

Putnam County Board Meeting
October 1, 2026 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
 - A. Fall break will take place from October 5th to October 16th.
 - B. Director's Personnel Report
- IV. Approval of Minutes
- V. Public Comment
- VI. Student Advisory Committee - Upperman High School
- VII. Approval of Consent Agenda
 - A. Payments/Purchases
 - 1. Approval to purchase Finish Lynx Broze timing system package from TRXC Timing LLC for \$15,000.00 from the Track Equipment account 619.100 at Cookeville High School.
 - 2. Approval for Putnam County School District for the purchase of: Ripple Effects from Destination Knowledge per BuyBoard Contract #748-24 and quote #20260819-101724611 in the amount of \$24,950.00 per contract to be paid from 142-71100-330-401.
 - 3. Approval to purchase classroom furniture for the 4th grade at Sycamore Elementary School from Ernie Morris (TIPS #260301) in the amount of \$21,620.84 to be paid from 141-71100-722-02117.
 - 4. Approval for payment to Moore, Rader and York, P.C. - Cookeville, Tennessee for legal services through August 1, 2026, in the amount of \$20,367.14 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)
 - 5. Approval to pay Copeland DRP, LLC, in the amount of \$176,630.00 for the Early Learning Academy parking lot project to be paid from the Putnam County Bond Issue.
 - 6. Approval to pay Stone Service Corporation in the amount of \$10,666.51 for pay application #5 (FINAL) related to the Baxter Primary School HVAC Upgrades project to be paid from 141-76100-599-02528.
 - 7. Approval of the purchase of an Amatrol Bradley Portable Programmable Logic Controller Troubleshooting Learning System for the Industrial Maintenance classes at Cookeville High School from vendor Technical Training Aids - Covington, KY, in the amount of \$14,638.00 to be paid by Perkins grant funds.
 - 8. Approval to purchase additional security cameras to increase coverage at the Early Learning Academy campus, per quote 15824 from Pioneer Communications, Cookeville, TN, in the amount of \$14,107.71, to be paid from 141-E-76100-599-000-02530-000.

9. Approval to purchase a replacement projector with long throw lens, for the CHS Auditorium from Howard Technology Solutions, per quote #1686057, priced on the TIPS contract #230105, in the amount of \$15,089.00, to be paid from 141-72310-599.
 10. Approval to pay Larseener, LLC, in the amount of \$19,932.72 for pay application #7 (FINAL) related to the Cookeville High School Softball Hitting Facility project to be paid from the Putnam County Capital Project Fund.
- B. Bids/Quotes/Sealed Bids/RFPs
- C. Budget Amendments/Line Item Transfers
1. SPED - To budget carryover funds for the School to Work Grant for July, August, September 2026
 2. Finance - Budget for Grow Your Own funding
 3. Finance - to budget for the TN Tutoring Grant
 4. SPED - To allocate State Special Education Preschool Grant awarded to Putnam County for the 2026-2027 school year
 5. Finance - To amend SIF (School Improvement Fund) budget to account for online subscription purchases
 6. SPED - To reallocate funds to pay for online programs for the special education department for the 2026-2027 school year
 7. CTE ISM - To move money to pay for Chromebooks at Cookeville High School. To move money to pay for chromebooks at Upperman High School. To move money to pay for greenhouse, SBE, and Paxton Patterson consumable supplies at Avery Trace Middle School
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
1. Approval to renew the subscription from Navigate 360, LLC, in the amount of \$24,581.07 from the funding code 141-72110-330. Navigate is used for student and document accountability during emergency situations and drills.
 2. Approval to enter into an agreement with Accelerate Education Inc., Anthem, Arizona, for online school at-home curriculum for the 2026-2027 school year to be paid from Future Ready 141-71100-330-000-01501.
 3. Approval to enter into an agreement with Cookeville Heating and Cooling Services, Cookeville, TN, to replace a gym rooftop unit (1 of 2) at Monterey High School for the amount of \$38,655.00 to be paid from 141-72620-399.
 4. Approval of the student teacher/intern partnership agreement between Vanderbilt University and the Putnam County School System effective 10/1/26 - 9/30/27 with the option to request renewal for an additional three years.
 5. Approval of the student teacher/intern partnership agreement between Vanderbilt University and the Putnam County School System effective 10/1/26 - 9/30/27 with the option to request renewal for an additional 3 years.

6. Approval of an EPP Partnership Agreement between Middle Tennessee State University and the Putnam County School System effective 8-1-26 to 7-31-27 with the option to request renewal for an additional two years.
7. Approval of a renewal (Year #5) of the Student Teaching Affiliation Agreement between Roane State Community College and the Putnam County School System, effective September 1, 2026, through August 31, 2027.
8. Approval of the Dual Services Memorandum of Agreement for Employee Services between Volunteer State Community College and Putnam County Schools for the 2026-2027 school year.
9. Approval of a \$20 monthly stipend for cell usage for Emilee Rector, School Age and Employee Child Care Field Manager effective October 1, 2026, through June 30, 2027, per Policy 3.3001, Use of Cellular Phones, as submitted. To be paid from 146-73300-199-01800.
10. Approval of the Quarterly Reports for quarter ending 6/30/36 for the following funds:

141 General Purpose Schools

142 Federal Projects

143 Central Cafeteria

146 Extended School Program

11. Approval of the request to sign into contract with Sullivan Walter Construction to build a post-frame barn structure, including materials and installation to be erected at Upperman High School from the bid which includes all site-prep work as well as materials and installation in the amount of \$138,080.00 to be paid by ISM (Innovative School Models) grant funds.
12. Approval of the renewal of the Services Agreement between the Putnam County Board of Education and the Tennessee School Boards Association (TSBA)
13. Approval to enter into an agreement with Advantage Filter MFG, Gallatin, TN, for systemwide air filters in the amount of \$26,003.75 to be paid for from 141-72620-499.
14. Approval to enter into a contract from July 15, 2026, to July 30, 2027, with PowerSchool Group, LLC, for PowerSchool Analytics with MTSS to be purchased from the TIPS cooperative purchasing contract in the amount of \$58,598.94 to be paid from 141-72210-330-02103.

VIII. Policy

- A. Approval of Policy 6.204, Attendance of Non-Resident Students on second reading.

IX. School Spotlight - Prescott South Middle School

X. Discussion/Presentation

A. Building Projects

1. Update from Energy Systems Group regarding the Putnam County School System Early Learning Academy

- a. Energy Systems Group - Putnam County School System Early Learning Academy Project Action Items
 - 1. Approval to pay Energy Systems Group in the amount of \$13,270.71 and First National Bank of Tennessee (retainage) in the amount of \$698.47 for pay application #21 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

XI. Adjournment

MINUTES
Putnam County Board of Education
Cookeville, Tennessee
September 1, 2026

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, September 1, 2026. Mr. **McHenry** convened the meeting at 5:00 PM.

PRESENT.....**6**

ABSENT.....**0**

Lynn McHenry, Chair
Dr. Dawn Fry, Vice-Chair
Jill Ramsey
Kim Cravens
David McCormick
Chris Petty

Mr. **McHENRY** stated the Board would address Agenda Item III., Approval of the Agenda.

ACTION: (II.) Mr. **McHENRY** made a motion to approve the agenda, as recommended by Corby R. King, Director of Schools, as submitted. Mrs. **RAMSEY** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address the Election of Officers.

ACTION: (I.A.) Mr. **McHenry** made a motion to nominate Dawn Fry as Board Chair effective September 2026 – August 2027. Mr. **CRAVENS** seconded the motion. Motion carried.

ACTION: (I.A.) Mrs. **CRAVENS** made a motion to nominate Jill Ramsey as Board Vice-Chair effective September 2026 – August 2027. Mr. **McCORMICK** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. King introduced Johnny Sloan to present the I Make A Difference Award. Mr. Sloan stated:

Good evening, members of the Board, Mr. King, and guests.

Tonight, it is my absolute privilege to recognize a true cornerstone of our Technology Department, Willy Young, with the I Make a Difference award.

As you may know, Willy is our Lead Hardware Technician, and he will soon be heading into a very well-deserved retirement. Before he goes, we wanted to take a moment to

publicly acknowledge the immense impact he has had on our district, our staff, and most importantly, our students.

In the Technology Department, we often say that while the network is the nervous system of the district, the hardware is the heartbeat. For 22 years in PCSS, Willy has been the one keeping that heartbeat steady. His work ethic and technical expertise have been nothing short of extraordinary. He's a master of diagnosing and fixing things.

While much of his daily work happens behind the scenes, his accomplishments are felt in every single classroom. He has managed the physical repair and maintenance of many thousands of student and staff devices. When a student's Chromebook breaks or a classroom projector goes down, learning is interrupted. Willy's rapid turnaround times and relentless troubleshooting—whether he is pulling critical hardware logs to identify a fleet-wide issue or harvesting parts to save the district money—have ensured that our students and teachers always have the tools they need to succeed.

But beyond his unmatched repair capabilities, what we will really miss is Willy's presence on the team. He's quick witted and a bit of a prankster. I'll never forget in my second year in the department, Willy miraculously salvaged a dead computer hard drive by freezing it over the weekend and on Monday morning, he was able to reinstall and retrieve the user's data. I think it was a Principal's computer, so he saved a lot of tears over potentially lost data. Which led to the sign posted by his desk...if you are going to cry over lost data, be sure you have multiple backups!

Stories like that are exactly why Willy is so irreplaceable. He does not just fix machines; he bridges the gap between technology and education. He understands that every repaired device represents a student who can complete their homework, or a teacher who can deliver a lesson.

Willy, your dedication, your expertise, and your kindness have left a permanent mark on this district. You have been an invaluable asset to our department and the school district, and we are going to miss you tremendously.

On behalf of the Technology Department and the entire school district, thank you. You truly make a difference.

Mr. King then recognized Judy Schinbeckler to announce the 2025-2026 retirees as listed:

- Sharon Anderson
- Christopher Buckner
- Tracey Burnett
- Sonia Durham
- Laura Fleming
- Tina Francis
- Lisa Gentry
- Julie Hall
- Sandy Harris
- David Hickey
- Eric Howard
- Joseph Jones
- Marisa Julian
- Christine Love
- Randy Mansel
- Terry Moore

- David Powell
- Megan Ratley
- Daphne Rippetoe
- Sheri Roberson
- Thesa Saylor
- Mitchell White
- Dianne Winningham
- Debra Whitney

ACTION: (IV.A.) Mr. **McCORMICK** made a motion to approve the Minutes of the Regular August Board Meeting – August 6, 2026, @ 5:00 PM, as submitted. Mrs. **RAMSEY** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address approval of the Consent Agenda. Mr. **McHENRY** approved the addition. Mrs. **RAMSEY** seconded the Motion. Motion carried.

ACTION: (VII.A.1. – VII.F.22) Mr. **McCORMICK** made a motion to approve the following Consent Agenda, as recommended and submitted by Corby R. King, Director of Schools:

VI. Approval of Consent Agenda

A. Payments/Purchases

1. Approval to pay Stone Service Corporation in the amount of \$17,721.29 and SouthEast Bank (retainage) in the amount of \$932.70 for pay application #11 related to the Northeast Elementary HVAC Upgrades project to be paid from the Putnam County Capital Project Fund.
2. Approval to pay Stone Service Corporation in the amount of \$22,483.32 for pay application #14 (FINAL) related to the Sycamore Elementary School HVAC Upgrades project to be paid from the Putnam County Capital Projects Fund.
3. Approval for a \$20.00 monthly stipend for personal cell phone usage, per policy, 3.3001, Use of Cellular Phones, for Brenda J. Hughett. The stipend will begin in July 2026 and go through June 2027. This will be paid from LEAPs 141-73300-199-02003 and 21st CCLC 142-73300-199-00000.
4. Approval for a \$20.00 monthly stipend for cell phone usage for the 2026-2027 school year per policy 3.3001, Use of Cellular Phones to be paid from 141-72220-199.
5. Purchase of (78) ASUS Chromebooks CZ1104CM4A-YZ84 MEDiatek 11.6 HD non-touch KOMPANIO 540 (8189)/8GB/ARM UMA/64GB/Chrome OS and License CROSSWDISEDUNEW Google Chrome OS Management Console Education Perpetual from Danmark Technologies in the amount of \$30,888.00 from Quote(s) 978 to be paid from account number 142-71100-722-101 for the following school(s):
 Sycamore Elementary School (6) ASUS Chromebooks \$2,376.00
 Prescott South Middle School (13) ASUS Chromebooks \$5,148.00
 Cornerstone Elementary School (8) ASUS Chromebooks \$3,168.00
 Upperman Middle School (23) ASUS Chromebooks \$9,108.00
 Avery Trace Middle School (20) ASUS Chromebooks \$7,920.00
 Jere Whitson Elementary School (8) ASUS Chromebooks \$3,168.00
6. Approval to pay Larseneer, LLC, in the amount of \$14,551.39 for pay application #6 related to the Cookeville High School Softball Hitting Facility project to be paid from the Putnam County Capital Project Fund.

7. Approval to purchase 44 Asus Chromebooks and 44 Chrome managements for Google at \$396.00 each for a total of \$17,424.00 from the Vital account #918 at Cookeville High School.
 8. Approval to purchase additional access control/swipe entry door controllers with door hardware installation for the Early Learning Academy, per two attached quotes from Pioneer Communications, Cookeville, TN, in the total the amount of: \$11,933.26, to be paid from: 141 E 76100 799 000 02530.
 9. Approval to purchase turf and rubber flooring for the Softball hitting facility from HomeCorr, LLC, for \$12,590.00 from the Cookeville High School BOE Allocation - Athletics account 940.000.
- B. Bids/Quotes/Sealed Bids/RFPs
- C. Budget Amendments/Line Item Transfers
1. CTE - To establish budget for the ISM (Innovative School Model) vocational grant from the State of Tennessee
 2. Future Ready - Budget for Dual enrollment donation carry over
 3. CTE - To amend ISM budget per Revision 1 approved by the State of Tennessee
 4. Finance - To budget for a part-time after school instructor at the Early Learning Academy
 5. Student Services - Budget carryover for donations received for student services
 6. SPED - To budget remaining funds for the Transition to Work grant FY-26 to be expended July 1, 2026, to September 30, 2026
 7. Finance - To budget for donation for ELA library books from the Cookeville Rotary Club
 8. Adult Ed - To budget for revenue received for Adult Education general services
 9. Adult Ed - To budget revenue received for Adult Education
 10. LEAPS - to budget for Lottery Education Afterschool Program grant
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
1. Approval to release the full retainage held at SouthEast Bank to Stone Service Corporation in the amount of \$35,695.50 plus all accrued interest for pay application #12 related to the Northeast Elementary HVAC Upgrades project.
 2. Approval of the attached Memorandum of Understanding (MOU) and the Putnam County School System (PCSS) to perform the Climate Survey. This survey is a tool the department provides to help districts and schools create and sustain safe supportive learning environments and increasing academic success for all students.
 3. Approval of the attached Memorandum of Understanding (MOU) between Communities in Schools (CIS) and Putnam County School System (PCSS) for a position to be placed at Upperman Middle School for the 2026-2027 school year. Funding will not be paid out until the next fiscal school year (2027-2028) in the amount of \$20,000.00.
 4. Approval of the renewal (Year #5 - final year) of the Student Teaching/Internship Affiliation Agreement between TN State University and the Putnam County School System effective July 1, 2026, through May 1, 2027.
 5. Approval of the Complaint Managers for 2026-2027 Early Learning Academy: Early Learning Academy 545 Scott Avenue Cookeville, TN 38501 Phone: 931-432-2525 Cannon Longway Kellie Phillips
 6. Approval of the agreement between the Putnam County Board of Education and Bright Futures Educational Consultation, Wartburg, Tennessee 37887 for July 1, 2026, to December 31, 2026, for assessing and evaluating students for possible educational disabilities, to be paid from 141-72220-312.
 7. Approval of the renewal of the agreement between the Putnam County Board of Education and Anna Smith, Cookeville, Tennessee 38501, for the 2026-2027 school

year for applied behavior analysis services to students, complete functional behavioral assessment and assist the school team in implementation of plan to be paid from 141-72220-399.

8. Approval of the renewal of agreement between Putnam County Board of Education and Dialogue Speech Therapy, Cookeville, Tennessee, 38501 for the 2026-2027 school year for student speech testing, evaluations, provide speech-language services to be paid from 141-71200-312.

9. Approval of the Student Teacher/Intern Partnership Agreement between Nashville State Community College and the Putnam County School System effective 10/1/26 - 9/30/27.

10. Approval to grant Mr. Allen Richardson a third supplement for the 2026-2027 school year. He is an assistant coach for wrestling, girls track and head coach for Prescott South Middle School wrestling.

11. Approval to grant Ms. Jessica Simmons a third supplement for the 2026-2027 school year. She coaches basketball cheer, football cheer and competition cheer.

12. Approval to grant Mr. Scott Cook a third supplement for the 2026-2027 school year. He coaches wrestling, boys track and girls track.

13. Approval for Upperman High School Boys/Girls Tennis Team to become a recognized team sport. The main objective of this team will be to prepare students for further levels of competition while learning teamwork. The UHS Boys/Girls Tennis Team became a club sport in July of 2023 and has continued to be a part of Upperman High School since its inception, increasing in size and competition each year.

14. Approval of change order #1 for deductions to the Larseneer, LLC, contract related to the Cookeville High School Softball Hitting Facility project in the amount of \$4,626.50 for unused allowances.

15. Approval for the School Nutrition Program to continue participation in the USDA's Child and Adult Care Food Program (CACFP), At-Risk Afterschool Meals for school year 2026-27.

16. Approval of the loaner agreement between the Putnam County School Nutrition and Annie's Frozen Yogurt, Edina, Minnesota, for use of a frozen yogurt machine to be used at Cookeville High School. Any fees related to this agreement will be paid from fund 143 - Central Cafeteria.

17. Approval to enter into an agreement with Harris Masonry, Monterey, TN, to remove the abandoned trailers and bus hog the property at 889 Old Walton Road, Monterey, TN, for the amount of \$12,500.00 to be paid from 141-72620-399.

18. Approval to renew Gov Deals contract for the 2026-27 school year.

19. Approval to enter into an agreement with Cookeville Heating & Cooling Services, Cookeville, TN to replace the mechanical unit at the Central Office for the amount of \$18,835.00 using TIPS contract #25010502 to be paid from 141-72620-399.

20. Approval of the MOU between WIOA Upper Cumberland Local Workforce Development Board/Workforce Connections Upper Cumberland and Putnam County BOE with local provision acknowledging the maximum liability of \$23,000.00 for infrastructure costs and \$7,000.00 maximum liability of additional costs at the American Job Center in Cookeville and Crossville to be paid from Adult Education funds effective July 1, 2026, to June 30, 2027.

21. Approval to hire Smith Electric, LLC, to install electricity to the marquee sign being donated from First National Bank at the front of the building, to be paid from the Cookeville High School general account 403.001 O/M Contracted Service.

22. Approval of the attached research request for Gabriela Whited, a doctoral candidate of Tennessee Tech University. The purpose of the study is to broaden the current research on third-grade retention law in the State of Tennessee. The research seeks to determine the perspectives of Upper Cumberland teachers in Tennessee on the third-grade retention policy.

Mrs. **CRAVENS** seconded the Motion. Motion passed.

Dr. **FRY** stated the Board would address Agenda Item, VII.A. Policy.

A. Approval of Policy 6.204, Attendance of Non-Resident Students.

ACTION: (VIII.A.) Mr. **McHENRY** made a Motion to approve the policy on first reading only. Mrs. **CRAVENS** seconded. Motion passed.

Dr. **FRY** stated the Board would address Agenda Item VIIIA, School Spotlight and introduced Heather Tinch from Burks. Mrs. Tinch introduced Ms. Haley Combs and Ms. Susan Hardeman. They stated:

- Burks has a diverse culture in the school, so they decided to hold a Hands, Heart and Heritage Night
- Community members and students showed up to experience Hispanic culture like salsa, maracas, and folk dances
- A previous student, Humberto, provided free haircuts to students in need
- The next Heritage Night was planned to be on October 20, 2026

Dr. **FRY** stated the Board would address Agenda Item IX.A., TISA Accountability Report Preview and introduced Mr. Jason Stickler, Data and Testing Supervisor. He stated:

- Goal 1: PCSS will increase its 3rd grade ELA proficiency rate to 70% by the year 2035
 - PCSS surpassed its original goal of closing 155 of the achievement gap to 70% during the 2024-2025 school year with 49.8% of students demonstrating proficiency on the 3rd grade ELA TCAP assessment
 - 2026 data was 51.9%
- Goal 2: 70% of students will score proficient on the 3rd grade math TCAP by Spring 2035
 - PCSS originally developed a 2025-2026 target of 52.57. Each year, PCSS has surpassed this goal
 - 2026 data was 60.4%
- Goal 3: Increase the District's ACT "Yearly Average" Composite to 21 by the year 2027.

Dr. **FRY** stated the Board would address Agenda Item IX.B., Update on Enrollment Numbers and introduced Mr. Chris Pierce, Attendance Supervisor. Mr. Pierce stated:

- As of this morning, 9/1/26, PCSS has 11,153 PreK-12 students. The total enrollment is down by 353 students compared to this time last year (11,506). That represents a 3.0% decrease from the 25/26 school year.
- We currently have 441 Pre-K students. This is about 18 fewer students than this time last year. However, that number will increase when open enrollment from waiting lists occurs after September 15.
- Our kindergarten enrollment is 26 students fewer than last year.
- Enrollment in grades K-4 is down by 146 students from last year.

- Middle School Enrollments are down by 54 students from last year.
- High School Enrollments are down by 135 students from last year.
- The numbers have historically stabilized somewhat after Labor Day; however, overall enrollment has traditionally climbed slowly until Christmas Break. Our highest enrollment figures have always been in December.
- We have been, and continue to, monitor building capacities and student-teacher ratios for compliance. Overall, those numbers look good and are evenly distributed across elementary schools. As of now, all grade bands in the schools are within student-teacher ratio mandates. All elementary, middle, and high schools are below 90% capacity. However, this does not mean there are vast amounts of empty seats in classrooms. For example, the average class size in the K-3 classrooms is about 18 students. The state ratio we have to stay under for that range is 20.49.
- As we go through this fall, we will continue to monitor enrollment numbers and address any capacity or ratio issues as needed.

Dr. **FRY** stated the Board would address Agenda Item IX.C., Early Learning Academy Update and recognized Energy Systems Group.

ESG provided an update on the old Parkview School building stating:

- The building was very close to completion
- The additional devices were installed with few punchlist items left
- Mid-October should be the completion date which means the TCO was extended
- The parking lot would be completed in about 30 days

ACTION: (XI.) Mrs. **CRAVENS** made a motion to adjourn. Mr. **McHENRY** seconded the motion. Motion carried.

The Board adjourned at 6:09 PM.

9-1-2026

Date


Dr. Dawn Fry
Chair


Corby King
Director of Schools



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Karen Trentham

Date: 9/1/26

RE: Track Timing System purchase

☒ Backup included

☐ Backup to follow

Agenda Item for October 2026 Board Meeting

Statement to be Included:

Request for Approval to purchase Finish Lynx Bronze timing system package from TRXC Timing LLC for \$15,000 from the Track Equipment account #619.100 at Cookeville High School.



Director of Schools

9-1-26

Date

received
9-1-26 MT

Finish Lynx Bronze is the preferred timing system from Coach Scott Cook. That brand is provided from TRXC Timing, LLC

** This is the system we want.*

TRXC TIMING, LLC



1-800-444-6741

WWW.TRXCTIMING.COM

12727 Carrollton Industrial Ct., St. Louis, MO 63044
314.522.6176 - Office, 314.522.0662 - Fax
rich@trxctiming.com

Ship to: Cookeville High School 1 Cavalier Dr Cookeville TN 38501 United States		Quote # 6831	Quote date: 08/25/2026 (Valid for 15 days from quote date)
Shipping: UPS Ground		Lead Time: 20 Days	Terms: Prepay by ACH/check
Quantity	Description	Cost	
1	Bronze-Vision Packaged Solution – Vision Bronze	\$9,099.00	
1	5L500 EtherLynx Vision High Sensitivity, Color Camera, 2D Preview		
1	5LTE Timer Enabling Option for EtherLynx & Vision Cameras		
1	CS2810P CS Mount 2.8-10mm P-Iris		
1	5LSW FinishLynx32 Software License		
1	9LSW01 LynxPad Meet Management Software		
1	1A205USB Capture button and a5.9-foot USB cord		
1	3L400 Normally Closed Start Sensor w/ Ready Light		
1	3L-Mount Nylon Mount for attaching gun sensor to starters gun		
1	3A100 XLR-3 Start Cable – 500 foot		
1	BG3275 Geared Mounting Head		
1	BG2909 Super Head Clamp		
1	BG3036 Heavy Duty 74" Camera Tripod with Leveling Guide		
1	1A207 Custom Camera Carrying Case		
1	C848M C Mount 8-48mm Motorized Zoom Lens	\$619.00	
1	2L102 Remote Positioner	\$779.00	
1	3L900 RadioLynx Wireless Start System Kit	\$1,589.00	
1	SR2-IdentiLynx 2D camera package – Max Res 1280x960, Max Rate 30fps	\$2,199.00	
1	IDL-SR2 2D Head on camera – Max Res 1280x960, Max Rate 30fps		
1	BG394 Medium Duty Tripod		
1	C10BT-10 10 Base T Network Cable – 10 foot, with RJ45 Connectors		
1	WPCAT6-100 100' CAT6 w/ RJ45 Connectors, weatherproof hood at one end		
1	IDL-PoE Power over Ethernet module 30Watt, 56Volts		
1	SE520 Heavy Duty Custom Camera Carrying Case – Medium		
1	IDL-SR2 Foam IDL-SR2 Foam		
1	5LPRL – RadioLynx Plugin for FinishLynx	\$629.00	
	5LACM – Auto Capture Plugin and Virtual Photo Eye Unit for FinishLynx	\$739.00	
	Sub Total	\$15,653.00	
	Discount	-\$823.00	
	Shipping	\$170.00	
	(Without Tax Exempt would be an additional \$1,384.21)	\$0.00	
	(Must provide a Tennessee Certificate Tax Exempt Form) Tennessee Sales Tax (Exempt)		
	Grand Total	\$15,000.00	

All sales, loans, licenses, and other transactions by Lynx with its customers are subject to Lynx's standard terms and conditions.

These terms and conditions are available on request or through Lynx's website located at www.finishlynx.com/licenses.

I agree with the above Quote and Terms: _____ Date: _____
Signature



PO Box 657
North Plains, OR 97133

Price Quote

Date	8/24/2026
Estimate #	084787
Rep	

Name / Address
Cookeville High School Accounts Payable 1 Cavalier Dr Cookeville, TN 38506

Ship To
Cookeville High School Daniel Coonce 1 Cavalier Dr Cookeville, TN 38506

Description	Qty	Cost	Total
FT-FAT LS Plus includes 2 radio units, software, digital camera with lens and weatherproof housing, 25ft Ethernet cable, POE/Switch		7,495.00	7,495.00
FT-ID Front Facing Camera, includes FT-ID camera, 25ft Ethernet cable, tripod and carrying case		1,995.00	1,995.00
Shipping, estimate		60.00	60.00
This quote is valid for 45 days.		Total	\$9,550.00

Phone #	Fax #	E-mail	Web Site
9719982349	503.647.2090	sally@flashtiming.com	http://flashtiming.com

Eagle Eye Digital Video, LLC.
37510 Goodhue Ave, PO Box 86
Dennison, MN 55018 US
support@eagleeyetrack.com
www.eagleeyetrack.com



Quote

ADDRESS

Cookeville High School
Attn: Accounts Payable
1 Cavalier Drive
Cookeville, TN 38501

SHIP TO

Cookeville High School
Attn: Daniel Coonce
1 Cavalier Drive
Cookeville, TN 38501

QUOTE # 3425

DATE 08/24/2026

SHIP VIA

UPS

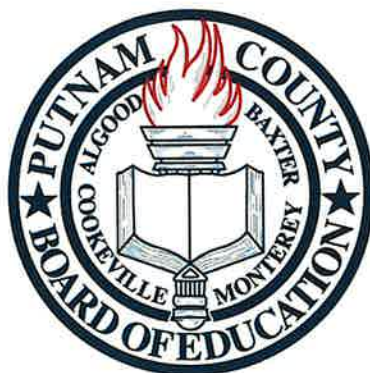
PROJECT

USB3 VISION 2 Cam

DESCRIPTION	QTY	RATE	AMOUNT
Eagle Eye USB3 Vision Timing 2 Camera System	1	10,295.00	10,295.00
TIMING CAMERA:			
2 x USB3 VISION Color Timing Camera with Optimized Lens			
CAMERA CABLE:			
2 x 9' USB3 Camera Connection Cable with Locking Screws			
2 x 50' USB3 Camera Extension Cable			
CAMERA MOUNTING SYSTEM:			
1 x 9' Camera Tripod with Hydraulic Lift (The ULTIMATE Tripod)			
1 x 3 Axis Geared Head			
1 x Swivel Head (For Line Scan Timing Option)			
1 x 4' Camera Tripod (Witness I.D.)			
SOFTWARE:			
1 x Eagle Eye VISION Software (Line Scan/ Video Timing Capable (Download)			
1 x USB License Key with Eagle Eye Lanyard			
WIRELESS START SYSTEM:			
1 x 900 Series Extended Range Transmitter with Whip Antenna			
1 x 900 Series Receiver with Ready Light, Power Supply, and Antenna			
1 x 6' USB Trigger Cable			
EXPANSION/ADAPTERS:			
1 x USB File Sharing Device with USB Cables			
1 x USB3 7 Port Hub			
CASE:			
2 x Protective Padded Carrying Case (1 Lrg & 1 Med)			

All Credit Card Transactions over \$1,000 will incur a 3.5% processing fee. Payments by check or bank transfers are also welcome.

SUBTOTAL	10,295.00
TAX (7.875%)	0.00
SHIPPING	65.00
TOTAL	\$10,360.00



Board Agenda Request
For 2026 Meeting

Date October 1, 2026

Department Federal Programs

Person Submitting Bridgett Carwile

Account Number (if appropriate) 142

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider Approval of:

- Approval for Putnam County School District purchase of: **Ripple Effects from Destination Knowledge** per **BuyBoard Contract # 748-24** and quote **#20260819-101724611** in the amount of **\$24,950.00** per contract to be paid from 142-71100-330-401.

received
9-16-26 MT



Putnam County School District--TN - Ripple Effects Renewal

Putnam County School District--TN

1400 East Spring St
Cookeville, TN 38506

Kassie Hunley

kassie.hunley@pcsstn.com
+19313196955

Reference: 20260819-101724611

Quote created: August 19, 2026

Quote expires: October 1, 2026

Quote created by: Kristine Marsh
Education Consultant

kmarsh@destinationknowledge.com
+19415454345

Comments from Kristine Marsh

Thank you for the opportunity to help your children become more resilient! Through building resiliency, and reducing bullying, we can work together to keep kids in school.

Buyboard contract #748-24

Products & Services

Item & Description	Quantity	Unit Price	Total
Ripple Effects for Kids "Gold" Student Licenses 21-50 Ripple Effects for Kids. Allows 21 students per site. Pricing valid for 21-50 students. Includes: -Grades 2-5 only -PlayList Generator -Screen for Strength Self-Assessment -Data Viewer and Aggregate reports. Annual subscription.	11	\$1,113.00	\$12,243.00 for 1 year
Ripple Effects for Teens "Gold" Student licensing 21-50 Ripple Effects for Teens. Allows 21 students per site. Pricing valid for 21-50 students. Includes: -Grades 6-12 only -PlayList Generator -Screen for Strength Self-Assessment -Data Viewer- Aggregate Data Reporting. Annual Subscription at the same rate.	4	\$1,113.00	\$4,452.00 for 1 year

Item & Description	Quantity	Unit Price	Total
Ripple Effects for Teens "Gold" Student licensing 21-50 Ripple Effects for Teens. ALTERNATIVE LOCATION. Allows 35 seats. Pricing valid for 21- 50 students. Includes: -Grades 6-12 only -PlayList Generator - Screen for Strength Self-Assessment -Data Viewer- Aggregate Data Reporting. Annual Subscription at the same rate.	1	\$1,855.00	\$1,855.00 for 1 year
DK Web-Based Training and Support Launch training and on-going support. Includes up to two virtual training sessions (3 hours total) covering getting started, implementation strategies, and student and teacher expectations. Also includes ongoing email, virtual, and phone support with teachers and administrators to ensure success.	4	\$350.00	\$1,400.00 for 1 year
One-time subtotal			\$19,950.00
Total			\$19,950.00

Purchase terms

With school or district purchase order, terms net 30.

Without school or district purchase order, please sign your quote to serve as your order and order will be processed upon payment.

Credit cards, ACH, and checks accepted.

Late payment fees: Invoices over 90 days past due will incur a 2% late charge.

Signature

Signature

Date

Printed name

Questions? Contact me



Kristine Marsh
Education Consultant
kmarsh@destinationknowledge.com
+19415454345

Destination Knowledge
9120 58th Dr E
Bradenton, FL 34202
United States



Putnam County Board of Education Agenda Requests

Date _____ 10/1/26
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase classroom furniture for the 4th grade at Sycamore Elementary School from Ernie Morris (TIPS # 260301) in the amount of \$21,620.84 to be paid from 141-71100-722-02117

received
9-14-26 mt

Ernie Morris Enterprises, Inc.
P O Box 818
Bushnell FL 33513
www.erniemorris.com

Quote #: RE08252026



Date: 8/25/2026

This quote prepared for:
Putnam County School System
1400 East Spring Street
Cookeville, TN 38506

QUOTATION
DELIVERED & INSTALLED
TIPS CONTRACT
260301

Quoted by: Lisa Kirkus
615-806-4943
lkirkus@erniemorris.com

SYCAMORE ELEMENTARY

	MFGR	Part Number	Description	Qty.	Sell	Ext Sell
	ALU	C-SM-4LEG18	Smooth 18"Senior Chair CH Chrome NB Navy Blue BOOT Gray Rubber Boot Glide ~ No Felt Snap-on ~ No Padded Seat ~ No Book Rack ~ No Ganging ~ No Music Pitch	80	\$104.45	\$8,356.00
	ALU	D-RD-1824	Honor Roll Round Leg 18"x24" Desk ADJ Adjustable Height ADJ2230 Adjustable Height 22-30" 29 29" BL Black HP Hard Plastic GS Grey Spectrum BOOT Gray Rubber Boot Glide ~ No Felt Snap-on ~ No U-Brace	80	\$144.58	\$11,566.40

Subtotal: \$19,922.40

xxx FREIGHT xxx

	MFGR	Part Number	Description	Qty.	Sell	Ext Sell
	ALU	FREIGHT	FREIGHT CHARGE	1	\$1,698.44	\$1,698.44

Subtotal: \$1,698.44

Total including Delivery and Installation:

\$21,620.84

Sales Tax, if applicable, will be added to your invoice.

Approved By:

Name

Title

Date: _____

PO: _____

-
- Prices of items with fabric may change if different fabrics are selected. If no fabric is selected, the price is based on the standard fabric for that item, usually grade II or III.
 - Furniture is made to order and is not returnable.
 - Drawings must be checked by customer for accuracy of dimensions, location of doors, windows, built-ins, power and data receptacles.
 - Quote number must be referenced on purchase order.
 - Manufacturer warranties apply.
 - Order changes must be in writing.
 - All designs, plans, layouts, drawings and specifications are the property of EMEI and may not be used, reproduced or distributed, in whole or part, without prior written consent.
 - All dimensions in this quote are nominal.
 - We are pleased to provide these drawings and quotes in response to your request. The documents are provided to you without charge by Ernie Morris Enterprises, Inc. (EMEI) for marketing purposes only. They identify and depict office furniture products that could become freestanding, non-structural elements to be placed within the end users building. These documents are not intended to contain any specification, plan or depiction by EMEI of, or otherwise reflect any opinion, direction or proposal by EMEI with respect to any non-structural elements of the end user's building. To the extent the documents contain any depiction of any structural or non-structural elements of the end user's building; they are for reference purposes only.



Putnam County Board of Education Agenda Requests

Date _____ 10/1/26
Department _____ Finance
Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of payment to Moore, Rader, Fitzpatrick and York, P.C. – Cookeville, Tennessee for legal services through August 1st, 2026 in the amount of \$20,367.14 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

received
9-14-26 *AK*

LAW OFFICES
MOORE, RADER AND YORK, P.C.
46 NORTH JEFFERSON AVENUE
COOKEVILLE, TENNESSEE
38501

L. DEAN MOORE (1941-2019)
DANIEL H. RADER III
RICHARD LANE MOORE
DANIEL H. RADER IV
RANDALL A. YORK
ANDRÉ S. GREPPIN
WADE C. BLAIR

MAILING ADDRESS
POST OFFICE BOX 3347
38502
TELEPHONE
(931) 526-3311
FACSIMILE
(931) 526-3092

September 1, 2026

PRIVILEGED AND STRICTLY CONFIDENTIAL

Mr. Corby King
Director of Schools
Putnam County Schools
1400 East Spring Street
Cookeville, TN 38506

RE: School Board Matters

Dear Mr. King:

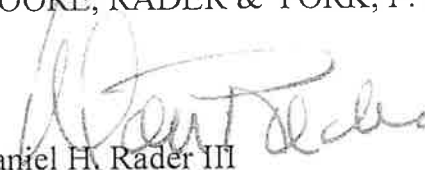
Enclosed is our statement through August 31, 2026.

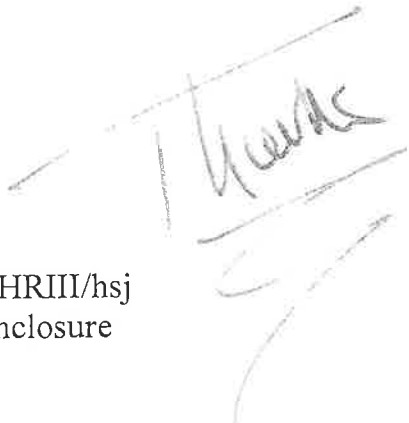
I would appreciate it if you would place this on the October agenda for Board approval.

Thank you for your attention to this matter.

Yours very truly,

MOORE, RADER & YORK, P. C.


Daniel H. Rader III


DHR/hsj
Enclosure

**STATEMENT
MOORE, RADER & YORK, P.C.
46 NORTH JEFFERSON AVENUE
POST OFFICE BOX 3347
COOKEVILLE, TENNESSEE
38502**

September 1, 2026

**TO: PUTNAM COUNTY BOARD OF EDUCATION
1400 EAST SPRING STREET
COOKEVILLE, TENNESSEE 38506**

IRS No. 62-0897974

FOR PROFESSIONAL SERVICES RENDERED

TO PROFESSIONAL SERVICES RENDERED:

RE: SCHOOL BOARD MATTERS

June 17, 2026 through August 31, 2026

Daniel H. Rader III: 43.00 hours at \$250.00	\$ 10,750.00
Andre Greppin: 25.00 hours at \$250.00	\$ 6,250.00
Randall A York: 2.00 hour at \$250.00	\$ 500.00
Adrian Mayagoitia: 2.00 hours at \$175.00	\$ 350.00

PARALEGAL HOURS: 23.50 hours at \$95.00	\$ 2,232.50
---	-------------

OUT-OF-POCKET EXPENSES:

Copying charges	\$ 94.80
-----------------	----------

Register of Deeds (recording fee)	\$ 12.00
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MILEAGE:

1 Trip to Gatlinburg (234) (234 miles at \$.76)	\$ 177.84
--	-----------

TOTAL OUT-OF-POCKET EXPENSES	<u>\$ 284.64</u>
-------------------------------------	-------------------------

TOTAL AMOUNT OF STATEMENT	\$ 20,367.14
----------------------------------	---------------------

ITEMIZED STATEMENT

June 17, 2026 through September 1, 2026

June 17 – June 30, 2026	Recording boundary Deed with Register of Deeds; communications with Tim Martin re: same; receipt and review of communications from Tim Martin re: use of school facilities; review of Board policies re: same; telephone conference with Tim Martin re: same; communications with Board members re: rental request; receipt and review of updates from Director King; receipt and review of communications with Malaysia re: agenda; receipt and review of communications with Director King re: elementary school renovation; multiple communications with Board members and school personnel re: school renovation issue; review of ESG file material; meeting with Director King and Board members and reviewing matter; receipt and review of communications with re: correspondence from attorney re: incident during summer school; receipt and review of materials re: same; meeting with Tim Martin re: summer school/ student incident; correspondence with attorneys re: student incident; communications with Director King and Tim Martin re: response; receipt and review of video of incident; communications with insurance company re: same; drafting correspondence to ESG; communications with Director King and John Magura re: revising correspondence; attending School Board meeting and conferences; finalizing correspondence to ESG; receipt and review of communications from ESG; communications with Director King and Board Members re: same	(DHR III) (ASG)	17.25 5.00
July 2026	Telephone conference with Clerk of Court re: student matter; receipt and review of Judgement entered against student; communications with Director King re: same; receipt and review of communications with Chris Pierce re: records request; review of Court documents in support of request; communications with Chris Pierce re: same; receipt and review of communications with Tim Martin re: bid requirements; telephone		

conference with Tim Martin re: same; receipt and review of communications with Director King re: ABA MOU; review and revising; receipt and review of revised draft MOU; receipt and review of updated requirements; telephone conference with attorney re: incident; traveling to Gatlinburg; attending TSBA seminar; receipt and review of communications with Director King re: updates; receipt and review of communications with Tim Martin re: praying over schools; communications re: same; additional review and revising of MOU; communications with school personnel re: same; receipt and review of communications from Director King re: private pay provider MOU; receipt and review of communications with insurance company; receipt and review of communications with Chris Pierce re: records request; receipt and review of communications with Director King re: demand for amendment to educational records; receipt and review of communications with Tonia Wheeler re: draft response; receipt and review of communications with Tim Martin re: custody matter; review of Orders and Parenting Plan; correspondence with attorneys re: same; communications with Tim Martin re: response

(DHR/III) 9.00
(ASG) 16.00

August 2026

Review and revising ABA MOU; communications with personnel re: same; receipt and review of updates from Director King; receipt and review of communications with Chris Pierce re: custody matter; telephone conference with Chris Pierce re: same; attending School Board meeting and conferences; receipt and review of communications with Tim Martin re: request from guardian ad litem; telephone conference with Tim Martin; receipt and review of records; telephone conference with guardian ad litem; meeting with guardian ad litem and providing records to her; receipt and review of records from Chris Pierce re: records request; telephone conference with Clerk of Court; correspondence with Judge Qualls re: records; communications with Chris Pierce re: response; telephone conference with Attorney Daniels re: same; receipt and review of communications with Tim

Martin re: personnel matter; receipt and review
 of communications with Chris Pierce with custody
 paperwork; telephone conference with Chris Pierce
 re: same; legal research; correspondence with
 Dawn Fry re: same; receipt and review of
 communications with Tim Martin re: flu shots;
 receipt and review of communications with insurance
 company re: same; communications with Tim
 Martin re: same; receipt and review of communications
 from Director King with records request;
 telephone conference with Director King re: same;
 correspondence with records requestor; communications
 with Director King re: response; receipt and review
 of communications with records requestor; legal
 research; correspondence with records requestor;
 receipt and review of communications with Tim Martin
 re: student/personnel matter; legal research; meeting
 with school personnel and reviewing matter; drafting
 response to administrative complaint; receipt and
 review of communications with insurance company;
 receipt and review of communications with Tim Martin
 with updated MOU; detailed review of MOU;
 communications with Tim Martin re: indemnity language;
 receipt and review of communications with records requestor;
 correspondence with records requestor; receipt and review
 of communications with Tim Martin re: MOU;
 communications with Tim Martin re: same; additional
 editing of MOU; telephone conference with Tim Martin;
 communications with Tim Martin re: MOU; receipt and
 review of communications with Tim Martin re:
 custody issue; telephone conference with Tim Martin
 re: same; receipt and review of communications with
 Director King re: personnel matter; telephone
 conference with Director King re: same; receipt and
 review of communications with Director King re:
 non-resident students; telephone conference with
 Director King re: same; receipt and review of
 revised non-resident students policy; telephone
 conference with Director King re: same; receipt
 and review of communications with Director King
 re: new obligations under FERPA and PPRA;
 receipt and review of communications with Tim
 Martin; communications with Director King re: same.

(DHR III)	16.75
(ASG)	4.00
(AM)	2.00
(RY)	2.00



Putnam County Board of Education Agenda Requests

Date _____ 10/1/26
Department _____ Finance
Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

 X Backup included

 Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Copeland DRP, LLC in the amount of \$176,630.00 for the Early Learning Academy parking lot project to be paid from the Putnam County Bond Issue.

received
9-17-26 MT *[Signature]*

COPELAND DRP, L.L.C.3012 Dacco Quarry Road
Cookeville, TN 38506

Invoice

Customer No.: PUTNAMCOSCHO

Invoice No.: 17595

Bill To: **PUTNAM CO. SCHOOL SYSTEM**1400 E. SPRING ST.
ATTN: JOHN MAGURA
Cookeville, TN 38506Ship To: **PUTNAM CO. SCHOOL SYSTEM**1400 E. SPRING ST.
ATTN: JOHN MAGURA
Cookeville, TN 38506

Date		Ship Via		F.O.B.		Terms	
09/18/2026				Origin		Net 30	
Purchase Order Number			Order Date	Sales Person		Our Order Number	
226-17			09/18/2026			226-17	
Quantity			Item Number	Description	Unit Price	Amount	
Required	Shipped	B.O.					
1	1		PAVING	ITEM# 1 BASE BID FOR THE EARLY LEARNING CENTER PARKING LOT ADDITION CES PROJ# 226-17	131210.00	131210.00	
1	1		PAVING	ALTERNATE #1	25960.00	25960.00	
1	1		PAVING	ALTERNATE #3	16460.00	16460.00	
Invoice subtotal						173630.00	
Invoice total						173630.00	

Mark,

I HAVE REVIEWED THIS INVOICE
AND RECOMMEND ITS PAYMENT.John
9.21.26

Thank You

VILAG
10-01-26

Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date_____ 10/1/2026

Department_____ Finance

Person Submitting_____ Mark McReynolds

Account Number (if appropriate)

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Stone Service Corporation in the amount of \$10,666.51 for pay application #5 (FINAL) related to the Baxter Primary School HVAC Upgrades project to be paid from 141-76100-599-02528.

received

9-17-26 MT



Stone Service Corporation
PO Box 49293
Cookeville, Tennessee 38506
931-526-5023

BILL TO

Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38506 USA

INVOICE
188785006

INVOICE DATE
Aug 11, 2026

JOB ADDRESS

Baxter Primary School Chiller Replacement
125 Elmore Town Road
Baxter, TN 38544 USA

Payment Term: Net 30
Due Date: 9/10/2026

DESCRIPTION OF WORK

Contract less unused contingency \$213,330.17.
Work completed to date: \$213,330.17
Less previous billing: \$202,663.66 = \$10,666.51

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Imported Default Service	Contingency	1.00	\$15,811.83	\$15,811.83
PRJ BILL	Contingency not used	1.00	-\$15,811.83	-\$15,811.83
RTNG	Retained for the performance of work	1.00	\$10,666.51	\$10,666.51
SUB-TOTAL				\$10,666.51
TOTAL DUE				\$10,666.51
BALANCE DUE				\$10,666.51

CUSTOMER AUTHORIZATION

I authorize the work above to be completed and I agree to pay \$10,666.51.

Sign here

Date

CUSTOMER ACKNOWLEDGEMENT

Invoice #188785006

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER:
Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38506
FROM CONTRACTOR:
Charles Stone Heating & Cooling
PO Box 49293
Cookeville, TN 38506
CONTRACT FOR:

PROJECT:
Baxter Primary School Chiller
VIA ARCHITECT:

APPLICATION NO: Five (5)

Distribution to:

☒	OWNER
☒	ARCHITECT
☒	CONTRACTOR
☐	
☐	

PERIOD TO: 08/31/26

PROJECT NOS:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 229,142.00
2. Net change by Change Orders \$ (15,811.83)
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 213,330.17
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 213,330.17
5. RETAINAGE:
 - a. 5% of Completed Work \$ 10,666.51
(Column D + E on G703)
 - b. of Stored Material \$
(Column F on G703)Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 10,666.51
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 202,663.66
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 202,663.66
8. CURRENT PAYMENT DUE \$ 10,666.51
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 0

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

CONTRACTOR:

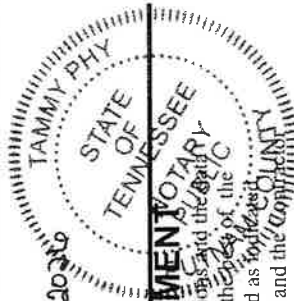
By: Betty Phillips Date: 8/11/26

State of: Tennessee County of: Putnam

Subscribed and sworn to before me this 12th day of August 2026

Notary Public: Tammy Phillips

My Commission expires: 7/9/30



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the Architect's knowledge, information and belief the Work has progressed as to the quality of the Work is in accordance with the Contract Documents, and the Architect is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 10,666.51

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT: Maffett Loftis Engineering, LLC

By: Justin Powell Date: 09/21/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G703

APPLICATION NO: Five (5)

APPLICATION DATE: 8/11/2026

PERIOD TO:

ARCHITECT'S PROJECT NO:

VIIA7
10-01-26

Board Agenda Request
For October 1, 2026 Meeting

Date 9/16/26

Department CTE

Person Submitting Jackie Vester

A handwritten signature in black ink, appearing to read "J. Vester", is written over the line for the person submitting the request.

Account Number (if appropriate) 142-71300-730-806

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Approval of the purchase of an Amatrol Allen Bradley Portable Programmable Logic Controller Troubleshooting Learning System for the Industrial Maintenance classes at Cookeville High School from vendor Technical Training Aids - Covington, KY, in the amount of \$14,638.00 to be paid by Perkins grant funds.

received

9-16-26

MT

A handwritten signature in black ink, possibly reading "CR", is written next to the "received" stamp.

QUOTATION

TO: Cookeville High School - TN
FROM: Technical Training Aids
SUBJECT: Allen Bradley Portable PLC
DATE: 9/16/2026
QUOTE: 626190SE
TIPS Contract # 250106
TIPS ID # 11844
TIPS <https://www.tips-usa.com/contracts/vendors/E5C8E089CD1DD0AF65961348C8841D00>



PART #	DESCRIPTION	QTY	PRICE	TOTAL
Allen Bradley Portable PLC				
990-PABCL1F	Portable PLC Troubleshooting Learning System - AB CompactLogix Requires 82-8RSM Studio 5000 Mini for education or 82-8RSMI for all other organizations, PC, 100-240V/50-60Hz/1ph electrical, and compressed air. Recommended 82-610 Mobile Technology Workstation. For PC requirements, see amatrol.com/support . Also requires a router if using more than one 990-PABCL1F on the same network. Includes: (1) Portable Console; (1) AB L16 PLC; (1) Fault Insertion System and Software; (16) 24 VDC Digital Inputs; Digital Outputs; (1) HMI Panel; (1) 24VDC Power Supply; (1) Built-in Power Supply; (1) I/O Simulator Console; (1) Application Panel; (1) Mobile Carrying Case with Workstation Mounting Panel; (1) USB Cable; (1) N40087 Student Curriculum - Interactive PC-Based Multimedia; (1) C40087 Instructor's Guide; (1) K40087 Instructor's Resource Print CD; (1) S40087 Supplemental Disk; (1) D40087 Installation Guide; (1) H40087 Student Reference.	1	\$13,878.00	\$13,878.00
82-8RSM	Studio 5000 Mini PLC Programming Software - 1 Seat License, EDUCATION ONLY Available exclusively to secondary and post-secondary educational organizations. Studio 5000 Mini Design software for A-B CompactLogix PLC's to allow off-line/on-line programming of ladder diagrams. For PC requirements, see amatrol.com/support . Includes: (1) Seat License.	1	\$760.00	\$760.00

Notes:

Quote is good for 60 days
All Amatrol orders should be issued to TTA- Technical Training Aids
Computers are needed and to be owner provided
Credit card payments are subject to 3% service fee

Delivery 100-120 days

Installation Optional

Shipping Included

TOTAL \$ **14,638.00**



Technical Training Aids

Andrew Rittmeier- Territory Manager

Andrew@ttaweb.com

Phone: (859) 757-1455 / Fax: (859) 757-0417

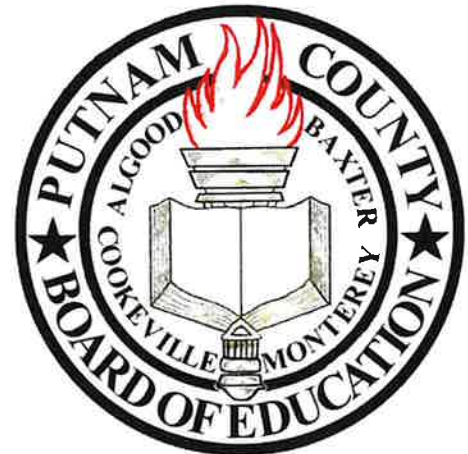
P.O. Box 17537, Covington, KY 41017

Birmingham Home Office: (800) 851-3987

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST



Date: Sept. 17, 2026
Department: Technology
Person Submitting: Johnny Sloan
ccount Num er if appropriate note



Check one:

- ☒ Backup included
☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase additional security cameras to increase coverage at the Early Learning Academy campus, per quote 15824 from Pioneer Communications, Cookeville, TN, in the amount of: \$14,107.71, to be paid from: 141-E-76100-599-000-02530-000

NOTES:

received
9-17-26 MT CK



PIONEER
COMMUNICATIONS
OF TENNESSEE LLC
TN License #2402

Pioneer Communications of Tennessee LLC

P.O. Box 1220
Cookeville, TN 38503

Estimate

Rep	Date	Estimate #
	9/14/2026	15824

Ship To
Early Learning Academy 545 Scott Ave. Cookeville, TN 38501

Job Name
Early Learning Academy 545 Scott Ave. Cookeville, TN 38501

Description	Qty
15MP WDR; LightCatcher; 2.8mm, 3x5MP; with pendant adapter and dome cover and wall mount	1
6MP BULLET CAMERA WITH IR; 4.4 - 9.3mm lens	2
10MP DUAL HEAD CAMERA 2x5MP	1
CAMERA LICENSE- ENTERPRISE	4
LABOR	20
This quote is for all parts, labor and programming to wire and install 5 cameras at these locations:	
1. 270 off the exterior bathroom wall shared by rooms 201 & 202 on map.	
2. Bullet cam off back playground doors (ones getting the swipes) on the Room 314 side covering playground.	
3. Dual head interior camera in the back hallway. Approximate location is outside rooms 307 & 309.	
**4. This camera was already included in the original camera quote P.O.#6512600090	
5. Exterior bullet camera off corner of room 304 looking down the back side of the school towards Jackson.	

'Securing You Is Our Business.'

Acceptance Signature: _____

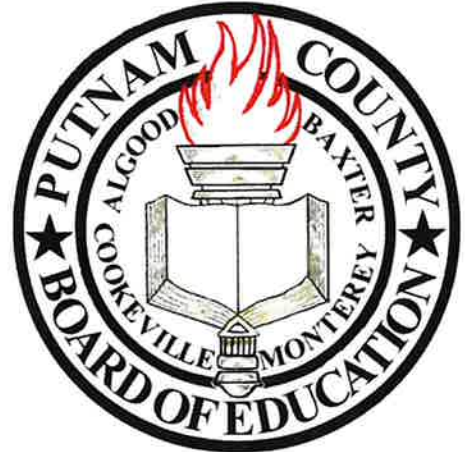
Total

\$14,107.71

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST



Date: Sept. 17, 2026
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note



Check one:

- ☒ Backup included
☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase a replacement projector with long throw lens, for the CHS Auditorium from Howard Technology Solutions, per quote #1686057, priced on the TIPS Contract # 230105, in the amount of \$15,089.00, to be paid from: 141-72310-599.

NOTES:

received
9-17-26 mgj

36 Howard Drive-Ellisville, MS 39437
P.O. Box 1590-Laurel, MS 39441

HOWARD™

TECHNOLOGY SOLUTIONS

A Division of Howard Industries, Inc.
www.Howard.com

888.912.3151 general-601.399.5077 fax
888.323.3151 technical support

Online Quotation

Quote No: CH5 1686057.00 **Quote Date:** September 08, 2026
Customer Name: Johnny Sloan **Phone Number:** 9315202100
Company Name: Putnam County Schools **Fax Number:** 9315202100
Quote Name: Epson PU2213B 13k Lumen Projector and Lens

Item 1

Category	Description	Qty.	Unit Price	Ext. Price
System Type:	Accessories			
1:	Epson EB-PU2213B - 3LCD projector - 13000 lumens (white) - 13000 lumens (color) - WUXGA (1920 x 1200) - 16:10 - LAN Contract: TIPS/TAPS Computers/Equipment 230105	1	\$13,499.00	\$13,499.00
2:	Epson ELP LM11 - Medium-throw zoom lens - 80.6 mm - 121.1 mm - f/1.81-2.34 - for Epson EB-PU2010, PU2113, PU2116, PU2120, PU2213, PU2216, PU2220, Pro G7500, Pro L1200 Contract: TIPS/TAPS Computers/Equipment 230105	1	\$1,590.00	\$1,590.00

Sub-Total: \$15,089.00
Shipping & Handling: Included
Taxes: Tax Exempt
Total for Item 1: \$15,089.00

This Quote will expire on October 08, 2026.
Please include your Quote Number on your Purchase Order.

Total for all pre-configured items

Sub-Total: \$15,089.00
Shipping & Handling : Included
Taxes: Tax Exempt
Total: \$15,089.00

Notes:

THIS QUOTATION IS EXPRESSLY LIMITED TO AND EXPRESSLY MADE CONDITIONAL ON PURCHASER'S ACCEPTANCE OF THE TERMS HEREIN AND ACCEPTANCE OF HOWARD'S GENERAL TERMS AND CONDITIONS OF SALE (LOCATED AT <https://www.howardcomputers.com/info/termsofsale.cfm>) WHICH ARE FULLY ADOPTED AND INCORPORATED HEREIN BY REFERENCE. PURCHASER'S SUBMISSION OF A PURCHASE ORDER PURSUANT TO THIS QUOTATION CONSTITUTES PURCHASER'S ACCEPTANCE OF AND AGREEMENT WITH HOWARD'S GENERAL TERMS AND CONDITIONS OF SALE. HOWARD OBJECTS TO ANY DIFFERENT OR ADDITIONAL TERMS. A COPY OF THE ABOVE-REFERENCED GENERAL TERMS AND CONDITIONS OF SALE MAY ALSO BE OBTAINED BY CALLING 1-888-912-3151 OR EMAILING webmaster@howardcomputers.com

Howard's product warranties, return policies and related information are also available at <https://www.howardcomputers.com/support/warranties.cfm> and <https://www.howardcomputers.com/support/returnpolicy.cfm> or may be obtained by calling 1-888-912-3151 or emailing webmaster@howardcomputers.com

Howard hereby reserves the right to unilaterally withdraw and/or revise any Quotation or quoted prices at any time, including in the event its manufacturing or procurement costs increase due to circumstances such as fluctuations in vendor pricing - particularly for critical components such as RAM - or the imposition by the United States or any other country of new or higher tariffs, taxes, duties, fees, or similar charges.



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 10/1/2026

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Larseneer, LLC in the amount of \$19,932.72 for pay application #7 (FINAL) related to the Cookeville High School Softball Hitting Facility project to be paid from the Putnam County Capital Project Fund.

received
9-28-26 *mt* *CK*

A · E · I
ARCHITECTS AND PLANNERS

September 25, 2026

Putnam County Board of Education
ATTN: Tim Martin, Deputy Director of Schools
1400 East Spring Street
Cookeville, TN 38501

RE: CHS Softball - New Hitting Facility
Application for Payment (#7) from Larseneer, LLC

Dear Mr. Martin,

Enclosed is Application and Certificate for Payment #7 from Larseneer, LLC, in the amount of \$19,932.72, for the project's retainage.

This is the final application for payment. AEI recommends that Larseneer, LLC, be paid the amount as requested.

If you have any questions, please feel free to call.

Sincerely,



Peter H. Metts
President

Enclosures



APPLICATION FOR PAYMENT

Owner Putnam County Board of Education 1400 East Spring St Cookeville, TN 38501	Project CHS Softball - New Hitting Facility 1 Cavalier Drive Cookeville, TN 38501	Payment Application No: 7 Payment Application Date: August 25, 2026 Period To: September 1, 2026	For Distribution Architect Contractor Owner File
Contractor Larseneer, LLC 4100 Rolling Hills Rd Cookeville, TN 38506	Architect AEI, PC 57 West Broad St, Suite 200 Cookeville, TN 38501	Project No: 1388 Contract Description: Lump Sum Contract Executed: 2/3/2026	

PAYMENT APPLICATION - SUMMARY

See attached Continuation Sheet for greater breakdown

1. Original Contract Sum	\$	403,281.00
2. Net Change by Change Orders	\$	(4,626.50)
3. Contract Sum to Date	\$	398,654.50
4. Total Completed to Date	\$	398,654.50
5. Retainage: a. 0% of Completed Work b. 0% of Stored Material Total Retainage:	\$	-
6. Total Less Retainage	\$	398,654.50
7. Less Paid in Previous Applications	\$	378,721.78
8. Total Payable Amount	\$	19,932.72
9. Balance to Finish, Including Retainage	\$	-

CERTIFICATION BY CONTRACTOR:

The Contractor certifies that, based on their understanding and available information, the Work described in this Payment Application has been finished according to the Contract Documents. They also confirm that all payments for previous work, as documented by earlier Payment Applications, have been received from the Owner, and that the amount specified in this request is now payable.

Contractor Name: Larseneer, LLC
State: Tennessee
County: Putnam County
Subscribed and sworn to before me this day: TREVOR LARSENER
Name of Notary Public: TREVOR LARSENER
Expiration Date of Notary Public: 11/28/2027



CERTIFICATION BY ARCHITECT:

The Architect certifies that, following on site inspections and to the best of their knowledge, this Payment Application accurately depicts the completed work and complies with the contract standards, validating the payment amount indicated below.

Change Order Summary	Additions	Deductions
Total Variations Approved in Previous Months	\$ -	\$ -
Total Approved this Month	\$ -	\$ -
Totals	\$ -	\$ -
Net Changes by Change Orders	\$ -	\$ -

Certified Amount: \$ 19,932.72
If the certified amount differs from the application amount, provide an explanation below or attached, and initial all figures and markups to align with the certified amount.
Architect Signature: [Signature] **Date:** 09/25/2026

CONTINUATION SHEET

Payment Application No: 7
 Payment Application Date: August 25, 2026
 Period To: September 1, 2026
 Project No: 1388

Item No.	Description of Work	Schedule Value	Work Completed	Presently Stored Materials	Total Completed	%	Balance to Finish	Retainage Value (5%)	
A	B	C	Previous App. D = Prev. (D+E)	This Period E	F	G = D+E+F	H = G/C	I = C-G	J
BASE CONTRACT									
1	Bonds, Insurance, Mobilization	\$ 21,663.34	\$ 21,663.34	\$ -	\$ 21,663.34	100%	\$ -	\$ 1,083.17	
2	Site Demolition	\$ 7,444.59	\$ 7,444.59	\$ -	\$ 7,444.59	100%	\$ -	\$ 372.23	
3	Concrete	\$ 55,289.98	\$ 55,289.98	\$ -	\$ 55,289.98	100%	\$ -	\$ 2,764.50	
4	Bollards	\$ 2,320.00	\$ 2,320.00	\$ -	\$ 2,320.00	100%	\$ -	\$ 116.00	
5	Wood Framing & Materials	\$ 86,620.44	\$ 86,620.44	\$ -	\$ 86,620.44	100%	\$ -	\$ 4,331.02	
6	Roofing	\$ 21,000.00	\$ 21,000.00	\$ -	\$ 21,000.00	100%	\$ -	\$ 1,050.00	
7	Sheet Metal Siding	\$ 18,762.75	\$ 18,762.75	\$ -	\$ 18,762.75	100%	\$ -	\$ 938.14	
8	Closed Cell Insulation	\$ 20,230.90	\$ 20,230.90	\$ -	\$ 20,230.90	100%	\$ -	\$ 1,011.55	
9	Exterior Doors	\$ 2,400.00	\$ 2,400.00	\$ -	\$ 2,400.00	100%	\$ -	\$ 120.00	
10	Overhead Doors	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	100%	\$ -	\$ 350.00	
11	Awnings	\$ 5,837.00	\$ 5,837.00	\$ -	\$ 5,837.00	100%	\$ -	\$ 291.85	
12	Painting	\$ 12,724.00	\$ 12,724.00	\$ -	\$ 12,724.00	100%	\$ -	\$ 636.20	
13	HVAC	\$ 45,000.00	\$ 45,000.00	\$ -	\$ 45,000.00	100%	\$ -	\$ 2,250.00	
14	Electrical	\$ 51,538.00	\$ 51,538.00	\$ -	\$ 51,538.00	100%	\$ -	\$ 2,576.90	
15	<Insert Item>	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
SUB-TOTAL		\$ 357,831.00	\$ 357,831.00	\$ -	\$ 357,831.00	100%	\$ -	\$ 17,891.55	
CONTINGENCIES & ALLOWANCES									
16	Inspection and Testing Allowance	\$ 10,000.00	\$ 7,943.25	\$ 2,056.75	\$ 10,000.00	100%	\$ -	\$ 500.00	
17	Gas Line Allowance	\$ 450.00	\$ 450.00	\$ -	\$ 450.00	100%	\$ -	\$ 22.50	
18	Storm Culvert Allowance	\$ 10,000.00	\$ 7,500.00	\$ 2,500.00	\$ 10,000.00	100%	\$ -	\$ 500.00	
19	Construction Contingency	\$ 25,000.00	\$ 24,930.25	\$ 69.75	\$ 25,000.00	100%	\$ -	\$ 1,250.00	
20	<Insert Item>	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
21	<Insert Item>	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
SUB-TOTAL		\$ 45,450.00	\$ 40,823.50	\$ 4,626.50	\$ 45,450.00	100%	\$ -	\$ 2,272.50	
CHANGE ORDERS									
22	CO 001 - NA	\$ (4,626.50)	\$ -	\$ (4,626.50)	\$ (4,626.50)	100%	\$ -	\$ (231.33)	
23	<Insert Item>	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
24	<Insert Item>	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
25	<Insert Item>	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
SUB-TOTAL		\$ (4,626.50)	\$ -	\$ (4,626.50)	\$ (4,626.50)	100%	\$ -	\$ (231.33)	
GRAND TOTAL		\$ 398,654.50	\$ 398,654.50	\$ -	\$ 398,654.50	100%	\$ -	\$ 19,932.73	

Putnam County **Budget Amendment /** Line Item Transfer Authorization Form

Department: **Special Education**

Date: October 2026



Item #	Account #	Account Description	Current		Requested	
			Approved Amount		Approval Amount	
1	47143-02141	Revenue		Increase	15,776.50	
				Decrease		
2	72210-163-02141	Educational Assistant			6,156.68	
3	72210-189-02141	Other Salaries and Wages			5,484.49	
4	72210-201-02141	Social Security			802.01	
5	72210-204-02141	State Retirement			1,316.30	
6	72210-206-02141	Life Insurance			8.40	
7	72210-207-02141	Medical Insurance			1,766.40	
8	72210-212-02141	Employer Medicare			242.22	
					15,776.50	15,776.50

Explanation: To budget carry over funds for the School to Work Grant for July, August, September 2026

Requested by: Steve Wheeler
Supervisor Tonia Wheeler

Recommended for Approval:

Assistant Director

Reviewed by: Don McFoy
Chief Financial Officer

Official / Department Head

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date:

Approval

Non-Approval

Date:

received
9-15-26 McFoy

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: Finance

DATE: _____

1-Oct-26



Item #	Account #	Account Description	Current		Requested	
			Approved Amount	Approval Amount	Requested Approval Amount	Approval Amount
		Revenue				
1	141 R 48990 000 000 01522 000	OTHER REVENUE	-		47,500.00	47,500.00
2	141 Q 39000 000 000 00000 000	FUND BALANCEW			5,000.00	5,000.00
		Total Revenue	-		52,500.00	52,500.00
		Expenditures				
3	141 E 72210 189 000 01522 000	OTHER SALARIES AND WAGES	-		24,600.00	24,600.00
4	141 E 72210 201 000 01522 000	SOCIAL SECURITY	-		1,525.20	1,525.20
5	141 E 72210 204 000 01522 000	STATE RETIREMENT	-		2,214.00	2,214.00
6	141 E 72210 212 000 01522 000	MEDICARE	-		356.70	356.70
7	141 E 72210 217 000 01522 000	RET HYBRID STABILIZATION	-		100.00	100.00
8	141 E 72210 499 000 01522 000	OTHER SUPPLIES AND MATERIALS			23,704.10	
		Total Expenditures	-		52,500.00	28,795.90
		Total Revenue less Total Expenditures			52,500.00	52,500.00

Explanation: Budget for Grow Your Own funding

Requested by: _____

Supervisor

Recommended for Approval: _____

Official / Department Head

Reviewed by: _____

Chief Financial Officer

Action by Fiscal Review Committee: _____

No Recommendation

Date: _____

Action by County Commission: _____

Approval

Non-Approval

Date: _____

Received
9-15-26 *MT*

Department: Finance

DATE: _____

Requested

Approval Amount

Current
Approved Amount

[illegible]

Explanation: To budget for the TN Tutoring Grant

Requested by:

Supervisor

Reviewed by:

Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Action by County Commission:

Approval

Non-Approval

Date:

Official / Department Head

Date: _____

Date:

Received
9-15-26 MT

DATE: Oct-26



Item #	Account #	Account Description	Current		Requested	
			Approved Amount		Approval Amount	
1		47143-02152	Revenue	Increase	Decrease	
				422,795.48		422,795.48
2	141	71200-116-2152	Teachers		62,750.00	62,750.00
3	141	71200-163-2152	Educational Assistants		173,703.48	173,703.48
4	141	71200-201-2152	Social Security		14,465.00	14,465.00
5	141	71200-204-2152	State Retirement		19,500.00	19,500.00
6	141	71200-206-2152	Life Insurance		200.00	200.00
7	141	71200-207-2152	Medical Insurance		78,600.00	78,600.00
8	141	71200-208-2152	Dental Insurance		1,300.00	1,300.00
9	141	71200-212-2152	Employer Medicare		3,387.00	3,387.00
10	141	71200-217-2152	Retirement-Hybrid		1,000.00	1,000.00
11	141	71200-429-2152	Instructional Supplies		17,365.00	17,365.00
12	141	72220-131-2152	Medical Personnel		28350	28,350.00
13	141	72220-201-2152	Social Security		1760	1,760.00
14	141	72220-212-2152	Employer Medicare		415	415.00
15	141	72220-312-2152	Contracts With Private Agencies		10,000.00	10,000.00
16	141	72220-399-2152	Other Contracted Services		10,000.00	10,000.00
TOTAL				422,795.48		422,795.48

Explanation: To allocate State Special Education Preschool Grant awarded to Putnam County for the 2026-2027 school year

Requested by: Jessie Williams
 SE Supervisor Tonia Wheeler
 Reviewed by: Allen McFarley
 Chief Financial Officer

Recommended for Approval:
 Assistant Director
 Official / Department Head

Action by Fiscal Review Com: Recommended for Ap No Recommendation
 Action by County Commissioner Approval Non-Approval

Date:

9-15-26
 9-15-26
 9-15-26

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: Finance

DATE: _____



Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount
--------	-----------	---------------------	----------------------------	------------------------------

	<u>Expenditures</u>		<u>Decrease</u>	<u>Increase</u>
	141 E 71100 599 000 02011 110	OTHER CHARGES	13,510.00	6,495.00
	141 E 71100 330 000 02011 110	SBITA / LEASES	-	6,495.00
		<u>Total Amendment Expenditures</u>	13,510.00	13,510.00

Explanation: To amend SIF (School Improvement Fund) budget to account for online subscription purchases

Requested by: _____ Recommended for Approval: _____

Supervisor

Official / Department Head

Reviewed by: Marc McElroy

Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date: _____

Action by County Commission:

Approval

Non-Approval

Date: _____



DATE: October 2026

[illegible]

9-15-26 MT

Department: Career & Technical Education - ISM

Date _____

10-01-26

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current</u>		<u>Requested</u>	
				<u>Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Approval Amount</u>
1	141	141 E 71300 730 000 02518 037	Vocational Instruction Equipment	\$30,000.00		\$2,895.38	\$27,104.62
2	141	141 E 71300 429 000 02518 037	Vocational Instructional Supplies and Materials	\$20,365.31	\$2,895.38		\$23,260.69
3	141	141 E 71300 730 000 02518 090	Vocational Instruction Equipment	\$51,769.24		\$1,000.00	\$50,769.24
4	141	141 E 71300 429 000 02518 090	Vocational Instructional Supplies and Materials	\$3,460.35	\$1,000.00		\$4,460.35
5	141	141 E 71300 429 000 02518 065	Vocational Instructional Supplies and Materials	\$3,186.57		\$499.57	\$2,687.00
6	141	141 E 71300 730 000 02518 065	Vocational Instruction Equipment	\$140,026.50		\$616.73	\$139,409.77
7	141	141 E 71300 429C 000 02518 065	Vocational Instructional Supplies and Materials (Consumables)	\$1,081.10	\$1,116.30		\$2,197.40
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
Totals:				\$249,889.07	\$5,011.68	\$5,011.68	\$249,889.07

Out of State/ Overnight BOARD APPROVAL Month: October 2026

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
09/17/26	Ohio Expo Center & State Fairgrounds, 717 E 17th Ave, Columbus, OH	UHS	Whitney Slatten / Wes Shanks	CTE / 11th / FFA	October 2-4, 2026	2	SAE Project - Equine(All American Quarter Horse Congress - Reining)
09/17/26	Indianapolis Convention Center / JW Marriott, 10 South West Street in downtown Indianapolis, IN	CHS	Danielle Johnson / Walker Weems	CTE / 11th & 12th / FFA	October 20-24, 2026	4	National FFA Convention
09/17/26	The Chieftain Center, Logan, OH / Holiday Inn Express Logan Ohio, 12916 Grey Street Logan, OH	MHS	Mary Green / Richard Green / Larry Phillips / Kayla Cravens	Athletics / 9th - 12th / Archery	April 22-24, 2026	12	IBO Nationals Archery Tournament

Corby King, Director of Schools

Date

9-17-26

Received
9-17-26 MF

tabbles

EXHIBIT

VIII
10 - 01 - 26



Baxter FFA

Upperman High School

**6950 Nashville Hwy
Baxter, TN 38544
931-858-3112**

Wes Shanks, Advisor

Whitney Slatten, Advisor

Updated August 24, 2026

Member Name	SAE Type	Chaperone	Housing	Event Date	Show Location
Cooper Burton Joseph Burton	Beef Cattle	Kristie/Eric Burton (Mother/Father)	On Site (Travel Trailer w/sleep quarters)	August 17-19 September 9-13 September 29 - October 3 October 14-16 October 20-26 November TBD January 4-7 January 18-25	Lebanon, TN Owatonna, MN Muenster, TX Gray, TN York, NE Louisville, KY Oklahoma City, OK Denver, CO
Cole Meadows	Beef Cattle	Daniel Meadows (Father)	On Site (Travel Trailer w/sleep quarters)	August 17-19 September 9-13 September 29 - October 3 October 14-16 October 20-26 November TBD January 4-7 January 18-25	Lebanon, TN Owatonna, MN Muenster, TX Gray, TN York, NE Louisville, KY Oklahoma City, OK Denver, CO
Katie Randolph	Equine	Aimee Randolph (Mother)	On Site (Travel Trailer w/sleep quarters)	October 2 - 4	Columbus, OH
Kayden Ford	Equine	Frankie Ford (Father)	On Site (Travel Trailer w/sleep quarters)		
Evey Burchett	Dairy Goats	Rachel Jones Burchett (Mother)	On Site (Travel Trailer w/sleep quarters)		

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education.

Cookeville HS FFA Rooming List for JW Marriot Indianapolis - Downtown

Advisor Room 1

Danielle Johnson (Cookeville)

Advisor Room 2

Walker Weems (Cookeville)

Aaron Walls (Monterey)

Girl Room 1 Cookeville

Honey Wilson

Kara Horner

Annie Woodcock

Emmie McCormick

MHS Rooming List for IBO Nationals Logan, OHIO 2027

Room 1: Cali Cravens, Laynie Harper, Lexi Cinto.....Kayla Cravens

Room 2: Natalie and Abby Phillips.....Larry Phillips (their father)

Room 3: Joe and Andrew Goodwin... Rachell Goodwin & Mary Green (Their Grandmother)

Room 4: Eli Tayes-Farley, Drake Walker... Richard Green

Room 5: Charity and Alex Wilson.... Lily Wilson (their mother)

PUTNAM COUNTY BOARD OF EDUCATION
DISCRETIONARY GRANT REPORT
OCTOBER 2026

BOARD ACTION	GRANT TITLE	GRANT AMOUNT REQUESTING	LEA MATCH	TOTAL GRANT AMMOUNT	NEW, ONGOING, RENEWAL	LOCATION	APPROVAL TO APPLY	APPROVAL TO ACCEPT	COMMENTS
PERMISSION TO APPLY	TN ARTS COMMISSION / STUDENT SUBSIDY GRANT	\$ 2,215.00			NEW	BPS	10.01.2026		TONYA ROBINSON APPLYING
PERMISSION TO APPLY	KIDS HEART CHALLENGE GRANT	\$ 2,500.00			NEW	CES	10.01.2026		AMY UNDERWOOD APPLYING
PERMISSION TO APPLY	SWALLOW'S SCHOLARS GRANT	\$ 500.00			NEW	CORNERSTONE	10.01.2026		TISHA SYNDER APPLYING
PERMISSION TO APPLY	SWALLOW'S SCHOLARS GRANT	\$ 500.00			NEW	ATMS	10.01.2026		RACHEL ROBINSON APPLYING
PERMISSION TO APPLY	SWALLOW'S SCHOLARS GRANT	\$ 5,000.00			NEW	VITAL	10.01.2026		CARRIN NASH APPLYING
PERMISSION TO APPLY	TIA GRANT	\$ 5,000.00			NEW	EIA	10.01.2026		ALLISON PAINTER APPLYING
PERMISSION TO APPLY	SWALLOW'S SCHOLARS GRANT	\$ 500.00			NEW	PVES	10.01.2026		MEL PRESLEY APPLYING
PERMISSION TO APPLY	UNIVERSITY OF KANSAS GRANT	\$ 20,000.00			NEW		10.01.2026		TAMMY HOOVER APPLYING
PERMISSION TO APPLY	STONECOM COMMUNICATIONS/ ROCK SOLID UC FUND GRANT	\$ 500.00			NEW	CORNERSTONE	10.01.2026		TAMMY HOOVER ACCEPTING
PERMISSION TO ACCEPT	STONECOM COMMUNICATIONS/ ROCK SOLID UC FUND GRANT			\$ 500.00	NEW	CORNERSTONE		10.01.2026	TAMMY HOOVER ACCEPTING
PERMISSION TO ACCEPT	TN ARTS COMMISSION / STUDENT SUBSIDY GRANT			\$ 1,420.00	NEW	AMS		10.01.2026	SALAMANAH BELL ACCEPTING
PERMISSION TO ACCEPT	UTRUST GRANT			\$ 3,000.00	NEW	UHS		10.01.2026	PAH TURNER ACCEPTING
PERMISSION TO ACCEPT	SWALLOW'S SCHOLARS GRANT			\$ 500.00	NEW	BURKS		10.01.2026	DWAYNE ROBERTS ACCEPTING
PERMISSION TO ACCEPT	TN TUTORING GRANT			\$ 78,080.00	NEW	SYSTEMWIDE		10.01.2026	BRIDGETT CARWILE ACCEPTING
PERMISSION TO ACCEPT	TN ARTS COMMISSION / STUDENT SUBSIDY GRANT			\$ 3,000.00	NEW	AES		10.01.2026	BETH GAW ACCEPTING
PERMISSION TO ACCEPT	TN ARTS COMMISSION / STUDENT SUBSIDY GRANT			\$ 2,760.00	NEW	BURKS		10.01.2026	HALEY COMBS ACCEPTING
PERMISSION TO ACCEPT	UTRUST GRANT			\$ 2,200.00	NEW	BURKS		10.01.2026	JENNIFER PETERS ACCEPTING
PERMISSION TO ACCEPT	UTRUST GRANT			\$ 3,000.00	NEW	SES		10.01.2026	RACHEL PRUETT ACCEPTING
PERMISSION TO ACCEPT	UTRUST GRANT			\$ 2,000.00	NEW	CCEs		10.01.2026	BRITTANY HUDDLESTON ACCEPTING
PERMISSION TO ACCEPT	TN ARTS COMMISSION / STUDENT SUBSIDY GRANT			\$ 1,900.00	NEW	PVES		10.01.2026	BROOKE BRADLEY ACCEPTING
PERMISSION TO ACCEPT	UTRUST GRANT			\$ 2,900.00	NEW	AMS		10.01.2026	MISTY BELL ACCEPTING
PERMISSION TO ACCEPT	TN ARTS COMMISSION / STUDENT SUBSIDY GRANT			\$ 1,700.00	NEW	CES		10.01.2026	SHANDA ELLIS ACCEPTING
PERMISSION TO ACCEPT	UTRUST GRANT			\$ 3,000.00	NEW	UHS		10.01.2026	KELLY FARRIS ACCEPTING
PERMISSION TO ACCEPT	UTRUST GRANT/APRECIATION \$500/ CULTURE \$6500			\$ 7,000.00	NEW	CHS		10.01.2026	JULE COOK-SPANKS ACCEPTING
PERMISSION TO ACCEPT	UTRUST GRANT			\$ 2,100.00	NEW	AES		10.01.2026	NANCY HAWKINS ACCEPTING
PERMISSION TO ACCEPT	TN ARTS COMMISSION / STUDENT SUBSIDY GRANT			\$ 3,000.00	NEW	AES		10.01.2026	NANCY HAWKINS ACCEPTING
TOTALS		\$ 3,722.72		\$ 9,195.44					
	AUG-26	\$ 119,200.00		\$ 500.00					
	SEP-26	\$ 132,336.00		\$ 1,900.00					
	OCT-26	\$ 31,715.00		\$ 118,040.00					
	NOV-26								
	DEC-26								
	JAN-27								
	FEB-27								



Received
9-17-26
MT

OCTOBER 2026

GRANT REPORT PREPARED BY SHARON BYERS



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com

Corby King
Director of Schools



ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Chris Pierce

Date: 9/9/26

RE: Navigate 360 Account Subscription

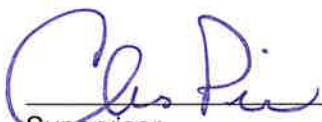
Account Funding Code (if appropriate)

☒ Backup included

☐ Backup to follow

Agenda Item for October 1, 2026, Board meeting.

Please consider approving the renewal subscription from Navigate 360, LLC in the amount of \$24,581.07 from the funding code 141 72110 330. Navigate is used for student and document accountability during emergency situations and drills.



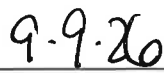
Supervisor



Date



Director of Schools



Date



INVOICE



Date: 08/01/2026
Invoice #: INV-54570

Navigate360, LLC
PO Box 933402
Cleveland, OH 44193
ar@navigate360.com

Bill To Putnam Co School District
1400 E Spring St
Cookeville, TN 38506

Ship To Putnam Co School District
1400 E SPRING ST
COOKEVILLE, TN 38506

Contract Start Date: 08/01/2026

Contract End Date: 07/31/2027

Message	Payment Terms	Due Date	Purchase Order
	Net 30	08/31/2026	

Item Name	Description	Qty	Unit Price	Line Total
Emergency Management Suite Subscription - per Student	Emergency Management Suite Platform subscription with full unlimited access to all users.	1	24,581.070000 0	\$24,581.07
Subtotal				\$24,581.07
Sales Tax				\$0.00
Total				\$24,581.07
Amount Paid:				\$0.00
Amount Due: (US \$ only)				\$24,581.07

To pay online, click secure payment link:

https://checkout-v5.paystand.com/?publishableKey=7axwnld9juwujqv7fq377jl6&viewCheckout=portal-medium&module=sj_salesOrder&extSalesOrderId=168756

Scroll down to 'Other Methods' (NOT Payer Portal)

ACH: Select 'ACH'. You can also initiate ACH through your financial institution.

Credit/Debit Card: Select 'Card'. This option will add a 3% processing fee.

PREFERRED Payment Method: ACH/Wire

Bank Name: PNC Bank

PNC Routing Number: 041000124

Account Number: 4273496353

Make Checks Payable to: Navigate360, LLC

Remit to: PO Box 933402, Cleveland, OH 44193

For billing questions, please email: ar@navigate360.com

To download a copy of our W-9, please visit www.navigate360.com/W9



Board Agenda Request
For October 1, 2026 Meeting

Date 8/31/2026

Department Future Ready

Person Submitting Adam West

Account Number (if appropriate)

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to enter into an agreement with Accelerate Education Inc. Anthem, Arizona for online school at-home curriculum for the 2026-2027 school year to be paid from Future Ready **141-71100-330-000-01501**

Please Note: While we now require both a **purchase order** and a **signed quote** for orders, we can process the renewal once we receive a signed quote, For the PO: please ensure the PO lists the quote number. This PO can be emailed to me once it has been prepared.

To be paid from: 141-71100-330-000-01501

received
8-31-26 M7 *GL*



QUOTE

Bill To:

Adam West
Putnam County School System
1400 E. Spring Street
Cookeville, TN 38506

Submitted By:

Phone:

Date: 3/7/2026

Expiration: 9/30/2026

Quote #: Q03080

1	6-12 Full Time Seat Full Year Student	Virtual School Services: Full Year Student Grades 6-8 Fees • Full Year Student Licenses include up to 12- semester equivalent courses/ Per Student for the academic school year • Once a student withdraws, the Full Year Student License is open for a Replacement Student	\$279.00	\$279.00
1	Virtual School Services - Professional Development	Virtual School Services Package to support the development, launch, and implementation of a full time virtual school program within district boundaries. Includes: Comprehensive professional development Branded microsite and program collateral to drive program visibility and enrollment Unlimited access to live and on-demand training webinars and resources for administrators and teachers. Includes Providing virtual administrator training for the program administrators that will be running your day-to-day program Providing Virtual teacher training for teachers that will be delivering the online courses Support. Webinars, and PD will be accessible throughout the school year	\$625.00	\$625.00
0	6-12 Full Time Seat Replacement Seat	Virtual School Services: Grades 6-8 Fees • Full Year Student Licenses include up to 12- semester equivalent courses/ Per Student for the academic school year • 2nd Semester Student Licenses include up to 6- semester equivalent courses/Per Student for the academic second semester • Once a student withdraws, the Full Year Student License is open for a Replacement Student	\$420.00	\$0.00

Quotation prepared by: Lisa Wimmers

This is a quotation on the goods named above, subject to the conditions of the signed contract.

0	K-5 Full Time Seat Replacement Student	Virtual School Services: Replacement Student Grades K-5 Fees • Full Year Student Licenses include up to 10- semester equivalent courses/ Per Student for the academic school year • 2nd Semester Student Licenses include up to 5- semester equivalent courses/Per Student for the academic second semester • Once a student withdraws, the Full Year Student License is open for a Replacement Student	\$870.00	\$0.00
0	K-5 Full Time Seat 2nd semester	Virtual School Services: Grades K-5 Fees • Full Year Student Licenses include up to 10- semester equivalent courses/ Per Student for the academic school year • 2nd Semester Student Licenses include up to 5- semester equivalent courses/Per Student for the academic second semester • Once a student withdraws, the Full Year Student License is open for a Replacement Student	\$2,610.00	\$0.00
0	Grade 6-12 Per Semester Content	Per Semester Course Enrollments. Includes Content and Support on customer's instance of Canvas. Physical Materials not Included.	\$39.00	\$0.00

Additional Information

- For Per Enrollment courses, each enrollment has a 14-day grace period to drop the student

Subtotal	\$904.00
Tax	\$0.00
Total	\$904.00

Detailed catalogs and course descriptions of the Licensed Materials listed on this quote can be accessed at www.Accelerate.Education within the catalogs section of the web site.

Quotation prepared by: Lisa Wimmers

This is a quotation on the goods named above, subject to the conditions of the signed contract.



PCSS Board Agenda Request

Date: September 14, 2026

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

☒ Backup include

☐ Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Cookeville Heating & Cooling Services, Cookeville, TN to replace a gym roof top unit (1 of 2) at the Monterey High School for the amount of \$38,655.00 to be paid for from 141-72620-399

received
9-14-26 MT 



QUOTE
Number 4254

COOKEVILLE HEATING & COOLING SERVICES, LLC.
347 EAST STEVENS STREET
COOKEVILLE, TN 38501
(931) 528-5514

To:
PUTNAM CO BOARD OF EDUCATION
1400 E SPRING ST
COOKEVILLE, TN 38501

MONTEREY HIGH SCHOOL
710 E COMMERCIAL AVE
MONTEREY, TN 38574

QUOTE DATE	FOR	PAGE
8/27/2026	Replace RTU	1

Thank you for the opportunity to provide this proposal for the below referenced project. This proposal includes all necessary equipment, materials and labor required for the following scope of work:

Lennox RTU
Model# KGA240S4BH2G
Serial# 5614G09822

Replace the RTU listed with a new 20-ton Trane RTU
Remove the old unit and set the new in place using a crane
The new unit will be sat on a rooftop curb adapter
Reconnect to existing electrical and gas piping
Start up and test system operations after installation is completed
Lead time for new equipment is (2-3) weeks per the manufacturer
TIPS Contract# 25010502

TOTAL AMOUNT \$ 38,655.00

WE SINCERELY APPRECIATE YOUR BUSINESS!

Should you have questions with regards to this proposal, please direct them to Logan Selby, (931) 319-5825. Upon acceptance of this proposal, please sign and email back to lselby@chccompanies.com.

Signature of Approval: _____ Date: _____

Name/Title (Please Print): _____

Any additional repairs will be billed on a time and material basis.
This proposal is valid for 10 day

ALL LABOR ON REPAIR WORK WILL BE WARRANTIED FOR A PERIOD OF 90 DAYS UNLESS OTIHERWISE STATED. ALL PARTS WILL BE WARRANTIED PER MANUFACTURE'S WARRANTY. IT IS FUTURE UNDERSTOOD THAT IN THE EVENT IT IS NECESSARY FOR THE SELLER TO EMPLOY AN ATTORNEY TO ENFORCE THE SELLER'S RIGHTS IN ANY PARTICULAR IN CONNECTION WITH THE TERMS OF THIS AGREEMENT. THEN IN SUCH EVENT THE PURCHASER WILL BE RESPONDISBLE FOR ALL EXPENSES INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES NECESSARY TO ENFORCE THIS AGREEMENT.



433 East 15th Street
Cookeville, TN 38501
931/526-6151
Fax: 931/528-9283

Date: August 4 2026

To: Putnam CO Schools

Attn: Tony Simmons

Re: Monterey High School

SCOPE OF WORK :

Replace RTU D3 Equipment



OPTION 1

Trane 20 ton gas package unit 480/3 ph Warranty 5 yr Compressor, 1yr parts and labor, and 10 yr heat exchanger with a curb adapter

Price:\$ 47,720.00



OPTION 2

RUUD 20 ton gas package unit 480/3 ph Warranty 5 yr Compressor, 1 yr parts and labor, and 10 yr heat exchanger with a curb adapter.

Price:\$ 55,627.00

- **EVALUATION AND NOTES**
- **Remove and discard of existing equipment**
- **Set curb adapter and new rtu**
- **Connect all electrical and low voltage back to unit**
- **Connect the gas line and leak test on system**
- **Install drain line**
- **All work is to be performed during normal business hours**
- **Any repair or replace of electrical will be by others**
- **We will perform a start and check when installation is complete**

Phillip Adcock
Service Division

Because of current market fluidity in our material pricing, this proposal is invalid if not accepted in 10 days

All work to be completed in a substantial workman like manner according to standard practice. Any deviation or alteration from the above description will require approval of all parties.

Accepted: The above prices, specifications, conditions, and terms are satisfactory and are hereby accepted.

BY: _____ **Title:** _____ **Date:** _____

Please sign and return. If we receive verbal instructions to begin the above work, all terms of this quote are considered accepted.

This proposal may be withdrawn by us if not accepted within 10 days. All proposals are subject to acceptance by Carwile's Credit Dept. Terms are net 30 from date of invoice unless other terms are agreed upon. Past due accounts are subject to service charge of 2% per month. If collection efforts are required, by acceptance you agree to pay costs of collection, including attorney or court fees.

REQUESTED A 3RD
QUOTE FROM MRG.
HAVE NOT RECEIVED
ANY #'S YET.
Tony



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

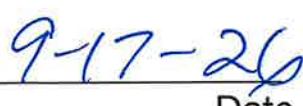
Account Funding Code (if appropriate)

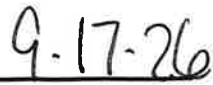
☒ Backup included

☐ Backup to follow

Consider approval of the following for the October 1, 2026 BOE meeting:

Student Teacher/Intern Partnership Agreement between Vanderbilt University and the Putnam County School System effective 10/1/26 - 9/30/27 with the option to request renewal for an additional 3 years.

 
Signature of Person Making Request Date

 
Signature of Director of Schools Date

received
9-17-26 MT

Educator Preparation Provider/Local Education Agency State Recognized Partnership Agreement

Educator Preparation Provider (EPP)	Vanderbilt University
Local Education Agency (LEA)	Putnam County Department of Education
Academic Year of Agreement	August 2026 - August 2027

EPP Contact/Designee	
Name: Anita A. Wager	Title: Senior Associate Dean, Peabody College
Email: anita.wager@vanderbilt.edu	Phone Number: 615-343-5898

LEA Contact/Designee	
Name: Judy Schinbeckler	Title: PD/Licensure Supervisor
Email: schinbeckler@pcsstn.com	Phone Number: 931-526-9770 ext. 1446

Certification (signatures verify partnership)	
EPP Head Administrator: Camilla Benbow	Title: Patricia and Rodes Hart Dean of Education
Signature: <i>Camilla Benbow</i>	Date: 9.16.26

LEA Head Administrator: Mr. Corby King	Title: Director of Schools
Signature:	Date:



Prompt
1

Describe the strategies and actions in place to co-select clinical educators and collaborate to prepare, evaluate, and support high-quality clinical educators, both provider and school-based, who demonstrate a positive impact on candidates' development and pre-k-12 students. *NOTE: Responses should not exceed one page per prompt.*

Clinical mentors (Putnam County teachers) and clinical supervisors (VU supervisors) will be selected in collaboration with VU faculty and Putnam County representatives (e.g., Human Resource Staff, Directors, Principals). The minimum criteria for clinical mentors include: 1) a minimum of 3 years teaching experience, 2) licensure in current teaching assignments, 3) average score of 4 or higher on previous year's TEAM evaluation, 4) collaborative and reflective educator, 5) positive dispositions, 6) effective communication skills, and 7) completion of clinical educator professional development training.

The minimum criteria for clinical supervisors include: 1) a minimum of 3 years teaching experience, 2) collaborative and reflective educator, 3) positive dispositions, 4) effective communication skills, and 5) completion of clinical supervisor professional development training. VU faculty and Putnam County representatives will complete the Identification of Effective Clinical Supervisors Form in August and November of each year. These criteria meet the requirements of the Educator Preparation Policy 5.504.

The partnership will create and implement a common process for selecting clinical mentors. At a minimum, this process will include mechanisms for the principal or principal designee to identify teachers to serve as clinical mentors and for VU to request placement for teacher candidates.

The partnership will create and implement a common process for preparing clinical mentors and clinical supervisors. This will include a collaboratively developed online mentor training that all clinical mentors and clinical supervisors must complete. Content will include, but not be limited to, an overview of VU's and Putnam County handbooks, effective mentoring, providing effective feedback, TEAMS requirements, and the co-teaching model.

The roles and responsibilities of clinical mentors will be collaboratively developed by the partnership and will be aligned to the TEAM professionalism rubric. These roles and responsibilities will be outlined in the VU handbook. The partnership will co-develop an assessment for clinical mentors and clinical supervisors to be observed and to receive actionable feedback to improve the way in which they carry out their roles and responsibilities. The partnership members will review observation feedback at their quarterly meetings. In addition, the partnership will co-develop a protocol for a collaborative conversation between clinical mentors and clinical supervisors that focuses on ways clinical educators can best support teacher candidates. Clinical mentors will be observed by candidates and clinical supervisors throughout all aspects of the clinical experience. Candidates and clinical supervisors will provide actionable feedback based on these observations to the clinical mentors at the completion of each experience or sooner based on the nature of the observation. Actionable feedback for improvement should be based on improving the mentor's ability to perform assigned roles and responsibilities. Clinical supervisors will be observed by educator candidates and clinical mentors throughout all aspects of the clinical experience. Educator candidates and clinical mentors will provide actionable feedback based on these observations to the supervisors at the completion of each experience or sooner based on the nature of the observation. Actionable feedback for improvement should be based on improving the clinical supervisor's ability to perform assigned roles and responsibilities.

The partnership will co-develop a protocol for a collaborative conversation between supervisors and clinical mentors to allow for reflection and focused support for the educator candidate.

The partnership will co-create and implement a process for retaining clinical educators. This process will include identifying clinical educators who will continue to serve in this capacity based on the way in which they carry out their respective roles as a clinical educator.

**Prompt
2**

Describe the design and implementation of clinical experiences, utilizing various modalities, of sufficient depth, breadth, diversity, coherence, and duration to ensure candidates demonstrate their developing effectiveness and positive impact on pre-k-12 students (For instructional leader programs, ensure how clinical experiences allow opportunities for candidates to practice applications of content knowledge and skills.). *NOTE: Responses should not exceed one page per prompt.*

The VU/Putnam County partnership ensures the following: 1) programs meet minimum expectations for clinical practice as outlined in the educator preparation policy (5.504); 2) educator candidates have regular and consistent opportunities to experience clinical experiences, including the minimum number of hours or days (as required) for both field experiences and the clinical practice, for all programs; 3) educator candidates have regular and consistent opportunities to observe and practice in a variety of settings (within and across schools, during different times of day, across different types of instruction and school/classroom composition) to adequately cover the breadth of the endorsement. Educator candidates will have opportunities to observe; tutor, through both individual and small group delivery; deliver instruction; and review and collect assessment data in frequent, varied, intentionally-planned experiences.

Educator candidates will have sequenced field and clinical experiences to ensure developmental progression of the educator candidate across the continuum of their program. Candidates will complete assessments (e.g., lessons, units, case studies, etc.) that will ensure they are able to effectively implement the content learned in their didactic courses. The sequence of these experiences will begin with observations and then be tied directly to methods courses (e.g., math, science, literacy, behavior) prior to their final clinical practice experience where they will be expected to bring all content together.

VU faculty, with the support of Putnam County partners will design/develop clinical experiences that include teaching and professional experiences reflecting appropriate content and pedagogical models across diverse school/classroom communities and curriculum. Candidates will be placed in a variety of settings that allow them to work within urban, suburban, and rural schools. Candidates will spend between 250 and 350 hours (dependent on program area) in field experiences prior to beginning their clinical practice. Candidates will spend a minimum of a 15-week semester in a full-time clinical practice setting (minimum of 600 hours).

The VU/Putnam County partnership will develop guidelines to ensure field experiences are designed and varied regarding the time in various settings based on the goals of preparing successful first-year teachers.

Vanderbilt EPP/Local Education Agency State Recognized Partnership Agreement

3 messages

Wager, Anita A <anita.wager@vanderbilt.edu>
To: "schinbecklej@pcsstn.com" <schinbecklej@pcsstn.com>

Wed, Sep 16, 2026 at 4:17 PM

Dear Judy,

Please find attached the partnership agreement between your district and Vanderbilt so that we can place our licensure candidates in your schools. This agreement has been unchanged since last year. If you have any questions or if I need to contact someone else, please let me know. I appreciate you getting this to the correct person for their signature.

Thank you for this, but more importantly, thank you for generously opening your classrooms to our students.

Best,
Anita

Anita A. Wager, PhD
Professor and Senior Associate Dean - Undergraduate Academic Affairs Vanderbilt University, Peabody College
210 Peabody Admin Building (o)615.343.5898
<https://vanderbilt.zoom.us/my/anitawager>
<https://playfulmathematicslearning.com>

 **signed_Putnam_VU_SRPA_2026_9.16.26.pdf**
121K

Schinbeckler, Judy <schinbecklej@pcsstn.com>
To: "Wager, Anita A" <anita.wager@vanderbilt.edu>

Wed, Sep 16, 2026 at 8:22 PM

Thank you Anita!

Our district requires annual school board approval for all EPP partnership agreements even if we do not change the agreement. I will submit this tomorrow for the school board agenda. As soon as I receive the signed and board approved copy, I will forward it to you.

Judy Schinbeckler

Judy Schinbeckler
Office of Educator Support
PD/Licensure Supervisor



Putnam County Schools
Cookeville, TN 38501
schinbecklej@pcsstn.com
931-526-9770, ext. 1446

[Quoted text hidden]

Wager, Anita A <anita.wager@vanderbilt.edu>
To: "Schinbeckler, Judy" <schinbecklej@pcsstn.com>

Thu, Sep 17, 2026 at 12:40 PM

Dear Judy,
Thank you! We are rather late submitting all these as we had some recent staffing changes and we have been working to reassign duties.

Best,
Anita

Anita A. Wager, PhD
Professor and Senior Associate Dean - Undergraduate Academic Affairs Vanderbilt University, Peabody College
210 Peabody Admin Building (o)615.343.5898
<https://vanderbilt.zoom.us/my/anitawager>
<https://playfulmathematicslearning.com>

[Quoted text hidden]



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate)

☒ Backup included

☐ Backup to follow

Consider approval of the following for the October 1, 2026 BOE meeting:

Student Teacher/Intern Partnership Agreement between Vanderbilt University and the Putnam County School System effective 10/1/26 - 9/30/27 with the option to request renewal for an additional 3 years.

Judy Schinbeckler 8 9-1-26
Signature of Person Making Request Date

[Signature] 9-1-26
Signature of Director of Schools Date



STUDENT AFFILIATION AGREEMENT
BETWEEN the Putnam County School System
AND VANDERBILT UNIVERSITY

1. Parties. This Memorandum of Agreement is entered into by and between Putnam County School System, hereinafter referred to as “LEA” and Vanderbilt University, Box 501 Peabody College, Nashville, TN 37203, hereinafter referred to as the “College or Contractor”
2. Purpose. The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of the College may participate in the Student Teaching, Internships, Shadowing and Practicums in a school located in the LEA.
3. Term. The term of this agreement shall begin on October 1, 2026 and continue until September 30, 2027. The agreement may be terminated earlier by either party upon 180 days’ advance written notice.
4. Compliance with Handbook and Policy. College and College’s participating students shall comply with all policies of the LEA. The LEA will provide Students immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposures. Students admitted to the LEA for clinical training shall be subject to all applicable policies and regulations of the College and the LEA, College will advise Students that a criminal background check will be required, at the Student’s expense, and must be obtained from an agency approved by the LEA. The result of each negative background check shall be provided to the Board, for review, prior to assignment. The Student may request a meeting to discuss the background report.
5. Insurance. The College must provide the Board with a certificate of insurance (COI) or evidences of self-insurance evidencing comprehensive general liability and Sexual Abuse/Molestation insurance with limits of not less than \$1,000,000. **A COI evidencing said coverage shall be provided to the Board prior to commencement of performance of this Agreement.**
6. Criminal Background Checks. College shall comply with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all Contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee or student of the Contractor prior to permitting the employee or student to be in contact with LEA students or enter school grounds when students are present.
7. Confidentiality. College shall inform each participating student of Federal and State law governing the confidentiality of the LEA student information, including the provisions of Family Educational Rights and Privacy Act (FERPA) and the Tennessee Public Records Act. Any breach of the LEA student confidentiality by a participating student resulting in the unauthorized release, either written or verbal, of student information shall be grounds

for the immediate termination of the Participating Student's Student Teaching experience.

8. Indemnification and Hold Harmless. College shall indemnify and hold harmless the Board, its officers, agents, and employees from any claims, damage costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent acts or omission of College, its officers, employees and/or agents, including its participating students when acting under the control and supervision of the College, in connection with the performance of this Agreement. Only as allowed by state law and within the monetary limits of law, the Board shall indemnify and hold harmless College, its officers, agents, and employees from any claims, damage costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent acts or omissions of Board, its officers, employees and/or agents, including its participating students when acting under the control and supervision of the Board, in connection with the performance of this Agreement. It is the express intention of the parties hereto that neither should bear liability for injury, loss and/or damages caused by the other party.
9. Assignment. The provisions of this Agreement shall inure to the benefit of and shall be binding upon the respective successors of the parties hereto. Neither this Agreement nor any of the rights or obligations hereunder may be transferred or assigned without the prior written consent of the other party.
10. Video Recording. Provisions Applicable to the College: 1. The College will comply with the LEA's policies for securing permission and approval to videotape teacher candidates placed in any school within the LEA. 2. The College will obtain parental permission of students in the LEA classroom where the teacher candidate is being videotaped. 3. The College will ensure that no personal identifiable information of students in the LEA classroom where the teacher candidate is videotaped will be made public or disclosed to any party other than the designated persons of the College. Notwithstanding the foregoing, College may share the recordings, which may include personal identifiable information, with its subcontractors used to facilitate the recording, upload, and educational review of the teacher candidate's teaching. Such subcontractors will be bound by appropriate confidentiality and personal information restrictions by written agreement with the College. 4. The College shall inform the LEA of any changes or modifications to the videotaping process of teacher candidates in fulfillment of any education, certification, or licensure requirement. Provisions Applicable to the LEA: 1. The LEA shall provide the College any relevant policies, procedures, and protocols for videotaping in the LEA classrooms. No students of the LEA shall be included in any videotape without the written approval of the parent or guardian of that student. 2. The LEA will notify the College of any concerns or issues that arise from the videotaping of teacher candidates in the LEA classrooms. 3. The LEA shall inform all LEA building level administrators of the provisions agreed upon with the College for videotaping of the teacher candidates in the LEA classrooms.

11. Notices. Notices under this Agreement shall be mailed or delivered to the parties as follows:

LEA:Putnam County School System	College: Vanderbilt University
Name:Judy Schinbeckler	Name:

Addr:1400 East Spring Street
Cookeville, TN 38506

Addr: Peabody College
230 Appleton Place
PMB 501
Nashville TN 37203

Phone: 931-526-9777 ext. 1446
Email: schinbecklej@pcsstn.com

Phone
Email:

12. Modification of Contract. This contract may be modified only by written amendment executed by all parties and their signatories hereto.

13. Partnership/Joint Venture/Employment. Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties. None of the parties hereto shall hold itself out in a manner contrary to the terms of this paragraph. No party shall become liable for any representation, act or omission or any other kind will be created by this Student Teaching experience. No compensation will be paid to any student pursuant to this Student Teaching experience by the Board.

14. Waiver. No waiver of any provision of this Agreement shall affect the right of any party thereafter to enforce such provision or to exercise any right or remedy available to it in the event of any other default.

15. Nondiscrimination. The parties shall comply with title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, the American with Disability Act of 1990, and the regulations related hereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin. This Section shall not apply to discrimination in employment on the basis of religion that is especially exempt under the Civil Rights Act or 1964 (42 U.S.C. § 2000e).

16. Entire Agreement. This Agreement sets forth the entire Agreement between the parties with respect to the subject matter hereof and shall govern the respective duties and obligations of the parties.

17. Governing Law. The laws of the State of Tennessee thereof shall govern the

validity, construction and effect of this Agreement and any and all extensions and/or modifications. Tennessee law shall govern regardless of any language in any attachment or other document that the College may provide.

18. Severability. Should any provision of this Agreement be declared to be invalid by any court of competent jurisdiction, such provision shall be severed and shall not affect the validity of the remaining provisions in this Agreement.

19. Compliance with the Americans with Disabilities Act. The College will be required to provide assurances that it does not discriminate on the basis of disability admission to, access to, or operations of its program, services or activities, including hiring or employment practices. The College will ensure that qualified applicants and participants with disabilities in its services, programs, or activities have communication access that is equally effective as that provided to people without disabilities. Information shall be made available in accessible formats and auxiliary aid and services shall be provided upon the reasonable request of a qualified person with a disability.

19. Effective Date. This Agreement shall not be binding upon the parties until it has been signed first by the Agency and then by the authorized representatives of the LEA. When it has been so signed, this contract shall be effective as of the date first written above.

Local Education Agency

BY:

(signature)

___Mr. Corby King___
(print name)

Title: Deputy Director of Schools

VANDERBILT UNIVERSITY

BY:

(signature)

(print name)

Title: Vice-Provost for Faculty

Schinbeckler, Judy <schinbecklej@pcsstn.com>

Re: Interest in mentoring TVI students this year?

2 messages

Rich, Laura <richl@pcsstn.com>

Mon, Aug 31, 2026 at 3:17 PM

To: "Brown, Misty" <brownm18@pcsstn.com>, Judy Schinbeckler <schinbecklej@pcsstn.com>Cc: Tonia Wheeler <wheelert3@pcsstn.com>, "Schles, Rachel Anne" <rachel.schles@vanderbilt.edu>

Hello all,

I have included Judy Schinbeckler in this email thread. We need to renew the paperwork agreement with Vanderbilt and our Board of Education to begin the process. We always want to support hard to fill teaching positions!

Thanks so much!

Laura

On Mon, Aug 31, 2026 at 3:09 PM Brown, Misty <brownm18@pcsstn.com> wrote:

I have looped Dr. Schles in on this conversation., per her request. She would like to know if we are interested in participating in their Vision program by allowing me to mentor some students. Information is included below. If we agree, she will send the paperwork to start the process. We have participated the past two years, I believe, and I am good with participating again.

Thank you,

Misty Brown, M.ED., CTVI

Certified Teacher of the Visually Impaired

Putnam County Schools

brownm18@pcsstn.com

Fax No. 931-528-6269

Please note: I have no expectations you will respond to this email outside your typical working hours, which may be different from my own.



The information contained in this message is legally privileged and confidential information, intended only for the named recipient and may contain information that is private under applicable law. If you are not an intended recipient, you are hereby notified that any dissemination, disclosure, copying, or distribution of this message is strictly prohibited. The authorized recipient is prohibited from disclosing this information to any other party. If you received this message in error, please notify brownm18@pcsstn.net by e-mail and delete all copies from your syste

On Mon, Aug 31, 2026 at 2:01 PM Schles, Rachel Anne <rachel.schles@vanderbilt.edu> wrote:

Hi Misty,

I'm reaching out to see if you'd be interested in mentoring again for our program this year? We have multiple first year students in East TN, and I'd love to have you continue as a mentor if you're interested.

A few things to keep in mind in terms of what we need for the program this year:

1. 1-day "shadow" days for students to get their first itinerant experience to occur sometime between now & the end of September.
2. Opportunities to observe/assist TVIs conduct functional vision/learning media assessments (typically TVIs let me know when they have assessments coming up & we work out 1-2 days for our student to observe/assist) >> this will primarily be coordinated through Madeline
3. Practicum placements for the fall semester. 1st year students need 7-9 days each in the fall semester, either...
 - Primarily centered around the week of their fall break, or
 - Spread out across mid-September-Thanksgiving (students can do 1-2 days in early December if needed).

Also, while our 1st year cohort has 12 students, several are from East TN or Memphis. Just making a note of this because I may not end up having a student to place with you, but I'm still trying to check in with all of our usual mentors anyway.

Thanks in advance for considering,

Rachel



Rachel Anne Schles, PhD, TVI

Associate Professor of the Practice | Visual Impairments | Special Education
Peabody College | Vanderbilt University
[615.343.8749](tel:615.343.8749) | rachel.schles@Vanderbilt.Edu

Phonetically: shLESS

I have no expectations that you will respond to this email outside your typical working hours, which may be different from my own. Please take good care of yourself.

--
Laura Rich
Putnam County Schools
Special Education Assistant Supervisor
(931) 526-9777
richl@pcsstn.com

This email and any files transmitted with it contain PRIVILEGED and CONFIDENTIAL information and are to be read and used only by the intended recipient. If you are not the intended recipient of the email or any of its attachments, please be advised that you have received this email in error and that any use, alteration,

dissemination, distribution, forwarding, printing, or copying of this email or any attached files is strictly prohibited. If you have received this email in error, please immediately destroy it and all attachments and notify the sender by reply email or contact the sender at the telephone number listed.

Schles, Rachel Anne <rachel.schles@vanderbilt.edu>

Mon, Aug 31, 2026 at 3:46 PM

To: "Rich, Laura" <richl@pcsstn.com>, "Brown, Misty" <brownm18@pcsstn.com>, Judy Schinbeckler <schinbecklej@pcsstn.com>

Cc: Tonia Wheeler <wheelert3@pcsstn.com>, "Cobb, Nicole A" <nicole.a.cobb@vanderbilt.edu>

Hi Laura,

Thank you very much – and thank you for catching that we need a new MOU! Attached is the VU MOU template for PCSSTN's review.

Judy, would you redline any changes that the district would like? Dr. Nicole Cobb (cc'd on this email) coordinates MOUs for the college and can send any requested edits for the Vanderbilt legal team to review.

Best,

Rachel



Rachel Anne Schles, PhD, TVI

Associate Professor of the Practice | Visual Impairments | Special Education
Peabody College | Vanderbilt University
615.343.8749 | rachel.schles@Vanderbilt.Edu

Phonetically: shLESS

I have no expectations that you will respond to this email outside your typical working hours, which may be different from my own. Please take good care of yourself.

From: Rich, Laura <richl@pcsstn.com>

Sent: Monday, August 31, 2026 3:17 PM

To: Brown, Misty <brownm18@pcsstn.com>; Judy Schinbeckler <schinbecklej@pcsstn.com>

Cc: Tonia Wheeler <wheelert3@pcsstn.com>; Schles, Rachel Anne <rachel.schles@vanderbilt.edu>

Subject: Re: Interest in mentoring TVI students this year?

[Quoted text hidden]

You don't often get email from richl@pcsstn.com. [Learn why this is important](#)



VU-Peabody Student Affiliation Agreement TN MOU .doc
48K



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate)

☒ Backup included

☐ Backup to follow

Consider approval of the following for the October 1, 2026 BOE meeting:

approval of an EPP Partnership Agreement between Middle Tennessee State University and the Putnam County School System effective 8-1-26 to 7-31-27 with the option to request renewal for an additional two years.

Judy Schinbeckler 9-10-26
Signature of Person Making Request Date

[Signature] 9-10-26
Signature of Director of Schools Date

received
9-10-26 mt

Educator Preparation Provider/Local Education Agency State Recognized Partnership Agreement

Educator Preparation Provider (EPP)	Middle Tennessee State University
Local Education Agency (LEA)	Putnam County School System
Academic Year of Agreement	2026-2027

EPP Contact/Designee	
Name: Tiffany Dellard	Title: Executive Director, OEPL
Email: Tiffany.Dellard@mtsu.edu	Phone Number: 615-898-2628

LEA Contact/Designee	
Name: Judy Schinbeckler	Title: Educator Support Supervisor
Email: schinbecklej@pcsstn.com	Phone Number: 931-526-9777, ext. 1446

Certification (signatures verify partnership)	
EPP Head Administrator: Neporcha Cone	Title: Dean, College of Education
Signature:	Date:

LEA Head Administrator: Dr, Dawn Fry	Title: School Board Chair
Signature:	Date:

**Office of Educator Preparation and Licensure
P.O. Box 14
Middle Tennessee State University
Murfreesboro, TN 37132
Phone: 615-898-2485
Fax: 615-898-5188**



PRE-RESIDENCY / RESIDENCY 1 / RESIDENCY 2

CLINICAL AND FIELD EXPERIENCE AGREEMENT

MIDDLE TENNESSEE STATE UNIVERSITY

AND THE

Putnam County Schools

This Affiliation Agreement is made by and between the College of Education Middle Tennessee State University, hereinafter referred to as "Institution," and the above-named local education agency of the State of Tennessee, hereinafter referred to as "LEA". The purpose of this agreement is to establish an understanding regarding the administration of the clinical and/or field experiences for selected students of the Institution, hereafter referred to as "Teacher Candidates," who are pursuing teacher certification.

A. Purpose

1. This Agreement shall provide clinical and/or field experiences to Teacher Candidates enrolled in the Institution's Teacher Education program.
2. The clinical and field experiences for Pre-Residency, Residency 1 and Residency 2 Teacher Candidates shall be provided at the LEA's facilities located at multiple school sites within the school district, hereinafter referred to as "Facility".
3. The clinical and/or field experiences that may be provided are generally defined as follows:

- "Pre-Residency" - education courses which occur prior to the Residency 1 and Residency 2 semesters, which may require a practicum or field experience in a PreK-12 school setting
- "Residency 1" - occurs the semester before Residency 2 (student teaching) and requires teacher candidates to be placed in a PreK-12 setting for approximately 50% of the school week
- "Residency 2" - generally referred to as student teaching, occurs after successful completion of Residency 1 and requires teacher candidates to be placed in a PreK-12 setting 100% of the school week

B. Terms and Conditions

1. **Term** - The term of this Agreement shall be five years commencing on August 1, 2025 and ending July 31, 2030
2. **Amendment** – This Agreement may be modified only by written amendment executed by both parties.
3. **Termination** - Either party may terminate this Agreement without cause upon giving 60 days prior written notice to the other party of its intention to terminate. Notwithstanding any such termination, all Teacher Candidates already enrolled in and participating in education clinical and/or field experiences at a school at the time of the notice of termination shall be allowed to complete their clinical/field experience with the LEA.
4. **Placement of Teacher Candidates** – As mutually agreed between the parties, the Institution shall place an appropriate number of Teacher Candidates, if available, at the Facility each academic term.
5. **Discipline** – While enrolled in clinical and/or field experiences at the Facility, Teacher Candidates and Institution faculty will be subject to applicable policies of the Institution and the LEA.

The LEA shall timely notify the Institution when a Teacher Candidate has been involved in any incident that would require the LEA to investigate, and the Institution shall have the opportunity to participate in any such investigation to the extent that the LEA's policies and procedures governing confidentiality may allow.

6. **Dismissal; Reassignment** – Teacher Candidates may be dismissed from participation in the Institution's program only after the appropriate disciplinary or academic policies and procedures of the Institution have been followed. However, the Superintendent of the LEA may immediately remove from the Facility any Teacher Candidate who poses an immediate threat or danger, or at any time that may seem necessary, pending investigation.

The parties may agree in writing to remove a Teacher Candidate from the Facility or to reassign a Teacher Candidate within the same or another Facility.

C. Provisions Applicable to the Institution

1. The Institution shall offer teachers or other training educational programs, which are accredited by appropriate organizations, and approved by the Tennessee State Department of Education and Tennessee Board of Education.
2. The Institution shall require the appropriate university official to collaborate with the appropriate LEA administrator on all clinical and field placement requests for Pre-Residency, Residency 1 and Residency 2 placements. The Institution shall:
 - a. Verify the eligibility of each such Teacher Candidate to participate in a clinical or field experience.
 - b. Co-determine the appropriate placement of students in collaboration with LEA.

- c. Assign appropriate experienced, knowledgeable, and trained university supervisors to work collaboratively with the LEA mentor teachers for the supervision of Teacher Candidates.
- d. University Supervisors will be provided annual training on the state evaluation system, educator preparation program expectations, professional assessments, co-teaching, and relevant state or university policy changes.
- e. University Supervisors will meet with LEA mentor teachers to review the mentor teacher handbook and discuss expectations, guidelines, and appropriate support for teacher candidates.

The Institution shall notify each Teacher Candidate of the requirement to have a criminal background check pursuant to T.C.A. §49-5-413 & §49-5-5610. It shall be the Teacher Candidate's responsibility to make timely arrangements for the background check and to pay all costs associated with such checks.

Recognizing that Teacher Candidates enrolled at Institution will potentially participate in multiple field experiences at multiple facilities, LEA agrees to accept the results of the background check done prior to the Teacher Candidate's initial field experience if the Teacher Candidate maintains continuous enrollment at the Institution and if the results of the background check are archived by the background check agency.

Institution shall inform Teacher Candidates excluded from clinical or field experiences based on a criminal background check of any review or appeal process available pursuant to the Fair Credit Reporting Act or any other law or policy, if any.

3. The Institution shall inform its Teacher Candidates of their responsibility for following the rules and regulations of the LEA, including recognition of the confidential nature of information regarding students and their records.
4. The Institution shall provide guidelines, procedures, and other relevant materials to allow the mentor teacher and university supervisor to function appropriately and collaboratively in supervision of the Teacher Candidates.
5. The Institution may pay a stipend or any other form of compensation to an LEA mentor teacher or school at an amount determined by the Institution. Payment is made based upon the number of Teacher Candidates assigned to the Schools and/or mentor teachers.
6. The Institution shall maintain all records and reports on Teacher Candidate experiences in accordance with the Institution's policy and regulatory requirements.
7. Teacher Candidates shall not be considered as employees of the Institution or the LEA, nor shall Teacher Candidates receive any compensation for this clinical and/or field experience.

D. Provisions Applicable to the LEA

1. The LEA shall provide policies, procedures, and other relevant materials to allow Teacher Candidates to function appropriately within the school district and individual school facility.
2. The Facility Principal, his/her designee, and mentor teacher shall provide an orientation for Teacher Candidates.
3. Mentor teachers of Residency 2 Teacher Candidates must have three (3) years teaching experience to serve as a mentor teacher. This policy does not apply to mentor teachers of Pre-Residency or Residency 1 Teacher Candidates.
4. The mentor teacher or designee shall evaluate the performance of individual Teacher Candidates as appropriate and outlined in the Mentor Teacher Handbook.
5. The LEA, Facility, or mentor teacher may not request Teacher Candidates to perform services in lieu of faculty or staff employees, such as serving as a substitute teacher in the absence of the mentor teacher with prior notice and agreement of the Teacher Candidate, Facility Administrator, and the Institution.
6. The mentor, teacher or designee shall be responsible for supervising Teacher Candidates while present at the Facility for clinical and/or field experiences.

E. Provisions Applicable to Institution and LEA

1. The Institution and LEA will collaboratively develop recruitment goals and selection strategies to increase the number of students choosing teaching as a profession.
 - a. The co-developed recruitment goals will address the recruitment of diverse teacher candidates and candidates in high-need areas.
 - b. The Institution and LEA will identify students who have established an excellent academic record and indicate an interest in teaching.
 - c. The Institution and LEA will identify students who meet the state assessment requirement for admission to teacher education programs.
 - d. The Institution and LEA will collaborate on student attendance at recruitment events such as LEA Career Days, MTSU True Blue Tour, and MTSU Preview Days.
 - e. The Institution and LEA will provide information to students on dual-credit and Dual-enrollment opportunities.
 - f. The Institution and LEA will provide scholarship information for students.
 - g. The Institution and LEA will make faculty, staff, advisors and counselors available to students to answer questions and provide information about college programs, admission requirements, and application processes.
2. The Institution and LEA will collaborate to select, prepare, evaluate, support, and retain high-quality clinical educators, both provider and school-based, who demonstrate a positive impact on candidates' development and preK-12 learning and development.
 - a. The LEA and/or Facility Principal and Institution will co-select appropriately licensed school-based mentor teachers who have demonstrated superior

teaching, professional and interpersonal skills, which enable them to fulfill their responsibilities as mentors and instructional role models. Teachers who achieve an LOE level 4 or 5 shall be selected as priority school-based mentors for Residency II teacher candidates.

- b. The Institution and LEA will collaborate on the selection of university supervisors who have an active or prior endorsement and teaching experience in the discipline for which they will be supervising candidates, and who have demonstrated superior professional and interpersonal skills, which enable them to fulfill their responsibilities as a supervisor.
 - c. Annual training, professional learning opportunities, and support will be offered to clinical mentors related to university initiatives and school district initiatives.
 - d. Coaching, feedback, training, and support will be provided for all mentors and supervisors to ensure they use evidence-based practices for effectively supporting the development of teacher candidates.
 - e. School-based mentor teachers and university supervisors will collaborate on appropriate support of teacher candidates during their clinical experiences.
 - f. A Survey Performance Review instrument will be employed to gather information on the clinical mentors' support and development of the teacher candidate.
 - g. The information garnered from the performance review of both clinical mentors will be used in determining professional development needs and retention as mentors.
 - h. Incentives other than compensation will be explored for retaining clinical mentors.
3. When engaged in Apprenticeship/Grow Your Own Partnership, the Institution and LEA will collaborate in the following activities:
- a. Meet at least annually to review quantitative and qualitative data that lead to the identification of action items focused on improving the apprentices' experiences.
 - b. Meet at least early, mid, and end of year to collaborate on the curriculum alignment, clinical experiences, recruitment, assessment, candidate selection, retention, mentor selection and development, LEA-led learning opportunities, and/or overall program.
 - c. The LEA will take responsibility for initially approving and hiring each apprentice participant while the EPP will work with the LEA and potential apprentices to confirm and/or support EPP admission requirements and accessing financial support. The specific sequence of events will include:
 1. LEA identifies potential apprentice and interviews for district/school fit;
 2. If applicant meets LEA expectations, EPP reviews applicant's materials for EPP admission and financial aid eligibility and support needed;
 3. LEA and EPP discuss and reach consensus on applicant's apprenticeship enrollment and financial resources available;
 4. LEA hires the applicant;
 5. EPP works with applicants to facilitate enrollment in EPP and access to EPP financial support;
 6. The LEA provides last dollar financial support.
 - d. Determine eligible financial aid provided by the EPP and determine the last dollar amount provided by the LEA.

- e. Utilize the TN GYO Center to support development, implementation, and improvement of the apprenticeship program(s).
- f. Work with the TDOE to ensure program requirements, standards, and initial teacher competencies are addressed, any funding received is utilized according to funding requirements, reporting requirements are met, and any other TDOE requirements are addressed according to required timelines.
- g. Share data about apprenticeship knowledge, skills, and dispositions including outcomes on student learning and level of effectiveness data, using mutually agreed upon tools, before, during, and for three years post completion of the apprenticeship program.
- h. Provide opportunities to work with a consistent high quality mentor teacher in the grade band and licensure content area of the licensure program. Specifically, during year one of the apprenticeship program, apprentices will spend at least one full day per week with the mentor teacher. During year two semester 1 of the apprenticeship program, all apprentices will work side by side with the mentor teacher at least 2 days per week. During year two final semester of the apprenticeship program, apprentices will work side by side with the mentor teacher at least 3 days per week for 15 weeks.
- i. The LEA will inform the Institution when an apprentice resigns or is no longer employed with the school district, making the apprentice no longer eligible to participate in the apprenticeship program. The Institution will inform the LEA if an apprentice withdraws from the University, making the apprentice no longer participate in the apprenticeship program.

F. General Provisions

- 1. The parties shall abide by all applicable Federal and State law pertaining to discrimination and hereby agree and assure that no person shall be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination in the performance of this Agreement or in the employment practices of the party on the grounds of classifications protected by Federal or State law.
- 2. The State of Tennessee is self-insured and does not carry or maintain commercial general liability insurance or medical, professional or hospital liability insurance. All claims against the State of Tennessee, including the Institution or its employees, shall be heard and determined by the Tennessee Claims Commission in the manner prescribed by law. Damages recoverable against the Institution shall be expressly limited to claims paid by the Claims Commission pursuant to T.C.A. Section 9-8-301 et seq.
- 3. Neither party shall be responsible for personal injury or property damage or loss except that resulting from its own negligence nor is the negligence of its employees or others for whom that party legally responsible.
- 4. Confidentiality of Records. All educational records created, disclosed, or maintained pursuant to the terms of this Agreement are confidential and shall be created, disclosed, and maintained pursuant to the provisions of Family

C26-0154

Educational Right to Privacy Act, also known as FERPA (20 U.S.C.A. s1232g) and its regulations.

5. Illegal Immigrants. The parties hereby attest that they will not knowingly utilize the services of illegal immigrants in the performance of this Agreement and will not knowingly utilize the services of any subcontractor who will utilize the services of illegal immigrants in the performance of this Agreement. If a party is discovered to have breached this attestation, it shall be prohibited from contracting with any state entity for one (1) year from the date of discovery of the breach. A party may appeal the one (1) year by utilizing the established appeals process.
6. This Agreement shall be governed and construed in accordance with Tennessee, U.S.A. law.
7. The total term of this Agreement, including all renewals, shall not exceed 5 years.
8. **Data Privacy and Security:**
Data Privacy. "Personal Information" means information provided to LEA by or at the direction of Institution, or to which access was provided to LEA by or at the direction of Institution, in the course of LEA's performance under this Agreement that:
 1. Identifies or can be used to identify an individual (including, without limitation, names, signatures, addresses, telephone numbers, e-mail addresses and other unique identifiers); or
 2. Can be used to authenticate an individual (including, without limitation, employee identification numbers, government-issued identification numbers, passwords or PINs, financial account numbers, credit report information, biometric or health data, answers to security questions and other personal identifiers.

LEA represents and warrants that its collection, access, use, storage, disposal and disclosure of Personal Information complies with all applicable federal and state privacy and data protection laws, including without limitation, the Gramm-Leach-Bliley Act ("GLBA"); the Health Information Portability and Accountability Act ("HIPAA"); the Family Educational Rights and Privacy Act ("FERPA") of 1974 (20 U.S.C.1232g), the FTC's Red Flag Rules and any applicable federal or state laws, as amended, together with regulations promulgated thereunder. Some Personal Information provided by Institution to LEA is subject to FERPA.

Data Security. LEA represents and warrants that LEA will maintain compliance with the SSAE18 standard and shall undertake any audits and risk assessments LEA deems necessary to maintain compliance with SSAE18.

In witness whereof, the parties, through their authorized representatives, have affixed their signatures below.

MIDDLE TENNESSEE STATE UNIVERSITY

Signed by:

Shirman Thomas

Signature/Title

LOCAL EDUCATION AGENCY

[Signature] Board Chair
Signature/Title

2025-2026

C26-0154

Shirman A. Thomas, Executive Director
Procurement Logistic Services
Name (Print or Type)

1301 East Main Street
Mailing Address

Murfreesboro, TN 37132
City, State, Zip

Date: 9/8/2025

Lynn McHenry
Name (Print or Type)

1400 East Spring Street
Mailing Address

Cookeville, TN 38506
City, State, Zip

931-526-9777
Phone

Fax

lynn.mchenry@pcssn.com
E-Mail Address

Date: 9/4/25

Signature

Name (Print) Mrs. Dawn Fry, School Board Chair

Mailing Address: 1400 East Spring Street

City, State, Zip: Cookeville, TN 38506

Phone: 931-526-9777

Email: _____

Date: _____



Schinbeckler, Judy <schinbecklej@pcsstn.com>

Putnam Co - MTSU State Recognized Partnership Agreement

1 message

Patti Agnew <Patti.Agnew@mtsu.edu>

Thu, Sep 3, 2026 at 1:29 PM

To: "schinbecklej@pcsstn.com" <schinbecklej@pcsstn.com>

Hello,

I hope you are well. My name is Patti Agnew and I am the Clinical Experiences and Partnerships Specialist for MTSU. The Tennessee State Board of Education Rule (Chapter 0520-02-04) requires all approved educator preparation providers (EPPs) to have a partnership agreement with any district in which they place teacher candidates for any portion of their clinical experiences. We are in the process of contacting all district partners about submission of these annual agreements for the 2026-2027 academic year. MTSU and Putnam County School System previously had a State-Recognized Partnership Agreement that met this requirement. As a part of the submission, all agreements must be reviewed and signed by the educator preparation provider (EPP) and the district partner. Submission of this agreement is held in record with the Tennessee Department of Education and allows us to partner together to support all current and future candidates in your district.

EPPs may submit Affiliation Agreements to satisfy the SRPA requirement, as long as they address the two required prompts of the state-recognized partnership agreement and are addressed within the agreement and it is reviewed/signed annually. The two prompts have been addressed in Section E of our current Affiliation Agreement.

Are you the correct person to contact about review and signature of the SRPA for the 2026-2027 school year? If you prefer that I reach out to someone else, please let me know. I would be happy to follow-up with them directly. I am happy to communicate by email or phone to talk through anything if you need clarification or additional information. I have attached the document which includes a new SRPA signature page along with the current Affiliation Agreement that we use to meet the SRPA requirement.

Thank you,

Patti



Patti Agnew

Clinical Experiences and Partnerships Specialist

Office of Educator Preparation and Licensure

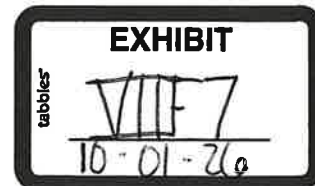
MTSU Box 14 | COE 211

Middle Tennessee State University

1301 East Main Street | Murfreesboro, TN 37132

Phone: 615-904-8373

<https://education.mtsu.edu/office-of-educator-preparation-and-licensure/>



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate)

☒ Backup included

☐ Backup to follow

Consider approval of the following for the October 1st, 2026 BOE meeting:

a renewal (Year #5) of the Student Teaching Affiliation Agreement between Roane State Community College and the Putnam County School System, effective Sept. 1st, 2026 through August 31st, 2027.

Judy Schinbeckler 9-14-26
Signature of Person Making Request Date

CA 9-14-26
Signature of Director of Schools Date

received
9-14-26 MT

CLINICAL AFFILIATION AGREEMENT BETWEEN ROANE STATE COMMUNITY COLLEGE
AND PUTNAM COUNTY SCHOOL SYSTEM

This Agreement is made this 4th day of August, 2025, by and between Roane State Community College, hereinafter referred to as "Institution" and Putnam County School System, hereinafter referred to as "Affiliate".

Whereas, it is to the mutual benefit of the parties to provide clinical experience for students enrolled in certain programs of the Institution, the parties have agreed to the terms and provisions set forth below:

I. Purpose - the purpose of this Agreement shall be to provide clinical experience to students enrolled in the Speech-Language Pathology Assistant program of the Institution.

A. Consideration for this Agreement shall consist of the mutual promises contained herein, the parties agreeing that monetary compensation shall neither be expected nor received by either party.

B. The clinical experience shall be provided at the Affiliate's Facility located at:

- **Algood Elementary School:** 2525 Old Walton Rd, Cookeville, TN 38506 (Also listed as Algood, TN)
- **Baxter Elementary School:** 125 Elmore Town Rd, Baxter, TN 38544
- **Burks Elementary School:** 300 Crossville St, Monterey, TN 38574
- **Cane Creek Elementary School:** 1500 W Jackson St, Cookeville, TN 38501
- **Capshaw Elementary School:** 1 Cougar Ln, Cookeville, TN 38501
- **Jere Whitson Elementary School:** 178 E Jere Whitson Rd, Cookeville, TN 38501
- **Northeast Elementary School:** 575 N Old Kentucky Rd, Cookeville, TN 38501
- **Park View Elementary School:** 545 Scott Ave, Cookeville, TN 38501
- **Prescott South Elementary School:** 115 W Cemetery Rd, Cookeville, TN 38506
- **Sycamore Elementary School:** 452 Ellis Ave, Cookeville, TN 38501
- **Uffelman Elementary:** 112 N Elm St, Monterey, TN 38571 (or 38574)
- **Algood Middle School:** 540 Dry Valley Rd, Cookeville, TN 38506
- **Avery Trace Middle School:** 230 Raider Dr, Cookeville, TN 38501
- **Prescott South Middle School:** 1859 S Jefferson Ave, Cookeville, TN 38506
- **Upperman Middle School:** 6700 Nashville Hwy, Baxter, TN 38544
- **Cookeville High School:** 2335 N Washington Ave, Cookeville, TN 38501 (Also listed as 1 Cavalier Dr, Cookeville, TN 38501)
- **Monterey High School:** 710 E Commercial Ave, Monterey, TN 38574
- **Upperman High School:** 6950 Nashville Hwy, Baxter, TN 38544
- **Putnam County Adult High School:** 268 E Main St, Cookeville, TN 38506
- **White Plains Academy:** 288 E Main St, Cookeville, TN 38506
- **Vital: Upper Cumberland E-Learning Network:** 1400 E Spring St, Cookeville, TN 38506

hereinafter referred to as "Facility". C. The specific experience to be provided students is described as follows:

Direct Clinical Contact Hours (working directly with clients):

- **Providing Direct Therapy Services:**
 - Implementing documented treatment plans or protocols developed by the supervising SLP.
 - Using appropriate stimuli, cues, and prompts to elicit target behaviors.

- Maintaining on-task behavior or redirecting off-task behavior of clients in individual or group settings.
- Delivering therapy through various service delivery models (e.g., individual, group, classroom-based, home-based, co-treatment).
- Providing services via telepractice for clients selected by the supervising SLP.
- Adjusting and documenting the amount and type of support or scaffolding provided to the client.
- **Screening:**
 - Assisting the SLP with speech, language, and hearing screenings.
 - Administering and scoring screening instruments without clinical interpretation.
- **Assisting with Assessment:**
 - Assisting the SLP during assessment of clients (e.g., setting up the testing environment, gathering and preparing materials, taking notes as advised by the SLP).
 - Administering assessment tools without clinical interpretation, as long as the SLPA meets the examiner requirements in the manual and state regulations allow.
- **Caregiver Coaching:**
 - Modeling and teaching communication strategies to caregivers.
 - Providing feedback regarding caregiver-child interactions for facilitation and carryover of skills.
- **Data Collection:**
 - Collecting data on client performance during therapy sessions.
 - Recording data for progress monitoring.

Indirect Clinical Contact Hours (activities necessary for high-quality services, without direct client interaction):

- **Treatment Planning and Preparation:**
 - Meeting with the supervising SLP to review sessions, discuss therapy approaches, and plan for future services.
 - Preparing materials and activities for screening, assessment, and treatment.
 - Developing and implementing activities and materials for teaching and practicing skills based on the SLP's plan of care.
- **Documentation and Record Keeping:**
 - Documenting screening and treatment results.
 - Entering or recording data for billing purposes.
 - Creating records, charts, or graphs to communicate client performance to the supervising SLP.
 - Writing progress reports for review by the supervising SLP.
- **Collaboration and Communication:**
 - Attending consultations or team meetings with the SLP.
 - Communicating with clients, families, and other professionals in a culturally responsive manner (as directed by the SLP).
 - Providing feedback to the supervising SLP about the effectiveness of current treatment strategies.
- **Administrative and Support Duties:**
 - Assisting with clerical duties and site operations (e.g., scheduling, record-keeping, maintaining inventory of supplies and equipment).
 - Performing safety checks and maintenance of equipment.
- **Professional Development:**
 - Engaging in ongoing education and training opportunities consistent with competency and skills.
 - Reviewing the ASHA Assistants Code of Conduct and state codes of ethics.
 - Learning about prevention of communication disorders and emergency response for individuals with communication disorders.

II. Terms and Conditions - pursuant to the above-stated purpose, the parties agree as follows: A. Term - the term of this Agreement shall commence August 20, 2025 and shall end on August 19, 2035.

Either party may terminate this Agreement upon giving 30 days written notice to the other party. Such termination shall have no effect on students receiving clinical experience during the current academic term.

B. Placement of Students – As mutually agreed between the parties, the Institution will place an appropriate number of students at the Facility each academic term.

C. Discipline - While enrolled in clinical experience at the Facility, students (and faculty, if applicable), will be subject to applicable policies of the Institution and the Affiliate.

Students shall be dismissed from participation in the Institution's program only after the appropriate disciplinary or academic policies and procedures of the Institution have been followed. Notwithstanding the foregoing and pursuant to its policies, Affiliate retains the right to safeguard the health, safety, and welfare of its patients and the orderly operation of the Facility and in such capacity shall have the right to exclude or remove a student from the Facility at any time based on a student's failure to comply with reasonable policies of the Facility, including, without limitation, those related to vaccination and disease testing.

D. Specific Responsibilities - The following duties shall be the specific responsibility of the designated party (Institution and/or Affiliate/Facility):

1. Institution shall be responsible for the selection of students to be placed at the Facility.
2. The SLPA Program Director shall provide orientation to the Facility for students beginning clinical experience.
3. The supervising Speech-Language Pathologist shall be responsible for scheduling training activities for students.
4. The supervising Speech-Language Pathologist shall be responsible for supervising students at all times while present at the Facility for clinical experience.
5. The supervising Speech-Language Pathologist and the Program Director shall evaluate the performance of individual students as appropriate.
6. The Affiliate shall retain complete responsibility for patient care providing adequate supervision of students (and faculty, if applicable) at all times.
7. The Affiliate shall maintain a sufficient level of staff employees to carry out regular duties. Students will not be expected nor allowed to perform services in lieu of staff employees.
8. The Affiliate shall provide emergency medical treatment to students (and faculty, if applicable) if needed for illness or injuries suffered during clinical experience. Such treatment shall be at the expense of the individual treated.
9. The Affiliate shall maintain all applicable accreditation requirements and certify such compliance to the Institution or other entity as requested by the Institution. The Affiliate shall also permit authorities responsible for accreditation of the Institution's curriculum to inspect the Affiliate's clinical facilities and services as necessary.
10. The Institution shall provide health records of students (and faculty, if applicable) upon request by the Affiliate. In order to maintain a healthy and safe environment, Affiliate retains the right to require students and faculty participating at its Facility to have, or to obtain, any immunizations or testing reasonably required by Affiliate.
11. The Institution shall establish a procedure for notifying the Affiliate if a student (or faculty, if applicable) is/are unable for any reason to report for clinical training.
12. The Affiliate requires written evidence of professional liability insurance coverage from individual students and faculty and staff (if applicable) participating in the experience. The minimum amount of coverage per individual shall be the amount specified by the affiliate. The coverage shall extend through the term of the student and faculty or staff's (if applicable) participation.

13. The State of Tennessee is self-insured and does not carry or maintain commercial general liability insurance or medical, professional or hospital liability insurance. Any and all claims against the State of Tennessee, including the Institution or its employees, shall be heard and determined by the Tennessee Claims Commission in the manner prescribed by law. Damages recoverable against the Institution shall be expressly limited to claims paid by the Claims Commission pursuant to T.C.A. § 9-8-301 et seq.

E. Mutual responsibilities - the parties shall cooperate to fulfill the following mutual responsibilities:

1. Each party shall comply with all federal, state and municipal laws, advice, rules and regulations which are applicable to the performance of this Agreement, which shall include but not be limited to:

To the extent required by federal law, the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. Section 1320d ("HIPAA") and any current and future regulations promulgated thereunder, including without limitation, the federal privacy regulations, the federal security standards, and the federal standards for electronic transactions, all collectively referred to herein as

"HIPAA Requirements." The parties agree not to use or further disclose any Protected Health Information or Individually Identifiable Health Information, other than as permitted by HIPAA Requirements and the terms of this Agreement. Each party will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations.

Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, Executive Order 11246, the Americans with Disabilities Act of 1990 and the related regulations to each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin.

The Family Educational Rights and Privacy Act (FERPA). The Affiliate shall protect the confidentiality of the student's records and shall not release any information without written consent from the student unless required to do so by law.

2. Background Checks: If criminal background checks of students are required by the Affiliate, the Institution shall notify students of this requirement prior to enrollment in the program or as soon as the requirement is known. Students will be informed by the Institution that the check must be completed within the 90day period immediately prior to the student's initial clinical placement. It shall be the student's responsibility to make timely arrangements for the background check and to pay all costs associated with such checks.

If criminal background checks are required for Institutional faculty or staff, it shall be the Institution's responsibility to arrange for the background check, to pay all costs associated with such checks and to provide the results to the Affiliate.

It shall be the responsibility of Affiliate to set the eligibility standards for participation and to evaluate the results of the background checks. If Affiliate determines that a student or faculty/staff member shall not participate at its facility, Affiliate shall so

notify that individual and the Institution. Institution shall take steps to ensure that this individual does not participate in the clinical program at the Affiliate.

If an Institutional faculty/staff member is also an employee of Affiliate or is an employee at another hospital, health care facility or health care organization, Affiliate will allow the faculty/staff member to provide on-site supervision and instruction for its clinical program without the necessity of undergoing an additional background check.

Recognizing that students enrolled in the SLPA program at Institution will potentially participate in multiple clinical placements at multiple facilities, Affiliate agrees to accept the results of the background check done prior to the student's initial clinical placement if the student maintains continuous enrollment in the Institution's health care program and if the results of the background check are archived by the background check agency.

Institution shall inform students or faculty/staff members excluded from clinical placement on the basis of a criminal background check of any review or appeal process available pursuant to the Fair Credit Reporting Act or any other law or policy, if any.

(If desired, a list of the checks to be run, along with the disqualifying criteria of the Affiliate can be referenced and affixed as an Addendum.)

3. Students shall be treated as trainees who have no expectation of receiving compensation or future employment from the Affiliate or the Institution.
4. Any courtesy appointments to faculty or staff by either the Institution or the Affiliate shall be without entitlement of the individual to compensation or benefits from the appointing party.
5. The confidentiality of patient records and student records shall be maintained at all times in accordance with applicable law.

F. Miscellaneous Terms - The following terms shall apply in the interpretation and performance of this Agreement:

1. Neither party shall be responsible for personal injury or property damage or loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible.
2. The delay or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall it give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.
3. This Agreement shall in no way be interpreted as creating an agency or employment relationship between the parties.

In witness whereof, the parties, through their authorized representatives, have affixed their signatures below.

(INSTITUTION)

(AFFILIATE)

BY _____

BY _____

TITLE _____

TITLE _____

DATE _____

DATE _____

Approved by TBR: (If required; contracts which materially differ from this form require approval of the Chancellor.)

Chancellor _____

Date _____



Schinbeckler, Judy <schinbecklej@pcsstn.com>

RSCC OTA Level I student request

5 messages

Felder, Kristin C <felderkc@roanestate.edu>

Fri, Sep 11, 2026 at 9:57 AM

To: "Schinbeckler, Judy" <schinbecklej@pcsstn.com>

Cc: "Rich, Laura" <richl@pcsstn.com>, "Enochs, Denise" <enochsd@pcsstn.com>

Good morning!

I hope all of you are doing well. I am reaching out because I am in a pickle with a Level I FW student whose site was unable to accommodate a student at the last minute. Do you have any availability to take a Level I OTA student? It is a 40-hour total requirement and observation only (unless otherwise directed by the FW educator). The schedule is flexible and can be organized by the FW educator and student. She is scheduled to start the week of September 21 but can begin later as this is a last-minute request.

Looking at my notes for our affiliation agreement, it looks like the board has to approve it annually (contract officially expires 5/31/2027). I apologize for not reaching out sooner to check in on our contract status.

I appreciate you all and look forward to hearing from you. Please feel free to call my cell phone with any questions or concerns. 865-202-0520

Kristin Felder, B.S., COTA/L
OTA Academic Fieldwork Coordinator
Roane State Community College
865-354-3000. ext. 2011

This email is intended for the addressee and may contain privileged and/or confidential information. If you are not the addressee, you are not permitted to use or copy this email or its attachments nor may you disclose the same to any third party. If this has been sent to you in error, please delete the email and notify us by replying to this email immediately.

Enochs, Denise <enochsd@pcsstn.com>

Fri, Sep 11, 2026 at 4:19 PM

To: "Felder, Kristin C" <felderkc@roanestate.edu>

Cc: "Schinbeckler, Judy" <schinbecklej@pcsstn.com>, "Rich, Laura" <richl@pcsstn.com>

I know how important it is to complete these fieldwork assignments so I would be willing to take on a student as needed. Hopefully this will not impact my availability to have a Level II student when the time comes as well. Thank you, Denise Enoch

[Quoted text hidden]

Denise Enoch
Occupational Therapy
Putnam County Schools

The information contained in this message is legally privileged and confidential information, intended only for the named recipient and may contain information that is private under applicable law. If you are not an intended recipient, you are hereby notified that any dissemination, disclosure, copying, or distribution of this message is strictly prohibited. The authorized recipient is prohibited from disclosing this information to any other party. If you received this message in error, please notify enochsd@pcsstn.com by e-mail and delete all copies from your system.

Felder, Kristin C <felderkc@roanestate.edu>

Mon, Sep 14, 2026 at 7:10 AM

To: "Enochs, Denise" <enochsd@pcsstn.com>

Cc: "Schinbeckler, Judy" <schinbecklej@pcsstn.com>, "Rich, Laura" <richl@pcsstn.com>

Denise,

Thank you so much!!! The Level I student will be Brittany Bush at bushbn1@roanestate.edu.

And yes, I would love for you to still take a Level II OTA student in the Spring! Looking at my schedule, it looks like I can send a student to you for the second rotation March 8 - April 30, 2027.

Kristin Felder, B.S., COTA/L
OTA Academic Fieldwork Coordinator
Roane State Community College
865-354-3000. ext. 2011

From: Enochs, Denise <enochsd@pcsstn.com>

Sent: Friday, September 11, 2026 5:19 PM

To: Felder, Kristin C <felderkc@roanestate.edu>

Cc: Schinbeckler, Judy <schinbecklej@pcsstn.com>; Rich, Laura <richl@pcsstn.com>

Subject: [EXTERNAL]Re: RSCC OTA Level I student request

This is an EXTERNAL email. DO NOT CLICK LINKS or ATTACHMENTS in this email unless you recognize the sender.

[Quoted text hidden]

[Quoted text hidden]

Schinbeckler, Judy <schinbecklej@pcsstn.com>

Mon, Sep 14, 2026 at 1:11 PM

To: "Felder, Kristin C" <felderkc@roanestate.edu>, Laura Rich <richl@pcsstn.com>, Tonia Wheeler <wheelert3@pcsstn.com>

Cc: "Enochs, Denise" <enochsd@pcsstn.com>

Good afternoon Kristin,

Our district does require annual school board approval on all partnership agreements. However, since the current agreement is dated through 2027, I just printed a copy of the one you sent last year and submitted it for board approval. Our next board meeting is scheduled for Oct. 1st. I will forward the signed copy to you once I receive it. It should be the first week of October sometime.

I am happy that Denise is willing to help out and take on the placement. However, I need to get approval from one of our SPED Supervisors prior to finalizing the placement.

Laura or Tonia, are we good for Denise to accept this placement next week? It sounds like it would not be a difficult placement with only 40 hours needed and a flexible schedule. Just let me know if you approve it or not.

Kristin, as long as Tonia or Laura approve it, we can go ahead and start on Sept. 21st even though I will not have a signed agreement until after Oct. 1st.

Judy

Judy Schinbeckler
Office of Educator Support
PD/Licensure Supervisor



Putnam County Schools
Cookeville, TN 38501
schinbecklej@pcsstn.com
931-526-9770, ext. 1446

On Fri, Sep 11, 2026 at 9:57AM Felder, Kristin C <felderkc@roanestate.edu> wrote:
[Quoted text hidden]

Felder, Kristin C <felderkc@roanestate.edu>

Mon, Sep 14, 2026 at 1:14 PM

To: "Schinbeckler, Judy" <schinbecklej@pcsstn.com>, Laura Rich <richl@pcsstn.com>, Tonia Wheeler <wheelert3@pcsstn.com>

Cc: "Enochs, Denise" <enochsd@pcsstn.com>

Judy,

This is fantastic news! I sincerely appreciate all of you for helping to make this happen. I will wait to notify the student to reach out to you and Denise until I hear back from you.

Thank you, again!

Kristin Felder, B.S., COTA/L
OTA Academic Fieldwork Coordinator
Roane State Community College
865-354-3000. ext. 2011

From: Schinbeckler, Judy <schinbecklej@pcsstn.com>

Sent: Monday, September 14, 2026 2:11 PM

To: Felder, Kristin C <felderkc@roanestate.edu>; Laura Rich <richl@pcsstn.com>; Tonia Wheeler <wheelert3@pcsstn.com>

Cc: Enoch, Denise <enochsd@pcsstn.com>

Subject: [EXTERNAL]Re: RSCC OTA Level I student request

This is an EXTERNAL email. DO NOT CLICK LINKS or ATTACHMENTS in this email unless you recognize the sender.

Good afternoon Kristin,

ALERT: PLEASE COMPLETE AND PRINT YOUR PASSPORT APPLICATION FORM BEFORE YOU APPLY: [HTTPS://PPTF...](https://ppte...)**Schedule an Appointment****Appointment Information****Review****Confirmation****Appointment Status: Confirmed****Confirmation #: WEA308103680****Appointment Details****Service Type**

New Passport

1 adult appointment(s), 0 minor appointment(s)

Contact InformationMALAYSIA TALBERT
931-644-6733
MALAYSIACARRICK@GMAIL.COM**Post Office**COOKEVILLE
900 S WILLOW AVE
COOKEVILLE, TN 38501-9998**Date**

09/18/2026

Time3:45 pm
Approx. 15
minutes**Appointment Details**

• Arrive 10 minutes early.

Edit **Estimated USPS® Charges¹**

Service	Price	Quantity	Subtotal
Passport Acceptance Fee	\$35.00	1	\$35.00

Total USPS Fees **\$35.00****Payment Methods****NOTE:** State Department fees and Post OfficeTM fees must be paid separately.
You CANNOT pay State Department fees with credit or debit cards.

Pay your application processing fee and any additional services fees with:

- Personal, certified, cashier's, or traveler's check payable to "U.S. Department of State"
- Money order payable to "U.S. Department of State" (You can purchase a money order at the Post Office with a debit card.)

Pay the \$35 application acceptance fee (plus the \$15.00 photo fee, if applicable) in person at the Post Office with:

- Credit or debit card
- Money order or personal check payable to the "Postmaster"

¹The Department of State charges additional fees for Passport Books and/or Cards as well as processing. See the [Passport Fee Calculator](#).

Feedback



Putnam County Board of Education
Agenda Request

Name of Person Making Request: Kristina Vinson

Department: School Age Care and Employee Childcare Programs

Account number: 146-73300-01800

Check one:

☐ Backup included

☐ Backup to follow

Approval of a \$20 monthly stipend for cell usage for Emilee Rector, School Age and Employee Child Care Field Manager effective October 1, 2026 through June 30, 2027 per Policy 3.3001, Use of Cellular Phones, as submitted. To be paid from 146-73300-199-01800

Kristina Vinson
Supervisor

8/28/26
Date

[Signature]
Director of Schools

9-16-26
Date

received
8-28-26 MT



**Board Agenda Request
For June 4, 2026 Meeting**

Date 9/15/2026

Department Future Ready

Person Submitting Adam West

Account Number (if appropriate)

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consideration of DUAL SERVICES MEMORANDUM OF AGREEMENT
FOR EMPLOYEE SERVICES between Volunteer State Community College and
Putnam County Schools for the 2026-2027 school year.

received
9-15-26 *MT* *CR*

DUAL SERVICES
MEMORANDUM OF AGREEMENT
FOR EMPLOYEE SERVICES

Putnam County School System Volunteer State Community College
VENDOR PARTY PROCURING PARTY

This memorandum signifies agreement of the above parties concerning the provision of employee services. The agreement is as follows:

1. Vendor agrees to allow for the services of its full-time employee

The table below lists each approved full-time employee, last four digits of their Social Security No., the services performed for the procuring party (i.e. courses taught for the procuring party and number of sections), and approved compensation rate per course:

Employee Name	Last four of SSN	Courses Taught (credit hours) (# sections in contract period)	Compensation per Credit Hour
Jennifer Shope	5151	MATH 1530 (3ch) (6 sec)	\$725
John Apple	3646	HIST 2010 (3ch) (1 sec) HIST 2020 (3ch) (1 sec)	\$750

2. Maximum liability of procuring party \$17,550.00.

3. Payment Methodology. The Vendor's compensation shall be contingent upon the satisfactory completion of the service unit/milestone listed below.

SERVICE UNIT/MILESTONE

Completion of Fall 2026 Semester

Completion of Spring 2027 Semester

Payment will be made by procuring party after completion of service and after receipt of invoice from vendor party, addressed and sent to the following:

Volunteer State Community College
Attn: Accounts Payable/Dual Enrollment
1480 Nashville Pike, Gallatin, TN 37066
accounts.payable@vostate.edu

4. Contract term: This Agreement will be effective from the date of final signature below, the Effective Date, until July 31, 2027.
5. Either party may terminate this agreement by giving written notice to the other at least 30 days before the effective date of termination. In that event, vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed as of the termination date. In addition, procuring party shall have the right to immediately terminate this agreement and withhold payments in excess of fair compensation for work completed in the event that the employee fails to

perform in a timely and proper manner or breaches any material term of this agreement.

6. This agreement cannot be assigned or subcontracted without the written consent of all parties.
7. During the performance of this contract both parties warrant that they will not discriminate against any employee or applicant for employment because of race, age, religion, creed, color, sex, disability, veteran status or national origin. The parties will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, creed, color, sex, age disability, veteran status or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection available to employees and applicants for employment. *

Dated this _____ day of _____, 20__

Putnam County School System

Volunteer State Community College

BY: _____

BY: _____

TITLE: Board Chair

TITLE: President

APPROVED:

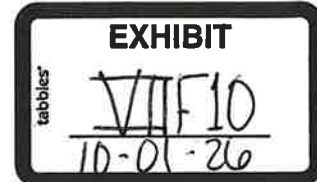
FINANCE AND ADMINISTRATION

(If the other party is not a TBR/UT institution)

BY: _____

TITLE: _____

DATE: _____



Putnam County Board of Education Agenda Requests

Date_____ 10/1/26
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Quarterly Reports for quarter ending 6/30/26 for the following funds:

- 141 General Purpose Schools
- 142 Federal Projects
- 143 Central Cafeteria
- 146 Extended School Program

received
9-17-26 MT

PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2026

		2025-2026 Budget	Actual Jul-Sept 2025	Actual Oct-Dec 2025	Actual Jan-Mar 2026	Actual Apr-Jun 2026	Total Year to Date
Revenues:							
40000	Local Revenue	42,534,028	3,788,627	14,789,436	16,344,795	7,937,328	42,860,187
41000	Licenses and Permits	6,500	1,482	2,081	1,055	1,957	6,574
43000	Current Services	388,400	35,490	97,676	60,095	174,838	368,100
44000	Other Local Revenue	70,450	4,743	8,733	40,768	13,940	68,184
46000	State of Tennessee	92,039,602	18,617,175	27,646,430	25,988,923	18,766,405	91,018,934
47000	Federal Thru State	1,647,183	58,647	269,854	387,158	555,756	1,271,414
48000	Donations/Other	106,600	11,382	66,840	42,971	66,295	187,487
49000	Other Sources	2,544,090	162,298	102,255	424,278	1,865,316	2,554,147
TOTAL		<u>139,336,853</u>	<u>22,679,844</u>	<u>42,983,305</u>	<u>43,290,044</u>	<u>29,381,835</u>	<u>138,335,027</u>
Encumbrances / Expenditures:							
71100	Regular Education	61,915,464	13,201,315	14,438,913	14,795,809	18,948,552	61,384,589
71150	Alternative Education	1,126,899	212,178	268,785	285,024	347,084	1,113,071
71200	Special Education	14,716,032	2,809,011	3,477,907	3,786,881	4,640,633	14,714,432
71300	Vocational Education	4,981,683	1,003,566	983,607	1,158,449	1,194,193	4,339,815
71600	Adult Education	649,342	139,379	138,405	143,714	155,877	577,376
72110	Attendance	516,079	251,506	77,616	78,414	84,123	491,658
72120	Health Services	1,801,929	327,543	433,877	451,674	542,447	1,755,540
72130	Other Student Services	4,106,567	826,678	931,403	998,567	1,280,504	4,037,152
72210	Regular Ed. Support	5,131,384	1,011,378	1,164,087	1,249,313	1,567,017	4,991,795
72215	Alternative Ed. Support	168,283	36,646	41,004	42,731	45,372	165,754
72220	Special Ed. Support	2,708,550	528,627	616,924	670,524	850,723	2,666,797
72230	Vocational Ed. Support	172,929	44,190	55,328	38,110	25,609	163,238
72250	Technology	2,161,250	774,321	384,027	415,645	574,342	2,148,336
72260	Adult Ed. Support	212,666	45,895	44,484	59,040	49,340	198,760
72310	Board of Education	2,406,461	1,282,817	487,913	387,130	196,265	2,354,125
72320	Office of the Director	369,294	55,470	71,993	73,685	115,379	316,526
72410	Office of Principal	10,103,720	1,841,643	2,502,282	2,632,560	3,019,239	9,995,725
72510	Fiscal Services	1,202,444	375,427	264,820	260,377	269,769	1,170,393
72520	HR / Personnel	348,212	96,499	83,969	83,268	77,899	341,634
72610	Operation of Plant	9,583,454	2,536,925	2,386,787	2,135,803	2,286,546	9,346,061
72620	Maintenance of Plant	4,001,036	792,676	815,819	736,327	1,459,904	3,804,727
72710	Transportation	6,364,815	1,053,828	1,974,011	1,517,776	1,784,738	6,330,352
73100	Food Services	955,167	192,759	192,741	284,999	252,645	923,144
73300	Community Services	844,630	121,317	221,339	232,458	236,877	811,992
73400	Early Childhood Ed	2,461,822	447,153	601,979	634,175	719,227	2,402,535
76100	Regular Capital Outlay	1,232,119	14,600	-	102,267	722,174	839,041
99100	Operating Transfers	-	32,266	(3,618)	(30,120)	1,471	-
TOTAL		<u>140,242,229</u>	<u>30,055,615</u>	<u>32,656,403</u>	<u>33,224,599</u>	<u>41,447,950</u>	<u>137,384,566</u>

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2026**

	2025-2026	Actual	Actual	Actual	Actual	Total
	Budget	Jul-Sept 2025	Oct-Dec 2025	Jan-Mar 2026	Apr-Jun 2026	Year to Date
Revenues:						
47000 Federal Thru State	9,104,198	1,640,510	2,091,154	2,037,950	2,672,406	8,442,021
49000 Other Sources	404,145	96,490	98,331	85,994	100,115	380,930
TOTAL	9,508,343	1,737,001	2,189,485	2,123,943	2,772,521	8,822,950
Encumbrances / Expenditures:						
71100 Regular Instruction Program	3,021,247	480,591	639,125	666,838	848,841	2,635,395
71200 Special Education Program	2,944,858	540,671	732,673	740,676	910,635	2,924,656
71300 Vocational Education Program	197,306	75,249	64,814	17,611	39,604	197,278
72130 Other Student Support	195,896	40,871	32,616	22,744	83,022	179,254
72210 Regular Instruction Program	2,363,694	451,620	510,004	486,948	721,562	2,170,134
72710 Transportation	1,167	-	-	-	-	-
73300 Community Services	280,000	32,497	69,071	69,011	79,830	250,409
73400 Early Childhood Education	55,000	40,000	-	-	-	40,000
76100 Regular Capital Outlay	31,838					31,838
99100 Operating Transfers	1,949,173	96,490	119,440	103,628	1,606,285	1,925,844
TOTAL	11,040,181	1,757,990	2,167,744	2,107,458	4,289,778	10,354,809

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 143 - CENTRAL CAFETERIA FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2026**

		2025-2026 Budget	Actual Jul-Sept 2025	Actual Oct-Dec 2025	Actual Jan-Mar 2026	Actual Apr-Jun 2026	Total Year to Date
Revenues:							
43000	Charges for Current Services	2,297,769	171,014	410,799	218,384	507,169	1,307,366
44000	Other Local Revenue	100,000	35,725	15,924	20,883	22,847	95,378
46500	State of Tennessee	71,000	-	-	-	57,252	57,252
47100	Federal Thru State	8,131,231	1,505,826	1,614,315	1,808,176	3,968,229	8,896,547
	TOTAL	10,600,000	1,712,565	2,041,038	2,047,443	4,555,497	10,356,543
Encumbrances / Expenditures:							
73100	Food Services	9,580,000	1,807,417	2,329,728	2,252,310	2,657,720	9,047,175
99100	Operating Transfers	1,020,000	162,298	81,145	406,644	359,146	1,009,233
	TOTAL	10,600,000	1,969,715	2,410,873	2,658,953	3,016,866	10,056,408

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 146 - EXTENDED SCHOOL PROGRAM FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2026**

Revenues:		2025-2026 Budget	Actual Jul-Sept 2025	Actual Oct-Dec 2025	Actual Jan-Mar 2026	Actual Apr-Jun 2026	Total Year to Date
43000	Charges for Current Services	1,663,210	357,488	336,752	389,322	352,422	1,435,985
47000	Federal Thru State	229,540	44,757	60,745	57,985	47,672	211,159
	TOTAL	1,892,750	402,246	397,497	447,307	400,094	1,647,144
Encumbrances / Expenditures:							
73300	Community Services	1,901,750	300,566	384,213	399,950	483,833	1,568,562
	TOTAL	1,901,750	300,566	384,213	399,950	483,833	1,568,562



Board Agenda Request
For October 1, 2026 Meeting

Date 09/18/2026

Department CTE

Person Submitting Jackie Vester

Account Number (if appropriate) 141 E 76100 706 000 02518 090

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Request to sign into contract with Sullivan Walter Construction to build a post-frame barn structure, including materials and installation to be erected at Upperman High School from the bid which includes all site-prep work as well as materials and installation in the amount of \$138,080.00 to be paid by ISM (Innovative School Models) grant funds.

received

9-18-26

Contract / Agreement / Work Authorization

Owner-Agent: Putnam County Schools / Upperman High School / Jackie Vester

Project Address: 6950 Nashville Hwy, Baxter, TN 38544

Contractor: Sullivan Walter Homes/Foutch Builders, Lic# 51622

By signing below **Client Names** (Owners), authorizes **Sullivan Walter Homes** (Contractor) to proceed with Site / Property Development and Construction of home at above site.

Scope of Work:

1. Site Work
2. Construction of 60 x 64 Agriculture Barn – attachment named Upperman Prelim
3. Concrete / dirt pads as drawn by Wes Shanks – attachment named Upperman Barn Sketch
4. Plumbing Sleeves and uprights provided by Proper Plumbing donated for free to 5' outside of building as an in-kind gift for signage. (no drain grates)

EXCLUDED WORK:

- A. Electrical
- B. Interior barn walls, stalls
- C. Loft space or storage
- D. Sidewalk to street
- E. Plumbing and electrical fixtures
- F. Gates and fences

Fixed Cost Agreement

This is a **Fixed Cost** agreement. An estimated price of **Projected amount \$138,080** based on Sullivan Walter Homes internal historical square foot cost. **Fixed Cost** means cost of job we quoted on DATE presented by Will Frazier/Sullivan Walter in 2025. **Cost** will include the following but not limited to, materials, labor, permits, supervision, sub-contractors, rented equipment, drafting and any other cost directly associated with cost of this job as identified in the scope provided

Attachments for Scope of Work:

1. Upperman 2025 Scope
2. Upperman Barn Sketch
3. Upperman Prelim

Work shall be performed to required codes and industry standards.

Payment Schedule:

Contractor shall provide invoice to Owner for a draw schedule of 50% due upon acceptance to order barn and steel items, 25% payment upon erection of barn structure and final payment of 25% final walk through. Owner agrees to make payment within 7 days of invoice. Invoice shall be provided by email.

Contractor shall not be held responsible for unforeseen or hidden conditions, including but not limited to, underground rock, buried debris, poor soil conditions, and or material price increases.

Contractor provides a **one-year** warranty on workmanship. Manufacturer's warranty applies on all fixtures and materials.

Contractor does not warranty paint. Contractor shall touch up paint prior to Owner moving into barn only.

Concrete Guarantee: We guarantee concrete for one year against major cracks. This guarantee does not include hair line cracks. A major crack is defined as one that separates greater than 1/2" inch and settles to a different level greater than 1/2 inch. The use of salt or any deicer on concrete voids this guarantee.

This agreement can be dissolved by either party during this process, with following contingencies.

1. If Owner decides to stop construction, Owner must make payment for all work completed to the date of notice to stop work or an agreed stop work date.
2. If, Contractor decides to stop work, Contractor is to provide notice to Owner and Contractor shall negotiate stop work date that is mutually beneficial to both parties. Owner is obligated to make full payment to Contractor for all work completed before agreement is dissolved.

The "Failure to Pay" clause below still applies to Owner if agreement is dissolved.

Failure to Pay: In the event Owner fails to pay any invoice within seven (7) days from the date of said invoice, Owner shall be required to pay an additional sum equal to 1.5% of the invoice then due as a late fee. In the event Owner does not pay any invoice within thirty (30) days of the invoice date, Owner shall also be required to pay interest on the amount due, back to the due date, at the rate of ten (10) percent per annum until paid in full. Owner also agrees to pay all costs, fees and expenses incurred by Contractor in enforcing this Contract, including reasonable attorney's fees and court costs. Additionally, if payments are not timely made as required in this Contract, Contractor has the right to stop work until invoice is paid. If any invoice is not paid on time and in full, then Contractor shall not provide a one (1) year warranty.

Please sign & date below and initial each page.

Owner: _____ Date: _____

Owner: _____ Date: _____

Contractor: Sullivan Walter Homes, LLC _____ Date: _____

Tennessee Contractors License number: 51622

Insurance Certificates upon request.



TSBA District Policy Manual Maintenance and Online Service Agreement

This Services Agreement("Agreement") is made and entered into by and between **Putnam County Board of Education**, hereinafter called "School District," and the **Tennessee School Boards Association**, hereinafter called "TSBA," provides as follows:

I. PURPOSE

TSBA agrees to perform the services enumerated in Article III-B of this Agreement for the purpose of assisting School District to maintain its District Policy manual in current condition and to provide the District Policy Manual on TSBA's web site.

In consideration for TSBA's services, School District agrees to perform the duties enumerated in Article III-A and make payment according to Article IV.

The electronic formatting of policies is the intellectual property of TSBA.

II. TERM

The term of this Agreement shall be for one (1) year from effective date – 02/01/26.

III. SERVICES

A. School District shall:

1. Designate a member of the administrative staff to serve as liaison with TSBA for the duration of this Agreement, and so advise TSBA.
2. Provide TSBA with any desired revisions or additions to policy manual in a timely manner.

B. TSBA shall:

1. Monitor changes in state and federal law and customize applicable district policies to incorporate changes.
2. Review and edit district-originated policy revisions and additions, and provide legal review when needed.
3. Provide School District with sample policies upon request.
4. Advise School District on policy manual topics and organization.

5. Conduct periodic policy manual audits to ensure that all policies are in compliance with current laws.
6. Maintain an up-to-date copy of the School District's policy manual.

IV. Fees/Fee Payment Schedule

In consideration of the services set forth in Section III-B of this agreement, School District shall pay to TSBA the fee of \$5,500 for a one-year subscription to the Policy Maintenance/On-line Service.

Thirty days before the expiration date (02/01/27), TSBA will send a notice of renewal to the district including any price increase or other changes in such service.

For the
Tennessee School Boards Association

For the
School District

Director of Policy Services

Director of Schools

Date

Board Chairman

Date

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to TSBA Policy Services.



PCSS Board Agenda Request

Date: September 25, 2026

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

☒ Backup include

☐ Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Advantage Filter MFG, Gallatin TN for systemwide air filters in the amount of \$26,003.75 to be paid for from 141-72620-499

received
9-25-26 MAT *CM*

BID FORM

PUTNAM COUNTY SCHOOLS (This is not an order)

Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38506
ATTN: John Magura
(931) 520-6409

Bids Due: September 10, 2026
2:00 PM Central Time

The undersigned, having carefully examined the Notice to Bidders, Information to Bidders, Specifications and other Contract Documents for **Air Filters** herein specified on the attached list of items.

The Bid must conform to the laws of the State of Tennessee. The exclusive jurisdiction and venue to resolve any disputes is in the Chancery Court of Putnam County, Tennessee. All contracts arising from this bid must incorporate these requirements or bid will not be accepted.

TOTAL BID: \$26,003.75

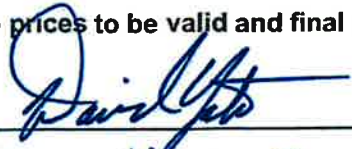
Firm Name ADVANTAGE FILTER MFG

Address 593 AIRPORT ROAD

City/State GALLATIN, TN 37066

Telephone 615-675-5876

I hereby declare these prices to be valid and final as submitted.

Authorized Signature: 

Print Name & Title: DAVID YATES, PRESIDENT

Date Signed: SEPT. 10, 2026

Bid: Air Filters, 2026-2027

Bid Opening: September 10, 2:00 p.m. (Central)

Bids opened By: Mark McReynolds

Tally Prepared By: Leta Watson

Vendor	Total
Advantage Filter ^{Gallatin TN}	\$ 26,003.75 ✓
Filter Buy Talladega AL	\$ 26,928.90 ✓
Filter Pro USA Florence AL	\$ 28,859.163 → \$ 28,862.82 ^{per detail spec sheet}
Florence Filter Compton CA	\$ 33,301.18
Puremaxx LLC Knoxville TN	\$ 35,804.67

Mark McReynolds 9/10/27
Leta Watson 9.10.26

IRAN DIVESTMENT ACT AFFIDAVIT

As per Tennessee Code Annotated, Title 12, and effective July 1, 2016:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106.



Signature



Date

*****This Document must be signed & included with your Bid Submission*****

Non-Boycott of Israel Certification

The contractor certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. §12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

Signature: _____



Printed Name: _____

DAVID YATES

Title: _____

PRESIDENT

Date: _____

09/10/2026

PUTNAM COUNTY SCHOOL SYSTEM: AIR FILTER BID 2026-2027
BID OPENING: SEPTEMBER 10, 2026; 2:00 p.m. CST

1. Filters must be packed and labeled per school and labeled with filter size
2. Filters must be delivered to Putnam County Maintenance Department with the exception of Cookeville High School
3. Filter Rating: Must be between MERV 8 and MERV 10 for pleated filters
4. Filters listed as follow:

ITEM #	DESCRIPTION		PRICE PER FILTER	TOTAL
ALGOOD ELEMENTARY SCHOOL				
1	32	16" x 20" x 2"	pleated	\$ 4.11 \$ 131.52
2	24	16" x 25" x 2"	pleated	\$ 4.62 \$ 110.88
3	54	20" x 25" x 2"	pleated	\$ 5.36 \$ 289.44
4	4	20" x 20" x 2"	pleated	\$ 4.62 \$ 18.48
5	6	20" x 25" x 4"	pleated	\$ 7.31 \$ 43.86
6	4	16" x 20" x 4"	pleated	\$ 5.98 \$ 23.92
7	10	20" x 30" x 2"	pleated	\$ 7.86 \$ 78.60
8	4	25" x 80" x 1"	poly	\$ 27.50 \$ 110.00
9	42	20" x 27" x 1"	poly	\$ 12.07 \$ 506.94
10	2	20" x 70" x 1"	poly	\$ 19.94 \$ 39.88

ALGOOD MIDDLE SCHOOL				
11	24	20" x 20" x 2"	pleated	\$ 4.62 \$ 110.88
12	2	12" x 24" x 2"	pleated	\$ 4.01 \$ 8.02
13	98	16" x 20" x 2"	pleated	\$ 4.11 \$ 402.78
14	32	16" x 25" x 2"	pleated	\$ 4.62 \$ 147.84
15	6	20" x 25" x 2"	pleated	\$ 5.36 \$ 32.16
16	2	20" x 25" x 4"	pleated	\$ 7.31 \$ 14.62
17	8	16" x 20" x 2"	pleated	\$ 4.11 \$ 32.88
18	12	13" x 42" x 1"	poly	\$ 12.53 \$ 150.36
19	29	13" x 54" x 1"	poly	\$ 13.59 \$ 394.11
20	18	13" x 66" x 1"	poly	\$ 14.87 \$ 267.66
21	2	13" x 77" x 1"	poly	\$ 15.83 \$ 31.66
233				

ITEM #	DESCRIPTION		PRICE PER FILTER	TOTAL
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ANNEX					
22	1	7" x 24" x 1"	poly	\$	8.59
23	1	7" x 36" x 1"	poly	\$	9.22
24	1	24" x 36" x 1"	pleated	\$	7.23

AVERY TRACE MIDDLE SCHOOL					
25	36	16" x 20" x 2"	pleated	\$	4.11
26	28	20" x 20" x 2"	pleated	\$	4.62
27	24	16" x 25" x 2"	pleated	\$	4.62
28	6	16" x 25" x 1"	poly	\$	5.97
29	24	20" x 25" x 1"	poly	\$	6.93
30	24	20" x 20" x 1"	poly	\$	5.99
31	2	9" x 36" x 1"	poly	\$	9.66
32	36	9" x 60" x 1"	poly	\$	12.29
33	26	20" x 24" x 10"	poly bag	\$	19.07
34	3	12" x 24" x 10"	poly bag	\$	17.80
35	12	16" x 33" x 1"	pleated	\$	8.43
36	4	16" x 24" x 1"	pleated	\$	4.07
37	24	20" x 25" x 2"	pleated	\$	5.36
38	14	20" x 20" x 2"	pleated	\$	4.62
39	4	20" x 35" x 2"	pleated	\$	13.58

BAXTER PRIMARY SCHOOL					
40	27	7.5" x 66" x 1"	poly	\$	11.19
41	4	13" x 42" x 1"	poly	\$	12.53
42	4	13" x 66" x 1"	poly	\$	14.87
43	25	19" x 19" x 1"	poly	\$	9.85
44	12	20" x 25" x 2"	pleated	\$	5.36

ITEM #	DESCRIPTION		PRICE PER FILTER		TOTAL
BURKS MIDDLE/ELEMENTARY SCHOOL					
45	2	22" x 22" x 1"	poly	\$ 10.64	\$ 21.28
46	20	20" x 20" x 2"	pleated	\$ 4.62	\$ 92.40
47	9	16" x 20" x 2"	pleated	\$ 4.11	\$ 36.99
48	78	16" x 25" x 2"	pleated	\$ 4.62	\$ 360.36
49	48	20" x 25" x 2"	pleated	\$ 5.36	\$ 257.28

50	1	14" x 25" x 2"		pleated	\$	5.01	\$	5.01
51	3	20" x 20" x 1"		poly	\$	5.99	\$	17.97

CANE CREEK ELEMENTARY SCHOOL

52	3	15.5" x 32" x 1"		poly	\$	8.60		25.8
53	3	15.5" x 25" x 1"		poly	\$	5.97		17.91
54	4	16" x 50" x 1"		poly	\$	11.96		47.84
55	8	20" x 70" x 1"		poly	\$	19.94		159.52
56	8	25" x 70" x 1"		poly	\$	23.40		187.2
57	16	16" x 20" x 2"		pleated	\$	4.11		65.76

CAPSHAW ELEMENTARY SCHOOL

58	1	29" x 29" x 1"		poly	\$	13.96	\$	13.96
59	4	13 3/8" x 41.5" x 1"		poly	\$	11.51	\$	46.04
60	10	13 3/8" x 53" x 1"		poly	\$	13.80	\$	138.00
61	28	13 3/8" x 65" x 1"		poly	\$	14.84	\$	415.52
62	73	16" x 20" x 2"		pleated	\$	4.11	\$	300.03
63	18	20" x 20" x 2"		pleated	\$	4.62	\$	83.16
64	12	16" x 25" x 2"		pleated	\$	4.62	\$	55.44
65	1	30" x 30" x 2"		pleated	\$	23.94	\$	23.94
66	1	24" x 30" x 2"		pleated	\$	8.54	\$	8.54

ITEM #	DESCRIPTION			PRICE PER FILTER		TOTAL		
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CENTRAL OFFICE

67	1	20" x 40" x 1"		poly	\$	11.82	\$	11.82
68	1	25" x 62" x 1"		poly	\$	21.09	\$	21.09
69	19	20" x 20" x 1"		poly	\$	5.99	\$	113.81
70	6	12" x 12" x 1"		poly	\$	8.36	\$	50.16
71	6	6" x 6" x 1"		poly	\$	7.60	\$	45.60
72	2	8" x 8" x 1"		poly	\$	7.81	\$	15.62
73	1	14" x 14" x 1"		poly	\$	8.71	\$	8.71

COOKEVILLE HIGH SCHOOL

74	135	9.5" x 72" x 1"		poly	\$	12.85	\$	1,734.75
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75	24	24" x 88" x 1"	poly	\$	30.39	\$	729.36
76	4	20" x 84" x 1"	poly	\$	21.07	\$	84.28
77	16	20" x 100" x 1"	poly	\$	26.88	\$	430.08
78	4	20" x 120" x 1"	poly	\$	33.00	\$	132.00
79	8	20" x 134" x 1"	poly	\$	28.75	\$	230.00
80	8	24" x 120" x 1"	poly	\$	38.13	\$	305.04
81	2	25" x 72" x 1"	poly	\$	23.72	\$	47.44
82	12	14" x 20" x 1"	single panel poly	\$	9.37	\$	112.44
83	8	20" x 25" x 2"	pleated	\$	5.36	\$	42.88

Ship to:
Cookeville High School
1 Cavalier Drive
Cookeville, TN 38501
ATTN: Brenna Flatt

ITEM #	DESCRIPTION		PRICE PER FILTER		TOTAL
CORNERSTONE ELEMENTARY SCHOOL					
84	100	20" X 20" X 1"	poly	\$ 5.99	\$ 599.00
85	1	25" x 53" x 1"	poly	\$ 18.59	\$ 18.59
86	1	25" x 40" x 1"	poly	\$ 14.19	\$ 14.19
87	4	20" x 80" x 1"	poly	\$ 23.49	\$ 93.96
88	32	12" x 20" x 10"	poly bag with wire	\$ 16.89	\$ 540.48
89	64	24" x 20" x 10"	poly bag with wire	\$ 19.07	\$ 1,220.48
90	4	20" x 20" x 2"	pleated	\$ 4.62	\$ 18.48

EARLY LEARNING ACADEMY					
91	9	20" x 20" x 2"	pleated	\$ 4.62	\$ 41.58
92	10	20" X 24" X 2"	pleated	\$ 5.34	\$ 53.40
93	3	16" x 24: x 2"	pleated	\$ 4.78	\$ 14.34
94	3	18" x 24" x 2"	pleated	\$ 4.98	\$ 14.94
95	24	20" x 25" x 2"	pleated	\$ 5.36	\$ 128.64
96	10	24" x 30" x 2"	pleated	\$ 8.54	\$ 85.40

97	2	20" x 20" x 1"	poly	\$	5.99	\$	11.98
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FLEX							
98	6	20" x 25" x 2"	pleated	\$	5.36	\$	32.16

JERE WHITSON ELEMENTARY SCHOOL							
99	34	7.5" x 56" x 1"	poly	\$	10.60	\$	360.40
100	25	20" x 20" x 1"	poly	\$	5.99	\$	149.75
101	4	12.5" x 48" x 1"	poly	\$	11.59	\$	46.36
102	8	12.5" x 65" x 1"	poly	\$	14.78	\$	118.24
103	4	12" x 24" x 1"	poly	\$	4.91	\$	19.64
104	10	20" x 25" x 2"	pleated	\$	5.36	\$	53.60

ITEM #	DESCRIPTION		PRICE PER FILTER		TOTAL
MONTEREY HIGH SCHOOL					
105	37	16" x 30" x 1"	pleated	\$ 5.11	\$ 189.07
106	3	20" x 20" x 1"	pleated	\$ 4.30	\$ 12.90
107	4	20" x 34.5" x 1"	pleated	\$ 8.84	\$ 35.36
108	11	24" x 30" x 1"	pleated	\$ 7.79	\$ 85.69
109	8	16" x 20" x 2"	pleated	\$ 4.11	\$ 32.88
110	120	18" x 24" x 2"	pleated	\$ 4.98	\$ 597.60
111	6	19 3/8" x 28 3/8" x 2"	pleated	\$ 7.44	\$ 44.64
112	12	20" x 20" x 2"	pleated	\$ 4.62	\$ 55.44
113	28	20" x 25" x 2"	pleated	\$ 5.36	\$ 150.08
114	10	20" x 30" x 2"	pleated	\$ 7.86	\$ 78.60
115	56	24" x 24" x 2"	pleated	\$ 5.70	\$ 319.20
116	10	24" x 30" x 2"	pleated	\$ 8.54	\$ 85.40

NORTHEAST ELEMENTARY SCHOOL							
117	4	20" x 20" x 2"	pleated	\$	4.62	\$	18.48
118	16	20" x 24" x 2"	pleated	\$	5.34	\$	85.44
119	64	16" x 20" x 2"	pleated	\$	4.11	\$	263.04
120	24	20" x 25" x 2"	pleated	\$	5.36	\$	128.64

PARK VIEW ELEMENTARY (NEW)

121	18	16" x 16" x 2"	pleated	\$	5.20	\$	93.60
122	28	18" x 25" x 2"	pleated	\$	5.68	\$	159.04
123	18	20" x 20" x 2"	pleated	\$	4.62	\$	83.16
124	19	20" x 25" x 2"	pleated	\$	5.36	\$	101.84
125	18	24" x 24" x 2"	pleated	\$	5.70	\$	102.60
126	35	24" x 28" x 2"	pleated	\$	7.15	\$	250.25
127	3	24" x 30" x 2"	pleated	\$	8.54	\$	25.62
128	8	25" x 25" x 2"	pleated	\$	6.96	\$	55.68
129	6	28" x 30" x 2"	pleated	\$	23.37	\$	140.22

ITEM #	DESCRIPTION		PRICE PER FILTER	TOTAL
130	2	28" x 32" x 2"	pleated \$ 31.16	\$ 62.32
131	4	30" x 32" x 2"	pleated \$ 23.94	\$ 95.76
132	4	30" x 36" x 2"	pleated \$ 24.00	\$ 96.00
133	3	32" x 40" x 2"	pleated \$ 28.41	\$ 85.23
134	1	40" x 42" x 2"	pleated \$ 37.13	\$ 37.13

PRESCOTT SOUTH SCHOOLS (ELEMENTARY AND MIDDLE)							
135	1	20" x 24" x 1"	pleated	\$	4.74	\$	4.74
136	98	24" x 28" x 1"	pleated	\$	5.38	\$	527.24
137	34	30" x 36" x 1"	pleated	\$	15.71	\$	534.14
138	6	15" x 20" x 2"	pleated	\$	4.57	\$	27.42
139	36	16" x 20" x 2"	pleated	\$	4.11	\$	147.96
140	32	16" x 25" x 2"	pleated	\$	4.62	\$	147.84
141	76	20" x 25" x 2"	pleated	\$	5.36	\$	407.36
142	2	14" x 25" x 2"	pleated	\$	5.01	\$	10.02
143	26	18" x 24" x 2"	pleated	\$	4.98	\$	129.48
144	1	16" x 25" x 4"	pleated	\$	6.51	\$	6.51
145	16	16" x 20" x 4"	pleated	\$	5.98	\$	95.68
147	12	20" x 25" x 4"	pleated	\$	7.31	\$	87.72

SYCAMORE ELEMENTARY SCHOOL							
148	18	16" x 24" x 2"	pleated	\$	4.78	\$	86.04
149	12	18" x 24" x 2"	pleated	\$	4.98	\$	59.76
150	16	20" x 24" x 2"	pleated	\$	5.34	\$	85.44
151	2	20" x 20" x 2"	pleated	\$	4.62	\$	9.24

152	2	16" x 25" x 2"	pleated	\$	4.62	\$	9.24
153	2	16" x 20" x 2"	pleated	\$	4.11	\$	8.22
154	6	20" x 30" x 1"	poly	\$	7.90	\$	47.40
155	2	14" x 30" x 1"	poly	\$	10.21	\$	20.42

ITEM #	DESCRIPTION			PRICE PER FILTER		TOTAL	
156	2	24" x 24" x 2"	pleated	\$	5.70	\$	11.40
157	1	12" x 24" x 2"	pleated	\$	4.01	\$	4.01

UPPERMAN HIGH SCHOOL							
158	7	20" x 20" x 1"	poly	\$	5.99	\$	41.93
159	20	13" x 65" x 1"	poly	\$	14.78	\$	295.60
160	10	13" x 77" x 1"	poly	\$	15.83	\$	158.30
161	2	13" x 41.5" x 1"	poly	\$	12.53	\$	25.06
162	2	16" x 25" x 1"	poly	\$	5.97	\$	11.94
163	8	16" x 41" x 1"	poly	\$	10.33	\$	82.64
164	6	20" x 25" x 1"	poly	\$	6.93	\$	41.58
165	4	20" x 30" x 1"	poly	\$	7.90	\$	31.60
166	5	20" x 56" x 1"	poly	\$	16.87	\$	84.35
167	2	20" x 20" x 1"	poly	\$	5.99	\$	11.98
168	16	16" x 16" x 2"	pleated	\$	5.20	\$	83.20
169	16	20" x 25" x 2"	pleated	\$	5.36	\$	85.76
170	32	20" x 20" x 2"	pleated	\$	4.62	\$	147.84
171	20	16" x 20" x 2"	pleated	\$	4.11	\$	82.20
172	38	20" x 25" x 2"	pleated	\$	5.36	\$	203.68
173	9	24" x 24" x 2"	pleated	\$	5.70	\$	51.30
174	2	20" x 60" x 1"	poly	\$	17.82	\$	35.64
175	12	10" x 22" x 1"	poly ring	\$	9.00	\$	108.00

UPPERMAN MIDDLE SCHOOL							
176	4	16" x 20" x 1"	poly	\$	5.02	\$	20.08
177	9	18" x 24" x 2"	pleated	\$	4.98	\$	44.82
178	6	18" x 25" x 2"	pleated	\$	5.68	\$	34.08
179	8	16" x 24" x 2"	pleated	\$	4.78	\$	38.24
180	12	16" x 20" x 2"	pleated	\$	4.11	\$	49.32

ITEM #	DESCRIPTION			PRICE PER FILTER	TOTAL
181	56	16" x 25" x 2"	pleated	\$ 4.62	\$ 258.72
182	44	20" x 25" x 2"	pleated	\$ 5.36	\$ 235.84
183	24	20" x 24" x 2"	pleated	\$ 5.34	\$ 128.16
184	20	30" x 28" x 2"	pleated	\$ 22.68	\$ 453.60
185	46	24" x 28" x 2"	pleated	\$ 7.15	\$ 328.90
186	2	24" x 25" x 2"	pleated	\$ 7.60	\$ 15.20
187	5	30" x 36" x 2"	pleated	\$ 24.00	\$ 120.00
188	7	30" x 32" x 2"	pleated	\$ 23.94	\$ 167.58
189	2	28" x 36" x 2"	pleated	\$ 24.00	\$ 48.00
190	2	24" x 30" x 2"	pleated	\$ 8.54	\$ 17.08
191	1	24" x 24" x 2"	pleated	\$ 5.70	\$ 5.70

WHITE PLAINS ACADEMY					
192	3	9" x 16" x 1"	poly	\$ 8.38	\$ 25.14
193	4	9" x 24" x 1"	poly	\$ 8.89	\$ 35.56
194	2	9" x 33" x 1"	poly	\$ 9.47	\$ 18.94
195	9	9" x 52" x 1"	poly	\$ 10.68	\$ 96.12
177	25	9" x 60" x 1"	poly	\$ 12.29	\$ 307.25

TOTAL				\$	\$ 26,003.75
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Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 6/5/25
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

 X Backup included

 Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to enter into a contract from July 15, 2026 to July 30, 2027 with PowerSchool Group, LLC for PowerSchool Analytics with MTSS to be purchased from the TIPS cooperative purchasing contract in the amount of \$58,598.94 to be paid from 141-72210-330-02103.

received
9-28-26 MT CK



Invoice

Date 09/24/2026
Invoice# INV512214
Terms Net 30
Due Date 09/24/2026
Customer ID 10003968

Bill To

Mark McReynolds
Putnam County School District
1400 E Spring St
Cookeville TN 38506
United States

Ship To

Bubba Winningham
Putnam County School District
1400 E Spring St
Cookeville TN 38506
United States

VAT: #46095301

PO#	Quote#	Sales Rep		
Ex-Q-238901	Q-238901	Briane Mickelson		
Product Description	Qty	Unit	Tax	Extended Price
SW-INS-S-UIMTSS: Analytics and Insights MTSS Invoice Period: 07/15/2026 - 06/30/2027	11,682	Students	\$0.00	\$18,030.44
SW-INS-S-ESSH: Student Analytics Hosted Invoice Period: 07/15/2026 - 06/30/2027	11,682	Students	\$0.00	\$22,538.06
SW-INS-S-PLATHS: Platform Hosted Invoice Period: 07/15/2026 - 06/30/2027	11,682	Students	\$0.00	\$18,030.44

Pay Now

By paying this invoice or continuing to access the services, you agree to renew the services on the same terms and conditions (plus any then-current annual uplift) that govern your access to the services during the immediately preceding subscription period.

Subtotal	Tax Total	Total (USD)
\$58,598.94	\$0.00	\$58,598.94
		Amt. Due (USD)
		\$58,598.94

Thank you for your business

Remit by Check (US Mail Only):
POWERSCHOOL GROUP LLC
PO BOX 888408
LOS ANGELES, CA 90088-8408

Remit by Check (Courier):
LOCKBOX SERVICES POWERSCHOOL GROUP LLC - Box
888408 3440 FLAIR DRIVE, 4th FLOOR EL MONTE, CA
91731

Remit by Wire or ACH:
Wells Fargo Bank, NA
Account Name: PowerSchool Group LLC
ABA Routing No: 121000248
Account No: 4633847017 SWIFT: WFBUS6S
(Include invoice number in transmission)

Customer Service:
ar@powerschool.com
888-265-7641 (Toll-Free)
916-357-9934 (Fax)

Licensee shall be subject to a monthly charge of 1.5% on all amounts not paid when due (18% annually), or, if a lower maximum rate is established by law, then such lower maximum rate.



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date_____ 10/1/2026

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Energy Systems Group in the amount of \$13,270.71 and First National Bank of Tennessee (retainage) in the amount of \$698.47 for pay application #21 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

received
9-17-26 *MT*

TO OWNER:

Putnam County School System TN
1400 East Spring Street
Cookeville, TN 38506

PROJECT:

CPBNA00578

CONTRACT DATE: 10/02/2024

VALUATION NUMBER: 21

APPLICATION DATE: 09/18/2026

PERIOD TO: 08/30/2026

ESG JOB NUMBER: CPBNA00578

DUE DATE: 10/18/2026

Please Remit To

FROM CONTRACTOR:

Energy Systems Group
9877 Eastgate Court
Newburgh, IN 47630

Payment by Mail

Energy Systems Group
PO BOX 713390
Chicago, IL 60677-1527

ACH & EFT information (inbound & outbound):

ABA: 071006486
CIBC (Chicago, IL)
For the Benefit of Energy Systems Group, LLC
Account 1070134

Wire Transfers (inbound & outbound):

ABA: 071006486
CIBC (Corp office in Chicago)
For the Benefit of Energy Systems Group, LLC
Account 1070134

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	8,773,494.77	
2. Net change by Change Orders	441,161.00	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	9,214,655.77	
4. TOTAL COMPLETED & STORED TO DATE	9,214,655.77	
5. RETAINAGE:	460,732.79	
a. 5% of Total Completed & Stored To Date (Column 1 of G703)		
6. TOTAL EARNED LESS RETAINAGE	8,753,922.98	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	8,740,652.27	
8. CURRENT PAYMENT DUE	13,270.71	
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	460,732.79	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	441,161.00	
Total approved this Month		
TOTALS	441,161.00	
NET CHANGES by Change Order	441,161.00	

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATE FOR PAYMENT-1992 EDITION AIA

CONTRACTOR: [Signature] Date: 9/18/2026

By: [Signature]

State of: INDIANA

County of: WARRICK

Subscribed and sworn to before me this 18th day of September, 2026

Notary Public: Cheryl Ann Baumgart

My Commission expires: February 16, 2033

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Based on AIA DOCUMENT G703

Page 2 (3)

Based on AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

VALUATION NUMBER: 24
APPLICATION DATE: 09/18/2026
PERIOD TO: 09/30/2026
ESG JOB NUMBER: CPBNA00578
DUE DATE: 10/18/2026

A	B	C	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO RETAINAGE FINISH (C - G) 5%
1-1	Bard Units	450,000.00	450,000.00	0.00	0.00	450,000.00	100.00	22,500.00
1-2	MEP - Mobilization, General Conditions, Bonds	401,554.00	401,554.00	0.00	0.00	401,554.00	100.00	20,077.70
1-3	Electrical Upgrades	920,000.00	920,000.00	0.00	0.00	920,000.00	100.00	46,000.00
1-4	HVAC, Sheet Metal	1,273,683.00	1,273,683.00	0.00	0.00	1,273,683.00	100.00	63,684.15
1-5	Plumbing	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	100.00	50,000.00
1-6	Controls, Start up, Test/Balance	141,000.00	139,590.00	1,410.00	0.00	141,000.00	100.00	7,050.00
1-7	General Contractor-Mobilization, General Conditio	252,600.00	252,600.00	0.00	0.00	252,600.00	100.00	12,630.00
1-8	Demolition	256,900.00	256,900.00	0.00	0.00	256,900.00	100.00	12,845.00
1-9	Concrete & Masonry	394,000.00	394,000.00	0.00	0.00	394,000.00	100.00	19,700.00
1-10	Carpentry, Millwork, Framing, Doors, Hardware	1,359,393.00	1,359,393.00	0.00	0.00	1,359,393.00	100.00	67,969.65

CONTINUATION SHEET

Based on AIA DOCUMENT G703

Page 3 (3)

A	B	C	D	E	F	G	H	I
			WORK COMPLETED					
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO RETAINAGE FINISH (C - G) 5%
1-11	Ceilings, Floors, Windows	470,700.00	470,700.00	0.00	0.00	470,700.00	100.00	23,535.00
1-12	Paints and Coatings, Specialties	319,400.00	319,400.00	0.00	0.00	319,400.00	100.00	15,970.00
1-13	Engineering	274,652.00	274,652.00	0.00	0.00	274,652.00	100.00	13,732.60
1-14	Architecture	284,575.00	284,575.00	0.00	0.00	284,575.00	100.00	14,228.75
1-15	Project Management, Overhead	975,037.77	965,287.39	9,750.38	0.00	975,037.77	100.00	48,751.89
1-16	Change Order 1 - Floor Tile	160,282.00	160,282.00	0.00	0.00	160,282.00	100.00	8,014.10
1-17	Change Order 2 - Code Requirements	280,879.00	278,070.21	2,808.79	0.00	280,879.00	100.00	14,043.95
	TOTALS	9,214,655.77	9,200,686.60	13,969.17	0.00	9,214,655.77	100.00	460,732.79

EXHIBIT B-1
LIEN RELEASE AND WAIVER FOR PROGRESS PAYMENT

Project Description: Putnam County School System- Energy Savings Performance Contract
ESG Project Number: CPBNA00578

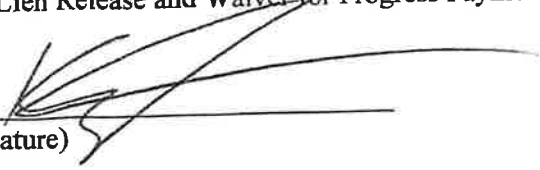
Energy Systems Group, LLC, the undersigned, for and in consideration of the payments made to it by ESG and/or Subcontractor, for Work provided, labor employed and/or materials furnished for the above-referenced project, agrees and certifies as follows:

1. The undersigned affirms that there are no outstanding claims against ESG, Owner or their agents, owners, employees or sureties in connection with the Project, and that there are no outstanding claims against the undersigned in connection with the Project by any supplier, or other lower tier entity of the undersigned.
2. In consideration of this progress payment to its complete satisfaction, the undersigned waives, releases, and quitclaims in favor of ESG and the Owner, its payment bond rights and all rights that presently exist to the undersigned to assert a lien upon the land and improvements comprising the project by virtue of any law in the jurisdiction in which the land and improvements are located or an amendment of said law regarding the rights of a subcontractor, supplier, or any other party to assert a lien against the Project.
3. The undersigned has not and will not assign any claim against ESG, Owner, Subcontractor, or their agents, owners, employees, or sureties, nor any lien or right to perfect a lien against this Project, and the undersigned has the right, power, and authority to execute this Lien Release and Waiver for Progress Payment.
4. The undersigned warrants that upon receipt of \$ 13,270.71, the undersigned will pay its subcontractors and suppliers according to applicable law, and that none of such subcontractors or suppliers has any claim, demand, or lien against the Project. The undersigned further warrants that all applicable taxes, fees, and benefits relating directly or indirectly to the undersigned's work have been paid in full.
5. No security interest has been given or executed by the undersigned for or in connection with any materials, services, machinery, fixtures, or furnishings placed upon or installed on the Project.

This Lien Release and Waiver for Progress Payment shall be an independent obligation and shall operate and be effective with respect to Work performed and materials furnished for the Project and also for any extra or additional work on the Project, including change order work.

[remainder of this page left intentionally blank; signature to follow]

This Lien Release and Waiver for Progress Payment has been executed as of the date below.


(Signature)

Energy Systems Group, LLC
(Company Name)

Executive Vice President
(Title)

09/18/2026
(Date)