

Notice of Special Called Meeting
The Board of Trustees
Fort Bend Independent School District

Monday, May 4, 2020

Notice is hereby given that a Board of Trustees Special Called Meeting will be held on Monday, May 4, 2020, beginning at 6:00 PM Administration Building at, 16431 Lexington Blvd., Sugar Land, TX 77479. Members of the public may view the live stream of the meeting at following address: <https://www.fortbendisd.com/BoardMeetingLivestream>. Members of the public may also register to address the Board at the following address: <https://www.fortbendisd.com/cms/lib/TX01917858/Centricity/Domain/83/New%20Agenda%20Review%20Address%20Form%201-12-21.pdf>. Requests to address the Board must be submitted no later than 11:00 a.m. on the day of the meeting and identify the agenda item. It is the Board of Trustees' intent that a quorum of the Board of Trustees will be physically present at this location, although one or more Trustees may participate by video conference. The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Organization/649>.

1. Call to order at 6:00 PM with announcement by the chair as to the presence of a quorum, that the meeting has been duly called and that notice of the meeting has been posted for the time and manner required by law
2. Information
 - A. Board Goal 4: Fort Bend ISD will develop students' social-emotional, academic, literacy, language, and life skills in a safe and secure Collaborative Community at every school
 1. School Health Advisory Council End of Year Report 4
 - B. Board Governance
 1. Third Quarter Financial Report for 2019-20 5
 2. COVID-19 Response Update 32
3. Convene in closed session under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student
 - A. Section 551.074: Personnel Matters
 1. Deliberate Recommendation to Terminate Probationary Employment Contracts of Certified Employees at the End of the 2019-20 Contract Year
 2. Deliberate Recommendation to Renew and to Award Probationary, Term, and Non-Chapter 21 Employment Contracts of Specified Certified Employees for the 2020-21 Contract Year, Including but Not Limited to Teachers, Non-Certified Teachers, Campus Administrators, Principals, Directors, Executive Directors, Assistant Superintendents, and Executive Officers
4. Reconvene in Open Session
5. Consider Action on Closed Session Items

6. Review	
A. Board Governance	
1. Review Revisions to Local Board Policy	33
a. BJA (Local): Superintendent: Qualification and Duties	35
b. CKC (Local): Safety Program/Risk Management: Emergency Plans	38
c. FFA (Local): Student Welfare: Wellness and Health Services	39
2. Review Setting the Date, Time, and Place to Conduct a Public Budget Hearing for the Proposed 2020-21 School District Budget and Tax Rates on June 15, 2020	46
3. Review Proposed 2020 Maintenance and Operations Tax Rate	47
4. Review Proposed 2020 Debt Service Tax Rate	48
B. Board Goal 1: Fort Bend ISD will provide an equitable learning environment that provides all students access to the FBISD curriculum	
1. Review Purchase Exceeding \$50,000: Specifically for:	49
a. Review Purchase of High School Sports Video Editing and Statistical Analysis Software System	50
C. Board Goal 4: Fort Bend ISD will develop students' social-emotional, academic, literacy, language, and life skills in a safe and secure Collaborative Community at every school	
1. Review Approval of Mental Health Services Grant Resolution	52
2. Review Waiver for the Requirement to Provide Cardiopulmonary Resuscitation Instruction to all Graduating Students	55
D. Board Goal 5: Fort Bend ISD will develop an organizational culture that embraces care, respect, safety, and inclusion.	
1. Review Purchase Exceeding \$50,000: Specifically for:	57
a. Review Purchase of RhinoWare Door Barricade Systems for Multiple Campuses	58
b. Review Purchase of Medical Plan and Flexible Spending Account Administration Services	60
E. Scalable Systems	
1. Review Recommendations for New Positions to Support FBISD Strategic Priorities for 2020-21 School Year	64
2. Review 2020-21 Compensation Proposal	66
3. Review Low Attendance Waivers and Missed Instructional Day Waivers	70
4. Review the 2020-21 Designated Hazardous Traffic Conditions List and Adoption of the Designated Hazardous Traffic Conditions Resolution	74
5. Review Purchases Exceeding \$50,000: Specifically for:	81
a. Review Purchase of Consulting Services for Medicaid and Student Health Related Services Billing	82
b. Review Purchase of Facilities Operations Grounds Supplies, Equipment, Repairs, and Related Items	86
c. Review Purchase of HVAC Equipment, Supplies, Services, Controls, and Related Items	88

d. Review Purchase of Milk, Juice, and Related Items	91
6. 2014 Bond Program	
a. Review the Use of the 2014 Bond Program Contingency as Proposed	93
7. 2018 Bond Program	
a. Review Construction Services Agreement with Prime Contractors, Inc. for Exterior Envelope Renovations and Repairs at Multiple Campuses	95
b. Review Construction Services Agreement with Unify Energy Solutions, LLC for HVAC Controls at Multiple Campuses	102
c. Review Construction Services Agreement with Jerdon Enterprise, L.P. for Site Work Renovations at Multiple Campuses	110
7. Audience Responses to Agenda Items Posted for this Meeting	
8. Action	
9. Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC (LEGAL)]

The following Fort Bend ISD Goals may be referenced in agenda items included in this document:

- Goal 1: Fort Bend ISD will provide an equitable learning environment that provides all students access to the FBISD curriculum.
- Goal 2: Fort Bend ISD will ensure students own and are responsible for their learning, behavior, and progress through the FBISD curriculum.
- Goal 3: Fort Bend ISD will provide an inclusive, collaborative, and fluid learning environment with opportunities for both risk-taking and success.
- Goal 4: Fort Bend ISD will develop students' social-emotional, academic, literacy, language, and life skills in a robust Collaborative Community at every school.
- Goal 5: Fort Bend ISD will develop an organizational culture that embraces care, respect, safety, and inclusion.

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
**Action: Information: School Health Advisory
Council Annual Update**
**References: Policy EHAA and EHAC
District Goal 4**
Department: Academic Affairs

Summary

The Administration, in conjunction with the current School Health Advisory Council (SHAC) Chairperson, will provide an update on the progress tied to 2019-20 SHAC goals, recommended edits of the District Wellness Plan, FFA (LOCAL), and the progress towards implementation of the wellness plan.

The SHAC is an advisory group mandated by legal and local board policies (EHAA and EHAC). In its capacity, the SHAC makes recommendations regarding initiatives related to health education and instruction. State law requires the SHAC to submit an annual report to the local school board.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Beth Martinez
Chief Academic Officer

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Information: 3rd Quarter Financial
Report for 2019-20
References: Board Policy
Board Governance
Department: Business and Finance

Summary

The Administration is providing information on the District's Financial Report for the quarter ending March 31, 2020. Providing the Board with a quarterly Financial Report is part of a continuous financial reporting process that reports the District's financial status. This information enables the Board to review the financial position of the District in order to make future financial decisions.

Information presented includes a financial statement for the results of operations for the General Fund, Child Nutrition Fund, Debt Service Fund, Capital Project Funds, Internal Service Funds and Extended Learning, and the Facility Program as of March 31, 2020. Also included are the following: an updated investment report, summary of grant expenditures, tax collection report, budget amendment report, and a report on General Fund cash flow.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

Kelly Schlacks
Executive Director of Finance



3rd Quarter 2019-20 Financial Report

3rd Quarter 2019-20 Financial Report

Notes to Financial Report:

- Student enrollment was 78,458 as of 03/31/20 compared to budgeted enrollment of 77,226.
- Overall, General Fund projection anticipates positive net change in operations for the year compared to budgeted negative change of \$16.2 million.
- Interest income is projected to be \$1.6 million less than budget due to lower interest rates. However, this will be mostly offset by an increase of \$1.2 million for insurance proceeds for final Hurricane Harvey settlement.
- Administration is working with Perdue to pursue a 2016 property value audit that could generate additional state revenue. Although Administration is reviewing the full effects of HB3, projected state revenue from HB 3 and tax collections are anticipated to exceed budget.

3rd Quarter 2019-20 Financial Report

Notes to Financial Report:

- The Instructional Allotment Fund (textbook fund) is projected to have a shortfall of \$8.5 million for the biennium based upon funding from TEA and expected payments for textbook adoptions this year and next year. Administration will be recommending setting aside fund balance for the shortfall by utilizing part of the \$21.9 million from Hurricane Harvey property value proceeds received from TEA.
- The district has one project open with FEMA for Hurricane Harvey for Ridge Point HS. The district received \$1.1 million in fiscal year 2019-20 from FEMA for Mercer Berm and Emergency Protective Measures projects which is recorded in the General Fund. In addition the district received \$343,000 for Hurricane Ike which is the final payment and closes out Hurricane Ike. The General Fund budget included \$1 million of federal revenue related to Harvey resulting in a \$400,000 positive variance to date.

3rd Quarter 2019-20 Financial Report

Notes to Financial Report:

- The district has \$37 million of commercial paper issued as of 03/31/20.
- Administration will continue to monitor the print shop fund since it has a negative balance of \$92,561 as of 03/31/20. If the negative balance persists, a transfer would be made from the Facility Rental Enterprise Fund to cover the deficit.

Fort Bend ISD

General Fund

Budget Transfers

March 31, 2020

	Original Budget	Board Amendments	Transfers	Donations	Interfunction Transfers	Grand Total
11 - Instruction	\$ 430,566,178	\$ 779,829	\$ (1,257)	\$ (19,821)	\$ (846,925)	\$ 430,478,004
12 - Instructional Resources Media	8,503,336	99,755	-	-	4,811	8,607,902
13 - Curriculum Development	12,283,301	61,391	(0)	2,821	471,534	12,819,047
21 - Instructional Leadership	18,075,349	6,161	-	-	200,750	18,282,260
23 - School Leadership	47,969,314	8,507	0	-	93,276	48,071,097
31 - Guidance Counseling Evaluation	34,445,210	62,036	(0)	-	99,294	34,606,540
32 - Social Work Services	1,756,335	-	-	-	37,050	1,793,385
33 - Health Services	8,986,029	23,394	(0)	-	39,433	9,048,856
34 - Student Transportation	24,295,443	14,933	-	-	98,823	24,409,199
35 - Food Services	75,000	-	-	-	(15,000)	60,000
36 - Co Curricular Extra Curricular	16,241,853	477,394	-	17,000	76,545	16,812,792
41 - General Administration	17,680,664	81,738	(0)	-	722,530	18,484,932
51 - Facilities Maint And Operation	63,808,780	2,344,761	-	-	(2,631,173)	63,522,368
52 - Security & Monitoring	9,215,239	72,128	0	-	52,146	9,339,513
53 - Data Processing	18,740,379	149,269	-	-	1,350,251	20,239,899
61 - Community Services	60,113	21,270	1,257	-	276,937	359,577
81 - Facilities Acquisition	-	-	-	-	-	-
93 - Payment To Member/Ssa	462,182	-	-	-	(30,282)	431,900
99 - Other Intergovernmental Charge	3,700,000	-	-	-	-	3,700,000
Grand Total	\$ 716,864,705	\$ 4,202,566	\$ 0	\$ -	\$ 0	\$ 721,067,271

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The District's Financial Policies allow for interfunction transfers to be processed by staff. The Board asked for information to be included with the monthly financial report outlining any interfunction transfers that occur. The interfunction transfers processed to date ensure that expenditures are categorized in the most appropriate function for reporting to TEA. The table above illustrates all changes to the adopted budget, including donations received, inter-function transfers that have been processed, and amendments approved by the Board.

FORT BEND ISD
GENERAL OPERATING FUND
Interim Statement of Revenues and Expenditures
March 31, 2020

	Current Year, YTD July 2019 - March 2020				Prior Year, YTD July 2018 - March 2019			
	Adjusted Budget	Actual	Remaining Budget	Percentage Recognized/ Expended	Adjusted Budget	Actual	Percentage Recognized/ Expended	
REVENUE								
57xx Local revenue	\$ 442,354,684	\$ 408,029,682	\$ 34,325,002	92%	\$ 421,031,396	\$ 411,519,711	98%	
58xx State program revenues	248,731,562	223,307,335	25,424,227	90%	223,804,068	173,032,873	77%	
59xx Federal program revenues	13,732,768	11,114,400	2,618,368	81%	21,500,000	11,633,245	54%	
Total Revenue	704,819,014	642,451,417	62,367,597	91%	666,335,464	596,185,830	89%	
EXPENDITURES BY FUNCTION								
INSTRUCTION	430,478,004	256,825,950	173,652,054	60%	384,089,640	231,286,988	60%	
INSTRUCTIONAL RESOURCES MEDIA	8,607,902	5,114,156	3,493,746	59%	7,900,000	4,907,907	62%	
CURRICULUM DEVELOPMENT	12,819,047	8,655,315	4,163,732	68%	11,426,480	7,459,416	65%	
INSTRUCTIONAL LEADERSHIP	18,282,260	13,732,993	4,549,267	75%	16,208,617	11,497,195	71%	
SCHOOL LEADERSHIP	48,071,097	34,346,735	13,724,361	71%	45,600,000	31,867,933	70%	
GUIDANCE COUNSELING EVALUATION	34,606,540	22,567,771	12,038,769	65%	32,951,815	21,259,203	65%	
SOCIAL WORK SERVICES	1,793,385	1,217,576	575,809	68%	1,656,020	1,095,636	66%	
HEALTH SERVICES	9,048,856	4,974,612	4,074,244	55%	8,563,328	5,020,793	59%	
STUDENT TRANSPORTATION	24,409,199	16,009,421	8,399,778	66%	21,900,000	15,518,476	71%	
FOOD SERVICES	60,000	54,229	5,771	90%	-	44,353		
CO CURRICULAR EXTRA CURRICULAR	16,812,792	10,612,215	6,200,577	63%	15,208,700	9,919,723	65%	
GENERAL ADMINISTRATION	18,484,932	14,497,447	3,987,485	78%	17,843,008	13,108,745	73%	
FACILITIES MAINT AND OPERATION	63,522,368	48,349,534	15,172,833	76%	69,792,797	50,114,353	72%	
SECURITY & MONITORING	9,339,513	6,926,181	2,413,331	74%	8,560,000	6,223,804	73%	
DATA PROCESSING	20,239,899	15,218,662	5,021,237	75%	16,500,000	13,111,978	79%	
COMMUNITY SERVICES	359,577	253,550	106,027	71%	51,900	31,675	61%	
FACILITIES ACQUISITION	-	-	-		22,746	22,746	100%	
PAYMENT TO MEMBER/SSA	431,900	419,497	12,403	97%	433,000	442,208	102%	
OTHER INTERGOVERNMENTAL CHARGE	3,700,000	2,304,928	1,395,072	62%	3,770,063	2,754,650	73%	
	721,067,271	462,080,774	258,986,497	64%	662,478,114	425,687,781	64%	
Excess (Deficiency) of Revenues Over (Under) Expenditures	(16,248,257)	180,370,643			3,857,350	170,498,048		
7xxx Other financing sources	2,000,000	2,123,477	(123,477)	106%	2,037,000	2,134,228	105%	
Net Change	(14,248,257)	182,494,120			5,894,350	172,632,276		

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FUND BALANCE	
Nonspendable (inventories & prepaids)-6/30/19	2,259,309
Committed-as of 6/30/19	84,800,000
Unassigned-as of 6/30/19	151,060,384
Total Fund Balance	238,119,693

EXPENDITURES BY MAJOR OBJECT

61xx Payroll Costs	636,640,324	400,296,289	236,344,035	63%	574,807,417	363,812,708	63%
62xx Purchased and contracted services	47,961,386	36,762,288	11,199,098	77%	51,407,380	38,343,456	75%
63xx Supplies and Materials	24,046,364	16,593,844	7,452,519	69%	23,807,769	15,306,084	64%
64xx Other operating expenditures	11,411,709	8,111,841	3,299,869	71%	11,763,051	7,926,183	67%
65xx Debt service	-	-	-		148	-	0%
66xx Capital Outlay	1,007,489	316,513	690,975	31%	692,350	299,350	43%
Total Expenditures	721,067,271	462,080,774	258,986,497	64%	662,478,114	425,687,781	64%

FORT BEND ISD
SCHOOL BREAKFAST & LUNCH
Interim Statement of Revenues and Expenditures
March 31, 2020

	Current Year, YTD July 2019 - March 2020				Prior Year, YTD July 2018 - March 2019		
	Adjusted Budget	Actual	Remaining Budget	Percentage Recognized/ Expended	Adjusted Budget	Actual	Percentage Recognized/ Expended
REVENUE							
57xx Local revenue	\$ 13,292,650	\$ 8,605,896	\$ 4,686,754	65%	\$ 13,245,315	\$ 9,781,203	74%
58xx State program revenues	130,000	99,365	30,635	76%	125,000	110,242	88%
59xx Federal program revenues	18,195,000	14,442,945	3,752,055	79%	16,852,147	14,126,775	84%
Total Revenue	31,617,650	23,148,205	8,469,445	73%	30,222,462	24,018,220	79%
EXPENDITURES BY FUNCTION							
FOOD SERVICES	30,477,650	22,148,822	8,328,828	73%	30,036,094	20,270,529	67%
FACILITIES MAINT AND OPERATION	540,000	367,723	172,277	68%	478,590	339,644	71%
	31,017,650	22,516,545	8,501,105	73%	30,514,684	20,610,173	68%
Excess (Deficiency) of Revenues Over (Under) Expenditures	600,000	631,660			(292,222)	3,408,047	
Net Change	600,000	631,660			(292,222)	3,408,047	
Fund Balance-Beginning 06/30/19		5,002,148					
Fund Balance-Ending 03/31/20		\$ 5,633,808					
EXPENDITURES BY MAJOR OBJECT							
61xx Payroll Costs	14,695,150	10,229,165	4,465,985	70%	14,025,797	9,509,808	68%
62xx Purchased and contracted services	1,200,000	549,799	650,201	46%	1,211,490	759,272	63%
63xx Supplies and Materials	14,700,000	11,377,229	3,322,771	77%	14,937,397	10,227,885	68%
64xx Other operating expenditures	59,500	30,677	28,823	52%	50,000	26,758	54%
66xx Capital Outlay	363,000	329,676	33,324	91%	290,000	86,449	30%
Total Expenditures	31,017,650	22,516,545	8,501,105	73%	30,514,684	20,610,173	68%

FORT BEND ISD
SPECIAL REVENUE FUNDS

Interim Statement of Revenues and Expenditures
 March 31, 2020

Special Revenue Fund	Fund Number	Begin Date	End Date	Total Award	July 2017-March 2020 Actual	Remaining Budget
Texas Education for Homeless Children & Youth	206	9/1/2019	8/31/2020	\$ 100,835	\$ 66,896	\$ 33,939
ESEA, Title I, Part A - Improving Basic Programs	211	7/1/2019	9/30/2020	10,466,266	4,704,178	5,762,088
TTL I School Improvement Grant	211	7/1/2019	9/30/2020	100,000	38,204	61,796
School Transformation Fund - Implementation	211	7/9/2018	7/31/2020	800,000	516,995	283,005
IDEA - Part B, Formula	224	7/1/2019	9/30/2020	13,609,280	7,336,796	6,272,484
IDEA - Part B, Preschool	225	7/1/2019	9/30/2020	209,311	110,060	99,251
Carl D Perkins Basic Formula Grant	244	7/1/2019	8/15/2020	739,515	291,007	448,508
ESEA, Title II, Part A - Supporting Effective Instruction	255	7/1/2019	9/30/2020	1,679,707	893,261	786,446
Title III, Part A - ELA	263	7/1/2019	9/30/2020	1,141,162	573,636	567,526
Title III Part A Immigrant 2019-2020	263	7/1/2019	9/30/2020	208,657	-	208,657
NCS-X Initiative Grant 2019	288	5/1/2019	4/30/2020	333,714	333,713	1
Campus Victim Assistance Program	288	10/1/2019	9/30/2020	1,544,000	228,841	1,315,159
School Action Fund Planning Hunters Glen 2019-2020	289	7/10/2019	7/31/2020	300,000	-	300,000
Title IV, Part A	289	7/1/2019	9/30/2020	742,833	219,244	523,589
Texas Hurricane Homeless Youth	289	12/11/2018	9/18/2020	181,531	82,699	98,832
Shared Services Arrangement						
IDEA - Part B, Discretionary Deaf	315	7/1/2019	8/31/2020	380,034	60,732	319,302
IDEA - Part C, Early Intervention Deaf	340	7/1/2019	8/31/2020	3,691	671	3,020
Instructional Materials Allotment	410	7/1/2019		18,466,765	15,892,187	2,574,578
Law Enforcement Officer Standards and Education	427	7/1/2019		4,832	3,255	1,577
Region 4 School Support Grant	427	8/1/2019	7/31/2020	82,392	4,949	77,443
TCEQ - Alternative Fueling Facilities Grant	427	1/29/2018	8/31/2023	273,400	116,760	156,640
Grow Your Own -Cycle 2	429	1/1/2019	5/31/2021	124,000	21,667	102,333
School Safety and Security Grant	429	1/22/2020	5/31/2021	1,231,729	-	1,231,729
Shared Services Arrangement Regional Day School for the Deaf	435	9/1/2019	8/31/2020	2,834,849	1,580,890	1,253,959
The George Foundation - Teen Talkline	482	9/1/2019	8/31/2020	14,000	5,710	8,290
Fort Bend Education Foundation	492	7/1/2017	3/31/2020	723,172	653,672	69,500
Ecolab Foundation Grant - CTE	493	12/19/2019	12/31/2020	14,000	-	14,000
Gen Youth Foundation Fuel Up to Play	493	4/25/2019	5/31/2020	10,000	3,411	6,589
Weyerhauser Grant - Sartartia MS	493	12/19/2019	12/31/2020	6,000	-	6,000
Rebuild TX Mental Health America	498	2/15/2019	5/31/2020	95,000	83,500	11,500
Rebuild TX Mental Health America -Round 2	498	6/30/2019	5/31/2020	75,000	48,541	26,459
				<u>\$ 56,495,675</u>	<u>\$ 33,871,475</u>	<u>\$ 22,624,200</u>

**FORT BEND ISD
DEBT SERVICE FUNDS**

Interim Statement of Revenues and Expenditures
March 31, 2020

**Current Year, YTD
July 2019 - March 2020**

**Prior Year, YTD
July 2018 - March 2019**

	Adjusted Budget	Actual	Remaining Budget	Percentage Recognized/ Expended	Adjusted Budget	Actual	Percentage Recognized/ Expended
REVENUE							
57xx Local revenue	\$ 115,490,829	\$ 113,984,189	\$ 1,506,640	99%	\$ 102,135,570	\$ 100,150,288	98%
58xx State program revenues	1,740,190	-	1,740,190	0%	1,786,951	1,409,078	79%
Total Revenue	117,231,019	113,984,189	3,246,830	97%	103,922,521	101,559,366	98%
EXPENDITURES BY FUNCTION							
DEBT SERVICE	162,687,567	157,826,593	4,860,974	97%	242,258,019	86,811,901	36%
	162,687,567	157,826,593	4,860,974	97%	242,258,019	86,811,901	36%
Excess (Deficiency) of Revenues Over (Under) Expenditures	(45,456,548)	(43,842,404)			(138,335,498)	14,747,465	
7xxx Other financing sources	57,715,185	57,715,185	-	100%	183,366,071	31,630,000	17%
8xxx (Other financing uses)	-	-	-		(31,630,000)	(31,630,000)	100%
Net Change	12,258,637	13,872,781			13,400,573	14,747,465	
Fund Balance - Beginning 06/30/19			78,872,980				
Fund Balance - Ending 3/31/20			<u>\$ 92,745,761</u>				

Notes: The District issued Series 2019C Fixed Rate Refunding 2015A/B & New Money (priced and closed in July 2019)
- The Other financing sources and uses actual amounts relate to this transaction

FORT BEND ISD
CAPITAL PROJECTS FUNDS
Interim Statement of Revenues and Expenditures
March 31, 2020

	<u>Current Year, YTD</u> <u>July 2019 - March 2020</u>	<u>Prior Year, YTD</u> <u>July 2018 - March 2019</u>
	<u>Actual</u>	<u>Actual</u>
REVENUE		
57xx Local revenue	\$ 418,199	\$ 479,206
59xx Federal program revenues	-	1,952,800
Total Revenue	<u>418,199</u>	<u>2,432,006</u>
EXPENDITURES BY FUNCTION		
INSTRUCTION	19,260,690	213,870
INSTRUCTIONAL RESOURCES MEDIA	995,586	-
STUDENT TRANSPORTATION	2,786,384	-
FOOD SERVICES	331,566	-
CO CURRICULAR EXTRA CURRICULAR	74,765	-
GENERAL ADMINISTRATION	141,778	-
FACILITIES MAINT AND OPERATION	18,955,369	29,031,613
SECURITY & MONITORING	1,282,993	2,036,131
DATA PROCESSING	3,212,731	5,536,926
DEBT SERVICE	561,746	-
FACILITIES ACQUISITION	<u>63,302,259</u>	<u>34,269,029</u>
	110,905,868	71,087,570
Excess (Deficiency) of Revenues Over (Under) Expenditures	(110,487,669)	(68,655,564)
7xxx Other financing sources	<u>79,681,746</u>	<u>60,032,241</u>
Net Change	<u>(30,805,923)</u>	<u>(8,623,323)</u>
Fund Balance - Beginning 06/30/19	(29,845,326)	
Fund Balance - Ending 03/31/20	<u>\$ (60,651,249)</u>	

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<u>Recap of Fund Balance</u>	<u>Fund Balance</u>	<u>Contingency</u> <u>(Included in</u> <u>Fund Balance)</u>
2007 Bond Remaining Projects	\$ (7,237,371)	\$ -
2014 Bond Remaining Projects	(4,407,614)	-
2018 Bond Remaining Projects	(49,006,264)	182,586
	<u>\$ (60,651,249)</u>	<u>\$ 182,586</u>

(a) The 2007 Bonds have contingency of \$360,724 but debt has not been issued yet and therefore not reflected in the balance reported.

(b) The 2014 Bonds have contingency of \$13,789,826 but debt has not been issued yet and therefore not reflected in the balance reported.

FORT BEND ISD - BOND FUNDS
Interim Statement of Budget and Expenses
 March 31, 2020

2007 BOND FUND:	Original Budget	Bond Proceeds	Encumbrances	Expenses	Unspent Proceeds	Status & Comments	Est Compl Date
DESIGN & CONSTRUCTION PROJECTS:							
Forensic Engineering Services	\$ -	\$ 176,102	\$ 61,160	\$ 235,264	\$ (120,322)	EAJ leak test completed; MCMS one additional line tested during Spring Break; HAAG final reports pending AHS revised invoice in process	Mar-20
Facility Assessment 2018	-	677,548	-	721,312	(43,764)	Complete; awaiting funding to close	Mar-20
2019 T- Bldg Relocation	-	1,087,126	-	1,796,656	(709,530)	Complete; awaiting funding to close	Mar-20
QVMS - Egress Mitigation	-	-	-	-	-	Contract preparation in process	Aug-20
OTHER PROJECTS:							
Pre-K Technology Startup	-	1,042	-	371,811	(370,769)	Complete; awaiting funding to close	
ERP Consultant	-	88,486	30,331	108,423	(50,268)	Complete; awaiting funding to close	
Taleo Implementation	-	-	308,592	34,208	(342,800)	Currently on hold pending further testing	Apr-21
Facilities District Vehicles	-	-	545,705	-	(545,705)		
<i>Completed Projects</i>	380,695,053	422,969,697	-	422,969,697	-		
Total 2007 Bond	428,000,000	425,000,000	945,787	426,237,372	(2,183,158)		
INTEREST INCOME PROJECTS							
<i>Completed Projects</i>	-	5,744,775	-	5,744,775	-		
Total 2007 Bond - Interest Income	-	5,744,775	-	5,744,775	-		16
2007 BOND TOTAL:	\$ 428,000,000	\$ 430,744,775	\$ 945,787	\$ 431,982,146	\$ (2,183,158)		

UNISSUED DEBT

Note: Currently there is \$3 million of unissued bond proceeds as follows:

Forensic Engineering HAAG	223,898
Facilities Assessment - PBK	43,764
2019 T-Building	709,530
Pre-K Technology	370,769
ERP Consultant	101,514
Taleo Implementation	342,800
QVMS - Egress Mitigation	297,000
Facilities District Vehicles	550,000
Contingency Unallocated	360,724 (a)
	\$ 3,000,000

CONTINGENCY CURRENTLY AVAILABLE:	
(a) 2007 Bond Contingency Unallocated	\$ 360,724
	\$ 360,724

FORT BEND ISD - BOND FUNDS
Interim Statement of Budget and Expenses
 March 31, 2020

2014 BOND FUND:	Original Budget	Bond Proceeds	Encumbrances	Expenses	Unspent Proceeds	Status & Comments	Est Compl Date
James Reese Career & Tech Center	59,388,188	63,318,369	2,842,725	60,099,798	375,846	Closeout pending completion of remaining punchlist items	Oct-19
<i>Completed Projects</i>	136,582,676	<i>142,616,919</i>		<i>142,616,919</i>			
Renovations (Includes Classroom Additions, Vestibules, Window Film/Access Controls, Video Intercom, Emergency Generators)							
Elementary Classroom Additions	26,413,445					CSE, OCE, SE, SCE, MHE, SOE	TBD
Safety & Security - Security Vestibules	4,332,450					Schools complete	TBD
Safety & Security - Window Film	1,824,915					Complete except for Bid Pack 15.	TBD
Safety & Security - Access Controls/Video Intercom	3,415,000					Complete. Started on Support Areas	TBD
Safety & Security - Emergency Generators	3,200,000					32 Generators installed, 6 pending start -up, 2 removed LVE & Aquatic Practice	TBD
Life Cycle Deficiencies	140,045,489	153,609,078	-	153,638,633	(29,555)	Financial close outs in process	
Keying Projects:	2,986,577	2,902,007	-	2,902,007	-	Complete	TBD
Civil Engineering Projects		2,839,436	-	2,839,436	-	Complete	Feb-18
Safety & Security - Security Cameras	14,118,000	8,851,964	833,394	10,422,579	(2,404,009)	Currently installing at Lake Olympia Transportation & Central Warehouse	Apr-20
Transportation - Bus Replacement	15,000,000	12,935,964	2,035,140	12,935,964	(2,035,140)	Purchase Order created for additional buses	Jun-20
<i>Completed Projects</i>	908,369	<i>631,972</i>	<i>-</i>	<i>631,972</i>	<i>-</i>		
Technology - Cabling and Fiber							
District-Wide WAN Cabling/Fiber	3,528,000	4,428,496	-	4,428,496	-	Close out in progress	Jun-20
District-Wide Wireless Cabling/Fiber	3,955,799	2,653,111	427,744	2,798,476	(573,109)	Working on support sites	Jun-20
Technology - Design Contingency							
District-Wide WAN Design Contingency	1,280,124	149,248	14,955	149,248	(14,955)	Close out in progress	TBD 17
District-Wide Wireless Contingency	1,640,902	1,165,051	125,822	1,568,353	(529,125)	Working on support sites	TBD
Technology - Network Electronics							
District-Wide WAN Network Electronics	12,473,570	7,656,745	-	7,671,821	(15,076)	Mostly done however need to hold back about \$1M for replacment gear and firewall.	TBD
District-Wide Wireless Electronics	16,555,452	16,002,164	16,832	16,118,013	(132,681)	Working on support sites	TBD
BPE & ME Consolidation	-	437,265	249,597	977,711	(790,044)	Mobile Modular lease ongoing. JOC phase of the project in financial close out	Dec-20
Pre-K FFE Startup	-	-	-	337,246	(337,246)		
Campus Marquee Replacement	-	-	-	-	-	GC contract in signing process.	Jan-22
MHS - Field Lighting	-	-	147,536	-	(147,536)	March 2020 BOT approved Job Order Contractor.	Aug-20
Washers & Dryers	-	-	-	-	-		
Land Purchase - Future Schools	18,425,880	15,123,290	-	18,425,880	(3,302,590)		N/A
Bond Support	17,925,164	7,207,692	-	7,219,102	(11,410)	Jacobs (Total Contract: \$14,754,000). Includes FBISD payroll for Bond Support	TBD

2014 BOND TOTAL: **484,000,000** **442,528,771** **6,693,746** **445,781,655** **(9,946,630)**

Expenses encumbered but debt not issued: (10,322,476) Funding by Unissued Debt

Unissued Debt

Reese CTE	3,023,636
WHS	(446)
Transportation	2,064,036
Technology	11,457,939
Technology - Infrastructure cameras	3,279,551
Technology - cameras	523,921
Technology - cameras	1,462,563
Technology - Erate	1,428,904
Land Purchase - Future Schools	3,302,590
BPE/ME Consilidation	1,024,635
Pre-K FFE Startup	504,000
Campus Replacement Marquee	4,038,000
Bond Support	194,025
Marshall HS Light Pole Replacement	1,895,300
Contingency Unallocated	13,789,826 (a)
47,988,480	

CONTINGENCY CURRENTLY AVAILABLE:	
(a) 2014 Bond Contingency Unallocated	\$ 13,789,826
	\$ 13,789,826

FORT BEND ISD
EXTENDED LEARNING PROGRAM
Interim Statement of Revenues and Expenditures
March 31, 2020

		Current Year, YTD July 2019 - March 2020				Prior Year, YTD July 2018 - March 2019		
		Adjusted Budget	Actual	Remaining Budget	Percentage Recognized/ Expended	Adjusted Budget	Actual	Percentage Recognized/ Expended
REVENUE								
57xx	Local revenue	\$ 10,683,000	\$ 9,450,647	\$ 1,232,353	88%	\$ 9,651,000	\$ 8,405,813	87%
	Total Revenue	10,683,000	9,450,647	1,232,353	88%	9,651,000	8,405,813	87%
EXPENDITURES BY FUNCTION								
	FACILITIES MAINT AND OPERATION	125,000	50,441	74,559	40%	125,000	54,021	43%
	COMMUNITY SERVICES	8,828,000	5,853,174	2,974,826	66%	8,874,000	5,086,686	57%
	Excess (Deficiency) of Revenues Over (Under) Expenditures	1,730,000	3,547,032			652,000	3,265,106	
7xxx	Other financing sources	120,000	101,328	18,672	84%	45,000	77,079	171%
8xxx	(Other financing uses)	(2,000,000)	(1,900,000)	(100,000)	95%	(2,000,000)	(2,000,000)	100%
	Net Change	(150,000)	1,748,360			(1,303,000)	1,342,185	
	Net Assets, Beginning 06/30/19		7,980,845				6,655,207	
	Net Assets, Ending 03/31/20		\$ 9,729,205				\$ 7,997,392	
EXPENDITURES BY MAJOR OBJECT								
61xx	Payroll Costs	6,460,000	4,464,499	1,995,501	69%	6,129,000	4,060,110	66%
62xx	Purchased and contracted services	1,044,500	734,439	310,061	70%	1,598,500	420,602	26%
63xx	Supplies and Materials	503,500	177,051	326,449	35%	463,500	164,667	36%
64xx	Other operating expenditures	945,000	527,626	417,374	56%	808,000	495,328	61%
	Total Expenditures	8,953,000	5,903,615	3,049,385	66%	8,999,000	5,140,707	57%

**Fort Bend ISD
Enterprise Funds**

Revenue and Expenses by Object and Major Object
March 31, 2020

		Facility Rentals Current Year, YTD July 2019 - March 2020	Facility Rentals Prior Year, YTD July 2018 - March 2019
REVENUE			
57xx	REVENUE	\$ 826,868	\$ 1,157,104
EXPENDITURE BY MAJOR OBJECT			
61xx	Payroll Costs	301,937	241,810
62xx	Purchase of Contracted Services	269,466	281,211
63xx	Supplies and Materials	796	722
64xx	Other Operating Expenses	1,299	8,329
	TOTAL EXPENDITURES	573,498	532,072
	Other financial uses/sources	-	(37,000)
	NET REVENUE	253,370	588,032
	Net Assets, Beginning 06/30/19	1,705,646	1,077,317
	Net Assets, Ending 03/31/20	\$ 1,959,016	\$ 1,665,349

**FORT BEND ISD
INTERNAL SERVICE FUNDS**

Interim Statement of Revenues, Expenditures and Changes in Net Position
March 31, 2020

	Current Year, YTD July 2019 - March 2020					Prior Year, YTD July 2018 - March 2019				
	Print Shop Fund	Health Insurance Fund	Workers Comp. Fund	Unemploy- ment Fund	Technology Fund	Print Shop Fund	Health Insurance Fund	Workers Comp. Fund	Unemploy- ment Fund	Technology Fund
REVENUE										
57xx Local revenue	\$ 594,261	\$ 55,638,075	\$ 938,431	\$ -	\$ -	\$ 620,458	\$ 52,972,826	\$ 586,411	\$ -	\$ -
59xx Federal revenue	-	-	-	-	-	-	-	-	-	-
Total Revenue	<u>594,261</u>	<u>55,638,075</u>	<u>938,431</u>	<u>-</u>	<u>-</u>	<u>620,458</u>	<u>52,972,826</u>	<u>586,411</u>	<u>-</u>	<u>-</u>
EXPENDITURES BY MAJOR OBJECT										
61xx Payroll costs	270,576	534,149	169,918	65,071	-	255,200	450,283	172,339	56,305	-
62xx Purchased and contracted services	290,721	5,025,729	119,224	-	222,145	316,768	4,003,526	124,257	-	483,932
63xx Supplies and materials	106,999	7,309	-	-	1,220,059	139,451	14,341	-	-	809,578
64xx Other operating expenditures	24,539	49,960,553	934,612	33,256	191,185	19,822	49,720,098	1,013,656	65,268	214,356
65xx Debt service	-	-	-	-	-	-	-	-	-	-
66xx Capital outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	<u>692,835</u>	<u>55,527,741</u>	<u>1,223,754</u>	<u>98,327</u>	<u>1,633,388</u>	<u>731,241</u>	<u>54,188,247</u>	<u>1,310,251</u>	<u>121,573</u>	<u>1,507,865</u>
Operating Income (Loss)	<u>(98,574)</u>	<u>110,334</u>	<u>(285,324)</u>	<u>(98,327)</u>	<u>(1,633,388)</u>	<u>(110,782)</u>	<u>(1,215,422)</u>	<u>(723,841)</u>	<u>(121,573)</u>	<u>(1,507,865)</u>
Earnings from investments	434	66,218	34,567	3,874	35,988	3	63,715	53,730	6,852	71,712
Transfers in (out)	-	-	-	-	-	-	-	-	-	-
Contribution of capital assets	-	-	-	-	-	-	-	-	-	-
Change in Net Position	<u>(98,140)</u>	<u>176,552</u>	<u>(250,757)</u>	<u>(94,453)</u>	<u>(1,597,400)</u>	<u>(110,780)</u>	<u>(1,151,706)</u>	<u>(670,111)</u>	<u>(114,722)</u>	<u>(1,436,154)</u>
Total Net Position - Beginning 06/30/19	5,579	1,801,819	264,851	316,703	3,945,458	6,987	1,378,997	1,263,317	461,281	6,282,035
Total Net Position - Ending 03/31/20	<u>\$ (92,561)</u>	<u>\$ 1,978,371</u>	<u>\$ 14,095</u>	<u>\$ 222,249</u>	<u>\$ 2,348,058</u>	<u>\$ (103,793)</u>	<u>\$ 227,291</u>	<u>\$ 593,206</u>	<u>\$ 346,559</u>	<u>\$ 4,845,881</u>

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The Internal Service Funds do not have a budget

**Fort Bend ISD
Investment Report
7/1/2019 - 3/31/2020**

This report summarizes the investment position of Fort Bend ISD for the period 7/1/2019 - 3/31/2020

	7/1/2019	3/31/2020
Book Value	\$348,146,495	\$461,502,533
Market Value	\$348,146,495	\$462,134,521

This report is presented in accordance with the Texas Government Code Title 10 Section 2256.023. The below signed hereby certify that, to the best of their knowledge on the date this report was created, Fort Bend ISD is in compliance with the provisions of Government Code 2256 and with the stated policies and strategies of Fort Bend ISD.

Bryan Guinn

Bryan Guinn, Chief Financial Officer

kelly schlacks

kelly schlacks (Apr 9, 2020)

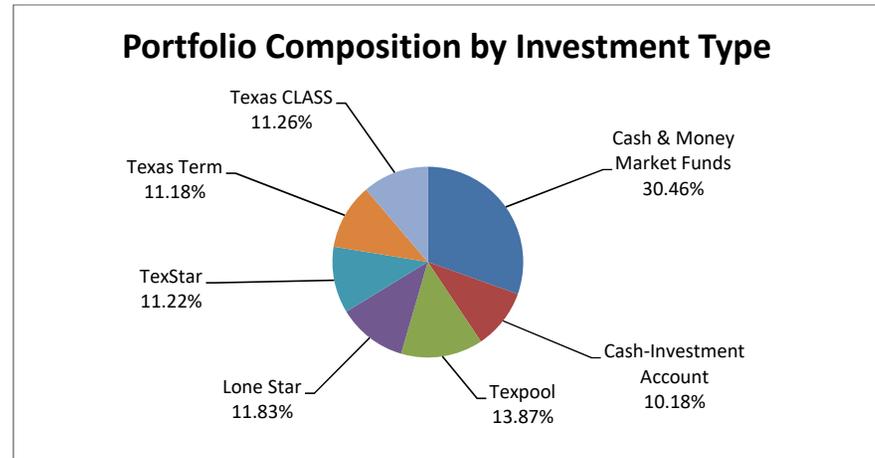
Kelly Schlacks, Executive Director of Finance

Suzanne K. Owen

Suzanne K. Owen, District Treasurer

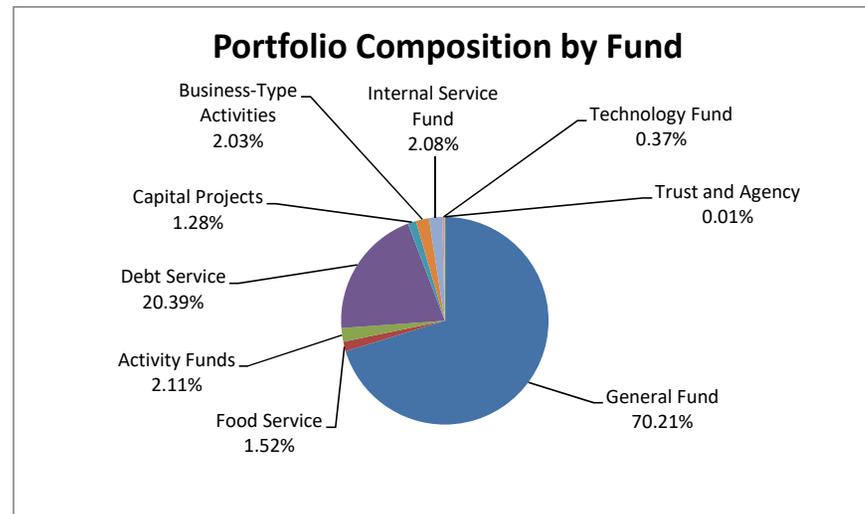
**Fort Bend ISD
Portfolio Composition by Investment Type
March 31, 2020**

<u>Description</u>	<u>Market Value</u>
	<u>Amount</u>
Cash & Money Market Funds	\$ 82,703,754
Cash-Investment Account	27,644,228
Texpool	37,667,028
Lone Star	32,123,862
TexStar	30,466,718
Texas Term	30,370,661
Texas CLASS	30,568,770
U.S. Agency Securities	190,589,500
	<u>\$ 462,134,521</u>



**Fort Bend ISD
Portfolio Composition by Fund
March 31, 2020**

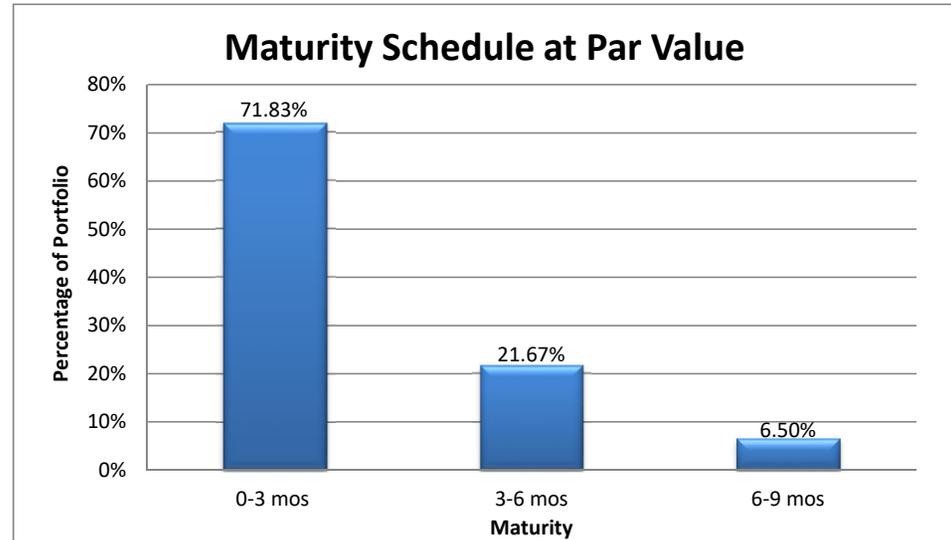
<u>Description</u>	<u>Market Value</u>
	<u>Amount</u>
General Fund	\$ 324,484,968 (a)
Food Service	7,045,171
Activity Funds	9,750,763
Debt Service	94,220,545
Capital Projects	5,892,426
Business-Type Activities	9,385,608
Internal Service Fund	9,607,541
Technology Fund	1,704,509
Trust and Agency	42,990
	<u>\$ 462,134,521</u>



(a) This includes all Special Revenue Fund Balances except for Food Service and Activity Funds. Some Special Revenue Fund balances are negative due to pending reimbursements.

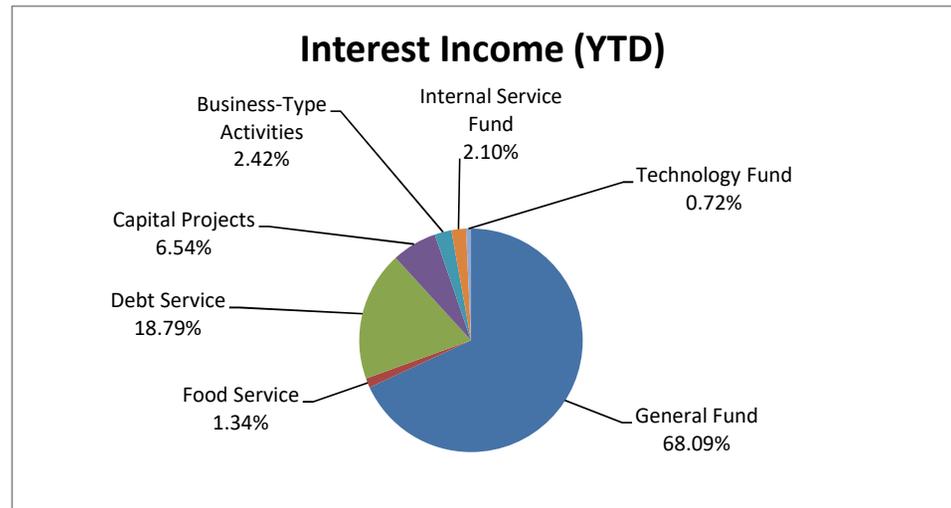
**Fort Bend ISD
Maturity Schedule
March 31, 2020**

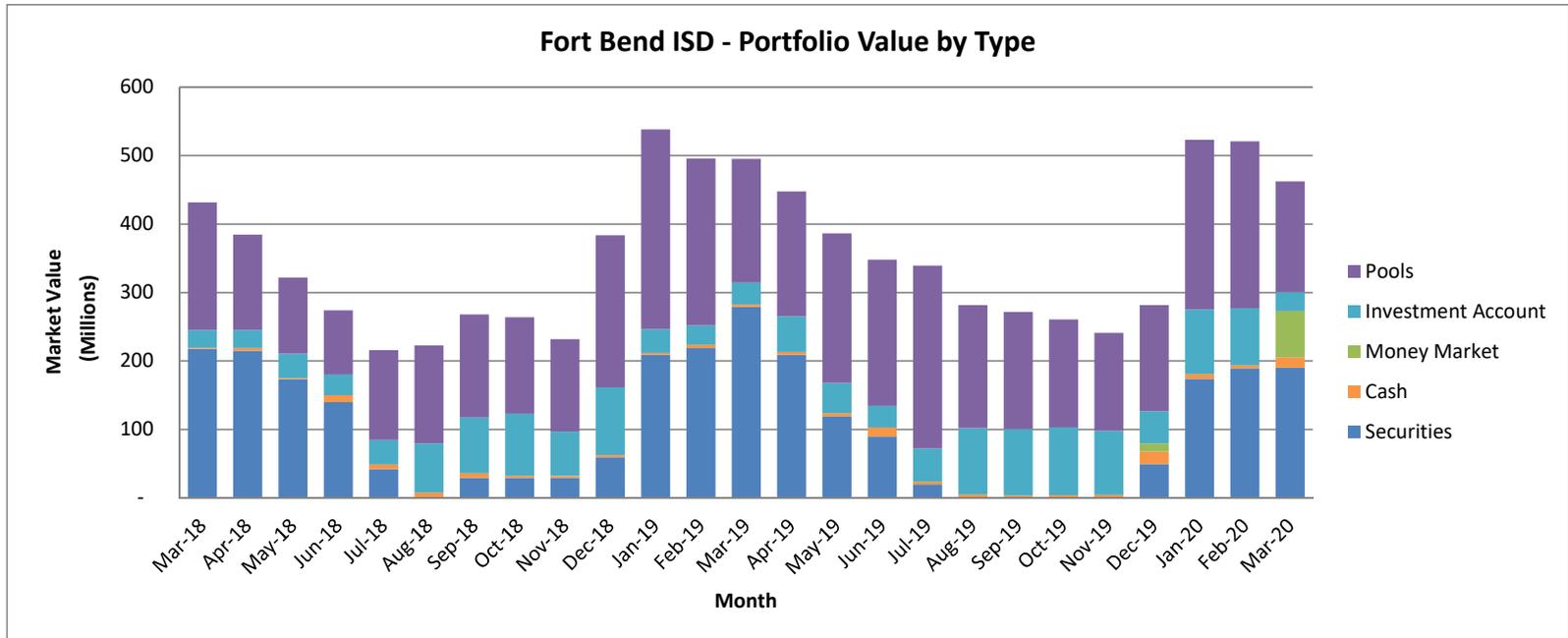
	Percent of Portfolio	Par Value
0-3 mos	71.83%	\$ 331,545,021
3-6 mos	21.67%	100,000,000
6-9 mos	6.50%	30,000,000
	<u>100.00%</u>	<u>\$ 461,545,021</u>



**Fort Bend ISD
Investment Income (YTD)
March 31, 2020**

Description	Interest Income (YTD)
General Fund	\$ 3,411,877
Food Service	67,160
Debt Service	941,548
Capital Projects	327,764
Business-Type Activities	121,284
Internal Service Fund	105,093
Technology Fund	35,988
	<u>\$ 5,010,714</u>





FBISD Portfolio Position

3/31/2020

Fund	CUSIP/Description	Type	Rating	Broker	Purchase Date	Market Value 7/01/2019	Par Value 3/31/2020	Total Cost Purchased	Book Value 3/31/2020	Market Value 3/31/2020	Yield to Maturity	Maturity Date	Days to Maturity	Int Accr to Date
199 - General Operating Fund														
	31422BBM1	FAMCA	AA+	Hilltop Securities	01/29/19	10,002,900	-	-	-	-		07/29/19		-
	FAMCA Total					10,002,900	-	-	-	-				-
	3130A8Y72	FHLB	AA+	FTN Financial	01/11/19	19,974,000	-	-	-	-		08/05/19		-
	3130AEWA4	FHLB	AA+	FTN Financial	02/03/20	-	15,000,000	15,104,745	15,083,796	15,172,500	1.56	10/01/20	181	194,688
	FHLB Total					19,974,000	15,000,000	15,104,745	15,083,796	15,172,500	1.56		181	194,688
	313384HR3	FHLBDN	AA+	Hilltop Securities	03/22/19	9,998,800	-	-	-	-		07/03/19		-
	313384A33	FHLBDN	AA+	FHN Financial	01/31/20	-	15,000,000	14,884,506	14,995,500	14,995,500	1.56	07/31/20	122	-
	313384WF2	FHLBDN	AA+	FHN Financial	12/19/19	-	20,000,000	19,884,364	19,976,873	19,998,800	1.60	04/30/20	30	-
	313384XY0	FHLBDN	AA+	FHN Financial	12/19/19	-	20,000,000	19,849,016	19,935,293	19,997,200	1.60	06/10/20	71	-
	FHLB Discount Note Total					9,998,800	55,000,000	54,617,886	54,907,666	54,991,500	1.59		70	-
	313384YP2	FHLBDN	AA+	FHN Financial	01/17/20	-	20,000,000	19,864,000	19,932,000	19,996,800	1.61	06/20/20	81	-
	FHLMC Total					-	20,000,000	19,864,000	19,932,000	19,996,800	1.61		81	-
	912828WW6	T-Note		FTN Financial	1/11/19	19,989,600	-	-	-	-		07/31/19		-
	912828V1	T-Note		Hilltop Securities	01/17/20	-	15,000,000	14,980,078	14,986,719	15,087,300	1.58	09/15/20	168	9,528
	912828Y3	T-Note		Hilltop Securities	01/31/20	-	15,000,000	15,092,578	15,057,861	15,155,850	1.55	08/31/20	153	34,239
	912828L32	T-Note		Hilltop Securities	12/19/19	-	10,000,000	9,983,200	9,990,885	10,053,100	1.61	08/31/20	153	11,957
	912828WC0	T-Note		Hilltop Securities	01/17/20	-	15,000,000	15,015,406	15,011,484	15,145,350	1.61	10/31/20	214	110,337
	TREASURY NOTE Total					19,989,600	55,000,000	55,071,263	55,046,950	55,441,600	1.58		174	166,060
	Fund 199 - LoneStar	State Pool	AAAm	LoneStar	09/01/01	20,094,131	20,344,585	20,344,585	20,344,585	20,344,585	0.76	05/01/20	31	-
	Fund 199 - TexPool	State Pool	AAAm	TexPool	09/01/01	24,926,771	18,411,801	18,411,801	18,411,801	18,411,801	0.57	05/03/20	33	-
	Fund 199 - TexStar	State Pool	AAAm	TexStar	04/26/10	19,186,159	20,337,880	20,337,880	20,337,880	20,337,880	0.55	05/01/20	31	-
	Fund 199 - TexasCLASS	State Pool	AAAm	TexasCLASS	07/01/16	24,494,880	20,989,706	20,989,706	20,989,706	20,989,706	1.24	06/04/20	65	-
	Fund 199 - TexasTerm	State Pool	AAAm	Texas Term	10/07/09	20,471,348	20,356,958	20,356,958	20,356,958	20,356,958	0.94	05/01/20	31	-
	State Pool Total					109,173,289	100,440,930	100,440,930	100,440,930	100,440,930	1.61		37	-
	Investment Account	Cash		Prosperity Bank	12/31/17	31,228,757	27,644,228	27,644,228	27,644,228	27,644,228	0.58	Open	1	-
	Investment Account Total					31,228,757	27,644,228	27,644,228	27,644,228	27,644,228	0.58		1	-
	Fund 199 - Money Mkt	Money Mkt		Prosperity Bank	03/19/20	-	48,947,877	48,947,877	48,947,877	48,947,877	1.40	Open	1	-
	Money Market Total					-	48,947,877	48,947,877	48,947,877	48,947,877	1.40		1	-
	Prosperity Bank	Cash		Prosperity Bank	05/31/12	11,434,795	1,849,533	1,849,533	1,849,533	1,849,533	1.40	Open	1	-
	Prosperity Bank Total					11,434,795	1,849,533	1,849,533	1,849,533	1,849,533	1.40		1	-
	199 - General Fund Total					211,802,141	323,882,568	323,540,462	323,852,979	324,484,968	1.23		67	360,748
240 - Food Service														
	Fund 240 - TexPool	State Pool	AAAm	TexPool	09/01/01	3,770,164	5,857,403	5,857,403	5,857,403	5,857,403	0.57	05/03/20	33	-
	Fund 240 - TexStar	State Pool	AAAm	TexStar	12/01/12	1,876,694	1,021,494	1,021,494	1,021,494	1,021,494	0.55	05/01/20	31	-
	State Pool Total					5,646,858	6,878,897	6,878,897	6,878,897	6,878,897	0.57		33	-
	Prosperity Bank	Cash		Prosperity Bank	05/31/12	173,091	166,274	166,274	166,274	166,274	1.40	Open	1	-
	Prosperity Bank Total					173,091	166,274	166,274	166,274	166,274	1.40		1	-
	240 - Food Service Fund Total					5,819,949	7,045,171	7,045,171	7,045,171	7,045,171	0.59		32	-
461 - Activity Funds														
	Fund 461 - TexPool	State Pool	AAAm	TexPool	09/01/01	1,975,255	2,002,079	2,002,079	2,002,079	2,002,079	0.57	05/03/20	33	-
	Fund 461 - LoneStar	State Pool	AAAm	LoneStar	12/12/12	1,096,624	1,920,002	1,920,002	1,920,002	1,920,002	0.76	05/01/20	31	-
	Fund 465 - LoneStar	State Pool	AAAm	LoneStar	12/12/12	-	3,425,814	3,425,814	3,425,814	3,425,814	0.76	05/01/20	31	-
	State Pool Total					3,071,879	7,347,895	7,347,895	7,347,895	7,347,895	0.71		32	-
	Prosperity Bank	Cash		Prosperity Bank	02/28/15	715,731	2,402,868	2,402,868	2,402,868	2,402,868	1.40	Open	1	-
	Prosperity Bank Total					715,731	2,402,868	2,402,868	2,402,868	2,402,868	1.40		1	-

FBISD Portfolio Position

3/31/2020

Fund	CUSIP/Description	Type	Rating	Broker	Purchase Date	Market Value 7/01/2019	Par Value 3/31/2020	Total Cost Purchased	Book Value 3/31/2020	Market Value 3/31/2020	Yield to Maturity	Maturity Date	Days to Maturity	Int Accr to Date
460 - Activity Funds Total						3,787,610	9,750,763	9,750,763	9,750,763	9,750,763	0.88		24	-
500 - Debt Service Fund														
313384HR3	FHLBDN	AA+	Hilltop Securities		03/22/19	19,997,600	-	-	-	-		07/03/19		-
313384A33	FHLBDN	AA+	FHN Financial		01/31/20	-	15,000,000	14,884,500	14,995,500	14,995,500	1.56	07/31/20	122	-
313384ZM4	FHLBDN	AA+	FHN Financial		01/17/20	-	20,000,000	19,844,289	19,994,600	19,994,600	1.57	07/17/20	108	-
313384ZZ5	FHLBDN	AA+	FHN Financial		01/31/20	-	10,000,000	9,924,500	9,997,000	9,997,000	1.54	07/29/20	120	-
FHLB Discount Note Total						19,997,600	45,000,000	44,653,295	44,987,100	44,987,100	1.56		115	-
912828WW6	T-Note		FTN Financial		1/11/19	9,994,800	-	-	-	-		07/31/19		-
TREASURY NOTE Total						9,994,800	-	-	-	-				-
Fund 599 - LoneStar	State Pool	AAAm	LoneStar		09/01/01	10,656,123	5,083,569	5,083,569	5,083,569	5,083,569	0.76	05/01/20	31	-
Fund 599 - TexPool	State Pool	AAAm	TexPool		09/01/01	7,896,601	5,155,722	5,155,722	5,155,722	5,155,722	0.57	05/03/20	33	-
Fund 599 - TexStar	State Pool	AAAm	TexStar		04/27/10	14,363,655	5,333,478	5,333,478	5,333,478	5,333,478	0.55	05/01/20	31	-
Fund 599 - TexasCLASS	State Pool	AAAm	TexasCLASS		02/09/17	4,915,780	9,579,063	9,579,063	9,579,063	9,579,063	1.24	06/04/20	65	-
Fund 599 - TexasTerm	State Pool	AAAm	Texas Term		01/04/10	10,917,210	5,271,828	5,271,828	5,271,828	5,271,828	0.94	05/01/20	31	-
State Pool Total						48,749,369	30,423,660	30,423,660	30,423,660	30,423,660	0.87		42	-
Fund 599 - Money Mkt	Money Mkt		Prosperity Bank		05/31/12	11,349	18,809,135	18,809,135	18,809,135	18,809,135	1.40	Open	1	-
Money Market Total						11,349	18,809,135	18,809,135	18,809,135	18,809,135	1.40		1	-
Prosperity Bank	Cash		Prosperity Bank		05/31/12	505	650	650	650	650	1.40	Open	1	-
Prosperity Bank Total						505	650	650	650	650	1.40		1	-
500 - Debt Service Funds Total						78,753,623	94,233,445	93,886,740	94,220,545	94,220,545	1.31		69	-
600 - Capital Projects Funds														
Fund 647 - TexPool	State Pool	AAAm	TexPool		08/29/18	8,806,318	952,847	952,847	952,847	952,847	0.57	05/03/20	33	-
Fund 647 - TexStar	State Pool	AAAm	TexStar		08/29/18	11,933,988	3,772,439	3,772,439	3,772,439	3,772,439	0.55	05/01/20	31	-
Fund 648 - TexPool	State Pool	AAAm	TexPool		04/23/19	1,208,308	3,568	3,568	3,568	3,568	0.57	05/03/20	33	-
Fund 655 - TexPool	State Pool	AAAm	TexPool		08/31/18	8,270	8,396	8,396	8,396	8,396	0.57	05/03/20	33	-
Fund 656 - LoneStar	State Pool	AAAm	TexPool		07/30/19	-	181,888	181,888	181,888	181,888	0.76	05/01/20	31	-
Fund 657 - TexPool	State Pool	AAAm	LoneStar		01/24/20	-	586	586	586	586	0.57	05/03/20	33	-
State Pool Total						21,956,884	4,919,724	4,919,724	4,919,724	4,919,724	0.56		31	-
Prosperity Bank	Cash		Prosperity Bank		05/31/12	17	972,702	972,702	972,702	972,702	1.40	Open	1	-
Prosperity Bank Total						17	972,702	972,702	972,702	972,702	1.40		1	-
600 - Capital Projects Funds Total						21,956,901	5,892,426	5,892,426	5,892,426	5,892,426	0.70		26	-
700 - Internal Service Funds														
Fund 752 - TexPool	State Pool	AAAm	TexPool		07/01/16	116,010	25	25	25	25	0.57	05/03/20	33	-
Fund 753 - TexPool	State Pool	AAAm	TexPool		02/21/14	6,868,682	513,108	513,108	513,108	513,108	0.57	05/03/20	33	-
Fund 753 - TexStar	State Pool	AAAm	TexStar		09/26/13	1,408	1,426	1,426	1,426	1,426	0.55	05/01/20	31	-
Fund 753 - TexasTerm	State Pool	AAAm	Texas Term		10/03/14	3,290	5,313	5,313	5,313	5,313	0.94	05/01/20	31	-
Fund 771 - LoneStar	State Pool	AAAm	LoneStar		12/18/14	778,902	789,472	789,472	789,472	789,472	0.76	05/01/20	31	-
Fund 771 - TexPool	State Pool	AAAm	TexPool		02/21/14	1,882,080	1,543,850	1,543,850	1,543,850	1,543,850	0.57	05/03/20	33	-
Fund 774 - TexPool	State Pool	AAAm	TexPool		02/21/14	317,348	145,707	145,707	145,707	145,707	0.57	05/03/20	33	-
State Pool Total						9,967,720	2,998,901	2,998,901	2,998,901	2,998,901	0.62		32	-
Prosperity Bank	Cash		Prosperity Bank		05/31/12	749,451	6,608,640	6,608,640	6,608,640	6,608,640	1.40	Open	1	-
Prosperity Bank Total						749,451	6,608,640	6,608,640	6,608,640	6,608,640	1.40		1	-
700 - Internal Service Funds Total						10,717,171	9,607,541	9,607,541	9,607,541	9,607,541	1.16		10	-
700 - Business-Type Activities														
Fund 711 - TexasTerm	State Pool	AAAm	Texas Term		03/21/16	6,217,027	26,736,562	4,736,562	4,736,562	4,736,562	0.94	05/01/20	31	-
Fund 712 - TexPool	State Pool	AAAm	TexPool		07/11/18	1,312,032	1,745,960	1,745,960	1,745,960	1,745,960	0.57	05/03/20	33	-

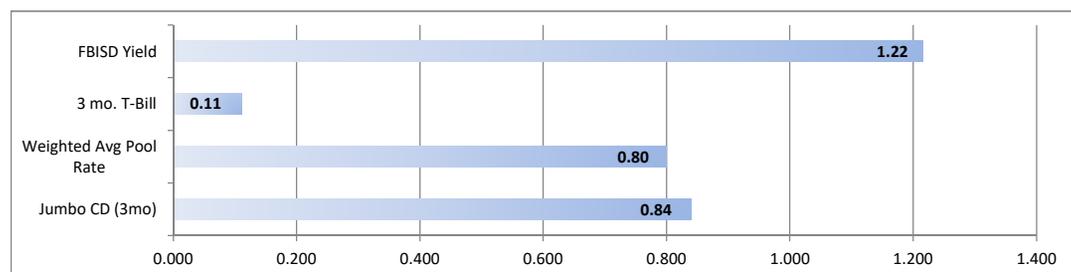
FBISD Portfolio Position

3/31/2020

Fund	CUSIP/Description	Type	Rating	Broker	Purchase Date	Market Value 7/01/2019	Par Value 3/31/2020	Total Cost Purchased	Book Value 3/31/2020	Market Value 3/31/2020	Yield to Maturity	Maturity Date	Days to Maturity	Int Accr to Date
State Pool Total						7,529,059	6,482,522	6,482,522	6,482,522	6,482,522	0.84		32	-
	ENT - Prosperity Bank	Cash		Prosperity Bank	06/30/15	235,150	212,177	212,177	212,177	212,177	1.40	Open	1	-
	EXTDP - Prosperity Bank	Cash		Prosperity Bank	05/31/12	<u>129,820</u>	<u>2,690,909</u>	<u>2,690,909</u>	<u>2,690,909</u>	<u>2,690,909</u>	1.40	Open	1	-
Prosperity Bank Total						364,970	2,903,086	2,903,086	2,903,086	2,903,086	1.40		1	-
700 - Business-Type Activities						7,894,028	9,385,608	9,385,608	9,385,608	9,385,608	1.01		22	-
<hr/>														
780 - Technology Fund														
	Fund 780 - LoneStar	State Pool	AAAm	LoneStar	10/28/14	373,464	378,532	378,532	378,532	378,532	0.76	05/01/20	31	-
	Fund 780 - TexPool	State Pool	AAAm	TexPool	10/28/14	<u>3,021,405</u>	<u>1,325,977</u>	<u>1,325,977</u>	<u>1,325,977</u>	<u>1,325,977</u>	0.57	05/03/20	33	-
State Pool Total						3,394,869	1,704,509	1,704,509	1,704,509	1,704,509	0.61		33	-
780 - Technology Fund						3,394,869	1,704,509	1,704,509	1,704,509	1,704,509	0.61		33	-
<hr/>														
800 - Trust & Agency Funds														
	Fund 865AF - Lone Star	State Pool	AAAm	LoneStar	12/12/12	<u>3,927,162</u>	-	-	-	-		07/01/19		-
State Pool Total						3,927,162	-	-	-	-				-
	Prosperity Bank	Cash		Prosperity Bank	05/31/12	<u>93,040</u>	<u>42,990</u>	<u>42,990</u>	<u>42,990</u>	<u>42,990</u>	1.40	Open	1	-
Prosperity Bank Total						93,040	42,990	42,990	42,990	42,990	1.40		1	-
800 - Trust & Agency Funds Total						4,020,202	42,990	42,990	42,990	42,990	1.40		1	-
<hr/>														
TOTAL PORTFOLIO						\$ 348,146,495	\$ 461,545,021	\$ 460,856,210	\$ 461,502,533	\$ 462,134,521	1.22		63	360,748

						Portfolio %	Policy %
FAMCA	10,002,900	-	-	-	-	0.00%	
FHLB	19,974,000	15,000,000	15,104,745	15,083,796	15,172,500	3.28%	
FHLB Disc. Note	29,996,400	100,000,000	99,271,181	99,894,766	99,978,600	21.63%	
Treasury Notes	29,984,400	55,000,000	55,071,263	55,046,950	55,441,600	12.00%	
	\$ 89,957,700	\$ 190,000,000	\$ 189,311,188	\$ 189,957,511	\$ 190,589,500	41.24%	60.00%
CASH	\$ 13,531,600	\$ 14,946,743	\$ 14,946,743	\$ 14,946,743	\$ 14,946,743	3.23%	
INVESTMENT ACCOUNT	31,228,757	27,644,228	27,644,228	27,644,228	27,644,228	5.98%	
MONEY MARKETS	11,349	67,757,012	67,757,012	67,757,012	67,757,012	14.66%	60.00%
STATE POOLS	213,417,089	161,197,038	161,197,038	161,197,038	161,197,038	34.88%	65.00%
TOTALS	\$ 348,146,495	\$ 461,545,021	\$ 460,856,210	\$ 461,502,533	\$ 462,134,521	100.00%	

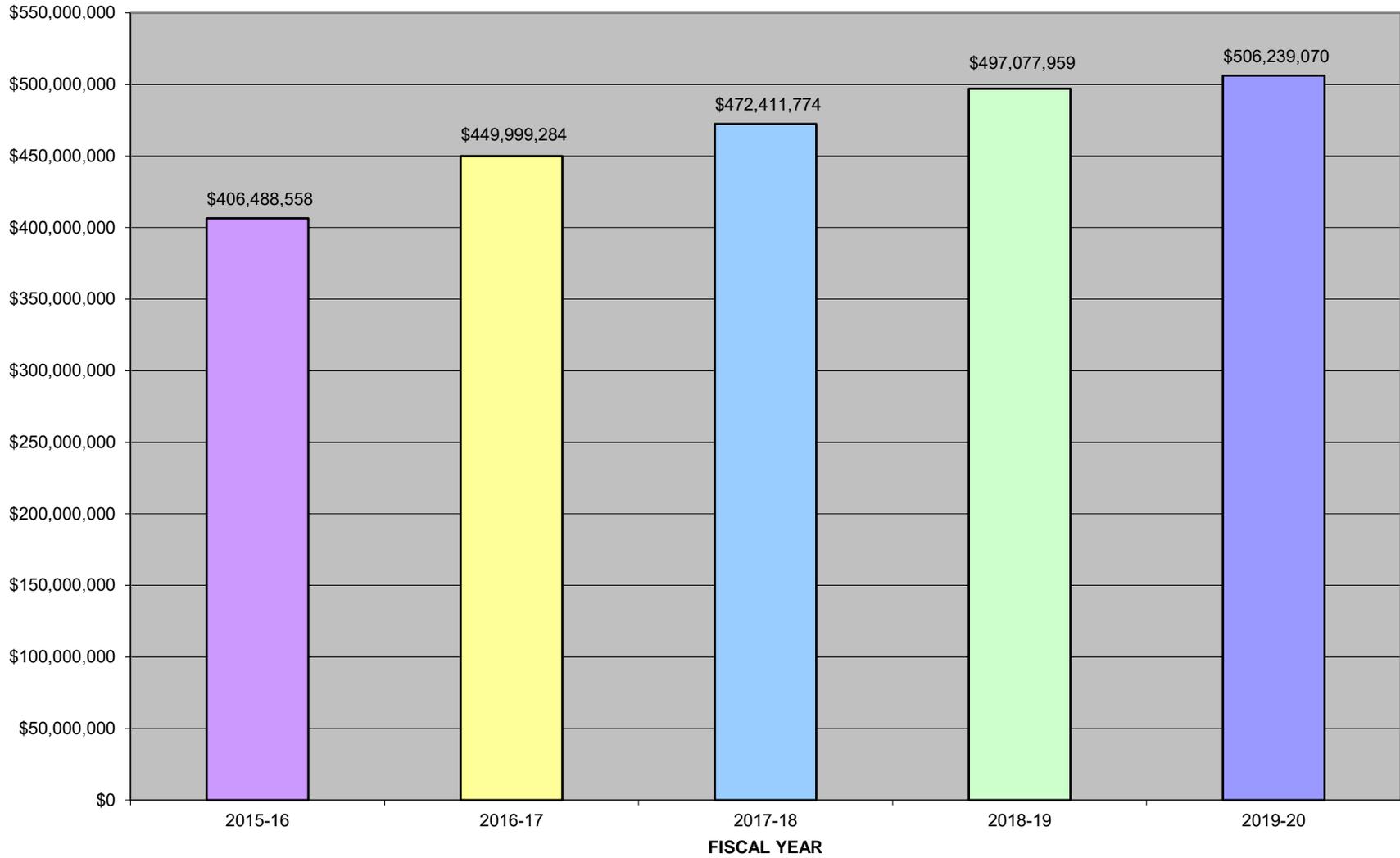
Note: Sub-totals may not add up correctly since pennies are not shown but are utilized when calculating totals.



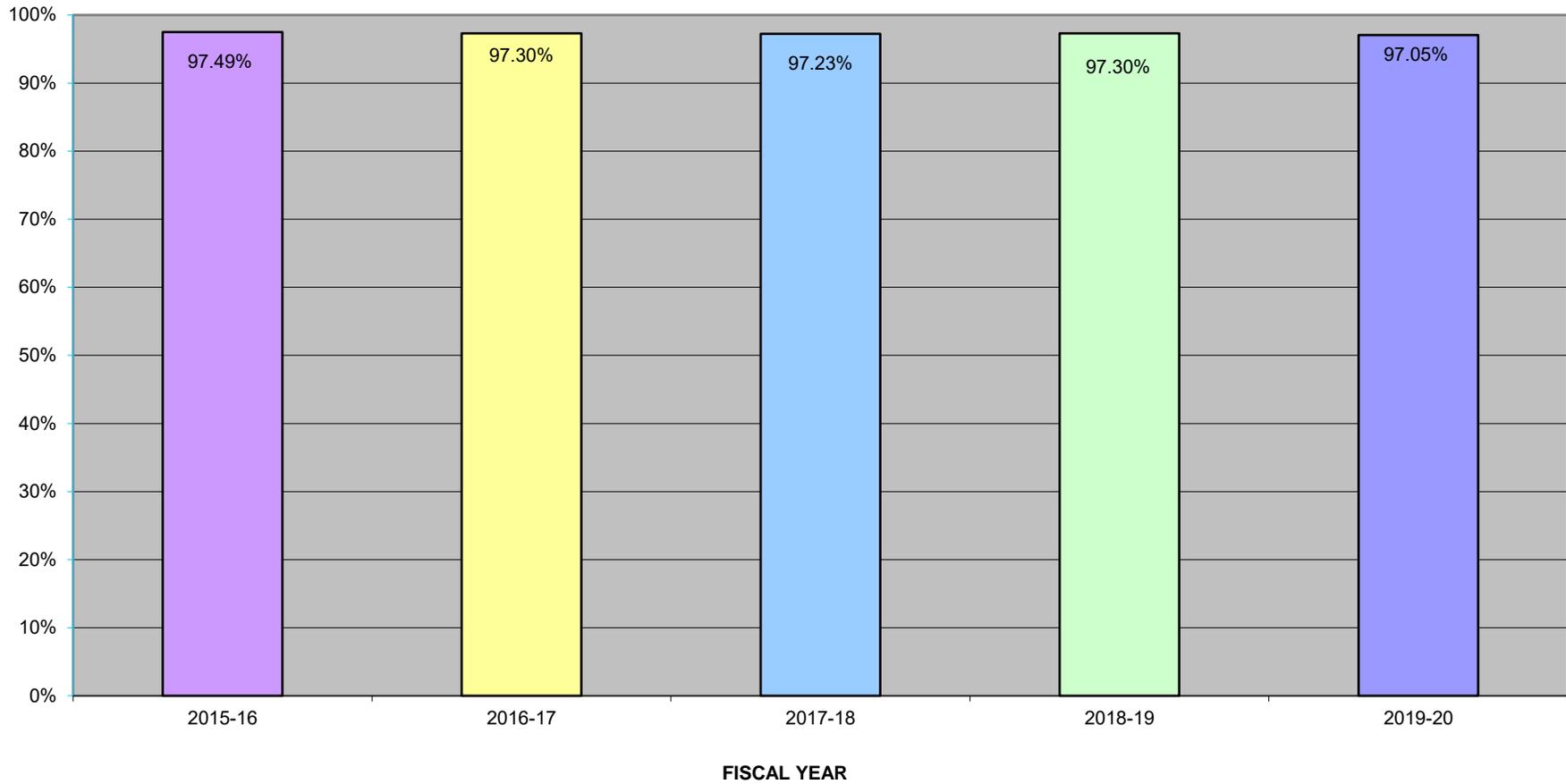
**Fort Bend Independent School District
Tax Collection Report**

CURRENT YEAR LEVY	As Of March 31st:	2020	2019		
	TAX YEAR:	2019	2018		
ORIGINAL TAX LEVY		\$518,812,874.20	\$505,446,817.79		
ADJUSTMENTS YEAR-TO DATE		\$2,791,053.67	\$5,650,916.01	0.54%	1.12%
ADJUSTED TAX LEVY		\$521,603,927.87	\$511,097,733.80		
CURRENT COLLECTIONS YEAR-TO-DATE		\$506,239,069.55	\$497,077,958.53	97.05%	97.26%
CURRENT TAXES OUTSTANDING		\$15,364,858.32	\$14,019,775.27	2.95%	2.74%
PRIOR YEARS LEVY:					
REMAINING PRIOR YEARS TAX LEVY		\$13,193,563.26	\$12,275,896.51		
REMAINING PRIOR YEARS ADJUSTMENT YEAR-TO-DATE		-\$536,122.40	\$412,673.60		
PRIOR YEARS ADJUSTED TAX LEVY		\$12,657,440.86	\$12,688,570.11		
PRIOR YEARS COLLECTIONS YEAR-TO-DATE		\$4,454,311.82	\$5,003,334.55	35.19%	39.43%
PRIOR YEARS OUTSTANDING YEAR-TO-DATE		\$8,203,129.04	\$7,685,235.56	64.81%	60.57%
PENALTY & INTEREST COLLECTED:					
CURRENT COLLECTED YEAR-TO-DATE		\$818,692.62	\$840,375.38		
DELINQUENT COLLECTED YEAR-TO-DATE		\$1,007,949.40	\$945,795.40		

**FORT BEND INDEPENDENT SCHOOL DISTRICT
ANALYSIS OF CURRENT YEAR LEVY COLLECTIONS**
This graph depicts the current year levy collected through
March 31st of the first year of collections



**FORT BEND INDEPENDENT SCHOOL DISTRICT
ANALYSIS OF CURRENT YEAR LEVY COLLECTIONS**
This graph depicts the percentage of each years taxes collected through
March 31st of the first year of collections



FORT BEND ISD
CASH FLOW PROJECTIONS 2019 - 2020
GENERAL OPERATING FUND

	July '19 Actual	August '19 Actual	September '19 Actual	October '19 Actual	November '19 Actual	December '19 Actual	January '20 Actual	February '20 Actual	March '20 Actual	April '20 Projected	May '20 Projected	June '20 Projected	TOTALS
Beginning Cash Balance in Bank & Pools	\$ 211,802,141	\$ 172,681,986	\$ 180,207,402	\$ 181,319,481	\$ 185,868,625	\$ 169,409,129	\$ 193,960,518	\$ 364,399,552	\$ 384,778,380	\$ 323,852,979	\$ 295,219,478	\$ 257,348,816	\$ 211,802,141
RECEIPTS													
Tax Collections	\$ 1,074,432	1,451,909	349,393	453,193	12,399,203	83,698,751	230,804,126	62,466,448	6,339,341	4,296,507	2,436,303	2,016,022	407,785,627
Interest Earnings - Investments	\$ 606,311	400,419	309,140	317,087	257,640	228,541	120,071	267,586	735,703	97,093	87,387	32,168	3,459,147
Other Revenue	\$ 379,124	2,491,433 (a)	288,481	282,414	273,402	503,288	397,773	579,192	629,573	578,795	1,056,653	825,380	8,285,508
State Revenue	\$ 2,630,567	62,516,600 (b)	48,279,567 (d)	56,172,687	23,400,767	524,325	660,066	660,066	1,156,102	17,912,054	12,397,317	23,269,598	249,579,717
Federal Indirect	\$ 137,186	109,898	325,890	3,174,965 (e)	796,158 (e)	511,382	944,321	7,235,415 (f)	216,979	540,508	298,041	597,000	14,887,743
Total Receipts	\$ 4,827,619	\$ 66,970,259	\$ 49,552,471	\$ 60,400,346	\$ 37,127,170	\$ 85,466,287	\$ 232,926,357	\$ 71,208,707	\$ 9,077,698	\$ 23,424,958	\$ 16,275,701	\$ 26,740,169	\$ 683,997,742
DISBURSEMENTS													
Gross Payroll	\$ 44,057,972	44,129,658	49,061,958	50,206,338	49,736,601	48,833,587	49,716,158	49,656,216	49,698,258	50,000,000	50,000,000	50,000,000	585,096,746
Payables Checks	\$ 5,978,523	8,906,850 (c)	8,501,233	7,818,933	5,968,429	7,734,786	8,077,636	4,894,697	5,778,073	7,158,459	6,096,363	7,915,869	84,829,852
Total Disbursements	\$ 50,036,496	\$ 53,036,508	\$ 57,563,191	\$ 58,025,271	\$ 55,705,030	\$ 56,568,374	\$ 57,793,794	\$ 54,550,912	\$ 55,476,331	\$ 57,158,459	\$ 56,096,363	\$ 57,915,869	\$ 669,926,599
OTHER USES / TRANSFERS													
Transfer from Extended Learning	\$ -	-	-	-	-	-	-	(1,700,000)	(200,000)	(200,000)	(200,000)	(200,000)	(2,500,000)
Loan to/(repayment from) Internal Service Funds	\$ -	-	994,515	(989,208)	84,234	37,134	110,350	6,914	56,499	-	-	(300,438)	(0)
Loan to/(repayment from) Child Nutrition	\$ -	-	-	-	-	(1,635,548)	1,635,548	-	-	-	-	-	-
Loan to/(repayment from) Capital Project Funds	\$ (13,179,869)	3,112,374	519,678	(4,184,935)	139,777	6,583,398	434,004	(4,025,806)	18,054,444	(6,900,000)	250,000	250,000	1,053,065
Loan to/(repayment from) Special Revenue Funds	\$ 7,091,148	3,295,960	(10,636,962)	3,000,075	(2,342,376)	(638,461)	2,513,628	1,997,858	(3,384,175)	2,000,000	(2,000,000)	2,000,000	2,896,866
Total Other Uses / Transfers	\$ (6,088,721)	\$ 6,408,334	\$ (9,122,799)	\$ (2,174,068)	\$ (2,118,364)	\$ 4,346,524	\$ 4,693,530	\$ (3,721,034)	\$ 14,526,768	\$ (5,100,000)	\$ (1,950,000)	\$ 1,749,562	\$ 1,449,731
Net Change in Cash	\$ (39,120,155)	7,525,417	1,112,078	4,549,144	(16,459,495)	24,551,389	170,439,033	20,378,828	(60,925,400)	(28,633,501)	(37,870,662)	(32,925,263)	12,621,413
Total Cash & Investments Available	\$ 172,681,986	\$ 180,207,402	\$ 181,319,481	\$ 185,868,625	\$ 169,409,129	\$ 193,960,518	\$ 364,399,552	\$ 384,778,380	\$ 323,852,979	\$ 295,219,478	\$ 257,348,816	\$ 224,423,554	\$ 224,423,554

- (a) AUG 2019 - Include Insurance Payment for Hurricane Harvey in Other Revenue
- (b) AUG 2019 - Include Hurricane Harvey Property Value Adjustment from TEA in State Revenue
- (c) AUG 2019 - Includes premium payment for property insurance in Payables Checks.
- (d) SEPT 2019 - School Foundation Payment changed to class 2 (more frequent payments in smaller amounts)
- (e) OCT/NOV 2019 - Includes FEMA payments for Hurricane Harvey & Hurricane Ike
- (f) FEB 2020 - Includes SHARS payment in Federal Indirect

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Information: COVID-19 Response
Update
References: Board Governance
Department: Superintendent

Recommendation

The Superintendent will provide an update on the COVID-19 Pandemic Impact on 2019-20 Year End Activities.

Summary

The Superintendent will continue a discussion with the Board regarding the District's continuing response to the COVID-19 Pandemic.

Recommended by:

Charles E. Dupre
Superintendent of Schools

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Revisions to Policies BJA (Local), CKC (Local), and FFA (Local)
References: Local Board Policies for: BJA, CKC, and FFA Board Governance
Department: Chief of Staff and Collaborative Communities

Recommendation

Consideration and possible approval of proposed revisions to policies BJA (Local), CKC (Local), and FFA (Local).

Summary

The following policies have been revised based on feedback from our Policy Committee:

BJA (Local): Superintendent: Qualifications and Duties

The Administration is recommending revision of this policy to:

- Add a philosophy statement
- Update the policy to align to Board-approved Goals and Objectives, and include a section on District Culture (District Goal 5)
- Further articulate a section on Communication with the Board
- Further organize and articulate an emphasis on Strategic Leadership and Management across District departments

CKC (Local): Safety Program/Risk Management: Emergency Plans

The Administration is recommending revision of this policy to:

- Articulate the Emergency Operations Plan (EOP) as a nationally-recognized framework
- Include a statement that the District's Emergency Operations Plan be updated at least every three years
- Per Senate Bill 11, include the following statement in the District EOP to remain in compliance
 - that a substitute teacher have access to campus buildings and materials necessary to carry out the duties of a District employee during an emergency or an emergency drill

- Per House Bill 2195, include the following statement in the District EOP to remain in compliance
 - Procedures regarding response to an active shooter emergency

The following policy has been revised in collaboration with our School Health Advisory Council (SHAC) and various District departments including the Social Emotional Learning and Comprehensive Health Division, Human Resources Department, Collaborative Communities Department, Facilities Department, and Child Nutrition Department. This policy has not been reviewed by our Policy Committee.

FFA (Local): Student Welfare: Wellness and Health Services

The Administration is recommending revision of this policy to:

- Articulate no exempt days for campuses related to students purchasing foods that do not meet national standards (Smart Snack Guidelines)
- Include language to align fundraising and vending machines to the Healthy Hunger-Free Kids Act of 2010
- Articulate food cannot be used as a punishment and can only be used as a reward in special circumstance cases (i.e. Individual Education Plan or Behavior Intervention Plan)
- Include parent awareness on State and Federal Nutrition Standards
- Include mental/emotional and social wellness
- Further articulate the requirements of physical activity minutes and recess guidelines

A draft of policies cited in this agenda item will be shared with the Board before the May 4, 2020 Board Workshop Meeting.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Anthony Indelicato
Chief of Staff and Collaborative Communities

SUPERINTENDENT
QUALIFICATIONS AND DUTIES

BJA
(LOCAL)

Philosophy	The Board believes the District achieves the highest levels of student achievement and operational excellence when the Superintendent and Board lead as a high performing Team of Eight. The Superintendent shall strive to keep the Board informed, seek continued professional growth, and continuously improve systems and processes in order to effectively lead the District to achieve District Goals.
Qualifications	The Superintendent shall be a highly effective leader, possess FBISD Leadership Competencies [see BJA (EXHIBIT)] and meet all certification expectations [see BJA (LEGAL)].
Duties	<p>In addition to responsibilities specifically provided by law or in the Superintendent's contract, the Superintendent shall provide management of the District [see BJA (LEGAL)].</p> <p>The Superintendent shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board Members, the training specified by Government Code 552.012 [See GBAA].</p> <p>To the extent permitted by law and local Board policy, the Superintendent may delegate responsibilities to other employees of the District, but shall remain accountable to the Board for the performance of all duties, delegated or otherwise.</p>
District Culture	The Superintendent shall develop and maintain an organizational culture that embraces care, respect, safety, and inclusion while providing a collaborative and fluid learning environment with opportunities for risk-taking and success.
Strategic Leadership	The Superintendent shall provide strategic leadership that exemplifies the District Leadership Competencies and demonstrate the support of Core Beliefs and Commitment Statements [see AE (LOCAL)] to provide progress toward achievement of Board approved Goals and Objectives [see BQ (LOCAL)].
Communication with the Board	<p>The Superintendent shall establish and oversee a system of communication that builds and sustains a unified and effective Team of Eight. This shall include:</p> <ul style="list-style-type: none">• Timely updates on significant issues as they arise, using agreed upon criteria and procedures;• Responding in a timely and complete manner to Board requests for information that are consistent with Board policy and Board Operating Procedures;

SUPERINTENDENT
QUALIFICATIONS AND DUTIES

BJA
(LOCAL)

- Providing recommendations and appropriate supporting materials to the Board on matters submitted for Board consideration; and
- Provide fiscal updates and budgetary information to the Board in a timely manner.

Instructional Management

The Superintendent shall oversee implementation of the instructional program, including continuous improvement of an educational system that is based on the needs of students, standards of excellence and equity, and community hopes and dreams [see EH (LOCAL)]. The Superintendent shall be a dedicated advocate for student achievement.

Operational Scalable Systems

The Superintendent shall oversee operational management to ensure productive, reliable, efficient, and continuous improvement of District operations [see AE (LOCAL)]. This shall include monitoring effectiveness of District operations against established benchmarks and/or key performance indicators.

Fiscal Management

The Superintendent shall oversee the District finances to ensure appropriate expenditure of budgeted funds, to provide for clear and timely budget reports, and to monitor for effectiveness of the process. This shall include:

- Maintaining a budget development process which includes three to five year projections;
- Ensuring that District investment strategies, risk management activities, bond programs, and purchasing practices are sound, cost-effective, and consistent with District policy and law; and
- Maintaining a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Human Resources Management

The Superintendent shall oversee the management of human resources to ensure the recruitment, development, and retention of effective teachers and staff, and the development of empowered leaders throughout the system [see AE (LOCAL)]. This shall include:

- Management of a competitive compensation and benefits plan for employees;
- Effective and efficient organization of District staff; and

SUPERINTENDENT
QUALIFICATIONS AND DUTIES

BJA
(LOCAL)

- Management of an aligned, relevant, and effective professional and staff development program.

SAFETY PROGRAM/RISK MANAGEMENT
EMERGENCY PLANS

CKC
(LOCAL)

Philosophy

The Board believes that student and staff success is best achieved in a safe and secure learning and working environment, which includes clearly communicated plans that are regularly practiced and evaluated.

Emergency Operations Plan

The Emergency Operations Plan (EOP) follows a nationally recognized framework to address the mitigation, preparedness, response, and recovery for all-hazard both man-made and natural that the District may encounter. A component of the EOP shall include the Standard Response Protocol (SRP) when conducting safety drills regarding lockdown, lockout, evacuate and shelter in place scenarios.

When implemented with fidelity and reviewed annually, the EOP is intended to assist school administration in protecting lives and District property.

The Superintendent or designee shall establish:

- Objectives and priorities for emergency operations;
- Provide general guidance for emergency response and recovery operations;
- Provide ongoing staff training; and
- Maintain and update the District's Emergency Operations Plan at least every three years.

As required by law, the Emergency Operations Plan shall include the District's procedures addressing:

- Reasonable security measures when District property is used as a polling place;
- Substitute teachers access to campus buildings and materials necessary to carry out the duties of a District employee during an emergency or emergency drill;
- Legislatively required fire drills;
- Legislatively required District facility and campus safety audits; and
- Response to an active shooter emergency.

The EOP may have addendums (also known as annexes) that address specific department actions in emergency events not otherwise identified in CKC (LEGAL). Such events may include hurricanes, floods and pandemic events.

STUDENT WELFARE
WELLNESS AND HEALTH SERVICES

FFA
(LOCAL)

PHILOSOPHY	<p>The Board believes that the District shall develop a culture where students can reach their full potential in a climate that promotes students' learning, leadership, well-being, and Profile of a Graduate attributes. Students shall be inspired and equipped with skills to make healthy life choices about nutrition, health, wellness, and physical activity during their years in Fort Bend ISD and throughout their lives.</p>
WELLNESS PLAN	<p>The District shall continually seek to develop and provide a wellness plan in collaboration with the local School Health Advisory Council (SHAC) and with involvement from representatives of the diverse student body, school food service, school administration, the Board, parents, and the public. The wellness plan shall address wellness goals as described herein regarding nutrition education, nutrition promotion, marketing food and beverages to students, physical activity, and school-based activities. [See BDF and EHAA(LEGAL)]</p> <p>The Superintendent shall establish administrative procedures that support this policy and the District's wellness plan.</p>
GUIDELINES	<p>The District's wellness plan shall promote the general physical, mental/emotional, and social wellness and safety of all students through nutrition education, physical activity, and other school-based activities. School-based activities shall include, but are not limited to, programs intended to prevent bullying, improve students' social-emotional competency, reduce risky behaviors, and teach effective interpersonal communication skills.</p> <p>The District shall ensure nutrition guidelines for reimbursable school meals meet or exceed the minimum guidelines for the federal regulations and guidance, and that all foods sold on each campus during the school day are in accordance with District, state, and federal standards. [See CO(LEGAL)]</p> <p>In addition to legal requirements, the District shall:</p> <ul style="list-style-type: none">• Enforce District, state and federal guidelines for food and/or beverages sold to students throughout the school day to include fundraisers and vending machines. The District will not allow any "exemption days."• Establish age-appropriate guidelines for food and/or beverages provided, but not sold to, students during classroom parties, classroom snacks, school celebrations or events. [See CO(LEGAL)]

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WELLNESS AND HEALTH SERVICES

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- Prohibit the use of food as a punishment and allow the use of food as reward only in special circumstances, such as when deemed necessary as part of an individualized education program (IEP), behavior intervention plan (BIP), or as part of a tiered intervention plan.
- Establish procedures and training programs to guide all campus staff on the appropriate use of food during the instructional day.

NUTRITION
EDUCATION

The District establishes the following goals for nutrition education:

- Students shall receive evidence-based nutrition education that fosters the adoption and maintenance of healthy eating behaviors.
- Nutrition education shall be age-appropriate and reflect the diversity within the school environment.
- Nutrition education shall be a District-wide priority and shall be integrated into other areas of the curriculum, as appropriate.
- Educational nutrition information shall be shared with families and the public to positively influence the health of students and community members and to inform them of state and federal nutrition standards.
- The Child Nutrition Department's Registered Dietitians will work collaboratively with other District departments on all nutrition-related curriculum and initiatives.

NUTRITION
PROMOTION

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage participation in school meal programs, such as allowing adequate seat time and space for students to fully participate in the meal programs.

The District shall promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion shall occur through at least:

- Implementing evidence-based, healthy food promotion techniques;
- Ensuring that foods sold to students during the school day meet all District, state, and federal standards;

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WELLNESS AND HEALTH SERVICES

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- Providing education opportunities to food service staff, all instructional staff, and other school personnel that encourages the coordination and promotion of nutrition messages in the cafeteria, classroom, and other appropriate settings; and
- Nutrition promotion messages will be made available in both English and Spanish at minimum.
- The District will provide students adequate time to eat meals at school. Specific time allowances shall be established based on campus enrollment, the campus master schedule, and shall be influenced by evidence-based best practices set forth by national organizations such as, but not limited to, the Alliance for Healthier Generation, Centers for Disease Control and Prevention, and US Department of Agriculture.

MARKETING FOOD
AND BEVERAGES TO
STUDENTS

The District shall be committed to providing an inclusive and compassionate environment that ensures opportunities for all students to practice healthy mindful eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Marketing and advertising of food and/or beverages on-campus will meet state and federal nutrition standards. [See CO(LEGAL)].

PHYSICAL ACTIVITY

The District shall implement, in accordance with law, a coordinated health program with physical education and physical activity components and shall offer at least the required amount of physical activity for all grades [see EHAB and EHAC].

The District shall provide opportunities and support for all students to be physically active on a regular basis and to develop the skills, behaviors, and confidence needed to lead a physically active life. The District shall make appropriate before-school and after-school physical activity programs available and shall encourage students to participate.

- Elementary-aged students shall have the opportunity to participate in a minimum of 135 minutes of structured physical activity weekly as required by Texas Education Code 28.002(l), unless indicated in student's 504 plan, special education plan or the like. Participation in physical activities conducted during the minimum time requirement will not be withheld as punishment or for any other reason unless approved by campus administration. The 135 minutes of structured physical activity shall be listed on the master schedule.
- All elementary students will have the opportunity to participate in at least 30 minutes of recess daily. No more than ten minutes of recess shall be structured physical activity and

STUDENT WELFARE
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count towards the minimum time requirement. At least 20 minutes of daily recess shall be unstructured physical activity. In addition, elementary campuses shall provide unstructured recess on a daily basis. Unstructured recess time may not count toward the 135 minutes of required structured physical activity.

- Staff shall be educated on the Recess Guidelines and the Recess Guidelines shall be posted on the District and/or campus website for parents to view. Staff shall encourage students to be active, and will serve as role models by being physically active alongside the students whenever feasible.
- Outdoor recess will be offered when weather is feasible for outdoor play. In the event the weather is not feasible, staff and teachers will conduct indoor recess.
- The District shall not permit the denial of the required 135 minutes of physical activity, physical education class, and/or unstructured recess as punishment for inappropriate behavior and/or failure to complete or turn in assignments with the exception of severe discipline consequences assigned by the principal or assistant principal (i.e. In School Suspension (ISS), Out of School Suspension (OSS)).
- All elementary students will be provided equal opportunities to participate in the required 135 minutes of structured physical activity. The District will ensure appropriate accommodations to allow for equitable participation for all students.
- Middle school students shall be provided with the opportunity to participate in at least 30 minutes of moderate to vigorous physical activity daily for at least five semesters as part of the District's physical education program unless indicated (i.e. a student's 504 plan, special education plan).
- The District will require one full credit of physical education class or approved substitute be required for graduation.
- Physical education classes shall encourage students to participate in moderate to vigorous physical activity for at least 50 percent of the physical education class time.
- The campus will offer opportunities for students to participate in physical activity either before and/or after school through a variety of physical activities that encourage and support the development of the skills, behaviors, and confidence needed to live a physically active life, including those students who do not excel athletically.

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- All schools shall help students understand the evidence-based short and long-term benefits of a physically active and healthy lifestyle.
- The District physical activity program will promote student physical fitness through individualized fitness and an activity assessment.
- The District shall provide an environment that fosters safe and enjoyable physical activity for all students, including those not enrolled in a physical education class or competitive sport.
- The District shall encourage parents and guardians to support their children's participation in physical activities.
- The District will ensure that its grounds and facilities are safe and that equipment is available for students to be active.
- The District shall encourage students, parents, staff, and community members to use the available recreational facilities at their neighborhood campus that are available outside of the school day. The District will provide information regarding which indoor and outdoor facilities are available for public use on the District webpage.
- The District recognizes that students are more attentive and ready to learn if provided with periodic breaks when they can be physically active or stretch. The District shall encourage all instructional staff to integrate physical activity into the academic curriculum where appropriate.

OTHER SCHOOL-
BASED ACTIVITIES

The District establishes the following goals to create an environment that promotes healthy food choices, physical activity, social emotional wellness, and to express a consistent wellness message through other school-based activities:

- Each principal shall create a campus-based school health advisory council (Wellness Committee) to coordinate physical, mental/emotional, and social wellness initiatives in compliance with this policy. The council shall be responsible for reporting the implementation and accountability of the District wellness policy. The principal shall annually identify Wellness Committee members that may include parents, staff, administrators, students, school nurses, child nutrition services, and community members.
- Physical, mental/emotional, and social wellness for students, families, and staff shall be promoted at suitable school events.

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- The District shall make mental health services available to students and staff.
- The District shall make available substance abuse information and resources to students and staff.
- The District shall provide opportunities for ongoing professional training and development for all instructional staff in all areas of coordinated school health. Classroom teachers will be provided resources for integrating physical and mental wellness activities into the classroom.
- The District shall provide other coordinated school health services that support the overall physical, mental/emotional, and social wellness of students, staff, and community members. The District employee wellness program will implement strategies to support staff in improving their overall health, well-being and quality of life by providing health and wellness education, a diverse selection of wellness programs, and an atmosphere that is conducive to health improvements. The District Employee Benefits and Wellness Department will maintain a staff committee focused on creating an employee benefits and wellness culture that will empower employees to lead healthier and well-balanced lives.
- Each campus shall include in the Campus Improvement Plan (CIP) strategies, metrics, and milestones related to coordinated school health implementation. [See BQ and BQB.]

IMPLEMENTATION

The Superintendent, in coordination with the FBISD Department of Social Emotional Learning (SEL) and Comprehensive Health and the FBISD Child Nutrition Department, shall oversee the implementation and evaluation of this policy and shall develop administrative procedures for periodically measuring, monitoring, and reporting the successful implementation of the wellness policy. Results shall be reported to the SHAC and to the FBISD Board of Trustees on an annual basis, along with an action plan for continued improvement. The SHAC shall review the policy and program results annually and make implementation recommendations to the Superintendent.

The District shall actively inform families, the public, and the SHAC each year of basic information about this policy, including its content, any updates to the policy, and its implementation status. The District shall make this information available via the District website and/or District-wide communications.

STUDENT WELFARE
WELLNESS AND HEALTH SERVICES

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- At least once every three years, the District shall evaluate compliance with the wellness policy and assess the implementation of the District wellness plan. The evaluation shall include:
 - The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
 - How the wellness policy compares to other model wellness policies;
 - A description of the progress made in attaining the goals of the District's wellness policy and wellness plan; and
 - A report to the SHAC and Board.

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Proposed Date, Time and
Place for Public Budget Hearing
References: Board Policy CE (Legal)
Board Governance
Department: Business and Finance

Recommendation

Consideration and possible approval of setting the date, time, and place to conduct a public budget hearing to receive information, comments, and taxpayers' views on the proposed 2020-21 school district budget and tax rates on June 8, 2020, beginning at 5:30 p.m. in the Board Room of the Fort Bend ISD Administration Building. If the COVID-19 pandemic prevents the Board from conducting the meeting in the Board Room, the meeting will be a virtual meeting, in accordance with Open Meetings Act waivers issued by Texas Governor Greg Abbott.

Summary

In accordance with Board Policy CE (Legal), the Board of Trustees shall call a public meeting to discuss the proposed budget and proposed tax rates to provide taxpayers the opportunity to offer input on the proposed budget and maintenance and operation and debt service tax rates.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Proposed 2020
Maintenance & Operations Tax Rate
References: Board Policy CE (Legal)
Board Governance
Department: Business and Finance

Recommendation

Consideration and possible approval of setting the Proposed Tax Year 2020 Maintenance and Operations Tax Rate at \$0.9764. This represents a \$0.0136 *decrease* from the prior year's Maintenance and Operations Tax Rate.

Summary

The tax rate reduction is prescribed by House Bill 3 and Senate Bill 2 and is based on preliminary property value estimates.

The establishment of this proposed rate is not the adoption of the tax rate, but an action required so that the rate may be discussed at the public budget meeting and voted on during a subsequent regular Board of Trustees meeting. Once set and posted, this rate may not be increased without providing proper notice to taxpayers. The Maintenance and Operations Tax Rate "compression" is a mechanism adopted by the 86th Legislation with the passing of House Bill 3 and Senate Bill 2. The new laws mandate the Texas Education Agency to utilize Certified Property Tax Rolls, released prior to or on July 25, to calculate a District's Tier I tax rate and certify it by August 5.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

Kelly Schlacks
Executive Director of Finance

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
**Action: Review: Proposed 2020 Debt
Service Tax Rate**
References: Board Policy CE (Legal)
Board Governance
Department: Business and Finance

Recommendation

Consideration and possible approval of setting of the proposed 2020 Debt Service Tax Rate at \$0.29. This rate is a one-penny increase (\$0.01) from the prior year's interest and sinking tax rate of \$0.28.

Summary

The proposed increase was authorized by voters as part of the 2018 Bond proposition and is necessary to support the debt service for capital projects included in the bond program. Voters authorized a total increase to the tax rate of three pennies (\$0.03) to support the 2018 bond program. The tax rate to support the 2018 Bond program was previously increased by one penny in 2019 and one penny in 2020. The additional penny requested for the 2021 tax year is projected to be the final increase in the tax rate to support the 2018 Bond Program.

The establishment of this proposed rate is not the adoption of the tax rate, but an action required so that the rate may be discussed at the public budget meeting, and then voted on during a subsequent Regular Meeting of the Board of Trustees. Once set and posted, this rate may not be increased without providing proper notice to taxpayers. According to House Bill 3 and Senate Bill 2 statutes, interest and sinking tax rates are not subject to compression or recapture.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

Kelly Schlacks
Executive Director of Finance

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Purchases in Excess of
\$50,000
References: Board Policy CH (Local)
Board Goal 1
Department: Chief Financial Officer

Recommendation

According to Policy CH (Local), purchases that cost or aggregate to a cost of \$50,000 or greater shall require Board approval.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

BOT Meeting:	May 4, 2020
Solicitation No.:	20-098KB Central Texas Purchasing Alliance (CTPA)
References:	Board Policy District Goal 3
Description:	<p>Athletic Goods and Services</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of software packages and online video editing/analysis for high school campus sports teams through the Central Texas Purchasing Alliance (CTPA) in an amount not to exceed \$422,000, and authorization for the Superintendent to negotiate and execute the agreements through June 2024.</p> <p><u>Summary</u></p> <p>The HUDL software system provides coaches with the ability to track team statistics, run statistical reports, and edit game and practice film for use by the coaches and athletes throughout the season. In addition, the HUDL platform enables coaches to trade game film with their opponents prior to the next game. The District currently utilizes the HUDL software system for football at all eleven high schools. This purchase will expand the service at all eleven high schools to include the following items:</p> <ul style="list-style-type: none"> • Football Gold Account • Basketball (Boys and Girls) Silver Account • Volleyball Silver Account • Soccer (Boys and Girls) Silver Account • Silver Account for any additional programs • HUDL Play Tools for Football • HUDL Assist for Football, Basketball (Boys and Girls), Volleyball, and Soccer (Boys and Girls) • Hardware: Mobile analysis kit and Bluetooth remote • Onsite and online training <p>The Silver Account includes 100 hours of video and the Gold Account includes 200 hours of video. For football purposes, it is a UIL requirement that video exchanges occur between opponents.</p> <p>The CTPA purchasing cooperative allows the District to meet its current needs efficiently and effectively and complies with school district bidding requirements. The current cooperative contract has annual renewal options through June 2024. Should the cooperative contracts not renew for the full term, staff will return to the Board to request authorization to utilize the new cooperative contract, an alternative cooperative contract, or an alternate procurement method.</p>

	<p><u>Background</u></p> <p>Expenditures in 2018-19 were \$26,643. Expenditures year-to-date in 2019-20 are \$30,794. These expenditures were for the football package only at eleven high schools. Expenditures will not exceed \$422,000 through June 2024, which includes a 10% contingency for school additions. Funding is included in the budget.</p>	
Requested By:	Bryan Guinn, Chief Financial Officer Joe Rodriguez, Chief of Schools	
Vendor:	Agile Sports Technologies, Inc. dba HUDL	
Budget Sources:	General Fund Activity Funds	
Amount:	Not to Exceed \$422,000 through June 2024	
Other Supporting Information		
Sole Source:	No	
Number of vendors contacted by Purchasing:	n/a	
Number of vendors contacted by FBISD Notification System:	n/a	
Number of vendors downloaded the solicitation:	n/a	
Number of responses received:	n/a	
Number of "no bid" responses received:	n/a	
Length of commitment:	Through June 2024	
Last solicitation date:	n/a	
Supporting documents:	n/a	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Mental Health Services
Grant Resolution
References: Board Policy CB (Local)
District Goal 4
Department: Business and Finance

Recommendation

The Administration is seeking a Board resolution to submit the grant application for the Year 2: Expanding the Campus Victim Assistance Program K-12 to the Office of the Governor.

Summary

The Year 1 plan to open eight school-based mental health centers in our elementary and secondary schools within the Thurgood Marshall, Hightower, and Willowridge High School feeder patterns came to fruition on January 10, 2020.

The Administration has applied for a Year 2 grant totaling \$4,070,933. The grant will fund \$4,048,545 and the District will fund \$22,388 in matching funds. The matching funds will consist of 20% of the salary for the Coordinator of Social Work and Mental Health Services.

Federal Funds Requested		\$4,048,545
District Match		\$22,388
Total Grant Amount		\$4,070,933

The Year 2 VOCA grant funding will support the continuation of our eight existing VOCA centers and fund the expansion of mental health centers at 24 additional campuses. With this expansion, all 11 high school feeder patterns will have access to this targeted Tier 3 mental health support. Our District-funded mental health supports, along with our 32 mental health centers, will be strategically placed throughout the District to increase access to intense social emotional supports for all 78,000 Fort Bend ISD students across our 80 campuses.

This resolution supports the Board’s commitment to continuing this campus-based support of victims and providing the District match to this grant funding.

Background

On May 15, 2019, the District issued RFP 19-092MC to identify qualified and experienced vendors to provide school-based mental health treatment and therapeutic services.

Subsequently, on August 12, 2019, the Board approved the purchase of mental health services in an amount not to exceed \$10,380,000 over a five-year period. This amount includes both the VOCA grant funding and the District's match.

During the 2019-20 school year, the District opened mental health centers at Hightower High School, Marshall High School, Willowridge High School, Christa McAuliffe Middle School, Lake Olympia Middle School, Missouri City Middle School, Briargate Elementary, and Rosa Parks Elementary.

Since the launch of the centers, there have been 250 student referrals, 184 students receiving services, and 91 FBISD staff receiving services.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Beth Martinez
Chief Academic Officer

Bryan Guinn
Chief Financial Officer

RESOLUTION
FORT BEND INDEPENDENT SCHOOL DISTRICT

REGARDING AUTHORITY TO SUBMIT FEDERAL GRANT APPLICATION

WHEREAS, the Fort Bend Independent School District Board of Trustees (Board) finds it in the best interest of the staff, students, and community members of Fort Bend ISD for the Year 2: Expanding the Campus Victim Assistance Program K-12 be operated during the 2020-2021 academic year;

WHEREAS, the Board agrees to provide applicable matching funds for the said project as required by the VA-Victims of Crime Act Formula Grant Program application;

WHEREAS, in the event of loss or misuse of funds from the Office of the Governor, the Board acknowledges that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Board designates the Superintendent of Schools as the grantee's authorized official, and delegates to the Superintendent the authority to apply for, accept, reject, alter or terminate the grant on behalf of Fort Bend ISD, as outlined and dictated in Board Policy CB (Local).

NOW THEREFORE, BE IT RESOLVED THAT:

Fort Bend ISD Board of Trustees approves submission of the grant application for the Year 2: Expanding the Campus Victim Assistance Program K-12 to the Office of the Governor.

ADOPTED THIS _____ DAY OF MAY 2020.

FORT BEND INDEPENDENT SCHOOL DISTRICT

By: _____
Jason Burdine, President

Attest: _____
Dave Rosenthal, Secretary

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Waiver of
Cardiopulmonary Resuscitation
Instruction for Graduating Students
References: Texas Administrative Code
(TAC) §74.38. Requirements
for Instruction in
Cardiopulmonary
Resuscitation
District Goal 4
Department: SEL & Comprehensive Health

Recommendation

Consideration and possible approval of a waiver for the requirement to provide instruction to all graduating students in cardiopulmonary resuscitation (CPR).

Summary

The Texas Education Agency (TEA) requires school or an open-enrollment charter school to provide face-to-face CPR instruction to students in grades 7, 8, 9, 10, 11, or 12 (19 TAC §74.38). Students are unable to complete the course online because they must demonstrate proficiency through hands-on experiences. Staff must enter the completion of CPR instruction in the student record, regardless of the grade level in which the instruction was completed. Additionally, a student who completes the required CPR instruction in Grade 9, 10, 11, or 12 shall have the completion of the instruction clearly indicated on the academic achievement record (TAC §74.5). This is not a specific graduation requirement for students. Due to COVID-19 and the closure of schools, 2,763 FBISD seniors were unable to complete the face-to-face CPR instruction.

Fort Bend ISD will remain closed for the remainder of the 2019-20 school year. The TEA has a process that allows a school district to request a waiver of the requirement from the Commissioner if the school district will remain closed for the rest of the 2019-20 school year.

During the 2019-20 school year, Fort Bend ISD high school campuses made available to all graduating students instruction in CPR. There are graduating students at each campus that were absent or for another reason were unable to participate in the CPR instruction. The waiver would allow any graduating student who did not participate in CPR instruction to not be required to participate in the instruction nor have the completion of the instruction indicated on their academic achievement record (TAC

§74.5). After the Board has acted, staff will submit an application for the waiver using the TEA's automated waiver application system.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Beth Martinez
Chief Academic Officer

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Purchases in Excess of
\$50,000
References: Board Policy CH (Local)
Board Goal 1
Department: Chief Financial Officer

Recommendation

According to Policy CH (Local), purchases that cost or aggregate to a cost of \$50,000 or greater shall require Board approval.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

BOT Meeting:	May 4, 2020
Solicitation No.:	20-100BE Sole Source
References:	Board Policy District Goal 5
Description:	<p>RhinoWare Door Barricade System</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of the RhinoWare Door Barricade System for multiple campuses, from Campus Safety Products (CSP) as a sole-source, in an amount not to exceed \$1,450,000, and authorization for the Superintendent to negotiate and execute the agreements through May 2025.</p> <p><u>Summary</u></p> <p>It has become increasingly important to maintain safety and security within our schools. As part of the security planning and implementation to keep students and faculty safe, the RhinoWare locks were approved and funded through the 2018 bond. The RhinoWare Door Barricade System is a substantial and simple mechanism that secures and fortifies all classroom and other room entryway doors where students and staff are expected to shelter-in-place if the campus is to experience an attack. Currently, the District has installed 6,741 RhinoWare locks throughout 81 District-owned facilities and anticipates installing an additional 1,000 units within the next year. The original installation was completed through the 2018 Bond Program using a Job Order Contractor. The recommended action is intended to allow continued use of the RhinoWare product as a direct source.</p> <p>CSP developed, manufactures, and holds the patent on the RhinoWare Door Barricade System currently used by the District. Texas Education Code 44.031 (j) (1) permits a school district to purchase an item that is available from only one source, including an item for which competition is precluded because of the existence of a patent, copyright, secret process, or monopoly. The Materials Management and Legal Departments concur that since CSP holds the patent, manufactures the product, certifies installers, and determines who may be authorized resellers, the purchase and installation of the RhinoWare product fits the sole-source criteria.</p> <p><u>Background</u></p> <p>Expenditures will not exceed \$1,450,000 through May 2025, which includes a 10% contingency for unforeseen situations. Funding is included in the budget. A cost estimate by fund is shown below:</p>

	Bond 2018	
	PKG 047	\$ 200,000
	New Facilities (HS, ES52, ES53, Madden ES Additions, Neill ES Additions, Lakeview ES, Meadows ES)	\$ 250,000
	T-Buildings	\$ 650,000
	Bond 2018 Total	\$ 1,100,000
	General Fund	
	General Repair/Replacement	\$ 300,000
	10% contingency	\$ 30,000
	General Fund Total	\$ 330,000
	Total	\$ 1,430,000
	CSP has agreed to train our Facilities Staff to install the door barricade system in order for us to self-sustain routine maintenance as needed. The vendor will provide product and installation for the Bond projects.	
Requested By:	Bryan Guinn, Chief Financial Officer Oscar Perez, Chief Operations Officer David Rider, Chief of Police	
Vendor:	Campus Safety Products	
Budget Sources:	General Fund Bond Funds	
Amount:	Not to Exceed \$1,450,000 through May 2025	
Other Supporting Information		
Sole Source:	No	
Number of vendors contacted by Purchasing:	n/a	
Number of vendors contacted by FBISD Notification System:	n/a	
Number of vendors downloaded the solicitation:	n/a	
Number of responses received:	n/a	
Number of "no bid" responses received:	n/a	
Length of commitment:	Through May 2025	
Last solicitation date:	n/a	
Supporting documents:	n/a	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

BOT Meeting:	May 4, 2020
Solicitation No.:	20-083JB
References:	Board Policy District Goal 5
Description:	<p>Medical Plan and Flexible Spending Account Administration</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of medical plan and flexible spending account administration services from United Health Care (UHC), and authorization for the Superintendent to negotiate and execute the agreements through December 31, 2025. The expenditure amount is dependent on employee participation.</p> <p><u>Summary</u></p> <p>On January 17, 2020, Fort Bend ISD issued RFP 20-083JB soliciting proposals for Medical Plan FSA Administration. We received responses from four vendors: UHC, CIGNA, Aetna, and Blue Cross/Blue Shield. The evaluation committee was comprised of persons serving on the Benefits Committee as well as staff from the Business and Finance and Benefits Departments.</p> <p>Vendors were evaluated based upon the anticipated cost to the District, reputation, quality of programs offered, the extent to which the programs met the District's needs, the strength of the management team, the cost-effectiveness of the network, and the medical care management programs offered. After an initial evaluation of the proposals, and in collaboration with the District's benefits consultant, Gallagher, the committee narrowed the pool to UHC and Aetna. Based upon the results of the best and final offer, the recommendation is to continue the District's partnership with UHC.</p> <p>As part of UHC's best and final offer, the District will receive an increased discretionary budget (wellness) of \$450,000 on an annual basis, an additional \$640,000 discretionary budget for the plan year of 2021, an annual budget of \$60,000 for a dependent audit, an enhanced Rally benefit to include the United Personal Rewards Program, and operation performance guarantees with \$689,000 at risk.</p> <p><u>Background</u></p> <p>The Board approved contracting with UHC in August 2017 for a three-year term, and due to the approaching expiration of the initial contract, staff conducted the new RFP. The District intends to revisit the new contract at each renewal period to analyze performance and pricing. If it is not in the best interest of the District to proceed with the annual renewals, staff will issue a new RFP and obtain new Board approval.</p>

	<p>The RFP is conducted prior to the benefits year and is normally recommended for approval in late spring in order to develop the employee benefits packages in time for the open enrollment period. The Administration services contract aligns with the benefit year, which is January 1st through December 31st.</p> <p>Expenditures in 2019 were \$6,937,073. Expenditures year-to-date in 2020 are \$956,485. Expenditures are not expected to exceed \$37,310,000 over a five-year period, but will fluctuate based on medical enrollment numbers.</p>
Requested By:	Gwyn Touchet, Chief Human Resource Officer Bryan Guinn, Chief Financial Officer Sonja L. Curtis, Director of Payroll and Benefits
Vendor:	UnitedHealthcare (UHC)
Budget Sources:	Healthcare Fund
Amount:	Estimated \$37,310,000; actual amounts are dependent on the number of employees covered under the medical plan
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	10
Number of vendors contacted by FBISD Notification System:	2352
Number of vendors downloaded the solicitation:	125
Number of responses received:	4
Number of "no bid" responses received:	N/A
Length of commitment:	Two year contract, with three one-year renewals
Last solicitation date:	2017
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None

Evaluation Summary
RFP 20-083JB
FBISD Medical Plan and Flexible Spending Account Administration
May 4, 2020

VENDOR	Purchase Price (25 pts max)	Reputation of the Vendor and the Vendor's Goods and Services (10 pts max)	Quality of the Vendor's Goods or Services (25 pts max)	Extent to Which the Goods or Services Meet the District's Needs (20 pts max)	Vendor's Past Relationship With the District or Similar Sized District (5 pts max)	Long-Term Cost to the District to Acquire the Vendor's Goods or Services (10 pts max)	Agreement to Fort Bend ISD Terms and Conditions (5 pts max)	Total Score (100 pts. Max)	Proposer's Ranking
United Healthcare	23.10	9.72	23.50	19.00	5.00	9.29	5.00	94.61	1
Aetna	25.00	9.32	19.75	16.00	4.40	10.00	5.00	89.47	2
Cigna	20.89	6.00	19.00	15.75	3.60	8.49	5.00	78.73	3
Blue Cross/Blue Shield	22.92	7.55	15.75	11.50	3.00	9.34	5.00	75.06	4

RFP 20-083JB
FBISD Medical Plan and Flexible Spending Account Administration

EVALUATION CRITERIA: Proposal shall be evaluated using the evaluation criteria listed below. Fort Bend ISD reserves the right to award contract as best meets the District’s needs such as per section, groups, or all.

	Evaluation Criteria	Point System
1	<p>Purchase Price</p> <p>Offer a fair reasonable price for items or services to be procured by Fort Bend ISD. Pricing will be calculated using the Price Delivery Sheet in this document.</p>	25 points
2	<p>Reputation of the Vendor and of the Vendor’s Goods or Services</p> <p>Vendor should have a solid reputation with other ISD’s, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. (References will be contacted via email with a deadline. If no response is received by the deadline, there will be points deducted in this section.)</p>	10 points
3	<p>Quality of the Vendor’s Goods or Services</p> <p>Effectiveness of vendor's goods and/or services to meet the challenge of the Health Insurance/Healthcare Marketplace</p>	25 points
4	<p>Extent to Which the Goods or Services Meet the District’s Needs</p>	20 points
5	<p>Vendor’s Past Relationship With the District or Similar Sized Districts</p>	5 points
6	<p>Long-Term Cost to the District to Acquire the Vendor’s Goods or Services</p> <p>Warranty, setup fee; maintenance or other fees</p>	10 points
7	<p>Extent to Which the Vendor Agrees to our Standard Form of Agreement embedded herein as Appendix A. By Signing the Agreement, you assent to the Terms and Conditions of Fort Bend ISD</p>	5 points
	<p>TOTAL</p>	100 points

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: New Positions and Operation
Budget for 2020-21
References: Board Policy CDC (Legal)
Scalable Systems
Department: Business & Finance

Recommendation

Consideration and possible approval of new positions to support District strategic priorities aligned with developing systems that were reviewed with the Board at the January 21, 2020 meeting. The request is for the 2020-21 school year.

Summary

All campus-based strategic priorities were approved by the Board in February. There is one (1.0 FTE) non-campus position remaining, associated with the strategic priorities that were reviewed with the Board, that is recommended for the 2020-21 school year in the General Fund. The estimated cost for the staffing position, including benefits, is \$123,971. The staffing recommendation reflects a position requested to increase the efforts to build partnerships and engage stakeholders in Collaborative Communities.

Position Type	FTEs	Total Cost
Director Collaborative Communities	1.0	\$123,971
Grand Total	1.0	\$123,971

A detail of requested positions is provided below.

Strategic Priorities

During the January 21, 2020 Board meeting, staff presented a list of strategic priorities that are needed to continue advancing the District’s goals and objectives and strategic plan. The overarching themes for the recommended strategic investments included initiatives geared towards expanding systems.

Collaborative Communities

Position recommended to support the work of engaging and partnering with the community to support students in developing Profile of a Graduate attributes to help improve student outcomes and student achievement. Partnerships that contribute to the development of a true collaborative community include parents/guardians, non-profit agencies, local businesses, interfaith agencies, health entities, institutions of higher education, and community-based organizations.

Position Details	FTEs	Total Cost
Director of Collaborative Communities	1.00	123,971
Total Collaborative Communities	1.00	123,971

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: 2020-21 Compensation
References: Board Policy CDC (Legal)
Scalable Systems
Department: Business & Finance
Human Resources

Recommendation

Consideration and possible Board approval of the recommended compensation proposal for teaching and non-teaching personnel. Staff is also requesting the approval of other compensation adjustments associated to equity, work calendars, re-classifications, and stipends to take effect in the 2020-21 school year. The proposed adjustments relate to positions in the General Fund, Child Nutrition Fund, and Enterprise Funds.

Summary

General Fund

Compensation for employees is critical to attracting and retaining a talented workforce. A talented workforce ensures continued progress is made on the Board of Trustee’s priority of leadership development. The proposed compensation package for teaching and non-teaching staff is designed to ensure the District is a competitive employer. Finance and Human Resources (HR) staff have reviewed the proposed compensation package based on district benchmarking and market analysis conducted by HR staff and TASB consultants. It is recommended to implement the teacher step increase and provide non-teaching staff a one-time retention payment. The total cost of these recommendation is expected to be \$5.6M including related benefits, of which \$3.36M is recurring.

Compensation Adjustment Description	Incumbents	Total Cost
Teacher Step Increase	5,348.0	\$2,816,854
Equity Adjustment	119.0	\$102,901
Re-classifications	29.0	\$272,131
Stipend Adjustments	234.0	\$138,209
Calendar Adjustments	3.0	\$35,093
Retention Supplement	4,648.0	\$2,227,550
Grand Total	10,381.0	\$5,592,738

Teacher Compensation

Staff recommends maintaining a starting teacher pay scale of \$55,500 while allowing teachers to step up to the next level in pay. This results in a pay increase of \$500 for employees on the teacher salary scale at a total estimated cost of \$2.8M to the General Fund, including benefits. The average seniority of a FBISD’s teacher is about 12.2 years, with an average salary of \$62,437. The proposed step adjustment represents about 0.8% increase in base pay for employees on the teacher pay scale.

HR personnel conducted a survey of neighboring school districts to inquire about potential compensation adjustments for teachers and non-teachers. Out of the 14 Districts that responded to the information request, 11 had not made a decision yet, two were delaying the decision until June 2020, and one was looking into a one to two percent increase. The benchmark analysis of teacher starting pay in the area reflects Fort Bend ISD ranking nine out of the 14 districts surveyed.

Teacher Salary Benchmark 2019-20					
Rank	District	Salary	Rank	District	Salary
1	Alief ISD	\$57,400	8	Klein ISD	\$55,550
2	Lamar CISD	\$57,100	9	Fort Bend ISD	\$55,500
3	Spring Branch ISD	\$57,000	9	Cy-Fair ISD	\$55,500
4	Alvin ISD	\$56,075	9	Stafford MSD	\$55,500
5	Aldine ISD	\$56,000	12	Katy ISD	\$55,200
5	Pearland ISD	\$56,000	13	Lewisville ISD	\$54,500
7	Pasadena ISD	\$55,739	14	Houston ISD	\$54,369
FBISD Ranked 9 of 14					

Non-Teacher Compensation

Based on the uncertainty around state funding due to the COVID-19 Pandemic, it is not recommended that non-teaching staff receive an ongoing increase. However, to recognize the work effort of these staff members, a one-time retention supplement is recommended. The retention supplement will total \$500 for eligible full-time employees, \$250 for eligible part-time employees, and will be paid as a lump sum payment. The total cost to the General Fund is estimated at \$2.2M, including benefits. Eligibility criteria for the one-time payment are as follows:

- Must not be paid on the teacher scale and not receiving the step increase;
- Must have been employed with the District six months prior to the end of the fiscal year on June 30, 2020 and maintain continuous employment through July 1, 2020;
- Must not be a substitute or temporary employee

The one-time retention supplement is subject to all legal deductions, is not considered TRS eligible, and is approved only for the 2020-21 fiscal year.

Stipend Adjustments

The recommendations include adjustments for selected Athletic, Fine Arts, and Special Education stipends and the addition of new stipends for Academic UIL at the Elementary School level. The estimated cost of this request to the General Fund is \$138.2K and the number of incumbents impacted is 234.

Stipend Description	Incumbents	Total Cost
Athletics	107.0	\$81,890
Academic UIL Elementary	103.0	\$32,375
Fine Arts	15.0	\$7,808
Special Education	9.0	\$16,136
Grand Total	234.00	\$138,209

Equity Adjustments

HR staff, in collaboration with consultants from TASB, performed a review and analysis for positions in the 400 and 600 pay groups. These categories include para-professional, auxiliary, and hourly staff. The total estimated cost for the adjustment including benefits is \$102.9K and the number of incumbents impacted is 119.

Child Nutrition Fund

Staff is recommending making compensation adjustments for Child Nutrition Department employees. The adjustments include changes to work calendars for selected employees, equity adjustments, and a one-time retention pay increase. The total cost for the Child Nutrition Fund is estimated to be around \$354K including benefits.

Compensation Adjustment Description	Incumbents	Total Cost
Calendar Adjustments	551.0	\$53,328
Equity Adjustment	1.0	\$5,522
Retention Supplement	590.0	\$295,000
Grand Total	1,142.0	\$353,850

Extended Learning Fund

Staff is recommending selected equity adjustments and a one-time retention supplement for positions in the Extended Learning Fund. The anticipated cost of these compensation adjustments is about \$186K, including associated benefits.

Compensation Adjustment Description	Incumbents	Total Cost
Equity Adjustment	2.0	\$10,119
Retention Supplement	352.0	\$176,000
Grand Total	356.0	\$186,119

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

Gwyn Touchet
Chief Human Resources Organizational Transformation

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
**Action: Review: Low Attendance Day
Waivers and Missed Instructional
Day Waivers**
**References: Board Policy CE (Legal)
Scalable Systems**
Department: Information Technology

Recommendation

Consideration and possible approval of Low Attendance Day waivers and Missed Instructional Day waivers.

Summary

Under the current State's School Finance System, general fund revenue (both state aid and local levy) has a direct relationship to student average daily attendance (ADA). Refined ADA is a calculation of the number of days attended by all students in a six-week period divided by the number of days taught. The results for all six-week periods in a school year are then summed and divided by six. The refined ADA is further weighted for special services/programs and the resulting Weighted Average Daily Attendance determines how much total revenue districts earn for operations.

The Texas Education Agency (TEA) has a process which allows a district to apply for waivers to have instructional days with attendance at least 10 percentage points below the last school year's average attendance, due to weather, health, safety, or other issues, removed from ADA calculations for that school year. These waivers assist districts by lessening the impact of low attendance rates on the funding earned. A district can request a *Low Attendance Days Waiver* for each campus that meets the minimum requirement. If the *Low Attendance Days* waiver is for the entire district, the district must use the previous year's ADA as the benchmark. If the *Low Attendance Days* waiver is for an individual campus, the previous year's campus ADA is used as the benchmark.

TEA requires a minimum 75,600 operational minutes with any applicable waivers and at least a minimum bank of 840 operational minutes for each school (HB 2442). A district can request a *Missed Instructional Days Waiver* for missed instructional days due to a campus closure. The bank of operational minutes (two days) can be used in the event of bad weather and other issues of health and safety. *Missed Instructional Days Waiver* can be for the entire district, or for a specific campus.

On March 27, 2020, TEA posted the following update to address COVID-19 school closure as a separate waiver:

“For school closure based on COVID-19 related concerns the LEA (Local Educational Agency) must seek additional minute waivers from the agency in order to meet the 75,600 operational minute requirement. Those waivers would be granted as long as the LEA commits to supporting students instructionally while at home. The “Instructional Continuity Attestation While Closed” document located on TEA’s COVID-19 Support and Guidance web page regarding instructional support will be required to be submitted with a Missed School Day waiver using the TEAL Waivers application. Please note that if a Missed School Day attestation was submitted by email, it will still need to be included as part of the Missed School Day waiver application in TEAL.

- *LEAs must apply for a Missed School Day waiver for each day they are closed for COVID-19. This includes “Closed, Instructing,” “Closed, Preparing,” and “Closed, Temporary.”*
- *LEAs have until June 18, 2020 to submit Missed School Day waiver applications in TEAL.*
- *Missed School Day waivers require board approval.”*

TEA requires approval by the Board of Trustees prior to submission of waivers. After the Board has acted, staff will submit an application for the waivers using the TEA’s automated waiver application system. Because this memo includes the COVID-19 Pandemic missed school waiver, the TEA has asked that districts submit this waiver on or before June 18, 2020.

Low Attendance Days Waiver

For 2019-2020 school year, FBISD is seeking one *Low Attendance Day Waiver* for one school, Rita Drabek Elementary. On the morning of September 5, 2019, a power outage occurred that affected Rita Drabek Elementary. Parents were notified that power was attempting to be restored. The table below reflects the data needed for the *Low Attendance Day* waiver:

#	Campus	2018-2019 Attendance Percentile	Sept. 5, 2019 Attendance Percentile	Difference
1	140 – Rita Drabek ES	96.78%	82.99%	13.79%

Missed Instructional Days Waiver

For 2019-2020 school year, FBISD is seeking seven *Missed Instructional Days Waivers* for the schools listed below due to the usage of one banked day (minutes used on September 20, 2019, for district-wide closure due to severe weather). The City of Houston experienced a large water main breakage on the afternoon of February 27, 2020 causing flooding to the surrounding areas. The flooding made it necessary to shut off water to perform necessary repairs. Because of the area flooding, the water being shut off, and due to the safety of students and staff, seven campuses would be closed on February 28, 2020, while repairs and flood cleanup were completed. With the dynamics and fluidity of TEA guidance on COVID-19, this waiver is submitted to ensure that these seven schools will not be penalized for not meeting the minimum 75,600 minutes if COVID-19 related closure waiver is not submitted by the District.

#	Campus	Reason for Missed Instructional Day Waiver	Date for Missed Day Waiver
1	002 - Willowridge HS	Safety Reason	February 28, 2020
2	046 - Christi McAuliffe MS	Safety Reason	February 28, 2020
3	108 - Blue Ridge ES	Safety Reason	February 28, 2020
4	109 - Ridgemont ES	Safety Reason	February 28, 2020
5	113 - Briargate ES	Safety Reason	February 28, 2020
6	116 - Ridgegate ES	Safety Reason	February 28, 2020
7	158 - Early Literacy Center	Safety Reason	February 28, 2020

News story link: <https://www.usatoday.com/story/news/nation/2020/02/28/houston-water-main-break-flooding-boil-advisory/4901547002/>

COVID-19 Missed Instructional Days Waiver

As indicated above, TEA requires a separate *Missed Instructional Days Waiver* for COVID-19 missed days. The last day of face-to-face instruction for FBISD 2019-20 school year was Friday, March 6, 2020. On Monday, March 16, 2020, the District was to return to face-to-face instruction; however, due to the COVID-19 Pandemic, FBISD students did not physically return to school. TEA provided guidance via their COVID-19 webpage for districts to submit a *Missed Instructional Days Waiver* after District-level planning occurred regarding how to continue instruction remotely to students. Once the Board of Trustees approves this waiver, FBISD shall submit this waiver along with an Instructional Continuity While Closed Attestation and an Attestation of Off-Campus Programs Approved For Purposes of Average Daily Attendance signed by the FBISD Board President and Superintendent, Dr. Charles Dupre.

#	Campuses	Starting	Ending	# of Days
1	All FBISD Schools	Monday, March 16, 2020	Thursday, May 28, 2020	51

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Long Pham
Chief Information Officer

Mitzi Patin
Executive Director of Information Systems

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
**Action: Review: 2020-21 Designated Hazardous
Traffic Conditions List**
**References: Board Policy CNA (Local)
Scalable Systems**
Department: Operations

Recommendation

Consideration and approval of the 2020-21 Fort Bend ISD Designated Hazardous Traffic Conditions and approval to adopt the Designated Hazardous Traffic Conditions Resolution.

Summary

Education Code 42.155 entitles funding for school districts for the transportation of students who reside two or more miles from a student's campus of regular attendance. Students living within two miles of the school are not eligible for regular transportation unless a hazardous condition exists. The Education Code states that, "A hazardous condition exists where no walkway is provided and children must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition."

There are no recommended changes to the list for 2020-21, but it is important to note the following:

- Malala Yousafzai Elementary School (Malala ES) has been added as a new campus, but there are no hazardous traffic conditions designated.
- Thornton MS and Leonetti ES will continue to have transportation services provided for areas within two miles through the 2020-21 school year. We originally expected to remove the hazardous designations in that area for 2020-21, however, construction and infrastructures on roads, sidewalks, and communities are incomplete in the area at this time.

Recommended by

Charles E. Dupre
Superintendent of Schools

Submitted by:

Oscar Perez
Chief Operations Officer

DESIGNATED HAZARDOUS TRAFFIC CONDITIONS

Definition of Hazardous Conditions: A hazardous condition exists when no walkway is provided and children must walk along or cross a freeway or expressway, an underpass or bridge, an uncontrolled major traffic artery, an industrial or commercial area or another comparable condition. Construction areas may be considered hazardous on an as-needed basis.

HIGH SCHOOLS	DESIGNATED HAZARDOUS AREAS
Grades 9 to 12	(Within two miles of campus)
AUSTIN:	Areas within two miles of campus south and east of Old Richmond; and all areas west of FM 1464, and Aliana Development south of West Airport Blvd
BUSH:	Areas within two miles of the campus in the Mission Bend North, Mission Bend South, Mission West and Mission Oaks subdivisions, and the area south of Beechnut Street and east of FM 1464
CLEMENTS:	Areas within two miles of the campus north of Hwy 59 in The Lakes subdivision
DULLES:	Areas within two miles of campus north of American Water Canal and along Brand Avenue, north of Avenue E
ELKINS:	Areas within two miles of campus except for Stonebrook and Creekstone Village subdivisions
HIGHTOWER:	All areas within two miles of campus
KEMPNER:	Areas within two miles of campus except Covington Woods, Covington West, Greenbriar, Ragus Lakes, Imperial Woods and Gannoway Lakes subdivisions
MARSHALL:	All areas within two miles of campus
RIDGE POINT:	No hazardous areas
TRAVIS:	Areas within two miles of campus except Harvest Green subdivision
WILLOWRIDGE:	Areas within two miles of campus north of Court Road and east of South Post Oak; along and north of Mackinaw; east of Park Manor; north of Westfield and west of Rockwell

MIDDLE SCHOOLS	DESIGNATED HAZARDOUS AREAS
Grade 6 to 8	(Within two miles of campus)
BAINES:	Areas within two miles of campus except Bees Creek and Silver Ridge subdivisions
BOWIE	No hazardous areas
CROCKETT:	Areas within two miles of campus except Bradford Park subdivision
DULLES:	Areas within two miles of campus north of American Water Canal and along Brand Avenue, north of Avenue E
FIRST COLONY:	No hazardous areas
FORT SETTLEMENT:	No hazardous areas

GARCIA:	Areas within two miles of campus except Pheasant Creek and Summerfield subdivisions, Aliana Development south of West Airport Blvd, and Windsor Estates Development west of FM 1464 and south of West Airport Blvd
HODGES BEND:	Areas within two miles of campus west of FM 1464; west of Clodine Reddick; north of Beechnut Street and west of Londres; east of Addicks Clodine. All areas within two miles of campus north of West Bellfort Street and north of Madden Road and east of FM 1464 and west of Hwy 6
LAKE OLYMPIA:	No hazardous areas
MCAULIFFE:	Areas within two miles of campus north of Court Road; east of Park Manor; east of Chimney Rock Road
MISSOURI CITY:	Areas within two miles of campus north of Hwy 90; east of Texas Pkwy; east of Moore Road; north of Grand Park Drive
QUAIL VALLEY:	Areas within two miles of campus north of Cartwright and all areas west of FM 1092
SARTARTIA:	No hazardous areas
SUGAR LAND:	No hazardous areas
THORNTON:	Areas within two miles of campus for 2020-2021 will be eligible for transportation until the infrastructure between the campus and communities is fully developed

ELEMENTARY	DESIGNATED HAZARDOUS AREAS
Grades K to 5	(Within two miles of campus)
ARMSTRONG:	Areas within two miles of campus except Fifth Street area
ARIZONA FLEMING:	Areas within two miles of campus east of Hwy 6; west of Gaines Road; along and both sides of Old Richmond Road; Gaines Road north of Castle Gate Drive
AUSTIN PARKWAY:	Areas within two miles of campus west of Hwy 6; southeast of University Blvd.
BARRINGTON PLACE:	Areas within two miles of campus except Barrington Place, Ashford Lakes I and Ashford Lakes II subdivisions
BLUE RIDGE:	Areas within two miles of campus east of South Post Oak Road; south of FM 2234; west of Chimney Rock
BRAZOS BEND:	All areas within two miles of campus in the Williams Landing and Thompson Chapel subdivisions, and the New Territory Apartments
BRIARGATE:	Areas within two miles of campus in the Briargate Townhomes, Pine Island, and Willow Park subdivisions
BURTON:	Areas within two miles of campus east of FM 521; along and off of South Post Oak; along and off of Kansas Street; Davis Street; West Davis Street
COLONY BEND:	No hazardous areas
COLONY MEADOWS:	Areas within two miles of campus north of Hwy 59 in The Lakes subdivision
COMMONWEALTH:	No hazardous areas
CORNERSTONE:	No hazardous areas

RITA DRABEK:	Areas within two miles of campus west of Hwy 6; east of Burney; Woodbridge Landing subdivision
DULLES:	Areas within two miles of campus north of American Water Canal and along Brand Avenue, north of Avenue E, and east of Dulles Avenue
E.A. JONES:	Areas within two miles of campus north of Hwy 90; east of Texas Pkwy; west of Staffordshire; east of Scanlin
EDGAR GLOVER:	Areas within two miles of campus along and east of Staffordshire and north of Independence; along and east of FM 2234
GOODMAN:	Areas within two miles except Teal Run, Estates of Teal Run and Teal Run Meadows subdivisions
HERITAGE ROSE:	All areas within two miles of campus
HIGHLANDS:	Areas within two miles of campus north & west of Hwy 59; along and off of Cypress Lane
HOLLEY:	Areas within two miles of campus except Eaglewood, Boss Gaston, Kingsbridge Meadow, and Kingsbridge Enclave subdivisions
HUNTERS GLEN:	No hazardous areas
JORDAN:	Areas within two miles of campus south of Beechnut Street
LAKEVIEW:	Areas within two miles of campus south of Hwy 90; west of Hwy 6
LANTERN LANE:	Areas within two miles of campus along Hawks Road; north of FM 2234
LEONETTI:	Areas within two miles of campus for 2020-2021 will be eligible for transportation until the infrastructure between the campus and communities is fully developed
LEXINGTON CREEK:	Areas within two miles of the campus in the Riverbend South, Frost Lake, Lakeshore Park at Brightwater and Lakeshore at Brightwater subdivisions
MADDEN:	Areas within two miles of campus north of West Bellfort Street /Madden Rd and east of FM 1464 and south of West Airport Blvd
MALALA YOUSAFZAI:	No hazardous areas
MEADOWS:	Areas within two miles of campus south of West Airport Blvd; west of Dairy Ashford
MISSION BEND:	No hazardous areas
MISSION GLEN:	Areas within two miles of campus east of Addicks Clodine
MISSION WEST:	Areas within two miles of campus west of Clodine Reddick
NEILL:	No hazardous areas
OAKLAND:	Areas within two miles of campus except Waterside Estates subdivision
OYSTER CREEK:	Areas within two miles of campus except Village of Oak Lake subdivision between Old Richmond and FM 1464
PALMER:	Areas within 2 miles of campus south of Lake Olympia Pkwy in the Parkview Village and Sunrise Bay subdivisions; north of Lake Olympia Pkwy in the Mustang Crossing and Crescent Oak Village subdivisions
PARKS:	Areas within two miles of campus north of Trammel-Fresno Road and east of Chimney Rock Road
PATTERSON:	Areas within 2 miles of campus south of Beechnut Street

PECAN GROVE:	The areas within 2 miles of campus for the last ¼ mile of Timothy Lane, inclusive of Lola Lane and Watkins Street (outside of the Pecan Grove subdivision)
QUAIL VALLEY:	Areas within two miles of campus except the Quail Village Town Homes
RIDGEGATE:	Areas within two miles of campus along and north of Mackinaw and east of South Post Oak Road; south of Court Road and west of South Post Oak Road
RIDGEMONT:	No hazardous areas
SCANLAN OAKS:	No hazardous areas
SCHIFF:	No hazardous areas
SEGUIN:	Areas within two miles of campus south of Beechnut Street and west of Harlem Road
SETTLERS WAY:	No hazardous areas
SIENNA CROSSING:	Areas within two miles of campus north of Old Woods Passage; north of McKeever
SULLIVAN:	Areas within two miles of campus east of LJ Parkway and south of Hagerson Road
SUGAR MILL:	No hazardous areas
TOWNEWEST:	Areas within two miles of campus north of Old Richmond Rd and west of Sugar Land Howell; east of Belknap; Keegans Wood subdivision; Oak Bend Forest Street
WALKER STATION:	No hazardous areas

RESOLUTION OF THE
FORT BEND INDEPENDENT SCHOOL DISTRICT BOARD
REGARDING HAZARDOUS TRAFFIC CONDITIONS

WHEREAS, Education Code 42.155(d) allows the Board of Trustees of Fort Bend Independent School District to obtain supplemental state funding for transporting regular, otherwise ineligible students who live within two miles of their school but who would be subject to hazardous traffic conditions if they walked to school;

WHEREAS, the TEA handbook on School Transportation Allotments requires the Board to adopt language providing the definition of hazardous traffic conditions applicable to the District and identifying the specific hazardous areas for which such funding is requested;

WHEREAS, the Board acknowledges the Education Code 42.155(d) provisions stating that a hazardous condition exists where no walkway is provided and students must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition;

NOW, THEREFORE, be it resolved that:

The Board of Trustees of Fort Bend Independent School District has defined hazardous traffic conditions in the same manner as stated in Education Code 42.155(d) and has identified the following specific hazardous areas in which such conditions exist.

ADOPTED THIS 11th DAY OF May, 2020.

FORT BEND INDEPENDENT SCHOOL
DISTRICT

By: _____
President, Board of Trustees

Attest: _____
Secretary, Board of Trustees

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Purchases in Excess of
\$50,000
References: Board Policy CH (Local)
Board Goal 1
Department: Chief Financial Officer

Recommendation

According to Policy CH (Local), purchases that cost or aggregate to a cost of \$50,000 or greater shall require Board approval.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

Oscar Perez
Chief Operations Officer

BOT Meeting:	May 4, 2020
Solicitation No.:	RFP 20-078MC
References:	Board Policy Scalable Systems
Description:	<p>Medicaid and Student Health Related Services Billing Provider</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of consulting services for Medicaid and Student Health Related Services (SHARS) billing for the District in an amount not to exceed four percent of the collected reimbursements over a five-year period, and authorization for the Superintendent to negotiate and execute the contract through June 2025.</p> <p><u>Summary</u></p> <p>Medicaid services provided by school districts in Texas to Medicaid eligible students are known as SHARS. The oversight of SHARS is a cooperative effort between the Texas Education Agency and the Health and Human Services Commission. SHARS allows local school districts to obtain Medicaid reimbursement for certain health-related services documented in a student's Individualized Education Program.</p> <p>On December 10, 2019, Fort Bend ISD issued RFP 20-078MC soliciting proposals for the purchase of consulting services for Medicaid and SHRS billing. A committee comprised of members from the Business and Finance and Special Education Departments reviewed and scored the proposals received using a standard rubric. Staff invited the final four vendors to engage in a demonstration of their product and services. After completion of the procurement process, the evaluation team selected Onward Learning as the best value contractor to provide Medicaid and SHRS billing services to the District. Included as part of the services offered, the vendor will provide free integration with Skyward and SuccessEd as well as real time financial reports and Special Education reports.</p> <p><u>Background</u></p> <p>Expenditures in 2018-19 were \$435,059. Expenditures year-to-date in 2019-20 are \$57,981. Expenditures will not exceed four percent of the collected reimbursements through June 2025 and are expected to be consistent with historic trends.</p>
Requested By:	Bryan Guinn, Chief Financial Officer Beth Martinez, Chief Academics Officer Deena Hill, Executive Director Special Education
Vendors:	Onward Learning
Budget Sources:	General Fund
Amount:	Not to exceed 4% of collected reimbursements through 2025

Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	4
Number of vendors contacted by FBISD Notification System:	5013
Number of vendors downloaded the solicitation:	234
Number of responses received:	6
Number of "no bid" responses received:	0
Length of commitment:	Through June 2025
Last solicitation date:	April 2019
Supporting documents:	Evaluation Summary and Rubric
Disclosure under Board Policy CH, CV, or DBD (Local):	None

Evaluation Summary
RFP 20-078MC Medicaid and Student Health Related Services Billing Provider
May 4, 2020

Vendor	Purchase Price (15 pts max)	Reputation of the Vendor and the Vendor's Goods and Services (5 pts max)	Quality of the Vendor's Goods or Services (25pts max)	Extent to Which the Goods or Services Meet the District's Needs (30 pts max)	Vendor's Past Relationship With the District or Similar Sized District (10 pts max)	Long-Term Cost to the District to Acquire the Vendor's Goods or Services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (5 pts max)	Insurance Requirements (5 pts max)	Total Score (100 pts. Max)	Proposer's Ranking
Onward Learning	3.57	4.00	23.03	27.88	6.83	1.19	5.00	5.00	76.50	1
Texas Association of School Boards (TASB)	15.00	2.67	14.54	15.60	7.67	5.00	5.00	5.00	70.48	2
MSB Consulting	4.08	2.77	16.27	19.04	6.83	1.36	5.00	5.00	60.35	3
Public Consulting Group	2.14	3.45	13.33	18.20	6.17	0.95	5.00	5.00	54.24	4
Frontline Technologies Group	4.54	2.87	13.93	15.07	7.17	1.52	3.00	5.00	53.10	5
Houston ISD	2.86	2.87	10.67	11.80	6.00	0.95	1.00	5.00	41.14	6

RFP 20-087MC - Medicaid and Student Health Related Services Billing Provider

EVALUATION CRITERIA: Proposal shall be evaluated using the evaluation criteria listed below. Fort Bend ISD reserves the right to award contract as best meets the District’s needs such as per section, groups, or all.

	Evaluation Criteria	Point System
1	<p>Purchase Price</p> <p>Offer a fair reasonable price for items or services to be procured by Fort Bend ISD. Pricing will be calculated using the Price Delivery Sheet in this document.</p>	15 points
2	<p>Reputation of the Vendor and of the Vendor’s Goods or Services</p> <p>Vendor should have a solid reputation with other ISD’s, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. (References will be contacted via email with a deadline. If no response is received by the deadline, there will be points deducted in this section.)</p>	5 points
3	<p>Quality of the Vendor’s Goods or Services</p> <ul style="list-style-type: none"> • Service capabilities • Demonstrated competence: experience, etc. • Qualifications: education, certification, licenses, etc. 	25 points
4	<p>Extent to Which the Goods or Services Meet the District’s Needs</p>	30 points
5	<p>Vendor’s Past Relationship with the District.</p>	10 points
6	<p>Long-Term Cost to the District to Acquire the Vendor’s Goods or Services</p> <p>Warranty, setup fee; maintenance or other fees</p>	5 points
7	<p>Extent to which the vendor agrees to our Standard Form of Agreement embedded herein as Appendix A. By Signing the Agreement, you assent to the Terms and Conditions of Fort Bend ISD</p>	5 points
8	<p>Insurance Requirements:</p> <p>Vendor meets insurance requirements and included a copy of the Certificate of Insurance in their proposal.</p>	5 points
	<p>TOTAL</p>	100 points

BOT Meeting:	May 4, 2020
Solicitation No.:	19-106AR BuyBoard Cooperative, Choice Partners Cooperative
References:	District Goal Scalable Systems
Description:	<p>Facilities Operations Grounds Supplies, Equipment, Repair and Related Items</p> <p><u>Recommendation</u></p> <p>The Administration is seeking approval for the procurement of grounds equipment and related items necessary to maintain District grounds through the BuyBoard and Choice Partners purchasing cooperatives in an amount not to exceed \$350,000 through July 2020, and authorization to add Nationwide Trailers, LLC to the list of approved vendors in order to purchase equipment authorized by the 2018 Bond. Staff is also seeking authorization for the Superintendent to negotiate and execute the agreements through July 2020.</p> <p><u>Summary</u></p> <p>The 2018 Bond contains funds allocated for Facilities Operations Grounds Equipment. The Fort Bend ISD Facilities Department will purchase equipment such as turn mowers, turf mowers, tiger mowers, etc., to maintain the grounds and athletic fields District-wide at all sites including future campuses and facilities such as the Career and Technology Center, Malala Elementary, Elementaries 52, 53, and 54, Middle School 16 and High School 12. The current grounds equipment is, on average, 20 years old. These purchases will provide the Facilities Department with a means to replace the aged equipment with new equipment that possesses improved capabilities.</p> <p>On July 22, 2019, the Board approved an expenditure authorization for grounds equipment and supplies of \$350,000 through July 2020. At this time, the Administration is only seeking authorization to add Nationwide Trailers, LLC to the list of approved vendors. The expenditure limit of \$350,000 approved in July 2019 will not change.</p> <p>The BuyBoard and Choice Partners cooperative purchasing contracts allow the District to fulfill its grounds equipment needs efficiently and effectively and complies with school district bidding requirements. The current cooperative contracts have annual renewal options through July 2020. Should the cooperative contracts not renew for the full term, staff will return to the Board to request authorization to utilize the new cooperative contract, an alternative cooperative contract, or an alternate procurement method.</p> <p><u>Background</u></p> <p>Expenditures in 2018-19 were \$36,697. Year-to-date expenditures in 2019-20 total \$194,624. Expenditures will not exceed \$350,000 through July 2020. Funding is included in the budget.</p>

Requested By:	Oscar Perez, Chief Operations Officer Bryan Guinn, Chief Financial Officer
Vendor:	Landsdown Moody Kubota BWI Ewing Fecon Hlalinka John Deere KBW Supply United Rentals Nationwide Trailers, LLC (New)
Budget Sources:	Bond 2018 and General Fund
Amount:	Not to Exceed - \$350,000 through July 2020
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	N/A
Number of vendors contacted by FBISD Notification System:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through July 2020
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

Date:	May 4, 2020
Solicitation No.:	Buy Board, TIPS, Choice Partners
References:	District Goal Scalable Systems
Description:	<p>HVAC Equipment, Supplies, Services, Controls, and Related Items</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval to increase the current expenditure authorization of \$12,000,000 for HVAC equipment, supplies, services, controls and related items by \$12,000,000, bringing the total five-year spending authorization to \$24,000,000 through January 2023, and authorization for the Superintendent to negotiate and execute the contracts.</p> <p><u>Summary</u></p> <p>The HVAC system is one of the most critical systems for maintaining a quality educational environment. It is responsible for not only comfort, but also humidity control, indoor air quality, and overall District morale.</p> <p>Furthermore, we have taken valuable lessons learned during our work related to Hurricane Harvey, bringing forward a more proactive and efficient approach to managing our facility needs. We were able to accomplish many valuable tasks during Hurricane Harvey restoration because we were not limited to one resource and were able to access them quickly. By recommending multiple vendors for a maximum of five years, we have reduced our barriers to timely completion of repair and maintenance work enabling staff to provide service that is more responsive.</p> <p>The aggressive Bond 2018 schedule, Staff’s focus on the elimination of temporary chillers, and Staff’s implementation of a robust preventative maintenance program, identified required repair or replacement of system components and accelerated the projected spend per year.</p> <p>Additionally, Staff identified components such as chiller pumps, outside air dampers, electric duct heaters, variable air dampers, etc., as inoperable or requiring replacement. Staff also became aware of repair/replacement parts for the chiller drives on many of our Carrier 19XRV series chillers built with VSDs prior to 2011 were outfitted with a model called a “LiquiFlo 1.0” (or LF1) VSD which are obsolete.</p> <p style="text-align: center;">88</p>

Production of this particular model ended in 2011 and replacement parts, including remanufactured power modules and component substitutions, will not be available after **June 1, 2020**. When a component on one of these chillers drives breaks, it requires an upgrade or replacement drive.

This request includes funds for chiller preventive maintenance, air damper replacements, chiller pumps, electric duct heaters, variable air dampers, and supports a plan to fund drive replacements on 19XR chillers.

On January 22, 2018, the Board approved using vendors available through the BuyBoard, TIPS, and Choice Partners cooperative purchasing contracts to fulfill HVAC system needs in an amount not-to-exceed \$12,000,000 over a five-year period.

The BuyBoard, TIPS, and Choice Partners cooperative purchasing contracts for HVAC equipment, supplies, services, controls and related items allow the Facilities Department to efficiently and effectively fulfill District-wide HVAC needs and comply with school district bidding requirements.

This request addresses an increase to the spending authority from the \$12,000,000 originally approved on January 22, 2018, to \$24,000,000 in order to carry on required repair or replacement of system components, and continue performing preventive maintenance on chillers, boilers, air handlers, and cooling towers. The purchasing cooperative sources will remain the same. The funding breakdown is shown below.

Fund	Amount
General	\$8,000,000
2014 Bond Contingency	\$1,440,000
2018 Bond Program	\$2,560,000
Total	\$12,000,000

The HVAC equipment, supplies, services, and related items contracts continue to be available through BuyBoard, TIPS, and Choice Partners. Staff anticipates that the cooperatives will maintain the agreements in place throughout the renewal periods, however, should contracts not renew for the full term, Staff will return to the Board to request authorization to use the new cooperative contract, an alternate cooperative contract, or a new procurement source.

The products and services purchased will also support the District's energy savings initiatives.

	<p><u>Background</u></p> <p>Expenditures in 2016-17 were \$2,320,237, expenditures in 2018-19 were \$728,694, and expenditures in 2019-20 are \$9,290,538. Expenditures will not exceed \$24,000,000 through 2023 and funding is included in the budget.</p>
Requested By:	Bryan Guinn, Chief Financial Officer Oscar Perez, Chief Operations Officer
Vendors:	All qualified vendors through Buy Board, TIPS and Choice Partners
Budget Sources:	General Fund, Bond 2014 Funds, Bond 2018 Funds
Amount:	Not to exceed \$24,000,000 through January 2023
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	1
Number of vendors contacted by FBISD Notification System:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through January 2023
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

BOT Meeting:	May 4, 2020
Solicitation No.:	20-096AB – Central Texas Purchasing Alliance (CTPA)
References:	District Goal Scalable Systems
Description:	<p>Milk, Juice and Related Items</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the continued purchase of milk, juice, and related items under a cooperative contract with the Central Texas Purchasing Alliance (CTPA) in an amount not-to-exceed \$2,200,000 through May 2021, and authorization for the Superintendent to negotiate and execute the agreements.</p> <p><u>Summary</u></p> <p>To provide healthy food and drink choices for students, faculty and staff throughout the District, the Fort Bend ISD Child Nutrition Department is seeking approval for the procurement of milk, juice, and related items under a cooperative contract with Oak Farms through the Central Texas Purchasing Cooperative. Daily deliveries will occur at all Fort Bend ISD cafeteria locations. Oak Farms has provided the District with dairy products for several years and has a reliable track record of providing good service and quality products.</p> <p>The CTPA cooperative purchasing contract will allow the District to fulfill its needs for milk, juice, and related items efficiently and effectively and complies with school district bidding requirements. The current cooperative contracts are active through May 2021. Should the cooperative contracts not renew for the full term, staff will return to the Board to request authorization to utilize the new cooperative contract, an alternate cooperative contract, or an alternate procurement method.</p> <p><u>Background</u></p> <p>Expenditures in 2018-19 were \$1,787,573. Current year-to-date expenditures are \$1,262,590. Expenditures will not exceed \$2,200,000 through May 2021 and funding is included in the budget. This amount contains a ten percent contingency to cover any Career and Technical Education program needs and any other unforeseen needs that may arise.</p>
Requested By:	Oscar Perez, Chief Operations Officer Bryan Guinn, Chief Financial Officer
Vendor:	Oak Farms
Budget Sources:	General Fund Child Nutrition Fund
Amount:	Not to Exceed - \$2,200,000 through May 2021
Other Supporting Information	
Sole Source:	No

Number of vendors contacted by Purchasing:	N/A
Number of vendors contacted by FBISD Notification System:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through May 2021
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Budget Amendment
Regarding Use of 2014 Bond
Program Contingency Funds
References: Board Policy CV (Local)
District Goal Scalable Systems
Department: Operations

Recommendation

Consideration and possible approval for the use of 2014 Bond Program Contingency as proposed.

Summary

Chiller drive replacements have been identified as a project requiring additional funds. Repair/replacement parts for the chiller drives are obsolete. Many of our Carrier 19XRV series chillers built with VSDs prior to 2011 were outfitted with a model called a “LiquiFlo 1.0” (or LF1) VSD. Production of this particular model ended in 2011 and replacement parts, including remanufactured power modules and component substitutions, will not be available after **June 1, 2020**. When a component on one of the old chiller drives breaks, it requires an upgrade or replacement.

As the 2014 Bond Program comes to a conclusion, several projects have been closed out and the surplus funds have been contributed back into the program contingency reflecting a cumulative amount of \$15,237,253.01 as of April 2020.

Description	Amount
Reese CTC	\$9,300,000.00
Future Land	\$4,052,590.00
Carrier 19XRV VSD Replacements	\$1,440,000.00
Unallocated	\$444,663.01
Total	\$15,237,253.01

The new cumulative program contingency for the 2014 Bond Program as of May 2020 will be \$13,797,253.01. This amount represents available program contingency as of May 2020, including the proposed “use” of contingency discussed herein.

It is important to note that the program contingency discussed above is a “working” program contingency account that fluctuates on a day-to-day basis, as surplus budgeted funds are contributed to the account, or as the Board approved the use of available funds.

Background

The following table reflects the program contingency balance as of May 2020. These totals are subject to change on a daily basis as change orders are approved and budget from completed projects are closed out.

The program contingency is comprised of surplus budget from completed projects or amounts unspent due to a change of scope. The table includes projects that were and will be recommended for approval. It is important to note that as projects are being closed out, it is necessary to include cents in the program contingency amounts, to allow for exact budget reconciliations.

Description	Budget (Shortage)/Surplus
Cumulative Program Contingency as of April 30, 2020	\$15,237,253.01
<i>Contributions</i>	
Contribution Sub-Total	\$0
<i>Uses</i>	
Chiller Drive Replacements	(\$1,440,000.00)
Use Sub-Total	(\$1,440,000.00)
Net Proposed Activity May 2020	(\$1,440,000.00)
Cumulative Bond Program Contingency as of May 2020	\$13,797,253.01

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Oscar Perez
Chief Operations Officer

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Construction Services for
Exterior Envelope (PKG019)
References: Board Policy CV (Local)
Scalable Systems
Department: Operations

Recommendation

Consideration and possible approval of a Construction Services Agreement with Prime Contractors, Inc. for exterior envelope renovations/repairs at multiple campuses (PKG019), for a contract amount of \$7,615,000 and authorization for the Superintendent to negotiate and execute the contract documents.

Summary

On December 17, 2018, the BOT approved all Project Budgets for the 2018 Bond Program.

The Competitive Sealed Proposal solicitation, CSP 20-017KB, requested bids for the renovations of the exterior envelope renovations at multiple campuses. Four firms responded to the CSP. Design & Construction staff, in collaboration with the Director of Purchasing and Materials Management acting in an oversight capacity, evaluated the proposals using an evaluation team composed of FBISD staff members from the Design and Construction, Procurement, and Finance Departments. Empire Builders' bid was incomplete and considered non-responsive because the bid did not provide pricing for all the alternates.

The final ranking of the contractors are as follows:

Firm Name	CSP Score	Base Bid Amount
Prime Contractors, Inc.	88.83	\$7,230,000
E-Contractors USA, LLC	76.98	\$7,860,000
Bass Construction Co., Inc.	71.52	\$8,877,000
Empire Builders	00.00	Non-Responsive

This contract will include the scope identified on the base bid for a total of \$7,230,000 plus the alternates described below, for a total contract amount of \$7,615,000.

Alternate No. 1A through E – Remove and replace the existing clerestory windows

in lieu of wet glazing at Hunter Glen ES, Mission Glen ES, Pecan Grove ES, Settlers Way ES, and Sugar Mill ES.

Alternate No. 2A, B, and C – Remove and replace the existing glass block window at main entry with plaster wall at Goodman ES, Fleming ES, and Sienna Crossing ES.

Alternate No. 3 – Remove and replace the designated entry doors and sidelights at Hodges Bend MS.

CSP Contract	Package #	Description	Project Budget
CSP20-017KB	PKG019	Renovations of the Exterior Envelope at Multiple Campuses	\$14,338,449

The attached Exhibit 1 provides the detailed project budget for PKG019. The negotiated contract amount will be funded with the 2018 Bond Program Funds as detailed on the above table.

Upon Board approval, staff will negotiate the contract for the exterior envelope renovations at multiple campuses, and will begin work once the contract is executed. Staff will work in partnership with the campus administrators to schedule all work with the least disruption to student learning.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Oscar Perez
Chief Operations Officer

Tabulation Summary
 CSP 20-017KB PKG019
 Exterior Envelope at Multiple Campuses

Vendor	Purchase Price (40 pts. max)	Offeror's Experience and Reputation, Past Experience with FBISD and other school districts (19 pts. max)	Quality of the offeror's goods and services, Quality of contractor's response in the proposal, Project Plan and Schedule (21 pts. max)	Offeror's safety record (5 pts max)	Offeror's proposed personnel (5 pts max)	Offeror's financial capability (5 pts max)	SBEP commitment (5pts max)	Proposer's Total Score (100 pts. max)
Prime Contractors, Inc.	40.00	15.15	16.30	3.60	4.30	4.48	5.00	88.83
E Contractors USA, LLC	36.79	10.81	13.85	3.40	3.25	4.38	4.50	76.98
Bass Construction Co.	32.58	14.24	14.60	3.05	3.40	3.65	0.00	71.52

CSP 20-017KB PKG019 Exterior Envelope at Multiple Campuses

	Evaluation Criteria (Government Code 2269)	Point System
1	The price; Section 2269.055.a (1) Total Proposed Pricing - Provides thoroughly developed, competitive pricing using the tables in Pricing Delivery information section of the CSP	40 points
2	Offeror's experience and reputation; Section 2269.055.a (2) Provides a summary of nature of work, on time delivery and quality of recent work contracted with FBISD and/or other school districts of similar scope and scale. (14 pts)	19 points
	Past experience with FBISD and other school districts Provides a summary of nature of work, on time delivery and quality of work contracted with FBISD and/or other school districts and FBISD's assessment of the presented summary. (5 pts)	
3	Quality of the offeror's goods or services; Section 2269.055.a (3) Contractor's products should be new and be of the highest quality with an option to substitute for a company branded item of equivalent quality. (14pts)	21 points
	Quality of contractor's response in the proposal Effectively responds and processes all request for information and documentation included in this CSP (2pts)	
	Project Plan and schedule (5pts)	
4	Utilization of historically underutilized businesses; Section 2269.055.a (4)	N/A
5	Offeror's safety record; Section 2269.055.a (5) Provides a summary of Experience Modification Rate (EMR) for the last three years, as well as a summary of your company's safety policies and procedures	5 points
6	Offeror's proposed personnel; Section 2269.055.a (6) Proposed Personnel, personnel directly assigned to work on this project	5 points
7	Offeror's financial capability appropriate to the size and scope of the project; Section 2269.055.a (7) Provide proof of Insurance, financial stability and Letter of Surety from Bonding Company	5 points
8	SBE Commitment; CV (Local) 2017.04	5 points
	TOTAL	100 points

Project Summary
Package 19 - Exterior Envelope
EXHIBIT - 1

	A	B	C	D	E	F	G	H	I	TOTAL
Description	A/E Design Fees & Reimbursables	Design Contingency	Other Professional Services	Construction	Construction Contingency	FF&E	Site Development	Admin & Other Project Costs	Project Contingency	
ADMINISTRATION BUILDING	\$2,443		\$2,000	\$28,371	\$3,688				\$2,902	\$39,404
ADMINISTRATIVE ANNEX	\$4,478		\$2,000	\$52,014	\$6,762				\$6,987	\$72,241
ARMSTRONG ELEMENTARY SCHOOL	\$2,036		\$2,000	\$23,643	\$3,074				\$2,084	\$32,837
AUSTIN HIGH SCHOOL	\$29,720	\$3,680	\$2,000	\$345,182	\$44,874				\$53,964	\$479,420
AUSTIN PARKWAY ELEMENTARY SCHOOL	\$29,541	\$3,657	\$2,000	\$343,102	\$44,603				\$53,627	\$476,530
BAINES MIDDLE SCHOOL	\$1,221		\$2,000	\$14,185	\$1,844				\$452	\$19,702
BARRINGTON PLACE ELEMENTARY SCHOOL	\$31,414	\$3,889	\$2,000	\$364,853	\$47,431			\$1,500	\$55,653	\$506,740
BLUE RIDGE ELEMENTARY SCHOOL	\$2,036		\$2,000	\$23,643	\$3,074				\$2,084	99 \$32,837
BRAZOS BEND ELEMENTARY SCHOOL	\$1,791		\$2,000	\$20,805	\$2,705				\$1,595	\$28,896
BRIARGATE ELEMENTARY SCHOOL	\$11,237	\$1,391	\$2,000	\$130,507	\$16,966				\$19,159	\$181,260
BURTON ELEMENTARY SCHOOL	\$16,814	\$2,082	\$2,000	\$195,288	\$25,387				\$29,662	\$271,233
BUSH HIGH SCHOOL	\$10,178	\$1,260	\$2,000	\$118,213	\$15,368				\$17,166	\$164,185
CLEMENTS HIGH SCHOOL	\$10,585	\$1,311	\$2,000	\$122,941	\$15,982				\$17,933	\$170,752
COLONY MEADOWS ELEMENTARY SCHOOL	\$28,727	\$3,557	\$2,000	\$333,645	\$43,374				\$52,093	\$463,396
COMMONWEALTH ELEMENTARY SCHOOL	\$6,017		\$2,000	\$69,887	\$9,085				\$10,076	\$97,065
CROCKETT MIDDLE SCHOOL	\$3,338		\$2,000	\$38,773	\$5,041				\$4,700	\$53,852
DESIGN-CONSTRUCTION BUILDING	\$1,832		\$2,000	\$21,278	\$2,766				\$1,677	\$29,553
DRABEK ELEMENTARY SCHOOL	\$3,664		\$2,000	\$42,556	\$5,532				\$5,354	\$59,106
DULLES ELEMENTARY SCHOOL	\$3,664		\$2,000	\$42,556	\$5,532				\$5,354	\$59,106
DULLES HIGH SCHOOL	\$25,348	\$3,138	\$2,000	\$294,398	\$38,272				\$45,730	\$408,886
DULLES MIDDLE SCHOOL	\$22,461	\$2,781	\$2,000	\$260,873	\$33,913				\$40,295	\$362,323
ELKINS HIGH SCHOOL	\$7,328		\$2,000	\$85,113	\$11,065				\$12,707	\$118,213
FERNELLE HENRY CENTER FOR LEARNING	\$2,036		\$2,000	\$23,643	\$3,074				\$2,084	\$32,837
FIRST COLONY MIDDLE SCHOOL	\$25,649	\$3,176	\$2,000	\$297,897	\$38,727				\$46,297	\$413,746
FLEMING ELEMENTARY SCHOOL	\$7,764		\$2,000	\$90,174	\$11,723				\$13,580	\$125,241
FORT SETTLEMENT MIDDLE SCHOOL	\$10,178	\$1,260	\$2,000	\$118,213	\$15,368				\$17,166	\$164,185

Project Summary
Package 19 - Exterior Envelope
EXHIBIT - 1

	A	B	C	D	E	F	G	H	I	TOTAL
Description	A/E Design Fees & Reimbursables	Design Contingency	Other Professional Services	Construction	Construction Contingency	FF&E	Site Development	Admin & Other Project Costs	Project Contingency	
GARCIA MIDDLE SCHOOL	\$5,700		\$2,000	\$66,199	\$8,606				\$9,438	\$91,943
GLOVER ELEMENTARY SCHOOL	\$43,383	\$5,371	\$2,000	\$503,871	\$65,503			\$1,500	\$78,193	\$699,821
GOODMAN ELEMENTARY SCHOOL	\$5,089		\$2,000	\$59,106	\$7,684				\$8,213	\$82,092
HERITAGE ROSE ELEMENTARY SCHOOL	\$2,036		\$2,000	\$23,643	\$3,074				\$2,084	\$32,837
HIGHLANDS ELEMENTARY SCHOOL	\$1,221		\$2,000	\$14,185	\$1,844				\$452	\$19,702
HIGHTOWER HIGH SCHOOL	\$6,107		\$2,000	\$70,928	\$9,221				\$10,255	\$98,511
HODGES BEND MIDDLE SCHOOL	\$22,262	\$2,756	\$2,000	\$258,556	\$33,612				\$39,919	\$359,105
HOLLEY ELEMENTARY SCHOOL	\$4,071		\$2,000	\$47,285	\$6,147				\$6,171	10065,674
HOPSON FIELD HOUSE	\$4,886		\$2,000	\$56,742	\$7,377				\$7,804	\$78,809
HUNTERS GLEN ELEMENTARY SCHOOL	\$5,700		\$2,000	\$66,199	\$8,606				\$9,438	\$91,943
JONES ELEMENTARY SCHOOL	\$3,664		\$2,000	\$42,556	\$5,532				\$5,354	\$59,106
JORDAN ELEMENTARY SCHOOL	\$5,293		\$2,000	\$61,471	\$7,991				\$8,621	\$85,376
KEMPNER HIGH SCHOOL	\$13,451	\$1,665	\$2,000	\$156,231	\$20,310				\$23,330	\$216,987
LAKE OLYMPIA MIDDLE SCHOOL	\$5,700		\$2,000	\$66,199	\$8,606				\$9,438	\$91,943
LANTERN LANE ELEMENTARY SCHOOL	\$63,158	\$7,820	\$2,000	\$733,537	\$95,360			\$1,500	\$115,426	\$1,018,801
LEXINGTON CREEK ELEMENTARY SCHOOL	\$30,152	\$3,733	\$2,000	\$350,194	\$45,525				\$54,777	\$486,381
M R WOOD CENTER FOR LEARNING	\$2,036		\$2,000	\$23,643	\$3,074				\$2,084	\$32,837
MARSHALL HIGH SCHOOL	\$9,364	\$1,159	\$2,000	\$108,756	\$14,138				\$15,633	\$151,050
MCAULIFFE MIDDLE SCHOOL	\$10,585	\$1,311	\$2,000	\$122,941	\$15,982				\$17,933	\$170,752
MISSION BEND ELEMENTARY SCHOOL	\$5,293		\$2,000	\$61,471	\$7,991				\$8,621	\$85,376
MISSION GLEN ELEMENTARY SCHOOL	\$7,939		\$2,000	\$92,206	\$11,987				\$13,932	\$128,064
MISSION WEST ELEMENTARY SCHOOL	\$31,984	\$3,960	\$2,000	\$371,473	\$48,292			\$1,500	\$56,726	\$515,935
MISSOURI CITY MIDDLE SCHOOL	\$26,463	\$3,276	\$2,000	\$307,354	\$39,956				\$47,832	\$426,881
OYSTER CREEK ELEMENTARY SCHOOL	\$2,809		\$2,000	\$32,626	\$4,241				\$3,638	\$45,314
PALMER ELEMENTARY SCHOOL	\$5,089		\$2,000	\$59,106	\$7,684				\$8,213	\$82,092
PARKS ELEMENTARY SCHOOL	\$2,769		\$2,000	\$32,154	\$4,180				\$3,556	\$44,659

Project Summary
Package 19 - Exterior Envelope
 EXHIBIT - 1

Description	A A/E Design Fees & Reimbursables	B Design Contingency	C Other Professional Services	D Construction	E Construction Contingency	F FF&E	G Site Development	H Admin & Other Project Costs	I Project Contingency	TOTAL
PECAN GROVE ELEMENTARY SCHOOL	\$7,328		\$2,000	\$85,113	\$11,065				\$12,707	\$118,213
PFC ADMIN ANNEX	\$28,295	\$3,503	\$2,000	\$328,633	\$42,722				\$51,282	\$456,435
PROGRESSIVE HIGH SCHOOL	\$19,542	\$2,419	\$2,000	\$226,970	\$29,506				\$34,799	\$315,236
QUAIL VALLEY ELEMENTARY SCHOOL	\$6,514		\$2,000	\$75,655	\$9,835				\$11,073	\$105,077
QUAIL VALLEY MIDDLE SCHOOL	\$14,962	\$1,852	\$2,000	\$173,773	\$22,591				\$26,174	\$241,352
RIDGE POINT HIGH SCHOOL	\$9,771	\$1,210	\$2,000	\$113,484	\$14,753				\$16,399	\$157,617
RIDGEGATE ELEMENTARY SCHOOL	\$6,555		\$2,000	\$76,129	\$9,897				\$11,154	\$105,735
RIDGEMONT EARLY LITERACY CENTER	\$4,071		\$2,000	\$47,285	\$6,147				\$6,170	\$65,673
RIDGEMONT ELEMENTARY SCHOOL	\$22,473	\$2,782	\$2,000	\$261,014	\$33,932				\$40,318	\$362,519
SARTARTIA MIDDLE SCHOOL	\$7,328		\$2,000	\$85,113	\$11,065				\$12,707	\$118,213
SCANLAN OAKS ELEMENTARY SCHOOL	\$4,641		\$2,000	\$53,904	\$7,008				\$7,314	\$74,867
SCHIFF ELEMENTARY SCHOOL	\$2,036		\$2,000	\$23,643	\$3,074				\$2,084	\$32,837
SETTLERS WAY ELEMENTARY SCHOOL	\$4,519		\$2,000	\$52,487	\$6,823				\$7,070	\$72,899
SIENNA CROSSING ELEMENTARY SCHOOL	\$4,478		\$2,000	\$52,014	\$6,762				\$6,987	\$72,241
SUGAR LAND MIDDLE SCHOOL	\$11,399	\$1,411	\$2,000	\$132,397	\$17,212				\$19,466	\$183,885
SUGAR MILL ELEMENTARY SCHOOL	\$4,885		\$2,000	\$56,742	\$7,376				\$7,805	\$78,808
TECHNICAL EDUCATION CENTER	\$814			\$9,456	\$1,229				\$1,635	\$13,134
TOWNWEST ELEMENTARY SCHOOL	\$5,293		\$2,000	\$61,471	\$7,991				\$8,621	\$85,376
TRANSPORTATION CENTER-LAKE OLYMPIA	\$163			\$1,891	\$246				\$327	\$2,627
TRANSPORTATION WEST-HODGES BEND	\$3,208		\$2,000	\$37,261	\$4,844				\$4,438	\$51,751
TRAVIS HIGH SCHOOL	\$4,071		\$2,000	\$47,285	\$6,147				\$6,171	\$65,674
WALKER STATION ELEMENTARY SCHOOL	\$29,541	\$3,657	\$2,000	\$343,102	\$44,603				\$53,627	\$476,530
WAREHOUSE CENTER	\$8,794	\$1,089	\$2,000	\$102,136	\$13,278				\$14,559	\$141,856
WAREHOUSE SUGAR LAND	\$407			\$4,728	\$615				\$817	\$6,567
WILLOWRIDGE HIGH SCHOOL	\$50,077	\$6,200	\$2,000	\$581,609	\$75,609			\$1,500	\$90,795	\$807,790
TOTAL:	\$888,869	\$86,356	\$148,000	\$10,323,680	\$1,342,083			\$7,500	\$1,541,961	\$14,338,449

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Construction Services for HVAC Controls (PKG023)
References: Board Policy CV (Local) Scalable Systems
Department: Operations

Recommendation

Consideration and possible approval of a Construction Services Agreement with Unify Energy Solutions, LLC for HVAC Controls (PKG023) at various campuses, for a contract amount of \$3,300,000 and authorization for the Superintendent to negotiate and execute the contract documents.

Summary

On December 17, 2018, the BOT approved all Project Budgets for the 2018 Bond Program.

The Competitive Sealed Proposal solicitation, CSP 20-034DE, requested bids for the HVAC controls. Two firms responded to the CSP. Design & Construction staff, in collaboration with the Director of Purchasing and Materials Management acting in an oversight capacity, evaluated the proposals using an evaluation team composed of FBISD staff members from the Design and Construction, Procurement, and Finance Departments.

The final ranking of the contractors are as follows:

Firm Name	CSP Score	Base Bid Amount
Unify Energy Solutions, LLC	83.32	\$2,295,000
Automated Logic Contracting Services, Inc.	74.24	\$2,375,000

This contract will include the scope identified on the base bid for a total of \$2,295,000 plus the alternates described below, for a total contract amount of \$3,300,000.

Alternate No. 2 – Controls retrofit at Brazos Bend Elementary School

Alternate No. 3 – Controls retrofit at Goodman Elementary School

Alternate No. 4A, B, and C – Provide new temperature sensors to all campuses

within the package

Alternate No. 5A, B, and C – Provide new freezestats at all campuses within the package

Alternate No. 6A, B, and C – Provide new air filtration differential pressure sensors to all campuses within the package

Alternate No. 7A, B, and C – Provide new and upgraded fan status current switches to all campuses within the package

Alternate No. 8A, B, and C – Provide new damper limit switches to all campuses within the package

Alternate No. 9 – Replacement of existing automated logic controllers to provide a single operating system within the campuses

CSP Contract	Package #	Description	Project Budget
CSP20-034DE	PKG023	HVAC Controls	\$4,868,203

The original scope of work for this package included HVAC control work at 15 campuses, but after thorough field verification and review of existing controls at each campus, it was determined that Blue Ridge ES, Colony Meadows ES, Hodges Bend Transportation, and Mission Glen ES had controls that did not require replacement as they were in good working condition.

During the verification and review, it was determined that Goodman Elementary School and Brazos Bend Elementary School have existing obsolete controls that are no longer supported by the new technology and require immediate replacement. Upon Board approval, the replacement of the HVAC controls for these two campuses will be added.

The attached Exhibit 1 provides the detailed project budget for PKG023. The negotiated contract amount will be funded with the 2018 Bond Program Funds as detailed on the above table.

Upon Board approval, staff will negotiate the contract for the HVAC controls and will begin work once the contract is executed. Staff will work in partnership with the campus administrators to schedule all work with the least disruption to student learning.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Oscar Perez
Chief Operations Officer

Tabulation Summary
 CSP 20-034DE PKG023
 HVAC Controls

Vendor	Purchase Price (40 pts. max)	Offeror's Experience and Reputation, Past Experience with FBISD and other school districts (19 pts. max)	Quality of the offeror's goods and services, Quality of contractor's response in the proposal, Project Plan and Schedule (21 pts. max)	Offeror's safety record (5 pts max)	Offeror's proposed personnel (5 pts max)	Offeror's financial capability (5 pts max)	SBEP commitment (5pts max)	Proposer's Total Score (100 pts. max)
Unify Energy Solutions, LLC	40.00	12.97	16.20	3.27	2.30	4.08	4.50	83.32
Automated Logic Contracting Services, Inc	38.65	13.16	11.50	2.60	1.90	4.43	2.00	74.24

CSP 20-034DE PKG023 HVAC Controls

	Evaluation Criteria (Government Code 2269)	Point System
1	The price; Section 2269.055.a (1) Total Proposed Pricing - Provides thoroughly developed, competitive pricing using the tables in Pricing Delivery information section of the CSP	40 points
2	Offeror's experience and reputation; Section 2269.055.a (2) Provides a summary of nature of work, on time delivery and quality of recent work contracted with FBISD and/or other school districts of similar scope and scale. (14 pts)	19 points
	Past experience with FBISD and other school districts Provides a summary of nature of work, on time delivery and quality of work contracted with FBISD and/or other school districts and FBISD's assessment of the presented summary. (5 pts)	
3	Quality of the offeror's goods or services; Section 2269.055.a (3) Contractor's products should be new and be of the highest quality with an option to substitute for a company branded item of equivalent quality. (14pts)	21 points
	Quality of contractor's response in the proposal Effectively responds and processes all request for information and documentation included in this CSP (2pts)	
	Project Plan and schedule (5pts)	
4	Utilization of historically underutilized businesses; Section 2269.055.a (4)	N/A
5	Offeror's safety record; Section 2269.055.a (5) Provides a summary of Experience Modification Rate (EMR) for the last three years, as well as a summary of your company's safety policies and procedures	5 points
6	Offeror's proposed personnel; Section 2269.055.a (6) Proposed Personnel, personnel directly assigned to work on this project	5 points
7	Offeror's financial capability appropriate to the size and scope of the project; Section 2269.055.a (7) Provide proof of Insurance, financial stability and Letter of Surety from Bonding Company	5 points
8	SBE Commitment; CV (Local) 2017.04	5 points
	TOTAL	100 points

Project Summary
Package 23 - HVAC Controls
EXHIBIT - 1

	A	B	C	D	E	F	G	H	I	TOTAL
Description	A/E Design Fees & Reimbursables	Design Contingency	Other Professional Services	Construction	Construction Contingency	FF&E	Site Development	Admin & Other Project Costs	Project Contingency	
ADMINISTRATION BUILDING	\$663			\$7,093	\$922				\$1,173	\$9,851
ARMSTRONG ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
AUSTIN HIGH SCHOOL	\$59,854	\$7,411	\$2,000	\$640,496	\$83,265			\$1,500	\$95,052	\$889,578
AUSTIN PARKWAY ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
BAINES MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
BARRINGTON PLACE ELEMENTARY SCHOOL	\$19,885	\$2,462		\$212,784	\$27,662				\$32,741	\$295,534
BLUE RIDGE ELEMENTARY SCHOOL	\$11,268	\$1,395	\$5,052	\$120,577	\$15,675				\$13,501	\$167,468
BOWIE MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	107\$9,851
BRAZOS BEND ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
BRIARGATE ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
BURTON ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
BUSH HIGH SCHOOL	\$1,105			\$11,822	\$1,537				\$1,955	\$16,419
CLEMENTS HIGH SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
COLONY BEND ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
COLONY MEADOWS ELEMENTARY SCHOOL	\$18,742	\$2,320	\$2,000	\$200,561	\$26,073				\$28,861	\$278,557
COMMONWEALTH ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
CORNERSTONE ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
CROCKETT MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
DESIGN-CONSTRUCTION BUILDING	\$884			\$9,457	\$1,229				\$1,565	\$13,135
DULLES ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
DULLES HIGH SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
DULLES MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
ELKINS HIGH SCHOOL	\$37,781	\$4,678	\$2,000	\$404,289	\$52,558			\$1,500	\$58,707	\$561,513
FERNELLE HENRY CENTER FOR LEARNING	\$663			\$7,093	\$922				\$1,173	\$9,851
FIRST COLONY MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
FLEMING ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851

Project Summary
Package 23 - HVAC Controls
 EXHIBIT - 1

Description	A	B	C	D	E	F	G	H	I	TOTAL
Description	A/E Design Fees & Reimbursables	Design Contingency	Other Professional Services	Construction	Construction Contingency	FF&E	Site Development	Admin & Other Project Costs	Project Contingency	TOTAL
FORT SETTLEMENT MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
GARCIA MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
GLOVER ELEMENTARY SCHOOL	\$4,198		\$2,000	\$44,921	\$5,840				\$5,431	\$62,390
GOODMAN ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
HERITAGE ROSE ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
HIGHLANDS ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
HIGHTOWER HIGH SCHOOL	\$40,432	\$5,006	\$2,000	\$432,661	\$56,246			\$1,500	\$63,073	\$600,918
HODGES BEND MIDDLE SCHOOL	\$1,723		\$2,000	\$18,441	\$2,397				\$1,051	10925,612
HOLLEY ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
HOPSON FIELD HOUSE	\$18,338	\$2,270	\$2,000	\$196,234	\$25,510				\$28,195	\$272,547
HUNTERS GLEN ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
JONES ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
JORDAN ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
KEMPNER HIGH SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
LAKE OLYMPIA MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
LANTERN LANE ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
LEXINGTON CREEK ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
M R WOOD CENTER FOR LEARNING	\$663			\$7,093	\$922				\$1,173	\$9,851
MADDEN ELEMENTARY SCHOOL-ES46	\$663			\$7,093	\$922				\$1,173	\$9,851
MARSHALL HIGH SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
MCAULIFFE MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
MISSION GLEN ELEMENTARY SCHOOL	\$24,966	\$3,091	\$4,242	\$267,162	\$34,731			\$1,500	\$35,366	\$371,058
MISSION WEST ELEMENTARY SCHOOL	\$24,303	\$3,009	\$2,000	\$260,069	\$33,809			\$1,500	\$36,517	\$361,207
MISSOURI CITY MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
OAKLAND ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
OYSTER CREEK ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851

Project Summary
Package 23 - HVAC Controls
 EXHIBIT - 1

Description	A A/E Design Fees & Reimbursables	B Design Contingency	C Other Professional Services	D Construction	E Construction Contingency	F FF&E	G Site Development	H Admin & Other Project Costs	I Project Contingency	TOTAL
PALMER ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
PARKS ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
PECAN GROVE ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
PROGRESSIVE HIGH SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
QUAIL VALLEY ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
RIDGE POINT HIGH SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
RIDGEMONT ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
SARTARTIA MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	109\$9,851
SCANLAN OAKS ELEMENTARY SCHOOL	\$22,757	\$2,818	\$2,000	\$243,519	\$31,657			\$1,500	\$33,970	\$338,221
SCHIFF ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
SIENNA CROSSING ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
SUGAR LAND MIDDLE SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
SUGAR MILL ELEMENTARY SCHOOL	\$3,756		\$4,575	\$40,192	\$5,225				\$2,074	\$55,822
SULLIVAN ELEMENTARY SCHOOL-ES47	\$663			\$7,093	\$922				\$1,173	\$9,851
TOWNEWEST ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
TRANSPORTATION WEST-HODGES BEND	\$884			\$9,457	\$1,229				\$1,565	\$13,135
TRAVIS HIGH SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
WALKER STATION ELEMENTARY SCHOOL	\$663			\$7,093	\$922				\$1,173	\$9,851
WILLOWRIDGE HIGH SCHOOL	\$884			\$9,457	\$1,229				\$1,565	\$13,135
TOTAL:	\$327,562	\$34,460	\$31,869	\$3,505,121	\$455,660			\$9,000	\$504,531	\$4,868,203

For: Fort Bend ISD Board of Trustees
Date: May 4, 2020
Action: Review: Construction Services for
Site Work Renovations (PKG025)
References: Board Policy CV (Local)
District Goal Scalable Systems
Department: Operations

Recommendation

Consideration and possible approval of a Construction Services Agreement with Jerdon Enterprise, L.P. for site work renovations at multiple campuses (PKG025), for a contract amount of \$3,835,945, and authorization for the Superintendent to negotiate and execute the contract documents.

Summary

On December 17, 2018, the BOT approved all project budgets for the 2018 Bond Program.

The Competitive Sealed Proposal solicitation, CSP 20-027KB, requested bids for the site work renovations at multiple campuses. Three firms responded to the CSP. Design & Construction staff, in collaboration with the Director of Purchasing and Materials Management acting in an oversight capacity, evaluated the proposals, using an evaluation team composed of FBISD staff members from the Design and Construction, Procurement, and Finance Departments.

The final ranking of the contractor is as follows:

Firm Name	CSP Score	Base Bid Amount
Jerdon, L.P.	79.54	\$2,069,066
Prime Contractors, Inc.	65.89	\$3,600,000
IKLO Construction	51.99	\$3,102,359

This contract will include the scope identified on the base bid for a total of \$2,069,066 plus the alternates described below, for a total contract amount of \$3,835,945.

Alternate 2 – Hodges Bend Transportation Center (deficiency items) – Parking lot repairs to the bus parking lot and staff parking.

Alternate 3 – Hodges Bend Transportation Center (parking lot improvements) – New bus parking lot area with lighting, fencing, and detention pond to accommodate new district buses.

CSP Contract	Package Number	Description	Project Budget
CSP20-027KB	PKG025	Site Work Renovations at Multiple Campuses	\$7,222,466

The site work package includes miscellaneous civil work at 39 campuses and addresses for site conditions such as poor drainage with installation of new storm inlets, concrete curb repairs, concrete and asphalt patching, replacement of irrigation water wells with new connections to permanent water supply, and a new bus parking lot.

The attached Exhibit 1 provides the detailed project budget for PKG025. Negotiated contract amount will be funded with the 2018 Bond Program Funds as detailed on the above table.

Upon Board approval, staff will negotiate the contract for site work renovations at multiple campuses, and work will begin once the contract is executed. Staff will work in partnership with the campus administrators to schedule all work with the least disruption to student learning.

Recommended by:

Charles E. Dupre
Superintendent of Schools

Submitted by:

Oscar Perez
Chief Operations Officer

Tabulation Summary
 CSP 20-027KB PKG025
 Site Work Renovations at Multiple Campuses

Vendor	Purchase Price (40 pts. max)	Offeror's Experience and Reputation, Past Experience with FBISD and other school districts (19 pts. max)	Quality of the offeror's goods and services, Quality of contractor's response in the proposal, Project Plan and Schedule (21 pts. max)	Offeror's safety record (5 pts max)	Offeror's proposed personnel (5 pts max)	Offeror's financial capability (5 pts max)	SBEP commitment (5pts max)	Proposer's Total Score (100 pts. max)
Jerdon Enterprise, L.P.	40.00	11.22	14.85	2.88	1.35	4.24	5.00	79.54
Prime Contractors, Inc.	22.99	11.33	14.40	3.48	4.35	4.34	5.00	65.89
IKLO Construction	26.68	8.60	4.90	0.00	2.75	4.06	5.00	51.99

CSP 20-027KB PKG025 Site Work Renovations at Multiple Campuses

	Evaluation Criteria (Government Code 2269)	Point System
1	The price; Section 2269.055.a (1) Total Proposed Pricing - Provides thoroughly developed, competitive pricing using the tables in Pricing Delivery information section of the CSP	40 points
2	Offeror's experience and reputation; Section 2269.055.a (2) Provides a summary of nature of work, on time delivery and quality of recent work contracted with FBISD and/or other school districts of similar scope and scale. (14 pts)	19 points
	Past experience with FBISD and other school districts Provides a summary of nature of work, on time delivery and quality of work contracted with FBISD and/or other school districts and FBISD's assessment of the presented summary. (5 pts)	
3	Quality of the offeror's goods or services; Section 2269.055.a (3) Contractor's products should be new and be of the highest quality with an option to substitute for a company branded item of equivalent quality. (14pts)	21 points
	Quality of contractor's response in the proposal Effectively responds and processes all request for information and documentation included in this CSP (2pts)	
	Project Plan and schedule (5pts)	
4	Utilization of historically underutilized businesses; Section 2269.055.a (4)	N/A
5	Offeror's safety record; Section 2269.055.a (5) Provides a summary of Experience Modification Rate (EMR) for the last three years, as well as a summary of your company's safety policies and procedures	5 points
6	Offeror's proposed personnel; Section 2269.055.a (6) Proposed Personnel, personnel directly assigned to work on this project	5 points
7	Offeror's financial capability appropriate to the size and scope of the project; Section 2269.055.a (7) Provide proof of Insurance, financial stability and Letter of Surety from Bonding Company	5 points
8	SBE Commitment; CV (Local) 2017.04	5 points
	TOTAL	100 points

Project Summary
Package 25 - Site Work
EXHIBIT - 1

	A	B	C	D	E	F	G	H	I	TOTAL
Description	A/E Design Fees & Reimbursables	Design Contingency	Other Professional Services	Construction	Construction Contingency	FF&E	Site Development	Admin & Other Project Costs	Project Contingency	
ARMSTRONG ELEMENTARY SCHOOL	\$10,613	\$1,314	\$2,000	\$118,213	\$15,368				\$16,677	\$164,185
BAINES MIDDLE SCHOOL	\$7,217		\$4,200	\$80,384	\$10,450				\$7,194	\$109,445
BARRINGTON PLACE ELEMENTARY SCHOOL	\$1,698		\$4,200	\$18,914	\$2,459				\$1,198	\$28,469
BLUE RIDGE ELEMENTARY SCHOOL	\$6,368		\$4,800	\$70,928	\$9,221				\$7,194	\$98,511
BRIARGATE ELEMENTARY SCHOOL	\$24,197	\$2,996	\$2,000	\$269,526	\$35,038			\$1,500	\$39,084	\$374,341
BURTON ELEMENTARY SCHOOL	\$2,971		\$2,000	\$33,099	\$4,303				\$3,598	\$45,971
BUSH HIGH SCHOOL	\$26,319	\$3,259	\$2,000	\$293,169	\$38,112			\$1,500	\$42,820	\$407,179
CLEMENTS HIGH SCHOOL	\$1,273		\$2,000	\$14,185	\$1,844				\$400	11419,702
COMMONWEALTH ELEMENTARY SCHOOL	\$9,551	\$1,183	\$7,850	\$106,392	\$13,831				\$14,810	\$153,617
CORNERSTONE ELEMENTARY SCHOOL	\$849			\$9,457	\$1,229				\$1,600	\$13,135
DULLES ELEMENTARY SCHOOL	\$4,245		\$2,000	\$47,285	\$6,147				\$5,997	\$65,674
DULLES HIGH SCHOOL	\$26,319	\$3,259	\$5,700	\$293,168	\$38,112			\$1,500	\$39,120	\$407,178
DULLES MIDDLE SCHOOL	\$2,123		\$5,750	\$23,643	\$3,074				\$1,997	\$36,587
FERNELLE HENRY CENTER FOR LEARNING	\$8,490	\$1,051	\$2,000	\$94,571	\$12,294				\$12,942	\$131,348
FLEMING ELEMENTARY SCHOOL	\$424			\$4,728	\$615				\$800	\$6,567
FORT SETTLEMENT MIDDLE SCHOOL	\$41,881	\$1,472	\$5,900	\$172,399	\$2,235				\$0	\$223,887
GOODMAN ELEMENTARY SCHOOL	\$4,245		\$2,000	\$47,285	\$6,147				\$5,996	\$65,673
HERITAGE ROSE ELEMENTARY SCHOOL	\$11,886	\$1,472	\$2,000	\$132,399	\$17,212				\$18,918	\$183,887
HIGHTOWER HIGH SCHOOL	\$36,794	\$3,259	\$2,000	\$293,168	\$38,112			\$1,500	\$32,345	\$407,178
HOLLEY ELEMENTARY SCHOOL	\$1,273		\$2,000	\$14,185	\$1,844				\$400	\$19,702
HUNTERS GLEN ELEMENTARY SCHOOL	\$1,273		\$2,000	\$14,185	\$1,844				\$400	\$19,702
JONES ELEMENTARY SCHOOL	\$2,971		\$2,000	\$33,099	\$4,303				\$3,598	\$45,971
LANTERN LANE ELEMENTARY SCHOOL	\$4,245		\$2,000	\$47,285	\$6,147				\$5,997	\$65,674
MARSHALL HIGH SCHOOL	\$16,980	\$2,102	\$2,000	\$189,141	\$24,588				\$27,885	\$262,696
MISSOURI CITY MIDDLE SCHOOL	\$1,273		\$2,000	\$14,185	\$1,844				\$400	\$19,702
OAKLAND ELEMENTARY SCHOOL	\$4,245		\$2,000	\$47,285	\$6,147				\$5,997	\$65,674

Project Summary
Package 25 - Site Work
EXHIBIT - 1

Description	A A/E Design Fees & Reimbursables	B Design Contingency	C Other Professional Services	D Construction	E Construction Contingency	F FF&E	G Site Development	H Admin & Other Project Costs	I Project Contingency	TOTAL
PARKS ELEMENTARY SCHOOL	\$2,547		\$2,000	\$28,371	\$3,688				\$2,798	\$39,404
QUAIL VALLEY ELEMENTARY SCHOOL	\$4,245		\$2,000	\$47,285	\$6,147				\$5,997	\$65,674
QUAIL VALLEY MIDDLE SCHOOL	\$849			\$9,457	\$1,229				\$1,600	\$13,135
RIDGE POINT HIGH SCHOOL	\$16,980	\$2,102	\$2,000	\$189,141	\$24,588				\$27,885	\$262,696
RIDGEGATE ELEMENTARY SCHOOL	\$10,613	\$1,314	\$2,000	\$118,213	\$15,368				\$16,677	\$164,185
RIDGEMONT EARLY LITERACY CENTER	\$4,245		\$7,350	\$47,285	\$6,147				\$5,997	\$71,024
RIDGEMONT ELEMENTARY SCHOOL	\$6,368		\$2,000	\$70,928	\$9,221				\$9,994	\$98,511
SARTARTIA MIDDLE SCHOOL	\$1,698		\$2,000	\$18,914	\$2,459				\$1,198	11526,269
SEGUIN ELEMENTARY SCHOOL	\$4,245		\$7,350	\$47,285	\$6,147				\$5,997	\$71,024
SIENNA CROSSING ELEMENTARY SCHOOL	\$39,267	\$4,862	\$9,500	\$437,389	\$56,861			\$1,500	\$37,806	\$587,185
SUGAR MILL ELEMENTARY SCHOOL	\$11,462	\$1,419	\$2,000	\$127,670	\$16,597				\$18,171	\$177,319
TRANSPORTATION CENTER-LAKE OLYMPIA	\$5,835		\$2,000	\$64,999	\$8,450				\$8,992	\$90,276
TRANSPORTATION WEST-HODGES BEND	\$171,645	\$15,137	\$2,000	\$1,361,817	\$177,036			\$1,500	\$122,278	\$1,851,413
TRAVIS HIGH SCHOOL	\$16,980	\$2,102	\$2,000	\$189,141	\$24,588				\$27,885	\$262,696
TOTAL:	\$556,702	\$48,303	\$116,600	\$5,240,173	\$661,046			\$9,000	\$590,642	\$7,222,466