

**Notice of Public Budget Hearing**  
**The Board of Trustees**  
**Fort Bend Independent School District**

Monday, December 6, 2021

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Notice is hereby given that a Board of Trustees Public Budget Hearing will be held on Monday, December 6, 2021, beginning at 6:00 PM in the Board Room of the Fort Bend ISD Administration Building, 16431 Lexington Blvd., Sugar Land, TX 77479. Members of the public may also register to

address the Board at the following address:

<https://www.fortbendisd.com/cms/lib/TX01917858/Centricity/Domain/83/New%20Agenda%20Review%20Address%20Form%201-12-21.pdf>. Requests to address the Board must be submitted no later than 4:30 p.m. on the day of the meeting. It is the Board of Trustees' intent that a quorum of the Board of Trustees will be physically present at this location, although one or more Trustees may participate via video conference. The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Organization/649>.

1. Call to order at 6:00 PM with announcement by the chair as to the presence of a quorum, that the meeting has been duly called and that notice of the meeting has been posted for the time and manner required by law.

2. Review

A. Board Governance

1. Consider Approval of Previous Meeting Minutes. 4

B. Board Goal 4: Fort Bend ISD will develop students' social-emotional, academic, literacy, language, and life skills in a safe and secure Collaborative Community at every school.

1. Consideration and possible approval to notify the Commissioner of the district's intent to renew the District of Innovation plan. 26

C. Scalable Systems

1. Review Purchases Exceeding \$50,000. Specifically for:

a. Consideration and possible approval of Art Supplies, Equipment, and Related Items for campuses. 28

b. Consideration and possible approval for the purchase of Austin High School Band Uniforms. 32

c. Consideration and possible approval for the continued purchase of the District Firewall Refresh Project through March 2026. 34

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| d. Consideration and possible approval of Waste Disposal, Recycling, and Related Services.   | 36 |
| e. Consideration and approval for continued purchase of Routefinder, Transportation Routing Software.  | 41 |
| f. Consideration and possible approval for continued purchase of gate and door products.   | 43 |
| g. Consideration and possible approval for purchase of ruggedized laptop computers, services and related items for Police Department Laptop Refresh.   | 45 |
| h. Consideration and possible approval for the purchase of an all-in-one video production, recording, livestreaming and video solution.  | 49 |
| 2. Consideration and possible approval for a Construction Auditing Professional Service Agreement with Moss Adams LLP to perform Auditing services to the Bond 2018 CMAR projects.   | 51 |
| 3. Consideration and possible approval of a blanket easement with CenterPoint Energy for the electrical services to ES #54.  | 55 |
| 4. Consideration and possible approval to execute a water line easement at Kempner High School with the City of Sugar Land.  | 80 |
| 3. Public Comments on Agenda Items Posted for this Meeting.  |    |
| 4. Convene in closed session under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student. |    |
| A. Section 551.074: Personnel Matters  |    |
| 1. Deliberate recommendation to propose termination of term employment contract.   |    |
| 5. Reconvene in Open Session.  |    |
| 6. Consider Action on Closed Session Items.  |    |
| 7. Adjournment.  |    |

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The following Fort Bend ISD Goals may be referenced in agenda items included in this document:

- Goal 1: Fort Bend ISD will provide an equitable learning environment that provides all students access to the FBISD curriculum.
- Goal 2: Fort Bend ISD will ensure students own and are responsible for their learning, behavior, and progress through the FBISD curriculum.
- Goal 3: Fort Bend ISD will provide an inclusive, collaborative, and fluid learning environment with opportunities for both risk-taking and success.
- Goal 4: Fort Bend ISD will develop students' social-emotional, academic, literacy, language, and life skills in a robust Collaborative Community at every school.
- Goal 5: Fort Bend ISD will develop an organizational culture that embraces care, respect, safety, and inclusion.

**For: Fort Bend ISD Board of Trustees**  
**Date: December 6, 2021**  
**Action: Review: Minutes of Previous Meetings**  
**Reference: Board Policy BE (Local)**  
**Department: Office of the Superintendent**

**Recommendation**

Consideration and possible approval of minutes of the following Fort Bend ISD Board of Trustee meetings:

- August 26, 2021 4:30 p.m. Special Called Meeting
- August 30, 2021 6:00 p.m. Called Meeting and Agenda Review
- September 16, 2021 6:00 p.m. Special Called Meeting
- September 20, 2021 6:00 p.m. Regular Business Meeting

**Summary**

Board Policy BE (Local) states, “Board action shall be carefully recorded by the Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.”

Recommended by:

Christie Whitbeck  
Superintendent of Schools

Submitted by:

Rob Scamardo  
General Counsel

Minutes  
Board of Trustees  
Special Called Meeting  
August 26, 2021

A Board of Trustees Special Called Meeting was held on Monday, August 26, 2021, beginning at 4:30 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. Members of the public viewed the Live Stream of the meeting at the following address: <https://www.fortbendisd.com/BoardMeetingLivestream>. Members of the public also registered to address the Board at the following address: <https://www.fortbendisd.com/cms/lib/TX01917858/Centricity/Domain/83/New%20Regular%20Business%20Address%20Form%201-12-21.pdf>. Requests to address the Board were submitted no later than 3:00 p.m. on the day of the meeting. It was the Board of Trustees' intent that a quorum of the Board of Trustees would be physically present at this location, although one or more Trustees may have participated by video conference. The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=493507>. The meeting was recorded as required by law, and the recording is available to the public at:

<https://www.youtube.com/watch?v=xzmryrMZbl4>

Presiding Officer.....Mr. Dave Rosenthal, President

Board Members Present

Mr. Jim Rice, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mrs. Judy Dae  
Mrs. Kristen Davison Malone (via videoconference)  
Mrs. Angie Hanan  
Ms. Denetta Williams (via videoconference)

School Officials Present

Diana Sayavedra, Acting Superintendent of Schools  
Beth Martinez, Chief Academic Officer  
Veronica Sopher, Chief Communications Officer  
Bryan Guinn, Chief Financial Officer  
Long Pham, Chief Information Officer  
Oscar Perez, Chief Operations Officer  
Robert Scamardo, General Counsel  
David Rider, Chief of FBISD Police Department

Others Present

Rick Morris, Board Counsel

1. Meeting Called to Order

President Rosenthal called the meeting to order at 4:32 p.m. announcing the presence of a quorum and that the meeting had been duly called and the notice posted for the time and manner required by law.

## 2. Convene in Closed Session

The Trustees convened in closed session at 4:33 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: Section 551.071 – For a private consultation with their attorney on any or all subjects or matters authorized by law; and Section 551.074 – Personnel matters.

### A. Section 551.074: Personnel Matters

#### 1. Superintendent Search – Deliberate naming of lone finalist

## 3. Reconvene in Open Session

The Trustees reconvened in open session at 5:09 p.m.

## 4. Consider Action on Closed Session Item

MOTION was made by Mr. Rice and SECONDED by Ms. Dae to name Dr. Christie Whitbeck Lasenby as the lone finalist for the position of Superintendent of Schools for the Fort Bend Independent School District.

Mrs. Hanan expressed gratitude on behalf of the Board to all the candidates who participated in the superintendent search.

Mrs. Dae expressed her confidence in Dr. Whitbeck as the lone finalist for the position of Superintendent of Schools.

Mrs. Malone expressed her confidence in Dr. Whitbeck as the lone finalist for the position of Superintendent of Schools.

Mr. Rice shared the Board spent 52 hours over nine (9) days reviewing resumes, conducting interviews, and deliberating to fill the position of Superintendent of Schools.

Mr. Rice shared he, Dr. Gilliam, and President Rosenthal met with three (3) Trustees from Bryan ISD, the Mayor of Bryan, a Councilmember of Bryan, and a Pastor of Bryan, with two (2) members of the Bond Steering Committee, the PAC Committee, and staff members of Bryan ISD who all shared their confidence in Dr. Whitbeck.

Mr. Rice expressed his confidence in Dr. Whitbeck as the lone finalist for the position of Superintendent of Schools.

President Rosenthal shared the accomplishments of Dr. Whitbeck during her time as Superintendent of Bryan ISD.

President Rosenthal expressed his confidence in Dr. Whitbeck as the lone finalist for the position of Superintendent of Schools.

Dr. Gilliam expressed her confidence in Dr. Whitbeck as the lone finalist for the position of Superintendent of Schools.

President Rosenthal expressed gratitude to the Administration staff, especially Jessilyn Allen, Tracy Kennon, and Yadira Vasquez for their assistance during the superintendent search. Ayes – 6. Nos – 0. Abstain by Ms. Williams.

Dr. Whitbeck expressed gratitude for being selected as the lone finalist for the position of Superintendent of Schools.

5. Adjournment

Having no further business before the Board, MOTION was made by Mrs. Hanan to adjourn the meeting at 5:26 p.m.

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Dave Rosenthal, President

Dr. Shirley Rose-Gilliam, Secretary

Minutes  
Board of Trustees  
Regular Business Meeting  
August 30, 2021

A Board of Trustees Regular Business Meeting was held on Monday, August 30, 2021, beginning at 6:00 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. Members of the public viewed the Live Stream of the meeting at the following address: <https://www.fortbendisd.com/BoardMeetingLivestream>. Members of the public also registered to address the Board at the following address: <https://www.fortbendisd.com/cms/lib/TX01917858/Centricity/Domain/83/New%20Regular%20Business%20Address%20Form%201-12-21.pdf>. Requests to address the Board were submitted no later than 4:30 p.m. on the day of the meeting. It was the Board of Trustees' intent that a quorum of the Board would be physically present at this location, although one or more Trustees may have participated by video conference. The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=487210>. The meeting was recorded as required by law, and the recording is available to the public at:

<https://www.youtube.com/watch?v=rN9PbTHWftk>

Presiding Officer.....Mr. Dave Rosenthal, President

Board Members Present

Mr. Jim Rice, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mrs. Judy Dae  
Mrs. Kristen Davison Malone  
Mrs. Angie Hanan  
Ms. Denetta Williams (via videoconference)

School Officials Present

Diana Sayavedra, Acting Superintendent of Schools  
Beth Martinez, Chief Academic Officer  
Veronica Sopher, Chief Communications Officer  
Bryan Guinn, Chief Financial Officer  
Long Pham, Chief Information Officer  
Oscar Perez, Chief Operations Officer  
Robert Scamardo, General Counsel  
David Rider, Chief of FBISD Police Department  
Lynae Vingle, Recording Secretary

Others Present

Jonathan Brush, Board Counsel  
Staff and Employees

1-3 Meeting Called to Order, Pledge of Allegiance, Silent Invocation

President Rosenthal called the meeting to order at 6:00 p.m. announcing the presence of a quorum and that the meeting had been duly called and the notice posted for the time and

manner required by law. Mr. Rosenthal then asked the audience to stand for the Pledge of Allegiance led by Chelsey Gregorek, a senior at Austin High School. Finally, Mr. Rosenthal asked the Board and audience to remain standing for a silent invocation.

#### 4. Recognitions

The Administration recommended the Board recognize:

Clements High School Junior, Aizaz Bokhari, and Sophomore, Akaash Kolluri, received an automatic qualification to participate in the 2022 National Speech & Debate Association National Tournament.

Austin High School Senior, Chelsey Gregorek, received national honors for superior academic achievement from the National Society of High School Scholars.

Fort Bend ISD Athletics Department's Scholar Champion of the Month recognition for:

##### **April 2021 – Track & Field**

- Mfoniso Andrew, Elkins High School; Coached by Ben Still
- Marco Jonsson, Dulles High School; Coached by Reginald Ervin

##### **May 2021 – Softball & Baseball**

- Lauren Hatch, Kempner High School; Coached by Javier Valdez
- Brandon Epps, Dulles High School; Coached by Matt Warren

Director of Athletics, Dena Scott, received the 2021 Emerging Industry Leader Award presented by the National Sports Safety and Security Conference & Exhibition.

Director of Fine Arts, Gene Holkup, received the Texas Choral Excellence Award from the Texas Choral Directors Association.

#### 5. Public Comment

Ms. Guzman-Macal addressed the Board regarding the District's mandate for students to wear face coverings.

Mr. Richter addressed the Board regarding the District's mandate for students to wear face coverings.

Dr. Chen addressed the Board regarding the District's Virtual Learning Program.

Mr. Liu addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Ahmed addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Siddiqui addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Houser addressed the Board regarding the District's mandate for students to wear face coverings.

Dr. Chauhan addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Wierzbicki addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Marksamer addressed the Board regarding the District's mandate for students to wear face coverings.

Mr. Syed addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Rizvi addressed the Board regarding the District's COVID-19 safety protocols.

Mr. Huang addressed the Board regarding the District's mandate for students to wear face coverings.

Dr. Desai addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Sadhwani addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Rush addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Nguyn addressed the Board regarding the District's mandate for students to wear face coverings.

Mr. Russell addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Qureshi addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Hosain addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Merchant addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Simmons addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Quddos addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Lewis addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Shearer addressed the Board regarding the District's mandate for students to wear face coverings.

Dr. Syed addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Bebawi addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Lykoudis addressed the Board regarding the District's mandate for students to wear face coverings.

Ms. Sanneh addressed the Board regarding the District's mandate for students to wear face coverings.

## 6. Information

### A. 2020-21 Summative CIP/DIP Review/HB3 Outcome Goals

Beth Martinez, Chief Academic Officer, provided the Board with a summative report on the 2021-22 District and Campus Improvement Plans along with the annual report on House Bill 3 Student Outcome Goals.

### B. COVID-19 Update

Jonathan Brush with Rogers, Morris & Grover, LLP, provided an update to the Board on the pending litigation with the State of Texas regarding the issuance of mask mandates.

Acting Superintendent Diana Sayavedra provided an update to the Board on responding to the COVID-19 pandemic.

## 7. Convene in Closed Session

The Trustees convened in closed session at 8:45 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: Section 551.071 – For a private consultation with their attorney on any or all subjects or matters authorized by law; Section 551.072 – Consider purchase, exchange, lease or value of real property, Section 551.074 – Personnel matters, Section 551.076 – Security matters, Section 551.082 – Student discipline matter or complaint, or Section 551.0821 – Personally identifiable information about public school student.

## 8. Reconvene in Open Session

The Trustees reconvened in open session at 9:48 p.m.

## 9. Consider Action on Closed Session Item

MOTION was made by Mrs. Malone and SECONDED by Mr. Rice to approve Resolution Agreement and TEA Docket No. 211-SE-0621 as presented. Ayes – 7. Nos - 0.

MOTION was made by Mrs. Hanan and SECONDED by Mr. Rice to assign the Level 3 DGBA Grievance of Bridgette Nickerson Boyd to the Board's designated hearing officer, Myra Schexnayder. Yes – 7. Nos – 0.

MOTION was made by Mrs. Dae and SECONDED by Mr. Rice to assign Level 3 DGBA Grievance of Ann Gibbs to the Board's designated hearing officer, Myra Schexnayder. Yes – 7. Nos – 0.

MOTION was made by Mrs. Dae and SECONDED by Mr. Rice to assign Level 3 FNG Grievance of Vera Whitehead to the Board's designated hearing officer, Myra Schexnayder. Yes – 7. Nos – 0.

#### 10. Board Members' Reports

##### A. Activity Reports

None.

##### B. Special Reports

None.

#### 11. Consent Agenda

Mrs. Hanan requested Item 14A be removed from the consent agenda.

Ms. Williams requested Item 15B1 be removed from the consent agenda.

MOTION was made by Mr. Rice and SECONDED by Mrs. Hanan to approve the Consent Agenda in its entirety, with the exception of items 14A and 15B1. Ayes – 7. Nos – 0

MOTION was made by Mr. Rice SECONDED by Mrs. Dae to approve Consent Agenda Item 14A as presented.

MOTION was made by Mrs. Hanan to amend the motion to provide ten additional COVID-19 emergency paid sick leave days for any staff required to utilize such leave stemming from a campus, District facility, or District transportation COVID-19 exposure during the 2021-22 school year.

MOTION was made by Mrs. Hanan and SECONDED by Mr. Rice to amend the resolution to add the Board acknowledges the Center for Disease Control, the American Academy of Pediatrics, and Fort Bend County Health and Human Services recommend universal masking to mitigate the spread of COVID-19 and that these recommendations are contrary to the Governor's Executive Order GA-38 which prohibits such universal masking increasing the likelihood of exposure to staff. The Board acknowledges staff have been required to quarantine and/or isolate prior to the approval of the resolution and implementing the resolution retroactively for those staff members. The Board acknowledges that any staff member required to quarantine or isolate due to an

exposure stemming from a campus, District facility, or District transportation exposure will utilize COVID-19 leave before utilizing regularly issued District sick leave and/or personal leave.

The Board and the Administration discussed the impact of identifying where an employee was exposed to qualify for the ten additional COVID-19 emergency paid sick leave days.

The motion was WITHDRAWN by Mrs. Hanan with the unanimous support of the Board.

MOTION was made by Mrs. Hanan and SECONDED by Mr. Rice to approve the Resolution for Additional Leave for Employees with COVID-19 and acknowledges that a need exists to add additional sick leave days for employees who are required to isolate because of a positive test for COVID-19 as an isolation period will likely be longer than the regular sick leave benefit of five days. The resolution will provide additional sick leave days not to exceed ten days for a total of 15 days. This additional leave benefit helps to ensure the continuity of the District's instructional programs, and serves the purpose of protecting the health and safety of students and staff, complying with health and safety protocols, maintaining morale, and reducing employee turnover. The Board acknowledges staff has been required to quarantine and/or isolate prior to the approval of this resolution, and thus, this resolution will be implemented retroactively for those staff members as of July 1, 2021.

The Board and the Administration discussed the distinction between the words "isolate" and "quarantine."

The motion was WITHDRAWN by Mrs. Hanan with the unanimous support of the Board.

MOTION was made by Mrs. Hanan and SECONDED by Mr. Rice to amend the motion to approve the Resolution for Additional Leave for Employees with COVID-19 to state the Board acknowledges that a need exists to add additional sick leave days for employees who are required to isolate and/or quarantine because of a positive test for COVID-19 or close contact COVID-19 exposure. An isolation or quarantine period will likely be longer than the regular sick leave benefit of five days. The resolution will provide an additional sick leave not to exceed ten days for a total of 15 days. This additional leave benefit helps to ensure the continuity of the District's instructional program and serves for the public purpose of protecting the health and safety of students and staff, complying with health and safety protocols, maintaining morale, and reducing employee turnover. The Board acknowledges staff who have been required to quarantine and/or isolate prior to the approval of the resolution, and thus, the resolution will be implemented retroactively for those staff members as of July 1, 2021. Ayes – 7. Nos – 0.

MOTION was made by Mrs. Hanan and SECONDED by Mr. Rice to approve the original motion to approve the Resolution for Additional Leave for Employees with COVID-19 as amended. Ayes – 7. Nos – 0.

Motion was made by Mr. Rice and SECONDED by Mrs. Hanan to approve Consent Agenda Item 15B1 as presented.

The Board and the Administration discussed the purchase of ice cream and other frozen treats as an ongoing expense paid out of the Child Nutrition budget. Ayes – 6. Nos – 1.

## 16. Action

None.

17. Review Future Board Meeting Agenda Items

Ms. Sayavedra reviewed a list of future Board Meeting agenda items and workshop topics.

18. Adjournment

Having no further business before the Board, MOTION was made by Dr. Gilliam to adjourn the meeting at 10:43 p.m.

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Dave Rosenthal, President

Dr. Shirley Rose-Gilliam, Secretary

Minutes  
Board of Trustees  
Special Called Meeting  
September 16, 2021

A Board of Trustees Special Called Meeting was held on Thursday, September 16, 2021, beginning at 6:00 p.m. in the Event Center of the James Reese Career and Technical Center, 12300 University Blvd., Sugar Land, Texas. Members of the public viewed the Live Stream of the meeting at the following address: <https://www.fortbendisd.com/Page/124962>. Members of the public also registered to address the Board at the following address: <https://www.fortbendisd.com/cms/lib/TX01917858/Centricity/Domain/83/New%20Regular%20Business%20Address%20Form%201-12-21.pdf>. Requests to address the Board were submitted no later than 4:30 p.m. on the day of the meeting. It was the Board of Trustees' intent that a quorum of the Board would be physically present at this location, although one or more Trustees may have participated by video conference. The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=497106>. The meeting was recorded as required by law, and the recording is available to the public at:

<https://www.youtube.com/watch?v=ERF42N1VAY>

Presiding Officer.....Mr. Dave Rosenthal, President

Board Members Present

Mr. Jim Rice, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mrs. Judy Dae  
Mrs. Kristen Davison Malone  
Mrs. Angie Hanan

School Officials Present

Diana Sayavedra, Acting Superintendent of Schools  
Beth Martinez, Chief Academic Officer  
Veronica Sopher, Chief Communications Officer  
Bryan Guinn, Chief Financial Officer  
Long Pham, Chief Information Officer  
Oscar Perez, Chief Operations Officer  
Robert Scamardo, General Counsel  
David Rider, Chief of FBISD Police Department  
Lynae Vingle, Recording Secretary

Others Present

Richard Morris, Board Counsel  
Staff and Employees

1. Meeting Called to Order

Mr. Rice called the meeting to order at 6:14 p.m. announcing the presence of a quorum and that the meeting had been duly called and the notice posted for the time and manner required by law.

## 2. Audience Items

None.

## 3. Recess

Mr. Rice called a recess at 6:14 p.m.

## 4. Reconvene

President Rosenthal arrived and reconvened the meeting at 7:33 p.m.

## 5. Action

MOTION was made by Mr. Rice and SECONDED by Mrs. Hanan to approve the Superintendent's employment contract and related moving and relocation expenses agreement. Ayes – 6. Nos – 0.

Superintendent Christie Whitbeck thanked the Board for their consideration and shared thoughts for the future.

## 6. Adjournment

Having no further business before the Board, MOTION was made by Mrs. Hanan to adjourn the meeting at 7:40 p.m.

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Dave Rosenthal, President

Dr. Shirley Rose-Gilliam, Secretary

Minutes  
Board of Trustees  
Called Meeting and Agenda Review  
September 20, 2021

A Board of Trustees Regular Business Meeting was held on Monday, September 20, 2021, beginning at 6:00 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. Members of the public viewed the Live Stream of the meeting at the following address: <https://www.fortbendisd.com/Page/124962>. Members of the public also registered to address the Board at the following address: <https://www.fortbendisd.com/cms/lib/TX01917858/Centricity/Domain/83/New%20Regular%20Business%20Address%20Form%201-12-21.pdf>. Requests to address the Board were submitted no later than 4:30 p.m. on the day of the meeting. It was the Board of Trustees' intent that a quorum of the Board would be physically present at this location, although one or more Trustees may have participated by video conference. The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=497106>. The meeting was recorded as required by law, and the recording is available to the public at:

[https://www.youtube.com/watch?v=NnLS\\_Z-Pd\\_0](https://www.youtube.com/watch?v=NnLS_Z-Pd_0)

Presiding Officer.....Mr. Dave Rosenthal, President

Board Members Present

Mr. Jim Rice, Vice President  
Dr. Shirley Rose-Gilliam, Secretary  
Mrs. Judy Dae (via videoconference)  
Mrs. Kristen Davison Malone  
Mrs. Angie Hanan  
Ms. Denetta Williams (via videoconference)

School Officials Present

Diana Sayavedra, Acting Superintendent of Schools  
Beth Martinez, Chief Academic Officer  
Veronica Sopher, Chief Communications Officer  
Bryan Guinn, Chief Financial Officer  
Long Pham, Chief Information Officer  
Oscar Perez, Chief Operations Officer  
Robert Scamardo, General Counsel  
David Rider, Chief of FBISD Police Department  
Lynae Vingle, Recording Secretary

Others Present

Richard Morris, Board Counsel  
Staff and Employees

1-3 Meeting Called to Order, Pledge of Allegiance, Silent Invocation

President Rosenthal called the meeting to order at 6:01 p.m. announcing the presence of a quorum and that the meeting had been duly called and the notice posted for the time and

manner required by law. President Rosenthal then asked the audience to stand for the Pledge of Allegiance led by Martin Nguyen, a student at Oyster Creek Elementary School. Finally, President Rosenthal asked the Board and audience to remain standing for a silent invocation.

#### 4. Recognitions

The Administration recommended the Board recognize:

The Fort Bend ISD Child Nutrition Department was recognized by the Texas Department of Agriculture for their achievements in the Spring Farm Fresh Challenge.

Three Fort Bend ISD Destination Imagination teams earned high achievement at the 2021-22 Global Finals competing against teams from around the world.

##### **DI Dominators won third place in the Secondary Engineering Challenge**

- Lakshmi Nekkanti – Team Manager
- Naina Nekkanti – SMS
- Sadhana Suresh – CSE
- Sharvesh Suresh – CHS
- Neev Pratap – QVMS
- Rayn Abraham – QVMS

##### **RaDicals wond second place in the Secondary Service Elarning Challenge and received the prestigious Renaissance Award**

- Jigisha Doshi – Team Manager
- Saachi Jain – CHS
- Shreia Sunderamoorthi – DHS
- Anshumi Jhaveri – DHS
- Raina Patel – DHS
- Ronil Shah – DHS
- Eshaan Khade – DHS

##### **Trailblazers won firth place in the Elementary Technical Challenge, earned the Highest score in the Fast Flex Technical Challenge, and received the prestigious Renaissance Award**

- Beena Hemkar, Team Manager
- Aarav Mehta – CSE
- Advika Asthana – ASE
- Amarisa Onosode – ASE
- Jay Gurnani – CSE
- Ridhi Venna – ASE
- Rishaan Chanana – CSE
- Vivaan Joshi – CSE

The Board recognized Acting Superintendent, Diana Sayavedra, for her dedication to the District and thanked her for her leadership.

#### 5. Audience Items

Ms. Reddy Nookala addressed the Board regarding the District's Virtual Learning Program.

Ms. Ghosh addressed the Board regarding the District's Virtual Learning Program.

Mr. Schofield addressed the Board regarding critical race theory.

## 6. Information

### A. COVID-19 Update

Beth Martinez, Chief Academic Officer, provided an update to the Board on the COVID-19 response and the launch of Remote Conferencing.

Dr. Gilliam requested that the Administration provide the Board with information about the interview process for substitutes and how to expedite the hiring process.

Mrs. Dae requested that the Administration provide the Board with information about attendance and exam exemptions.

Mrs. Dae requested that the Administration provide the Board with information about cleaning campuses after a student or staff member has confirmed testing positive for COVID-19.

Mrs. Dae requested that the Administration provide the Board with information about hand sanitizer provided to District campuses and facilities.

Ms. Williams requested that the Administration provide the Board with information about the location of onsite vaccination clinics.

President Rosenthal called a recess at 7:58 p.m.

President Rosenthal reconvened the meeting at 8:05 p.m.

### B. Special Programs Update

Beth Martinez, Chief Academic Officer, provided an update to the Board about the District's COVID-19 mitigation efforts, current data, data review process, staff rapid-testing, and vaccination efforts. The update also included information about Remote Conferencing for students in isolation or quarantine.

Deena Hill, Executive Director of Special Education, provided an update to the Board on Special Education, Gifted and Talented, and Language Learner programs including demographic information, progress updates, identified gaps or challenges related to the pandemic, and future plans.

## 7. Convene in Closed Session

The Trustees convened in closed session at 9:58 p.m. under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: Section 551.071 – For a private consultation with their attorney on any or all subjects or matters authorized by law; Section 551.072 – Consider purchase, exchange, lease or value of real property, Section 551.074 – Personnel matters, Section 551.076 – Security matters, Section 551.082 – Student discipline

matter or complaint, or Section 551.0821 – Personally identifiable information about public school student.

#### 8. Reconvene in Open Session

The Trustees reconvened in open session at 11:33 p.m.

#### 9. Consider Action on Closed Session Item

##### A. Section 551.074: Personnel Matters

1. Deliberate Assigning to the Board Hearing Officer the DGBA Level Three Grievance of Employee Doreatha Long Walker

MOTION was made by Mrs. Hanan and SECONDED by Mr. Rice to assign the Level Three Employee Grievance Appeal of Doreatha Long Walker to Myra Schexnayder, who will serve as the Board's designated Hearing Officer under DGBA(LOCAL). Ayes – 6. No – 1.

2. Deliberate Assigning to the Board Hearing Officer the DGBA Level Three Grievance of Employee Elicia Farrar

MOTION was made by Mrs. Hanan and SECONDED by Mr. Rice to assign the Level Three Employee Grievance appeal of Elicia Farrar to Myra Schexnayder, who will serve as the Board's designated Hearing Officer under DGBA(LOCAL). Ayes – 6. Nos – 1.

3. Deliberate Director of Talent Experience Recommendations

MOTION was made by Mrs. Malone and SECONDED by Mr. Rice to approve the appointment of Paige Moyer to the position of Director Talent Experience. Ayes – 7. Nos – 0.

MOTION was made by Mrs. Malone and SECONDED by Mr. Rice to approve the appointment of Stacie Gibson to the position of Director Talent Experience. Ayes – 7. Nos – 0.

#### 10. Board Members' Report

##### A. Activity Report

Dr. Giliam reported the Board attended the following events:

- New Teacher Orientation
- Title I Funding & Update
- Back to School Wellness Event
- Superintendent Search Activities
- Summer Graduation
- Campus Staff Convocation
- Dulles High School Freshman Orientation
- Marshall High School Party on the Run
- Edison Lofts Grand Opening
- Transportation Meeting
- Communications Update Meeting
- Olympic Solute For Gold Winner Bryce Deadmon

School Boundary Process Meeting  
Fall Open Houses  
Gulf Coast Destination Imagination Executive Board Meeting  
Willowridge High School vs. Dulles High School Football Game  
Student Health Advisory Committee (SHAC) Meeting  
Leadership 101  
Family Clinic at Ridgemont Kickoff Event  
Board Audit Committee Meeting  
New Superintendent Welcome Reception and Appointment  
Tree Dedication for a fallen student at Sartartia Middle School

B. Special Reports

Jim Rice's comments were inaudible due to microphone difficulties.

11. Consent Agenda

A. Board Governance

1. Consider Approval of the District's Fiscal and Budgetary Strategy

Bryan Guinn, Chief Financial Officer, provided information to the Board regarding the framework for the District's budgetary and financial processes reviewed annually.

2. Consider Approval of a Resolution for the District's Investment Strategy and Authorization of Investment Brokers for the District

Bryan Guinn, Chief Financial Officer, provided information to the Board regarding the District's investment strategy, first approved by the Board in September 2009. The Government Treasurer's Organization of Texas (GTOT) recognized the investment strategy as a best practice in September 2020 for the fourth consecutive biannual period.

3. Consider Approval of Underwriters to be utilized by the District in connection with Future Bond Debt issued

Bryn Guinn, Chief Financial Officer, provided information to the Board updating the list of underwriters the District utilizes annually to market Fort Bend ISD debt to various types of investors.

4. Consider Approval of the Adoption of the 2021 Ad Valorem Tax Rate

Bryan Guinn, Chief Financial Officer, provided information to the Board regarding a possible resolution adopting the combined Ad Valorem tax rates of \$1.2101 per \$100 of valuation for the 2021 tax year. The proposed tax rate of \$1.2101 per \$100 of valuation represents the sum of a \$0.9201 rate for Maintenance and Operations (M&O) and a \$0.29 rate for the payment of bonds, referred to as Interest and Sinking (I&S).

5. Consider Approval of the 2021 Tax Year Tax Roll

Bryan Guinn, Chief Financial Officer, provided information to the Board regarding a possible resolution 2021 tax year tax roll based on the certified 2021 values from the Fort Bend County Appraisal District (FBCAD). On July 22, 2021, FBCAD reflected an increase in property values of approximately 6.08% in the total freeze-adjusted taxable property value for 2021.

6. Consider Approval of the General Fund Budget Amendment for Fiscal Year 2021-22

Bryan Guinn, Chief Financial Officer, provided information to the Board regarding a possible General Fund budget amendment for fiscal year 2021-22, reducing revenues by \$47.8M and reducing expenditures by \$19.6M based on legislative changes, the latest funding received from ESSER, and ensures compliance with Generally Accepted Governmental Accounting Principles.

Mr. Rice advised that the Board cannot approve a budget with a fund balance of fewer than 90 days, contrary to Board Policy.

Mr. Guinn confirmed transferring \$2 million from the major maintenance budget would result in a 90-day fund balance.

Mr. Rice asked if Mr. Raul Senor would still be involved in the District's investment strategy. Mr. Guinn confirmed they are the District's financial advisor.

Mrs. Dae asked whether the current enrollment numbers included students enrolled in the District's Virtual Learning Program.

Mr. Guinn advised the students enrolled in the District's Virtual Learning Program are included in the reported enrollment numbers.

Mrs. Dae asked if the District receives state funding for students enrolled in the District's Virtual Learning Program.

Mr. Guinn advised the District receives state funding for students enrolled in the District's Virtual Learning Program due to the passage of Senate Bill 15, which allows for such funding through 2023.

President Rosenthal asked what would happen if the District experienced an increase in enrollment after the PEIMS snapshot.

Mr. Guinn advised the PEIMS snapshot is taken at two points during the year: the fall and the spring. If the District experienced an increase in enrollment after the snapshot in the fall, the District would receive the true funding at the end of the year.

Mr. Guinn advised the Board of the Student Locator Task Force that is working to identify students who are missing and make a concerted effort to reach those students.

President Rosenthal asked if there is a trend in enrollment numbers declining due to the pandemic.

Mr. Guinn advised that TASB and Region 4 conducted surveys requesting such information, but the survey results have not yet been released.

Mrs. Hanan asked if the District is using ESSR funds for the double planning periods for core content.

Mr. Guinn advised the District is using ESSR funds for the AB Block and the additional teacher planning time at the high school level.

Mrs. Hanan asked when the ESSR funds expire.

Mr. Guinn advised the ESSR II funds expire in 2023, and ESSR III funds expire in 2024.

- B. Board Goal 1: Fort Bend ISD will provide an equitable learning environment that provides all students access to the FBISD curriculum.
  - 1. Consider Approval for Class Size Waivers

No discussion.

- 2. Consider Approval of Agreement with Edison Lofts and Fueling Brains

No discussion.

- C. Scalable Systems
  - 1. Consider Approval of Purchases Exceeding \$50,000, Specifically for:
    - a. Consider Approval of Purchase of Athletic Audio Visual Equipment
    - b. Consider Approval of Purchase of Bindery Print Services
    - c. Consider Approval of Purchase of Microsoft Premier
    - d. Consider Approval of Purchase of Fleet Maintenance and Repair Service
    - e. Consider Approval of Purchase of Trailer Service and Trucking Rentals
    - f. Consider Approval of Purchase of Apple Products and Related Services

No discussion.

## 12. Action.

Mr. Rice requested Item 11 A 6 be removed from the consent agenda.

Ms. Williams requested Items 11 B 2 and 11 C 1 f be removed from the consent agenda.

Mrs. Dae requested Item 11 B 1 be removed from the consent agenda.

Mrs. Malone requested Items 11 C 1 b and 11 C 1 a be removed from the consent agenda.

MOTION was made by Mr. Rice and SECONDED by Mrs. Hanan to approve the consent agenda in its entirety with the exception of Items A6, B1, B2, C1(a), C1(b), and C1(f) as presented. Ayes 7. Nos – 0.

MOTION was made by Mr. Rice and SECONDED by Mrs. Malone to consider approval of the general fund budget amendment for the fiscal year 2021-22 with the stipulation that the budget be further amended by moving necessary funding from the major maintenance fund as necessary to eliminate a shortfall in the 90-day fund balance. Ayes – 7. Nos – 0.

MOTION was made by Mr. Rice and SECONDED by Mrs. Hanan to approve agenda item 11(B)(1) as presented.

Mrs. Dae asked the Administration about efforts to hire additional teachers at Malala Elementary School.

Dr. Kwabena Mensah, Assistant Superintendent, advised the imbalance at Malala Elementary will be corrected by an internal move between grade levels.

Mrs. Dae asked the Administration about efforts to hire additional teachers at Commonwealth Elementary.

Dr. Mensah advised the efforts are determined based upon the projected enrollment numbers.

Beth Martinez, Chief Academic Officer, advised the deadline to submit the Class Size Waiver to the TEA is October 1, 2021.

The Board voted. Ayes – 5. Nos – 2.

MOTION was made by Mr. Rice and SECONDED by Dr. Gilliam to approve agenda item 11(B)(2) as presented. Ayes – 6. Nos – 0.

Mrs. Williams asked the Administration whether an RFP was required for the Fueling Brains partnership per TEC Chapter 44, Section 44.031.

Ms. Carmela Levy-David advised that the RFP process was not needed to establish the public-private partnership because of the special circumstances that the partnership required and the timeline in which the program needed to be implemented to serve the students in the Edison Lofts.

Mr. Scamardo advised that Chapter 44 was not applicable because the District is not making a purchase of goods or services that would trigger Chapter 44.

Mrs. Williams left the meeting at 1:00 a.m.

MOTION was made by Dr. Gilliam and SECONDED by Mrs. Hanan to approve agenda item 11(C)(1)(a) as presented. Ayes – 5. Nos – 0. Mrs. Malone abstained from the vote.

MOTION was made by Mr. Rice and SECONDED by Dr. Gilliam to approve agenda item 11(C)(1)(b) as presented. Ayes – 4. Nos – 0. Mrs. Malone and Mrs. Dae abstained from the vote.

MOTION was made by Mr. Rice and SECONDED by Dr. Gilliam to approve agenda item 11(C)(1)(f) as presented. Ayes – 6. Nos – 0.

### 13. Review Future Board Meeting Agenda Items.

Ms. Sayavedra advised the Board of upcoming information and possible action items for the October 2021 and November 2021 Board meetings.

### 14. Adjourn

Having no further business before the Board, MOTION was made by Ms. Hanan to adjourn the meeting at 1:24 am.

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Dave Rosenthal, President

Dr. Shirley Rose-Gilliam, Secretary

**For: Fort Bend ISD Board of Trustees**  
**Date: December 6, 2021**  
**Action: Review: Communication of Board's Intent to Vote on Adoption of Local Innovation Plan**  
**References: Board Policy AF Legal**  
**Department: Human Resources - Organizational Transformation**

### **Recommendation**

The Administration is seeking Board approval for the Superintendent to communicate to the Commissioner of Education regarding the Board's intent to vote on Adoption of the Local Innovation Plan.

### **Background**

House Bill 1842, passed during the 84<sup>th</sup> Legislative Session, contained in the Texas Education Code (TEC) at Chapter 12A, permits Texas public school districts to become Districts of Innovation (DOI) to obtain exemption from certain provisions of the Texas Education Code through the development of a Local Innovation Plan. In Fall 2016, Fort Bend ISD began the process to become a District of Innovation. On March 27, 2017, the Fort Bend ISD Board of Trustees approved the Local Innovation Plan, designating FBISD as a District of Innovation.

The current Fort Bend ISD Local Innovation Plan provides for flexibility and exemption from the related Texas Education Code sections for the following areas:

- School Calendar – allows for flexibility in school calendar design such as shifting the start of school prior to the fourth Monday in August
- Teacher Certification – supports hiring in hard to fill areas (CTE, World Languages, etc.)
- Minimum Attendance for Class Credit or Final Grade – 90 Percent Rule – allows flexibility for instructional delivery methods including virtual learning models and flexibility to support students unable to attend class due to extenuating circumstances

The current Local Innovation Plan is effective for five years, from the start of the 2017-18 school year through the end of the 2021-22 school year.

Local Innovation Plans must be renewed every five years to maintain a District of Innovation designation. In order to continue to apply the innovations defined above, Fort Bend ISD, must renew the Local Innovation Plan by the end of the 2021-22 school year.

The Texas Education Code outlines parameters for District's to renew the Local Innovation Plan that include:

- Provide communication to Commissioner of Education of Fort Bend ISD's intent to vote on adoption of the Local Innovation Plan,
- Post draft plan for 30 days on the public website,

- Hold a public meeting/hearing for members of the public to hear details of the plan,
- Approval of the District Planning Advisory Council (DPAC),
- Adoption of the Local Innovation Plan by the Board; and,
- Communicate to the Commissioner of Education with final Local Innovation Plan link posted to the website.

In October, the DPAC reviewed the Local Innovation Plan and voted in support of pursuing renewal of the Local Innovation Plan. In November, the DPAC reviewed current innovations and provided recommendations to support the draft of the local innovation plan.

If the Board approves the recommendation to vote on adoption of the Local Innovation Plan, Administration will utilize the timeline below to complete the requirements.

| Date                                 | Meeting  |
|--------------------------------------|--|
| December 14, 2021                    | Superintendent notifies the Commissioner of Education of the Board’s intention to vote on adoption of the proposed plan      |
| December 14, 2021 – January 14, 2022 | Final Draft Local Innovation Plan posted for 30 days for community feedback  |
| January 31, 2021                     | DPAC public meeting - considers public feedback and hosts vote to approve DOI plan   |
| February 7, 2021                     | BOT Agenda review  |
| February 14, 2021                    | BOT considers adoption of proposed Local Innovation Plan by an affirmative vote of two-thirds of the membership of the Board |
| February 21, 2021                    | Superintendent Notifies the commissioner of approval of the plan along with a list of approved TEC exemptions                |

Administration will provide a draft of the Local Innovation Plan to the Board prior to the December meeting.

Recommended by:

Dr. Christie Whitbeck  
Superintendent of Schools

Submitted by:

Stephanie Williams  
Executive Director Organizational Transformation

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|--------------------------|---|
| <b>BOT Meeting:</b>      | <b>December 6, 2021</b>   |
| <b>Solicitation No.:</b> | <b>RFP 22-009KB</b>   |
| <b>References:</b>       | <b>District Goal<br/>Scalable Systems</b>   |
| <b>Description:</b>      | <p><b>Art Supplies, Equipment, and Related Items (Catalog)</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of art supplies, equipment, and related items from multiple vendors in an amount not to exceed \$990,000 through December 2026, and authorization for the Superintendent to negotiate and execute the agreements.</p> <p><b><u>Summary</u></b></p> <p>On September 2, 2021, Fort Bend ISD issued RFP 22-009KB Art Supplies, Equipment, and Related Items (Catalog). This RFP requested a discount for art supplies and equipment from the vendors' current catalog or website. Commonly purchased items are sculpting clay, paint, portable drying racks, kilns, low and high fire glazes, etc. The proposals submitted were evaluated by District art teachers and Fine Arts staff.</p> <p>General and specialty art supplies are purchased for District art classes. Approximately 33,600 elementary and 11,000 secondary students are enrolled in District art courses during the 2021-22 academic year. Art materials purchased under this proposal will support guided practice in developing skills to fulfill the Visual Arts curriculum as outlined by the Fine Arts Instructional Model. Students will create artwork with purchased materials, which are displayed throughout the District, as well as submitted to various art competitions throughout the school year.</p> <p><b><u>Background</u></b></p> <p>Expenditures for FY 2020-21 were \$178,895. Expenditures are not expected to exceed \$990,000 through December 2026 and includes a growth factor for enrollment and expected participation in Fine Arts programming. Funding is included in the budget.</p> |
| <b>Requested By:</b>     | Brett Lemley, Assistant Superintendent for Secondary Education<br>Bryan Guinn, Chief Financial Officer  |
| <b>Vendors:</b>          | Blick Art Materials<br>Ceramic Store of Houston, LLC<br>Gateway Printing & Office Supply, Inc.<br>Lakeshore Learning Materials<br>Michaels Stores, Inc.<br>Nasco Education, LLC<br>Really Good Stuff, LLC<br>S & S Worldwide<br>School Specialty, Inc.  |

|   |   |
|---|---|
|   | Texas Art Supply  |
| Budget Sources:   | General Fund<br>Activity Funds<br>Federal Funds<br>Enterprise Funds |
| Amount:   | Not to exceed \$990,000 through December 2026                       |
| Other Supporting Information                              |   |
| Sole Source:  | No  |
| Number of vendors contacted by Purchasing:                | 9   |
| Number of vendors contacted by FBISD Notification System: | 290   |
| Number of vendors downloaded the solicitation:            | 31  |
| Number of responses received:                             | 12  |
| Number of "no bid" responses received:                    | 3   |
| Length of commitment:                                     | Through December 2026   |
| Last solicitation date:                                   | December 12, 2016   |
| Supporting documents:                                     | Evaluation Summary and Criteria                                     |
| Disclosure under Board Policy CH, CV, or DBD (Local):     | None  |

**Tabulation Summary**  
**RFP 22-009KB Art Supplies, Equipment, and Related Items (Catalog)**

| <b>Vendor</b>                                   | <b>Purchase Price (25 pts. Max)</b> | <b>Reputation of Vendor and Vendor's Goods and Services (5 pts. Max)</b> | <b>Quality of Vendor's Goods and Services (25 pts. Max)</b> | <b>Extent to which the Goods and Services Meet the Needs of the District (25 pts. Max)</b> | <b>Vendor's Past Relationship with the District (10 pts. Max)</b> | <b>Long-Term Cost to the District to Acquire Vendor's Goods and Services (10 pts. Max)</b> | <b>Proposer's Total Score (100 pts. Max)</b> | <b>Proposer's Ranking</b> |
|---|-------------------------------------|--|---|--|---|--|--|---------------------------|
| Ceramic Store of Houston, LLC                   | 17.00                               | 4.00   | 25.00   | 25.00  | 10.00   | 8.00   | 89.00  | 1                         |
| Texas Art Supply                                | 9.00                                | 5.00   | 25.00   | 25.00  | 10.00   | 10.00  | 84.00  | 2                         |
| School Specialty, Inc.                          | 12.00                               | 2.00   | 25.00   | 25.00  | 10.00   | 8.00   | 82.00  | 3                         |
| Nasco Education, LLC                            | 9.00                                | 4.00   | 25.00   | 25.00  | 10.00   | 8.00   | 81.00  | 4                         |
| Blick Art Materials                             | 9.00                                | 4.00   | 23.75   | 23.75  | 10.00   | 8.00   | 78.50  | 5                         |
| Lakeshore Learning Materials                    | 9.00                                | 2.00   | 23.75   | 23.75  | 10.00   | 8.00   | 76.50  | 6                         |
| Gateway Printing & Office Supply, Inc.          | 12.00                               | 4.00   | 20.00   | 20.00  | 8.75  | 10.00  | 74.75  | 7                         |
| Michaels Stores, Inc.                           | 9.00                                | 3.00   | 23.75   | 21.25  | 6.50  | 8.00   | 71.50  | 8                         |
| S & S Worldwide                                 | 9.00                                | 1.00   | 21.25   | 20.00  | 9.00  | 10.00  | 70.25  | 9                         |
| Really Good Stuff, LLC                          | 9.00                                | 1.00   | 19.25   | 22.25  | 8.75  | 10.00  | 70.25  | 9                         |
| Early Childhood, LLC dba Discount School Supply | 9.00                                | 1.00   | 17.75   | 16.50  | 7.50  | 8.00   | 59.75  | 10                        |
| Unipak Corporation                              | 9.00                                | 1.00   | 15.00   | 16.25  | 4.75  | 10.00  | 56.00  | 11                        |

**RFP 22-009KB**  
**Art Supplies, Equipment, and Related Items (Catalog)**

|   | <b>Evaluation Criteria</b>   | <b>Point System</b> |
|---|--|---------------------|
| 1 | <p><b>Purchase Price</b></p> <p>Offer a fair reasonable price for items to be procured by Fort Bend ISD.</p>   | 25 points           |
| 2 | <p><b>Reputation of the Vendor and of the Vendor's Goods or Services</b></p> <p>Vendor should have a solid reputation with other ISD's, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. (References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.)</p> | 5 points            |
| 3 | <p><b>Quality of the Vendor's Goods or Services</b></p> <p>Items should be new and be of the highest quality with an option to substitute.</p>   | 25 points           |
| 4 | <p><b>Extent to Which the Goods or Services Meet the District's Needs</b></p> <p>Variety of art supplies and equipment</p>   | 25 points           |
| 5 | <p><b>Vendor's Past Relationship with the District or District of Similar Size</b></p> <p>Vendor may list any past projects or contracts the vendor has had with the District</p>  | 10 points           |
| 6 | <p><b>Long-Term Cost to the District to Acquire the Vendor's Goods or Services</b></p> <p>Warranty, setup fee, shipping, maintenance or other fees</p>   | 10 points           |
|   | <b>TOTAL</b>   | <b>100 points</b>   |

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| <b>BOT Meeting:</b>      | <b>December 6, 2021</b>   |
| <b>Solicitation No.:</b> | <b>21-052KB - BuyBoard</b>  |
| <b>References:</b>       | <b>District Goal<br/>Scalable Systems</b>   |
| <b>Description:</b>      | <p><b>Band Uniforms and Related Items – Austin High School</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of band uniforms and related items from Fred J. Miller, Inc. under a cooperative contract with the BuyBoard cooperative in an amount not to exceed \$112,654 through May 2022, and authorization for the Superintendent to negotiate and execute the agreements.</p> <p><b><u>Summary</u></b></p> <p>Fort Bend ISD rotates the procurement of wash-and-wear band uniforms every ten (10) years throughout the District. A request for quote on behalf of Austin High School was released requesting pricing for a custom design set of marching band and drum major uniforms. The quote included uniform jackets, bib pants, gauntlets, headgear, and uniform accessories for the band and drum majors. The Fine Arts Director, James Drew, as well as the Band Director and staff at Austin High School, evaluated the custom design uniform sample submitted. The purchase will include approximately 225 complete uniforms and nine (9) drum major uniforms. The recommended vendor for this year's quote is Fred J. Miller, Inc., a BuyBoard cooperative vendor. The cooperative purchasing agreement expires May 31, 2022.</p> <p>To provide an equitable learning environment and support the implementation of the District's high school band curriculum, the District provides marching band uniforms to each high school band program on a 10-year rotational basis. Marching band uniforms are required for students to participate in performances such as high school football games and parades, as well as to compete successfully at the University Interscholastic League (UIL) Marching Contest and other regional, state, and national marching band competitions.</p> <p><b><u>Background</u></b></p> <p>Expenditures for FY 2020-21 were \$123,300 for the Elkins High School band program. Expenditures for Austin High School band uniforms are not expected to exceed \$112,654, and funding is included in the Fine Arts Department annual budget.</p> |
| <b>Requested By:</b>     | Brett Lemley, Assistant Superintendent for Secondary Education<br>Bryan Guinn, Chief Financial Officer  |
| <b>Vendors:</b>          | Fred J. Miller, Inc.  |
| <b>Budget Sources:</b>   | General Fund  |
| <b>Amount:</b>           | Not to exceed \$112,654 through May 2022  |

| Other Supporting Information                              |                    |
|---|--------------------|
| Sole Source:  | No                 |
| Number of vendors contacted by Purchasing:                | N/A                |
| Number of vendors contacted by FBISD Notification System: | N/A                |
| Number of vendors downloaded the solicitation:            | N/A                |
| Number of responses received:                             | N/A                |
| Number of "no bid" responses received:                    | N/A                |
| Length of commitment:                                     | Through May 2022   |
| Last solicitation date:                                   | December 14, 2020  |
| Supporting documents:                                     | Tabulation Summary |
| Disclosure under Board Policy CH, CV, or DBD (Local):     | None               |

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| <b>BOT Meeting:</b>      | <b>December 6, 2021</b>  |
| <b>Solicitation No.:</b> | <b>22-027TA Department of Information Resources (DIR) and The Interlocal Purchasing System (TIPS) Cooperatives</b>   |
| <b>References:</b>       | <b>District Goal<br/>Scalable Systems</b>  |
| <b>Description:</b>      | <p><b>District Network Security</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the continued purchase of network security under cooperative contracts with multiple vendors from the Department of Information Resources (DIR) and The Interlocal Purchasing System (TIPS) cooperatives in an amount not-to-exceed \$3,422,757 through March 2026, and authorization for the Superintendent to negotiate and execute the agreements.</p> <p><b><u>Summary</u></b></p> <p>On January 21, 2020, the Board approved the continued purchase of network security and associated subscriptions and services for the data center and data center co-location site from Solid Border, Inc. through a cooperative contract with Department of Information Resources (DIR) which expires on February 22, 2022.</p> <p>The District firewalls provide the first line of defense for cybersecurity. The firewalls provide critical inspection services such as website filtering, threat/malware detection, and threat prevention, all of which are updated daily to address new threats. All these services help the District meet mandated requirements to protect employee and student data under the Child Internet Protection Act (CIPA) and Family Education Right and Privacy Act (FERPA).</p> <p>The firewalls require annual subscription services for the dynamic updates, as well as support services for software upgrades and technical assistance. There is also a lifecycle with the firewalls that is driven by both changing cybersecurity threats, as well as the need to meet the demand for increased internet bandwidth. The upgraded firewalls will be purchased using Bond funds, replacing the older equipment. The annual subscription fees will be paid out of the General Fund.</p> <p>In 2020, the District purchased the Bullwall RansomCare software platform from SHI Government Solutions, through a cooperative agreement with the PACE Purchasing Cooperative. This software is now due for a refresh, and the contract expires February 28, 2022.</p> <p>The Bullwall RansomCare platform allows the District to monitor critical data sources such as department file shares, SharePoint sites and OneDrives, for ransomware attacks. All file storage locations are monitored for changes that might potentially indicate a ransomware</p> |

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|   | <p>infection and allow District IT teams advanced warning to potentially stop the spread before significant damage has occurred. Fort Bend ISD has been using this product for two (2) years and it is a critical early warning system against the ever-present threat of data loss or destruction.</p> <p>The Department of Information Resources (DIR) and The Interlocal Purchasing System (TIPS) will allow the District to fulfill the District's network security needs efficiently and effectively and complies with school district bidding requirements. Renewal options are available through May 2025. Should either contract not renew for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract or an alternate procurement method.</p> <p><b><u>Background</u></b></p> <p>Expenditures in 2020-21 were \$602,333 for the District firewall hardware and software subscription and support (Bullwall RansomCare 4.0). Expenditures will not exceed \$3,422,757 through March 2026, which includes anticipated annual subscription uplift fees. Funding is included in the budget.</p> |
| Requested By:   | Long Pham, Chief Information Officer<br>Bryan Guinn, Chief Financial Officer   |
| Vendor:   | SHI Government Solutions<br>Solid Border, Inc.   |
| Budget Sources:   | Bond Funds<br>General Fund   |
| Amount:   | Not to Exceed - \$3,422,757 through March 2026   |
| Other Supporting Information                              |  |
| Sole Source:  | No   |
| Number of vendors contacted by Purchasing:                | N/A  |
| Number of vendors contacted by FBISD Notification System: | N/A  |
| Number of vendors downloaded the solicitation:            | N/A  |
| Number of responses received:                             | N/A  |
| Number of "no bid" responses received:                    | N/A  |
| Length of commitment:                                     | Through March 2026   |
| Last solicitation date:                                   | N/A  |
| Supporting documents:                                     | N/A  |
| Disclosure under Board Policy CH, CV, or DBD (Local):     | None   |

|                          |   |
|--------------------------|---|
| <b>BOT Meeting:</b>      | <b>December 6, 2021</b>   |
| <b>Solicitation No.:</b> | <b>RFP 22-018AR</b>   |
| <b>References:</b>       | <b>District Goal<br/>Scalable Systems</b>   |
| <b>Description:</b>      | <p><b>Waste Disposal, Recycling, and Related Services</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of waste disposal, recycling, and related services with multiple vendors in an amount not to exceed \$3,932,500 through December 2026 and authorization for the Superintendent to negotiate and execute the agreements.</p> <p><b><u>Summary</u></b></p> <p>On September 26, 2021, Fort Bend ISD issued RFP 22-018AR soliciting proposals for waste disposal, recycling, and related services. This proposal will allow campuses not serviced under the ordinance of the City of Sugar Land and/or the City of Missouri City to receive continuous waste services. In addition to waste removal services, added services such as removal and disposal of hazardous, non-hazardous waste such as paint and lab specimen will be collected.</p> <p>Waste removal is a necessity to ensure a clean and safe environment for both students and staff. The collection of solid waste materials and recyclable items plays a vital role in the cleanliness and sustainability of our District. The recommended vendors will provide services to 30 elementary schools, seven (7) middle schools, six (6) high schools and five (5) facilities outside of ordinances of the City of Missouri City and City of Sugar Land. Under the ordinances the remaining campuses/facilities that are covered under the City of Sugar Land are serviced by Republic Services. The campuses under the ordinance of Missouri City are serviced by WCA America.</p> <p>An evaluation team comprised of Fort Bend ISD staff members from the Facilities and Risk Management Departments evaluated the proposals.</p> <p><b><u>Background</u></b></p> <p>Expenditures for FY 2020-21 were \$717,100. Current expenditures for 2021-22 are \$205,269. Expenditures are not expected to exceed \$3,932,500 over five (5) years, which includes additional campuses that will open during the contract term. Funding is included in the budget.</p> |
| <b>Requested By:</b>     | Oscar Perez, Chief Operations Officer<br>Bryan Guinn, Chief Financial Officer   |
| <b>Vendors:</b>          | Waste Corporation of Texas dba GFL<br>Texas Pride Disposal<br>Green Planet, Inc.<br>Republic Services of Houston  |

|   |   |
|---|---|
| Budget Sources:   | General Fund<br>Activity Funds                    |
| Amount:   | Not to Exceed - \$3,932,500 through December 2026 |
| Other Supporting Information                              |   |
| Sole Source:  | No  |
| Number of vendors contacted by Purchasing:                | 1   |
| Number of vendors contacted by FBISD Notification System: | 209   |
| Number of vendors downloaded the solicitation:            | 24  |
| Number of responses received:                             | 6   |
| Number of "no bid" responses received:                    | 1   |
| Length of commitment:                                     | Through December 31, 2026                         |
| Last solicitation date:                                   | April 5, 2016                                     |
| Supporting documents:                                     | Evaluation Summary and Criteria                   |
| Disclosure under Board Policy CH, CV, or DBD (Local):     | None  |

**Evaluation Summary**  
**RFP 22-018AR Waste Disposal, Recycling, and Related Services**

**Waste Disposal, Recycling, and Related Services**

| <b>Vendor</b>                       | <b>Purchase Price</b><br><b>(25 pts max)</b> | <b>Reputation of the Vendor and the Vendor's Goods and Services</b><br><b>(5 pts max)</b> | <b>Quality of the Vendor's Goods or Services</b><br><b>(25 pts max)</b> | <b>Extent to Which the Goods or Services Meet the District's Needs</b><br><b>(20 pts max)</b> |
|-------------------------------------|--|---|---|---|
| Waste Corporation of Texas, dba GFL | 24.87  | 3.60  | 19.20   | 15.40   |
| Texas Pride Disposal                | 25.00  | 2.00  | 20.60   | 16.20   |
| Green Planet, Inc.                  | 17.77  | 2.00  | 18.00   | 13.80   |
| Republic Services of Houston        | 9.58   | 3.50  | 20.60   | 17.40   |
| Waste Solution Services             | 9.88   | 1.00  | 18.20   | 15.40   |
| Heavyweight Waste                   | 5.59   | 2.00  | 13.80   | 14.80   |

| <b>Vendor's Past Relationship With the District or Similar Sized District</b><br><b>(5 pts max)</b> | <b>Long-Term Cost to the District to Acquire the Vendor's Goods or Services</b><br><b>(10 pts max)</b> | <b>Agreement to Fort Bend ISD Terms and Conditions</b><br><b>(10 pts max)</b> | <b>Insurance Requirements</b><br><b>(Pass/Fail)</b> | <b>Total Score</b><br><b>(100 pts Max)</b> | <b>Proposer's Ranking</b> |
|---|--|---|---|--|---------------------------|
| 4.20  | 8.18   | 10.00   | Pass  | 85.45                                      | 1                         |
| 3.20  | 8.18   | 10.00   | Pass  | 85.18                                      | 2                         |
| 3.40  | 10.00  | 10.00   | Pass  | 74.97                                      | 3                         |
| 5.00  | 5.42   | 10.00   | Pass  | 71.50                                      | 4                         |
| 3.40  | 3.00   | 10.00   | Pass  | 60.88                                      | 5                         |
| 3.40  | 2.57   | 10.00   | Pass  | 52.16                                      | 5                         |

**RFP 22-018AR**  
**Waste Disposal, Recycling, and Related Services**

|   | <b>Evaluation Criteria</b>   | <b>Point System</b> |
|---|--|---------------------|
| 1 | <p><b>Purchase Price</b></p> <p>Offer a fair reasonable price for items to be procured by Fort Bend ISD.</p>   | 25 points           |
| 2 | <p><b>Reputation of the Vendor and of the Vendor's Goods or Services</b></p> <p>Vendor should have a solid reputation with other ISD's, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. (References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.)</p> | 5 points            |
| 3 | <p><b>Quality of the Vendor's Goods or Services</b></p> <ul style="list-style-type: none"> <li>• Full-service capabilities for solid waste and recycling services, including single-stream recycling</li> <li>• The experience, knowledge, skills, and qualifications to provide these services</li> </ul>   | 25 points           |
| 4 | <p><b>Extent to Which the Goods or Services Meet the District's Needs</b></p> <ul style="list-style-type: none"> <li>• Timely, clean and efficient pick up</li> <li>• Accountable, flexible, and reliable</li> </ul>   | 20 points           |
| 5 | <p><b>Vendor's Past Relationship with the District</b></p> <p>For reference, the vendor shall list past projects or contracts that the service provider has had with the district or a district with similar size or larger.</p>   | 5 points            |
| 6 | <p><b>Long-Term Cost to the District to Acquire the Vendor's Goods or Services</b></p> <ul style="list-style-type: none"> <li>• Maintenance or other fees</li> </ul>   | 10 points           |
| 7 | <p><b>Extent to which the vendor agrees to our Standard Form of Agreement By Signing the Agreement</b>, you assent to the Terms and Conditions of Fort Bend ISD.</p>   | 10 points           |
| 8 | <p><b>Insurance Requirements</b></p> <p>A copy of the <b>Certificate of Liability Insurance and Waiver of Subrogation</b> should be in your proposal.</p>  | Pass/Fail           |
|   | <b>TOTAL</b>   | <b>100 points</b>   |

|                          |   |
|--------------------------|---|
| <b>BOT Meeting:</b>      | <b>December 6, 2021</b>   |
| <b>Solicitation No.:</b> | <b>21-096AR BuyBoard Cooperative</b>  |
| <b>References:</b>       | <b>District Goal<br/>Scalable Systems</b>   |
| <b>Description:</b>      | <p><b>School Bus Routing Software</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the continued purchase of Routefinder software and annual support from Transfinder Corporation under a cooperative contract with the BuyBoard cooperative in an amount not to exceed \$164,036 through December 2024 and authorization for the Superintendent to negotiate and execute the agreements.</p> <p><b><u>Summary</u></b></p> <p>In December 2020, the Board approved the purchase of a Routefinder upgrade and annual support fees through a cooperative contract with BuyBoard.</p> <p>The District uses Routefinder Plus, a scalable cloud hosting solution, for school bus routing, scheduling, and planning for school transportation management. This software allows the District to easily manage bus routes, students, and drivers. The software is beneficial in the following ways:</p> <ul style="list-style-type: none"> <li>• Allows staff to work from any location;</li> <li>• Routers, Supervisors and Directors can access the software system at the same time;</li> <li>• Provides efficiencies that were not previously available; routing routes and updating maps took hours to complete but are now completed within minutes with this cloud-based version.</li> </ul> <p>The BuyBoard cooperative purchasing contract will allow the District to continue utilizing this scalable cloud hosting solution for school bus routing, scheduling, and planning for school transportation management and complies with school district bidding requirements. The BuyBoard cooperative purchasing contract has renewal options through December 2024. Should the contract not renew for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract or an alternate procurement method.</p> <p><b><u>Background</u></b></p> <p>Expenditures in 2020-21 were \$37,020 for these services. Expenditures will not exceed \$164,036, through December 31, 2024, which includes anticipated annual support uplift fees. Funding is included in the budget.</p> |

|   |   |
|---|---|
| Requested By:   | Long Pham, Chief Information Officer<br>Oscar Perez, Chief Operations Officer<br>Bryan Guinn, Chief Financial Officer |
| Vendor:   | Transfinder Corporation   |
| Budget Sources:   | General Fund  |
| Amount:   | Not to Exceed - \$164,036 through December 31, 2024   |
| Other Supporting Information                              |   |
| Sole Source:  | No  |
| Number of vendors contacted by Purchasing:                | N/A   |
| Number of vendors contacted by FBISD Notification System: | N/A   |
| Number of vendors downloaded the solicitation:            | N/A   |
| Number of responses received:                             | N/A   |
| Number of "no bid" responses received:                    | N/A   |
| Length of commitment:                                     | Through December 2024   |
| Last solicitation date:                                   | N/A   |
| Supporting documents:                                     | N/A   |
| Disclosure under Board Policy CH, CV, or DBD (Local):     | None  |

|                                     |   |
|-------------------------------------|---|
| <b>BOT Meeting:</b>                 | <b>December 6, 2021</b>   |
| <b>Solicitation No.:</b>            | <b>22-002AR The Interlocal Purchasing System</b>  |
| <b>References:</b>                  | <b>District Goal<br/>Scalable Systems</b>   |
| <b>Description:</b>                 | <p><b>Gates and Doors Products, Service and Installation</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the continued purchase of gates and door products, which includes service and installation from ABC Steel Products, Inc., under a cooperative contract with The Interlocal Purchasing System (TIPS) in an amount not-to-exceed \$236,000 through December 2024, and authorization for the Superintendent to negotiate and execute the agreements.</p> <p><b><u>Summary</u></b></p> <p>In June 2016, the Board approved the purchase of gates and door products, services and related items to repair, install, and service aluminum, hollow metal, and wood doors as needed throughout the District.</p> <p>Campus gates and doors suffer a myriad of damages either accidentally or through vandalism. Damaged gates and doors create security issues allowing access to District property, and may affect student safety and security. It is imperative that the District's gates and doors are repaired in a timely manner.</p> <p>This gate and door replacement contract will allow the Facilities Department to efficiently and effectively fulfill the District's damaged gate and door needs and complies with school district bidding requirements. Renewal options are available through December 2024. Should the contract not renew for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method.</p> <p><b><u>Background</u></b></p> <p>Expenditures for FY 2020-21 were \$89,544. Current expenditures in 2021-22 are \$12,737. Expenditures are not expected to exceed \$236,000 over a three-year period, which represents the average three-year expenditures plus a 10% contingency to support unforeseen incidents. Funding is included in the budget.</p> |
| <b>Requested By:</b>                | Oscar Perez, Chief Operations Officer<br>Bryan Guinn, Chief Financial Officer   |
| <b>Vendor:</b>                      | ABC Steel Products, Inc. dba ABC Doors  |
| <b>Budget Sources:</b>              | General Fund  |
| <b>Amount:</b>                      | Not to Exceed - \$236,000 through December 31, 2024   |
| <b>Other Supporting Information</b> |   |

|   |                       |
|---|-----------------------|
| Sole Source:  | No                    |
| Number of vendors contacted by Purchasing:                | N/A                   |
| Number of vendors contacted by FBISD Notification System: | N/A                   |
| Number of vendors downloaded the solicitation:            | N/A                   |
| Number of responses received:                             | N/A                   |
| Number of "no bid" responses received:                    | N/A                   |
| Length of commitment:                                     | Through December 2024 |
| Last solicitation date:                                   | March 2016            |
| Supporting documents:                                     | N/A                   |
| Disclosure under Board Policy CH, CV, or DBD (Local):     | None                  |

|                          |   |
|--------------------------|---|
| <b>BOT Meeting:</b>      | <b>December 6, 2021</b>   |
| <b>Solicitation No.:</b> | <b>22-029TA Department of Information Resources (DIR)</b>   |
| <b>References:</b>       | <b>District Goal<br/>Scalable Systems</b>   |
| <b>Description:</b>      | <p><b>Police Department Staff Device Refresh - Equipment and Related Services</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of ruggedized laptop computers, services and related Items from GTS Technology Solutions, Inc., under a cooperative contract with Department of Information Resources (DIR) in an amount not-to-exceed \$345,500 and authorization for the Superintendent to negotiate and execute the agreement through March 2023.</p> <p><b><u>Summary</u></b></p> <p>The Fort Bend ISD Police and Information Technology (IT) Departments are requesting Panasonic ruggedized Tough Books to replace outdated computers as part of a scheduled staff device refresh initiative. The refresh will include computers, desk docks, vehicle mounts, vehicle mount installation, and all associated hardware. These laptops will operate software required for the Fort Bend ISD Police Department to be compliant with state law reporting requirements, allow officers to view security cameras from remote locations, and for the first time, provide officers with the ability to complete reports while in the field, thus improving records management efficiency and their ability to serve the community.</p> <p>Additionally, when the laptops are docked in a vehicle, the location of the laptop is tracked in real time, allowing both police dispatchers and other police officers to quickly see the exact location of our officers, improving officer safety and accountability.</p> <p>The Department of Information Resources (DIR) cooperative purchasing contract will allow the District to refresh the Police Department's computers efficiently and effectively and complies with school district bidding requirements. The cooperative contract has renewal options through March 2026. Should the contract not renew for the full term, staff will return to the Board to request authorization to utilize the new cooperative contract, an alternate cooperative contract, or an alternate procurement method. The current cooperative contract is active through March 2026.</p> <p><b><u>Background</u></b></p> <p>There is no historical expenditure information as this is the District's first purchase of ruggedized laptops for police officers. Expenditures will not exceed \$345,500 through 2023 and funding is included in the budget.</p> |

|   |  |
|---|--|
| Requested By:   | David Rider, Chief of Police<br>Long Pham, Chief Information Officer<br>Bryan Guinn, Chief Financial Officer |
| Vendor:   | GTS Technology Solutions, Inc.   |
| Budget Sources:   | 2018 Bond Fund   |
| Amount:   | Not to Exceed - \$345,500 through March 2023   |
| Other Supporting Information                              |  |
| Sole Source:  | No   |
| Number of vendors contacted by Purchasing:                | N/A  |
| Number of vendors contacted by FBISD Notification System: | N/A  |
| Number of vendors downloaded the solicitation:            | N/A  |
| Number of responses received:                             | N/A  |
| Number of "no bid" responses received:                    | N/A  |
| Length of commitment:                                     | Through March 2023   |
| Last solicitation date:                                   | N/A  |
| Supporting documents:                                     | N/A  |
| Disclosure under Board Policy CH, CV, or DBD (Local):     | None   |



GTS Technology Solutions, Inc.  
 9211 Waterford Centre Blvd  
 Suite 275  
 Austin, TX, 78758  
 Phone: (512) 452-0651

# Quote

**Quote #:** QT0076201  
**Date:** 10/22/2021  
**Delivery Date:**  
**Expire Date:** 12/31/2021  
**Customer ID:** TXFBIS12001  
**Sales Contact:** Jonathan Wey

| QUOTE FOR:                            |  | SHIP TO:                              |
|---------------------------------------|--|---------------------------------------|
| Fort Bend Independent School District |  | Fort Bend Independent School District |

| CUSTOMER P.O. NO. | TERMS       | SALES REP    |
|-------------------|-------------|--------------|
| FZ-55 w/services  | Net 30 Days | Tanner Funke |
| SHIPPING TERMS    |             | SHIP VIA     |
|                   |             |              |

| NO. | ITEM   | CONTRACT     | QTY.  | UOM  | PRICE      | EXTENDED PRICE |
|-----|--|--------------|-------|------|------------|----------------|
| 1   | FZ-55FZ-14VM: Panasonic FZ-55 Toughbook  | DIR-TSO-4025 | 91.00 | EACH | \$2,588.71 | \$235,572.61   |
|     | NOTE: Public Sector Specific, Win10 Pro, Intel Core i7-1185G7 (up to 4.9GHz), vPro, 14.0" FHD 1000 nit Gloved Multi Touch, 16GB, 512GB OPAL SSD, Intel Wi-Fi 6, Bluetooth, 4G LTE Band 14 (EM7511), GPS, Dual Pass (Ch1:GPS/Ch2:WWAN), Infrared Webcam, Standard Battery, TPM 2.0, Emissive Backlit Keyboard, Flat, CF-SVC512SSD3Y - 3 Year No Return of Defective Drive, CF-SVCADDP12B - 1 Year Absolute Resilience Panasonic Warranty Bundle SKU Only, CF-SVCLTNF3YR - 3 Year Protection Plus Warranty, CF-SVCPDEP3Y - 3 Year Premier Deployment |              |       |      |            |                |
| 2   | CF-SVCDPL194A1: PANASONIC : DigitalPersona Premium login for Windows Employee with Password Manager (AD and LDS), License, Crossmatch  | DIR-TSO-4025 | 91.00 | EACH | \$0.00     | \$0.00         |
| 3   | CF-SVCDPMLMS: PANASONIC : DigitalPersona Logon For Windows M&S,Initial Coverage-Crossmatch   | DIR-TSO-4025 | 91.00 | EACH | \$0.00     | \$0.00         |
| 4   | CF-SVCDPFR: PANASONIC : Crossmatch-DigitalPersona Face Authentication, License - Must purchase with CF-SVCDPFRM (Maintenance & Support   | DIR-TSO-4025 | 91.00 | EACH | \$0.00     | \$0.00         |
| 5   | CF-SVCDPFRM: PANASONIC : Crossmatch-DigitalPersona Face Authentication, M&S, 1 year  | DIR-TSO-4025 | 91.00 | EACH | \$0.00     | \$0.00         |
| 6   | FZ-VEB551U: PANASONIC : DESKTOP DOCK FOR FZ-55. USB-A (4), HDMI (2), VGA, SERIAL, LAN, KENSINGTON LOCK, POWER BUTTON. NO AC ADAPTER INCLUDED   | DIR-TSO-4025 | 91.00 | EACH | \$326.36   | \$29,698.76    |
| 7   | CF-AA5713A2M: AC Adapter (100W) for FZ-55, CF-33   | DIR-TSO-4025 | 45.00 | EACH | \$64.57    | \$2,905.65     |
| 8   | HA-55LVD2L: Havis Docking Station With Dual Pass-Through Antenna and Power Supply For Panasonic Toughbook FZ-55 Rugged Laptop  | DIR-CPO-4751 | 45.00 | EACH | \$739.93   | \$33,296.85    |
| 9   | GP-IN2237: The GPSB Sharkee Kit: Low profile heavy duty 3-In-1 antenna combination antenna featuring LTE + WiFi + GPS plus optional whip mounting for VHF/UHF whips and requiring only a single hole ixing. 5m/16ft Extension Cables and TNC Connectors  | DIR-CPO-4751 | 45.00 | EACH | \$159.67   | \$7,185.15     |



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 Phone: (512) 452-0651

# Quote

**Quote #:** QT0076201  
**Date:** 10/22/2021  
**Delivery Date:**  
**Expire Date:** 12/31/2021  
**Customer ID:** TXFBIS12001  
**Sales Contact:** Jonathan Wey

| QUOTE FOR:                            | SHIP TO:                              |
|---------------------------------------|---------------------------------------|
| Fort Bend Independent School District | Fort Bend Independent School District |

| CUSTOMER P.O. NO. | TERMS       | SALES REP    |
|-------------------|-------------|--------------|
| FZ-55 w/services  | Net 30 Days | Tanner Funke |
| SHIPPING TERMS    |             | SHIP VIA     |
|                   |             |              |

| NO. | ITEM   | CONTRACT     | QTY.  | UOM  | PRICE    | EXTENDED PRICE |
|-----|--|--------------|-------|------|----------|----------------|
| 10  | SERVICES: DEPLOYMENT CLIENT SE:<br>Installation Services for the docking solutions for the following vehicles. Some materials included.  | DIR-CPO-4754 | 45.00 | EACH | \$812.11 | \$36,544.95    |
|     | NOTE: (2) 2020 Chevy Tahoe<br>(11) 2020 Dodge Charger V-6<br>(4) 2021 Dodge Charger V-6<br>(8) 2019 Ford Explorer<br>(10) 2020 Ford Explorer<br>(1) 2021 Ford Explorer<br>(4) 2019 Ford F150 P/U<br>(2) 2020 Ford F150 P/U<br>(1) 2019 Ford Fusion<br>(2) 2020 Ford Fusion |              |       |      |          |                |
| 11  | FREIGHT CHARGE: Freight Charge   | NON CONTRACT | 1.00  | EACH | \$0.00   | \$0.00         |

|  |                             |   |                             |              |
|--|-----------------------------|---|-----------------------------|--------------|
|  | <b>Total Weight (EACH):</b> | 0 | <b>Sales Total:</b>         | \$345,203.97 |
|  | <b>Total Volume (EACH):</b> | 0 | <b>Freight &amp; Misc.:</b> | \$0.00       |
| These prices do NOT include taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability. |                             |   | <b>Tax Total:</b>           | \$0.00       |
|  |                             |   | <b>Total (USD):</b>         | \$345,203.97 |

|                          |  |
|--------------------------|--|
| <b>BOT Meeting:</b>      | <b>December 13, 2021</b>   |
| <b>Solicitation No.:</b> | <b>22-037ZB TIPS Cooperative</b>   |
| <b>References:</b>       | <b>District Goal<br/>Scalable Systems</b>  |
| <b>Description:</b>      | <p><b>Video Production, Livestreaming, and Captioning Equipment and Services</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of an all-in-one video production, recording, livestreaming and video captioning solution from Swagit Productions, LLC under a cooperative contract with The Interlocal Purchasing System (TIPS) in an amount not-to-exceed \$109,272 and authorization for the Superintendent to negotiate and execute the agreements through December 31, 2022.</p> <p><b><u>Summary</u></b></p> <p>The Fort Bend ISD Communications and Information Technology (IT) Departments are requesting Swagit’s Extensible Automated Streaming Engine (EASE) Hands-Free Streaming package; Avior HD Broadcast System equipment package; EASE High Definition/Standard Definition Premium Captioning Encoder unit; and Live Automated Transcribing with Caption Sync services.</p> <p>This video solution includes all hardware, software, installation, and setup along with annual video services for up to fifty (50) meetings per year with the ability to add more if necessary. The solution will enhance the audience and viewer experience by recording and livestreaming meeting videos by using four wall or ceiling mounted pan-tilt-zoom robotic cameras that will capture the best camera shot while keeping the meeting space clear of trip hazards; providing real-time captioning for live video to accommodate the hearing impaired; and supporting Livestream and On-Demand video with clearly defined chaptering of agenda items with on screen graphics and direct video links to each agenda item.</p> <p>Currently Phoenix Design Group, Inc. is being utilized for Board livestreaming services, however, Phoenix does not offer dedicated livestreaming services and the services are being provided on an ad hoc basis. It is essential to have a dedicated vendor to record and livestream Board meetings, as recordings of all Board of Trustee meetings are a state requirement. Swagit Productions, LLC can provide this service for the District.</p> <p>The Interlocal Purchasing System (TIPS) purchasing contract will allow the District to provide an all-inclusive live video production and livestreaming of the Fort Bend ISD Board of Trustees meetings that meet state requirements. This cooperative contract complies with school district bidding requirements.</p> |

|   |   |
|---|---|
|   | <b><u>Background</u></b>  |
|   | For FY 2019-21, expenditure totals were \$148,761. Expenditures will not exceed \$109,272 through December 31, 2022, which will allow for additional meetings if needed. Funding is included in the budget. |
| Requested By:   | Veronica Sopher, Chief Communications Officer<br>Long Pham, Chief Technology Officer<br>Bryan Guinn, Chief Financial Officer  |
| Vendor:   | Swagit Productions, LLC   |
| Budget Sources:   | General Fund  |
| Amount:   | Not to Exceed - \$109,272 through December 31, 2022   |
| Other Supporting Information                              |   |
| Sole Source:  | No  |
| Number of vendors contacted by Purchasing:                | N/A   |
| Number of vendors contacted by FBISD Notification System: | N/A   |
| Number of vendors downloaded the solicitation:            | N/A   |
| Number of responses received:                             | N/A   |
| Number of "no bid" responses received:                    | N/A   |
| Length of commitment:                                     | Through December 31, 2022   |
| Last solicitation date:                                   | N/A   |
| Supporting documents:                                     | N/A   |
| Disclosure under Board Policy CH, CV, or DBD (Local):     | None  |

**For: Fort Bend ISD Board of Trustees**  
**Date: December 6, 2021**  
**Action: Review: Consideration and Approval:**  
**Construction Auditing Professional**  
**Services for Bond 2018 Projects**  
**References: Board Policy CV (Local)**  
**District Goal Scalable Systems**  
**Department: Operations**

**Recommendation**

Consideration and possible approval for a Construction Auditing Professional Service Agreement with Moss Adams LLP to perform auditing services to the Bond 2018 Construction Manager at Risk (CMAR) projects for a not-to-exceed amount of \$250,000 and authorization for the Superintendent to negotiate and execute the contract.

**Summary**

On December 17, 2018, the FBISD Board of Trustees (BOT) approved all Project Budgets for the 2018 Bond Program. The BOT approved Durotech Inc. as the Construction Manager at Risk (CMAR) PKG050 HS12 and Satterfield & Pontikes Construction Inc. as the CMAR for PKG006 Lakeview ES – Rebuild.

Funds for the construction auditing services were anticipated and budgeted within each one of the projects (HS 12 and Lakeview ES Rebuild) and have been estimated as follows: \$187,500 for High School 12, and \$62,500 for Lakeview ES Rebuild.

RFQ 22-023AL solicitation specified the District’s intent to award one master agreement contract for construction auditing services to a professional services firm for a term of three years with the option to renew for one additional year.

On October 12, 2021 two professional service firms responded to the RFQ solicitation 22-023AL. An evaluation team consisting of FBISD staff members from Design and Construction; Business and Finance; and Purchasing and Materials Management evaluated the proposals based on Demonstrated Competence and Qualifications. The evaluation team determined Moss Adams LLP as the top ranked respondent to the solicitation RFQ 22-023AL.

Based on the evaluation of the vendor proposals for professional services, the final ranking of the Demonstrated Competence and Qualifications for construction auditing services are as follows:

| Firm Name      | RFQ Score |
|----------------|-----------|
| Moss Adams LLP | 77.28     |
| Marcum, LLP    | 65.28     |

Upon Board approval, staff will award a master professional service agreement for construction auditing services to Moss Adam LLP for Bond 2018 CMAR projects, PKG006 Lakeview Elementary School, and PKG050 Almeta Crawford High School.

Recommended by:

Dr. Christie Whitbeck  
Superintendent of Schools

Submitted by:

Oscar Perez  
Chief Operations Officer

Tabulation Summary  
 RFQ 22-023AL  
 Construction Auditing Services for Lakeview Elementary School and Almeta Crawford High School

| <b>Vendor</b>   | <b>Firm's Approach:</b><br>Overall respondent history, team's profile and experience in K-12 program/project industry (10 pts. max) | <b>Methodology:</b> Company's experience in providing construction auditing services for a Texas public school district. Explanation of methodology, unique challenges and any other relevant information (45 pts. max) | <b>Qualifications:</b><br>Qualifications, certifications, experience of personnel/team proposed for this task (20 pts. max) | <b>Past Experience:</b><br>Past experience with FBISD and/or other districts (15 pts. max) | <b>References</b><br>(10 pts. max) | <b>Proposer's Total Score</b><br>(100 pts. max) |
|-----------------|---|---|---|--|------------------------------------|---|
| Moss Adams, LLP | 3.25  | 40.38   | 16.65   | 15.00  | 2.00                               | 77.28   |
| Marcum, LLP     | 7.30  | 31.38   | 16.35   | 6.25   | 4.00                               | 65.28   |

**RFQ 22-023AL CONSTRUCTION AUDITING SERVICES FOR LAKEVIEW ELEMENTARY SCHOOL AND ALMETA CRAWFORD HIGH SCHOOL**

|       | <b>Evaluation Criteria</b>  | <b>Point System</b> |
|-------|---|---------------------|
| 1     | Company's approach, supporting documentation, evidence of competence to undertake such effort   | 10                  |
| 2     | Company's experience in providing Construction Auditing Services for a Texas public school district. Explanation of methodology, unique challenges and anyother relevant information.   | 45                  |
| 3     | Qualifications, certifications, experience of personnel/team proposed for this task.  | 20                  |
| 4     | Past experience with FBISD and/or other districts   | 15                  |
| 5     | References from prior clients for which your firm has provided comparable services. Three (3) should be related to K-12 districts.<br><br>List of References should come from past project examples list within this RFQ and should include at least five (5) individuals outside of FBISD. References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section. | 10                  |
| TOTAL |   | 100 Points          |

**For: Fort Bend ISD Board of Trustees**  
**Date: December 6, 2021**  
**Action: Consideration and Approval:**  
**CenterPoint Energy Blanket**  
**Easement on Elementary School**  
**#54**  
**References: Board Policy CV (Local)**  
**District Goal Scalable**  
**Systems**  
**Department: Operations**

**Recommendation**

Consideration and possible approval of a blanket (short form) easement with CenterPoint Energy for the electrical services to the new Elementary School #54, and authorization for the Board President and/or designee to negotiate and execute this easement, as well as the CenterPoint Energy long form easement to be provided near the conclusion of the project.

**Summary**

The blanket easement (short form blanket easement) is required by CenterPoint Energy in order for the provider to install temporary and permanent underground and overhead electrical services to the new Elementary School #54.

The blanket easement will be in place until FBISD and CenterPoint Energy have completed and executed the long form easement. When the service (a new transformer) is energized to the site, CenterPoint will generate a long form easement. The long form easement will contain a detailed descriptive easement for the site, including sketches. The long form easement will replace the blanket easement, as this is only a temporary easement in order to expedite the installation of the new transformer.

The new Elementary School #54 project has been designed with the location of the existing utility easement near the north property line. As such, the approval of these easements (short form blanket easement and long form easement) will not conflict with any site design elements.

Recommended by:

Dr. Christie Whitbeck  
Superintendent of Schools

Submitted by:

Oscar Perez  
Chief Operations Officer

**SHORT FORM BLANKET EASEMENT  
3-PHASE OVERHEAD AND UNDERGROUND**

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

STATE OF TEXAS            }

KNOW ALL PERSONS BY THESE PRESENTS:

COUNTY OF FORT BEND}

THAT, Fort Bend Independent School District, its successors and assigns, hereinafter referred to as "Grantor", whether one or more, for and in consideration of the sum of ONE DOLLAR (\$1.00) CASH to Grantor paid by CenterPoint Energy Houston Electric, LLC, its successors and assigns, hereinafter referred to as "Grantee", whose principal address is P. O. Box 1700, Houston, Texas 77251-1700, has **GRANTED, SOLD AND CONVEYED** and by these presents, does **GRANT, SELL AND CONVEY** unto said Grantee, all or in part, a perpetual **blanket** easement, hereinafter referred to as the "Easement", for electric distribution and related communication facilities consisting of a variable number of wires and cables and all necessary and desirable equipment and appurtenances, including, but not limited to, towers or poles made of wood, metal or other materials, props and guys, hereinafter referred to as "Facilities", lying on, over, under, and across the following described lands owned by Grantor, ("Grantor's Property"), to wit:

That certain subdivision known as Final Plat of Fort Bend ISD Elementary School No. 54, located in the William Hall Survey, Abstract 31, Fort Bend County, Texas, according to the map or plat thereof recorded in Plat No. 20210144 of the Plat Records of said county and state, (the "Easement Area").

The Easement Area herein granted is a blanket easement and shall apply only insofar as the boundaries of Grantor's Property will permit. Grantee further reserves the right to extend services and drops within Grantor's Property and to adjacent landowners from said Facilities.

Grantor or its successors or assigns shall observe and exercise all notification laws as per the Underground Facility Damage Prevention and Safety Act, also known as "ONE CALL" & "CALL BEFORE YOU DIG" when working in or near the Easement Area.

To the extent that such laws and codes apply to Grantor, its successors and assigns, Grantor, its successors and assigns shall observe all safety codes and laws which apply to working along, within and or near the Easement Area and Facilities during construction activities and safe clearance from such Facilities, including the Occupational Safety and Health Administration ("O.S.H.A."), Chapter 752 of the Texas Health and Safety Code, the National Electric Code, and the National Electrical Safety Code.

Grantor herein reserves the right to grant easements in favor of third parties across the herein described Easement Area in a near perpendicular fashion to Grantee's Facilities, the approximate locations of which are shown on Exhibit "A", attached hereto and made a part hereof, provided (i) no other utilities are permitted to cross within a vertical distance of twenty-four (24) inches of Grantee's below ground Facilities, (ii) no other facilities or structures shall be permitted longitudinally within a distance of five (5) feet of the centerline of any of Grantee's below ground and above ground Facilities, (iii) no other utilities or structures shall be permitted longitudinally within a distance of fifteen (15) feet of the centerline of any of Grantee's overhead Facilities, beginning at a plane sixteen (16) feet above the ground and extending upward, hereinafter collectively referred to as "Grantee's

Exclusive Easement Area”, and, (iv) doing so does not, in the sole opinion of Grantee, endanger or interfere with the efficient, safe and proper operation and maintenance of Grantee’s Facilities.

Grantor herein covenants and agrees that, in the event that any third-party facilities or obstructions are located within Grantee’s Exclusive Easement Area, Grantor will take immediate action to remove and/or relocate said facilities and/or obstructions to a location outside of Grantee’s Exclusive Easement Area at Grantor’s sole cost and expense.

If Grantor, its successors or assigns should, at any future date, request that the Easement Area herein granted be further defined, Grantee agrees, at Grantor’s expense, to prepare a new, defined easement described by a sealed survey sketch. Defined easements shall be unobstructed and may be further described by, but not limited to, the following descriptions:

- 1.) A ten (10) foot wide easement (for above and below ground facilities);
- 2.) A ten (10) foot wide easement together with ten (10) foot aerial easements adjoining both sides of said ten (10) foot wide easement (for above ground and overhead facilities that are not along a perimeter);
- 3.) A ten (10) foot wide easement together with an adjoining eleven (11) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 4.) A fourteen (14) foot wide easement together with an adjoining seven (7) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 5.) An easement sixteen (16) feet wide and twenty-four (24) feet long (for Grantee’s pad-mounted transformer station purposes).

Grantee further agrees to release this Easement upon execution and delivery of the new defined easement by Grantor.

In the event that Grantor, its successors and assigns, desires that Grantee's Facilities be relocated, then Grantee agrees to relocate said Facilities provided that Grantor furnishes a suitable and feasible site or location for such relocation and, provided that

Grantor, its successors and assigns, shall, if requested by Grantee, furnish to Grantee a suitable and acceptable easement covering the new location. Any and all costs associated with relocating said Facilities will be at Grantor's sole expense.

Grantee shall also have reasonable rights of ingress and egress to and from said Easement Area, together with reasonable working space, for the purposes of erecting, installing, operating, maintaining, replacing, inspecting, and removing said Facilities, together with the additional right to remove from said Easement Area, all bushes, trees and parts thereof, or other structures which, in the opinion of Grantee, endanger or may interfere with the efficiency, safe and proper operation, and maintenance of said Facilities.

TO HAVE AND TO HOLD the above described Easement, together with all and singular the rights and appurtenances thereto in anywise belonging, unto Grantee forever, and Grantor does hereby bind itself and its successors, heirs, assigns, and legal representatives, to fully warrant and forever defend all and singular the above described Easement and rights unto said Grantee, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor, but not otherwise. In the event of a deficiency in title or actions taken by others which results in the relocation of Grantee's Facilities, the Grantor herein, its successors and assigns, will be responsible for all costs associated with the relocation and/or removal of Grantee's Facilities.

The terms, conditions and provisions contained herein constitute the complete and final agreement between Grantor and Grantee, (collectively the "Parties") with respect to the subject matter hereof and supersedes all prior agreements, representations and understandings of the Parties and, by Grantor's signature affixed hereto and Grantee's use of the Easement, the Parties evidence their agreement thereof. No oral or written agreements made or discussed prior to, or subsequent to, the execution of this Easement shall supersede those contained herein. Any and all revisions, amendments and/or exceptions to the terms, conditions and provisions contained in this Easement shall be in

written, recordable form and executed by both parties, or their respective successors or assigns in order to be deemed valid.

**EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Fort Bend Independent School District

BY: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name typed or printed

\_\_\_\_\_  
Title

STATE OF TEXAS                    }

COUNTY OF \_\_\_\_\_}

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared \_\_\_\_\_, \_\_\_\_\_ of Fort Bend Independent School District, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that (\_\_)he executed the same for the purposes and consideration therein expressed, in the capacity therein stated.

**Given under my hand and seal of office** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary's Signature

\_\_\_\_\_  
Name typed or printed

\_\_\_\_\_  
Commission Expires

**ATTACHMENT  
AFFIDAVIT**

STATE OF TEXAS            }

COUNTY OF FORT BEND}

BEFORE me the undersigned authority on this day personally appeared \_\_\_\_\_ the \_\_\_\_\_ of Fort Bend Independent School District, hereinafter referred to as Affiant, who being duly sworn, deposes and says that Affiant is the current owner of the tract of land described in an easement instrument executed by the same on even date herewith, said tract of land is further described as follows:

That certain subdivision known as Final Plat of Fort Bend ISD Elementary School No. 54, located in the William Hall Survey, Abstract 31, Fort Bend County, Texas, according to the map or plat thereof recorded in Plat No. 20210144 of the Plat Records of said county and state, (the "Easement Area").

Affiant further says that the said premises have been held by Affiant, that possession thereof has been peaceable and undisturbed, and that the title thereto has never been disputed or questioned to Affiant's knowledge, nor does Affiant know of any facts by reason of which said possession or title might be disturbed or questioned, or by reason of which any claim to said premises, or any part thereof, might arise or be set up adverse to this Affiant.

**EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Fort Bend Independent School District

BY: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name typed or printed

**SUBSCRIBED and SWORN** before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary's Signature

\_\_\_\_\_  
Name typed or printed

\_\_\_\_\_  
Commission Expires

**AFTER RECORDING RETURN TO:  
SURVEYING & RIGHT OF WAY  
CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC  
P. O. BOX 1700  
HOUSTON, TX 77251-1700**

October 26, 2021  
Job # 96704411

**Re: FORT BEND INDEPENDENT SCHOOL DISTRICT  
Fort Bend Elementary School #54  
1300 Heritage Park Dr. Missouri City, Texas 77459**

Please find attached the Supplemental Terms and Conditions (T&C) package as prepared by CenterPoint Energy's (CNP) Major Underground Projects (MUG), applicable for providing the requested underground service of 944 kVA. MUG will serve the load with a 1000 kVA, 34.5 kV - 480Y/277 V, three phase, four wire, pad mounted transformer.

The Customer's requested underground service is covered under the conditions for standard underground service. Therefore, MUG is not providing a difference in cost.

MUG has not included the costs associated with the installation, removal or modification of any overhead facilities. Tyler K Falks, Service Consultant at South Houston Service Center is responsible for providing all overhead costs and construction.

The attached T&C package is effective for 365 days from the date of this letter, provided the field conditions existing as of this date and location of the facilities shown on the attached sketches remain the same. After that time, the Supplemental T&C package must be reviewed by MUG before a final commitment is made to the Customer.

Please review the attached Supplemental T&C package. Sign the cover sheet of the Supplemental T&C package. Return this original document to my office. Note that the information contained in the package is applicable for the life of the service.

Before beginning the required underground construction, please arrange for a pre-construction meeting with MUG and your contractors.

If any additional information is required, contact me at 713-207-6988.

Thank you.

Alisha Chawla  
alisha.chawla@centerpointenergy.com

**UNDERGROUND ELECTRIC SERVICE FACILITIES EXTENSION  
AGREEMENT SUPPLEMENTAL TERMS AND CONDITIONS**

**FOR**

**FORT BEND INDEPENDENT SCHOOL DISTRICT  
Fort Bend Elementary School #54  
1300 Heritage Park Dr. Missouri City, Texas 77459**

Job #96704411

**CenterPoint Energy Houston Electric, LLC  
Major Underground Projects  
P. O. Box 1700; Houston, Texas 77251-1700**

**REFERENCE FORT BEND INDEPENDENT SCHOOL DISTRICT DRAWINGS:**

|                     |            |                           |           |                           |
|---------------------|------------|---------------------------|-----------|---------------------------|
| Site Plan           | Drawing #: | <u>CAD</u>                | Received: | <u>September 20, 2021</u> |
| Utility Plan        | Drawing #: | <u>49045-20 PLAT-Plat</u> | Dated:    | <u>July 1, 2020</u>       |
| Electrical One-Line | Drawing #: | <u>E5.01</u>              | Dated:    | <u>December 1, 2020</u>   |
| Load Analysis       | Drawing #: | <u>E5.01</u>              | Dated:    | <u>December 1, 2020</u>   |

**REFERENCE CENTERPOINT ENERGY SPECIFICATIONS:**

|                      |   |                |
|----------------------|---|----------------|
| Service Standards    | : | April 12, 2021 |
| Emergency Generators | : | 007-231-82     |
| Ready-Mix Concrete   | : | 007-221-01     |
| Harmonic Distortion  | : | 007-231-83     |

Reviewed And Agreed To By: \_\_\_\_\_

Signature Title

\_\_\_\_\_

Print Name Date

If this Supplemental Terms and Conditions package is signed by anyone other than an official from **Fort Bend Independent School District**, it will not be considered valid. A valid signature will be considered an acceptance of all information contained within this Supplemental Terms and Conditions package.

| CenterPoint Energy<br>Houston, Texas |                |            |
|--------------------------------------|----------------|------------|
| WRITTEN                              | AAC            | 10/26/2021 |
| CHECKED                              | MJA            | 10/26/2021 |
| APPROVED                             | MJA <i>mja</i> | 10/26/2021 |
| <b>SHEET 1 OF 13 SHEETS</b>          |                |            |
| <b>PM 5199</b>                       |                |            |

|     |      |               |    |    |     |
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|     |      |               |    |    |     |
| NO. | DATE | ITEMS REVISED | BY | CH | APP |

**GENERAL**

- A. These Supplemental Terms and Conditions are adopted under the Facilities Extension Agreement for Distribution Voltage Facilities between CenterPoint Energy Houston Electric, LLC (CNP) and Fort Bend Independent School District for a facilities extension to 1300 Heritage Park Dr. Missouri City, Texas 77459. Fort Bend Independent School District and/or its contractors/representatives are herein referred to as the Customer.
- B. Service to be provided by CenterPoint Energy (CNP) from a 1000 kVA, 34.5 kV - 480Y/277 V, three phase, four wire, pad mounted transformer.
- C. The CNP Major Underground Projects (MUG) representative is Alisha Chawla at 713-207-6988 or alisha.chawla@centerpointenergy.com.  
  
The CNP Service Area Consultant is Tyler K Falks at 281-595-6070.
- D. The Customer must comply with all CNP Service Standards, the National Electrical Code, the National Electrical Safety Code, all Occupational Safety and Health Administration (OSHA) requirements, the International Building Code and all local governing body codes.
- E. During installation of CNP equipment, CNP will make every effort to preserve the Customer’s landscaping, parking areas, or other facilities. However, any cost that has been quoted to the Customer does not include any special replacements or repairs to these items. The Customer shall be solely responsible for any expenses associated with replacements or repairs to its facilities.
- F. The service arrangement outlined in these Supplemental Terms and Conditions is based on the Customer drawings referenced on page 1. Any changes in the design as illustrated in the referenced drawings may impact CNP’s ability to meet the Customer’s requested service date.
- G. Any changes, additions, deletions, rearrangements, relocations, rerouting, reduction of clearances, etc., of the Customer’s and/or CNP’s service facilities illustrated in these Supplemental Terms and Conditions shall have MUG’s approval and may require a revised Supplemental Terms and Conditions. It is the Customer’s responsibility to coordinate the location of all Customer installed facilities outlined in these Supplemental Terms and Conditions with all other structures and/or appurtenances not shown in the referenced drawings.
- H. Contact the MUG representative concerning Customer drawing revisions, information submission, questions, Supplemental Terms and Conditions revision requests, etc.
- I. Hard copy submittals may be mailed to the MUG representative (address – 3000A Harrisburg Blvd. – Houston, Texas 77003). Electronic submittals may be e-mailed to the MUG representative. The MUG representative will; “approve the submittals”, “approve the submittals as noted” or “not approve the submittals”. The Customer shall not install any item that requires CNP approval before receiving an official approval from MUG. CNP shall not be responsible for any installed item that has not received MUG approval.
- J. The terms and conditions of CNP’s Tariff for Retail Delivery Service, including the terms and conditions in the Construction Services Policy therein, are incorporated herein by reference.

**SERVICE CONNECTION**

- A. The Customer’s maximum number of secondary cables that can be terminated in CNP’s pad mount transformer is 8-750 MCM cables per phase. The Customer shall advise the MUG representative, about the type, size and number of secondary conductors. Ampacity equivalent sets of cable must be individually approved by the MUG representative prior to installation by the Customer. If the Customer’s cable requirements exceed this specified maximum limit, it cannot be served directly from the pad mounted transformer. The Customer shall then install, own, and maintain a cable tap box (CTB) (See Section D).
- B. On installations not utilizing a CTB, the Customer shall furnish, own, and maintain all secondary service conduit and cable underground into the secondary opening of the transformer pad. Secondary conductors shall be extended a minimum of seven feet (7') above the transformer pad. **The Customer shall not install the secondary cables until after the transformer has been set. CNP will terminate the secondary cables in the transformer.**
- C. To accommodate future expansion, the Customer may install up to 14-4" secondary conduits into the transformer pad.
- D. On installations utilizing a CTB, CNP shall furnish, own, install and terminate the secondary cable from the transformer to the CTB at the Customer’s expense. The Customer shall furnish, install, own and maintain the CTB, the CTB pad, and 14-4" conduits from the secondary opening of the transformer pad to the CNP side of the CTB pad. The Customer shall install and terminate the secondary cable from its side of the CTB to its switchgear. Typical three-phase CTB drawings are available upon request. The Customer shall submit three (3) drawings of the proposed CTB to the MUG representative for approval prior to fabrication.
- E. The initial available short circuit current is 22,609 amperes symmetrical, with an X/R ratio of 8.2.
- F. The ultimate available short circuit current is 56,523 amperes symmetrical, with an X/R ratio of 9.6.
- G. Customers receiving electrical service from multiple sources will be required to install a permanent plaque or directory at each source in accordance with Article 230.2 of the National Electrical Code (NEC). These plaques are to signify that there is more than one electrical service to the building. The Customer shall keep the power from each source separate throughout its entire electrical system. This requirement is for the life of the service.
- H. A protective device coordination study for the Customer’s service relative to CNP’s protective devices may be requested by contacting the MUG representative.

**ACCESS**

The Customer must provide a twelve foot (12') minimum width, fourteen foot (14') minimum vertical clearance, all weather, vehicle access road designed for HS-20-44 loading as recognized by the American Association of State Highway Officials (AASHO), for CNP personnel and equipment ten feet (10') past the side of the proposed pad mounted equipment location. In addition, the area adjacent to the pad must be designed for HS-20-44 loading to allow for outrigger placement. If the access road and the pad mounted equipment location have not been completed and passed final inspection (see Final Inspection, page 7) at the time the Customer requests the equipment be set, the equipment can only be set under the following conditions.

- A. MUG has determined that the access route is dry and readily accessible to CNP's normal installation equipment.
- B. The Customer shall be responsible for all expenses associated with the repair and/or replacement of CNP pad mounted equipment damaged by additional construction activity. Damage to CNP equipment may result in delays to the Customer's requested service date.
- C. CNP will not complete the underground construction (i.e. pulling & terminating cable, energizing the service, etc.) until the access road and pad mounted equipment location have passed final inspection (see Final Inspection, page 7).

The Customer must provide a fifty foot (50') minimum vertical clearance over all equipment pads for CNP trucks and equipment.

The Customer must maintain these requirements for the life of the service.

CNP will utilize the Customer's parking and driveway facilities for the required access.

**EMERGENCY GENERATION AND SECONDARY LOAD TRANSFER**

Customer installed Emergency Generators and/or Secondary Load Transfer schemes shall meet the requirements of the CNP Specification on Customer Emergency Generation and Secondary Load Transfer, Specification 007-231-82, latest revision (attached). This requirement is for the life of the service.

Generator exhaust must be located and/or directed away from CNP's equipment.

**HARMONIC DISTORTION**

The Customer shall meet the requirements of the CNP Specification on Limitation of Harmonic Distortion on the Distribution System, Specification 007-231-83, latest revision (attached). This requirement is for the life of the service.

**METERING**

- A. The Customer’s metering arrangement must comply with CNP Service Standards, Section 400 or 500 as applicable.
- B. The metering current and potential transformers (CT’s and PT’s) will be installed in the secondary compartment of the transformer provided all service from the transformer is through one meter. If all the services are not through one meter, the Customer shall inform the MUG representative, so that alternate metering provisions can be arranged (separate CT and PT cans as required for each service).
- C. All Retail Customers must be metered separately.
- D. Meter Room and/or Modular Meter installations must have CNP written approval prior to the purchase/installation of materials/equipment. The Customer must submit applicable drawings to the MUG representative for approval.

**FACILITIES INSTALLED BY THE CUSTOMER**

All facilities are to be installed per the attached construction specifications. The Customer or its contractor is to request a preconstruction meeting prior to starting the required underground construction by visiting the website shown below.

All facilities shall be inspected by CNP after the conduit is installed, pads are formed, reinforcing rods installed, etc. but prior to the pouring of concrete. CNP recommends that the Customer complete the pouring of concrete on the day the facilities are inspected and approved. The Customer will insure that all inspected and approved facilities remain in the approved condition until the concrete pour has been completed. If there is damage to the inspected and approved facilities prior to the pouring of concrete, the facilities must be re-inspected by CNP before the Customer begins the pouring of concrete. CNP reserves the right to require the Customer to break out any unapproved concrete pours at its expense.

CNP will make a reasonable attempt to complete all inspection requests. To ensure that inspection requests can be fulfilled, they should be made prior to 5 p.m. the business day before the requested inspection to Major Underground Projects at <http://www.centerpointenergy.com/en-us/pages/mugform.aspx>. Job # 96704411 must be provided as the inspection identification number.

**DUCTBANK INSTALLATION**

All proposed conduit for CNP’s use is to be installed in straight runs, unless otherwise indicated on CNP drawings. Any conduit bends must be installed with a twenty foot (20') minimum radius, unless indicated otherwise on CNP drawings. Conduit turn-ups into any equipment pad and/or pole pedestal must have a minimum five foot (5') radius. Any deviations from these requirements shall have written approval from the MUG representative prior to installation.

During installation, the minimum depth for a conduit run must be referenced to the final grade.

The Customer is to delay installation of approximately the last twenty feet (20') of the conduit run and the pole pedestal to any terminal pole until the pole has been set by CNP. Before trenching to the base of any terminal pole, the Customer must securely brace the pole. The Customer must request staking and setting of any terminal pole by contacting the Service Area Consultant.

**DUCTBANK INSTALLATION (continued)**

The Customer must provide a jet line in each conduit installed. This jet line shall extend a minimum of seven feet (7') beyond the end of each conduit.

For installations not utilizing a blanket easement document (see Easement Instrument section, page 7), the Customer shall also install a #14 American Wire Gage (AWG) or larger aluminum or copper 600 volt insulated conductor in one of the conduits. The conductor must be electrically continuous. For manhole installations, the electrically continuous conductor must also be looped through each manhole lid and tied to a concrete insert in the neck of each manhole. This conductor is to facilitate surveying of the duct bank by CNP. The duct bank cannot be surveyed until this conductor is installed as prescribed. The Customer must take adequate measures to assure the conductor will be in place until all necessary surveying is completed. After surveying of the duct bank is completed, but prior to CNP installing any primary cable, the Customer may retrieve its conductor at its option.

Conduit ends shall be plugged with a duct cap or other type capping device. The use of rags to plug conduits is not acceptable. If the conduit is installed in stages, the Customer must keep each section of conduit capped until the new section is installed. If, prior to CNP using any conduit, the conduit is found to be blocked, the Customer will be responsible, at its expense, for removing the obstruction.

**CLEARANCES**

Final approval for the location of the pad mount equipment and/or other proposed electrical installation is contingent upon proper clearance, as determined by CNP, from cooling towers, vents, buildings, structures, etc., and other underground utilities. It is in the Customer's and CNP's best interest to have all service equipment in a contamination-free environment to avoid unscheduled outages and/or premature equipment failures. Therefore, prior to any construction, the Customer shall inform the MUG representative of any existing or future contamination or pollutants which may affect the equipment so that necessary clearances can be secured.

The MUG representative shall be notified promptly if the Customer intends to install any obstructions such as walls, hedges, bushes, trees, etc., around the transformer and/or any associated equipment so that additional clearances and access can be secured. Any proposed enclosure surrounding CNP's equipment must be louvered, and both a profile and a cross-sectional view of the proposed louvered enclosure shall be submitted for approval prior to installation.

If, in the future, there is a problem with contamination of CNP's equipment, or proper clearances are not maintained, CNP reserves the right to relocate the equipment at the Customer's expense.

CNP will not allow other facilities to pass beneath its equipment pads. A one foot (1') minimum horizontal clearance shall be maintained between CNP pads and all other facilities.

A one foot (1') minimum vertical clearance must be maintained between CNP duct banks and all non-CNP facilities crossing the duct bank.

A five foot (5') minimum horizontal clearance must be maintained between CNP duct banks and other facilities running parallel to the duct bank. CNP will not allow joint trenching between CNP duct banks and other facilities.

**ELEVATION REQUIREMENTS**

The minimum elevation requirement for the top of the equipment pads shall be fifteen feet (15') above mean sea level and two feet (2') above the documented 500-year floodplain. The Customer must provide equipment pads that meet these elevation requirements. The easement (minimum working clearance) around the equipment pads shall also be brought up to the above mentioned minimum elevation, as outlined on the equipment pad detail specification. The Customer must provide stairs outside of the easement area, and a guardrail around the perimeter of the elevated area as required by OSHA and the governing City or County building code. The easement area surrounding the equipment pads shall not have a slope greater than 2%. The pad and minimum easement elevations (minimum working clearance) must be verified at the time of installation.

**VENTILATION REQUIREMENTS**

Any proposed barriers or enclosures in the vicinity of the equipment pads shall maintain a minimum of 50% free air flow. Prior to construction, the Customer shall submit drawings of the proposed barriers or enclosures to MUG Projects Representative for approval.

**FINAL INSPECTION**

After the Customer has advised CNP that all “Customer installed” facilities pertaining to this service arrangement have been completed and inspected, a final on-site inspection will be made by a MUG representative. This final inspection will verify that all Customer installed facilities are in accordance with these Supplemental Terms and Conditions. The Customer (or its contractor) and the Service Area Consultant will be advised of any needed corrections and/or changes. When all necessary corrections and/or changes have been completed, CNP’s portion of the construction may begin.

**EASEMENT INSTRUMENT**

CNP will prepare an instrument for easements to be granted by the property owner after all installations for CNP’s use have been completed according to these Supplemental Terms and Conditions. The service cannot be energized until CNP has accepted the signed instrument for all easements.

The Customer also has the option of signing a blanket easement document. Use of the blanket easement allows the service to be energized before the final signed instrument for all easements has been completed. The Customer may request use of the blanket easement document by contacting the MUG representative.

CNP will need access to and from the proposed easements. CNP will use these easements, as shown on the attached sketches, for the purposes of erecting, installing, operating, maintaining, replacing, inspecting and removing electrical distribution facilities. The Customer shall keep these easements free and clear of any obstructions (trees, shrubs, other structures, etc.) that may endanger or interfere with the efficiency, safety, and proper operation of the proposed facilities for the life of the service.

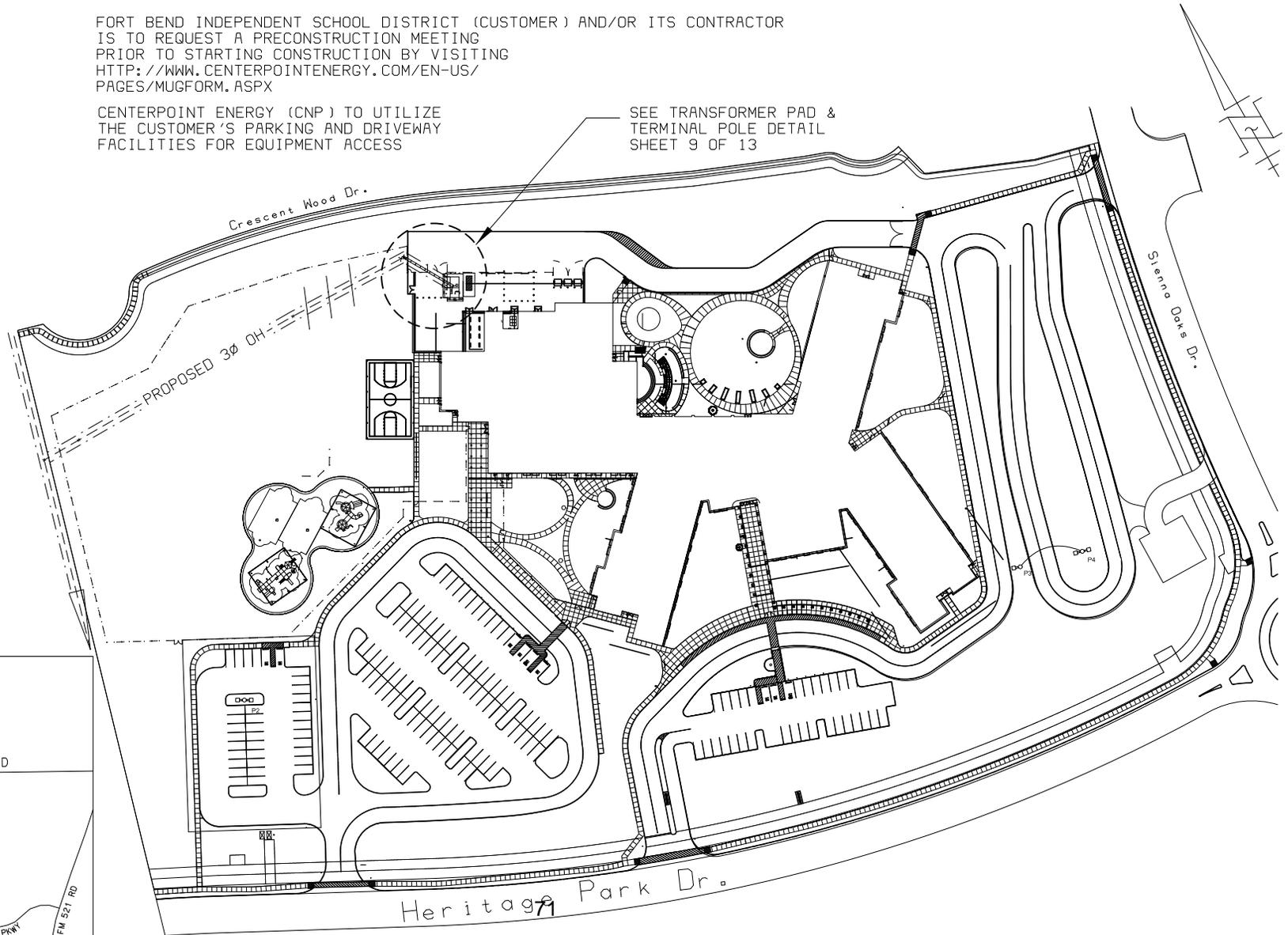
GENERAL LOCATION SKETCH

| LAMBERT | SECTION | KEY MAP | FUNCTIONAL LOCATION | SCALE    | CIRCUIT | ORDER NO. |
|---------|---------|---------|---------------------|----------|---------|-----------|
| 5045    | D3      | 650X    |                     | N. T. S. | AR41    | 98596229  |

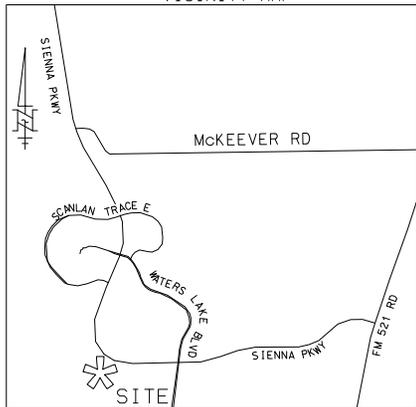
FORT BEND INDEPENDENT SCHOOL DISTRICT (CUSTOMER) AND/OR ITS CONTRACTOR IS TO REQUEST A PRECONSTRUCTION MEETING PRIOR TO STARTING CONSTRUCTION BY VISITING [HTTP://WWW.CENTERPOINTENERGY.COM/EN-US/PAGES/MUGFORM.ASPX](http://www.CenterPointEnergy.com/en-us/pages/mugform.aspx)

CENTERPOINT ENERGY (CNP) TO UTILIZE THE CUSTOMER'S PARKING AND DRIVEWAY FACILITIES FOR EQUIPMENT ACCESS

SEE TRANSFORMER PAD & TERMINAL POLE DETAIL SHEET 9 OF 13

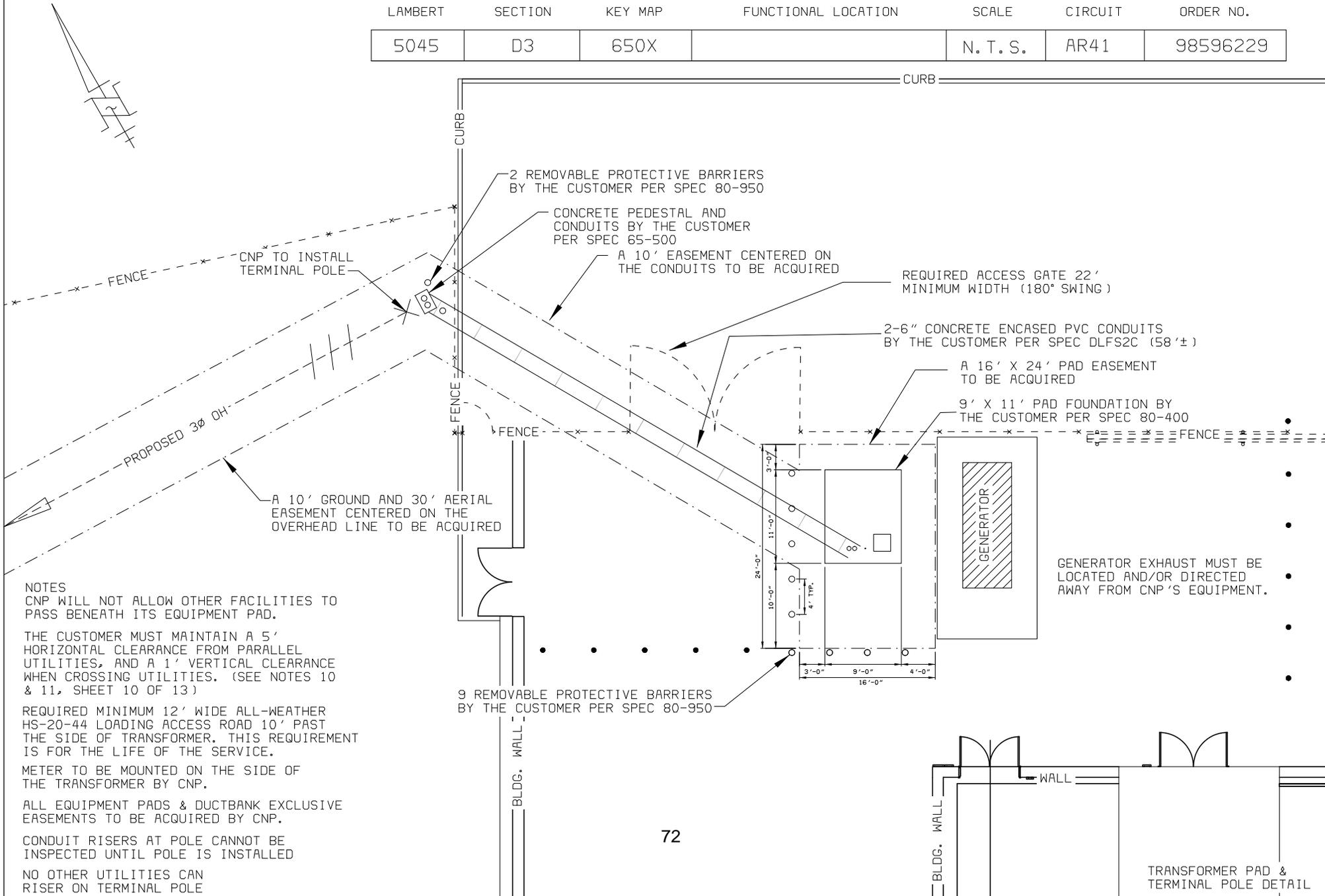


VICINITY MAP



DETAIL SKETCH

| LAMBERT | SECTION | KEY MAP | FUNCTIONAL LOCATION | SCALE    | CIRCUIT | ORDER NO. |
|---------|---------|---------|---------------------|----------|---------|-----------|
| 5045    | D3      | 650X    |                     | N. T. S. | AR41    | 98596229  |



**NOTES**

CNP WILL NOT ALLOW OTHER FACILITIES TO PASS BENEATH ITS EQUIPMENT PAD.

THE CUSTOMER MUST MAINTAIN A 5' HORIZONTAL CLEARANCE FROM PARALLEL UTILITIES, AND A 1' VERTICAL CLEARANCE WHEN CROSSING UTILITIES. (SEE NOTES 10 & 11, SHEET 10 OF 13)

REQUIRED MINIMUM 12' WIDE ALL-WEATHER HS-20-44 LOADING ACCESS ROAD 10' PAST THE SIDE OF TRANSFORMER. THIS REQUIREMENT IS FOR THE LIFE OF THE SERVICE.

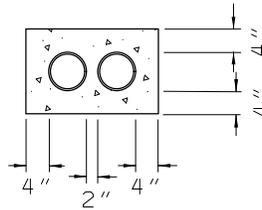
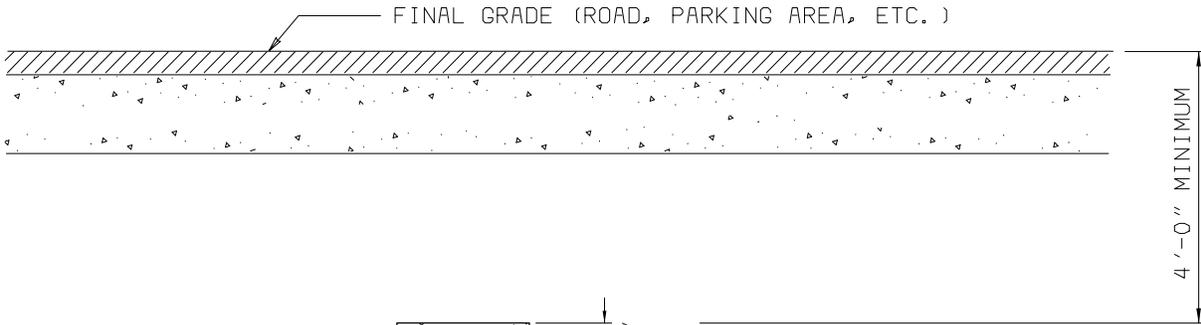
METER TO BE MOUNTED ON THE SIDE OF THE TRANSFORMER BY CNP.

ALL EQUIPMENT PADS & DUCTBANK EXCLUSIVE EASEMENTS TO BE ACQUIRED BY CNP.

CONDUIT RISERS AT POLE CANNOT BE INSPECTED UNTIL POLE IS INSTALLED

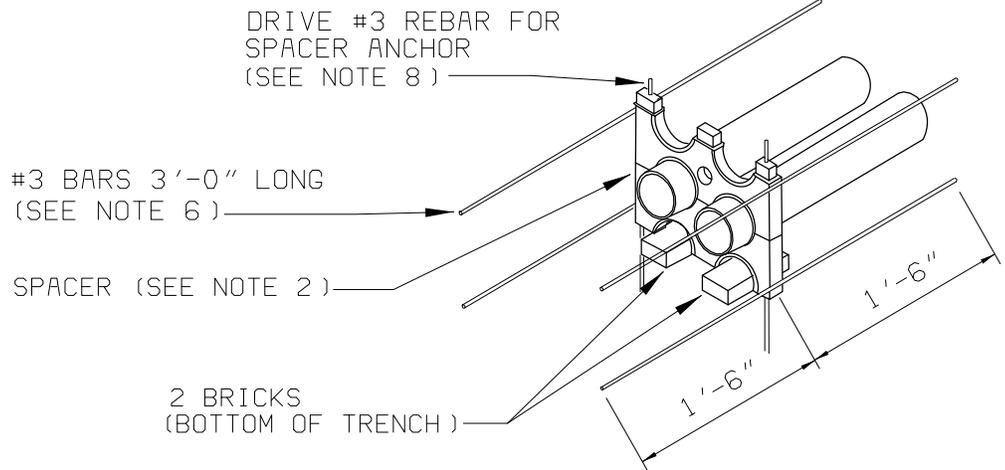
NO OTHER UTILITIES CAN RISER ON TERMINAL POLE

GENERATOR EXHAUST MUST BE LOCATED AND/OR DIRECTED AWAY FROM CNP'S EQUIPMENT.



2 - 6"  
CONDUITS

NOTE:  
THE CUSTOMER AND/OR ITS CONTRACTOR  
IS TO REQUEST A PRECONSTRUCTION MEETING  
PRIOR TO STARTING CONSTRUCTION BY VISITING  
[HTTP://WWW.CENTERPOINTENERGY.COM/EN-US/  
PAGES/MUGFORM.ASPX](http://www.centerpointenergy.com/en-us/pages/mugform.aspx)



DRIVE #3 REBAR FOR  
SPACER ANCHOR  
(SEE NOTE 8)

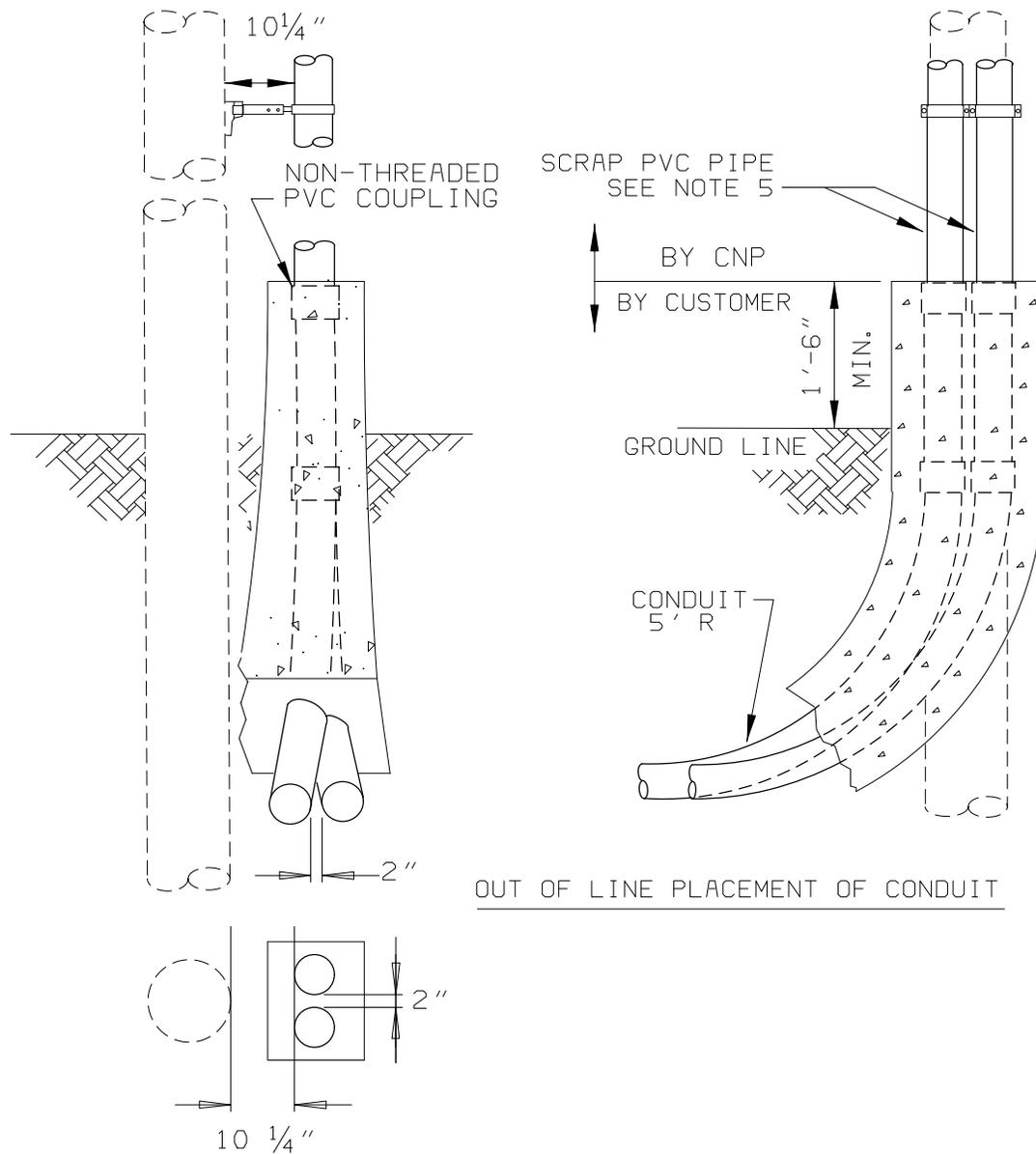
#3 BARS 3'-0" LONG  
(SEE NOTE 6)

SPACER (SEE NOTE 2)

2 BRICKS  
(BOTTOM OF TRENCH)

NOTES:

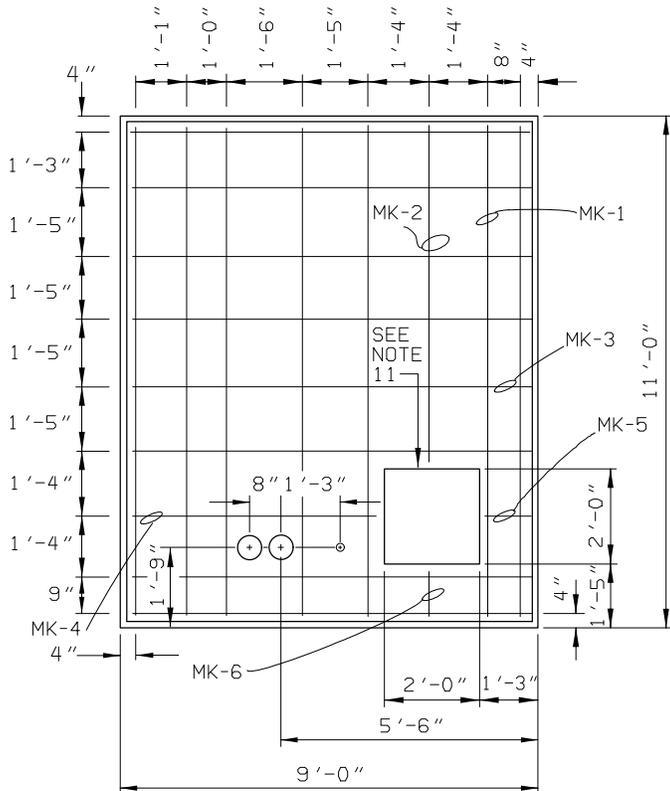
1. CONDUIT TO BE PVC, MINIMUM GRADE TYPE EB.
2. SPACERS SHOULD BE INSTALLED NOT MORE THAN 10'-0" APART.
3. CONDUITS TERMINATING AT MANHOLES SHOULD BE SLOPED 0.5% DOWN TOWARD MANHOLE.
4. ALL EXTERIOR CONCRETE COVER DIMENSIONS ARE MINIMUM.
5. CONCRETE SHALL BE IN ACCORDANCE WITH CNP SPECIFICATION 007-221-01, LATEST REVISION.
6. PLACE REINFORCING BARS IN 4 CORNERS OF THE CONCRETE WHERE SPACERS ARE USED.
7. ON COLD JOINT CONCRETE POUR USE #5 REBAR (3'-0" IN LENGTH, EXPOSED 1'-6").
8. LENGTH OF REBAR FOR SPACER ANCHOR WILL VARY PER DUCT BANK HEIGHT.
9. CONDUITS ENDS SHALL BE PLUGGED WITH A DUCT CAP OR OTHER TYPE OF CAPPING DEVICE.
10. A ONE FOOT (1') VERTICAL CLEARANCE MUST BE MAINTAINED BETWEEN CNP'S DUCTBANK AND ALL NON-CNP FACILITIES CROSSING THE DUCTBANK.
11. A FIVE FOOT (5') HORIZONTAL CLEARANCE MUST BE MAINTAINED BETWEEN CNP'S DUCTBANK AND ALL NON-CNP FACILITIES RUNNING PARALLEL TO THE DUCTBANK (JOINT TRENCHING NOT PERMITTED).
12. INSTALL JET LINE IN ALL CONDUITS AND A #14 AWG WIRE IN ONE CONDUIT.



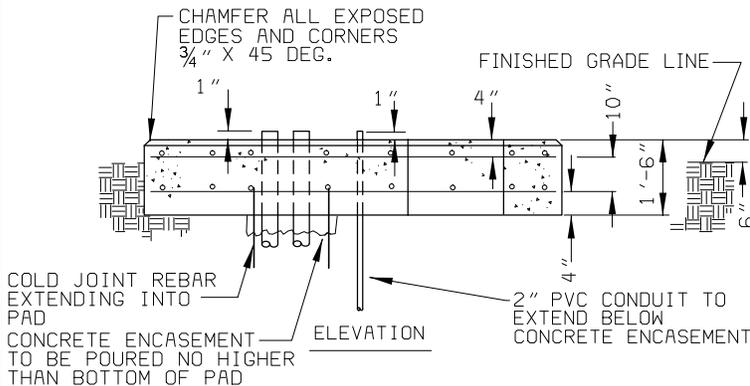
## NOTES:

1. CONDUIT BENDS AT TERMINAL POLE SHALL BE PVC.
2. BRACE THE POLE SECURELY BEFORE TRENCHING.
3. INSTALL CONDUIT BENDS TO BASE OF POLE. ADD PORTIONS OF STRAIGHT CONDUIT AS NECESSARY TO OBTAIN THE PROPER HEIGHT ABOVE FINAL GRADE.
4. ATTACH COUPLING TO END OF CONDUIT.
5. INSERT, BUT DO NOT GLUE, A SHORT PIECE OF SCRAP PVC CONDUIT INTO THE TOP COUPLING. TIE CONDUIT TO BRACKET.
6. FORM AREA AROUND PEDESTAL TO THE TOP OF THE COUPLING. FORM PEDESTAL SO THAT NO CONCRETE WILL CONTACT POLE.
7. AFTER INSPECTION BY CNP, POUR CONCRETE TO TOP OF COUPLINGS.
8. ALL CONDUITS SHALL HAVE A MINIMUM 4" CONCRETE COVER.

030488/060807



PLAN



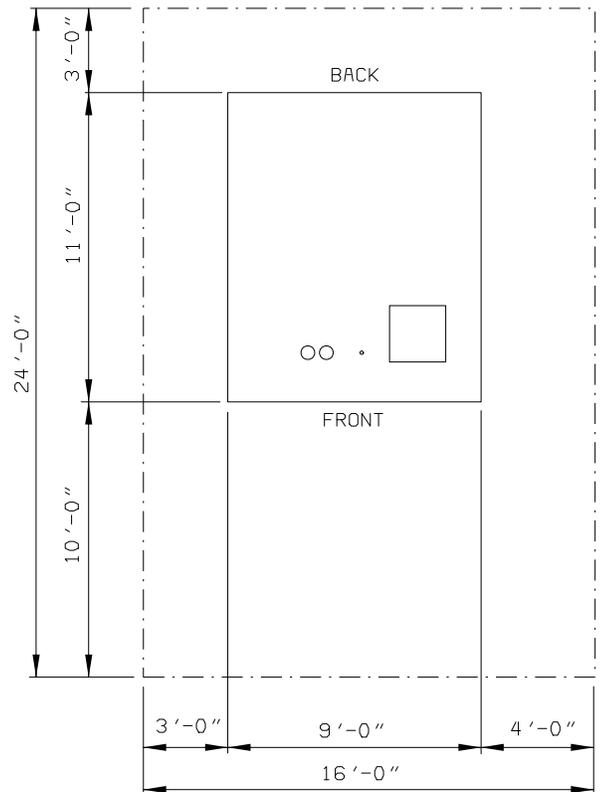
ELEVATION

NOTES:

1. CONCRETE SHALL BE IN ACCORDANCE WITH CNP SPECIFICATION 007-221-01, LATEST REVISION (MINIMUM COMPRESSION IN 28 DAYS, 3000 PSI).
2. REINFORCING STEEL SHALL BE INTERMEDIATE GRADE DEFORMED BARS IN ACCORDANCE WITH A.S.T.M. SPECIFICATION A-615, GRADE 60, OR BETTER.
3. ALL SPLICES IN REINFORCING SHALL LAP A LENGTH EQUAL TO 24 BAR DIAMETERS.
4. ALL DIMENSIONS ON REINFORCING ARE TO THE CENTER OF BARS.
5. CONCRETE SHALL BE THOROUGHLY WORKED AROUND REINFORCING, ANY EMBEDDED FIXTURES AND INTO ALL CORNERS OF FORMS.
6. IF REQUIRED, GROUT SHALL BE A MIXTURE OF 1 PART CEMENT TO 2 PARTS SAND WITH ENOUGH WATER TO PRODUCE A WORKABLE MIXTURE.
7. CONCRETE IS TO BE POURED ONLY WHEN THE ATMOSPHERIC TEMPERATURE IS A MINIMUM 40° F. (5° C.) AND RISING.
8. STRIP BACK ALL VEGETATION AND APPROXIMATELY 12" OF TOP SOIL. REMOVE ALL LOOSE CLODS AND STONES. BACKFILL AND THOROUGHLY COMPACT ALL CONDUIT TRENCHES AND HOLES BEFORE CONCRETE IS PLACED.
9. REINFORCING SHALL HAVE A MINIMUM OF 2½" CONCRETE COVER.
10. SLOPE PAD 1" FRONT TO BACK.
11. THE SQUARE OPENING IS FOR THE CUSTOMER'S SECONDARY CONDUITS.
12. CNP WILL NOT ALLOW OTHER FACILITIES TO PASS BENEATH ITS EQUIPMENT PADS. A ONE FOOT MINIMUM HORIZONTAL CLEARANCE SHALL BE MAINTAINED BETWEEN CNP PADS AND ALL OTHER FACILITIES.
13. THE SECONDARY OPENING IS TO BACKFILLED WITH SAND TO WITHIN 4" OF THE TOP OF THE PAD.

| REINFORCING SCHEDULE PER FOUNDATION |      |      |        |          |
|-------------------------------------|------|------|--------|----------|
| MARK                                | QTY. | SIZE | LENGTH | REMARKS  |
| MK-1                                | 14   | #7   | 10'-6" | STRAIGHT |
| MK-2                                | 2    | #7   | 7'-0"  | STRAIGHT |
| MK-3                                | 16   | #7   | 8'-6"  | STRAIGHT |
| MK-4                                | 2    | #7   | 5'-3"  | STRAIGHT |
| MK-5                                | 2    | #7   | 0'-9"  | STRAIGHT |
| MK-6                                | 2    | #7   | 1'-0"  | STRAIGHT |

| MATERIAL ESTIMATE PER FOUNDATION             |             |
|--|-------------|
| DESCRIPTION                                  | QUANTITY    |
| REINFORCING STEEL #7                         | 636 LBS     |
| CONCRETE (5 SACK)                            | 5½ CU. YDS. |
| TYPE EB OR BETTER PVC CONDUIT, 90 DEG, 60" R | 2           |
| 2" PVC CONDUIT                               | 5 FT        |

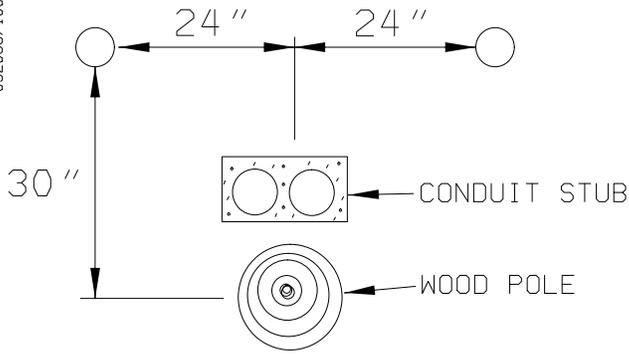


MINIMUM EASEMENT REQUIREMENTS

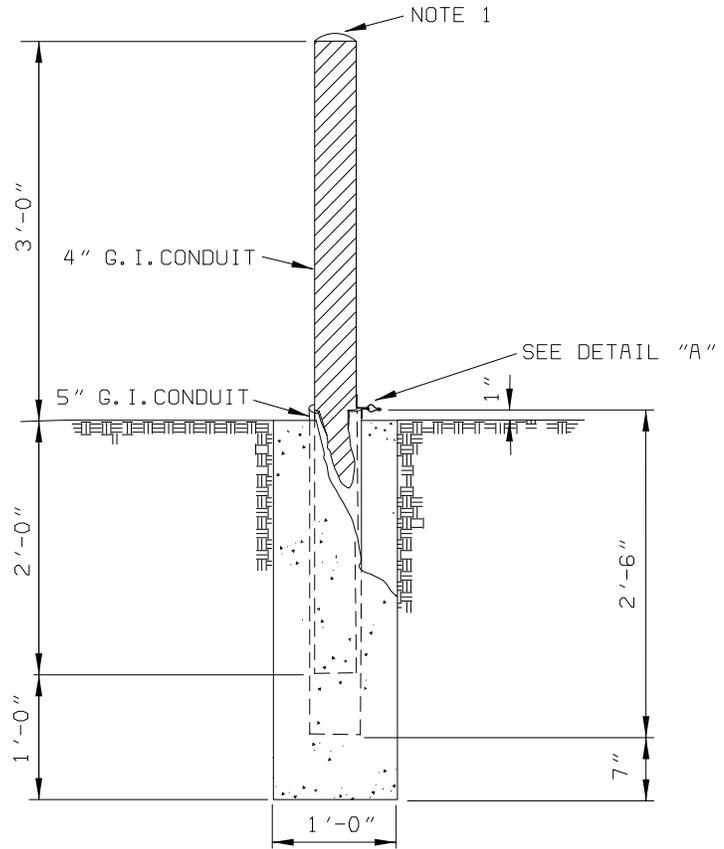
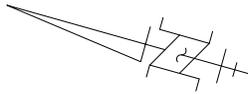
EQUIPMENT  
WEIGHT 43,000 LBS  
MAXIMUM

500-5000 KVA PMT  
FOUNDATION, 12KV & 35KV

BASED ON DISTRIBUTION STANDARD 80-400

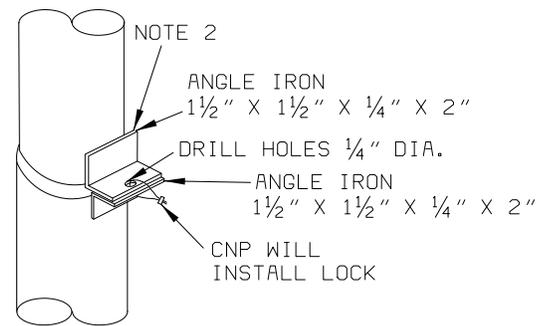


TERMINAL POLE PROTECTIVE BARRIER PLACEMENT



PROTECTIVE BARRIER  
(REMOVABLE)

INSTALL ON APPROXIMATELY 4' CENTERS AS SPECIFIED ON SKETCH



DETAIL "A"

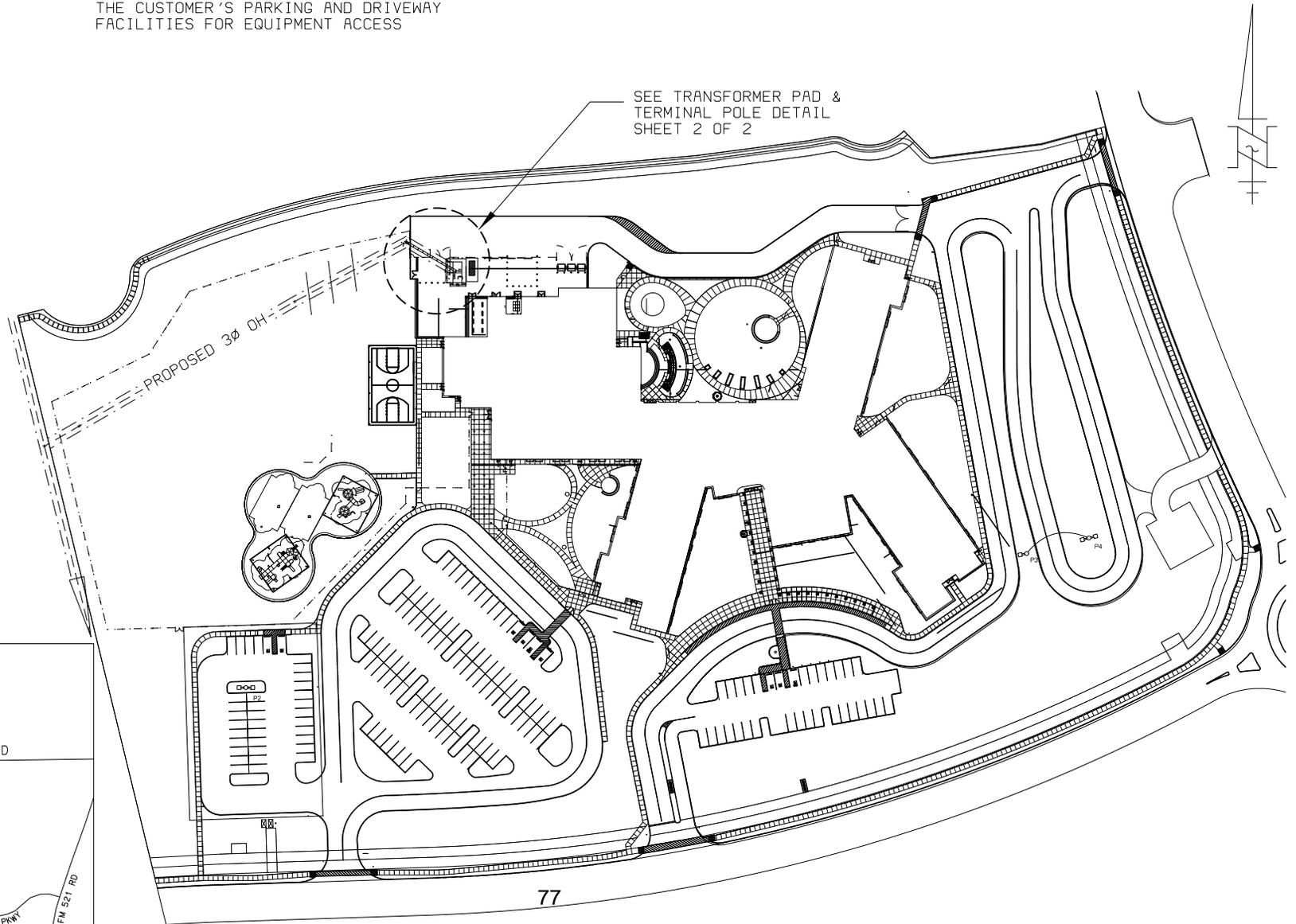
NOTES:

1. 4" G.I. CONDUIT TO BE FILLED WITH CONCRETE.
2. ANGLE TO BE WELDED TO G.I. CONDUIT. ALL EXPOSED METAL TO BE PAINTED WITH GALVANOX PAINT.
3. SEAL GAP BETWEEN CONDUITS WITH DUCT SEAL FOR WATER TIGHT FIT.
4. USE 5" PLUG TO PREVENT CONCRETE FROM COMING UP 5" G.I. CONDUIT.

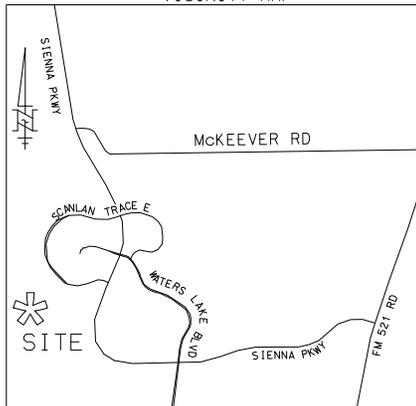
GENERAL LOCATION SKETCH

| LAMBERT | SECTION | KEY MAP | FUNCTIONAL LOCATION | SCALE    | CIRCUIT | ORDER NO. |
|---------|---------|---------|---------------------|----------|---------|-----------|
| 5045    | D3      | 650X    | Exhibit "A"         | N. T. S. | AR41    | 98596229  |

CENTERPOINT ENERGY (CNP) TO UTILIZE THE CUSTOMER'S PARKING AND DRIVEWAY FACILITIES FOR EQUIPMENT ACCESS

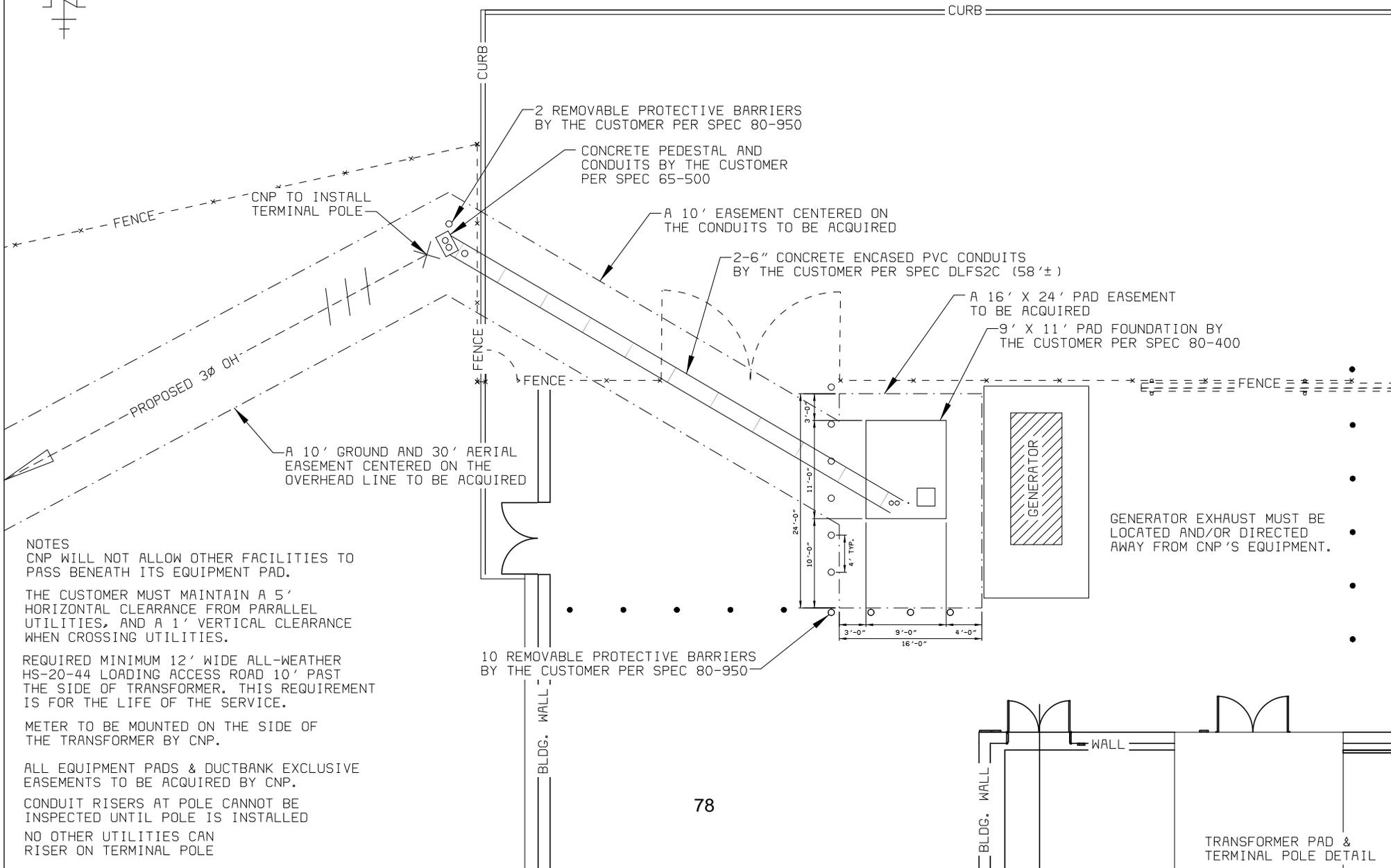


VICINITY MAP



DETAIL SKETCH

| LAMBERT | SECTION | KEY MAP | FUNCTIONAL LOCATION | SCALE  | CIRCUIT | ORDER NO. |
|---------|---------|---------|---------------------|--------|---------|-----------|
| 5045    | D3      | 650X    | Exhibit 'A'         | N.T.S. | AR41    | 98596229  |



NOTES

CNP WILL NOT ALLOW OTHER FACILITIES TO PASS BENEATH ITS EQUIPMENT PAD.

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REQUIRED MINIMUM 12' WIDE ALL-WEATHER HS-20-44 LOADING ACCESS ROAD 10' PAST THE SIDE OF TRANSFORMER. THIS REQUIREMENT IS FOR THE LIFE OF THE SERVICE.

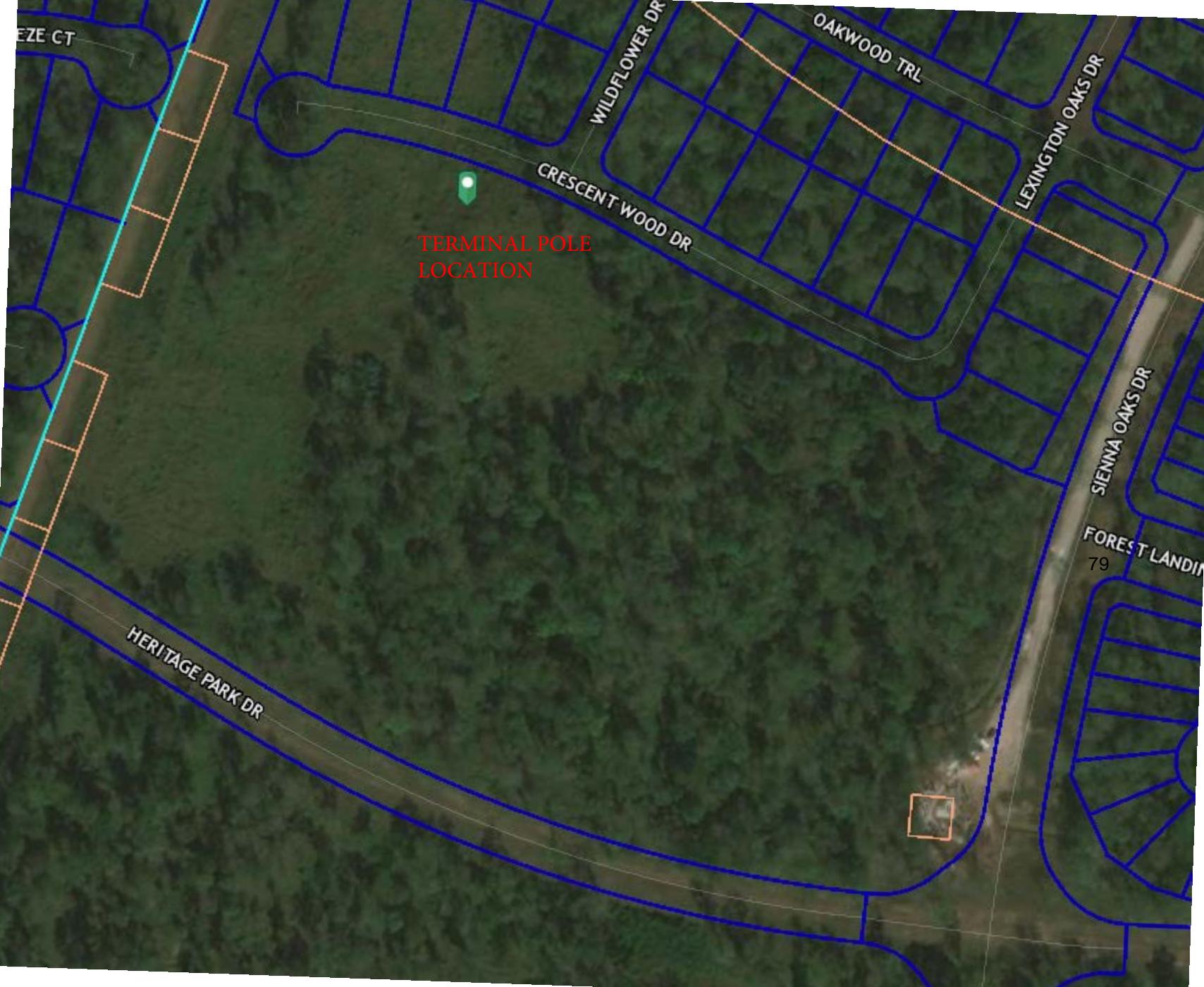
METER TO BE MOUNTED ON THE SIDE OF THE TRANSFORMER BY CNP.

ALL EQUIPMENT PADS & DUCTBANK EXCLUSIVE EASEMENTS TO BE ACQUIRED BY CNP.

CONDUIT RISERS AT POLE CANNOT BE INSPECTED UNTIL POLE IS INSTALLED

NO OTHER UTILITIES CAN RISER ON TERMINAL POLE

GENERATOR EXHAUST MUST BE LOCATED AND/OR DIRECTED AWAY FROM CNP'S EQUIPMENT.



TERMINAL POLE  
LOCATION

EZE CT

WILDFLOWER DR

OAKWOOD TRL

LEXINGTON OAKS DR

CRESCENT WOOD DR

SIENNA OAKS DR

FOREST LANDING  
79

HERITAGE PARK DR

**For: Fort Bend ISD Board of Trustees**  
**Date: December 6, 2021**  
**Action: Review: Easement at Kempner HS**  
**References: Board Policy CV (Local)**  
**District Goal Scalable Systems**  
**Department: Operations**

**Recommendation**

Consideration and possible approval to execute a water line easement with the City of Sugar Land along the west side of the FBISD Kempner High School campus located at Voss Rd. and authorization for the Board President and/or designee to negotiate and execute this easement.

**Summary**

The City of Sugar Land desires to obtain a water line easement for Kemper High School related to the Bond 2018 PKG010 Fine Arts Addition Project.

This agreement would allow the City of Sugar Land to access the underground water line serving the life safety system at Kempner High School to service as needed.

Recommended by:

Dr. Christie Whitbeck  
Superintendent of Schools

Submitted by:

Oscar Perez  
Chief Operations Officer

**DEDICATION OF EASEMENT FOR WATER FACILITIES**

**DATE:** On the latest of the dates signed by Grantor and City

**GRANTOR:** Fort Bend Independent School District

**GRANTOR'S MAILING ADDRESS:** 16431 Lexington Blvd.  
Sugar Land, TX 4479

**GRANTEE:** City of Sugar Land

**CITY'S MAILING ADDRESS:** P.O. Box 110  
Sugar Land, TX 77487

**EASEMENT DESCRIBED:** 0.3591 acre (15,641 square foot) tract of land located in the A. Hodge League, Abstract Number 32, City of Sugar Land, Fort Bend County, Texas, said 0.3591 acre tract being out of and a part of F.B.I.S.D. High School No. 4 Division, a subdivision recorded under Slide No. 915B of the Fort Bend County Map Records (F.B.C.M.R.) and being out of and a part of the called 55.8859 acre tract described in the deed to Fort Bend Independent School District, recorded under Volume (Vol.) 1882, Page (Pg.) 1136, Fort Bend County Deed Records (F.B.C.D.R.), said 0.3591 acre tract being more particularly described and shown in Exhibits A and B, attached to and incorporated herein by reference (the "Easement").

**DEDICATION AND PURPOSE:** Grantor dedicates the Easement to the Grantee for the Grantee's use for the public purpose(s) of constructing, reconstructing, installing, repairing, relocating, operating, and maintaining one or more lines, pipes, conduits, and related facilities for the collection and conveyance of water across, along, under, upon, and through the Easement.

**RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:** All easements, rights-of-way, and mineral or royalty reservations or interests affecting the Easement and appearing of record in the Official Public Records of Fort

Bend County, Texas, to the extent that the same are in effect and enforceable against the Easement.

**COVENANTS OR CONDITIONS:**

1. Grantor may use the Easement for any purpose that does not interfere with Grantee's use of the Easement, but Grantor may not construct, install, or place any permanent structures within the Easement without Grantee's prior written consent.

2. Any rights remaining in or reserved to Grantor herein are specifically subject to compliance with the applicable laws and regulations of any governmental entity or agency, including City's ordinances.

TO HAVE AND TO HOLD the Easement unto the Grantee, its successors and assigns, forever and Grantor does bind itself, its successors and assigns, to warrant and forever defend, all and singular, the Easement and rights unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

(Signature and Notary Pages Follow)

**GRANTOR:**

Fort Bend Independent School District

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**THE STATE OF TEXAS** §

§

**COUNTY OF FORT BEND** §

§

This instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2021, by \_\_\_\_\_ of Fort Bend Independent School District, on behalf of said independent school district.

\_\_\_\_\_  
Notary Public, State of Texas

Notary's name (printed):

\_\_\_\_\_  
Notary's commission expires:

\_\_\_\_\_

**GRANTEE:**

Pursuant to section 2-11(a)(7) of the Code of Ordinances, the City Manager of the City of Sugar Land accepts this Easement on behalf of the City of Sugar Land.

By: \_\_\_\_\_  
Michael W. Goodrum, City Manager

Date: \_\_\_\_\_

**STATE OF TEXAS**                   §  
  §  
**COUNTY OF FORT BEND**       §

This instrument was acknowledged before me on \_\_\_\_\_, 2021, by Michael W. Goodrum, City Manager of the City of Sugar Land, on behalf of the City of Sugar Land.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's name (printed):

\_\_\_\_\_  
Notary's commission expires:  
\_\_\_\_\_

Attachments: Exhibit A – Water Line Metes & Bounds Description  
Exhibit B – Water Line Survey Map

**AFTER RECORDING RETURN TO:**  
City of Sugar Land  
P. O. Box 110  
Sugar Land, TX 77487-0110  
Attn: City Secretary

## EXHIBIT A

### WATER LINE EASEMENT

0.3591 ACRE  
15,641 SQUARE FEET  
A. HODGE LEAGUE  
ABSTRACT NO. 32  
CITY OF SUGAR LAND  
FORT BEND COUNTY, TEXAS

FIELD NOTE DESCRIPTION of a 0.3591 acre (15,641 square foot) tract of land located in the A. Hodge League, Abstract Number 32, City of Sugar Land, Fort Bend County, Texas and said 0.3591 acre tract of land being out of and a part of F.B.I.S.D High School No. 4 Division, a subdivision recorded under Slide No. 915B of the Fort Bend County Map Records (F.B.C.M.R.) and being out of and a part of the called 55.8859 acre tract described in the deed to Fort Bend Independent School District, recorded under Volume (Vol.) 1882, Page (Pg.) 1136, Fort Bend County Deed Record (F.B.C.D.R.), said 0.3591 acre tract being more particularly described by metes and bounds as follows: (The bearings described herein are oriented to the Texas Coordinate System, South Central Zone, NAD 1983.)

COMMENCING at the northwest corner of said F.B.I.S.D. High School No. 4 Division, in the south Right-Of-Way (R.O.W.) line of Voss Road (based on a width of 100 feet) recorded under Fort Bend County Clerk File Number (F.B.C.C.F. No.) 2002051293 and the northeast corner of the called 168.776 acre tract described in the deed to State Department of Highways & Public Transportation recorded under Vol. 2329, Pg. 50, F.B.C.D.R.;

THENCE, South 01 degrees 04 minutes 39 seconds East, departing the south R.O.W. line of said Voss Road, following the common line of said F.B.I.S.D. High School No. 4 Division and said 168.776 acre tract, a distance of 15.00 feet to the POINT OF BEGINNING and the northwest corner of herein described tract;

THENCE, departing said common line of 168.776 acre tract and over and across said F.B.I.S.D. High School No. 4 Division plat the following courses and distances;

1. North 87 degrees 57 minutes 01 seconds East, a distance of 16.00 feet, to the northeast corner of the herein described tract;
2. South 01 degrees 04 minutes 39 seconds East, a distance of 493.82 feet, to an angle in the east line of the herein described tract;
3. South 00 degrees 59 minutes 34 seconds East, a distance of 232.48 feet, to an angle in the east line of the herein described tract;
4. South 00 degrees 48 minutes 27 seconds East, a distance of 25.58 feet, to an interior corner of the herein described tract;
5. South 60 degrees 44 minutes 05 seconds East, a distance of 106.49 feet, to an interior corner of the herein described tract;

6. North 87 degrees 58 minutes 29 seconds East, a distance of 105.82 feet, to an exterior corner of the herein described tract;

7. South 02 degrees 01 minutes 31 seconds East, a distance of 16.00 feet, to the southeast corner of the herein described tract;

8. South 87 degrees 58 minutes 29 seconds West, a distance of 110.18 feet, to an exterior corner of the herein described tract;

9. North 60 degrees 46 minutes 04 seconds West, a distance of 120.28 feet, to the common line of aforesaid F.B.I.S.D. High School No. 4 Division plat and aforesaid 168.776 acre tract, being the southwest corner of the herein described tract;

THENCE, North 00 degrees 48 minutes 27 seconds, West, along said common line, a distance of 34.79 feet to an angle in the west line of there herein described tract;

THENCE, North 00 degrees 59 minutes 34 seconds West, continuing along said common line, a distance of 232.44 feet, to an angle in the west line of the herein described tract;

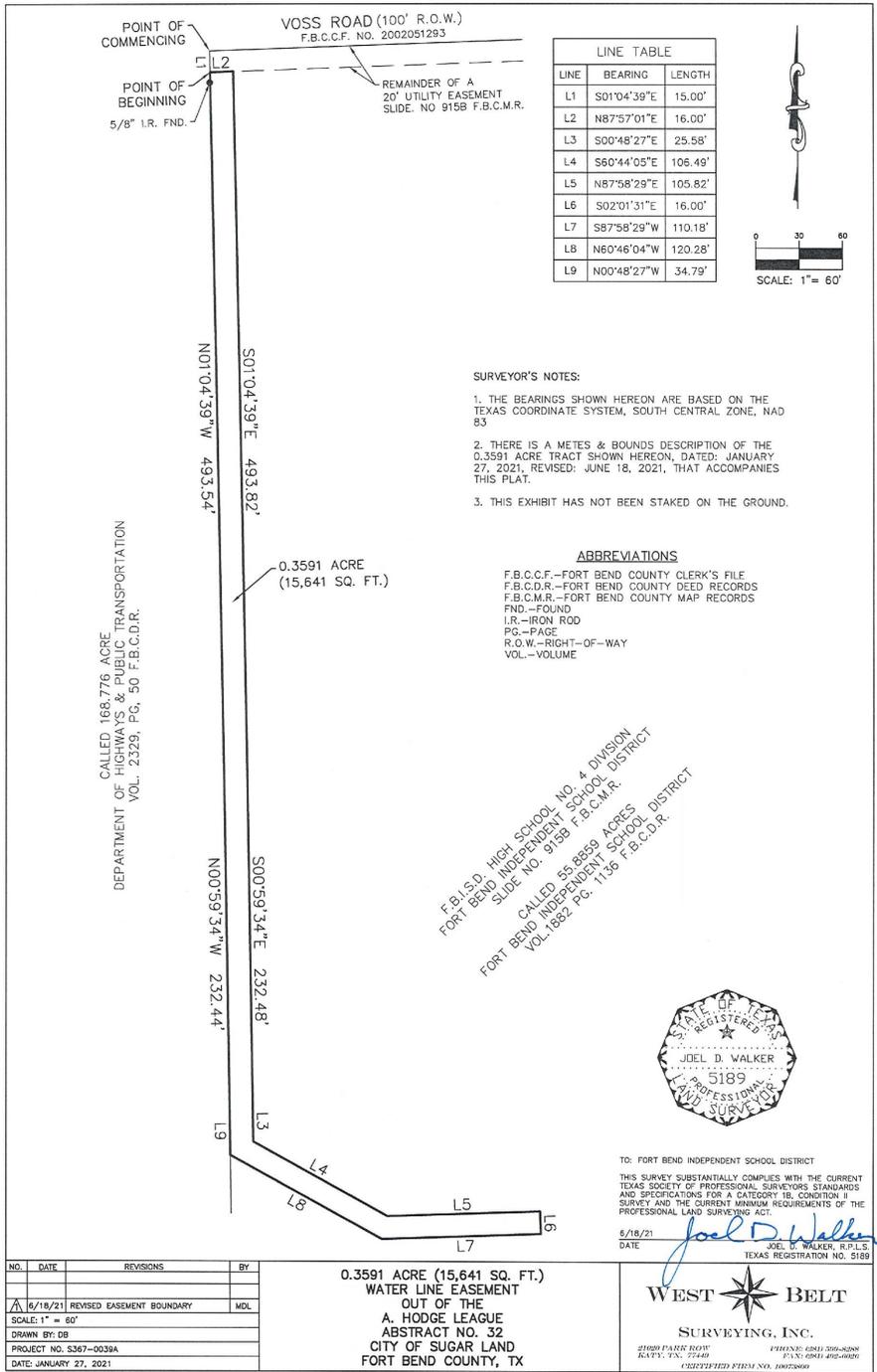
THENCE, North 01 degrees 04 minutes 39 seconds West, continuing along said common line, a distance of 493.54 feet, to the point of beginning and containing a computed area of 0.3591 acres (15,641 square feet) of land as depicted on the Water Line Easement Exhibit dated: January 20, 2021, revised: June 18, 2021, prepared by West Belt Surveying, Inc., Project No. S367-0039A.

West Belt Surveying, Inc.  
Certified Firm No. 10073800  
21020 Park Row  
Katy, Texas 77449  
(281) 599-8288



*Joel D. Walker*  
Joel D. Walker Date: 6/18/21  
Texas Registration No. 5189

# EXHIBIT B



Voss Rd

Voss Rd

Voss Rd

Voss Rd

IH KEMPNER SR  
HIGH SCHOOL

Children's Lighthouse of  
Sugar Land - Imperial

Kempner High  
School Baseball

Kempner Stadium

Google

