

MBIT Executive Council Meeting

Tuesday, October 6, 2026 5:30 PM

Room 101 at 5:30 PM at Middle Bucks Institute of Technology, 2740 York Road,
Jamison, PA 18929

1. Opening Items

1.A. Call to Order

1.B. Pledge of Allegiance

1.C. Roll Call

1.D. Introductions and Public Comment

1.E. Executive Council Comments

1.F. Announcement of Prior Executive Session

1.G. Announcement of Executive Session

1.H. Middle Bucks Student Representative Report -
Christian Pollock, Multimedia Technology

2. Approval of Minutes & Events/Correspondence

2.A. Approval of Minutes - Executive Council -
September 1, 2026

2.B. Approval of Minutes - Executive Council
Committee of the Whole - September 28, 2026

2.C. Activities/Events/Correspondence

3. Committee Reports

3.A. Professional Advisory Council - Dr. Charles W.
Lentz, Chairperson

3.B. Executive Council Committee of the Whole - Mrs.
Karen Smith, Vice-Chairperson

4. Administrative Reports

4.A. Director's Update - Dr. Mark Covelle,
Administrative Director

5. Financial Reports

5.A. Cash Payments Report

5.B. Treasurer's Report

6. Personnel Items

6.A. Employment - Co-op Student

6.B. Employment - Co-op Students

6.C. Additional Adult Education Evening School
Programs and Staff - Fall 2026

7. Other Matters for Consideration

7.A. Conference Attendance

7.B. Out of State Professional Development

7.C. Additional Field Trips

7.D. Local Advisory Council Meeting Minutes

7.E. Global Compliance Network Online Training
Renewal

7.F. Corrected Revised 2026-2027 School Calendar

7.G. Articulation Agreement - Bucks County Community
College

7.H. MOU - Special Education Services - MBIT and
Districts

7.I. LSA Grant

7.J. Microsoft Products

8. Closing Items

8.A. Adjournment

9. Information and Announcements

9.A. Press Coverage and Correspondence

DRAFT AWAITING APPROVAL OF EXECUTIVE COUNCIL

**Middle Bucks Institute of Technology Executive Council Meeting
Tuesday, September 1, 2026 at 5:30 PM**

(Agenda items were taken out of order, however, are reported in the order shown on the agenda)

1. Opening Items

A. Call to Order

The regular meeting of the MBIT Executive Council was convened on Tuesday, September 1, 2026 at 5:40 PM by Mr. Flemming Godiksen, Chairperson, in Room 101 at Middle Bucks Institute of Technology.

B. Pledge of Allegiance

The Executive Council rose and recited the Pledge of Allegiance to the flag.

C. Roll Call

Executive Council Members Present

Ms. Katrina Filiatrault, Central Bucks S.D.

Ms. Susan Gibson, Central Bucks S.D.

Mr. Flemming Godiksen, Centennial S.D.

Ms. Anne Horner, Council Rock S.D.

Dr. Kathleen Maguire, Centennial S.D.

Mrs. Cheryl Rickert, Council Rock S.D.

Mrs. Karen Smith, Central Bucks S.D.

Mrs. Linda Szwedo, New Hope Solebury S.D.

Executive Council Members Absent

Mrs. Karen Krieger, Centennial S.D.

Others in Attendance

Mr. Warren Anders, Facility Manager

Dr. Mark Covelle, Administrative Director

Dr. Lauren Doherty, Assistant Director

Dr. Matthew Gale, Career and Technical Education Supervisor

Mr. Jeffrey Garton, Esq., School Solicitor

Mrs. Roberta Jackiewicz, Assistant Board Secretary

Dr. Charles W. Lentz, Superintendent of Record, New Hope Solebury S.D.

Mr. Erik Malmberg, Information Technology Manager

Mrs. Cynthia Midgett, Career and Technical Education Supervisor - Curriculum & Instruction

Ms. Oksana Pomerlian, Business Manager

D. Introductions and Public Comment

There were no guests or public comment.

E. Executive Council Comments

There were no Executive Council comments.

F. Announcement of Prior Executive Session

Mr. Godiksen announced that an Executive Session was held on June 2, 2026 during the Executive Council meeting for the MBIT School Safety and Security Practices Annual Report in compliance with Act 44; and personnel matters.

There was also an Executive Session held immediately following the August 24, 2026 Executive Council Committee of the Whole Meeting for personnel matters.

G. Announcement of Executive Session (If Needed)

Mr. Godiksen announced there would be an Executive Session immediately following the meeting this evening for legal matters.

2. Approval of Minutes & Events/Correspondence

A. Approval of Minutes - Executive Council - June 2, 2026

Motion by Karen Smith, second by Anne Horner, to approve the minutes of the June 2, 2026 Executive Council meeting.

Final Resolution: Motion carries 7,0,0

B. Approval of Minutes - Committee of the Whole - August 24, 2026

Motion by Karen Smith, second by Anne Horner, to approve the minutes of the August 24, 2026 Executive Council Committee of the Whole meeting.

Final Resolution: Motion carries 7,0,0

C. Activities/Events/Correspondence

Motion by Karen Smith, second by Anne Horner to accept MBIT's update including activities, events, correspondence and related matters as attached. Final Resolution:

Motion carries 7,0,0

3. Committee Reports

A. Professional Advisory Council - Dr. Charles W. Lentz, Chairperson

Dr. Lentz reported that the Superintendents reviewed the Executive Council agenda for the September 1, 2026 meeting and had no recommendations or changes. Summer updates included confirmation that MBIT was fully staffed for all certified positions at the start of the school year, with only one non-certified position open. PDE updates were also shared, including MBIT's ongoing comprehensive planning process and plans to have district representation as a part of that model. The Director shared information about the APTE look-back and noted that the IMS evaluation is expected in fall 2027. They are starting to gather the data necessary for the evaluation, as this school year will be the year reviewed during that visit.

Budget planning has also begun, with the goal of completing the budget by March or April to assist the sending districts with their budget decisions. There was discussion regarding enrollment for the 27-28 school year, including the occupational and enrollment processes to enhance the process of selecting students efficiently and effectively. Finally, the Director shared an idea for a twilight program or 12th-grade capstone opportunity to engage graduating seniors who have not had the opportunity to participate with MBIT and earn industry credentials prior to graduation. The Director is seeking funding and industry partners before launching next steps.

B. Executive Council Committee of the Whole - Mrs. Karen Smith, Chairperson

Mrs. Smith reported that the committee received an update from the Facility Manager regarding summer building projects. The HVAC project is nearing completion, with remote access now operational. Minor issues with the refrigerator/freezer project have been resolved, and the greenhouse project is progressing. Of the 54 summer work requests, 49 were completed, along with program relocations and preparations for the start of the school year. A grant application was also submitted for elevator modernization.

The Information Technology Manager provided a technology update, noting that the three-year server project is nearing completion and that a new lease with Canon has been established for copiers and related equipment.

The Assistant Director provided an update on professional development and staffing, including the addition of a new Supervisor of Curriculum and Instruction and three new teachers. MBIT received a \$12,500 grant to support numeracy and literacy initiatives and is exploring additional grant opportunities. Minor revisions to the student handbook were reviewed and are included on the agenda this evening.

A review of the \$340,000 Perkins grant allocation for the current year was provided. A revised school calendar was also reviewed, including the designation of Election Day as a professional development day and the relocation of the day off to February. Professional

Development with other Career and Technical Education schools in the county is being planned for Election Day. Under finance, preparations for the annual audits were completed and audit materials were submitted. Numerous instructional items were also ordered and received in preparation for the start of the school year.

4. Administrative Reports

A. Director's Update - Dr. Mark Covelle, Administrative Director

The Director reported that the Culinary Arts program received three-year accreditation from the American Culinary Federation following a comprehensive review of its curriculum, facilities, equipment, and compliance with certification standards, restoring its accredited status. The Committee also recognized the success of a former MBIT student now working with Sceptre IT, including completing a first installation using Verkada equipment after participating in Verkada training provided at MBIT.

The Culinary Arts program also organized a 12-day educational trip to Italy for 32 students, providing opportunities to experience Italian culture, history, and culinary traditions through site visits and hands-on activities. The trip was described as a successful educational and community-building experience, and planning is underway for a future international trip to Spain.

The Director provided an update on MBIT's branding and logo refresh, which originated through the comprehensive planning process. A branding firm developed three preliminary concepts following staff input, and feedback will be sought from students, faculty, and the Executive Council before further development. Commercial Arts students will also have an opportunity to participate in the process. Opening activities for the school year included staff collaboration on comprehensive planning, with the theme "Think Big" incorporated into professional development activities. A parent also shared positive experiences with MBIT during the opening in-service. The new student orientation was well attended despite severe weather, with an estimated 600-700 students and family members participating.

The Director discussed continued growth in applications and efforts to improve the student enrollment and program selection process. With 682 applications and 436 available seats, the administration is exploring objective tools such as YouScience to help identify students' interests, strengths, and potential career pathways. The administration also discussed a proposed capstone program for high school seniors who develop an interest in career and technical education later in high school or were unable to enroll at MBIT earlier. The proposed program could combine online coursework with hands-on training in high-demand occupations and provide opportunities to earn industry-recognized certifications. The concept remains under development, with potential business, technology, workforce development, and funding partners being explored, and will also be presented to the Local Advisory Committee for consideration.

B. Opening of School 26-27 - Administrative Team

The Career and Technical Education Supervisor reported that students returned for the first two days of the school year with excitement and anticipation. The initial days focused on helping students become settled and familiar with expectations, rules, procedures, and, most importantly, safety practices associated with the unique CTE environment. Students also participated in program tours throughout the building to familiarize themselves with the various programs, offices, common areas, and other important locations. The administrative team balanced providing teachers with time to establish classroom routines while also being visible and available to support staff and students. A strong emphasis was placed on building relationships among students and teachers, with classes participating in a variety of icebreakers and collaborative activities. One meaningful activity included students receiving letters written by former MBIT students offering advice, encouragement, and perspective as they began their MBIT experience. The school will also hold a Welcome Back Assembly to discuss what it means to be an MBIT student and introduce students to opportunities to participate in Career and Technical Student Organizations. Overall, the school year is off to a positive start.

5. Financial Reports

A. Cash Payments Report - June, July and August

Motion by Linda Szwedo, second by Karen Smith, to accept Cash Payments Report - June, July, and August.

Final Resolution: Motion carries 7,0,0

B. Treasurer's Report - May, June and July

Motion by Linda Szwedo, second by Karen Smith, to accept Treasurer's Report - May, June and July.

Final Resolution: Motion carries 7,0,0

6. Personnel Items

A. Resignation - Instructional Assistant

Motion by Cheryl Rickert, second by Karen Smith, to ratify the resignation of Lynn Kirkner, Instructional Assistant / Resource Specialist, effective June 16, 2026.

Final Resolution: Motion carries 7,0,0

- B. Resignation - Instructional Assistant
Motion by Cheryl Rickert, second by Karen Smith, to ratify the resignation of Michael Viviano, Instructional Assistant, effective June 16, 2026.
Final Resolution: Motion carries 7,0,0
- C. Rescind Sabbatical Leave Approval
Motion by Cheryl Rickert, second by Karen Smith, to rescind the prior approval granted by the Executive Council on February 3, 2026, for the professional development sabbatical leave of James Davey, Multimedia Technology Teacher, during the second semester of the 2026-2027 school year, following the employee's formal withdrawal of the request.
Final Resolution: Motion carries 7,0,0
- D. Employment - Dental Occupations Teacher
Motion by Cheryl Rickert, second by Karen Smith, to ratify the employment of Candice Irons, as Dental Occupations Teacher, effective August 24, 2026 at Step 15, Column A (\$90,690/Year).
Final Resolution: Motion carries 7,0,0
- E. Change in Status
Motion by Cheryl Rickert, second by Karen Smith, to ratify the status change of Beth Kaminski, from part-time Instructional Assistant for the Explorers program, to full-time Instructional Assistant, at the current rate of pay, effective August 25, 2026, to be funded 70% Perkins and 30% local.
Final Resolution: Motion carries 7,0,0
- F. Employment - Instructional Assistant
Motion by Cheryl Rickert, second by Karen Smith, to ratify the employment of Jennifer Zerweck, as full-time Instructional Assistant, at a rate of \$18.50/hour, with full benefits, effective August 25, 2026, to be funded 70% Perkins and 30% local.
Final Resolution: Motion carries 7,0,0
- G. Family and Medical Leave of Absence and Personal Necessity Leave of Absence **Motion by Cheryl Rickert, second by Karen Smith, to ratify the qualifying leave of absence consistent with Policy #335 - Family and Medical Leaves for Brianna Sturges, Instructional Assistant, effective August 25, 2026 and approve a leave of absence consistent with Policy #336 - Personal Necessity Leave, beginning November 21, 2026.**
Final Resolution: Motion carries 7,0,0
- H. Resignation - Facility Manager
Motion by Cheryl Rickert, second by Karen Smith, to approve the resignation of Warren Anders, Facility Manager, effective September 4, 2026.
Final Resolution: Motion carries 7,0,0

The Director recognized and thanked Mr. Anders for his time, effort, and the energy he put into the position.

I. Advisors

Motion by Cheryl Rickert, second by Karen Smith, to approve the teachers as attached to serve in the role of Advisors in accordance with the teachers' contract for the 2026-2027 school year at the annual rate indicated.

Final Resolution: Motion carries 7,0,0

Advisor	Organization	Annual Rate
Sherry Appleton	HOSA	\$1,800
Stacey Flood	National Technical Honor Society	\$1,800
Tina Haney	SkillsUSA	\$1,800
Randall McDowell	SkillsUSA	\$1,800
Randall McDowell	Pennsylvania Builder's Association	\$1,800
Pamela Swoyer	Philanthropy Today	\$1,800
Kristen Taylor	MBIT School Store	\$1,800

J. Mentor Teachers

Motion by Cheryl Rickert, second by Karen Smith, to approve the teachers as attached to serve in the role of Mentor Teachers in accordance with the teachers' contract for the 2026-2027 school year at the annual rate indicated. Final Resolution: Motion carries 7,0,0

Mentor Name	Annual Rate
Lise Rich - Lead Mentor	\$1,500
Randall McDowell - Lead Mentor	\$1,500
Tina Haney	\$1,000
Sherry Appleton	\$1,000
Lynda Moyer	\$1,000
Robert Schwarz	\$1,000
Kristen Taylor	\$1,000
Pamela Swoyer	\$1,000

K. Act 44 Safety and Security Officer

Motion by Cheryl Rickert, second by Karen Smith, to approve Dr. Matthew Gale, Career and Technical Education Supervisor, as the Act 44 Safety and Security Coordinator for the 2026-2027 school year.

Final Resolution: Motion carries 7,0,0

L. Title IX, Title VI and Section 504 Compliance Officer

Motion by Cheryl Rickert, second by Karen Smith, to approve Dr. Lauren Doherty, Assistant Administrative Director, as the Title IX, Title VI and Section 504 Compliance Officer for the 2026-2027 school year.

Final Resolution: Motion carries 7,0,0

M. Additional Adult Education Evening School Programs and Staff - Fall 2026

Motion by Cheryl Rickert, second by Karen Smith, to approve the additional fall 2026 Adult Education Evening School program and the employment of the Adult Education Evening School staff.

Final Resolution: Motion carries 7,0,0

N. Substitute Staff List

Motion by Cheryl Rickert, second by Karen Smith, to approve the substitute staff list for the 2026-2027 school year.

Final Resolution: Motion carries 7,0,0

7. **Other Matters for Consideration**

A. Revised 2026-2027 School Calendar

Motion by Karen Smith, second by Kathleen Maguire, to approve the revised 2026-2027 MBIT school calendar.

Final Resolution: Motion carries 7,0,0

B. 2026-2027 Student Handbook and Parent Guide Addendums

Motion by Karen Smith, second by Kathleen Maguire, to approve the 2026-2027 Student Handbook and Parent Guide addendums.

Final Resolution: Motion carries 7,0,0

C. Renewal of MOU - Warwick Township Police Department

Motion by Karen Smith, second by Kathleen Maguire, to ratify the renewal of the Memorandum of Understanding between Warwick Township Police Department and Middle Bucks Institute of Technology.

Final Resolution: Motion carries 7,0,0

D. 2026-2027 Occupational Advisory Committee (OAC) Members

Motion by Karen Smith, second by Kathleen Maguire, to approve the Occupational Advisory Committee (OAC) members for the 2026-2027 school year.

Final Resolution: Motion carries 7,0,0

E. 2026-2027 Local Advisory Council Members

Motion by Karen Smith, second by Kathleen Maguire, to approve the 2026-2027 Middle Bucks Local Advisory Council.

Final Resolution: Motion carries 7,0,0

F. Middle Bucks Area Vocational Technical School Authority Meeting Minutes

Motion by Karen Smith, second by Kathleen Maguire, to receive and file the June 18, 2026 Middle Bucks Area Vocational Technical School Authority meeting minutes

Final Resolution: Motion carries 7,0,0

G. Penn College of Technology Training Services Agreement

Motion by Karen Smith, second by Kathleen Maguire, to approve the Training Services Agreement between Pennsylvania College of Technology and Middle Bucks Institute of Technology

Final Resolution: Motion carries 7,0,0

H. BCCC Dual Enrollment Agreement

Motion by Karen Smith, second by Kathleen Maguire, to approve the Partnership Agreement with Bucks County Community College for Dual Enrollment and High School Enrichment Program.

Final Resolution: Motion carries 7,0,0

- I. CareerLink Local Training Contract - Educational Data Systems, Inc.
Motion by Karen Smith, second by Kathleen Maguire, to approve the CareerLink Local Training Contract between Educational Data Systems, Inc. (EDSI) and Middle Bucks Institute of Technology.
Final Resolution: Motion carries 7,0,0
- J. Memorandum of Understanding - The Bureau of Career and Technical Education
Motion by Karen Smith, second by Kathleen Maguire, to approve the 2026-2027 Memorandum of Understanding between Middle Bucks Institute of Technology and The Bureau of Career and Technical Education for participation in the BCTE Technical Assistance Program (TAP).
Final Resolution: Motion carries 7,0,0
- K. Montgomery County Economic & Workforce Development Contract
Motion by Karen Smith, second by Kathleen Maguire, to approve the contract between Montgomery County Economic and Workforce Development and Middle Bucks Institute of Technology.
Final Resolution: Motion carries 7,0,0
- L. 26-27 YouScience Agreement
Motion by Karen Smith, second by Kathleen Maguire, to approve the agreement with YouScience for the 26-27 school year.
Final Resolution: Motion carries 7,0,0
- M. Canon Copier and Printer Leases
Motion by Karen Smith, second by Kathleen Maguire, to approve the copier and printer agreements as presented.
Final Resolution: Motion carries 7,0,0
- N. 2026-2027 Administrative Goals and Objectives
Motion by Karen Smith, second by Kathleen Maguire, to receive and file the 2026-2027 Administrative Goals and Objectives.
Final Resolution: Motion carries 7,0,0
- O. Public School Facility Improvement Grant Application and Resolution - Elevator Replacement Project
Motion by Karen Smith, second by Kathleen Maguire, to approve the Public School Facility Improvement Grant Application and Resolution as attached for the Middle Bucks Institute of Technology Elevator Replacement Project and a matching funds commitment of \$303,875.00 to complete the project.**Final Resolution: Motion carries 7,0,0**
- P. Pennsylvania Disability Inclusive Curriculum Pilot Program Grant
Motion by Karen Smith, second by Kathleen Maguire, to accept the Pennsylvania Disability Inclusive Curriculum Pilot Program Grant FA-PDI-25-0000 in the amount of \$10,000.
Final Resolution: Motion carries 7,0,0

Q. Budget Calendar

Motion by Karen Smith, second by Kathleen Maguire, to approve the proposed 2027-2028 Budget Calendar.

Final Resolution: Motion carries 7,0,0

R. PSBA 2027 Officer Elections

Motion by Karen Smith, second by Kathleen Maguire, to approve submission of the Middle Bucks Institute of Technology vote for the 2027 PSBA officer candidates as follows: President-Elect: Matt Vannoy; Vice President: Kristy Bolte; 2027-2029 Treasurer: David Hein; 2027 Eastern Zone Representative: Jason Mell; 2027 E-4 Sectional Advisor: Dr. Taslym Morales and PSBA Insurance Trustees: Marianne L. Neel and Dr. Michael Faccinetto

Final Resolution: Motion carries 7,0,0

8. **Closing Items**

A. Adjournment

Motion by Karen Smith, second by Linda Szwedo, to adjourn the September 1, 2026 meeting of the MBIT Executive Council at 6:36 PM.

Final Resolution: Motion carries 7,0,0

There was an Executive Session held immediately following the adjournment of the September 1, 2026 MBIT Executive Council meeting for legal matters.

9. **Information and Announcements**

A. Press Coverage and Correspondence – Attached to Agenda

Respectfully Submitted,

Linda Szwedo
Secretary

Roberta Jackiewicz
Assistant Secretary

DRAFT AWAITING APPROVAL OF EXECUTIVE COUNCIL

Middle Bucks Institute of Technology Executive Council Committee of the Whole Meeting Monday, September 28, 2026 at 5:30 PM

(Agenda items were taken out of order, however, are reported in the order shown on the agenda)

1. Call to Order

The MBIT Executive Council Committee of the Whole meeting was convened on Monday, September 28, 2026 at 5:34 PM by Mrs. Karen Smith, Vice Chairperson, in Room 101 at Middle Bucks Institute of Technology

A. Pledge of Allegiance

The Executive Council rose and recited the Pledge of Allegiance to the flag.

B. Roll Call

Executive Council Members Present

Ms. Katrina Filiatrault, Central Bucks S.D.
Ms. Susan Gibson, Central Bucks S.D. (Via Zoom Video Platform)
Ms. Anne Horner, Council Rock S.D. (Via Zoom Video Platform)
Dr. Kathleen Maguire, Centennial S.D.
Mrs. Karen Smith, Central Bucks S.D.

Executive Council Members Absent

Mr. Flemming Godiksen, Centennial S.D.
Mrs. Karen Krieger, Centennial S.D.
Mrs. Cheryl Rickert, Council Rock S.D.
Ms. Linda Szwedlo, New Hope Solebury S.D.

Others in Attendance

Dr. Mark Covelle, Administrative Director
Dr. Lauren Doherty, Assistant Director
Dr. Matthew Gale, Career and Technical Education Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Erik Malmberg, Information Technology Manager
Mrs. Cynthia Midgett, Career and Technical Education Supervisor - Curriculum & Instruction
Ms. Oksana Pomerlian, Business Manager

C. Executive Council Comments

There were no Executive Council comments.

D. Introductions and Public Comment

There were no guests or public comment.

2. Building, Security and Technology

A. Building, Security and Technology Update

The Information Technology Manager recognized the Facilities and Information Technology departments for their strong start to the school year and for having the building and technology systems prepared for students and staff. He reported that the walk-in freezer project is nearing completion, with final project management items being addressed, and the HVAC project is also close to completion, with system configurations and settings being finalized. The RFP for snow removal services was recently released and we are currently accepting bids.

Security improvements are underway, including plans to replace the front entrance door and implement additional controlled access measures to create a more secure entry sequence into the building. The intercom project has been completed, with new equipment installed and speaker levels adjusted throughout the building, improving communication and emergency preparedness. The Director recognized the Information Technology Manager for his leadership and efforts in overseeing both the Information Technology and Facilities departments during the transition period and for ensuring continued progress in both areas.

B. Microsoft Products - BCIU

The Information Technology Manager shared that the annual renewal of Microsoft products will be on the October 6 Executive Council agenda for approval.

C. Interstate Maintenance Corporation - Cleaning and Custodial Services

The Information Technology Manager explained that the renewal of the Interstate Cleaning contract will be on the October 6 agenda for consideration, with pricing remaining the same for the upcoming year and a 2% annual increase in each of the following two years.

3. Program, Policy and Personnel

A. Program, Policy and Personnel Update

The Assistant Director reported that the comprehensive planning process was officially launched, with the first round of subcommittee meetings completed and the second round scheduled for the following week. The needs assessment phase is now underway, including stakeholder surveys distributed to students, parents and families, and sending school partners, with additional surveys scheduled for the Executive Council, Local Advisory Council, and Occupational Advisory Council. As of the report, 323 responses had been received, including 234 students, 73 parents and families, and 16 industry partners. Additional reminders will be sent to encourage participation. Initial feedback has been very positive, with 92% of families responding with one of the two highest ratings regarding their overall experience and communication received by their children. Student focus groups are also being planned as part of the needs assessment process, and additional survey data will be presented to the group the following month.

The school is also preparing applications for the state's Supplemental Equipment and Competitive Equipment Grants. The Supplemental Equipment Grant application is due October 4, with eligible programs including two Medical & Health Professions classes, Automotive, Cosmetology, and Building Trades Occupations, as these programs are currently on curriculum replacement.

The Director added that although the school does not yet know its allocation, it will apply for the equipment identified by the programs. It was noted that grant requests are based on industry-specific equipment needs reviewed and approved through the Occupational Advisory Committees rather than wish-list items. Historically, the school's equipment requests have totaled approximately \$1 million, while annual grant funding has typically been approximately \$230,000. The school therefore prioritizes the most critical needs and uses available local funds for items not covered by the grants or to supplement grant funding.

The Career and Technical Education Supervisor reported that the pre-NOCTI assessment was administered to all 320 third-level students. The computer-based, standards-aligned practice assessment measures students' baseline theoretical knowledge before they take the official NOCTI written credentialing exam on March 15, followed by the performance assessment on April 26. The pre-assessment results will be used to track student growth, identify individual competencies requiring remediation or additional emphasis, inform curriculum adjustments based on whole-class data, and provide students with familiarity with the testing format to help reduce test anxiety. Results will also allow the school to measure learning gains between the pre-assessment and the official assessment.

As part of the comprehensive planning process, student focus groups will also be held to gather feedback on the student experience from the exploration phase through post-graduation. Students will have an opportunity to work collaboratively and provide input on ways to enhance their experience at MBIT. Representatives from all programs, sending schools, and student levels will participate.

The Career and Technical Supervisor - Curriculum and Instruction reported that instructional staff have been focused on establishing instructional direction for the school year. Meetings have been held with all teachers to review instructional goals, individual professional development plans, and preparation for formal observations. Classroom visits are now underway to observe instruction and support the goals established for the year.

Student-run enterprises and community partnerships are also getting underway. Salon Extreme is scheduled to open October 1, and the student-run restaurant, Aspirations, is scheduled to open the week of October 12. Multimedia students are working with community partners, including Roxy Therapy Dogs, the Bucks County IU, and SkillsUSA, on video production projects. Web Design students have partnered with five local businesses to develop websites, and the Automotive program is serving both school and community members through its lab. Additional community engagement includes Medical and Health students partnering with Council Rock South for a Wellness Night on October 14, where students will provide blood pressure screenings. Level 100 Cosmetology students recently volunteered with Buckingham Elementary School at Nockamixon Farm. The Automotive program is partnering with Overland Bound to service a Jeep that will be used for humanitarian expeditions in Latin America and Africa to deliver computers and connectivity resources to rural schools. A potential partnership with Council Rock South is also being explored to assist with the development of native flower beds and an outdoor classroom space.

Staff are also pursuing additional professional certifications. Ms. Moyer, Medical and Health instructor, obtained Pennsylvania Quality Assurance System certification, allowing her to provide CPR training to Early Childhood Education students. Mr. Schwartz,

Automotive instructor, will participate in NC3 Snap-on train-the-trainer certification, which will allow him to train the Level 100 instructor and upper-level students in additional industry certifications.

The Director noted that the school continues to make a concerted effort to increase its presence and engagement within the community, with many of the current student and program partnerships focused on being a supportive community neighbor.

B. Personnel Items - Employment of Co-op Students, and Additional Adult Education Evening School Staff

The employment of Co-op students and additional Adult Education Evening School staff will be on the October 6 Executive Council agenda for approval.

C. Articulation Agreement - Bucks County Community College Renewal

The Director explained there were some updates to the Bucks County Community College Articulation Agreement, which will be presented for approval at the October 6 Executive Council meeting.

D. Conference Attendance

The Director shared that staff will attend the national ACTE CareerTech VISION conference in New Orleans, where MBIT staff members will present on instructional practices, advocacy, and internships. This item will be on the October 6 agenda for approval.

E. Out of State Professional Development

The Director shared that the Automotive Technology teacher will be attending the Snap-on NC3 Certification program for train-the-trainer certification, which will allow the school to incorporate industry-recognized certifications into the Automotive program. The out of state professional development will be on the October 6 agenda for approval.

F. Corrected Revised 2026-2027 School Calendar

The Director noted that the revised school calendar will be presented for approval on October 6 to correct the previously approved version.

G. Global Compliance Network Online Training Renewal

The renewal of the Global Compliance Network Online Training will be on the October 6 agenda for approval.

4. Finance

A. Finance Update

The Director noted that the school was recently notified that it will receive a \$145,000 Local Share Account (LSA) grant. The funding will be used to pave the walking area in front of the school, addressing a requirement that previously affected permitting for the welding project while also providing a benefit to the community. This is MBIT's first LSA grant award, and the school plans to pursue additional grant opportunities as they become available.

The Business Manager reported that the Business Office continues to manage day-to-day operations while finalizing the year-end financial statements and audit. Financial statements are expected shortly, after which the information will be incorporated into the financial

system, and the year-end financial reporting process will continue. Work has also begun on the 2027-2028 budget. Budget information and requests have been distributed to teachers and departments, and feedback is being collected regarding anticipated needs for the upcoming year. The Business Office is also monitoring current-year spending to ensure departments remain within their approved budgets and continue to use funds responsibly.

B. Li'l Bucks and Adult Education Updates

The Li'l Bucks and Adult Education financials for August 2026 were attached to the agenda for review. There were no questions.

5. Closing Items

The Director mentioned the need for an executive session at the next meeting to discuss a legal matter. The timing of the executive session will be determined at the meeting.

A. Adjournment

Motion by Dr. Kathleen Maguire, second by Katrina Filiatrault, to adjourn the MBIT Executive Council Committee of the Whole meeting at 6:01 PM.

Final Resolution: Motion carries 5,0,0

Respectfully Submitted,

Linda Szwedo
Secretary

Roberta Jackiewicz
Assistant Secretary

MBIT UPDATE
OCTOBER – NOVEMBER 2026

Upcoming Meetings, Activities and Events:

1. Local Advisory Council (LAC) Meeting	10/09/26	Room 101	8:30 am
2. Professional Advisory Council (PAC) Mtg.	10/26/26	Room 109.4 & Virtual	8:30 am
3. Executive Council Committee of Whole Mtg.	10/26/256	Room 101	5:30 pm
4. Occupational Advisory Committee (OAC) Mtgs.	10/28/26	Cafeteria & All Rooms	5:30 pm
5. Executive Council Meeting	11/02/26	Room 101	5:30 pm

Use of Facilities:

1. Warwick Township Food Truck Event	10/17/26	Campus & Cafeteria
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Donations:

1. Shoes, Pants, Shirt (Automotive Program)	Ms. Colleen Bell	Jamison, PA
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MBIT

*Professional Advisory Council (PAC) Meeting
September 28, 2026 - 8:30AM
Video Conference*

Minutes

Present: Dr. Covelle (MBIT), Dr. Lucabaugh (CSD), Mr. Funk (CRSD), Dr. Lentz (NHS), Dr. Wexler (CBSD)

- Review October Executive Council Agenda: The Superintendents and Director reviewed the agenda for the October 6, 2026 Executive Council meeting. No changes were made to the agenda.
- 27-28 Enrollment Information: The Director shared the proposed adjustments to the enrollment process pending review by counsel. MBIT is looking to make modifications that make the process as clear and transparent as possible and provide students with the opportunity to make informed decisions about their pathway selections. In addition, MBIT wants to engage the sending schools as much as possible to inform the application and enrollment process.
- LSA Grant: The Director informed the PAC that MBIT was selected for an LSA grant in the amount of \$145,335 to pave the walkway on the school grounds.
- 10/26/26 Superintendent Meeting: The Director informed the PAC that the 10/26 meeting would be hybrid and that there will be an opportunity for in-person and online attendance on this day.
- Roundtable: n/a

CASH PAYMENTS REPORT
SEPTEBER 2026

GENERAL FUND

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 09/01/2026 To Date: 10/06/2026
 From Check: To Check:
 From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98239	09/01/2026	WELLS FARGO (FRASER ADV INFO SYS)	\$403.64	1052	Printed	Expense	☐		
98240	09/01/2026	TD BANK	\$1,353.67	1053	Printed	Expense	☐		
98241	09/01/2026	CITIZENS BANK	\$10,500.03	1054	Printed	Expense	☐		
98242	09/03/2026	4IMPRINT	\$715.70	1064	Printed	Expense	☐		
98243	09/03/2026	ACCESS SECURITY	\$390.00	1064	Printed	Expense	☐		
98244	09/03/2026	ALLEGHENY EDUCATIONAL SYSTEMS, INC	\$980.00	1064	Printed	Expense	☐		
98245	09/03/2026	AMAZON	\$2,642.59	1064	Printed	Expense	☐		
98246	09/03/2026	BP ENVIRONMENTAL SERVICES	\$5,207.42	1064	Printed	Expense	☐		
98247	09/03/2026	BUCKS COUNTY IU 22	\$7,891.97	1064	Printed	Expense	☐		
98248	09/03/2026	C. CARAMANICO & SONS, INC	\$8,215.00	1064	Printed	Expense	☐		
98249	09/03/2026	CARQUEST AUTO PARTS	\$852.64	1064	Printed	Expense	☐		
98251	09/03/2026	CENGAGE LEARNING '	\$4,113.78	1064	Printed	Expense	☐		
98252	09/03/2026	CHA Consulting, Inc.	\$1,404.70	1064	Printed	Expense	☐		
98253	09/03/2026	CPR HEART STARTERS, INC	\$175.95	1064	Printed	Expense	☐		
98254	09/03/2026	DIAMEDICAL USA	\$2,546.86	1064	Printed	Expense	☐		
98255	09/03/2026	DVHT	\$149,916.88	1064	Printed	Expense	☐		
98256	09/03/2026	EFC LLC	\$900.00	1064	Printed	Expense	☐		
98257	09/03/2026	GHA TECHNOLOGIES, INC	\$29,704.00	1064	Printed	Expense	☐		
98258	09/03/2026	HD SUPPLY FACILITIES MINTANENCE	\$407.22	1064	Printed	Expense	☐		
98259	09/03/2026	HEALTH MATS COMPANY	\$1,099.04	1064	Printed	Expense	☐		
98260	09/03/2026	INTEGRAONE	\$2,841.92	1064	Printed	Expense	☐		
98261	09/03/2026	INTERSTATE MAINTENANCE CORORATION	\$10,938.23	1064	Printed	Expense	☐		

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 09/01/2026 To Date: 10/06/2026

From Check: To Check:

From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98262	09/03/2026	KATHRYN LACHMUTH	\$2,750.00	1064	Printed	Expense	☐		
98263	09/03/2026	Knott Services LLC	\$1,442.00	1064	Printed	Expense	☐		
98264	09/03/2026	McDOWELL, RANDY	\$178.60	1064	Printed	Expense	☐		
98265	09/03/2026	METRO WIRELESS	\$1,486.76	1064	Printed	Expense	☐		
98266	09/03/2026	MIKE STAFFORD	\$245.00	1064	Printed	Expense	☐		
98267	09/03/2026	NICO'S PIZZA	\$213.75	1064	Printed	Expense	☐		
98268	09/03/2026	PACTA	\$600.00	1064	Printed	Expense	☐		
98269	09/03/2026	PATHFUL, INC	\$11,550.00	1064	Printed	Expense	☐		
98270	09/03/2026	PCEA	\$100.00	1064	Printed	Expense	☐		
98271	09/03/2026	PENN JERSEY PAPER CO.	\$2,950.50	1064	Printed	Expense	☐		
98272	09/03/2026	POINT PARK UNIVERSITY	\$3,408.00	1064	Printed	Expense	☐		
98273	09/03/2026	RENNINGER CABINET WORKS	\$15,150.00	1064	Printed	Expense	☐		
98274	09/03/2026	ROBINSON STEEL CO	\$10,062.00	1064	Printed	Expense	☐		
98275	09/03/2026	SWOYER, PAMELA A	\$300.20	1064	Printed	Expense	☐		
98276	09/03/2026	T-MOBILE	\$543.92	1064	Printed	Expense	☐		
98277	09/03/2026	TRI COUNTY ELECTRICAL SUPPLY	\$783.38	1064	Printed	Expense	☐		
98278	09/03/2026	ULINE	\$4,896.58	1064	Printed	Expense	☐		
98279	09/03/2026	W.B. MASON COMPANY, INC	\$450.00	1064	Printed	Expense	☐		
98280	09/22/2026	PSERS	\$804,141.89	11921	Printed	Manual	☐		
98281	09/10/2026	CDW GOVERNMENT	\$2,364.72	1066	Printed	Expense	☐		
98282	09/16/2026	ARTHUR J.GALLAGHER RISK	\$6,670.00	1070	Printed	Expense	☐		
98283	09/16/2026	BEGLEY, CARLIN & MANDIO, LLP	\$611.00	1070	Printed	Expense	☐		
98284	09/16/2026	GAYLE KEAGY	\$180.00	1070	Printed	Expense	☐		

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 09/01/2026 To Date: 10/06/2026

From Check: To Check:

From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98285	09/16/2026	HD SUPPLY FACILITIES MAINTENANCE, LTD.	\$4,061.28	1070	Printed	Expense	☐		
98286	09/16/2026	HD SUPPLY FACILITIES MAINTENANCE	\$358.60	1070	Printed	Expense	☐		
98287	09/16/2026	JERRY WAGNER, INC	\$29,314.00	1070	Printed	Expense	☐		
98288	09/16/2026	LINDE GAS AND EQUIPMENT, INC	\$2,201.19	1070	Printed	Expense	☐		
98289	09/16/2026	MONTGOMERY PIZZA	\$329.97	1070	Printed	Expense	☐		
98290	09/16/2026	National Association of School Nurses	\$130.00	1070	Printed	Expense	☐		
98291	09/16/2026	PYE BARKER FIRE & SAFETY	\$21,899.38	1070	Printed	Expense	☐		
98292	09/16/2026	RAZOR SPARROW LLC	\$399.00	1070	Printed	Expense	☐		
98293	09/16/2026	SPRAYCOMP INC.	\$6,100.25	1070	Printed	Expense	☐		
98294	09/16/2026	STEVE ALDINGER	\$3,597.87	1070	Printed	Expense	☐		
98295	09/16/2026	THE JAYDOOR COMPANY	\$610.00	1070	Printed	Expense	☐		
98296	09/16/2026	ULINE	\$1,008.96	1070	Printed	Expense	☐		
98297	09/17/2026	ALRO STEEL	\$11,414.88	1080	Printed	Expense	☐		
98298	09/17/2026	AVTEC	\$105.00	1080	Printed	Expense	☐		
98299	09/17/2026	BURMAX COMPANY, INC.	\$5,297.76	1080	Printed	Expense	☐		
98300	09/17/2026	CM3 BUILDING SOLUTIONS, INC.	\$7,580.19	1080	Printed	Expense	☐		
98301	09/17/2026	EFC LLC	\$48,130.00	1080	Printed	Expense	☐		
98302	09/17/2026	LAUREN DOHERTY	\$252.32	1080	Printed	Expense	☐		
98303	09/17/2026	MORAVIAN UNIVERSITY	\$7,032.00	1080	Printed	Expense	☐		
98304	09/17/2026	NEFCO CORPORATION	\$895.43	1080	Printed	Expense	☐		
98305	09/18/2026	STAPLES BUSINESS ADVANTAGE	\$75.88	11923	Printed	Manual	☐		
98306	09/24/2026	AIRGAS USA LLC	\$1,343.53	1081	Printed	Expense	☐		
98307	09/24/2026	AMAZON	\$3,620.18	1081	Printed	Expense	☐		

Middle Bucks Institute of Technology

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Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 09/01/2026

To Date: 10/06/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98308	09/24/2026	CAREER SAFE	\$4,340.00	1081	Printed	Expense	☐		
98309	09/24/2026	CARQUEST AUTO PARTS	\$587.94	1081	Printed	Expense	☐		
98310	09/24/2026	CENGAGE LEARNING	\$1,000.00	1081	Printed	Expense	☐		
98311	09/24/2026	CM REGENT INSURANCE COMPANY	\$1,017.70	1081	Printed	Expense	☐		
98312	09/24/2026	FP FINANCE PROGRAM	\$165.00	1081	Printed	Expense	☐		
98313	09/24/2026	GAYLE KEAGY	\$120.00	1081	Printed	Expense	☐		
98314	09/24/2026	JERRY WAGNER, INC	\$608.00	1081	Printed	Expense	☐		
98315	09/24/2026	KAPLAN EARLY LEARNING	\$112.01	1081	Printed	Expense	☐		
98316	09/24/2026	MADISON NATIONAL LIFE INSURANCE CO.	\$2,497.05	1081	Printed	Expense	☐		
98317	09/24/2026	NOTTINGHAM BUILDING GROUP	\$15,174.12	1081	Printed	Expense	☐		
98318	09/24/2026	OXSANA POMERLIAN	\$514.58	1081	Printed	Expense	☐		
98319	09/24/2026	PENN STATER CONFERENCE CENTER HOTEL	\$705.96	1081	Printed	Expense	☐		
98320	09/24/2026	POINT PARK UNIVERSITY	\$1,584.00	1081	Printed	Expense	☐		
98321	09/24/2026	SWEET, STEVENS, KATZ, & WILLIAMS LLP	\$46.00	1081	Printed	Expense	☐		
98322	09/24/2026	TIME CLOCK PLUS	\$1,543.02	1081	Printed	Expense	☐		
98323	09/24/2026	VISION BENEFITS OF AMERICA	\$644.30	1081	Printed	Expense	☐		
98324	09/24/2026	ZELENKOF SKE AXELROD LLC	\$10,000.00	1081	Printed	Expense	☐		
98325	09/28/2026	TD BANK	\$7,368.91	1083	Printed	Expense	☐		
98326	09/28/2026	CANON FINANCIAL SERVICES, INC.	\$833.86	1084	Printed	Expense	☐		
98327	09/28/2026	CBIZ	\$82.50	1084	Printed	Expense	☐		
98328	09/28/2026	MOBILE MINI, INC.	\$276.80	1084	Printed	Expense	☐		
98329	09/28/2026	PECO ENERGY	\$16,629.86	1084	Printed	Expense	☐		

Middle Bucks Institute of Technology

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From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98330	09/28/2026	UNITED CONCORDIA COMPANIES, INC	\$7,586.41	1084	Printed	Expense	☐		
98331	09/28/2026	VERIZON	\$303.79	1084	Printed	Expense	☐		
98332	09/29/2026	MONTGOMERY PIZZA	\$434.97	1085	Printed	Expense	☐		
98333	09/29/2026	CITIZENS BANK	\$11,758.17	1086	Printed	Expense	☐		
98334	10/06/2026	ACCESS SECURITY	\$3,441.00	1087	Printed	Expense	☐		
98335	10/06/2026	AHOLD FINANCIAL SERVICES	\$80.90	1087	Printed	Expense	☐		
98336	10/06/2026	AIR CENTER INC	\$1,583.59	1087	Printed	Expense	☐		
98337	10/06/2026	ALLEGHENY EDUCATIONAL SYSTEMS, INC	\$3,674.88	1087	Printed	Expense	☐		
98338	10/06/2026	AMAZON	\$7,734.83	1087	Printed	Expense	☐		
98339	10/06/2026	AMERICAN CAPITAL FINANCIAL SERVICES, INC	\$7,730.93	1087	Printed	Expense	☐		
98340	10/06/2026	APPLE INC.	\$17,015.73	1087	Printed	Expense	☐		
98341	10/06/2026	BILL FLANNERY AUTOMOTIVE, INC.	\$1,785.53	1087	Printed	Expense	☐		
98342	10/06/2026	BP ENVIRONMENTAL SERVICES	\$1,001.25	1087	Printed	Expense	☐		
98343	10/06/2026	BROOKAIRE CORPORATION	\$4,491.13	1087	Printed	Expense	☐		
98344	10/06/2026	BUCKS MONT PARTY RENTALS, INC.	\$387.15	1087	Printed	Expense	☐		
98345	10/06/2026	CARQUEST AUTO PARTS	\$63.09	1087	Printed	Expense	☐		
98346	10/06/2026	CENGAGE LEARNING -	\$6,400.24	1087	Printed	Expense	☐		
98347	10/06/2026	CM3 BUILDING SOLUTIONS, INC.	\$7,566.88	1087	Printed	Expense	☐		
98348	10/06/2026	COLONIAL ELECTRIC SUPPLY	\$1,091.55	1087	Printed	Expense	☐		
98349	10/06/2026	DELCREST MEDICAL SERVICES, INC.	\$13.44	1087	Printed	Expense	☐		
98350	10/06/2026	DR. WILLIAM MOORE	\$1,200.00	1087	Printed	Expense	☐		

Middle Bucks Institute of Technology

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From Date: 09/01/2026 To Date: 10/06/2026
 From Check: To Check:
 From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98351	10/06/2026	DVHT	\$149,916.88	1087	Printed	Expense	☐		
98352	10/06/2026	ERIK MALMBERG	\$1,915.75	1087	Printed	Expense	☐		
98353	10/06/2026	FIS, LLC	\$13,899.47	1087	Printed	Expense	☐		
98354	10/06/2026	FLUXSPACE INNOVATIONS LLC	\$6,112.72	1087	Printed	Expense	☐		
98355	10/06/2026	FRANKLIN CLEANING EQUIP & SUPPLY CO.	\$620.58	1087	Printed	Expense	☐		
98356	10/06/2026	GASPER LANDSCAPES, INC	\$2,792.47	1087	Printed	Expense	☐		
98357	10/06/2026	HD SUPPLY FACILITIES MAINTENANCE, LTD.	\$299.99	1087	Printed	Expense	☐		
98358	10/06/2026	HD SUPPLY FACILITIES MINTANENCE	\$179.96	1087	Printed	Expense	☐		
98359	10/06/2026	INTERSTATE MAINTENANCE CORORATION	\$7,435.88	1087	Printed	Expense	☐		
98360	10/06/2026	Knott Services LLC	\$525.00	1087	Printed	Expense	☐		
98361	10/06/2026	LETHAL EXTERMINATOR, INC.	\$156.00	1087	Printed	Expense	☐		
98362	10/06/2026	LEXIPOL, LLC	\$6,000.00	1087	Printed	Expense	☐		
98363	10/06/2026	LINDE GAS AND EQUIPMENT, INC	\$1,074.10	1087	Printed	Expense	☐		
98364	10/06/2026	MUNN ROOFING CORPORATION	\$1,140.86	1087	Printed	Expense	☐		
98365	10/06/2026	NEW YORK CAMERA & VIDEO	\$5,887.89	1087	Printed	Expense	☐		
98366	10/06/2026	PENN JERSEY PAPER CO.	\$1,236.37	1087	Printed	Expense	☐		
98367	10/06/2026	PUBLIC SERVICES EDUCATIONAL MATERIALS	\$417.00	1087	Printed	Expense	☐		
98368	10/06/2026	RENNINGER CABINET WORKS	\$1,450.00	1087	Printed	Expense	☐		
98369	10/06/2026	RICHTER TOTAL OFFICE	\$90.00	1087	Printed	Expense	☐		
98370	10/06/2026	S.A.R. AUTOMOTIVE EQUIPMENT	\$360.00	1087	Printed	Expense	☐		
98371	10/06/2026	SCEPTRE IT LLC	\$13,994.40	1087	Printed	Expense	☐		

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 09/01/2026 To Date: 10/06/2026

From Check: To Check:

From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98372	10/06/2026	SCHOOL NURSE SUPPLY	\$314.00	1087	Printed	Expense	☐		
98373	10/06/2026	SOUTHERN PETROLEUM LABORATORIES, INC	\$139.20	1087	Printed	Expense	☐		
98374	10/06/2026	SPARKS INDUSTRIES LLC	\$1,090.00	1087	Printed	Expense	☐		
98375	10/06/2026	SUPERIOR PLUS PROPANE	\$121.20	1087	Printed	Expense	☐		
98376	10/06/2026	T-MOBILE	\$543.92	1087	Printed	Expense	☐		
98377	10/06/2026	TAC3 SOLUTIONS	\$2,960.00	1087	Printed	Expense	☐		
98378	10/06/2026	TRI COUNTY ELECTRICAL SUPPLY	\$47.79	1087	Printed	Expense	☐		
98379	10/06/2026	TRI STATE ELEVATOR CO., INC	\$89.48	1087	Printed	Expense	☐		
98380	10/06/2026	W.B. MASON COMPANY, INC	\$3,548.40	1087	Printed	Expense	☐		
98381	10/06/2026	WARWICK TOWNSHIP Fire alarms/inspection	\$600.00	1087	Printed	Expense	☐		
98382	10/06/2026	WEHRUNG'S FAMILY HOME CENTER	\$7,132.24	1087	Printed	Expense	☐		
98383	10/06/2026	WELLS FARGO VENDOR FIN SERV	\$5,055.70	1087	Printed	Expense	☐		
98384	09/30/2026	MOBILE MINI, INC.	\$214.09	1090	Printed	Expense	☐		
98385	09/30/2026	WELLS FARGO (FRASER ADV INFO SYS)	\$403.64	1090	Printed	Expense	☐		
98386	09/30/2026	CAREER SAFE	\$1,239.00	1094	Printed	Expense	☐		
98387	09/30/2026	DIAMEDICAL USA	\$27,895.62	1094	Printed	Expense	☐		
98388	09/30/2026	POCKET NURSE	\$1,111.25	1094	Printed	Expense	☐		

Total Amount: \$1,689,245.13

End of Report

CAPITAL RESERVE

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - CAPITAL RESERVE 4281282023

From Date: 09/01/2026 To Date: 09/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
20326	09/15/2026	FIDEVIA, LLC	\$14,635.00	1069	Printed	Expense	☐		
20327	09/15/2026	INTEGRITY MECHANICAL, INC.	\$4,750.00	1069	Printed	Expense	☐		
Total Amount:									
			\$19,385.00						
End of Report									

PRODUCTION FUND

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - PRODUCTION 4281282065

From Date: To Date:
From Check: 9755 To Check: 9777
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
9755	08/31/2026	BURMAX COMPANY, INC.	\$30,023.50	1051	Printed	Expense	☐		
9756	08/31/2026	MJCORP BRANDING & BEYOND	\$1,740.70	1051	Printed	Expense	☐		
9757	09/03/2026	PA DEPT OF REVENUE	\$1,421.13	11922	Printed	Manual	☐		
9758	09/10/2026	BILL FLANNERY AUTOMOTIVE, INC.	\$1,186.33	1067	Printed	Expense	☐		
9759	09/10/2026	CAREER SAFE	\$7,946.00	1067	Printed	Expense	☐		
9760	09/10/2026	CARQUEST AUTO PARTS	\$79.19	1067	Printed	Expense	☐		
9761	09/10/2026	CENGAGE LEARNING -	\$2,598.60	1067	Printed	Expense	☐		
9762	09/10/2026	CompTIA, Inc.	\$10,015.00	1067	Printed	Expense	☐		
9763	09/10/2026	GOODHEART-WILLCOX CO, INC.	\$690.86	1067	Printed	Expense	☐		
9764	09/10/2026	HOBART INSTITUTE OF WELDING TECHNOLOGY	\$673.50	1067	Printed	Expense	☐		
9765	09/10/2026	MJCORP BRANDING & BEYOND	\$7,555.50	1067	Printed	Expense	☐		
9766	09/16/2026	CARQUEST AUTO PARTS	\$396.69	1071	Printed	Expense	☐		
9767	09/16/2026	CENGAGE LEARNING '	\$17,377.80	1071	Printed	Expense	☐		
9768	09/16/2026	Kampus Klothes, Inc	\$1,905.50	1071	Printed	Expense	☐		
9769	10/06/2026	BROOKE SHELTON	\$160.00	1088	Printed	Expense	☐		
9770	10/06/2026	CAREER SAFE	\$6,224.00	1088	Printed	Expense	☐		
9771	10/06/2026	CARQUEST AUTO PARTS	\$792.72	1088	Printed	Expense	☐		
9772	10/06/2026	CompTIA, Inc.	\$3,000.00	1088	Printed	Expense	☐		
9773	10/06/2026	FRED BEANS PARTS	\$222.16	1088	Printed	Expense	☐		
9774	10/06/2026	GOODHEART-WILLCOX CO, INC.	\$650.76	1088	Printed	Expense	☐		
9775	10/06/2026	KADENCE GARRANO	\$250.00	1088	Printed	Expense	☐		
9776	10/06/2026	WELDON TIRE	\$724.00	1088	Printed	Expense	☐		
9777	09/30/2026	GAYLE KEAGY	\$160.00	1089	Printed	Expense	☐		

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - PRODUCTION 4281282065

From Date:	To Date:
From Check: 9755	To Check: 9777
From Voucher:	To Voucher:

Total Amount:

\$95,793.94

End of Report

ADULT EDUCATION

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - ADULT EDUCATION 4281282073

From Date: 09/01/2026 To Date: 09/30/2026

From Check: To Check:

From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
3640	09/02/2026	BUCKS COUNTY HERALD NEWSPAPER	\$1,106.00	1058	Printed	Expense	☐		
3641	09/17/2026	ALRO STEEL	\$263.17	1075	Printed	Expense	☐		
3642	09/17/2026	AMAZON	\$31.20	1075	Printed	Expense	☐		
3643	09/17/2026	M.Y. Custom Log Cutting	\$522.35	1075	Printed	Expense	☐		
3644	09/17/2026	WEHRUNG'S FAMILY HOME CENTER	\$284.05	1075	Printed	Expense	☐		
3645	09/30/2026	AMAZON	\$190.50	1093	Printed	Expense	☐		
3646	09/30/2026	CARQUEST AUTO PARTS	\$140.86	1093	Printed	Expense	☐		
3647	09/30/2026	WEINSTEIN SUPPLY CORP	\$352.73	1093	Printed	Expense	☐		

Total Amount:

\$2,890.86

End of Report

LIL BUCKS

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - LIL BUCKS 4308925861

From Date: 09/01/2026 To Date: 09/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
477	09/25/2026	AMAZON	\$29.99	1082	Printed	Expense	☐		
Total Amount:									
			End of Report						

TREASURER'S REPORT

AUGUST 2026



Middle Bucks Institute of Technology

Fund Legend

Governmental Funds

- 10 General Fund
- 30 Capital Reserve Fund
- 60 Production Fund – Live Work
- 70 Adult Ed Fund

Proprietary Funds

- 55 Li'l Bucks Preschool

Agency / Fiduciary Funds

- 80 Student Activities – Skills USA & HOSA
- 85 Scholarship / Senior Awards

Authority

- 89 Middle Bucks AVTS Authority Accounts

Middle Bucks Institute of Technology

MBIT BUDGET BY OBJECT CODE For the Period 08/01/2026 through 08/31/2026

Fiscal Year: 2026-2027

	<u>08/01/2026 - 08/31/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
REVENUE					
LOCAL (+)	\$45,473.62	\$2,787,600.73	\$12,517,094.00	\$9,729,493.27	22.3%
STATE SUBSIDIES (+)	\$189,689.34	\$189,689.34	\$2,654,921.00	\$2,465,231.66	7.1%
FEDERAL SUBSIDIES (+)	\$0.00	\$0.00	\$331,000.00	\$331,000.00	0.0%
Sub-total : REVENUE	<u>\$235,162.96</u>	<u>\$2,977,290.07</u>	<u>\$15,503,015.00</u>	<u>\$12,525,724.93</u>	19.2%
Total : INCOME	<u>\$235,162.96</u>	<u>\$2,977,290.07</u>	<u>\$15,503,015.00</u>	<u>\$12,525,724.93</u>	19.2%
EXPENSES					
EXPENDITURES					
SALARIES & WAGES (-)	\$178,807.37	\$280,566.46	\$6,543,545.00	\$6,262,978.54	4.3%
BENEFITS (-)	\$86,387.93	\$155,296.21	\$4,663,196.00	\$4,507,899.79	3.3%
PROFESSIONAL SERVICES (-)	\$13,283.14	\$16,486.41	\$274,400.00	\$257,913.59	6.0%
PROPERTY SERVICES (-)	\$60,696.43	\$99,939.27	\$834,500.00	\$734,560.73	12.0%
PURCHASED SERVICES (-)	\$105,950.75	\$107,737.95	\$272,400.00	\$164,662.05	39.6%
SUPPLIES (-)	\$63,974.41	\$113,954.30	\$1,042,374.00	\$928,419.70	10.9%
EQUIPMENT (-)	\$34,573.29	\$32,489.29	\$315,000.00	\$282,510.71	10.3%
OTHER (-)	\$5,115.20	\$14,655.66	\$33,500.00	\$18,844.34	43.7%
Sub-total : EXPENDITURES	<u>(\$548,788.52)</u>	<u>(\$821,125.55)</u>	<u>(\$13,978,915.00)</u>	<u>(\$13,157,789.45)</u>	5.9%
Total : EXPENSES	<u>(\$548,788.52)</u>	<u>(\$821,125.55)</u>	<u>(\$13,978,915.00)</u>	<u>(\$13,157,789.45)</u>	5.9%
OTHER					
OTHER FINANCING USES					
LEASE RENTAL INTEREST EXP (-)	\$42,050.00	\$42,050.00	\$89,100.00	\$47,050.00	47.2%
Sub-total : OTHER FINANCING USES	<u>(\$42,050.00)</u>	<u>(\$42,050.00)</u>	<u>(\$89,100.00)</u>	<u>(\$47,050.00)</u>	47.2%
BUDGET ONLY					
BUDGETARY RESERVE (-)	\$0.00	\$0.00	\$60,000.00	\$60,000.00	0.0%
Sub-total : BUDGET ONLY	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$60,000.00)</u>	<u>(\$60,000.00)</u>	0.0%
Total : OTHER	<u>(\$42,050.00)</u>	<u>(\$42,050.00)</u>	<u>(\$149,100.00)</u>	<u>(\$107,050.00)</u>	28.2%
NET ADDITION/(DEFICIT)	<u>(\$355,675.56)</u>	<u>\$2,114,114.52</u>	<u>\$1,375,000.00</u>	<u>(\$739,114.52)</u>	153.8%

End of Report

Operating Statement with Budget

Printed: 09/30/2026

9:24:33 AM CST

Report: rptGLOperatingStatementwithBudget

2026.3.08

Page:

1

Middle Bucks Institute of Technology

GENERAL FUND REVENUE

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

From Date: 8/1/2026

To Date: 8/31/2026

Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.6510.000.000.00.000	INTEREST & INVESTMENT INCOME	(\$80,000.00)	(\$3,423.62)	(\$7,812.63)	(\$72,187.37)	\$0.00	(\$72,187.37)	90.23%
10.6790.000.000.00.000	OTHER STUDENT FEES	(\$7,000.00)	\$0.00	\$0.00	(\$7,000.00)	\$0.00	(\$7,000.00)	100.00%
10.6910.000.000.00.000	RENTAL OF BUILDING	(\$6,000.00)	\$0.00	\$0.00	(\$6,000.00)	\$0.00	(\$6,000.00)	100.00%
10.6930.000.000.00.000	AUTHORITY LEASE RENTAL	(\$1,464,100.00)	(\$42,050.00)	(\$42,050.00)	(\$1,422,050.00)	\$0.00	(\$1,422,050.00)	97.13%
10.6943.000.000.00.000	ADULT DAY STUDENT TUITION	(\$35,000.00)	\$0.00	(\$1,966.00)	(\$33,034.00)	\$0.00	(\$33,034.00)	94.38%
10.6944.000.000.00.000	RECEIPTS FROM OTHER NON-MEMBE	(\$16,000.00)	\$0.00	(\$622.00)	(\$15,378.00)	\$0.00	(\$15,378.00)	96.11%
10.6991.000.000.00.000	RECEIPTS FROM MEMBER DISTRICTS	(\$10,875,994.00)	\$0.00	(\$2,721,315.75)	(\$8,154,678.25)	\$0.00	(\$8,154,678.25)	74.98%
10.6999.000.000.00.000	REFUND OF PRIOR YEAR EXPENDITU	(\$5,000.00)	\$0.00	(\$469.05)	(\$4,530.95)	\$0.00	(\$4,530.95)	90.62%
10.7220.000.000.00.000	MISCELLANEOUS REVENUE	(\$28,000.00)	\$0.00	(\$13,365.30)	(\$14,634.70)	\$0.00	(\$14,634.70)	52.27%
10.7509.000.000.00.000	VOCATIONAL EDUCATION SUBSIDY	(\$1,214,415.00)	(\$189,689.34)	(\$189,689.34)	(\$1,024,725.66)	\$0.00	(\$1,024,725.66)	84.38%
10.7810.000.000.00.000	SUPPLEMENTAL EQUIPMENT GRANT	(\$95,000.00)	\$0.00	\$0.00	(\$95,000.00)	\$0.00	(\$95,000.00)	100.00%
10.7820.000.000.00.000	STATE SHARE OF SOCIAL SECURITY	(\$249,591.00)	\$0.00	\$0.00	(\$249,591.00)	\$0.00	(\$249,591.00)	100.00%
10.8521.000.000.00.000	STATE SHARE OF RETIREMENT CONT	(\$1,095,915.00)	\$0.00	\$0.00	(\$1,095,915.00)	\$0.00	(\$1,095,915.00)	100.00%
	PERKINS LOCAL PLAN	(\$331,000.00)	\$0.00	\$0.00	(\$331,000.00)	\$0.00	(\$331,000.00)	100.00%
Grand Total:		(\$15,503,015.00)	(\$235,162.96)	(\$2,977,290.07)	(\$12,525,724.93)	\$0.00	(\$12,525,724.93)	80.80%

End of Report

Middle Bucks Institute of Technology

GF Budget Report Summary

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 8/1/2026

To Date: 8/31/2026

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.1300.100.000.00.000	SALARIES	\$4,042,658.00	\$0.00	(\$26,361.88)	\$4,069,019.88	\$3,959,618.68	\$109,401.20	2.71%
10.1300.200.000.00.000	BENEFITS	\$3,034,298.00	\$8,844.15	\$20,348.43	\$3,013,950.57	\$3,332,087.78	\$2,681,862.79	88.38%
10.1300.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$15,000.00	(\$15,904.74)	(\$15,904.74)	\$30,904.74	\$0.00	\$30,904.74	206.03%
10.1300.400.000.00.000	PUR. PROPERTY SERVICES	\$271,000.00	\$14,947.47	\$35,975.08	\$235,024.92	\$182,749.67	\$52,275.25	19.29%
10.1300.500.000.00.000	OTHER PUR. SERVICES	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$636.00	\$11,364.00	94.70%
10.1300.600.000.00.000	SUPPLIES	\$439,674.00	\$6,536.03	\$9,613.71	\$430,060.29	\$91,451.23	\$338,609.06	77.01%
10.1300.700.000.00.000	EQUIPMENT	\$155,000.00	\$3,000.00	\$916.00	\$154,084.00	\$9,280.00	\$144,804.00	93.42%
10.1300.800.000.00.000	OTHER OBJECTS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
Func: VOCATIONAL EDUCATION - 1300		\$7,971,631.00	\$17,422.91	\$24,586.60	\$7,947,044.40	\$4,575,823.36	\$3,371,221.04	42.29%
10.2100.100.000.00.000	SALARIES	\$501,968.00	\$29,678.87	\$34,794.79	\$467,173.21	\$463,196.10	\$3,977.11	0.79%
10.2100.200.000.00.000	BENEFITS	\$270,067.00	\$14,489.54	\$18,153.02	\$251,913.98	\$38,491.13	\$213,422.85	79.03%
10.2100.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.2100.400.000.00.000	PUR. PROPERTY SERVICES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.2100.500.000.00.000	OTHER PUR. SERVICES	\$33,100.00	\$672.00	\$672.00	\$32,428.00	\$3,414.00	\$29,014.00	87.66%
10.2100.600.000.00.000	SUPPLIES	\$71,300.00	\$12,284.02	\$35,421.47	\$35,878.53	\$71,463.35	(\$35,584.82)	-49.91%
10.2100.800.000.00.000	OTHER OBJECTS	\$3,000.00	\$795.00	\$980.46	\$2,019.54	\$358.88	\$1,660.66	55.36%
Func: SUPPORT SERVICES - STUDENT - 2100		\$880,935.00	\$57,919.43	\$90,021.74	\$790,913.26	\$576,923.46	\$213,989.80	24.29%
10.2200.200.000.00.000	BENEFITS	\$100,000.00	\$2,970.00	\$3,195.00	\$96,805.00	\$0.00	\$96,805.00	96.81%
10.2200.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$32,500.00	\$43.25	\$1,253.25	\$31,246.75	\$2,100.00	\$29,146.75	89.68%
10.2200.500.000.00.000	OTHER PUR. SERVICES	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
Func: SUPPORT SERVICES - INSTRUCTIONAL - 2200		\$136,000.00	\$3,013.25	\$4,448.25	\$131,551.75	\$2,100.00	\$129,451.75	95.19%
10.2300.100.000.00.000	SALARIES	\$851,858.00	\$69,436.10	\$129,515.77	\$722,342.23	\$797,819.03	(\$75,476.80)	-8.86%
10.2300.200.000.00.000	BENEFITS	\$551,425.00	\$28,862.12	\$55,404.21	\$496,020.79	\$77,721.03	\$418,299.76	75.66%
10.2300.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$62,000.00	\$130.00	\$1,578.00	\$60,422.00	\$28,752.00	\$31,670.00	51.08%
10.2300.400.000.00.000	PUR. PROPERTY SERVICES	\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	100.00%
10.2300.500.000.00.000	OTHER PUR. SERVICES	\$35,775.00	\$3,419.57	\$3,686.02	\$32,088.98	\$2,693.74	\$29,395.24	82.17%
10.2300.600.000.00.000	SUPPLIES	\$49,050.00	\$171.96	\$633.33	\$48,416.67	\$841.16	\$47,575.51	96.99%
10.2300.800.000.00.000	OTHER OBJECTS	\$17,500.00	\$0.00	\$9,355.00	\$8,145.00	\$1,096.00	\$7,049.00	40.28%
Func: SUPPORT SERVICES - ADMINISTRATION - 2300		\$1,573,108.00	\$102,019.75	\$200,172.33	\$1,372,935.67	\$908,922.96	\$464,012.71	29.50%
10.2400.100.000.00.000	SALARIES	\$147,389.00	\$0.00	\$0.00	\$147,389.00	\$215,969.00	(\$68,580.00)	-46.53%
10.2400.200.000.00.000	BENEFITS	\$105,697.00	\$116.37	\$586.63	\$105,110.37	\$17,020.64	\$88,089.73	83.34%
10.2400.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	100.00%
10.2400.600.000.00.000	SUPPLIES	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
Func: SUPPORT SERVICES - PUPIL HEALTH - 2400		\$258,986.00	\$116.37	\$586.63	\$258,399.37	\$232,989.64	\$25,409.73	9.81%
10.2500.100.000.00.000	SALARIES	\$342,927.00	\$24,582.56	\$46,749.92	\$296,177.08	\$226,769.26	\$69,407.82	20.24%
10.2500.200.000.00.000	BENEFITS	\$184,154.00	\$10,610.63	\$20,666.36	\$163,487.64	\$29,398.62	\$134,089.02	72.81%
10.2500.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$65,000.00	\$28,505.22	\$28,505.22	\$36,494.78	\$20,700.00	\$15,794.78	24.30%
10.2500.400.000.00.000	PUR. PROPERTY SERVICES	\$56,000.00	\$999.85	\$3,461.73	\$52,538.27	\$28,972.83	\$23,565.44	42.08%
10.2500.500.000.00.000	OTHER PUR. SERVICES	\$12,275.00	\$4,290.00	\$4,290.00	\$7,985.00	\$0.00	\$7,985.00	65.05%
10.2500.600.000.00.000	SUPPLIES	\$23,850.00	\$23.47	\$98.47	\$23,751.53	\$176.53	\$23,575.00	98.85%
10.2500.700.000.00.000	EQUIPMENT	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
10.2500.800.000.00.000	OTHER OBJECTS	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$129.00	\$7,871.00	98.39%
Func: SUPPORT SERVICES - BUSINESS - 2500		\$792,206.00	\$69,011.73	\$103,771.70	\$688,434.30	\$306,146.24	\$382,288.06	48.26%
10.2600.100.000.00.000	SALARIES	\$366,558.00	\$28,499.74	\$47,497.88	\$319,060.12	\$228,035.86	\$91,024.26	24.83%
10.2600.200.000.00.000	BENEFITS	\$267,705.00	\$11,891.41	\$20,561.62	\$247,143.38	\$30,388.15	\$216,755.23	80.97%

Middle Bucks Institute of Technology

GF Budget Report Summary

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Include All Encumbrances

From Date: 8/1/2026

To Date: 8/31/2026

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.2600.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$74,000.00	\$509.41	\$1,054.68	\$72,945.32	\$44,550.32	\$28,395.00	38.37%
10.2600.400.000.00.000	PUR. PROPERTY SERVICES	\$501,000.00	\$44,749.11	\$60,502.46	\$440,497.54	\$336,999.01	\$103,498.53	20.66%
10.2600.500.000.00.000	OTHER PUR. SERVICES	\$109,000.00	\$96,548.13	\$96,548.13	\$12,451.87	\$20,466.87	(\$8,015.00)	-7.35%
10.2600.600.000.00.000	SUPPLIES	\$320,500.00	\$38,371.60	\$44,761.34	\$275,738.66	\$265,411.02	\$10,327.64	3.22%
10.2600.700.000.00.000	EQUIPMENT	\$35,000.00	\$6,905.00	\$6,905.00	\$28,095.00	\$21,781.19	\$6,313.81	18.04%
10.2600.800.000.00.000	OTHER OBJECTS	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: FACILITIES & GROUNDS - 2600	\$1,674,263.00	\$227,474.40	\$277,831.11	\$1,396,431.89	\$947,632.42	\$448,799.47	26.81%
10.2800.100.000.00.000	SALARIES	\$290,187.00	\$26,610.10	\$48,369.98	\$241,817.02	\$300,648.84	(\$58,831.82)	-20.27%
10.2800.200.000.00.000	BENEFITS	\$149,849.00	\$8,603.71	\$16,380.94	\$133,468.06	\$26,310.58	\$107,157.48	71.51%
10.2800.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$24,000.00	\$0.00	\$0.00	\$24,000.00	\$0.00	\$24,000.00	100.00%
10.2800.400.000.00.000	PUR. PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$805.60	(\$805.60)	0.00%
10.2800.500.000.00.000	OTHER PUR. SERVICES	\$31,750.00	\$1,021.05	\$2,541.80	\$29,208.20	\$18,453.16	\$10,755.04	33.87%
10.2800.600.000.00.000	SUPPLIES	\$130,000.00	\$6,587.33	\$23,425.98	\$106,574.02	\$50,079.24	\$56,494.78	43.46%
10.2800.700.000.00.000	EQUIPMENT	\$25,000.00	\$24,668.29	\$24,668.29	\$331.71	\$35,777.71	(\$35,446.00)	-141.78%
10.2800.800.000.00.000	OTHER OBJECTS	\$0.00	\$4,320.20	\$4,320.20	(\$4,320.20)	\$100.00	(\$4,420.20)	0.00%
	Func: TECHNOLOGY - 2800	\$650,786.00	\$71,810.68	\$119,707.19	\$531,078.81	\$432,175.13	\$98,903.68	15.20%
10.3200.500.000.00.000	OTHER PUR. SERVICES	\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00	100.00%
10.3200.600.000.00.000	SUPPLIES	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
10.3200.800.000.00.000	OTHER OBJECTS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
	Func: STUDENT ACTIVITIES - 3200	\$41,000.00	\$0.00	\$0.00	\$41,000.00	\$0.00	\$41,000.00	100.00%
10.5100.800.000.00.000	OTHER OBJECTS	\$89,100.00	\$42,050.00	\$42,050.00	\$47,050.00	\$0.00	\$47,050.00	52.81%
10.5100.900.000.00.000	FUND TRANSFERS	\$1,375,000.00	\$0.00	\$0.00	\$1,375,000.00	\$0.00	\$1,375,000.00	100.00%
	Func: Undesignated - 5100	\$1,464,100.00	\$42,050.00	\$42,050.00	\$1,422,050.00	\$0.00	\$1,422,050.00	97.13%
10.5900.900.000.00.000	FUND TRANSFERS	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$60,000.00	100.00%
	Func: BUDGETARY RESERVE - 5900	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$60,000.00	100.00%
Grand Total:		\$15,503,015.00	\$590,838.52	\$863,175.55	\$14,639,839.45	\$7,982,713.21	\$6,657,126.24	42.94%

End of Report

Middle Bucks Institute of Technology

CAPITAL RESERVE FUND REVENUE

Fiscal Year: 2026-2027

- ☐ Subtotal by Collapse Mask
- ☐ Exclude Inactive Accounts with zero balance

- ☐ Include pre encumbrance
- ☐ Include All Encumbrances

Print accounts with zero balance



Filter Encumbrance Detail by Date Range

From Date: 8/1/2026

To Date: 8/31/2026

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud
30.9330.000.000.00.000	TRANSFER FROM GENERAL FUND	(\$100,000.00)	\$0.00	\$0.00	(\$100,000.00)	\$0.00	(\$100,000.00) 100.00%
	Grand Total:	(\$100,000.00)	\$0.00	\$0.00	(\$100,000.00)	\$0.00	(\$100,000.00) 100.00%

End of Report

Middle Bucks Institute of Technology

PRODUCTION ACCOUNT REVENUE BY PROGRAM

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance

From Date: 8/1/2026

To Date: 8/31/2026

☒ Filter Encumbrance Detail by Date Range☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.6790.000.000.30.210	BTO STUDENT RECEIPTS	(\$1,000.00)	(\$1,154.00)	(\$1,154.00)	\$154.00	\$0.00	\$154.00	-15.40%
60.6790.000.000.30.220	RCN STUDENT RECEIPTS	(\$1,000.00)	(\$385.00)	(\$385.00)	(\$615.00)	\$0.00	(\$615.00)	61.50%
60.6790.000.000.30.230	ACE STUDENT RECEIPTS	(\$1,000.00)	(\$350.00)	(\$350.00)	(\$650.00)	\$0.00	(\$650.00)	65.00%
60.6790.000.000.30.240	ENC - STUDENT RECEIPTS	(\$1,000.00)	(\$1,591.00)	(\$1,591.00)	\$591.00	\$0.00	\$591.00	-59.10%
60.6790.000.000.30.250	HAP STUDENT RECEIPTS	(\$2,000.00)	(\$1,465.00)	(\$1,465.00)	(\$535.00)	\$0.00	(\$535.00)	26.75%
60.6790.000.000.30.260	LOC STUDENT RECEIPTS	(\$2,000.00)	(\$329.00)	(\$329.00)	(\$1,671.00)	\$0.00	(\$1,671.00)	83.55%
60.6790.000.000.30.310	CART STUDENT FEES	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.330	MMT STUDENT RECEIPTS	(\$1,000.00)	(\$180.00)	(\$180.00)	(\$820.00)	\$0.00	(\$820.00)	82.00%
60.6790.000.000.30.350	WEB DESIGN STUDENT RECEIPTS	(\$500.00)	(\$132.00)	(\$132.00)	(\$368.00)	\$0.00	(\$368.00)	73.60%
60.6790.000.000.30.420	NOSS STUDENT RECEIPTS	(\$1,000.00)	(\$1,561.00)	(\$1,561.00)	\$561.00	\$0.00	\$561.00	-56.10%
60.6790.000.000.30.530	ERT STUDENT RECEIPTS	(\$1,000.00)	(\$329.00)	(\$329.00)	(\$671.00)	\$0.00	(\$671.00)	67.10%
60.6790.000.000.30.550	WET STUDENT RECEIPTS	(\$2,500.00)	(\$1,360.00)	(\$1,360.00)	(\$1,140.00)	\$0.00	(\$1,140.00)	45.60%
60.6790.000.000.30.630	MHP1 RECEIPTS FROM STUDENTS	(\$3,000.00)	(\$1,428.00)	(\$1,428.00)	(\$1,572.00)	\$0.00	(\$1,572.00)	52.40%
60.6790.000.000.30.650	MHP2 RECEIPTS FROM STUDENTS	(\$3,000.00)	(\$470.40)	(\$470.40)	(\$2,529.60)	\$0.00	(\$2,529.60)	84.32%
60.6790.000.000.30.660	PSA RECEIPTS FROM STUDENTS	(\$2,000.00)	(\$2,567.52)	(\$2,567.52)	\$567.52	\$0.00	\$567.52	-28.38%
60.6790.000.000.30.670	SEM - STUDENT RECEIPTS	(\$1,000.00)	(\$470.00)	(\$470.00)	(\$530.00)	\$0.00	(\$530.00)	53.00%
60.6790.000.000.30.680	DENTAL - RECEIPTS FROM STUDENT	(\$8,000.00)	(\$3,768.00)	(\$3,768.00)	(\$4,232.00)	\$0.00	(\$4,232.00)	52.90%
60.6790.000.000.30.710	CUA RECEIPTS FROM STUDENTS	(\$2,500.00)	(\$937.00)	(\$937.00)	(\$1,563.00)	\$0.00	(\$1,563.00)	62.52%
60.6790.000.000.30.810	COS - RECEIPTS FROM STUDENTS	(\$43,000.00)	(\$29,190.90)	(\$31,086.96)	(\$11,913.04)	\$0.00	(\$11,913.04)	27.70%
60.6790.000.000.30.820	ECG - RECEIPTS FROM STUDENTS	(\$2,000.00)	(\$390.00)	(\$390.00)	(\$1,610.00)	\$0.00	(\$1,610.00)	80.50%
60.6790.000.000.30.910	ACT - RECEIPTS FROM STUDENTS	(\$1,200.00)	(\$726.90)	(\$726.90)	(\$473.10)	\$0.00	(\$473.10)	39.43%
60.6790.000.000.30.920	AUTO TECH SCHWARZ - RECEIPTS F	(\$1,000.00)	(\$82.00)	(\$82.00)	(\$918.00)	\$0.00	(\$918.00)	91.80%
60.6790.000.000.30.921	AUTO TECH CIARLONE - RECEIPTS	(\$1,500.00)	(\$780.00)	(\$780.00)	(\$720.00)	\$0.00	(\$720.00)	48.00%
60.6999.000.000.00.0220	RCN - LIVE WORK BY STUDENTS	(\$500.00)	\$0.00	\$0.00	(\$500.00)	\$0.00	(\$500.00)	100.00%
60.6999.000.000.00.0260	LOC LAND DESIGN LIVE WORK	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)	100.00%
60.6999.000.000.00.0330	MMT LIVE WORK	(\$2,000.00)	\$0.00	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	100.00%
60.6999.000.000.00.0550	WELDING TECHNOLOGY	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
60.6999.000.000.00.0680	DENTAL ASST LIVE	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
60.6999.000.000.00.0710	CULINARY ARTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6999.000.000.00.0711	ASPIRATIONS	(\$5,500.00)	\$0.00	\$0.00	(\$5,500.00)	\$0.00	(\$5,500.00)	100.00%
60.6999.000.000.00.810	COSMETOLOGY	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
60.6999.000.000.00.910	AUTOMOTIVE COLLISION	(\$4,000.00)	\$0.00	\$0.00	(\$4,000.00)	\$0.00	(\$4,000.00)	100.00%
60.6999.000.000.00.920	AUTO TECH SCHWARZ	(\$24,000.00)	\$0.00	\$0.00	(\$24,000.00)	\$0.00	(\$24,000.00)	100.00%
60.6999.000.000.00.921	AUTO TECH CIARLONE	(\$5,500.00)	\$0.00	\$0.00	(\$5,500.00)	\$0.00	(\$5,500.00)	100.00%
Grand Total:		(\$136,200.00)	(\$49,646.72)	(\$51,542.78)	(\$84,657.22)	\$0.00	(\$84,657.22)	62.16%

End of Report

Middle Bucks Institute of Technology

PRODUCTION FUND - BUDGET VS. EXPENDITURES

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask
☐ Exclude Inactive Accounts with zero balance

☐ Include pre encumbrance
☐ Include All Encumbrances

Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

From Date: 8/1/2026

To Date: 8/31/2026

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.1330.600.000.00.000	SUPPLIES	\$16,900.00	\$1,088.00	\$1,088.00	\$15,812.00	\$3,906.00	\$11,906.00	70.45%
60.1342.500.000.00.000	OTHER PUR. SERVICES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
60.1342.600.000.00.000	SUPPLIES	\$8,150.00	\$115.00	\$115.00	\$8,035.00	\$16,165.86	(\$8,130.86)	-99.77%
60.1370.600.000.00.000	SUPPLIES	\$55,200.00	\$2,493.46	\$4,015.79	\$51,184.21	\$15,796.00	\$35,388.21	64.11%
60.1380.100.000.00.000	SALARIES	\$15,500.00	\$0.00	\$57,016.88	(\$41,516.88)	\$0.00	(\$41,516.88)	-267.85%
60.1380.200.000.00.000	BENEFITS	\$5,400.00	\$0.00	\$12,364.76	(\$6,964.76)	\$0.00	(\$6,964.76)	-128.98%
60.1380.500.000.00.000	OTHER PUR. SERVICES	\$24,600.00	\$0.00	\$0.00	\$24,600.00	\$0.00	\$24,600.00	100.00%
60.1380.600.000.00.000	SUPPLIES	\$121,950.00	\$32,528.82	\$33,808.07	\$88,141.93	\$67,327.30	\$20,814.63	17.07%
60.1380.700.000.00.000	EQUIPMENT	\$3,300.00	\$0.00	\$0.00	\$3,300.00	\$0.00	\$3,300.00	100.00%
60.1380.800.000.00.000	OTHER OBJECTS	\$8,000.00	\$475.98	\$840.04	\$7,159.96	\$0.00	\$7,159.96	89.50%
Grand Total:		\$259,500.00	\$36,701.26	\$109,248.54	\$150,251.46	\$103,195.16	\$47,056.30	18.13%

End of Report

Middle Bucks Institute of Technology

ADULT ED FUND REVENUE

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Exclude Inactive Accounts with zero balance

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 8/1/2026 To Date: 8/31/2026

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
70.8510.000.000.000	INTEREST & INVESTMENT INCOME	(\$300.00)	\$0.00	\$0.00	(\$300.00)	\$0.00	(\$300.00)	100.00%
70.8943.000.000.000	TUITION & REGISTRATION FEES	(\$149,700.00)	(\$22,279.00)	(\$57,849.00)	(\$91,851.00)	\$0.00	(\$91,851.00)	61.36%
70.7810.000.000.000	STATE SUBSIDY - SOCIAL SECURIT	(\$4,800.00)	\$0.00	\$0.00	(\$4,800.00)	\$0.00	(\$4,800.00)	100.00%
70.7820.000.000.000	STATE SUBSIDY - RETIREMENT	(\$16,100.00)	\$0.00	\$0.00	(\$16,100.00)	\$0.00	(\$16,100.00)	100.00%
Grand Total:		(\$170,900.00)	(\$22,279.00)	(\$57,849.00)	(\$113,051.00)	\$0.00	(\$113,051.00)	66.15%

End of Report

Middle Bucks Institute of Technology

ADULT ED FUND - BUDGET VS. EXPENDITURES

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

From Date: 8/1/2026

To Date: 8/31/2026

Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
70.1600.100.000.00.000	SALARIES	\$85,640.00	\$2,801.62	\$5,950.31	\$79,689.69	\$34,899.01	\$44,790.68	52.30%
70.1600.200.000.00.000	BENEFITS	\$34,015.00	\$1,218.42	\$3,059.09	\$30,955.91	\$4,556.39	\$26,399.52	77.61%
70.1600.400.000.00.000	PUR. PROPERTY SERVICES	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
70.1600.500.000.00.000	OTHER PUR. SERVICES	\$21,045.00	\$1,944.00	\$1,944.00	\$19,101.00	\$648.00	\$18,453.00	87.68%
70.1600.600.000.00.000	SUPPLIES	\$19,500.00	\$2,114.04	\$2,114.04	\$17,385.96	\$13,206.10	\$4,179.86	21.44%
70.1600.800.000.00.000	OTHER OBJECTS	\$7,000.00	\$1,211.42	\$1,285.53	\$5,714.47	\$850.49	\$4,863.98	69.49%
Grand Total:		\$168,400.00	\$9,289.50	\$14,352.97	\$154,047.03	\$54,159.99	\$99,887.04	59.32%

End of Report

STUDENT ACTIVITY

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - STUDENT ACTIVITIES 4281282081

From Date: 09/01/2026 To Date: 09/30/2026
From Check: To Check:
From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1846	09/30/2026	THE PA FOUNDATION FOR HOUSING, INC.	\$1,100.00	1091	Printed	Expense	☐		
Total Amount:			\$1,100.00						
End of Report									

Middle Bucks Institute of Technology
Fall 2026 Adult Education Evening School Staff
Additional Staff

<i>Last Name</i>	<i>First Name</i>	<i>Course</i>	<i># weeks</i>	<i>Start Date(s)</i>	<i>Times</i>	<i>Hourly Rate</i>
Frohlich	Charles	Home Repairs & Renovation	8	Sept. 23, 2026	6:00 - 9:00 PM	\$40.00
Mackereth	Jerrold	Electricity- Basic Residential	10	Sept. 10, 2026	6:00 – 9:00 PM	\$40.00
U'Selis	Tim	Small Engine Repair	8	Sept. 23, 2026	6:00 – 9:00 PM Wednesdays	\$40.00

Association for Career and Technical Education (ACTE) CareerTech VISION 2026 Conference

Last Name	First Name	Program	Date of Activity	Title	Provider	Location	Cost to MBIT	Objectives of Activity
Haney	Tina	Early Childhood Education Teacher	12/2/26 to 12/5/26	Presenting at Conference	ACTE's CareerTech VISION 2026 Conference	New Orleans, LA	Not to Exceed \$2,810	Presenting at National Conference and learn about new components, along with visisting a CTE Center.
Haimovitz	James	Welding Technology Teacher	12/2/26 to 12/5/26	Attending Conference	ACTE's CareerTech VISION 2026 Conference	New Orleans, LA	Not to Exceed \$2,910	Attending National Conference to learn about new components, along with visisting a CTE Center.
Midgett	Cindy	Career & Technical Education Supervisor - Curriculum & Instruction	12/2/26 to 12/5/26	Attending Conference	ACTE's CareerTech VISION 2026 Conference	New Orleans, LA	Not to Exceed \$2,910	Attending National Conference to learn about new components, along with visisting a CTE Center.
Rich	Lise	Special Education Teacher	12/2/26 to 12/5/26	Attending Conference	ACTE's CareerTech VISION 2026 Conference	New Orleans, LA	Not to Exceed \$2,330	ACTE for All Mentorship Program Presentation and Attend National Conference to learn about new components, along with visiting a CTE Center.

Professional Development - Out of State - for Board Approval

Last Name	First Name	Program	Date of Activity	Title	Provider	Location	Cost to MBIT	Objectives of Activity
Schwarz	Robert	Automotive Technology	10/19/26 to 10/23/26	Snap On NC3 Training	NC3	Mobile, Alabama	Not to Exceed \$4,100	Earn three new NC3 Snap-On Certifications so they may be applied in the classroom.

Additional Field Trips for Executive Council Approval

Staff Member	Course	Field Trip Event/Purpose	Number of Students Attending	Location of Field Trip	Cost (if any) to MBIT	Method of Transportation	Proposed Date
K. Taylor	CUA	Pasta Machine Training	6	Lancaster, PA	\$0.00	School Van	October 13, 2026

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
Local Advisory Council Meeting Minutes
May 22, 2026

(Note - Agenda items were taken out of order, however, are reported in order shown on the agenda)

- I. The meeting of the Local Advisory Council (LAC) was convened on Friday, May 22, 2026, at 8:32 AM by Mr. Flemming Godiksen. The Local Advisory Council recited the Pledge of Allegiance to the flag. The following members were in attendance:

LAC Members Present

Ms. Alice Colyar (Via Zoom Video Platform)
Mr. Joseph Giedgowd (Via Zoom Video Platform)
Mr. Flemming Godiksen
Mr. Michael Hartline
Mrs. Frances Londergan
Mr. Michael McCombe (Via Zoom Video Platform)
Ms. Susan Meisinger (Via Zoom Video Platform)
Dr. Janice Solkov

LAC Members Absent

Mr. Richard Brown
Ms. Kati Driban
Mr. John Gemmi
Ms. Bernadette Heenan
Mr. Christopher Nagele
Dr. Leon Poeske
Mr. Jeffrey Smith
Dr. Ada Staal

MBIT Staff Present

Dr. Mark Covelle, Administrative Director
Ms. Lauren Doherty, Assistant Director
Dr. Matthew Gale, Career and Technical Education Supervisor
Mrs. Roberta Jackiewicz, Director's Administrative Assistant
Mrs. Pamela Swoyer, Work Based Education Coordinator/Philanthropy Today Advisor

- II. Approval of Minutes

Motion by Dr. Janice Solkov, second by Frances Londergan, **passed unanimously**, to approve the minutes of the January 23, 2026 Local Advisory Council meeting. Attachment

III. Administrative Report

A. Philanthropy Today Club Presentation -

Mrs. Swoyer, Work-Based Education Coordinator and Philanthropy Today Club Advisor, shared that the Philanthropy Today Club has just completed their 12th year. The following Philanthropy Today Club students were in attendance: Mubinakhon Abbasova, Alison Alameda, Shauna Coyle, Jax DiSantis, Caitlin Felo, Charleen Gutierrez, Jennifer Hernandez Velazquez, Matilda Ivers, Jocelynlee Mango, Katherine Medvedchuk, Grant Massey, Bradley Kokas, Cayden Mok, Adiva Pevzner, Dean Phillips, Ashley Plaza-Cortes, Elissa Santiago Hernandez, Gage Schuessler, Summer Stengel, and Rylee Smith. The students introduced themselves, shared the Middle Bucks program and high school they attend, and their role in the Philanthropy Today club.

The student-led organization provides students with hands-on experience in philanthropy, grant making, research, organizational evaluation, communication, and financial decision-making. This year, students worked with \$30,000 in grant funding from The Norman Rabb and Heenan Foundations. Students researched community needs, developed a mission, evaluated nonprofit organizations, conducted site visits and interviews, and ultimately determined how the available funds would be distributed. The experience provides students with an opportunity to develop leadership, collaboration, communication, research, and decision-making skills while making a direct impact on the local community.

The students reported on their grant-making process for the \$15,000 grant from The Norman Raab Foundation and the organizations selected to receive funding. This year's areas of focus included mental health, poverty, and individuals with special needs. Students evaluated nine organizations and awarded grants to seven. Among the organizations receiving funding were Lenape Valley Foundation, NAMI Bucks County, NOVA, Bucks County Opportunity Council, Big Brothers Big Sisters of Bucks County, Special Olympics Greater Philadelphia, and the Sunshine Foundation. The students explained the reasoning behind their decisions and demonstrated a thoughtful understanding of the needs within their community.

As part of the Heenan Challenge Grant, Philanthropy Today students partnered with Bucks County Children & Youth to renovate and redecorate supervised visitation rooms at the Bucks County Administration Building. With a \$15,000 budget, students from several MBIT programs including Architecture & Construction Engineering, Construction Carpentry, Commercial Art and Advertising Design, Early Childhood Education, and Web Design, worked collaboratively to redesign the spaces. Three of the five rooms were completed this year, with the remaining two scheduled for completion next school year. Students incorporated developmentally appropriate furnishings, toys, books, artwork, sensory elements, and accessible materials to create safe, welcoming spaces for children and families.

The Philanthropy Today students shared reflections on their experiences throughout the year, emphasizing the development of communication, collaboration, empathy,

leadership, financial management, and problem-solving skills. Students discussed how the experience broadened their understanding of challenges within their community and strengthened their desire to remain involved in community service and philanthropy. The students were commended for their maturity, professionalism, and willingness to engage in difficult decisions, including determining which organizations should and should not receive funding.

B. NOCTI

The Assistant Director provided an update on the results of the NOCTI exams, which serve as the culminating assessment for students completing their CTE programs and include both written and performance components. This year, 291 MBIT students completed the NOCTI exam, with 83% of those students achieving a competent or advanced. Four programs, Building Trades Occupations, Early Childhood Education, Electrical Technology, and Plumbing Technology, achieved a 100% advanced rate. She noted that three of the four programs have at least one new teacher.

C. Perkins Funding

The Career and Technical Education Supervisor provided an update on Perkins Grant funding. MBIT received \$331,264 in Perkins grant funding for the current year, which was used to support a special education teacher, a portion of the school counselor's salary, partial salaries for 10 instructional assistants, and partial funding for the Job Ready 360 cloud-based CTE learning management system. Due to some shifts in staffing, the Perkins budget was revised to provide additional support for supplies and tools in the Building Trades and Occupations program, as well as two professional development services aimed at building positive program culture, designing strong initial learning experiences, fostering growth mindsets, strengthening relationships with learners, aligning instruction with industry standards, and improving program quality.

The Local Advisory Council was also informed that the Perkins allocation for the upcoming year has not yet been announced. A virtual stakeholder meeting is planned for June 4 at 10:30 AM, and all Local Advisory Council members were invited to attend. A survey will be sent out after the meeting to give attendees an opportunity to provide some feedback on how we can best use our Perkins funding next year. That stakeholder meeting is required to include local and regional business and industry partners, as well as secondary and post-secondary CTE educators, administrators, parents and students, representatives of special populations and community agencies, and other community representatives where applicable. This meeting is held every year sometime between April and June. We also hold a second meeting, a Comprehensive Local Needs Assessment, every other year in the fall. That is the same group of individuals taking a deeper dive into our data as a school to see how we can use the funds to improve the data.

The Director mentioned that an email invitation will be sent to the entire Local Advisory Council. He noted the meeting must happen between the time they release our funds and June 15, when the Perkins Grant submission is required to be completed. There was a short discussion about the anticipated allocation, not knowing the formula of how the award is calculated and there being some fluctuation in the amounts received.

D. Enrollment Update

The Director provided an enrollment update reflecting continued growth in demand for MBIT programs. The school received approximately 675 applications for the 2025–26 school year, continuing a multi-year trend of record application numbers. By comparison, MBIT received approximately 600 applications in 2023–24 and 617 in 2024–25. Due to additional seats created through program expansion, MBIT expects to accept approximately 425 students from this year's applicant pool. Additional capacity is being considered in Medical and Health Professionals, which has been one of the school's most requested programs. Administration noted that while the growth in applications is encouraging, available space remains MBIT's most significant limiting resource, and planning is underway to evaluate programs and facilities and determine how the school can continue to meet the growing demand for CTE opportunities.

The Local Advisory Council discussed the significant space limitations resulting from continued enrollment growth. The Director indicated that MBIT is approaching its maximum capacity within the existing building, making it difficult to add additional students or instructors without further facility expansion. The school is beginning the planning process for a comprehensive evaluation of its programs and facilities to identify potential solutions and determine how MBIT can continue expanding access to CTE education. The Director emphasized that the increased demand for career and technical education appears to be a long-term trend rather than a temporary enrollment increase.

E. MBIT Events

The Director noted that there was a record 61 students inducted into the National Technical Honor Society this year, continuing the trend of increased student participation and achievement. Mrs. Kathryn Strouse, former Administrative Director, was inducted into MBIT's honorary induction program in recognition of her contributions to the growth of the school and its programs and for helping lay the foundation for its continued success. Mrs. Strouse remains actively involved in career and technical education and works with our Career and Technical Education Supervisor on MBIT's apprenticeship program, helping to bridge the gap between schools and the Department of Labor and Industry and supporting the approval and implementation of pre-apprenticeship programs.

The Director informed the Local Advisory Council of MBIT's continued efforts to increase its presence within the broader career and technical education community. Early Childhood Education Teacher, Tina Haney, was selected to present at the ACTE Region 1 conference in Ohio and brought a new MBIT teacher with her to expand professional networking opportunities. MBIT also continues to submit presentations for the national ACTE conference and has been successful in having staff selected to share the school's practices with other CTE professionals. The Director noted that these opportunities allow MBIT staff to build professional networks while sharing innovative practices with the career and technical education community.

F. Other

MBIT is currently pursuing two PA Smart grant opportunities designed to address workforce development needs in the Southeast region. One application requests approximately \$500,000 to purchase equipment, provide staff upskilling, and develop programming related to emerging workforce needs, including data centers, biotechnology, fiber optics, commercial construction, HVAC, plumbing, and electrical systems. A second grant application requests approximately \$100,000 for planning purposes to explore ways MBIT can expand its CTE impact and provide additional opportunities for students interested in career and technical education. The planning grant would allow MBIT to visit successful programs, explore innovative pathways, and develop partnerships with businesses and industry.

The Local Advisory Council discussed the importance of developing stronger relationships with businesses and industry as MBIT explores programming related to data centers, fiber optics, and other emerging technologies. The Director noted that potential partnerships with major technology and telecommunications companies will be an important component of this work. The discussion also highlighted regional efforts through the Greater Philadelphia Growth Partnership and Bucks County Workforce Development Board to strengthen connections between education, workforce development, and business and industry.

IV. New Business

A. Comprehensive Plan

The Director provided an update on the development of MBIT's next comprehensive plan. Rather than focusing exclusively on a three-year cycle, administration is exploring a six-year planning horizon with a three-year midpoint review. The goal is to establish longer-term objectives that will allow MBIT to pursue larger strategic initiatives while providing an opportunity to evaluate progress midway through the plan. Key areas of focus are expected to include teaching and learning, innovation, facilities, the future of CTE, and continued efforts to modernize and strengthen MBIT's identity and branding. Planning work will begin during the summer, with committee work expected in the fall and submission anticipated in the spring. The Director asked the Local Advisory Council members to let his Administrative Assistant know if they are interested in participating in the Comprehensive Planning process.

The Local Advisory Council was informed about MBIT's continued efforts to provide students with global learning experiences. Following last year's successful cultural trip to Paris and London, MBIT will offer a 10-day culinary-focused trip to Northern Italy this summer, led by Culinary Arts Teacher Chef Taylor. The Director noted that future opportunities may include CTE-focused experiences such as a medical and health trip in the United Kingdom and automotive experiences in Germany. These opportunities are intended to expand students' understanding of their programs and careers beyond the local community.

The Director mentioned he participated in the school study tour with Pennsylvania School Boards Association and was just invited to write an article for a German Research magazine about their experience from the US perspective through the German lens of their apprenticeship model.

Ms. Colyar recognized the Career and Technical Education Supervisor for the success of MBIT's pre-apprenticeship program, with 52 students completing seven different pre-apprenticeship programs this year. She also acknowledged the support provided to students, and noted appreciation for the thank you letters recently sent by the Early Childhood Education students after receiving equipment and supplies to support their program.

V. Adjournment

Mr. Godiksen noted the next Local Advisory Council meeting will be held on Friday, October 9, 2026 and the Senior Recognition Ceremony will be held on June 8, 2026 at 6:30 PM at William Tennent High School.

The Local Advisory Council meeting was adjourned at 9:36 AM.

Respectfully submitted,

Roberta Jackiewicz
Director's Administrative Assistant

Global Compliance Network, Inc.
5859 W Saginaw Hwy PMB 384
Lansing, MI 48917
+18558884426
lisa@gcntraining.com
www.gcntraining.com

INVOICE

BILL TO

Middle Bucks Institute of
Technology

INVOICE # 17229**DATE** 09/08/2026**DUE DATE** 10/08/2026**TERMS** Net 30

ACTIVITY	QTY	RATE	AMOUNT
Unlimited Package Unlimited Tutorials: This package allows your staff access to as many of the online HR, OSHA and Professional Development tutorials as you would like (including any new tutorials developed during your license period). 11/1/26 - 10/31/27) **GCN does not accept credit card payments. ** lisa@gcntraining.com	1	756.00	756.00

BALANCE DUE

\$756.00

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2026-2027 SCHOOL CALENDAR

AUGUST/SEPTEMBER 2026

S	M	T	W	TH	F	SA
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

8/17-8/20 – New Teacher Orientation
 8/24-8/27 – No School – Professional Development
 8/28 – No School
8/31 – First Day of School for Students
 9/7 – No School – Holiday
 9/21 – No School – Holiday
 9/28 – NOCTI Pre-Test

S=21 T=25

OCTOBER 2026

S	M	T	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S=22 T=22

NOVEMBER 2026

S	M	T	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11/3 – No School – Election Day/Professional Development
 11/5 – End of MP 1
 11/25 – 11/27 – No School – Holiday

S=17 T=17-18

DECEMBER 2026

S	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

12/24 – 12/31 – No School – Holiday

S=17 T=17

JANUARY 2027

S	M	T	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1/1 – No School – Holiday
 1/18 – No School – Holiday
 1/22 – No School – Professional Development
 1/25 – End of MP2

S=18 T=19

FEBRUARY 2027

S	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

2/12 – No School – Professional Development Holiday
 2/15 – No School – Holiday

S=18 T=19-18

MARCH 2027

S	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3/15 – NOCTI Post Written Test
 3/24 – 3/26 – No School – Spring Break/ Holiday

S=20 T=20

APRIL 2027

S	M	T	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

4/5 – End of MP3
 4/26 – NOCTI Performance Test

S=22 T=22

MAY 2027

S	M	T	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5/18 – No School – Professional Development
 5/31 – No School – Holiday

S=19 T=20

JUNE 2027

S	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

6/10 – End of MP4
6/10 – Last Day of School – Students/Teachers

S=8 T=8

	New Teacher Orientation
	Professional Development
	First Day of School for Students
	Holiday
	Last Day of School
	Snow/Inclement Weather Make-up Days

MBIT

Middle Bucks Institute of Technology

182 Student Days
 191 Teacher Days

NOTE: Snow/Inclement weather make-up days will be scheduled beginning June 11



**Bucks County
Community College**

275 Swamp Road
Newtown, PA 18940-4106
(215) 968-8000

ARTICULATION AGREEMENT

Middle Bucks Institute of Technology Programs

to

Bucks County Community College Programs

PURPOSE

The purpose of this agreement is to provide a smooth transition from the secondary school to the post-secondary school within the Bucks County community without delays, duplication of courses, or loss of credit. Middle Bucks Institute of Technology (MBIT) and Bucks County Community College (Bucks) agree to communicate regarding the planning, execution, and evaluation of their respective programs.

COURSE AND CREDIT EQUIVALENCIES

Commercial Art & Advertising Design

The Commercial Art & Advertising Design program at MBIT is most closely related to the Graphic Design (curriculum code 1110) degree program and Creative Arts and Entrepreneurship (curriculum code 3211) certificate program at Bucks. Competencies achieved in the Commercial Art & Advertising Design program at MBIT are deemed potentially equivalent to the following Bucks courses:

- VAFA160 -Introduction to Printmaking or VAFA161 - Printmaking/Silkscreen (3 credits)
- VAMM100 - Digital Imaging (3 credits)
- VAGD999 - Graphic Design elective (3 credits)

Culinary Arts & Sciences

The Culinary Arts & Sciences program at MBIT is most closely related to the Hospitality Management (curriculum code 2022), Baking and Pastry Arts (curriculum code 2220) and Culinary Arts (curriculum code 2210) degree programs; Baking and Pastry Arts (curriculum code 3050) and Culinary Arts (curriculum code 3154) certificate programs at Bucks. Competencies achieved in the Culinary Arts & Sciences program at MBIT are deemed potentially equivalent to the following Bucks courses:

- CULN100-Culinary Foundations (1 credit)
- CULN110-Basic Food Preparation and Management (4 credits)
- CULN111-Advanced Food Preparation and Management (4 credits)
- CULN130-Baking and Decorating - Techniques and Procedures (3 credits)
- HOSP106-Safety and Sanitation (2 credits) with ServSafe Manager certification

Early Childhood Education

The Early Childhood Care & Education program at MBIT is most closely related to the Pre K-4 Early Education (curriculum code 4192) degree program at Bucks. Competencies achieved in the Early Childhood Care & Education program at MBIT are deemed equivalent to the following Bucks courses:

EDUC105 - Foundations for Early Learning Pre K-4 (3 credits)

EDUC115 - Observing and Recording the Behavior of Young Children (3 credits)

EDUC120 - Early Learning and Development I -ages birth-5 (3 credits)

Engineering Related Technology

The Engineering Related Technology program at MBIT is most closely related to the Engineering Technology (curriculum code 2193) and Engineering (curriculum code 1028) degree programs at Bucks. Competencies achieved in the Engineering Related Technology program at MBIT are deemed potentially equivalent to the following Bucks courses:

ENGT999 - Engineering Technology elective; credits to be determined upon assessment

Medical & Health Professions

The Medical & Health Professions program at MBIT is most closely related to the Medical Assistant (curriculum code 2131) degree program and Medical Coding/Billing (curriculum code 3174), and Phlebotomy (curriculum code 3166) certificate programs at Bucks. Competencies achieved in the Medical & Health Professions program at MBIT are deemed potentially equivalent to the following Bucks courses:

HLTH110 - Responding to Emergencies (3 credits); contingent upon AED, CPR, and First Aid certifications

BIOL115 - Basic Human Anatomy (3 credits)

MEDA120 - Medical Terminology (3 credits); contingent upon passing Bucks CREX exam

Multimedia Technology

The Multimedia Technology program at MBIT is most closely related to the Film, Photo and Digital Arts (curriculum code 1214) degree program and the Social Media Marketing (3099) and Creative Arts and Entrepreneurship (curriculum code 3211) certificate programs at Bucks. Competencies achieved in the Multimedia Technology program at MBIT are deemed potentially equivalent to the following Bucks courses:

VAMM100 - Digital Imaging (3 credits)

VAMM110 - Web and Interactive Design (3 credits)

VACV140 - Digital Video Editing (3 credits)

Networking and Operating Systems Security

The Networking and Operating Systems Security program at MBIT is most closely related to the Cybersecurity (curriculum code 1203) and Computer Networking Technology degree (curriculum code 2136) programs and the Computer Networking Technology certificate (curriculum code 3133) program at Bucks. Competencies achieved in the Networking and Operating Systems Security program at MBIT are deemed potentially equivalent to the following Bucks courses:

CISC143 - Essentials of Networking (4 credits)

Public Safety

The Public Safety program at MBIT is most closely related to the Criminal Justice (curriculum code 1189) and Fire Science (curriculum code 2158) degree programs at Bucks. Competencies achieved in the Public Safety program at MBIT are deemed potentially equivalent to the following Bucks courses:

CRIJ260 - Probation and Parole (3 credits)

CRIJ275 - Introduction to Correctional Administration (3 credits)

FRSC100 - Introduction to Fire Science (3 credits); contingent upon IFSAC or Pro-Board certification for Fire Fighter I

FRSC112 - Fire Behavior and Combustion (3 credits)

FRSC114 - Principles of Fire and Emergency Services Safety & Security (3 credits)

HLTH110 - Responding to Emergencies (3 credits); contingent upon current AED, CPR and EMT/First Aid certification

BIOL115 - Basic Human Anatomy (3 credits); contingent upon current EMT certification

Equivalent credit awards are contingent upon courses fulfilling program requirements.

Sports Therapy and Exercise Management

The Sports Therapy and Exercise Management program at MBIT is most closely related to the Exercise Science (curriculum code 1197) and Sports Management (curriculum code 1154) degree programs at Bucks. Competencies achieved in the Sports Therapy and Exercise Management program at MBIT are deemed equivalent to the following Bucks courses:

HLTH110 - Responding to Emergencies (3 credits); contingent upon AED, CPR, and First Aid certifications

KINS170 - Individual Fitness and Wellness (2 credits)

BIOL115 - Basic Human Anatomy (3 credits)

Web Design & Interactive Media

The Web Design & Interactive Media program at MBIT is most closely related to the Film, Photography and Digital Arts (curriculum code 1214) degree program, and the Social Media Marketing (curriculum code 3099) and Creative Arts and Entrepreneurship (curriculum code 3211) certificate programs at Bucks. Competencies achieved in the Web Design & Interactive Media program at MBIT are deemed potentially equivalent to the following Bucks courses:

VAMM100 - Digital Imaging (3 credits)

VAMM110 - Web and Interactive Design (3 credits)

VAGD999 - Graphic Design Elective (3 credits)

Upon successful completion of the application process indicated below, these courses will be recorded on the student's Bucks transcript with the code "LE" where the grade would display and may or may not be transferable. Students will need to take full responsibility for any transfer planning and inquire directly with the transfer institution as to the transferability of any courses.

APPLICATION FOR EQUIVALENT CREDIT

To receive equivalent college credit for the above courses the student shall:

1. Complete all the requirements of and be granted the MBIT program certificate.
2. Complete all the requirements of and be granted a high school diploma.
3. Achieve Competent or Advanced on the NOCTI technical assessment exam.
4. Follow regular Bucks County Community College (Bucks) admissions procedures and enroll in a program at Bucks that includes requirements for the course(s) the student proposes to challenge.
5. Follow regular Prior Learning Assessment (PLA) application procedures at Bucks within three (3) years of completing the MBIT program to apply for equivalent credit for the course(s) indicated above.
6. Provide an official copy of the student's MBIT program Mastery/Curriculum Tracking Report with a letter from the program instructor outlining the student's program competencies; current NOCTI examination results; and any current credentials required to the Bucks PLA office.

All PLA applications will be reviewed and require approval by the appropriate Department Dean. Students are encouraged to meet with the PLA coordinator to discuss any questions they may have and to facilitate this process.

EFFECTIVE PERIOD

The terms of this agreement shall be in effect as of the date of signing and shall run for a period of one (1) year from this execution date. Either party may terminate this agreement upon ninety (90) days written notice to the other party. If the agreement is terminated, students who have submitted a PLA application and supporting documents to the Prior Learning Assessment Coordinator may still be eligible for equivalent credit under the terms of this agreement. If they meet PLA eligibility requirements and policies no later than the end of the semester in which the application was submitted, they will remain eligible to earn equivalent credits. This agreement may be modified by mutual consent, provided that any and all modifications are in writing and signed by authorized officials. Each party agrees to notify the other in writing of any program modifications, such as curriculum, training facilities, and/or instructor qualifications.

This agreement is entered into and is effective as of the dated listed below and as evidenced by these signatures.

BUCKS COUNTY COMMUNITY COLLEGE

Dr. Patrick M. Jones, President and CEO

Date

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

Mark Covelle, Ed.D, Administrative Director

Date

MEMORANDUM OF UNDERSTANDING BY AND BETWEEN

Middle Bucks Institute of Technology

and

Central Bucks School District, Centennial School District, Council Rock School District, and New Hope/Solebury School District

December 9, 2026

I. Joint Statement of Concern

A. Parties

The Parties to this Agreement are the Middle Bucks Institute of Technology (MBIT) and its Sending Districts (SDs), the Central Bucks School District, Centennial School District, Council Rock School District and New Hope/Solebury School District, which said Agreement is intended to commit the Parties to adhere to the policies and procedures set forth in this Memorandum of Understanding.

B. It is the purpose of this Memorandum to foster a relationship of cooperation, mutual support and the sharing of information and resources between the parties hereto as they work together to fulfill the SD's and MBIT's responsibilities under special education law and to foster the achievement of eligible students at MBIT with Individualized Education Programs (IEPs).

C. The purpose of this Memorandum is to establish procedures to be followed in the listed areas related to the education of eligible students with IEPs:

1. Admissions/Eligibility Standards
2. IEP Participation, Process and Scheduling
3. Implementation of IEPs and Staffing/Provision of IEP services
4. Collaboration/Cooperation of Special Education and Administrators Between Entities

5. Necessary meetings of staff
6. Student Disciplinary procedures
7. IEP Progress/Compliance Monitoring
8. Necessary training

II. Admissions/Eligibility

A. MBIT shall write and provide to the SD a nondiscriminatory admissions policy, which shall include a classroom profile for each career and technical program to enable the IEP team to predict a student's success in a given program based on the student's ability to benefit from that program consistent with his/her transition plan.

B. The student services of the SD or MBIT shall make available to all interested students, by appointment, interest inventories, career surveys, and vocational assessments if a student expresses an interest in enrollment at MBIT.

C. The SD in cooperation with MBIT will make parents/students aware of the open house opportunities and will provide parents MBIT contact information if requested. This will allow interested students and their parents to ask questions and schedule a visit.

III. IEP Process

A. The SD shall provide timely notice of the IEP meeting so that MBIT may participate as a member of the IEP team.

B. If requested by MBIT, the SD case manager and a representative of MBIT shall meet to discuss barriers to curriculum, access in the particular lab or subject matter and discrepancies between the student's present levels, needs, postsecondary goals and the task/competencies in MBIT program.

C. As part of the pre-meeting, the SD will review the Specially Designed Instructions (SDIs) that are necessary to address student needs and transition goals.

D. As part of the pre-meeting, MBIT will outline the coaching and training a particular teacher may need to implement the IEP with assistance from the SD as necessary.

IV. IEP Implementation

A. Special Education Staffing

1. The staff of special education services of the SD shall be defined by the sending districts.
2. The staff of special education services of MBIT shall be comprised of the following positions: special needs coordinators and instructional assistants.

B. Implementation of IEP

The special needs coordinators of MBIT shall notify the case manager, and/or Special Education Supervisor if necessary, the SD of the student's lack of meaningful progress toward IEP goals, excessive disciplinary referrals, and excessive absences in order to develop a joint plan of action or to reconvene the IEP team.

C. Communication of Monitoring

Any changes or concerns related to an eligible student with an IEP, including disciplinary actions, poor attendance, problems with implementing the IEP, lack of progress, shall be communicated in writing to the other school entity. An IEP meeting with representatives from both entities will be held.

V. Discipline

A. The discipline of any student with an IEP shall be managed by the principal of MBIT or the principal of the sending school where the incident took place.

B. The other non-responsible entity will be timely notified of the manifestation review meeting and shall have the opportunity to send a team member.

C. In appropriate cases, if the IEP team is convened to revise the behavioral plan, MBIT will be timely notified so that a CTC educator/special needs coordinator will be present.

VI. Training

A. MBIT and the SDs shall be responsible for the training of the necessary personnel to meet the needs of all special education students.

VII. General Provisions

- A. This Memorandum is not intended to and does not create any contractual rights or obligations with respect to the signatory agencies or any other persons or entities.
- B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties, but in any event must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter.
- C. In the event of changes in state or federal law which necessitate changes to this Memorandum, the parties shall collaborate to amend this Memorandum to assure compliance by the parties with state and federal requirements.
- D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.
- E. The purpose of this memorandum is to establish procedures and policies, the object of which is to provide an education to the student that is in conformity with his/her IEP.
- F. This agreement does not supersede the Memorandum of Understanding for Legal Services between Middle Bucks and the Sending School Districts.

AND NOW, this **9th** day of **December, 2026**, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Dr. Charles W. Lentz
MBIT Superintendent of Record

Dr. Mark Covelle
MBIT Administrative Director

AND NOW, this **9th** day of **December, 2026**, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Dr. Abram Lucabaugh
Centennial School District

AND NOW, this **9th** day of **December, 2026**, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Dr. Joanna Wexler
Central Bucks School District

AND NOW, this **9th** day of **December, 2026**, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Dr. Andrew J. Sanko
Council Rock District School

AND NOW, this 9th day of **December, 2026**, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Dr. Charles W. Lentz
New Hope/Solebury School District

BUCKS COUNTY
INTERMEDIATE UNIT #22
705 NORTH SHADY RETREAT ROAD
DOYLESTOWN, PA 18901

PHONE: 215-348-2940x1512
FAX: 215-340-1964x

INVOICE: 2608/0060
DATE: Aug 27, 2026
SERVICE: MICROSOFT CONSORTIUM
CUSTOMER PO:
CUSTOMER PH: 215-343-2480x 103
TERMS: NET 30 DAYS

BIUL BIU 3
PAGE 1
OF 1

DUE DATE: Sep 26, 2026

CUSTOMER15

SERVICE ADDRESS:

MIDDLE BUCKS INSTITUTE OF TECHNOLOG
ATTN: ACCOUNTS PAYABLE
2740 YORK ROAD

MIDDLE BUCKS INSTITUTE OF TECHNOLOG
ATTN: ACCOUNTS PAYABLE
2740 YORK ROAD

JAMISON, PA

18929

JAMISON, PA 18929

-----DESCRIPTION-----	QTY----	UNIT PRICE	-TOTAL PRICE- TAX
MICROSOFT CONSORTIUM LICENSES - 2026-2027 SCHOOL YEAR	1.00	7,166.88	7,166.88 N

ATTN: ERIK MALMBERG -
SEE ATTACHMENT

NOTE: THIS INVOICE WAS EMAILED TO
EMALMBERG@MBIT.ORG
ACC-PAY@MBIT.ORG

Pay

PLEASE RETURN YELLOW COPY WITH PAYMENT.
FOR QUESTIONS, PLEASE CONTACT
KAREN DESIATO AT KDesiato@bucksiu.org
or 215.348.2940 x1512

TOTAL CHARGES:	7,166.88
TOTAL TAX:	0.00
TOTAL INVOICE:	7,166.88
PAYMENTS:	0.00
ADJUSTMENTS:	0.00
TOTAL DUE:	7,166.88

INVOICE

Bucks County Intermediate Unit #22

705 N Shady Retreat Rd
Doylestown, PA 18901 US

licensing@bucksiu.org

www.bucksiu.org



Bucks County
Intermediate Unit

BILL TO

Middle Bucks Institute of Technology
Erik Malmberg
2740 Old York Road
Jamison, PA 18929

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
	8/17/2026	\$ 7,166.88		Net 30	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
AAD-38391	M365 A3 Unified Edu Sub Per User	100	\$ 62.04	\$ 6,204.00
AAD-38397	M365 A3 Unified Edu Sub Student	1100	\$ -	\$ -
M6K-00001	O365 A1 Edu Sub Per User	1100	\$ -	\$ -
9EM-00562	Win Server Standard Core Alng LSA	64	\$ 6.75	\$ 432.00
Subtotal:				\$ 6,636.00
Management Fee	BCIU Management Fee - 8%	0.08	\$ 6,636.00	\$ 530.88

2026-2027 Microsoft Consortium Licenses.

BALANCE DUE \$ 7,166.88

Invoiced

MBIT

**Press Coverage
and
Correspondence**

October 2026



MIDDLE BUCKS HAPPENINGS

"ALWAYS BELIEVE THAT SOMETHING
WONDERFUL IS ABOUT TO HAPPEN."
~ DR. SUKHAJ S. DHILLON



#aMBITion

From our Director

Welcome to a New Year at MBIT!

As we open another school year at Middle Bucks Institute of Technology, I want to extend a warm welcome to our students, families, alumni, and community partners. There's always a special energy at the start of a new year, and here at MBIT, that energy is in full supply.

We begin the year with a few well-deserved recognitions. Congratulations to Dr. Lauren Doherty on completing her doctoral work at Moravian University. We are proud of her accomplishment and look forward to her continued contributions to our school community. We also welcome Ms. Cindy

Midgett, who joined us on July 1 as CTE Supervisor for Curriculum and Instruction and has already hit the ground running.

We're thrilled to welcome three new members to our instructional team. Ms. Candice Irons joins us as our new Dental Teacher, bringing many years of experience to one of our outstanding health science programs. Mr. Jerrold Mackereth joins as our new Electrical Technology Teacher, coming to us with deep industry experience and seven years of teaching in the Building Trades program at Central Montco Technical High School. And many of you will recognize a familiar face in a new role: Ms. Wendy Magyar, who served as our substitute school nurse last year, returns as our Medical and Health Professions Teacher in a permanent role.

Welcome to the Team!

- **Cindy Midgett**, CTE Supervisor for Curriculum and Instruction
- **Candice Irons**, Dental Teacher
- **Jerrold Mackereth**, Electrical Technology Teacher
- **Wendy Magyar**, Medical and Health Professions Teacher

The 2026-27 school year promises to be one of the most significant we've experienced in quite some time, and I mean that in the very best way. We will be working through our Comprehensive Planning process, an opportunity to look honestly at where we are, where we want to go, and how we get there together. We will also be preparing for our Approved Program Technical Evaluation review, a chance to demonstrate the quality of our programs and the outcomes we are achieving for students. Both are opportunities to tell our story and set a forward-thinking vision for Middle Bucks.

And of course, it's another year of CTE at its best. The programs here continue to open real doors for students, building skills, earning credentials, and preparing for futures they can be proud of. It's a great time to be part of the MBIT community. Let's continue to inspire #aMBITion together.

Warm regards,

Dr. Mark Covelle

Administrative Director

.....

**WELCOME TO
THE TEAM!!**



WELCOME NEW STAFF



**CANDICE
IRONS**
DENTAL OCCUPATIONS
INSTRUCTOR

MBIT

WELCOME NEW STAFF



**JERROLD
MACKERETH**
ELECTRICAL TECHNOLOGY
INSTRUCTOR

MBIT

WELCOME NEW STAFF



**JENNIFER
ZERWECK**
INSTRUCTIONAL ASSISTANT

MBIT

WELCOME NEW STAFF



**WENDY
MAGYAR**
MEDICAL & HEALTH
PROFESSIONS INSTRUCTOR

MBIT

First Day Of School!



A cup of #aMBITion, with a little extra Dolly spirit. ♡



MBIT Staff Kick Off the New School Year!



Middle Bucks Institute of Technology welcomed faculty and staff back to campus for our annual in-service as we prepared for the start of another exciting school year.

Dr. Mark Covelle opened the day with an inspiring presentation centered on **joy and recognition**, reminding us of the impact our work has on students, families, and one another. The morning also included a few surprises, moments of staff recognition, and heartfelt testimonials from a parent and student that brought an important perspective to the day.

In-service provided an opportunity for our team to reconnect, refocus, and prepare for the year ahead. From our instructors and support staff to every member of the MBIT community, each person plays an important role in creating opportunities for our students and helping them build the skills, confidence, and experiences they need for their futures.

It was a meaningful way to begin the 2026–2027 school year, together, energized, and ready for what's ahead at MBIT.





Home Safety Event

What a great day for our community! MBIT was proud to host the **Home Safety Event**, bringing families together for fire and carbon monoxide safety education, activities, giveaways, and plenty of fun. Thank you to **Senator Frank Farry, Representative Kristin Marcell, Warwick Township Fire Company, Kidde**, and everyone who helped make this event possible!



Central Bucks Superintendent Dr. Wexler Visit

It was a pleasure welcoming Central Bucks School District Superintendent Dr. Wexler to Middle Bucks Institute of Technology last week!

MBIT Administrative Director Dr. Mark Covelle had the opportunity to give Dr. Wexler a tour of MBIT and share more about our programs and the experiences available to our students.

We appreciate Dr. Wexler taking the time to visit MBIT and learn more about the opportunities available to Central Bucks students. We're always proud to share what makes career and technical education such an important part of preparing students for what comes next.



.....

Congratulations to our Public Safety Students Level 100



Congratulations to our PSA Level 100 Emergency Medical Responder (EMR) students on their graduation ceremony at Bucks County Community College! It was great celebrating with students and their families as they completed this nationally recognized certification course.

.....

Summer Career Exploration Program Celebrates Record-Breaking Enrollment

This summer, Middle Bucks Institute of Technology welcomed a record-breaking number of students to our annual **Summer Career Exploration Program (SCEP)**! More than 300 students joined us for a week of career exploration, hands-on learning, and discovering new interests. Designed for students entering grades 7–9, SCEP gives participants the opportunity to choose from a variety of career-focused courses and experience what career and technical education is all about. Throughout the week, students explored different career pathways, learned from MBIT instructors, worked with industry-related tools and technology, and completed hands-on projects. For some students, the week is an opportunity to explore a career they are already interested in. For others, it is a chance to try something completely new. Either way, SCEP gives young students an early look at the possibilities available through career and technical education while building skills, confidence, and curiosity about their future.

This year's record-breaking enrollment reflects the growing interest in career and technical education and the value of giving students opportunities to explore their interests before entering high school.

We are proud of another successful summer and grateful to our instructors, staff, students, and families who helped make the **2026 Summer Career Exploration Program** such a success.



Vote For Us!

Big news for MBIT! We've been nominated in SEVEN categories for this year's Bucks County Herald Best of the Region!

From Adult Learning Center and Camp to Cosmetology, Nursing, Lil Bucks Partners, Place to Work, and Trade/Vocational School — these nominations celebrate so many parts of the MBIT community.

Voting is open now through September 17! Cast your vote and help MBIT bring home Best of the Region honors again this year.



Best of the Region

Contest where readers and the local residents nominate and vote for their favorite businesses and organization in the region.

🗳️ buckscountyherald.com

MBIT HAS BEEN NOMINATED IN 7 CATEGORIES!

- ✓ Adult Learning Center
- ✓ Camp
- ✓ Cosmetology School
- ✓ Nursing School
- ✓ Place to Work
- ✓ Preschool/Nursery School
— Lil Bucks Partners
- ✓ Trade/Vocational School



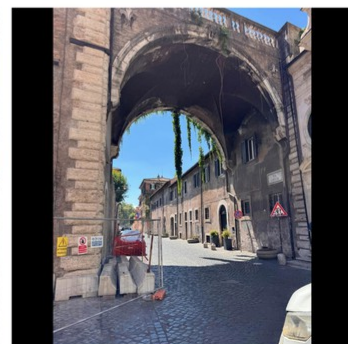
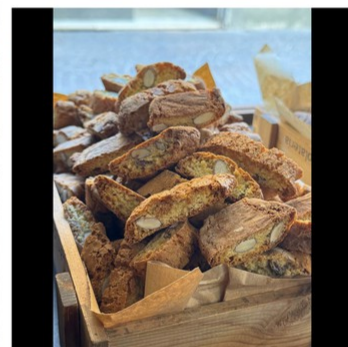
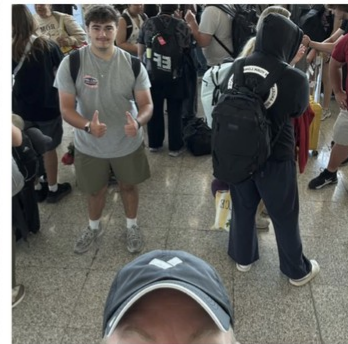
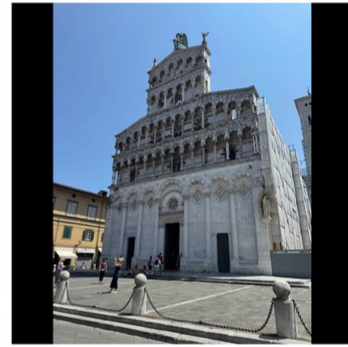
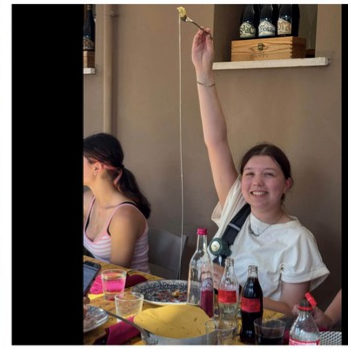
Voting is open
**August 20 through
September 17**

Cast your votes and help
us bring home

**BEST OF
THE REGION!**

MBIT was in Italy this Summer!





MBIT Is Going To Spain!



Want to travel to
Spain in 2027?!

Here's your chance!

**RSVP FOR
INFO!**



MBIT is continuing our international travel program and as a culinary instructor here, we will be sure to explore the climate, culture, and CUISINE of... **SPAIN!**

After a successful trip to Italy in July of 2026, we are returning to Europe in June of 2027 for *The Taste of Spain!*

We're holding a one-time informational meeting to share all the details, and spots are limited:

Tuesday, September 15th 6:30-7:30 PM in our cafeteria

Find meeting info and RSVP her: <https://rsvp.eftours.com/bbmry9z>

Why attend?

- Learn about this once in a lifetime travel opportunity for MBIT students
- Discover how to save \$250 with early enrollment
- Get first access to limited spots before they fill
- Hear about the itinerary, academic connections, trip cost, and more

In the meantime, visit EF's website to explore common parent questions. EF Educational Tours is our trusted travel partner, with over 60 years of experience helping students safely explore and understand the world.

<https://www.eftours.com/parents-and-students/educational-travel-101>

I look forward to seeing you on September 15th!

Adult Education classes for Fall 2026 semester at MBIT

Adult Education classes for Fall 2026 semester at MBIT are in full swing. Adult students get hands-on instruction in the **Auto Body, Automotive Repair, Dental Assisting, Electricity, Plumbing, and Welding** classes. Class sizes are small and are designed to provide job skills.



There's still time to register for Fall 2026 evening classes, including **Canva for Educators, Cooking Skills to Save Time & Money, Drones Flying & FAA Regulations, HVAC Heating Systems, Landscape Design, Photography Composition** and Small Engine Repair. To register, [CLICK HERE](#) or call 215-343-2480 ext. 108.

To register, [CLICK HERE](#)

Join Us For MBIT Annual Open House!!



MIDDLE BUCKS INSTITUTE
OF TECHNOLOGY

OPEN HOUSE!

📅 November 12, 2026

🕒 6:00 PM – 8:00 PM

6:30 PM

Information session for
prospective students and parents.



WHAT CAN I DO AT OPEN HOUSE?

- Explore our facility
- Discover thrilling career opportunities
- Connect with our instructors and staff
- Engage with current student about their experiences at **MBIT**



📞 215-343-2480

✉️ learnmore@mbit.org



🌐 www.mbit.org

📍 2740 York Road, Jamison, PA 18929

Event Information

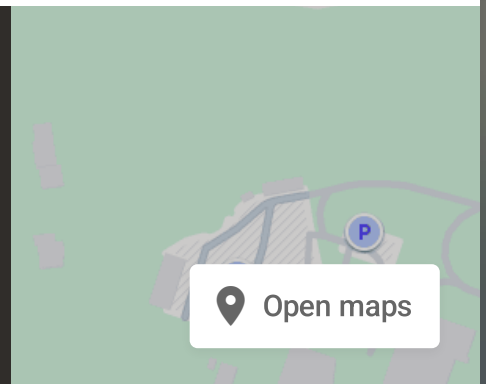
Open House

When?

Thursday, Nov 12, 2026, 06:00 PM

Where?

2740 York Road, Jamison, PA, USA



MBIT IN YOUR POCKET!

Download MBIT app

It's everything MBIT, in your pocket.



News



Events



Staff



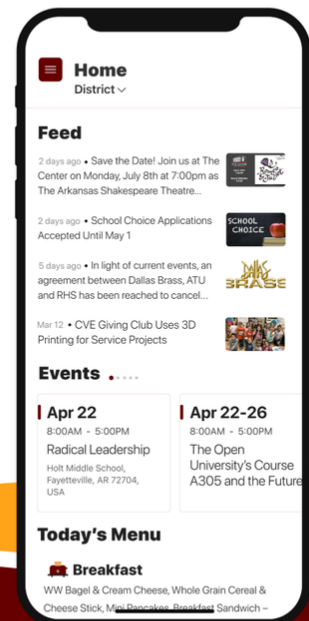
Documents



Notifications



Download the **Middle Bucks Institute** app from the iOS App Store or Android Play Store and enable Notifications.



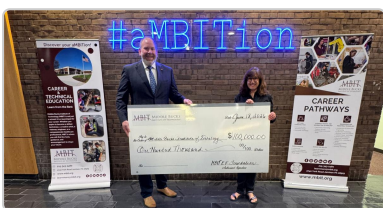
MBIT IN THE NEWS



Registration Opens For Adult Education Classes At Middle Bucks Tech School

The courses offer adults an opportunity to gain new skills for employment, learn to make home repairs, and pursue their interests.

[patch.com](#)



Middle Bucks Institute of Technology receives \$100,000 in funding

Middle Bucks Institute of Technology has received \$100,000 in funding that will directly benefit students across its career and technical education programs.

[buckscountyherald.com](#)



MBIT's Adeleigh Lautz receives PCEA Outstanding Co-op Student Award

Middle Bucks Institute of Technology Dental Occupations student Adeleigh Lautz has been selected as a recipient of the 2025–2026 Pennsylvania Cooperative Education Association Outstanding Co-op Student Award.

🔗 buckscountyherald.com



MBIT partners with Verkada to provide industry certification training for students

Middle Bucks Institute of Technology recently partnered with Verkada to provide hands-on certification training opportunities for students in the public safety and networking and operating systems programs.

🔗 buckscountyherald.com

MONTHLY RECOGNITION'S



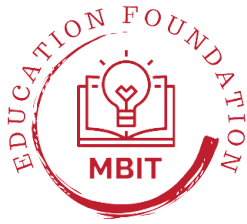
Suicide Prevention Month

September is Suicide Prevention Month — a time to raise awareness of this stigmatized topic. We use this month to shift public perception, spread hope and share vital information to people affected by suicide.

🔗 nami.org



MBIT EDUCATION FOUNDATION



Middle Bucks Institute of Technology
Invest in Talent, Empower the Future!

Invest in Talent, Empower the Future!

We're excited to share how the MBIT Education Foundation is committed to supporting our local career technical education school. We believe in empowering students with the skills they need for successful futures. To achieve this, we're launching a series of fundraising initiatives, including community events, alumni campaigns, and partnerships with local businesses. Our goal is to raise funds for financial support for students, essential resources for teachers, and equipment that will enhance the

learning experience at MBIT. Together, we can help create a skilled workforce and open doors for our youth. Join us in making a difference!

MBIT Education Foundation Website

Discover more about MBIT programs, social media, events, and more!



CALENDAR



Calendar

- August 31 - First Day of School
- September 1 - Executive Council meeting
- September 7 - Holiday
- September 21- Holiday
- September 28 - Committee of the Whole meeting

2026-2027 School Year Calendar

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2026-2027 SCHOOL CALENDAR

AUGUST/SEPTEMBER 2026							OCTOBER 2026							NOVEMBER 2026							
S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	
16	17	18	19	20	21	22						1	2	3	1	2	3	4	5	6	7
23	24	25	26	27	28	29	4	5	6	7	8	9	10	8	9	10	11	12	13	14	15
30	31	1	2	3	4	5	11	12	13	14	15	16	17	15	16	17	18	19	20	21	22
6	7	8	9	10	11	12	18	19	20	21	22	23	24	22	23	24	25	26	27	28	29
13	14	15	16	17	18	19	25	26	27	28	29	30	31	29	30						
20	21	22	23	24	25	26															
27	28	29	30																		
8/17-8/20 - New Teacher Orientation 8/24-8/27 - No School - Professional Development 8/28 - No School 8/31 - First Day of School for Students 9/7 - No School - Holiday 9/21 - No School - Holiday 9/28 - NOCTI Pre-Test S=21 T=25							S=22 T=22							S=17 T=17							
DECEMBER 2026							JANUARY 2027							FEBRUARY 2027							
S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
27	28	29	30	31			24	25	26	27	28	29	30	28							
12/24 - 12/31 - No School - Holiday S=17 T=17							1/1 - No School - Holiday 1/18 - No School - Holiday 1/22 - No School - Professional Development 1/25 - End of MP2 S=18 T=19							2/12 - No School - Professional Development 2/15 - No School - Holiday S=18 T=19							
MARCH 2027							APRIL 2027							MAY 2027							
S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	
3/15 - NOCTI Post Written Test 3/24 - 3/26 - No School - Spring Break/Holiday S=20 T=20							4/5 - End of MP3 4/28 - NOCTI Performance Test S=22 T=22							5/18 - No School - Professional Development 5/31 - No School - Holiday S=19 T=20							
JUNE 2027																					
S	M	T	W	TH	F	SA															
6	7	8	9	10	11	12															
13	14	15	16	17	18	19															
20	21	22	23	24	25	26															
27	28	29	30																		
6/10 - End of MP4 6/10 - Last Day of School - Students/Teachers S=8 T=8																					

MBIT
Middle Bucks Institute of Technology

182 Student Days
191 Teacher Days

NOTE: Snow/Inclement weather make-up days will be scheduled beginning June 11

orientation, disability, age, religion, ancestry, union membership, gender identity or expression, AIDS or HIV status, or any other legally protected category. Announcement of this policy is in accordance with State Law including the Pennsylvania Human Relations Act and with Federal law, including Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, and the Americans with Disabilities Act of 1990. Inquiries may be directed to Middle Bucks Institute of Technology, Title IX Coordinator, or Section 504 Coordinator at civilrightscordinator@mbit.org 2740 York Road, Jamison, PA 18929 or 215-343-2480.



Jeanise Dimitri

Jeanise is using Smore to create beautiful newsletters



MIDDLE BUCKS DIGITAL ENGAGEMENT SUMMARY

September 2026

Digital Engagement is an important marker in how we are reaching our MBIT community. With more and more users opting for an online experience first, our digital content strategy is more important than ever.



3,809 Followers
Impressions 74.6K
Posts 76



3,878 Followers
Impressions 198.7K
Posts 109



1,205 Followers
Impressions 11.6K
Videos 5



577 Followers
Impressions 906
Videos 3



Top 5 Viewed Pages:

- Programs
- Staff
- Events
- Vacancies
- Family Resources

8/26/2026- 9/30/2026
Total Visits
15,966



3

In the news/press releases

September
Newsletter views
2,458