

Hamilton County Department of Education
Hamilton County Board of Education Board Meeting - Regular Session
October 8, 2026 6:00 PM
3074 Claude Ramsey Parkway
Chattanooga, TN 37421

I. Roll Call

II. **Approval of the Agenda

III. Executive Session - No

IV. Pledge to the Flag and Meditation - Angie Cass, Principal of Soddy Daisy High School

V. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

VI. **Approval of the Consent Agenda

A. Approval of the Minutes of the September 1, 2026 Special Called Session

B. Approval of the Minutes of the September 17, 2026 Quarterly Session

C. Executive Committee Report

1. Declarations of Surplus

- 2017 Chevrolet Cargo Van
- 2000 International Tractor
- 2017 Chevrolet Silverado 2500HD
- School Nutrition

D. Chief of Schools - Dr. Elaine Harper

1. Field Trips

- a. Dr. Neelie Parker - Community Superintendent Harrison Bay
- b. Dr. Saunya Goss - Community Superintendent MidTown
- c. Dr. Marquis Stewart - Community Superintendent Missionary Ridge
- d. Dr. Lee Ziegler - Community Superintendent North River
- e. Dr. Shane Harwood - Community Superintendent Rock Point

E. Chief of Staff - Shannon Moody

1. TISA Accountability Report

F. Chief Financial Officer - Mary Ellen Heuton, CPA

1. Bids/Contracts

- a. Approve GMP Amendment 2 for 26-31, Soddy Daisy Middle School Construction Manager at Risk

2. Financial Reports

3. Budget Amendments

- a. Federal Grants, State Grants, and Self-Funded Programs
- b. General Operating Amendments

VII. Administrative Business Matters

A. Chief of Staff - Shannon Moody

- 1. **Approval of MOU between LifeSpring Community Health and Hamilton County Department of Education

B. Chief Operations Officer - Dr. Robert Sharpe

1. **Visitor Code of Conduct

VIII. Board Matters

A. Jodi Schaffer, District 7

1. ABM Contract

2. **Legislative Representative

3. Committee Chairs for 2026-2027

- Athletics - Chair
- Facilities/School Safety - Chair
- Finance - Chair
- Policy - Chair
- Transportation - Chair

IX. Information Only

A. Legal Services Report

X. Events/Announcements

October 12-16 - Fall Break

October 19 - Professional Development

October 23 - Board Retreat

October 29 - Finance Committee Meeting

November 2 - Facilities and Athletics Joint Committee Meeting

November 12 - Work Session 4:30pm/Board Meeting 6:00pm

XI. Adjourn

Minutes

Hamilton County Department of Education

Hamilton County Board of Education Board Meeting – Special Called Session

September 1, 2026

Chattanooga Convention Center

1 Carter Plaza Room 20 Chattanooga, TN 37402

Attendance taken at 10:50 A.M.

I. Roll Call

Chairman Gary Kuehn:	Present
Mr. Ben Connor:	Present
Mr. Ben Daugherty:	Absent
Ms. Ashley Dillon:	Present
Ms. Felice Hadden:	Present
Ms. Katie Perkins:	Present
Ms. Jodi Schaffer:	Present
Mr. Steve Slater:	Present
Ms. Jackie Thomas:	Present
Ms. Thessela White:	Present

District 11: Vacant

Superintendent Dr. Justin Robertson was present.

II. Delegations: None

III. Resolution 02-26

Passed: The adoption of resolution 02-26 will honor Dolly Parton and her contributions to childhood literacy in Hamilton County and Tennessee.

Passed with a Motion by Mrs. Jodi Schaffer and a Second by Mr. Steve Slater.

Ms. Jodi Schaffer:	Yes
Ms. Katie Perkins:	Yes
Ms. Felice Hadden:	Yes
District 11:	Vacant
Mr. Steve Slater:	Yes
Mr. Ben Daugherty:	Absent
Ms. Ashley Dillon:	Yes
Ms. Jackie Thomas:	Yes
Ms. Thessela White:	Yes
Mr. Ben Connor:	Yes
Mr. Gary Kuehn	Yes

Yes: 9; No: 0

IV. Adjourn

The meeting was adjourned at 11:30 a.m.

Chairperson

Date

Superintendent

Date

Minutes

Hamilton County Department of Education

Hamilton County Board of Education Board Meeting – Regular Session

September 17, 2026, 6:00 P.M.

Board Room

3074 Claude Ramsey Pkwy

Chattanooga, TN 37421

Attendance taken at 6:18 P.M.

I. Roll Call

Mr. Ben Connor: Present

Mr. Ben Daugherty: Present

Mrs. Ashley Dillon: Present

Mrs. Felice Hadden: Present

Mr. Gary Kuehn: Present

Mrs. Katie Perkins: Present

Mrs. Jodi Schaffer: Present

Mr. Steve Slater: Present

Ms. Jackie Thomas: Present

Ms. Thessela White: Present

District 11: Vacant

Superintendent Dr. Justin Robertson was present.

II. Election of Officers

Mrs. Hadden nominated Jodi Schaffer as Board Chair for the 2026-27 Term

Ms. Thomas nominated Ben Connor as Board Chair for the 2026-27 Term

Mr. Gary Kuehn: Jodi Schaffer

Mrs. Katie Perkins: Ben Connor

Mrs. Felice Hadden: Jodi Schaffer

District 11: Vacant

Mr. Steve Slater: Jodi Schaffer

Mr. Ben Daugherty: Jodi Schaffer

Mrs. Ashley Dillon: Jodi Schaffer

Ms. Jackie Thomas: Ben Connor

Ms. Thessela White: Ben Connor

Mr. Ben Connor: Ben Connor

Mrs. Jodi Schaffer: Jodi Schaffer

Jodi Schaffer: 6; Ben Connor: 4

Mr. Slater nominated Ben Daugherty as Board Vice Chair for the 2026-27 Term

Mr. Connor nominated Jackie Thomas as Board Vice Chair for the 2026-27 Term

Mrs. Jodi Schaffer:	Ben Daugherty
Mrs. Katie Perkins:	Jackie Thomas
Mr. Gary Kuehn:	Ben Daugherty
Mrs. Felice Hadden:	Ben Daugherty
District 11:	Vacant
Mr. Steve Slater:	Ben Daugherty
Mr. Ben Daugherty:	Ben Daugherty
Mrs. Ashley Dillon:	Ben Daugherty
Ms. Jackie Thomas:	Jackie Thomas
Ms. Thessela White:	Jackie Thomas
Mr. Ben Connor:	Jackie Thomas

Ben Daugherty: 6; Jackie Thomas: 4

Ms. Thomas nominated Ben Connor as Legislative Committee Chair for the 2026-27 Term

Ben Daugherty nominated Felice Hadden as Legislative Committee Chair for the 2026-27 Term

Mrs. Jodi Schaffer:	Felice Hadden
Mrs. Katie Perkins:	Ben Connor
Mr. Gary Kuehn:	Abstain
Mrs. Felice Hadden:	Felice Hadden
District 11:	Vacant
Mr. Steve Slater:	Felice Hadden
Mr. Ben Daugherty:	Felice Hadden
Mrs. Ashley Dillon:	Felice Hadden
Ms. Jackie Thomas:	Ben Connor
Ms. Thessela White:	Ben Connor
Mr. Ben Connor:	Ben Connor

Felice Hadden: 5; Ben Connor: 4; Abstain: 1

Neither nominee received the required majority of votes.

III. ****Approval of the Agenda**

Passed: Motion to Approve Agenda

Passed with a Motion by Ms. Jackie Thomas and a Second by Ms. Thessela White

Mrs. Jodi Schaffer:	Yes
Mrs. Katie Perkins:	Yes
Mr. Gary Kuehn:	Yes
Mrs. Felice Hadden:	Yes

District 11:	Vacant
Mr. Steve Slater:	Yes
Mr. Ben Daugherty:	Yes
Mrs. Ashley Dillon:	Yes
Ms. Jackie Thomas:	Yes
Ms. Thessela White:	Yes
Mr. Ben Connor:	Yes

Yes: 10; No: 0

IV. Executive Session – No

V. Pledge to the Flag and Mediation – Brittany Randolph, Principal of Brown Middle School

VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

Board Members Katie Perkins and Thessela White recited the Board Member Disclaimer Statement.

VII. **Approval of the Consent Agenda

Passed: Motion to Approve the Consent Agenda

Passed with a Motion by Mr. Gary Kuehn and a Second by Ms. Jackie Thomas.

Mrs. Jodi Schaffer:	Yes
Mrs. Katie Perkins:	Yes
Mr. Gary Kuehn:	Yes
Mrs. Felice Hadden:	Yes
District 11:	Vacant
Mr. Steve Slater:	Yes
Mr. Ben Daugherty:	Yes
Mrs. Ashley Dillon:	Yes
Ms. Jackie Thomas:	Yes
Ms. Thessela White:	Yes
Mr. Ben Connor:	Yes

Yes: 10; No: 0

VII.A. Approval of the Minutes of the August 2026 Regular Session

VII.B. Executive Committee Report

VII.B.1 Declarations of Surplus

- 2011 Chevrolet 2WD Pick-up
- 2014 3/4 2WD Chevrolet Pick-up
- 2014 3/4 2WD Chevrolet Pick-up
- 2011 Chevrolet 2WD Pick-up
- 2013 2WD Chevrolet Pick-up
- 2014 Chevrolet Pick-up
- 2014 Chevrolet Pick-up
- 2014 Chevrolet Cargo Van
- 2017 Chevrolet HD Truck

VII.B.2 Early Approvals

- Hamilton County Board of Commissioners
Resolution 826-20
Acceptance of County Bond Funds

VII.C. Chief of Schools – Dr. Elaine Harper

VII.C.1. Field Trips

VII.C.1.a. Dr. Neelie Parker – Community Superintendent Harrison Bay

VII.C.1.b. Dr. Lee Ziegler—Community Superintendent North River

VII.C.1.c. Dr. Shane Harwood—Community Superintendent Rock Point

VII.C.1.d. Dr. Tony Donen—Executive Principal Workforce Development
& College Schools Network

VII.D. Chief Financial Officer – Mary Ellen Heuton, CPA

VII.D.1. Bids/Contracts

VII.D.1.a. Award BID 26-40 for East Lake Academy CTE Classroom
Renovation

VII.D.1.b. Award RFP 26-43 for FSA, Dependent Care & 1095 Reporting

VII.D.1.c. Approve Multi-Year Contract with HMH NEWA—Map Growth

VII.D.1.d. Approve the Renewal of Naviance for Hamilton County
Schools

VII.D.2. Financial Reports

VII.D.3. Budget Amendments

VII.D.3.a. Federal Grants, State Grants, and Self-Funded Programs

VIII. Administrative Business Matters

VIII.A. Deputy Superintendent—Dr. Zac Brown

VIII.A.1. **Request for New and Updated Job Class Description

Passed: Motion to Approve Request for New and Updated Job Class Description

Passed with a Motion by Mrs. Jackie Thomas and a Second by Mr. Ben Connor.

Mrs. Jodi Schaffer:	Yes
Mrs. Katie Perkins:	Yes
Mr. Gary Kuehn:	Yes
Mrs. Felice Hadden:	Yes
District 11:	Vacant
Mr. Steve Slater:	Yes
Mr. Ben Daugherty:	Yes
Mrs. Ashley Dillon:	Yes
Ms. Jackie Thomas:	Yes
Ms. Thessela White:	Yes
Mr. Ben Connor:	Yes
Yes: 10; No: 0	

VIII.A.2. **2027 Benefit Plan

Passed: Motion to Approve 2027 Benefit Plan

Passed with a Motion by Ms. Jackie Thomas and a Second by Mr. Ben Daugherty.

Mrs. Jodi Schaffer:	Yes
Mrs. Katie Perkins:	Yes
Mr. Gary Kuehn:	Yes
Mrs. Felice Hadden:	Yes
District 11:	Vacant
Mr. Steve Slater:	Yes
Mr. Ben Daugherty:	Yes
Mrs. Ashley Dillon:	Yes
Ms. Jackie Thomas:	Yes
Ms. Thessela White:	Yes
Mr. Ben Connor:	Yes
Yes: 10; No: 0	

VIII.B. Chief of School – Elaine Harper

Chief Financial Officer – Mary Ellen Heuton, CPA

VIII.B.1. **Acceptance of Subgrant Agreement from Chattanooga 2.0 and Approval of an Amendment to the FY27 Self-funded Budget

Passed: Motion to Approve Acceptance of Subgrant Agreement from Chattanooga 2.0 and Approval of an Amendment to the FY27 Self-funded Budget

Passed with a Motion by Mr. Steve Slater and a Second by Ms. Jackie Thomas.

Mrs. Jodi Schaffer:	Yes
Mrs. Katie Perkins:	Yes
Mr. Gary Kuehn:	Yes
Mrs. Felice Hadden:	Yes
District 11:	Vacant
Mr. Steve Slater:	Yes
Mr. Ben Daugherty:	Yes
Mrs. Ashley Dillon:	Yes
Ms. Jackie Thomas:	Yes
Ms. Thessela White:	Yes
Mr. Ben Connor:	Yes
Yes: 10; No: 0	

VIII.C. Chief Academic Officer – Dr. Blake Freeman
Executive Director of Exceptional Education – Michelle Eargle

VIII.C.1. **Lease Agreement Between Siskin Hospital and Hamilton County Schools

Passed: Motion to Approve Lease Agreement Between Siskin Hospital and Hamilton County Schools

Passed with a Motion by Mr. Gary Kuehn and a Second by Mrs. Felice Hadden.

Mrs. Jodi Schaffer:	Yes
Mrs. Katie Perkins:	Yes
Mr. Gary Kuehn:	Yes
Mrs. Felice Hadden:	Yes
District 11:	Vacant
Mr. Steve Slater:	Yes
Mr. Ben Daugherty:	Yes
Mrs. Ashley Dillon:	Abstain
Ms. Jackie Thomas:	Yes
Ms. Thessela White:	Yes
Mr. Ben Connor:	Yes
Yes: 9; No: 0; Abstain 1	

VIII.D. Chief Operations Officer – Dr. Robert Sharpe
Executive Director of Maintenance - Justin Witt

VIII.D.1. **East Hamilton High School-TDOT ROW

Passed: Motion to Approve East Hamilton High School-TDOT ROW

Passed with a Motion by Mr. Gary Kuehn and a Second by Mrs. Felice Hadden.

Mrs. Jodi Schaffer:	Yes
Mrs. Katie Perkins:	Yes
Mr. Gary Kuehn:	Yes
Mrs. Felice Hadden:	Yes
District 11:	Vacant
Mr. Steve Slater:	Yes
Mr. Ben Daugherty:	Yes
Mrs. Ashley Dillon:	Yes
Ms. Jackie Thomas:	Yes
Ms. Thessela White:	Yes
Mr. Ben Connor:	Yes
Yes: 10; No: 0	

IX. Board Matters

IX.A. Jodi Schaffer –District 7

IX.A.1. **U.S. Documents Posters

Passed: Motion that Schools Shall Display the Ten Commandments, the First Sentence of the Second Paragraph of the Preamble to the Declaration of Independence, and the Preamble to the US Constitution

Passed with a Motion by Mrs. Felice Hadden and a Second by Mr. Steve Slater.

Mrs. Jodi Schaffer:	Yes
Mrs. Katie Perkins:	No
Mr. Gary Kuehn:	Yes
Mrs. Felice Hadden:	Yes
District 11:	Vacant
Mr. Steve Slater:	Yes
Mr. Ben Daugherty:	Yes
Mrs. Ashley Dillon:	Yes
Ms. Jackie Thomas:	No
Ms. Thessela White:	No
Mr. Ben Connor:	No
Yes: 6; No: 4	

IX.A.2. **Rename Hamilton County School Libraries

No action was taken with regard to this matter.

IX.B. Felice Hadden – District 10

IX.B.1. Staffing

X. Information Only

X.A. Legal Services Report

XI. Events/Announcements

September 28: Career Expo Preview Night

September 29: Career Expo Center Ribbon Cutting

October 8: Work Session – 4:30 pm

October 8: Regular Session – 6:00 pm

XII. Adjourn

The meeting was adjourned at 7:58 p.m.

Chairperson

Date

Superintendent

Date

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Jennifer Ozment, Executive Assistant to the School Board

Date: October 8, 2026

Subject: Executive Committee Report

Board Agenda Category:

- ☐ Consent Agenda
 - ☐ Action Item
 - ☒ Reports and Information
-

The Executive Committee of the Board may act on behalf of the full Board during that time between Board meetings. The Executive Committee items submitted for the agenda packet for the period of August 14, 2026, through September 16, 2026, are included. These items include previously approved field trips indicated by an asterisk on Field Trip Reports and various early/emergency approvals presented for ratifications.

DECLARATIONS OF SURPLUS

1. 2017 Chevrolet Cargo Van
2. 2000 International Tractor
3. 2017 Chevrolet Silverado 2500HD
4. School Nutrition Equipment

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☒ Every Student Belongs
- ☒ Every School Equipped
- ☒ Every Employee Valued
- ☒ Every Community Served

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Elaine Harper, Chief of Schools
Dr. Neelie Parker, HBLC Superintendent

Date: October 8, 2026

Subject: HBLC Overnight Field Trip Approval

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

- 1. East Hamilton High School-** The East Hamilton High School JROTC will be participating in the National Raider Challenge in Fort Knox, KY. There will be (34) students and (4) chaperones in attendance. The group will depart on October 22, 2026 and return on October 25, 2026.
- 2. Chattanooga School for the Liberal Arts-** Students from the high school grade levels of CSLA will participate in Model United Nations, in Murfreesboro, TN. Attending will be (55) students, (4) staff chaperones and (2) non-staff chaperones. The group will depart on November 13, 2026 and return on November 15, 2026.
- 3. East Hamilton High School-**The East Hamilton High School Chorus will participate in the TN All-East Honors Choir at ETSU in the Martin Center for the Arts, Johnson City, TN. There will be (54) students and (7) chaperones attending. The group will depart on November 19, 2026 and return on November 21, 2026.
- 4. Hunter Middle School-**The Hunter Middle School 8th grade class will be traveling to Washington DC for their 8th grade trip. There will be (90) students and (9) staff chaperones. The group will depart on December 14, 2026 and return on December 17, 2026.
- 5. Chattanooga School for the Liberal Arts-**The 8th grade middle school class of CSLA will be traveling to Williamsburg, VA and Washington DC for their 8th grade trip. There will be (60) students and (6) chaperones in attendance. The group will depart on March 15, 2027 and return on March 18, 2027.
- 6. Chattanooga School for the Liberal Arts-** The 5th grade elementary class of CSLA will be traveling to Nashville, TN. On the trip they will visit the Tennessee State Museum, Tennessee State Capitol, Bicentennial Mall Tour, and the Nashville Zoo. There will be (74) students and (8) chaperones. The group will depart on March 17, 2027 and return on March 18, 2027.

- 7. East Hamilton Middle School-**The 8th grade class of East Hamilton Middle School will be traveling to Washington DC for their 8th grade trip. There will be (80) students and (8) chaperones. The group will depart on May 3, 2027 and return on May 7, 2027.
- 8. Ooltewah High School-**The Honor Band of Ooltewah High School will be traveling to Gatlinburg, TN for the East Tennessee State All-East Senior Clinic Honor Band. The group of (8) students and (3) staff chaperones will depart on February 4, 2027 and return on February 6, 2027.
- 9. Ooltewah High School-**The Cross Country Team of Ooltewah High School will be participating in the TSSAA D1 Cross Country State Championship at Shelby Farms Park in Memphis, TN. There will be (1) student and (1) staff chaperone attending. The parent will be providing transportation. The group will depart on November 4, 2026 and return on November 5, 2027.
- 10. East Hamilton High School-** The Varsity Cross Country Team at East Hamilton High School will be participating in the TSSAA D1 Cross Country State Tournament at Shelby Farms Park in Memphis, TN. There will be (10) students and (4) staff chaperones attending. The group will depart on November 4, 2026 and return on November 6, 2026.
- 11. Ooltewah High School-**The Ooltewah High School Boy Basketball team, grades 9-12, will be participating in the Smokey Mountain Classic at Pigeon Forge High School, in Pigeon Forge TN. There will be (14) students, (2) staff chaperones and (1) no-staff chaperone attending. The group will depart on December 28, 2026 and return on December 30, 2026.

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☐ Every Student Belongs
- ☐ Every School Equipped
- ☐ Every Employee Valued
- ☐ Every Community Served

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/28/26 1:38 PM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School East Hamilton High

Grade/Group/Team JROTC

Departure Date/Time 10/22/26 0800

Return Date/Time 10/25/26 1500

Event/Venue National Raider Challenge

Address Bullion Blvd, Fort Knox, KY 40121

Instructional value Team Building

Evaluation JROTC

Fee Requested \$ 0 How Acquired? School Funded

Total # of Students 34 Total # of Staff 4 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 1 Funding source for subs School Funded

• Total # of Students with 504 Plan 0 Modifications Needed _____

• Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Rocky Top Tours Inc Cost \$ 6,750.00

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Chris Lafever, Eric Redlin, Ryan Richardson, Jennifer Harris

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ \$0.00

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Chris Lafever Date Submitted: 08/28/26 1:38 PM

Secretary Name & Approval: cramer_s@hcde.org

Principal's Name & Approval: eller_brentley@hcde.org Approved 09/04/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved 09/04/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/26/26 2:25 PM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School CSLA

Grade/Group/Team High School / Model United Nations

Departure Date/Time 11/13/26 9:30 am

Return Date/Time 11/15/26 6:00 pm

Event/Venue YMCA MUN / Murfreesboro Embassy Suite

Address 1200 Conference Center Blvd, Murfreesboro, TN 37129

Instructional value Students will solve global issues through research, lobbying, and debating their resolutions.

Evaluation awards, self/peer reflection

Fee Requested \$ 485 How Acquired? Student/Parent Funded

Total # of Students 55 Total # of Staff 4 Total # of Chaperones 2 Nurse Required: No

Number of subs needed 0

Funding source for subs _____

• Total # of Students with 504 Plan 1

Modifications Needed none

• Total # of Students with Disabilities 35

Modifications Needed none

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Premier Transportation Cost \$ 6,901.00

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Kendra McLemore, Laycica Harjes, Jennifer Fields, Travis Miller

Chaperones: Michael McLemore, Jennifer Strand

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☒ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ \$485.00

*Projects students have undertaken to secure funds fundraiser and scholarships available

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Kendra McLemore Date Submitted: 08/26/26 2:25 PM

Secretary Name & Approval: lingerfelt_leslie@hcde.org

Principal's Name & Approval: gatlin_m@hcde.org Approved 09/01/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved 09/01/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/20/26 1:24 PM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School East Hamilton High

Grade/Group/Team

HS Chorus Students from East Hamilton High, Central High, Ooltewah High, Red Bank High, CCA, CSAS, Signal Mountain High

Departure Date/Time 11/19/26 12:00 pm

Return Date/Time 11/21/26 9 pm

Event/Venue TN All-East Honor Choir at ETSU Martin Center for the Arts

Address 1320 W. State of Franklin. Johnson City, TN 37614

Instructional value Performance with auditioned honor choir, working with collegiate directors, potentially qualifies students for TN All-State Honor Choir, performances at college campus

Evaluation through performance

Fee Requested \$ \$150 for hotel, \$20 How Acquired? Student/Parent Funded, Federal Programs Funded

Total # of Students 54 Total # of Staff 7 Total # of Chaperones 0 Nurse Required: Yes

Number of subs needed 7 Funding source for subs School Funded

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Rocky Top Tours Inc Cost \$ NTE \$6000

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Jon Miller, Morgan Klassen, Kristen Wiram, Katheron Latham, David Tahere, Kelly Shimel, Zac Schmidt

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 2

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds n/a

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Morgan Klassen Date Submitted: 08/20/26 1:24 PM

Secretary Name & Approval: cramer_s@hcde.org

Principal's Name & Approval: eller_brentley@hcde.org Approved 08/31/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved 09/01/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 07/08/26 8:58 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Hunter Middle

Grade/Group/Team 8th Grade

Departure Date/Time 12/14/26 8:00am

Return Date/Time 12/17/26 11:00pm

Event/Venue Washington DC and Holiday Inn Express

Address 6401 Brandon Ave Springfield, VA. 22150

Instructional value We study American History in the 8th Grade and it is an opportunity to see our government at work

Evaluation Students will be required to work on an educational packet about our government 15700.00

Fee Requested \$ \$1,020.00 How Acquired? Student/Parent Funded

Total # of Students 90 Total # of Staff 9 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 4

Funding source for subs School Funded

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Rocky Top Tours Inc Cost \$ 15,700.00

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Erin Shattuck, Josh Ray, Joe Mayo, Jensen Morgan, Brandon Johnson, Heidi Moses, Marie Kesley, Rosalie Bruno, Bruna Haney

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ N/A

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Josh Ray Date Submitted: 07/08/26 8:58 AM

Secretary Name & Approval: rucker_t@hcde.org

Principal's Name & Approval: moses_heidi@hcde.org Approved 07/08/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 07/28/26 10:16 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School CSLA

Grade/Group/Team 8th Grade

Departure Date/Time 03/15/27 7:30 am

Return Date/Time 03/18/27 12:00am

Event/Venue Williamsburg and Washington DC

Address Washington DC

Instructional value _____

Evaluation _____

Fee Requested \$ 800.00 How Acquired? Student/Parent Funded

Total # of Students 60 Total # of Staff 6 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 1

Funding source for subs School Funded

• Total # of Students with 504 Plan 6

Modifications Needed none

• Total # of Students with Disabilities 29

Modifications Needed none

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Premier Transportation Cost \$ 10,000.00

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Jill McDonald, Becky DuBose, Jennifer Fields, Laurie Clifton, Jim Alverson, Johnathan Johnson

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 3

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 1

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Jill McDonald Date Submitted: 07/28/26 10:16 AM

Secretary Name & Approval: lingerfelt_leslie@hcde.org

Principal's Name & Approval: gatlin_m@hcde.org Approved 07/28/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved 09/01/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/17/26 10:47 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School CSLA

Grade/Group/Team 5th Grade

Departure Date/Time 03/17/27 8:00 AM

Return Date/Time 03/18/27 4:00

Event/Venue Night Owls at Nashville Zoo, TN State Museum, TN State Capitol, Bicentennial Mall

Address 3777 Nolensville Pike, Nashville, TN 37211

Instructional value SS Standards 5.30, 5.33, 5.34, 5.35, 5.36, 5.47, 5.54 Science Standards: LS.3, LS.4

Evaluation Student journals, seminar, and reflections

Fee Requested \$ 160 How Acquired? Student/Parent Funded

Total # of Students 74 Total # of Staff 8 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 2

Funding source for subs _____

• Total # of Students with 504 Plan 6

Modifications Needed none

• Total # of Students with Disabilities 20

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Premier Transportation Cost \$ \$4500 plus fuel surcharge _____

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Missy Greene, Nikki Varnell, Renee Ashworth, Charles Cole, Jonathan Johnson, Anna Ballard, Julianne Boozer, Laycica Harjes

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Missy Greene Date Submitted: 08/17/26 10:47 AM

Secretary Name & Approval: lingerfelt_leslie@hcde.org

Principal's Name & Approval: gatlin_m@hcde.org Approved 08/20/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved 09/01/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/20/26 8:15 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School East Hamilton Middle

Grade/Group/Team 8th grade

Departure Date/Time 05/03/27 5:30 am

Return Date/Time 05/07/27 11:00 pm

Event/Venue Washington DC

Address Washington DC

Instructional value students learn about the government and American History.

Evaluation students are evaluated by knowing and remembering what they learned on the trip

Fee Requested \$ _____ How Acquired? Student/Parent Funded

Total # of Students 80 Total # of Staff 8 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 6 Funding source for subs District Funded

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Premier Transportation Cost \$ _____

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Ronald B Finley, James Clark, Stefanie Wynne, Mark Pace, Savannah Stout, Abigail Klett, Brittney Hall, Andrew Jackson

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Ronald B Finley Date Submitted: 08/20/26 8:15 AM

Secretary Name & Approval: schwendiman_r@hcde.org

Principal's Name & Approval: lafavor_andrew@hcde.org Approved 08/24/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved 09/09/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/24/26 1:17 PM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Ooltewah High

Grade/Group/Team Band

Departure Date/Time 02/04/27 9:00am

Return Date/Time 02/06/27 6:00pm

Event/Venue ETSBOA All-East Senior Clinic Honor Band

Address 705 Cherokee Orchard Rd, Gatlinburg, TN 37738

Instructional value The band members will gain valuable experience participating in the All-East honor band

Evaluation Concert performance on Saturday

Fee Requested \$ 109 How Acquired? Student/Parent Funded

Total # of Students 8 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 1

Funding source for subs District Funded

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Nooga Shuttles LLC Cost \$ 1600

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Michael Griffith, Joshua Light, Molly Epperson

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Michael Griffith Date Submitted: 08/24/26 1:17 PM

Secretary Name & Approval: lee_tina@hcde.org

Principal's Name & Approval: mullins_don@hcde.org Approved 08/31/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved 09/01/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/16/26 9:09 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Ooltewah High

Grade/Group/Team Cross Country

Departure Date/Time 11/04/26 3pm

Return Date/Time 11/05/26 6pm

Event/Venue TSSAA XC D1 Class AAA State Championship

Address Shelby Farms Park, 6903 Great View Drive, Memphis, TN 38134

Instructional value TSSAA XC D1 Class AAA State Championship

Evaluation TSSAA XC D1 Class AAA State Championship

Fee Requested \$ 0 How Acquired? Student/Parent Funded

Total # of Students 1 Total # of Staff 1 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 1

Funding source for subs School Funded

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☐ Charter Bus (**Board Approved**) _____ Cost \$ _____

☒ Cars List Driver(s) parent to arrange student transportation Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Eric Watson

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Eric Watson Date Submitted: 09/16/26 9:09 AM

Secretary Name & Approval: lee_tina@hcde.org

Principal's Name & Approval: mullins_don@hcde.org Approved 09/16/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved 09/17/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/14/26 8:05 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School East Hamilton High

Grade/Group/Team Varsity Cross Country

Departure Date/Time 11/04/26 2:00pm

Return Date/Time 11/06/26 12:00pm

Event/Venue TSSAA AAA State Championship - Shelby Farms

Address 6903 Great View Dr N, Memphis, TN 38134

Instructional value Betterment of mental and physical preparation/planning skills through training and competition

Evaluation Competition against AAA championship varsity cross country teams

Fee Requested \$ 0 How Acquired? No Cost Field Experience

Total # of Students 10 Total # of Staff 4 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 0

Funding source for subs _____

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☐ Charter Bus (**Board Approved**) _____ Cost \$ _____

☒ Cars List Driver(s) parent to arrange student transportation Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Janis Kelman, David Kelman, Greg Merrill, Kendall Merrill

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ \$0.00

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: David Kelman Date Submitted: 09/14/26 8:05 AM

Secretary Name & Approval: cramer_s@hcde.org

Principal's Name & Approval: eller_brentley@hcde.org Approved 09/23/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/25/26 7:52 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Ooltewah High

Grade/Group/Team 9th-12th Boys Basketball

Departure Date/Time 12/28/26 8:00 AM

Return Date/Time 12/30/26 8:00 PM

Event/Venue Smoky Mountain Classic/Pigeon Forge High School

Address 414 Tiger Dr, Pigeon Forge, TN 37863

Instructional value Our student athletes will have an opportunity to travel outside of the community and participate in tournament basketball. This preparation could play a huge role in their continued progress.

Evaluation This will be a tremendous opportunity.

Fee Requested \$ None How Acquired? School Funded

Total # of Students 14 Total # of Staff 2 Total # of Chaperones 1 Nurse Required: No

Number of subs needed 0

Funding source for subs _____

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☐ Charter Bus (**Board Approved**) _____ Cost \$ _____

☒ Cars List Driver(s) Coaches and parent to arrange student transportation Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Tony Williams and Kerry Jackson

Chaperones: Aiden Perez

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☒ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ \$0.00

*Projects students have undertaken to secure funds Owl Invitational Golf Tournament, Give Backs, Morning Point MS Basketball Invitational

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Phillip Williams Date Submitted: 08/25/26 7:52 AM

Secretary Name & Approval: lee_tina@hcde.org

Principal's Name & Approval: mullins_don@hcde.org Approved 08/31/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: parker_n@hcde.org Approved 09/01/26

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Elaine Harper, Chief of Schools
Dr. Saunya Goss, MidTown Community Superintendent

Date: October 8, 2026

Subject: MTLC Overnight Field Trip Approval

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

1. **Barger Academy of Fine Arts-** Forty students from the Dance Team will travel to Walt Disney World (Pop Century) in Lake Buena Vista, Florida, to perform and learn from dance professionals. They will depart on April 28, 2027 and return on May 2, 2027.
2. **Brainerd High-** Ten Students from the Youth Advisory Council will travel to Adventure Ocoee in Ocoee, Tennessee, to participate in a leadership retreat focused on relationship-building, personal reflection, visioning, and collaborative problem-solving. They will depart on October 30, 2026 and return on October 31, 2026.
3. **Orchard Knob Middle-** Ten Students from the Youth Advisory Council will travel to Adventure Ocoee in Ocoee, Tennessee, to participate in a leadership retreat focused on relationship-building, personal reflection, visioning, and collaborative problem-solving. They will depart on October 30, 2026 and return on October 31, 2026.
4. **Howard High-** Ten Students from the Youth Advisory Council will travel to Adventure Ocoee in Ocoee, Tennessee, to participate in a leadership retreat focused on relationship-building, personal reflection, visioning, and collaborative problem-solving. They will depart on October 30, 2026 and return on October 31, 2026.

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☐ Every Student Belongs
- ☐ Every School Equipped
- ☐ Every Employee Valued
- ☐ Every Community Served

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/28/26 12:09 PM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Barger Academy

Grade/Group/Team Barger Movement Makers/BEAM Team and Alumni (Dance performance group)

Departure Date/Time 04/28/27 10pm

Return Date/Time 05/02/27 9pm

Event/Venue Walt Disney World (Pop Century)

Address 1050 Century Dr, Lake Buena Vista, FL 32830

Instructional value Perform and learn from dance professionals in front of WDW crowd.

Evaluation performance experience critique

Fee Requested \$ \$550 per person (parent and child) How Acquired? Student/Parent Funded

Total # of Students 40 Total # of Staff 5 Total # of Chaperones 40 Nurse Required: No

Number of subs needed 2 Funding source for subs School Funded

• Total # of Students with 504 Plan 0 Modifications Needed _____

• Total # of Students with Disabilities 2 Modifications Needed no

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Nooga Shuttles LLC Cost \$ 9700

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Felicion McMillon, Tammy Martin, Michael Mitchell, Sonya Hermon, Anna Bratton

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ \$550.00

*Projects students have undertaken to secure funds fundraisers

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Felicion McMillon Date Submitted: 08/28/26 12:09 PM

Secretary Name & Approval: smartt_c@hcde.org Approved 09/01/26

Principal's Name & Approval: johnson_andrea@hcde.org Approved 09/01/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: powell_b@hcde.org Approved 09/24/26

LC Super Name & Approval: goss_saunya@hcde.org Approved 09/24/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/18/26 2:20 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Brainerd High

Grade/Group/Team 9-12 Youth Advisory Council

Departure Date/Time 10/30/26 9:45 am

Return Date/Time 10/31/26 1:30 pm

Event/Venue Adventure Ocoee

Address 186 Hawkins Dr, Ocoee, TN 37361

Instructional value

Students will participate in an overnight leadership retreat focused on relationship-building, personal reflection, visioning, and collaborative problem-solving. Structured activities, including a low-ropes challenge course, will strengthen communication, teamwork, leadership, and student voice.

Evaluation

Student participation, reflections, and contributions throughout the retreat will be used to assess engagement, leadership development, and collaboration and to inform continued AOA planning.

Fee Requested \$ 0 How Acquired? No Cost Field Experience

Total # of Students 10 Total # of Staff 10 Total # of Chaperones 5 Nurse Required: No

Number of subs needed 0

Funding source for subs

• Total # of Students with 504 Plan 0

Modifications Needed

• Total # of Students with Disabilities 1

Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other:

☒ County School Bus Cost \$ 0 Bus # Sneed Transport LLC Driver's Name Jerritt Kelly

☐ Handicap Accessible Bus Cost \$

☐ Charter Bus (**Board Approved**) Cost \$

☐ Cars List Driver(s) Cost \$

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Timwana Boyd, Latonya Rucker, Marie Rivera Ortiz, Lindsey Hunkapiller, Adrienne McCroskey, Blake Baggott, Jonathan Fleming, Keichemriya Jones, Sean Nix, Ashlanett Sanders

Chaperones: Dr. Sonia Stewart; Dr. Jasmine Fernández; Brandon Hubbard-Heitz, J'darius Cameron, and Rachel Kramer

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☒ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds NA

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Caitlyne Steward Date Submitted: 09/18/26 2:20 AM

Secretary Name & Approval: roberts_len@hcde.org

Principal's Name & Approval: sorrells_c@hcde.org Approved 09/21/26

Director Admin Name & Approval:

Director Name & Approval:

LC Super Admin Name & Approval: powell_b@hcde.org Approved

LC Super Name & Approval: goss_saunya@hcde.org Approved 09/24/26

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/18/26 2:25 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Orchard Knob Middle

Grade/Group/Team 6-8 Youth Advisory Council

Departure Date/Time 10/30/26 9:45 am

Return Date/Time 10/31/26 1:30 pm

Event/Venue Leadership Retreat at Adventure Ocoee

Address 186 Hawkins Dr, Ocoee, TN 37361

Instructional value

Students will participate in an overnight leadership retreat focused on relationship-building, personal reflection, visioning, and collaborative problem-solving. Structured activities, including a low-ropes challenge course, will strengthen communication, teamwork, leadership, and student voice.

Evaluation

Student participation, reflections, and contributions throughout the retreat will be used to assess engagement, leadership development, and collaboration and to inform continued AOA planning.

Fee Requested \$ 0 How Acquired? No Cost Field Experience

Total # of Students 10 Total # of Staff 10 Total # of Chaperones 5 Nurse Required: No

Number of subs needed 0

Funding source for subs

• Total # of Students with 504 Plan 0

Modifications Needed

• Total # of Students with Disabilities 2

Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other:

☒ County School Bus Cost \$ 0 Bus # Sneed Transport LLC Driver's Name Jerritt Kelly

☐ Handicap Accessible Bus Cost \$

☐ Charter Bus (Board Approved) Cost \$

☐ Cars List Driver(s) Cost \$

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Timwana Boyd, Latonya Rucker, Marie Rivera Ortiz, Lindsey Hunkapiller, Adrienne McCroskey, Blake Baggott, Jonathan Fleming, Keichemriya Jones, Sean Nix, Ashlanett Sanders

Chaperones: Dr. Sonia Stewart; Dr. Jasmine Fernández; Brandon Hubbard-Heitz, J'darius Cameron, and Rachel Kramer

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☒ Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds NA

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Caitlyne Steward Date Submitted: 09/18/26 2:25 AM

Secretary Name & Approval: scott_karen@hcde.org Approved 09/01/26

Principal's Name & Approval: mccallie_a@hcde.org Approved 09/21/26

Director Admin Name & Approval:

Director Name & Approval:

LC Super Admin Name & Approval: powell_b@hcde.org Approved 09/24/26

LC Super Name & Approval: goss_saunya@hcde.org Approved 09/24/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/18/26 2:33 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School The Howard School

Grade/Group/Team 9-12 Youth Advisory Council

Departure Date/Time 10/30/26 9:45 am

Return Date/Time 10/31/26 2:15 pm

Event/Venue Leadership Retreat at Adventure Ocoee

Address 186 Hawkins Dr, Ocoee, TN 37361

Instructional value

Students will participate in an overnight leadership retreat focused on relationship-building, personal reflection, visioning, and collaborative problem-solving. Structured activities, including a low-ropes challenge course, will strengthen communication, teamwork, leadership, and student voice.

Evaluation

Student participation, reflections, and contributions throughout the retreat will be used to assess engagement, leadership development, and collaboration and to inform continued AOA planning.

Fee Requested \$ 0 How Acquired? No Cost Field Experience

Total # of Students 10 Total # of Staff 10 Total # of Chaperones 5 Nurse Required: No

Number of subs needed 0

Funding source for subs

• Total # of Students with 504 Plan 0

Modifications Needed

• Total # of Students with Disabilities 2

Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other:

☒ County School Bus Cost \$ 0 Bus # Sneed Transport LLC Driver's Name Jerritt Kelly

☐ Handicap Accessible Bus Cost \$

☐ Charter Bus (**Board Approved**) Cost \$

☐ Cars List Driver(s) Cost \$

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Timwana Boyd, Latonya Rucker, Marie Rivera Ortiz, Lindsey Hunkapiller, Adrienne McCroskey, Blake Baggott, Jonathan Fleming, Keichemriya Jones, Sean Nix, Ashlanett Sanders

Chaperones: Dr. Sonia Stewart; Dr. Jasmine Fernández; Brandon Hubbard-Heitz, J'darius Cameron, and Rachel Kramer

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☒ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds NA

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Caitlyne Steward Date Submitted: 09/18/26 2:33 AM

Secretary Name & Approval: ecton_s@hcde.org

Principal's Name & Approval: gardner_c@hcde.org Approved 09/21/26

Director Admin Name & Approval:

Director Name & Approval:

LC Super Admin Name & Approval: powell_b@hcde.org Approved

LC Super Name & Approval: goss_saunya@hcde.org Approved 09/25/26

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Elaine Harper, Chief of Schools
Dr. Marquis Stewart, MRLC Superintendent

Date: October 8, 2026

Subject: Missionary Ridge Overnight Field Trip Approval

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

1. **East Ridge High School** - Ten 9th-12th grade Youth Advisory Council students will travel to Adventure Ocoee in Ocoee, Tennessee October 30-31, 2026 to participate in a leadership retreat.
2. **East Ridge Middle School** - Ten 6th-8th grade Youth Advisory Council students will travel to Adventure Ocoee in Ocoee, Tennessee October 30-31, 2026 to participate in a leadership retreat.

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☐ Every Student Belongs
- ☐ Every School Equipped
- ☐ Every Employee Valued
- ☐ Every Community Served

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/18/26 2:27 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School East Ridge High

Grade/Group/Team 9-12 Youth Advisory Council

Departure Date/Time 10/30/26 9:45 am

Return Date/Time 10/31/26 1:30 pm

Event/Venue Leadership Retreat at Adventure Ocoee

Address 186 Hawkins Dr, Ocoee, TN 37361

Instructional value Students will participate in an overnight leadership retreat focused on relationship-building, personal reflection, visioning, and collaborative problem-solving. Structured activities, including a low-ropes challenge course, will strengthen communication, teamwork, leadership, and student voice.

Evaluation Student participation, reflections, and contributions throughout the retreat will be used to assess engagement, leadership development, and collaboration and to inform continued AOA planning.

Fee Requested \$ 0 How Acquired? No Cost Field Experience

Total # of Students 10 Total # of Staff 10 Total # of Chaperones 5 Nurse Required: No

Number of subs needed 0

Funding source for subs _____

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 1

Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☒ County School Bus Cost \$ 0 Bus # Sneed Transport LLC Driver's Name Jerritt Kelly

☐ Handicap Accessible Bus Cost \$ _____

☐ Charter Bus (**Board Approved**) _____ Cost \$ _____

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Timwana Boyd, Latonya Rucker, Marie Rivera Ortiz, Lindsey Hunkapiller, Adrienne McCroskey, Blake Baggott, Jonathan Fleming, Keichemriya Jones, Sean Nix, Ashlanett Sanders

Chaperones: Dr. Sonia Stewart, Dr. Jasmine Fernández; Brandon Hubbard-Heitz, J'darius Cameron, and Rachel Kramer

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☒ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds NA

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Caitlyne Steward Date Submitted: 09/18/26 2:27 AM

Secretary Name & Approval: campo_a@hcde.org

Principal's Name & Approval: moreno_j@hcde.org Approved 09/23/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: kilgore_p@hcde.org Approved _____

LC Super Name & Approval: stewart_marques@hcde.org Approved 09/23/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/18/26 2:31 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School East Ridge Middle

Grade/Group/Team 6-8 Youth Advisory Council

Departure Date/Time 10/30/26 9:45 am

Return Date/Time 10/31/26 2:15 pm

Event/Venue Leadership Retreat at Adventure Ocoee

Address 186 Hawkins Dr, Ocoee, TN 37361

Instructional value Students will participate in an overnight leadership retreat focused on relationship-building, personal reflection, visioning, and collaborative problem-solving. Structured activities, including a low-ropes challenge course, will strengthen communication, teamwork, leadership, and student voice.

Evaluation Student participation, reflections, and contributions throughout the retreat will be used to assess engagement, leadership development, and collaboration and to inform continued AOA planning.

Fee Requested \$ 0 How Acquired? No Cost Field Experience

Total # of Students 10 Total # of Staff 10 Total # of Chaperones 5 Nurse Required: No

Number of subs needed 0

Funding source for subs _____

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☒ County School Bus Cost \$ 0 Bus # Sneed Transport LLC Driver's Name Jerritt Kelly

☐ Handicap Accessible Bus Cost \$ _____

☐ Charter Bus (**Board Approved**) _____ Cost \$ _____

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Timwana Boyd, Latonya Rucker, Marie Rivera Ortiz, Lindsey Hunkapiller, Adrienne McCroskey, Blake Baggott, Jonathan Fleming, Keichemriya Jones, Sean Nix, Ashlanett Sanders

Chaperones: Dr. Sonia Stewart, Dr. Jasmine Fernández; Brandon Hubbard-Heitz, J'darius Cameron, and Rachel Kramer

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☒ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds NA

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Caitlyne Steward Date Submitted: 09/18/26 2:31 AM

Secretary Name & Approval: sundstrom_angie@hcde.org

Principal's Name & Approval: gerez_joe@hcde.org Approved 09/21/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: kilgore_p@hcde.org Approved

LC Super Name & Approval: stewart_marques@hcde.org Approved

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Elaine Harper, Chief of Schools
Dr. Lee Ziegler, NRLC Superintendent

Date: October 8, 2026

Subject: NRLC Overnight Field Trip Approval

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

1. **Hixson High School**-The Hixson High School FFA Chapter members will participate in the FFA (Future Farmers of America) National Convention located in Indianapolis IN. There will be (6) students and (2) chaperones attending. The group will depart on October 21, 2026 and return on October 24, 2026.
2. **Sale Creek Middle High School**-The Sale Creek Middle High School (high school students only) speech, drama, debate and 4N6 team members will participate in the Showstopper Invitational at Science Hill High School in Johnson city, TN. There will be (13) students, (3) staff chaperones and (1) non-staff chaperone. The group will depart on November 20, 2026 and return on November 21, 2026.
3. **Loftis Middle School**-The Loftis Middle School Junior Beta Club members will travel to Nashville TN for the TN Junior Beta Convention at the Opryland Hotel and Convention Center, Nashville, TN. There will be (50) students, (4) staff chaperones, and (5) non-staff chaperones. The group will depart on November 22, 2026 and return on November 24, 2026.
4. **Soddy Daisy Middle School**-The Soddy Daisy Middle School 8th grade class will be traveling to Washington DC. There are (100) students and (14) chaperones attending. The group will depart on May 18, 2027 and return on May 23, 2027.

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☐ Every Student Belongs
- ☐ Every School Equipped
- ☐ Every Employee Valued
- ☐ Every Community Served

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/07/26 9:28 PM

☐ Learning Community ☒ FRI/CTE ☐ Exceptional Ed ☐ PreK

School Hixson High Grade/Group/Team Hixson FFA Chapter
Departure Date/Time 10/21/26 2:30 pm Return Date/Time 10/24/26 10:00 pm
Event/Venue FFA National Convention at the Indianapolis Convention Center Address 100 S Capitol Ave, Indianapolis, IN 46225
Instructional value National CTSO Convention, Expo, College & Career Fair, Workshops, Awards & Recognition
Evaluation Officers and chapter leaders will bring back knowledge and ideas to strengthen our chapter and Ag Ed program.

Fee Requested \$ 300.00 How Acquired? Student/Parent Funded

Total # of Students 6 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 1 Funding source for subs District Funded

• Total # of Students with 504 Plan 0 Modifications Needed _____

• Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____
☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
☐ Handicap Accessible Bus Cost \$ _____
☐ Charter Bus (**Board Approved**) _____ Cost \$ _____
☒ Cars List Driver(s) Lee Friedlander, Hixson HS; Mallory Doss, School Nutrition Harrison Elementary Cost \$ 597

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Lee Friedlander, Mallory Doss

Chaperones: _____

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 4

*Estimated cost to parent support groups for this trip \$ \$0.00

*Projects students have undertaken to secure funds Cost of convention registration will be paid for by Greenhouse Plant sale fundraising funds

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Lee Friedlander Date Submitted: 09/07/26 9:28 PM

Secretary Name & Approval: miller_tracy@hcde.org

Principal's Name & Approval: rogers_leangela@hcde.org Approved 09/08/26

Director Admin Name & Approval: smith_alecia@hcde.org Approved _____

Director Name & Approval: bagby_o@hcde.org Approved _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved _____

LC Super Name & Approval: ziegler_lee@hcde.org Approved 09/09/26

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/01/26 12:10 PM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Sale Creek Mid High

Grade/Group/Team HS/Speech, Drama, Debate/4N6

Departure Date/Time 11/20/26 3:00 PM

Return Date/Time 11/21/26 9:30 PM

Event/Venue Showstopper Invitational/Science Hill High School

Address 1509 John Exum Pkwy Johnson City, TN 37604

Instructional value _____

Evaluation _____

Fee Requested \$ \$100.00 How Acquired? Student/Parent Funded

Total # of Students 13 Total # of Staff 3 Total # of Chaperones 1 Nurse Required: No

Number of subs needed 0

Funding source for subs _____

• Total # of Students with 504 Plan 3

Modifications Needed none

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☐ Charter Bus (**Board Approved**) _____ Cost \$ _____

☒ Cars List Driver(s) Parent to arrange student transportation. Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Catie Green, Carly Pearson, Kristin Ooten

Chaperones: Wade Rowan

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☒ Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 3

*Estimated cost to parent support groups for this trip \$ \$0.00

*Projects students have undertaken to secure funds T-shirt fundraiser in the works; Bake Sales

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Kristin Ooten Date Submitted: 09/01/26 12:10 PM

Secretary Name & Approval: williams_amy@hcde.org

Principal's Name & Approval: welch_l@hcde.org Approved 09/02/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: ziegler_lee@hcde.org Approved 09/04/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/18/26 8:22 PM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Loftis Middle

Grade/Group/Team Junior Beta Club

Departure Date/Time 11/22/26 9:45AM

Return Date/Time 11/24/26 4:30PM

Event/Venue TN Junior Beta Convention, Gaylord Opryland Resort and Conference Center

Address 2800 Opryland Dr. Nashville, TN 37214

Instructional value Students have the opportunity to strengthen their academic leadership skills and compete in individual and team competitions.

Evaluation State level competitions

Fee Requested \$ 336.00 How Acquired? Student/Parent Funded

Total # of Students 50 Total # of Staff 4 Total # of Chaperones 5 Nurse Required: No

Number of subs needed 3 Funding source for subs School Funded

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Nooga Shuttles LLC Cost \$ 3600.00

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Amy Barkley, Leslie Johnson, Heather Kuffrey, Neil Hanley

Chaperones: Ben Parker, Jeremy McNutt, Joy Velk, Jamie Johnson, Emily Dennis

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 336.00

*Projects students have undertaken to secure funds Back to School Dance Fundraiser

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Amy Barkley Date Submitted: 08/18/26 8:22 PM

Secretary Name & Approval: kuffrey_heather@hcde.org

Principal's Name & Approval: reynolds_b@hcde.org Approved 08/21/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: ziegler_lee@hcde.org Approved 08/28/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/03/26 12:46 PM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Soddy Daisy Middle

Grade/Group/Team 8th Grade

Departure Date/Time 05/18/27 8:00 AM

Return Date/Time 05/23/27 8:00 PM

Event/Venue Washington DC

Address Washington DC

Instructional value Period history

Evaluation Peer Interaction

Fee Requested \$ \$1800 - \$2000 How Acquired? Student/Parent Funded

Total # of Students 100 Total # of Staff 14 Total # of Chaperones 0 Nurse Required: Yes

Number of subs needed 2 Funding source for subs District Funded

• Total # of Students with 504 Plan 10 Modifications Needed _____

• Total # of Students with Disabilities 15 Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☒ Charter Bus (**Board Approved**) Premier Transportation Cost \$ Paid by Travel Agent _____

☐ Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Rob Millsaps, Kristin Blevins, Kristen Adams, Karyn Cox, Sam Boles, Emily D'Andrea, Emily Bayne, Kennedy Hood, Risa Miller, Mason Smelcer, Mia Robinson, Racheal DeFriesse, Rob Wood, Dillon Clift

Background checks on approved HCDE volunteer chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Rob Millsaps Date Submitted: 08/03/26 12:46 PM

Secretary Name & Approval: woodall_jan@hcde.org

Principal's Name & Approval: cox_karyn@hcde.org Approved 08/12/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: workman_j@hcde.org Approved

LC Super Name & Approval: ziegler_lee@hcde.org Approved

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Elaine Harper, Chief of Schools
Dr. Shane Harwood, RPLC Superintendent

Date: October 8, 2026

Subject: Rock Point Overnight Field Trip Approval

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

1. ***Signal Mountain Middle/High School** - Fourteen high school Cross Country students traveled to Oakville Indian Mounds Park in Danville, Alabama October 2-3, 2026 to participate in the Gatorade Cross Country Classic Tournament.
2. **Signal Mountain Middle/High School** - Four 10th-12th grade Beta Club students will travel to the Gaylord Opryland Hotel in Nashville, Tennessee November 19-21, 2026 to perform at the Beta club State Convention.

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☐ Every Student Belongs
- ☐ Every School Equipped
- ☐ Every Employee Valued
- ☐ Every Community Served

*These items were previously approved by Justin Robertson, Superintendent, and Jodi Schaffer, Board Chairman.



Hamilton County Schools
3074 Claude Ramsey Parkway
Chattanooga, Tennessee 37421

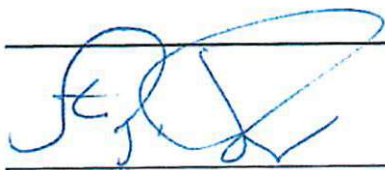
Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board
School: Signal Mountain Middle High School
Date: 9/3/2026 Trip Dates: 10/2/26 - 10/3/26

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Due to hotel logistics, we had to receive confirmation from the host hotel before finalizing the trip.


Principal Signature

9/3/26
Date

DS
at

Signed by:
Elaine Harper
Chief of Schools

09/19/2026
Date

APPROVED:

DS
Sm

Signed by:
Dr. Justin Robertson
Superintendent Signature

09/21/2026
Date

Initial
JA

Signed by:
John Seeger
Board Chairman Signature

09/21/2026
Date

HAMILTON COUNTY SCHOOLS**Request for Field Trip Approval**Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 08/28/26 9:27 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Signal Mountain Mid HighGrade/Group/Team High School Cross Country TeamDeparture Date/Time 10/02/26 12:00 PMReturn Date/Time 10/03/26 5:00 PMEvent/Venue Gatorade XC Classic @ Oakville Indian Mounds ParkAddress 1219 Co Rd 187, Danville, AL 35619Instructional value Gain race experience by competing against the best teams in the southeast.Evaluation Success of the Team.Fee Requested \$ 0 How Acquired? Student/Parent Funded, School FundedTotal # of Students 14 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: NoNumber of subs needed 2 Funding source for subs District Funded• Total # of Students with 504 Plan 0 Modifications Needed _____• Total # of Students with Disabilities 0 Modifications Needed _____**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.☐ Other: _____☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____☐ Handicap Accessible Bus Cost \$ _____☐ Charter Bus (Board Approved) _____ Cost \$ _____☒ Cars List Driver(s) parent to arrange student transportation Cost \$ 0**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.**List Chaperones:**Staff: Dustin Carpenter and Megan Self (Nolan Employee)

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☐ Yes***Overnight Field Trips***Number of students not attending for economic reasons 0*Number of trips this group expects to take which will require funds 1*Estimated cost to parent support groups for this trip \$ \$300.00*Projects students have undertaken to secure funds Team Fees and Lap-A-Thon Fundraiser*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes*Travel itinerary attached with name/address of accommodations ☒ YesTeacher Name: Dustin Carpenter Date Submitted: 08/28/26 9:27 AMSecretary Name & Approval: price_debbie@hcde.orgPrincipal's Name & Approval: hunt_john@hcde.org Approved 09/03/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: kilgore_p@hcde.org Approved _____LC Super Name & Approval: harwood_shane@hcde.org Approved 09/16/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 09/16/26 1:55 PM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Signal Mountain Mid High

Grade/Group/Team Beta Club students 10th-12th grade

Departure Date/Time 11/19/26 11:00am

Return Date/Time 11/21/26 4pm

Event/Venue Beta Club State Convention at Gaylord Opryland Hotel

Address 2800 Opryland Dr. , Nashville, TN 37214

Instructional value Students will perform at the state level in academics, performing arts, visual arts, and team competitions.

Evaluation Students win awards for top 5 in each category.

Fee Requested \$ 250 How Acquired? Student/Parent Funded

Total # of Students 24 Total # of Staff 3 Total # of Chaperones 1 Nurse Required: No

Number of subs needed 4 Funding source for subs District Funded

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ Other: _____

☐ County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost \$ _____

☐ Charter Bus (**Board Approved**) _____ Cost \$ _____

☒ Cars List Driver(s) Amber Thevenet, Claire Meznar, Todd Craver, Lisa Hutz Cost \$ 400

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Amber Thevenet, Claire Meznar, Todd Craver, and

Chaperones: Lisa Hutz (she works for Thrasher Elementary)

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☐ Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 1

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher Name: Amber Thevenet Date Submitted: 09/16/26 1:55 PM

Secretary Name & Approval: price_debbie@hcde.org

Principal's Name & Approval: hunt_john@hcde.org Approved 09/21/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: kilgore_p@hcde.org Approved

LC Super Name & Approval: harwood_shane@hcde.org Approved 09/22/26

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Shannon Moody, Chief of Staff

Date: October 8, 2026

Subject: TISA Accountability Report

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

In compliance with T.C.A. § 49-3-112, the Office of Strategy respectfully requests approval of the 26-27 TISA Accountability Report. The TISA Accountability Report will be used to submit an annual accountability report to the Tennessee Department of Education.

Thank you in advance for your consideration of this request.

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☐ Every Student Belongs
- ☐ Every School Equipped
- ☐ Every Employee Valued
- ☐ Every Community Served



Tennessee Investment in Student Achievement

2026-27 Accountability Report Template

The Tennessee Investment in Student Achievement (TISA) public school funding formula marks a significant change in how Tennessee invests in public education. The TISA funding formula updates the way Tennessee funds public education for the first time in over 30 years to empower each student to read proficiently by third grade, prepare each high school graduate for postsecondary success, and provide resources needed for all students to ensure they succeed.

As part of TISA, [T.C.A. § 49-3-112](#) requires each school district, starting in the 2023-24 school year, to submit an annual accountability report to the Tennessee Department of Education (department). This report must include:

- Goals for student achievement
 - One of the goals must include the district's plan to pursue the goal of seventy percent (70%) or more of the district's third grade students to score "met expectations" or "exceeded expectations" on the English Language Arts (ELA) portion of the TCAP tests. This goal must also detail the district's goal to increase 3rd grade ELA proficiency rates by 15% of the gap over the next three years (starting with the 2022-23 TCAP results) to achieve the district's stated goal of at least 70% of 3rd grade students proficient in ELA.¹
- Explanation how the district's stated goals can be met within the district's budget.
- For reports submitted **starting in the 2024-25** school year, a description of how the district's budget and expenditures from the prior school year enabled the district to make progress toward the stated student achievement goals.

Each district's TISA accountability report is required to be presented to the public for review and comment before the report is submitted to the department. The report must be submitted annually to the department by November 1st.

Furthermore, each district's TISA accountability report is required to be reviewed annually by the TISA Progress Review Board pursuant to [T.C.A. § 49-3-114](#) to determine whether the school district is taking the proper steps to achieve their stated goal.

This template is intended to assist districts in submitting their accountability reports to the department.

¹ T.C.A. § 49-3-114 requires the TISA Progress Review Board to review district TISA accountability reports and set a district's minimum goal to increase the district's 3rd grade proficiency by 15% of the gap to 70% in 3 years, starting with the 2022-23 TCAP results. This does not apply to districts who have 70% or more of 3rd grade students proficient in ELA.

For questions, please review the TISA Accountability Report Guidance document or contact tnedu.funding@tn.gov

Completed reports should be submitted in ePlan by **November 1, 2026**.

DISTRICT INFORMATION		
District Name		Hamilton County Schools
Director of Schools Name		Dr. Justin Robertson
District Point of Contact for TISA Accountability Report	Name	Shannon Moody
	Phone Number	423-498-7072
	Email Address	Moody_s@hcde.org
Percent of 3 rd grade students who scored proficient ("met expectations" or "exceeded expectations") on the English Language Arts (ELA) portion of the most recent spring TCAP		40.9% - 2026 TCAP
DISTRICT GOAL STATEMENT(S)		
Goal Statement 1: 3 rd Grade ELA Proficiency ²	70% of students will score proficient on the 3 rd grade ELA TCAP by 2028 (Baseline 2023 – 38.8%)	
Goal Statement 2:	60% of students will meet or exceed the standard on all state assessments (TCAP) by 2030. (Baseline 2022 – 34.7%)	
Goal Statement 3:	46% of our economically disadvantaged students will meet or exceed the standard on all state assessments (TCAP) by 2030. (Baseline 2022 – 18.4%)	
Goal Statement 4:	20% of our K-2 students will score below the 25 th percentile nationally by 2030. (Baseline 2022 – 34%)	
Goal Statement 5:	27.8% of our economically disadvantaged K-2 students will score below the 25 th percentile nationally by 2030. (Baseline 2022 – 50.8%)	

² **Note:** This is a required goal pursuant to T.C.A. § 49-3-112 and must include 70% or more of 3rd grade students proficient on the ELA TCAP. If your district already has 70% or more of 3rd grade students proficient in ELA, please state a goal that either maintains or increases that proficiency rate.

Goal Statement 1 (3rd grade ELA proficiency): 70% of students will score proficient on the 3rd grade ELA TCAP by 2028 (Baseline 2023 – 40.6%)

Year	Annual Outcome Target(s)	Associated Metrics/Data
Year 1: 2023-2024 school year (Actuals)	38.8%	TCAP Results
Year 2: 2024-2025 school year (Actuals)	39.1%	
Year 3: 2025-2026 school year (Actuals)	40.9%	
Year 4: 2026-2027 school year	55%	
Year 5: 2027-2028 school year	70%	
Reflection: Did your district meet its Year 1 outcomes target(s)? How will this impact your action plan for the coming years?	Our third-grade students continue to increase the percentage of students scoring proficient on third grade reading. This will not impact our action plan for the upcoming year, as our strategies are designed to focus on K-2 support, which will continue to increase 3rd-grade reading proficiency.	
Prior Year Report: What were the 2-3 major TISA investments you made in the prior year toward this goal? For each, please note the amount expended (rough estimate) and reflections on whether or not the investment contributed to progressing toward the goal or not, and how so.	FY26 (2025-2026 Budget Breakdown) • Every Student Learns - \$351,400,000 (61%) ○ School-based staffing model - \$336MM ▪ Exceptional Education (Budget + Strategic Allocation) - \$55MM ▪ Strategic Staffing Funds - \$39.1MM • Every Student Belongs - \$39,600,000 (7%) ○ Sustained Personalization Staffing Positions - \$30MM ▪ Student Support Coaches - \$5.8MM ▪ Social Workers - \$4.9MM ▪ Counselors - \$10.3MM ▪ College and Career Advisors - \$1.8MM ▪ Nurses - \$5MM ○ School Allocation Funds - \$2.3MM • Every School Equipped - \$92,200,000 (16%) ○ Utilities \$15.9MM ○ School Safety and Security \$4.5MM ○ Hardware, Software, and Equipment \$7.7MM ○ Transportation \$28.5MM • Every Employee Valued – \$23,300,000 (4%) ○ Differentiated Compensation \$14.5MM ▪ Employee Stipends \$7.5MM ▪ Hard to Staff Schools and Certifications \$7MM ○ Employee Benefits and Taxes \$116MM • Every Community Served - \$12,900,000 (2%) ○ Specialized Program Staffing \$6.4MM ○ Family and Community Engagement \$1.2MM ○ Career and Technical Education \$1.4MM Comprehensive investments in the areas of our strategic plan will continue to have an impact on progressing towards our goals.	
Action Plan: List detailed action steps or strategies for the 2026-2027 school year to meet your annual target.	• High-quality curriculum materials • Elementary RTI teachers • After-school tutoring supports • Local benchmark assessment and decision making • Early grades, K-2, literacy supports • Supporting all HCS students to achieve • Aligning measures of success • Delivering high-quality lessons with rigorous instructional materials • Responding and intervening to students' needs	

Goal Statement 1 (3rd grade ELA proficiency): 70% of students will score proficient on the 3rd grade ELA TCAP by 2028 (Baseline 2023 – 40.6%)

Budget Narrative: Describe how your district intends to use their budget to execute the action steps and meet the stated goal.

Our FY27 (2026-2027) budget includes \$304 million towards general instruction and support, \$73 million towards Exceptional Education Instruction and Support, and \$6 million towards early childhood supports, which all support the action steps necessary to meet 3rd grade literacy targets.

(See [FY27 approved budget](#) highlights and executive summary)

Goal Statement 2: 60% of students will meet or exceed the standard on all state assessments (TCAP) by 2030. (Baseline 2022 – 37.4%)

Year	Annual Outcome Target(s)	Associated Metrics/Data
Year 1: 2023-2024 school year (Actuals)	42.1%	TCAP Results
Year 2: 2024-2025 school year (Actuals)	42.4%	
Year 3: 2025-2026 school year (Actuals)	42.9%	
Year 4: 2026-2027 school year	48.9%	
Year 5: 2027-2028 school year	52.6%	
Reflection: Did your district meet its Year 1 outcomes target(s)? How will this impact your action plan for the coming years?	We continue to show year-over-year increases in student proficiency across all grades and subjects. We know we will need to continue to see strong improvement to hit our lofty goal of 60% proficiency across all grades and subjects by 2030. Our action plan will continue to press on areas of academic rigor to push towards these steady increases over time.	
Prior Year Report: What were the 2-3 major TISA investments you made in the prior year toward this goal? For each, please note the amount expended (rough estimate) and reflections on whether or not the investment contributed to progressing toward the goal or not, and how so.	FY26 (2025-2026 Budget Breakdown) • Every Student Learns - \$351,400,000 (61%) ○ School-based staffing model - \$336MM ▪ Exceptional Education (Budget + Strategic Allocation) - \$55MM ▪ Strategic Staffing Funds - \$39.1MM • Every Student Belongs - \$39,600,000 (7%) ○ Sustained Personalization Staffing Positions - \$30MM ○ School Allocation Funds - \$2.3MM • Every School Equipped - \$92,200,000 (16%) ○ Utilities \$15.9MM ○ School Safety and Security \$4.5MM ○ Hardware, Software, and Equipment \$7.7MM ○ Transportation \$28.5MM • Every Employee Valued – \$23,300,000 (4%) ○ Differentiated Compensation \$14.5MM ▪ Employee Stipends \$7.5MM ▪ Hard to Staff Schools and Certifications \$7MM ○ Employee Benefits and Taxes \$116MM • Every Community Served - \$12,900,000 (2%) ○ Specialized Program Staffing \$6.4MM ○ Family and Community Engagement \$1.2MM ○ Career and Technical Education \$1.4MM Comprehensive investments in the areas of our strategic plan will continue to have an impact on progressing towards our goals.	

Goal Statement 2: 60% of students will meet or exceed the standard on all state assessments (TCAP) by 2030. (Baseline 2022 – 37.4%)

Action Plan: List detailed action steps or strategies for the 2026-2027 school year to meet your annual target.

- High-quality curriculum materials
- Supplemental funding for schools
- RTI Teachers and tutoring supports
- Summer programming opportunities
- Supporting all HCS students to achieve
- Aligning measures of success
- Delivering high-quality lessons with rigorous instructional materials
- Responding and intervening to students' needs

Budget Narrative: Describe how your district intends to use their budget to execute the action steps and meet the stated goal.

Our FY27 (2026-2027) budget includes \$304 million towards general instruction and support, \$73 million towards Exceptional Education Instruction and Support, \$51 million in student support, \$17 million in CTE instruction and support and \$6 million towards early childhood supports, which all support the action steps necessary to increase student achievement.

(See [FY27 approved budget](#) highlights and executive summary)

Goal Statement 3: 46% of our economically disadvantaged students will meet or exceed the standard on all state assessments (TCAP) by 2030. (Baseline 2022 – 18.4%)

Year	Annual Outcome Target(s)	Associated Metrics/Data
Year 1: 2023-2024 school year (Actuals)	19.6%	TCAP Results
Year 2: 2024-2025 school year (Actuals)	20.7%	
Year 3: 2025-2026 school year (Actuals)	21.8%	
Year 4: 2026-2027 school year	34.3%	
Year 5: 2027-2028 school year	38.2%	

Reflection: Did your district meet its Year 1 outcomes target(s)? How will this impact your action plan for the coming years?

We are pleased with the continued year-over-year increase in ED student proficiency across all grades and subjects. We know we will need to continue to see strong improvement to hit our lofty goal of 46% proficiency across all grades and subjects by 2030. Our action plan will continue to press on areas of academic rigor to push towards these steady increases over time.

Prior Year Report: What were the 2-3 major TISA investments you made in the prior year toward this goal? For each, please note the amount expended (rough estimate) and reflections on whether or not the investment contributed to progressing toward the goal or not, and how so.

FY26 (2025-2026) Budget Breakdown

- **Every Student Learns - \$351,400,000 (61%)**
 - School-based staffing model - \$336MM
 - Exceptional Education (Budget + Strategic Allocation) - \$55MM
 - Strategic Staffing Funds - \$39.1MM
- **Every Student Belongs - \$39,600,000 (7%)**
 - Sustained Personalization Staffing Positions - \$30MM
 - School Allocation Funds - \$2.3MM
- **Every School Equipped - \$92,200,000 (16%)**
 - Utilities \$15.9MM
 - School Safety and Security \$4.5MM
 - Hardware, Software, and Equipment \$7.7MM
 - Transportation \$28.5MM
- **Every Employee Valued – \$23,300,000 (4%)**
 - Differentiated Compensation \$14.5MM
 - Employee Stipends \$7.5MM
 - Hard to Staff Schools and Certifications \$7MM

Goal Statement 3: 46% of our economically disadvantaged students will meet or exceed the standard on all state assessments (TCAP) by 2030. (Baseline 2022 – 18.4%)

	○ Employee Benefits and Taxes \$116MM • Every Community Served - \$12,900,000 (2%) ○ Specialized Program Staffing \$6.4MM ○ Family and Community Engagement \$1.2MM ○ Career and Technical Education \$1.4MM Comprehensive investments in the areas of our strategic plan will continue to have an impact on progressing towards our goals.
Action Plan: List detailed action steps or strategies for the 2026-2027 school year to meet your annual target.	• High-quality curriculum materials • Supplemental funding for schools • RTI Teachers and tutoring supports • Student support coaches • Counselor and social worker supports. • Supporting all HCS students to achieve • Aligning measures of success • Delivering high-quality lessons with rigorous instructional materials • Responding and intervening to students' needs
Budget Narrative: Describe how your district intends to use their budget to execute the action steps and meet the stated goal.	Our FY27 (2026-2027) budget includes \$304 million towards general instruction and support, \$73 million towards Exceptional Education Instruction and Support, \$51 million in student support, \$17 million in CTE instruction and support and \$6 million towards early childhood supports, which all support the action steps necessary to increase student achievement. (See FY27 approved budget highlights and executive summary)

Goal Statement 4: 20% of our K-2 students will score below the 25th percentile nationally in reading by 2030. (Baseline 2022 – 34%)

Year	Annual Outcome Target(s)	Associated Metrics/Data
Year 1: 2023-2024 school year (Actuals)	35.3%	Screener Data
Year 2: 2024-2025 school year (Actuals)	47.1%	
Year 3: 2025-2026 school year (Actuals)	27.2%	
Year 4: 2026-2027 school year	26%	
Year 5: 2027-2028 school year	24%	
Reflection: Did your district meet its Year 1 outcomes target(s)? How will this impact your action plan for the coming years?	Our universal screener changed in the 2025-2026 school year.This new baseline in reading indicates a much lower percentage of students scoring below the 25 th percentile. This new baseline gives us a clearer picture of supports necessary to meet our goal of 20% of our students below the 25th percentile nationally by 2030.	
Prior Year Report: What were the 2-3 major TISA investments you made in the prior year toward this goal? For each, please note the amount expended (rough estimate) and reflections on whether or not the investment contributed to progressing toward the goal or not, and how so.	FY26 (2025-2026) Budget Breakdown • Every Student Learns - \$351,400,000 (61%) ○ School-based staffing model - \$336MM ▪ Exceptional Education (Budget + Strategic Allocation) - \$55MM ▪ Strategic Staffing Funds - \$39.1MM • Every Student Belongs - \$39,600,000 (7%) ○ Sustained Personalization Staffing Positions - \$30MM ○ School Allocation Funds - \$2.3MM • Every School Equipped - \$92,200,000 (16%)	

Goal Statement 4: 20% of our K-2 students will score below the 25th percentile nationally in reading by 2030. (Baseline 2022 – 34%)

	○ Utilities \$15.9MM ○ School Safety and Security \$4.5MM ○ Hardware, Software, and Equipment \$7.7MM ○ Transportation \$28.5MM • Every Employee Valued – \$23,300,000 (4%) ○ Differentiated Compensation \$14.5MM ▪ Employee Stipends \$7.5MM ▪ Hard to Staff Schools and Certifications \$7MM ○ Employee Benefits and Taxes \$116MM • Every Community Served - \$12,900,000 (2%) ○ Specialized Program Staffing \$6.4MM ○ Family and Community Engagement \$1.2MM ○ Career and Technical Education \$1.4MM Comprehensive investments in the areas of our strategic plan will continue to have an impact on progressing towards our goals.
Action Plan: List detailed action steps or strategies for the 2026-2027 school year to meet your annual target.	• High-quality curriculum materials • Thriving Kindergarten toolkit • Literacy Now support initiatives in K-2 classrooms • RTI Teachers and tutoring supports • Supporting all HCS students to achieve • Aligning measures of success • Delivering high-quality lessons with rigorous instructional materials • Responding and intervening to students' needs
Budget Narrative: Describe how your district intends to use their budget to execute the action steps and meet the stated goal.	Our FY27 (2026-2027) budget includes \$304 million towards general instruction and support, \$73 million towards Exceptional Education Instruction and Support, \$51 million in student support, and \$6 million towards early childhood supports, which all support the action steps necessary to increase student achievement. (See FY27 approved budget highlights and executive summary)

Goal Statement 5: 27.8% of our economically disadvantaged K-2 students will score below the 25th percentile nationally by 2030. (Baseline 2022 – 50.8%)

Year	Annual Outcome Target(s)	Associated Metrics/Data
Year 1: 2023-2024 school year (Actuals)	54.0%	Screener Data
Year 2: 2024-2025 school year (Actuals)	63.7%	
Year 3: 2025-2026 school year (Actuals)	39.4%	
Year 4: 2026-2027 school year	35.5%	
Year 5: 2027-2028 school year	31.6%	
Reflection: Did your district meet its Year 1 outcomes target(s)? How will this impact your action plan for the coming years?	Our universal screener changed in the 2025-2026 school year. This new baseline in reading indicates a much lower percentage of students scoring below the 25 th percentile, sitting right on top of our 25-26 target. This new baseline gives us a clearer picture of support necessary to meet our goal of 27.8% of our students below the 25th percentile nationally by 2030.	

Goal Statement 5: 27.8% of our economically disadvantaged K-2 students will score below the 25th percentile nationally by 2030. (Baseline 2022 – 50.8%)

Prior Year Report: What were the 2-3 major TISA investments you made in the prior year toward this goal? For each, please note the amount expended (rough estimate) and reflections on whether or not the investment contributed to progressing toward the goal or not, and how so.	FY26 (2025-2026) Budget Breakdown • Every Student Learns - \$351,400,000 (61%) ○ School-based staffing model - \$336MM ▪ Exceptional Education (Budget + Strategic Allocation) - \$55MM ▪ Strategic Staffing Funds - \$39.1MM • Every Student Belongs - \$39,600,000 (7%) ○ Sustained Personalization Staffing Positions - \$30MM ○ School Allocation Funds - \$2.3MM • Every School Equipped - \$92,200,000 (16%) ○ Utilities \$15.9MM ○ School Safety and Security \$4.5MM ○ Hardware, Software, and Equipment \$7.7MM ○ Transportation \$28.5MM • Every Employee Valued – \$23,300,000 (4%) ○ Differentiated Compensation \$14.5MM ▪ Employee Stipends \$7.5MM ▪ Hard to Staff Schools and Certifications \$7MM ○ Employee Benefits and Taxes \$116MM • Every Community Served - \$12,900,000 (2%) ○ Specialized Program Staffing \$6.4MM ○ Family and Community Engagement \$1.2MM ○ Career and Technical Education \$1.4MM Comprehensive investments in the areas of our strategic plan will continue to have an impact on progressing towards our goals.
Action Plan: List detailed action steps or strategies for the 2026-2027 school year to meet your annual target.	• High-quality curriculum materials • Thriving Kindergarten toolkit • Literacy NOW support initiatives in K-2 classrooms • RTI Teachers and tutoring supports • Supporting all HCS students to achieve • Aligning measures of success • Delivering high-quality lessons with rigorous instructional materials • Responding and intervening to students' needs
Budget Narrative: Describe how your district intends to use their budget to execute the action steps and meet the stated goal.	Our FY27 (2026-2027) budget includes \$304 million towards general instruction and support, \$73 million towards Exceptional Education Instruction and Support, \$51 million in student support, and \$6 million towards early childhood supports, which all support the action steps necessary to increase student achievement. (See FY27 approved budget highlights and executive summary)

Public Comment

The TISA accountability report must be presented for public comment to parents, educators, and local community members prior to its submission to the department by November 1.

Date(s) of opportunity for local public comment.

September 25rd – October 7th 2026: Document plus open-ended survey sent out through community newsletter

Public Comment

The TISA accountability report must be presented for public comment to parents, educators, and local community members prior to its submission to the department by November 1.

Description of public comment opportunities (e.g. collection of written comments, public hearing, local board meeting discussion, etc.)	Open-ended comment sent out through the community newsletter Opportunity to speak at public board meeting, October 8, 2026 Opportunity to provide feedback on budget spending on staff and family pulse checks each month
Summary of public comment received, if any.	•
Description of how your district did or did not incorporate public comment received into the final accountability report submission.	

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer
Lindsay Cepero, Director of Procurement

Date: October 8, 2026

Subject: Bids/Contracts

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

1. Attached for your approval are bids/contracts for the following:
 - A. Approve GMP Amendment 2 for 26-31, Soddy Daisy Middle School Construction Manager at Risk
2. Recommend approval as presented.

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To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Robert Sharpe, Chief Operating Officer
Justin Witt, Executive Director of Maintenance

Date: October 8, 2026

Subject: Approve GMP Amendment No. 2 for CMAR 26-31 Soddy Daisy Middle School Construction Manager at Risk

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

Approve Amendment No. 2 to the Construction Manager at Risk (CMAR) Agreement with J&J Contractors, Inc. for the Soddy Daisy Middle School Construction, authorizing construction phase services for a Guaranteed Maximum Price (GMP) in the amount of \$32,650,164.63 for remaining project construction activities. Expenditures will be paid from the budgeted 2024A Bond Fund.

On May 21, 2026, the Board approved Amendment No. 1 to the CMAR Agreement with J&J Contractors, Inc. for the Soddy Daisy Middle School Construction project, establishing a GMP of \$1,796,252.37 for early release construction and site development activities, including grading, utilities, and foundational preparation. This initial amendment allowed critical path construction to advance while final design and cost development continued for the remaining scope. This subsequent GMP Amendment will establish the full construction package necessary to support final construction needs for this 2024A Bond Fund project. GMP excludes alternates 1, 2, and 3 which were not accepted.

Approval of this amendment establishes the full GMP construction package for the Soddy Daisy Middle School Construction, building upon the previously authorized early release work and providing for the remaining construction activities necessary to advance the project through completion while supporting coordinated project delivery, cost management, and schedule execution.

Attachments:

- Amendment 2 CMAR 26-31

Opportunity 2030 Commitment Connection

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SECOND AMENDMENT OF CONSTRUCTION MANAGER SERVICES AGREEMENT FOR PHASE 2 – CONSTRUCTION SERVICES

THIS AMENDMENT to the Construction Manager Services Agreement dated **February 24, 2026**, is made and entered into by and between the Hamilton County Department of Education, a Local Education Agency (LEA) of the State of Tennessee, acting by and through its Board of Education (Owner); and **J&J Contractors, Inc.**, a **Tennessee For-Profit Corporation**, licensed to conduct business in the State of Tennessee (the “Construction Manager” or “CM”), collectively, the “Parties”.

RECITALS

WHEREAS, the Owner desired to construct the **Soddy Daisy Middle School** Project (the “Project”) within Hamilton County, Tennessee; and,

WHEREAS, the CMAR and the Owner entered into Construction Manager Services Agreement dated **February 24, 2026** (“Agreement”) according to the selection of the CMAR pursuant to **Solicitation No. 26-31 for Soddy Daisy Middle School Construction Manager at Risk**; and,

WHEREAS, the CMAR and the Owner completed Pre-Construction Services for the Project; and,

WHEREAS, Section 3.01 CM’s Compensation of the Construction Manager Services Agreement provides that the Guaranteed Maximum Price (“GMP”) for construction of the Project will be established in a separate amendment to the Agreement; and,

WHEREAS, Section 3.02 The Project; Changes in the Project; Additional Fee of the Construction Manager Services Agreement provides that the CM is entitled to an additional fee if the Owner increases the GMP; and

WHEREAS, Section 3.03 Period of Construction; Additional Fee of the Construction Manager Services Agreement provided that the number of calendar days for the period of construction to substantial completion and the number of calendar days to final completion are to be established by amendment to the Agreement, and that the First Construction GMP payment and the subsequent monthly installments shall be determined after the GMP has been established; and

WHEREAS, Section 4.07 Project Schedule; Substantial Completion; Occupancy, Subsection (1) Establishment of Substantial Completion Date of the Construction Manager Services Agreement, provides that Liquidated Damages will be established by amendment to the Agreement; and

WHEREAS, except as is specifically amended or modified herein, all of the terms and conditions of the Agreement for the Project are hereby ratified and confirmed, and shall remain in full force and effect.

OPERATIVE PROVISIONS

NOW THEREFORE, for and in consideration of the mutual covenants and agreements set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Owner and the CMAR, intending to be legally bound, covenant and agree as follows:

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein as if set forth below.
2. **CM's Compensation.** The Parties hereby agree that the last sentence of Section 3.01 CMAR's Compensation is replaced in its entirety as follows:

The CMAR fee for Construction Services shall be **\$1,775,304.46.**

3. **Establishment of Guaranteed Maximum Price.** The Parties hereby agree that the total GMP for this portion of construction of the Project as outlined in this Amendment shall be **\$32,650,164.63.** In no event shall the cost of construction of the Project and the CMAR's Fee exceed the GMP, as adjusted by any Owner approved change orders.
4. **Establishment of Period of Construction.** The Parties hereby agree that the first paragraph of Section 3.03 Period of Construction; Additional Fee is replaced in its entirety as follows:

Owner, AE and CMAR expect and believe that the period of construction or construction phase for the Project shall be **Eight Hundred and Twenty (820)** calendar days to substantial completion from issuance of the Notice to Proceed and an additional **Thirty (30)** calendar days to final completion. No work shall take place under this Amendment until the date specified in the Construction Phase Notice to Proceed.

5. **Liquidated Damages.** Under Section 4.06 Project Schedule; Substantial Completion; Occupancy, Subsection (1) Establishment of Substantial Completion Date, the Parties hereby agree that the amount of liquidated damages the CM shall be assessed is **\$1,000 per calendar day** for each day completion is extended beyond the Project substantial completion date.
6. **Contract Documents.** The Construction Manager shall perform the services for the amount stated above in strict accordance with the following documents, all of which are attached hereto and incorporated by reference:
 - 6.1 Exhibit A – Letter Dated **September 24, 2026** Establishing the GMP and Schedule of Values from **J&J Contractors, Inc.**
 - Incorporated by Reference Only – **MTa Architecture and Planning documents dated July 30, 2026, including Addendum One -Three.**
7. **Effective Date.** This Amendment shall become effective on the date it is approved by the Hamilton County Board of Education.

[The remainder of this page intentionally left blank.]

EXECUTION OF AGREEMENT, the parties have executed this Agreement as of the date last below written.

VENDOR:

Signature

Date _____

Printed Name

Title

HAMILTON COUNTY DEPARTMENT OF EDUCATION:

Supported by:

Project Sponsoring Department

Approved by:

Hamilton County Department of Education

Signature

Date _____

Signature

Date

Printed Name

Printed Name

Title

Title

EXHIBIT A



GENERAL CONTRACTORS
700 West Main Street • Chattanooga, Tennessee 37402
www.jjcontractors.com

September 24, 2026

Hamilton County Dept. of Education
c/o Mr. Justin Witt, Director of Maintenance and Operations
2501 Dodds Avenue
Chattanooga, TN 37407

**Re: Additions and Renovations of
Soddy Daisy Middle School**

Mr. Witt,

J&J has completed the bid process for the building construction and renovation phase of the Soddy Daisy Middle School project and has generated a final GMP amount of **\$ 32,650,164.63**. This Guaranteed Maximum Price is based on documents produced by MTa Architecture and Planning dated July 30, 2026, including Addenda One through Three. Our GMP summary is attached for your review.

This GMP amount does not include the current contract amount for the early release package. We are currently performing the early release site development package which includes, among other things, the gravel drive, demolition of the lower classroom buildings, the site sanitary sewer and pump station, electrical service modifications, and the building pad for the classroom and gym addition.

Pricing was requested for three construction alternates. These would be in addition to the above stated GMP amount and are as follows.

- Alternate #1:** Change flooring from the specified Nora flooring to a similar palette of quartz mosaics as detailed in the floor finish plans.
Deduct \$ 196,500.00
- Alternate #2:** Change railings in the middle stair by the elevator from painted steel to stainless steel.
Add \$ 17,960.00
- Alternate #3:** Add "First Responder" signage to exterior doors and windows.
Add \$ 25,560.00

This GMP amount includes the designated allowances as required by the documents and specification Section 012105 – Designated Allowances. The amounts included in the GMP are as follows.

- Allowance #1: Fire Alarm System, \$150,000.00
- Allowance #2: Security System, \$60,000.00
- Allowance #3: Cast Metal History Plaque, \$4,000.00
- Allowance #4: First Responders DBA System, \$90,000.00



Phone: (423) 265-3233 • Fax: (423) 266-9038 • Toll Free: (877) 552-4288

The expected duration for the work is approximately 820 calendar days with substantial completion at the end of December 2028. Final completion should be achieved within 30 days after this date. Our preliminary anticipated construction schedule is attached which outlines our plan of how to achieve this completion date. It has previously been established that both J&J and the school will cooperate and collaborate throughout the construction process to achieve the project goals. Construction will be scheduled and performed to allow the owner continued operation as a middle school facility with as little interruption as possible. Liquidated damages for completion of the work should be set at \$1,000.00 per calendar day.

The work of the project will be conducted in multiple phases with limits of each phase to follow the attached phasing plan generated by J&J. Generally, the first phase will include the work necessary to build the main two-story classroom addition and gymnasium with associated sitework on the eastern half of the campus. A new bus loading area with walkway canopy is a part of the first phase site improvements. Also included in the first phase is renovation work to the existing gymnasium and the back-of-gym two-story classroom area. During construction of the first phase, it is expected the school will use the existing main entry to the campus along with the existing parking areas and school entries on the west side of the building.

The second phase will generally include demolition of the two remaining classroom wings, construction of the new administration area, renovations of the remaining admin, media center and kitchen/cafe areas, and associated sitework on the western half of the campus. Part of the second phase is the reconfiguring of the school's main entry and a new, expanded student drop-off and pick-up area. During construction of the second phase, it is expected the school will use the newly constructed phase one facilities, entrances, drives and site improvements to access the school campus and areas of the facilities to be renovated.

If you have any questions or need anything clarified, please contact me direct.

Sincerely,



Brent Collier
President

Attachments

Soddy Daisy Middle School

J&J Contractors, Inc.

100% CD GMP Pricing

9/24/2026

DESCRIPTION			Qty.	Unit	Material		Labor		Equipment		Subcontract		Total
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	
Phase 1 New Construction / Site Development													
0	GENERAL CONDITIONS:		1	ls	\$129,710	\$129,710	\$614,980	\$614,980	\$45,000	\$45,000		\$0	\$789,690.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
1	GENERAL REQUIREMENTS:		1	ls	\$416,005	\$416,005	\$242,460	\$242,460	\$45,215	\$45,215	\$37,500	\$37,500	\$741,180.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
2	EXISTING CONDITIONS:				\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #1 - Building Demolition		1	ls	\$0	\$0		\$0		\$0	\$299,800	\$299,800	\$299,800.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #2 - Selective Demolition		1	ls	\$0	\$0		\$0		\$0	\$324,600	\$324,600	\$324,600.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	Hazardous Materials Abatement - By Owner		0		\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
3	CONCRETE:				\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #5 - Concrete Work		1	ls	\$0	\$0		\$0		\$0	\$1,598,150	\$1,598,150	\$1,598,150.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #6 - Precast Hollow Core Planks		1	ls	\$0	\$0		\$0		\$0	\$344,900	\$344,900	\$344,900.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
4	MASONRY:				\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #7 - Masonry Work		1	ls	\$0	\$0		\$0		\$0	\$3,325,636	\$3,325,636	\$3,325,636.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
5	METALS:				\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #8 - Structural & Misc. Steel, Joists and Decking		1	ls	\$0	\$0		\$0		\$0	\$1,388,004	\$1,388,004	\$1,388,004.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #9 - Light Gauge Roof Trusses and Decking		1	ls	\$0	\$0		\$0		\$0	\$326,000	\$326,000	\$326,000.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
6	WOOD, PLASTICS & COMPOSITES:				\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #10 - Finish Carpentry, Casework & Countertops		1	ls	\$0	\$0		\$0		\$0	\$199,270	\$199,270	\$199,270.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
7	MOISTURE & THERMAL PROTECTION:				\$0	\$0		\$0		\$0		\$0	\$0.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #11 - Waterproofing		1	ls	\$0	\$0		\$0		\$0	\$4,463	\$4,463	\$4,463.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #12 - Spray Foam Insulation		1	ls	\$0	\$0		\$0		\$0	\$26,500	\$26,500	\$26,500.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #13 - Fluid Applied Air & Moisture Barrier		1	ls	\$0	\$0		\$0		\$0	\$168,944	\$168,944	\$168,944.00
					\$0	\$0		\$0		\$0		\$0	\$0.00
	BP #14 - Roofing Systems, Metal Wall Panels & Soffits		1	ls	\$0	\$0		\$0		\$0	\$1,374,669	\$1,374,669	\$1,374,669.00
					\$0	\$0		\$0		\$0		\$0	\$0.00

DESCRIPTION			Qty.	Unit	Material		Labor		Equipment		Subcontract		Total
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	
		BP #15 - Aluminum Composite Panel Systems	1	ls		\$0		\$0		\$0	\$70,914	\$70,914	\$70,914.00
		BP #16 - Fire Sealing and Firestopping	1	ls		\$0		\$0		\$0	\$52,845	\$52,845	\$52,845.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #17 - Expansion Joint Covers	1	ls		\$0		\$0		\$0	\$37,340	\$37,340	\$37,340.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
8		OPENINGS:				\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #18 - Hollow Metal, Doors and Hardware	1	ls		\$0		\$0		\$0	\$475,166	\$475,166	\$475,166.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #19 - Overhead Coiling Grilles and Counter Grilles	1	ls		\$0		\$0		\$0	\$7,350	\$7,350	\$7,350.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #20 - Curtainwall and Storefront, Windows, Glass & Glaze	1	ls		\$0		\$0		\$0	\$828,200	\$828,200	\$828,200.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
9		FINISHES:				\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #21 - Metal Framing and Gypsum Systems	1	ls		\$0		\$0		\$0	\$523,400	\$523,400	\$523,400.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #22 - Porcelain Tile	1	ls		\$0		\$0		\$0	\$17,410	\$17,410	\$17,410.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #23 - Acoustical Ceilings and Acoustical Panels	1	ls		\$0		\$0		\$0	\$360,000	\$360,000	\$360,000.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #24 - Wood Athletic Flooring	1	ls		\$0		\$0		\$0	\$133,348	\$133,348	\$133,348.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #25 - Resilient Flooring Systems and Carpet	1	ls		\$0		\$0		\$0	\$749,629	\$749,629	\$749,629.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #26 - Fluid Applied Flooring	1	ls		\$0		\$0		\$0	\$106,501	\$106,501	\$106,501.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #27 - Painting and Coatings	1	ls		\$0		\$0		\$0	\$271,100	\$271,100	\$271,100.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
10		SPECIALTIES:				\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #28 - Markerboards and Tackboards	1	ls		\$0		\$0		\$0	\$80,037	\$80,037	\$80,037.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #29 - Display Cases	1	ls		\$0		\$0		\$0	\$37,500	\$37,500	\$37,500.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #30 - Signage	1	ls		\$0		\$0		\$0	\$51,340	\$51,340	\$51,340.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #31 - Toilet Compartments & Accessories	1	ls		\$0		\$0		\$0	\$47,168	\$47,168	\$47,168.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #32 - Cubicle Curtains and Track	1	ls		\$0		\$0		\$0	\$3,317	\$3,317	\$3,317.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #33 - Emergency Key Cabinets	1	ls		\$0		\$0		\$0	\$2,875	\$2,875	\$2,875.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #34 - Fire Extinguishers, Cabinets and Brackets	1	ls		\$0		\$0		\$0	\$10,587	\$10,587	\$10,587.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #35 - Metal Lockers	1	ls		\$0		\$0		\$0	\$146,123	\$146,123	\$146,123.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #36 - Flagpole	1	ls		\$0		\$0		\$0	\$7,920	\$7,920	\$7,920.00
						\$0		\$0		\$0		\$0	\$0.00
		BP #37 - Metal Canopies	1	ls		\$0		\$0		\$0	\$176,253	\$176,253	\$176,253.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00

DESCRIPTION			Qty.	Unit	Material		Labor		Equipment		Subcontract		Total
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	
11	EQUIPMENT:					\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #38 - Residential Appliances		1	Is		\$0		\$0		\$0	\$17,600	\$17,600	\$17,600.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #39 - Commercial Food Service Equipment		1	Is		\$0		\$0		\$0	\$746,071	\$746,071	\$746,071.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #40 - Gymnasium Equipment		1	Is		\$0		\$0		\$0	\$32,599	\$32,599	\$32,599.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #41 - Window Shade Systems		1	Is		\$0		\$0		\$0	\$47,487	\$47,487	\$47,487.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #42 - Aluminum Bleachers		1	Is		\$0		\$0		\$0	\$27,341	\$27,341	\$27,341.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
14	CONVEYING SYSTEMS:					\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #43 - Hydraulic Elevator		1	Is		\$0		\$0		\$0	\$127,358	\$127,358	\$127,358.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
21	FIRE SUPPRESSION:					\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #44 - Fire Suppression Sprinkler Systems		1	Is		\$0		\$0		\$0	\$527,573	\$527,573	\$527,573.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
22	PLUMBING:					\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #45 - Plumbing		1	Is		\$0		\$0		\$0	\$1,340,475	\$1,340,475	\$1,340,475.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
23	HVAC:					\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #46 - Heating, Ventilating and Air Conditioning		1	Is		\$0		\$0		\$0	\$5,549,000	\$5,549,000	\$5,549,000.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
26	ELECTRICAL:					\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #47 - Electrical, Communications, Electronic Safety and Security		1	Is		\$0		\$0		\$0	\$2,885,215	\$2,885,215	\$2,885,215.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
31	EARTHWORK:					\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #48 - Earthwork and Storm Drainage		1	Is		\$0		\$0		\$0	\$899,500	\$899,500	\$899,500.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
32	EXTERIOR IMPROVEMENTS:					\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #49 - Asphalt Paving Systems		1	Is		\$0		\$0		\$0	\$984,444	\$984,444	\$984,444.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #50 - Fencing		1	Is		\$0		\$0		\$0	\$38,000	\$38,000	\$38,000.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #51 - Landscaping		1	Is		\$0		\$0		\$0	\$123,196	\$123,196	\$123,196.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #3 - Rammed Aggregate Piers		1	Is		\$0		\$0		\$0	\$169,000	\$169,000	\$169,000.00
						\$0		\$0		\$0		\$0	\$0.00
	BP #4 - Helical Piers		1	Is		\$0		\$0		\$0	\$39,400	\$39,400	\$39,400.00
						\$0		\$0		\$0		\$0	\$0.00
						\$0		\$0		\$0		\$0	\$0.00

DESCRIPTION	Qty.	Unit	Material		Labor		Equipment		Subcontract		Total
			Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	
				\$0		\$0		\$0		\$0	\$0.00
Designated Allowances:				\$0		\$0		\$0		\$0	\$0.00
#1 - Fire Alarm System	1	ls		\$0		\$0		\$0	\$150,000	\$150,000	\$150,000.00
#2 - Security System	1	ls		\$0		\$0		\$0	\$60,000	\$60,000	\$60,000.00
#3 - Cast Metal History Plaque	1	ls		\$0		\$0		\$0	\$4,000	\$4,000	\$4,000.00
#4 - First Responder DBA System	1	ls		\$0		\$0		\$0	\$90,000	\$90,000	\$90,000.00
				\$0		\$0		\$0		\$0	\$0.00
				\$0		\$0		\$0		\$0	\$0.00
				\$0		\$0		\$0		\$0	\$0.00
SFM Comments / Changes Allowance	1	ls		\$0		\$0		\$0	\$175,000	\$175,000	\$175,000.00
Kitchen Subfloor Remediation Allowance	1	ls		\$0		\$0		\$0	\$20,000	\$20,000	\$20,000.00
Steel Columns Allowance	1	ls		\$0		\$0		\$0	\$22,000	\$22,000	\$22,000.00
Storage Shelving Allowance	1	ls		\$0		\$0		\$0	\$15,000	\$15,000	\$15,000.00
Painted Murals Allowance	1	ls		\$0		\$0		\$0	\$20,000	\$20,000	\$20,000.00
Food Service Equipment Allowance	1	ls		\$0		\$0		\$0	\$35,000	\$35,000	\$35,000.00
Captive Aire Service Allowance	1	ls		\$0		\$0		\$0	\$10,000	\$10,000	\$10,000.00
Ground Water Remediation Allowance	1	ls		\$0		\$0		\$0	\$30,000	\$30,000	\$30,000.00
Rock & Unsuitable Soils Allowance	1	ls		\$0		\$0		\$0	\$76,500	\$76,500	\$76,500.00
Material Cost Escalation Allowance	1	ls		\$0		\$0		\$0	\$150,000	\$150,000	\$150,000.00
				\$0		\$0		\$0		\$0	\$0.00
				\$0		\$0		\$0		\$0	\$0.00
				\$0		\$0		\$0		\$0	\$0.00
				\$0		\$0		\$0		\$0	\$0.00
				\$0		\$0		\$0		\$0	\$0.00
				\$0		\$0		\$0		\$0	\$0.00
Subtotal				\$1,091,430		\$1,714,880		\$180,430		\$28,064,018	\$29,519,888.00
3.5% CMAR Contingency											\$1,033,196.08
0.13% General Liability											\$39,719.01
0.34% Builder's Risk											\$104,015.53
0.58% Performance & Payment Bonds											\$178,041.55
5.75% Contractor Fee											\$1,775,304.46
Total											\$32,650,164.63

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer

Date: October 08, 2026

Subject: Monthly Financial Report

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

Attached is the monthly financial report comparing budget to actual through August, 2026. The presentation of the monthly financial statement compares actual year-to-date expenditures to the original adopted budget and the year-to-date amended budget.

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☒ Every Student Belongs
- ☒ Every School Equipped
- ☒ Every Employee Valued
- ☒ Every Community Served

HAMILTON COUNTY SCHOOLS
REVENUE/EXPENSES VS BUDGET
PERIOD ENDED
August 2026

REVENUES		General Purpose			Federal Programs			Self-Funded Programs			School Nutrition			Grand Totals		
		Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual
LOCAL TAXES		280,747,335	280,747,335	1,011,190	-	-	-	-	-	-	-	-	-	280,747,335	280,747,335	1,011,190
LICENSES AND PERMITS		13,000	13,000	1,040	-	-	-	-	-	-	-	-	-	13,000	13,000	1,040
CHARGES FOR CURRENT SERVICES		461,000	461,000	28,690	-	-	-	5,452,039	5,452,039	671,628	3,675,069	3,675,069	499,099	9,588,108	9,588,108	1,199,417
OTHER LOCAL REVENUES		3,908,227	3,908,227	440,616	-	-	-	4,982,731	5,467,552	466,170	623,942	623,942	147,060	9,514,900	9,999,721	1,053,846
STATE OF TENNESSEE		309,202,671	309,202,671	29,460,461	-	-	-	-	-	-	-	-	-	309,202,671	309,202,671	29,460,461
OTHER STATE REVENUES		6,117,577	8,140,869	-	-	-	-	-	-	-	210,000	210,000	-	6,327,577	8,350,869	-
FEDERAL GOVERNMENT		1,276,929	1,276,929	135,195	38,124,789	43,262,631	42,921	-	-	-	26,632,516	26,632,516	-	66,034,234	71,172,076	178,116
OTHER SOURCES		1,154,296	1,154,296	142	-	-	-	-	-	-	-	-	(2)	1,154,296	1,154,296	139
RESERVES/FUND BALANCE *		868,595	1,903,595	-	-	-	-	21,947,302	19,638,732	2,312,960	-	-	-	22,815,897	21,542,327	2,312,960
PY ENCUMBRANCE BUDGET		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES		603,749,630	606,807,922	31,077,334	38,124,789	43,262,631	42,921	32,382,072	30,558,323	3,450,758	31,141,527	31,141,527	646,157	705,398,018	711,770,403	35,217,169
EXPENDITURES																
REGULAR INSTRUCTION PROGRAM	71100	252,022,090	250,138,851	23,980,549	6,608,217	8,342,257	569,786	4,074,155	3,936,155	248,280	-	-	-	262,704,462	262,417,263	24,798,615
SPECIAL EDUCATION INSTR PROG	71200	45,808,784	46,896,561	3,276,586	10,013,518	10,404,812	680,623	1,097,257	1,097,257	3,475	-	-	-	56,919,559	58,398,630	3,960,685
VOCATIONAL ED INSTR PROG	71300	14,825,725	15,201,522	1,447,338	821,245	860,167	179,907	403,134	977,504	28,134	-	-	-	16,050,104	17,039,193	1,655,379
STUDENT BODY EDUCATIONAL PROG	71400	4,715,066	5,564,266	12,107	-	-	-	-	-	-	-	-	-	4,715,066	5,564,266	12,107
ATTENDANCE	72110	7,156,073	7,156,073	584,441	-	-	-	-	-	-	-	-	-	7,156,073	7,156,073	584,441
HEALTH SERVICES	72120	7,226,256	7,226,256	484,311	-	65,765	-	363,616	363,616	11,070	-	-	-	7,589,872	7,655,637	495,381
OTHER STUDENT SUPPORT	72130	26,095,645	26,100,803	2,335,148	5,717,085	8,116,686	477,301	44,245	42,245	-	-	-	-	31,856,975	34,259,734	2,812,448
REG INST SUPPORT	72210	32,279,743	32,927,245	4,457,226	7,499,904	7,177,141	700,539	1,141,809	1,132,629	95,102	-	-	-	40,921,456	41,237,015	5,252,867
SPECIAL ED INST SUPPORT	72220	13,754,848	12,673,671	970,939	2,735,701	2,735,701	99,878	-	-	-	-	-	-	16,490,549	15,409,372	1,070,817
VOCATIONAL ED INST SUPPORT	72230	565,137	346,611	46,586	11,200	11,245	1,414	-	17,000	-	-	-	-	576,337	374,856	48,000
EDUCATION TECHNOLOGY	72250	9,610,913	10,645,913	4,534,312	-	-	-	-	-	-	-	-	-	9,610,913	10,645,913	4,534,312
BOARD OF EDUCATION	72310	7,512,038	7,512,038	730,981	-	-	-	120,000	120,000	(1,938)	-	-	-	7,632,038	7,632,038	729,044
OFFICE OF SUPERINTENDENT	72320	2,923,556	2,914,556	341,517	-	-	-	142,853	142,853	12,308	-	-	-	3,066,409	3,057,409	353,825
OFFICE OF PRINCIPAL	72410	39,094,616	39,033,008	4,881,508	8,018	46,660	-	21,280	21,280	762	-	-	-	39,123,914	39,100,948	4,882,270
FISCAL SERVICES	72510	4,522,417	4,522,417	602,693	-	-	-	-	-	-	-	-	-	4,522,417	4,522,417	602,693
HUMAN RESOURCES	72520	4,574,353	4,674,682	462,847	305,285	336,562	7,514	83,030	83,130	11,150	-	-	-	4,962,668	5,094,374	481,511
OPERATION OF PLANT	72610	35,581,362	35,581,362	4,034,816	-	-	-	136,301	136,301	-	-	-	-	35,717,663	35,717,663	4,034,816
MAINTENANCE OF PLANT	72620	12,669,403	13,269,403	1,933,863	-	-	-	51,500	16,270	-	-	-	-	12,720,903	13,285,673	1,933,863
TRANSPORTATION	72710	32,171,012	32,358,910	2,099,732	474,302	874,369	10,281	41,400	45,400	-	-	-	-	32,686,714	33,278,679	2,110,013
CENTRAL AND OTHER	72810	2,473,050	2,469,900	133,219	-	-	-	7,500	7,500	-	-	-	-	2,480,550	2,477,400	133,219
FOOD SERVICE	73100	5,850	5,850	3,935	-	-	-	-	-	-	31,141,527	31,141,527	2,632,289	31,147,377	31,147,377	2,636,224
COMMUNITY SERVICES	73300	680,408	680,408	71,344	375,654	375,654	-	4,103,000	4,103,000	425,121	-	-	-	5,159,062	5,159,062	496,465
EARLY CHILDHOOD EDUCATION	73400	3,178,499	3,238,754	256,909	2,471,115	3,030,597	229,386	505,992	895,653	43,204	-	-	-	6,155,606	7,165,004	529,499
REGULAR CAPITAL OUTLAY	76100	224,758	1,590,834	7,896	-	-	-	20,045,000	17,420,530	3,149,526	-	-	-	20,269,758	19,011,364	3,157,422
EDUCATION DEBT SERVICE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EDUCATION CAPITAL PROJECTS		-	-	-	1,083,545	885,015	-	-	-	-	-	-	-	1,083,545	885,015	-
CHARTER SCHOOLS (TRANSFERS)		44,078,028	44,078,028	4,219,843	-	-	-	-	-	-	-	-	-	44,078,028	44,078,028	4,219,843
TRANSFERS-STATE GRANTS		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO FUND BALANCE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		603,749,630	606,807,922	61,910,647	38,124,789	43,262,631	2,956,628	32,382,072	30,558,323	4,026,195	31,141,527	31,141,527	2,632,289	705,398,018	711,770,403	71,525,758

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer, Finance

Date: October 8, 2026

Subject: Budget Amendments – Federal Grants, State Grants and Self-Funded Programs

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

The Federal Programs budget is amended by item 1, which consists of current year awards and carryover funds.

The State Programs budget is amended by item 2, which consists of carryover funds.

The Self-Funded Programs budget is amended by items 3 and 4. Item 3 consists of current year contributions. Item 4 consists of current year and carryover contributions.

1. McKinney-Vento, Title IX, Part A: Homeless Education, with a net increase of \$169,988
2. Summer Programming Extension Grant, with a net increase of \$3 and transfers between lines
3. Hamilton County Government Funds, with a net increase of \$2,102,290 and transfers between lines
4. Future Ready Institutes – Tyner Academy, with transfers between lines

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☒ Every Student Belongs
- ☒ Every School Equipped
- ☒ Every Employee Valued
- ☒ Every Community Served

FEDERAL PROGRAMS
SOURCE OF FUNDS

October 8, 2026

	FEDERAL THROUGH STATE 47100	DIRECT FEDERAL FUNDS 47990	TOTAL REVENUE	AMENDMENT ITEM #
BUDGET AMENDMENTS				
McKinney-Vento, Title IX, Part A: Homeless Education	169,988		169,988	1

FEDERAL PROGRAMS
USE OF FUNDS

October 8, 2026

	REGULAR INSTRUCTION 71100	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	TRANSPORTATION 72710	INDIRECT COST 99100	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS							
McKinney-Vento, Title IX, Part A: Homeless Education	10,000		1,000	154,182	4,806	169,988	1

STATE PROGRAMS
SOURCE OF FUNDS

October 8, 2026

BUDGET AMENDMENTS	STATE REVENUE 46000	TOTAL REVENUE	AMENDMENT ITEM #
Summer Programming Extension Grant	3	3	2

STATE PROGRAMS
USE OF FUNDS

October 8, 2026

	REGULAR INSTRUCTION 71100	REGULAR INSTRUCTION SUPPORT 72210	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS				
Summer Programming Extension Grant	(29,897)	29,900	3	2

SELF-FUNDED PROGRAMS
SOURCE OF FUNDS

October 8, 2026

	RESTRICTED FOR EDUCATION FUND BALANCE 34555	OTHER LOCAL REVENUES 44000	OTHER GOVERNMENT GROUPS 48000	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS					
Hamilton County Government Funds			2,102,290	2,102,290	3
Future Ready Institutes - Tyner Academy	-	-		-	4
	-	-	2,102,290	2,102,290	

SELF-FUNDED PROGRAMS
USE OF FUNDS

October 8, 2026

BUDGET AMENDMENTS	VOCATIONAL EDUCATION INSTRUCTION 71300	REGULAR CAPITAL OUTLAY 76100	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Hamilton County Government Funds		2,102,290	2,102,290	3
Future Ready Institutes - Tyner Academy	(25,000)	25,000	-	4
	(25,000)	2,127,290	2,102,290	

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
McKINNEY-VENTO, TITLE IX, PART A: HOMELESS EDUCATION
BUDGET FISCAL YEAR 2026-2027**

FY27 allocation is \$344,387.54

FY26 carryover is \$169,987.74

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		9/17/2026			10/8/2026
141-2-190-0000-0-00000-471490-0000-0000-190	Education for Homeless Children	344,387	169,988		514,375
	Total Source of Funds	344,387	169,988	-	514,375

USE OF FUNDS SUMMARY

71100	Regular Instruction	66,000	10,000	-	76,000
72130	Other Student Support	18,353	-	-	18,353
72210	Instructional Support	138,298	1,000	-	139,298
72710	Transportation	114,953	154,182	-	269,135
99100	Indirect Cost	6,783	4,806	-	11,589
	Total Use of Funds	344,387	169,988	-	514,375

USE OF FUNDS DETAIL

ORIGINAL BUDGET

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		9/17/2026			10/8/2026
141-2-190-0000-0-71100-542910-0000-0000-190	Instructional Supplies	20,000			20,000
141-2-190-0000-0-71100-539990-0000-0000-190	Contracted Tutors	6,000			6,000
141-2-190-0000-0-71100-549990-0000-0000-190	Other Supplies & Materials	40,000	10,000		50,000
	Total 71100 - Regular Instruction	66,000	10,000	-	76,000
141-2-190-0000-0-72130-513010-0000-0000-190	Social Worker Stipends	15,000			15,000
141-2-190-0000-0-72130-520110-0000-0000-190	Social Security	930			930
141-2-190-0000-0-72130-520410-0000-0000-190	State Retirement	2,205			2,205
141-2-190-0000-0-72130-521210-0000-0000-190	Employer Medicare	218			218
	Total 72130 - Other Student Support	18,353	-	-	18,353
141-2-190-0000-0-72210-516210-PBEN-0000-190	Clerical Assistant (1.0 FTE)	30,732			30,732
141-2-190-0000-0-72210-5189A0-PBEN-0000-190	Homeless Specialist (1.0 FTE)	44,166			44,166
141-2-190-0000-0-72210-520110-PBEN-0000-190	Social Security	4,644			4,644
141-2-190-0000-0-72210-520410-PBEN-0000-190	State Retirement	6,741			6,741
141-2-190-0000-0-72210-520610-PBEN-0000-190	Life Insurance	76			76
141-2-190-0000-0-72210-520710-PBEN-0000-190	Health Insurance	26,766			26,766
141-2-190-0000-0-72210-520810-PBEN-0000-190	Dental Insurance	480			480
141-2-190-0000-0-72210-521010-PBEN-0000-190	Unemployment	26			26
141-2-190-0000-0-72210-521210-PBEN-0000-190	Employer Medicare	1,086			1,086
141-2-190-0000-0-72210-529910-PBEN-0000-190	Long Term Disability	208			208
141-2-190-0000-0-72210-529930-PBEN-0000-190	Short Term Disability	226			226
141-2-190-0000-0-72210-535510-0000-0000-190	Travel	10,500			10,500
141-2-190-0000-0-72210-549990-0000-0000-190	Other Supplies & Materials	1,500			1,500
141-2-190-0000-0-72210-552410-0000-0000-190	In-Service/Staff Development	11,147			11,147
141-2-190-0000-0-72210-559990-0000-0000-190	Other Charges	-	1,000		1,000
	Total 72210 - Instructional Support	138,298	1,000	-	139,298
141-2-190-0000-0-72710-531410-0000-0000-190	Contracts with Public Carriers	109,953	139,182		249,135
141-2-190-0000-0-72710-559990-0000-0000-190	Other Charges	5,000	15,000		20,000
	Total 72710 - Transportation	114,953	154,182	-	269,135
141-2-190-0000-0-99100-550410-0000-0000-190	Indirect Cost (4.31%)	6,783	4,806		11,589
	Total 99100 - Indirect Cost	6,783	4,806	-	11,589
	TOTAL BUDGET	344,387	169,988	-	514,375

HAMILTON COUNTY DEPARTMENT OF EDUCATION
STATE PROGRAMS
SUMMER PROGRAMMING EXTENSION GRANT
BUDGET FISCAL YEAR 2026-2027
FY26 carryover \$989,949.46

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2027 BUDGET 9/17/2026	INCREASE	DECREASE	AMENDED BUDGET 10/8/2026
141-1-223-0000-0-00000-465900-0000-0000-223	Revenue	989,946	3		989,949
	Total Source of Funds	989,946	3	-	989,949

USE OF FUNDS SUMMARY

71100	Regular Education Instruction	932,446	505,955	(535,852)	902,549
72210	Regular Education Instructional Support	-	29,900	-	29,900
72710	Transportation	57,500	-	-	57,500
	Total Use of Funds	989,946	535,855	(535,852)	989,949

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2027 BUDGET 9/17/2026	INCREASE	DECREASE	AMENDED BUDGET 10/8/2026
141-1-223-6000-0-71100-514090-0000-0000-223	Stipends - Tutoring	18,000			18,000
141-1-223-6000-0-71100-520110-0000-0000-223	Social Security	1,116			1,116
141-1-223-6000-0-71100-520410-0000-0000-223	State Retirement	1,440			1,440
141-1-223-6000-0-71100-521210-0000-0000-223	Employer Medicare	261			261
141-1-223-6000-0-71100-521710-0000-0000-223	State Retirement Hybrid	180			180
141-1-223-6000-0-71100-516310-PBEN-0000-223	Educational Assistant (12 FTE)	277,296		(277,296)	-
141-1-223-6000-0-71100-520110-PBEN-0000-223	Social Security	17,192		(17,192)	-
141-1-223-6000-0-71100-520410-PBEN-0000-223	State Retirement	35,217		(35,217)	-
141-1-223-6000-0-71100-520610-PBEN-0000-223	Life Insurance	456		(456)	-
141-1-223-6000-0-71100-520710-PBEN-0000-223	Health Insurance	160,596		(160,596)	-
141-1-223-6000-0-71100-520810-PBEN-0000-223	Dental Insurance	2,880		(2,880)	-
141-1-223-6000-0-71100-521010-PBEN-0000-223	Unemployment Compensation	156		(156)	-
141-1-223-6000-0-71100-521210-PBEN-0000-223	Medicare	4,021		(4,021)	-
141-1-223-6000-0-71100-521710-PBEN-0000-223	State Retirement Hybrid	5,546		(5,546)	-
141-1-223-6000-0-71100-529910-PBEN-0000-223	Long Term Disability	1,248		(1,248)	-
141-1-223-6000-0-71100-529930-PBEN-0000-223	Short Term Disability	1,356		(1,356)	-
141-1-223-6000-0-71100-516310-PWOB-0000-223	Educational Assistants - Part-Time	-	470,000		470,000
141-1-223-6000-0-71100-520110-PWOB-0000-223	Social Security	-	29,140		29,140
141-1-223-6000-0-71100-521210-PWOB-0000-223	Medicare	-	6,815		6,815
141-1-223-6000-0-71100-518990-PWOB-0000-223	Other Salaries - Part-Time Student Tutors	191,580			191,580
141-1-223-6000-0-71100-539990-0000-0000-223	Other Contracted Services	25,000			25,000
141-1-223-6000-0-71100-542910-0000-0000-223	Instructional Supplies	183,905		(24,888)	159,017
141-1-223-6000-0-71100-552410-0000-0000-223	In-Service/Staff Development	5,000		(5,000)	-
	Total 71100 - Regular Instruction	932,446	505,955	(535,852)	902,549
141-1-223-6000-0-72210-519610-0000-0000-223	Stipends - Tutor PD	-	24,900		24,900
141-1-223-6000-0-72210-552410-0000-0000-223	In-Service/Staff Development	-	5,000		5,000
	Total 72210 - Regular Education Instructional Support	-	29,900	-	29,900
141-1-223-0040-3-72710-531410-0000-0000-223	Contracts w/ Public Carriers	57,500			57,500
	Total 72710 - Transportation	57,500	-	-	57,500
	TOTAL BUDGET	989,946	535,855	(535,852)	989,949

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
SELF-FUNDED PROGRAMS
HAMILTON COUNTY GOVERNMENT FUNDS
BUDGET FISCAL YEAR 2026-2027**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 9/17/2026	INCREASE	DECREASE	AMENDED BUDGET 10/8/2026
141-5-435-0000-0-00000-481300-0000-0000-435	Other Government Contributions - CTE	300,000			300,000
141-5-435-0000-0-00000-481300-0000-0000-A09	Other Government Contributions - Deferred Maintenance	19,195,751	2,102,290		21,298,041
	Total Source of Funds	19,495,751	2,102,290	-	21,598,041

USE OF FUNDS SUMMARY

71300	CTE Instruction	300,000	-	-	300,000
76100	Capital Outlay	19,195,751	4,689,387	(2,587,097)	21,298,041
	Total Use of Funds	19,495,751	4,689,387	(2,587,097)	21,598,041

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 9/17/2026	INCREASE	DECREASE	AMENDED BUDGET 10/8/2026
Deferred Maintenance					
District 1					
141-5-435-0196-4-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Sequoyah Roof	350,773			350,773
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -SDHS Brick Repair	187,599		(187,599)	-
141-5-435-0230-1-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Soddy Elem-Auditorium Roof	10,102	102,000		112,102
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Soddy Daisy High-JROTC Roof	59,000			59,000
141-5-435-0190-4-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Sale Creek Gym Locker Reno	82,053	94,974		177,027
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -SDHS Old Gym Air Conditioning	334,000			334,000
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -SDHS Roof	325,000		(325,000)	-
	Total 76100 - Capital Outlay - District 1	1,348,527	196,974	(512,599)	1,032,902
District 2					
141-5-435-0240-1-76100-570710-0000-1202-A09	Building Improvements - Ed Cap -Thrasher-Chiller	140,308		(140,308)	-
141-5-435-0210-4-76100-570710-0000-1202-A09	Building Improvements - Ed Cap -SMMHS Turf Field	4,116			4,116
	Total 76100 - Capital Outlay - District 2	144,424	-	(140,308)	4,116
District 3					
141-5-435-0128-3-76100-570710-0000-1203-A09	Building Improvements - Ed Cap -Hixson High-Chiller	13,055		(13,055)	-
141-5-435-0051-1-76100-570710-0000-1203-A09	Building Improvements - Ed Cap - McConnell Elem	163,230	144,207		307,437
141-5-435-0128-3-76100-570710-0000-1203-A09	Building Improvements - Ed Cap -Hixson High - Turf Football Field	377,974	12,662		390,636
	Total 76100 - Capital Outlay - District 3	554,259	156,869	(13,055)	698,073
District 4					
141-5-435-0200-2-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -OKMS HVAC	5,646,442			5,646,442
141-5-435-0000-0-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -Hillcrest Center-Security Entrance	30,000			30,000
141-5-435-0110-1-76100-570710-0000-1204-A09	Building Improvements - Ed Cap - Hardy Elem Playground	250,000			250,000
141-5-435-0046-4-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -CSAS Stadium/Turf	456,334			456,334
141-5-435-0200-2-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -OKMS Sand Gym Floor	33,210		(6,506)	26,704
	Total 76100 - Capital Outlay - District 4	6,415,986	-	(6,506)	6,409,480
District 5					
141-5-435-0245-1-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Woodmore-Boiler	200,000			200,000
141-5-435-7056-7-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Dawn Program-Fencing	2,562			2,562
141-5-435-0245-1-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Woodmore-Playground Upgrade	5,017	119,608		124,625
141-5-435-0055-2-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Dalewood Reroof Pods-Gym	2,356,400		(1,129,786)	1,226,614
141-5-435-0021-3-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Brainerd Roof	-	2,672,765		2,672,765
	Total 76100 - Capital Outlay - District 5	2,563,979	2,792,373	(1,129,786)	4,226,566
District 6					
141-5-435-0045-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -CCA Theatre Seating	208,182		(208,182)	-
141-5-435-0045-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -CCA Stage Wall	241,158	58,800		299,958
141-5-435-0175-3-76100-570710-0000-1206-A09	Building Improvements - Ed Cap - RBHS Replace Gym Floor	71,542			71,542
141-5-435-0175-3-76100-570710-0000-1206-A09	Building Improvements - Ed Cap - RBHS Replace Gym Hallway Roof	100,000			100,000
141-5-435-0041-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -NPMMS Gym Units	3,308		(3,308)	-
141-5-435-0183-1-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -Rivermont Chiller	230,000			230,000
	Total 76100 - Capital Outlay - District 6	854,190	58,800	(211,490)	701,500
District 7					
141-5-435-0059-3-76100-570710-0000-1207-A09	Building Improvements - Ed Cap -EHHS Stadium/Turf	38,310	16,560		54,870
141-5-435-0265-1-76100-570710-0000-1207-A09	Building Improvements - Ed Cap - Westview - Chiller	17,959			17,959
141-5-435-0265-1-76100-533510-0000-1207-A09	Building Improvements - Ed Cap - Westview - Building Settlement	517,600	16,050		533,650
	Total 76100 - Capital Outlay - District 7	573,869	32,610	-	606,479
District 8					
141-5-435-0070-3-76100-570710-0000-1208-A09	Building Improvements - Ed Cap - ERHS Ceiling Demo	698,249	22,606		720,855
141-5-435-0070-3-76100-570710-0000-1208-A09	Building Improvements - Ed Cap - ERHS Gym Roof	72,000			72,000
141-5-435-0235-1-76100-570710-0000-1208-A09	Building Improvements - Ed Cap - Spring Creek-Chiller	255,000			255,000
	Total 76100 - Capital Outlay - District 8	1,025,249	22,606	-	1,047,855

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 9/17/2026	INCREASE	DECREASE	AMENDED BUDGET 10/8/2026
District 9					
141-5-435-0040-3-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Central Bleachers	487,975			487,975
141-5-435-0040-3-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Central Rooftop Units	277,009		(277,009)	-
141-5-435-0215-1-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Snow Hill Chiller	209,051			209,051
141-5-435-0215-1-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Snow Hill Roof/Addit	262,545	55,275		317,820
141-5-435-0040-3-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Central - Turf	316,262	162		316,424
141-5-435-0040-3-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Central Front Office Renovation	43,635			43,635
Total 76100 - Capital Outlay - District 9		1,596,477	55,437	(277,009)	1,374,905
District 10					
141-5-435-0160-3-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - OHS Chiller	31,588		(29,093)	2,495
141-5-435-0160-3-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - OHS Track	63,653	175		63,828
141-5-435-0260-1-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - Wallace Smith Controls	28,225			28,225
141-5-435-0100-2-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - Hunter Mid Controls	-	14,250		14,250
141-5-435-0157-2-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - Ooltewah Mid-Roof	430,000			430,000
141-5-435-0160-3-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - OHS Soccer RR	275,200			275,200
Total 76100 - Capital Outlay - District 10		828,666	14,425	(29,093)	813,998
District 11					
141-5-435-0064-2-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - ELA EPDM Roof	302,216		(267,251)	34,965
141-5-435-0137-3-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Howard High-Settling	492,750			492,750
141-5-435-0165-4-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - LVMHS Wallpacks	375,554	1,312,375		1,687,929
141-5-435-0241-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - LVE Roof,Ceiling	167,568	20,506	-	188,074
141-5-435-0241-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - LVE Restrooms	21,470	8,075		29,545
141-5-435-0037-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Donaldson Roof	67,000			67,000
141-5-435-0016-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Battle Academy Office Remodel	3,138			3,138
141-5-435-0125-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Lkt Mtn Elevator	17,157			17,157
Total 76100 - Capital Outlay - District 11		1,446,853	1,340,956	(267,251)	2,520,558
District Projects					
141-5-435-0000-0-76100-570710-0000-1212-A09	Building Improvements - Ed Cap - Service Center Roof	-	8,280		8,280
141-5-435-6000-0-76100-539990-0000-1212-A09	Other Contracted Services - System Wide Painting	679,055			679,055
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvements - Ed Cap - System Wide Alarms	41,775			41,775
141-5-435-6000-0-76100-539990-0000-1212-A09	Other Contracted Services - Asbestos Abatement-System	34,469			34,469
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Mulch	63,585			63,585
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Flooring	50,240			50,240
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap HVAC System wide	130,598	3,657		134,255
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Fencing System wide	35,547			35,547
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Fire Code Upgrades System wide	80,125			80,125
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Wood Exterior Doors	104,999			104,999
141-5-435-0000-0-76100-533510-0000-1212-A09	Maintenance & Repairs Bldgs - Paving	70,468			70,468
141-5-435-0000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Door Locks	52,411	6,400		58,811
141-5-435-0000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap LED Lighting Upgrade	500,000			500,000
Total 76100 - Capital Outlay - District Wide		1,843,272	18,337	-	1,861,609
CTE Programs					
141-5-435-7525-7-71300-517210-PBEN-0000-435	CTE Instructional - Instructional Coach (2 FTE)	147,638			147,638
141-5-435-7525-7-71300-520110-PBEN-0000-435	Social Security	9,154			9,154
141-5-435-7525-7-71300-520410-PBEN-0000-435	State Retirement	11,810			11,810
141-5-435-7525-7-71300-520610-PBEN-0000-435	Life Insurance	76			76
141-5-435-7525-7-71300-520710-PBEN-0000-435	Medical Insurance	26,766			26,766
141-5-435-7525-7-71300-520810-PBEN-0000-435	Dental Insurance	480			480
141-5-435-7525-7-71300-521010-PBEN-0000-435	Unemployment	26			26
141-5-435-7525-7-71300-521210-PBEN-0000-435	Medicare	2,140			2,140
141-5-435-7525-7-71300-521710-PBEN-0000-435	State Retirement - SR	1,476			1,476
141-5-435-7525-7-71300-529910-PBEN-0000-435	Long Term Disability	208			208
141-5-435-7525-7-71300-529930-PBEN-0000-435	Short Term Disability	226			226
141-5-435-7527-7-71300-517210-PBEN-0000-435	CTE Instructional - Instructional Coach (1 FTE)	73,819			73,819
141-5-435-7527-7-71300-520110-PBEN-0000-435	Social Security	4,577			4,577
141-5-435-7527-7-71300-520410-PBEN-0000-435	State Retirement	5,905			5,905
141-5-435-7527-7-71300-520610-PBEN-0000-435	Life Insurance	38			38
141-5-435-7527-7-71300-520710-PBEN-0000-435	Medical Insurance	13,383			13,383
141-5-435-7527-7-71300-520810-PBEN-0000-435	Dental Insurance	240			240
141-5-435-7527-7-71300-521010-PBEN-0000-435	Unemployment	13			13
141-5-435-7527-7-71300-521210-PBEN-0000-435	Medicare	1,070			1,070
141-5-435-7527-7-71300-521710-PBEN-0000-435	State Retirement - SR	738			738
141-5-435-7527-7-71300-529910-PBEN-0000-435	Long Term Disability	104			104
141-5-435-7527-7-71300-529930-PBEN-0000-435	Short Term Disability	113			113
Total 71300 - CTE Instruction		300,000	-	-	300,000
TOTAL BUDGET		19,495,751	4,689,387	(2,587,097)	21,598,041

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
SELF-FUNDED PROGRAMS
FUTURE READY INSTITUTES - TYNER ACADEMY
BUDGET FISCAL YEAR 2026-2027**

FY26 carryover is \$168,999.41

SOURCE OF FUNDS

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 8/13/2026	INCREASE	DECREASE	AMENDED BUDGET 10/8/2026
141-5-450-0000-0-00000-445700-0000-0000	Contributions and Gifts	85,000			85,000
141-5-450-0000-0-00000-4T4555-0000-0000	Restricted for Education	168,999			168,999
	Total Source of Funds	253,999	-	-	253,999

USE OF FUNDS SUMMARY

71300	Vocational Education Instruction	221,999	1,300	(26,300)	196,999
72230	Vocational Education Instruction Support	12,000	-	-	12,000
72710	Transportation	10,000	-	-	10,000
76100	Regular Capital Outlay	10,000	25,000	-	35,000
	Total Use of Funds	253,999	26,300	(26,300)	253,999

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 8/13/2026	INCREASE	DECREASE	AMENDED BUDGET 10/8/2026
141-5-450-0238-4-71300-519610-0000-0000	Stipends	17,552			17,552
141-5-450-0238-4-71300-520110-0000-0000	Social Security	1,088			1,088
141-5-450-0238-4-71300-520410-0000-0000	Retirement	1,106			1,106
141-5-450-0238-4-71300-521210-0000-0000	Employer Medicare	254			254
141-5-450-0238-4-71300-542910-0000-0000	Instructional Materials	25,000		(1,300)	23,700
141-5-450-0238-4-71300-542930-0000-0000	Instructional Materials - Equipment	-	1,300		1,300
141-5-450-0238-4-71300-547110-0000-0000	Software	6,000			6,000
141-5-450-0238-4-71300-549990-0000-0000	Other Supplies & Materials	7,000			7,000
141-5-450-0238-4-71300-559990-0000-0000	Other Charges	7,000			7,000
141-5-450-0238-4-71300-573010-0000-0000	Equipment Vocational	156,999		(25,000)	131,999
	Total 71300 - Vocational Education Instruction	221,999	1,300	(26,300)	196,999
141-5-450-0238-4-72230-518990-0000-0000	Other Salaries	1,755			1,755
141-5-450-0238-4-72230-520110-0000-0000	Social Security	109			109
141-5-450-0238-4-72230-520410-0000-0000	Retirement	111			111
141-5-450-0238-4-72230-521210-0000-0000	Employer Medicare	25			25
141-5-450-0238-4-72230-552410-0000-0000	In-Service/Staff Development	10,000			10,000
	Total 72230 - Vocational Education Instruction Support	12,000	-	-	12,000
141-5-450-0238-4-72710-531410-0000-0000	Contracts with Public Carriers	10,000			10,000
	Total 72710 - Transportation	10,000	-	-	10,000
141-5-450-0238-4-76100-570710-0000-0000	Building Improvements	10,000	25,000		35,000
	Total 76100 - Regular Capital Outlay	10,000	25,000	-	35,000
	TOTAL BUDGET	253,999	26,300	(26,300)	253,999

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, CPA – Chief Financial Officer

Date: October 8, 2026

Subject: FY27 Budget Amendment – General Purpose

Board Agenda Category:

- ☒ Consent Agenda
 - ☐ Action Item
 - ☐ Reports and Information
-

Board approval is requested to amend the FY27 General Purpose Operating Budget as follows:

- Transfers between accounts to reclassify existing budget appropriations between various lines as indicated in the attachment. These transfers will not increase the total FY27 budget.
- Adjust revenue and expense for Future Ready Institutes Early Childhood:
 - Reduce the revenue and appropriation by \$26,566.00 to reflect the actual unspent funds from FY26. Balance for this project is held in Assigned Fund Balance at 6/30/26.
- Reappropriate funds for projects that were appropriated but not spent or encumbered before June 30; funds are in Assigned Fund Balance at 6/30/26:
 - \$398,863.00 for MUNIS HCM Reimplementation
 - \$84,528.05 for Fleet Management
 - \$362,000.00 for World Language Curriculum
 - \$831,779.00 for Future Ready Institutes
- Re-establish the budget for the Lighting Project net of FY26 activity.
 - Increase Loan Proceeds by \$4,636,476.50
 - Increase Other Government Contributions by \$540,460.00 for the portion funded by the Deferred Maintenance Bond Proceeds
 - Increase Contributions and Gifts by \$667,828.00 for the portion funded by TVA incentives
 - Appropriate \$5,844,764.50 for Building Improvements

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☒ Every Student Belongs
- ☒ Every School Equipped
- ☒ Every Employee Valued
- ☒ Every Community Served

Hamilton County Schools
Fiscal Year 2027
Operating Budget
Expenditures by Function - Approved and Amended
October 8, 2026

Function	Function Description	Approved Operating	Transfers Between Accounts Through 7/1/2026 to 9/28/2026	Revenue Appropriations Through 10/08/2026	Fund Balance Appropriations Through 10/08/2026	Amended Operating 09/28/2026
71100	Regular Education Instruction	250,139,270	(1,983,084)		362,000	248,518,186
71200	Special Education Instruction	45,133,784	1,087,777			46,221,561
71300	CTE Instructional	13,561,123	114,657			13,675,780
71400	Student Body Education	4,715,066	869,348			5,584,414
72110	Attendance	7,156,073	(16,913)			7,139,160
72120	Health Services	7,226,256	(1)			7,226,255
72130	Other Student Support	25,370,887	(211,004)			25,159,883
72210	Reg Ed Instruction Support	30,572,545	831,477			31,404,022
72220	Special Ed Instruction Support	13,754,848	(1,031,506)			12,723,342
72230	CTE Instructional Support	565,137	(218,526)			346,611
72250	Educational Technology	9,610,913	67,445		1,035,000	10,713,358
72310	Board Of Education	7,512,038	-			7,512,038
72320	Director Of Schools	2,923,556	(9,000)			2,914,556
72410	Office Of The Principal	39,094,616	(178,556)			38,916,060
72510	Fiscal Services	4,446,777	-		398,863	4,845,640
72520	Human Resources/Personnel	4,574,353	100,329			4,674,682
72610	Operation Of Plant	35,581,362	-			35,581,362
72620	Maintenance Of Plant	12,669,403	469,018		84,528	13,222,949
72710	Transportation	31,933,211	187,898		26,566	32,147,675
72810	Central And Other	2,473,050	(139,613)			2,333,437
72820	Charter Schools	-	44,078,028			44,078,028
73100	School Nutrition	5,850	-			5,850
73300	Community Services	680,408	-			680,408
73400	Early Childhood Education	216,542	60,255			276,797
76100	Regular Capital Outlay	-	-	5,844,765		5,844,765
99100	Operating Transfers	-	-			-
99110	Transfer to Capital Maintenance	-	-			-
99120	Transfer to Charter Schools	44,078,028	(44,078,028)			-
	Grand Total	593,995,096	-	5,844,765	1,906,957	601,746,818

Summary of Revenue Appropriations

10/8/2026	Appropriate funds for Building Improvements for the Lighting Project	5,844,765
	Total Revenue Appropriations	5,844,765

Summary of Fund Balance Appropriations

7/15/2026	Appropriate funds from Unassigned Fund Balance for FY27 Emer Tech Purchase	1,035,000
10/8/2026	Adjust FRI project based on remaining balance from FY26	362,000
10/8/2026	Reappropriate funds for MUNIS HCM Reimplementation from Assigned Fund Balance	398,863
10/8/2026	Reappropriate funds for Fleet Management from Assigned Fund Balance	84,528
10/8/2026	Reappropriate funds for World Language Curriculum from Assigned Fund Balance	26,566
	Total Fund Balance Appropriations	1,906,957

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Shannon Moody, Chief of Staff

Date: October 8, 2026

Subject: Approval of MOU between LifeSpring Community Health and Hamilton County Department of Education

Board Agenda Category:

- ☐ Consent Agenda
 - ☒ Action Item
 - ☐ Reports and Information
-

The office of the Chief of Staff requests the Board of Education's approval of the Memorandum of Understanding between the school district and LifeSpring Community Health. The MOU outlines the details of the School-Based Health Clinic at The Howard School.

This MOU establishes LifeSpring Community Health as the primary medical provider for the School-Based Health Clinic at The Howard School (operating since spring 2024). LifeSpring will independently manage all clinical operations, staffing, and billing for enrolled patients in grades 9-12. LifeSpring will provide primary and preventative healthcare including treatment of acute and chronic conditions. The goal is to improve student health outcomes, reduce absenteeism, and expand access to care for medically underserved students.

As part of our district Strategic Plan, **Opportunity 2030**, our community and Board articulated a belief that well-being is essential to student success. This belief was a driver to our district commitment of Every Community Served. The purpose of the school-based health clinic is to support in making treatment and primary care accessible to all students whether they are insured, under-insured, or uninsured.

Opportunity 2030 Commitment Connection

- ☐ Every Student Learns
- ☐ Every Student Belongs
- ☐ Every School Equipped
- ☐ Every Employee Valued
- ☒ Every Community Served

MEMORANDUM OF UNDERSTANDING BETWEEN LIFESPING COMMUNITY HEALTH & HAMILTON COUNTY SCHOOLS

This Memorandum of Understanding, herein referred to as "MOU," is entered into by and between Hamilton County Schools (herein **HCS**) and LifeSpring Community Health (herein **LifeSpring**), who elect to accept its terms pursuant to all sections herein, collectively referred to herein as the "parties."

RECITALS

WHEREAS, LifeSpring is a community health organization committed to providing accessible, high-quality pediatric and behavioral healthcare services to underserved populations in the Chattanooga area;

WHEREAS, HCS and LifeSpring desire to establish their respective roles in the development, implementation, and ongoing operation of a School-Based Health Clinic (the "SBHC") at Howard High School, including the sharing of student data (when properly authorized) in support of HCS's and LifeSpring's efforts relevant to student achievement and health outcomes;

WHEREAS, it is the parties' desire for the SBHC project to support student health and educational success by: (1) improving student health outcomes and reducing health-related absenteeism; (2) expanding access to primary pediatric health services for medically underserved students; and (3) exploring opportunities to expand healthcare access to the broader school community;

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, HCS and LifeSpring, intending to be legally bound, agree as follows:

I. SCOPE OF WORK

A. **Program Description:** LifeSpring will operate the SBHC at Howard High School for students in grades 9-12. The SBHC will provide medical services to enrolled students. LifeSpring will independently manage all clinical operations, staffing, and billing practices for the SBHC. Eligible students and/or locations are subject to change as the scope of the project and school community develops. The addition of new locations and/or students must be determined upon mutual agreement of both parties.

B. **Term:** This MOU shall commence on the date of the latest signature hereto (the "Effective Date") and shall continue for an initial term of one (1) year (the "Initial Term"). Upon expiration of the Initial Term, this MOU shall automatically renew for successive one (1) year terms (each, a "Renewal Term," and together with the Initial Term, the "Term"), unless either party provides the other party with written notice of its intent not to renew at least ninety (90) days prior to the expiration of the then-current Term. This MOU may also be terminated earlier in accordance with this Section.

C. **Without Cause Termination:** Either party may terminate this MOU without cause by giving ninety (90) days' prior written notice to the other party of its intention to terminate.

D. **Termination for Cause:** Either party may terminate this MOU for cause if the other party materially breaches any of its obligations under this MOU and fails to cure such breach within thirty (30) days after receiving written notice describing the breach in reasonable detail. If the breach is cured within such thirty (30) day period, this MOU shall continue in full force and effect. Termination for cause under this Section shall not waive any other rights or remedies available to the non-breaching party at law or in equity.

D. **Termination Due to Loss of Funding:** If the financial support necessary for SBHC operations is no longer available to LifeSpring, LifeSpring may immediately terminate this MOU upon written notice to HCS, without any further obligation, cure period, or liability to LifeSpring except as otherwise set forth in this Agreement.

II. JOINT OBLIGATIONS OF HCS AND LIFESPRING

A. **Annual Review Meeting:** HCS and LifeSpring shall hold at least one formal review meeting each school year, to be completed by June 30, to assess program performance, address concerns, discuss proposed changes, and confirm continuation for the following year.

B. **Communication:** The Parties shall promptly notify one another in writing of any changes in law, policy, personnel, or circumstances that materially affect the operation of this MOU, in accordance with the notice provisions of Section VIII.

C. **Sustainability:** The parties acknowledge that financial responsibility for SBHC operations, outside of facilities, may be supported through available funding sources, including funding for staffing, supplies, and billing-related needs. The parties commit to jointly identifying and pursuing funding opportunities, grants, and partnerships to support the long-term growth and sustainability of the SBHC.

D. **Reporting & Assessment:** HCS and LifeSpring will collaborate to create quarterly and annual reports on key performance measures, including visit/encounter data, attendance impact, and student wellbeing. Specifically:

1. LifeSpring will provide: deidentified visit/encounter data, quality measures, and clinical standards. LifeSpring will identify the quality and clinical standards to be measured and reported consistent with its data collection at its primary location.
2. HCS will provide: deidentified school attendance data, student wellbeing data through annual surveys, and vision and hearing screener data, and student surveys (as available).

E. **Advisory Committee:** HCS and LifeSpring will form an advisory committee to review the objectives and outcomes of the SBHC program. The committee will meet a minimum of four (4) times per year and will include representatives of LifeSpring, school principals, the

HCS School Health Manager, parent and teacher representatives, and the area Superintendent (or their designee). The funding partner may also send a representative to advisory meetings.

F. **Outreach & Education:** HCS and LifeSpring will collaborate on health education and outreach, including but not limited to: communication to students and families about SBHC services; education on health screenings; nutrition education; classroom or school-wide healthy living presentations; and health campaigns focused on adolescent health issues. Education will be provided in a way that does not conflict with the hours/operations of the SBHC.

III. OBLIGATIONS OF HCS

A. **Liaison.** HCS shall designate a named staff liaison responsible for day-to-day coordination with LifeSpring and oversight of this MOU.

B. **Facilities and Access.** In addition to any space, equipment or supplies that LifeSpring may reasonably require from time-to-time, HCS agrees to provide the following at no cost to LifeSpring for the operation of the SBHC at Howard High School:

1. A designated non-instructional clinic room at Howard High School that meets LifeSpring's standards for providing clinical care. Key components include: ADA equipment and small medical equipment consistent with that recommended by “Bright Futures” for age-appropriate periodic screening.
2. The assistance of non-clinical staff as needed by LifeSpring to provide the Services (defined below).
3. Keycards for entry into the LifeSpring-occupied SBHC space.
4. Utilities for LifeSpring-occupied SBHC space.
5. Reserved parking spaces for staff and clinic visitors.
6. Routine maintenance and repairs to the physical space in line with standard school building maintenance (excluding clinical equipment maintenance).
7. Custodial services and hazardous and non-hazardous waste removal.
8. An internal phone line with a direct extension to the SBHC.
9. Access to the main building from 6:00 AM – 6:00 PM on school days. Access to the SBHC will be available 24 hours a day to account for vaccine handling, however after-hours access requires notification of a school administrator or district security officer. HCS Staff will be responsible for silencing the building alarm code for after-hours visits or to manually unlock the space in the event of a power failure.
10. Security support in the event of a direct threat toward Clinical Staff. If there is a threat to the school/school system, Clinical Staff will be included in

school staff notifications or responses. HCS will provide all necessary security and safety training to Clinical Staff. HCS shall ensure that a school resource officer, if not otherwise engaged in another emergency, is immediately available to respond upon request by LifeSpring to any safety, security, disruptive, or other issue arising at or in connection with the SBHC during school operating hours.

C. **Scheduling.** HCS will support LifeSpring in coordinating student scheduling and clinic appointment access during school operating hours.

D. **Student Support.** HCS shall refer students to the SBHC as appropriate and shall assist students in scheduling SBHC appointments. HCS will provide all students at Howard High School with access to a LifeSpring-approved consent form and will support collection of completed consent forms. HCS shall be responsible for addressing all student disciplinary issues and, upon request of Clinical Staff, shall promptly remove any student from the SBHC if such student is being disruptive.

E. **PowerSchool Access.** After obtaining any necessary express written consent from participating students and/or their parents/guardians, HCS will provide SBHC staff with read-only access to PowerSchool solely for the purpose of viewing student schedules and facilitating appointment scheduling and student location during clinic operating hours. This access does not substitute for required patient consent and enrollment paperwork.

F. **IEP & Section 504 Provisions.** HCS acknowledges that some students may receive services through Individual Education Plans (IEPs) or Section 504 plans. HCS remains solely responsible for providing all services specified in any IEP and/or Section 504 plan. Nothing in this MOU shall prohibit LifeSpring from providing similar services, provided such services are in addition to, and not in place of, IEP/Section 504 services.

G. **Legal Compliance.** HCS shall comply with all applicable federal, state, and local laws, rules, and regulations in connection with its performance under this MOU, including, without limitation, the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Family Educational Rights and Privacy Act (FERPA), and their implementing regulations. HCS represents and warrants that, before sharing any data or information with LifeSpring, HCS has obtained all consents and authorizations required for such disclosure, including under Tennessee Code Annotated § 10-7-504(a)(4)(A), FERPA, HIPAA, and all other applicable laws and regulations.

IV. OBLIGATIONS OF LIFESPRING

A. **Program Operations.** LifeSpring, with, where necessary, appropriate assistance from HCS, shall manage all aspects of SBHC clinical operations, including staffing, services, clinical policies and procedures, equipment, and supplies. LifeSpring shall be solely responsible for the supervision, hiring, discipline, and termination of all Clinical Staff.

B. **Services Provided.** LifeSpring will provide the following services (the "Services") through its clinicians (the "Clinical Staff") to enrolled students at the SBHC:

1. Primary and preventive healthcare, including diagnosis and treatment of acute and chronic conditions.
2. Referrals for services not available on-site. In making such referrals, LifeSpring will make reasonable efforts to minimize financial, geographic, and other barriers.

C. **Clinic Hours.** SBHC operating hours shall be determined by the mutual agreement of HCS and LifeSpring and documented in writing. The parties acknowledge that clinic hours are subject to change upon the mutual agreement of LifeSpring and HCS based on staffing availability, identified community needs, and funding.

D. **Extended & Summer Hours.** LifeSpring will make good-faith efforts to keep the SBHC operational during school breaks (fall, spring, and winter) and throughout the summer period. Extended-hour schedules will be mutually agreed upon by HCS and LifeSpring based on identified needs, staffing availability, and funding.

E. **Billing & Financial Responsibility.** The parties acknowledge that LifeSpring has received funding for all costs related to SBHC operations, including costs for personnel, supplies, equipment, malpractice insurance, and continuing education. LifeSpring shall independently determine and manage its billing practices, fee schedules, and insurance processing for SBHC services in material compliance with all applicable federal, state, and local laws. HCS will not provide financial support to LifeSpring for SBHC operations under this MOU. Any future financial arrangements shall be formalized through a separate agreement in accordance with Section VIII.G.

F. **Operational Alignment.** When compliant with applicable law, LifeSpring agrees to adhere to all applicable HCS Board policies and operational procedures that are in effect as of the Effective Date and provided to LifeSpring in writing. LifeSpring agrees to provide the Services in compliance with applicable state and federal law. LifeSpring will utilize HCS-approved platforms and systems where required.

G. **Background Checks.** LifeSpring shall require all Clinical Staff providing the Services to undergo a comprehensive fingerprinted background check in accordance with Tenn. Code Ann. § 49-5-413 and will provide results to HCS prior to any Clinical Staff providing Services.

H. **Independent Status.** LifeSpring is and shall remain solely responsible for the supervision and conduct of the Clinical Staff. HCS is not responsible or liable for the hiring, termination, or discipline of the Clinical Staff. If there are allegations of misconduct involving Clinical Staff, HCS reserves the right to require LifeSpring to promptly remove such Clinical Staff from HCS premises pending resolution. LifeSpring agrees to reasonably cooperate with any HCS investigation regarding the SBHC. Failure to cooperate may result in termination of this MOU.

I. **Outcome Measurement.** HCS and LifeSpring shall work together to distribute and collect periodic surveys to evaluate the SBHC program and students' needs.

V. CONSENT & COMMUNICATION

A. LifeSpring, will make written information about SBHC services available to HCS and the parents/legal guardians of students at Howard High School including: the scope of services offered; information on accessing care when school is not in session; and disclosure that the SBHC is operated by LifeSpring, separate and distinct from HCS.

B. LifeSpring and HCS shall work together to procure all required written consents from parents, legal guardians, or students (as applicable) prior to LifeSpring providing services to any student. Each enrollee must have a properly executed consent form on file with LifeSpring before receiving services. If the enrollee is 18 years of age or older or otherwise qualified to provide consent under applicable law, such consent will be obtained from the enrollee directly.

C. HCS will provide students with an opportunity to reinstate consent on an annual basis, as required to receive services from the SBHC.

D. SBHC providers should make efforts to be family-centered and, within the guidelines of adolescent confidentiality and applicable law, to involve enrollees' families in care decisions. As appropriate and permitted by law, parents/legal guardians should receive notification of services and may be given the option to join the enrollee during the provision of services.

VI. RECORDS, DATA SHARING & CONFIDENTIALITY

A. **Sharing.** As allowed by law, HCS shall provide LifeSpring with all data and information necessary for LifeSpring to provide the Services and bill for such Services, including, without limitation, student demographic information, parent/guardian contact information, emergency contact information, insurance coverage and policy information, consent and enrollment information, student schedule and location information, relevant health-related information maintained by HCS and permitted to be disclosed under applicable law, and any other relevant and available information reasonably necessary for LifeSpring to perform the Services, coordinate student care, communicate with parents/legal guardians, obtain reimbursement, and maintain appropriate records. Primary data sets will be made available to LifeSpring through HCS's Cognos data portal or an alternate, agreed-upon method.

B. **Publication.** LifeSpring agrees to provide HCS with a copy of any draft publications, reports, or articles resulting from this data or thesis no later than thirty (30) days prior to submission.

C. **Data Use & Scope.** Data provided by HCS to LifeSpring shall be used only to assist with the design, evaluation, delivery, and instruction of programs covered by this MOU; provided, however, that LifeSpring may use de-identified data for any purpose permitted by applicable law.

D. **HIPAA Compliance.** As allowed by applicable law, LifeSpring shall own all medical records created or maintained by LifeSpring in connection with the Services. LifeSpring shall retain and maintain such medical records in accordance with Lifespring's practices and policies and in compliance with all applicable laws, including applicable HIPAA requirements, statutes, regulations, and accreditation standards regarding retention and destruction. As

applicable, LifeSpring shall require any contractors assisting with records retention or destruction to execute a HIPAA-compliant Business Associate Agreement.

E. **Confidentiality & Safeguards.** The parties shall ensure all employees always maintain the confidentiality of student records in accordance with HCS policies in place as of the Effective Date and provided to LifeSpring in writing, Tennessee law, FERPA, and HIPAA. In the event of any conflict between this MOU, HCS policies, or other applicable requirements and the requirements of HIPAA or FERPA, the requirements of HIPAA and FERPA shall govern.

F. **Destruction & Breach.** Upon termination of this Agreement, when required by FERPA, data provided to LifeSpring from HCS shall be destroyed promptly or, if destruction is impractical, permanently and securely archived. LifeSpring shall certify destruction in writing to HCS within thirty (30) days. LifeSpring shall notify HCS promptly upon discovery of any unauthorized access or breach involving student data. The confidentiality obligations of this section shall survive the termination or expiration of this MOU. Notwithstanding the foregoing, this provision shall not require LifeSpring to destroy, or otherwise restrict LifeSpring's ownership, retention, maintenance, use, or disclosure of, any medical records or other medical information that LifeSpring is required to maintain under applicable law or applicable clinical, professional, or treatment standards. Such medical records and medical information shall be governed by Section VI.D and applicable law.

VII. NOTICE

All notices, requests, consents, waivers, and other communications required or permitted under this MOU shall be in writing and shall be deemed duly given: (i) when delivered by hand; (ii) five (5) business days after being sent by U.S. certified mail, return receipt requested, postage prepaid; (iii) one (1) business day after being sent by a nationally recognized overnight courier, with confirmation of delivery; or (iv) upon transmission if sent by email with confirmation of receipt (excluding an automated "read receipt"), provided that a copy is also sent by one of the foregoing methods within two (2) business days. Notices shall be addressed to the applicable party at the address, and to the attention of the point of contact, set forth in this Section, or to such other address or contact as a party may designate by notice given in accordance with this Section.

Hamilton County Schools

Name: Shannon Moody

Title: Chief of Staff

Address: 3074 Claude Ramsey Pkwy.

Phone: (423) 498-7072

Email: moody_s@HCDE.ORG

LifeSpring Community Health

Name: Michele Pickett, M.D.

Title: Executive Director

Address: 1042 East 3rd Street, Suite 200

Chattanooga, TN 37403

Phone: (423) 624-4846 Ext. 3011

Email: michele.pickett@lifespringcommunityhealth.org

VIII. NON-SOLICIT; NON-HIRE

During the term of this MOU and for a period of twelve (12) months following its termination or expiration, HCS shall not, directly or indirectly, solicit, induce, or encourage any employee, contractor, or agent of LifeSpring who has been involved in the performance of this MOU to terminate or reduce their engagement with LifeSpring, nor shall HCS directly or indirectly hire, engage, or retain any such individual as an employee, contractor, or agent, without LifeSpring's prior written consent. The parties acknowledge and agree that any breach or threatened breach of this provision would cause irreparable harm to LifeSpring for which monetary damages would be an inadequate remedy, and that LifeSpring shall be entitled to seek injunctive relief and other equitable remedies to enforce this provision, in addition to any other remedies available at law or in equity, without the necessity of posting a bond and without proof of actual damages.

IX. RESPONSIBILITY FOR OWN ACTIONS

Each party shall be solely responsible for its own acts and omissions and those of its officers, directors, employees, contractors, agents, and representatives in connection with this MOU, including any resulting claims, liabilities, damages, losses, costs, and expenses, to the extent caused by such acts or omissions. Neither party assumes responsibility or liability for the acts or omissions of the other party or the other party's officers, directors, employees, contractors, agents, or representatives. Nothing in this MOU shall be construed as requiring either party to indemnify, defend, or hold harmless the other party.

Notwithstanding the forgoing, Lifespring will carry a commercial general liability policy with limits of not less than \$1 million and will name HCS as an additionally insured party. Lifespring will also maintain appropriate workers' compensation insurance coverage and will waive any subrogation against HCS.

X. GENERAL PROVISIONS

A. Limitation of Liability. IN NO EVENT SHALL ANY PARTY BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR PUNITIVE DAMAGES ARISING OUT OF OR RELATING TO THIS MOU, REGARDLESS OF THE THEORY OF LIABILITY AND EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. Nothing in this Section shall limit or exclude any party's liability for damages resulting from bodily injury or death to the extent caused by such party's gross negligence or willful misconduct.

B. Disclaimer of Warranties. LifeSpring makes no representations or warranties of any kind, express or implied, regarding the Services provided under this MOU, including without limitation any warranty of merchantability, fitness for a particular purpose, or non-infringement, or any warranty that the Services will be uninterrupted, error-free, or will achieve any particular health, educational, or programmatic outcome. All Services are provided on an "as-is, as-available" basis. Nothing in this MOU shall be construed as a guarantee by LifeSpring of any specific clinical, educational, or programmatic result.

C. **Force Majeure.** Neither party shall be liable for any failure or delay in performing its obligations under this MOU (other than payment obligations, if any) to the extent such failure or delay is caused by circumstances beyond such party's reasonable control, including but not limited to acts of God, natural disaster, fire, epidemic or pandemic, war, terrorism, civil unrest, governmental order or action, labor dispute, or failure of utilities or facilities (a "Force Majeure Event"). The party affected by a Force Majeure Event shall promptly notify the other party and shall use reasonable efforts to resume performance as soon as practicable. If a Force Majeure Event prevents a party's performance of a material obligation for a period exceeding thirty (30) days, the other party may terminate this MOU upon written notice without further liability, other than liability accrued prior to such termination.

D. **Independent Contractor Status.** LifeSpring and HCS are independent contractors with respect to each other, and nothing in this MOU shall be construed to create a partnership, joint venture, agency, or employment relationship between them. Neither LifeSpring nor its Clinical Staff shall be considered employees, agents, or contractors of HCS for any purpose, including but not limited to tax withholding, employee benefits, and workers' compensation; and neither HCS nor its staff shall be considered employees, agents, or contractors of LifeSpring for any such purpose. Neither party has the authority to bind the other or to create any obligation on behalf of the other party.

E. **Rights and Interests.** This MOU is not intended to create any rights or interests for any person or entity other than HCS and LifeSpring.

F. **Authority.** Each of the persons signing this MOU on behalf of each party represent that they have the authority to sign on behalf of and to bind such party.

G. **Assignment.** Signatories of this MOU may not assign their rights, duties, or obligations under this MOU, either in whole or in part, without the prior written consent of the other signatory to this MOU, with the understanding that such designations and designees must adhere to any and all MOU parameters.

H. **Future Agreements.** To support the objectives of this MOU, HCS and LifeSpring may enter into future agreements for goods or services whereby funds are exchanged for the receipt of such goods or services, including but not limited to an Independent Consultant Agreement. These future agreements shall be completed separately from this MOU, shall meet all HCS required policies and procedures, and shall support the goals, objectives, outcomes, strategic plan, and/or equivalent expressed within the MOU. No funds may be released to LifeSpring without issuance of a valid HCS Purchase Order.

I. **Severability.** If any provision of this MOU is held to be illegal, invalid, or unenforceable, such provision shall be fully severable. This MOU shall remain in full force and effect, provided that the severed provision(s) are not material to the overall purpose and operation of this MOU.

J. **Amendment.** This MOU may be amended or modified at any time by written mutual agreement of the authorized representatives of the parties. The parties to this MOU further agree to amend this MOU to the extent amendments are required by applicable law or policy. If

new laws, policies, or regulations are implemented that materially affect the intent of this MOU, the parties shall meet within twenty (20) business days of notice to confer regarding application.

K. **Legal Compliance.** The parties agree to comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and any other applicable law. Neither party shall discriminate against any individual on the basis of race, religion, creed, color, sex, age, disability, veteran status, or national origin.

L. **Governance.** This MOU shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict of laws principles. The parties consent to the exclusive jurisdiction and venue of the state and federal courts located in Hamilton County, Tennessee..

M. **Survival.** Termination or expiration of this MOU shall not affect any rights, obligations, duties, or liabilities of either party that accrued prior to termination or that, by their nature or express intent, survive termination or expiration.

[Signature page to follow.]

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed by their duly authorized representatives as of the dates set forth below.

LIFESPRING COMMUNITY HEALTH

By: _____
Name: _____
Title: _____
Date: _____

HAMILTON COUNTY SCHOOLS

By: _____
Name: _____
Title: _____
Date: _____

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Robert Sharpe, EdD, Chief Operations Officer
Mike Griffith, Student Safety and Security Director

Date: October 8, 2026

Subject: Visitors Code of Conduct

Board Agenda Category:

- ☐ Consent Agenda
- ☒ Action Item
- ☐ Reports and Information

Please consider approval of the proposed Visitor Code of Conduct for Hamilton County Schools. The code establishes clear expectations for visitors and supports a safe, respectful environment in our schools. Following approval, it will be posted at each school entrance and on the district and school websites in accordance with Tenn. Code Ann. § 49-6-4003 and implemented alongside HCDE Policy 1.501.

Opportunity 2030 Commitment Connection

- ☐ Every Student Learns
- ☐ Every Student Belongs ☒
- Every School Equipped ☐
- Every Employee Valued ☐
- Every Community Served

Visitors Code Of Conduct

In accordance with Tennessee State Law TCA 49-6-4003, persons who come onto school property shall be under the jurisdiction of the site administrator or their designee. Individuals who come onto school property or contact employees on school or school district properties are expected to behave accordingly. Specifically, actions that are prohibited include, but are not limited to:

1. Cursing and use of obscenities;
2. Disrupting or threatening to disrupt school or office operations;
3. Acting in an unsafe manner that could threaten the health or safety of others;
4. Verbal or written statements or gestures indicating the intent to harm an individual or property; and
5. Physical attacks intended to harm an individual or cause damage to property.

CONSEQUENCES FOR CODE OF CONDUCT VIOLATIONS

The principal or his/her designee has the authority to exclude from the school premises any persons disrupting the educational programs in the classroom or in the school, disturbing the teachers or students on the premises, or on the premises for the purpose of committing an illegal act.

The Principal shall engage law enforcement officials when he/she believes the situation warrants such measures.

For more information, please contact:
Hamilton County Schools Central Office
(423)344-1450
Studentsafety@hcde.org

Ref TCA 49-6-4003, HCDE Policy 1.501

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Robert Sharpe, EdD, Chief Operations Officer
Mike Griffith, Student Safety and Security Director

Date: October 8, 2026

Subject: Visitors Code of Conduct

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Ref TCA 49-6-4003, HCDE Policy 1.501

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer
Lindsay Cepero, Director of Procurement

Date: October 8, 2026

Subject: August 2026 Legal Services Summary

Board Agenda Category:

- ☐ Consent Agenda
- ☐ Action Item
- ☒ Reports and Information

The following reflects the legal fees paid for services received during the month of August 2026.

Bennett & DeCamp, PLLC	
Retainer	\$22,000.00
TOTAL	\$22,000.00

Opportunity 2030 Commitment Connection

- ☒ Every Student Learns
- ☒ Every Student Belongs
- ☒ Every School Equipped
- ☒ Every Employee Valued
- ☒ Every Community Served