



Williamson County Board Work Session

August 13, 2026 6:00 PM

Support Services Building - Professional Development Room

1. Call to Order

2. Consent Agenda

a. Approval of June 15, 2026 School Board Meeting Minutes

b. Approval of June 29, 2026 Special Called School Board Meeting Minutes

c. Board Policies First and Final Reading

I. 1.400 School Board Meetings and Work Session

II. 1.403 Agendas and Public Comment

III. 3.204 Threat Assessment Team

IV. 3.205 Security

V. 4.213 Family Life Education

VI. 5.106 Application and Employment

VII. 5.302 Sick Leave - Teacher

VIII. 5.303 Personal and Professional Leave

IX. 5.601 Staff Rights and Responsibilities

X. 6.203 School Admissions

XI. 6.303 Interrogations and Searches

XII. 6.304 Student Discrimination, Harassment, Bullying, Cyber-Bullying and Intimidation

XIII. 6.312 Use of Wireless Communications

XIV. 6.313 Use of Digital Devices

XV. 6.4081 Safe Relocation of Students

XVI. 6.506 Students from Military Families

d. Recommendation for Field Trip Fee Requests

e. Approval of City of Spring Hill Right-of-Way Request on Prescott Way

f. Approval of City of Franklin Sanitary Sewer Easement Request of Oak View Elementary

g. Approval of Building Modification Shade Structure at Nolensville Elementary

h. Approval of Building Modification Storage Shed at Centennial High

i. Approval of Building Modification Storage Shed at Fairview Middle

j. Approval of Building Modification Request Video Scoreboard at Franklin High School

3. Superintendent's Report (45 minutes)

Leigh Webb

- a. Celebrations
 - TCAP and EOC Achievement, Advanced Placement, First Day of School, Innovation Center Opening

- b. Updates
 - Enrollment, Staffing, Student Handbook, Bullying and Textbook Adoption

4. **Operations Report (5 minutes)** Brian King

5. **Board Chair Report (10 minutes)** Josh Brown

6. **New Business**

a. 2026-27 School Board Budget (10 minutes) Rachel Farmer

I. Approval of General Purpose School Fund Amendment
08.26 Carryforward Reserves in the amount of \$81,614.45.

II. Approval of General Purpose School Fund Amendment
08.26 Transition Grant Carryover in the amount of
\$41,280.00.

III. Approval of General Purpose School Fund Amendment
08.26 State Special Education Preschool Grant in the
amount of \$665,232.00

b. Approval of Outstanding Purchase Order for Activity School Funds (Annual Agenda Item) Rachel Farmer

c. Board Policies - First Reading (10 minutes) Seth Wilson

I. 6.415 Applied Behavior Analysis Private Pay in Schools
(New)

d. Approval of Change to Early Release Day from November 11, 2026, to November 18, 2026. Leigh Webb

e. Approval of Additional Course on the 2026 Course List Leigh Webb

f. Approval of Sick Bank Trustees (Annual Agenda Item) Leigh Webb

g. Approval of Annual Agenda (Annual Agenda Item) Leigh Webb

h. Approval of Superintendent / District Goals for 2026-27 Josh Brown

i. Discussion/Approval of New Board Attorney Josh Brown

7. **Monthly Reports & Miscellaneous Information**

a. Year To Date Financial Report

b. End of the Month Purchasing Report

c. Overnight Field Trip Report

8. **Upcoming Annual Agenda Items for September**

- Elect School Board Chair & Vice Chair
- Adoption and Approval of Board Goals / Affirm Strategic Plan
- Review of 1.2021 Code of Conduct for School Board Members (every two years with Board elections, 2026, 2028, 2030)
- Approval of Collaborative Conferencing Team
- Approval of Board Parameters School Calendar
- Approval of Calendar Committee Membership
- The Superintendent, Assistant Superintendent of Finance, and Chair to Develop a Budget Preparation Calendar by October 1 of each school year.
- Approval of Textbook Adoption Committee for adoption in March



Williamson County School Board Meeting

June 15, 2026 6:30 PM

Williamson County Administrative Complex - Auditorium

Attendance Taken at 6:31 PM.

Mr. Drason Beasley:	Present
Mr. Tony Bostic:	Present
Mr. Joshua Brown:	Present
Mr. Dan Cash:	Present
Mrs. Donna Clements:	Present
Dr. Dennis Driggers:	Present
Mr. Jay Galbreath:	Present
Mrs. Tonja Hibma:	Present
Dr. Margie Johnson:	Present
Mrs. Claire Reeves:	Present
Mr. Eric Welch:	Present
Mrs. Melissa Wyatt:	Present

Present: 12.

1. Call to Order

Board Chair Brown called the meeting order and asked the members to record their attendance. He thanked the Sheriff's Deputies Donald Mauck and Randall Purcell for attending the meeting. Brown led the Pledge of Allegiance, followed by a moment of silence.

- a. Record Attendance
- b. Pledge of Allegiance and a Moment of Silence

2. Items of Particular Public Interest (Public Comment)

Board Chair Brown called upon the following individuals who signed up before the meeting began, to speak during public comment.

- David Sensing spoke about hands on history opportunity the Patriot Chest.
- Sarah Richie spoke about protecting students with disabilities against bullying.
- Courtney Davis spoke about safety regarding our vulnerable students with disabilities.

- Bill Barksdale spoke about student safety policies and special education placement decisions in WCS, including parent access to education records.
- Brad Davis spoke about school safety.
- Bonnie Barksdale spoke about documenting special education placement decisions for 2026-27 and parent access to education records prior to IEP team meetings.
- Elliott Franklin spoke about cell phone policy.
- Ricky Rodriguez spoke about an athletic period.
- Melissa Hogan spoke about the Transitions 2 clustering pilot.
- Josh Adkins spoke about an athletic period.
- Rocco Panaia spoke about an athletic period.
- Ally Lifsey spoke about personal tech and Chromebook use.

3. **Superintendent Contract Review and Extension (Annual Agenda Item)**

Board Chair Brown presented Superintendent Golden's contract for review and extension.

Motion Passed: Motion by Mr. Joshua Brown to approve an extension of one year to Superintendent Golden's contract. A second was made by Mr. Jay Galbreath.

Mr. Eric Welch:	Yes
Mr. Drason Beasley:	Yes
Mr. Tony Bostic:	Nay
Dr. Dennis Driggers:	Yes
Mrs. Tonja Hibma:	Yes
Dr. Margie Johnson:	Nay
Mrs. Claire Reeves:	Yes
Mrs. Melissa Wyatt:	Yes
Mr. Dan Cash:	Yes
Mr. Joshua Brown:	Yes
Mr. Jay Galbreath:	Yes
Mrs. Donna Clements:	Abstain

Yes: 9, Nay: 2, Abstain: 1

Motion Failed: Motion by Dr. Margie Johnson to postpone the vote on the contract until September. A second was made by Mrs. Donna Clements.

Mrs. Donna Clements:	Abstain
Mr. Eric Welch:	Nay
Mr. Drason Beasley:	Nay
Mr. Tony Bostic:	Yes
Dr. Dennis Driggers:	Nay
Mrs. Tonja Hibma:	Nay
Dr. Margie Johnson:	Yes
Mrs. Claire Reeves:	Nay
Mrs. Melissa Wyatt:	Nay

Mr. Dan Cash: Nay
Mr. Joshua Brown: Nay
Mr. Jay Galbreath: Nay
Yes: 2, Nay: 9, Abstain: 1

4. Approval of Agenda

Board Chair Brown presented the agenda for approval. The Board voted in favor by saying aye.

Motion Passed: Motion by Mrs. Melissa Wyatt to approve the agenda. A second was made by Dr. Dennis Driggers.

Mr. Drason Beasley: Yes
Mr. Tony Bostic: Yes
Dr. Dennis Driggers: Yes
Mrs. Tonja Hibma: Yes
Dr. Margie Johnson: Yes
Mrs. Claire Reeves: Yes
Mrs. Melissa Wyatt: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Eric Welch: Yes
Yes: 12, Nay: 0

5. Approval of Consent Agenda

Board Chair Brown presented the consent agenda for approval. The Board voted in favor by saying aye.

Motion Passed: Motion by Mrs. Donna Clements to approve the consent agenda. A second was made by Mr. Tony Bostic.

Mr. Tony Bostic: Yes
Dr. Dennis Driggers: Yes
Mrs. Tonja Hibma: Yes
Dr. Margie Johnson: Yes
Mrs. Claire Reeves: Yes
Mrs. Melissa Wyatt: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Eric Welch: Yes
Mr. Drason Beasley: Yes

Yes: 12, Nay: 0

- a. Approval of the May 18, 2026 School Board Meeting Minutes
- b. Board Policy Second Reading
 - I. 4.202 Child Find and Special Education
- c. Approval of ePlan Applications for FY2027 to include ESEA Grants as Amended by Every Student Succeeds Act, IDEA, Part B, IDEA Pre-School, and Carl Perkins (Perkins V) Grants
- d. Approval of Building Modification for a Shade Structure at Amanda North Elementary
- e. Recommendation for Field Trip Fee Requests
- f.

6. Communications to the Board

- a. Superintendent's Report

Superintendent Golden thanked the School Board for the one-year extension on his contract. Golden spoke about cell phones in schools and the conversation the Board had at the work session. He stated that the cell phone discussion will be ongoing. The data and research from teachers say that they want to see that the phones are turned off in the classroom. Superintendent Golden also spoke about bullying and that reporting is important. He continued that the district will always be proactive and let students know the consequences. He said, "Student time in WCS is temporary, we are preparing them for the next step. We can open doors for them."

- I. Student, Staff and School Spotlights

In Student Spotlights, the Board celebrated [several students who earned perfect ACT composite scores](#) and [the middle and high school student-athletes who won State titles at this year's Spring Fling Tournament](#).

- b. Board Chair Report

Board Chair Brown reminded the Board members about the Special Called meeting on the budget. The meeting will be on Monday, June 29 beginning at 5 p.m. in the Professional Development Room located at 1761 West Main Street in Franklin

7. New Business

- a. Evaluation of Superintendent (Annual Agenda Item)

Board Chair Brown presented Superintendent Golden's evaluation for approval.

Motion Passed: Motion by Dr. Dennis Driggers to approve. A second was made by Mrs. Melissa Wyatt.

Dr. Dennis Driggers:	Yes
Mrs. Tonja Hibma:	Yes
Dr. Margie Johnson:	Yes
Mrs. Claire Reeves:	Yes
Mrs. Melissa Wyatt:	Yes
Mr. Dan Cash:	Yes
Mr. Joshua Brown:	Yes
Mr. Jay Galbreath:	Yes
Mrs. Donna Clements:	Yes
Mr. Eric Welch:	Yes
Mr. Drason Beasley:	Yes

Mr. Tony Bostic: Yes

Yes: 12, Nay: 0

b. 2025-26 School Board Budget

I. Approval of General Purpose School Fund Amendment 06.26 Summer Learning Camps Grant in the amount of \$5,198,896.00.

Board Chair Brown called upon Superintendent Golden who recommended approval of General Purpose School Fund Amendment 06.26 Summer Learning Camps Grant in the amount of \$5,198,896.00.

Motion Passed: Motion by Mrs. Donna Clements to approve. A second was made by Mrs. Melissa Wyatt.

Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Yes

Mrs. Claire Reeves: Yes

Mrs. Melissa Wyatt: Yes

Mr. Dan Cash: Yes

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mrs. Donna Clements: Yes

Mr. Eric Welch: Yes

Mr. Drason Beasley: Yes

Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes

Yes: 12, Nay: 0

II. Approval of General Purpose School Fund Amendment 06.26 Fine Arts Donation from Gibson Gives in the amount of \$42,975.00

Board Chair Brown called upon Superintendent Golden who recommended approval of General Purpose School Fund Amendment 06.26 Fine Arts Donation from Gibson Gives in the amount of \$42,975.00.

Motion Passed: Motion by Mr. Tony Bostic to approve. A second was made by Mr. Dan Cash.

Dr. Margie Johnson: Yes

Mrs. Claire Reeves: Yes

Mrs. Melissa Wyatt: Yes

Mr. Dan Cash: Yes

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mrs. Donna Clements: Yes

Mr. Eric Welch: Yes

Mr. Drason Beasley: Yes

Mr. Tony Bostic: Yes
Dr. Dennis Driggers: Yes
Mrs. Tonja Hibma: Yes
Yes: 12, Nay: 0

III. Approval of General Purpose School Fund Amendment 06.26 Public School Construction and Maintenance (PSCM) in the amount of \$1,025,319.86.

Board Chair Brown called upon Superintendent Golden, who recommended approval of General Purpose School Fund Amendment 06.26 Public School Construction and Maintenance (PSCM) in the amount of \$1,025,319.86.

Motion Passed: Motion by Mrs. Tonja Hibma to approve. A second was made by Mr. Tony Bostic.

Mrs. Claire Reeves: Yes
Mrs. Melissa Wyatt: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Eric Welch: Yes
Mr. Drason Beasley: Yes
Mr. Tony Bostic: Yes
Dr. Dennis Driggers: Yes
Mrs. Tonja Hibma: Yes
Dr. Margie Johnson: Yes
Yes: 12, Nay: 0

IV. Approval of Central Cafeteria Fund Amendment 06.26 in the amount of \$252,895.94.
Board Chair Brown called upon Superintendent Golden who recommended approval of Central Cafeteria Fund Amendment 06.26 in the amount of \$252,895.94.

Motion Passed: Motion by Mr. Tony Bostic to approve. A second was made by Dr. Dennis Driggers.

Mrs. Melissa Wyatt: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Eric Welch: Yes
Mr. Drason Beasley: Yes
Mr. Tony Bostic: Yes
Dr. Dennis Driggers: Yes
Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Yes
Mrs. Claire Reeves: Yes
Yes: 12, Nay: 0

V. Approval of 2025-2026 Budget Adjustments Final Year End Intra-Category
Board Chair Brown called upon Superintendent Golden who recommended approval of 2025-2026 Budget Adjustments Final Year End Intra-Category.

Motion Passed: Motion by Mrs. Tonja Hibma to approve. A second was made by Mrs. Donna Clements.

Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Eric Welch: Yes
Mr. Drason Beasley: Yes
Mr. Tony Bostic: Yes
Dr. Dennis Driggers: Yes
Mrs. Tonja Hibma: Yes
Dr. Margie Johnson: Yes
Mrs. Claire Reeves: Yes
Mrs. Melissa Wyatt: Yes
Yes: 12, Nay: 0

VI. Approval of Resolution of 2026-2027 Capital Request in the amount of \$13,665,250.00
Board Chair Brown called upon Superintendent Golden who recommended approval of Resolution of 2026-2027 Capital Request in the amount of \$13,665,250.00.

Motion Passed: Motion by Mr. Dan Cash to approve. A second was made by Mrs. Donna Clements.

Mr. Joshua Brown: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Eric Welch: Yes
Mr. Drason Beasley: Yes
Mr. Tony Bostic: Yes
Dr. Dennis Driggers: Yes
Mrs. Tonja Hibma: Yes
Dr. Margie Johnson: Yes
Mrs. Claire Reeves: Yes
Mrs. Melissa Wyatt: Yes
Mr. Dan Cash: Yes
Yes: 12, Nay: 0

c. Board Policy First and Final Reading

I. Approval of 3.401 Student Transportation

Board Chair Brown called upon Superintendent Golden who recommended approval of Board Policy 3.401 Student Transportation on first and final reading.

Motion Passed: Motion by Dr. Dennis Driggers to approve. A second was made by Mr. Jay Galbreath.

Mr. Jay Galbreath:	Yes
Mrs. Donna Clements:	Yes
Mr. Eric Welch:	Yes
Mr. Drason Beasley:	Yes
Mr. Tony Bostic:	Yes
Dr. Dennis Driggers:	Yes
Mrs. Tonja Hibma:	Yes
Dr. Margie Johnson:	Yes
Mrs. Claire Reeves:	Yes
Mrs. Melissa Wyatt:	Yes
Mr. Dan Cash:	Yes
Mr. Joshua Brown:	Yes
Yes: 12, Nay: 0	

d. Approval of Differentiated Pay Plan (Annual Agenda Item)

Board Chair Brown called upon Superintendent Golden, who recommended approval of Differentiated Pay Plan (Annual Agenda Item).

Motion Passed: Motion by Dr. Dennis Driggers to approve. A second was made by Mrs. Donna Clements.

Mrs. Donna Clements:	Yes
Mr. Eric Welch:	Yes
Mr. Drason Beasley:	Yes
Mr. Tony Bostic:	Yes
Dr. Dennis Driggers:	Yes
Mrs. Tonja Hibma:	Yes
Dr. Margie Johnson:	Yes
Mrs. Claire Reeves:	Yes
Mrs. Melissa Wyatt:	Yes
Mr. Dan Cash:	Yes
Mr. Joshua Brown:	Yes
Mr. Jay Galbreath:	Yes
Yes: 12, Nay: 0	

e. Approval of PECCA Memorandum of Understanding (Annual Agenda Item)

Board Chair Brown called upon Superintendent Golden who recommended approval of PECCA Memorandum of Understanding (Annual Agenda Item).

Motion Passed: Motion by Mr. Eric Welch to approve. A second was made by Mrs. Donna Clements.

Mr. Eric Welch: Yes

Mr. Drason Beasley: Yes

Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes

Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Yes

Mrs. Claire Reeves: Yes

Mrs. Melissa Wyatt: Yes

Mr. Dan Cash: Yes

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mrs. Donna Clements: Yes

Yes: 12, Nay: 0

8. Adjournment

There being no further business, Board Chair Brown adjourned the meeting at 8:18 p.m.

Chairperson

Superintendent



Special Called Board Meeting

June 29, 2026 5:00 PM

Support Services Building - Professional Development Room

Attendance Taken at 5:01 PM.

Mr. Drason Beasley:	Present
Mr. Tony Bostic:	Present
Mr. Joshua Brown:	Present
Mr. Dan Cash:	Present
Mrs. Donna Clements:	Absent
Dr. Dennis Driggers:	Present
Mr. Jay Galbreath:	Present
Mrs. Tonja Hibma:	Present
Dr. Margie Johnson:	Present
Mrs. Claire Reeves:	Present
Mr. Eric Welch:	Present
Mrs. Melissa Wyatt:	Present

Present: 11, Absent: 1.

1. Call To Order

Chairman Josh Brown called the meeting to order and asked the Board to record their attendance by roll call vote. He stated that all votes during the meeting would be by roll call vote.

a. Record Attendance

2. Approval of Agenda

Chairman Josh Brown presented the agenda for approval.

Motion Passed: Motion by Mrs. Melissa Wyatt to approve the agenda. A second was made by Mr. Tony Bostic.

Mrs. Donna Clements:	Absent
Mr. Drason Beasley:	Yes
Mr. Tony Bostic:	Yes
Dr. Dennis Driggers:	Yes
Mrs. Tonja Hibma:	Yes
Dr. Margie Johnson:	Yes
Mrs. Claire Reeves:	Yes
Mrs. Melissa Wyatt:	Yes
Mr. Dan Cash:	Yes
Mr. Joshua Brown:	Yes
Mr. Jay Galbreath:	Yes
Mr. Eric Welch:	Yes

Yes: 11, Nay: 0, Absent: 1

3. Items of Particular Interest (Public Comment)

Chairman Brown called on the following individual for public comment.

- Brittany Ruiz thanked Superintendent Golden and Board Member Dan Cash for their service.

4. New Business

a. Termination of Superintendent's Contract by Mutual Agreement

Chairman Brown called upon Superintendent Golden, who recommended approval to terminate the Superintendent's contract by mutual agreement on July 14, 2026.

Motion Passed: Motion by Mr. Joshua Brown to terminate the Superintendent's by mutual agreement on July 14, 2026. A second was made by Mrs. Claire Reeves.

Mrs. Donna Clements: Absent

Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes

Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Yes

Mrs. Claire Reeves: Yes

Mrs. Melissa Wyatt: Yes

Mr. Dan Cash: Yes

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mr. Eric Welch: Yes

Mr. Drason Beasley: Yes

Yes: 11, Nay: 0, Absent: 1

b. Appointment of Interim Superintendent and Approval of Interim Superintendent Contract

Chairman Brown called upon Superintendent Golden, who recommended approval to appoint Dr. Leigh Webb as the Interim Superintendent, beginning July 15, 2026.

c. Authorization to appoint a Superintendent Search Advisory Committee

Chairman Brown called upon Superintendent Golden, who recommended approval of a Superintendent Search Advisory Committee.

Motion Passed: Motion by Mr. Jay Galbreath To appoint Dr. Leigh Webb as the Interim Superintendent, beginning July 15, 2026 and the Interim Superintendent's contract with a salary of 295, 000.00.. A second was made by Mrs. Claire Reeves.

Mrs. Donna Clements: Absent

Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Yes

Mrs. Claire Reeves: Yes

Mrs. Melissa Wyatt: Yes

Mr. Dan Cash: Yes

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mr. Eric Welch: Yes

Mr. Drason Beasley: Yes

Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes

Yes: 11, Nay: 0, Absent: 1

Motion Passed: Motion by Mr. Eric Welch to increase the salary of Dr. Leigh Webb as the Interim Superintendent, beginning July 15, 2026, to 295, 000. 00. A second was made by Mr. Drason Beasley.

Mrs. Donna Clements: Absent

Dr. Dennis Driggers: Yes
 Mrs. Tonja Hibma: Yes
 Dr. Margie Johnson: Yes
 Mrs. Claire Reeves: Yes
 Mrs. Melissa Wyatt: Yes
 Mr. Dan Cash: Yes
 Mr. Joshua Brown: Yes
 Mr. Jay Galbreath: Yes
 Mr. Eric Welch: Yes
 Mr. Drason Beasley: Yes
 Mr. Tony Bostic: Yes
 Yes: 11, Nay: 0, Absent: 1

Motion Passed: Motion by Mr. Joshua Brown to approve an appointment of a Superintendent's Search Advisory Committee. A second was made by Mrs. Tonja Hibma.

Mrs. Donna Clements: Absent
 Dr. Margie Johnson: Yes
 Mrs. Claire Reeves: Yes
 Mrs. Melissa Wyatt: Yes
 Mr. Dan Cash: Yes
 Mr. Joshua Brown: Yes
 Mr. Jay Galbreath: Yes
 Mr. Eric Welch: Yes
 Mr. Drason Beasley: Yes
 Mr. Tony Bostic: Yes
 Dr. Dennis Driggers: Yes
 Mrs. Tonja Hibma: Yes
 Yes: 11, Nay: 0, Absent: 1

d. 2026-2027 School Board Budget

I. Approval of the 2026-27 School Board Budget Amendment corresponding to the County Commission reduction of the General Purpose School Fund
 Chairman Brown called upon Superintendent Golden, who recommended approval of the 2026-27 School Board Budget Amendment corresponding to the County Commission reduction of the General Purpose School Fund.

Motion Passed: Motion by Mrs. Claire Reeves to approve. A second was made by Dr. Dennis Driggers.

Mrs. Donna Clements: Absent
 Mrs. Claire Reeves: Yes
 Mrs. Melissa Wyatt: Yes
 Mr. Dan Cash: Yes
 Mr. Joshua Brown: Yes
 Mr. Jay Galbreath: Yes
 Mr. Eric Welch: Nay
 Mr. Drason Beasley: Yes
 Mr. Tony Bostic: Yes
 Dr. Dennis Driggers: Yes
 Mrs. Tonja Hibma: Yes
 Dr. Margie Johnson: Yes
 Yes: 10, Nay: 1, Absent: 1

II. Approval of the 2026-27 Pay Charts

Chairman Brown called upon Superintendent Golden, who recommended approval of the 2026-27 Pay Charts.

Motion Passed: Motion by Dr. Margie Johnson to approve. A second was made by Mrs. Claire Reeves.

Mrs. Donna Clements: Absent

Mrs. Melissa Wyatt: Yes

Mr. Dan Cash: Yes

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mr. Eric Welch: Yes

Mr. Drason Beasley: Yes

Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes

Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Yes

Mrs. Claire Reeves: Yes

Yes: 11, Nay: 0, Absent: 1

III. Approval of the 2026-27 School Board Budget Amendment corresponding to the County Commission reduction of the Central Cafeteria Fund

Chairman Brown called upon Superintendent Golden, who recommended approval of the 2026-27 School Board Budget Amendment corresponding to the County Commission reduction of the Central Cafeteria Fund.

Motion Passed: Motion by Mr. Drason Beasley to approve. A second was made by Mrs. Claire Reeves.

Mrs. Donna Clements: Absent

Mr. Dan Cash: Yes

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mr. Eric Welch: Nay

Mr. Drason Beasley: Yes

Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes

Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Yes

Mrs. Claire Reeves: Yes

Mrs. Melissa Wyatt: Yes

Yes: 10, Nay: 1, Absent: 1

IV. Approval of the 2026-27 School Board Budget Amendment corresponding to the County Commission reduction of the Extended School Fund

Chairman Brown called upon Superintendent Golden, who recommended approval of the 2026-27 School Board Budget Amendment corresponding to the County Commission reduction of the Extended School Fund.

Motion Passed: Motion by Mrs. Tonja Hibma to approve. A second was made by Mrs. Melissa Wyatt.

Mrs. Donna Clements: Absent

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mr. Eric Welch: Nay

Mr. Drason Beasley: Yes

Mr. Tony Bostic:	Yes
Dr. Dennis Driggers:	Yes
Mrs. Tonja Hibma:	Yes
Dr. Margie Johnson:	Yes
Mrs. Claire Reeves:	Yes
Mrs. Melissa Wyatt:	Yes
Mr. Dan Cash:	Yes
Yes: 10, Nay: 1, Absent: 1	

5. Adjournment

There being no further business, Chairman Brown adjourned the meeting at 6:36 p.m.

Chairperson

Superintendent

Williamson County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: School Board Meetings and Work Sessions	Descriptor Code: 1.400	Issued Date: 08/21/23
		Rescinds: 1.400	Issued: 11/26/18

General

The Board will transact all business at official meetings that may be either regular or special.

Every meeting of the Board shall be open to the public, except for those meetings in which the law allows closed sessions.¹ Open meetings will be physically accessible to all students, employees, and interested citizens.²

The Board may restrict the recording of board meetings via camera, camcorder, or other photographic equipment when such recording creates a threat to public safety and welfare or impedes the conducting of efficient and orderly public meetings.³

Board members shall be expected to read the information provided them and to contact the Superintendent or other appropriate staff members to request additional information that may be deemed necessary to assist them in their decision-making responsibilities.

REGULAR MEETINGS

Regular meetings of the Board shall generally be held on the third Monday of the month at 6:30 p.m. in the Williamson County Administrative Complex in the auditorium. In instances when any regular meeting date falls on a legal holiday, the meeting shall be rescheduled by the Chair.

The Board may meet at other times and places designated by the Chair to encourage public participation or to accomplish some other desired purpose when the Chair or the Board so specify.

SPECIAL MEETINGS

The Board shall hold such special meetings as necessary to transact the business of the Board. Such meetings shall be called by the Chair whenever, in the Chair's judgment, the interests of the schools require it or when requested to do so by a majority of the Board.⁴

Only business related to the call of the meeting and details related to agenda items shall be discussed or transacted by the Board at a special meeting.

WORK SESSIONS

Work Sessions shall generally be held on Thursday evening prior to the regular Board meetings.

ELECTRONIC ATTENDANCE⁵

Absent board members may attend a regular or special meeting by electronic means for certain qualifying reasons. The following requirements apply to all electronic attendance, regardless of the reason for the absence:

1. Any member wishing to participate electronically must do so using technology that allows the Chair to visually identify the member; and

The responsibility for the connection lies with the member wishing to participate electronically. No more than three (3) attempts to connect shall be made unless the Board chooses to make additional attempts.

2.

A quorum of the Board must be physically present at the meeting in order for any member to attend electronically with the following exception: a meeting may be conducted with electronic participation without a quorum of members being physically present at the location of the meeting when inclement weather or a natural disaster makes the physical presence of a quorum of members at the location of the meeting impractical or unsafe, so long as the board has not conducted more than three (3) meetings per year through electronic participation without a quorum of members being physically present at the location of the meeting.⁶;

~~1. Any member wishing to participate electronically must do so using technology that allows the Chair to visually identify the member; and~~

~~2. The responsibility for the connection lies with the member wishing to participate electronically. No more than three (3) attempts to connect shall be made unless the Board chooses to make additional attempts.~~

Work-Related Absence

A board member must be absent from the county due to work; however, he/she may only participate electronically two (2) times per year for this reason. A board member wishing to participate must give the Chair and Superintendent of Schools at least five (5) days' notice prior to the meeting of the member's intention to participate electronically.

Sickness or Period of Convalescence

A board member may attend a meeting by electronic means if sick or in a period of convalescence on the advice of a healthcare professional; however, he/she may only participate electronically three (3) times per year for this reason.

Inclement Weather or Natural Disaster

A board member may attend a meeting by electronic means due to inclement weather or natural disaster if the schools in the school district are closed; however, he/she may only participate electronically three (3) times per year for this reason.

1 *Family Emergency*

2 A board member may attend a meeting by electronic means if there is a family emergency that
3 prevents him/her from attending in person. The absence shall be due to the hospitalization of the board
4 member or the death or hospitalization of the member's spouse, father, mother, son, daughter, brother,
5 sister, son-in-law, daughter-in-law, stepson, stepdaughter, father-in-law, mother-in-law, brother-in-law,
6 or sister-in-law. The board member may only participate electronically two (2) times per year for this
7 reason.

8 *Military Service*

9 A board member may attend a meeting by electronic means if out of the county due to military service.
10 The board member may participate electronically as often as he/she is able to do so.

Legal References

1. T.C.A. § 8-44-102; T.C.A. § 49-6-804(~~c~~**b**)
2. 28 CFR ~~§~~36.201(a); 28 CFR ~~§~~36.202
3. Tenn. Att’y Gen. Op. No. 95-126 (December 28, 1995)
4. T.C.A. § 49-2-202(c)(1)
- ~~5.~~ T.C.A. § 49-2-203(c); Public Acts of 2023,
Chapter No. 350
- ~~5-6.~~ T.C.A. § 49-2-203(c)

Cross References

School Board Legal Status and Authority 1.100
Board Committees 1.300
Notification of Meetings 1.402
Section 504 and ADA Grievance Procedures 1.802

Williamson County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: <u>Agendas</u><u>Agendas and Public Comment</u>	Descriptor Code: 1.403	Issued Date: 01/22/24
		Rescinds: 1.403	Issued: 08/21/23

The Chair and the Superintendent of Schools shall determine the agenda.¹ While developing the agenda, the Chair and Superintendent shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items shall be adopted in a single vote without discussion.

Additional items of business may be placed on the board work session agenda under “Topics for Discussion” at the request of a board member made in writing. Board members wishing to suggest an item of business for the agenda shall notify the Superintendent and Chair in writing at least ten (10) working days before the board work session. The Board may from time to time invite subject matter experts to provide informational presentations as part of the work session agenda.

Regular meetings of the Board shall be conducted under the following order of business:

1. Call to Order, Pledge and Moment of Silence
2. Items of Public Interest (Public Comment)
3. Approval of Agenda*/Items of Consent (Consent Agenda)
4. Communications to the Board (requiring no action)
5. Unfinished Business
6. New Business
7. Adjournment

*Note: Once the agenda has been approved, it may not be changed without action to set aside Board policy. A final agenda for regular meetings of the Board must be published on the WCS website no later than forty-eight (48) hours prior to the regular Board meeting.²

Public Comment Period During Regular Meetings³²

There shall be a public comment period for each meeting with actionable items on the agenda. There shall not be a public comment period for teacher disciplinary hearings.

Thirty (30) minutes will be placed on the agenda for the Chair to recognize individuals to make comments on topics pertaining to Williamson County Schools which are either germane to the items on the agenda for the meeting, or on any matter that is germane to the jurisdiction of the Board, regardless of whether such matter is an item on the agenda for that meeting.³ At the discretion of the Chair, this time may be extended. Williamson County residents and WCS employees shall have priority. In the event time remains, the Chair may allow nonresidents to speak. All persons addressing the Board will state his/her name, provide his/her address, and provide the name of the organization or

1 group he/she represents before addressing the Board. The Chair shall have the authority to terminate
2 the remarks of any individual who is disruptive or does not adhere to Board rules.³

3 Under the tenure recommendations section of the agenda, if a Board member requests that any specific
4 tenure recommendation(s) be acted upon separately, this request will be honored automatically.

5 The agenda shall be available at each meeting for visitors. The agenda shall be available online to the
6 members, the media, and the public.

7 **Public Comment Period During Special Meetings²**

8 There shall be a public comment period during special meetings. Public comment shall be limited to
9 the topics on the agenda. Thirty (30) minutes will be placed on the agenda for the Chair to recognize
10 individuals to make comments which are either germane to the items on the agenda for the special
11 meeting, or on any matter that is germane to the jurisdiction of the Board, regardless of whether such
12 matter is an item on the agenda for that special meeting.³ At the discretion of the Chair, this time may
13 be extended. Williamson County residents and WCS employees shall have priority. In the event time
14 remains, the Chair may allow nonresidents to speak. All persons addressing the Board will state
15 his/her name, provide his/her address, and provide the name of the organization or group he/she
16 represents before addressing the Board. The Chair shall have the authority to terminate the remarks of
17 any individual who is disruptive or does not adhere to Board rules.³

18 Agendas for special meetings of the School Board shall be established pursuant to requirements
19 established by Tennessee law.

Legal References

- 1. T.C.A. § 49-2-206
- 1-2. T.C.A. § 8-44-110
- 2-3. T.C.A. § 8-44-112
- 3-4. T.C.A. § 39-17-306

Cross References

- Duties of Officers 1.201
- Executive Committee 1.301
- School Board Meetings and Work Sessions 1.400

Williamson County Board of Education

Monitoring:

Review: Annually, in
September

Descriptor Term:

Threat Assessment Team

Descriptor Code:

3.204

Issued Date:

09/15/25

Rescinds:

3.204

Issued:

08/21/23

1 General¹

2 A threat assessment team shall be created within the school district to develop intervention-based
3 approaches to prevent violence, manage reports of potential threats, and create a system that fosters a
4 safe, supportive, and effective school environment. The Superintendent of Schools shall appoint the
5 members of the threat assessment team which shall include Williamson County Schools staff including
6 Student Support Services personnel, juvenile services, District Attorney office and the local law
7 enforcement.

8 The Superintendent of Schools shall develop administrative procedures regarding the training and
9 operations of the team to comply with state law and State Board of Education rules and regulations.

10 TEAM MEETINGS

11 All threat assessment team meetings shall be closed to the public.²

12 RECORDKEEPING³

13 The team shall document all behaviors and incidents deemed to pose a risk to school safety or that
14 resulted in intervention and shall provide the information to the Superintendent of Schools.

15 Documents produced or obtained regarding these assessment activities will not be open for public
16 inspection.

17 REPORTING⁴

18 Parent(s)/guardian(s) shall be notified of credible information regarding a **credible** threat of violence or
19 significantly disruptive behavior directed toward or occurring on the grounds of the school their child
20 attends if the threat or disruptive behavior is reported to a state or local law enforcement agency. A
21 report made to a school resource officer is not defined as a report to a state or local law enforcement
22 agency unless the school resource officer subsequently reports the threat or significantly disruptive
23 behavior for further investigation or for additional assistance in deescalating a situation occurring on
24 the grounds of the school.⁴

25 Notification to parent(s)/guardian(s) shall occur within forty-eight (48) hours of the report to the state
26 or local law enforcement agency and may be made using existing communication methods for
27 providing information to parents and guardians.⁴

28

1 Any person, whether a student, employee of WCS, visitor, contractor, or otherwise, who has
2 knowledge of a credible threat of mass violence on school property or at a school-related activity shall
3 report the threat immediately to both: (1) the local law enforcement agency with jurisdiction over the
4 school property or school-related activity; and (2) the school that is subject to the threat of mass
5 violence. A threat of mass violence is considered “credible” if the threat causes another to reasonably
6 expect the commission of an act of mass violence. The report- to the extent known by the report- must
7 include: (1) the nature of the threat of mass violence; (2) the name and address of the person making
8 the threat; (3) the fact requiring the report; and (4) any other pertinent information.⁵

9 At least once per quarter, the Superintendent of Schools shall provide the Board with the total number
10 of incidents requiring notice to parent(s)/guardian(s) for the respective quarter as well as the total for
11 the year to date.⁴

Legal References

1. [T.C.A. § 49-6-2701](#)
2. [T.C.A. § ~~TCA~~ 49-6-2701\(f\)](#)
3. [T.C.A. § ~~TCA~~ 49-6-2702](#)
4. [T.C.A. § ~~Public Acts of 2025, Chapter No. 215~~ 49-6-2704](#)
- 4.5. [T.C.A. § 39-16-517](#)

Cross References

School District Records 1.407
Safety 3.201
Security 3.205
Student Records 6.600

Williamson County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Security	Descriptor Code: 3.205	Issued Date: 08/19/24
		Rescinds: 3.205	Issued: 08/21/23

1 *General*¹

2 The Superintendent of Schools shall establish procedures to protect schools which shall include, but
3 not be limited to:

- 4 1. Closing and securing teacher work areas when left unattended or at the end of the day;
- 5 2. Denying students permission to use the classrooms, laboratories, gymnasiums, or other school
6 facilities or equipment without appropriate supervision;
- 7 3. Controlling the issuance of keys and fobs;
- 8 4. Developing programs that contribute to the proper care and use of school facilities and
9 equipment; and
- 10 5. Ensuring that equipment purchased with federal funds is managed as directed by federal law.²

11 All exterior doors leading into a school building shall be locked at all times and access to school
12 buildings is limited to the school's primary entrance during the school day as well as when students are
13 present outside of regular school hours.³

14 The principal shall immediately report to law enforcement officials and the Superintendent of Schools
15 in cases involving illegal entry, assault and battery resulting in serious personal injury or involving the
16 use of a weapon, building damage, theft, vandalism endangering life health, or safety, or valid threats
17 of mass violence.⁴ The Superintendent of Schools/designee is authorized to sign a criminal complaint
18 and press charges. The Superintendent shall report all the signing of such complaints to the Board.

19 **AFTER SCHOOL HOURS**

20 If, outside of regular school hours, there is a need to unlock the doors during a school activity, a school
21 district employee shall be stationed by the door to ensure access is limited to authorized persons.³

22 **LAW ENFORCEMENT SERVICES**¹

23 The Board may enter into collaborative partnerships with appropriate law enforcement agencies.
24 Partnerships may include, but not be limited to, education and recreational programs, delinquency
25 prevention, and mentoring initiatives.

26 The Board may enter into a memorandum of understanding (MOU) with the chief of a law
27 enforcement agency to provide school policing.

CYBERSECURITY⁶

The Superintendent of Schools/designee shall develop an administrative procedure regarding the district's cybersecurity plan to identify cybersecurity risks, implement mitigation planning, and protect cyberinfrastructure against cyberattacks and other cybersecurity threats and incidents.

STUDENTS WITH ORDERS OF PROTECTION

If an order of protection is issued, pursuant to Tennessee law, to protect one enrolled student from another enrolled student at the same school, then a student safety plan must be developed and implemented for the student named as the petitioner in the order of protection no later than five (5) school days from the date on which the school received a copy of the order of protection.⁷ The student safety plan must be developed by the school principal and, when reasonable practicable and appropriate, the building-level school safety team with input from the parent/guardian of the student named as the petitioner in the order of protection.⁷ The Superintendent of Schools, or his/her designee, will develop administrative procedures to implement this process.⁷

Legal References

1. [T.C.A. § 49-6-805\(3\)](#)
2. [2 C.F.R. § 200.313](#)
3. [T.C.A. § 49-6-817](#)
4. ~~[T.C.A. § 49-6-4301](#)~~ [Public Acts of 2024, Chapter No. 882](#)
4.
5. [T.C.A. § 49-6-4217](#)
6. [T.C.A. § 49-6-805\(9\)](#)
- 6-7. [T.C.A. § 49-6-324](#)

Cross References

Visitors to the Schools 1.501
Inventories 2.702

Williamson County Board of Education

Monitoring:

**Review: Annually, in
November**

Descriptor Term:

Family Life Education

Descriptor Code:

4.213

Issued Date:

08/19/24

Rescinds:

4.213

Issued:

08/16/21

1 *General*

2 A family life education program shall be implemented within the school district in compliance with state
3 law.¹

4 A parent/guardian who chooses not to have a student participate in the family life education program
5 shall submit such request in writing to the principal. A student who is excused from the program shall
6 be assigned alternative health activities and shall not be penalized academically.

7 **FAMILY LIFE INSTRUCTION**

8 The curriculum for the family life education program shall, in a manner that is age-appropriate and
9 factually and medically accurate, include the following:²

- 10 1. Teach the skills needed to make healthy decisions in all aspects of marriage and family life;
- 11
- 12 2. Encourage sexual health by helping students understand how the whole person is affected by
- 13 sexual activity as well as other risk behaviors;
- 14
- 15 3. Provide information about human reproduction, including conception, birth, and prenatal care,
- 16 as well as the process of adoption and its benefits;
- 17
- 18 4. Provide information on the family unit and the responsibilities and consequences related to sexual
- 19 activity, including the challenges of single teen parenting;
- 20
- 21 5. Promote only sexual risk avoidance through abstinence and the positive results of avoiding sexual
- 22 activity;
- 23
- 24 6. Provide instruction on the detection, intervention, prevention, and treatment of child sexual
- 25 abuse, including such abuse that may occur in the home, human trafficking in which a victim is
- 26 the child, and internet crimes against children;
- 27
- 28 7. Provide instruction on the prevention of dating violence;
- 29
- 30 8. Encourage communication between parent(s)/guardian(s) and students;
- 31

9. Address the legal aspects of sexual activity with emphasis on the rights of the student; ~~and~~

10. Include the presentation of a high-quality, computer-generated animation or high-definition ultrasound of a least three (3) minutes in duration that shows the development of the brain, heart, and other vital organs in early fetal development per state academic standards;³ and

~~10.11. Provide instruction on child trafficking prevention and awareness for all students in grades K-12 in a manner that is age-appropriate, grade-appropriate, and advances each year through developmentally appropriate instruction and skill building.⁶ The Superintendent of Schools or his/her designee shall develop a plan to implement this instruction.⁶~~

Instruction in topics related to sexual activity are not age-appropriate for students in grades kindergarten through five (K-5) and shall not be taught as part of the family life curriculum. This does not prohibit instruction on detection, intervention, prevention, and treatment of child sexual abuse and human trafficking of children.^{4&6}

The family life education program shall be reviewed annually to ensure that the prohibited items of instruction, as provided for in state law,⁵ are not included in the curriculum.

TRAINING ON INSTRUCTION

Personnel providing family life instruction shall receive training prior to presenting such instruction. Personnel shall conduct such instruction with maturity and discretion.

REPORTING²

At the beginning of each school year, the Superintendent of Schools shall provide the contact information to the Department of Children's Services of each employee or trained professional providing instruction on family life curriculum related to child sex abuse, human trafficking, and internet crimes.

Legal References

1. [T.C.A. § 49-6-1302](#)
2. [T.C.A. § 49-6-1304; Public Acts of 2024, Chapter No. 571](#)
3. [Public Acts of 2024, Chapter No. 795](#)
4. [Public Acts of 2024, Chapter No. 970](#)
5. [T.C.A. § 49-6-1304\(b\)](#)

5-6. [T.C.A. § 49-6-1038](#)

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Application and Employment	Descriptor Code: 5.106	Issued Date: 08/21/23
		Rescinds: 5.106	Issued: 08/16/21

APPLICATION

An individual desiring a position shall make an application to the Superintendent of Schools on forms developed by his/her office. To ensure the safety and welfare of students and staff, the district shall require criminal history background checks and fingerprinting of applicants for teaching positions and any other positions that require proximity to children.¹ If applying for a teaching position, the Superintendent of Schools shall also check the applicant's license status in the State Board of Education's database to determine if there is a hold on that applicant's license, and if so, the reasoning behind the hold.²

Knowingly falsifying information shall be sufficient grounds for termination of employment and shall also constitute a Class A misdemeanor which shall be reported to the District Attorney General for prosecution.³

The Board may reimburse the applicant any costs incurred to perform these background checks and fingerprinting if a position is offered and accepted.⁴

Professional Employees

The application shall include a transcript of credits earned at the colleges or universities attended along with references from persons such as previous employers, college professors, and supervisors of student teachers. Other information shall include whether such applicant has been dismissed for cause from a school district.⁵ If previously employed by a local board of education, the applicant shall provide evidence of acceptable resignation.

No person shall be employed:

1. Who does not hold a valid license to teach or a temporary permit to teach from the State Board of Education;⁶
2. Who has been identified by the Department of Children's Services as a perpetrator of child abuse, severe child abuse, child sexual abuse, or child neglect or who poses an immediate threat to the health, safety, or welfare of children;⁷
3. Who is listed on the state's abuse of vulnerable persons registry maintained by the Department of Health, or on a similar registry in another jurisdiction;⁷
4. Who does not present a physician's certificate showing a satisfactory health record or has any contagious or communicable disease in such form that might endanger the health of school children;⁸
5. Who refuses to take and subscribe to an oath to support the Constitution of the State of Tennessee and of the United States of America;⁹

~~5.6.~~ Who has not had their information verified using E-Verify;¹³

~~6.7.~~ Who fails to make a full disclosure of any prior criminal record and any prior dismissals from employment for cause; or

~~7.8.~~ Who does not receive a satisfactory background check.¹⁰

Support Employees

No person shall be employed:

1. Who has any contagious or communicable disease in such form that might endanger the health of school children;⁸

2. Who has been identified by the Department of Children's Services as a perpetrator of child abuse, severe child abuse, child sexual abuse, or child neglect or who poses an immediate threat to the health, safety, or welfare of children;⁷

3. Who is listed on the state's abuse of vulnerable persons registry maintained by the Department of Health, or on a similar registry in another jurisdiction;⁷

~~4.~~ Who has not complied with the Immigration Reform and Control Act of 1986;¹¹

~~4.5.~~ Who has not had their information verified using E-Verify;¹³

~~5.6.~~ Who fails to make a full disclosure of any prior criminal record and any prior dismissals from employment for cause; or

~~6.7.~~ Who does not receive a satisfactory background check.¹⁰

EMPLOYMENT

After checking references and receiving written recommendations, the Superintendent of Schools shall hire and assign qualified applicants.

Initial Employment for Professional Employees

The Superintendent of Schools shall notify such person, in writing, of the offer and conditions of employment. Upon receipt of employment notification, such person shall respond within the timeline established by state law.¹² From the date of the written acceptance, such person is considered to be under employment with the district and is subject to all rights, privileges, and duties.

Legal References

1. T.C.A. § 49-5-406
2. State Board of Education Policy 5.501
3. T.C.A. § 49-5-406(a)(2)(A)
4. T.C.A. § 49-5-413(c)
5. T.C.A. § 49-2-131
6. T.C.A. § 49-5-403; TCA 49-5-101; TCA 49-5-106
7. T.C.A. § 49-5-413(e); Public Acts of 2023, Chapter No. 222
8. T.C.A. § 49-5-404
9. T.C.A. § 49-5-405
10. T.C.A. § 49-5-413(a), (f)
11. Immigration Reform and Control Act of 1986; Pub. L. No. 99-603, 100 Stat. 3359, 8 USCA § 1101 et seq.
- ~~12.~~ T.C.A. § 49-5-406(b)
- ~~12, 13.~~ T.C.A. § 50-1-111

Cross References

Orientation and Probation 5.107
Compensation Guides & Contracts 5.110
Recommendations and File Transfers 5.203
Qualifications and Duties of the Superintendent of Schools 5.802

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Sick Leave - Teacher	Descriptor Code: 5.302	Issued Date: 07/20/15
		Rescinds: 5.302	Issued: 06/06/14

Sick leave shall mean leave of absence because of illness of the teacher from natural causes or accident or the illness or death of the teacher's spouse, parent, grandparent, children, grandchildren, brothers, sisters, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, step-relatives as listed above, or other family member with approval of the Superintendent, which necessitates the absence of the teacher.¹

The time allowed for sick leave with pay shall be one (1) day for each month of employment up to:

- 10-month contract = 8 sick days earned per year
- 11-month contract = 9 sick days earned per year
- 12-month contract = 10 sick days earned per year.²

Sick leave shall be cumulative for all earned or transferred days not used and includes any personal and professional leave transferred to sick leave.² A teacher in need of sick leave shall be allowed to use unearned sick leave up to the number of days which such teacher may accumulate during the remainder of the year in which he is employed.

Upon termination of the employment of such teacher before such days are earned, or at the end of the school year, there shall be deducted from the final salary of such teacher an amount based on their daily rate of pay sufficient to cover any excess sick leave days used by such teacher. If such final salary is insufficient for this purpose, the teacher shall be liable for reimbursement of any amount in excess of their final salary.

When a teacher is unable to meet their classes, the teacher shall notify the Principal or designee as soon as possible before school opens. The teacher shall notify the Principal or designee a reasonable length of time before they intend to return to the classroom and not later than one (1) hour before school opens that morning, so that the Principal or designee may be able to notify the substitute. All sick leave requests of less than ten (10) consecutive work days shall be submitted in Aesop or the current absence management system.

The Family Medical Leave Act (FMLA) employee form or FMLA family form should be completed by a physician along with the long term leave of absence application (LOA), and shall be filed with the principal or immediate supervisor for each period of illness of ten (10) or more consecutive work days. The FMLA forms must be completed and signed by the physician providing facts about the illness/injury, the date of commencement, and an expected date of return. In the event of the absence of a teacher in excess of the sick leave days available to the teacher, the Superintendent may require an examination by a physician other than the physician certifying the previous absences. The Board would pay for the second opinion.

- 1 The Superintendent may require a physician's statement for any sick leave claim.
- 2 If a teacher fails to provide appropriate notice or certification for sick leave, forfeiture of the paid leave
- 3 will result, with the exception of those cases deemed an emergency by the Principal or immediate
- 4 supervisor.
- 5 The Superintendent shall keep a record of the accumulated sick leave for each eligible teacher in the
- 6 Board's employ and shall provide a verified copy to the professional employee upon request. Each
- 7 employee is responsible for reviewing their accrual balances for each pay period. If an employee believes
- 8 an accrual balance has been incorrectly reported, the employee shall notify the Payroll Department. If
- 9 no such notice is given, the reported accruals for each fiscal year shall become final sixty (60) days after
- 10 completion of that fiscal year. Exceptions may be granted by the Superintendent when circumstances
- 11 prevent timely notice.
- 12 Part-time teachers may accumulate sick leave in a manner proportionate to their work schedule compared
- 13 with full-time annual employment of a teacher and their accumulation of sick leave.

Legal References

1. TRR/MS 0520-01-02-.04(2)
2. T.C.A. § 49-5-710(a)(1)

Cross References

Workers' Compensation 3.602
Short Term Leaves of Absence 5.300
Family and Medical Leave 5.305
Physical Assault Leave 5.307

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Personal and Professional Leave	Descriptor Code: 5.303	Issued Date: 06/14/14
		Rescinds: 5.303	Issued: 01/18/11

1 DEFINITIONS

2 Professional leave shall mean a leave of absence to visit schools for the purpose of viewing instructional
3 techniques or programs, or for attending conferences, workshops or seminars.

4 Personal leave shall mean a leave of absence for the purpose of transacting or attending to personal
5 business and may be used for any purpose at the discretion of the professional employee.

6 ALLOCATION

7 The time allowed for professional/personal leave with pay shall consist of two (2) days per ~~school each~~
8 ~~one-half~~ year, non-cumulative, of employment as a professional employee for a total of four (4) days per
9 year.¹ Any professional/personal leave remaining unused after the end of the year shall be credited to
10 that professional employee as sick leave.¹

11 Upon termination of the employment of such professional employee before such days are earned, there
12 shall be deducted from the final salary of such professional employee an amount based on his daily rate
13 of pay sufficient to cover an unearned professional/personal leave day used by him. If such final salary
14 is insufficient for this purpose, the professional employee shall be liable for reimbursement of any
15 amount in excess of his final salary.

16 CERTIFICATION

17 Written application for professional/personal leave shall be filed with the principal no less than 24 hours
18 prior to the date of the proposed absence, except in cases of emergency.

19 The approval of the Superintendent of Schools or designee shall be required for personal leave taken
20 under the following conditions: the day prior to or after a holiday; during any prior established
21 examination period; on a day scheduled on the calendar as a professional development or in-service day;
22 on a day scheduled on the calendar as a parent-teacher day; or if more than 10 percent of the teachers
23 request the same day.²

24 If any professional employee fails to secure approval for said leave, or provide appropriate notice or
25 certification for professional/personal leave, forfeiture of the paid leave will result.

26 PART-TIME LEAVE

27 Part-time professional employees may accumulate professional/personal leave in a manner proportionate
28 to their work schedule compared with full-time annual employment of a professional employee and their

- 1 accumulation of professional/personal leave. Part-time professional employees are not eligible for
- 2 retirement or paid insurance program.

Legal References

1. TCA 49-5-711(a); TRR/MS 0520-01-02-.04(3)
2. TCA 49-5-711(c)(1)

Cross References

Short Term Leaves of Absence 5.300

Williamson County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Staff Rights & Responsibilities	Descriptor Code: 5.601	Issued Date: 08/21/23
		Rescinds: <u>5.601</u>	Issued: <u>08/21/23</u>

1 In fulfilling any rights and responsibilities, employees shall give proper consideration to the
2 educational welfare of students and ensure that no conflict exists with their duties.

3 Each staff member has the right to a work environment free from sexual, racial, ethnic, and religious
4 discrimination/harassment.¹

5 Educators have the right to:²

- 6
7 1. Be treated with civility and respect as well as having his/her professional judgement and
8 discretion respected;
- 9
10 2. Report any errant, offensive, or abusive content or behavior of a student to the principal and/or
11 appropriate agencies;
- 12
13 3. Provide students with a safe environment;
- 14
15 4. Defend themselves and their students from physical violence or harm;³
- 16
17 5. Share information regarding a student's educational experience, health, or safety with the
18 student's parent(s)/guardian(s) unless otherwise prohibited;⁴
- 19
20 6. Review all instructional material or curriculum before being utilized by students;
- 21
22 7. Not be required to use his/her personal money to appropriately equip a classroom;
- 23
24 8. Report students who commit offenses of assault and battery or vandalism on school property
25 endangering the life, health, or safety of others pursuant to state law;⁵ and
- 26
27 9. Receive benefits in accordance with state law if the educator is a teacher who is on leave due to
28 a physical assault or other violent criminal act committed during the course of employment.⁶

29 Each staff member has the responsibility to:

- 30 1. Make themselves familiar with and abide by the laws of the state, the policies of the Board, and
31 the procedures designed to implement them;
 - 32 2. To adhere to the Teacher Code of Ethics, to the extent applicable;⁷
-

3. Not engage in any sexually related behavior with a student enrolled in the school and/or a former student who has graduated or withdrawn from the school in the immediately preceding twelve (12) months.

3.4. Exercise good judgment in selecting issues for discussion and balance the relative maturity of students and the students' right to know;

4.5. Be courteous and helpful in interacting and responding to parent(s)/guardian(s), visitors, and members of the public;

5.6. Keep all records and prepare and submit promptly all reports that may be required by state law, State Board of Education rules and regulations, board policy, and administrative procedures; and

6.7. Wear appropriate dress for work according to local school rules.

Legal References

1. 42 USCA § 2000e-2(a), (b); T.C.A. § FCA 49-6-8004
2. T.C.A. § FCA 49-5-209; Public Acts of 2023, Chapter No. 153
3. T.C.A. § FCA 49-6-2802
4. 20 USCA § 1232g
5. T.C.A. § FCA 49-6-4301
6. T.C.A. § FCA 49-5-714
7. T.C.A. § FCA 49-5-1001 et seq.
- 7.8. T.C.A. § 49-5-1008

Cross References

Curriculum Development 4.200
Inclusion of Religious Content in Instruction, Instructional Materials, and Curriculum 4.804
Ethical Practices for Teachers 5.611

Williamson County Board of Education

Monitoring:

Review: Annually, in
March

Descriptor Term:

School Admissions

Descriptor Code:

6.203

Issued Date:

11/18/19

Rescinds:

6.203

Issued:

11/18/19

1 General

2 Any student entering school for the first time shall present:

- 3 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;¹
- 4 2. Evidence of a current medical examination.² There shall be a complete medical examination of
- 5 every student entering school for the first time; and
- 6 3. Evidence of state-required immunization.³

7 The name used on the records of a student entering school shall be the same as that shown on the birth
8 certificate unless evidence is presented that such name has been legally changed through a court as
9 prescribed by law. If the parent/guardian does not have or cannot obtain a birth certificate, then the
10 name used on the records of such student will be the same as that shown on documents which are
11 acceptable to the school principal as proof of date of birth.

12 LEGAL RESIDENCE

13 A child whose care, custody, and support have been assigned to a resident of the district by a power of
14 attorney or order of the court shall be enrolled in school provided appropriate documentation has been
15 filed with the district office.⁴

16 A student may transfer into the school system at any time during the year if his/her
17 parent(s)/guardian(s) moves his/her residence into the school system.

18 The legal residence of the student must be in the Williamson County school district. Legal residence is
19 defined as the primary residence of the student's custodial parent(s) or guardian(s). Primary residence
20 is defined as the place where the student stays overnight. The administration of the school district is
21 responsible for establishing criteria for determining residency.

22 STUDENT ADJUDICATED DELINQUENT

23 If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-3051(b),
24 the parent(s)/guardian(s) and a school administrator of any school having previously received similar
25 notice from the juvenile court or another source shall provide to the school principal/designee, the
26 abstract⁵ or other similar written information when any such student:

- 27 1. Initially enrolls in an LEA;
- 28 2. Resumes school attendance after suspension, expulsion, or adjudication of delinquency; or
- 29 3. Changes schools within this state.

This information shall be shared only with school employees who have responsibility for classroom instruction of the student, the school counselor, social worker, or psychologist who is developing a plan for the student while in the school, and the school resource officer. Such information is otherwise confidential and shall not be released to others, and the written notification shall not become a part of the student's record.⁶

DISCIPLINARY INVESTIGATION FOR WITHDRAWN STUDENT

Williamson County Schools may continue a disciplinary investigation of a student who withdraws from WCS during the investigation. If the student later reenrolls in the district, then the student may be disciplined in accordance with WCS procedures as a result of the disciplinary investigation completed while the student was withdrawn.⁷

Legal References

1. [T.C.A. § ~~TCA~~ 49-6-3008\(b\)](#)
2. TRR/MS 0520-01-03-.08(2)(a)
3. [T.C.A. § ~~TCA~~ 49-6-5001\(c\)](#)
4. [T.C.A. § ~~TCA~~ 49-6-3001\(c\)\(6\)](#)
5. [T.C.A. § ~~TCA~~ 37-1-153, 154](#)
6. [T.C.A. § ~~TCA~~ 49-6-3051](#)
- 6.7. [T.C.A. § 49-6-4110](#)

Cross References

Admission of Suspended/Expelled Students 6.318
Homeless Students 6.503
Migrant Students 6.504
Students in Foster Care 6.505

Williamson County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Interrogations and Searches	Descriptor Code: 6.303	Issued Date: 11/18/19
		Rescinds: 6.303	Issued: 06/19/14

1 INTERROGATIONS

2 Students may be questioned by teachers or Principals about any matter pertaining to the operation of a
3 school and/or the enforcement of its rules. Questioning shall be conducted discretely and under
4 circumstances which will avoid unnecessary embarrassment to the student being questioned. A student
5 intentionally answering with false information or refusing to answer a proper question may be subject
6 to disciplinary action. If a student is suspected of misconduct or infraction of the student code of
7 conduct, the administrator may question the student without the presence of a parent/guardian.

8 SEARCHES

9 Any Principal, ~~or designee,~~ having reasonable suspicion of a violation of a law, a school rule, or the
10 existence of a potentially dangerous situation may authorize a search of any student, place, or thing on
11 school property or in the actual or constructive possession of any student during an off-campus school
12 activity.
13
14

15 A student may be subject to physical search, or a student's pocket, purse or other container may be
16 required to be emptied because of the results of a locker search, or because of information received
17 from a teacher, staff member, other student, or other person if such action is reasonable to the
18 Principal.

19 Searches authorized by a Principal may be conducted by either a school resource officer, a school
20 security officer, a school administrator or a school employee designated by the Superintendent of
21 Schools who has completed orientation and training required under State law.^{1&2} If a student is under
22 the age of eighteen (18), the Principal must notify the student's parent or guardian within a reasonable
23 time of the search.³

24 Strip searches shall not be conducted by employees of Williamson County Schools. Students may be
25 subjected to pat down searches, metal detector searches, and thorough clothing searches in order to
26 discover and retrieve concealed weapons and contraband substances. Pat down searches shall be done
27 with the back of the hand. Pat down searches, metal detector searches and thorough clothing searches
28 shall be completed by a Principal or Principal's designee of the same sex as the student being searched
29 and shall be witnessed by at least one other school employee. Pat down searches shall be conducted in
30 an area of privacy so that the search cannot be observed by persons not participating in the search. The
31 Principal shall make reasonable efforts to promptly notify the parents after any pat down search.

1 Nothing in this policy shall be construed as limiting the authority of a licensed law enforcement officer
2 to carry out his/her duties.

3 Whenever the possibility of uncovering evidence of a criminal nature exists, the Principal or his/her
4 designee may request the assistance of a law enforcement officer to:

- 5 1. Search any area of the school premises, any student or any motor vehicle on the school
6 premises; or
- 7 2. Identify or dispose of anything found in the course of a search conducted in accordance with
8 this policy.

9 The involvement of law enforcement officials is encouraged when there is reasonable suspicion that
10 criminal evidence is about to be uncovered.

11 **SCHOOL RESOURCE OFFICERS IN SCHOOLS**

12 School Resource Officers (SRO) are assigned by the Sheriff to high schools and middle schools which
13 Williamson County Schools and the Sheriff agree shall receive an SRO. This officer is recognized as a
14 law enforcement officer employed by the Sheriff with the authority and responsibility of a law
15 enforcement officer. While on duty as a SRO in the school, the officer may confer with or counsel with
16 students as necessary and within legal due process.

17 If the Principal has requested assistance by the School Resource Officer (SRO) to investigate a crime
18 involving his/her school, the SRO (or other law enforcement officer) shall have permission to
19 interrogate a student suspect in school during school hours. The Principal shall make reasonable efforts
20 to promptly notify the parent(s)/guardian(s) or legal custodians of the student of the intended
21 interrogation except in extreme situations. The interrogation may proceed without attendance of the
22 parent(s)/guardian(s) or legal custodians. The Principal or his/her designee shall be present during the
23 interrogation.

24 If the police deem circumstances of sufficient urgency to interrogate students at school for crimes
25 committed outside of the school hours unrelated to school and school activities, the law enforcement
26 officer shall first contact the Principal regarding the planned interrogation and inform him/her of the
27 probable cause to investigate within the school. The Principal shall make reasonable efforts to
28 promptly notify the parent(s)/guardian(s) or legal custodians of the interrogation except in extreme
29 situations. The interrogation may proceed without attendance of the parent(s)/ guardian(s)/ or legal
30 custodians, in which case, the Principal or his/her designee shall be present during the interrogation.

31 **SEARCH DOGS**

32 Dogs or other animals trained to detect drugs or dangerous weapons may be used in conducting
33 searches, but the animals shall not be used to search the persons of students or visitors.

34 **METAL DETECTORS**

35 The use of hand-held or walk-through metal detectors to check a student's person or personal effects is
36 permitted.

1 SCHOOL COOPERATION WITH LAW ENFORCEMENT

2 All school personnel shall cooperate to the fullest extent in support of the police and sheriff
3 departments in the prosecution of persons charged with violation of the law with respect to the physical
4 properties and / or personnel, or students under direction of the Board. School personnel shall, when
5 requested, appear in court.

7 ARREST WARRANTS

8 Legal warrants for the arrest of a pupil, presented by a law enforcement officer to the Principal, must
9 be honored by the Principal. In such cases, the parent should be informed of the action taken by the
10 law enforcement officer as soon as possible.

11 Williamson County Board of Education incorporates by reference the following state laws regarding
12 search and seizure.

13 TCA 49-6-4202 Definitions

14 TCA 49-6-4203 Legislative Intent

15 TCA 49-6-4204 Search of Lockers

16 TCA 49-6-4205 Search of Persons and Containers

17 TCA 49-6-4207 Use of Metal Detectors

18 TCA 49-6-4208 Use of Animals

19 TCA 49-6-4209 Report of Reasonable Suspicion by Principal to Law Enforcement Officer

20 NOTE: The Board of Education encourages a reader to research the above listed laws to fully
21 understand an explanation of Search and Seizure. The above cited laws may be found on the Internet
22 at: <http://www.state.tn.us/education/mlegal.shtml>

Legal References

1. [T.C.A. § 49-6-4204\(a\); TCA 49-6-4205\(a\)](#)
2. [T.C.A. § 49-6-4212; Public Acts of 2026, Chapter No. 1040](#)
3. [T.C.A. § 49-6-4205\(a\)TCA 49-6-4201 to 4219](#)

Cross References

Zero Tolerance 6.309
Child Abuse and Neglect 6.409

Williamson County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation	Descriptor Code: 6.304	Issued Date: 08/18/25
		Rescinds: 6.304	Issued: 11/17/20

In order to maintain a safe, civil, and supportive environment in school for students to learn and achieve high academic standards, acts of bullying, cyber-bullying, discrimination, harassment, intimidation, hazing, or any other victimization of students, based on any actual or perceived traits or characteristics, are prohibited. It shall be a violation of this policy for any student to discriminate against or harass an employee or other student on the basis of race, color, religion, sex, national origin, or disability.

Discrimination shall include, but is not limited to, antisemitism, defined as a certain perception of Jews, which may be expressed as hatred toward Jews including, but not limited to, rhetorical and physical manifestations of antisemitism directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.¹ For complaints of antisemitic discrimination and harassment reported to WCS, the Title VI Coordinator for WCS will investigate the complaint in accordance with procedures outlined in Tennessee law before formally reporting the incident and complaint to the Title VI Coordinator for the Tennessee Department of Education.¹⁵

This policy shall be disseminated annually to all school staff, students, and parent(s)/guardian(s).² This policy shall cover employees, employees' behaviors, students, and students' behaviors while on school property, at any school-sponsored activity, on school-provided equipment or transportation, or at any official school bus stop. If the act takes place off of school property or outside of a school-sponsored activity, this policy is in effect if the conduct is directed specifically at a student and has the effect of creating a hostile educational environment or otherwise creating a substantial disruption to the education environment or learning process.

The principal/designee is responsible for educating and training respective staff and students as to the definition and recognition of discrimination/harassment.³

The Superintendent of Schools shall develop forms and procedures to ensure compliance with the requirements of this policy and state law.

DEFINITIONS⁴

“Bullying/Intimidation/Harassment” is an act that substantially interferes with a student’s educational benefits, opportunities, or performance, and that has the effect of:

1. Physically harming a student or damaging a student’s property;
2. Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student’s property;
3. Causing emotional distress to a student; or
4. Creating a hostile educational environment.

Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class (race, nationality, origin, color, sex, age, disability, religion) that is severe, pervasive, or persistent and creates a hostile environment. Such conduct may include, but is not limited to, physical acts, gestures, graphics, or words, written or spoken.

“Cyber-bullying” is a form of bullying undertaken through the use of electronic devices. Electronic devices include, but are not limited to, telephones, cellular phones or other wireless telecommunication devices, text messaging, emails, social networking sites, instant messaging, videos, web sites, or fake profiles.

“Hazing” is an intentional or reckless act by a student or group of students that is directed against any other student(s) that endangers the mental or physical health or safety of the student(s) or that induces or coerces a student to endanger his/her mental or physical health or safety. Coaches and other employees of the school district shall not encourage, permit, condone, or tolerate hazing activities.⁶

Hazing does not include customary athletic events or similar contests or competitions and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization.⁵

COMPLAINTS AND INVESTIGATIONS

Any individual who has knowledge of behaviors that may constitute a violation of this policy shall promptly report such information to the principal/designee.⁶ For purposes of receiving a report under this policy, the principal/designee shall make his/her contact information (name, address, phone number, and email) available to students and parent(s)/guardian(s) at the beginning of each school year. Nothing in this policy shall prohibit a student from pursuing a concurrent criminal complaint for harassing conduct that could also constitute a criminal offense.

While reports may be made anonymously, an individual’s need for confidentiality shall be balanced with obligations to cooperate with police investigations or legal proceedings, to provide due process to the accused, to conduct a thorough investigation, or to take necessary actions to resolve a complaint. The identity of parties and witnesses may be disclosed in appropriate circumstances to individuals with a need to know.

The principal/designee at each school shall be responsible for investigating and resolving complaints. Once a report is received, the principal/designee shall initiate an investigation within forty-eight (48) hours of receipt of the report. If an investigation is not initiated within forty-eight (48) hours, the principal/designee shall provide the Superintendent of Schools with appropriate documentation detailing the reasons why the investigation was not initiated within the required timeframe.⁷ The principal/designee shall immediately notify the parent(s)/guardian(s) when a student is involved in an act of discrimination, harassment, intimidation, bullying, or cyber-bullying. The principal/designee shall provide information on district counseling and support services. Students involved in an act of discrimination, harassment, intimidation, bullying, or cyber-bullying shall be referred to the appropriate school counselor by the principal/designee when deemed necessary.⁸

The principal/designee is responsible for determining whether an alleged act constitutes a violation of this policy, and such act shall be held to violate this policy when it meets one of the following conditions:

1. It places the student in reasonable fear or harm for the student's person or property;
2. It has a substantially detrimental effect on the student's physical or mental health;
3. It has the effect of substantially interfering with the student's academic performance; or
4. It has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

Upon the determination of a violation, the principal/designee shall conduct a prompt, thorough, and complete investigation of each alleged incident. All investigations shall be completed and appropriate intervention taken within twenty (20) calendar days from the receipt of the initial report.⁷ If the investigation is not complete or intervention has not taken place within twenty (20) calendar days, the principal/designee shall provide the Superintendent of Schools with appropriate documentation detailing the reasons why the investigation has not been completed or the appropriate intervention has not taken place.⁸ Within the parameters of the federal Family Educational Rights and Privacy Act,⁹ a written report on the investigation will be delivered to all involved parties and the Superintendent of Schools.

RESPONSE AND PREVENTION¹⁰

The principal/designee shall consider the nature and circumstances of the incident, the age of the individual, the degree of harm, previous incidences or patterns of behavior, or any other factors, as appropriate, to properly respond to each situation.

A substantiated charge against an employee shall result in disciplinary action up to and including termination. The employee may appeal this decision by contacting the Superintendent of Schools.

A substantiated charge against a student may result in corrective or disciplinary action up to and including suspension. The student may appeal this decision in accordance with disciplinary policies and procedures.

REPORTS

When a complaint is filed alleging a violation of this policy where there is physical harm or the threat of physical harm to a student or a student's property, the principal/designee of each middle school or high school shall report the findings and any disciplinary actions taken to the Superintendent of Schools and the Chair of the Board.¹¹

By July 1st of each year, the Superintendent of Schools/designee shall prepare a report of all of the bullying cases brought to the attention of school officials during the prior academic year. The report shall also indicate how the cases were resolved and/or the reasons they are still pending. This report shall be submitted to the State Department of Education by August 1st.¹²

RETALIATION AND FALSE ACCUSATIONS

Retaliation against any person who reports or assists in any investigation of an act alleged under this policy is prohibited. The consequences and appropriate remedial action for a person who engages in retaliation shall be determined by the principal/designee after consideration of the nature, severity, and circumstances of the act.¹³

- 1 False accusations accusing another person of having committed an act prohibited under this policy are
 2 prohibited. The consequences and appropriate remedial action for a person found to have falsely accused
 3 another may range from positive behavioral interventions up to and including expulsion.¹⁴

Legal References

1. [T.C.A. § ~~TCA~~ 49-6-4503\(a\), \(b\)\(3\); 20 USCA §§ 1681 to 1686; Public Acts of 2025, Chapter No. 293](#)
2. [T.C.A. § ~~TCA~~ 49-6-4503\(b\)\(11\)](#)
3. [T.C.A. § ~~TCA~~ 49-6-4503\(b\)\(12\)](#)
4. [T.C.A. § ~~TCA~~ 49-6-4503\(b\)\(2\), \(13\)](#)
5. [T.C.A. § ~~TCA~~ 49-2-120](#)
6. [~~TCA 49-6-4503\(b\)\(5\)~~T.C.A. § 49-6-4503\(b\)\(5\)](#)
7. [~~TCA 49-6-4503\(b\)\(6\)~~T.C.A. § 49-6-4503\(b\)\(6\)](#)
8. [T.C.A. §~~TCA~~ 49-6-4503\(b\)\(14\)](#)
9. [20 USCA § 1232g](#)
10. [T.C.A. §~~TCA~~ 49-6-4503\(b\)\(4\), \(7\)-\(8\)](#)
11. [T.C.A. §~~TCA~~ 49-6-4503\(d\)\(3\)](#)
12. [T.C.A. §~~TCA~~ 49-6-4503\(c\)\(2\)\(B\)](#)
13. [T.C.A. § ~~TCA~~ 49-6-4503\(b\)\(9\)](#)
14. [T.C.A. § ~~TCA~~ 49-6-4503\(b\)\(10\)](#)
- 14,15. [T.C.A. § 49-50-1803](#)

Cross References

Appeals to and Appearances Before the Board 1.404
 Section 504 and ADA Grievance Procedures 1.802
 Title IX & Sexual Harassment 6.3041
 Student Complaints and Grievances 6.305
 Reporting Child Abuse 6.409



Williamson County Schools Board Policy Review or New Policy

This form will be completed for all Williamson County Board of Education policy revisions, deletions or new policies. Attach any information which would be helpful to understand the proposed changes or actions.

Recommended by: Leigh Webb

Title: Superintendent

Date Submitted to General Counsel: July 28, 2026

Recommendation: New, **Revise** X, or Delete ☐ the following Policy number and title:

6.312 Use of Wireless Communications

Brief summary of the proposed changes:

School leaders recommend strengthening the consequences for violations of the Wireless Electronic Communication Device policy.

Brief justification of why additions or changes are needed or required:

Each summer school leaders review the Student Handbook, discipline data, and discuss best practice surrounding our prevention and responses to certain student behaviors. This summer, our school principals collectively recommended strengthening the schools' consequences for violations of the Wireless Electronic Communication Device policy. For other student behaviors, we make changes administratively that align with the Code of Conduct policy and implement immediately. Since the consequences for this policy are written within it, staff is asking that the Board consider editing the consequences within the policy with school recommendations or allowing the consequences to be managed consistently throughout all schools and grade bands through the Student Handbook. If allowed to move the specific consequences to the Student Handbook, we can add an annual agenda item to share the Student Handbook changes with the Board each August.

Example: In high schools, the redirection of student behavior as a first offence was difficult to track in the hallways for our non-pilot schools and often led to multiple redirections before office intervention. The method of tracking first offense warnings from the pilot was not sustainable from the teacher/administrator's perspective (digital form from the teacher each time redirections were made).

Staff analysis of the proposed addition or changes in terms of the following:

Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.

Staff recommends the proposed change and the behavior to be managed through the consistent implementation of the Student Handbook. Additionally, a copy of the Student Handbook should be sent to the Board each August as an item on the annual agenda.

Williamson County Board of Education

Monitoring:

Review: Annually, in
March

Descriptor Term:

Use of Wireless Communication Devices

Descriptor Code:

6.312

Issued Date:

11/11/25

Rescinds:

6.312

Issued:

06/16/25

PURPOSE

This policy is required by Tennessee law and establishes clear and consistent expectations for the possession and use of personal wireless communication devices by K–12 students and will take effect August 1, 2026. Its purpose is to ensure that instructional time and school environments remain free from unnecessary distractions and to promote student engagement, well-being, safety, and a positive school environment.

Research and safety experts agree that limiting device use during the school day:

- Improves learning by keeping students focused and engaged.
- Supports well-being by reducing social pressures, bullying, and anxiety.
- Strengthens safety by ensuring students follow staff directions in an emergency. Parents will be notified through the school's emergency communication system. Safety experts caution that parents calling or texting students during an emergency can put students at greater risk by drawing attention to them and disrupting established safety procedures.

DEFINITION

For purposes of this policy, wireless communication devices include but are not limited to:

- Cell phones;
- Smart watches;
- Ear buds / AirPods iPods / MP3 players;
- CD players, Walkmans, or radios;
- Pagers or beepers;
- Handheld electronic games; and
- Non-school issued laptops or tablets or any portable devices capable of communication or gaming.

GENERAL

The district shall develop a procedure by which students' wireless communication devices can be securely stored during the school day, except that students in grades 9-12 will have access to their devices during their assigned lunch period.

SCHOOL SETTING

“School setting” includes all areas of the campus or school-sponsored environments during the school day, whether instruction is actively occurring or not, including but not limited to:

- Classrooms and libraries;
- Lunch areas and auditoriums;
- Gymnasiums and physical education areas (indoor and outdoor);
- Performing arts areas;
- Locker rooms;
- Administrative offices;
- Nurse’s office, counseling/medical/psychological spaces; or
- Bathrooms School Buses and other district-provided transportation for field trips/travel during school day.

Leaving class during instructional time to use a device in another school setting is a violation of this policy.

EXCEPTIONS

Students may use personal communication devices only when:

1. Authorized by a teacher for a specific educational purpose. A “specific educational purpose” means that the device is being used as a tool directly tied to the learning objectives of the lesson and under active teacher supervision.

Examples include:

- a. Accessing a teacher-directed digital resource not otherwise available on school-issued technology.
- b. Using translation or accessibility applications as part of instructional activities.
- c. Documenting a project, experiment, or performance when directed by the teacher.
- d. Participating in structured class activities (e.g., polling software, classroom response systems) where the teacher requires device access.

Educational purpose does not include:

- a. Free or unsupervised internet browsing.
- b. Listening to music, playing games, or watching videos unrelated to instruction.
- c. Messaging, social media, or personal communication.
- d. Using the device as a reward or filler activity in lieu of teacher-directed instruction.

Teacher authorization may not be granted for the purpose of convenience when school-issued devices or classroom materials are available for instructional purposes. Permission to use a personal device is an exception, not the norm, and should be revoked immediately if misused.

2. To manage the student’s health, as documented in the student’s individual healthcare plan;
3. When the possession or use is required by the student’s Individual Education Program (IEP), active 504 plan, or individual learning plan; or
4. The device is being used by a student with a disability for the operation of assistive technology to increase, maintain, or improve the student’s functional capabilities.

PROHIBITED USES

Students are prohibited from:

1. Using devices in any manner that threatens academic integrity, disrupts learning, or violates privacy rights.
2. Using devices to cyberbully, harass, or threaten another student.
3. Taking, sending, sharing, viewing, or possessing pictures, text messages, emails, or other material depicting sexual activity, as defined in Tennessee Code Annotated § 39-17-1003 and related statutes (including § 39-17-1002), while the student is on school grounds, at school-sponsored events, or on school buses or vehicles provided by the district.
4. Recording or photographing without consent.
5. Students may not use personal devices to access the internet through unauthorized means (e.g., personal hotspots, VPNs, or circumvention of school network filters).
6. Charging devices using school resources during the school day.

STAFF EXPECTATIONS

Teachers and staff members will consistently and fairly enforce this regulation. Teachers will clearly designate storage areas ~~in classrooms~~ for student devices. ~~who cannot store devices in backpacks, lockers, or purses/bags.~~

Teachers and staff will not use phone breaks as student rewards.

Teachers and staff should model appropriate device use by refraining from personal use during instructional time.

STUDENT AND FAMILY RESPONSIBILITIES

Bringing a personal wireless communication device to school is strictly optional. These devices are not required for instruction and do not enhance learning during the school day.

Students are solely responsible for any personal wireless communication devices they choose to bring to school or school-sponsored events. The school district will not assume responsibility for loss, theft, damage, or unauthorized use of these devices.

CONSEQUENCES

Any visible device during school hours may be confiscated. Confiscated devices will be secured and returned to the student at the end of the school day.

Violations of this policy will result in disciplinary action. Repeated violations will lead to progressive consequences. Final determination of disciplinary measures rests with school administration using the guidance below.

Elementary School

- First Offense Consequences: Teacher places device in the student's backpack/cubby. Teacher/Administrator notifies parent and reviews expectations with the student. The device goes home with the student at the end of the day.
- Second Offense Consequences: The teacher confiscates the device and takes it to school administration. Teacher /Administrator notifies parent and reviews expectations with the student. The device goes home with the student at the end of the day.
- Third or Repeated Offense Consequences: The teacher confiscates the device and takes it to school administration. Teacher /Administrator notifies parent and reviews expectations with the student. Parent picks up the device at the end of the day.

- ~~• First Offense: Device placed in cubby/backpack. Teacher/staff member communicates with student and family, reteaching of expectations. Device goes home with student at end of day.~~
- ~~• Second Offense: Device sent to administrator. Administrator communicates with student and family, reteaching of expectations. Device returned to student at end of day.~~
- ~~• Third Offense: Device sent to administrator. Administrator communicates with student and family, reteaching of expectations. Parent/guardian required to pick up the device.~~

Middle School

- First Offense Consequences: Teacher confiscates the device and takes it to school administration. Teacher/admin notify parent and review expectations with student. Student picks up devices at the end of the day. Warning/Violation is logged into Skyward by school administration
- Second Offense Consequences: Teacher confiscates the device and takes it to school administration. Teacher/admin notify parent and review expectations with student. Students pick up devices at the end of the day. Detention is assigned.
- Third or Repeated Offense Consequences: Teacher confiscates the device and takes it to school administration. Teacher/admin notify parent and review expectations with student. Parents pick up devices at the end of the day. Consequences escalate for repeated offenses; focus shifts from device to a pattern of non-compliance. Examples: Loss of privilege (device in office), ISS.
- ~~• First Offense: Teacher/staff member redirects student to put device away. Reteaching of expectations. Student stores device away until end of class/day.~~
- ~~• Second Offense: Teacher/staff member confiscates device and delivers to administration. Parent notified; parent must pick up device at end of day.~~
- ~~• Third Offense: Escalated consequences for non-compliance, which may include loss of privilege (device held in office), demerits, or detention, or in-school suspension.~~

High School

- First Offense Consequences: Teacher confiscates the device and takes it to administration. Teacher/admin notify parent and review expectations with student. Warning/Violation is logged into Skyward by school administration. Device goes home with the student at the end of the day.

- Second Offense Consequences: Teacher confiscates the device and takes it to administration. Teacher/admin notify parent and review expectations with student. Student receives detention & logged into Skyward by school administration. Device goes home with the student at the end of the day. Parent conference as needed.
- Third Offense Consequences: Teacher confiscates the device and takes it to school administration. Teacher/admin notify parent and review expectations with student. Parents pick up devices at the end of the day. Consequences escalate for repeated offenses; focus shifts from device to a pattern of non-compliance. Examples: Loss of privilege (device in office), ISS, progressive discipline.
- ~~• First Offense: Teacher/staff member redirects student to put device away. Reteaching of expectations. Student stores device away until end of class/day.~~
- ~~• Second Offense: Devices confiscated and delivered to administrator who notifies parent and reviews expectations with student. Parent conference held as needed.~~
- ~~• Third Offense: Escalated consequences for repeated non-compliance. Focus shifts to addressing pattern of behavior. Examples of escalated consequences include loss of privilege (device held in office), detention, or in-school suspension.~~

Additional Consequences (All Grades)

- Referral to law enforcement may occur if device uses involved content or behavior that violates state or federal law.
- Progressive consequences beyond the third offense may be applied at the discretion of the school administration in alignment with the Student Code of Conduct.

EMERGENCY COMMUNICATION

All staff members have access to communication devices during the school day and may contact the school office in case of an emergency. In an emergency, school staff will initiate established communication protocols to notify parents/guardians by text message, email, and/or phone call. Students will also be permitted to contact a parent/guardian once it is safe to do so under staff direction.

Safety experts strongly caution against parents calling or texting students during an active school emergency, as this can draw attention to students' locations and interfere with their ability to follow safety instructions. Parents are urged to await official communication from the school.

In non-emergency situations, parents/guardians will be contacted by school officials via text message, email, or phone call.

Legal References

1. [Public Acts of 2025, Chapter No. 103](#)

Cross References

Code of Conduct 6.300

Williamson County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Use of Digital Devices	Descriptor Code: 6.313	Issued Date: Click here to enter a date.
		Rescinds: n/a	Issued:

1 PURPOSE

2 This policy is required by Tennessee law to govern the age-appropriate and instructional use of digital
3 devices by students.¹

4 DEFINITIONS

5 For purposes of this policy, “digital device” means electronic hardware used for instructional purposes
6 that can access, process, store, or transmit data and “social media” means a form of interactive electronic
7 communication through an internet website or application by which a user creates a service-specific
8 profile to connect with other users for communication or content sharing.¹

9 DIGITAL DEVICE USE¹

10 In-person, teacher-led instruction is prioritized as the primary mode of instruction for students in
11 grades kindergarten through twelve (K-12). Electronic assessments and instructional tools used by
12 students in grades K-12 must be developmentally appropriate and aligned with state academic
13 standards. Digital devices can be utilized in grades K-12 when there is a clear educational benefit,
14 including:

- 15 (1) for targeted instructional support, intervention, and remediation;
- 16 (2) as part of either an accommodation or services provided under the Individuals with Disabilities
17 Education Act, Section 504 of the Rehabilitation Act, or the Americans with Disabilities Act;
- 18 (3) for administering a universal screener adopted by the State Board of Education or other
19 assessments required by state or federal law;
- 20 (4) for teacher preparation, lesson planning, or professional use;
- 21 (5) for public virtual schools;
- 22 (6) for homebound instruction;
- 23 (7) for remote instructions days provided under Tennessee law; or
- 24 (8) for hybrid learning days provided under Tennessee law.

25 The Superintendent of Schools or his/her designee shall provide guidance to WCS staff on appropriate
26 use of digital devices by students in grades kindergarten through twelve (K-12) and for ensuring that
27 digital instruction complies with the framework outlined in this policy and in accordance with state
28 law.

Parents/guardians will be provided transparency regarding the types of digital devices used in classrooms and the instructional purposes for digital devices use of students in grades kindergarten through twelve (K-12).

SOCIAL MEDIA USE

As defined under Tennessee law, “social media” is a form of interactive electronic communication through an internet website or application by which a user creates a service-specific profile to connect with other users for communication or content sharing.¹

Students in grades kindergarten through twelve (K-12) are prohibited from accessing ~~, using, or interacting with a~~ social media platform during the instructional day.¹ Students violating this expectation will face progressive discipline beginning as a Level II offense. Consequences may be more severe based on accessed content.

The “instructional day” includes not only during the operational hours of the school day but also participation in school-sponsored activities outside of the operational hours of the school day. This prohibition on access includes any digital device, and not solely District-owned and/or managed devices. The prohibition also includes the accessing of social media through any internet service, and not solely internet services provided by the District.

~~while on school property, participating in a school-sponsored activity, or using a District-owned or District-managed device or District-provided internet service.~~¹ The District shall use measures, including content filtering and access controls, to restrict student access to known social media platforms. The District may block a website, application, service, domain, or other online resource that it determines functions primarily as a social media platform or presents similar communication, content-sharing, or student-safety risks.

Legal References

1. T. C. A. § 49-6-323

Cross References

Williamson County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Safe Relocation of Students	Descriptor Code: 6.4081	Issued Date: 11/18/19
		Rescinds: 6. 40813061	Issued: 09/17/12

Employees who are directly responsible for a student's education or who otherwise interact within the scope of their assigned duties may relocate a student from the student's present location to another location when such relocation is necessary for the student's safety or the safety of others.¹ Such employees may also intervene in a physical altercation between two or more students or between a student and a district employee. Reasonable force may be used to physically relocate or intervene in a conflict if a student is unwilling to cooperate.² If an employee is unable to resolve the matter with the use of reasonable or justifiable force as required, the student shall be allowed to remain in place until such a time as local law enforcement officers or school resource officers can be summoned to relocate the student or take the student into custody until such a time as a parent/guardian can retrieve the student.

In the event that physical relocation becomes necessary, the employee shall immediately file a brief report of the incident with the building principal. If the student's behavior constitutes a violation of the Board's zero tolerance policy, the report shall be placed in the student's permanent record. Otherwise, the report shall be kept in the student's discipline record and not become a part of that student's permanent record. The principal/designee shall notify the teacher involved of the actions taken to address the behavior of the relocated student.

No part of this policy shall abrogate the rights of those students protected by the Individual with Disabilities in Education Act, Section 504 of the Rehabilitation Act or any other state or federal law in any way. Nothing in this policy shall allow the use of restraint or seclusion against any student in violation of Board policy, state law, or federal law. WCS supports the use of restraint and seclusion when necessary and appropriate, but only in compliance with state and federal law and not as a means of discipline.

The Superintendent of Schools/designee shall create procedures to implement this policy consistent with state law. Each building principal shall fully support the employees' authority under this policy and fully implement the policy and procedures of the system.

CLASSROOM EVACUATION

In the event of a classroom evacuation, in which some or all students are removed from a classroom or instructional area due to a violent, aggressive, or severely disruptive behavior of another student that creates a safety concern or substantially interrupts classroom instruction, the principal or his/her designee at the school where the evacuation occurred must provide notification to the parent/guardian of each student who was in the classroom or instructional area at the time that the classroom evacuation occurred.³ The notification must be provided by the end of the school day in which the classroom evacuation occurred unless the event that prompted the classroom evacuation is an ongoing emergency and/or otherwise under investigation by a state or local law enforcement agency, in which case the

parent/guardian is provided notification once the principal or his/her designee determines that providing notification would not impede the ongoing investigation.³

Notification to the parent(s)/guardian(s) must include:³

1. The fact that a classroom evacuation occurred;

2. A brief description of the general nature of the incident sufficient to explain why the classroom evacuation occurred; and

3. Any steps taken by the school to ensure the continued safety and supervision of students.

Parental notification provided in compliance with the Family Education Rights and Privacy Act (FERPA) and other applicable privacy laws.⁴ No information shall be disclosed about the student whose conduct caused the classroom evacuation, or any other student, if the disclosure would violate privacy laws.

Each school must maintain a record for each classroom evacuation noting: (1) the date/time of the classroom evacuation; (2) the number of students evacuated; (3) the time/manner of the parental notifications; and (4) the person responsible for issuing that parental notification.³

Legal References

1. [T.C.A. § TCA-49-6-4008](#)
2. [T.C.A. §§ TCA-39-11-603, 609-614](#)
3. [T.C.A. § 49-6-4303](#)
- ~~2,4~~ [20 USCA § 1232g; T.C.A. § 10-7-504](#)

Cross References

Code of Conduct 6.300

Williamson County Board of Education

Monitoring:

Review: Annually, in
April

Descriptor Term:

Students from Military Families

Descriptor Code:

6.506

Issued Date:

09/16/19

Rescinds:

6.506

Issued:

1 *General*

2 The Superintendent of Schools shall develop the necessary administrative procedures to ensure that
3 students with parent(s)/guardian(s) in the armed services are identified and that appropriate and
4 available services are provided for these students.¹

5 **RELOCATION OF MILITARY SERVICE MEMBER²**

6 A student who does not currently reside within the school district shall be allowed to enroll if he/she is
7 a dependent child of a service member who is being relocated to Tennessee on military orders. To be
8 eligible for enrollment, the student will need to provide documentation that he/she will be a resident of
9 the school district on relocation.

10 Within thirty (30) days of enrollment, the parent(s)/guardian(s) of the student shall provide proof of
11 residency within the school district.

12 **ABSENCES**

13 Principals shall provide students with a one (1) day excused absence prior to the deployment of and a
14 one (1) day excused absence upon the return of a parent/guardian serving active military service.

15 Principals shall also allow up to ten (10) excused cumulative absences per year for students to visit a
16 parent/guardian during a deployment cycle. The student shall provide documentation to the school as
17 proof of his/her parent's/guardian's deployment. Students shall be permitted to make up school work
18 missed during these absences.³

19 **REMAINING IN THE DISTRICT⁴**

20 If a student is enrolled in grades eleven (11) through twelve (12) and is a dependent child of a service
21 member who relocates on military orders resulting in the student no longer residing in the school
22 district due to relocation, the student shall have the option to remain enrolled in the same high school
23 until the student graduates or withdraws, in accordance with the residency requirements outlined in
24 policy 1.703.

Legal References

1. State Board of Education Policy 2.103
2. Public Acts of 2019, Chapter No. 138
3. T.C.A. § 49-6-3019
4. T.C.A. § 49-6-3101(e)

Cross References

Attendance 6.200
School Admissions 6.203
School Attendance Areas, Zoning and Nonresident
Students 1.703

TRIP FINDER - August School Board Field Trip Approval Report *(Field Trips With Student Fees Over \$100)*

Trip ID	Origin	Trip Date	Return Date	Date Requested	Cost	Trip Name	Trip Type	Activity Type	#	Destination
9266	Brentwood High	11/24/2026	11/28/2026	05/07/2026	Over \$100 No Driver	Brentwood Marching Band - Houston Thanksgiving Parade	FINE ARTS OVERNIGHT	Marching Band	50	City Hall
Notes/Fees	Houston Parade for the marching band. Fundraising and donation will be used to offset the cost of this trip.									
9310	Brentwood High	11/13/2026	11/15/2026	05/14/2026	Over \$100 No Driver	BHS Fall Choir Trip	FINE ARTS OVERNIGHT	Chorus/Choir	65	Dollywood Theme Park
Notes/Fees	We will be going to sing a holiday program at Biltmore Estates in Asheville, North Carolina which is not an option on the drop down menu. We will also likely go to University of North Carolina in Asheville to do a program swap. On Sunday we will go to dollywood at 11AM and leave at 6PM and arrive at BHS at 10:00 PM.									
9818	Brentwood High	10/02/2026	10/03/2026	07/13/2026	Over \$100 No Driver	BHS Cross Country @ Great American XC Festival	ATHLETIC OVERNIGHT	9th-12th Grade	10	WakeMed Soccer Park
Notes/Fees	Overnight trip open to the Brentwood HS Varsity Girls Cross Country team. Early/Half Day dismissal on Friday, October 2nd. Return Saturday, October 3rd in the afternoon/evening. Parents will cover travel and hotel accommodations (team travel logistics will be discussed by head coach to selected varsity athletes).									
9742	Brentwood MS Fine Arts Overnight	04/30/2027	05/01/2027	07/07/2026	Over \$100 No Driver	2027 Brentwood Middle School Band, Choir and Orchestra Trip	FINE ARTS OVERNIGHT	Concert	120	Dollywood Theme Park
Notes/Fees	Transportation, lodging, theme park, and Music in the Parks Competition will be provided via Bob Rogers. Music in the Parks is a competition for performing arts groups. Participating families will pay for participation. Fundraising may be option once the 2026/2027 school year begins. This trip will encompass the Brentwood Middle School Band, Choir, and Orchestra programs. Trip will depart after school on Friday, and return Saturday evening.									
9509	Centennial HS - CTE Paid	2/23/2027	2/26/2027	06/02/2026	Over \$100 PER STUDENT	DECA State Career Development Conference	CTE OVERNIGHT	CTE - DECA	35	Chattanooga Convention Center
Notes/Fees	Students cover registration and portion of hotels.									
9510	Centennial HS - CTE Paid	04/16/2027	04/21/2027	06/02/2026	Over \$100 PER STUDENT	DECA International Career Development Conference	CTE OVERNIGHT	CTE - DECA	15	Disney Land
Notes/Fees	Students cover registration and portion of hotels. Student out-of-pocket to be approximately \$2K.									
9744	Franklin High	03/06/2027	03/10/2027	07/07/2026	Over \$100 No Driver	National High School Dance Festival	FINE ARTS OVERNIGHT	9th-12th Grade	20	JW Marriott Downtown
Notes/Fees	We will be flying to Pittsburgh, PA for the National High School Dance Festival March 6-10th 2027. Students will get themselves to the airport via their families. We will use a car service to get from the airport to the Fairfield Marriott - 435 Fort Pitt Boulevard, Pittsburgh, Pennsylvania 15219 USA (Tentative hotel). We will walk from the hotel to the destination of the festival for the duration of the trip Point Park University, 201 Wood Street, Pittsburgh, PA 15222-1984. We will the take a car service back to the airport and families will pick their children up from the airport. I could not add these destinations into the system.									
9908	Franklin HS Fine Arts Overnight	04/01/2027	04/04/2027	07/15/2026	Over \$100 No Driver	Franklin Band National Festival	FINE ARTS OVERNIGHT	Concert	56	JW Marriott
Notes/Fees	No drivers required - taking Charter Buses. Student cost is between \$900-1500 per student pending charter bus and housing quotes.									
10066	Independence HS - CTE Paid	03/07/2027	03/10/2027	07/28/2026	Over \$100 PER STUDENT	HOSA State Leadership Conference	CTE OVERNIGHT	CTE - HOSA	50	Chattanooga Convention Center
Notes/Fees	Natalie Benfield is going to be the advisor on the bus; we may travel with Summit due to numbers.									
10068	Page HS - CTE Paid	03/07/2027	03/10/2027	07/28/2026	Over \$100 PER STUDENT	HOSA State Leadership Conference	CTE OVERNIGHT	CTE - HOSA	70	Chattanooga Convention Center
Notes/Fees	Suzanne Morrow is going to be co-advisor on the bus.									
10079	Page HS - CTE Paid	10/12/2026	10/15/2026	07/28/2026	Over \$100 No Driver	All American Quarter Horse Congress National Youth Horse Judging Contest	CTE OVERNIGHT	CTE - FFA	4	Ohio Expo
Notes/Fees	Cost will not exceed \$300/student attending. No driver needed. Parents must arrange travel. School nurse will be notified.									
10080	Page HS - CTE Paid	10/20/2026	10/24/2026	07/28/2026	Over \$100 No Driver	National FFA Convention and Expo	CTE OVERNIGHT	CTE - FFA	12	Indianapolis Convention Center
Notes/Fees	Cost not to exceed \$500/student. Parents must arrange travel. School nurse will be notified.									

TRIP FINDER - August School Board Field Trip Approval Report *(Field Trips With Student Fees Over \$100)*

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1320 West Main Street, Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>



MEMORANDUM

To: Williamson County School Board

From: Eric J. Gardner, P.E., Director of Facilities & Construction

CC: Leigh Webb, Superintendent

Date: August 4, 2026

Subject: Prescott Way Road Right-of-Way (ROW) Dedication

As part of the Allendale Elementary School project, Williamson County Schools (WCS) constructed Prescott Way from the western property line to Hurt Road. The City of Spring Hill has requested that WCS formally dedicate Prescott Way to the city. The city will assume maintenance responsibilities of the road, storm drainage structures, and sidewalks within the right-of-way for Prescott Way.

The attached dedication agreement was prepared by the city and reviewed by WCS's attorney and me. Included with the agreement are a legal description and exhibits describing the ROW to be dedicated. The total right-of-way to be dedicated is 1.91 acres.

Staff recommends approval.

**FORM FOR OFFER OF
IRREVOCABLE DEDICATION**

AGREEMENT made this ____ day of _____ 20____, by and between the City of Spring Hill a municipal corporation, having its office and place of business at 199 Town Center Parkway, Spring Hill, Tennessee, hereinafter designated as the "City" and __Williamson County Board of Education__, a _____, having its office and place of business at _____ hereinafter designated as the "Developer".

WHEREAS, the Developer is desirous of offering for dedication certain public improvements consisting of roads, right-of-way, storm drain structures and sidewalks on Prescott Way to the City more particularly described in legal description and exhibit, attached hereto;

NOW, THEREFORE, in consideration of the sum of one dollar (\$1.00) lawful money of the United States paid by the City to the Developer and other good and valuable consideration, it is mutually **AGREED** as follows:

- A. The Developer offers certain public improvements consisting of roads, right-of-way, storm drain structures and sidewalks on Prescott Way to the City more particularly described in legal description and exhibit attached hereto, with said delivery being a formal offer of dedication to the City until the acceptance or rejection of such offer of dedication by the City.
- B. The Developer agrees that said formal offer of Dedication is irrevocable and can be accepted by the City at any time.
- C. The Developer does certify that the premises are free and clear of all liens and encumbrances.
- D. That this irrevocable offer of dedication shall run with land and shall be binding on all assigns, guarantees, successors, or heirs of the Developer.
- E. The City by action of the Board of Mayor and Aldermen on the ____ day of _____, 20____, accepted the infrastructure as presented in the offer of dedication and directed the governmental representative to sign the offer of dedication on behalf of the City.

Williamson County Board of Education:

_____, 20____
Date

Authorized Signature

STATE OF TENNESSEE

(COUNTY OF _____)

On this _____ day of _____, 20____, before me personally appeared _____, to me known, who, being by me first duly sworn, did depose and say that he resides in _____; that he is the _____ of _____; that he signed his name thereto by like order and authority of the Williamson County Board of Education.

NOTARY

My Commission expires: _____

ATTEST: _____

FOR THE CITY OF SPRING HILL:

BY: _____
Signature

_____, 20____

Printed Name

(CORPORATE SEAL)

WILLIAMSON COUNTY BOARD OF EDUCATION PROPERTY

RIGHT-OF-WAY DEDICATION - PROPERTY DESCRIPTION

BEING A CERTAIN TRACT OF LAND LOCATED IN THE CITY OF SPRING HILL, 11TH CIVIL DISTRICT OF WILLIAMSON COUNTY, TENNESSEE. BEING A PORTION OF THE SAME PROPERTY DEEDED TO WILLIAMSON COUNTY BOARD OF EDUCATION OF RECORD IN DEED BOOK 4847, PAGE 774, REGISTER'S OFFICE FOR WILLIAMSON COUNTY, TENNESSEE (R.O.W.C.T.). BEING DESCRIBED ACCORDING TO A SURVEY PREPARED BY KELLY C. KILGORE, RLS #3439 WHOSE ADDRESS IS PAPE-DAWSON, 315 WOODLAND STREET, NASHVILLE, TENNESSEE 37206, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 1/2" IRON ROD (OLD) WITH CAP STAMPED "RLS#2315" IN THE WESTERLY RIGHT-OF-WAY OF HURT ROAD (PUBLIC RIGHT-OF-WAY VARIES), SAID IRON ROD BEING LOCATED SOUTH 89 DEGREES 03 MINUTES 35 SECONDS EAST, 20.13 FEET FROM THE SOUTHEAST CORNER OF DANNY C. ALLEN, TRUSTEE PROPERTY OF RECORD IN DEED BOOK 8451, PAGE 201, R.O.W.C.T. AND PROCEEDING AS FOLLOWS:

THENCE, WITH SAID WESTERLY RIGHT-OF-WAY, SOUTH 06 DEGREES 55 MINUTES 21 SECONDS WEST, 100.55 FEET TO A POINT IN SAID WESTERLY RIGHT-OF-WAY;

THENCE, LEAVING SAID RIGHT-OF-WAY, CROSSING SAID WILLIAMSON COUNTY BOARD OF EDUCATION PROPERTY THE FOLLOWING ELEVEN (11) CALLS:

1. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 30.00 FEET, AN ARC LENGTH OF 50.41 FEET, A DELTA ANGLE OF 96 DEGREES 16 MINUTES 29 SECONDS, AND A CHORD BEARING AND DISTANCE OF NORTH 41 DEGREES 12 MINUTES 54 SECONDS WEST, 44.68 FEET;
2. NORTH 89 DEGREES 21 MINUTES 08 SECONDS WEST, 175.77 FEET;
3. SOUTH 00 DEGREES 38 MINUTES 52 SECONDS WEST, 19.50 FEET;
4. NORTH 89 DEGREES 21 MINUTES 08 SECONDS WEST, 58.17 FEET;
5. NORTH 00 DEGREES 38 MINUTES 52 SECONDS EAST, 19.00 FEET;
6. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 175.00 FEET, AN ARC LENGTH OF 107.30 FEET, A DELTA ANGLE OF 35 DEGREES 07 MINUTES 49 SECONDS, AND A CHORD BEARING AND DISTANCE OF SOUTH 68 DEGREES 45 MINUTES 20 SECONDS WEST, 105.63 FEET;
7. SOUTH 51 DEGREES 11 MINUTES 26 SECONDS WEST, 116.86 FEET;
8. WITH A CURVE TO THE RIGHT, HAVING A RADIUS OF 245.00 FEET, AN ARC LENGTH OF 178.38 FEET, A DELTA ANGLE OF 41 DEGREES 42 MINUTES 57 SECONDS AND A CHORD BEARING AND DISTANCE OF SOUTH 72 DEGREES 02 MINUTES 54 SECONDS WEST, 174.47 FEET;
9. NORTH 87 DEGREES 05 MINUTES 37 SECONDS WEST, 11.20 FEET;
10. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A DELTA ANGLE OF 90 DEGREES 00 MINUTES 00 SECONDS AND A CHORD BEARING AND DISTANCE OF SOUTH 47 DEGREES 54 MINUTES 23 SECONDS WEST, 35.36 FEET;

11. SOUTH 02 DEGREES 54 MINUTES 23 SECONDS WEST, 3.30 FEET TO A POINT AT THE NORTHWEST CORNER OF LOT 19 AS SHOWN ON THE FINAL PLAT ENTITLED "AUGUSTA PLACE, SECTION 1" OF RECORD IN PLAT BOOK 25, PAGE 100, R.O.W.C.T., THE SAME BEING THE NORTHEAST TERMINUS OF CRENSHAW COURT (50' RIGHT-OF-WAY);

THENCE, WITH THE NORTHERLY TERMINUS OF CRENSHAW COURT, NORTH 89 DEGREES 58 MINUTES 14 SECONDS WEST, 50.23 FEET TO A 5/8" IRON ROD (OLD) AT THE NORTHWEST TERMINUS OF CRENSHAW COURT, THE SAME BEING THE NORTHEAST CORNER OF LOT 18 AS SHOWN ON SAID FINAL PLAT ENTITLED "AUGUSTA PLACE, SECTION 1";

THENCE, CROSSING SAID WILLIAMSON COUNTY BOARD OF EDUCATION PROPERTY THE FOLLOWING FOUR (4) CALLS:

1. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 31.79 FEET, A DELTA ANGLE OF 72 DEGREES 51 MINUTES 57 SECONDS, AND A CHORD BEARING AND DISTANCE OF NORTH 21 DEGREES 43 MINUTES 12 SECONDS WEST, 29.69 FEET;
2. NORTH 81 DEGREES 30 MINUTES 10 SECONDS WEST, 22.66 FEET;
3. NORTH 08 DEGREES 29 MINUTES 50 SECONDS EAST, 2.50 FEET;
4. NORTH 81 DEGREES 30 MINUTES 10 SECONDS WEST, 721.07 FEET TO A POINT AT THE NORTHEAST CORNER OF LOT 82 AS SHOWN ON THE FINAL PLAT ENTITLED "WYNGATE ESTATES" OF RECORD IN PLAT BOOK 24, PAGE 80, R.O.W.C.T., THE SAME BEING THE SOUTHEAST TERMINUS OF PRESCOTT WAY (50' RIGHT-OF-WAY);

THENCE, WITH THE EASTERLY TERMINUS OF PRESCOTT WAY, NORTH 08 DEGREES 30 MINUTES 49 SECONDS EAST, 50.00 FEET TO A POINT IN SAID EASTERLY TERMINUS;

THENCE, LEAVING SAID EASTERLY TERMINUS OF PRESCOTT WAY AND CROSSING SAID WILLIAMSON COUNTY BOARD OF EDUCATION PROPERTY THE FOLLOWING TWENTY-ONE (21) CALLS:

1. SOUTH 81 DEGREES 30 MINUTES 10 SECONDS EAST, 59.93 FEET;
2. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 20.00 FEET, AN ARC LENGTH OF 31.42 FEET, A DELTA ANGLE OF 90 DEGREES 00 MINUTES 00 SECONDS AND A CHORD BEARING AND DISTANCE OF NORTH 53 DEGREES 29 MINUTES 50 SECONDS EAST, 28.28 FEET;
3. SOUTH 81 DEGREES 30 MINUTES 10 SECONDS EAST, 36.04 FEET;
4. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 20.00 FEET, AN ARC LENGTH OF 31.42 FEET, A DELTA ANGLE OF 90 DEGREES 00 MINUTES 00 SECONDS, AND A CHORD BEARING AND DISTANCE OF SOUTH 36 DEGREES 30 MINUTES 10 SECONDS EAST, 28.28 FEET;
5. SOUTH 81 DEGREES 30 MINUTES 10 SECONDS EAST, 191.83 FEET;
6. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 20.00 FEET, AN ARC LENGTH OF 31.42 FEET, A DELTA ANGLE OF 90 DEGREES 00 MINUTES 00 SECONDS AND A CHORD BEARING AND DISTANCE OF NORTH 53 DEGREES 29 MINUTES 50 SECONDS EAST, 28.28 FEET;
7. SOUTH 81 DEGREES 30 MINUTES 10 SECONDS EAST, 74.67 FEET;

8. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 20.00 FEET, AN ARC LENGTH OF 31.42 FEET, A DELTA ANGLE OF 90 DEGREES 00 MINUTES 00 SECONDS, AND A CHORD BEARING AND DISTANCE OF SOUTH 36 DEGREES 30 MINUTES 10 SECONDS EAST, 28.28 FEET;
9. SOUTH 81 DEGREES 30 MINUTES 10 SECONDS EAST, 282.80 FEET;
10. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 20.00 FEET, AN ARC LENGTH OF 33.37 FEET, A DELTA ANGLE OF 95 DEGREES 35 MINUTES 27 SECONDS AND A CHORD BEARING AND DISTANCE OF NORTH 50 DEGREES 42 MINUTES 06 SECONDS EAST, 29.63 FEET;
11. SOUTH 87 DEGREES 05 MINUTES 37 SECONDS EAST, 51.53 FEET;
12. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 20.00 FEET, AN ARC LENGTH OF 31.54 FEET, A DELTA ANGLE OF 90 DEGREES 21 MINUTES 56 SECONDS, AND A CHORD BEARING AND DISTANCE OF SOUTH 41 DEGREES 54 MINUTES 39 SECONDS EAST, 28.37 FEET;
13. SOUTH 87 DEGREES 05 MINUTES 37 SECONDS EAST, 18.51 FEET;
14. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 195.00 FEET, AN ARC LENGTH OF 141.98 FEET, A DELTA ANGLE OF 41 DEGREES 42 MINUTES 57 SECONDS AND A CHORD BEARING AND DISTANCE OF NORTH 72 DEGREES 02 MINUTES 54 SECONDS EAST, 138.86 FEET;
15. NORTH 51 DEGREES 11 MINUTES 26 SECONDS EAST, 116.86 FEET;
16. WITH A CURVE TO THE RIGHT, HAVING A RADIUS OF 225.00 FEET, AN ARC LENGTH OF 137.58 FEET, A DELTA ANGLE OF 35 DEGREES 02 MINUTES 00 SECONDS AND A CHORD BEARING AND DISTANCE OF NORTH 68 DEGREES 42 MINUTES 26 SECONDS EAST, 135.44 FEET;
17. NORTH 00 DEGREES 38 MINUTES 52 SECONDS EAST, 12.67 FEET;
18. SOUTH 89 DEGREES 21 MINUTES 08 SECONDS EAST, 62.32 FEET;
19. SOUTH 00 DEGREES 38 MINUTES 52 SECONDS WEST, 12.00 FEET;
20. SOUTH 89 DEGREES 21 MINUTES 08 SECONDS EAST, 192.35 FEET;
21. WITH A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 30.78 FEET, A DELTA ANGLE OF 70 DEGREES 31 MINUTES 56 SECONDS AND A CHORD BEARING AND DISTANCE OF NORTH 55 DEGREES 22 MINUTES 54 SECONDS EAST, 28.87 FEET TO A POINT IN A NORTHERLY LINE OF SAID WILLIAMSON COUNTY BOARD OF EDUCATION PROPERTY;

THENCE, WITH SAID NORTHERLY LINE, SOUTH 89 DEGREES 03 MINUTES 35 SECONDS EAST, 0.66 FEET TO THE **POINT OF BEGINNING** AND CONTAINING AN AREA OF 83,373 SQUARE FEET OR 1.91 ACRES, MORE OR LESS.

GENERAL NOTES

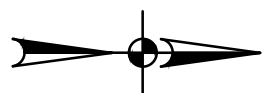
1. BEARINGS SHOWN HEREON ARE BASED ON THE TENNESSEE STATE PLANE COORDINATE SYSTEM (NAD 83).
2. THIS EXHIBIT IS NOT A GENERAL PROPERTY SURVEY AS DEFINED UNDER RULES OF THE TENNESSEE STATE BOARD OF EXAMINERS FOR LAND SURVEYORS, CHAPTER 0820-03-07.

LEGEND

○ (R/O)	IRON ROD (OLD)
○	NON-MONUMENTED POINT
— P&T —	OVERHEAD POWER AND TELEPHONE LINES
— CATV —	OVERHEAD CABLE TELEVISION LINE
— X — X —	FENCE
*	LIGHT STANDARD
⊙	UTILITY POLE
⊙ →	UTILITY POLE W/ ANCHOR
▢	CATCH BASIN/CURB INLET
— RCP —	REINFORCED CONCRETE PIPE
—	HEADWALL
▢	CONCRETE SURFACE
▢	REGISTERS OFFICE FOR WILLAMSON COUNTY, TN

CURVE TABLE

CURVE	RADIUS	LENGTH	DELTA	TANGENT	CHORD	CHORD BRG
C5	25.00'	30.78'	70°31'56"	17.68'	28.87'	N55°22'54"E



SCALE: 1" = 60'



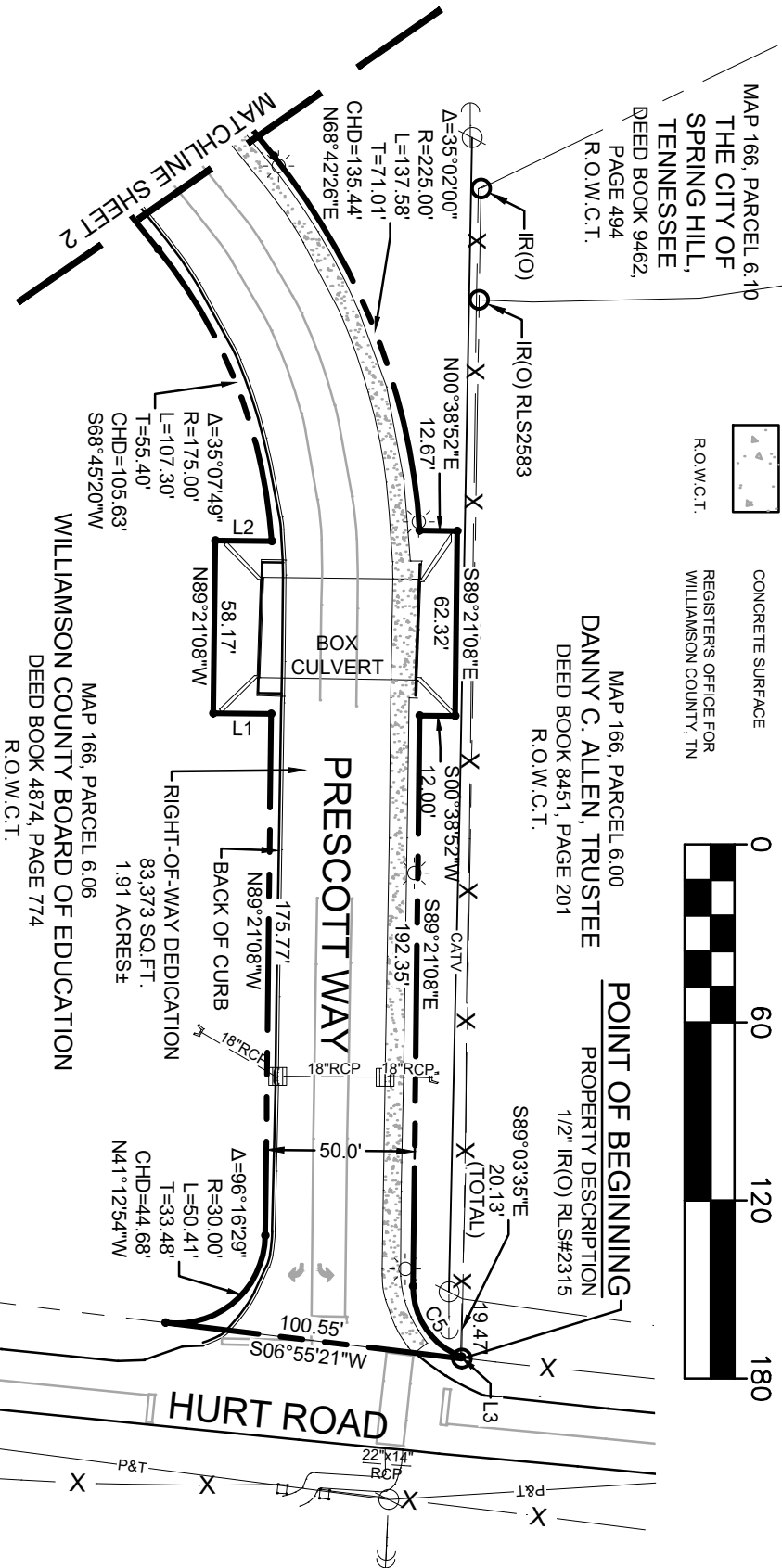
LINE TABLE

LINE	BEARING	DISTANCE
L1	S00°38'52"W	19.50'
L2	N00°38'52"E	19.00'
L3	S89°03'35"E	0.66'

POINT OF BEGINNING

MAP 166, PARCEL 6.00
DANNY C. ALLEN, TRUSTEE
DEED BOOK 8451, PAGE 201
R.O.W.C.T.

PROPERTY DESCRIPTION
1/2" R(O) RLS#2315



JOB NO. 21000492
DATE JUNE 30, 2026
CHECKED KCK DRAWN KCK
SHEET 1 of 4

RIGHT-OF-WAY DEDICATION WILLAMSON COUNTY BOARD OF EDUCATION PROPERTY EXHIBIT "B"

PRESCOTT WAY, CITY OF SPRING HILL
11TH CIVIL DISTRICT OF WILLAMSON COUNTY, TENNESSEE

PAPE-DAWSON

315 WOODLAND STREET P.O. BOX 60070 | NASHVILLE, TN 37206 | 615.244.8591

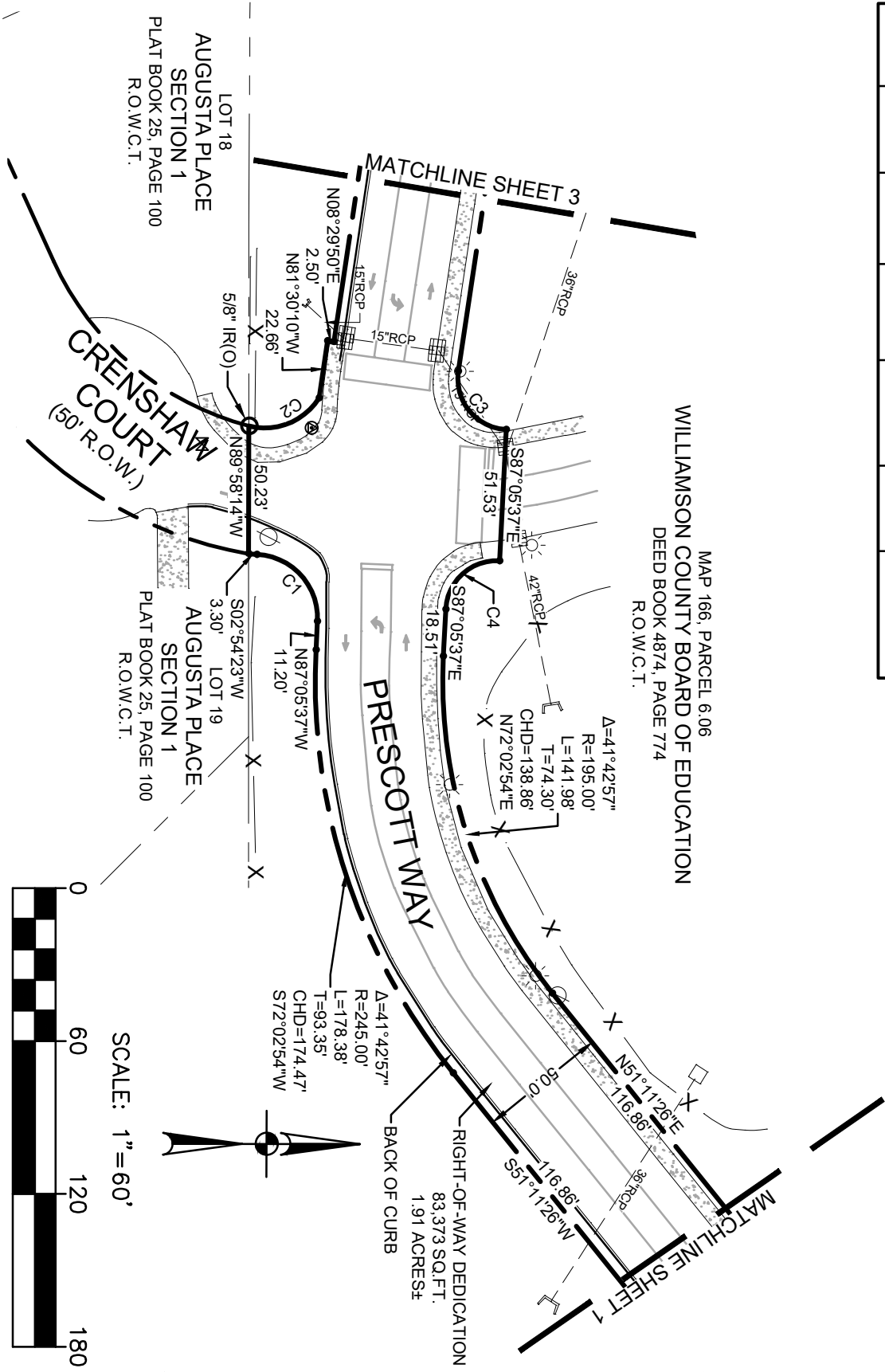
TENNESSEE A&E PROFESSIONALS FIRM #11104

chase.kilgore@pape-dawson.com

Chase Kilgore, RLS

CURVE TABLE						
CURVE	RADIUS	LENGTH	DELTA	TANGENT	CHORD	CHORD BRG
C1	25.00'	39.27'	90°00'00"	25.00'	35.36'	S47°54'23"W
C2	25.00'	31.79'	72°51'57"	18.45'	29.69'	N21°43'12"W
C3	20.00'	33.37'	95°35'27"	22.05'	29.63'	N50°42'06"E
C4	20.00'	31.54'	90°21'56"	20.13'	28.37'	S41°54'39"E

LEGEND	
	IRON ROD (OLD)
	NON-MONUMENTED POINT
	FENCE
	LIGHT STANDARD
	CATCH BASIN/CURB INLET
	R.O.W.C.T.
	REINFORCED CONCRETE PIPE
	HEADWALL
	CONCRETE SURFACE
	REGISTERS OFFICE FOR WILLIAMSON COUNTY, TN



JOB NO. 21000492
DATE JUNE 30, 2026
CHECKED KCK DRAWN KCK
SHEET 2 of 4

RIGHT-OF-WAY DEDICATION
WILLIAMSON COUNTY
BOARD OF EDUCATION PROPERTY
EXHIBIT "B"
PRESCOTT WAY, CITY OF SPRING HILL
11TH CIVIL DISTRICT OF WILLIAMSON COUNTY, TENNESSEE

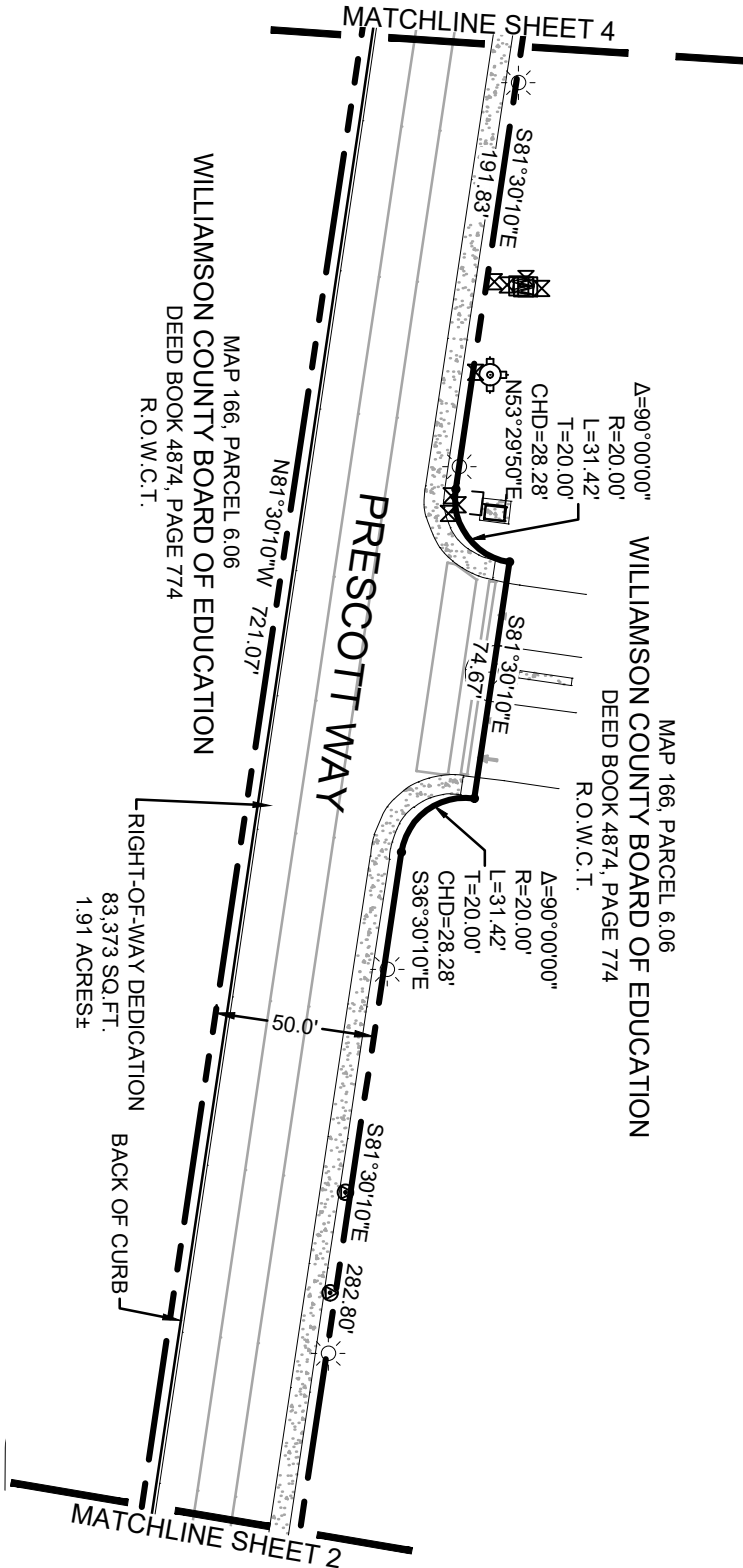
PAPE-DAWSON
315 WOODLAND STREET P.O. BOX 60070 | NASHVILLE, TN 37208 | 615.244.8591
TENNESSEE A&E PROFESSIONALS FIRM #11104
chase.kilgore@pape-dawson.com
Chase Kilgore, RLS

LEGEND

- NON-MONUMENTED POINT
- ⊕ FIRE HYDRANT
- ⊥ SIAMESE WATER CONNECTION
- ⊗ WATER VALVE
- ⊞ WATER METER
- ⊠ LIGHT STANDARD
- ▣ CONCRETE SURFACE
- REGISTER'S OFFICE FOR WILLIAMSON COUNTY, TN
- R.O.W.C.T.



SCALE: 1" = 60'



JOB NO. 21000492
 DATE JUNE 30, 2026
 CHECKED KCK DRAWN KCK
 SHEET 3 of 4

RIGHT-OF-WAY DEDICATION WILLIAMSON COUNTY BOARD OF EDUCATION PROPERTY EXHIBIT "B"

PRESCOTT WAY, CITY OF SPRING HILL
 11TH CIVIL DISTRICT OF WILLIAMSON COUNTY, TENNESSEE

PAPE-DAWSON

315 WOODLAND STREET P.O. BOX 60070 | NASHVILLE, TN 37208 | 615.244.8591

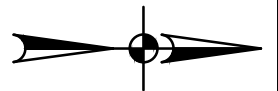
TENNESSEE A&E PROFESSIONALS FIRM #111104

chase.kilgore@pape-dawson.com

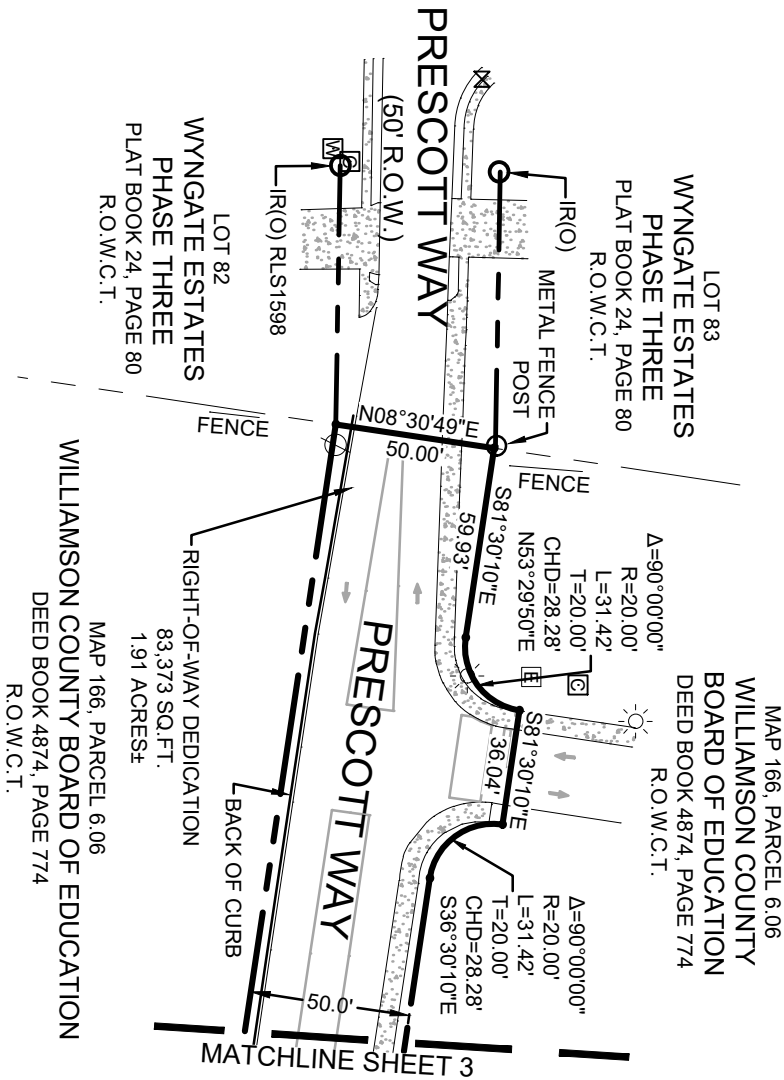
Chase Kilgore, RLS

LEGEND

	IRON ROD (OLD)
	NON-MONUMENTED POINT
	UTILITY POLE
	CABLE TV BOX
	WATER VALVE
	WATER METER
	LIGHT STANDARD
	ELECTRIC BOX
	CONCRETE SURFACE
	REGISTERS OFFICE FOR WILLIAMSON COUNTY, TN



SCALE: 1"=60'



JOB NO. 21000492

DATE JUNE 30, 2026

CHECKED KCK DRAWN KCK

SHEET 4 of 4

RIGHT-OF-WAY DEDICATION WILLIAMSON COUNTY BOARD OF EDUCATION PROPERTY EXHIBIT "B"

PRESCOTT WAY, CITY OF SPRING HILL
11TH CIVIL DISTRICT OF WILLIAMSON COUNTY, TENNESSEE

PAPE-DAWSON

315 WOODLAND STREET P.O. BOX 60070 | NASHVILLE, TN 37208 | 615.244.8591

TENNESSEE A&E PROFESSIONALS FIRM #111104

chase.kilgore@pape-dawson.com

Chase Kilgore, RLS

1320 West Main Street, Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>



MEMORANDUM

To: Williamson County School Board

From: Eric J. Gardner, P.E., Director of Facilities & Construction

CC: Leigh Webb, Superintendent

Date: August 4, 2026

Subject: City of Franklin Request for a Sanitary Sewer Easement at Oakview Elementary

The City of Franklin is proposing an extension of their sanitary sewer system that can serve additional properties south of Oakview Elementary School. The proposed sewer line will extend from Henpeck Lane and connect to the existing sanitary sewer line in the southeast corner of the property. A new sanitary sewer manhole will be installed within the city's existing sanitary sewer easement. The city is requesting a 20-foot permanent sanitary sewer easement for the proposed extension. Included with this memo is a copy of the easement document with an exhibit.

Staff recommends approval.

This Instrument Was Prepared By:
City of Franklin, Tennessee
109 Third Avenue South
Franklin, Tennessee 37064

AGREEMENT FOR DEDICATION OF EASEMENT

COF Contract No. 2026-0237

<u>Project</u>	<u>County</u>	<u>Tract</u>	<u>Map</u>	<u>Group</u>	<u>Ctrl Map</u>	<u>Parcel</u>
Gateway Church Offsite Sanitary Sewer	Williamson	-----	106	-----	106	9.01

New Owner Address:	Send Tax Bills To:
City of Franklin, Tennessee 109 Third Avenue South Franklin, Tennessee 37064	City of Franklin, Tennessee 109 Third Avenue South Franklin, Tennessee 37064

KNOW ALL MEN BY THESE PRESENTS, that the undersigned,

Williamson County Board of Education

("Grantor") has bargained and sold, and by these presents does transfer and convey unto the **City of Franklin, Tennessee** ("Grantee") the land and/or land rights, more particularly described as follows:

The following described property located in the City of Franklin, Tennessee 10th Civil District of Williamson County, Tennessee, to wit:

PERMANENT SANITARY SEWER EASEMENT

By this instrument the Grantor hereby conveys a permanent easement for the construction and maintenance of a Permanent Sanitary Sewer Easement. The title to the below described land, on which the Permanent Sanitary Sewer Easement is to be constructed, remains vested in the Grantor and may be used for any lawful purpose or purposes desired after the construction of all improvements as referenced below has been completed, provided, in the opinion of the Grantee, said use or uses do not destroy, weaken, or damage the improvements as referenced below or interfere with the operation or maintenance thereof.

Being a 20' Permanent Sanitary Sewer Easement located in the 10th Civil District of Williamson County, Tennessee, being a portion of the Williamson County Board of Education property, of record in Book 1018, Page 948, in the Register's Office for Williamson County, Tennessee, said property being Parcel 9.01 as show on Williamson County Tax Map 106, and being more particularly described as follows:

Commencing at a 5/8" iron rod (old), in the northerly right-of-way of Henpeck Lane;

Thence, crossing said right-of-way, North 80 degrees 38 minutes 47 seconds West, 124.82 feet to the Point of Beginning of the 20' Permanent Sanitary Sewer Easement and being located along the southerly boundary of said Williamson County Board of Education property and the northerly right-of-way line of Henpeck Road;

Thence, along said right-of-way, North 83 degrees 08 minutes 14 seconds West, 20.00 feet;

Thence, leaving said line and crossing the subject property for the next three (3) calls:

1. North 08 degrees 07 minutes 19 seconds East, 64.23 feet;
2. North 83 degrees 20 minutes 55 seconds East, 20.68 feet;
3. South 08 degrees 07 minutes 19 seconds West, 69.07 feet to the Point of Beginning, containing 1,333 square feet or 0.03 acres, more or less.

Being all or a portion of the same property conveyed to the Williamson County Board of Education, by Warranty Deed from J.W. Cross, III and Caroline Cross, as tenants in common, dated October 20, 1992, of record in Book 1018, Page 948, in the Register's Office for Williamson County, Tennessee.

Grantee agrees to take reasonable steps upon the completion of construction to restore the Grantor's property, including any and all landscaping thereon, to the extent practicable, to its preconstruction condition.

This conveyance is made in consideration of **Ten and 00/100 Dollars (\$10.00)**, cash in hand paid, the receipt of which is hereby acknowledged, and said consideration includes payment for the property conveyed herein, and any other additions/features specifically noted herein or more particularly shown by the words, figures, signs, and symbols attached hereto as **Exhibit A**, and incorporated herein by reference. The above consideration also includes payment for or the elimination of all actual or incidental damages to the remainder otherwise compensable under the Tennessee laws of eminent domain.

TO HAVE AND TO HOLD said land, with the appurtenances, estate, title, and interest thereto belonging, except as may be specified otherwise herein, to the Grantee. Grantor covenants with the Grantee that the Grantor is lawfully seized and possessed of said land in fee simple, has a right to convey it, and the same is unencumbered.

Grantor further covenants and binds itself, its heirs, and representatives, to warrant and forever defend the title to said land to the Grantee against the lawful claims of all persons whomsoever. Whenever used, the singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

Witness my hand this the _____ day of _____
_____, 2026.

Williamson County Board of Education

(Signature)

Leigh Webb
(Printed Name)

Director of Schools
(Title)

STATE OF _____

COUNTY OF _____

Personally appeared before me, the undersigned, a Notary Public in and for said State and County, _____ [Name], with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath acknowledged herself to be the _____ [Title] of **Williamson County Board of Education**, the within named bargainer, and that she as such _____ [Title], being authorized to do so, executed the foregoing document for the purpose(s) therein contained, by signing the name of **Williamson County Board of Education** by herself as such _____ [Title].

Sworn to and subscribed to before me on this the _____ day of _____, 2026.

{SEAL}

NOTARY PUBLIC

My Commission Expires: _____
City of Franklin, Tennessee

Witness my hand this the _____ day of _____
_____, 2026.

Williamson County Board of Education

(Signature)

Leigh Webb
(Printed Name)

Director of Schools
(Title)

STATE OF _____

COUNTY OF _____

Personally appeared before me, the undersigned, a Notary Public in and for said State and County, _____ [Name], with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath acknowledged herself to be the _____ [Title] of **Williamson County Board of Education**, the within named bargainer, and that she as such _____ [Title], being authorized to do so, executed the foregoing document for the purpose(s) therein contained, by signing the name of **Williamson County Board of Education** by herself as such _____ [Title].

Sworn to and subscribed to before me on this the _____ day of _____, 2026.

{SEAL}

NOTARY PUBLIC

My Commission Expires: _____
City of Franklin, Tennessee

STATE OF TENNESSEE)

COUNTY OF WILLIAMSON)

The actual consideration or true value, whichever is greater for this transfer is \$0.00 (Exempt Pursuant to Tenn. Code Ann. § 67-4-409(a)(1)(E)).

Eric S. Stuckey
City Administrator

Sworn to and subscribed to before me on this the _____ day of _____, 2026.

{SEAL}

Notary Public

My Commission Expires: _____

GENERAL NOTES

1. THIS EXHIBIT IS NOT A GENERAL PROPERTY SURVEY AS DEFINED UNDER RULES OF TENNESSEE STATE BOARD OF EXAMINERS FOR LAND SURVEYORS, CHAPTER 0320-3-07.
2. THIS EXHIBIT DOES NOT DEPICT ANY EXISTING OR PREVIOUSLY DEDICATED EXISTING EASEMENTS THAT MAY AFFECT THE SUBJECT PROPERTY.



MAP 106, PARCEL 9.01
THE WILLIAMSON COUNTY BOARD OF
EDUCATION
DEED BOOK 1018, PAGE 948,
R.O.W.C.T.

20' SANITARY SEWER EASEMENT
1,333 SQ. FT. OR 0.03 ACRES±

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N83°08'14"W	20.00'
L2	N83°20'55"E	20.68'

MAP 106, PARCEL 26.00
VARNEDOE PROPERTIES LLC
DEED BOOK 7566, PAGE 769,
R.O.W.C.T.

EXISTING SANITARY
SEWER LINE

POINT OF
BEGINNING

POINT OF
COMMENCEMENT

N80°38'47"W 124.82' (TIE)

HENPECK LANE

LEGEND

- NON-MONUMENTED POINT
R.O.W.C.T. REGISTER'S OFFICE FOR WILLIAMSON COUNTY,
TENNESSEE

JOB NO. 22-0204
DATE April 9, 2024
SURVEYOR M. HERRICK
CHECKED M. DRAWN JH
SHEET 1 OF 1

EXHIBIT
20' SANITARY SEWER EASEMENT
2390 HENPECK LANE
TENTH CIVIL DISTRICT, CITY OF FRANKLIN,
WILLIAMSON COUNTY, TENNESSEE

PAPE-DAWSON

219 WOODLAND STREET P.O. BOX 8009 FRANKLIN, TN 37064-1820
TENNESSEE A&E PROFESSIONAL FIRM #11104
MARK HERRICK, TN RLS 3356
mark.herrick@pape-dawson.com

CITY OF FRANKLIN, TENNESSEE | RIGHT OF ENTRY

PROJECT NAME: Gateway Church (Sewer Infrastructure) COF # 9078

This agreement, entered into this ____ day of _____, 20____ by and between the **CITY OF FRANKLIN, TENNESSEE**, hereinafter called the "City", and, _____, hereinafter called the "Owner", whether one or more.

The Owner hereby grants unto the City the right to enter upon the following described property located in Franklin, Williamson County, Tennessee;

PROPERTY OWNER: _____
PROPERTY ADDRESS: _____
TAX MAP: _____
PARCEL: _____

said right to entry to the property for the purpose of inspecting, operating and maintaining City Water, Sanitary Sewer and Reclaimed Water Infrastructure.

The Owner agrees to permit the City and its Contractor(s) to go upon the described premises as necessary in order to inspect, operating and maintaining City Water, Sanitary Sewer and Reclaimed Water Infrastructure.

The Right of Entry herein granted shall terminate upon the dedication of all Right-of-Way and easements necessary to inspect, operate and maintain City Water, Sanitary Sewer and Reclaimed Water infrastructure. All Right-of-Way and easements shall be recorded at the Williamson County Register of Deeds.

It is further understood that no claim for damages for wrongful entry or for trespass shall be made by the Owner against the City or its Contractor(s)

The Owner hereby covenant with said City of Franklin, Tennessee, that I/We are lawfully seized and possessed of said land in fee simple and have a good right to make this conveyance.

WITNESS my hand this ____ day of _____, 20____

OWNERS SIGNATURE

STATE OF _____

COUNTY OF _____

Personally appeared before me, the undersigned, a Notary Public of said State and County, the within named _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledge himself to be the within named bargainor, and that he executed the foregoing instrument for the purposes therein contained

WITNESS my hand and seal this ____ day of _____, 20____.

NOTARY PUBLIC

My Commission Expires: _____

1320 West Main Street, Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>



MEMORANDUM

To: Williamson County School Board

From: Eric J. Gardner, P.E., Director of Facilities & Construction

CC: Leigh Webb, Superintendent

Date: August 4, 2026

Subject: Nolensville Elementary School Shade Structure Request

Nolensville Elementary School is requesting permission to install a shade structure in the playground area. The project is fully funded the PTO.

Staff recommends approval.

1320 West Main Street, Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>



MEMORANDUM

To: Williamson County School Board

From: Eric J. Gardner, P.E., Director of Facilities & Construction

CC: Leigh Webb, Superintendent

Date: August 4, 2026

Subject: Centennial High School Storage Shed Request

Centennial High School is requesting to install a small storage shed located by the exterior playground. This will be funded by Centennial High School.

Staff recommends approval.



Secure & Organize

DESIGNED FOR LONG-HANDLED TOOLS & BULKY GEAR



SUNCAST

[Click to see full view](#)



SUNCAST
Visit the SunCast Store

Suncast Outdoor Storage Shed, Water Resistant Resin Vertical Outdoor Storage Cabinet for Patio, Garden Tools, Cushions, & Equipment, Weatherproof Multi-Wall Design, 54 cu. ft., Made in USA

4.4 ★★★★★ (1,283)

Delivery & Support

Select to learn more



Customer Support

Brand	Suncast
Color	Brown
Material	Resin
Product Dimensions	32.5"D x 53"W x 71.5"H
Item Weight	102 Pounds

About this item

- **SECURE, LOCKABLE OUTDOOR STORAGE:** This 6x4 small outdoor storage shed features padlock-ready handles and a resin latch to keep tools, cushions, and gear safe from theft, kids, and animals. Designed for peace of mind in any outdoor space.
- **ALL-WEATHER, DURABLE CONSTRUCTION MADE IN THE USA:** The multi-wall resin unit resists rain, snow, and sun and is built for year-round protection with zero maintenance required. No rust, rot, or warping like wood or metal sheds.

1320 West Main Street, Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>



MEMORANDUM

To: Williamson County School Board

From: Eric J. Gardner, P.E., Director of Facilities & Construction

CC: Leigh Webb, Superintendent

Date: August 4, 2026

Subject: Fairview Middle School Storage Shed Request

Fairview Middle School is requesting to install a storage shed for theater storage. The proposed shed is a 20'x16' shed from Home Depot and will be located to the southeast of the Performing Arts Center. This will be funded by Fairview Middle School.

Staff recommends approval.

Building Modification Request

****PLEASE PRINT TO COMPLETE****

Incomplete forms and missing required documents will delay approval or cause denial of the request.

*** Required Fields**

- * School: Fairview Middle Requested By: Laura Hall
- * Justification for Request: (Ex: Increased Enrollment, Program Change, New Program Requirement)
Theatre storage has maintenance and electrical storage that cannot be
used due to fire code. There needs to be more storage options for our
growing theatre program.
- * Scope of Work: Adding a shed from Home Depot. in the red circle area.
Home Depot would deliver and assemble.
- * Attach plans and a sketched map showing the exact location.
- * Funding Source: Theatre club
- * Attach proof of available funding for total project amount.
- * Estimated Cost (Attach quotes): _____
- * Principal Signature: Laura Hall Date: 10/8/26
Principal, send this completed form and attachments to your Assistant Superintendent.

This section to be completed by Central Office staff.

Ass't Superintendent Signature: _____ Date: _____

(After reviewing, please send this form and attachments to the Director of Facilities & Construction)

Requires WCS Board Approval: Yes ____ No ____

Director of Facilities & Construction Comments: _____

Director of Facilities & Construction Signature: _____ Date: _____

Forwarded to Maintenance by Director of Facilities & Construction on

Date: Maintenance Recommendations: _____

Director of Maintenance Signature: _____ Date: _____



Customer Quote

6/05/2026, 9:30 AM CDT

Sales Person DXH5K4B

Store Phone # (615) 662-7600

Store # 0722

Location 7665 HIGHWAY 70 SOUTH, NASHVILLE, TN 37221

Customer Information

VALERIE PORTER

(615) 472-4000

VALERIEP@WCS.EDU

WILLIAMSON COUNTY BOARD OF EDUCATION

1320 WEST MAIN

SUITE 202

FRANKLIN, TN 37064



Quote # H0722-328533

PO / Job Name

Special Order Products

Model #

SKU #

Unit Price

Qty

Subtotal

Regular Products

Model #

SKU #

Unit Price

Qty

Subtotal



Handy Home Products

62961-7

1015297742

\$10,499.00 / each

1

\$10,499.00

Pro Assembled Vertex 20 ft. x 16 ft. Wood Shed with
Floor - Outdoor Storage with Black Shingles (320 sq. ft.)

Prices Valid Through: 06/12/2026
at The Home Depot #0722

Subtotal	\$10,499.00
Discounts	-\$0.00
Sales Tax	\$0.00
Quote Total	\$10,499.00





MEMORANDUM

To: Williamson County School Board

From: Eric J. Gardner, P.E., Director of Facilities & Construction

CC: Leigh Webb, Superintendent

Date: August 7, 2026

Subject: Franklin High School Video Scoreboard Request

Franklin High School has submitted a Building Modification Request (BMR) to acquire and install an LED video scoreboard on the multi-purpose field. The existing scoreboard is located at the north end of the field and the proposed video scoreboard will be installed in the south end of the field. The project is fully funded by Franklin High School. The following conditions apply to obtaining approval:

- The project is to be “turn-key”, and the school/vendor will be responsible for obtaining all applicable permits and approvals from the City of Franklin or other regulatory agencies.
- Foundation drawings must be submitted that have been prepared by a professional engineer registered in the State of Tennessee.
- The vendor is responsible for coordinating with the WCS IT Department for installation of fiber optic cable and conduit from the press box to the new scoreboard. The school will be responsible for the cost of the fiber optic cable and conduit.
- The vendor shall provide Williamson County Schools with power requirements and electrical plans for the installation of the electrical service. The vendor will be responsible for coordinating with Middle Tennessee Electric on the electrical service. The school will be responsible for the cost of the electrical installation.
- The vendor must submit a Certificate of Insurance naming WCS as additional insured and all employees working on WCS property must pass a background check.
- Franklin High School must provide documentation that funding is fully in place to cover all costs associated with design, permitting, and installation of the scoreboard.
- Construction cannot begin until all conditions have been met.

Staff recommends approval.

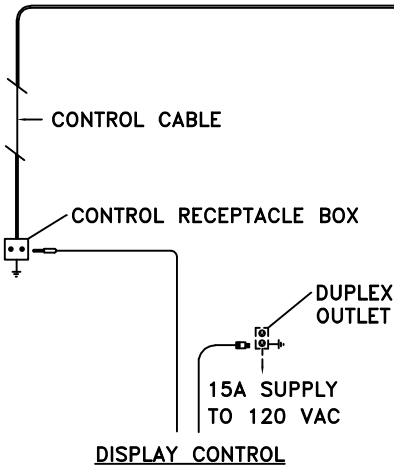
A	B	C	D	E	F	G	H	COLUMN	POWER
10'-6"	5'-6"	6'-6 5/16"	2'-11 1/16"	4'-0"	16'-6"	22'-6"	32'-0"	W18 X 86	REFERENCE 01-0910-540-1

DIMENSIONS

672H X 960L 10MM OUTDOOR
REAR SERVICE SINGLE-FACE
FULL-COLOR DIGITAL VIDEO
DISPLAY

POWER/DATA INPUT
(MULTIPLE POWER
CONNECTIONS REQUIRED)

THE INSTALLED LOCATION OF THE
OWNER'S FUSED DISCONNECT SWITCH IS
AT INSTALLERS DISCRETION AND MUST
COMPLY WITH SECTION 600.6(A) OF THE
NATIONAL ELECTRICAL CODE.



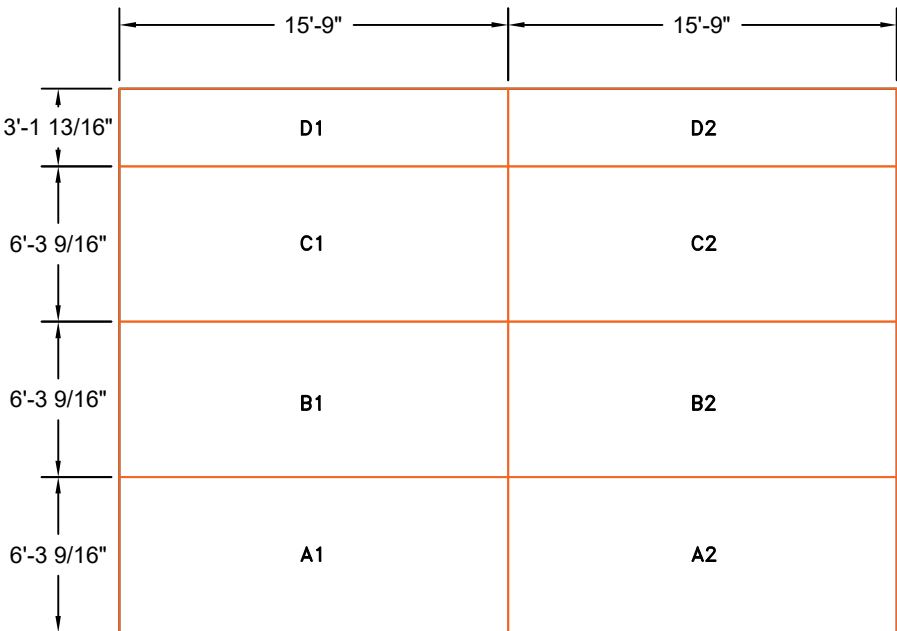
COLUMNS AND FOOTINGS SHOWN HERE, PROVIDED BY OTHERS, ARE SIZED TO COMPLY WITH IBC 2021 120 MPH EXPOSURE B REQUIREMENTS. THE MANUFACTURED PRODUCT EXCEEDS THE REQUIREMENTS OF IBC 2021 120 MPH EXPOSURE B AS MOUNTED IN THIS DRAWING. SOIL- AVERAGE WITH ALLOWABLE STRESSES OF 2500 psf. DESIGN SHOULD BE ALTERED FOR DIFFERENT SOIL CONDITIONS, CLEARANCE, OR LOCAL CODES. FAIR-PLAY ASSUMES NO RESPONSIBILITIES FOR INSTALLATIONS DONE BY OTHERS.

CONTROL CABLES- SUGGEST 3/4" CONDUIT BE USED FOR BURIED CABLE IN AREAS WHERE IT MAY BE SUBJECT TO MECHANICAL DAMAGE. POWER WIRES SHOULD BE ROUTED IN SEPARATE CONDUIT FROM CONTROL CABLE.

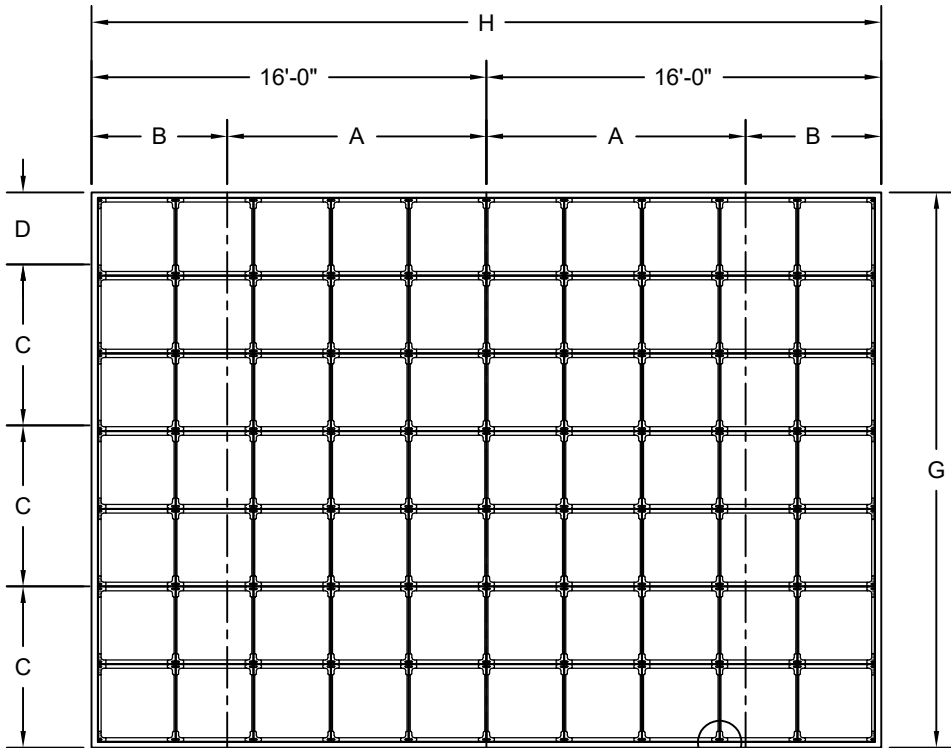
INSTALLATION DRAWING SHOULD BE REVIEWED BY A LICENSED PROFESSIONAL ENGINEER IN YOUR AREA PRIOR TO CONSTRUCTION.

REFERENCE 01-0500-01 FOR INSTALLATION NOTES.

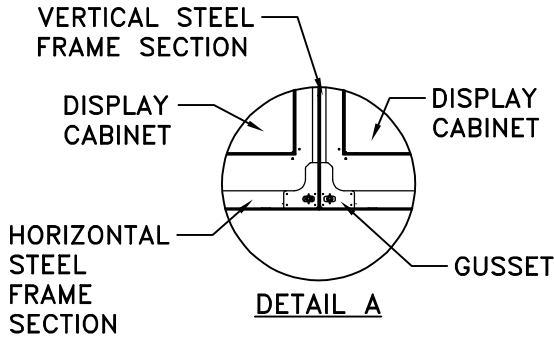
LED DISPLAY MOUNTING NOTES:
-HORIZONTAL STEEL FRAME SECTIONS ARE 12GA STEEL.
-GUSSETS AND VERTICAL STEEL FRAME SECTIONS ARE 14GA STEEL.
-INSTALLER CAN WELD OR DRILL HOLES INTO THE STEEL FRAME WHEN MOUNTING THE DISPLAY.



LED DISPLAY SHIPPING DETAILS
BACK VIEW



HANGER BRACKET DETAIL
BACK VIEW



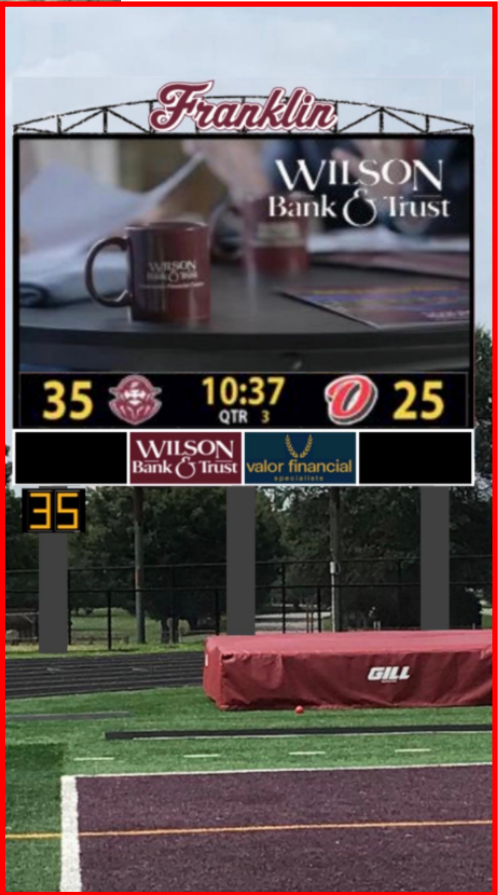
* REFERENCE 01-0910-542-1 FOR FACE VIEW,
01-0910-542-3 FOR POWER/DATA CONNECTION

OR	ORIGINAL RELEASE	03-18-26	BEW
REV.#	CHANGE	DATE	BY

CUSTOMER APPROVAL:		MY SIGNATURE BELOW SIGNIFIES MY APPROVAL TO PROCEED WITH THE DESIGN WORK SPECIFIED HEREIN AND ACKNOWLEDGEMENT THAT I HAVE RECEIVED AND READ THE INSTALLATION SPECIFICATIONS CONTAINED IN FAIR-PLAY DOCUMENT NO. 01-0500-01. CONSULT YOUR FAIR-PLAY SALES ASSOCIATE IF YOU SHOULD HAVE ANY QUESTIONS OR REQUIRE ANY CHANGES TO THIS DOCUMENT.	
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	TITLE	DRAWN BY	MODEL
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RS SF LED DISPLAY	03-18-26	DWG. NO.	01-0910-540-2
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6110 AVIATOR DRIVE
HAZELWOOD, MO 63042



WCS School Board Work Session

AUGUST 13, 2026













Our success isn't what sets us apart...our people are!





Innovation Center









**First Day Enrollment
August 10, 2026
40,443 – Grades K-
12**



**Elementary Grades K-5 16,121
Middle Grades 6-8
9,797
High School Grades 9-12
14,488**

2026-27 Staffing

Fill Rates:

Professional Positions - 97.5%

Classified Staff - 95%

Bus Drivers - 91%

Total # Teachers - 3,506

Total # Employees - 7,194



School safety isn't just one thing we do; it is embedded in everything we do.



- **Relationships** Fuel Safety
- **Community-Building** Time – all 52 schools
- **STARS Student-Led Groups** – Focus on Relationships & Anti-Bullying
- **SROs** in every building
- **School Climate Surveys** (Staff & Students)
- **Threat Assessment** & Investigation Protocol Training – All Administrators
- **Weekly Collaboration** with Homeland Security, WC Sherriff's Office, District Attorney, Juvenile Court, WCS & FSD Safety & Security Team
- **Law Enforcement Summer Training** – Emergency Response
- **Post-Hoax Threat Analysis & Response Training** for School & District Leaders
- **Visitor Aware System** – fully implemented



School safety isn't just one thing we do; it is embedded in everything we do.



- **Informacast Notification System** – fully implemented by July
- **Key Fob Project** – fully implemented by July
- **Perry Weather Station** at every High School – covers every school cluster
- **Protected Film Project** - phase one complete (first floor glass)
- **Annual Safety Training** for all staff (district-delivered and school-based)
- **School Safety Plans** updated and drills submitted through Navigate 360 annually
- **State Approved Safety Plans**
- **Vulnerability Assessments** – Improvement Plans Created
- **Ongoing Fire Prevention Inspections**
- **Vape, CO2 & Aggression Detector Pilot** Completed in 25-26 (Awaiting updated software) - Grant Funded
- **Zonar Bus Tracking & Highly Powered Communication System**
- **Bollards Project**



Celebrations – Academic Achievement

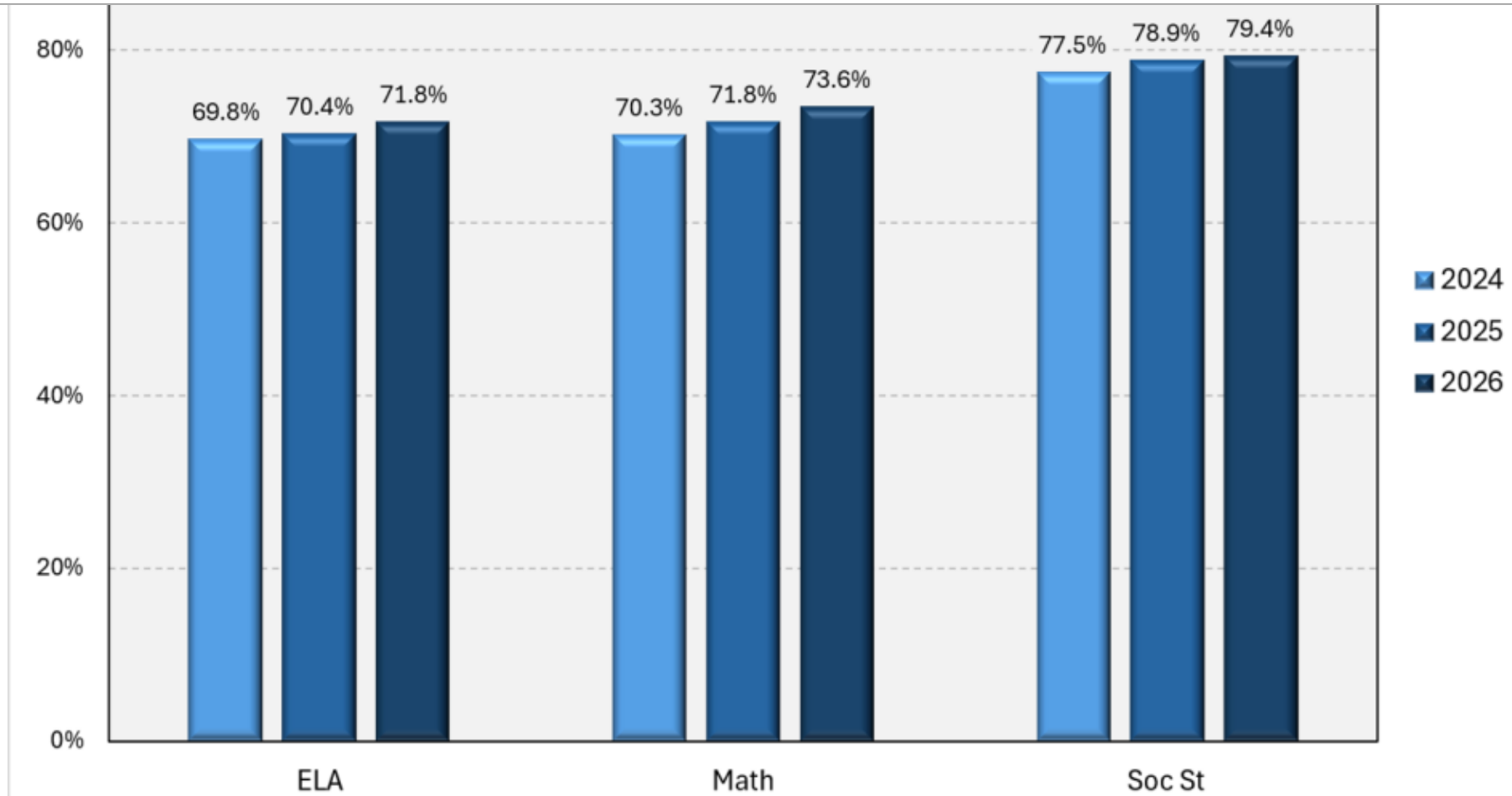
Getting to the top is hard work.

Staying at the top requires intentionality, consistency, and strategic effort!

- **Highest combined proficiency in the TN** - 73.9% (State Avg. 43%)
- **Increased student achievement** in 16 of the 23 tested areas
- **Number 1 or 2 in the state:** 3rd ELA, 3rd Math, 5th Math, 6th SS, 7th ELA, 7th Math, 7th SS, 8th ELA, 8th Math, 8th SS, Geometry, Algebra II, English II, and US History
- **Science Scores:** Released Soon (Aug. 13 raw data, Aug. 21 reporting, Aug. 31 Family Portal)
- **Growth Scores:** Embargoed (lots to celebrate!)



Achievement Gains

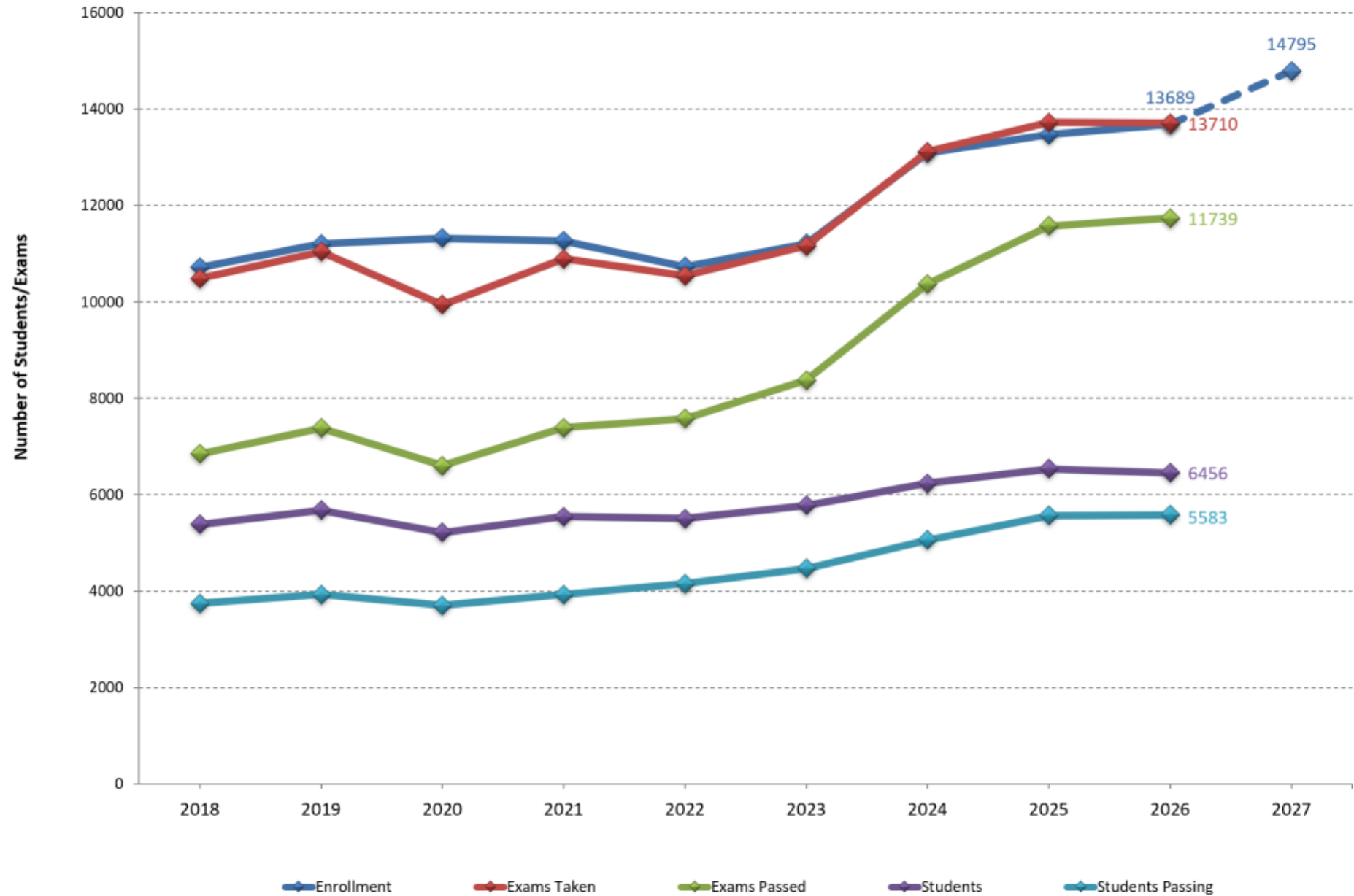


Celebrations – College & Career Readiness

- College Board AP Exams Passed – 11,739 (approx. 35,217 college credits)
- Dual Enrollment College Semesters Earned – 3261 (approx. 9,783 college credits)
 - Advanced Manufacturing, Agriculture, Architecture & Construction, Business Management & Administration, Education, English Language & Literature, Finance, Health Science, Human Services, Information Technology, Law, Science, Marketing, Mathematics, Health & Safety, Social Studies, STEM, Visual Arts, World Language
- Industry Certifications – 318
 - General Industry, Fundamentals of Animal Science, Nursing Assistant, Personal Trainer, Clinical Medical Assistant, Guest Services Professional, Food Handler, Management, Marketing, Social Media Marketing



Williamson County Schools Advanced Placement Trends 2018 - 2026



Course		WCS	Nation
English Language and Composition	N	1039	-
	Avg	3.95	3.21
	% Pass	95%	75%
English Literature and Composition	N	758	-
	Avg	3.93	3.21
	% Pass	94%	73%

Course		WCS	Nation
Calculus AB	N	581	-
	Avg	3.94	3.25
	% Pass	86%	66%
Calculus BC	N	240	-
	Avg	4.36	3.92
	% Pass	91%	82%
Computer Science A	N	115	-
	Avg	3.37	3.26
	% Pass	71%	68%
Computer Science Principles	N	538	-
	Avg	3.22	2.89
	% Pass	75%	62%
Precalculus	N	815	-
	Avg	4.38	3.63
	% Pass	98%	82%
Statistics	N	539	-
	Avg	3.45	3.02
	% Pass	79%	63%

Course		WCS	Nation
Biology	N	486	-
	Avg	3.59	3.19
	% Pass	83%	71%
Chemistry	N	419	-
	Avg	3.80	3.35
	% Pass	91%	77%
Environmental Science	N	893	-
	Avg	3.13	3.14
	% Pass	71%	71%
Physics 1	N	487	-
	Avg	3.79	3.19
	% Pass	89%	69%
Physics 2	N	73	-
	Avg	3.60	3.43
	% Pass	81%	75%
Physics C: Electricity & Magnetism	N	97	-
	Avg	3.40	3.44
	% Pass	82%	75%
Physics C: Mechanics	N	111	-
	Avg	3.67	3.33
	% Pass	87%	74%

N: total number of tests taken

Avg: average of all scores on 1-5 scale

% Pass: percent of tests with a score of 3 or higher

Course		WCS	Nation
Comparative Government and Politics	N	32	-
	Avg	2.81	3.15
	% Pass	66%	71%
European History	N	488	-
	Avg	3.28	3.28
	% Pass	78%	73%
Human Geography	N	1256	-
	Avg	3.77	3.23
	% Pass	86%	67%
Macroeconomics	N	611	-
	Avg	3.19	3.22
	% Pass	70%	69%
Microeconomics	N	150	-
	Avg	3.80	3.32
	% Pass	89%	71%
Psychology	N	814	-
	Avg	3.86	3.33
	% Pass	91%	74%
United States Government and Politics	N	800	-
	Avg	3.82	3.42
	% Pass	87%	76%
United States History	N	1105	-
	Avg	3.72	3.29
	% Pass	89%	74%
World History	N	307	-
	Avg	3.79	3.21
	% Pass	89%	66%



Course		WCS	Nation
Art History	N	103	-
	Avg	2.73	3.15
	% Pass	50%	67%
Music Theory	N	74	-
	Avg	3.18	2.97
	% Pass	66%	59%
Studio Art: 2-D Design	N	100	-
	Avg	3.62	3.35
	% Pass	94%	84%
Studio Art: 3-D Design	N	12	-
	Avg	3.08	3.10
	% Pass	83%	74%
Studio Art: Drawing	N	8	-
	Avg	3.38	3.42
	% Pass	88%	83%

Course		WCS	Nation
Chinese Language and Culture	N	10	-
	Avg	4.00	3.99
	% Pass	90%	87%
French Language and Culture	N	6	-
	Avg	4.00	3.20
	% Pass	100%	72%
Japanese Language and Culture	N	1	-
	Avg	5.00	3.62
	% Pass	100%	74%
Latin	N	4	-
	Avg	4.00	3.37
	% Pass	100%	75%
Spanish Language and Culture	N	139	-
	Avg	3.36	3.50
	% Pass	75%	82%
Spanish Literature and Culture	N	41	-
	Avg	2.59	3.26
	% Pass	54%	71%

Course		WCS	Nation
Research	N	197	-
	Avg	3.72	3.51
	% Pass	94%	89%
Seminar	N	261	-
	Avg	3.57	3.19
	% Pass	96%	84%

N: total number of tests taken

Avg: average of all scores on 1-5 scale

% Pass: percent of tests with a score of 3 or higher





Our Mission

We exist to provide **all** students with a **quality** education that supports their **intellectual, physical, emotional, and social** development.





Our Vision

WCS will provide a **supportive environment** where students are **challenged** to pursue excellence in **academics, athletics, and the arts.**



DISTRICT FOCUS AREAS

STRATEGIC PLAN

- #1: Preparing Students for Life After WCS**
- #2: Team Quality**
- #3: Learning Environment**

LEA PLAN

- Goal #1: Student academic success in 3rd grade ELA**
- Goal #2: College & Career Readiness**
- Goal #3: Student Academic Success in Math**
- Goal #4: Student Academic Success in ELA**
- Goal #5: Reaching All Learners**



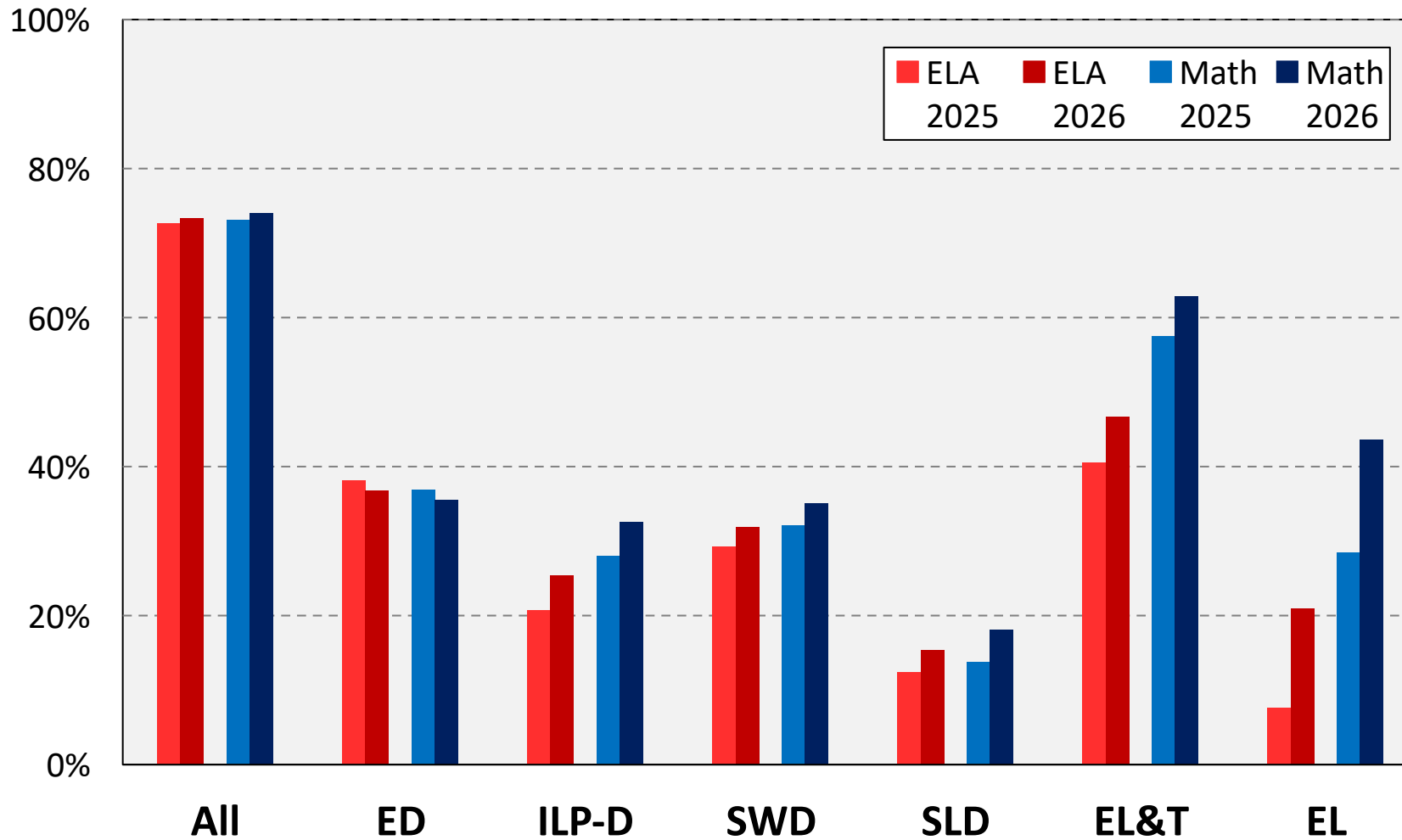
What's Driving Our Focus Points

- Student Performance Data (Common Assessments, State & National Assessments)
- College & Career Readiness Data
- Bullying Data
- Student Behavior Data
- School Feedback Regarding Student & Teacher Needs
- Technology Guidance Implementation
- PLC Guiding Coalition Work



ELA & Math TCAP Proficiency by Student Groups

2025 & 2026



Population: Students enrolled at the end of spring



TN Bullying & Harassment State Reporting Overview

DISTRICT	2022-2023	2023-2024	2024-2025	2025-2026
Month 1 K-12 Student Enrollment	41,586	41,433	41,105	40,787
Total complaints reported	1183	1119	1053	1187
Incident/Complaints per Student Enrollment	2.84%	2.70%	2.56%	2.91%
Confirmed bullying & harassment cases <i>(excludes Religion - see note)</i>	392	508	501	458
B&H cases per Student Enrollment	0.94%	1.23%	1.22%	1.12%
Confirmed bullying cases	273	258	262	187
Bullying Cases as a % of total complaints	23.08%	23.06%	24.88%	15.75%
Confirmed harassment cases	119	250	239	271
Harassment Cases as a % of total complaints	10.06%	22.34%	22.70%	22.83%
Confirmed race/color/national origin cases	54	141	141	145
Confirmed sex/gender -based discrimination cases	54	92	90	112
Confirmed disability cases	11	17	8	14
Cases involving electronic technology cyberbullying	40	29	24	31
Cases not investigated within 48 hours	27	6	0	43
Cases without intervention within 20 calendar days	76	34	1	6
Cases still pending	0	0	0	0
Cases resulting in disciplinary action other than OSS	244	247	256	267
Cases resulting in OSS less than 10 days	31	2	9	3
Cases resulting in OSS 10 days or more	0	0	0	0



Narrowing our Focus in 26-27

**Teachers
Power Progress**



**Every Learner
Every Day**



**Relationships Fuel
Learning and Safety**



Teachers Power Progress

Principles:

Collective Teacher Efficacy: When educators work with a shared belief that every student can succeed, we maximize our impact on student learning.

Professional Learning Communities: Through collaboration, reflection, and shared expertise, we become stronger than we could ever be alone

Purposeful Technology Use: Technology supports learning best when it enhances great teaching, not when it replaces it.

Practices:

- Positive Culture
- Safe & Focused Learning Environments
- Collaborative, Effective PLCs
- Guiding Coalition & Teacher Leadership
- WCS Technology Use Guidance



Every Learner Every Day

Principles:

Support Every Student Toward Mastery of Grade-Level Standards: Every student deserves the opportunity, support, and challenge needed to master grade-level standards

Intentional Instruction: Purposeful planning and high-quality instruction create meaningful learning experiences for every student.

Universal Design for Learning: By designing lessons that remove barriers from the start, we create access and success for all learners.

Practices:

- Reaching All Learners Framework
- Strategic PLCs (Common Formative Assessments, Teacher Analysis of Common Assessments, Pacing Guides)
- Coaching Fueled by Strategic Instructional Coaching Plan
- Purposeful Professional Development Plan
- Reviewing Data & Effectiveness
- Classroom Walks



Relationships Fuel Learning and Safety

Principles:

Relationships with Students and Families:

Strong partnerships with students and families build the trust, belonging, and connection that support both learning and safety.

Collaboration and Celebration: By working together to create and celebrate success, we strengthen relationships that help students and staff thrive.

Every Interaction Matters. By listening actively, speaking respectfully, and assuming positive intent, we foster relationships that support learning, well-being, and a culture of safety for all.

Practices:

- Community and Connection
- Clear Expectations, Consistent Responses
- Safe Schools, Safe Classrooms
- Data-Informed Student Support
- Celebration & Recognition
- Strategic School Counseling Plans
- Climate Surveys



Bullying Task Force Recommendations

- Develop and implement a district initiative promoting supportive school culture
- Add consequences for retaliation into disciplinary guidelines
- Build an inclusive culture at every school
- Community building in homeroom
- Meetings with sub-populations
- Educate students of consequences of harassing behavior
- Counselor presence in the hallways
- School administrators follow-up with students and parents who have reported bullying and harassment to build trust.



Building Positive Culture in 26-27

- Community Building Time
- Research-Based Review of Bullying Prevention
- School Counseling Plans – Responsive to Data
- Training for Staff (prevention, response, etc.)
- STARS Student Leadership Groups (secondary) – Responsive to Data
- Student Survey ("What's Happening?")
- School Expectations (twice a year formally, reinforced throughout)
- Consistent Consequences with Counseling Support



2026-27 Student Handbooks

- Elementary, Middle, and High Student Handbooks in Board Packet
- Board Annual Agenda - August
- Alignment with WCS Code of Conduct
- Includes Districtwide Points of Emphasis
- Discipline Responses Listed – Consistent Implementation
- Parental Access from Each School Website



2026-27 Social Studies Textbook Adoption

We would like to invite **one parent representative** from each of your districts to participate on the Textbook Adoption Committee.

In order to keep our textbook adoption timeline tight, we will need to submit the names of committee members to the Board for approval in September.

The first committee meetings will begin in October, a month earlier than in our prior adoption, to allow more time to lay the foundation for the work.

Please email Lydiag@wcs.edu the name and contact information for one parent representative you would like to nominate for the Social Studies Textbook Adoption Committee.

Our target is to have the names and committee formed by the end of August.



District-Wide Elementary School Student Handbook

Non-Discrimination Statement

Williamson County Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

See the district website for more information.

Future Changes

Although every effort will be made to update the handbook on a regular basis, Williamson County Schools reserves the right to change this handbook and any content within, without notice, except as may be required by state and federal law. As a result, the online version of the handbook shall be the official version.

Administration of Schools

Class Parties/Birthdays

There will be two class parties scheduled during the year – a winter party and an end of year party. The room parents and party planners for each classroom organize classroom parties and coordinate the plans with the teachers. Only the party planners (2-3 per class) and PTO Board members will be allowed to attend to facilitate parties. All foods for scheduled schoolwide and classroom celebrations must be pre-packaged with ingredients and nutritional values listed. Food made from home may not be distributed during the school day or brought into the classroom. Students love to celebrate birthdays at school, as it is a memorable time to share with teachers and friends. In an effort to be conscious of allergies, promote a healthy lifestyle, and maximize learning time, please send in a non-edible treat for everyone in the classroom (pencils, bookmarks, etc.), donate a book in your child's name to our school library, donate an educational game or book to your child's classroom teacher, or have a family member come and read to the class. Individual invitations to private birthday parties may not be distributed during school hours unless there is an invitation for every child in the class.

Custodial Agreements/Parenting Plan

Custodial parents/guardians must inform the school immediately upon any changes in custody, especially court restraining orders. Non-custodial parents may contact the school regarding access to their student's academic progress. All families with a parenting plan must have that plan on file with their child/children's front office(s), along with any subsequent orders or changes to the parenting plan or court order establishing the primary residential parent. See Williamson County Board of Education policy [6.209](#).

Drug-Free Schools

Students shall not unlawfully possess, handle, transmit, use, be under the influence of, share, or sell drugs or any controlled substances in any way in school buildings, on school grounds, or on other grounds used for school purposes, (including parking lots or athletic facilities), on school buses, or at any school sponsored activity (See WCSB Policy [6.307](#)).

Emergency Closings

Parents/guardians of Williamson County Schools students will receive school closure notifications by phone, text, email, mobile app, and social media. Visit the App Store or Google Play to download our app for free. Search for Williamson County Schools.

The district aims to notify parents/guardians and staff members of delays and cancellations by 9:00 PM the night before. If not possible, the district will begin notifying families as early as 5:00 AM the morning of the day school is closed.

Parents/guardians will be notified only at the main number on file in the phone notification system. If school is dismissed during the day, parents/guardians will receive notification to all of the phone numbers on file.

If parents/guardians use SACC at their elementary school, additional information will be communicated as necessary.

Extracurricular Activities, Clubs, and Organizations

All students will need to have a signed permission form before participation in any activity of a club or organization.

Field Trips

Students have the opportunity to participate in several field trips as extensions of classroom activities throughout the year. Teachers will notify parents/guardians concerning field trips and send home permission forms for parent/guardian's signature. The school must have on file written permission from the parent/guardian before a student may go on a field trip. If the written permission slip is not returned by the due date, the child will not be able to attend the field trip. Students will travel by bus to and from all off-campus trips. Any exceptions to this procedure must be approved by the principal. See the [WCS website](#) for more information about volunteering to chaperone a field trip. Chaperones who wish to attend a field trip must be a Tier III volunteer (see [WCS website](#)) and must provide their own transportation.

Fire, Tornado, and Emergency Drills

See Williamson County Board of Education policy [3.202](#) for more information on emergency procedures.

Moment of Silence or Prayer

Tennessee State Law – (TCA 49-6-1004):

In order for all students and teachers to prepare themselves for the activities of the day, a period of silence of approximately one minute in duration shall be maintained in each grade in public schools at the beginning of each school day. The teacher shall not indicate or suggest to the students any action to be taken by them during this time but shall maintain silence for the full time. It is lawful for any teacher in any of the schools of the state to permit the voluntary participation by students or others in prayer. Nothing contained in this section shall authorize any teacher or other school authority to prescribe the form or content of any prayer.

Notification of Rights Under FERPA

See the [WCS website](#) for more information on the Family Educational Rights & Privacy Act.

Parent and Family Communication

Ongoing communication from school to home and from home to school is essential. Your ideas, questions, and concerns are important. Teachers, administrators, and some support staff have a WCS e-mail address. Although you may wish to communicate with your child's teacher by e-mail, please be aware that e-mail is not always confidential. Please do not send time sensitive information by e-mail. It is our goal to return parent/guardian communication in all forms within 48 hours on Monday-Friday when school is in session.

Pets and Therapy Dogs

Pets of any kind are not allowed in the school building or on the school campus without permission from the principal. WCS does have practices and procedures specific to Therapy Dogs on campus. The WCS Therapy Dog Program allows certified and approved therapy dogs to volunteer in our schools with a WCS-approved handler. Should there be questions about this process, please see your school principal.

Photography and Videography Guidelines

The WCS Communications Department has provided the following guidelines for parents regarding photography and videography in schools. The purpose of the guidelines is to address problems that have occurred at some schools when parents have taken pictures at school and posted them on online social media sites.

- Parents are advised not to post on social media any pictures taken at school that include any children other than their own.
- Picture-taking at non-public school events: These events occur before, during, and after school and include class parties, field trips, assemblies to which the public is not invited (ex. talent show during the day, etc.) Parents are encouraged to take photos/video of their own children but should not take photos/video of other children.
- Picture-taking at public school events: This includes events that are open to the public such as Back to School Bash, Family Fun Night, etc. Parents may take photos at public

Updated August 2026

school events that include other people's children but should avoid posting these photos to social media.

Recess and Playground Safety

For elementary school students, a minimum of forty-five (45) minutes of physical activity each full school day is required. The physical activity periods must include unstructured play outside if the weather permits. The following activities shall not be considered physical activity for elementary students: walking to and from class, time spent on an electronic device, and time spent in a physical education class. For more information, please refer to Williamson County Board of Education policy [6.411](#). Williamson County Board of Education policy [3.2011](#) details safety requirements for WCS playgrounds

Children go to recess everyday unless it is raining or extremely cold/hot. Please keep this in mind when helping your child select clothing and shoes for the day. The following guidelines from the Williamson County Schools Standard Operating Procedure (SOP) are used to determine whether students will go outside or have indoor recess:

- Students will not go outside for recess when the outdoor temperature including wind chill is less than 32 degrees. In addition, if the wind chill is less than 40 degrees with precipitation, students will not go outside.
- When the heat index is between 90 F and 100 F, the principal will monitor and consider the appropriateness of outdoor activities. Recess time may be decreased.
- When the heat index is 100 F or greater students will not go outside for recess.

SACC (School Age Child Care)

SACC offers before and after school care (6:30 am - 6:00 pm). SACC also has a summer program. Please visit the [WCS Website](#) for more information.

School Nutrition Program

See the [WCS website](#) for more information about the school nutrition program.

Student Enrollment

All new students will register online using their Family Access account login. Contact the enrolling school with questions. Parents of returning students should submit the Back to School forms in Skyward each year. See WCS website ([here](#)) for more information about open enrollment and other enrollment options.

Student Fees

See [WCS website](#) for more information about student fees.

Student Withdrawal

Updated August 2026

If a move or other circumstance requires a withdrawal from school, a withdrawal form must be completed, all WCS issued materials and devices must be turned in, and a student must be in good standing with the library and cafeteria. Once all requirements are met, a parent/guardian may withdraw a student from school. Contact your school for more information regarding withdrawal.

Textbooks

Parents and guardians shall accept full responsibility for the proper care, preservation, return, or replacement of textbooks and instructional materials, including Chromebooks. See the Williamson County Board of Education Policy [4.401](#) for more information about textbooks and instructional materials.

Toys

Students are not allowed to bring toys of any kind to school without explicit permission. Classroom teachers will communicate with parents and guardians about any exceptions to this expectation, including when it may be appropriate to bring items from home, what those specific items may be, and the purpose of their presence in the classroom.

Transportation

Bus Riders

Visit the [Bus Routes & School Zones page](#) on WCS website for information, policies, and practices regarding bus transportation.

Car Riders

Your school will communicate with you at the beginning of the school year regarding procedures for car riders.

Walkers/Bikers

Your school will communicate with you at the beginning of the school year regarding procedures for walkers and/or bikers.

E-bikes

Students in grades 3-12 may be permitted to operate personal electronic transportation devices (e.g., e-bikes, e-scooters, and similar devices) on school grounds in accordance with school-based administrative procedures and expectations subject to the districtwide expectations. Students who want to ride e-bikes to school shall complete a safety course first. See Williamson County Board of Education Policy [3.401](#) for additional information.

Transportation Changes

Updated August 2026

It is expected that any changes to transportation should be communicated at least 1 hour prior to dismissal. Changes in less time than this expectation may result in a delay in dismissal.

Visitors to Schools

1. All visitors must enter and exit through the main office doors.
2. Parents/guardians, visitors, and volunteers must present photo identification to enter the building.
3. All visitors must sign in and out in the office and wear a visitor or volunteer sticker/badge at all times.
4. School personnel may escort visitors when visiting throughout the school.
5. Family members may join their children for lunch. There is a designated table for parents or guardians to eat with their child. This table is for the parent/guardian and child only.

See WCSB Policy [1.501](#) for additional information.

Student Academic Achievement

Assessment

Three components play a critical role into every Williamson County Schools student's educational program: a solid curriculum, effective instruction, and quality assessment. Curriculum, derived from state standards, defines what students need to know. Instruction is the practice of teaching each student that curriculum. Assessment is used to measure the student's progress and mastery of what is being taught.

Please make every effort to have your student at school on time during assessment windows. No absences will be excused for family trips during these windows. You may view the district assessment resources [here](#).

Attendance

Consistent attendance and punctuality is a cornerstone of student progress and success. If students repeatedly miss school or are often tardy, it puts them at risk for misunderstanding concepts that are taught and reinforced while they are not present. Additionally, student attendance is one of the categories the federal and state governments use to evaluate schools and assess whether or not they are making adequate yearly progress. Consistent attendance is a priority for Williamson County Schools.

Tardies and Early Dismissals

Students arriving after the start of school are tardy. See [WCS website](#) for start times and dates for Late Start Days.

Early dismissals are strongly discouraged within 30 minutes of the end of the school day due to the interruption of instructional time in classes and are a disruption to the regular dismissal

Updated August 2026

process. Instructional time continues until dismissal. Office personnel must verify the identification of individuals when releasing a student. The parent/guardian must sign the student out in the office when the parent/guardian arrives to pick up the student, stating time and reason, and office personnel will call the student to the office when the parent/guardian arrives to pick up the student.

Parents/guardians must communicate in writing the permission for someone to pick up a student other than the parent/guardian. Office personnel will ask for a state-issued photo ID when someone comes to school to check out a student. Students may not be picked up from car services such as Uber and Lyft. These companies prohibit minors from being transported alone. Late arrival and early dismissal *may be* excused for the following reasons: (1) illness, (2) death in the family, (3) recognized religious holiday, (4) doctor or dentist appointment, or (5) principal approved emergency or exceptional circumstances.

Excused Absences

As detailed in Williamson County Board of Education Policy [6.200](#), excused absences include: (1) illness, (2) death in the family, (3) recognized religious holiday, (4) doctor or dentist appointment, or (5) Principal approved emergency or exceptional circumstances.

Written Documentation

The Williamson County School Board Policy [6.200](#) requires written parental or medical documentation for all absences, tardies, and early dismissals. This documentation ensures that school personnel are fully and accurately informed about your child. All absences are considered “unexcused” until a note is sent, preferably within 48 hours of the student’s return to school. The designation of an absence as “excused” is at the final discretion of the principal. *When a student’s absences exceed 5 days per semester, a doctor’s note will be required to excuse all future absences.* Notes are kept on file for the school year. Parents/guardians may also send an email with all appropriate information to the school’s front office.

Notes should state:

- Child’s name
- Teacher’s name
- Date(s) of absence
- Reason for absence
- Doctor’s note attached (if applicable)
- Parent or guardian signature

School Notification

In accordance with state guidelines for schools related to truancy, Williamson County Schools has implemented a three-tiered system to monitor attendance. Parents/guardians will be notified as unexcused absences accumulate (recorded) to proactively help with truancy concerns.

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- 3 unexcused absences - parents/guardians will be notified via email or phone.
- 5 unexcused absences – Tier II truancy intervention begins, and a meeting will be held with family and school personnel. The team will create a contract to support the family and ensure subsequent school attendance. Follow-up meetings will be planned to monitor progress.
- If the student continues to accumulate absences, Tier III of truancy intervention may be triggered and additional interventions, including potential juvenile court referral, will be established.
- The Tennessee Department of Education Accountability Regulations (ESSA) defines students as "chronically absent" after 18 absences per year, regardless of excused or unexcused. Students who accumulate 18 or more absences will be considered "Chronically Absent" and reported to the state.

Grading System

See Williamson County Board of Education Policy [4.600](#) for information regarding the grading system.

Homework

Homework is defined as purposeful academic assignments given to students by teachers, which are to be completed outside of class time. See Williamson County Board of Education Policy [4.609](#) for more information on homework.

Response to Intervention (RTI)

A general education initiative, Response to Instruction and Intervention, or RTI, is a comprehensive framework for supporting students academically that focuses on high-quality instruction and evidence-based interventions. Instruction and intervention are tailored to meet the needs of the student through the use of initial screening data. Screening data come from assessments designed to identify student strengths and areas of need in reading, mathematics, and written expression.

Student Progress

Student performance may be accessed through Skyward Family Access for students in grades 2-5. For Kindergarten and First Grade, standards-based report cards will be available in Skyward at the end of each nine-week grading period. Parents/guardians may request that a printed copy of their child's report card be sent home each nine weeks. More information regarding student progress policies can be found in WCS Board of Education Policy [4.603](#).

Student Welfare

Injury/Illness at School

Updated August 2026

If a student becomes ill or injured at school, the teacher will have the student evaluated by the school nurse. Through her examination and in accordance with the district [WCS Illness Guidelines](#), the nurse will determine treatment or if the student does not meet criteria to stay in school. The nurse will notify parents if a student becomes significantly ill or injured.

If the school nurse determines that your child needs to leave, we ask that you or an emergency contact pick up your child within the hour that you are called.

Communicable Diseases

No student shall be denied an education solely because of a communicable disease, and his/her educational program shall be restricted only to the extent necessary to minimize the risk of transmitting the disease.

When determining whether your child is well enough to attend school, please refer to the [Williamson County Schools Illness Guidelines](#). Please note that your child should not be sent to school until he/she has been fever free for at least 24 hours without taking a fever reducing medication.

If you have any other questions regarding health services, policies or procedures, please visit the Williamson County Schools Health Services [page](#).

Immunizations

No students entering school, including those entering kindergarten or first grade, those from out-of-state, and those from nonpublic schools, will be permitted to enroll (or attend) without proof of immunization, as determined by the Tennessee Commissioner of Health. It is the responsibility of the parent(s)/guardian(s) to have their children immunized and to provide such proof to the school for which the student is to attend.

Exceptions, in the absence of an epidemic or immediate threat thereof, will be granted to any student whose parent/guardian files with school authorities the following:

1. A signed, written statement that such immunization and other preventative measures conflict with the parent's or guardian's religious tenets and practices, affirmed under the penalties of perjury;
2. A written statement from the student's doctor excusing the student from immunization due to medical reasons;
3. Any student determined to be homeless, pursuant to federal law, may not be denied admission because of the student's lack of immunization records due to being homeless.

Proof of exceptions will be in writing and filed in the same manner as other immunization records.

Medicines

Updated August 2026

The school nurse may only administer medications that are provided and authorized by the parent/guardian. You can find the medication authorization form [here](#).

Physical Examinations

Each student shall have a complete physical examination prior to:

1. Entering public school for the first time
2. Participation as a member of any interscholastic athletic team on an annual basis.

Cost of the examination shall be borne by the parent/guardian of the student. These records shall be on file in the student's record.

Screening tests as required by the Tennessee Departments of Education and Health will be conducted. Parent(s)/guardian(s) will receive written notice of any screening result that indicates a condition that might interfere or tend to interfere with their student's progress.

In general, the school will not conduct physical examinations of a student without parental consent or by court order, unless the health or safety of the student or others is in question.

Student Discipline & Behavior

Corporal Punishment

Corporal punishment may be defined as physical contact and is distinguished from a reprimand, a suspension, or an expulsion. Corporal punishment shall not be administered as a method of correcting inappropriate behavior in Williamson County Schools per WCSB Policy [6.314](#).

Discipline

Discipline in Williamson County Schools is student centered, responsive, and timely. Students will be responsible for abiding by the district's Student Code of Conduct, WCS Board of Education Policy [6.300](#).

The following list of specific expectations and school consequences is not intended to be all-inclusive. Students will be subject to disciplinary action any time their behavior is disruptive, illegal, or inconsiderate of others. The specific consequences will be assigned by school administrator in accordance with policies outlined in this handbook and/or at the discretion of school administration based on the severity of the event.

Please recognize that these rules apply at all times while students are on campus and/or in proximity to the school campus, on school-sponsored field trips or events, on school buses, at school bus stops, and at any other time or place that your conduct may affect the safety and/or well-being of other students and/or staff during the school day. Students are responsible for following all rules and regulations contained in the Williamson County Board of Education's

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policies, expectations communicated by school administration, and expectations contained in this handbook.

More information regarding student discipline can be found in WCS Board of Education Policy [6.300](#).

BULLYING, CYBERBULLYING, DISCRIMINATION, HARASSMENT, INTIMIDATION

See policies [6.300](#), [6.304](#), [6.304.1](#)

It is the policy of the Williamson County Board of Education not to discriminate on the basis of sex, race, national origin, color, creed, religion, disability, or any other class protected by law in its educational programs, or activities as required by the referenced federal and state statutes.

When the student's unwelcome conduct was based on another individual being a member of a protected class (including, but not limited to: race, nationality, origin, color, sex, disability, religion), the behavior may be determined to be discriminatory and/or harassment and will be documented as such in Skyward and on the Human Resources bullying/harassment form.

After each incident of bullying, cyberbullying, discrimination, harassment, intimidation, students and parents should be notified that any form of retaliation will result in additional consequences and could fall under the *Investigation Protocol*

If an administrator believes an exception to the discipline guidance below is needed, he/she should reach out to their Assistant Superintendent or their Executive Director. Additionally, while students are serving extended ISS, the ISS teacher and/or school counselor will work with the student to help shape future behaviors. When a student has been issued consequences by the school for bullying/harassment, the student should have scheduled meetings with the school counselor during and after ISS. For behaviors that fall outside of the eight categories below, school administrators should respond to those behaviors with consistent responses and consequences that work to change the students' behavior from happening again.

High School Consequences

High school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	
First Offense	Parent conference, 5 days ISS, Restorative Conversation when appropriate

Commented [SW1]: Do high school and middle school consequence need to be included?

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Second Offense	Parent conference, 10 days ISS, Restorative Conversation when appropriate
Third Offense Repeated or extreme	Parent conference, ALC referral for min. 30 days, possible unruly petition filed with juvenile court

*Next Offense – increase ALC referral for an additional 30 days

Middle School Consequences

Middle school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC, and/or court petition. The range exists to differentiate between the maturity and age of students in 6-8th grade and also whether the student has exhibited behavior issues in the past. The recommendation is to assign ISS to the point it will impact the student's behavior.

INCIDENT	SCHOOL ACTION
First Offense	Parent conference, 3-5 days ISS, Restorative Conversation, when appropriate
Second Offense	Parent conference, 5-10 days ISS, Restorative Conversation, when appropriate
Third Offense Repeated or extreme	Parent conference, ALC referral for min. 30 days, possible unruly petition filed with juvenile court

*Next Offense – increase ALC referral for an additional 45 days

Elementary School Consequences

Elementary school consequences could include student/admin conference, parent conference, as well as time in office or ISS. The reason for the range is to differentiate between the maturity and age of students between Kindergarten and 5th grade and whether the student has exhibited behavior issues in the past. The recommendation is to provide consequences that will impact the student's behavior in the future.

INCIDENT	SCHOOL ACTION Grades K-2	SCHOOL ACTION Grades 3-5
First Offense	Admin/student conference; parent contact; 1.0 – 3 hours in office / .5 ISS; School Counselor Referral	Admin/student conference; parent contact; 1.0 – 3.0 ISS; School Counselor Referral

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Second Offense	Admin/student conference; parent contact; 1.0 - 2.0 ISS; School Counselor Follow-up	Admin/student conference; parent conference; 2.0 - 4.0 ISS; School Counselor Follow-up
Third Offense Repeated or extreme	Admin/student conference; parent contact; 2.0 - 4.0 ISS / 1.0 OSS; School Counselor Follow-up	Admin/student conference; return to school parent conference; 2.0 days + OSS / ALC (Minimum 10 days); School Counselor Follow-up

DRESS CODE

See policy [6.310](#)

Williamson County Schools student dress code supports equitable educational access for all students. A student's appearance, including dress, must not disrupt the educational process, interfere with the maintenance of a positive teaching and learning climate, or compromise standards of health and safety.

If an administrator believes an exception to the discipline guidance below is needed, he/she should reach out to their Assistant Superintendent or their Executive Director. Additionally, while students are serving extended ISS, the ISS teacher and school counselor will work with the student to help shape future behaviors. For behaviors that fall outside of the eight categories below, school administrators should respond to those behaviors with consistent responses and consequences that work to change the students' behavior from happening again.

High School consequences

High school consequences could include parent conference, ISS, or detention.

INCIDENT	SCHOOL ACTION
First Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing and Warning. (Teacher may handle if student has a change of clothes with them)
Second Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing or school provided clothes AND detention

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Third Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing or school provided clothes AND Friday/Saturday School or ISS
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*Students arriving at school in excessive violation of dress code policy may receive automatic ISS for insubordination.

Middle School consequences

Middle school consequences could include parent conference, ISS, or detention.

INCIDENT	SCHOOL ACTION
First Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing and Warning. (Teacher may handle if student has a change of clothes with them)
Second Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing or school provided clothes AND detention
Third Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing or school provided clothes AND Friday/Saturday School or ISS

*Students arriving at school in excessive violation of dress code policy may receive automatic ISS for insubordination.

Elementary School consequences

Elementary school consequences could include parent conference, time in office, or ISS.

INCIDENT	SCHOOL ACTION Grades K-5
First Offense	Teacher contact parents via email or call to inform parents of dress code violation (violation is not addressed with student), allowing option for parents to bring replacement clothing
Second Offense	Admin contact parents, requiring parents to bring replacement clothing (leave student until clothes arrive, at which time they will be called to the office to change)
Third Offense	Admin contact parents, requiring parents to bring replacement clothing (leave student until clothes arrive, at which time they will be called to the office to change) and admin/parent conference

NUDE IMAGES

See policy [6.3041](#)

Updated August 2026

Students shall not possess, show, or transmit nude images at school or at school events. In all cases of nude images, the administrator will contact the district Title IX Coordinator before proceeding with the investigation.

High School Consequences

High school administrators must contact the district's Title IX Coordinator and School SRO before investigating nude images. Consequences will range from ISS to ALC with a juvenile court petition.

INCIDENT	SCHOOL ACTION
Level 1 Accessing or exposing another student to inappropriate images	Nude Images, those of adults and children, should not be investigated by school administration until after contacting HR and School SRO. Once clearance to investigate has been given by HR and SRO, contact Executive Directors for guidance on consequences.
Level 2 Transmission of inappropriate images	HR call to check to see if Title IX, DCS Report, and SRO Report.
Level 3 Possession of and transmission of unlawful images	HR call to check to see if Title IX, DCS Report, and SRO Report.

Middle School Consequences

Middle school administrators must contact the district's Title IX Coordinator and School SRO before investigating nude images. Consequences will range from ISS to ALC and a juvenile court petition.

INCIDENT	SCHOOL ACTION
Level 1 Accessing or exposing another student to inappropriate images	Nude Images, those of adults and children, should not be investigated by school administration until after contacting HR and School SRO. Once clearance to investigate has been given by HR and SRO, contact Executive Directors for guidance on consequences.
Level 2 Transmission of inappropriate images	HR call to check to see if Title IX, DCS Report, and SRO Report.
Level 3 Possession of and transmission of unlawful images	HR call to check to see if Title IX, DCS Report, and SRO Report.

Elementary School Consequences

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Elementary school administrators must contact the district's Title IX Coordinator and School SRO before investigating nude images. Consequences will range from student/administrator conferences, parent conferences, ISS to ALC.

INCIDENT	SCHOOL ACTION
	Grades K-5
Level 1 Accessing or exposing another student to inappropriate images	Nude Images, those of adults and children, should not be investigated by school administration until after contacting HR and School SRO. Once clearance to investigate has been given by HR and SRO, contact Executive Directors for guidance on consequences.
Level 2 Transmission of inappropriate images	HR call to check to see if Title IX, DCS Report, and SRO Report.
Level 3 Possession of and transmission of unlawful images	HR call to check to see if Title IX, DCS Report, and SRO Report.

STUDENT ALTERCATIONS & ASSAULT

Altercations between students shall be resolved through the proper channels. Students are expected to seek conflict resolution from school principals, counselors, the STARS counselor, or teachers to resolve the problem before an altercation outbreak, fighting or verbal disputes. In addition, students are expected to refrain from physically contacting other students at school, even if they are doing so as friends. Pushing, shoving, wrestling, hitting, yelling, cursing, or not stopping a conflict when a faculty member intervenes causes a disruption to the school day **regardless of the intent**. If a student is involved in a student altercation (which also includes inciting, setting up, or causing the conflict), the student should be prepared to receive the consequences listed below; furthermore, the school may also file charges of assault or battery. Students are expected to walk away from altercations and seek an adult. Regardless of who starts an altercation, fight or verbal dispute, all participants should be prepared to face consequences as outlined below. When there is a chance to walk away, prevent, or stop an altercation, fight, or verbal dispute, students are expected to do so.

After each incident of a student altercation or assault, students and parents should be notified that any form of retaliation will result in additional consequences and could fall under the *Investigation Protocol*

If an administrator believes an exception to the discipline guidance below is needed, he/she should reach out to their Assistant Superintendent or their Executive Director. Additionally, while students are serving extended ISS, the ISS teacher and school counselor will work with the

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student to help shape future behaviors. For behaviors that fall outside of the eight categories below, school administrators should respond to those behaviors with consistent responses and consequences that work to change the students' behavior from happening again.

Definitions:

Fight- mutual participation in an incident involving physical violence.

Assault- touching or striking of another person against his or her will or intentionally causing bodily harm to an individual.

High School Consequences

High school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
Level 1 Verbal argument (nondiscriminatory language, possible profanity)	2-5 days of ISS and Restorative Conversation
Level 2 Pushing, shoving, slapping, hitting, tripping, kicking	5 days ISS
Level 3 Fist Fight/Assault	30-60 days at ALC and petition

* Students who instigate fights will also receive consequences. Multiple offenses will result in increased, progressive discipline.

Middle School Consequences

Middle school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
Level 1 Verbal argument (nondiscriminatory language, possible profanity)	1-5 days ISS, Restorative Conversation
Level 2A Push, shove, slap, trip, or kick, hitting	1-5 days ISS
Level 2B Scuffle, wrestling	5-10 days of ISS
Level 3 Fist Fight/Assault	Petition and 30-60 days ALC

* Students who instigate fights will also receive consequences. Multiple offenses will result in increased, progressive discipline.

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Elementary School Consequences

Elementary school consequences could include admin/student conference, parent conference, restorative conferencing/conversation and time in office or ISS.

INCIDENT	SCHOOL ACTION Grades K-2	SCHOOL ACTION Grades 3-4	SCHOOL ACTION Grade 5
Level 1 Verbal Argument (non-discriminatory language, possible profanity)	Admin/student conference; parent contact; 1.0-3 hours time in office	Admin/student conference; parent contact; 0.5 - 1 day ISS	Admin/student conference; parent contact; 0.5 - 1 day ISS
Level 2A Pushing, Shoving, Slapping, Hitting, Tripping, Kicking	Admin/student conference; parent contact; 0.5 ISS	Admin/student conference; parent contact; 1 - 1.5 days ISS	Admin/student conference; parent contact; 1 - 2 days ISS
Level 2B Scuffle, wrestling	Admin/student conference; parent contact; 1 day ISS	Admin/student conference; parent contact; 2.0-4.0 days ISS	Admin/student conference; parent contact; 3.0 – 5.0 days ISS / 2 days OSS
Level 3 Fist Fight/Assault	Admin/student conference; parent contact; 1-2 days ISS	Admin/student conference; parent contact; 3.0 – 5.0 days ISS / 2 days OSS	10-20 days of ALC

*Students who instigate fights will also receive consequences. Multiple offenses will result in increased, progressive discipline.

THREATS OF MASS VIOLENCE

Students shall not communicate, by any means of communication, a credible threat to commit an act of mass violence on school property or at a school-related activity as determined by the threat assessment team. Under Tennessee law, any person who has knowledge of a credible threat of mass violence on school property or at a school-related activity must report that threat immediately to both local law enforcement with jurisdiction over the school property or school-related activity and the school subject to the threat of mass violence.

High, Middle, Elementary School Consequences

This is a zero-tolerance offense.

THREATS Other (*NOT* threats of mass violence)

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A threat is defined as any expression of intent to harm someone. Threats can be spoken, written, emailed, or expressed in some other way.

VERBAL THREAT OF ASSAULT TO SCHOOL EMPLOYEE OR SRO

See Policy [6.309](#)

Students shall not verbally threaten to assault any school employee or school resource officer while on a school bus, on school property, or on other grounds used for school purposes, or while attending any school activity or event.

THREATS, Other

High School Consequences

High school consequences could include parent conference, ISS, restorative conferencing, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
Level 1 Intent not apparent, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, Zero Tolerance, possible court petition or 3-5 days ISS
Level 2 Intent is expressed, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, Zero Tolerance, Petition, and possible 30 days ALC
Level 3 Intent to harm, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, Zero Tolerance, Petition, and possible 60 days ALC

Middle School Consequences

Middle school consequences could include parent conference, ISS, restorative conferencing, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
Level 1 Intent not apparent, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, Zero Tolerance, possible court petition or 3-5 days ISS
Level 2 Intent is expressed, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, Zero Tolerance, Petition, and possible 30 days ALC
Level 3 Intent to harm, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, Zero Tolerance, Petition, and possible 30 days ALC

* Once ALC Placement has been assigned for 30 days, the next placement will yield 60 days.

Elementary School Consequences

Elementary school consequences could include admin/student conference, parent conference, restorative conferencing/conversation and time in office, ISS or ALC.

INCIDENT	SCHOOL ACTION Grades K-2	SCHOOL ACTION Grades 3-4	SCHOOL ACTION Grade 5
Level 1 Intent not apparent, etc.	Investigative Flowchart Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, possible Zero Tolerance, Complete Skyward Complete Skyward “Admin Threat Follow Up” 1.0-3.0 hours time in office	Investigative Flowchart Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, possible Zero Tolerance, Complete Skyward “Admin Threat Follow Up” 0.5 - 1 days ISS	Investigative Flowchart Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, possible Zero Tolerance, Complete Skyward “Admin Threat Follow Up” 0.5 - 1 days ISS
Level 2 Intent is expressed, etc.	Investigative Flowchart Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, possible Zero Tolerance, Complete Skyward “Admin Threat Follow Up” 0.5 - 1 ISS	Investigative Flowchart Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, possible Zero Tolerance, Complete Skyward “Admin Threat Follow Up” 2-4 days ISS or combined with OSS	Investigative Flowchart Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent, Consultation, possible Zero Tolerance, Complete Skyward “Admin Threat Follow Up” 2-4 days ISS or combined with OSS
Level 3 Intent to harm, etc.	Investigative Flowchart Assessment, inform SRO, inform Safety Director, inform Assistant	Investigative Flowchart Assessment, inform SRO, inform Safety Director, inform Assistant	Investigative Flowchart Assessment, inform SRO, inform Safety Director, inform Assistant

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	Superintendent, Consultation, possible Zero Tolerance, Complete Skyward “Admin Threat Follow Up”	Superintendent, Consultation, possible Zero Tolerance, Complete Skyward “Admin Threat Follow Up”	Superintendent, Consultation, possible Zero Tolerance, Complete Skyward “Admin Threat Follow Up”
	2-4 days ISS or combined with OSS	3-5 days ISS or combined with OSS	10-20 days ALC

*Multiple offenses will result in increased, progressive discipline.

VAPING/TOBACCO/NICOTINE PRODUCTS

See Policy [1.803 6.309](#)

Students shall not be allowed to possess, smoke, or use vaping instruments or tobacco products in any form while on school property or while participating in a school-sponsored event, or while on school buses to and from school, or on school buses to and from school sponsored events. Possession of tobacco or vaping in any form anywhere by a juvenile is prohibited by law and will result in a citation to Juvenile Court with a subsequent fine and other punitive consequences.

The chart below is not used when vaping includes the use of THC, Cannabis, Delta, etc. in a vaping device as they are considered illegal drugs and fall under our Zero Tolerance policy.

High School Consequences

High school consequences could include parent conference, ISS, restorative conferencing, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
First Offense	Referral to Juvenile Court (Citation); 3 days ISS*
Second Offense	Referral to Juvenile Court (Citation); 5 days ISS
Third Offense	Referral to Juvenile Court (Citation); 5 days ISS – 30 days ALC min & Unruly Petition

Multiple vapes in possession or selling or trading may result in Level 3 discipline

***May reduce one day if student participates in ISS education program.**

Middle School Consequences

Middle school consequences could include parent conference, ISS, restorative conferencing, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
First Offense	Referral to Juvenile Court (Citation); 2 days ISS

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Second Offense	Referral to Juvenile Court (Citation); 3 days ISS (3 if found and 5 if using)
Third Offense	Referral to Juvenile Court (Citation); 5 days ISS – 30 days ALC min & Unruly Petition

****Multiple vapes in possession or selling or trading can result in Level 3 Discipline****

Elementary School Consequences

Elementary School administrators should conference with district office administrators if an elementary student is in possession of any items that are in violation of the behavior expectations above.

INCIDENT	SCHOOL ACTION
First Offense	1-2 days ISS (1 if in possession, 2 if using)
Second Offense	3-5 days ISS (3 if in possession, 5 if using)
Third Offense	5 days ISS – 30 days ALC min

WIRELESS ELECTRONIC COMMUNICATION DEVICES

Board Policy 6.312

Students in grades K-8 may possess wireless communication devices so long as such devices are silenced and not used during the school day. Students in grades 9-12 may possess wireless communication devices so long as such devices are silenced and not used during the school day. Students in grades 9-12 may use a wireless communication device during the student's lunch period. Such devices include any portable wireless device that has the capability to provide voice, messaging, or other data communication between two (2) or more parties, such as wearable technology, cell phones, laptops, tablets, and gaming devices.

A student may, however, be permitted to utilize a wireless communication device under the following circumstances:

1. In the event of an emergency;
2. When authorized by a teacher for educational purposes;
3. To manage the student's health, as documented in the student's individual healthcare plan;
4. When the possession or use is required by the student's Individual Education Program (IEP), active 504 plan, or individual learning plan; or
5. The device is being used by a student with a disability for the operation of assistive technology to increase, maintain, or improve the student's functional capabilities.

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Additionally, students are prohibited from accessing social media during the school day. Students violating this expectation will face progressive discipline beginning as a Level II offense. Consequences may be more severe based on accessed content.

In addition to the consequences below, a referral to law enforcement may occur if device used involved content or behavior that violates state or federal laws. Progressive consequences beyond the third offense may be applied at the discretion of the school administration in alignment with the Student Code of Conduct.

High School Expectations and Consequences

High school teachers and administrators will communicate to students clear expectations and procedures for device storage in their buildings. **All wireless electronic communication devices (cell phones, headphones, smart watches, etc.) should be powered off and put away during the school day. Upon entering a classroom, students shall place their cell phones in a wall storage unit until the end of class. After class, students should retrieve their phones and put them away before leaving the classroom and entering the hallway. High school students will be allowed to use their wireless communication devices during their assigned lunch period only.**

Students supplying a **fake phone** or empty case for the sake of compliance with the school's device storage expectations will face Level II consequences from the WCS Code of Conduct Policy.

Consistent, progressive school consequences for violations of this policy are below.

INCIDENT	SCHOOL ACTION
First Offense	- Teacher confiscates the device and takes it to administration - Teacher/admin notify parent and review expectations with student - Warning/Violation is logged into Skyward by school administration - Device goes home with the student at the end of the day
Second Offense	- Teacher confiscates the device and takes it to administration - Teacher/admin notify parent and review expectations with student - Student receives detention & logged into Skyward by school administration - Device goes home with the student at the end of the day - Parent conference as needed
Third Offense	Teacher confiscates the device and takes it to school administration.

Commented [SW2]: Do we need to include high school and middle school consequences in this Elementary Handbook?

Commented [LW3]: @Willie Dickerson @Danielle Patton

See what you think of these edits. I meet with Jay this afternoon.

Leigh

Commented [DP4]: Should we add the word 'students'?

Commented [LW5R4]: Good catch. Change made.

Commented [WD6]: or case

Commented [HH7]: Can we remove this chart altogether and replace it with the exact language from the board policy: *Any visible device during school hours may be confiscated. Confiscated devices will be secured and returned to the student at the end of the school day. Violations of this policy will result in disciplinary action. Repeated violations will lead to progressive consequences. Final determination of disciplinary measures rests with school administration.*

Commented [LW8R7]: We made the commitment to consistent consequences from building to building in board conversations and alluded to in our screentime conversations. I do feel like consistency on this will prove it to be more manageable, especially at the high school level.

Commented [WD9]: Current policy has teacher redirecting and teaching students. Then it starts with our number 1.

Commented [WD10]: Current policy has teacher redirecting and teaching students. Then it starts with our number 1.

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	• Teacher/admin notify parent and review expectations with student. • Parents pick up devices at the end of the day. • Consequences escalate for repeated offenses; focus shifts from device to a pattern of non-compliance ○ Examples: ▪ Loss of privilege (device in office) ▪ ISS, progressive discipline
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Middle School Consequences

Middle school teachers and administrators will communicate to students clear expectations and procedures for device storage in their buildings. All wireless electronic communication devices (cell phones, headphones, smart watches, etc.) should be powered off and stored in the student locker during the school day.

Consistent, progressive school consequences for violations of this policy are below.

INCIDENT	SCHOOL ACTION
First Offense	• Teacher confiscates the device and takes it to school administration • Teacher/admin notify parent and review expectations with student • Student picks up devices at the end of the day. • Warning/Violation is logged into Skyward by school administration
Second Offense	• Teacher confiscates the device and takes it to school administration • Teacher/admin notify parent and review expectations with student • Students pick up devices at the end of the day. • Detention is assigned
Third or Repeated Offense	• Teacher confiscates the device and takes it to school administration • Teacher/admin notify parent and review expectations with student • Parents pick up devices at the end of the day. • Student must leave device in the office each day (starts over each semester) • Consequences escalate for repeated offenses; focus shifts from device to a pattern of non-compliance

Commented [LW11]: @Heather Hayes @Bill Harlin

Take a look at the edits and let me know what you think. I meet with Jay this afternoon and will be calling Claire.

Commented [HH12R11]: This is what we were hoping....we were hoping to remove this chart altogether and replace it with the exact language from the board policy: *Any visible device during school hours may be confiscated. Confiscated devices will be secured and returned to the student at the end of the school day.*

Violations of this policy will result in disciplinary action. Repeated violations will lead to progressive consequences. Final determination of disciplinary measures rests with school administration.

Commented [HH13R11]: a few schools do not have the demographic that will allow families to pick up the phone at the end of the day.

Commented [LW14R11]: See note about on the chart. We have made the commitment through work sessions and screentime committee for consistent consequences. It was a point of emphasis in board conversations, which is why the chart was added.

In situations where the family truly cannot come to pick up the phones, principals can do what is needed to support the family.

Commented [HH15]: Device goes home with student at the end of the day

Commented [BH16]: Take out in first and second offenses that parents pick up the devices at the end of the day. Insert students pick up devices at the end of the day in first and second offenses.

Commented [HH17]: Device goes home with student at the end of the day

Updated August 2026

	○ Examples: ▪ Loss of privilege (device in office) ▪ ISS
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Elementary School Consequences

Elementary school teachers and administrators will communicate to parents and students clear expectations and procedures for device storage in their buildings. All wireless electronic communication devices (cell phones, headphones, smart watches, etc.) should be stored during the school day.

Consistent, progressive school consequences for violations of this policy are below.

INCIDENT	SCHOOL ACTION
First Offense	• Teacher places device in the backpack/cubby • Teacher /Administrator notifies parent and reviews expectations with the student. • The device goes home with the student at the end of the day.
Second Offense	• The teacher confiscates the device and takes it to school administration. • Teacher /Administrator notifies parent and reviews expectations with the student • The device goes home with the student at the end of the day.
Third or Repeated Offense	• The teacher confiscates the device and takes it to school administration. • Teacher /Administrator notifies parent and reviews expectations with the student. • Parent picks up the device at the end of the day.

Interrogation and Searches

See Williamson County Board of Education policy [6.303](#) for more information regarding interrogation and searches.

Student Discrimination/Harassment/Bullying/Intimidation

Williamson County Schools has determined that a safe, civil, and supportive environment in school is necessary for students to learn and achieve high academic standards. In order to maintain that environment, acts of bullying, cyber-bullying, discrimination, harassment, hazing, or any other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.

Updated August 2026

Bullying is not tolerated. We ask all parents/guardians and students to report any bullying to a teacher or staff member in the building. An investigation into the report will be initiated by an administrator within 48 hours. The investigation and required intervention will be implemented within 20 calendar days. Administration will notify the parent(s)/guardian(s) of all students involved. Administration will also provide information regarding any support services available.

Administration will follow investigation procedures and definitions set forth in WCS Board Policy [6.304](#). Behavior that is found to be in violation of this policy shall be subject to discipline, up to and including suspension as deemed by administration.

Definition: Bullying is defined by Tennessee law as any act that substantially interferes with a student's educational benefits, opportunities, or performance. Bullying is: 1) repeated, 2) intentional harm, 3) against someone perceived with less power.

Bullying has the effect of:

1. Physically harming a student or damaging a student's property.
2. Knowingly placing the student or students in reasonable fear of physical harm to the student or damage to the student's property.
3. Causing emotional distress to a student or students; or
4. Creating a hostile educational environment.

If a student needs help with resolving a conflict or if a student feels that he/she is being bullied, he/she should communicate with a staff member such as a teacher, counselor, or administration.

If a student or parent/guardian does not feel comfortable reporting a bullying incident directly to a WCS teacher or administrator, he/she can submit a [Bullying Report](#). The student can leave his/her name or submit the report anonymously. An incident can also be reported through the WCS App.

Suspensions

See Williamson County Board of Education policy [6.316](#) for more information regarding suspensions.

Title IX & Sexual Harassment

In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment and discrimination on the basis of sex are prohibited. This shall cover employees, employees' behaviors, students, and students' behaviors while on school property, at any school-sponsored activity, on school-provided equipment or transportation, or at any official school bus stop in accordance with federal law.

Updated August 2026

The Title IX Coordinator shall respond promptly to all general reports as well as formal complaints of sexual harassment and may be reached at any time by phone or email. For additional information concerning Title IX and sexual harassment, see board policy [6.3401](#) or the [Title IX web page](#).

Zero Tolerance

The following are zero-tolerance offenses that will result in a calendar year expulsion:

1. Bringing to school or being in unauthorized possession of a firearm or any dangerous weapon on school property;
2. Possession of drugs or alcohol, including any controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-sponsored event;
3. Aggravated assault;
4. Assault that results in bodily injury upon any teacher, principal, administrator, any other employee of the school, or school resource officer; and
5. Threats of mass violence

For more information, refer to Williamson County School Board policy [6.309](#).

Individual Needs of Students

English Learners

If the inability to speak and understand the English language excludes a student from effective participation in the educational programs offered by WCS, the district shall take reasonable actions to provide the student equal access to its programs. Students who are English learners (EL) shall be identified, assessed, and provided appropriate services. No student shall be admitted to or excluded from any program or extracurricular activity based on the student's surname or EL status.

The Superintendent shall evaluate the effectiveness of the district's language assistance programs to ensure EL students will acquire English proficiency and the ability to participate in the standard instructional program within a reasonable period of time.

Parents/guardians of EL students shall be given notice of, and information regarding, the instructional program within the first thirty (30) days of the school year or within the first two (2) weeks of a student being placed in a language instruction educational program.

For more information, refer to WCSB Policy [4.207](#).

Homebound Instruction

The homebound instruction program is for students who because of a medical condition are unable to attend the regular instructional program. The homebound instruction program shall consist of three (3) hours of instruction per week while school is in session for a period of time determined, on a case-by-case basis, by WCS.

Updated August 2026

To qualify for this program, a student shall have a medical condition that will require the student to be absent for a minimum of ten (10) consecutive instructional days, or for an aggregate of at least ten (10) instructional days for a student who has a chronic medical condition. The student shall be certified by his/her treating physician as having a medical condition that prevents him/her from attending regular classes. The services provided to the homebound student shall reflect the student's capabilities and be determined by the homebound instructor, after consultation with appropriate professional staff of the student's assigned school.

For more information, refer to WCSB Policy [4.206](#).

Homeless Students

Homeless students shall be immediately enrolled, even if the student is unable to produce records normally required for enrollment (i.e., academic records, immunization records, health records, proof of residency) or missed the district's application or enrollment deadlines.

Parent(s)/guardian(s) are required to submit contact information to the district's homeless coordinator. The Superintendent shall ensure that each homeless student is provided services comparable to those offered to other students within WCS, including transportation, special education services, programs in career and technical education, programs for gifted and talented students, and school nutrition.

For more information, refer to WCSB Policy [6.503](#) or visit the WCS website.

Migrant Students

The District shall:

1. Identify migratory students and assess the educational and related health and social needs of each student;
2. Provide a full range of services to qualifying migrant students including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs, elective classes, fine arts classes, etc.;
3. Provide migratory students with the opportunity to meet the same statewide assessment standards that all students are expected to meet;
4. To the extent feasible, provide advocacy and outreach programs to migratory students and their families and professional development for district staff; and
5. Provide parent(s)/guardian(s) an opportunity to participate in the program.

For more information, refer to WCSB Policy [6.503](#) for more information.

Section 504 and ADA Grievance Procedures

Updated August 2026

WCS is committed to maintaining equitable employment and educational practices, services, programs, and activities that are accessible and usable by individuals with disabilities. To discuss concerns or seek resolutions related to Section 504 or the ADA, contact Student Support Services. SSS shall respond to all complaints within twenty (20) days with a written response as well as information on further grievance procedures that may be followed if the complaining party is not satisfied with the coordinator's proposed resolution.

For more information, refer to WCSB Policy [1.802](#) or visit [Student Support Services](#).

Students in Foster Care

Students in foster care, including those awaiting foster care placement, shall be immediately enrolled, even if the student is unable to produce records normally required for enrollment (i.e., academic records, immunization records, health records, proof of residency) or missed the district's application or enrollment deadlines.

WCS and the child welfare agency shall determine whether placement in a particular school is in a student's best interest. Other parties, including the student, foster parents/guardians, and biological parents/guardians (if appropriate), shall be consulted. If the child has an IEP or a Section 504 plan, then the relevant school staff members shall participate in the best interest decision process. This determination shall be made as quickly as possible to prevent educational disruption.

WCS shall collaborate with the local child welfare agency to develop and implement clear and written procedures governing how transportation to a student's school of origin shall be provided, arranged, and funded. This transportation will be provided for the duration of the student's time in foster care.

For more information, refer to WCSB Policy [6.505](#).

Students from Military Families

A student who does not currently reside within Williamson County shall be allowed to enroll if he/she is a dependent child of a service member who is being relocated to Tennessee on military orders. To be eligible for enrollment, the student will need to provide documentation that he/she will be a resident of the district on relocation. Within thirty (30) of enrollment, the parent(s)/guardian(s) of the student shall provide proof of residency within the district.

Students with parent(s)/guardian(s) in the military may also be eligible for excused absences related to his/her deployment.

For more information, refer to WCSB Policy [6.506](#).

Students with Disabilities

Williamson County Schools, in compliance with federal and state law, performs a countywide Child Find. Child Find uses screening to find students in both public school or private school located in the geographic region who may need special education services and supports.

There are two types of screening. The first is a general screening of preschool age children throughout the school year. These screenings are on-going and serve preschool-aged children. The other kind of screening is only for school-aged children. A child can be referred for screening by school personnel, the family and/or individuals in the county (physicians, childcare providers, etc.). This should be done any time it is suspected that a child has a disability.

Visit [Student Support Services](#) on the WCS website for more information.

Technology

Use of the Internet

Williamson County Schools supports the right of students to have reasonable access to various information formats and believes that it is incumbent upon students to use this privilege in an appropriate and responsible manner. Students will be given appropriate instruction in internet safety as a part of any instruction utilizing computer resources. Please see the Responsible Use Procedure. If your child violates this policy, they could lose technology access while at school. For more information, refer to Williamson County Board of Education policy [4.406](#).

Use of Wireless Communication

Students in grades K-8 may possess wireless communication devices so long as such devices are silenced and not used during the school day. A student will be permitted to use a wireless communication device in the event of an emergency, and when authorized for educational purposes. Students who will need to use a wireless communication device based on their individual health plan, IEP, 504, or individual learning plan will be permitted to do so.

For more information, refer to Williamson County Board of Education policy [6.312](#)

Acceptable Use Guidelines

In compliance with Board Policy 4.406 and federal law, these guidelines are designed to ensure the responsible, safe, and educational use of technology resources in Williamson County Schools. They apply to all students, staff, and guests who use the district's technology resources, including computers, networks, internet access, and other digital tools.

Artificial Intelligence

Updated August 2026

Artificial Intelligence (AI) is available to us in many different formats, but students and teachers should be aware that using it can pose individual and academic risks if not used properly. Within WCS, the use of AI should be balanced with consideration for security risks, privacy concerns, and academic integrity. For those reasons, Williamson County students and teachers must:

- Use only WCS approved apps, including those with embedded AI.
- Remain true to their own creativity and critical thinking skills.
- Refrain from turning in work from any source without proper citation and presenting it as their own, as such action will be considered plagiarism.
- Refrain from using AI to create any content that is illegal, discriminatory, defamatory, offensive, or inappropriate to others.

District Wide Middle School Student Handbook

Non-Discrimination Statement

Williamson County Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

See the district website for more information.

Future Changes

Although every effort will be made to update the handbook on a regular basis, Williamson County Schools reserves the right to change this handbook and any content within, without notice, except as may be required by state and federal law. As a result, the online version of the handbook shall be the official version.

Administration of Schools

Athletics

All students participating in interscholastic athletics must have a current athletic physical form, concussion release form, and cardiac arrest form on file with the athletic department prior to participation in any tryout or practice. Forms may be submitted on [Final Forms](#). Information regarding individual teams and expectations for student athletes may be found on the school's website. See Williamson County Board of Education Policy [4.301](#) for additional information.

Custodial Issues/Parenting Plan

Custodial parents/guardians must inform the school immediately upon any changes in custody, especially court restraining orders. Non-custodial parents may contact the school regarding access to their student's academic progress. All families with a parenting plan must have that plan on file with their child/children's front office(s), along with any subsequent orders or changes to the parenting plan or court order establishing the primary residential parent. See Williamson County Board of Education policy [6.209](#).

Drug-Free Schools

Students shall not unlawfully possess, handle, transmit, use, be under the influence of, share, or sell drugs or any controlled substances in any way in school buildings, on school grounds, or on other grounds used for school purposes, (including parking lots or athletic facilities), on school buses, or at any school sponsored activity (See WCSB Policy [6.307](#)).

Emergency Closings

Parents/guardians of Williamson County Schools students will receive school closure notifications by phone, text, email, mobile app, and social media. Visit the App Store or Google Play to download our app for free. Search for Williamson County Schools.

The district aims to notify parents/guardians and staff members of delays and cancellations by 9:00 PM the night before. If not possible, the district will begin notifying families as early as 5:00 AM the morning of the day school is closed.

Parents/guardians will be notified only at the main number on file in the phone notification system. If school is dismissed during the day, parents/guardians will receive notification to all of the phone numbers on file.

Extracurricular Activities, Clubs, and Organizations

All students will need to have a signed permission form before participation in any activity of a club or organization. Permission forms are located on the school website under the extracurricular tab.

Field Trips

Students may have the opportunity to participate in several field trips as extensions of classroom activities throughout the year. Teachers will notify parents/guardians concerning field trips and send home permission forms for parent/guardian's signature. The school must have on file written permission from the parent/guardian before a student may go on a field trip. If the written permission slip is not returned by the due date, the child will not be able to attend the field trip. Students will travel by bus to and from all off-campus trips. Any exceptions to this procedure must be approved by the principal. See the WCSB Policy [4.302](#) for more information.

Fire, Tornado, and Emergency Drills

See Williamson County Board of Education policy [3.202](#) for more information on emergency procedures.

Moment of Silence or Prayer

Tennessee State Law – (TCA 49-6-1004):

In order for all students and teachers to prepare themselves for the activities of the day, a period of silence of approximately one minute in duration shall be maintained in each grade in public schools at the beginning of each school day. The teacher shall not indicate or suggest to the students any action to be taken by them during this time but shall maintain silence for the full time. It is lawful for any teacher in any of the schools of the state to permit the voluntary participation by students or others in prayer. Nothing contained in this section shall authorize any teacher or other school authority to prescribe the form or content of any prayer.

Notification of Rights Under FERPA

See the [WCS Website](#) for more information on the Family Educational Rights & Privacy Act.

Parent and Family Communication

Ongoing communication from school to home and from home to school is essential. Your ideas, questions, and concerns are important. Teachers, administrators, and some support staff have a WCS e-mail address. Although you may wish to communicate with your child's teacher by e-mail, please be aware that e-mail is not always confidential. Please do not send time sensitive information by e-mail. It is our goal to return parent/guardian communication in all forms within 48 hours on Monday-Friday when school is in session.

Photography and Videography Guidelines

The WCS Communications Department has provided the following guidelines for parents regarding photography and videography in schools. The purpose of the guidelines is to address

problems that have occurred at some schools when parents have taken pictures at school and posted them on online social media sites.

- Parents are advised not to post on social media any pictures taken at school that include any children other than their own.
- Picture-taking at non-public school events: These events occur before, during, and after school and include class parties, field trips, assemblies to which the public is not invited (ex. talent show during the day, etc.) Parents are encouraged to take photos/video of their own children but should not take photos/video of other children.
- Picture-taking at public school events: This includes events that are open to the public such as Back to School Bash, Family Fun Night, etc. Parents may take photos at public school events that include other people's children but should avoid posting these photos to social media.

School Nutrition Program

See the WCS website ([here](#)) for more information about the school nutrition program.

Student Enrollment

All new students will register online using their Family Access account login. Contact the enrolling school with questions. Parents of returning students should submit the Back-to-School forms in Skyward each year. See WCS website ([here](#)) for more information about open enrollment and other enrollment options.

Student Fees

Visit the [Student Fee page](#) on the WCS website for more information about student fees.

Student Withdrawal

If a move or other circumstance requires a withdrawal from school, a withdrawal form must be completed, all WCS issued materials and devices must be turned in, and a student must be in good standing with the library and cafeteria. Once all requirements are met, a parent/guardian may withdraw a student from school. Contact your school for more information regarding withdrawal.

Textbooks

Parents and guardians shall accept full responsibility for the proper care, preservation, return, or replacement of textbooks and instructional materials, including Chromebooks. See Williamson County Board of Education Policy [4.401](#) for more information about textbooks and instructional materials.

Transportation

Bus Riders

Visit the [Bus Routes & School Zones page](#) on WCS website for information, policies, and practices regarding bus transportation.

Car Riders

Your school will communicate with you at the beginning of the school year regarding procedures for car riders.

E-bikes

Students in grades 3-12 may be permitted to operate personal electronic transportation devices (e.g., e-bikes, e-scooters, and similar devices) on school grounds in accordance with school-based administrative procedures and expectations subject to the districtwide expectations. Students who want to ride e-bikes to school will have to complete a safety course first. See Williamson County Board of Education Policy [3.401](#) for additional information.

Walkers/Bikers

Your school will communicate with you at the beginning of the school year regarding procedures for walkers and/or bikers.

Visitors to Schools

1. All visitors must enter and exit through the main office doors.
2. Parents/guardians, visitors, and volunteers must present photo identification to enter the building.
3. All visitors must sign in and out in the office and wear a visitor or volunteer sticker/badge at all times.
4. School personnel escort visitors touring the school.

See WCSB Policy [1.501](#) for additional information.

Student Academic Achievement

Academic Integrity

Academic excellence is a hallmark of Williamson County Schools, and we firmly believe that students should take pride in achieving success on their own merit while promoting honesty, integrity, and responsible conduct among all within the school community. We believe that the completion of an individual's work provides the feeling of confidence and self-efficacy that helps them achieve ultimate success. As a community, we ask students to pledge to complete their work with academic integrity and take pride in the great accomplishment that comes with graduating from Williamson County Schools. School consequences could follow for any student violating our district integrity commitment.

Assessment

Three components play a critical role into every Williamson County Schools student's educational program: a solid curriculum, effective instruction, and quality assessment. Curriculum, derived from state standards, defines what students need to know. Instruction is the practice of teaching each student that curriculum. Assessment is used to measure the student's progress and mastery of what is being taught. Please make every effort to have your student at school on time during assessment windows. No absences will be excused for family trips during these windows. You may view the district assessment resources [here](#).

Attendance

Consistent attendance and punctuality is a cornerstone of student progress and success. If students repeatedly miss school or are often tardy, it puts them at risk for misunderstanding concepts that are taught and reinforced while they are not present. Additionally, student attendance is one of the categories the federal and state governments use to evaluate schools and assess whether or not they are making adequate yearly progress. Consistent attendance is a priority for Williamson County Schools.

Tardies and Early Dismissals

Students arriving after the start of school are tardy. See [WCS website](#) for start times and dates for Late Start Days.

Early dismissals are strongly discouraged within 30 minutes of the end of the school day due to the interruption of instructional time in classes and are a disruption to the regular dismissal process. Instructional time continues until dismissal. Office personnel must verify the identification of individuals when releasing a student. The parent/guardian must sign the student out in the office when the parent/guardian arrives to pick up the student, stating time and reason, and office personnel will call the student to the office when the parent/guardian arrives to pick up the student.

Parents/guardians must communicate in writing the permission for someone to pick up a student other than the parent/guardian. Office personnel will ask for a state-issued photo ID when someone comes to school to check out a student. Students may not be picked up from car services such as Uber and Lyft. These companies prohibit minors from being transported alone.

Late arrival and early dismissal *may be* excused for the following reasons: (1) illness, (2) death in the family, (3) recognized religious holiday, (4) doctor or dentist appointment, or (5) principal approved emergency or exceptional circumstances.

Excused Absences

As detailed in Williamson County Board of Education Policy [6.200](#), excused absences include: (1) illness, (2) death in the family, (3) recognized religious holiday, (4) doctor or dentist appointment, or (5) Principal approved emergency or exceptional circumstances.

Written Documentation

The Williamson County School Board Policy [6.200](#) requires written parental or medical documentation for all absences, tardies, and early dismissals. This documentation ensures that school personnel are fully and accurately informed about your child. All absences are considered “unexcused” until a note is sent, preferably within 48 hours of the student’s return to school. The designation of an absence as “excused” is at the final discretion of the principal. *When a student’s absences exceed 5 days per semester, a doctor’s note will be required to excuse all future absences.* Notes are kept on file for the school year. Parents/guardians may also send an email with all appropriate information to the school’s front office.

Notes should state:

- Child’s name
- Teacher’s name

- Date(s) of absence
- Reason for absence
- Doctor's note attached (if applicable)
- Parent or guardian signature

School Notification

In accordance with state guidelines for schools related to truancy, Williamson County Schools has implemented a three-tiered system to monitor attendance. Parents/guardians will be notified as unexcused absences accumulate (recorded) to proactively help with truancy concerns.

- 3 unexcused absences - parents/guardians will be notified via email or phone.
- 5 unexcused absences – Tier II truancy intervention begins, and a meeting will be held with family and school personnel. The team will create a contract to support the family and ensure subsequent school attendance. Follow-up meetings will be planned to monitor progress.
- If the student continues to accumulate absences, Tier III of truancy intervention may be triggered and additional interventions, including potential juvenile court referral, will be established.
- The Tennessee Department of Education Accountability Regulations (ESSA) defines students as "chronically absent" after 18 absences per year, regardless of excused or unexcused. Students who accumulate 18 or more absences will be considered "Chronically Absent" and reported to the state.

Grading System

See Williamson County Board of Education Policy [4.600](#) for information regarding the grading system.

Homework

Homework is defined as purposeful academic assignments given to students by teachers, which are to be completed outside of class time. See Williamson County Board of Education Policy [4.609](#) for more information on homework.

Response to Intervention (RTI)

A general education initiative, Response to Instruction and Intervention, or RTI, is a comprehensive framework for supporting students academically that focuses on high-quality instruction and evidence-based interventions. Instruction and intervention is tailored to meet the needs of the student through the use of initial screening data. Screening data come from assessments designed to identify student strengths and areas of need in reading, mathematics, and written expression.

Student Progress

Student performance may be accessed through Skyward Family Access for all students. Parents/guardians may request that a printed copy of their student's report card be sent home each nine weeks. More information regarding student progress polices can be found in WCS Board of Education Policy [4.603](#).

Student Wellness

Communicable Diseases

No student shall be denied an education solely because of a communicable disease, and his/her educational program shall be restricted only to the extent necessary to minimize the risk of transmitting the disease.

When determining whether your child is well enough to attend school, please refer to the [Williamson County Schools Illness Guidelines](#). Please note that your child should not be sent to school until he/she has been fever free for at least 24 hours without taking a fever reducing medication.

If the school nurse determines that your child needs to leave, we ask that you or an emergency contact pick up your child within the hour that you are called.

If you have any other questions regarding health services, policies or procedures, please visit the Williamson County Schools Health Services [Site](#).

Immunizations

No students entering school, including those entering kindergarten or first grade, those from out-of-state, and those from nonpublic schools, will be permitted to enroll (or attend) without proof of immunization, as determined by the Tennessee Commissioner of Health. It is the responsibility of the parent(s)/guardian(s) to have their children immunized and to provide such proof to the school for which the student is to attend.

Exceptions, in the absence of an epidemic or immediate threat thereof, will be granted to any student whose parent/guardian files with school authorities the following:

1. A signed, written statement that such immunization and other preventative measures conflict with the parent's or guardian's religious tenets and practices, affirmed under the penalties of perjury;
2. A written statement from the student's doctor excusing the student from immunization due to medical reasons;
3. Any student determined to be homeless, pursuant to federal law, may not be denied admission because of the student's lack of immunization records due to being homeless.

Proof of exceptions will be in writing and filed in the same manner as other immunization records.

Medicines

The school nurse may only administer medications that are provided and authorized by the parent/guardian. Students should not have prescription or over-the-counter medicines on their person or stored in their locker. You can find the medication authorization form [here](#).

Physical Examinations

Each student shall have a complete physical examination prior to:

1. Entering public school for the first time
2. Participation as a member of any interscholastic athletic team on an annual basis.

Cost of the examination shall be borne by the parent/guardian of the student. These records shall be on file in the student's record.

Screening tests as required by the Tennessee Departments of Education and Health will be conducted. Parent(s)/guardian(s) will receive written notice of any screening result that indicates a condition that might interfere or tend to interfere with their student's progress.

In general, the school will not conduct physical examinations of a student without parental consent or by court order, unless the health or safety of the student or others is in question.

Student Discipline and Behavior

Corporal Punishment

Corporal punishment may be defined as physical contact and is distinguished from a reprimand, a suspension, or an expulsion. Corporal punishment shall not be administered as a method of correcting inappropriate behavior in Williamson County Schools per WCSB Policy [6.314](#).

Discipline

The following list of specific expectations and school consequences is not intended to be all-inclusive. Students will be subject to disciplinary action any time their behavior is disruptive, illegal, or inconsiderate of others. The specific consequences will be assigned by school administrator in accordance with policies outlined in this handbook and/or at the discretion of school administration based on the severity of the event.

Please recognize that these rules apply at all times while students are on campus and/or in proximity to the school campus, on school-sponsored field trips or events, on school buses, at school bus stops, and at any other time or place that your conduct may affect the safety and/or well-being of other students and/or staff during the school day. Students are responsible for following all rules and regulations contained in the Williamson County Board of Education's policies, expectations communicated by school administration, and expectations contained in this handbook.

More information regarding student discipline can be found in WCS Board of Education Policy [6.300](#).

INAPPROPRIATE USE OF ARTIFICIAL INTELLIGENCE AND TECHNOLOGY [Board Policy 4.214](#)

When using any form of technology, including artificial intelligence (AI) tools and digital platforms, students are expected to do so in a responsible, ethical, and lawful manner. The inappropriate use of technology is strictly prohibited and will result in serious disciplinary consequences.

Prohibited behaviors include, but are not limited to:

- Creating, generating, sharing, or possessing content that depicts illegal activity, promotes harm, or violates school rules.
- Digitally altering, manipulating, or fabricating images, videos, or audio in a way that misrepresents individuals or events, including the creation of “deepfake” or misleading content.

- Creating, requesting, sharing, or possessing sexually explicit or suggestive content, particularly when it involves or depicts minors.
- Generating, possessing, or distributing sexual images of minors—even if artificially created. These action may also constitute a violation of state and federal law and could result in criminal charges, including felony offenses.
- Using AI or other technologies to harass, bully, threaten, or harm others.

Any student found engaging in these behaviors will face significant disciplinary action, which may include suspension, ALC, and/or referral to law enforcement for criminal investigation. In each of these incidents, school administrators will contact their Assistant Superintendent or Executive Director, Information Technology, Safety & Security Director, and Title IX Coordinator (as appropriate) prior to investigating to ensure proper federal and law enforcement regulations are followed.

BYPASSING SCHOOL NETWORK SECURITY

Students are prohibited from:

- Attempting to bypass or circumvent school network security measures, including firewalls, content filtering systems, monitoring tools, or other safeguards put in place to protect students and staff.
- Accessing blocked or restricted material through unauthorized means, including the use of VPNs, proxy websites, anonymizers, browser extensions, personal hotspots, alternate DNS services, or other tools designed to bypass school filtering.
- Creating, hosting, promoting, sharing, or distributing web proxy sites, links, instructions, or other methods intended to help students bypass WCS internet filtering or security controls.
- Encouraging others to bypass safeguards or sharing access to restricted, inappropriate, or unsafe content.

The creation or distribution of proxy websites or bypass tools is considered a serious violation because it is an intentional attempt to defeat district security controls and may expose students to unsafe, inappropriate, or harmful online content. WCS will not tolerate students creating, maintaining, advertising, or sharing websites or tools designed to bypass school network protections.

Any student found engaging in these behaviors will face serious disciplinary consequences, which may include in-school suspension or placement in the Alternative Learning Center (ALC), in addition to parent/guardian communication. WCS takes online safety and internet security seriously and expects all students to uphold the highest standards of digital citizenship, integrity, and respect for others. WCS actively monitors attempts at bypassing our school network security, and such violations will be reported to school principals and Information Technology.

BULLYING, CYBERBULLYING, DISCRIMINATION, HARASSMENT, INTIMIDATION

See policies [6.300](#), [6.304](#), [6.304.1](#).

It is the policy of the Williamson County Board of Education not to discriminate on the basis of sex, race, national origin, color, creed, religion, disability, or any other class protected by law in its educational programs, or activities as required by the referenced federal and state statutes.

When the student's unwelcome conduct was based on another individual being a member of a protected class (including, but not limited to: race, nationality, origin, color, sex, disability, religion), the behavior may be determined to be discriminatory and/or **harassment** and should be documented as such in Skyward and on the HR bullying/harassment form.

After each incident of bullying, cyberbullying, discrimination, harassment, intimidation, students and parents should be notified that any form of retaliation will result in additional consequences and could fall under the *Investigation Protocol*

If an administrator believes an exception to the discipline guidance below is needed, he/she should reach out to their Assistant Superintendent or their Executive Director. **Additionally, while students are serving extended ISS, the ISS teacher and school counselor will work with the student to help shape future behaviors.** When a student has been issued consequences by the school for bullying/harassment, the student should have scheduled meetings with the school counselor during and after ISS. For behaviors that fall outside of the eight categories below, school administrators should respond to those behaviors with consistent responses and consequences that work to change the students' behavior from happening again.

Middle School Consequences

Middle school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC, and/or court petition. The range exists to differentiate between the maturity and age of students in 6-8th grade and also whether the student has exhibited behavior issues in the past. The recommendation is to assign ISS to the point it will impact the student's behavior.

INCIDENT	SCHOOL ACTION
First Offense	Parent conference, 3-5 days ISS, Restorative Conversation, when appropriate
Second Offense	Parent conference, 5-10 days ISS, Restorative Conversation, when appropriate
Third Offense Repeated or extreme	Parent conference, ALC referral for min. 30 days, possible unruly petition filed with juvenile court

*Next Offense – increase ALC referral for an additional 45 days

SKIPPING CLASS

Students are expected to go immediately into school upon arrival and report to scheduled classes on time. Leaving class or school without permission or **encouraging others to leave class** without permission is a Level 2 Violation in the WCS Code of Conduct ([6.300](#))

Students must have pre-arranged parental and school permission prior to leaving campus. Each school will outline their procedures for collecting parental documentation for students to leave campus. For safety and security, these procedures must be followed or the student will be determined “skipping.”

Middle School Consequences

Skipping Class: Leaving *Class* Without Permission

Students who leave class without permission or don’t attend a scheduled class/intervention (but remain on campus) will receive school consequences as outlined below.

INCIDENT	SCHOOL ACTION
First Offense	Detention
Second Offense	1 day of ISS
Third Offense	2 days of ISS

Skipping School: Leaving *Campus* Without Permission

Students may not leave campus without prior permission as approved by parents/guardians and school administrators through standard school attendance protocols.

INCIDENT	SCHOOL ACTION
First Offense	ISS
Second Offense	2-3 Days of ISS
Third Offense	3-5 Days of ISS

DRESS CODE

See policy [6.310](#)

Williamson County Schools student dress code supports equitable educational access for all students. A student’s appearance, including dress, must not disrupt the educational process, interfere with the maintenance of a positive teaching and learning climate, or compromise standards of health and safety.

If an administrator believes an exception to the discipline guidance below is needed, he/she should reach out to their Assistant Superintendent or their Executive Director. Additionally, while students are serving extended ISS, the ISS teacher and school counselor will work with the student to help shape future behaviors. For behaviors that fall outside of the eight categories below, school administrators should respond to those behaviors with consistent responses and consequences that work to change the students’ behavior from happening again.

Middle School consequences

Middle school consequences could include parent conference, ISS, or detention.

INCIDENT	SCHOOL ACTION
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First Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing and Warning. (Teacher may handle if student has a change of clothes with them)
Second Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing or school provided clothes AND detention
Third Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing or school provided clothes AND Friday/Saturday School or ISS

*Students arriving at school in excessive violation of dress code policy may receive automatic ISS for insubordination.

NUDE IMAGES

See policy [6.3041](#)

Students shall not possess, show, or transmit nude images at school or at school events.

Middle School Consequences

Middle school administrators must contact the district's Title IX Coordinator and School SRO before investigating nude images. Consequences will range from ISS to ALC and a juvenile court petition.

INCIDENT	SCHOOL ACTION
Level 1 Accessing or exposing another student to inappropriate images	Nude Images, those of adults and children, should not be investigated by school administration until after contacting HR and School SRO. Once clearance to investigate has been given by HR and SRO, contact Executive Directors for guidance on consequences.
Level 2 Transmission of inappropriate images	HR call to check to see if Title IX, DCS Report, and SRO Report.
Level 3 Possession of and transmission of unlawful images	HR call to check to see if Title IX, DCS Report, and SRO Report.

STUDENT ALTERCATIONS & ASSAULT

Altercations between students shall be resolved through the proper channels. Students are expected to seek conflict resolution from school principals, counselors, the STARS counselor, or teachers to resolve the problem before an altercation outbreak, fighting or verbal disputes. In addition, students are expected to refrain from physically contacting other students at school, even if they are doing so as friends. Pushing, shoving, wrestling, hitting, yelling, cursing, or not stopping a conflict when a faculty member intervenes causes a disruption to the school day regardless of the intent. If a student is involved in a student altercation (which also includes inciting, setting up, or causing the conflict), the student should be prepared to receive the consequences listed below; furthermore, the school may also file charges of assault or battery. Students are expected to walk away from altercations and seek an adult. Regardless of who starts an altercation, fight or verbal dispute, all participants should be prepared to face consequences as outlined below. When there

is a chance to walk away, prevent, or stop an altercation, fight, or verbal dispute, students are expected to do so.

After each incident of a student altercation or assault, students and parents should be notified that any form of retaliation will result in additional consequences and could fall under the *Investigation Protocol*

If an administrator believes an exception to the discipline guidance below is needed, he/she should reach out to their Assistant Superintendent or their Executive Director. Additionally, while students are serving extended ISS, the ISS teacher and school counselor will work with the student to help shape future behaviors. For behaviors that fall outside of the eight categories below, school administrators should respond to those behaviors with consistent responses and consequences that work to change the students' behavior from happening again.

Definitions:

Fight- mutual participation in an incident involving physical violence.

Assault- touching or striking of another person against his or her will or intentionally causing bodily harm to an individual.

Middle School Consequences

Middle school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
Level 1 Verbal argument (nondiscriminatory language, possible profanity)	1-5 days ISS, Restorative Conversation
Level 2A Push, shove, trip, or kick, hitting	1-5 days ISS
Level 2B Scuffle, wrestling	5-10 days of ISS
Level 3 Fight/Assault	Petition and 30-60 days ALC

* Students who instigate fights will also receive consequences. Multiple offenses will result in increased, progressive discipline.
increased, progressive discipline.

THREATS OF MASS VIOLENCE

Students shall not communicate, by any means of communication, a credible threat to commit an act of mass violence on school property or at a school-related activity as determined by the threat assessment team. Under Tennessee law, any person who has knowledge of a credible threat of mass violence on school property or at a school-related activity must report that threat immediately to both local law enforcement with jurisdiction over the school property or school-related activity and the school subject to the threat of mass violence.

High, Middle, Elementary School Consequences

This is a zero-tolerance offense.

THREATS Other (*NOT* threats of mass violence)

A threat is defined as any expression of intent to harm someone. Threats can be spoken, written, emailed, or expressed in some other way.

VERBAL THREAT OF ASSAULT TO SCHOOL EMPLOYEE OR SRO

See Policy [6.309](#)

Students shall not verbally threaten to assault any school employee or school resource officer while on a school bus, on school property, or on other grounds used for school purposes, or while attending any school activity or event.

THREATS, Other

Middle School Consequences

Middle school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
Level 1 Intent not apparent, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent or Executive Director, Consultation, Zero Tolerance, possible court petition or 3-5 days ISS
Level 2 Intent is expressed, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent or Executive Director, Consultation, Zero Tolerance, Petition, and possible 30 days ALC
Level 3 Intent to harm, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent or Executive Director, Consultation, Zero Tolerance, Petition, and possible 30 days ALC

* Once ALC Placement has been assigned for 30 days, the next placement will yield 60 days.

VAPING/TOBACCO/NICOTINE PRODUCTS

See Policy [1.803](#), [6.309](#)

Students shall not be allowed to possess, smoke, or use vaping instruments or tobacco products in any form while on school property or while participating in a school-sponsored event, or while on school buses to and from school, or on school buses to and from school sponsored events. Possession of tobacco or vaping in any form anywhere by a juvenile is prohibited by law and will result in a citation to Juvenile Court with a subsequent fine and other punitive consequences.

The chart below is not used when vaping includes the use of THC, Cannabis, Delta, etc. in a vaping device as they are considered illegal drugs and fall under our Zero Tolerance policy.

Middle School Consequences

Middle school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
First Offense	Referral to Juvenile Court (Citation); 2 days ISS
Second Offense	Referral to Juvenile Court (Citation); 3 days ISS (3 if found and 5 if using)
Third Offense	Referral to Juvenile Court (Citation); 5 days ISS – 30 days ALC min & Unruly Petition

****Multiple vapes in possession or selling or trading can result in Level 3 Discipline****

WIRELESS ELECTRONIC COMMUNICATION DEVICES

Board Policy 6.312

Students in grades K-8 may possess wireless communication devices so long as such devices are silenced and not used during the school day. Students in grades 9-12 may possess wireless communication devices so long as such devices are silenced and not used during the school day. Students in grades 9-12 may use a wireless communication device during the student's lunch period. Such devices include any portable wireless device that has the capability to provide voice, messaging, or other data communication between two (2) or more parties, such as wearable technology, cell phones, laptops, tablets, and gaming devices.

A student may, however, be permitted to utilize a wireless communication device under the following circumstances:

1. In the event of an emergency;
2. When authorized by a teacher for educational purposes;
3. To manage the student's health, as documented in the student's individual healthcare plan;
4. When the possession or use is required by the student's Individual Education Program (IEP), active 504 plan, or individual learning plan; or
5. The device is being used by a student with a disability for the operation of assistive technology to increase, maintain, or improve the student's functional capabilities.

Students are prohibited from accessing social media during the school day. Students violating this expectation will face progressive discipline using the consequences outlined below. Consequences may be more severe based on accessed content.

In addition to the consequences below, a referral to law enforcement may occur if device used involved content or behavior that violates state or federal laws. Progressive consequences beyond the third offense may be applied at the discretion of the school administration in alignment with the Student Code of Conduct.

Middle School Consequences

Middle school teachers and administrators will communicate to students clear expectations and procedures for device storage in their buildings. All wireless electronic communication devices (cell phones, headphones, smart watches, etc.) should be **powered off** and stored in the student locker during the school day.

Consistent, progressive school consequences for violations of this policy are below.

INCIDENT	SCHOOL ACTION
First Offense	• Teacher confiscates the device and takes it to school administration • Teacher/admin notify parent and review expectations with student • Student picks up devices at the end of the day. • Warning/Violation is logged into Skyward by school administration
Second Offense	• Teacher confiscates the device and takes it to school administration • Teacher/admin notify parent and review expectations with student • Students pick up devices at the end of the day. • Detention is assigned
Third or Repeated Offense	• Teacher confiscates the device and takes it to school administration • Teacher/admin notify parent and review expectations with student • Parents pick up devices at the end of the day. • Student must leave device in the office each day (starts over each semester) • Consequences escalate for repeated offenses; focus shifts from device to a pattern of non-compliance ○ Examples: ▪ Loss of privilege (device in office) ▪ ISS

Disciplinary Hearing Authority

A Disciplinary Hearing Authority (DHA) shall conduct appeals for students who have been suspended for more than ten (10) school days. Upon receiving notification of the request to appeal the suspension decision, the DHA shall provide written notification to the parent(s)/guardian(s) of the student, the student, and any other appropriate person of the time, place, and date of the hearing. The hearing shall be held no later than ten (10) days after the beginning of the suspension.

For more information, refer to Williamson County Board of Education Policy [6.309](#).

Interrogation and Searches

See Williamson County Board of Education policy [6.303](#) for more information regarding interrogation and searches of personal belongings and lockers.

Student Discrimination/Harassment/Bullying/Intimidation

Williamson County Schools has determined that a safe, civil, and supportive environment in school is necessary for students to learn and achieve high academic standards. In order to

maintain that environment, acts of bullying, cyber-bullying, discrimination, harassment, hazing, or any other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.

Bullying is not tolerated. We ask all parents/guardians and students to report any bullying to a teacher or staff member in the building. After a report is made, an investigation into the report will be initiated by administration within 48 hours. The investigation and required intervention will be implemented within 20 calendar days. Administration will notify the parent(s)/guardian(s) of all students involved. Administration will also provide information regarding any support services available. Administration will follow investigation procedures and definitions set forth in WCS Board Policy [6.304](#). Behavior that is found to be in violation of this policy shall be subject to discipline, up to and including suspension as deemed by administration.

Definition: Bullying is defined by Tennessee law as any act that substantially interferes with a student's educational benefits, opportunities, or performance. Bullying is: 1) repeated, 2) intentional harm, 3) against someone perceived with less power.

Bullying has the effect of:

1. Physically harming a student or damaging a student's property.
2. Knowingly placing the student or students in reasonable fear of physical harm to the student or damage to the student's property.
3. Causing emotional distress to a student or students; or
4. Creating a hostile educational environment.

If a student needs help with resolving a conflict or if a student feels that he/she is being bullied, he/she should communicate with a staff member such as a teacher, counselor, or administration. If a student or parent/guardian does not feel comfortable reporting a bullying incident directly to a WCS teacher or administrator, he/she can submit a [Bullying Report](#). The student can leave his/her name or submit the report anonymously. An incident can also be reported through the WCS App. Falsifying reports will not be tolerated, and consequences will be given if it is determined that a bullying report has been falsified.

Suspensions

See Williamson County Board of Education policy [6.316](#) for more information regarding suspensions.

Title IX & Sexual Harassment

In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment and discrimination on the basis of sex are prohibited. This shall cover employees, employees' behaviors, students, and students' behaviors while on school property, at any school-sponsored activity, on school-provided equipment or transportation, or at any official school bus stop in accordance with federal law. The Title IX Coordinator shall respond promptly to all general reports as well as formal complaints of sexual harassment and may be reached at any time by phone or email.

For additional information concerning Title IX and sexual harassment, see board policy [6.3041](#) or the [Title IX Website](#).

Zero Tolerance

The following are zero-tolerance offenses that will result in a calendar year expulsion:

1. Bringing to school or being in unauthorized possession of a firearm or any dangerous weapon on school property;
2. Possession of drugs or alcohol, including any controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-sponsored event;
3. Aggravated assault;
4. Assault that results in bodily injury upon any teacher, principal, administrator, any other employee of the school, or school resource officer; and
5. Threats of mass violence

For more information, refer to Williamson County School Board policy [6.309](#).

Individual Needs of Students

English Learners

If the inability to speak and understand the English language excludes a student from effective participation in the educational programs offered by WCS, WCS shall take reasonable actions to provide the student equal access to its programs. Students who are English learners (EL) shall be identified, assessed, and provided appropriate services. No student shall be admitted to or excluded from any program or extracurricular activity based on the student's surname or EL status.

The Superintendent shall evaluate the effectiveness of the district's language assistance programs to ensure EL students will acquire English proficiency and the ability to participate in the standard instructional program within a reasonable period of time.

Parents/guardians of EL students shall be given notice of, and information regarding, the instructional program within the first thirty (30) days of the school year or within the first two (2) weeks of a student being placed in a language instruction educational program.

For more information, refer to WCSB Policy [4.207](#).

Homebound Instruction

The homebound instruction program is for students who because of a medical condition are unable to attend the regular instructional program. The homebound instruction program shall consist of three (3) hours of instruction per week while school is in session for a period of time determined, on a case-by-case basis, by WCS.

To qualify for this program, a student shall have a medical condition that will require the student to be absent for a minimum of ten (10) consecutive instructional days, or for an aggregate of at least ten (10) instructional days for a student who has a chronic medical condition. The student shall be certified by his/her treating physician as having a medical condition that prevents him/her from attending regular classes. The services provided to the homebound student shall reflect the student's capabilities and be determined by the homebound instructor, after consultation with appropriate professional staff of the student's assigned school.

For more information, refer to WCSB Policy [4.206](#).

Homeless Students

Homeless students shall be immediately enrolled, even if the student is unable to produce records normally required for enrollment (i.e., academic records, immunization records, health records, proof of residency) or missed the district's application or enrollment deadlines.

Parent(s)/guardian(s) are required to submit contact information to the district's homeless coordinator. The Superintendent shall ensure that each homeless student is provided services comparable to those offered to other students within WCS, including transportation, special education services, programs in career and technical education, programs for gifted and talented students, and school nutrition.

For more information, refer to WCSB Policy [6.503](#) or visit the WCS website.

Migrant Students

The District shall:

1. Identify migratory students and assess the educational and related health and social needs of each student;
2. Provide a full range of services to qualifying migrant students including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs, elective classes, fine arts classes, etc.;
3. Provide migratory students with the opportunity to meet the same statewide assessment standards that all students are expected to meet;
4. To the extent feasible, provide advocacy and outreach programs to migratory students and their families and professional development for district staff; and
5. Provide parent(s)/guardian(s) an opportunity to participate in the program.

For more information, refer to WCSB Policy [6.503](#) for more information.

Section 504 and ADA Grievance Procedures

WCS is committed to maintaining equitable employment and educational practices, services, programs, and activities that are accessible and usable by individuals with disabilities. To discuss concerns or seek resolutions related to Section 504 or the ADA, contact Student Support Services. SSS shall respond to all complaints within twenty (20) days with a written response as well as information on further grievance procedures that may be followed if the complaining party is not satisfied with the coordinator's proposed resolution.

For more information, refer to WCSB Policy [1.802](#) or visit the Student Support Services [website](#).

Students in Foster Care

Students in foster care, including those awaiting foster care placement, shall be immediately enrolled, even if the student is unable to produce records normally required for enrollment (i.e., academic records, immunization records, health records, proof of residency) or missed the district's application or enrollment deadlines.

WCS and the child welfare agency shall determine whether placement in a particular school is in a student's best interest. Other parties, including the student, foster parents/guardians, and biological parents/guardians (if appropriate), shall be consulted. If the child has an IEP or a Section 504 plan, then the relevant school staff members shall participate in the best interest decision process. This determination shall be made as quickly as possible to prevent educational disruption.

WCS shall collaborate with the local child welfare agency to develop and implement clear and written procedures governing how transportation to a student's school of origin shall be provided, arranged, and funded. This transportation will be provided for the duration of the student's time in foster care.

For more information, refer to WCSB Policy [6.505](#).

Students from Military Families

A student who does not currently reside within Williamson County shall be allowed to enroll if he/she is a dependent child of a service member who is being relocated to Tennessee on military orders. To be eligible for enrollment, the student will need to provide documentation that he/she will be a resident of the district on relocation. Within thirty (30) of enrollment, the parent(s)/guardian(s) of the student shall provide proof of residency within the district.

Students with parent(s)/guardian(s) in the military may also be eligible for excused absences related to his/her deployment.

For more information, refer to WCSB Policy [6.506](#).

Students with Disabilities

Williamson County Schools, in compliance with federal and state law, performs a countywide Child Find. Child Find uses screening to find students in both public school or private school located in the geographic region who may need special education services and supports.

There are two types of screening. The first is a general screening of preschool age children throughout the school year. These screenings are on-going and serve preschool-aged children. The other kind of screening is only for school-aged children. A child can be referred for screening by school personnel, the family and/or individuals in the county (physicians, child care providers, etc.) This should be done any time it is suspected that a child has a disability.

Visit the Student Support Services tab on the WCS website ([here](#)) for more information.

Technology

Use of the Internet

Williamson County Schools supports the right of students to have reasonable access to various information formats and believes that it is incumbent upon students to use this privilege in an appropriate and responsible manner. Students will be given appropriate instruction in internet safety as a part of any instruction utilizing computer resources. Please see the Responsible Use Procedure. If your child violates these policies, they could lose technology access while at school.

For more information, refer to Williamson County Board of Education policy [4.406](#).

Acceptable Use Guidelines

In compliance with Board Policy [4.406](#) and federal law, these guidelines are designed to ensure the responsible, safe, and educational use of technology resources in Williamson County Schools. They apply to all students, staff, and guests who use the district's technology resources, including computers, networks, internet access, and other digital tools.

Physical Activity Requirements

For middle and high school students, a minimum of ninety (90) minutes of physical activity per full school week is required. The physical activity periods must include unstructured play outside if the weather permits. The following activities shall not be considered physical activity for elementary students: walking to and from class, time spent on an electronic device, and time spent in a physical education class. For more information, please refer to Williamson County Board of Education policy [6.411](#).

District Wide High School Student Handbook

Non-Discrimination Statement

Williamson County Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

See the district website for more information.

Future Changes

Although every effort will be made to update the handbook on a regular basis, Williamson County Schools reserves the right to change this handbook and any content within, without notice, except as may be required by state and federal law. As a result, the online version of the handbook shall be the official version.

Administration of Schools

Athletics

All students participating in interscholastic athletics must have a current athletic physical form, concussion release form, and cardiac arrest form on file with the athletic department prior to participation in any tryout or practice. Forms may be submitted on [Final Forms](#). Information regarding individual teams and expectations for student athletes may be found on the school's website. See Williamson County Board of Education Policy [4.301](#) for additional information.

Custodial Issues/Parenting Plan

Custodial parents/guardians must inform the school immediately upon any changes in custody, especially court restraining orders. Non-custodial parents may contact the school regarding access to their student's academic progress. All families with a parenting plan must have that plan on file with their child/children's front office(s), along with any subsequent orders or changes to the parenting plan or court order establishing the primary residential parent. See Williamson County Board of Education policy [6.209](#).

Drug-Free Schools

Students shall not unlawfully possess, handle, transmit, use, be under the influence of, share, or sell drugs or any controlled substances in any way in school buildings, on school grounds, or on other grounds used for school purposes, (including parking lots or athletic facilities), on school buses, or at any school sponsored activity (See WCSB Policy [6.307](#)).

Emergency Closings

Parents/guardians of Williamson County Schools students will receive school closure notifications by phone, text, email, mobile app, and social media. Visit the App Store or Google Play to download our app for free. Search for Williamson County Schools.

The district aims to notify parents/guardians and staff members of delays and cancellations by 9:00 PM the night before. If not possible, the district will begin notifying families as early as 5:00 AM the morning of the day school is closed.

Parents/guardians will be notified only at the main number on file in the phone notification system. If school is dismissed during the day, parents/guardians will receive notification to all of the phone numbers on file.

Extracurricular Activities, Clubs, and Organizations

All students will need to have a signed permission form before participation in any activity of a club or organization. Permission forms are located on the school website under the extracurricular tab.

Field Trips

Students may have the opportunity to participate in several field trips as extensions of classroom activities throughout the year. Teachers will notify parents/guardians concerning field trips and send home permission forms for parent/guardian's signature. The school must have on file written permission from the parent/guardian before a student may go on a field trip. If the written permission slip is not returned by the due date, the child will not be able to attend the field trip. Students will travel by bus to and from all off-campus trips. Any exceptions to this procedure must be approved by the principal. See the WCSB Policy [4.302](#) for more information.

Fire, Tornado, and Emergency Drills

See Williamson County Board of Education policy [3.202](#) for more information on emergency procedures.

Moment of Silence or Prayer

Tennessee State Law – (TCA 49-6-1004):

In order for all students and teachers to prepare themselves for the activities of the day, a period of silence of approximately one minute in duration shall be maintained in each grade in public schools at the beginning of each school day. The teacher shall not indicate or suggest to the students any action to be taken by them during this time but shall maintain silence for the full time. It is lawful for any teacher in any of the schools of the state to permit the voluntary participation by students or others in prayer. Nothing contained in this section shall authorize any teacher or other school authority to prescribe the form or content of any prayer.

Notification of Rights Under FERPA

See the [WCS website](#) for more information on the Family Educational Rights & Privacy Act.

Parent and Family Communication

Ongoing communication from school to home and from home to school is essential. Your ideas, questions, and concerns are important. Teachers, administrators, and some support staff have a WCS e-mail address. Although you may wish to communicate with your child's teacher by e-mail, please be aware that e-mail is not always confidential. Please do not send time sensitive information by e-mail. It is our goal to return parent/guardian communication in all forms within 48 hours on Monday-Friday when school is in session.

Photography and Videography Guidelines

The WCS Communications Department has provided the following guidelines for parents regarding photography and videography in schools. The purpose of the guidelines is to address problems that have occurred at some schools when parents have taken pictures at school and posted them on online social media sites.

- Parents are advised not to post on social media any pictures taken at school that include any children other than their own.
- Picture-taking at non-public school events: These events occur before, during, and after school and include class parties, field trips, assemblies to which the public is not invited (ex. talent show

during the day, etc.) Parents are encouraged to take photos/video of their own children but should not take photos/video of other children.

- Picture-taking at public school events: This includes events that are open to the public such as Back to School Bash, Family Fun Night, etc. Parents may take photos at public school events that include other people's children but should avoid posting these photos to social media.

School Nutrition Program

See the WCS website ([here](#)) for more information about the school nutrition program.

Student Enrollment

All new students will register online using their Family Access account login. Contact the enrolling school with questions. Parents of returning students should submit the Back to School forms in Skyward each year. See WCS website ([here](#)) for more information about open enrollment and other enrollment options.

Student Fees

See WCS website ([here](#)) for more information about student fees.

Student Withdrawal

If a move or other circumstance requires a withdrawal from school, a withdrawal form must be completed, all WCS issued materials and devices must be turned in, and a student must be in good standing with the library and cafeteria. Once all requirements are met, a parent/guardian may withdraw a student from school. Contact your school for more information regarding withdrawal.

Textbooks

Parents and guardians shall accept full responsibility for the proper care, preservation, return, or replacement of textbooks and instructional materials, including Chromebooks. See Williamson County Board of Education Policy [4.401](#) for more information about textbooks and instructional materials.

Transportation

Bus Riders

See the WCS website ([here](#)) for information, policies, and practices regarding bus transportation.

Car Riders

Your school will communicate with you at the beginning of the school year regarding procedures for car riders.

E-bikes: Students in grades 3-12 may be permitted to operate personal electronic transportation devices (e.g., e-bikes, e-scooters, and similar devices) on school grounds in accordance with school-based administrative procedures and expectations subject to the districtwide expectations. Students who want to ride e-bikes to school will have to complete a safety course first. See Williamson County Board of Education Policy [3.401](#) for additional information.

Walkers/Bikers

Your school will communicate with you at the beginning of the school year regarding procedures for walkers and/or bikers.

Parking/Driving on Campus

Parking and driving on campus are privileges. See school website for policies and procedures regarding parking and driving privileges.

Visitors to Schools

1. All visitors must enter and exit through the main office doors.
2. Parents/guardians, visitors, and volunteers must present photo identification to enter the building.
3. All visitors must sign in and out in the office and wear a visitor or volunteer sticker/badge at all times.
4. School personnel escort visitors touring the school.

See WCSB Policy [1.501](#) for additional information.

Student Academic Achievement

Academic Integrity

Academic excellence is a hallmark of Williamson County Schools, and we firmly believe that students should take pride in achieving success on their own merit while promoting honesty, integrity, and responsible conduct among all within the school community. We believe that the completion of an individual's work provides the feeling of confidence and self-efficacy that helps them achieve ultimate success. As a community, we ask students to pledge to complete their work with academic integrity and take pride in the great accomplishment that comes with graduating from Williamson County Schools. School consequences could follow for any student violating our district integrity commitment.

Assessment

Three components play a critical role into every Williamson County Schools student's educational program: a solid curriculum, effective instruction, and quality assessment. Curriculum, derived from state standards, defines what students need to know. Instruction is the practice of teaching each student that curriculum. Assessment is used to measure the student's progress and mastery of what is being taught. Please make every effort to have your student at school on time during assessment windows. No absences will be excused for family trips during these windows. You may view the district assessment resources [here](#).

Attendance

Consistent attendance and punctuality is a cornerstone of student progress and success. If students repeatedly miss school or are often tardy, it puts them at risk for misunderstanding concepts that are taught and reinforced while they are not present. Additionally, student attendance is one of the categories the federal and state governments use to evaluate schools and assess whether or not they are making adequate yearly progress. Consistent attendance is a priority for Williamson County Schools.

Tardies and Early Dismissals

Students arriving after the start of school are tardy. See [WCS website](#) for start times and dates for Late Start Days.

Early dismissals are strongly discouraged within 30 minutes of the end of the school day due to the interruption of instructional time in classes and are a disruption to the regular dismissal process. Instructional time continues until dismissal. Office personnel must verify the identification of individuals when releasing a student. The parent/guardian must sign the student out in the office when the parent/guardian arrives to pick up the student, stating time and reason, and office personnel will call the student to the office when the parent/guardian arrives to pick up the student.

Parents/guardians must communicate in writing the permission for someone to pick up a student other than the parent/guardian. Office personnel will ask for a state-issued photo ID when someone comes to

school to check out a student. Students may not be picked up from car services such as Uber and Lyft. These companies prohibit minors from being transported alone.

Late arrival and early dismissal *may be* excused for the following reasons: (1) illness, (2) death in the family, (3) recognized religious holiday, (4) doctor or dentist appointment, or (5) principal approved emergency or exceptional circumstances.

Excused Absences

As detailed in Williamson County Board of Education Policy [6.200](#), excused absences include: (1) illness, (2) death in the family, (3) recognized religious holiday, (4) doctor or dentist appointment, or (5) Principal approved emergency or exceptional circumstances.

Written Documentation

The Williamson County School Board Policy [6.200](#) requires written parental or medical documentation for all absences, tardies, and early dismissals. This documentation ensures that school personnel are fully and accurately informed about your child. All absences are considered “unexcused” until a note is sent, preferably within 48 hours of the student’s return to school. The designation of an absence as “excused” is at the final discretion of the principal. *When a student’s absences exceed 5 days per semester, a doctor’s note will be required to excuse all future absences.* Notes are kept on file for the school year.

Parents/guardians may also send an email with all appropriate information to the school’s front office. Notes should state:

- Child’s name
- Teacher’s name
- Date(s) of absence
- Reason for absence
- Doctor’s note attached (if applicable)
- Parent or guardian signature

School Notification

In accordance with state guidelines for schools related to truancy, Williamson County Schools has implemented a three-tiered system to monitor attendance. Parents/guardians will be notified as unexcused absences accumulate (recorded) to proactively help with truancy concerns.

- 3 unexcused absences - parents/guardians will be notified via email or phone.
- 5 unexcused absences – Tier II truancy intervention begins, and a meeting will be held with family and school personnel. The team will create a contract to support the family and ensure subsequent school attendance. Follow-up meetings will be planned to monitor progress.
- If the student continues to accumulate absences, Tier III of truancy intervention may be triggered and additional interventions, including potential juvenile court referral, will be established.
- The Tennessee Department of Education Accountability Regulations (ESSA) defines students as "chronically absent" after 18 absences per year, regardless of excused or unexcused. Students who accumulate 18 or more absences will be considered “Chronically Absent” and reported to the state.

Grading System

See Williamson County Board of Education Policy [4.600](#) for information regarding the grading system.

Homework

Homework is defined as purposeful academic assignments given to students by teachers, which are to be completed outside of class time. See Williamson County Board of Education Policy [4.609](#) for more information on homework.

Response to Intervention (RTI)

A general education initiative, Response to Instruction and Intervention, or RTI, is a comprehensive framework for supporting students academically that focuses on high-quality instruction and evidence-based interventions. Instruction and intervention is tailored to meet the needs of the student through the use of initial screening data. Screening data come from assessments designed to identify student strengths and areas of need in reading, mathematics, and written expression.

Student Progress

Student performance may be accessed through Skyward Family Access for all students. Parents/guardians may request that a printed copy of their student's report card be sent home each nine weeks. More information regarding student progress policies can be found in WCS Board of Education Policy [4.603](#).

Student Welfare

Communicable Diseases

No student shall be denied an education solely because of a communicable disease, and his/her educational program shall be restricted only to the extent necessary to minimize the risk of transmitting the disease.

When determining whether your child is well enough to attend school, please refer to the [Williamson County Schools Illness Guidelines](#). Please note that your child should not be sent to school until he/she has been fever free for at least 24 hours without taking a fever reducing medication.

If the school nurse determines that your child needs to leave, we ask that you or an emergency contact pick up your child within the hour that you are called.

If you have any other questions regarding health services, policies or procedures, please visit the Williamson County Schools Health Services [web page](#).

Immunizations

No students entering school, including those entering kindergarten or first grade, those from out-of-state, and those from nonpublic schools, will be permitted to enroll (or attend) without proof of immunization, as determined by the Tennessee Commissioner of Health. It is the responsibility of the parent(s)/guardian(s) to have their children immunized and to provide such proof to the school for which the student is to attend.

Exceptions, in the absence of an epidemic or immediate threat thereof, will be granted to any student whose parent/guardian files with school authorities the following:

1. A signed, written statement that such immunization and other preventative measures conflict with the parent's or guardian's religious tenets and practices, affirmed under the penalties of perjury;
2. A written statement from the student's doctor excusing the student from immunization due to medical reasons;
3. Any student determined to be homeless, pursuant to federal law, may not be denied admission because of the student's lack of immunization records due to being homeless.

Proof of exceptions will be in writing and filed in the same manner as other immunization records.

Medicines

The school nurse may only administer medications that are provided and authorized by the parent/guardian. Students should not have prescription or over-the-counter medicines on their person or stored in their locker. You can find the medication authorization form [here](#).

Physical Examinations

Each student shall have a complete physical examination prior to:

1. Entering public school for the first time
2. Participation as a member of any interscholastic athletic team on an annual basis.

Cost of the examination shall be borne by the parent/guardian of the student. These records shall be on file in the student's record.

Screening tests as required by the Tennessee Departments of Education and Health will be conducted. Parent(s)/guardian(s) will receive written notice of any screening result that indicates a condition that might interfere or tend to interfere with their student's progress.

In general, the school will not conduct physical examinations of a student without parental consent or by court order, unless the health or safety of the student or others is in question.

Student Discipline Behavior

Corporal Punishment

Corporal punishment may be defined as physical contact and is distinguished from a reprimand, a suspension, or an expulsion. Corporal punishment shall not be administered as a method of correcting inappropriate behavior in Williamson County Schools per WCSB Policy [6.314](#).

Discipline

The following list of specific expectations and school consequences is not intended to be all-inclusive. Students will be subject to disciplinary action any time their behavior is disruptive, illegal, or inconsiderate of others. The specific consequences will be assigned by school administrator in accordance with policies outlined in this handbook and/or at the discretion of school administration based on the severity of the event.

Please recognize that these rules apply at all times while students are on campus and/or in proximity to the school campus, on school-sponsored field trips or events, on school buses, at school bus stops, and at any other time or place that your conduct may affect the safety and/or well-being of other students and/or staff during the school day. Students are responsible for following all rules and regulations contained in the Williamson County Board of Education's policies, expectations communicated by school administration, and expectations contained in this handbook.

More information regarding student discipline can be found in WCS Board of Education Policy [6.300](#).

INAPPROPRIATE USE OF ARTIFICIAL INTELLIGENCE AND TECHNOLOGY

[Board Policy 4.214](#)

When using any form of technology, including artificial intelligence (AI) tools and digital platforms, students are expected to do so in a responsible, ethical, and lawful manner. The inappropriate use of technology is strictly prohibited and will result in serious disciplinary consequences.

Prohibited behaviors include, but are not limited to:

- Creating, generating, sharing, or possessing content that depicts illegal activity, promotes harm, or violates school rules.
- Digitally altering, manipulating, or fabricating images, videos, or audio in a way that misrepresents individuals or events, including the creation of “deepfake” or misleading content.
- Creating, requesting, sharing, or possessing sexually explicit or suggestive content, particularly when it involves or depicts minors.
- Generating, possessing, or distributing sexual images of minors—even if artificially created. These action may also constitute a violation of state and federal law and could result in criminal charges, including felony offenses.
- Using AI or other technologies to harass, bully, threaten, or harm others.

Any student found engaging in these behaviors will face significant disciplinary action, which may include suspension, ALC, and/or referral to law enforcement for criminal investigation. In each of these incidents, school administrators will contact their Assistant Superintendent or Executive Director, Information Technology, Safety & Security Director, and Title IX Coordinator (as appropriate) prior to investigating to ensure proper federal and law enforcement regulations are followed.

BYPASSING SCHOOL NETWORK SECURITY

Students are prohibited from:

- Attempting to bypass or circumvent school network security measures, including firewalls, content filtering systems, monitoring tools, or other safeguards put in place to protect students and staff.
- Accessing blocked or restricted material through unauthorized means, including the use of VPNs, proxy websites, anonymizers, browser extensions, personal hotspots, alternate DNS services, or other tools designed to bypass school filtering.
- Creating, hosting, promoting, sharing, or distributing web proxy sites, links, instructions, or other methods intended to help students bypass WCS internet filtering or security controls.
- Encouraging others to bypass safeguards or sharing access to restricted, inappropriate, or unsafe content.

The creation or distribution of proxy websites or bypass tools is considered a serious violation because it is an intentional attempt to defeat district security controls and may expose students to unsafe, inappropriate, or harmful online content. WCS will not tolerate students creating, maintaining, advertising, or sharing websites or tools designed to bypass school network protections.

Any student found engaging in these behaviors will face serious disciplinary consequences, which may include in-school suspension or placement in the Alternative Learning Center (ALC), in addition to parent/guardian communication. WCS takes online safety and internet security seriously and expects all students to uphold the highest standards of digital citizenship, integrity, and respect for others. WCS actively monitors attempts at bypassing our school network security, and such violations will be reported to school principals and Information Technology.

BULLYING, CYBERBULLYING, DISCRIMINATION, HARASSMENT, INTIMIDATION

See policies [6.300](#), [6.304](#), [6.304.1](#)

It is the policy of the Williamson County Board of Education not to discriminate on the basis of sex, race, national origin, color, creed, religion, disability, or any other class protected by law in its educational programs, or activities as required by the referenced federal and state statutes.

When the student's unwelcome conduct was based on another individual being a member of a protected class (including, but not limited to: race, nationality, origin, color, sex, disability, religion), the behavior may be determined to be discriminatory and/or **harassment** and should be documented as such in Skyward and on the HR bullying/harassment form.

After each incident of bullying, cyberbullying, discrimination, harassment, intimidation, students and parents should be notified that any form of retaliation will result in additional consequences and could fall under the *Investigation Protocol*

If an administrator believes an exception to the discipline guidance below is needed, he/she should reach out to their Assistant Superintendent or their Executive Director. Additionally, while students are serving extended ISS, the ISS teacher and school counselor will work with the student to help shape future behaviors. When a student has been issued consequences by the school for bullying/harassment, the student should have scheduled meetings with the school counselor during and after ISS. For behaviors that fall outside of the eight categories below, school administrators should respond to those behaviors with consistent responses and consequences that work to change the students' behavior from happening again.

High School Consequences

High school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	
First Offense	Parent conference, 5 days ISS, Restorative Conversation when appropriate

Second Offense	Parent conference, 10 days ISS, Restorative Conversation when appropriate
Third Offense Repeated or extreme	Parent conference, ALC referral for min. 30 days, possible unruly petition filed with juvenile court

*Next Offense – increase ALC referral for an additional 30 days

SKIPPING CLASS

Students are expected to go immediately into school upon arrival and report to scheduled classes on time. Leaving class or school without permission or **encouraging others to leave class** without permission is a Level 2 Violation in the WCS Code of Conduct ([6.300](#))

Students must have pre-arranged parental and school permission prior to leaving campus. Each school will outline their procedures for collecting parental documentation for students to leave campus. For safety and security, these procedures must be followed or the student will be determined “skipping.”

High School Consequences

Skipping Class: Leaving *Class* Without Permission

Students who leave class without permission or don’t attend a scheduled class (but remain on campus) will receive school consequences as outlined below.

INCIDENT	SCHOOL ACTION
First Offense	Detention/Friday School
Second Offense	ISS
Third Offense	Multiple Days of ISS, possible court petition

Skipping School: Leaving *Campus* Without Permission

Encouraging/Organizing Others to Leave School or Campus Without Permission

Students may not leave campus without prior permission as approved by parents/guardians and school administrators through standard school attendance protocols.

INCIDENT	SCHOOL ACTION
First Offense	ISS
Second Offense	2-3 days of ISS
Third Offense	3-5 days and possible petition possible petition

DRESS CODE

See policy [6.310](#)

Williamson County Schools student dress code supports equitable educational access for all students. A student's appearance, including dress, must not disrupt the educational process, interfere with the maintenance of a positive teaching and learning climate, or compromise standards of health and safety.

If an administrator believes an exception to the discipline guidance below is needed, he/she should reach out to their Assistant Superintendent or their Executive Director. Additionally, while students are serving extended ISS, the ISS teacher and school counselor will work with the student to help shape future behaviors. For behaviors that fall outside of the eight categories below, school administrators should respond to those behaviors with consistent responses and consequences that work to change the students' behavior from happening again.

High School consequences

High school consequences could include parent conference, ISS, or detention.

INCIDENT	SCHOOL ACTION
First Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing and Warning. (Teacher may handle if student has a change of clothes with them)
Second Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing or school provided clothes AND detention
Third Offense	Required to change clothing or will be held in ISS until parent/guardian brings appropriate clothing or school provided clothes AND Friday/Saturday School or ISS

*Students arriving at school in excessive violation of dress code policy may receive automatic ISS for insubordination.

NUDE IMAGES

See policy [6.3041](#)

Students shall not possess, show, or transmit nude images at school or at school events.

High School Consequences

High school administrators must contact the district's Title IX Coordinator and School SRO before investigating nude images. Consequences will range from ISS to ALC with a juvenile court petition.

INCIDENT	SCHOOL ACTION
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Level 1 Accessing or exposing another student to inappropriate images	Nude Images, those of adults and children, should not be investigated by school administration until after contacting HR and School SRO. Once clearance to investigate has been given by HR and SRO, contact Executive Directors for guidance on consequences.
Level 2 Transmission of inappropriate images	HR call to check to see if Title IX, DCS Report, and SRO Report.
Level 3 Possession of and transmission of unlawful images	HR call to check to see if Title IX, DCS Report, and SRO Report.

STUDENT ALTERCATIONS & ASSAULT

Altercations between students shall be resolved through the proper channels. Students are expected to seek conflict resolution from school principals, counselors, the STARS counselor, or teachers to resolve the problem before an altercation outbreak, fighting or verbal disputes. In addition, students are expected to refrain from physically contacting other students at school, even if they are doing so as friends. Pushing, shoving, wrestling, hitting, yelling, cursing, or not stopping a conflict when a faculty member intervenes causes a disruption to the school day **regardless of the intent**. If a student is involved in a student altercation (which also includes inciting, setting up, or causing the conflict), the student should be prepared to receive the consequences listed below; furthermore, the school may also file charges of assault or battery. Students are expected to walk away from altercations and seek an adult. Regardless of who starts an altercation, fight or verbal dispute, all participants should be prepared to face consequences as outlined below. When there is a chance to walk away, prevent, or stop an altercation, fight, or verbal dispute, students are expected to do so.

After each incident of a student altercation or assault, students and parents should be notified that any form of retaliation will result in additional consequences and could fall under the *Investigation Protocol*

If an administrator believes an exception to the discipline guidance below is needed, he/she should reach out to their Assistant Superintendent or their Executive Director. Additionally, while students are serving extended ISS, the ISS teacher and school counselor will work with the student to help shape future behaviors. For behaviors that fall outside of the eight categories below, school administrators should respond to those behaviors with consistent responses and consequences that work to change the students' behavior from happening again.

Definitions:

Fight- mutual participation in an incident involving physical violence.

Assault- touching or striking of another person against his or her will or intentionally causing bodily harm to an individual.

High School Consequences

High school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
Level 1 Verbal argument (nondiscriminatory language, possible profanity)	2-5 days of ISS and Restorative Conversation
Level 2 Pushing, shoving, hitting, tripping, kicking	5 days ISS
Level 3 Fight/Assault	30-60 days at ALC and petition

* Students who instigate fights will also receive consequences. Multiple offenses will result in increased, progressive discipline.

THREATS OF MASS VIOLENCE

Students shall not communicate, by any means of communication, a credible threat to commit an act of mass violence on school property or at a school-related activity as determined by the threat assessment team. Under Tennessee law, any person who has knowledge of a credible threat of mass violence on school property or at a school-related activity must report that threat immediately to both local law enforcement with jurisdiction over the school property or school-related activity and the school subject to the threat of mass violence.

High, Middle, Elementary School Consequences

This is a zero-tolerance offense.

THREATS Other (*NOT* threats of mass violence)

A threat is defined as any expression of intent to harm someone. Threats can be spoken, written, emailed, or expressed in some other way.

VERBAL THREAT OF ASSAULT TO SCHOOL EMPLOYEE OR SRO

See Policy [6.309](#)

Students shall not verbally threaten to assault any school employee or school resource officer while on a school bus, on school property, or on other grounds used for school purposes, or while attending any school activity or event.

THREATS, Other

High School Consequences

High school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
Level 1 Intent not apparent, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent or Executive Director, Consultation, Zero Tolerance, possible court petition or 3-5 days ISS
Level 2 Intent is expressed, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent or Executive Director, Consultation, Zero Tolerance, Petition, and possible 30 days ALC
Level 3 Intent to harm, etc.	Threat Assessment, inform SRO, inform Safety Director, inform Assistant Superintendent or Executive Director, Consultation, Zero Tolerance, Petition, and possible 60 days ALC

VAPING/TOBACCO/NICOTINE PRODUCTS

See Policy [1.803](#), [6.309](#)

Students shall not be allowed to possess, smoke, or use vaping instruments or tobacco products in any form while on school property or while participating in a school-sponsored event, or while on school buses to and from school, or on school buses to and from school sponsored events. Possession of tobacco or vaping in any form anywhere by a juvenile is prohibited by law and will result in a citation to Juvenile Court with a subsequent fine and other punitive consequences.

The chart below is not used when vaping includes the use of THC, Cannabis, Delta, etc. in a vaping device as they are considered illegal drugs and fall under our Zero Tolerance policy.

High School Consequences

High school consequences could include parent conference, ISS, restorative conferencing/conversation, ALC and/or court petition.

INCIDENT	SCHOOL ACTION
First Offense	Referral to Juvenile Court (Citation); 3 days ISS*
Second Offense	Referral to Juvenile Court (Citation); 5 days ISS
Third Offense	Referral to Juvenile Court (Citation); 5 days ISS – 30 days ALC min & Unruly Petition

Multiple vapes in possession or selling or trading may result in Level 3 discipline

***May reduce one day if student participates in ISS education program.**

WIRELESS ELECTRONIC COMMUNICATION DEVICES

Board Policy 6.312

Students in grades K-8 may possess wireless communication devices so long as such devices are silenced and not used during the school day. Students in grades 9-12 may possess wireless

communication devices so long as such devices are silenced and not used during the school day. Students in grades 9-12 may use a wireless communication device during the student's lunch period. Such devices include any portable wireless device that has the capability to provide voice, messaging, or other data communication between two (2) or more parties, such as wearable technology, cell phones, laptops, tablets, and gaming devices. A student may, however, be permitted to utilize a wireless communication device under the following circumstances:

1. In the event of an emergency;
2. When authorized by a teacher for educational purposes;
3. To manage the student's health, as documented in the student's individual healthcare plan;
4. When the possession or use is required by the student's Individual Education Program (IEP), active 504 plan, or individual learning plan; or
5. The device is being used by a student with a disability for the operation of assistive technology to increase, maintain, or improve the student's functional capabilities.

Students are prohibited from accessing social media during the school day. Students violating this expectation will face progressive discipline using the consequences outlined below. Consequences may be more severe based on accessed content.

In addition to the consequences below, a referral to law enforcement may occur if device used involved content or behavior that violates state or federal laws. Progressive consequences beyond the third offense may be applied at the discretion of the school administration in alignment with the Student Code of Conduct.

High School Expectations and Consequences

High school teachers and administrators will communicate to students clear expectations and procedures for device storage in their buildings. **All wireless electronic communication devices (cell phones, headphones, smart watches, etc.) should be powered off and put away during the school day. Upon entering a classroom, students shall place their cell phones in a wall storage unit until the end of class. After class, students should retrieve their phones and put them away before leaving the classroom and entering the hallway. High school students will be allowed to use their wireless communication devices during their assigned lunch period only.**

Students supplying a fake phone or empty case for the sake of compliance with the school's device storage expectations will face Level II consequences from the WCS Code of Conduct Policy.

Consistent, progressive school consequences for violations of this policy are below.

INCIDENT	SCHOOL ACTION
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First Offense	• Teacher confiscates the device and takes it to administration • Teacher/admin notify parent and review expectations with student • Warning/Violation is logged into Skyward by school administration • Device goes home with the student at the end of the day
Second Offense	• Teacher confiscates the device and takes it to administration • Teacher/admin notify parent and review expectations with student • Student receives detention & logged into Skyward by school administration • Device goes home with the student at the end of the day • Parent conference as needed
Third Offense	• Teacher confiscates the device and takes it to school administration. • Teacher/admin notify parent and review expectations with student. • Parents pick up devices at the end of the day. • Consequences escalate for repeated offenses; focus shifts from device to a pattern of non-compliance - o Examples: ♣ Loss of privilege (device in office) ♣ ISS, progressive discipline

Disciplinary Hearing Authority

A Disciplinary Hearing Authority (DHA) shall conduct appeals for students who have been suspended for more than ten (10) school days. Upon receiving notification of the request to appeal the suspension decision, the DHA shall provide written notification to the parent(s)/guardian(s) of the student, the student, and any other appropriate person of the time, place, and date of the hearing. The hearing shall be held no later than ten (10) days after the beginning of the suspension.

For more information, refer to Williamson County Board of Education Policy [6.309](#).

Interrogation and Searches

See Williamson County Board of Education policy [6.303](#) for more information regarding interrogation and searches of personal belongings and lockers.

Student Discrimination/Harassment/Bullying/Intimidation

Williamson County Schools has determined that a safe, civil, and supportive environment in school is necessary for students to learn and achieve high academic standards. In order to maintain that environment, acts of bullying, cyber-bullying, discrimination, harassment, hazing, or any other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.

Bullying is not tolerated. We ask all parents/guardians and students to report any bullying to a teacher or staff member in the building. After a report is made, an investigation into the report will be initiated by administration within 48 hours. The investigation and required intervention will be implemented within 20 calendar days. Administration will notify the parent(s)/guardian(s) of all students involved. Administration will also provide information

regarding any support services available. Administration will follow investigation procedures and definitions set forth in WCS Board Policy [6.304](#). Behavior that is found to be in violation of this policy shall be subject to discipline, up to and including suspension as deemed by administration.

Definition: Bullying is defined by Tennessee law as any act that substantially interferes with a student's educational benefits, opportunities, or performance. Bullying is: 1) repeated, 2) intentional harm, 3) against someone perceived with less power.

Bullying has the effect of:

1. Physically harming a student or damaging a student's property.
2. Knowingly placing the student or students in reasonable fear of physical harm to the student or damage to the student's property.
3. Causing emotional distress to a student or students; or
4. Creating a hostile educational environment.

If a student needs help with resolving a conflict or if a student feels that he/she is being bullied, he/she should communicate with a staff member such as a teacher, counselor, or administration. If a student or parent/guardian does not feel comfortable reporting a bullying incident directly to a WCS teacher or administrator, he/she can submit a [Bullying Report](#). The student can leave his/her name or submit the report anonymously. An incident can also be reported through the WCS App. Falsifying reports will not be tolerated, and consequences will be given if it is determined that a bullying report has been falsified.

Suspensions

See Williamson County Board of Education policy [6.316](#) for more information regarding suspensions.

Title IX & Sexual Harassment

In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment and discrimination on the basis of sex are prohibited. This shall cover employees, employees' behaviors, students, and students' behaviors while on school property, at any school-sponsored activity, on school-provided equipment or transportation, or at any official school bus stop in accordance with federal law.

The Title IX Coordinator shall respond promptly to all general reports as well as formal complaints of sexual harassment and may be reached at any time by phone or email.

For additional information concerning Title IX and sexual harassment, see board policy [6.3401](#) or the [Title IX web page](#).

Zero Tolerance

The following are zero-tolerance offenses that will result in a calendar year expulsion:

1. Bringing to school or being in unauthorized possession of a firearm or any dangerous weapon on school property;

2. Possession of drugs or alcohol, including any controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-sponsored event;
3. Aggravated assault;
4. Assault that results in bodily injury upon any teacher, principal, administrator, any other employee of the school, or school resource officer; and
5. Threats of mass violence

For more information, refer to Williamson County School Board policy [6.309](#).

Individual Needs of Students

English Learners

If the inability to speak and understand the English language excludes a student from effective participation in the educational programs offered by WCS, WCS shall take reasonable actions to provide the student equal access to its programs. Students who are English learners (EL) shall be identified, assessed, and provided appropriate services. No student shall be admitted to or excluded from any program or extracurricular activity based on the student's surname or EL status.

The Superintendent shall evaluate the effectiveness of the district's language assistance programs to ensure EL students will acquire English proficiency and the ability to participate in the standard instructional program within a reasonable period of time.

Parents/guardians of EL students shall be given notice of, and information regarding, the instructional program within the first thirty (30) days of the school year or within the first two (2) weeks of a student being placed in a language instruction educational program.

For more information, refer to WCSB Policy [4.207](#).

Homebound Instruction

The homebound instruction program is for students who because of a medical condition are unable to attend the regular instructional program. The homebound instruction program shall consist of three (3) hours of instruction per week while school is in session for a period of time determined, on a case-by-case basis, by WCS.

To qualify for this program, a student shall have a medical condition that will require the student to be absent for a minimum of ten (10) consecutive instructional days, or for an aggregate of at least ten (10) instructional days for a student who has a chronic medical condition. The student shall be certified by his/her treating physician as having a medical condition that prevents him/her from attending regular classes. The services provided to the homebound student shall reflect the student's capabilities and be determined by the homebound instructor, after consultation with appropriate professional staff of the student's assigned school.

For more information, refer to WCSB Policy [4.206](#).

Homeless Students

Homeless students shall be immediately enrolled, even if the student is unable to produce records normally required for enrollment (i.e., academic records, immunization records, health records, proof of residency) or missed the district's application or enrollment deadlines.

Parent(s)/guardian(s) are required to submit contact information to the district's homeless coordinator. The Superintendent shall ensure that each homeless student is provided services comparable to those offered to other students within WCS, including transportation, special education services, programs in career and technical education, programs for gifted and talented students, and school nutrition.

For more information, refer to WCSB Policy [6.503](#) or visit the WCS website.

Migrant Students

The District shall:

1. Identify migratory students and assess the educational and related health and social needs of each student;
2. Provide a full range of services to qualifying migrant students including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs, elective classes, fine arts classes, etc.;
3. Provide migratory students with the opportunity to meet the same statewide assessment standards that all students are expected to meet;
4. To the extent feasible, provide advocacy and outreach programs to migratory students and their families and professional development for district staff; and
5. Provide parent(s)/guardian(s) an opportunity to participate in the program.

For more information, refer to WCSB Policy [6.503](#) for more information.

Section 504 and ADA Grievance Procedures

WCS is committed to maintaining equitable employment and educational practices, services, programs, and activities that are accessible and usable by individuals with disabilities. To discuss concerns or seek resolutions related to Section 504 or the ADA, contact Student Support Services. SSS shall respond to all complaints within twenty (20) days with a written response as well as information on further grievance procedures that may be followed if the complaining party is not satisfied with the coordinator's proposed resolution.

For more information, refer to WCSB Policy [1.802](#) or visit the Student Support Services website [here](#).

Students in Foster Care

Students in foster care, including those awaiting foster care placement, shall be immediately enrolled, even if the student is unable to produce records normally required for enrollment (i.e., academic records, immunization records, health records, proof of residency) or missed the district's application or enrollment deadlines.

WCS and the child welfare agency shall determine whether placement in a particular school is in a student's best interest. Other parties, including the student, foster parents/guardians, and biological parents/guardians (if appropriate), shall be consulted. If the child has an IEP or a Section 504 plan, then the relevant school staff members shall participate in the best interest decision process. This determination shall be made as quickly as possible to prevent educational disruption.

WCS shall collaborate with the local child welfare agency to develop and implement clear and written procedures governing how transportation to a student's school of origin shall be provided, arranged, and funded. This transportation will be provided for the duration of the student's time in foster care.

For more information, refer to WCSB Policy [6.505](#).

Students from Military Families

A student who does not currently reside within Williamson County shall be allowed to enroll if he/she is a dependent child of a service member who is being relocated to Tennessee on military orders. To be eligible for enrollment, the student will need to provide documentation that he/she will be a resident of the district on relocation. Within thirty (30) of enrollment, the parent(s)/guardian(s) of the student shall provide proof of residency within the district.

Students with parent(s)/guardian(s) in the military may also be eligible for excused absences related to his/her deployment.

For more information, refer to WCSB Policy [6.506](#).

Students with Disabilities

Williamson County Schools, in compliance with federal and state law, performs a countywide Child Find. Child Find uses screening to find students in both public school or private school located in the geographic region who may need special education services and supports.

There are two types of screening. The first is a general screening of preschool age children throughout the school year. These screenings are on-going and serve preschool-aged children. The other kind of screening is only for school-aged children. A child can be referred for screening by school personnel, the family and/or individuals in the county (physicians, child care providers, etc.) This should be done any time it is suspected that a child has a disability.

Visit the [Student Support Services](#) page on the WCS website for more information.

Technology

Use of the Internet

Williamson County Schools supports the right of students to have reasonable access to various information formats and believes that it is incumbent upon students to use this privilege in an appropriate and responsible manner. Students will be given appropriate instruction in internet safety as a part of any instruction utilizing computer resources. Please see the Responsible Use

Procedure. If your child violates these policies, they could lose technology access while at school.

For more information, refer to Williamson County Board of Education policy [4.406](#).

Acceptable Use Guidelines

In compliance with Board Policy 4.406 and federal law, these guidelines are designed to ensure the responsible, safe, and educational use of technology resources in Williamson County Schools. They apply to all students, staff, and guests who use the district's technology resources, including computers, networks, internet access, and other digital tools.

Physical Activity Requirement

For middle and high school students, a minimum of ninety (90) minutes of physical activity per full school week is required. The physical activity periods must include unstructured play outside if the weather permits. The following activities shall not be considered physical activity for elementary students: walking to and from class, time spent on an electronic device, and time spent in a physical education class. For more information, please refer to Williamson County Board of Education policy [6.411](#).

TN Bullying & Harassment State Reporting Overview

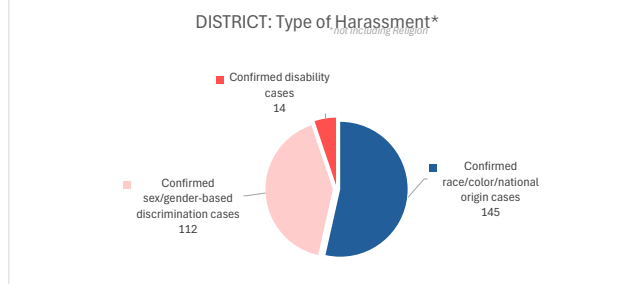
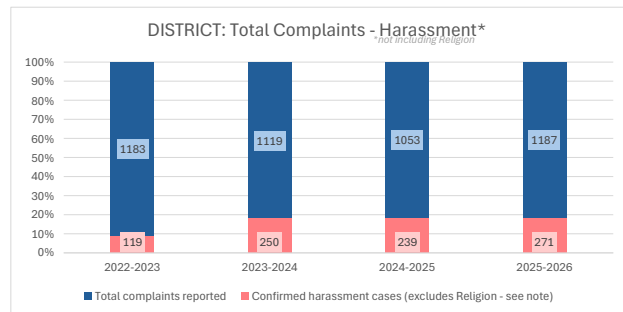
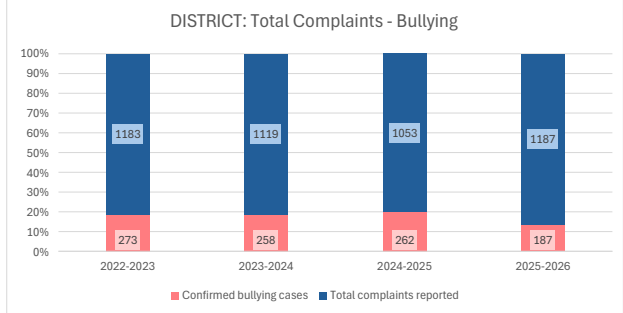
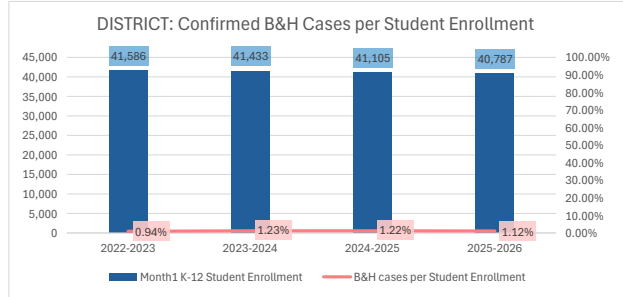
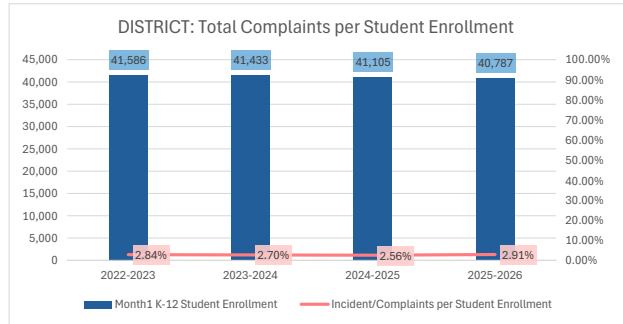
DISTRICT	2022-2023	2023-2024	2024-2025	2025-2026
Month1 K-12 Student Enrollment	41,586	41,433	41,105	40,787
Total complaints reported	1183	1119	1053	1187
Incident/Complaints per Student Enrollment	2.84%	2.70%	2.56%	2.91%
Confirmed bullying & harassment cases (excludes Religion - see note)	392	508	501	458
B&H cases per Student Enrollment	0.94%	1.23%	1.22%	1.12%
Confirmed bullying cases	273	258	262	187
Bullying Cases as a % of total complaints	23.08%	23.06%	24.88%	15.75%
Confirmed harassment cases (excludes Religion - see note)	119	250	239	271
Harassment Cases as a % of total complaints	10.06%	22.34%	22.70%	22.83%
Confirmed race/color/national origin cases	54	141	141	145
Confirmed sex/gender-based discrimination cases	54	92	90	112
Confirmed disability cases	11	17	8	14
Cases involving electronic technology/cyberbullying	40	29	24	31
Cases not investigated within 48 hours	27	6	0	43
Cases without intervention within 20 calendar days	76	34	1	6
Cases still pending	0	0	0	0
Cases resulting in disciplinary action other than OSS	244	247	256	267
Cases resulting in OSS less than 10 days	31	2	9	3
Cases resulting in OSS 10 days or more	0	0	0	0

*current numbers - inconsistent with what was reported		
ELEMENTARY	2024-2025*	2025-2026
Month1 Elementary School Student Enrollment*	17,466	17,149
Total complaints reported	482	533
Incident/Complaints per Student Enrollment	2.76%	3.11%
Confirmed bullying & harassment cases (excludes Religion - see note)	190	163
B&H cases per Student Enrollment	1.09%	0.95%
Confirmed bullying cases	90	73
Bullying Cases as a % of total complaints	18.67%	13.70%
Confirmed harassment cases (excludes Religion - see note)	100	90
Confirmed race/color/national origin cases	73	42
Confirmed sex/gender-based discrimination cases	25	42
Confirmed disability cases	2	6
Cases involving electronic technology /cyberbullying	2	3
Cases resulting in disciplinary action other than OSS	95	85
Cases resulting in OSS less than 10 days	1	1
Cases resulting in OSS 10 days or more	0	0

*includes K-8

MIDDLE	2024-2025*	2025-2026
Month1 Middle School Student Enrollment	9,277	9,289
Total complaints reported	434	417
Incident/Complaints per Student Enrollment	4.68%	4.49%
Confirmed bullying & harassment cases (excludes Religion - see note)	223	193
B&H cases per Student Enrollment	2.40%	2.08%
Confirmed bullying cases	88	62
Bullying Cases as a % of total complaints	20.28%	14.87%
Confirmed harassment cases (excludes Religion - see note)	135	131
Confirmed race/color/national origin cases	73	70
Confirmed sex/gender-based discrimination cases	60	57
Confirmed disability cases	2	4
Cases involving electronic technology /cyberbullying	16	13
Cases resulting in disciplinary action other than OSS	136	133
Cases resulting in OSS less than 10 days	1	0
Cases resulting in OSS 10 days or more	0	0

HIGH	2024-2025*	2025-2026
Month1 High School Student Enrollment	14,362	14,349
Total complaints reported	162	237
Incident/Complaints per Student Enrollment	1.13%	1.65%
Confirmed bullying & harassment cases (excludes Religion - see note)	78	102
B&H cases per Student Enrollment	0.54%	0.71%
Confirmed bullying cases	47	52
Bullying Cases as a % of total complaints	29.01%	21.94%
Confirmed harassment cases (excludes Religion - see note)	31	50
Confirmed race/color/national origin cases	18	33
Confirmed sex/gender-based discrimination cases	9	13
Confirmed disability cases	4	4
Cases involving electronic technology /cyberbullying	6	15
Cases resulting in disciplinary action other than OSS	29	49
Cases resulting in OSS less than 10 days	1	2
Cases resulting in OSS 10 days or more	0	0





MEMORANDUM

To: Williamson County School Board

From: Eric J. Gardner, P.E., Director of Facilities & Construction

CC: Leigh Webb, Superintendent

Date: August 4, 2026

Subject: Capital Project Updates

Grassland Middle School Renovation – Project Completion Date: Summer 2028

- Multi-summer construction project to renovate GMS designed by Johnson & Bailey Architects (J&B).
- Scope of renovation includes administrative/entrance reconstruction, gym floor rescreening, floor/floor base replacement, ceiling tile replacement, door and hardware replacement, plumbing/restroom fixture replacement, signage replacement, and repainting.
- Grace Contracting, LLC is the General Contractor.
- The contractor made great progress during Phase 1 and was permitted to expand the scope of work this summer to complete tasks from Phase 2 and Phase 3, including completing the cafeteria and corridors (ceiling tile and floor replacement and wall and ceiling grid painting), restrooms (new epoxy flooring, wall and ceiling painting, and plumbing fixture replacement) and classrooms (ceiling tile replacement and ceiling grid painting).
- Administration area is complete.
- The gym floor rescreening is complete.
- The new security entrance is complete.
- All painting in the building is complete except for classrooms, which will be completed next summer.
- Epoxy flooring is complete in the restrooms and locker rooms.
- Furniture will be installed this week.



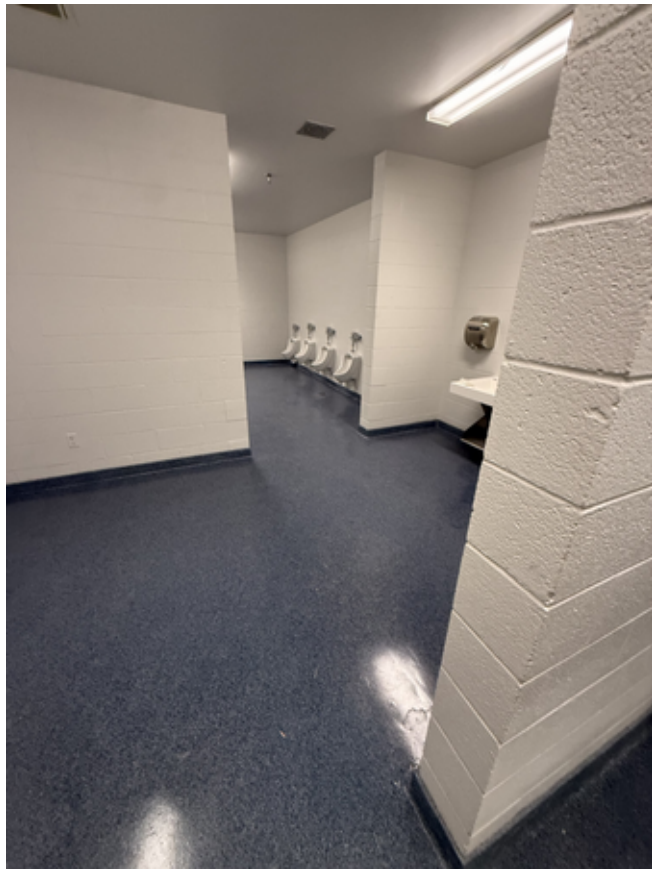
Gym



New conference room



New security entrance



New epoxy flooring and plumbing fixtures

WCS High School Football Light Replacement – Project Completion Date: August 2026

- Lights at Page High School have been completed and commissioned.
- Lights at Ravenwood High School have been completed and commissioned.
- Lights at Summit High School have been completed and commissioned.
- Lights at Nolensville High School have been completed and commissioned.
- Lights at Franklin High School have been completed and commissioned.
- Lights at Centennial High School have been completed and commissioned.
- Lights have been delivered to Independence, Fairview, and Brentwood High Schools.
- Fixture demolition at Independence, Fairview, and Brentwood High Schools has begun.
- Light installation has begun at Fairview High School.



MEMORANDUM

To: Williamson County School Board

From: Rachel Farmer, CFO *RF*

CC: Leigh Webb, Superintendent

Date: August 13, 2026

Subject: Budget Amendments 2026-2027

The following budget amendments for the 2026-2027 fiscal year will require your approval only.

General Purpose School Fund Amendments:

08.26. Carryforward Reserves

This amendment reallocates funds donated or designated for specific purposes in the prior year, carried forward to the current budget for expenditure. **\$81,614.45**

08.26. Transition Grant Carryover

We have received funds for several years for a transition grant that pays a portion of a transition teacher's salary and for three mentors. It operates from October – September year and this amount places the carryover funds in the accounts that need to reflect expenses not yet covered with the 2026-2027 Budget. **\$41,280**

08.26. State Special Education Preschool Grant

We were approved for a recurring Special Education Preschool Grant to help support our special education preschool classes. This amendment places the grant in the budget. **\$665,232**

Staff recommend approval of the above noted amendments.

Amendment:

**AMENDING THE 2026-2027 GENERAL PURPOSE SCHOOL BUDGET BY
\$81,614.45 FOR CARRYFORWARD RESERVES RESTRICTED**

WHEREAS, the Board partners with various entities who have contributed funds during the year and restricted funds for various purposes; and

WHEREAS, the following amounts remained unspent/unencumbered at the end of the prior year and need to be carried forward to the current year as follows: MTSU Tuition Account **(\$14,502.61)**, TCAT Donation **(\$2,382.57)**, Wilco Athletic Events **(\$20,468.58)**, Music Fund **(\$43,123.08)**, and Ausbrooks Memorial **(\$1,137.61)**;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on **August 17, 2026**, approve the following funds and amend the **2026-2027** General Purpose School Fund budget as follows:

Revenue

141.30000.347550	Assigned for Education	\$81,614.45
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Expenditures

141.72230.539900.385.P7010	Other Contracted Services	\$14,502.61	
141.72230.542900.385.P7011	Instruction Materials and Supplies	2,382.57	
141.72210.549900.350.P3123	Other Materials and Supplies	20,468.58	
141.72210.572200.382.P3211	Regular Instruction Equipment	43,123.08	
141.72220.549900.389.P3882	Other Supplies and Materials	1,137.61	
		\$81,614.45	\$81,614.45

ACTION TAKEN:
School Board

For:_____ Against:_____

08.26.Carryforward Reserves

Amendment:

**AMENDING THE 2026-2027 GENERAL PURPOSE SCHOOL FUND BUDGET BY
\$41,280 FOR STATE TRANSITION GRANT**

WHEREAS, we applied and received a State Transition grant for the Student Support Services Department which funds a portion of a transition teacher and three workplace readiness specialists; and

WHEREAS, these funds run on an October - September timeline like federal funds and we need to appropriate the carryover funds for the months of July through September;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on August 17, 2026, approve and amend the **2026-2027** General Purpose School Fund budget in the following manner:

Revenue

141-40000-471390-000-00-31-00-00-G7250	OTHER STATE FUNDS	\$41,280
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Expenditure

141-71200-511600-389-00-00-00-00-G7250	TEACHER	\$15,571
141-71200-520100-389-00-00-00-00-G7250	SOCIAL SECURITY	965
141-71200-520400-389-00-00-00-00-G7250	RETIREMENT	1,269
141-71200-520600-389-00-00-00-00-G7250	LIFE INSURANCE	10
141-71200-520700-389-00-00-00-00-G7250	MEDICAL INSURANCE	2,874
141-71200-520800-389-00-00-00-00-G7250	DENTAL INSURANCE	125
141-71200-521200-389-00-00-00-00-G7250	EMPLOYER MEDICARE	226
141-71200-521700-389-00-00-00-00-G7250	RET-HYB STABILIZATION	132

141-71300-518900-389-00-00-00-00-G7250	OTHER SALARIES & WAGES	9,461
141-71300-520100-389-00-00-00-00-G7250	SOCIAL SECURITY	587
141-71300-520400-389-00-00-00-00-G7250	RETIREMENT	896
141-71300-520600-389-00-00-00-00-G7250	LIFE INSURANCE	30
141-71300-520700-389-00-00-00-00-G7250	MEDICAL INSURANCE	8,622
141-71300-520800-389-00-00-00-00-G7250	DENTAL INSURANCE	375
141-71300-521200-389-00-00-00-00-G7250	EMPLOYER MEDICARE	137

\$41,280	\$41,280
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ACTION TAKEN:

School Board

For: _____ Against: _____

Amendment:

**APPROPRIATING \$665,232 FOR THE 2026-2027 STATE SPECIAL EDUCATION
PRESCHOOL GRANT**

WHEREAS, the Tennessee Department of Education is providing a recurring state grant to support preschool students with disabilities within our district; and

WHEREAS, we have been awarded \$665,232 for the 2026-2027 school year; and

WHEREAS, grant funds will be used to support the special education early childhood program; and

WHEREAS, there is no requirement for matching funds from the District;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on August 17, 2026, approve the above noted grant and amend the **2026-2027** General Purpose School Fund budget as follows:

Revenue

141.40000.465150.000.00.31.G3891	ST SPEC ED PRESCHOOL	\$665,232
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Expenditures

141.71200.511600.389.00.00.G3891	Teachers	\$53,146
141.71200.516300.389.00.00.G3891	Educational Assistants	260,208
141.71200.520100.389.00.00.G3891	Social Security	19,428
141.71200.520400.389.00.00.G3891	State Retirement	28,973
141.71200.520600.389.00.00.G3891	Life Insurance	410
141.71200.520700.389.00.00.G3891	Medical Insurance	115,000
141.71200.520800.389.00.00.G3891	Dental Insurance	5,000
141.71200.521200.389.00.00.G3891	Employer Medicare	3,774
141.71200.521700.389.00.00.G3891	Retirement-Hybrid Stabilization	693
141.71200.542900.389.00.00.G3891	Inst Supplies & Materials	14,652
141.72220.517200.389.00.00.G3891	Instructional Coaches	62,817
141.72220.518900.389.00.00.G3891	Other Salaries & Wages	16,432
141.72220.519600.389.00.00.G3891	In-Service Training	4,432
141.72220.520100.389.00.00.G3891	Social Security	5,189
141.72220.520400.389.00.00.G3891	State Retirement	6,821
141.72220.520600.389.00.00.G3891	Life Insurance	41
141.72220.520700.389.00.00.G3891	Medical Insurance	11,500
141.72220.520800.389.00.00.G3891	Dental Insurance	500
141.72220.521200.389.00.00.G3891	Employer Medicare	1,214
141.72220.521700.389.00.00.G3891	Retire-Hybrid Stabilization	712
141.72220.535500.389.00.00.G3891	Mileage	3,880
141.72220.552400.389.00.00.G3891	In-Service/Staff Development	18,187
141.72220.572500.389.00.00.G3891	Special Education Equipment	32,223
		\$665,232 \$665,232

ACTION TAKEN:

School Board Vote

Yes No

MEMORANDUM

Date: August 5, 2026

To: Williamson County Board of Education Members

From: Cindy Todd
School Fund Accountant
Budget and Finance Department

Re: Approval of Outstanding Purchase Orders for School Activity Funds

The Tennessee Internal School Funds Manual, Section 5, Title 3 (pages 5-14) notes “*the local board must approve accounts payable outstanding at fiscal year end.*” Attached is a list of all purchase orders issued by schools to be paid by school funds that were outstanding as of June 30, 2026.

The reason that a particular item has not been liquidated varies by order, however, the most common reason is that the order and/or invoice were not received as of the cutoff date required for reporting the information. There are also occasions when an order must be placed during June, but the goods will not be shipped until school resumes. Although the Manual calls for reporting *accounts payable*, we are disclosing all open purchase orders if goods are shipped or invoices received before June 30, 2026, without sufficient time to liquidate or in the bookkeeper’s absence, thus generating accounts payable.

The attached list includes the purchase order number, vendor, purchase order amount, and the reason the order remains outstanding. Also included, is the account information including name, number, and type of account the purchase order is charged against. When “G” is noted, the account listed is a general fund expenditure account; “R” indicates a restricted account.

As noted in the Manual, please review and approve the attached list of outstanding purchase orders issued during the 2025-2026 school year that will be paid, upon delivery of goods, confirmation of delivery, and presentation of an invoice, during the 2026-2027 school year. If you have any questions related to the attached list or the requirements of the Tennessee Internal School Funds Manual, please feel free to contact me by email at cindy.todd@wcs.edu or by telephone at 615-472-4197.

Thank you for your assistance in this matter.

School	Vendor	PO Number	Account (Number & Description)	Fund (G)eneral or (R)estricted	Amount	Reason Not Liquidated
AES	PARTNERS IN LEARNING	78997	401.000 ADMINISTRATIVE EXP	G	\$ 1,596.40	ITEMS NOT RECEIVED
ANE	FOLLETT CONTENT	895	913.001 - BOOKFAIR	R	\$ 157.83	ITEMS NOT RECEIVED
ARES	SCHOOL SPECIALTY	1262	906.000 PTO DONATION	R	\$ 1,404.34	ITEMS NOT RECEIVED
ARES	CBI	1269	423.000 SCHOOLWIDE XPENSE	G	\$ 5,880.37	ITEMS NOT RECEIVED
ARES	EPS	1273	906.023 PTO Donation	R	\$ 1,003.74	INVOICE NOT RECEIVED
ARES	SYSTEM INTERGRATIONS	1274	906.028 PTO DONATIONS	R	\$ 329.70	ITEMS NOT RECEIVED
BES	AMAZON	12279	402.204 CLASS FEES - DELAPLAIN	G	\$ 135.09	ITEMS NOT RECEIVED
BES	AMAZON	12291	411.000 FUNDRAISING	G	\$ 4,702.81	INVOICE NOT RECEIVED
BHS	HERFF JONES	17784	701.000 SENIOR GRADUATION	R	\$ 130.11	INVOICE NOT RECEIVED
BHS	AMAZON	17894	906.000 CHORUS	R	\$ 103.97	NEEDS TO BE VOIDED
BHS	HERFF JONES	18502	912.000 FACULTY FUND	R	\$ 156.70	INVOICE NOT RECEIVED
BHS	AMAZON	18586	901.000 BAND	R	\$ 188.01	ITEMS NOT RECEIVED
BHS	JW PEPPER	18590	901.000 BAND	R	\$ 54.99	INVOICE NOT RECEIVED
BHS	ODP	18615	953.002 MATH DEPT	R	\$ 54.52	ITEMS NOT RECEIVED
BHS	FISHER SCIENTIFIC	18650	953.004 SCIENCE DEPT	R	\$ 649.49	ITEMS NOT RECEIVED
BHS	HOME DEPOT	18652	927.000 THEATRE PRODUCTIONS	R	\$ 1,402.42	ITEMS NOT RECEIVED
BHS	JW PEPPER	18732	935.005 FINE ARTS	R	\$ 298.00	INVOICE NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	18853	914.000 VOLLEYBALL FUND	R	\$ 2,812.00	ITEMS NOT RECEIVED
BHS	AMAZON	18861	903.310 TISA HOUSTON	R	\$ 197.43	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	18893	601.000 (GEN ATH)FOOTBALL BUDGET	G	\$ 13,110.00	ITEMS NOT RECEIVED
BHS	JW PEPPER	18894	935.005 FINE ARTS	R	\$ 44.00	INVOICE NOT RECEIVED
BHS	FIVE TO NINE LASER WORKS	18898	603.000 GIRLS BASKETBALL	R	\$ 120.00	INVOICE NOT RECEIVED
BHS	SPORTS IMPORTS	18910	865.000 BOYS VOLLEYBALL CLUB	R	\$ 480.00	INVOICE NOT RECEIVED
BHS	SPIIDEO	18915	609.000 SOCCER FUND BOYS	R	\$ 2,750.00	INVOICE NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	18945	608.000 GOLF	R	\$ 1,152.00	INVOICE NOT RECEIVED
BHS	PRESTIGE	18960	609.000 SOCCER FUND BOYS	R	\$ 266.50	INVOICE NOT RECEIVED
BHS	AMAZON	18961	903.615 TISA-FINCH	R	\$ 187.84	ITEMS NOT RECEIVED
BHS	SWEETWATER	18968	927.000 THEATRE PRODUCTIONS	R	\$ 6,438.74	INVOICE NOT RECEIVED
BHS	AMAZON	18970	903.808 TISA SCHIMEISSER	R	\$ 199.44	ITEMS NOT RECEIVED
BHS	A AND M PRODUCTS	18978	612.000 TENNIS FUND	R	\$ 26.80	INVOICE NOT RECEIVED
BHS	AMAZON	18979	903.535 TISA CORNWELL	R	\$ 133.38	ITEMS NOT RECEIVED
BHS	BRADFIELD STAGE LIGHTING	18989	927.000 THEATRE PRODUCTIONS	R	\$ 8,496.54	INVOICE NOT RECEIVED
BHS	TRESONA MULTIMEDIA	18995	901.000 BAND	R	\$ 180.00	INVOICE NOT RECEIVED
BHS	PRESTIGE TROPHIES	18996	601.000 GENERAL ATHLETICS	G	\$ 73.00	INVOICE NOT RECEIVED
BHS	VARSITY SPIRIT	19000	632.000 DANCE TEAM FUND	R	\$ 9,902.90	INVOICE NOT RECEIVED
BHS	BSN SPORTS	19002	865.000 BOYS VOLLEYBALL	R	\$ 336.00	INVOICE NOT RECEIVED
BHS	MIDDLE TENNESSEE APPAREL	19004	612.000 TENNIS FUND	R	\$ 502.00	INVOICE NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	19010	610.000 SOCCER FUND - GIRLS	R	\$ 2,250.00	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	19011	601.000 (GEN ATH) SOCCER BUDGET	G	\$ 114.00	INVOICE NOT RECEIVED
BHS	PITNEY BOWES	19014	401.104 POSTAGE EXPENSE	G	\$ 100.00	INVOICE NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	19020	606.000 CROSS COUNTRY FUND	R	\$ 1,671.00	INVOICE NOT RECEIVED
BHS	COMMUNICATION COMPONENTS	19021	615.000 WRESTLING FUND	R	\$ 2,758.00	INVOICE NOT RECEIVED
BHS	RICKS SEALCOAT	19029	410.005 PARKING/TRAFFIC	G	\$ 18,900.00	WORK NOT PERFORMED
BHS	DEJA LOVE	19030	865.000 BOYS VOLLEYBALL CLUB	R	\$ 1,000.00	INVOICE NOT RECEIVED
BHS	GEORGE MCCLELLAN	19031	610.000 SOCCER FUND - GIRLS	R	\$ 144.00	ITEMS NOT RECEIVED
BHS	AMAZON	19037	610.000 - (GEN ATH) SOCCER GIRLS BUDGET	G	\$ 260.87	INVOICE NOT RECEIVED
BHS	AMAZON	19038	610.000 - (GEN ATH) SOCCER GIRLS BUDGET	G	\$ 565.44	INVOICE NOT RECEIVED
BHS	FINAL FORMS	19043	601.000 GENERAL ATHLETIC FUND	G	\$ 4,492.80	INVOICE NOT RECEIVED
BMS	LOWES	2629	918.000 WILLIAMSON COUNTY RECYCLING	R	\$ 112.10	ITEMS NOT RECEIVED
BMS	MATTHEWS	2628	601.000 ATHLETICS	R	\$ 5,776.30	INVOICE NOT RECEIVED
BMS	MATTHEWS	2627	601.000 ATHLETICS	R	\$ 481.13	RETURNED
BMS	VARSITY	2623	601.000 ATHLETICS	R	\$ 231.15	ITEMS NOT RECEIVED
BMS	MATTHEWS	2620	601.000 ATHLETICS	R	\$ 2,066.00	ITEMS NOT RECEIVED
BMS	MATTHEWS	2619	601.000 ATHLETICS	R	\$ 907.50	ITEMS NOT RECEIVED
BMS	SCHOOL SP BOWS	2617	601.000 ATHLETICS	R	\$ 6,314.00	ITEMS NOT RECEIVED
BMS	TRIMARK	2607	912.000 PTO LEGACY CAMPAIGN	R	\$ 39,978.74	WORK NOT PERFORMED
BMS	FINAL FORMS	2596	601.000 ATHLETICS	R	\$ 964.50	INVOICE NOT RECEIVED
BMS	SCHOOL SP BOWS	2589	601.000 ATHLETICS	R	\$ 3,654.00	ITEMS NOT RECEIVED
BMS	SCHOOL SP BOWS	2588	601.000 ATHLETICS	R	\$ 4,872.00	ITEMS NOT RECEIVED

BMS	MATTHEWS	2564 601.000 ATHLETICS	R	\$	1,236.00	ITEMS NOT RECEIVED
BMS	MATTHEWS	2556 601.000 ATHLETICS	R	\$	285.00	ITEMS NOT RECEIVED
CCES	SCHOLASTIC INC MAGAZINES	5833 402.1 1st GRADE - FEES	G	\$	566.10	ITEMS NOT RECEIVED
CCES	SCHOLASTIC INC MAGAZINES	5833 402.200 2nd GRADE FEES	G	\$	723.35	ITEMS NOT RECEIVED
CCES	SCHOLASTIC INC MAGAZINES	5833 402.600 KINDERGARTEN FEES	G	\$	629.00	ITEMS NOT RECEIVED
CCES	SCHOLASTIC INC MAGAZINES	5833 402.400 4th GRADE FEES	G	\$	1,010.85	ITEMS NOT RECEIVED
CCES	SCHOLASTIC INC MAGAZINES	5833 402.500 5th GRADE FEES	G	\$	1,010.85	ITEMS NOT RECEIVED
CCES	FOLLETT SOFTWARE LLC	5874 900.000 - LIBRARY	R	\$	276.00	ITEMS NOT RECEIVED
CCES	SAM'S CLUB/SYNCHRONY BANK	5833 930.000 - ENCORE	R	\$	1,000.00	ITEMS NOT RECEIVED
CCES	AMAZON CAPITAL SERVICES	5887 930.000 - ENCORE	R	\$	48.60	INVOICE NOT RECEIVED
CCES	AMAZON CAPITAL SERVICES	5888 930.000 - ENCORE	R	\$	156.08	INVOICE NOT RECEIVED
CES	BRITTANY RICHARDSON	4315 920.915 PTO PROFESSIONAL DEVELOPMENT	R	\$	2,000.00	TRAVEL NOT COMPLETED
CES	MEGAN SCRAPE	4349 920.915 PTO PROFESSIONAL DEVELOPMENT	R	\$	600.00	TRAVEL NOT COMPLETED
CES	THE LITTLE SIGN COMPANY	4348 907.000 PTO GENERAL CLASSROOM	R	\$	40.00	ITEMS NOT RECEIVED
CES	THE B'S TEES	4352 924.000 TEACHER MORALE/912.000 BRENTWOC	R	\$	2,000.00	ITEMS NOT RECEIVED
CES	MELINDA HYMEL	4353 918.00 RECYCLING/BEAUTIFICATION	R	\$	77.84	WAITING FOR NEW SIGNATURE
CHS	WES SIGNS AND MONUMENTS	10950 917.00 PTO RESTRICTED DONATION	R	\$	1,400.00	WORK NOT PERFORMED
CHS	THE FIDDLE GUY	11254 828.00 ORCHESTRA	R	\$	755.00	ITEMS NOT RECEIVED
CHS	FINAL FORMS	11332 601.00 ATHLETICS	G	\$	2,900.55	INVOICE NOT RECEIVED
CHS	TWINE GRAPHICS DESIGN	11374 917.00 PTO RESTRICTED DONATION	R	\$	540.38	ITEMS NOT RECEIVED
CHS	NASHVILLE IRRIGATION	11376 601.305 REPAIRS IRRIGATION	G	\$	1,428.00	INVOICE NOT RECEIVED
CSES	ROCHESTER 100 INC	2077 402.000 CLASS FEE EXPENSE	G	\$	1,207.92	ITEM NOT RECEIVED
CSES	SCHOOL DATEBOOKS	2078 402.500 5TH GRADE SUPPLY FEE	G	\$	648.65	ITEM NOT RECEIVED
CSES	NASHVILLE ZOO	2079 408.200 2ND GRADE FIELD TRIPS	G	\$	1,707.00	26/27 FIELD TRIP
CSES	RIDLEY 4H CENTER	2080 408.200 2ND GRADE FIELD TRIPS	G	\$	2,420.00	26/27 FIELD TRIP
CSES	MR BOND SCIENCE GUY	2081 408.200 2ND GRADE FIELD TRIPS	G	\$	2,394.00	26/27 FIELD TRIP
CSES	JUNIOR ACHIEVEMENT	2082 408.500 5TH GRADE FIELD TRIPS	G	\$	3,900.00	26/27 FIELD TRIP
CSES	WILSON FAMILY FARM	2083 408.001 KINDERGARTEN FIELD TRIPS	G	\$	2,040.00	26/27 FIELD TRIP
CSES	GENTRY'S FARM	2085 408.100 1ST GRADE FIELD TRIPS	G	\$	1,712.00	26/27 FIELD TRIP
FHS	VARSITY	62466 607.000/CHEER	R	\$	7,744.85	ITEMS NOT RECEIVED
FHS	VARSITY	62452 612.000 & 854.000/DANCE	R	\$	5,000.00	ITEMS NOT RECEIVED
FHS	MATHEWS TEAM SPORTS	62406 622.000/WRESTLING	R	\$	250.00	ITEMS NOT RECEIVED
FHS	MATHEWS TEAM SPORTS	62401 601.020/VOLLEYBALL BUDGET	G	\$	1,788.00	ITEMS NOT RECEIVED
FHS	FINAL FORMS	62350 601.000/GENERAL ATHLETICS	G	\$	3,897.75	ITEMS NOT RECEIVED
FHS	MATHEWS TEAM SPORTS	62343 607.000/CHEER	R	\$	1,640.00	ITEMS NOT RECEIVED
FHS	EDUCATIONAL THEATRE	62408 830.000/THESPIANS	R	\$	145.00	INVOICE NOT RECEIVED
FMS	FINAL FORMS	5774 601.000 ATHLETICS	R	\$	1,707.30	INVOICE NOT RECEIVED
FMS	SIGNS AND WONDERS	5782 401.000 ADMIN EXPENSES	G	\$	204.14	ITEMS NOT RECEIVED
FMS	GRAPHICS FOR ATHLETICS	5783 601.000 ATHLETICS	R	\$	10,000.00	ITEMS NOT RECEIVED
FVHS	VARSITY	9488 613.000 DANCE	R	\$	2,952.86	ITEMS NOT RECEIVED
FVHS	MATHEWS TEAM SPORTS	9534 601.000 GENERAL ATHLETICS	R	\$	420.00	ITEMS NOT RECEIVED
FVHS	B AND H PHOTO	9401 840.002 BROADCASTING	R	\$	298.00	ITEMS NOT RECEIVED
FVHS	FINAL FORMS	9489 601.000 - GENERAL ATHLETICS	R	\$	1,911.60	INVOICE NOT RECEIVED
FVHS	MATHEWS TEAM SPORTS	9364 611.001 GIRLS SOCCER	R	\$	2,856.00	ITEMS NOT RECEIVED
GMS	SCHOOL DATEBOOKS	91800 409.000 AGENDA EXPENSES	G	\$	1,466.97	ITEMS NOT RECEIVED
GMS	ANDY GITTUS	91958 601.000 GENERAL ATHLETICS	R	\$	500.00	ITEMS NOT RECEIVED
GMS	ANTHEM SPORTS, LLC	92072 604.001 FOOTBALL FUNDRAISER	R	\$	2,284.13	ITEMS NOT RECEIVED
GMS	FINAL FORMS	92074 601.000 GENERAL ATHLETICS	R	\$	2,730.30	INVOICE NOT RECEIVED
GMS	CBI	92097 620.000 - INVEST FUNDS	R	\$	5,567.62	ITEMS NOT RECEIVED
GMS	BANDWAGON MUSIC	92112 700.004 - BAND PTO DONATIONS	R	\$	359.64	ITEMS NOT RECEIVED
GMS	SHUFFS MUSIC SALES	92113 700.004 - BAND PTO DONATIONS	R	\$	1,225.00	ITEMS NOT RECEIVED
GMS	FRAMED LLC	92116 410.000 FINES, FESS AND DUES	G	\$	62.00	ITEMS NOT RECEIVED
GMS	AMAZON	92123 700.000 - BAND	R	\$	2,076.98	INVOICE NOT RECEIVED
GMS	FORK'S DRUM CLOSET	92124 700.000 - BAND	R	\$	1,266.50	INVOICE NOT RECEIVED
GMS	ROBERT CRAID ALLEN	92134 620.000 - INVEST FUNDS	R	\$	1,650.00	ITEMS NOT RECEIVED
GMS	V!ROC	92135 621.002 VARSITY CHEER FEES	R	\$	10,850.00	ITEMS NOT RECEIVED
GMS	WCBOE	92138 601.000 GENERAL ATHLETICS	R	\$	500.00	WORK NOT PERFORMED
GMS	SMART SOURCE OF GEORGIA, LLC	92140 621.001 - VARSITY CHEER FUNDRAISER	R	\$	432.64	ITEMS NOT RECEIVED
GMS	SMART SOURCE OF GEORGIA, LLC	92140 621.002 VARSITY CHEER FEES	R	\$	1,129.37	ITEMS NOT RECEIVED
HBES	FOLLETT CONTENT SOLUTIONS	3493 909.000 - BOOKFAIR	R	\$	1,574.93	ITEMS NOT RECEIVED
HBES	WALMART	3527 905.000 - ENCORE	R	\$	2,000.00	ITEMS NOT RECEIVED

HEMS	TJ'S GREEN LAWN	5414 601.000 ATHLETICS	R	\$	1,208.33	INVOICE NOT RECEIVED
HEMS	PERMA-BOND BOOKS	5762 906.000 LIBRARY	R	\$	179.82	ITEMS NOT RECEIVED
HEMS	CBI	5770 960.000 RESTRICTED DONATIONS	R	\$	1,426.07	ITEMS NOT RECEIVED
HEMS	CBI	5770 401.000 ADMIN EXPENSES	G	\$	3,270.05	ITEMS NOT RECEIVED
HEMS	CBI	5772 401.000 ADMIN EXPENSES	G	\$	1,082.40	ITEMS NOT RECEIVED
HEMS	A WISH COME TRUE	5778 613.000 DANCE PARTICIPATION FEE	R	\$	489.92	ITEMS NOT RECEIVED
HES	WALMART	1978 933.000 ENCORE	R	\$	1,000.00	WORK NOT PERFORMED
HES	JACQUELINE GOMOLJAK	1977 933.000 ENCORE	R	\$	3,000.00	WORK NOT PERFORMED
HES	KROGER	1976 933.000 ENCORE	G	\$	1,000.00	WORK NOT PERFORMED
HES	MARCOS PIZZA	1974 933.000 ENCORE	0	\$	650.00	WORK NOT PERFORMED
HES	AMAZON	1917 933.000 ENCORE	0	\$	250,000.00	WORK NOT PERFORMED
HES	SHANNON ELLIOT CELL	1909 401.000 ADMINISTRATIVE EXPENSE	0	\$	600.00	INVOICE NOT RECEIVED
HMS	ABS PRINT PROS	125298 603.001 BASEBALL FUNDRAISER	G	\$	300.00	ITEMS NOT RECEIVED
HMS	AMAZON	125296 926.000 WCODA	R	\$	70.00	ITEMS NOT RECEIVED
HMS	CHICK FIL A	125305 612.000 CHEERLEADING	G	\$	150.00	ITEMS NOT RECEIVED
HMS	DOMINO'S PIZZA	125303 612.000 CHEERLEADING	G	\$	100.00	ITEMS NOT RECEIVED
HMS	EMILY SHELL	125300 611.000 GIRLS' SOCCER	G	\$	200.00	INVOICE NOT RECEIVED
HMS	FINAL FORMS	125232 601.000 ATHLETICS	G	\$	2,100.00	INVOICE NOT RECEIVED
HMS	JOSHUA LACKO	125299 611.000 GIRLS' SOCCER	G	\$	200.00	INVOICE NOT RECEIVED
HMS	KROGER	125301 601.000 ATHLETICS	G	\$	300.00	ITEMS NOT RECEIVED
HMS	KROGER	125304 612.000 CHEERLEADING	G	\$	250.00	ITEMS NOT RECEIVED
HMS	MATHEWS TEAM SPRTS	124925 609.000 SOFTBALL	G	\$	266.00	INVOICE NOT RECEIVED
HMS	MATHEWS TEAM SPRTS	125085 604.000 FOOTBALL	G	\$	12,500.00	ITEMS NOT RECEIVED
HMS	MATHEWS TEAM SPRTS	125266 606.000 TENNIS	G	\$	1,000.00	INVOICE NOT RECEIVED
HMS	MATHEWS TEAM SPRTS	125279 614.000 XC & 607.000 TRACK	G	\$	7,820.00	ITEMS NOT RECEIVED
HMS	NET WORLD SPORTS	125302 611.001 GIRLS' SOCCER FUNDRAISER	G	\$	750.00	ITEMS NOT RECEIVED
HMS	OMNI CHEER	125280 617.001 DANCE FUNDRAISER	G	\$	2,000.00	ITEMS NOT RECEIVED
HMS	SPORTS TURF SOLUTIONS	125288 603.001 BASEBALL FUNDRAISER	G	\$	1,250.00	ITEMS NOT RECEIVED
HMS	TWINE GRAPHICS	125290 926.000 WCODA	R	\$	1,700.00	ITEMS NOT RECEIVED
HMS	VARSITY ATHLETICS	125186 612.001 CHEER FUNDRAISER	G	\$	3,250.00	ITEMS NOT RECEIVED
HMS	WALMART	125294 809.001 THEATER FUNDRAISER	R	\$	200.00	INVOICE NOT RECEIVED
IHS	MATHEWS TEAM SPORTS	114198 631.000 - CHEERLEADING	R	\$	428.00	ITEMS NOT RECEIVED
IHS	GRAY LINE OF TENNESSEE	114211 632.000 - JV CHEER	R	\$	390.00	NOT OCCURRED YET
IHS	GRAY LINE OF TENNESSEE	114211 631.000 - CHEERLEADING	R	\$	1,038.36	NOT OCCURRED YET
IHS	FINAL FORMS	114215 601.000 - GENERAL ATHLETICS	R	\$	4,571.85	ITEMS NOT RECEIVED
IHS	VARSITY SPIRIT	114244 601.000 - GENERAL ATHLETICS	R	\$	2,578.55	ITEMS NOT RECEIVED
IHS	MATHEWS TEAM SPORTS	114259 601.000 - GENERAL ATHLETICS	R	\$	2,370.00	ITEMS NOT RECEIVED
IHS	BARBELL VOODOO	114275 873.000 - PSI ALPHA HONOR SOCIETY	R	\$	50.00	ITEMS NOT RECEIVED
IHS	SCHOOL DATEBOOKS	114278 861.000 - COLLEGE AND CAREER PREP	R	\$	11,143.08	ITEMS NOT RECEIVED
IHS	VARSITY SPIRIT FASHION	114280 631.000 - CHEERLEADING	R	\$	2,495.50	ITEMS NOT RECEIVED
IHS	GRAPHICS OF ATHLETICS	114286 601.000 - GENERAL ATHLETICS	R	\$	230.00	ITEMS NOT RECEIVED
IHS	KUBOTA	114287 601.000 - GENERAL ATHLETICS	R	\$	600.00	ITEMS NOT RECEIVED
IHS	12 POINT SIGNWORKS	114288 601.000 - GENERAL ATHLETICS	R	\$	1,800.00	ITEMS NOT RECEIVED
IHS	GREGORY BRIAN SPENCER	114291 601.000 - GENERAL ATHLETICS	R	\$	1,500.00	ITEMS NOT RECEIVED
IHS	GRAY LINE OF TENNESSEE	114294 601.000 - GENERAL ATHLETICS	R	\$	4,888.50	NOT OCCURRED YET
IHS	GRAY LINE OF TENNESSEE	114295 601.000 - GENERAL ATHLETICS	R	\$	4,880.50	NOT OCCURRED YET
IHS	RYDIN DECAL	114299 423.000 - SCHOOLWIDE EXPENDITURES	G	\$	890.50	ITEMS NOT RECEIVED
IHS	BARBELL VOODOO	114300 842.000 - FRESHMAN ACADEMY	R	\$	4,031.65	ITEMS NOT RECEIVED
IHS	TWINE GRAPHICS	114301 632.000 - CHEERLEADING	R	\$	253.25	ITEMS NOT RECEIVED
JES	CBI	3027 906.106 PTO DON-FURN/FIX/EQUIP-CURRENT	R	\$	2,443.82	ITEMS NOT RECEIVED
JES	AMAZON	3091 909.000 ENCORE! CAMP	R	\$	95.20	ITEMS NOT RECEIVED
JES	AMAZON	3092 909.000 ENCORE! CAMP	R	\$	59.96	ITEMS NOT RECEIVED
JES	PUBLIX	3093 909.000 ENCORE! CAMP	R	\$	150.00	INVOICE NOT RECEIVED
JES	PUBLIX	3094 909.000 ENCORE! CAMP	R	\$	500.00	INVOICE NOT RECEIVED
KES	SILENT SOUND SYSTEM LLC	17052 910.018 DONATION FROM PTO FOR PBIS	R	\$	2,199.25	ITEMS NOT RECEIVED
KES	AMAZON	17065 932 ENCORE!	R	\$	144.12	ITEMS NOT RECEIVED
KES	AMAZON	17066 933 ENCORE!	R	\$	125.32	ITEMS NOT RECEIVED
KES	AMAZON	17067 934 ENCORE!	R	\$	110.68	ITEMS NOT RECEIVED
KES	AMAZON	17068 935 ENCORE!	R	\$	95.90	ITEMS NOT RECEIVED
KES	AMAZON	17070 936 ENCORE!	R	\$	102.91	ITEMS NOT RECEIVED
KES	PUBLIX	17071 937 ENCORE!	R	\$	200.00	INVOICE NOT RECEIVED

KES	PUBLIX	17072 938 ENCORE!	R	\$	250.00	INVOICE NOT RECEIVED
KES	AMAZON	17073 939 ENCORE!	R	\$	24.47	ITEMS NOT RECEIVED
KES	AMAZON	17074 940 ENCORE!	R	\$	18.99	ITEMS NOT RECEIVED
KES	AMAZON	17075 941 ENCORE!	R	\$	74.35	ITEMS NOT RECEIVED
KES	AMAZON	17076 942 ENCORE!	R	\$	106.82	ITEMS NOT RECEIVED
LMS	DANCE TEAM UNION	2196 613.00 DANCE TEAM	R	\$	2,850.00	ITEMS NOT RECEIVED
LMS	TRI STAR ENERGY	2230 601.000 GENERAL ATHLETICS	G	\$	28.81	ITEMS NOT RECEIVED
LMS	FINAL FORMS	2203 601.000 GENERAL ATHLETICS	G	\$	1,512.70	INVOICE NOT RECEIVED
LMS	MATHEWS TEAM SPORTS	2221 610.002 VOLLEYBALL FNDRSR	R	\$	532.00	ITEMS NOT RECEIVED
LMS	MATHEWS TEAM SPORTS	2227 601.000 GENERAL ATHLETICS	G	\$	986.00	ITEMS NOT RECEIVED
LMS	REBEL ATHLETIC	2219 613.000 DANCE TEAM FEES	R	\$	1,222.60	ITEMS NOT RECEIVED
LMS	REBEL ATHLETIC	2226 613.000 DANCE TEAM FEES	R	\$	120.99	ITEMS NOT RECEIVED
LMS	VARSITY	2224 613.000 DANCE TEAM FEES	R	\$	1,912.11	ITEMS NOT RECEIVED
LMS	WC SHERIFFS OFFICE	2168 601.000 GENERAL ATHLETICS	G	\$	900.00	ITEMS NOT RECEIVED
LMS	MATHEWS TEAM SPORTS	2223 601.000 GENERAL ATHLETICS,615.000 WRESTLI	G	\$	4,000.00	ITEMS NOT RECEIVED
LVES	CBI	3221 905.009 FUN RUN	R	\$	2,000.00	INVOICE NOT RECEIVED
MCES	HUNTER BLAKE	4034 907.200 PTO	R	\$	18,600.96	WORK NOT PERFORMED
MCMS	FINAL FORMS	4425 601.000 GENERAL ATHLETICS	R	\$	3,500.00	INVOICE NOT RECEIVED
MCMS	CHEERVILLE	4426 612.000 CHEER	R	\$	3,450.00	CAMP NOT UNTIL EARLY JULY
NHS	VARSITY	9040 612.200 CHEERLEADING BASKETBALL	R	\$	3,115.66	INVOICE NEEDS ADJUSTMENT
NHS	MIDDLE TENNESSEE ELECTRIC	9070 910.003 DONATIONS VIDEO BOARD	R	\$	1,200.00	WORK NOT PERFORMED
NHS	FINAL FORMS	9145 601.000 ATHLETICS	F	\$	4,170.00	INVOICE NOT RECEIVED
NHS	ELVIA KLYM	9172 847.000 ENGINEERING CLUB	R	\$	1,264.00	CLAIM NOT SUBMITTED
NHS	MUSIC INTERNATIONAL THEATRE	9194 845.000 THESPIANS CLUB	R	\$	3,000.00	ITEMS NOT RECEIVED
NHS	MATHEWS TEAM SPORTS	9219 605.000 GOLF	R	\$	370.00	ITEMS NOT RECEIVED
NHS	VARSITY	9243 612.300 CHEERLEADING JV	R	\$	996.70	ITEMS NOT RECEIVED
OES	MR. BOND SCIENCE GUY	3109 985.000 ENCORE	R	\$	350.00	ITEMS NOT RECEIVED
OES	AMAZON	3115 985.00 ENCORE (Wacky Snacks)	R	\$	142.83	ITEMS NOT RECEIVED
OES	WALMART	3121 985.00 ENCORE Supplies	R	\$	1,300.00	ITEMS NOT RECEIVED
OES	AMAZON	3123 985.00 ENCORE(Harry Potter)	R	\$	216.15	ITEMS NOT RECEIVED
OES	WALMART	3127 985.00 ENCORE Supplies	R	\$	300.00	ITEMS NOT RECEIVED
OES	AMAZON	3128 985.00 ENCORE (Artastic)	R	\$	19.96	ITEMS NOT RECEIVED
PHS	CORLEW AND PERRY, INC	34598 601.000 ATHLETICS	R	\$	5,700.00	WORK NOT PERFORMED YET
PHS	VICTORY RINGS, LLC	34829 601.000 ATHLETICS	R	\$	825.00	INVOICE NOT RECEIVED
PHS	BEYNON SPORTS SUFACES, INC	35159 601.000 ATHLETICS	R	\$	1,000.00	INVOICE NOT RECEIVED
PHS	REMBURSEMENTS	35195 824.000 MARKETING / DECA	R	\$	577.00	FORM NOT RECEIVED
PHS	VARSITY SPIRIT FASHIONS, LLC	35228 618.000 DANCE	R	\$	1,674.15	ITEMS NOT RECEIVED
PHS	FINAL FORMS	35233 601.000 ATHLETICS	R	\$	2,848.65	INVOICE NOT RECEIVED
PHS	REBEL ATHLETIC, LLC	35234 615.000 CHEER (VARSITY)	R	\$	93.98	INVOICE NOT RECEIVED
PMS	SECOND NATURE LAWN	8827 922.000 FIELD MAINTENANCE	R	\$	7,749.17	INVOICE NOT RECEIVED
PMS	FINAL FORMS	8973 601.000 ATHLETIC	R	\$	2,919.45	INVOICE NOT RECEIVED
PMS	VARSITY SPIRIT FASHION	9012 602.104 CHEER UNIFORMS	R	\$	1,273.85	ITEMS NOT RECEIVED
PMS	TKT LAWN SERVICE	9015 922.000 SPRINKLER WORK ON FB	R	\$	1,500.00	WORK NOT COMPLETED
RHS	REBEL ATHLETICS	31000 601.023 GA EQUIPMENT, UNIFORMS	R	\$	1,000.00	ITEMS NOT RECEIVED
RHS	BIO CORPORATION	31372 953.000 CURRICULAR DONATIONS	G	\$	1,596.64	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31521 601.023 GA EQUIPMENT, UNIFORMS	R	\$	13,350.00	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31570 623.000 BASKETBALL, BOYS	R	\$	398.00	ITEMS NOT RECEIVED
RHS	CAROLINA BIOLOGICAL SUPPLY CO	31615 901.000 CITY OF BRENTWOOD	R	\$	1,415.00	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31664 601.023 GA EQUIPMENT, UNIFORMS	R	\$	13,350.00	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31702 601.023 GA EQUIPMENT, UNIFORMS	R	\$	195.00	ITEMS NOT RECEIVED
RHS	JARVIS AWARD, SIGN & FLAG CO	31721 907.012 RESTRICTED DONATIONS PTO	R	\$	9,915.40	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31735 623.000 BASKETBALL, BOYS	R	\$	1,200.00	ITEMS NOT RECEIVED
RHS	FINAL FORMS	31769 601.000 ATHLETICS	G	\$	3,630.90	INVOICE NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31795 601.023 GA EQUIPMENT, UNIFORMS	R	\$	1,271.00	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31799 613.000 SIDELINE DANCE	R	\$	4,550.00	ITEMS NOT RECEIVED
RHS	VARSITY SPIRIT FASHION 2	31800 613.000 SIDELINE DANCE	R	\$	5,880.00	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31804 601.023 GA EQUIPMENT, UNIFORMS	R	\$	2,436.00	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31810 601.023 GA EQUIPMENT, UNIFORMS	R	\$	1,686.00	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31817 601.023 GA EQUIPMENT, UNIFORMS	R	\$	4,220.00	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31818 601.023 GA EQUIPMENT, UNIFORMS	R	\$	1,070.00	ITEMS NOT RECEIVED
RHS	MATHEWS TEAM SPORTS	31819 601.023 GA EQUIPMENT, UNIFORMS	R	\$	2,390.00	ITEMS NOT RECEIVED

RHS	MATHEWS TEAM SPORTS	31821	601.023	GA EQUIPMENT, UNIFORMS	R	\$	2,117.00	ITEMS NOT RECEIVED
RnHS	HERFF JONES	1797	410.004	GRADUATION FEE EXPENSE	G	\$	2,100.00	INVOICE NOT RECEIVED
RnHS	HERFF JONES	1813	410.004	GRADUATION FEE EXPENSE	G	\$	27.10	ITEM NOT RECEIVED
RnHS	FINAL FORMS	1876	410.002	MISC FEE EXPENSE	G	\$	32.40	INVOICE NOT RECEIVED
SES	AMAZON	4052	934.000	ENCORE CAMP ACCOUNT	R	\$	532.54	ITEMS NOT RECEIVED
SES	AMAZON	4057	934.000	ENCORE CAMP ACCOUNT	R	\$	120.48	ITEMS NOT RECEIVED
SES	HEART OF SARAH	4058	931.000	DONATION - MOVEMENT LAB	R	\$	1,250.00	WORK NOT COMPLETED
SES	HEART OF SARAH	4058	903.000	- BRENTWOOD FUNDS	R	\$	250.00	WORK NOT COMPLETED
SES	HOME DEPOT	4059	903.000	- BRENTWOOD FUNDS	R	\$	500.00	INVOICE NOT RECEIVED
SES	WALMART - TREVIPAY	4060	934.000	ENCORE CAMP ACCOUNT	R	\$	500.00	ITEMS NOT RECEIVED
SES	AMAZON	4061	934.000	ENCORE CAMP ACCOUNT	R	\$	87.95	ITEMS NOT RECEIVED
SSTMS	HIGHER GROUND SPORTS TURF	7713	601.000	GENERAL ATHLETICS	R	\$	6,901.40	INVOICE NOT RECEIVED
SSTMS	VARSITY SPIRIT FASHIONS	7808	612.000	CHEER	R	\$	10,346.89	INVOICE NOT RECEIVED
SSTMS	AMAZON	7809	401.000	ADMINISTRATIVE EXPENSE	G	\$	161.00	INVOICE NOT RECEIVED
SSTMS	AMAZON	7809	401.003	OFFICE SUPPLIES	G	\$	67.10	INVOICE NOT RECEIVED
SSTMS	AMAZON	7809	700.000	CLASS ACCOUNTS	R	\$	356.70	INVOICE NOT RECEIVED
SSTMS	VEX ROBOTICS	7813	903.000	BEP POOLED	R	\$	1,659.86	INVOICE NOT RECEIVED
SSTMS	VEX ROBOTICS	7813	903.001	BEP	R	\$	1,178.14	INVOICE NOT RECEIVED
SSTMS	VEX ROBOTICS	7813	904.013	GRANT BATTELLE	R	\$	161.00	INVOICE NOT RECEIVED
TSES	MUSIC IS ELEMENTARY	2346	903.000	TISA POOLED/903.76 TISA - LESLIE VARI	R	\$	34.45	ITEMS NOT RECEIVED
TSES	SCHOOL SPECIALTY	2438	903.000	TISA POOLED	R	\$	570.54	ITEMS NOT RECEIVED
TSES	FOLLETT	2411	932.000	BOOKFAIR FUNDRAISER	R	\$	3,200.00	ITEMS NOT RECEIVED
TSMS	MATHEWS TEAM SPORTS	3350	699.000	ADDIDAS FUNDRAISER	R	\$	1,350.45	ITEMS NOT RECEIVED
TSMS	ODP	3349	401.000	ADMIN EXPENSES	G	\$	91.42	ITEMS NOT RECEIVED
TSMS	VEX ROBOTICS	3320	925.027	ROBOTICS	R	\$	919.29	ITEMS NOT RECEIVED
TSMS	FINAL FORMS	3276	6001.00	ATHLETICS	R	\$	2,246.50	INVOICE NOT RECEIVED
TSMS	MATHEWS TEAM SPORTS	3335	610.000	VOLLEYBALL	R	\$	1,071.00	ITEMS NOT RECEIVED
TSMS	UNIVERSAL DANCE	3332	613.000/601.000	DANCE/ATHLETICS	R	\$	5,658.90	ITEMS NOT RECEIVED
WMS	OMNI CHEER	7381	613.010	DANCE TEAM FEES	R	\$	351.56	ITEMS NOT RECEIVED
WMS	SCHOOL DATEBOOKS	7402	953.080	CLASS SUPPORT EXPENSES	R	\$	1,232.89	ITEMS NOT RECEIVED
WMS	FINALS FORMS	7644	601.000	ATHLETICS	R	\$	2,627.85	INVOICE NOT RECEIVED
WMS	1ST DAY SCHOOL SUPPLIES	7646	953.010	INSTR EXPENSES - 6TH	R	\$	1,890.00	ITEMS NOT RECEIVED
WMS	MATHEWS TEAMS SPORTS	7707	601.000	ATHLETICS	R	\$	9,300.00	ITEMS NOT RECEIVED
WMS	VARSITY SPIRIT FASHIONS	7708	613.010	DANCE TEAM FEES	R	\$	1,049.90	ITEMS NOT RECEIVED
WMS	MATHEWS TEAMS SPORTS	7717	601.000	ATHLETICS	R	\$	3,928.00	ITEMS NOT RECEIVED
WMS	MATHEWS TEAMS SPORTS	7719	601.000	ATHLETICS	R	\$	236.00	ITEMS NOT RECEIVED
WMS	MATHEWS TEAMS SPORTS	7723	601.000	ATHLETICS	R	\$	80.00	ITEMS NOT RECEIVED
WMS	CBI	7727	401.000	ADMINISTRATIVE EXP	G	\$	4,004.15	ITEMS NOT RECEIVED
WMS	HOME DEPOT	7729	601.000	ATHLETICS	R	\$	259.90	INVOICE NOT RECEIVED
WMS	SAM'S CLUB	7728	924.000	TEACHER MORALE	R	\$	101.37	INVOICE NOT RECEIVED
GRAND TOTAL							<u>\$ 845,959.85</u>	



Williamson County Schools Board Policy Review or New Policy

This form will be completed for all Williamson County Board of Education policy revisions, deletions or new policies. Attach any information which would be helpful to understand the proposed changes or actions.

Recommended by: Seth Wilson

Title: WCS General Counsel

Date Submitted to General Counsel: July 29, 2026

Recommendation: New ☒ X, Revise, or Delete ☐ the following Policy number and title:

6.415 Applied Behavior Analysis Private Pay Services in Schools

Brief summary of the proposed changes:

Tennessee Public Chapter 1112 requires all LEAs to “allow a private pay provider who is under contract with a parent or legal guardian of a student with autism spectrum disorder or developmental delays who is enrolled in the LEA... access to the student during the school day to provide the student with private pay services in educational settings, including, but not limited to, classroom settings; provided, that the educational settings in which private pay services are provided do not conflict with the student's educational placement.” *See* T. C. A. § 49-10-1502(a).

“Private pay provider” is defined as “a licensed behavior analyst, registered behavior technician, or licensed assistant behavior analyst who provides applied behavior analysis to a student, is not employed or contracted directly by the LEA... and is compensated privately by the student's family or by an external entity.” *See* T. C. A. § 49-10-1501(5).

The Public Chapter further provides that “[a]n LEA...shall adopt and implement a policy for operationalizing private pay services in the LEA...” and thereafter lists requirements for what the “policy adopted pursuant” to PC1112 “must establish...” *See* T. C. A. § 49-10-1502(h). Those requirements include a process for how private pay providers will communicate with a student’s IEP team, professional expectations of the private pay providers in the school or classroom setting, a process for discontinuing or terminating private pay services if an LEA determines they must be discontinued or terminated for cause, and an appeal process where a student’s parent or legal guardian may seek a resolution when the LEA disagrees with the private pay provider or the provision of private pay services. *Id.* Accordingly, each of the requirements outlined under Public Chapter 1112 are included in this new proposed policy “6.415 Applied Behavior Analysis Private Pay Services in Schools.”

A draft of the proposed policy which highlights which sections directly come out of Public Chapter 1112, and which parts come out of requirements provided under Public Chapter 1112 for each LEA to determine, and which includes comments showing how the parts of the proposed policy correspond with the sections of Public Chapter 1112, is being provided to the Board for reference.

Brief justification of why additions or changes are needed or required:

A new policy is needed due to the passage of Tennessee Public Chapter 1112 [*See* <https://publications.tnsosfiles.com/acts/114/pub/pc1112.pdf>] which has since been codified as T. C. A. §§ 49-10-1501 and 49-10-1502 and which requires each LEA to adopt and implement a policy for operationalizing private pay services in the LEA..." *See* T. C. A. § 49-10-1502(h). Public Chapter 1112 required the Tennessee Department of Education ("TDOE") to provide "guidelines and best practices to facilitate the implementation of this section" and to "distribute the guidelines and best practices to each LEA..." *See* T. C. A. § 49-10-1502(j). On or around July 10, 2026, the Tennessee Department of Education released its guidelines and best practices, which can be found here- [Best Practices for Implementation of Private Pay Providers and Behavioral Services in Schools](#). TDOE then provided training sessions on its guidelines and best practices on July 21, 2026, and July 24, 2026. This proposed new policy is in accordance with Public Chapter 1112 as well as the guidelines and best practices provided by TDOE in July 2026.

Staff analysis of the proposed addition or changes in terms of the following:

Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.

Williamson County Board of Education

Monitoring:

Review: Annually, in
June

Descriptor Term:

Applied Behavior Analysis Private Pay Services in Schools

Descriptor Code:

6.415

Issued Date:

draft

Rescinds:

Issued:

1 GENERAL

2 This policy applies to "private pay providers" who provide private pay services to a student with
3 autism spectrum disorder or developmental delays during the school day in the educational
4 setting.¹ "Private pay provider" means a licensed behavior analyst, registered behavior technician,
5 or licensed assistant behavior analyst, who is not employed or contracted directly by Williamson
6 County Schools ("WCS"), and who is under contract with and compensated privately by a student's
7 family or by an external entity.¹ "Private pay services" means applied behavior analysis (ABA) provided
8 by the private pay provider on the grounds of WCS in which the student receiving the applied behavior
9 analysis is enrolled.¹ "Applied behavior analysis" ("ABA") means the design, implementation, and
10 evaluation of environmental modifications by a behavior analyst to produce socially significant
11 improvements in human behavior.²

12 WCS will allow private pay providers to provide private pay services to students with autism spectrum
13 disorder or developmental delays during the school day to the extent that such services align with the
14 student's educational and developmental needs and do not conflict with a student's educational
15 placement.³ Nothing in this policy shall be interpreted to grant private pay providers decision-making
16 authority regarding a student's educational program, placement, access to educational settings, or
17 operation procedures within the school environment.

18 While on WCS property providing services to students, private pay providers shall adhere to: (1)
19 the requirements and professional expectations established in a fully executed memorandum of
20 understanding ("MOU") with WCS; (2) Williamson County Board of Education policies; and (3)
21 all applicable state and federal laws, rules and regulations.

22 Private pay providers are prohibited from providing services to, collecting data on, or interacting with
23 (other than incidental or naturally occurring interactions) other students on WCS property who are not
24 directly receiving private pay services from that private pay provider. Any interactions with school
25 staff shall not cause disruption to the educational environment or the provision of educational
26 instruction. Private pay providers are required to adhere to student confidentiality laws for any
27 student the private pay provider encounters while providing services in the educational setting. A
28 licensed behavior analyst, provided by the private pay provider, must supervise the private pay
29 services delivered during the school day.³

30 APPROVAL PROCESS/COORDINATION WITH SCHOOL PERSONNEL

31 Parents/legal guardians may request the provision of private pay ABA services for a student with
32 autism spectrum disorder or developmental delays during the school day by providing a written request

to the principal of the school where the student is enrolled. The school principal will direct all such requests to the WCS Student Support Services department. The WCS Student Support Services department will coordinate with the parent/legal guardian and private pay provider regarding the requirements to approve private pay services in the educational setting, including executing an MOU before the provision of private pay services.

The private pay provider shall comply with all background check, criminal checks, and fingerprinting requirements pursuant to Williamson County Board of Education policy 5.118, T. C. A. § 49-5-413 and Tenn. Comp. R. & Regs. 0520-01-02-.31(7) prior to the private pay provider starting private pay services in the school setting and shall coordinate with WCS to provide proof of compliance.⁴ Upon providing such proof, the private pay provider shall provide WCS with proof of licensure, certification, and professional insurance that covers the school as an additional insured party before providing any services on WCS premises.⁴

The student's parent/legal guardian must provide: (1) written consent acknowledging that the private pay services have been selected by the parent/legal guardian and are not being provided by the school district; (2) a waiver of liability waiving liability on the school district for acts or omissions arising solely from the private pay provider; and (3) a release of information, on a form approved by WCS, to allow school personnel to communicate directly with the private pay provider.⁵

Upon receipt of parental consent for private pay services, private pay providers shall coordinate with the WCS Student Support Services department to provide the information needed to determine the schedule allowed for private pay services in the school setting. School district personnel, in consultation with the relevant IEP team members for the student (if applicable), will provide the parent with notice of the approval/denial of private pay services, including the schedule for private pay services during the school day and the future contact person for the parent/legal guardian regarding the provision of private pay services.³ Decisions regarding scheduling and location of services shall be individualized and focused on allowing the student to meaningfully access educational opportunities while complying with all requirements to provide a free appropriate public education (FAPE) in the student's least restrictive environment.^{3&6} Private pay services may be limited in time/duration if the private pay services (1) would disrupt the overall classroom environment or the delivery of instruction, (2) would disrupt the student's access to the general curriculum, (3) would fragment the student's schedule in a way that would reduce the student's access to the general education program or the student's core curriculum, (4) conflict with the student's educational and developmental needs, or (5) if applicable, would disrupt the student's ability to receive his/her IEP services required to receive a FAPE in his/her educational placement. For students who have an IEP, private pay services can only supplement, not supplant, any requirements in a student's IEP.^{3&6}

The Superintendent of Schools will develop administrative procedures to implement this policy and in accordance with T. C. A. § 49-10-1502.

TERMINATION OF SERVICES

When a school has objective data or documented observations indicating that the delivery of private pay services is substantially interfering with instruction, student engagement, or classroom

management, the school should convene a meeting with the parent/guardian, designated school personnel, and the private pay provider to discuss the concerns, review relevant data, and identify possible adjustments to the service delivery model designed to reduce disruption while continuing to support the student's needs.⁷

Services of the private pay provider may be discontinued or be terminated for cause.⁷ Termination shall be based on either: violation of the terms of the MOU, violation of Williamson County Board of Education policies, safety concerns, and/or violations of state or federal laws, rules and/or regulations.⁷ If concerns persist despite reasonable corrective efforts, or if the private pay provider's conduct presents an immediate risk to student safety, confidentiality, instruction, or school operations, the private pay services may be discontinued or terminated for cause.⁷ If discontinuation or termination for cause is necessary, the WCS Student Support Services department shall provide the parent/legal guardian with a letter outlining the reason for the termination.

APPEALS PROCESS

If a parent/legal guardian disagrees with a decision of the school district regarding the provision of private pay services, an appeal of such decision may be filed in writing with the Superintendent of Schools.⁷ The Superintendent of Schools or his/her Designee will review the appeal of the parent/legal guardian along with any information provided by WCS staff and make a final determination on the matter within ten (10) school days of receipt of the appeal.

Legal References

1. [T. C. A. § 49-10-1501](#)
2. [T. C. A. § 49-10-1501](#); and [T.C.A. § 68-11-302\(9\)](#)
3. [T. C. A. § 49-10-1502](#)
4. [T. C. A. § 49-10-1502\(i\)](#)
5. [T. C. A. § 49-10-1502\(d\)](#)
6. [20 U.S.C. § 1400, et. seq.](#)
7. [T. C. A. § 49-10-1502\(h\)](#)



**1320 West Main Street Suite 202
Franklin, TN 37064-3700
Phone (615) 472-4000
Website: [http:// www.wcs.edu](http://www.wcs.edu)**

MEMORANDUM

TO: Williamson County Board of Education

FROM: Juli L. Oyer, Assistant Superintendent of Elementary Schools and Brian King, Assistant Superintendent of Operations

CC: Leigh Webb, Superintendent of Schools

DATE: July 31, 2026

SUBJECT: Change to Early Release Day due to Veteran's Day

Elementary Schools and Operations request approval to reschedule the Early Release Day on November 11, 2026, to November 18, 2026—the following Wednesday.

There is currently an Early Release Day scheduled for all elementary schools on November 11, 2026. This is Veteran's Day.

On this day, across our high schools, band and JROTC groups participate in Veteran's Day parades across the county. The transportation needs for the Veteran's Day parade will create significant logistical challenges for the on-time arrival of buses for Early Release.

In order to maintain the important cadence of this job embedded work for our teachers, the Early Release Day should be rescheduled to November 18, 2026.

Staff recommends approval.



MEMORANDUM

Date: August 17th, 2026

To: Williamson County Schools Board of Education

From: Dr. Dave Allen
Assistant Superintendent of Teaching, Learning, and Assessment

Cc: Dr. Leigh Webb
Interim Superintendent

RE: 2026-27 Additional WCS High School Course Offerings

The Williamson County Schools (WCS) Board of Education approved the *High School Courses for Units of High School Credit* for the 2026-2027 school year on March 23rd, 2026.

Since that approval, the WCS College, Career and Technical Education Department has continued student registration and program development for courses offered at the WCS Innovation Center and other CCTE programs across all WCS schools. This increase in student enrollment and program development has resulted in a need to expand course offerings to include the courses listed below.

We are requesting approval to add the following Tennessee Department of Education courses, effective beginning with the 2026-2027 school year:

Introduction to Aerospace Honors (maximum credit 1)
Aviation I: Principles of Flight Honors (maximum credit 2)
Aviation II: Advanced Flight Honors (maximum credit 2)
Unmanned Aircraft Systems Pilot Honors (maximum credit 1)
Principles of Engineering & Technology Honors (maximum credit 1)
Engineering Design I Honors (maximum credit 1)
Engineering Design II Honors (maximum credit 1)
BioSTEM I Honors (maximum credit 1)
BioSTEM II Honors (maximum credit 1)
BioSTEM III Honors (maximum credit 1)

Staff recommends approval.

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MEMORANDUM

TO: Williamson County School Board

FROM: Ashley Slaughter, Assistant Superintendent of Human Resources

DATE: August 10, 2026

RE: Sick Bank Trustee Recommendation for 2026-27

Pursuant to Williamson County Board of Education Sick Leave Policies 5.3021, Educator Sick Leave Bank shall be administered by a committee of sick leave trustees. WCEA appoints and approves two educators for the Educator Sick Bank Committee. One of the educators will serve her first year as an appointee and the other educator has been reappointed to her first year of her second term. The Board of Education is responsible for appointing two of its members to the committee. One of the board members will serve her second year and the other board member will serve his first year of a three year term. Dr. Webb or her designee will chair the committee. Committee membership recommended for approval for the 2026-27 school year is as follows:

Certified Sick Bank

Dennis Driggers (1st year to serve)
Donna Clements (2nd year to serve)

2 WCEA Representatives

Beverly Purvis (First year to serve, second term)
Sharla Bratton (1st year to serve)

Staff recommends approval.

Williamson County Board of Education

Annual Agenda 2026 - 2027

Approval based on Board Policy 1.4031

August

- Approval of Sick Leave Bank Trustees
- Approval of Outstanding Purchase Orders for School Activity Funds
- District / Superintendent Goals and Objectives
- Approval of Annual Agenda

September

- Elect School Board Chair & Vice Chair
- Adoption and Approval of Board Goals / Affirm Strategic Plan
- Review of 1.2021 Code of Conduct for School Board Members (every two years with Board elections, 2026, 2028, 2030)
- Approval of Collaborative Conferencing Team
- Approval of Board Parameters School Calendar
- Approval of Calendar Committee Membership
- Superintendent, Assistant Superintendent of Finance, and Chair to Develop a Budget Preparation Calendar by October 1 of each school year
- Approval of Textbook Adoption Committee for adoption in March

October

November

- Review of Board Norms
- Approval of 5-Year Capital Improvement Plan
- Approval of TISA Accountability Report
- LEA Compliance Report –

January

- Approval of Proposed School Year Calendar
- Policy Committee Report on Annual Review of Board Policies
- Approval of Open Zone Schools
- Approval of ENCORE Summer Enrichment Program Fees

February

- Approval of Family Tuition Rate
- Approval of School Fees

March

- Approval of Next Year's Operational Budgets and Capital Requests
- Approval for High School Courses and Special Course Applications
- Approval of Textbooks Adoption Committee Recommendation

April

- Approval of Facilities Use Fee Schedule
- Tenure Recommendations of Superintendent to Board

May

- Board Evaluation of Superintendent
- Approval of School Board Meeting Dates
- High Performing School District Flexibility Act (Every 3 years 2029, 2032, 2035)

June

- Superintendent Contract Review and Extension
- Approval of PECCA Memorandum of Understanding
- Differentiated Pay Plan
- Approval of ESEA Grants
- Evaluation of Board Goals/Affirm Strategic Plan

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MEMORANDUM

To: Williamson County School Board
From: Leigh Webb, Interim Superintendent
Date: August 5, 2026
Subject: 2026-27 Superintendent Goals

As we start the 26-27 school year, I recommend continuing with the five topics for Superintendent Goals established and recommended by former Superintendent Golden in June 2026. A further refined version of those goals is below with specific measurable outcomes outlined for each, subject to your review.

1. **Data Dashboard for Board Member Access:**

By June 30, 2027, the Superintendent will implement a Board Dashboard that provides Board members access to key district performance indicators and maintain a system of regular Board communications, including emailed updates, to increase Board engagement through timely communication and access to district data.

Evidence of Success

- Board Dashboard implemented and accessible to all Board members.
- Review of dashboard metrics conducted with the Board.
- Regular Board data updates provided throughout the 2026-2027 school year.
- Multi-year dashboard expansion plan presented to the Board.

2. **Salary Study Implementation:**

By February 1, 2026, the Superintendent will develop and present a three-year implementation plan for the 2026 District Salary Study that identifies annual compensation priorities, associated budget considerations, and a phased approach for improving employee compensation competitiveness.

Evidence of Success

- Three-year implementation plan presented to the Board by February 1, 2026.
- Annual compensation priorities established for each year of the plan.
- Compensation recommendations for the 2027-2028 budget aligned to the implementation plan.
- Annual progress review provided to the Board during the presentation of proposed salary charts.

3. Innovative Programming & Delivery Models:

By February 1, 2027, the Superintendent will conduct a comprehensive review of select instructional, scheduling, and programming opportunities designed to enhance student outcomes and expand educational opportunities for Williamson County Schools' students and will present findings and recommendations to the Board.

Evidence of Success

- Committees established and engaged in the review process.
- Research conducted regarding athletics periods, high school scheduling, charter school opportunities, and expanded LRE programming.
- Stakeholder input solicited and considered as part of the evaluation process.
- Findings and recommendations presented to the Board by February 1, 2027.
- Potential implementation timelines, resource requirements, and anticipated impacts identified for Board consideration.

4. Student Achievement and Growth Measure:

By June 30, 2027, the Superintendent will implement and monitor districtwide academic strategies designed to improve student achievement, accelerate student growth, and increase college and career readiness (CCR) outcomes for all students. Progress will be measured through district indicators, state assessment results, and postsecondary readiness metrics.

Evidence of Success

- Decrease the percentage of K-2 students identified below the 11th percentile on the Aimsweb Reading Screener from Fall 2026 to Spring 2027 by 5%.
- Increase the percentage of students meeting or exceeding grade-level expectations in ELA and Math within the TCAP "all" category.
- Increase the opportunities for students to achieve College and Career Readiness while increasing the percentage of students meeting CCR.
- Student achievement and growth progress reports provided to the Board throughout the 2026-2027 school year.

5. Family and Community Engagement:

By June 30, 2027, the Superintendent will implement a predictable process for gathering input and sharing information to increase meaningful opportunities for family and community engagement regarding significant district initiatives and ensure the Board is informed of stakeholder feedback prior to major implementation decisions.

Evidence of Success

- At least three stakeholder engagement groups established and meeting quarterly.
- Process implemented for soliciting stakeholder feedback regarding significant district initiatives.
- Stakeholder input summarized and shared with the Board prior to recommendations involving major districtwide changes.
- Regular Board updates provided regarding stakeholder engagement efforts and key feedback themes.
- Evidence of stakeholder feedback being considered in the development of recommendations when appropriate.

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MEMORANDUM

To: Williamson County School Board

From: Rachel Farmer, CFO *RF*

CC: Leigh Webb, Superintendent

Date: August 17, 2026

Subject: End of Month Financials

Please find attached the activity statements for all of our funds for July 31, 2026. These statements are prior to reconciliation with the trustee.

If you have any further questions, please call me at 472-4022.

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13			JOURNAL DETAIL 2027 1 TO 2027 13			
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
141 GENERAL PURPOSE SCHOOL	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	USE/COL
40000 REVENUES	-540,254,721	0	-540,254,721	-350,030.09	-539,904,690.91	.1%
71100 REGULAR INSTRUCTION	247,861,111	0	247,861,111	2,627,341.01	242,751,961.76	1.1%
71150 ALTERNATIVE INSTRUCTION	809,655	0	809,655	1,200.00	805,808.28	.1%
71200 SPECIAL EDUCATION INSTRUCTION	82,817,897	0	82,817,897	257,930.85	81,228,052.69	.3%
71300 CAREER AND TECHNICAL EDUCATIO	11,801,936	0	11,801,936	250,636.68	11,235,695.30	2.1%
71400 STUDENT BODY EDUC PRGM	2,017,000	0	2,017,000	542,785.52	1,104,853.87	26.9%
72110 ATTENDANCE	877,242	0	877,242	66,475.27	810,766.73	7.6%
72120 HEALTH SERVICES	10,128,302	0	10,128,302	38,339.38	10,081,462.62	.4%
72130 OTHER STUDENT SUPPORT	20,984,078	0	20,984,078	26,909.88	20,956,753.59	.1%
72210 INSTRUCTION SUPPORT	27,748,172	0	27,748,172	552,404.93	26,838,725.35	2.0%
72215 ALTERNATIVE SUPPORT	412,037	0	412,037	19,196.21	392,840.79	4.7%
72220 SPECIAL EDUCATION SUPPORT	14,052,417	0	14,052,417	194,111.62	13,250,819.74	1.4%
72230 CAREER/TECH EDUC SUPPORT	842,698	0	842,698	52,745.04	782,592.89	6.3%
72250 TECHNOLOGY	14,465,508	0	14,465,508	2,458,845.70	10,537,466.89	17.0%
72310 BOARD OF EDUCATION	22,581,341	0	22,581,341	50,943.04	22,356,137.64	.2%
72320 OFFICE OF SUPERINTENDENT	2,430,945	0	2,430,945	189,819.33	2,232,456.12	7.8%
72410 OFFICE OF PRINCIPAL	34,947,946	0	34,947,946	1,365,050.63	33,582,894.87	3.9%
72510 FISCAL SERVICES	2,900,011	0	2,900,011	445,314.40	2,454,696.60	15.4%
72520 HUMAN SERVICES/PERSONNEL	3,180,944	0	3,180,944	315,316.85	2,852,276.58	9.9%
72610 OPERATION OF PLANT	23,573,449	0	23,573,449	164,032.39	13,087,666.33	.7%
72620 MAINTENANCE OF PLANT	13,687,800	0	13,687,800	861,414.72	11,589,569.22	6.3%
72710 TRANSPORTATION	26,212,809	0	26,212,809	417,429.70	25,501,413.62	1.6%
73100 FOOD SERVICE	0	0	0	559.26	-559.26	100.0%
73300 COMMUNITY SERVICES	1,502,330	0	1,502,330	92,852.54	1,210,821.98	6.2%
73400 EARLY CHILDHOOD/PRE K	955,305	0	955,305	11,720.58	935,775.20	1.2%
76100 REGULAR CAPITAL OUTLAY	0	0	0	27,852.95	-539,090.26	100.0%
TOTAL GENERAL PURPOSE SCHOOL	26,536,211	0	26,536,211	10,681,198.39	-3,862,831.77	40.3%
TOTAL REVENUES	-540,254,721	0	-540,254,721	-350,030.09	-539,904,690.91	
TOTAL EXPENSES	566,790,932	0	566,790,932	11,031,228.48	536,041,859.14	

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13				JOURNAL DETAIL 2027 1 TO 2027 13		
ACCOUNTS FOR: 142 SCHOOL FEDERAL PROJECTS	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
40000 REVENUES	-10,916,182	0	-10,916,182	-43,978.32	-10,872,203.20	.4%
71100 REGULAR INSTRUCTION	908,395	0	908,395	.00	903,395.30	.0%
71200 SPECIAL EDUCATION INSTRUCTION	4,735,766	0	4,735,766	.00	4,412,058.25	.0%
71300 CAREER AND TECHNICAL EDUCATIO	313,781	0	313,781	2,299.66	311,480.85	.7%
72120 HEALTH SERVICES	1,146,921	0	1,146,921	.00	1,146,921.00	.0%
72130 OTHER STUDENT SUPPORT	129,375	0	129,375	651.20	124,567.73	.5%
72210 INSTRUCTION SUPPORT	960,690	0	960,690	41,514.90	742,559.17	4.3%
72220 SPECIAL EDUCATION SUPPORT	2,171,790	0	2,171,790	28,246.35	1,983,439.02	1.3%
72230 CAREER/TECH EDUC SUPPORT	20,450	0	20,450	766.54	19,683.05	3.7%
72410 OFFICE OF PRINCIPAL	64,441	0	64,441	.00	64,441.00	.0%
72710 TRANSPORTATION	112,837	0	112,837	2,141.19	110,695.40	1.9%
99100 TRANSFERS OUT	351,736	0	351,736	.00	351,736.44	.0%
TOTAL SCHOOL FEDERAL PROJECTS	0	0	0	31,641.52	-701,225.99	100.0%
TOTAL REVENUES	-10,916,182	0	-10,916,182	-43,978.32	-10,872,203.20	
TOTAL EXPENSES	10,916,182	0	10,916,182	75,619.84	10,170,977.21	

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13			JOURNAL DETAIL 2027 1 TO 2027 13			
ACCOUNTS FOR: 143 CENTRAL CAFETERIA	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
40000 REVENUES	-20,773,718	0	-20,773,718	-9,444.50	-20,764,273.50	.0%
73100 FOOD SERVICE	21,537,317	0	21,537,317	218,912.06	12,379,660.96	1.0%
TOTAL CENTRAL CAFETERIA	763,599	0	763,599	209,467.56	-8,384,612.54	27.4%
TOTAL REVENUES	-20,773,718	0	-20,773,718	-9,444.50	-20,764,273.50	
TOTAL EXPENSES	21,537,317	0	21,537,317	218,912.06	12,379,660.96	

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13			JOURNAL DETAIL 2027 1 TO 2027 13			
ACCOUNTS FOR: 146 EXTENDED SCHOOL PROGRAM	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
40000 REVENUES	-7,574,600	0	-7,574,600	819.35	-7,575,419.35	.0%
73300 COMMUNITY SERVICES	8,226,127	0	8,226,127	887,347.60	7,239,732.19	10.8%
TOTAL EXTENDED SCHOOL PROGRAM	651,527	0	651,527	888,166.95	-335,687.16	136.3%
TOTAL REVENUES	-7,574,600	0	-7,574,600	819.35	-7,575,419.35	
TOTAL EXPENSES	8,226,127	0	8,226,127	887,347.60	7,239,732.19	

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13				JOURNAL DETAIL 2027 1 TO 2027 13			
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT	
177 EDUCATION CAPITAL PROJECTS	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	USE/COL	
40000 REVENUES	-607,378,194	-578,646,339	*****		-25,349,677.37	97.9%	
82330 OTHER DEBT SERVICE	0	2,400,000	2,400,000	2,400,000.00	.00	100.0%	
91300 EDUCATION CAPITAL OUTLAY	825,006,443	387,701,276	*****		64,705,108.91	93.0%	
TOTAL EDUCATION CAPITAL PROJECTS	217,628,248	-188,545,064	29,083,185	-30,560,043.85	39,355,431.54	-105.1%	
TOTAL REVENUES	-607,378,194	-578,646,339	*****		-25,349,677.37		
TOTAL EXPENSES	825,006,443	390,101,276	*****		64,705,108.91		

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13				JOURNAL DETAIL 2027 1 TO 2027 13		
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
GRAND TOTAL	245,579,585	-188,545,064	57,034,522	-18,749,569.43	26,071,074.08	-32.9%
** END OF REPORT - Generated by Rachel Farmer **						



To: Rachel Farmer
From: Kirk Elliott
Date: August 3, 2026
RE: Purchasing Report

Contains bid projects conducted during the month of June and July 2026

The following is a summary of pertinent bid data for inclusion with the Board Materials to be reviewed at the next WCBOE meeting. The summary is in order of ascending bid sequence numbers and not necessarily by date. Pursuant to Board Policy this summary reports recent RFB's (Request for Bids), RFP's (Request for Proposals) and RFQ's (Request for Qualifications) that were administered by the WCS Purchasing Department. As always any purchasing - bid project that may require Board action should appear on the Board Agenda. The projects listed below are listed here for your information and inclusion in the consent agenda or action if the Board desires. If further details are needed please contact the Purchasing Department to review any of the related bid - project files. In addition to the projects listed in this monthly report the WCS Purchasing Department continues to review, approve and process numerous daily purchase orders that encompass day to day operations as well as negotiate renewals of previously bid contracts.

RFP #1373	P- Card Program	
Project	Proposals from Banks and/or other qualified Financial Institutions will be consider for a district wide purchase card program.	
Department /Director	Finance, Rachel Farmer	
Advertised	Thursday, June 4, 2026 in the Tennessean Newspaper	
Bid Opening	Wednesday, June 24, 2026 at 2:30 pm	
Bidders Solicited or that participated in this project	Name of Company	Bid Amount
	Corpay - Mastercard	Proposal was submitted and is under review
	Allied Solution Enterprises	
	US Bank	
	First Bank Franklin	
	Commerce Bank	Proposal was submitted and is under review
	Pinnacle Financial Partners	Proposal was submitted and is under review
	Cyret Technologies	
Awarded	This project is under review by the WCS Executive Committee and has not been awarded at the time of this report.	

RFQ #1414	Request for Qualifications for an Outsourced Attorney & Related Legal Services on behalf of the Williamson County Board of Education	
Project	This project will accept qualifications from Attorneys & Providers of Legal Services for the School Board.	
Department / Director	WCBE, Josh Brown, Chairman	
Advertised	Thursday, June 25, 2026 in the Tennessean Newspaper	
Bid Opening	Tuesday, July 21, 2026 at 2:30 pm	
Bidders Solicited or that participated in this project	Spencer Fane LLP	Qualifications were submitted and are under review
	Wheeler Law	
	Lewis, Thomason Attorneys	
	Adams & Reese LLP	
	Cornelius & Collins	Qualifications were submitted and are under review
	Craft PLLC	
Awarded	The qualifications are currently under review and the due diligence is being performed by members of the WCS Board of Education along with the WCS Executive Committee.	

RFB #1415	Domestic Hot Water / Boilers Replacements at CCES & NES	
Project	This project consists of replacing the hot water-boilers at CCES & NES	
Department / Director	Maintenance, Adam Christopher	
Architect / Engineer	Ben Hunter, Entech Engineering	
Advertised	Wednesday, July 8, 2026 in the Tennessean	
Bid Opening	Thursday, July 28, 2026 at 2:30 pm	
Bidders Solicited or that participated in this project	Company Name	Bid Amount
	Advanced Mechanical	\$125,700.00
	Demand Mechanical	
	Knights Mechanical	
	Southern States Electric	\$173,700.00
	Kimbro Mechanical	
	Lee Company	
	Lewisburg Heating & Air	
	NHS Mechanical	\$166,208.00
	Matrix Mechanical	\$117,742.00
	Blalock Plumbing & Air	
	Tristar Mechanical	
Awarded	Matrix Mechanical	

RFB #1416	Asphalt Continuing Maintenance & Unit Priced Bid	
Project	This project will establish qualified Asphalt Contractors to perform continuing maintenance projects in the district.	
Department / Director	Maintenance, Adam Christopher	
Architect / Engineer	Matt Campbell, Collier Engineering	
Advertised	Wednesday, July 8, 2026 in the Tennessean	
Bid Opening	Tuesday, July 28, 2026 at 10:30 am	
Bidders Solicited or that participated in this project	Name of Company	Bid Amount
	Civil Constructors	
	Gibbs Brothers	\$1,788,813.00
	PRI Paving	\$1,900,885.00
	Byrne & Jones	
	Rogers Group	\$1,900,500.00
	Jarrett Builders	
	Tennessee Valley Paving	
	Four Star Paving	
	Milliken Group	
	Crown Paving	
	Nickell Paving	\$2,318,713.00
	Rose Paving	
	AMI	
	Sessions Paving	\$1,752,699.00
Awarded	Bids for this project are still under review at the time of this report	

TRIP FINDER - August School Board Field Trip Approval Report *(Field Trips - Overnight)*

Trip ID	Origin	Trip Date	Return Date	Date Requested	Cost	Trip Name	Trip Type	Activity Type	#	Destination
9266	Brentwood High	11/24/2026	11/28/2026	05/07/2026	Over \$100 No Driver	Brentwood Marching Band - Houston Thanksgiving Parade	FINE ARTS OVERNIGHT	Marching Band	50	City Hall
Notes/Fees	Houston Parade for the marching band. Fundraising and donation will be used to offset the cost of this trip.									
9310	Brentwood High	11/13/2026	11/15/2026	05/14/2026	Over \$100 No Driver	BHS Fall Choir Trip	FINE ARTS OVERNIGHT	Chorus/Choir	65	Dollywood Theme Park
Notes/Fees	We will be going to sing a holiday program at Biltmore Estates in Asheville, North Carolina which is not an option on the drop down menu. We will also likely go to University of North Carolina in Asheville to do a program swap. On Sunday we will go to dollywood at 11AM and leave at 6PM and arrive at BHS at 10:00 PM.									
9818	Brentwood High	10/02/2026	10/03/2026	07/13/2026	Over \$100 No Driver	BHS Cross Country @ Great American XC Festival	ATHLETIC OVERNIGHT	9th-12th Grade	10	WakeMed Soccer Park
Notes/Fees	Overnight trip open to the Brentwood HS Varsity Girls Cross Country team. Early/Half Day dismissal on Friday, October 2nd. Return Saturday, October 3rd in the afternoon/evening. Parents will cover travel and hotel accommodations (team travel logistics will be discussed by head coach to selected varsity athletes).									
9742	Brentwood MS Fine Arts Overnight	04/30/2027	05/01/2027	07/07/2026	Over \$100 No Driver	2027 Brentwood Middle School Band, Choir and Orchestra Trip	FINE ARTS OVERNIGHT	Concert	120	Dollywood Theme Park
Notes/Fees	Transportation, lodging, theme park, and Music in the Parks Competition will be provided via Bob Rogers. Music in the Parks is a competition for performing arts groups. Participating families will pay for participation. Fundraising may be option once the 2026/2027 school year begins. This trip will encompass the Brentwood Middle School Band, Choir, and Orchestra programs. Trip will depart after school on Friday, and return Saturday evening.									
9509	Centennial HS - CTE Paid	2/23/2027	2/26/2027	06/02/2026	Over \$100 PER STUDENT	DECA State Career Development Conference	CTE OVERNIGHT	CTE - DECA	35	Chattanooga Convention Center
Notes/Fees	Students cover registration and portion of hotels.									
9510	Centennial HS - CTE Paid	04/16/2027	04/21/2027	06/02/2026	Over \$100 PER STUDENT	DECA International Career Development Conference	CTE OVERNIGHT	CTE - DECA	15	Disney Land
Notes/Fees	Students cover registration and portion of hotels. Student out-of-pocket to be approximately \$2K.									
9744	Franklin High	03/06/2027	03/10/2027	07/07/2026	Over \$100 No Driver	National High School Dance Festival	FINE ARTS OVERNIGHT	9th-12th Grade	20	JW Marriott Downtown
Notes/Fees	We will be flying to Pittsburgh, PA for the National High School Dance Festival March 6-10th 2027. Students will get themselves to the airport via their families. We will use a car service to get from the airport to the Fairfield Marriott - 435 Fort Pitt Boulevard, Pittsburgh, Pennsylvania 15219 USA (Tentative hotel). We will walk from the hotel to the destination of the festival for the duration of the trip Point Park University, 201 Wood Street, Pittsburgh, PA 15222-1984. We will the take a car service back to the airport and families will pick their children up from the airport. I could not add these destinations into the system.									
9908	Franklin HS Fine Arts Overnight	04/01/2027	04/04/2027	07/15/2026	Over \$100 No Driver	Franklin Band National Festival	FINE ARTS OVERNIGHT	Concert	56	JW Marriott
Notes/Fees	No drivers required - taking Charter Buses. Student cost is between \$900-1500 per student pending charter bus and housing quotes.									
10066	Independence HS - CTE Paid	03/07/2027	03/10/2027	07/28/2026	Over \$100 PER STUDENT	HOSA State Leadership Conference	CTE OVERNIGHT	CTE - HOSA	50	Chattanooga Convention Center
Notes/Fees	Natalie Benfield is going to be the advisor on the bus; we may travel with Summit due to numbers.									
10068	Page HS - CTE Paid	03/07/2027	03/10/2027	07/28/2026	Over \$100 PER STUDENT	HOSA State Leadership Conference	CTE OVERNIGHT	CTE - HOSA	70	Chattanooga Convention Center
Notes/Fees	Suzanne Morrow is going to be co-advisor on the bus.									
10079	Page HS - CTE Paid	10/12/2026	10/15/2026	07/28/2026	Over \$100 No Driver	All American Quarter Horse Congress National Youth Horse Judging Contest	CTE OVERNIGHT	CTE - FFA	4	Ohio Expo
Notes/Fees	Cost will not exceed \$300/student attending. No driver needed. Parents must arrange travel. School nurse will be notified.									
10080	Page HS - CTE Paid	10/20/2026	10/24/2026	07/28/2026	Over \$100 No Driver	National FFA Convention and Expo	CTE OVERNIGHT	CTE - FFA	12	Indianapolis Convention Center
Notes/Fees	Cost not to exceed \$500/student. Parents must arrange travel. School nurse will be notified.									

TRIP FINDER - August School Board Field Trip Approval Report *(Field Trips - Overnight)*

Trip ID	Origin	Trip Date	Return Date	Date Requested	Cost	Trip Name	Trip Type	Activity Type	#	Destination
9336	Page HS Fine Arts	11/24/2026	11/28/2026	05/20/2026	Over \$100 No Driver	Page Band - Chicago Thanksgiving Day Parade Trip	FINE ARTS OVERNIGHT	Marching Band	110	Page High School
Notes/Fees	Overnight Trip. The Page HS Marching Band was selected to perform in the 2026 Chicago Thanksgiving Day Parade. We have contracted one of WCS's three preferred travel vendors. NO WCS DRIVERS/BUSES NEEDED. Please change destination to Hilton Chicago - 720 South Michigan Ave. in Chicago, IL. Fundraising and donations will be used to offset the cost of this trip.									
9571	Ravenwood High	9/11/2026	9/12/2026	6/4/2026	No Cost No Driver	RHS Cross Country	ATHLETIC OVERNIGHT	Cross Country	60	Norris Dam State Park, Lake City, TN
Notes/Fees	No Cost									
9755	Ravenwood High	7/22/2026	7/24/2026	7/8/2026	No Cost	RHS Football Camp	ATHLETIC OVERNIGHT	Varsity Football	77	Sewanee: The University of the South
Notes/Fees	No Cost									
9588	Ravenwood HS Fine Arts	02/24/2027	02/28/2027	06/11/2026	Over \$100 No Driver	Ravenwood Orchestra to Nationals	FINE ARTS OVERNIGHT	9th-12th Grade	40	McCormick Place Convention Center
Notes/Fees	Students will be competing at the ASTA National Orchestra Festival in Chicago. They will travel by Charter Bus to the ASTA National Conference. Here is a breakdown of the itinerary: February 24: Travel Day; February 25: Rehearsal Day; February 26: Competition Day; February 27: Competition Winner Concert and return to Ravenwood. The cost per student will be approximately \$1,600 and will be covered by fundraising.									
10068	Summit HS - CTE Paid	03/07/2027	03/10/2027	07/28/2026	Over \$100 PER STUDENT	HOSA State Leadership Conference	CTE OVERNIGHT	CTE - HOSA	15	Chattanooga Convention Center
Notes/Fees	May try to travel with Independence High School.									

Wednesday, August 05, 2026