our TIP's alignment to the rubric on the TEA website.

## Celebrations

- Intentional and focused with data analysis
- Fidelity to the school improvement efforts
- Transparency and reflection from leadership
- ILT consistently observing instruction in classrooms
- Movement in systems and structures
- **Made progress or met expectations for all action items**

## Feedback

- Establish systems to monitor adult led systems and structures in order to impact student achievement.
- Understand it takes time to see the impact in the work. Give yourselves time.

# Accountability System 2023 Updates

- **TEA Rating Timeline Delayed**
- **System Change Impact vs. Student Performance Impact**
- **Retroactive Application of System Changes**
  - CCMR & Graduation Rate Scaling/Grades
- **Positive Impact on Student Growth Points**
- **Targets Shifting in Domain III**
  - Student Groups
  - Level Specific Targets

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# Eagle Pride



*Athletic Programs*

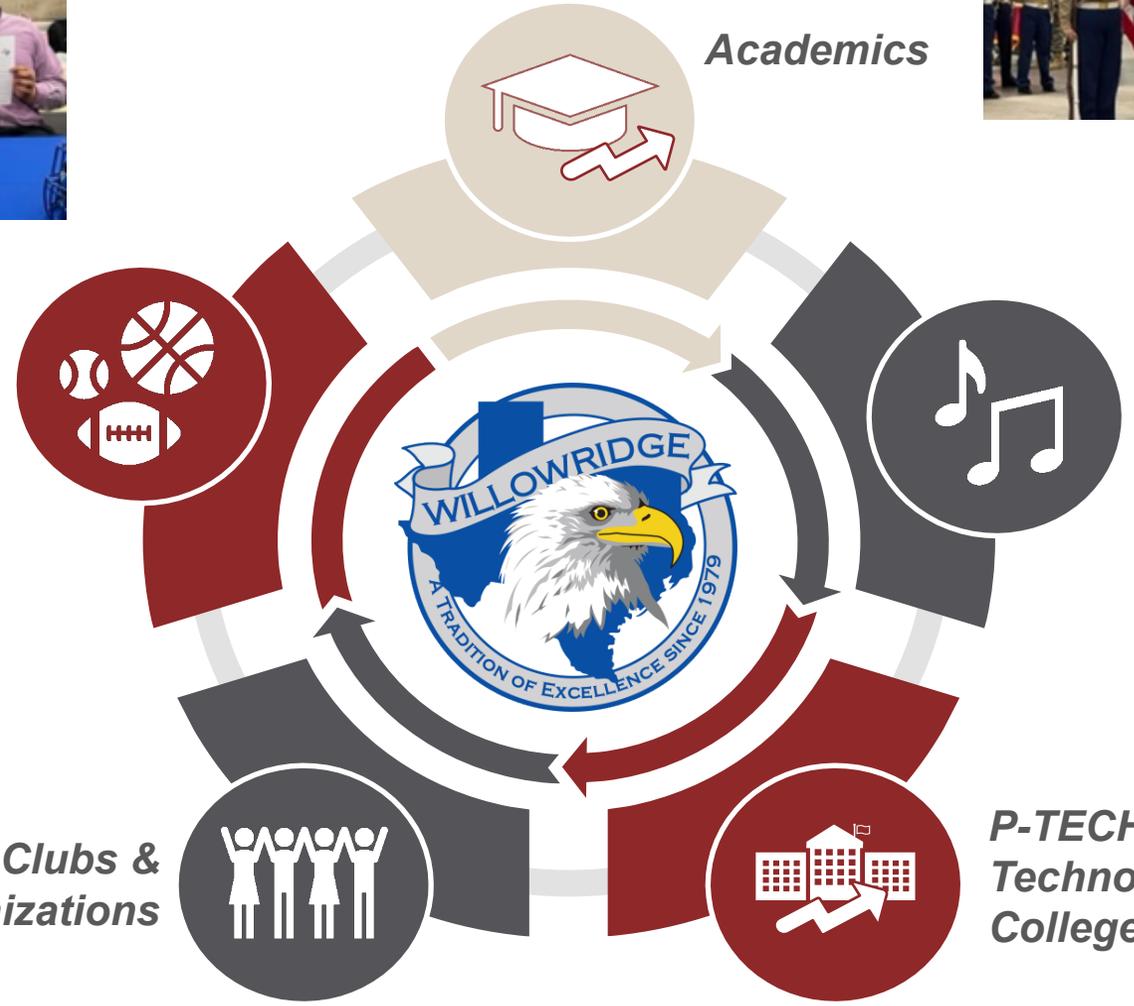
*Academics*

*Fine Arts Programs*



*Clubs & Organizations*

*P-TECH (Pathways in Technology Early College)*



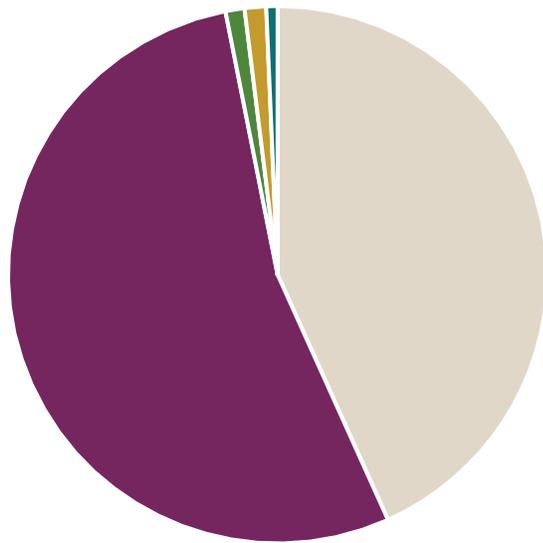
# WHS Enrollment Overview

## Total Enrollment – 1,319

Grade Level	# of Students
9 <sup>th</sup>	402
10 <sup>th</sup>	353
11 <sup>th</sup>	312
12 <sup>th</sup>	252

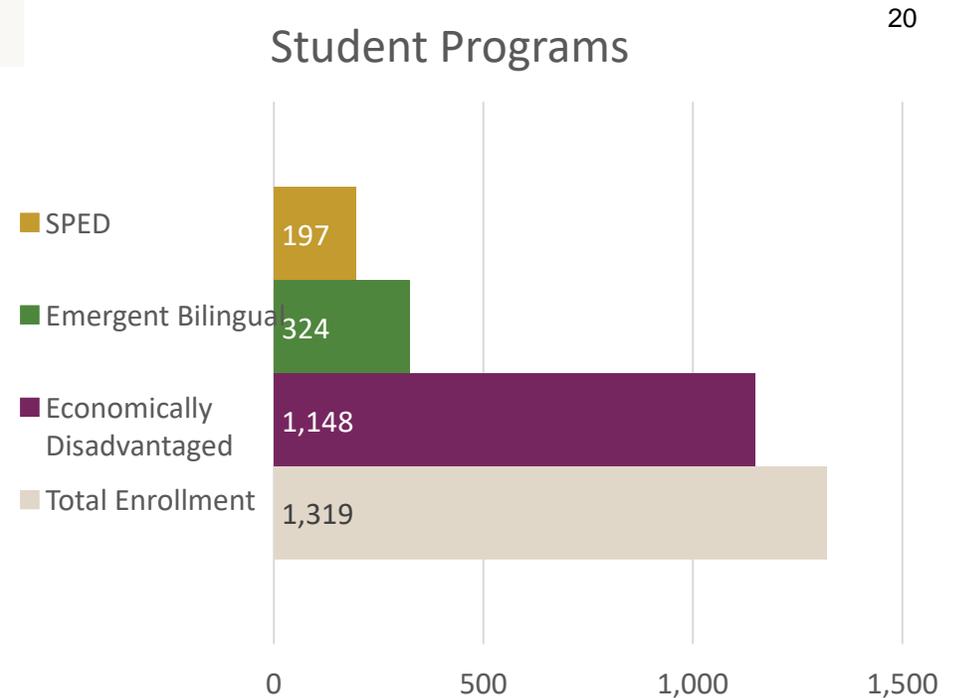
**Campus Attendance Rate: 89.9%**  
**Campus/District Goal: 96%**

Ethnicity/Race



- African American (43.29%)
- Hispanic (53.60%)
- White (1.14%)
- Two or More (1.29%)
- Other (0.68%)

Student Programs



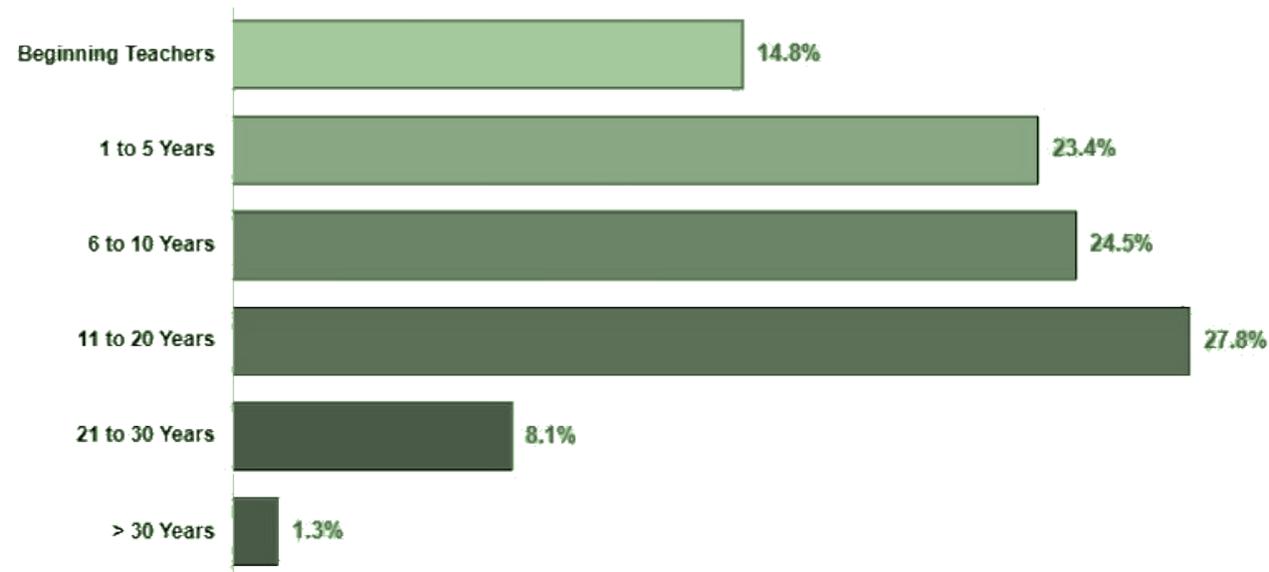
# WHS Staff Overview

**Total Staff – 160**

***Teacher Attendance Rate: 92%***  
***(District in 20-21 92.3%)***

Roles	# of Staff
Administrative Support	17
Teacher	105
Educational Aide	17
Other Staff	21

**Teachers by Years of Experience,**



Content Area	# of Teacher Vacancies
SPED	5
Math	4
English	1
Social Studies	1
CTE	2

# Student Achievement Data

## English 1

	Approaches & Above	Meets & Above	Masters
21 – 22 STAAR	50	28	5
<i>TIP Goal</i>	<i>60</i>	<i>40</i>	<i>10</i>
Ren360	53	19	7
Interim STAAR	42	25	2

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## English 2

	Approaches & Above	Meets & Above	Masters
21 – 22 STAAR	58	39	3
<i>TIP Goal</i>	<i>60</i>	<i>40</i>	<i>10</i>
Ren360	55	22	8
Interim STAAR	44	28	2

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# Student Achievement Data

## Algebra 1

	Approaches & Above	Meets & Above	Masters
21 – 22 STAAR	61	21	8
<i>TIP Goal</i>	<i>70</i>	<i>27</i>	<i>13</i>
Ren360	33	11	3
Interim STAAR	31	5	1

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## Biology

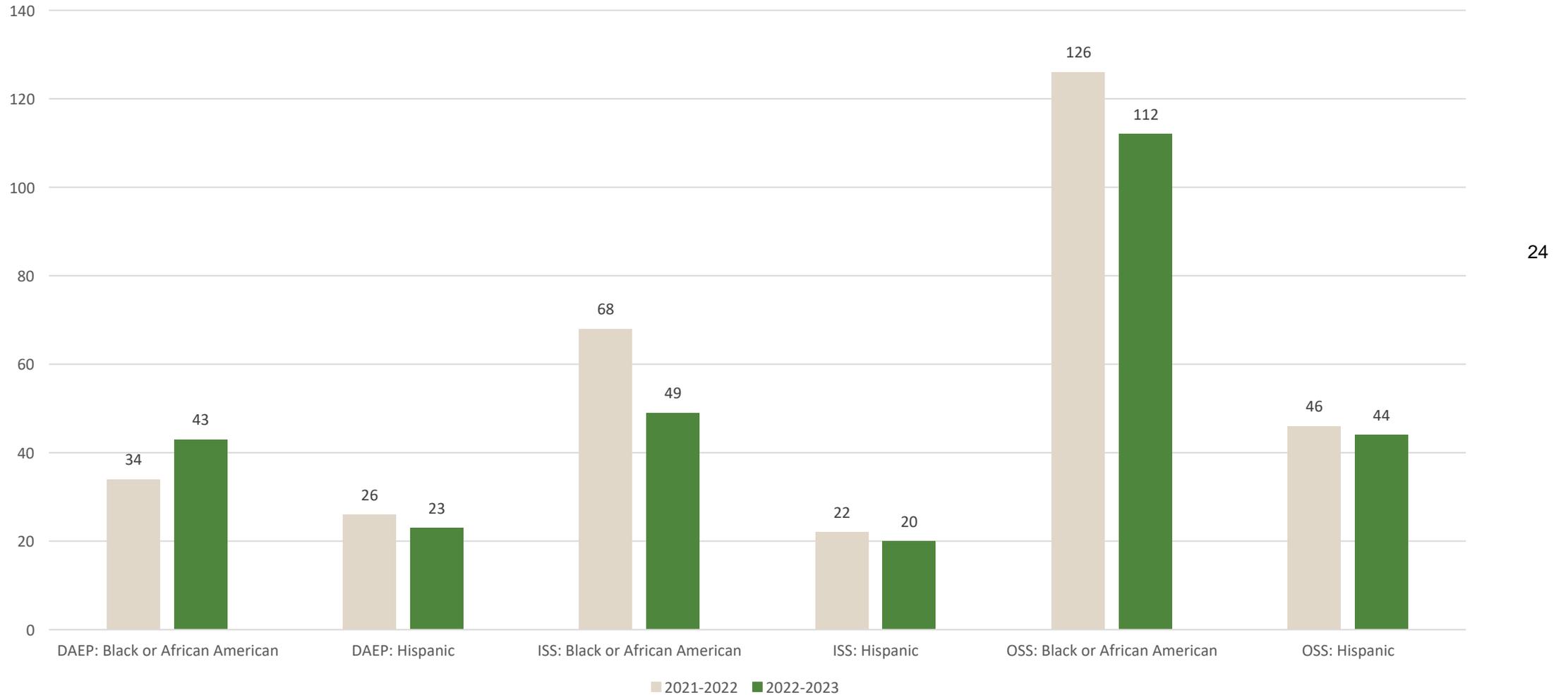
	Approaches & Above	Meets & Above	Masters
21 – 22 STAAR	68	31	6
<i>TIP Goal</i>	<i>73</i>	<i>36</i>	<i>11</i>
Interim STAAR	68	29	5

## US History

	Approaches & Above	Meets & Above	Masters
21 – 22 STAAR	82	49	20
<i>TIP Goal</i>	<i>88</i>	<i>54</i>	<i>25</i>
Interim STAAR	76	38	13

# Discipline Multiyear Comparison

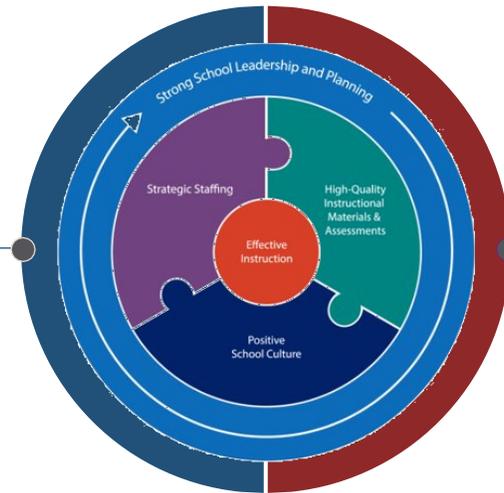
DAEP, ISS, OSS Discipline Comparison



# Effective Schools Framework

## 1.1 Campus Leadership Roles & Responsibilities

By the end of May 2023, 100% of campus instructional leaders will have a clear list of roles and responsibilities with clearly defined expectations as evidenced by performance evaluations with measurable goals which are pre-determined, written and agreed upon by both principal and direct report.



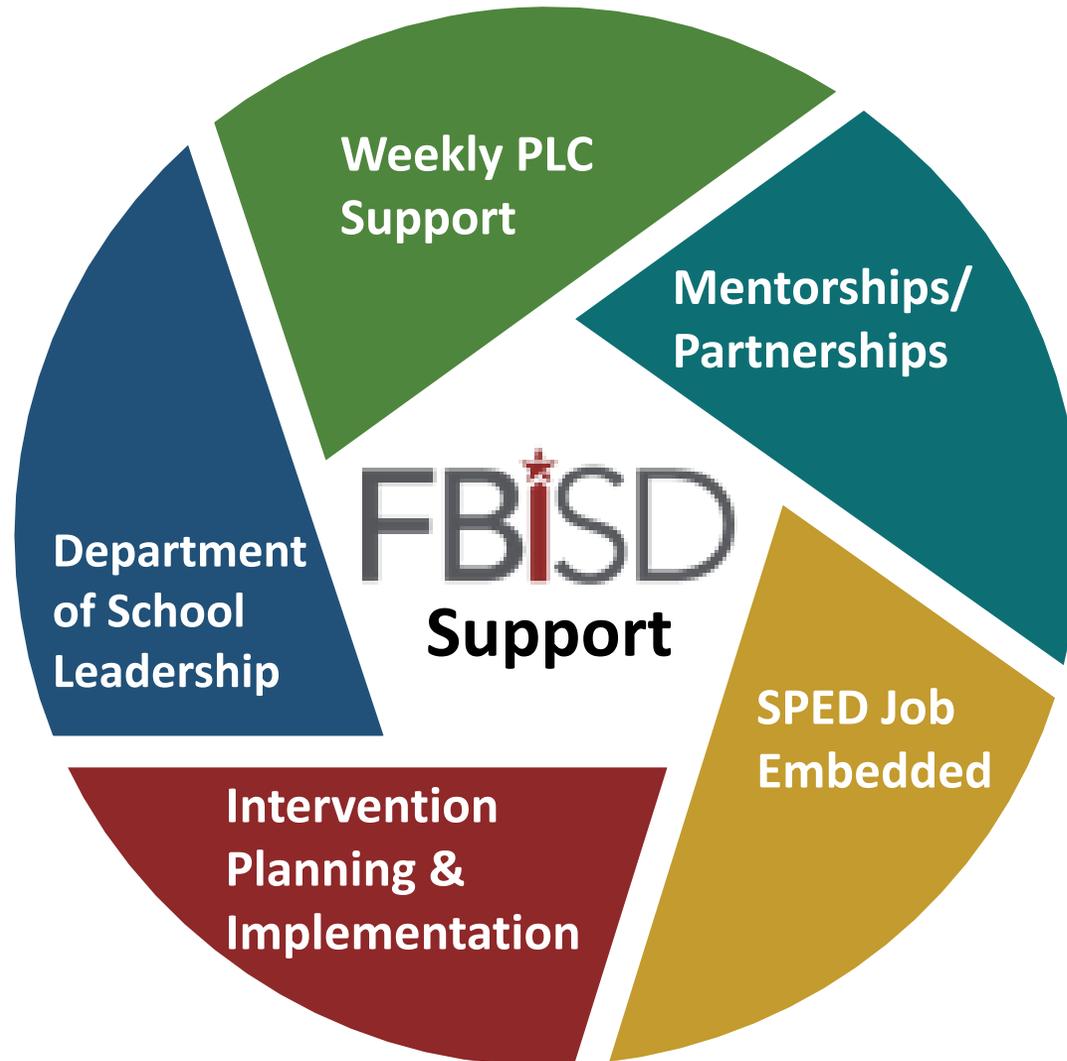
## 5.3 Data Driven Instruction

By June 2023, 100% of EOC content teachers utilize protected time built into the master schedule to meet weekly as evidenced by agendas, corrective instruction action planning processes, use of a common protocols<sup>25</sup> to disaggregate data to track and monitor student progress and meeting minutes.

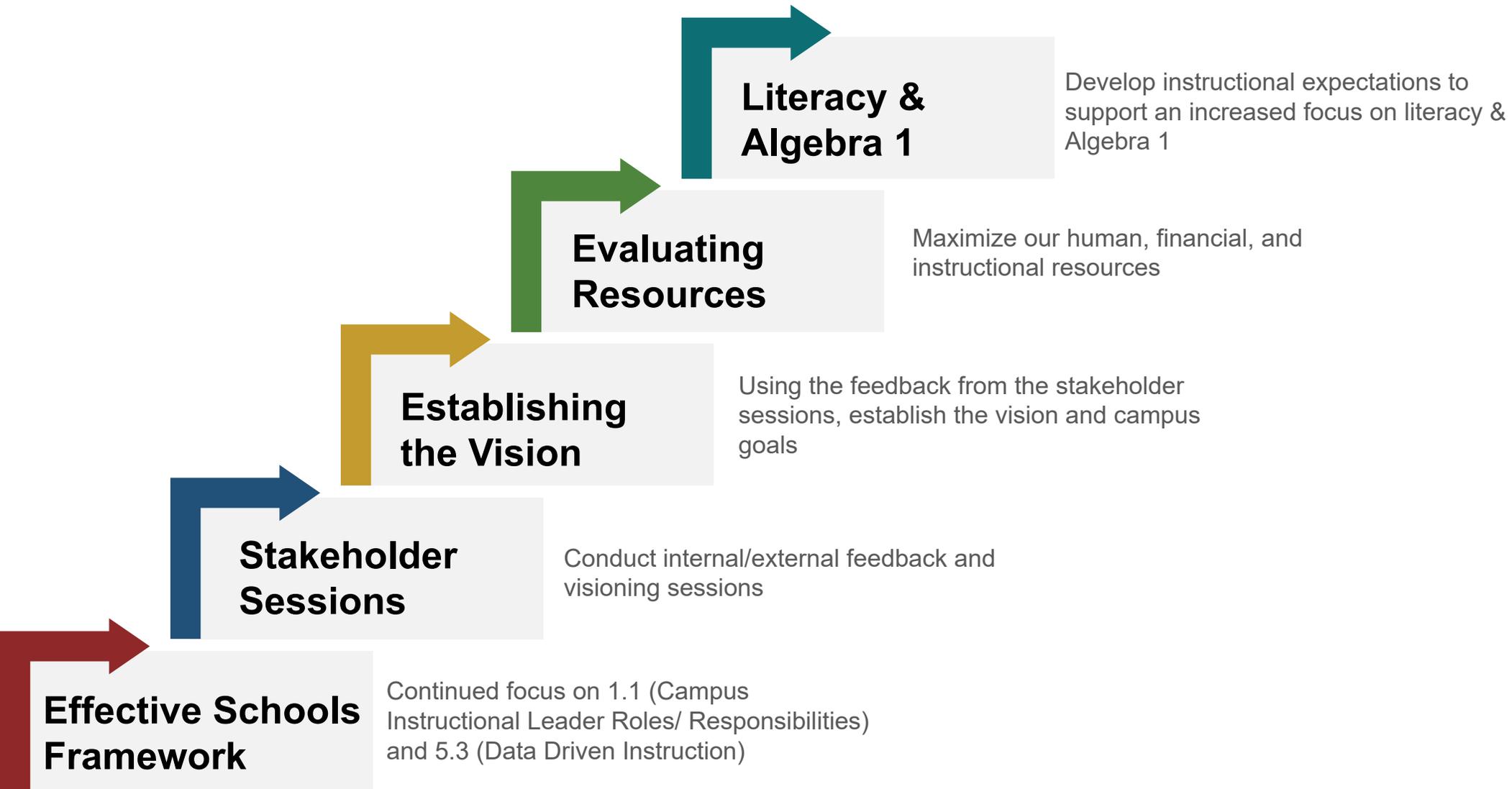
# Campus Responses/Actions

	 <b>Systems</b>	 <b>Interventions</b>	 <b>CCMR</b>	 <b>Instruction</b>
Action	Developing strong systems for implementation & monitoring effectiveness	Revised intervention programming during the school day & on Saturdays	Strategic planning and master scheduling to support CCMR	Establishing clear instructional expectations for all classrooms
Evidence	Assistant Principal Roles & Responsibilities  Walkthrough & Feedback Tracker	Eagle Success Academy  Master Schedule	CCMR Plan	Instructional Vision
Support	Region IV Effective Schools Framework monthly campus visits	Teaching & Learning <ul style="list-style-type: none"> <li>- Supplemental curriculum</li> <li>- Training</li> <li>- Saturdays</li> </ul>	CCMR Design Team	Weekly PLC support from Campus Support Team

# Support



# Next Steps



# Questions?



## FORT BEND ISD

16431 Lexington Blvd.  
Sugar Land, TX 77479  
281-634-1000

[www.fortbendisd.com](http://www.fortbendisd.com)

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Information: Budgetary and  
Legislative Update**  
**References: Board Policy CE (Legal)  
Board Policy CFA  
(Business and Finance)**  
**Department: Executive Leadership Team**

**Summary**

Staff will provide the monthly update on the General, Debt Service, and Child Nutrition Funds. These discussions are ongoing as staff works to allocate resources to best support the goals and priorities of the District.

In addition, staff will provide an update on school finance topics currently under consideration as part of the State of Texas 88<sup>th</sup> legislature.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Bryan Guinn  
Chief Financial Officer



# 2023-24 Budget Update

MONDAY, APRIL 17, 2023

# Legislative Update

# House Bill Activity

## HB 1 \*PASSED\*

- Sent to Senate Finance Committee
- \$17B in property tax relief
- Increases Tier II golden penny allotment (\$16.7M new funding)
- \$5B for other school finance increases (TBD)
- Prohibits public funds on school vouchers (86-52)

## HB 3 (In Committee)

- Increases school safety funding (\$0.5M new funding)
- Requires armed security officer at each school campus during regular school hours (TBD)

## HB 100 (In Committee)

- Increases basic allotment by \$90 FY24 and additional \$50 FY25 (\$9.1M new funding)
- 50% be spent on teacher, librarian, nurse, counselor raises (\$4.5M cost)
- Changes allotments to be based on average enrollment for BIL, CTE, EE, GT (TBD)
- Increases transportation allotment (\$1.8M new funding)
- Additional SPED funding (TBD)

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# Senate Bills Activity

## SB 8 \*\*PASSED\*\*

- Sent to House
- Creates Education Savings Accounts (ESA)
- Eligible students receive \$8,000 for private school tuition or other education expenses
- Includes other provisions for parental rights, parent grievances, et al

## SB 9 \*\*PASSED\*\*

- Sent to House
- Includes mandatory one-time teacher increase of \$2,000 for FY23-24
- Adjustment to sanctions for resignations after penalty-free date
- Increases salaries for teachers on Teacher Incentive Allotment
- Creates teacher residency program for beginning teachers

## SB 30 \*\*PASSED\*\*

- Passed by House
- Goes to Conference Committee to reconcile House & Senate versions
- \$100M grants to districts for initial special ed evaluations
- \$900M for increase in state contribution rate for TRS (On Behalf of Districts)
- Safety Allotment Increase (TBD)

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# General Fund 2023-24 Outlook

# Key Assumptions



Projected Enrollment: 80,256



Attendance Rate: 95%



Raises dependent on state action; maintain step<sup>37</sup>



Three new schools (Crawford, Bhuchar, Ferguson)



127 new positions for new schools, special education and student growth

# Updates to the Projection



**Revenues: \$4.9M**

- Additional interest income: \$2.0M
- Increase Indirect Cost Revenue: \$2.0M
- Tuition Revenue PK: \$0.8M
- Direct Federal Revenue \$0.1M (ROTC)



**Expenditures:**

- \$1.5M**
- Property Insurance: \$1.0M
- Fort Bend Appraisal District: \$0.5M

# Legislative Changes



Basic Allotment increase of \$90: \$9.1M



Transportation Allotment Increase: \$1.8M



Tier II Allotment Increase: \$16.7M



Raises for teachers, counselors, librarians, & nurses (50% of BA increase): \$4.7M

## Initial 2023-24 Budget Forecast

Mandatory Raise: Teachers, Counselors, Nurses, and Librarians

**TENTATIVE**

	2023-24	2023-24	2023-24	2023-24
	Budget Fcst	Budget Fcst	Legislative	Budget Fcst
(\$ millions)	3/27/2023	(Adjusted)	Changes <sup>1</sup>	Legislative
Total Revenue	\$ 744.9	\$ 749.8	\$ 27.6	\$ 777.4
Total Expenditures	785.1	786.6	4.7	791.3
Strategic Budget Reductions	(23.5)	(23.5)	-	(23.5)
Net Expenditures	761.6	763.1	4.7	767.8
Other Sources/Uses	2.0	2.5	-	2.5
Change in Fund Balance	(14.7)	(10.8)	22.9	12.1
Fund Balance - Beginning	182.0	182.0	-	182.0
Fund Balance - Ending	\$ 167.3	\$ 171.2	\$ -	\$ 194.1
Fund Balance Reserve - %	23%	23%		26%
Fund Balance Reserve - Days	82 Days	84 Days		95 Days

<sup>1</sup>Based on current information available. Any changes to final bills will impact forecasted outlook.

# Initial 2023-24 Budget Forecast

Includes Teaching and Non-Teaching Staff Raise **TENTATIVE**

(\$ millions)	2023-24	2023-24	Difference
	Mandatory Raise	2% Raise All Staff	
Total Revenue	\$ 777.4	\$ 777.4	\$ -
Total Expenditures	791.3	795.3	4.0
Strategic Budget Reductions	(23.5)	(23.5)	-
Net Expenditures	767.8	771.8	4.0
Other Sources/Uses	2.5	2.5	-
Change in Fund Balance	12.1	8.1	(4.0)
Fund Balance - Beginning	182.0	182.0	-
Fund Balance - Ending	\$ 194.1	\$ 190.1	\$ (4.0)
Fund Balance Reserve - %	26%	25%	
Fund Balance Reserve - Days	95 Days	92 Days	

<sup>1</sup>Based on current information available. Any changes to final bills will impact forecasted outlook.

# Key Assumptions 2024-25 Forecast



PASA Moderate Growth



Additional \$50 Basic Allotment increase



General Pay Increase of 2% including Teacher <sup>42</sup> Step



Includes \$23M in strategic reductions



ESSER Positions Return to General Fund

## Initial 2024-25 Budget Forecast

Includes Teaching and Non-Teaching Staff Raise

	2023-24	2024-25
	Budget Fcst	Budget Fcst
(\$ millions)	Legislative	Legislative
Total Revenue	\$ 777.4	\$ 782.3
Total Expenditures	771.8	801.1
Other Sources/Uses	2.5	2.5
Change in Fund Balance	8.1	(16.4)
Fund Balance - Beginning	182.0	190.1
Fund Balance - Ending	<u>\$ 190.1</u>	<u>\$ 173.8</u>
Fund Balance Reserve - %	25%	22%
Fund Balance Reserve - Days	92 Days	80 Days

# Anticipated Work Remaining



## Revenues

Facility rentals (TBD)

Athletics (TBD)

Final evaluation of attendance (TBD)

Use of ESSER (TBD)

State aid (TBD)



## Expenditures

Non-teacher raises and health benefits (TBD)

Non-campus staffing (groundskeepers, trade-craft)

Transportation (fuel/contract)

Out year inflation impact (TBD)

Other cost reductions (TBD)

# Debt Service & Child Nutrition Funds

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# Debt Service Fund Adjustments

## 2022-23 Adjustments

- Total Expenses have decreased and July/August payments for 2022-23 have increased due to \$9.9 million debt reduction payment moved to 2023-24.

## 2023-24 Adjustments

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- Total Revenues have increased due to 10% property value growth.
- Total Expenses have decreased due to possible debt reduction moved to 2024-25.
- Other Financing Uses now includes the \$9.9 million debt reduction from 2022-23.

## Debt Service Fund (\$0.27 Tax Rate)

(\$ millions)	2021 -22 A u d i t e d	2022-23 A m e n d e d B u d g e t	2022-23 Y e a r E n d E s t i m a t e	2023-24 P r o p o s e d
Total Revenues	\$ 136.5	\$ 146.6	\$ 151.7	\$ 167.3
Total Expenses	129.7	136.1	125.2	165.7
Other financing sources	47.8	81.6	81.6	0.0
Other financing uses	47.7	81.6	81.6	9.9
Net change	6.9	10.5	26.5	(8.3)
Fund Balance - Beginning	107.4	114.3	114.3	140.8
Fund Balance - Ending	<u>\$ 114.3</u>	<u>\$ 124.8</u>	<u>\$ 140.8</u>	<u>\$ 132.5</u>
July / August Payments			(101.8)	(89.9)
July / August Revenues			1.1	1.0
Fund Balance - Revised			<u>\$ 40.1</u>	<u>\$ 43.6</u>

# Child Nutrition Fund

## 2023-24 Revenue Adjustments

- None

## 2023-24 Expenditure Adjustments

- Increased expenditures by \$11.7M for one-time items
  - » Replace aging kitchen equipment including: steamers, warmers, ovens, dishwashers, reach in coolers

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## 2023-24 Fund Balance Change

- \$10.5M Drawdown of fund balance brings CND fund to 90-days operating reserve as required by USDA

## 2022-23 Child Nutrition Year-End Forecast

	2022-23 Adopted Budget	2022-23 Year-end Estimate	2023-24 Initial Budget	2023-24 Forecasted Budget
(\$ millions)				
Total Revenue	\$ 35.8	\$ 43.1	\$ 39.0	\$ 39.0
Total Expenditures	35.8	35.5	37.8	49.5
Change in Fund Balance	-	7.6	1.2	(10.5)
Fund Balance - Beginning	13.4	13.4	20.9	20.9
Fund Balance - Ending	\$ 13.4	\$ 20.9	\$ 22.1	\$ 10.4

Three-Month Average Expenditures \$ 9.0

# Questions?

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval:**  
**Board of Trustees Meeting and**  
**Hearing Minutes**  
**Reference: Board Policy BE (Local)**  
**Department: Legal Services**

**Recommendation**

Consideration and approval of the minutes of Fort Bend ISD Board of Trustees meetings and/or public hearings on the following dates:

- February 9, 2023 Special Called Meeting Facility Condition Workshop
- February 13, 2023 Regular Business Meeting
- February 16, 2023 Special Called Meeting
- March 8, 2023 Superintendent’s Formative Evaluation

**Summary**

Board Policy BE (Local) states, “Board action shall be carefully recorded by the Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.” Following this policy, the Administration submits the meeting minutes for the Board’s approval.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Robert Scamardo  
General Counsel

**Minutes**  
**Fort Bend ISD Board of Trustees**  
Special Meeting: Facility Condition Process Review Workshop  
February 9, 2023

The Fort Bend ISD Board of Trustees held a Special Called Meeting on February 9, 2023, beginning at 2:05 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available for public viewing at the following web address: [www.fortbendisd.com/boardmeetinglivestream](http://www.fortbendisd.com/boardmeetinglivestream). The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/186342>.

The agenda packet for the meeting can be found here:  
<https://fortbendisd.new.swagit.com/videos/207315>

Presiding Officer.....Ms. Kristen Davison Malone, President

Board Members Present

Mrs. Judy Dae, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mr. Rick Garcia (virtual)  
Mr. David Hamilton  
Mrs. Angie Hanan

School Officials Present

Dr. Christie Whitbeck, Superintendent of Schools  
Steve Bassett, Deputy Superintendent (virtual)  
Beth Martinez, Deputy Superintendent  
Bryan Guinn, Chief Financial Officer  
Dr. Kimberly Lawson, Chief Academic Officer  
Dr. Kwabena Mensah, Chief of Schools  
Long Pham, Chief Information Officer  
David Rider, Chief of Police  
Carolina Fuzetti, Executive Director of Design and Construction  
Amanda Bubela, recording secretary (virtual)

Others Present

Rick Morris, Board Counsel  
Representatives from PBK  
FBISD Staff

1.Meeting Called to Order

President Malone called the meeting to order at 2:05 p.m. announcing the presence of a quorum, that the meeting had been duly called and the notice posted for the time and matter required by law.

## 2. Public Comment

- Jeff Wiley, President and CEO of the Fort Bend Economic Development Council and member of the Bond Oversight Committee (BOC) addressed the board in support of the bond proposal, noting that people move to Fort Bend County because of the quality of schools. Mr. Wiley indicated that the Fort Bend Economic Development Council's board members met the day before and approved the bond package. Mr. Wiley encouraged the board members to support the bond package as presented.

## 3. Information

### A. Proposed 2023 Bond Overview

Dr. Whitbeck stated the purpose of the workshop was to provide board members with an opportunity to have their questions and concerns addressed.

Carolina Fuzetti, Executive Director of Design and Construction, shared historical information about life-cycle deficiencies that were previously identified prior to the 2014 and 2018 bonds, providing background about the district's journey to this point. In her comments, Fuzetti noted:

- There was a large gap from the 2007 and 2014 bonds, and the community went seven years without a bond.
- The 2014 bond was capped to be less than \$500 million. In 2018, the district made the decision to cap at \$1 billion, although there was \$1.7 billion in identified Priority 1 deficiencies, and a second phase of the bond to address remaining deficiencies did not occur as planned. Fuzetti noted there is a cost associated when you defer scope and projects for the future.
- In the most recent facilities assessment, the district identified \$1 billion in priority 1 items, which are considered critical. This means that they have either failed or are anticipated to fail within the next 1-2 years. Fuzetti told board members that the district is asking that \$616 of these priority 1 items are funded, with the understanding that the need is always greater than the budget.

Chief Financial Officer Bryan Guinn provided an overview of FBISD's cost per student in debt, noting that FBISD has one of the lowest debt per students in the area.

## 4. Facility Condition Process Review Workshop

FBISD staff introduced representatives from PBK, including partners Ron Bailey and Melissa Turnbaugh and senior associate Caroline Harris.

Together, the three provided an overview of the facilities assessment process that began in 2021, using the previous 2018 assessment as a foundation and a guide. The comprehensive facilities assessment included:

- Principal and campus surveys

- Meetings with each campus or facility and department heads.
- Meetings with maintenance and operations teams for all-day zone meetings to walk through campuses

PBK representatives shared the next step involved the deployment of a team of more than 40 experts to each campus to do their own observations. The resulting was collated and compiled in a database with more than 5,000 line items that were then prioritized and priced. This pricing includes the price of construction, as well as soft costs and anticipated inflation.

During the workshop, staff and PBK representatives showed examples of line items included in the database, and Board members asked clarifying questions and provided feedback to staff.

#### Malone

- Asked staff for information about the district's use of storage spaces and the measures that the district has in place to track items and prevent spoilage and loss.
- Asked staff how the usable life of a system is considered in the facilities assessment.
- Asked the administration for additional information about the debt capacity and whether it is at the highest amount the district can go.

#### Dae

- Noted that the numbers of identified deficiencies are shocking, and that the district is far behind due to a lack of funding in previous bonds to address previously identified deficiencies.
- Asked for clarification on how historical information is captured in the database and the facilities assessment.
- Noted that even with the inclusion of \$616 million for facility deficiencies, the district is still not funding all priority 1 items, and asked the board and administration how we can get community buy-in for the proposed amount.

#### Hanan

- Noted that the district is always playing catch-up because of the identified priority 1 items that are left unfunded.
- Asked the administration to help the board and community understand how the district is addressing parity by providing additional information about campus projects, such as cafeterias and locker room renovations, and which campuses have been brought to standard in past bonds, which would be brought to standard in this bond, and which campuses would be deferred to a future bond.
- Noted that FBISD has one of the lowest tax rates among other local districts, and the importance of working with the district's constituents to help them understand what other districts are offering that FBISD cannot due to the lack of funding, specifically noting the lack of an additional natatorium and the impact this has on students who have to wake up early to participate in aquatic sports.
- Asked the administration for clarification on the ballot language, and whether language about a half a penny or penny tax increase would be included in the ballot language the board would vote on next week.

#### Gilliam

- Asked the administration to consider how the system could be improved, so that priorities are not being pushed to the next bonds.

- Asked all trustees to concentrate on what is best for children and education as they consider the decisions in front of the Board.

#### Hamilton

- Noted that previous decisions by the Fort Bend Economic Development Council and previous boards were made in an effort to balance the reality of needs with what they believed voters would pass.
- Expressed concern that voters would approve a \$1.2 billion bond and asked the district to consider how the total amount could be scaled back while also providing additional funding for Priority 1 deficiencies, perhaps reconsidering the rebuild of Mission Bend Elementary, as he would rather see the proposal reduced rather than see the bond fail.

#### Garcia

- Shared optimism that voters would support the bond proposal, as presented, based on what he is hearing in the community, including individuals in the Briargate/Blue Ridge and Mission Bend/Mission West communities who are excited about the prospect of a new school.
- Expressed support of rebuilding the two elementary schools, noting this is aligned to the district's efforts to operate more efficiently and also compete with charter schools.
- Indicated interest in putting the natatorium on the ballot so that voters could decide.

#### In response to questions from the Board:

- Fuzetti and Long Pham, Chief Information Officer, clarified how the district uses storage to house furniture, and how software is used to keep track of the inventory.
- Fuzetti clarified that the data from the 2018 facilities assessment is used only as a starting point, with staff following up on previously identified priorities while also starting fresh to identify and prioritize new deficiency items.
- Fuzetti clarified that when using historical data to inform the facilities assessment, the district carries the deficiency item, not just the dollar amount adjusted for inflation. Each item is reviewed and repriced, as conditions change.
- Fuzetti provided additional information about how the district has identified campuses for improvements such as ADA renovations and furniture refreshes. In these instances, the district has first identified campuses that are in need of renovations and then prioritized based on the age of the campus.
- Fuzetti clarified that components of a system are considered as a part of the facilities assessment, but when a system replacement is identified as a need, the system is replaced.
- Guinn provided clarification about the district's debt capacity and explained that the district could issue additional debt, but the proposed bond amount is the highest the district could go while maintaining the current tax rate. While the \$1.2 billion bond proposal is constrained, should the board direct the district to go beyond \$1.2 billion, it would cause the district to raise the tax rate.
- Guinn noted the aging facilities in the district, with many in the 40 year old range, and how these aging facilities are affecting the district's ability to maintain a robust life-cycle deficiency program.
- Dr. Whitbeck clarified that without the construction of Middle School 16 and the construction of an additional elementary school near Harvest Green, the district would likely need to cap and overflow at Thornton Middle School and Neill Elementary, and add portable buildings. She also noted that in order to have a May 6 election, the Board

would have to call a bond by February 17 and indicated should the board need more time, another meeting could be scheduled.

- Fuzetti shared information about the controls in place that allow FBISD to control project budgets with the architects, including clauses in contracts that would provide for redesigns at no cost to the district, should the building go over budget. The district also compiles a list of all errors and omissions, and can negotiate with the architect at the end of each project to receive money back.
- Guinn confirmed that the actual ballot language does not include the amount of a tax rate increase, and clarified part of the information campaign to occur so that voters understand that the tax rate will be staying at what it is today at \$1.1346. The district is able to make this commitment due to compression on the O&M side, giving the district flexibility to add that penny to the Interest and Sinking (I&S) on the debt service side.

At the request of President Malone, Ronna Johnson, the district's bond communications and marketing consultant, provided information about the polling conducted on behalf of the district and indicated there was very little price resistance among those polled. When provided initial information about Proposition A, 52 percent of those polled indicated support; when they were provided more information and learned it could be a not tax rate increase, 79 percent of those polled indicated support.

The workshop concluded with a brief overview of other major projects included in the bond, such as fine arts renovations and the rebuild of Clements High School.

#### 5. Adjournment

Having no further business before the Board, MOTION was made by Mrs. Dae to adjourn the meeting at 4:29 p.m.

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Kristen Davison Malone, President

Dr. Shirley Rose-Gilliam, Secretary

Minutes  
**Fort Bend ISD Board of Trustees**  
Regular Business Meeting  
February 13, 2023  
Minutes

A Board of Trustees Regular Business Meeting was held on Monday, February 13, 2023 beginning at 6:01 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at <https://www.fortbendisd.com/boardmeetinglivestream>. The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/208215>

The agenda packet for the meeting can be found here:  
<https://meetings.boardbook.org/Public/Agenda/649?meeting=563968>.

Presiding Officer.....Mrs. Kristen Davison Malone, President

Board Members Present

Mrs. Judy Dae, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mr. Rick Garcia  
Mr. David Hamilton  
Mrs. Angie Hanan  
Ms. Denetta Williams (joined at 8:12 p.m.)

School Officials Present

Dr. Christie Whitbeck, Superintendent of Schools  
Steve Bassett, Deputy Superintendent  
Beth Martinez, Deputy Superintendent  
Bryan Guinn, Chief Financial Officer  
Glenda Johnson, Chief Human Resources Officer  
Dr. Kimberly Lawson, Chief Academic Officer  
Dr. Kwabena Mensah, Chief of Schools  
Long Pham, Chief Information Officer  
David Rider, Chief of Police  
Robert Scamardo, General Counsel  
Amanda Bubela, Recording Secretary (virtual)

Others Present

Jonathan Brush, Board Counsel  
FBISD Staff and Employees

1.-3. Meeting Called to Order, National Anthem, Moment of Silence

President Malone called the meeting to order at 6:01 p.m. announcing the presence of a quorum, that the meeting had been duly called and the notice posted for the time and matter required by law. Mrs. Malone asked everyone to stand for the National Anthem, performed by

the Clements High School Sax Ensemble. Following the performance, everyone was asked to remain standing for a moment of silence.

#### 4. Recognitions

The Board recognized several students and campuses including:

##### Members of the Clements High School Sax Ensemble

- Thomas Evertse
- Zayaan Sunesra
- Blanca Sanchez
- Pierson Guidry
- Alex Wang
- Guha Mahesh
- Thomas Odenheimer, Instructor
- Jeff Johnson, Director

Clements High School student Rich Wang, who was named to the Top 300 list of the 2023 Regeneron Science Talent Search.

Fort Settlement Middle School Counselors, Marla Angibeau and Kristin Kendrick, who were selected as Counselors Reinforcing Excellence in Students in Texas (CREST Award) Recipients

Fort Bend ISD Fine Arts students who were selected for Texas All-State Band, Choir, and Orchestra

##### All-State Band

- Austin High School
  - Jan Auduong and Quinston Huynh
  - Adrian Caswell, Directors
- Clements High School
  - Carter Templeton
  - Jeff Johnson, Bryan Waites, Leslie Flynn, and Kyle Emiliani, Directors
- Dulles High School
  - Ian Cannon, Katherine Hwang, Molly Koglin, and Ikenna Nwawkwe
  - Arnel Dayrit, Spencer Clayton, and Zach Gutierrez, Directors
- Elkins High School
  - Charles (C.J.) Butera, Camila Quintana, Kavi Shah, and Justin Wei
  - Joseph Chen, Director

##### All-State Choir

- Austin High School
  - Gracie Pugh
  - Linda Holkup, Director
- Clements High School
  - Dean Marino

- Ryan Bogner, Director
- Dulles High School
  - Stone Leftwich
  - Alicia Dean, Director
- Elkins High School
  - Alessandro Gucciardi, Madison Pascual and Emma Szeto
  - John Richardson, Director
- George Bush High School
  - Hobed Saravia
  - Arianna Sandoval, Director
- Ridge Point High School
  - Meghan Davis, Kaylyn Davis, Isabela Elizondo-Collado, and Zachary Mok
  - Chelsea Berner, Director
- Travis High School
  - Nicholas Pappas
  - John Lee Bonner, Director

#### All-State Orchestra

- Austin High School
  - Dezhou Gao, Christine Li, and Natalie Su
  - Ann Victor, Director
- Clements High School
  - Aryan Bora, Amanda Li, Andrea Marinov, Alexander Nguyen, Amrita Sankrit, Guanfa (Felix) Shen, Iyan Sonesra, Julie Song, Alex Song, Emma Wang, Henry Xu, Alice Zhong, and Andy Zhou
  - Neal Springer, Director
- Dulles High School
  - Seun Ayadi, Joshua Cheng, Claire Draney, Lillian Liao
- Travis High School
  - Ryder Jensen, and Luis Urdaneta
  - Sabrina Behrens, Director

Willowridge High School Student Pascal Gashe, who won one of the College Board’s February 2023 \$40,000 Big Future Scholarships. Dr. Pilar Westbrook, Executive Director of Social, Emotional Learning and Comprehensive Health, announced the scholarship as a surprise to Gashe, who was joined by his family members and the WHS principal in the Board room.

#### 5. Superintendent Update

Dr. Whitbeck shared with the Board several district updates, events and celebrations.

- Dr. Whitbeck shared that there was a full agenda with major items for board discussion and consideration, including the budget, calendar, campus consolidations, bond, and boundaries.
- Dr. Whitbeck recognized the six Willowridge Academic Decathlon team members who won medals at the regional meet. The team placed 1<sup>st</sup> in 5A and two members received individual medals. These results represent the school’s best performance in five years.
- Dr. Whitbeck congratulated Ridge Point High School Senior Caitlyn Caya, who received a full ride scholarship from Bryn Mawr College for her community service and activism.

- Dr. Whitbeck shared that basketball playoffs are underway, and congratulated the Hightower Boys and Hightower Girls teams for earning the district championships.
- Dr. Whitbeck congratulated Fort Settlement Middle School student Sophia Li, who won a recent T-shirt design competition held by the Texas State Historical Association. Li's t-shirts will be available at the Texas History Day event in April in Austin.
- Dr. Whitbeck shared that more than 50 Fort Bend ISD teachers were named Houston Area Alliance of Black School Educators' Teachers of the Year. Dr. Whitbeck congratulated Angel Hicks, the overall winner for secondary Teacher of the Year, who is a teacher at Christa McAuliffe Middle School, and Paige Leiker, who was the second runner up for overall best elementary teacher and who teaches at Madden Elementary.
- Dr. Whitbeck reported that FBISD has 10 schools who have award-winning CREST counselors this year. These schools include Cornerstone Elementary, Fleming Elementary, Fort Settlement Middle School, Lake Olympia Middle School, Mission West Elementary, Missouri City Middle School, Sartartia Middle School, Settlers Way Elementary and Sugar Land Middle School.
- Dr. Whitbeck recognized Julie Bennight, an FBISD counselor who is marking 50 years with FBISD. Bennight served FBISD as a principal prior to her retirement and returned to FBISD as a substitute administrator. She now serves as a counselor.
- Dr. Whitbeck recognized Black History Month in FBISD and shared a favorite quote from Dr. Martin Luther King, Jr., "Life's most persistent and urgent question is: What are you doing for others?"

## 6. Board Members' Reports

### A. Activity Report

Dr. Gilliam reported that the Trustees attended or participated in the following activities since the January Regular Board meeting.

Vision & Planning Committee Meeting  
 Board Audit Committee Meeting  
 Meetings to Discuss Original Boundary Recommendations  
 Student Leadership 101 Session #4  
 Board Policy Review Committee Meeting  
 Teacher of the Year Application Judging  
 Campus Visit to Hodges Bend Middle School  
 Houston Galveston Area Council (H-GAC 2023) Annual Meeting & State of the Region  
 Malala Elementary's Multicultural Night: The Seven Continents  
 H-GAC Local Government Summit  
 Meeting to Discuss TOY Processes  
 80,000 Students Celebration  
 Teacher of the Year Classroom Observations for Elementary & Secondary  
 Day Trip to Austin with Student Leadership 101/102 Students – "Leadership in Government"  
 "Embrace Spring" Chinese New Year Celebration  
 Meeting to discuss the priorities for the raised funds for FBISD Homeless Students  
 Travis High School Theatre Production of "Into the Woods"  
 FBISD District Track Meet @ George Ranch High School  
 One on One Bond 2023 Discussions  
 Oakland Car Rider Line  
 SHAC Legislative Priorities Meeting

Bush vs. Travis Basketball Game  
Touchdown Club of Houston's Sportsmanship Awards Luncheon  
Sartartia Broadcasting Interview with Trustees  
FBISD National Signing Day  
Hightower Campus Visit  
Elkins HS Annual Baseball Hit-a-Thon Fundraiser  
Meeting with Community Member regarding the BeSmart Gun Safety Program  
Academic Decathlon Super Quiz & Region 7 Awards Ceremony  
Fort Bend Chamber of Commerce Chairman's Gala  
Hunters Glen All-in-Mentoring  
Gulf Coast Area Association of School Boards Meeting  
Dulles High School Theatre Performance "All Shook Up"  
Fort Bend ISD Spelling Bee

#### B. Committee Reports

There were no committee reports

### 7. Public Comment

- Jennifer Sowell, FBISD's McKinney-Vento and Homeless Liaison, expressed appreciation to the Board for their recent donations to FBISD's homeless students. Sowell shared that there are currently 975 homeless students across 78 campuses and asked the community for their support on behalf of the students.
- Willie Rainwater addressed Board members regarding the closing of Blue Ridge Elementary. Mr. Rainwater indicated that he understands why the Board is considering the consolidation of schools and asked Board members to consider leaving the resources in the feeder patterns of the affected schools.
- Stephanie Brown expressed concerns about Hunters Glen Elementary and the Marshall feeder pattern being left out of the bond program and zoning considerations. Brown asked the Board to consider the use of contingency funding within the Marshall feeder pattern and Hunters Glen Elementary to provide extra resources and address the underutilization of some of the campuses.
- Bill Stratton, a taxpayer and FBISD resident, asked the Board to reject the current boundary proposal and asked the Board to include a subsection of 258 E into the Ridge Point High School boundary, including Logan Pass, Fox Bend and The Vines into the RPHS into RPHS Boundary.
- Gerry Monroe addressed Board members about walking quorums and the Open Meetings Act. Mr. Monroe asked Board members to consider times they met and had at least four board members present. Mr. Monroe indicated that he would be talking to public corruption in the morning.
- Pastor David Lee Sincere, Jr. addressed Board members regarding the proposed rebuild of Briargate Elementary and expressed concern that it took 45 years to build a new school, as in his professional work he tries to stay away from deferred maintenance. Sincere asked that the District pass a bond so that the District can practice smart business and achieve equity.
- Sheila Snell addressed board members in support of the consolidation of Briargate and Blue Ridge Elementary due to low enrollment and aging facilities. Snell encouraged the community to support change and pass a bond to build a new school.
- Abdul Muhammad addressed the Board in support of the Mission Bend Elementary rebuild and spoke to his family's positive experiences at the school. Mr. Muhammad

asked that Board members call for a bond election in May so that a new school can be built.

- Jeff Wiley, president and CEO of the Fort Bend Economic Development Council and parent of two former FBISD students, addressed Board members and asked them to call for a bond at the proposed \$1.2 billion. Wiley told board members that the proposal balances the interests of taxpayers and the need to take aggressive action to address life-cycle deficiencies.
- Jason Jordan, former FBISD student and parent to two students at Ridge Point High School, addressed the Board and asked them to reject the attendance boundary proposal. Mr. Jordan told board members that his family moved within the two-mile radius of RPHS due to previous zoning decisions and communication from the district.
- Sugar Land Mayor Joe Zimmerman addressed the Board in support of the May 2023 bond referendum and asked the Board to move forward and reach out to the council should assistance be needed.
- Jackie Pipkins addressed board members to express concerns about the current boundary proposal, telling board members the rezoning plan does not meet nor address the desired academic growth for each student and there is a need to stop focusing on ethnicity and economic differences and instead look for common ground.
- Velma Pete, a community volunteer, expressed concerns about the Early Literacy Center in the Marshall feeder pattern due to staffing shortages. According to Pete, six vacancies are being filled by substitute teachers and she asked Board members and the district to consider how they are working to recruit teachers to the ELC.
- Jennifer Khorchani, parent of students zoned to Kempner and member of the School Boundary Oversight Committee, encouraged Board members to reject the boundary proposal because consensus was not reached.
- Malinda Hooks, a resident of The Plaza in Sawmill village, asked the Board to reject the boundary recommendation and consider switching sections 245A and 258E. Hooks told board members that she lives within two miles of Ridge Point High School and due to the proximity they never thought they would be at risk to be bused to a school that is further away.
- Adam Monroe, Jr. addressed Board members about Marshall High School, telling board members that the school has been doing great things, but the feeder is in need of help. Monroe stated a hope that the bond proposal include provisions to support the Marshall feeder campuses.
- Melissa Gannaway addressed the board about boundary recommendations and asked that the board carefully consider scenario A for the southeast area rezoning, indicating this is more feasible for the district and the community, saving transportation costs, and asked that the district do not separate the community of Sawmill in Sienna.
- Brian Garcia, a resident of the Sienna community, addressed the board about the boundary proposal and asked that the board reject the proposal. Garcia spoke about the importance of relationships that have been built among students and expressed concerns about the fiscal responsibility of the plan.
- Joanne Gore, a member of the Bond Oversight Committee, addressed the Board and indicated her personal support of the \$1.2 billion bond proposal to address deficiencies, noting that costs would be higher in the future if action is not taken now.
- Marcel Meijer – a resident of The Vines/Fox Bend/Logan Pass section of Sienna, addressed Board members and asked the Board not to vote on the original proposal. Meijer asked why Middle School 16 is not being mentioned in the planning and voiced concern about inconsistencies in messaging from the district.

- Delores Collins addressed the Board regarding concerns about the reduction of College and Career Readiness (CCR) advisors and the detrimental impact the decision could have on improving students' college and career readiness.
- William Whatton addressed the Board and asked members to vote against the current proposed boundary zoned for the southeast area of the District. Whatton is a member of the planning section 258E and asked that the board consider the distance to schools when making zoning decisions.
- Parker Meijer, a student at Thornton Middle School, addressed the Board about the proposed boundary changes and told members he has been worried since learning of the proposal, as he had been looking forward to attending Ridge Point. Meijer asked board members to consider the students who will be impacted as they make boundary decisions.
- Hiji Washington, a Sienna resident, addressed board members and asked that Board members vote no on the original recommendation. Washington indicated she moved to The Plaza, within planning section 258E, two years ago in order to be closer to Ridge Point. Washington asked Board members to consider option A, which would allow the students to continue to walk and ride their bikes and save taxpayer money and decrease congestion on Sienna Crossing.
- Dr. Elizabeth Doggett, a volunteer at Blue Ridge Elementary, addressed Board members and expressed concerns about the closing of Blue Ridge Elementary and the impacts on students and the homes/residents in the area.
- Geralynn Semien, a member of the SBOC committee on the last two cycles, addressed the Board and expressed disappointment and frustration in the most recent round. Semien felt like members were not heard and told Board members that more time should be given to the southeast side.
- Tamara Hudgen, a resident of the Benchmark community, located directly behind Blue Ridge, addressed Board members and asked that the district reconsider the plan to close the school. Hudgen asked why the information was not shared with the community and residents in the area, and asked that the district give the community a chance to show there are other options to save the school.
- William Walsh, a parent and homeowner who would be impacted by Mission Bend consolidation, addressed Board members and expressed concerns about the ballot language, indicating that he was disappointed to hear that peers voted against the VATRE because they didn't understand the information. Walsh asked Board members to consider how to better communicate the impact of the bond throughout the community and go beyond parents.
- Troy Carter, a stakeholder from a non-profit community organization in the Blue Ridge area, near Briargate Elementary, thanked FBISD for the partnership that led to the Early Literacy Center at the Edison Lofts, which allowed for affordable housing units in the community and expressed support of the bond.

## 8. Information

### A. Intruder Detection Audit Report Findings

FBISD Police Chief David Rider shared results of the most recent Intruder Detection Audits, sharing that since January 23, 13 additional audits were conducted. Of those, 11 came back with no corrective action. Rider stated that at one campus, there was a broken door that resulted in a finding and that has since been remedied. The other finding stemmed from a fenced-in storage area with a gate that was unlocked, but because there was no access to the school itself, the district filed an

appeal. The Texas School Safety Center reviewed the appeal and reversed the finding, agreeing that there should not have been a finding.

Mrs. Malone called for a brief recess at 7:45 p.m. The Board reconvened at 8:01 p.m.

#### B. 2nd Quarter Financial Report and Budget Update for 2023-24

Chief Financial Officer Bryan Guinn shared an overview of the Second Quarter Financial Report, including the factors that are contributing to changes in General Fund revenues and expenditures. Guinn shared that the district anticipates ending the year higher than the budget, but affirmed that the district will be able to maintain the 90-day fund balance.

Additionally:

- The district continues to monitor discussions at the state level and bills that could impact the district, but at this point it is early in the session, and no bills are being included in forecasting.
- Guinn updated the Board on the process to identify budget reductions, which began with the solicitation of input via ThoughtExchange and then vetting through staff and leadership teams. As of January, \$3.2 million in reductions had been identified, and since then, the district has added more than \$10 million in additional savings. This includes the discontinuation of some stipends, the elementary campus consolidation, and district-level staffing and contract efficiencies.
- Guinn shared updated estimates regarding how FBISD anticipates ending the 2022-23 budget year, the budget philosophy for the 2023-24 fiscal year, and the initial 2023-24 budget forecast that takes the identified budget reductions into account, resulting in an improvement to the fund balance.
- Guinn shared an overview of the next steps in the ongoing budget work and an update on the use of ESSER II and ESSER III funds.

Following the budget update, Board members provided feedback and asked questions.

Hanan

- Requested additional information about the historical use of ESSER funds and how they have been used, and how these interventions and supports are factored into the budget forecast beyond September 2024, when ESSER III expires.
- Asked that the administration to provide numbers about what the district stands to gain in increased revenue if we go to an enrollment versus attendance-based funding.

Garcia

- Asked for clarification about the interventionists funded through ESSER, if they are tied to House Bill 45, and if the district has polled staff and administrators about the effectiveness of the interventionists
- Asked for additional information related to the reduction of College and Career Readiness (CCR advisors)
- Asked the administration for clarification about the differences between the basic allotment and the instructional materials allotment, and how increases in the basic allotment could be used.

Gilliam

- Asked the administration for more information about the effectiveness of interventionists, whether the district has seen any student growth, and how we know the interventions are working.
- Asked the administration to show the Board data that demonstrates outcomes related to the effectiveness of the interventionists.

#### Hamilton

- Reminded everyone about the importance of cutting costs so that FBISD can be aggressive with teacher pay and remain competitive with other districts.
- Asked the administration for an update regarding the ratio of teachers to non-teachers as compared to peer districts and the state average.

#### Dae

- Asked the administration to confirm whether the district anticipates using all of ESSER II funds before they expire.
- Asked for clarification about the \$19 million in ESSER III funds that have not been used, and whether the interventionist positions would be evaluated in the future.

#### Malone:

- Asked for clarification about the budget forecast, as the district previously supplanted \$27 million of ESSER funds, and how the unallocated \$19 million affects the budget forecast.

#### In response to questions from the Board:

- Guinn clarified that the positions funded in ESSER II will be shifted to ESSER III in September of 2023 when ESSER II expires. Beyond that, the district is anticipating that after the expiration of ESSER III, the district would include these positions in the general fund, assuming they go forward into the 2024-25 school year. However, should the district determine that they are not effective, the district could reconsider in the future.
- Melissa Hubbard, Executive Director of Teaching and Learning, provided information about the metrics that have and will be used to measure the fidelity of implementation of intervention systems. Now that we are at the middle of the year, the district is looking at student growth for the identified students and this will be included in the next District Improvement Plan (DIP) update. Hubbard indicated that based on this information, the district is providing additional support as needed.
- Guinn confirmed that the district anticipates by the end of this school year, which is in June of 2023, all ESSER II funds will have been expended. Guinn also shared that due to staffing vacancies in FBISD, the district has not utilized ESSER III funds at the rate that was expected and at the end of the school year there would be \$19 million in unallocated funds that could be redirected elsewhere.
- For the 2022-23 school year, there was a deliberate decision to use \$27 million in ESSER funding to supplant. As it stands now, the \$19 million that is forecasted to be available is not included in the budget forecast and the district is waiting to learn more about possible funding changes from the state level.
- Guinn clarified that in the 86<sup>th</sup> Legislative Session, HB 3 greatly increased the basic allotment, and also stipulated that 30 percent of that basic allotment, or future increases to the basic allotment, has to be allocated for pay increases for teachers, librarians, counselors and nurses.

### C. Proposed Bond 2023 Overview

Steve Bassett and Bryan Guinn presented an overview the 2023 bond proposal, which totals \$1.21 billion and includes two propositions. The implementation of the \$1.2 billion program may need an additional one penny on the I&S tax rate, but the existing tax rate of \$1.1346 will not increase.

#### Proposition A - \$1.16 Billion

- New schools, renovations, and rebuilds
- Lifecycle deficiencies (\$615 million)
- Safety and security
- Transportation
- Technology infrastructure

#### Proposition B - \$52.5 million

- Technology devices for students and staff

The administration shared updated ballot language that was modified following the Board's feedback, with the goal of reducing confusion between the two propositions in relation to technology.

Following the Board workshop held on Thursday, February 9, the administration created additional options for board consideration.

- Option 2 -- includes a natatorium, maintaining Propositions A and B as presented while introducing a third proposition, Proposition C, to include \$22.9 million for a natatorium.
- Option 3 – reduces the bond proposition to under \$1 billion by removing Middle School 16, removing Elementary School 55 and reducing the amount of life-cycle deficiencies while maintaining Proposition B as presented.
- Option 4 – includes proposition A, as presented and with the addition of a transportation facility, and Proposition B as presented.

Guinn also went over a tax rate fund balance analysis related to the options, noting the tax rate impact based on various bond amounts. Guinn also noted that based on the current budget and strategic framework, which is adopted by the Board each year, some scenarios would require a policy exception due to the stipulation that FBISD must maintain 20% of the debt service payment for the upcoming year in the debt service fund balance, but this is an internal policy and the board has this discretion.

Following the overview, Board members provided feedback and asked questions.

Dae

- Asked the board for time so that she could provide background information about the additional information that was shared with Board members during the overview. Dae told board members she has previously made many public statements about her preference that the bond be conservative. However, based on the bond consultant's survey results that show high confidence that the bond can be passed at \$1.2 billion, even with a one penny tax increase, and her greater understanding of the previous life-cycle deficiencies that were left unfunded in previous bonds following Thursday's meeting, she suggested to

Mrs. Malone that the district explore the possibility of a bond proposal of more than \$1.2 million, and she wanted to Board members to be aware of this.

- Asked the administration to elaborate on the potential use of \$11 million from the debt service fund balance.
- Asked the administration to confirm whether \$1.2 billion is District's maximum debt capacity that can be absorbed, and to provide additional information about the tax rate impacts of a \$1.4 billion bond package.

#### Malone

- Asked the administration for clarification about the policy exemption that would be required related to the use of the \$11 million from the debt service fund balance.
- Posed the question about why a former board created the policy and if the use of the fund balance would affect the district's bond rating, indicating that she would like to hear from Mr. Villasenor, the District's financial advisor.
- Expressed appreciation to Dr. Whitbeck for coordinating last Thursday's meeting to allow the board to gain a better understanding of the identified deficiency items, which led to more conversations about what else could be done to achieve equity. While it has become apparent that the \$1.6 billion doesn't look as tolerable, the board now has the information and can make an informed decision.
- Asked the administration to confirm its recommendation that the district move forward with the \$1.2 billion program, knowing that it only funds \$615 million in deficiencies and leaves another \$400 unfunded.
- Asked for information about the impacts to the general fund (M&O) budget associated with the addition of a natatorium and the transportation facility.
- Expressed support of moving the decision to Thursday.

#### Hamilton

- Indicated that he initially shared Mrs. Dae's desire to be as conservative as possible with the bond package, and to that extent, even made a comment a last week about getting it below \$1 billion. However, after further discussion and consideration, he now understands there is a need for the new elementary and middle school, as well as the rebuilds of Clements, Briargate and Mission Bend as all three rebuilds will save money in the long run.
- Expressed appreciation to Mrs. Fuzetti to help board members understand the history of identified deficiencies that were left unfunded in previous bonds, as the need was greater than the bond amount and the district is now retroactively dealing with maintenance issues that should have been addressed before. Mr. Hamilton indicated that squeezing the bond down to \$1 billion would be more of sacrificing the long-term conservative approach just to squeeze it and try to get it passed.
- Expressed support of the bond proposal, following the consultant's convincing appeal that she could help us get this passed at \$1.2 billion.
- Expressed support of including the construction of a natatorium on the east side of the District so that voters can decide whether to support it.
- Asked Mr. Bassett to explain why an unsuccessful bond election would not lead to a tax rate decrease.

#### Garcia

- Expressed appreciation to the individuals who came to speak in support of the bond from the communities, and the information the administration shared about how the district got to this point.
- Indicated he can see the need to address aging facilities and build new schools, and asked the administration to consider sharing more of a long-range plan so that the community understands the district's intent to address aging facilities in the future, beyond the scope of the current bond.
- Asked the administration to confirm the potential tax rate impact will remain at a penny, even with the addition of the natatorium and the transportation facility.
- Asked the information about the location of a transportation facility, and how it could help the district operate more efficiently.

#### Williams

- Indicated that she has heard from the community and they want her to support the bond, but she is trying to understand how the District has \$615 million in deficiencies if the district has a facilities and maintenance department.
- Asked the administration to consider hiring personnel so that it can more efficiently maintain and repair systems.

#### Hanan

- Publicly expressed appreciation to Ms. Fuzetti and the information presented.
- Asked for clarification about the tax rate impact associated with adding the transportation facility and the natatorium, and whether both could be absorbed within the one penny increase to the tax rate.
- Requested additional information about the policy that has been referenced in relation to the use of the debt service fund balance, including why it was put into place and if there could be a negative ramification to modifying the budgetary strategy this one time.
- Asked the administration to confirm the estimated impact on the average home in FBISD, with a one penny increase.
- Expressed appreciation of Mrs. Dae's and Mr. Hamilton's comments to indicate that the bond doesn't need to be under \$1 billion.
- Shared that if the district wants to stay relevant and bring equity to the district, it needs to think about kids and what programming we can offer.
- Expressed her support of the bond and love for the community, as well as a desire to have it remain viable.
- Shared concerns about delaying the board action until next week and indicated she was prepared to vote.

#### Gilliam

- Expressed support of the bond and indicated that she was also asking how the district could make it more palatable.
- Expressed appreciation to Mrs. Fuzetti for her candor during the workshop last Thursday, when the Board was provided with transparent information about why we are in this situation.
- Applauded the District for looking at how it can create a better system and stop playing catch up, and expressed appreciation to the administration for being patient and answering the Board's questions.

In response to questions from the Board:

- Bryan Guinn provided clarification about the debt service fund balance, explaining that part of this balance is typically used to pay the debt on the upcoming August payments, but there are also funds in excess of that. Based on the fund balance available, the district would still be able to make debt service payments as required. At the time of the payment, the question would be whether the District would be within the 20 percent requirement that is set forth in the board's policy and if not, the administration would have to come to the board and ask for an exception or find a way to structure the debt to avoid the use of the fund balance.
- Guinn shared based on the projections, FBISD would meet the capacity to have \$1.2 billion in bond payments with a one cent tax rate increase. If FBISD were to issue additional debt beyond \$1.2 billion, the District would require additional debt rate capacity, which would come from a tax rate above the one penny increase.
- Steve Bassett explained that FBISD benefits from having a stable tax rate, and that is why our debt per student is low. If a bond were to fail, the District would continue to keep paying off debt early, knowing that another bond would be needed soon.
- Guinn confirmed that the addition of the natatorium and the transportation facility to the bond package could be absorbed within the one penny impact, however, should the District add a natatorium, there would be additional operating costs to be funded through the general fund. While Guinn indicated there is a possibility that the general fund could absorb the additional costs, a better option would be a VATRE to provide additional funding for operations.
- Bassett confirmed the location of the transportation facility would be along 521 near Crawford, and it is anticipated that the addition of another facility would reduce deadhead mileage and improve service.
- Fuzetti explained that the way FBISD works today is focused on deferred maintenance rather than preventative maintenance. While facilities staff can maintain a system, at some point the items will need to be replaced. At some point there is no more patching that can be done, and that is where the bond comes in to fund capital work. Additionally, when a system needs to be replaced completely, the engineering to replace the system needs to be considered.
- Guinn shared that with the addition of the natatorium and the transportation facility, the \$1.2 billion proposal would increase to \$1.24 billion. At \$1.24, the District believes the tax rate impact could be funded within the one cent increase.
- Bassett shared that for the average home appraised at \$300,000, the impact of the one cent increase would amount to approximately \$30 a year.
- Bassett confirmed the current recommendation to remain at \$1.2 billion, despite unfunded life-cycle deficiencies, noting that it took a couple of decades to get here and the District does not believe it can be fixed in one bond.

D. Final Recommendations for the following:

1. Attendance boundaries to relieve William B. Travis High School and Stephen F. Austin High School and to align I.H. Kempner High School Feeder pattern.
2. Attendance boundaries in the southeast area of the district to open Alyssa

Ferguson Elementary School and to relieve Heritage Rose Elementary School.

3. Attendance boundary to open Almeta Crawford High School and update the L.V. Hightower High School attendance boundary community to provide additional relief to Ridge Point High School.

Deputy Superintendent Beth Martinez introduced Jodi Rider and Payal Pandit Talati from the Collaborative Communities Department and Karen Jackson from Cooperative Strategies to provide an overview of the attendance community planning process that led to the recommendation.

- Talati shared that boundaries are polarizing and dividing, but FBISD's goal is to create attendance communities rather than draw boundaries. Talati introduced a video from a Ridge Point High School Student, Keith McGrath, who is a member of Student VOICES and served on the School Boundary Oversight Committee. In the video, McGrath shared his experiences on the SBOC and what he learned in the process, and offered advice to students who may be impacted by boundary changes.
- Martinez shared an overview of the decision principles as defined in FC Local, explaining that they are not in order and one does not supersede or take precedence over another.
- Rider provided an overview of the School Boundary Oversight Committee (SBOC) and the role it plays to ensure that the original recommendation adheres to and aligns with the decision principles detailed in Policy FC Local.
- The team provided an overview of the changes for each area, including attendance community maps, updated utilization data, and feedback from the SBOC and community.

#### Northwest Original Recommendation

The Northwest Original Recommendation includes:

##### Moving the Brazos Bend Elementary Attendance Community to Austin High School

- Stays at Sartartia Middle School but moves from Travis High School to Austin High School

##### Adjusting Arizona Fleming Elementary Attendance Community to 100% to Hodges Bend Middle School and Kempner High School

- Currently splits 15% to Garcia Middle School and Austin High School, 85% to Hodges Bend Middle School and Kempner High School

##### Adjusting Holley Elementary Attendance Community to 100% Hodges Bend Middle School and Bush High School

- Currently splits 98% to Hodges Bend Middle School and Bush High School, and 2% to Garcia Middle School and Austin High School
- 2% will be moved to Oyster Creek Elementary and remain at Garcia Middle School and Austin High School

##### Adjusting Patterson Elementary Attendance Community to Crockett Middle School only

- 85% would attend BHS; 15% would attend THS

Adjusting Sartartia Middle School split to Austin High School and Clements High School only

Following the overview, Board members asked clarifying questions and provided feedback.

Garcia

- Asked the administration about survey results from the community and what they yielded.
- Expressed his shared concern with SBOC and public feedback about the recommendation not providing enough relief for Travis High School.
- Asked the administration whether the 14 portables at Travis High School would still be utilized, and how many portables are at Austin High School.
- Indicated he has heard a few concerns about shifting enrollment to Austin.

Gilliam

- Asked for additional information regarding the Thought Exchanges and the responses received.
- Requested that the administration provide a breakdown of the ThoughtExchange responses.

Hanan

- Expressed appreciation to the members of the SBOC, especially those with perfect attendance, as it is clear the numbers between the first and the final meetings slipped.
- Asked the administration to confirm how they reported reaching consensus, and whether the 34% of respondents who indicated they have hesitation were included in this figure.
- Asked the administration whether numbers were provided to the SBOC regarding programs on the high school campuses so that they had information to consider beyond the academies. In her comments, Hanan noted that policy states that “attention should be given to the unique needs of student populations at a given campus that may not be reflected numbers alone,” and her belief that the district should not wait to ask for this information.
- Asked the Board to consider revisiting the policy to ensure that the procedures are accurately aligned to Board policy.
- Asked the administration whether members of the SBOC had the opportunity to modify the original recommendation, as policy indicates the SBOC could accept, modify or reject.
- Shared that she and Mrs. Martinez talked about the possibility of adding a small group process before the initial recommendation comes to the Board of Trustees, and as the district considers how to improve the process it asks SBOC members about their levels of satisfaction.

Dae

- Asked the administration about the alternative scenario presented to the SBOC regarding the Travis to Kempner change, and whether it was the only alternative that was presented.
- Indicated that she also heard from some members of the SBOC and appreciated Mrs. Hanan's comments as the number of responses do not reflect participation of the group.
- Expressed concern about how crowded Austin High School and Travis High School will be, considering the underutilization of Kempner, knowing it will take years for relief to occur with the possible relocation of the academy.

#### Hamilton

- Echoed Ms. Dae's comments as he was hoping to see more movement to Kempner to balance enrollment.
- Indicated that he looks forward to hearing more about a proposed academy shift and how that could impact the schools.

#### In response to questions from the Board:

- Rider confirmed that for the northwest area of the district, there were 302 participants in the ThoughtExchange and 172 participants shared their thoughts, with a total of 305 thoughts. 179 participants rated those thoughts, 205 explored and there was a total of 7,789 ratings total.
- Rider shared the majority of the feedback was in favor of the recommendation. There was a strong theme around the Brazos Bend area, where there was positive feedback around the change.
- Rider shared that the question that was posed in the Thought Exchange was which of the decision principles was most important to them, and neighborhoods and feeder patterns were named as the most important among participants.
- Martinez indicated that while the projections indicate that the number of portables at Travis High School could be decreased, decisions on the future use of portable buildings would be determined in collaboration with the school administration.
- The district considered public feedback, Board feedback and the SBOC feedback when determining whether to provide alternate scenarios or options.
- Martinez indicated that after completion of the process and hopeful approval of the boundaries, the District will solicit feedback on the process so that this can be considered as the District revisits policy and procedures.

#### Southeast Elementary Schools Recommendations

The Southeast Elementary Schools Original Recommendation includes:

#### Establishing Alyssa Ferguson Elementary Attendance Community

- Relieves Leonetti Elementary

- Ferguson Elementary to feed 100% to Thornton Middle School and Crawford High School

#### Adjusting Heritage Rose Elementary Attendance Community

- Move area south of Highway 6 to Schiff Elementary
- Move area north of Highway 6 to Burton Elementary
- Move area north of Highway 6 to Goodman Elementary

#### Southeast High Schools Recommendations

The Southeast High Schools Original Recommendation includes:

#### Establish Almeta Crawford High School Attendance Community

- Open Almeta Crawford with 9<sup>th</sup> and 10<sup>th</sup> grade

#### Update Hightower High School attendance community

- Attendance areas that move from Heritage Rose Elementary to Burton Elementary and Goodman Elementary (north of Highway 6) will move from Ridge Point High School to Hightower High School.

During the overview, the administration shared that based on the feedback they received, two additional scenarios for the area were created and taken to the SBOC.

Scenario A – Moves 245A, instead of 258E, to Crawford High School

Scenario B – Splits planning unit 258E along a drainage ditch/levee

These alternative scenarios were brought to the SBOC, as they were considered viable options, and then compared to the decision principals. Based on the decision principals, the administration is recommending the original recommendation.

Following the overview, Board members asked questions and provided feedback.

#### Hanan

- Expressed appreciation to the colleague who asked for additional information about the two-mile transportation area.
- Asked Board members to consider revisiting policy as there some disconnects and many moving parts, especially when you consider that double bussing is occurring at Thornton Middle School and some students travel six miles to attend Ridge Point when they are within two miles of Hightower High School.
- Indicated that another piece of policy that may need to be considered relates to how neighborhoods are factored into the planning, as FBISD has big neighborhoods within master planned communities.
- Asked Board members to consider the plethora of extracurricular activities available for high school students, but that students are not afforded participation if they do not have a ride.

- Reminded Board members that policy also states that attendance boundaries shall utilize safe and reasonable walking distances to encourage healthier students and minimize the use of student transportation resources, noting that she is really struggling with the distance that some students travel on a bus, and that the district wellness policy should also be considered.

#### Malone

- Noted that the board does have another meeting on the calendar if the Board needs more time.

#### Hamilton

- Noted the connection between boundary decisions and the bond proposal in developing trust.
- Expressed concern about previous messaging to the Ridge Point High School community that led to families buying or building homes within the two mile transportation area so that their children could attend RPHS.
- Indicated support of Alternative Scenario A, though he would prefer to allow all homes within the two mile range, so that some families can stay within the RPHS boundary while offsetting what would be taken away from Crawford.

#### Gilliam

- Expressed concern about SBOC participation and whether consensus was really reached, as there were only 7 people in agreement with the original recommendation on January 18 and 7 people in agreement with the final results.

#### Williams

- Expressed disappointment and concern about the recommendation, noting that families bought homes within the two mile area so that their children could attend Ridge Point High School.
- Indicated that she needs more time before considering action.

#### Dae

- Expressed interest in continuing the conversation during the Board meeting, noting that families are anxious.
- Stated that she drove to the area twice to better understand the neighborhoods.
- Indicated that while Highway 6 has been considered a natural boundary, across the district there are students crossing Highway 59 and The Grand Parkway, so she does not feel like it is a hard rule.
- Expressed her belief that the projected utilization differences between the original recommendation and Scenario A, at only a 3-4 percent difference, does not justify the rezoning of students from Ridge Point to Crawford, and also expressed concerns about the small feeder pattern splits cited in the administration's rationale.
- Indicated support of scenario A, if it is possible for the board to vote tonight.

#### Garcia

- Expressed appreciation to all of the students and parents who addressed the Board.

- Echoed that the Board should revisit policy to consider how to engage more collaboratively with the SBOC as they don't feel fully involved.
- Expressed hesitancy to vote on the southeast high school recommendations tonight but indicated he was ready to vote on the northwest area of the district.

#### Malone

- Indicated that from the beginning of the process, she objected to the recommendation due to the concerns that have also been shared within the community, and though the administration provided evidence to support the recommendation, she is still struggling.
- Asked the administration to confirm whether 258E includes homes beyond the two-mile transportation radius, and whether the district would therefore still have to pay for bus service for a portion of students within 258E.
- Asked the administration to elaborate on how the original recommendations align with the decision principals, especially 3 (assigning an entire neighborhood to the same school utilizing natural and manmade boundaries) and 8 (consideration of financial impact that lessons future capital and operational costs).
- Asked Jackson to confirm whether the district could stop cap and overflow if 258E stays at Ridge Point High School.
- Asked the administration for background information related to cap and overflow and its historical use in the district.

#### In response to Board member inquiries:

- Karen Jackson provided additional clarification about the third decision principal, related to assigning entire neighborhoods to the same school by utilizing natural and manmade boundaries, and how there are several considerations within the principles that go beyond neighborhoods.
- Talati reiterated that attendance community planning is hard work and that there are many factors to be considered, and the district knows there are students at play.
- Transportation staff members confirmed that there would be a transportation cost to transfer 255E to Crawford High School, but if utilization of Ridge Point were to allow to bring back cap and overflow students, the district could achieve \$230,000 in cost savings.
- Jackson confirmed that should 258E stay within the Ridge Point High School Boundary, utilization does not get low enough to bring all of the cap and overflow students back.
- Talati expressed concern about moving forward with alternative scenarios because the families have not had an opportunity to engage in the process.
- Martinez indicated that cap and overflow has been used as an enrollment management strategy since 2013. While the two-mile radius was used in the implementation of the strategy for enrollment management, it was not intended for boundary considerations.
- Dr. Whitbeck expressed that should the board need more time to consider high school boundaries in the southeast, she was hopeful the Board would consider taking action on the northwest area of the district and the southeast elementary schools so that the district can proceed with planning.
- Dr. Whitbeck also shared additional estimates related to the opening of Crawford High School, noting that the original recommendation has Crawford High School opening with

540 students, and in order for the school to be successful, it needs to open with enough students.

## 9. Consent Agenda

MOTION made by Mrs. Dae and SECONDED by Dr. Gilliam to approve the consent agenda as presented.

During discussion, a request was made to withdraw B, D and E from the consent agenda.

With unanimous consent of the Board, MOTION WITHDRAWN.

MOTION made by Mrs. Dae and SECONDED by Dr. Gilliam to approve the consent agenda as presented, with the exception of items 9B, 9D, and 9E.

- A. Consideration and approval of the following Fort Bend Board of Trustee meeting minutes:
  - 1. January 9, 2023, Called Meeting and Agenda Review Meeting
  - 2. January 23, 2023, Regular Business Meeting
- C. Consideration and approval of a Resolution that commits the Board to maintain proper oversight and accountability of all proceeds from bonds issued (2023 Bond) following voter approval in the bond election on May 6, 2023.
- F. Consideration and approval for the use of 2018 Bond Program Contingency as proposed.
- G. Consideration and approval for proposed expenses that exceed \$50,000: Specifically for:
  - 1. Consideration and approval for a project budget to perform the refurbishments needed to restore full functionality to generators district wide for an amount not to exceed \$200,000, utilization of Bond 2018 Contingency funds; and authorization for the Superintendent to negotiate and execute or terminate the agreements.
  - 2. Consideration and approval of an authorization for additional consultants and clinician services related to previous approval for the continued purchase for the Fine Arts Department and authorization for the Superintendent to negotiate and execute the agreements through January 2028.
  - 3. Consideration and approval for the continued purchase of Non- Instructional Software from various cooperative contracts in the amount not to exceed \$1,697,310 and authorization for the Superintendent to negotiate and execute the agreements through January 2024.
  - 4. Consideration and approval of a construction services agreement with Job Order Contractor (JOC) E Contractors to perform necessary repairs and updates at Hightower High School (HHS) Central Plant (PKG058), for a not to exceed construction cost of \$844,865, and authorization for the Superintendent to negotiate and execute the contract documents.
  - 5. Consideration and approval for an amount not to exceed \$450,000 to address identified deficiencies at Austin High School under (PKG021) Turf and Athletics; utilization of Bond 2018 Contingency funds; and authorization for the Superintendent to negotiate and execute or terminate the agreements.
  - 6. Consideration and approval for the continued purchase of student support services from Communities in Schools Houston (CISH), in an amount not-to-exceed \$114,784 and authorization for the Superintendent to negotiate and execute the agreement through June 2023.

7. Consideration and approval of budget amendment transfer \$9,757,494 between Information Technology projects.

MOTION CARRIES, Ayes 7, Nays 0.

Action on Items Removed from the Consent Agenda

- B. Consideration and approval of the 2023-24 FBISD Instructional Calendar.

MOTION made by Dae and SECONDED by Hanan to approve 9B as presented.

During discussion, Ms. Williams and Mrs. Hanan expressed a desire to see more diversity in the calendar and Mr. Hamilton asked whether the professional development day scheduled for Friday, September 29 could be moved to Monday, September 25 to accommodate Yom Kippur and whether the district could introduce a color overlay to make note of religious observances to prevent scheduling conflicts. Mrs. Dae also reiterated a desire to provide teachers with increased flexibility on their planning days.

In response to the Board discussion, Stephanie Williams, Executive Director of Organizational Development, shared that Friday, September 29 is Fort Bend County Fair Day and because many students and staff participate, this prevents them from missing a day of instruction. S. Williams told board members that the adopted calendar refers to the diversity calendar, and because of the many religious observances an overlay could cause confusion.

Following discussion, MOTION CARRIES 7-0. Ayes 7, Nays 0.

- D. Consideration and approval of the recommendation to consolidate elementary schools in the Willowridge High School feeder pattern.

MOTION by Dae and SECONDED by Gilliam to approve 9D as presented.

During discussion, Ms. Williams indicated support of the bond but expressed that she was not comfortable voting to consolidate schools until the bond passes.

Following discussion, MOTION CARRIES, 6-1.  
Ayes: Malone, Dae, Gilliam, Garcia, Hamilton, Hanan  
Nay: Williams

- E. Consideration and approval of the recommendation to consolidate elementary schools in the Bush High School feeder pattern.

MOTION by Dae and SECONDED by Hanan to approve item 9E as presented.

During discussion, Ms. Williams indicated support of the bond but expressed that she was not comfortable voting to consolidate schools until the bond passes.

Following discussion, MOTION CARRIES, 6-1.

Ayes: Malone, Dae, Gilliam, Garcia, Hamilton, Hanan

Nay: Williams

10. Action Items

- A. Consideration and approval of updated attendance boundaries for the William B. Travis High School feeder pattern, Stephen F. Austin High School feeder pattern, and I.H. Kempner High School feeder pattern.

MOTION made by Dae and SECONDED BY Mr. Hamilton to approve item 10A as presented.

MOTION CARRIES, 6-1.

Ayes: Malone, Gilliam, Garcia, Hamilton, Hanan, Williams  
Nay: Dae

- B. Consideration and approval of updated attendance boundaries to open Alyssa Ferguson Elementary School and to relieve Heritage Rose Elementary School.

MOTION made by Dae and SECONDED by Gilliam to approve 10B as presented.

During discussion, Mrs. Hanan asked for clarification about whether the establishment of an elementary attendance community is contingent on the change at the high school level. Staff members confirmed that the action would only establish an attendance community for Ferguson Elementary, as a boundary for Crawford High School has not yet been established.

Following discussion, MOTION CARRIES, 6-1.

Ayes: Malone, Dae, Gilliam, Garcia, Hamilton, Williams  
Nay: Hanan

- C. Consideration and approval of attendance boundary to open Almeta Crawford High School and to update the Hightower High School attendance community to provide additional relief to Ridge Point High School.

MOTION made by Hamilton and SECONDED by Dae to approve item 10C as presented.

Following discussion, MOTION made by Dae and SECONDED by Gilliam to postpone item 10C, approval of attendance boundary to open Almeta Crawford High School.

MOTION CARRIES, 5-2

Ayes: Malone, Dae, Gilliam, Garcia, Hanan  
Nays: Hamilton, Williams

11. Convene in Closed Session

The Board convened in closed session at 12:24 a.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a

private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student.

## 12. Reconvene in Open Session

The Trustees reconvened in open session at 12:57 a.m.

Upon reconvening in open session, Bryan Guinn advised board members that there was additional information to share regarding questions posed earlier in the evening:

- Regarding the extent to which the district could use the fund balance within the debt service fund: According to the District's financial advisor, Michelle Aragon, it is not uncommon for a school district to utilize the existing fund balance in order to maintain the desired I & S tax rate. The money in debt service fund can only be used to pay for debt service and as long as the district maintains the necessarily balance in the debt service fund to meet its requirements in the district's financial strategy, Hilltop does not have a concern with the district using existing funds to manage the tax rate.
- Regarding the potential impact to bond ratings associated with using the I&S fund balance: when the rating agency specifically looks at a district's rating, they are only looking at the general fund balance in the overall rating, the debt service fund does not factor in that.
- Regarding the existing financial and budget and fiscal strategy that states the district will have 20 percent set aside for the payment: Hilltop was able to point staff to the specific language in the tax code that states that the we would use 1/12 of those payments, and that is referenced in strategy. At some point, internally, there was a decision made to go to 20 percent, which is above the 1/12, although the team does not know why. Based on this 1/12 language, the district is in excess of the policy within the 20 percent strategy.
- Regarding the O&M costs associated with the operation of the natatorium. The district estimates annual costs at approximately \$240,000 to operate the natatorium, and there is not yet a financial analysis on the additional transportation facility.

## 13. Consider Action on Closed Session Items

- A. Consideration and approval of an Order for a Bond Election on Saturday, May 6, 2023, and authorization for the Board President to sign the Election Order.
  - 1) Consideration of inclusion in Bond 2023 a general school building proposition (Proposition A).
  - 2) Consideration of inclusion in Bond 2023 a proposition relating to the acquisition of technology devices (Proposition B).
  - 3) Consideration of inclusion in Bond 2023 a proposition relating to construction of a natatorium (Proposition C).
  - 4) Consideration and approval of an Order of Bond Election on Saturday, May 6, 2023.

MOTION by Dae and seconded by Gilliam to postpone Items 13A, 1-4.

MOTION CARRIES, 6-1

Ayes: Malone, Dae, Gilliam, Garcia, Hamilton, Williams  
Nay: Hanan

14. Adjournment

Having no further business before the Board, MOTION was made by Dr. Gilliam to adjourn the meeting at 1:03 a.m.

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Kristen Davison Malone, President

Dr. Shirley Rose-Gilliam, Secretary

Minutes  
Fort Bend ISD Board of Trustees  
Special Called Meeting  
February 16, 2023

The Fort Bend ISD Board of Trustees held a Special Called Meeting on October 11, 2022, beginning at 12:03 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available for public viewing at the following web address: [www.fortbendisd.com/boardmeetinglivestream](http://www.fortbendisd.com/boardmeetinglivestream). The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/208483>

The agenda packet for the meeting can be found here:  
<https://meetings.boardbook.org/Public/Agenda/649?meeting=569893>

Presiding Officer.....Ms. Kristen Davison Malone, President

Board Members Present

Mrs. Judy Dae, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mr. Rick Garcia  
Mr. David Hamilton  
Mrs. Angie Hanan  
Ms. Denetta Williams (virtual)

School Officials Present

Dr. Christie Whitbeck, Superintendent of Schools  
Steve Bassett, Deputy Superintendent  
Beth Martinez, Deputy Superintendent  
Bryan Guinn, Chief Financial Officer  
Dr. Kimberly Lawson, Chief Academic Officer  
Dr. Kwabena Mensah, Chief of Schools  
Long Pham, Chief Information Officer  
David Rider, Chief of Police  
Rob Scamardo, General Counsel  
Carolina Fuzetti, Executive Director of Design and Construction  
Amanda Bubela, recording secretary (virtual)

Others Present

Rick Morris, Board Counsel  
FBISD Staff

1.Meeting Called to Order

President Malone called the meeting to order at 12:03 p.m. announcing the presence of a quorum, that the meeting had been duly called and the notice posted for the time and matter required by law.

## 2. Public Comment

- There were no speakers present to address the Board

## 3. Information

### A. Proposed 2023 Bond Overview

Mr. Bryan Guinn, Chief Financial Officer, provided an overview of the proposed 2023 Bond and the development process:

- The development began with the Bond Oversight Committee, which is made up of stakeholders across the community including business and community leaders, who provided feedback as the package was developed. The proposal was also shared with the Fort Bend Economic Development Council, which voted in support of the bond package proposal.
- As part of the planning efforts, the district also surveyed 350 voters, and 90 percent of those surveyed voted in the last election. Of those surveyed, 52 percent indicated support of the \$1.2 billion bond with no initial information; when informed, the level of support rose to 68 percent.

The 2023 Proposed Bond totals \$1.21 Billion and consists of two propositions. This may require an additional 1 cent increase on the Interest and Sinking (I&S) tax rate, however, the existing tax rate of \$1.1346 would not increase.

Guinn provided an overview of four options for Board consideration, including the proposed ballot language that would accompany the option.

### **Option 1 – \$1,214,060,000**

Proposition A - \$1.16 Billion

- New schools, renovations, and rebuilds
- Lifecycle deficiencies (\$616 million)
- Safety and security
- Transportation
- Technology infrastructure

Proposition B - \$52.5 Million

- Technology Devices for students and staff

### **Option 2 – \$1,236,960,000**

Proposition A (as presented)

Proposition B (as presented)

Adds additional \$22.9 million for the natatorium, which would require an additional proposition, Proposition C

### **Option 3 – \$1,233,300,000**

Proposition A as presented, with addition of a bus facility at cost of \$19.2 million  
Proposition B as presented

**Option 4 - \$1,256,200,000**

Proposition A as presented, with bus facility added at cost of \$19.2 million  
Proposition B as presented,  
Proposition C with the natatorium added at a cost of \$22.9 million

Guinn shared that an analysis using the one penny tax rate increase on the I&S side and the district's belief that FBISD would stay at or below the current tax rate of \$1.1346 over the life of the bond.

During the Board discussion that followed, Board members discussed the options and shared comments.

Dae

- Stated that this has been a long journey with a learning curve, and there have been many months spent asking questions.
- Expressed appreciation to the team for patience and the information provided, and stated her belief that the board is open to different options, which is what led to the many discussions.
- Expressed support of the recommendation presented by the administration, as the package makes the most financial sense and allocates funding to spend on priority 1 deficiencies, new facilities and rebuilds of two elementary schools and Clements High School.
- Expressed appreciation of the timelines provided by the district, with the elementary schools expected to open in fall of 2025, and Clements construction to start in spring in 2024 and moving in students in 2027.
- Indicated readiness to cast her vote.

Hanan

- Expressed appreciation that Ms. Dae announced her preparedness to the vote, noting that the public is waiting.
- Expressed appreciation to staff for providing the board with options and stated since Monday, she has been considering the estimates provided by the district regarding the costs associated with operating the natatorium.
- Expressed support of both the transportation facility and natatorium projects because they give the public a chance to have a say in what our district looks like, and whether they support the additional transportation resources and the natatorium.
- Reminded the Board and community that the District spans 179 square miles, and this is a long distance for our students and our parents.
- Expressed hope that the board would consider the additional items of the transportation facility and natatorium to bring equity to the district, and indicated her readiness to vote.
- Expressed appreciation to the staff that helped the Board fulfil its obligation that is included in the Board of Ethics and expressed appreciation to those who attended every

meeting and reviewed the information, also noting that her name is Hanan and it rhymes with “Shannon.”

#### Hamilton

- Expressed support of the bond proposal, and his belief that it is best for kids and for the district in a financial standpoint.
- Noted that the bond will save the district money in transportation costs, and the rebuilds will save maintenance costs in the future, while also providing the benefit of having new schools for our community.
- Indicated his preference to include the transportation facility and the natatorium and let the voters decide, and expressed hope that the district is able to build trust before the election.

#### Garcia

- Indicated that he is ready to vote, and stated it is unfortunate that not all trustees are present because the community deserves to know where we all stand, and the public needs to know that there is a lot of work that has occurred.
- Expressed disappointment about comments in the community about the closure of Briargate Elementary, as this is not true, and noted that he has not been able to identify an instance in which the district has said it was going to build something and then did not.
- Indicated he is on the fence regarding Options 3 and 4, as in practice you don't want to spend money on something that you don't have the money to pay for and the district is already in a deficit. On the other hand, he noted the district is not where it needs to be in terms of what it offers as compared to other districts.
- Indicated support of the transportation facility, as there could be annual savings achieved that could help offset operational costs of the natatorium.
- Expressed appreciation for all of the work that has been done.

President Malone called for a five minute recess at approximately 12:25 p.m., indicating that Mrs. Williams was trying to join the meeting virtually and having difficulties.

The board reconvened in open session at 12:32 p.m., and Chief Information Officer Long Pham shared that due security protocols, the district does not allow unidentified individuals into the Zoom meeting.

Discussion among Board members continued.

#### Gilliam

- Expressed appreciation to staff for the many hours put into the project and the diligence to put the package together and to answer the board's questions
- Indicated that the presentation last week provided a clearer picture and opened many doors, allowing her to see where we were, where we are, and how we got here. This was helpful for her as the district can now work on making it better and planning for the future so that it can do what is best for the taxpayers, students, educators and all who are a part of the system.
- Indicated she plans to vote yes.

## Malone

- Introduced Mr. Raul Villasenor, the District's financial advisor, to provide information and clarification about the need to change the District's strategic finance and budget policy.
- Expressed her understanding that there are no financial consequences for FBISD to adjust the financial strategy below the 20 percent.
- Asked staff to confirm the net gain of savings from having an additional transportation facility and the costs associated with operating the natatorium.
- Asked staff for the District's recommendation to the Board of Trustees.

## Williams

- Indicated that she understands why she wasn't allowed in the meeting, but wanted to let the Board and public know she was waiting since 11:52 p.m.
- Asked the administration to confirm when the District met to discuss what was included in the bond package, and when the Board met to discuss the deficiency items to be included.
- Asked how the District decided to rebuild schools and what schools to rebuild.
- Noted that this was supposed to be the Board's bond and the board should have had the opportunity to weigh in, and wants the public to know that if the Board members were opposed to the plans, they would have articulated it to the administration.
- Questioned whether the board has the prerogative to change projects funded by the bond, should the board decide not to move forward with a project, and referenced Middle School 16.

In response to the Board questions and discussion, the administration shared additional information and clarifications.

- Mr. Raul Villasenor, the District's financial advisor, provided background information regarding the 1/12 language that is in current policy, sharing this language is a throwback from the Tax Reform Act of 1986, when for the first time governments and municipalities were restricted from taking earnings from investments and then reinvesting them into whatever projects they desired. The investment of earnings is now limited to 1/8 of 1 percent above the borrowing rate, and whenever the earnings exceed that there is mechanism to rebate back to the IRS. This is considered okay, because it demonstrates that the district is maximizing its investments, and it does not have a negative impact on the district's bond ratings.
- Villasenor indicated interest in getting with staff and the district's tax attorney to broaden the policy's language and align it to the 21<sup>st</sup> century.
- Guinn confirmed the anticipated cost savings associated with the addition of a new transportation facility are estimated to be at \$500,000 annually, although it would take a few years to reach full operating efficiency. Staff estimates annual operating costs associated with the natatorium at \$250,000 annually.
- Staff believes the new transportation facility could be online in about three years, and the natatorium could be up and running by the end of 2025. However, Guinn indicated that the district may want to wait and see what results from the current legislative session, noting the current financial constraints. Alternatively the Board could consider conducting a VATRE so that when the natatorium opens funds are in place. Guinn also

noted that with costs estimated at under a million dollars, finding capacity within the current budget is realistic.

- Bassett told the board if the board desires to add a natatorium as a separate item, the district's recommendation would be to include the transportation facility.
- Dr. Whitbeck reminded Board members that discussions about a bond have been ongoing for many months, even prior to the adoption of the budget in June, and these conversations continued over the summer.
- Dr. Whitbeck shared that the Facilities Condition Index (FCI) to determine the condition of buildings and facilities has been a huge driver throughout the bond planning, and this information has been shared with the community multiple times. Dr. Whitbeck shared that with the bond proposal, the district is taking care of the three highest condition schools, addressing them in a strategic way.
- Dr. Whitbeck shared FBISD has a strong bond oversight committee in place, which provides community members to provide input and oversight.
- Dr. Whitbeck and Rob Scamardo clarified that the 2018 bond included funding to purchase land and design Middle School 16, but there was no funding or commitment to build at that time. The district is now including the construction in the 2023 proposal so that the school can be built.
- Jonathan Frels, Bond Counsel, explained that when the Board adopts the election order, it is presenting to the public a package of projects that it intends to undertake in connection with the bond election. Under Texas law, there's a general provision that talks about contracts with the voters. It generally holds you to what you are telling the voters you are going to do. Although there may be a remote circumstance where the facts that are underlying what you are doing today don't come to fruition, and the Board may be able to make a change but generally the district is constrained by what you tell the public you are going to do.

#### 4. Action

- A. Consideration of recommendations for propositions to be included in the proposed Order for Bond Election.
- B. Consideration and approval of the proposed Order for Bond Election on Saturday, May 6, 2023, and authorization for the Board President to sign the Election Order.

MOTION made by Dae and SECONDED by Hanan that the Board of Trustees *order an election for the issuance of bonds to be held within the District on Saturday, May 6, 2023, containing 3 propositions which total one billion, two hundred fifty-six million, two hundred thousand dollars (\$1,256,200,000) presented as Option 4:*

- *A general Proposition A in the amount of one billion, one hundred eighty million, eight hundred thirty thousand dollars (\$1,180,830,000) for construction, acquisition, capital renovation, and equipment of school buildings in the District, for the purchase of the necessary sites for school buildings, for the purchase of new school buses, for the retrofitting of school buses with emergency, safety, or security equipment, and for the purchase or retrofitting of vehicles to be used for emergency, safety, or security purposes;*

- *Proposition B in the amount of fifty-two million, four hundred seventy thousand dollars (\$52,470,000) for the acquisition or update of District technology equipment, including student, teacher, and staff devices;*
- *Proposition C in the amount of twenty-two million, nine hundred thousand dollars (\$22,900,000) for the construction, acquisition and equipment of a district natatorium;*

*And authorize the board president to execute the order calling the bond election.*

Following brief discussion, MOTION CARRIES, Ayes 7, Nays 0.

#### 5. Adjournment

Having no further business before the Board, MOTION was made by Dr. Gilliam to adjourn the meeting at 1:20 p.m.

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Kristen Davison Malone, President

Dr. Shirley Rose-Gilliam, Secretary

Minutes  
Fort Bend ISD Board of Trustees  
Superintendent's Formative Evaluation  
March 8, 2023

The Board of Trustees conducted the Superintendent's Formative Evaluation on Wednesday, March 8, 2023, beginning at 4:00 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. It was the Board of Trustees' intent that a quorum of the Board of Trustees was physically present at this location.

Presiding Officer.....Mrs. Kristen Davison Malone, President

Board Members Present

Mrs. Judy Dae, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mr. Rick Garcia  
Mr. David Hamilton (left at 7:00 p.m.)  
Mrs. Angie Hanan  
Ms. Denetta Williams (joined in progress at 6:00 p.m.)

School Officials Present

Dr. Christie Whitbeck, Superintendent of Schools

Others Present

Rick Morris, Board Counsel  
Dr. Cathy Mincberg, Facilitator - CRSS

1. Meeting Called to Order

President Malone called the meeting to order at 4:03 p.m. announcing the presence of a quorum and that the meeting had been duly called and the notice posted for the time and matter required by law.

2. Convene in Closed Session

The Trustees convened in closed session @ 4:06 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections:

A. Section 5851.074: Personnel Matters

1. Conducted Superintendent's Formative Evaluation

3. Adjournment

The meeting was adjourned at 7:45 p.m.

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Kristen Davison Malone, President

Dr. Shirley Rose-Gilliam, Secretary

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval:**  
**Instructional Material (IMA) Allotment &**  
**TEKS Certification, 2023-24**  
**References: Board Policy CMD (Legal)**  
**Department: Academic Affairs**

### **Recommendation**

Consideration and approval of the Instructional Materials Allotment (IMA) and TEKS Certification for 2023-24.

### **Summary**

Each year, statute requires school districts to certify that the Instructional Materials Allotment (IMA) is used to purchase resources for supporting instruction of the Texas Essential Knowledge and Skills (TEKS). The Texas Education Agency updated the process for certification beginning with the 2021-22 school year. School districts must include titles and publishers of the adopted resources for each required curriculum area other than physical education. Each local education agency must also declare the district's approach for covering 100% of the TEKS and indicate which implementation approach the district takes for use of adopted materials. The attached form provided by the Texas Education Agency serves as FBISD confirmation of our use of IMA funds. The submission of the form requires the Board of Trustees to approve, sign, and have a district representative submit the form electronically.

The Administration hereby affirms to the Board of Trustees that for the 2023-24 school year:

- District IMA funds will be used to purchase materials adopted and board-approved through previous proclamations;
- That for the current school year, the District has instructional materials that collectively cover all elements of the TEKS as prescribed in the Texas Education Code Section 28.002;
- That the District will purchase additional materials needed based on student growth; and
- That upon request, the District will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the District with IMA funds.

Staff requests that all required parties approve and sign the certification form. This will allow the District to proceed with other certification requirements.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Kim Lawson  
Chief Academic Officer

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## Survey Pre-Work:

### TEKS Certification 2023–24 Form

In accordance with [Texas Education Code §31.004](#), local education agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C). The TEKS Certification 2023–24 Survey includes a section to allow LEAs to certify they meet this requirement.

In response to feedback from last year's process, the agency refined the TEKS Certification Process and will utilize the following tools:

#### **TEKS Certification 2023-24 Form:**

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

#### **TEKS Certification 2023-24 Survey:**

Web-based application where LEAs will submit their responses, collected on the TEKS Certification 2023-24 Form, and where LEAs will upload the signature page of the Form.

This year's TEKS Certification Process requires:

- The completion of the TEKS Certification 2023-24 Form,
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the TEKS Certification 2023-24 Survey and upload of the signature page of the ratified TEKS Certification 2023-24 Form.

TEA recommends that LEAs complete these steps by **May 1, 2023**. The TEKS Certification 2023-24 Survey can be accessed beginning on March 20, 2023, on the [Instructional Materials webpage](#).

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 31, 2023, and is scheduled to reopen on May 15, 2023. **Completion of the TEKS Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2023.**

TEKS Certification 2023–24 Survey submissions received after May 15, 2023, will typically be processed within five business days, then access to EMAT provided.

## Instructions to Complete the TEKS Certification Process for 2023-24

1. **Review the TEKS Certification 2023-24 Form.**
2. **Gather information:** The form may require consultation with content area leads or other LEA staff.
3. **Complete TEKS Certification 2023-24 Form:** Complete the TEKS Certification 2023–24 Form by hand or digitally.
4. **Obtain needed signatures:** Ratify the **TEKS Certification 2023-24 Form** by the LEA's board of trustees or governing body in an upcoming, open board meeting.
5. **Submit TEKS Certification 2023-24 Survey:** Complete the online TEKS Certification 2023–24 Survey by answering the questions. Inside the survey you will upload the signature page of the signed Allotment and TEKS

Certification 2023–24 Form from Step 4. The survey will be open for submissions beginning Monday, March 20, 2023, and will be located on the [Instructional Materials website](#).

## Additional Supports

- The TEA will be hosting a webinar to review the TEKS Certification 2023–24 Process on *Monday, March 20, at 2:00 p.m. CDT*. You can find the registration link [here](#).
- The TEA will host office hours on *Tuesday, March 28, at 11:00 a.m. CDT*. Registration link for office hours can be found [here](#).
- For questions about the TEKS Certification 2023–24 form, survey, or process, please submit a [Help Desk ticket](#).

## Review Terminology

### Additional Supports

- **Scope and Sequence:** A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

## About the Qualtrics Survey

***Within the Qualtrics survey, you will be given a list of commonly known publishers and products. Should your district use a district-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.***

## TEKS Certification 2023–24 Form

### Background Information

QUESTION 1.0: Name of person completing this form

*Melissa Hubbard*

QUESTION 1.1: Your email address

*Melissa.hubbard@fortbendisd.com*

QUESTION 1.2: Select the role that best describes your position at your district or charter: [Single Select]

- Instructional Material Coordinator
- Curriculum Director
- Principal
- Administrative Assistant
- Superintendent
- Other

### LEA Information

QUESTION 2.0: Region #

*Region 4*

QUESTION 2.1: District or Charter Name and County District Number

*Fort Bend ISD; 079907*

QUESTION 2.2: Superintendent's Name

*Dr. Christie Whitbeck*

QUESTION 2.3: Superintendent's email address

*Christie.whitbeck@fortbendisd.com*

QUESTION 2.4: School board president's or governing body's name

*Kristen Malone*

QUESTION 2.5: School board president's or governing body's email address

*Kristen.malone@fortbendisd.com*

QUESTION 2.6: Date of the school board meeting at which the TEKS Certification Form was presented and approved

*April 17, 2023*

## Reading Language Arts TEKS Certification

### Scope and Sequence - All Grade Levels RLA

QUESTION 3.0: Do you manage the scope and sequence of your reading language arts content at a LEA (district or charter) level? Please indicate your LEA’s approach to managing the scope and sequence of the reading language arts content in each of the following grade bands. [Single select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
QUESTION 3.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	<b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	<b>6<sup>th</sup> –8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	<b>9<sup>th</sup> - 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## English Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 4.0: For school year 23–24 will your LEA make materials available for use that cover 100% of the **K–5 English RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

- Yes  
 No

## English Reading Language Arts K-5 Instructional Materials

QUESTION 5.0:

Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K–2 English RLA full- subject publisher/ product used:

*LEA Designed Curriculum*

*Heinemann, Fountas & Pinnell Classroom*

*Zaner-Bloser - Handwriting*

Grades 3–5 English RLA full- subject publisher/ product used:

*LEA Designed Curriculum*

*Heinemann, Fountas & Pinnell Classroom*

*Heinemann, Fountas & Pinnell Phonics, Spelling, and Word Study*

*Zaner-Bloser – Handwriting (3<sup>rd</sup> & 4<sup>th</sup>)*

QUESTION 5.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades K–2 English RLA supplemental publisher/ product used:

*BrainPop*

*Learn360*

*PebbleGo*

*Tumblebooks*

*Heinemann, Fountas & Pinnell Leveled Literacy Intervention (Tier 3)*

Grades 3–5 English RLA supplemental publisher/ product used:

*BrainPop*

*CommonLit*

*Learn360*

*PebbleGo*

*Tumblebooks*

*Heinemann, Fountas & Pinnell Leveled Literacy Intervention (Tier 3)*

Spanish Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 6.0: For school year 23–24 will your LEA make materials available for use that cover 100% of the **K-5 Spanish RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single select]

Yes

No

Spanish Reading Language Arts K-5 Instructional Materials

QUESTION 7.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K–2 Spanish RLA full- subject publisher/ product used:

*LEA Designed Curriculum*  
*Heinemann, Fountas & Pinnell Classroom (2<sup>nd</sup> grade)*  
*Heinemann, Fountas & Pinnell Phonics, Spelling, and Word Study (2<sup>nd</sup> grade)*  
*Steps to Literacy*  
*Estrellita – Phonics (Kindergarten)*  
*HMH Arriba Le Lectura*

Grades 3–5 Spanish RLA full- subject publisher/ product used:

*LEA Designed Curriculum*  
*Heinemann, Fountas & Pinnell Classroom*  
*Heinemann, Fountas & Pinnell Phonics, Spelling, and Word Study*  
*Steps to Literacy*  
*HMH Arriba Le Lectura*

QUESTION 7.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades K–2 Spanish RLA supplemental publisher/ product used:

*Learning A-Z, Raz Kids*  
*BrainPop*  
*Learn360*  
*Newsela (2<sup>nd</sup> grade)*  
*PebbleGo*  
*Tumblebooks*  
*Soluciones (Tier 3)*

Grades 3–5 Spanish RLA supplemental publisher/ product used:

*Learning A-Z, Raz Kids*

*BrainPop*

*CommonLit*

*Learn360*

*Newsela*

*PebbleGo*

*Tumblebooks*

*Soluciones (Tier 3)*

#### English Reading Language Arts 6-8 TEKS Coverage Certification

QUESTION 8.0: For school year 2023–24 will your LEA make materials available for use that cover 100% of the **English 6-8 RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

Yes

No

#### English Reading Language Arts 6-8 Instructional Materials

QUESTION 9.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 6-8 English RLA full- subject publisher/ product used:

*LEA Designed curriculum*

*SAVVAS Learning, My Perspectives*

QUESTION 9.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 6-8 English RLA supplemental publisher/ product used:

*CommonLit*

*Learn360*

English Reading Language Arts 9-12 TEKS Coverage Certification

QUESTION 10.0 For school year 2023-24 will your LEA make materials available for use that cover 100% of the **English 9-12 RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

English Reading Language Arts 9-12 Instructional Materials

QUESTION 11.0 Share the full-**subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 9 - 12 English RLA full- subject publisher/ product used:

*LEA Designed curriculum*

*McGraw Hill - StudySync*

QUESTION 11.1 Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 9-12 English RLA supplemental publisher/ product used:

*CommonLit*

*Learn360*

## Mathematics TEKS Certification

QUESTION 12.0: Do you manage the scope and sequence of your mathematics content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the mathematics content in each of the following grade bands. [Single Select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
Question 12.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 12.2:	<b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 12.3:	<b>6<sup>th</sup> –8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 12.4:	<b>9<sup>th</sup> - 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Mathematics K-5 TEKS Coverage Certification

QUESTION 13.0: For school year 2023-24 will your LEA make materials available for use that cover 100% of the **K–5 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

Yes

No

## Mathematics K-5 Instructional Materials

QUESTION 14.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K–5 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K–5 Mathematics full- subject publisher/ product used:**

*LEA Designed curriculum*

*Great Minds – Eureka Math*

QUESTION 14.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades K–5 Mathematics supplemental publisher/ product used:**

*Hand2Mind*  
*ST Math*  
*Prodigy Math*  
*McGraw-Hill – Number Worlds (Tier 3)*

Mathematics 6-8 TEKS Coverage Certification

QUESTION 15.0 For school year 2023-24 will your district make materials available for use that cover 100% of the **6-8 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials). [Single Select]

- Yes  
 No

Mathematics 6-8 Instructional Materials

QUESTION 16.0: Share the **full-subject** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 6-8 Mathematics full- subject publisher/ product used:**

*LEA Designed curriculum*  
*Open Up Resources*

QUESTION 16.1: Share the **supplemental** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 6–8 Mathematics supplemental publisher/ product used:**

*Hand2Mind*  
*Dreambox Math*  
*Math GPS (Tier 3)*

Mathematics 9-12 TEKS Coverage Certification

QUESTION 17.0: For School Year 2023-24 will your LEA make materials available for use that cover 100% of the **9-12 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

- Yes

No

## Mathematics 9-12 Instructional Materials

QUESTION 18.0: Share the **full-subject** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

### Grades 9-12 Mathematics full- subject publisher/ product used:

LEA Designed curriculum  
Savvas Learning — *Texas Algebra I*  
Savvas Learning — *Texas Geometry*  
Savvas Learning — *Texas Algebra II*  
Savvas Learning — *Math Models with Applications - Texas Edition*  
Savvas Learning — *Precalculus: Graphical, Numerical, Algebraic — Texas Edition*  
Cengage — *Calculus of a Single Variable*  
Cengage — *Calculus of a Single Variable*  
Savvas Learning — *Stats: Modeling the World*  
Agile Mind — *Transition to College Mathematics*

QUESTION 18.1: Share the **supplemental** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

### Grades 9-12 Mathematics supplemental publisher/ product used:

*Hand2Mind*  
*Math GPS (Tier 3)*

## Social Studies TEKS Certification

QUESTION 19.0: Do you manage the scope and sequence of your social studies content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the social studies content in each of the following grade bands. [Single Select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
Question 19.1:	Kindergarten – 2 <sup>nd</sup> Grade	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 19.2:	3 <sup>rd</sup> –5 <sup>th</sup> Grade	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 19.3:	6 <sup>th</sup> –8 <sup>th</sup> Grade	<input type="checkbox"/>	102 <input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Question 19.4: 9<sup>th</sup> - 12<sup>th</sup> Grade

### Social Studies K-5 TEKS Coverage Certification

QUESTION 20.0: For school year 2023-24 will your LEA make materials available that cover 100% of the Grades K–5 Social Studies TEKS? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes
- No

### Social Studies K-5 Instructional Materials

QUESTION 21.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K-5 Social Studies full- subject publisher/ product used:**

*LEA Designed curriculum*  
Savvas Learning — *My World* (English and Spanish)

QUESTION 21.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades K-5 Social Studies supplemental publisher/ product used:**

*BrainPop*  
*Learn360*  
*DBQ Project (4<sup>th</sup> & 5<sup>th</sup>)*  
*Maps101*

### Social Studies 6-8 TEKS Coverage Certification

QUESTION 22.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **6-8 Social Studies TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes

No

## Social Studies 6-8 Instructional Materials

QUESTION 23.0: Select **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 6-8 Social Studies full- subject publisher/ product used:**

*LEA Designed curriculum*  
*McGraw-Hill – World Cultures and Geography*  
*McGraw-Hill – Texas History*  
*McGraw-Hill – United States History to 1877*

QUESTION 23.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 6-8 Social Studies supplemental publisher/ product used:**

*Learn360*  
*DBQ Project*  
*Maps101*  
*Social Studies School Service - Active Classroom*

## Social Studies 9-12 TEKS Coverage Certification

QUESTION 24.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **9-12 Social Studies TEKS**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials.)

Yes

No

## Social Studies 9-12 Instructional Materials

QUESTION 25.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 9 - 12 Social Studies full- subject publisher/ product used:**

*LEA Designed curriculum*  
McGraw-Hill — *World Geography*  
McGraw-Hill — *World History*  
McGraw-Hill — *Traditions and Encounters*  
McGraw-Hill — *United States since 1877*  
McGraw-Hill — *American History: Connecting the Past*  
McGraw-Hill — *United States Government*  
Savas Learning — *Government in America: People, Politics, and Policy*  
McGraw-Hill — *Economics*  
W. W. Norton — *Principles of Economics, 2nd Edition*  
McGraw-Hill — *Sociology and You*  
McGraw-Hill — *Understanding Psychology*  
MacMillan Learning/BFW — *Psychology for High School, 11th Edition*  
WileyPLUS — *Human Geography: People, Place and Culture, 11th Edition*  
Savas Learning — *The Western Heritage*  
Social Studies Service - Active Classroom – African American Studies & Mexican American Studies  
Lampo - Foundations Digital

QUESTION 25.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

[Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band](#)

**Grades 9 - 12 Social Studies supplemental publisher/ product used:**

*Learn360*  
*DBQ Project*  
*Maps101*  
*Social Studies Service – Active Classroom*

## Science TEKS Certification

QUESTION 26.0: Do you manage the scope and sequence of your science content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the science content in each of the following grade bands. [Single select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
Question 26.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 26.2:	<b>3<sup>rd</sup> – 5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 26.3:	<b>6<sup>th</sup> – 8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 26.4:	<b>9<sup>th</sup> – 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Science K-5 TEKS Coverage Certification

QUESTION 27.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **K–5 Science TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes  
 No

## Science K-5 Instructional Materials

QUESTION 28.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K-5 Science full- subject publisher/ product used:**

*LEA Designed Curriculum*

QUESTION 28.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades K-5 Science supplemental publisher/ product used:**

*BrainPop*

*Explore Learning – Gizmos (3<sup>rd</sup> – 5<sup>th</sup>)*

*Edusmart (5<sup>th</sup> grade)*

*Learn360*

### Science 6-8 TEKS Coverage Certification

QUESTION 29.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **6-8 Science TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

### Science 6-8 Instructional Materials

QUESTION 30.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 6 - 8 Science full- subject publisher/ product used:**

*LEA Designed curriculum*

Houghton Mifflin Harcourt (HMH) — *Science Fusion*

QUESTION 30.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 6 - 8 Science supplemental publisher/ product used:**

*Explore Learning – Gizmos*

*Edusmart*

*Learn360*

### Science 9-12 TEKS Coverage Certification

QUESTION 31.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **9-12 Science TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

## Science 9-12 Instructional Materials

QUESTION 32.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 9 – 12 Science full- subject publisher/ product used:**

*LEA Designed curriculum*  
HMH/Holt McDougal — *Texas Biology*  
Savas Learning — *Biology in Focus*  
Cengage — *Chemistry*  
WileyPLUS — *Organic Chemistry*  
McGraw-Hill — *Integrated Physics and Chemistry*  
Savas Learning — *Pearson Physics*  
Savas Learning — *College Physics*  
Savas Learning — *Principles & Practice of Physics*  
HMH/Holt McDougal – *Environmental Systems*  
Sapling Learning/BFW — *Environmental Science AP, 3rd Edition*  
Savas Learning — *Marine Science: The Dynamic Ocean*  
Savas Learning — *The Cosmic Perspective*  
McGraw-Hill — *The Good Earth*

QUESTION 32.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **9-12 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 9 - 12 Science supplemental publisher/ product used:**

*Explore Learning – Gizmos*  
*Edusmart (Biology)*  
*Learn360*

## Phonics Informational Questions

QUESTION 33.0 Share the **full-subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for Grades **K-3 Phonics RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K-3 Phonics RLA full- subject publisher/ product used:**

*LEA Designed curriculum*

*Heinemann, Fountas & Pinnell Phonics, Spelling, and Word Study*

*Benchmark Education, Decodable Readers*

## Children's Internet Protection

### **The Children's Internet Protection Act**

The Children's internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

QUESTION 34.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).?

Yes

No

### Additional Informational Questions (Optional)\*

QUESTION 35.0 Has your district or charter ever used the Texas Resource Review (TRR) to make decisions about which instructional materials to use?\*

Yes

No

QUESTION 35.1 **If "Yes" is selected:** In which subject area(s) have you used the TRR to obtain information about the quality of products? \*

- English Reading Language Arts
- Spanish Reading Language Arts
- Prekindergarten
- Math

QUESTION 36.0 **How likely is it you would recommend TRR to other educators? 0 (Not at all likely) to 10 (Extremely Likely)\***

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

QUESTION 37.0

**Assessment Platform: Select the assessment platform (if any) your district leverages for unit/module, diagnostic, or interim, and for which type of assessments.**

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DMCA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Texas Formative Assessment Resource	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
STAAR Interim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Ren360 (Reading &amp; Math)</i>			
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>TxKea</i>			
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Benchmark Assessment System</i> <i>Sistema de evaluacion de la Lectura</i>			

### [TEKS Certification and Allotment Survey Ratification \[Printed and uploaded PDF\]](#)

In accordance with Texas Education Code [§31.04](#), school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).



<b>BOT Meeting:</b>	<b>April 17, 2023</b>
<b>Solicitation No.:</b>	<b>N/A</b>
<b>References:</b>	<b>State Board of Education Proclamation 2022 District Goal 1</b>
<b>Description:</b>	<p><b>Proclamation 2022 Instructional Resource Adoption of Prevention Support Materials</b></p> <p><b><u>Recommendation</u></b> The Administration is seeking Board approval for the School Health Advisory Council (SHAC) recommendation for the adoption of no-cost support materials related to the prevention of child abuse, family violence, dating violence, and sex trafficking associated with the program areas included within Proclamation 2022 and Senate Bill 9.</p> <p><b><u>Summary</u></b></p> <p>The State Board of Education (SBOE) issues a proclamation to call for new instructional materials typically aligned with the renewal or change of the Texas Essential Knowledge and Skills (TEKS) standards or legislative updates. The proclamation lists the subject areas scheduled for review. During 2021 the SBOE called for new TEKS for both Health and P.E. for implementation at the beginning of the 2022-23 school year. This is the first K-12 standards revision for each of these programs since 1998. While various programs within Health and P.E. have introduced new resources, P2022 has provided the opportunity to consider new materials across the full scope of each content area.</p> <p>Then, during the 87<sup>th</sup> Texas Second Called Legislative Session, 2021, <a href="#">TEC, §28.004(q-4)</a>, the state legislature enacted legislation, Senate Bill 9 (SB9), requiring the board of trustees of each local school district to determine the specific content of the district’s instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking. In accordance with this requirement, these must include any essential knowledge and skills addressing these topics developed by the State Board of Education (SBOE). Prior to the existence of SB9, campus and district leadership were providing resources and community partner contacts to support prevention on campuses.</p> <p>In April 2022 the Board adopted Policy EHAA (Local) which outlined the process for adopting prevention materials related to SB9. The process began in November of 2022, with the Board adopting a resolution to convene the School Health Advisory Council (SHAC) to review and recommend support materials the district can use to teach and encourage the prevention of child abuse, family violence, dating violence, and sex trafficking. Whenever possible, the materials must include essential knowledge and skills as developed by the State Board of Education, which sets the standards for what students are to learn in each course or grade. Materials selected for adoption by the FBISD Board of Trustees will be available for campuses to start implementing beginning in May 2023.</p>

	<p>In collaboration with the FBISD SHAC, Campus and District staff have reviewed materials through the lens of health, PE, and prevention program guidelines and District priorities. The SEL and Comprehensive Health Division supports the recommendations of these prevention resources.</p> <p>Proclamation 2022 expenditures for prevention resources will be \$0.00. These programs will be provided to the District at no cost, there will be no IMA or District funds used to purchase these programs.</p>			
Requested By:	<p>Dr. Kim Lawson, Chief Academic Officer  Dr. Kwabena Mensah, Chief of Schools  Bryan Guinn, Chief Financial Officer</p>			
Vendors:				
Resource	Support Materials Focus	Elementary Supporting Materials	Secondary Supporting Materials	Part Experience in FBISD
United Against Human Trafficking	Sex Trafficking	n/a	Youth Awareness Workshop, Real Talk Program	Yes
Aid to Victims of Domestic Abuse (AVDA)	Family Violence, Dating Violence, Sex Trafficking	n/a	Teen Dating Abuse & Healthy Relationships, Safe Dates, Live Respect, Love 146	Yes
Child Advocates of Fort Bend	Child Abuse, Family Violence, Dating Violence, Sex Trafficking	n/a	Child Safety Matters, Teen Safety Matters	Yes
Child Builders	n/a	Stand Strong "Stay Safe", Building Pathways to Mental Health	n/a	Yes
Fort Bend Regional Council on Substance Abuse, Inc.	Child Abuse, Family Violence, Dating Violence	Youth Connection, LifeSkills	LifeSkills	Yes
Unbound Now Houston	Sex Trafficking	n/a	Sentinels, Keeping Students Safe	No
Crime Stoppers of Houston	Dating Violence, Sex Trafficking	n/a	Safe Schools Institute, Safe Community Institute	Yes

FBISD Social Work Services	Child Abuse	FBISD Social Work Services	FBISD Social Work Services	Yes
Mental Health America of Greater Dallas	Child Abuse, Family Violence, Dating Violence, Sex Trafficking	WHO	WHO	Yes
Budget Sources:	Instructional Materials Allotment District Funds			
Amount:	\$0.00			
Other Supporting Information				
Sole Source:			No	
Number of vendors contacted by Purchasing:			N/A	
Number of vendors contacted by FBISD Notification System:			N/A	
Number of vendors downloaded the solicitation:			N/A	
Number of responses received:			N/A	
Number of "no bid" responses received:			N/A	
Length of commitment:			N/A	
Last solicitation date:			N/A	
Supporting documents:				
Disclosure under Board Policy CH, CV, or DBD (Local):			None	

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Review: School Health Advisory**  
**Council (SHAC) Membership**  
**References: District Goal 4**  
**Department: Academic Affairs**

### **Recommendation**

Consideration and approval of the recommended 2023-24 School Health Advisory Committee (SHAC) membership roster. Members of the SHAC come from different areas of the community and from within the school district. The majority of members must be parents who are not employed by the district.

### **Summary**

The SHAC is an advisory group whose duties are detailed within Policy EHAA (LEGAL). In its capacity, the SHAC makes recommendations regarding initiatives and instruction related to health education, nutrition, fitness, and mental health. The Board shall establish a local SHAC to assist the district in ensuring that local community values are reflected in the district's health education instruction. *Education Code 28.004(a) Texas law* ([Texas Education Code, Title 2, Subtitle F, Chapter 28, Subchapter A, §28.004](#)) requires the establishment of a SHAC for every school district and they are required to meet at least four times each year [see BDF (LEGAL)].

Annually, the SHAC provides the Board of Trustees with their recommended membership roster for approval. The Board shall appoint at least 5 members to the SHAC. A majority of members must be persons who are parents of students enrolled in the district and who are not employed by the district. One of those members shall serve as chair or co-chair of the SHAC. The Board also may appoint one or more persons from each of the following groups or a representative from a group other than the group specified: Classroom teachers employed by the district, School counselors- employed by the district, School administrators employed by the district, District students, Health-care professionals licensed or certified to practice in this state, including medical or mental health professionals, a member of the business community, a member of Law enforcement, Senior citizens, a member of the clergy, a member of a Nonprofit health organizations; and a member of Local domestic violence programs. *Education Code 28.004(d)*

Members are assigned to one, two, or three-year terms to maintain a balance of new and tenured members. This will protect the stability and develop consistency of the SHAC.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Kim Lawson  
Chief Academic Officer



**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval:**  
**2023-24 Designated Hazardous**  
**Traffic Conditions List**  
**References: Board Policy CNA (Local)**  
**District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval of the 2023-24 Fort Bend ISD Designated Hazardous Traffic Conditions List and approval to adopt the Designated Hazardous Traffic Conditions Resolution.

**Summary**

The Texas Education Code (TEC) 42.155 entitles funding for school districts for the transportation of students who reside two or more miles from a student's zoned campus. Students living less than two miles of the school are not eligible for regular transportation unless a hazardous condition exists. The TEC states that, "A hazardous condition exists where no walkway is provided and children must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition."

The recommended changes to the list for the 2023-24 school year are attached.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Christopher Juntti  
Chief Operations Officer (Interim)

## DESIGNATED HAZARDOUS TRAFFIC CONDITIONS

**Definition of Hazardous Conditions:** A Hazardous Condition exists when no walkway is provided and children must walk along or cross a freeway or expressway; an underpass or bridge; an uncontrolled major traffic artery; an industrial or commercial area; or another comparable condition. Construction areas may be considered hazardous on an as-needed basis. Schools highlighted in yellow represent changes from last year.

HIGH SCHOOLS Grades 9 to 12	DESIGNATED HAZARDOUS AREAS
AUSTIN:	Areas within two miles of campus south and east of Old Richmond; and all areas west of FM 1464; and Aliana Development south of West Airport Blvd. except Strafford Park Development south of Old Richmond Road
BUSH:	Areas within two miles of the campus in the Mission Bend North, Mission Bend South, Mission West and Mission Oaks subdivisions; and the area south of Beechnut Street and east of FM 1464
CLEMENTS:	Areas within two miles of the campus north of Hwy 59 in The Lakes/Meadow Lakes subdivisions
<b>CRAWFORD:</b>	Areas west of FM521; Huntington Place
DULLES:	Areas within two miles of campus south of Avenue E
ELKINS:	Areas within two miles of campus except for Stonebrook and Creekstone Village subdivisions
HIGHTOWER:	All areas within two miles of campus except Winfield Lakes and Teal Run subdivisions
KEMPNER:	Areas within two miles of campus except Covington Woods, Covington West, Greenbriar, Ragus Lakes, Imperial Woods, Gannoway Lakes, Sugar Mill, Imperial, Mayfield Park, Glen Laurel, The Reserve at Glen Laurel, and Woodbridge subdivisions; Advenir at Woodridge Reserve and the Enclave at Woodridge Apartments
MARSHALL:	All areas within two miles of campus
RIDGE POINT:	No hazardous areas
TRAVIS:	Areas within two miles of campus except Harvest Green subdivision
WILLOWRIDGE:	Areas within two miles of campus north of Court Road and east of South Post Oak; along and north of Mackinaw; east of Park Manor; north of Westfield and west of Rockwell

<b>MIDDLE SCHOOLS</b>	<b>DESIGNATED HAZARDOUS AREAS</b>
<b>Grade 6 to 8</b>	
BAINES:	Areas within two miles of campus except Bees Creek and Silver Ridge subdivisions
BOWIE:	No hazardous areas
CROCKETT:	Areas within two miles of campus except Grand Mission Estates west of Mason Road and Grand Mission subdivisions
DULLES:	Areas within two miles of campus south of Avenue E
FIRST COLONY:	No hazardous areas
FORT SETTLEMENT:	No hazardous areas
GARCIA:	Areas within two miles of campus except Pheasant Creek and Summerfield subdivisions, Aliana Development south of West Airport Blvd, and Windsor Estates Development west of FM 1464 and south of West Airport Blvd and Strafford Park Development south of Old Richmond Road
HODGES BEND:	Areas within two miles of campus west of FM 1464; west of Clodine Reddick; north of Beechnut Street and west of Londres; east of Addicks Clodine. All areas within two miles of campus north of West Bellfort Street and north of Madden Road and east of FM 1464 and west of Hwy 6
LAKE OLYMPIA:	No hazardous areas
MCAULIFFE:	Areas within two miles of campus north of Court Road; east of Park Manor; east of Chimney Rock Road
MISSOURI CITY:	Areas within two miles of campus north of Hwy 90; east of Texas Pkwy; east of Moore Road; north of Grand Park Drive
QUAIL VALLEY:	Areas within two miles of campus north of Cartwright and all areas west of FM 1092
SARTARTIA:	No hazardous areas
SUGAR LAND:	No hazardous areas
THORNTON:	No hazardous areas

<b>ELEMENTARY</b>	<b>DESIGNATED HAZARDOUS AREAS</b>
<b>Grades K to 5</b>	
ARMSTRONG:	Areas within two miles of campus except Fifth Street area
ARIZONA FLEMING:	Areas within two miles of campus east of Hwy 6; west of Gaines Road; along and both sides of Old Richmond Road; Gaines Road north of Castle Gate Drive

AUSTIN PARKWAY:	Areas within two miles of campus west of Hwy 6; southeast of University Blvd.
<b>BARRINGTON PLACE:</b>	All K-2 transported to Meadows ES; all 3-5 transported to Lakeview ES
<b>BHUCHAR:</b>	Areas west of Steep Bank Creek; Brookside; Nandina; Lost Creek
BLUE RIDGE:	Areas within two miles of campus east of South Post Oak Road; south of FM 2234; west of Chimney Rock
BRAZOS BEND:	All areas within two miles of campus in the Williams Landing and Thompson Chapel subdivisions, and the New Territory Apartments
<b>BRIARGATE:</b>	<b>All areas transported to Blue Ridge ES</b>
BURTON:	Areas within two miles of campus east of FM 521; along and off of South Post Oak; along and off of Kansas Street; Davis Street; West Davis Street
COLONY BEND:	No hazardous areas
COLONY MEADOWS:	Areas within two miles of campus north of Hwy 59 in The Lakes/Meadow Lakes subdivisions
COMMONWEALTH:	No hazardous areas
CORNERSTONE:	No hazardous areas
DRABEK:	Areas within two miles of campus west of Hwy 6; east of Burney; Woodbridge Landing subdivision
DULLES:	Areas within two miles of campus north of American Water Canal and along Brand Avenue, north of Avenue E, and east of Dulles Avenue
E.A. JONES:	Areas within two miles of campus north of Hwy 90; east of Texas Pkwy; west of Staffordshire; east of Scanlin
EDGAR GLOVER:	Areas within two miles of campus along and east of Staffordshire and south of Lexington Blvd.; along and east of FM 2234
<b>FERGUSON:</b>	No hazardous areas
GOODMAN:	Areas within two miles except Teal Run, Estates of Teal Run and Teal Run Meadows subdivisions
HERITAGE ROSE:	All areas within two miles of campus
HIGHLANDS:	Areas within two miles of campus north & west of Hwy 59; along and off of Cypress Lane
HOLLEY:	Areas within two miles of campus except Eaglewood, Boss Gaston, Kingsbridge Meadow, and Kingsbridge Enclave subdivisions
HUNTERS GLEN:	No hazardous areas
JORDAN:	Areas within two miles of campus south of Beechnut Street

LAKEVIEW:	No hazardous areas
LANTERN LANE:	Areas within two miles of campus along Hawks Road; north of FM 2234
LEONETTI:	No hazardous areas
LEXINGTON CREEK:	Areas within two miles of the campus in the Riverbend South, Frost Lake, Lakeshore Park at Brightwater and Lakeshore at Brightwater subdivisions
MADDEN:	Areas within two miles of campus north of West Belfort Street /Madden Rd and east of FM 1464 and south of West Airport Blvd
MALALA:	Areas within two miles of campus except south of West Airport
MEADOWS:	Areas within two miles of campus south of West Airport Blvd; west of Dairy Ashford
MISSION BEND:	No hazardous areas
MISSION GLEN:	Areas within two miles of campus east of Addicks Clodine
MISSION WEST:	Areas within two miles of campus west of Clodine Reddick
NEILL:	No hazardous areas
OAKLAND:	Areas within two miles of campus except Waterside Estates
OYSTER CREEK:	Areas within two miles of campus except Village of Oak Lake subdivision between Old Richmond and FM 1464
PALMER:	Areas within 2 miles of campus south of Lake Olympia Pkwy in the Parkview Village and Sunrise Bay subdivisions; north of Lake Olympia Pkwy in the Mustang Crossing and Crescent Oak Village subdivisions
PARKS:	Areas within two miles of campus east of California Street
PATTERSON:	Areas within 2 miles of campus south of Beechnut Street except Grand Vista subdivision
PECAN GROVE:	The areas within 2 miles of campus for the last ¼ mile of Timothy Lane, inclusive of Lola Lane and Watkins Street (outside of the Pecan Grove subdivision)
QUAIL VALLEY:	Areas within two miles of campus except the Quail Village Town Homes
RIDGEGATE:	Areas within two miles of campus along and north of Mackinaw and east of South Post Oak Road; south of Court Road and west of South Post Oak Road
RIDGEMONT:	No hazardous areas
SCANLAN OAKS:	No hazardous areas
SCHIFF:	No hazardous areas

SEGUIN:	Areas within two miles of campus south of Beechnut Street and west of Harlem Road
SETTLERS WAY:	No hazardous areas
SIENNA CROSSING:	Areas within two miles of campus north of Old Woods Passage; north of McKeever
SULLIVAN:	Areas within two miles of campus east of LJ Parkway and south of Hagerson Road; areas west of Brazos River Trail
SUGAR MILL:	No hazardous areas
TOWNEWEST:	Areas within two miles of campus north of Old Richmond Rd and west of Sugar Land Howell; east of Belknap; Keegans Wood subdivision; Oak Bend Forest Street
WALKER STATION:	No hazardous areas

RESOLUTION OF THE  
FORT BEND INDEPENDENT SCHOOL DISTRICT BOARD  
REGARDING HAZARDOUS TRAFFIC CONDITIONS

WHEREAS, Education Code 48.151(d) allows the Board of Trustees of Fort Bend Independent School District to obtain supplemental state funding for transporting regular, otherwise ineligible students who live within two miles of their school but who would be subject to hazardous traffic conditions if they walked to school;

WHEREAS, the TEA handbook on School Transportation Allotments requires the Board to adopt language providing the definition of hazardous traffic conditions applicable to the District and identifying the specific hazardous areas for which such funding is requested;

WHEREAS, the Board acknowledges the Education Code 48.151(d-1) provisions stating that a hazardous condition exists where no walkway is provided and students must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition;

NOW, THEREFORE, be it resolved that:

The Board of Trustees of Fort Bend Independent School District has defined hazardous traffic conditions in the same manner as stated in Education Code 48.151(d-1), and has identified the attached specific hazardous areas in which such conditions exist.

ADOPTED THIS 17<sup>th</sup> DAY OF April 2023.

FORT BEND INDEPENDENT SCHOOL  
DISTRICT

By: \_\_\_\_\_  
President, Board of Trustees

Attest: \_\_\_\_\_  
Secretary, Board of Trustees

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval:**  
**Low Attendance Waiver**  
**2022-23**  
**References: Board Goal 2**  
**Department: Information Technology**

### **Recommendation**

The Administration is seeking Board approval of a low attendance waiver and granting the superintendent authority to approve and submit all necessary waiver requests for the 2022-23 school year.

### **Summary**

Under the current state school finance system, general fund revenue (both state aid and local levy) has a direct relationship to student average daily attendance (ADA). "Refined" ADA is a calculation of the number of days attended by all students in a six-week period divided by the number of days taught. The results for all six-week periods in a school year are then added together and divided by six. The refined ADA is further weighted for special services/programs and the resulting Weighted Average Daily Attendance (WADA) determines how much total revenue districts earn for operations.

The Texas Education Agency (TEA) has a process which allows a district to apply for waivers to have instructional days with attendance at least ten (10) percentage points below the last school year's average attendance [due to weather, health, safety issues, or other] be removed from Average Daily Attendance (ADA) calculations for that school year. Waivers are also available for missed instructional days due to a campus being forced to close for the same reasons. These waivers assist districts by lessening the impact of low attendance rates on the funding earned.

A district can request a waiver for low attendance or missed instructional days for the entire district or a specific campus. If the low attendance waiver is for the entire district, then the district must use the previous year's ADA as the benchmark. If it is for an individual campus, the previous year's campus ADA is used. TEA requires approval by the Board of Trustees prior to submission of waiver days. After the Board approval, an application for the waiver days will be submitted using TEA's automated waiver application system.

The summer Public Information Management System (PEIMS) data files are used to determine final, accumulated school year funding from TEA. If the waiver is approved, this data file should not include low attendance days. Although TEA will accept these Board-approved waivers on or before July 31, the District student PEIMS data file should be completed on or before the June PEIMS summer submission to the State.

FBISD is seeking approval of the following low attendance day waivers. On Monday, November 28, 2022, the City of Houston called for a boiled water notification, due to area power plant outages. This event impacted four elementary schools: Blue Ridge, Ridgemont, Briargate, and Ridgegate. The following table provides the attendance rate on that day of each impacted campuses, the 2021-22 overall attendance, and the difference.

Entity	School	Date Needing Attendance Approval	Attendance on Impacted Date %	2021-2022 Overall Attendance %	Difference %
108	Blue Ridge Elementary	11/28/2022	92.76	79.70	13.06
109	Ridgemont Elementary	11/28/2022	92.86	82.28	10.58
113	Briargate Elementary	11/28/2022	91.75	75.93	15.82
116	Ridgegate Elementary	11/28/2022	92.77	81.36	11.41

The following reflects two schools also needing low attendance waiver approval: Dulles High School and Lakeview Elementary School.

On September 12, 2022, Dulles High School incurred low attendance due to a shooting threat that was written on the boys’ restroom wall. The TEA low attendance waiver category would fall under “safety.”

On November 2, 2022, Lakeview Elementary reported low attendance due to “health.” The school experienced many absences due to the flu and respiratory-related illnesses.

Entity	School	Date Needing Attendance Approval	Attendance on Impacted Date %	2021-2022 Overall Attendance %	Difference %
001	Dulles High School	9/12/2022	93.52	70.51	23.01
102	Lakeview Elementary	11/2/2022	93.85	83.79	10.062

Recommended by:

Christie Whitbeck  
 Superintendent of Schools

Submitted by:

Long Pham  
 Chief Information Officer

<b>BOT Meeting:</b>	<b>April 17, 2023</b>
<b>Solicitation No.:</b>	<b>RFQ 23-034AR</b>
<b>Policy</b>	<b>CH (Legal) and CH (Local)</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description</b>	<p><b>Delinquent Tax Attorney Services</b></p> <p><b><u>Recommendation</u></b></p> <p>Consideration and approval of a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP, pursuant to the Texas Tax Code §6.30, for the collection of delinquent government receivables owed to Fort Bend Independent School District, and notice of the Board’s consideration of this contract is posted with the meeting agenda in accordance with Chapter 2254 of the Texas Government Code.</p> <p><b><u>Summary</u></b></p> <p>Notice of the Board’s consideration of this contract is posted with the meeting agenda in accordance with Chapter 2254 of the Texas Government Code.</p> <p>On January 15, 2023, Fort Bend ISD issued RFQ 23-034AR soliciting qualifications for Delinquent Tax Attorney Services. Policy CH (LOCAL) requires the district to issue a Request for Qualifications (RFQ) for delinquent tax attorney services no less often than every five (5) years.</p> <p>Services under this contract include collection of delinquent property taxes, consultation on property value audits with the Texas Comptroller’s Office, consultation and review of truth in taxation calculations for the setting of property tax rates, and assistance with sales of property because of non-payment of taxes.</p> <p>An evaluation team comprised of Business and Finance Department staff evaluated the proposals submitted in accordance with the best value criteria stated in Texas Education Code § 44.031. While qualifications and expertise among the firms was competitive, the evaluation team is recommending the Board approve the contract with Perdue Brandon Fielder Collins &amp; Mott LLP as presented.</p> <p>The contract will be for three (3) years with two (2) one-year renewals.</p> <p>Texas Government Code §2254.1036 (a)(1) requires the Board to make written findings as to the collections contract with Perdue, Brandon, Fielder, Collins &amp; Mott, LLP</p> <p>“In an open meeting, the Board of Trustees of the Fort Bend Independent School District considered all matters listed in Section 2254.1036(a)(1) of the Government Code, as they relate to contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP.</p>

	<p>The Board of Trustees, pursuant to Section 2254.1036(b), of the Government Code, hereby finds the following to be true: 1) there is a substantial need for the legal services specified in said contract; 2) these legal services cannot be adequately performed by the attorneys and supporting personnel of the Fort Bend Independent School District and 3) these legal services cannot reasonably be obtained from attorneys in private practice under a contract providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of the matter for which these services will be obtained or because the Fort Bend Independent School District does not have funds to pay the estimated amounts required under a contract providing only for the payment of hourly fees.</p> <p>Therefore, Fort Bend Independent School District hereby approves the contract by and between the Fort Bend Independent School District and Perdue Brandon Fielder Collins &amp; Mott, LLP, for professional legal services regarding the collection of delinquent ad valorem taxes with services to be paid in accordance with § 6.30 of the Texas Tax Code.</p>
	Bryan Guinn, Chief Financial Officer
Vendors:	Perdue Brandon Fielder Collins & Mott LLP***
Budget Sources:	Tax Collections
Amount:	Contingent Fee as authorized
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by FBISD:	687
Number of vendors downloaded the solicitation:	16
Number of responses received:	3
Number of "no bid" responses received:	0
Length of commitment:	Through April 2028
Last solicitation date:	January 26, 2018
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Policy CH (Local), CV (Local), or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the district.

**RFQ 23-034AR Delinquent Tax Attorney Services**

	<b>Evaluation Criteria</b>	<b>Point System</b>
1	<p>Firm's Approach</p> <ul style="list-style-type: none"> <li>Firm's approach, supporting documentation, evidence of competence to undertake services as a Delinquent Tax Attorney for Fort Bend ISD School District.</li> </ul>	20
2	<p>Methodology</p> <ul style="list-style-type: none"> <li>Firm's experience as a Delinquent Tax Attorney for a Texas public school district. Explanation of methodology, unique challenges, and any other relevant information.</li> </ul>	25
3	<p>Qualifications</p> <ul style="list-style-type: none"> <li>Qualifications, certifications, and experience of key personnel.</li> </ul>	30
4	<p>Past experience with Fort Bend ISD and/or other districts</p> <ul style="list-style-type: none"> <li>Firm's Past experience with Fort Bend ISD and/or other Districts.</li> <li>K-12 Experience, Higher Education or Governmental Experience</li> </ul>	15
5	<p>References</p> <ul style="list-style-type: none"> <li>Five (5) references from clients for which your firm has provided comparable services.</li> </ul> <p>List of References should come from past project examples listed within this RFQ. References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.</p>	10
<b>TOTAL</b>		<b>100 Points</b>

Evaluation Summary  
 RFQ 23-034AR Delinquent Tax Attorney Services

Vendor	Firm's approach, supporting documentation, evidence of competence to undertake such effort  (20 pts. Max)	Firm's experience as a provider of consulting resources including explanation of project methodology, unique challenges any other relevant information  (25 pts. Max)	Qualifications, certifications, and experience of of key personnel  (30 pts. Max)	Past experience with Fort Bend ISD and/or other Districts. K-12 Experience, Higher Education or Governmental Experience  (15 pts. Max)	Five (5) References from prior clients for which your firm has provided comparable services  (10 pts. Max)	Proposer's Total Score  (100 pts. Max)	Proposer's Ranking
Perdue Brandon Fielder Collins & Mott	19.60	23.00	28.00	13.50	6.25	90.35	1
Linebarger Goggan Blair & Sampson, LLP	19.00	23.80	28.00	12.00	5.25	88.05	2
McCreary Veselka Bragg & Allen PC	15.75	19.40	23.00	9.75	9.25	77.15	3



Vendor	Firm's approach, supporting documentation, evidence of competence to undertake such effort (20 pts. Max)	Firm's experience as a provider of consulting resources including explanation of project methodology, unique challenges any other relevant information (30 pts. Max)	Qualifications, certifications, the experience of key personnel (25 pts. Max)	Past experience with FBISD and/or other Districts. • K-12 Experience, Higher Education or Governmental Experience (15 pts. Max)	Five (5) References from prior clients for which your firm has provided comparable services (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
International Business Machines	18.25	28.75	23.00	13.75	0.00	83.75	1
Linder Consulting, LLC	15.75	24.25	21.50	13.00	8.00	82.50	2
Powersolv Inc.	18.00	27.25	20.25	11.25	2.00	78.75	3
Serigor Inc	17.50	27.00	20.25	11.00	2.50	78.25	4
BerryDunn	15.25	25.25	19.00	11.50	4.00	75.00	5
CherryRoad Technologies Inc.	17.00	24.50	20.75	12.50	0.00	74.75	6
Posthlewaite and Netterville, APAC	13.75	22.75	17.75	12.25	5.70	72.20	7
ALINEDS	15.25	25.25	20.50	9.50	1.20	71.70	8
COMPUNNEL SOFTWARE GROUP, INC.	17.25	22.25	19.25	11.75	0.00	70.50	9
Beacon Systems Inc	14.25	23.75	19.75	12.75	0.00	70.50	10
Infojini, Inc.	15.00	23.00	18.25	10.75	3.30	70.30	11
Elegant Enterprise-Wide Solutions, Inc.	13.00	22.50	16.75	11.75	6.00	70.00	12
22nd Century Technologies, Inc.	17.75	22.00	17.75	11.50	0.00	69.00	13
California Creative Solutions, Inc.	15.25	21.50	16.75	8.50	5.70	67.70	14
DatamanUSA, llc	15.00	21.25	18.00	11.25	2.00	67.50	15
True North Consulting Group	14.25	21.75	16.50	11.00	1.40	64.90	16
vTech Solution Inc.	15.75	21.00	15.75	10.25	2.00	64.75	17

Transseed Group Inc.	13.75	18.75	18.00	8.50	3.90	62.90	18
NITCO Inc.	15.25	20.50	17.00	7.75	2.00	62.50	19
SVAM International Inc	15.50	14.75	15.00	10.50	6.00	61.75	20
V Group Inc.	14.50	20.75	14.50	10.75	0.00	60.50	21
V-Soft Consulting Group, Inc.	14.50	19.50	14.75	11.25	0.00	60.00	22
GlobalSourceIT	14.25	16.75	15.50	11.50	0.00	58.00	23
BKJ Global Management Consulting,LLC	13.00	16.50	14.50	9.25	2.00	55.25	24
SoftSages Technology	9.50	15.75	15.75	11.00	2.00	54.00	25
RADgov, Inc	11.50	17.25	15.25	9.75	0.00	53.75	26
Paramount Software Solutions, Inc	11.00	19.00	13.25	8.75	1.60	53.60	27
Rite Software Solutions & Services LLC	9.50	17.25	9.00	8.25	0.00	44.00	28
Calverley Consulting, LLC	10.25	10.50	13.00	7.25	2.00	43.00	29
Maya Hawthorne Inc dba Hawthorne Staffing	8.25	8.00	10.25	6.25	4.00	36.75	30
Latavco Consulting Group, LLC	8.50	8.50	10.25	6.00	1.40	34.65	31
VOLUBLE SYSTEMS LLC	10.00	8.75	9.25	6.25	0.00	34.25	32
Bratton Construction , LLC	8.75	10.00	9.25	5.00	0.00	33.00	33
AKRF, Inc.	9.50	9.25	8.25	6.00	0.00	33.00	34
Onset Technologies, LLC	7.00	12.00	7.00	3.75	2.00	31.75	35
Kalpra Tech Solutions	11.50	8.75	10.00	0.25	0.00	30.50	36
TrendTech Logistics	4.50	5.25	7.00	3.25	0.00	20.00	37

Infinics Inc	4.50	3.75	3.25	3.75	0.00	15.25	38
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**Public Notice:**

NOTICE PURSUANT TO GOVERNMENT CODE SEC. 2254.1036

WHEREAS, the Fort Bend Independent School District (“Fort Bend ISD”) will consider entering into contingent fee contract with the law firm of Perdue, Brandon, Fielder, Collins & Mott, L.L.P. (the “Firm”) and hereby posts this notice pursuant to Sec. 2254.106 of the Government Code.

WHEREAS, this notice shall be posted before or at the time of giving the written notice required by Government Code Sec. 551.041 for a meeting described by Sec. 2254.1036(2) of the Government Code and shall announce the following:

A. Fort Bend ISD is pursuing a contract with the Firm for the collection of delinquent ad valorem taxes owed to Fort Bend ISD, and through this contract Fort Bend ISD seeks to increase recovery of its delinquent debts in as expeditious a manner as possible. GOVT. CODE § 2254.1036(1)(A).

B. Fort Bend ISD believes the Firm has the competency, qualifications, and experience necessary to fulfill this contract. GOVT. CODE § 2254.1036(1)(B). The Firm has collected delinquent government receivables for over 50 years, including the collection of delinquent ad valorem taxes. The Firm currently has 14 primary offices and multiple satellite offices throughout Texas, Oklahoma, and Florida. It employs more than 360 individuals, including 62 attorneys. It uses a multi-office, fully integrated team approach allowing Fort Bend ISD access to all its offices and resources. Its collection team consists of long-term Firm employees, including attorneys, call center associates, paralegals, law clerks, legal secretaries, collection support personnel and information technology experts. The Firm utilizes proprietary collection software that can be tailored to meet any special need Fort Bend ISD may have. This proprietary software also automates many aspects of the collection process, such as: account/debtor research, mailings and phone calls, return mail and address updates, payment notification and processing and workflow.

C. The nature of any relationship between Fort Bend ISD and the Firm is as follows. GOVT. CODE § 2254.1036(1)(C). The Firm has represented Fort Bend ISD since 2008 in the collection of delinquent ad valorem taxes.

D. Fort Bend ISD is unable to collect its delinquent ad valorem taxes. Fort Bend ISD currently does not have adequate support staff, computer software/programming, or experience to internally conduct this collection services and acquiring these will result in substantial expense to Fort Bend ISD.

E. These collection services cannot be provided for an hourly fee. GOVT. CODE § 2254.1036(1)(E). The Tax Code allows the assessment of a percentage-based fee to recover the costs of collecting delinquent ad valorem taxes. This percentage-based fee is assessed only against the debtor and not Fort Bend ISD or taxpayers of Fort Bend ISD. The collection of delinquent ad valorem taxes is a high-volume practice, requiring a significant amount of research, mailing, and handling of outbound/inbound calls. An hourly fee for such work will likely exceed the amount of delinquent ad valorem taxes due. Moreover, Fort Bend ISD will bear the cost of these hourly fees

and not the debtor, because the Tax Code does not expressly authorize Fort Bend ISD to pay for collection services based on an hourly fee.

F. Fort Bend ISD believes this contingent fee contract is in its best interest. GOVT. CODE § 2254.1036(1)(F). Under the contingent fee contract, the Firm will be paid the amount of the percentage-based collection fee, regardless of the number of hours the Firm spends researching, contacting, and mailing to collect the delinquent debt. Additionally, the percentage-based collection penalty is a pass-through expense to the debtor or defendant and not an expense to Fort Bend ISD or taxpayers in Fort Bend ISD.

**PASSED AND APPROVED** by the Board of Trustees of the Fort Bend Independent School District this \_\_\_ day of April 2023.

**FORT BEND INDEPENDENT SCHOOL  
DISTRICT BOARD OF TRUSTEES**

By: \_\_\_\_\_

Kristin Davison Malone  
President of the Board of Trustees

ATTEST:

\_\_\_\_\_

Dr. Shirley Rose-Gilliam  
Secretary of the Board of Trustees

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval: Interlocal Agreement with SPARK for Community Park at Rosa Parks ES**  
**References: Board Policy CV (Local) District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval of an interlocal agreement with the non-profit corporation SPARK Park School Program to provide the funding and all construction services required for the enhancement of the park facilities at Rosa Parks Elementary School, and authorization for the superintendent to execute and/or terminate the agreement.

**Summary**

The SPARK Park School Program works with schools and neighborhoods to develop community parks on public school grounds. In the past 30 years, SPARK has built over 200 community parks throughout the Houston/Harris County area. Each park is unique, with its design based on ideas and needs of the school and surrounding neighborhoods. While all of the parks are different, a typical park may consist of modular playground equipment, a walking trail, benches, picnic tables, trees, an outdoor classroom, and a public art component.

As a Title I Campus, Rosa Parks Elementary qualifies to benefit from a unique opportunity to collaborate with the SPARK School Program to improve resources for their students and community.

On September 21, 2016, SPARK received a \$5 million donation from Houston Endowment and Kinder Foundation to increase park equity in the greater Houston region. SPARK is committing a minimum of \$175,000 to construct park facilities at Rosa Parks Elementary School. To receive these funds, FBISD must contribute \$5,000 to the project and the school must commit to a minimum \$5,000 fundraising goal.

Rosa Parks Elementary SPARK Park will be designed to provide an enhanced outdoor area for the students and local community to exercise, play, and learn. The SPARK Park shall be closed to the general public during school hours, but open for the local community to use after school hours and on weekends.

SPARK will procure all construction services and manage construction activities with oversight provided by the FBISD Design and Construction staff.

If approved, such improvements shall be completed within 12 months from the time the District enters into an agreement with SPARK Park.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Christopher Juntti  
Chief Operations Officer (Interim)

## AGREEMENT

This Agreement is made and entered into by and between **FORT BEND INDEPENDENT SCHOOL DISTRICT**, an independent school district of the State of Texas ("District"), and **SPARK**, a Texas non-profit corporation ("SPARK"), for the purpose of instituting a SPARK Program. The District and SPARK are herein collectively referred to as the "Parties" and individually as a "Party."

### WITNESSETH:

**WHEREAS**, the District is authorized to provide and operate park and recreational facilities; and

**WHEREAS**, SPARK is a corporate entity for the purpose of creating neighborhood parks on public school grounds; and

**WHEREAS**, SPARK desires to increase the availability of park facilities within the boundaries of Fort Bend County; and

**WHEREAS**, SPARK is willing to improve and the District is willing to operate portions of the school playground of Rosa Parks Elementary School as a public park and recreational facility;

**NOW, THEREFORE**, in consideration of the mutual covenants, benefits and premises contained herein, the District and SPARK (hereinafter collectively referred to as the "Parties") agree as follows:

### **I.**

#### DEFINITIONS

A. "SPARK Representative" shall mean the person designated by SPARK to act as its representative in connection with this Agreement.

B. "District Representative" shall mean the person designated by the District as its representative in connection with this Agreement.

C. "Park Hours" shall be those hours designated by the District for each SPARK School in which the applicable portion of such SPARK School Grounds are to be open and available for park use purposes by the public but shall not include those hours when schools are in session or used for school purposes.

D. "SPARK Program" shall mean the cooperative program of the District, SPARK, parent-teacher groups and the community, whereby: (1) interested persons may raise cash donations for a particular SPARK School; (2) during the term of this agreement the District will contribute \$5,000 for the selected SPARK School; and (3) SPARK will allocate private sector funds for the selected SPARK School, as funding allows.

E. "SPARK School" shall mean a school which: (1) is owned and/or operated by the District; (2) has met the eligibility requirements of the SPARK Program; and (3) has been selected by SPARK and the District for participation in the SPARK Program.

F. "SPARK School Grounds" shall mean the designated park area of a SPARK School.

### **II.**

#### DISTRICT RESPONSIBILITIES

A. The District agrees to review and approve or disapprove, through the District Representative, plans developed and submitted by SPARK School personnel, parents, and

members of the neighboring community, all as designated by the SPARK School principal, for improvements to such SPARK School Grounds for park and recreational uses, and the District agrees to forward one copy of all such approved plans to the SPARK Representative. The District will not approve any plan unless it is sound as to architectural and engineering aspects and expenses for professional services necessary to assure such soundness of architecture and engineering are eligible for reimbursement by SPARK. All approved plans shall conform to the state requirements for Architectural Barriers set forth in Article 9102 of Vernon's Annotated Civil Statutes.

B. For a SPARK School, the Parties agree that any improvements to the SPARK School Grounds specified in the plans approved pursuant to Paragraph A of this Section II will be made to the extent of funding available for the particular SPARK School, in the discretion of the respective Parties.

C. The District agrees to keep SPARK School Grounds open to the general public as public parks for park and recreational purposes during all Park Hours and to have a posted sign on the public entrance to the park displaying the hours of operation of the SPARK Park. It is agreed that during non-Park Hours or at times when school activities are occurring at a SPARK School that reasonably require the exclusive use of the SPARK School Grounds, the general public may be excluded from the SPARK School Grounds. The regular hours of operation of SPARK School Grounds at SPARK Schools may be altered by the District Representative. The District further agrees to maintain the SPARK School Grounds, including mowing, edging, trimming and litter removal to the same extent as performed on similar Non-SPARK School Grounds. SPARK shall be responsible for notifying principals of the SPARK Schools of these requirements a minimum of one time per school year.

D. All improvements made on District property to develop SPARK School Grounds as public parks shall be and remain the property of the District. The District shall be solely responsible for their operation and maintenance.

E. SPARK shall not have any responsibility for the operation or maintenance of SPARK School Grounds nor shall have any control over or ownership interest in the improvements made by the District pursuant to this Agreement.

F. The District agrees to reimburse SPARK \$5,000 for construction of SPARK Park. SPARK will invoice the school for funds raised by the school and community and will invoice the District if Fort Bend County contributes funds.

### III.

#### **FUNDING AND SPARK RESPONSIBILITIES**

A. For and in consideration of the services to be performed by the District pursuant to Article II hereof in connection with SPARK Schools, it is expressly understood and agreed that SPARK has allocated a maximum sum of \$ 175,000 for the purposes of this Agreement and shall at no time be obligated to pay an amount in excess of \$ 175,000 for these purposes. The funds will be awarded to Rosa Parks Elementary School for which improvement plans are approved by the District pursuant to this agreement.

B. SPARK agrees to make improvements to Rosa Parks Elementary School (pursuant to a separate agreement between SPARK and it's contractor(s), which shall be in

accordance with all applicable state and federal laws, for those improvements as specified in the plans approved pursuant to Paragraph A of Section II. SPARK shall be responsible for the procurement, selection, supervision and payment of the cost of such improvements to its contractor(s) for the construction of such improvements in an amount not to exceed the amount stated in Section III Paragraph A. Such improvements shall be completed within six (6) months from the time SPARK enters into a contract with its on contractor(s) for the construction thereof.

C. For and in consideration of the services to be performed by the District pursuant to Article II hereof in connection with SPARK Schools, SPARK agrees to pay the amounts due to its contractor(s) in connection with the making of improvements to Rosa Parks Elementary School SPARK Park pursuant to this Agreement up to the maximum amount of the funds allocated by SPARK for the SPARK program or the amount actually collected by SPARK for that purpose, whichever is less.

D. The District hereby grants to SPARK and SPARK's applicable employees, contractors, and representatives, a right of entry ("Right of Entry") over and across the SPARK School Grounds for purposes related to the construction and installation of the approved improvements subject to the terms set forth herein.

E. Prior to the commencement of any installation or construction activities related to the approved improvements, SPARK shall provide written notice to the District Attn: Carolina Fuzetti, Executive Director Design & Construction, and receive a written notice to proceed from the District setting forth the permitted dates and times to perform such installation and construction.

F. To the extent that any digging or excavation will be necessary in connection with the construction and/or installation of the approved improvements, SPARK shall first obtain a survey of the subject property to determine the location of any underground utility, fiber optic, and similar facilities and lines, by contacting the CenterPoint Energy "Call Before You Dig" service.

G. Unless approved by the campus principal, no work shall be performed while school is in session or instruction is taking place at the SPARK School. In the event work is performed while students are present, SPARK will require the Contractor to obtain all National Criminal History information from the contractor and its employees, as required by Texas Education Code Section 22.08341, and to submit the required certifications to the District prior to performing any work while students are present on the campus.

H. SPARK hereby assigns to the District any and all warranties and claims it may have or that may accrue against SPARK's contractor(s) arising out of the SPARK'S agreement with the Contractor(s) and/or Contractor's performance of any work related to the construction or installation of the Project. SPARK shall ensure that the Contractor must satisfy the District's reasonable insurance requirements related to construction within District property.

I. SPARK agrees to submit all required documentation to any and all governing

jurisdictions over this project.

#### IV.

##### TERM

A. The obligations of the District to operate and maintain the SPARK School Grounds as public parks and recreational facilities, all as set out in Article II of this Agreement, shall continue for a period of ten (10) years from the date of initial operation of any SPARK School Ground as a public park pursuant to this Agreement. However, after six (6) months from the date of initial operation of any SPARK School Ground as a public park pursuant to this Agreement, the District may terminate this Agreement as to any or all SPARK Schools upon one hundred and eighty (180) days' written notice to SPARK, which notice may only be given after the Fort Bend Independent School District Board of Trustees determines by resolution: (1) that the grounds are no longer needed for school purposes and are to be sold or leased for good and valuable consideration; or (2) that the grounds are needed for exclusive school district use; or (3) that the use of the grounds for park purposes results in an unsafe situation for students and teachers of the SPARK School or increases the threat of vandalism to school property. This Agreement may be extended through a written amendment upon mutual agreement by SPARK and the District. The District may request an extension in writing, at least thirty (30) days prior to the expiration of the initial term or any renewal thereof.

B. The obligation of the District to operate and maintain SPARK School Grounds as public parks and recreational facilities shall in no way be construed as a dedication of these SPARK School Grounds as public parks.

C. The District and SPARK acknowledge and agree that any services they provide to SPARK after the termination date of this Agreement, unless an extension of time has been granted, will be deemed to be gratuitously provided, and SPARK shall have no obligation to pay for such services unless SPARK agrees to do so in its sole discretion.

#### V.

##### MISCELLANEOUS PROVISIONS

Address and Notice. Unless otherwise provided in this Agreement, any notice, communication, request, reply or advice (hereinafter severally and collectively, for convenience, called "notice") provided or permitted to be given, made or accepted by any Party to the other must be in writing and may be given or be served by depositing the same in the United States mail, postpaid and registered or certified, and addressed to the Party to be notified, with return receipt requested, or by delivering the same to any responsible officer of such party, or by prepaid telegram, when appropriate, addressed to the Party to be notified. Notice deposited in the United States mail in the manner hereinabove described shall be conclusively deemed to be effective, unless otherwise stated in this Agreement, from and after the expiration of three (3) days after it is so deposited and notice given in any other

manner shall be effective only if and when received by the Party to be notified. For the purpose of notice, the addresses of the Parties are as specified below:

Fort Bend ISD

Dr. Christie Whitbeck, Superintendent  
16431 Lexington Blvd.  
Sugarland, TX 77479

SPARK

Kathleen Ownby, Executive Director  
P.O. Box 1562  
Houston, TX 77251

Each Party shall have the right, from time to time and at any time, to change its respective address and each Party shall have the right to specify as its address any other address, provided that at least fifteen (15) days' written notice is given of such new address to the other Parties.

Remedies Cumulative. The rights and remedies contained in this Agreement shall not be exclusive but shall be cumulative of all other rights and remedies, now or hereafter existing, whether by statute, at law, or in equity; provided, however, that none of the Parties shall terminate this Agreement except in accordance with the provisions hereof.

Non-Waiver. The failure of any Party hereto to insist, in any one or more instances, upon performance of any of the terms, covenants or conditions of this Agreement, shall not be construed as a waiver or relinquishment of the future performance of any such term, covenant or condition by the other Parties hereto; the obligation of such Party with respect to such future performance shall continue in full force and effect.

Entire Agreement. This Agreement comprises the entire understanding between the Parties. This Agreement may not be altered or amended except in writing executed on behalf of all the Parties.

Captions. The captions at the beginning of each Section of this Agreement are guides and labels to assist in location and reading such Sections and, therefore, will be given no effect in construing this Agreement and shall not be restrictive of or be used to interpret the subject matter of any section or part of this Agreement.

Applicable Law. This Agreement is made subject to and shall be construed in accordance with the Constitution and all applicable regulations of the United States and the Constitution and statutes of the State of Texas. All obligations hereunder shall be performable in Fort Bend County, Texas. Any suit filed hereunder shall be filed in Fort Bend County, Texas.

Independent Contractor. The District and SPARK agree that in performing any service to be rendered hereunder, the District, SPARK and/or any entity acting on their behalf is acting as an independent contractor and is not an agent or employee of the other Party.

Assignment. This Agreement shall bind and benefit the respective Parties and their legal successors and shall not be assignable in whole or in part.

Parties in Interest. This Agreement shall bind and benefit the Parties thereto and shall not bestow any rights or benefits upon third Parties.

**IN TESTIMONY OF WHICH** this instrument has been executed on behalf of the District and SPARK in double originals, which shall be considered of equal force and effect, as of the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Kathleen Ownby, Executive Director, SPARK

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Dr. Christie Whitbeck, FBISD Supt.

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval: Budget Amendment Regarding Use of 2018 Bond Program Contingency Funds**  
**References: Board Policy CV (Local) District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval for the use of 2018 Bond Program Contingency as proposed.

**Summary**

PKG058 Hightower High School Central Plant was identified as a project requiring funds. The 2018 Bond Program was established with an initial program contingency of \$5,019,364 intended to address unforeseen critical issues. The cumulative program contingency as of March 27, 2023, is \$1,124,346.27.

It is important to note that the Program Contingency discussed above is a “working” program contingency account that fluctuates on a day-to-day basis as surplus budgeted funds are contributed to the account, or as the Board approves the use of available funds.

**Background**

The Program Contingency is comprised of the initial approved contingency budget and any surplus budget from completed projects or amounts unspent due to a change of scope. The table below includes projects that will be recommended for approval at the April 17, 2023 Board of Trustees meeting and reflects the projected Program Contingency balance as of April 2023.

Description	Budget (Shortage)/Surplus
Cumulative Program Contingency as of March 27, 2023	\$1,124,346.27
<b><i>Contributions</i></b>	
PKG050 Crawford High School (HS12) - CLOSE OUT	\$1,000,000.00
PKG026 Roofing Package - CLOSE OUT	\$1,000,000.00
Contribution Sub-Total	\$2,000,000.00
<b><i>Uses</i></b>	
PKG058 Hightower HS Central Plant	(\$200,000.00)
Use Sub-Total	(\$200,000.00)
Net Proposed Activity April 2023	\$1,800,000.00
Cumulative Bond Program Contingency as of April 17, 2023	\$2,924,346.27

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Christopher Juntti  
Chief Operations Officer (Interim)

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval:**  
**Budget Amendment**  
**References: Board Policy CE (Legal)**  
**District Goal 5**  
**Department: Business and Finance**

**Recommendation**

The Administration is seeking approval of a Child Nutrition Fund budget amendment for 2022-23.

**Summary**

The Child Nutrition Fund revenues are expected to increase by \$7.4 million due to:

- Increase in federal revenue of \$7.7 million for higher reimbursement rate for meals served under the Keep Kids Fed Act for FY2023
- Reduce local revenues by \$1.5 million as more students qualify for free/reduced lunch or bring their lunch
- Add Supply Chain Grant federal revenue totaling \$1.2 million to assist with higher food costs due to supply chain issues

Although overall expenditures are decreasing by \$250,000, the amended budget as presented will allow the Child Nutrition Department to expend \$1.0 million on kitchen equipment and will assist the District in maintaining the required fund balance of 90-days as per USDA requirements.

<b>Fund</b>	<b>Function</b>	<b>Adopted Budget</b>	<b>Budget Amendment</b>	<b>Amended Budget</b>
240	57 – Local Revenues	\$12,550,200	(\$1,500,000)	\$11,050,200
240	58 – State Revenue	130,000	-	130,000
240	59 – Federal Revenues	23,100,000	8,850,000	31,950,000
	<b>Total Revenue</b>	<b>\$35,780,200</b>	<b>\$7,350,000</b>	<b>\$43,130,200</b>
<b>Expenditures</b>				
240	35 – Food Services	34,990,000	(250,000)	34,740,000
240	51 – Facilities Maintenance	790,200	-	790,200
	<b>Total Expenditures</b>	<b>\$35,780,200</b>	<b>(\$250,000)</b>	<b>\$35,530,200</b>
240	Other Sources	-	3,127	3,127
<b>240</b>	<b>Net Change</b>	<b>\$0</b>	<b>\$7,603,127</b>	<b>\$7,603,127</b>
	Fund Balance - Beginning	13,377,005	-	13,377,005
	<b>Fund Balance - Ending</b>	<b>\$ 13,377,005</b>	<b>7,603,127</b>	<b>\$20,980,132</b>

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Bryan Guinn  
Chief Financial Officer

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval:**  
**Construction Methods for 2023 Bond Program**  
**References: Board Policy CV (Local)**  
**District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval of Construction Methods to be utilized for the upcoming 2023 Bond Program, and approval for the superintendent to recommend the project delivery/contract award method that provides the best value to the District.

**Summary**

The Design and Construction staff has been gearing up for a quick start-up and implementation of the 2023 Bond Program, in order to execute the work as efficiently as possible.

Under the Texas Government Code section 2269.056 (a) The governing body of a governmental entity that considers a construction contract using a method authorized by this chapter other than competitive bidding must, before advertising, determine which method provides the best values for the governmental entity. In addition CV (Legal) and CC (Local) required prior to advertising, the Board shall determine the project delivery/contract award methods to be used for each construction contract valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that she determines provide the best value to the District.

It is therefore recommended that the FBISD Board of Trustees delegate to the Superintendent the authority to determine the method of project delivery/contract award method for the construction projects in the 2023 Bond Program to ensure the District receives “Best Value.”

To expedite the work and in an effort to complete critical projects within the established timelines, staff has identified the first two projects that would benefit from the CMAR delivery method, and Board action at this time would enable the administration to begin the procurement efforts required to hire the CMAR for the identified projects.

Description	Target Opening Date
Briargate ES Rebuild	Fall 2025
Mission Bend ES Rebuild	Fall 2025

Pursuant to the provisions of the Texas Government Code Section 2269, Subchapter F, it is the intention of FBISD to select one or more CMAR firms for various projects as part of a

two-step selection process. Interested firms will submit their Statement of Qualifications in Step 1. After publicly opening the qualification statements, and discussion and clarification of qualifications with the firms as requested, FBISD may select up to five firms to proceed to Step 2. The selected firms are interviewed, and upon conclusion of the Step 2 Proposals, the firms will be evaluated and ranked.

Upon Board approval, staff will begin the procurement efforts to identify the CMAR that will provide Best Value. The selected firms will be presented to the Board for approval.

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Steve Bassett  
Deputy Superintendent

Chris Juntti  
Chief Operations Officer (Interim)

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval: PKG058**  
**Hightower High School Central Plant**  
**Upgrade and Repairs Additional**  
**Funding**  
**References: Board Policy CV (Local)**  
**District Goal 5**  
**Department: Operations**

**Recommendation**

Consideration and approval of a revised project budget for the central plant upgrades needed at Hightower High School (PKG058) to include an additional \$200,000 for a total project budget amount of \$1,400,000, and utilization of Bond 2018 Program Contingency to provide the additional funds.

**Summary**

On February 13, 2023, the BOT approved the construction services agreement with EContractors to perform necessary repairs and upgrades at Hightower High School (HHS) Central Plant (PKG058), for a not-to-exceed construction cost of \$844,865.

In order to ensure the central plant operates appropriately, it is necessary to correct sequencing of operations for the three existing chillers that run HHS central plant in conjunction with the cooling towers. Upon pricing negotiation with the JOC contractor, it was evident that this could not be completed without additional funding. It has been determined that an additional \$200,000 would be required in order to fully fund the work.

Staff requests utilization of \$200,000 from Bond 2018 Contingency as additional funds to the project budget in order to ensure proper sequencing of operations within the central plant.

The detailed revised project budget for PKG058 Central Plant Upgrade and Repairs is provided on the attached Exhibit 1.

Package Number	Description	Revised Project Budget
PKG058	Central Plant Upgrade and Repairs	\$1,400,000

Upon Board approval, staff will work to execute contracts and begin work at the central plant.

Recommended by:

Christie Whitbeck  
 Superintendent of Schools

Submitted by:

Christopher Juntti  
Chief Operations Officer (Interim)

Project Summary  
**Package 58 - Hightower HS Central Plant**  
 EXHIBIT - 1

Description	A	B	C	D	E	F	G	H	I	TOTAL
	A/E Design Fees & Reimbursables	Design Contingency	Other Professional Services	Construction	Construction Contingency	FF&E	Site Development	Admin & Other Project Costs	Project Contingency	
HIGHTOWER HIGH SCHOOL	\$5,000	\$10,000	\$37,200	\$1,087,746	\$232,468			\$1,000	\$26,586	\$1,400,000
<b>TOTAL:</b>	\$5,000	\$10,000	\$37,200	\$1,087,746	\$232,468			\$1,000	\$26,586	\$1,400,000

<b>BOT Meeting:</b>	<b>April 3, 2023</b>
<b>Solicitation No.:</b>	<b>23-028AB Choice Partners</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>Child Nutrition Software System</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of school nutrition software from CyberSoft Technologies, Inc. through Choice Partners in an amount not-to-exceed \$650,000, and authorization for the Superintendent to negotiate and execute the agreement through May 2027.</p> <p><b><u>Summary</u></b></p> <p>On May 19, 2019, the Fort Bend ISD Board of Trustees awarded CyberSoft Technologies, Inc., dba PrimeroEdge (SchoolCafé) to provide school nutrition software for the District. A panel comprised of staff members from the Child Nutrition and Information Technology Departments chose CyberSoft Technologies Inc. through a request for proposal.</p> <p>The system has been implemented and utilized by the District for the past four years. The modules purchased have greatly reduced processing times, eliminated paper forms and processes, and have provided essential data needed to make informed decisions. The system acts as a point of sales system, menu planner, tracker for free and reduced lunch students, and inventory. It also provides in-depth financial reports and includes a parent portal. The department has been pleased with the product and would like to continue to utilize the system; therefore, the recommendation is to renew the contract for the software through a cooperative agreement with Choice Partners.</p> <p>This is a cooperative contract with Choice Partners, a cooperative managed under the auspices of the Harris County Department of Education and was formed under Section 791. Chapter 791, Interlocal Cooperation Act. The Interlocal Cooperation Act allows local governments the ability to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with other local governments and agencies of the state to perform governmental administrative functions.</p> <p>Under the authority granted in the Texas Government Code §791.001 et seq as amended allows SBISD to enter into Inter-local agreements with any other Government Entity as defined in the Texas Government Code §791.001-791.029. Subparagraph (3) further stipulates that "Governmental functions and services" means all or part of a function or service in any of the following areas: (N) other governmental functions in which the contracting parties are mutually interested. Subparagraph (4)</p>

defines "Local government" to mean a: (A) county, municipality, special district, junior college district, or other political subdivision of this state or another state; and subparagraph (5) "Political subdivision" includes any corporate and political entity organized under state law.

Choice Partners national purchasing cooperative offers quality, legal procurement, and contract solutions to meet government purchasing requirements. Contracts may only be used by governmental entities, such as school districts, charter schools, colleges and universities, municipalities, counties, other government agencies, and nonprofits. Staff at Choice Partners complete the legal, competitively bid government procurement process.

Choice Partners utilizes standard templates, which are reviewed and updated by HCDE legal counsel to comply with procurement law requirements, as appropriate, specified in Texas Educ. Code § 44, Texas Local Gov't. Codes § 262 and 271, and in the case of job order contracts, Texas Government Code § 2269, and Federal Regulations Code 24 CFR 85.36. We also meet all cooperative requirements of the EDGAR/Uniform Guidance/2 CFR 200. Once the RFP is completed, it is reviewed by HCDE senior administrative staff. Contracts are solely awarded by the HCDE Board of Trustees at a public meeting.

Renewal options are available through May 2027. Should the contract not be renewed for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method at that time.

### **Background**

The laws of many states throughout the nation permit interlocal cooperation and interlocal agreements with other public entities in the United States. Choice Partners as the Lead Agency is a public governmental entity. All Choice Partners contracts have been competitively bid as the lead public jurisdiction in accordance with the Texas Education Code section 44.031 and their public purchasing rules and regulations. Choice Partners pools the purchasing power of public agencies, achieves bulk volume discounts on behalf of public agencies. Each solicitation contains language, which advises all vendors that the subsequent contract may be used by other government agencies throughout the United States. This language is based on the lead jurisdiction "Joint Powers Authority" or "Cooperative Procurement" program, which awards the contract based on a competitive solicitation and thorough evaluation process.

Expenditures for 2021-22 for school nutrition software was \$123,025 and current year to date expenditure is \$132,300. Expenditures will not exceed \$650,000 through May 2027 based on a pricing proposal from the vendor. Funding is included in the budget and allows for District expansion.

Requested By:	Matthew Antignolo, Executive Director Child Nutrition Bryan Guinn, Chief Financial Officer	
Vendor:	CyberSoft Technologies Inc, dba PrimeroEdge***	
Budget Sources:	Federal Funds Grant Funds	
Amount:	Not to Exceed - \$650,000 through May 2027	
Other Supporting Information		
Sole Source:	No	
Number of vendors contacted by Purchasing:	N/A	
Number of vendors downloaded the solicitation:	N/A	
Number of responses received:	N/A	
Number of "no bid" responses received:	N/A	
Length of commitment:	1 year, with 3 one-year renewals, through May 2027	
Last solicitation date:	November 19, 2018	
Supporting documents:	N/A	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

\*\*\* Previously awarded a contract of the same scope with the District.

<b>BOT Meeting:</b>	<b>April 17, 2023</b>
<b>Solicitation No.:</b>	<b>21-084TA-01 Choice Partners Cooperative</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>Radio Equipment and Related Items and Services (Supplemental)</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of radio equipment and related items and services from Northwest Communications under a Choice Partners Cooperative contract and authorization for the Superintendent to negotiate and execute the agreement annually through July 2026.</p> <p><b><u>Summary</u></b></p> <p>In July 2021, the Board approved 21-084TA Radio Equipment and Related Items and Services, which expires July 31, 2026. The purpose of this supplemental is to add additional vendor(s) to the list of previously approved vendors. The originally approved length of commitment and authorized expenditure amount does not change.</p> <p>Due to a shortage of radios and industry-wide supply chain issue that includes extended delivery lead times, the awarded vendor has been unable to supply radios when needed. The addition of the recommended vendor will provide another vendor from which the district can purchase two-way radios, vehicle-mounted radios, repair services, and related parts.</p> <p>This is a cooperative contract with Choice Partners, a cooperative managed under the auspices of the Harris County Department of Education and was formed under Section 791 of the interlocal Cooperative act. The Interlocal Cooperation Act allows local governments the ability to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with other local governments and agencies of the state to perform governmental administrative functions.</p> <p>Under the authority granted in the Texas Government Code §791.001 et seq as amended allows Fort Bend ISD to enter into Inter-local agreements with any other Government Entity as defined in the Texas Government Code §791.001-791.029. Subparagraph (3) further stipulates that "Governmental functions and services" means all or part of a function or service in any of the following areas: (N) other governmental functions in which the contracting parties are mutually interested. Subparagraph (4) defines "Local government" to mean a: (A) county, municipality, special district, junior college district, or other political subdivision of this state or another state; and subparagraph (5) "Political subdivision" includes any corporate and political entity organized under state law.</p>

	<p>Choice Partners national purchasing cooperative offers quality, legal procurement, and contract solutions to meet government purchasing requirements. Contracts may only be used by governmental entities, such as school districts, charter schools, colleges and universities, municipalities, counties, other government agencies, and nonprofits. Staff at Choice Partners complete the legal, competitively bid government procurement process.</p> <p>Choice Partners utilizes standard templates, which are reviewed and updated by HCDE legal counsel to comply with procurement law requirements, as appropriate, specified in Texas Educ. Code § 44, Texas Local Gov't. Codes § 262 and 271. We also meet all cooperative requirements of the EDGAR/Uniform Guidance/2 CFR 200. Once the RFP is completed, it is reviewed by HCDE senior administrative staff. Contracts are solely awarded by the HCDE Board of Trustees at a public meeting.</p> <p>The Choice Partner's contract will allow the District to maintain sufficient radio communication on campuses, providing critical means for coordinating the safe movement of staff and students during both emergency and non-emergency circumstances. Additional purchases may be made through other vendors utilizing Federal, State, and Regional Cooperative Contracts previously approved by the Board of Trustees.</p> <p>This will be a one-year contract with two one-year renewal options, and the previous amount of \$526,000 that was authorized in July 2021 is not changing.</p>
Requested By:	Steve Basset, Chief Operations Officer Bryan Guinn, Chief Financial Officer
Vendor:	Northwest Communications***
Budget Sources:	General Fund
Amount:	Not to Exceed - \$526,000 through July 31, 2026
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	One-year term contract with (2) one-year renewal options.
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

<b>BOT Meeting:</b>	<b>April 17, 2023</b>
<b>Solicitation No.:</b>	<b>23-044AR BuyBoard Purchasing Cooperative, Texas Department of Information Resources (DIR), The Interlocal Purchasing Company (Tips) Omnia Partners, Texas Smart Buy, Choice Partners, HGACBuy, General Services Administration (GSA)</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>Police Equipment, Supplies and Related Items</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of police equipment, supplies and related items through various purchasing cooperatives from multiple vendors in an amount not-to-exceed \$1,000,000 and authorization for the Superintendent to negotiate and execute the agreements annually through March 2027.</p> <p><b><u>Summary</u></b></p> <p>In August 2020, the Board approved the use of multiple cooperative contracts for the purchase of police safety supplies, equipment, and related items, which expires in April 2023.</p> <p>The Fort Bend ISD Police Department is responsible for the safety and security of campuses. In addition to providing a safe environment in and around our schools and district facilities, the Police Department serves as an educator and builds positive relationships with our students, staff, and families. To provide adequate support, staff will utilize various cooperative contracts to purchase and replace police uniforms, radios, emergency equipment, and gear. The Fort Bend ISD Police Department is accredited through the Texas Police Chiefs Association Best Practices Recognition Program and works in compliance with 170 Texas Law Enforcement Best Practices.</p> <p>The various cooperative purchasing contracts will allow the District the continued support to access equipment and supplies in addition to providing access and support for software purchases, crossing guard supplies, emergency management products, life safety system products, department training, and all related services.</p> <p>The purpose of this contract is to request approval under Chapter 44, §44.031(a) of the Texas Education Code, or Chapter 791, Interlocal Cooperation Act, and Board Policies CH (LEGAL) CH (LOCAL) purchasing and acquisition of goods and services. The Board of Trustees is required to approve proposal awards valued at \$50,000.00 or greater.</p> <p>The laws of many states throughout the nation permit interlocal cooperation and interlocal agreements with other public entities in the</p>

	<p>United States. Cooperative contracts have been competitively procured in accordance with the Texas Education Code section 44.031 and their public purchasing rules and regulations. Purchases may be made through other vendors utilizing Federal, State, and Regional Cooperative Contracts previously approved by the Board of Trustees.</p> <p>This contract will be a one-year contract with three one-year renewal options through March 2027.</p> <p><b><u>Background</u></b></p> <p>Expenditures for 2021-22 were \$164,400. Expenditures will not exceed \$1,000,000 through March 2027. Funding is included in the budget.</p>
Requested By:	David Rider, Chief of Police Bryan Guinn, Chief Financial Officer
Vendor:	Airgas AmeriGas Applied Concepts*** Axon Enterprise*** Big Country Supply Cap Fleet Upfitters, LLC*** Carahsoft Technology Corporation*** Cellebrite*** Communication Technologies*** Dana Safety Digital Intelligence*** Exterro*** Galls Parent Holdings*** Got You Covered GT Distributers*** GTS Technology Solutions*** Houston Communications, Inc*** Houston Mac Haik Dodge Chrysler Jeep Ram LTDD*** Kaiser Graphics Motorola Solutions*** Navigate 360*** NW Radio*** Precision Delta Corporation*** Primary Arms Stalker Radar*** Tapco*** Transunion***
Budget Sources:	General Fund
Amount:	Not to Exceed \$1,000,000 through March 2027
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing: 161	N/A

Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	One year contract with three one-year renewal options through March 2027
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

<b>BOT Meeting:</b>	<b>April 17, 2023</b>
<b>Solicitation No.:</b>	<b>RFP 23-016AB</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>College and Career Planning Platform</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of college and career planning software from SchoolLinks in an amount not to exceed \$1,125,000 and authorization for the Superintendent to negotiate and execute the agreements through April 2028.</p> <p><b><u>Summary</u></b></p> <p>On December 18, 2022, Fort Bend ISD issued RFP 23-016AB College and Career Planning Platform. This web-based software provides a comprehensive college and career readiness solution aligning student strengths and interests to postsecondary goals, improving student outcomes, and helping students reach their full potential. SchoolLinks provides students and parents a single communication and tracking platform to request and send transcripts, letters of recommendation, and completed college applications. This gives District and campus staff the ability to support students and parents, monitor and access data associated with college applications, scholarships, and completion of individual course planning activities.</p> <p>In 2019, House Bill 3 (HB 3) amended Texas Education Code (TEC) to add Sec. 11.186 to include plans that target college, career, and military readiness (CCMR). College, career, and military readiness plans are required to include annual goals for aggregate student growth on CCMR readiness indicators evaluated under the student achievement domain; and annual targets for students in each group evaluated under closing the gaps domain.</p> <p>This system will not only allow the District to track and collect the necessary data to quantify these goals, monitor progress, and provide an annual report to the Board. It will also keep track of students' progress in college and career planning and ensure compliance with state reporting requirements. The system will be used by all secondary students. The cost of the software license is based on a fixed rate per student determined by student enrollment.</p> <p>An evaluation team comprised of Fort Bend ISD staff members from the Social Emotional Learning and Enrichment Programs, Business and Finance and Information Technology Departments evaluated the proposals. Three vendors were short-listed to provide demonstrations of their software, while the committee narrowed their decision to SchoolLinks as the solution providing the best value for the District. This product is being recommended because of the quality identified by staff and how SchoolLinks provides a Social Emotional Awareness Tool as</p>

	<p>well as a College Lifestyle Assessment which is not offered by other products.</p> <p>The contract period for this RFP shall be a 5-year initial contract, with two 5-year renewals pending the Fort Bend ISD Board of Trustees approval and availability of funds.</p> <p><b><u>Background</u></b></p> <p>Expenditures for FY 2021-22 were \$206,437. Expenditures are not expected to exceed \$1,125,000 through April 2028. Funding is included in the budget.</p>
<b>Requested By:</b>	Kimberly Lawson, Chief Academic Officer Bryan Guinn, Chief Financial Officer
<b>Vendors:</b>	SchoolLinks
<b>Budget Sources:</b>	General Fund Federal Funds
<b>Amount:</b>	Not to exceed \$1,125,000 through April 2028
<b>Other Supporting Information</b>	
<b>Sole Source:</b>	No
<b>Number of vendors contacted by FBISD:</b>	6522
<b>Number of vendors downloaded the solicitation:</b>	90
<b>Number of responses received:</b>	10
<b>Number of “no bid” responses received:</b>	8
<b>Length of commitment:</b>	Through April 2028, a 5-year initial contract, with two 5-year renewals options
<b>Last solicitation date:</b>	August 27, 2013
<b>Supporting documents:</b>	Evaluation Summary and Criteria
<b>Disclosure under Board Policy CH, CV, or DBD (Local):</b>	None

\*\*\*Previously awarded a contract of the same scope with the District

**RFP 23-016AB College and Career Readiness Planning Platform**

	<b>Evaluation Criteria</b>	<b>Point System</b>
1	<b>Purchase Price</b> <ul style="list-style-type: none"> <li>• Offer a fair reasonable price for goods and services to be procured by Fort Bend ISD.</li> <li>• Pricing will be evaluated for reasonableness relative to the goods and services offered by each proposer.</li> </ul>	25 points
2	<b>Reputation of the Vendor and of the Vendor's Goods or Services</b> <ul style="list-style-type: none"> <li>• Vendor should have a solid reputation with other ISD's, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services.</li> <li>• Experience: Use and success of the product(s) and/or services in school districts or similar entities. (References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.)</li> </ul>	5 points
3	<b>Quality of the Vendor's Goods or Services</b> <ul style="list-style-type: none"> <li>• Vendor Experience (years in business)</li> <li>• Detailed service model for technical support</li> <li>• Data sharing with state/district/colleges and universities</li> <li>• Key personnel assigned to Fort Bend ISD account</li> <li>• Training: Implementation, Ongoing, and New Release functionality</li> <li>• Product ease of use</li> <li>• Transcript and Testing Integration (Manual or Automatic)</li> </ul>	25 points
4	<b>Extent to Which the Goods or Services Meet the District's Needs</b> <ul style="list-style-type: none"> <li>• Ability to share student information for college application and acceptance.</li> <li>• Ability of the product to guide students in finding career interests, college interests, tracking student data needed for college applications, and opportunities for financial aid and scholarships.</li> <li>• Ability to track when students and staff send information to interested colleges.</li> <li>• Ability to create reports to monitor and track progress.</li> <li>• Ability for students to access informal transcripts and testing data.</li> <li>• Track and report college and career military readiness (CCMR) data.</li> </ul>	25 points
5	<b>Vendor's Past Relationship with the District</b> For reference, the vendor shall list the following: <ul style="list-style-type: none"> <li>• Past projects or contracts similar service vendor has had with the District</li> <li>• Past projects or contracts similar service vendor has had with any K-12 Districts similar size or larger</li> <li>• Past projects or contracts similar service vendor has had with any business or universities the size of our district</li> </ul>	5 points
6	<b>Long-Term Cost to the District to Acquire the Vendor's Goods or Services</b> <ul style="list-style-type: none"> <li>• Warranty</li> <li>• Setup/Implementation fee</li> <li>• Maintenance fees</li> <li>• Other added cost</li> </ul>	5 points
7	<b>Vendor's Principal Place of Business is in the State of Texas or Employs 500 People in this State</b>	0 points

8	<b>Insurance Requirements</b> <ul style="list-style-type: none"> <li>• Certificate of Insurance as requested in the solicitation</li> <li>• Certificate of Insurance with the limits outlined, without FBISD listed as the certificate holder</li> <li>• Letter from the vendor's insurance carrier on the insurance carrier's letterhead to Fort Bend ISD</li> </ul>	Pass/Fail
9	<b>Service Agreement</b> <ul style="list-style-type: none"> <li>• Extent to which the vendor agrees to our Standard Form of Agreement by <b>Signing the Agreement</b>, you assent to the Terms and Conditions of Fort Bend ISD.</li> <li>• Vendor's contract terms and conditions as they align with the district's contracting priorities.</li> </ul>	10 points
10	The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses (HUB).	N/A
	<b>TOTAL</b>	<b>100 points</b>

**Tabulation Summary**  
**RFP 23-016AB College and Career Planning Platform**

<b>Vendor</b>	<b>Purchase Price</b> <b>(25 pts. max)</b>	<b>Reputation of the Vendor and of the Vendors Goods or Services</b> <b>(5 pts. max)</b>	<b>Quality of the Vendors Goods or Services</b> <b>(25 pts. max)</b>	<b>Extent to Which the Goods or Services Meet the Districts Needs</b> <b>(25 pts. max)</b>	<b>Vendors Past Relationship with the District or Similar Size District</b> <b>(5 pts. max)</b>	<b>Long-Term Cost to the District to Acquire the Vendors Goods or Services</b> <b>(5 pts max)</b>	<b>Agreement to Fort Bend ISD Terms and Conditions</b> <b>(10 pts max)</b>	<b>Total Score</b> <b>(100 pts. max)</b>	<b>Proposers Ranking</b>
SchoolLinks	11.79	1.90	21.45	23.15	4.20	2.57	10.00	75.06	1
MajorClarity by Paper, Inc.	25.00	3.00	16.35	15.95	3.80	5.00	5.00	74.10	2
Xello	11.57	3.00	21.30	19.65	3.80	2.44	10.00	71.76	3
MaiaLearning Inc.	16.43	4.82	16.60	16.20	2.80	5.00	5.00	66.85	4
XAP Corporation	14.25	4.84	14.80	15.60	3.60	2.80	10.00	65.89	5
Pathful, Inc.	7.78	0.00	14.80	15.00	3.20	2.03	10.00	52.81	6
pepelwerk	3.29	1.00	13.80	14.20	3.80	0.82	10.00	46.91	7
Elevation Solutions	3.67	3.00	11.00	11.00	3.00	2.35	10.00	44.02	8
PowerSchool Group LLC	10.78	2.74	9.00	8.80	4.80	2.80	5.00	43.92	9
BP Life Coaching Services LLC	1.48	1.00	10.80	8.80	2.20	0.64	10.00	34.91	10

<b>BOT Meeting:</b>	<b>April 17, 2023</b>
<b>Solicitation No.:</b>	<b>RFP 20-063JB</b>
<b>References:</b>	<b>Board Goal 5</b>
<b>Description:</b>	<p><b>Copier Lease, Maintenance, and Related Items</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the lease of copier equipment from ImageNet Consulting, LLC, in an amount not to exceed \$4,700,000, and authorization for the Superintendent to negotiate and execute the agreement through July 2026.</p> <p><b><u>Summary</u></b></p> <p>On March 23, 2020, the Fort Bend ISD Board of Trustees approved the purchase of Copier Lease, Maintenance, Equipment and Related Items through RFP 20-063JB, which expires on May 31, 2023. This request seeks Board approval to execute the first renewal option.</p> <p>Through this contract, the District obtains leased equipment, copier maintenance, and back-end management support for the copier fleet. This contract enabled the District to distribute updated copiers across all departments and campus locations and reduced the number of printing jobs outsourced. The contract also allows new efficient capabilities for the District including reduced waste through secured printing, automated supply orders, enhanced job tracking, and reporting functions for business analytics.</p> <p>Annual pricing includes the District's average impressions of 12 million per month, leasing of equipment, with maintenance and supplies for all equipment installed. The price provides coverage for both new and existing campuses and administrative sites.</p> <p><b><u>Background</u></b></p> <p>Expenditures in FY 2021-22 were \$1,417,598. Expenditures will not exceed \$4,700,000 through July 2026. Funding is included in the budget.</p>
<b>Requested By:</b>	Long Pham, Chief Information Officer Bryan Guinn, Chief Financial Officer
<b>Vendor:</b>	ImageNet Consulting, LLC
<b>Budget Sources:</b>	General Fund Child Nutrition Fund Enterprise Funds Grant Funds
<b>Amount:</b>	Not to exceed \$4,700,000 through July 2026.
<b>Other Supporting Information</b>	
<b>Sole Source:</b>	No
<b>Number of vendors contacted by Purchasing:</b>	N/A

<b>Number of vendors downloaded the solicitation:</b>	N/A
<b>Number of responses received:</b>	N/A
<b>Number of “no bid” responses received:</b>	N/A
<b>Length of commitment:</b>	Through July 2026
<b>Last solicitation date:</b>	2019
<b>Supporting documents:</b>	N/A
<b>Disclosure under Board Policy CH, CV, or DBD (Local):</b>	None

*\*\*\*Previously awarded a contract of the same scope with the District*

<b>BOT Meeting:</b>	<b>April 17, 2023</b>
<b>Solicitation No.:</b>	<b>23-046AR Choice Partners, Texas Smart Buy</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>Physical Examinations and Drug and Alcohol Testing Services</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of physical examinations, drug and alcohol testing services from Choice Partners and Texas Smart Buy cooperative contracts in an amount not-to-exceed \$602,136, and authorization for the Superintendent to negotiate and execute the agreement annually through May 2027.</p> <p><b><u>Summary</u></b></p> <p>In April 2022, the Board approved use of Choice Partners Cooperative contract for the purchase of physical examinations, drug and alcohol testing services and related items, which expires in May 2023.</p> <p>The Fort Bend ISD Transportation Department is required to comply with the Texas Department of Transportation (TxDOT) regulations regarding annual physical examinations, drug and alcohol random testing, pre-employment testing, and post-accident testing. In order to be compliant with statutes and guidelines required by the Texas Department of Transportation (TxDOT) the Transportation Department is recommending Pinnacle Medical Management Corp. and Texas Alcohol and Drug Testing Services to provide these services to the District. These companies are experts in the industry and provide a wide variety of drug screening services, diagnostic tests, and physical exams that help the District establish a drug-free workplace.</p> <p>The various cooperative purchasing contracts will allow the District the continued support to perform random drug testing and physicals as needed thereby reducing the risk and liability associated with these types of services. The cooperative purchasing contract was formed under Section 791. Chapter 791, Interlocal Cooperation Act. The Interlocal Cooperation Act allows local governments the ability to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with other local governments and agencies of the state to perform governmental administrative functions.</p> <p>Under the authority granted in the Texas Government Code §791.001 et seq as amended allows Fort Bend ISD to enter into Inter-local agreements with any other Government Entity as defined in the Texas Government Code §791.001-791.029. Subparagraph (3) further stipulates that "Governmental functions and services" means all or part of a function or service in any of the following areas: (N) other</p>

	<p>governmental functions in which the contracting parties are mutually interested. Subparagraph (4) defines “Local government” to mean a: (A) county, municipality, special district, junior college district, or other political subdivision of this state or another state; and subparagraph (5).</p> <p>Renewal options are available through May 2027. This contract will be a one-year contract with three one-year renewal options through May 2027. Additional purchases may be made through other vendors utilizing Federal, State, and Regional Cooperative Contracts previously approved by the Board of Trustees.</p> <p><b><u>Background</u></b></p> <p>Expenditures for 2021-22 were \$150,710. Expenditures will not exceed \$602,136 through May 2027. Funding is included in the budget.</p>
Requested By:	Bryan Guinn, Chief Financial Officer Christopher Juntti, Chief Operations Officer (Interim)
Vendor:	Pinnacle Medical Management*** Texas Alcohol and Drug Testing Services Inc.
Budget Sources:	General Fund
Amount:	Not to Exceed \$602,136 through May 2027
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of “no bid” responses received:	N/A
Length of commitment:	One year contract with three one-year renewal options through May 2027
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

<b>BOT Meeting:</b>	<b>April 17, 2023</b>
<b>Solicitation No.:</b>	<b>23-048AR BuyBoard Purchasing Cooperative</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>Swimming Pool Chemicals, Supplies, and Equipment</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of swimming pool chemicals, supplies, and equipment from the BuyBoard purchasing cooperative contract in an amount not-to-exceed \$180,000, and authorization for the Superintendent to negotiate and execute the agreement through June 2026.</p> <p><b><u>Summary</u></b></p> <p>In September 2020, the Board approved use of the BuyBoard purchasing cooperative contract for the purchase of swimming pool chemicals, supplies, and equipment, which expires in May 2023.</p> <p>The Facilities Department is responsible for supplying chemicals and performing maintenance and repairs for the District aquatic facilities. This is necessary to ensure that repair and maintenance services to the swimming pools are performed in a manner that will maintain a clean and sanitary facility with a professional appearance. Many entities use the natatorium including the University Interscholastic League, TAPPS, USA Swimming, Water Polo, Synchronized Swimming, Special Olympics, Masters Swimmers, YMCA, USA Diving, summer leagues, wellness programs, cross training, and Fort Bend ISD Extended Learning.</p> <p>The cooperative purchasing contract will enable the District to continue to fulfill the District’s needs for goods and services for its swimming pools. The BuyBoard cooperative purchasing contract was formed under Section 791. Chapter 791, Interlocal Cooperation Act. The Interlocal Cooperation Act allows local governments the ability to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with other local governments and agencies of the state to perform governmental administrative functions.</p> <p>Under the authority granted in the Texas Government Code §791.001 et seq as amended allows Fort Bend ISD to enter into Inter-local agreements with any other Government Entity as defined in the Texas Government Code §791.001-791.029. Subparagraph (3) further stipulates that "Governmental functions and services" means all or part of a function or service in any of the following areas: (N) other governmental functions in which the contracting parties are mutually interested. Subparagraph (4) defines “Local government" to mean a: (A)</p>

	<p>county, municipality, special district, junior college district, or other political subdivision of this state or another state; and subparagraph (5) "Political subdivision" includes any corporate and political entity organized under state law.</p> <p>BuyBoard Purchasing cooperative offers quality, legal procurement, and contract solutions to meet government purchasing requirements. Contracts may only be used by governmental entities, such as school districts, charter schools, colleges and universities, municipalities, counties, other government agencies, and nonprofits. Staff at BuyBoard complete the legal, competitively bid government procurement process.</p> <p>Renewal options are available through May 2027. Additional purchases may be made through other vendors utilizing Federal, State, and Regional Cooperative Contracts previously approved by the Board of Trustees.</p> <p><b><u>Background</u></b></p> <p>Expenditures for 2021-22 were \$67,914. Expenditures will not exceed \$180,000 through June 2026. Funding is included in the budget.</p>
Requested By:	Bryan Guinn, Chief Financial Officer Christopher Juntti, Chief Operations Officer (Interim)
Vendor:	Progressive Commercial Aquatics, Inc.***
Budget Sources:	General Fund
Amount:	Not to Exceed \$180,000 through June 2026
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through June 2026
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the District.

<b>BOT Meeting:</b>	<b>April 17, 2023</b>
<b>Solicitation No.:</b>	<b>23-028AB Choice Partners &amp; Omnia Partners</b>
<b>References:</b>	<b>District Goal 5</b>
<b>Description:</b>	<p><b>Child Nutrition Equipment</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of Child Nutrition equipment from various vendors through Choice Partners and Omnia Partners Purchasing Cooperatives in an amount not-to-exceed \$5,000,000 and authorization for the Superintendent to negotiate and execute the agreements through June 2024.</p> <p><b><u>Summary</u></b></p> <p>The Child Nutrition Department (CND) has determined that there is an immediate need to replace aging kitchen equipment. This equipment will be purchased with existing CND resources. Since program funds can only be used for Child Nutrition program purposes, CND resources must be used to improve the quality of food served or to purchase needed supplies, services, or equipment. This replacement plan includes replacing large kitchen equipment, such as ovens, walk-in coolers or freezers, dish washing machines, steamers, reach in warmers or coolers, and serving lines at over 45 campuses.</p> <p>The various cooperative purchasing contracts will allow the Child Nutrition Department to replace outdated and non-functioning equipment. The cooperative purchasing contract was formed under Section 791, Chapter 791, Interlocal Cooperation Act. The Interlocal Cooperation Act allows local governments the ability to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with other local governments and agencies of the state to perform governmental administrative functions.</p> <p>Under the authority granted in the Texas Government Code §791.001 et seq as amended allows Fort Bend ISD to enter into Inter-local agreements with any other Government Entity as defined in the Texas Government Code §791.001-791.029. Subparagraph (3) further stipulates that "Governmental functions and services" means all or part of a function or service in any of the following areas: (N) other Choice Partners renewal options are available through June 2023. Omnia Partners renewal options are available through March 2025. Should the contract not renew for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method.</p>

	<p><b><u>Background</u></b></p> <p>Expenditures for 2021-22 for large kitchen equipment was \$165,125 and current year to date expenditure are \$296,674. Expenditures will not exceed \$5,000,000 through June 2024. Funding is included in the Child Nutrition budget.</p>
Requested By:	Bryan Guinn, Chief Financial Officer Matthew Antignolo, Executive Director Child Nutrition
Vendor:	1st Choice Restaurant Equipment & Supply, LLC*** Ace Mart Restaurant Supply Company*** Budget Restaurant Supply*** Commercial Kitchen Parts & Service*** Coolers Inc.*** Hobart Service*** Innoseal Systems Jean's Restaurant Supply Lowe's Parts Town, LLC (fka Heritage Food Service) *** Refrigeration Technologies, LLC School Food Service Innovations Shepherd Food Equipment Strategic Equipment, LLC*** The Edu-Source Corporation
Budget Sources:	Federal Funds Grant Funds
Amount:	Not to Exceed - \$5,000,000 through June 2024
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	1 year, with 1 one-year renewals, through June 2024.
Last solicitation date:	February 4, 2022
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

\*\*\* Previously awarded a contract of the same scope with the district.

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration and Approval: Joint Election Agreement and Contract for Election Services with Fort Bend County**  
**References: Policy BBB (Legal) and CCA (Legal)**  
**Department: Legal Services**

**Recommendation**

The Administration is recommending Board approval of a Joint Election Agreement and Contract for Election Services (“Agreement”) with Fort Bend County to coordinate and administer an election on Saturday, May 6, 2023, to elect one person to serve a full term as a Trustee in Positions 1, 4, and 5, and for the purpose of approving the issuance of bonds.

**Summary**

Texas Education Code §11.0581 requires a public school district to conduct an election of Trustees with other jurisdictions pursuant to a joint election agreement described in Election Code §271.002(c). Fort Bend ISD contracts with Fort Bend County to act as the election administrator and conduct these joint elections. On January 9, 2023, the Board of Trustees adopted an Order of Election for May 6, 2023, the uniform election date for three trustee positions that identified voting locations in compliance with Texas Election Code §43.004.

On February 16, 2023, the Board adopted an Order of Election for voter approval of the issuance of bonds. Proposition A is a general school building bond which includes \$616 million to repair many campus facilities, and funds to rebuild three schools. Propositions B and C concern electronic devices and construction of a natatorium, respectively.

Attachment “A” to the Agreement lists the updated voting locations for election day, May 6, 2023. Early voting by personal appearance will be held at the updated locations, dates, and times listed in Attachment “B.”

Fort Bend County estimates the cost for FBISD’s general and special election to be \$316,664.00. Attachment “C” is a worksheet that provides details on the calculation of the estimate. The estimated cost is significantly higher than the district’s cost for previous elections; the 2022 general election cost \$103,894.50. The estimated cost is higher primarily because larger municipalities, e.g., Missouri City, Richmond, Rosenberg, and Sugar Land, are not holding an election. Therefore, the cost of the election is shared with a few smaller jurisdictions, i.e., Beasley, Stafford, Needville ISD and a few municipal utility districts and emergency service districts.

Recommended by: [OBJ]

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Robert Scamardo  
General Counsel

THE STATE OF TEXAS  
COUNTY OF FORT BEND

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

THIS CONTRACT made by and between Fort Bend County, a body corporate and politic under the laws of the State of Texas, acting herein by and through the Fort Bend County Elections Administrator pursuant to Texas Election Code Section 31.092, hereinafter referred to as the "County", and the Fort Bend Independent School District hereinafter referred to as "Political Subdivision," for a joint May 6, 2023 election pursuant to Texas Election Code Section 271.002 .

*RECITAL*

The Fort Bend Independent School District is holding a General Election on May 6, 2023 (at the expense of the Political Subdivision) for the purpose of electing Trustees in Districts 1, 4, and 5 and a Special Election for the purpose of approving, or disapproving, bonds.

The County owns the Election Systems & Software EVS 6020 Voting System consisting of the ExpressVote Ballot Marking Device, the ExpressTouch electronic tabulation device, the DS-200 Precinct Tabulator, and the DS-450 Central Scanner and tabulator, which have been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012. Political Subdivision desires to use the County's electronic voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

I. ADMINISTRATION

The parties agree to hold a "Joint Election" in accordance with Chapter 271 of the Texas Election Code and this agreement. The Fort Bend County Elections Administrator, hereinafter referred to as "Elections Administrator", shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Political Subdivision agrees to pay the County for equipment, supplies, services, and administrative costs as provided in this agreement. The Elections Administrator shall serve as the administrator for the Joint Election; however, the Political Subdivision shall remain responsible for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of the Political Subdivision.

It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that the County may enter into other joint election agreements and contracts for election services for those purposes on terms and conditions generally similar to those set forth in this contract. Political Subdivision agrees that the County may enter into joint election agreements with other political subdivisions that may have territory located partially or wholly within the boundaries of Political Subdivision, and in such case all parties sharing common territory shall share a joint ballot on the County's electronic voting system at the applicable polling places. In such cases, costs shall be pro-rated among the participants according to Section X of this contract.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

## II. LEGAL DOCUMENTS

Political Subdivision shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or Political Subdivision's governing body, charter, or ordinances.

**Preparation of the necessary materials for notices and the official ballot shall be the responsibility of Political Subdivision, including translation to languages other than English.** Political Subdivision shall provide a copy of their respective election orders and notices to the Elections Administrator.

## III. VOTING LOCATIONS

The County has adopted a countywide polling place program. Voters who reside in Fort Bend County who wish to participate in this Joint Election may cast a ballot at any polling place open for this election. Voters who do not reside in Fort Bend County but within the boundaries of Political Subdivision and wish to participate in this Joint Election shall be assigned to one Early Voting and one Election Day polling location. The Elections Administrator shall select and arrange for the use of and payment for all Election Day voting locations. The proposed voting locations are listed in Attachment A of this agreement. In the event a voting location is not available, the Elections Administrator will arrange for use of an alternate location with the approval of the Political Subdivision. The Elections Administrator shall notify the Political Subdivision of any changes from the locations listed in Attachment A.

If polling places for the May 6, 2023 joint election are different from the polling place(s) used by Political Subdivision in its most recent election, the County agrees to post a notice no later than May 6, 2023 at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the polling place names and addresses in effect for the May 6, 2023 election.

## IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

The County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location in accordance with Chapter 32 of the Texas Election Code. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, Political Subdivision agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish).

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying the person of the appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at an hourly rate established by the County pursuant to Texas Election Code Section 32.091. Judges and Clerks will be compensated for actual time working at a polling place, time spent preparing the polling location prior to Election Day, and time spent attending any training classes required to successfully conduct the election. The election judge will receive an additional sum of \$25.00 for picking up the election supplies prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close.

The Elections Administrator may employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies during early voting and on Election Day, and for the efficient tabulation of ballots at the central counting station. Part-time personnel working in support of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the rate set by the County.

It is agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this election are Independent contractors and are not employees or agents of the County. No statement contained in this Agreement shall be construed so as to find any judge, clerk, or any other election personnel an employee or agent of the County, and no election personnel shall be entitled to the rights, privileges, or benefits of County employees except as otherwise stated herein, nor shall any election personnel hold himself out as an employee or agent of the County, unless considered a county employee as determined by the Fort Bend County Human Resources Department. It is further agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this election are Independent contractors and are not employees or agents of Political Subdivision. No statement contained in this Agreement shall be construed so as to find any judge, clerk, or any other election personnel an employee or agent of Political Subdivision, and no election personnel shall be entitled to the rights, privileges, or benefits of Political Subdivision employees except as otherwise stated herein, nor shall any election personnel hold himself out as an employee or agent of Political Subdivision, unless considered an employee of the Fort Bend Independent School District as determined by the Human Resources Department of the Fort Bend Independent School District.

#### V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for all election supplies and voting equipment including, but not limited to official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Political Subdivision shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which Political Subdivision's ballot is to be printed). This list shall be delivered to the Elections Administrator prior to the deadlines as described in section XVI. Political Subdivision shall be responsible for proofreading and approving the ballot insofar as it pertains to Political Subdivision's candidates and/or propositions.

If the boundaries of the political subdivision extend into another county, it shall be the responsibility of the political subdivision to request a poll book from the voter registrar of those counties and provide to the Elections Administrator within five calendar days before the start of Early Voting. It shall also be the responsibility of the Political Subdivision to request copies of Ballot by Mail applications from the Early Voting Clerk of those counties. Applications for ballot should be provided the latter of 45 days prior to Election Day, or 5 days after the calling of the election by the governing body of the political subdivision.

#### VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. The participating authorities agree to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist

in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by the County pursuant to Section 83.052 of the Texas Election Code.

Early Voting by personal appearance will be held at the locations, dates, and times listed in Attachment "B" of this document. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by Political Subdivision shall be forwarded immediately by fax or courier to the Elections Administrator for processing. Political Subdivision shall provide to the Elections Administrator copies of all ballot by mail applications submitted by voters who do not reside in Fort Bend County but within the boundaries of Political Subdivision.

Upon request, the Elections Administrator shall provide Political Subdivision a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

## VII. EARLY VOTING BALLOT BOARD

The County shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge of Central Count, with the assistance of the Elections Administrator, shall appoint two or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

## VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager:	John Oldham, Elections Administrator
Tabulation Supervisor:	Chase Wilson, Assistant Elections Administrator
Presiding Judge:	Maria Rose Gonzalez, Elections Coordinator

The counting station manager or his representative shall deliver timely cumulative reports of the election results as precincts report to the central counting station and are tabulated. The manager shall be responsible for releasing cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies or electronic transmittals by facsimile (when so requested) and by posting to the Elections Administrator's web page located at "[www.fortbendvotes.org](http://www.fortbendvotes.org)".

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted, and will deliver a copy of the unofficial canvass to the Political Subdivision as soon as possible after all returns have been tabulated. All participating authorities shall be responsible for the official canvass of their respective elections.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

## IX. RUNOFF ELECTION

Political Subdivision shall have the option of extending the terms of this agreement through its runoff election, if applicable. In the event of such runoff election, the terms of this agreement shall automatically extend unless the Political Subdivision notifies the Elections Administrator in writing within 10 days of the original election.

Political Subdivision and the elections Administrator shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in any runoff election.

## X. ELECTION EXPENSES AND ALLOCATION OF COSTS

Political Subdivision agrees to share the costs of administering the Joint Election. Allocation of costs, unless specifically stated otherwise, is mutually agreed to be shared among the total number of political subdivisions. Costs for polling places shared by the County, Political Subdivision, and other political subdivisions shall be pro-rated among the participants to this agreement.

Any expenses incurred in the rental of polling place facilities shall be pro-rated among the participants to this agreement.

It is agreed that the normal rental rate charged for the County's voting equipment used on Election Day shall be pro-rated among the participants to this agreement.

Costs for Early Voting by Personal Appearance shall be allocated as shown in Attachment C of this document.

Political Subdivision agrees to pay the County an administrative fee equal to ten percent (10%) of its total billable costs in accordance with Section 31.100(d) of the Texas Election Code.

## XI. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Political Subdivision may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. Political Subdivision is fully liable for any expenses incurred by the County on behalf of Political Subdivision plus an administrative fee of ten percent (10%) of such expenses. Any monies deposited with the county by Political Subdivision shall be refunded, minus the aforementioned expenses and administrative fee if applicable.

## XII. RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of Political Subdivision to bring to the attention of the Elections Administrator

any notice of pending election contest, investigation, litigation or open records request that may be filed with Political Subdivision.

### XIII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. Political Subdivision agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and Political Subdivision's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

### XIV. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, that other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Fort Bend County Treasurer and the Fort Bend County Auditor in accordance with Section 31.099 of the Texas Election Code.
3. In the event that legal action is filed contesting Political Subdivision's election under Title 14 of the Texas Election Code, Political Subdivision shall choose and provide, at its own expense, legal counsel for the County, the Elections Administrator, and additional election personnel as necessary.
4. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
5. The parties agree that under the Constitution and laws of the State of Texas, neither the County nor Political Subdivision can enter into an agreement whereby either party agrees to indemnify or hold harmless another party; therefore, all references of any kind, if any, to indemnifying or holding or saving harmless for any reason are hereby deleted.
6. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Fort Bend or Harris Counties, Texas.
7. In the event of one of more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
8. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
9. The waiver by any party of a breach of any provision of this agreement shall not operate as or be construed as a waiver of any subsequent breach.

Any amendments of this agreement shall be of no effect unless in writing and signed by all parties hereto.

XV. COST ESTIMATES AND DEPOSIT OF FUNDS

It is estimated that Political Subdivision’s obligation under the terms of this agreement shall be \$316,664.00. The Political Subdivision agrees to pay to the County a deposit of \$190,000.00 which is approximately sixty (60) percent of the total estimated obligation of Political Subdivision to the County under this agreement. This deposit shall be paid to the County within ten (10) days of the City’s receipt of this agreement, authorized by the governing bodies of both parties and fully executed by both parties. The exact amount of the Political Subdivision’s obligation under the terms of this agreement shall be calculated after the May 6, 2023 election (or runoff election, if applicable), and if the amount of the Political Subdivision’s obligation exceeds the amount deposited, the Political Subdivision shall pay to the County the balance due within thirty (30) days after receipt of the final invoice from the Elections Administrator. However, if the amount of the Political Subdivision’s obligation is less than the amount deposited, the County shall refund to the Political Subdivision the excess amount paid within thirty (30) days after final costs are calculated.

XVI. RESULT OF NON-COMPLIANCE OF DEADLINES

The Political Subdivision agrees that it shall provide ballot details to the Elections Office not later than the 68th day (February 27, 2023) before the election. It is understood that if the ballot details are not provided to the Elections Office by the 64th day before the election (March 03, 2023) that the Elections Office may impose a penalty fee of \$1000.00 assessed to the total cost. It is also understood that if the ballot details are not provided to the Elections Office by the 60th day before Election Day (March 7, 2023), this contract will be declared null and void and it will be the responsibility of the political entity to conduct a separate election.

IN TESTIMONY HEREOF, this agreement, its multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to-wit:

- (1) It has on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 been executed on behalf of Fort Bend County by the Elections Administrator pursuant to the Texas Election Code Section 31.092 so authorizing;
- (2) It has on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 been executed on behalf of the Fort Bend Independent School District by its Presiding Officer or authorized representative, pursuant to an action by the Governing Body of the Fort Bend Independent School District.

FORT BEND COUNTY

By \_\_\_\_\_  
John Oldham  
Elections Administrator

FORT BEND INDEPENDENT SCHOOL DISTRICT:

By \_\_\_\_\_

Election Day Voting Centers

Centros de votación el día de las elecciones

COUNTYWIDE POLLING PLACE	Voting Location	ADDRESS	CITY	ZIP
Beasley City Hall	CITY HALL BACK BOARDROOM	319 S. Third Street	BEASLEY, TX	77417
Bowie Middle	Main Hallway by Gym	700 Plantation Dr	RICHMOND, TX	77406
Brazos Bend Baptist Church	Education Building	22311 FM 762 Rd	NEEDVILLE, TX	77461
Briarchase Missionary Bapt Ch.	Fellowship hall	16000 Blueridge Rd	MISSOURI CITY, TX	77489
Campbell Elem	TBD	1000 Shadow Bend Drive	SUGAR LAND, TX	77479
Chasewood Clubhouse	Level 1 (Clubhouse Facility)	7622 Chasewood Dr	MISSOURI CITY, TX	77489
Cinco Ranch Branch Library	Meeting Room	2620 Commercial Center Blvd.	KATY, TX	77494
Clements HS	ROPES Building	4200 Elkins Rd	SUGAR LAND, TX	77479
Commonwealth Clubhouse	Clubhouse	4330 Knightsbridge Blvd	SUGAR LAND, TX	77479
Crockett Middle	Girls Gym	19001 Beechnut St	RICHMOND, TX	77407
Elkins HS	Front lobby	7007 Knights Ct	MISSOURI CITY, TX	77459
Fairgrounds Bldg D	Main Building	4310 Highway 36 S	ROSENBERG, TX	77471
Fort Bend ISD Admin. Bldg.	Lobby	16431 Lexington Blvd	SUGAR LAND, TX	77479
Four Corners Community Center	"Sprint Room"	15700 Old Richmond Road	SUGAR LAND, TX	77498
Fulshear HS	Front of Auditorium	9302 Charger Way	FULSHEAR, TX	77441
Garcia Middle	Gym Area Hallway	18550 Old Richmond Rd	SUGAR LAND, TX	77478
George Bush HS	Gym Foyer	6707 FM 1464 RD	RICHMOND, TX	77407
Great Oaks Baptist Church	Parish Hall	7101 FM 2759 Rd	RICHMOND, TX	77469
Hightower HS	Front Lobby	3333 Hurricane Ln	MISSOURI CITY, TX	77459
Hunters Glen Elem	Gym	695 Independence Blvd	MISSOURI CITY, TX	77459
Imperial Park Recreation Center	Meeting Room	234 Matlage Way	SUGAR LAND, TX	77478
Jacks Conference Center	Main Room	3232 Austin Pkwy	SUGAR LAND, TX	77479
Jones Creek Ranch Park	Main Room	7714 FM 359 Rd	RICHMOND, TX	77406
Kempner HS	Side hallway thru student park	14777 Voss Rd	SUGAR LAND, TX	77498
Kendleton Church of God	ED Building	619 FM 2919 Rd	KENDLETON, TX	77417
Kroger Riverstone	Community Room	18861 University Blvd	SUGAR LAND, TX	77479
Lake Olympia Club House	Ballroom	180 Island Blvd	MISSOURI CITY, TX	77459
Lantern Lane Elem.	cafeteria	3323 Mission Valley Dr	MISSOURI CITY, TX	77459
Lexington Creek Elem	Gymnasium	2335 Dulles Ave	MISSOURI CITY, TX	77459
Lindsey Elem	TBD	2431 Joan Collier Trace	KATY, TX	77494
Living Word Lutheran Church	Life Center - Courtyard Side	3700 South Mason Road	KATY, TX	77450
Lost Creek Conference Center	Main Room	3703 Lost Creek Blvd	SUGAR LAND, TX	77478
M.R. Massey Admin. Bldg.	Event Space	1570 W. Sycamore Rd	FRESNO, TX	77545
Maryam Islamic Center	Multi-purpose Area/Room	504 Sartartia Rd	SUGAR LAND, TX	77479
Meadows Place City Hall	Council Chambers	1 Troyan Dr	MEADOWS PLACE, TX	77477
Mission Bend Library	Meeting Room	8421 Addicks Clodine Rd	HOUSTON, TX	77083
Missouri City Baptist Church	Multipurpose Building	16816 Quail Park Dr	MISSOURI CITY, TX	77489
Missouri City Visitors Center	Main Room	1522 Texas Parkway	MISSOURI CITY, TX	77489
Mustang Community Center	Classroom	4521 FM 521 Rd	FRESNO, TX	77545
Pinnacle Senior Center	Multi-purpose Room	5525 Hobby St	HOUSTON, TX	77053
Quail Valley Elem	Main Room	3500 Quail Village Dr	MISSOURI CITY, TX	77459
Quail Valley Fund Office	Board Room	3603 Glenn Lakes Ln	MISSOURI CITY, TX	77459
Reese Tech Ctr	B116 - Physical Therapy Room	12300 University Blvd	SUGAR LAND, TX	77479
Ridge Point HS	Gym Foyer	500 Waters Lake Blvd.	MISSOURI CITY, TX	77459
Ridgegate Community Ass'n	Main Room	5855 West Ridgecreek Dr	HOUSTON, TX	77489
Ridgemont Early Childhood Ctr	Extended Day Room	5353 Ridgecreek Circle	HOUSTON, TX	77053
River Park Recreation Ctr.	Rec Center	5875 Summit Crk Drive	SUGAR LAND, TX	77479
Road and Bridge (Needville)	Meeting Room	3743 School St	NEEDVILLE, TX	77461
Rosenberg Annex Building	varies	4520 Reading Rd	ROSENBERG, TX	77471
Sartartia Middle	Front Area	8125 Homeward Way	SUGAR LAND, TX	77479
Sienna Annex	Community Room	5855 Sienna Springs Way	MISSOURI CITY, TX	77459
Simonton City Hall	Meeting Room	35011 FM 1093	SIMONTON, TX	77476
Stafford City Hall	Large Conference Room	2610 S Main St	STAFFORD, TX	77477
Sugar Lakes Clubhouse	Clubhouse	930 Sugar Lakes Dr	SUGAR LAND, TX	77478
Sugar Land Branch Library	Meeting Room	550 Eldridge Rd	SUGAR LAND, TX	77478
Sugar Land Church of God	Fellowship Hall	1715 Eldridge Rd	SUGAR LAND, TX	77478
Thompsons City Hall	Community Center	520 Thompson Oil Field Road	THOMPSONS, TX	77481
Townewest Towne Hall	Main Room	10322 Old Towne Ln	SUGAR LAND, TX	77498
University Branch Library	Meeting Room 1	14010 University Blvd	SUGAR LAND, TX	77479
Westlake Preparatory Academy	Back Classroom	23300 Bellaire Blvd	RICHMOND, TX	77406
Williams Elem	TBD	1541 FM 762 RD	RICHMOND, TX	77469

**Fort Bend County Early Voting Schedule**  
**May 6, 2023 General Election**  
*Calendario de votación anticipada del condado*  
*de Fort Bend Elecciones generales del 6 de mayo de 2023*

<b>Early Voting Location</b>	<b>Hours(Horas)</b>			
	Monday – Friday April 24 – 28, 2023 (lunes – viernes) (24-28 de abril, 2023)	Saturday April 29, 2023 (sábado) (29 de abril, 2023)	Sunday April 30, 2023 (domingo) (30 de abril, 2023)	Monday – Tuesday May 1 – May 2, 2023 (lunes – martes) (1 – 2 de mayo, 2023)
<b>Bowie Middle</b> 700 Plantation Dr, Richmond <b>Clements High School</b> 4200 Elkins Road, Sugar Land <b>Commonwealth Clubhouse</b> 4330 Knightsbridge Blvd, Sugar Land <b>Fort Bend ISD Administration Building</b> 16431 Lexington Blvd, Sugar Land <b>Four Corners Community Center</b> 15700 Old Richmond Rd, Sugar Land <b>Fulshear High School</b> 9302 Charger Way, Fulshear <b>Hightower High School</b> 3333 Hurricane Ln, Missouri City <b>Jacks Conference Center</b> 3232 Austin Pkwy, Sugar Land <b>Jones Creek Ranch Park</b> 7714 FM 359 Rd, Richmond <b>Kroger Riverstone</b> 18861 University Blvd, Sugar Land <b>Meadows Place City Hall</b> 1 Troyan Dr, Meadows Place <b>Missouri City Visitors Center</b> 1522 Texas Pkwy, Missouri City <b>Quail Valley Fund Office</b> 3603 Glenn Lakes Ln, Missouri City <b>Reese Technical Center</b> 12300 University Dr, Sugar Land <b>Ridge Point High School</b> 500 Waters Lake Blvd, Missouri City <b>Road and Bridge (Needville)</b> 3743 School St, Needville <b>Rosenberg Annex Building</b> 4520 Reading Rd, Rosenberg <b>Sienna Annex</b> 5855 Sienna Springs Way, Missouri City	<b>All Sites are open 7:00 A.M. To 7:00 P.M.</b>	<b>All Sites are open 8:00 A.M. To 5:00 P.M.</b>	<b>All Sites are open 12:00 P.M To 6:00 P.M.</b>	<b>All Sites are open 7:00 A.M. To 7:00 P.M.</b>
<b>Chasewood Clubhouse</b> 7622 Chasewood Dr, Missouri City <b>Great Oaks Baptist Church</b> 7101 FM 2759 Rd, Richmond <b>Lost Creek Conference Center</b> 3703 Lost Creek Blvd, Sugar Land <b>Sugar Land Branch Library</b> 550 Eldridge Rd, Sugar Land	<b>All Sites are open 7:00 A.M. To 7:00 P.M.</b>	<b>All Sites are open 8:00 A.M. To 5:00 P.M.</b>	<b>All Sites are CLOSED</b>  <i>(Todos los sitios están cerrados)</i>	<b>All Sites are open 7:00 A.M. To 7:00 P.M.</b>
<b>Beasley City Hall</b> 319 S 3 <sup>rd</sup> Street, Beasley <b>Cinco Ranch Branch Library</b> 2620 Commercial Center Blvd, Katy <b>Stafford City Hall</b> 2610 South Main Street, Stafford	<b>All Sites are open 8:00 A.M. To 5:00 P.M</b>	<b>All Sites are open 8:00 A.M. To 5:00 P.M</b>	<b>All Sites are CLOSED</b>  <i>(Todos los sitios están cerrados)</i>	<b>All Sites are open 7:00 A.M. To 7:00 P.M.</b>

**Fort Bend ISD proposed Election Services Contract  
Estimate for the conduct of the May 6, 2023 Election**

**A. Statistical Information**

1. Number of Registered Voters	<u>266,266</u>
2. Number of Precincts	<u>114</u>
3. Number of election day polling places (excluding early voting)	<u>61</u>
4. Number of polling places shared with another entity	<u>61</u>
5. Number of public buildings used as polling places	<u>45</u>
6. Number of early voting stations	<u>25</u>
7. Voting system:	<u>Hybrid</u>

**B. Cost of Election**

		Estimate	Actual
1. Early Voting and Election Day personnel <i>(TEC § 32.091, 32.092, 32.114, 83.052, 271.013)</i>			
a. Early voting clerks	Clerks x Rate x Hours / Entities <u>50</u> x <u>\$20</u> x <u>117</u> / <u>1</u>	<u>\$117,000</u>	<u>\$0.00</u>
b. Election day judges / clerks	<u>42</u> Location(s) x Clerks x Rate x Hours / Entities <u>1</u> x <u>\$20</u> x <u>14</u> / <u>1</u> <u>2</u> x <u>\$17</u> x <u>14</u> / <u>1</u>	<u>\$11,760</u> <u>\$19,992</u>	<u>\$0.00</u> <u>\$0.00</u>
2. Early Voting Ballot Board & central counting station personnel <i>(TEC § 87.005, 127.006)</i>			
a. Clerks and Judges		<u>\$1,400</u>	<u>\$0.00</u>
3. Election Day Field Techs and Other Temp workers		<u>\$500</u>	<u>\$0.00</u>
4. Elections Administration Dept. Staff overtime <i>(TEC § 31.100(e))</i>		<u>\$800</u>	<u>\$0.00</u>
	Subtotal of Labor Cost	<u>\$151,452</u>	
5. FICA & Workers Comp	11.45% x \$151,452 =	<u>\$17,341</u>	
6. Election supplies & equipment			
<b>Early Voting</b>	Quant x Cost / Entities		
a. Early Voting supply kits	<u>14</u> x <u>\$35</u> / <u>1</u>	<u>\$490</u>	<u>0.00</u>
b. Early Voting ExpressVotes	<u>60</u> x <u>\$175</u> / <u>1</u>	<u>\$10,500</u>	<u>0.00</u>
c. Early Voting ExpressTouch	<u>14</u> x <u>\$150</u> / <u>1</u>	<u>\$2,100</u>	<u>0.00</u>
d. Early Voting DS-200	<u>14</u> x <u>\$250</u> / <u>1</u>	<u>\$3,500</u>	<u>0.00</u>
e. Wireless Communication (phone & hot	<u>14</u> x <u>\$75</u> / <u>1</u>	<u>\$1,050</u>	<u>0.00</u>
f. Ballot Stock	<u>18000</u> x <u>0.12</u> / <u>1</u>	<u>\$2,160</u>	<u>\$0.00</u>
<b>Election Day</b>			
g. Election Day supply kits	<u>42</u> x <u>\$35</u> / <u>1</u>	<u>\$1,470</u>	<u>\$0.00</u>
h. Election Day ExpressVotes	<u>114</u> x <u>\$175</u> / <u>1</u>	<u>\$19,950</u>	<u>\$0.00</u>
i. Election Day ExpressTouch	<u>42</u> x <u>\$150</u> / <u>1</u>	<u>\$6,300</u>	<u>\$0.00</u>
j. Election Day DS-200	<u>42</u> x <u>\$250</u> / <u>1</u>	<u>\$10,500</u>	<u>\$0.00</u>
k. Wireless Communication (phones & hot	<u>42</u> x <u>\$75</u> / <u>1</u>	<u>\$38</u>	<u>\$0.00</u>
l. Ballot Stock	<u>10000</u> x <u>0.12</u> / <u>1</u>	<u>\$1,200</u>	<u>\$0.00</u>
8. Delivery of Voting Equipment & Supplies			
a. Early Voting & Election Day		<u>\$48,000</u>	<u>\$0.00</u>
9. Polling Place Rental <i>(TEC § 43.031, 43.033)</i>			
a. Election (number of polling places rented)		<u>\$6,100</u>	<u>\$0.00</u>

10	Publication of electronic voting system notices ) (TEC § 127.096(a))				
	a. Election			<u>\$25</u>	<u>\$0.00</u>
11.	Miscellaneous election expenses (itemize)				
	a. Gen				
	Ballot Layout & Coding			<u>\$400</u>	<u>\$0.00</u>
	Absentee Ballots -Printed & Mailed				
		<u>2500</u> Ballots	x	<u>\$2</u>	<u>\$5,000</u>
	Mileage reimbursements			<u>\$300</u>	<u>\$0.00</u>
	Posting of Bond				
		<u>0</u> Locations	x	<u>\$3</u>	<u>\$0</u>
	Printing of Notices				
		<u>0</u> Pages	x	<u>0</u> Locations	x
				<u>\$0.03</u>	<u>\$0</u>
	<i>SUBTOTAL</i>			<u>\$287,876</u>	
12.	Election Services Contract Administrative Fee (TEC § 31.100(d))		<u>10%</u>		
	a. Election			<u>\$28,788</u>	
13.	<b>Cost of Joint election</b>			<b><u>\$316,664</u></b>	<b><u>\$0.00</u></b>

**For: Fort Bend ISD Board of Trustees**  
**Date: April 17, 2023**  
**Action: Consideration to give direction to the Superintendent regarding Policy EIC (LOCAL)**  
**References: Policy BBE (LOCAL)**  
**Department: Legal Services**

**Summary**

Board members have asked for Board consideration to give direction to the Superintendent regarding Board Policy EIC (LOCAL) governing Academic Achievement: Class Ranking that was revised in 2019.

Board Policy BBE (Local) states “When the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Board member may request that the issue be placed on the agenda. Policy BBE (LOCAL) also provides Directives to the Superintendent shall be by Board action.