

Putnam County Board Meeting
June 5, 2025 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
 - A. Election of Board Officers, per Policy 1.200, Method of Election of Officers
- II. Approval of Agenda
- III. Announcements
 - A. I Make A Difference
 - B. The Putnam County School Board has been named as a TSBA Board of Distinction again.
 - C. Director's Personnel Report
- IV. Approval of Minutes
 - A. Minutes of the Regular May Board Meeting - May 1, 2025, @ 5:00 PM
- V. Public Comment
- VI. Approval of Consent Agenda
 - A. Payments/Purchases
 - 1. Approval to purchase (85) tires per Government Contract Quote #G0009253 from the Goodyear Tire and Rubber Company in the amount of \$39,882.00 to be paid from the Summer Learning Camp Transportation budget line 141-72710-450-000-02511.
 - 2. Approval to purchase (26) School bus safety signs per Sourcewell contract #102623-ICB and quote from Cumberland International Trucks, Inc. in the amount of \$28,356.25 to be paid from the Summer Learning Camp Transportation budget line 141-727-338-000-02511.
 - 3. Approval to purchase ELA and Math i-Ready and Tool Kit from Curriculum Associates, LLC for Summer Learning Camp per Buyboard contract #748-24 in the amount of \$40,000.00 to be paid from 141-71100-429-000-02508.
 - B. Bids/Quotes/Sealed Bids/RFPs
 - 1. Approval for the request to solicit bids for the framing and finishing materials and labor for the CTE structural systems/construction building projects for the 2025-2026 school year at Cookeville High School, Upperman High School and White Plains Academy to be funded by each school's VIP (Vocational Improvement Project) account.
 - C. Budget Amendments/Line Item Transfers
 - 1. Food Service - Adjust current budget based on projected expenditures/revenues
 - 2. SPED - To reallocate funds awarded to PCS to better align with expenditures for SWD's in the 2024-25 school years
 - 3. LEAPS - Budget Amendment for Leaps Extended Program
 - 4. Student Services - Budget for donations received for mental health awareness month from UCCCY

5. Extended School Program - To better reallocate funds for 146 Account with School Age Care and Employee Child Care
 6. CTE - To move monies to pay for year end CTSO Nationals and additional local sponsor travel expenses
 7. Federal Programs - To establish Summer School Learning Camp and Transportation grant budget
 8. SPED - Spring Clean up
 9. Finance - To establish budget for Paid Parental Leave for employees paid through Federal Programs budget
 10. Finance - To amend the budget to account for additional revenue and expenditures from the School Nutrition fund
 11. Finance - To amend the budget to account for large maintenance projects budgeted in the prior year
 12. Finance - Year End Cleanup FY25
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
1. Approval of the renewal of the agreement between Putnam County Board of Education and Vanderbilt University Medical Center (Mama Lere Childhood Hearing Programs), Nashville, Tennessee for the 2025-2026 school year to provide on-site educational audiology services to be paid from 141-72220-312.
 2. Approval of the agreement between Putnam County Board of Education and Vanderbilt University Medical Center (Mama Lere Childhood Hearing Programs), Nashville, Tennessee for the 2025-2026 school year to provide on-site or virtual deaf educational services to students to be paid from 141-72220-312.
 3. Approval of the renewal agreement between Putnam County Board of Education and Kayla Sarji PT for the 2025-2026 school year to provide Physical Therapy Services, supervision of PTAs (Physical Therapy Assistants), documentation and school personnel training/education for related services provided by Putnam County Schools to be paid from 141-72220-399.
 4. Approval to consider rejecting the sole bid for the Avery Trace Middle School Auditorium Lighting project.
 5. Approval to enter into an agreement with Upland Design Group, Crossville, TN, for the design of bid documents to add ADA access to Vital/WPA School in the amount of \$25,000.00 to be paid for from 141-72620-399.
 6. Approval to enter into an agreement with American Products, Inc., Pineville, NC for the purchase of water-based gym finish to be used systemwide in the amount of \$11,182.50 to be paid for from 141-72620-499.
 7. Approval to renew the Athletic Trainer Services Agreement, renewal 4, contract year 5, effective July 1, 2025, through June 30, 2026, with Cookeville Regional Medical Center for the 2025-26 school year.

8. Approval of the purchase of Pathway 2 Careers math building licenses, on-site and virtual training, and financial literacy curriculum for mathematical reasoning for decision making class at CHS, MHS and UHS from vendor Pathway 2 Careers - Maryville, TN, in the amount of \$33,250.00 to be paid by ISM (Innovative School Models) grant.
9. Approval to purchase sound-absorbing panels for the Algood Elementary School's cafeteria and Algood Middle School's cafeteria and multi-purpose room from Music City Acoustics, Nashville, TN, in the amount of \$17,031.27 to be paid for from 141-72620-499 (on 24-25 priority list).
10. Approval of the renewal of the agreement between Putnam County Board of Education and Elizabeth Reeder, OTR/L for the 2025-2026 school year for student occupational evaluations, supervision of COTAs (Certified Occupational Therapy Assistants), documentation and school personnel training/education for related services provided by Putnam County Schools to be paid from 141-72220-399.
11. Approval of the renewal of the agreement between Putnam County Board of Education and Stellar Therapy Services, LLC - Chattanooga, Tennessee, for the 2025-2026 school year to seek and obtain reimbursement from TennCare Managed Care Contractors for related services (OT and PT) provided by Putnam County Schools to be paid from 141-72220-399.
12. Approval for permission to enter into an agreement with EM Designs for the purchase of writing the COPS Grant, in the amount of \$7,000.00 (Maximum Grant amount \$500,000.00 with 25% match).
13. Approval of the Dual Enrollment Agreement between Tennessee College of Applied Technology (TCAT) - Livingston, Tennessee, and Putnam County School System for the 2025-2026 school year. Once approved, a DocuSign will follow to Mr. Lynn McHenry and Mr. Corby King.
14. Approval of a \$20.00 monthly cell phone usage stipend for the 2025-2026 school year per policy 3.3001, Use of Cellular Phones, to be paid as follows:

Janet Frank, Nurse Coordinator, 141-72120-199

Kristy Hunt, Family Resource Coordinator, 141-73300-199

Shelia Barker, Social Emotional Coordinator, 141-72120-199

15. Approval of the Memorandum of Understanding (MOU) between Communities in Schools of Tennessee, Inc. and Putnam County School System (PCSS) for the 2025-2026 school year to coordinate partnerships among service agencies, business organizations, community members and the school to effectively provide the vital non-academic resources and supports that youth need to succeed and stay on the path of graduation in Park View School.
16. Approval of the Memorandum of Understanding (MOU) between Communities in Schools of Tennessee, Inc. and Putnam County School System (PCSS) for the 2025-2026 school year to coordinate partnerships among service agencies, business organizations, community members and the school to effectively provide the vital non academic resources and

supports that youth need to succeed and stay on the path of graduation in Cane Creek Elementary School.

17. Approval of the Memorandum of Understanding (MOU) between Communities in Schools of Tennessee, Inc. and Putnam County School System (PCSS) for the 2025-2026 school year to coordinate partnerships among service agencies, business organizations, community members and the school to effectively provide the vital non academic resources and supports that youth need to succeed and stay on the path pf graduation in Cornerstone Elementary School.
18. Approval for 1st Grade Standards-based Report Card.
19. Approval of the renewal of the following bids:
 - Ready-to-Eat Pizza Delivery - Papa John's Cookeville
 - Chemical Products - Kelsan
20. Approval of the annual renewal of contracted services in the total amount of \$26,314.37 (includes Invoice C-135075 and Q-141779-3, attached) for the provision of school nutrition management software with EMS LINQ, Inc. to be paid from fund 143-73100-399.
21. Approval of FY2026 Consolidated Application, as submitted.
22. Approval for a \$20.00 monthly stipend for personal cell phone usage, per policy 3.3001, use of Cellular Phones, for the following School Nutrition Employees:

Shirley Barbosa - Field Manager
Stacy Bradford - Fund Accountant
Lynette Ellis - Administrative Assistant
Jessica Grissom - Field Manager
Elizabeth Miller - Field Manager
Donna Shanahan - Purchasing Clerk

The stipend will begin July 2025 and will go through June 2026. It will be paid from 141 E 73100 199.

23. Approval to enter into a contract with Fortino Santos, Cookeville, TN for the miscellaneous concrete work at Baxter Primary School, Burks Elementary School, Monterey High School, Park View Elementary School and White Plains Academy in the amount of \$14,000.00 to be paid for from 141-72620-399.
24. Approval that the FY26 budget for the School Federal Project Fund (142) be the budget approved for separate projects within the fund by the Tennessee Department of Education.
25. Approval to pay Carwile Mechanical Contractors in the amount of \$139,800.00 for pay application #1 (final payment) related to the White Plains Chiller Replacement project to be paid from 141-72620-399.
26. Approval of a payment to Moore, Rader and York, P.C. - Cookeville, Tennessee, for legal services through May 16, 2025, in the amount of \$9,133.90 to be paid from 141-72310, Legal Services. (General Purpose Schools)

27. Approval to award Kitchen Equipment bid line items 1, 3, 4 and 5 to lowest bidder Mobile Fixture for a total of \$117,182.00 to be paid for from 143 Central Cafeteria Fund..
28. Approval to award Kitchen Equipment bid line item 2 to the lowest bidder Trimark USA for a total of \$14,152.14 to be paid for from 143 Central Cafeteria Fund.
29. Approval to enter into a contract with Mid-State Construction, Livingston, TN for the demolition and clean up of 27 concrete locker bases at Cookeville High School in the amount of \$24,660.00 to be paid for from 141-72620-399.
30. Approval of a payment to PowerSchool Group, LLC for services from July 15, 2025, to July 14, 2026, in the amount of \$122,469.84 to be paid from 141 E 72110 399 000 00000 000, Other Contracted Services (General Purpose School Fund).
31. Approval of the 2025-2026 School Fees, as submitted.
32. Approval of an acceptance of a renewal quote between PowerSchool Group, LLC - Los Angeles, California, and Putnam County Schools for Naviance Premium license and assessments for 07/01/2025 - 06/30/2026 term in the amount of \$27,060.00 to be paid by GP 141 71300 429 to be used by all PCSS middle schools and high schools.
33. Approval for Buck's Plumbing to connect the Former Student Services building to the city sanitary sewer line through the pump station at Cookeville High School, in the amount of \$21,755.00.
34. Approval to enter into a contract from July 15, 2025, to July 14, 2026, with PowerSchool Group, LLC, for PowerSchool Analytics with MTSS to be purchased from the TIPS cooperative purchasing contract in the amount of \$62,911.36 to be paid from 141-72610-399.

VII. Policy

- A. Policy for Use of Personal Communication Devices and Electronic Devices (6.312), first reading. (Option 1)
- B. Policy for Use of Personal Communication Devices and Electronic Devices (6.312), first reading. (Option 2)

VIII. Discussion/Presentation

- A. PEP Foundation Update
- B. Transfer of the entire balance of \$110,779.60 currently in the MHS Vocational Program Improvement account (914.000) to the CHS Vocational Program Improvement account (914.000) to be used to fund a site-built house on campus for the CHS Independence 2 Program by the CHS Structural Systems Program of Study to be completed during the 2025/26 school year.
- C. Restoring Childhood
- D. Building Projects
 1. Park View School Update
 2. Avery Trace Middle School Softball Field Project
 3. Update from Energy Systems Group regarding the Putnam County School System Early Learning Academy

- a. Energy Systems Group - Putnam County School System Early Learning Academy Renovation Project Action Items
 1. Approval to pay Energy Systems Group in the amount of \$338,846.98 and First National Bank of Tennessee (retainage) in the amount of \$17,834.05 for pay application #6 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.
- E. Results of the early registration period for the 25/26 school year and an enrollment update.
- F. FY25 School Budgets for Fiscal Year July 1, 2025, to June 30, 2026:
 - 141 General Purpose School Budget Draft #2
 - 142 Federal Projects Budget
 - 143 Food Service Budget
 - 146 Extended School Program Budget
- IX. Adjournment

Personnel Report For May 2025

NEW HIRES		FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
	Solava	Cara	PSES	Grade 1 Teacher	7/28/25	141-E-71100-116-000-00000-095	7.5	Leah Honeycutt
	Klemme	Amy	BPS	Kindergarten Teacher	7/28/25	141-E-71100-116-000-00000-017	7.5	Amindia Harp
	Ellis	Rachel	PVS	SPED CDC Assistant	5/2/25	141-E-71200-163-000-00000-060	7	n/a
	Munday	Lisa	MHS	Spanish Teacher	7/28/25	141-E-71100-116-000-00000-055	7.5	Sophia Strobel
	Garland	Abigail	PSES	SAC Activity Instructor	4/16/25	146-E-73300-189-000-01800-000	5.8	n/a
	Woolbright	Sarah	CCFS	SAC Activity Instructor	5/15/25	146-E-73300-189-000-01800-000	5.8	n/a
	Brothers	Kaleigh	Central Office	PRN LPN	4/28/25	141-E-72120-131-000-00000-000	7	n/a
	Hickey	Abigail	PVS	SAC Activity Instructor	4/25/25	146-E-73300-189-000-01800-000	5.8	Abigail Webb
	Flatt	Macey	Burks	School Counselor	7/28/25	141-E-72130-123-000-00000-025	7.5	John Wriehl
	Dallon	Brent	CHS	JROTC	8/5/25	141-E-71100-116-000-00000-037	7.5	Nickey Philpot
	Boswell	Mallory	BPS	SAC Activity Instructor	5/15/25	146-E-73300-189-000-01800-000	5.8	n/a
REHIRES		FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
	Duke	Mathew	UMS	Grade 8 Math Teacher	7/29/25	141-E-71100-116-000-00000-110	7.5	Camden Scarce
	Wheeler	Janet	BPS/CsES	SPED Resource Teacher	7/28/25	141-E-71200-116-000-00000-017	7.5	Britney Anderson
	Bellamy	Connie	Central Office	PRN LPN	5/5/25	141-E-72710-131-000-00000-000	7	n/a
	Brown	Elan	MHS	Grade 9-12 Social Studies Teacher	7/28/25	141-E-71100-116-000-00000-055	7.5	Robert Miller
TRANSFERS		FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
	Fields	Daniel	PT Bus Attendant	FT 6hrs per day Bus Driver	6	4/9/25	141-E-72710-146-000-00000-000	n/a
	Groce	Jarrel	PT Bus Attendant	FT SPED Resource Assistant	7	4/28/25	141-71200-163-(50%) 141-71100-163(50%)	Amy Heddings
	Hughes	Leigh Ann	CW FT Sub for School Nutrition	School Nutrition Employee @ SES	6	5/5/25	143-E-73100-165-000-00070	Cherry Paone
	Harris	Kimberly	PreK Assistant w/NO CDA @ Burks	PreK Assistant WCDA @ Burks	7.5	2/14/25	141-E-73400-163-000-02005-025	n/a
	Bear	Faith	Grade 5 Science/SS Teacher @ PSMS	ESL Teacher	7.5	7/1/25	141-E-71100-116-000-00000-100	Kyla Almendarez
	Dyer	Taylor	SPED PreK Teacher @ AMS	School Counselor @ CHS	7.5	7/1/25	141-E-72130-123-000-00000-037	Lori Strode
	Campbell	Amber	AP @ AMS	Principal @ UMS	7.5	7/1/25	141-E-72410-104-000-00000-110	Jessica Etheredge
	Williams	Dustin	AP @ UMS	AP @ ATMS	7.5	7/1/25	141-E-72410-139-000-00000-065	Karen Maddox
	Looper	Kyle	SPED Resource Teacher @ AES	SW Deaf/Hard of Hearing Teacher	7.5	7/28/25	141-E-71200-116-000-00000-000	Sarah Dirro
	Williams	Robin	SPED CDC Teacher @ AES	SPED Resource Teacher @ AES	7.5	7/28/25	141-E-71200-116-000-00000-005	Kyle Looper

RESIGNATION									
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE					
Copenhaver	Carolyn	NES	SPED PreK Assistant	5/30/25					
Nunez Arce	Jennifer	Transportation	Bus Attendant	4/11/24					
Hendricks	Olivia	Systemwide	ESL Teacher	6/30/25					
Earhart	Mary	PSES	ECC	5/7/25					
Webb	Abigail	PVS	SAC Activity Instructor	5/2/25					
Cooper	Jacob	AES	SAC Site Director	5/9/25					
Blaylock	Jaylyn	BPS	PreK Teacher	6/30/25					
Roden	Isabella	NES	SAC Site Director	5/2/25					
Brown	Shanna	Transportation	Bus Attendant	4/25/25					
Farris	Kelly	AMS	SPED PreK Assistant	5/30/25					
Maddox	Karen	ATMS	Assistant Principal	6/30/25					
Martin	Bethany	BPS	ECC	5/14/25					
Nash	Caden	AES	SAC Activity Instructor	5/9/25					
Roberts	Abigail	CES	SAC Activity Instructor	5/9/25					
Etheredge	Jessica	UMS	Middle School Principal	6/30/25					
Hulson	Dawn	CHS	School Nutrition Employee	5/30/25					
Ainsworth	Chloe	WPA	Teacher Assistant	5/30/25					
Hamby	London	AES	Grade 4 Teacher	5/30/25					
Trahan	Aleyna	AES	Grade 2 Teacher	5/30/25					
Bussard	Chelsea	AES	Grade 3 Teacher	5/30/25					
Hadynski	Ashley	NES	SAC Activity Instructor	5/23/25					
Lafever	Makayla	PSES	SAC Activity Instructor	2/27/25					
Slamps	Lila	PSES	SAC Activity Instructor	5/6/25					
McGann	Mary	NES	SAC Activity Instructor	4/25/25					
Clouse	Courtney	CCES	SAC Activity Instructor	5/30/25					
Sliger	Meghan	PSES	Grade 4 Teacher	5/30/25					
Conatser	Ashley	CHS	SPED CDC Assistant	5/30/25					
Moss	Stacey	UHS	CTE Health Science Teacher	5/30/25					
Edgerton	Polly	Central Office	DW TN All Corp Tutor	5/20/25					
Douglas	Melissa	UHS	Grade 9-12 Social Studies Teacher	5/30/25					
Harvin	Kyra	ATMS	VITAL Teacher Assistant	4/7/25					
TERMINATIONS									
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	HOURS					
RETIREMENT									

Raper	Samantha	PSMS	wages for assisting with Lion King Jr. play \$300.00	7	4/17/25
Tylka	Mark	PSMS	wages for assisting with archery \$462.00	7.5	4/17/25
Cooper	Socorro	CHS	Trace Gate worker wages \$100	7	4/22/25
Simmons	Stephen	PSMS	wages for assisting with archery \$1441.00	7.5	4/17/25
Allen	Laura	PSMS	wages for assisting with archery \$572.00	7.5	4/18/25
Washburn	Shirley	ATMS	wages for assisting with archery \$66	3	4/23/25
Crabtree	Billie Jo	ATMS	wages for assisting with archery \$154.00	7.5	4/23/25
Oliver	Logan	ATMS	Soccer Coach Supplement \$855.08	7.5	4/28/25
Stanford	Kimberly	ATMS	Social Media Wages \$434.40	7	4/28/25
Ross	Jacob	ATMS	Soccer Coach Supplement \$325.00	7.5	4/30/25
Conner	Charlotte	CHS	Cellphone Stipend for months March-May 2025	8	3/1/25
Caine	Adam	UHS	Football Field mowing wages \$250.00	7.5	4/30/25
Hennigan	Taylor	CHS	SSO Boosters Stipend Wages \$1710.38	7.5	5/5/25
Harris	Emma	Central Office	Assisting with lacrosse wages \$250.00	7	5/7/25
Motykowski	Aleksandrs	WPA	assignment ended as a SPED Extended Resource Assistant	7	5/30/25
Albear	Gustavo	UMS	Unpaid leave pending an investigation will receive teacher pay while covering maternity leave for days teacher uses PPL Days and/or unpaid days	7.5	5/8/25
Ramsey	Martha	PVS	Assignment ended as a Grade 2 Teacher covering a Maternity leave	7.5	7/28/25
Murphy	Samantha	AES		7.5	5/30/25
Chaston	Mercedes	PSMS	Jazz band wages \$50	7.5	5/12/25
Stewart	Jonathan	CHS	Track Announcer Wages \$350.85	7.5	5/8/25
Dyer	Taylor	AMS	Master Degree acquired	7.5	5/30/25
Elrod	Kathryn	PVS	should have received teacher pay while covering a leave when the teacher went into unpaid status	7.5	1/1/25
Wilson	Summer	Central Office	PHD acquired	7.5	5/30/25
Albear	Gustavo	UMS	reinstate with full pay for days removed from classroom	7.5	5/20/25

SPREADSHEETS:

GYO Mentor Payment recipients	PCF#1 & Spreadsheet

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

NEW HIRE NAME: GYO Mentor Payments

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: CENTRAL OFFICE

Employee Type Code: 12SPT

OR Employee's Name: ANGELA M KNIGHT

* REASON FOR ACTION: OTHER

* EFFECTIVE DATE: 05/01/2025

* TEACHER ASSISTANT - N/C: N/C

ANSWER - YES NO OR N/A

CERTIFICATION/ENDORSEMENT:

☐ HIGHLY QUALIFIED MET -

* REPLACING: N/C

* MONTHS WORKED PER YEAR: 10

* HOURS WORKED PER DAY: 7.5

POSITION FUNDED: 141 E 72210 189 000 01522 000

Type of Funding:

* NOTES: Please see attached spreadsheet for GYO
Mentor Payment on May 20, 2025

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

☒ DIR OF SCHOOLS SIGNATURE

☒ DEPUTY DIR SIGNATURE

☒ DIRECTOR HR SIGNATURE

GYO Mentor Stipend
Pay on 5/20/25 Payroll

Stipend	
Kim Morgan	\$500
Julie King	\$500
Jori Nash Reynolds	\$500
Mindy Dunham	\$500
Demetria Pace	\$300
Ashley Clemons	\$500
Brandi Billingsley	\$500
Sarah Czalbowski	\$500

MINUTES
Putnam County Board of Education
Cookeville, Tennessee
May 1, 2025

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, May 1, 2025. Mr. **McHENRY** convened the meeting at 5:00 PM.

PRESENT.....6

ABSENT.....0

Lynn McHenry, Chair
Dr. Dawn Fry, Vice-Chair
Kim Cravens
David McCormick
Jill Ramsey
Kerry Ledbetter

Mr. **McHENRY** stated the Board would address Agenda Item III., Approval of the Agenda.

ACTION: (II.) Mrs. **CRAVENS** made a motion to approve the agenda, as recommended by Director Corby R. King, Director of Schools, and as submitted. Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. **King** made the following announcements:

- I Make A Difference Award
- CTE students representing Putnam County and Tennessee at the National CTSO competitions in May.
- SCOPE student delegates who attended the 2025 SCOPE Conference
- Director's Personnel Report

Mr. **McHENRY** stated the Board would address approval of the Minutes.

ACTION: (VI.A.) Mrs. **RAMSEY** made a motion to approve the Minutes of the Regular November Board Meeting – April 3, 2025, @ 5:00 PM, as submitted. Mr. **LEDBETTER** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address approval of the Consent Agenda, and asked if anyone had an item they would like removed for discussion.

ACTION: (VI.A.1. – VI.F.26.) Mr. **McCORMICK** made a motion to approve the following Consent Agenda, as recommended and submitted by Corby R. King, Director of Schools:

VI. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of the purchase of (55) Asus Chromebooks and Chrome OS Management, item #CR1104CGA-YZ84 for Putnam County Schools from Danmark Technologies in the amount of \$16,830.00 per Quote #3811 to be paid from 142-71100-722-101 for the following school:

- Northeast Elementary School (28) Chromebook/licensure \$16,830.00

2. Approval of the purchase of (6) Apple Mac Minis M4 Chip with 10 core CPU and 10 CORE GPU 16GB, 256GB SSD, item #MU9D3LL/A for Putnam County Schools from Apple Inc. in the amount of \$2,994.00 per Proposal #2112076425 to be paid from 142-71100-722-101 for the following school:

- Northeast Elementary School (6) Apple Mac Minis M4 Chip with 10 core CPU and 10 CORE GPU 16GB, 256GB SSD \$2,994.00

3. Approval of the purchase of (6) Acer 27-inch IPS Monitors, item #SA272EBI from Electronic Express in the amount of \$599.94 per Quote #912215 to be paid from 142- 71100-722-101 for the following school:

- Northeast Elementary School (6) Acer 27-inch IPS Monitors \$599.94

4. Approval of the purchase of (40) Asus Chromebooks and Chrome OS licensure, item #CR100CKA-YZ142 for Putnam County Schools from Vivacity Tech PBC in the amount of \$10,440.00 per Quote #QUO3011535 to be paid from 142-71100-722-101 for the following schools:

- Jere Whitson (37) Chromebooks/licensure \$9,657.00
- Prescott South Elementary School (3) \$783.00

5. Approval of the purchase of (1) 86-inch Viewsonic Interactive Flat Panel with slim mobile trolley cart item #IFP-EW-86-05 for Putnam County Schools in the amount of \$3,445.00 per Quote #428V2 from Danmark Technologies in the amount of \$3,411.00 to be paid from 142-72210-790-101 \$3,411.00 and WPA-401.007 Equipment \$44.00 for the following school:

- White Plains Academy (1) Viewsonic Interactive 86-inch flat panel with slim trolley cart \$3,411.00

6. Approval of the purchase of replacement double-stack, convection ovens for Avery Trace Middle School kitchen at the lowest quote of \$18,986.54 from Mobile Fixture. This amount includes installation and will be paid out of fund 143.

B. Bids/Quotes/Sealed Bids/RFPs

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

a. Finance - To move the budget for large maintenance projects from 76100 to 72620. (correction of VI.C.1.d. approved 3/6/2025 - wrong direction)

b. SPED - To reallocate funds to better align with expenditures for SWD's in the 2024-25 school year.

c. SPED - To reallocate funds to better align with actual expenditures and to purchase equipment for SWD's

2. General Purpose School Line Item Transfers - Fund 141

a. SPED - To reallocate fund to meet the needs of the SE Preschool program.

b. CTE - To move monies to pay for key pick-up and drop-off exterior box for CTE vehicles.

c. CTE - Move funds to pay for Career Exploration workbooks for five schools. Move funds to pay for Social Security benefits for two certified staff through remained of the 24/25 school year.

- d. CTE - To move monies to pay for CTE Supervisor travel to FFA State Convention, HOSA State Conference, and SkillsUSA State Leadership and Skills Conference.
- 3. Food Service - Line Item Transfer Fund 143
 - a. NUTRITION - Annual clean-up of line items

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of Grant Report

F. Other

1. Approval of a 3% CPI increase for ABM services at an annual cost of \$109,378.56.
2. Approval to pay Stone Service Corporation in the amount of \$53,150.48 and SouthEast Bank (retainage) in the amount of \$2,797.39 for pay application #1 related to the Northeast Elementary HVAC Upgrades project to be paid from the Putnam County Capital Project Fund.
3. Approval to pay Stone Service Corporation in the amount of \$43,492.70 for pay application #1 related to the Sycamore Elementary School HVAC Upgrades project to be paid from the Putnam County Capital Projects Fund.
4. Approval to pay Stone Service Corporation in the amount of \$5,449.43 for pay Application #1 related to the Extended Learning Building HVAC Upgrades project to be paid from 141-76100-599-02528.
5. Permission to award the contract for roof replacement at the Extended Services Building to the lowest and best bidder, AAR of North Carolina, in the amount of \$88,800.00.
6. Approval of the Quarterly Reports for quarter ending 3/31/25 for the following funds:
 - 141 General Purpose Schools
 - 142 Federal Projects
 - 143 Central Cafeteria
 - 146 Extended School Program
7. Approval for the purchase of software license for usage of GIVEBACKS at all Putnam County Schools for the amount of \$13,000.00 for the first year.
8. Approval of the 2025-2026 Elementary and Middle School Supply List as submitted.
9. Approval to enter into an agreement with Richard C. Rinks & Associates, Inc. to create plans and bid documents to rehabilitate the canopies at Baxter Primary and Cornerstone Elementary Schools, for the amount of \$12,500.00.
10. Approval of the Statement of Work and purchase of 2700 Custom Powerskills Workbooks for Algood Middle School, Avery Trace Middle School, Prescott South Middle School, Upperman Middle School, and Monterey High School from vendor Hates & Ladders - New York, NY, in the amount of \$24,360.00 to be paid by ISM (Innovative School Models) grant funds.
11. Approval to pay Mid State Construction Company in the amount of \$3,500.00 for pay application #3 (Final Payment) related to the Cookeville High School - Student Entry Security Upgrades project to be paid from 141-72620-399-02529.
12. Approval for a \$20.00 monthly stipend for personal cell phone usage, per policy, 3.3001, use of cellular phones, for the new School Nutrition Cafeteria manager at Cookeville High School, Charlotte Conner.
The stipend will begin March 2025 and will go through June 2025.
13. Approval of the renewal of the agreement between Putnam County Board of Education and Sidekick Therapy Partners, Knoxville, Tennessee, for the 2025-

2026 school year to provide speech/language services, to seek and obtain reimbursement from TennCare Managed Care Contractors to be paid from 141-71200-312.

14. Approval of the attached research request for Amber Bucker Watts, a doctoral candidate at Tennessee Tech University.

15. Approval of Change Order #001 to the Cookeville High School Security Entrance Upgrade contract with Mid-State Construction Company to decrease the contract in the amount of \$10,700.00.

16. Approval of the attached research request for Eseoghene Oderhohwo, a doctoral candidate at Tennessee Tech University.

17. Approval of the renewal of the Student Teaching Affiliation Agreement between Freed- Hardeman University and the Putnam County School System effective August 1, 2025, to July 31, 2025.

18. Approval to purchase from Professional Crisis Management (PCMA Inc.) 10269 NW 46th Street Sunrise, Florida 33351 for certification and recertification packets in the amount of \$11,629.80 to be paid from 141-72220-524 (General Purpose Special Education funds).

19. Approval to purchase from EPS Operations, LLC, Bethesda, MD for Spire (reading intervention workbooks for students with disabilities) in the amount of \$13,072.90 to be paid from 141-71200-429-02110, as submitted.

20. Approval to renew the annual subscription to Scinary K-12 Cybersecurity services, per quote #1510828 priced on the TIPS Contract #230105 from Howard Technology Solutions, in the amount of \$20,700.00 to be paid from 141-71100-722-01607.

21. Approval to purchase a projector, screen and installation services for the CHS Auditorium from Howard Technology Solutions, per quote #1510558 - priced on the TIPS Contract # 230105, in the amount of \$34,035.00 to be paid from: CHS-SIF Account #141-E-71100-599-000-02011-037 (\$20,302.69) and 141-71100-722-01607-Technology (\$13,732.31).

22. Approval to enter into an agreement with Civil Engineering & Surveying, LLC - Cookeville, TN, for the design of bid documents in the amount of \$14,500.00 to be paid from 141-42620-399. (On 24-25 priority list) to repair the following parking lots:

- Baxter Primary School
- Avery Trace Middle School
- Cane Creek Elementary School
- Cornerstone Elementary School

23. Approval to enter into an agreement with Civil Engineering & Surveying, LLC, Cookeville, TN for the design of bid documents to repair/renovate the track at Upperman High School in the amount of \$20,000.00 to be paid from 141-72620-399. (on 25-26 priority list)

24. Approval to renew the annual site license subscription for ClassLink SSO effective 6/1/25 to 5/31/26, per attached quote in the amount not to exceed \$49,000.00 to be paid from 141-71100-722-01607, Technology.

25. Approval of the renewal of the following bids for SY 2025-2026:

- Food/Non-Food Bid with US Foods
- Milk and Milk Products Bid with Mayfield Dairy
- Beverage Products Bid with PepsiCo
- Ice Cream Products Bid with Murfreesboro Pure Milk

26. Approval to award the contract for HVAC replacement air filters to the lowest and best bidder PureMaxx Filtration Solutions of Knoxville, TN.

Dr. **FRY** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item VIII.A., Approval of the following names to be granted tenure effective August 4, 2025, who have met all requirements of the State of Tennessee:

- Laura Brown
- Olivia Tiebout
- Richard J. Hubbard
- Charles D. Cook
- Kelsey Beth Dale
- Alexandria Savage
- Mark Gregory Clark
- Timothy Kyle Coffman
- Jeremiah E. Craig
- Jon Adam Kefauver
- Kaitlyn Emily Legg
- Hailey Beth Cobble
- Jay Coutta
- Morgan Brittiany Burlison
- Christina D. Uribe
- Nichol Tucker
- Courtney Hughes Thornton
- Katie N. Carreto
- Brooke Lesha Nunn
- Cassandra Yvonne Palmer
- Adam Caine
- Taylor Ann Key
- Stacey Laurice Moss
- Wayne Evans Shanks
- Amber Michelle Huff
- Matthew Peter Brown
- Dennis M. Copeland
- Rebecca J. Durand
- Heather M. France
- Devon M. Hauck
- Alexa Danae Hitchcock
- Kristie Lynn Burgess
- Jennifer Dukes

Dr. **FRY** made a motion to approve the list of teachers to be granted tenure. Mrs. **RAMSEY** seconded. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item VIII.B., Approval of the PCSS Novice Teachers of the Year selected by their building principals and leadership teams. The honorees were:

- Kelsey Talkington - AES
- Stephanie Jones - AMS
- Alisha Turner - ATMS
- Christi Leftwich - BPS

- Caitlin Dillon - Burks
- Reagan White-Bush - CCES
- Deanna Velarde - CES
- Rebekah Garber - CHS
- LeAnne Henry - CsES
- Audrey Strickland - JWES
- Parker Stout - MHS
- Erin Senz - NES
- Melinda Dunham - PSES
- Morgan Oyster Terrell - PSMS
- Raegan Davis - PVES
- Emily Flatt - SES
- Cade Painter - UHS
- Olivia Metcalfe - UMS
- Samantha Goad – WPA

ACTION: (VIII.A.) Dr. **FRY** made a motion to approve the list of teachers to be granted tenure. Mrs. **RAMSEY** seconded. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item VIII.A., Building Projects; and recognized Tim Martin, Deputy Director.

Mr. **Martin** stated the following regarding the Park View School Project:

- Roof repair negotiations were to take place to fix leaks

Mr. **Martin** stated the following regarding the Avery Trace Middle School Softball Field Project:

- The field is in good shape with finishing touches to be made

ACTION: [VIII.C.2.a.(1.)] Mr. **McCORMICK** made a motion to approve the following Current Park View Elementary School Action Items, as submitted and recommended:

- Approval to purchase a scoreboard from Electro-Mech, Wrightsville, GA for the softball field at Avery Trace Middle School in the amount of \$7,620.00 to be paid from 141-72610-399.

Dr. **FRY** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda item VIII.C.3.a., Current Park View Elementary School Action Item and recognized Energy Systems Group.

ESG provided an update on the old Parkview School building stating:

- HVAC units were being placed in the building
- Gas lines were being reinstalled

ACTION: [VIII.C.3.a.(1.)] Mrs. **CRAVENS** made a motion to approve the following Current Park View Elementary School Action Items, as submitted and recommended:

- Utility Increases \$ 275,000
- Bus Purchases \$ 635,000
- Increase to Putnam County Self Ins. Fund \$ 427,300
- Band Equipment - Monterey \$ 100,000
- Reduction in Indirect Cost Revenue \$ 190,000
- Navigate 360 & Powerschool \$ 55,000

Total \$ 3,227,200

- Reductions to the Budget (FY25 to FY26)
 - Reduction in Fuel Cost \$ (165,000)
 - Reduction in Maintenance Allocation \$ (750,000)
 - Reduction of 8 teaching positions \$ (663,600)

Total \$ (1,578,600)

ACTION: (VIII.D.) Mrs. **CRAVENS** made a motion to approve the 141 General Purpose School Budget Draft #1 for the year ending on June 30, 2026. Mr. **McCORMICK** seconded. Motion carried.

ACTION: (IX.) Mrs. **CRAVENS** made a motion to adjourn Mrs. **RAMSEY** seconded the motion. Motion carried.

The Board adjourned at 6:04 PM.

8/11/25
Date


Lynn McHenry
Chair


Corby King
Director of Schools

- Approval to pay Energy Systems Group in the amount of \$557,534.57 and First National Bank of Tennessee (retainage) in the amount of \$29,243.92 for pay application #5 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item VIII.D., Approval of the 141 General Purpose School Budget Draft #1 for the year ending 06/30/26, as submitted.

Mr. King stated:

- GOAL 1 is to ensure that all PCSS students meet or exceed the academic achievement measures set by the state of TN for the TCAP, ACT, and college and career "Ready Graduate" Indicators.
- Goal 2 is to annually develop School Improvement Plans at every PCSS school that are aligned to the District's Improvement Plan and which produce academic results that are equal or exceed the stated goals.
- Goal 3 is to develop, annually review, and maintain competitive and equitable compensation schedules and benefits plans for all PCSS Faculty and Staff.
- Goal 4 is to systematically and annually analyze PCSS projected student enrollment growth and to provide appropriate safe, new, or expanded facilities for all students.
- Budget priorities
 - Student academic opportunities and achievement
 - Recruiting and retaining high-quality personnel
 - Maintaining and building safe and efficient learning environment
- Salary and Wage Increases
 - Raises

▪ \$1,500/person Certified (10-month position)	
▪ Support (2.7% increase)	\$ 2,220,000
▪ Step Increase	\$ 1,164,200
▪ ? Health Ins. Increase	\$ 397,000
▪ Addl Pers - Early Learning Academy	\$ 120,600
▪ ISM Grant	\$ 895,600
▪ Total Salary and Benefits	\$ 4,797,400
- Additional Expenses
 - Substitutes
\$ 72,500
 - Textbook Adoption \$ 1,300,000
 - Janitorial Increase \$ 172,400



PCSS Board Agenda Request
For 2025 Meeting

Date: May 1, 2025

Department Federal Programs

Person Submitting Bridgett Carwile *YBC*

Account Number (if appropriate) 142

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Summer Learning Camp Purchases

- VIA 1* • Approval to purchase (85) Tires per **Government Contract Quote #G0009253** from The Goodyear Tire & Rubber Company in the amount of **\$39,882.00** to be paid from the Summer Learning Camp Transportation budget Line **141-72710-450-000-02511**.
- VIA 2* • Approval to purchase (26) **School bus Safety Signs** per **Sourcewell contract #102623-ICB and quote** from Cumberland International Trucks, INC. in the amount of **\$28,356.25** to be paid from the Summer Learning Camp Transportation budget Line **141-727-338-000-02511**.
- VIA 3* • Approval to purchase ELA and Math i-Ready and Tool Kit from Curriculum Associates, LLC for Summer Learning Camp per **Buyboard contract # 748-24** in the amount of **\$40,000.00** to be paid from **141-71100-429-000-02508**.

received
05-29-25 *mt* *CK*

Cumberland

LEBANON 980 LEEVILLE ROAD - LEBANON, TN 37090 P(615) 994-3115 - F



<< PICKUP >>

ESTIMATE

E104004612

E104004612

BILL TO:

PUTNAM COUNTY BOARD OF EDUCATION
1400 EAST SPRING STREET

COOKEVILLE TN 38506

18456

SHIP TO:

1400 EAST SPRING ST.

COOKEVILLE

TN 38506

18456

E104004612

WORK PH: (931) 526-9777

CUST. PH: (931) 526-9777

AUTH. NUMBER

DATE CREATE	DATE INVOICE	CUST. PO NUMBER	TERMS	WRITER	UNIT NUMBER	REFERENCE
5/15/2025			E 30	JCHAVEZ		

QTY SHP	QTY B/O	ITEM	DESCRIPTION	BIN 1	LIST PRICE	UNIT PRICE	EXTENDED
11		104X/100805	ILLUMINATED DECAL CE NO A/C	NOLOC	2,710.08	1,170.00	12,870.00
2		104X/101969	ILLUMINATED DECAL RE	NOLOC	2,710.08	1,170.00	2,340.00
13		104X/10197	STOP ARM AIR FRONT W/WINDGUAR	NOLOC	2,329.92	1,011.25	13,146.25

SUB-TOTAL	28,356.25
TAXES	0.00
PREPAY	0.00
FREIGHT	0.00
TOTAL	28,356.25

- Returns are subject to a 20% restocking. Returned parts must be in original unopened packaging, accompanied by this invoice. No returns after 90 days.
- Special Order and Electrical items require approval prior to return.
- All cores must be returned within 30 days of purchase, assembled and in original packaging accompanied by this invoice.
- No cash refunds. Cash refunds will be sent by check to the customer named on this invoice within seven business days of return.

Please Remit Payment to:

Cumberland International Trucks, Inc.
PO Box 100266
Nashville, TN 37224
Phone: (615) 256-4633

SIGNATURE X

DATE



DEALER
OF THE
YEAR
2017



**Solicitation Number: RFP #102623****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and IC Bus, LLC, 2701 Navistar Dr., Lisle, IL 60532 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for School Buses with Related Accessories, Supplies, Parts, and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires December 22, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. **SALES TAX.** Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. **HOT LIST PRICING.** At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;

- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized

subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. **BUSINESS REVIEWS.** Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. **CONTRACT SALES ACTIVITY REPORT.** Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. **ADMINISTRATIVE FEE.** In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted

price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

- a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. **ENDORSEMENT.** The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. **REQUIREMENTS.** At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for products liability-completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Professional Liability*. During the term of this Contract, Supplier will maintain coverage for all claims the Supplier may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Supplier's professional services required under this Contract.

Minimum Limits:

\$2,000,000 per claim or event

\$2,000,000 – annual aggregate

6. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcwell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcwell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcwell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcwell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. **ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE.** Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcwell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with

the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and

records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

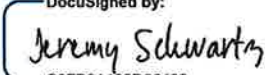
T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

IC Bus, LLC

DocuSigned by:

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 12/13/2023 | 9:35 PM CST

DocuSigned by:

By: F4C6D3891EED4C2...
Alec Borrer
Title: Sales Director, IC Bus
Date: 12/13/2023 | 7:22 PM CST

Approved:

DocuSigned by:

By: 48BAF71B0894454...
Chad Coauette
Title: Executive Director/CEO
Date: 12/14/2023 | 6:58 AM CST

RFP 102623 - School Buses with Related Accessories, Supplies, Parts, and Services

Vendor Details

Company Name: IC Bus

Does your company conduct business under any other name? If yes, please state: IL

Address: 2701 Navistar Dr
Lisle, IL 60532

Contact: Alec Borrer

Email: alec.borrer@navistar.com

Phone: 847-313-1544

Fax: 847-313-1544

HST#:

Submission Details

Created On: Monday September 11, 2023 16:23:09

Submitted On: Thursday October 26, 2023 14:53:23

Submitted By: Alec Borrer

Email: alec.borrer@navistar.com

Transaction #: 4a3068fb-81ac-4b10-877d-43c851b71523

Submitter's IP Address: 136.226.80.205

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	IC Bus, LLC	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	Navistar, Inc; IC Bus; IC	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	CAGE 526V0 UEI MV36U3JR39Y8	*
5	Proposer Physical Address:	2701 Navistar Dr. Lisle, IL 60532	*
6	Proposer website address (or addresses):	www.ICBus.com	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Alec Borrer Sales Director, IC Bus 2701 Navistar Dr. Lisle, IL 60532 331-332-4037	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Alec Borrer Sales Director, IC Bus 2701 Navistar Dr. Lisle, IL 60532 331-332-4037	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Ryan Kauffman Vice President Sales, IC Bus 2701 Navistar Dr. Lisle, IL 60532 ryan.kauffman@navistar.com	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *
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10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	<p>IC Bus, LLC is a wholly owned subsidiary of Navistar, Inc. and is the school bus arm of Navistar. For purposes of this document, the terms IC BUS LLC, IC Bus, or simply IC may be used interchangeably. Navistar and under its previous corporate name, International Harvester Company, had produced school buses beginning in the early 1900's. Navistar itself has roots back to Cyrus McCormick and the invention of the mechanical reaping machine in 1831. The key piece of agricultural equipment allowed expansion into more pieces of farm equipment and industrial growth throughout the 1800's.</p> <p>As the 20th Century dawned McCormick merged with other farm equipment manufacturers to form the International Harvester Company headquartered in Chicago, IL. Quickly they saw the need for further expansion and market need developing the International branded truck, including school buses. In more modern history, the farm equipment business was sold, and Navistar was chosen for the new corporate name which focused on trucks, buses, and engines.</p> <p>On July 31, 2021, Traton, Volkswagen AG's commercial truck division, closed on its merger with Navistar International. With this merger, Navistar joined Traton brands Sania, MAN, and Volkswagen Caminhões e Ônibus brands to create one of the world's largest truck manufactures. Navistar is now a wholly owned entity within the Traton group of brands owned by Volkswagen.</p> <p>There are many things IC Bus is doing to continue to be a leader in the market. These include On Command Connection (OCC) that takes signals from the vehicle and allows users to see and monitor their fleet via Health reports detailing potential service and maintenance issues. IC Bus launched a brand new NextGen bus in July of 2023 with a focus on safety enhancements, all new front-end body, and a driver first interior. Additionally, we have a strong presence in the BEV market with our electric bus. The launch of the NextGen Electric Bus is planned for 2024.</p> <p>Navistar's mission statement is to become leaders in sustainable transportation and the Company goals outline a strategy that 50% of vehicles sold by 2030 will be Electric and 100% by 2035.</p> <p>Additional details around Navistar and our partnership with Traton can be found at our investor relations website https://ir.navistar.com/investor-home/default.aspx</p>
11	What are your company's expectations in the event of an award?	IC Bus expectations are to be the preferred supplier for school buses within the Sourcewell network. We have had a breakthrough in Dealer engagement within Sourcewell over the past few years and will continue to build on that to make this award successful.
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	<p>IC Bus is a wholly owned subsidiary of Navistar, Inc. As of July 1, 2021, Navistar merged and became a wholly owned subsidiary of Traton E, and therefore part of the Traton Group. All financial information of Navistar is reported through Traton, which is a publicly traded on the Frankfurt and Stockholm stock exchange.</p> <p>For FY 2022, Traton reported over \$40 billion in total revenues and over 100,000 employees worldwide. The most recent 2022 annual report and 2023 half year financial report is attached as supporting documents, and further financial information can be found at the Traton investor relations website https://ir.traton.com/en/.</p> <p>Bond rating can be found at: https://ir.traton.com/en/rating/</p>
13	What is your US market share for the solutions that you are proposing?	IC Bus had 40% total US market share in 2022.
14	What is your Canadian market share for the solutions that you are proposing?	IC Bus had 34% Total Canadian market share in 2022.
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.

16	<p>How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization.</p> <p>a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?</p> <p>b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?</p>	<p>IC Bus and its parent company Navistar is a Truck and Bus manufacturer. We distribute our Trucks and Buses through our Dealer network who would be the Member selling point.</p> <p>IC Bus Dealers are independently owned and operated. they operate with a Sales and Service agreement administered by Navistar. The agreement sets forth standards and conditions that they agree to operate within. Sales representatives of the dealerships are employees of the dealership and hold all necessary licenses required by local authorities.</p> <p>IC bus employs Regional Sales Managers to work with the dealers in a state of continuous improvement to augment the dealer capability.</p>
17	<p>If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.</p>	<p>State and Local governments regulate our dealer businesses and their legal ability to go to market. Navistar requires the IC bus dealer to meet these requirements in order to sell buses within their defined territory.</p> <p>All IC Bus dealerships hold the required licenses and requirements to conduct business.</p>
18	<p>Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.</p>	<p>Traton, Navistar, and IC Bus has not been subject to "Suspension and Debarment" in the past 10 years.</p>

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *																																		
19	Describe any relevant industry awards or recognition that your company has received in the past five years	<p>IC Bus recognized Cumberland CEO Terry Minor as the 2022 IC Bus Dealer of the Year. Every year, IC Bus awards one dealer for their top performance, leadership within the industry and support of their surrounding communities.</p> <p>Supporting both International Truck and IC Bus school bus customers, Cumberland was founded in 2007 by Minor and named after the Cumberland River that runs through downtown Nashville, Tenn. With ten locations in Florida and Tennessee, Cumberland operates around its core values of honor, readiness, victory and loyalty. The dealership promises customers access to the latest technologies, continuous improvement and flawless business execution.</p> <p>ISO 14001 Compliant:</p> <p>Tulsa, OK Bus Plant</p> <p>ISO 9001 2015 Certification:</p> <p>Lisle IL- Navistar Inc. World Headquarters</p> <p>Navistar achieved US Dept of Energy Better Buildings award in 2019</p> <p>Navistar's company vision is to accelerate the impact of sustainable mobility. Navistar Sustainability report in attachments.</p>																																		
20	What percentage of your sales are to the governmental sector in the past three years	2020-73% 2021- 70% 2022- 67%																																		
21	What percentage of your sales are to the education sector in the past three years	2020- 98% 2021- 98% 2022- 98%																																		
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	<p>The following list of all states where our dealers participate in either a state bid or consortium.</p> <p>Listed are our annual unit averages for the 3 year period 2020-2022</p> <table><tr><td>State</td><td>Avg per year</td></tr><tr><td>FL</td><td>365</td></tr><tr><td>GA</td><td>223</td></tr><tr><td>IN</td><td>204</td></tr><tr><td>KS</td><td>33</td></tr><tr><td>KY</td><td>213</td></tr><tr><td>MI</td><td>331</td></tr><tr><td>MN</td><td>152</td></tr><tr><td>MS</td><td>199</td></tr><tr><td>NC</td><td>130</td></tr><tr><td>NY</td><td>735</td></tr><tr><td>OH</td><td>512</td></tr><tr><td>SC</td><td>7</td></tr><tr><td>UT</td><td>64</td></tr><tr><td>VA</td><td>300</td></tr><tr><td>WA</td><td>67</td></tr><tr><td>WV</td><td>72</td></tr></table>	State	Avg per year	FL	365	GA	223	IN	204	KS	33	KY	213	MI	331	MN	152	MS	199	NC	130	NY	735	OH	512	SC	7	UT	64	VA	300	WA	67	WV	72
State	Avg per year																																			
FL	365																																			
GA	223																																			
IN	204																																			
KS	33																																			
KY	213																																			
MI	331																																			
MN	152																																			
MS	199																																			
NC	130																																			
NY	735																																			
OH	512																																			
SC	7																																			
UT	64																																			
VA	300																																			
WA	67																																			
WV	72																																			
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Our MD dealer, K. Neal International is the GSA Contractor for IC Bus.																																		

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Putnam County Bus Garage 515 East Veterans Dr Cookeville, TN	Ron Chaffin Director of Transportation	931-510-4242	*
Bledsoe County School 244 Sequatchie Rd Pikeville, TN 37367	Brian Turner Director of Transportation	423-447-2945	*
Cypress Fairbanks ISD 21330 W Campus Dr Cypress, TX 77433	Dr. Kayne M. Smith Director of Transportation	346-205-8434	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Confidential	Education	Texas - TX	School Buses	455 units	Confidential	*
Confidential	Education	Maryland - MD	School Buses	321 units	Confidential	*
Confidential	Education	Texas - TX	School Buses	284 units	Confidential	*
Confidential	Education	Virginia - VA	School Buses	256 units	Confidential	*
Confidential	Education	Florida - FL	School Buses	139 units	Confidential	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	IC Bus has its own dedicated assembly plant in Tulsa, OK where all IC buses are manufactured. IC Bus also employs its own engineers, sales and management team. Additionally, IC Bus has a sales team of over 10 individuals who have specific functions that cover National Accounts, ICE sales, EV sales, and grant writing. The sales team helps facilitate with our dealer network and are available to work with Sourcewell Members.	*
27	Dealer network or other distribution methods.	The IC Bus dealer network spans across every US State and Canadian Province with over 150 physical locations. Our strong dealer network comprises of an extensive sales and service team that is best in class in the industry. This capability is enhanced by the wider Navistar dealer network which includes 720 locations, 8,474 technicians, and 7,668 service bays available to work on all international products, including IC Bus.	*
28	Service force.	IC Bus has a field service team that exists within the larger service organization responsible for dealer performance, customer satisfaction, and customer fitness. As service issues arise, this team ensures best in class service is provided to our dealer network and end customers. Our internal IC Bus service team is enhanced by having the largest dealer network available across both IC Bus and International Truck Dealerships. All of these combined 720+ Navistar dealer locations can provide service work for our end customers.	*

29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	<p>The IC Bus Dealer will verify the requesting entity is a Sourcewell Member. If the requesting entity is not a member the dealer will assist them in becoming one.</p> <p>Once the member has determined the specifications of the bus, the IC Bus Dealer will price the bus using the Sourcewell IC Bus workbook developed for this contract.</p> <p>It assures the Member obtains the bus priced properly as prescribed in the contract and provides an easy to read template laying out prices and discounts.</p> <p>The IC Bus dealer will submit the information to our Finance Team who provides them an authorized number. Upon receipt of the Member PO, the selling dealer sends the workbook and the PO and sends the order to the factory.</p> <p>The selling dealer will receive a job number and VIN. The unit will be identified by a special feature code so they can easily be tracked in the system. If purchased from stock, the authorization number will be utilized for tracking purposes.</p> <p>Order to build timing will vary based on seasonality and is generally in the 120-150 day timeline, but this can vary widely based on supplier shortages on specific options.</p>
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	<p>Customer service is provided by our Dealer network, who handles all direct relationships with our end customers. Navistar implements a system names Diamond Edge with our dealers to measure performance and key operations that impact a dealerships overall performance score.</p> <p>Diamond Edge includes the following components and metrics to measure success:</p> <ol style="list-style-type: none"> 1. Diamond Edge Certification, which allows customers to experience faster service, immediate parts availability, and a higher level of servicing expertise. 2. Technician education and certification 3. Vehicle write up within 15 minutes 4. Vehicle diagnosed and communicated back to the customer with 2 hours 5. Predictive parts stocking logic to ensure parts are on the shelf for unplanned service events 6. Velocity metrics to ensure for repairs to be completed within 24/48 hours of arrival at a dealership
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	IC Bus school buses are readily available and supported in the United States.
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	IC Bus school buses are readily available and supported in Canada.
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	IC Bus will not be including Puerto Rico, the Pacific US Territories, or the US Virgin Islands.
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	IC Bus will serve all Sourcewell Members within the 48 contiguous United States, plus the US States of Hawaii and Alaska, and the Canadian Provinces and Territories.
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	<p>No restrictions for Hawaii and Alaska.</p> <p>IC Bus does not have representation in Puerto Rico or the US territories and would preclude any Members in those areas.</p>

Table 7: Marketing Plan

Line Item	Question	Response *
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	<p>We plan to continue to actively market our Sourcewell partnership on Social Media, through traditional media, as well as during dealer and customer communications. This includes education on the Sourcewell partnership during trade shows, dealer town halls, as well as from our sales staff actively promoting during dealer and customer visits.</p> <p>In addition, after the award of a new contract we will:</p> <ol style="list-style-type: none"> 1) Issue a press release upon notification of the award 2) This will generate new interest from our dealer network, we will host a dealer webinar to re-introduce dealers who may be less familiar with Sourcewell 3) Sourcewell banners and materials are a staple at our trade shows and regional events 4) After webinar, dealers will be provided a list of all customers in their territory who are Sourcewell members 5) Our internal sales team will be tasked with following up with dealers to select customers to target 6) Sourcewell will be included at future sales training events 7) Selected sales staff will be tasked with further engagement with Sourcewell based on dealers who are not currently active with the program 8) IC Bus will participate in Sourcewell sponsored events in order to support Sourcewell and continue to find ways to be further engaged with the program 9) A dealer communication letter will be sent to all dealers to re-introduce the program and process details 10) Further collaboration with Sourcewell to find ways to continue to work with our dealers to further engage their future participation in the program
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	<p>IC Bus currently has a landing page for Sourcewell information within the IC Bus website which we periodically include as a reminder in our weekly newsletters to the dealer network.</p> <p>Landing Page can be found at : https://www.icbus.com/sourcewell</p>
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	<p>We will continue to collaborate with Sourcewell to establish best practices in promoting contracts from this award. Working together to better understanding what is working on the Sourcewell side combined with continuing to understand the IC Bus sales process will be key in continued promotion.</p> <p>Sourcewell will have access to the sales team as well as the dealer network. The program will be promoted by all sales members at IC Bus. Every dealer should understand the benefits of the program and understand how to identify a customer that is a good fit to use the program. We have seen some dealers integrate Sourcewell as a standard within the sales process, and we will look to replicate that process across the dealer network.</p>
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	<p>IC Buses are not available through an e-procurement process. Members will need to work directly with their selling dealer to better understand the process at the dealer level. Our dealer network is sophisticated in facilitating customer needs including doing business electronically to meet customer needs.</p>

Table 8: Value-Added Attributes

Line Item	Question	Response *
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40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	<p>Product training is available to customers, specific around our new Electric Bus. Upon delivery of a unit, our internal sales team or dealer personnel will set up a training session with the customer including their drivers, maintenance staff, and first responders in the area. The goal of this training is the educate anyone who may interact with the electric vehicle an understanding of the vehicle and being comfortable with the vehicle.</p> <p>Service training is not standard or included with the product for either ICE or the EV Bus. The intent is that any warranty repairs should be done through the local dealership service team in order to minimize customer impact.</p> <p>IC Bus hosts IC University, a weeklong training conducted at our plant and related facilities. IC holds multiple sessions of IC University throughout the summer in order to facilitate customer schedules. IC University is widely appreciated across the customer network.</p> <p>IC Bus offers many tools that inform a user of vehicle health and can inform users on vehicle health and fault codes. IC also utilizes IC 360 which allows customers to communicate with their local dealer on service being done in the shop. IC 360 allows customers to see live updates on what service is being performed on the vehicle and provide feedback directly to the delaer.</p>
41	Describe any technological advances that your proposed products or services offer.	<p>In July 2023, IC Bus released it's Next Generation vehicle which includes many technological advances. The focus of the Next Gen bus was around the safety of the vehicle as well as driver first, ensuring drivers have all the tools they need for a safe and comfortable ride.</p> <p>Some of the technological advances include:</p> <p>Safety:</p> <ul style="list-style-type: none"> - Bendix® Intellipark® electronic parking brake standard (on air brake units) - Bendix® Wingman® Advanced™ Safety Package (air brake units) – including active braking capabilities for collision avoidance, following distance alerts, adaptive cruise and more - No Student Left Behind child monitoring system - Single-panel glass on entrance door for improved driver visibility - Entrance doors integrated into dash cluster, providing 'Door Ajar' warning if bus reaches certain speed prior to door being fully closed - Daytime running headlights with automatic twilight sensor - Electronic stability control - Enhanced Visibility - Designed with Drivers in mind <p>Technology</p> <ul style="list-style-type: none"> - All buses are equipped with OnCommand Connection, which allows 24/7 access and visibility to real time vehicle diagnostic and predictive maintenance tools. It also allows visibility to current vehicle location and route history, as well as provides driver monitoring. <p>A full breakdown of the NextGen bus can be found at : https://www.icbus.com/buses/school/ceseries</p> <p>Spec sheets for both the Diesel CE Series and Electric CE Series are available in the attachments.</p>

42	Describe the safety features and innovations incorporated in the manufacturing of your buses that impact student safety.	<p>IC Bus always puts safety first, as the children we transport are the most precious cargo. We continue to make strides in increasing the safety of our vehicle, and have done that with our NextGen bus launched in July 2023.</p> <p>Safety Features Include:</p> <ul style="list-style-type: none"> - Bendix® Intellipark® electronic parking brake standard (on air brake units) - Bendix® Wingman® Advanced™ Safety Package (air brake units) – including active braking capabilities for collision avoidance, following distance alerts, adaptive cruise and more - No Student Left Behind child monitoring system - Single-panel glass on entrance door for improved driver visibility - Entrance doors integrated into dash cluster, providing 'Door Ajar' warning if bus reaches certain speed prior to door being fully closed - Daytime running headlights with automatic twilight sensor - Electronic stability control - Enhanced Visibility <p>Additionally, durable construction of the bus is key to safety. Some key features include:</p> <ul style="list-style-type: none"> - 16-gauge steel body and interior panels for longevity and structural integrity - 14-gauge steel threaded body bows with continuous runners connecting all roof bows for ruggedness and superior strength - Stamped parts used wherever possible during construction provides increased strength and tighter tolerances - Meets or exceeds FMVSS/CMVSS <p>A full list of safety features and innovations can be found at: https://www.icbus.com/buses/school/ceseries</p>
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43	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	<p>Navistar's mission statement is to 'accelerate the impact of sustainable mobility.' Our Tulsa Bus Plant facility is ISO 14001 Certified.</p> <p>IC Bus and Navistar have many green initiatives including the following:</p> <ul style="list-style-type: none"> - Path to zero emissions. We strive to achieve 50% new battery electric vehicle sales by 2030 and 100% by 2040 for the US market. - Decarbonization. Navistar's decarbonization effort to move away from product fossil fuels began in 2021. Navistar's work through 2022 and into 2023, is leading to the development of targets to be submitted to the SBTi. This target will encompass Scope 1 and Scope 2 emissions and a target for Scope 3 emissions from the use of products <p>Energy Usage - Electrical energy usage, therefore, continues to be a key area of focus. Our production increased by 32% in 2022, yet the purchased utility energy used by our facilities increased only slightly, less than 2% over 2021; evidence of the energy efficiency gains and reduction of wasted energy in our operations</p> <p>Circular Business - Circularity not only saves raw resources from being used in the production of a new product, but uses less energy, causes less emissions and creates less waste than a new product. Navistar is early in its journey toward a circular business model but is committed to moving in that direction.</p> <p>Remanufacturing - The energy and emissions impacts of a remanufactured vehicle part can be on average as low as 35% compared with a new part and the waste impacts can be less than 10% compared with a new vehicle part according to a 2018 United Nations Environment Program report.¹</p> <p>As a result, remanufacturing can have a significant impact. Navistar sells and distributes remanufactured parts under the ReNEWed® and Fleetrite® brands, with approximately 3,000 different parts regularly remanufactured.</p> <p>Recycle - In 2022, 64% of all waste generated was recycled, compared to 67% in 2021 – which represents a slight decrease likely related to the impacts of the COVID-19 pandemic affecting waste segregation and recycling. We have programs to recycle cardboard, pallets and other packaging material. We aim to shape the circular economy, continuously improve toward our goal of a 75% recycling rate, and create a less resource-intensive company.</p> <p>Conserving Water Resources - In 2022, we used 0.51 million cubic meters of water in our operations, a 9.1% increase from 0.47 million cubic meters in 2021. Our overall water usage has been trending lower during the years prior to the start of the pandemic but increased slightly compared to 2021. However, the total water use per vehicle decreased due to improved efficiency at higher production levels.</p> <p>Environmental Compliance - Environmental compliance remains a baseline value for us. Our manufacturing facilities are certified by outside auditors to comply with the ISO 14001 environmental management system standard, except for the new San Antonio plant, which is planned to achieve certification in 2024.</p> <p>Further details on each of these initiatives can be found in the attached Navistar 2022 Sustainability Report.</p>
44	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	<p>Navistar does not have any third-party eco-labels beyond ESEPA compliance on all vehicles and engines manufactured.</p>

45	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	<p>Navistar and IC Bus are committed to diversity both internally within our workforce and externally with our supply base. We have a supplier diversity program that has been in place for 40 years to bring awareness and emphasis to our business practices. We continue to grow our commitment and purchases from our diversity business partners and embrace diversity as a way of business. Our supplier diversity program is designed to develop and strengthen strategic supplier relationships with companies owned by minorities, women, veterans, and small businesses.</p> <p>As a result of our efforts to sustain a robust and diverse supplier base, Navistar finished 2022 having spent:</p> <ul style="list-style-type: none"> ~\$266.4 million on purchases from Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) ~\$608 million with Small Business Enterprises (SBE) ~\$25 million Veteran Business Enterprises (VBE) ~\$78.7 million – Small Disadvantaged Business Enterprises ~\$12 million with enterprises in Historically Underutilized Business Zones (HUB) <p>Further details can be found in our attached 2022 Sustainability report.</p>
46	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	<p>IC Bus has the largest school bus dealer network in the US and Canada to sell and service the buses we build and sell to our customers and Sourcewell Members. The Dealer network is important for Sourcewell Members because it allows Members to have access to service and parts as needed.</p> <p>Additionally, our Next Generation bus leads the industry in both safety and technology, while also creating a driver first environment.</p> <p>Navistar and IC Bus have a bold vision to accelerate the impact of sustainable mobility and both short term and long term goals to meet that vision outlined in this RFP.</p> <p>Additional information can be found in the attached 2022 Sustainability Report.</p>

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *
47	Do your warranties cover all products, parts, and labor?	IC Bus base warranty covers all products, parts, and labor, less maintenance, parts and/or abuse for the first 12 months of service. Many components, especially key components such as engines, transmissions, frame rails, axles, and seat frames and foams have significantly longer warranty periods.
48	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	The IC Warranty document (attached) will clarify. 1. the warranty coverage document also covers restrictions of coverage, competitive with the rest of the industry restrictions and limitations. 2. External influence, damage, modifications, etc. 3. Failure due to improper use, misapplication or abuse could be denied. 4. Failure to improper maintenance, storage, deterioration, etc. 5. Supplier Direct warranty requirements i.e. Cummins/Allison etc.
49	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	1. On road vehicles that are still under towing coverage have a unit disabling failure, and covered by towing coverage can be repaired at failure site. When this is more cost effective and can be properly repaired without towing the unit back to a dealer, we will reimburse for the road call in lieu of the tow expense. This is not covered under the standard warranty period.
50	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	All 50 US States and the Canadian Provinces and Territories are included for coverage.
51	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Navistar does cover many supplier based components through the standard warranty period. However, as indicated above there are a few suppliers such as Cummins / Allison that require their concerns to return to their distributors for repair and warranty. Additionally, supplier direct warranties may be available from the supplier subsequent to the 12 month IC Bus warranty. Equipment installed at the dealer, or an aftermarket modification center are not covered by the IC Bus warranty. These items would be warranted by the selling dealer and / or the aftermarket modification center itself.
52	What are your proposed exchange and return programs and policies?	Our vehicles will be delivered as ordered and warranted free of defects and workmanship. If a vehicle is not performing to the level expected, we will engage the appropriate Field Service Manager to expedite a repair plan. Our expectation is to not only resolve your concern fully but do it in a timely fashion.
53	Describe any service contract options for the items included in your proposal.	IC Bus offers many extended service contracts including: Towing @ \$550 per incident Towing @ \$1,100 per incident Extended Vehicle coverage including body Extended Vehicle coverage excluding body Pre Packaged component systems - start and alternator Pre Packaged component systems - Electrical Cummins Full Engine Cummins Full Engine Minus Maintenance Cummins Major Components Cummins Full Engine Minus Injectors Cummins Full Engine + Aftertreatment

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
54	Describe your payment terms and accepted payment methods.	Payment terms are as specified by the selling dealer, the school bus industry is characterized typically by payment upon delivery.	*
55	Describe any leasing or financing options available for use by educational or governmental entities.	IC Bus has a captive finance company in Navistar Financial Corporation which offers a wide variety of leasing and financing options for our vehicles. The selling dealer will be able to provide all options available specific to each market.	*
56	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	<p>The IC Bus dealer will verify the requesting entity is a Sourcewell Member. If the requesting entity is not a Sourcewell Member, the dealer will assist them in becoming a member. The IC sales team will help in this process as necessary.</p> <p>Once the Member has determined the specs of the bus, the IC BUS Dealer will price the Bus using the Sourcewell IC Bus workbook developed for this contract. This assures the Member obtains the bus priced properly as prescribed in the contract and provides an easy to read template laying out prices and discounts.</p> <p>The IC Bus dealer will submit the information to our Finance Team who provides them an authorization number. Upon receipt of the Member PO, the selling dealer sends the workbook and PO and sends the order to the factory.</p> <p>The selling dealer will receive a job number and VIN. the unit will be identified by a special feature code so they can easily be tracked in the system. If purchased from stock, the authorization number will be utilized for tracking purposes.</p> <p>Order to build timing will vary based on seasonality and suppliers but is generally in the 120-day timeframe.</p>	*
57	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	P-Card usage and terms would be specified by the selling dealer. Generally, school bus vehicle purchases are outside the scope of P-Card usage. Any fees imposed by the process would be above the discount and selling structure described in this RFP.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcwell Price and Product Change Request Form.

Line Item	Question	Response *																
58	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	<p>IC Bus will utilize a pricing program for the IC Bus dealers that defines a percentage of discount off the list price to all vehicles inclusive of base chassis and options. Total chassis and options list, less percentage discount equals the selling price.</p> <p>The spreadsheet used for pricing is include in the related documents section of this RFP.</p> <p>IC Bus pricing for the Sourcewell RFP for school buses with related accessories is based on the US Dollar.</p> <p>For units purchased by Sourcewell Members in Canada an exchange rate will be added to the pricing on the proposal. IC Bus will provide the selling dealer with the appropriate exchange rate when the unit is quoted and that exchange rate will be honored for 60 days.</p>																
59	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	<p>There are unique discount precents for the CE with Diesel and CE Electric.</p> <table><tr><td>Model</td><td>MSRP</td><td>Discount</td><td></td></tr><tr><td>CE w/ Diesel</td><td>\$253,146</td><td>53%</td><td>\$118,179</td></tr><tr><td>CE Electric 2</td><td>\$376,268</td><td>5.2%</td><td>\$356,702</td></tr><tr><td>CE Electric 3</td><td>\$430,763</td><td>4.7%</td><td>\$410,517</td></tr></table> <p>Federally Mandated Surcharges and emissions will be added as required.</p>	Model	MSRP	Discount		CE w/ Diesel	\$253,146	53%	\$118,179	CE Electric 2	\$376,268	5.2%	\$356,702	CE Electric 3	\$430,763	4.7%	\$410,517
Model	MSRP	Discount																
CE w/ Diesel	\$253,146	53%	\$118,179															
CE Electric 2	\$376,268	5.2%	\$356,702															
CE Electric 3	\$430,763	4.7%	\$410,517															
60	Describe any quantity or volume discounts or rebate programs that you offer.	<p>Orders of 5 or more will receive an additional \$1500 discount per unit.</p> <p>Orders of 20 or more will receive an incremental \$1500 per unit.</p>																
61	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	<p>IC Bus dealers have access to the IC Bus custom bus center where additional non-stock goods can be added. These goods would be quoted from the IC Dealer to the Sourcewell Member.</p> <p>CBC added good carries a 12 month warranty.</p> <p>Goods purchased outside of the bus assembly process, including the CBS can be added to the Member's proposal with a handling fee not to exceed 5% of these goods and modifications.</p>																
62	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	<p>IC Bus charges the dealers a storage fund fee of \$150 and as such would be added below the vehicle price line and be included with the total cost quoted to the Sourcewell Member.</p>																
63	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	<p>IC Bus dealers contract their own freight and as such would be added below the vehicle price line and be included within the total cost quoted to the Sourcewell Member.</p>																
64	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	<p>IC Bus dealers contract freight independent of IC Bus, as such freight chargers will be added into the total cost and quoted to the Sourcewell Member.</p>																
65	Describe any unique distribution and/or delivery methods or options offered in your proposal.	<p>IC Bus dealers can arrange delivery options with the Sourcewell Member that may be more suitable for local conditions or needs. These unique delivery options would be a matter for the Sourcewell Member and IC dealer.</p>																

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
66	a. the same as the Proposer typically offers to an individual municipality, university, or school district.	IC Bus has offered additional incentives for larger awards

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
67	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	We have established a feature code added to Sourcewell orders that allows us to monitor and report out sales with Sourcewell. Additionally, the dealer pricing will need to be submitted for verification. This will ensure member pricing is correct and provide a secondary audit trail.	*
68	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	IC Bus is determined to ensure the success of being awarded a Sourcewell contract. Internal metrics we will track include quarterly sales, annual sales, and comparisons from previous years to ensure growth within the program. IC Bus has ambitious goals to continue to grow the Sourcewell program, and if the metrics are not showing that growth, we will work with Sourcewell to find best practices to improve the metrics.	*
69	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	IC Bus is pleased to provide Sourcewell with the following administrative fee schedule: CE School Bus - \$750 EV School Bus - \$1,000 These rebates will be paid quarterly from IC Bus along with the detailed summary sheet.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	
70	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	IC Bus is a Bus manufacturer and the primary equipment we offer through the Sourcewell program is busses. Also, we also provide extended service contracts for our buses, and the option to add charging bundles to our Electric bus option.	*
71	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	IC Bus wants to serve the Sourcewell Members. In the event a member needs a special feature or chassis configuration that may not be readily apparent, please reach out to your local IC dealer for assistance.	*

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed school bus type is offered within your proposal and, for each available bus type, the engine or power alternatives that you offer within the type. Provide additional comments in the text box provided, as necessary.

Line Item	Bus Type	Offered *	Engine - Gas & Diesel *	Engine - CNG or Propane *	Engine - Hybrid or Alt Fuel *	Electric Powered *	Comments
72	Type A School Bus	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	IC Bus does not offer a Type A bus.
73	Type C School Bus	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	The IC Bus CE is a Type C that is offered with either a diesel engine or is electric powered.
74	Type D School Bus	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	IC Bus does not offer a Type D bus.
75	School Activity Bus	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	IC Bus offers a school activity bus as a Type C with either a diesel engine or electric powered.
76	Prison Bus	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	IC Bus offers a Prison Bus as a Type C with either a diesel engine or electric powered.
77	Accessories, Parts, and Services	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	☒ Yes ☐ No	Accessories, parts, and service are available throughout the IC Bus Dealer network and beyond that within the International Dealer network.

Table 15: Exceptions to Terms, Conditions, or Specifications Form

Line Item 78. NOTICE: To identify any exception, or to request any modification, to Sourcewell standard Contract terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) via redline in the Contract Template provided in the "Bid Documents" section. Proposer must upload the redline in the "Requested Exceptions" upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Contract.

Do you have exceptions or modifications to propose?	Acknowledgement *
	☐ Yes ☒ No

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- [Pricing](#) - 2023 Sourcewell IC Bus Workbook.xlsx - Thursday October 26, 2023 14:52:02
- [Financial Strength and Stability](#) - Traton 2023 Half-Year Financial report.pdf - Wednesday October 25, 2023 22:07:15
- Marketing Plan/Samples (optional)
- [WMBE/MBE/SBE or Related Certificates](#) - Navistar Sustainability Report 2022.pdf - Wednesday October 25, 2023 22:15:09
- [Warranty Information](#) - VehicleWarranty_eBus.pdf - Thursday October 26, 2023 13:36:12
- Standard Transaction Document Samples (optional)
- Requested Exceptions (optional)
- [Upload Additional Document](#) - Traton 2022 Annual Report.pdf - Wednesday October 25, 2023 22:11:33

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Alec Borrer, Sales Director, Navistar, Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_7_School_Buses_RFP_102623 Wed September 27 2023 02:29 PM	☒	1
Addendum_6_School_Buses_RFP_102623 Mon September 25 2023 02:59 PM	☒	1
Addendum_5_School_Buses_RFP_102623 Fri September 22 2023 02:08 PM	☒	1
Addendum_4_School_Buses_RFP_102623 Mon September 18 2023 04:54 PM	☒	1
Addendum_3_School_Buses_RFP_102623 Thu September 14 2023 01:37 PM	☒	3
Addendum_2_School_Buses_RFP_102623 Mon September 11 2023 11:20 AM	☒	1
Addendum_1_School_Buses_RFP_102623 Fri September 8 2023 03:20 PM	☒	1

**AMENDMENT #1
TO
CONTRACT # 102623-ICB**

THIS AMENDMENT is effective upon the date of the last signature below by and between **Sourcewell** and **IC Bus, LLC** (Supplier).

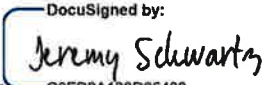
Sourcewell awarded a contract to the Supplier to provide School Buses with Related Accessories, Supplies, Parts, and Services to Sourcewell and its Participating Entities, effective December 14, 2023, through December 22, 2027 (Contract).

Supplier's terms related to pricing discounts, found in Supplier's Proposal line item 59 under "Table 11: Pricing and Delivery" are deleted and replaced with the following:

- Percent discounts are calculated off the MSRP price, ranging from 4.7% to 53%, for CE Series, depending on Power Train (Electric, Diesel).
- Federally-mandated surcharges and emissions will be added as required.

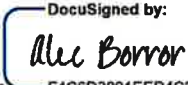
Except as amended above, the Contract remains in full force and effect.

Sourcewell

By: 
C0FD2A139D06489...
Jeremy Schwartz, Director of Operations/CPO

Date: 4/26/2024 | 10:42 AM CDT

IC Bus, LLC

By: 
F4C6D3891EED4C2...
Alec Borrer

Title: Sales Director

Date: 4/26/2024 | 9:41 AM CDT

Date: 5/27/2025

Goodyear Tire & Rubber Co.

TENNESSEE STATE CONTRACT PRICING QUOTE

Product Description	Cost Per Product	Quantity	Price Total
11r22.5 GY END RSA	\$469.20	85X	\$39,882.00
GOVT G NUMBER	G0009263		
	TOTAL		\$39,882.00

Effective 02/01/2025 thru 06/30/2025

Fleet Tire Sales Specialist :

Bobby D Moore

The Goodyear Tire & Rubber Co.

1128 Lebanon Pike, Nashville, TN 37210

Office #615-254-4551

Cell #615-478-6064

Contract #

↓
G0009263

Revised

P.V.
Sp

Base Price Book Date: January 01, 2024

4 of 15

Effective 02/01/2025, Expires 06/30/2025

6000170: State and Local Government Agencies | 6000172: NAPA IRS
Base Price Book Date: January 01, 2024

[illegible]

Base Price Book Date: January 01, 2024



Effective 02/01/2025. Expires 06/30/2025

Base Price Book Date: January 01, 2024



Product Code	Type	Contains Sustainable Materials	Brand	Title Line	Size and Description	Size	/Ann Status	Govt Base Price (Base Date)	Discounted Agency Price	FET if applicable	
									5/1/2024		
261276173	Assurance	Yes	GoodYear	Assurance WeatherReady 2	235-35R17 99H SL ASSUR WEATHERREADY 2	235/35R17	New 01/2024	5	203.84	147.81	5
262700171	Assurance	Yes	GoodYear	Assurance WeatherReady 2	245-63R17 107H SL ASSUR WEATHERREADY 2	245/63R17	New 01/2024	5	203.84	162.3	5
262700172	Assurance	Yes	GoodYear	Assurance WeatherReady 2	235-35R17 99H SL ASSUR WEATHERREADY 2	235/35R17	New 01/2024	5	211.94	152.68	5
262700173	Assurance	Yes	GoodYear	Assurance WeatherReady 2	245-63R17 110T SL ASSUR WEATHERREADY 2	245/63R17	New 01/2024	5	206.71	159.66	5
262700174	Assurance	Yes	GoodYear	Assurance WeatherReady 2	225-35R18 98V SL ASSUR WEATHERREADY 2	225/35R18	New 01/2024	5	214.95	132.30	5
262700175	Assurance	Yes	GoodYear	Assurance WeatherReady 2	235-66R17 99V SL ASSUR WEATHERREADY 2	235/66R17	New 01/2024	5	211.60	139.83	5
262700176	Assurance	Yes	GoodYear	Assurance WeatherReady 2	255-45R19 104V SL ASSUR WEATHERREADY 2	255/45R19	New 01/2024	5	181.31	199.27	5
262700177	Assurance	Yes	GoodYear	Assurance WeatherReady 2	255-45R20 105V SL ASSUR WEATHERREADY 2	255/45R20	New 01/2024	5	179.05	196.59	5
262700178	Assurance	Yes	GoodYear	Assurance WeatherReady 2	235-50R18 97V SL ASSUR WEATHERREADY 2	235/50R18	New 01/2024	5	321.35	156.96	5
262700179	Assurance	Yes	GoodYear	Assurance WeatherReady 2	216-50R17 95V SL ASSUR WEATHERREADY 2	216/50R17	New 01/2024	5	205.14	115.93	5
262700180	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R19 113V SL ASSUR WEATHERREADY 2	265/40R19	New 01/2024	5	255.21	121.70	5
262700181	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-50R20 111V SL ASSUR WEATHERREADY 2	265/50R20	New 01/2024	5	247.85	106.68	5
262700182	Assurance	Yes	GoodYear	Assurance WeatherReady 2	216-50R17 95V SL ASSUR WEATHERREADY 2	216/50R17	New 01/2024	5	205.14	115.93	5
262700183	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R21 108V SL ASSUR WEATHERREADY 2	265/40R21	New 01/2024	5	272.12	274.42	5
262700184	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R22 109V SL ASSUR WEATHERREADY 2	265/40R22	New 01/2024	5	409.81	212.70	5
262700185	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R23 110V SL ASSUR WEATHERREADY 2	265/40R23	New 01/2024	5	311.64	184.14	5
262700186	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R24 111V SL ASSUR WEATHERREADY 2	265/40R24	New 01/2024	5	299.31	155.85	5
262700187	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R25 112V SL ASSUR WEATHERREADY 2	265/40R25	New 01/2024	5	311.64	184.14	5
262700188	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R26 113V SL ASSUR WEATHERREADY 2	265/40R26	New 01/2024	5	311.64	184.14	5
262700189	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R27 114V SL ASSUR WEATHERREADY 2	265/40R27	New 01/2024	5	311.64	184.14	5
262700190	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R28 115V SL ASSUR WEATHERREADY 2	265/40R28	New 01/2024	5	311.64	184.14	5
262700191	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R29 116V SL ASSUR WEATHERREADY 2	265/40R29	New 01/2024	5	311.64	184.14	5
262700192	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R30 117V SL ASSUR WEATHERREADY 2	265/40R30	New 01/2024	5	311.64	184.14	5
262700193	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R31 118V SL ASSUR WEATHERREADY 2	265/40R31	New 01/2024	5	311.64	184.14	5
262700194	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R32 119V SL ASSUR WEATHERREADY 2	265/40R32	New 01/2024	5	311.64	184.14	5
262700195	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R33 120V SL ASSUR WEATHERREADY 2	265/40R33	New 01/2024	5	311.64	184.14	5
262700196	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R34 121V SL ASSUR WEATHERREADY 2	265/40R34	New 01/2024	5	311.64	184.14	5
262700197	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R35 122V SL ASSUR WEATHERREADY 2	265/40R35	New 01/2024	5	311.64	184.14	5
262700198	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R36 123V SL ASSUR WEATHERREADY 2	265/40R36	New 01/2024	5	311.64	184.14	5
262700199	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R37 124V SL ASSUR WEATHERREADY 2	265/40R37	New 01/2024	5	311.64	184.14	5
262700200	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R38 125V SL ASSUR WEATHERREADY 2	265/40R38	New 01/2024	5	311.64	184.14	5
262700201	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R39 126V SL ASSUR WEATHERREADY 2	265/40R39	New 01/2024	5	311.64	184.14	5
262700202	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R40 127V SL ASSUR WEATHERREADY 2	265/40R40	New 01/2024	5	311.64	184.14	5
262700203	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R41 128V SL ASSUR WEATHERREADY 2	265/40R41	New 01/2024	5	311.64	184.14	5
262700204	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R42 129V SL ASSUR WEATHERREADY 2	265/40R42	New 01/2024	5	311.64	184.14	5
262700205	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R43 130V SL ASSUR WEATHERREADY 2	265/40R43	New 01/2024	5	311.64	184.14	5
262700206	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R44 131V SL ASSUR WEATHERREADY 2	265/40R44	New 01/2024	5	311.64	184.14	5
262700207	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R45 132V SL ASSUR WEATHERREADY 2	265/40R45	New 01/2024	5	311.64	184.14	5
262700208	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R46 133V SL ASSUR WEATHERREADY 2	265/40R46	New 01/2024	5	311.64	184.14	5
262700209	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R47 134V SL ASSUR WEATHERREADY 2	265/40R47	New 01/2024	5	311.64	184.14	5
262700210	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R48 135V SL ASSUR WEATHERREADY 2	265/40R48	New 01/2024	5	311.64	184.14	5
262700211	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R49 136V SL ASSUR WEATHERREADY 2	265/40R49	New 01/2024	5	311.64	184.14	5
262700212	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R50 137V SL ASSUR WEATHERREADY 2	265/40R50	New 01/2024	5	311.64	184.14	5
262700213	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R51 138V SL ASSUR WEATHERREADY 2	265/40R51	New 01/2024	5	311.64	184.14	5
262700214	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R52 139V SL ASSUR WEATHERREADY 2	265/40R52	New 01/2024	5	311.64	184.14	5
262700215	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R53 140V SL ASSUR WEATHERREADY 2	265/40R53	New 01/2024	5	311.64	184.14	5
262700216	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R54 141V SL ASSUR WEATHERREADY 2	265/40R54	New 01/2024	5	311.64	184.14	5
262700217	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R55 142V SL ASSUR WEATHERREADY 2	265/40R55	New 01/2024	5	311.64	184.14	5
262700218	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R56 143V SL ASSUR WEATHERREADY 2	265/40R56	New 01/2024	5	311.64	184.14	5
262700219	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R57 144V SL ASSUR WEATHERREADY 2	265/40R57	New 01/2024	5	311.64	184.14	5
262700220	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R58 145V SL ASSUR WEATHERREADY 2	265/40R58	New 01/2024	5	311.64	184.14	5
262700221	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R59 146V SL ASSUR WEATHERREADY 2	265/40R59	New 01/2024	5	311.64	184.14	5
262700222	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R60 147V SL ASSUR WEATHERREADY 2	265/40R60	New 01/2024	5	311.64	184.14	5
262700223	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R61 148V SL ASSUR WEATHERREADY 2	265/40R61	New 01/2024	5	311.64	184.14	5
262700224	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R62 149V SL ASSUR WEATHERREADY 2	265/40R62	New 01/2024	5	311.64	184.14	5
262700225	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R63 150V SL ASSUR WEATHERREADY 2	265/40R63	New 01/2024	5	311.64	184.14	5
262700226	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R64 151V SL ASSUR WEATHERREADY 2	265/40R64	New 01/2024	5	311.64	184.14	5
262700227	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R65 152V SL ASSUR WEATHERREADY 2	265/40R65	New 01/2024	5	311.64	184.14	5
262700228	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R66 153V SL ASSUR WEATHERREADY 2	265/40R66	New 01/2024	5	311.64	184.14	5
262700229	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R67 154V SL ASSUR WEATHERREADY 2	265/40R67	New 01/2024	5	311.64	184.14	5
262700230	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R68 155V SL ASSUR WEATHERREADY 2	265/40R68	New 01/2024	5	311.64	184.14	5
262700231	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R69 156V SL ASSUR WEATHERREADY 2	265/40R69	New 01/2024	5	311.64	184.14	5
262700232	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R70 157V SL ASSUR WEATHERREADY 2	265/40R70	New 01/2024	5	311.64	184.14	5
262700233	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R71 158V SL ASSUR WEATHERREADY 2	265/40R71	New 01/2024	5	311.64	184.14	5
262700234	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R72 159V SL ASSUR WEATHERREADY 2	265/40R72	New 01/2024	5	311.64	184.14	5
262700235	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R73 160V SL ASSUR WEATHERREADY 2	265/40R73	New 01/2024	5	311.64	184.14	5
262700236	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R74 161V SL ASSUR WEATHERREADY 2	265/40R74	New 01/2024	5	311.64	184.14	5
262700237	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R75 162V SL ASSUR WEATHERREADY 2	265/40R75	New 01/2024	5	311.64	184.14	5
262700238	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R76 163V SL ASSUR WEATHERREADY 2	265/40R76	New 01/2024	5	311.64	184.14	5
262700239	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R77 164V SL ASSUR WEATHERREADY 2	265/40R77	New 01/2024	5	311.64	184.14	5
262700240	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R78 165V SL ASSUR WEATHERREADY 2	265/40R78	New 01/2024	5	311.64	184.14	5
262700241	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R79 166V SL ASSUR WEATHERREADY 2	265/40R79	New 01/2024	5	311.64	184.14	5
262700242	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R80 167V SL ASSUR WEATHERREADY 2	265/40R80	New 01/2024	5	311.64	184.14	5
262700243	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R81 168V SL ASSUR WEATHERREADY 2	265/40R81	New 01/2024	5	311.64	184.14	5
262700244	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R82 169V SL ASSUR WEATHERREADY 2	265/40R82	New 01/2024	5	311.64	184.14	5
262700245	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R83 170V SL ASSUR WEATHERREADY 2	265/40R83	New 01/2024	5	311.64	184.14	5
262700246	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R84 171V SL ASSUR WEATHERREADY 2	265/40R84	New 01/2024	5	311.64	184.14	5
262700247	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R85 172V SL ASSUR WEATHERREADY 2	265/40R85	New 01/2024	5	311.64	184.14	5
262700248	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R86 173V SL ASSUR WEATHERREADY 2	265/40R86	New 01/2024	5	311.64	184.14	5
262700249	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R87 174V SL ASSUR WEATHERREADY 2	265/40R87	New 01/2024	5	311.64	184.14	5
262700250	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R88 175V SL ASSUR WEATHERREADY 2	265/40R88	New 01/2024	5	311.64	184.14	5
262700251	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R89 176V SL ASSUR WEATHERREADY 2	265/40R89	New 01/2024	5	311.64	184.14	5
262700252	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R90 177V SL ASSUR WEATHERREADY 2	265/40R90	New 01/2024	5	311.64	184.14	5
262700253	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R91 178V SL ASSUR WEATHERREADY 2	265/40R91	New 01/2024	5	311.64	184.14	5
262700254	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R92 179V SL ASSUR WEATHERREADY 2	265/40R92	New 01/2024	5	311.64	184.14	5
262700255	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R93 180V SL ASSUR WEATHERREADY 2	265/40R93	New 01/2024	5	311.64	184.14	5
262700256	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R94 181V SL ASSUR WEATHERREADY 2	265/40R94	New 01/2024	5	311.64	184.14	5
262700257	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R95 182V SL ASSUR WEATHERREADY 2	265/40R95	New 01/2024	5	311.64	184.14	5
262700258	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R96 183V SL ASSUR WEATHERREADY 2	265/40R96	New 01/2024	5	311.64	184.14	5
262700259	Assurance	Yes	GoodYear	Assurance WeatherReady 2	265-40R97 184V SL ASSUR WEATHERREADY 2	265/40R					

Base Order Book Date: January 01, 2024

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Base Price Book Date: January 01, 2024



Base Price Book Date: January 01, 2024

[illegible]

Effective 02/01/2025, Expires 06/30/2025

G0009172: State and Local Government Agencies | G0009172: NAPAIDS

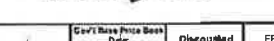
Base Price Book Date: January 01, 2024

GOODBYE YEAR.

Product Code	Tire Type	Card drive Spare/abs/brake Material	Brand	Tire Size	Size and Description	Size	Item Status	QTY Base Price (Excl. Tax)	Discounted Agency Price	NET of applicable
11756631	Passenger		GoodYear	UltraGrip Perf+	225/50R17 88H XL LG PERF + UGS	225/50R17	Discontinued	3 244.80	8 127.89	5
11756632	Passenger		GoodYear	UltraGrip Perf+	225/50R17 102H XL LG PERF + UGS	225/50R17	Available	2 162.70	96.96	5
11833277	Passenger		GoodYear	UltraGrip Perf+	245/40R19 105V XL ULTRA GRIP PERF + STR	245/40R19	Available	1 310.70	188.80	5
11701103	Passenger		GoodYear	UltraGrip Perf+	225/50R18 92V XL LG PERF + UGS	225/50R18	Available	3 244.80	132.30	5
11701104	Passenger		GoodYear	UltraGrip Perf+	225/50R17 92V XL LG PERF + UGS	225/50R17	Available	5 211.57	116.26	5
11701105	Passenger		GoodYear	UltraGrip Perf+	225/50R17 92V XL LG PERF + UGS	225/50R17	Available	1 243.90	105.82	5
11701106	Passenger		GoodYear	UltraGrip Perf+	245/40R19 105V XL ULTRA GRIP PERF + STR	245/40R19	Available	2 382.30	187.39	5
11701107	Passenger		GoodYear	UltraGrip Perf+	225/50R18 102V XL LG PERF + UGS	225/50R18	Available	1 176.71	81.88	5
11701108	Passenger		GoodYear	UltraGrip Perf+	225/50R18 102H SL LG PERF + MO	225/50R18	Available	1 270.74	140.78	5
11701109	Passenger		GoodYear	UltraGrip Perf+	225/50R19 92V XL LG PERF + MO	225/50R19	Available	1 347.41	204.96	5
11701110	Passenger		GoodYear	UltraGrip Perf+	245/40R19 105V XL LG PERF + MO	245/40R19	Available	2 341.75	198.28	5
11701111	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701112	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701113	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701114	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701115	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701116	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701117	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701118	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701119	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701120	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701121	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701122	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701123	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701124	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701125	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701126	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701127	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701128	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701129	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701130	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701131	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701132	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701133	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701134	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701135	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701136	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701137	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701138	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701139	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701140	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701141	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701142	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701143	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701144	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701145	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701146	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701147	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701148	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701149	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701150	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701151	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701152	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701153	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701154	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701155	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701156	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701157	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701158	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701159	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701160	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701161	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701162	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701163	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
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11701165	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701166	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701167	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701168	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701169	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701170	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701171	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701172	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701173	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
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11701175	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701176	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701177	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701178	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701179	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701180	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701181	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701182	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701183	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701184	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701185	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701186	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701187	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701188	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701189	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701190	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701191	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701192	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701193	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701194	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701195	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701196	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701197	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701198	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701199	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701200	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701201	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701202	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5
11701203	Passenger		GoodYear	UltraGrip Perf+	225/50R19 105V XL LG PERF + MO	225/50R19	Available	2 243.54	218.22	5

Base Price Book Date: January 01, 2024

Product Code	Tire Type	Core and Sustained
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Pricing is subject to change at any time without notice.

Base Price Book Date: January 01, 2024

LEADS

Base Price Book Date: January 01, 2024

150113

Base Price Book Date: January 01, 2024



Unit 35

Effective 02/01/2025, Expires 06/30/2025

Base Price Book Date: January 01, 2024



Product Code	Tire Type	Contains Sustainable Materials	Brand	Tire Line	Size and Description	Size	Item Status	Get Best Price Date	Discounted Agency Price	FET if applicable
11158173	Medium Truck		Goodyear	Endurance LHD	11R225 G ENDURANCE LHD	11R225	Available	1/11/2024	619.30	23.23
11158174	Medium Truck		Goodyear	Endurance LHD	11R225 H ENDURANCE LHD	11R225	Available		622.51	24.59
12241113	Medium Truck		Goodyear	Endurance LHD	265/70R225 G ENDURANCE LHD	265/70R225	Available		598.10	25.23
12411171	Medium Truck		Goodyear	Endurance LHD	265/70R225 G ENDURANCE LHD	265/70R225	Available		564.33	25.23
12422173	Medium Truck		Goodyear	Endurance LHD	11R225 3 345/425 G ENDURANCE LHD	11R225	Discontinued		547.43	26.23
13311173	Medium Truck		Goodyear	Endurance LHD	11R225 3 465/425 G ENDURANCE LHD	11R225	Available		558.30	23.23
13322173	Medium Truck		Goodyear	Endurance LHD	11R245 1 607/425 G ENDURANCE LHD	11R245	Discontinued		499.20	23.23
13411173	Medium Truck		Goodyear	Endurance LHD	11R245 1 607/425 G ENDURANCE LHD	11R245	Available		581.85	24.81
13511173	Medium Truck		Goodyear	Endurance LHD	265/70R225 147/148 G ENDURANCE LHD	265/70R225	Available		569.02	21.89
13521173	Medium Truck		Goodyear	Endurance LHD	265/70R225 147/148 G ENDURANCE LHD	265/70R225	Available		536.67	25.23
13531173	Medium Truck		Goodyear	Endurance LHD	265/70R225 147/148 G ENDURANCE LHD	265/70R225	Available		547.33	24.59
13541173	Medium Truck		Goodyear	Endurance LHD	11R225 H 147/148 ENDURANCE MSD TL	11R225	New		570.10	23.23
13551173	Medium Truck		Goodyear	Endurance LHD	11R245 H 147/148 ENDURANCE MSD TL	11R245	New		604.28	24.59
13561173	Medium Truck		Goodyear	Endurance LHD	11R225 H 147/148 ENDURANCE MSD TL	11R225	New		535.64	26.20
13571173	Medium Truck		Goodyear	Endurance LHD	11R225 G ENDURANCE RSA TL	11R225	Available		435.54	23.23
13581173	Medium Truck		Goodyear	Endurance LHD	11R225 G ENDURANCE RSA TL	11R225	Discontinued		527.17	25.23
13591173	Medium Truck		Goodyear	Endurance LHD	11R225 H ENDURANCE RSA TL	11R225	Available		537.71	25.23
13601173	Medium Truck		Goodyear	Endurance LHD	11R245 H ENDURANCE RSA TL	11R245	Available		569.87	24.91
13611173	Medium Truck		Goodyear	Endurance LHD	11R225 H ENDURANCE RSA TL	11R225	Available		588.24	26.20
13621173	Medium Truck		Goodyear	Endurance LHD	11R225 H ENDURANCE RSA TL	11R225	Available		301.82	1.60
13631173	Medium Truck		Goodyear	Endurance LHD	265/70R225 G ENDURANCE RSA TL	265/70R225	Available		277.54	4.81
13641173	Medium Truck		Goodyear	Endurance LHD	265/70R225 G ENDURANCE RSA TL	265/70R225	Available		424.59	11.83
13651173	Medium Truck		Goodyear	Endurance LHD	265/70R225 H ENDURANCE RSA TL	265/70R225	Discontinued		401.21	16.59
13661173	Medium Truck		Goodyear	Endurance LHD	265/70R225 H 147/148 ENDURANCE RSA TL	265/70R225	Available		401.21	16.59
13671173	Medium Truck		Goodyear	Endurance LHD	265/70R225 G ENDURANCE RSA TL	265/70R225	Discontinued		463.47	16.67
13681173	Medium Truck		Goodyear	Endurance LHD	265/70R225 J ENDURANCE RSA TL	265/70R225	Available		484.09	32.51
13691173	Medium Truck		Goodyear	Endurance LHD	265/70R225 G ENDURANCE RSA TL	265/70R225	Available		516.53	25.23
13701173	Medium Truck		Goodyear	Endurance RST	11R225 H ENDURANCE RST	11R225	Available		444.45	23.23
13711173	Medium Truck		Goodyear	Endurance RST	11R245 H ENDURANCE RST	11R245	Available		513.53	24.53
13721173	Medium Truck		Goodyear	Endurance RST	265/70R225 H ENDURANCE RST	265/70R225	Discontinued		516.54	31.89
13731173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13741173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13751173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13761173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13771173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13781173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13791173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13801173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13811173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13821173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13831173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13841173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13851173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13861173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13871173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13881173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13891173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13901173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13911173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13921173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13931173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13941173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13951173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13961173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13971173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
13981173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
13991173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14001173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14011173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14021173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14031173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14041173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14051173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14061173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14071173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14081173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14091173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14101173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14111173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14121173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14131173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14141173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14151173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14161173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14171173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14181173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14191173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14201173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14211173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14221173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14231173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14241173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14251173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14261173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14271173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14281173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14291173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14301173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14311173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14321173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14331173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14341173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14351173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14361173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14371173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14381173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14391173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14401173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14411173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14421173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14431173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14441173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14451173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14461173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14471173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14481173	Medium Truck		Goodyear	Endurance RST	265/70R225 G ENDURANCE RST	265/70R225	Available		516.54	31.89
14491173	Medium Truck		Goodyear	Endurance RST	265/70R225 H 147/148 ENDURANCE RST	265/70R225	Available		474.90	23.23
14501173	Medium Truck		Go							

Base Price Book Date: January 01, 2024

Please check the Government Sales website or Tug HQ for the latest pricing information.

Tennessee (NASPO)

Effective 02/01/2025, Expires 06/30/2025

00001173: State and Local Government Agency 4 (G0001173: NAPA IBU

Base Price Book Date: January 01, 2024



Product Code	Tire Type	Contains Sustainable Materials	Brand	Tire Line	Size and Description	Size	Item Status	Gov't Base Price Book Date:	Discounted Agency Price	FET if applicable
12270011	Medium Truck		Goodyear	WORK SERIES RHT 2 ULT	245/70R17.5 J 145/141R WORK SER RHT 2	245/70R17.5	Available	1	333.04	\$ 220.75 \$ 23.63
12270021	Medium Truck		Goodyear	WORK SERIES RHT 2 ULT	215/75R17.5 H 135/133L WORK SERIES RHT 2	215/75R17.5	Available	1	420.27	\$ 217.59 \$ 42.29
12479540	Medium Truck		Goodyear	Workhorse MSA	11R225 14G143K H WORKHORSE MSA TL	11R22.5	Available	5	911.71	\$ 373.48 \$ 29.35
12479540	Medium Truck		Goodyear	Workhorse MSA	11R225 14G143K H WORKHORSE MSA TL	11R22.5	Available	5	5,905.92	\$ 403.80 \$ 34.00
12479540	Medium Truck		Goodyear	Workhorse MSA	425/55R22.5 165 L WORKHORSE MSA TL	425/55R22.5	Available	1	2,795.27	\$ 717.35 \$ 37.35
12479540	Medium Truck		Goodyear	Workhorse MSA	315/35R22.5 165 L WORKHORSE MSA TL	315/35R22.5	Available	1	2,200.73	\$ 483.73 \$ 62.32
12479540	Medium Truck		Goodyear	Workhorse MSA	365/35R22.5 168R WORKHORSE MSA TL	365/35R22.5	Available	1	1,533.84	\$ 674.24 \$ 27.24
12479540	Medium Truck		Goodyear	Workhorse MSA	11R22.5 14G143L H WORKHORSE MSA TL	11R22.5	Available	1	956.17	\$ 398.47 \$ 25.39
12479540	Medium Truck		Goodyear	Workhorse MSA	11R22.5 14G143L H WORKHORSE MSA TL	11R22.5	Available	1	1,860.42	\$ 426.65 \$ 34.59



Vendor Contract Information Summary

Vendor Curriculum Associates, LLC
Contact Customer Service
Phone 800-225-0248
Email orders@cainc.com
Vendor Website www.curriculumassociates.com
TIN 26-3954988
Address Line 1 153 Rangeway Road
Vendor City North Billerica
Vendor Zip 01862
Vendor State MA
Vendor Country USA
Delivery Days 10
Freight Terms FOB Destination
Payment Terms Net 30 days
Shipping Terms Freight prepaid by vendor and added to invoice
Ship Via Common Carrier
Designated Dealer No
EDGAR Received Yes
Service-disabled Veteran Owned No
Minority Owned No
Women Owned No
National No
No Foreign Terrorist Orgs Yes
No Israel Boycott Yes
MWBE No
ESCs All Texas Regions
States Arizona, New Mexico, Tennessee, Texas
Contract Name Instructional Materials (Non-Adopted) for PK-12, Special Education, & Career and Technology
Contract No. 748-24
Effective 11/01/2024
Expiration 10/31/2027
Accepts RFQs Yes

Curriculum Associates[®]

Prepared For:
Melanie Bussell
Putnam Co SD
1400 E Spring St,
Cookeville, TN 38506

Summer School Funds

5/28/2025

Dear Melanie Bussell,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and i-Ready Partner Services included. If you have any questions or would like any changes, please contact us.

Quote ID: 392251.10

Quote Valid through: 12/31/2025

Product	List Price	Net Price
i-Ready	\$29,398.00	\$27,928.10
Toolbox	\$14,200.00	\$12,070.00
Professional Learning	\$1,000.00	\$0.00
i-Ready Partners Services	\$4,000.00	\$0.00
List Total:		\$48,598.00
Savings:		\$8,599.90
Shipping/Tax/Other:		\$0.00
Total:		\$39,998.10

Thank you again for your interest in Curriculum Associates.

Sincerely

Kristi Schalk
(423) 503-8877
kschalk@cainc.com

i-Ready Partners Services Includes:

- **Initial Implementation Services:** Provisioning, Initial Rostering, Hosting, Technology Assessment
- **Implementation Management:** Partner Success Manager You Know On A First Name Basis, Implementation Guidance, Realtime Achievement Data After Every Assessment, Ongoing Data Management
- **Staff Development Consultation and Resources:** Consultative services to help you plan and make the most of Professional Learning sessions; Access to Online Educator Learning (OEL) Digital Courses, and i-Ready Central Self-Service Resources
- **Technical Support:** Proactive Network Monitoring & Issue Notification, Annual Health Check, Technical Support

Please submit this quote with your purchase order

Curriculum Associates®

Quote ID: 392251.10 Date: 5/28/2025 Quote Valid through: 12/31/2025

Prepared For:
Melanie Bussell
Putnam Co SD
1400 E Spring St,
Cookeville, TN 38506
bussellm@pcsstn.com

Your Representative:
Kristi Schalk
(423) 503-8877
kschalk@cainc.com

Summer School Funds

Capshaw ES 1 Cougar Ln, Cookeville, TN 38501

Total Building Enrollment: 485, Grade Range: PK - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	Multiple	40124.0	1	\$500.00	\$0.00	\$0.00
i-Ready Assessment Math Site License 351-500 Students 1 Year	K-8	28811.0	1	\$2,720.00	\$2,584.00	\$2,584.00
i-Ready Personalized Instruction Math Add On Per Student License 1 Year	Multiple	13178.0	33	\$27.00	\$25.65	\$846.45
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	\$7,100.00	\$6,035.00	\$6,035.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	\$2,000.00	\$0.00	\$0.00
i-Ready Assessment and Personalized Instruction Reading Per Student License 1 Year	Multiple	13089.0	291	\$35.00	\$33.25	\$9,675.75
					Subtotal:	\$19,141.20
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$19,141.20

Cornerstone ES 371 1st Ave S, Baxter, TN 38544

Total Building Enrollment: 358, Grade Range: 2 - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	Multiple	40124.0	1	\$500.00	\$0.00	\$0.00
i-Ready Assessment Math Site License 351-500 Students 1 Year	K-8	28811.0	1	\$2,720.00	\$2,584.00	\$2,584.00
i-Ready Personalized Instruction Math Add On Per Student License 1 Year	Multiple	13178.0	26	\$27.00	\$25.65	\$666.90
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	\$7,100.00	\$6,035.00	\$6,035.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	\$2,000.00	\$0.00	\$0.00
i-Ready Assessment and Personalized Instruction Reading Site License 351-500 Students 1 Year	K-8	14973.0	1	\$12,180.00	\$11,571.00	\$11,571.00
					Subtotal:	\$20,856.90
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$20,856.90

Total

List Total:	\$48,598.00
Savings:	\$8,599.90
Merchandise Total:	\$39,998.10
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$0.00
Total:	\$39,998.10

Special Notes

15% i-Ready Partnership Discount applied to Toolbox contingent upon purchase of i-Ready.
 All i-Ready purchases require professional learning.
 5% discount applied to i-Ready K-8 based on scope of quote.

F.O.B.: N. Billerica, MA 01862

Shipping: Shipping based on MDSE total

Terms: Net 30 days, pending credit approval

Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y2

Curriculum Associates®

Notice for Usage of Teacher Toolbox Materials

Thank you for your interest in Teacher Toolbox! Teacher Toolbox is a digital collection of instructional materials, designed to support teachers in delivering research-based instruction, remediation, and enrichment to students in Grades K–8.

Your Teacher Toolbox subscription provides access to Teacher Toolbox content for Grades K–8. During this time, educators may use Teacher Toolbox materials during whole class and small group instruction, for individual assignments, and may post student-facing Teacher Toolbox PDFs on a password-protected learning management system (LMS). Please be aware that files expire on June 30 of each year for purposes of Teacher Toolbox maintenance and updates. If you add files to an LMS, this expiration date may require that you re-load these files after this date.



Unparalleled Service and Educator Support

The *i-Ready Partners* team was born from our core value: the quality of our services is as important as the quality of our products. Know that when you implement our programs, your local *i-Ready Partners* will be there to support your team every step of the way.

Service Components

Our *i-Ready Partners* team is tasked with helping you implement our programs to meet ambitious district goals. *i-Ready Partners* support includes:

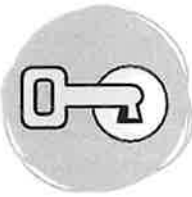
- **An Account Manager You Know on a First-Name Basis:** Dedicated account managers are your point of connection to a powerful network of *i-Ready* experts focused on making your implementation successful.
- **Consultative Professional Development Planning:** Tailored professional development plans ensure that PD is tied to your implementation goals and that educators are equipped to optimize the use of our programs from day one.
- **Real-Time Achievement Data after Every Assessment:** Detailed student achievement analytics to empower data-driven practices in classrooms.
- **Educational Consultants to Help You Know What's Coming Next:** Educational consultants to keep you up to speed on our latest research, development, and best practices.
- **Technical Support and Health Checks:** Proactive support that anticipates and heads off issues



Account
Management



Professional
Development



Educational
Consultant



Achievement
Analytics



Technical
Support

Your *i-Ready Partners* Team

Dedicated to helping you implement *i-Ready* programs and achieve your district goals



Curriculum Associates

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Curriculum Associates®

Placing an Order

Email: Orders@cainc.com
Fax: 1-800-366-1158
Mail:
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates LLC
153 Rangeway Rd
North Billerica, MA 01862-2013

Please visit CurriculumAssociates.com for more information about placing orders or contact CA's customer service department (1-800-225-0248) and reference quote number for questions.
Please attach quote to all signed purchase orders.
If tax exempt, please submit a valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount
\$74.99 or less	Max charge of \$12.75
\$75.00 to \$999.99	12% of order
\$1,000 to \$4,999.99	10% of order

Order Amount	Freight Amount
\$5,000.00 to \$99,999.99	9% of order
\$100,000 and more	7% of order

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500lbs.

The enhanced shipping and handling services listed below are available upon request subject to the availability of our carrier partners. Please notify us of these delivery requests prior to submitting your PO so that we can include the service on your quote appropriately:

- White Glove Delivery Service \$500/shipment location

If our carrier partners are unable to deliver to the location instructed on the PO or you need to change the time or location of delivery, one or more of the following fees may be applicable:

- Delivery Address Change \$400/shipment location
- Freight Storage \$600 /shipment location
- Freight Carrier Redelivery \$100/pallet

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Supply chain challenges outside of Curriculum Associates' control may impact inventory availability for print product. We recommend submission of purchase orders as soon as possible to help ensure timely delivery.

Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH payments. If you would like to pay via ACH, please request remittance information by emailing AR@cainc.com.

Please send any payment notifications to payments@cainc.com. Credit card payments are only accepted for purchases under \$50,000.

Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at invoices@cainc.com or by fax (1-800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

Terms of Service

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at i-ready.com/support. Customer's professional-learning sessions will expire two years following the date of your purchase order or the implementation year noted on your quote, whichever comes first and are subject to the Professional Learning Terms of Service, which can be found at i-ready.com/support.

Return Policy

For any non-print products - your subscription may be terminated and you may request a pro-rata refund for unused services within 90 days of license start date. For Professional Learning services, you may request a refund for unused services within 90 days of purchase date. After 90 days, your non-print products and Professional Learning purchase shall be final and no refunds are available. Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased print materials with pre-approval from CA's Customer Service department within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248 option 2) for return authorization and documentation. When returning material, please include your return authorization number and the return form that will be provided to you by CA's Return department. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready® student and teacher sets, Ready Classroom® student and teacher sets, and Magnetic Reading classroom kits.



PCSS Board Agenda Request
For 2025 Meeting

Date: May 1, 2025

Department Federal Programs

Person Submitting Bridgett Carwile *YBC*

Account Number (if appropriate) 142

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Summer Learning Camp Purchases

- VIA 1* • Approval to purchase (85) Tires per **Government Contract Quote #G0009253** from The Goodyear Tire & Rubber Company in the amount of **\$39,882.00** to be paid from the Summer Learning Camp Transportation budget Line **141-72710-450-000-02511**.
- VIA 2* • Approval to purchase (26) **School bus Safety Signs** per **Sourcewell contract #102623-ICB and quote** from Cumberland International Trucks, INC. in the amount of **\$28,356.25** to be paid from the Summer Learning Camp Transportation budget Line **141-727-338-000-02511**.
- VIA 3* • Approval to purchase ELA and Math i-Ready and Tool Kit from Curriculum Associates, LLC for Summer Learning Camp per **Buyboard contract # 748-24** in the amount of **\$40,000.00** to be paid from **141-71100-429-000-02508**.

received
05-29-25 *mt* *CK*

Cumberland

LEBANON 980 LEEVILLE ROAD - LEBANON, TN 37090 P(615) 994-3115 - F



<< PICKUP >>

ESTIMATE

E104004612

E104004612

BILL TO:

PUTNAM COUNTY BOARD OF EDUCATION
1400 EAST SPRING STREET

COOKEVILLE TN 38506

18456

SHIP TO:

1400 EAST SPRING ST.

COOKEVILLE TN 38506

18456

E104004612

WORK PH: (931) 526-9777

CUST. PH: (931) 526-9777

AUTH. NUMBER

DATE CREATE	DATE INVOICE	CUST. PO NUMBER	TERMS	WRITER	UNIT NUMBER	REFERENCE
5/15/2025			E 30	JCHAVEZ		

QTY SHP	QTY B/O	ITEM	DESCRIPTION	BIN 1	LIST PRICE	UNIT PRICE	EXTENDED
11		104X/100805	ILLUMINATED DECAL CE NO A/C	NOLOC	2,710.08	1,170.00	12,870.00
2		104X/101969	ILLUMINATED DECAL RE	NOLOC	2,710.08	1,170.00	2,340.00
13		104X/10197	STOP ARM AIR FRONT W/WINDGUAR	NOLOC	2,329.92	1,011.25	13,146.25

SUB-TOTAL	28,356.25
TAXES	0.00
PREPAY	0.00
FREIGHT	0.00
TOTAL	28,356.25

- Returns are subject to a 20% restocking. Returned parts must be in original unopened packaging, accompanied by this invoice. No returns after 90 days.
- Special Order and Electrical items require approval prior to return.
- All cores must be returned within 30 days of purchase, assembled and in original packaging accompanied by this invoice.
- No cash refunds. Cash refunds will be sent by check to the customer named on this invoice within seven business days of return.

Please Remit Payment to:

Cumberland International Trucks, Inc.
PO Box 100266
Nashville, TN 37224
Phone: (615) 256-4633

SIGNATURE X _____

DATE _____



DEALER
OF THE
YEAR
2017



CAPACITY



C10
EDITION

26



IDEALEASE

**Solicitation Number: RFP #102623****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and IC Bus, LLC, 2701 Navistar Dr., Lisle, IL 60532 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for School Buses with Related Accessories, Supplies, Parts, and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires December 22, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. **SALES TAX.** Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. **HOT LIST PRICING.** At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;

- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized

subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. **BUSINESS REVIEWS.** Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. **CONTRACT SALES ACTIVITY REPORT.** Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. **ADMINISTRATIVE FEE.** In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted

price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

- a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. **ENDORSEMENT.** The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. **REQUIREMENTS.** At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for products liability-completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Professional Liability*. During the term of this Contract, Supplier will maintain coverage for all claims the Supplier may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Supplier's professional services required under this Contract.

Minimum Limits:

\$2,000,000 per claim or event

\$2,000,000 – annual aggregate

6. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcwell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcwell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcwell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcwell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcwell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with

the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and

records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

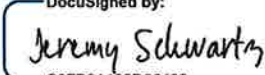
T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

IC Bus, LLC

DocuSigned by:

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 12/13/2023 | 9:35 PM CST

DocuSigned by:

By: F4C6D3891EED4C2...
Alec Borrer
Title: Sales Director, IC Bus
Date: 12/13/2023 | 7:22 PM CST

Approved:

DocuSigned by:

By: 48BAF71B0894454...
Chad Coquette
Title: Executive Director/CEO
Date: 12/14/2023 | 6:58 AM CST

RFP 102623 - School Buses with Related Accessories, Supplies, Parts, and Services

Vendor Details

Company Name: IC Bus

Does your company conduct business under any other name? If yes, please state: IL

Address: 2701 Navistar Dr
Lisle, IL 60532

Contact: Alec Borrer

Email: alec.borrer@navistar.com

Phone: 847-313-1544

Fax: 847-313-1544

HST#:

Submission Details

Created On: Monday September 11, 2023 16:23:09

Submitted On: Thursday October 26, 2023 14:53:23

Submitted By: Alec Borrer

Email: alec.borrer@navistar.com

Transaction #: 4a3068fb-81ac-4b10-877d-43c851b71523

Submitter's IP Address: 136.226.80.205

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	IC Bus, LLC	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	Navistar, Inc; IC Bus; IC	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	CAGE 526V0 UEI MV36U3JR39Y8	*
5	Proposer Physical Address:	2701 Navistar Dr. Lisle, IL 60532	*
6	Proposer website address (or addresses):	www.ICBus.com	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Alec Borrer Sales Director, IC Bus 2701 Navistar Dr. Lisle, IL 60532 331-332-4037	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Alec Borrer Sales Director, IC Bus 2701 Navistar Dr. Lisle, IL 60532 331-332-4037	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Ryan Kauffman Vice President Sales, IC Bus 2701 Navistar Dr. Lisle, IL 60532 ryan.kauffman@navistar.com	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *
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10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	<p>IC Bus, LLC is a wholly owned subsidiary of Navistar, Inc. and is the school bus arm of Navistar. For purposes of this document, the terms IC BUS LLC, IC Bus, or simply IC may be used interchangeably. Navistar and under its previous corporate name, International Harvester Company, had produced school buses beginning in the early 1900's. Navistar itself has roots back to Cyrus McCormick and the invention of the mechanical reaping machine in 1831. The key piece of agricultural equipment allowed expansion into more pieces of farm equipment and industrial growth throughout the 1800's.</p> <p>As the 20th Century dawned McCormick merged with other farm equipment manufacturers to form the International Harvester Company headquartered in Chicago, IL. Quickly they saw the need for further expansion and market need developing the International branded truck, including school buses. In more modern history, the farm equipment business was sold, and Navistar was chosen for the new corporate name which focused on trucks, buses, and engines.</p> <p>On July 31, 2021, Traton, Volkswagen AG's commercial truck division, closed on its merger with Navistar International. With this merger, Navistar joined Traton brands Sania, MAN, and Volkswagen Caminhões e Ônibus brands to create one of the world's largest truck manufactures. Navistar is now a wholly owned entity within the Traton group of brands owned by Volkswagen.</p> <p>There are many things IC Bus is doing to continue to be a leader in the market. These include On Command Connection (OCC) that takes signals from the vehicle and allows users to see and monitor their fleet via Health reports detailing potential service and maintenance issues. IC Bus launched a brand new NextGen bus in July of 2023 with a focus on safety enhancements, all new front-end body, and a driver first interior. Additionally, we have a strong presence in the BEV market with our electric bus. The launch of the NextGen Electric Bus is planned for 2024.</p> <p>Navistar's mission statement is to become leaders in sustainable transportation and the Company goals outline a strategy that 50% of vehicles sold by 2030 will be Electric and 100% by 2035.</p> <p>Additional details around Navistar and our partnership with Traton can be found at our investor relations website https://ir.navistar.com/investor-home/default.aspx</p>
11	What are your company's expectations in the event of an award?	IC Bus expectations are to be the preferred supplier for school buses within the Sourcewell network. We have had a breakthrough in Dealer engagement within Sourcewell over the past few years and will continue to build on that to make this award successful.
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	<p>IC Bus is a wholly owned subsidiary of Navistar, Inc. As of July 1, 2021, Navistar merged and became a wholly owned subsidiary of Traton E, and therefore part of the Traton Group. All financial information of Navistar is reported through Traton, which is a publicly traded on the Frankfurt and Stockholm stock exchange.</p> <p>For FY 2022, Traton reported over \$40 billion in total revenues and over 100,000 employees worldwide. The most recent 2022 annual report and 2023 half year financial report is attached as supporting documents, and further financial information can be found at the Traton investor relations website https://ir.traton.com/en/.</p> <p>Bond rating can be found at: https://ir.traton.com/en/rating/</p>
13	What is your US market share for the solutions that you are proposing?	IC Bus had 40% total US market share in 2022.
14	What is your Canadian market share for the solutions that you are proposing?	IC Bus had 34% Total Canadian market share in 2022.
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.

16	<p>How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization.</p> <p>a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?</p> <p>b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?</p>	<p>IC Bus and its parent company Navistar is a Truck and Bus manufacturer. We distribute our Trucks and Buses through our Dealer network who would be the Member selling point.</p> <p>IC Bus Dealers are independently owned and operated. they operate with a Sales and Service agreement administered by Navistar. The agreement sets forth standards and conditions that they agree to operate within. Sales representatives of the dealerships are employees of the dealership and hold all necessary licenses required by local authorities.</p> <p>IC bus employs Regional Sales Managers to work with the dealers in a state of continuous improvement to augment the dealer capability.</p>
17	<p>If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.</p>	<p>State and Local governments regulate our dealer businesses and their legal ability to go to market. Navistar requires the IC bus dealer to meet these requirements in order to sell buses within their defined territory.</p> <p>All IC Bus dealerships hold the required licenses and requirements to conduct business.</p>
18	<p>Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.</p>	<p>Traton, Navistar, and IC Bus has not been subject to "Suspension and Debarment" in the past 10 years.</p>

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *																																		
19	Describe any relevant industry awards or recognition that your company has received in the past five years	<p>IC Bus recognized Cumberland CEO Terry Minor as the 2022 IC Bus Dealer of the Year. Every year, IC Bus awards one dealer for their top performance, leadership within the industry and support of their surrounding communities.</p> <p>Supporting both International Truck and IC Bus school bus customers, Cumberland was founded in 2007 by Minor and named after the Cumberland River that runs through downtown Nashville, Tenn. With ten locations in Florida and Tennessee, Cumberland operates around its core values of honor, readiness, victory and loyalty. The dealership promises customers access to the latest technologies, continuous improvement and flawless business execution.</p> <p>ISO 14001 Compliant:</p> <p>Tulsa, OK Bus Plant</p> <p>ISO 9001 2015 Certification:</p> <p>Lisle IL- Navistar Inc. World Headquarters</p> <p>Navistar achieved US Dept of Energy Better Buildings award in 2019</p> <p>Navistar's company vision is to accelerate the impact of sustainable mobility. Navistar Sustainability report in attachments.</p>																																		
20	What percentage of your sales are to the governmental sector in the past three years	2020-73% 2021- 70% 2022- 67%																																		
21	What percentage of your sales are to the education sector in the past three years	2020- 98% 2021- 98% 2022- 98%																																		
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	<p>The following list of all states where our dealers participate in either a state bid or consortium.</p> <p>Listed are our annual unit averages for the 3 year period 2020-2022</p> <table><tr><td>State</td><td>Avg per year</td></tr><tr><td>FL</td><td>365</td></tr><tr><td>GA</td><td>223</td></tr><tr><td>IN</td><td>204</td></tr><tr><td>KS</td><td>33</td></tr><tr><td>KY</td><td>213</td></tr><tr><td>MI</td><td>331</td></tr><tr><td>MN</td><td>152</td></tr><tr><td>MS</td><td>199</td></tr><tr><td>NC</td><td>130</td></tr><tr><td>NY</td><td>735</td></tr><tr><td>OH</td><td>512</td></tr><tr><td>SC</td><td>7</td></tr><tr><td>UT</td><td>64</td></tr><tr><td>VA</td><td>300</td></tr><tr><td>WA</td><td>67</td></tr><tr><td>WV</td><td>72</td></tr></table>	State	Avg per year	FL	365	GA	223	IN	204	KS	33	KY	213	MI	331	MN	152	MS	199	NC	130	NY	735	OH	512	SC	7	UT	64	VA	300	WA	67	WV	72
State	Avg per year																																			
FL	365																																			
GA	223																																			
IN	204																																			
KS	33																																			
KY	213																																			
MI	331																																			
MN	152																																			
MS	199																																			
NC	130																																			
NY	735																																			
OH	512																																			
SC	7																																			
UT	64																																			
VA	300																																			
WA	67																																			
WV	72																																			
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Our MD dealer, K. Neal International is the GSA Contractor for IC Bus.																																		

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Putnam County Bus Garage 515 East Veterans Dr Cookeville, TN	Ron Chaffin Director of Transportation	931-510-4242	*
Bledsoe County School 244 Sequatchie Rd Pikeville, TN 37367	Brian Turner Director of Transportation	423-447-2945	*
Cypress Fairbanks ISD 21330 W Campus Dr Cypress, TX 77433	Dr. Kayne M. Smith Director of Transportation	346-205-8434	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Confidential	Education	Texas - TX	School Buses	455 units	Confidential	*
Confidential	Education	Maryland - MD	School Buses	321 units	Confidential	*
Confidential	Education	Texas - TX	School Buses	284 units	Confidential	*
Confidential	Education	Virginia - VA	School Buses	256 units	Confidential	*
Confidential	Education	Florida - FL	School Buses	139 units	Confidential	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	IC Bus has its own dedicated assembly plant in Tulsa, OK where all IC buses are manufactured. IC Bus also employs its own engineers, sales and management team. Additionally, IC Bus has a sales team of over 10 individuals who have specific functions that cover National Accounts, ICE sales, EV sales, and grant writing. The sales team helps facilitate with our dealer network and are available to work with Sourcewell Members.	*
27	Dealer network or other distribution methods.	The IC Bus dealer network spans across every US State and Canadian Province with over 150 physical locations. Our strong dealer network comprises of an extensive sales and service team that is best in class in the industry. This capability is enhanced by the wider Navistar dealer network which includes 720 locations, 8,474 technicians, and 7,668 service bays available to work on all international products, including IC Bus.	*
28	Service force.	IC Bus has a field service team that exists within the larger service organization responsible for dealer performance, customer satisfaction, and customer fitness. As service issues arise, this team ensures best in class service is provided to our dealer network and end customers. Our internal IC Bus service team is enhanced by having the largest dealer network available across both IC Bus and International Truck Dealerships. All of these combined 720+ Navistar dealer locations can provide service work for our end customers.	*

29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	<p>The IC Bus Dealer will verify the requesting entity is a Sourcewell Member. If the requesting entity is not a member the dealer will assist them in becoming one.</p> <p>Once the member has determined the specifications of the bus, the IC Bus Dealer will price the bus using the Sourcewell IC Bus workbook developed for this contract.</p> <p>It assures the Member obtains the bus priced properly as prescribed in the contract and provides an easy to read template laying out prices and discounts.</p> <p>The IC Bus dealer will submit the information to our Finance Team who provides them an authorized number. Upon receipt of the Member PO, the selling dealer sends the workbook and the PO and sends the order to the factory.</p> <p>The selling dealer will receive a job number and VIN. The unit will be identified by a special feature code so they can easily be tracked in the system. If purchased from stock, the authorization number will be utilized for tracking purposes.</p> <p>Order to build timing will vary based on seasonality and is generally in the 120-150 day timeline, but this can vary widely based on supplier shortages on specific options.</p>
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	<p>Customer service is provided by our Dealer network, who handles all direct relationships with our end customers. Navistar implements a system names Diamond Edge with our dealers to measure performance and key operations that impact a dealerships overall performance score.</p> <p>Diamond Edge includes the following components and metrics to measure success:</p> <ol style="list-style-type: none"> 1. Diamond Edge Certification, which allows customers to experience faster service, immediate parts availability, and a higher level of servicing expertise. 2. Technician education and certification 3. Vehicle write up within 15 minutes 4. Vehicle diagnosed and communicated back to the customer with 2 hours 5. Predictive parts stocking logic to ensure parts are on the shelf for unplanned service events 6. Velocity metrics to ensure for repairs to be completed within 24/48 hours of arrival at a dealership
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	IC Bus school buses are readily available and supported in the United States.
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	IC Bus school buses are readily available and supported in Canada.
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	IC Bus will not be including Puerto Rico, the Pacific US Territories, or the US Virgin Islands.
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	IC Bus will serve all Sourcewell Members within the 48 contiguous United States, plus the US States of Hawaii and Alaska, and the Canadian Provinces and Territories.
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	<p>No restrictions for Hawaii and Alaska.</p> <p>IC Bus does not have representation in Puerto Rico or the US territories and would preclude any Members in those areas.</p>

Table 7: Marketing Plan

Line Item	Question	Response *
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	<p>We plan to continue to actively market our Sourcewell partnership on Social Media, through traditional media, as well as during dealer and customer communications. This includes education on the Sourcewell partnership during trade shows, dealer town halls, as well as from our sales staff actively promoting during dealer and customer visits.</p> <p>In addition, after the award of a new contract we will:</p> <ol style="list-style-type: none"> 1) Issue a press release upon notification of the award 2) This will generate new interest from our dealer network, we will host a dealer webinar to re-introduce dealers who may be less familiar with Sourcewell 3) Sourcewell banners and materials are a staple at our trade shows and regional events 4) After webinar, dealers will be provided a list of all customers in their territory who are Sourcewell members 5) Our internal sales team will be tasked with following up with dealers to select customers to target 6) Sourcewell will be included at future sales training events 7) Selected sales staff will be tasked with further engagement with Sourcewell based on dealers who are not currently active with the program 8) IC Bus will participate in Sourcewell sponsored events in order to support Sourcewell and continue to find ways to be further engaged with the program 9) A dealer communication letter will be sent to all dealers to re-introduce the program and process details 10) Further collaboration with Sourcewell to find ways to continue to work with our dealers to further engage their future participation in the program
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	<p>IC Bus currently has a landing page for Sourcewell information within the IC Bus website which we periodically include as a reminder in our weekly newsletters to the dealer network.</p> <p>Landing Page can be found at : https://www.icbus.com/sourcewell</p>
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	<p>We will continue to collaborate with Sourcewell to establish best practices in promoting contracts from this award. Working together to better understanding what is working on the Sourcewell side combined with continuing to understand the IC Bus sales process will be key in continued promotion.</p> <p>Sourcewell will have access to the sales team as well as the dealer network. The program will be promoted by all sales members at IC Bus. Every dealer should understand the benefits of the program and understand how to identify a customer that is a good fit to use the program. We have seen some dealers integrate Sourcewell as a standard within the sales process, and we will look to replicate that process across the dealer network.</p>
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	<p>IC Buses are not available through an e-procurement process. Members will need to work directly with their selling dealer to better understand the process at the dealer level. Our dealer network is sophisticated in facilitating customer needs including doing business electronically to meet customer needs.</p>

Table 8: Value-Added Attributes

Line Item	Question	Response *
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40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	<p>Product training is available to customers, specific around our new Electric Bus. Upon delivery of a unit, our internal sales team or dealer personnel will set up a training session with the customer including their drivers, maintenance staff, and first responders in the area. The goal of this training is the educate anyone who may interact with the electric vehicle an understanding of the vehicle and being comfortable with the vehicle.</p> <p>Service training is not standard or included with the product for either ICE or the EV Bus. The intent is that any warranty repairs should be done through the local dealership service team in order to minimize customer impact.</p> <p>IC Bus hosts IC University, a weeklong training conducted at our plant and related facilities. IC holds multiple sessions of IC University throughout the summer in order to facilitate customer schedules. IC University is widely appreciated across the customer network.</p> <p>IC Bus offers many tools that inform a user of vehicle health and can inform users on vehicle health and fault codes. IC also utilizes IC 360 which allows customers to communicate with their local dealer on service being done in the shop. IC 360 allows customers to see live updates on what service is being performed on the vehicle and provide feedback directly to the delaer.</p>
41	Describe any technological advances that your proposed products or services offer.	<p>In July 2023, IC Bus released it's Next Generation vehicle which includes many technological advances. The focus of the Next Gen bus was around the safety of the vehicle as well as driver first, ensuring drivers have all the tools they need for a safe and comfortable ride.</p> <p>Some of the technological advances include:</p> <p>Safety:</p> <ul style="list-style-type: none"> - Bendix® Intellipark® electronic parking brake standard (on air brake units) - Bendix® Wingman® Advanced™ Safety Package (air brake units) – including active braking capabilities for collision avoidance, following distance alerts, adaptive cruise and more - No Student Left Behind child monitoring system - Single-panel glass on entrance door for improved driver visibility - Entrance doors integrated into dash cluster, providing 'Door Ajar' warning if bus reaches certain speed prior to door being fully closed - Daytime running headlights with automatic twilight sensor - Electronic stability control - Enhanced Visibility - Designed with Drivers in mind <p>Technology</p> <ul style="list-style-type: none"> - All buses are equipped with OnCommand Connection, which allows 24/7 access and visibility to real time vehicle diagnostic and predictive maintenance tools. It also allows visibility to current vehicle location and route history, as well as provides driver monitoring. <p>A full breakdown of the NextGen bus can be found at : https://www.icbus.com/buses/school/ceseries</p> <p>Spec sheets for both the Diesel CE Series and Electric CE Series are available in the attachments.</p>

42	Describe the safety features and innovations incorporated in the manufacturing of your buses that impact student safety.	<p>IC Bus always puts safety first, as the children we transport are the most precious cargo. We continue to make strides in increasing the safety of our vehicle, and have done that with our NextGen bus launched in July 2023.</p> <p>Safety Features Include:</p> <ul style="list-style-type: none"> - Bendix® Intellipark® electronic parking brake standard (on air brake units) - Bendix® Wingman® Advanced™ Safety Package (air brake units) – including active braking capabilities for collision avoidance, following distance alerts, adaptive cruise and more - No Student Left Behind child monitoring system - Single-panel glass on entrance door for improved driver visibility - Entrance doors integrated into dash cluster, providing 'Door Ajar' warning if bus reaches certain speed prior to door being fully closed - Daytime running headlights with automatic twilight sensor - Electronic stability control - Enhanced Visibility <p>Additionally, durable construction of the bus is key to safety. Some key features include:</p> <ul style="list-style-type: none"> - 16-gauge steel body and interior panels for longevity and structural integrity - 14-gauge steel threaded body bows with continuous runners connecting all roof bows for ruggedness and superior strength - Stamped parts used wherever possible during construction provides increased strength and tighter tolerances - Meets or exceeds FMVSS/CMVSS <p>A full list of safety features and innovations can be found at: https://www.icbus.com/buses/school/ceseries</p>
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43	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	<p>Navistar's mission statement is to 'accelerate the impact of sustainable mobility.' Our Tulsa Bus Plant facility is ISO 14001 Certified.</p> <p>IC Bus and Navistar have many green initiatives including the following:</p> <ul style="list-style-type: none"> - Path to zero emissions. We strive to achieve 50% new battery electric vehicle sales by 2030 and 100% by 2040 for the US market. - Decarbonization. Navistar's decarbonization effort to move away from product fossil fuels began in 2021. Navistar's work through 2022 and into 2023, is leading to the development of targets to be submitted to the SBTi. This target will encompass Scope 1 and Scope 2 emissions and a target for Scope 3 emissions from the use of products <p>Energy Usage - Electrical energy usage, therefore, continues to be a key area of focus. Our production increased by 32% in 2022, yet the purchased utility energy used by our facilities increased only slightly, less than 2% over 2021; evidence of the energy efficiency gains and reduction of wasted energy in our operations</p> <p>Circular Business - Circularity not only saves raw resources from being used in the production of a new product, but uses less energy, causes less emissions and creates less waste than a new product. Navistar is early in its journey toward a circular business model but is committed to moving in that direction.</p> <p>Remanufacturing - The energy and emissions impacts of a remanufactured vehicle part can be on average as low as 35% compared with a new part and the waste impacts can be less than 10% compared with a new vehicle part according to a 2018 United Nations Environment Program report.¹</p> <p>As a result, remanufacturing can have a significant impact. Navistar sells and distributes remanufactured parts under the ReNEWed® and Fleetrite® brands, with approximately 3,000 different parts regularly remanufactured.</p> <p>Recycle - In 2022, 64% of all waste generated was recycled, compared to 67% in 2021 – which represents a slight decrease likely related to the impacts of the COVID-19 pandemic affecting waste segregation and recycling. We have programs to recycle cardboard, pallets and other packaging material. We aim to shape the circular economy, continuously improve toward our goal of a 75% recycling rate, and create a less resource-intensive company.</p> <p>Conserving Water Resources - In 2022, we used 0.51 million cubic meters of water in our operations, a 9.1% increase from 0.47 million cubic meters in 2021. Our overall water usage has been trending lower during the years prior to the start of the pandemic but increased slightly compared to 2021. However, the total water use per vehicle decreased due to improved efficiency at higher production levels.</p> <p>Environmental Compliance - Environmental compliance remains a baseline value for us. Our manufacturing facilities are certified by outside auditors to comply with the ISO 14001 environmental management system standard, except for the new San Antonio plant, which is planned to achieve certification in 2024.</p> <p>Further details on each of these initiatives can be found in the attached Navistar 2022 Sustainability Report.</p>
44	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	<p>Navistar does not have any third-party eco-labels beyond ESEPA compliance on all vehicles and engines manufactured.</p>

45	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	<p>Navistar and IC Bus are committed to diversity both internally within our workforce and externally with our supply base. We have a supplier diversity program that has been in place for 40 years to bring awareness and emphasis to our business practices. We continue to grow our commitment and purchases from our diversity business partners and embrace diversity as a way of business. Our supplier diversity program is designed to develop and strengthen strategic supplier relationships with companies owned by minorities, women, veterans, and small businesses.</p> <p>As a result of our efforts to sustain a robust and diverse supplier base, Navistar finished 2022 having spent:</p> <ul style="list-style-type: none"> ~\$266.4 million on purchases from Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) ~\$608 million with Small Business Enterprises (SBE) ~\$25 million Veteran Business Enterprises (VBE) ~\$78.7 million – Small Disadvantaged Business Enterprises ~\$12 million with enterprises in Historically Underutilized Business Zones (HUB) <p>Further details can be found in our attached 2022 Sustainability report.</p>
46	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	<p>IC Bus has the largest school bus dealer network in the US and Canada to sell and service the buses we build and sell to our customers and Sourcewell Members. The Dealer network is important for Sourcewell Members because it allows Members to have access to service and parts as needed.</p> <p>Additionally, our Next Generation bus leads the industry in both safety and technology, while also creating a driver first environment.</p> <p>Navistar and IC Bus have a bold vision to accelerate the impact of sustainable mobility and both short term and long term goals to meet that vision outlined in this RFP.</p> <p>Additional information can be found in the attached 2022 Sustainability Report.</p>

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *
47	Do your warranties cover all products, parts, and labor?	IC Bus base warranty covers all products, parts, and labor, less maintenance, parts and/or abuse for the first 12 months of service. Many components, especially key components such as engines, transmissions, frame rails, axles, and seat frames and foams have significantly longer warranty periods.
48	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	The IC Warranty document (attached) will clarify. 1. the warranty coverage document also covers restrictions of coverage, competitive with the rest of the industry restrictions and limitations. 2. External influence, damage, modifications, etc. 3. Failure due to improper use, misapplication or abuse could be denied. 4. Failure to improper maintenance, storage, deterioration, etc. 5. Supplier Direct warranty requirements i.e. Cummins/Allison etc.
49	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	1. On road vehicles that are still under towing coverage have a unit disabling failure, and covered by towing coverage can be repaired at failure site. When this is more cost effective and can be properly repaired without towing the unit back to a dealer, we will reimburse for the road call in lieu of the tow expense. This is not covered under the standard warranty period.
50	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	All 50 US States and the Canadian Provinces and Territories are included for coverage.
51	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Navistar does cover many supplier based components through the standard warranty period. However, as indicated above there are a few suppliers such as Cummins / Allison that require their concerns to return to their distributors for repair and warranty. Additionally, supplier direct warranties may be available from the supplier subsequent to the 12 month IC Bus warranty. Equipment installed at the dealer, or an aftermarket modification center are not covered by the IC Bus warranty. These items would be warranted by the selling dealer and / or the aftermarket modification center itself.
52	What are your proposed exchange and return programs and policies?	Our vehicles will be delivered as ordered and warranted free of defects and workmanship. If a vehicle is not performing to the level expected, we will engage the appropriate Field Service Manager to expedite a repair plan. Our expectation is to not only resolve your concern fully but do it in a timely fashion.
53	Describe any service contract options for the items included in your proposal.	IC Bus offers many extended service contracts including: Towing @ \$550 per incident Towing @ \$1,100 per incident Extended Vehicle coverage including body Extended Vehicle coverage excluding body Pre Packaged component systems - start and alternator Pre Packaged component systems - Electrical Cummins Full Engine Cummins Full Engine Minus Maintenance Cummins Major Components Cummins Full Engine Minus Injectors Cummins Full Engine + Aftertreatment

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
54	Describe your payment terms and accepted payment methods.	Payment terms are as specified by the selling dealer, the school bus industry is characterized typically by payment upon delivery.	*
55	Describe any leasing or financing options available for use by educational or governmental entities.	IC Bus has a captive finance company in Navistar Financial Corporation which offers a wide variety of leasing and financing options for our vehicles. The selling dealer will be able to provide all options available specific to each market.	*
56	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	<p>The IC Bus dealer will verify the requesting entity is a Sourcewell Member. If the requesting entity is not a Sourcewell Member, the dealer will assist them in becoming a member. The IC sales team will help in this process as necessary.</p> <p>Once the Member has determined the specs of the bus, the IC BUS Dealer will price the Bus using the Sourcewell IC Bus workbook developed for this contract. This assures the Member obtains the bus priced properly as prescribed in the contract and provides an easy to read template laying out prices and discounts.</p> <p>The IC Bus dealer will submit the information to our Finance Team who provides them an authorization number. Upon receipt of the Member PO, the selling dealer sends the workbook and PO and sends the order to the factory.</p> <p>The selling dealer will receive a job number and VIN. the unit will be identified by a special feature code so they can easily be tracked in the system. If purchased from stock, the authorization number will be utilized for tracking purposes.</p> <p>Order to build timing will vary based on seasonality and suppliers but is generally in the 120-day timeframe.</p>	*
57	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	P-Card usage and terms would be specified by the selling dealer. Generally, school bus vehicle purchases are outside the scope of P-Card usage. Any fees imposed by the process would be above the discount and selling structure described in this RFP.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcwell Price and Product Change Request Form.

Line Item	Question	Response *																
58	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	<p>IC Bus will utilize a pricing program for the IC Bus dealers that defines a percentage of discount off the list price to all vehicles inclusive of base chassis and options. Total chassis and options list, less percentage discount equals the selling price.</p> <p>The spreadsheet used for pricing is include in the related documents section of this RFP.</p> <p>IC Bus pricing for the Sourcewell RFP for school buses with related accessories is based on the US Dollar.</p> <p>For units purchased by Sourcewell Members in Canada an exchange rate will be added to the pricing on the proposal. IC Bus will provide the selling dealer with the appropriate exchange rate when the unit is quoted and that exchange rate will be honored for 60 days.</p>																
59	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	<p>There are unique discount precents for the CE with Diesel and CE Electric.</p> <table><tr><td>Model</td><td>MSRP</td><td>Discount</td><td></td></tr><tr><td>CE w/ Diesel</td><td>\$253,146</td><td>53%</td><td>\$118,179</td></tr><tr><td>CE Electric 2</td><td>\$376,268</td><td>5.2%</td><td>\$356,702</td></tr><tr><td>CE Electric 3</td><td>\$430,763</td><td>4.7%</td><td>\$410,517</td></tr></table> <p>Federally Mandated Surcharges and emissions will be added as required.</p>	Model	MSRP	Discount		CE w/ Diesel	\$253,146	53%	\$118,179	CE Electric 2	\$376,268	5.2%	\$356,702	CE Electric 3	\$430,763	4.7%	\$410,517
Model	MSRP	Discount																
CE w/ Diesel	\$253,146	53%	\$118,179															
CE Electric 2	\$376,268	5.2%	\$356,702															
CE Electric 3	\$430,763	4.7%	\$410,517															
60	Describe any quantity or volume discounts or rebate programs that you offer.	<p>Orders of 5 or more will receive an additional \$1500 discount per unit.</p> <p>Orders of 20 or more will receive an incremental \$1500 per unit.</p>																
61	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	<p>IC Bus dealers have access to the IC Bus custom bus center where additional non-stock goods can be added. These goods would be quoted from the IC Dealer to the Sourcewell Member.</p> <p>CBC added good carries a 12 month warranty.</p> <p>Goods purchased outside of the bus assembly process, including the CBS can be added to the Member's proposal with a handling fee not to exceed 5% of these goods and modifications.</p>																
62	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	<p>IC Bus charges the dealers a storage fund fee of \$150 and as such would be added below the vehicle price line and be included with the total cost quoted to the Sourcewell Member.</p>																
63	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	<p>IC Bus dealers contract their own freight and as such would be added below the vehicle price line and be included within the total cost quoted to the Sourcewell Member.</p>																
64	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	<p>IC Bus dealers contract freight independent of IC Bus, as such freight chargers will be added into the total cost and quoted to the Sourcewell Member.</p>																
65	Describe any unique distribution and/or delivery methods or options offered in your proposal.	<p>IC Bus dealers can arrange delivery options with the Sourcewell Member that may be more suitable for local conditions or needs. These unique delivery options would be a matter for the Sourcewell Member and IC dealer.</p>																

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
66	a. the same as the Proposer typically offers to an individual municipality, university, or school district.	IC Bus has offered additional incentives for larger awards

Table 13: Audit and Administrative Fee

Line Item	Question	Response *
67	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	We have established a feature code added to Sourcewell orders that allows us to monitor and report out sales with Sourcewell. Additionally, the dealer pricing will need to be submitted for verification. This will ensure member pricing is correct and provide a secondary audit trail.
68	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	IC Bus is determined to ensure the success of being awarded a Sourcewell contract. Internal metrics we will track include quarterly sales, annual sales, and comparisons from previous years to ensure growth within the program. IC Bus has ambitious goals to continue to grow the Sourcewell program, and if the metrics are not showing that growth, we will work with Sourcewell to find best practices to improve the metrics.
69	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	IC Bus is pleased to provide Sourcewell with the following administrative fee schedule: CE School Bus - \$750 EV School Bus - \$1,000 These rebates will be paid quarterly from IC Bus along with the detailed summary sheet.

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
70	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	IC Bus is a Bus manufacturer and the primary equipment we offer through the Sourcewell program is busses. Also, we also provide extended service contracts for our buses, and the option to add charging bundles to our Electric bus option.
71	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	IC Bus wants to serve the Sourcewell Members. In the event a member needs a special feature or chassis configuration that may not be readily apparent, please reach out to your local IC dealer for assistance.

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed school bus type is offered within your proposal and, for each available bus type, the engine or power alternatives that you offer within the type. Provide additional comments in the text box provided, as necessary.

Line Item	Bus Type	Offered *	Engine - Gas & Diesel *	Engine - CNG or Propane *	Engine - Hybrid or Alt Fuel *	Electric Powered *	Comments
72	Type A School Bus	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	IC Bus does not offer a Type A bus.
73	Type C School Bus	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	The IC Bus CE is a Type C that is offered with either a diesel engine or is electric powered.
74	Type D School Bus	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	IC Bus does not offer a Type D bus.
75	School Activity Bus	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	IC Bus offers a school activity bus as a Type C with either a diesel engine or electric powered.
76	Prison Bus	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	IC Bus offers a Prison Bus as a Type C with either a diesel engine or electric powered.
77	Accessories, Parts, and Services	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No	Accessories, parts, and service are available throughout the IC Bus Dealer network and beyond that within the International Dealer network.

Table 15: Exceptions to Terms, Conditions, or Specifications Form

Line Item 78. NOTICE: To identify any exception, or to request any modification, to Sourcewell standard Contract terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) via redline in the Contract Template provided in the "Bid Documents" section. Proposer must upload the redline in the "Requested Exceptions" upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Contract.

Do you have exceptions or modifications to propose?	Acknowledgement *
	☐ Yes ☒ No

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- [Pricing](#) - 2023 Sourcewell IC Bus Workbook.xlsx - Thursday October 26, 2023 14:52:02
- [Financial Strength and Stability](#) - Traton 2023 Half-Year Financial report.pdf - Wednesday October 25, 2023 22:07:15
- Marketing Plan/Samples (optional)
- [WMBE/MBE/SBE or Related Certificates](#) - Navistar Sustainability Report 2022.pdf - Wednesday October 25, 2023 22:15:09
- [Warranty Information](#) - VehicleWarranty_eBus.pdf - Thursday October 26, 2023 13:36:12
- Standard Transaction Document Samples (optional)
- Requested Exceptions (optional)
- [Upload Additional Document](#) - Traton 2022 Annual Report.pdf - Wednesday October 25, 2023 22:11:33

Addenda, Terms and Conditions**PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE**

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Alec Borrer, Sales Director, Navistar, Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_7_School_Buses_RFP_102623 Wed September 27 2023 02:29 PM	☒	1
Addendum_6_School_Buses_RFP_102623 Mon September 25 2023 02:59 PM	☒	1
Addendum_5_School_Buses_RFP_102623 Fri September 22 2023 02:08 PM	☒	1
Addendum_4_School_Buses_RFP_102623 Mon September 18 2023 04:54 PM	☒	1
Addendum_3_School_Buses_RFP_102623 Thu September 14 2023 01:37 PM	☒	3
Addendum_2_School_Buses_RFP_102623 Mon September 11 2023 11:20 AM	☒	1
Addendum_1_School_Buses_RFP_102623 Fri September 8 2023 03:20 PM	☒	1

**AMENDMENT #1
TO
CONTRACT # 102623-ICB**

THIS AMENDMENT is effective upon the date of the last signature below by and between **Sourcewell** and **IC Bus, LLC** (Supplier).

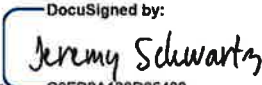
Sourcewell awarded a contract to the Supplier to provide School Buses with Related Accessories, Supplies, Parts, and Services to Sourcewell and its Participating Entities, effective December 14, 2023, through December 22, 2027 (Contract).

Supplier's terms related to pricing discounts, found in Supplier's Proposal line item 59 under "Table 11: Pricing and Delivery" are deleted and replaced with the following:

- Percent discounts are calculated off the MSRP price, ranging from 4.7% to 53%, for CE Series, depending on Power Train (Electric, Diesel).
- Federally-mandated surcharges and emissions will be added as required.

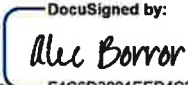
Except as amended above, the Contract remains in full force and effect.

Sourcewell

By: 
C0FD2A139D06489...
Jeremy Schwartz, Director of Operations/CPO

Date: 4/26/2024 | 10:42 AM CDT

IC Bus, LLC

By: 
F4C6D3891EED4C2...
Alec Borrer

Title: Sales Director

Date: 4/26/2024 | 9:41 AM CDT

Date: 5/27/2025

Goodyear Tire & Rubber Co.

TENNESSEE STATE CONTRACT PRICING QUOTE

Product Description	Cost Per Product	Quantity	Price Total
11r22.5 GY END RSA	\$469.20	85X	\$39,882.00
GOVT G NUMBER	G0009263		
	TOTAL		\$39,882.00

Effective 02/01/2025 thru 06/30/2025

Fleet Tire Sales Specialist :

Bobbly D Moore

The Goodyear Tire & Rubber Co.

1128 Lebanon Pike, Nashville, TN 37210

Office #615-254-4551

Cell #615-478-6064

Contract #

↓
G0009263

Revised

P.V.
Sp

Base Price Book Date: January 01, 2024

4 of 15

Effective 02/01/2025, Expires 06/30/2025



Product Code	Tire Type	Contains Sustainable Materials	Brand	Tire Line	Size and Description	Size	Item Status	Unit Base Price Bldg	Disc/Cont Agency Price	FET if appl cable	
41323742	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/45R19 91W SL ASSURANCE COMFORTDRIVE	235/45R19	Available	1	209.35	155.96	-
41323743	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/45R19 91W SL ASSURANCE COMFORTDRIVE	235/45R19	Available	2	204.71	153.36	-
41323744	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R19 88V SL ASSURANCE COMFORTDRIVE	235/50R19	Available	2	202.30	156.36	-
41323745	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R17 88V SL ASSURANCE COMFORTDRIVE	235/50R17	Available	5	244.75	137.48	-
41323746	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R16 102V SL ASSURANCE COMFORTDRIVE	235/50R16	Available	5	303.58	157.86	-
41323747	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R16 101V SL ASSURANCE COMFORTDRIVE	235/50R16	Available	5	301.53	157.84	-
41323748	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R20 102V SL ASSURANCE COMFORTDRIVE	235/50R20	Available	5	323.54	168.44	-
41323749	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R17 100H SL ASSURANCE COMFORTDRIVE	235/50R17	Available	5	300.10	135.25	-
41323750	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R16 103V SL ASSURANCE COMFORTDRIVE	235/50R16	Available	5	291.85	150.72	-
41323751	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R17 104H SL ASSURANCE COMFORTDRIVE	235/50R17	Available	5	295.58	137.84	-
41323752	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R18 106V SL ASSURANCE COMFORTDRIVE	235/50R18	Available	5	290.45	151.03	-
41323753	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/45R17 99V XL ASSURANCE COMFORTDRIVE	245/45R17	Available	5	276.50	143.78	-
41323754	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/45R18 102V XL ASSURANCE COMFORTDRIVE	245/45R18	Available	5	302.31	174.90	-
41323755	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	302.35	157.12	-
41323756	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323757	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323758	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323759	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323760	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323761	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323762	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323763	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323764	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323765	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323766	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323767	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323768	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323769	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323770	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323771	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323772	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323773	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323774	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323775	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323776	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323777	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323778	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323779	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323780	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323781	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323782	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323783	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323784	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323785	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323786	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323787	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323788	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323789	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323790	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323791	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323792	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323793	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323794	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323795	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323796	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323797	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323798	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323799	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323800	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323801	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323802	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323803	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323804	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323805	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323806	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323807	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323808	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323809	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323810	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323811	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323812	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323813	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323814	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323815	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323816	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323817	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323818	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323819	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323820	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323821	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323822	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323823	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323824	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323825	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323826	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323827	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323828	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323829	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323830	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323831	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323832	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323833	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323834	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	299.36	160.87	-
41323835	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	301.38	157.65	-
41323836	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 106V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	301.38	157.65	-
41323837	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	311.41	179.27	-
41323838	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	300.81	177.23	-
41323839	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 107H SL ASSURANCE COMFORTDRIVE	24					

Base Price Book Date: January 01, 2024



Effective 02/01/2025. Expires 06/30/2025

Base Price Book Date: January 01, 2024

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Base Order Book Date: January 01, 2024

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Base Price Book Date: January 01, 2024

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Base Price Book Date: January 01, 2024

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Effective 02/01/2025, Expires 06/30/2025

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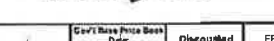
Base Price Book Date: January 01, 2024

GOODYEAR.

Product Code	Tire Type	Card drive Spare/abs/brake Material	Brand	Tire Size	Size and Description	Size	Item Status	QTY Base Price (Excl. Tax)	Discounted Agency Price	NET of applicable
11756631	Passenger		GoodYear	UltraGrip Perf+	225/50R17 88H XL LG PERF + UGS	225/50R17	Discontinued	244.82	127.29	5
11756632	Passenger		GoodYear	UltraGrip Perf+	225/50R17 102H XL LG PERF + UGS	225/50R17	Available	162.70	96.56	5
11833277	Passenger		GoodYear	UltraGrip Perf+	245/40R19 105V XL ULTRA GRIP PERF + STR	245/40R19	Available	193.70	188.80	5
11701103	Passenger		GoodYear	UltraGrip Perf+	225/50R18 92V XL LG PERF + UGS	225/50R18	Available	214.45	132.39	5
11701104	Passenger		GoodYear	UltraGrip Perf+	225/50R17 92V XL LG PERF + UGS	225/50R17	Available	211.57	116.26	5
11701105	Passenger		GoodYear	UltraGrip Perf+	225/50R17 92V XL LG PERF + UGS	225/50R17	Available	203.93	105.82	5
11701106	Passenger		GoodYear	UltraGrip Perf+	245/40R19 105V XL ULTRA GRIP PERF + STR	245/40R19	Available	382.34	187.39	5
11701107	Passenger		GoodYear	UltraGrip Perf+	225/60R18 102V XL LG PERF + UGS	225/60R18	Available	176.71	81.88	5
11701108	Passenger		GoodYear	UltraGrip Perf+	225/60R18 102H SL LG PERF + MO	225/60R18	Available	270.74	140.78	5
11701109	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	347.41	284.96	5
11701110	Passenger		GoodYear	UltraGrip Perf+	245/40R19 105V XL LG PERF + MO	245/40R19	Available	341.75	198.28	5
11701111	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701112	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701113	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701114	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701115	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701116	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701117	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701118	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701119	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701120	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701121	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701122	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701123	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701124	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701125	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701126	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701127	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701128	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701129	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701130	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701131	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701132	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701133	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701134	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701135	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701136	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701137	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701138	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701139	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701140	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701141	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701142	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701143	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701144	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701145	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701146	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701147	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701148	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701149	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701150	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701151	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701152	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701153	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701154	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701155	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701156	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701157	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701158	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701159	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701160	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701161	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701162	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701163	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701164	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701165	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701166	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701167	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701168	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701169	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701170	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701171	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701172	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701173	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701174	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701175	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701176	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701177	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701178	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701179	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701180	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701181	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701182	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701183	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701184	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701185	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701186	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701187	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701188	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701189	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701190	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701191	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701192	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701193	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701194	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701195	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701196	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701197	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701198	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701199	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701200	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701201	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701202	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701203	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701204	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701205	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available			

Base Price Book Date: January 01, 2024

Product Code	Tire Type	Core and Sustained
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Pricing is subject to change at any time without notice.

Base Price Book Date: January 01, 2024

13015

Base Price Book Date: January 01, 2024

150113

Base Price Book Date: January 01, 2024



1993

Base Price Book Date: January 01, 2024

10214

Base Price Book Date: January 01, 2024

Please check the Government Sales website or Tug HQ for the latest pricing information.

Tennessee (NASPO)

Effective 02/01/2025, Expires 06/30/2025

00001173: State and Local Government Agency 4 (G0001173: NAPA IBU

Base Price Book Date: January 01, 2024



Product Code	Tire Type	Contains Sustainable Materials	Brand	Tire Line	Size and Description	Size	Item Status	Gov't Base Price Book Date:	Discounted Agency Price	FET if applicable
12270011	Medium Truck		Goodyear	WORK SERIES RHT 2 ULT	245/70R17.5 J 145/141R WORK SER RHT 2	245/70R17.5	Available	1	333.04	\$ 220.75 \$ 23.63
12270012	Medium Truck		Goodyear	WORK SERIES RHT 2 ULT	215/75R17.5 H 135/133L WORK SERIES RHT 2	215/75R17.5	Available	1	420.27	\$ 217.59 \$ 42.29
12479543	Medium Truck		Goodyear	Workhorse MSA	11R225 14G143K H WORKHORSE MSA TL	11R22.5	Available	5	931.71	\$ 373.48 \$ 29.35
12778849	Medium Truck		Goodyear	Workhorse MSA	11R245 14G143K H WORKHORSE MSA TL	11R24.5	Available	3	5,905.92	\$ 403.80 \$ 34.00
12813543	Medium Truck		Goodyear	Workhorse MSA	425/45R22.5 165 L WORKHORSE MSA TL	42L/55R22.5	Available	1	2,795.27	\$ 717.35 \$ 37.35
12814143	Medium Truck		Goodyear	Workhorse MSA	315/35R22.5 161164K L WORKHORSE MSA TL	31L/35R22.5	Available	1	2,200.73	\$ 483.73 \$ 62.32
12814143	Medium Truck		Goodyear	Workhorse MSA	365/35R22.5 168K WORKHORSE MSA TL	36L/35R22.5	Available	1	1,533.84	\$ 674.24 \$ 27.24
13017511	Medium Truck		Goodyear	WORKHORSE M50	11R22.5 14G143L H WORKHORSE M50 TL	11R22.5	Available	1	956.17	\$ 398.47 \$ 25.33
13042011	Medium Truck		Goodyear	WORKHORSE M50	11R24.5 14G143L H WORKHORSE M50 TL	11R24.5	Available	1	1,860.42	\$ 426.65 \$ 34.59



Vendor Contract Information Summary

Vendor Curriculum Associates, LLC
Contact Customer Service
Phone 800-225-0248
Email orders@cainc.com
Vendor Website www.curriculumassociates.com
TIN 26-3954988
Address Line 1 153 Rangeway Road
Vendor City North Billerica
Vendor Zip 01862
Vendor State MA
Vendor Country USA
Delivery Days 10
Freight Terms FOB Destination
Payment Terms Net 30 days
Shipping Terms Freight prepaid by vendor and added to invoice
Ship Via Common Carrier
Designated Dealer No
EDGAR Received Yes
Service-disabled Veteran Owned No
Minority Owned No
Women Owned No
National No
No Foreign Terrorist Orgs Yes
No Israel Boycott Yes
MWBE No
ESCs All Texas Regions
States Arizona, New Mexico, Tennessee, Texas
Contract Name Instructional Materials (Non-Adopted) for PK-12, Special Education, & Career and Technology
Contract No. 748-24
Effective 11/01/2024
Expiration 10/31/2027
Accepts RFQs Yes

Curriculum Associates[®]

Prepared For:
Melanie Bussell
Putnam Co SD
1400 E Spring St,
Cookeville, TN 38506

Summer School Funds

5/28/2025

Dear Melanie Bussell,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and i-Ready Partner Services included. If you have any questions or would like any changes, please contact us.

Quote ID: 392251.10

Quote Valid through: 12/31/2025

Product	List Price	Net Price
i-Ready	\$29,398.00	\$27,928.10
Toolbox	\$14,200.00	\$12,070.00
Professional Learning	\$1,000.00	\$0.00
i-Ready Partners Services	\$4,000.00	\$0.00
List Total:		\$48,598.00
Savings:		\$8,599.90
Shipping/Tax/Other:		\$0.00
Total:		\$39,998.10

Thank you again for your interest in Curriculum Associates.

Sincerely

Kristi Schalk
(423) 503-8877
kschalk@cainc.com

i-Ready Partners Services Includes:

- **Initial Implementation Services:** Provisioning, Initial Rostering, Hosting, Technology Assessment
- **Implementation Management:** Partner Success Manager You Know On A First Name Basis, Implementation Guidance, Realtime Achievement Data After Every Assessment, Ongoing Data Management
- **Staff Development Consultation and Resources:** Consultative services to help you plan and make the most of Professional Learning sessions; Access to Online Educator Learning (OEL) Digital Courses, and i-Ready Central Self-Service Resources
- **Technical Support:** Proactive Network Monitoring & Issue Notification, Annual Health Check, Technical Support

Please submit this quote with your purchase order

Curriculum Associates®

Quote ID: 392251.10 Date: 5/28/2025 Quote Valid through: 12/31/2025

Prepared For:
Melanie Bussell
Putnam Co SD
1400 E Spring St,
Cookeville, TN 38506
bussellm@pcsstn.com

Your Representative:
 Kristi Schalk
 (423) 503-8877
 kschalk@cainc.com

Summer School Funds

Capshaw ES 1 Cougar Ln, Cookeville, TN 38501

Total Building Enrollment: 485, Grade Range: PK - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	Multiple	40124.0	1	\$500.00	\$0.00	\$0.00
i-Ready Assessment Math Site License 351-500 Students 1 Year	K-8	28811.0	1	\$2,720.00	\$2,584.00	\$2,584.00
i-Ready Personalized Instruction Math Add On Per Student License 1 Year	Multiple	13178.0	33	\$27.00	\$25.65	\$846.45
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	\$7,100.00	\$6,035.00	\$6,035.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	\$2,000.00	\$0.00	\$0.00
i-Ready Assessment and Personalized Instruction Reading Per Student License 1 Year	Multiple	13089.0	291	\$35.00	\$33.25	\$9,675.75
					Subtotal:	\$19,141.20
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$19,141.20

Cornerstone ES 371 1st Ave S, Baxter, TN 38544

Total Building Enrollment: 358, Grade Range: 2 - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	Multiple	40124.0	1	\$500.00	\$0.00	\$0.00
i-Ready Assessment Math Site License 351-500 Students 1 Year	K-8	28811.0	1	\$2,720.00	\$2,584.00	\$2,584.00
i-Ready Personalized Instruction Math Add On Per Student License 1 Year	Multiple	13178.0	26	\$27.00	\$25.65	\$666.90
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	\$7,100.00	\$6,035.00	\$6,035.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	\$2,000.00	\$0.00	\$0.00
i-Ready Assessment and Personalized Instruction Reading Site License 351-500 Students 1 Year	K-8	14973.0	1	\$12,180.00	\$11,571.00	\$11,571.00
					Subtotal:	\$20,856.90
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$20,856.90

Total

List Total:	\$48,598.00
Savings:	\$8,599.90
Merchandise Total:	\$39,998.10
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$0.00
Total:	\$39,998.10

Special Notes

15% i-Ready Partnership Discount applied to Toolbox contingent upon purchase of i-Ready.
All i-Ready purchases require professional learning.
5% discount applied to i-Ready K-8 based on scope of quote.

F.O.B.: N. Billerica, MA 01862

Shipping: Shipping based on MDSE total

Terms: Net 30 days, pending credit approval

Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y2

Curriculum Associates®

Notice for Usage of Teacher Toolbox Materials

Thank you for your interest in Teacher Toolbox! Teacher Toolbox is a digital collection of instructional materials, designed to support teachers in delivering research-based instruction, remediation, and enrichment to students in Grades K–8.

Your Teacher Toolbox subscription provides access to Teacher Toolbox content for Grades K–8. During this time, educators may use Teacher Toolbox materials during whole class and small group instruction, for individual assignments, and may post student-facing Teacher Toolbox PDFs on a password-protected learning management system (LMS). Please be aware that files expire on June 30 of each year for purposes of Teacher Toolbox maintenance and updates. If you add files to an LMS, this expiration date may require that you re-load these files after this date.



Unparalleled Service and Educator Support

The *i-Ready Partners* team was born from our core value: the quality of our services is as important as the quality of our products. Know that when you implement our programs, your local *i-Ready Partners* will be there to support your team every step of the way.

Service Components

Our *i-Ready Partners* team is tasked with helping you implement our programs to meet ambitious district goals. *i-Ready Partners* support includes:

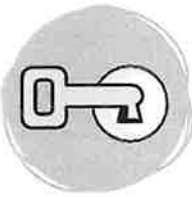
- **An Account Manager You Know on a First-Name Basis:** Dedicated account managers are your point of connection to a powerful network of *i-Ready* experts focused on making your implementation successful.
- **Consultative Professional Development Planning:** Tailored professional development plans ensure that PD is tied to your implementation goals and that educators are equipped to optimize the use of our programs from day one.
- **Real-Time Achievement Data after Every Assessment:** Detailed student achievement analytics to empower data-driven practices in classrooms.
- **Educational Consultants to Help You Know What's Coming Next:** Educational consultants to keep you up to speed on our latest research, development, and best practices.
- **Technical Support and Health Checks:** Proactive support that anticipates and heads off issues



Account
Management



Professional
Development



Educational
Consultant



Achievement
Analytics



Technical
Support

Your *i-Ready Partners* Team

Dedicated to helping you implement *i-Ready* programs and achieve your district goals



Curriculum Associates

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Curriculum Associates®

Placing an Order

Email: Orders@cainc.com
Fax: 1-800-366-1158
Mail:
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates LLC
153 Rangeway Rd
North Billerica, MA 01862-2013

Please visit CurriculumAssociates.com for more information about placing orders or contact CA's customer service department (1-800-225-0248) and reference quote number for questions.
Please attach quote to all signed purchase orders.
If tax exempt, please submit a valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount
\$74.99 or less	Max charge of \$12.75
\$75.00 to \$999.99	12% of order
\$1,000 to \$4,999.99	10% of order

Order Amount	Freight Amount
\$5,000.00 to \$99,999.99	9% of order
\$100,000 and more	7% of order

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500lbs.

The enhanced shipping and handling services listed below are available upon request subject to the availability of our carrier partners. Please notify us of these delivery requests prior to submitting your PO so that we can include the service on your quote appropriately:

- White Glove Delivery Service \$500/shipment location

If our carrier partners are unable to deliver to the location instructed on the PO or you need to change the time or location of delivery, one or more of the following fees may be applicable:

- Delivery Address Change \$400/shipment location
- Freight Storage \$600 /shipment location
- Freight Carrier Redelivery \$100/pallet

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Supply chain challenges outside of Curriculum Associates' control may impact inventory availability for print product. We recommend submission of purchase orders as soon as possible to help ensure timely delivery.

Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH payments. If you would like to pay via ACH, please request remittance information by emailing AR@cainc.com.

Please send any payment notifications to payments@cainc.com. Credit card payments are only accepted for purchases under \$50,000.

Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at invoices@cainc.com or by fax (1-800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

Terms of Service

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at i-ready.com/support. Customer's professional-learning sessions will expire two years following the date of your purchase order or the implementation year noted on your quote, whichever comes first and are subject to the Professional Learning Terms of Service, which can be found at i-ready.com/support.

Return Policy

For any non-print products - your subscription may be terminated and you may request a pro-rata refund for unused services within 90 days of license start date. For Professional Learning services, you may request a refund for unused services within 90 days of purchase date. After 90 days, your non-print products and Professional Learning purchase shall be final and no refunds are available. Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased print materials with pre-approval from CA's Customer Service department within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248 option 2) for return authorization and documentation. When returning material, please include your return authorization number and the return form that will be provided to you by CA's Return department. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready® student and teacher sets, Ready Classroom® student and teacher sets, and Magnetic Reading classroom kits.



PCSS Board Agenda Request
For 2025 Meeting

Date: May 1, 2025

Department Federal Programs

Person Submitting Bridgett Carwile *YBC*

Account Number (if appropriate) 142

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Summer Learning Camp Purchases

- VIA 1* • Approval to purchase (85) Tires per **Government Contract Quote #G0009253** from The Goodyear Tire & Rubber Company in the amount of **\$39,882.00** to be paid from the Summer Learning Camp Transportation budget Line **141-72710-450-000-02511**.
- VIA 2* • Approval to purchase (26) **School bus Safety Signs** per **Sourcewell contract #102623-ICB and quote** from Cumberland International Trucks, INC. in the amount of **\$28,356.25** to be paid from the Summer Learning Camp Transportation budget Line **141-727-338-000-02511**.
- VIA 3* • Approval to purchase ELA and Math i-Ready and Tool Kit from Curriculum Associates, LLC for Summer Learning Camp per **Buyboard contract # 748-24** in the amount of **\$40,000.00** to be paid from **141-71100-429-000-02508**.

received
05-29-25 *mt* *CK*

Cumberland

LEBANON 980 LEEVILLE ROAD - LEBANON, TN 37090 P(615) 994-3115 - F



<< PICKUP >>

ESTIMATE

E104004612

E104004612

BILL TO:

PUTNAM COUNTY BOARD OF EDUCATION
1400 EAST SPRING STREET

COOKEVILLE TN 38506

18456

SHIP TO:

1400 EAST SPRING ST.

COOKEVILLE TN 38506

18456

E104004612

WORK PH: (931) 526-9777

CUST. PH: (931) 526-9777

AUTH. NUMBER

DATE CREATE	DATE INVOICE	CUST. PO NUMBER	TERMS	WRITER	UNIT NUMBER	REFERENCE
5/15/2025			E 30	JCHAVEZ		

QTY SHP	QTY B/O	ITEM	DESCRIPTION	BIN 1	LIST PRICE	UNIT PRICE	EXTENDED
11		104X/100805	ILLUMINATED DECAL CE NO A/C	NOLOC	2,710.08	1,170.00	12,870.00
2		104X/101969	ILLUMINATED DECAL RE	NOLOC	2,710.08	1,170.00	2,340.00
13		104X/10197	STOP ARM AIR FRONT W/WINDGUAR	NOLOC	2,329.92	1,011.25	13,146.25

SUB-TOTAL	28,356.25
TAXES	0.00
PREPAY	0.00
FREIGHT	0.00
TOTAL	28,356.25

- Returns are subject to a 20% restocking. Returned parts must be in original unopened packaging, accompanied by this invoice. No returns after 90 days.
- Special Order and Electrical items require approval prior to return.
- All cores must be returned within 30 days of purchase, assembled and in original packaging accompanied by this invoice.
- No cash refunds. Cash refunds will be sent by check to the customer named on this invoice within seven business days of return.

Please Remit Payment to:

Cumberland International Trucks, Inc.
PO Box 100266
Nashville, TN 37224
Phone: (615) 256-4633

SIGNATURE X _____

DATE _____



DEALER
OF THE
YEAR
2017



CAPACITY



C10
EDITION

26



IDEALEASE

**Solicitation Number: RFP #102623****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and IC Bus, LLC, 2701 Navistar Dr., Lisle, IL 60532 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for School Buses with Related Accessories, Supplies, Parts, and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires December 22, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. **SALES TAX.** Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. **HOT LIST PRICING.** At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;

- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized

subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. **BUSINESS REVIEWS.** Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. **CONTRACT SALES ACTIVITY REPORT.** Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. **ADMINISTRATIVE FEE.** In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted

price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

- a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. **ENDORSEMENT.** The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for products liability-completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Professional Liability*. During the term of this Contract, Supplier will maintain coverage for all claims the Supplier may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Supplier's professional services required under this Contract.

Minimum Limits:

\$2,000,000 per claim or event

\$2,000,000 – annual aggregate

6. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcwell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcwell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcwell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcwell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. **ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE.** Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcwell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with

the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and

records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

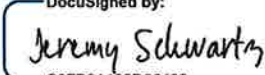
T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

IC Bus, LLC

DocuSigned by:

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 12/13/2023 | 9:35 PM CST

DocuSigned by:

By: F4C6D3891EED4C2...
Alec Borrer
Title: Sales Director, IC Bus
Date: 12/13/2023 | 7:22 PM CST

Approved:

DocuSigned by:

By: 48BAF71B0894454...
Chad Coquette
Title: Executive Director/CEO
Date: 12/14/2023 | 6:58 AM CST

RFP 102623 - School Buses with Related Accessories, Supplies, Parts, and Services

Vendor Details

Company Name: IC Bus

Does your company conduct business under any other name? If yes, please state: IL

Address: 2701 Navistar Dr
Lisle, IL 60532

Contact: Alec Borrer

Email: alec.borrer@navistar.com

Phone: 847-313-1544

Fax: 847-313-1544

HST#:

Submission Details

Created On: Monday September 11, 2023 16:23:09

Submitted On: Thursday October 26, 2023 14:53:23

Submitted By: Alec Borrer

Email: alec.borrer@navistar.com

Transaction #: 4a3068fb-81ac-4b10-877d-43c851b71523

Submitter's IP Address: 136.226.80.205

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	IC Bus, LLC	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	Navistar, Inc; IC Bus; IC	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	CAGE 526V0 UEI MV36U3JR39Y8	*
5	Proposer Physical Address:	2701 Navistar Dr. Lisle, IL 60532	*
6	Proposer website address (or addresses):	www.ICBus.com	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Alec Borrer Sales Director, IC Bus 2701 Navistar Dr. Lisle, IL 60532 331-332-4037	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Alec Borrer Sales Director, IC Bus 2701 Navistar Dr. Lisle, IL 60532 331-332-4037	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Ryan Kauffman Vice President Sales, IC Bus 2701 Navistar Dr. Lisle, IL 60532 ryan.kauffman@navistar.com	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *
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10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	<p>IC Bus, LLC is a wholly owned subsidiary of Navistar, Inc. and is the school bus arm of Navistar. For purposes of this document, the terms IC BUS LLC, IC Bus, or simply IC may be used interchangeably. Navistar and under its previous corporate name, International Harvester Company, had produced school buses beginning in the early 1900's. Navistar itself has roots back to Cyrus McCormick and the invention of the mechanical reaping machine in 1831. The key piece of agricultural equipment allowed expansion into more pieces of farm equipment and industrial growth throughout the 1800's.</p> <p>As the 20th Century dawned McCormick merged with other farm equipment manufacturers to form the International Harvester Company headquartered in Chicago, IL. Quickly they saw the need for further expansion and market need developing the International branded truck, including school buses. In more modern history, the farm equipment business was sold, and Navistar was chosen for the new corporate name which focused on trucks, buses, and engines.</p> <p>On July 31, 2021, Traton, Volkswagen AG's commercial truck division, closed on its merger with Navistar International. With this merger, Navistar joined Traton brands Sania, MAN, and Volkswagen Caminhões e Ônibus brands to create one of the world's largest truck manufactures. Navistar is now a wholly owned entity within the Traton group of brands owned by Volkswagen.</p> <p>There are many things IC Bus is doing to continue to be a leader in the market. These include On Command Connection (OCC) that takes signals from the vehicle and allows users to see and monitor their fleet via Health reports detailing potential service and maintenance issues. IC Bus launched a brand new NextGen bus in July of 2023 with a focus on safety enhancements, all new front-end body, and a driver first interior. Additionally, we have a strong presence in the BEV market with our electric bus. The launch of the NextGen Electric Bus is planned for 2024.</p> <p>Navistar's mission statement is to become leaders in sustainable transportation and the Company goals outline a strategy that 50% of vehicles sold by 2030 will be Electric and 100% by 2035.</p> <p>Additional details around Navistar and our partnership with Traton can be found at our investor relations website https://ir.navistar.com/investor-home/default.aspx</p>
11	What are your company's expectations in the event of an award?	IC Bus expectations are to be the preferred supplier for school buses within the Sourcewell network. We have had a breakthrough in Dealer engagement within Sourcewell over the past few years and will continue to build on that to make this award successful.
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	<p>IC Bus is a wholly owned subsidiary of Navistar, Inc. As of July 1, 2021, Navistar merged and became a wholly owned subsidiary of Traton E, and therefore part of the Traton Group. All financial information of Navistar is reported through Traton, which is a publicly traded on the Frankfurt and Stockholm stock exchange.</p> <p>For FY 2022, Traton reported over \$40 billion in total revenues and over 100,000 employees worldwide. The most recent 2022 annual report and 2023 half year financial report is attached as supporting documents, and further financial information can be found at the Traton investor relations website https://ir.traton.com/en/.</p> <p>Bond rating can be found at: https://ir.traton.com/en/rating/</p>
13	What is your US market share for the solutions that you are proposing?	IC Bus had 40% total US market share in 2022.
14	What is your Canadian market share for the solutions that you are proposing?	IC Bus had 34% Total Canadian market share in 2022.
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.

16	<p>How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization.</p> <p>a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?</p> <p>b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?</p>	<p>IC Bus and its parent company Navistar is a Truck and Bus manufacturer. We distribute our Trucks and Buses through our Dealer network who would be the Member selling point.</p> <p>IC Bus Dealers are independently owned and operated. they operate with a Sales and Service agreement administered by Navistar. The agreement sets forth standards and conditions that they agree to operate within. Sales representatives of the dealerships are employees of the dealership and hold all necessary licenses required by local authorities.</p> <p>IC bus employs Regional Sales Managers to work with the dealers in a state of continuous improvement to augment the dealer capability.</p>
17	<p>If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.</p>	<p>State and Local governments regulate our dealer businesses and their legal ability to go to market. Navistar requires the IC bus dealer to meet these requirements in order to sell buses within their defined territory.</p> <p>All IC Bus dealerships hold the required licenses and requirements to conduct business.</p>
18	<p>Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.</p>	<p>Traton, Navistar, and IC Bus has not been subject to "Suspension and Debarment" in the past 10 years.</p>

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *																																		
19	Describe any relevant industry awards or recognition that your company has received in the past five years	<p>IC Bus recognized Cumberland CEO Terry Minor as the 2022 IC Bus Dealer of the Year. Every year, IC Bus awards one dealer for their top performance, leadership within the industry and support of their surrounding communities.</p> <p>Supporting both International Truck and IC Bus school bus customers, Cumberland was founded in 2007 by Minor and named after the Cumberland River that runs through downtown Nashville, Tenn. With ten locations in Florida and Tennessee, Cumberland operates around its core values of honor, readiness, victory and loyalty. The dealership promises customers access to the latest technologies, continuous improvement and flawless business execution.</p> <p>ISO 14001 Compliant:</p> <p>Tulsa, OK Bus Plant</p> <p>ISO 9001 2015 Certification:</p> <p>Lisle IL- Navistar Inc. World Headquarters</p> <p>Navistar achieved US Dept of Energy Better Buildings award in 2019</p> <p>Navistar's company vision is to accelerate the impact of sustainable mobility. Navistar Sustainability report in attachments.</p>																																		
20	What percentage of your sales are to the governmental sector in the past three years	2020-73% 2021- 70% 2022- 67%																																		
21	What percentage of your sales are to the education sector in the past three years	2020- 98% 2021- 98% 2022- 98%																																		
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	<p>The following list of all states where our dealers participate in either a state bid or consortium.</p> <p>Listed are our annual unit averages for the 3 year period 2020-2022</p> <table><tr><td>State</td><td>Avg per year</td></tr><tr><td>FL</td><td>365</td></tr><tr><td>GA</td><td>223</td></tr><tr><td>IN</td><td>204</td></tr><tr><td>KS</td><td>33</td></tr><tr><td>KY</td><td>213</td></tr><tr><td>MI</td><td>331</td></tr><tr><td>MN</td><td>152</td></tr><tr><td>MS</td><td>199</td></tr><tr><td>NC</td><td>130</td></tr><tr><td>NY</td><td>735</td></tr><tr><td>OH</td><td>512</td></tr><tr><td>SC</td><td>7</td></tr><tr><td>UT</td><td>64</td></tr><tr><td>VA</td><td>300</td></tr><tr><td>WA</td><td>67</td></tr><tr><td>WV</td><td>72</td></tr></table>	State	Avg per year	FL	365	GA	223	IN	204	KS	33	KY	213	MI	331	MN	152	MS	199	NC	130	NY	735	OH	512	SC	7	UT	64	VA	300	WA	67	WV	72
State	Avg per year																																			
FL	365																																			
GA	223																																			
IN	204																																			
KS	33																																			
KY	213																																			
MI	331																																			
MN	152																																			
MS	199																																			
NC	130																																			
NY	735																																			
OH	512																																			
SC	7																																			
UT	64																																			
VA	300																																			
WA	67																																			
WV	72																																			
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Our MD dealer, K. Neal International is the GSA Contractor for IC Bus.																																		

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Putnam County Bus Garage 515 East Veterans Dr Cookeville, TN	Ron Chaffin Director of Transportation	931-510-4242	*
Bledsoe County School 244 Sequatchie Rd Pikeville, TN 37367	Brian Turner Director of Transportation	423-447-2945	*
Cypress Fairbanks ISD 21330 W Campus Dr Cypress, TX 77433	Dr. Kayne M. Smith Director of Transportation	346-205-8434	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Confidential	Education	Texas - TX	School Buses	455 units	Confidential	*
Confidential	Education	Maryland - MD	School Buses	321 units	Confidential	*
Confidential	Education	Texas - TX	School Buses	284 units	Confidential	*
Confidential	Education	Virginia - VA	School Buses	256 units	Confidential	*
Confidential	Education	Florida - FL	School Buses	139 units	Confidential	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	IC Bus has its own dedicated assembly plant in Tulsa, OK where all IC buses are manufactured. IC Bus also employs its own engineers, sales and management team. Additionally, IC Bus has a sales team of over 10 individuals who have specific functions that cover National Accounts, ICE sales, EV sales, and grant writing. The sales team helps facilitate with our dealer network and are available to work with Sourcewell Members.	*
27	Dealer network or other distribution methods.	The IC Bus dealer network spans across every US State and Canadian Province with over 150 physical locations. Our strong dealer network comprises of an extensive sales and service team that is best in class in the industry. This capability is enhanced by the wider Navistar dealer network which includes 720 locations, 8,474 technicians, and 7,668 service bays available to work on all international products, including IC Bus.	*
28	Service force.	IC Bus has a field service team that exists within the larger service organization responsible for dealer performance, customer satisfaction, and customer fitness. As service issues arise, this team ensures best in class service is provided to our dealer network and end customers. Our internal IC Bus service team is enhanced by having the largest dealer network available across both IC Bus and International Truck Dealerships. All of these combined 720+ Navistar dealer locations can provide service work for our end customers.	*

29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	<p>The IC Bus Dealer will verify the requesting entity is a Sourcewell Member. If the requesting entity is not a member the dealer will assist them in becoming one.</p> <p>Once the member has determined the specifications of the bus, the IC Bus Dealer will price the bus using the Sourcewell IC Bus workbook developed for this contract.</p> <p>It assures the Member obtains the bus priced properly as prescribed in the contract and provides an easy to read template laying out prices and discounts.</p> <p>The IC Bus dealer will submit the information to our Finance Team who provides them an authorized number. Upon receipt of the Member PO, the selling dealer sends the workbook and the PO and sends the order to the factory.</p> <p>The selling dealer will receive a job number and VIN. The unit will be identified by a special feature code so they can easily be tracked in the system. If purchased from stock, the authorization number will be utilized for tracking purposes.</p> <p>Order to build timing will vary based on seasonality and is generally in the 120-150 day timeline, but this can vary widely based on supplier shortages on specific options.</p>
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	<p>Customer service is provided by our Dealer network, who handles all direct relationships with our end customers. Navistar implements a system names Diamond Edge with our dealers to measure performance and key operations that impact a dealerships overall performance score.</p> <p>Diamond Edge includes the following components and metrics to measure success:</p> <ol style="list-style-type: none"> 1. Diamond Edge Certification, which allows customers to experience faster service, immediate parts availability, and a higher level of servicing expertise. 2. Technician education and certification 3. Vehicle write up within 15 minutes 4. Vehicle diagnosed and communicated back to the customer with 2 hours 5. Predictive parts stocking logic to ensure parts are on the shelf for unplanned service events 6. Velocity metrics to ensure for repairs to be completed within 24/48 hours of arrival at a dealership
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	IC Bus school buses are readily available and supported in the United States.
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	IC Bus school buses are readily available and supported in Canada.
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	IC Bus will not be including Puerto Rico, the Pacific US Territories, or the US Virgin Islands.
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	IC Bus will serve all Sourcewell Members within the 48 contiguous United States, plus the US States of Hawaii and Alaska, and the Canadian Provinces and Territories.
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	<p>No restrictions for Hawaii and Alaska.</p> <p>IC Bus does not have representation in Puerto Rico or the US territories and would preclude any Members in those areas.</p>

Table 7: Marketing Plan

Line Item	Question	Response *
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	<p>We plan to continue to actively market our Sourcewell partnership on Social Media, through traditional media, as well as during dealer and customer communications. This includes education on the Sourcewell partnership during trade shows, dealer town halls, as well as from our sales staff actively promoting during dealer and customer visits.</p> <p>In addition, after the award of a new contract we will:</p> <ol style="list-style-type: none"> 1) Issue a press release upon notification of the award 2) This will generate new interest from our dealer network, we will host a dealer webinar to re-introduce dealers who may be less familiar with Sourcewell 3) Sourcewell banners and materials are a staple at our trade shows and regional events 4) After webinar, dealers will be provided a list of all customers in their territory who are Sourcewell members 5) Our internal sales team will be tasked with following up with dealers to select customers to target 6) Sourcewell will be included at future sales training events 7) Selected sales staff will be tasked with further engagement with Sourcewell based on dealers who are not currently active with the program 8) IC Bus will participate in Sourcewell sponsored events in order to support Sourcewell and continue to find ways to be further engaged with the program 9) A dealer communication letter will be sent to all dealers to re-introduce the program and process details 10) Further collaboration with Sourcewell to find ways to continue to work with our dealers to further engage their future participation in the program
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	<p>IC Bus currently has a landing page for Sourcewell information within the IC Bus website which we periodically include as a reminder in our weekly newsletters to the dealer network.</p> <p>Landing Page can be found at : https://www.icbus.com/sourcewell</p>
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	<p>We will continue to collaborate with Sourcewell to establish best practices in promoting contracts from this award. Working together to better understanding what is working on the Sourcewell side combined with continuing to understand the IC Bus sales process will be key in continued promotion.</p> <p>Sourcewell will have access to the sales team as well as the dealer network. The program will be promoted by all sales members at IC Bus. Every dealer should understand the benefits of the program and understand how to identify a customer that is a good fit to use the program. We have seen some dealers integrate Sourcewell as a standard within the sales process, and we will look to replicate that process across the dealer network.</p>
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	<p>IC Buses are not available through an e-procurement process. Members will need to work directly with their selling dealer to better understand the process at the dealer level. Our dealer network is sophisticated in facilitating customer needs including doing business electronically to meet customer needs.</p>

Table 8: Value-Added Attributes

Line Item	Question	Response *
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40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	<p>Product training is available to customers, specific around our new Electric Bus. Upon delivery of a unit, our internal sales team or dealer personnel will set up a training session with the customer including their drivers, maintenance staff, and first responders in the area. The goal of this training is the educate anyone who may interact with the electric vehicle an understanding of the vehicle and being comfortable with the vehicle.</p> <p>Service training is not standard or included with the product for either ICE or the EV Bus. The intent is that any warranty repairs should be done through the local dealership service team in order to minimize customer impact.</p> <p>IC Bus hosts IC University, a weeklong training conducted at our plant and related facilities. IC holds multiple sessions of IC University throughout the summer in order to facilitate customer schedules. IC University is widely appreciated across the customer network.</p> <p>IC Bus offers many tools that inform a user of vehicle health and can inform users on vehicle health and fault codes. IC also utilizes IC 360 which allows customers to communicate with their local dealer on service being done in the shop. IC 360 allows customers to see live updates on what service is being performed on the vehicle and provide feedback directly to the delaer.</p>
41	Describe any technological advances that your proposed products or services offer.	<p>In July 2023, IC Bus released it's Next Generation vehicle which includes many technological advances. The focus of the Next Gen bus was around the safety of the vehicle as well as driver first, ensuring drivers have all the tools they need for a safe and comfortable ride.</p> <p>Some of the technological advances include:</p> <p>Safety:</p> <ul style="list-style-type: none"> - Bendix® Intellipark® electronic parking brake standard (on air brake units) - Bendix® Wingman® Advanced™ Safety Package (air brake units) – including active braking capabilities for collision avoidance, following distance alerts, adaptive cruise and more - No Student Left Behind child monitoring system - Single-panel glass on entrance door for improved driver visibility - Entrance doors integrated into dash cluster, providing 'Door Ajar' warning if bus reaches certain speed prior to door being fully closed - Daytime running headlights with automatic twilight sensor - Electronic stability control - Enhanced Visibility - Designed with Drivers in mind <p>Technology</p> <ul style="list-style-type: none"> - All buses are equipped with OnCommand Connection, which allows 24/7 access and visibility to real time vehicle diagnostic and predictive maintenance tools. It also allows visibility to current vehicle location and route history, as well as provides driver monitoring. <p>A full breakdown of the NextGen bus can be found at : https://www.icbus.com/buses/school/ceseries</p> <p>Spec sheets for both the Diesel CE Series and Electric CE Series are available in the attachments.</p>

42	Describe the safety features and innovations incorporated in the manufacturing of your buses that impact student safety.	<p>IC Bus always puts safety first, as the children we transport are the most precious cargo. We continue to make strides in increasing the safety of our vehicle, and have done that with our NextGen bus launched in July 2023.</p> <p>Safety Features Include:</p> <ul style="list-style-type: none"> - Bendix® Intellipark® electronic parking brake standard (on air brake units) - Bendix® Wingman® Advanced™ Safety Package (air brake units) – including active braking capabilities for collision avoidance, following distance alerts, adaptive cruise and more - No Student Left Behind child monitoring system - Single-panel glass on entrance door for improved driver visibility - Entrance doors integrated into dash cluster, providing 'Door Ajar' warning if bus reaches certain speed prior to door being fully closed - Daytime running headlights with automatic twilight sensor - Electronic stability control - Enhanced Visibility <p>Additionally, durable construction of the bus is key to safety. Some key features include:</p> <ul style="list-style-type: none"> - 16-gauge steel body and interior panels for longevity and structural integrity - 14-gauge steel threaded body bows with continuous runners connecting all roof bows for ruggedness and superior strength - Stamped parts used wherever possible during construction provides increased strength and tighter tolerances - Meets or exceeds FMVSS/CMVSS <p>A full list of safety features and innovations can be found at: https://www.icbus.com/buses/school/ceseries</p>
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43	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	<p>Navistar's mission statement is to 'accelerate the impact of sustainable mobility.' Our Tulsa Bus Plant facility is ISO 14001 Certified.</p> <p>IC Bus and Navistar have many green initiatives including the following:</p> <ul style="list-style-type: none"> - Path to zero emissions. We strive to achieve 50% new battery electric vehicle sales by 2030 and 100% by 2040 for the US market. - Decarbonization. Navistar's decarbonization effort to move away from product fossil fuels began in 2021. Navistar's work through 2022 and into 2023, is leading to the development of targets to be submitted to the SBTi. This target will encompass Scope 1 and Scope 2 emissions and a target for Scope 3 emissions from the use of products <p>Energy Usage - Electrical energy usage, therefore, continues to be a key area of focus. Our production increased by 32% in 2022, yet the purchased utility energy used by our facilities increased only slightly, less than 2% over 2021; evidence of the energy efficiency gains and reduction of wasted energy in our operations</p> <p>Circular Business - Circularity not only saves raw resources from being used in the production of a new product, but uses less energy, causes less emissions and creates less waste than a new product. Navistar is early in its journey toward a circular business model but is committed to moving in that direction.</p> <p>Remanufacturing - The energy and emissions impacts of a remanufactured vehicle part can be on average as low as 35% compared with a new part and the waste impacts can be less than 10% compared with a new vehicle part according to a 2018 United Nations Environment Program report.¹</p> <p>As a result, remanufacturing can have a significant impact. Navistar sells and distributes remanufactured parts under the ReNEWed® and Fleetrite® brands, with approximately 3,000 different parts regularly remanufactured.</p> <p>Recycle - In 2022, 64% of all waste generated was recycled, compared to 67% in 2021 – which represents a slight decrease likely related to the impacts of the COVID-19 pandemic affecting waste segregation and recycling. We have programs to recycle cardboard, pallets and other packaging material. We aim to shape the circular economy, continuously improve toward our goal of a 75% recycling rate, and create a less resource-intensive company.</p> <p>Conserving Water Resources - In 2022, we used 0.51 million cubic meters of water in our operations, a 9.1% increase from 0.47 million cubic meters in 2021. Our overall water usage has been trending lower during the years prior to the start of the pandemic but increased slightly compared to 2021. However, the total water use per vehicle decreased due to improved efficiency at higher production levels.</p> <p>Environmental Compliance - Environmental compliance remains a baseline value for us. Our manufacturing facilities are certified by outside auditors to comply with the ISO 14001 environmental management system standard, except for the new San Antonio plant, which is planned to achieve certification in 2024.</p> <p>Further details on each of these initiatives can be found in the attached Navistar 2022 Sustainability Report.</p>
44	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	<p>Navistar does not have any third-party eco-labels beyond ESEPA compliance on all vehicles and engines manufactured.</p>

45	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	<p>Navistar and IC Bus are committed to diversity both internally within our workforce and externally with our supply base. We have a supplier diversity program that has been in place for 40 years to bring awareness and emphasis to our business practices. We continue to grow our commitment and purchases from our diversity business partners and embrace diversity as a way of business. Our supplier diversity program is designed to develop and strengthen strategic supplier relationships with companies owned by minorities, women, veterans, and small businesses.</p> <p>As a result of our efforts to sustain a robust and diverse supplier base, Navistar finished 2022 having spent:</p> <ul style="list-style-type: none"> ~\$266.4 million on purchases from Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) ~\$608 million with Small Business Enterprises (SBE) ~\$25 million Veteran Business Enterprises (VBE) ~\$78.7 million – Small Disadvantaged Business Enterprises ~\$12 million with enterprises in Historically Underutilized Business Zones (HUB) <p>Further details can be found in our attached 2022 Sustainability report.</p>
46	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	<p>IC Bus has the largest school bus dealer network in the US and Canada to sell and service the buses we build and sell to our customers and Sourcewell Members. The Dealer network is important for Sourcewell Members because it allows Members to have access to service and parts as needed.</p> <p>Additionally, our Next Generation bus leads the industry in both safety and technology, while also creating a driver first environment.</p> <p>Navistar and IC Bus have a bold vision to accelerate the impact of sustainable mobility and both short term and long term goals to meet that vision outlined in this RFP.</p> <p>Additional information can be found in the attached 2022 Sustainability Report.</p>

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *
47	Do your warranties cover all products, parts, and labor?	IC Bus base warranty covers all products, parts, and labor, less maintenance, parts and/or abuse for the first 12 months of service. Many components, especially key components such as engines, transmissions, frame rails, axles, and seat frames and foams have significantly longer warranty periods.
48	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	The IC Warranty document (attached) will clarify. 1. the warranty coverage document also covers restrictions of coverage, competitive with the rest of the industry restrictions and limitations. 2. External influence, damage, modifications, etc. 3. Failure due to improper use, misapplication or abuse could be denied. 4. Failure to improper maintenance, storage, deterioration, etc. 5. Supplier Direct warranty requirements i.e. Cummins/Allison etc.
49	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	1. On road vehicles that are still under towing coverage have a unit disabling failure, and covered by towing coverage can be repaired at failure site. When this is more cost effective and can be properly repaired without towing the unit back to a dealer, we will reimburse for the road call in lieu of the tow expense. This is not covered under the standard warranty period.
50	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	All 50 US States and the Canadian Provinces and Territories are included for coverage.
51	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Navistar does cover many supplier based components through the standard warranty period. However, as indicated above there are a few suppliers such as Cummins / Allison that require their concerns to return to their distributors for repair and warranty. Additionally, supplier direct warranties may be available from the supplier subsequent to the 12 month IC Bus warranty. Equipment installed at the dealer, or an aftermarket modification center are not covered by the IC Bus warranty. These items would be warranted by the selling dealer and / or the aftermarket modification center itself.
52	What are your proposed exchange and return programs and policies?	Our vehicles will be delivered as ordered and warranted free of defects and workmanship. If a vehicle is not performing to the level expected, we will engage the appropriate Field Service Manager to expedite a repair plan. Our expectation is to not only resolve your concern fully but do it in a timely fashion.
53	Describe any service contract options for the items included in your proposal.	IC Bus offers many extended service contracts including: Towing @ \$550 per incident Towing @ \$1,100 per incident Extended Vehicle coverage including body Extended Vehicle coverage excluding body Pre Packaged component systems - start and alternator Pre Packaged component systems - Electrical Cummins Full Engine Cummins Full Engine Minus Maintenance Cummins Major Components Cummins Full Engine Minus Injectors Cummins Full Engine + Aftertreatment

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
54	Describe your payment terms and accepted payment methods.	Payment terms are as specified by the selling dealer, the school bus industry is characterized typically by payment upon delivery.	*
55	Describe any leasing or financing options available for use by educational or governmental entities.	IC Bus has a captive finance company in Navistar Financial Corporation which offers a wide variety of leasing and financing options for our vehicles. The selling dealer will be able to provide all options available specific to each market.	*
56	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	<p>The IC Bus dealer will verify the requesting entity is a Sourcewell Member. If the requesting entity is not a Sourcewell Member, the dealer will assist them in becoming a member. The IC sales team will help in this process as necessary.</p> <p>Once the Member has determined the specs of the bus, the IC BUS Dealer will price the Bus using the Sourcewell IC Bus workbook developed for this contract. This assures the Member obtains the bus priced properly as prescribed in the contract and provides an easy to read template laying out prices and discounts.</p> <p>The IC Bus dealer will submit the information to our Finance Team who provides them an authorization number. Upon receipt of the Member PO, the selling dealer sends the workbook and PO and sends the order to the factory.</p> <p>The selling dealer will receive a job number and VIN. the unit will be identified by a special feature code so they can easily be tracked in the system. If purchased from stock, the authorization number will be utilized for tracking purposes.</p> <p>Order to build timing will vary based on seasonality and suppliers but is generally in the 120-day timeframe.</p>	*
57	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	P-Card usage and terms would be specified by the selling dealer. Generally, school bus vehicle purchases are outside the scope of P-Card usage. Any fees imposed by the process would be above the discount and selling structure described in this RFP.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcwell Price and Product Change Request Form.

Line Item	Question	Response *																
58	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	<p>IC Bus will utilize a pricing program for the IC Bus dealers that defines a percentage of discount off the list price to all vehicles inclusive of base chassis and options. Total chassis and options list, less percentage discount equals the selling price.</p> <p>The spreadsheet used for pricing is include in the related documents section of this RFP.</p> <p>IC Bus pricing for the Sourcewell RFP for school buses with related accessories is based on the US Dollar.</p> <p>For units purchased by Sourcewell Members in Canada an exchange rate will be added to the pricing on the proposal. IC Bus will provide the selling dealer with the appropriate exchange rate when the unit is quoted and that exchange rate will be honored for 60 days.</p>																
59	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	<p>There are unique discount precents for the CE with Diesel and CE Electric.</p> <table><tr><td>Model</td><td>MSRP</td><td>Discount</td><td></td></tr><tr><td>CE w/ Diesel</td><td>\$253,146</td><td>53%</td><td>\$118,179</td></tr><tr><td>CE Electric 2</td><td>\$376,268</td><td>5.2%</td><td>\$356,702</td></tr><tr><td>CE Electric 3</td><td>\$430,763</td><td>4.7%</td><td>\$410,517</td></tr></table> <p>Federally Mandated Surcharges and emissions will be added as required.</p>	Model	MSRP	Discount		CE w/ Diesel	\$253,146	53%	\$118,179	CE Electric 2	\$376,268	5.2%	\$356,702	CE Electric 3	\$430,763	4.7%	\$410,517
Model	MSRP	Discount																
CE w/ Diesel	\$253,146	53%	\$118,179															
CE Electric 2	\$376,268	5.2%	\$356,702															
CE Electric 3	\$430,763	4.7%	\$410,517															
60	Describe any quantity or volume discounts or rebate programs that you offer.	<p>Orders of 5 or more will receive an additional \$1500 discount per unit.</p> <p>Orders of 20 or more will receive an incremental \$1500 per unit.</p>																
61	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	<p>IC Bus dealers have access to the IC Bus custom bus center where additional non-stock goods can be added. These goods would be quoted from the IC Dealer to the Sourcewell Member.</p> <p>CBC added good carries a 12 month warranty.</p> <p>Goods purchased outside of the bus assembly process, including the CBS can be added to the Member's proposal with a handling fee not to exceed 5% of these goods and modifications.</p>																
62	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	<p>IC Bus charges the dealers a storage fund fee of \$150 and as such would be added below the vehicle price line and be included with the total cost quoted to the Sourcewell Member.</p>																
63	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	<p>IC Bus dealers contract their own freight and as such would be added below the vehicle price line and be included within the total cost quoted to the Sourcewell Member.</p>																
64	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	<p>IC Bus dealers contract freight independent of IC Bus, as such freight chargers will be added into the total cost and quoted to the Sourcewell Member.</p>																
65	Describe any unique distribution and/or delivery methods or options offered in your proposal.	<p>IC Bus dealers can arrange delivery options with the Sourcewell Member that may be more suitable for local conditions or needs. These unique delivery options would be a matter for the Sourcewell Member and IC dealer.</p>																

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
66	a. the same as the Proposer typically offers to an individual municipality, university, or school district.	IC Bus has offered additional incentives for larger awards

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
67	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	We have established a feature code added to Sourcewell orders that allows us to monitor and report out sales with Sourcewell. Additionally, the dealer pricing will need to be submitted for verification. This will ensure member pricing is correct and provide a secondary audit trail.	*
68	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	IC Bus is determined to ensure the success of being awarded a Sourcewell contract. Internal metrics we will track include quarterly sales, annual sales, and comparisons from previous years to ensure growth within the program. IC Bus has ambitious goals to continue to grow the Sourcewell program, and if the metrics are not showing that growth, we will work with Sourcewell to find best practices to improve the metrics.	*
69	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	IC Bus is pleased to provide Sourcewell with the following administrative fee schedule: CE School Bus - \$750 EV School Bus - \$1,000 These rebates will be paid quarterly from IC Bus along with the detailed summary sheet.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	
70	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	IC Bus is a Bus manufacturer and the primary equipment we offer through the Sourcewell program is busses. Also, we also provide extended service contracts for our buses, and the option to add charging bundles to our Electric bus option.	*
71	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	IC Bus wants to serve the Sourcewell Members. In the event a member needs a special feature or chassis configuration that may not be readily apparent, please reach out to your local IC dealer for assistance.	*

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed school bus type is offered within your proposal and, for each available bus type, the engine or power alternatives that you offer within the type. Provide additional comments in the text box provided, as necessary.

Line Item	Bus Type	Offered *	Engine - Gas & Diesel *	Engine - CNG or Propane *	Engine - Hybrid or Alt Fuel *	Electric Powered *	Comments
72	Type A School Bus	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	IC Bus does not offer a Type A bus.
73	Type C School Bus	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	The IC Bus CE is a Type C that is offered with either a diesel engine or is electric powered.
74	Type D School Bus	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	IC Bus does not offer a Type D bus.
75	School Activity Bus	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	IC Bus offers a school activity bus as a Type C with either a diesel engine or electric powered.
76	Prison Bus	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	IC Bus offers a Prison Bus as a Type C with either a diesel engine or electric powered.
77	Accessories, Parts, and Services	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	Accessories, parts, and service are available throughout the IC Bus Dealer network and beyond that within the International Dealer network.

Table 15: Exceptions to Terms, Conditions, or Specifications Form

Line Item 78. NOTICE: To identify any exception, or to request any modification, to Sourcewell standard Contract terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) via redline in the Contract Template provided in the "Bid Documents" section. Proposer must upload the redline in the "Requested Exceptions" upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Contract.

Do you have exceptions or modifications to propose?	Acknowledgement *
	☐ Yes ☐ No

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- [Pricing](#) - 2023 Sourcewell IC Bus Workbook.xlsx - Thursday October 26, 2023 14:52:02
- [Financial Strength and Stability](#) - Traton 2023 Half-Year Financial report.pdf - Wednesday October 25, 2023 22:07:15
- Marketing Plan/Samples (optional)
- [WMBE/MBE/SBE or Related Certificates](#) - Navistar Sustainability Report 2022.pdf - Wednesday October 25, 2023 22:15:09
- [Warranty Information](#) - VehicleWarranty_eBus.pdf - Thursday October 26, 2023 13:36:12
- Standard Transaction Document Samples (optional)
- Requested Exceptions (optional)
- [Upload Additional Document](#) - Traton 2022 Annual Report.pdf - Wednesday October 25, 2023 22:11:33

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Alec Borror, Sales Director, Navistar, Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_7_School_Buses_RFP_102623 Wed September 27 2023 02:29 PM	☒	1
Addendum_6_School_Buses_RFP_102623 Mon September 25 2023 02:59 PM	☒	1
Addendum_5_School_Buses_RFP_102623 Fri September 22 2023 02:08 PM	☒	1
Addendum_4_School_Buses_RFP_102623 Mon September 18 2023 04:54 PM	☒	1
Addendum_3_School_Buses_RFP_102623 Thu September 14 2023 01:37 PM	☒	3
Addendum_2_School_Buses_RFP_102623 Mon September 11 2023 11:20 AM	☒	1
Addendum_1_School_Buses_RFP_102623 Fri September 8 2023 03:20 PM	☒	1

**AMENDMENT #1
TO
CONTRACT # 102623-ICB**

THIS AMENDMENT is effective upon the date of the last signature below by and between **Sourcewell** and **IC Bus, LLC** (Supplier).

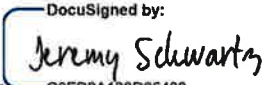
Sourcewell awarded a contract to the Supplier to provide School Buses with Related Accessories, Supplies, Parts, and Services to Sourcewell and its Participating Entities, effective December 14, 2023, through December 22, 2027 (Contract).

Supplier's terms related to pricing discounts, found in Supplier's Proposal line item 59 under "Table 11: Pricing and Delivery" are deleted and replaced with the following:

- Percent discounts are calculated off the MSRP price, ranging from 4.7% to 53%, for CE Series, depending on Power Train (Electric, Diesel).
- Federally-mandated surcharges and emissions will be added as required.

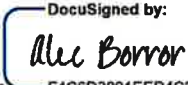
Except as amended above, the Contract remains in full force and effect.

Sourcewell

By: 
C0FD2A139D06489...
Jeremy Schwartz, Director of Operations/CPO

Date: 4/26/2024 | 10:42 AM CDT

IC Bus, LLC

By: 
F4C6D3891EED4C2...
Alec Borrer

Title: Sales Director

Date: 4/26/2024 | 9:41 AM CDT

Date: 5/27/2025

Goodyear Tire & Rubber Co.

TENNESSEE STATE CONTRACT PRICING QUOTE

Product Description	Cost Per Product	Quantity	Price Total
11r22.5 GY END RSA	\$469.20	85X	\$39,882.00
GOVT G NUMBER	G0009263		
	TOTAL		\$39,882.00

Effective 02/01/2025 thru 06/30/2025

Fleet Tire Sales Specialist :

Bobby D Moore

The Goodyear Tire & Rubber Co.

1128 Lebanon Pike, Nashville, TN 37210

Office #615-254-4551

Cell #615-478-6064

Contract #

↓
G0009263

Revised

P.V.
Sp

Base Price Book Date: January 01, 2024

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2519

Base Price Book Date: January 01, 2024



Product Code	Tire Type	Contains Sustainable Materials	Brand	Tire Line	Size and Description	Size	Item Status	Unit Base Price Bldg	Disc/Cont Agency Price	FET if appl cable	
41323742	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/45R19 91W SL ASSURANCE COMFORTDRIVE	235/45R19	Available	1	209.35	155.96	-
41323743	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/45R19 91W SL ASSURANCE COMFORTDRIVE	235/45R19	Available	2	204.71	153.36	-
41323744	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R19 88V SL ASSURANCE COMFORTDRIVE	235/50R19	Available	2	202.30	156.36	-
41323745	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R17 88V SL ASSURANCE COMFORTDRIVE	235/50R17	Available	5	164.75	127.48	-
41323746	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R16 100V SL ASSURANCE COMFORTDRIVE	235/50R16	Available	5	189.58	157.86	-
41323747	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R16 101W SL ASSURANCE COMFORTDRIVE	235/50R16	Available	5	191.13	157.84	-
41323748	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R20 102V SL ASSURANCE COMFORTDRIVE	235/50R20	Available	5	203.54	169.44	-
41323749	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R17 100H SL ASSURANCE COMFORTDRIVE	235/50R17	Available	5	160.10	125.25	-
41323750	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/50R16 103V SL ASSURANCE COMFORTDRIVE	235/50R16	Available	5	189.85	159.72	-
41323751	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/55R17 104H SL ASSURANCE COMFORTDRIVE	235/55R17	Available	5	205.28	137.84	-
41323752	Passenger	Yes	GoodYear	Assurance ComfortDrive	235/55R18 106H SL ASSURANCE COMFORTDRIVE	235/55R18	Available	5	210.45	151.03	-
41323753	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/45R17 99V XL ASSURANCE COMFORTDRIVE	245/45R17	Available	5	216.50	143.78	-
41323754	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/45R18 100V XL ASSURANCE COMFORTDRIVE	245/45R18	Available	5	209.36	124.90	-
41323755	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/45R20 105V XL ASSURANCE COMFORTDRIVE	245/45R20	Available	5	202.35	157.12	-
41323756	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R18 100V XL ASSURANCE COMFORTDRIVE	245/50R18	Available	5	191.38	157.65	-
41323757	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R19 105V XL ASSURANCE COMFORTDRIVE	245/50R19	Available	5	204.85	179.27	-
41323758	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	211.41	167.18	-
41323759	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 107H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	209.36	160.87	-
41323760	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105V XL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	209.38	157.65	-
41323761	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	191.10	84.85	-
41323762	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	207.71	144.42	-
41323763	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323764	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323765	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323766	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323767	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323768	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323769	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323770	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323771	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323772	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323773	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323774	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323775	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323776	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323777	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323778	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323779	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323780	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323781	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323782	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323783	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323784	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323785	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323786	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323787	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323788	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323789	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323790	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323791	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323792	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323793	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323794	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323795	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323796	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323797	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323798	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323799	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323800	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323801	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323802	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323803	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323804	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323805	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323806	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323807	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323808	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323809	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323810	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323811	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323812	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323813	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323814	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323815	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323816	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323817	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323818	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323819	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323820	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323821	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323822	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323823	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323824	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323825	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323826	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323827	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323828	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323829	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323830	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323831	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323832	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323833	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323834	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323835	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323836	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323837	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323838	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245/50R20	Available	5	206.78	206.37	-
41323839	Passenger	Yes	GoodYear	Assurance ComfortDrive	245/50R20 105H SL ASSURANCE COMFORTDRIVE	245					

Base Price Book Date: January 01, 2024



Effective 02/01/2025. Expires 06/30/2025

Base Price Book Date: January 01, 2024

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Base Order Book Date: January 01, 2024

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Base Price Book Date: January 01, 2024

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Base Price Book Date: January 01, 2024

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Effective 02/01/2025, Expires 06/30/2025

G0009172: State and Local Government Agencies | G0009172: NAPAIDS

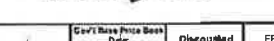
Base Price Book Date: January 01, 2024

GOODBYE YEAR.

Product Code	Tire Type	Card drive Spare/abs/brk Material	Brand	Tire Size	Size and Description	Size	Item Status	Q'ty Base Price (Excl. Tax)	Discounted Agency Price	PET if applicable
11756631	Passenger		GoodYear	UltraGrip Perf+	225/50R17 88H XL LG PERF + UGS	225/50R17	Discontinued	244.82	127.29	5
11756632	Passenger		GoodYear	UltraGrip Perf+	225/50R17 102H XL LG PERF + UGS	225/50R17	Available	162.70	96.56	5
11833277	Passenger		GoodYear	UltraGrip Perf+	245/40R19 105V XL ULTRA GRIP PERF + STR	245/40R19	Available	193.70	188.80	5
11701103	Passenger		GoodYear	UltraGrip Perf+	225/50R18 92V XL LG PERF + UGS	225/50R18	Available	214.45	132.39	5
11701104	Passenger		GoodYear	UltraGrip Perf+	225/50R17 92V XL LG PERF + UGS	225/50R17	Available	211.57	116.26	5
11701105	Passenger		GoodYear	UltraGrip Perf+	225/50R17 92V XL LG PERF + UGS	225/50R17	Available	203.93	105.82	5
11701106	Passenger		GoodYear	UltraGrip Perf+	245/40R19 105V XL ULTRA GRIP PERF + STR	245/40R19	Available	382.34	187.39	5
11701107	Passenger		GoodYear	UltraGrip Perf+	225/60R18 102V XL LG PERF + UGS	225/60R18	Available	176.71	81.88	5
11701108	Passenger		GoodYear	UltraGrip Perf+	225/60R18 102H SL LG PERF + MO	225/60R18	Available	270.74	140.78	5
11701109	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	347.41	284.96	5
11701110	Passenger		GoodYear	UltraGrip Perf+	245/40R19 105V XL LG PERF + MO	245/40R19	Available	341.75	198.28	5
11701111	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701112	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701113	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701114	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701115	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701116	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701117	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701118	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701119	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701120	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701121	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701122	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701123	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701124	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701125	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701126	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701127	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701128	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701129	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701130	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701131	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701132	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701133	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701134	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701135	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701136	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701137	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701138	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701139	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701140	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701141	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701142	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701143	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701144	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701145	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701146	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701147	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701148	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701149	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701150	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701151	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701152	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701153	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701154	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701155	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701156	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701157	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701158	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701159	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701160	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701161	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701162	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701163	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701164	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701165	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701166	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701167	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701168	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701169	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701170	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701171	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701172	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701173	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701174	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701175	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701176	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701177	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701178	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701179	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701180	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701181	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701182	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701183	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701184	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701185	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701186	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701187	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701188	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701189	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701190	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701191	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701192	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701193	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701194	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701195	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701196	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701197	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701198	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701199	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701200	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701201	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701202	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701203	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701204	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available	213.97	212.22	5
11701205	Passenger		GoodYear	UltraGrip Perf+	225/55R19 100V XL LG PERF + MO	225/55R19	Available			

Base Price Book Date: January 01, 2024

Product Code	Tire Type	Core and Sustained
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Pricing is subject to change at any time without notice.

Base Price Book Date: January 01, 2024

LEADS

Base Price Book Date: January 01, 2024



Base Price Book Date: January 01, 2024



1993

Base Price Book Date: January 01, 2024

Base Price Book Date: January 01, 2024

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[illegible]

Base Price Book Date: January 01, 2024

Please check the Government Sales website or Tug HQ for the latest pricing information.

Tennessee (NASPO)

Effective 02/01/2025, Expires 06/30/2025

00001173: State and Local Government Agency 4 (G0001173: NAPA IBU

Base Price Book Date: January 01, 2024



Product Code	Tire Type	Contains Sustainable Materials	Brand	Tire Line	Size and Description	Size	Item Status	Gov't Base Price Book Date:	Discounted Agency Price	FET if applicable
12270011	Medium Truck		Goodyear	WORK SERIES RHT 2 ULT	245/70R17.5 J 145/141R WORK SER RHT 2	245/70R17.5	Available	1	333.04	\$ 220.75 \$ 23.63
12270021	Medium Truck		Goodyear	WORK SERIES RHT 2 ULT	215/75R17.5 H 135/133L WORK SERIES RHT 2	215/75R17.5	Available	1	420.27	\$ 217.59 \$ 42.29
12479540	Medium Truck		Goodyear	Workhorse MSA	11R225 14G143K H WORKHORSE MSA TL	11R22.5	Available	5	911.71	\$ 373.48 \$ 29.35
12479549	Medium Truck		Goodyear	Workhorse MSA	11R245 14G143K H WORKHORSE MSA TL	11R24.5	Available	3	1,065.92	\$ 403.80 \$ 34.00
12413543	Medium Truck		Goodyear	Workhorse MSA	425/55R22.5 165 L WORKHORSE MSA TL	425/55R22.5	Available	1	1,795.20	\$ 717.35 \$ 37.35
12414140	Medium Truck		Goodyear	Workhorse MSA	315/80R22.5 161/164K L WORKHORSE MSA TL	315/80R22.5	Available	1	1,200.70	\$ 483.73 \$ 62.32
12414149	Medium Truck		Goodyear	Workhorse MSA	365/80R22.5 168R WORKHORSE MSA TL	365/80R22.5	Available	1	1,533.04	\$ 674.24 \$ 27.24
13015011	Medium Truck		Goodyear	WORKHORSE M50	11R22.5 14G143L H WORKHORSE M50 TL	11R22.5	Available	1	956.17	\$ 398.47 \$ 29.39
13014211	Medium Truck		Goodyear	WORKHORSE M50	11R24.5 14G143L H WORKHORSE M50 TL	11R24.5	Available	1	1,060.42	\$ 426.65 \$ 34.59



Vendor Contract Information Summary

Vendor Curriculum Associates, LLC
Contact Customer Service
Phone 800-225-0248
Email orders@cainc.com
Vendor Website www.curriculumassociates.com
TIN 26-3954988
Address Line 1 153 Rangeway Road
Vendor City North Billerica
Vendor Zip 01862
Vendor State MA
Vendor Country USA
Delivery Days 10
Freight Terms FOB Destination
Payment Terms Net 30 days
Shipping Terms Freight prepaid by vendor and added to invoice
Ship Via Common Carrier
Designated Dealer No
EDGAR Received Yes
Service-disabled Veteran Owned No
Minority Owned No
Women Owned No
National No
No Foreign Terrorist Orgs Yes
No Israel Boycott Yes
MWBE No
ESCs All Texas Regions
States Arizona, New Mexico, Tennessee, Texas
Contract Name Instructional Materials (Non-Adopted) for PK-12, Special Education, & Career and Technology
Contract No. 748-24
Effective 11/01/2024
Expiration 10/31/2027
Accepts RFQs Yes

Curriculum Associates[®]

Prepared For:
Melanie Bussell
Putnam Co SD
1400 E Spring St,
Cookeville, TN 38506

Summer School Funds

5/28/2025

Dear Melanie Bussell,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and i-Ready Partner Services included. If you have any questions or would like any changes, please contact us.

Quote ID: 392251.10

Quote Valid through: 12/31/2025

Product	List Price	Net Price
i-Ready	\$29,398.00	\$27,928.10
Toolbox	\$14,200.00	\$12,070.00
Professional Learning	\$1,000.00	\$0.00
i-Ready Partners Services	\$4,000.00	\$0.00
List Total:		\$48,598.00
Savings:		\$8,599.90
Shipping/Tax/Other:		\$0.00
Total:		\$39,998.10

Thank you again for your interest in Curriculum Associates.

Sincerely

Kristi Schalk
(423) 503-8877
kschalk@cainc.com

i-Ready Partners Services Includes:

- **Initial Implementation Services:** Provisioning, Initial Rostering, Hosting, Technology Assessment
- **Implementation Management:** Partner Success Manager You Know On A First Name Basis, Implementation Guidance, Realtime Achievement Data After Every Assessment, Ongoing Data Management
- **Staff Development Consultation and Resources:** Consultative services to help you plan and make the most of Professional Learning sessions; Access to Online Educator Learning (OEL) Digital Courses, and i-Ready Central Self-Service Resources
- **Technical Support:** Proactive Network Monitoring & Issue Notification, Annual Health Check, Technical Support

Please submit this quote with your purchase order

Curriculum Associates®

Quote ID: 392251.10 Date: 5/28/2025 Quote Valid through: 12/31/2025

Prepared For:
Melanie Bussell
Putnam Co SD
1400 E Spring St,
Cookeville, TN 38506
bussellm@pcsstn.com

Your Representative:
 Kristi Schalk
 (423) 503-8877
 kschalk@cainc.com

Summer School Funds

Capshaw ES 1 Cougar Ln, Cookeville, TN 38501

Total Building Enrollment: 485, Grade Range: PK - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	Multiple	40124.0	1	\$500.00	\$0.00	\$0.00
i-Ready Assessment Math Site License 351-500 Students 1 Year	K-8	28811.0	1	\$2,720.00	\$2,584.00	\$2,584.00
i-Ready Personalized Instruction Math Add On Per Student License 1 Year	Multiple	13178.0	33	\$27.00	\$25.65	\$846.45
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	\$7,100.00	\$6,035.00	\$6,035.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	\$2,000.00	\$0.00	\$0.00
i-Ready Assessment and Personalized Instruction Reading Per Student License 1 Year	Multiple	13089.0	291	\$35.00	\$33.25	\$9,675.75
					Subtotal:	\$19,141.20
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$19,141.20

Cornerstone ES 371 1st Ave S, Baxter, TN 38544

Total Building Enrollment: 358, Grade Range: 2 - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	Multiple	40124.0	1	\$500.00	\$0.00	\$0.00
i-Ready Assessment Math Site License 351-500 Students 1 Year	K-8	28811.0	1	\$2,720.00	\$2,584.00	\$2,584.00
i-Ready Personalized Instruction Math Add On Per Student License 1 Year	Multiple	13178.0	26	\$27.00	\$25.65	\$666.90
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	\$7,100.00	\$6,035.00	\$6,035.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	\$2,000.00	\$0.00	\$0.00
i-Ready Assessment and Personalized Instruction Reading Site License 351-500 Students 1 Year	K-8	14973.0	1	\$12,180.00	\$11,571.00	\$11,571.00
					Subtotal:	\$20,856.90
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$20,856.90

Total

List Total:	\$48,598.00
Savings:	\$8,599.90
Merchandise Total:	\$39,998.10
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$0.00
Total:	\$39,998.10

Special Notes

15% i-Ready Partnership Discount applied to Toolbox contingent upon purchase of i-Ready.
All i-Ready purchases require professional learning.
5% discount applied to i-Ready K-8 based on scope of quote.

F.O.B.: N. Billerica, MA 01862

Shipping: Shipping based on MDSE total

Terms: Net 30 days, pending credit approval

Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y2

Curriculum Associates®

Notice for Usage of Teacher Toolbox Materials

Thank you for your interest in Teacher Toolbox! Teacher Toolbox is a digital collection of instructional materials, designed to support teachers in delivering research-based instruction, remediation, and enrichment to students in Grades K–8.

Your Teacher Toolbox subscription provides access to Teacher Toolbox content for Grades K–8. During this time, educators may use Teacher Toolbox materials during whole class and small group instruction, for individual assignments, and may post student-facing Teacher Toolbox PDFs on a password-protected learning management system (LMS). Please be aware that files expire on June 30 of each year for purposes of Teacher Toolbox maintenance and updates. If you add files to an LMS, this expiration date may require that you re-load these files after this date.



Unparalleled Service and Educator Support

The *i-Ready Partners* team was born from our core value: the quality of our services is as important as the quality of our products. Know that when you implement our programs, your local *i-Ready Partners* will be there to support your team every step of the way.

Service Components

Our *i-Ready Partners* team is tasked with helping you implement our programs to meet ambitious district goals. *i-Ready Partners* support includes:

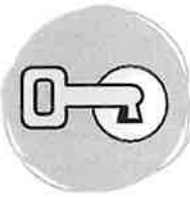
- **An Account Manager You Know on a First-Name Basis:** Dedicated account managers are your point of connection to a powerful network of *i-Ready* experts focused on making your implementation successful.
- **Consultative Professional Development Planning:** Tailored professional development plans ensure that PD is tied to your implementation goals and that educators are equipped to optimize the use of our programs from day one.
- **Real-Time Achievement Data after Every Assessment:** Detailed student achievement analytics to empower data-driven practices in classrooms.
- **Educational Consultants to Help You Know What's Coming Next:** Educational consultants to keep you up to speed on our latest research, development, and best practices.
- **Technical Support and Health Checks:** Proactive support that anticipates and heads off issues



Account
Management



Professional
Development



Educational
Consultant



Achievement
Analytics



Technical
Support

Your *i-Ready Partners* Team

Dedicated to helping you implement *i-Ready* programs and achieve your district goals



Curriculum Associates

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Curriculum Associates®

Placing an Order

Email: Orders@cainc.com
Fax: 1-800-366-1158
Mail:
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates LLC
153 Rangeway Rd
North Billerica, MA 01862-2013

Please visit CurriculumAssociates.com for more information about placing orders or contact CA's customer service department (1-800-225-0248) and reference quote number for questions.
Please attach quote to all signed purchase orders.
If tax exempt, please submit a valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount
\$74.99 or less	Max charge of \$12.75
\$75.00 to \$999.99	12% of order
\$1,000 to \$4,999.99	10% of order

Order Amount	Freight Amount
\$5,000.00 to \$99,999.99	9% of order
\$100,000 and more	7% of order

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500lbs.

The enhanced shipping and handling services listed below are available upon request subject to the availability of our carrier partners. Please notify us of these delivery requests prior to submitting your PO so that we can include the service on your quote appropriately:

- White Glove Delivery Service \$500/shipment location

If our carrier partners are unable to deliver to the location instructed on the PO or you need to change the time or location of delivery, one or more of the following fees may be applicable:

- Delivery Address Change \$400/shipment location
- Freight Storage \$600 /shipment location
- Freight Carrier Redelivery \$100/pallet

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Supply chain challenges outside of Curriculum Associates' control may impact inventory availability for print product. We recommend submission of purchase orders as soon as possible to help ensure timely delivery.

Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH payments. If you would like to pay via ACH, please request remittance information by emailing AR@cainc.com.

Please send any payment notifications to payments@cainc.com. Credit card payments are only accepted for purchases under \$50,000.

Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at invoices@cainc.com or by fax (1-800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

Terms of Service

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at i-ready.com/support. Customer's professional-learning sessions will expire two years following the date of your purchase order or the implementation year noted on your quote, whichever comes first and are subject to the Professional Learning Terms of Service, which can be found at i-ready.com/support.

Return Policy

For any non-print products - your subscription may be terminated and you may request a pro-rata refund for unused services within 90 days of license start date. For Professional Learning services, you may request a refund for unused services within 90 days of purchase date. After 90 days, your non-print products and Professional Learning purchase shall be final and no refunds are available. Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased print materials with pre-approval from CA's Customer Service department within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248 option 2) for return authorization and documentation. When returning material, please include your return authorization number and the return form that will be provided to you by CA's Return department. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready® student and teacher sets, Ready Classroom® student and teacher sets, and Magnetic Reading classroom kits.



Board Agenda Request
For June 5, 2025 Meeting

Date 05/05/25

Department CTE

Person Submitting Jaclyn Vester 

Account Number (if appropriate) N/A

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Approval for the request to solicit bids for the framing and finishing materials and labor for the CTE structural systems/construction building projects for the 2025-2026 school year at Cookeville High School, Upperman High School and White Plains Academy to be funded by the each school's VIP (Vocational Improvement Project) account.

received
5-5-25 MT 



ENGAGE INSPIRE ACHIEVE

PUTNAM COUNTY SCHOOL SYSTEM

NOTICE

The Putnam County Board of Education will receive quotes for the framing and finishing materials and labor for the construction technology building projects for the 2025-2026 school year at the following schools: Cookeville High School, Upperman High School and White Plains Academy.

To be added as a vendor to receive quote notifications, please email the PCSS Career and Technical Education Department Bookkeeper, Sarah Bos at boss@pcsstn.com.

All questions regarding framing and finishing materials, should be directed to Jackie Vester, PCSS Career and Technical Education Supervisor via email: jvester@pcsstn.com or (931) 526-9777 ext. 1448.

Quotes will be awarded as prescribed by law, which states "lowest and best." A Supreme Court ruling states that the discerning of best lies solely on one requesting the quote and not the vendor. The right is also reserved to refuse any and all quotes.

VTC 1
06-05-25

Pulnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Food Service

21-May-25

Item #	Account #	Account Description	Current		Requested	
			Approved Amount	Increase	Decrease	Approval Amount
1	143 R 43521	LUNCH PAYMENTS-CHILDREN	990,000.00		453,000.00	537,000.00
2	143 R 43522	LUNCH PAYMENTS-ADULTS	49,500.00	25,435.00		74,935.00
3	143 R 43523	INCOME FROM BREAKFAST	2,750.00			2,750.00
4	143 R 43525	A LA CARTE SALES	455,000.00	453,165.00		908,165.00
5	143 R 44110	INTEREST EARNED		125,000.00		125,000.00
6	143 R 46520	STATE MATCHING	66,000.00			66,000.00
7	143 R 47111	SECTION 4 LUNCH	2,855,000.00	2,200,000.00		5,055,000.00
8	143 R 47112	COMMODITY	571,665.00			571,665.00
9	143 R 47113	BREAKFAST	1,700,085.00			1,700,085.00
10	143 R 47114	USDA-OTHER	675,000.00		300,600.00	374,400.00
11	143 R 47590	CACFP-OTHER STATE	1,865,000.00		800,000.00	1,065,000.00
			9,250,000.00	2,803,600.00	1,553,600.00	10,500,000.00
				Decrease	Increase	
11	143 E 73100 165	CAFETERIA PERSONNEL	2,640,000.00		164,000.00	2,804,000.00
12	143 E 73100 199	OTHER PER DIEM & FEE	4,000.00		4,000.00	
13	143 E 73100 201	SOCIAL SECURITY	155,000.00		17,000.00	172,000.00
14	143 E 73100 204	STATE RETIREMENT	150,000.00			150,000.00
15	143 E 73100 206	LIFE INSURANCE	2,735.00			2,735.00
16	143 E 73100 207	MEDICAL INSURANCE	385,000.00		40,000.00	425,000.00
17	143 E 73100 208	DENTAL INSURANCE	12,500.00			12,500.00
18	143 E 73100 210	UNEMPLOYMENT COMP	4,000.00			4,000.00
19	143 E 73100 212	EMPLOYER MEDICARE	43,000.00		5,000.00	48,000.00
20	143 E 73100 307	COMMUNICATION	25,000.00	12,000.00		13,000.00
21	143 E 73100 336	MAINT & REPAIR	115,000.00			115,000.00
22	143 E 73100 355	TRAVEL	23,000.00			23,000.00
23	143 E 73100 399	OTHER CONTRACTED SERVICES	85,000.00	8,000.00		77,000.00
24	143 E 73100 421	FOOD PREP SUPPLIES	400,000.00		90,000.00	490,000.00
25	143 E 73100 422	FOOD SUPPLIES	3,371,500.00		955,000.00	4,326,500.00
26	143 E 73100 435	OFFICE SUPPLIES	35,000.00			35,000.00
27	143 E 73100 469	COMMODITY	571,665.00			571,665.00
28	143 E 73100 499	OTHER SUPPLIES & MATERIALS	40,000.00			40,000.00
29	143 E 73100 524	INSERVICE/STAFF DEVELOPMENT	30,000.00	15,000.00		15,000.00
30	143 E 73100 533	BACKGROUND CHECKS	3,100.00			3,100.00
31	143 E 73100 599	OTHER CHARGES	40,000.00	21,000.00		19,000.00
32	143 E 73100 710	FOOD SERVICE EQUIPMENT	250,000.00	20,000.00		230,000.00
33	143 E 73100 590	TRANSFERS TO OTHER FUNDS	864,500.00		55,000.00	919,500.00
			9,250,000.00	76,000.00	1,328,000.00	10,500,000.00

Explanation: Adjust current budget based on projected expenditures/revenues

Requested by: Jennifer Mitchell Recommended for Approval:

Supervisor

Reviewed by: Mark Meloyeto

Chief Financial Officer

Action by Fiscal Review Commi Recommended for Approval

No Recommendation

Action by County Commission:

Approval

Non-Approval

received
5-28-25 not CA

Line Item Transfer

DATE: June 2025

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Approval Amount Requested
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Explanation:

Assistant Director

Official / Department Head

None Required

None Required

DATE: June 5, 2025

received
5-28-25 pat

DATE: 5-JUN-25

<u>Item #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>
	<u>Revenue</u>					
1	141 R 48610 000 000 01425 000	DONATIONS	2,500.00	500.00		3,000.00
						-
		Total Revenue	2,500.00	500.00		3,000.00
	<u>Expenditures</u>					
2	141 E 72210 499 000 01425 000	OTHER SUPPLIES AND MATERIALS	2,500.00	<u>Decrease</u>	<u>Increase</u>	3,000.00
					500.00	-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
		Total Expenditures	2,500.00	500.00	500.00	3,000.00
						-
						-
						-
						-
						-
		Total Revenue less Total Expenditures		500.00	500.00	-

Explanation: Budget for donations received for mental health awareness month from UCCCY

Official / Department Head

Reviewed by: Chief File

Action by Fiscal Review Committee: Recommended for Approval

Action by County Commission:

received

VTC.5.
06-05-25

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Extended School Program

DATE: 20-May-25

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
Equity						
1	146 Q 34555 000 000 01800 000	Restricted for Education	1,536,533.32		85,000.00	1,451,533.32
		Total Revenue	1,536,533.32			1,451,533.32
Expenditures						
1	146 E 73300 189 000 01800 000	Other Salaries and Wages	978,000.00	135,000.00		1,113,000.00
2	146 E 73300 189 000 01801 000	Other Salaries and Wages	399,000.00		16,100.00	382,900.00
3	146 E 73300 201 000 01800 000	Social Security	59,000.00	10,000.00		69,000.00
4	146 E 73300 204 000 01800 000	State Retirement	33,000.00		9,000.00	24,000.00
5	146 E 73300 204 000 01801 000	State Retirement	10,400.00		3,000.00	7,400.00
6	146 E 73300 207 000 01800 000	Medical Insurance	51,400.00		8,000.00	43,400.00
7	146 E 73300 207 000 01801 000	Medical Insurance	14,200.00	1,100.00	9,000.00	5,200.00
8	146 E 73300 212 000 01800 000	Employer Medicare Liability	13,700.00			14,800.00
9	146 E 73300 422 000 01801 000	Food Supplies	12,000.00		2,000.00	14,000.00
10	146 E 73300 599 000 01801 000	Other Charges	18,000.00		10,000.00	8,000.00
11	146 E 73300 790 000 01800 000	Other Equipment	5,000.00		4,000.00	1,000.00
		Total Expenditures	1,593,700.00	146,100.00	146,100.00	1,682,700.00

Explanation: To better allocate funds for 146 Account-- School Age Care and Employee Child Care

Requested by
Supervisor

Kirsta Hamilton

Recommended for Approval:

Official / Department Head

Reviewed by
Chief Financial Officer

Marie McFarland

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

Action by County Commission: Approval

Non-Approval

Date:

received

5-28-25 AM

M

Department: Career & Technical Education - GP

Date _____

Explanation: To move monies to pay for year end CTSO Nationals and additional local sponsor travel expenses.

To move monies to pay for year end CTSO Nationals and additional local sponsor travel expenses.

Official / Department Head

Chief Financial Officer

Recommended for Approval

Date: _____

Approved

Date:

5-28-25 MT

Department: Federal Programs

DATE: _____

EXHIBIT

tabbies

VIC.7
06-05-25

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	
		Revenue				
1	141 R 46590 000 000 02508 000	Other State Education Revenue	-	600,581.96	-	600,581.96
2	141 R 47590 000 000 02508 000	Other Federal Through State Revenue	-	415,037.00	-	415,037.00
3	141 R 46590 000 000 02511 000	Other State Education Revenue	-	184,205.40	-	184,205.40
		Total Amendment Revenue	-			1,199,824.36
		Expenditures		Decrease	Increase	
4	141 E 71100 116 000 02508 000	Teachers	-	-	512,000.00	512,000.00
5	141 E 71100 163 000 02508 000	Educational Assistants	-	-	111,125.00	111,125.00
6	141 E 71100 189 000 02508 000	Other Salaries Wages	-	-	19,800.00	19,800.00
7	141 E 71100 201 000 02508 000	Social Security	-	-	40,000.00	40,000.00
8	141 E 71100 204 000 02508 000	State Retirement	-	-	51,000.00	51,000.00
9	141 E 71100 212 000 02508 000	Employer Medicare	-	-	9,500.00	9,500.00
10	141 E 71100 217 000 02508 000	Retirement - Hybrid Stabilization	-	-	5,000.00	5,000.00
11	141 E 71100 429 000 02508 000	Instructional Supplies Materials	-	-	57,873.96	57,873.96
12	141 E 72120 131 000 02508 000	Medical Personnel	-	-	19,300.00	19,300.00
13	141 E 72120 201 000 02508 000	Social Security	-	-	1,200.00	1,200.00
14	141 E 72120 204 000 02508 000	State Retirement	-	-	1,400.00	1,400.00
15	141 E 72120 212 000 02508 000	Employer Medicare	-	-	280.00	280.00
16	141 E 72120 217 000 02508 000	Retirement - Hybrid Stabilization	-	-	500.00	500.00
17	141 E 72130 399 000 02508 000	Other Contracted Services	-	-	30,000.00	30,000.00
18	141 E 72410 104 000 02508 000	Principal(s)	-	-	50,000.00	50,000.00
19	141 E 72410 162 000 02508 000	Clerical Personnel	-	-	17,250.00	17,250.00
20	141 E 72410 201 000 02508 000	Social Security	-	-	4,200.00	4,200.00
21	141 E 72410 204 000 02508 000	State Retirement	-	-	5,235.00	5,235.00
22	141 E 72410 212 000 02508 000	Employer Medicare	-	-	980.00	980.00
23	141 E 72410 217 000 02508 000	Retirement - Hybrid Stabilization	-	-	3,000.00	3,000.00
24	141 E 72710 142 000 02511 000	Mechanic(s)	-	-	15,000.00	15,000.00
25	141 E 72710 146 000 02511 000	Bus Drivers	-	-	53,000.00	53,000.00
26	141 E 72710 189 000 02511 000	Other Salaries Wages	-	-	22,200.00	22,200.00
27	141 E 72710 201 000 02511 000	Social Security	-	-	5,575.00	5,575.00
28	141 E 72710 204 000 02511 000	State Retirement	-	-	6,400.00	6,400.00
29	141 E 72710 212 000 02511 000	Employer Medicare	-	-	1,400.00	1,400.00
30	141 E 72710 338 000 02511 000	Maintenance Repair Services - Vehicles	-	-	33,430.40	33,430.40
31	141 E 72710 412 000 02511 000	Diesel Fuel	-	-	7,200.00	7,200.00
32	141 E 72710 450 000 02511 000	Tires Tubes	-	-	40,000.00	40,000.00
33	141 E 73100 105 000 02508 000	Supervisor / Director	-	-	18,750.00	18,750.00
34	141 E 73100 165 000 02508 000	Cafeteria Personnel	-	-	30,000.00	30,000.00
35	141 E 73100 201 000 02508 000	Social Security	-	-	3,025.00	3,025.00
36	141 E 73100 204 000 02508 000	State Retirement	-	-	3,490.00	3,490.00
37	141 E 73100 212 000 02508 000	Employer Medicare	-	-	710.00	710.00
38	141 E 73100 422 000 02508 000	Food Supplies	-	-	20,000.00	20,000.00
		Total Amendment Expenditures	-			1,199,824.36
		Total Amendment Revenue less Expenditures	-			-

Explanation: To establish Summer School Learning Camp and Transportation grant budget.

Requested by: _____
Supervisor

Recommended for Approval: _____

Official / Department Head

Reviewed by: _____
Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date: _____

Action by County Commission:

Approval

Non-Approval

Date: _____

received
5-28-25 MT **CL**

EXHIBIT
tabbles®
WCS
06-05-25

DATE: June 2025

[illegible]

Spring Clean up

Assistant Director

Official / Department Head

Action by County Commission: **None Required**

received
5-30-25 MF

Department: FINANCE

DATE:

EXHIBIT

VIC9

06-05-25

Item # Account # Account Description

Current
Approved AmountRequest
Approval Amount

	Revenue			Increase	Decrease	
	142 R 46990 000 995 00000 000	OTHER SYSTEMWIDE STATE REV.	-	11,140.81		11,140.81
		<u>Total Amendment Revenue</u>	-			11,140.81
	<u>Expenditures</u>			<u>Decrease</u>	<u>Increase</u>	
	142 E 71100 116 995 00000 000	TEACHERS	-		8,032.50	8,032.50
	142 E 71100 201 995 00000 000	SOCIAL SECURITY	-		444.35	444.35
	142 E 71100 204 995 00000 000	STATE RETIREMENT	-		642.61	642.61
	142 E 71100 206 995 00000 000	LIFE INSURANCE	-		3.00	3.00
	142 E 71100 207 995 00000 000	MEDICAL INSURANCE	-		1,892.40	1,892.40
	142 E 71100 208 995 00000 000	DENTAL INSURANCE	-		22.03	22.03
	142 E 71100 212 995 00000 000	EMPLOYER MEDICARE LIABILITY	-		103.92	103.92
		<u>Total Amendment Expenditures</u>	-			11,140.81
		<u>Total Amendment Revenue less Expenditures</u>	-			-

Explanation: To establish budget for Paid Parental Leave for employees paid through Federal Programs budget.

Requested by:

Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by:

Chief Financial Officer

24.00083

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approval

Non-Approval

Date:

S-30-25 M1

Department: **FINANCE**

DATE:

5

tables*

EXHIBIT

VIC10

96-05-25

<u>Item #</u>	<u>Account #</u>
1	100
2	200
3	300
4	400
5	500
6	600
7	700
8	800
9	900
10	1000
11	1100
12	1200
13	1300
14	1400
15	1500
16	1600
17	1700
18	1800
19	1900
20	2000
21	2100
22	2200
23	2300
24	2400
25	2500
26	2600
27	2700
28	2800
29	2900
30	3000
31	3100
32	3200
33	3300
34	3400
35	3500
36	3600
37	3700
38	3800
39	3900
40	4000
41	4100
42	4200
43	4300
44	4400
45	4500
46	4600
47	4700
48	4800
49	4900
50	5000
51	5100
52	5200
53	5300
54	5400
55	5500
56	5600
57	5700
58	5800
59	5900
60	6000
61	6100
62	6200
63	6300
64	6400
65	6500
66	6600
67	6700
68	6800
69	6900
70	7000
71	7100
72	7200
73	7300
74	7400
75	7500
76	7600
77	7700
78	7800
79	7900
80	8000
81	8100
82	8200
83	8300
84	8400
85	8500
86	8600
87	8700
88	8800
89	8900
90	9000
91	9100
92	9200
93	9300
94	9400
95	9500
96	9600
97	9700
98	9800
99	9900
100	10000

Account Description

Current
Approved Amount

Requested

Approval Amount

	<u>Revenue</u>			<u>Increase</u>	<u>Decrease</u>	
1	141 R 49800 000 000 00000 000	TRANSFERS IN		1,257,119.99	65,550.00	1,322,669.99
		<u>Total Amendment Revenue</u>		1,257,119.99		1,322,669.99
	<u>Expenditures</u>			<u>Decrease</u>	<u>Increase</u>	
2	141 E 73100 105 000 00000 000	SUPERVISOR/DIRECTOR		91,160.00	3,100.00	94,260.00
3	141 E 73100 119 000 00000 000	ACCOUNTANTS/BOOKKEEPERS		54,385.96	350.00	54,735.96
4	141 E 73100 162 000 00000 000	CLERICAL PERSONNEL		219,841.24	33,000.00	252,841.24
5	141 E 73100 189 000 00000 000	OTHER SALARIES & WAGES		121,633.03	5,500.00	127,133.03
6	141 E 73100 199 000 00000 000	OTHER PER DIEM & FEES		1,200.00	100.00	1,300.00
7	141 E 73100 201 000 00000 000	SOCIAL SECURITY		30,269.65	150.00	30,419.65
8	141 E 73100 204 000 00000 000	STATE RETIREMENT		34,907.75	3,200.00	38,107.75
9	141 E 73100 207 000 00000 000	MEDICAL INSURANCE		77,875.20	20,000.00	97,875.20
10	141 E 73100 208 000 00000 000	DENTAL INSURANCE		1,362.24	50.00	1,412.24
11	141 E 73100 212 000 00000 000	EMPLOYER MEDICARE LIABILITY		7,079.19	100.00	7,179.19
		<u>Total Amendment Expenditures</u>		639,714.26	65,550.00	705,264.26
	<u>Total Amendment Revenue less Expenditures</u>			617,405.73		617,405.73

Explanation: To amend the budget to account for additional revenue and expenditures from the School Nutrition fund.

Requested by:

Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by:

Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approval

Non-Approval

Date:

10-2-2.5 AMT

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: FINANCE

DATE: _____



Item # Account # Account Description Current Approved Amount Decrease Increase Approval Amount

	Expenditures					
1	141 E 72620 399 000 00000 000	OTHER CONTRACTED SERVICES	600,000.00		1,006,255.00	1,606,255.00
2	141 E 72620 499 000 00000 000	OTHER SUPPLIES AND MATERIALS	600,000.00		300,000.00	900,000.00
3	141 E 72620 717 000 00000 000	MAINTENANCE EQUIPMENT	30,000.00		21,555.00	51,555.00
4	141 E 72620 799 000 00000 000	OTHER CAPITAL OUTLAY	1,100,000.00	623,360.00		476,640.00
5	141 Q 39000 000 000 00000 000	UNDESIGNATED FUND BALANCE	14,651,756.00	704,450.00		13,947,306.00
		Total Amendment Expenditures	16,981,756.00	1,327,810.00	1,327,810.00	16,981,756.00

Explanation: To amend the budget to account for large maintenance projects budgeted in the prior year.

Requested by: _____ Recommended for Approval: _____ Official / Department Head _____

Supervisor _____
Reviewed by: Steve McFarland
Chief Financial Officer

Action by Fiscal Review Committee: _____ Recommended for Approval _____ No Recommendation _____ Date: _____

Action by County Commission: _____ Approval _____ Non-Approval _____ Date: _____

Department: FINANCE

DATE: _____

EXHIBIT

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VIC12
06-05-25

	Expenditures		Current	Decrease	Increase	
1	141 E 71100 116 000 00000 000	TEACHERS	36,894,876.08	56,375.00		36,838,501.08
2	141 E 71100 163 000 00000 000	AIDES	2,778,267.39	176,160.00		2,602,107.39
3	141 E 71100 189 000 00000 000	OTHER SALARIES & WAGES	-		35,000.00	35,000.00
4	141 E 71100 195 000 00000 000	CERTIFIED SUBSTITUTE TEACHERS	190,000.00		30,000.00	220,000.00
5	141 E 71100 198 000 00000 000	NON-CERTIFIED SUBSTITUTE TEACH	696,292.00		62,000.00	758,292.00
6	141 E 71100 201 000 00000 000	SOCIAL SECURITY	2,517,723.00	210,000.00		2,307,723.00
7	141 E 71100 204 000 00000 000	STATE RETIREMENT	1,548,215.30		1,210,000.00	2,758,215.30
8	141 E 71100 204 000 02100 000	STATE RETIREMENT	-		4,600.00	4,600.00
9	141 E 71100 207 000 00000 000	MEDICAL INSURANCE	6,701,139.71		70,000.00	6,771,139.71
10	141 E 71100 208 000 00000 000	DENTAL INSURANCE	122,019.24	29,300.00		92,719.24
11	141 E 71100 208 000 02100 000	DENTAL INSURANCE	170.28		100.00	270.28
12	141 E 71100 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	588,111.81	41,000.00		547,111.81
13	141 E 71100 217 000 00000 000	RET HYBRID STABILIZATION	1,376,998.10	1,210,000.00		166,998.10
14	141 E 71100 217 000 02100 000	RET HYBRID STABILIZATION	5,321.26	4,600.00		721.26
15	141 E 71100 399 000 02103 000	OTHER CONTRACTED SERVICES	405,205.20	211,000.00		194,205.20
16	141 E 71100 429 000 02117 000	INSTRUCTIONAL SUPPLIES	550,000.00	15,000.00		535,000.00
17	141 E 71100 449 000 02117 000	TEXTBOOKS	250,000.00	15,000.00		235,000.00
18	141 E 71100 599 000 02011 000	OTHER CHARGES	218,750.00		2,000.00	220,750.00
19	141 E 71100 599 000 02117 000	OTHER CHARGES	16,000.00	16,000.00		-
20	141 E 71100 722 000 02117 000	REGULAR INSTRUCTION EQUIPMENT	49,000.00		55,000.00	104,000.00
21	141 E 71150 116 000 00000 000	TEACHERS	730,146.20		23,000.00	753,146.20
22	141 E 71150 163 000 00000 000	AIDES	54,084.16	9,000.00		45,084.16
23	141 E 71150 201 000 00000 000	SOCIAL SECURITY	48,684.28	6,000.00		42,684.28
24	141 E 71150 204 000 00000 000	STATE RETIREMENT	37,679.72		13,500.00	51,179.72
25	141 E 71150 207 000 00000 000	MEDICAL INSURANCE	158,189.76		13,000.00	171,189.76
26	141 E 71150 217 000 00000 000	RET HYBRID STABILIZATION	17,955.00	13,500.00		4,455.00
27	141 E 71300 189 000 00000 000	OTHER SALARIES & WAGES	150,950.60		800.00	151,750.60
28	141 E 71300 195 000 00000 000	CERTIFIED SUBSTITUTE TEACHERS	4,400.00		3,500.00	7,900.00
29	141 E 71300 198 000 00000 000	NON-CERTIFIED SUBSTITUTE TEACH	43,300.00	3,500.00		39,800.00
30	141 E 71300 201 000 00000 000	SOCIAL SECURITY	136,543.34	12,500.00		124,043.34
31	141 E 71300 204 000 00000 000	STATE RETIREMENT	60,746.57		93,500.00	154,246.57
32	141 E 71300 207 000 00000 000	MEDICAL INSURANCE	393,218.91	30,000.00		363,218.91
33	141 E 71300 217 000 00000 000	RET HYBRID STABILIZATION	108,761.11	93,500.00		15,261.11
34	141 E 72110 162 000 00000 000	CLERICAL PERSONNEL	26,624.00		350.00	26,974.00
35	141 E 72110 189 000 00000 000	OTHER SALARIES & WAGES	88,827.00		3,100.00	91,927.00
36	141 E 72110 204 000 00000 000	STATE RETIREMENT	14,840.93		300.00	15,140.93
37	141 E 72110 399 000 00000 000	OTHER CONTRACTED SERVICES	110,000.00		51,500.00	161,500.00
38	141 E 72120 130 000 00000 000	SOCIAL WORKERS	81,876.67		3,000.00	84,876.67
39	141 E 72120 130 000 02000 000	SOCIAL WORKERS	88,392.53		6,200.00	94,592.53
40	141 E 72120 131 000 00000 000	MEDICAL PERSONNEL	632,616.90		17,500.00	650,116.90
41	141 E 72120 131 000 02000 000	MEDICAL PERSONNEL	53,937.63		2,600.00	56,537.63
42	141 E 72120 161 000 02000 000	SECRETARY(S)	25,620.88		200.00	25,820.88
43	141 E 72120 189 000 02100 000	OTHER SALARIES & WAGES	107,607.96		7,500.00	115,107.96
44	141 E 72120 204 000 00000 000	STATE RETIREMENT	51,193.14		3,500.00	54,693.14
45	141 E 72120 204 000 02000 000	STATE RETIREMENT	18,878.05		2,500.00	21,378.05
46	141 E 72120 204 000 02100 000	STATE RETIREMENT	7,693.97		200.00	7,893.97
47	141 E 72120 207 000 00000 000	MEDICAL INSURANCE	199,224.00		4,200.00	203,424.00
48	141 E 72120 207 000 02000 000	MEDICAL INSURANCE	59,178.00	4,200.00		54,978.00
49	141 E 72120 212 000 02000 000	EMPLOYER MEDICARE LIABILITY	4,001.46		350.00	4,351.46
50	141 E 72120 217 000 00000 000	RET HYBRID STABILIZATION	-		3,600.00	3,600.00
51	141 E 72120 217 000 02000 000	RET HYBRID STABILIZATION	-		150.00	150.00
52	141 E 72130 130 000 00000 000	SOCIAL WORKERS	123,796.98	37,000.00		86,796.98
53	141 E 72130 130 000 02100 000	SOCIAL WORKERS	89,793.33		6,500.00	96,293.33
54	141 E 72130 201 000 00000 000	SOCIAL SECURITY	153,650.77	15,000.00		138,650.77
55	141 E 72130 204 000 00000 000	STATE RETIREMENT	88,532.56		76,500.00	165,032.56
56	141 E 72130 204 000 02100 000	STATE RETIREMENT	9,228.92		500.00	9,728.92
57	141 E 72130 207 000 00000 000	MEDICAL INSURANCE	336,201.60		16,500.00	352,701.60
58	141 E 72130 207 000 02100 000	MEDICAL INSURANCE	49,897.99	5,200.00		44,697.99
59	141 E 72130 217 000 00000 000	RET HYBRID STABILIZATION	86,617.80	76,500.00		10,117.80
60	141 E 72130 217 000 02100 000	RET HYBRID STABILIZATION	7,923.70	500.00		7,423.70
61	141 E 72130 322 000 02103 000	EVALUATION AND TESTING	126,900.00	91,350.00		35,550.00
62	141 E 72130 355 000 02107 000	TRAVEL	4,600.00		6,350.00	10,950.00
63	141 E 72210 129 000 00000 000	LIBRARIANS	1,234,758.75		3,500.00	1,238,258.75
64	141 E 72210 162 000 00000 000	CLERICAL PERSONNEL	231,968.67		17,000.00	248,968.67
65	141 E 72210 189 000 00000 000	OTHER SALARIES & WAGES	909,408.45	85,000.00		824,408.45

received

6-2-25 mt

Department: FINANCE

DATE: 5-Jun-25

			Current	Decrease	Increase	Requested
	Expenditures					
66	141 E 72210 201 000 00000 000	SOCIAL SECURITY	189,072.92	17,500.00		171,572.92
67	141 E 72210 204 000 00000 000	STATE RETIREMENT	156,228.71		43,000.00	199,228.71
68	141 E 72210 207 000 00000 000	MEDICAL INSURANCE	463,760.72	26,900.00		436,860.72
69	141 E 72210 217 000 00000 000	RET HYBRID STABILIZATION	53,329.92	43,000.00		10,329.92
70	141 E 72210 355 000 02103 000	TRAVEL	11,700.00		15,500.00	27,200.00
71	141 E 72210 399 000 02103 000	OTHER CONTRACTED SERVICES	715,840.64	132,200.00		583,640.64
72	141 E 72210 432 000 02117 000	LIBRARY BOOKS	88,000.00		11,200.00	99,200.00
73	141 E 72210 599 000 02103 000	OTHER CHARGES	133,500.00	17,000.00		116,500.00
74	141 E 72210 599 000 02117 000	OTHER CHARGES	13,000.00	7,500.00		5,500.00
75	141 E 72215 105 000 00000 000	SUPERVISOR/DIRECTOR	91,688.22		700.00	92,388.22
76	141 E 72215 117 000 00000 000	CAREER LADDER PROGRAM	1,000.00	1,000.00		-
77	141 E 72215 204 000 00000 000	STATE RETIREMENT	3,181.77		7,300.00	10,481.77
78	141 E 72215 217 000 00000 000	RET HYBRID STABILIZATION	8,251.94	7,300.00		951.94
79	141 E 72230 206 000 00000 000	LIFE INSURANCE	33.60	3.00		30.60
80	141 E 72230 208 000 00000 000	DENTAL INSURANCE	170.28		3.00	173.28
81	141 E 72250 120 000 00000 000	COMPUTER PROGRAMMER(S)	735,456.97	63,000.00		672,456.97
82	141 E 72250 162 000 00000 000	CLERICAL PERSONNEL	82,598.81		550.00	83,148.81
83	141 E 72250 201 000 00000 000	SOCIAL SECURITY	57,444.79	7,600.00		49,844.79
84	141 E 72250 207 000 00000 000	MEDICAL INSURANCE	143,752.80		9,000.00	152,752.80
85	141 E 72260 117 000 00000 000	CAREER LADDER PROGRAM	-		1,000.00	1,000.00
86	141 E 72260 201 000 00000 000	SOCIAL SECURITY	-		55.00	55.00
87	141 E 72260 204 000 00000 000	STATE RETIREMENT	-		90.00	90.00
88	141 E 72260 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	-		15.00	15.00
89	141 E 72310 118 000 00000 000	SECRETARY TO BOARD	73,860.13	16,000.00		57,860.13
90	141 E 72310 189 000 00000 000	OTHER SALARIES & WAGES	18,900.00		2,500.00	21,400.00
91	141 E 72310 207 000 00000 000	MEDICAL INSURANCE	14,721.60		17,500.00	32,221.60
92	141 E 72310 320 000 00000 000	DUES AND MEMBERSHIPS	35,000.00	20,000.00		15,000.00
93	141 E 72310 399 000 02101 000	OTHER CONTRACTED SERVICES	17,000.00		2,000.00	19,000.00
94	141 E 72310 510 000 00000 000	TRUSTEE'S COMMISSION	670,000.00	50,000.00		620,000.00
95	141 E 72310 513 000 00000 000	WORKMAN'S COMPENSATION INSURAN	81,162.00		1,600.00	82,762.00
96	141 E 72310 533 000 00000 000	CRIMINAL INVESTIGATION OF APPL	20,000.00	14,000.00		6,000.00
97	141 E 72310 599 000 00000 000	OTHER CHARGES	576,395.00		250,000.00	826,395.00
98	141 E 72320 101 000 00000 000	COUNTY OFFICIAL/ADMINISTRATIVE	145,000.00		5,000.00	150,000.00
99	141 E 72320 189 000 00000 000	OTHER SALARIES & WAGES	-		1,000.00	1,000.00
100	141 E 72320 204 000 00000 000	STATE RETIREMENT	9,222.00		600.00	9,822.00
101	141 E 72320 206 000 00000 000	LIFE INSURANCE	33.60	3.00		30.60
102	141 E 72320 208 000 00000 000	DENTAL INSURANCE	170.28		3.00	173.28
103	141 E 72410 104 000 00000 000	PRINCIPALS	1,876,719.45	35,000.00		1,841,719.45
104	141 E 72410 119 000 00000 000	ACCOUNTANTS/BOOKKEEPERS	823,888.52		15,000.00	838,888.52
105	141 E 72410 139 000 00000 000	ASSISTANT PRINCIPALS	2,236,153.75		55,000.00	2,291,153.75
106	141 E 72410 189 000 00000 000	OTHER SALARIES & WAGES	758,086.56		47,000.00	805,086.56
107	141 E 72410 201 000 00000 000	SOCIAL SECURITY	441,645.23	33,000.00		408,645.23
108	141 E 72410 204 000 00000 000	STATE RETIREMENT	441,507.50		24,000.00	465,507.50
109	141 E 72410 207 000 00000 000	MEDICAL INSURANCE	1,172,791.20	16,000.00		1,156,791.20
110	141 E 72410 217 000 00000 000	RET HYBRID STABILIZATION	41,390.95	34,000.00		7,390.95
111	141 E 72410 307 000 00000 000	COMMUNICATION	210,000.00	3,500.00		206,500.00
112	141 E 72410 435 000 00000 000	OFFICE SUPPLIES	2,000.00		3,500.00	5,500.00
113	141 E 72510 105 000 00000 000	SUPERVISOR/DIRECTOR	190,300.00		6,200.00	196,500.00
114	141 E 72510 119 000 00000 000	ACCOUNTANTS/BOOKKEEPERS	319,616.68		3,000.00	322,616.68
115	141 E 72510 162 000 00000 000	CLERICAL PERSONNEL	43,800.77		7,000.00	50,800.77
116	141 E 72510 189 000 00000 000	OTHER SALARIES & WAGES	123,093.06	35,000.00		88,093.06
117	141 E 72510 201 000 00000 000	SOCIAL SECURITY	45,837.37	4,500.00		41,337.37
118	141 E 72510 207 000 00000 000	MEDICAL INSURANCE	156,355.20	12,000.00		144,355.20
119	141 E 72510 399 000 00000 000	OTHER CONTRACTED SERVICES	142,000.00		8,000.00	150,000.00
120	141 E 72510 435 000 00000 000	OFFICE SUPPLIES	18,000.00		700.00	18,700.00
121	141 E 72510 524 000 00000 000	INSERVICE/STAFF DEVELOPMENT	3,500.00	1,000.00		2,500.00
122	141 E 72510 599 000 00000 000	OTHER CHARGES	6,300.00	500.00		5,800.00
123	141 E 72510 701 000 00000 000	ADMINISTRATION EQUIPMENT	4,500.00	2,000.00		2,500.00
124	141 E 72520 105 000 00000 000	SUPERVISOR/DIRECTOR	107,437.00		3,500.00	110,937.00
125	141 E 72520 189 000 00000 000	OTHER SALARIES & WAGES	113,517.01		500.00	114,017.01
126	141 E 72520 204 000 00000 000	STATE RETIREMENT	15,798.21		300.00	16,098.21
127	141 E 72520 320 000 00000 000	DUES AND MEMBERSHIPS	1,400.00		250.00	1,650.00
128	141 E 72520 355 000 00000 000	TRAVEL	4,300.00	2,000.00		2,300.00
129	141 E 72520 399 000 00000 000	OTHER CONTRACTED SERVICES	18,500.00		2,000.00	20,500.00
130	141 E 72520 435 000 00000 000	OFFICE SUPPLIES	4,000.00		170.00	4,170.00

Department: FINANCE

DATE:

5-Jun-25

			Current	Decrease	Increase	Requested
	Expenditures					
131	141 E 72520 524 000 00000 000	INSERVICE/STAFF DEVELOPMENT	850.00	250.00		600.00
132	141 E 72520 701 000 00000 000	ADMINISTRATION EQUIPMENT	1,500.00		300.00	1,800.00
133	141 E 72610 330 000 00000 000	LEASE EXPENSE	403,284.00	336,080.00		67,204.00
134	141 E 72610 399 000 00000 000	OTHER CONTRACTED SERVICES	305,000.00		60,000.00	365,000.00
135	141 E 72610 415 000 00000 000	ELECTRICITY	3,100,000.00		260,000.00	3,360,000.00
136	141 E 72610 434 000 00000 000	NATURAL GAS	600,000.00	75,000.00		525,000.00
137	141 E 72610 454 000 00000 000	WATER AND SEWER	590,000.00	50,000.00		540,000.00
138	141 E 72610 499 000 00000 000	OTHER SUPPLIES AND MATERIALS	33,200.00	15,000.00		18,200.00
139	141 E 72610 502 000 00000 000	BUILDING AND CONTENTS INSURANC	426,776.00		28,000.00	454,776.00
140	141 E 72620 105 000 00000 000	SUPERVISOR/DIRECTOR	286,155.00		16,500.00	302,655.00
141	141 E 72620 161 000 00000 000	SECRETARY(S)	51,422.97	3,000.00		48,422.97
142	141 E 72620 167 000 00000 000	MAINTENANCE PERSONNEL	906,890.74		40,000.00	946,890.74
143	141 E 72620 204 000 00000 000	STATE RETIREMENT	88,979.51		4,200.00	93,179.51
144	141 E 72620 207 000 00000 000	MEDICAL INSURANCE	134,764.80		43,200.00	177,964.80
145	141 E 72620 399 000 00000 000	OTHER CONTRACTED SERVICES	600,000.00		436,310.00	1,036,310.00
146	141 E 72710 105 000 00000 000	SUPERVISOR/DIRECTOR	77,305.00		3,000.00	80,305.00
147	141 E 72710 142 000 00000 000	MECHANIC(S)	187,634.79		16,500.00	204,134.79
148	141 E 72710 146 000 00000 000	BUS DRIVERS	1,507,953.58		120,000.00	1,627,953.58
149	141 E 72710 146 000 01605 000	BUS DRIVERS	394,910.62		60,000.00	454,910.62
150	141 E 72710 162 000 00000 000	CLERICAL PERSONNEL	28,761.89		2,100.00	30,861.89
151	141 E 72710 189 000 00000 000	OTHER SALARIES & WAGES	336,629.07		165,000.00	501,629.07
152	141 E 72710 189 000 01605 000	OTHER SALARIES & WAGES	287,092.92	19,500.00		267,592.92
153	141 E 72710 201 000 00000 000	SOCIAL SECURITY	132,573.63		5,000.00	137,573.63
154	141 E 72710 204 000 00000 000	STATE RETIREMENT	152,887.33		18,000.00	170,887.33
155	141 E 72710 204 000 01605 000	STATE RETIREMENT	48,763.25		2,500.00	51,263.25
156	141 E 72710 207 000 00000 000	MEDICAL INSURANCE	417,048.00		23,500.00	440,548.00
157	141 E 72710 207 000 01605 000	MEDICAL INSURANCE	130,843.20		5,600.00	136,443.20
158	141 E 72710 208 000 00000 000	DENTAL INSURANCE	13,962.96	5,600.00		8,362.96
159	141 E 72710 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	31,005.12		2,000.00	33,005.12
160	141 E 72710 412 000 00000 000	DIESEL FUEL	420,000.00	150,000.00		270,000.00
161	141 E 72710 425 000 00000 000	GASOLINE	100,000.00	15,000.00		85,000.00
162	141 E 72710 729 000 00000 000	TRANSPORTATION EQUIPMENT	-		45,000.00	45,000.00
163	141 E 73300 189 000 02001 000	OTHER SALARIES & WAGES	26,041.29		1,000.00	27,041.29
164	141 E 73300 204 000 02001 000	STATE RETIREMENT	1,861.95		75.00	1,936.95
165	141 E 73400 116 000 02005 000	TEACHERS	945,347.43	26,500.00		918,847.43
166	141 E 73400 162 000 02005 000	CLERICAL PERSONNEL	29,329.34		800.00	30,129.34
167	141 E 73400 163 000 02005 000	AIDES	451,883.69		34,500.00	486,383.69
168	141 E 73400 201 000 02005 000	SOCIAL SECURITY	91,572.14	6,800.00		84,772.14
169	141 E 73400 204 000 02005 000	STATE RETIREMENT	68,207.39		35,900.00	104,107.39
170	141 E 73400 207 000 00000 000	MEDICAL INSURANCE	6,542.40		150.00	6,692.40
171	141 E 73400 207 000 02005 000	MEDICAL INSURANCE	330,381.59	16,150.00		314,231.59
172	141 E 73400 217 000 02005 000	RET HYBRID STABILIZATION	41,787.00	35,900.00		5,887.00
		Total Amendment Expenditures	89,597,605.42	3,823,471.00	3,823,471.00	89,597,605.42

Explanation: Year End Cleanup FY25

Requested by:

Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by:

Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approval

Non-Approval

Date:

VTD
06-05-25

Out of State/ Overnight BOARD APPROVAL Month: June, 2026

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
05/22/25	Aloft Hotel / Georgia World Congress Center & State Farm Arena Atlanta, GA	UHS	Susie Dobbs, Randy Mansell	CTE / 12th / AV	June 22-28, 2025	4	Skills USA National News Production Competition
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
05/22/25	National Beta Club Convention, Orlando, Florida / Gaylord Palms, Kissimmee, FL	UHS	John F. Apple 931-319-7265 Lindsey VanWinkle 931-265-3128 / Wendy Apple 931-319-7265 Blake VanWinkle 931-265-3128	Fine Arts / 9th - 12th / Beta	June 22-27, 2025	5	National Beta Convention
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
05/22/25	Delta Hotels by Marriott Philadelphia Airport, Philadelphia, Pennsylvania	MHS	Aaron Walls (931) 261-4743 Tyler Vester (615) 633-1412 / Elizabeth Wick (423) 737-5148	CTE / 11th/ FFA	June 22-28, 2025	5	National FFA Next Gen: Agricultural Education Conference
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
05/22/25	Rosen Plaza Hotel, 9700 International Drive, Orlando, FL 32819	CHS	Misty Waller (931) 261-6519 Madison Pearson (865) 312-1972 / Tammy Maddux (Putnam County School Bus Driver) Terry Maddux (male chaperone for group)	Academics / 10th, 11th, 12th / Math	July 6-11, 2025	7	53rd Mu Alpha Theta National Convention
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
05/22/25	Berea College, Berea, KY	CHS	Travis Shope -931-260-2129 Jennifer Shope - 931-261-7978 Travis Shope -931-260-2129 Jennifer Shope - 931-261-7978	Athletics / 9th - 12th / Cross Country Team	July 9-13, 2025	26	Cross Country Team Running Camp

received
5-22-25
MKT

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
05/22/25	Orange County Convention Center- Orlando, FL	CHS	Mandy Rawls (931-319-7906)- not attending / Dawn Mills / Taylor Key	CTE / 10th -12th / FCCLA	July 5-9, 2025	3	CHS FCCLA / National Leadership Conference and Competitions
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
05/22/25	Country Inn & Suites - Des Moines West 1350 118th Street Clive, Iowa, 50325 (515) 223-9254	CHS	Shane Cunningham 931-529-1243 Holly Wilmoth 931-808-0548	Fine Arts / 9th -12th / Speech Team	June 14-21, 2025	3	National Speech Tournament
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
05/22/25	Aloft hotel / Georgia World Congress Center & State Farm Arena Atlanta, GA	CHS	Randy Mansell-9312390193 / David Powell 931-260-5306	CTE / 11th & 12th / Construction & STEM	June 22-27, 2025	3	Skills National Competition / Misc CTE competitions

Corby King, Director of Schools

Date

UHS

Field Trips



Deason, Meghan <meghan.deason@pcsstn.com>

Skills Nationals

1 message

Bos, Sarah <bos@pcsstn.com>
To: Meghan Deason <meghan.deason@pcsstn.com>

Wed, May 14, 2025 at 1:18 PM

Skills USA	UHS	Tehya Dobb	News Production
		Caleb McAdam	
		Gabe Creech	
		Riley Vinson	
Skills USA	CHS	Ben Hernandez	Electrical Construction
Skills USA	CHS	Sam Canfield	Mobile Robotics
		Raymond Yang	

Sarah Bos
CTE Bookkeeper
Putnam County School System
1400 East Spring Street
Cookeville, TN 38506
phone: 931-526-9777 x1468



Condensed Conference Agenda

Saturday, June 21		9:30 a.m. – 4:00 p.m.	Leverage
Sunday, June 22		9 a.m. – 4 p.m.	Leverage
Monday, June 23		9 a.m. – 3 p.m.	Leverage SkillsUSA Store Grand Opening
Tuesday, June 24		7:30 a.m. – 5 p.m. 8 a.m. – 5:30 p.m. 9:30 a.m. – 4:30 p.m. 9:30 a.m. – 3:30 p.m. 7 p.m.	SkillsUSA Store Open SkillsUSA Championships & SkillsUSA TECHSPO Academy of Excellence SkillsUSA University Opening Session – Featuring Keynote Speaker Daymond John of Shark Tank
Wednesday, June 25		7:30 a.m. – 5 p.m. 7:30 a.m. – 5:30 p.m. 9:30 a.m. – 4:30 p.m. 9:30 a.m. – 3:30 p.m. 1:30 p.m. – 3:30 p.m.	SkillsUSA Store Open SkillsUSA Championships & SkillsUSA TECHSPO Academy of Excellence SkillsUSA University Annual Meeting of SkillsUSA, Inc.
Thursday, June 26		7:30 a.m. – 2 p.m. 7:30 a.m. – 5 p.m. 9:30 a.m. – 4:30 p.m. 9:30 a.m. – 3:30 p.m. 6 p.m. – 9:30 p.m.	SkillsUSA Store Open SkillsUSA Championships & SkillsUSA TECHSPO Academy of Excellence SkillsUSA University Champions Festival
Friday, June 27		9 a.m. – Noon 4 p.m.	Community Service Project Awards Session

UHS
National Beta Convention
June 22-27, 2025
Gaylord Palms, Kissimmee, FL

Room #1: (Sponsor/Chaperone)

John Apple
Wendy Apple
Jillian Apple
Amberlee Apple

Room #2: (Sponsor/Chaperone)

Lindsey VanWinkle
Blake VanWinkle
Hadley VanWinkle
Asher VanWinkle

Room #3:

Landon Earnest

Room #4:

Sophie Jacobs
Cosby King
Carly Lafever
Ruth Matthews

MHS

Field Trip

National FFA Organization
Next Gen: Agricultural Education Conference
Delta Hotels by Marriott Philadelphia Airport
500 Stevens Drive
Philadelphia, PA 19113
June 22 - 28, 2025

Advisor Room:
Aaron Walls

Chaperone Room:
Elizabeth Wick

Female Student Room:
Skyla Blalock
Assigned Female Roommate 1
Assigned Female Roommate 2
Assigned Female Roommate 3

Male Student Room:
Cole Walker
Assigned Male Roommate 1
Assigned Male Roommate 2
Assigned Male Roommate 3

CHS

Field Trips

CHS

53rd Mu Alpha Theta National Convention Rooming List

Rosen Plaza Hotel
9700 International Drive
Orlando, FL 32819

Sponsor Room:

Madison Pearson
Misty Waller

Driver Room (Married Couple):

Tammy Maddux
Terry Maddux

Female Student Room:

Georgia Coons
Fiona McKelvie
Riley Panzer
Dahee Yoon

Male Student Room:

Shaan Heer
Anthony Spike
Andre Ye

CHS Cross Country

This is at a college dorm and the room list will be generated by the camp directors. There are 2 campers per room. As of now, these are the athletes who will be possibly attending. I will send out a final list the week before departure.

Females:	Males:
Chaperone: Jennifer Shope	Chaperone: Travis Shope
Athletes:	Athletes:
Anna Sosebee	Ethan Cook
Rory Pugh	Brody Blackmon
Ellia Randall	Levi Detwiler
Camryn Maynor	Caleb Wilson
Alyssa King	Harrison Bennett
Regan Pankiewicz	Trey Tylka
Audrey Papacsi	Aden Goode
Katie Meador	Deacon Daniels
Taylor Bauer	Elijah Walker Sowell
Journee Barnette	Charles Ramsey
	Kevin Ramirez
	Sullivan Thatcher
	Oscar Rene Diego-Miguel
	Michael Marchel
	Luke Haslam

CHS FCCLA National Leadership Conference

Orlando, Florida

Orlando Hilton

Room #1:

Mrs. Taylor Key

Room #2:

Cidney Wylie

Emma Williams

Kallee Chambers

CHS Speech Team

ROOMING LIST NATIONALS 2025

Room #1

Daisy McBroom Stockwell

Amy McBroom (mother)

Room #2

Kaylee Wilmoth

Holly Wilmoth (mother)

Room #3

Clara Oldham

Shelia Oldham (mother)

Room #4

Shane Cunningham



Deason, Meghan <meghan.deason@pcsstn.com>

Skills Nationals

1 message

Wed, May 14, 2025 at 1:18 PM

Bos, Sarah <bos@pcsstn.com>
To: Meghan Deason <meghan.deason@pcsstn.com>

Skills USA	UHS	Tehya Dobbs	News Production
		Caleb McAdam	
		Gabe Creech	
		Riley Vinson	
Skills USA	CHS	Ben Hernandez	Electrical Construction
Skills USA	CHS	Sam Canfield	Mobile Robotics
		Raymond Yang	

Sarah Bos
CTE Bookkeeper
Putnam County School System
1400 East Spring Street
Cookeville, TN 38506
phone: 931-526-9777 x1468



Condensed Conference Agenda

Saturday, June 21	
9:30 a.m. – 4:00 p.m.	Leverage
Sunday, June 22	
9 a.m. – 4 p.m.	Leverage
Monday, June 23	
9 a.m. – 3 p.m.	Leverage
1 p.m. – 6 p.m.	Leverage
Tuesday, June 24	
7:30 a.m. – 5 p.m.	SkillsUSA Store Open
8 a.m. – 5:30 p.m.	SkillsUSA Championships & SkillsUSA TECHSPO
9:30 a.m. – 4:30 p.m.	Academy of Excellence
9:30 a.m. – 3:30 p.m.	SkillsUSA University
7 p.m.	Opening Session – Featuring Keynote Speaker Daymond John of Shark Tank
Wednesday, June 25	
7:30 a.m. – 5 p.m.	SkillsUSA Store Open
7:30 a.m. – 5:30 p.m.	SkillsUSA Championships & SkillsUSA TECHSPO
9:30 a.m. – 4:30 p.m.	Academy of Excellence
9:30 a.m. – 3:30 p.m.	SkillsUSA University
1:30 p.m. – 3:30 p.m.	Annual Meeting of SkillsUSA, Inc.
Thursday, June 26	
7:30 a.m. – 2 p.m.	SkillsUSA Store Open
7:30 a.m. – 5 p.m.	SkillsUSA Championships & SkillsUSA TECHSPO
9:30 a.m. – 4:30 p.m.	Academy of Excellence
9:30 a.m. – 3:30 p.m.	SkillsUSA University
6 p.m. – 9:30 p.m.	Champions Festival
Friday, June 27	
9 a.m. – Noon	Community Service Project
4 p.m.	Awards Session



Putnam County Board of Education Agenda Request

Name of Person Making Request: Sheri Roberson

Department: Special Education

Phone Number of Person Making Request: 931-525-4708

☒ Backup Included

☐ Backup to follow

Renewal of the agreement between Putnam County Board of Education and Vanderbilt University Medical Center (Mama Lere Childhood Hearing Programs), Nashville, Tennessee for the 2025-2026 school year to provide on-site educational audiology services to be paid from 141-72220-312.


Sheri Roberson, Special Education Supervisor

4/29/25
Date


Corby King, Director of Schools

5-5-25
Date

received
5-5-25 MT

Vanderbilt University Medical Center (“VUMC”)
Mama Lere Childhood Hearing Programs
Department of Hearing and Speech Services

Vanderbilt Educational Hearing Services (“VEHS”)

Third- Party Payer Service Agreement

[Note: This Service Agreement pertains to services not covered by other payer sources, including insurance.]

Agency/School Requesting Services: Putnam County Schools

Representative/Contact: Sheri Robertson

Title: Special Education Supervisor

Phone: 931-525-4708 Fax: 931-528-6269

Address: 1400 East Spring St. Cookeville, TN 38506

Email: robertson2@pcsstn.com

Inclusive Dates of Services: Starting: July 1, 2025 **Ending:** June 30, 2026

Total Number of Sessions Authorized: On-site services by an educational audiologist for up to 2 full days per month or the equivalent.

Fee Menu:

School district direct and/or consultation services on-site, full day – up to eight hours, port-to-port	\$650 per full day
School district direct and/or consultation services on-site, half day – up to four hours, port-to-port	\$350 per half day
School district eligibility evaluations or observations (including service, scoring, report, results review), meetings, record review, or in-service trainings (on-site or virtual), port-to-port (outside of scheduled contract visits)	\$100 per hour
School district no-show/late cancellation	Mileage for any travel
On-site travel mileage reimbursement	Current IRS standard rate

Note: These rates are set for the 2025-2026 school year. Rates may be subject to annual increases.

VUMC, through VEHS, will provide on-site educational audiology services that include the following:

1. Follow-up hearing screenings for students who fail district-wide hearing screenings.
2. Annual in-service training for educators regarding students’ assistive listening equipment.

3. Regular assistive listening equipment checks (HAT, hearing aids, and cochlear implant processors).
4. Assessment of students' educational environments.
5. Attendance/participation in Individual Education Program (IEP) team meetings (as requested and available). The audiologist will provide written documentation of concerns, present performance levels, and suggested goals and accommodations when requested.
6. Graduate Student Clinician (if available) may observe or assist the educational audiologist in providing services to students.

As needed:

7. Comprehensive audiological testing for students with hearing loss who have an IEP, as needed and able (pending resources).
8. Recommendations for hearing assistive technology (HAT) equipment.
9. Additional team meetings or trainings on areas related to pediatric deafness, assistive technology, and education of children with hearing loss (on-site or virtual, as requested and available).

Putnam County School District will:

1. Maintain the official educational records of each child, including the IEP documents, and make available to VUMC all relevant records and information on each student necessary to the provision of the services by VEHS.
2. Implement all procedural safeguards, including due process, confidentiality of records requirements, and placement in the least restrictive environment for all individuals eligible for Special Education services according to Federal and Tennessee State Education laws and regulations.

All Notices to VUMC to:

Brittany Day, AuD, CCC-A
Mama Lere Childhood Hearing Services
Vanderbilt University Medical Center
1215 21st Avenue South
South Tower, Medical Center East 6209
Nashville, TN 37232-8718

All Payments to:

Department of Finance
Dept. 1236
PO Box 121236
Dallas, TX 75312-1236
Tax ID No: 35-2528741

AND

Office of Contracts Management
Vanderbilt University Medical Center
3319 West End Avenue, Suite 100
Nashville, TN 37203-6869

Additional Terms

1. Termination.

a. Termination Without Cause. VUMC may terminate this Agreement without cause upon thirty (30) days' written notice to the other party.

b. Termination for Breach. In the event that either party breaches a material term of this Agreement that is not cured within 30 days of receipt of a written notice specifying the breach, the non-breaching party may terminate the Agreement immediately upon expiration of such 30-day notice. In the event that the breach cannot be cured within 30 days, the breaching party must demonstrate it is diligently making efforts to cure the breach to the satisfaction of the other party.

c. Termination for Bankruptcy or Insolvency. If either party files a petition for bankruptcy, is adjudicated bankrupt, becomes insolvent, makes an assignment for the benefit of its creditors, has a receiver appointed for it or its business, or has petition in bankruptcy filed against it that is not discharged within 30 days, then the other party may terminate this Agreement immediately.

2. General Indemnity. Each party shall indemnify, defend, and hold harmless the other party, its trustees, officers, agents, and employees, from any judgement, damages, costs and expenses, including reasonable attorneys' fees from any claim, action, or proceeding to the extent arising out of its own negligent acts or omissions or wrongful misconduct in the performance of the Agreement.

3. Indemnity Procedures. The indemnified party shall: (i) provide prompt, written notice to the indemnifying party of any claim, action, or proceeding arising out of the indemnified activities within such period of time as to not materially prejudice the rights of the indemnifying party; (ii) assist the indemnifying party, at the indemnifying party's reasonable expense, in the preparation and defense of any such claim or demand; and (iii) not compromise or settle such claim or demand without the indemnifying party's written consent, which shall not be unreasonably withheld. Furthermore, the indemnifying party shall not compromise or settle any claim or demand without the indemnified party's written consent, which shall not be unreasonably withheld.

4. Notification of Claims. The parties agree to notify each other as soon as possible in writing of any incident, occurrence, or claim arising out of or in connection with this Agreement that could result in a liability or claim of liability to the other party. Further, the notified party shall have the right to investigate said incident or occurrence and the notifying party will cooperate fully in this investigation.

5. Use of Name. Putnam County School District shall not use VUMC's name, logos or trademarks in any manner, including without limitation in any advertising, promotional material, press release, publication, public statement, or announcement, or through any form of other

media, written or oral, without the prior written consent of VUMC, which consent may be granted or withheld in VUMC's sole and absolute discretion.

6. Governing Law and Jurisdiction. This Agreement shall be governed in all respects by, and be construed in accordance with, the laws of the State of Tennessee without regard for principles of conflicts of laws that would cause the law of another jurisdiction to apply. Each party hereby consents to the jurisdiction of all state and federal courts sitting in Davidson County, Tennessee, agrees that venue for any such action shall lie exclusively in such courts, and agrees that such courts shall be the exclusive forum for any legal actions brought in connection with this Agreement or the relationships among the parties hereto.

7. Force Majeure. Neither party shall be liable for a delay in its performance of its obligations and responsibilities under this Agreement due to extraordinary causes beyond its control, such as but not limited to war, acts of terrorism, embargo, national emergency, insurrection, or riot, acts of the public enemy, fire, flood, or other natural disaster provided that said party has taken reasonable measures to notify the other, in writing, of the delay. Failure of subcontractors and inability to obtain materials (unless such subcontractors and/or materials are specified by VUMC, or a subcontractor or material supplier is unable to perform for the above-specified reasons) shall not be considered as a force-majeure delay. Further, in the event either party is unable to meet its obligations hereunder because of such force majeure, and such inability continues for a period of 30 days or more, then either party may terminate this Agreement effective immediately without further obligation to the other except as to delivery of and payment for the services herein consistent with the terms of this Agreement.

8. HIPAA Compliance. The parties agree not to use or disclose any Protected Health Information or Individually Identifiable Health Information (as defined in 45 CFR Part 160) (collectively, the "Protected Health Information") concerning any student covered by this Agreement other than as expressly permitted by this Agreement and the requirements of the federal privacy regulations and security standards as contained in 45 CFR Part 164.

9. Student Records. All educational records created, disclosed, or maintained pursuant to the terms of this Agreement are confidential and shall be created, disclosed, and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act, also known as FERPA. The parties further agree to maintain confidentiality of all information which relates to or identifies a student, including but not limited to the name, address, medical treatment or condition, financial status, or any other personal information which is deemed to be confidential in accordance with applicable state and federal law, including but not limited to The Health Insurance Portability and Accountability Act of 1996 ("HIPPA") and FERPA, and standards of professional ethics.

10. Compliance with Law. Putnam County School District warrants that it is and shall remain in compliance with all applicable federal, state, and local laws, regulations, and standards relating, including but not limited to all laws and regulations related to health, safety, and environmental standards. Each party hereto will not discriminate on the basis of race, sex, religion, color, national origin, age disability, veteran status, sexual orientation, gender identify,

military service or any other classification protected under federal, state, or local law in its administration of its policies, including admissions policies, employment programs, or activities.

11. Fraud and Abuse. The parties expressly acknowledge that the compensation payable hereunder is fair market value for the items purchased and/or the services rendered, and that nothing contained herein shall require referrals for items or services between the parties. Neither party will knowingly or intentionally conduct itself in such a manner as to violate any federal or state law, rule, or regulation applicable to the items purchased or the services rendered here under, including, but not limited to, any fraud and abuse provisions relating to the Medicare and Medicaid Programs. The parties also agree that the benefits to either party hereunder, do not require, are not payment for, and are not in any way contingent upon the admission, referral, or other arrangement for the provision of any item or service reimbursed under any federal or state health care program, including, without limitation, Medicare or Medicaid/TennCare.

12. Assignment. Neither party may assign this Agreement, or any rights or obligations hereunder, without the other party's prior written consent, which consent shall not be unreasonable withheld, delayed, or conditioned.

13. Independent Contractor. Each party shall be considered to be an independent party and shall not be construed to be an agent or representative of the other party, and therefore, has no liability for the acts or omissions of the other party. In addition, neither party, nor any of its employees, agents, or subcontractors, shall be deemed to be employees or agents of the other party. Therefore, neither party nor any of its employees, agents, or subcontractors, shall be entitled to compensation, workers compensation, or employee benefits of the other party by virtue of this Agreement.

For Vanderbilt University Medical Center:



C. Wright Pinson, MBA, MD
Deputy CEO and Chief Health System Officer

Date

For X School District:


Print Name: Sheri Roberson
Title: Special Education Supervisor

4/29/25
Date

Print Name: _____
Title: _____

Date

Exhibit A (dependent upon each contract)



The Educational Hearing Services team at Vanderbilt University Medical Center provides outreach audiology services to school districts, private schools, and individual students across Middle Tennessee. Services are provided either virtually or on-site by licensed audiologists.

Program Highlights:

- On-site and virtual audiological support for amplification and assistive hearing technology
- Functional listening evaluations and classroom observations
- Individualized Education Plan (IEP) recommendations and meeting attendance
- Hearing screenings and follow-up
- In-service training for educators and/or parents

Educational Audiology Services 2025-2026 School Year Rates

On-site travel mileage reimbursement	Current IRS standard rate
School District Contracts	
School district direct and/or consultation services on-site, full day – up to eight hours, port-to-port	\$650 per full day
School district direct and/or consultation services on-site, half day – up to four hours, port-to-port	\$350 per half day
School district eligibility evaluations or observations (including service, scoring, report, results review), meetings, record review, or in-service trainings (on-site or virtual), port-to-port (outside of scheduled contract visits)	\$100 per hour
School district no-show/late cancellation	Mileage for any travel
Private School and Individual Contracts	
Private direct and/or consultation services (on-site or virtual), port-to-port	\$100 per hour
Private eligibility evaluations or observations (including service, scoring, report, results review), meetings, record review, or in-service trainings (on-site or virtual), port-to-port	\$100 per hour
Private no-show/late cancellation (on-site)	Fee for travel time + mileage

For additional information, please send an email to mamalereprograms@vumc.org.

04.2025

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-  Agreement completed.
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Putnam County Board of Education Agenda Request

Name of Person Making Request: Sheri Roberson

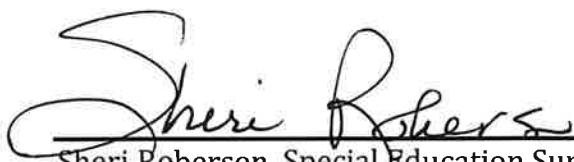
Department: Special Education

Phone Number of Person Making Request: 931-525-4708

☒ Backup Included

☐ Backup to follow

Approval of the agreement between Putnam County Board of Education and Vanderbilt University Medical Center (Mama Lere Childhood Hearing Programs), Nashville, Tennessee for the 2025-2026 school year to provide on-site or virtual deaf educational services to students to be paid from 141-72220-312.


Sheri Roberson, Special Education Supervisor

4/29/25
Date


Corby King, Director of Schools

5-5-25
Date

received
5-5-25 MT

Vanderbilt University Medical Center ("VUMC")
Mama Lere Childhood Hearing Programs
Department of Hearing and Speech Services

Vanderbilt Educational Hearing Services ("VEHS")
Third-Party Payer Service Agreement

[Note: This Service Agreement pertains to services not covered by other payer sources, including insurance.]

Agency/School Requesting Services: Putnam County Schools
Representative/Contact: Sheri Roberson
Title: Special Education Supervisor
Phone: 931-525-4708 Fax: 931-528-6269
Address: 1400 East Spring St., Cookeville, TN 38506
Email: robersons2@pcsstn.com

Inclusive Dates of Services: Starting: July 1, 2025 **Ending:** June 30, 2026

Total Number of Sessions Authorized: On-site visits or virtual sessions by a teacher of the deaf and hard of hearing; total sessions (virtual or in-person) to be determined per each student's IEP related service needs, district requests, and provider availability

Fee Menu:

School district direct services, up to four sessions monthly (on-site or virtual), per student	\$2,400 annually (\$240/mo)
School district direct services, five or more sessions monthly (on-site or virtual), per student	\$4,200 annually (\$420/mo)
School district consultation services, billed in 15-minute increments (on-site or virtual), per student	\$20 per 15-minute increment
School district eligibility evaluations or observations, meetings, or in-service trainings (on-site or virtual), port-to-port	\$100 per hour
School district no-show/late cancellation	Mileage for any travel
On-site travel mileage reimbursement	Current IRS standard rate

Note: These rates are for the 2025-2026 school year. Rates may be subject to annual increases.

VUMC, through VEHS, will provide on-site or virtual deaf education services to students, as agreed upon by the school district and VEHS, at an annual rate per child (billed monthly while the student is enrolled in the district and has deaf education-related services on their IEP). Services included in this fee:

1. Direct services targeting the student's IEP goals related to hearing loss. Graduate student clinicians may observe or assist providers during services.

2. Planning time, parent communication, data management, documentation, classroom observation, and ongoing communication with the educational team.
3. Attendance/participation in Individual Education Program (IEP) team meetings (as requested and available). The deaf educator will provide written documentation of present performance levels and suggested goals and accommodations.
4. One in-service training per school year related to pediatric deafness, assistive technology, and education of children with hearing loss, either on-site or virtually (synchronous or asynchronous).

Additional fees will apply for the following (per the fee menu):

5. Consultation services as listed in the IEP.
6. Record review and/or academic, speech-language, and auditory assessments for children to determine eligibility, with approval by the parents/guardians.
7. Additional team meetings or trainings on areas related to pediatric deafness, assistive technology, and education of children with hearing loss (on-site or virtual, as requested and available).

Putnam County Schools will:

1. Maintain the official educational records of each child, including the IEP documents, and make available to VUMC all relevant records and information on each student necessary to the provision of the services by VEHS.
2. Provide teletherapy equipment on-site for students or staff of Putnam County schools for virtual sessions and meetings.
3. Provide a quiet room for sessions (on-site or virtual) and a dedicated staff member to assist with virtual sessions.
4. Implement all procedural safeguards, including due process, confidentiality of records requirements, and placement in the least restrictive environment for all individuals eligible for Special Education services according to Federal and Tennessee State Education laws and regulations.

All Notices to VUMC to:

Brittany Day, AuD, CCC-A
Mama Lere Childhood Hearing Services
1215 21st Avenue South
6209 South Tower, Medical Center East
Nashville, TN 37232-8718

AND

Office of Contracts Management
Vanderbilt University Medical Center
3319 West End Avenue, Suite 100
Nashville, TN 37203-6869

All Payments to:

Department of Finance
Vanderbilt University Medical Center
Dept. 1236
PO Box 121236
Dallas, TX 75312-1236
Tax ID No: 35-252

Additional Terms

1. Termination.

a. Termination Without Cause. VUMC may terminate this Agreement without cause upon thirty (30) days' written notice to the other party.

b. Termination for Breach. In the event that either party breaches a material term of this Agreement that is not cured within 30 days of receipt of a written notice specifying the breach, the non-breaching party may terminate the Agreement immediately upon expiration of such 30-day notice. In the event that the breach cannot be cured within 30 days, the breaching party must demonstrate it is diligently making efforts to cure the breach to the satisfaction of the other party.

c. Termination for Bankruptcy or Insolvency. If either party files a petition for bankruptcy, is adjudicated bankrupt, becomes insolvent, makes an assignment for the benefit of its creditors, has a receiver appointed for it or its business, or has petition in bankruptcy filed against it that is not discharged within 30 days, then the other party may terminate this Agreement immediately.

2. General Indemnity. Each party shall indemnify, defend, and hold harmless the other party, its trustees, officers, agents, and employees, from any judgement, damages, costs and expenses, including reasonable attorneys' fees from any claim, action, or proceeding to the extent arising out of its own negligent acts or omissions or wrongful misconduct in the performance of the Agreement.

3. Indemnity Procedures. The indemnified party shall: (i) provide prompt, written notice to the indemnifying party of any claim, action, or proceeding arising out of the indemnified activities within such period of time as to not materially prejudice the rights of the indemnifying party; (ii) assist the indemnifying party, at the indemnifying party's reasonable expense, in the preparation and defense of any such claim or demand; and (iii) not compromise or settle such claim or demand without the indemnifying party's written consent, which shall not be unreasonably withheld. Furthermore, the indemnifying party shall not compromise or settle any claim or demand without the indemnified party's written consent, which shall not be unreasonably withheld.

4. Notification of Claims. The parties agree to notify each other as soon as possible in writing of any incident, occurrence, or claim arising out of or in connection with this Agreement that could result in a liability or claim of liability to the other party. Further, the notified party shall have the right to investigate said incident or occurrence and the notifying party will cooperate fully in this investigation.

5. Use of Name. Putnam County Schools shall not use VUMC's name, logos or trademarks in any manner, including without limitation in any advertising, promotional material, press release, publication, public statement, or announcement, or through any form of other media, written or oral, without the prior written consent of VUMC, which consent may be granted or withheld in VUMC's sole and absolute discretion.

6. Governing Law and Jurisdiction. This Agreement shall be governed in all respects by, and be construed in accordance with, the laws of the State of Tennessee without regard for principles of conflicts of laws that would cause the law of another jurisdiction to apply. Each party hereby consents to the jurisdiction of all state and federal courts sitting in Davidson County, Tennessee, agrees that venue for any such action shall lie exclusively in such courts, and agrees that such courts shall be the exclusive forum for any legal actions brought in connection with this Agreement or the relationships among the parties hereto.

7. Force Majeure. Neither party shall be liable for a delay in its performance of its obligations and responsibilities under this Agreement due to extraordinary causes beyond its control, such as but not limited to war, acts of terrorism, embargo, national emergency, insurrection, or riot, acts of the public enemy, fire, flood, or other natural disaster provided that said party has taken reasonable measures to notify the other, in writing, of the delay. Failure of subcontractors and inability to obtain materials (unless such subcontractors and/or materials are specified by VUMC, or a subcontractor or material supplier is unable to perform for the above-specified reasons) shall not be considered as a force-majeure delay. Further, in the event either party is unable to meet its obligations hereunder because of such force majeure, and such inability continues for a period of 30 days or more, then either party may terminate this Agreement effective immediately without further obligation to the other except as to delivery of and payment for the services herein consistent with the terms of this Agreement.

8. HIPAA Compliance. The parties agree not to use or disclose any Protected Health Information or Individually Identifiable Health Information (as defined in 45 CFR Part 160) (collectively, the "Protected Health Information") concerning any student covered by this Agreement other than as expressly permitted by this Agreement and the requirements of the federal privacy regulations and security standards as contained in 45 CFR Part 164.

9. Student Records. All educational records created, disclosed, or maintained pursuant to the terms of this Agreement are confidential and shall be created, disclosed, and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act, also known as FERPA. The parties further agree to maintain confidentiality of all information which relates to or identifies a student, including but not limited to the name, address, medical treatment or condition, financial status, or any other personal information which is deemed to be confidential in accordance with applicable state and federal law, including but not limited to The Health Insurance Portability and Accountability Act of 1996 ("HIPPA") and FERPA, and standards of professional ethics.

10. Compliance with Law. Putnam County Schools warrants that it is and shall remain in compliance with all applicable federal, state, and local laws, regulations, and standards relating, including but not limited to all laws and regulations related to health, safety, and environmental standards. Each party hereto will not discriminate on the basis of race, sex, religion, color, national origin, age disability, veteran status, sexual orientation, gender identify, military service or any other classification protected under federal, state, or local law in its administration of its policies, including admissions policies, employment programs, or activities.

11. Fraud and Abuse. The parties expressly acknowledge that the compensation payable hereunder is fair market value for the items purchased and/or the services rendered, and that nothing contained herein shall require referrals for items or services between the parties. Neither party will knowingly or intentionally conduct itself in such a manner as to violate any federal or state law, rule, or regulation applicable to the items purchased or the services rendered here under, including, but not limited to, any fraud and abuse provisions relating to the Medicare and Medicaid Programs. The parties also agree that the benefits to either party hereunder, do not require, are not payment for, and are not in any way contingent upon the admission, referral, or other arrangement for the provision of any item or service reimbursed under any federal or state health care program, including, without limitation, Medicare or Medicaid/TennCare.

12. Assignment. Neither party may assign this Agreement, or any rights or obligations hereunder, without the other party's prior written consent, which consent shall not be unreasonable withheld, delayed, or conditioned.

13. Independent Contractor. Each party shall be considered to be an independent party and shall not be construed to be an agent or representative of the other party, and therefore, has no liability for the acts or omissions of the other party. In addition, neither party, nor any of its employees, agents, or subcontractors, shall be deemed to be employees or agents of the other party. Therefore, neither party nor any of its employees, agents, or subcontractors, shall be entitled to compensation, workers compensation, or employee benefits of the other party by virtue of this Agreement.

For Vanderbilt University Medical Center:



C. Wright Pinson, MD, MBA
Deputy CEO and Chief Health System Officer

Date

For Putnam County Schools:



Print Name: Sheri Roberson
Title: Special Education Supervisor

4/29/25

Date

Print Name: _____
Title: _____

Date

Exhibit A (dependent upon each contract)



The Educational Hearing Services team at Vanderbilt University Medical Center provides outreach deaf education services to school districts, private schools, and individual students across Middle Tennessee. Services are provided either virtually or on-site by licensed teachers of the deaf.

Program Highlights:

- On-site and virtual deaf education support in the classroom or one-on-one
- Initial and re-evaluation for service eligibility
- Individualized Education Plan (IEP) recommendations and meeting attendance
- In-service training for educators and/or parents

Deaf Education Services 2025-2026 School Year Rates

On-site travel mileage reimbursement	Current IRS standard rate
School District Contracts	
School district direct services, up to four sessions monthly (on-site or virtual), per student	\$2,400 annually (\$240/mo)
School district direct services, five or more sessions monthly (on-site or virtual), per student	\$4,200 annually (\$420/mo)
School district consultation services, billed in 15-minute increments (on-site or virtual), per student	\$20 per 15-minute increment
School district eligibility evaluations or observations (including service, scoring, report, results review), meetings, or in-service trainings (on-site or virtual), port-to-port (outside of scheduled contract visits for currently served students)	\$100 per hour
School district no-show/late cancellation	Mileage for any travel
Private School and Individual Contracts	
Private tutorial direct service, on-site, per student	\$100 per session
Private tutorial direct service, virtual, per student	\$80 per session
Private tutorial consultation services, billed in 15-minute increments (on-site or virtual)	\$20 per 15-minute increment
Private eligibility evaluations or observations (including service, scoring, report, results review), meetings, record review, or in-service trainings (on-site or virtual), port-to-port	\$100 per hour
Private tutorial no-show/late cancellation (on-site or virtual)	50% of session fee + mileage

For additional information, please send an email to mamalereprograms@vumc.org.

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Status:	Signed
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Putnam County Board of Education Agenda Request

Name of Person Making Request: Sheri Roberson

Department: Special Education

Phone Number of Person Making Request: 931-525-4708

 X Backup Included

 Backup to follow

Renewal of the agreement between Putnam County Board of Education and Kayla Sarji PT, DPT -4009 Charlton Square, Cookeville, Tennessee 38501 (Phone 540-834-7067) for the 2025-2026 school year to provide Physical Therapy Services, supervision of PTAs (Physical Therapy Assistants), documentation and school personnel training/education for related services provided by Putnam County Schools to be paid from 141-72220-399.

 4/28/25
Sheri Roberson, Special Education Supervisor Date

 5-5-25
Corby King, Director of Schools Date

received
5-5-25 MT

**Bid Proposal—Contract PT Position
Putnam County School District
2025-2026 School Year**

My objective is to continue to provide Putnam County School System with exclusive, skilled, and compassionate physical therapy services, as well assist both the students who require physical therapy services and the staff members in providing the best environment to optimize learning and function in all settings. I, myself, am a product of the Putnam County School System as I attended in the county from kindergarten until high school graduation. I am proud of the education and many opportunities I was awarded during my stay in this school system. I aspire to work closely with a team of individuals with the common objective of providing high quality services to the students on Putnam County while also equipping them with the appropriate resources and materials to best function both academically and practically, while optimizing independence, in daily life.

Bid proposal is being made by: Kayla G. Sarji, PT, DPT

Professional Liability Coverage: I am currently covered under a policy through HPSO which provides coverage at minimum \$1,000,000 per incident and \$3,000,000 aggregate. Written proof of policy will be provided per request of Putnam County School System personnel.

Rate: \$70.00 per hour (see below for acceptable billable hours)

Billable hours included in the hourly rate mentioned above include the following: evaluations/re-evaluations, scoring standardized assessments, completing any needed documentation, drive time between schools when completing evaluations, attendance of IEP meetings, and supervision of LPTAs per state law. Hours associated with writing up evaluations will not be billed to PCSS until the completed write ups have been submitted to the treating LPTA.

Non-billable time: Phone calls, emails, and meetings that do not directly pertain to the plan of care for students on caseload.

Anticipated hours: Monthly hours will vary depending on the current caseload and the volume of new evaluations and /or re-evaluations. It is estimated the PT would be present 2-3 days per week to complete evaluations and re-evaluations (each week the PT would be on-site with a different LPTA) with the remaining hours dedicated to scoring assessments, completing documentation, consulting with teachers/staff members as needed, and complying with state required monthly supervision.

Documentation: Following the completion of an evaluation or re-evaluation, the completed write-up will be submitted to the treating LPTA **within 7-10 business days** unless required sooner due to an upcoming meeting or other time sensitive situation. All supervisory visit documentation will be submitted to the treating LPTA **within 2 business days**.


Kayla G. Sarji, PT,DPT

Date: 4/25/2025


Sheri Roberson, Special Education Supervisor

Date: 4/25/25

Lynn McHenry, Board Chair

Date: _____

Corby King, Director of Schools

Date: _____



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: May 13, 2025

RE: Avery Trace Auditorium Lighting

Account Funding Code (if appropriate)

☒ Backup included

☐ Backup to follow

Agenda Item for June 5, 2025, Board meeting.

Consider rejecting the sole bid for the Avery Trace Middle School Auditorium Lighting project.

Supervisor

Date

Director of Schools

Date

received
5-13-25 MT

Auditorium Lighting Upgrades for
Avery Trace Middle School
230 Raider Drive, Cookeville, TN 38501

STATE OF Tennessee
COUNTY OF PUTNAM

The undersigned, principal officer of Lakeland Electric, Inc., an employer
Contracting to provide services having direct contact with children or access to grounds of a
Putnam County public school while students are on grounds, hereby states under oath as follows:

1. The undersigned is a principal officer of Lakeland Electric, Inc. (hereinafter referred to as the "Company") and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to the T.C.A. § 49-5-413, as amended effective September 1, 2007, for entities entering into contracts with local board of education where the company's employees will have direct contact with school children or access to the grounds of a school when children are present. It is the duty of the Company to require applicants supply a fingerprint sample and submit to a criminal history records check to be conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the person to have contact with such children or enter school grounds and to take certain other actions based upon the results of the records check.
3. The Company is in compliance with the terms of T.C.A. § 49-5-413.

Further affiant saith naught.

Terry Kendall, President
Principal Officer

STATE OF Tennessee
COUNTY OF PUTNAM

Before me personally appeared Terry Kendall, with
whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and
who acknowledged that he/she is the President of
Lakeland Electric and is authorized to execute this instrument on behalf
of the principal for the purposes therein contained.

Witness my hand and seal at office this 6 day of May, 2024.

Jeffrey Bud Simpson
Notary Public

My commission expires: 9.24.25



END OF SECTION 00-30-20

Maffett Loftis Engineering, LLC

**SECTION 00 45 21
DRUG FREE WORKPLACE AFFIDAVIT**

STATE OF Florida
COUNTY OF Escambia

The undersigned, principal officer of MainStage Theatrical Supply, Inc., the Contractor, an employer of five or more employees contracting with Lakeland Electric the Owner, to provide construction services, hereby states under oath as follows:

1. The undersigned is a principal officer of the Contractor and is duly authorized to execute this Affidavit on behalf of the Contractor.
2. The Contractor submits this Affidavit pursuant to Tennessee Code Annotated (TCA) § 50-9-113, which requires **each employer with five or more employees receiving pay who contracts with the state to provide construction services** to submit an affidavit stating that such employer has a drug-free workplace program that complies with TCA Title 50, Chapter 9.
3. The Company is in compliance with TCA § 50-9-113.

Further affiant stateth not.



Principal Officer Dean A. Sternke VP/Owner

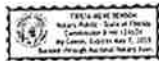
STATE OF Florida
COUNTY OF Escambia

Before me personally appeared Dean Sternke, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 23 day of January, 2025.



Notary Public



My commission expires: _____

END OF AFFIDAVIT

00 45 21



TN BUREAU OF
WORKERS' COMPENSATION

JAN 21 2025

DRUG-FREE
WORKPLACE PROGRAM

Tennessee Bureau of Workers' Compensation
220 French Landing Drive, 1-B
Nashville, TN 37243-1002

Phone: 615-532-1321

Fax: 615-253-5265

Email: DFW.Program@tn.gov

tn.gov/workforce/injuries-at-work/employers/employers/drug-free-workplace-program.html

DRUG FREE WORKPLACE PROGRAM APPLICATION

- 2025080845
1. This application must be complete, legible, and signed or it will be RETURNED.
 2. This application must be resubmitted anytime a participating employer purchases or renews their workers' comp policy.
 3. This form must be submitted to the Bureau by email, fax, or mail. If mailed, please include the completed original copy of this form, plus one photocopy, a copy of PROOF OF COVERAGE and two pre-addressed, stamped envelopes:
 - a. One addressed to your Workers' Compensation Insurance Carrier and
 - b. One addressed to the employer named below.
 4. THIS APPLICATION MUST BE RENEWED ANNUALLY.

Check One: New application ☐ Renewal application ☒ Changed Insurance Carrier ☐

Company Name Lakeland Electric Inc. FEIN: 62-0787560

Mailing Address 1560 Brown Ave City Cookeville State & Zip TN 38501

Business Address 1560 Brown Ave City Cookeville State & Zip TN 38501

Primary Contact (Name and Title) Pat Smith / HR/Payroll

Phone # 931-526-7216 Fax # 931-526-9408 Email psmith@lakelande.com

Nature of Business Electrical Contractor Total # of FT & PT employees 68

Workers' Compensation Insurance Carrier Summit Holdings - Bridgefield Employers Insurance Company

Lab Certification (circle one) SAMHSA CAP-FUDTAP Other _____

Name of Testing Laboratory Lab Corp City Nashville State TN ZIP 37214

Name of Medical Review Officer (MRO) Toney Hudson Phone # 931-526-1604

Have all employees hired prior to the date of this application been provided at least one hour of substance abuse training? Yes ☒ No ☐

Have all employees hired prior to the date of this application been informed of your company's drug free program policies? Yes ☒ No ☐

Effective date of your program 09/01/1999

Renewal applicants only:

Number of tests performed in past 12 months for each of the following:

Job Applicants:	Total <u>28</u>	Positive <u>0</u>	Routine Fitness for Duty:	Total <u>0</u>	Positive <u>0</u>
Post work accident:	Total <u>1</u>	Positive <u>0</u>	EAP Follow-up:	Total <u>0</u>	Positive <u>0</u>
Random (optional):	Total <u>0</u>	Positive <u>0</u>	Reasonable Suspicion:	Total <u>0</u>	Positive <u>0</u>

Have all employees that have undergone substance abuse training acknowledged, in writing, their attendance at that training and the existence of your company's drug free program policies? ☒ Yes ☐ No

I hereby certify that all provisions and requirements of the Tennessee Drug-Free Workplace Program as established by T.C.A. have been met and implemented. (To be signed by all applicants)

Owner/Officer's Signature and title Pat Smith

Printed name Pat Smith

Date 1/21/25

Bureau of Workers' Compensation Representative Signature Lance Wheaton

Title

Accepted Date 1/21/2025



MEMORANDUM

TO: Summit Holdings Insurance

FROM: Lance Wheaton, Tennessee Drug-Free Workplace Program

SUBJECT: Drug Free Workplace Application: Lakeland Electric Inc

DATE: Jan 22, 2025

This is to notify you that the DFWP application for the subject employer listed above for participation in the Tennessee Drug-Free Workplace Program has been received and accepted. Pursuant to T.C.A. 50-6-418 and T.C.A. 50-9-101, et sequentia, this employer is entitled to a five percent (5%) premium credit on their workers' compensation insurance policy and will begin to accrue the premium discount on a pro rata basis as of the date of our acceptance of their application; this the date on the application next to the signature of the Commissioner or his designee.

The premium credit granted under this program must be applied to this employer's policy directly upon receipt of this notification, or you may make payment for such credit effective after the annual final premium audit has been completed Drug-Free Workplace Program Rules and Regulations, Chapter 0800-2-12-.02(5)].

By accepting this application, the State of Tennessee is not certifying the accuracy or completeness of either this employer's application or their Drug-Free Workplace Program. Rather, we are acknowledging receipt of the employer's certification, attested by signature, that all provisions and requirements of the Tennessee Drug-Free Workplace Program as established by T.C.A. 50-9-101, et sequential, have been met and implemented. Further, we acknowledge that this employer may have made a "good faith effort" and may have "complied substantially" with Program requirements and is, therefore, "rebuttably presumed to be entitled" to the benefits of the Program.

A copy of the employer's application is enclosed for your review and records. If you have any questions or need any other information, please contact us at 1-800-332-2667 or 1-615-741-2395.



MEMORANDUM

TO: Lakeland Electric Inc
Attention: Pat Smith

FROM: Lance Wheaton, Tennessee Drug-Free Workplace Program

SUBJECT: Drug-Free Workplace Application

DATE: Jan 22, 2025

This is to notify you that your application for participation in the Tennessee Drug-Free Workplace Program has been received and accepted. Pursuant to T.C.A. 50-6-418 and T.C.A. 50-9-101, et sequentia, you are entitled to a five percent (5%) premium credit on your workers' compensation insurance policy. You will begin to accrue the premium discount on a pro rata basis as of the date of our acceptance of your application; this is the date on the application next to the signature of the Commissioner or his designee.

Your workers' compensation insurance provider is being notified of your participation and must apply to your policy the premium credit granted under this program directly upon receipt of notification or make payment for such credit effective after the annual final premium audit has been completed [DFWP Rules and Regulations, Chapter 0800-2-12-.02(5)].

By accepting this application, the State of Tennessee is not certifying the accuracy or completeness of either your application or your Drug-Free Workplace Program. We are acknowledging receipt of your certification, attested by your signature, that all provisions and requirements of the Tennessee Drug-Free Workplace Program as established by T.C.A. 50-9-101, et sequentia, have been met and implemented. We further acknowledge that you may have "made a good faith effort" and may have "complied substantially" with Program requirements and are, therefore, "rebuttably presumed to be entitled" to the benefits of the Program.

A copy of your application is enclosed for your review and records. If you have any questions or need any other information, please contact us at 1-800-332-2667 or 1-615-741-2395. Thank you for your participation in the effort to promote drug-free workplaces in Tennessee.

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company (herein called "the CNA Companies"), are duly organized and existing insurance companies having their principal offices in the City of Chicago, and State of Illinois, and that they do by virtue of the signatures and seals herein affixed hereby make, constitute and appoint

William R Carpenter, Vickie A Harvey, JoAnn Warpool, Kathryn M Byus, Hunter D Wells , Individually

of Brentwood, TN, their true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on their behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of their insurance companies and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Laws and Resolutions, printed below, duly adopted, as indicated, by the Boards of Directors of the insurance companies.

In Witness Whereof, the CNA Companies have caused these presents to be signed by their Vice President and their corporate seals to be hereto affixed on this 1st day of November, 2023



Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

Larry Kasten

Vice President

State of South Dakota, County of Minnehaha, ss:

On this 1st day of November, 2023, before me personally came Larry Kasten to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company described in and which executed the above instrument, that he knows the seals of said insurance companies, that the seals affixed to the said instrument are such corporate seals, that they were so affixed pursuant to authority given by the Boards of Directors of said insurance companies and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance companies.

My commission expires
March 2, 2026



M. Bent

Notary Public

CERTIFICATE

I, D. Johnson, Assistant Secretary of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Laws and Resolutions of the Board of Directors of the insurance companies printed below are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance companies this 12 day of May 2025



Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

D. Johnson

Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE BOARD OF DIRECTORS OF EACH OF CONTINENTAL CASUALTY COMPANY, NATIONAL FIRE INSURANCE COMPANY OF HARTFORD, and AMERICAN CASUALTY COMPANY OF READING, PENNSYLVANIA (as defined above, the "CNA Companies"):

This Power of Attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the Board of Directors of each of the above CNA Companies at a meeting held on May 12, 1995:

"RESOLVED: That any Senior or Group Vice President may authorize an officer to sign specific documents, agreements and instruments on behalf of the Company provided that the name of such authorized officer and a description of the documents, agreements or instruments that such officer may sign will be provided in writing by the Senior or Group Vice President to the Secretary of the Company prior to such execution becoming effective."

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above resolution to execute power of attorneys on behalf of each of the CNA Companies.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of each of the above Companies by unanimous written consent dated the 25th day of April, 2012:

"Whereas, the bylaws of the Company or specific resolution of the Board of Directors has authorized various officers (the "Authorized Officers") to execute various policies, bonds, undertakings and other obligatory instruments of like nature; and

Whereas, from time to time, the signature of the Authorized Officers, in addition to being provided in original, hard copy format, may be provided via facsimile or otherwise in an electronic format (collectively, "Electronic Signatures"); Now therefore be it resolved: that the Electronic Signature of any Authorized Officer shall be valid and binding on the Company."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of each of the above CNA Companies by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.
Form F853-4-2023

CNA SURETY

Bid Bond

Bond No. Bid Bond

CONTRACTOR:

(Name, legal status and address)

Lakeland Electric, Inc.
1560 Brown Avenue
Cookeville, TN 38501

SURETY: American Casualty Company of Reading, Pennsylvania
(Name, legal status and principal place of business)

151 N. Franklin Street
17th Floor
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

Putnam County Board of Education
1400 E Spring St
Cookville, TN 38506

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: 5% Five Percent of Amount Bid

PROJECT:

(Name, location or address; and Project number, if any)

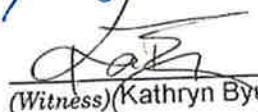
Auditorium Lighting Upgrades for
Avery Trace Middle School
230 Raider Drive, Cookeville, TN 38501

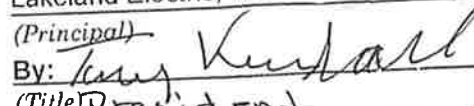
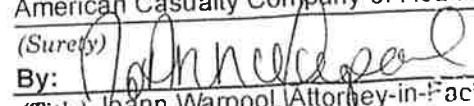
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 12th day of May, 2025.


(Witness)

(Witness) Kathryn Byus

Lakeland Electric, Inc.
(Principal)
By: 
(Title) President
American Casualty Company of Reading, Pennsylvania
(Surety)
By: 
(Title) Joann Warpool, Attorney-in-fact

Auditorium Lighting Upgrades for
Avery Trace Middle School
230 Raider Drive, Cookeville, TN 38501

11.0 The undersigned, as Bidder, hereby declares that this Proposal is made without connection with any other person, company, or parties making a bid or proposal; and that it is in all respect fair and in good faith without collusion or fraud.

SUBMITTED ON May 12th, 2025

State Contractor License No. 10406, Expiration Date Jan. 31, 2026

Name (typed or printed): Lakeland Electric, Inc.

By: Tony Kendall, President (SEAL)
(Individual's signature)

Doing business as: Lakeland Electric, Inc.

Business address: 1560 Brown Ave.
Cookeville TN, 38501

Phone No. 931-526-7216; FAX No.: 931-526-9408

List of Sub-Contractors:

Theatrical Sub-contractor name: Mainstage Theatrical Supply Inc.

License number and expiration date: 56978, May 31, 2026

Classification(s) and contract limits: 5, \$1,500,000.00

END OF SECTION 00-30-00

Lakeland Electric, Inc
License: #10406
Expiration Date: January 31, 2026
Limits: Unlimited
Classification: CE

Auditorium Lighting Upgrades for
Avery Trace Middle School
230 Raider Drive, Cookeville, TN 38501

BASE BID:

This Bidder agrees to complete the Work of the Base Bid for this project, including allowances per Section 01-21-00:

Allowance No.1 Contingency Allowance of 15%

for the lump sum of (show amount in both words and figures):

SEVEN Hundred - Ninety - Nine - Five Hundred and NO /100ths Dollars

\$ 799,500.⁰⁰

ALTERNATE BIDS:

This Bidder agrees to include work of the following alternates as specified (See Section 01-23-00) for the additional amounts listed (show amount in both words and figures):

ADD ALTERNATE #1: Additional Theatrical Lighting at Stage

FIFTY ONE THOUSAND - THREE Hundred and NO /100ths Dollars

\$ 51,300.⁰⁰

- 6.0 Bidder agrees that the Work will be completed, tested, and ready for final inspection in accordance with the General Conditions and construction documents on or before **February 1, 2026.**
- 7.0 Bidder Accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work – **Not Applicable**
- 8.0 The following documents are attached to and made a condition of this Bid:
- A. Section 00-41-00: Required Bid security in the form of Cashier's check, Bank check, or Bid Bond (no personal/company checks accepted)
 - B. Section 00-30-20: Criminal Background Compliance Affidavit
 - C. Section 00-51-00: Drug Free Workplace – Prime Bidder
 - D. Section 00-51-10: Drug Free Workplace – Subcontractor (one for each listed Subcontractor)
- 9.0 The terms used in this Bid have the meanings indicated in the Instructions to Bidders and the General Conditions.
- 10.0 The undersigned further agrees that, in case of failure on his part to execute the said contract and the bond within ten (10) consecutive calendar days after written notice being given of the award of the contract, the check or bid bond accompanying this bid, and the money payable thereon, shall be paid into the funds of the Owner as liquidated damages for such failure, otherwise, the check or bid bond accompanying this proposal shall be returned to the undersigned.

**Auditorium Lighting Upgrades for
Avery Trace Middle School
230 Raider Drive, Cookeville, TN 38501**

- D. Bidder has obtained and carefully studied (or assumes responsibility for having done so) examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.
 - E. Bidder does not consider that any further examinations, investigations, explorations, test, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
 - F. Bidder is aware of the general nature of work to be performed by the Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
 - G. Bidder has correlated the information known to the Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, exploration, tests, studies, and data with the Bidding Documents.
 - H. Bidder has given the Owner written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by the Owner is acceptable to Bidder.
 - I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- 4.0 Bidder further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any individual or entity to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over the Owner.
- 5.0 Bidder will complete the Work in accordance with the Contract Document for

**Auditorium Lighting Upgrades for
Avery Trace Middle School
230 Raider Drive, Cookeville, TN 38501**

PROJECT IDENTIFICATION:

**Auditorium Lighting Upgrades for
Avery Trace Middle School
230 Raider Drive, Cookeville, TN 38501**

THIS BID IS SUBMITTED TO:

**Putnam County Board of Education
1400 East Spring Street
Cookeville, Tennessee**

- 1.0 The Undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 2.0 The Bidder accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. The Bid will remain subject to acceptance for 30 days after the Bid opening, or for such longer period of time that the Bidder may agree to in writing upon request of the Owner.
- 3.0 In submitting this Bid, the Bidder represents, as set forth in the Agreement, that:
 - A. Bidder has examined and carefully studied the bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all that is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
# 1	5-5-25
# 2	5-6-25

- B. Bidder has visited the Sites and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
 - C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.

Maffett Loftis Engineering, LLC

Bid Tab

Page 1 of 1

Pursuant to the Invitation to Bid extended for
Auditorium Lighting Upgrades for Avery Trace Middle School
Putnam County Board of Education
MLE Project Number 24077

bids and modifications must have been received here by
2:00 PM local time Monday, May 12, 2025

I, thus declare the bidding closed, and now will proceed to open
and read bids and modifications which have been received.

Presiding
Official

Andrew Bates

Designer
represented by

Andrew Gates

Owner
represented by

John W. [Signature]
Other notations:

MACC	N/A	Regulated Subcontractors	Bidders (name, city, license number)	Bid Sacr	Drug Abuse	Crime Record	Trans Action	Non- Boycott	Foreign Assets	Base Bid	Add Alternate 1	
Electrical			Name <i>John Ireland Elec.</i>	✓	✓	✓				<i>\$799,500</i>	<i>+51,300</i>	
Theatrical			City									
			License Number									
Electrical			Name									
Theatrical			City									
			License Number									
Electrical			Name									
Theatrical			City									
			License Number									
Electrical			Name									
Theatrical			City									
			License Number									



PCSS Board Agenda Request

Date: May 14, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

☒ Backup include

☐ Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Upland Design Group, Crossville, TN for the design of bid documents to add ADA access to Vital/WPA School in the amount of \$25,000.00 to be paid for from 141-72620-399

received
5-14-25 MT 

AIA® Document B105® – 2017

Standard Short Form of Agreement Between Owner and Architect

AGREEMENT made as of the Ninth day of May in the year Two Thousand Twenty-Five
(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

Putnam County Board of Education
1400 E Spring St
Cookeville, TN 38506
(931) 526-9777

and the Architect:

(Name, legal status, address and other information)

Upland Design Group, PLLC
P. O. Box 1026
Crossville, TN 38557
931-484-7541

for the following Project:

(Name, location and detailed description)

New ADA Access for White Plains Academy Flex Facility
Cookeville, TN

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the Project as described in this Agreement. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a design, which shall be set forth in drawings and other documents appropriate for the Project. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing documents required for the approval of governmental authorities, in obtaining bids or proposals, and in awarding contracts for construction.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A105™-2017, Standard Short Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A105-2017, those modifications shall not affect the Architect's services under this Agreement, unless the Owner and Architect amend this Agreement.

ARTICLE 2 OWNER'S RESPONSIBILITIES

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

ARTICLE 3 USE OF DOCUMENTS

Drawings, specifications and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement. Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

ARTICLE 5 MISCELLANEOUS PROVISIONS

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105-2017, Standard Short Form of Agreement Between Owner and Contractor. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third

party against either the Owner or the Architect.

The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be:

Lump sum of \$25,000.

The Owner shall pay the Architect an initial payment of Zero Dollars and Zero Cents (\$ 0.00) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest from the date payment is due at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; providing services necessitated by the Contractor's failure to perform; and the extension of the Architect's Article 1 services beyond Thirty-Six (36) months of the date of this Agreement through no fault of the Architect.

ARTICLE 7 OTHER PROVISIONS

(Insert descriptions of other services and modifications to the terms of this Agreement.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

BY: Lynn McHenry, Board Chairman

(Printed name and title)

ARCHITECT *(Signature)*

BY: Kim Allen Chamberlin, Principal

(Printed name, title, and license number if required)



PCSS Board Agenda Request

Date: May 13, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

☒ Backup include

☐ Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with American Products Inc., Pineville, NC for the purchase of water based gym finish to be used systemwide in the amount of \$11,182.50 to be paid for from 141-72620-499

received
5.14.25 MT



Brown, Angie <abrown@pcsstn.com>

Sport Finish

1 message

Chuck Stinnett <ChuckS@ampro-online.com>

Wed, May 7, 2025 at 12:22 PM

To: "abrown@pcsstn.com" <abrown@pcsstn.com>

Angie,

Cost follow for items discussed below all are MFMA approved for sport floors shared freight cost depends on quantity typically 125.00 per pallet shipped. Please let me know of any questions. Thank you!!

- Bona SuperSport MVP w/ catalyst * water base 319.50 per 5 gallon pail
- PoloPlaz World Class 450 Gym Finish * oil base 159.50 per 5 gallon pail (Bona Sport Poly equivalent)
- PoloPlaz World Class Gym Finish *oil base 149.50 per 5 gallon pail (Bona Allcourt equivalent)

Chuck Stinnett**Regional Sales****American Products Inc.**

1020 Idlewilde Blvd Ste A Columbia, SC 29201

p. 904.446.0728 | o. 803-753-5542

ampro-online.com | Toll Free. 800.443.4119 ext. 7675



Southeastern Distributor For:



chucks@ampro-online.com | ampro-online.com

FREE SHIPPING on Abrasives, Tools, and Applicator orders of \$250 or more!

Bona Super Sport MVP Gloss Water-Based Wood Floor Finish - 5 Gallon

Super Sport MVP is a two component sport floor finish available in gloss only. Crosslinker included.

[Share](#)CFS Part No: **BKWBSUPERSPORTMVPG05**

Manufacturer: Bona

Mfg Part No: WT015055002

Availability: In Stock

\$378.08

5 GALLON ▾

Unit Size: 1 EA

- 1 +

Add To Cart

Add To List

Features

Bona SuperSport MVP is a two-component, premium waterborne wood sport floor finish for professional use on maple sport floors. It stands up to back-to-back games, community events and large crowds all while maintaining a beautiful design for years to come.

Key Benefits

- ✓ Excellent gloss retention
- ✓ 8 hour pot-life once crosslinked
- ✓ VOC compliant

Tech Specs

[Back To Top ↑](#)

Finish Type

Water-Based Finish

↑



Memo to: Corby King
Director of Schools

From: Tim Martin
Assistant Director of Schools

A handwritten signature in black ink, appearing to be "Tim Martin", written over the printed name.

Date: May 15, 2025

Subject: Renewal of CRMC Athletic Trainer Services Contract, 2025-26

Agenda Item, June 5, 2025, Board Meeting

Request to renew the Athletic Trainer Services Agreement, renewal 4, contract year 5, effective July 1, 2025 through June 30, 2026, with Cookeville Regional Medical Center for the 2025-26 school year.

Thank you for your consideration.

Attachment: Athletic Trainer Services Agreement 2025-26

received
5-15-25 MT A red rectangular stamp with the word "received" in bold red letters. Below it, the date "5-15-25" and the initials "MT" are handwritten in red. To the right of the stamp is a handwritten signature in black ink.

ATHLETIC TRAINER SERVICES AGREEMENT
2025-2026

This Athletic Trainer Services Agreement (the "Agreement") is entered into as of **July 1, 2025**, by and between **COOKEVILLE REGIONAL MEDICAL CENTER (CRMC)** and **PUTNAM COUNTY SCHOOLS ("PUTNAM COUNTY SCHOOLS")**. The Effective Date of this Agreement shall be **July 1, 2025**.

WHEREAS, **PUTNAM COUNTY SCHOOLS** and **CRMC** desire that **CRMC** provide athletic training services to **PUTNAM COUNTY SCHOOLS**.

NOW THEREFORE, it is mutually agreed as follows:

1. Services Provided: **CRMC** will provide the following services:
 - 1.1 **CRMC** will make available (4) Board of Certification (BOC) Certified Athletic Trainers (AT) that are licensed to practice in the State of Tennessee to:
 1. Provide injury assessment at the school for students who request evaluation.
 2. Provide daily practice coverage including off campus preseason football practices involving injury prevention, assessment and rehabilitation.
 3. Coverage of all home and away football games.
 4. Coverage of all home contests for sports other than football that are held on campus as agreed to by **CRMC** and Athletic Director.
 5. Coverage of special events and tournaments as agreed to by **CRMC** and Athletic Director.
 6. Work with school to maintain TSSAA health guidelines for athletic participation, physical forms, medical questionnaires and injury records under HIPAA & FERPA compliance.
 7. Develop a rapport with strength, speed and conditioning providers to help ensure the overall care of athletes.
 8. Coordinate the annual student athletic physical screening for all athletes. This service includes coordinating physicians, nursing and administrative support so that the athletes will have access to screening prior to participation in sporting events.
 9. Services will be provided at current levels or greater to the Schools and Athletic Teams.
2. The Putnam County Board of Education shall have the right to approve any and all personnel assigned to provide services under this agreement.
3. **CRMC** and its employees and agents agree to comply with all Tennessee and Federal laws with respect to furnishing services to students and employees of the Putnam County Board of Education; and to comply with all policies of the Putnam County Board of Education, as well.
4. Term and Termination:

Term: The term of this agreement shall be for one school year commencing July 1, 2025 and expiring June 30, 2026. The Board of Education shall have the option to renew the contract for four one year options at the price noted in section 5.1 (Fees) and on the same terms and

conditions. The Board will make a determination with respect to exercising the options to renew at the regular Board meeting in May of each succeeding year.

Termination: This Agreement may also be terminated on the first to occur of the following:

- i) **Termination by Agreement.** In the event **PUTNAM COUNTY SCHOOLS** and **CRMC** shall mutually agree in writing, this Agreement may be terminated on the terms and date stipulated therein, during the 2025-2026 school year.
- ii) **Termination for Cause.** This Agreement may be terminated by **CRMC** or **PUTNAM COUNTY SCHOOLS** if either party shall fail by omission or commission in any substantial manner to provide the services and/or fulfill its obligation as specified in this Agreement.
- iii) **Termination for Convenience:** **PUTNAM COUNTY SCHOOLS** may terminate this agreement at its sole and absolute discretion at any time with a 30-day written notice.

Effects of Termination: The effect of termination of this Agreement as hereinabove provided shall be that neither party shall have any further obligation hereunder except for obligations accruing prior to the date of termination and obligations by their nature extending beyond the date of termination.

5. **Athletic Training Fees and Payment Schedule**

5.1 Fees During the term of this Agreement, **PUTNAM COUNTY SCHOOLS** will pay **CRMC** per the schedule below:

2021-2022 School Year	\$1 total
2022-2023 School Year	\$1 total
2023-2024 School Year	\$1 total
2024-2025 School Year	\$1 total
2025-2026 School Year	\$1 total

5.2 **Payment**

CRMC will invoice **PUTNAM COUNTY SCHOOLS** for a single annual payment of \$1 due for that year.

- 6. **Advertising:** In appreciation and recognition of **CRMC's** services, **PUTNAM COUNTY SCHOOLS** agrees to grant **CRMC** permission to place an advertising banner in the gym and on all athletic fields at each high school. Banners to be furnished by **CRMC** at no cost to **PUTNAM COUNTY SCHOOLS**. In addition, **PUTNAM COUNTY SCHOOLS** agrees to acknowledge **CRMC's** services over the public address system at athletic events held at the school or at any sports banquets. **PUTNAM COUNTY SCHOOLS** also agrees to provide **CRMC** with a complimentary full page ad in any sports programs or school directories and a weblink for **CRMC** on the school's website.

7. Supplies: **PUTNAM COUNTY SCHOOLS** agrees to provide **CRMC** with the necessary training room area at each of the schools. **CRMC**, at its sole cost and expense, shall provide all Athletic Training supplies for student use as required.
8. Insurance: **CRMC** is a governmental entity as defined by the Tennessee Governmental Tort Liability Act as set forth in TCA 29-20-101, et seq., and as such has its liability limits defined by law. Hospital is self-insured for general liability and professional liability up to the limits as set out in the statute. This self-insurance is for the benefit of the Hospital only and provides no indemnification for any other entity. Hospital shall notify Company immediately of any material change in Hospital's self-insured status.

In addition, **CRMC** certifies the entity has and will maintain Workers' Compensation Insurance in accordance with statutory limits.
9. Criminal Background Check: Each trainer provided by **CRMC** must meet with the **PUTNAM COUNTY SCHOOLS** Human Resource representative and follow protocol for fingerprinting and criminal background checks. **CRMC** is to pay any necessary fees for the completion of this required service.
10. Policy: **CRMC** will ensure all trainers fully comply with **PUTNAM COUNTY SCHOOL** policy and regulations pertaining to restrictions that affect anyone on **PUTNAM COUNTY SCHOOL** owned property or while in the presence of **PUTNAM COUNTY SCHOOL** students.
11. Safety: All **PUTNAM COUNTY SCHOOL** sites are drug and alcohol-free workplaces. **CRMC** employees or agents will not possess/distribute/consume tobacco, alcohol or any illegal or dangerous substances (such as, but not limited to, vaping) on **PUTNAM COUNTY SCHOOL** property or in the presence of **PUTNAM COUNTY SCHOOL** students.
12. Independent Contractor: In the performance of the work, duties, and obligations specified in this Agreement, it is mutually understood and agreed by the parties that **CRMC** is at all times acting and performing as an independent contractor to **PUTNAM COUNTY SCHOOLS** in the provision of services. **CRMC** and **PUTNAM COUNTY SCHOOLS** expressly negate any intent to create, and this Agreement shall not be construed as creating, any partnership, joint venture, employer-employee relationship, or any other relationship except that of independent contractor.
13. Prohibition of Assignment: This Agreement is personal to the parties hereto, and neither this Agreement nor any of the rights, privileges or duties arising here from may be assigned, transferred, or delegated unless specifically provided herein.
14. Consent/HIPAA Compliance: **PUTNAM COUNTY SCHOOLS** shall ensure that each student athlete and the parent/legal guardian shall enter into (i) a consent to allow **CRMC** to render services, and (ii) an agreement authorizing the release of their health information to the school's athletic department.
15. Choice of Law: This Agreement shall be governed by and construed in accordance with laws of the State of Tennessee. The exclusive jurisdiction and venue to resolve any disputes is in the

Chancery Court of Putnam County, Tennessee. Each party is responsible for its own attorney fees and cost.

16. Severability: This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules, and regulations. In the event any provision of this Agreement is held to be invalid, illegal, or unenforceable for any reason and in any respect, and the basis of the bargain of this Agreement is not thereby destroyed, such invalidity, illegality, or unenforceability shall not affect the remainder of this Agreement, which shall be and remain in full force and effect, enforceable in accordance with its terms.
17. Entire Agreement: This Agreement and attachments hereto constitute and express the entire agreement of the parties. This Agreement may be changed, amended or modified only by written agreement endorsed hereon and signed by **CRMC** and **PUTNAM COUNTY SCHOOLS** hereto. This Agreement is for the sole benefit of **CRMC** and **PUTNAM COUNTY SCHOOLS**.

IN WITNESS WHEREOF, the parties have executed this Agreement this day and year first above written:

PUTNAM COUNTY SCHOOLS

By: _____

Name: _____

Title: _____

COOKEVILLE REGIONAL MEDICAL CENTER

By: _____

Name: _____

Title: _____



Board Agenda Request
For June 5, 2025 Meeting

Date 05/15/2025

Department CTE

Person Submitting Jackie Vester *JV* 5/15/25

Account Number (if appropriate) 141 E 71100 429 000 02518 037
141 E 71100 429 000 02518 055
141 E 71100 429 000 02518 090

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Approval of the purchase of Pathway 2 Careers math building licenses, on-site and virtual training, and financial literacy curriculum for mathematical reasoning for decision making class at CHS, MHS and UHS from vendor Pathway 2 Careers - Maryville, TN, in the amount of \$33,250.00 to be paid by ISM (Innovative School Models) grant.

received

5-15-25 MT

[Signature]



PATHWAY 2 CAREERS

3 Year - Putnam County School District Renewal

Putnam County School District
1400 East Spring Street
Cookeville, TN 38506-4313
United States

Reference: 20250514-200107254
Quote created: May 14, 2025
Quote expires: June 30, 2025
Quote created by: Jack Goins
Regional Sales Representative
jack.goins@p2c.org
+18655679816

Comments from Jack Goins

This quote reflects a quantity of a 3-year subscription. Meaning, everything Putnam Currently has access to plus Financial Literacy would be able to be accessed until October 2028!

Products & Services

Item & Description	Quantity	Unit Price	Total
P2C Math HS Bldg License, School Annual Subscription to P2C Career Explorer platform with access to Pre-Algebra, Algebra I & II, and Geometry.	3	\$10,000.00	\$30,000.00 for 3 years
Professional Development - Virtual Virtual professional development session, (3) hours	2	\$1,500.00	\$1,000.00 after \$2,000.00 discount

Item & Description	Quantity	Unit Price	Total
Add P2C Financial Literacy Curriculum - School	3	\$750.00	\$2,250.00
An add-on to P2C Career Explorer, an annual license to stand-alone course aligned to 7 standards provides solutions to round out a comprehensive career readiness solution school-wide			for 3 years
One-time subtotal			\$33,250.00
			after \$2,000.00 discount
Total			\$33,250.00

Purchase terms

net 30

Questions? Contact me



Jack Goins
Regional Sales Representative
jack.goins@p2c.org
+18655679816

Pathway2Careers
200 E. Broadway Ave
Suite 215
Maryville, TN 37804
United States



PCSS Board Agenda Request

Date: May 14, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

☒ Backup include

☐ Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to purchase sound absorbing panels for the Algood Elementary School's cafeteria and Algood Middle School's cafeteria and multi-purpose room from Music City Acoustics, Nashville, TN in the amount of \$17,031.27 to be paid for from 141-72620-499 (on 24-25 priority list)

received
5-15-25 mt *AK*

ESTIMATE

Music City Acoustics LLC
910A Hart Ln
Nashville, TN 37216

Hello@MusicCityAcoustics.com
+1 (615) 212-9731
<https://www.musiccityacoustics.com/>



Bill to

Drew German
Algood Elementary School
2525 Old Walton Rd
Cookeville, TN 38506

Ship to

Drew German
Algood Elementary School
2525 Old Walton Rd
Cookeville, TN 38506

Cafeteria

Shipping info

Ship via: Freight

Estimate details

Estimate no.: 7791
Estimate date: 05/13/2025

#	Product or service	Description	Qty	Rate	Amount
1.	6'x2' Hi/Mid Panel	6'x2'x2.5" HM Panel (ceiling) -	26	\$140.00	\$3,640.00
2.	6'x2' Hi/Mid Panel	6'x2'x2.5" HM Panel -	4	\$125.00	\$500.00
3.	4'x4' Hi/Mid Panel	4'x4' High Mid Panel	10	\$171.00	\$1,710.00
4.	4'x2' Hi/Mid Panel	4'x2' High Mid Panel	8	\$77.00	\$616.00
5.	Ceiling Panel - Hardware Kit	Ceiling panel hardware kit	26	\$11.99	\$311.74
				Subtotal	\$6,777.74
				Shipping	\$484.21
				Total	\$7,261.95

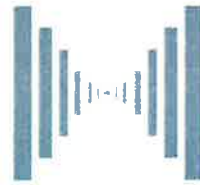
Accepted date

Accepted by

ESTIMATE

Music City Acoustics LLC
910A Hart Ln
Nashville, TN 37216

Hello@MusicCityAcoustics.com
+1 (615) 212-9731
<https://www.musiccityacoustics.com/>



Music City
Acoustics

Bill to

Drew German
Algood Elementary School
2525 Old Walton Rd
Cookeville, TN 38506

Ship to

Drew German
Algood Elementary School
2525 Old Walton Rd
Cookeville, TN 38506

Shipping info

Ship via: Installation

Estimate details

Estimate no.: 7802
Estimate date: 05/14/2025

#	Product or service	Description	Qty	Rate	Amount
1.		::: Design V1 Installation :::			
2.	Large Ceiling Panel Installation - Metal	Large Ceiling Panel Installation - Metal	26	\$125.00	\$3,250.00
3.	Wall Panel - Concrete	Wall Installation - Concrete with 4" french cleat	8	\$45.00	\$360.00
4.	Large Wall Panel - Concrete	Large Wall Panel Installation - Concrete - 2 pairs of French Cleats	14	\$70.00	\$980.00
5.	travel 60+ miles	60+ miles from MCA HQ (per day)	3	\$300.00	\$900.00
6.	Installation 18'-24' Above Finished Floor	Installation 18'-24' AFF (per day)	3	\$1,500.00	\$4,500.00
Total					\$9,990.00

Note to customer

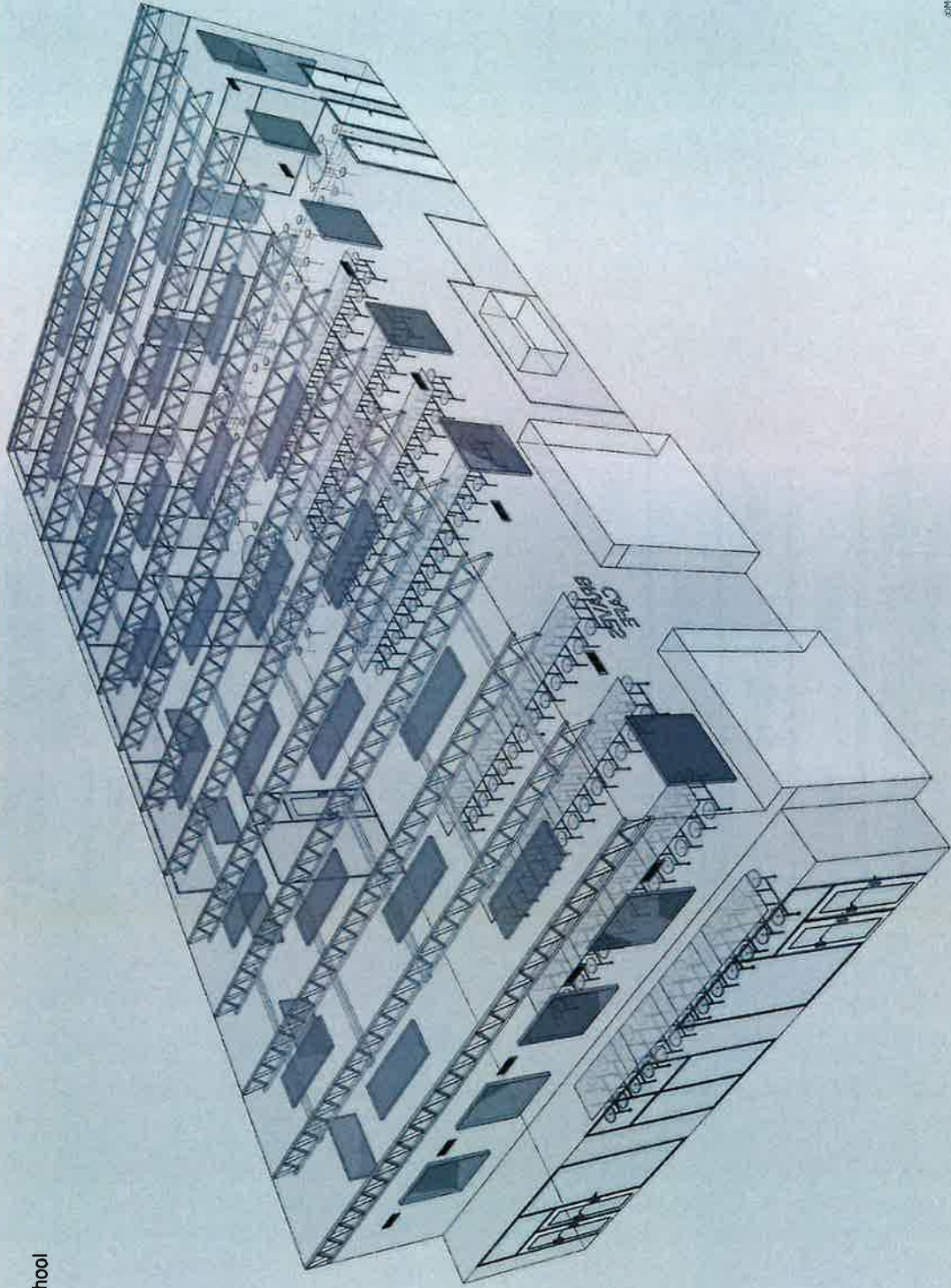
NOTE: If installation is selected, the product shipment cost of \$484.21 for this room will be waived.

Accepted date

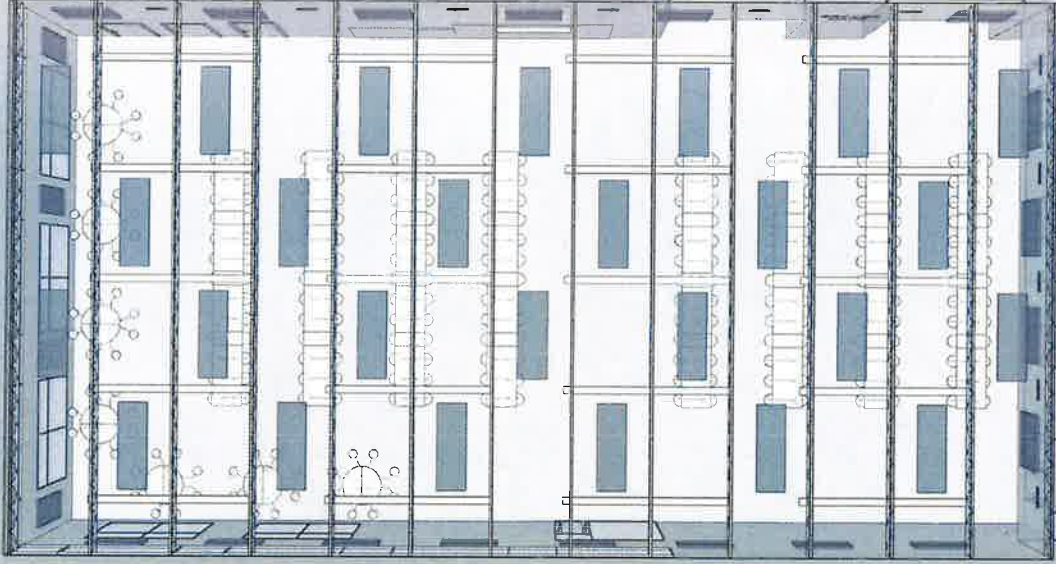
Accepted by

* WE WILL INSTALL THE PANELS OURSELVES

Algood Elementary School
Cafeteria
Design V1
Estimate #7791



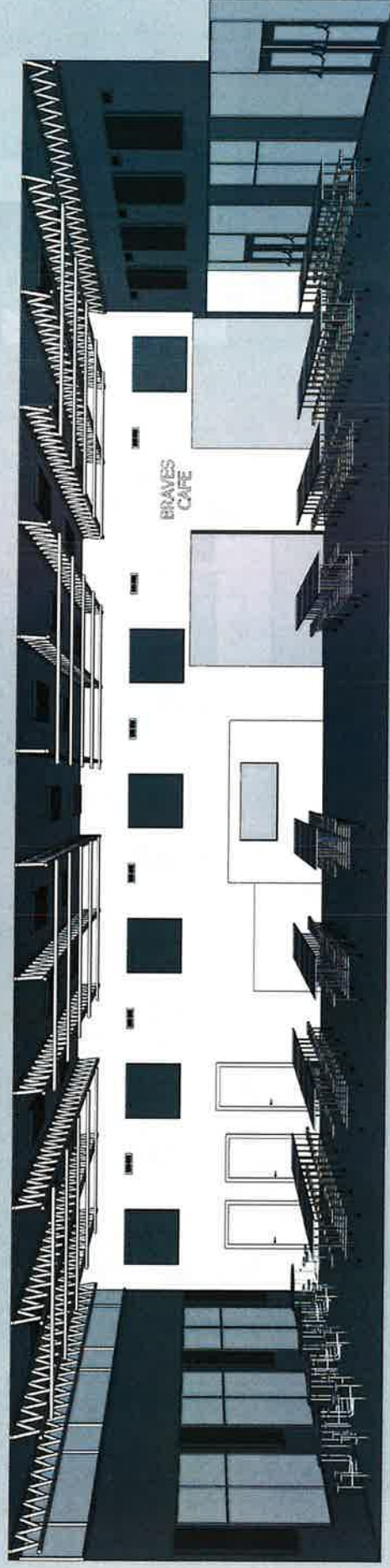
Algood Elementary School
Cafeteria
Design V1
Estimate #7791



Algood Elementary School
Cafeteria
Design V1
Estimate



Algood Elementary School
Cafeteria
Design V1
Estimate #7791

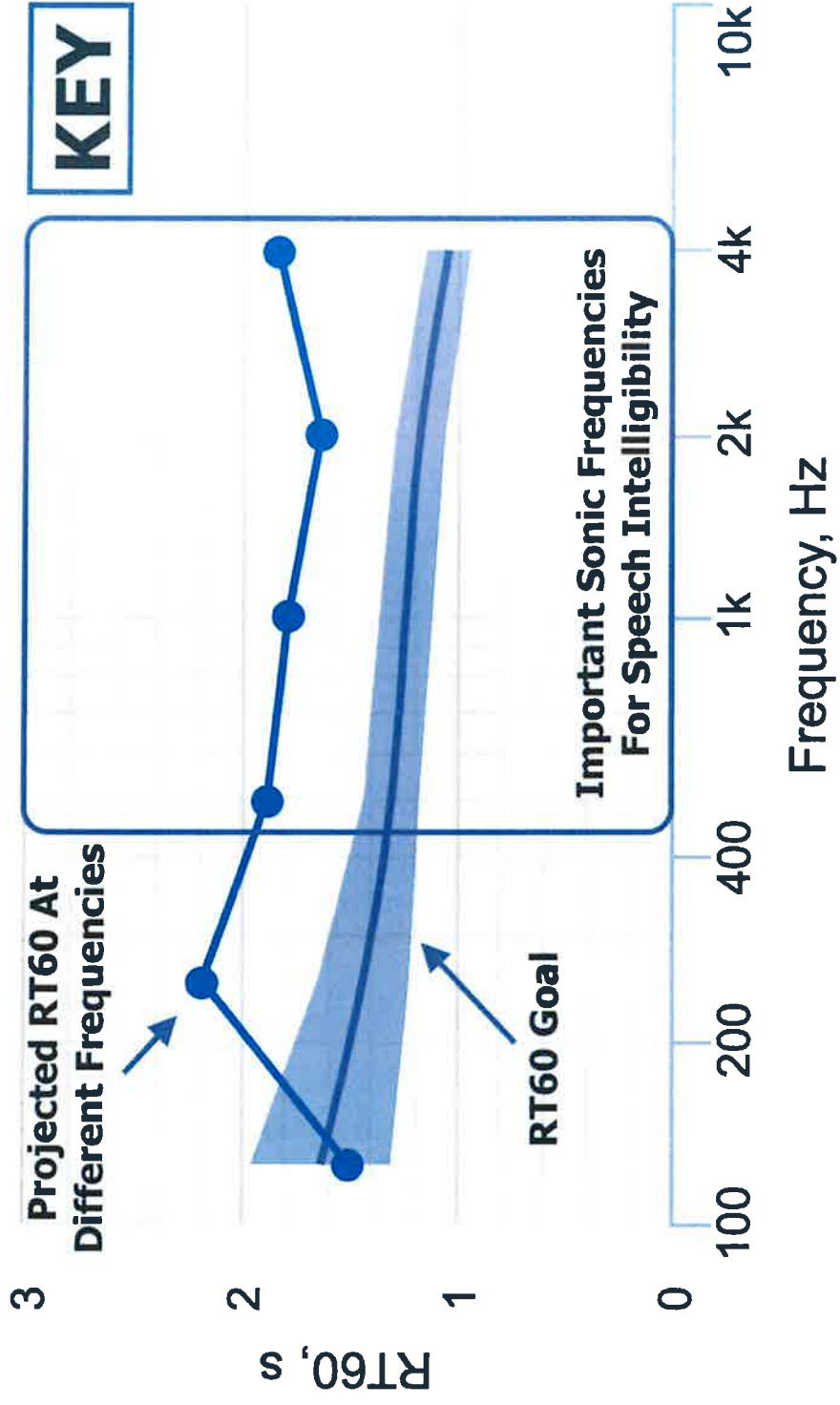


Algood Elementary School
Cafeteria
Design V1

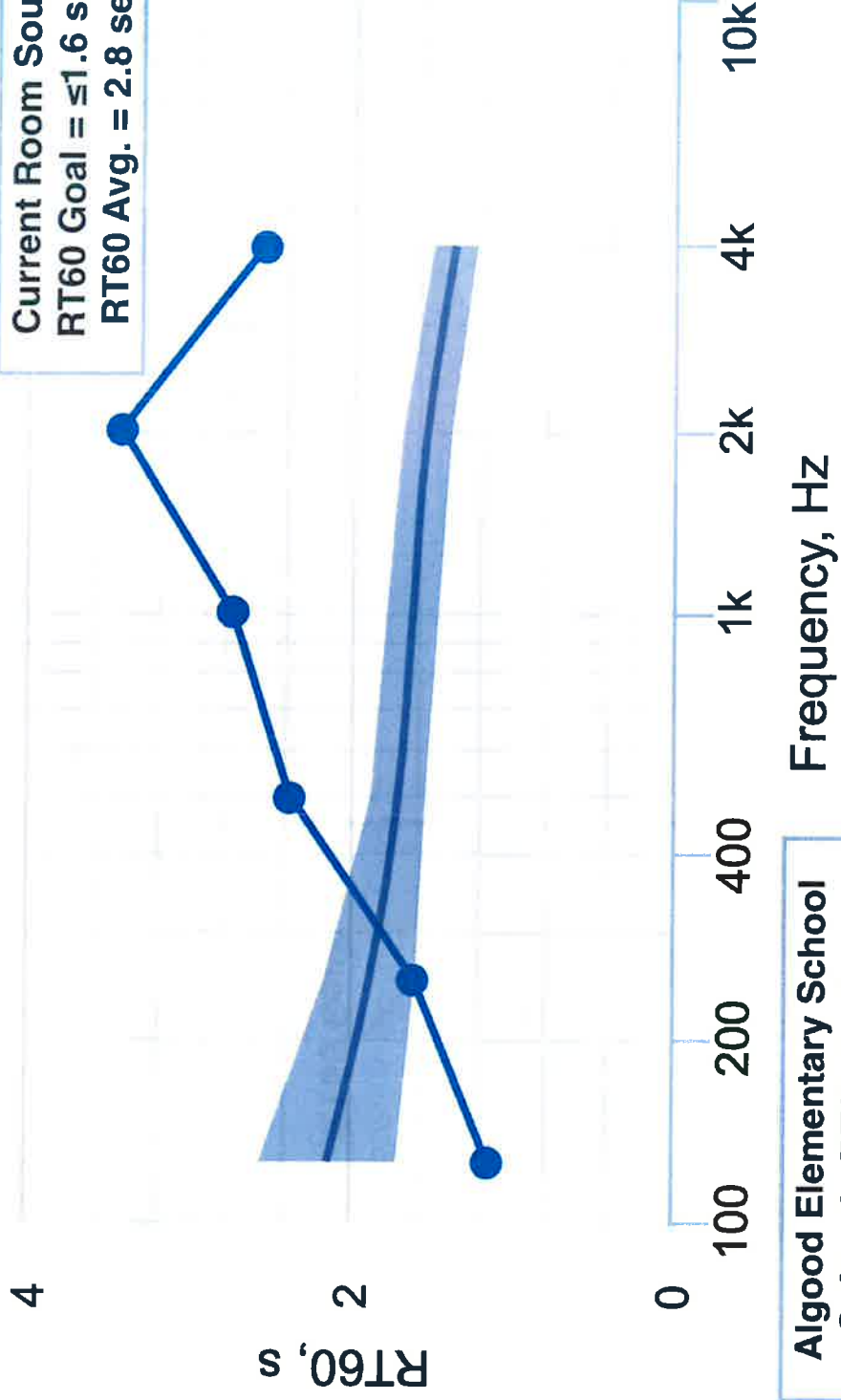


Algood Elementary School
Cafeteria
Design V1
Estimate #7791



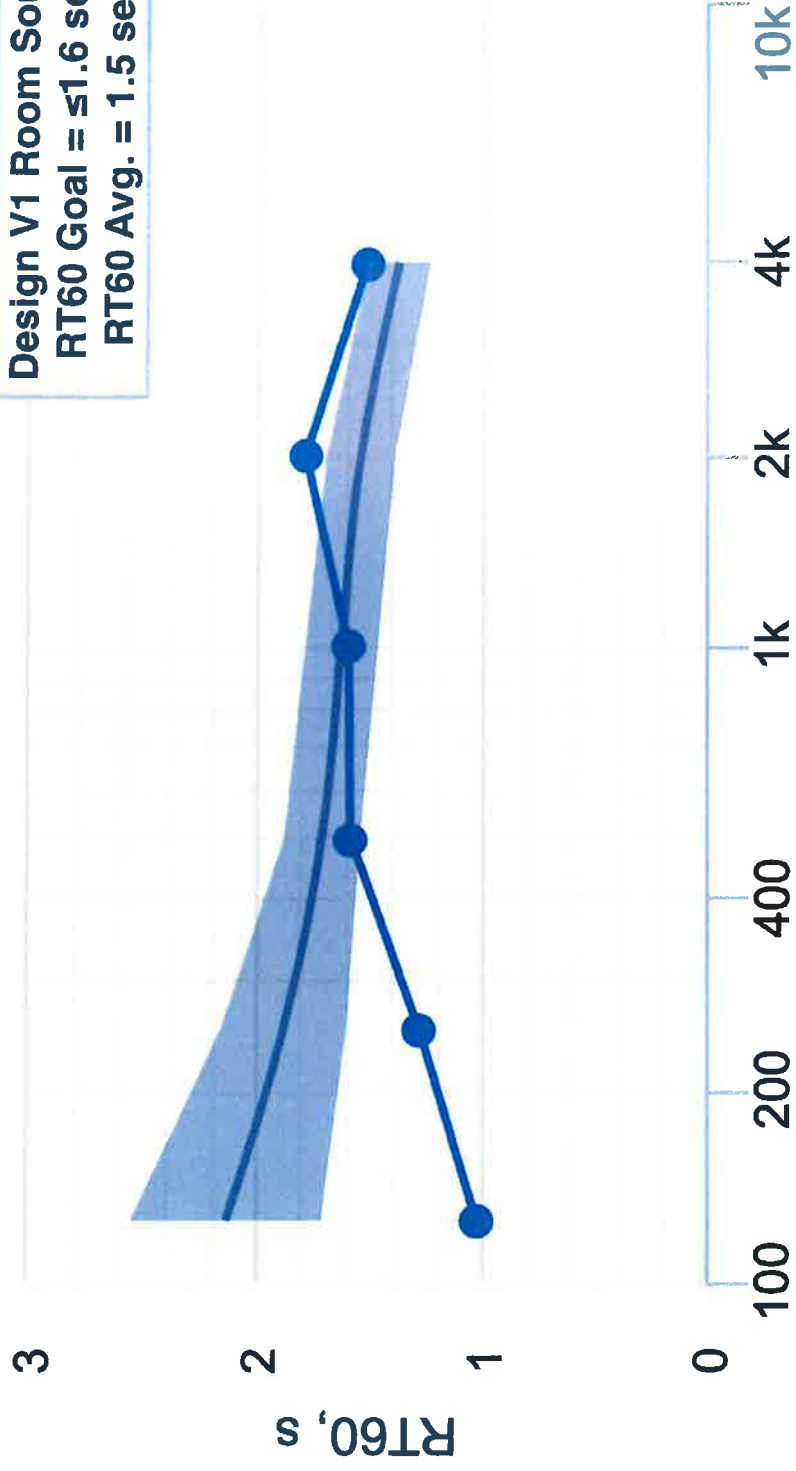


Current Room Sound
RT60 Goal = ≤ 1.6 sec.
RT60 Avg. = 2.8 sec.



Algood Elementary School
Cafeteria RT60 Analysis

Design V1 Room Sound
RT60 Goal = ≤ 1.6 sec.
RT60 Avg. = 1.5 sec.

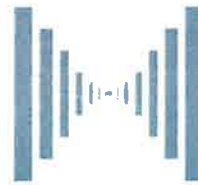


Algood Elementary School
Cafeteria RT60 Analysis

ESTIMATE

Music City Acoustics LLC
910A Hart Ln
Nashville, TN 37216

Hello@MusicCityAcoustics.com
+1 (615) 212-9731
<https://www.musiccityacoustics.com/>



Music City
Acoustics

Bill to

Drew German
Algood Middle School
540 Dry Valley Rd
Cookeville, TN 38506

Ship to

Drew German
Algood Middle School
540 Dry Valley Rd
Cookeville, TN 38506

Cafeteria

Shipping info

Ship via: Freight

Estimate details

Estimate no.: 7613
Estimate date: 04/22/2025

#	Product or service	Description	Qty	Rate	Amount
1.	4'x4' Hi/Mid Panel	4'x4'x2.5" HM Panel -	22	\$171.00	\$3,762.00
Subtotal					\$3,762.00
Shipping					\$330.43
Total					\$4,092.43

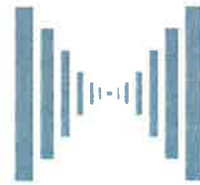
Accepted date

Accepted by

ESTIMATE

Music City Acoustics LLC
910A Hart Ln
Nashville, TN 37216

Hello@MusicCityAcoustics.com
+1 (615) 212-9731
<https://www.musiccityacoustics.com/>



Music City
Acoustics

Bill to

Drew German
Algood Middle School
540 Dry Valley Rd
Cookeville, TN 38506

Ship to

Drew German
Algood Middle School
540 Dry Valley Rd
Cookeville, TN 38506

Shipping info

Ship via: Installation

Estimate details

Estimate no.: 7801
Estimate date: 05/14/2025

#	Product or service	Description	Qty	Rate	Amount
1.		::: Design V1 Installation :::			
2.	Large Wall Panel - Concrete	Large Wall Panel Installation - Concrete - 2 pairs of French Cleats	22	\$70.00	\$1,540.00
3.	travel 60+ miles	60+ miles from MCA HQ (per day)	2	\$300.00	\$600.00
Total					\$2,140.00

Note to customer

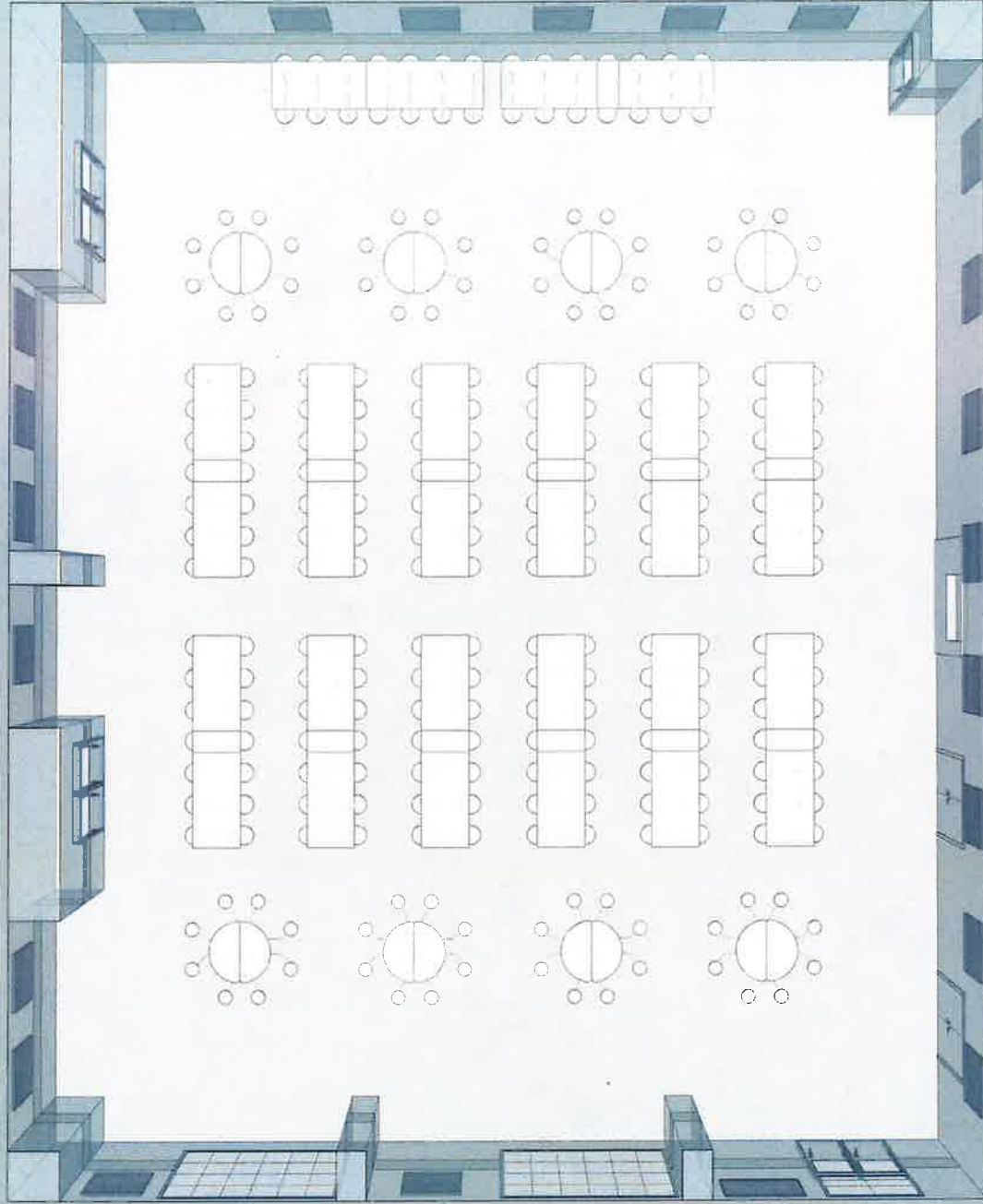
NOTE: If installation is selected, the product shipment cost of \$330.43 for this room will be waived.

Accepted date

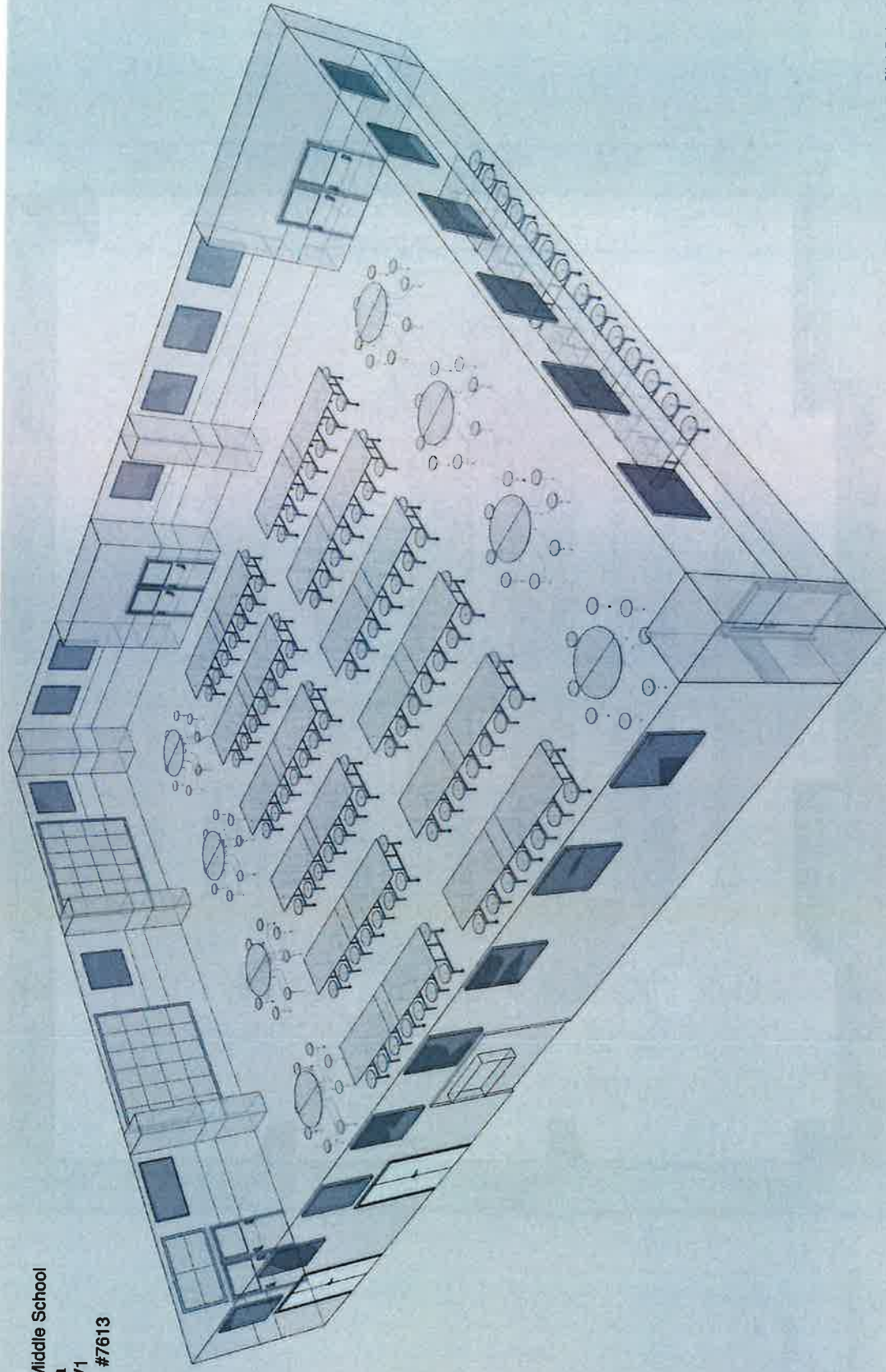
Accepted by

* WE WILL INSTALL THE PANELS OURSELVES

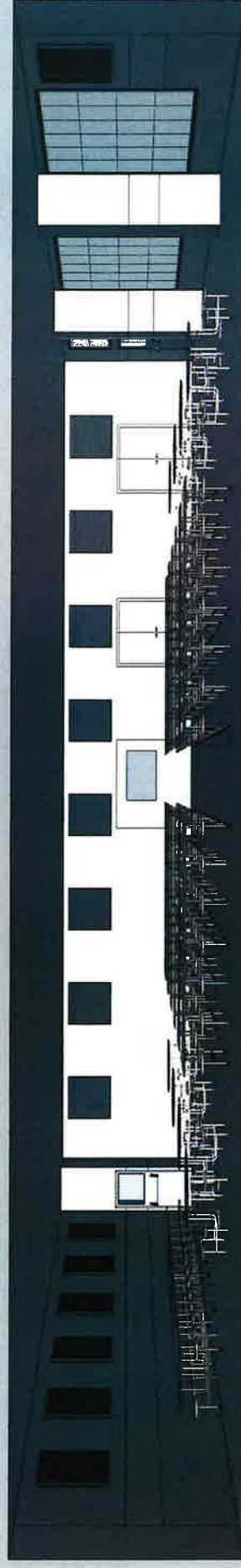
Algood Middle School
Cafeteria
Design V1
Estimate #7613



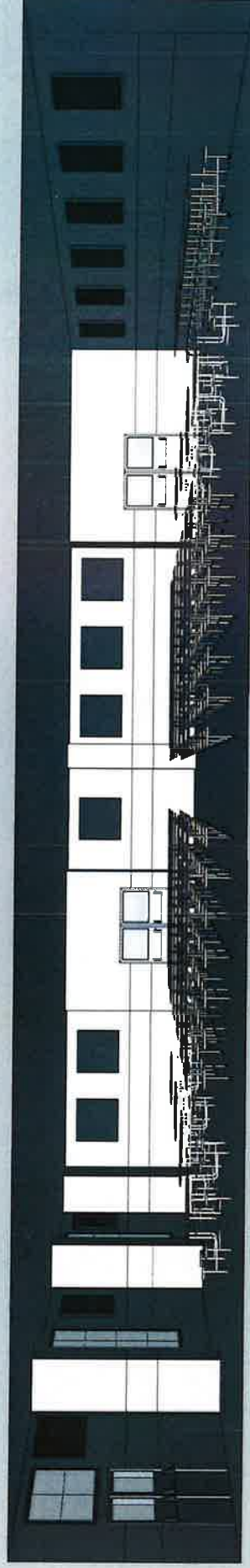
Algood Middle School
Cafeteria
Design V1
Estimate #7613



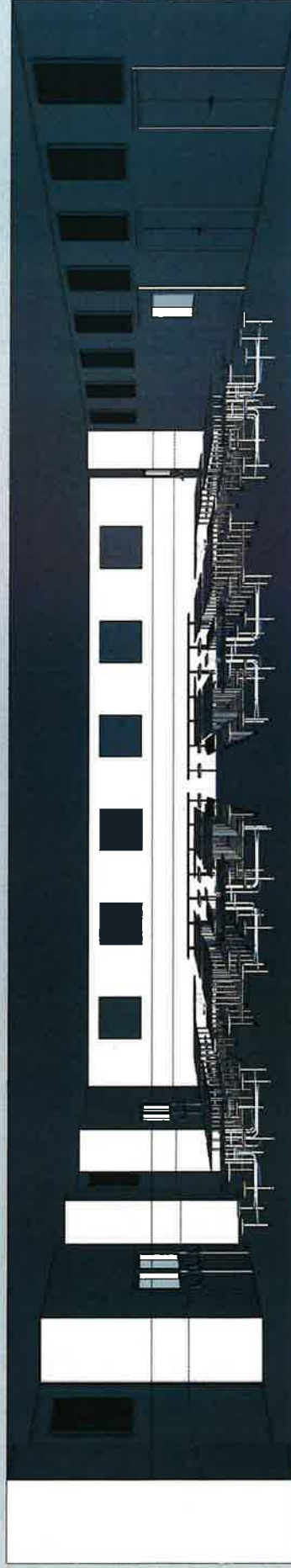
Algood Middle School
Cafeteria
Design V1
Estimate #7613



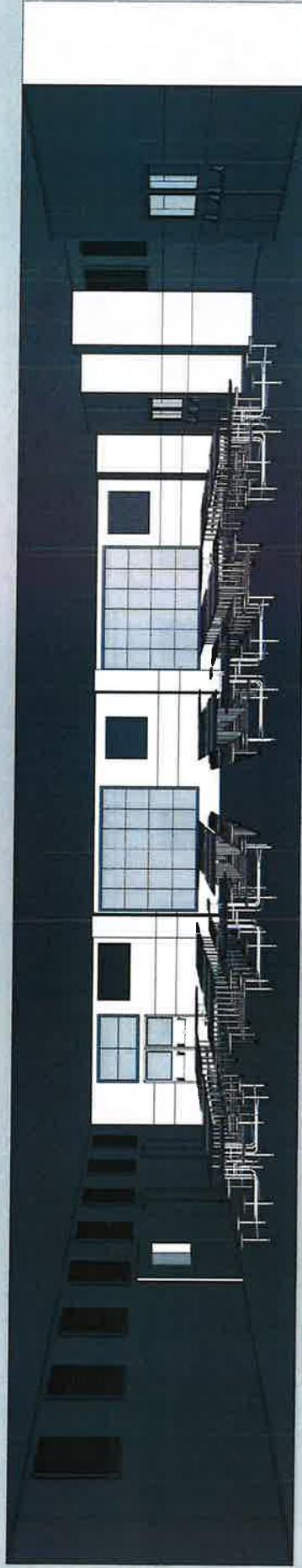
Algood Middle School
Cafeteria
Design V1
Estimate #7613

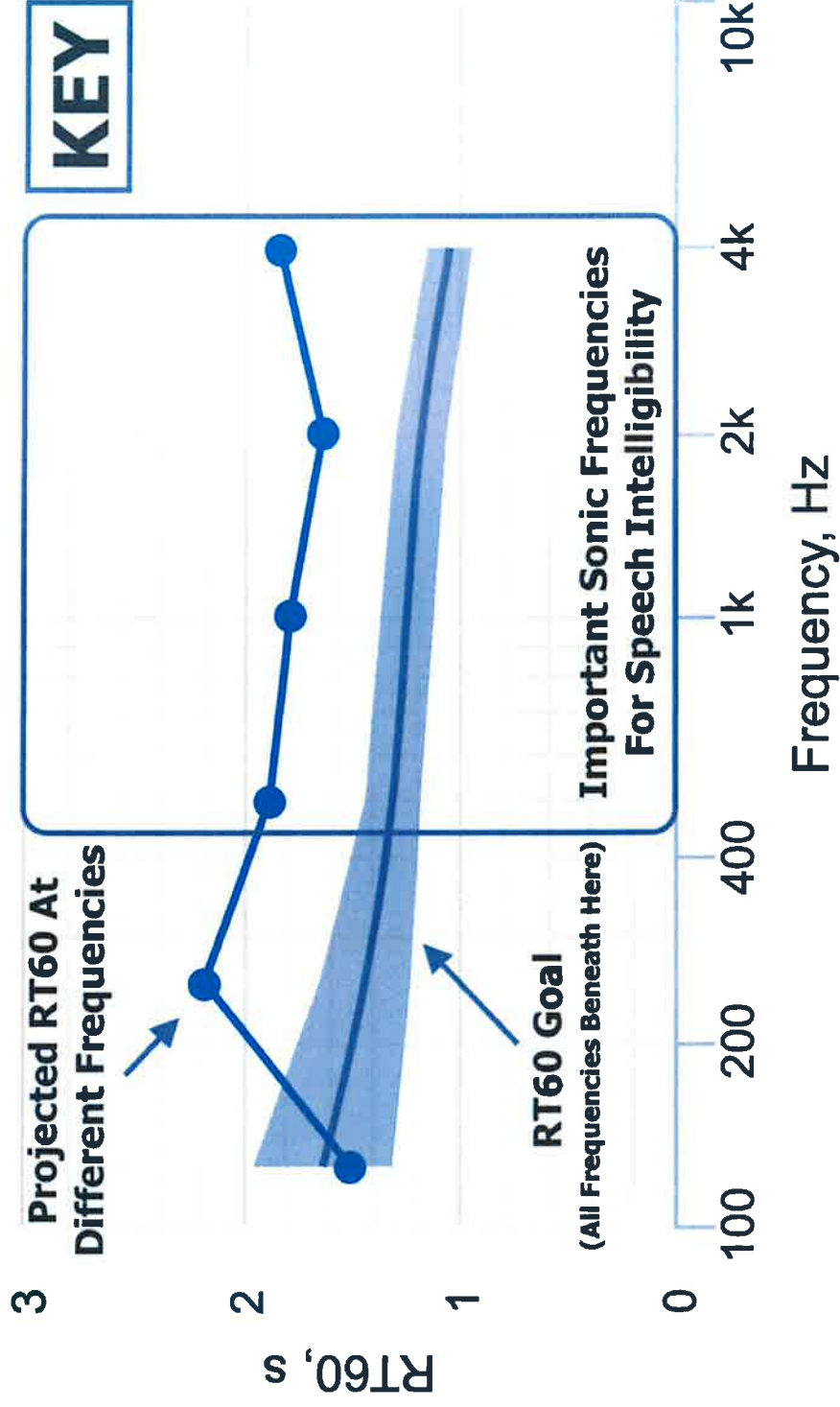


Algood Middle School
Cafeteria
Design V1
Estimate #7613

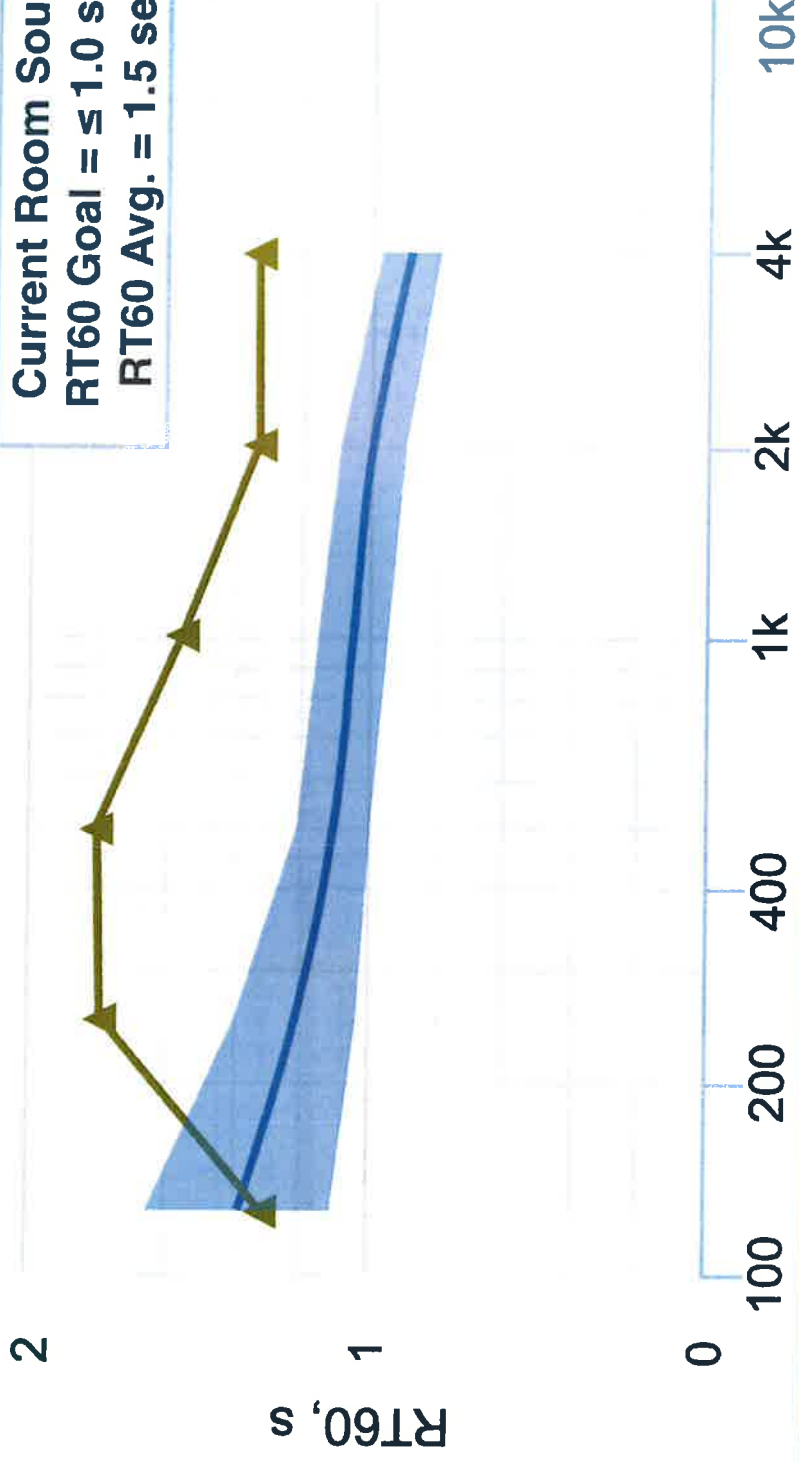


Algood Middle School
Cafeteria
Design V1
Estimate #7613



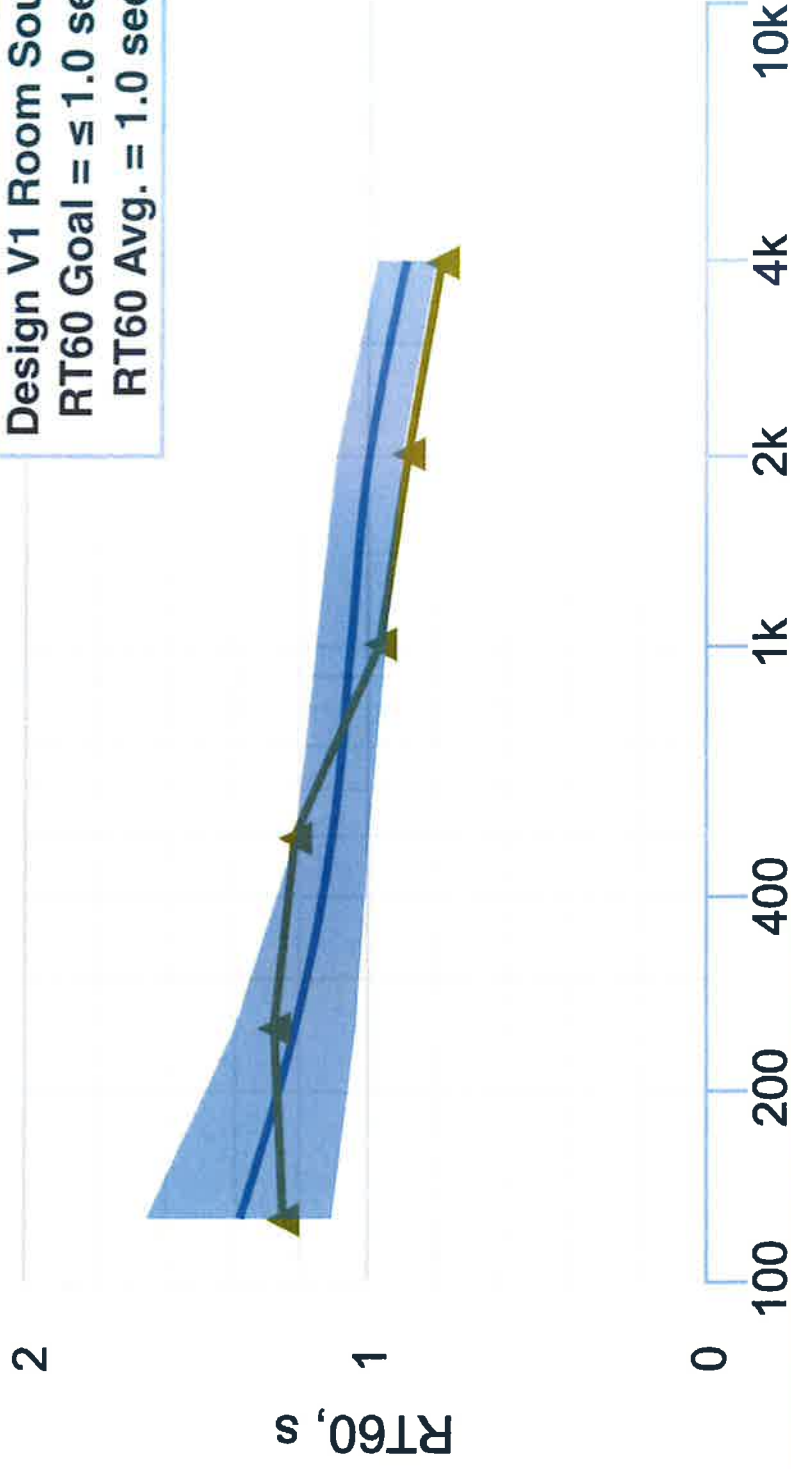


Current Room Sound
RT60 Goal = ≤ 1.0 sec.
RT60 Avg. = 1.5 sec.



Algood Middle School
Cafeteria RT60 Analysis

Design V1 Room Sound
RT60 Goal = ≤ 1.0 sec.
RT60 Avg. = 1.0 sec.



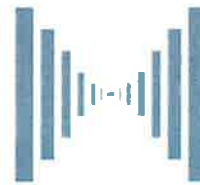
Algood Middle School
Cafeteria RT60 Analysis

Frequency, Hz

ESTIMATE

Music City Acoustics LLC
910A Hart Ln
Nashville, TN 37216

Hello@MusicCityAcoustics.com
+1 (615) 212-9731
<https://www.musiccityacoustics.com/>



Music City
Acoustics

Bill to

Rebecca Samon
Algood Middle School
540 Dry Valley Rd.
Cookeville, Tennessee 38506

Ship to

Rebecca Samon
Algood Middle School *Multi-purpose room*
540 Dry Valley Rd.
Cookeville, Tennessee 38506

Shipping info

Ship via: Freight

Estimate details

Estimate no.: 7199
Estimate date: 03/04/2025

#	Product or service	Description	Qty	Rate	Amount
1.	8'x4' Broadband Panel	8'x4'x4.5" BB Panel -	4	\$370.00	\$1,480.00
2.	8'x4' Hi/Mid Panel	8'x4'x2.5" HM Panel -	13	\$270.00	\$3,510.00
Subtotal					\$4,990.00
Shipping					\$686.89
Total					\$5,676.89

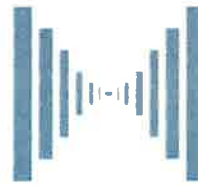
Accepted date

Accepted by

ESTIMATE

Music City Acoustics LLC
910A Hart Ln
Nashville, TN 37216

Hello@MusicCityAcoustics.com
+1 (615) 212-9731
<https://www.musiccityacoustics.com/>



Music City
Acoustics

Bill to

Rebecca Samon
Algood Middle School
540 Dry Valley Rd.
Cookeville, Tennessee 38506

Ship to

Rebecca Samon
Algood Middle School
540 Dry Valley Rd.
Cookeville, Tennessee 38506

Shipping info

Ship via: Freight

Estimate details

Estimate no.: 7799
Estimate date: 05/14/2025

#	Product or service	Description	Qty	Rate	Amount
1.		::: Design V1 Installation :::			
2.	Large Wall Panel - Concrete	Large Wall Panel Installation - Concrete - 2 pairs of French Cleats	16	\$70.00	\$1,120.00
3.	Installation 18'-24' Above Finished Floor	Installation 30'-36' AFF (per day)	1	\$3,000.00	\$3,000.00
4.	Equipment Rental	40' Boom Manlift Rental	1	\$1,630.00	\$1,630.00
5.	travel 60+ miles	60+ miles from MCA HQ (per day)	1	\$300.00	\$300.00
Total					\$6,050.00

Note to customer

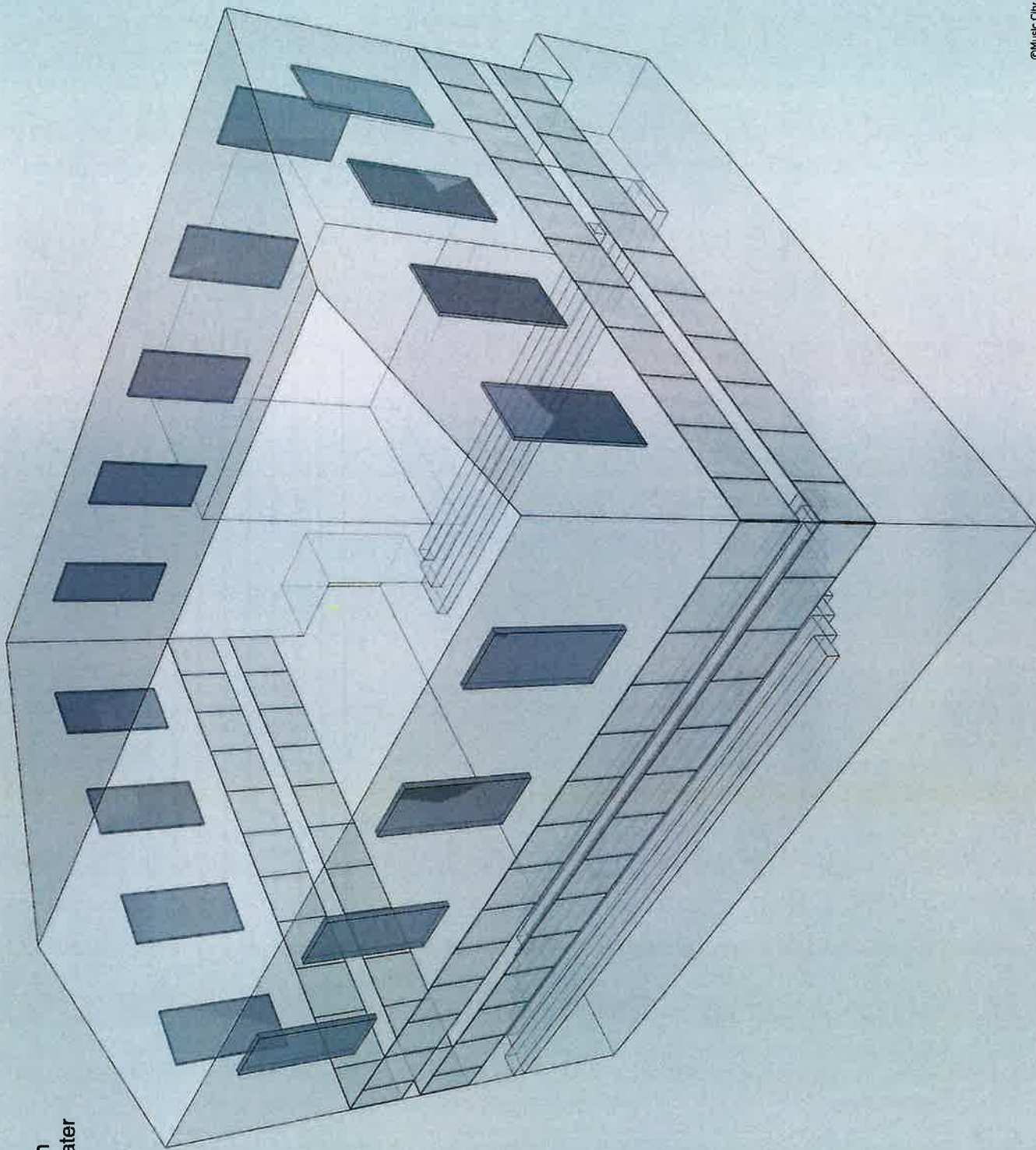
NOTE: If installation is selected, the product shipment cost of \$686.89 for this room will be waived.

Accepted date

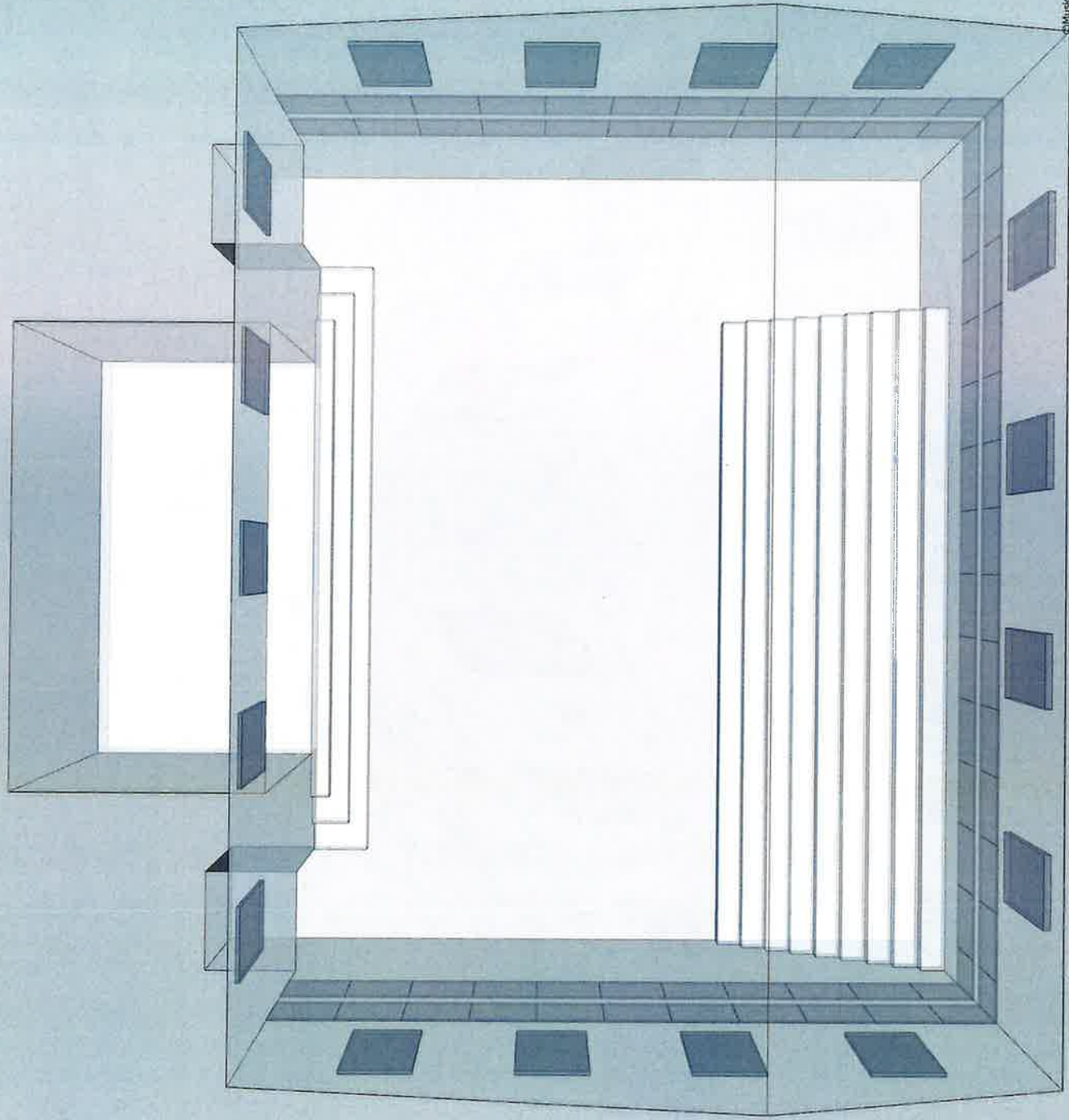
Accepted by

* WE WILL INSTALL THE PANELS OURSELVES

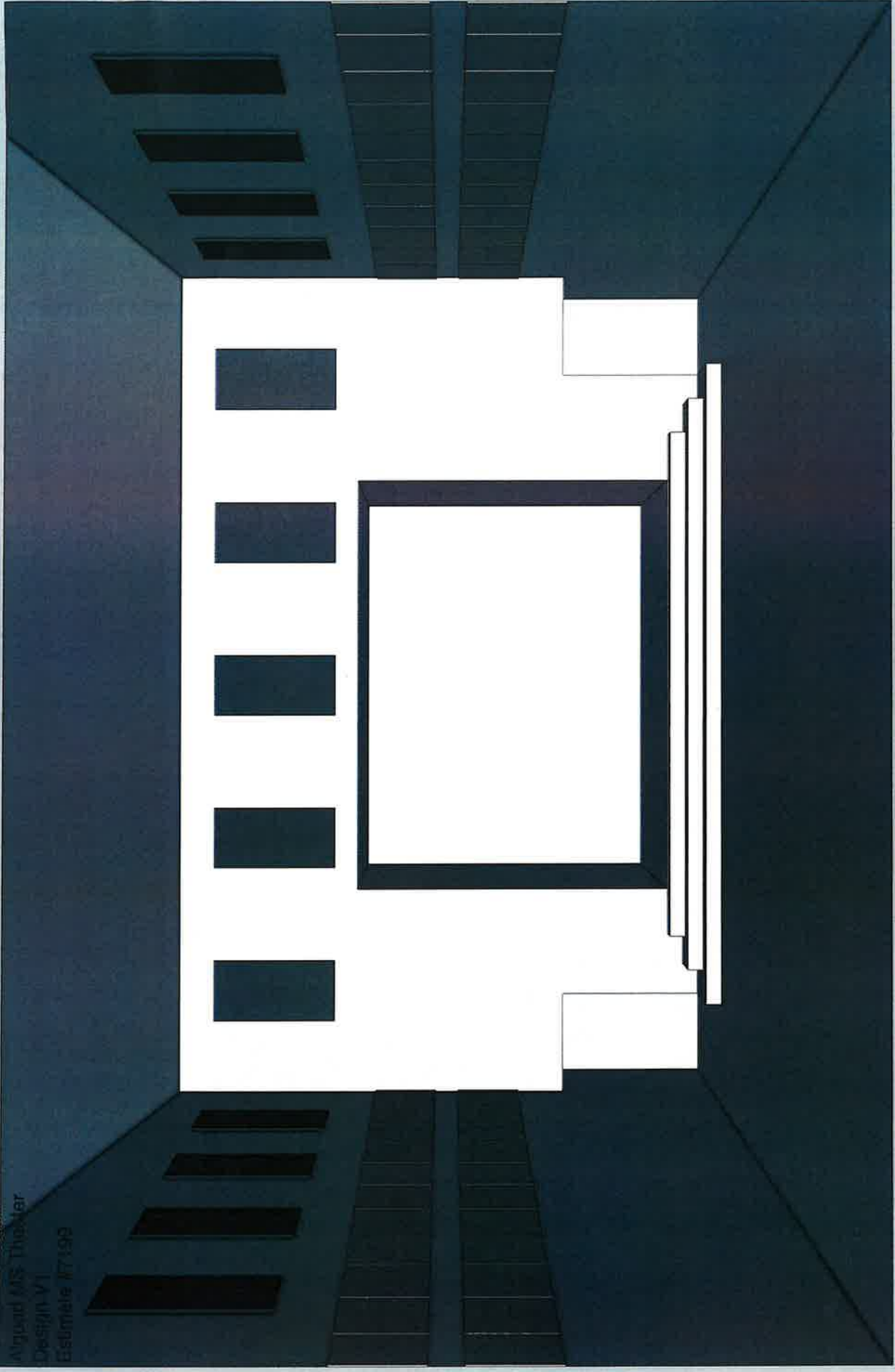
Rebecca Samon
Algood MS Theater
Design V1
Estimate #7199



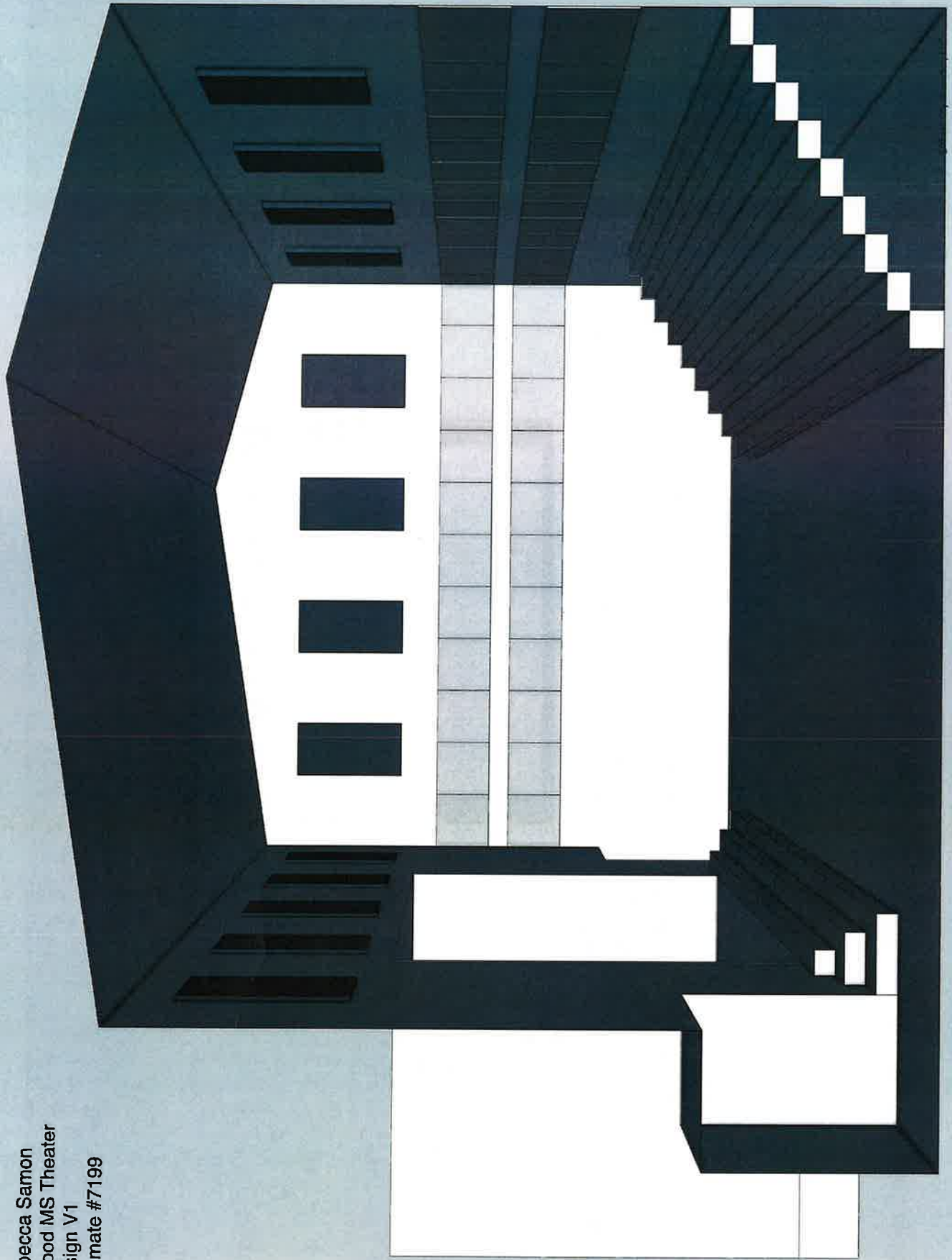
Rebecca Samon
Algood MS Theater
Design V1
Estimate #7199



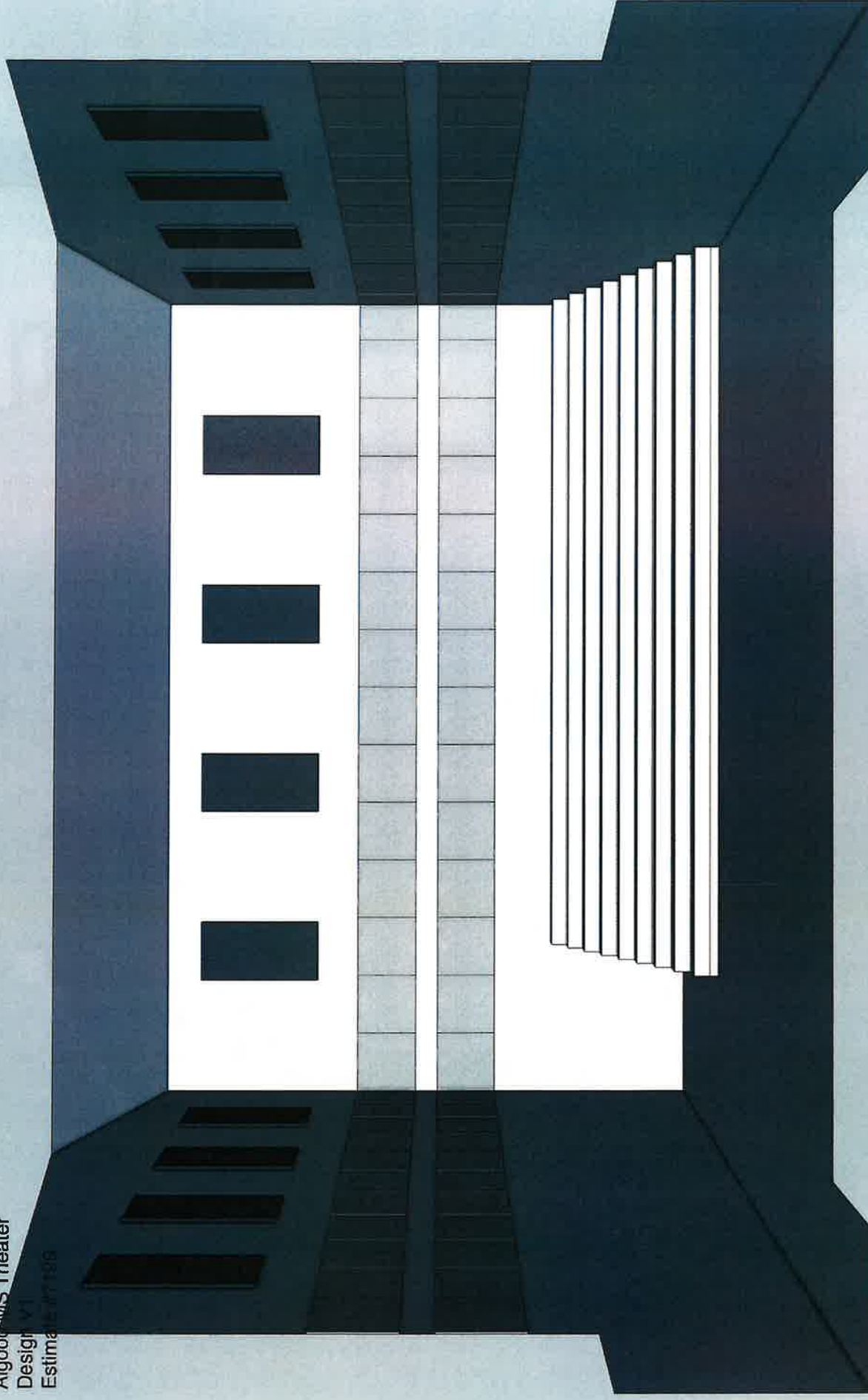
Rebecca Samon
Wigand MS Theater
Design V1
Estimate #7199



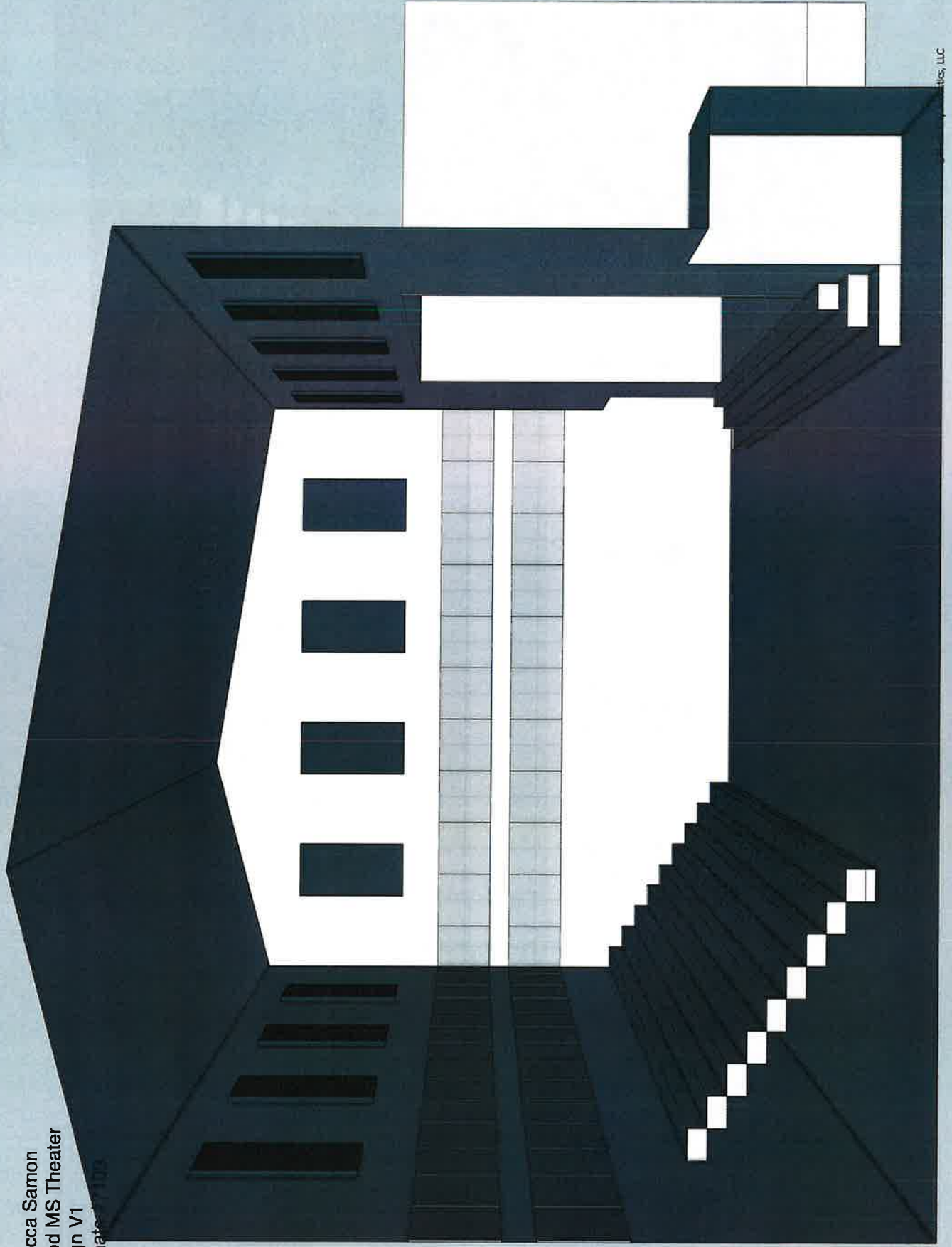
Rebecca Samon
Algood MS Theater
Design V1
Estimate #7199



Rebecca Samon
Algood MS Theater
Design V1
Estimate #7139

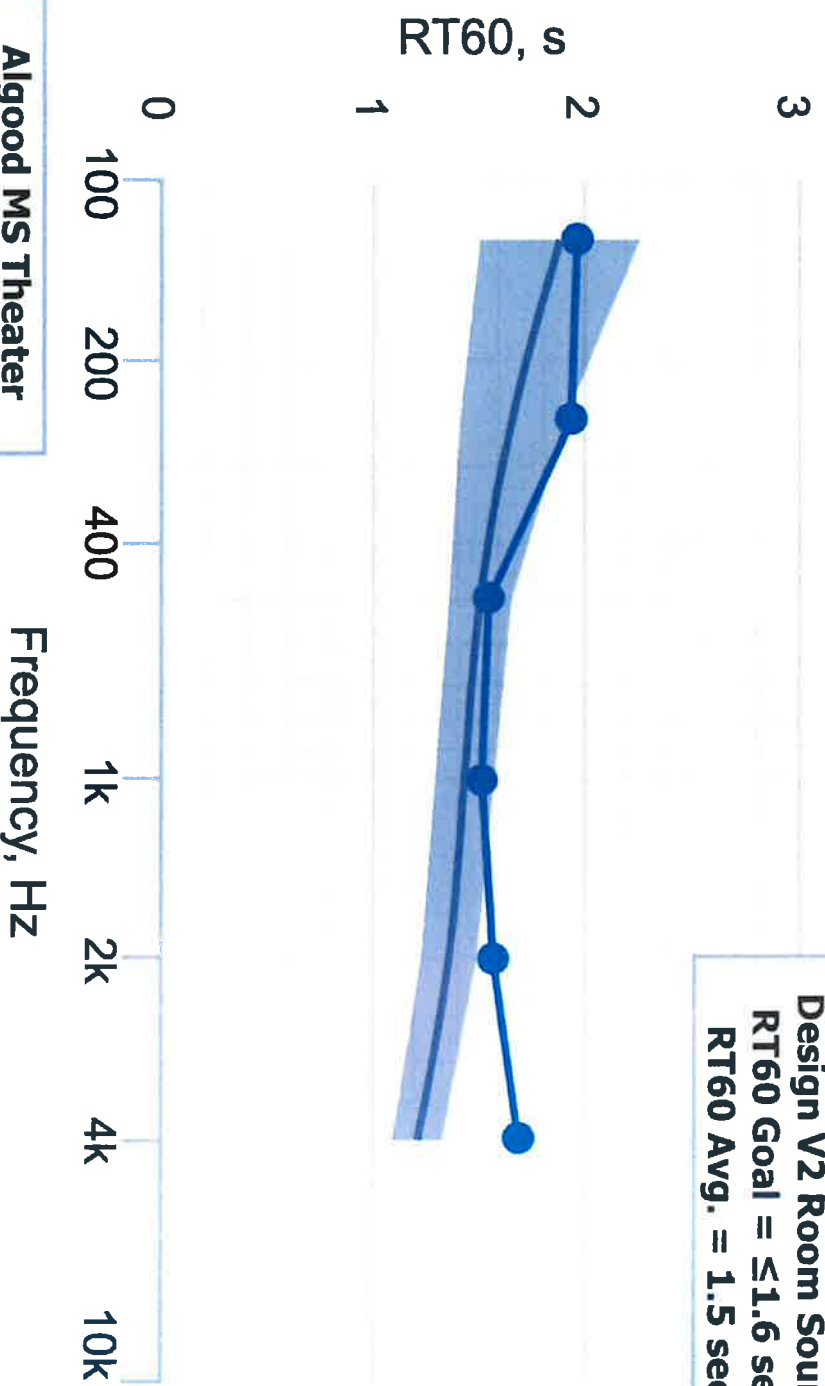


Rebecca Samon
Algood MS Theater
Design V1
Estimate 7/103



ms, LLC

Design V2 Room Sound
RT60 Goal = ≤ 1.6 sec
RT60 Avg. = 1.5 sec



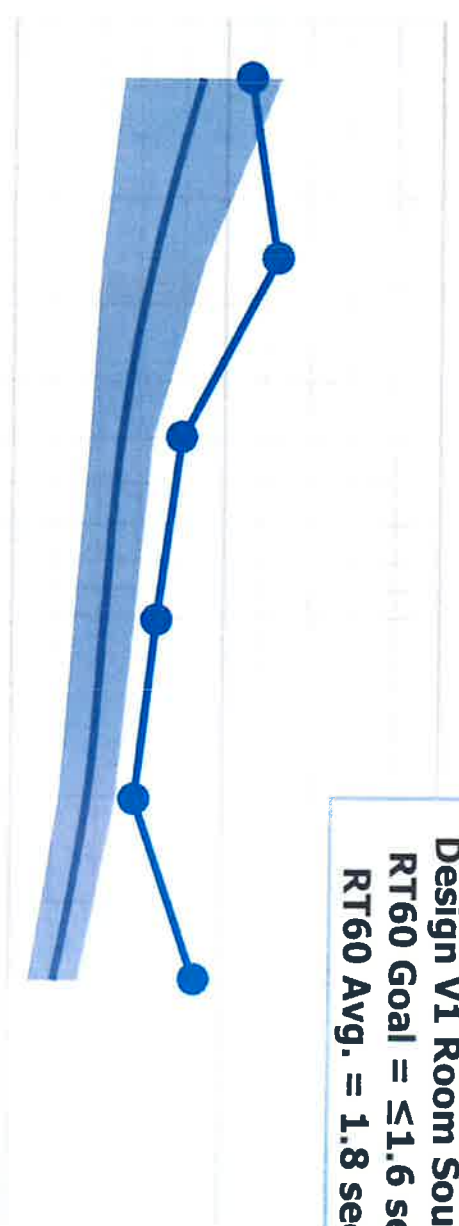
Algood MS Theater
Rebecca Samon

Algood MS Theater
Rebecca Samon

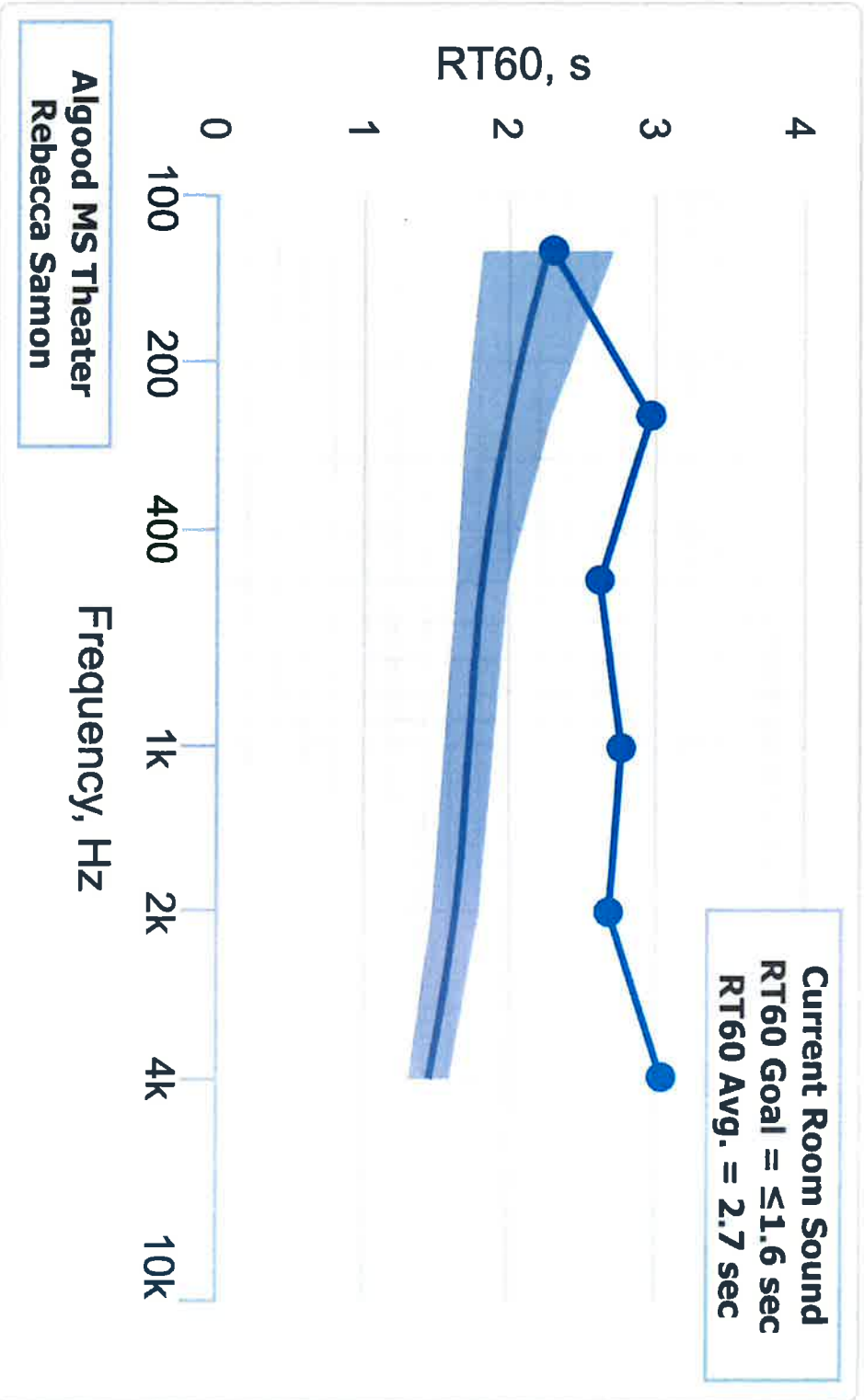
Frequency, Hz



RT60, s



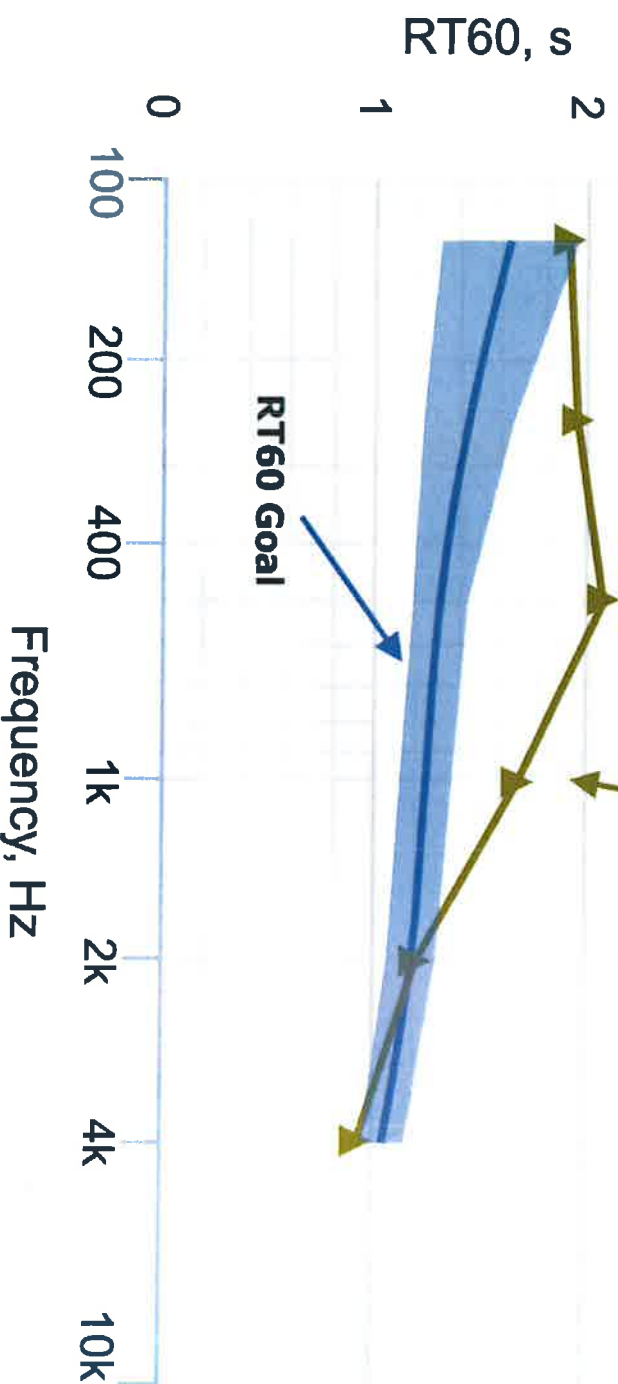
Design V1 Room Sound
RT60 Goal = ≤ 1.6 sec
RT60 Avg. = 1.8 sec



3

Projected RT60 at
Different Frequencies

KEY





Putnam County Board of Education Agenda Request

Name of Person Making Request: Sheri Roberson

Department: Special Education

Phone Number of Person Making Request: 931-525-4708

 X Backup Included

 Backup to follow

Renewal of the agreement between Putnam County Board of Education and Elizabeth Reeder, OTR/L -1117 Plunk Whitson Road, Cookeville, Tennessee 38501 (Phone 931-267-8355) for the 2025-2026 school year for student occupational evaluations, supervision of COTAs (Certified Occupational Therapy Assistants), documentation and school personnel training/education for related services provided by Putnam County Schools to be paid from 141-72220-399.

Sheri Roberson, Special Education Supervisor

5/20/25

Date

Corby King, Director of Schools

5-20-25

Date

received
5-20-25 MT

**Related Therapy Services
Putnam County School District
Contract Proposal
2025-2026 Academic Year**

Prepared and Submitted by:
**Elizabeth Reeder, OTR/L
Elevate Therapy Collective, LLC**

I, Elizabeth Reeder, have been involved with educationally based occupational therapy services in the Putnam County School System since the 2018-2019 academic year. Having been the contract holder for the prior three academic years, we have seen improvements in processes, procedures, and morale in the occupational therapy department overall. During my time, I have effectively supervised the growing caseload countywide. As the evaluating Occupational Therapist, I have further implemented timely and efficient documentation practices, created an improved, more comprehensive evaluation format, and introduced current, evidenced-based standardized testing to provide more accurate data collection. Additionally, in accordance with the current legislation and occupational therapy practice laws for Tennessee, we have improved upon our referral process providing increased access to students in need of services while reducing the workload of our staff. It has been a personal priority to establish strong professional relationships with the occupational therapy assistants as well as the support staff to ensure open lines of communication. In addition to relationships with the staff, I have formed meaningful relationships with the students receiving services for continuity of care and optimal outcomes. I believe continuity within the team will be beneficial for standards of treatment for the occupational therapy assistants countywide. This academic year, I will now be operating as the owner of Elevate Therapy Collective, LLC to better serve the needs of Putnam County Schools and the students receiving therapy services. This will also allow for the expansion of multi disciplinary providers to be utilized by PCSS as needed and availability allows.

Elizabeth C. Reeder, OTR/L

It has been a privilege to serve Putnam County School System (PCSS) as the evaluating Occupational Therapist (OT). **During the three most recent academic years, we were able to accomplish:**

- Accurate, timely billing provided to both the SPED and 504 departments each month
- Providing a new, comprehensive evaluation format that covers the needs of students in all educational environments
- Decreased time between the initial referral and the completion of the evaluation and write up
- Providing PCSS with current Occupational Therapy legislative rulings to remain in compliance with Occupational Therapy state mandated regulations
- Implementation of an improved upon referral process providing increased access to students in need of services while reducing the workload of our staff
- Creation of a new, age appropriate screener format for accuracy of evaluation completions
- Increased morale and buy in within the occupational therapy department
- Compliance with supervisory visits between the OT and COTA as mandated by the Tennessee Occupational Therapy Practice Act
- Participation in the hiring process for a Certified Occupational Therapy Assistant
- Training and supervision of new Certified Occupational Therapy Assistant
- Providing educational inservice sessions regarding Occupational Therapy Practices to PCSS staff at no charge to PCSS
- Attending trainings regarding updated processes and procedures of documentation required by the state at no charge to PCSS

Moving forward, I would like to incorporate best practices related to occupational therapy services within the district. I would like to make goals for the following areas:

- Continuation of timely submission and thoroughness of billing to both SPED and 504 departments
- Efficiency and accountability with the supervisory therapist and occupational therapy assistants
- Encouraging timely documentation for the occupational therapy team as a whole
- Increased efficiency in the evaluation process to provide quality evaluations in the most timely manner possible
- Management of incoming referrals to determine the student's need for further testing and evaluation
- Management of the current caseload to provide needed and necessary services to students
- Increased education to teachers and staff on classroom implementations for improved fine motor and handwriting outcomes

Elizabeth C. Reeder, OTR/L

Billing:

Evaluating Occupational Therapist (OTR/L) Rate: \$75 per hour

I will work to be as timely and efficient as possible to maximize time and resources.

These hours may include but are not limited to:

- Evaluations
- Scoring of standardized testing
- Write up completion
- Supervision meetings with certified occupational therapy assistants (to be held monthly or as deemed necessary based on COTA needs)
- IEP/504 meetings
- Finalization of notes for billing on Stellar billing system
- Signing therapy orders needed for Stellar billing
- Screeners
- Yearly goal updates
- Review and sign off of IEP and 504 plans
- Classroom observations/teacher and staff education
- Consultations with outside therapy providers upon request of the parent and PCSS
- Consultation with student representatives such as Parents, Advocates, or Legal Representation as needed and requested by PCSS
- Other: In-services (upon request of the school), phone consultations with COTA/staff (excluding supervisions or above-mentioned billable services), drive time (beginning at the initial school and ending at the final school visited by the therapist per day)

Certified Therapy Assistant (COTA/L) Billing Rate: \$58 per hour

These hours may include but are not limited to:

- Treatment sessions
- Interpretation of standardized testing
- Documentation of services including but not limited to: treatment sessions, annual updates, progress reports
- Scheduling of therapy sessions
- Supervision meetings with certified occupational therapy assistant (to be held monthly or as deemed necessary based on COTA needs)
- IEP/504 meetings
- Yearly goal updates
- Documentation in TNPulse
- Classroom observations/teacher and staff education
- Other: In-services (upon request of the school), phone consultations with OTR/staff (excluding supervisions or above-mentioned billable services), drive time

Elizabeth C. Reeder, OTR/L

Evaluating Speech Language Pathologist (CCC-SLP) Rate: \$80 per hour

We will work to be as timely and efficient as possible to maximize time and resources.

These hours may include but are not limited to:

- Evaluations
- Scoring of standardized testing
- Write up completion
- Supervision meetings with certified occupational therapy assistants (to be held as indicated by and in accordance with state and national licensure laws)
- IEP/504 meetings
- Screeners
- Annual goal updates
- Review and sign off of IEP and 504 plans
- Classroom observations/teacher and staff education
- Consultations with outside therapy providers upon request of the parent and PCSS
- Consultation with student representatives such as Parents, Advocates, or Legal Representation as needed and requested by PCSS
- Other: In-services (upon request of the school), phone consultations with Staff (excluding supervisions or above-mentioned billable services), drive time (beginning at the initial school and ending at the final school visited by the therapist per day)

Evaluating Physical Therapist (PT, DPT) Rate: \$75 per hour

We will work to be as timely and efficient as possible to maximize time and resources.

These hours may include but are not limited to:

- Evaluations
- Scoring of standardized testing
- Write up completion
- Supervision meetings with certified physical therapy assistants (to be held in accordance with state and national practice acts or as deemed necessary based on PTA needs)
- IEP/504 meetings
- Finalization of notes for billing on Stellar billing system
- Signing therapy orders needed for Stellar billing
- Screeners
- Yearly goal updates
- Review and sign off of IEP and 504 plans
- Classroom observations/teacher and staff education
- Consultations with outside therapy providers upon request of the parent and PCSS
- Consultation with student representatives such as Parents, Advocates, or Legal Representation as needed and requested by PCSS

Elizabeth C. Reeder, OTR/L

- Other: In-services (upon request of the school), phone consultations with PTA/staff (excluding supervisions or above-mentioned billable services), drive time (beginning at the initial school and ending at the final school visited by the therapist per day)

Estimation of Time for Billing of Services to be Submitted: Billing will be submitted to Sheree Bernard (SPED) and Amy West (504) at the beginning of each month for the previous month's billing. Submission of billing will be no later than the 5th day of the following month.

Insurance: All therapists providing services to PCSS under Elevate Therapy Collective, LLC will maintain individual liability insurance as necessary. Current liability insurance coverage includes 1 million per each incident and each occurrence 3 million aggregate for claims. Written proof of policy will be provided per request.

Compliance: Compliance with state and federal laws for completion of evaluations and documentation within a timely manner is a priority and will be maintained within the proposed period of time. Additionally, national organizations and state board requirements for all therapy providers will be maintained per the State of Tennessee Occupational, Speech, and Physical Therapy Practice Acts.

Therapist Credentials:

Occupational Therapy

Elizabeth Carter Reeder, MOT, OTR/L, CPAM

Registered Occupational Therapist – Evaluating and Supervisory Occupational Therapist

- *Continuing Educations:* Physical Agent Modalities, Developing Effective Sensory Diets, Differentiating Sensory Processing from Behavior, Healthy Interventions for Autism, Sensory, and ADHD in Children and Adolescence, Animal Assisted Therapy, Functional Movement Therapist Certification, Seating and Positioning, Shoulder Disorders
- *Areas of Specialty:* Handwriting, Sensory Integration, Behaviors, Activity Modification, and Environmental Modification
- *Prior work history:*
 - o Putnam County Schools Occupational Therapist
 - July 2022 - Present

Aliyah Hayes, COTA/L

Registered Certified Occupational Therapy Assistant – Treating Therapist

- *Areas of Specialty:* Handwriting, Sensory Integration, Behaviors, Activity Modification, and Environmental Modification, Early Intervention

Elizabeth C. Reeder, OTR/L

Speech Therapy:

Emily Fielden, CCC-SLP

Registered and Licensed Speech Therapist – Evaluating and Supervisory Speech Therapist

- *Areas of Specialty: Articulation, Early Intervention, AAC Training and Implementation*

Katherine Kelly, CCC-SLP

Registered and Licensed Speech Therapist – Evaluating and Supervisory Speech Therapist

- *Areas of Specialty: Articulation, Early Intervention, AAC Training and Implementation, Feeding Therapies*

Physical Therapy

Sidney Dennis, PT, DPT

Registered and Licensed Physical Therapist – Evaluating and Supervisory Physical Therapist

- *Areas of Specialty: Mobility, Adaptive Equipment, Early Intervention*

Submitted by:

Elizabeth C. Reeder, OTR/L

5/5/2025

Elizabeth Carter Reeder, MOT, OTR/L
Owner, Registered Occupational Therapist
Elevate Therapy Collective, LLC

Date

Sheri Roberson

Sheri Roberson
Special Education Supervisor

5/5/25
Date

Lynn McHenry
Board Chairman

Date

Corby King
Director of Schools

Date

Elizabeth C. Reeder, OTR/L



Putnam County Board of Education Agenda Request

Name of Person Making Request: Sheri Roberson

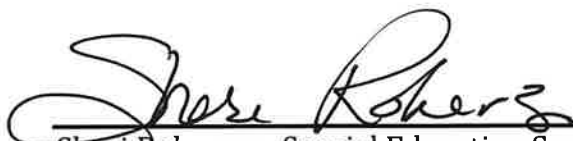
Department: Special Education

Phone Number of Person Making Request: 931-525-4708

 X Backup Included

 Backup to follow

Renewal of the agreement between Putnam County Board of Education and Stellar Therapy Services, LLC- Chattanooga, Tennessee for the 2025-2026 school year to seek and obtain reimbursement from TennCare Managed Care Contractors for related services (OT and PT) provided by Putnam County Schools to be paid from 141-72220-399.

 5/20/25
Sheri Roberson, Special Education Supervisor Date

 5/20/25
Corby King, Director of Schools Date

received
5-20-25 MT



Stellar Therapy Services, LLC

PO Box 8114, Chattanooga, TN 37414

Page | 1

MEDICAID REIMBURSEMENT PROGRAM – SPECIAL EDUCATION SERVICES AGREEMENT

This Services Agreement (the “Agreement”) is made on this 1st day of July, 2025, by and between Putnam County Board of Education (hereinafter known as "**School District**") and **Stellar Therapy Services, LLC**, (hereinafter known as "**Contractor**") with its principal office in Chattanooga, TN, 37421.

WHEREAS, the Centers for Medicare and Medicaid Services letter to State Medicaid Directors, SMD#14-006, dated December 15, 2014, states that Medicaid reimbursement is available for covered services that are provided to Medicaid beneficiaries regardless of whether there is any charge for the service to the beneficiary or the community at large; and the School District desires that the Contractor provide billing and related administrative services in connection with healthcare services provided to School District students who are TennCare enrollees.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, School District and Contractor hereby agree as follows:

1. **Term.** The term of this Agreement shall be from **July 1, 2025, through June 30, 2026**. The term may be extended for up to two years following the end of the initial term, by mutual agreement of the parties.

2. **Administrative Services.**

(a) Contractor shall provide the following services to SCHOOL DISTRICT during the term of this Agreement (the “Administrative Services”):

- On behalf of School District, Contractor shall prepare and submit to appropriate Managed Care Organizations (as defined under TennCare) all claims for identified eligible healthcare services that are provided to TennCare eligible school district students either by service providers who are directly employed by School District (“School District Providers”) or who have a current contract with Board of Education (“Contract Providers”).
- Assist in obtaining all billing numbers and credentials required for the School District to receive Medicaid payments.
- Assist in credentialing School District Providers with each MCO including the acquiring, and maintaining of required credentials associated with healthcare services provided to TennCare eligible school district students and billed by Contractor hereunder.
- Review and assist School District in the identification of appropriate notices and consents required to be provided students (or their parents or legal guardians) under applicable state and federal laws.
- Ensure that all consents and therapists’ or physicians’ orders on behalf of the TennCare Eligible School District Students are in place in order for Contractor to bill for services provided thereto.
- Provide and maintain online documentation system for Speech Therapy, Occupational Therapy, and Physical Therapy services. Provide user trainings and help desk support as needed.
- Train School District Providers or Contract Providers as needed on documentation and clinical requirements related to school-based healthcare services submitted for Medicaid reimbursement.
- Perform quality assurance reviews related to compliance with State and Federal regulations with results available to School District.
- Upon the date of expiration or termination of this Agreement for any reason (the "Termination Date"), Contractor shall have the option to bill exclusively for all claims for services provided to Eligible School District Students by School District Providers or Contract Providers having dates



Stellar Therapy Services, LLC

PO Box 8114, Chattanooga, TN 37414

Page | 2

of service on or prior to the Termination Date (the "Pre-Termination Charges"). This option shall conclusively be deemed to have been exercised by Contractor unless Contractor notifies School District on or prior to the Termination Date that it has elected not to exercise this option. If Contractor exercises such option, Contractor shall bill exclusively for all Pre-Termination Charges and provide standard reports in connection therewith for a period of up to one hundred twenty (120) days following the Termination Date (the "Post-Termination Period"). Contractor shall have the right to reduce the duration of the Post-Termination Period at any time by providing written notice to School District specifying the shorter Post-Termination Period. Contractor shall continue to receive its monthly Administrative Services Fee on all Pre-Termination Charges collected during the Post-Termination Period. Upon expiration of the Post-termination Period, Contractor shall cease providing the Post-Termination Services to School District.

(b) The parties agree to work together in good faith to address issues arising under applicable state and federal laws, policies, procedures and requirements pertaining to the Administrative Services, so that the Administrative Services shall be structured and performed in accordance with such laws.

(c) All revenue and income resulting from the Administrative Services hereunder shall belong to and accrue to the benefit of School District, unless otherwise agreed by the parties. The parties shall work together to establish appropriate accounts into which such revenues shall be deposited in order to comply with applicable laws.

(d) During the term of this Agreement, School District will not use the services of any other billing or claims processing companies for the purpose of submitting claims for services performed by School District Providers or Contract Providers for TennCare eligible School District students.

(e) School District is prohibited from hiring or causing any person associated with the Contractor to be hired or contracted without the expressed written consent of the Contractor for a period of one year from the cessation of this contract or the cessation of working relationship of said person with Contractor.

3. Compensation.

(a) In consideration for the Administrative Services provided by Contractor, School District agrees to pay Contractor a Fee for Administrative Services equal to twenty percent (20%) of total revenues received in connection with services provided to Eligible School District Students by School District Providers or Contracted Providers and billed by Contractor.

(b) Contractor shall invoice School District on a monthly basis for the Fees under this Agreement, and School District shall be responsible for paying all Fees within thirty (30) days of receipt of Contractor's invoice therefor.

(c) The parties represent and warrant to the other that all compensation payable to Contractor by School District hereunder has been determined in arms-length bargaining and is consistent with fair market value. Furthermore, the parties represent and warrant that all compensation hereunder was not determined in a manner that takes into account the volume or value of referrals or other business generated between the parties.

(d) The Contractor reserves the right to change the Rates listed above in 4(a) and will notify the School District in writing of such within thirty (30) days of effective date of changes. After receipt by the School District of rate changes of the Contractor, School District shall have thirty (30) days from receipt of the rate changes to cancel this Agreement if School District does not agree with the rate changes. If School District cancels this Agreement because of unacceptable rate changes, neither party under this Agreement shall have any further obligations under this Agreement after the date of cancellation.

4. FERPA Compliance.

School District and Contractor shall comply with the Family Education Rights and Privacy Act of 1974 (20 U.S.C. § 1232g) (FERPA) and its accompanying regulations (34 C.F.R. 99). Contractor warrants that it is familiar with requirements of FERPA and its accompanying regulations and that it will comply with all applicable FERPA requirements in the performance of its duties in this contract. Contractor agrees to cooperate with School District



Stellar Therapy Services, LLC

PO Box 8114, Chattanooga, TN 37414

Page | 3

as required by FERPA and its regulations in the performance of its duties in this contract. Contractor agrees to maintain the confidentiality of all education records and student information and use such records and information for the exclusive purpose of performing its duties in this contract (See Attachment).

5. SCHOOL DISTRICT RESPONSIBILITIES.

(a) School District agrees to provide or cause to be provided to Contractor timely, accurate, complete and up-to-date information required by Contractor to perform the Administrative Services, which information may include without limitation demographic, charge, diagnosis, patient or treatment related information. School District represents and warrants that all clinical documentation provided to Contractor will be true, accurate and complete and up-to-date at the time of provision. School District will notify Contractor when it becomes aware that any inaccurate or incomplete information has been supplied to Contractor, including but not limited to errors that may affect CPT codes or ICD-10 codes or their equivalents. School District shall notify Contractor promptly of all non-chargeable patient visits or services.

(b) School District represents and warrants that the School District Providers and Contract Providers will perform their services in accordance with standards adopted by the governing bodies of their specialty and that such services are and will be medically necessary, usual, customary and reasonable.

(c) School District acknowledges that the timing and amount of collections generated by the Administrative Services are subject to numerous variables, and that School District's failure to comply with the requirements of this Agreement may materially interfere with the Administrative Services. School District additionally acknowledges that Contractor's ability to perform the Administrative Services may be affected by the inability or failure of third party payors beyond the control of Contractor to accurately process data, complete provider enrollment or credentialing on a timely basis, or adopt systems to comply with requirements imposed by federal or state laws.

(d) If Contractor exercises its option to perform Post-Termination Services, then School District shall ensure that it provides to Contractor all data and back-up information pertaining to the Pre-Termination Charges promptly after receipt thereof. The parties acknowledge that Contractor cannot properly provide the Post-Termination Services without such data and information. If School District fails to comply with its obligations under this Section, School District agrees that it shall release and hold Contractor harmless from any claims, losses or damages relating to or arising from Contractor's performance of the Post-Termination Services.

6. Professional Liability Insurance. Contractor will provide proof of insurance with coverage and limits satisfactory to School District's Office of Risk Management.

7. Acknowledgments.

(a) Contractor and School District acknowledge and agree that Contractor will act as an independent contractor in the performance of the Services, and that this Agreement shall not be deemed to create an agency, employment, partnership or joint venture relationship between SCHOOL DISTRICT and Contractor. In that regard, while Contractor is subject to general terms and conditions in connection with the performance of the Services, Contractor and School District acknowledge that Contractor shall, at all times, exercise independent discretion and control over the performance of the Services.

(b) Contractor and School District acknowledge and agree that they have had a sufficient opportunity to review the terms of this Agreement.

(c) Contractor and School District acknowledge and agree that in executing this Agreement it is not relying nor has it relied upon any other representation or statement made by either party or by any of either party's owners, partners, officers, employees or agents with regard to the subject matter hereof. Both parties have carefully read and fully understand all of the provisions of this Agreement and are voluntarily entering into this Agreement.



Stellar Therapy Services, LLC

PO Box 8114, Chattanooga, TN 37414

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8. **Force Majeure.** Neither party shall be liable for any failure or delay in the performance of its obligations under this Agreement, due in whole or in part to any cause beyond its sole control, including without limitation fire, accident, labor dispute or unrest, flood, riot, war, terrorism, rebellion, insurrection, sabotage, transportation delays, shortage of raw materials, energy or machinery, public health emergency, acts of God or the civil or military authorities of the state or nature, or the inability, due to the aforementioned causes, to obtain necessary labor or facilities.

9. **Tax Liabilities.** All taxes applicable to any amounts paid by School District to Contractor under this Agreement shall be Contractor's liability and School District shall not withhold or pay any amounts for federal, state or municipal income tax, Social Security taxes, or unemployment or worker's compensation taxes. Contractor hereby acknowledges its personal liability for the tax imposed by the Internal Revenue Code of 1986, and the payment, when applicable, of estimated quarterly taxes and the filing, when applicable, of quarterly Internal Revenue Service forms for the declaration of estimated tax by individuals. Upon request by School District, Contractor agrees that he will provide documentation evidencing compliance with all applicable federal, state and municipal tax laws, rules and regulations. Notwithstanding the foregoing, School District shall be solely responsible for all taxes associated with revenues generated from the services provided the TennCare Eligible School District Students by School District Providers and submitted to Managed Care Organizations by contractor as a part of the Administrative Services.

10. **Preservation of Records.** Contractor and School District agree that they shall cause the healthcare records generated in connection with the services of the School District Providers and Contract Providers to be maintained for at least seven (7) years after the furnishing of any healthcare services pursuant to this Agreement. To the extent required by applicable law, Contractor and School District shall, upon written request, make available to the Secretary of the Department of Health and Human Services (the "Secretary" or the Secretary's duly authorized representatives, the Comptroller General of the United States (the "Comptroller General") or the Comptroller General's duly authorized representatives, such books, documents or records as may be necessary to certify the nature and extent of the cost of any services rendered pursuant to this Agreement. All such books, documents and records shall be subject at all times to all applicable legal requirements, including, without limitation, such criteria and procedures for seeking and obtaining access as may be required in regulations promulgated by the Secretary.

11. **Notices.** Any notice or other communications required or permitted hereunder shall be sufficiently given if delivered in person or sent by registered or certified mail, postage prepaid, addressed as set forth under each parties signature to this Agreement. Such notice or communication shall be deemed to have been given as of the date so delivered or mailed.

12. **Change Of Circumstances.** In the event (i) Medicaid, TennCare, any applicable third-party payer or any federal, state or local legislative or regulatory authority establishes or has any law, rule, regulation, policy, procedure or interpretation thereof which establishes a material change or has an adverse effect in the method or amount of reimbursement or payment for the use of or services services provided to Eligible School District Students by School District Providers and submitted to Managed Care Organizations by Contractor as a part of the Administrative Services, (ii) any or all of such payers/authorities establishes any law, rule, regulation, policy, procedure or interpretation thereof which establishes or creates a substantial risk of violation of any federal, state or local anti-fraud and abuse law, or (iii) any or all of such payers/authorities impose requirements which require a material change in the manner of either party's operations under this Agreement and/or the costs related thereto, then, upon the request of either party affected by any such change in circumstances or adverse effect, the parties shall enter into good faith negotiations for the purpose of establishing such amendments or modifications as may be appropriate in order to accommodate the new requirements and change of circumstances while preserving the original intent of this Agreement to the greatest extent possible. If, after thirty (30) days of such negotiations, the



Stellar Therapy Services, LLC

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parties are unable to reach an agreement as to how or whether this Agreement shall continue, then either party may terminate this Agreement upon thirty (30) days prior written notice.

13. Indemnification. Contractor agrees to protect, defend and indemnify School District and to hold School District harmless against any and all claims, demands, losses, suits or causes of action arising out of or in any way related to the performance of Contractor's services under the terms of this Agreement including, but not specifically limited to, Contractor's Billing Services, the Therapy Services of Stellar Therapists, or the training, supervision or retention of any of Contractor's employees or agents; provided, however, that Contractor shall not be responsible for any claims, demands, losses, suits, or causes of action that are solely the result of any error, omission, or intentional act on the part of any School District employee.

14. Governing Law. This Agreement is made and entered into the State of Tennessee and shall in all respects be interpreted, enforced, and governed under the laws of that state.

15. Severability. Should any provision of this Agreement be declared or determined by any court to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby and said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement.

16. Entire Agreement. This Agreement sets forth the entire agreement between the parties hereto, and fully supersedes any and all prior agreements or understandings between them pertaining to the subject matter hereof. It is agreed that this Agreement may be modified only by written agreement, executed by both parties.

17. Headings. The headings inserted in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge or affect the scope or intent of this Agreement or the meaning of any provision hereof.

18. Counterparts. This Agreement may be executed in two counterparts, both of which shall constitute an original.



Stellar Therapy Services, LLC

PO Box 8114, Chattanooga, TN 37414

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement through their duly authorized representatives below.

School District

Stellar Therapy Services, LLC

By: _____

By: Holly Christopher

Title: _____

Title: CFO

Signature: _____

Signature: Holly Christopher

o WHO DO WE SEND INVOICES TO?

NAME: _____

EMAIL: _____

PHONE: _____



Stellar Therapy Services, LLC

PO Box 8114, Chattanooga, TN 37414

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ATTACHMENT **Authorization and Acknowledgement of Compliance with Privacy Laws**

Whereas, School District has contracted with Stellar Therapy Services, LLC, for the provision of administrative and billing services related to certain healthcare services described within the contract.

Whereas, The above referenced contract may require the disclosure by the School District to Stellar Therapy Services, LLC, of certain personally identifiable student information that is confidential under the Family Educational Rights and Privacy Act (FERPA).

Whereas, 34 C.F.R. 99.31 and 34 C.F.R. 99.35, authorize an educational agency or institution to disclose personally identifiable information from an education record of a student without the consent required by Sec. 99.30 to authorized representatives of School District and local educational authorities in connection with an audit or evaluation of Federal or state supported education programs, or for the enforcement of or compliance with Federal legal requirements which relate to those programs.

Therefore, the School District and Stellar Therapy Services, LLC, hereby agree as follows:

1. Stellar Therapy Services, LLC, is authorized to maintain certain student information for the sole purpose of compliance with the requirements of the above referenced contract. This personally identifiable student and parent information may include but not be limited to: Name, Social Security Number, Telephone Numbers, Attendance Record, Disability Information, Grades, Date of Birth, Address, Race, Gender, and Enrollment Record.
2. Stellar Therapy Services, LLC, as authorized representative of School District for the sole purpose of complying with the requirements of the above contract agrees to comply fully with FERPA by maintaining the confidentiality of all student information and to use the information solely to fulfill its obligations under the above referenced contract with School District.
3. Stellar Therapy Services, LLC, agrees to destroy all confidential student information when it is no longer needed for purposes of fulfilling its obligations under the above referenced contract.



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: May 20, 2025

RE: EM Designs Grant Writing

Account Funding Code (if appropriate)

☒ Backup included

☐ Backup to follow

Agenda Item for June 5, 2025, Board meeting.

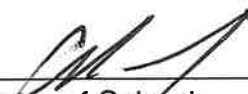
Requesting permission to enter an agreement with EM Designs for the purpose of writing the COPS Grant, in the amount of \$7,000 (Maximum Grant amount \$500,000 w/25% match).



Supervisor

5/20/25

Date



Director of Schools

5/20/25

Date

received
5-20-25 MT

Putnam County School System

1400 East Spring St.
Cookeville, TN 38506

presented by: [Sandra Krager]

Confidential Information

This document contains sensitive, private, and proprietary information relating to the end user client and its affiliates. This document and all corresponding materials and discussions are to be considered confidential and are released only to necessary parties on a need-to-know basis as determined by the end user client. Any distribution, release, sharing, or viewing of this document outside of those in direct receipt from an authorized representative is strictly prohibited.

Notification of Proprietary Information or Business Confidential Information

Agreement Summary

May 6, 2025

Mr. Chris Pierce
Putnam County School System
1400 East Spring St.
Cookeville, TN 38506

Dear Mr. Pierce:

We would be thrilled to partner with you at EMD as you apply for the 2026 COPS School Violence Protection Program. Below, you'll find a detailed overview of our services and the upcoming steps in the process. Once you've reviewed the document, please sign and return it along with your chosen payment preference. We're excited to assist you on this journey and look forward to achieving great results together.

This Grant Application Agreement is between Putnam County School System and EMD. In the event funding is not awarded with the first application, EMD will submit a second application for the same grant. If we are successful in obtaining the grant, our obligations under this contract will be fulfilled. However, if we are not awarded the grant, EMD will collaborate with our partners to provide you with donated products and services valued at \$7,300 or more.

Grant Application Services: \$7,300 – Choose payment option below



ACH / eCheck - \$7,000

___ Credit Card - \$7,300

Once you select a payment method, sign, and return the agreement.

EMD and Client Grant Application Commitment

Upon receipt of your signed agreement and payment, the grant application process will proceed as follows:

Intake Call:

- Client to Schedule: Select a convenient time via link
- Duration: Up to 1.5 hours for discussing objectives
- Client Preparation: Have relevant documents ready

Registration:

- Client to register on SAM.Gov and verify they have an active UEI#
- Client to register and submit a SF 424 and SF LLL on Grants.gov
- Client to register on JustGrants

Follow-Up Communication:

- Post-call email with unanswered questions and required photos

Threat, Vulnerability, and Risk Assessment:

- EMD drafts assessment
- Client reviews and requests revisions

Project and Budget Narrative:

- EMD develops the reports
- Clients certify the reports
- EMD advises on survey answers

Application Submission:

- Client submits application with EMD support

Influencing Timeline:

- Early signup and prompt responses optimize process efficiency

This outline provides clarity on the roles and support involved in the grant application process. Our commitment is to assist you from the initial stages through to the submission of your grant application diligently and efficiently. However, please note:

Process Assurance: We pledge to facilitate a comprehensive and well-organized application process, offering the necessary guidance and support at each step. We are committed to assisting you with Grant Services until an award is won or you have received donations equal to or more than your initial investment with EMD.

No Guarantee of Funding: While we aim to enhance the quality of your application by following best practices, we cannot guarantee the awarding of grant funding, as the final decision rests with the grant providers.

These terms ensure transparency and set clear expectations for our partnership throughout the grant application journey.

Signature Date
Putnam County School System

Signature May 6, 2025
EM Designs, LLC Date



Board Agenda Request
For June 5, 2025 Meeting

Date 5/21/25

Department CTE

Person Submitting Jaclyn Vester *JV* 5/21/25

Account Number (if appropriate) N/A

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Approval of the Dual Enrollment Agreement between Tennessee College of Applied Technology (TCAT) - Livingston, Tennessee and Putnam County School System for the 2025-2026 school year. Once approved, a DocuSign will follow to Mr. Lynn McHenry and Mr. Corby King.

received
5-21-25 *mt*

**Dual Enrollment Agreement for Tennessee Colleges of Applied Technology
Between
Tennessee College of Applied Technology Livingston
and
Putnam County School System (Cookeville High School, Upperman High
School)**

This Dual Enrollment Agreement ("Agreement"), by and between (Tennessee College of Applied Technology Livingston) ("College") and Putnam County School System (Cookeville High School, Upperman High School) ("High School"), is for the purpose of providing eligible high school students the opportunity to earn both college and high school graduation credits simultaneously upon successful completion of qualified course(s), as further defined herein.

OVERVIEW

In accordance with the guidelines and policies set forth by the Tennessee Higher Education Commission and Tennessee Board of Regents ("TBR") Policy 2.03.00.01, and the procedures established by College, College desires to provide eligible high school students the opportunity to earn both college and high school graduation credits simultaneously upon successful completion of qualified course(s) (each a "Dual Enrollment Course") toward a program of study (a "Program").

The following classes that are listed in the College's catalog and use the course syllabus, including outcomes and requirements, and text and materials approved by the respective College department, are offered as Dual Enrollment Courses:

- Aesthetics Technology
- Automotive Technology
- Computer Information Technology (CIT)
- Cosmetology
- Industrial Maintenance/Robotics
- Welding Technology

Eligible students ("Students") must be enrolled as 9th, 10th, 11th, or 12th grade students in a Tennessee public or nonpublic secondary school, or in a home education program. In order to enroll in a specific Dual Enrollment Course, Students must meet the Program's specific placement requirements as determined by the College.

In order to participate in a Dual Enrollment Course, Students must submit the following no later than the start of classes to the Office of Student Services:

- A completed application for admission signed by the Student;
- All documents necessary for admission and for eligibility for the TSAC grant;
- Required signatures from Student and parent or legal guardian of the Student.
- A completed TSAC Application for admissions.

In order to remain eligible to participate in Dual Enrollment Courses, Students must be in compliance with the College's attendance policy, or the High School's attendance policy for Dual Enrollment Courses held at the High School, and maintain a cumulative GPA of at least 2.0, or higher based on individual academic program GPA standards in the Dual Enrollment Course(s) that the Student is taking in order to register for subsequent Dual Enrollment Courses. Exceptions must be submitted in writing to the College's Vice President of Academic Affairs.

Dual Enrollment Courses may be held on the campus of the College or the High School as mutually agreed to by the parties.

Students must register with College's disability services office in order to receive accommodation in their college course(s), when applicable. A Student's high school IEP does not provide accommodations for courses taken as part of this Agreement.

A. RESPONSIBILITIES OF THE PARTIES

A.1 The College:

- Is responsible for ensuring that a qualified faculty or adjunct faculty member is the instructor for the Dual Enrollment Course.
- Reserves the right to schedule an observation of all Dual Enrollment Courses held on the campus(es) of the High School at any time to ensure that College's expectations for the quality of the Dual Enrollment Course are met.
- Will initially classify Students enrolled in a Dual Enrollment Course as non-degree seeking. However, upon high school graduation or GED completion, the Dual Enrollment Course credit(s) may be applied toward an appropriate college-degree program so long as regular admissions requirements are met.
- Will adhere to High School's standard operating procedures for the reservation and utilization of school equipment for all Dual Enrollment Courses operated on the High School's campus.
- May require that the High School maintain science and computer laboratories and equipment appropriate and compatible for delivery of a Dual Enrollment Course held on the High School's campus.
- May cancel any Dual Enrollment Course with enrollment insufficient to cover College's expenses, so long as no invoices are sent to High School for such Dual Enrollment Course.
- On the schedule requested by High School, provide to High School for all Students completed grade reporting sheets and attendance reporting sheets.

A.2. The High School shall:

- Award high school graduation credit(s) for each Dual Enrollment Course successfully completed.
- Provide appropriate classroom space and instructional equipment, as determined by the College, for Dual Enrollment Courses offered on the High School campus.
- Retain the right to observe and supervise instruction, which is conducted on the High School campus during regular school hours.
- Agree to follow the College's academic calendar for all Dual Enrollment Courses if requested by the College.
- Provide College with any grade reporting or attendance reporting that College will be requested to complete for Students.
- Ensure that each Student applies for the Dual Enrollment Lottery Grant and any other Tennessee Student Assistance Corporation ("TSAC") grants available to pay for Dual Enrollment Courses prior to the deadlines set by TSAC.
- Not permit any Student to enroll in a Dual Enrollment Course unless that Student has either (i) provided to High School health information that establishes that the Student has complied with the recommended immunization schedule for measles, mumps, rubella and varicella for adults, issued by the Center for Disease Control and Prevention Advisory Committee on Immunization Practices or (ii) provided to High

School documentation that meets the requirements of Tennessee Board of Regents Policy 2.03.00.01, Admission at the Tennessee Colleges of Applied Technology regarding exemptions from vaccination requirements.

- Ensure that Students enrolling in a nursing, laboratory or allied health profession Dual Enrollment Course are aware that entities providing clinical experiences associated with such courses may impose immunization requirements for participation in a clinical experience..
- Ensure that each Student completes a waiver form indicating that the Student has received detailed information about (i) the recommended immunization schedule for measles, mumps, rubella and varicella for adults, issued by the Center for Disease Control and Prevention Advisory Committee on Immunization Practices and the availability and effectiveness of the recommended vaccines and (ii) the risk factors for hepatitis B infection and the availability and effectiveness of vaccine for persons who are at risk of the disease.

A.3. The College and the High School shall:

- Each designate an individual to provide oversight of details and distribute general program information and necessary forms to Students.
- Jointly determine the Dual Enrollment Courses to be offered, subject to College's staffing and scheduling limitations and any enrollment or financial limitations.
- Provide appropriate information to the Students regarding Dual Enrollment Lottery Grant and any other TSAC grants available to pay for Dual Enrollment Courses.

B. AGREEMENT TERM:

B.1. Term. This Agreement shall be effective for the period of no more than one (1) year, commencing on July 31, 2025, and ending on July 31, 2026.

B.2. Term Extension. The parties may agree to extend the term of this Agreement for additional periods of time not to exceed three (3) years in length, so long as an amendment extending the term of this Agreement is executed prior to the expiration date of this Agreement.

C. FACULTY/COSTS

C.1. Instructors for the Dual Enrollment Courses shall be subject to the approval of both parties and will adhere to College's policies regarding academic standards and documentation of attendance and grades. The College reserves the right to replace any Dual Enrollment Course instructor provided by the High School for non-performance and/or violation of College policies and guidelines. The parties will promptly enter into an amendment of this Agreement if the replacement results in the College then being responsible for compensating the instructor of the affected Dual Enrollment Course. The parties agree that the primary employer of a Dual Enrollment Course instructor (College or High School) shall be responsible to arrange and compensate, if required, a substitute in the event that the instructor will be absent for a class meeting.

C.2. In the event the instructor is provided and compensated by the College, such compensation will be based upon applicable College policies as to College faculty.

C.3. In the event the instructor is provided and directly compensated by the High School, such compensation will be based upon applicable High School policies and no funds shall be due to the High School from the College unless otherwise specified in Section C.6 below. This does not prevent the College from entering into separate agreements with

instructors who are also employees of the High School to engage such instructors as adjuncts.

- C.4. All costs associated with enrollment of Students in Dual Enrollment Courses shall be the responsibility of the High School, Student or Student's parent or legal guardian. College shall invoice High School for such costs, and it shall be High School's responsibility to seek any reimbursement of any such amounts from Student or Student's parent or legal guardian, at High School's discretion. Invoices will be sent to High School once Student enrollment numbers and Dual Enrollment Course schedules have been finalized. High School shall remit payment to College at the address set forth in Section D.10 within thirty (30) days of receipt of an invoice. The costs shall be as set forth in Sections C.5. and C.6.

- College shall credit against amounts due from High School for each Dual Enrollment Course, all amounts received under the Tennessee Dual Enrollment Lottery Grant, Middle College Scholarship, or any other TSAC grant intended to pay for the costs of a particular Student's enrollment in a Dual Enrollment Course (collectively, "Grant Monies").
- Invoices shall include the names of all Students for enrolled in each Dual Enrollment Course and the names of all Students for whom Grant Monies were received.

- C.5. For Dual Enrollment Courses held at College's facilities, the per Student cost per Dual Enrollment Course shall be equal to the per student cost that the College has set as the per student cost for enrollment in such course by other students of the College (the "College's Class Cost"). The College's Class Cost includes the cost of providing the instructor, classroom space, all maintenance and mandatory fees, textbooks, other class materials and support associated CTSO activities. The College's Class Cost will not include any fees that the Tennessee Higher Education Commission has determined may not be charged for Dual Enrollment Courses. The following costs are not included in the College's Class Cost but are associated with and due for each Student in each Dual Enrollment Course. The parties acknowledge that the per student enrollment cost for each course the College offers, and all fees are approved by TBR and available for review by High School upon request.

- C.6. For Dual Enrollment Courses held at High School's facilities, the parties agree as follows:

In the event the High School provides the instructor and other Dual Enrollment Course needs as mutually agreed to by the parties, the College shall pay the High School a stipend of one-hundred dollars (\$100.00) per student in each dual enrollment course per term in order to compensate the High School for the costs associated with providing the Dual Enrollment Course at the High School. This amount shall not be subject to escalation for any reason or increased unless this Agreement is amended.

If other costs are anticipated to be incurred by College in connection with a Dual Enrollment Course, such as for supplies, College will obtain High School's written approval of such costs prior to invoicing High School for the same.

- C.7. In the event that a Student drops a Dual Enrollment Course by the College's Drop/Add Deadline, Grant Monies will be returned to TSAC in accordance with College and TSAC policies.

D. TERMS AND CONDITIONS:

- D.1. Required Approvals. The College is not bound by this Agreement until it is approved by the appropriate officials in accordance with applicable Tennessee laws and regulations as shown on the signature page of this Agreement.
- D.2. Modification and Amendment. This Agreement may be modified only by a written amendment executed by all parties hereto and approved by the appropriate officials.
- D.3. Performance. Each party agrees to work in good faith to achieve the objectives of this Agreement.
- D.4. Termination. Either party may terminate this Agreement with or without cause for any reason by providing written notice to the other party. However, in no event shall termination be effective until the end of the academic year then in progress.
- D.5. Nondiscrimination. Each party hereby agrees that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Agreement or in the employment practices of either party on the grounds of disability, age, race, color, religion, sex, veteran status, national origin, or any other classification protected by Federal, or State constitutional or statutory law.
- D.6. Allegations of Sexual Harassment or Other Discrimination.

If the College receives a report of sexual harassment or other discrimination relating to a High School student's participation in DE classes or related activities, the College will coordinate with the High School to determine jurisdiction, to coordinate the provision of supportive measures, and to respond pursuant to the appropriate policy and procedures based on the allegations and identities of the individuals involved.

If the High School receives a report of sexual harassment or other discrimination relating to the College's education program or activity, the High School will coordinate with the College to determine jurisdiction, to coordinate the provision of supportive measures, and to respond to the report under the appropriate policy and procedures based on the allegations and identities of the individuals involved.

- D.7 State and Federal Compliance. Each party shall comply with all applicable State and Federal laws and regulations, including without limitation with the Family Educational Rights and Privacy Act (FERPA) (collectively, the "Laws"). Each party agrees that its officers, employees and agents will use personally identifiable information from an education record disclosed pursuant to this Agreement only for the purposes for which the disclosure was made and not for any other purpose unless permitted by the Laws or necessary in order to comply with this Agreement. For purposes of clarity, the parties acknowledge that Students enrolled in Dual Enrollment Courses are students of both the College and the High School with educational records created by the instructors of such Dual Enrollment Courses being records of both the College and the High School. Consistent with 34 C.F.R. § 99.31(a)(2), each party agrees to disclose to the other party education records which the other party needs for purposes related to the student's Dual Enrollment. The parties further acknowledge that the Laws applicable to educational records held by the College differ from those applicable to educational records held by the High School and agree that the Laws applicable to educational records held by the College shall apply only to the College, and the Laws applicable to educational records held by the High School shall apply only to the High School. The personally identifiable information may not be disclosed or re-disclosed by either party to any but the other party without prior written consent of the Student, the parent or legal guardian of the Student, or as otherwise permitted by FERPA or this Agreement.

D.8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee.

D.9. Severability. If any terms or conditions of this Agreement are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Agreement are declared severable.

D.10. Communications and Contacts.

The College:

Charles Mitchell, Dual Enrollment Coordinator
Tennessee College of Applied Technology Upper Cumberland @ Livingston
740 Hi Tech Drive Livingston, TN 38570
931-823-5525
931-823-7484

The High School:

Jackie Vester, CTE Director Putnam County School System
Cookeville School, Upperman High School
1400 East Spring Street
931-526-9777
931-528-6942

D.11. Relationship of the Parties. This Agreement shall in no way be interpreted as creating an agency or employment relationship between the parties.

D.12. Liability. College is a public College of higher education and a member of the State University and Community College System of Tennessee governed by the Tennessee Board of Regents. As a state entity, its liability arising from performance under this Agreement shall be subject to and limited to those rights and remedies, if any, available under T. C. A. §§ 9-8-101 through 9-8-407. The High School is a political subdivision of the state and, as such its liability for injuries which may result from its performance under this Agreement shall be subject to and limited to those rights and remedies, if any, available under the Tennessee Governmental Tort Liability Act, §§ T. C. A. 29-20-201, et seq.

Each party shall be solely liable for payment of its portion of all claims, liability, costs, expenses, demands, settlements, or judgments resulting from action or omissions of itself or those for whom it is legally responsible, relating to or arising under this Agreement.

IN WITNESS WHEREOF:

Putnam County School System:

Corby King, Director of Schools

Date

Putnam County School System:

Lynn McHenry, PCSSTN Board Chairman

Date

Tennessee College of Applied Technology Livingston:

Cliff Wightman, President

Date

TENNESSEE BOARD OF REGENTS:

Flora W. Tydings, Chancellor

Date



Putnam County Board Of Education
Agenda Request

Date: May 21, 2025

Department: Coordinated School Health/Student Services/Family Resources

Person Submitting: Trey Upchurch

Account Number (if appropriate) N/A

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in board agenda packet:

Approval of a \$20.00 monthly cell phone usage stipend for the 2025-2026 school year per policy 3.3001, Use of Cellular Phones, to be paid as follows:

Janet Frank, Nurse Coordinator, 141-72120-199

Kristy Hunt, Family Resource Coordinator, 141-73300-199

Shelia Barker, Social Emotional Coordinator, 141-72120-199

  5/21/25
Signature of Person Making Request Date

 5/21/25
Signature of Director of Schools Date

received
5-21-25 *mt*

Janet Frank
1565 Canada Flatt Rd
Cookeville, TN 38506
931-544-1256

Kristy Hunt
258 Wisteria Lane
Sparta, TN 38583
801-516-6013

Shelia Barker
3228 Cherry Creek Rd
Sparta, TN 38583
931-260-0528



Putnam County Board Of Education
Agenda Request

Date: May 21, 2025

Department: Coordinated School Health/Student Services/Family Resources

Person Submitting: Shelia Barker

Account Number (if appropriate) N/A

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in board agenda packet:

Approval of the Memorandum of Understanding (MOU) between Communities in Schools of Tennessee, Inc. and Putnam County School System (PCSS) for the 2025-2026 school year to coordinate partnerships among service agencies, business organizations, community members and the school to effectively provide the vital non academic resources and supports that youth need to succeed and stay on the path of graduation in Park View School, Cornerstone Elementary School and Cane Creek Elementary School.

Shelia Barker 5/21/25
Signature of Person Making Request Date

[Signature] 5/21/25
Signature of Director of Schools Date

received
5-21-25 MT



Memorandum of Understanding Communities In Schools of Tennessee, Inc. and Parkview Elementary School

I. Background and Introduction

This document defines the relationship and responsibilities of Communities In Schools of Tennessee, Inc. (CISTN) and Park View Elementary. The following agreement is designed to assist CISTN and Parkview Elementary in the effective delivery of integrated student supports.

These integrated student supports will typically be provided in the school community but may also be provided virtually, at the sole discretion of CISTN, in the case of unforeseen events such as a pandemic or natural disaster.

The mission of Communities In Schools is to surround students and families with a community of support, empowering students to stay in school and achieve in life. CISTN establishes and coordinates partnerships among service agencies, business organizations, community members, and the school to effectively provide the vital non-academic resources and supports that youth need to succeed and stay on the path to graduation. CISTN will provide a Program Manager to work in the school with students, staff, and families. Through case management and the development of community partnerships, the Program Manager will bring comprehensive resources and supports into the school to address school-wide and individual student needs.

Through program and case management the Program Manager will connect the school and students with the following tiers of support, which address school wide as well as individual needs.

- **Tier I:** Widely available services designed to foster a positive school climate and address school-level risk factors.
- **Tier II:** Targeted services typically provided in a group setting to case managed students with a common need.
- **Tier III:** Intensive, individualized services typically provided in a one-on-one setting to case managed students with highly specific needs.

The successful delivery of the CISTN program depends upon a clear understanding regarding the use of dedicated CISTN staff. Through this MOU, both parties mutually agree that oversight of the program rests with CISTN program management, and adherence to the model is critical to the success of the students. CISTN Program Managers are expected to spend their time with activities directly aligned with School Support Plan goals, and any deviation from that must be discussed with and agreed upon by CISTN program management.

Through the work of CIS, partnerships are built that bring comprehensive resources and supports into the school to meet the needs of at-risk students and address risk factors related to student drop-out. Additional information about the CIS model can be found in Attachment A.

II. Deliverables

In support of their mutual goals and missions, Communities In Schools of Tennessee and Parkview Elementary agree to the following:

<u>Communities In Schools of Tennessee will:</u>	<u>Parkview Elementary will:</u>
<p>1. Provide a full-time CIS Program Manager (PM) on campus and/or virtually in accordance with the school calendar to complete the following:</p> <ul style="list-style-type: none"> • Build community partnerships to address needs identified in CIS Annual Needs Assessment; • Connect and provide all three tiers of integrated student supports aligned with CIS School Support Plan and individual Student Support Plans; <ul style="list-style-type: none"> i. Tier 1 – whole school supports ii. Tier 2 – small group intervention for case managed students iii. Tier 3 – individualized support for case managed students • Serve as a liaison to school administrators while working with community organizations and volunteers. 	<p>1. Commit to supporting the full implementation of the CIS model,</p> <ul style="list-style-type: none"> • Completing New Principal Orientation upon the first year of CIS services or when a new principal is assigned to the school • Actively engaging with CIS Program Manager (PM) on efforts that fall within the CIS mission • Supporting PM in providing all three tiers of integrated student supports aligned with CIS School Support Plan and Individual Student Support Plans <ul style="list-style-type: none"> i. Tier 1 – whole school supports ii. Tier 2 – small group intervention for case managed students iii. Tier 3 – individualized support for case managed students • Ensure that the PM is integrated into the school community as a valued partner. <p>The principal will serve as a primary point of contact for PM and liaison to CISTN program leadership.</p>
<p>2. Support successful implementation of the CIS model (see Attachment A) by sharing program information with school staff during professional development and/or faculty/staff meetings at a minimum of 4 times per school year. Newly placed PM's will attend first available professional development after placement at school to introduce themselves and share program information. Additionally, PM will participate in faculty/staff meetings as needed</p>	<p>2. Assist school staff in understanding the PM's role and referral process by providing PM dedicated time during professional development and/or faculty/staff meetings at a minimum of 4 times per school year. Provide newly placed PM's dedicated time at first available professional development after placement at school to introduce themselves and share program information. Additionally, include PM in regularly scheduled faculty/staff meetings relevant to PM's role.</p>
<p>3. Ensure that all adults having direct contact with students on behalf of CISTN have undergone the appropriate criminal background checks in accordance with CIS, school and/or district policies. Direct contact is defined as volunteer opportunities in which the volunteer works independently with students without CIS direct supervision. Examples include, but are not limited to, lunch buddies or reading buddies.</p>	<p>3. Assist CISTN, if needed, in securing the necessary resources for background checks in accordance with school and/or district policies.</p>
<p>4. Observe and formally evaluate the PM's capacity, competencies, and contributions during a 90-day</p>	<p>4. Maintain open communication with the PM and CISTN leadership and provide timely feedback regarding progress and challenges when delivering supports.</p>

introductory period of employment and at the end of the school year.	
5. Work collaboratively with school principal and identified leadership to conduct a school wide Needs Assessment and develop a School Support Plan to address identified needs in-person and/or virtually.	5. Work collaboratively with PM on an annual needs assessment by sharing existing needs assessments, current student data, and school improvement plans.
6. Establish and/or identify members of a School Support Team that may include school staff, leadership, and others to inform and monitor the School Support Plan and to offer guidance and assistance in delivering the three tiers of support.	6. Work with the PM to establish/designate School Support Team members who will assist in the delivery of the CIS model. Actively support and advance the coordinated efforts of the School Support Team throughout the year.
7. Implement CIS School Support Plan strategies throughout the year to address identified needs.	7. Assist PM in development of annual goals and in identifying community partners that can provide aligned services to support the implementation School Support Plan.
8. Maintain the security and confidentiality of all student information as required by FERPA and other applicable law, and in accordance with CIS's Parent/Guardian Consent from (Attachment B). CIS obtains parent/guardian consent for all Case Managed students on an annual basis. CIS shares schoolwide and/or aggregated case managed student information to inform service planning, evaluate student progress and for purposes of required reporting and auditing, to partner schools and districts, partner referral agencies and support providers, CIS national headquarters and audit agencies. CIS may share limited confidential information, including personally identifiable information, only when required by FERPA, applicable law, and an authorized CIS Parent/Guardian consent form. Requests for CIS data outside the normal district/school reporting process as outlined in part 10 of this MOU can be made to CIS's Chief Program Officer in writing. Such requests will be evaluated on a case-by-case basis and be provided at the sole discretion of CIS, which is subject to statutory requirements.	8. Provide direct access to the student data management system, along with login, training, and tech support, for the purpose of monitoring and evaluating progress of schoolwide data and individual case managed students with signed CIS Parent/Guardian Consent forms. Provide and ensure access to school-level and case-managed student level data for the following: attendance and chronic absenteeism, grades, behavior incidents, promotion/graduation, demographic data, enrollment data, free and reduced lunch qualification data, and any additional data points as deemed necessary and pursuant to applicable law. Understand CIS will enter relevant student data into the CIS data management system and other applications necessary for the delivery of services.
9. Develop and manage a consistent, school-specific referral process for school staff, parents/families, and School Support Team members to use when referring students for CISTN targeted/intensive case management services, whether at school or virtual. If CISTN has access to Early Warning Indicator data, then	9. Work with the Program Manager and other school staff to establish and maintain a consistent, school-specific referral process for CISTN targeted/intensive case management services. If school has access to Early Warning Indicator data, then the school will work with the PM to review student data (attendance,

the PM will work with the school to review student data (attendance, behavior, academics) on a regular basis to identify students who might benefit most from CISTN case management services. Understand that student referrals can be made by the CIS site coordinator, school faculty, parents, or by the student themselves. Program Managers must assess all students to determine if they meet the requirements to receive case management services. PM is expected to case manage 10% of the student enrollment up to 50 students per PM.	behavior, academics) on a regular basis to identify students who might benefit most from CISTN case management services. Understand that student referrals can be made by the CIS site coordinator, school faculty, parents, or by the student themselves. Program Managers must assess each and every student referral to determine if they meet the requirements to receive case management services.
10. Provide regular and timely reports on both the progress toward annual School Support Plan goals and aggregated Case Management student progress, in the following formats: <ul style="list-style-type: none"> a. School Support Plan b. Monthly Partnership Reports c. Quarterly Reports, including aggregated end of year outcomes and results in Quarter 4 d. Regional End of Year Impact Reports 	10. Principal will participate in quarterly partnership meetings with the Program Manager and Program Director to review data and discuss progress toward agreed upon School Support Plan goals.
11. In the unlikely event that a formal CISTN employee or volunteer investigation is warranted, CISTN will remove personnel or volunteers while investigation is underway and until the matter is settled to the satisfaction of the school site and CISTN.	11. Work with CISTN in arbitration of problems arising with CISTN employee or volunteer, as needed.
12. Provide the PM with programmatic materials, computer, and office supplies. Provide the PM with offsite, CISTN-led professional learning opportunities and administrative reporting days at a minimum of two (2) full days a month.	12. In each of the schools identified, provide the PM with private, non-shared office space in order to maintain confidentiality during case management, groups or crisis intervention. Additionally, schools must provide a phone, desk, office chair, Internet access, and printing access and capability. In the event that the PM office space must be relocated, the change will be communicated to the Program Manager and Program Director prior to the move. Recognize that the PM participates in offsite, CISTN-led professional development learning opportunities and administrative reporting days at a minimum of two (2) full days a month.
13. Agree to market and promote the school in its marketing materials.	13. Agree to market and promote CISTN in its marketing materials.

III. Payment

Annual payment of \$ 20,000 will be made to CISTN. Payment will be due to CISTN within 30 days of the invoice date. Invoices will be sent in August 2025. The annual payment amount indicated is subject to annual review



and shall be adjusted by an inflationary percentage, as needed. Any planned adjustments will be communicated by March 2026.

IV. Duration

This agreement is effective July 1, 2025 for the duration of 12 months and will automatically renew for subsequent 12-month terms in the absence of written/emailed notice by either party 30 days prior to the renewal date.

V. Authorized Representative

The Chief Program Officer, Tiffany Patton, is authorized to serve as MOU Manager on behalf of CIS-TN. The school principal will serve as the MOU Manager and the primary point of operational contact for the administration and operation of this MOU on behalf of the school. Any deviation from the project deliverables contained in the Scope of Work must be approved in writing in advance by the MOU Managers and will require an addendum to this MOU.

VI. Modifications

This agreement may be amended by an agreement in writing executed by authorized representative of Communities In Schools of Tennessee and Parkview Elementary School

Communities In Schools of Tennessee:

By: _____
CISTN CEO

Date: _____

Parkview Elementary:

By: _____
Principal

Date: 5/20/25



Putnam County Board Of Education
Agenda Request

Date: May 21, 2025

Department: Coordinated School Health/Student Services/Family Resources

Person Submitting: Shelia Barker

Account Number (if appropriate) N/A

Check one:

☒ X Backup included

☐ Backup to follow

Statement to be included in board agenda packet:

Approval of the Memorandum of Understanding (MOU) between Communities in Schools of Tennessee, Inc. and Putnam County School System (PCSS) for the 2025-2026 school year to coordinate partnerships among service agencies, business organizations, community members and the school to effectively provide the vital non academic resources and supports that youth need to succeed and stay on the path of graduation in Park View School, Cornerstone Elementary School and Cane Creek Elementary School.

Shelia Barker

Signature of Person Making Request

5/21/25

Date

[Signature]

Signature of Director of Schools

5/21/25

Date

received
5-21-25 MT



Memorandum of Understanding Communities In Schools of Tennessee, Inc. and Cane Creek Elementary School

I. Background and Introduction

This document defines the relationship and responsibilities of Communities In Schools of Tennessee, Inc. (CISTN) and Cane Creek Elementary. The following agreement is designed to assist CISTN and Cane Creek Elementary in the effective delivery of integrated student supports.

These integrated student supports will typically be provided in the school community but may also be provided virtually, at the sole discretion of CISTN, in the case of unforeseen events such as a pandemic or natural disaster.

The mission of Communities In Schools is to surround students and families with a community of support, empowering students to stay in school and achieve in life. CISTN establishes and coordinates partnerships among service agencies, business organizations, community members, and the school to effectively provide the vital non-academic resources and supports that youth need to succeed and stay on the path to graduation. CISTN will provide a Program Manager to work in the school with students, staff, and families. Through case management and the development of community partnerships, the Program Manager will bring comprehensive resources and supports into the school to address school-wide and individual student needs.

Through program and case management the Program Manager will connect the school and students with the following tiers of support, which address school wide as well as individual needs.

- **Tier I:** Widely available services designed to foster a positive school climate and address school-level risk factors.
- **Tier II:** Targeted services typically provided in a group setting to case managed students with a common need.
- **Tier III:** Intensive, individualized services typically provided in a one-on-one setting to case managed students with highly specific needs.

The successful delivery of the CISTN program depends upon a clear understanding regarding the use of dedicated CISTN staff. Through this MOU, both parties mutually agree that oversight of the program rests with CISTN program management, and adherence to the model is critical to the success of the students. CISTN Program Managers are expected to spend their time with activities directly aligned with School Support Plan goals, and any deviation from that must be discussed with and agreed upon by CISTN program management.

Through the work of CIS, partnerships are built that bring comprehensive resources and supports into the school to meet the needs of at-risk students and address risk factors related to student drop-out. Additional information about the CIS model can be found in Attachment A.

II. Deliverables

In support of their mutual goals and missions, Communities In Schools of Tennessee and Cane Creek Elementary agree to the following:

<u>Communities In Schools of Tennessee will:</u>	<u>Cane Creek Elementary will:</u>
<p>1. Provide a full-time CIS Program Manager (PM) on campus and/or virtually in accordance with the school calendar to complete the following:</p> <ul style="list-style-type: none"> • Build community partnerships to address needs identified in CIS Annual Needs Assessment; • Connect and provide all three tiers of integrated student supports aligned with CIS School Support Plan and individual Student Support Plans; <ul style="list-style-type: none"> i. Tier 1 – whole school supports ii. Tier 2 – small group intervention for case managed students iii. Tier 3 – individualized support for case managed students • Serve as a liaison to school administrators while working with community organizations and volunteers. 	<p>1. Commit to supporting the full implementation of the CIS model,</p> <ul style="list-style-type: none"> • Completing New Principal Orientation upon the first year of CIS services or when a new principal is assigned to the school • Actively engaging with CIS Program Manager (PM) on efforts that fall within the CIS mission • Supporting PM in providing all three tiers of integrated student supports aligned with CIS School Support Plan and Individual Student Support Plans <ul style="list-style-type: none"> i. Tier 1 – whole school supports ii. Tier 2 – small group intervention for case managed students iii. Tier 3 – individualized support for case managed students • Ensure that the PM is integrated into the school community as a valued partner. <p>The principal will serve as a primary point of contact for PM and liaison to CISTN program leadership.</p>
<p>2. Support successful implementation of the CIS model (see Attachment A) by sharing program information with school staff during professional development and/or faculty/staff meetings at a minimum of 4 times per school year. Newly placed PM's will attend first available professional development after placement at school to introduce themselves and share program information. Additionally, PM will participate in faculty/staff meetings as needed</p>	<p>2. Assist school staff in understanding the PM's role and referral process by providing PM dedicated time during professional development and/or faculty/staff meetings at a minimum of 4 times per school year. Provide newly placed PM's dedicated time at first available professional development after placement at school to introduce themselves and share program information. Additionally, include PM in regularly scheduled faculty/staff meetings relevant to PM's role.</p>
<p>3. Ensure that all adults having direct contact with students on behalf of CISTN have undergone the appropriate criminal background checks in accordance with CIS, school and/or district policies. Direct contact is defined as volunteer opportunities in which the volunteer works independently with students without CIS direct supervision. Examples include, but are not limited to, lunch buddies or reading buddies.</p>	<p>3. Assist CISTN, if needed, in securing the necessary resources for background checks in accordance with school and/or district policies.</p>
<p>4. Observe and formally evaluate the PM's capacity, competencies, and contributions during a 90-day</p>	<p>4. Maintain open communication with the PM and CISTN leadership and provide timely feedback regarding progress and challenges when delivering supports.</p>

introductory period of employment and at the end of the school year.	
5. Work collaboratively with school principal and identified leadership to conduct a school wide Needs Assessment and develop a School Support Plan to address identified needs in-person and/or virtually.	5. Work collaboratively with PM on an annual needs assessment by sharing existing needs assessments, current student data, and school improvement plans.
6. Establish and/or identify members of a School Support Team that may include school staff, leadership, and others to inform and monitor the School Support Plan and to offer guidance and assistance in delivering the three tiers of support.	6. Work with the PM to establish/designate School Support Team members who will assist in the delivery of the CIS model. Actively support and advance the coordinated efforts of the School Support Team throughout the year.
7. Implement CIS School Support Plan strategies throughout the year to address identified needs.	7. Assist PM in development of annual goals and in identifying community partners that can provide aligned services to support the implementation School Support Plan.
8. Maintain the security and confidentiality of all student information as required by FERPA and other applicable law, and in accordance with CIS's Parent/Guardian Consent from (Attachment B). CIS obtains parent/guardian consent for all Case Managed students on an annual basis. CIS shares schoolwide and/or aggregated case managed student information to inform service planning, evaluate student progress and for purposes of required reporting and auditing, to partner schools and districts, partner referral agencies and support providers, CIS national headquarters and audit agencies. CIS may share limited confidential information, including personally identifiable information, only when required by FERPA, applicable law, and an authorized CIS Parent/Guardian consent form. Requests for CIS data outside the normal district/school reporting process as outlined in part 10 of this MOU can be made to CIS's Chief Program Officer in writing. Such requests will be evaluated on a case-by-case basis and be provided at the sole discretion of CIS, which is subject to statutory requirements.	8. Provide direct access to the student data management system, along with login, training, and tech support, for the purpose of monitoring and evaluating progress of schoolwide data and individual case managed students with signed CIS Parent/Guardian Consent forms. Provide and ensure access to school-level and case-managed student level data for the following: attendance and chronic absenteeism, grades, behavior incidents, promotion/graduation, demographic data, enrollment data, free and reduced lunch qualification data, and any additional data points as deemed necessary and pursuant to applicable law. Understand CIS will enter relevant student data into the CIS data management system and other applications necessary for the delivery of services.
9. Develop and manage a consistent, school-specific referral process for school staff, parents/families, and School Support Team members to use when referring students for CISTN targeted/intensive case management services, whether at school or virtual. If CISTN has access to Early Warning Indicator data, then	9. Work with the Program Manager and other school staff to establish and maintain a consistent, school-specific referral process for CISTN targeted/intensive case management services. If school has access to Early Warning Indicator data, then the school will work with the PM to review student data (attendance,

the PM will work with the school to review student data (attendance, behavior, academics) on a regular basis to identify students who might benefit most from CISTN case management services. Understand that student referrals can be made by the CIS site coordinator, school faculty, parents, or by the student themselves. Program Managers must assess all students to determine if they meet the requirements to receive case management services. PM is expected to case manage 10% of the student enrollment up to 50 students per PM.	behavior, academics) on a regular basis to identify students who might benefit most from CISTN case management services. Understand that student referrals can be made by the CIS site coordinator, school faculty, parents, or by the student themselves. Program Managers must assess each and every student referral to determine if they meet the requirements to receive case management services.
10. Provide regular and timely reports on both the progress toward annual School Support Plan goals and aggregated Case Management student progress, in the following formats: <ul style="list-style-type: none"> a. School Support Plan b. Monthly Partnership Reports c. Quarterly Reports, including aggregated end of year outcomes and results in Quarter 4 d. Regional End of Year Impact Reports 	10. Principal will participate in quarterly partnership meetings with the Program Manager and Program Director to review data and discuss progress toward agreed upon School Support Plan goals.
11. In the unlikely event that a formal CISTN employee or volunteer investigation is warranted, CISTN will remove personnel or volunteers while investigation is underway and until the matter is settled to the satisfaction of the school site and CISTN.	11. Work with CISTN in arbitration of problems arising with CISTN employee or volunteer, as needed.
12. Provide the PM with programmatic materials, computer, and office supplies. Provide the PM with offsite, CISTN-led professional learning opportunities and administrative reporting days at a minimum of two (2) full days a month.	12. In each of the schools identified, provide the PM with private, non-shared office space in order to maintain confidentiality during case management, groups or crisis intervention. Additionally, schools must provide a phone, desk, office chair, Internet access, and printing access and capability. In the event that the PM office space must be relocated, the change will be communicated to the Program Manager and Program Director prior to the move. Recognize that the PM participates in offsite, CISTN-led professional development learning opportunities and administrative reporting days at a minimum of two (2) full days a month.
13. Agree to market and promote the school in its marketing materials.	13. Agree to market and promote CISTN in its marketing materials.

III. Payment

Annual payment of \$ 20,000 will be made to CISTN. Payment will be due to CISTN within 30 days of the invoice date. Invoices will be sent in August 2025. The annual payment amount indicated is subject to annual review



and shall be adjusted by an inflationary percentage, as needed. Any planned adjustments will be communicated by March 2026.

IV. Duration

This agreement is effective July 1, 2025 for the duration of 12 months and will automatically renew for subsequent 12-month terms in the absence of written/emailed notice by either party 30 days prior to the renewal date.

V. Authorized Representative

The Chief Program Officer, Tiffany Patton, is authorized to serve as MOU Manager on behalf of CIS-TN. The school principal will serve as the MOU Manager and the primary point of operational contact for the administration and operation of this MOU on behalf of the school. Any deviation from the project deliverables contained in the Scope of Work must be approved in writing in advance by the MOU Managers and will require an addendum to this MOU.

VI. Modifications

This agreement may be amended by an agreement in writing executed by authorized representative of Communities In Schools of Tennessee and Cane Creek Elementary School

Communities In Schools of Tennessee:

By: _____
CISTN CEO

Date: _____

Cane Creek Elementary:

By: Kathryn Kungu
Principal

Date: 5/21/25



Putnam County Board Of Education
Agenda Request

Date: May 21, 2025

Department: Coordinated School Health/Student Services/Family Resources

Person Submitting: Shelia Barker

Account Number (if appropriate) N/A

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in board agenda packet:

Approval of the Memorandum of Understanding (MOU) between Communities in Schools of Tennessee, Inc. and Putnam County School System (PCSS) for the 2025-2026 school year to coordinate partnerships among service agencies, business organizations, community members and the school to effectively provide the vital non academic resources and supports that youth need to succeed and stay on the path of graduation in Park View School, Cornerstone Elementary School and Cane Creek Elementary School.

Shelia Barker

Signature of Person Making Request

5/21/25

Date

[Signature]

Signature of Director of Schools

5/21/25

Date

received
5-21-25 MT

**Memorandum of Understanding
Communities In Schools of Tennessee, Inc. and
Cornerstone Elementary School**

I. Background and Introduction

This document defines the relationship and responsibilities of Communities In Schools of Tennessee, Inc. (CISTN) and Cornerstone Elementary. The following agreement is designed to assist CISTN and Cornerstone Elementary in the effective delivery of integrated student supports.

These integrated student supports will typically be provided in the school community but may also be provided virtually, at the sole discretion of CISTN, in the case of unforeseen events such as a pandemic or natural disaster.

The mission of Communities In Schools is to surround students and families with a community of support, empowering students to stay in school and achieve in life. CISTN establishes and coordinates partnerships among service agencies, business organizations, community members, and the school to effectively provide the vital non-academic resources and supports that youth need to succeed and stay on the path to graduation. CISTN will provide a Program Manager to work in the school with students, staff, and families. Through case management and the development of community partnerships, the Program Manager will bring comprehensive resources and supports into the school to address school-wide and individual student needs.

Through program and case management the Program Manager will connect the school and students with the following tiers of support, which address school wide as well as individual needs.

- **Tier I:** Widely available services designed to foster a positive school climate and address school-level risk factors.
- **Tier II:** Targeted services typically provided in a group setting to case managed students with a common need.
- **Tier III:** Intensive, individualized services typically provided in a one-on-one setting to case managed students with highly specific needs.

The successful delivery of the CISTN program depends upon a clear understanding regarding the use of dedicated CISTN staff. Through this MOU, both parties mutually agree that oversight of the program rests with CISTN program management, and adherence to the model is critical to the success of the students. CISTN Program Managers are expected to spend their time with activities directly aligned with School Support Plan goals, and any deviation from that must be discussed with and agreed upon by CISTN program management.

Through the work of CIS, partnerships are built that bring comprehensive resources and supports into the school to meet the needs of at-risk students and address risk factors related to student drop-out. Additional information about the CIS model can be found in Attachment A.

II. Deliverables

In support of their mutual goals and missions, Communities In Schools of Tennessee and «School» agree to the following:

<u>Communities In Schools of Tennessee will:</u>	<u>Cornerstone Elementary will:</u>
<p>1. Provide a full-time CIS Program Manager (PM) on campus and/or virtually in accordance with the school calendar to complete the following:</p> <ul style="list-style-type: none"> • Build community partnerships to address needs identified in CIS Annual Needs Assessment; • Connect and provide all three tiers of integrated student supports aligned with CIS School Support Plan and individual Student Support Plans; <ul style="list-style-type: none"> i. Tier 1 – whole school supports ii. Tier 2 – small group intervention for case managed students iii. Tier 3 – individualized support for case managed students • Serve as a liaison to school administrators while working with community organizations and volunteers. 	<p>1. Commit to supporting the full implementation of the CIS model,</p> <ul style="list-style-type: none"> • Completing New Principal Orientation upon the first year of CIS services or when a new principal is assigned to the school • Actively engaging with CIS Program Manager (PM) on efforts that fall within the CIS mission • Supporting PM in providing all three tiers of integrated student supports aligned with CIS School Support Plan and Individual Student Support Plans <ul style="list-style-type: none"> i. Tier 1 – whole school supports ii. Tier 2 – small group intervention for case managed students iii. Tier 3 – individualized support for case managed students • Ensure that the PM is integrated into the school community as a valued partner. <p>The principal will serve as a primary point of contact for PM and liaison to CISTN program leadership.</p>
<p>2. Support successful implementation of the CIS model (see Attachment A) by sharing program information with school staff during professional development and/or faculty/staff meetings at a minimum of 4 times per school year. Newly placed PM's will attend first available professional development after placement at school to introduce themselves and share program information. Additionally, PM will participate in faculty/staff meetings as needed</p>	<p>2. Assist school staff in understanding the PM's role and referral process by providing PM dedicated time during professional development and/or faculty/staff meetings at a minimum of 4 times per school year. Provide newly placed PM's dedicated time at first available professional development after placement at school to introduce themselves and share program information. Additionally, include PM in regularly scheduled faculty/staff meetings relevant to PM's role.</p>
<p>3. Ensure that all adults having direct contact with students on behalf of CISTN have undergone the appropriate criminal background checks in accordance with CIS, school and/or district policies. Direct contact is defined as volunteer opportunities in which the volunteer works independently with students without CIS direct supervision. Examples include, but are not limited to, lunch buddies or reading buddies.</p>	<p>3. Assist CISTN, if needed, in securing the necessary resources for background checks in accordance with school and/or district policies.</p>
<p>4. Observe and formally evaluate the PM's capacity, competencies, and contributions during a 90-day</p>	<p>4. Maintain open communication with the PM and CISTN leadership and provide timely feedback regarding progress and challenges when delivering supports.</p>

introductory period of employment and at the end of the school year.	
5. Work collaboratively with school principal and identified leadership to conduct a school wide Needs Assessment and develop a School Support Plan to address identified needs in-person and/or virtually.	5. Work collaboratively with PM on an annual needs assessment by sharing existing needs assessments, current student data, and school improvement plans.
6. Establish and/or identify members of a School Support Team that may include school staff, leadership, and others to inform and monitor the School Support Plan and to offer guidance and assistance in delivering the three tiers of support.	6. Work with the PM to establish/designate School Support Team members who will assist in the delivery of the CIS model. Actively support and advance the coordinated efforts of the School Support Team throughout the year.
7. Implement CIS School Support Plan strategies throughout the year to address identified needs.	7. Assist PM in development of annual goals and in identifying community partners that can provide aligned services to support the implementation School Support Plan.
8. Maintain the security and confidentiality of all student information as required by FERPA and other applicable law, and in accordance with CIS's Parent/Guardian Consent from (Attachment B). CIS obtains parent/guardian consent for all Case Managed students on an annual basis. CIS shares schoolwide and/or aggregated case managed student information to inform service planning, evaluate student progress and for purposes of required reporting and auditing, to partner schools and districts, partner referral agencies and support providers, CIS national headquarters and audit agencies. CIS may share limited confidential information, including personally identifiable information, only when required by FERPA, applicable law, and an authorized CIS Parent/Guardian consent form. Requests for CIS data outside the normal district/school reporting process as outlined in part 10 of this MOU can be made to CIS's Chief Program Officer in writing. Such requests will be evaluated on a case-by-case basis and be provided at the sole discretion of CIS, which is subject to statutory requirements.	8. Provide direct access to the student data management system, along with login, training, and tech support, for the purpose of monitoring and evaluating progress of schoolwide data and individual case managed students with signed CIS Parent/Guardian Consent forms. Provide and ensure access to school-level and case-managed student level data for the following: attendance and chronic absenteeism, grades, behavior incidents, promotion/graduation, demographic data, enrollment data, free and reduced lunch qualification data, and any additional data points as deemed necessary and pursuant to applicable law. Understand CIS will enter relevant student data into the CIS data management system and other applications necessary for the delivery of services.
9. Develop and manage a consistent, school-specific referral process for school staff, parents/families, and School Support Team members to use when referring students for CISTN targeted/intensive case management services, whether at school or virtual. If CISTN has access to Early Warning Indicator data, then	9. Work with the Program Manager and other school staff to establish and maintain a consistent, school-specific referral process for CISTN targeted/intensive case management services. If school has access to Early Warning Indicator data, then the school will work with the PM to review student data (attendance,

the PM will work with the school to review student data (attendance, behavior, academics) on a regular basis to identify students who might benefit most from CISTN case management services. Understand that student referrals can be made by the CIS site coordinator, school faculty, parents, or by the student themselves. Program Managers must assess all students to determine if they meet the requirements to receive case management services. PM is expected to case manage 10% of the student enrollment up to 50 students per PM.	behavior, academics) on a regular basis to identify students who might benefit most from CISTN case management services. Understand that student referrals can be made by the CIS site coordinator, school faculty, parents, or by the student themselves. Program Managers must assess each and every student referral to determine if they meet the requirements to receive case management services.
10. Provide regular and timely reports on both the progress toward annual School Support Plan goals and aggregated Case Management student progress, in the following formats: <ul style="list-style-type: none"> a. School Support Plan b. Monthly Partnership Reports c. Quarterly Reports, including aggregated end of year outcomes and results in Quarter 4 d. Regional End of Year Impact Reports 	10. Principal will participate in quarterly partnership meetings with the Program Manager and Program Director to review data and discuss progress toward agreed upon School Support Plan goals.
11. In the unlikely event that a formal CISTN employee or volunteer investigation is warranted, CISTN will remove personnel or volunteers while investigation is underway and until the matter is settled to the satisfaction of the school site and CISTN.	11. Work with CISTN in arbitration of problems arising with CISTN employee or volunteer, as needed.
12. Provide the PM with programmatic materials, computer, and office supplies. Provide the PM with offsite, CISTN-led professional learning opportunities and administrative reporting days at a minimum of two (2) full days a month.	12. In each of the schools identified, provide the PM with private, non-shared office space in order to maintain confidentiality during case management, groups or crisis intervention. Additionally, schools must provide a phone, desk, office chair, Internet access, and printing access and capability. In the event that the PM office space must be relocated, the change will be communicated to the Program Manager and Program Director prior to the move. Recognize that the PM participates in offsite, CISTN-led professional development learning opportunities and administrative reporting days at a minimum of two (2) full days a month.
13. Agree to market and promote the school in its marketing materials.	13. Agree to market and promote CISTN in its marketing materials.

III. Payment

Annual payment of \$ 20,000 will be made to CISTN. Payment will be due to CISTN within 30 days of the invoice date. Invoices will be sent in August 2025. The annual payment amount indicated is subject to annual review



and shall be adjusted by an inflationary percentage, as needed. Any planned adjustments will be communicated by March 2026.

IV. Duration

This agreement is effective July 1, 2025 for the duration of 12 months and will automatically renew for subsequent 12-month terms in the absence of written/mailed notice by either party 30 days prior to the renewal date.

V. Authorized Representative

The Chief Program Officer, Tiffany Patton, is authorized to serve as MOU Manager on behalf of CIS-TN. The school principal will serve as the MOU Manager and the primary point of operational contact for the administration and operation of this MOU on behalf of the school. Any deviation from the project deliverables contained in the Scope of Work must be approved in writing in advance by the MOU Managers and will require an addendum to this MOU.

VI. Modifications

This agreement may be amended by an agreement in writing executed by authorized representative of Communities In Schools of Tennessee and Cornerstone Elementary School

Communities In Schools of Tennessee:

By: _____
CISTN CEO

Date: _____

Cornerstone Elementary:

By: Tiffany Hoover
Principal

Date: 5-21-25



Board Agenda Request

Date 5/22/25

Department Teaching & Learning

Person Submitting Dr. Diana Wood *Diana Wood 5.22.25*

Account Number (if appropriate) _____

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

- Request approval for 1st Grade Standards-based Report Card

received
5-22-25 MT *CR*

1st Grade Report Cards

As a result of feedback from school board regarding 1st grade report card draft shown at work session:

- The report card has been edited to four pages (original was six pages). This is preferable to having a quarterly report card, which allows parents to see progress throughout the year.
- Instructional coaches plan to create an explanation sheet, as advised, that can be sent home with the report card in the first quarter and available through a QR code that will be printed on the report card for ease of reference, when needed



Academic Achievement Key

Level 4 - Mastery
Level 3 - Proficient
Level 2 - Approaching Proficiency
Level 1 - Below Proficiency

Expectations progress in complexity throughout the year. Mastery in each quarter depends on the skills taught in that quarter. See each skill to know when mastery is expected.

Simple ———> Complex

Foundational Literacy Standards	Q1	Q2	Q3	Q4
Distinguish long from short vowel sounds in spoken single-syllable words. (FL.PA.2a)				
Orally produce single-syllable words by blending sounds in spoken single-syllable words. (FL.PA.2b)				
Isolate and pronounce initial, middle, and final sounds in spoken single-syllable words. (FL.PA.2c)				
Segment spoken single-syllable words. (FL.PA.2d)				
Know and apply grade-level phonics and word analysis skills in reading words. (1.FL.PWR.3) (for irregular words (see last pg.)				
☐ CVC (Q1) ☐ Consonant digraphs (Q1) ☐ Consonant clusters (Q1) ☐ Double letters (Q1) ☐ Vowel-e (Q2) ☐ R-controlled (Q3) ☐ Vowel digraphs (Q3) ☐ Inflectional endings (Q3) ☐ Multi-syllable (Q3) ☐ Alternate spellings (Q4) ☐ Irregular words (see last page) (Q4)				
Know and apply grade-level phonics and word analysis skills in spelling words. (1.FL.WC.4)				
☐ CVC (Q1) ☐ Consonant digraphs (Q1) ☐ Double letter (Q1) (Q4) ☐ vowel-e (Q2) ☐ vowel digraphs (Q2) ☐ R-controlled (Q3) ☐ inflectional endings (Q3) ☐ Multi-syllable (Q3)				
Print all upper and lowercase letters. (1.FL.WC.4g)				
☐ letter formation ☐ appropriate size ☐ spacing				
Read grade-level text orally with... (1.FL.F.5)				
☐ accuracy ☐ appropriate rate ☐ expression				
Demonstrate command of the following conventions of standard English grammar when writing. (1.FL.SC.6)				
☐ nouns (Q2) (Q3) (Q4) ☐ verbs (Q3) (Q4) ☐ punctuation (Q2) (Q4) ☐ adjectives (Q4) ☐ pronouns (Q4)				
Literature Standards	Q1	Q2	Q3	Q4
Ask and answer questions about key details in a text. (1.RL.KID.1)				
Retell stories, including key details, and demonstrate understanding of their central message or lesson. (1.RL.KID.2)				
Using graphic organizers or including written details and illustrations when developmentally appropriate, describe characters, settings, and major events in a story using key details. (1.RL.KID.3)				
Informational Text Standards	Q1	Q2	Q3	Q4
Ask and answer questions about key details in a text. (1.RI.KID.1)				
Identify the main topic and retell key details of a text. (1.RI.KID.2)				
Using graphic organizers or including written details and illustrations when developmentally appropriate, describe the connections between two individuals, events, ideas, or pieces of information in a text. (1.RI.KID.3)				
Writing Standard	Q1	Q2	Q3	Q4
With guidance and support, produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience. (1.W.PDW.4)				

Irregular/ Tricky Words															
Highlighted words have been mastered. Please continue to work with your child to master those not highlighted.															
Quarter 1 Review of kindergarten words:								Quarter 2				Quarter 3			
☐	a	☐	from	☐	to	☐	when	☐	he	☐	by	☐	today	☐	Friday
☐	i	☐	word	☐	do	☐	where	☐	she	☐	you	☐	yesterday	☐	Saturday
☐	no	☐	are	☐	two	☐	why	☐	be	☐	your	☐	tomorrow		
☐	so	☐	were	☐	who	☐	what	☐	me	☐	should	☐	Sunday		
☐	of	☐	have	☐	the	☐	which	☐	we	☐	would	☐	Monday		
☐	is	☐	one	☐	said	☐	here	☐	they	☐	could	☐	Tuesday		
☐	all	☐	once	☐	says	☐	there	☐	their	☐	down	☐	Wednesday		
☐	some	☐	was					☐	my	☐	because	☐	Thursday		
Mathematics - Oral Counting Sequences *Last correct number will be recorded								Q1	Q2	Q3	Q4				
Count to 120 by ones (1.NBT.A.1)															
Count to 120 by tens (1.NBT.A.1)															
Count backward from 20 to 1 by ones. (1.NBT.A.1)															
Count to 120 by fives (1.NBT.A.1)															
Count to 120 by twos (1.NBT.A.1)															
Quarter 1 Math Skills								Q1	Q2	Q3	Q4				
Numbers in Base Ten															
Read numbers to 120 (1.NBT.A.1)															
Write numbers to 120 (1.NBT.A.1)															
Represent a quantity of objects with a written numeral (1.NBT.A.1)															
Recognize, describe, and extend patterns up to 120. (1.NBT.A.2) Patterns with 1s															
Recognize, describe, and extend patterns up to 120. (1.NBT.A.2) Patterns with 10s															
Recognize, describe, and extend patterns up to 120. (1.NBT.A.2) Patterns with 5s															
Recognize, describe, and extend patterns up to 120. (1.NBT.A.2) Patterns with 2s															
Represent a two-digit number as groups of 10s and 1s in multiple ways. (1.NBT. B.3)															
Compare two-digit numbers using symbols (>, <, and =). (1.NBT. B.4)															
Quarter 2 Math Skills								Q1	Q2	Q3	Q4				
Operations and Algebraic Thinking															
Add within 20 using strategies (1.OA.C.5 and 1.OA.B.3) ☐ counting on ☐ properties ☐ making a ten ☐ any strategy															
Subtract within 20 using strategies (1.OA.C.5 and 1.OA.B.3) ☐ counting back or counting on ☐ add to subtract/related facts ☐ making a ten ☐ any strategy															
Add three whole numbers whose sum is within 20. (1.OA.A.2)															
Understand the meaning of equal sign by determining if equations are true. (1.OA.D.7)															
Add within 20 to solve contextual problems with unknowns in all positions. (1.OA.A.1, 1.OA.B.4, and 1.OA.D.8)															
Quarter 3 Math Skills								Q1	Q2	Q3	Q4				
Geometry															
Distinguish between defining and non-defining attributes of shapes (1.G.A.1)															
Create a composite figure using 2D shapes 3D shapes (1.G.A.2) ☐ 2D shapes ☐ 3D shapes															
Operations and Algebraic Thinking															
Subtract within 20 to solve contextual problems with unknowns in all positions. (1.OA.A.1, 1.OA.B.4, and 1.OA.D.8)															
Compare using Addition & Subtract within 20 to solve contextual problems with unknowns in all positions. (1.OA.A.1, 1.OA.B.4, and 1.OA.D.8)															

Quarter 2

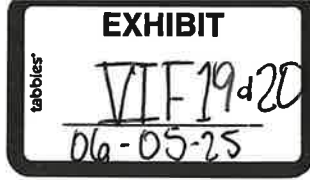
Parent Signature _____

Quarter 3

Parent Signature _____

Quarter 4

Parent Signature _____



DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022

Putnam County Board of Education
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate): 143 E 73100 710

☒ Backup included

☐ Backup - to follow

Request Board of Education approval for the following:

1. Renewal of the following bids for SY2025-26:

- Ready-to-eat Pizza Delivery - Papa John's Cookeville
- Chemical Products - Kelsan

2. Annual renewal of contracted services in the total amount of \$26,314.37 (includes Invoice C-135075 and Q-141779-3, attached) for the provision of school nutrition management software with **EMS LINQ, Inc.** To be paid from fund 143-73100-399.

Jennifer Mitchell, SNP Supervisor *Jm* 5.12.25
Signature of Person Making Request Date

[Signature] 5-22-25
Signature of Director of Schools Date

received
5-22-25 MT

EMS LINQ, LLC

www.linq.com
888.GO4.LINQ

INVOICE

Invoice: C-135075
Date: 06/15/2025
Page: 1

Bill To:

Putnam County School District
ATTN: Food Services
3860 Phifer Mountain Rd
Cookeville, TN 38506



CUSTOMER NUMBER	CUSTOMER PO		PAYMENT TERMS	
C-06229			Net 30	
SALES REP	MESSAGE	CONTRACT START	CONTRACT END	DUE DATE
759	CREDIT APPLIED - 2023 POS ISSUE	06/01/2022	06/30/2026	07/15/2025

QTY	ITEM	DESCRIPTION	ACTIVE CONTRACT PERIOD	UNIT PRICE	AMOUNT
19	TFOHBOH-SUB	TITAN FOH/BOH - Annual Subscription	07/01/2025 - 06/30/2026	\$1,177.27	\$22,368.13
30	TPOS100-75	Point of Service (TPOS100-75)	07/01/2025 - 06/30/2026	\$0.00	\$0.00
19	TSTU100-75	Student Management w/Application Processing (TSTU100-75)	07/01/2025 - 06/30/2026	\$0.00	\$0.00
1	TMP100	Menu Planning w/Nutritional Analysis (TMP100)	07/01/2025 - 06/30/2026	\$0.00	\$0.00
19	TPRO100-75	Production Records (TPRO1-75)	07/01/2025 - 06/30/2026	\$0.00	\$0.00
19	TINV100-75	Inventory (TINV100-75)	07/01/2025 - 06/30/2026	\$0.00	\$0.00
1	TPUR100	Purchasing (TPUR100)	07/01/2025 - 06/30/2026	\$0.00	\$0.00
1	PP100	Family Portal (family.titank12.com)	07/01/2025 - 06/30/2026	\$0.00	\$0.00

Subtotal	\$22,368.13
Sales Tax	\$0.00
Total	\$22,368.13
Payment/Credit	(\$2,636.10)
Total Due	\$19,732.03

Remit To:
EMS LINQ INC
PO BOX 745000
ATLANTA, GA 30374-5000

ACH Payments:
Routing: 021052053
Account: 99781407
Name on Account: EMS LINQ INC

NEW** Online Payments: <https://bit.ly/Pay-LINQ-Invoice>

EMS LINQ, LLC

Empowering the Business of K-12

2801 Via Fortuna, Suite 400
Austin, TX 78746

Phone: (888) 464-5467
Fax: (737) 358-9282
Email: jcline@linq.com

Quote #: Q-141779-3
Start Date: 7/1/2025
Expires On: 4/28/2025

Customer Contact

Jennifer Mitchell
(931) 528-1847
jennifer.mitchell@pcsstn.com

Bill To

Putnam County School District
1400 E Spring St
Cookeville, Tennessee 38506

SALESPERSON	EMAIL	SERVICE PERIOD	PAYMENT METHOD
Jessica Cline	jcline@linq.com	12 months	Net 30

Terms & Conditions

Year 1

(July 1, 2025 - June 30, 2026)

This grouping of products represents your first invoice. It includes your first year subscription products as well as any one-time fees.

QTY	PRODUCT	NET PRICE	EXTENDED
1.00	Text/SMS Notification (TSMS100)	\$4,509.12	\$4,509.12
5.00	Point of Service (TPOS100-75)	\$300.30	\$1,501.50
1.00	Student Management w/Application Processing (TSTU100-75)	\$571.72	\$571.72
Subtotal:			\$6,582.34

Tax:	\$0.00
Shipping:	
Grand Total:	\$6,582.34



- The Order Form term will renew for subsequent 12 month terms (each a "Renewal Term"), unless either party gives the other written notice of non-renewal at least 90 days before the end of the current term.
- For subsequent years within the term bound by the Start Date and End Date detailed on this quote, LINQ is entitled to increase the fees specified in the Order Form to the then-current subscription fees for the LINQ Products, as set forth in the LINQ price list in effect as of such date.
- Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that LINQ receives your purchase order.
- In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.
- All invoices shall be paid within thirty (30) days of the date of invoice.
- All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable LINQ Master Subscription Agreement.
- This quote is subject to and incorporates the terms and conditions of the LINQ Master Subscription Agreement found at <https://www.linq.com/legal-msa>
- Ground shipping or most reasonable shipping costs will be added to the invoice after shipment for all Hardware orders.
- You will be required to pay LINQ for travel expenses (lodging, meals, transportation, and other related expenses) incurred in the performance of Professional and Support Services.

Customer:

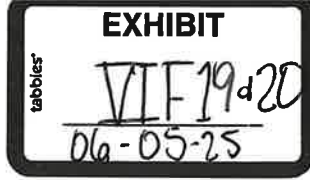
Signature:

Name:

Business Title:

Authority Level:

Date:



DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022

Putnam County Board of Education
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

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☐ Backup - to follow

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[Signature] 5-22-25
Signature of Director of Schools Date

received
5-22-25 MT

EMS LINQ, LLC

www.linq.com
888.GO4.LINQ

INVOICE

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Remit To:
EMS LINQ INC
PO BOX 745000
ATLANTA, GA 30374-5000

ACH Payments:
Routing: 021052053
Account: 99781407
Name on Account: EMS LINQ INC

NEW** Online Payments: <https://bit.ly/Pay-LINQ-Invoice>

EMS LINQ, LLC

Empowering the Business of K-12

2801 Via Fortuna, Suite 400
Austin, TX 78746

Phone: (888) 464-5467
Fax: (737) 358-9282
Email: jcline@linq.com

Quote #: Q-141779-3
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Expires On: 4/28/2025

Customer Contact

Jennifer Mitchell
(931)528-1847
jennifer.mitchell@pcsstn.com

Bill To

Putnam County School District
1400 E Spring St
Cookeville, Tennessee 38506

SALESPERSON	EMAIL	SERVICE PERIOD	PAYMENT METHOD
Jessica Cline	jcline@linq.com	12 months	Net 30

Terms & Conditions

Year 1

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- You will be required to pay LINQ for travel expenses (lodging, meals, transportation, and other related expenses) incurred in the performance of Professional and Support Services.

Customer:

Signature:

Name:

Business Title:

Authority Level:

Date:



**PCSS Board Agenda Request
For 2025 Meeting**

Date: June 5, 2025

Department Federal Programs

Person Submitting Bridgett Carwile *upc*

Account Number (if appropriate) 142

Check one:

X Backup included

 Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Title I (101) amendments

- Approval of FY2026 Consolidated Application as submitted.

received
5-22-25 *MT* *M*

FY26 Consolidated Application Approval for IDEA/ESEA School Year 2025- 26

710

Putnam County School
System

LEA #

LEA Name (Legal Name of Agency):

LEA Legal Mailing Address

1400 E. Spring Street

Street Address

Cookeville

TN

38506

City

State

Zip

Consolidated Project begins July 1, 2025 and ends June 30, 2026.

The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year application for filing.

This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

June 5, 2025

Board Meeting Date

Director of Schools (Signature)

Corby King

Board of Education Official (Signature)

Lynn McHenry

Director of Schools (Print Name)

Board of Education Official (Print Name)

Date Signed

Date Signed

Budget Overview

Putnam County (710) Public District - FY 2026 - Consolidated - Rev 0 - Consolidated Admin Pool

Indirect Cost Guide	
Total Allocation	\$392,239.00
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$392,239.00
Indirect Cost Rate	2.41%
Max Available Budget In Categories Eligible for Indirect Cost	\$383,008.50
Max Indirect Cost	\$9,230.50

Filter by Location: All - \$392,239.00



Account Number 72210 - Support Services/Regular Instruction Program		Total
Line Item Number		
105 - Supervisor / Director	107,500.00	107,500.00
161 - Secretary(s)	100,000.00	100,000.00
189 - Other Salaries & Wages	77,300.00	77,300.00
201 - Social Security	17,500.00	17,500.00
204 - Pensions	22,950.00	22,950.00
206 - Life Insurance	65.00	65.00
207 - Medical Insurance	30,000.00	30,000.00
208 - Dental Insurance	450.00	450.00
212 - Employer Medicare	4,100.00	4,100.00
355 - Travel	2,000.00	2,000.00
399 - Other Contracted Services	13,000.00	13,000.00
499 - Other Supplies and Materials	700.00	700.00
524 - In-Service / Staff Development	13,674.00	13,674.00
599 - Other Charges	3,000.00	3,000.00

Account Number 72210 - Support Services/Regular Instruction Program		Total
Line Item Number		
Total	392,239.00	392,239.00
	Adjusted Allocation	392,239.00
	Remaining	0.00

Budget Overview

Putnam County (710) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Indirect Cost Guide	
Total Allocation	\$3,322,653.20
Existing Budget In Categories Not Eligible for Indirect Cost	\$313,570.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$3,009,083.20
Indirect Cost Rate	2.41%
Max Available Budget In Categories Eligible for Indirect Cost	\$2,938,270.88
Max Indirect Cost	\$70,812.32

Filter by Location: All - \$3,322,653.20 ▼

Line Item Number	Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
116 - Teachers		955,712.00				955,712.00
163 - Educational Assistants		416,130.00		0.00		416,130.00
172 - Instructional Coaches				410,990.00		410,990.00
189 - Other Salaries & Wages		0.00	0.00	148,597.00		148,597.00
195 - Certified Substitute Teachers		17,330.00		0.00		17,330.00
198 - Non-certified Substitute Teachers		17,355.00		0.00		17,355.00
201 - Social Security		96,228.00	0.00	31,620.00		127,848.00
204 - Pensions		120,955.00	0.00	36,510.00		157,465.00
206 - Life Insurance		862.50	0.00	170.00		1,032.50
207 - Medical Insurance		480,790.00	0.00	73,790.00		554,580.00
208 - Dental Insurance		6,210.00	0.00	1,035.00		7,245.00
212 - Employer Medicare		25,183.50	0.00	8,265.00		33,448.50

Line Item Number	Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
355 - Travel			0.00	6,500.00		6,500.00
399 - Other Contracted Services		0.00	0.00	19,200.00		19,200.00
429 - Instructional Supplies & Materials		1,800.00				1,800.00
471 - Software		13,640.00	0.00			13,640.00
499 - Other Supplies and Materials		0.00	0.00	4,090.00		4,090.00
504 - Indirect Cost					9,474.67	9,474.67
524 - In-Service / Staff Development			0.00	70,119.00		70,119.00
599 - Other Charges		0.00	35,326.53	1,200.00		36,526.53
722 - Regular Instruction Equipment		228,049.00				228,049.00
790 - Other Equipment			0.00	85,521.00		85,521.00
Total		2,380,245.00	35,326.53	897,607.00	9,474.67	3,322,653.20
				Adjusted Allocation	Adjusted Allocation	Adjusted Allocation
				Remaining	Remaining	0.00

Budget Overview

Putnam County (710) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A-Neglected

Indirect Cost Guide	
Total Allocation	\$18,557.51
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$18,557.51
Indirect Cost Rate	2.41%
Max Available Budget In Categories Eligible for Indirect Cost	\$18,120.80
Max Indirect Cost	\$436.71

Filter by Location: All - \$18,557.51

Line Item Number	Account Number	71100 - Regular Instruction Program	Total
163 - Educational Assistants		12,930.51	12,930.51
189 - Other Salaries & Wages		3,656.00	3,656.00
201 - Social Security		800.00	800.00
204 - Pensions		925.00	925.00
212 - Employer Medicare		246.00	246.00
Total		18,557.51	18,557.51
		Adjusted Allocation	18,557.51
		Remaining	0.00

Budget Overview

Putnam County (710) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part D LEA

Indirect Cost Guide	
Total Allocation	\$16,886.84
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$16,886.84
Indirect Cost Rate	2.41%
Max Available Budget In Categories Eligible for Indirect Cost	\$16,489.45
Max Indirect Cost	\$397.39

Filter by Location: All - \$16,886.84

Account Number 71100 - Regular Instruction Program		99100 - Transfers Out	Total
Line Item Number			
169 - Part-time Personnel	11,000.00		11,000.00
201 - Social Security	685.00		685.00
204 - Pensions	850.00		850.00
206 - Life Insurance	5.00		5.00
207 - Medical Insurance	4,086.00		4,086.00
208 - Dental Insurance	45.00		45.00
212 - Employer Medicare	200.00		200.00
504 - Indirect Cost		15.84	15.84
Total	16,871.00	15.84	16,886.84
		Adjusted Allocation	16,886.84
		Remaining	0.00

Budget Overview

Putnam County (710) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

Indirect Cost Guide	
Total Allocation	\$438,318.25
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$438,318.25
Indirect Cost Rate	2.41%
Max Available Budget In Categories Eligible for Indirect Cost	\$428,003.37
Max Indirect Cost	\$10,314.88

Filter by Location: All - \$438,318.25

Account Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
Line Item Number				
172 - Instructional Coaches		283,695.00		283,695.00
195 - Certified Substitute Teachers	10,000.00	0.00		10,000.00
198 - Non-certified Substitute Teachers	10,000.00	0.00		10,000.00
201 - Social Security	1,240.00	17,605.00		18,845.00
204 - Pensions	0.00	20,705.00		20,705.00
206 - Life Insurance	0.00	95.00		95.00
207 - Medical Insurance	0.00	53,848.00		53,848.00
208 - Dental Insurance	0.00	675.00		675.00
212 - Employer Medicare	290.00	4,130.00		4,420.00
355 - Travel		3,750.00		3,750.00
399 - Other Contracted Services	0.00	13,000.00		13,000.00

Account Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
Line Item Number				
499 - Other Supplies and Materials	0.00	1,875.00		1,875.00
504 - Indirect Cost			6,890.25	6,890.25
524 - In-Service / Staff Development		8,000.00		8,000.00
599 - Other Charges	0.00	2,520.00		2,520.00
Total	21,530.00	409,898.00	6,890.25	438,318.25
		Adjusted Allocation		438,318.25
		Remaining		0.00

Budget Overview

Putnam County (710) Public District - FY 2026 - Consolidated - Rev 0 - Title III

Indirect Cost Guide	
Total Allocation	\$117,580.25
Existing Budget In Categories Not Eligible for Indirect Cost	\$6,000.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$111,580.25
Indirect Cost Rate	2.41%
Max Available Budget In Categories Eligible for Indirect Cost	\$108,954.45
Max Indirect Cost	\$2,625.80

Filter by Location: All - \$117,580.25

Account Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
Line Item Number				
163 - Educational Assistants	29,450.00	0.00		29,450.00
195 - Certified Substitute Teachers	1,000.00	0.00		1,000.00
198 - Non-certified Substitute Teachers	4,000.00	0.00		4,000.00
201 - Social Security	2,160.00	0.00		2,160.00
204 - Pensions	2,125.00	0.00		2,125.00
206 - Life Insurance	25.00	0.00		25.00
208 - Dental Insurance	180.00	0.00		180.00
212 - Employer Medicare	525.00	0.00		525.00
399 - Other Contracted Services	0.00	20,000.00		20,000.00
429 - Instructional Supplies & Materials	27,015.25			27,015.25

Account Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
Line Item Number				
499 - Other Supplies and Materials	0.00	6,000.00		6,000.00
504 - Indirect Cost			100.00	100.00
524 - In-Service / Staff Development		19,000.00		19,000.00
722 - Regular Instruction Equipment	6,000.00			6,000.00
Total	72,480.25	45,000.00	100.00	117,580.25
	Adjusted Allocation			117,580.25
	Remaining			0.00

Budget Overview

Putnam County (710) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

Indirect Cost Guide	
Total Allocation	\$277,927.01
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$277,927.01
Indirect Cost Rate	2.41%
Max Available Budget In Categories Eligible for Indirect Cost	\$271,386.60
Max Indirect Cost	\$6,540.41

Filter by Location: All - \$277,927.01

Account Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
Line Item Number				
116 - Teachers	75,850.00			75,850.00
189 - Other Salaries & Wages	0.00	88,275.00		88,275.00
201 - Social Security	4,705.00	5,478.00		10,183.00
204 - Pensions	5,580.00	6,330.00		11,910.00
206 - Life Insurance	25.00	25.00		50.00
207 - Medical Insurance	15,520.00	17,950.00		33,470.00
208 - Dental Insurance	180.00	180.00		360.00
212 - Employer Medicare	1,105.00	1,282.00		2,387.00
355 - Travel		2,000.00		2,000.00
399 - Other Contracted Services	0.00	20,000.00		20,000.00
429 - Instructional Supplies & Materials	6,392.00			6,392.00
471 - Software	18,000.00			18,000.00

Account Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
Line Item Number				
499 - Other Supplies and Materials	0.00	1,000.00		1,000.00
504 - Indirect Cost			50.01	50.01
524 - In-Service / Staff Development		8,000.00		8,000.00
Total	127,357.00	150,520.00	50.01	277,927.01
		Adjusted Allocation		277,927.01
		Remaining		0.00



**DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM**

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022

**Putnam County Board of Education
Agenda Request**

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate)
141 E 73100 199

☐ Backup included
☐ Backup to follow

Requesting Approval for a \$20.00 monthly stipend for personal cell phone usage, per policy, 3.3001, use of Cellular Phones, for the following School Nutrition Employees:

**Shirley Barbosa- Field Manager
Stacy Bradford- Fund Accountant
Lynette Ellis- Administrative Assistant
Jessica Grissom- Field Manager
Elizabeth Miller- Field Manager
Donna Shanahan- Purchasing Clerk**

This stipend will begin July 2025 and will go through June 2026. It will be paid from 141 E 73100 199.

Jennifer Mitchell 5/21/25
Signature of Person Making Request Date

[Signature] 5/22/25
Signature of Director of Schools Date

received
5-22-25 MT



PCSS Board Agenda Request

Date: May 28, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

☒ Backup include

☐ Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into a contract with Fortino Santos, Cookeville, TN for the miscellaneous concrete work at Baxter Primary School, Burks Elementary School, Monterey High School, Park View Elementary School and White Plains Academy in the amount of \$14,000.00 to be paid for from 141-72620-399

received
5-28-25 MT *AK*

Schools Estimate 1. Baxter Primary - sidewalk 100 x 4 ft (\$2300 labor and material included) - cement platform for dumpsters 8 x 24 ft (\$2100 labor and materials included) 2. Park View - demolish and rebuild cement ramp (\$3200 labor and materials included) 3. White Plains Academy - make cement platform (\$1400 labor and materials included) 4. Burks Elementary - make steps 18 x 4 ft (\$1800 labor and materials included) 5. Monterey High School - Demolish and rebuild sidewalks (\$3200 labor and materials included) Total cost: \$ 14,000

Fortino
Sontios

8:12

LTE 74

Cancel

Concrete work**1- BAXTER ELEMENTARY SCHOOL**

1- Sidewalk 100x4f 2300 labor and materials included

2- cement platform for dumpsters
8x24f 2100 labor and materials included

2- PACK WIEW SCHOOL

1- Destroy and make cement ramp
3200 labor and materials included

3- ALGOD WHITE PLAINS

1- cement platform 1400 labor and materials included

4- MONTEREY MIDIU SCHOOL

1- 18x4 Sidewalk 1800 labor and materials included

5- MONTEREY HIGH SCHOOL

1- Destroy and make cement sidewalks
3200 labor and materials included

4. Burks

-steps not sidewalk



Brothers Concrete LLC

PO Box 2512 Cookeville

T.N. 38502-2512

615-856-9796 Cell or 931-319-6872 Office

DATE: 5/12/25

Invoice # Estimate

Job Site Location: 2000 Lee Seminary Rd.

Homeowner/ Contractor _____

Job description: Demo sidewalk and replace with handicap ramp

Measurements

SF

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

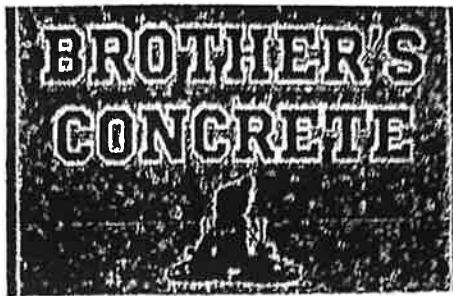
Total _____ SF @ \$ _____ each (Labor) = \$ _____

Total _____ YD'S @ \$ _____ each (Materials) = \$ _____

all materials included = _____
= _____
= _____
= _____
= _____
= _____
= _____
= _____

\$ 2,680.00 Total Due

THANK YOU FOR YOU BUISNESS!!!!!!



Brothers Concrete LLC
PO Box 2512 Cookeville

T.N. 38502-2512

615-856-9796 Cell or 931-319-6872 Office

DATE: 5/12/25

Invoice # Estimate

Job Site Location: Monterey High school

Homeowner/ Contractor _____

Job description: Demo sidewalk and prep & pour & finish sidewalks

Measurements

SF

Total _____ SF @ \$ _____ each (Labor) = \$ _____

Total _____ YD'S @ \$ _____ each (Materials) = \$ _____

	=	
	=	
	=	
	=	
	=	
	=	
	=	
	=	

\$ 5,325.00 Total Due

THANK YOU FOR YOU BUISNESS!!!!!!

Brothers Concrete LLC
PO Box 2512 Cookeville



T.N. 38502-2512

615-856-9796 Cell or 931-319-6872 Office

DATE: 5/12/25

Invoice # Estimate

Job Site Location: Burks Middle school

Homeowner/ Contractor _____

Job description: prep pour form and finish 8or 10 concrete steps

Measurements

SF

Total _____ SF @ \$ _____ each (Labor) = \$ _____

Total _____ YD'S @ \$ _____ each (Materials) = \$ _____

<u>8ft wide concrete steps</u>	=	_____
<u>materials included.</u>	=	_____
	=	_____
	=	_____
	=	_____
	=	_____
	=	_____
	=	_____
	=	_____

\$ 7,180⁰⁰ Total Due

THANK YOU FOR YOU BUISNESS!!!!!!

Brothers Concrete LLC
PO Box 2512 Cookeville



T.N. 38502-2512

615-856-9796 Cell or 931-319-6872 Office

DATE: 5/12/25

Invoice # Estimate

Job Site Location: Baxter Primary School

Homeowner/ Contractor _____

Job description: Build concrete slab for 3 small dumpsters

Measurements

SF

<u>24x16</u>	

Total _____ SF @ \$ _____ each (Labor) = \$ _____

Total _____ YD'S @ \$ _____ each (Materials) = \$ _____

12" turn down slab 3 6" thick slab. = \$8,160.00

Form prep + pour front side walk = \$3,820.00

_____ = _____

_____ = _____

_____ = _____

_____ = _____

_____ = _____

_____ = _____

\$ 11,980.00 Total Due

THANK YOU FOR YOU BUISNESS!!!!!!

Brothers Concrete LLC
PO Box 2512 Cookeville



T.N. 38502-2512

615-856-9796 Cell or 931-319-6872 Office

DATE: 5/12/25

Invoice # Estimate

Job Site Location: White Plains Academy

Homeowner/ Contractor _____

Job description: prep pour & finish concrete pad

Measurements

SF

16 x 8

Total _____ SF @ \$ _____ each (Labor) = \$ _____

Total _____ YD'S @ \$ _____ each (Materials) = \$ _____

8" turn down 6" thick slab = _____

_____ = _____

_____ = _____

_____ = _____

_____ = _____

_____ = _____

_____ = _____

_____ = _____

\$ 1,280.00 Total Due

THANK YOU FOR YOU BUISNESS!!!!!!



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date_____ 6/5/2025

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

 x Backup included

 Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval that the FY26 budget for the School Federal Project Fund (142) be the budget approved for separate projects within the fund by the Tennessee Department of Education.

received
5-23-25 MT 



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____

6/5/2025

Department

Finance

Person Submitting

Mark McReynolds

Account Number (if appropriate)

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Carwile Mechanical Contractors in the amount of \$139,800.00 for pay application #1 (final payment) related to the White Plains Chiller Replacement project to be paid from 141-72620-399.

received
5-23-25 MT

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF 2 PAGES

TO OWNER: Putnam County Board of Education
1400 E Spring Street
Cookeville, TN 38506

PROJECT: While Plains Chiller Replacement
Putnam County Schools

FROM CONTRACTOR: Carville Mechanical Contractors, Inc.

VIA ARCHITECT: Maffett Loftis Engineering, LLC.

APPLICATION NO.: 1

PERIOD TO: 31-Mar-25

PROJECT NOS:

CONTRACT DATE: 12-Jun-24

Distribution to:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR
☐
☐

CONTRACT FOR: The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Carville Mechanical Contractors, Inc.

By: *[Signature]* Date: 3/17/2025

State of: TENNESSEE

County of: PUTNAM

Subscribed and sworn to before me this 17 day of March, 2025

Notary Public:
My Commission expires:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 139,800.00

2. Net change by Change Orders \$ -

3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 139,800.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 139,800.00

5. RETAINAGE:

a. 0% of Completed Work (Columns D + E on G703) \$ -

b. 0% of Stored Material (Column F on G703) \$ -

Total Retainage (Line 5a + 5b or Total in Column I of G703) \$ -

6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$ 139,800.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ -

8. CURRENT PAYMENT DUE \$ 139,800.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ -

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ -	
Total approved this Month	\$ -	
TOTALS	\$ -	\$ -
NET CHANGES by Change Order		

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 139,800.00

Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.

By: *[Signature]* Date: 5/16/2025

ARCHITECT: Maffett Loftis Engineering, LLC

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

APPLICATION NO.: 1

03/17/25

In tabulations below, amounts are stated to the nearest dollar.

03/31/25

Use Column F on Contracts where variable retainage for line items may apply.

PERIOD TO:

ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F THIS PERIOD	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (G - I)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)					
1	Chiller Replacement	139,800.00			139,800.00	139,800.00		6,990.00
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
	TOTALS	\$ 139,800.00	\$ -	\$ 139,800.00	\$ -	\$ 139,800.00	\$ -	\$ 6,990.00

G703-1992

AIA DOCUMENT G702 • APPLICATION AND CERTIFICATE FOR PAYMENT • 1992 EDITION • AIA • 1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.





Putnam County Board of Education Agenda Requests

Date _____ 6/5/25
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

 X Backup included

 Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of payment to Moore, Rader, Fitzpatrick and York, P.C. – Cookeville, Tennessee for legal services through May 16th, 2025 in the amount of \$9,133.90 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

received
5-23-25 *MT* *AK*

**STATEMENT
MOORE, RADER & YORK, P.C.
46 NORTH JEFFERSON AVENUE
POST OFFICE BOX 3347
COOKEVILLE, TENNESSEE
38502**

May 16, 2025

**TO: PUTNAM COUNTY BOARD OF EDUCATION
1400 EAST SPRING STREET
COOKEVILLE, TENNESSEE 38506**

IRS No. 62-0897974

FOR PROFESSIONAL SERVICES RENDERED

TO PROFESSIONAL SERVICES RENDERED:

RE: SCHOOL BOARD MATTERS

March 1, 2025 through May 16, 2025

Daniel H. Rader III: 31.00 hours at \$200.00	\$ 6,200.00
Andre Greppin: 4.80 hours at \$200.00	\$ 960.00
PARALEGAL HOURS: 17.50 hours at \$95.00	\$ 1,662.50

OUT-OF-POCKET EXPENSES:

Copying charges	\$ 61.40
Elmore Reporting (IEP/BID hearing)	\$ 250.00

TOTAL OUT-OF-POCKET EXPENSES	<u>\$ 311.40</u>
------------------------------	------------------

TOTAL AMOUNT OF STATEMENT	\$ 9,133.90
----------------------------------	--------------------

ITEMIZED STATEMENT

March 1, 2025 through May 16, 2025

March 2025	Receipt and review of communications re: School Board Meeting/Agenda; receipt and review of communications with Board members; receipt and review of communications with Director King re: custodial operational update; receipt and review of communications re: records request; receipt and review of communications with Attorney Morgan re: disciplinary hearing; meeting with Chris Pierce re: preparation for disciplinary hearing; attending disciplinary hearing attending School Board meeting and conferences; receipt and review of communications with Director King re: personnel matter; telephone conference with Director King re: personnel matter; receipt and review of communications with Tim Martin re: subpoenas; receipt and review of communications with Tim Martin re: rental agreement; revising rental agreement; communications with Tim Martin re: agreement; receipt and review of communications with Corby King re: records request; receipt and review of communications with Director King re: DHS revocation of parole immigration; telephone conference re: same; telephone conference with Attorney Shipley re: obtaining records; correspondence with Tim Martin re: same; receipt and review of records from school board re: records request; correspondence to attorneys re: same; receipt and review of communications with Tim Martin re: FERPA question; communications with Tim Martin re: same; receipt and review of communications from Malaysia re: Board agenda	(DHRIII) (ASG)	8.50 2.30
April 2025	Attending School Board meeting and conference; telephone conference with Chris Pierce re: student matter; receipt and review of communications with Malaysia re: Board agenda; telephone conferences with Chris Pierce re: student matters; meeting with Board re: student matter; various telephone conferences with Chris Pierce re: student matter; receipt and review of communications with Chris Pierce; review of materials re: preparation for hearing re: student matter; receipt and review of communications from Tim Martin with computer software agreement; review and revising same; various communications with attorneys and parties re: IEP/BID meeting; correspondence with attorneys re: same; communications with Tim Martin; receipt and review of communications with Director King re: personnel matter	(DHRIII) (ASG)	10.00 .50

May 1/	Review of materials re: preparation for IEP/BID		
May 16, 2025	meeting; attending IEP/BID meeting; attending School Board meeting and conferences; correspondence with Director King; telephone conference with Director King re: personnel matter; receipt and review of communications with Director King re: personnel matter; telephone conference with teacher; receipt and review of communications with Director King re: personnel matters; communications with Director King re: personnel matters; receipt and review of communications with Chris Pierce re: student's suspension; receipt and review of communications with Attorney Roberson re: student's suspension; receipt and review of communications with Chris Pierce; receipt and review of records from Chris Pierce re: subpoena for records; correspondence with Judge Randolph re: filing records under seal; communications with Chris Pierce re: same; receipt and review of communications with Malaysia re: incident at MHS; correspondence with court report re: payment of invoice; receipt and review of correspondence from Attorney Guffey re: incident at MHS; correspondence and communications with Attorney Guffey re: student incident; communications with Tim Martin re: student matter; receipt and review of communications from Director King re: records request; correspondence with records requestor; telephone conference with Director King; telephone conference with Mark McReynolds; communications with Director King and Mark McReynolds re: response to records requestor; attending meeting at School Board re: student hearing	(DHR/III) (ASG)	12.50 2.00



DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022

Putnam County Board of Education
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate): 143 E 73100 710

☒ Backup included

☐ Backup - to follow

Request Board of Education approval for the following:

VIF27 Award Kitchen Equipment bid line items 1, 3, 4, and 5 to lowest bidder
Mobile Fixture for total of \$117,182.

VIF28 Award Kitchen Equipment bid line item 2 to lowest bidder Trimark USA for
total of \$14,152.14.

To be paid from 143 Central Cafeteria Fund.

Jennifer Mitchell, SNP Supervisor
Signature of Person Making Request

4.30.25

Date

Signature of Director of Schools

5-22-25

Date

received
5-22-25 m7

Line Item #	Item Name	Description	Approved Brands	School	Quantity	Brand Name Bid	Model # Bid	Lowest Bid Vendor	Total Line Item Bid
1	Pass-thru heated cabinet	See attached specifications	Traulson or preapproved equal	Cane Creek Elementary	2	Traulsen	AHF232WP-FHS	Mobile Fixture	\$42,041.00
2	Milk cooler	See attached specifications	Traulson or preapproved equal	Cane Creek Elementary	2	Traulsen	RM/C34D4	Trimark USA	\$14,152.14
3	Pass-thru refrigerator	See attached specifications	Traulson or preapproved equal	Burks Elementary	1	Traulsen	ANT132NP/UT-FHS	Mobile Fixture	\$16,550.00
4	Pass-thru heated cabinet	See attached specifications	Traulson or preapproved equal	Burks Elementary	2	Traulsen	ANF232WP-FHS	Mobile Fixture	\$42,041.00
5	Pass-thru refrigerator	See attached specifications	Traulson or preapproved equal	Burks Elementary	1	Traulsen	AHT132NP/UT-FHS	Mobile Fixture	\$16,550.00

Jennifer Mitchell



DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022

Putnam County Board of Education
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5-22-25

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received
5-22-25 m7

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5	Pass-thru refrigerator	See attached specifications	Traulson or preapproved equal	Burks Elementary	1	Traulsen	AHT132NP/UT-FHS	Mobile Fixture	\$16,550.00

Jennifer Mitchell



PCSS Board Agenda Request

Date: May 23, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

☒ Backup include

☐ Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into a contract with Mid-State Construction, Livingston, TN for the demolition and clean up of 27 concrete locker bases at Cookeville High School in the amount of \$24,660.00 to be paid for from 141-72620-399

received
5-27-25 MT 



9190 Bradford Hicks Dr. Livingston, TN 38570

PH. (931) 823-7345

Proposal for
Cookeville High School
Cookeville, TN.

Attn: John Magura

May 2025: Mid-State Construction is pleased to provide the following proposal for demolition & clean-up of 27 concrete locker bases at Cookeville High School located in Cookeville, TN. Any work not specifically included below is subject to additional pricing.

Summary of work

1. Demolition & Disposal of 21 concrete pedestals that measure 16' long by 2' wide and 6 pedestals that measure 16' long by 1' wide

TOTAL COST: \$24,660

*** Exclusions: Any item not mentioned in scope above***



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 6/5/25
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to PowerSchool Group, LLC for services from July 15, 2025 to July 14, 2026 in the amount of \$122,469.84 to be paid from 141 E 72110 399 000 00000 000, Other Contracted Services (General Purpose School Fund)

received
5-28-25 MT 

Sales Quote - This is Not An Invoice

Prepared By: Christine Morton
 Customer Name: Putnam County School District
 Contract Term: 12 Months
 Start Date: 15-JUL-2025
 End Date: 14-JUL-2026
 Billing Frequency: Annually

Customer Contact: April Hale
 Title: Powerschool Admin
 Address: 1400 E Spring St
 City: Cookeville
 State/Province: Tennessee
 Zip Code: 38506
 Phone #: (931) 520-2100

Product Description	Quantity	Unit	Extended Price
Initial Term 15-JUL-2025 - 14-JUL-2026			
License and Subscription Fees			
PowerSchool SIS Maintenance and Support	11,682.00	Students	USD 84,577.68
PowerSchool SIS Hosting	11,682.00	Students	USD 37,382.40
PowerSchool SIS Hosting SSL Certificate	1.00	Each	USD 509.76

License and Subscription Totals: **USD 122,469.84**

Quote Total

Initial Term	15-JUL-2025 - 14-JUL-2026
Amount To Be Invoiced	USD 122,469.84

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Mar2024/, as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Putnam County School District

Signature:

Signature:

A handwritten signature in black ink, appearing to be 'Jon Scrimshaw', written over a light blue horizontal line.

Printed Name: Jon Scrimshaw

Printed Name:

Title: Chief Accounting Officer

Job Title:

Date: 2-JAN-2025

Date:

PO Number: _____

Sales Quote - This is Not An Invoice

Prepared By: Christine Morton
 Customer Name: Putnam County School District
 Contract Term: 12 Months
 Start Date: 15-JUL-2025
 End Date: 14-JUL-2026
 Billing Frequency: Annually

Customer Contact: April Hale
 Title: Powerschool Admin
 Address: 1400 E Spring St
 City: Cookeville
 State/Province: Tennessee
 Zip Code: 38506
 Phone #: (931) 520-2100

Product Description	Quantity	Unit	Extended Price
Initial Term 15-JUL-2025 - 14-JUL-2026			
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Title: Chief Accounting Officer

Job Title:

Date: 2-JAN-2025

Date:

PO Number: _____



PCSS Board Agenda Request

Date May 28th, 2025

Department Teaching and Learning

Person Submitting Dr. Diana Wood and Dr. Bubba Winningham

Account Number (if appropriate) _____

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of :

2025-2026 School Fees as submitted

received
5-28-25 *MT* *CM*

School	Fee	Cost	Usage of Fee	Notes
CHS	Activity Fee		Id's and ribbon and to help offset the cost of copies \$26,000 and general exp to school. Also to pay for yearly software fee for ID machine	Not required by student
CHS	AP Exam	\$25.00	AP Exam fee	Not required by student
CHS	Art	\$35.00	Paint, Clay, drawing pencils, paint brushes, sketch pads, charcoal pencils. This is additional to expenses after use of BEP monies	Not required by student
CHS	Band (Percussion Ensemble and Symphonic) Fall and Spring		Uniform, music, travel for games and competition, equipment & repairs	
CHS	Chorus	Range of \$60 to not exceed \$175	Music and uniforms	Not required by student
CHS	Cosmetology/Hair	\$40.00	Cost kit and hair supplies and Nail kit and nail supplies	Not required by student
CHS	Dance I, II, III, IV	Range of \$60 to not exceed \$75	Costumes, Music, shoes	Not required by student
CHS	Engineering		lab supplies such as; 3-D printer and graphic, etc	Not required by student
CHS	Family and Consumer Science	\$30.00	for foods labs/hands-on projects in the classroom	Not required by student
CHS	Graduation fee	\$50.00	specialized CHS diploma & cover; picnic for Seniors; program printing; H/C Sr Grad ad	Not required by the student. Also subject to change only in a decrease in the fee. Not subject to change for an increase
CHS	IB DP Fees	Range of \$50 to not exceed \$150	Class and exam fees including specific TOK	Not required by student
CHS	Nutrition and Foods	\$25.00	Food supplies for cooking	Not required by student
CHS	Parking and Parking Violations		Repaint parking lot, Repair potholes, print parking decals	Not required by student
CHS	Piano	\$25.00	Music	Not required by student

CHS	Replacement ID	\$5.00	ID ribbon and ink	Not required by student
CHS	Science/Honors	\$10.00	lab supplies such as; chemicals, animals, scales , etc	Not required by student
CHS	Criminal Justice III	\$25.00	LDC Exam Fee (Vol State)	Not required by student
UHS	Art		acrylic and water paint; brushes, oil pastels.. This is additional to expenses after use of BEP monies	Not required by student
UHS	Nutrition	Range of \$5 to not exceed \$25	Cooking Labs	Not required by student
UHS	Graduation Fee	\$30.00	Specialized UHS diploma & cover; program printing	Not required by the student. Also subject to change only in a decrease in the fee. Not subject to change for an increase
UHS	Parking Fee	\$25.00	Parking tags / Signs for parking lot/ outside of building/ Maintenance	Not required by student
	Cosmetology/Aesthetics	not to exceed \$125	Aesthetics supplies	Not required by student
MHS	Science (MS)	\$10.00	Ordering Dissecting supplies. This is an addition to BEP monies	Not required by student
MHS	Science (HS)	\$10.00	Chemicals and Dissecting Supplies. This is additional to BEP monies	Not required by student
MHS	Art	\$15.00	Painting boards, Paint, brushes, clay, clay supplies. This is an addition to BEP	Not required by student
MHS	Drama	\$10.00	Makeup, scripts, set supplies	Not required by student
MHS	Food/Nutrition	\$20.00	Food, preparation supplies, tags, paint for parking lot, signage	Not required by student
MHS	Parking	\$25.00	(ballgames/directional)	Not required by student
MHS	AP Exam	\$98.00	AP Exam fee	Not required by student
MHS	Criminal Justice III	\$25.00	LDC Exam Fee (Vol State)	Not required by student

PCSS Middle School Fees

Fee	Amount	How is the money used Required: All students must pay the fee (Fee Waiver may be applied)	Not Required: Not required but may be requested to be paid by the student
-----	--------	---	---

School Fee	Copier Lease/Expense, Student		
	Planners, Art Supplies, PE		Not Required
Archery Fee	\$20.00 Supplies		
	Equipment, Jerseys, cost of tournaments, admission fees to tournaments, coach		Not Required
	\$175 stipends,		

*Can require fees for activities done outside of the regular school day
*Cannot require fees for anything done during the regular school day

PCSS Elementary School Fees

Fee	Amount	How is the money used?	Required: All students must pay the fee (Fee Waiver m Not Required: Not required but may be requested to b	*Can require fees for activities done outside of the regular school day *Cannot require fees for anything done during the regular school day
Instructional Fee	\$25	Copier fees, instructional supplies, laminating film	Not Required	
		T-shirts for various clubs & groups - i.e. Festival of Movement, Jump rope Team, Dribble Team, Chorus, Student Council, 3D Printing Club, Run Club, Recycling Club, etc.	Not Required	
Club T-shirt	not to exceed \$15	Collared shirts for various groups - i.e. Beta, Chorus, etc.	Not Required	
Club Collared Shirt	not to exceed \$30	Various extra-curriculars - chorus, jump rope	Required for team members	
Organization Uniform	\$30	T-shirts and registration	Required for club members	
Beta Club	not to exceed \$60	Sheet music, folders, supplies	Required for chorus/ensemble members	
Chorus/Ensemble Fee	not to exceed \$30	materials and supplies for various	Required for club members	
Club Fee				



Board Agenda Request
For June 5, 2025 Meeting

Date 05/28/2025

Department CTE

Person Submitting Jackie Vester *QNV 5/28/25*

Account Number (if appropriate) 141 71300 429

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Acceptance of renewal quote between PowerSchool Group LLC - Los Angeles, CA and Putnam County Schools for Naviance Premium license and assessments for 07/01/2025 - 06/30/2026 term in the amount of \$27,060.00 to be paid by GP 141 71300 429 to be used by all PCSS middle schools and high schools.

received
5-28-25 MT *CK*



150 Parkshore Dr, Folsom, CA 95630
Remit Email: christine.morton@powerschool.com
Pricing Notification Date: 14-JAN-2025
Pricing Notification #: P-995826-1
PowerSchool Internal Ref #: Q-742519

Prepared By: Christine Morton
Customer Name: Putnam County School District

Contract End Date: 30-JUN-2026

Subscription Period: 1-JUL-2025 through 30-JUN-2026

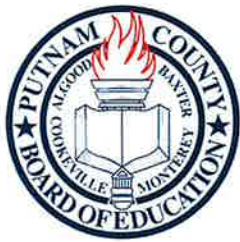
Customer Contact: Bubba Winningham
Title: 5-12 Instructional Supervisor
Address: 1400 E Spring St
City: Cookeville
State/Province: Tennessee
Zip Code: 38506
Phone #: (931) 526-9777

Product Description	Quantity	Unit	Extended Price
Subscription Period: 1-JUL-2025 - 30-JUN-2026			
License and Subscription Fees			
Naviance Premium	5,500.00	Students	USD 27,060.00
Naviance Premium: Assessment	5,500.00	Students	USD 0.00

License and Subscription Totals: **USD 27,060.00**

Subscription Period Total	
Subscription Period	1-JUL-2025 - 30-JUN-2026
Amount To Be Invoiced	USD 27,060.00

This is a courtesy notification to Customer of the pricing for the subscription period set forth above. During the term of the contract, Customer will receive pricing notifications before the start of each annual subscription period. Pricing notifications are provided as a courtesy to Customer and does not require any signature or any other action on Customer's part. Upon expiration of the total contract term, Customer may be asked to enter into a new PowerSchool agreement or another mutually agreed-upon agreement to renew the contract. Customer is responsible for providing PowerSchool with a purchase order if a purchase order is required for Customer's internal purposes. Customer agrees that purchase orders are for its own internal purposes, and no other.



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: June 2, 2025

RE: Former Student Services Building

Account Funding Code (if appropriate)

☒ Backup included

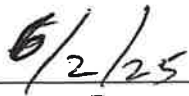
☐ Backup to follow

Agenda Item for June 5, 2025, Board meeting.

Consider approval for Buck's Plumbing to connect the Former Student Services building to the city sanitary sewer line through the pump station at Cookeville High School, in the amount of \$21,755.



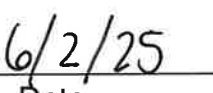
Supervisor



Date



Director of Schools



Date

received
6-2-25
mr

Bucks Plumbing and Sewer Service
PO Box 54
Cookeville, TN 38503
+19315281157
office@bucksplumbing.com
bucksplumbingandsewerservice.com



ADDRESS
PUTNAM COUNTY SCHOOL
MAINTENANCE
240 RAIDER DR
COOKEVILLE, TN 38501

Estimate 4123612661

DATE 06/02/2025

JOB LOCATION
SPORTS PLEX

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	6" PVC SEWER LINE FROM NEW BATHROOM AREA TO PUMP STATION BEHIND SPORTS PLEX ~ PRICED BY FOOT	625	27.00	16,875.00
	6" X 4" SEWER CLEAN OUT EVERY 100' WITH EXTRA FOR NEW BUILDING	6	375.00	2,250.00
	ELECTRICAL WORK	1	2,630.00	2,630.00

Contact Bucks Plumbing & Sewer Service to pay.

TOTAL \$21,755.00

Accepted By

Accepted Date



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date 6/5/25
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

 X Backup included

 Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to enter into a contract from July 15, 2025 to July 14, 2026 with PowerSchool Group, LLC for PowerSchool Analytics with MTSS to be purchased from the TIPS cooperative purchasing contract in the amount of \$62,911.36 to be paid from 141-72610-399.

received
6-3-25 MT *MT*



Sales Quote - This Is Not An Invoice

Prepared By: Alex Andrews
Customer Name: Putnam County School District
Enrollment: 11,682
Contract Term: 12 Months
Start Date: July 15, 2025
End Date: July 14, 2026
Payment Terms: Net 30

PowerSchool Group LLC
150 Parkshore Dr
Folsom CA 95630

Quote #: Q-158500-1
Quote Expiration Date: 30-JUN-2025

Customer Contact:
Title:
Address: 1400 E Spring St
City: Cookeville
State/Province: Tennessee
Zip Code: 38506
Phone #:
Pricing Vehicle Contract #:

Contract Term : July 15, 2025 to July 14, 2026

Quote Summary

License and Subscription Period(s)	Software	Implementation/Training	Total
Subscription Period 1 July 15, 2025 to July 14, 2026	USD 41,371 11	USD 21,540 25	USD 62,911 36
Total Contract July 15, 2025 to July 14, 2026	USD 41,371 11	USD 21,540 25	USD 62,911 36

License and Subscription Fees

Subscription Period 1 License and Subscription Fees

Product Description

PowerSchool SIS Maintenance and Support
PowerSchool SIS Hosting
PowerSchool SIS Hosting SSL Certificate

Quantity	Initial Qty	Unit	Price
0 00	11,682	Students	USD -84,623 24
0 00	11,682	Students	USD -37,374 22
0 00	1	Each	USD -509 76

Product Description	Quantity	Initial Qty	Unit	Price
PowerSchool SIS Hosting SSL Certificate	1 00	0	Each	USD 400 00
PowerSchool SIS Hosting SSL Certificate	1 00	0	Each	USD 303 69
PowerSchool SIS Hosted Subscription	11,682 00	0	Students	USD 93,456 00
PowerSchool SIS Hosting Test Bed Annual	11,682 00	0	Students	USD 2,429 48
PD+ Subscription	11,682 00	0	Students	USD 6,208 39
PowerSchool Ecollect Forms SaaS	11,682 00	0	Students	USD 15,520 97
Analytics and Insights MTSS	11,682 00	0	Students	USD 14,018 40
Student Analytics Hosted	11,682 00	0	Students	USD 17,523 00
Platform Hosted	11,682 00	0	Students	USD 14,018 40
Subscription Period 1 License and Subscription Fees TOTAL:				USD 41,371 11
Total License and Subscription Fees				USD 41,371.11

Professional Services and Setup

Product Description	Quantity	Initial Qty	Unit	Price
PowerSchool Ecollect Guided Implementation	1 00	0	Each	USD 4,386 00
Analytics and Insights Keys to Ownership	20 00	0	Hour	USD 4,800 00
Student Analytics PS SIS Hosted Deployment	1 00	0	Each	USD 4,050 00
Analytics and Insights MTSS Deployment	11,682 00	0	Students	USD 1,750 00
Total Professional Services and Setup				USD 14,986.00

Training Services

Product Description	Quantity	Initial Qty	Unit	Price
Ecollect Per Person Per Day Training Remote	1 00	0	Each	USD 323 00
Analytics and Insights Training Onsite	1 00	0	Day	USD 3,745 00
Analytics and Insights Training Remote	6 00	0	Hour	USD 1,657 50
Analytics and Insights Training Remote	3 00	0	Hour	USD 828 75
Total Training Services				USD 6,554.25
Onsite Training travel expenses are included in cost				

Subscription Start and End Dates shall be as set forth above. The Start Date may be delayed based upon the date that PowerSchool receives this executed quote or Customer's purchase order if one is needed. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

If Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used within such twelve (12) month period will be forfeited.

This quote incorporates any statement of work attached hereto. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at https://www.powerschool.com/wp-content/uploads/PowerSchool-Service-Agreements/2024_PowerSchool_MSA.pdf.

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term end date, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift and excluding any promotional pricing, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS

By _____
Name of Customer



By _____
Name of PowerSchool Representative

Putnam County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Use of Personal Communication Devices and Electronic Devices	Descriptor Code: 6.312	Issued Date: Click here to enter a date.
		Rescinds: 6.312	Issued:

1 DEFINITION

2 *Personal communication devices* include, but are not limited to, wearable technology such as
3 eyeglasses, rings, or watches that have the capability to record, live stream, or interact with wireless
4 technology; cell phones; laptops; tablets; earbuds; and MP3 players.

5 GRADES K-12

6 All students are banned from possessing any type of phone or personal communication device that is
7 turned on or in visible/audible use at any time during the regular school day. School hours are defined
8 as 7:45 a.m. to 3:00 p.m.

9 For the purpose of this policy, possession means being found in any article of clothing, purse, book bag,
10 carry bag, or in any location on school property other than the approved storage location as written and
11 approved by school officials.

12 Students who wish to carry a cell phone with them to and from school must keep the device turned off
13 and stored (e.g., kept in the student's automobile, or other school approved location at all times during
14 the entire school day). For the purposes of this policy the school day includes the entire day from the
15 school start time or bell that indicates the start of the school day until the final dismissal time of the
16 school day. The school is not responsible for any loss or theft of the device while on school property.
17 A student in violation of this policy is subject to disciplinary action as outlined below.

18 AGREEMENT TO RULES AND POLICY

19 By allowing a student to bring a cell phone or other personal communication device to school, the parent
20 and the student voluntarily agree to abide by these disciplinary rules, restrictions and offense guidelines.
21 The District, its schools, nor its employees assume any responsibility or liability for the loss or damage
22 to any student's personal communication device, or for the unauthorized use of student's personal
23 communication device takes no responsibility for confiscated items and will not compensate the owner
24 for any lost, stolen, or damaged confiscated items while in the custody of the District or while otherwise
25 on school property.

26 EXEMPTIONS

27 Students who have an IEP and/or a 504 Plan that specifically allows them to have a cellphone are
28 exempt from this policy. However, said students must strictly comply with all of the rules set forth in
29 their IEP and/or 504 Plan, or they lose their right to maintain a cellphone and must lodge it with the

1 teacher/teacher's assistant or other Putnam County Board of Education employee in charge of their
2 class.

3 The Director of Schools is permitted to make specific rules and regulations in conformity with the
4 execution of the IEP and/or 504 Plan or otherwise, if the Director of Schools determines that an
5 exceptional situation exists with respect to the student.

6 **EMERGENCY COMMUNICATION PLAN**

7 **In the event of an emergency or possible emergency occurring at school, parent(s)/guardian(s) shall be**
8 **alerted by ParentSquare and all other applicable means of school communication channels.¹**

9 **RECORDING DEVICES**

10 Whether on school buses or on school property, students are not permitted to use recording devices
11 (photograph, audio, or video) without administrative approval. A student in violation of this policy is
12 subject to the appropriate grade-level disciplinary action as outlined below.

13 **SCHOOL BUSES**

14 Students in transit may use personal communication devices for listening to music, texting/emailing,
15 or playing games if the device is in silent mode or if earbuds are utilized. Students may also use an
16 earbud/headphone in or on only one ear so that bus driver instructions may be heard. Students are not
17 permitted in any circumstance to receive or place phone calls, take or show videos and/or pictures,
18 share or allow other students to use their personal device. A student in violation of this policy is subject
19 to the appropriate grade-level disciplinary action as outlined below.

20 **ALTERNATIVE SCHOOL**

21 Alternative school students in Grades 5-12 may not possess personal communication devices. A
22 student in violation of this policy is subject to the appropriate grade-level disciplinary action as outlined
23 below.

24 **The Director of Schools (or designee) is responsible for administering this policy which applies to all**
25 **students in all Putnam County schools.**

26 **Punishment will be the same K-12.**

27 **First Offense:**

28 Any phone or electronic device confiscated during the school day will be delivered to the front
29 office. The student may retrieve the device at 3:00 p.m. Additionally, the student will receive a
30 verbal warning.

31 **Second Offense:**

Any phone or electronic device confiscated during the school day will be delivered to the front office. The device shall be retrieved by the student's parent or guardian. The administration will issue a verbal warning to both the student and the parent/guardian, and the offense will be formally documented.

Third Offense:

Any phone or electronic device confiscated during the school day will be delivered to the front office. The device may be retrieved by the student's parent or guardian. Moving forward, the student will be required to check in their phone or device at the front office upon arrival each morning and may retrieve it at the end of the school day. This procedure for third-offense violations will remain in effect for one week.

Fourth Offense:

Any phone or electronic device confiscated during the school day will be delivered to the front office. The student will be required to check in their phone or device at the front office upon arrival each morning and may retrieve it at the end of the school day. This procedure for fourth-offense violations will remain in effect for the remainder of the school year.

Students refusing to comply with 3rd and 4th offense consequences are subject to referral to alternative school.

Legal References

1. [Public Acts of 2025, Chapter No. 103](#)

Cross References

Code of Conduct 6.300

Putnam County Board of Education

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7 turned on or in visible/audible use at any time during the regular school day. School hours are defined
8 as 7:45 a.m. to 3:00 p.m.

9 For the purpose of this policy, possession means being found on a person/student during the school day.
10 The device must be in a purse, book bag, or carry bag turned off.

11 Students who wish to carry a cell phone with them to and from school must keep the device turned off
12 and stored (e.g., kept in the student's automobile, or other school approved location at all times during
13 the entire school day). For the purposes of this policy the school day includes the entire day from the
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Legal References

1. [Public Acts of 2025, Chapter No. 103](#)

Cross References

Code of Conduct 6.300



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 6/5/2025
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

☒ Backup included

☐ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Energy Systems Group in the amount of \$338,846.98 and First National Bank of Tennessee (retainage) in the amount of \$17,834.05 for pay application #6 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

received
5-23-25 MT *ML*

TO OWNER:
Putnam County School System TN
1400 East Spring Street
Cookeville, TN 38506

PROJECT:
CPBNA00578

CONTRACT DATE: 10/02/2024

VALUATION NUMBER: 6

APPLICATION DATE: 05/21/2025

PERIOD TO: 05/31/2025

ESG JOB NUMBER: CPBNA00578

DUE DATE: 06/20/2025

Please Remit To

FROM CONTRACTOR:
Energy Systems Group
9877 Eastgate Court
Newburgh, IN 47630

Payment by Mail
Energy Systems Group
PO BOX 713390
Chicago, IL 60677-1527

ACH & EFT information (inbound & outbound):
ABA: 071006486
CIBC (Chicago, IL)
For the Benefit of Energy Systems Group, LLC
Account 1070134

Wire Transfers (inbound & outbound):
ABA: 071006486
CIBC (Corp office in Chicago)
For the Benefit of Energy Systems Group, LLC
Account 1070134

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT
Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	8,773,494.77	
2. Net change by Change Orders	0.00	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	8,773,494.77	
4. TOTAL COMPLETED & STORED TO DATE	3,782,779.33	
5. RETAINAGE: a. 5% of Total Completed & Stored To Date (Column 1 of G703)	189,138.97	
6. TOTAL EARNED LESS RETAINAGE	3,593,640.36	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	3,254,793.38	
8. CURRENT PAYMENT DUE	338,846.98	
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	5,179,854.41	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	0.00	
TOTALS		
NET CHANGES by Change Order	0.00	

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATE FOR PAYMENT-1992 EDITION AIA

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and pay ments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: [Signature] Date: 5/22/25

State of: INDIANA
County of: WARRICK
Subscribed and sworn to before me this 22nd day of May, 2025

Notary Public:
[Signature]
My Commission expires: April 9 2029

ARCHITECT'S CERTIFICATE FOR PAYMENT
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Based on AIA DOCUMENT G703

Page 2 (3)

Based on AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

VALUATION NUMBER: 6
APPLICATION DATE: 05/21/2025
PERIOD TO: 05/31/2025
ESG JOB NUMBER: CPBNA00578
DUE DATE: 06/20/2025

A	B	C	D	E	F	G	H	I
			WORK COMPLETED					
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO RETAINAGE FINISH (C - G) 5%
1-1	Bard Units	450,000.00	450,000.00	0.00	0.00	450,000.00	100.00	22,500.00
1-2	MEP - Mobilization, General Conditions, Bonds	401,554.00	401,554.00	0.00	0.00	401,554.00	100.00	20,077.70
1-3	Electrical Upgrades	920,000.00	322,000.00	92,000.00	0.00	414,000.00	45.00	506,000.00
1-4	HVAC, Sheet Metal	1,273,683.00	509,473.20	63,684.15	0.00	573,157.35	45.00	700,525.65
1-5	Plumbing	1,000,000.00	300,000.00	100,000.00	0.00	400,000.00	40.00	600,000.00
1-6	Controls, Start up, Test/Balance	141,000.00	0.00	0.00	0.00	0.00	0.00	141,000.00
1-7	General Contractor-Mobilization, General Conditio	252,600.00	252,600.00	0.00	0.00	252,600.00	100.00	12,630.00
1-8	Demolition	256,900.00	154,140.00	12,845.00	0.00	166,985.00	65.00	89,915.00
1-9	Concrete & Masonry	394,000.00	78,800.00	39,400.00	0.00	118,200.00	30.00	275,800.00
1-10	Carpentry, Millwork, Framing, Doors, Hardware	1,359,393.00	67,969.65	0.00	0.00	67,969.65	5.00	1,291,423.35
								3,398.48

CONTINUATION SHEET

Based on AIA DOCUMENT G703

Page 3 (3)

A	B	C	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO RETAINAGE FINISH (C - G) 5%
1-11	Ceilings, Floors, Windows	470,700.00	70,605.00	0.00	0.00	70,605.00	15.00	400,095.00
1-12	Paints and Coatings, Specialties	319,400.00	15,970.00	0.00	0.00	15,970.00	5.00	303,430.00
1-13	Engineering	274,652.00	274,652.00	0.00	0.00	274,652.00	100.00	0.00
1-14	Architecture	284,575.00	284,575.00	0.00	0.00	284,575.00	100.00	0.00
1-15	Project Management, Overhead	975,037.77	243,759.44	48,751.89	0.00	292,511.33	30.00	682,526.44
	TOTALS	8,773,494.77	3,426,098.29	356,681.04	0.00	3,782,779.33	43.12	4,990,715.44
								189,138.97

EXHIBIT B-1
LIEN RELEASE AND WAIVER FOR PROGRESS PAYMENT

Project Description: Putnam County School System - Energy Savings Performance Contract
 Contract or Purchase Order Number: CPBNA00578

Energy Systems Group, LLC, the undersigned, for and in consideration of the payments made to it by Owner, Agent and/or Contractor, for labor employed in and/or materials furnished for the above-referenced project, hereby certifies as follows:

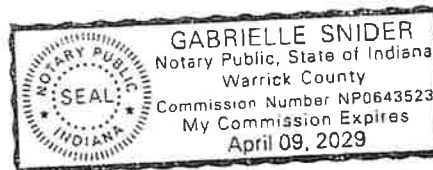
1. The undersigned hereby affirms that there are no outstanding claims against the Owner, Contractor, or their agents, employees and/or its sureties in connection with this project.
2. In consideration of this progress payment to its complete satisfaction, the undersigned does hereby waive, release and quit claim in favor of the Owner, all rights that presently exist to the undersigned to assert a lien upon the land and improvements comprising the project by virtue of any law in the jurisdiction in which the land and improvements are located or an amendment of said law regarding the rights of a contractor, subcontractor, laborer, supplier, or materialman to assert a lien or claim against the project.
3. The undersigned does hereby release, waive and discharge the project, the Owner of the project, the Contractor, and their agents, employees, and sureties, and other guarantors or obligors on the Bond or other undertaking, from any and all causes of action, suits, debts, accounts, damages, encumbrances, judgments, claims, and demands whatsoever, in law or equity which the undersigned and/or its successors and/or assignees ever had, now have, or ever will have against the said Owner, Contractor, and their agents or employees, sureties and other guarantors or obligors on the Bond or other undertaking, by reason of delivery of material and/or the performance of work relating to the construction of the project; and the undersigned hereby agrees to indemnify, defend and hold the above parties harmless from any and all damages, costs, expenses, demands, suits, and legal fees, directly or indirectly relating to any claim or lien by any party which relates to that which was performed or should have been performed by or for the undersigned.
4. The undersigned has not and will not assign any claim against the Owner, Contractor, and their agents or employees, sureties, and other guarantors or obligors on the Bond or other undertaking, nor any lien or right to perfect a lien against the project, and the undersigned has the right, power, and authority to execute this Lien Release and Waiver for Progressive Payment.
5. The undersigned warrants that upon receipt of \$338,846.98, the underlying payments will be made with (7) seven days to all laborers and subcontractors employed by it, and all suppliers or materialmen from which it has acquired materials incorporated into the project and any lien or bond claimant relating to the undersigned's work and that none of such laborers, subcontractors, suppliers, or materialmen, or claimants has any claim, demand, or lien against the project. The undersigned further warrants that all applicable taxes, fees and benefits relating directly or indirectly to the undersigned's work have been paid in full.
6. No security interest has been given or executed by the undersigned for or in connection with any materials, appliances, machinery, fixtures or furnishings placed upon or installed in the project.

This Lien Release and Waiver for Progress Payment shall be an independent covenant and shall operate and be effective with respect to work and labor done and materials furnished and under any supplemental contract or contracts, whether oral or written, for extra or additional work on the project.

IN WITNESS WHEREOF, this Lien Release and Waiver for Progress Payment has been executed on this 22nd day of May, 2025

[Signature]
 (Signature)
Energy Systems Group, LLC
 (Company Name)

STATE OF Indiana)_ SS:
 COUNTY OF Warrick)



SUBSCRIBED and sworn to before me, a Notary Public, in and for this County and State, this 22nd day of May, 2025

[Signature]
 (Notary Public) Gabrielle Snider County of Residence: Gibson Warrick
Cheryl Ann Baumgardner
 (Printed Name)

My Commission Expires: February 16, 2033 April 9, 2029

2024-25 PCSS Early Enrollment Update/Recommendations
June 5, 2025

After a successful early enrollment period for the 25/26 school year, here are some updates:

Approximately 673 students have pre-registered for Kindergarten for the 25/26 school year up to now. This was a fairly typical registration number over past kindergarten early enrollment periods. Over the past several years, we have enrolled approximately 650-700 new kindergarten students during the early enrollment period. Comparatively, the number of students who pre-registered for the 2024/25 school year was 730.

- On May 30, 2025, we had 819 kindergarten students in schools. The difference between that enrollment number and our 25/26 Pre-Registration enrollment of 673 is 146 students. We do anticipate enrolling approximately 100-200 additional kindergarten students when the new school year begins, so we may be right on average. Some families do not take advantage of early enrollment, while other families will relocate to Putnam County over the summer and register later.
- 46 students spread among 7 schools participated in the Priority 4 Kindergarten Lottery. After consulting with the Principals, there were no actual drawings this cycle. There were 32 spots filled at these schools via the process. Capshaw and Algood Elementary were not able to participate in the K Lottery after the end of the early registration window due to student-teacher concerns.
- 15 upcoming grade 1-4 elementary students were granted transfer during the Priority 4 Transfer Window that was offered in May. There were 68 seats available for transfer across the elementary school level at that time. The most available seats were in 4th grade, and the least available were in 2nd grade.
- We utilized PowerSchool Enrollment Express as the online school registration method this year and hope to continue to use it, along with help from Parent Square, going forward. Tremendous thanks go out to the entire Attendance Secretary Corps and the Technology team for their input and patience in helping our families during the Early Registration period. Also, Ms. Diana Nichols and Ms. Allison Painter have been doing an excellent job registering Pre-Kindergarten families over the last few weeks. There will be many of those meetings to come as those seats in that program are not filled yet.
- Elementary schools were restricted to allowing any new enrollments to only Priorities 1 & 2 as of 4/28/25. Prescott South Middle School was restricted to allow only Priorities 1&2 as well on 5/28/25 due to student-teacher ratios creeping toward state limits. Priority 1 & 2 students are those children of full-time PCSS employees, any students already enrolled in a building, and those students who live in a particular school's zone.
- Using PowerSchool's projected enrollment numbers for next year, no school has a capacity number above 90% at this time. However, our Pre-K enrollment numbers in schools are not at capacity, and we know more Kindergarten enrollees and others will show up on July 31st and throughout the next school year.

Based on Early Enrollment numbers, I make the following recommendation:

- Allow middle and high schools, except PSMS, to remain open for enrollment to all 4 priorities until such time as student-teacher ratios and building capacities reflect otherwise. Prescott South Middle School has been restricted to enrollment Priorities 1 & 2 only going forward. All other middle and high schools will revert to enrolling only Priority 1 & 2 students after the Registration Day on July 31, pending no other action this summer.

Any school building Capacity and Student/Teacher ratio issues will be monitored and addressed as we progress toward the beginning of the 2025/2026 school year.

Chris Pierce
PCSS Attendance Supervisor