

Middle Bucks Institute of Technology Executive Council Meeting

Tuesday, September 1, 2026 5:30 PM

Middle Bucks Institute of Technology in Room 101, 2740 York Road, Jamison, PA 18929

1. Opening Items

1.A. Call to Order

1.B. Pledge of Allegiance

1.C. Roll Call

1.D. Introductions and Public Comment

1.E. Executive Council Comments

1.F. Announcement of Prior Executive Session

1.G. Announcement of Executive Session (If Needed)

2. Approval of Minutes & Events/Correspondence

2.A. Approval of Minutes - Executive Council - June 2, 2026

2.B. Approval of Minutes - Committee of the Whole - August 24, 2026

2.C. Activities/Events/Correspondence

3. Committee Reports

3.A. Professional Advisory Council - Dr. Charles W. Lentz, Chairperson

3.B. Executive Council Committee of the Whole - Mrs. Karen Smith, Chairperson

4. Administrative Reports

4.A. Director's Update - Dr. Mark Covelle, Administrative Director

4.B. Opening of School 26-27 - Administrative Team

5. Financial Reports

5.A. Cash Payments Report - June, July and August

5.B. Treasurer's Report - May, June and July

6. Personnel Items

6.A. Resignation - Instructional Assistant

6.B. Resignation - Instructional Assistant

6.C. Rescind Sabbatical Leave Approval

6.D. Employment - Dental Occupations Teacher

6.E. Change in Status

6.F. Employment - Instructional Assistant

6.G. Family and Medical Leave of Absence and
Personal Necessity Leave of Absence

6.H. Resignation - Facility Manager

6.I. Advisors

6.J. Mentor Teachers

6.K. Act 44 Safety and Security Officer

6.L. Title IX, Title VI and Section 504 Compliance
Officer

6.M. Additional Adult Education Evening School
Programs and Staff - Fall 2026

6.N. Substitute Staff List

7. Other Matters for Consideration

7.A. Revised 2026-2027 School Calendar

7.B. 2026-2027 Student Handbook and Parent Guide
Addendums

7.C. Renewal of MOU - Warwick Township Police
Department

7.D. 2026-2027 Occupational Advisory Committee (OAC)
Members

7.E. 2026-2027 Local Advisory Council Members

7.F. Middle Bucks Area Vocational Technical School
Authority Meeting Minutes

7.G. Penn College of Technology Training Services
Agreement

7.H. BCCC Dual Enrollment Agreement

7.I. CareerLink Local Training Contract -
Educational Data Systems, Inc.

7.J. Memorandum of Understanding - The Bureau of
Career and Technical Education

7.K. Montgomery County Economic & Workforce
Development Contract

7.L. 26-27 YouScience Agreement

7.M. Canon Copier and Printer Leases

7.N. 2026-2027 Administrative Goals and Objectives

7.O. Public School Facility Improvement Grant
Application and Resolution - Elevator Replacement
Project

7.P. Pennsylvania Disability Inclusive Curriculum
Pilot Program Grant

7.Q. Budget Calendar

7.R. PSBA 2027 Officer Elections

8. **Closing Items**

8.A. Adjournment

9. **Information and Announcements**

9.A. Press Coverage and Correspondence

DRAFT AWAITING APPROVAL OF EXECUTIVE COUNCIL
Middle Bucks Institute of Technology Executive Council Meeting
Tuesday, June 2, 2026

1. Opening Items

Procedural: A. Call to Order

The regular meeting of the MBIT Executive Council was convened on Tuesday, June 2, 2026 at 5:31 PM by Mr. Flemming Godiksen, Chairperson, in Room 101 at Middle Bucks Institute of Technology.

Procedural: B. Pledge of Allegiance

The Executive Council rose and recited the Pledge of Allegiance to the flag.

Procedural: C. Roll Call

Executive Council Members Present

Ms. Katrina Filiatrault, Central Bucks S.D.

Ms. Susan Gibson, Central Bucks S.D.

Mr. Flemming Godiksen, Centennial S.D.

Ms. Anne Horner, Council Rock S.D. (Arrived during Executive Session)

Mrs. Karen Krieger, Centennial S.D. (Arrived during Executive Session)

Dr. Kathleen Maguire, Centennial S.D. (Arrived during Executive Session)

Mrs. Cheryl Rickert, Council Rock S.D.

Mrs. Linda Szvedo, New Hope Solebury S.D.

Executive Council Members Absent

Mrs. Karen Smith, Central Bucks S.D.

Others in Attendance

Mr. Warren Anders, Facility Manager

Dr. Mark Covelle, Administrative Director

Ms. Lauren Doherty, Assistant Director

Dr. Matthew Gale, Career and Technical Education Supervisor

Mr. Jeffrey Garton, Esq., School Solicitor

Mrs. Roberta Jackiewicz, Assistant Board Secretary

Dr. Charles W. Lentz, Superintendent of Record, New Hope Solebury S.D.

Mr. Erik Malmberg, Information Technology Manager

Ms. Oksana Pomerlian, Business Manager

Information: D. Introductions and Public Comment

Guest: Cynthia Midgett, Dental Occupations Teacher

There was no public comment.

Information: E. Executive Council Comments

There were no Executive Council comments.

Information: F. Announcement of Prior Executive Session

Mr. Godiksen announced there was an Executive Session held during the May 5, 2026 Executive Council meeting for Personnel Matters.

Reports: G. There will be an Executive Session held at this time for personnel matters and the MBIT School Safety and Security Practices Annual Report in compliance with Act 44.

Mr. Godiksen announced there would be an Executive Session held at time during the meeting for personnel matters and the MBIT School Safety and Security Practices Annual Report in compliance with Act 44.

2. Approval of Minutes & Events/Correspondence

Action, Minutes: A. Approval of Minutes - Executive Council - May 5, 2026

Recommended Action: A motion to approve the minutes of the May 5, 2026 Executive Council meeting.

Motion by Linda Szwedo, second by Anne Horner, to approve the minutes of the May 5, 2026 Executive Council meeting.

Final Resolution: Motion carries 8,0,0

Action, Minutes: B. Approval of Minutes - Committee of the Whole - May 27, 2026

Recommended Action: A motion to approve the minutes of the May 27, 2026 Executive Council Committee of the Whole meeting.

Motion by Linda Szwedo, second by Anne Horner, to approve the minutes of the May 27, 2026 Executive Council Committee of the Whole meeting.

Final Resolution: Motion carries 8,0,0

Action: C. Activities/Events/Correspondence

Recommended Action: A motion to accept MBIT's update including activities/events, correspondence and related matters as attached.

Motion by Linda Szwedo, second by Anne Horner, to accept MBIT's update including activities/events, correspondence and related matters as attached.

Final Resolution: Motion carries 8,0,0

3. Committee Reports

Reports: A. Professional Advisory Council - Dr. Charles W. Lentz, Chairperson

Dr. Lentz reported the Superintendents reviewed the June Executive Council agenda, and no changes or modifications were recommended. The Director noted that one position remained unfilled at the time of the meeting, but the hiring process was expected to be completed. The Superintendents also reviewed plans for the MBIT Senior Recognition ceremony, scheduled for Monday, June 8, at 6:30 p.m., and members of the Professional Advisory Committee (PAC) were invited to attend. The annual renewal of the Superintendent of Record was also discussed, and Dr. Lentz will serve as Superintendent of Record for one more year. The Superintendents decided to cancel the PAC meetings in alignment with the canceled Executive Council meetings.

Reports: B. Executive Council Committee of the Whole - Mrs. Karen Smith, Executive Council Vice-Chairperson

Ms. Filiatrault provided an update on what was discussed at the May Committee of the Whole meeting. She reported the Facility Manager is preparing for summer projects and is hiring two summer co-op students. MBIT received a \$27,569 energy-efficiency rebate from PECO and continues to work on the flooring punch list.

The Information Technology Manager provided a report on the cyber insurance renewal and the Technology Pool Consortium. He is working on the copier lease and preparing for summer projects. Eighteen students participated in an industry certification course provided by Verkada.

The Director reported hiring a Medical & Health Professions Teacher, and shared that the CTE Supervisor – Curriculum and Instruction position has advanced to the second round of interviews. The upcoming Perkins allocation was also discussed, including support for the CTE Supervisor position and conference attendance in the coming year. The summer Executive Council meetings are being canceled.

The Business Manager reported she is monitoring expenses for the year-end financial position. The five-year capital funding agreement has ended; therefore, she is recommending that excess revenue be transferred into the reserve fund rather than being returned to the sending districts. There was a discussion about the Facility Assessment Study.

4. Administrative Reports

Information, Reports: A. Director's Update - Dr. Mark Covelle, Administrative Director

The Director reported several positive accomplishments and funding awards. Six CTE teachers received partial tuition scholarships from Point Park University to pursue additional CTE certifications. MBIT received a \$12,550 PaTTAN stipend to support the implementation of literacy and numeracy strategies throughout the school, including teacher professional development and curriculum work aligned with Perkins requirements.

MBIT was also awarded a \$30,000 Disability Inclusion Grant to support Universal Design for Learning initiatives, professional development, and training for teachers, particularly new teachers working with the Special Education Department.

In addition, MBIT received an \$85,000 competitive equipment grant to support the Electrical Technology and Plumbing Technology programs, including trainers for solar installation, hot water heaters, kitchen installations, and related plumbing applications.

The Early Childhood Education teacher was selected to present at the Association for Career and Technical Education (ACTE) 100th anniversary conference on student advocacy, and several members of the administrative team also had presentations accepted for the conference.

Information, Reports: B. NOCTI Update - Ms. Lauren Doherty, Assistant Administrative Director

The Assistant Director explained that the NOCTI exam is our culminating assessment for our program completers. It consists of a written exam, which is taken in March, and then a performance exam, which is taken in April.

A total of 291 students took the NOCTI exam, with 83% of those students achieving a competent or advanced. Four programs, Building Trades Occupations, Early Childhood Education, Electrical Technology, and Plumbing Technology, achieved a 100% advanced rate. She noted that three of the four programs have at least one new teacher, and the results reflect the strong work of both new and previous teachers.

5. Financial Reports

Action: A. Cash Payments Report

Recommended Action: A motion to accept Cash Payments Report - May.

Motion by Anne Horner, second by Linda Szwedo, to accept Cash Payments Report - May.

Final Resolution: Motion carries 8,0,0

Action: B. Treasurer's Report

Recommended Action: A motion to accept Treasurer's Report - April.

Motion by Anne Horner, second by Linda Szwedo, to accept Treasurer's Report - April.

Final Resolution: Motion carries 8,0,0

6. Personnel Items

Action: A. Contract - Business Office Rollover

Recommended Action: A motion to contract with Jonna Eiser to conduct the financial rollover for the Business Office at a rate of \$20.00/hour, not to exceed \$250.00 and other organizational tasks as needed, not to exceed 25 hours.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to contract with Jonna Eiser to conduct the financial rollover for the Business Office at a rate of \$20.00/hour, not to exceed \$250.00 and other organizational tasks as needed, not to exceed 25 hours.

Final Resolution: Motion carries 8,0,0

Action: B. Employment - 2026 Summer Staff

Recommended Action:

1. A motion to approve the summer employment of Milo McIntyre, student in the Electrical Technology program, as a co-op Student Assistant in the Facilities Department, at a rate of \$15.00/hour, with statutory benefits, effective June 29, 2026.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the summer employment of Milo McIntyre, student in the Electrical Technology program, as a co-op Student Assistant in the Facilities Department, at a rate of \$15.00/hour, with statutory benefits, effective June 29, 2026.

Final Resolution: Motion carries 8,0,0

Recommended Action:

2. A motion to approve the summer employment of Jackson Lancaster, student in the Building Trades Occupations program, as a co-op Student Assistant in the Facilities Department, at a rate of \$15.00/hour, with statutory benefits, effective June 29, 2026.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the summer employment of Jackson Lancaster, student in the Building Trades Occupations program, as a co-op Student Assistant in the Facilities Department, at a rate of \$15.00/hour, with statutory benefits, effective June 29, 2026.

Final Resolution: Motion carries 8,0,0

A short discussion was held regarding opportunities for MBIT students to participate in internships or cooperative education experiences related to construction and facility projects occurring within the sending districts. It was noted that Centennial has employed MBIT students through summer cooperative education opportunities in the past and that MBIT currently has students participating in summer co-op placements. Administration indicated that students may be able to participate in district projects, depending on how the work is structured, and whether it is performed by district staff or outside vendors. The matter was identified as a potential opportunity.

Action: C. Employment - Co-op Students - Li'l Bucks Partners In Learning

Recommended Action:

1. A motion to approve the part-time employment of Jocelynlee Mango, student in the Early Childhood Education program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$15.00/hour, with statutory benefits only, effective August 19, 2026.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the part-time employment of Jocelynlee Mango, student in the Early Childhood Education program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$15.00/hour, with statutory benefits only, effective August 19, 2026.

Final Resolution: Motion carries 8,0,0

Recommended Action:

2. A motion to approve the part-time employment of Brianna Mehaffey, student in the Early Childhood Education program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$15.00/hour, with statutory benefits only, effective August 19, 2026.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the part-time employment of Brianna Mehaffey, student in the Early Childhood Education program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$15.00/hour, with statutory benefits only, effective August 19, 2026.

Final Resolution: Motion carries 8,0,0

Action: D. Employment - Medical & Health Professions Teacher

Recommended Action: A motion to approve the employment of Wendy Magyar, as Medical and Health Professions Teacher, effective August 24, 2026 at Step 13, Column A (\$86,020/Year), pending receipt of required documentation.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the employment of Wendy Magyar, as Medical and Health Professions Teacher, effective August 24, 2026 at Step 13, Column A (\$86,020/Year), pending receipt of required documentation.

Final Resolution: Motion carries 8,0,0

Action: E. Employment - Electrical Technology Teacher

Recommended Action: A motion to approve the employment of Jerrold Mackreth, as Electrical Technology Teacher, effective August 24, 2026, at Step 15, Column B (\$99,167/Year), pending receipt of required documentation.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the employment of Jerrold Mackreth, as Electrical Technology Teacher, effective August 24, 2026, at Step 15, Column B (\$99,167/Year), pending receipt of required documentation.

Final Resolution: Motion carries 8,0,0

Action: F. CTE Supervisor - Curriculum and Instruction - Position Description

Recommended Action: A motion to approve the CTE Supervisor - Curriculum and Instruction Position Description.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the CTE Supervisor - Curriculum and Instruction Position Description.

Final Resolution: Motion carries 8,0,0

Action: G. Appointment of CTE Supervisor - Curriculum and Instruction

Recommended Action: A motion to approve the appointment of Cynthia Midgett as CTE Supervisor – Curriculum and Instruction, at a salary of \$140,000.00 per year with benefits as per the Act 93 Agreement and based upon a 260 day schedule, effective July 1, 2026. Position is funded by Perkins and General Fund.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the appointment of Cynthia Midgett as CTE Supervisor – Curriculum and Instruction, at a salary of \$140,000.00 per year with benefits as per the Act 93 Agreement and based upon a 260 day schedule, effective July 1, 2026. Position is funded by Perkins and General Fund.

Final Resolution: Motion carries 8,0,0

The Director introduced Ms. Midgett, and highlighted her experience, education, certifications, and notable achievements.

Action: H. Employment Agreement - Lauren Doherty, Assistant Administrative Director

Recommended Action: A motion to approve the agreement between the Middle Bucks Institute of Technology Executive Council and Lauren Doherty, Assistant Administrative Director for the term beginning July 1, 2026 through June 30, 2031.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the agreement between the Middle Bucks Institute of Technology Executive Council and Lauren Doherty, Assistant Administrative Director for the term beginning July 1, 2026 through June 30, 2031.

Final Resolution: Motion carries 8,0,0

Action: I. Salary Increases for Non-Bargaining Unit Personnel

Recommended Action: A motion to approve salary increase for non-bargaining unit personnel, for the 2026-2027 fiscal year with a 2.3% base percentage increase.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve salary increase for non-bargaining unit personnel, for the 2026-2027 fiscal year with a 2.3% base percentage increase.

Final Resolution: Motion carries 8,0,0

Action: J. 2026-2027 School Year Staffing

Recommended Action: A motion to permit the Administrative Director to fill budgeted positions for the effective and efficient operations of school for the 2026-2027 school year. Personnel assignments will be affirmed at the September 1, 2026 Executive Council meeting.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to permit the Administrative Director to fill budgeted positions for the effective and efficient operations of school for the 2026-2027 school year. Personnel assignments will be affirmed at the September 1, 2026 Executive Council meeting.

Final Resolution: Motion carries 8,0,0

Action: K. Additional Substitute

Recommended Action: A motion to approve the addition to the substitute staff list for the 2025-2026 school year.

Motion by Susan Gibson, second by Dr. Kathleen Maguire, to approve the addition to the substitute staff list for the 2025-2026 school year.

Final Resolution: Motion carries 8,0,0

7. Other Matters for Consideration

Action: A. Field Trips/Non-Paid Work-Based Experiences and Professional Conferences 2026-2027

Recommended Action: A motion to approve the field trips/non-paid work-based experiences and Professional Conferences for the 2026-2027 school year.

Motion by Linda Szwedo, second by Anne Horner, to approve the field trips/non-paid work-based experiences and Professional Conferences for the 2026-2027 school year.

Final Resolution: Motion carries 8,0,0

Action: B. 2026-2027 Student Handbook and Parent Guide

Recommended Action: A motion to approve the 2026-2027 Student Handbook and Parent Guide.

Motion by Linda Szwedo, second by Anne Horner, to approve the 2026-2027 Student Handbook and Parent Guide.

Final Resolution: Motion carries 8,0,0

Action: C. Additional Field Trip

Recommended Action: A motion to approve the additional field trip for the 2025-2026 school year.

Motion by Linda Szwedo, second by Anne Horner, to approve the additional field trip for the 2025-2026 school year.

Final Resolution: Motion carries 8,0,0

Action: D. Agreements - PSBA Policy Services, Keystone Agenda, and Data Access & Migration

Recommended Action: A motion to approve the agreements with Pennsylvania School Boards Association (PSBA) for Policy Services, Keystone Agenda and Data Access & Migration.

Motion by Linda Szwedo, second by Anne Horner, to approve the agreements with Pennsylvania School Boards Association (PSBA) for Policy Services, Keystone Agenda and Data Access & Migration.

Final Resolution: Motion carries 8,0,0

Action: E. Technology Pool Consortium Agreement

Recommended Action: A motion to approve the agreement between Middle Bucks Institute of Technology and Bucks County Intermediate Unit #22, to participate in the consortium for the Technology Pool Counsel Legal Service Consultation.

Motion by Linda Szwedo, second by Anne Horner, to approve the agreement between Middle Bucks Institute of Technology and Bucks County Intermediate Unit #22, to participate in the consortium for the Technology Pool Counsel Legal Service Consultation.

Final Resolution: Motion carries 8,0,0

Action: F. PowerSchool SIS Hosting and Support Agreement

Recommended Action: A motion to approve the PowerSchool SIS Hosting and Support Agreement with Carbon Lehigh Intermediate Unit 21.

Motion by Linda Szwedo, second by Anne Horner, to approve the PowerSchool SIS Hosting and Support Agreement with Carbon Lehigh Intermediate Unit 21.

Final Resolution: Motion carries 8,0,0

Action: G. Rhodes Branding LLC Agreements

Recommended Action: A motion to approve the Phase 1 agreement with Rhodes Branding LLC to provide strategic branding and marketing services for a fee of \$8,695.00, paid from the General Fund, and authorize the Administrative Director to engage in Phase 2 as funding allows.

Motion by Linda Szwedo, second by Anne Horner, to approve the Phase 1 agreement with Rhodes Branding LLC to provide strategic branding and marketing services for a fee of \$8,695.00, paid from the General Fund, and authorize the Administrative Director to engage in Phase 2 as funding allows.

Final Resolution: Motion carries 8,0,0

Action: H. PaTTAN Stipend

Recommended Action: A motion to accept the PaTTAN stipend in the amount of \$12,500.00 to support the planning of the math/literacy integration strategy in the 2026-2027 school year.

Motion by Linda Szwedo, second by Anne Horner, to accept the PaTTAN stipend in the amount of \$12,500.00 to support the planning of the math/literacy integration strategy in the 2026-2027 school year.

Final Resolution: Motion carries 8,0,0

Action: I. Perkins Grant

Recommended Action: A motion to approve and implement the Perkins Grant (Federal) contract in the amount of \$340,534.00 for the 2026-2027 school year.

Motion by Linda Szwedo, second by Anne Horner, to approve and implement the Perkins Grant (Federal) contract in the amount of \$340,534.00 for the 2026-2027 school year.

Final Resolution: Motion carries 8,0,0

Action: J. Insurance Broker

Recommended Action: A motion to appoint Willis Towers Watson of Northeast, Inc. as Insurance Broker of Record and to approve their renewal proposal with recommendations effective July 1, 2026, to June 30, 2027, at the cost of \$103,230.00.

Motion by Linda Szwedo, second by Anne Horner, to appoint Willis Towers Watson of Northeast, Inc. as Insurance Broker of Record and to approve their renewal proposal with recommendations effective July 1, 2026, to June 30, 2027, at the cost of \$103,230.00.

Final Resolution: Motion carries 8,0,0

Action: K. Cyber Insurance

Recommended Action: A motion to approve the Cyber Insurance agreement with Gallagher Insurance effective 07/01/2026 to 07/01/2027 at the cost of \$6,610.00.

Motion by Linda Szwedo, second by Anne Horner, to approve the Cyber Insurance agreement with Gallagher Insurance effective 07/01/2026 to 07/01/2027 at the cost of \$6,610.00.

Final Resolution: Motion carries 8,0,0

Action: L. Change Order - Refrigerator/Freezer Project

Recommended Action: A motion to approve the Change Order Request from TE Construction Services LLC, in the amount of \$4,089.18. Cost to be paid from the Capital Reserve Fund.

Motion by Linda Szwedo, second by Anne Horner, to approve the Change Order Request from TE Construction Services LLC, in the amount of \$4,089.18. Cost to be paid from the Capital Reserve Fund.

Final Resolution: Motion carries 8,0,0

Action: M. Student Financial Aid Fund

Recommended Action: A motion to authorize the Business Manager to transfer up to \$20,000 to the Student Financial Aid fund from MBIT General Fund unspent 2025-2026 budget balance.

Motion by Linda Szwedo, second by Anne Horner, to authorize the Business Manager to transfer up to \$20,000 to the Student Financial Aid fund from MBIT General Fund unspent 2025-2026 budget balance.

Final Resolution: Motion carries 8,0,0

Action: N. Transfer to Capital Reserve Fund

Recommended Action: A motion to approve the transfer any remaining excess revenue to the Capital Reserve Fund from MBIT General Fund unspent 2025-2026 budget balance.

Motion by Linda Szwedo, second by Anne Horner, to approve the transfer any remaining excess revenue to the Capital Reserve Fund from MBIT General Fund unspent 2025-2026 budget balance.

Final Resolution: Motion carries 8,0,0

Action: O. Unassigned Fund Balance

Recommended Action: A motion to hold as Unassigned Fund Balance an amount up to \$150,000.00 from net secondary expenditures for fiscal year ending June 30, 2026 with intention to incrementally grow fund balance to improve future bond ratings and match grant purchases as required.

Motion by Linda Szwedo, second by Anne Horner, to hold as Unassigned Fund Balance an amount up to \$150,000.00 from net secondary expenditures for fiscal year ending June 30, 2026 with intention to incrementally grow fund balance to improve future bond ratings and match grant purchases as required.

Final Resolution: Motion carries 8,0,0

Action: P. Fiscal Year 2025-2026 Closeout

Recommended Action: A motion to authorize the Business Manager to complete appropriation account transfers and to initiate other bookkeeping functions as needed for the 2025-2026 fiscal year closeout with subsequent ratification at the September 1, 2026 Executive Council meeting.

Motion by Linda Szwedo, second by Anne Horner, to authorize the Business Manager to complete appropriation account transfers and to initiate other bookkeeping functions as needed for the 2025-2026 fiscal year closeout with subsequent ratification at the September 1, 2026 Executive Council meeting.

Final Resolution: Motion carries 8,0,0

Action: Q. Cancel June/July Committee of the Whole Meetings and July/August Regular Executive Council Meetings

Recommended Action: A motion to cancel the June 22, 2026 Executive Council Committee of the Whole meeting, July 7, 2026 Executive Council meeting, the July 27, 2026 Executive Council Committee of the Whole meeting, and the August 4, 2026 Executive Council meeting and Authorize the Administration to pay bills to be ratified in September.

Motion by Linda Szwedo, second by Anne Horner, to cancel the June 22, 2026 Executive Council Committee of the Whole meeting, July 7, 2026 Executive Council meeting, the July 27, 2026 Executive Council Committee of the Whole meeting, and the August 4, 2026 Executive Council meeting and Authorize the Administration to pay bills to be ratified in September.

Final Resolution: Motion carries 8,0,0

8. Closing Items**Action: A. Adjournment**

Recommended Action: A motion to adjourn the June 2, 2026 meeting of the MBIT Executive Council.

Motion by Susan Gibson, second by Cheryl Rickert, to adjourn the June 2, 2026 meeting of the MBIT Executive Council at 6:09 PM

Final Resolution: Motion carries 8,0,0

9. Information and Announcements

Information: A. Press Coverage and Correspondence - Attached to Agenda.

Respectfully Submitted,

Linda Szwedo
Secretary

Roberta Jackiewicz
Assistant Secretary

DRAFT AWAITING APPROVAL OF EXECUTIVE COUNCIL

Middle Bucks Institute of Technology
Executive Council Committee of the
Whole Meeting
Monday, August 24, 2026 5:30 PM Eastern

Middle Bucks Institute of Technology in Room
101
2740 York Road
Jamison, PA 18929

1. Opening Items

NOTE: Agenda items were taken out of order, however, are reported in the order shown on the agenda.

1.A. Call to Order

The MBIT Executive Council Committee of the Whole meeting was convened on Monday, August 24, 2026 at 5:31 PM by Mrs. Karen Smith, Vice Chairperson, in Room 101 at Middle Bucks Institute of Technology.

1.B. Pledge of Allegiance

The Executive Council rose and recited the Pledge of Allegiance to the flag.

1.C. Roll Call

Executive Council Members Present

Ms. Katrina Filiatrault, Central Bucks S.D. (Arrived 5:41 PM)
Ms. Susan Gibson, Central Bucks S.D.
Mr. Flemming Godiksen, Centennial S.D.
Ms. Anne Horner, Council Rock S.D.
Mrs. Karen Krieger, Centennial S.D.
Dr. Kathleen Maguire, Centennial S.D.
Mrs. Cheryl Rickert, Council Rock S.D.
Mrs. Karen Smith, Central Bucks S.D.
Ms. Linda Szwedo, New Hope Solebury S.D.

Others in Attendance

Mr. Warren Anders, Facility Manager
Dr. Mark Covelle, Administrative Director
Dr. Lauren Doherty, Assistant Director
Dr. Matthew Gale, Career and Technical Education Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Erik Malmberg, Information Technology Manager
Mrs. Cynthia Midgett, Career and Technical Education Supervisor, Curriculum & Instruction
Ms. Oksana Pomerlian, Business Manager

1.D. Introductions and Public Comment

There were no guests or public comment.

1.E. Executive Council Comments

There were no Executive Council comments.

2. Building, Security and Technology

2.A. Building, Security and Technology Update

The Information Technology Manager provided an update on technology improvements completed over the summer. A three-year project to transition from on-site servers to a cloud-based, load-balanced, and secure environment has been completed, reducing the number of servers from 23 to 1, resulting in more reliability and cost savings. We have also moved away from virtual servers, which have become very expensive. Additional upgrades included the firewall, wireless access points, intercom system, and security measures. The school has also transitioned away from Active Directory to Google for single sign-on.

The Technology Department will continue collaborating with programs on technology initiatives for curriculum areas, involving the Public Safety, Networking & Operating System Security, and Web Design & Interactive Media programs. The projects include AI applications, virtualization, and safety-related technology partnerships.

2.B. Capital Projects Update

2.B.1. HVAC Project

The Facility Manager reported that the HVAC project is nearing completion, with the building automation system integration and remote access now operational. Minor equipment repairs and humidity concerns continue to be addressed.

2.B.2. Walk in Fridge/Freezer

The Facility Manager reported that the walk-in refrigerator/freezer project is also nearing closeout following adjustments to the computer control systems. The engineering firm conducted testing and moisture sampling, and confirmed that there was no moisture present within the walls of the boxes or in the insulation.

2.B.3. Greenhouse Project

The Facility Manager shared that he continues to work with CHA Consulting on the final installation scope of work for the greenhouse.

2.C. Public School Facility Improvement Grant

The Facility Manager explained that the Public School Facility Improvement Grant opened for a second opportunity, and he submitted a grant for the modernization of our elevator. This is currently the second active application that we have submitted. We previously submitted a grant application for the electrical infrastructure replacement, which is the priority of the two.

The Director added that if we are successful in securing the grant, 75% of the project costs will be covered by the grant, with the remaining 25% funded by us.

There was discussion about the existing elevator and accessibility within the building. The elevator is operational and regularly inspected and serviced. Options for retrofitting the existing elevator car and hydraulic system, including necessary improvements to access and surrounding masonry have been explored.

2.D. Summer Work Update

The Facility Manager noted, that during the summer, the Facilities Department resolved or completed 49 of 54 submitted work requests, renovated the cosmetology clinic, created a 3D printing lab in ERT, built out the new Medical and Health Professions program, and moved a few programs to other spaces to accommodate the expansion. They completed infrastructure and plumbing upgrades, made roof drain repairs, completed the hazardous materials processing, and carried out extensive floor care and deep cleaning throughout the building.

2.E. Upcoming Look-Ahead

2.E.1. Service Agreements for Cleaning Services Renewal, Mechanical Services Agreement & Snow Removal Services

The Facility Manager noted that agreements for cleaning services, mechanical services, and snow removal are up for renewal, and he is working on the RFPs.

2.E.2. Salt MOU with Central Bucks

The Facility Manager reported that discussions are underway with Central Bucks School District regarding continuation of the MOU to purchase bulk salt from them. He noted that this arrangement worked out very well last year.

2.F. Canon Lease

The Technology Manager reported that he is working on new Canon printers and copiers. We had two providers, and one lease just ended, so we will continue with Canon. They are more reliable, provide more accessibility, more devices, and we will save money on the new leases in the next five years. There are also plans to implement secure print functionality.

3. Program, Policy and Personnel

3.A. Program, Policy and Personnel Update

The Assistant Director provided an overview of professional development and opening activities for the start of the school year. Staff will participate in an opening session, armed intruder training, and professional development with the Career and Technical Education Supervisor of Curriculum & Instruction, focused on programmatic and individual professional goal setting. Staff will also receive updates on administrative processes and procedures, followed by a keynote presentation from Tom Murray of All for Ed on "How You Show Up," which will also support the School's comprehensive planning process.

There was a question raised about goal setting for the Comprehensive Plan, and how reviews are completed for Superintendents and Administrative Staff. The Director clarified that the comprehensive planning process is separate from executive staff evaluation and individual teacher goal setting. Teachers will establish both professional and instructional classroom goals, with those goals aligned with Pennsylvania's evaluation requirements and the broader vision and direction of MBIT.

The Director explained that the comprehensive planning process, required by the Pennsylvania Department of Education every three years, will be approached as a longer-term, six-year vision with a three-year midpoint check-in. The goal is to establish a broader framework for the future of MBIT, including program development, workforce needs, and long-term

organizational priorities. Teachers will participate on comprehensive planning committees, and board and sending-district representation will be included on the steering committee. The Director noted that this approach is intended to move beyond compliance and create a meaningful, shared vision for the organization.

The Career and Technical Supervisor - Curriculum & Instruction shared that MBIT welcomed three new teachers during New Teacher Orientation last week. They include teachers in Medical & Health Professions, Electrical Technology, and Dental Occupations. The orientation provided an opportunity to introduce new staff to MBIT's culture, expectations, and instructional practices. She also shared that we have secured approximately \$12,500 through a PaTTAN grant to support the integration of numeracy and literacy into CTE classrooms and labs, directly supporting Perkins indicators. In addition, we are exploring PennDOT and Jimmy Johnson Foundation grant opportunities to support the Automotive Technology program.

3.B. Personnel Items - Resignations, Employment of Teacher, Instructional Assistant, Status Change, Adult Education Evening School Staff, Substitute Staff, Mentor Teachers, Advisors, Leave of Absence, Act 44 Safety and Security Officer, and Title IX, Title VI and Section 504 Compliance Officer

The Director shared that we are fully staffed except for one part-time Instructional Assistant position. The following personnel items will be on the September 1 agenda for approval and include resignations, employment of a Teacher and an Instructional Assistant, a status change, Adult Education evening school staff, substitute staff, Mentor Teachers, Advisors, a leave of absence, the Act 44 Safety and Security Officer, and Title IX, Title VI and Section 504 Compliance Officer.

3.C. Administrative Goals and Objectives 2026-2027

The Director reported that the 2026-2027 Administrative Goals and Objectives will be on the September 1 agenda for review.

3.D. Revised 2026-2027 School Calendar

The Director explained a proposed adjustment to the 2026-27 school calendar that would exchange a previously scheduled professional development day for Election Day. The change would allow MBIT and other regional career and technical centers to collaborate on a regional professional development day. The goal is to provide CTE instructors with opportunities to network with educators teaching similar programs, share instructional practices, and prepare for upcoming SkillsUSA competitions. The proposed change would not add instructional days or change the end of the school year.

3.E. Renewal of MOU - Warwick Township Police Department

The renewal of the MOU with Warwick Township Police Department will be on the September 1 Executive Council meeting agenda for approval.

3.F. 2026-2027 Student Handbook and Parent Guide Addendums

The Career and Technical Education Supervisor provided an update regarding several revisions to the Student Handbook and Parent Guide. They included revisions to the Educational Trips and Clinical Experiences and Career and Technical Student Organization (CTSO) sections. The bullying and cyberbullying section was also revised to align with

updated Pennsylvania statutory definitions, including references to AI-generated and AI-modified media, as well as updated reporting, investigation, parent notification, disciplinary, and intervention procedures.

The Director answered a question about MBIT's current cell phone policy, and stated that the current cell phone policy remains teacher-directed, with safety and appropriate use during instructional time continuing to be the primary expectations, and noted MBIT will always be compliant with state law.

3.G. 2026-2027 Occupational Advisory Committee (OAC) and Local Advisory Council (LAC) Membership

The 2026-2027 membership for the Occupational Advisory Committee (OAC) and the Local Advisory Council (LAC) will be on the September 1 agenda for approval.

3.H. Penn College of Technology Training Services Agreement

The Penn College of Technology training Services Agreement will be on the September 1 Executive Council agenda for approval.

3.I. Bucks County Community College Dual Enrollment Agreement

This is an updated partnership agreement with Bucks County Community College for Dual Enrollment and will be on the September 1 Executive Council agenda for approval.

3.J. Local Training Contract - Educational Data Systems, Inc.

The Director noted that this is a training contract with a service provider in partnership with the Bucks County Workforce and Economic Development Department, and will be on the September 1 agenda for approval.

3.K. BCTE Technical Assistance Program MOU

The Director provided information about the Technical Assistance Program (TAP), which provides access to pre-testing resources for students and professional support for staff. TAP funding will also support a Distinguished School Leader who can assist new teachers and administrators through mentoring and professional guidance.

4. Finance

4.A. Finance Update

The Business Office reported that significant summer efforts focused on closing out the 2025-26 fiscal year, reviewing accounts, completing and adjusting entries, and preparing financial information for the annual audit. Financial reports and supporting documentation have been submitted to the auditors, with completion of the audit anticipated by the end of September. The Business Office has also been preparing for the 2026-27 school year by ensuring instructional materials and supplies were ordered and delivered, and by establishing new employees in the accounting system with the appropriate purchasing and departmental access.

There was discussion about MBIT's approach to capital funding and reserves. MBIT does not maintain a large general fund balance; however, available funds have been directed toward capital needs and a capital reserve. The Executive Council was informed that approximately \$100,000 was dedicated to the capital reserve last year and that MBIT has also set aside funding for future capital projects. Current priorities include electrical infrastructure improvements and other facility needs. The administration continues to evaluate available

funding and prioritize projects based on safety, necessity, and available resources.

There was a request for an update regarding the anticipated facility study and its relationship to the comprehensive planning process. The Director reported that discussions with potential vendors are underway and that proposals and estimated costs are being reviewed. The goal remains to have a facility study plan implemented during the current school year so that its findings can inform future facility planning and capital priorities.

4.B. Grants

- Disability Inclusion Grant
- Perkins Grant

The Disability Inclusion Grant will be on the September 1 Executive Council agenda for approval.

The Career and Technical Education Supervisor provided an update on Perkins Grant funding and revisions to the 2025-26 budget. Budget revisions to the 25-26 Perkins grant included support for some supplies and tools for the Building Trades Occupations program, as well as professional development services through Thomas Murray and All for Ed, focusing on positive school culture, designing strong initial learning experiences, fostering growth mindset, and strengthening professional development.

MBIT received approximately \$340,534 in Perkins funding for the 2026-27 school year. These funds will support portions of salaries for the CTE Supervisor - Curriculum & Instruction, a School Counselor, 10 Instructional Assistants, and partial funding for a cloud-based CTE learning management system, Job Ready 360. This year, we will hold one annual stakeholder meeting in the spring, which will include secondary and post-secondary educators, administrators, local, regional business and industry partners, workforce development board representatives, parents and students, representatives of special populations and community agencies, and other community representatives. Every other year, we hold a comprehensive local needs assessment, where the same stakeholder group of individuals takes a deeper look at some of the data within our school and how we use our funds to support improving that data. He also noted that Perkins funding supports statewide accountability goals, including literacy and numeracy, and that MBIT will continue professional development to help CTE instructors incorporate literacy and numeracy skills into their technical programs.

The Career and Technical Supervisor reported that MBIT has applied for approximately \$50,000 through the Manufacturing PA Training to Career Grant to support expansion of the Engineering Related Technology program. The proposed funding would provide approximately \$25,000 for instructional equipment, \$17,000 toward the employment of the program's current teacher, and \$8,000 to support certification in FANUC robotic operations. The application has received support from local legislators, workforce development representatives, and area manufacturing businesses.

4.C. 27-28 Budget Calendar

The proposed Budget Calendar will be on the September 1 Executive Council meeting agenda for approval.

4.D. Lil Bucks and Adult Education Updates

The Li'l Bucks and Adult Education financials for June and July, 2026 were attached to the agenda for review. There were no questions.

5. Closing Items

It was announced that there would be an Executive Session immediately following the adjournment of the MBIT Executive Council Committee of the Whole meeting for personnel matters.

5.A. Adjournment

Motion by Flemming Godiksen, second by Susan Gibson, to adjourn the August 24, 2026 MBIT Executive Council Committee of the Whole meeting at 6:28 PM.

Final Resolution: Motion carries, 9,0,0

Respectfully Submitted,

Linda Szwedo
Secretary

Roberta Jackiewicz
Assistant Secretary

**MBIT UPDATE
SEPTEMBER – OCTOBER 2026**

Upcoming Meetings, Activities and Events:

1. Holiday - No School	09/07/26		
2. Building Safety Steering Committee Meeting	09/10/26	Room 101	10:25 am
3. MBIT Education Foundation Meeting	09/16/26	Room 101	6:00 pm
4. Holiday – Students and Faculty	09/21/26		
5. Professional Advisory Council (PAC) Mtg.	09/28/26	Video Conference	8:30 am
6. Executive Council Committee of Whole Mtg.	09/28/26	Room 101	5:30 pm
7. Building Safety Steering Committee Meetings	10/01/26	Room 101	10:25 am
8. Executive Council Meeting	10/06/26	Room 101	5:30 pm

Use of Facilities:

1. Corvette Club Delaware Valley Car Show and Fundraiser	09/19/26	Outside Grounds/ Cafeteria
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Donations:

1. \$100,000 - Student Aid, Greenhouse & Education Initiatives/Programs	MBIT Education Foundation	Jamison, PA
2. \$2,000 – Media Internship Program	Anonymous	

MBIT

Professional Advisory Council (PAC) Meeting August 24, 2026 - 8:30AM Video Conference

Minutes

Present: Dr. Covelle (MBIT), Mr. Rapp (CRSD), Dr. Lentz (NHS)

- Review September Executive Council Agenda: The Superintendents and Director reviewed the agenda for the September 1, 2026 Executive Council meeting. No changes were made to the agenda.
- Summer Updates & Staffing: The Director informed the PAC that MBIT is fully staffed to start the year for all certified positions and only one non-certified position remains open.
- MBIT PDE Updates:
 - a. Comprehensive Plan – The Director informed the PAC that this year is a Comprehensive Planning year for MBIT and that the team from MBIT will make district representation a part of their model.
 - b. APTE (339) Lookback Year/Expected IMS Evaluation in Fall 2027 – the APTE is scheduled for 2027 so the MBIT team is starting to gather data for the APTE evaluation as this school year will be our evaluated year for the visit.
- Anticipated Budget Calendar 27-28: The Director shared the Budget calendar, ending in March/April so that the MBIT budget can inform district budget discussions.
- Enrollment 26-27, looking forward to 27-28: The Director discussed the application and enrollment process for 26-27 and shared plans to implement an interest and aptitude survey as part of the 27-28 application process. The Director has been working with providers to identify the best option for MBIT.
- Twilight/12th grade Capstone discussion: Informational - The Director discussed a way to provide outgoing seniors with the potential to earn an industry credential prior to graduating. The Director is seeking funding and industry partners before launching next steps.

CASH PAYMENTS REPORT
JUNE 2026

GENERAL FUND

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date:
From Check: 97978
From Voucher:

To Date:
To Check: 98123
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
97980	06/23/2026	PSERS	\$489,686.73	11917	Printed	Manual	☒	06/30/2026	
97981	06/03/2026	AC SUPPLY COMPANY	\$520.81	1446	Printed	Expense	☒	07/31/2026	
97982	06/03/2026	AHOLD FINANCIAL SERVICES	\$24.76	1446	Printed	Expense	☒	06/30/2026	
97983	06/03/2026	ALLEGHENY EDUCATIONAL SYSTEMS, INC	\$26,709.89	1446	Printed	Expense	☒	06/30/2026	
97984	06/03/2026	AMAZON	\$749.99	1446	Printed	Expense	☒	06/30/2026	
97986	06/03/2026	BILL FLANNERY AUTOMOTIVE, INC.	\$832.58	1446	Printed	Expense	☒	06/30/2026	
97987	06/03/2026	CDW GOVERNMENT	\$3,095.95	1446	Printed	Expense	☒	06/30/2026	
97988	06/03/2026	CM REGENT INSURANCE COMPANY	\$932.60	1446	Printed	Expense	☒	06/30/2026	
97989	06/03/2026	COLONIAL ELECTRIC SUPPLY	\$2,900.00	1446	Printed	Expense	☒	06/30/2026	
97990	06/03/2026	CP COMMERCIAL PRINTING, INC.	\$1,756.00	1446	Printed	Expense	☒	06/30/2026	
97991	06/03/2026	DELCREST MEDICAL SERVICES, INC.	\$410.23	1446	Printed	Expense	☒	06/30/2026	
97992	06/03/2026	HERITAGE-CRYSTAL CLEAN, LLC	\$958.00	1446	Printed	Expense	☒	06/30/2026	
97993	06/03/2026	KEY BUSINESS SOLUTIONS	\$513.00	1446	Printed	Expense	☒	06/30/2026	
97994	06/03/2026	M.J. EARL, INC	\$82.95	1446	Printed	Expense	☒	06/30/2026	
97995	06/03/2026	MADISON NATIONAL LIFE INSURANCE CO	\$2,373.72	1446	Printed	Expense	☒	06/30/2026	
97996	06/03/2026	MITCHELL1	\$1,664.00	1446	Printed	Expense	☒	06/30/2026	
97997	06/03/2026	NICO'S PIZZA	\$177.75	1446	Printed	Expense	☒	06/30/2026	
97998	06/03/2026	POINT PARK UNIVERSITY	\$1,659.00	1446	Printed	Expense	☒	06/30/2026	
97999	06/03/2026	SHERWIN-WILLIAMS COMPANY	\$80.89	1446	Printed	Expense	☒	06/30/2026	
98000	06/03/2026	STEVE ALDINGER	\$807.38	1446	Printed	Expense	☒	06/30/2026	
98001	06/03/2026	SWOYER, PAMELA A	\$413.26	1446	Printed	Expense	☒	06/30/2026	
98002	06/03/2026	THEODORE L. GROSS, INC.	\$1,247.41	1446	Printed	Expense	☒	06/30/2026	

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98003	06/03/2026	WEINSTEIN SUPPLY CORP	\$4,000.07	1446	Printed	Expense	☒	06/30/2026	
98004	06/05/2026	BEGLEY, CARLIN & MANDIO, LLP	\$1,183.00	1447	Printed	Expense	☒	06/30/2026	
98005	06/05/2026	BP ENVIRONMENTAL SERVICES	\$4,177.65	1447	Printed	Expense	☒	06/30/2026	
98006	06/05/2026	C. CARAMANICO & SONS, INC	\$7,004.00	1447	Printed	Expense	☒	06/30/2026	
98007	06/05/2026	CARQUEST AUTO PARTS	\$86.97	1447	Printed	Expense	☒	06/30/2026	
98008	06/05/2026	GASPER LANDSCAPES, INC	\$4,439.00	1447	Printed	Expense	☒	06/30/2026	
98009	06/05/2026	HEALTH MATS COMPANY	\$1,099.04	1447	Printed	Expense	☒	06/30/2026	
98010	06/05/2026	SHOP SPECIALTIES INC.	\$964.00	1447	Printed	Expense	☒	07/31/2026	
98011	06/05/2026	SOUTHERN PETROLEUM LABORATORIES, INC	\$218.40	1447	Printed	Expense	☒	06/30/2026	
98012	06/05/2026	VALLI COMMUNICATIONS, INC	\$702.60	1447	Printed	Expense	☒	06/30/2026	
98013	06/05/2026	VISION BENEFITS OF AMERICA	\$639.40	1447	Printed	Expense	☒	06/30/2026	
98014	06/09/2026	AHOLD FINANCIAL SERVICES	\$33.37	1450	Printed	Expense	☒	06/30/2026	
98015	06/09/2026	BP ENVIRONMENTAL SERVICES	\$4,206.79	1450	Printed	Expense	☒	06/30/2026	
98016	06/09/2026	CARQUEST AUTO PARTS	\$87.94	1450	Printed	Expense	☒	06/30/2026	
98017	06/09/2026	GUINAN, STEVE	\$426.15	1450	Printed	Expense	☒	06/30/2026	
98018	06/09/2026	HAMPDEN ENGINEERING CORPORATION	\$17,338.00	1450	Printed	Expense	☒	06/30/2026	
98019	06/09/2026	JOHN POSEN, INC	\$233.70	1450	Printed	Expense	☒	06/30/2026	
98021	06/09/2026	MORAVIAN UNIVERSITY	\$9,609.00	1450	Printed	Expense	☒	06/30/2026	
98022	06/09/2026	POINT PARK UNIVERSITY	\$3,408.00	1450	Printed	Expense	☒	06/30/2026	
98023	06/09/2026	SINGER EQUIPMENT COMPANY	\$2,736.06	1450	Printed	Expense	☒	06/30/2026	
98024	06/09/2026	STEPHANIE MIKKELSON	\$520.92	1450	Printed	Expense	☒	06/30/2026	
98025	06/09/2026	TIME CLOCK PLUS	\$4,454.40	1450	Printed	Expense	☒	06/30/2026	
98026	06/09/2026	LAUREN DOHERTY	\$496.44	1451	Printed	Expense	☒	06/30/2026	

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98027	06/11/2026	APPLE COMPUTERS, INC.	\$2,994.00	1456	Printed	Expense	☒	06/30/2026	
98028	06/11/2026	BENCO DENTAL COMPANY	\$122.16	1456	Printed	Expense	☒	06/30/2026	
98029	06/11/2026	BP ENVIRONMENTAL SERVICES	\$1,345.38	1456	Printed	Expense	☒	06/30/2026	
98030	06/11/2026	BROOKAIRE CORPORATION	\$970.97	1456	Printed	Expense	☒	06/30/2026	
98031	06/11/2026	CARQUEST AUTO PARTS	\$113.16	1456	Printed	Expense	☒	06/30/2026	
98032	06/11/2026	CDW GOVERNMENT	\$2,658.80	1456	Printed	Expense	☒	06/30/2026	
98033	06/11/2026	CM3 BUILDING SOLUTIONS, INC.	\$3,296.00	1456	Printed	Expense	☒	06/30/2026	
98034	06/11/2026	GDB Auto	\$50.00	1456	Printed	Expense	☒	06/30/2026	
98035	06/11/2026	GRAINGER, INC	\$340.40	1456	Printed	Expense	☒	06/30/2026	
98036	06/11/2026	HARRIS TECHNOLOGY SERVICES	\$1,996.99	1456	Printed	Expense	☒	06/30/2026	
98037	06/11/2026	INTERSTATE MAINTENANCE CORORATION	\$10,173.24	1456	Printed	Expense	☒	06/30/2026	
98038	06/11/2026	JERRY WAGNER, INC	\$597.00	1456	Printed	Expense	☒	06/30/2026	
98039	06/11/2026	LETHAL EXTERMINATOR, INC.	\$156.00	1456	Printed	Expense	☒	06/30/2026	
98040	06/11/2026	LOWE'S COMMERCIAL ACCOUNT	\$2,680.89	1456	Printed	Expense	☒	06/30/2026	
98041	06/11/2026	M.C.H. Equipment , Inc.	\$391.88	1456	Printed	Expense	☒	06/30/2026	
98042	06/11/2026	McCREESH, CYNTHIA	\$64.40	1456	Printed	Expense	☒	06/30/2026	
98043	06/11/2026	NEFCO CORPORATION	\$42,188.16	1456	Printed	Expense	☒	06/30/2026	
98044	06/11/2026	PENN JERSEY PAPER CO.	\$632.07	1456	Printed	Expense	☒	06/30/2026	
98045	06/11/2026	RHODES BRANDING, LLC	\$8,695.00	1456	Printed	Expense	☒	06/30/2026	
98046	06/11/2026	ROBERT'S PLUMBING & DRAIN CLEANING LLC	\$1,085.00	1456	Printed	Expense	☒	06/30/2026	
98047	06/11/2026	TIME CLOCK PLUS	\$545.90	1456	Printed	Expense	☒	06/30/2026	
98048	06/11/2026	TSA CONSULTING GROUP, INC.	\$14,457.92	1456	Printed	Expense	☒	06/30/2026	
98049	06/15/2026	TD BANK	\$12,499.26	1466	Printed	Expense	☒	06/30/2026	

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98051	06/17/2026	CARQUEST AUTO PARTS	\$636.68	1475	Printed	Expense	☒	07/31/2026	
98052	06/17/2026	CYNTHIA MIDGETT	\$115.93	1475	Printed	Expense	☐		
98053	06/17/2026	DELCREST MEDICAL SERVICES, INC.	\$48.72	1475	Printed	Expense	☒	06/30/2026	
98054	06/17/2026	GAYLE KEAGY	\$150.00	1475	Printed	Expense	☒	07/31/2026	
98055	06/17/2026	GIMKIT, INC	\$650.00	1475	Printed	Expense	☐		
98056	06/17/2026	McNees Wallace & Nurick LLC	\$137.50	1475	Printed	Expense	☒	06/30/2026	
98057	06/17/2026	NEFCO CORPORATION	\$16,498.85	1475	Printed	Expense	☒	06/30/2026	
98058	06/17/2026	NICO'S PIZZA	\$186.45	1475	Printed	Expense	☒	07/31/2026	
98059	06/25/2026	APEX ELEVATOR INSPECTION AND TESTING	\$395.00	1486	Printed	Expense	☒	07/31/2026	
98060	06/25/2026	BENCO DENTAL COMPANY	\$943.18	1486	Printed	Expense	☒	07/31/2026	
98061	06/25/2026	EASTERN LIFT TRUCK CO	\$545.29	1486	Printed	Expense	☒	07/31/2026	
98062	06/25/2026	FP FINANCE PROGRAM	\$165.00	1486	Printed	Expense	☒	07/31/2026	
98063	06/25/2026	LEHIGH UNIVERSITY	\$75.00	1486	Printed	Expense	☒	07/31/2026	
98064	06/25/2026	MUNN ROOFING CORPORATION	\$14,800.00	1486	Printed	Expense	☒	07/31/2026	
98065	06/25/2026	NEFCO CORPORATION	\$1,090.58	1486	Printed	Expense	☒	07/31/2026	
98066	06/25/2026	WARMINSTER TOWNSHIP	\$900.00	1486	Printed	Expense	☒	07/31/2026	
98067	06/29/2026	CANON FINANCIAL SERVICES, INC.	\$1,402.88	1487	Printed	Expense	☒	06/30/2026	
98068	06/29/2026	CBIZ	\$82.50	1487	Printed	Expense	☒	06/30/2026	
98069	06/29/2026	MOBILE MINI, INC.	\$463.29	1487	Printed	Expense	☒	06/30/2026	
98070	06/29/2026	PECO ENERGY	\$35,324.47	1487	Printed	Expense	☒	06/30/2026	
98071	06/29/2026	UNITED CONCORDIA COMPANIES, INC	\$2,732.00	1487	Printed	Expense	☒	06/30/2026	

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98072	06/29/2026	VERIZON	\$264.53	1487	Printed	Expense	☒	06/30/2026	
98073	06/30/2026	AMAZON	\$1,148.84	1488	Printed	Expense	☒	07/31/2026	
98074	06/30/2026	CDW GOVERNMENT	\$2,987.52	1488	Printed	Expense	☒	07/31/2026	
98075	06/30/2026	COOPER ELECTRIC SUPPLY COMPANY	\$582.64	1488	Printed	Expense	☒	07/31/2026	
98076	06/30/2026	CYNTHIA MIDGETT	\$224.95	1488	Printed	Expense	☐		
98077	06/30/2026	ELSEVIER	\$534.00	1488	Printed	Expense	☒	07/31/2026	
98078	06/30/2026	SOUTHERN PETROLEUM LABORATORIES, INC	\$218.40	1488	Printed	Expense	☒	07/31/2026	
98079	06/30/2026	SWOYER, PAMELA A	\$239.09	1488	Printed	Expense	☒	07/31/2026	
98080	06/30/2026	T-MOBILE	\$543.79	1488	Printed	Expense	☒	07/31/2026	
98081	06/30/2026	WELLS FARGO (FRASER ADV INFO SYS)	\$403.64	1489	Printed	Expense	☒	06/30/2026	
98082	06/30/2026	All4Ed	\$8,500.00	1491	Printed	Expense	☒	07/31/2026	
98083	06/30/2026	BP ENVIRONMENTAL SERVICES	\$1,020.00	1491	Printed	Expense	☒	07/31/2026	
98084	06/30/2026	C. CARAMANICO & SONS, INC	\$4,267.00	1491	Printed	Expense	☒	07/31/2026	
98085	06/30/2026	CHEF'S DESIGN, INC	\$2,000.00	1491	Printed	Expense	☒	07/31/2026	
98086	06/30/2026	RICHTER TOTAL OFFICE	\$180.00	1491	Printed	Expense	☒	07/31/2026	
98087	06/30/2026	SHERWIN-WILLIAMS COMPANY	\$369.78	1491	Printed	Expense	☒	07/31/2026	
98088	06/30/2026	SIEMENS INDUSTRY, INC.	\$7,350.00	1491	Printed	Expense	☒	07/31/2026	
98089	06/30/2026	THOMAS C MURRAY, LLC	\$8,500.00	1491	Printed	Expense	☒	07/31/2026	
98090	06/30/2026	TRI COUNTY ELECTRICAL SUPPLY	\$1,095.52	1491	Printed	Expense	☒	07/31/2026	
98091	06/30/2026	AC SUPPLY COMPANY	\$868.01	1493	Printed	Expense	☒	07/31/2026	
98092	06/30/2026	AMAZON	\$160.24	1493	Printed	Expense	☒	07/31/2026	
98093	06/30/2026	BURMAX COMPANY, INC.	\$355.62	1493	Printed	Expense	☒	07/31/2026	

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date:
From Check: 97978
From Voucher:

To Date:
To Check: 98123
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98094	06/30/2026	COURIER TIMES, INC	\$78.97	1493	Printed	Expense	☒	07/31/2026	
98095	06/30/2026	DELCREST MEDICAL SERVICES, INC.	\$81.18	1493	Printed	Expense	☒	07/31/2026	
98096	06/30/2026	HD SUPPLY FACILITIES MINTANENCE	\$25,814.67	1493	Printed	Expense	☒	07/31/2026	
98097	06/30/2026	HEALTH MATS COMPANY	\$203.13	1493	Printed	Expense	☒	07/31/2026	
98098	06/30/2026	Home Depot Pro	\$2,235.23	1493	Printed	Expense	☒	07/31/2026	
98099	06/30/2026	LOWE'S COMMERCIAL ACCOUNT	\$226.87	1493	Printed	Expense	☒	07/31/2026	
98100	06/30/2026	MC GRAW HILL SCHOOL EDUCATION, LLC	\$2,528.19	1493	Printed	Expense	☐		
98101	06/30/2026	THE JAYDOOR COMPANY	\$5,382.00	1493	Printed	Expense	☒	07/31/2026	
98102	06/30/2026	TINA HANEY	\$47.80	1493	Printed	Expense	☒	07/31/2026	
98103	06/30/2026	COVELLE, MARK	\$2,462.89	1494	Printed	Expense	☒	07/31/2026	
98104	06/30/2026	BENCO DENTAL COMPANY	\$417.50	1495	Printed	Expense	☒	07/31/2026	
98105	06/30/2026	BRISTOL ENVIRONMENTAL, LLC	\$12,600.00	1495	Printed	Expense	☒	07/31/2026	
98106	06/30/2026	BUCKS COUNTY IU 22	\$27,148.67	1495	Printed	Expense	☒	07/31/2026	
98107	06/30/2026	COOPER ELECTRIC SUPPLY COMPANY	\$497.55	1495	Printed	Expense	☒	07/31/2026	
98108	06/30/2026	DELL FINANCIAL SERVICES	\$6,584.04	1495	Printed	Expense	☐		
98109	06/30/2026	ENVIRONMENTAL CONTROL SYSTEMS INC	\$8,179.00	1495	Printed	Expense	☒	07/31/2026	
98110	06/30/2026	FLUXSPACE INNOVATIONS LLC	\$5,784.97	1495	Printed	Expense	☐		
98111	06/30/2026	FRANKLIN FLOORING, INC	\$20,997.00	1495	Printed	Expense	☒	07/31/2026	
98112	06/30/2026	HERITAGE-CRYSTAL CLEAN, LLC	\$481.72	1495	Printed	Expense	☒	07/31/2026	
98113	06/30/2026	INTERSTATE MAINTENANCE CORORATION	\$10,398.60	1495	Printed	Expense	☐		
98114	06/30/2026	JACKIEWICZ, ROBERTA	\$188.20	1495	Printed	Expense	☐		

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date:
From Check: 97978
From Voucher:

To Date:
To Check: 98123
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98115	06/30/2026	JEANISE DIMITRI	\$411.02	1495	Printed	Expense	☒	07/31/2026	
98116	06/30/2026	JOHN POSEN, INC	\$179.85	1495	Printed	Expense	☒	07/31/2026	
98117	06/30/2026	JOHNSON CONTROLS SECURITY SOLUTIONS	\$8,283.82	1495	Printed	Expense	☒	07/31/2026	
98118	06/30/2026	LETHAL EXTERMINATOR, INC.	\$156.00	1495	Printed	Expense	☒	07/31/2026	
98119	06/30/2026	MISTRAS GROUP, INC	\$250.00	1495	Printed	Expense	☒	07/31/2026	
98120	06/30/2026	POINT PARK UNIVERSITY	\$7,963.00	1495	Printed	Expense	☒	07/31/2026	
98121	06/30/2026	SWOYER, PAMELA A	\$278.40	1495	Printed	Expense	☒	07/31/2026	
98122	06/30/2026	TECHNICAL TRAINING LABS, INC	\$33,150.00	1495	Printed	Expense	☐		
98123	06/30/2026	ULINE	\$10,727.69	1495	Printed	Expense	☒	07/31/2026	

Total Amount: \$1,034,140.30

End of Report

CAPITAL RESERVE

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: TD - CAPITAL RESERVE 4281282023

From Date: 06/01/2026

To Date: 06/30/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
20324	06/30/2026	FIDEVIA, LLC	\$12,340.00	1499	Printed	Expense	☐		
20325	06/30/2026	INTEGRITY MECHANICAL, INC.	\$27,051.25	1499	Printed	Expense	☐		
Total Amount:			\$39,391.25						
End of Report									

PRODUCTION FUND

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: TD - PRODUCTION 4281282065

From Date: 06/01/2026

To Date: 06/30/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
9737	06/05/2026	CARQUEST AUTO PARTS	\$849.50	1449	Printed	Expense	☒	06/30/2026	
9738	06/05/2026	CITRUS PRODUCE LLC.	\$919.22	1449	Printed	Expense	☒	06/30/2026	
9739	06/05/2026	Kampus Klothes, Inc	\$252.50	1449	Printed	Expense	☒	06/30/2026	
9740	06/05/2026	THEODORE L. GROSS, INC.	\$793.43	1449	Printed	Expense	☒	06/30/2026	
9741	06/05/2026	WELDON TIRE	\$519.00	1449	Printed	Expense	☒	06/30/2026	
9742	06/05/2026	WYAT GATLEY	\$200.00	1449	Printed	Expense	☐		
9743	06/10/2026	CARQUEST AUTO PARTS	\$149.25	1452	Printed	Expense	☒	06/30/2026	
9744	06/25/2026	AMAZON	\$45.60	1485	Printed	Expense	☒	06/30/2026	
9745	06/30/2026	Bright White Paper Company	\$1,078.45	1492	Printed	Expense	☒	07/31/2026	

Total Amount: \$4,806.95

End of Report

STUDENT ACTIVITY

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: TD - STUDENT ACTIVITIES 4281282081

From Date: 06/01/2026

To Date: 06/30/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1843	06/05/2026	NICO'S PIZZA	\$168.85	1448	Printed	Expense	☒	06/30/2026	
1844	06/17/2026	NICO'S PIZZA	\$77.85	1474	Printed	Expense	☒	07/31/2026	
1845	06/25/2026	AMAZON	\$39.99	1484	Printed	Expense	☒	06/30/2026	

Total Amount: \$286.69

End of Report

CASH PAYMENTS REPORT
JULY 2026

GENERAL FUND

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 07/01/2026
From Check:
From Voucher:

To Date: 07/31/2026
To Check:
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98124	07/15/2026	AMAZON	\$216.04	1009	Printed	Expense	☒	07/31/2026	
98125	07/15/2026	FRANKLIN CLEANING EQUIP & SUPPLY CO.	\$4,792.44	1009	Printed	Expense	☒	07/31/2026	
98126	07/15/2026	HAWK RIDGE SYSTEMS	\$1,900.00	1009	Printed	Expense	☒	07/31/2026	
98127	07/15/2026	INTEGRAONE	\$3,654.98	1009	Printed	Expense	☒	07/31/2026	
98128	07/15/2026	PACTA	\$2,075.00	1009	Printed	Expense	☒	07/31/2026	
98129	07/15/2026	PenSPRA	\$125.00	1009	Printed	Expense	☒	07/31/2026	
98130	07/27/2026	TD BANK	\$10,981.96	1017	Printed	Expense	☒	07/31/2026	
98131	07/29/2026	CITIZENS BANK	\$1,740.78	1018	Printed	Expense	☒	07/31/2026	
98132	07/29/2026	ADOBE SYSTEMS, INC	\$2,460.00	1019	Printed	Expense	☐		
98133	07/29/2026	AMAZON	\$1,073.82	1019	Printed	Expense	☐		
98134	07/29/2026	AMERICAN CAPITAL FINANCIAL SERVICES, INC	\$7,730.93	1019	Printed	Expense	☐		
98135	07/29/2026	BEGLEY, CARLIN & MANDIO, LLP	\$1,118.00	1019	Printed	Expense	☐		
98136	07/29/2026	CHRISTINE FRANK	\$225.00	1019	Printed	Expense	☐		
98137	07/29/2026	CM REGENT INSURANCE COMPANY	\$932.60	1019	Printed	Expense	☐		
98138	07/29/2026	CM3 BUILDING SOLUTIONS, INC.	\$11,783.00	1019	Printed	Expense	☐		
98139	07/29/2026	COLONIAL ELECTRIC SUPPLY	\$778.60	1019	Printed	Expense	☐		
98140	07/29/2026	DVHT	\$153,031.73	1019	Printed	Expense	☐		
98141	07/29/2026	eDPUZZLE	\$2,750.00	1019	Printed	Expense	☐		
98142	07/29/2026	FP FINANCE PROGRAM	\$165.00	1019	Printed	Expense	☐		
98143	07/29/2026	KEYSTONE RECOGNITION	\$82.50	1019	Printed	Expense	☐		
98144	07/29/2026	MADISON NATIONAL LIFE INSURANCE CO	\$2,373.72	1019	Printed	Expense	☐		
98145	07/29/2026	Magic School, Inc	\$5,983.95	1019	Printed	Expense	☐		

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 07/01/2026

To Date: 07/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98146	07/29/2026	MC MASTER-CARR	\$390.17	1019	Printed	Expense	☐		
98147	07/29/2026	NATIONAL UNION FIRE INS CO OF PITTSBURG	\$1,864.26	1019	Printed	Expense	☐		
98148	07/29/2026	PENN JERSEY PAPER CO.	\$204.12	1019	Printed	Expense	☐		
98149	07/29/2026	POINT PARK UNIVERSITY	\$3,408.00	1019	Printed	Expense	☐		
98150	07/29/2026	POWERSCHOOL GROUP LLC	\$22,969.91	1019	Printed	Expense	☐		
98151	07/29/2026	PSBA INSURANCE TRUST	\$13,273.92	1019	Printed	Expense	☐		
98152	07/29/2026	SDIC	\$2,783.00	1019	Printed	Expense	☐		
98153	07/29/2026	SIEMENS INDUSTRY, INC.	\$545.27	1019	Printed	Expense	☐		
98154	07/29/2026	SWEET, STEVENS, KATZ, & WILLIAMS LLP	\$550.00	1019	Printed	Expense	☐		
98155	07/29/2026	T-MOBILE	\$551.06	1019	Printed	Expense	☐		
98156	07/29/2026	TIME CLOCK PLUS	\$1,770.00	1019	Printed	Expense	☐		
98157	07/29/2026	VISION BENEFITS OF AMERICA	\$644.30	1019	Printed	Expense	☐		
98158	07/29/2026	VOLLI COMMUNICATIONS, INC	\$705.43	1019	Printed	Expense	☐		
98159	07/29/2026	WARWICK TOWNSHIP WATER & SEWER AUTHORITY	\$3,580.18	1019	Printed	Expense	☐		
98160	07/30/2026	TD BANK	\$1,546.94	1020	Printed	Expense	☒	07/31/2026	
98161	07/29/2026	CANON FINANCIAL SERVICES, INC.	\$1,893.24	1022	Printed	Expense	☒	07/31/2026	
98162	07/29/2026	CBIZ	\$82.50	1022	Printed	Expense	☒	07/31/2026	
98163	07/29/2026	First American	\$12,833.39	1022	Printed	Expense	☒	07/31/2026	
98164	07/29/2026	MOBILE MINI, INC.	\$463.29	1022	Printed	Expense	☒	07/31/2026	
98165	07/29/2026	PECO ENERGY	\$18,116.81	1022	Printed	Expense	☒	07/31/2026	
98166	07/29/2026	UNITED CONCORDIA COMPANIES, INC	\$4,417.87	1022	Printed	Expense	☒	07/31/2026	
98167	07/29/2026	VERIZON	\$264.26	1022	Printed	Expense	☒	07/31/2026	

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 07/01/2026

To Date: 07/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98168	07/29/2026	WELLS FARGO (FRASER ADV INFO SYS)	\$403.64	1022	Printed	Expense	☒	07/31/2026	

Total Amount: \$309,236.61

End of Report

PRODUCTION FUND

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - PRODUCTION 4281282065

From Date: 07/01/2026

To Date: 07/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
9746	07/15/2026	JANICE GABLEIN	\$95.58	1008	Printed	Expense	☒	07/31/2026	
9747	07/15/2026	AMAZON	\$804.91	1010	Printed	Expense	☒	07/31/2026	
9748	07/15/2026	WEHRUNG'S FAMILY HOME CENTER	\$378.76	1010	Printed	Expense	☒	07/31/2026	

Total Amount: \$1,279.25

End of Report

CASH PAYMENTS REPORT

AUGUST 2026

GENERAL FUND

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 08/01/2026

To Date: 08/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98169	08/05/2026	ACCESS SECURITY	\$214.21	1027	Printed	Expense	☐		
98170	08/05/2026	AMAZON	\$440.10	1027	Printed	Expense	☐		
98171	08/05/2026	APPLE INC.	\$17,015.73	1027	Printed	Expense	☐		
98172	08/05/2026	APPTEGY, INC	\$10,080.00	1027	Printed	Expense	☐		
98173	08/05/2026	BEGLEY, CARLIN & MANDIO, LLP	\$130.00	1027	Printed	Expense	☐		
98174	08/05/2026	BENCO DENTAL COMPANY	\$1,015.78	1027	Printed	Expense	☐		
98175	08/05/2026	CM3 BUILDING SOLUTIONS, INC.	\$6,138.00	1027	Printed	Expense	☐		
98176	08/05/2026	CP COMMERCIAL PRINTING, INC.	\$940.00	1027	Printed	Expense	☐		
98177	08/05/2026	DISCOUNT SCHOOL SUPPLY	\$274.61	1027	Printed	Expense	☐		
98178	08/05/2026	EISER, JONNA	\$860.00	1027	Printed	Expense	☐		
98179	08/05/2026	FRANKLIN CLEANING EQUIP & SUPPLY CO.	\$6,581.01	1027	Printed	Expense	☐		
98180	08/05/2026	MC MASTER-CARR	\$1,637.26	1027	Printed	Expense	☐		
98181	08/05/2026	SHERWIN-WILLIAMS COMPANY	\$197.46	1027	Printed	Expense	☐		
98182	08/05/2026	SOCIALSCHOOL4EDU	\$795.00	1027	Printed	Expense	☐		
98183	08/05/2026	TRI COUNTY ELECTRICAL SUPPLY	\$953.78	1027	Printed	Expense	☐		
98184	08/05/2026	TYLER TECHNOLOGIES	\$27,100.56	1027	Printed	Expense	☐		
98185	08/05/2026	ULINE	\$7,596.48	1027	Printed	Expense	☐		
98186	08/05/2026	US OMNI & TSACG COMPLIANCE SERVICES	\$600.00	1027	Printed	Expense	☐		
98187	08/05/2026	WELLS FARGO VENDOR FIN SERV	\$5,055.70	1027	Printed	Expense	☐		
98188	08/11/2026	AMAZON	\$3,472.80	1036	Printed	Expense	☐		
98189	08/11/2026	AMERICAN DESIGN DRAFTING ASSOCIATION	\$285.00	1036	Printed	Expense	☐		
98190	08/11/2026	BENCO DENTAL COMPANY	\$2,000.25	1036	Printed	Expense	☐		

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 08/01/2026

To Date: 08/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98191	08/11/2026	BP ENVIRONMENTAL SERVICES	\$9,025.55	1036	Printed	Expense	☐		
98192	08/11/2026	CANON FINANCIAL SERVICES, INC.	\$834.85	1036	Printed	Expense	☐		
98193	08/11/2026	CROWN COMMERCIAL SERVICES	\$1,950.00	1036	Printed	Expense	☐		
98194	08/11/2026	CRYSTAL CLEAN LLC	\$3,657.00	1036	Printed	Expense	☐		
98195	08/11/2026	FACILITIES MANAGEMENT EXPRESS, LLC	\$4,320.20	1036	Printed	Expense	☐		
98196	08/11/2026	GDB Auto	\$276.00	1036	Printed	Expense	☐		
98197	08/11/2026	HARRIS TECHNOLOGY SERVICES	\$2,000.26	1036	Printed	Expense	☐		
98198	08/11/2026	HD SUPPLY FACILITIES MINTANENCE	\$3,910.11	1036	Printed	Expense	☐		
98199	08/11/2026	HEALTH MATS COMPANY	\$203.13	1036	Printed	Expense	☐		
98200	08/11/2026	INTERSTATE MAINTENANCE CORORATION	\$13,125.00	1036	Printed	Expense	☐		
98201	08/11/2026	KHALID DENNIS	\$3,250.00	1036	Printed	Expense	☐		
98202	08/11/2026	VOLLI COMMUNICATIONS, INC	\$705.43	1036	Printed	Expense	☐		
98203	08/18/2026	MONTGOMERY PIZZA	\$2,001.84	1037	Printed	Expense	☐		
98204	08/18/2026	AMAZON	\$3,249.55	1038	Printed	Expense	☐		
98205	08/18/2026	BUCKS COUNTY IU 22	\$804.66	1038	Printed	Expense	☐		
98206	08/18/2026	C. CARAMANICO & SONS, INC	\$14,788.00	1038	Printed	Expense	☐		
98207	08/18/2026	DOYLESTOWN GLASS COMPANY	\$625.00	1038	Printed	Expense	☐		
98208	08/18/2026	GDB Auto	\$108.00	1038	Printed	Expense	☐		
98209	08/18/2026	GHA TECHNOLOGIES, INC	\$2,877.30	1038	Printed	Expense	☐		
98210	08/18/2026	HD SUPPLY FACILITIES MINTANENCE	\$1,626.09	1038	Printed	Expense	☐		
98211	08/18/2026	HOUGHTON, KATIE	\$2,970.00	1038	Printed	Expense	☐		
98212	08/18/2026	MBIT - PETTY CASH	\$500.00	1038	Printed	Expense	☐		

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 08/01/2026

To Date: 08/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98213	08/18/2026	MC MASTER-CARR	\$972.69	1038	Printed	Expense	☐		
98214	08/18/2026	NINJAONE, LLC	\$3,822.00	1038	Printed	Expense	☐		
98215	08/18/2026	RECORDER OF DEEDS.	\$43.25	1038	Printed	Expense	☐		
98216	08/18/2026	SCEPTRE IT LLC	\$2,775.00	1038	Printed	Expense	☐		
98217	08/18/2026	TRI COUNTY ELECTRICAL SUPPLY	\$1,548.78	1038	Printed	Expense	☐		
98218	08/18/2026	WILLIS TOWERS WATSON NORTHEAST, INC.	\$102,925.00	1038	Printed	Expense	☐		
98219	08/20/2026	CENTRAL BUCKS SCHOOL DISTRICT	\$2,036.50	1048	Printed	Expense	☐		
98220	08/20/2026	EASTERN LIFT TRUCK CO	\$1,704.15	1048	Printed	Expense	☐		
98221	08/20/2026	FP FINANCE PROGRAM	\$165.00	1048	Printed	Expense	☐		
98222	08/20/2026	LETHAL EXTERMINATOR, INC.	\$156.00	1048	Printed	Expense	☐		
98223	08/20/2026	McCREESH, CYNTHIA	\$54.57	1048	Printed	Expense	☐		
98224	08/20/2026	NICO'S PIZZA	\$59.90	1048	Printed	Expense	☐		
98225	08/20/2026	SHYLEE BRODERIC	\$672.00	1048	Printed	Expense	☐		
98226	08/20/2026	SOUTHERN PETROLEUM LABORATORIES, INC	\$139.20	1048	Printed	Expense	☐		
98227	08/20/2026	SYS CLOUD INC	\$1,700.00	1048	Printed	Expense	☐		
98228	08/20/2026	TRI STATE ELEVATOR CO., INC	\$89.48	1048	Printed	Expense	☐		
98229	08/20/2026	WILLIS TOWERS WATSON NORTHEAST, INC.	\$75.00	1048	Printed	Expense	☐		
98230	08/27/2026	CM REGENT INSURANCE COMPANY	\$947.50	1049	Printed	Expense	☐		
98231	08/27/2026	MADISON NATIONAL LIFE INSURANCE CO	\$2,373.72	1049	Printed	Expense	☐		
98232	08/27/2026	VISION BENEFITS OF AMERICA	\$644.30	1049	Printed	Expense	☐		
98233	08/27/2026	CBIZ	\$82.50	1050	Printed	Expense	☐		

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - GENL FD 4281282007

From Date: 08/01/2026

To Date: 08/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
98234	08/27/2026	MOBILE MINI, INC.	\$490.89	1050	Printed	Expense	☐		
98235	08/27/2026	PECO ENERGY	\$17,970.62	1050	Printed	Expense	☐		
98236	08/27/2026	TD BANK	\$1,000.00	1050	Printed	Expense	☐		
98237	08/27/2026	UNITED CONCORDIA COMPANIES, INC	\$8,539.57	1050	Printed	Expense	☐		
98238	08/27/2026	VERIZON	\$315.62	1050	Printed	Expense	☐		
Total Amount:			\$317,494.94						
End of Report									

ADULT EDUCATION

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - ADULT EDUCATION 4281282073

From Date: 08/01/2026

To Date: 08/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
3636	08/05/2026	BUCKS COUNTY HERALD NEWSPAPER	\$648.00	1024	Printed	Expense	☐		
3637	08/19/2026	AIRGAS USA LLC	\$145.30	1045	Printed	Expense	☐		
3638	08/19/2026	AMAZON	\$1,968.74	1045	Printed	Expense	☐		
3639	08/19/2026	BUCKS COUNTY HERALD NEWSPAPER	\$1,296.00	1045	Printed	Expense	☐		

Total Amount: \$4,058.04

End of Report

PRODUCTION FUND

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - PRODUCTION 4281282065

From Date: 08/01/2026

To Date: 08/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
9749	08/05/2026	AMAZON	\$728.73	1025	Printed	Expense	☐		
9750	08/05/2026	BUCKS COUNTY DEPT. OF HEALTH	\$115.00	1025	Printed	Expense	☐		
9751	08/05/2026	THEODORE L. GROSS, INC.	\$1,451.25	1025	Printed	Expense	☐		
9752	08/06/2026	BURMAX COMPANY, INC.	\$340.32	1028	Printed	Expense	☐		
9753	08/06/2026	HARTMAN PUBLISHING, INC	\$2,600.69	1028	Printed	Expense	☐		
9754	08/19/2026	AMAZON	\$737.78	1046	Printed	Expense	☐		
Total Amount:			\$5,973.77						
End of Report									

LIL BUCKS

Middle Bucks Institute of Technology

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: TD - LIL BUCKS 4308925861

From Date: 08/01/2026

To Date: 08/31/2026

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
475	08/04/2026	AMAZON	\$103.26	1023	Printed	Expense	☐		
476	08/04/2026	DISCOUNT SCHOOL SUPPLY	\$368.30	1023	Printed	Expense	☐		
Total Amount:			\$471.56						
End of Report									

TREASURER'S REPORT

MAY 2026



Middle Bucks Institute of Technology

Fund Legend

Governmental Funds

- 10 General Fund
- 30 Capital Reserve Fund
- 60 Production Fund – Live Work
- 70 Adult Ed Fund

Proprietary Funds

- 55 Li'l Bucks Preschool

Agency / Fiduciary Funds

- 80 Student Activities – Skills USA & HOSA
- 85 Scholarship / Senior Awards

Authority

- 89 Middle Bucks AVTS Authority Accounts

Middle Bucks Institute of Technology

MBIT BUDGET BY OBJECT CODE For the Period 05/01/2026 through 05/31/2026

Fiscal Year: 2025-2026

	<u>05/01/2026 - 05/31/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
REVENUE					
LOCAL (+)	\$7,243.58	\$11,736,391.99	\$11,795,271.00	\$58,879.01	99.5%
STATE SUBSIDIES (+)	\$2,155.14	\$1,916,535.04	\$2,265,400.00	\$348,864.96	84.6%
FEDERAL SUBSIDIES (+)	\$0.00	\$220,842.64	\$311,000.00	\$90,157.36	71.0%
Sub-total : REVENUE	\$9,398.72	\$13,873,769.67	\$14,371,671.00	\$497,901.33	96.5%
Total : INCOME	\$9,398.72	\$13,873,769.67	\$14,371,671.00	\$497,901.33	96.5%
EXPENSES					
EXPENDITURES					
SALARIES & WAGES (-)	\$727,570.27	\$5,057,720.14	\$6,162,380.00	\$1,104,659.86	82.1%
BENEFITS (-)	\$446,153.35	\$3,663,450.99	\$4,190,422.00	\$526,971.01	87.4%
PROFESSIONAL SERVICES (-)	\$12,124.65	\$174,002.40	\$241,054.00	\$67,051.60	72.2%
PROPERTY SERVICES (-)	\$98,823.61	\$722,653.47	\$828,250.00	\$105,596.53	87.3%
PURCHASED SERVICES (-)	\$15,519.67	\$249,203.97	\$257,252.00	\$8,048.03	96.9%
SUPPLIES (-)	\$45,993.38	\$897,377.12	\$963,750.00	\$66,372.88	93.1%
EQUIPMENT (-)	\$28,762.17	\$298,181.39	\$215,000.00	(\$83,181.39)	138.7%
OTHER (-)	\$1,140.47	\$23,147.15	\$30,363.00	\$7,215.85	76.2%
Sub-total : EXPENDITURES	(\$1,376,087.57)	(\$11,085,736.63)	(\$12,888,471.00)	(\$1,802,734.37)	86.0%
Total : EXPENSES	(\$1,376,087.57)	(\$11,085,736.63)	(\$12,888,471.00)	(\$1,802,734.37)	86.0%
OTHER					
OTHER FINANCING USES					
LEASE RENTAL INTEREST EXP (-)	\$0.00	\$111,000.00	\$115,000.00	\$4,000.00	96.5%
AUTHORITY LEASE RENTAL (-)	\$0.00	\$1,345,000.00	\$0.00	(\$1,345,000.00)	0.0%
Sub-total : OTHER FINANCING USES	\$0.00	(\$1,456,000.00)	(\$115,000.00)	\$1,341,000.00	1266.1%
BUDGET ONLY					
BUDGETARY RESERVE (-)	\$0.00	\$0.00	\$23,200.00	\$23,200.00	0.0%
Sub-total : BUDGET ONLY	\$0.00	\$0.00	(\$23,200.00)	(\$23,200.00)	0.0%
Total : OTHER	\$0.00	(\$1,456,000.00)	(\$138,200.00)	\$1,317,800.00	1053.5%
NET ADDITION/(DEFICIT)	(\$1,366,688.85)	\$1,332,033.04	\$1,345,000.00	\$12,966.96	99.0%

End of Report

Operating Statement with Budget

Printed: 08/27/2026

3:40:04 PM CST

Report: rptGLOperatingStatementwithBudget

2026.2.09

Page:

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Middle Bucks Institute of Technology

GENERAL FUND REVENUE

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.6510.000.000.00.000	INTEREST & INVESTMENT INCOME	(\$55,000.00)	(\$4,500.35)	(\$73,473.01)	\$18,473.01	\$0.00	\$18,473.01	-33.59%
10.6790.000.000.00.000	OTHER STUDENT FEES	(\$7,000.00)	(\$300.00)	(\$9,278.00)	\$2,278.00	\$0.00	\$2,278.00	-32.54%
10.6910.000.000.00.000	RENTAL OF BUILDING	(\$6,000.00)	(\$405.00)	(\$2,755.00)	(\$3,245.00)	\$0.00	(\$3,245.00)	54.08%
10.6930.000.000.00.000	AUTHORITY LEASE RENTAL	(\$1,460,000.00)	\$0.00	(\$1,456,000.00)	(\$4,000.00)	\$0.00	(\$4,000.00)	0.27%
10.6941.000.000.00.000	REGULAR DAY SCHOOL TUITION	\$0.00	\$0.00	(\$35,780.32)	\$35,780.32	\$0.00	\$35,780.32	0.00%
10.6943.000.000.00.000	ADULT DAY STUDENT TUITION	(\$35,000.00)	(\$1,244.00)	(\$6,842.00)	(\$28,158.00)	\$0.00	(\$28,158.00)	80.45%
10.6944.000.000.00.000	RECEIPTS FROM OTHER NON-MEMBE	(\$16,000.00)	\$0.00	\$0.00	(\$16,000.00)	\$0.00	(\$16,000.00)	100.00%
10.6946.000.000.00.000	RECEIPTS FROM MEMBER DISTRICTS	(\$10,183,271.00)	\$0.00	(\$10,134,318.00)	(\$48,953.00)	\$0.00	(\$48,953.00)	0.48%
10.6991.000.000.00.000	REFUND OF PRIOR YEAR EXPENDITU	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
10.6999.000.000.00.000	MISCELLANEOUS REVENUE	(\$28,000.00)	(\$794.23)	(\$17,945.66)	(\$10,054.34)	\$0.00	(\$10,054.34)	35.91%
10.7220.000.000.00.000	VOCATIONAL EDUCATION SUBSIDY	(\$910,000.00)	\$0.00	(\$879,787.00)	(\$30,213.00)	\$0.00	(\$30,213.00)	3.32%
10.7332.000.000.00.000	FEMININE HYGIENE PRODUCT FUNDI	\$0.00	\$0.00	(\$1,769.30)	\$1,769.30	\$0.00	\$1,769.30	0.00%
10.7362.000.000.00.000	SCH MENTAL HEALTH & SAFETY SEC	\$0.00	\$0.00	(\$79,680.26)	\$79,680.26	\$0.00	\$79,680.26	0.00%
10.7506.000.000.00.000	UNDESIGNATED	\$0.00	(\$2,155.14)	(\$33,576.28)	\$33,576.28	\$0.00	\$33,576.28	0.00%
10.7509.000.000.00.000	SUPPLEMENTAL EQUIPMENT GRANT	(\$75,000.00)	\$0.00	(\$359,431.38)	\$284,431.38	\$0.00	\$284,431.38	-379.24%
10.7810.000.000.00.000	STATE SHARE OF SOCIAL SECURITY	(\$235,175.00)	\$0.00	(\$93,870.66)	(\$141,304.34)	\$0.00	(\$141,304.34)	60.08%
10.7820.000.000.00.000	STATE SHARE OF RETIREMENT CONT	(\$1,045,225.00)	\$0.00	(\$468,420.16)	(\$576,804.84)	\$0.00	(\$576,804.84)	55.18%
10.8521.000.000.00.000	PERKINS LOCAL PLAN	(\$311,000.00)	\$0.00	(\$220,842.64)	(\$90,157.36)	\$0.00	(\$90,157.36)	28.99%
Grand Total:		(\$14,371,671.00)	(\$9,398.72)	(\$13,873,769.67)	(\$497,901.33)	\$0.00	(\$497,901.33)	3.46%

End of Report

Middle Bucks Institute of Technology

GF Budget Report Summary

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.1300.100.000.00.000	SALARIES	\$3,806,430.00	\$444,157.54	\$2,924,237.76	\$882,192.24	\$821,552.84	\$60,639.40	1.59%
10.1300.200.000.00.000	BENEFITS	\$2,540,350.00	\$261,438.98	\$2,082,259.68	\$458,090.32	\$357,683.28	\$100,407.04	3.95%
10.1300.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$15,750.00	\$2,895.15	\$6,831.89	\$8,918.11	\$0.00	\$8,918.11	56.62%
10.1300.400.000.00.000	PUR. PROPERTY SERVICES	\$280,041.00	\$5,477.22	\$244,426.08	\$35,614.92	\$25,993.78	\$9,621.14	3.44%
10.1300.500.000.00.000	OTHER PUR. SERVICES	\$10,800.00	\$1,649.54	\$9,389.99	\$1,410.01	\$2,298.96	(\$888.95)	-8.23%
10.1300.600.000.00.000	SUPPLIES	\$393,698.00	\$21,472.32	\$357,947.38	\$35,750.62	\$45,762.15	(\$10,011.53)	-2.54%
10.1300.700.000.00.000	EQUIPMENT	\$140,000.00	\$27,698.42	\$172,202.60	(\$32,202.60)	\$284,836.60	(\$317,039.20)	-226.46%
10.1300.800.000.00.000	OTHER OBJECTS	\$2,000.00	\$80.00	\$885.00	\$1,115.00	\$0.00	\$1,115.00	55.75%
	Func: VOCATIONAL EDUCATION - 1300	\$7,189,069.00	\$764,869.17	\$5,798,180.38	\$1,390,888.62	\$1,538,127.61	(\$147,238.99)	-2.05%
10.2100.100.000.00.000	SALARIES	\$479,489.00	\$56,459.76	\$413,938.42	\$65,550.58	\$114,752.69	(\$49,202.11)	-10.26%
10.2100.200.000.00.000	BENEFITS	\$304,421.00	\$32,644.22	\$272,146.09	\$32,274.91	\$51,636.85	(\$19,361.94)	-6.36%
10.2100.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$2,500.00	\$0.00	\$4.55	\$2,495.45	\$399.57	\$2,095.88	83.84%
10.2100.400.000.00.000	PUR. PROPERTY SERVICES	\$1,000.00	\$0.00	\$369.08	\$630.92	\$639.16	(\$8.24)	-0.82%
10.2100.500.000.00.000	OTHER PUR. SERVICES	\$32,800.00	\$2,767.80	\$24,025.89	\$8,774.11	\$515.31	\$8,258.80	25.18%
10.2100.600.000.00.000	SUPPLIES	\$58,300.00	\$3,700.17	\$55,937.84	\$2,362.16	\$3,169.02	(\$806.86)	-1.38%
10.2100.800.000.00.000	OTHER OBJECTS	\$3,000.00	\$430.47	\$2,602.70	\$397.30	\$100.78	\$296.52	9.88%
	Func: SUPPORT SERVICES - STUDENT - 2100	\$881,510.00	\$96,002.42	\$769,024.57	\$112,485.43	\$171,213.38	(\$58,727.95)	-6.66%
10.2200.200.000.00.000	BENEFITS	\$65,000.00	\$12,647.00	\$70,835.00	(\$5,835.00)	\$0.00	(\$5,835.00)	-8.98%
10.2200.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$23,300.00	\$1,851.50	\$29,307.84	(\$6,007.84)	\$1,005.00	(\$7,012.84)	-30.10%
10.2200.500.000.00.000	OTHER PUR. SERVICES	\$2,000.00	\$943.20	\$4,378.44	(\$2,378.44)	\$1,334.20	(\$3,712.64)	-185.63%
	Func: SUPPORT SERVICES - INSTRUCTIONAL - 2200	\$90,300.00	\$15,441.70	\$104,521.28	(\$14,221.28)	\$2,339.20	(\$16,560.48)	-18.34%
10.2300.100.000.00.000	SALARIES	\$785,137.00	\$96,475.21	\$717,059.42	\$68,077.58	\$73,655.54	(\$5,577.96)	-0.71%
10.2300.200.000.00.000	BENEFITS	\$526,563.00	\$55,565.17	\$494,123.08	\$32,439.92	\$41,349.02	(\$8,909.10)	-1.69%
10.2300.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$55,500.00	\$936.00	\$26,840.10	\$28,659.90	\$18,926.40	\$9,733.50	17.54%
10.2300.400.000.00.000	PUR. PROPERTY SERVICES	\$5,750.00	\$0.00	\$0.00	\$5,750.00	\$1,344.32	\$4,405.68	76.62%
10.2300.500.000.00.000	OTHER PUR. SERVICES	\$32,991.00	\$3,573.89	\$38,098.82	(\$5,107.82)	\$6,312.59	(\$11,420.41)	-34.62%
10.2300.600.000.00.000	SUPPLIES	\$34,050.00	\$628.60	\$20,914.51	\$13,135.49	\$4,783.04	\$8,352.45	24.53%
10.2300.800.000.00.000	OTHER OBJECTS	\$14,863.00	\$205.00	\$14,479.50	\$383.50	\$193.40	\$190.10	1.28%
	Func: SUPPORT SERVICES - ADMINISTRATION - 2300	\$1,454,854.00	\$157,383.87	\$1,311,515.43	\$143,338.57	\$146,564.31	(\$3,225.74)	-0.22%
10.2400.100.000.00.000	SALARIES	\$142,060.00	\$16,431.33	\$109,542.20	\$32,517.80	\$32,862.80	(\$345.00)	-0.24%
10.2400.200.000.00.000	BENEFITS	\$67,115.00	\$10,361.31	\$74,562.83	(\$7,447.83)	\$19,364.73	(\$26,812.56)	-39.95%
10.2400.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	100.00%
10.2400.600.000.00.000	SUPPLIES	\$4,500.00	\$1,326.01	\$1,579.90	\$2,920.10	\$330.00	\$2,590.10	57.56%
	Func: SUPPORT SERVICES - PUPIL HEALTH - 2400	\$215,075.00	\$28,118.65	\$185,684.93	\$29,390.07	\$52,557.53	(\$23,167.46)	-10.77%
10.2500.100.000.00.000	SALARIES	\$322,601.00	\$36,976.68	\$282,097.42	\$40,503.58	\$25,939.45	\$14,564.13	4.51%
10.2500.200.000.00.000	BENEFITS	\$231,622.00	\$23,837.20	\$215,628.78	\$15,993.22	\$17,379.93	(\$1,386.71)	-0.60%
10.2500.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$65,000.00	\$0.00	\$50,910.00	\$14,090.00	\$12,155.40	\$1,934.60	2.98%
10.2500.400.000.00.000	PUR. PROPERTY SERVICES	\$30,000.00	\$3,759.54	\$28,705.17	\$1,294.83	\$1,829.16	(\$534.33)	-1.78%
10.2500.500.000.00.000	OTHER PUR. SERVICES	\$11,866.00	\$1,000.00	\$7,092.16	\$4,773.84	\$0.00	\$4,773.84	40.23%
10.2500.600.000.00.000	SUPPLIES	\$4,352.00	\$60.00	\$2,851.16	\$1,500.84	\$0.00	\$1,500.84	34.49%
10.2500.800.000.00.000	OTHER OBJECTS	\$8,000.00	\$150.00	\$379.00	\$7,621.00	\$0.00	\$7,621.00	95.26%
	Func: SUPPORT SERVICES - BUSINESS - 2500	\$673,441.00	\$65,783.42	\$587,663.69	\$85,777.31	\$57,303.94	\$28,473.37	4.23%
10.2600.100.000.00.000	SALARIES	\$352,632.00	\$42,262.09	\$324,209.05	\$28,422.95	\$36,809.01	(\$8,386.06)	-2.38%
10.2600.200.000.00.000	BENEFITS	\$254,710.00	\$28,330.59	\$249,057.27	\$5,652.73	\$21,749.87	(\$16,097.14)	-6.32%
10.2600.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$54,000.00	\$6,442.00	\$54,874.06	(\$874.06)	\$2,928.72	(\$3,802.78)	-7.04%

Middle Bucks Institute of Technology

GF Budget Report Summary

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.2600.400.000.00.000	PUR. PROPERTY SERVICES	\$507,459.00	\$89,586.85	\$446,642.14	\$60,816.86	\$100,869.45	(\$40,052.59)	-7.89%
10.2600.500.000.00.000	OTHER PUR. SERVICES	\$132,945.00	\$1,578.46	\$123,088.56	\$9,856.44	\$12,650.94	(\$2,794.50)	-2.10%
10.2600.600.000.00.000	SUPPLIES	\$328,350.00	\$8,279.72	\$300,348.64	\$28,001.36	\$50,429.62	(\$22,428.26)	-6.83%
10.2600.700.000.00.000	EQUIPMENT	\$35,000.00	\$0.00	\$92,609.55	(\$57,609.55)	\$0.00	(\$57,609.55)	-164.60%
10.2600.800.000.00.000	OTHER OBJECTS	\$0.00	\$0.00	\$535.00	(\$535.00)	\$0.00	(\$535.00)	0.00%
	Func: FACILITIES & GROUNDS - 2600	\$1,665,096.00	\$176,479.71	\$1,591,364.27	\$73,731.73	\$225,437.61	(\$151,705.88)	-9.11%
10.2800.100.000.00.000	SALARIES	\$274,031.00	\$34,807.66	\$286,635.87	(\$12,604.87)	\$25,056.20	(\$37,661.07)	-13.74%
10.2800.200.000.00.000	BENEFITS	\$200,641.00	\$21,328.88	\$204,838.26	(\$4,197.26)	\$15,091.64	(\$19,288.90)	-9.61%
10.2800.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$23,604.00	\$0.00	\$5,233.96	\$18,370.04	\$0.00	\$18,370.04	77.83%
10.2800.400.000.00.000	PUR. PROPERTY SERVICES	\$4,000.00	\$0.00	\$2,511.00	\$1,489.00	\$0.00	\$1,489.00	37.23%
10.2800.500.000.00.000	OTHER PUR. SERVICES	\$850.00	\$1,243.98	\$4,263.45	(\$3,413.45)	\$0.00	(\$3,413.45)	-401.58%
10.2800.600.000.00.000	SUPPLIES	\$137,000.00	\$7,833.56	\$153,729.69	(\$16,729.69)	\$11,493.80	(\$28,223.49)	-20.60%
10.2800.700.000.00.000	EQUIPMENT	\$40,000.00	\$1,063.75	\$33,369.24	\$6,630.76	\$1,996.99	\$4,633.77	11.58%
10.2800.800.000.00.000	OTHER OBJECTS	\$0.00	\$275.00	\$1,872.95	(\$1,872.95)	\$0.00	(\$1,872.95)	0.00%
	Func: TECHNOLOGY - 2800	\$680,126.00	\$66,552.83	\$692,454.42	(\$12,328.42)	\$53,638.63	(\$65,967.05)	-9.70%
10.3200.500.000.00.000	OTHER PUR. SERVICES	\$33,000.00	\$2,762.80	\$38,866.66	(\$5,866.66)	\$0.00	(\$5,866.66)	-17.78%
10.3200.600.000.00.000	SUPPLIES	\$3,500.00	\$2,693.00	\$4,068.00	(\$568.00)	\$0.00	(\$568.00)	-16.23%
10.3200.800.000.00.000	OTHER OBJECTS	\$2,500.00	\$0.00	\$2,393.00	\$107.00	\$0.00	\$107.00	4.28%
	Func: STUDENT ACTIVITIES - 3200	\$39,000.00	\$5,455.80	\$45,327.66	(\$6,327.66)	\$0.00	(\$6,327.66)	-16.22%
10.5100.800.000.00.000	OTHER OBJECTS	\$115,000.00	\$0.00	\$111,000.00	\$4,000.00	\$0.00	\$4,000.00	3.48%
10.5100.900.000.00.000	FUND TRANSFERS	\$1,345,000.00	\$0.00	\$1,345,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Undesignated - 5100	\$1,460,000.00	\$0.00	\$1,456,000.00	\$4,000.00	\$0.00	\$4,000.00	0.27%
10.5900.900.000.00.000	FUND TRANSFERS	\$23,200.00	\$0.00	\$0.00	\$23,200.00	\$0.00	\$23,200.00	100.00%
	Func: BUDGETARY RESERVE - 5900	\$23,200.00	\$0.00	\$0.00	\$23,200.00	\$0.00	\$23,200.00	100.00%
Grand Total:		\$14,371,671.00	\$1,376,087.57	\$12,541,736.63	\$1,829,934.37	\$2,247,182.21	(\$417,247.84)	-2.90%

End of Report

Middle Bucks Institute of Technology

CAPITAL RESERVE FUND REVENUE

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
30.6946.000.000.00.000	RECEIPTS MEMBERS CAPITAL FUNDI	\$0.00	\$0.00	(\$901,411.00)	\$901,411.00	\$0.00	\$901,411.00	0.00%
Grand Total:		\$0.00	\$0.00	(\$901,411.00)	\$901,411.00	\$0.00	\$901,411.00	0.00%

End of Report

Middle Bucks Institute of Technology

CAPITAL RESERVE FUND - BUDGET VS. EXPENDITURES

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

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☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
30,2620,400.000.00.000	PUR. PROPERTY SERVICES	\$0.00	\$0.00	\$322,414.71	(\$322,414.71)	\$14,500.00	(\$336,914.71)	0.00%
30,2630,400.000.00.000	PUR. PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30,4600,300.000.00.000	PUR. PROF. & TECH. SERVICES	\$0.00	\$12,340.00	\$165,033.82	(\$165,033.82)	\$0.00	(\$165,033.82)	0.00%
30,4600,400.000.00.000	PUR. PROPERTY SERVICES	\$0.00	\$104,448.22	\$3,232,743.06	(\$3,232,743.06)	\$216,225.97	(\$3,448,969.03)	0.00%
Grand Total:		\$0.00	\$116,788.22	\$3,720,191.59	(\$3,720,191.59)	\$230,725.97	(\$3,950,917.56)	0.00%

End of Report

Middle Bucks Institute of Technology

PRODUCTION FUND REVENUE BY PROGRAM

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.0699.000.000.00.350	WEB & ABT	\$0.00	\$0.00	\$892.75	(\$892.75)	\$0.00	(\$892.75)	0.00%
60.1330.610.000.30.630	SUPPLIES LIVE WORK MHP1	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
60.1330.610.000.30.650	SUPPLIES LIVE WORK MHP2	\$0.00	\$0.00	\$96.44	(\$96.44)	\$0.00	(\$96.44)	0.00%
60.1330.610.000.30.680	DENTAL CLINIC SUPPLIES	\$1,500.00	\$0.00	\$1,508.94	(\$8.94)	\$0.00	(\$8.94)	-0.60%
60.1330.640.000.30.630	BOOKS PD BY STUDENTS - MHP1	\$2,000.00	\$0.00	\$3,029.99	(\$1,029.99)	\$0.00	(\$1,029.99)	-51.50%
60.1330.640.000.30.650	BOOKS PD BY STUDENTS - MHP2	\$1,700.00	\$0.00	\$3,278.60	(\$1,578.60)	\$0.00	(\$1,578.60)	-92.86%
60.1330.640.000.30.670	BOOKS - SEM - STUDENTS PAY	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1330.640.000.30.680	BOOKS PD BY STUDENTS - DEN	\$7,000.00	(\$172.00)	\$7,775.77	(\$775.77)	\$252.50	(\$1,028.27)	-14.69%
60.1342.599.000.00.711	ASPIRATIONS - OTHER	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
60.1342.610.000.00.711	SUPPLIES - ASPIRATIONS	\$10,000.00	\$21.45	\$3,736.65	\$6,263.35	\$9,363.86	(\$3,100.51)	-31.01%
60.1342.610.000.30.710	SUPPLIES - CULINARY ARTS	\$0.00	\$0.00	\$1,629.37	(\$1,629.37)	\$0.00	(\$1,629.37)	0.00%
60.1342.610.000.30.820	SUPPLIES PD BY STUDENTS- ECC	\$500.00	\$0.00	\$857.14	(\$357.14)	\$0.00	(\$357.14)	-71.43%
60.1342.640.000.30.710	BOOKS PD BY STUDENTS - CUA	\$2,000.00	\$0.00	\$1,801.98	\$198.02	\$1,013.74	(\$815.72)	-40.79%
60.1342.640.000.30.820	BOOKS PD BY STUDENTS - ECC	\$1,300.00	\$0.00	\$134.00	\$1,166.00	\$0.00	\$1,166.00	89.69%
60.1342.650.000.30.820	TECH FEES PD BY STUDENT - ECC	\$0.00	\$0.00	\$200.00	(\$200.00)	\$0.00	(\$200.00)	0.00%
60.1370.610.000.30.420	SUPPLIES PD BY STUDENT NOS	\$0.00	\$0.00	(\$1,082.00)	\$1,082.00	\$0.00	\$1,082.00	0.00%
60.1370.610.000.30.950	STOCK FOR SCHOOL STORE	\$37,000.00	\$217.06	\$32,570.68	\$4,429.32	\$0.00	\$4,429.32	11.97%
60.1370.640.000.30.350	BOOKS PD BY STUDENT - WEB	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1370.640.000.30.420	BOOKS PD BY STUDENTS - NOS	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$14,000.00	100.00%
60.1370.650.000.30.230	TECH SW FEES PD BY STUDENT	\$1,000.00	\$0.00	\$875.00	\$125.00	\$0.00	\$125.00	12.50%
60.1370.650.000.30.420	TECH SW FEES PD BY STUDENT	\$2,200.00	\$0.00	\$1,085.00	\$1,115.00	\$0.00	\$1,115.00	50.68%
60.1380.580.000.00.000	FIELD TRIPS	\$12,000.00	\$504.00	\$7,101.50	\$4,898.50	\$990.00	\$3,908.50	32.57%
60.1380.599.000.30.994	MARKETING & PROMOTION	\$1,600.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	100.00%
60.1380.610.000.30.210	SUPPLIES LIVE WORK BTO	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
60.1380.610.000.30.220	SUPPLIES LIVE WORK RCN	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
60.1380.610.000.30.260	SUPPLIES LIVE WORK HLD	\$6,000.00	\$0.00	\$891.70	\$5,108.30	\$0.00	\$5,108.30	85.14%
60.1380.610.000.30.310	SUPPLIES LIVE WORK ART	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$7.01	\$992.99	99.30%
60.1380.610.000.30.330	SUPPLIES LIVE WORK MMT	\$5,800.00	\$0.00	\$421.21	\$5,378.79	\$0.00	\$5,378.79	92.74%
60.1380.610.000.30.660	SUPPLIES LIVE WORK PSA	\$0.00	\$0.00	\$328.09	(\$328.09)	\$0.00	(\$328.09)	0.00%
60.1380.610.000.30.810	SUPPLIES LIVE WORK COS	\$7,000.00	\$498.91	\$3,551.84	\$3,448.16	\$2,000.00	\$1,448.16	20.69%
60.1380.610.000.30.910	SUPPLIES LIVE WORK CRT	\$4,000.00	\$0.00	\$360.68	\$3,639.32	\$0.00	\$3,639.32	90.98%
60.1380.610.000.30.920	SUPPLIES LIVE WORK AMT 200/300	\$22,000.00	\$4,140.00	\$23,514.80	(\$1,514.80)	\$4,922.48	(\$6,437.28)	-29.26%
60.1380.610.000.30.921	SUPPLIES LIVE WORK LEVEL 100 (	\$4,000.00	\$1,115.67	\$4,410.31	(\$410.31)	\$6,089.69	(\$6,500.00)	-162.50%
60.1380.610.000.30.993	NEEDY STUDENT - SUPPLIES	\$3,000.00	\$0.00	\$6,330.32	(\$3,330.32)	\$0.00	(\$3,330.32)	-111.01%
60.1380.610.000.30.994	SUPPLIES SUMMER ENRICH PROG	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
60.1380.640.000.30.260	BOOKS PD BY STUDENTS HLD	\$1,350.00	\$0.00	\$958.00	\$392.00	\$0.00	\$392.00	29.04%
60.1380.640.000.30.550	BOOKS PD BY STUDENTS WET	\$450.00	\$0.00	\$872.17	(\$422.17)	\$0.00	(\$422.17)	-93.82%
60.1380.640.000.30.660	BOOKS PD BY STUDENTS PSA	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1380.640.000.30.810	BOOKS PD BY STUDENTS COS	\$36,000.00	\$0.00	\$46,274.57	(\$10,274.57)	\$0.00	(\$10,274.57)	-28.54%
60.1380.640.000.30.910	BOOKS PD BY STUDENTS CRT	\$1,000.00	\$0.00	\$483.38	\$516.62	\$0.00	\$516.62	51.66%
60.1380.640.000.30.920	BOOKS PD BY STUDENTS AMT 200/	\$1,000.00	\$368.00	\$1,592.00	(\$592.00)	\$0.00	(\$592.00)	-59.20%
60.1380.640.000.30.921	BOOKS PD BY STUDENTS AMT 100	\$1,000.00	\$0.00	\$1,390.00	(\$390.00)	\$0.00	(\$390.00)	-39.00%
60.1380.650.000.30.210	TECH SW FEES PD BY STUDENT BTO	\$1,000.00	\$0.00	\$1,015.00	(\$15.00)	\$0.00	(\$15.00)	-1.50%
60.1380.650.000.30.220	TECH SW FEES PD BY STUDENT RCN	\$1,000.00	\$0.00	\$455.00	\$545.00	\$0.00	\$545.00	54.50%
60.1380.650.000.30.240	TECH SW FEES PD BY STUDENT ELT	\$1,000.00	\$0.00	\$875.00	\$125.00	\$0.00	\$125.00	12.50%
60.1380.650.000.30.250	TECH SW FEES PD BY STUDENT HAP	\$1,000.00	\$0.00	\$630.00	\$370.00	\$0.00	\$370.00	37.00%
60.1380.650.000.30.260	TECH SW & SUPPLIES LIVE WORK H	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1380.650.000.30.530	TECH SW FEES PD BY STUDENT ERT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1380.650.000.30.550	TECH SW FEES PD BY STUDENT WET	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1380.650.000.30.551	TECH SW FEES PD BY STDNTS WET2	\$0.00	\$0.00	\$2,301.00	(\$2,301.00)	\$0.00	(\$2,301.00)	0.00%

Middle Bucks Institute of Technology

PRODUCTION FUND REVENUE BY PROGRAM

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

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☒ Filter Encumbrance Detail by Date Range

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.1380.752.000.30.000	CAPITAL EQUIPMENT - NEW	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
60.6790.000.000.30.210	BTO STUDENT RECEIPTS	(\$1,900.00)	\$0.00	(\$985.00)	(\$915.00)	\$0.00	(\$915.00)	48.16%
60.6790.000.000.30.220	RCN STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$455.00)	(\$545.00)	\$0.00	(\$545.00)	54.50%
60.6790.000.000.30.230	CDG STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$805.00)	(\$195.00)	\$0.00	(\$195.00)	19.50%
60.6790.000.000.30.240	ENC - STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$872.00)	(\$128.00)	\$0.00	(\$128.00)	12.80%
60.6790.000.000.30.250	HAP STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$1,560.00)	\$560.00	\$0.00	\$560.00	-56.00%
60.6790.000.000.30.260	HLD STUDENT RECEIPTS	(\$2,350.00)	\$0.00	(\$701.00)	(\$1,649.00)	\$0.00	(\$1,649.00)	70.17%
60.6790.000.000.30.310	CART STUDENT FEES	(\$1,000.00)	\$0.00	(\$252.00)	(\$748.00)	\$0.00	(\$748.00)	74.80%
60.6790.000.000.30.330	MMT STUDENT RECEIPTS	(\$1,300.00)	\$0.00	(\$615.00)	(\$685.00)	\$0.00	(\$685.00)	52.69%
60.6790.000.000.30.350	WEB DESIGN STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$307.00)	(\$693.00)	\$0.00	(\$693.00)	69.30%
60.6790.000.000.30.420	NOSS STUDENT RECEIPTS	(\$16,000.00)	\$0.00	(\$170.00)	(\$15,830.00)	\$0.00	(\$15,830.00)	98.94%
60.6790.000.000.30.530	ERT STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$810.00)	(\$190.00)	\$0.00	(\$190.00)	19.00%
60.6790.000.000.30.550	WET STUDENT RECEIPTS	(\$1,450.00)	\$0.00	(\$3,417.00)	\$1,967.00	\$0.00	\$1,967.00	-135.66%
60.6790.000.000.30.630	MHP1 RECEIPTS FROM STUDENTS	(\$2,600.00)	\$0.00	(\$3,029.00)	\$429.00	\$0.00	\$429.00	-16.50%
60.6790.000.000.30.650	MHP2 RECEIPTS FROM STUDENTS	(\$1,700.00)	\$0.00	(\$3,105.00)	\$1,405.00	\$0.00	\$1,405.00	-82.65%
60.6790.000.000.30.660	PSA RECEIPTS FROM STUDENTS	(\$1,000.00)	\$0.00	(\$2,471.25)	\$1,471.25	\$0.00	\$1,471.25	-147.13%
60.6790.000.000.30.670	SEM - STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$650.00)	(\$350.00)	\$0.00	(\$350.00)	35.00%
60.6790.000.000.30.680	DENTAL - RECEIPTS FROM STUDENT	(\$8,000.00)	(\$460.00)	(\$8,244.00)	\$244.00	\$0.00	\$244.00	-3.05%
60.6790.000.000.30.710	CUA RECEIPTS FROM STUDENTS	(\$1,900.00)	(\$67.00)	(\$2,639.00)	\$739.00	\$0.00	\$739.00	-38.89%
60.6790.000.000.30.810	COS - RECEIPTS FROM STUDENTS	(\$39,000.00)	(\$468.62)	(\$43,207.77)	\$4,207.77	\$0.00	\$4,207.77	-10.79%
60.6790.000.000.30.820	ECC - RECEIPTS FROM STUDENTS	(\$2,400.00)	\$0.00	(\$1,605.00)	(\$795.00)	\$0.00	(\$795.00)	33.13%
60.6790.000.000.30.910	ACT - RECEIPTS FROM STUDENTS	(\$1,000.00)	(\$145.38)	(\$1,250.04)	\$250.04	\$0.00	\$250.04	-25.00%
60.6790.000.000.30.920	AUTO TECH SCHWARZ - RECEIPTS F	(\$1,000.00)	\$0.00	(\$656.00)	(\$344.00)	\$0.00	(\$344.00)	34.40%
60.6790.000.000.30.921	AUTO TECH CIARLONE - RECEIPTS	(\$500.00)	\$0.00	(\$1,400.00)	\$900.00	\$0.00	\$900.00	-180.00%
60.6999.000.000.00.000	MISCELLANEOUS REVENUE	(\$13,900.00)	\$0.00	\$36.16	(\$13,936.16)	\$0.00	(\$13,936.16)	100.26%
60.6999.000.000.00.220	RCN - LIVE WORK BY STUDENTS	(\$10,000.00)	\$0.00	(\$76.00)	(\$9,924.00)	\$0.00	(\$9,924.00)	99.24%
60.6999.000.000.00.221	STUDENT BUILT MODULAR HOUSE	(\$12,000.00)	\$0.00	\$0.00	(\$12,000.00)	\$0.00	(\$12,000.00)	100.00%
60.6999.000.000.00.260	HORT LAND DESIGN LIVE WORK	(\$6,000.00)	(\$2,523.00)	(\$2,479.97)	(\$3,520.03)	\$0.00	(\$3,520.03)	58.67%
60.6999.000.000.00.330	MMT LIVE WORK	(\$5,000.00)	\$1,000.00	\$1,000.00	(\$6,000.00)	\$0.00	(\$6,000.00)	120.00%
60.6999.000.000.00.550	WELDING TECHNOLOGY	\$0.00	(\$299.88)	(\$950.83)	\$950.83	\$0.00	\$950.83	0.00%
60.6999.000.000.00.680	DENTAL ASST LIVE	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
60.6999.000.000.00.710	CULINARY ARTS	(\$850.00)	\$0.00	\$0.00	(\$850.00)	\$0.00	(\$850.00)	100.00%
60.6999.000.000.00.711	ASPIRATIONS	(\$7,500.00)	(\$1,344.00)	(\$4,019.41)	(\$3,480.59)	\$0.00	(\$3,480.59)	46.41%
60.6999.000.000.00.810	COSMETOLOGY	(\$4,000.00)	(\$814.75)	(\$4,626.60)	\$626.60	\$0.00	\$626.60	-15.67%
60.6999.000.000.00.910	AUTOMOTIVE COLLISION	(\$4,000.00)	\$0.00	\$0.00	(\$4,000.00)	\$0.00	(\$4,000.00)	100.00%
60.6999.000.000.00.920	AUTO TECH SCHWARZ	(\$24,000.00)	(\$4,976.20)	(\$23,868.01)	(\$131.99)	\$0.00	(\$131.99)	0.55%
60.6999.000.000.00.921	AUTO TECH CIARLONE	(\$4,500.00)	(\$1,907.25)	(\$3,384.72)	(\$1,115.28)	\$0.00	(\$1,115.28)	24.78%
60.6999.000.000.00.993	NEEDY STUDENT FUND	(\$3,000.00)	\$0.00	(\$800.00)	(\$2,200.00)	\$0.00	(\$2,200.00)	73.33%
60.6999.000.000.00.994	SUMMER ENRICHMENT PROGRAM	(\$24,500.00)	\$0.00	\$0.00	(\$24,500.00)	\$0.00	(\$24,500.00)	100.00%
60.6999.000.000.00.995	FIELD TRIPS	(\$10,000.00)	\$312.00	(\$2,452.00)	(\$7,548.00)	\$0.00	(\$7,548.00)	75.48%
Grand Total:		\$5,050.00	(\$5,000.99)	\$41,319.44	(\$36,269.44)	\$24,639.28	(\$60,908.72)	-1206.11%

End of Report

Middle Bucks Institute of Technology

PRODUCTION FUND - BUDGET VS. EXPENDITURES

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.1330.600.000.00.000	SUPPLIES	\$13,800.00	(\$172.00)	\$15,689.74	(\$1,889.74)	\$252.50	(\$2,142.24)	-15.52%
60.1342.500.000.00.000	OTHER PUR. SERVICES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
60.1342.600.000.00.000	SUPPLIES	\$15,150.00	\$21.45	\$8,359.14	\$6,790.86	\$10,377.60	(\$3,586.74)	-23.67%
60.1370.600.000.00.000	SUPPLIES	\$55,200.00	\$217.06	\$33,448.68	\$21,751.32	\$0.00	\$21,751.32	39.40%
60.1380.100.000.00.000	SALARIES	\$15,500.00	\$0.00	\$0.00	\$15,500.00	\$0.00	\$15,500.00	100.00%
60.1380.200.000.00.000	BENEFITS	\$5,400.00	\$0.00	\$0.00	\$5,400.00	\$0.00	\$5,400.00	100.00%
60.1380.500.000.00.000	OTHER PUR. SERVICES	\$24,600.00	\$754.00	\$7,051.50	\$17,548.50	\$990.00	\$16,558.50	67.31%
60.1380.600.000.00.000	SUPPLIES	\$117,000.00	\$6,122.58	\$96,655.07	\$20,344.93	\$13,019.18	\$7,325.75	6.26%
60.1380.700.000.00.000	EQUIPMENT	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
60.1380.800.000.00.000	OTHER OBJECTS	\$11,650.00	\$560.00	\$7,463.28	\$4,186.72	\$0.00	\$4,186.72	35.94%
Grand Total:		\$270,800.00	\$7,503.09	\$168,667.41	\$102,132.59	\$24,639.28	\$77,493.31	28.62%

End of Report

Middle Bucks Institute of Technology

ADULT ED FUND REVENUE

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
70.6510.000.000.00.000	INTEREST & INVESTMENT INCOME	(\$200.00)	(\$206.64)	(\$206.64)	\$6.64	\$0.00	\$6.64	-3.32%
70.6943.000.000.00.000	TUITION & REGISTRATION FEES	(\$145,419.00)	(\$1,444.00)	(\$150,146.00)	\$4,727.00	\$0.00	\$4,727.00	-3.25%
70.7220.000.000.00.000	VOCATIONAL ED SUBSIDY - ADULTS	\$0.00	\$0.00	(\$6,143.84)	\$6,143.84	\$0.00	\$6,143.84	0.00%
70.7810.000.000.00.000	STATE SUBSIDY - SOCIAL SECURIT	(\$4,600.00)	\$0.00	\$0.00	(\$4,600.00)	\$0.00	(\$4,600.00)	100.00%
70.7820.000.000.00.000	STATE SUBSIDY - RETIREMENT	(\$15,728.00)	\$0.00	\$0.00	(\$15,728.00)	\$0.00	(\$15,728.00)	100.00%
Grand Total:		(\$165,947.00)	(\$1,650.64)	(\$156,496.48)	(\$9,450.52)	\$0.00	(\$9,450.52)	5.69%

End of Report

Middle Bucks Institute of Technology

ADULT ED FUND - BUDGET VS. EXPENDITURES

From Date: 5/1/2026

To Date: 5/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
70.1600.100.000.00.000	SALARIES	\$81,020.00	\$9,961.45	\$77,423.50	\$3,596.50	\$2,708.80	\$887.70	1.10%
70.1600.200.000.00.000	BENEFITS	\$32,777.00	\$3,261.13	\$26,080.29	\$6,696.71	\$3,774.40	\$2,922.31	8.92%
70.1600.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$0.00	\$0.00	\$2,851.00	(\$2,851.00)	\$0.00	(\$2,851.00)	0.00%
70.1600.400.000.00.000	PUR. PROPERTY SERVICES	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
70.1600.500.000.00.000	OTHER PUR. SERVICES	\$21,950.00	\$0.00	\$7,291.89	\$14,658.11	\$648.00	\$14,010.11	63.83%
70.1600.600.000.00.000	SUPPLIES	\$17,500.00	\$248.10	\$19,825.03	(\$2,325.03)	\$12,055.57	(\$14,380.60)	-82.17%
70.1600.700.000.00.000	EQUIPMENT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
70.1600.800.000.00.000	OTHER OBJECTS	\$6,000.00	\$470.01	\$6,497.20	(\$497.20)	\$0.00	(\$497.20)	-8.29%
Grand Total:		\$163,447.00	\$13,940.69	\$139,968.91	\$23,478.09	\$19,186.77	\$4,291.32	2.63%

End of Report

TREASURER'S REPORT

JUNE 2026



Middle Bucks Institute of Technology

Fund Legend

Governmental Funds

- 10 General Fund
- 30 Capital Reserve Fund
- 60 Production Fund – Live Work
- 70 Adult Ed Fund

Proprietary Funds

- 55 Li'l Bucks Preschool

Agency / Fiduciary Funds

- 80 Student Activities – Skills USA & HOSA
- 85 Scholarship / Senior Awards

Authority

- 89 Middle Bucks AVTS Authority Accounts

Middle Bucks Institute of Technology

MBIT BUDGET BY OBJECT CODE For the Period 06/01/2026 through 06/30/2026

Fiscal Year: 2025-2026

	<u>06/01/2026 - 06/30/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
REVENUE					
LOCAL (+)	\$66,442.92	\$11,802,834.91	\$11,795,271.00	(\$7,563.91)	100.1%
STATE SUBSIDIES (+)	\$930,545.80	\$2,847,080.84	\$2,265,400.00	(\$581,680.84)	125.7%
FEDERAL SUBSIDIES (+)	\$110,421.36	\$331,264.00	\$311,000.00	(\$20,264.00)	106.5%
Sub-total : REVENUE	<u>\$1,107,410.08</u>	<u>\$14,981,179.75</u>	<u>\$14,371,671.00</u>	<u>(\$609,508.75)</u>	<u>104.2%</u>
Total : INCOME	<u>\$1,107,410.08</u>	<u>\$14,981,179.75</u>	<u>\$14,371,671.00</u>	<u>(\$609,508.75)</u>	<u>104.2%</u>
EXPENSES					
EXPENDITURES					
SALARIES & WAGES (-)	\$1,135,804.01	\$6,193,524.15	\$6,162,380.00	(\$31,144.15)	100.5%
BENEFITS (-)	\$594,481.58	\$4,257,932.57	\$4,190,422.00	(\$67,510.57)	101.6%
PROFESSIONAL SERVICES (-)	\$92,529.70	\$266,532.10	\$241,054.00	(\$25,478.10)	110.6%
PROPERTY SERVICES (-)	\$69,073.11	\$791,726.58	\$828,250.00	\$36,523.42	95.6%
PURCHASED SERVICES (-)	\$28,268.87	\$277,472.84	\$257,252.00	(\$20,220.84)	107.9%
SUPPLIES (-)	\$106,780.15	\$1,004,157.27	\$963,750.00	(\$40,407.27)	104.2%
EQUIPMENT (-)	\$214,820.02	\$513,001.41	\$215,000.00	(\$298,001.41)	238.6%
OTHER (-)	\$105.32	\$23,252.47	\$30,363.00	\$7,110.53	76.6%
Sub-total : EXPENDITURES	<u>(\$2,241,862.76)</u>	<u>(\$13,327,599.39)</u>	<u>(\$12,888,471.00)</u>	<u>\$439,128.39</u>	<u>103.4%</u>
Total : EXPENSES	<u>(\$2,241,862.76)</u>	<u>(\$13,327,599.39)</u>	<u>(\$12,888,471.00)</u>	<u>\$439,128.39</u>	<u>103.4%</u>
OTHER					
OTHER FINANCING USES					
LEASE RENTAL INTEREST EXP (-)	\$0.00	\$111,000.00	\$115,000.00	\$4,000.00	96.5%
AUTHORITY LEASE RENTAL (-)	\$0.00	\$1,345,000.00	\$0.00	(\$1,345,000.00)	0.0%
Sub-total : OTHER FINANCING USES	<u>\$0.00</u>	<u>(\$1,456,000.00)</u>	<u>(\$115,000.00)</u>	<u>\$1,341,000.00</u>	<u>1266.1%</u>
BUDGET ONLY					
BUDGETARY RESERVE (-)	\$0.00	\$0.00	\$23,200.00	\$23,200.00	0.0%
Sub-total : BUDGET ONLY	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$23,200.00)</u>	<u>(\$23,200.00)</u>	<u>0.0%</u>
Total : OTHER	<u>\$0.00</u>	<u>(\$1,456,000.00)</u>	<u>(\$138,200.00)</u>	<u>\$1,317,800.00</u>	<u>1053.5%</u>
NET ADDITION/(DEFICIT)	<u>(\$1,134,452.68)</u>	<u>\$197,580.36</u>	<u>\$1,345,000.00</u>	<u>\$1,147,419.64</u>	<u>14.7%</u>

End of Report

Operating Statement with Budget

Printed: 08/27/2026

3:40:52 PM CST

Report: rptGLOperatingStatementwithBudget

2026.2.09

Page:

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Middle Bucks Institute of Technology

GENERAL FUND REVENUE

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.6510.000.000.00.000	INTEREST & INVESTMENT INCOME	(\$55,000.00)	(\$6,334.75)	(\$79,807.76)	\$24,807.76	\$0.00	\$24,807.76	-45.11%
10.6790.000.000.00.000	OTHER STUDENT FEES	(\$7,000.00)	(\$340.00)	(\$9,618.00)	\$2,618.00	\$0.00	\$2,618.00	-37.40%
10.6910.000.000.00.000	RENTAL OF BUILDING	(\$6,000.00)	\$510.00	(\$2,245.00)	(\$3,755.00)	\$0.00	(\$3,755.00)	62.58%
10.6930.000.000.00.000	AUTHORITY LEASE RENTAL	(\$1,460,000.00)	\$0.00	(\$1,456,000.00)	(\$4,000.00)	\$0.00	(\$4,000.00)	0.27%
10.6941.000.000.00.000	REGULAR DAY SCHOOL TUITION	\$0.00	\$15,000.00	(\$20,780.32)	\$20,780.32	\$0.00	\$20,780.32	0.00%
10.6943.000.000.00.000	ADULT DAY STUDENT TUITION	(\$35,000.00)	\$1,244.00	(\$5,598.00)	(\$29,402.00)	\$0.00	(\$29,402.00)	84.01%
10.6944.000.000.00.000	RECEIPTS FROM OTHER NON-MEMBE	(\$16,000.00)	\$0.00	\$0.00	(\$16,000.00)	\$0.00	(\$16,000.00)	100.00%
10.6946.000.000.00.000	RECEIPTS FROM MEMBER DISTRICTS	(\$10,183,271.00)	(\$48,953.00)	(\$10,183,271.00)	\$0.00	\$0.00	\$0.00	0.00%
10.6991.000.000.00.000	REFUND OF PRIOR YEAR EXPENDITU	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
10.6999.000.000.00.000	MISCELLANEOUS REVENUE	(\$28,000.00)	\$0.00	(\$17,945.66)	(\$10,054.34)	\$0.00	(\$10,054.34)	35.91%
10.7220.000.000.00.000	VOCATIONAL EDUCATION SUBSIDY	(\$910,000.00)	(\$293,781.40)	(\$1,173,568.40)	\$263,568.40	\$0.00	\$263,568.40	-28.96%
10.7332.000.000.00.000	FEMININE HYGIENE PRODUCT FUNDI	\$0.00	\$0.00	(\$1,769.30)	\$1,769.30	\$0.00	\$1,769.30	0.00%
10.7362.000.000.00.000	SCH MENTAL HEALTH & SAFETY SEC	\$0.00	\$0.00	(\$79,680.26)	\$79,680.26	\$0.00	\$79,680.26	0.00%
10.7506.000.000.00.000	UNDESIGNATED	\$0.00	(\$3,614.27)	(\$37,190.55)	\$37,190.55	\$0.00	\$37,190.55	0.00%
10.7509.000.000.00.000	SUPPLEMENTAL EQUIPMENT GRANT	(\$75,000.00)	\$112,739.86	(\$246,691.52)	\$171,691.52	\$0.00	\$171,691.52	-228.92%
10.7810.000.000.00.000	STATE SHARE OF SOCIAL SECURITY	(\$235,175.00)	(\$130,720.91)	(\$224,591.57)	(\$10,583.43)	\$0.00	(\$10,583.43)	4.50%
10.7820.000.000.00.000	STATE SHARE OF RETIREMENT CONT	(\$1,045,225.00)	(\$615,169.08)	(\$1,083,589.24)	\$38,364.24	\$0.00	\$38,364.24	-3.67%
10.8521.000.000.00.000	PERKINS LOCAL PLAN	(\$311,000.00)	(\$110,421.36)	(\$331,264.00)	\$20,264.00	\$0.00	\$20,264.00	-6.52%
Grand Total:		(\$14,371,671.00)	(\$1,079,840.91)	(\$14,953,610.58)	\$581,939.58	\$0.00	\$581,939.58	-4.05%

End of Report

Middle Bucks Institute of Technology

GF Budget Report Summary

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

- ☐ Subtotal by Collapse Mask
 ☐ Include pre encumbrance
 ☐ Print accounts with zero balance
 ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance
 ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.1300.100.000.00.000	SALARIES	\$3,806,430.00	\$821,552.84	\$3,745,790.60	\$60,639.40	\$4,795.85	\$55,843.55	1.47%
10.1300.200.000.00.000	BENEFITS	\$2,540,350.00	\$374,573.33	\$2,456,833.01	\$83,516.99	\$9,526.90	\$73,990.09	2.91%
10.1300.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$15,750.00	\$17,000.00	\$23,831.89	(\$8,081.89)	\$0.00	(\$8,081.89)	-51.31%
10.1300.400.000.00.000	PUR. PROPERTY SERVICES	\$280,041.00	\$11,472.08	\$255,898.16	\$24,142.84	\$13,602.65	\$10,540.19	3.76%
10.1300.500.000.00.000	OTHER PUR. SERVICES	\$10,800.00	\$1,483.28	\$10,873.27	(\$73.27)	\$0.00	(\$73.27)	-0.68%
10.1300.600.000.00.000	SUPPLIES	\$393,698.00	\$29,582.87	\$387,530.25	\$6,167.75	\$2,627.58	\$3,540.17	0.90%
10.1300.700.000.00.000	EQUIPMENT	\$140,000.00	\$208,157.55	\$380,360.15	(\$240,360.15)	\$121,373.97	(\$361,734.12)	-258.38%
10.1300.800.000.00.000	OTHER OBJECTS	\$2,000.00	\$0.00	\$885.00	\$1,115.00	\$0.00	\$1,115.00	55.75%
	Func: VOCATIONAL EDUCATION - 1300	\$7,189,069.00	\$1,463,821.95	\$7,262,002.33	(\$72,933.33)	\$151,926.95	(\$224,860.28)	-3.13%
10.2100.100.000.00.000	SALARIES	\$479,489.00	\$114,752.69	\$528,691.11	(\$49,202.11)	\$592.45	(\$49,794.56)	-10.38%
10.2100.200.000.00.000	BENEFITS	\$304,421.00	\$53,486.17	\$325,632.26	(\$21,211.26)	\$2,985.66	(\$24,196.92)	-7.95%
10.2100.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$2,500.00	\$139.12	\$143.67	\$2,356.33	\$255.00	\$2,101.33	84.05%
10.2100.400.000.00.000	PUR. PROPERTY SERVICES	\$1,000.00	\$0.00	\$369.08	\$630.92	\$639.16	(\$8.24)	-0.82%
10.2100.500.000.00.000	OTHER PUR. SERVICES	\$32,800.00	\$1,573.24	\$25,599.13	\$7,200.87	\$0.00	\$7,200.87	21.95%
10.2100.600.000.00.000	SUPPLIES	\$58,300.00	\$13,511.27	\$69,449.11	(\$11,149.11)	\$0.00	(\$11,149.11)	-19.12%
10.2100.800.000.00.000	OTHER OBJECTS	\$3,000.00	\$60.32	\$2,663.02	\$336.98	\$40.46	\$296.52	9.88%
	Func: SUPPORT SERVICES - STUDENT - 2100	\$881,510.00	\$183,522.81	\$952,547.38	(\$71,037.38)	\$4,512.73	(\$75,550.11)	-8.57%
10.2200.200.000.00.000	BENEFITS	\$65,000.00	\$36,567.92	\$107,402.92	(\$42,402.92)	\$0.00	(\$42,402.92)	-65.24%
10.2200.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$23,300.00	\$10,947.50	\$40,255.34	(\$16,955.34)	\$15.00	(\$16,970.34)	-72.83%
10.2200.500.000.00.000	OTHER PUR. SERVICES	\$2,000.00	\$1,334.20	\$5,712.64	(\$3,712.64)	\$0.00	(\$3,712.64)	-185.63%
	Func: SUPPORT SERVICES - INSTRUCTIONAL - 2200	\$90,300.00	\$48,849.62	\$153,370.90	(\$63,070.90)	\$15.00	(\$63,085.90)	-69.86%
10.2300.100.000.00.000	SALARIES	\$785,137.00	\$78,565.80	\$795,625.22	(\$10,488.22)	\$10,046.82	(\$20,535.04)	-2.62%
10.2300.200.000.00.000	BENEFITS	\$526,563.00	\$59,940.82	\$554,063.90	(\$27,500.90)	\$12,880.19	(\$40,381.09)	-7.67%
10.2300.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$55,500.00	\$1,513.00	\$28,353.10	\$27,146.90	\$0.00	\$27,146.90	48.91%
10.2300.400.000.00.000	PUR. PROPERTY SERVICES	\$5,750.00	\$0.00	\$0.00	\$5,750.00	\$1,344.32	\$4,405.68	76.62%
10.2300.500.000.00.000	OTHER PUR. SERVICES	\$32,991.00	\$12,872.81	\$50,971.63	(\$17,980.63)	\$1,511.50	(\$19,492.13)	-59.08%
10.2300.600.000.00.000	SUPPLIES	\$34,050.00	\$8,930.25	\$29,844.76	\$4,205.24	\$1,916.19	\$2,289.05	6.72%
10.2300.800.000.00.000	OTHER OBJECTS	\$14,863.00	\$45.00	\$14,524.50	\$338.50	\$148.40	\$190.10	1.28%
	Func: SUPPORT SERVICES - ADMINISTRATION - 2300	\$1,454,854.00	\$161,867.68	\$1,473,383.11	(\$18,529.11)	\$27,847.42	(\$46,376.53)	-3.19%
10.2400.100.000.00.000	SALARIES	\$142,060.00	\$32,862.80	\$142,405.00	(\$345.00)	\$0.00	(\$345.00)	-0.24%
10.2400.200.000.00.000	BENEFITS	\$67,115.00	\$18,369.58	\$92,932.41	(\$25,817.41)	\$261.41	(\$26,078.82)	-38.86%
10.2400.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	100.00%
10.2400.600.000.00.000	SUPPLIES	\$4,500.00	\$339.99	\$1,919.89	\$2,580.11	\$0.00	\$2,580.11	57.34%
	Func: SUPPORT SERVICES - PUPIL HEALTH - 2400	\$215,075.00	\$51,572.37	\$237,257.30	(\$22,182.30)	\$261.41	(\$22,443.71)	-10.44%
10.2500.100.000.00.000	SALARIES	\$322,601.00	\$25,939.45	\$308,036.87	\$14,564.13	\$2,335.20	\$12,228.93	3.79%
10.2500.200.000.00.000	BENEFITS	\$231,622.00	\$15,599.44	\$231,228.22	\$393.78	\$6,351.98	(\$5,958.20)	-2.57%
10.2500.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$65,000.00	\$5,180.30	\$56,090.30	\$8,909.70	\$0.00	\$8,909.70	13.71%
10.2500.400.000.00.000	PUR. PROPERTY SERVICES	\$30,000.00	\$1,971.52	\$30,676.69	(\$676.69)	\$672.16	(\$1,348.85)	-4.50%
10.2500.500.000.00.000	OTHER PUR. SERVICES	\$11,866.00	\$0.00	\$7,092.16	\$4,773.84	\$0.00	\$4,773.84	40.23%
10.2500.600.000.00.000	SUPPLIES	\$4,352.00	\$633.00	\$3,484.16	\$867.84	\$0.00	\$867.84	19.94%
10.2500.800.000.00.000	OTHER OBJECTS	\$8,000.00	\$0.00	\$379.00	\$7,621.00	\$0.00	\$7,621.00	95.26%
	Func: SUPPORT SERVICES - BUSINESS - 2500	\$673,441.00	\$49,323.71	\$636,987.40	\$36,453.60	\$9,359.34	\$27,094.26	4.02%
10.2600.100.000.00.000	SALARIES	\$352,632.00	\$37,074.01	\$361,283.06	(\$8,651.06)	\$9,201.60	(\$17,852.66)	-5.06%
10.2600.200.000.00.000	BENEFITS	\$254,710.00	\$20,974.74	\$270,032.01	(\$15,322.01)	\$9,090.55	(\$24,412.56)	-9.58%
10.2600.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$54,000.00	\$30,601.11	\$85,475.17	(\$31,475.17)	\$58.26	(\$31,533.43)	-58.40%

Middle Bucks Institute of Technology

GF Budget Report Summary

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.2600.400.000.00.000	PUR. PROPERTY SERVICES	\$507,459.00	\$55,629.51	\$502,271.65	\$5,187.35	\$81,367.72	(\$76,180.37)	-15.01%
10.2600.500.000.00.000	OTHER PUR. SERVICES	\$132,945.00	\$1,510.92	\$124,599.48	\$8,345.52	\$11,133.25	(\$2,787.73)	-2.10%
10.2600.600.000.00.000	SUPPLIES	\$328,350.00	\$48,277.40	\$348,626.04	(\$20,276.04)	\$343.00	(\$20,619.04)	-6.28%
10.2600.700.000.00.000	EQUIPMENT	\$35,000.00	\$1,677.96	\$94,287.51	(\$59,287.51)	\$0.00	(\$59,287.51)	-169.39%
10.2600.800.000.00.000	OTHER OBJECTS	\$0.00	\$0.00	\$535.00	(\$535.00)	\$0.00	(\$535.00)	0.00%
	Func: FACILITIES & GROUNDS - 2600	\$1,665,096.00	\$195,745.65	\$1,787,109.92	(\$122,013.92)	\$111,194.38	(\$233,208.30)	-14.01%
10.2800.100.000.00.000	SALARIES	\$274,031.00	\$25,056.42	\$311,692.29	(\$37,661.29)	\$3,014.85	(\$40,676.14)	-14.84%
10.2800.200.000.00.000	BENEFITS	\$200,641.00	\$14,969.58	\$219,807.84	(\$19,166.84)	\$5,394.82	(\$24,561.66)	-12.24%
10.2800.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$23,604.00	\$27,148.67	\$32,382.63	(\$8,778.63)	\$0.00	(\$8,778.63)	-37.19%
10.2800.400.000.00.000	PUR. PROPERTY SERVICES	\$4,000.00	\$0.00	\$2,511.00	\$1,489.00	\$0.00	\$1,489.00	37.23%
10.2800.500.000.00.000	OTHER PUR. SERVICES	\$850.00	\$639.20	\$4,902.65	(\$4,052.65)	\$0.00	(\$4,052.65)	-476.78%
10.2800.600.000.00.000	SUPPLIES	\$137,000.00	\$5,505.37	\$159,235.06	(\$22,235.06)	\$8,185.00	(\$30,420.06)	-22.20%
10.2800.700.000.00.000	EQUIPMENT	\$40,000.00	\$4,984.51	\$38,353.75	\$1,646.25	\$0.00	\$1,646.25	4.12%
10.2800.800.000.00.000	OTHER OBJECTS	\$0.00	\$0.00	\$1,872.95	(\$1,872.95)	\$0.00	(\$1,872.95)	0.00%
	Func: TECHNOLOGY - 2800	\$680,126.00	\$78,303.75	\$770,758.17	(\$90,632.17)	\$16,594.67	(\$107,226.84)	-15.77%
10.3200.500.000.00.000	OTHER PUR. SERVICES	\$33,000.00	\$8,855.22	\$47,721.88	(\$14,721.88)	\$0.00	(\$14,721.88)	-44.61%
10.3200.600.000.00.000	SUPPLIES	\$3,500.00	\$0.00	\$4,068.00	(\$568.00)	\$0.00	(\$568.00)	-16.23%
10.3200.800.000.00.000	OTHER OBJECTS	\$2,500.00	\$0.00	\$2,393.00	\$107.00	\$0.00	\$107.00	4.28%
	Func: STUDENT ACTIVITIES - 3200	\$39,000.00	\$8,855.22	\$54,182.88	(\$15,182.88)	\$0.00	(\$15,182.88)	-38.93%
10.5100.800.000.00.000	OTHER OBJECTS	\$115,000.00	\$0.00	\$111,000.00	\$4,000.00	\$0.00	\$4,000.00	3.48%
10.5100.900.000.00.000	FUND TRANSFERS	\$1,345,000.00	\$0.00	\$1,345,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Undesignated - 5100	\$1,460,000.00	\$0.00	\$1,456,000.00	\$4,000.00	\$0.00	\$4,000.00	0.27%
10.5900.900.000.00.000	FUND TRANSFERS	\$23,200.00	\$0.00	\$0.00	\$23,200.00	\$0.00	\$23,200.00	100.00%
	Func: BUDGETARY RESERVE - 5900	\$23,200.00	\$0.00	\$0.00	\$23,200.00	\$0.00	\$23,200.00	100.00%
Grand Total:		\$14,371,671.00	\$2,241,862.76	\$14,783,599.39	(\$411,928.39)	\$321,711.90	(\$733,640.29)	-5.10%

End of Report

Middle Bucks Institute of Technology

CAPITAL RESERVE FUND REVENUE

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

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☒ Filter Encumbrance Detail by Date Range

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☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
30.6946.000.000.00.000	RECEIPTS MEMBERS CAPITAL FUNDI	\$0.00	\$0.00	(\$901,411.00)	\$901,411.00	\$0.00	\$901,411.00	0.00%
Grand Total:		\$0.00	\$0.00	(\$901,411.00)	\$901,411.00	\$0.00	\$901,411.00	0.00%

End of Report

Middle Bucks Institute of Technology

CAPITAL RESERVE FUND - BUDGET VS. EXPENDITURES

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

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☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
30.2620.400.000.00.000	PUR. PROPERTY SERVICES	\$0.00	\$0.00	\$322,414.71	(\$322,414.71)	\$14,500.00	(\$336,914.71)	0.00%
30.2630.400.000.00.000	PUR. PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.4600.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$0.00	\$12,340.00	\$177,373.82	(\$177,373.82)	\$173.18	(\$177,547.00)	0.00%
30.4600.400.000.00.000	PUR. PROPERTY SERVICES	\$0.00	\$13,165.96	\$3,245,909.02	(\$3,245,909.02)	\$189,174.72	(\$3,435,083.74)	0.00%
Grand Total:		\$0.00	\$25,505.96	\$3,745,697.55	(\$3,745,697.55)	\$203,847.90	(\$3,949,545.45)	0.00%

End of Report

Middle Bucks Institute of Technology

PRODUCTION FUND REVENUE BY PROGRAM

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.0699.000.000.00.350	WEB & ABT	\$0.00	(\$307.00)	\$585.75	(\$585.75)	\$0.00	(\$585.75)	0.00%
60.1330.610.000.30.630	SUPPLIES LIVE WORK MHP1	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
60.1330.610.000.30.650	SUPPLIES LIVE WORK MHP2	\$0.00	\$0.00	\$96.44	(\$96.44)	\$0.00	(\$96.44)	0.00%
60.1330.610.000.30.680	DENTAL CLINIC SUPPLIES	\$1,500.00	\$0.00	\$1,508.94	(\$8.94)	\$0.00	(\$8.94)	-0.60%
60.1330.640.000.30.630	BOOKS PD BY STUDENTS - MHP1	\$2,000.00	(\$349.99)	\$2,680.00	(\$680.00)	\$0.00	(\$680.00)	-34.00%
60.1330.640.000.30.650	BOOKS PD BY STUDENTS - MHP2	\$1,700.00	\$0.00	\$3,278.60	(\$1,578.60)	\$0.00	(\$1,578.60)	-92.86%
60.1330.640.000.30.670	BOOKS - SEM - STUDENTS PAY	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1330.640.000.30.680	BOOKS PD BY STUDENTS - DEN	\$7,000.00	\$252.50	\$8,028.27	(\$1,028.27)	\$0.00	(\$1,028.27)	-14.69%
60.1342.599.000.00.711	ASPIRATIONS - OTHER	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
60.1342.610.000.00.711	SUPPLIES - ASPIRATIONS	\$10,000.00	(\$3,287.35)	\$449.30	\$9,550.70	\$5,000.00	\$4,550.70	45.51%
60.1342.610.000.30.710	SUPPLIES - CULINARY ARTS	\$0.00	\$0.00	\$1,629.37	(\$1,629.37)	\$0.00	(\$1,629.37)	0.00%
60.1342.610.000.30.820	SUPPLIES PD BY STUDENTS- ECC	\$500.00	\$0.00	\$857.14	(\$357.14)	\$0.00	(\$357.14)	-71.43%
60.1342.640.000.30.710	BOOKS PD BY STUDENTS - CUA	\$2,000.00	\$1,013.74	\$2,815.72	(\$815.72)	\$0.00	(\$815.72)	-40.79%
60.1342.640.000.30.820	BOOKS PD BY STUDENTS - ECC	\$1,300.00	\$0.00	\$134.00	\$1,166.00	\$0.00	\$1,166.00	89.69%
60.1342.650.000.30.820	TECH FEES PD BY STUDENT - ECC	\$0.00	\$0.00	\$200.00	(\$200.00)	\$0.00	(\$200.00)	0.00%
60.1370.610.000.30.420	SUPPLIES PD BY STUDENT NOS	\$0.00	\$0.00	(\$1,082.00)	\$1,082.00	\$0.00	\$1,082.00	0.00%
60.1370.610.000.30.950	STOCK FOR SCHOOL STORE	\$37,000.00	\$1,078.45	\$33,649.13	\$3,350.87	\$0.00	\$3,350.87	9.06%
60.1370.640.000.30.350	BOOKS PD BY STUDENT - WEB	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1370.640.000.30.420	BOOKS PD BY STUDENTS - NOS	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$14,000.00	100.00%
60.1370.650.000.30.230	TECH SW FEES PD BY STUDENT	\$1,000.00	\$0.00	\$875.00	\$125.00	\$0.00	\$125.00	12.50%
60.1370.650.000.30.420	TECH SW FEES PD BY STUDENT	\$2,200.00	\$0.00	\$1,085.00	\$1,115.00	\$0.00	\$1,115.00	50.68%
60.1380.580.000.00.000	FIELD TRIPS	\$12,000.00	\$495.00	\$7,596.50	\$4,403.50	\$0.00	\$4,403.50	36.70%
60.1380.599.000.30.994	MARKETING & PROMOTION	\$1,600.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	100.00%
60.1380.610.000.30.210	SUPPLIES LIVE WORK BTO	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
60.1380.610.000.30.220	SUPPLIES LIVE WORK RCN	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
60.1380.610.000.30.260	SUPPLIES LIVE WORK HLD	\$6,000.00	\$0.00	\$891.70	\$5,108.30	\$0.00	\$5,108.30	85.14%
60.1380.610.000.30.310	SUPPLIES LIVE WORK ART	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1380.610.000.30.330	SUPPLIES LIVE WORK MMT	\$5,800.00	\$45.60	\$466.81	\$5,333.19	\$0.00	\$5,333.19	91.95%
60.1380.610.000.30.660	SUPPLIES LIVE WORK PSA	\$0.00	\$0.00	\$328.09	(\$328.09)	\$0.00	(\$328.09)	0.00%
60.1380.610.000.30.810	SUPPLIES LIVE WORK COS	\$7,000.00	\$276.53	\$3,828.37	\$3,171.63	\$0.00	\$3,171.63	45.31%
60.1380.610.000.30.910	SUPPLIES LIVE WORK CRT	\$4,000.00	\$0.00	\$360.68	\$3,639.32	\$0.00	\$3,639.32	90.98%
60.1380.610.000.30.920	SUPPLIES LIVE WORK AMT 200/300	\$22,000.00	\$557.51	\$24,072.31	(\$2,072.31)	\$1,837.68	(\$3,909.99)	-17.77%
60.1380.610.000.30.921	SUPPLIES LIVE WORK LEVEL 100 (	\$4,000.00	\$960.24	\$5,370.55	(\$1,370.55)	\$0.00	(\$1,370.55)	-34.26%
60.1380.610.000.30.993	NEEDY STUDENT - SUPPLIES	\$3,000.00	\$0.00	\$6,330.32	(\$3,330.32)	\$0.00	(\$3,330.32)	-111.01%
60.1380.610.000.30.994	SUPPLIES SUMMER ENRICH PROG	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
60.1380.640.000.30.260	BOOKS PD BY STUDENTS HLD	\$1,350.00	\$0.00	\$958.00	\$392.00	\$0.00	\$392.00	29.04%
60.1380.640.000.30.550	BOOKS PD BY STUDENTS WET	\$450.00	(\$25.00)	\$847.17	(\$397.17)	\$0.00	(\$397.17)	-88.26%
60.1380.640.000.30.660	BOOKS PD BY STUDENTS PSA	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1380.640.000.30.810	BOOKS PD BY STUDENTS COS	\$36,000.00	\$0.00	\$46,274.57	(\$10,274.57)	\$0.00	(\$10,274.57)	-28.54%
60.1380.640.000.30.910	BOOKS PD BY STUDENTS CRT	\$1,000.00	\$0.00	\$483.38	\$516.62	\$0.00	\$516.62	51.66%
60.1380.640.000.30.920	BOOKS PD BY STUDENTS AMT 200/	\$1,000.00	\$0.00	\$1,592.00	(\$592.00)	\$0.00	(\$592.00)	-59.20%
60.1380.640.000.30.921	BOOKS PD BY STUDENTS AMT 100	\$1,000.00	\$0.00	\$1,390.00	(\$390.00)	\$0.00	(\$390.00)	-39.00%
60.1380.650.000.30.210	TECH SW FEES PD BY STUDENT BTO	\$1,000.00	\$0.00	\$1,015.00	(\$15.00)	\$0.00	(\$15.00)	-1.50%
60.1380.650.000.30.220	TECH SW FEES PD BY STUDENT RCN	\$1,000.00	\$0.00	\$455.00	\$545.00	\$0.00	\$545.00	54.50%
60.1380.650.000.30.240	TECH SW FEES PD BY STUDENT ELT	\$1,000.00	\$0.00	\$875.00	\$125.00	\$0.00	\$125.00	12.50%
60.1380.650.000.30.250	TECH SW FEES PD BY STUDENT HAP	\$1,000.00	\$0.00	\$630.00	\$370.00	\$0.00	\$370.00	37.00%
60.1380.650.000.30.260	TECH SW & SUPPLIES LIVE WORK H	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1380.650.000.30.530	TECH SW FEES PD BY STUDENT ERT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1380.650.000.30.550	TECH SW FEES PD BY STUDENT WET	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
60.1380.650.000.30.551	TECH SW FEES PD BY STDNTS WET2	\$0.00	\$0.00	\$2,301.00	(\$2,301.00)	\$0.00	(\$2,301.00)	0.00%

Middle Bucks Institute of Technology

PRODUCTION FUND REVENUE BY PROGRAM

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.1380.752.000.30.000	CAPITAL EQUIPMENT - NEW	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
60.6790.000.000.30.210	BTO STUDENT RECEIPTS	(\$1,900.00)	\$0.00	(\$985.00)	(\$915.00)	\$0.00	(\$915.00)	48.16%
60.6790.000.000.30.220	RCN STUDENT RECEIPTS	(\$1,000.00)	(\$75.00)	(\$530.00)	(\$470.00)	\$0.00	(\$470.00)	47.00%
60.6790.000.000.30.230	CDG STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$805.00)	(\$195.00)	\$0.00	(\$195.00)	19.50%
60.6790.000.000.30.240	ENG - STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$872.00)	(\$128.00)	\$0.00	(\$128.00)	12.80%
60.6790.000.000.30.250	HAP STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$1,560.00)	\$560.00	\$0.00	\$560.00	-56.00%
60.6790.000.000.30.260	HLD STUDENT RECEIPTS	(\$2,350.00)	\$0.00	(\$701.00)	(\$1,649.00)	\$0.00	(\$1,649.00)	70.17%
60.6790.000.000.30.310	CART STUDENT FEES	(\$1,000.00)	\$0.00	(\$252.00)	(\$748.00)	\$0.00	(\$748.00)	74.80%
60.6790.000.000.30.330	MMT STUDENT RECEIPTS	(\$1,300.00)	\$0.00	(\$615.00)	(\$685.00)	\$0.00	(\$685.00)	52.69%
60.6790.000.000.30.350	WEB DESIGN STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$307.00)	(\$693.00)	\$0.00	(\$693.00)	69.30%
60.6790.000.000.30.420	NOSS STUDENT RECEIPTS	(\$16,000.00)	\$0.00	(\$170.00)	(\$15,830.00)	\$0.00	(\$15,830.00)	98.94%
60.6790.000.000.30.530	ERT STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$810.00)	(\$190.00)	\$0.00	(\$190.00)	19.00%
60.6790.000.000.30.550	WET STUDENT RECEIPTS	(\$1,450.00)	\$0.00	(\$3,417.00)	\$1,967.00	\$0.00	\$1,967.00	-135.66%
60.6790.000.000.30.630	MHP1 RECEIPTS FROM STUDENTS	(\$2,600.00)	(\$76.00)	(\$3,105.00)	\$505.00	\$0.00	\$505.00	-19.42%
60.6790.000.000.30.650	MHP2 RECEIPTS FROM STUDENTS	(\$1,700.00)	\$0.00	(\$3,105.00)	\$1,405.00	\$0.00	\$1,405.00	-82.65%
60.6790.000.000.30.660	PSA RECEIPTS FROM STUDENTS	(\$1,000.00)	\$0.00	(\$2,471.25)	\$1,471.25	\$0.00	\$1,471.25	-147.13%
60.6790.000.000.30.670	SEM - STUDENT RECEIPTS	(\$1,000.00)	\$0.00	(\$650.00)	(\$350.00)	\$0.00	(\$350.00)	35.00%
60.6790.000.000.30.680	DENTAL - RECEIPTS FROM STUDENT	(\$8,000.00)	\$0.00	(\$8,244.00)	\$244.00	\$0.00	\$244.00	-3.05%
60.6790.000.000.30.710	CUA RECEIPTS FROM STUDENTS	(\$1,900.00)	\$0.00	(\$2,639.00)	\$739.00	\$0.00	\$739.00	-38.89%
60.6790.000.000.30.810	COS - RECEIPTS FROM STUDENTS	(\$39,000.00)	(\$131.25)	(\$43,339.02)	\$4,339.02	\$0.00	\$4,339.02	-11.13%
60.6790.000.000.30.820	ECC - RECEIPTS FROM STUDENTS	(\$2,400.00)	\$0.00	(\$1,605.00)	(\$795.00)	\$0.00	(\$795.00)	33.13%
60.6790.000.000.30.910	ACT - RECEIPTS FROM STUDENTS	(\$1,000.00)	\$0.00	(\$1,250.04)	\$250.04	\$0.00	\$250.04	-25.00%
60.6790.000.000.30.920	AUTO TECH SCHWARZ - RECEIPTS F	(\$1,000.00)	\$0.00	(\$656.00)	(\$344.00)	\$0.00	(\$344.00)	34.40%
60.6790.000.000.30.921	AUTO TECH CIARLONE - RECEIPTS	(\$500.00)	\$0.00	(\$1,400.00)	\$900.00	\$0.00	\$900.00	-180.00%
60.6999.000.000.00.000	MISCELLANEOUS REVENUE	(\$13,900.00)	(\$20,000.00)	(\$19,963.84)	\$6,063.84	\$0.00	\$6,063.84	-43.62%
60.6999.000.000.00.220	RCN - LIVE WORK BY STUDENTS	(\$10,000.00)	\$0.00	(\$76.00)	(\$9,924.00)	\$0.00	(\$9,924.00)	99.24%
60.6999.000.000.00.221	STUDENT BUILT MODULAR HOUSE	(\$12,000.00)	\$0.00	\$0.00	(\$12,000.00)	\$0.00	(\$12,000.00)	100.00%
60.6999.000.000.00.260	HORT LAND DESIGN LIVE WORK	(\$6,000.00)	\$0.00	(\$2,479.97)	(\$3,520.03)	\$0.00	(\$3,520.03)	58.67%
60.6999.000.000.00.330	MMT LIVE WORK	(\$5,000.00)	\$0.00	\$1,000.00	(\$6,000.00)	\$0.00	(\$6,000.00)	120.00%
60.6999.000.000.00.550	WELDING TECHNOLOGY	\$0.00	(\$193.76)	(\$1,144.59)	\$1,144.59	\$0.00	\$1,144.59	0.00%
60.6999.000.000.00.680	DENTAL ASST LIVE	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
60.6999.000.000.00.710	CULINARY ARTS	(\$850.00)	(\$1,200.00)	(\$1,200.00)	\$350.00	\$0.00	\$350.00	-41.18%
60.6999.000.000.00.711	ASPIRATIONS	(\$7,500.00)	\$50.00	(\$3,969.41)	(\$3,530.59)	\$0.00	(\$3,530.59)	47.07%
60.6999.000.000.00.810	COSMETOLOGY	(\$4,000.00)	(\$63.75)	(\$4,690.35)	\$690.35	\$0.00	\$690.35	-17.26%
60.6999.000.000.00.910	AUTOMOTIVE COLLISION	(\$4,000.00)	\$0.00	\$0.00	(\$4,000.00)	\$0.00	(\$4,000.00)	100.00%
60.6999.000.000.00.920	AUTO TECH SCHWARZ	(\$24,000.00)	(\$1,634.33)	(\$25,502.34)	\$1,502.34	\$0.00	\$1,502.34	-6.26%
60.6999.000.000.00.921	AUTO TECH CIARLONE	(\$4,500.00)	(\$1,918.53)	(\$5,303.25)	\$803.25	\$0.00	\$803.25	-17.85%
60.6999.000.000.00.993	NEEDY STUDENT FUND	(\$3,000.00)	(\$10,000.00)	(\$10,800.00)	\$7,800.00	\$0.00	\$7,800.00	-260.00%
60.6999.000.000.00.994	SUMMER ENRICHMENT PROGRAM	(\$24,500.00)	\$0.00	\$0.00	(\$24,500.00)	\$0.00	(\$24,500.00)	100.00%
60.6999.000.000.00.995	FIELD TRIPS	(\$10,000.00)	\$0.00	(\$2,452.00)	(\$7,548.00)	\$0.00	(\$7,548.00)	75.48%
Grand Total:		\$5,050.00	(\$34,532.39)	\$6,787.05	(\$1,737.05)	\$6,837.68	(\$8,574.73)	-169.80%

End of Report

Middle Bucks Institute of Technology

PRODUCTION FUND - BUDGET VS. EXPENDITURES

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.1330.600.000.00.000	SUPPLIES	\$13,800.00	(\$97.49)	\$15,592.25	(\$1,792.25)	\$0.00	(\$1,792.25)	-12.99%
60.1342.500.000.00.000	OTHER PUR. SERVICES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
60.1342.600.000.00.000	SUPPLIES	\$15,150.00	(\$2,273.61)	\$6,085.53	\$9,064.47	\$5,000.00	\$4,064.47	26.83%
60.1370.600.000.00.000	SUPPLIES	\$55,200.00	\$1,078.45	\$34,527.13	\$20,672.87	\$0.00	\$20,672.87	37.45%
60.1380.100.000.00.000	SALARIES	\$15,500.00	\$0.00	\$0.00	\$15,500.00	\$0.00	\$15,500.00	100.00%
60.1380.200.000.00.000	BENEFITS	\$5,400.00	\$0.00	\$0.00	\$5,400.00	\$0.00	\$5,400.00	100.00%
60.1380.500.000.00.000	OTHER PUR. SERVICES	\$24,600.00	\$495.00	\$7,546.50	\$17,053.50	\$0.00	\$17,053.50	69.32%
60.1380.600.000.00.000	SUPPLIES	\$117,000.00	\$1,814.88	\$98,469.95	\$18,530.05	\$1,837.68	\$16,692.37	14.27%
60.1380.700.000.00.000	EQUIPMENT	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
60.1380.800.000.00.000	OTHER OBJECTS	\$11,650.00	\$807.89	\$8,271.17	\$3,378.83	\$0.00	\$3,378.83	29.00%
Grand Total:		\$270,800.00	\$1,825.12	\$170,492.53	\$100,307.47	\$6,837.68	\$93,469.79	34.52%

End of Report

Middle Bucks Institute of Technology

ADULT ED FUND REVENUE

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
70.6510.000.000.00.000	INTEREST & INVESTMENT INCOME	(\$200.00)	(\$243.81)	(\$450.45)	\$250.45	\$0.00	\$250.45	-125.23%
70.6943.000.000.00.000	TUITION & REGISTRATION FEES	(\$145,419.00)	\$1,700.00	(\$148,446.00)	\$3,027.00	\$0.00	\$3,027.00	-2.08%
70.7220.000.000.00.000	VOCATIONAL ED SUBSIDY - ADULTS	\$0.00	\$0.00	(\$6,143.84)	\$6,143.84	\$0.00	\$6,143.84	0.00%
70.7810.000.000.00.000	STATE SUBSIDY - SOCIAL SECURIT	(\$4,600.00)	\$0.00	\$0.00	(\$4,600.00)	\$0.00	(\$4,600.00)	100.00%
70.7820.000.000.00.000	STATE SUBSIDY - RETIREMENT	(\$15,728.00)	\$0.00	\$0.00	(\$15,728.00)	\$0.00	(\$15,728.00)	100.00%
Grand Total:		(\$165,947.00)	\$1,456.19	(\$155,040.29)	(\$10,906.71)	\$0.00	(\$10,906.71)	6.57%

End of Report

Middle Bucks Institute of Technology

ADULT ED FUND - BUDGET VS. EXPENDITURES

From Date: 6/1/2026

To Date: 6/30/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
70.1600.100.000.00.000	SALARIES	\$81,020.00	\$2,708.80	\$80,132.30	\$887.70	\$0.00	\$887.70	1.10%
70.1600.200.000.00.000	BENEFITS	\$32,777.00	\$638.50	\$26,718.79	\$6,058.21	\$2,093.28	\$3,964.93	12.10%
70.1600.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$0.00	\$0.00	\$2,851.00	(\$2,851.00)	\$0.00	(\$2,851.00)	0.00%
70.1600.400.000.00.000	PUR. PROPERTY SERVICES	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
70.1600.500.000.00.000	OTHER PUR. SERVICES	\$21,950.00	\$0.00	\$7,291.89	\$14,658.11	\$0.00	\$14,658.11	66.78%
70.1600.600.000.00.000	SUPPLIES	\$17,500.00	\$0.00	\$19,825.03	(\$2,325.03)	\$0.00	(\$2,325.03)	-13.29%
70.1600.700.000.00.000	EQUIPMENT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
70.1600.800.000.00.000	OTHER OBJECTS	\$6,000.00	\$93.22	\$6,590.42	(\$590.42)	\$0.00	(\$590.42)	-9.84%
Grand Total:		\$163,447.00	\$3,440.52	\$143,409.43	\$20,037.57	\$2,093.28	\$17,944.29	10.98%

End of Report

TREASURER'S REPORT

JULY 2026



Middle Bucks Institute of Technology

Fund Legend

Governmental Funds

- 10 General Fund
- 30 Capital Reserve Fund
- 60 Production Fund – Live Work
- 70 Adult Ed Fund

Proprietary Funds

- 55 Li'l Bucks Preschool

Agency / Fiduciary Funds

- 80 Student Activities – Skills USA & HOSA
- 85 Scholarship / Senior Awards

Authority

- 89 Middle Bucks AVTS Authority Accounts

Middle Bucks Institute of Technology

MBIT BUDGET BY OBJECT CODE For the Period 07/01/2026 through 07/31/2026

Fiscal Year: 2026-2027

	<u>07/01/2026 - 07/31/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
REVENUE					
LOCAL (+)	\$2,742,127.11	\$2,742,127.11	\$12,517,094.00	\$9,774,966.89	21.9%
STATE SUBSIDIES (+)	\$0.00	\$0.00	\$2,654,921.00	\$2,654,921.00	0.0%
FEDERAL SUBSIDIES (+)	\$0.00	\$0.00	\$331,000.00	\$331,000.00	0.0%
Sub-total : REVENUE	\$2,742,127.11	\$2,742,127.11	\$15,503,015.00	\$12,760,887.89	17.7%
Total : INCOME	\$2,742,127.11	\$2,742,127.11	\$15,503,015.00	\$12,760,887.89	17.7%
EXPENSES					
EXPENDITURES					
SALARIES & WAGES (-)	\$101,759.09	\$101,759.09	\$6,543,545.00	\$6,441,785.91	1.6%
BENEFITS (-)	\$68,908.28	\$68,908.28	\$4,663,196.00	\$4,594,287.72	1.5%
PROFESSIONAL SERVICES (-)	\$3,203.27	\$3,203.27	\$274,400.00	\$271,196.73	1.2%
PROPERTY SERVICES (-)	\$39,242.84	\$39,242.84	\$834,500.00	\$795,257.16	4.7%
PURCHASED SERVICES (-)	\$1,787.20	\$1,787.20	\$272,400.00	\$270,612.80	0.7%
SUPPLIES (-)	\$49,979.89	\$49,979.89	\$1,042,374.00	\$992,394.11	4.8%
EQUIPMENT (-)	(\$2,084.00)	(\$2,084.00)	\$315,000.00	\$317,084.00	-0.7%
OTHER (-)	\$9,540.46	\$9,540.46	\$33,500.00	\$23,959.54	28.5%
Sub-total : EXPENDITURES	(\$272,337.03)	(\$272,337.03)	(\$13,978,915.00)	(\$13,706,577.97)	1.9%
Total : EXPENSES	(\$272,337.03)	(\$272,337.03)	(\$13,978,915.00)	(\$13,706,577.97)	1.9%
OTHER					
OTHER FINANCING USES					
LEASE RENTAL INTEREST EXP (-)	\$0.00	\$0.00	\$89,100.00	\$89,100.00	0.0%
Sub-total : OTHER FINANCING USES	\$0.00	\$0.00	(\$89,100.00)	(\$89,100.00)	0.0%
BUDGET ONLY					
BUDGETARY RESERVE (-)	\$0.00	\$0.00	\$60,000.00	\$60,000.00	0.0%
Sub-total : BUDGET ONLY	\$0.00	\$0.00	(\$60,000.00)	(\$60,000.00)	0.0%
Total : OTHER	\$0.00	\$0.00	(\$149,100.00)	(\$149,100.00)	0.0%
NET ADDITION/(DEFICIT)	\$2,469,790.08	\$2,469,790.08	\$1,375,000.00	(\$1,094,790.08)	179.6%

End of Report

Operating Statement with Budget

Middle Bucks Institute of Technology

GENERAL FUND REVENUE

From Date: 7/1/2026

To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.6510.000.000.00.000	INTEREST & INVESTMENT INCOME	(\$80,000.00)	(\$4,389.01)	(\$4,389.01)	(\$75,610.99)	\$0.00	(\$75,610.99)	94.51%
10.6790.000.000.00.000	OTHER STUDENT FEES	(\$7,000.00)	\$0.00	\$0.00	(\$7,000.00)	\$0.00	(\$7,000.00)	100.00%
10.6910.000.000.00.000	RENTAL OF BUILDING	(\$6,000.00)	\$0.00	\$0.00	(\$6,000.00)	\$0.00	(\$6,000.00)	100.00%
10.6930.000.000.00.000	AUTHORITY LEASE RENTAL	(\$1,464,100.00)	\$0.00	\$0.00	(\$1,464,100.00)	\$0.00	(\$1,464,100.00)	100.00%
10.6943.000.000.00.000	ADULT DAY STUDENT TUITION	(\$35,000.00)	(\$1,966.00)	(\$1,966.00)	(\$33,034.00)	\$0.00	(\$33,034.00)	94.38%
10.6944.000.000.00.000	RECEIPTS FROM OTHER NON-MEMBE	(\$16,000.00)	(\$622.00)	(\$622.00)	(\$15,378.00)	\$0.00	(\$15,378.00)	96.11%
10.6946.000.000.00.000	RECEIPTS FROM MEMBER DISTRICTS	(\$10,875,994.00)	(\$2,721,315.75)	(\$2,721,315.75)	(\$8,154,678.25)	\$0.00	(\$8,154,678.25)	74.98%
10.6991.000.000.00.000	REFUND OF PRIOR YEAR EXPENDITU	(\$5,000.00)	(\$469.05)	(\$469.05)	(\$4,530.95)	\$0.00	(\$4,530.95)	90.62%
10.6999.000.000.00.000	MISCELLANEOUS REVENUE	(\$28,000.00)	(\$13,365.30)	(\$13,365.30)	(\$14,634.70)	\$0.00	(\$14,634.70)	52.27%
10.7220.000.000.00.000	VOCATIONAL EDUCATION SUBSIDY	(\$1,214,415.00)	\$0.00	\$0.00	(\$1,214,415.00)	\$0.00	(\$1,214,415.00)	100.00%
10.7509.000.000.00.000	SUPPLEMENTAL EQUIPMENT GRANT	(\$95,000.00)	\$0.00	\$0.00	(\$95,000.00)	\$0.00	(\$95,000.00)	100.00%
10.7810.000.000.00.000	STATE SHARE OF SOCIAL SECURITY	(\$249,591.00)	\$0.00	\$0.00	(\$249,591.00)	\$0.00	(\$249,591.00)	100.00%
10.7820.000.000.00.000	STATE SHARE OF RETIREMENT CONT	(\$1,095,915.00)	\$0.00	\$0.00	(\$1,095,915.00)	\$0.00	(\$1,095,915.00)	100.00%
10.8521.000.000.00.000	PERKINS LOCAL PLAN	(\$331,000.00)	\$0.00	\$0.00	(\$331,000.00)	\$0.00	(\$331,000.00)	100.00%
Grand Total:		(\$15,503,015.00)	(\$2,742,127.11)	(\$2,742,127.11)	(\$12,760,887.89)	\$0.00	(\$12,760,887.89)	82.31%

End of Report

Middle Bucks Institute of Technology

GF Budget Report Summary

From Date: 7/1/2026

To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.1300.100.000.00.000	SALARIES	\$4,042,658.00	(\$26,361.88)	(\$26,361.88)	\$4,069,019.88	\$4,082,661.58	(\$13,641.70)	-0.34%
10.1300.200.000.00.000	BENEFITS	\$3,034,299.00	\$11,504.28	\$11,504.28	\$3,022,794.72	\$89,980.68	\$2,932,814.04	96.66%
10.1300.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
10.1300.400.000.00.000	PUR. PROPERTY SERVICES	\$271,000.00	\$21,027.61	\$21,027.61	\$249,972.39	\$162,463.52	\$87,508.87	32.29%
10.1300.500.000.00.000	OTHER PUR. SERVICES	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
10.1300.600.000.00.000	SUPPLIES	\$439,674.00	\$3,077.68	\$3,077.68	\$436,596.32	\$25,231.79	\$411,364.53	93.56%
10.1300.700.000.00.000	EQUIPMENT	\$155,000.00	(\$2,084.00)	(\$2,084.00)	\$157,084.00	\$0.00	\$157,084.00	101.34%
10.1300.800.000.00.000	OTHER OBJECTS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
	Func: VOCATIONAL EDUCATION - 1300	\$7,971,631.00	\$7,163.69	\$7,163.69	\$7,964,467.31	\$4,360,337.57	\$3,604,129.74	45.21%
10.2100.100.000.00.000	SALARIES	\$501,968.00	\$5,115.92	\$5,115.92	\$496,852.08	\$552,317.80	(\$55,465.72)	-11.05%
10.2100.200.000.00.000	BENEFITS	\$270,067.00	\$3,663.48	\$3,663.48	\$266,403.52	\$26,170.60	\$240,232.92	88.95%
10.2100.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.2100.400.000.00.000	PUR. PROPERTY SERVICES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.2100.500.000.00.000	OTHER PUR. SERVICES	\$33,100.00	\$0.00	\$0.00	\$33,100.00	\$458.00	\$32,642.00	98.62%
10.2100.600.000.00.000	SUPPLIES	\$71,300.00	\$23,137.45	\$23,137.45	\$48,162.55	\$12,984.84	\$35,177.71	49.34%
10.2100.800.000.00.000	OTHER OBJECTS	\$3,000.00	\$185.46	\$185.46	\$2,814.54	\$998.88	\$1,815.66	60.52%
	Func: SUPPORT SERVICES - STUDENT - 2100	\$880,935.00	\$32,102.31	\$32,102.31	\$848,832.69	\$592,930.12	\$255,902.57	29.05%
10.2200.200.000.00.000	BENEFITS	\$100,000.00	\$225.00	\$225.00	\$99,775.00	\$0.00	\$99,775.00	99.78%
10.2200.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$32,500.00	\$1,210.00	\$1,210.00	\$31,290.00	\$0.00	\$31,290.00	96.28%
10.2200.500.000.00.000	OTHER PUR. SERVICES	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	Func: SUPPORT SERVICES - INSTRUCTIONAL - 2200	\$136,000.00	\$1,435.00	\$1,435.00	\$134,565.00	\$0.00	\$134,565.00	98.94%
10.2300.100.000.00.000	SALARIES	\$851,858.00	\$60,079.67	\$60,079.67	\$791,778.33	\$864,641.70	(\$72,863.37)	-8.55%
10.2300.200.000.00.000	BENEFITS	\$551,425.00	\$26,542.09	\$26,542.09	\$524,882.91	\$49,029.83	\$475,853.08	86.30%
10.2300.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$62,000.00	\$1,448.00	\$1,448.00	\$60,552.00	\$28,882.00	\$31,670.00	51.08%
10.2300.400.000.00.000	PUR. PROPERTY SERVICES	\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	100.00%
10.2300.500.000.00.000	OTHER PUR. SERVICES	\$35,775.00	\$266.45	\$266.45	\$35,508.55	\$0.00	\$35,508.55	99.26%
10.2300.600.000.00.000	SUPPLIES	\$49,050.00	\$461.37	\$461.37	\$48,588.63	\$35.40	\$48,553.23	98.99%
10.2300.800.000.00.000	OTHER OBJECTS	\$17,500.00	\$9,355.00	\$9,355.00	\$8,145.00	\$800.00	\$7,345.00	41.97%
	Func: SUPPORT SERVICES - ADMINISTRATION - 2300	\$1,573,108.00	\$98,152.58	\$98,152.58	\$1,474,955.42	\$943,388.93	\$531,566.49	33.79%
10.2400.100.000.00.000	SALARIES	\$147,389.00	\$0.00	\$0.00	\$147,389.00	\$215,969.00	(\$68,580.00)	-46.53%
10.2400.200.000.00.000	BENEFITS	\$105,697.00	\$470.26	\$470.26	\$105,226.74	\$1,554.63	\$103,672.11	98.08%
10.2400.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	100.00%
10.2400.600.000.00.000	SUPPLIES	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
	Func: SUPPORT SERVICES - PUPIL HEALTH - 2400	\$258,986.00	\$470.26	\$470.26	\$258,515.74	\$217,523.63	\$40,992.11	15.83%
10.2500.100.000.00.000	SALARIES	\$342,927.00	\$22,167.36	\$22,167.36	\$320,759.64	\$241,856.25	\$78,903.39	23.01%
10.2500.200.000.00.000	BENEFITS	\$184,154.00	\$10,055.73	\$10,055.73	\$174,098.27	\$19,414.94	\$154,683.33	84.00%
10.2500.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$65,000.00	\$0.00	\$0.00	\$65,000.00	\$48,400.56	\$16,599.44	25.54%
10.2500.400.000.00.000	PUR. PROPERTY SERVICES	\$56,000.00	\$2,461.88	\$2,461.88	\$53,538.12	\$29,972.68	\$23,565.44	42.08%
10.2500.500.000.00.000	OTHER PUR. SERVICES	\$12,275.00	\$0.00	\$0.00	\$12,275.00	\$0.00	\$12,275.00	100.00%
10.2500.600.000.00.000	SUPPLIES	\$23,850.00	\$75.00	\$75.00	\$23,775.00	\$200.00	\$23,575.00	98.85%
10.2500.700.000.00.000	EQUIPMENT	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
10.2500.800.000.00.000	OTHER OBJECTS	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$129.00	\$7,871.00	98.39%
	Func: SUPPORT SERVICES - BUSINESS - 2500	\$792,206.00	\$34,759.97	\$34,759.97	\$757,446.03	\$339,973.43	\$417,472.60	52.70%
10.2600.100.000.00.000	SALARIES	\$366,558.00	\$18,998.14	\$18,998.14	\$347,559.86	\$341,996.86	\$5,563.00	1.52%
10.2600.200.000.00.000	BENEFITS	\$267,705.00	\$8,670.21	\$8,670.21	\$259,034.79	\$24,141.06	\$234,893.73	87.74%

Middle Bucks Institute of Technology

GF Budget Report Summary

From Date: 7/1/2026

To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.2600.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$74,000.00	\$545.27	\$545.27	\$73,454.73	\$35,064.73	\$38,390.00	51.88%
10.2600.400.000.00.000	PUR. PROPERTY SERVICES	\$501,000.00	\$15,753.35	\$15,753.35	\$485,246.65	\$97,233.84	\$388,012.81	77.45%
10.2600.500.000.00.000	OTHER PUR. SERVICES	\$109,000.00	\$0.00	\$0.00	\$109,000.00	\$0.00	\$109,000.00	100.00%
10.2600.600.000.00.000	SUPPLIES	\$320,500.00	\$6,389.74	\$6,389.74	\$314,110.26	\$301,179.02	\$12,931.24	4.03%
10.2600.700.000.00.000	EQUIPMENT	\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$26,405.00	\$8,595.00	24.56%
10.2600.800.000.00.000	OTHER OBJECTS	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: FACILITIES & GROUNDS - 2600	\$1,674,263.00	\$50,356.71	\$50,356.71	\$1,623,906.29	\$826,020.51	\$797,885.78	47.66%
10.2800.100.000.00.000	SALARIES	\$290,187.00	\$21,759.88	\$21,759.88	\$268,427.12	\$340,532.44	(\$72,105.32)	-24.85%
10.2800.200.000.00.000	BENEFITS	\$149,849.00	\$7,777.23	\$7,777.23	\$142,071.77	\$16,796.55	\$125,275.22	83.60%
10.2800.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$24,000.00	\$0.00	\$0.00	\$24,000.00	\$0.00	\$24,000.00	100.00%
10.2800.500.000.00.000	OTHER PUR. SERVICES	\$31,750.00	\$1,520.75	\$1,520.75	\$30,229.25	\$19,149.61	\$11,079.64	34.90%
10.2800.600.000.00.000	SUPPLIES	\$130,000.00	\$16,838.65	\$16,838.65	\$113,161.35	\$38,030.28	\$75,131.07	57.79%
10.2800.700.000.00.000	EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$57,671.00	(\$32,671.00)	-130.68%
	Func: TECHNOLOGY - 2800	\$650,786.00	\$47,896.51	\$47,896.51	\$602,889.49	\$472,179.88	\$130,709.61	20.08%
10.3200.500.000.00.000	OTHER PUR. SERVICES	\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00	100.00%
10.3200.600.000.00.000	SUPPLIES	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
10.3200.800.000.00.000	OTHER OBJECTS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
	Func: STUDENT ACTIVITIES - 3200	\$41,000.00	\$0.00	\$0.00	\$41,000.00	\$0.00	\$41,000.00	100.00%
10.5100.800.000.00.000	OTHER OBJECTS	\$89,100.00	\$0.00	\$0.00	\$89,100.00	\$0.00	\$89,100.00	100.00%
10.5100.900.000.00.000	FUND TRANSFERS	\$1,375,000.00	\$0.00	\$0.00	\$1,375,000.00	\$0.00	\$1,375,000.00	100.00%
	Func: Undesignated - 5100	\$1,464,100.00	\$0.00	\$0.00	\$1,464,100.00	\$0.00	\$1,464,100.00	100.00%
10.5900.900.000.00.000	FUND TRANSFERS	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$60,000.00	100.00%
	Func: BUDGETARY RESERVE - 5900	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$60,000.00	100.00%
Grand Total:		\$15,503,015.00	\$272,337.03	\$272,337.03	\$15,230,677.97	\$7,752,354.07	\$7,478,323.90	48.24%

End of Report

Middle Bucks Institute of Technology

CAPITAL RESERVE FUND REVENUE

Fiscal Year: 2026-2027

- ☐ Subtotal by Collapse Mask
- ☐ Include pre encumbrance
- ☐ Print accounts with zero balance
- ☒ Filter Encumbrance Detail by Date Range
- ☐ Exclude Inactive Accounts with zero balance
- ☐ Include All Encumbrances

From Date: 7/1/2026

To Date: 7/31/2026

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
30.9330.000.000.00.000	TRANSFER FROM GENERAL FUND	(\$100,000.00)	\$0.00	\$0.00	(\$100,000.00)	\$0.00	(\$100,000.00)	100.00%
Grand Total:		(\$100,000.00)	\$0.00	\$0.00	(\$100,000.00)	\$0.00	(\$100,000.00)	100.00%

End of Report

Middle Bucks Institute of Technology

CAPITAL RESERVE FUND - BUDGET VS. EXPENDITURES

From Date: 7/1/2026

To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

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☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
30.2620.400.000.00.000	PUR. PROPERTY SERVICES	\$1,500,000.00	\$0.00	\$0.00	\$1,500,000.00	\$0.00	\$1,500,000.00	100.00%
30.2630.400.000.00.000	PUR. PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.4600.300.000.00.000	PUR. PROF. & TECH. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.4600.400.000.00.000	PUR. PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Grand Total:		\$1,500,000.00	\$0.00	\$0.00	\$1,500,000.00	\$0.00	\$1,500,000.00	100.00%

End of Report

Middle Bucks Institute of Technology

PRODUCTION ACCOUNT REVENUE BY PROGRAM

From Date: 7/1/2026

To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.6790.000.000.30.210	BTO STUDENT RECEIPTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.220	RCN STUDENT RECEIPTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.230	ACE STUDENT RECEIPTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.240	ENC - STUDENT RECEIPTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.250	HAP STUDENT RECEIPTS	(\$2,000.00)	\$0.00	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	100.00%
60.6790.000.000.30.260	LOC STUDENT RECEIPTS	(\$2,000.00)	\$0.00	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	100.00%
60.6790.000.000.30.310	CART STUDENT FEES	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.330	MMT STUDENT RECEIPTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.350	WEB DESIGN STUDENT RECEIPTS	(\$500.00)	\$0.00	\$0.00	(\$500.00)	\$0.00	(\$500.00)	100.00%
60.6790.000.000.30.420	NOSS STUDENT RECEIPTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.530	ERT STUDENT RECEIPTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.550	WET STUDENT RECEIPTS	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)	100.00%
60.6790.000.000.30.630	MHP1 RECEIPTS FROM STUDENTS	(\$3,000.00)	\$0.00	\$0.00	(\$3,000.00)	\$0.00	(\$3,000.00)	100.00%
60.6790.000.000.30.650	MHP2 RECEIPTS FROM STUDENTS	(\$3,000.00)	\$0.00	\$0.00	(\$3,000.00)	\$0.00	(\$3,000.00)	100.00%
60.6790.000.000.30.660	PSA RECEIPTS FROM STUDENTS	(\$2,000.00)	\$0.00	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	100.00%
60.6790.000.000.30.670	SEM - STUDENT RECEIPTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.680	DENTAL - RECEIPTS FROM STUDENT	(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	\$0.00	(\$8,000.00)	100.00%
60.6790.000.000.30.710	CUA RECEIPTS FROM STUDENTS	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)	100.00%
60.6790.000.000.30.810	COS - RECEIPTS FROM STUDENTS	(\$43,000.00)	(\$1,896.06)	(\$1,896.06)	(\$41,103.94)	\$0.00	(\$41,103.94)	95.59%
60.6790.000.000.30.820	ECC - RECEIPTS FROM STUDENTS	(\$2,000.00)	\$0.00	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	100.00%
60.6790.000.000.30.910	ACT - RECEIPTS FROM STUDENTS	(\$1,200.00)	\$0.00	\$0.00	(\$1,200.00)	\$0.00	(\$1,200.00)	100.00%
60.6790.000.000.30.920	AUTO TECH SCHWARZ - RECEIPTS F	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6790.000.000.30.921	AUTO TECH CIARLONE - RECEIPTS	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
60.6999.000.000.00.220	RCN - LIVE WORK BY STUDENTS	(\$500.00)	\$0.00	\$0.00	(\$500.00)	\$0.00	(\$500.00)	100.00%
60.6999.000.000.00.260	LOC LAND DESIGN LIVE WORK	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)	100.00%
60.6999.000.000.00.330	MMT LIVE WORK	(\$2,000.00)	\$0.00	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	100.00%
60.6999.000.000.00.550	WELDING TECHNOLOGY	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
60.6999.000.000.00.680	DENTAL ASST LIVE	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
60.6999.000.000.00.710	CULINARY ARTS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
60.6999.000.000.00.711	ASPIRATIONS	(\$5,500.00)	\$0.00	\$0.00	(\$5,500.00)	\$0.00	(\$5,500.00)	100.00%
60.6999.000.000.00.810	COSMETOLOGY	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
60.6999.000.000.00.910	AUTOMOTIVE COLLISION	(\$4,000.00)	\$0.00	\$0.00	(\$4,000.00)	\$0.00	(\$4,000.00)	100.00%
60.6999.000.000.00.920	AUTO TECH SCHWARZ	(\$24,000.00)	\$0.00	\$0.00	(\$24,000.00)	\$0.00	(\$24,000.00)	100.00%
60.6999.000.000.00.921	AUTO TECH CIARLONE	(\$5,500.00)	\$0.00	\$0.00	(\$5,500.00)	\$0.00	(\$5,500.00)	100.00%
Grand Total:		(\$136,200.00)	(\$1,896.06)	(\$1,896.06)	(\$134,303.94)	\$0.00	(\$134,303.94)	98.61%

End of Report

Middle Bucks Institute of Technology

PRODUCTION FUND - BUDGET VS. EXPENDITURES

From Date: 7/1/2026

To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
60.1330.600.000.00.000	SUPPLIES	\$16,900.00	\$0.00	\$0.00	\$16,900.00	\$1,088.00	\$15,812.00	93.56%
60.1342.500.000.00.000	OTHER PUR. SERVICES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
60.1342.600.000.00.000	SUPPLIES	\$8,150.00	\$0.00	\$0.00	\$8,150.00	\$0.00	\$8,150.00	100.00%
60.1370.600.000.00.000	SUPPLIES	\$55,200.00	\$1,522.33	\$1,522.33	\$53,677.67	\$752.85	\$52,924.82	95.88%
60.1380.100.000.00.000	SALARIES	\$15,500.00	\$57,016.88	\$57,016.88	(\$41,516.88)	\$0.00	(\$41,516.88)	-267.85%
60.1380.200.000.00.000	BENEFITS	\$5,400.00	\$12,364.76	\$12,364.76	(\$6,964.76)	\$0.00	(\$6,964.76)	-128.98%
60.1380.500.000.00.000	OTHER PUR. SERVICES	\$24,600.00	\$0.00	\$0.00	\$24,600.00	\$0.00	\$24,600.00	100.00%
60.1380.600.000.00.000	SUPPLIES	\$121,950.00	\$1,279.25	\$1,279.25	\$120,670.75	\$62,649.67	\$58,021.08	47.58%
60.1380.700.000.00.000	EQUIPMENT	\$3,300.00	\$0.00	\$0.00	\$3,300.00	\$0.00	\$3,300.00	100.00%
60.1380.800.000.00.000	OTHER OBJECTS	\$8,000.00	\$364.06	\$364.06	\$7,635.94	\$0.00	\$7,635.94	95.45%
Grand Total:		\$259,500.00	\$72,547.28	\$72,547.28	\$186,952.72	\$64,490.52	\$122,462.20	47.19%

End of Report

Middle Bucks Institute of Technology

ADULT ED FUND REVENUE

From Date: 7/1/2026

To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
70.6510.000.000.00.000	INTEREST & INVESTMENT INCOME	(\$300.00)	\$0.00	\$0.00	(\$300.00)	\$0.00	(\$300.00)	100.00%
70.6943.000.000.00.000	TUITION & REGISTRATION FEES	(\$149,700.00)	(\$35,570.00)	(\$35,570.00)	(\$114,130.00)	\$0.00	(\$114,130.00)	76.24%
70.7810.000.000.00.000	STATE SUBSIDY - SOCIAL SECURIT	(\$4,800.00)	\$0.00	\$0.00	(\$4,800.00)	\$0.00	(\$4,800.00)	100.00%
70.7820.000.000.00.000	STATE SUBSIDY - RETIREMENT	(\$16,100.00)	\$0.00	\$0.00	(\$16,100.00)	\$0.00	(\$16,100.00)	100.00%
Grand Total:		(\$170,900.00)	(\$35,570.00)	(\$35,570.00)	(\$135,330.00)	\$0.00	(\$135,330.00)	79.19%

End of Report

Middle Bucks Institute of Technology

ADULT ED FUND - BUDGET VS. EXPENDITURES

From Date: 7/1/2026

To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
70.1600.100.000.00.000	SALARIES	\$85,640.00	\$3,148.69	\$3,148.69	\$82,491.31	\$33,619.38	\$48,871.93	57.07%
70.1600.200.000.00.000	BENEFITS	\$34,015.00	\$1,840.67	\$1,840.67	\$32,174.33	\$2,337.35	\$29,836.98	87.72%
70.1600.400.000.00.000	PUR. PROPERTY SERVICES	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
70.1600.500.000.00.000	OTHER PUR. SERVICES	\$21,045.00	\$0.00	\$0.00	\$21,045.00	\$2,592.00	\$18,453.00	87.68%
70.1600.600.000.00.000	SUPPLIES	\$19,500.00	\$0.00	\$0.00	\$19,500.00	\$7,799.02	\$11,700.98	60.01%
70.1600.800.000.00.000	OTHER OBJECTS	\$7,000.00	\$74.11	\$74.11	\$6,925.89	\$850.49	\$6,075.40	86.79%
Grand Total:		\$168,400.00	\$5,063.47	\$5,063.47	\$163,336.53	\$47,198.24	\$116,138.29	68.97%

End of Report

2026 -2027 ADVISORS

Advisor	Organization	Annual Rate
Sherry Appleton	HOSA	\$1,800
Stacey Flood	National Technical Honor Society	\$1,800
Tina Haney	SkillsUSA	\$1,800
Randall McDowell	SkillsUSA	\$1,800
Randall McDowell	Pennsylvania Builder's Association	\$1,800
Pamela Swoyer	Philanthropy Today	\$1,800
Kristen Taylor	MBIT School Store	\$1,800

2026-2027 MENTOR TEACHERS

Mentor Name	Annual Rate
Lise Rich – Lead Mentor	\$1,500
Randall McDowell – Lead Mentor	\$1,500
Tina Haney	\$1,000
Sherry Appleton	\$1,000
Linda Moyer	\$1,000
Robert Schwarz	\$1,000
Kristen Taylor	\$1,000
Pamela Swoyer	\$1,000

Middle Bucks Institute of Technology
Fall 2026 Adult Education Evening School Staff
Additional Staff

<i>Last Name</i>	<i>First Name</i>	<i>Course</i>	<i># weeks</i>	<i>Start Date(s)</i>	<i>Times</i>	<i>Hourly Rate</i>
Galiani	Jennifer	Landscape Design	6	Oct. 6, 2026	6:00 – 9:00 PM Tuesdays	\$40.00
Hersh	Scott	Welding TIG & MIG	10	Sept. 10, 2026	6:00 – 9:00 PM Tuesdays	\$45.00
Sellars	Brendan	Small Engine Repair	8 weeks	Sept. 23, 2026	6:00 – 9:00 PM Wednesdays	\$40.00
Wert	Sandra	Cooking Skills	4 weeks	Oct. 1, 2026	6:00 – 9:00 PM Thursdays	\$40.00

**SUBSTITUTE STAFF FOR THE
2026-2027 SCHOOL YEAR
September 2026**

First Name	Last Name	Program
Jonna	Eiser	General
Mark	Folkman	General
Pamela	Gay	DEN, MHP
Lynn	Kirkner	General
Steve	Levine	General
Richard	Peffall	General
Chris	Poli	General
Ethan	Savickas	General
Deborah	Schwartz	General
Instructional Support		Program
Maria (Kristi)	Biello	General
Kari	Borowiecki	General
Carole	Chiaravallo	General
Janice	Gablein	CUA
Gayle	Keagy	General
Gloria	Kehoe	General
Annmarie	Kennedy	General
Kresz	Alexandra	General
Lukens	Emily	General
Brianna	Sturges	COS

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2026-2027 SCHOOL CALENDAR

AUGUST/SEPTEMBER 2026

S	M	T	W	TH	F	SA
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

8/17-8/20 – New Teacher Orientation
8/24-8/27 – No School - Professional Development
8/28 – No School
8/31 – First Day of School for Students
9/7 – No School - Holiday
9/21 – No School – Holiday
9/28 – NOCTI Pre-Test

S=21 T=25

OCTOBER 2026

S	M	T	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S=22 T=22

NOVEMBER 2026

S	M	T	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11/3 - No School - Election Day/Professional Development
11/5 – End of MP 1
11/25 – 11/27–No School – Holiday

S=17 T=17

DECEMBER 2026

S	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

12/24 – 12/31 - No School – Holiday

S=17 T=17

JANUARY 2027

S	M	T	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1/1 – No School – Holiday
1/18 – No School – Holiday
1/22 – No School - Professional Development Holiday
1/25 – End of MP2

S=18 T=19

FEBRUARY 2027

S	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

2/12 – No School - Professional Development
2/15 – No School – Holiday

S=18 T=19

MARCH 2027

S	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3/15 – NOCTI Post Written Test
3/24 – 3/26 - No School – Spring Break/ Holiday

S=20 T=20

APRIL 2027

S	M	T	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

4/5 – End of MP3
4/26 – NOCTI Performance Test

S=22 T=22

MAY 2027

S	M	T	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5/18 – No School – Professional Development
5/31 – No School - Holiday

S=19 T=20

JUNE 2027

S	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

6/10 – End of MP4
6/10 – Last Day of School – Students/Teachers

S=8 T=8

	New Teacher Orientation
	Professional Development
	First Day of School for Students
	Holiday
	Last Day of School
	Snow/Inclement Weather Make-up Days

MBIT

Middle Bucks Institute of Technology

182 Student Days
191 Teacher Days

NOTE: Snow/Inclement weather make-up days will be scheduled beginning June 11

Student Handbook and Parent Guide

Addendums

Added to Educational Field Trips and Clinical Experiences Section

Students must follow prescription and non-prescription medication guidelines as provided.

Added to Career and Technical Student Organizations (CTSOs) Section

Middle Bucks Institute of Technology will cover the costs for first-place finishers to attend national competitions (e.g., SkillsUSA Nationals, HOSA Nationals). On occasion, a student who does not earn first place (e.g., second place, third place, etc.) may also be invited or eligible to compete at the national level. In these circumstances, MBIT will not cover the costs associated with participation or travel and will not provide a chaperone for the event. All costs associated with participation and travel, as well as responsibility for the student's supervision and transportation, will be the responsibility of the student's parent/guardian.

Revisions to the Bullying/Cyberbullying section that align with the new Pennsylvania statutory definitions of bullying, cyberbullying, AI-generated or AI-modified media, and references reporting/investigations/parent notifications/disciplinary consequences and interventions.

Middle Bucks Institute of Technology is committed to providing a safe, positive, and respectful learning environment in which all students have the opportunity to learn free from bullying, cyberbullying, harassment, intimidation, and discrimination.

Bullying means an intentional electronic, written, verbal, or physical act, or a series of acts, directed at another student or students that is severe, persistent, or pervasive and has the effect of one or more of the following:

- Substantially interfering with a student's education;
- Creating a threatening or hostile educational environment; or
- Substantially disrupting the orderly operation of the school.

Bullying may involve an imbalance of power based on physical strength, social status, age, ability, gender, or other characteristics. Prohibited behaviors include, but are not limited to,

threats, intimidation, coercion, repeated harassment, abuse, humiliation, social exclusion, or other conduct that causes physical, emotional, psychological, or social harm to another student.

Cyberbullying means bullying that occurs through the use of electronic communication devices, systems, networks, or digital technologies, including, but not limited to, email, text messages, instant messaging, social media, websites, online gaming platforms, applications, or other electronic means. Cyberbullying also includes the use of artificial intelligence (AI)-generated or AI-modified media when used to bully, harass, intimidate, threaten, impersonate, or humiliate another student.

This policy applies to conduct occurring on school property, in school buildings, on school buses or other school vehicles, at designated school bus stops, and at school-sponsored or school-supervised activities. The school may also address off-campus conduct, including cyberbullying, when the conduct substantially interferes with a student's education, creates a threatening school environment, or substantially disrupts the orderly operation of the school.

Students who believe they have been subjected to bullying or cyberbullying, or who witness such conduct, are encouraged to promptly report the incident to a teacher, counselor, administrator, or any trusted staff member. Reports of bullying and cyberbullying will be addressed promptly in accordance with applicable Board policy and administrative procedures. Parents or guardians of students involved will be notified consistent with Board policy and applicable law.

Students who engage in bullying or cyberbullying are subject to disciplinary action in accordance with the Student Code of Conduct. In addition to disciplinary consequences, the school may implement appropriate remedial measures, educational interventions, counseling, conflict resolution, restorative practices, or other supports designed to address the behavior, promote accountability, and help prevent future incidents.

Middle Bucks Institute of Technology will annually inform students, staff, and parents through the publication of the student and staff handbooks that bullying, cyberbullying, and unlawful harassment will not be tolerated. The school will provide age-appropriate education and training designed to promote respectful behavior, prevent bullying and cyberbullying, encourage reporting of concerns, and foster a safe and inclusive school environment.

Each student is expected to respect the rights and dignity of others and contribute to a learning environment free from bullying, cyberbullying, and unlawful harassment. Each staff member shares responsibility for maintaining a safe educational environment, responding appropriately to reports of bullying, and helping to prevent bullying through supervision, education, and positive intervention.

The complete Board Policy regarding Bullying/Cyberbullying, including reporting and investigation procedures, is available through the school and on the MBIT website.

Model Memorandum of Understanding

**Memorandum of Understanding
Between**

Warwick Township Police Department
(Law Enforcement Authority)

and

Middle Bucks Institute of Technology
(School Entity)

June 12, 2026
(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter – Memorandum):

Warwick Township Police Department

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

Middle Bucks Institute of Technology

- B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning environment.
- C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the – Safe Schools Act, as amended, 24 P.S. §§ 13-1301-A – 13-1313-A.
2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.
3. Information from Student Records
 - a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:
 - i. Criminal History Record Information Act, 18 Pa C.S. § 1901 *et seq.*
 - ii. The prohibition against disclosures, specified in section IV (C)(5) of this Memorandum.
 - b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:
 - i. Comply with the Family Educational Rights and Privacy Act (hereinafter -FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99.1 *et seq.*, and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.
 - ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.
 - iii. Complete reports as required by section 13-303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.
 - c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other individuals so that it can demonstrate to parents, students and the Family Policy Compliance Office¹ – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

¹ Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.
3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.
4. The local law enforcement agency shall have ongoing access to the school's security camera system (live streams). The local law enforcement agency may also access the security camera system to train for an emergency, so long as written notice is provided to the Administrative Director at least one week prior to the training activity.
5. If local law enforcement requires access to footage stored in the school's security system, a request shall be made to the Administrative Director, who shall promptly review the request and approve/deny production of the footage.
6. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Create a safe learning environment.
3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.
4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.
5. The School Entity will provide ongoing access to the school's security camera (live streams).
6. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charged may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:
 - a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):
 - i. Section 908 (relating to prohibited offensive weapons).
 - a. The term offensive weapon is defined by section 908 of the Crimes Code as any bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose. See 18 Pa.C.S. § 908 (c) (relating to definitions).
 - b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.
 - ii. Section 912 (relating to possession of weapon on school property).
 - a. The term weapon is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.
 - b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

- iii. Chapter 25 (relating to criminal homicide).
 - iv. Section 2702 (relating to aggravated assault)
 - v. Section 2706 (relating to terroristic threats).
 - vi. Section 2709.1 (relating to stalking).
 - vii. Section 2901 (relating to kidnapping).
 - viii. Section 2902 (relating to unlawful restraint).
 - ix. Section 3121 (relating to rape).
 - x. Section 3122.1 (relating to statutory sexual assault).
 - xi. Section 3123 (relating to involuntary deviate sexual intercourse).
 - xii. Section 3124.1 (relating to sexual assault).
 - xiii. Section 3124.2 (relating to institutional sexual assault).
 - xiv. Section 3125 (relating to aggravated indecent assault).
 - xv. Section 3126 (relating to indecent assault).
 - xvi. Section 3127 (relating to indecent exposure).
 - xvii. Section 3301 (relating to arson and related offenses).
 - xviii. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.
 - xix. Section 3502 (relating to burglary).
 - xx. Section 3503(a) and (b)(1)(v)(relating to criminal trespass).
 - xxi. Section 5501 (relating to riot).
 - xxii. Section 6110.1 (relating to possession of firearm by minor).
- b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act, *as amended*, 35 P.S. §§ 780-101 – 780-144, popularly known as the Drug Act. For purposes of the Memorandum, the terms controlled substance, designer drug and drug paraphernalia shall be defined as they are in Section 102 of the Drug Act. See 35 P.S. § 780-102 (relating to definitions).
- c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.

- d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).
2. In responding to student who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based program, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.
- B. Discretionary Notification
1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:
 - a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):
 - i. Section 2701 (relating to simple assault)
 - ii. Section 2705 (relating to recklessly endangering another person).
 - iii. Section 2709 (relating to harassment).
 - iv. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.
 - v. Section 3503(b)(1)(i), (ii), (iii), and (iv), (b.1) and (b.2) (relating to criminal trespass).
 - vi. Chapter 39 (relating to theft and related offenses).
 - vii. Section 5502 (relating to failure of disorderly persons to disperse upon official order).
 - viii. Section 5503 (relating to disorderly conduct).
 - ix. Section 6305 (relating to sale of tobacco).
 - x. Section 6306.1 (relating to use of tobacco in schools prohibited).
 - xi. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).
 - b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).
 2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.
2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. If a child with a disability commits an incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).
2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be required and advisement that the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.
3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.
4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a disability.

5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.
6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

- E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:
 1. Whether the incident is in-progress or has concluded.
 2. Nature of the incident.
 3. Exact location of the incident.
 4. Number of persons involved in the incident.
 5. Names and ages of the individuals involved.
 6. Weapons, if any, involved in the incident.
 7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
 8. Injuries involved.
 9. Whether EMS or the Fire Department have been notified.
 10. Identity of the school contact person.
 11. Identity of the witnesses to the incident, if any.
 12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
 13. Other such information as is known to the school entity and believed to be relevant to the incident.
- F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:
 1. Blueprints or floor plans of the school buildings.
 2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
 3. Location(s) of predetermined or prospective command posts.
 4. Current teacher/employee roster.
 5. Current student roster.
 6. School fire-alarm shutoff location and procedures.
 7. School sprinkler system shutoff location and procedures.

8. Gas/utility line layouts and shutoff valve locations.
9. Cable/satellite television shutoff location and procedures.
10. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency.

G. Threat Assessment Team Coordination

1. The School Entity has established a Threat Assessment Team responsible for assessing and responding to reports of concerning or threatening behavior that may impact school safety. In accordance with 22 Pa. Code § 14.4, the School Entity and the Law Enforcement Agency agree to coordinate regarding the assessment of potential threats to school safety when appropriate.
2. The School Entity will promptly consult with or notify the Law Enforcement Agency when a reported concern indicates a potential criminal violation, a credible threat of violence, or circumstances requiring law enforcement involvement. The parties may also coordinate in response to reports received through the Safe2Say Something Program pursuant to Section 1302-E of the Pennsylvania Public School Code.
3. Information sharing between the School Entity and the Law Enforcement Agency will occur consistently with applicable federal and state laws, including the Family Educational Rights and Privacy Act (FERPA), and when necessary to protect the health and safety of students, staff, or the community.

III. Law Enforcement Authority Response

- A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:
1. For incidents in progress:
 - a. Meet with contact person and locate scene of incident.
 - b. Stabilize incident.
 - c. Provide/arrange for emergency medical treatment, if necessary.
 - d. Control the scene of the incident.
 - i. Secure any physical evidence at the scene.
 - ii. Identify involved persons and witnesses.
 - e. Conduct investigation.
 - f. Exchange information.

- g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
- 2. Incidents not in progress:
 - a. Meet with contact person.
 - b. Recover any physical evidence.
 - c. Conduct investigation.
 - d. Exchange information.
 - e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
- 3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

- 1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
 - a. The student has been placed under arrest.
 - b. The student is being placed under investigative detention
 - c. The student is being taken into custody for the protection of the student.
 - d. The student's parent or guardian consents to the release of the student to law enforcement custody.
- 2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. *In Loco Parentis*

- 1. Teachers, School Counselors, and School Administrators in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.
- 2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.
2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General principles: Once the Law Enforcement Authority assume primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement Authority will keep the Administrative Director, or designees, informed of the status of pending investigations.

2. Victims

- a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.
- b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witness

- a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.
- b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

- a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.
- b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.

- c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest

- a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.
- b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.
- c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, the Administrative Director and the police department having jurisdiction over school property of the School Entity shall do the following:

- a. No later than thirty days prior to the deadline for submitting the annual report, the Administrative Director shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.
- b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the Administrative Director, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall notify the Administrative Director and the office in writing.
- c. Prior to submitting the annual report, the Administrative Director and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the Administrative Director and the office in writing.
- d. Where a police department fails to take action as required under clause a or b, the Administrative Director shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.

- e. Where there are discrepancies between the School Entity's incident data and the police indicate data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report

V. General Provisions

- A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.
- B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. Describe what modifications have been made to this Memorandum of Understanding. If you have not made any modifications or amended it in any way, please enter "Not Applicable" in the space provided.
- C. If changes in state or federal law require changes to the Memorandum, the parties shall amend this Memorandum.
- D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

Mark Covello, Ed. D.
Administrative Director

Middle Bucks Institute of Technology
School Entity

Jon Ogborn
Chief Law Enforcement Authority

Warwick Township Police Department
Law Enforcement Authority

Updated, February 1, 2019

OAC Program	Last Name	First Name	Company Name	Title
ACE	Brown	Richard	Richard E. Brown Associates	Architect
ACE	Goldman	Evan	Munz Construction	Apprentice Drafter
ACE	Hendrixson	Colin	Munz Construction	Renovation Specialist
ACE	Hendrixson	Judy	Hendrixson Architects	President
ACE	Malinowski	Craig	MBIT	Instructor
ACE	Michener	Edward	Custom Homes, Inc.	Owner
ACE	Sims	Connor	Holmes CunninghamLLC	Drafter
ACE	Sokolowski	Frank	Defense Contract Management Agency	Industrial Engineer/Industrial Base Analyst
ACE	Standeven	Matthew	Farewell Architects	Associate
ACE	Stocklos	Jeffrey	Stocklos Design Group, LLC	Principal/Senior Designer
ACE	Stremme	David	Village Handcrafted Cabinetry	Project Manager
ACE	Woodhead	Evan	Stapfl Associates	Drafter
ACE	Young	Elhan	Tool Brothers / ESE Consultants	Planning Technician 1
AMT	Aldinger	Steve	Steve Aldinger Hunter Part's and Service	Owner
AMT	Belardo	Vince	Vince's Auto Service	Owner
AMT	Ciarlone	Paul	MBIT	Instructor
AMT	Good	Andrew	A G Automotive	Owner
AMT	Guzman	Hector	Auto Dealers Assoc of Greater Phl	Field Director
AMT	Herring	Steven	School District of Philadelphia CTE Division	Transportation Industry Development Specialist
AMT	Marchiori	Matt	Ciocca Automotive	Service Director
AMT	Marquart	Riley	George Zeo Auto and Truck Center	Mechanic
AMT	Martini	Mark	SEPTA	Instructor
AMT	Moss	Bill	Bill Moss Auto Repair Inc.	Owner
AMT	Moss	Brian	Bill Moss Auto Repair, Inc	Auto Technician
AMT	Nikishin	Gregory		Automotive Performance Fabricator
AMT	Painter	Bill	Ford	Regional Technical Talent Placement Specialist
AMT	Pio	Gary	Faulkner Honda	Consultant - Retired SM
AMT	Piperata	Antonio	Republic Services	Technician
AMT	Pressman	Ryan	Stellantis	District Area Manager
AMT	Schlotter	David	B & C Auto & Truck Service	Manager
AMT	Schoenleber	Ian	J.L. Freed Honda	Technician
AMT	Schute	Zak	Plasterer Equipment	Road Technician
AMT	Schwarz	Jason	Thompson Toyota	Automotive Technician
AMT	Schwarz	Robert	MBIT	Instructor
AMT	Stitzinger	Isaac	Omega River Farm Services and Repair	Manager
AMT	Sutchko	Gregg	SEPTA	Technical Training
AMT	Troy	Kevin	SEPTA	Chief Technical Instructor
AMT	Vogel	Brian	Keystone Volvo	Technician
AMT	Wilson	Harry	Faulkner Honda	Auto Technician
AMT	Zeo	George	George Zeo Auto and Truck Center	Owner/Technician
ART	Barden	Sarah	Penn Community Bank	Freelance Artist
ART	Cochran	Jane	J Cochran LLC	Brand Strategist
ART	Dunham	Dylan	Starbucks	Barista
ART	Forst	Kaleigh	Instructor	MBIT
ART	Gurst	Kayla	Freelancer	Graphic Design
ART	Hegna	Ryan	ASAP Tees	Owner
ART	Johnston	Kristina	Lucid US	Account Director
ART	Johnston	Liz	Self Employed	Freelance Artist
ART	Lippencott	Debi	Client Link	Graphic Design - Print Production
ART	McLaughlin	Sean	Moravian Pottery & Tile Works Museum	Graphic Designer
ART	Milnalik	Chanin	Brown Dog Design	Owner
ART	Moore	John	John Moore Design	Illustrator/Graphic Designer/Instructor
ART	Nelson	Paula	Freelance Artist	Fine Artist/Oil Painter
ART	Nugent	Colleen	COMCAST	Senior UX/UI Designer
ART	Rainey	Sue Ann	Self Employed	DTP Artist/Instructor
ART	Rodger	Ashlie	Ashlie Heather Design	Graphic Designer/Social Media Manager
ART	Rosenau	Bradley	Retired Instructor	MBIT
ART	Ross	Nathan	Centennial School District	Communications & Marketing Specialist
ART	Seaman	Jean	Retired	former owner of Ivyland Printers
ART	Stasolla	Wendy	Freelance Art Director/Designer	Art Director/Designer
ART	Truong	Mylin	Muna Luchi Bridal Magazine	Graphic Artist
ART	Wetherby	Jenn	Doylestown Website Design	Website Designer
BTO	Anders	Warren	MBIT	Facility Manager
BTO	Cooney	Brendon	Tague Lumber	Outside Sales
BTO	Edge	Michael	EIC Installation	Job Foreman
BTO	Essig	Justin	PHD Construction	Technician
BTO	Frohlich	Charles	Instructor	MBIT
BTO	Handoe	Elizabeth	Lowe's	Sales Associate
BTO	Jarvis	Chris	Webb Building Group, Inc.	Project Manager
BTO	Malone	Gary	Wehrung's Lumber	Lumber/Millwork Sales

OAC Program	Last Name	First Name	Company Name	Title
BTO	Maruca	Pete	Orion General Contractors	Contractor
BTO	McCarthy	Justin	Lennar	Area Construction Manager
BTO	McGrath	Trevor	Silver Lake Construction	Owner
BTO	O'Brien Hofman	Erin	Finishing Trades Institute	Asst Director of Training/Union Printer
BTO	Pfander	Jim	Klover	Talent Aquisition Mgr
BTO	Pieczynski	Jake	George Pie & Son	Forman/Carpenter
BTO	Rimmer	Dale	Dale Rimmer Siding	Owner
BTO	Scalfaro	Gio	GioMetric Construction LLC	General Contractor
BTO	Titus	Jude	Titus Tileworks LLC	Owner
BTO	Webb	Jim	Webb Building Group, Inc.	Owner
CCR	Berry	Jordan	Twining Construction Inc	Project Manager/Estimator
CCR	Beuerle	Owen	Bucks County Opportunity Council	Weatherization Program Manager
CCR	Bicksler	Scott	Custom Craft	
CCR	Canavan	Christopher	WB Homes	President
CCR	Cataldi	Derek	Ronin Construction	Union Carpenter/Vice President
CCR	Corby	Dan	New Look Home Exteriors	Construction Supervisor
CCR	Crane	Mike	Bucks County Glass	Residential Manager
CCR	Crawford	Kevin	Upper Bucks County Technical School	Instructor
CCR	Donohue	Matt	Gemmi Construction	Carpenter
CCR	Dowling	Cavan	Klover	Apprentice Carpenter
CCR	Eiseman	Melissa	Eiseman Roofing Contractors	Owner
CCR	Ermnett	Robert	Precision Decks	Owner
CCR	Essig	Justin	Gemmi Construction	Carpenter
CCR	Gemmi	John	John Gemmi Construction Inc.	Owner
CCR	Granja	Nathan		
CCR	Happ	Andrew	Happ Contractors	President
CCR	Jorlett	Chris	Philadelphia Police Dept	MBIT Parent
CCR	Kaminski	Nick	Freedom General contracting	Carpenter
CCR	Knoblauch	Christopher	Carpenter's Union 167	Carpenter
CCR	Magazzeni	Joseph	Magazzeni Construction	Owner
CCR	Martier	Nick	Martier Woodworking	Owner/Woodworker
CCR	Mazza	RJ	Eastern Environment Contractors	Carpenter, Foreman
CCR	McSherry	Michael	Philadelphia JAC	Carpenter Instructor
CCR	Mehler	Levi	Precision Decks	Foreman
CCR	Meyer	Garry	Jarrett Vaughan Builders	Foreman
CCR	Molnar	Tim	T.R. Molnar Construction	Owner
CCR	Nichols	Lance	Johnstone Supply	Manager
CCR	Pagano	Steve	Dale Construction	Carpenter Journeyman
CCR	Petrosky	James	Philadelphia School District	Fellow CTE Educator
CCR	Piccioni	Samuel	MBIT Student	Student CCR
CCR	Piccioni Sr.	Samuel	Angelo's Carpet One Floor and Home	Project Manager
CCR	Roach	Malcom	MBIT	Instructor
CCR	Rogers	Leslie	Roofing Logic	Owner
CCR	Reuther	Abe	Redemption Builders	Founder
CCR	Ryan	Gregory	Lockheed Martin Corporation	Lead Member Engineering Staff
CCR	Satalino	Megan	Custom Craft	Vice President of Operations
CCR	Schroeder	Derek	Rolf Schroeder General Contractors, Inc.	General Contractor
CCR	Schroeder	Rolf	Rolf Schroeder General Contractors, Inc.	General Contractor
CCR	Shagen	Tyler	Worthington & Shagen Custom Builder Inc	Estimator
CCR	Steinbach	Ben	Jarrett Vaughan Builders	Carpenter
CCR	Suber	David	SPS Technologies	Machinist
CCR	Suber	Susan	Jr Maxwell Builders	Field Carpenter
CCR	Swann	Andrew	Redemption Builders	Operations Manager
CCR	Swartley	DJ	Swartley Builders	Owner
CCR	Swartley	Jim	Swartley Builders	Owner
CCR	Turbyfill Jr.	Stephen	Freedom General Contracting, Inc.	President
CCR	Wenzel	Christopher	Tauge Lumber of Plumbstedville	Asst Hardware Manager
CCR	Wenzel	Joe	UBC	Carpenters Union Rep/ Carpenter
CCR	White	Daryn	Benner and White	Owner
CCR	Zerbe	Chad	C B Zerbe Builders	Contractor
COS	Aversa	Peg	Hair Cutlery	District Leader
COS	Baker	Brandee	Bucks County Technical High School	Cosmetology Teacher
COS	Beaulieu	Stephanie	Hairs Me Salon	Owner
COS	Beunelli	Kristine	Great Clips	Manager
COS	Bilotto Anderson	Lisa	Southampton Hair Design	Owner
COS	Brint	Maritza	Salon 39	Owner
COS	Choquette	Kim	Hairs Me Salon	Nail Technician
COS	Duncan	Maura	MBIT	Instructor
COS	Foote	Rylie	David Wittchell Salon	Jr. Stylist
COS	Garofalo	Lora	StylistSouthampton Hair Design	Stylist

OAC Program	Last Name	First Name	Company Name	Title
COS	Gross	Noah	Supercuts	Stylist
COS	Hockman	Alyson	Aly B Haie Studio	Owner
COS	Kondyra	Lucy	Brian Chapman Hair Salon	Part Owner
COS	Lucas	Nicole	North Montco Technical Center	Instructor
COS	McGowan	Joanna	Details Salon	Owner
COS	McGowan	Martin	Details Salon	Owner
COS	Mikkelson	Stephanie	MBIT	Instructor
COS	Muscato	Lauren	Hair Cuttery	Stylist
COS	Peralta	Joanne	MBIT	Instructor
COS	Post-Keck	Heather Ann	Lehigh Career & Technical Institute	COS Instructor
COS	Pozadas	Scharle	The Lash Lounge	Lash stylist
COS	Quigley	Jessica	Haircuttery	Hairstylist
COS	Raciti	Jamie	Carmine & Company	Stylist
COS	Roach	Gina	William Jean Salon	Stylist
COS	Ryan	Rebecca	Rebecca Ryan Studio & Med Spa	Owner/Operator
COS	Sauder	Brett	Taire Hair Salon, Inc	Owner
COS	Sauder	Suzanne	Taire Hair Salon, Inc	Owner/Colorist
COS	Sturges	Brianna	MBIT	Instructional Assistant
COS	Witchell	David	David A Witchell	Owner
COS	Yates	Ella	Hair Apropo's	Stylist
CRT	Aicher	Steve	Bill Flannery Automotive	Paint Technician PPG Cert Rep
CRT	Bowker	Matthew	Carstar of Newtown	Technician
CRT	Eyer	Jim	Chapman Ford Sales	Shop Foreman
CRT	Feldman	Steve	Chester County Technical College HS	Instructor
CRT	Flannery Jr	Bill	Bill Flannery Automotive	Owner
CRT	Franklin	Keith	Thompson Detail Center	Supervisor
CRT	Harper	William	Thompson Auto Group	Head Painter
CRT	Hercules	Joshua	The Thompson Organization	Detail Transport
CRT	Jacobsen	Dan	Johnson & Johnson	Adult Night Instructor MBIT
CRT	Komeleski	John	Chapman Auto Group	Collision Technician
CRT	Lavin	Scott	Tri-County Collision	President
CRT	Mallon	Brad	Colours Inc.	Sales Representative/Jobber
CRT	Mood	Brian	Keenan Collision Center	Assistant Manager
CRT	Pagano	Rick	Thompson Collision Center	Collision Center Manager
CRT	Parke	Steven	Eastern Center for Art & Technology	Auto Collision - Instructor
CRT	Paterson	Derek	State Farm Insurance	Service First Inspector
CRT	Reimel	Ron	MBIT	Collision Repair Technology Teacher
CRT	Reimel	Tracey	Chapman Auto Group	Payroll Manager
CRT	Reis	John	Chalfont Collision Center	Owner
CRT	Ryan	Justin	Caliber Collision - Chalfont	Service Advisor
CRT	Terrizzi	John	Maaco of Bridgeport / Manayunk	Owner
CRT	Weller	Alan	Del-Val International Trucks	Manager
CUA	Angeline	John	Bucks County Community College	Pastry Chef
CUA	Beaver	James	Chambers 19 Bistro	Head Chef
CUA	Beck	Stuart	School District of Phila.	Chef Instructor
CUA	Lademann	Dave	Blair Mill Inn	Manager
CUA	McCombe	Michael	Oaks Family Restaurant	Owner
CUA	Murphy Jr.	Tom	Sysco	Sales Consultant
CUA	Recinos	Amy	Amy's Creative Cakes	Owner/Cake Artist & Pastry Chef
CUA	Rhodes	Michelle	Chick Fil A	Training Director
CUA	Sacco	Brian	Ann's Choice	HR Recruiter
CUA	Salemno	Kathy	KP Kitchen Crafts	Owner/Operator
CUA	Salemno	Peter	Pete Salemno Distributing Co	Owner/Operator
CUA	Schueller	George	Crossroads	Baker
CUA	Shaffer	Doug	Lehigh Correctional	Chef
CUA	Stafford	Mike	MBIT	Instructor
CUA	Stechert	Ashley	Warrington/Warminster FSR	Chick-Fil-A- Director of Human Resources
CUA	Taylor	Kristen	MBIT	Instructor
CUA	Winans	Marc	BCCC	Chef Instructor
CUA	Zettlemoyer	Richard	Ann's Choice	Executive Chef

OAC Program	Last Name	First Name	Company Name	Title
DEN	Bowen	Julie	Upper Bucks County Technical School	Dental Careers Instructor
DEN	Burke	Joan	Michael Gallagher	CDA, EFDA
DEN	Christiansen	Michael	Family Dentistry	Dentist
DEN	Darby	Ann	Richboro Family Dentistry	Dental Assistant
DEN	Franz D.M.D.	Caren	Pediatric Dentistry & Ortho.	DMD
DEN	Gay	Pam	Yardley Ortho.	Ortho Technician
DEN	Gladstone	Michele	Benjamin Wellness Foundation	Dentist
DEN	Hamilton	Sharon	Hometown Childrens Dentistry	Dentist -Owner
DEN	Irons	Candice	MBIT	Instructor
DEN	Laub	Rachel	Noble Dental	Dental Assistant
DEN	Long	Rose	Mountainview Dental	RDH
DEN	McGinley	Catherine	Retired/Per diem	Dental Hygienist
DEN	Miller	Brittany	Richboro Family Dentistry	Dentist
DEN	Pychinka-Long	Rose	Dr. Sandip Ladani	Dental Hygienist
DEN	Rutherford	Margaret	PA Center forDental Implants	Registered Dental Hygenist
DEN	Simpson	Jaime	Manor College	EFDA Program Director
DEN	Stone	Laurence	Dr. Laurence Stone D.D.S.	Dentist
DEN	Venneri	Doreen	Venneri Dental Group	Dentist
ECE	Adams	Addisyn	MBIT	Student
ECE	Beagle	Noelle	MBIT	Assistant Group Leader
ECE	Beerman	Jane	Child's World	Director
ECE	Brown	Melissa	Central Bucks	Teacher
ECE	Brown	Nikja	District 1199C	ECE Industry Partnership Coordinator
ECE	Burns	Kelly	The Goddard School Jamison	Director
ECE	Cameron	Madelyn	Lil Bucks Learning Center	AGS/Center Aide
ECE	Flynn	Marin	The Goddard School Doylestown	Educational Director
ECE	Franckowiak	Lisa	The Goddard School Jamison	Owner
ECE	Friel	Rachel	College Student	Speech Pathologist Student
ECE	Gehring	Keri	BCTHS	Child Development Teacher
ECE	Grumm	Brianna	Co-Op Student	MBIT
ECE	Haney	Tina	MBIT	Lead Teacher
ECE	Heckman	Lisa	The Goddard School	Owner
ECE	Kahlenberg	Ashlyn	West Chester School District	Elementary ELD Teacher
ECE	Lucas	Kim	District 1199C	ECE Senior Education Manager
ECE	Mitsch	Roseanna	Bucks County IU	Director of Early Childhood Programs
ECE	Moreno	Kristi	United Way of Bucks County	Impact Director of Education
ECE	Lauer	Veronica	First Friends Child Care	Infant Room Teacher
ECE	Morris	Victoria	First Friends	Lead Teacher
ECE	Morrisette	Sharon	Childrens Village	Teacher
ECE	Ozer	Caren	Bucks County IU	Special Ed. Teacher
ECE	Phillips	Melissa	MBIT	Director
ECE	Reilly	Susan	First Friends	Infant Room Teacher
ECE	Rich	Lise	MBIT	Special Needs Teacher
ECE	Rodrigo	Bernadette	Children's Village	Director
ECE	Sinkler	Amanda	The Discovery Preschools	Owner
ECE	Stear	Dawn	First Friends Child Care	Owner/Director
ECE	Thran	Riley	Children's Village	Teacher
ECE	Wilborn	Stean	District 1199C	Subject Matter Expert
ECE	Zinn	Brielle	MBIT	Student
ELT	Arnold	Bruce	Central Panel, Inc.	Owner
ELT	Benson	Marc	Universal Electrical Service	Academy Director
ELT	Calvert	Charles	Universal Electrical Service	VP Sales and Business Development
ELT	Carver	Wes	Wes Carver Electrical Contracting	Owner
ELT	Cox	Royce	Wes Carver Electrical Contracting	Service Manager
ELT	Detweiler	Vern	V. Detweiler Electric LLC	Owner
ELT	Heller	Drake	Heller Electric	President
ELT	Joerger	Leo	PECO Energy Company	Design Consultant
ELT	Kaitz	Alan	Code Inspections	Electrical Inspector
ELT	Kang	Cody	Central Panel, Inc.	Project Manager
ELT	Kienzle	Robert	Honeywell International, Inc.	Field Sale Engineer- Retired
ELT	Mackereth	Jerrold	MBIT	Instructor
ELT	McDowell	Jesse	Powell's Electrical	Mechanic
ELT	McDowell	Randy	MBIT	WBE Coordinator
ELT	Miller	Keith	Thermo Systems	SCSE
ELT	Mirarchi	Gabriella	Liberty and Associates	Assistant
ELT	Murray	Joe	Summit Electrical Construction	Project Manager / Safety Director
ELT	Nyce	Rich	Universal Electrical Service	VP Sales and Business Development
ELT	O'Brien	James	Blair Park Sunesys	Fiber Optic Installer
ELT	Ohntrup	Thomas	PECO Energy Company	DSO Foreman
ELT	Reiber	Justin	Universal Electrical Service	Electrician

OAC Program	Last Name	First Name	Company Name	Title
ELT	Reinert	Josh	Horizon Electric Lighting LLC	Manager/Foreman
ELT	Renk	Dan	Renk Electric	Owner
ELT	Robinson	Evelyn	Wes Carver Electrical Contracting	HR Manager and Recruiter
ELT	Shire	Michelle	E.FE Laboratories	HR Manager
ELT	Stevens	David	Instructor	MBIT
ELT	Strecker	Max	Armour and Sons Electric	Supervisor
ELT	Tobey	Mark	Mark R. Tobey Electrical Contrctor	Owner
ELT	Trail	Mark	Trail Electric, Inc	Owner
ELT	Warnick	Josh	Universal Electrical Service	Apprentice
ERT	Adelmann	Joseph	Harold Beck & Sons Inc.	Manufacturing Engineer
ERT	Bentrim	Brian	Penn Engineering	VP of Process Innovation
ERT	Boguslaw II	Walter	Harold Beck & Sons Inc.	Manufacturing Engineer
ERT	Cicak	Brian	CKS Engineers	Project Engineer
ERT	Colby	Jay	Pro-Cel Mold	Consultant - Engineer
ERT	Feigles	Neal	Stokes Material Handling Systems Inc	Owner/President
ERT	Ferguson	John	John Ferguson Design	Owner
ERT	Flanagan	Shawn	ILAPAK	Operations Manager
ERT	Giampa	Andrew	Strongarm Designs Inc	Director of Engineering
ERT	Gier	Andrew	AAB	Sr. Field Service Engineer/Team Lead
ERT	Lucas	Erin	Flexible Circuits Inc	Process Engineer
ERT	Malone	Kevin	MBIT	Instructor
ERT	Maloney	Mike	Maloney Mechanical	Owner
ERT	Mark	Neill	Neill Contracting Inc	President
ERT	Nordham	David	Naval Surface Warfare Center	Engineer
ERT	Ostrow	Evan	Lockheed Martin Corporation	Senior Systems Engineer
ERT	Pfister, Ph.D.	Bryan	NJ Institute of Technology - Biomedical Eng.	Associate Professor
ERT	Zook	Molly	Stokes Material Handling Systems Inc	Project Manager
HLD	Arcidiacono	Aston	Lucas Greenhouses	Director, Young Plant Production
HLD	Brelsford	Warren	W.D.B Landscaping Inc.	President
HLD	Dando	Robert	Dando Landscapes	Owner
HLD	Farina	Joe	Independence Property Services Inc	Production Manager
HLD	Hunsberger	Brittany	Gro N Sell	Plant Production Manager
HLD	Karr	Jeffrey	Gasper Landscapers Inc.	Vice President
HLD	Reis	Tom	T. W. Reiss Inc	President
HLD	Sanchez - Hamilton	Amy	Bucks County Gardens	Landscape Design / Sales
HLD	Sincovich	Jason	TopHat Lawncare & Landscaping Inc.	President
HLD	Smith	Greg	MBIT	Instructor
HLD	Smith	Joseph	Smith Landscape Solutions LLC	President
HLD	Stachel	Matt	Couture Grounds	Director of Design and Customer Experience
HLD	Tabatabai	Kayvon	LFB Landscape Management	President
MHP	Andress	Alice Ann	Medxpert Healthcare Consulting	CEO
MHP	Appleton	Sherry	MBIT	Instructor
MHP	Babinetz	James	Point Pleasant Plumsteadville EMS	Paramedic
MHP	Bradley	Gina	Doylestown Hospital	Nursing Recruiter
MHP	Buchanan	Amy	Jefferson Health (Lansdale)	RN Nurse
MHP	Bunting	Tammy	Anns Choice	Nurse
MHP	Callahan	Ed	Chester County Hospital & Doylestown Health	Chief Human Resources Officer
MHP	Carson	Kimberly	Doylestown Hospital	Clinical Education Coordinator
MHP	Cavale	Arvind	Diabetes & Endocrinology Consultants of Pennsylvania, LLC	Medical Doctor
MHP	Deily	Amanda	Upper Bucks County Technical School	Health Care Careers Instructor
MHP	Donnelly	Stacy	Collaborative Hearts Consulting	RN & Expert Witness
MHP	Driban	Kaiti	The Wellness Project	Owner/President
MHP	Foley	Patricia	Cancer Treatment Centers of America	Infusion RN
MHP	Forman	Carol	Fox Chase Cancer Center	Staff Nurse Level 4
MHP	Hammond	Yolanda	Jeanes Hospital Temple Health	RN
MHP	Hess	Rheannon	Abington Hospital	RN
MHP	Hinze	Lisa	Jeanes Hospital Temple Health	RN
MHP	Hoy	Suzanne	Doylestown Hospital	RN
MHP	Jefferson	Tracey	Doylestown Hospital	ED Clinical Educator/Manager
MHP	Hussey	Alicia	Childrens Hospital of Philadelphia	Clinical Nurse
MHP	Johnston	Nikki	Nutrition Support Solutions	Owner/Registered Dietitian
MHP	Kamm	Valerie	Marathon Health/DVHT	Certified Clinical Med Assistant
MHP	Keenan	Patricia	Temple Fox Chase	Registered Nurse
MHP	Kelly	Michelle	Jefferson -Abington Hospital	Nurse
MHP	Konecny	Melissa	Upper Bucks County Technical School	Health Care Careers Instructor
MHP	Magyar	Wendy	MBIT	Instructor
MHP	McGrath	Mary	Jefferson-Abington Hospital	Nurse
MHP	Moyer	Lynda	MBIT	Instructor
MHP	Murphy	Shona	District 1199C	Director of Practical Nursing
MHP	Rios	Jacqueline	Pen Centre for Plastic Surgery	Surgical Tech/Scrub Nurse

OAC Program	Last Name	First Name	Company Name	Title
MHP	Stanshine	Ruth	Fox Chase Cancer Center	Medical Oncology RN
MHP	Stevens	Kimberly	Penn Medicine Doylestown Health	Registered Nurse
MHP	Webber-Kuhn	Sarah	MBIT	Nurse
MHP	West	Chelsea	St. Mary Medical Center	Physician Assistant
MHP	West	Steve	St. Mary Medical Center	RN - CCRN
MMT	Adame	Dario	Blue Eye Visual LLC	Co-Owner
MMT	Bound	Montana	Gypsy Rose	VP/Director of Operations
MMT	Daly	Tom	Headhouse Media	Executive Producer
MMT	Davey	James	MBIT	Instructor
MMT	Fluck	Jason	APA Music & Pictures, Inc	Sales and Production Manager
MMT	Hueber	Rachael	Modern Driven Media	Social Content & Engagement Coordinator
MMT	Keith	Doug	Future Research Consulting	President
MMT	Konkel	Jean	Bucks County Community College	Department Chairperson of Multimedia
MMT	Kozlik	Ian	Ian Kozlik	Videographer/Photographer
MMT	Kresz	Alex	MBIT	Instructional Assistant
MMT	Mathews	John	Bucks County Community College	Department Chairperson Arts & Comm
MMT	McGrath	Tanner	Tantronics Productions	CEO Producer
MMT	McHugh	Bud	McHigh Video Services Inc	President
MMT	Pinto	Skylar	The Springhill Company	Lead Asst Editor
MMT	Razzi	Ray	APA Music & Pictures, Inc	Owner / CEO
MMT	Schwartz	Ariel	We Return	Proprietor
MMT	Shaw	Kevin	Headhouse Media	Camera Operator
MMT	Sklar	Ethan	Blue Eye Visual LLC	CEO/Executive Producer
MMT	Upton	Tom	Castle Valley Video	Owner
MMT	Venit	Jonathan	Jonathan Venit Photography	Owner
NOS	Clayton	Robert	Pickering Corts & Summerson	IT Manager
NOS	DeFranco	Jo Anna	Pennsylvania State University	Professor
NOS	Esposito	Michael	Exabeam INC	Lab Solutions Architect
NOS	Fell	Evan	Biocoat	Network Administrator
NOS	Frederick	Tyler	Security Risk	Technician
NOS	Gleeson	Richard	Cerevel Therapeutics	Head of Clinical & R&D Technology
NOS	Hafer	Devon	CoreDial	VoIP Support Tech
NOS	Kuhn	Aaron	Boston Scientific	Principal Cybersecurity Engineering
NOS	Johnson	Creid	US Air Force	Col. A5X Futures Division Chief
NOS	Maloney	Tristen	Micro Solutions Plus	Network Specialist
NOS	Nagele	Chris	Wildbit LLC	Owner
NOS	Novroski	Ryan	Penn State University	Service Desk Supervisor
NOS	Pulyk	Nick	CAES	Information Security Analyst II
NOS	Rossman	William	GHA Technologies	VP Sales
NOS	Ryan	Thomas	Instructor	MBIT
NOS	Salvatico	Greg	Insource Inc	IT Business Development Mngr
NOS	Trout	Mike	University of Penn.	Sr. Network Engineer
NOS	Volpe	Anthony	Pfizer	Digital Forensics and Insider Threat Analyst
NOS	Waldner	Eric	S.I.G.	Client Triage Technical Lead
PLB	Block	Nick	West Chester Mech.	Service Tech HVAC
PLB	Briddes	John	John Briddes Plbg & Htg	Owner
PLB	Britland	Bruce	Christian Heating & Air Conditioning	Service Manager
PLB	Chambers	Ramir	R.3.C Remodel and Repairs LLC	CEO
PLB	Donovan	Bill	William Donovan Plbg & Htg	Owner
PLB	Duck	Donald	Donald Duck Plumbing	Owner
PLB	Eline	Paul	Remco	Branch Trainer
PLB	Evans	Kyle	Wackenhut Company	OIC
PLB	Glass	Jason	BCSWA	Mechanic
PLB	Glasson	Joseph	Instructor	MBIT
PLB	Goodman	Mark	Ferguson	Branch Manager
PLB	Hinkle	Dan	DTB Fire Protection	Owner
PLB	Jordan Jr	James	Boilmakers Local 13	Training Coordinator
PLB	Kenney IV	James	Kenney's Plumbing	Technician
PLB	Kinkade	Bob	B.J. Terroni Co.	Tech Support
PLB	Kniese	Doug	Kniese's Plumbing	Owner
PLB	Krout	Justin	G.Gary Krout & Son	Technician
PLB	Laphen	John	Doylestown Heating & Cooling	Employee
PLB	Lister	Aron	Johnstone Supply	Territory Manager
PLB	Martin	Robert	Prestige Heating & Cooling	Owner
PLB	McGraw	Michael	PA-PHCC	Exect. Director
PLB	Mclvaine	Steve	Blaze Mechanical Solutions	Owner
PLB	Midgett	Ken	Nationwide Insurance	Remote Lead Diagnoser
PLB	Miller	Al	Christian HVAC	Service Technician
PLB	Miller	Matt	IT Landis	Commercial Service
PLB	O'Brien	Gary	Gary O'Brien	HVAC Tech

OAC Program	Last Name	First Name	Company Name	Title
PLB	Peppelman	David	Christian Heating & Air Conditioning, Inc.	President
PLB	Peter	Ed	Wackenhut Company	Plumber
PLB	Quinzi	Jerry	Madsen Inc.	Technician
PLB	Rajkumar	Brian	JBM Mechanical	Sheet Metal
PLB	Reihm	Sean	Weinstein Supply	Plumbing Supply Representative
PLB	Ricci	Frank	Ricci Plumbing	Owner
PLB	Rumpf	Matt	Stephen C. Rumpf Plumbing & Heating	Plumber
PLB	Rumpf	Steve	Stephen C. Rumpf Plumbing & Heating	Owner
PLB	Savkin	Vlad	Affordable Fixes	Master Plumber
PLB	Smith	Jeff	J.A. Smith Htg & Air Conditioning, Inc.	Owner
PLB	Smith	Scott	J. A. Smith	HVAC Sales / Technician
PLB	Stuckert	Bryan	Bryan Stuckert Plumbing Inc	Owner/President
PLB	Waters	Pete	Waters Heating & Cooling, Inc.	President
PSA	Bean	Michael	Newtown Emergency Services	Captain
PSA	Berk	Ryan	MBIT	Instructor
PSA	DiTommasso	Wade	Warwick Township Police Dept.	Sargeant
PSA	Doherty	James	Lower Macungie Fire Dept	Safety Coordinator for Electrochemical
PSA	Doherty	Tyler	South Whitehall Township	Police Officer
PSA	Dorfman	Barbara	Peregine Associates	Director of Marketing
PSA	Dorfman	Robert	Peregine Associates	Owner
PSA	Fetterolf	Jay	Doylestown Fire Company	Vice President
PSA	Freese	Earl	BCCC - Dept. of Public Safety Training	Executive Director
PSA	Greenberg	Lee	Warrington Twp Emergency Services	Director of ER Services and Code Enforcement
PSA	Handoe	Joe	Retired	Retired IA
PSA	Johnson	Bob	BCPSTC	Fire Instructor
PSA	Jones	Lauren	Instructor PSA	North Montco Tech
PSA	Keagy	Gayle	Chalfont Fire Company	PA State Fire Instructor, EMT Instructor, FF,
PSA	Kettler	James	Buckingham Township	Fire Marshal and Emergency Mgt. Coord.
PSA	Kirkner	Lynn	BCESTC	State Fire Instructor
PSA	Liberatore	Ian	Bucks County Emergency Health Services	Training and Recruitment Specialist
PSA	Loose	Larry	Bucks County Emergency Health Services	Director
PSA	Michie	Richard	New Britain Township Police Department	Corporal
PSA	Holmes	Rob	Northampton Township Fire Dept.	Deputy Chief
PSA	Sturgis	Nicholas	Southampton Fire Company	Firefighter / EMT
PSA	Tees	Nicholas	Philadelphia Police Dept.	Training Bureau
PSA	Williams	Alfred	Philadelphia Police Dept.	Police Officer
SEM	Amit	Opher	Concentra	Facility Director, Physical Therapist
SEM	Blum	Jodi	Wesley Enhanced Living	Rehab Manager, Physical Therapist Asst.
SEM	Corradino	Nicole	Corradino Chiropractic	Chiropractor
SEM	DeAngelis	Robert	The Solebury Club	President & Owner
SEM	Dolinger	James	Delaware County IU	Instructor - Exercise Therapy / Sports Science
SEM	Essig	Jackie	ATI Physical Therapy	Physical Therapist Aide
SEM	Frank	Christine	MBIT	Instructor
SEM	Fynes	James	Central Bucks South	Athletic Trainer
SEM	Geisler	Grant		Trainer
SEM	Gross	Carole	DPT School	Student
SEM	Guglielmi, MSPT	Jennifer	At Home Rehab	Owner / Physical Therapist
SEM	Helm	Rochelle	ATI Physical Therapy	Athletic Trainer
SEM	Hennigan	Kate	Cornerstone	General Manager
SEM	Horrox	Jasson	ATI Physical Therapy	Clinic Director, Physical Therapist
SEM	Jones	David	Klinger Middle School	Phys Ed Teacher
SEM	Jones	Terri	Select Medical	Physical Therapist Asst. Athletic Trainer
SEM	Kirts	Colin	The One I Feed / The Solebury Club	Personal Trainer
SEM	Learn	Christopher	Learn Chiropractic	Doctor / Owner
SEM	Loiacono, PTA	Margaret	R Fitness Physical Therapy	Physical Therapist
SEM	O'Connor	Kelly	Occ Therapist, Certified Hand Therapist	NOvaCare
SEM	Paredes, NASM-CPT	Fernando	Fusion Fitness Studio	
SEM	Pileggi	Virginia	Select Medical	Physical Therapist
SEM	Poole	Joslin	Athletic Trainer	William Tennent HS
SEM	Schoenewald	Wendy	WWS Physical Therapy	Physical Tehrapist
SEM	Terrizzi	Christina	Physical Aide	
SEM	VamWagner	Candace	Bucks County YMCA	Personal Trainer
SEM	Vira	Dr. Marci	Back 4 Life Chiropratic	Owner
SEM	Wee	Milia	NovaCare	Center Manager, Physical Therapist
WEB	Abunassar	Christine	ThinkBIG.LearnSmart	CEO
WEB	Ben-Shoshan	Lisa	Apple	Specialist
WEB	Bertman	Elle	New Hope Academy	Photo/Digital Media/Commercial Art Teacher
WEB	DeChurch	Damien	Connor Group	Senior Brand Manager
WEB	Falco	Vincenzo	Graphic Gorilla	Owner/Artist
WEB	Glorioso	Tracey	BCTHS	Teacher
WEB	Guinan	Steve	MBIT	Work Based Ed Coordinator

OAC Program	Last Name	First Name	Company Name	Title
WEB	Harrison	Noah	Heisen Books	General Manager
WEB	Houghton	Katherine	MBIT	Instructor
WEB	Kelter	Joseph	BadCat Design Inc.	President
WEB	Little	Robert	Little Consulting, Inc	Owner/Operator
WEB	Pale Jr	Vince	T Bolt USA	Owner
WEB	Tracy	Kelley	Doylestown Web Design, LLC	Owner
WEB	Truelove	Heather	Throughline, Inc	Senior Design Specialist
WEB	Welniak	James	Deloitte	Senior Product Developer-Workplace Productivity

OAC Program	Last Name	First Name	Company Name	Title
WET	Amador Lainez	Kenneth	MBIT WET Graduate	Former MBIT Students
WET	Anfuso	Savannah	U.S. Navy	Aircrew
WET	Bowers	Steve	Rhodes Industries	Welding and Project Manager
WET	Carney	Paul		Retired Welding Instructor
WET	Cataldo	Joseph	Rhoads Industries	welder
WET	Catherman	Steve	AWS Phila Chapter	Weld Inspector
WET	Cavaliere	Paul	Filter & Water Technologies	Lead Fabricator/Installer & Service Tech
WET	Cicchino	Meghan	Eastern Center for Arts & Technology	Welding Instructor
WET	Dubeck	Lucas	MBIT WET Graduate	Former MBIT Students
WET	Emma	Ryan	Steamfitter Local 420	Steamfitter
WET	Gerbrick	Glenn	SP Industries	Production Supervisor
WET	Glover	Jesse	Schramm Inc	VP Finance & Operations
WET	Haimovitz	James	MBIT	Instructor
WET	Hance	Hayden	Alfair Equipment	Welder
WET	Hennessy	Colin	Martelli's Metal Fabrication	Welder/Fabricator
WET	Hilton	Joseph	Ed Scott	Welder
WET	Hosgood	Matthew	MBIT Graduate	Grad
WET	Hutchings	Ian	Hart Mechanical Contractors	Welder/Fabricator
WET	Karcher	Quinn	Student	Welding Graduate
WET	Kearney, Jr	Ernest	A. H. Cornell Construction	Welder
WET	Kline	Eric	Kone Elevators & Escalators	Elevator Tech, Mechanic in charge
WET	Kosak	Josh	Upper Bucks Technical School	Welding Instructor
WET	Kosmorsky	Alex	Rhodes Industries	Welder
WET	Leicht	Isaiah	MBIT Graduate	Grad
WET	Leirer	Shawn	SEPTA	Welder Specialist
WET	Lucas	Gary	NB+C, LLC	Engineering QC Specialist
WET	Martinelli	Christopher	MBIT	Instructor
WET	McLeod	Guy	McLeod Fabrication & Welding	Owner/President
WET	McMahon	Scott	McMahon Welding Inc.	President
WET	Mumford	William	Penn Pump & Equipment	Fabricator/Mechanic
WET	Munn	Randy	Schramm Inc	Manufacturing Engineer
WET	Opdyke	Nicholas	Rhoads Industries	welder
WET	O'Toole	Thomas	TM Welding Services	Owner
WET	Prodorutti	Ray	Martelli's Metal Fabrication	Foreman
WET	Purcell	Devon	MBIT	Welding Student
WET	Ramey	Zacary	AJ Kane	Welder
WET	Raposo	Luca	Rhoads	Welder
WET	Schaffer	Aaron	Wilson Products	Vice President
WET	Schrope	William	Johnson March Systems	Welder
WET	Spurr	Harrison	MBIT Graduate	Grad
WET	Thomas	Jackson	MBIT Graduate	welder
WET	Walsh	Mike	CHL Systems	Service Technician/Welder

**MBIT LOCAL ADVISORY COUNCIL
(LAC) MEMBERSHIP FOR YEAR 2026-2027**

LAC Member
Richard E. Brown Richard E. Brown Associates, Architects
Alice Colyar Youth and EARN Manager County of Bucks Workforce & Economic Development
Kati Driban The Wellness Project LLC
Michael Errichetti Finance Manager Faulkner Mazda Trevose
Chad Evans Supervisor of Educational Planning Bucks County Intermediate Unit
John Gemmi Owner/President Gemmi Construction Inc.
Joseph A. Giedgowd Community Member
Michael E. Hartline MeH Enterprises LLC
Bernadette Heenan Community Member
Frances J. Londergan Community Member
Ceri Marino, Associate Director High School Initiatives Bucks County Community College
Michael McCombe, Owner The Oaks Family Restaurant

**MBIT LOCAL ADVISORY COUNCIL
(LAC) MEMBERSHIP FOR YEAR 2026-2027**

Susan Meisinger Silhouettes Family Hair Design
Christopher Nagele Founder & CTO, Wildbit
Sandra Petri, Director Perkins Grant Program Bucks County Community College
Leon Poeske, Ed.D. Poeske Consulting, LLC
Jeffrey Smith, Owner J.A. Smith Heating and Air Conditioning
Dr. Janice Solkov Education Consultant
Dr. Ada Staal Senior Clinical Trial Disclosure Specialist Xogene
SCHOOL BOARD MEMBER Flemming Godiksen (Centennial School District)

**MINUTES OF MIDDLE BUCKS AREA
VOCATIONAL TECHNICAL SCHOOL AUTHORITY
MEETING OF JUNE 18, 2026**

A duly advertised meeting of the Middle Bucks Area Vocational Technical School Authority was called to order at 4:00 P.M. on Thursday, June 18, 2026, by Chairman, Barry L. Pflueger, Jr. In addition to Mr. Pflueger, the following persons were present at the meeting:

Honorable Bernie O'Neill	Authority Member
Charles Kleinschmidt	Authority Member
Greg Rogers	Authority Member
Dr. Mark Covelle	Administrative Director
Warren Anders	Facility Supervisor
Oksana Pomerlian	Business Manager
Derek A. Keightly, Esq.	Solicitor

After discussion, and upon motion made, seconded and unanimously carried, the minutes of the November 12, 2025 meeting were approved.

Ms. Pomerlian presented the cash activity of the Authority for the period of October 31, 2025 through April 30, 2026.

Copies of the bills submitted to the Authority for payment were circulated to the Authority members for review prior to the meeting. The bills presented constitute bills to be paid from the US Bank Bond Administration expense fund, Series 2020. Upon motion made, seconded and unanimously carried, the bills for legal services, advertising, and US Bank Trustee Fee were approved for payment. A true and correct copy of a list of the bills being authorized to be paid is attached hereto, made a part hereof, and marked Exhibit "A."

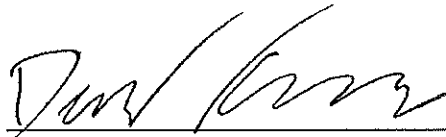
In addition, the Authority discussed authorization for the Business Manager to pay the expected attorney bill for the solicitor's attendance at this meeting and preparation of the meeting minutes. Upon motion made, seconded and unanimously carried, the payment of an amount not to exceed \$1,000.00 to Stuckert and Yates was authorized.

Facility Supervisor, Warren Anders, then reviewed with the Authority updates relative to the flooring project, installation of the refrigerator/freezer for the culinary arts program, and the installation of rooftop HVAC units. He noted that these projects are progressing satisfactorily.

The Administrative Director, Dr. Mark Covelle, provided the Board with an update on capital projects, including discussions pertaining to electrical infrastructure. Dr. Covelle also discussed the fact that the school continues to receive an increasing number of applications from potential students each year, as well as the Board's interest in continuing discussions regarding potential expansion to accommodate the increasing applications.

The Authority was further advised that the encroachment issues from adjoining properties have been resolved.

The next meeting will be scheduled at a subsequent date to be determined. There being no further business to bring before the Authority, the Authority meeting was duly adjourned at 4:43 P.M.



Derek A. Keightly, Esq.

EXHIBIT "A"

MIDDLE BUCKS AVTS AUTHORITY

INVOICES TO BE APPROVED FOR
PAYMENT
June 18, 2026

US BANK BOND ADMIN EXP FUND
2020

<u>PAYEE</u>	<u>REF #</u>	<u>DESCRIPTION</u>	<u>SERIES</u>	<u>BOND ACCOUNT</u>	<u>AMOUNT</u>
US Bank	2526005	Trustee Fee 12/1/2025 /11/30/2026	2020	US Bank 2020 Admin. Exp 6001	\$ 2,500.00
GateHouse Media Pennsylvania Holdings	2526006	Advertising June 18, 2026 meeting in the Intelligencer	2020	US Bank 2020 Admin. Exp 6001	\$ 49.93
Stuckert & Yates	2526007	Invoice 16,518 dated 1/27/2026 for professional services for the period ending 1/27/26	2020	US Bank 2020 Admin. Exp 6001	\$ 455.00
					\$ 3,004.93



**Pennsylvania
College of Technology**
A Penn State Affiliate

**Workforce
Development**

Training Services Agreement

for

Middle Bucks Institute of Technology Next Door: Ready to Work Program

**Proposal Date:
August 20, 2026**

**INDUSTRY DRIVEN.
WORKFORCE READY.**

Submitted to:

Cynthia Midgett, M. Ed.
Supervisor of Curriculum & Instruction
215-353-2480 x 123
cmidgett@mbit.org

Submitted by:

Mike McMonigal
Workforce Readiness Program Manager
570.320.2400 x3123
Mlm81@pct.edu

One College Avenue
Williamsport, PA 17701
570-327-4775
pct.edu/wd
workforce@pct.edu

Introduction

Pennsylvania College of Technology (hereafter referred to as “College”) agrees to provide the following described services (hereafter referred to as “Services”) for Middle Bucks Institute of Technology (hereafter referred to as “Client”) in exchange for the commitment to comply with all program requirements, and subject to all terms and conditions of this Agreement.

Training Description

The College provides comprehensive workforce solutions and technical assistance to the building performance industry. Our training aligns with nationally recognized professional credentials from the Building Performance Institute, among others. College is the chief training and technical assistance partner for the PA Weatherization Assistance Program (WAP), administered through the PA Department of Community and Economic Development (PA DCED).

The **Next Door: Ready to Work Program** is a joint initiative between the College and PA DCED for the purpose of providing weatherization training and work-based learning experiences, through educational/employer partnerships, that enlighten students on career opportunities and equip them with technical skills and knowledge to succeed and become workforce-ready upon graduation.

Under this Agreement, Client’s participation in the program entitles it to receive the **Building Science Principles (BSP)** curriculum and access to BSP professional development, which authorizes designated instructors to deliver the curriculum in the classroom. The program also includes the provision of a blower door and an infrared camera, as well as dedicated support to develop partnerships with local building performance employers, including agencies and their contractors. These partnerships are intended to connect Client with local industry experts and to support the creation of paid, work-based learning opportunities for students.

Program Requirements

By enrolling in the Next Door: Ready to Work Program, Client is committing participating teachers to the following minimum requirements:

Phase 1: Instructor Curriculum Orientation

- 1) Participate in a BSP online webinar to gain access to the Next Door BSP curriculum, resources, and implementation strategy.

Phase 2: Maintenance

- 2) Following College training, actively utilize the provided curriculum and supplies within one year of receipt.
 - a. Offer BSP training to students and have them sit for the certificate of knowledge exam.
 - b. Incorporate supply usage (blower door and IR camera) into instruction.
- 3) Invite building performance employer(s) to attend program Occupational Advisory Committee (OAC) meetings.
- 4) Invite building performance employer(s) to present to students.
- 5) Participate in regular communication, including monthly check-in meetings, with Next Door

program administrators.

- 6) Utilize College-provided reporting platform to submit required reporting to Next Door program administrators, including:
 - a. Name and grade level of each student participating in the Next Door program.
 - b. For each participating student:
 - i. Completion status of BSP training.
 - ii. Completion status of BSP certificate of knowledge exam.
 - iii. Status of participation in work-based learning with a building performance employer:
 1. Type (job shadowing, co-op, etc.)
 2. Employer name
 - c. Dates, times, and locations of program OAC meetings.
 - d. Information on career fairs or job recruitment activities held at your school.
- 7) Provide program feedback as requested by Next Door program administrators.
- 8) If instructor turnover occurs, notify Next Door program administrators within 60 days to coordinate next steps for training a replacement.

Optional, but strongly encouraged:

- 1) Provide students with work-based learning opportunities such as job shadowing, cooperative education, and careers, as they become available.
- 2) Introduce students to Pennsylvania College of Technology Workforce Development either through a field trip or other opportunities/resources provided that will inform students of credentials for building performance employment and career development.

Program Outline

Part I: Curriculum Orientation (required once)

- BSP Webinar (see Orientation Schedule below)

Part II: Maintenance (annually)

- Instructional Delivery
 - College-trained instructors will teach BSP content to students within one year of initial onboarding and each year thereafter.
- Credentialing
 - Each new section of students will sit for the BSP certificate of knowledge exam.
- Reporting
 - Instructors will communicate regularly with Next Door program administrators and will provide data and feedback as requested.

Notes

Long-term maintenance of the Next Door: Ready to Work program is contingent upon availability of grant funding. This Agreement may be terminated at any point by the College with a sixty (60) day written

notification. However, all students receiving instruction pursuant to this Agreement may continue receiving such instruction from a College-trained instructor in accordance with the terms of this Agreement until it would have been concluded absent the termination. Failure to comply with program requirements may result in equipment being returned to College.

Thank you for the opportunity to work with your team on this effort!

Terms and Conditions

Term. The Agreement shall automatically renew for subsequent one (1) year terms unless either party provides sixty (60) days prior written notice of its intent to terminate this Agreement.

Responsibility. The relationship between the parties to that of each other shall be that of independent contractors. College performs the Services under this Agreement as an independent contractor and not as a partner or agent of Client. The College will provide the Client with a quality instructor to perform the Services. Overall coordination of the Service will be the joint responsibilities of Client and the College.

Accommodations. College encourages qualified persons with disabilities to participate in its programs and activities. Client agrees that all accessibility needs have been disclosed to College by completing the form at workforce.pct.edu/sd for consideration in preparation and pricing of training.

Nondiscrimination. The parties agree to comply with all applicable nondiscrimination laws based on Title VI of the Civil Rights Act of 1964 regarding sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the Americans with Disabilities Act. College agrees to cooperate with Client in investigations of claims of discrimination or harassment.

FERPA. College may become aware of Client students' personally identifiable information, or an education record, as those records are defined by the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. 1232g. As such, College shall abide by all provisions of FERPA and ensure that no Client student's education record, or personally identifiable information found therein, is disclosed without the appropriate consent.

Cancellation Policy. This training may be cancelled by Client up to thirty (30) days prior to the start of training at no cost to the Client. If training is cancelled by Client twenty-nine (29) days prior to the start of training to eleven (11) days prior to the conclusion of training, Client will be subject to invoicing for all training delivered as well as any costs incurred by the College in the development and execution of this training. Training cancelled by Client within ten (10) days of the final training date will be invoiced for the full cost of the training.

Intellectual Property. College is, and shall be, the sole and exclusive owner of all right, title and interest in and to all intellectual property rights that are created, invented, made, conceived, memorialized, reduced to practice or authored by or between the parties, individually or collectively, in the course of performing the Services.

Proprietary Information. All information, data, documents, records and other material in whatever form or media, including, without limitation, written, oral or electronic, provided to Client in connection with the training is the exclusive and proprietary property of the College (collectively, the "Proprietary Data"). Upon completion of the training, Client shall delete all Proprietary Data in electronic form. Client is given a limited non-exclusive license to use the Proprietary Data solely in connection with the training provided under this Agreement and not for any other purpose.

Limitation of Liability. Neither party shall be liable to the other for special, incidental, punitive, exemplary or consequential damages, even if advised of the possibility of such damages. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement. This provision shall not be construed to limit either party's rights, claims, or defenses, which arise as a matter of law or pursuant to any provisions of this Agreement. This provision shall not be construed to limit the sovereign immunity of either Party pursuant to the Political Subdivision Tort Claims Act. Nothing in this Agreement shall be construed to constitute a waiver of either party's governmental or sovereign immunity, including but not limited to under the Political Subdivision Tort Claims Act.

Notices. All notices required to be given under this Agreement shall be in writing and delivered personally or by courier requiring receipt of delivery and shall be effective upon receipt or refusal of delivery. Either party may change such

party's address as to whom notices are to be sent at any time by giving notice to the other party in the manner specified herein.

College: Alison Diehl
Vice President, Workforce Development
Pennsylvania College of Technology
One College Avenue
Williamsport, PA 17701

Client: Mark Covelle, M. Ed.
Administrative Director
Middle Bucks Institute of Technology
2740 York Rd
Jamison, PA 18929

Forum; Waiver of Jury Trial. Any action, whether claim or counterclaim, arising out of or relating to this Agreement shall be brought in and only in the Court of Common Pleas of Lycoming County, Pennsylvania or the United States District Court for the Middle District of Pennsylvania. The parties agree that such courts shall have in personam jurisdiction over such disputes and waive any defense or objection to the jurisdiction or venue of such courts. Each of the parties hereto expressly waives the right to a jury trial in connection with any such action, claim or proceeding.

Exclusive Terms. The terms of this Agreement and any modifications agreed to in writing by College shall be the exclusive terms governing the training and services and any other transactions contemplated hereby. A purchase order or other writing issued by client or received by College shall operate as an acceptance of these terms, even though such writings state terms which are in addition to or different from those stated herein, objection to which is hereby made. Additional or different terms and conditions, whether or not they materially alter the terms and conditions set forth herein, shall in no event be binding on College, unless College specifically accepts such terms in writing.

Entire Agreement, Amendment, and Acceptance. This document constitutes the entire Agreement between the parties and supersedes any prior oral or written discussions, negotiations, or agreements pertaining to the services described herein. Any changes or modifications to this Agreement must be in writing and executed by authorized agents of the College and Client to ensure they are addressed by the College. This Agreement shall be construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania, without regard to its choice of law rules, and shall be interpreted as a whole, in accordance with its fair meaning, and not against either party hereto. If any provision of this Agreement is found to be an invalid, illegal or unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall nevertheless be binding upon the parties with the same effect as though the void or unenforceable provision had been severed or deleted. Headings used herein are for ease of reference and shall not be taken into account or affect the interpretation of this Agreement. Signatures as provided below constitute acceptance of all terms and conditions as stated herein.

PENNSYLVANIA COLLEGE OF TECHNOLOGY

Middle Bucks Institute of Technology

Signed By _____

Signed By _____

Date _____

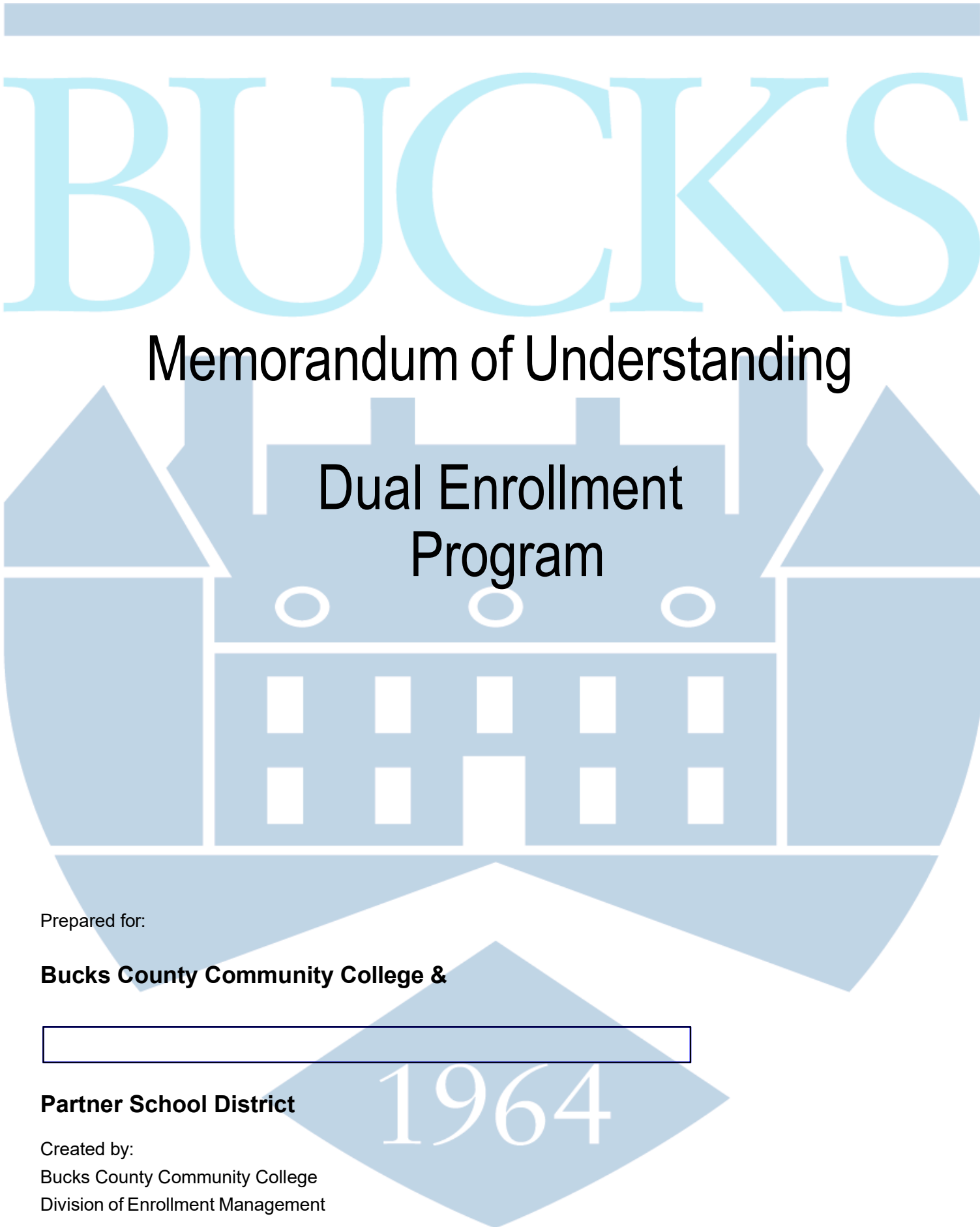
Date _____

Alison Diehl
Vice President, Workforce Development
570-327-4775
aad1@pct.edu

Mark Covelle, M. Ed.
Administrative Director
215-353-3480
mcovelle@mbit.org

Click or tap here to enter text.

Please sign and return. A fully executed Agreement will be sent to you for your records.



BUCKS

Memorandum of Understanding

Dual Enrollment Program

Prepared for:

Bucks County Community College &

Partner School District

Created by:

Bucks County Community College
Division of Enrollment Management

This Partnership Agreement (herein referred to as the “Agreement”) is made and entered into on this:

Date _____

between Bucks County Community College (“Bucks”), 275 Swamp Road, Newtown, PA 18940 and:

Partner High School Name _____

Partner High School Address _____

each, an individual “Partner High School” and collectively known as “Partner High Schools.”

1. Background and Intent

This Memorandum of Understanding (MOU) establishes a shared commitment between Bucks County Community College and its Partner High Schools to expand access to college-level coursework for qualified high school students through dual enrollment and high school enrichment opportunities.

Together, Bucks and its Partner High Schools agree to provide students with flexible, personalized pathways to graduation, including competency-based learning environments. Partner High Schools support this goal by integrating dual enrollment into students' academic planning, while Bucks supports it by offering rigorous, credit-bearing courses that fulfill both high school and college requirements.

The purpose of this MOU is to outline the roles, responsibilities, and expectations of both parties in supporting student participation in dual enrollment and enrichment courses offered by Bucks County Community College.

2. Course Delivery and Instructional Standards

Pursuant to this agreement, students may enroll in college-level courses delivered in the following formats:

- On a Bucks County Community College campus (Newtown, Bristol, or Upper Bucks)
- Online, either synchronously or asynchronously via Bucks Online
- On the Partner High School's campus, when mutually agreed upon by both parties

All courses will adhere to Bucks County Community College's approved master course outlines and will be taught by faculty approved by the College. High school instructors who wish to teach dual enrollment courses must be approved through Bucks' official course nomination and faculty credentialing process (see Section 8).

Only standard, credit-bearing college courses are eligible under this agreement. Remedial or developmental courses are not permitted unless explicitly approved in writing by both the Partner High School and Bucks County Community College.

3. Tuition, Fees, and Payment Terms

The following outlines the financial responsibilities and payment expectations associated with student participation in dual enrollment courses through Bucks County Community College:

- Discounted Tuition Rate: \$130 per credit for the **2026–2027** academic year.
- Waived Fees: Bucks will waive the New Student, College Services, Technology, and Student Activity fees for all dual enrollment students.
- Course Fees: Students and/or their parents/guardians may be held responsible for any additional course-specific fees, such as laboratory, studio, or supply fees.
- Textbooks and Materials: Students and/or their parents/guardians are responsible for purchasing required textbooks and course materials as outlined in the course syllabus.

Payment Terms (Choose One)

Partner High Schools must select one of the following tuition and fees billing arrangements for students participating under this agreement:

- ☐ Direct-to-Student Billing:
Students will be billed directly by Bucks County Community College. Students and/or their parents or guardians are responsible for submitting payment in accordance with the College's published billing policies and deadlines.
- ☐ Partner High School Billing:
Bucks will invoice the Partner High School for participating students after the course withdrawal period each semester. The Partner High School agrees to remit payment in full within 30 days of invoice receipt.

4. Eligibility and Placement

Partner High Schools will identify eligible students in alignment with Bucks County Community College's minimum criteria. Students must be enrolled and in good standing at the Partner High School, complete Bucks' High School Enrollment Application, and demonstrate college readiness through placement testing or approved alternatives such as a GPA of 3.25 or higher for juniors, 3.0 or higher for seniors, or other college-recognized assessments.

To maintain enrollment, students must register for at least one 3-credit course per academic year, attend regularly, remain in academic good standing (minimum grade of C), and have no disciplinary violations. The Partner High School is responsible for confirming student eligibility prior to registration.

5. Credits and Transcripts

Bucks County Community College will award college credit upon successful completion of a course, with official grades recorded on the student's college transcript, while the Partner High School agrees to grant high school credit for courses that satisfy graduation requirements in accordance with Pennsylvania's Chapter 4 regulations and local board policies.

6. Drop/Add/Withdrawal and Refund Policy

Students must adhere to all Bucks County Community College policies and deadlines regarding course add, drop, or withdrawal. Before initiating a withdrawal, students are required to inform their high school liaison. The Partner High School is responsible for monitoring student attendance and promptly communicating all add, drop, or withdrawal requests to High School Initiatives Assistant Director. Tuition refunds for dropped or withdrawn courses will be processed according to Bucks' refund policy in effect at the time of withdrawal.

7. Program Administration and Contacts

Each Signatory Party will designate personnel responsible for the coordination, communication, and oversight of the dual enrollment partnership.

Partner High School Point of Contact

The Partner High School shall designate a primary liaison who will serve as the official point of contact for matters related to dual enrollment and related enrichment programming. The liaison shall coordinate communication among the Partner High School, students, families, and Bucks County Community College regarding student eligibility, registration, scheduling, academic concerns, withdrawals, and program administration.

Responsibilities of the Partner High School Liaison may include:

1. Serving as the primary communication contact between the Partner High School and Bucks County Community College
2. Coordinating student eligibility verification and registration support
3. Communicating add, drop, withdrawal, and scheduling requests in accordance with College procedures and timelines
4. Supporting students and families throughout the dual enrollment process
5. Assisting with dissemination of program information, deadlines, and academic expectations
6. Coordinating communication among school counselors, administrators, instructors, students, and Bucks personnel to support program operations and student success.

High School	HS Contact	Title	Email	Phone

If additional high school buildings participate under this agreement, additional liaison information may be attached and incorporated into this Agreement.

Bucks County Community College Point of Contact

Name: Leah Cobette

Title: Bucks Liaison: Assistant Director, High School Initiatives

Email: Leah.Cobette@bucks.edu or DualEnroll@bucks.edu

The designated points of contact from both parties agree to maintain timely communication and collaborate to support student success, compliance, and program operations.

8. Course Nomination Process

High school courses and instructors proposed for dual credit must be evaluated through Bucks County Community College's course nomination process. This review includes ensuring alignment with the Master Course Outline, verifying that instructors meet Bucks' adjunct faculty credential standards, and assessing the course syllabus and evaluation methods. All proposed courses are subject to approval by the appropriate Bucks faculty and deans, and the Partner High School agrees to incorporate any academic feedback provided by Bucks as a condition of approval.

9. Faculty Liaison Engagement Expectations

To support academic alignment, instructional quality, student success, and accreditation best practices, Bucks County Community College faculty liaisons and Partner High School instructors will participate in documented engagement activities during each term in which dual enrollment coursework is offered.

At minimum, engagement activities shall include the following:

1. **Enrollment Verification**

Confirmation of enrolled dual enrollment students and verification of course alignment and instructional expectations at the beginning of the term.

2. **Midterm Progress Reporting**

Submission of midterm academic progress reporting (satisfactory/unsatisfactory) in accordance with College timelines and procedures.

3. **Final Grade Submission**

Submission of final grades in accordance with College timelines and procedures.

Engagement activities and communication may occur in person, virtually, through professional development sessions, and/or through documented electronic communication.

Bucks County Community College may provide professional development opportunities for Partner High School instructors and liaisons to support instructional alignment, accreditation expectations, student success initiatives, and concurrent enrollment best practices. Professional development opportunities may include August training sessions and other workshops eligible for ACT 48 continuing professional education credit.

10. Faculty Clearances for Minors

In compliance with Pennsylvania state law, any faculty member teaching a course that includes students under the age of 18 must obtain the following clearances prior to the course start date: Pennsylvania Criminal Record Check, Pennsylvania Child Abuse Clearance, and FBI Criminal Background Check. All faculty members who hold valid clearances (within the past five years) must be able to provide documentation for verification upon request.

11. Accreditation and Compliance

Bucks County Community College maintains institutional accreditation through the Middle States Commission on Higher Education (MSCHE) and supports the standards and best practices established by the National Alliance of Concurrent Enrollment Partnerships (NACEP).

The Partner High School acknowledges that all dual enrollment courses offered under this agreement must align with applicable accreditation expectations, including faculty credentialing, academic rigor, assessment standards, and student support practices consistent with college-level instruction.

The parties further acknowledge that, under MSCHE substantive change requirements, any Partner High School location at which students may complete fifty percent (50%) or more of an eligible general education certificate or academic program may constitute an additional instructional location requiring formal MSCHE review and approval prior to implementation.

Bucks County Community College reserves the right to review course offerings and enrollment structures to ensure ongoing compliance with MSCHE accreditation and substantive change policies.

12. Outreach and Communication

Bucks County Community College and the Partner High School agree to collaborate on outreach, communication, enrollment, and student support efforts designed to promote awareness of dual enrollment opportunities and ensure that students and families understand program benefits, expectations, timelines, costs, academic responsibilities, and available support resources.

Collaborative efforts may include student and parent/guardian information sessions, enrollment and onboarding activities, dissemination of program materials and deadlines through school and college communication channels, promotion of academic pathways and college readiness opportunities, and coordination among Bucks personnel, high school administrators, counselors, instructors, students, and families to support student success.

The Partner High School agrees to designate appropriate personnel to support communication and dissemination of dual enrollment information throughout the academic year. Bucks County Community College may provide outreach materials, informational resources, presentations, advising support, and enrollment assistance to support consistent promotion and administration of dual enrollment opportunities across participating districts.

13. Term and Termination

This MOU becomes effective upon execution by both the Superintendent of Schools of the Partner High School District and the President & CEO of Bucks County Community College. It shall be binding upon the signatures of the Signatory Parties and their respective successors as of the date of signature. The term of this agreement shall run from August 15, 2026, through August 14, 2027. The agreement will be reviewed by both parties at the conclusion of each academic year to evaluate processes and overall success. Either party may terminate the agreement with ninety (90) days' prior written notice. Any amendments to this MOU must be made in writing and signed by both parties. If any provision of this MOU is found to be unenforceable, that provision shall be severed, and the remainder of the MOU shall remain in full force and effect.

14. Nondiscrimination Clause

The Signatory Parties agree not to unlawfully discriminate on the basis of race, color, national origin, ethnicity, religion, gender, age, disability, sexual orientation, or any other legally protected classification in any program activity pursuant to this agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the Effective Date and signed below.

Dr. Patrick M. Jones
President & CEO, Bucks County Community College

Date

and

Partner High School Representative

Date

Title

LOCAL TRAINING CONTRACT

Fiscal Agent

Educational Data Systems, Inc.

15300 Commerce Drive N #200
Dearborn, MI 48120
Phone: (313) 271-2660

Contact: Jessica Peterson
Email: jpeterson@buckscounty.org
Phone: 267-580-3501

Training Provider:

Name: Middle Bucks Institute of Technology

Address: 2740 York Road Jamison PA 18929

Phone: 2153432480
Contact: Mark Covelle
E-Mail: mcovelle@mbit.org
Operations Contact: Mark Covelle
E-Mail: mcovelle@mbit.org

This Local Training Contract (“Contract”) is effective on July 1, 2026, by and between Educational Data Systems, Inc. (EDSI), hereinafter referred to as “WIOA Service Provider”, and Training Provider, with reference to the following facts:

A. WIOA Service Provider

In partnership with the Bucks County Workforce and Economic Development Department (WED), WIOA Service Provider provides Title I services through the PA CareerLink® Bucks County pursuant to the Workforce Innovation and Opportunity Act (WIOA).

B. Training Provider

The Training Provider hereby represents that it is (i) an “Eligible Provider of Training Services” pursuant to policies and procedures established by the State in cooperation with the WED and County, and (ii) qualified under federal and state regulations and rules to offer training services to individuals whose related costs are subsidized by WIOA and/or TANF funding, both of which representation apply to each course of study.

C. Contract Agreement

WIOA Service Provider and the Training Provider intend by this Contract to cooperate in offering training and related services to Participants who are authorized to receive such services and referred by PA CareerLink® Bucks County to the Training Provider through an approved “Individual Training Account (ITA)” [described in WIOA Section 134(d)(4)(G)] in compliance with ITA policies and procedures established by the WED.

NOW, THEREFORE, in reliance upon the above facts and representations, WIOA Service Provider and Training Provider agree as follows:

1. Participant Referral and Acceptance

The PA CareerLink® Bucks County staff shall be responsible for screening and evaluating each Participant’s compliance with prerequisites for enrollment into subsidized training. Should the Training Provider conduct entry requirements, the submission of the file will be requested. Upon approval of eligibility, the PA CareerLink® Bucks County staff shall furnish an *Individual Training Account (ITA)*

Referral (Exhibit A attached hereto and incorporated herein by this reference) to the Participant certifying such eligibility.

The Participant shall utilize the *ITA Referral* to:

- select the course of study which s/he wishes to pursue, and
- verify to the entity the Participant's ability to access the appropriate funds to pay for the training in its entirety or in portion that s/he selects. Appropriate funds payment may include WIOA, TANF, WED discretionary, or any combination thereof as and at the discretion and direction of WIOA Service Provider in collaboration with the WED.

Upon WIOA Service Provider's receipt of a fully-executed *ITA Referral* and Training Provider's admissions requirement documentation, if applicable, WIOA Service Provider shall issue an *ITA Authorization (Exhibit B)* to the Training Provider. This authorization shall function as WIOA Service Provider's promise to pay the costs identified therein directly to the Training Provider, subject to the terms and conditions of this Contract and ITA.

2. Commencement of Training

Following proper and timely activation of an ITA, the Participant shall commence full participation in the Approved Course activities on the approved start date and shall thereafter participate continuously in the Approved Course pursuant to the Training Provider's standard attendance policies. Upon commencement of a Participant's participation in the Approved Course, the respective ITA shall become fully a part of this Contract without the need for its physical attachment hereto.

Training Providers acknowledge and agree that the Participant is not considered enrolled, and no funds will be disbursed for that Participant until the Participant has reached the commencement date. Commencement date is defined as completion of five (5) full days of instructional or live training. Training Providers that deliver services/curriculum through student self-paced or recorded coursework acknowledge and agree that a Participant must complete a minimum 24 hours of training for initial funds to be disbursed.

The *Commencement Letter (Exhibit C)* evidencing the Training Provider's enrollment of the Participant and attendance in the Approved Course must be emailed after the completion of five days or 24 hours, depending on the Approved Course training type, to the PA CareerLink® Bucks County Representative as a condition to activation of WIOA Service Provider's duty to compensate the Training Provider for its training costs. Any ITA which is not activated in this manner could result in the contract being null and void. The *Commencement Letter* is to be emailed to jcheng@buckscounty.org.

Upon commencement of training, each Participant shall have full access to all of the Training Provider's facilities, resources, personnel and supplies, to the same extent as the Training Provider's other students, and there shall be no reduction in services to a Participant due to subsidization of his/her training under WIOA/WED administered funds.

3. Course Content

The Approved Course curriculum and related materials provided to WIOA Service Provider and/or the WED in the process of certifying the Training Provider as an Eligible Provider of Training Services shall be diligently followed and applied by the Training Provider in its instruction and training of each Participant

and shall not be substantially amended. As used herein, “substantially amended” shall mean any change in course objectives; any reduction in expected student competency achievement; any reduction in minimum attendance requirement; and for any exception to minimum education or experience standards for instructors.

4. Financial Provisions

Subject to issuance and activation of an *ITA Authorization (Exhibit B)* and timely commencement of the Participant’s participation in the Approved Course as provided above, WIOA Service Provider shall be responsible for payment to the Training Provider 100% of the amount specified in the ITA, on the terms and upon completion of the objectives specified below:

- Provided that Training Provider shall assist the Participant to apply for all available financial aid grants for which the Participant may be qualified. Immediately upon receipt of notice of any such financial aid grant received by or for the benefit of the Participant, the Training Provider shall notify WIOA Service Provider in writing of such aid. The amount of the aid shall be deducted from the face value of the ITA and shall be credited against all subsequent payments owing to the Training Provider under the ITA until the financial aid grant is exhausted.

Should the amount of such aid exceed the balance then owing to the Training Provider under the ITA, such excess amount shall be repaid to WIOA Service Provider within thirty (30) days after the Training Provider receives notice of the aid, which repayment shall not exceed the amounts previously paid by WIOA Service Provider to the Training Provider under the financial aid recipient’s ITA. Notwithstanding any other provision of this Section, if the financial aid is either (a) in the form of a loan to the Participant which must be repaid, or (b) payable solely to the Participant for expenses other than Approved Course registration, books and other materials or tuition, then no credit shall be applied to the ITA’s face value and no repayment shall be owing to WIOA Service Provider. Should the cost of the Approved Course or other services provided by the Training Provider to the Participant exceed the face value of the ITA, the excess amount shall be paid as the Training Provider and the Participant may determine, and WIOA Service Provider shall in no event bear any responsibility therefore.

- Provided that Training Provider shall submit the required reports as outlined in the Required Reporting Section.
- Training Provider acknowledges and agrees that the cost(s) listed on the approved State Provider List are the total cost(s) for the approved courses for any Participant. This cost is all inclusive and includes books, tools, any necessary equipment, testing fees and certification fees given by the Training Provider. Neither the Participant nor WIOA Service Provider will be required to pay any additional funds or obtain additional supplies that would result in incurring any additional cost.

Subject to issuance and activation of an *ITA Authorization (Exhibit B)* and timely commencement of the Participant’s participation in the Approved Course as provided above, WIOA Service Provider shall be responsible for payment to the Training Provider.

5. Invoicing

The Training Provider is required to submit an invoice to WIOA Service Provider for 50% of the agreed upon costs, *Commencement Letter (Exhibit C)* and *Weekly Attendance Form(s) (Exhibit D.1)*, if applicable, in one submission file only after a full calendar week's completion of the training. The Training Provider will then submit an invoice to WIOA Service Provider for the remaining 50% upon completion in one submission file of the full training period **along with** submission of the required documentation referenced in Section 7 below, including *Monthly Attendance Forms (Exhibit D.2)* and *Monthly Progress Reports (Exhibit E)*, or equivalent, completed in their entirety, Program Outcomes (Exhibit F), **and a copy of the earned certificate, license, diploma, etc. (for those who complete the training) in order for final payment to be released.** Invoices that are not received by WIOA Service Provider within the required submittal guidelines and/or not received within 45 calendar days of a Participant's completion of a course and with the supporting documentation are subject to non-payment. Should a Participant not successfully complete the training program and terminates, the Training Provider may submit an invoice to the WIOA Service Provider for the remaining balance of the approved program cost, so long as 75% of the program course is achieved. WIOA Service Provider shall make the appropriate payment to the Training Provider within sixty (60) days after receipt of the invoice and all required documentation, subject to adjustment by WIOA Service Provider and based on verification of the information in the invoice or due to prior overpayments to Training Provider. The cost per trainee shall not exceed \$6,500, unless upon receipt of an appropriate grant, the parties agree in writing to a higher amount.

6. Site Conditions; Indemnity and Insurance

The Training Provider hereby represents and assures that all facilities and equipment used in the course of delivering an Approved Course to a Participant shall at all times comply with all applicable accessibility and safety standards, whether contained in Federal or State laws or regulations or local governmental ordinances.

Each Party hereby agrees to defend, indemnify, and hold harmless the other party and its officers, employees, agents and representatives, from and against any and all liability, damages, claims, actions, losses, liens, judgments, costs and expenses (including reasonable attorneys' fees), of whatever nature, including injuries to or death of any person or persons, or damage to property, arising from or related to the performance of this Contract and directly resulting from the indemnifying party's negligence, intentional acts, malfeasance, omissions, noncompliance with applicable laws or breach of any provision herein.

The Training Provider shall purchase and maintain in effect forms and amounts of insurance coverage applicable to its activities hereunder, including workers' compensation self-insurance or insurance for its employees engaged in providing services described herein; and commercial general liability insurance including premises liability coverage covering associated activities of the Training Provider and its directors and employees.

Each such policy of insurance or self-insurance shall be deemed primary with respect to any similar insurance carried by WIOA Service Provider, and shall prove that it may not be reduced or cancelled except upon thirty (30) days advance notice from the insurer directly to WIOA Service Provider. Each such policy of insurance shall be maintained continuously in full force and effect, and shall list WIOA Service Provider as an Additional Insured party. The Training Provider shall provide WIOA Service Provider a written certificate of insurance evidencing coverage upon request.

7. Required Reporting and Access to Records

The Training Provider is responsible for submitting the following documents in a timely manner to jcheng@buckscounty.org as outlined below:

- **Attendance Forms:** Should the Training Provider have their own system of attendance tracking and reporting, with signatories, those documents are to be accepted in lieu of the attendance forms outlined in *Exhibits D.1 and D.2*. Should the Training Provider not have a system of attendance tracking and reporting, the Training Provider shall submit *Weekly Attendance Forms (Exhibit D.1)* once commencement date is achieved. Following the commencement date, the Training Provider will then transition from the *Weekly Attendance Form (Exhibit D.1)* to the *Monthly Attendance Form (Exhibit D.2)* as referenced. The Training Provider is solely responsible for submitting signed and verified Attendance Forms attesting to Participant's attendance in the course funded through the ITA. Signatories are authorized staff from Training Providers. Original attendance forms are to be submitted directly to WIOA Service Provider on a monthly basis, regardless of the length of the course.
- **Progress Reports:** Should the Training Provider have their own records of progress reporting, with signatories, those documents are to be accepted in lieu of the *Monthly Progress Report* outlined in *(Exhibit E)*. Should the Training Provider not have records of progress reporting, the Training Provider shall submit *Monthly Progress Report (Exhibit E)* referenced below. The Training Provider is solely responsible for submitting signed and verified progress report(s) attesting to Participant's advancement in the course funded through the ITA. Signatories are authorized staff from Training Providers. Original progress report(s) are to be submitted directly to WIOA Service Provider on a monthly basis, regardless of the length of the course.
- **Program Outcomes:** The Training Provider shall submit a Program Outcomes (Exhibit F) upon the Participant's completion of or early termination from the Approved Course. This report shall be submitted within ten (10) days after the Participants' completion / termination or with the final invoice, whichever occurs first.
- **Record Retention:** The Training Provider shall maintain all Participant records in a secure location at the Training Provider's sole cost and expense, for no less than seven (7) years after expiration of the Term of this Contract. This period shall be extended if the Training Provider is notified by WIOA Service Provider or the WED in a timely manner that there exists any issue as to which such records are relevant, in which case the Training Provider shall maintain the records until resolution of the issue. From commencement of the Term throughout such periods of records maintenance, WIOA Service Provider, the WED or any Federal or State official authorized by law shall have full and free access to such records upon giving reasonable advance notice to the Training Provider. If the Training Provider goes out of business, all records pertaining to this contract will be returned to WIOA Service Provider for holding for the remainder of the time left in the seven-year period.
- **Copy of Certificate/License/Diploma/Etc. Earned:** The Training Provider shall provide WIOA Service Provider with a copy, for those who complete the training, of documentation that outlines any certificate, license, diploma, or the like, that have been earned through entering into ITA contracts in order to receive final payment. If Participant fails to complete the class or does not receive certification, diploma, or the like, final payment to Training Provider will not be withheld.

8. Term; Termination; Amendment

This Contract shall be in effect for the period of time (“Term”) beginning on the date stated on the first page of this contract until June 30, 2027, subject to earlier termination or extension only as provided herein. This Contract may be terminated by either party hereto before expiration of the Term for “cause” (defined to be substantial or repeated breach of the other party’s obligations hereunder) and only upon giving to the other party thirty (30) days advance written notice of the proposed termination specifying the cause therefore. If during the first ten (10) days of the 30-day notice period the party claimed to be in breach (“Breaching Party”) gives notice to the other party of the Breaching Party’s intent to cure the breach, and if the Breaching Party fully does so within the 30-day notice period (or, for a breach which cannot reasonably be fully cured within such period, promptly commences and continues in good faith to implement the cure), this Contract shall not be terminated. Notwithstanding the prior two sentences, WIOA Service Provider reserves the right to terminate this Contract, with or without notice in the following circumstances: upon proper termination of the Training Provider’s status as an Eligible Provider of Training Services; upon the lack or loss of federal funds or continued federal authorization for program activities under WIOA; due to serious issues such as, but not limited to, theft, unallowable use of funds, unsafe acts, breach of confidentiality and/or HIPAA violations; or as may otherwise be required by Federal or State law or regulation.

Upon termination, the Training Provider may no longer be eligible for referral of Participants by WIOA Service Provider under the ITA procedure. This Contract may be amended (including without limitation to extend its Term) only by written agreement signed by authorized official of both parties hereto.

The terms and conditions of this Agreement, including all attached and incorporated Attachments and Exhibits, may be changed only by written agreement signed by both parties.

9. Miscellaneous

This Contract fully expresses all agreements and understanding of the parties hereto relating to its subject matter, and there exists no prior or contemporaneous agreement or understanding regarding this subject which is not stated herein. The parties to this Contract are each an independent contractor of the other and neither shall be considered or construed to be the agent or employee of the other. Neither party has any rights as agent, employee, joint venture or partner in the business of the other.

Participants’ PII shall be limited to authorized personnel and only for purposes of carrying out the activities described herein. The sharing of PII with unauthorized persons or beyond the scope of this Contract is considered a breach, which must be immediately communicated to the Parties herein and may result in termination of this Contract, with or without notice.

This Contract is personal as between the parties hereto and shall not be assignable in whole or in part; any attempt to assign any right or obligation hereunder shall be void at its inception. Any notice permitted or required hereunder shall be given in writing and shall only be effective (a) immediately upon delivery in person or by email with appropriate receipt, or (b) three (3) days after mailing by U.S. Mail properly addressed and with sufficient postage affixed. For notice purposes, the address and email of the parties are listed on the first page of this Contract.

This Contract shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, and venue for all legal actions shall be in the Commonwealth of Pennsylvania.

All parties hereto agree that should any provision of this Contract be determined to be invalid or unenforceable, under present or future laws effective during the term of this Contract, such determination shall not affect the legality, validity, and enforceability of the remaining provisions and/or terms of this Contract, which shall continue in full force and effect.

Headings in this Agreement are inserted solely for convenience of reference and shall not constitute a part of this Agreement, nor shall they affect its meaning, construction, or interpretation.

This Contract may be executed in counterparts, each of which is an original and all of which together constitute one and the same instrument.

- *Attachment A: Non-Discrimination Assurance*
- *Attachment B: Certification Regarding Lobbying*
- *Attachment C: Certification Regarding Debarment, Suspension and Ineligibility*
- *Attachment D: Certification Regarding Drug-Free Workplace Requirements*
- *Attachment E: ADA Accessibility / Monitoring Provisions*
- *Attachment F: Compliance with Audit Requirements*

10. Exhibits

- *Exhibit A: Individual Training Account (ITA) Referral*
- *Exhibit B: Individual Training Account (ITA) Authorization*
- *Exhibit C: Commencement Letter*
- *Exhibit D.1: Weekly Attendance Form*
- *Exhibit D.2: Monthly Attendance Form*
- *Exhibit E: Monthly Progress Report*
- *Exhibit F: Program Outcomes*

CONTRACT AUTHORIZATION

Training Provider:

Mark Covelle

Authorized Signature	Date
Mark Covelle	07/30/26
Printed Name of Authorized Signatory	Title

WIOA Service Provider:

Jessica Peterson

Jessica Peterson (Jul 31, 2026 08:01:45 EDT)

Authorized Signature	Date
Jessica Peterson	Site Administrator
Printed Name of Authorized Signatory	Title

Attachment A

NON-DISCRIMINATION ASSURANCE

**Department of Workforce & Economic Development
NON-DISCRIMINATION POLICY**

- A. Training Provider will not, on the grounds of race, color, sex, age, religious creed, disability, ancestry or natural origin:
1. Deny an individual any services or other benefits;
 2. Provide any services or other benefits to an individual which is different or is provided in a different manner from that provided to others;
 3. Subject any individual to segregation or separate treatment in any manner related to his/her receipt of any services or other benefits provided;
 4. Restrict an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any service or other benefits provided;
 5. Treat an individual differently from others in determining whether he/she satisfies any eligibility or other requirements or conditions which individuals must meet in order to receive any aid, care, service or other benefits provided;
 6. Deny any individual an opportunity to participate through the provision of services as otherwise afforded others.
- B. Training Provider, in determining (a) the types of services or other benefits to be provided; (b) the class of individuals to whom, or the situation in which, such services or other benefits will be provided; or (c) the opportunity to participate: Will not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination because of race, color, sex, age, religious creed, disability, ancestry, or national origin. Training Provider also will not utilize criteria that may have the effect of defeating or substantially impairing accomplishment of the objective or the program in respect to an individual's race, color, sex, age, religious creed, disability, ancestry or national origin.
- C. Training Provider will have in place or establish a client grievance procedure that sets forth a protocol to handle client complaints regarding aspects of the client's treatment.

I certify that I am an official of the agency/organization authorized to sign this assurance.

Middle Bucks Institute of Technology

Printed Name of Training Provider

Mark Covelle

Authorized Signature

Mark Covelle

Date

07/30/26

Printed Name of Authorized Signatory

Title

Attachment B

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans and Cooperative Agreements:

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed under Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

Middle Bucks Institute of Technology

Printed Name of Training Provider

Mark Covelle

Authorized Signature

Mark Covelle

Date

07/30/26

Printed Name of Authorized Signatory

Title

Attachment C (Instructions Only)

Instructions for Certification

1. By signing this certification and submitting it with this Contract, the prospective recipient of State and/or Federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of State and/or Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the State and/or Federal Government, the Department may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of State and/or Federal assistance funds shall provide immediate written notice to the person to whom this Contract is submitted if at any time the prospective recipient of State and/or Federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to whom this Contract is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of State and/or Federal assistance funds further agrees by submitting this Contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department.
6. The prospective recipient of State and/or Federal assistance funds further agrees by submitting this Contract that it will include the clause titled Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. For contracts involving Federal funds, each participant may but is not required to check the List of Parties Excluded from Procurement of Non-Procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally processed by a prudent person in the ordinary course of business dealings.

Attachment C

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND INELIGIBILITY

Printed Name of Training Provider: Middle Bucks Institute of Technology

Federal Employer Identification Number: 23-1701582

For your contract to be finalized, this form must be completed in full.

- ☒ The contract you are entering into involves the payment of State funds. Complete and sign the State-funded Contract Certification.
- ☒ The contract you are entering into involves the payment of Federal funds. Complete and sign the Federal-funded Contract Certification.
- ☒ The contract you are entering into involves both Federal and State funds. Please complete and sign both verifications.

STATE-FUNDED CONTRACT CERTIFICATION

This certification is required by Management Directive 215.9, which implements Executive Order 1990-3. The prospective recipient of State funds certifies, by submission of this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, or declared ineligible from participation in this transaction by any State or Federal department or agency.

Mark Covelle

Authorized Signature

Date

Mark Covelle

07/30/26

Printed Name of Authorized Signatory

Title

FEDERALLY- FUNDED CONTRACT CERTIFICATION

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants' Responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

1. The prospective recipient of Federal assistance funds certifies, by submission of this Contract, that neither it nor its principals are presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective contractor shall attach an explanation to this certification.

Mark Covelle

Authorized Signature

Date

Mark Covelle

07/30/26

Printed Name of Authorized Signatory

Title

Attachment D

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

Contractor certifies that it will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the Contract be given a copy of the statement required by paragraph (1);
4. Notifying the employee in the statement required by paragraph (1) that, as a Condition of employment under the Contract, the employee will –
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;
5. Notifying the PA CareerLink® Bucks County Representative in writing, within ten (10) calendar days after receiving notice under subparagraph (4)(b) from an employee or otherwise receiving actual notice of such conviction;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4)(b), with respect to any employee who is so convicted –
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactory in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State or Local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5), and (6).

The Contractor should insert in the space provided below the site(s) for the performance of work done in connection with this Contract, if other than that address stipulated on the front of this Contract.

Middle Bucks Institute of Technology

2740 York Road

Place of Performance - Name & Street Address

Jamison, PA 18929

City, State, Zip Code

Mark Covelle

Mark Covelle

07/30/26

Name, <Signature>, Title, Date

Attachment E

ADA Accessibility

Training Providers must ensure equal opportunity to persons with disabilities participating in programs or activities who are receiving Federal or State funding. All goods and services must be provided to people with disabilities on an equal basis with the rest of the general public. Physical and programmatic accessibility is required under Section 504 of the Rehabilitation Act of 1973, as amended; the American with Disabilities Act of 1990, as amended; and Section 188 of the Workforce Innovation & Opportunity Act and implementing regulations (29 CFR Part 37) pertaining to persons with disabilities.

Monitoring Provisions

The Department of Workforce & Economic Development (WED) and/or WIOA Service Provider may conduct monitoring, oversight and evaluation of Training Providers to ensure necessary compliance with the Workforce Innovation and Opportunity Act of 2014, Federal Regulations and State policies. This monitoring/oversight may take place with no less than 72 hours' notice to the Training Provider and may consist of on-site review of program operations and inspection of various program reports, records and activities. The WED or WIOA Service Provider monitor shall have the authority to examine all forms and documents used, including, but not limited to, purchase requisitions, purchase orders, supply requisitions, invoices, journal entries, travel expenditures, payroll register, and other checks used by the Training Provider in the performance of this Contract.

Middle Bucks Institute of Technology

Printed Name of Training Provider

Mark Covelle

Authorized Signature

Mark Covelle

Date

07/30/26

Printed Name of Authorized Signatory

Title

Attachment F

Compliance with Audit Requirements Department of Workforce & Economic Development

Reference: 2 CFR Part 200, Subpart F – Audit Requirements

All providers, including local governments, non-profit, and commercial for-profit organizations receiving \$750,000 or more in Federal financial assistance during their fiscal year, either directly from the Federal government or indirectly from a receipt of Federal funds, shall have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements and PA Management Directive 325.9.

Additionally, contracting for these audit services must comply with an open and competitive procurement process. In order to ensure maximum competition, the length of multi-year contracts is limited to five years. No multi-year contracts may be extended past the five-year period without being re-bid through the normal competitive procurement process.

Each Contractor will be responsible for complying with the requirements of 2 CFR Part 200, Subpart F – Audit Requirements and 29 CFR 99.225.

The WED and/or WIOA Service Provider will monitor the Contractor's operation of the program. Such monitoring may consist of on-site review of Program operations and inspections of Program reports, documents, records and activities with no less than 72 hours' notice to the Contractor. The WED and/or WIOA Service Provider shall have the authority to examine the books and records used by the Contractor in accounting for expenses incurred under the contract. The WED and/or WIOA Service Provider shall have the authority to examine all forms and documents used, including, but not limited to: purchase requisitions, purchase orders, supply requisitions, invoices, journal vouchers, travel vouchers, payroll checks and other checks used by the Contractor in the performance of this Contract.

Middle Bucks Institute of Technology

Printed Name of Contractor

Mark Covelle

Authorized Signature

Mark Covelle

Date

07/30/26

Printed Name of Authorized Signatory

Title

Exhibit A

Individual Training Account (ITA) Referral

Section I - Completed by PA CareerLink® Bucks County Counselor

Participant and PID			
Course Title (from CWDS)			
Training Provider			
Training Provider Address			
City, State, Zip			
Contact Person		Phone:	
Email Address:			
Appointment Date		Time:	

PA CareerLink® Bucks County Counselor: _____

Section II - Completed by Training Provider & Returned to Participant

Date of Interview: _____ Accepted ☐ Not Accepted ☐

Start Date: _____ Anticipated Completion Date: * _____

Preapproved Extension Date: _____

Location of Training (if different from address above): _____

Number of Training Hours per week: _____

How many courses are listed in the Program of Study? _____

Are any of these courses online? ☐ Yes ☐ No If so, how many? _____

Is the Program Eligible for Financial Aid? ☐ Yes ☐ No (If yes, attach documentation)

ETPL Total Cost Listed on CWDS	
Financial Aid/ Loans/ Self Funds	
PA CareerLink® Reimbursable Total Cost	

**This training will not be extended beyond the Anticipated Completion Date without written notification directly to WIOA Service Provider within five (5) days in advance of the Completion Date. Receipt of a request does not guarantee an extension.*

Section II – Continued

Have all entrance requirements been met? ☐ Yes ☐ No If no, explain:

Attach the current course schedule and the list of instructors currently scheduled to teach these courses.

The above listed course of study will qualify the Participant for the following jobs:

1. _____
2. _____
3. _____

Does the Training Provider have a Job Placement Officer? ☐ Yes ☐ No

If yes, please provide contact information.

Job Placement Officer Name: _____

Phone Number: _____ Email: _____

Authorized Signature for the Training Provider _____ Date _____

Printed Name of Authorized Signatory _____ Title _____

**This training will not be extended beyond the Anticipated Completion Date without written notification directly to WIOA Service Provider within five (5) days in advance of the Completion Date. Receipt of a request does not guarantee an extension.*

Exhibit B

Individual Training Account (ITA) Authorization

Participant Name:		Participant ID:	
Program/Course		Cost:	\$
Program Start Date:		End Date:	
Training Provider:			
Industry:			

Funding Stream:

☐ WIOA Adult	☐ WIOA Dislocated Worker	☐ Other
-------------------------------------	---	--------------------------------

Potential Job Opportunities upon completion of Training

(as recorded on current Bucks County HPO and CWDS for Bucks County):

SOC Code	Occupation Name	Education Level Required	# of job openings posted in HWOL	# of job openings listed in CWDS*

**for previous month in Bucks County area*

The following documentation is attached to support this request:

☒ Individual Training Account (ITA) Referral				
☒ Participant's Application for ITA				
☒ CWDS ETPL Printout of Participant Selected Training Provider				
☒ Resume				
☒ Individual Employment Plan				
☒ Participant Case Notes				
Assessment	Date	Summary of Results		
eSkills		Math Level:	Reading Level:	Total Score:
TABE		Math Level:	Reading Level:	
CareerScope		See summary in case notes		
O*NET		See summary in case notes		

PA CareerLink® Bucks County Counselor: _____

Date: _____

Program Review/Approval

I have reviewed the placement statistics as reported by the Training Provider for this program/course of study and consider this an appropriate investment of WIOA funding:

☐ Approved ☐ Declined Reason:

WIOA Manager Signature: _____ Date: _____

☐ Approved ☐ Declined Reason:

PA CareerLink® Director: _____ Date: _____

☐ Approved ☐ Declined Reason:

EDSI Chief Financial Officer: _____ Date: _____

☐ Approved ☐ Declined Reason:

Authorized Bucks County WED Representative: _____ Date: _____

Exhibit C

**PA CareerLink® Bucks County
Commencement Letter**

For initial invoice use only

Date: _____

Please email completed document to: Jeffrey Cheng at jcheng@buckscounty.org

Participant: _____

Training Provider: _____

Course of Study: _____

Start Date:_____ Commencement Date:_____

By affixing my signature below, I am attesting that the above Participant has officially reached the commencement date, as defined as five (5) days completed in instructional/live training or 24 hours completed in self-paced or recorded training.

Signature

Date

Printed Name

Title

Exhibit D.1

**PA CareerLink® Bucks County
Weekly Attendance Form**

For initial invoice use only

Participant Name: _____

Week Ending: _____

	Scheduled Hours	Hours Attended	Comments
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Total Hours:			

The Training Provider has reviewed this form with the Participant and agrees that it accurately reflects their attendance for the week.

Instructor Signature

Date

Revised: June 2026

Page 21 of 24

PA CareerLink® Bucks County is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. For program funding details in compliance with the Stevens Amendment, please visit www.buckscounty.gov/1825/stevens-amendment.

Exhibit D.2

PA CareerLink® Bucks County Monthly Attendance Form

****Use only if Training Provider does not track and record student attendance with own system. Please fill in the monthly attendance table with the date of the month and number of hours attended.****

Participant Name:

Provider/Course:

Month of Participation:

Training Course Type (*Circle Option*): Instructional / Recorded

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Total Monthly Hours:

Last Date Attended, if applicable:

Training Provider Signature:

Date:

Instructional: Live Training Program; **Recorded:** Self-Paced Training Program

Revised: June 2026

Page 22 of 24

PA CareerLink® Bucks County is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. For program funding details in compliance with the Stevens Amendment, please visit www.buckscounty.gov/1825/stevens-amendment.

Exhibit E

PA CareerLink® Bucks County
Monthly Progress Report for the Month Of _____

Participant Name: _____

Training Provider: _____

Course of Study: _____

Start Date: _____ Anticipated Completion Date: _____

COURSE PROGRESS / CONCERNS:

- Is the participant progressing satisfactorily? Yes ☐ No ☐
- Skills gained this month: _____
- Was an exam given? Yes ☐ No ☐ If yes, subject: _____
- Grade: _____
- Current course grade: _____
- Any risk of not completing on time? Yes ☐ No ☐
 - If yes, Explain the Issue: _____
 - Has Support / Tutor / Advisor been offered to participant? Yes ☐ No ☐

CERTIFICATIONS:

- Certification exam taken? Yes ☐ No ☐
- Passed certification exam? Yes ☐ No ☐
- Certification earned: _____

ATTENDANCE

- Any attendance issues? Yes ☐ No ☐
 - If yes, explain: _____

Additional comments: _____

Instructor Signature

Date

Printed Name

Title

Exhibit F

**PA CareerLink® Bucks County
Program Outcomes**

Please use this form to document the Participant's training outcome(s) including successful completion or early termination from the Approved Course of Study.

Participant Name: _____

Training Provider: _____

Course of Study: _____

Did the Participant successfully complete the approved training program? ☐ Yes ☐ No

Start Date: _____ Actual End Date: _____

Final Grade: _____

Certificate(s) Achieved: _____

Competencies Achieved: _____

If the participant did not complete the course, please provide a reason, percentage completed and the last date attended:

Last Date Attended: _____

Authorized Signature

Date

Printed Name of Authorized Signatory

Title

Revised: 6/2026

Page 24 of 24

PA CareerLink® Bucks County is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. For program funding details in compliance with the Stevens Amendment, please visit www.buckscounty.gov/1825/stevens-amendment.

Middle Bucks Institute of Technology Bucks ITA Local Contract PY26

Final Audit Report

2026-07-31

Created:	2026-07-23
By:	Jeffrey Cheng WEDCL1300 (jcheng@buckscounty.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsdzwePa2Qk0MjycC7tdzpovoQICAcMf4

"Middle Bucks Institute of Technology Bucks ITA Local Contract PY26" History

-  Document created by Jeffrey Cheng WEDCL1300 (jcheng@buckscounty.org)
2026-07-23 - 6:05:10 PM GMT
-  Document emailed to Mark Covelle (mcovelle@mbit.org) for signature
2026-07-23 - 6:05:22 PM GMT
-  Email viewed by Mark Covelle (mcovelle@mbit.org)
2026-07-30 - 11:27:58 PM GMT
-  Document e-signed by Mark Covelle (mcovelle@mbit.org)
Signature Date: 2026-07-30 - 11:35:20 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Document emailed to Jessica Peterson WEDCL1300 (JPeterson@buckscounty.org) for signature
2026-07-30 - 11:35:24 PM GMT
-  Email viewed by Jessica Peterson WEDCL1300 (JPeterson@buckscounty.org)
2026-07-31 - 12:00:14 PM GMT
-  Signer Jessica Peterson WEDCL1300 (JPeterson@buckscounty.org) entered name at signing as Jessica Peterson
2026-07-31 - 12:01:43 PM GMT
-  Document e-signed by Jessica Peterson (JPeterson@buckscounty.org)
Signature Date: 2026-07-31 - 12:01:45 PM GMT - Time Source: server - Signature Appearance Selected: TYPE
-  Agreement completed.
2026-07-31 - 12:01:45 PM GMT

2026-2027

BCTE Technical Assistance Program

MEMORANDUM of UNDERSTANDING

**between Career and Technical Centers or School Districts and the
Bureau of Career and Technical Education (BCTE)**

Purpose

The purpose of the Technical Assistance Program (TAP) is to significantly raise the academic and technical achievement of all students enrolled in approved CTE programs at a career and technical center (CTC) or high school. The TAP activities will assist CTCs and schools with CTE programs with increasing student performance as measured on academic assessments and occupational end-of-program assessments by providing job-embedded professional learning and other resources for educators and administrators. Each participating school agrees to align their Perkins local application activities for increasing student achievement with the TAP offerings along with participating in relevant professional development activities provided by the Bureau of Career and Technical Education (BCTE).

TAP Activities

Your school has indicated participation in the TAP services and activities listed below for the 2026-2027 school year. Schools have been chosen to participate in TAP services and activities based on the BCTE review of your Intent to Participate Survey responses, the school's ability to most benefit from each of the TAP services, and by the data from the Perkins performance indicators.

By signing and returning the Memorandum of Understanding (MOU), your school agrees to participate in all TAP activities listed on the MOU. **The BCTE staff expects each school to commit to the training and coaching days for each TAP service and activity.** TAP consultants will contact each school's administrator to schedule training and coaching days after the MOU is signed and returned. In the future, if you are unable to participate in a TAP activity listed on the signed MOU, contact Karlie Haywood, Assistant Director, Education Resource Center at Penn State Greater Allegheny, at kqh5844@psu.edu. BCTE will be made aware of these changes to the MOU.

Memorandum of Understanding
with
Middle Bucks Institute of Technology
2026 – 2027

Technical Assistance Program (TAP) Activities

By signing this Memorandum of Understanding, you are assuring BCTE of your school's participation in the TAP activity or activities listed below.

- **CTDSL**
- **Thaddeus Stevens Automation and Robotic Welding Professional Development**
- **SREB Leadership Development and Strategic Planning Services**

Career and Technology Center Director Date

Superintendent of Record Signature or School District Superintendent Date

 8/13/26
Director, Bureau of Career and Technical Education Date
Pennsylvania Department of Education

CONTRACT SIGNATURE SHEET

Contract Number: 2026-305

CFDA Number: 17.278, 17.258, 17.277

CFDA Title: Dislocated Worker, Adult, National Dislocated Worker Grants, EARN, ARPA

BWDA Contract Number: 08026-4001, 4011, 3001, 3011, 21.027

DEPARTMENT:

Montgomery County Economic & Workforce Development
DeKalb Center Norristown, Fifth Floor,
1430 DeKalb Street, Norristown, PA 19401

Mailing: DeKalb Center Norristown, Workforce Development,
P.O. Box 311, Norristown, PA 19404

Jennifer Butler, Executive Director MontcoWorks
610-278-5950, Jennifer.Butler@montgomerycountypa.gov

Modification Number:

APPROVED TRAINING FACILITY:
Middle Bucks Institute of Technology
2740 York Road
Jamison, PA 18929

FEIN: 231701582

Nancy Lawson
Adult Education Coordinator
nlawson@mbit.org
215-343-2480 ext.108

This Contract is entered into by the County of Montgomery acting through Economic and Workforce Development (hereinafter the “Department”) and Middle Bucks Institute of Technology (hereinafter the “Approved Training Facility”), each intending to be legally bound hereby. This Contract consists of this Contract Signature Sheet, the General Provisions attached hereto and any Attachments identified below (hereinafter collectively the “Contract”). In rendering performance under this Contract, the Approved Training Facility shall be deemed to be an independent service provider and not an agent of the Department, the County of Montgomery or Workforce Development Board (MontcoWorks).

A. CONSIDERATION AND APPROVED TRAINING FACILITY OBLIGATION: Payments to Approved Training Facility under this Contract shall not exceed **four thousand dollars (\$4,000.00) per customer** (the “Contract Amount”) including out-of-pocket costs and expenses. The \$4,000 lifetime cap can be waived at MontcoWorks’ discretion, based upon additional available funding due to the receipt of a special grant(s). Waivers will be granted following the guidelines of the specific grant. The Approved Training Facility agrees to operate the program described in Attachment “A”, in accordance with the provisions of this Contract.

B. TERM: This Contract will cover the period August 20, 2026 to June 30, 2027 unless otherwise terminated as provided herein.

C. ATTACHMENTS: Attachment “A”: Scope of Services and Budget; Attachment “B” Required Reports and Sample Forms; Attachment “C” Grievance Procedure; Attachment “D” Required Signature Forms.

DEPARTMENT:

Authorized Signature for Department

By: _____

Name: Jennifer Butler

Title: Executive Director, MontcoWorks

Attest: _____

Name: Tamara Hordijenko

Title: Fiscal Compliance Support

E-Mail: Tamara.Hordijenko@montgomerycountypa.gov

Date: _____

Approved as to form: _____

Print Name: _____

Title: Assistant Solicitor

APPROVED TRAINING FACILITY:

Authorized Signature for Approved Training Facility

By: _____

Name: _____

Title: _____

Attest: _____

Name: _____

Title: _____

E-Mail: _____

Date: _____

GENERAL PROVISIONS

ARTICLE I. DEFINITIONS

- 1.1 In addition to the definitions set forth in the regulations promulgated pursuant thereto, and elsewhere in this Contract, the following definitions will be applicable to the program operated and services and materials provided by the Approved Training Facility and to the terms and conditions of this Contract and any amendment or supplement.
- (a) **Act or WIOA.** The Federal Workforce Innovation and Opportunity Act (WIOA) of July 22, 2014.
 - (b) **Academic Enrichment.** A strategy for maintaining and increasing young people's existing skill levels, adding new skills to young people's repertoires, and exposing young people to new experiences and new ideas. Academic enrichment is most effective when it utilizes the principles of functional context instruction.
 - (c) **Administrative Costs.** Those costs which are necessary, reasonable, and allowable under applicable Federal, Pennsylvania and local law, including the WIOA and Department of Human Services EARN/TANF regulations, for the proper administration and performance of the services to be provided under this Contract.
 - (d) **Allowable Costs.** Those costs which are necessary, reasonable, and allowable under applicable Federal, Pennsylvania and local law, including the WIOA and Department of Human Services EARN/TANF regulations for the proper administration and performance of the services to be provided under this Contract.
 - (e) **Assessment.** The process whereby applicants are interviewed to determine the particular program that will be most beneficial to the applicant. A determination is made as to each applicant's employability, aptitude, abilities, and the interest to develop a plan to select the appropriate employment and related goals. Testing and counseling may be part of the assessment process. Additionally, program information and available services are disseminated to the applicant.
 - (f) **Audit.** A systematic review by a CPA or other duly certified and licensed individual or organization to determine and report whether the Approved Training Facility's financial operations are being properly conducted, financial reports are being presented fairly, and applicable laws and regulations are being complied with.
 - (g) **Classroom Training.** Any training conducted in an institutional setting designated to provide individuals with technical skills and information.
 - (h) **Disability.** With respect to an individual, means a physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment; or being regarded as having such an impairment as defined by the Americans with Disabilities Act Amendment Act 2008 (ADAAA) and the Governor.
 - (i) **Equal Opportunity (Non-Discrimination).** To prohibit discrimination and harassment of any type and to afford equal employment services and opportunities to current employees and applicants, without regard to race, color, religion, sex, national origin, age, disability, genetic information, veteran status, marital status, sexual orientation, gender identity or expression, pregnancy, political affiliations or any other protected class. Equal Opportunity includes applying non-discrimination prohibitions; providing reasonable accommodations and reasonable modifications; administering

programs in the most integrated setting appropriate; engaging in effective communication; and ensuring accessibility of programs, facilities, and information and communication technology.

- (j) **Functional Context Instruction.** The use of actual work-related or life-related materials and simulations to teach the applications of basic oral reading, writing, computation, and reasoning skills to enable young people to use printed and written information to perform specific job and life tasks competently.
- (k) **Governor.** The governor for the Commonwealth of Pennsylvania.
- (l) **Individual Employment Plan.** An individual plan for a customer which shall include an employment goal, including for women consideration of nontraditional employment, appropriate achievement objectives, and the appropriate sequence of services for the customer based on the objective assessment. Decisions concerning appropriate services shall be client centered and ensure that the customer is not excluded from training or career options.
- (m) **Lower Living Standard.** The income level set by the Federal Government and used in determining whether an applicant is WIOA- or Department of Human Services EARN/TANF-eligible.
- (n) **Objective Assessment.** An examination of the capabilities, needs, and vocational potential of a customer and is to be used to develop an individual service strategy and employment goals. Such assessment is to be client-centered.
- (o) **OMB.** The Federal Office of Management and Budget.
- (p) **Customer.** An individual certified as being WIOA- or Department of Human Services EARN/TANF-eligible.
- (q) **Personal Property.** Property of any kind whether tangible or intangible, except for real property.
- (r) **Program year.** The one-year period commencing July 1 and ending June 30 of the subsequent year.
- (s) **Program Income.** (1) Interest earned on any advances under this Contract; or (2) Income earned in excess of actual allowable program expenditures, except for profit earned by a for-profit Approved Training Facility; or (3) Income derived from an activity funded by this Contract as further defined in the text of this Contract.

ARTICLE II. ASSURANCES AND CERTIFICATIONS

- 2.1 The Approved Training Facility shall fully comply with the requirements of all Federal and Commonwealth of Pennsylvania regulations issued applicable to this Contract.
- 2.2 The Approved Training Facility, in operating programs funded under this Contract, shall administer its programs under the Plan in full compliance with safeguards against fraud and abuse as set forth in guidelines; that no portion of its programs will in any way discriminate against, deny benefits to, deny employment to, or exclude from customer of any persons on the grounds of race, color, national origin, religion, age, sex, disability, and/or any other status protected by federal, state or local law; that it will target employment and training services to eligible individuals who are most in need of them.
- 2.3 In administering programs under this Contract, the Approved Training Facility agrees and certifies that:

- (a) It will comply with Title VII of the Civil Rights Act of 1964 (P.L. 88-352), as amended, the Americans with Disabilities Act Amendment Act of 2008, as amended, Title I, Section 188 Nondiscrimination Provisions of WIOA, and all regulations promulgated pursuant to those acts, and it will conform to the spirit as well as the letter of all applicable laws and regulations. It will take action to employ, promote and treat qualified veterans and disabled veterans without discrimination in employment practices. It is against the law for recipients of Federal financial assistance to discriminate against any beneficiary of programs financially assisted under Title I, Section 188 of WIOA on the basis of the beneficiary's citizenship or status as a lawfully admitted immigrant authorized to work in the United States or his, her, or their participation in any WIOA Title I-financially assisted program or activity.
- (b) It will comply with the provision of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 (P.L. 91-646), as amended, (which requires fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs), and all regulations promulgated pursuant to that act.
- (c) It will comply with the provisions of the Hatch Act, as amended, (which limits the political activity of certain State and Local government employees), and all regulations promulgated pursuant to that act.
- (d) If this Contract provides for a grant, subgrant, contract, or subcontract in excess of \$100,000.00 or where the Commonwealth of Pennsylvania has determined that orders under an indefinite quantity contract or subcontract in any year will exceed \$100,000.00, or if a facility to be used has been the subject of a conviction under the Clean Air Act [42 U.S.C. 1857c-8 (c) (1)] or the Federal Water Pollution Control Act [33 U.S.C. 1319 (c)] and is listed by the Environmental Protection Agency (hereinafter "EPA") or is not otherwise exempt, the Approved Training Facility agrees that (1) no facility to be utilized in the performance of the proposed grant has been listed on the EPA List of Violating Facilities; (2) it will notify the office of Federal Activities, U.S. Environmental Protection Agency (or any successor, replacement or similar office), dictating that a facility to be utilized for the grant is under consideration to be listed on the EPA List of Violating Facilities; and (3) it will include the terms of this Section, including this third part in every nonexempt subgrant, contract, or subcontract.
- (e) The Approved Training Facility shall comply with the following provisions related to financial and compliance requirements and will implement them in their entirety. The Approved Training Facility and all its subvendors are required to adhere to the provisions of the following documents if applicable:
 - (i) 2 CFR Part 200 "Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Grants"
 - (ii) 41 CFR 29-70 "Public Contracts and Property Management";
 - (iii) Federal Standards for Federally Funded Grants and Agreements;
 - (iv) Commonwealth of Pennsylvania, Governor's Office Management Directive 215.6 as amended "Contract Management" Management Directive 215.9 Amended October 25, 2010
 - (v) U.S. Treasury Department Circular 1075 (fourth revision);
- (f) Approved Training Facility shall provide a drug-free workplace for all customers.
- (g) Approved Training Facility is current in the payment of State taxes, as well as the filing of all returns or reports for these taxes, including taxes for a period for which the Approved Training Facility has filed a timely appeal.

- (h) As a condition to the award of financial assistance, the Approved Training Facility shall, with respect to operation of the program and all agreements or arrangements to carry out the program for which assistance is awarded, that it will comply fully with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, as amended and its implementing regulations at 29 CFR Part 32, the Age Discrimination Act of 1975, as amended, and the Workforce Innovation and Opportunity Act (WIOA) of 2014, and Title IX of the Education Amendments of 1972, as amended; and with all requirements imposed by or pursuant to the implementing regulations in WIOA. The Approved Training Facility agrees to modify this Contract in any way required by the Department in order to comply with changes in legislation pertaining to WIOA that are applicable to this contract.
- (i) Approved Training Facility shall follow all mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201)

ARTICLE III. PAYMENT TERMS AND CONDITIONS

- 3.1 The Department shall pay the invoices based upon the fully executed Individual Training Account (ITA). Said invoices shall be submitted using the invoicing format attached hereto. In no event, shall total payments exceed the amount set forth on the Contract Signature Sheet.
- 3.2 The Approved Training Facility will submit all Invoices within sixty (60) days of completion of training along with documentation as described in section 3.3 below. Any other condition of invoicing may be waived by the Department's Fiscal staff.
- 3.3 Invoices will be approved for payment only when required documentation in support of the invoice and/or program has been submitted and approved by the Department. Required documentation includes all progress reports for the length of training, receipts, the approved exit form provided in Appendix B, and a certificate or diploma if applicable.
- 3.4 **Maximum Funding and Payment.** The Approved Training Facility shall not be reimbursed or funded beyond all allocated monies set forth in this Contract without prior written approval of the Department in its sole discretion nor shall the Department in any manner be liable for any such unauthorized expenditures or financial commitments, claims, or obligations incurred by the Approved Training Facility. All invoices must be submitted no later than sixty (60) days after the expiration of the contract.
- 3.5 Individual Training Account end dates that extend beyond the end of this contract will be honored for invoicing purposes, provided all appropriate documentation is submitted.

ARTICLE IV. GENERAL TERMS AND CONDITIONS

- 4.1 **Reports.** Copies of current reporting forms to be executed and submitted by the Approved Training Facility will be furnished by the Department within sixty (60) days of execution of this contract, together with instructions concerning proper preparation and timely submittal. The Approved Training Facility shall also prepare and submit the reports relating to the varied obligations and work efforts set forth in the Contract which may later be determined as required by the Contract, the Grant, and/or other laws and regulations cited therein, or as otherwise considered appropriate (or as required by other appropriate government agency). Such reports are also to be submitted timely, accurately, and completely. Approved Training Facility acknowledges and agrees that the failure to submit such reports in either a timely, accurate or complete basis shall constitute a breach of this Contract entitling the Department to immediately terminate this Contract, withhold any remaining payments due to the Approved Training Facility, and all rights and remedies provided herein or otherwise available in law or equity.

- 4.2 **Monitoring.** The Approved Training Facility shall permit all authorized agents, employees or representatives of the Department access to the Approved Training Facility's premises at reasonable times that are mutually agreeable to the parties to observe, review, and/or evaluate the Approved Training Facility's compliance with ADAAA and EO (Equal Opportunity) and shall furnish all necessary employment documents and records to, and permit access to its books, records, and accounts for purposes of investigation to ascertain such compliance under this Contract.
- 4.3 **Access to Records.** All data, documents, original correspondence, copyrights and other materials prepared, developed and/or obtained in the performance of this Contract shall be the absolute property of the Approved Training Facility. The parties will comply with all applicable provisions of the Family Educational Rights and Privacy Act ("FERPA") and its implementing regulations in performing this Contract. Education records and personally identifiable information regarding customers will only be provided by the Approved Training Facility to the Department or its employees, agents, or authorized representatives, if the Approved Training Facility obtains legally compliant FERPA waivers from the customers. To the extent the Approved Training Facility shares any education records and/or personally identifiable information with the Department, the Department agrees to keep any education records or personally identifiable information strictly confidential in accordance with FERPA and any applicable confidentiality policies, and to maintain such records in a secure manner in accordance with industry standards.
- 4.4 **Audits and Inspections.** At any time during normal business hours and as often as the Department, the U.S. Comptroller General, Auditor General of the Commonwealth of Pennsylvania, or the County of Montgomery may deem necessary, the Approved Training Facility shall make available to the Department, the U.S. Comptroller General, Auditor General of the Commonwealth of Pennsylvania, or the County of Montgomery for examination all records and information reasonably necessary to conduct an audit and/or review of the program funded by this Contract. Audits shall be conducted in accordance with and in compliance with Commonwealth of Pennsylvania requirements and federal Uniform Guidance Cost Principles and Administrative Requirements. The Department provides access to public information with regard to designated open records in compliance with Pennsylvania's Right-To-Know Law.
- 4.5 **Retention of Records.** All records pertinent to this Contract, including financial, statistical, property and customer, and supporting documentation, shall be retained by the Approved Training Facility for at least seven (7) years from the date of submission of the closeout reports for each program year. If the Approved Training Facility is not able to retain the necessary WIOA and EARN/TANF customer and financial records, the records shall transmit to the Department for acceptance in an orderly fashion with documents properly labeled and filed and in acceptable condition for storage. The Department shall retain ownership of these records throughout this period. Any and all records must be returned to the Department should the Approved Training Facility cease business as a service provider. If any litigation is begun, or a claim is instituted involving the grant covered by the records prior to the expiration of the seven (7) year retention period, the grantee must retain the records beyond the seven (7) year period until instructed otherwise by the Department.

The Approved Training Facility agrees to maintain any statistical records required by the Commonwealth and to produce statistical data at times and on forms prescribed by the Commonwealth. If an audit was not conducted within a seven (7) year period, Department approval must be obtained prior to disposal of any records; and records relating to non-expendable personal property acquired with ETA must be retained for at least seven (7) years after final disposition of the property.

All records shall be maintained in compliance with the Department's Clean Desk and File Management Policy. Both parties must protect Personally Identifiable Information (PII) and sensitive information. PII is defined as information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked to or linkable to a specific

individual. Sensitive information is defined as any unclassified information whose loss, use, misuse, or unauthorized access to or modification of could adversely affect the interest or the conduct of Federal programs, or privacy to which individuals are entitled under the Privacy Act of 1974.

- 4.6 **Save Harmless, and Required Compliances.** The Approved Training Facility agrees to comply and to have complied with all relevant and applicable provisions of Federal, State, and local laws and regulations governing the contract and requirements, in the negotiation and implementation of all the provisions of the Contract, or otherwise required of the Approved Training Facility in the usual operations of its business, school, or organization. The Approved Training Facility, as an independent contractor, is responsible for its works, and the work of its agents, employees and independent contractors under this contract. Furthermore, the Approved Training Facility shall indemnify and hold harmless the County of Montgomery, the Department, and their officers and employees from any and all charges, claims, demands, damages, and suits at law or in equity, including legal fees and costs, which may result from any acts or omissions in the performance of this contract by or on the part of the Approved Training Facility or its business, school, organization, agents, servants, and employees.

The Department shall indemnify and hold harmless the Approved Training Facility, and its officers, agents, and employees from any and all charges, claims, demands, damages, and suits at law or in equity, including legal fees and costs, which may result from any acts or omissions in the performance of this Contract by or on the part of the Department or its officers, agents, servants, and employees.

Notwithstanding anything in this Contract to the contrary, and as applicable, any indemnity granted by the Approved Training Facility shall be subject to the immunities and limitations on liability set forth in the Political Subdivision Tort Claims Act (the "Tort Claims Act"), 42 Pa. C.S.A. §§ 8541-8564, and the statutory limits thereof. The provisions of the Tort Claims Act are incorporated by reference herein. Nothing herein shall be construed as waiving any of the Approved Training Facility's rights or immunities granted by the Tort Claims Act or as conferring upon third parties any rights against the Approved Training Facility not specifically granted by the Tort Claims Act.

- 4.7 **Rights and Benefits of Customers.** All Customers, students, or trainees employed or enrolled under this Contract by the Approved Training Facility shall be accorded the same rights and benefits as any other students or similarly employed or situated employees than are stipulated and required in any Federal Registers referenced in the Contract, or by any supplementing directives; all as periodically amended.

In accordance with the Contract Work Hours and Safety Standards Act (40 U.S.C. 327333) as supplemented by the Department of Labor regulations (29 CFR part 5) the Approved Training Facility shall be required to compute the wages of every customer who is a mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. No customer who is a laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.

The Approved Training Facility shall, in no event, pay wages less than the highest of the minimum wage prescribed under the Fair Labor Standards Act of 1938, as amended, applicable State or local minimum wage laws, or any minimum rate required by a collective bargaining agreement.

The Approved Training Facility agrees to follow the Child Labor Laws in accordance with the Fair Labor Standard Act of 1938. Also, no participating customer under 18 years of age will be employed in any occupation which the U.S. Secretary of Labor has found to be particularly hazardous for persons between 16 and 18 years of age. (a list of such occupations is published at 29 CFR Part 1500, Subpart E).

The Approved Training Facility agrees to comply with the Davis-Bacon Act, as amended as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). If applicable, the Approved Training Facility is required to pay wages to customers who are laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition and if applicable, the Approved Training Facility must be required to pay wages not less than once a week.

The Approved Training Facility agrees to comply with the Copeland “Anti-Kickback” Act as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”), if applicable. The Act provides that the Approved Training Facility is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he, she, or they is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

- 4.8 **Notice of Adverse Actions.** Each party to this contract agrees to give the other party immediate notice in writing of any actions or suits filed, and prompt notices of any claims or grievances made against the Department, Approved Training Facility, enrollees, or any of the parties involved in the negotiation, implementation, and/or administration of the program, this Contract or relating to any of the Approved Training Facility’s subcontracts in connection to this contract. Additionally, upon entering into the contract, the Approved Training Facility shall notify the Department of any complaints of discrimination that have been submitted within the past 12 months, including any outcomes.
- 4.9 **Fulfillment of Contract Requirements: Monitoring.** The Approved Training Facility agrees that the Department retains, and will effect, required and full obligation and responsibility to ensure that all procedures, laws, regulations and conditions governing and relating to the Grant(s), and all the consequent contractual provisions, are fulfilled by all parties under this Contract, including any authorized subvendor. The Approved Training Facility further agrees that the Department at all times will remain responsible for, and retain the right to assure the economical, efficient, required, and proper use and control of encumbered funds under this contract, as well as the assurance of the compliance by the Approved Training Facility at all times of this contract, as well as the assurance of the compliance by the Approved Training Facility at all times of the work requirements, provisions, conditions, procedures, and limitations set forth in this Contract and all the laws, regulations, and procedures cited herein.
- 4.10 **Implementation.** The Approved Training Facility agrees to effect full, timely, and satisfactory implementation of the program and related legal and contractual obligations set forth herein, as determined by the Department, for the entire contract period.
- 4.11 **Labor Compliance.** The Approved Training Facility hereby confirms, and agrees that its negotiation of this Contract, and the consequent consummation and implementation thereof is, and will be, in full compliance with all the applicable terms and conditions of its union (if any) contract(s); also, that any relevant and required union concurrence(s) have been obtained in writing, or as otherwise directed by the Department to the Approved Training Facility in writing regarding means of obtaining such union concurrence and any consequent actions relating thereto. The Approved Training Facility assures that no funds will be used to assist, promote, or deter union organizing
- 4.12 **Assignment.** Neither party shall subcontract or assign any of its duties and obligations or requirements set forth under this Contract without the prior express written approval of the other party.
- 4.13 **Terminations of Contract Initiated by the Department.**

- (a) **FOR CAUSE (DEFAULT):** The Department may terminate this Contract when it has determined that the Approved Training Facility has failed to provide any of the services specified or to comply with the provisions contained in this Contract. If the Approved Training Facility fails to so perform or perform properly in whole or in part under this Contract, or fails to make sufficient progress so as to endanger performance(s), as determined by the Department, the Department is entitled to notify the Approved Training Facility of such unsatisfactory performance in writing. The Approved Training Facility has ten (10) business days in which to respond with a plan agreeable to the Department for correction of the deficiencies. If the Approved Training Facility does not respond within the appointed time, or responds with inappropriate or unacceptable plans, the Department is entitled to termination immediately on the tenth (10th) working day. The Department shall be liable for payment only for proper services rendered prior to the effective date of the termination, provided that such services performed are in accordance with the provisions of the Contract. Any additional rectifying actions (monetary or otherwise), as deemed appropriate by the Department, shall be in accordance with the provisions of the regulations set forth in this Clause.
- (b) **FOR CONVENIENCE:** Either party may terminate for mutual convenience upon thirty (30) days written notification to the other party. The Approved Training Facility shall be paid for all proper Contract payments due and payable to the Approved Training Facility by the Department for work efforts correctly, actually, and fully performed through the termination date.
- (c) **FOR UNAVAILABILITY OF FUNDING:** The Approved Training Facility acknowledges and understands that this Contract is funded through WIOA for WIOA-eligible customers and through the Department of Human Services for EARN/TANF-eligible customers. In the event that such funding becomes unavailable for any reason, this Contract shall be suspended or terminate immediately upon notice from the Department and all Workforce Development Area obligations hereunder shall cease forthwith; provided, however, Approved Training Facility shall be paid for any services rendered prior to the date of termination to the extent funding permits.

4.14 **Procurement Requirements.** The Approved Training Facility agrees to utilize or adhere to proper procurement requirements, utilization, inventory and security of all supplies and equipment acquired with Department funds. Upon termination of the program or contract, supplies and equipment remaining will be reclaimed by the Department. In all cases, supplies and equipment are the property of the Department and are subject to all Federal property requirements, including proper labeling of equipment.

4.15 **Revenues in Excess of Costs or “Profits”.** Public or private non-profit Approved Training Facility’s revenues in excess of costs, which have been properly earned, are to be treated as program income pursuant to 20 CFR 629.32. Accordingly, these funds may be retained by the Department or Approved Training Facility to underwrite additional training or training-related services pursuant to the project or program which generated them and consistent with the purposes of WIOA.

4.16 **Additional Regulations, Procedures, and Guides.** Supplementing the laws, regulations, references, and procedures set forth in this Contract are the following references: --Code of Federal Regulations, Title 4 (Procurement, Property, and Contracts)

Stevens Amendment Notice: This contract is supported by the U.S. Department of Labor and United States Department of Health and Human Services as part of an award for the 2026 Program Year (July 1, 2026 through June 30, 2027). Current Stevens Amendment Notice details can be found at:

<https://www.montgomerycountypa.gov/departments/commerce/career-workforce-support/stevens-amendment>

4.17 **Single Audit Act.** The Approved Training Facility shall have an audit performed, at its cost, in compliance with 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles and Audit

Requirements for Federal Grants”, as appropriate, and shall furnish said audit to Department if requested. The cost of the audit shall not be paid for by grant funds from Department. The Approved Training Facility also agrees to cooperate fully with the Department so that compliance with 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Grants”, and all present or future Federal and Commonwealth of Pennsylvania regulations is accomplished.

Contractors that are institutions of higher education or other non-profit organizations (including hospitals) shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 U.S.C. 7501-7507) and 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Grants”, Audits of States, Local Governments, and Non-Profit Organizations.

State and local government Contractors shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 U.S.C. 7501-7507) and 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Grants”, Audits of States, Local Governments, and Non-Profit Organizations.

For-profit hospital Contractors not covered by the audit provisions of 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Grants” shall be subject to the audit requirements of the Federal awarding agencies.

Commercial organization Contractors shall be subject to the audit requirements specified by the DOL awarding agency or the prime recipient as incorporated into the award document (29 CFR part 96)

- 4.18 **Equal Opportunity.** The Approved Training Facility will prohibit discrimination and harassment of any type and afford equal employment opportunities to current employees and applicants, without regard to race, color, religion, sex, national origin, age, disability, genetic information, veteran status, marital status, sexual orientation, gender identity or expression, pregnancy, political affiliations or other protected class under federal, state, or local law. The Approved Training Facility will prohibit discrimination against any beneficiary of programs financially assisted under Title I of the Workforce Innovation and Opportunity Act of 2014 (WIOA) on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States or his, her, or their participation in any WIOA Title I-financially assisted program or activity. The Approved Training Facility agrees to post Equal Opportunity and Americans with Disabilities Act Amendment Act notices setting forth the provision of this clause in a conspicuous place, available to applicants for employment, employees, and program customers. Equal Opportunity language will also be posted on the Approved Training Facility's websites, brochures, handbooks, and other promotional materials.

For Federal Approved Training Facilities and Subvendors, affirmative action must be taken by covered employers to recruit and advance qualified minorities, women, persons with disabilities, and covered veterans. Affirmative actions include training programs, outreach efforts, and other positive steps. These procedures should be incorporated into the company's written personnel policies. Employers with written affirmative action programs must implement them, keep them on file, and update them annually.

4.19 **Grievance Procedure and Non-Discrimination Equal Opportunity Poster.**

- (a) The Approved Training Facility will provide the Department with a copy of its grievance procedure, which should be patterned after the Department's Grievance Procedures. A copy of the Department's grievance procedure is attached as an Exhibit. In the event that a local Grievance Procedure is not forwarded to the Department, Department's Grievance Procedure will be deemed to have been adopted by Approved Training Facility as of the effective date of this Contract. As each student is enrolled by the Approved Training Facility, a signed copy of the Approved Training Facility's

procedure should be given to the customer and a copy or signed receipt form must be forwarded to the Department's Management Information System (MIS).

- (b) The Civil Rights Statement entitled "EQUAL OPPORTUNITY IS THE LAW" (OEO-15 REV 11-15 in Spanish and English and attached as an Exhibit) should be posted at the main location site where it is visible to all customers. Additionally, the PA CareerLink®/EARN-TANF/ Youth/MontcoWorks location(s) must post current Federal and State Employment Law posters.
- (c) The Department's Equal Opportunity Officer has overall responsibility for the implementation and monitoring of the Department's Equal Opportunity Policy across all WIOA programs. Any suspected violations and/or concerns should immediately be brought to the attention of the Department's Equal Opportunity Officer. The Department will promptly notify the Approved Training Facility of any suspected violations and/or concerns regarding or related to the program implemented under this Contract.

ARTICLE V. MISCELLANEOUS PROVISIONS.

- 5.1 **Entire Agreement.** This Contract, together with the Exhibits hereto, constitute the entire integrated agreement of the parties related to their subject matter, and there are no other oral or unwritten agreements or understandings concerning that subject matter between or among the parties.
- 5.2 **Amendment and Waiver.** Neither this Contract nor any term, covenant, condition, or other provision hereof may be amended, modified, supplemented, waived, discharged or terminated except by an instrument in writing signed by the parties hereto.

WIOA supersedes the Workforce Investment Act of 1998 (WIA), which is repealed by section 511(a) of WIOA. The citation for WIOA is Public Law 113-128 (29 U.S.C. Sec. 3101, et. seq.). Existing contracts may be changed and /or modified in order to be in compliance with WIOA requirements.

- 5.3 **Governing Law.** The Contract shall be governed by and constructed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to its conflict of laws and provisions.
- 5.4 **Communications.** All notices, requests, demands, consents and other communications hereunder shall be in writing and shall be deemed to have been duly given if hand delivered, sent by recognized overnight delivery service, or certified or registered mail, postage, prepaid, return receipt requested to the address or the Contract Signature Sheet.
- 5.5 **Successors and Assigns.** The rights and obligations of the parties hereto shall inure to the benefit of and shall be binding upon the successors and assigns of each of them; provided, however, that neither this Contract nor any of the rights, interests or obligations hereunder shall be assigned by either party without the prior written consent of the other party.
- 5.6 **Interpretation of Agreement.** The headings of the Sections and Subsections of this Contract have been inserted for convenience only and shall not be deemed to be a part of this Contract. Each party and their respective legal counsel actively participated in the negotiation and drafting of this Contract, and in the event of any ambiguity or mistake contained herein, or any dispute among the parties with respect to any provision hereof, no provision of this Contract shall be construed against any of the parties solely on the ground that such party or counsel, was the drafter thereof.
- 5.7 **Severability.** In the event that any one or more provisions of this Contract shall for any reason be held invalid, illegal or unenforceable in any respect, by any court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect any other provisions of this Contract and the parties shall use

their best efforts to substitute a valid, legal and enforceable provision which, insofar as practicable, implements the purposes and intents of this Contract.

5.8 **No Third Party Beneficiary.** Except as expressly provided for herein, nothing in this Contract is intended to confer upon any person who is not a party hereto any rights or remedies of any nature whatsoever under or by reason of this Contract.

5.9 **Insurance.**

(a) Approved Training Facility represents and warrants that it currently has or will obtain prior to providing the services under this Contract and agrees that it shall maintain throughout any period during which it is providing Services under this Contract, insurance coverage appropriate for its operations.

(b) Prior to the commencement of the Services, the Approved Training Facility shall deliver to the Department a certificate or certificates evidencing that the insurance coverage required by this Section is in effect. Failure to provide such certificate(s) in accordance with this Section shall automatically terminate this Contract without any notice required by the Department.

5.10 **Counterparts.** To facilitate execution, this Contract may be executed in as many counterparts as may be required. All counterparts shall collectively constitute a single agreement. It shall not be necessary in making proof of this Contract to produce or account for more than a number of counterparts containing the respective signatures of, or on behalf of, all parties of the parties hereto.

5.11 **Patent Rights, Copy Rights, and Rights to Data.** Should this contract be made with a small business firm or nonprofit organization regarding the assignment or performance of experimental, developmental, or research work the Approved Training Facility must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements”.

ATTACHMENT A

SCOPE OF SERVICES TO BE RENDERED

SKILL TRAINING PROGRAMS

A. LOCATION

The programs shall be conducted by Middle Bucks Institute of Technology, 2740 York Road, Jamison, PA 18929, phone number: 215-343-2480. This contract will pertain to courses offered listed on the State Approved Training Program/Approved Training Facility list. The Approved Training Facility will notify the Montgomery County Workforce Development Board in writing if a change in training site or telephone number takes place during the life of this Contract.

B. SELECTION CRITERIA

The Approved Training Facility will train those WIOA and/or EARN-eligible customers who have been referred by Montgomery County Workforce Development Board and accepted by the Approved Training Facility.

C. APPLICATION

This Contract is written in accordance with the application submitted by the Approved Training Facility to the Local Workforce Development Board and certified by the State Certification Unit. The individual program descriptions are available at www.pacareerlink.state.pa.us.

D. EXIT FORM

This Contract requires that an Exit Form will be included with each Individual Training Authorization (ITA) and must be fully completed at the end of the program for each customer enrolled in the Approved Training Facility program and returned to the PA CareerLink® via first class mail or by e-mail. The Approved Training Facility must also submit to MontcoWorks certificates of completion for each customer who completes the program.

E. PLACEMENT

This Contract requires the Approved Training Facility to include job search assistance and job placement assistance for every customer with regard to employer needs in the specific industry of each customer's training.

ATTACHMENT “B”
REQUIRED REPORTS AND SAMPLE FORMS

INDIVIDUAL TRAINING ACCOUNT AUTHORIZATION
(RIDER TO THE MASTER AGREEMENT)

This form originates with the Workforce Development Board and is mailed to the Approved Training Facility following approval from the Fiscal staff and Executive Director. The Approved Training Facility must sign the form and return it in its entirety as instructed. The original form will then be signed by the Training Coordinator and the customer. Finally, a fully signed original form will be sent to the Approved Training Facility.

The customer may not begin attending a training class until the Approved Training Facility receives the completed signed form.

A sample of this form follows.

A SAMPLE OF EACH FORM IS INCLUDED IN THIS ATTACHMENT. THE APPROVED TRAINING FACILITY MUST MAKE COPIES OF THESE FORMS FOR FUTURE USE FOR REPORTING PURPOSES.

1. ITA PROGRESS REPORT

An original of this form must be submitted to the Montgomery County Workforce Development Board on a two-week basis for each customer. This form should be sent every two weeks until the exit form is submitted (even though the customer may not have attended any classes). Send ATTN: PROGRESS REPORT

2. EXIT FORM

This form must be submitted to the Montgomery County Workforce Development Board after a customer has finished the training or employment information is available for the customer. This form must be received as soon as possible after the customer has completed the training but no later than twenty (20) days in order for the Approved Training Facility to receive credit for placement. Send ATTN: EXIT FORM.

3. INVOICE

The invoice submitted by the Approved Training Facility to the Montgomery County Workforce Development Board must follow the format as outlined on the form. The invoice is due according to the Terms and Conditions set forth in the Master Agreement. Send ATTN: INVOICE.

ADDRESS:

DeKalb Center Norristown
Workforce Development
P.O. Box 311
Norristown, PA 19404

Montgomery County Workforce Development Board
Human Services Center, 1430 DeKalb Street, Norristown, PA 19401
Individual Training Account Authorization (ITA)

Rider #: Click here to enter text.

Contract #: Click here to enter text.

Customer Name: Click here to enter text.

Participant ID: Click here to enter text.

Customer PII is current on CWDS: Click here to enter text.

Career Coach Initials

Certified Training Program: Click here to type.

CIP Code: Click here to type. O*NET Code: Click here to type.

Provider: Click here to enter text.

PA Institution Code: Click here to enter text.

Provider Address: Click here to enter text.

Phone No.: Click here to enter text.

Program Contact Person: Click here to enter text.

Fax No.: Click here to enter text.

Changes to training information must be initialed by Fiscal Compliance Officer

Start Date: Click here to enter a date.

End Date: Click here to enter a date.

Upon successful completion of program, the Customer receives: Certificate ☐ Diploma ☐ Other ☐

Title I Funding Source: Adult ☐ Dislocated Worker ☐ Youth ☐ Other ☐: Click here to enter text.

Program Year	Tuition (+)	Books (+)	Equipment/ Supplies (+)	Fees (+)	Other Funding Sources	Pell (-)	Total Cost to Customer	WIOA Contribution

Hours Per Week: Click here to enter text.

Authorized Signatures

Review Date Approval Date

Fiscal Compliance Officer

Workforce Development Board (WDB) _____

Executive Director WDB _____

Title I Career Coach _____

Authorized Agency of

Approved Training Facility _____

Customer Signature & Acknowledgement of Statement

I understand that PA CareerLink® Montgomery County funding is used only after any Federal or State Grants have been applied to tuition. Furthermore, I understand that it is my responsibility to notify the PA CareerLink® Montgomery County if I am unable to either begin or continue my training as listed above. I will be responsible for any outstanding fees if I do not attend the approved training.

Signature: _____

Date: _____

MontcoWorks is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

ITA PROGRESS REPORT

1. ITA progress report submission is the responsibility of the Approved Training Facility.
2. The progress reports are to be completed on a two-week basis and must be forwarded upon completion of two weeks' time, whether in attendance or not.
3. Complete progress reports are to be submitted even if the customer did not attend the class. If, due to the participant's progress in the program, a section of the progress report does not apply, indicate that on the form section.
4. When the customer's exit form has been submitted upon completion of the program, progress reports no longer need to be submitted.

PLEASE SEND PROGRESS REPORTS TO:

Email: Tamara.Hordijenko@montgomerycountypa.gov
and
v-Jill.Sypniewski@montgomerycountypa.gov

PLEASE DIRECT QUESTIONS TO:

Tamara Hordijenko at 610-278-1106

Thank you for your cooperation.

Revised 2/19/2025

Montgomery County Workforce Development Board
ITA Progress Report

Participant Name: Click or tap here to enter text.

Training Provider: Click or tap here to enter text.

Training Program: Click or tap here to enter text.

Start Date: Click or tap here to enter text.

End Date: Click or tap here to enter text.

Progress/Concerns

Is the participant progressing at a satisfactory rate? Y ☐ N ☐

Please comment on the participant's progress or potential obstacles:

Click or tap here to enter text.

If this is a graded course, what is the participant's current grade? Click or tap here to enter text.

What grade is required to pass the course? Click or tap here to enter text.

Are there any attendance issues we should be aware of? Click or tap here to enter text.

Training Benchmarks

Please list any training benchmarks the participant has achieved thus far with the date of achievement:
(Ex. Certifications earned, tests passed, hours completed, technical or occupational skills gained, etc). If no
benchmarks were achieved during this two-week period, please select "No benchmarks attained."

Benchmark:	Details:	Date of achievement:
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.

Name of Administrator Completing this Form: Click or tap here to enter text.

Title: Click or tap here to enter text.

Signature: Click or tap here to enter text.

Date: Click or tap here to enter text.

****Upon completion, please e-mail this progress report to Tamara.Hordijenko@montgomerycountypa.gov and V-Jill.Sypniewski@montgomerycountypa.gov.**

MONTGOMERY COUNTY WORKFORCE DEVELOPMENT BOARD

EXIT FORM

CUSTOMER'S NAME _____

CUSTOMER'S PARTICIPANT ID _____

APPROVED TRAINING FACILITY _____

CONTRACT NUMBER _____

PROGRAM _____

DATE FINISHED TRAINING _____ TOTAL HOURS ATTENDED _____

REASON FOR EXIT _____

DATE OF EMPLOYMENT _____ CREDENTIAL/DIPLOMA _____ YES _____ NO

EMPLOYED BY _____

STREET ADDRESS _____

CITY/TOWN _____ STATE _____ ZIP _____

TELEPHONE NUMBER (INCLUDE AREA CODE) _____

JOB TITLE _____

TRAINING RELATED JOB _____ YES _____ NO

START DATE _____ HOURLY WAGE _____ HOURS PER WEEK _____

FRINGE BENEFIT _____ YES _____ NO

UNEMPLOYMENT INSURANCE COVERAGE _____ YES _____ NO

SIGNATURE/TITLE _____

DATE _____

All Invoices are to be forwarded to:

DeKalb Center Norristown
Workforce Development
P.O. Box 311
Norristown, PA 19404

ATTN: Invoice

INVOICE FOR INDIVIDUAL CUSTOMER

MONTGOMERY COUNTY WORKFORCE DEVELOPMENT BOARD

Invoice Number: _____ Invoice Date: _____

Approved Training Facility: _____

Address: _____

Contract #: _____

Training Amount Authorized (ITA): \$ _____

Payment Received for Customer to Date: \$ _____

Period Invoice Covers: From _____ To _____

Name	Customer ID No.	Title (See ITA) Funding Source	Cost
_____	_____	_____	_____
-	-	-	-
Total Invoice Amount \$			_____

FOR USE BY MCWDB ONLY

Approved By _____
Date _____
Amount _____
Check No _____
Check Date _____
Amount Paid _____

GRANT	GL/FL	ACCT
_____	_____	_____
Batch #	_____	_____
Invoice #	_____	_____
Contract	_____	_____
Oblig OK	_____	_____
Time OK	_____	_____
Other	_____	_____

A copy of this invoice must be completed fully and submitted to ensure proper payment

ATTACHMENT C



MontcoWorks Grievance Procedures

Jane Stein, Local WIOA Equal Opportunity (EO) Officer, MontcoWorks, PA, 610-278-3530, Jane.Stein@montgomerycountypa.gov

All sub-grantees shall be made fully aware of the Grievance Procedures by MontcoWorks representative(s). All participants in contracts, programs, and services through MontcoWorks under the Workforce Innovation and Opportunity Act (WIOA) shall be fully informed of the Grievance Procedures at the provider/employer site during orientation interviews. Any individual wishing to file a grievance can make an appointment to see the Local WIOA EO Officer. Both the provider/employer representative and the participant shall certify through the signatory process, that the participant was given adequate explanation to ensure full understanding of these procedures. The participant shall be given one fully-signed copy of this Grievance Procedures document acknowledging the receipt of said form which will be maintained by MontcoWorks staff and filed as part of the enrollment package.

The procedures for filing a grievance are as follows:

1. The aggrieved party, or grievant, must submit the complaint to the instructor/supervisor at the provider/employer site within 180 days of the date of the alleged act, violation, or practice. A copy of the complaint should be forwarded to the Local WIOA EO Officer. The instructor/supervisor shall attempt a resolution within two (2) working days. If a resolution does not result at the instructor/supervisory level, then the grievance must be submitted to the next level of authority. If no satisfactory resolution results, then the grievant may submit a written complaint to the Local WIOA EO Officer of MontcoWorks stating the charges and listing names, if applicable, and stating the resolution sought. The written complaint shall be submitted with a copy maintained by the grievant and the original retained in a confidential file by the Local WIOA EO Officer.
2. A request for documentation will be forwarded to the provider/employer site as the first step in the investigation to determine validity of charges and for substantiation of allegations by either the provider/employer site or the grievant. If deemed necessary, a complete investigation will be conducted and notification of the results will be given to the grievant within ten (10) working days of receipt of the complaint. If the matter has not been resolved to the satisfaction of the grievant, then a request for an informal conference must be made in writing to the Executive Director of MontcoWorks within ten (10) working days.
3. Presiding over the conference will be the Executive Director of MontcoWorks. The Executive Director will have access to the grievant's file prior to the conference and shall not have had any prior knowledge of the issue or issues to be resolved by the conference. The conference will be scheduled within ten (10) working days after an opportunity to review the file and grievance. The grievant and the provider/employer representative(s) will be notified of the date and time of the conference.
4. The grievant and provider/employer representative(s) shall be advised that representation by an attorney is optional, and that they have the privilege of bringing into the conference any person, witnesses, or aides to present their positions. Following the conference, the Executive Director shall provide a determination to the grievant and provider/employer representative(s) by certified mail within ten (10) working days of the conference date.

**I certify that I have read and understand the
Grievance Procedures as stated herein and that I
have received a copy of the same.**

Participant Signature and Date

**I certify that the herein named applicant was given an
explanation and a copy of the Grievance Procedures.**

Staff Representative Signature and Date

Parent/Guardian Signature (if youth under 18) and Date

Updated 8.20.2024

MontcoWorks is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

It is against the law for this recipient of Federal financial assistance to discriminate on the following basis:

Against any individual in the United States, on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief; and

Against any beneficiary of programs financially-assisted under Title I of the Workforce Innovation and Opportunity Act (WIOA), on the basis of the beneficiary's citizenship status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any WIOA Title I-financially assisted program or activity.

The recipient must not discriminate in any of the following areas:

Deciding who will be admitted, or have access to, any WIOA Title I-financially assisted program or activity;

Providing opportunities in, or treating any person with regard to, such a program or activity; or

Making employment decisions in the administration of, or in connection with, such a program or activity.

Recipients of federal financial assistance must take reasonable steps to ensure that communications with individuals with disabilities are as effective as communications with others. This means that, upon request and at no cost to the individual, recipients are required to provide appropriate auxiliary aids and services to qualified individuals with disabilities.

WHAT TO DO IF YOU BELIEVE YOU HAVE EXPERIENCED DISCRIMINATION

If you think you have been subjected to discrimination under a WIOA Title I-financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

The Recipient's Equal Opportunity Officer (or the person whom the recipient has designated for this purpose); or

Director, Civil Rights Center (CRC), U. S. Department of Labor, 200 Constitution Avenue NW, Room N-4123, Washington, DC 20210 or electronically as directed on the CRC website at www.dol.gov/crc.

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Right Center (see address above).

If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait for the recipient to issue that Notice before filing a complaint with the CRC. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient).

If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with the CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Financial Action.

FOR INFORMATION OR TO FILE A COMPLAINT, CONTACT:

Local Agency	State Agency
JANE STEIN Jane.Stein@montgomerycountypa.gov Montgomery County Workforce Development Board Human Services Center 1430 DeKalb Street, 5th FloorPO Box 311 Norristown, PA 19401 Phone: 610-278-3530 Fax: 610-278-1100 TTY: 610-278-5176	SCOTT G. WEIANT sweiانت@pa.gov Department of Labor & Industry Office of Equal Opportunity 651 Boas Street, Room 1402 Harrisburg, PA 17121-0750 Phone: 717-787-1182 or 800-622-5422 TDD/ TTY: 800-654-5984 FAX: 717-772-2321

Participant Signature and Date

Staff Representative and Date

Parent/Guardian Signature (if youth under 18 years of age) and Date

Auxiliary aids and services are available upon request to individuals with disabilities. Equal Opportunity Employer/Program.



Disclosure of Complaints of Discrimination

Please complete this form to disclose to the Montgomery County Workforce Development Board, MontcoWorks, any complaints of discrimination that have been submitted within the past 12 months. Please note that this process should be completed at contract initiation and annually at renewal, if applicable. We will accept alternate methods or formats of disclosure if it captures the information below. Should you have any questions, please contact Jane Stein, Equal Opportunity Officer, at Jane.Stein@montgomerycountypa.gov.

1. Name of Organization (as listed in your contract):

2. Date of Complaint:

3. Which protected class(es) were involved in the complaint (race, age, religion, etc.)?

4. Date Investigation Opened:

5. What is the name & title of the individual handling this investigation?

6. Date Investigation Closed (please indicate if "ongoing"): ongoing ☐

7. Was/are any state or federal agencies involved? If so, which one(s)?

8. Is there pending litigation related to this complaint?

Please include responses for numbers 2 through 8 in the below section for any additional complaints of discrimination received over the past 12 months.

Additional Complaints of Discrimination:

MontcoWorks Disclosure of Complaints of Discrimination Issued April 2025. MontcoWorks is an Equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

(A fillable form will be provided upon request.)

ATTACHMENT “D”

REQUIRED FORMS

All required forms must be completed and signed in accordance with the Terms and Conditions set forth in the Contract.

Unemployment and Worker’s Compensation Information from Approved Training Facility

Certification Regarding Suspension, Debarment & Ineligibility

Certification Regarding Lobbying & Lobbying Certification Form

Certification Regarding Drug-Free Workplace Requirements

UNEMPLOYMENT AND WORKER'S COMPENSATION
INFORMATION FROM APPROVED TRAINING FACILITY

Approved Training Facility's Name Middle Bucks Institute of Technology

Approved Training Facility's Address 2740 York Road, Jamison, PA 18929

Federal Identification Number 231701582

As a condition for being considered, please insert the following data and return this form with your bid:

a) Pennsylvania Unemployment Compensation Account Number _____

b) Are you currently engaged in any other business operation in Pennsylvania for which employment is being given and you are an officer, partner, individual, etc.?

☐ Yes – Pennsylvania Unemployment Compensation Account # _____

☐ No

c) Were you previously engaged in any business operation in Pennsylvania in which employment was given and you were an officer, partner, individual, etc.?

☐ Yes – Pennsylvania Unemployment Compensation Account # _____

☐ No

d) Workers' Compensation Insurance Carrier:

Name of Carrier _____

Policy Number _____

Effective Date of Workers' Compensation Policy _____

PROJECT BEING BID ON Individual Training Account (ITA)

LOCATION Jamison, PA

FOR DEPARTMENT OF LABOR AND INDUSTRY USE ONLY

Date _____

Unemployment Compensation Current

☐ Yes

☐ No – If not current, indicate amount of delinquency _____

Workers' Compensation Coverage:

☐ Yes

☐ No

CERTIFICATION REGARDING SUSPENSION, DEBARMENT & INELIGIBILITY

Approved Training Facility's Name Middle Bucks Institute of Technology

Federal Identification Number 231701582

For your bid to be considered, this form must be completed and returned with your bid.

☐ This contract you are entering into involves the payment of State funds. Complete and sign the State-Funded Contract Certification.

☐ The contract you are entering into involves the payment of Federal assistance funds. Complete and sign the Federally-Funded Contract Certification.

☒ The contract you are entering into involves both Federal and State funds. Please complete and sign both Certifications.

STATE-FUNDED CONTRACT CERTIFICATION

This certification is required by Management Directive 215.0, which implements Executive Order 1990-3. The prospective recipient of State funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, or declared ineligible, from customer in this transaction by any State or Federal department or agency.

Name and Title of Authorized Representative

Signature

Date

FEDERALLY-FUNDED CONTRACT CERTIFICATION

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension. 29 Part 98. Section 98.510. Customer's responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

1. The prospective recipient of Federal assistance funds certifies by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from customer in this transaction by any Federal department or agency.

2. Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective customer shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

CERTIFICATION REGARDING LOBBYING

If the applicant or the subgrantees have not been involved in any lobbying activities, the short form should be signed, dated, and submitted with the application package.

If the applicant or the subgrantees have been involved in any lobbying activities, the SF-LLL should be completed and submitted with the application package.

INSTRUCTIONS FOR COMPLETION OF FORM SF-LLL DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the Form SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a following report caused by a material change in the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the first tier. Subawards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.
5. If the organization filing the report in item 4 "Subawardee", then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below the agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal Identifying Number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.

INSTRUCTIONS FOR COMPLETION OF FORM SF-LLL DISCLOSURE
OF LOBBYING ACTIVITIES

Page 2

10. (a) Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full name(s) of the individual(s) performing services, and include full address(es) if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).

11. Enter the amount of the compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.

13. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.

14. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.

15. The certifying official shall sign and date the form, print his/ her name, title, and telephone number.

Public reporting burden of this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0048). Washington, D.C. 20503.

LOBBYING CERTIFICATION FORM

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid, or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is prerequisite for making or entering into this transaction imposed under section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

Signature: _____

Title: _____

Date: _____

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

- A. The grantee certifies that it will or will continue to provide a drug-free workplace by:
- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - b. Establishing an ongoing drug-free awareness program to inform employees about:
 - i. The dangers of drug abuse in the workplace;
 - ii. The grantee's policy of maintaining a drug-free workplace;
 - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;
 - d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will:
 - i. Abide by the terms of the statement; and
 - ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.
 - ii. from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 - f. Taking one of the following actions, within ten calendar days of receiving notice under subparagraph d. ii., with respect to any employee who is so convicted:
 - i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, local health, law enforcement, or other appropriate agency;
 - g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a., b., c., d., and f.

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

Page 2

- B. The grantee should insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (street address, city, state, zip code)

Middle Bucks Institute of Technology
2740 York Road
Jamison, PA 18929

Check () if there are workplaces on file that are not identified here.

Middle Bucks Institute of Technology
Name of Organization

Name and Title of Authorized Signatory

Signature



Company Address 751 Quality Drive, Suite 200
American Fork, UT 84003
US

Created Date 7/23/2026
Expiration Date 10/23/2026
Prepared By Alexander Palmer
Email alex.palmer@youscience.com

Contact Name Mark Covelle
Phone +12153432480
Email mcovelle@mbit.org

Bill To Name Middle Bucks Institute of Technology
Bill To 2740 York Road
Jamison, PA 18929-1046
United States

Ship To Name Middle Bucks Institute of Technology
Ship To 2740 York Road
Jamison, PA 18929-1046
United States

Product	Receiving School	License Quantity	Discount (\$)	Total Price
Brightpath Advantage High School	Middle Bucks Institute of Technology	1	\$5,450.00	\$7,500.00

Subtotal \$7,500.00
Discount Total \$5,450.00
Total Price \$7,500.00
Tax \$0.00
Grand Total \$7,500.00

Your access and use of the services provided by YouScience, LLC is subject to and governed by the YouScience Local Education Agency Subscription Agreement and Data Privacy Addendum available online at <https://www.youscience.com/local-education-agency-subscription-agreement/> and <https://www.youscience.com/data-privacy-addendum/>

Invoices paid by credit card with balances greater than \$1,000 will be charged an additional 3% fee. Prices quoted are net of tax. Any applicable federal, state, or local taxes will be added to the invoice as a separate line item and are the responsibility of the purchaser. Please provide a sales tax exemption certificate, if applicable.

Products and Schools

Products and Schools This quote reflects a one-year pilot period for Middle Bucks Institute of Technology for the 2026-2027 school year.

Brightpath Advantage | High School

Middle Bucks Institute of Technology

- Unlimited admins, teachers, and students
- Aptitude College and Career Exploration
- 4-Year Education and Career Plan
- College Planner

- Resume Builder
- Employer Connections
- Career Connections
- Industry Certifications: Unlimited access to full certification exam library pre, single, post, and retakes (including 21st Century Skills Suite and NCHSE)
- Work-based Learning: Manage, Record, and Report all WBL Learning and advisory boards
- Full Data & Reporting Suite
- Classroom Lessons
- Preparing for College & Careers Curriculum
- SSO/SIS Integration
- Training and Implementation Included

Terms and
Conditions

By signing below, I acknowledge and accept the terms and conditions of this Quote.

Name

Mark Covelle

Title

Director, Administrative

Signature

Date Signed



Canon U.S.A., Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Lease Schedule ("Schedule") - Blended (SER-800)

Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL **CFS App #:** 2143495 **Salesperson:** Kevin Kornuszko
Agreement #: MA14189 **Transaction #:** S21575275 **Order Date:** 06/29/26

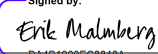
Billing Information	Customer Account: 2067357
Company: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL	
DBA:	
Address: 2740 YORK RD	
Address 2:	
City: JAMISON	County: BUCKS
State: PA Zip: 18929-1046	Phone #: 215-343-2480
Contact: Erik Malmberg	
Email: emalmberg@mbit.org	
Rider A applies (Maintenance for Office Equip/Cut Sheet Production)	

Payment Information		Equipment Maintenance Information
Listed Items Lease Term	# of Lease Payments	Maintenance elected, except where indicated declined
63 Months	63	Excess Per Image Charge invoiced Quarterly by CFS
Payment* (*Plus Applicable Taxes)		New Fleet Plan
Total		Fixed Price Plan
\$2,119.23		
Due at Signing		Other Transaction Details
# of Payments in Advance		Purchase Option: Fair Market Value
Total Due at Signing		Tax Exempt - Cert Incl.
Covered Images Included in Payment		Excess Per Image Maint Charge(s)
B&W: 40,000 Color: 15,000		B&W: \$0.00590 Color: \$0.03900

Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information			
7215C014	IMAGEFORCE C3126 SET [Model: IFC3126] INNER FINISHER-N1 CASSETTE FEEDING UNIT-BB1 IMAGEFORCE C3100 SERIES INSTALL PAK MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM MICARD PLUS CI Pre-Installed Supplies Installed in Machine	1	Shipping: 2740 YORK RD		Delivery Date:	
6602C002		1	Address 2: GRAPHIC ARTS			
7257C002		1	City: JAMISON	County: BUCKS	State: PA Zip: 18929-1046	
4774V008		1	Primary Customer Contact: Erik Malmberg			
2368V120		1	Phone #: 215-343-2480	Email: emalmberg@mbit.org		
3575BA60		1	IT Contact: Erik Malmberg			
IntSupplies		1	Phone #: 215-343-2480	Email: emalmberg@mbit.org		
			Billing:			
			Address 2:			
			City:	County:	State:	Zip:
		Billing Contact:				
		Phone #:	Email:			
		Elevator: No	Loading Dock: No	# of Steps: 0	Hrs of Operation: 9-5	

Additional Requirements:	Consumables: Toner, Staples (excludes clear) Auto-Toner Fulfillment**
	Meter Method: Remote Reporting Agent Corporate Advantage
	For CUSA USE ONLY:
	Config: A 57683466

THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE ("AGREEMENT"), INCLUDING THE MASTER LEASE TERMS SET FORTH AS RIDER G THERETO WHICH SHALL CONTROL (THE "LEASE TERMS"). TO THE EXTENT THE TERMS OF AN EXISTING CFS MASTER AGREEMENT ARE REFERENCED ON THIS SCHEDULE (THE "EXISTING MASTER CFS LEASE") AND ARE APPLICABLE TO THIS SCHEDULE, THEY SHALL CONTROL OVER THE MASTER LEASE TERMS SET FORTH AS RIDER G TO THE AGREEMENT FOR SO LONG AS THE EXISTING MASTER CFS LEASE REMAINS IN EFFECT. STANDARD TERMS AND CONDITIONS AND APPLICABLE RIDERS INCORPORATED HEREIN ARE AVAILABLE AT MK1.USA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. THIS SCHEDULE CONSTITUTES A LEASE OF THE LISTED ITEMS, AND IS BINDING ON CUSTOMER UPON SIGNING BY CUSTOMER, AND IS BINDING ON CUSA AND LESSOR AS PROVIDED IN THE LEASE TERMS, INCLUDING CREDIT APPROVAL. THIS SCHEDULE IS NON-CANCELABLE BY CUSTOMER. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. BY YOUR SIGNATURE, CUSTOMER AGREES TO LEASE THE LISTED ITEMS AND, IF SELECTED, TO PURCHASE THE MAINTENANCE SERVICES DESCRIBED HEREIN. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SCHEDULE.

Customer Authorized Signature: 	Printed Name: Erik Malmberg	Title: Director Of Technology	Date: 06/29/2026 11:41 AM EDT
For Internal Purposes Only:			
CFS Authorized Signature:	Printed Name:	Title:	Date:



Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHC Agreement #: MA14189

Order Date: 06/29/26 Salesperson: Kevin Kornuszko

Rider A applies (Maintenance for Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Maint Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
6378C015	IMAGEFORCE C5170 SET [Model: IFC5170]	1	Shipping: 2740 YORK RD Delivery Date:
6596C002	CASSETTE FEEDING UNIT-AY1	1	Address 2: STAFF ROOM
6598C002	STAPLE FINISHER-AB3	1	City: JAMISON County: BUCKS State: PA Zip: 18929-1046
6603C002	BUFFER PASS UNIT-R1	1	Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	IT Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org
3998C007	SUPER G3 FAX BOARD AX2	1	Billing:
4731V446	IMAGEFORCE C5100 SERIES INSTALL PAK	1	Address 2:
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	City: County: State: Zip:
3575BA60	MICARD PLUS CI	1	Contact: Ph #: Email:
IntSupplies	Pre-Installed Supplies Installed in Machine	1	
			Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation:
			Consumables: Toner, Staples (excludes clear) Auto-Toner Fulfillment**
			Meter Method: Remote Reporting Agent Corporate Advantage
			For CUSA USE ONLY:
			Config: B 57683467

Rider A applies (Maintenance for Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Maint Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
6378C015	IMAGEFORCE C5170 SET [Model: IFC5170]	1	Shipping: 2740 YORK RD Delivery Date:
6596C002	CASSETTE FEEDING UNIT-AY1	1	Address 2: COPY ROOM
6598C002	STAPLE FINISHER-AB3	1	City: JAMISON County: BUCKS State: PA Zip: 18929-1046
6603C002	BUFFER PASS UNIT-R1	1	Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	IT Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org
3998C007	SUPER G3 FAX BOARD AX2	1	Billing:
4731V446	IMAGEFORCE C5100 SERIES INSTALL PAK	1	Address 2:
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	City: County: State: Zip:
3575BA60	MICARD PLUS CI	1	Contact: Ph #: Email:
IntSupplies	Pre-Installed Supplies Installed in Machine	1	
			Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation:
			Consumables: Toner, Staples (excludes clear) Auto-Toner Fulfillment**
			Meter Method: Remote Reporting Agent Corporate Advantage
			For CUSA USE ONLY:
			Config: C 57683468



Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHC Agreement #: MA14189

Order Date: 06/29/26 Salesperson: Kevin Kornuszko

Rider A applies (Maintenance for Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Maint Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
7215C014	IMAGEFORCE C3126 SET [Model: IFC3126]	1	Shipping: 2740 YORK RD Delivery Date:
7620C001	CABINET TYPE-Y	1	Address 2: BUSINESS OFFICE
6602C002	INNER FINISHER-N1	1	City: JAMISON County: BUCKS State: PA Zip: 18929-1046
4774V008	IMAGEFORCE C3100 SERIES INSTALL PAK	1	Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	IT Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org
3575BA60	MICARD PLUS CI	1	Billing:
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Address 2:
			City: County: State: Zip:
			Contact: Ph #: Email:
			Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation:
			Consumables: Toner, Staples (excludes clear) Auto-Toner Fulfillment**
			Meter Method: Remote Reporting Agent Corporate Advantage
			For CUSA USE ONLY:
			Config: F 57687235

Rider D applies (Subscription Support Services)		Covered Images Included in Payment	Excess Per Image Maint Charge(s)
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
1630V764	SUBSCRIPTION SUPPORT SERVICES 12 UNIT BLOCK	1	Shipping: 2740 YORK RD Delivery Date:
			Address 2:
			City: JAMISON County: BUCKS State: PA Zip: 18929-1046
			Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org
			IT Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org
			Billing:
			Address 2:
			City: County: State: Zip:
			Contact: Ph #: Email:
			Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation:
			For CUSA USE ONLY:
			Config: G 57693931



Canon U.S.A., Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Lease Schedule ("Schedule") - Blended (SER-800)

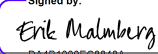
Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL **CFS App #:** 2143495 **Salesperson:** Kevin Kornuszko
Agreement #: MA14189 **Transaction #:** S21575275 **Order Date:** 06/29/26

One Canon Park, Melville, NY 11747 (800)-613-2228		Payment Information		Equipment Maintenance Information			
Billing Information Customer Account: 2067357 Company: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL DBA: Address: 2740 YORK RD Address 2: City: JAMISON County: BUCKS State: PA Zip: 18929-1046 Phone #: 215-343-2480 Contact: Erik Malmberg Email: emalmberg@mbit.org Rider E applies (Managed Print Services) MPS# MPS0008748		Listed Items Lease Term	# of Lease Payments	Maintenance elected, except where indicated declined			
		63 Months	63				
		Payment* (*Plus Applicable Taxes)		CFS Invoicing	Other Transaction Details Purchase Option: Fair Market Value Tax Exempt - Cert Incl.		
		Total See Page 1		Lease Pmt invoiced Monthly			
		Due at Signing					
		# of Payments in Advance		Total Due at Signing			
		Covered Images Included in Payment		Excess Per Image Maint Charge(s)			

Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information		
6173C001	IMAGECLASS X LBP1538C II [Model: ICXLBP1538CII]	4	Shipping: 2740 YORK RD Delivery Date:		
2368V991	PRINTER CONNECTIVITY	4	Address 2:		
3792V243	INSTALL PAK LBP/IMAGECLASS - INTANGIBLE	4	City: JAMISON County: BUCKS State: PA Zip: 18929-1046		
IntSupplies	Pre-Installed Supplies Installed in Machine	4	Primary Customer Contact: Erik Malmberg		
			Phone #: 215-343-2480 Email: emalmberg@mbit.org		
			IT Contact: Erik Malmberg		
			Phone #: 215-343-2480 Email: emalmberg@mbit.org		
			Billing:		
			Address 2:		
			City: County: State: Zip:		
			Billing Contact:		
			Phone #: Email:		
			Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5		

Additional Requirements:		Auto-Toner Fulfillment**	
OC: UNIV OF CA AGREEMENT 2020002755		For CUSA USE ONLY:	
		Config: D 57683881	

THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE ("AGREEMENT"), INCLUDING THE MASTER LEASE TERMS SET FORTH AS RIDER G THERETO WHICH SHALL CONTROL (THE "LEASE TERMS"). TO THE EXTENT THE TERMS OF AN EXISTING CFS MASTER AGREEMENT ARE REFERENCED ON THIS SCHEDULE (THE "EXISTING MASTER CFS LEASE") AND ARE APPLICABLE TO THIS SCHEDULE, THEY SHALL CONTROL OVER THE MASTER LEASE TERMS SET FORTH AS RIDER G TO THE AGREEMENT FOR SO LONG AS THE EXISTING MASTER CFS LEASE REMAINS IN EFFECT. STANDARD TERMS AND CONDITIONS AND APPLICABLE RIDERS INCORPORATED HEREIN ARE AVAILABLE AT MK1.USA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. THIS SCHEDULE CONSTITUTES A LEASE OF THE LISTED ITEMS, AND IS BINDING ON CUSTOMER UPON SIGNING BY CUSTOMER, AND IS BINDING ON CUSA AND LESSOR AS PROVIDED IN THE LEASE TERMS, INCLUDING CREDIT APPROVAL. THIS SCHEDULE IS NON-CANCELABLE BY CUSTOMER. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. BY YOUR SIGNATURE, CUSTOMER AGREES TO LEASE THE LISTED ITEMS AND, IF SELECTED, TO PURCHASE THE MAINTENANCE SERVICES DESCRIBED HEREIN. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SCHEDULE.

Customer Authorized Signature: 		Printed Name: Erik Malmberg	Title: Director Of Technology	Date: 06/29/2026 11:41 AM EDT
For Internal Purposes Only:				
CFS Authorized Signature:		Printed Name:	Title:	Date:



Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHC Agreement #: MA14189

Order Date: 06/29/26 Salesperson: Kevin Kornuszko

Rider E applies (Managed Print Services) MPS# MPS0008748		Covered Images Included in Payment	Excess Per Image Maint Charge(s)
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
6162C004 2368V991 3792V243 IntSupplies	IMAGECLASS X MF1538C II [Model: ICXMF1538CII] PRINTER CONNECTIVITY INSTALL PAK LBP/IMAGECLASS - INTANGIBLE Pre-Installed Supplies Installed in Machine	3 3 3 3	Shipping: 2740 YORK RD Address 2: City: JAMISON County: BUCKS State: PA Zip: 18929-1046 Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org IT Contact: Erik Malmberg Ph #: 215-343-2480 Email: emalmberg@mbit.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: Auto-Toner Fulfillment** For CUSA USE ONLY: Config: E 57686047

		Covered Images Included in Payment	Excess Per Image Maint Charge(s)
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
			Shipping: Delivery Date: Address 2: City: County: State: Zip: Contact: Ph #: Email: IT Contact: Ph #: Email: Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: Loading Dock: # of Steps: Hrs of Operation: For CUSA USE ONLY:



Canon U.S.A, Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Return Schedule, Rider B of Agreement

Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL
Agreement #: MA14189

Salesperson: Kevin Kornuszko
Transaction #: S21575275

Order date: 6/29/2026

Customer ("You")	Customer Account: 2067357	Service Requested:	
Company: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL		Buyout Reimbursement	
Address: 2740 YORK RD		Lease Information (if applicable)	
City: JAMISON	County: BUCKS	Leasing company name	Lease Number
State: PA	Zip: 18929-1046		
Phone: 215-343-2480			
Contact name: Erik Malmberg			
Email: emalmberg@mbit.org			
Alternate Contact:			
Alternate Phone:			

If "Buyout Reimbursement" is selected above, the following MUST be completed:

\$ 2,000.00 To be paid upon delivery / acceptance pursuant to Rider B, Section 1.

Payable to: You Reason for check issuance: Fraser Buyout

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:

Select one:

- ☐ Not Applicable: No Equipment pick up required
- ☐ CUSA will pick up the Equipment
 - ☐ Return Equipment to CFS
 - ☐ Return Equipment to CUSA Original Order Date
- ☐ You will return Equipment to leasing company according to the terms and conditions of your lease agreement
- ☐ You will retain the equipment.
 - Will retained equipment remain under a CUSA Maintenance Agreement?
 - ☐ No
 - ☐ Yes: SELECT ONE: under an Existing Contract ☐ Or New Contract ☐

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

If transaction includes a Lease return the following MUST be completed:

Return code	Item Code	Description	Serial #	Equipment Location	Contact Name & Phone	Email	Alt pick up date

Pick Up /Return Information:

☐ Same Date as Delivery of Listed Items Specified on the Agreement

☐ Other Specified Date: / / (but no longer than 30 days after delivery of Listed Items under Agreement)

Contact Name: Phone: Email:

Hours of Operation: Number of Steps: Elevator: Loading Dock:

Special Instructions / Additional Requirements:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT MK1.USA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature


DA4B1000EC845A

Printed Name Erik Malmberg

Title Director Of Technology

Date 06/29/2026 | 11:41 AM EDT

SLS-900 January 2025



Canon U.S.A, Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Return Schedule, Rider B of Agreement

Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL
Agreement #: MA14189

Salesperson: Kevin Kornuszko
Transaction #: S21575275

Order date: 6/29/2026

Customer ("You")	Customer Account: 2067357	Service Requested:	
Company: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL		Upgrade	
Address: 2740 YORK RD		Lease Information (if applicable)	
City: JAMISON	County: BUCKS	Leasing company name	Lease Number
State: PA	Zip: 18929-1046	CFS	196142-2
Phone: 215-343-2480			
Contact name: Erik Malmberg			
Email: emalmberg@mbit.org			
Alternate Contact:			
Alternate Phone:			

If "Buyout Reimbursement" is selected above, the following MUST be completed:

\$ _____ To be paid upon delivery / acceptance pursuant to Rider B, Section 1.

Payable to: _____ Reason for check issuance: _____

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:

Select one:

☐ Not Applicable: No Equipment pick up required

☒ CUSA will pick up the Equipment

☒ Return Equipment to CFS

☐ Return Equipment to CUSA

Original Order Date _____

☐ You will return Equipment to leasing company according to the terms and conditions of your lease agreement

☐ You will retain the equipment.

Will retained equipment remain under a CUSA Maintenance Agreement?

☐ No

☐ Yes: SELECT ONE: under an Existing Contract ☐ Or New Contract ☐

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

If transaction includes a Lease return the following MUST be completed:

Return code	Item Code	Description	Serial #	Equipment Location	Contact Name & Phone	Email	Alt pick up date
UGTR	3826C002	IRADVDC5850I	2XW15657	2740 OLD YORK RD BUSINESS OFFICE SHARED JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTR	5963C002	IRADVDC3926I	4MK08012	2740 OLD YORK RD BUSINESS OFFICE JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	

Pick Up /Return Information:

☒ Same Date as Delivery of Listed Items Specified on the Agreement

☐ Other Specified Date: _____ / _____ / _____ (but no longer than 30 days after delivery of Listed Items under Agreement)

Contact Name: _____ Phone: _____ Email: _____

Hours of Operation: _____ Number of Steps: _____ Elevator: _____ Loading Dock: _____

Special Instructions / Additional Requirements:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT MK1.USA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature
Printed Name Erik Malmberg


DA4B1000EC845A

Title Director Of Technology

Date 06/29/2026 | 11:41 AM EDT



Canon U.S.A, Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Return Schedule, Rider B of Agreement

Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL
Agreement #: MA14189

Salesperson: Kevin Kornuszko
Transaction #: S21575275

Order date: 6/29/2026

Customer ("You")	Customer Account: 2067357	Service Requested:	
Company: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL		Trade In	
Address: 2740 YORK RD		Lease Information (if applicable)	
City: JAMISON	County: BUCKS	Leasing company name	Lease Number
State: PA	Zip: 18929-1046		
Phone: 215-343-2480			
Contact name: Erik Malmberg			
Email: emalmberg@mbit.org			
Alternate Contact:			
Alternate Phone:			

If "Buyout Reimbursement" is selected above, the following MUST be completed:

\$ _____ To be paid upon delivery / acceptance pursuant to Rider B, Section 1.

Payable to: _____ Reason for check issuance: _____

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:

Select one:

☐ Not Applicable: No Equipment pick up required

☒ CUSA will pick up the Equipment

☐ Return Equipment to CFS

☒ Return Equipment to CUSA Original Order Date _____

☐ You will return Equipment to leasing company according to the terms and conditions of your lease agreement

☐ You will retain the equipment.

Will retained equipment remain under a CUSA Maintenance Agreement?

☐ No

☐ Yes: SELECT ONE: under an Existing Contract ☐ Or New Contract ☐

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

If transaction includes a Lease return the following MUST be completed:

Return code	Item Code	Description	Serial #	Equipment Location	Contact Name & Phone	Email	Alt pick up date
UGTK	4929C001	ICXLBP1538C	NRSA003376	2740 OLD YORK RD BUSINESS OFFICE SHARED JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003383	2740 OLD YORK RD ASSISTANT DIRECTOR JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003384	2740 OLD YORK RD CTE SUPEVISOR JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003385	2740 OLD YORK RD CUA KITCHEN JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003387	2740 OLD YORK RD ACCOUNTING JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	

Pick Up /Return Information:

☐ Same Date as Delivery of Listed Items Specified on the Agreement

☐ Other Specified Date: _____ / _____ / _____ (but no longer than 30 days after delivery of Listed Items under Agreement)

Contact Name: _____ Phone: _____ Email: _____

Hours of Operation: _____ Number of Steps: _____ Elevator: _____ Loading Dock: _____

Special Instructions / Additional Requirements:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT MK1.USA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature
Printed Name Erik Malmberg


DA4B1000EC8845A

Title Director Of Technology

Date 06/29/2026 | 11:41 AM EDT



Canon U.S.A, Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Additional Equipment for Trade in, Upgrade, Return, Buyout Schedule (Rider B) (SLS-901)

Page 4 of 5

Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL

Salesperson: Kevin Kornuszko

Agreement #: MA14189

Transaction #: S21575275

Order Date: 6/29/2026

Customer ("you"):

Company: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL

Contact: Erik Malmberg

Address: 2740 YORK RD

Phone: 215-343-2480

City: JAMISON

State: PA

Zip: 18929-1046

Email: emalmberg@mbit.org

Equipment for Trade-In, Upgrade, or Return

Return code	Item Code	Description	Serial #	Equipment Location, if different than above	Contact Name & Phone	Email	Alt pick up date
UGTK	4929C001	ICXLB1538C	NRSA003392	2740 OLD YORK RD JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003495	2740 OLD YORK RD ROOM 117 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003496	2740 OLD YORK RD ROOM 122 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003499	2740 OLD YORK RD ROOM 200 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003501	2740 OLD YORK RD ADULT ED JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003502	2740 OLD YORK RD RECEPTIONIST JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003503	2740 OLD YORK RD OFFICE JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003505	2740 OLD YORK RD MAINTENANCE SHOP JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003506	2740 OLD YORK RD ROOM 121 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003508	2740 OLD YORK RD PROGRAMS & SERVICES ADMIN ASST JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003509	2740 OLD YORK RD ROOM 118 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003511	2740 OLD YORK RD ROOM 120 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003515	2740 OLD YORK RD ROOM 119 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003531	2740 OLD YORK RD ROOM 102 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLB1538C	NRSA003534	2740 OLD YORK RD ROOM 112 FACULTY ROOM JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	



Canon U.S.A, Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Additional Equipment for Trade in, Upgrade, Return, Buyout Schedule (Rider B) (SLS-901)

Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL
Agreement #: MA14189
Salesperson: Kevin Kornuszko
Transaction #: S21575275

Order Date: 6/29/2026

Customer ("you"):

Company: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL
Address: 2740 YORK RD
City: JAMISON
State: PA
Zip: 18929-1046
Contact: Erik Malmberg
Phone: 215-343-2480
Email: emalmberg@mbit.org

Equipment for Trade-In, Upgrade, or Return

Return code	Item Code	Description	Serial #	Equipment Location, if different than above	Contact Name & Phone	Email	Alt pick up date
UGTK	4929C001	ICXLBP1538C	NRSA003535	2740 OLD YORK RD ROOM 111 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003536	2740 OLD YORK RD ROOM 103 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003540	2740 OLD YORK RD FACILITY MANAGER JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003554	2740 OLD YORK RD DIRECTOR'S OFFICE JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003561	2740 OLD YORK RD HR JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003562	2740 OLD YORK RD GUIDANCE JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003569	2740 OLD YORK RD ROOM 113 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003574	2740 OLD YORK RD ROOM 114 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003576	2740 OLD YORK RD ROOM 116 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	
UGTK	4929C001	ICXLBP1538C	NRSA003579	2740 OLD YORK RD ROOM 115 JAMISON PA 18929-1046	Erik Malmberg 215-343-2480	emalmberg@mbit.org	

Customer: THE MIDDLE BUCKS AREA VOCA

Salesperson: Kevin Kornuszko

Agreement #: MA14189

Transaction #: S21575275

Order date: 06/29/26

Customer ("You")		Customer Account: 2067357	
Company: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOO			
Address: 2740 YORK RD, ,			
City: JAMISON		State: PA	Zip: 18929-1046
Contact: Erik, Malmberg		Phone: 215-343-2480	
Email: emalmberg@mbit.org		Alternate Contact: Erik Malmberg	
		Alternate Email: emalmberg@mbit.org	
		Alternate Phone: 215-343-2480	

Subscription Support Services

Schedule Term: ☐ 63 Months or ☒ Lease term ☐ Customer P.O. Reference on invoice: _____

Payment terms: ☐ Net 30 ☒ Bill with my CFS Lease Payment ☐ Credit Card (Requires secure credit card authorization form.)

Ordered Qty	Item Code	Description	Price	Extended Price
1	1630V764	SUBSCRIPTION SUPPORT SERVICES 12 UNIT BLOCK	Included	Included
			Total	Included in Lease
			Sales Tax	TBD at invoicing
			Total Due	Included in Lease

Subscription Support Services Description	Units / Hour	Minimum Hours Per Engagement
Remote Support Services	3	1
On-Site Support Services	3	4

Subscription Support Services Blocks are utilized at a rate of three (3) unit blocks per hour, with a minimum engagement of one (1) hour. On-Site Support Services require a minimum engagement of four (4) hours and utilization of twelve (12) unit blocks.

THIS SUBSCRIPTION SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT MK1.USA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SUBSCRIPTION SCHEDULE.

Customer's Authorized Signature:

Signed by:

DU481000EC8888A

Printed Name: Erik Malmberg

Title: Director Of Technology

Date: 06/29/2026 | 11:41 AM EDT



Canon U.S.A, Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Software, Cloud, SaaS, and IT Services Subscriptions Order Schedule ("Schedule") (SLS-915)
Order Schedule, Rider C of Agreement

Customer: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL
Agreement #: MA14189
Transaction #: S21575275
Salesperson: Kevin Kornuszko
Order Date: 6/29/2026

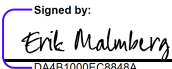
Billing Information		Customer Account: 2067357		Payment Terms	
Company: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL DBA: Address: 2740 YORK RD Address 2: City: JAMISON County: BUCKS State: PA Zip: 18929-1046 Primary Contact: Erik Malmberg Tech Contact: Erik Malmberg Contact Phone: 215-343-2480 Tech Phone: 215-343-2480 Contact Email: emalmberg@mbit.org Tech Email: emalmberg@mbit.org				Charges Invoiced by CUSA Invoice Monthly (Net 30)	
				Subscription Details	
				New Subscription SN/Tenant ID: TUSED5F478C Term: 12 Months	
				Auto Renewal	

Software, Cloud, SaaS, Security and IT Services Subscriptions (Subject to Rider C of the Agreement)

Item Code	Subscription Name	Qty	Price Per Qty	Periodic Payment	# of Covered Units	Units
3575B792	UNIFLOW ONE PRINT & SCAN-TYPE 1 - 1 DEVICE/1 MONTH (1-9)	4	\$34.23	\$136.92	4	DEVICE/Month

OC: UNIV OF CA AGREEMENT 2020002755	Software Subscription Subtotal	\$1,643.04
	Sales tax	TBD at invoicing
	Software Subscription Total	\$1,643.04
	Total Periodic Payment	\$136.92

THIS ORDER SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT MK1.USA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS ORDER SCHEDULE.

Customer's Authorized Signature 
Printed Name: Erik Malmberg

Title: Director Of Technology
Date: 06/29/2026 | 11:41 AM EDT

Certificate Of Completion

Envelope Id: 12C50F1B-2BD1-8642-807A-D2853366C6E7

Status: Completed

Subject: THE MIDDLE BUCKS AREA VOCATIONAL-TECHNICAL SCHOOL AUTHORITY – Please sign the following Sales Docume

CSA_SALES_BRANCH: HORSHAM

Source Envelope:

Document Pages: 12

Signatures: 7

Envelope Originator:

Certificate Pages: 3

Initials: 0

Canon U.S.A., Inc. Sales Documents

AutoNav: Enabled

1 Canon Park

Envelopeld Stamping: Enabled

Melville, NY 11747-3036

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

CanonSalesDocuments@cusa.canon.com

IP Address: 146.184.0.84

Record Tracking

Status: Original

Holder: Canon U.S.A., Inc. Sales Documents

Location: DocuSign

6/29/2026 11:08:24 AM

CanonSalesDocuments@cusa.canon.com

Signer Events

Erik Malmberg

emalmberg@mbit.org

Director Of Technology

Middle Bucks Institute Of Technology

Security Level: Email, Account Authentication
(None)

Signature

Signed by:



DA4B1000EC8848A...

Signature Adoption: Pre-selected Style

Using IP Address: 199.231.180.66

Timestamp

Sent: 6/29/2026 11:08:30 AM

Viewed: 6/29/2026 11:37:49 AM

Signed: 6/29/2026 11:41:55 AM

Electronic Record and Signature Disclosure:

Accepted: 6/29/2026 11:37:49 AM

ID: df79f532-16b4-45d2-97a0-93efd1380943

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

6/29/2026 11:08:30 AM

Certified Delivered

Security Checked

6/29/2026 11:37:49 AM

Signing Complete

Security Checked

6/29/2026 11:41:55 AM

Completed

Security Checked

6/29/2026 11:41:55 AM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Canon U.S.A., Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Canon U.S.A., Inc.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: msinanian@csa.canon.com

To advise Canon U.S.A., Inc. of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at msinanian@csa.canon.com and in the body of such request you must state: you

previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Canon U.S.A., Inc.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to msinanian@csa.canon.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Canon U.S.A., Inc.

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to msinanian@csa.canon.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Canon U.S.A., Inc. as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Canon U.S.A., Inc. during the course of your relationship with Canon U.S.A., Inc..

Goals and Objectives 2026–2027

Middle Bucks Institute of Technology’s purpose is to provide rigorous and integrated educational experiences required for higher education or work. In support of our purpose and mission statement to Prepare Tomorrow’s Workforce Today, the administration seeks Executive Council approval of the goals and objectives outlined below for the 2026–2027 school year.

Goal 1: Complete the PDE Comprehensive Plan Representing MBIT Stakeholders

Action Plan	Implementation Responsibility	Assessment Measure
Coordinate stakeholder engagement to ensure MBIT's community voice is represented throughout the PDE Comprehensive Plan development process	Director, Assistant Director	Stakeholder engagement records; meeting and input documentation
Complete, review, and submit all required components of the PDE Comprehensive Plan by statutory deadlines	Director, Assistant Director	Plan submitted on time and accepted by PDE in accordance with statutory requirements

Goal 2: Select and Implement a New Brand Mark and Brand Strategy

Action Plan	Implementation Responsibility	Assessment Measure
Facilitate a structured input process with staff and students to inform brand direction and institutional identity	Director, PR Coordinator	Documentation of staff and student input process; participation records
Develop, evaluate, and select a new brand mark through a collaborative process	Director, PR Coordinator	New brand mark adopted by Executive Council
Begin rollout of the adopted brand mark through MBIT's communications, signage, and institutional materials	Director, PR Coordinator	Evidence of brand mark implementation in public-facing materials and physical environment

Goal 3: Conduct a Facilities Study to Guide Future Capital Investment

Action Plan	Implementation Responsibility	Assessment Measure
Engage a qualified consultant to conduct a comprehensive facilities study assessing current conditions and projecting future space, infrastructure, and programmatic needs	Director, Assistant Director, Facilities Manager, Business Manager	Facilities study completed and formally presented to Executive Council
Use study findings to develop preliminary recommendations for a future capital improvement plan	Director, Assistant Director, Facilities Manager, Business Manager	Recommendations presented to Executive Council

Goal 4: Deepen Workforce Alignment and Keep Programs Current

Action Plan	Implementation Responsibility	Assessment Measure
Expand work-based learning placements and industry credential attainment across programs	Director, Assistant Director, CTE Supervisor, WBL Coordinator	Student participation data; credential attainment rates by program
Strengthen employer engagement through active advisory committees and ongoing curriculum review	Director, Assistant Director, CTE Supervisor	Advisory committee minutes; documented curriculum revisions tied to industry feedback

Goal 5: Advance Staff Growth and Support a Strong Professional Culture

Action Plan	Implementation Responsibility	Assessment Measure
Sustain individualized professional growth planning for all faculty and staff	Director, Assistant Director, CTE Supervisor	Completed growth plans and documented evidence of reflection and follow-through
Refine and expand the induction model to develop teacher leaders from within	Director, Assistant Director	Updated induction model in active use; participation and outcome data
Use faculty meetings as a platform for innovation, shared practice, and professional collaboration	Director, Assistant Director, CTE Supervisor	Meeting schedules, attendance, and documented outcomes
Recognize and celebrate staff contributions in consistent and meaningful ways	Director, Assistant Director, Facilities Manager	Documentation of recognition activities and staff feedback

Goal 6: Expand External Partnerships and Amplify MBIT's Regional Presence

Action Plan	Implementation Responsibility	Assessment Measure
Maintain and grow relationships with sending districts, industry partners, and community organizations	Director, Assistant Director, Business Manager	Meeting logs and formal partnership documentation
Increase MBIT's presence in regional and national education conversations through presentations and media engagement	Director, Assistant Director, CTE Supervisor	Conference presentations and media coverage
Grow the student media team and podcast program as a platform for student voice and institutional storytelling	Director, Assistant Director, IT Manager	Published content volume; student participation levels

Authorized Official Resolution

Be it RESOLVED, that the Middle Bucks Institute of Technology (Name of Applicant) of Bucks County (Name of County) hereby request a Public School Facility Improvement grant of \$ 911,625.00 from the Commonwealth Financing Authority to be used for Elevator Replacement Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Dr. Mark Covelle, Administrative Director (Name and Title) and Oksana Pomerlian, Business Manager (Name and Title) as the official(s) to execute all documents and agreements between the Middle Bucks Institute of Technology (Name of Applicant) and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Linda Szwedo, duly qualified Secretary of the Middle Bucks Institute of Technology (Name of Applicant), Bucks County (Name of County), PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Middle Bucks Institute of Technology Executive Council (Governing Body) at a regular meeting held September 1, 2026 (Date) and said Resolution has been recorded in the Minutes of the Middle Bucks Institute of Technology (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Middle Bucks Institute of Technology (Applicant), this 1st day of September 2026.

Middle Bucks Institute of Technology
Name of Applicant

Bucks County
County

Linda Szwedo, Executive Council Secretary
Middle Bucks Institute of Technology



February 16, 2026

Mr. Warren Anders, Facilities Manager
Middle Bucks Institute of Technology
2740 York Road
Jamison, PA 18929

RE: Elevator Modernization and Exterior Door and Window Replacement Construction
Cost Estimate Services for the Middle Bucks Institute of Technology (MBIT)
CHA Project No: 105026.000

Mr. Anders:

We are pleased to submit the enclosed budgetary estimates for Middle Bucks Institute of Technology's (MBIT) elevator modernization and exterior window replacement projects in support of the Public School Facility Improvement Grant (PSFIG). Our team has completed a thorough review of the project scope, evaluated the provided drawings, and developed detailed budgetary projections to support the PSFIG application. We appreciate the opportunity to assist with this initiative and look forward to supporting the successful execution of this project.

Please feel free to reach out with any questions or if additional information is needed. We appreciate the opportunity to assist with this initiative and look forward to future opportunities to support MBIT.

Sincerely,

A handwritten signature in blue ink, appearing to read 'T. Serfass', is written over a light blue circular stamp or watermark.

Travis C. Serfass, PCSBO, BOC I
Project Executive - PM/CM
tserfass@chasolutions.com
Contact Phone: 484.695.0819



Project Name **Elevator Modernization Project**

Project Code **105026**

Estimator **William W. Watkins II, CEP, EIT**

Type **Budgetary**

Status **Submitted**

Client **Middle Bucks Institute of Technology**

Certified Estimating Professional Info **AACE ID 415289; Cert. # 00532**

Submission Date **2/13/2026**

Row #	Item Description	Takeoff Qty	Unit	Total Unit Price	Grand Total
1	ELEVATOR MODERNIZATION				935,000.00
2	GENERAL CONTRACTOR	95,000	SF	9.84	935,000.00
3	01 - General Requirements	95,000	SF	0.89	85,000.00
4	0110 - General Conditions	95,000	SF	0.89	85,000.00
5	General Conditions, Bonds/Insurance, Supervision, Submittals, Closeout, and OH&P- 10%	1	Isum	85,000.00	85,000.00
6	02 - Existing Conditions				50,000.00
7	0241 - Demolition				50,000.00
8	Allowance for Demolition of Existing Elevator and Associated Scope	1	Isum	50,000.00	50,000.00
9	0282 - Asbestos Remediation				
10	NO COST INCLUDED for Hazardous Material Removal				
11	04 - Masonry	95,000	SF	4.74	450,000.00
12	0421 - Clay Unit Masonry	95,000	SF	4.74	450,000.00
13	Retro-Fit Existing Elevator Shaft to Accomodate New Car	1	Isum	450,000.00	450,000.00
14	09 - Finishes	95,000	SF	0.21	20,000.00
15	0901 - Maintenance Of Finishes	95,000	SF	0.21	20,000.00
16	Allowance for Cutting and Patching of Finishes	1	Isum	20,000.00	20,000.00
17	14 - Conveying Equipment	95,000	SF	3.47	330,000.00
18	1424 - Hydraulic Elevators	95,000	SF	3.47	330,000.00
19	New ADA-Compliant Elevator Car	1	Isum	125,000.00	125,000.00
20	Replace Existing Controllers and Control Panels	1	Isum	40,000.00	40,000.00
21	New Power Unit, Valve System and Piping	1	Isum	75,000.00	75,000.00
22	Replace Motor and Brake System	1	Isum	90,000.00	90,000.00
23	SOFT COSTS				170,000.00
24	SOFT COSTS & CONTINGENCY				170,000.00
25	90 - Soft Costs				170,000.00
26	9005 - Project Soft Costs				170,000.00
27	Soft Costs (Fees, Permits, etc) - 20%	1	Isum	170,000.00	170,000.00
28	Grand Total				1,105,000.00

Total Estimate 1,105,000



Project Name **Exterior Door and Window Replacement Project**

Project Code **105026**

Estimator **William W. Watkins II, CEP, EIT**

Type **Budgetary**

Status **Submitted**

Client **Middle Bucks Institute of Technology**

Certified Estimating Professional Info **AACE ID 415289; Cert. # 00532**

Submission Date **2/13/2026**

Row #	Item Description	Takeoff Qty	Unit	Total Unit Price	Grand Total
1	EXTERIOR DOOR AND WINDOW REPLACEMENT				1,416,800.00
2	GENERAL CONTRACTOR	95,000	SF	14.91	1,416,800.00
3	01 - General Requirements	95,000	SF	1.36	128,800.00
4	0110 - General Conditions	95,000	SF	1.36	128,800.00
5	General Conditions, Bonds/Insurance, Supervision, Submittals, Closeout, and OH&P - 10%	1	Isum	128,800.00	128,800.00
6	02 - Existing Conditions				101,750.00
7	0241 - Demolition				101,750.00
8	Remove Existing Doors/Frames/Hardware	67	EA	250.00	16,750.00
9	Remove Existing Exterior Windows	8,500	SF	10.00	85,000.00
10	0282 - Asbestos Remediation				
11	NO COST INCLUDED for Hazardous Material Removal				
12	07 - Thermal and Moisture Protection	95,000	SF	1.34	127,500.00
13	0792 - Joint Sealants	95,000	SF	1.34	127,500.00
14	Allowance for Caulking, Sealants, and Window Trim Modifications	8,500	SF	15.00	127,500.00
15	08 - Openings	95,000	SF	11.14	1,058,750.00
16	0813 - Doors, Frames and Hardware	95,000	SF	2.64	251,250.00
17	New Doors	67	EA	650.00	43,550.00
18	New Frames	67	EA	400.00	26,800.00
19	New Hardware	67	EA	2,700.00	180,900.00
20	0833 - Coiling Doors And Grilles	95,000	SF		
21	NO COST INCLUDED for Overhead Doors				
22	0840 - Entrances, Storefronts, and Curtain Walls	95,000	SF	8.50	807,500.00
23	Exterior Windows	8,500	SF	95.00	807,500.00
24	SOFT COSTS				257,600.00
25	SOFT COSTS & CONTINGENCY				257,600.00
26	90 - Soft Costs				257,600.00
27	9005 - Project Soft Costs				257,600.00
28	Soft Costs (Fees, Permits, etc) - 20%	1	Isum	257,600.00	257,600.00
29	Grand Total				1,674,400.00

Total Estimate 1,674,400

PENNSYLVANIA'S DISABILITY INCLUSIVE CURRICULUM PILOT PROGRAM GRANT AGREEMENT

This Pennsylvania's Disability Inclusive Curriculum Pilot Program grant agreement is between the Commonwealth of Pennsylvania ("Commonwealth"), acting through the Pennsylvania Department of Education ("Department"), with its principal offices located at 607 South Drive, Harrisburg PA 17120, and Middle Bucks Institute of Technology ("Grantee"), with its principal offices located at 2740 York Road, Jamison, PA 18929..

The Department is the executive Commonwealth agency responsible for, among other things, the administration of grant programs under the General Appropriation Acts and the Public School Code of 1949, 24 P.S. § 1-101 et seq., ("School Code"). In accordance with 24 P.S. § 17-1701-D – 24 P.S. § 17-1705-D the Department administers Pennsylvania's Disability Inclusive Curriculum Pilot Program ("Program").

The Department now wishes to set forth the terms and conditions under which it will award Program funding to the Grantee.

The parties, intending to be legally bound, agree as follows:

1. Grant Award.
 - a. Initial Grant Award. Subject to the terms and conditions of this agreement and the availability of funds, the Department grants up to \$0.00 in Program funds ("Initial Grant Award") to the Grantee to support the scope of work set forth in Exhibit A ("Project"). The Grantee shall utilize the grant funds solely to carry out the Project in accordance with the budget ("Budget") set forth in Exhibit A.
 - b. Subsequent Grant Award. Subject to the terms and conditions of this agreement and the subsequent appropriation of sufficient funding, the Department may award funding to the Grantee for subsequent state fiscal years ("Subsequent Grant Award") during the term of this agreement. If the Department makes a Subsequent Grant Award, the Department shall provide written notice of the Subsequent Grant Award to the Grantee without the need to amend this agreement. The Department shall require the Grantee to submit a new scope of work and proposed budget for the applicable state fiscal year consistent with the notice of Subsequent Grant Award. Upon the Department's approval, the applicable scope of work and budget will be incorporated as supplements to Exhibit A. Any Subsequent Grant Awards are subject to the approval of the Governor's Office of the Budget, Comptroller's Operations Office
2. Award Modification. The Department may increase or decrease the amount of the Grant Award by providing written notice of award modification to the Grantee without the need to amend this agreement. The Department may require the Grantee to submit a revised budget and scope of work consistent with the award modification. Upon the Department's approval, the revised budget and scope of work will replace the budget and scope of work set forth in Exhibits A. Award modifications are subject to the approval of the Governor's Office of the Budget, Comptroller's Operations Office.
3. Budget Adjustments. The parties may adjust the dollar amounts of specific categories within the Budget without the need to amend this agreement if the adjustments do not increase the Initial Grant Award or a Subsequent Grant Award or reallocate from an Initial Grant Award or Subsequent Grant Award to another. The Grantee shall submit any proposed adjustments to the Budget to the Department for review and approval. A Budget adjustment will not be effective until it has been approved by the Department in writing.
4. Term. The term of this agreement will commence on the date of the last Commonwealth signature and will remain in effect until June 30, 2029 ("Term"), unless sooner terminated in accordance with section 17. This agreement is not binding in any way, nor will the Commonwealth or the Department be legally bound, until this agreement has

been fully executed and the Grantee has received a fully executed copy.

5. Period of Performance.

- a. Initial Period of Performance. The initial period of performance for this agreement will commence on July 1, 2026 and end on June 30, 2027 ("Period of Performance"), unless extended in accordance with section 6. The Department may extend the Period of Performance by providing written notice of extension without the need to amend this agreement, so long as the extension of the Period of Performance does not exceed the Term.
- b. Subsequent Periods of Performance. If the Department makes a Subsequent Grant Award in accordance with section 1(b), the period of performance for any Subsequent Grant Award will commence on July 1 of the applicable state fiscal year and end on June 30 of the applicable state fiscal year ("Subsequent Performance Period"). The Grantee may use the grant funds received for the applicable state fiscal year pursuant to this agreement solely to pay eligible costs and expenses incurred by the Grantee during the applicable Subsequent Performance Period. The Department may extend a Subsequent Performance Period by providing written notice of extension without the need to amend this agreement, so long as the extension of the Subsequent Performance Period does not exceed the Term.

6. Extension of Term. The Department may extend the Term for up to 90 days by providing written notice of extension to the Grantee without the need to amend this agreement. Any extension of the Term in excess of 90 days must be accomplished through a formal amendment to this agreement.

7. Program Guidelines. The Grantee shall perform the Project in accordance with the Program guidelines set forth in Exhibit B.

8. Reporting Requirements. The Grantee shall submit a monthly progress report to the Department on or before the 10th day of each month. The Grantee shall submit each progress report in the form and quantity required by the Department.

9. Disbursement of Grant Award.

- a. Invoices. The Grantee shall submit monthly invoices and supporting documentation for eligible costs and expenses to the Department. The Grantee shall submit each invoice by the 10th day of the month following the month in which the costs and expenses were incurred.
- b. Reimbursement. Upon the Department's receipt and approval of each monthly invoice, the Department shall reimburse the Grantee for eligible costs and expenses incurred by the Grantee during the Period of Performance.
- c. Withholding of Payment. The Department may withhold any payment if the Department determines, in its sole discretion, that the Grantee has failed to fulfill its obligations under any previous Pennsylvania's Disability Inclusive Curriculum Pilot Program agreement or another contract between the parties. Upon the Grantee's fulfillment of its obligations under the prior agreement or contract, the Department shall initiate the disbursement of the applicable payment.

10. Commonwealth Standard Terms and Conditions. The Grantee shall comply with the Commonwealth's Standard Terms and Conditions, Grant Version (Revised – 10/1/2023) set forth in Exhibit C

11. Compliance with Applicable Law. The Grantee shall comply with all applicable federal, state, and local laws, regulations, policies, or directives including, but not limited to, 24 P.S. § 17-1701-D – 24 P.S. § 17-1705-D. It is

the affirmative, non-delegable duty of the Grantee and any employees, contractors, or other agents to maintain competency in and abide by all statutory, regulatory, and policy obligations imposed by the acceptance and expenditure of these state grant funds.

12. No Department Liability. The Department shall not be liable for any claims, damages, or liability arising out of, or related to, the Grantee's activities, programs, or services funded, in whole or in part, under this agreement. Nothing in this agreement may be construed to waive or otherwise affect the sovereign immunity of the Commonwealth or its agencies.
13. Maintenance of Records. Utilizing accepted procedures, the Grantee shall maintain, at its principal offices or place of business, complete and accurate records, including documents, correspondence, and other evidence pertaining to costs and expenses incurred by the Grantee under this agreement, and reflecting all matters and activities covered by this agreement. The Grantee shall maintain all records for a period of six years from the expiration or termination date of this agreement, except in those cases where unresolved claims or audit questions may require the Grantee to continue to maintain some or all records until the claim or question is finally resolved.
14. Audit Rights. At any time during normal business hours and as often as the Department requires, the Grantee shall make all records related to this agreement available for inspection by the Department, Office of the Budget, Office of State Inspector General, Department of the Auditor General, Office of Attorney General, or their authorized representative(s) to audit, examine, and make copies of these records.
15. Offset, Withhold, and Recoup. At any time, the Department may offset, withhold, or recoup grant funds or payments for Project activities and expenses if the Department determines that either the Grantee has violated this agreement or the Grantee's expenditures are or were not eligible, proper, or allowable. The Grantee shall return grant funds in accordance with any recoupment instruction provided by the Department. These rights and remedies are in addition to those the Department may have under law, statute, regulation, or otherwise.
16. Temporary Suspensions
 - a. Grounds for Suspension. The Department may temporarily suspend this agreement for Grantee's breach of this agreement, violations of applicable law, audit exceptions, misuse of grant funds, gross mismanagement of the Project, malfeasance, or criminal activity.
 - b. Notice of Suspension. The Department shall provide a written notice of suspension to the Grantee. The notice must set forth the effective date of the suspension and identify the reason(s) for the suspension.
 - c. Effect of Suspension. The Department shall not reimburse the Grantee for costs and expenses incurred during the period of suspension.
 - d. Grantee Obligations During Suspension. The Grantee shall cure all deficiencies identified in the notice of suspension to the Department's satisfaction. The Grantee may not recommence Project activities until the Department, at its discretion, reinstates this agreement by written notice following the suspension.
17. Termination
 - a. Termination for Convenience. The Department may terminate this agreement at any time for its convenience by providing written notice of termination to the Grantee. The termination will be effective on the date set forth in the notice. The Department shall reimburse the Grantee for any eligible costs or expenses incurred by the Grantee prior to the effective date of the termination.
 - b. Non-Appropriation. If the Term exceeds one year and funds are not appropriated or otherwise made

available to the Department to support the Program in a subsequent year, the Department may terminate this agreement by providing written notice of termination to the Grantee. The termination will be effective on the date set forth in the Department's notice. The Department shall reimburse the Grantee for any eligible costs or expenses incurred by the Grantee prior to the effective date of the termination.

- c. Termination for Cause. The Department may terminate this agreement for cause by providing written notice of termination to the Grantee. The termination will be effective on the date set forth in the notice. The Department shall reimburse the Grantee for any eligible costs or expenses incurred by the Grantee prior to the effective date of the termination.
- d. Survival of Terms. The Grantee's obligations set forth in sections 8, 10, 11, 12, 13, 14, and 15 will survive the termination of this agreement.

18. Notice. All notices and other correspondence required or permitted under this agreement must be in writing and personally delivered or delivered by United States Postal Service, prepaid certified or registered mail, return receipt requested, by overnight courier with written evidence of receipt, or by email with evidence of receipt. Any notice or correspondence must be sent to the applicable party at the following address:

- a. If to Department:

Barry J. Frank
Chief, Division of Analysis and Financial Reporting
Department of Education/Bureau of Special Education
607 South Drive, 3rd Floor – East Wing
Harrisburg, PA 17120
Email: barfrank@pa.gov

- b. If to the Grantee:

Middle Bucks Institute of Technology
Middle Bucks Institute of Technology
2740 York Road
Jamison, PA 18929
Email: ldoherty@mbit.org

Either party may change its designated address by providing written notice to the other party.

19. Amendments and Modifications. Except as provided in sections 2, 3, 5, and 6 no alterations or variations to this agreement are valid unless they are made in writing and signed by the parties with the same formality as this agreement.

20. Assignment. The Grantee may not assign or transfer its rights or duties under this agreement without the prior written consent of the Department. Approval of an assignment does not establish any legal relationship between the Commonwealth or the Department and the assignee.
21. Independent Parties. Nothing contained in this agreement is intended or may be construed to, in any respect, create or establish the relationship of partners between the parties, or as constituting the Grantee as the representative or general agent of the Department for any purpose whatsoever.
22. Severability. The provisions of this agreement are severable. If any provision of this agreement is held to be unenforceable by an authority with proper jurisdiction in the matter, that provision is severed, and the remainder of this agreement will remain binding upon the parties.
23. No Waiver. No delay or failure of the Department or the Commonwealth to enforce any provision of this agreement or to exercise any right or remedy under this agreement may be construed as a waiver by the Department or the Commonwealth of the provision or its right or remedy.
24. Integration and Merger. When fully executed by the parties, this agreement will be the final and complete agreement between the parties containing all the terms and conditions agreed on by the parties. All representations, understandings, promises, and agreements pertaining to the subject matter of this agreement made prior to or at the time this agreement is executed are superseded by this agreement, unless specifically accepted by any other term or provision of this agreement. There are no conditions precedent to the performance of this agreement, except as expressly set forth in this agreement.
25. Counterparts. This agreement may be executed in counterparts, each of which is deemed to be an original (including copies sent to a party by electronic transmission) as against the party signing the counterpart, but which together constitute one and the same instrument.
26. Electronic Signatures. This agreement may be signed electronically in accordance with the Pennsylvania Electronic Transactions Act, Act 69 of 1999, 73 P.S. § 2260.301 et seq.

[SIGNATURE PAGE FOLLOWS.]

The parties, through their authorized representatives, have signed this agreement on the dates indicated below.

FOR THE COMMONWEALTH

For the Secretary of Education: _____ Date: _____
Title: _____

FOR THE GRANTEE

Signature: _____ Date: 8/18/2026
Title: Mark Covelle - Administrative Director

SAP Vendor No.: 0000119946

APPROVED AS TO FORM AND LEGALITY

Office of Chief Counsel: _____ Date: _____
Department of Education
Office of General Counsel: _____ Date: _____
Office of Attorney General: _____ Date: _____

Comptroller approved as to fiscal responsibility, budgetary appropriateness and availability of funds in the amount of
\$0.00

Comptroller: _____ Date: _____

Funds Commitment No.:

Federal Share: \$0.00 \$0.00

State Share: \$0.00 \$0.00

SAP Codes:

Grant Title	Funding Source	Project Number	ALN	Allocation Amount	Award Amount
Pennsylvania's Disability Inclusive Curriculum Pilot Program	State	FA-PDI-25-0000	0000	\$10,000.00	\$0.00



MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

2027/2028 BUDGET CALENDAR

<u>DATE</u>	<u>DESCRIPTION</u>
September 1, 2026	2027/2028 Budget Calendar adopted by Executive Council
Week of September 7	Budget packet distributed to Management Team & professional staff
September 21	Budget packets gathered from professional staff and reviewed by Asst. Director & CTE Supervisor of Curriculum and Instruction
September 30	Budget packets due to Business Manager
Month of October	Administrative team reviews budget requests, develops preliminary budget summary
October 26	Preliminary budget summary presented to Professional Advisory Council (PAC) and Chief Financial Officers
October 26	Preliminary budget summary presented to Committee of the Whole
November - January	Committee of the Whole budget work sessions (if needed)
January 25, 2027	Preliminary budget presentation to Professional Advisory Council (PAC) and Chief Financial Officers
January 25	Preliminary budget summary presented to Committee of the Whole
February 22	Preliminary budget presentation to Professional Advisory Council (PAC) and Chief Financial Officers
February 22	Committee of the Whole review proposed budget
March 22	Professional Advisory Council (PAC) and Chief Financial Officers review proposed budget
March 22	Committee of the Whole review proposed budget
April 6	Budget presentation to Executive Council 2027/2028 Budget adopted by Executive Council
April 6 – 16	Recommended budgets sent to member district Superintendents with copies for individual School Directors
May– June	Member School Boards approve recommended budget Approved budget submitted to PDE



2026 PSBA Officer Elections

Section: **E-4**

Unofficial Ballot – For entity use only

2027 President-elect (one-year term)

_____ **Matt Vannoy* (Sharon City School District)**

2027 Vice President (one-year term)

_____ **Kristy Bolte* (Northwestern School District)**

2027-2029 Treasurer (three-year term)

_____ **David Hein* (Parkland School District)**

2027 Eastern Zone Representative (one-year term)

_____ **Jason Mell* (Exeter Township School District)**

2027 E-4 Sectional Advisor (one-year term)

_____ **Dr. Tasliym Morales* (Chester Upland School District)**

*Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Article IV and PSBA Policy & Procedures Manual – Policy 302)

PSBA Insurance Trustees (three-year term)

(Choose two)

_____ **Marianne L. Neel**

_____ **Dr. Michael Faccinetto**

BALLOT FOR _____ SCHOOL DISTRICT/IU/CTC

SIGNATURE OF VOTING BOARD MEMBER

This is for internal entity use only. Your designated recorder is the only individual responsible for casting your entity’s simple majority votes to the link they received from Simply Voting.

Questions/concerns – Email Fawn.mcclure@psba.org

PSBA Leadership Positions up for Election

*Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Section 300 – Policy 302)

2027 President-Elect (one-year term)

Matt Vannoy*, Sharon City School District

My name is Matt Vannoy and I am a school director for the Sharon City School District (Mercer Co.) and serve on the Finance, Buildings and Grounds and Budget Committee. I am also currently in my second term as the vice president of the PSBA Governing Board. Prior to this I was a sectional advisor and sectional advisor representative to the PSBA Governing Board. Professionally, I am a principal in the Conneaut School District (Crawford Co.) and have also been a social studies teacher, athletic director and assistant principal in the Farrell Area School District, Moniteau School District and Sharon City School District. I am a member of the PIAA District 10 Committee, PIAA Cross Country Steering Committee, the Slippery Rock University (SRU) Alumni Association Board of Directors, several boards under the ARC of Mercer County umbrella and several other local boards. In 2018, I was a recipient of the SRU Alumni Association’s Distinguished Recent Alumni Award as well as the Mercer County Chambers of Commerce 40 Under 40 award. I graduated *summa cum laude* from Slippery Rock University in 2009 and earned my Master of Education degree and Superintendent’s Letter of Eligibility from Westminster College. Serving on the PSBA Governing Board has been a highlight of my career and I look forward to continuing to serve PSBA as the president-elect of the Governing Board and working with the staff and PSBA members across the state to advocate for public education. I look forward to working with PSBA to advocate for on-time budgets, cyber charter reform, mental health supports for schools, increased education funding and other areas that will benefit school districts. I appreciate your support. Thank you.

2027 Vice President (one-year term)

Kristy Bolte*, Northwestern School District

It has been an honor to serve as the Western Zone representative on the PSBA Governing Board since 2024. I am honored to seek election as vice president of the Pennsylvania School Boards Association and to continue advancing our shared mission of supporting school board directors as they lead their districts, build strong relationships and advocate for public education across Pennsylvania. I am a graduate of Edinboro University with a bachelor's degree in elementary education. As a former teacher, a mother of six, and the wife of a middle school teacher in the Conneaut School District, I have experienced public education from many perspectives. My family and I live in West Springfield, Pennsylvania, where I have been inspired to serve because I believe quality public education is the cornerstone of strong communities. I am currently serving my second term on the Northwestern School District Board of School Directors in Albion and am privileged to serve as board president. I also serve on the Tri-County Intermediate Unit 5 board. These leadership roles have reinforced my belief in the importance of effective governance, collaboration and continuous learning. Through PSBA's training, advocacy and support, I have grown as a leader and have become better equipped to serve my district and community. If elected vice president, I will remain committed to PSBA's vision of fostering informed, engaged and passionate school board directors who lead with integrity and advocate effectively for excellent public education. I will work to strengthen connections between PSBA and local school boards, ensuring directors throughout the commonwealth understand and benefit from the valuable resources and services our association provides. Public education faces both significant challenges and tremendous opportunities. By working together with honesty, integrity, collaboration and innovation, we can support school directors, strengthen our districts and create the best possible educational opportunities for every student. I would be honored to continue

serving the members of PSBA as your vice president. I respectfully ask for your trust, your vote and your support as we work together to advance public education and ensure a bright future for Pennsylvania's students.

2027- 2029 PSBA Treasurer (three-year term)

David Hein*, Parkland School District

My name is David Hein, and I am honored to ask for your support as treasurer of the Pennsylvania School Boards Association. For more than a decade, I have been privileged to serve PSBA in a variety of volunteer and governing board leadership roles, including as president, Eastern Zone representative, E-2 sectional advisor, member of the Finance Committee and other PSBA committees. These experiences have given me a deep understanding of our association, its mission and the importance of responsible financial stewardship. Locally, I am serving my fourth term on the Parkland School Board and currently have the privilege of serving as board president. Throughout my service, I have chaired our Personnel and Finance Committee and worked collaboratively on many of the complex financial and governance issues facing public education today. Beyond K-12 education, I currently serve as chair of the Lehigh Carbon Community College Board of Trustees after being reappointed to a second six-year term. I also served for 12 years on the Lehigh Career and Technical Institute Joint Operating Committee, holding several leadership positions there. These experiences have reinforced my commitment to sound governance, fiscal responsibility and long-term strategic planning. Professionally, I bring more than 35 years of finance and accounting experience across banking, healthcare IT, health insurance and the nonprofit sector. Today, I serve as assistant business administrator at Lehigh Career and Technical Institute, where fiscal accountability and responsible stewardship are central to my daily work. If elected treasurer, I will work to ensure that PSBA's financial resources are managed with transparency, integrity and a focus on delivering value to every member school district. I believe strong financial management allows our association to remain a trusted advocate for public education while providing the services and support our members depend on. I am passionate about protecting and strengthening public education through the fair allocation of resources, advocating for fully funded state and federal mandates, and ensuring a level playing field for our public schools in relation to charter and cyber charter schools. Public service has always been a family commitment. My wife and daughter are both elementary school teachers, giving me a firsthand appreciation for the work happening in our classrooms every day. I also proudly serve as president of the Parkland CARES Food Pantry, supporting families throughout our community. It would be an honor to continue serving PSBA in this new capacity. I respectfully ask for your vote for treasurer, and I thank you for your continued commitment to Pennsylvania's students, schools and communities.

2027 PSBA Eastern Zone Representative (one-year term) (Only Eastern Sections vote)

Jason Mell*, Exeter Township School District

My name is Jason Mell and I am seeking election to the PSBA Governing Board as the Eastern Zone representative for a one-year term starting in 2027. As part of the election process, I'd like to provide some background on myself as a candidate. I currently serve as a school director in the Exeter Township School District, located in Berks County, where I represent our board as the district's PSBA Liaison. Being the liaison to PSBA has provided me with valuable insight into the association's resources and advocacy efforts. I also had the privilege of serving as board president for two years. Throughout my time on the board, I have worked closely with fellow directors and district leadership to address complex policy, financial and operational issues while maintaining a focus on student success. My commitment to public service extends beyond education. Over the years, I have served on the boards of the Exeter Community Library, Exeter Youth Soccer Association, Albright College Alumni Association and the Exeter Township Planning

Commission. Today, I continue to support our region as a board member of Genesius Theatre, the Reading Film Office and Opportunity House. From 2014 through 2020, I also founded and served as editor of *The Exeter Informant*, a community news service dedicated to keeping residents informed about local government and community issues. Professionally, I am a software engineering manager for a national restaurant service and supplies company headquartered in Lititz, Pennsylvania, in neighboring Lancaster County. I hold a Master of Science degree in information systems from Drexel University and a bachelor's degree in information systems from Albright College. In addition, I've earned a Master Planner certification through the Albright College Center for Excellence in Local Government and the Cyber Risk and Oversight for Public Education certification from the Diligent Institute. Public education is also deeply personal to my family. In addition to both of my children attending the Exeter Township School District, my wife, Tiffany, is a 1998 Exeter graduate herself and serves as a K-4 reading specialist in the district. I believe strong public schools depend on thoughtful governance and effective advocacy. If elected, I will work collaboratively with fellow board members across the commonwealth, listen carefully to the concerns of our member districts, and advocate for policies that strengthen local school boards and improve educational opportunities for every student. I would be grateful for your support and the opportunity to serve as your Eastern Zone representative. Thank you.

2027 Section W1 Advisor (one-year term) (Only Section W-1 vote)

Tracey Leyda*, Franklin Area School District

I am honored to submit my candidacy for PSBA Sectional Advisor. Throughout my service in school board leadership, I have been guided by a deep belief that strong governance, open communication and a commitment to students are essential to public education. I would welcome the opportunity to continue serving PSBA and the local school boards in my section by listening carefully, sharing information clearly, and representing member concerns with professionalism and integrity. My experience in school board administration has taught me the value of collaboration, consistency and thoughtful decision-making. I understand that local boards face a wide range of challenges, from policy development and finance to personnel matters and community expectations. As sectional advisor, I would strive to be a responsive and reliable connection between local members and PSBA, ensuring that feedback from boards in our section is heard and carried forward. I would also work to strengthen awareness of PSBA resources, advocacy efforts and leadership initiatives that support effective board service. I believe one of the most important responsibilities of a sectional advisor is building trust through regular communication and visible engagement. I would approach this role by maintaining strong relationships with board liaisons, encouraging participation in PSBA programs, and promoting the Principles for Governance and Leadership. I also value the importance of recognizing local service and celebrating the work of board members who give their time to public education. That kind of encouragement helps sustain a healthy culture of leadership across our schools. If elected, I will bring dedication, steadiness, and a sincere respect for the volunteer spirit that makes PSBA strong. I am prepared to serve as an effective voice for local members, to support PSBA's mission, and to represent my section with energy and accountability. Thank you for your consideration and for the opportunity to serve.

2027-2028 Section W-2 Advisor (two-year term) (Only Section W-2 vote)

Michael Panza*, Moniteau School District

My name is Michael Panza and I respectfully ask for your support to continue as your sectional advisor. I was first appointed to the Moniteau school board in 2008 and have since won five elections. I have served as president of my school board and am currently vice-president. Our board operates by committees. I have served on the Policy,

Superintendent Evaluation and other committees during this time. I also serve on the Midwestern Intermediate Unit Board of Directors, serving as the treasurer. As a current sectional advisor, I was elected by my peers to serve on the governing board of PSBA for the past three years. My background is in education, as I hold bachelor's and master's degrees in music education, a second master's degree in administration, a doctorate in educational leadership and 18 post doctorate credits for my Letter of Eligibility. I have been a music educator, assistant principal, principal and served for more than 17 years as a district superintendent. I retired from public education in 2016 and am currently on the faculty at Slippery Rock University, supervising student teachers and teaching various courses at both the undergraduate and graduate levels. I also serve on several doctoral dissertation committees. I have presented twice at the PSBA conference and have served as a session monitor at the annual conference. I have submitted articles and have been published on no less than three occasions in the *PSBA Bulletin*. I have also been published on the national level on education-related matters. Most recently, I was asked to write a theme song for PSBA. I was happy to complete this piece. It was recently professionally recorded by the North Hills Wind Ensemble and will be featured at this year's conference. I was also asked and participated in the taping of the PSBA *Keystone Education Report* television program on the topic of arts in our schools. This program aired twice on the PNC cable news channel and can be found at the PSBA site or on YouTube. As can be seen, I have extensive experience in education, as a teacher, an administrator, a school director, with the intermediate unit and at the state level. I respectfully ask for your support to continue our important work, providing guidance and support to fellow school directors as we collectively serve our schools, our communities, but most importantly, our students. Again, I am Michael Panza asking to continue as your sectional advisor. Thank you for watching, and best wishes.

2027 Section E-1 Advisor (one-year term) (Only Section E-1 vote)

Christina Cosmello*, Blue Ridge School District

Hello, my name is Christina Cosmello and I am honored to seek your support to continue serving as your PSBA Sectional Advisor for section E-1. Public education has always been at the heart of my commitment to public service. I am proud to say that I am the product of Pennsylvania public schools and so are both of my children. Our public education provided the foundation that has shaped our lives. And that personal connection has fueled my lifelong commitments to advocating for strong public education. I believe every student deserves the same opportunities to learn, grow and succeed. And I am proud to support PSBA's mission of promoting excellence in public education across our commonwealth. For approximately 20 years, I have proudly served on the Blue Ridge School District Board of Directors, including five years as vice president and eight years as treasurer, which I currently hold. During that time, I have gained extensive experience in school governance, policy development, financial stewardship, strategic planning and advocating for students in our community. In addition, I have also served on the NEIU 19 board of directors for approximately nine years, three years as treasurer, which I currently hold that position. Working alongside representatives from 20 school districts has broadened my perspective, strengthened regional partnerships and deepened my understanding of the challenges and opportunities facing public education across northeast Pennsylvania. As a PSBA member for more than 15 years, I have consistently participated in conferences, sectional meetings and educational sessions. I encourage my district to recognize excellence by nominating students, educators and fellow board members for PSBA's Student Showcase. I believe these programs highlight the incredible work happening in our schools and strengthen connections across districts. For the past seven months I've had the privilege of serving as your PSBA Sectional Advisor for section E-1. During this time, I have gained valuable experience, communicating with member districts, supporting PSBA initiatives and help strengthening engagement throughout our section. That experience has reinforced my commitment to ensuring our districts remain informed, connected and

represented. Outside of education I remain actively involved in community service. I am involved in leading a scholarship program for more than a decade, I support initiatives that address food insecurity and participate in projects that honor veterans and strengthen our local communities. Professionally I am a Berkshire Hathway Home Services Chairman's Circle recipient. I'm recognized among the top agents globally. That achievement reflects the same values I bring to public service, integrity, communication, accountability and dedication. I would be honored to continue serving as your PSBA Sectional Advisor for E-1. And I am committed to listening, collaborating and advocating for our districts while promoting the outstanding work taking place throughout our schools. Thank you for your time, your support and continued dedication to Pennsylvania students and public education. I respectfully ask for your vote this fall and I look forward to the opportunity to continue serving the schools and communities of section E-1.

2027-2028 Section E-2 Advisor (two-year term) (Only Section E-2 vote)

Sarah Nemitz*, Salisbury Township School District

My name is Sarah Nemitz, and I'm a school board member and current vice president for the Salisbury Township School District in Lehigh County. I'm running for election to be the E-2 sectional advisor for PSBA, serving Lehigh, Northampton, Monroe and Carbon counties. I have been a school board member since 2019, and I've served in leadership roles in my own district and beyond. I was previously our president for one year, and have served as vice president since 2024. I've led negotiating teams and worked to recertify the charter school that is in our boundaries, worked with our state legislators, as well as presented sessions at the School Leadership Conference. Since 2019, I have also represented Salisbury on the joint operating committee for the Lehigh Career and Technical Institute, and currently serve as treasurer and chair of the Business and Finance committee. I was also a member of the inaugural class of PSBA's Innovation and Policy Institute in 2022. PSBA has a lot to offer our districts and as E-2 sectional advisor, I'd be happy to help connect you with those services and resources. Our board has had very positive experiences working with PSBA – we have taken roles and responsibilities and goal setting trainings, we regularly participate in the self-evaluation process, and we have engaged in advocacy day events, as well as working with PSBA on policy updates. Personally, I have gained a lot of knowledge from PSBA's webinars on current topics in education and have enjoyed hearing the experience of others through the member exchanges. I believe that the more informed we are as board members the better we can serve our students and communities. I also believe that by working together and sharing our unique experiences we can become stronger, more informed advocates for public education. I appreciate your support and look forward to working with all of you.

Anna Lopez, Pocono Mountain School District

Hello everyone my name is Anna Lopez and I'm a proudly serving school director at Pocono Mountain School District and as a director at the Colonial Intermediate Unit 20 board. It's an honor to be a candidate for the PSBA Sectional Advisor for section E-2. Over the past several years I've learned that effective leadership begins with listening. Every school district is unique. We all share many of the same challenges, supporting students, retaining quality staff, maintaining safe schools, managing facilities and balancing budgets all while remaining accountable to our communities. So serving on my local board has given me the opportunity to work on long-term projects such as capital improvements planning, policy development, education initiatives that strengthen our schools while all remaining fiscally responsible. Serving on the intermediate unit has also brought me an understanding of how collaboration between districts creates opportunities that no single district can accomplish alone. If elected as your advisor, my commitment is very simple. I will listen, I will communicate and I will advocate. I believe school directors deserve timely information, opportunities to share ideas and a strong voice within PSBA. I also believe our greatest

strength comes from working together. So regardless of the size of our district or community we represent, every school member brings valuable experience that can help improve public education across Pennsylvania. I want to help strengthen those connections by encouraging collaboration, sharing successful practices and ensuring that our concerns of our region are heard. Public education continues to face significant challenges, but it also has tremendous opportunities by working together with respect, professionalism and a shared commitment to students. We can continue building stronger schools and stronger communities. Thank you all for your service to public education, for everything you do on behalf of your students and communities and for considering my candidacy. I would be honored to earn your support as your next PSBA Section E-2 Advisor. Thank you.

Timothy Kearney*, Southern Lehigh School District

Over 40 years. That is how long I've been involved in public education work. I am honored to be a 2026 PSBA Nominating Committee endorsed candidate for the PSBA Section E2 Sectional Advisor position. Over 40 years ago, I decided to earn a degree in elementary education at Millersville University. I was hired by Allentown School District and taught there for 34 years. I earned a master's degree in education leadership and a Principal's Certificate at Lehigh University. I earned a Management Certificate from DeSales University. I won several awards including Outstanding Educator Award from the Allentown Education Association and the Legacy Award from Pennsylvania State Education (PSEA) Eastern Region. I was an education leader at the school, local, region, state and national level. I served as a building representative, Allentown Education Association's vice president of elementary schools, PSEA Eastern Region Third Representative and PSEA Board of Directors. I served on PSEA statewide Communications, Resolutions, Bargaining and Health Care committees. I also served on the National Education Association's Resolutions Committee. I attended education leadership meetings in Germany and National Education Association meetings across the country – Minnesota to Texas, California to Washington, D.C. When I retired, I did not stop my education work. I ran for school board. I am on our Continuing Education, Policy, Education and Technology committees. I serve as one of our representatives on our local technical school's joint operating committee. I am president of Founding Forward's Valley Forge Volunteer Chapter, and work part time there. I am a voice for civics education. I develop a weekly education update for area educators and community members. I've been composing that email newsletter for over five years. I bring a career's worth of dedication to this position. I want to bring my experience to PSBA and school board members in our region. When I look at PSBA's purpose of improving public schools, I can't help but know I've been doing this for decades. When PSBA states that its mission is promoting exceptional public education, it matches my own personal philosophy and the education success I achieved in support, empower and advocate for public education. When I see PSBA's Principles for Governance and Leadership, I know they are principles I've strived for as an educator, whether in the classroom, principal's office or education association leadership roles. I would be honored to serve you and PSBA. Thank you, sincerely, for your time and consideration.

2027-2028 Section E-4 Advisor (two-year term) (Only Section E-4 vote)

Dr. Tasliym Morales*, Chester Upland School District

My name is Dr. Tasliym Morales, and I am honored to seek another term as your PSBA Section E4 Advisor. Supporting school directors across Bucks, Chester, Delaware, Montgomery and Philadelphia counties has been one of the most rewarding opportunities of my public service. During my term, I have worked to ensure that board members had access to timely legislative updates, governance resources and opportunities to strengthen their effectiveness as educational leaders. As an elected school director, legislative chairwoman, and treasurer for the Chester Upland School District, I understand the challenges boards face every day. We are expected to balance fiscal responsibility, student achievement, transparency, community expectations and an ever-changing legislative landscape. Those

experiences have shaped the way I support section E4, with practical solutions, open communication, and a commitment to helping fellow board members succeed. Throughout my term, I have remained engaged with local school districts, legislative discussions, and regional educational partners. I believe an effective sectional advisor should not simply share information but also create opportunities for collaboration, ensuring that boards can learn from one another while advocating for policies that strengthen public education. If reelected, I will continue strengthening connections throughout section E4 by expanding communication, increasing opportunities for professional engagement, and ensuring school directors have access to meaningful governance and legislative resources. I remain committed to supporting every district fairly and professionally, recognizing that while our communities may differ, our commitment to serving students is shared. Public education continues to face significant challenges, from funding and workforce issues to governance and accountability. These challenges require thoughtful leadership, respectful dialogue, and a willingness to work together across districts and perspectives. I am committed to continuing to support that work on your behalf. Thank you for the trust you have placed in me during my first term. It has been a privilege to work alongside so many dedicated school directors who volunteer countless hours to improve outcomes for students and communities across southeastern Pennsylvania. I respectfully ask for your support and your vote to continue serving as your PSBA Section E4 Advisor.

PSBA Insurance Trustees

Member entities also are asked to vote for open trustee positions on the PSBA Insurance board. PSBA Insurance provides complimentary travel/accident insurance to all school directors from member school entities while on official school board business. As such, all member entities are considered participants in PSBA Insurance programs and are eligible to vote.

Trustee (term ends Dec. 31, 2029) – Includes two candidates (three-year term)

Choose up to two candidates for a three-year term.

Marianne L. Neel

Dr. Michael Faccinetto

Dr. Michael Faccinetto has served on the Bethlehem Area School District Board of Directors since 2009, providing 17 years of leadership in public school governance, budgeting, labor relations and education policy. As board president, he has advocated for underserved students, responsible stewardship, and programs that expand opportunities for every learner. His statewide leadership includes serving as PSBA president from 2017–18 and advocating for public education before the Pennsylvania General Assembly. Dr. Faccinetto is the principal of Southern Lehigh Middle School and previously served as an elementary teacher in the Southern Lehigh and Allentown school districts. He earned his Doctorate in Educational Leadership, master's degree, and K–12 Principal Certification from Lehigh University.

School Board Secretaries Forum

(Only school board secretaries may nominate and vote for the forum officers.)

Forum Steering Committee (term ends Dec. 31, 2028) – (two-year term)

Choose up to three individuals for a two-year term

Betsy Gates, Dauphin County Technical School

Betsy Gates is the administrative operations coordinator and board secretary at Dauphin County Technical School, where she plays a central role in supporting school leadership, board operations, and the mission of high-quality career and technical education. For the past three years, Betsy has been an active and engaged member of the PSBA School Board Secretaries Forum, contributing her expertise, insight and collaborative spirit to the statewide network of board professionals. She currently serves as chair of the forum, a role she has held for the past year, where she works to strengthen connections among members, elevate best practices and support the vital work of board secretaries across Pennsylvania. Betsy is a passionate advocate for both career and technical centers (CTCs) and the Pennsylvania School Boards Association. She believes deeply in the power of CTCs to prepare students for meaningful careers and in PSBA's role as a cornerstone of strong public education governance. Her commitment to these organizations reflects her broader dedication to ensuring that every student in Pennsylvania has access to high-quality educational opportunities.

Lauryn Weaver, Central Intermediate Unit 10

I have spent the last four years working in education, along with more than 10 years in the fitness industry, and one thing that has remained constant throughout my career is my love for connecting with people. I genuinely enjoy meeting new people, building relationships, and finding creative ways to make networking feel fun, welcoming and engaging. I am naturally organized, always happy to lend a helping hand and enjoy supporting others however I can. Those qualities are a big part of why I would love to serve on the SBS Steering Committee. From my very first SBS Annual Conference, I was impressed by how welcoming, knowledgeable and supportive this group is. The committee always goes the extra mile to help others and find answers, even when it takes a little extra digging. Through this committee, I have built valuable connections, gained insights that helped me grow professionally and felt genuinely supported. I would love the opportunity to give back by helping create those same positive experiences for others, supporting members, encouraging engagement and helping strengthen the network that makes SBS Steering Committee such a valuable resource. At the IU, I lead the Community and Staff Engagement Committee, where I help create events and initiatives that bring people together and strengthen our sense of community and boost employee morale. I believe that experience would transfer well to this opportunity and allow me to contribute ideas, organization and enthusiasm that support the committee's goals.

Policy 302:

Nomination & Campaign Procedures: Election of Officers, Zone Representatives & Sectional Advisors

The Governing Board adopts this policy to establish guidelines necessary to carry out the process of electing PSBA officers, zone representatives and sectional advisors. The procedures set forth in this policy apply to the election of the following elected positions of the Association:

- President-elect
- Vice president
- Treasurer
- East zone representative
- Central zone representative
- West zone representative
- Sectional advisors

SUCCESSION

The president-elect shall automatically assume the office of President in the year following the term as president-elect, without needing to stand for election, unless the president-elect was appointed to fill a vacancy. In that case, a president will be nominated and elected by the governing board upon obtaining a three-fourths affirmative vote of all eligible members of the governing board. In the event a vacancy in the office of president occurs, the president-elect shall serve as acting president for the remainder of the term, shall assume the office of president the following year in the normal course, and the term of the immediate past-president shall be extended for one year.

TERMS

The term of office for the offices of president, president-elect, and vice president is one calendar year, commencing on the first day of January following the election (although not elected, the term of an immediate past-president is also one year). The term for each zone representative is three years, staggered such that one is elected each year. The treasurer shall serve a term of three years. The elections of the treasurer and zone representatives shall take place every three years calculated from the year in which elected for the first full three-year term.

For reference purposes, the first full three-year terms of the treasurer and zone representatives commenced as follows:

- Treasurer elected for three-year term commencing January 1, 2024, 2027...
- West zone representative elected for a three-year term commencing January 1, 2024, 2027...
- East zone representative elected for a three-year term commencing January 1, 2022, 2025, 2028...
- Central zone representative elected for a three-year term commencing January 1, 2026, 2029...
- The three zones of the state from which each zone representative is elected are defined as follows:
 - The Eastern zone consists of PSBA Sections E-1, E-2, E-3 and E-4.
 - The Central zone consists of PSBA Sections C-1, C-2, C-3 and C-4
 - The Western zone consists of PSBA Sections W-1, W-2, W-3 and W-4.
- Sectional advisors serve a two-year term.

NOMINATION

The nominating process shall be overseen by a Nominating Committee as outlined in the PSBA Bylaws and consistent with this policy. The function of the Nominating Committee is to seek and consider, on behalf of the membership of the association, a slate of candidates to fill the several elected positions of the association, to carefully evaluate the qualifications of the applicants for office and identify for benefit of the voting membership those the committee believes will best govern the association. The committee shall engage in appropriate activities to increase awareness among the membership about association leadership opportunities, and to identify members whose background, experiences, talents, training, involvement in association activities and other pertinent attributes indicate potential for valuable contributions to the success of the association at increasing levels of association leadership and responsibility.

A candidate shall not apply for or be slated for more than one elected position in any year.

Committee Composition

The Nominating Committee consists of:

- The immediate past-president serving as committee chair
- The president-elect
- One sectional advisor appointed by and from among the sectional advisors
- One individual member of the association from each PSBA zone, appointed by the president from among at least three persons nominated by each zone representative
- Two current members of the Governing Board other than officers appointed by the Governing Board
- Two past presidents of the association appointed jointly by the president and the immediate past-president
- Two school directors who are individual voting members of the association not otherwise holding an elected position of the association, appointed by the president

The Governing Board and sectional advisors each shall designate one alternate who, in the event an appointee is unable to participate in the committee meeting at which candidate interviews take place, will replace that appointee without need to convene the appointing body. The alternate does not become a member of the committee until the original appointee they are to replace has resigned. A committee member who discovers that they will be unable to participate in the interview meeting in person or via alternative means shall immediately notify the chairperson and tender their resignation so that an alternate may be activated.

All appointees and alternates to the Nominating Committee should be active members who exhibit an understanding of PSBA's organizational structure, programs, and services. The president and immediate past-president shall confer with the Governing Board and the sectional advisors and department heads to ensure that in selecting persons to serve on the Nominating Committee, an appropriate geographical balance and balance of current Governing Board members and others not holding positions of leadership in the association is sought in constituting the membership of the committee each year.

Committee Meetings

The Governing Board shall establish a timeline with deadlines for submission of Applications for Nomination, completion of candidate interviews, and preparation and publication of the slate of candidates, such that the association membership can be notified of the result of the nomination slating process no later than July 31 of each year. The approved timeline shall be widely published to the

membership. The approved timeline shall remain in effect for succeeding years until amended or replaced by the Governing Board.

A quorum of the Nominating Committee shall be a minimum of nine members.

Electronic participation by committee members may be permitted, at the discretion of the committee chairperson, for the annual meeting at which the committee conducts interviews and deliberations. In the event a member of the committee becomes aware that the member will be unable to attend that meeting in person, the member should notify the committee chairperson immediately, so that alternative arrangements can be made for participation in the meeting. The committee also may meet at the call of the chairperson at such other times and places, including via electronic means, as necessary to carry out the other functions of the committee.

Only members or an alternate of the committee may attend or observe the committee meeting at which interviews, deliberations and voting occur. However, the president may attend as an observer without right of participation. The corporate secretary of the association (and/or their designee) may attend the meetings for the purpose of providing staff support and creating a record of the proceedings. When the president and/or corporate secretary attends as an observer, they may be designated by the committee chair to take notes of the meeting, and to serve as teller for counting ballots and reporting results of balloting in the event the committee elects to use confidential written ballots.

Eligibility for elected positions

Eligibility for election to the PSBA Governing Board requires that the candidate be a voting member of the association in good standing (a member of the local board of a school entity having current PSBA membership) and have completed four years of service on their local board.

Eligibility for election to a zone representative position requires that the candidate be an elected member of the Governing Board of a school entity having current PSBA membership that is situated in a section included in the East, Central or West zone of the state represented by the zone representative position being sought.

To be eligible for election as a zone representative or an officer other than treasurer, a candidate shall have completed a minimum of four years of service as a school director in the state of Pennsylvania prior to taking office. No person may hold at the same time more than one of the elected positions of the Association.

Candidates for the office of treasurer must have fiscal acumen and experience in finance and accounting, enabling an understanding of the Association's financial issues including but not limited to, accounting standards, financial reports, financial statements, audits, budgets and financial recordkeeping requirements.

Eligibility for election to a sectional advisor position requires that the candidate be a member of the Governing Board of a school entity having current PSBA membership that is situated in that PSBA section of the state. There is no requirement for years of service.

No person is eligible to be slated as a candidate for any officer, zone representative or sectional advisor position in any year for which such person accepted appointment as a member of the Nominating Committee.

To be eligible for election as an officer, zone representative or sectional advisor, the current year membership dues of the entity from which a candidate's individual membership is derived must be paid in full prior to the slating of candidates.

An individual school director is ineligible to stand for election if they are no longer serving in an elected local director position. The only exception being an individual elected to the position of president-elect may complete the succession to president and immediate past-president.

Applications

Position descriptions detailing the qualifications and responsibilities of officer and zone positions, and Application for Nomination forms shall be approved by the Governing Board and widely distributed to members. Application forms may be updated from year to year to reflect current interview dates, the positions that are up for election and other administrative elements, without further action of the Governing Board, if no substantive aspects of a form are changed.

Persons seeking consideration for an elected position of the Association shall file at PSBA headquarters to the attention of the corporate secretary an Application for Nomination on a form approved by the PSBA Governing Board, accompanied by a photograph, letters of recommendation and such other supporting materials as may be specified on the Application for Nomination form for the purpose of further documenting the candidate's involvement in activities of the Association, relevant community service, and leadership experiences or other qualifications.

Applications may be submitted via hand delivery, electronically or via United States Postal Service. Applications for Nomination must be marked received at PSBA headquarters no later than the application deadline specified in the timeline approved by the Governing Board in order to be considered as timely filed.

During interviews of applicants, the committee shall also confirm whether a candidate continues to meet minimum eligibility requirements for the position sought.

Process

The Nominating Committee shall review all Applications for Nomination that meet Tier 1 criteria to make a preliminary determination that applicants meet minimum eligibility requirements established in the PSBA Bylaws for the positions sought. The Nominating Committee shall apply a three-tiered eligibility process to the selection of a candidate(s) for each open position:

Tier 1 – Application for a position must be received by the established deadline. The member district must be considered in good standing and be current with PSBA dues. Candidates must meet the minimum years of service on their local board (as outlined in this policy and bylaws) and be current with all state-required training for school directors. In addition, the candidate must supply clear evidence that their local school board has officially adopted the PSBA Principles for Governance and Leadership either specifically within the district policies or by annual/biannual resolution or official action of the local school board.

Any application received that does not meet these minimum criteria will not be provided to the Nominating Committee by the corporate secretary. PSBA staff will notify the committee chair of all

applications received. PSBA staff will notify all applicants of their application status.

Tier 2 – Applications for nomination shall be reviewed by the Nominating Committee and all slated candidates must meet the following criteria to be slated:

- A demonstrated record of service to their local board
- Consistent participation in PSBA programs and services
- Familiarity with PSBA structures, bylaws and resources
- A record of promoting PSBA and maintaining their fiduciary duty during past PSBA service
- Exhibits ongoing support of PSBA, the platform and professional staff

All candidates meeting Tier 2 requirements shall be slated by the nominating committee.

Tier 3 - Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates.

At the conclusion of the process, the chair of the Nominating Committee shall provide, in writing, feedback to all applicants regarding the strengths and weaknesses of their application based on the committee review.

LOSS OF ELIGIBILITY

If it appears that a candidate has ceased to meet minimum eligibility requirements after being slated, the matter shall be referred to the Credentials Committee for determination of whether the candidate remains eligible for election. The determination of the Credentials Committee shall be considered final. The applicant shall not be slated as a candidate if the Credentials Committee determines the applicant has ceased to meet eligibility requirements.

If the Credentials Committee determines that the candidate no longer is eligible for election and thus is disqualified, the candidate’s name shall be removed from subsequently published slates and ballots and other measures shall be taken to inform members of the association of the change to the slate for that position.

On July 20, the staff will provide the Credentials Committee with a list of the candidates and the date their district paid the current year’s dues, and any candidate whose district dues have not been paid will be deemed ineligible by the Committee and disqualified from the election, regardless of subsequent dues payment.

Loss of eligibility by the only candidate slated for an office after the nomination process, such that no eligible candidate remains slated and no candidate thus can be elected, results in a vacancy in that position effective upon the commencement of the term of office. The vacancy will be filled by the incoming Governing Board in accordance with the PSBA Bylaws.

PUBLISHED SLATES AND BALLOTS

As soon as practicable following the Nominating Committee’s candidate interviews and determinations of candidates to be designated as endorsed, and in any event no later than July 31, a slate reflecting the candidates shall be prepared and published in PSBA publications and on the association website.

DISSEMINATION OF CANDIDATE INFORMATION TO THE MEMBERSHIP

Information about slated candidates shall be disseminated to the membership as follows: The slate with brief candidate profiles shall be published on the PSBA website. In addition to the publication of slates and ballots, the following candidate information shall be published on the association's website if provided by the candidate:

- A good quality headshot of the candidate.
- Biography and written statement from the candidate summarizing the candidate's interest in, qualifications for and goals of serving the association in an elected position, not to exceed 500 words in length.
- A video of the candidate delivering a statement addressing a brief series of points developed by the Nominating Committee, not to exceed three minutes in total length.

VOTING PROCEDURES

Voting and registering of votes shall take place during a period commencing eight weeks prior to the annual meeting of the Delegate Assembly and ending one week prior to the annual meeting of the Delegate Assembly, unless the PSBA Governing Board declares a shorter voting period. Specific dates for the first and last day of voting shall be widely publicized to the membership.

Sufficiently prior to the voting window, printed slates of candidates, along with instructions for voting, shall be distributed to the board secretary of the governing board of each member entity eligible to cast votes. For purposes of the PSBA election process and this policy, a joint operating committee is regarded as that entity's governing board.

Casting of votes by member entities

Each member entity whose current year PSBA dues have been paid in full shall be entitled to cast one vote for each elected position presented for election.

An entity may cast a vote only for a zone representative position for the zone of the state to which the entity is assigned. An entity may cast a vote only for a sectional advisor position for the section of the state to which the entity is assigned.

The vote of the entity for each position shall be determined by simple majority vote of the entity's Governing Board (majority of a quorum), cast at a public meeting of the board.

A candidate must receive a majority of votes of a quorum of the entity's governing board present and voting in order for an entity's vote to be cast for that candidate. A plurality of votes by an entity's governing board for any candidate is not sufficient. If no candidate for a position receives at least a majority of votes of the quorum present and voting, a run-off shall be conducted between the two candidates previously receiving the most votes. If the board is unable to produce a majority vote for a candidate, no vote is cast by the entity for that elected position.

The secretary of each entity's board shall record the board's vote as to each elected position on the ballot. The selections of each member entity's board for the elected positions on the ballot cast for that entity shall be registered with the PSBA Credentials Committee via the PSBA election system by the secretary of each entity's board.

Tallying of votes

The corporate secretary, or designee, shall implement an electronic voting system. The system may be either an internal system or provided by an external vendor. The Credentials Committee shall meet as necessary prior to the annual meeting of the Delegate Assembly to review, verify and certify the tallying of votes for the elected positions of the association.

The Credentials Committee shall determine whether a voting entity was ineligible to vote because the entity's current year dues were not paid in full prior to the close of the voting window and shall declare void votes cast by entities that were ineligible to vote. The decision of the Credentials Committee shall be considered final.

Plurality and tie votes (reference general counsel legal opinion dated September 9, 1987, and thereafter incorporated in PSBA policy): In any election year when two or more candidates are on the ballot for a specific elected position, the winner shall be determined by a plurality of the votes cast by the member entities casting votes (i.e., the one who gets the largest number of the votes for that position cast by member entities).

In the case of a tie vote for a PSBA elected position, the winner shall be determined by a flip of a coin. The Credentials Committee chairperson shall conduct the coin toss in the presence of a majority of the committee when practical and the tied candidates or those candidates' designees shall be invited to attend.

Results of voting shall be announced at the Delegate Assembly or other suitable membership gathering following the tabulation of the election results.

PROHIBITED PRACTICES

Slated candidates are encouraged to campaign actively and consistently with the provisions of this policy and the Expectations of Fairness and Civility expressed within the Information and Instructions for Candidates Seeking PSBA Elected Positions document provided to all applicants for elected positions.

Other than those staff functions necessary for the dissemination of candidate information as described in this policy, no PSBA staff or organizational support of any kind may be used for the campaign of any candidate with the exception of promoting the endorsed candidates via PSBA publications and the promotion of any candidate endorsed by the PSBA Governing Board for the position of PSERS Trustee.

Other than the tasks necessary to carry out the informational aspects of the election process as outlined in this policy, PSBA staff members shall not engage in any activities supporting the campaign of any candidate and must avoid activities or making statements that might create that appearance in their official capacities. However, PSBA staff are permitted to express personal views when asked by a member.

PSBA resources supplied to any candidate as part of their existing organization duties shall not be used for campaign purposes. Officers, zone representatives, sectional advisors, affiliate council members and members of the Nominating Committee are not permitted to use the privileges or functions of their official positions to campaign for themselves or for others.

The foregoing provisions are not intended to limit otherwise permissible campaign activities by such

officials as individuals when not performing official functions or speaking in an official capacity, nor to discourage persons holding such PSBA elected positions from speaking generally about the PSBA election process or encouraging participation in the process.

ALTERNATE CANDIDATE RECRUITING PROCESS

If no person meeting eligibility requirements has filed a timely Application for Nomination for an elected position, or if the only applicant for a position ceases to meet all eligibility requirements for the position sought after the application is received, the following alternate candidate recruiting procedure shall be implemented to assist the Nominating Committee in seeking applications by interested candidates.

Members of the Committee, the PSBA Governing Board and the sectional advisors will engage in appropriate activities to find and recruit interested candidates for the position lacking any applicant.

Second-round Applications for Nomination must be marked received at PSBA headquarters not later than the alternate recruiting application deadline specified in the approved election timeline.

Should no applicants come forward under the alternate procedure for seeking out interested candidates, the incoming PSBA Governing Board shall fill resulting vacancies in accordance with the bylaws and appropriate policy.



PSBA OFFICER ELECTION

Frequently Asked Questions

The answers below are drawn primarily from PSBA Bylaws and PSBA Policy 302 – Procedures and Campaign Policy for Election of Officers, Zone Representatives, and Sectional Advisors

How many affirmative votes are needed to select a candidate?

A candidate must receive a simple majority of votes of a quorum of the entity's governing board in order for an entity's vote to be cast for that candidate.

What happens if a school board is deadlocked and cannot select one candidate for a particular office?

If the board is unable to produce a majority vote for a candidate, no vote is cast by the entity for that elected position.

Does the school board need to vote at a public meeting to elect PSBA officers?

Yes. PSBA Policy 302 specifies that votes of an entity's board are to be cast at a public meeting.

Is a roll call vote needed?

A roll call vote is not required. However, that procedure may be used if it appears necessary in order to accurately determine the outcome of a vote that is not unanimous.

Are governing boards of intermediate units (IU), career and technical centers (CTC), and community colleges also entitled to cast votes in PSBA elections?

Yes. The boards of all PSBA-member entities whose current-year membership dues are paid in full are eligible to cast that entity's votes in PSBA elections.

If I am also on the IU board or CTC joint operating committee, does that mean I am able to participate in the voting of each entity?

Yes.

May a board abstain from voting on a particular office?

There is no general rule that requires a vote to be cast for every office on a ballot, so as a practical matter, abstention is allowed but of course, not encouraged.

Our board secretary never received an email from Simply Voting with the login password to the online ballot.

This email will not arrive until voting opens on September 8. Be sure your firewall security is allowing the email vote@simplyvoting.com to get through. Additionally, you can notify your IT staff that email blasts from Simply Voting will originate from the IP address: 198.21.6.73 or 184.173.105.83. Ask them to add these to your firewall safe lists. ***PLEASE NOTE: Only member entities in good standing may vote. If your dues have not arrived by September 8, you will not receive the email with the link to the ballot. Passwords will be released once we receive dues for 2026-27.***

Why do some candidates have an asterisk next to their name on the ballot?

The Leadership Development Committee may, by majority vote, determine that one or more candidates for any elected position will be designated on the ballot as a candidate the Leadership Development Committee considers to be highly qualified.
(PSBA Bylaws, Section 6 C – Nominations)

Below is an excerpt from PSBA Policy 302, addressing how votes are cast by member entity boards.

VOTING PROCEDURES

Voting procedures. Voting and registering of votes shall take place during a period commencing eight (8) weeks prior to the annual meeting of the Delegate Assembly and ending one (1) week prior to the annual meeting of the Delegate Assembly, unless the PSBA Governing Board declares a shorter voting period. Specific dates for the first and last day of voting shall be widely publicized to the membership.

Sufficiently prior to the voting window, printed slates of candidates, along with instructions for voting, shall be distributed to the board secretary of the Governing Board of each member entity eligible to cast votes. For purposes of the PSBA election process and this policy, a Joint Operating Committee is regarded as that entity's Governing Board.

Casting of votes by member entities

Each member entity whose current year PSBA dues have been paid in full shall be entitled to cast one (1) vote for each elected position presented for election.

An entity may cast a vote only for an Zone Representative position for the zone of the state to which the entity is assigned. An entity may cast a vote only for a Sectional Advisor position for the section of the state to which the entity is assigned.

The vote of the entity for each position shall be determined by simple majority vote of the entity's Governing Board (majority of a quorum), cast at a public meeting of the Board.

A candidate must receive a majority of votes of a quorum of the entity's Governing Board present and voting in order for an entity's vote to be cast for that candidate. A plurality of votes by an entity's Governing Board for any candidate is not sufficient. If no candidate for a position receives at least a majority of votes of the quorum present and voting, a run-off shall be conducted between the two (2) candidates previously receiving the most votes. If the Board is unable to produce a majority vote for a candidate, no vote is cast by the entity for that elected position.

The secretary of each entity's Board shall record the Board's vote as to each elected position on the ballot. The selections of each member entity's Board for the elected positions on the ballot cast for that entity shall be registered with the PSBA Credentials Committee via the PSBA election system by the secretary of each entity's Board.

MBIT

**Press Coverage
and
Correspondence**

September 2026

Education

MBIT Gets \$100,000 in Grants to Boost Hands-On Learning

The grant came to the school's foundation via an anonymous donor and a local car dealer.



By TAPinto Doylestown Staff

Published June 22, 2026 at 7:57 PM

JAMISON, PA—A \$100,000 grant to the Middle Bucks Institute of Technology will help fund hands-on learning opportunities for years to come.

The grant came from an anonymous donation and educational improvement tax credit (EITC) support from Ciocca Automotive through the MBIT Education Foundation. The funds will help rebuild the school's greenhouse, provide financial assistance for students who need tools, uniforms, and program materials, and support innovative educational programming across our school.

The school said the grant will “remove barriers for students and strengthens hands-on learning opportunities for years to come.”

MBIT, which is located on York Road in Jamison, gives students career and technical experience that they can use in their field after graduation. The school provides a blend of classroom theory, technical applications in state-of-the-art laboratories and off-campus work-based experiences.

More information on the [MBIT Education Foundation](#) is online. More information on the school [is on its website](#).

Want more news like this delivered to your inbox? [Sign up for our daily and weekly e-mail newsletters online](#).

https://www.buckscountyherald.com/community/education/mbit-partners-with-verkada-to-provide-industry-certification-training-for-students/article_4f8a56b2-4691-48bb-aea2-a2105ad0dbf8.html

MBIT partners with Verkada to provide industry certification training for students

Thursday, June 4, 2026 4:00 am

Middle Bucks Institute of Technology recently partnered with Verkada to provide hands-on certification training opportunities for students in the public safety and networking and operating systems (NOS) programs.

Verkada is a cloud-based security technology company that provides integrated solutions including video security cameras, access control, environmental sensors, alarms, and visitor management systems designed to help organizations improve safety and security.

Through the partnership, students earned the Verkada Certified Engineer Essentials certification while gaining real-world exposure to modern security technology systems used across industries worldwide.

MBIT has partnered with Verkada for more than two years as part of a modernization and integration of physical security measures.

“We want our students to have access to the equipment and experiences they are likely to encounter in the real world so that they can earn and maintain a competitive advantage no matter their next steps after MBIT. We are grateful for partners like Verkada who recognize the value in creating a pipeline of skilled tradespeople,” said Dr. Mark Covelle, administrative director of MBIT. “At a time when industries are clamoring for skilled employees, businesses that partner with schools like MBIT are best positioned to recruit and retain these talented young professionals.”

Students in the public safety program explored how Verkada systems are utilized by first responders and public safety officials around the world, while students in the networking and operating systems program learned about Verkada’s certification pathways and opportunities for IT professionals to work as integrators installing systems for clients or possible future Verkada engineers.

“This experience gave me a lot of real-world skills, and I’m really glad I had the opportunity to do it because I know it’s going to help me in my future career.” networking and system security student Kyle Cunnane shared.

Raritan Township teen named Hunterdon County Dairy Princess

Autumn Hayes will serve as the 2026-2027 Hunterdon County Dairy Princess, the county's Dairy Promotion Committee recently announced.

The new princess succeeds 2025-2026 Hunterdon County Dairy Princess Dakota Harley Meys who lives with her parents, George and Darcy Perehyns near Ringoes, N.J.

Autumn, 16, is the daughter of John and Jennifer Hayes. They live on a small farm in Raritan Township, N.J., and she raises Oberhasli dairy goats as well as chickens with her family. She is currently serving as the president of the Kick Butts 4-H Goat Club and loves to compete with her goats in both 4-H and ADGA (American Dairy Goat Association) shows.

Autumn Hayes dreams of becoming a large animal veterinarian. She is currently in the full-time Hunterdon County Polytech Animal Science program and will be a junior at Voorhees High School. She is an active member of both FFA (Future Farmers of America) and 4-H youth development programs. Throughout her young life, Hayes has attended Hunterdon County 4-H and Agricultural Fair, from the summer days spent with family as a younger child to exhibiting at the fair in recent years.

She is joined in her milk promotion efforts in a Dairy Court, a team of dairy ambassadors, younger people who help the princess in various ways. This

year's ambassadors are Samantha Vocke, Anna Murphy, Cheyenne Young and Legha Levengood.

The Dairy Court will be giving away free ice cream sundaes to all at the Dairy Den on Friday, Aug. 21, 2-3 p.m. at the Hunterdon County Fair. This year's edition runs Wednesday, Aug. 19 through Sunday, Aug. 23, at South County Park between Ringoes and Lambertville.

Hayes is an active member of the Animal Science FFA chapter at Polytech and was elected to serve as the chapter president for the 2026-27 school year. For the past year, she served as Junior Fair Ambassador for the Hunterdon County Fair, helping out at it in various ways and then assisting in promoting it the rest of the

year.

Hunterdon has selected a dairy princess each year since 1965, one of just a handful of New Jersey counties crowning a princess annually for 61 years. The princess makes various public appearances at fairs, events, meetings and supermarkets to encourage the use of milk and dairy products, emphasizing the health benefits.

Selection of the new royalty is associated with the national observance of June, Dairy Month. It started in 1939, two years after a group of grocers began a promotion to encourage the consumption of more dairy products to handle a surplus of milk during warm months when cows are turned out to pasture and produce more.



COURTESY OF TERENCE WRIGHT
Autumn Hayes is the 2026-2027 Hunterdon County Dairy Princess.



email: ryoung@buckscountyherald.com

Joseph Coco named Centenary University Adjunct of the Year

Joseph Coco was honored as Adjunct of the Year during Centenary University's Graduation ceremony on May 14.

A fine arts and music professor teaching at the Hackettstown, N.J., university since 2004, Frenchtown's Coco has distinguished himself with several professional accomplishments, exemplary teaching and initiating two projects through the schools Taylor Memorial Library.

In 2015, Coco initiated College Pride, accumulating 150 donated

and salvaged frames. Mounting as many photos from Centenary's history since the school's inception in 1867, his volunteer time and ability to source materials saved the university over \$20,000 in professional framing fees.

In the winter of 2022, Susan VanAlstyne came aboard as library director, asking Coco to present exhibits in the library. Coco transformed the atrium into an easel gallery space, presenting over 14-in installations of bi-semester exhibits of his various series.

In December 2022, the library hosted a reception for the 50th anniversary of Coco's Full Moon Series. "Coco is the first person in the history of world art, to amass an unprecedented 138-images with the moon as its subject, creating an image every December and January since 1972," art historian Alessandra Onuf stated.

A 270-page full color book titled "I Paint the Moon," published by Flying Game Press, coincided with the 50th anniversary exhibit series.

During this year's winter ses-

sion, Coco curated an exhibition at Centenary of the late Paterson artist Don Kommit. This coincided with the release of a 170-page book Coco authored about his celebrated mentor, titled "The Artistry of Don Kommit," published by Luminarios Press. A follow up Kommit exhibit opens this August at Passaic County Arts Center's Rea House in Hawthorne, N.J.,



BILL BROKAW
PHOTOGRAPHY
JOSEPH COCO

which Coco has also curated.

Coco has curated two library exhibits for artist/photographer Leslie Ross Stephens of Pittstown, N.J. "The Art of Intention," 26 paintings, runs through Aug. 1. "Happenstance," 50 photo abstractions was shown last spring.

The award from Centenary comes with an honorarium, entitling Coco as honorary alumni.

The Cherry Tree Foundation awards scholarships

The Cherry Tree Foundation, a national nonprofit organization dedicated to providing scholarships to students pursuing careers in music, education and community fields, recently awarded \$4,750 in scholarships.

Founded in Bucks County by community leader and nonprofit executive Melissa Tenzer in loving memory of her sister, Kathryn Marie Sottile, The Cherry Tree Foundation was created to honor Sottile's legacy by opening doors for the next generation of students. Through meaningful financial support and community engagement, the foundation is committed to helping high school seniors achieve their academic and professional dreams.

"In the face of loss, we chose to create something meaningful and lasting," Tenzer said. "The Cherry Tree Foundation represents love, resilience and the belief that every student deserves the opportunity to succeed, regardless of their circumstances."

Since its founding last year, The Cherry Tree Foundation has already made a measurable impact by award-

ing thousands of dollars in scholarships to deserving students and partnering with schools and community organizations to expand access to higher education. The foundation places a special emphasis on supporting students pursuing studies in music, education or attending community colleges — fields that reflect both passion and purpose.

Tenzer brings more than 20 years of leadership experience in business and nonprofit management. She also serves as CEO of Dress for Success Central New Jersey, where she has led transformative programs focused on empowering women and youth to achieve economic independence.

In partnership with the Dress for Success Business Academy at Trenton Central High School (TCHS), which Tenzer founded in 2022, The Cherry Tree Foundation awarded \$4,750 in scholarships this year to deserving students. Chance Gilmore received the Foundation's \$4,000 scholarship, which will cover the cost of his first semester at Mercer County Community College. Three addition-

al students each received \$250 book scholarships to support their educational journeys.

"The Cherry Tree Foundation is proud to invest in our community's future by supporting outstanding students like Chance Gilmore," said Crystal M. Feliciano, teacher leader at TCHS, R&B Small Learning Academy and The Cherry Tree Foundation board member. "Thanks to the dedication and generosity of our board and supporters, we are honored to award Chance a \$4,000 scholarship as he begins his next chapter at Mercer County Community College. We congratulate him on this achievement and look forward to seeing all he will accomplish in the years ahead."

The Cherry Tree Foundation continues to expand its national footprint, with upcoming fundraising events, partnerships, and scholarship opportunities planned throughout Bucks



CONTRIBUTED

County and beyond.

"Kate uplifted and inspired the community for decades with her angelic voice," The Cherry Tree Vice President Christine Cuman said. "It is especially meaningful that, through the leadership of Melissa and our

board, one scholarship will always be rooted in Bucks County, Pennsylvania—ensuring her legacy and life is never forgotten."

For more information, to donate, or to get involved, visit thecherrytreefoundation.org

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Record \$89,500 EITC investment to fund innovative learning opportunities in Centennial School District

More than 5,000 students across the Centennial School District will benefit from a record \$89,500 investment in innovative educational opportunities thanks to six corporate partners supporting the Centennial Education Foundation (CEF) through Pennsylvania's Educational Improvement Tax Credit (EITC) Program.

The funding, designated for the 2026-2027 school year, represents the largest annual EITC investment in the foundation's history and will help provide students with engaging hands-on learning experiences that foster creativity, critical thinking, collaboration, communication and career readiness from kindergarten through 12th grade.

From elementary classrooms to middle school robotics, high school career readiness initiatives and districtwide STEM experiences, EITC funding helps ensure students across every grade level have access to meaningful educational opportunities that extend beyond the traditional classroom.

"The fundraising efforts of our board over the past few years have been outstanding, and reaching this milestone has been incredibly rewarding," Max Weintraub, Centennial Education Foundation board president, said. "We enjoy seeing these grants come to life and take pride in knowing our community supports our initiatives. The EITC program is a phenomenal opportunity that helps make our mission possible by providing above and beyond educational experiences for Centennial students."

The Centennial Education Foundation gratefully recognizes the following businesses for their generous commitment to Centennial students and educators: Cioeca Automotive - \$40,000, Hatboro Federal Savings

- \$35,000, C&N Bank - \$6,000, Waste Management - \$4,000, QNB Bank - \$2,500 and Weis Markets - \$2,000.

Representing elementary, middle school, high school and districtwide initiatives, the following projects illustrate just a few of the innovative learning opportunities made possible through EITC support during the 2026-2027 school year:

McDonald Elementary School - STEM Toy Innovation

Students will explore engineering and design through Think Box Inventors' Kits that allow them to imagine, build, test, and improve original toy prototypes. This hands-on STEM experience encourages creativity, problem-solving, collaboration, and an understanding of concepts such as forces, motion, balance, and the engineering design process.

Log College Middle School - Engineering Through Robotics

Students will strengthen their engineering and coding skills through expanded FIRST LEGO League and FIRST Tech Challenge robotics programs. Working in teams, students will design, build, program, test and refine robots while developing critical-thinking, collaboration and leadership skills that prepare them for advanced STEM opportunities in high school.

William Tennent High School - Student Voices in Focus

Professional-quality wireless microphones will be available for students to borrow from the school library, allowing them to create documentaries, interviews, presentations, instructional videos, public service announcements, and promotional projects across all subject areas. The initiative helps students develop communication, digital media and career-ready skills using industry-standard technology.

CLASS OF 2026

Congratulations to FCP's Scholarship Recipients

FCP's scholarship program recognizes the achievements of Bucks County public, technical, and charter high school seniors for their demonstrated community service, preferably by volunteering their time at nonprofits serving Bucks County, commitment to academic excellence, and quality of character. Preference is given to students with demonstrated financial need.

PARTNERSHIP IN EDUCATION SCHOLARSHIP RECIPIENTS



Abigail Nanakobi
Bensalem High School
New York University



Grace Boyle
Bristol Borough High School
Chestnut Hill College



Haley Porter
Bucks County Technical
High School
Virginia Tech



Hibatullah Badru
Center for Student
Learning Charter School
Temple University



Megan Fahey
Central Bucks
High School East
Boston College



Emma Kurtzman
Central Bucks
High School South
Kutztown University



Harrison Cornwell
Central Bucks
High School West
University of Virginia



Helena Lentz
Council Rock
High School North
University of Vermont



Nathan Szydlik
Council Rock
High School South
Slippery Rock University



Ahmad Gaga
Harry S. Truman High School
Rutgers University



Preston Christie
Neshaminy High School
Cornell University



Carolyn Brennan
New Hope Solebury
High School
University of Wisconsin - Madison



Jane Salva
Palisades High School
Harvard University



Lynzi Allen
Pennridge High School
University of Alabama



Kate Piccinotti
Pennsbury High School
The College of
New Jersey



Alanna McGovern
Quakertown Community
High School
Kutztown University



Josh Pasato
School Lane
Charter School
Drexel University



**Laura Cartacio
Vazquez**
Upper Bucks County
Technical School
Monmouth University



Michelle Eychis
William Tennent
High School
Nova Southeastern
University



Mason Henriksson
Middle Bucks Institute
of Technology
Business Entrepreneur

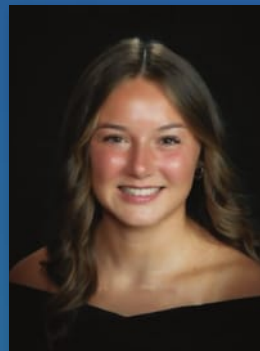


Kevin Purcell
Morrisville Sr. High School
Temple University

PARTNERSHIP IN NURSING SCHOLARSHIP RECIPIENTS



Matyson Leber
Council Rock High School North
Immaculata University



Kacie Donahue
Council Rock High School South
Holy Family University



CeAzia Vaughan
Morrisville Sr. High School
Bucks County Community College



Sophia Asencio
Pennsbury High School
Penn State University

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SPORTS



Jaguars offensive coordinator has deep Bucks roots



Jaguars quarterback Trevor Lawrence (No. 16) and offensive coordinator Grant Udinski during practice at the Miller Electric Center on Dec. 3, 2025.

Continued from page B1

brothers, having those roots there with my extended family, or having friends of friends who know your uncle or your aunt is really special looking back on it,” Udinski reflected. “Everywhere you go, you feel like you’re at home.”

“I think of all of the different coaches I had growing up whether it was at Lenape Valley or Mount Carmel,” he offered, “and how much of an impact they had on me now. It’s so special to think about those times.”

Udinski is the youngest of three elite football and lacrosse playing brothers. Oldest brother Ward was the 2014 Centennial Player of the Year and holds Juniata’s career passing yards record. Middle brother Reece is VMI’s career passing yards leader.

“Like any younger brother, you look up to your older brother. I probably played with Ward before I could even form a memory,” Udinski relayed. “My first time playing football, I was Ward’s center in flag football. My dad was

the coach.”

Unlike his brothers, Udinski was more interested in disrupting quarterbacks than playing quarterback. As a senior defensive end for Towson, he had 4.5 sacks and caused three forced fumbles. Udinski was also a first team Academic All-American.

“The obsession with football started pretty early. My aunt remembers when I was 5 or 6 years old and I was drawing up football plays. Who knows if guys were legal or not,” he quipped. “But I couldn’t draw anything else so I was drawing football plays at a young age.”

“I think I decided to go into coaching – and to be honest with you, I never thought I would get to go professional – as soon as I realized I was not going to be playing beyond college. Which unfortunately came pretty early for me,” he chuckled. “It made it easy to take that Baylor job because there was no Plan B. Whether I was coaching college, high school or Pop Warner, I knew I would be coaching somewhere.”

Wegmans launches sports nutrition program

Wegmans Food Markets has launched Wegmans for Athletics, a comprehensive food, nutrition and hydration program designed to support collegiate athletic programs, youth sports and professional organizations on and off the field.

Designed to integrate seamlessly into the daily experience of athletes and athletic departments, the program combines high-quality food, nutrition expertise and personalized service — helping partners elevate performance support while reinforcing Wegmans’ leadership in fresh food, sports nutrition and purposeful community engagement.

Program highlights include:

- Meals for athletes: Performance-minded pregame and postgame meals, team travel meals and celebration support through Wegmans Meals2GO, tailored to each program’s needs.
- Refueling stations and athletic pantries: On-demand access to high-quality Wegmans Brand snacks, hydration and supplements, many of which are categorized as “Foods You Feel Good About” as items that are free of artificial dyes, sweeteners and unnecessary preservatives. The program is maintained through large-order fulfillment and replenishment throughout the season.
- Expert nutritional support: Access to Wegmans’ nutrition expertise through educational activities such as cooking classes and store tours, which provide student athletes with practical tools for everyday fueling decisions.

- VIP hospitality catering: Premium catering for suites, hospitality lounges, courtside areas and athletic department events, customized to each institution’s brand and audience.
- Community engagement and impact: Nutrition education initiatives, youth engagement, and support for local organizations that reinforce shared values with partner institutions.

Wegmans for Athletics is intentionally flexible and collaborative, tailored to an institution’s size, competitive level and priorities. Dedicated account management, event planning/menu support, and close coordination with local store teams help ensure consistent execution and localized impact.

For athletic partners, the program helps enhance holistic student-athlete care, performance support, and departmental efficiency in a way only Wegmans can by providing catering, fresh foods, and nutritional education that you can’t get anywhere else.

For information, visit <https://www.wegmans.com/athletics>.



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Sanderson makes PGA debut

Continued from page B1

two-man playoff for the District One championship, finishing third at states.

He finished 38th at the Boys Junior PGA Championship and competed in the 73rd US Junior Amateur. He ended the summer of 2021 with a win at the Celadon Club Junior Championship and placed third in the Coca-Cola Junior Championship at Sugarloaf.

He will be finishing out the season on the PGA America tour.

“I’m a pro golfer now,” he

said. “It was my goal and it’s all I do. It’s my job, try to practice as much as I can and keep my body in a good spot to be ready to compete when the opportunity presents itself.”

“I definitely think you have to take opportunities and be ready when they come. It’s all about getting yourself prepared and putting yourself in the best position to succeed. If I can do that, and I know my game is good enough, I know I can play with the best golfers in world, then all the time I put into preparation and practice will pay off.”

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All training is in accordance with the National standards of the American Welding Society and the American National Standard Institute (ANSI Z49.1)

10 Weeks Tuition: \$500

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BUCKS COUNTY HERALD

Growing in confidence at Doylestown YMCA Kids Triathlon

Brianna Glassey

In an effort to keep the youth active and confident, the 2026 USA's Kids Tri NJ/PA's East Coast race was held at River Crossing YMCA's Doylestown branch on Aug. 9. Nearly 500 competitors registered for the race, now in its 16th year.

The main goal of the triathlon is to foster confidence as the kids competed through biking, swimming and running stages. While each participant was personally timed, organizers of the event encouraged the catchphrase of "compete to complete" to each athlete instead of podium placements.

"It's incredibly important for the kids to just get across that finish line and feel accomplished after doing so," said Joey Milillo, of River Cross-

ing YMCA.

The sense of accomplishment the athletes felt after completing their races was amplified heavily by family and community members surrounding the area cheering them on.

"We truly believe in creating an environment where every child can compete," stated Amanda Wappes, River Crossing YMCA Chief Marketing Officer. "We never want these kids to feel like they have to sit on the sideline. That's why we continue making new competitive programs to keep the youth in the community active."

It's a family affair, after all, at the YMCA's event; many parents were very proud of their kids for doing their best and having a lot of fun in the races. Some families have had their eldest children in the triathlons

for a few years which fostered interest in their younger ones' competitive spirits.

Eddie W., 10, is one such competitor who had completed his second triathlon and was supporting his younger brother in his first race. "I've always liked taking bike rides and just being sporty, so the biking part is my favorite and the easiest!" Eddie said.

After completing their respective races, families could walk around the Kids Tri Village, which was set up with several shaded resting spots, food and drink stands, arts and crafts, and other vendor booths. Alternatively, they could use the rest of their post-competition energy to jump around in a big bubble field or bounce house.

The YMCA Kids Triathlon kept the young people active, compet-



COURTESY OF RIVER CROSSING YMCA
Competitors take part in the running leg of the River Crossing Kids Triathlon in Doylestown on Aug. 9.

itive and confident the whole day and "genuinely wouldn't be possible without members of the community and hundreds of volunteers coming together to dedicate days to setting this up" said Milillo.

First-of-its-kind behavioral health crisis center opens in Doylestown

A new day has dawned in Bucks County for mental health and substance use crisis care, with the opening of Bright Path Center, the first walk-in, standalone behavioral health care crisis center in Pennsylvania.

Now open in Doylestown, Bright Path Center provides 24/7 support for children, teens, and adults experiencing a mental health or substance use crisis. Individuals can walk in for help at any time without an appointment. Based on each person's needs, services may include crisis intervention, stabilization, connection to community resources, short-term crisis residential care, or withdrawal management. The building, located at 520 North West Street, Doylestown, features separate entrances and spaces for children and adults.

The result of a collaborative effort between a wide array of governmental and health care organizations, Bright Path Center is designed to provide

easy access to services to prevent or de-escalate a behavioral health crisis. Similar walk-in centers in other parts of the country have been shown to improve mental health care and reduce the frequency, cost, and length of stay waiting for care in hospital emergency departments.

"Bright Path Center represents exactly the kind of investment Bucks County residents deserve, one that meets people with compassion in their moment of need," said Diane M. Ellis-Marseglia, chair of the Bucks County Commissioners. "Behavioral health crises don't wait for convenient hours or the right paperwork, and now our neighbors have a place to turn that understands that urgency."

In addition to services available at Bright Path Center, Bucks County residents also can continue to access behavioral health crisis support by calling or texting 988, the Suicide & Crisis Lifeline, or Lenape Valley



CONTRIBUTED
Cutting the ribbon to introduce Bright Path Center, Bucks County's new behavioral health crisis stabilization center, are, from left, Margaret McKeivitt, Bucks County chief operating officer; Rachael Neff, Bucks County director of human services; Bucks County Commissioners Gene DiGirolamo, Robert J. Harvie Jr. and board Chair Diane M. Ellis-Marseglia; Donna D. Duffy Grimm, Bucks County administrator, behavioral health/developmental programs; Lenape Valley Foundation CEO Dave Herold; Lenape Valley Foundation Chief Operating Officer Kristopher Thompson; Diane Rosati, executive director of the Bucks County Drug & Alcohol Commission; and Rob Hutchison, president of the Lenape Valley Foundation Board of Directors.



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Foundation's Mobile Crisis Services at 1-877-435-7709. These free, confidential services connect individuals experiencing mental health, substance use, or emotional distress with trained crisis professionals. In Bucks County, 988 calls are answered by Lenape Valley Foundation.

Individuals experiencing a medical emergency in addition to a behavioral health crisis should call 911 or seek immediate care at the nearest hospital emergency department.

The creation of Bright Path Center has been a joint effort between Bucks County Department of Behavioral Health/Developmental Programs, Bucks County Drug & Alcohol Commission, Magellan Behavioral Health, Penn Medicine Doylestown Health, and Lenape Valley Foundation, which will operate the center.

"Bright Path Center is the result of genuine partnership across our government, health care providers, and community advocates," said Rachael Neff, Bucks County's Director of Human Services. "It reflects our ongoing commitment to making mental health and substance use care as accessible as any other kind of emergency health care."

Bright Path Center unites an array of behavioral health crisis services under one roof. Staffed and operated by Lenape Valley Foundation, experienced behavioral health professionals are on-site around the clock to welcome, assess, and stabilize those experiencing urgent challenges related to mental health, drug and alcohol use, and/or intellectual disabilities. With separate spaces for children and adults, the center is specially designed to offer acute, trauma-informed, person-centered care to individuals and families in a calming environment.

"Everyone deserves a safe place for compassionate care in times of need," said Dave Herold, CEO of Lenape Valley Foundation. "Bright Path Cen-

ter will change lives for generations to come. We are grateful to the Bucks County community for investing so deeply in the behavioral health of this region."

The project has been funded in part by a \$7 million investment from Pennsylvania's opioid distributor settlement fund, secured by Gov. Josh Shapiro during his time as attorney general. Additional funding came from state and county agencies and a variety of fundraising programs.

Local organizations donated significant funds to support the project, including: John Cordiso and family, \$200,000; Good Stuff Thrift, \$195,000; Foundations Community Partnership, \$100,000; Fulton Bank, \$100,000; and the Village Improvement Association of Doylestown (VIA), \$50,000. Additional funds were raised through a golf outing, a pledge drive and the sale of engraved pavers through Lenape Valley Foundation's Pathway to Healing program.

For more information and to see a video tour of Bright Path Center, visit www.brightpathbucks.org.

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- Collision Repair Technology
- Construction Carpentry
- Electrical Technology
- Landscape Systems & Outdoor Construction
- Plumbing & Heating Technology
- Welding Technology

HUMAN SERVICES

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- Culinary Arts & Science
- Early Childhood Education
- Public Safety

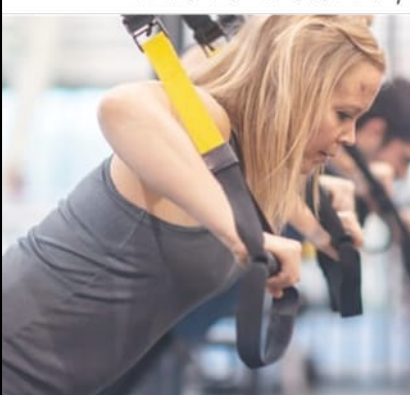
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EDUCATION

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Middle Bucks Institute of Technology receives \$100,000 in funding

Middle Bucks Institute of Technology (MBIT) has received \$100,000 in funding that will directly benefit students across its career and technical education programs.

The funding comes from two sources: a \$60,000 anonymous philanthropic gift split between facility improvement and student financial aid, and \$40,000 in Educational Improvement funding distributed through the Pennsylvania Educational Improvement Tax Credit (EITC) program by Ciocca Automotive.

The funds were gifted to the Middle Bucks Institute of Technology Education Foundation, a relatively new nonprofit that supports the work of MBIT.

The combined investment addresses two of the school's most pressing needs: updating aging infrastructure and ensuring that every enrolled student has the tools and resources required to participate fully in the learning-by-doing programs that MBIT offers.

Fifty thousand of the anonymous donation was designated for a greenhouse reconstruction project. The funds are being used to purchase a new structure, replacing a facility that had reached the end of its useful life. The new greenhouse is ex-

pected to be operational during the 2026-27 school year, with students potentially having the opportunity to participate in aspects of the construction process as the project plan is finalized.

The greenhouse will serve the landscape systems and outdoor construction program at the school, giving students a working facility to apply classroom learning in a real production environment.

The anonymous donor also designated \$10,000 for direct student financial aid, with \$40,000 remaining in the fund for ongoing use. The initial \$10,000 has already been distributed to students who lacked the financial means to purchase the uniforms, tools, and materials required to fully participate in their programs.

At MBIT, participation is not passive. Students in trades programs work with industry-standard tools and materials from their first weeks in the program. For families facing financial hardship, the cost of those requirements can be a genuine obstacle. This fund removes that obstacle.

The remaining \$40,000 will continue to be available through the student financial aid fund to

meet needs as they arise in future school years.

In addition to the philanthropic gift, MBIT received \$40,000 in Educational Improvement funding through Pennsylvania's Educational Improvement Tax Credit program, from Ciocca Automotive. The EITC program allows businesses to direct a portion of their state tax liability toward qualifying educational organizations, creating a direct pipeline between the business community and the schools that prepare the next generation of workers.

The funds are designated for educational improvement activities at the school, supporting the development and delivery of programs that expand student opportunity and strengthen the quality of career and technical education MBIT provides.

"This level of community investment in our students is extraordinary. The greenhouse project will restore an important facility for our programs, and the financial aid dollars mean that a student's ability to participate at MBIT will not be determined by what their family can afford. We are grateful to everyone who made this possible," said Dr. Mark Covelle, administrative director, Middle



COURTESY OF MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

Dr. Mark Covelle, administrative director, Middle Bucks Institute of Technology, and Dr. Jan. Solkov, chairperson, MBIT Education Foundation, accept \$100,000 in funding on behalf of MBIT that will directly benefit students across its career and technical education programs.

Bucks Institute of Technology.

"As a relatively new organization, we are thrilled to be able to donate \$100,000 to MBIT. It is completely aligned with our mission to raise funds that will support the programs and students of the school, such as the Greenhouse Project, Student Financial Needs Fund, and innovative educational pro-

grams. We hope that the community will continue to donate to our nonprofit MBIT Education Foundation." said Dr. Jan Solkov, chairperson, MBIT Education Foundation.

To learn more about the MBITEF or to contribute, visit <https://www.mbitedfoundation.org/> or email foundation@mbit.org.

Bucks County Association of Realtors slates annual School Supplies Drive

The Bucks County Association of Realtors (BCAR) is once again coming together to help local students start the school year with confidence through its annual School Supplies Drive.

Throughout the month of July, BCAR members will be collecting backpacks and school supplies to benefit the Bucks County Housing Group. The community is invited to support these efforts by donating new school supplies at participating drop-off locations across the area.

Each year, this drive brings Realtors, local businesses and community members together for a shared purpose: helping students feel prepared, supported, and ready for a successful school year.

"Realtors are closely connected to the communities they serve, and this drive is a wonderful example of that commitment in action," said BCAR President

Christy Manetta. "By working together, we can help ease the burden for local families and make sure more students begin the school year with the supplies they need."

Most needed items include backpacks, binders, headphones, graphing calculators, dry-erase markers, pens and colored pocket folders.

The BCAR Reach Out Committee, which leads many of the association's community service initiatives, is coordinating the drive and encouraging members and the public to participate throughout July.

"This drive is a simple way for Realtors, local businesses and community members to come together for children and families in Bucks County," said Reach Out Committee Co-Chairs Joe McCarthy and Stacy Hunn. "Every donation helps provide students with the tools they need to begin

the school year ready to learn."

Donations may be dropped off throughout July at the following participating locations:

RE/MAX Centre, 2701 York Road Jamison

Berridge Media, LLC 720 Second Street Pike, Suite 103, Southampton

Coldwell Banker Hearthside, 100 Brandywine Blvd., Suite 302, Newtown

Century 21 Integra, 104 Pheasant Run, Suite 106, Newtown

RE/MAX Properties, 210 Penns Trail, Newtown

Keller Williams, 2003 S. Easton Road, Suite 108, Doylestown

RE/MAX Legacy 1300 Horizon Drive, Suite 108, Chalfont

Coldwell Banker Hearthside 7531 Easton Road, Ottsville

For information about the School Supplies Drive, contact BCAR at info@bucksrealtor.com or 215-956-9176.

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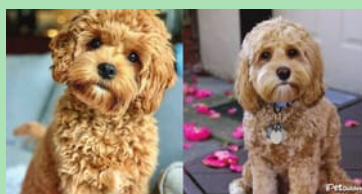
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EDUCATION

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A. Marlyn Moyer Jr. Scholarship Foundation awards available

The A. Marlyn Moyer Jr. Scholarship Foundation will grant several partial scholarships for studies at colleges, universities, technical schools, nursing schools and other accredited post-secondary institutions during the 2026-2027 academic year.

To be eligible, applicants must be graduating high school seniors enrolling full time in post-secondary schools for the first time. They must be U.S. citizens who are residents of Bucks County, are academical-

ly well qualified for the school they plan to attend; have a record of involvement in school, community, church and/or other activities (especially as a leader); have been involved in giving service to others and need. (Gainful employment may be considered as a substitute for extensive involvement in leadership and service activities.)

Application forms may be obtained by emailing scholarship@ammoyerfoundation.com. Completed applications must be received by July 24 to be considered.

From among the applications, the foundation will select those best qualified for scholarships in August and winners will be notified shortly thereafter.

Residents at Ann's Choice champion education through student scholarship program

Thirty-five graduating high school seniors were named Student Scholars at an award ceremony held May 28 at Ann's Choice, an Erickson Senior Living community in Bucks County.

The student employees, who worked as servers and hosts across Ann's Choice's on-campus dining venues and met the qualifying criteria, were honored for their dedication and commitment. Their achievements are supported through scholarships funded by donations from community residents, helping to position these students for continued success. The student employees were each awarded a \$10,000 scholarship. In addition, 12 students received donor-designated scholarships totaling \$29,000.

"Our student employees demonstrate outstanding commitment in balancing their jobs, academics and dedication to our residents," said Rebecca Nixon, philanthropy manager. "Thanks to the generosity of our residents, this scholarship program makes a lasting difference in their lives."

Since its inception in 2004, the Ann's Choice Scholars' Fund has awarded more than \$3 million in financial aid to student workers to support their pursuit of higher education.

2026 Ann's Choice Student Scholars:

- Arabella Astacio-Curtin – William Tennent
- Jude Bogucki – Hatboro-Horsham
- Kaylie Boss – Central Bucks East
- Lisa Camuccio – William Tennent
- Jake Carden – Hatboro-Horsham
- Roman Cataldi – William Tennent
- Abigail Christmann – Council Rock South
- Jack Cuiffitelli – Hatboro-Horsham
- Natalie Dale – William Tennent
- Joanna Day – Lower Moreland
- Gianna DeBelle – Hatboro-Horsham
- James Fash – Central Bucks South
- Cienna Flippen – William Tennent
- Dominic Jervis – Hatboro-Horsham



Ann's Choice honored its 2026 Student Scholars at an award ceremony on May 28. COURTESY OF ERICKSON SENIOR LIVING

- Jessica Jurema – Central Bucks East
- Camryn Kelso – Hatboro-Horsham
- Sergio Leite – Lower Moreland
- Benjamin Mai – Upper Moreland
- Joleigh Martin – William Tennent
- Gavin Massey – Council Rock South
- Riley Michael – Hatboro-Horsham
- Brian Minster – Archbishop Wood
- Jack O'Connell – William Tennent
- Abigail Pacheco – William Tennent
- Eva Patel – Central Bucks East
- Sara Prudenti – Central Bucks South
- Isabella Reed – Philadelphia Academy Homeschool
- Jailyn Rios – William Tennent
- Dylan Rovner – William Tennent
- Joanna Sam – Central Bucks East
- Rinesa Shurdhiqi – William Tennent
- Madeline Swenson – William Tennent
- Mason Tomlinson – William Tennent
- Jillian Twigg – William Tennent
- Dennis Vogel – Upper Moreland

New Hope-Solebury's Upper Elementary School earns Cognia accreditation

New Hope-Solebury Upper Elementary School (UES) has earned Cognia Accreditation with Merit.

Cognia is a nonprofit organization that provides quality assurance for schools, school districts and education service providers.

"Earning Cognia accreditation with Merit is a meaningful recognition of the dedication and hard work of our entire Upper Elementary School community," said Jesse Brosious, UES principal. "At New Hope-Solebury, we believe that excellence is built through continuous reflection, collaboration, and a commitment to helping every student thrive. This accreditation affirms the outstanding work happening in our UES classrooms each day while reinforcing our commitment to continuous improvement, innovation, and providing an exceptional educational experience for every Lion."

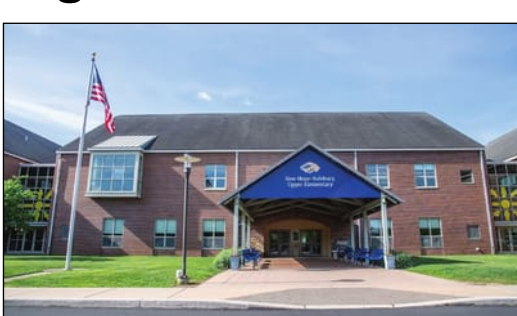
Cognia recognizes schools across the globe that meet rigorous standards focused on productive learning environments, equitable resource allocation, and effective leadership. To earn Cognia accreditation, a school must submit to internal and external review. Earning accreditation from the Cognia Global Accreditation Commission means that the school meets Cognia Performance Standards and maintains a commitment to continuous improvement. Schools in good standing can maintain their accreditation for a six-year term.

"This recognition reflects what is possible when dedicated educators, engaged families, supportive community partners and exceptional students come together with a shared purpose," said Dr. Charles Lentz, superintendent of the New Hope-Solebury School District. "It speaks to the strength of our Lion community and our unwavering commitment to em-

powering all learners for a world of possibilities."

Cognia is the parent organization of the North Central Association on Accreditation and School Improvement (NCA CASI), Northwest Accreditation Commission (NWAC) and the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI). Parents and interested community members can learn more about Cognia Accreditation at cognia.org.

For information on New Hope-Solebury School District, visit nhds.org.



COURTESY OF NEW HOPE-SOLEBURY SCHOOL DISTRICT
New Hope-Solebury Upper Elementary School has earned Accreditation with Merit from Cognia, a nonprofit organization that provides quality assurance for schools, school districts and education service providers.

Middle Bucks Institute of Technology Adult Evening classes open for enrollment

Registration is open for affordable, hands-on, Adult Evening courses this fall at Middle Bucks Institute of Technology in Jamison.

Adults can gain new skills for employment, learn to make home repairs and pursue their interests.

"As a Career and Technical Education center, MBIT is committed to serving high school students during the daytime and providing career-oriented courses for adults at night," said Dr. Mark Covelle, administrative director at MBIT. "MBIT offers a dental assisting class for adults to begin a career in the dental field, an automotive repair class for prospective technicians, and small engine repair for landscapers. Courses in carpentry, electricity and plumbing provide hands-on training for adults wishing to begin a career in the trades."

To see the complete listing of course offerings, please visit the website at www.mbit.org under the Adult Education. For more information, contact Nancy Lawson, Adult Education coordinator, at 215-343-2480 x108 or via email- nlawson@mbit.org.



COURTESY OF MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
Middle Bucks Institute of Technology in Jamison will host Adult Evening courses this fall.

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With Epstein’s passing, Frenchtown loses one of its biggest fans

Kathryn Loveless

Frenchtown is mourning the loss of Richard “Rick” Epstein, a historian, journalist and author of several books about the borough. He died at home on June 20 at 75 years old. A local legend, Epstein worked for years at the Hunterdon County Democrat, frequently gave historical tours of the town, and spent his later years working as a library aide, press photographer and writer.

His wife, Betsy, remembers how fond Epstein, who worked at Delaware Valley Regional High School, was of the kids, especially those who seemed like they needed a friend.

“He viewed it as part of his mission to befriend the friendless and be a positive presence, and he always loved an underdog,” she said Wednesday. He would play chess with the kids and find little jobs for them to do.

He and Betsy met at a Hunterdon Democrat toga party and were later set up by their friend as dates for a Christmas party. Rick called Betsy beforehand and suggested a “practice date.”

“He was a great guy,” she said wistfully. “He had a great sense of humor, a way with words, and was a wonderful father.”

“In the early days, there wasn’t much of a line between his personal

life and his work,” said Betsy, who recalled weekends driving through the rolling hills of Bucks County to find that perfect photograph for the paper.

On Wednesday, she laughed particularly at a time he purchased an old stuffed deer from a neighbor. Tired of having it in their living room, Betsy insisted he get rid of it. Ever the lover of stories, Rick put out an essay contest in the paper with the prompt, “Why I want Frisky the dead deer.”

“It worked. I got that deer out of my house,” Betsy laughed. “He had a very playful side.”

Rick began his career as a journalist and was with the Delaware Valley News in Frenchtown from 1977-1984. He transitioned to the editing side, serving as managing editor of the Somerset Press, including the Somerset Messenger-Gazette, the Green Brook-North Plainfield Journal, and the Highland Park Herald. This is where Dave Harding, now the executive director of the Hunterdon County Historical Society, met him as a fresh-faced journalist.

Harding describes Rick as “generous with his time,” especially with new reporters, and “unflappable and genial” even when working late into the night.

They reconnected in the summer of COVID when Rick would come in to the Hunterdon County Histori-

cal Society every day to research for his first book, “Frenchtown: Fire, Floods, Fads, & Felonies! A newspaperman tells the story of a river town,” which was released in 2023.

He came in again to research the second, “More Frenchtown: When you’ve read Frenchtown and want more!” released in 2025.

Harding remembers the hours Rick would spend poring over dozens of microfilms of old newspapers like the Frenchtown Star.

“He was meticulous, combing through every bit of microfilm,” he recalled. “He really loved that town and wanted to tell its story.”

Guy DeSapio shares similar stories of Rick’s love of Frenchtown’s history. The two cofounded the new Delaware Valley Historical Society, which grew out of a conversation between Rick and Guy. After Rick revealed his illness, “he was sharing all of the things he had collected with me, photographs, historical artifacts and trying to figure out how to maintain them after he was gone. We got to talking and thought, why don’t we do something formal and public and establish a historical society?”

The Delaware Valley Historical Society has been operating about a year, and has already presented three historical programs for locals. The hope is to eventually set up a physical museum where Rick’s antiques, like

a historical baby carriage manufactured in Frenchtown and the old sign of the Frenchtown Star, can be displayed. For now, the main focus is developing a website with interactive maps, historical pictures and filmed exhibits that can be used as an educational tool for schools and locals alike.

The Delaware Valley Historical Society had the chance to honor Rick with a dinner in Frenchtown at the end of June. Around 100 people showed up to celebrate the local icon, and even his former boss at the Hunterdon Democrat gave a speech in his honor. Too weak to speak himself, Rick asked Betsy to read his words of thanks. She says he found it “very gratifying to see how many people he connected with and touched over the years.”



ARCHIVE PHOTO

Richard “Rick” Epstein, one of Frenchtown’s most revered residents, died on June 20, 2026.

Rick’s final article for the Hunterdon County Historical Society will be released in the coming weeks. The Delaware Valley Historical Society is accepting memorial donations in Rick’s honor, and a formal memorial service will be held in autumn on the banks of the Delaware River where he and Betsy were married.

His years of service to the town and dedication to preserving and sharing its history will leave a lasting legacy.

Apple Montessori has “a lot of work to do” on Newtown Township Rite Aid reuse

Brett Duffey

At a July Newtown Township Board of Supervisors meeting, a detailed report from the planning commission outlined significant concerns about a proposal from Apple Montessori Schools to convert the former Rite Aid at Goodnoe’s Corner into a childcare facility.

Planning commission representative Peggy Driscoll presented the findings, describing issues related to parking, traffic flow, safety and zoning compliance.

Driscoll explained that the applicant intends to retrofit the building into a C-10 childcare facility, a permitted use in the PC (Planned Commercial) zoning district.

The building is located across the parking lot from The Green Parrot restaurant, just off Ice Cream Alley. According to its website, the New Jersey-based Apple Montessori Schools is opening its first Pennsylvania location in The Shops at Valley Square in Warrington this fall.

The Newtown Township plan includes removing the former pharmacy drive-through aisle to create an outdoor play area, converting

additional parking on the east side into another play area, and installing a swimming pool.

The facility would operate from 7 a.m. to 6:30 p.m. with staggered drop-offs and pickups for up to 154 children and 21 employees during peak hours.

Despite the permitted use, the planning commission expressed substantial concerns.

“It’s tight there,” Driscoll said, noting that while the applicant claimed there would be no net loss of parking spaces, the commission questioned whether the proposed parallel parking and reconfigured areas would function effectively.

She explained that parallel parking is technically allowed in the PC district but “it never seems to work” in actual practice.

Traffic flow during drop-off and pickup was a major issue. Driscoll stated, “Our big concern was queuing in the morning for drop-off and pickup, 154 maximum is a lot of children.”

Planning commission members worried that vehicles would queue around the building, creating congestion and safety hazards.

Pickup times also coincide with busy restaurant hours in the shopping center and across Ice Cream Alley, increasing the risk of conflicts between childcare traffic and commercial activity.

The former Rite Aid site is across the parking lot from The Green Parrot restaurant.

Community members, during a July 21 planning commission meeting, also raised concerns. A restaurant owner noted that early morning deliveries by tractor-trailers make the area busier than it appears, and restaurant employees are already required to park offsite.

These factors, Driscoll said, compounded the commission’s worries about traffic patterns and pedestrian safety. The proposed swimming pool drew additional scrutiny.

Driscoll stated, “The swimming pool is not permitted in the PC district.” Although the applicant said the pool would be used only for instructional purposes and staffed by professional lifeguards, supervisors questioned whether the location was appropriate.

Supervisor Phil Calabro remarked, “All we need is one kid to fall in there and then that’s a disaster,” calling the safety aspect “a problem.”

The board also questioned



JOHN ANASTASI

Apple Montessori Schools is eyeing the shuttered Rite Aid pharmacy location at Goodnoe’s Corner in Newtown Township for a childcare facility.

whether the applicant had fully considered alternative locations. Driscoll said she asked the applicant whether they explored other sites in Newtown Township, and they responded that they had, but preferred the Goodnoe’s Corner location.

She noted that the Newtown Business Commons, a 300-acre industrial and commercial center in the township, would offer more flexibility. “They could have pretty much anything they wanted, but that’s not what they want to do.”

“I just didn’t get the whole concept being there,” Calabro said. “Parking at the Village of Newtown

is a concern everywhere in there.”

The commission requested the applicant submit formal responses to review letters from the township planner, engineer and Bucks County Planning Commission, as well as traffic studies and detailed traffic patterns for drop-off and pickup.

Only after receiving these materials will the commission formally review the conditional use application and offer a recommendation.

Driscoll concluded by noting that the applicant “still has a lot of work to do,” and supervisors agreed that significant issues must be addressed before the project can move forward.

Park Avenue Improvement Project gets cash infusion in Perkasio

Brianna Glassey

Perkasie Borough has announced the much-needed rehabilitation of West Park Avenue between Ridge Road and Jefferson Drive has secured more than \$4 million in public funding.

The Park Avenue Improvement Project’s goals are to improve safety for pedestrians and vehicles, create more efficient stormwater management, and provide more sidewalks and ADA-compliant crosswalks for cyclists and pedestrians.

Rehabilitation on West Park Avenue will stretch about a third of a mile between Ridge Road and Jefferson Drive. The project has two phases.

Phase I will improve the intersections between Ridge Road and Park Avenue, by replacing traffic signals, adding the ADA-compliant crosswalks and connecting the intersection to the Cedar Ridge trail, a walking path to the two dozen townhouses on Cedar Ridge Court. This phase is being funded through PennDOT’s Green Light Go program for around \$160,000 and is estimated to wrap up in the summer of 2028.

The more-extensive Phase II focuses on West Park Avenue between Ridge Road and Jefferson Drive and includes widening sections of the road, adding new sidewalks and retaining walls and replacing and enhancing stormwater drains and basins to an underground facility.

Due to damage from Hurricane Ida, Perkasio Borough’s previous stormwater-retention basin failed, which resulted in sections of the spillway falling into the road. These serious improvements are why the estimated construction of this phase will begin in two-to-four years and will also use the remaining \$4 million.

“Phase Two is funded with federal money — through transportation set-aside funding and congressionally directed money through HUD (Department of Housing and Urban Development),” said Linda J. Reid, acting borough manager. “This part of the project requires significant review and engineering through

PennDOT which is why the project won’t get started until then.”

“It took a while to really piece together all additional funding, we’d applied for TASA (Transportation Alternatives Set-Aside) grants in the past and not been successful, but this second time we were successful and finally formed our final piece,” said Reid.

There have been numerous vehicle accidents around the intersection due to the tight and steep nature of the roads. Officials say safety concerns are then heightened as the roadway leaves families within the community to walk on the sides of a hazardous road without any designated space.

“We’ve observed that this is the last section of the borough that’s not connected to the town center with sidewalks,” Reid said. “This means we’ve also seen families with pushchairs and kids trying to walk to the community pool on the side of this busy road with poor visibility around bends.”

For safety, economic development and recreational reasons, Reid acknowledged that there needs to be a new sidewalk and crossing system that connects across Ridge Road to new developments and existing trails nearby.

The new sidewalks will be connected to the town center, park systems, and trails that lead into Sellersville Borough, East Rockhill Borough, and almost all the way to Silverdale Borough.

While the Park Avenue Improvement Project is indeed the biggest and a key priority in Perkasio Borough, the community will continue to see restoration efforts around the town, such as the recent rehabilitation of the Kulp Park baseball field. This project cost the borough nearly \$1 million for drainage, LED lighting, safety fencing and other enhancements.

Over the next year, Reid said, the community can expect to see the rehabilitation of South Perkasio’s covered bridge to repair damage from Hurricane Ida.

“We just got word from FEMA that the money has been fully granted. It’s a \$1.7 million project that we’ll be working on” stated Reid.

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MIDDLE BUCKS HAPPENINGS



"SHOOT FOR THE MOON. EVEN IF YOU MISS, YOU'LL
LAND AMONG THE STARS."
— NORMAN VINCENT PEALE

June ~ Staying Connected

#aMBITion

 MBIT Senior Recognition Ceremony 2026 | Live Stream

Live Stream
Monday, June 8th,
6:30 PM



at William Tennent High School
333 Centennial Road
Warminster PA 18974

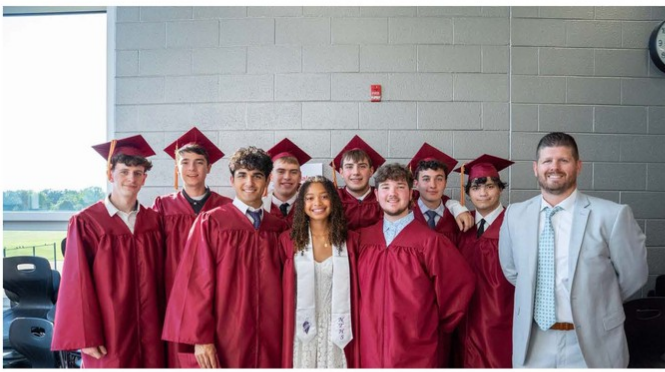


Congratulations to the MBIT class of 2026

"Your education is a dress rehearsal for a life that is yours to lead."

— Nora Ephron Nora Ephron











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Congratulations Class of 2026



2026 Senior Awards Ceremony



Congratulations to our incredible 2026 seniors!

We are beyond proud to announce that our talented seniors have been honored with numerous awards and scholarships at our ceremony.

A heartfelt thank you to all our generous donors for making these achievements possible. Your support has been instrumental in helping our students reach their goals and dreams.

Let's celebrate their accomplishments and look forward to their bright futures!

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
2026 SENIOR AWARDS CEREMONY
(listed alphabetically by student's last name)

Award Title	Student	Sending School
Happ Contractors, Inc. Award	Charleigh Buckner	Central Bucks HS West
John K. Zerbe Memorial Scholarship	Ryan Cobb	Central Bucks HS East
Doylestown Rotary Club Scholarship	Samuel Columna Diaz	William Tennent HS
Web Design Award for Excellence in Technical Achievement	Samuel Columna Diaz	William Tennent HS
Salon Xtreme Determination to Succeed Award	Macie Dean	Council Rock HS South
Salon Xtreme Award for Salon Excellence	Elliana DiSantis	Archbishop Wood HS
The Electrical Association of Philadelphia Award	Antonio Giacca	William Tennent HS
Milwaukee Tools Outstanding Achievement Award	Antonio Giacca	William Tennent HS
Christina M. Hasel Memorial Scholarship	Grace Gillis	Council Rock HS South
Home Builders Association Student Achievement Award	Christian Golderer	Central Bucks HS South
Udemy Scholarship	Christian Golderer	Central Bucks HS South
Engineering Related Technology Edward Young Scholarship	Araceli Eason	Central Bucks HS West
Milwaukee Tools Outstanding Achievement Award	Mason Henriksson	Central Bucks HS South
Foundations Community Partnership in Education Scholarship	Mason Henriksson	Central Bucks HS South
MBIT Media Associate Award	Natalie Horvath	Central Bucks HS South
Fred Beans Family of Dealerships Scholarship	James Kahler	Central Bucks HS West
MBIT Media Associate Award	Madeline Kaufman	Central Bucks HS South
Salon Xtreme Heart of the Salon Award	Anna Grace Kelly	Central Bucks HS East
Salon Xtreme The Golden Comb Award	Cara Kintzel	William Tennent HS
Home Builders Association Student Achievement Award	Cole Kleindienst	Central Bucks HS East
Bill Flannery Automotive Award	Thomas Kratchwell	Central Bucks HS South
Arnold Jazlovietcki, Jr. Memorial Scholarship	Eric Lanzo	Central Bucks HS West
Montgomery Bucks Dental Society Award	Adeleigh Lautz	Central Bucks HS West
PCEA Outstanding Co-Op Student Award	Adeleigh Lautz	Central Bucks HS West
Engineering Related Technology Edward Young Scholarship	Ethan Lipp	Central Bucks HS East
Middle Bucks Education Association Award	Hayzen Lopez-Acuna	Central Bucks HS East
The Electrical Association of Philadelphia Award	Bernard McGuckin	William Tennent HS
Pennsylvania Builders Association Student Achievement Award	Bernard McGuckin	William Tennent HS
Trail Electric/Rocco Scarcelli Memorial Award	Bernard McGuckin	William Tennent HS

Award Title	Student	Sending School
SkillsUSA Officer of the Year Award	Vincent Mokos	Central Bucks HS South
Freedom General Contracting Award	Matthew Musitano	Lansdale Catholic HS
Salon Xtreme Award for Professional Growth & Skill Development	Addison Natal	William Tennent HS
SkillsUSA Andrew Wirth Honorary Award	Benjamin Needham	Council Rock HS South
Web Design Award for Excellence	Joseph Obert	Central Bucks HS South
Home Builders Association Student Achievement Award	Egladi Pashollari	Central Bucks HS South
MBIT Cooperative Education Award	Emma Pirolli	Central Bucks HS East
Multimedia Technology Award for Excellence	Lola Regensburger	Lakeside
Medical & Health Professions Outstanding Achievement Award	Jailyn Rios	William Tennent HS
Turtle/Rocco Scarcelli Memorial Award	Joshua Ritsky	William Tennent HS
Wes Carver Electric Award	Joshua Ritsky	William Tennent HS
Fred Beans Family of Dealerships Scholarship	Ethan Rook	Council Rock HS South
Medical & Health Professions Commitment to Education Award	Anaile Rosales-Fuentes	Central Bucks HS South
Middle Bucks Education Association Award	Anaile Rosales-Fuentes	Central Bucks HS South
Web Design Award for Excellence in Creative Achievement	Brian Rutledge	Central Bucks HS South
Web Design Teachers Choice Award for Most Improved	Christian Serban	Central Bucks HS East
Multimedia Technology Award for Most Improved	Brooklyn Shelton	Central Bucks HS West
Joseph E. Mullaney Memorial Scholarship	Connor Sims	William Tennent HS
MBIT Cooperative Education Award	Connor Sims	William Tennent HS
Milwaukee Tools Outstanding Achievement Award	Brianna Smith	William Tennent HS
Professional Women in Building Student Achievement Award	Brianna Smith	William Tennent HS
MBIT Cooperative Education Award	Caleb Smith	Council Rock HS South
Milwaukee Tools Outstanding Achievement Award	Gracie Smith	Council Rock HS North
Bill Flannery Automotive Award	Luis Somoza-Martinez	William Tennent HS
Milwaukee Tools Outstanding Achievement Award	Blake Van Ness	Central Bucks HS South
Multimedia Technology Student Achievement Award	Dominic Venticinque	Central Bucks HS East
Freedom General Contracting Award	Benjamin Welwood	Council Rock HS North
Salon Xtreme Award for Excellent Development	Halle Wichterman	Council Rock HS South
Salon Xtreme Award for Dependable Excellence	Emily Williams	Central Bucks HS South

2026 SENIOR AWARDS CEREMONY



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SUMMER!



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programs, social media, events, and**

more!



Calendar

2026–2027 School Year Calendar

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2026-2027 SCHOOL CALENDAR

AUGUST/SEPTEMBER 2026							OCTOBER 2026							NOVEMBER 2026							
S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	
16	17	18	19	20	21	22						1	2	3	1	2	3	4	5	6	7
23	24	25	26	27	28	29	4	5	6	7	8	9	10	8	9	10	11	12	13	14	
30	31	1	2	3	4	5	11	12	13	14	15	16	17	15	16	17	18	19	20	21	
6	7	8	9	10	11	12	18	19	20	21	22	23	24	22	23	24	25	26	27	28	
13	14	15	16	17	18	19	25	26	27	28	29	30	31	29	30						
20	21	22	23	24	25	26															
27	28	29	30																		
8/17-8/20 - New Teacher Orientation 8/24-8/27 - No School - Professional Development 8/28 - No School 8/31 - First Day of School for Students 9/7 - No School - Holiday 9/21 - No School - Holiday 9/28 - NOCTI Pre-Test S=21 T=25							S=22 T=22							S=17 T=17							
DECEMBER 2026							JANUARY 2027							FEBRUARY 2027							
S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	
												1	2								
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30					
12/24 - 12/31 - No School - Holiday S=17 T=17							1/1 - No School - Holiday 1/18 - No School - Holiday 1/22 - No School - Professional Development 1/25 - End of MP2 S=18 T=19							2/12 - No School - Professional Development 2/15 - No School - Holiday S=18 T=19							
MARCH 2027							APRIL 2027							MAY 2027							
S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	
3/15 - NOCTI Post Written Test 3/24 - 3/25 - No School - Spring Break/ Holiday S=20 T=20							4/5 - End of MP3 4/26 - NOCTI Performance Test S=22 T=22							5/18 - No School - Professional Development 5/31 - No School - Holiday S=19 T=20							
JUNE 2027							JULY 2027							AUGUST 2027							
S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	S	M	T	W	TH	F	SA	
6	7	8	9	10	11	12															
13	14	15	16	17	18	19															
20	21	22	23	24	25	26															
27	28	29	30																		
6/10 - End of MP4 6/10 - Last Day of School - Students/Teachers S=8 T=8																					

MBIT
Middle Bucks Institute of Technology

182 Student Days
191 Teacher Days

NOTE: Snow/Inclement weather make-up days will be scheduled beginning June 11

Approved by Executive Council on 4/7/26

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About Us

Middle Bucks Institute of Technology (MBIT) is located in Warwick Township on York Road (Rt. 263) in Jamison, Pennsylvania. The picturesque high school campus sits on 58 acres and is supported by Centennial, Central Bucks, Council Rock, and New Hope-Solebury School Districts. Middle Bucks Institute of Technology operates as a school of choice designed for students who are seeking to enhance their educational program with a highly relevant career and technical experience connected directly to the real world of business and industry. Over 400 business and industry advisors review and update the school educational program annually.

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MBIT **Jeanise Dimitri**

Jeanise is using Smore to create beautiful newsletters





MIDDLE BUCKS DIGITAL ENGAGEMENT SUMMARY

June, July, & August 2026

Digital Engagement is an important marker in how we are reaching our MBIT community. With more and more users opting for an online experience first, our digital content strategy is more important than ever.



3,719 Followers
Impressions 139.6K
Posts 58



3,715 Followers
Impressions 256.0K
Posts 160



1119 Followers
Impressions 13,902
Videos 5



576 Followers
Impressions 4,151
Videos 2



Top 5 Viewed Pages:

- Programs
- Staff
- Events
- Vacancies
- Medical & Health

6/14/2026- 8/25/2026
Total Visits
32,096



10

In the news/press releases

June Newsletter
views

3,328