Regular Action Meeting

Monday, November 23, 2026 7:30 PM
Board Room, 3000 Donallen Dr, Bensalem, PA 19020

1. **Call to Order and Roll Call**	**Speaker(s):** Board President
2. **Pledge of Allegiance**	**Speaker(s):** Board President
3. **Announcement to the Audience**	**Speaker(s):** Board President
4. **Student Performance - Samuel K. Faust Elementary School**	**Speaker(s):** Board President
5. **Certificates of Recognition**	**Speaker(s):** Superintendent
6. **Superintendent's Highlights and Report**	**Speaker(s):** Superintendent
7. **Public Comment #1**	**Speaker(s):** Board President
8. **Approval of Agenda**	**Speaker(s):** Board President
9. **Solicitor's Report**	
9.A. Executive Session Announcements	**Speaker(s):** Solicitor
10. **Reports**	**Speaker(s):** Board President
10.A. Student School Board Report	
10.B. Standing Committee Reports	
10.C. Liaison Committee Reports	
11. **Unfinished Business**	
11.A. Frontline Software Proposal	**Speaker(s):** Board President
12. **Consent Agenda**	**Speaker(s):** Board President
12.A. Secretary's Minutes	**Speaker(s):** Board President
12.A.1. Instructional Affairs Committee Meeting - October 13, 2026	
12.A.2. Business, Facilities & Technology Committee Meeting - October 14, 2026	
12.A.3. School Board Policy Committee Meeting - October 20, 2026	
12.A.4. Personnel Committee Meeting - October 21, 2026	
12.A.5. Regular Action Meeting - October 28, 2026	
12.B. Treasurer's Reports	
12.C. Policy 103 Discrimination/Harassment Affecting Students	
12.D. Policy 122 Extra Curricular Activities	

12.E. Policy 709.1 Video Surveillance

12.F. Bancroft Tuition Contract - Revised

12.G. Purchase of Services Agreement - Woods Services, Inc.

12.H. High Road Agreement

12.I. Care Solace Service Agreement Amendment

12.J. University of Pittsburgh Affiliation Agreement

12.K. St. Joseph's University Affiliation Agreement

12.L. New Club Application - Shafer Homework Club

12.M. New Club Application - Shafer Dungeons and Dragons Club

12.N. New Club Application - Shafer Chess Club

12.O. New Club Application - Shafer Debate Club

12.P. New Club Application - Shafer Squishy Club

12.Q. New Club Application - Shafer Anime Club

12.R. New Club Application - Shafer Drama Club

12.S. New Club Application - Shafer Doodle Dimension

12.T. New Club Application - Shafer K-Language and Culture

12.U. New Club Application - Shafer Fishing Club

12.V. New Club Application - Shafer Student Awareness

12.W. Mind Matters Club

12.X. Student/Parent Handbook Revisions

12.Y. Budget Transfers

12.Z. Disbursements, Payments and Obligations

12.AA. Senior Prom Contract - Class of 2028

12.BB. Energy Renewal Update

12.CC. GovConnection Sales Quote - Chromebooks

12.DD. Apple Inc. Education Price Quote

12.EE. New Hires

12.FF. Re-Hires

12.GG.	Classification Changes	
12.HH.	Additional Assignments	
12.II.	Requests for Leave of Absence	
12.JJ.	Resignations and Retirements	
12.KK.	Co-Curricular Contracts - BHS	
12.LL.	Job Descriptions	
12.MM.	Revive Health Agreement	
12.NN.	Additional Vector Training Modules	
13.	**School Board Policy**	
13.A.	FIRST READ: Policy 102 Academic Standards	**Speaker(s):** Board President
13.B.	FIRST READ: Policy 105 Curriculum	**Speaker(s):** Board President
13.C.	FIRST READ: Policy 204.1 Virtual Attendance/Wellness	**Speaker(s):** Board President
13.D.	FIRST READ: Policy 209 Health Screening/Exams	**Speaker(s):** Board President
13.E.	FIRST READ: Policy 246 Wellness	**Speaker(s):** Board President
13.F.	FIRST READ: Policy 704 Maintenance	**Speaker(s):** Board President
13.G.	FIRST READ: Policy 707 Use of School Facilities and Related Attachments	**Speaker(s):** Board President
13.H.	FIRST READ: Policy 803 School Calendar	**Speaker(s):** Board President
13.I.	FIRST READ: Policy 822 AED/CPR	**Speaker(s):** Board President
13.J.	SECOND READ: Policy 249 Bullying/Cyberbullying	**Speaker(s):** Board President
13.K.	SECOND READ: Policy 810.4 Advertising Inside District Vehicles	**Speaker(s):** Board President
14.	**Instructional Affairs**	
14.A.	Nurse Practitioner Agreement	**Speaker(s):** Board President
14.B.	Settlement Agreement and Release - Student E	**Speaker(s):** Board President
14.C.	Student Waiver and Release Agreement - Student F	**Speaker(s):** Board President
14.D.	INFORMATION: Field Trip Report - November 2026	**Speaker(s):** Board President
15.	**Business Affairs**	
15.A.	Solar for Schools Grant	**Speaker(s):** Board President
15.B.	INFORMATION: Fundraising Report - November 2026	**Speaker(s):** Board President

16.	**Personnel**	
17.	**Public Comment #2**	**Speaker(s):** Board President
18.	**Upcoming Board Meetings**	**Speaker(s):** Board President
19.	**Adjournment**	**Speaker(s):** Board President

BENSALEM TOWNSHIP SCHOOL DISTRICT

DOROTHY D. CALL ADMINISTRATIVE CENTER
3000 DONALLEN DRIVE BENSALEM, PA 19020
(215) 750-2800, EXT. 4100
FAX: (215) 359-0181

DR. DEBORAH KING, PRESIDENT
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RACHEL M. FINGLES, ESQ.
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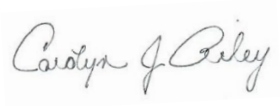
HEATHER NICHOLAS
KATE PASCUCCI
KAREN A. WINTERS

PUBLIC NOTICE
REGULAR ACTION MEETING
RESCHEDULED

NOTICE IS HEREWITH GIVEN that the Bensalem Board of School Directors' Regular Action Meeting originally scheduled for Tuesday, November 24, 2026, has been rescheduled to Monday, November 23, 2026, at 7:30 p.m. at the Dorothy D. Call Administrative Center Board Room, 3000 Donallen Drive, Bensalem, PA.

The public is invited to attend and participate as permitted by law.



Carolyn J. Riley, Secretary
Board of School Directors of Bensalem Township

To appear: Tuesday, November 10, 2026



WELCOME TO Faust

A PLACE WHERE EVERY FALCON CAN SOAR

FALCON AMBASSADORS PBIS REWARDS RALLEE





SAMUEL K. FAUST

FALCON AMBASSADORS







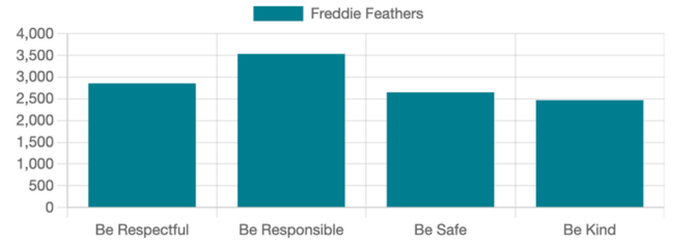
Freddie's Flight Shop

Item Search | Student Search | Set Goals | Redeem | Setti

Main Category

30	30	25	25	60	20
Animal Coloring Books	Animal Sticky Notes	Blow Pops	Cartoon Keychain	Faust Key Chain	Freddie Sticker
35	40	20	40	40	40

Freddie Feathers by Expectation (Current Grading Period)



Public Stores



Ms. Birch's (Wendy Birch)



Ms. Heine's Store (Kaitlin Heine)



Mrs. Walsh's (Lauren Walsh)

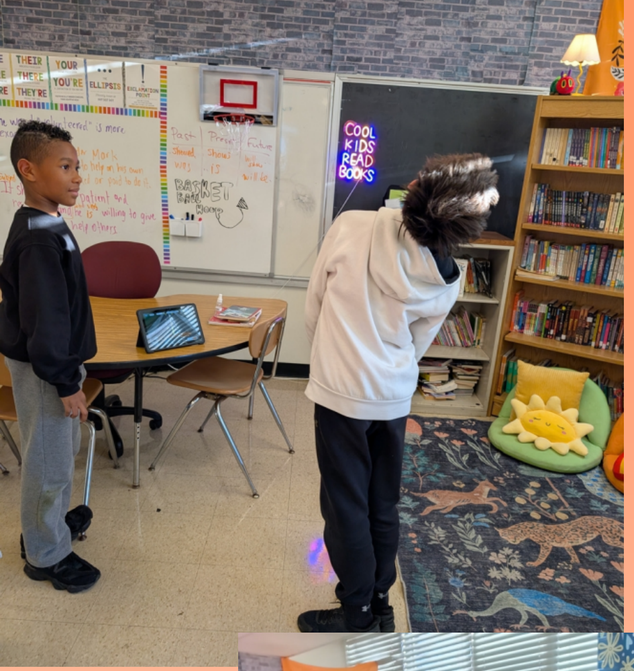


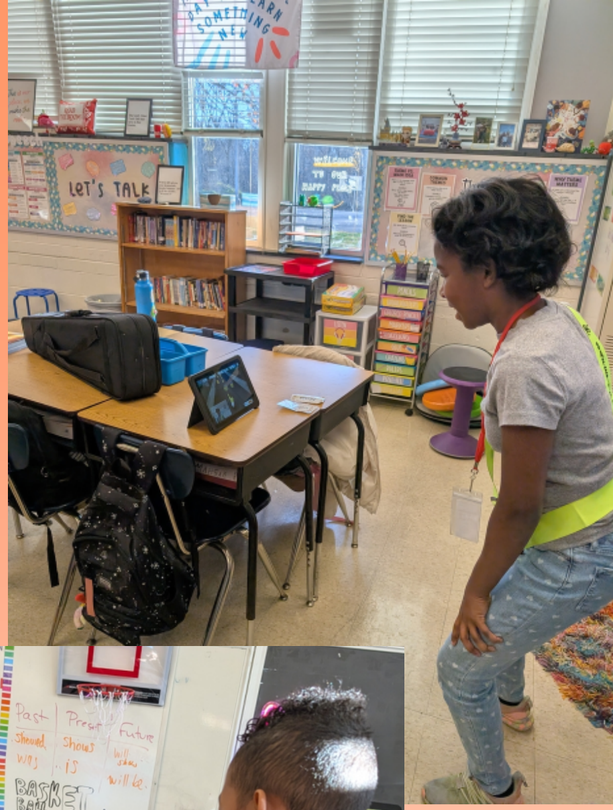
Mr. T's Store (Jake Thierjung)

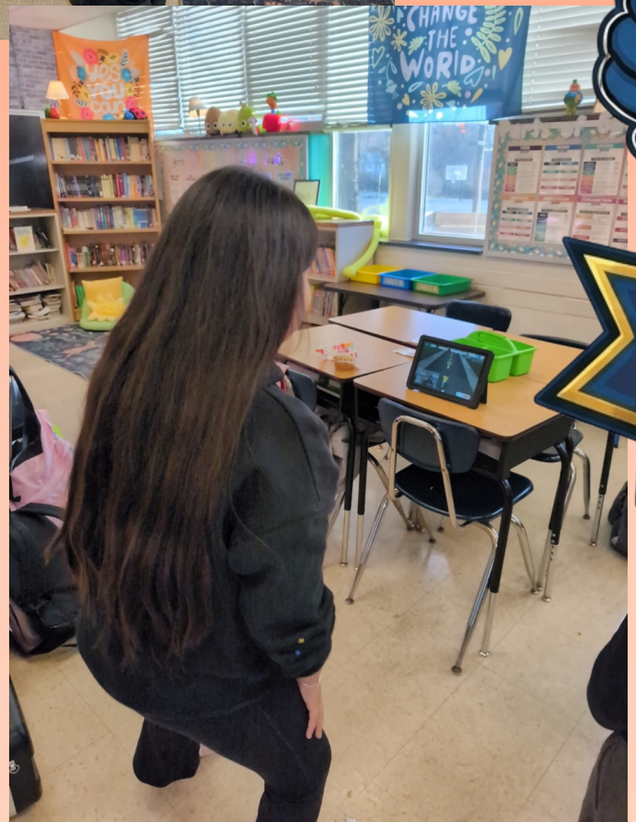
Ms. Ginnetti's Store (Colleen Ginnetti)

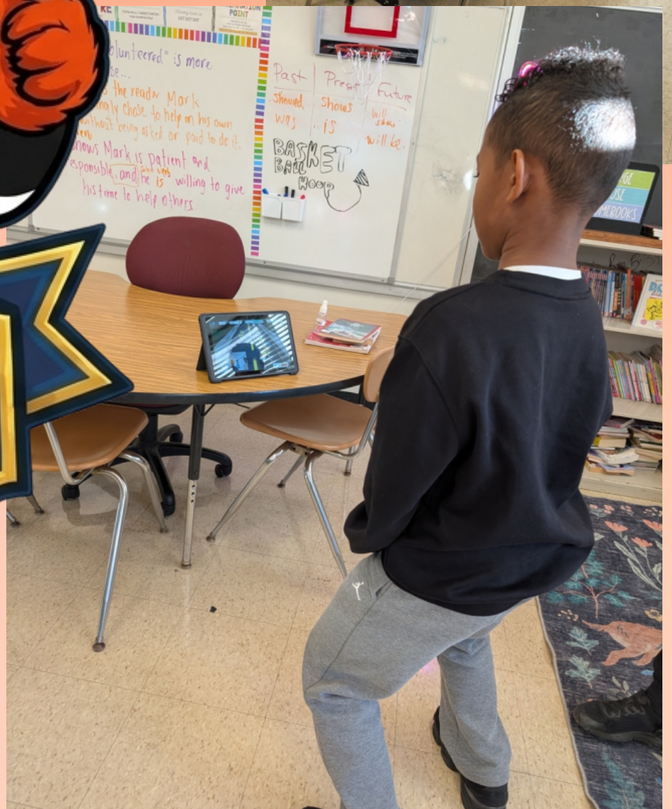


Mrs. Marascio's Store (Kristina Marascio)









FREDDY FLIES WITH GRITTY

FAUST

Let's Move! with Rallee

PRESSRELEASE

Bensalem Township School District · 3000 Donallen Drive · Bensalem, PA 19020

For Immediate Release

Date: November 23, 2026
Contact: Susan S. Phy
Phone: 215-750-2800, ext. 4101
Fax: 215-359-0181

"*Just For The Kids* Education Foundation Classroom Projects for 2026-27"

Bensalem, PA — At the November 23rd School Board meeting, the Just for the Kids Education Foundation Board announced the recipients of the Classroom Project Awards for the 2026-2027 school year. The twelve (12) projects that will receive funding totaling $7,935.45 are listed below. JftKs has been funding Classroom Projects since 1996, which has exceeded $548,000 going directly into the classrooms of all nine Bensalem Schools. These projects help our teachers achieve their respective educational goals and enhance their classroom presentations.

School/Teacher	Project Title	Amount
Belmont Hills Elementary School		
Meredith Lafferty	PBIS Schoolwide Buddy's Boutique	$443.05
Cornwells Elementary School		
Joanna Bryant/Melissa Bailey	Science and Reading Day	$750.00
Cornwells/Valley Elementary Schools		
Aimee Krause	4th Grade Arts: Creating Puppets in Mixed Media	$612.70
Aimee Krause	Fantastic Faberge Eggs!	$655.60
Aimee Krause	From the Louvre to Bensalem, We Roll Like Royalty	$750.00
Faust Elementary School		
Che Mitchell	Faust Slot Car Club	$750.00
Rush Elementary School		
Marlena Gottlieb	Peaceable Kingdom Petting Zoo	$750.00
Valley Elementary School		
Michelle Briggs	Club Ophelia	$750.00
Valley/Faust Elementary Schools		
Molly Moran	Growing Readers; Student Built Little Free Libraries	$684.10
Bensalem High School		
Danielle Modafferi	BHS Literary Magazine	$350.00
Jamie Rosenburg	BHS Parliament (high school newsletter)	$700.00
Kelly McGonagle	Sea Perch Underwater ROV's	$740.00
Total Funds Awarded	**12 Classroom Projects**	**$7,935.45**

District Highlights for November

November 23, 2026

Bensalem High School

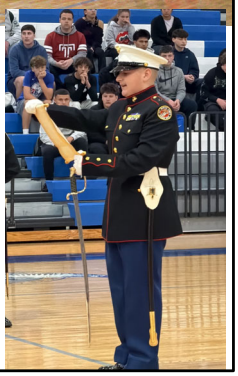












On November 10th, Bensalem High School Marine Corps JROTC celebrated the 251st birthday of the US Marine Corps by holding a cake cutting ceremony. As part of this time-honored tradition, the first piece of cake was given to our Guest of Honor, LtCol (Ret) Perry Maurer. The second piece was given to the oldest Marine in attendance, Corporal Don Campanile who passed it to the youngest Marine, Cadet Alex Marshall, signifying the transfer of knowledge and experience from one generation to the next. Also in attendance were honored guests Mayor DiGirolamo, Dr. Velazquez, and Director McVey.

Shafer Middle School











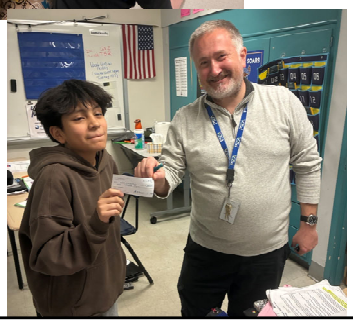
On Friday, November 6th, Shafer Middle School hosted a Veterans Day assembly for their students. The assembly began with the presentation of the American flag by the Bensalem High School MCJROTC cadets. Opening remarks were made by Colonel David Mills (JROTC Senior Marine Instructor at BHS). The students also heard from retired Shafer Instructional Assistant Harold Piper (Army), and Captain Joy Snyder (Air Force and Army). The program concluded with a slide presentation of family members of Shafer students and staff who have served in the Armed Forces.

Snyder Middle School









Mr. DiDomenico's 7th grade math students are putting their math skills to work by exploring the world of money. Students are building valuable financial literacy skills as they learn about earning income, calculating interest, and understanding how taxes impact their take-home pay. Through real-world applications, students are strengthening their understanding of percentages, proportional relationships, and mathematical reasoning while exploring how these concepts influence everyday financial decisions. At Snyder, math is more than numbers, it's a skill for life!

Belmont Hills Elementary School









Belmont Hills sixth graders became young scientists and creators as they explored Earth's interconnected systems through the game Little Alchemy. By combining elements, sorting their discoveries into Earth's four spheres, and designing new creations of their own, students put their knowledge of how our planet works into action in a fun and engaging way.

Cornwells Elementary School







After reading "Balloons Over Broadway," the first grade Cornwellians learned about the amazing giant balloons featured in the Macy's Thanksgiving Day Parade. Using the Engineering Design Process, students brainstormed and created their own balloon designs. Next, they will bring their ideas to life by constructing their balloons to showcase in the Cornwells Thanksgiving Day Parade. We can't wait to see their creativity soar!

Faust Elementary School





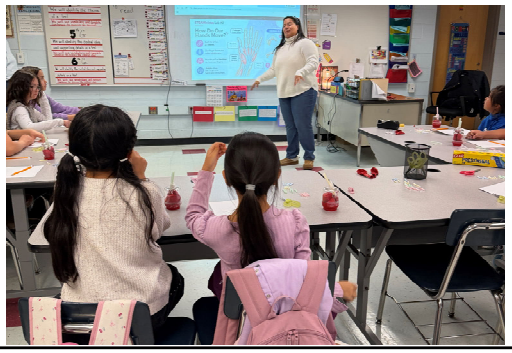




Faust Elementary proudly hosted its annual ELD Night, celebrating the many cultures that make the Faust community so special. Families enjoyed student projects, cultural displays, and diverse foods while connecting with one another. A heartfelt thank you to the incredible team for their hard work and dedication in creating such a meaningful and successful event.

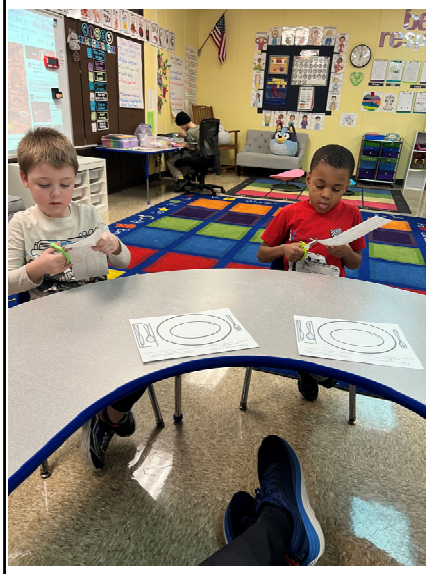
Rush Elementary School




The STEAMinistas Club at Benjamin Rush Elementary is empowering girls in grades 4-6 to explore science, technology, engineering, art, and mathematics through hands-on learning, creativity, and teamwork. Founded by former Rush student and scientist Ms. Camila Meza, and supported by Mrs. Siwek and Mrs. Ellis, the club helps students build confidence, strengthen problem-solving skills, and discover their potential in STEAM fields. Through engaging projects such as creating working lung models and hand models, students connect scientific concepts to real-world applications while developing curiosity, critical thinking, and a belief that there are no limits to what they can achieve.

Struble Elementary School







Struble Elementary's ES students have been busy preparing for their annual Thanksgiving Feast! Each student invited a special adult from Struble to join them for a Thanksgiving meal, celebrating gratitude and the supportive relationships that help them thrive. Leading up to the event, students practiced social skills through activities like sharing what they appreciate about their friends, solving "Pie Problems," using good manners in a mock buffet line, and creating festive turkey hats for the big day.

Valley Elementary School



For 52 years Valley's second grade has learned about the importance of the First Thanksgiving in America. This teaches students about history, gratitude, cooperation, kindness, and cultural understanding. The students learned poems and songs from Rosemarie Mignoni-Szczucki, a retired Valley teacher who was an integral part of the previous feasts over many years. They also learned songs from music teacher, Mrs. Courtney Capriotti. The students made centerpieces, placemats, and "feather" pens as a way to decorate for the feast and prepared most of the foods including vegetable soup, sweet potato casserole, cranberry sauce, cornbread, cupcakes, and butter. The second grade pod of classrooms was transformed so that the students could eat side by side like the pilgrims did so long ago.

Happy Thanksgiving



Wishing you and your family a wonderful Thanksgiving!

2026 - 2027 Student School Board Report

Daphne Gao
Anna Marks
Jay Kamdar

November:

BHS: Daphne

Good Evening Everyone. November was an eventful month at Bensalem High School. Throughout the month, BHS had representatives from Cedar Crest College, Lincoln Tech, Pennco Tech, Ursinus College, La Salle University, and Holy Family University come and speak with students. We also had a student representative from the United States Naval Academy, all of this just gives students more opportunities to explore different pathways and learn more about options after graduation.

November also brought many opportunities for students to engage and connect with the school community and celebrate different traditions. Students and staff recognized the Marine Corps' 251st birthday, observed Election Day and Veterans Day, and celebrated Diwali. The Class of 2029 also enjoyed a trip to Topgolf, giving freshmen an opportunity to spend time with their classmates and build connections outside the classroom. Our junior class also went on their annual trip to New York City, where students had the opportunity to see Hamilton on Broadway. A special thanks goes out to the Junior Class advisors, Mr. Trotta and Ms. Howell who both planned a terrific trip for the class.

BHS also had leadership and academic opportunities for female students. It is a leadership development program for ninth- and tenth-grade girls.

As the end of the marking period approached, we had report cards available on sapphire and we'll be having parent-teacher conferences this week. BHS also provides academic support through after-school tutoring on Tuesdays and Thursdays and also Math and ELA Intervention Centers, which is available throughout the school day. Both are fantastic resources for students who are in need of any type of academic support.

Finally, the Class of 2027 announced its annual 12 Days of Gift Cards fundraiser that is open to all grade levels. This is a great individual fundraising opportunity for BHS students as the student gets a $5 of each $10 ticket they sell with 12 chances to win. The drawing will be from December 13th through the 24th.

Athletics: Anna

Onto sports!

- Fall sports have officially ended and are starting to host their banquets.
- Winter sports started up this past Friday with tryouts
    - Kicking off practices and finalizing teams
    - All the teams are finishing finalizing at this point and will be working hard throughout the break this week to prepare for their competitions that begin late next week
- The boys soccer team earned the 2026 Stan MacFarlane Sportsmanship Award by the Suburban Philadelphia Soccer Officials
- Our SOL first team all-league members included…
    - Jr. Brennan Farnsworth earned first team offense for football at running back
        - He had 1268 yards on the year
    - Seniors Chase Esposito and Cole Everett first team boys soccer
        - Chase received Player of the Year after becoming BHS' All Time Single Season Goal Scorer in his historic season
    - Sarah O'Neil first team girls soccer
    - Senior Veronica Lennon and Juniors Abby Cheung and Kylie Blank earned first team for girls field hockey
        - These three girls helped lead the team to one of its best seasons in program history, just missing the district playoffs by one spot
    - Brian McGinty received first team for golf

Activities: Jay

- The MCROTC Rifle Team ended Eldorado's winning streak in the National Sporter Air Rifle Shooter League, moving into second place in the standings.
- DECA members recently completed their district testing as they prepare for competition.
- HOSA members are getting ready for their upcoming pretesting.
- The National Honor Society (NHS) held its first meeting under its new advisors.
- The Black Student Union kicked off its activities with its first meeting.
- Stage crew hosted an introductory meeting for students interested in getting involved behind the scenes.
- Drama Club held auditions for its upcoming spring musical, *The Little Mermaid*.
- Drama Club also presented its fall play, *8 Minutes Left*, on November 6th and 7th. Congratulations to all the students who participated.
- Safe Zone, a club focused on supporting LGBTQ+ students and promoting inclusivity, held its first meeting.

- The Newspaper Club launched a new website, giving students a new way to stay informed about school news and activities.

BENSALEM TOWNSHIP SCHOOL DISTRICT

Dorothy D. Call Administrative Center
3000 Donallen Drive, Bensalem, PA 19020

Instructional Affairs Committee Meeting
Tuesday, November 10, 2026
6:00 PM

Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Vice President
Dr. Victoria Velazquez, Superintendent
David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

1. Call to Order and Roll Call
The meeting was called to order at 6:00 p.m. by Committee Chair Karen Winters with five (5) Board Directors in attendance.

Rodger Allen:	Absent
Rachel Fingles:	Absent
Stephanie Gonzalez Ferrandez:	Absent
Leann Hart:	Present
Deborah King:	Present
Rebecca Mirra:	Absent
Heather Nicholas:	Present
Kate Pascucci:	Present
Karen Winters:	Present

Present: 5, Absent: 4.

Administrators in attendance:
Dr. Victoria Velazquez, Superintendent
Dr. Brian Cohen, Assistant to the Superintendent for Special Services
Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning

2. Announcements to the Audience
Instructional Affairs Committee meetings are videotaped and available on the District's website.

3. Public Comment #1
No public comment.

4. Instructional Affairs

4.A. Bancroft Tuition Contract - Revised
Item moved to Board action.

4.B. Purchase of Services Agreement - Woods Services, Inc.
Item moved to Board action.

4.C. High Road Agreement
Item moved to Board action.

4.D. Care Solace Service Agreement Amendment
Item moved to Board action.

4.E. University of Pittsburgh Affiliation Agreement
Item moved to Board action.

4.F. St. Joseph's University Affiliation Agreement
Item moved to Board action.

4.G. New Club Application - BHS Physics Olympians

4.H. New Club Application - Shafer Homework Club

4.I. New Club Application - Shafer Dungeons and Dragons Club

4.J. New Club Application - Shafer Chess Club

4.K. New Club Application - Shafer Debate Club

4.L. New Club Application - Shafer Squishy Club

4.M. New Club Application - Shafer Anime Club

4.N. New Club Application - Shafer Drama Club

4.O. New Club Application - Shafer Doodle Dimension

4.P. New Club Application - Shafer K-Language and Culture

4.Q. New Club Application - Shafer Fishing Club

4.R. New Club Application - Shafer Student Awareness
The committee agreed to move the new club applications Items 4G to 4R to Board action with clarification as to how one teacher can support multiple clubs.

5. Information and Discussion Items

5.A. Mind Matters Club
Two students from Bensalem High School presented this club to the committee and the committee agreed to move the club to Board action.

5.B. Field Trips
Informational only

5.C. Student/Parent Handbook Revisions
Item moved to Board action.

5.D. Secondary Attendance Plans
Attendance plans reviewed by Mr. Per, Principal, Bensalem High School; Mr. Stock, Principal, and Dr. Evert, Assistant Principal, Shafer Middle School; Dr. Bourque, Principal, and Dr. Ellzy, Assistant Principal, Snyder Middle School.

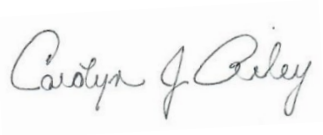
5.E. 2026 PSSA and Keystone Student Data
Item tabled to the December IA meeting.

6. Public Comment #2
No public comment.

7. Adjournment

The meeting adjourned at 8:19 p.m.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

BUSINESS, FACILITIES & TECHNOLOGY COMMITTEE MEETING MINUTES
November 12, 2026 - 6:00 PM

Meeting start time 6:01 PM

Board Members: Leann Hart, Rodger Allen, Karen Winters

Administration: John Steffy, Dr. Victoria Velazquez, Mike Dumin, AJ Dalessandro, Will Roller, Geoff Per (partial attendance).

1. Call to Order and Roll Call

The meeting was called to order at 6:01 PM. The Chair announced the meeting was being videotaped and available on the district website. No public comments were received, and the committee agreed to begin with Technology agenda items to accommodate attendees present for those discussions.

2. Announcements to the Audience

The Chair reviewed public comment procedures and noted the meeting was being recorded for public viewing.

3. Public Comment #1

No public comments were received.

4. Business Affairs

4.A. Budget Transfers

Administration reviewed the proposed budget transfers. One transfer is necessary due to additional student enrollment requiring the purchase of instructional materials and books. Funds were being transferred between budget line items. **The item was recommended for the Action Meeting agenda.**

4.B. Solar for Schools Grant

Administration provided an update regarding the Pennsylvania Solar for Schools Grant program. Applications are being prepared for all district sites with assistance from the district's consultant and a nonprofit-supported technical advisor. Potential grant funding is approximately $600,000 per school. Applications are expected to be completed and presented for Board review and approval. **The item was recommended for the Action Meeting agenda.**

4.C. Senior Prom Contract

Geoff Per reviewed the proposed Senior Prom contract for the Crystal Tea Room. He explained that class advisors and student officers traditionally visit several venues before selecting a location. The advisors recommended returning to the Crystal Tea Room based on a successful prior event. Discussion included coordination with AP testing, final examinations, graduation activities, and the senior class trip. **The item was recommended for the Action Meeting agenda.**

4.D. District-Wide Varsity Baseball and Softball Field Contract

Jeffrey Per reviewed the district-wide baseball and softball field maintenance program, which has been in place for approximately nine years. Services include maintenance of varsity baseball and softball fields throughout the district. Discussion focused on the high quality of district athletic fields, hosting district and state contests, and the challenges associated with providing the same level of maintenance using existing grounds staff. Administration recommended proceeding with the public bidding process and discussed a potential three-year agreement with one-year renewal options.

4.E. Legal Fees Update

Administration reported that an updated legal services expenditure report is being prepared. The report will include fiscal year 2025-2026 expenditures and fiscal year 2026-2027 expenditures to date, broken down by legal service provider. Discussion included the significant costs associated with Right-to-Know requests and the impact of repeat requests on district resources.

4.F. Energy Renewal Update

Administration reviewed the district's participation in an electricity purchasing consortium consisting of approximately 100 school districts. Members discussed the favorable pricing achieved through cooperative purchasing and confirmed there are no minimum electricity usage requirements that would conflict with future solar energy projects. **The item was recommended for the Action Meeting agenda.**

5. Facilities Management

No separate Facilities Management action items were presented.

6. Food Services

No items were presented.

7. Technology

7.A. Frontline Update

Administration reported that discussions with Frontline Software regarding bundled pricing opportunities were unsuccessful. While discounts remain available within certain divisions, Frontline indicated that individual product lines operate independently and additional bundled savings are not currently available for the financial software under consideration. Members discussed future opportunities to review additional Frontline products that may address district operational needs. No action was required.

7.B. Chromebook Purchase

Administration presented pricing for the district's annual Chromebook replacement cycle. Members were informed that delaying the purchase until the normal spring ordering period would likely increase pricing by approximately $50 per device. The quote presented was lower than both the current year's pricing and prior vendor proposals. The purchase will replace aging Chromebooks that are five to six years old and have reached Google's end-of-life support status, as well as damaged devices that cannot be economically repaired. Members confirmed the purchase does not expand the district's Chromebook inventory and does not return the district to a one-to-one deployment model for all grade levels. Devices will primarily be assigned to incoming third-grade and seventh-grade students as part of the district's established replacement schedule. Administration confirmed the purchase had already been budgeted and remains below the allocated budget amount. **The item was recommended for the Action Meeting agenda.**

7.C. Apple Device Management System

Administration reviewed a proposal to replace the district's current Jamf Apple device management platform with Mosyle. l to replace the district's current Jamf Apple device management platform with Mosyle. Discussion focused on management of teacher laptops, student desktop computers, graphics labs, and other Apple devices throughout the district. Administration explained that the platform provides centralized device management, malware protection, software deployment, security controls, and automated software updates. Members reviewed projected cost savings, noting that the existing platform costs approximately $36,000 annually while the proposed agreement would provide multiple years of service at a significantly reduced overall cost. The committee expressed appreciation for the Technology Department's efforts to identify cost-saving measures while maintaining necessary functionality. **The item was recommended for the Action Meeting agenda.**

8. Discussion Items

8.A. Transportation Issues

Administration provided an update regarding efforts to recruit additional bus drivers. CDL training programs are being offered to district employees and community members, including evening and weekend scheduling options. More than twenty individuals have reportedly registered. Members discussed the potential benefits for custodial staff and aides interested in earning additional income while helping address driver shortages.

8.B. IU Early Intervention Transportation

Members discussed transportation costs associated with Intermediate Unit early intervention students. Questions were raised regarding how districts are notified of transportation obligations and whether projected expenses can be estimated before final invoices are received. Administration explained that transportation expenses are calculated through a shared-service model involving multiple districts and that final costs often remain uncertain until service calculations are completed. Members reviewed challenges associated with forecasting expenses, timing of billing, and transportation arrangements for specialized student needs. The committee emphasized the importance of obtaining as much advance information as possible to support budget planning.

8.C. Capital Reserve Report and Bond Fund Encumbrances

Administration reported a Capital Reserve cash balance of approximately $13.59 million as of October 1, with approximately $9.1 million in open encumbrances and an available balance of approximately $4.4 million. Members reviewed encumbrance activity and ongoing project expenditures, particularly those associated with the Rush project.

8.D. Rush Project Update

Administration reported that the Rush project is approximately 95 percent complete. Remaining work includes installation of delayed materials and completion of punch-list items. Members discussed the importance of observing full operation of the air-conditioning system through the next cooling season before formally closing out the project.

9. Public Comment #2

No public comments were received.

10. Adjournment

The meeting adjourned at 6:31 PM.

Personnel Committee Meeting (Wednesday, November 18, 2026)

1. Meeting Opening

Procedural: 1.01 Call to Order and Roll Call

The meeting was called to order by Committee Chair Kate Pascucci at 6:04 p.m.

School Board Directors attendance:

Heather Nicholas, Kate Pascucci, Stephanie A. Gonzalez Ferrandez, R. Allen, Leann Hart

Via Phone: Karen A Winters, Rebecca Mirra

Administration in attendance:

Dr. Victoria Velazquez, Superintendent; John Steffy, School Board Treasurer

Procedural: 1.02 Announcements to the Audience

2. Public Comment

Procedural: 2.01 Public Comment

No public comment.

Public Announcements:

3.G. Job Descriptions

- No questions
- Moved to Regular Action Meeting 11/23/26

3.H. Revive Health

- Discussed changing the District's EAP provider from Quantum to Revive Health for the period of January 1, 2027, through December 31, 2027.
- Revive Health offers additional mental health and legal assistance services than we currently receive from our current program
- The change aligns with the District's efforts to expand services available to employees.
- No questions or concerns were raised. The item will move forward for Board approval.

Adjournment of Public Content:

Procedural: 4.01 Motion to Adjourn

The public portion of the meeting adjourned at 6:08 p.m.

Executive Session Discussion Items:

3.A. New Hires

- No questions regarding new hires.
- Move to Regular Action Meeting 11/23/26

3.B. Re-Hires

- No questions regarding Re-hires.
- Move to Regular Action Meeting 11/23/26

3.C. Classification Changes

- No questions regarding classification changes.
- Move to Regular Action Meeting 11/23/26

3.D. Requests for Leave of Absence

- No questions regarding leaves of absence.
- Move to Regular Action Meeting 11/23/26

3.E. Resignations/Retirements/Terminations

- No questions regarding resignations or retirements.
- Move to Regular Action Meeting 11/23/26

3.F. Co-Curricular Contracts – BHS

- No questions regarding Co-Curricular contracts
- Move to Regular Action Meeting 11/23/26

Information/Discussion Items:

1. Updates on Ongoing Personnel Matters:

- Reviewed confidential personnel matters and pending follow-up actions.
- Additional review and potential action remain pending.
- Outstanding matters remain under review.

2. Updates on Union related Matters:

- Discussed potential employment implications, prior practice, and related legal considerations.

3. Additional Vector Training Modules:

- Discussed available free training options and additional discounted training opportunities.

- Reviewed the benefits of early purchasing and the 18-month agreement term.
- Discussed additional technology support through the IT Department.
- Vector Training Modules will move forward for Board action

4. Update Regarding Executive Session Time and Attendees:

- No questions

5. Update on ongoing Negotiations:

- No questions

6. Reconsideration Personnel Matter:

- Discussed overpayment matter and repayment.

7. VMC Transportation Update provided by John Steffy:

- Reviewed current transportation staffing challenges, including route cancellations, retirements, resignations, and employee leaves.
- Discussed the explanation provided regarding current transportation needs and available options.
- Reviewed CDL training opportunities scheduled for December 2026 for interested District employees.
- Discussed maintaining current rates, potential next steps, and the need for additional consultation with the Solicitor.

10) Personnel Updates

A) Discussed proposed changes and related considerations.

B) Discussed proposed changes and related considerations

C) Reviewed updates and potential next steps.

D) Discussed proposal and related considerations.

E) Tabled for further review.

F) Discussed revisions and pending follow-up.

G) Reviewed proposed changes and compensation considerations. Moving to Board action on November 23, 2026.

H) Provided a brief status update.

Adjournment of Executive Session:

The executive session portion of the meeting adjourned at 8:30 p.m.

For the record, notes from this meeting were provided by Victoria Roller, Human Resources Generalist.

BENSALEM TOWNSHIP SCHOOL DISTRICT

Dorothy D. Call Administrative Center
3000 Donallen Drive, Bensalem, PA 19020

School Board Policy Committee Meeting
Tuesday, November 17, 2026
5:30 PM

Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Vice President
Dr. Victoria Velazquez, Superintendent
David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

1. Call to Order and Roll Call
The meeting was called to order at 5:38 pm by Committee Chair Rachel Fingles with four (4) Board Directors in attendance.

Rodger Allen:	Absent
Rachel Fingles:	Present
Stephanie Gonzalez Ferrandez:	Absent
Leann Hart:	Present
Deborah King:	Absent
Rebecca Mirra:	Absent
Heather Nicholas:	Present
Kate Pascucci:	Absent
Karen Winters:	Absent

Present: 3, Absent: 6.
Rebecca Mirra: Present
Present: 4, Absent: 5.

Administrators in attendance:
Dr. Victoria Velazquez, Superintendent
Dr. Brian Cohen, Assistant to the Superintendent for Special Services

2. Announcements to the Audience
School Board Policy Committee meetings are videotaped and available on the District's website.

3. Public Comment #1
No public comment.

4. Policies

4.A. Policy 102 Academic Standards
Policy moved to first read.

4.B. Policy 105 Curriculum
Policy moved to first read.

4.C. Policy 204.1 Virtual Attendance/Wellness
Policy moved to first read.

4.D. Policy 209 Health Screening/Exams
Policy moved to first read.

4.E. Policy 246 Wellness
Policy moved to first read.

4.F. Policy 704 Maintenance
Policy moved to first read.

4.G. Policy 707 Use of School Facilities and Related Attachments
Policy moved to first read.

4.H. Policy 803 School Calendar
Policy moved to first read.

4.I. Policy 822 AED/CPR
Policy moved to first read.

5. Legislative Report

6. Public Comment #2
No public comment.

7. Adjournment
The meeting adjourned at 6:17 p.m.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

Bucks County
Intermediate Unit

Legislative Report

TO: Bucks County Intermediate Unit Board of School Directors
Bucks County School Superintendents and Career Technical Center (CTC) Directors

FROM: Rebecca Roberts-Malamis, Esq.
Deputy Executive Director and In-House Legal Counsel

RE: Legislative Update

DATE: November 17, 2026

Pennsylvania General Assembly Scheduled Session Days

*(*Final 2026 session days. The 2027–2028 session convenes January 5, 2027; the 2027 session schedule is not yet available.)*

House Session Schedule

November 9, 10, *19 (NV)

Senate Session Schedule

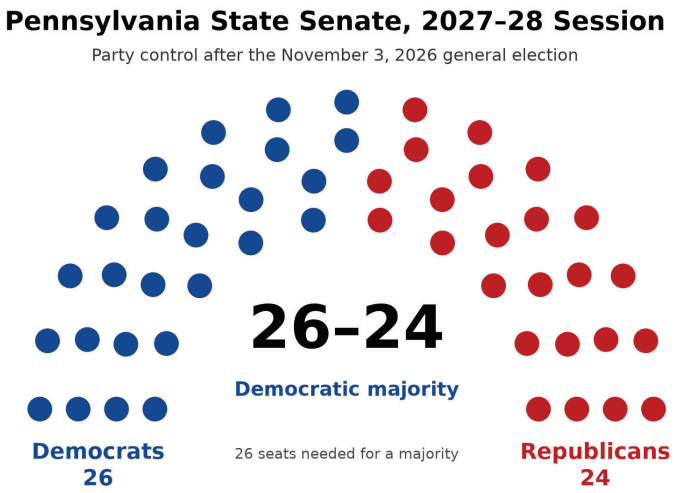
November 17, 18

General Election Results

State Election Results

Governor and Lieutenant Governor: Governor Josh Shapiro (D) and Lieutenant Governor Austin Davis (D) were reelected on November 3, 2026, defeating Republican State Treasurer Stacy Garrity, 60.5% to 38.2%, according to unofficial Associated Press results. (Counties have until November 23 to certify all election results.) Governor Shapiro carried Bucks County with 62.3% of the vote. His second term begins January 19, 2027.

A Democratic "Trifecta" in Harrisburg: For the first time since 1993, Democrats will control the Governor's office and both chambers of the General Assembly. In the Senate, Democrats flipped four Republican-held seats and lost one, producing a 26–24 Democratic majority when the new session begins, ending Republican control of the Senate chamber that dated thirty years. Because Pennsylvania requires a majority of all members (26 votes) to pass a bill in the Senate, the new majority will have no votes to spare.

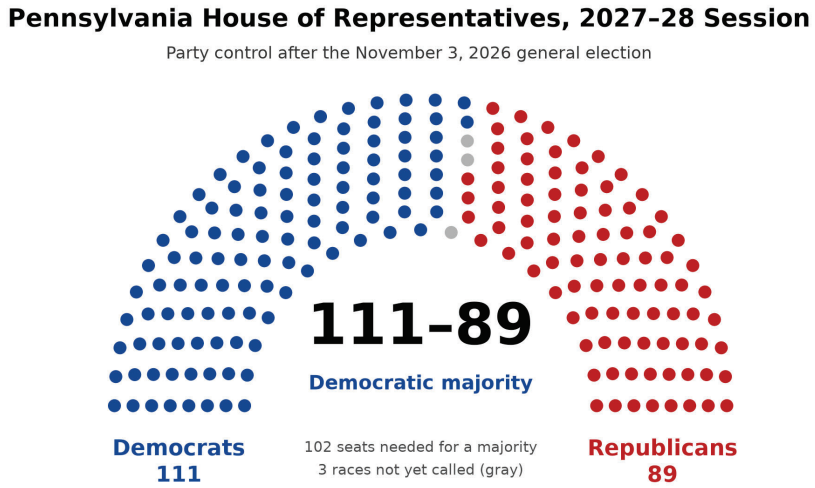


Source: November 3, 2026 general election results (unofficial until certified). 50 seats total.

Bucks County Senate Races: In the 6th Senatorial District, Democrat Eileen Albillar defeated Senator Frank Farry (R), with unofficial results of 51.17% to 48.83%. In the 16th Senatorial District (Bucks and Lehigh), Democrat Mark Pinsley defeated Senator Jarrett Coleman (R) with unofficial results of 51.43% to 48.66%. Senator Steve Santarsiero (D) was reelected in the 10th Senatorial District defeating Greg Bankos (R) by unofficial vote results of 64.28% to 35.72%. Newly elected legislators begin will be sworn in when the General Assembly convenes on January 5, 2027.

Pennsylvania House

In the House, Democrats also expanded their majority; early reports put the margin at roughly 22 seats, with three races still being counted. Final totals will be known after counties certify their results by November 23.



Source: November 3, 2026 general election results as of November 15, 2026 (unofficial until certified). 203 seats total.

Bucks County House Races: Democrats flipped three Republican-held Bucks County seats, according to unofficial results: **Bryan Allen defeated Representative K.C. Tomlinson (R)** in the 18th District, 54.99% to 45.01%. **Kristin Egan**, a Neshaminy School Board member and teacher, **defeated Representative Joe Hogan (R)** in the 142nd District by a vote of 53.06% to 46.94. **Tim Hayes defeated Representative Shelby Labs (R)** by a narrow margin of 49.37% to 48.52% in the 143rd District. **Democratic incumbents Tim Brennan (D-29th), Perry Warren (D-31st, unopposed), Jim Prokopiak (D-140th), Tina Davis (D-141st) and Brian Munroe (D-144th) were all reelected**. **Republican Representatives Craig Staats** (R-145th), and **Kristin Marcell (R-178th)** were also reelected and are the only Bucks County Republican House incumbents returning in January.

PA General Assembly Leadership Elections for the 2027–2028 Session

The House and Senate caucuses chose their leaders for the new session on November 10 and 12. The full House will formally elect its Speaker, and the full Senate its President Pro Tempore, when the General Assembly convenes on January 5, 2027.

House Democrats (Majority): Speaker-designate Joanna McClinton; Majority Leader Matt Bradford; Whip Mike Schlossberg; Appropriations Chair Jordan Harris; Caucus Chair Rob Matzie; Policy Chair Ryan Bizzarro; Caucus Administrator Leanne Krueger; and Caucus Secretary **Tina Davis (Bucks).**

House Republicans (Minority), elected November 10: Leader Jesse Topper; Whip Tim O'Neal; Appropriations Chair Jamie Barton; Caucus Chair Martina White; Policy Chair David Rowe; Caucus Administrator Marla Brown; and Caucus Secretary Clint Owlett.

Senate Democrats (Majority), elected November 12: President Pro Tempore nominee Jay Costa; **Majority Leader Maria Collett, the first woman to serve as Senate Democratic Majority Leader**; Appropriations Chair Vincent Hughes; **Whip Steve Santarsiero (Bucks);** Caucus Chair Lisa Boscola; Policy Chair Nick Miller; Secretary Sharif Street; and Administrator Marty Flynn. Senator Tina Tartaglione was named Deputy President Pro Tempore.

Senate Republicans (Minority): As of November 12, Senate Republicans had not yet elected their leadership team for the new session. Current President Pro Tempore Kim Ward will not continue in that role, and it has not been announced whether current Majority Leader Joe Pittman will lead the caucus.

Overall, two Bucks County legislators will serve in leadership: **Senator Steve Santarsiero** as Senate Majority Whip and **Representative Tina Davis** as House Majority Caucus Secretary.

Federal Election Results

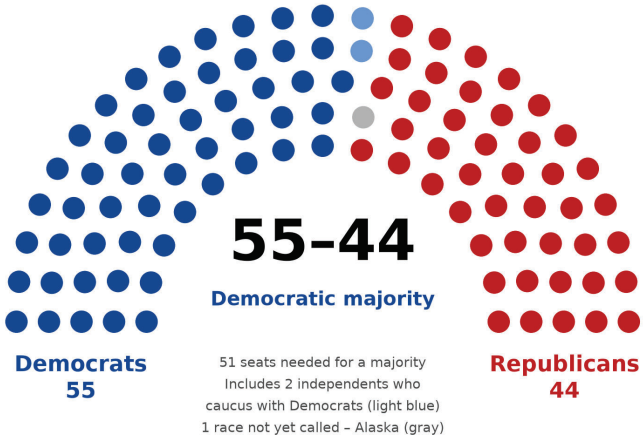
U.S. Senate: Democrats won control of the U.S. Senate. As of November 15, Democrats had won 55 Senate seats to Republicans' 44, with one race uncalled in the state of Alaska. (Democrat Mary Peltola appears to be in the lead, just above the crucial 50% threshold for the

race, leading Republican Dan Sullivan by more than 11,000 votes, but the race will likely not be called until November 18.)

The 120th Congress convenes January 3, 2027, with Democratic majorities in both chambers for the final two years of President Trump's term. Neither chamber has a veto-proof majority, however.

U.S. Senate, 120th Congress (2027–28)

Party control after the November 3, 2026 midterm elections

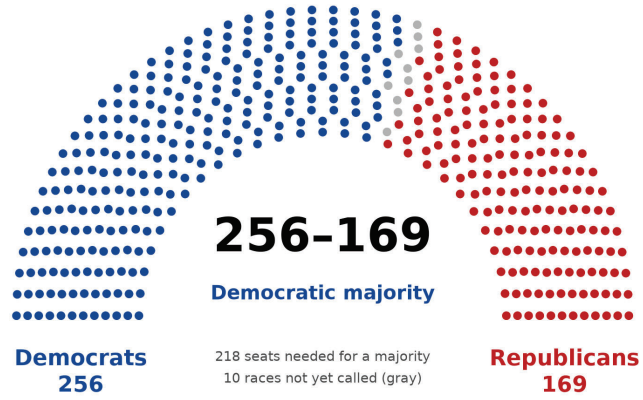


Source: Associated Press race calls as of 3:20 p.m. ET, November 15, 2026 (unofficial until certified). 100 seats total.

U.S. House: In the U.S. House, the current count is 256 Democrats to 169 Republicans with 10 races not yet called. The ten races are shown in gray in the graphic below, and include tight races in Minnesota, North Carolina, Tennessee, and Florida. 218 seats are needed for a majority in the House and Democrats are well above that number.

U.S. House of Representatives, 120th Congress (2027–28)

Party control after the November 3, 2026 midterm elections



Source: Associated Press race calls as of 3:09 p.m. ET, November 15, 2026 (unofficial until certified). 435 seats total.

Pennsylvania's Congressional Delegation: Pennsylvania's U.S. House delegation will shift from 10 Republicans and 7 Democrats to 11 Democrats and 6 Republicans. Democrats defeated four Republican incumbents: **Bob Harvie over Brian Fitzpatrick (1st District)**, Bob Brooks over Ryan Mackenzie (7th), Paige Cognetti over Rob Bresnahan (8th) and Janelle Stelson over Scott Perry (10th). Pennsylvania's U.S. Senate seats were not on the ballot.

In the nationally watched **Bucks County's 1st Congressional District,** Democrat Bob Harvie defeated Representative Brian Fitzpatrick (R), 52.7% to 47.3%, the narrowest of Pennsylvania's four congressional flips.

Legislation Signed by Governor Shapiro at the End of Session

The General Assembly's final voting days before the election sent dozens of bills to the Governor. Governor Shapiro signed 58 bills on October 22, 2026, and signed the school cell phone bill on October 26 at Lenape Middle School in the Central Bucks School District. The new laws of greatest interest to schools are summarized below.

Bell to Bell Mobile Device Policy: Senate Bill 1014, introduced by Senator Devlin Robinson, R-Allegheny, was signed into law as **Act 117 of 2026** on October 26, 2026. Every school entity including public and nonpublic schools and charter schools must adopt and implement, by the beginning of the 2027–2028 school year, a policy prohibiting student possession and use of personal mobile devices throughout the school day, including lunch, recess, and time between classes. Each school decides how devices are kept out of use; the law does not require schools to take physical possession of devices. Exceptions apply for documented medical needs, IEPs and Section 504 plans, English learners who need a device for translation, and approved instructional uses. Schools must also establish procedures for parents to reach students during the day, with such positions fully staffed throughout the school day. Schools must provide an opportunity for public input and post their final policies online. The House approved the bill 141–62 on October 19, and the Senate concurred 47–3 on October 21.

Sunshine Act Agenda Requirements: Senate Bill 1150, introduced by Senator Patrick Stefano and Senator Jarrett Coleman, was signed into law as **Act 103 of 2026** on October 22, 2026, and takes effect **December 21, 2026**. The act eliminates the stand-alone "majority vote" exception that allowed a board to add any item to a posted agenda at a meeting, reversing the Pennsylvania Supreme Court's 2025 decision in *Coleman v. Parkland School District*.

A board may now add an item only if it falls within one of three exceptions: (1) emergency business involving a clear and present danger to life or property; (2) de minimis business arising within 24 hours before the meeting that does not involve the expenditure of funds or entering into a contract; or (3) business raised by a resident or taxpayer at the meeting, which may be referred to staff or, if de minimis and involving no funds or contract, acted upon.

For a qualifying item, the board must announce the reason before a majority vote to add it, post the amended agenda by the next business day, and reflect the change in the minutes. A late-arising contract, settlement, collective bargaining agreement, or expenditure can no longer

be added by majority vote alone. Boards should review agenda practices and policies before December 21.

Prohibited Contract Terms: Senate Bill 1410, introduced by Senator Kristin Phillips-Hill, R-York, was signed into law as **Act 114 of 2026** on October 22, 2026, and takes effect December 21, 2026. The act applies to the Commonwealth and to local agencies, including school districts, intermediate units, career-technical schools, and other government agencies. Except as required by federal or state law, contracts for supplies, services, construction, information, software or information technology may not require the agency to indemnify, defend or hold another party harmless; submit to binding arbitration; litigate outside Pennsylvania; apply another jurisdiction's law; pay attorney or collection fees; or agree to terms that conflict with federal or state law. A prohibited term is void and unenforceable, while the rest of the contract remains valid. The act applies to contracts entered into, amended or renewed on or after December 21, so school entities should review standard contract templates and software and technology license terms. The bill passed the Senate 49–0 and the House 203–0.

Prevailing Wage and School Safety Improvements: Senate Bill 908, introduced by **Senator Frank Farry, R-Bucks**, was signed into law as **Act 101 of 2026** on October 22, 2026. The act extends the *Prevailing Wage Act* to custom fabrication of nonstandard goods and materials produced offsite specifically for a public works project, such as HVAC, plumbing, and electrical components. It also exempts qualifying school safety and security improvements costing no more than $50,000 from prevailing wage requirements.

School Bus Stopping Distance and Penalties: Senate Bill 65, introduced by Senator Lisa Baker, was signed into law as **Act 89 of 2026** on October 22, 2026. The act increases the required stopping distance from 10 to 15 feet when a school bus is stopped with its red lights flashing and stop arm extended, creates tiered penalties for repeat offenders and expands school bus safety education, with new responsibilities for PennDOT and school districts. The education provisions take effect in December; the new stopping distance and penalties take effect in one year.

Mandated Reporting of AI Deepfakes and Hazing: House Bill 2474, introduced by Representative Nikki Rivera, D-Lancaster, and co-sponsored by **Representative Kristin Marcell, R-Bucks**, was signed into law as **Act 87 of 2026** on October 22, 2026. The act expands the Child Protective Services Law to require all mandated reporters, not just school personnel, to report to ChildLine when they have reasonable cause to believe child sexual abuse material exists, including AI-generated material or material created or shared by a minor, or that hazing or aggravated hazing has occurred. The Department of Human Services will forward these reports to law enforcement. The act takes effect 90 days after enactment; school entities should update mandated reporter training accordingly.

Swatting Against Schools: House Bill 1935 was signed into law as **Act 75 of 2026** on October 22, 2026. The act amends the Crimes Code to address "swatting" (false emergency reports intended to provoke an emergency response) directed at a school entity or institution of higher education.

Private Academic School Licensing: Senate Bill 922 was signed into law as **Act 102 of 2026** on October 22, 2026. The act updates licensing provisions under the Private Academic Schools Act.

Bills That Did Not Reach the Governor

The 2025–2026 legislative session ends November 30, 2026, and the Senate is scheduled to return November 17 and 18. Any bill not enacted by the end of the session expires and must be reintroduced in the 2027–2028 session. Based on the most recent information available, the following bills from the October legislative report did not pass both chambers before the October 21 recess and were not among the bills signed by the Governor:

- **School Bus Safety: Senate Bill 1262** (DUI sentencing enhancement for school bus drivers and PennDOT approval of stop-arm enforcement systems).
- **Menopause and Perimenopause Workplace Accommodations: House Bill 2135**.
- **Open Primaries: House Bill 280**.
- **Panic Alarms in Schools: House Bill 634**.
- **Hunting and Trapping Education in Schools: House Bill 2460**.
- **Artificial Intelligence in Education: House Bills 2785, 2786, 2787 and 2788**.
- **Gift Ban: House Bill 744**.

With Democratic majorities in both chambers beginning in January, several of these proposals may be reintroduced in the new session.

Looking Ahead to 2027

At a November 4 press conference with Democratic legislative leaders, Governor Shapiro said Democrats will move quickly on their agenda when the 2027–2028 session begins in January. He and legislative leaders plan to release a “first 100 days” agenda in the coming weeks. The Governor identified the following as the top priorities for his second term:

- **Mass Transit Funding:** a long-term funding solution for public transit systems.
- **Minimum Wage:** raising Pennsylvania’s minimum wage, which the House has passed, but the Senate has not taken up.
- **Reproductive Freedom:** codifying abortion rights in state law.
- **Housing:** new investments in housing supply and affordability.
- **Other Items Discussed:** legalizing recreational marijuana.

Senate Democratic Leader Jay Costa noted that more than 200 House-passed bills stalled in the Republican-controlled Senate this session, and Democratic leaders have pledged to prioritize them in 2027. Although the Governor did not list education funding among his top post-election priorities, his 2026–2027 budget added more than $678 million for education, including $565 million through the adequacy and tax equity formula. School entities should

watch for continued adequacy funding in his February 2027 budget address, as well as any decision on the federal Education Freedom Tax Credit before the January 1, 2027 deadline.

Update on Other Issues

Education Freedom Tax Credit

Pennsylvania still has not yet elected to participate in the federal Education Freedom Tax Credit program established by the *One Big Beautiful Bill Act*. Beginning in 2027, the program will provide individuals with a federal tax credit of up to $1,700 annually for contributions to approved scholarship-granting organizations. Pennsylvania must elect to participate by January 1, 2027, for residents to benefit during the program's first year.

As of October 14, 31 states had opted in or announced plans to participate, including neighboring Ohio and New York. Colorado also plans to participate. Pennsylvania remains among the states that have not announced a decision.

During the campaign, Governor Shapiro said he was "very open" to participating while his administration reviewed federal guidance and evaluated how participation could affect Pennsylvania's existing education tax-credit programs. Following his reelection on November 3, the decision rests with his administration, and Pennsylvania must still elect to participate by January 1, 2027, for residents to benefit in the program's first year.

The federal program would complement Pennsylvania's *Educational Improvement Tax Credit* and *Opportunity Scholarship Tax Credit* programs by providing a federal tax credit to individuals who contribute to approved scholarship organizations. Pennsylvania's 2026–2027 budget maintains $575 million for the state programs, unchanged from the prior fiscal year.

Federal Issues

Federal Budget Continuing Resolution

Congress averted a federal government shutdown by enacting a Continuing Resolution (CR) that generally maintains federal funding at fiscal year 2026 levels through **December 11, 2026.** The House approved the Senate-passed measure on September 1, and the President signed **House Resolution 6500**, the **Continuing Appropriations and Extensions Act 2027** into law on September 2, 2026.

The legislation also temporarily prohibits the Office of Management and Budget (OMB) from finalizing or implementing its proposed revisions to the Uniform Guidance governing federal grants. The provision delays the proposed changes through December 11, allowing schools and other federal grant recipients to continue operating under the current requirements while Congress considers the issue.

Although the legislation prevented a shutdown at the beginning of the fiscal year, it provides only a short-term funding solution. Congress must enact full-year appropriations or another continuing resolution before December 11 to avoid a funding lapse beginning **December 12.** Not one of the 12 regular federal appropriations bills has been enacted. The House passed three. The Senate Appropriations Committee has not reported any.

The main obstacle continues to be that the two parties have not agreed on a total spending number. The administration's request for a $1.5 trillion defense budget sharpened the dispute, since Democrats have tied any defense increase to more domestic money, and the end to the war in Iran.

Senate Republican and Democratic sources increasingly expect another short-term government funding measure to keep agencies operating through March.

Now that the elections are over and the Democrats have a clear majority in both chambers, they can wait. Democrats take control of both chambers in January, so a short-term fix that pushes the full-year deal until they are in charge is seemingly more likely than settling now. National Public Radio's congressional reporter expects lawmakers to do some kind of kick-the-can extension, and Democrats will have to deal with it in the new Congress.

Another CR would avoid an immediate shutdown but continue most programs at FY2026 rates and generally restrict new starts unless Congress provides specific exceptions. That means program increases, including for education, would have to wait until spring. If there is a lapse, and a federal government shutdown, state and local governments may need to carry costs temporarily, delay federally supported services, or use reserves while awaiting federal action and reimbursement.

Upcoming Dates

- **2026-2027 Bucks IU Advocacy Committee on Education (ACE) Breakfast will be on February 19, 2026.** Come meet all of our newly elected (and returning) legislators!

  **The Bucks County Advocacy Committee for Education (ACE) is comprised of school district administrators and school directors who meet, learn, review, discuss, and advocate for local, state, and federal legislation and regulations that impact Bucks County School Districts. The group actively collaborates on legislative policy, striving to speak with one unified voice in advocating for Bucks County School District students. A registration link will be distributed closer to the date of this event.*

- **2026-2027 Bucks IU Countywide Negotiations Forum will meet on:**

  ***Monday, November 30, 2026** from 6:00 to 8:00 p.m. at the Bucks IU
  ***Wednesday, March 31, 2027** from 6:00 to 8:00 p.m. at the Bucks IU

**The Negotiations Forum is for school directors and/or school administrators who serve as district negotiators and is an opportunity for those involved (or about to be involved) in collective bargaining to come together with others from across the county to identify common trends, share salary and benefit requests, discuss bargaining tactics, and learn more about any other subject that may be occurring in our county at the bargaining table. Discussion covers all negotiated contracts with any staff group including support, classified, van drivers, food services, and/or professional and administrative staff. A registration link will be distributed closer to the date of this event.*

The information found in this report is compiled from various legislative communications received from the: Pennsylvania Association of School Administrators (PASA), Pennsylvania Association of School Business Officials (PASBO), Pennsylvania School Boards Association (PSBA), Pennsylvania Association of Intermediate Units (PAIU), Capitol Wire/State Affairs, Pennsylvania Department of Education (PDE), US Department of Education, AASA, The School Superintendents Association, as well as official Pennsylvania General Assembly and Governor's Office records and published election results as reported by the Associated Press, the Pennsylvania Department of State, Bucks County Board of Elections, and legislative information from the Pennsylvania House of Representatives, Pennsylvania State Senate, and National Public Radio (NPR) all dated between October 21, 2026-November 17, 2026.

Bucks County
Intermediate Unit

705 N. Shady Retreat Rd.
Doylestown, PA 18901
Tel: 215-348-2940
www.BucksIU.org

SUMMARY OF
BUCKS COUNTY INTERMEDIATE UNIT
BOARD OF SCHOOL DIRECTORS MEETING
TUESDAY, NOVEMBER 17, 2026

The following action items were approved at the meeting last evening:

- October 2026 Treasurer's Report
- October 2026 Bills for Payment Report
- Budget Approvals
- Budget Revisions
- November 2026 Contracts and Purchases
- Homestead Farmstead Application Mailing by Ratliff Transportation Inc. (RTI)
- Bucks County Intermediate Unit #22 - List of Authorized IU Credit Card Users
- Service Agreement with New Hope-Solebury School District for School Based Access Program (SBAP) Support Services
- Service Agreement with Bensalem Township School District for School Based Access Program (SBAP) Support Services
- Service Agreement with Quakertown Community School District for School Based Access Program (SBAP) Support Services
- Special Education Services Agreement with Hamburg Area School District
- New Hope-Solebury School District Student Assistant, Behavioral Health, and School Climate Assessment Agreement
- Agreement with Edia Learning, Inc.
- Agreement with MAD-learn, LLC
- Agreement with the Bucks County Workforce & Economic Development Department
- Truancy Services Agreements with School Entities
- Contractor Service Agreement with Transcense, Inc. dba Ava
- Additional Services with Private Providers
- Agreement with Twyn Real Estate for Real Estate Consultation and Coordination of Due Diligence Process
- Architectural Services Agreement for Heckendorn Shiles Architects
- Middle Bucks Institute of Technology Community Live Work Form
- Palo Alto Networks Firewall Hardware, Security Subscriptions and Support Renewals through ePlus Technology, Inc.

- Preschool Early Intervention Provider and Service Memorandums of Understanding with Elwyn of Pennsylvania and Delaware and Signatory Authority for the Program Director of Preschool Early Intervention
- Agreement with School District of Borough of Morrisville to Provide Interim Assistant to the Superintendent Staffing Services
- Affiliation Agreement with LaSalle University
- Pre-Employment Transition Services (Pre-ETS) Master Provider Agreement with the Pennsylvania Office of Vocational Rehabilitation (OVR)
- Approval for the Director of Facilities Services to serve as the Authorized Representative and Signatory for the Administration Building Renovation and Construction Project Located at 705 North Shady Retreat Road, Doylestown, PA 18901.
- Approval for Executive Director and select administrators designated by the Executive Director to Begin Collective Bargaining Conversations on behalf of the Bucks IU Board of School Directors with Members of the Bucks County Intermediate Unit Education Association.
- Acceptance of $10,000 Grant from Saint-Gobain to Bucks County Foundation to support Bucks IU Mobile Fab Lab Residencies and a Fab Lab Center STEAM Saturday Program
- Letter of Intent with GIANT Company LLC to provide Measles Vaccination Clinics
- Head Start/Early Head Start Policy Council Items
- Personnel Items
- First Reading of Amendments to Policy 249 - Bullying/Cyberbullying
- First Reading of Policy 351 - Numbering Amendment to Policy 2133 - Drug/Alcohol Free Workplace
- First Reading of Policy 823 - Opioid Antagonist
- Introductory Reading of Policy 331.2 - Job Related Expenses
- Introductory Reading of Policy 625 - Procurement Cards; Replacing Current Policy 6175

The next regularly scheduled meeting of the Board of Directors is on **Tuesday, January 19, 2027**. The meeting will be held at **Bucks IU Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901** and begins at 7:00 P.M.

BCTHS
BUCKS COUNTY TECHNICAL HIGH SCHOOL

610 Wistar Rd. Fairless Hills, PA 19030

www.bcths.com

November 2026

ADMINISTRATION

Mark Holtzman
Administrative Director

Evan Baker
Assistant Administrative Director

Sharon Rendeiro
Business Administrator

John Haney
IT Supervisor

Joseph Crane
Principal

Ryan Gregory
Assistant Principal/Dean of Students

Walter Hansell
Assistant Principal/Supervisor of CTE

Ronald Martino
Supervisor of Adult Ed./Workforce Development & Community Engagement

Edward Sczesniak
Special Education Supervisor

Tammy Wood-Moghal
Pupil Personnel Services Supervisor

Janet Wuagon
Human Resources Coordinator

JOINT BOARD COMMITTEE

BENSALEM
Rodger Allen
Leann Hart

BRISTOL BOROUGH
John Stiltner
Brianna Curran

BRISTOL TOWNSHIP
Donna Kelly
Drew DiDonato

MORRISVILLE
Kathryn Engelhard
Donna Getty

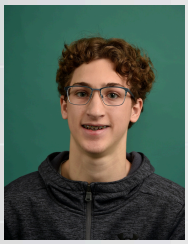
NESHAMINY
Jake Krause
Carlos Rodriguez

PENNSBURY
Jeannine Delwiche
Chip Taylor

BUCKS COUNTY TECHNICAL HIGH SCHOOL

STUDENTS OF THE MONTH

FRESHMAN



Evan Garlits



Lateefat Isa

SOPHOMORES



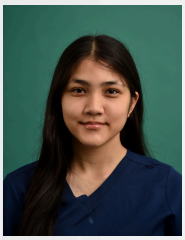
Natalia Andujar



Mason Bench

JUNIORS

Diyora Akbarzoda





Mary Baldassarre

SENIORS



Adria Peters



Joshua Thompson



Liam Logue-Struble

SEPTEMBER 2026

BUCKS COUNTY TECHNICAL HIGH SCHOOL

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BCTHS HOSTS REGIONAL CTE SUMMIT, BRINGING TOGETHER 600+ EDUCATORS AND INDUSTRY PARTNERS



Bucks County Technical High School (BCTHS) proudly hosted a regional Joint In-Service Day on November 3, welcoming more than 600 career and technical education (CTE) teachers and 24 vendors for a day of professional development, collaboration, and innovation.

Participating schools included BCTHS, Middle Bucks Institute of Technology, Western Montgomery Career and Technology Center, North Montco Technical Career Center, Eastern Center for Arts and Technology, Central Montco Technical High School, Delaware County Technical High School's Aston and Folcroft campuses, and Chester Upland School District.

Judd Pittman, Director of the Bureau of Career and Technical Education at the Pennsylvania Department of Education, addressed educators on the current landscape of CTE, emerging workforce demands, and the importance of preparing students for Pennsylvania's evolving workforce.

BCTHS Administrative Director Mark Holtzman opened the event by highlighting the growing momentum behind CTE and encouraging educators to embrace innovation, challenge the status quo, and continue expanding opportunities for students. The event demonstrated the strength of regional collaboration and the shared commitment to preparing students for successful careers.

It was a great day for CTE in Southeastern Pennsylvania and an exciting reminder of the opportunities ahead.

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BCTHS Awarded $500,000 PennDOT Grant to Launch Heavy Highway Welding Pathway



Launch Heavy Highway Welding Pathway

Bucks County Technical High School (BCTHS) has been awarded $500,000 through the Pennsylvania Department of Transportation (PennDOT) Career and Technical Education Grant Program to establish a new four-year Heavy Highway Welding and Infrastructure Career Pathway. BCTHS was among 27 educational institutions selected statewide in the program's inaugural funding round, which awarded approximately $11.8 million.

Expanding Career Opportunities

Planned for the 2027–2028 school year, the pathway will build on BCTHS's Welding and Fabrication Technology program with specialized training in structural steel fabrication, bridge construction, and infrastructure welding. Students will pursue industry-aligned skills and credentials, including American Welding Society (AWS) qualifications,NC3 and OSHA safety training competencies. The program is designed to increase compacity and pathways for welding students. Partnerships with regional employers will help connect classroom instruction to real-world expectations and work-based learning opportunities.

Investing in Pennsylvania's Future

The grant reflects the growing demand for skilled tradespeople who construct and maintain Pennsylvania's roads, bridges, and critical infrastructure. By expanding access to specialized technical education, BCTHS aims to prepare more students for rewarding, family-sustaining careers while helping meet regional workforce needs. This investment is more than an expansion of welding instruction. It is an investment in our students, our industry partners, and the skilled workforce that will build Pennsylvania's future.

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AP Social Studies Hits The BIG APPLE







On Friday. November 6, students from the AP Social Studies classes traveled to New York City for an educational field trip that brought history, government, and American culture to life.

Students visited the National September 11 Memorial and Museum, where they reflected on the events of September 11, 2001 and learned about the lasting impact of that day on our nation.

The group explored two of America's most iconic landmarks, the Statue of Liberty and Ellis Island, gaining a deeper understanding of the nation's history of immigration, freedom, and opportunity.

The trip provided students with a meaningful opportunity to connect what they have learned in the classroom to the historical sites and experiences that helped shape the United States.

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STUDENT SNAPSHOTS!

ELI KIRSH, GRADE 12



ELI PICTURED WITH HIS FINISHED TABLE

"Eli is an incredibly hard working, accurate, creative, and intelligent woodworker. Eli spends half of every day teaching incoming freshmen woodworking, and the other half working on his projects. Here he is pictured with a table that he finished this week.

Eli was asked to build a dining room table by a family member, he then drew multiple blueprints to help his customer conceptualize the size and style of the project.

From there he intentionally chose the species and techniques that he would use to create the project. He created templates, jigs, and used advanced techniques to produce an excellent product.
Eli's customer is extremely happy about the size, style, timeliness, and beauty of their new kitchen table!"

LUCAS HETRICK, GRADE 11



LUCAS PICTURED WITH HIS LASER ENGRAVED CUPS

"Lucas is a fantastic worker and a very accurate woodworker.

Over the last few weeks, Lucas has spent extra time during school and after school learning our laser engraving software.

Here he is pictured with half of the cups that he laser engraved with the school logo for Mr. Martino's after school program."

Student **SNAPSHOTS!** Provided by:
Daniel Stange,
Fine Woodworking Instructor

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CUB CLUB

Child Development & Early Learning (CDEL)





Child Development & Early Learning (CDEL) students welcomed preschoolers to Cub Club this month for two exciting, hands-on learning experiences! Our seniors kicked things off with a sweet Candyland theme, while our juniors hosted their very first Cub Club with a magical Night in the Forest theme.

Through our partnership with Emilie Christian Childcare Center, preschoolers visit our campus to enjoy engaging activities designed around the Pennsylvania Pre-Kindergarten Standards. From planning and preparing activities to leading the children through each experience, our CDEL students take ownership of every detail.

With each new theme, students also take on different leadership and supervisory roles, giving them valuable opportunities to develop essential soft skills such as communication, teamwork, problem-solving, and leadership.

Cub Club is a wonderful opportunity for our high school students to put their learning into action while creating meaningful and memorable experiences for our youngest learners!

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Strategic Thinking Board Game Club







Strategic Thinking/Board Game Club runs every Tuesday and Thursday after school in Room C103.

Board games (Monolpoly, Catan, Chess), card games(Magic: The Gathering, Yugioh, Lorcana) , and role-playing games (Dungeons and Dragons, Pathfinder) are all welcome.

You can bring your own games to share!

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Get ready to celebrate the most wonderful (and sometimes most chaotic!) time of the year with **BCTHS Drama's Holiday Showcase!**

This festive variety show brings the holiday craziness to life with hilarious scenes from Don Zolidis's Ten Ways to Survive the Holidays, exciting solo and duet performances, lively dancing, and spectacular production numbers. From holiday traditions and family gatherings to seasonal mishaps and everything in between, our talented performers will entertain you with a little laughter, a lot of music, and plenty of holiday spirit!

Whether you love the holidays or find them just a little overwhelming, there's something for everyone in this fun-filled celebration. Join BCTHS Drama as we unwrap the laughter, share the joy, and remind everyone that the best part of the holidays is celebrating together!

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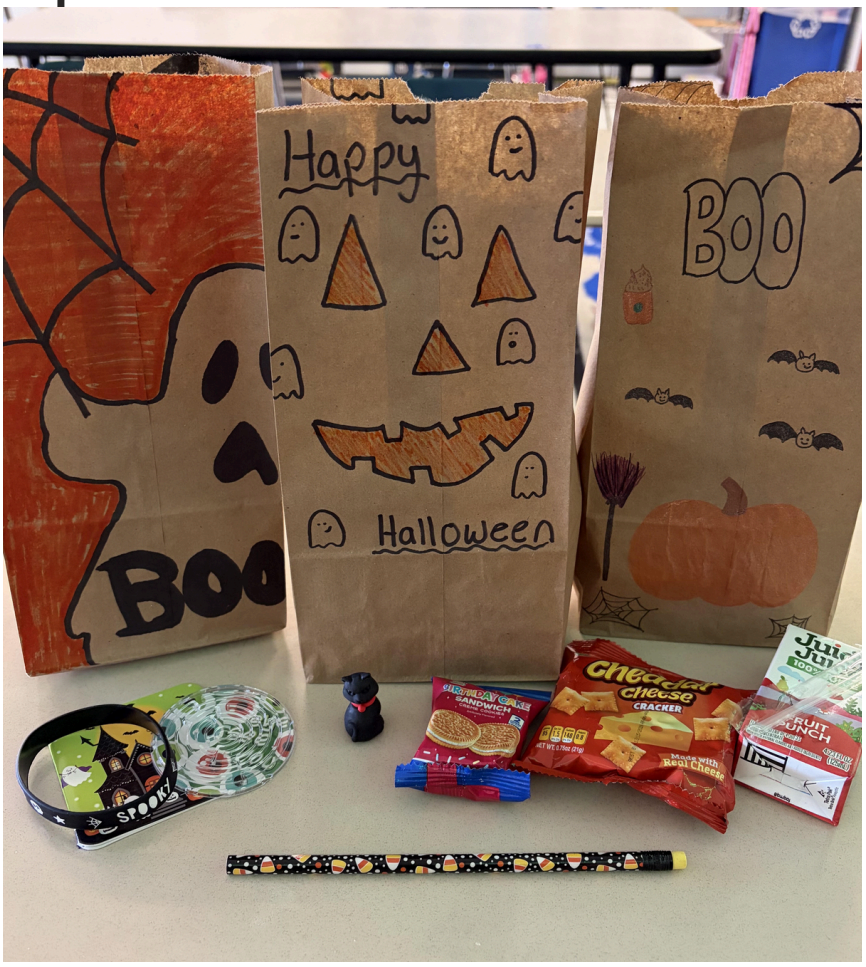
November 2026

KEY CLUB
HALLOWEEN SERVICE PROJECT



Key Club's first service project of the school year, Halloween Goodie Bags, was completed in October. Key Club members made Halloween Goodie Bags for 20+ children at the Bucks County Emergency Homeless Shelter located behind BCTHS at 7 Library Way.

Holidays and special occasions can feel less magical for children living in shelters. Key Club hopes to brighten those moments by sharing a small treat and a little extra joy.

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PAWS for APPLAUSE!

BCTHS EMPLOYEE SHOUT-OUTS

This section of our monthly newsletter is dedicated to recognizing the amazing members of our BCTHS team! Each month, we take a moment to celebrate staff members who go above and beyond, lend a helping hand, or make a positive difference in our school community.

It's our way of saying *thank you* for all that you do!

🌟 **Olivia Hall** – *Instructional Facilitator*

A special shout-out to Olivia Hall for the patience, compassion, and dedication she brings to our students each day! Olivia's ability to connect with students, provide individualized support, and create an environment of mutual respect has not gone unnoticed. We are proud to have a BCTHS graduate making such a positive difference in the lives of our students!

🌟 **Rebecca Hicks** – *Going the Extra Mile*

A big shout-out to Rebecca Hicks for her continued dedication to supporting our ESL students! For three consecutive years, Rebecca has volunteered her personal time to attend Financial Aid Night, ensuring she has the knowledge and resources to help students make informed decisions about their futures. Her commitment to going above and beyond for our students is truly appreciated!

Thank you for your selflessness, dedication, and for making a positive difference. We are grateful to have you as part of the BCTHS family!

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Special Education Teacher

Full-Time Contracted Position | 2026–2027 School Year
The Role: Make a difference in the lives of students by providing individualized instruction, supporting diverse learning needs, and helping students develop the skills and independence needed for success in school, career, and beyond.
Candidates must hold a valid Pennsylvania Special Education Teaching Certificate (N–12 or 7–12).

Day-to-Day Substitutes

We're always looking for dependable individuals interested in serving as day-to-day substitutes. Know someone who might be interested? Encourage them to explore opportunities to join our BCTHS team!

Visit the BCTHS website to view current employment opportunities and application information. Thank you for helping us grow our Bear Team and connect great people with great opportunities at BCTHS!

It is the policy of Bucks County Technical High School (BCTHS) not to discriminate on the basis of race, color, national origin, sex, religion, age, gender, sexual orientation, disability/handicap, genetic information, or any other legally protected classification in its admissions, educational programs, activities, or employment policies, as required by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Pennsylvania Human Relations Act. BCTHS provides equal access to all Career and Technical Education (CTE) programs and activities. Lack of English language skills will not be a barrier to admission or participation in CTE programs. BCTHS also provides equal access to the Boy Scouts and other designated youth groups. For information regarding services, activities, and facilities that are accessible to and usable by persons with disabilities, or for inquiries related to compliance with Title VI, Title IX, and Section 504, please contact the Human Resources Coordinator, 610 Wistar Road, Fairless Hills, PA 19030, (215) 949-1700 ext. 2807, or email hr@bcths.com.

BENSALEM TOWNSHIP SCHOOL DISTRICT

DOROTHY D. CALL ADMINISTRATIVE CENTER
3000 DONALLEN DRIVE BENSALEM, PA 19020
(215) 750-2800, EXT. 4100
FAX: (215) 359-0181

DR. VICTORIA VELAZQUEZ
DISTRICT SUPERINTENDENT

DR. DEBORAH KING, SCHOOL BOARD PRESIDENT
STEPHANIE A. GONZALEZ FERRANDEZ, VICE PRESIDENT

CHARTER COMMITTEE MEETING
November 17, 2026
6:30 p.m.

1. SLCS 5-year Renewal Application Process – Scheduled for 2028
    a. Last two renewals were conducted in 2023 and 2018

2. PDE BEC for Charter Schools/Renewals/Operations:
    a. This Basic Education Circular (BEC) provides a general overview of Pennsylvania's Charter School Law (CSL), 24 P.S. §§ 17-1701-A – 17-1751-A, and serves as a guide for school districts, charter schools, parents, students, and other interested individuals on the authorization and establishment, operation, oversight, and closure of a charter school.

3. 2028 BTSD SLCS Renewal Docs/Plan
    a. 2028 Renewal: Performance Standards Review
    b. 2028 Renewal: Charter Renewal Guide
    c. 2028 Renewal: Charter School Renewal Application
    d. 2028 Renewal Site Visit Protocols

4. PDE 363 Charter School Funding

5. District Cyber Program Overview and Update

6. 5-year Charter Cost History

7. Charter Enrollment – SLCS and Cyber Charter

8. 2023 Charter Renewal

9. Charter Annual Docs 2025-2026 (submitted by SLCS in August of 2026)

10. SLCS Charters
    a. Mosaica Academy Original Charter 1998 (SLCS)
    b. Charter Reauthorization 2018-2023
    c. Charter Reauthorization 2023-2028

11. BTSD SLCS Student

12. BTSD Other Charter Students

BHSSA MEETING MINUTES
11/16/2026

ATTENDANCE: John Mullin, Kristen Smith, Raya Soberal, Danielle Menichella, Colleen Bell, Karen Sibley, Gary Kubik, Michelle Marks, Jennifer Ryan, Mitch Cohen, Kevin Bock, Jim DeWees, Sharon Blank, CJ Mills, Jeff Schlucterer, Geoff Per and Ryan Molz

We want to extend a big congratulation to all of our Fall Athletes, we had some really good seasons and are making progress all around. A special shout out to the following athletes that have received ALL LEAGUE RECOGNITION fort their respective sports:

CROSS COUNTRY

1st Team
- Xavier Skinner

Honorable Mention
- Jordan Howe
- Alyssa Dydak

States
- Xavier Skinner

FIELD HOCKEY

1st Team
- Kylie Blank
- Abby Cheung
- Veronica Lennon

2nd Team
- Paige Dando

Honerable Mention
- Mollie Reilly
- Leah Vorgi

FOOTBALL

1st Team
- Brennan Farnsworth

2nd Team
- Joey Ott
- Abdul Kamara

Honorable Mention
- Robert Clift

Amir Gray
Dominic LaFontano
Sean Hennessey

GOLF

Districts

Brian McGinty
Drew Breninghouse

BOYS SOCCER

1st Team

Chase Esposito – Player of the Year
Cole Everett

2nd Team

Dylan Barnhart

Honorable Mention

Daniel Kalita
Brian Bock

GIRLS SOCCER

Honorable Mention

Adrianna Posten
Kylie O'Neil

GIRLS TENNIS

SOL DOUBLES

Anna Marks and Danielle McDowell

GIRLS VOLLEYBALL

1st Team

Evette Wessah

2nd Team

Reece Colgan

IN SEASON SPORTS

- WINTER SPORTS are underway as of Friday, November 20th, more to report come our December Meeting

MARK YOUR CALENDARS
OUR TWO FUNDRAISING EVENTS FOR 2027 ARE SCHEDULED

- March 6, 2027 - BHSSA Designer Bag BINGO at the Maltese Room
- June 12, 2027 - BHSSA Golf Outing at the Bensalem Country Club

NEXT MEETING December 14, 2026
@ 6:30 pm in the Internet Cafe

Legislative & Government Affairs Liaison Report
November 23, 2026

To my fellow Board members,

Following this month's election, I personally contacted Representative elect Bryan Allen to congratulate him and had the opportunity to congratulate Senator elect Eileen Hartnett Albillar in person. I look forward to establishing a strong working relationship with both of our incoming legislators. Their official terms begin December 1, 2026, with the new legislative session convening on January 5, 2027.

I have been in regular communication with Representative elect Allen, and we are currently coordinating a meeting in December at our District Office. The meeting is intended to include our cabinet, Board President, Legislative & Government Affairs Liaison, and relevant committee chairs. Earlier today, I reached out to our cabinet and committee chairs to develop a comprehensive list of legislative priorities. Our priorities thus far include school funding reform, traditional charter school funding reform, special education funding, unfunded mandates, state and federal grant opportunities, and the recently announced changes to Medicaid reimbursements through the School Based ACCESS Program.

Regarding the legislation we have been monitoring, I would like to provide the following updates:
• HB 2634: Representative Jim Prokopiak's charter school funding reform bill advanced through the House Education Committee but remains tabled since September 8.
• HB 2424: Legislation addressing special education evaluations for charter school students remains in the House Education Committee.
• SB 354: Legislation addressing special education funding for charter and cyber charter schools remains in the Senate Education Committee.
• HB 2307: Special education contingency fund reform passed the House unanimously, 202 to 0, but remains in the Senate Education Committee.
• HB 1326: Legislation aimed at improving efficiency and transparency in school transportation passed the House, 201 to 2, but remains in the Senate Education Committee.

With the current legislative session ending November 30, it appears unlikely that these bills will advance before the session concludes. Any legislation that does not pass will need to be reintroduced in the upcoming session. This presents an opportunity to discuss these proposals with our incoming legislators and encourage renewed consideration.

Thank you to our Board and administration for your continued cooperation. I look forward to a new day in Harrisburg and working collaboratively with our state delegation to secure the resources our district deserves. Hopefully, together, we can address Pennsylvania's school funding formula once and for all.

Respectfully submitted,

Rodger Allen
School Board Director
Legislative & Government Affairs Liaison
Bensalem Township School District

Bensalem Township School District

10/19/2026

Prepared for:

John Steffy

Bensalem Township School District

3000 Donallen Dr, Bensalem, Pennsylvania, 19020

frontline education

John Steffy

Director of Finance and Accounting

Bensalem Township School District

Bensalem, Pennsylvania

Dear John Steffy:

Thank you for requesting a proposal and pricing for Analytics Solution.

Frontline Education is the leading provider of school administration software, empowering strategic K-12 leaders with the right tools, data and insights to proactively manage human capital, business operations and special education.

Frontline has a proven 20-year track record of supporting districts with secure, reliable software built exclusively for K12 districts. More than 12,000 educational organizations, including over 80,000 schools and millions of educators, administrators and support personnel from all over the United States partner with Frontline.

This proposal contains descriptions of the applications within Analytics Solution and investment estimates including: annual subscription fees, one-time implementation fees, and administrator training with related terms and conditions.

We look forward to partnering with you to implement Analytics Solution in support of your district's strategic initiatives.

Sincerely,

Sara Baronzzi

sbaronzzi@frontlineed.com

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Why Choose Frontline Education?

3 STATS TO CHOOSE FROM:

10,000+
CLIENTS SERVED

OR

8,000+
SCHOOL DISTRICTS SERVED

OR

60% **OF U.S. PUBLIC SCHOOL DISTRICTS SERVED**



OUR COMMITMENT



AWARDS

EDTECH BREAKTHROUGH AWARDS
Education Administration Solution Provider of the Year 2019

ED TECH DIGEST
Cool Tool Award
5Lab 2021

SUPES' CHOICE
HR/Finance Finalist
HRMS 2021

NEWSWEEK
Best Business Tools - HR: Time Tracking Software 2019

INVESTMENT SUMMARY

(Proposal pricing expires on 10/31/2026)

End User	Description	Start Date	End Date	Amount
Bensalem Township School District	Analytics Solution - powered by Forecast5, usage for up to 5 employees	12/01/2026	6/30/2027	$16,132.34
Bensalem Township School District	Frontline Implementation			$2,210.00
			INITIAL TERM TOTAL	$18,342.34

End User	Description	Start Date	End Date	Amount
Bensalem Township School District	Analytics Solution - powered by Forecast5, usage for up to 5 employees	7/01/2027	6/30/2028	$27,775.00
			RECURRING TOTAL	$27,775.00

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STATEMENT OF WORK



Financial Planning Analytics

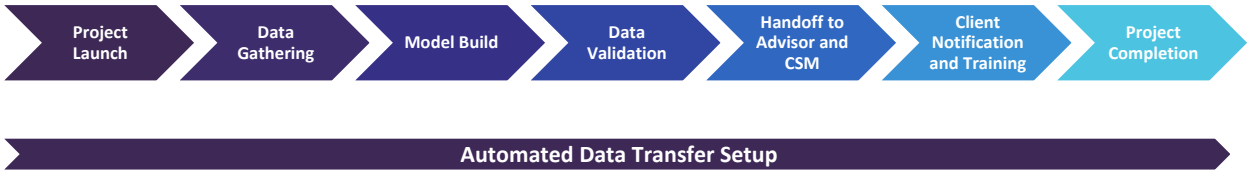
Standard Implementation Services

frontline education™

Statement of Work: Financial Planning Analytics

Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation. Below represents a typical implementation process.



• Sales Handoff • Kickoff Call • Introduction Call with District Team • Determine project timeline	• Data Acquisition for initial setup	• Data Mapping • Building of Budget and Planning Models	• Review and Validate Data (IS Team pre-handoff)	• Model Handoff to Advisor and CSM • Advisor review for reasonable ness	• Provide model access to client • Provide access to Training	• Project closeout process is completed by all parties • Client enters Support Phase

The Financial Planning Analytics project implementation time is dependent on the amount, type, and format of the data being included in the project as well as when Frontline acquires the data needed from the client. The project's estimated timeline will be determined during the planning call based on these and other assumptions, but it is assumed that implementation will be completed within 120 days after signing.

Key Terms

- Automated Data Transfer – This is the automated delivery of data files each month to maintain the Budget Analytics Model. It is set up on the client side to transfer files to a secure folder hosted by Frontline. This can occur at any point during the implementation phase. Examples of automated data transfer processes include SFTP and
- Budget Model – Client facing product to analyze the current year budget with year-to-date actuals plus remaining projected months. Provides instant visuals to analyze variances and produces automated month-end reports.
- Planning Model – Client facing product to simplify development of multi-year financial roadmap. Provides dashboard and other instant visuals and produces automated reports.
- CSM – Acronym for Customer Success Manager. The CSM is the account manager for your organization responsible for coordinating support and ensuring your success with Frontline products.
- Advisor – Provides domain expertise to assist in development and ongoing support of Budget and Planning models, in addition to ongoing professional development through webinars and training opportunities.

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Scope/Deliverables*

Budget Model

These deliverables are described broadly and may differ depending on the client state.

1. Budget Summary Dashboard
2. Variance Analysis Dashboard
3. Monthly Financial Report
4. Variance Analysis Report

*There may be additional, state-specific reports and dashboards available.

Financial Planning Model

These deliverables are described broadly and may differ based on the client state.

1. Finances at a Glance Dashboard
2. 5 Year Forecast Summary Report
3. Assumption Assist – Step by Step 5 Year Forecast Builder

*There may be additional, state-specific reports and dashboards available.

Data Acquisition

During implementation, the client will provide the initial datasets needed to create models that include up to five years of historical data. Additionally, an automated data transfer connection will be established to maintain the Budget Model with monthly activity updates and budget revisions.

For commonly used client systems such as Skyward, Frontline can provide queries for the different data sets required.

Initial Datasets

Budget Model		
#	Dataset	Description
1	Descriptions	Description file for all GL dimensions: Fund, Object, Function, Location, etc.
2	Budget	Current Fiscal Year Budget
3	Historical Activity	Monthly revenue and expense activity up to five prior fiscal years
4	Current Year Activity	Monthly revenue and expense activity for the current fiscal year
5	Fund Balances	Prior year ending balances for all funds

Initial Datasets

Please Note: Datasets for the Forecast Model are only required for a stand-alone implementation. If the implementation includes the Budget Model, no additional data is required for the Forecast Model.

Financial Planning Model		
#	Dataset	Description
1	Descriptions	Description file for all GL dimensions: Fund, Object, Function, Location, etc.
2	Budget	Current Fiscal Year Budget
3	Historical Activity	Revenue and Expense Activity for up to five prior fiscal years
4	Fund Balances	Prior year ending balances for all funds for each fiscal year of activity

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Systems Integration – Frontline ERP (CA, TX)

Integrations exist within Frontline Education solutions for the ERP system. If the client is a user of Frontline ERP in CA (Escape) or TX (Teams), then initial datasets and monthly files will be automated internally. Frontline will assist with any additional setup required on the client side to establish the initial connections.

Client Project Team: Roles & Responsibilities

Executive Sponsor

- A district office leader (e.g., Chief Financial Officer, Executive Director of Finance, etc.)
- The "lead" contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district users and responsibilities are established. Executive Sponsor involvement may decrease once responsibilities have been delegated.
- Organizes training opportunities.
- Signs off on completion of implementation project.

IT Department

- Will work with Frontline Education Support teams to ensure:
    - Data Acquisition is successful and timely
    - Support setup of automated data transfer for maintenance of models.
    - Frontline Education domains/IP addresses have been incorporated into any district firewalls and/or spam filters
    - Provide technical support in instances where local network/technology configurations impact usage of our solutions
    - Support solution integrations as needed

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Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Frontline Education assumes that all data to be imported will be validated as necessary by Client prior to import.
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education reserves the right to issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- Implementation will expire 365 days from contract signing if Services haven't been initiated and completed.

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STATEMENT OF WORK



Budget Management Analytics

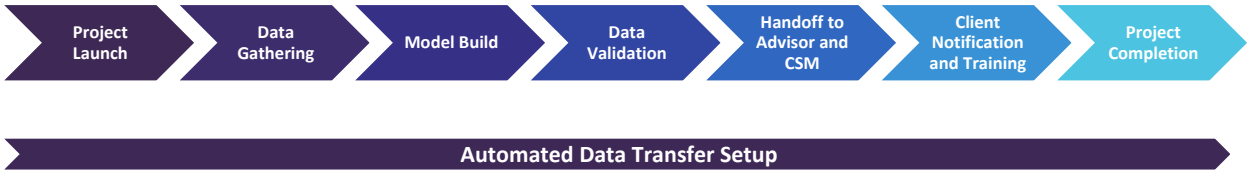
Standard Implementation Services

frontline education™

Statement of Work: Budget Analytics

Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation. Below represents a typical implementation process.



• Sales Handoff • Kickoff Call • Introduction Call with District Team • Determine project timeline	• Data Acquisition for initial setup	• Data Mapping • Building of Budget and Planning Models	• Review and Validate Data (IS Team pre-handoff)	• Model Handoff to Advisor and CSM • Advisor review for reasonable ness	• Provide model access to client • Provide access to Training	• Project closeout process is completed by all parties • Client enters Support Phase

The Financial Planning Analytics project implementation time is dependent on the amount, type, and format of the data being included in the project as well as when Frontline acquires the data needed from the client. The project's estimated timeline will be determined during the planning call based on these and other assumptions, but it is assumed that implementation will be completed within 120 days after signing.

Key Terms

- Automated Data Transfer – This is the automated delivery of data files each month to maintain the Budget Analytics Model. It is set up on the client side to transfer files to a secure folder hosted by Frontline. This can occur at any point during the implementation phase. Examples of automated data transfer processes include SFTP and
- Budget Model – Client facing product to analyze the current year budget with year-to-date actuals plus remaining projected months. Provides instant visuals to analyze variances and produces automated month-end reports.
- Planning Model – Client facing product to simplify development of multi-year financial roadmap. Provides dashboard and other instant visuals and produces automated reports.
- CSM – Acronym for Customer Success Manager. The CSM is the account manager for your organization responsible for coordinating support and ensuring your success with Frontline products.
- Advisor – Provides domain expertise to assist in development and ongoing support of Budget and Planning models, in addition to ongoing professional development through webinars and training opportunities.

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Scope/Deliverables*

Budget Model

These deliverables are described broadly and may differ depending on the client state.

1. Budget Summary Dashboard
2. Variance Analysis Dashboard
3. Monthly Financial Report
4. Variance Analysis Report

*There may be additional, state-specific reports and dashboards available.

Financial Planning Model

These deliverables are described broadly and may differ based on the client state.

1. Finances at a Glance Dashboard
2. 5 Year Forecast Summary Report
3. Assumption Assist – Step by Step 5 Year Forecast Builder

*There may be additional, state-specific reports and dashboards available.

Data Acquisition

During implementation, the client will provide the initial datasets needed to create models that include up to five years of historical data. Additionally, an automated data transfer connection will be established to maintain the Budget Model with monthly activity updates and budget revisions.

For commonly used client systems such as Skyward, Frontline can provide queries for the different data sets required.

Initial Datasets

Budget Model		
#	Dataset	Description
1	Descriptions	Description file for all GL dimensions: Fund, Object, Function, Location, etc.
2	Budget	Current Fiscal Year Budget
3	Historical Activity	Monthly revenue and expense activity up to five prior fiscal years
4	Current Year Activity	Monthly revenue and expense activity for the current fiscal year
5	Fund Balances	Prior year ending balances for all funds

Initial Datasets

Please Note: Datasets for the Forecast Model are only required for a stand-alone implementation. If the implementation includes the Budget Model, no additional data is required for the Forecast Model.

Financial Planning Model		
#	Dataset	Description
1	Descriptions	Description file for all GL dimensions: Fund, Object, Function, Location, etc.
2	Budget	Current Fiscal Year Budget
3	Historical Activity	Revenue and Expense Activity for up to five prior fiscal years
4	Fund Balances	Prior year ending balances for all funds for each fiscal year of activity

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Systems Integration – Frontline ERP (CA, TX)

Integrations exist within Frontline Education solutions for the ERP system. If the client is a user of Frontline ERP in CA (Escape) or TX (Teams), then initial datasets and monthly files will be automated internally. Frontline will assist with any additional setup required on the client side to establish the initial connections.

Client Project Team: Roles & Responsibilities

Executive Sponsor

- A district office leader (e.g., Chief Financial Officer, Executive Director of Finance, etc.)
- The "lead" contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district users and responsibilities are established. Executive Sponsor involvement may decrease once responsibilities have been delegated.
- Organizes training opportunities.
- Signs off on completion of implementation project.

IT Department

- Will work with Frontline Education Support teams to ensure:
    - Data Acquisition is successful and timely
    - Support setup of automated data transfer for maintenance of models.
    - Frontline Education domains/IP addresses have been incorporated into any district firewalls and/or spam filters
    - Provide technical support in instances where local network/technology configurations impact usage of our solutions
    - Support solution integrations as needed

Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Frontline Education assumes that all data to be imported will be validated as necessary by Client prior to import.
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education reserves the right to issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- Implementation will expire 365 days from contract signing if Services haven't been initiated and completed.

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STATEMENT OF WORK



Comparative Analytics

Standard Implementation Services

frontline education™

Statement of Work: Comparative Analytics

Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation. Below represents a typical implementation process.



• Sales Handoff • User setup • Introduction to Support Team	• Planning Call with District Team • Initial Product Training	• Project closeout process is completed by all parties

The Comparative Analytics project implementation time is dependent on the amount, type, and format of the data being included in the project as well as when Frontline acquires the data needed from the client. The project's estimated timeline will be determined during the planning call based on these and other assumptions, but it is assumed that implementation will be completed within 30 days after signing.

Systems Integration

No system integrations are currently required to implement Comparative Analytics.

Client Project Team: Roles & Responsibilities

Executive Sponsor

- A district office leader (e.g., Superintendent, Assistant Superintendent, CFO, CIO, COO, etc.)
- The "lead" contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district users and responsibilities are established. Executive Sponsor involvement decreases once responsibilities have been delegated.
- Assists in organizing training opportunities.

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Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education reserves the right to issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- Implementation will expire 365 days from contract signing if Services haven't been initiated and completed.

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BENSALEM TOWNSHIP SCHOOL DISTRICT

Dorothy D. Call Administrative Center
3000 Donallen Drive, Bensalem, PA 19020

Instructional Affairs Committee Meeting
Tuesday, October 13, 2026
6:00 PM

Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Vice President
Dr. Victoria Velazquez, Superintendent
David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

1. Call to Order and Roll Call
The meeting was called to order by Committee Chair Karen Winters at 6:02 p.m. with seven (7) Board Directors in attendance.

Rodger Allen:	Absent
Rachel Fingles:	Present
Stephanie Gonzalez Ferrandez:	Present
Leann Hart:	Present
Deborah King:	Present
Rebecca Mirra:	Absent
Heather Nicholas:	Present
Kate Pascucci:	Present
Karen Winters:	Present

Present: 7, Absent: 2.

Administrators in attendance:
Dr. Victora Velazquez, Superintendent
Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning
Dr. Brian Cohen, Assistant to the Superintendent for Special Services

2. Announcements to the Audience
Instructional Affairs Committee meetings are videotaped and available on the District's website.

3. Public Comment #1
No public comment.

4. Instructional Affairs

4.A. BCSSSD Special Education Tuition Contract Agreements
Items moved to Board action.

4.B. BCIU Service Agreement
Item moved to Board action.

4.C. Penndel Mental Health Center Letter of Agreement
Item moved to Boad action.

4.D. Chamberlain University Memorandum of Understanding
Item moved to Board action.

4.E. Marywood University Memorandum of Understanding
Item moved to Boad action.

4.F. Gwynedd Mercy University Internship Agreement
Item moved to Board action.

4.G. Temple University Student Affiliation Agreement
Item moved to Board action.

4.H. Wilson College Affiliation Agreement
Item moved to Board action.

4.I. Rider University Teacher Candidate Placement Agreement
Item moved to Board action.

4.J. Kean University Affiliated Site Agreement
Item moved to Board action.

4.K. New Club Application - Smart Starts

- Need to ensure the legality of students driving themselves from the high school to the middle school. Students are the district's responsibility until they are home.
- Item moved to Board action.

4.L. New Club Application - Bensalem Cricket Club
Item moved to Board action.

4.M. New Club Application - Physics Olympians
Item tabled until the November Instructional Affairs Committee meeting.

5. Discussion Items

5.A. Grades 9-12 Grading Framework

- Need language change regarding the final exam.
- BHS will resubmit to the committee for consideration prior to Board action.

5.B. High School Finals

- Reduce the 93% criteria for waiving the requirement to 90%.
- Make the floor at 45% and not 50%.
- Adding language to permit students who are taking the Keystone exam to opt out of the final exam/project. They may also choose to take the final exam/project.

5.C. Update to BCCC Dual Enrollment

5.D. Student-owned Devices in School
Student-owned devices will not be permitted for use in schools.

5.E. BHS College and Career Fair
Request to have ELA 11th and 12th grade classes rotate through the College Fair.

5.F. Field Trip Requests

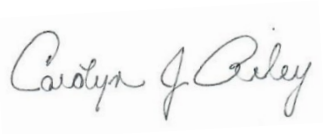
5.F.1. Elementary Robotics
5.F.2. Valley Elementary School
5.F.3. Shafer Middle School
5.F.4. Bensalem High School

6. Public Comment #2
No public comment.

7. Adjournment
The meeting adjourned at 7:23 p.m.

For the record, notes from this meeting were submitted by Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

BENSALEM TOWNSHIP SCHOOL DISTRICT

Dorothy D. Call Administrative Center
3000 Donallen Drive, Bensalem, PA 19020

Business, Facilities & Technology Committee Meeting
Wednesday, October 14, 2026
6:00 PM

Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Vice President
Dr. Victoria Velazquez, Superintendent
David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

1. Call to Order and Roll Call
The meeting was called to order by Committee Chair Leann Hart at 6:03 p.m. with three (3) Board Directors in attendance.

Rodger Allen:	Present
Rachel Fingles:	Absent
Stephanie Gonzalez Ferrandez:	Absent
Leann Hart:	Present
Deborah King:	Absent
Rebecca Mirra:	Absent
Heather Nicholas:	Present
Kate Pascucci:	Absent
Karen Winters:	Absent

Present: 3, Absent: 6.

Administrators in attendance:
Dr. Victoria Velazquez, Superintendent
John Steffy, School Board Treasurer
Will Roller, Custodial Coordinator
Mike Dumin, Temporary Capital Projects Supervisor

2. Announcements to the Audience
Business, Facilities & Technology Committee meetings are videotaped and available on the District's website.

3. Public Comment #1
No public comment.

4. Business Affairs
4.A. Frontline Software Presentation
Frontline representatives presented financial forecasting, budget management, and comparative analytics tools. Discussion included multi-year forecasting, tax impact modeling, charter school and special education cost

trends, implementation requirements, training, and ongoing support.
Item moved to Board action.

4.B. Resolution - Collection of Delinquent Real Estate Taxes
The Committee reviewed the use of Bucks County Tax Claim Bureau for delinquent tax collection. Members discussed taxpayer-friendly payment arrangements and reduced collection costs compared to private collection agencies.
Item moved to Board action.

4.C. C and C Photo Studios
Item moved to Board action.

4.D. Budget Transfers
Item moved to Board action.

5. Facilities Management
No agenda items.

6. Food Services
No agenda items.

7. Technology
7.A. ClassLink Renewal
Item moved to Board action.

7.B. BHS MacBook New Refresh
The District reviewed replacement of aging staff devices. Members discussed reliability, standardization, and life cycle replacement planning.
Item moved to Board action.

8. Discussion Items
8.A. Capital Projects Plan Update
Capital project status updates were reviewed. Completed projects were removed from active tracking and a minor increase was reported for the Faust parking lot repair effort.

8.B. Capital Reserve Report

8.C. Real Estate Settlement Agreements
Administration reviewed an assessment settlement intended to correct an under assessed property and improve future tax revenues.
Item moved to Board action.

8.D. Cornwells Environmental Update
Administration outlined mold remediation efforts, testing, removal of affected materials, and air quality testing. Final environmental testing results were acceptable, and monitoring will continue.

8.E. Bensalem High School Geothermal Update
Continuing geothermal system concerns were reviewed. Administration discussed recurring operational issues and recommended an independent third-party assessment. The Committee supported obtaining an independent review.

8.F. Transportation
The Committee discussed driver shortages, route impacts, recruitment efforts, CDL training opportunities, and potential alternatives. Members agreed transportation challenges remain significant and supported continued monitoring without implementing route cancellations.

8.G. Senior Tax Rebate Appeal
The Committee discussed a late rebate application and concerns regarding consistency of policy enforcement.
Item moved to Board action.

8.H. Policy 707 and Facility Rental Form Revisions
Proposed revisions related to facility reservations, cancellation procedures, and political event rentals were reviewed. The Committee supported continuing the policy review process.
Item returned to Policy Committee for further review.

8.I. New Policy - 810.4 Advertising Inside District Vehicles
A draft policy governing advertising within district vehicles was reviewed.
Item returned to the Policy Committee for further review.

9. Public Comment #2
No public comment.

10. Adjournment
The meeting adjourned at 7:26 p.m.

For the record, notes from this meeting were provided by Diane Litwin, Administrative Assistant to the Director of Business Operations.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

BENSALEM TOWNSHIP SCHOOL DISTRICT

Dorothy D. Call Administrative Center
3000 Donallen Drive, Bensalem, PA 19020

Policy Committee Meeting
Tuesday, October 20, 2026
5:30 PM

Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Vice President
Dr. Victoria Velazquez, Superintendent
David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

1. Call to Order and Roll Call
The meeting was called to order by Board Director Rebecca Mirra at 5:32 p.m. with three (3) Board Directors in attendance.

Rodger Allen:	Absent
Rachel Fingles:	Present
Stephanie Gonzalez Ferrandez:	Absent
Leann Hart:	Present
Deborah King:	Absent
Rebecca Mirra:	Present
Heather Nicholas:	Present
Kate Pascucci:	Absent
Karen Winters:	Absent

Present: 4, Absent: 5.

Administrators in attendance:
Dr. Victoria Velazquez, Superintendent
Dr. Brian Cohen, Assistant to the Superintendent for Special Services

2. Announcements to the Audience
School Board Policy Committee meetings are videotaped and available on the District's website.

3. Public Comment #1
No public comment.

4. Policies

***Note:** The order of business was altered to accommodate a committee member.

4.C. New Policy - 810.4 Advertising Inside District Vehicles

- The Committee decided the Business Affairs Committee would oversee advertising in buses and vans.
- Policy moved to First Read.

For the record, Rachel Fingles joined the meeting at 5:45 p.m.

4.D. Policy 915, School Related Groups, and related attachments

- Committee would like the policy reviewed by the high school Athletic Director.
- Dr. Velazquez will discuss the policy with presidents of the organizations at the next Council of Presidents Meeting.
- Policy tabled to the November Policy Committee meeting.

4.B. Policy 707 Use of School Facilities

- Committee changed language to the "District Cancellation Right" section.
- Mr. Cohen will review the fee schedule with Mr. Steffy.
- Policy moved to First Read.

4.A. Policy 249 Bullying/Cyberbullying

- Policy moved to First Read.

5. Discussion Items
No discussion items.

6. Public Comment #2
No public comment.

7. Adjournment
The meeting adjourned at 6:06 p.m.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

BENSALEM TOWNSHIP SCHOOL DISTRICT

Dorothy D. Call Administrative Center
3000 Donallen Drive, Bensalem, PA 19020

Personnel Committee Meeting
Wednesday, October 21, 2026
6:00 PM

Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Vice President
Dr. Victoria Velazquez, Superintendent
David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

1. Call to Order and Roll Call
The meeting was called to order by Committee Chair Kate Pascucci at 6:05 p.m. with eight (8) Board Directors in attendance. For the record, Rodger Allen and Rebecca Mirra were present via phone).
David Truelove, Esq., Solicitor, was also in attendance.

Rodger Allen:	Present
Rachel Fingles:	Present
Stephanie Gonzalez Ferrandez:	Present
Leann Hart:	Absent
Deborah King:	Present
Rebecca Mirra:	Present
Heather Nicholas:	Present
Kate Pascucci:	Present
Karen Winters:	Present

Present: 8, Absent: 1.

Administrators in attendance:
Dr. Victoria Velazquez, Superintendent
Dr. Shawn Mark, Interim Director of Human Resources

2. Public Comment
No public comment.

3. Personnel

3.A. New Hires
Item moved to Board action.

3.B. Re-Hires
Item moved to Board action.

3.C. Classification Changes
Item moved to Board action.

3.D. Requests for Leave of Absence
Item moved to Board action.

3.E. Resignations/Retirements/End of Assignments
Item moved to Board action.

3.F. Co-Curricular Contracts
Item moved to Board action.

3.G. Co-Curricular Contracts - BHS
Item moved to Board action.

3.H. Co-Curricular Contracts - Federal Programs
Item moved to Board action.

3.I. Co-Curricular Contracts - Specials
Item moved to Board action.

3.J. Custodial Maintenance MOU
Item moved to Board action.

4. Information/Discussion Items

4.A. Release and Settlement Agreement - Employee C
Item moved to Board action.

PQR Report:

- Discussion regarding internal departmental operations and potential improvements.
- Review of recommendations and future planning.
- An improvement plan will be prepared for Board review.

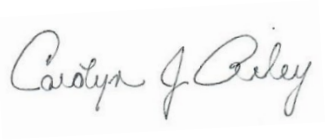
Title IX:

- Discussed Title IX personnel assignments, including coordinator, investigator, facilitator, and decision-maker roles.
- Discussion also included annual Board approval, policy updates, and moving forward with three Title IX Coordinators.

5. Adjournment
The meeting adjourned at 8:23 p.m.

Notes for this meeting were provided by Victoria Roller, Human Resources Generalist.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

BENSALEM TOWNSHIP SCHOOL DISTRICT

Dorothy D. Call Administrative Center
3000 Donallen Drive, Bensalem, PA 19020

Regular Action Meeting
Wednesday, October 28, 2026
7:30 PM

Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Vice President
Dr. Victoria Velazquez, Superintendent
David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

1. Call to Order and Roll Call
The meeting was called to order at 7:36 p.m. by Board President Dr. Deborah King with nine (9) Board Directors in attendance.
Also in attendance was David Truelove, Esq., Solicitor.

Rodger Allen:	Present
Rachel Fingles:	Present
Stephanie Gonzalez Ferrandez:	Present
Leann Hart:	Present
Deborah King:	Present
Rebecca Mirra:	Present
Heather Nicholas:	Present
Kate Pascucci:	Present
Karen Winters:	Present

Present: 9.

Administrators in attendance:
Dr. Victoria Velazquez, Superintendent
Dr. Brian Cohen, Assistant to the Superintendent for Special Services
Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning
Dr. Shawn Mark, Interim Director of Human Resources
John Steffy, School Board Treasurer

2. Pledge of Allegiance
The Board Directors and District Administration held a moment of silence for fallen Philadelphia Police Officer and Bensalem community member, Shane Seiber, followed by the Pledge of Allegiance.

3. Announcement to the Audience
Regular Action Meetings are broadcast live on District access channels and are livestreamed on our district website as well as recorded for future broadcasting.

4. Student Performance - Bensalem High School
Presentation by the BHS OWL Ambassadors.

5. Certificates of Recognition
Certificates were awarded by Dr. Velazquez to the following:

- 2027 National Merit Scholarship Program Commended Students
- Bus Driver
- Auto Dealers CARing for Kids Foundation
- Chase Bank
- Christian Life Church
- ICAP
- St. Gregorios Malankara Orthodox Church
- United Way

6. Superintendent's Highlights and Report
District highlights were presented by Dr. Victoria Velazquez.

7. Public Comment #1
No public comment.

8. Approval of Agenda
Motion to amend the agenda to remove Item 11U Frontline Software Proposal from the Consent Agenda. This motion, made by Leann Hart and seconded by Kate Pascucci, Carried.
Rodger Allen: Yea, Rachel Fingles: Yea, Stephanie Gonzalez Ferrandez: Yea, Leann Hart: Yea, Deborah King: Yea, Rebecca Mirra: Yea, Heather Nicholas: Yea, Kate Pascucci: Yea, Karen Winters: Yea
Yea: 9, Nay: 0

9. Solicitor's Report

9.A. Ratification of the RTKL Appeal to Common Pleas
Motion to approve the agenda, as presented. This motion, made by Stephanie Gonzalez Ferrandez and seconded by Kate Pascucci, Carried.
Rodger Allen: Yea, Rachel Fingles: Yea, Stephanie Gonzalez Ferrandez: Yea, Leann Hart: Yea, Deborah King: Yea, Rebecca Mirra: Yea, Heather Nicholas: Yea, Kate Pascucci: Yea, Karen Winters: Yea
Yea: 9, Nay: 0

9.B. Executive Session Announcements
The Board met in Executive Session on the following dates in October:
October 13, 2026 regarding various student litigation matters.
October 21, 2026 regarding collective bargaining agreements.
October 28, 2026 regarding personnel, student and informational items.

- Amendment to the Sunshine Act effective December 2026 regarding amending agendas with less than 24 hours notice.
- The Cell Phone Bill goes into effective next school year. New policies must be implemented.
- Bensalem council passed the LERTA ordinance.

10. Reports

10.A. Student School Board Report
Report presented by the student school board members.

10.B. Standing Committee Reports
All reports are attached to the agenda.

10.C. Liaison Committee Reports
BCIU - Reports attached.
BCTHS - No report.
PSBA - No report.
BEF - No report.
Hall of Fame - No report.
Township Council - No report.
Drug & Alcohol - No report.
Charter - No report.
Co-Curricular - Report attached.
JFTK - No report.
Legislative & Government Affairs - Report attached.
Public Relations - No report. Next meeting is students only.
Wellness - Report attached.

11. Consent Agenda
Motion to approve the Consent Agenda Items 11A to 11AJ. This motion, made by Leann Hart and seconded by Karen Winters, Carried.
Rodger Allen: Yea, Rachel Fingles: Yea, Stephanie Gonzalez Ferrandez: Yea, Leann Hart: Yea, Deborah King: Yea, Rebecca Mirra: Yea, Heather Nicholas: Yea, Kate Pascucci: Yea, Karen Winters: Yea
Yea: 9, Nay: 0

11.A. Secretary's Minutes

11.A.1. Instructional Affairs Committee Meeting - September 8, 2026
11.A.2. Business, Facilities & Technology Committee Meeting - September 9, 2026
11.A.3. School Board Policy Committee Meeting - September 15, 2026
11.A.4. Personnel Committee Meeting - September 16, 2026
11.A.5. Regular Action Meeting - September 23, 2026

11.B. Treasurer's Reports
11.C. Policy 124 Alternative Instruction
11.D. Policy 313 Evaluation of Employees
11.E. Policy 314.1 HIV Infection
11.F. Policy 610 Purchases Subject to Bid/Quotation
11.G. BCSSSD Special Education Tuition Contract Agreements
11.H. BCIU Service Agreement
11.I. Penndel Mental Health Center Letter of Agreement
11.J. Chamberlain University Memorandum of Understanding
11.K. Marywood University Memorandum of Understanding
11.L. Gwynedd Mercy University Internship Agreement
11.M. Temple University Student Affiliation Agreement
11.N. Wilson College Affiliation Agreement
11.O. Rider University Teacher Candidate Placement Agreement
11.P. Kean University Affiliated Site Agreement
11.Q. New Club Application - Smart Starts
11.R. New Club Application - Bensalem Cricket Club
11.S. Disbursements, Payments and Obligations
11.T. Budget Transfers
11.U. C and C Photo Studios

11.V. ClassLink Renewal
11.W. BHS MacBook New Refresh
11.X. Real Estate Settlement Agreement - Kings Landing Properties LLC
11.Y. Real Estate Settlement Agreement - VK 625 Winks LLC
11.Z. Senior Tax Rebate Appeal
11.AA. New Hires
11.AB. Re-Hires
11.AC. Classification Changes
11.AD. Requests for Leave of Absence
11.AE. Resignations/Retirements/End of Assignments
11.AF. Co-Curricular Contracts
11.AG. Co-Curricular Contracts - BHS
11.AH. Co-Curricular Contracts - Federal Programs
11.AI. Co-Curricular Contracts - Specials
11.AJ. Custodial Maintenance MOU

12. Frontline Software Proposal

Motion to approve the Frontline Software proposal as presented. This motion, made by Leann Hart and seconded by Kate Pascucci, Tabled.
Rodger Allen: Yea, Rachel Fingles: Yea, Stephanie Gonzalez Ferrandez: Yea, Leann Hart: Yea, Deborah King: Yea, Rebecca Mirra: Yea, Heather Nicholas: Yea, Kate Pascucci: Yea, Karen Winters: Yea
Yea: 9, Nay: 0
Mr. Steffy gave an explanation of Frontline Software and named the surrounding districts that currently use Frontline.
Mrs. Winters suggested purchasing a bundled software package from Frontline and tabling this item until a later date.
Mrs. Ferrandez asked how many staff members will be using the software. Mr. Steffy responded approximately two to three members.

13. School Board Policy

13.A. FIRST READ: Policy 249 Bullying/Cyberbullying
13.B. FIRST READ: Policy 707 Use of School Facilities
13.C. FIRST READ: New Policy - 810.4 Advertising Inside District Vehicles
13.D. SECOND READ: Policy 103 Discrimination/Harassment Affecting Students
13.E. SECOND READ: Policy 122 Extra Curricular Activities
13.F. SECOND READ: Policy 709.1 Video Surveillance

14. Instructional Affairs

14.A. Grades 9-12 Grading Framework
Motion to approve the grades 9-12 grading framework, as presented. This motion, made by Karen Winters and seconded by Leann Hart, Carried.
Rodger Allen: Yea, Rachel Fingles: Yea, Stephanie Gonzalez Ferrandez: Yea, Leann Hart: Yea, Deborah King: Yea, Rebecca Mirra: Yea, Heather Nicholas: Yea, Kate Pascucci: Yea, Karen Winters: Yea
Yea: 9, Nay: 0

14.B. Settlement Agreement and Release - Student D
Motion to approve the Settlement Agreement and Release of Student D as discussed in Executive Session under confidential student matters. This motion, made by Karen Winters and seconded by Kate Pascucci, Carried.

Rodger Allen: Yea, Rachel Fingles: Yea, Stephanie Gonzalez Ferrandez: Yea, Leann Hart: Yea, Deborah King: Yea, Rebecca Mirra: Yea, Heather Nicholas: Yea, Kate Pascucci: Yea, Karen Winters: Yea
Yea: 9, Nay: 0

14.C. INFORMATION ITEM: Field Trip Report - October 2026

15. Business Affairs

15.A. Resolution - Collection of Delinquent Real Estate Taxes
Motion to approve the Resolution appointing the Bucks County Tax Claim Bureau as alternative collector and authorizing them to file liens for existing delinquent real estate taxes and applicable interest, penalties, and fees in accordance with the Municipal Claims & Tax Liens Act. This motion, made by Leann Hart and seconded by Rodger Allen, Carried.
Rodger Allen: Yea, Rachel Fingles: Yea, Stephanie Gonzalez Ferrandez: Yea, Leann Hart: Yea, Deborah King: Yea, Rebecca Mirra: Yea, Heather Nicholas: Yea, Kate Pascucci: Yea, Karen Winters: Yea
Yea: 9, Nay: 0

15.B. INFORMATION ITEM: Fundraising Report - October 2026

16. Personnel

16.A. Release and Settlement Agreement - Employee C
Motion to approve the Release and Settlement Agreement for Employee C as discussed in Executive Session under confidential employee matters. This motion, made by Kate Pascucci and seconded by Leann Hart, Carried.
Rodger Allen: Yea, Rachel Fingles: Yea, Stephanie Gonzalez Ferrandez: Yea, Leann Hart: Yea, Deborah King: Yea, Rebecca Mirra: Yea, Heather Nicholas: Yea, Kate Pascucci: Yea, Karen Winters: Yea
Yea: 9, Nay: 0

17. Public Comment #2
No public comment.

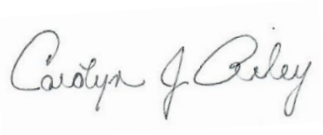
18. Upcoming Board Meetings

November
- 4 Public Relations & Community Outreach Committee – 6:30 p.m. @ BHS (*1st Wednesday due to Election Day*)
- 10 Instructional Affairs Committee – 6:00 p.m.
- 12 Business, Facilities & Technology Committee – 6:00 p.m. (*Thursday due to Veterans Day*)
- 16 Co-Curricular Committee/Sports Association – 6:30 p.m. @ BHS Internet Café
- 17 Policy Committee – 5:30 p.m.
- 17 Charter Committee – 6:30 p.m.
- 18 Personnel Committee – 6:00 p.m.
- 23 Regular Action – 7:30 p.m. (*4th Monday due to Thanksgiving*) *(rescheduled from November 24, 2026)*

19. Adjournment
Motion to adjourn. This motion, made by Karen Winters and seconded by Rodger Allen, Carried.
Rodger Allen: Yea, Rachel Fingles: Yea, Stephanie Gonzalez Ferrandez: Yea, Leann Hart: Yea, Deborah King: Yea, Rebecca Mirra: Yea, Heather Nicholas: Yea, Kate Pascucci: Yea, Karen Winters: Yea

The meeting adjourned at 8:51 p.m.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

BENSALEM TWP SD
SUMMARY EXPENDITURE STATUS REPORT

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1100	INSTRUCTION	17,667,958.72	1,996,976.70	1,351,172.54	5,907,663.53	10,409,122.65	41.08
1111	KINDERGARTEN	1,579,934.00	234,068.94	.00	805,683.49	774,250.51	50.99
1120	ELEMENTARY SCHOOLS	189,538.75	5,239.87	50,123.83	20,372.68	119,042.24	37.19
1121	GRADE 1	1,640,152.00	192,966.91	.00	692,201.23	947,950.77	42.20
1122	GRADE 2	2,002,178.00	218,207.62	.00	730,252.11	1,271,925.89	36.47
1123	GRADE 3	1,734,158.00	202,521.14	.00	701,090.67	1,033,067.33	40.43
1124	GRADE 4	1,640,471.00	189,948.88	.00	665,782.06	974,688.94	40.58
1125	GRADE 5	1,553,522.00	223,460.42	.00	781,999.65	771,522.35	50.34
1126	GRADE 6	1,457,565.48	129,070.60	.00	453,069.40	1,004,496.08	31.08
1129	ELEMENTARY SPECIALISTS	2,440,536.20	227,278.20	.00	834,859.42	1,605,676.78	34.21
1130	MIDDLE SCHOOLS	73,122.04	1,176.30	16,039.65	10,567.10	46,515.29	36.39
1131	ENGLISH	1,382,421.00	112,688.24	.00	395,256.54	987,164.46	28.59
1132	MATHEMATICS	1,112,061.00	110,204.76	.00	377,681.30	734,379.70	33.96
1133	SCIENCE	346,450.00	62,264.18	.00	217,924.63	128,525.37	62.90
1134	SOCIAL STUDIES	750,275.00	75,476.78	.00	264,168.73	486,106.27	35.21
1135	OTHER	1,550,208.22	219,066.50	.00	766,351.52	783,856.70	49.44
1150	HIGH SCHOOL	52,195.00	.00	11,154.85	4,572.00	36,468.15	30.13
1151	ENGLISH	1,736,901.00	165,149.34	1,678.09	578,022.69	1,157,200.22	33.38
1152	MATHEMATICS	1,667,943.50	179,720.34	905.72	621,876.24	1,045,161.54	37.34
1153	SCIENCE	1,704,585.50	167,145.90	13,086.79	527,741.94	1,163,756.77	31.73
1154	SOCIAL STUDIES	1,572,878.00	147,039.58	.00	520,827.65	1,052,050.35	33.11
1155	OTHER	568,141.98	406,966.62	.00	1,483,396.21	-915,254.23	261.10
1156	INDUSTRIAL ARTS	12,775.00	8,820.35	646.55	8,820.35	3,308.10	74.10
1157	BUSINESS / COMPUTER	1,105,141.50	.00	195.53	.00	1,104,945.97	.02
1158	MUSIC	491,465.45	1,260.00	12,895.73	11,893.84	466,675.88	5.04
1161	WELLNESS / FITNESS	525,069.00	.00	3,911.51	.00	521,157.49	.74

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1163	WORLD LANGUAGES	648,155.00	.00	642.15	.00	647,512.85	.10
1164	FAM CONS SCIENCE (BHS)	217,357.15	732.91	1,777.76	3,073.05	212,506.34	2.23
1165	ART (BHS)	258,324.00	.00	1,584.87	1,769.29	254,969.84	1.30
1166	OWL TV NETWORK	9,855.00	.00	.00	.00	9,855.00	.00
1181	INSTRUCTIONAL SUPPORT	822,828.71	23,403.18	.00	74,358.30	748,470.41	9.04
1182	READING	.00	60,558.57	.00	207,639.53	-207,639.53	.00
1183	ESOL	1,956,542.55	244,041.98	.00	837,501.18	1,119,041.37	42.81
1188	CLASSROOM INST AIDES	.00	184,615.00	.00	513,332.22	-513,332.22	.00
1190	OTHER EDUCATIONAL PROGRA	427,218.00	39,285.89	7,913.42	174,833.51	244,471.07	42.78
1191	EDUC ASSISTANCE PROGRAM	.00	.00	.00	.00	.00	.00
1194	ESL	.00	1,311.12	.00	1,311.12	-1,311.12	.00
1199	OTHER INSTRUCTION	21,877,463.10	.00	.00	.00	21,877,463.10	.00
1200	SPECIAL EDUCATION	2,247,175.00	.00	.00	4,155.40	2,243,019.60	.18
1210	SPECIAL EDUCATION SUPER	500.00	.00	.00	.00	500.00	.00
1211	LIFE SKILLS SUPPORT	813,685.79	75,831.06	3,736.66	257,721.13	552,228.00	32.13
1231	EMOTIONAL SUPPORT	1,142,792.51	139,630.96	7,551.15	471,120.36	664,121.00	41.89
1233	AUTISTIC SUPPORT	4,567,258.08	434,317.53	17,264.75	1,373,892.30	3,176,101.03	30.46
1241	LEARNING SUPPORT	7,318,151.10	984,354.59	24,038.44	3,251,834.75	4,042,277.91	44.76
1243	GIFTED SUPPORT	789,089.00	127,122.06	4,332.26	444,401.58	340,355.16	56.87
1290	OTHER SPECIAL PROGRAMS	23,268,633.72	2,197,000.09	8,436,284.97	11,281,478.32	3,550,870.43	84.74
1291	IDEA	1,585,965.00	.00	.00	.00	1,585,965.00	.00
1292	ACCESS IU	350,000.00	.00	.00	.00	350,000.00	.00
1293	ACCESS PA	10,200.00	.00	.00	.00	10,200.00	.00
1299	SPECIAL PGMS OTHER SUPP	9,991,849.04	.00	.00	.00	9,991,849.04	.00
1390	OTHER VOCATIONAL ED PROG	4,880,287.00	.00	.00	1,080,668.81	3,799,618.19	22.14

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1430	HOMEBOUND INSTRUCTION	22,050.00	.00	5,000.00	850.86	16,199.14	26.53
1441	INCARCERATED EDUCATION	22,000.00	.00	.00	.00	22,000.00	.00
1450	TUTORING PROGRAMS	.00	.00	.00	.00	.00	.00
1490	OTHER INTRUCTIONAL PROG	385,850.00	190,630.00	.00	190,630.00	195,220.00	49.41
1499	ADDIITONAL OTHER INST PG	.00	.00	.00	.00	.00	.00
1500	NONPUB SCH PROGS INSTR	.00	.00	1,225.00	1,307.01	-2,532.01	.00
2100	SUPPORT SERV PUPIL PERS	7,500.00	.00	.00	3,941.22	3,558.78	52.55
2110	SUPER OF PUPIL PERS SERV	900.00	200.00	.00	200.00	700.00	22.22
2111	SUPERVISION STU SERV HEA	12,250.00	.00	2,750.00	2,250.00	7,250.00	40.82
2120	GUIDANCE SERVICES	1,448,312.50	156,523.32	950.00	569,243.05	878,119.45	39.37
2122	COUNSELING SERVICES	.00	.00	.00	2,946.00	-2,946.00	.00
2130	ATTENDANCE SERVICES	104,922.00	11,592.28	.00	40,123.51	64,798.49	38.24
2140	PSYCHOLOGICAL SERVICES	1,339,986.80	134,230.73	.00	731,602.64	608,384.16	54.60
2141	IDEA PSYCH SERVICES	.00	.00	.00	.00	.00	.00
2160	SOCIAL WORK	441,127.00	76,428.10	.00	157,006.60	284,120.40	35.59
2170	STUDENT ACCOUNTING SERV	172,064.00	18,091.08	.00	107,085.85	64,978.15	62.24
2190	OTHER STUDENT SERVICES	139,738.00	19,287.60	.00	97,050.46	42,687.54	69.45
2199	OTHER STUDENT SERV	2,197,340.78	.00	.00	.00	2,197,340.78	.00
2200	STAFF SUPPORT SERV	3,000.00	819.14	.00	42,801.84	-39,801.84	1426.73
2241	COMPR-ASSIST INSTR SUPPD	1,763,879.73	150,678.64	283,647.97	1,177,325.71	302,906.05	82.83
2250	SCHOOL LIBRARY SERVICES	624,003.72	42,851.51	9,440.37	159,510.26	455,053.09	27.08
2260	INSTR & CURRIC DEVEL	1,486,522.92	113,534.79	.00	699,328.21	787,194.71	47.04
2261	INSTR & CURR - SPED	893,843.75	74,185.38	.00	490,609.19	403,234.56	54.89
2270	INSTRUCTIONAL STAFF DEVE	428,901.00	24,331.74	8,705.15	186,559.02	233,636.83	45.53
2271	INSTRUCT STAFF DEV SERV	3,000.00	.00	.00	1,545.00	1,455.00	51.50
2280	NON-PUBLIC SUPPORT SERV	.00	.00	.00	53,041.13	-53,041.13	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2299	OTHER INSTR STAFF SERV	2,207,299.54	.00	.00	.00	2,207,299.54	.00
2300	BOARD SERVICES	.00	.00	.00	.00	.00	.00
2310	BOARD SERVICES	90,750.00	1,328.54	.00	6,607.78	84,142.22	7.28
2320	BOARD TREASURER SERVICES	.00	.00	.00	.00	.00	.00
2330	TAX ASSESS & COLLECT SER	612,226.38	4,140.38	5,750.00	95,792.85	510,683.53	16.59
2350	LEGAL SERVICES	180,000.00	78,092.54	46,020.59	328,876.21	-194,896.80	208.28
2360	OFFICE OF THE SUPER	445,133.78	46,860.22	.00	190,122.67	255,011.11	42.71
2380	OFFICE OF PRINCIPAL SERV	4,012,100.64	441,728.37	17,033.68	2,385,765.53	1,609,301.43	59.89
2390	OTHER ADMINISTRATION SER	20,221.00	.00	.00	.00	20,221.00	.00
2399	OTHER ADMIN SERVICES	2,768,241.26	.00	.00	.00	2,768,241.26	.00
2420	MEDICAL SERVICES	10,500.00	.00	4,218.75	781.25	5,500.00	47.62
2430	DENTAL SERVICES	3,500.00	.00	2,000.00	.00	1,500.00	57.14
2440	NURSING SERVICES	1,278,192.86	132,503.63	4,934.79	429,172.89	844,085.18	33.96
2499	OTHER HEALTH SERVICES	751,933.34	.00	.00	.00	751,933.34	.00
2510	FISCAL SERVICES	.00	.00	.00	.00	.00	.00
2511	SUPERVISION FISCAL SERV	350,106.89	17,354.42	2,707.75	272,952.42	74,446.72	78.74
2515	FINANCIAL ACCOUNTING SER	464,941.15	49,888.38	.00	236,390.76	228,550.39	50.84
2540	PRINT PUB & DUPL SERV	83,447.60	1,536.42	1,668.00	13,920.16	67,859.44	18.68
2599	OTHER SUPP SERV BUSINESS	501,313.76	.00	.00	.00	501,313.76	.00
2600	OPER & MAINT PLANT SERV	.00	.00	.00	.00	.00	.00
2611	SUPER OPER MAINT PLANT	.00	4,499.48	.00	73,128.27	-73,128.27	.00
2619	SUPER OPER MNT PLANT OTH	265,286.96	26,454.08	.00	119,062.58	146,224.38	44.88
2621	OPER BUILDING SERV CUST	2,957,768.23	376,359.05	39,726.50	1,780,629.39	1,137,412.34	61.54
2622	OPER BUILDING SERV MECH	1,313,811.84	126,715.19	232,293.79	646,073.34	435,444.71	66.86
2630	CARE UPKEEP GROUNDS SERV	556,641.76	50,989.16	100,250.85	186,425.39	269,965.52	51.50

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2660	SECURITY SERVICES	324,701.90	14,803.00	95,760.00	299,400.07	-70,458.17	121.70
2690	UTILITIES	2,056,416.46	-918.88	860,401.27	509,700.26	686,314.93	66.63
2699	OTHER OPER & MAINT SERV	2,391,055.96	.00	.00	.00	2,391,055.96	.00
2700	STUDENT TRANSPORATION	154,498.67	.00	.00	.00	154,498.67	.00
2710	SUPER STUDENT TRANSP SER	.00	.00	.00	.00	.00	.00
2719	SUPER STU TRANS SERV O	475,954.82	52,962.87	6,222.00	238,025.11	231,707.71	51.32
2720	VEHICLE OPERATION SERV	3,244,912.63	471,133.08	.00	1,343,410.67	1,901,501.96	41.40
2730	MONITORING SERVICES	947,641.47	111,093.08	.00	372,651.16	574,990.31	39.32
2740	VEHICLE SERV MAINT SERV	1,245,237.28	70,782.48	137,346.49	436,819.59	671,071.20	46.11
2745	MACHINERY SERVICING	.00	.00	.00	.00	.00	.00
2790	OTHER STUDENT TRANSP SER	850,500.00	.00	.00	.00	850,500.00	.00
2799	OTHER STU TRANS SERV	2,803,050.58	.00	143,287.00	12,713.00	2,647,050.58	5.57
2800	SUPPORT SERV CENTRAL	1,500.00	.00	.00	.00	1,500.00	.00
2823	PUBLIC INFORMATION SVCS	4,625.00	.00	.00	.00	4,625.00	.00
2830	PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00
2831	SUPER STAFF SERV HEAD	179,383.00	19,179.52	.00	96,367.93	83,015.07	53.72
2832	RECRUITMENT PLACEMENT SE	391,118.67	27,892.25	21,363.43	150,594.38	219,160.86	43.97
2899	OTHER SUPP SERV CENTRAL	286,474.88	.00	.00	.00	286,474.88	.00
2900	FRINGEB & OTHER SUPP SER	484,907.25	66,410.00	.00	391,351.60	93,555.65	80.71
3100	FOOD SERVICES	.00	.00	.00	.00	.00	.00
3200	STUDENT ACTIVITIES	904,264.00	28,524.16	5,846.00	140,249.85	758,168.15	16.16
3210	FOOTBALL	68,905.00	9,869.24	.00	28,022.76	40,882.24	40.67
3211	COMMENCEMENT	.00	.00	.00	-1,721.95	1,721.95	.00
3212	SWIMMING	8,000.00	.00	.00	.00	8,000.00	.00
3214	BASKETBALL - MEN	19,000.00	.00	.00	.00	19,000.00	.00
3215	BASKETBALL - WOMEN	11,350.00	.00	.00	300.00	11,050.00	2.64

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
3216	WRESTLING	11,000.00	3,050.00	2,025.00	3,050.00	5,925.00	46.14
3218	INDOOR TRACK	5,000.00	.00	.00	.00	5,000.00	.00
3220	SOCCER - MEN	7,000.00	588.64	.00	6,588.64	411.36	94.12
3221	SOCCER - WOMEN	5,000.00	.00	.00	4,000.00	1,000.00	80.00
3222	BASEBALL	8,500.00	.00	.00	.00	8,500.00	.00
3223	SOFTBALL	11,250.00	.00	.00	.00	11,250.00	.00
3224	LACROSSE	5,250.00	.00	.00	.00	5,250.00	.00
3225	FIELD HOCKEY	4,450.00	.00	.00	4,000.00	450.00	89.89
3226	TRACK - MEN	10,250.00	.00	.00	.00	10,250.00	.00
3227	TRACK - WOMEN	10,250.00	.00	.00	.00	10,250.00	.00
3228	TENNIS	1,000.00	.00	.00	1,037.68	-37.68	103.77
3229	CROSS COUNTRY	3,350.00	.00	780.00	1,420.00	1,150.00	65.67
3230	VOLLEYBALL	11,250.00	168.39	.00	4,168.39	7,081.61	37.05
3231	GOLF	8,500.00	.00	.00	634.19	7,865.81	7.46
3232	CHEERLEADERS	2,100.00	375.00	541.15	1,605.62	-46.77	102.23
3233	BOWLING	4,500.00	.00	.00	.00	4,500.00	.00
3234	OTHER FALL SPORTS	.00	.00	.00	.00	.00	.00
3235	GIRLS FLAG FOOTBALL	1,000.00	.00	.00	.00	1,000.00	.00
3236	OTHER WINTER SPORTS	.00	.00	.00	.00	.00	.00
3238	OTHER SPRING SPORTS	.00	.00	.00	.00	.00	.00
3240	MURAL ARTS	250.00	.00	.00	.00	250.00	.00
3250	MARCHING BAND	14,000.00	1,794.68	10,800.00	4,494.68	-1,294.68	109.25
3252	DRUM LINE / COLOR GUARD	.00	.00	.00	.00	.00	.00
3254	OTHER INSTRUMENTAL	1,000.00	.00	.00	.00	1,000.00	.00
3256	CHORAL GROUPS	500.00	.00	.00	.00	500.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
3258	DRAMA PRESENTATIONS	.00	.00	.00	.00	.00	.00
3270	STUDENT GOVERNMENT	750.00	.00	.00	.00	750.00	.00
3272	STUDENT OF THE MONTH	1,500.00	479.00	.00	744.10	755.90	49.61
3274	HONOR SOCIETY	500.00	385.00	.00	385.00	115.00	77.00
3276	OTHER SERVICE CLUBS	5,000.00	.00	.00	.00	5,000.00	.00
3277	BHS DEBATE	.00	.00	.00	.00	.00	.00
3278	ROBOTICS	.00	.00	.00	.00	.00	.00
3280	ALL OTHER ACTIVITIES	35,000.00	337.72	.00	1,993.96	33,006.04	5.70
3299	STUDENTBODY ACTIVITY ACC	310,223.00	.00	.00	.00	310,223.00	.00
3300	COMM SERV/PARENT INVOLVE	.00	.00	6,551.54	8,569.94	-15,121.48	.00
3301	SWIMMING PROGRAM	125,000.00	15,932.34	.00	66,591.65	58,408.35	53.27
3302	SAFETY SERVICES	.00	.00	.00	.00	.00	.00
3399	OTHER COMMUNITY SERV	52,689.00	.00	.00	.00	52,689.00	.00
4200	EXISTING SITE IMPROVSERV	.00	.00	.00	.00	.00	.00
5110	DEBT SERVICE	8,119,189.00	.00	.00	73,636.58	8,045,552.42	.91
5130	BASIC ED FUND REVISION	.00	.00	.00	12,050.00	-12,050.00	.00
5230	CAPITAL PROJ FUND TRANSF	.00	.00	.00	.00	.00	.00
5250	FOOD SERV FUND TRANSFERS	.00	.00	.00	.00	.00	.00
5251	FOOD SERV TRANSFERS	.00	.00	.00	.00	.00	.00
5800	SUSPENSE ACCOUNT	.00	34,551.26	169,053.78	4,891,816.61	-5,060,870.39	.00
5900	BUDGETARY RESERVE	9,587,861.00	.00	.00	.00	9,587,861.00	.00
TOTAL	GENERAL FUND	195,328,195.85	13,090,150.11	12,195,238.07	57,946,496.35	125,186,461.43	35.91

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 21 - STUDENT SPONSORED ACT FD

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
3200	STUDENT ACTIVITIES	.00	16,111.72	.00	145,093.51	-145,093.51	.00
TOTAL	STUDENT SPONSORED ACT FD	.00	16,111.72	.00	145,093.51	-145,093.51	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 22 - CAPITAL RESERVE

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1100	INSTRUCTION	.00	.00	.00	17,951.57	-17,951.57	.00
1158	MUSIC	.00	.00	.00	.00	.00	.00
2241	COMPR-ASSIST INSTR SUPPD	.00	.00	.00	.00	.00	.00
2621	OPER BUILDING SERV CUST	.00	.00	.00	.00	.00	.00
2630	CARE UPKEEP GROUNDS SERV	.00	.00	.00	.00	.00	.00
2700	STUDENT TRANSPORATION	.00	.00	.00	.00	.00	.00
2720	VEHICLE OPERATION SERV	.00	.00	.00	.00	.00	.00
2740	VEHICLE SERV MAINT SERV	.00	.00	.00	.00	.00	.00
3200	STUDENT ACTIVITIES	.00	.00	.00	.00	.00	.00
3216	WRESTLING	.00	.00	.00	.00	.00	.00
4100	SITEACQUSERV-ORIG&ADDNTL	.00	.00	.00	.00	.00	.00
4200	EXISTING SITE IMPROVSERV	.00	.00	.00	.00	.00	.00
4400	ARCH&ENGIN-SERV-IMPROV	.00	.00	.00	.00	.00	.00
4600	EXISTING-BUILD-IMPROVSER	.00	.00	.00	.00	.00	.00
TOTAL	CAPITAL RESERVE	.00	.00	.00	17,951.57	-17,951.57	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 32 - 2025 BOND FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2390	OTHER ADMINISTRATION SER	.00	.00	.00	.00	.00	.00
2600	OPER & MAINT PLANT SERV	.00	.00	.00	.00	.00	.00
2619	SUPER OPER MNT PLANT OTH	.00	10,458.00	.00	33,615.00	-33,615.00	.00
2660	SECURITY SERVICES	.00	.00	.00	.00	.00	.00
4400	ARCH&ENGIN-SERV-IMPROV	.00	.00	.00	.00	.00	.00
4600	EXISTING-BUILD-IMPROVSER	.00	1,796,398.00	42,070.00	5,206,313.00	-5,248,383.00	.00
5110	DEBT SERVICE	.00	.00	.00	.00	.00	.00
TOTAL	2025 BOND FUND	.00	1,806,856.00	42,070.00	5,239,928.00	-5,281,998.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 51 - FOOD SERVICES

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2511	SUPERVISION FISCAL SERV	.00	.00	.00	.00	.00	.00
2621	OPER BUILDING SERV CUST	.00	.00	.00	.00	.00	.00
2690	UTILITIES	.00	.00	.00	.00	.00	.00
3100	FOOD SERVICES	.00	401,519.11	1,153,988.49	1,222,464.94	-2,376,453.43	.00
TOTAL	FOOD SERVICES	.00	401,519.11	1,153,988.49	1,222,464.94	-2,376,453.43	.00
TOTAL REPORT		195,328,195.85	15,314,636.94	13,391,296.56	64,571,934.37	117,364,964.92	39.91

BENSALEM TWP SD
SUMMARY EXPENDITURE STATUS REPORT

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1100	INSTRUCTION	17,667,958.72	1,996,976.70	1,351,172.54	5,907,663.53	10,409,122.65	41.08
1111	KINDERGARTEN	1,579,934.00	234,068.94	.00	805,683.49	774,250.51	50.99
1120	ELEMENTARY SCHOOLS	189,538.75	5,239.87	50,123.83	20,372.68	119,042.24	37.19
1121	GRADE 1	1,640,152.00	192,966.91	.00	692,201.23	947,950.77	42.20
1122	GRADE 2	2,002,178.00	218,207.62	.00	730,252.11	1,271,925.89	36.47
1123	GRADE 3	1,734,158.00	202,521.14	.00	701,090.67	1,033,067.33	40.43
1124	GRADE 4	1,640,471.00	189,948.88	.00	665,782.06	974,688.94	40.58
1125	GRADE 5	1,553,522.00	223,460.42	.00	781,999.65	771,522.35	50.34
1126	GRADE 6	1,457,565.48	129,070.60	.00	453,069.40	1,004,496.08	31.08
1129	ELEMENTARY SPECIALISTS	2,440,536.20	227,278.20	.00	834,859.42	1,605,676.78	34.21
1130	MIDDLE SCHOOLS	73,122.04	1,176.30	16,039.65	10,567.10	46,515.29	36.39
1131	ENGLISH	1,382,421.00	112,688.24	.00	395,256.54	987,164.46	28.59
1132	MATHEMATICS	1,112,061.00	110,204.76	.00	377,681.30	734,379.70	33.96
1133	SCIENCE	346,450.00	62,264.18	.00	217,924.63	128,525.37	62.90
1134	SOCIAL STUDIES	750,275.00	75,476.78	.00	264,168.73	486,106.27	35.21
1135	OTHER	1,550,208.22	219,066.50	.00	766,351.52	783,856.70	49.44
1150	HIGH SCHOOL	52,195.00	.00	11,154.85	4,572.00	36,468.15	30.13
1151	ENGLISH	1,736,901.00	165,149.34	1,678.09	578,022.69	1,157,200.22	33.38
1152	MATHEMATICS	1,667,943.50	179,720.34	905.72	621,876.24	1,045,161.54	37.34
1153	SCIENCE	1,704,585.50	167,145.90	13,086.79	527,741.94	1,163,756.77	31.73
1154	SOCIAL STUDIES	1,572,878.00	147,039.58	.00	520,827.65	1,052,050.35	33.11
1155	OTHER	568,141.98	406,966.62	.00	1,483,396.21	-915,254.23	261.10
1156	INDUSTRIAL ARTS	12,775.00	8,820.35	646.55	8,820.35	3,308.10	74.10
1157	BUSINESS / COMPUTER	1,105,141.50	.00	195.53	.00	1,104,945.97	.02
1158	MUSIC	491,465.45	1,260.00	12,895.73	11,893.84	466,675.88	5.04
1161	WELLNESS / FITNESS	525,069.00	.00	3,911.51	.00	521,157.49	.74

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1163	WORLD LANGUAGES	648,155.00	.00	642.15	.00	647,512.85	.10
1164	FAM CONS SCIENCE (BHS)	217,357.15	732.91	1,777.76	3,073.05	212,506.34	2.23
1165	ART (BHS)	258,324.00	.00	1,584.87	1,769.29	254,969.84	1.30
1166	OWL TV NETWORK	9,855.00	.00	.00	.00	9,855.00	.00
1181	INSTRUCTIONAL SUPPORT	822,828.71	23,403.18	.00	74,358.30	748,470.41	9.04
1182	READING	.00	60,558.57	.00	207,639.53	-207,639.53	.00
1183	ESOL	1,956,542.55	244,041.98	.00	837,501.18	1,119,041.37	42.81
1188	CLASSROOM INST AIDES	.00	184,615.00	.00	513,332.22	-513,332.22	.00
1190	OTHER EDUCATIONAL PROGRA	427,218.00	39,285.89	7,913.42	174,833.51	244,471.07	42.78
1191	EDUC ASSISTANCE PROGRAM	.00	.00	.00	.00	.00	.00
1194	ESL	.00	1,311.12	.00	1,311.12	-1,311.12	.00
1199	OTHER INSTRUCTION	21,877,463.10	.00	.00	.00	21,877,463.10	.00
1200	SPECIAL EDUCATION	2,247,175.00	.00	.00	4,155.40	2,243,019.60	.18
1210	SPECIAL EDUCATION SUPER	500.00	.00	.00	.00	500.00	.00
1211	LIFE SKILLS SUPPORT	813,685.79	75,831.06	3,736.66	257,721.13	552,228.00	32.13
1231	EMOTIONAL SUPPORT	1,142,792.51	139,630.96	7,551.15	471,120.36	664,121.00	41.89
1233	AUTISTIC SUPPORT	4,567,258.08	434,317.53	17,264.75	1,373,892.30	3,176,101.03	30.46
1241	LEARNING SUPPORT	7,318,151.10	984,354.59	24,038.44	3,251,834.75	4,042,277.91	44.76
1243	GIFTED SUPPORT	789,089.00	127,122.06	4,332.26	444,401.58	340,355.16	56.87
1290	OTHER SPECIAL PROGRAMS	23,268,633.72	2,197,000.09	8,436,284.97	11,281,478.32	3,550,870.43	84.74
1291	IDEA	1,585,965.00	.00	.00	.00	1,585,965.00	.00
1292	ACCESS IU	350,000.00	.00	.00	.00	350,000.00	.00
1293	ACCESS PA	10,200.00	.00	.00	.00	10,200.00	.00
1299	SPECIAL PGMS OTHER SUPP	9,991,849.04	.00	.00	.00	9,991,849.04	.00
1390	OTHER VOCATIONAL ED PROG	4,880,287.00	.00	.00	1,080,668.81	3,799,618.19	22.14

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1430	HOMEBOUND INSTRUCTION	22,050.00	.00	5,000.00	850.86	16,199.14	26.53
1441	INCARCERATED EDUCATION	22,000.00	.00	.00	.00	22,000.00	.00
1450	TUTORING PROGRAMS	.00	.00	.00	.00	.00	.00
1490	OTHER INTRUCTIONAL PROG	385,850.00	190,630.00	.00	190,630.00	195,220.00	49.41
1499	ADDIITONAL OTHER INST PG	.00	.00	.00	.00	.00	.00
1500	NONPUB SCH PROGS INSTR	.00	.00	1,225.00	1,307.01	-2,532.01	.00
2100	SUPPORT SERV PUPIL PERS	7,500.00	.00	.00	3,941.22	3,558.78	52.55
2110	SUPER OF PUPIL PERS SERV	900.00	200.00	.00	200.00	700.00	22.22
2111	SUPERVISION STU SERV HEA	12,250.00	.00	2,750.00	2,250.00	7,250.00	40.82
2120	GUIDANCE SERVICES	1,448,312.50	156,523.32	950.00	569,243.05	878,119.45	39.37
2122	COUNSELING SERVICES	.00	.00	.00	2,946.00	-2,946.00	.00
2130	ATTENDANCE SERVICES	104,922.00	11,592.28	.00	40,123.51	64,798.49	38.24
2140	PSYCHOLOGICAL SERVICES	1,339,986.80	134,230.73	.00	731,602.64	608,384.16	54.60
2141	IDEA PSYCH SERVICES	.00	.00	.00	.00	.00	.00
2160	SOCIAL WORK	441,127.00	76,428.10	.00	157,006.60	284,120.40	35.59
2170	STUDENT ACCOUNTING SERV	172,064.00	18,091.08	.00	107,085.85	64,978.15	62.24
2190	OTHER STUDENT SERVICES	139,738.00	19,287.60	.00	97,050.46	42,687.54	69.45
2199	OTHER STUDENT SERV	2,197,340.78	.00	.00	.00	2,197,340.78	.00
2200	STAFF SUPPORT SERV	3,000.00	819.14	.00	42,801.84	-39,801.84	1426.73
2241	COMPR-ASSIST INSTR SUPPD	1,763,879.73	150,678.64	283,647.97	1,177,325.71	302,906.05	82.83
2250	SCHOOL LIBRARY SERVICES	624,003.72	42,851.51	9,440.37	159,510.26	455,053.09	27.08
2260	INSTR & CURRIC DEVEL	1,486,522.92	113,534.79	.00	699,328.21	787,194.71	47.04
2261	INSTR & CURR - SPED	893,843.75	74,185.38	.00	490,609.19	403,234.56	54.89
2270	INSTRUCTIONAL STAFF DEVE	428,901.00	24,331.74	8,705.15	186,559.02	233,636.83	45.53
2271	INSTRUCT STAFF DEV SERV	3,000.00	.00	.00	1,545.00	1,455.00	51.50
2280	NON-PUBLIC SUPPORT SERV	.00	.00	.00	53,041.13	-53,041.13	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2299	OTHER INSTR STAFF SERV	2,207,299.54	.00	.00	.00	2,207,299.54	.00
2300	BOARD SERVICES	.00	.00	.00	.00	.00	.00
2310	BOARD SERVICES	90,750.00	1,328.54	.00	6,607.78	84,142.22	7.28
2320	BOARD TREASURER SERVICES	.00	.00	.00	.00	.00	.00
2330	TAX ASSESS & COLLECT SER	612,226.38	4,140.38	5,750.00	95,792.85	510,683.53	16.59
2350	LEGAL SERVICES	180,000.00	78,092.54	46,020.59	328,876.21	-194,896.80	208.28
2360	OFFICE OF THE SUPER	445,133.78	46,860.22	.00	190,122.67	255,011.11	42.71
2380	OFFICE OF PRINCIPAL SERV	4,012,100.64	441,728.37	17,033.68	2,385,765.53	1,609,301.43	59.89
2390	OTHER ADMINISTRATION SER	20,221.00	.00	.00	.00	20,221.00	.00
2399	OTHER ADMIN SERVICES	2,768,241.26	.00	.00	.00	2,768,241.26	.00
2420	MEDICAL SERVICES	10,500.00	.00	4,218.75	781.25	5,500.00	47.62
2430	DENTAL SERVICES	3,500.00	.00	2,000.00	.00	1,500.00	57.14
2440	NURSING SERVICES	1,278,192.86	132,503.63	4,934.79	429,172.89	844,085.18	33.96
2499	OTHER HEALTH SERVICES	751,933.34	.00	.00	.00	751,933.34	.00
2510	FISCAL SERVICES	.00	.00	.00	.00	.00	.00
2511	SUPERVISION FISCAL SERV	350,106.89	17,354.42	2,707.75	272,952.42	74,446.72	78.74
2515	FINANCIAL ACCOUNTING SER	464,941.15	49,888.38	.00	236,390.76	228,550.39	50.84
2540	PRINT PUB & DUPL SERV	83,447.60	1,536.42	1,668.00	13,920.16	67,859.44	18.68
2599	OTHER SUPP SERV BUSINESS	501,313.76	.00	.00	.00	501,313.76	.00
2600	OPER & MAINT PLANT SERV	.00	.00	.00	.00	.00	.00
2611	SUPER OPER MAINT PLANT	.00	4,499.48	.00	73,128.27	-73,128.27	.00
2619	SUPER OPER MNT PLANT OTH	265,286.96	26,454.08	.00	119,062.58	146,224.38	44.88
2621	OPER BUILDING SERV CUST	2,957,768.23	376,359.05	39,726.50	1,780,629.39	1,137,412.34	61.54
2622	OPER BUILDING SERV MECH	1,313,811.84	126,715.19	232,293.79	646,073.34	435,444.71	66.86
2630	CARE UPKEEP GROUNDS SERV	556,641.76	50,989.16	100,250.85	186,425.39	269,965.52	51.50

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2660	SECURITY SERVICES	324,701.90	14,803.00	95,760.00	299,400.07	-70,458.17	121.70
2690	UTILITIES	2,056,416.46	-918.88	860,401.27	509,700.26	686,314.93	66.63
2699	OTHER OPER & MAINT SERV	2,391,055.96	.00	.00	.00	2,391,055.96	.00
2700	STUDENT TRANSPORATION	154,498.67	.00	.00	.00	154,498.67	.00
2710	SUPER STUDENT TRANSP SER	.00	.00	.00	.00	.00	.00
2719	SUPER STU TRANS SERV O	475,954.82	52,962.87	6,222.00	238,025.11	231,707.71	51.32
2720	VEHICLE OPERATION SERV	3,244,912.63	471,133.08	.00	1,343,410.67	1,901,501.96	41.40
2730	MONITORING SERVICES	947,641.47	111,093.08	.00	372,651.16	574,990.31	39.32
2740	VEHICLE SERV MAINT SERV	1,245,237.28	70,782.48	137,346.49	436,819.59	671,071.20	46.11
2745	MACHINERY SERVICING	.00	.00	.00	.00	.00	.00
2790	OTHER STUDENT TRANSP SER	850,500.00	.00	.00	.00	850,500.00	.00
2799	OTHER STU TRANS SERV	2,803,050.58	.00	143,287.00	12,713.00	2,647,050.58	5.57
2800	SUPPORT SERV CENTRAL	1,500.00	.00	.00	.00	1,500.00	.00
2823	PUBLIC INFORMATION SVCS	4,625.00	.00	.00	.00	4,625.00	.00
2830	PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00
2831	SUPER STAFF SERV HEAD	179,383.00	19,179.52	.00	96,367.93	83,015.07	53.72
2832	RECRUITMENT PLACEMENT SE	391,118.67	27,892.25	21,363.43	150,594.38	219,160.86	43.97
2899	OTHER SUPP SERV CENTRAL	286,474.88	.00	.00	.00	286,474.88	.00
2900	FRINGEB & OTHER SUPP SER	484,907.25	66,410.00	.00	391,351.60	93,555.65	80.71
3100	FOOD SERVICES	.00	.00	.00	.00	.00	.00
3200	STUDENT ACTIVITIES	904,264.00	28,524.16	5,846.00	140,249.85	758,168.15	16.16
3210	FOOTBALL	68,905.00	9,869.24	.00	28,022.76	40,882.24	40.67
3211	COMMENCEMENT	.00	.00	.00	-1,721.95	1,721.95	.00
3212	SWIMMING	8,000.00	.00	.00	.00	8,000.00	.00
3214	BASKETBALL - MEN	19,000.00	.00	.00	.00	19,000.00	.00
3215	BASKETBALL - WOMEN	11,350.00	.00	.00	300.00	11,050.00	2.64

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
3216	WRESTLING	11,000.00	3,050.00	2,025.00	3,050.00	5,925.00	46.14
3218	INDOOR TRACK	5,000.00	.00	.00	.00	5,000.00	.00
3220	SOCCER - MEN	7,000.00	588.64	.00	6,588.64	411.36	94.12
3221	SOCCER - WOMEN	5,000.00	.00	.00	4,000.00	1,000.00	80.00
3222	BASEBALL	8,500.00	.00	.00	.00	8,500.00	.00
3223	SOFTBALL	11,250.00	.00	.00	.00	11,250.00	.00
3224	LACROSSE	5,250.00	.00	.00	.00	5,250.00	.00
3225	FIELD HOCKEY	4,450.00	.00	.00	4,000.00	450.00	89.89
3226	TRACK - MEN	10,250.00	.00	.00	.00	10,250.00	.00
3227	TRACK - WOMEN	10,250.00	.00	.00	.00	10,250.00	.00
3228	TENNIS	1,000.00	.00	.00	1,037.68	-37.68	103.77
3229	CROSS COUNTRY	3,350.00	.00	780.00	1,420.00	1,150.00	65.67
3230	VOLLEYBALL	11,250.00	168.39	.00	4,168.39	7,081.61	37.05
3231	GOLF	8,500.00	.00	.00	634.19	7,865.81	7.46
3232	CHEERLEADERS	2,100.00	375.00	541.15	1,605.62	-46.77	102.23
3233	BOWLING	4,500.00	.00	.00	.00	4,500.00	.00
3234	OTHER FALL SPORTS	.00	.00	.00	.00	.00	.00
3235	GIRLS FLAG FOOTBALL	1,000.00	.00	.00	.00	1,000.00	.00
3236	OTHER WINTER SPORTS	.00	.00	.00	.00	.00	.00
3238	OTHER SPRING SPORTS	.00	.00	.00	.00	.00	.00
3240	MURAL ARTS	250.00	.00	.00	.00	250.00	.00
3250	MARCHING BAND	14,000.00	1,794.68	10,800.00	4,494.68	-1,294.68	109.25
3252	DRUM LINE / COLOR GUARD	.00	.00	.00	.00	.00	.00
3254	OTHER INSTRUMENTAL	1,000.00	.00	.00	.00	1,000.00	.00
3256	CHORAL GROUPS	500.00	.00	.00	.00	500.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
3258	DRAMA PRESENTATIONS	.00	.00	.00	.00	.00	.00
3270	STUDENT GOVERNMENT	750.00	.00	.00	.00	750.00	.00
3272	STUDENT OF THE MONTH	1,500.00	479.00	.00	744.10	755.90	49.61
3274	HONOR SOCIETY	500.00	385.00	.00	385.00	115.00	77.00
3276	OTHER SERVICE CLUBS	5,000.00	.00	.00	.00	5,000.00	.00
3277	BHS DEBATE	.00	.00	.00	.00	.00	.00
3278	ROBOTICS	.00	.00	.00	.00	.00	.00
3280	ALL OTHER ACTIVITIES	35,000.00	337.72	.00	1,993.96	33,006.04	5.70
3299	STUDENTBODY ACTIVITY ACC	310,223.00	.00	.00	.00	310,223.00	.00
3300	COMM SERV/PARENT INVOLVE	.00	.00	6,551.54	8,569.94	-15,121.48	.00
3301	SWIMMING PROGRAM	125,000.00	15,932.34	.00	66,591.65	58,408.35	53.27
3302	SAFETY SERVICES	.00	.00	.00	.00	.00	.00
3399	OTHER COMMUNITY SERV	52,689.00	.00	.00	.00	52,689.00	.00
4200	EXISTING SITE IMPROVSERV	.00	.00	.00	.00	.00	.00
5110	DEBT SERVICE	8,119,189.00	.00	.00	73,636.58	8,045,552.42	.91
5130	BASIC ED FUND REVISION	.00	.00	.00	12,050.00	-12,050.00	.00
5230	CAPITAL PROJ FUND TRANSF	.00	.00	.00	.00	.00	.00
5250	FOOD SERV FUND TRANSFERS	.00	.00	.00	.00	.00	.00
5251	FOOD SERV TRANSFERS	.00	.00	.00	.00	.00	.00
5800	SUSPENSE ACCOUNT	.00	34,551.26	169,053.78	4,891,816.61	-5,060,870.39	.00
5900	BUDGETARY RESERVE	9,587,861.00	.00	.00	.00	9,587,861.00	.00
TOTAL	GENERAL FUND	195,328,195.85	13,090,150.11	12,195,238.07	57,946,496.35	125,186,461.43	35.91

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 21 - STUDENT SPONSORED ACT FD

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
3200	STUDENT ACTIVITIES	.00	16,111.72	.00	145,093.51	-145,093.51	.00
TOTAL	STUDENT SPONSORED ACT FD	.00	16,111.72	.00	145,093.51	-145,093.51	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 22 - CAPITAL RESERVE

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1100	INSTRUCTION	.00	.00	.00	17,951.57	-17,951.57	.00
1158	MUSIC	.00	.00	.00	.00	.00	.00
2241	COMPR-ASSIST INSTR SUPPD	.00	.00	.00	.00	.00	.00
2621	OPER BUILDING SERV CUST	.00	.00	.00	.00	.00	.00
2630	CARE UPKEEP GROUNDS SERV	.00	.00	.00	.00	.00	.00
2700	STUDENT TRANSPORATION	.00	.00	.00	.00	.00	.00
2720	VEHICLE OPERATION SERV	.00	.00	.00	.00	.00	.00
2740	VEHICLE SERV MAINT SERV	.00	.00	.00	.00	.00	.00
3200	STUDENT ACTIVITIES	.00	.00	.00	.00	.00	.00
3216	WRESTLING	.00	.00	.00	.00	.00	.00
4100	SITEACQUSERV-ORIG&ADDNTL	.00	.00	.00	.00	.00	.00
4200	EXISTING SITE IMPROVSERV	.00	.00	.00	.00	.00	.00
4400	ARCH&ENGIN-SERV-IMPROV	.00	.00	.00	.00	.00	.00
4600	EXISTING-BUILD-IMPROVSER	.00	.00	.00	.00	.00	.00
TOTAL	CAPITAL RESERVE	.00	.00	.00	17,951.57	-17,951.57	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 32 - 2025 BOND FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2390	OTHER ADMINISTRATION SER	.00	.00	.00	.00	.00	.00
2600	OPER & MAINT PLANT SERV	.00	.00	.00	.00	.00	.00
2619	SUPER OPER MNT PLANT OTH	.00	10,458.00	.00	33,615.00	-33,615.00	.00
2660	SECURITY SERVICES	.00	.00	.00	.00	.00	.00
4400	ARCH&ENGIN-SERV-IMPROV	.00	.00	.00	.00	.00	.00
4600	EXISTING-BUILD-IMPROVSER	.00	1,796,398.00	42,070.00	5,206,313.00	-5,248,383.00	.00
5110	DEBT SERVICE	.00	.00	.00	.00	.00	.00
TOTAL	2025 BOND FUND	.00	1,806,856.00	42,070.00	5,239,928.00	-5,281,998.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 5/27

FUND - 51 - FOOD SERVICES

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2511	SUPERVISION FISCAL SERV	.00	.00	.00	.00	.00	.00
2621	OPER BUILDING SERV CUST	.00	.00	.00	.00	.00	.00
2690	UTILITIES	.00	.00	.00	.00	.00	.00
3100	FOOD SERVICES	.00	401,519.11	1,153,988.49	1,222,464.94	-2,376,453.43	.00
TOTAL	FOOD SERVICES	.00	401,519.11	1,153,988.49	1,222,464.94	-2,376,453.43	.00
TOTAL REPORT		195,328,195.85	15,314,636.94	13,391,296.56	64,571,934.37	117,364,964.92	39.91

BOARD POLICY

103 Discrimination/Harassment Affecting Students

POLICY NUMBER	ADOPTED	REVISED	VERSION
103	1/24/2007	6/24/2025	v1.3
DOCUMENT STATUS	**WORKFLOW**	**PRINTED**	
UNDER-REVIEW	Administrative Review	9/18/2026	

Proposed addition Proposed deletion

Authority bc edits

The Board declares it to be the policy of this District to provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, religious creed, religion, sex, sexual orientation, gender identity, ancestry, national origin, marital status, pregnancy or handicap/disability.[1][2][3][4][5][6][7][8][9][10][11][12][13][14][15][16][17] **[18]**

The Board also declares it to be the policy of this District to comply with federal law and regulations under Title IX prohibiting sex-based discrimination and harassment. Inquiries regarding the application of Title IX to the District may be referred to the Title IX Coordinator, to the Office for Civil Rights of the U.S. Department of Education, or both.

The District is committed to the maintenance of a safe, positive learning environment for all students that is free from discrimination by providing all students admission, course offerings, counseling, assistance, services, employment, athletics and extracurricular activities without any form of discrimination, including Title IX sex-based discrimination or harassment. Discrimination is inconsistent with the rights of students and the educational and programmatic goals of the District and is prohibited at or in the course of District-sponsored programs or activities, including transportation to or from school or school-sponsored activities.

The District prohibits hate speech, bias-motivated conduct, and discriminatory harassment directed toward an individual or group based on actual or perceived race, color, religion, ancestry, national origin, ethnicity, sex, sexual orientation, gender identity, disability, or any other protected characteristic. Such conduct is inconsistent with the District's commitment to providing a safe, respectful, and inclusive learning environment and may result in disciplinary action.

Definitions

General Definitions

Complaint shall mean an oral or written request to the District that objectively can be understood as a request to investigate and make a determination about alleged discrimination.[19]

Complainant shall mean a student who is alleged to have been subjected to conduct that could constitute discrimination in accordance with law and this policy, or a person other than a student or employee who is alleged to have been subjected to conduct that could constitute discrimination and who was participating or attempting to participate in a District education program or activity at the time of the alleged discrimination.[19]

Pregnancy or related conditions, as defined in federal law, shall mean:[19][20]

1. Pregnancy, childbirth, termination of pregnancy, or lactation;
2. Medical conditions related to pregnancy, childbirth, termination of pregnancy, lactation; or
3. Recovery from pregnancy, childbirth, termination of pregnancy, lactation or related medical conditions.

Pregnancy, as defined in state law, shall include the use of assisted reproductive technology, the state of being in gestation, childbirth, breastfeeding, the postpartum period after childbirth and medical conditions related to pregnancy.[21]

Respondent shall mean a person who is alleged to have violated the District's prohibition on discrimination in accordance with applicable law and this policy.[19]

Retaliation shall mean intimidation, threats, coercion or discrimination against any person by the District, a student, employee or other person authorized to provide a District aid, benefit or service, for the purpose of interfering with any right or privilege under applicable law or Board policy, or because the person has reported information, made a complaint, testified, assisted, participated or refused to participate in any manner in an investigation, proceeding or hearing, including an informal resolution process or any other actions taken by the District in accordance with applicable law and this policy and procedures. This term shall not include the District requiring an employee or other individual providing a District aid, benefit or service to participate or assist with an investigation, proceeding or hearing in accordance with applicable law and this policy.[19][22]

Discrimination Other Than Title IX

Discrimination shall mean to treat individuals differently, or to harass or victimize based on a protected classification including race, color, age, religious creed, religion, sex, gender identity, sexual orientation, ancestry, national origin, marital status, pregnancy, or handicap/disability.

Harassment is a form of discrimination based on the protected classifications listed in this policy consisting of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related performance when such conduct is:

1. Sufficiently severe, persistent or pervasive; and

2. A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive educational environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by a school.

Religious creed includes all aspects of religious observance, practice or belief.[23]

Religious beliefs include:[21]

1. Moral or ethical beliefs as to what is right and wrong which are sincerely held with the strength of traditional religious views.
2. The beliefs a complainant professes without regard to whether a religious group espouses these beliefs.

Race includes all of the following:[21][24]

1. Ancestry, national origin or ethnic characteristics.
2. Interracial marriage or association.
3. Traits associated with race, which includes but is not limited to, hair texture and protective hairstyles, such as braids, locks and twists.
4. Hispanic ancestry, national origin or ethnic characteristics.
5. Persons of any other national origin or ancestry as specified by a complainant or in a complaint.

Sex includes:[21][25]

1. Pregnancy.
2. Sex assigned at birth.
3. Gender, including a person's gender identity or gender expression. Gender identity or expression may be demonstrated by consistent and uniform assertion of the gender identity or any other evidence that the gender identity is part of a person's core identity.
4. Affectional or sexual orientation, including heterosexuality, homosexuality, bisexuality and asexuality.
5. Differences of sex development, variations of sex characteristics or other intersex characteristics.

Definitions Related to Title IX

Title IX sex-based discrimination includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation and gender identity. [19][26][27]

Title IX sex-based harassment is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex, including:[19]

1. ***Quid pro quo harassment –*** a District employee or other person authorized to provide a District aid, benefit or service explicitly or impliedly conditioning the provision of a District aid, benefit or service on an individual's participation in unwelcome sexual conduct.

2. ***Hostile environment harassment -*** unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from a District education program or activity. Determination of whether a hostile environment has been created is a fact-specific inquiry that includes consideration of factors, including but not limited to:

    a. The degree to which the conduct affected the complainant's ability to access the District's education program or activity;

    b. The type, frequency and duration of the conduct;

    c. The complainant's and respondent's ages, roles in the District education program or activity, previous interactions and other relevant factors;

    d. The location and context in which the conduct occurred; and

    e. Other sex-based harassment in the District's education program or activity.

3. Sexual assault, dating violence, domestic violence or stalking.

    a. ***Dating violence*** means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship is determined by the following factors:[28]

        i. Length of relationship.

        ii. Type of relationship.

        iii. Frequency of interaction between the persons involved in the relationship.

    b. ***Domestic violence*** includes felony or misdemeanor crimes committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving federal funding, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.[28]

    c. ***Sexual assault*** means a sexual offense under state or federal law that is classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.[29]

    d. ***Stalking***, under Title IX means stalking on the basis of sex, for example when the stalker desires to date a victim. Stalking means to engage in a course of conduct directed at a specific person that would cause a reasonable person to either:[28]

        i. Fear for their safety or the safety of others.

        ii. Suffer substantial emotional distress.

Such conduct must have taken place during a District education program or activity and against a person in the United States to qualify as sex-based discrimination or harassment under Title IX. This includes conduct that is subject to the District's disciplinary authority. An **education program or activity** includes, but is not limited to, academic, extracurricular, research, occupational training and other education programs or activities of the District. The District is obligated to address a sex-based hostile environment in a District education program or activity, even when some conduct is outside the District's program or activity, or outside of the United States.[27][30][31][32]

Parent/Guardian, for the purposes of this policy and Title IX, shall mean the status of a person who with respect to another person who is under the age of eighteen (18) or who is eighteen (18) or older but is incapable of self-care because of a physical or mental disability, is:[19]

1. A biological parent;
2. An adoptive parent;
3. A foster parent;
4. A stepparent;
5. A legal custodian or guardian;
6. In loco parentis with respect to such person; or
7. Actively seeking legal custody, guardianship, visitation or adoption of such a person.

Supportive measures shall mean nondisciplinary, nonpunitive individualized services offered as appropriate, as reasonably available, without unreasonably burdening a complainant or respondent and without fee or charge to the complainant or the respondent, in order to:[19][31]

1. Restore or preserve access to the District's education program or activity, including measures designed to protect the safety of the individuals or the District's educational environment; or
2. Provide support during the grievance procedures or during an informal resolution process.

Supportive measures may include, but are not limited to:[31]

1. Counseling.
2. Extensions of deadlines or other course-related adjustments.

3. Modifications of work or class schedules.
4. Campus escort services.
5. Restrictions on contact applied to one or more parties.
6. Changes in class, work, housing or extracurricular or other activities.
7. Leaves of absence.
8. Increased security.
9. Monitoring of certain areas of the campus.
10. Training and education programs related to sex-based harassment.
11. Assistance from domestic violence or rape crisis programs.
12. Assistance from community health resources, including counseling resources.

Supportive measures may also include assessments or evaluations to determine eligibility for special education or related services, or the need to review an Individualized Education Program (IEP) or Section 504 Service Agreement based on a student's behavior. This could include, but is not limited to, a manifestation determination or functional behavioral assessment (FBA), in accordance with applicable law, regulations and Board policy. The Title IX Coordinator shall consult with the Director of Special Education in the implementation of supportive measures for students with an IEP or Section 504 Service Agreement. **[18]** [31] **[33]** **[34]** **[35]** **[36]**

Delegation of Responsibility

In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Assistant to the Superintendent for Special Services as the District's Compliance Officer and Title IX Coordinator. The Compliance Officer/Title IX Coordinator can be contacted at:[37]

Address: 3000 Donallen Drive, Bensalem PA 19020
Email: bcohen@bensalemsd.org
Phone Number: 215-750-2800

The Compliance Officer/Title IX Coordinator shall fulfill designated responsibilities to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures, to monitor and address barriers to reporting and to monitor the implementation of the District's nondiscrimination procedures in the following areas, as appropriate:[31]

1. Curriculum and Materials – Review of curriculum guides, textbooks and supplemental materials for discriminatory bias.

2. Counseling and Classes – Review of counseling and appraisal materials and access to classes and programs for stereotyping, bias and discrimination. If the District identifies that particular classes or courses contain a disproportionate number of individuals of one (1) sex, the District shall conduct a review to determine that the disproportion is not based on discriminatory practices.[38]

3. Training – Provide training for students and staff to prevent, identify and alleviate conduct which may constitute discrimination or harassment.

4. Resources – Maintain and provide information to staff on resources available to complainants in addition to the school complaint procedure or Title IX procedures, such as making reports to law enforcement, and available supportive measures such as assistance from domestic violence or rape crisis programs and community health resources, including counseling resources.

5. Student Access – Review of programs, activities, facilities and practices to ensure that all students have equal access and are not segregated except when permissible by law or regulation.[27][38][39]

6. District Support – Assure that like aspects of the school programs and activities receive like support as to staffing and compensation, facilities, equipment and related areas.[40][41]**[42]**

7. Student Evaluation – Review of assessments, procedures and standards of measurement for stereotyping and discrimination.[43]

8. Reports/Complaints – Monitor and provide technical assistance to individuals involved in managing reports and complaints.

Guidelines

When District programs and activities include separation on the basis of sex, in accordance with law and regulations, including but not limited to separate restroom or changing facilities or separate health and physical fitness activities, the District shall not implement such programs or activities in a manner that discriminates on the basis of sex, including an individual's gender identity.[27][39]

Violations of this policy, including acts of retaliation as defined in this policy, or knowingly providing false information, may result in disciplinary consequences under applicable Board policy and procedures, and in accordance with applicable law and regulations.[32] **[34]** **[44]** **[45]** **[46]**

The Board requires a notice stating that the District does not discriminate in any manner, including Title IX sex-based discrimination and harassment, in any District education program or activity, to be issued to all students, parents/guardians or other legal representatives of students, employees, applicants for employment or admission, and all unions or professional organizations holding collective bargaining or professional agreements with the District. All discrimination notices and information shall include the name or title, office address, phone number and email address of the individual(s) designated as the Compliance Officer/Title IX Coordinator. The District's notice shall provide information on the location of the Board policy and complaint or grievance procedures, how to report information about conduct prohibited by this policy and how to file a complaint.[37]

The Board directs that this notice be included in each student and staff handbook, on the District website, and in each catalog, announcement, bulletin and application form for students. An abbreviated statement of the District's prohibition of discrimination, that individuals may report concerns to the Compliance Officer/Title IX Coordinator and location of the full notice on the District website may be published when necessary due to size or format of publications.[37]

A copy of this policy and related attachments shall also be posted to the District's website.

Reports of Title IX Sex-Based Discrimination or Harassment and Other Discrimination and Retaliation

The Board encourages students and third parties who believe they or others have been subject to Title IX sex-based discrimination or harassment, other discrimination or retaliation to promptly report such incidents to the building principal or Compliance Officer/Title IX Coordinator, even if some elements of the related incident took place or originated away from school grounds, education programs or activities, or school conveyances. A person who is not an intended victim or target of discrimination but is adversely affected by the conduct may file a report of discrimination.

The student's parents/guardians or any other person with knowledge of conduct that may violate this policy is encouraged to immediately report the matter to the building principal or Compliance Officer/Title IX Coordinator.

A school employee who suspects or is notified that a student may have been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the Compliance Officer/Title IX Coordinator, as well as properly making any mandatory law enforcement or child protective services reports required by law.[31] **[47]** **[48]**

If the Compliance Officer/Title IX Coordinator is the subject of a complaint, the student, third party, building principal or a reporting employee shall report the incident directly to the Superintendent or designee.

The complainant or the individual making the report may use the Discrimination/Harassment/Bullying/Hazing/Dating Violence/Retaliation Report Form attached to this policy for purposes of reporting an incident or incidents in writing; however, oral reports of an incident or incidents shall be accepted, documented and the procedures of this policy and the relevant attachments followed.

The building principal shall promptly notify the Compliance Officer/Title IX Coordinator of all reports of discrimination, Title IX sex-based discrimination and harassment or retaliation. The Compliance Officer/Title IX Coordinator shall promptly contact the complainant regarding the report to gather additional information as necessary, and to discuss the availability of supportive measures. The Compliance Officer/Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures and reasonable safety concerns. [31]

The Compliance Officer/Title IX Coordinator shall conduct an assessment to determine whether the reported conduct meets the definition of Title IX sex-based discrimination or harassment and the appropriate procedures to address the conduct in accordance with this

Board policy and procedures, or other Board policies.[31]

If the Compliance Officer/Title IX Coordinator reasonably determines that the conduct may constitute sex-based discrimination or harassment, the Compliance Officer/Title IX Coordinator shall take the following steps under Title IX and this Board policy and procedures:[31]

1. Treat the complainant and respondent equitably.
2. Offer and coordinate supportive measures, as appropriate, for the complainant and respondent.
3. Notify the complainant or individual who reported the conduct of the grievance procedures and informal resolution process, if available and appropriate.
4. If a complaint is made, notify the respondent of the grievance procedures and, if applicable, the informal resolution process.
5. Initiate the grievance procedures or informal resolution process, if available and appropriate.
6. In the absence of a complaint or withdrawal of any or all allegations in a complaint, and in the absence or termination of an informal resolution process, determine whether to initiate a complaint under the grievance procedures, in accordance with law, regulations and the grievance procedures.
7. If initiating a complaint under the grievance procedures, notify the complainant prior to doing so and appropriately address reasonable concerns about the complainant's safety and the safety of others, including by providing supportive measures.
8. Take other prompt and effective steps to ensure that sex-based discrimination and harassment does not continue or recur within the District's education programs or activities.

Disciplinary Procedures When Reports Allege Title IX Sex-Based Discrimination or Harassment

When a report alleges Title IX sex-based discrimination or harassment, disciplinary sanctions may not be imposed until the completion of the grievance procedures. The District shall presume that the respondent is not responsible for the alleged conduct until a determination has been made at the completion of the grievance procedures.[32]

When an emergency removal, as described in the grievance procedures, is warranted to address an imminent and serious threat to the physical health or safety of an individual, and it is not feasible to continue educational services remotely or in an alternative setting, the normal procedures for suspension and expulsion shall be conducted to accomplish the removal, including specific provisions to address a student with a disability where applicable. The District shall provide the respondent with notice and an opportunity to challenge the emergency removal immediately following the removal.[31] **[34] [35] [36] [45]**

When an emergency removal is not required, disciplinary sanctions shall be considered in the course of the Title IX grievance procedures. Following the issuance of the determination and any applicable appeal, any disciplinary action specified in the determination or appeal decision shall be implemented in accordance with the normal procedures for suspensions, expulsions or other disciplinary actions, including specific provisions to address a student with a disability where applicable. **[34] [35] [44] [45]**

Discipline/Placement of Student Convicted or Adjudicated of Sexual Assault

Upon notification of a conviction or adjudication of a student in this District for sexual assault against another student enrolled in this District, the District shall comply with the disciplinary or placement requirements established by state law and Board policy.[49] **[50]**

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a report and the investigation related to any form of discrimination or retaliation, including Title IX sex-based discrimination or harassment, shall be handled in accordance with applicable law, regulations, Board policy and procedures, and the District's legal and investigative obligations to carry out the grievance procedures.[22][32][51][52]

The District shall not disclose personally identifiable information except in the following circumstances:[31][51][52] **[53] [54]**

1. When the District has obtained prior written consent in accordance with law.

2. When the information is disclosed to a parent/guardian as defined in this policy or other authorized legal representative with the legal right to receive disclosures on behalf of the individual.

3. To carry out the requirements of this policy and the accompanying procedures.

4. As required or permitted by applicable law or regulations or the requirements of grant funding.

Retaliation

The Board prohibits retaliation, including peer retaliation between students, by the District or any other person against any person for:[19][22]

1. Reporting or making a complaint of conduct that may constitute discrimination or retaliation, including Title IX sex-based discrimination or harassment.

2. Testifying, assisting, participating or refusing to participate in a related investigation, process or other proceeding or hearing.

3. Acting in opposition to practices the person reasonably believes to be discriminatory.

The District, its employees and others are prohibited from intimidating, threatening, coercing or discriminating against anyone for actions described above. Individuals are encouraged to contact the Title IX Coordinator immediately if retaliation is believed to have occurred. The District shall respond to reports of retaliation by initiating the appropriate procedures in accordance with applicable law, regulations and this Board policy. Retaliation that falls under Title IX shall be addressed through the grievance procedures or, as appropriate, through the informal resolution process.[22]

Title IX Sex-Based Discrimination and Harassment Training Requirements

The District shall provide training annually to all school employees on:[37]

1. The District's obligation to address sex-based discrimination and harassment in District education programs and activities.

2. The scope of conduct that constitutes sex-based discrimination and harassment, as defined in the law and this policy.

3. Staff responsibility to provide the Compliance Officer/Title IX Coordinator's contact information to students or parents/guardians and to notify the Compliance Officer/Title IX Coordinator regarding conduct that may constitute sex-based discrimination or harassment, in accordance with this Board policy and procedures.

The Compliance Officer/Title IX Coordinator, investigators, decision-makers, any staff responsible to implement grievance procedures related to Title IX sex-based discrimination or harassment and any staff authorized to modify or terminate supportive measures shall receive the following training annually, as required or appropriate to their specific role:[37]

1. The District's obligations under Title IX, including definitions of sex-based discrimination and harassment.

2. The grievance procedures used to address Title IX complaints.

3. How to conduct an investigation, including examination of evidence, drafting reports and determinations, and handling appeals, as applicable.

4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest and bias.

5. Issues of relevance in relation to questions and evidence, and the types of evidence that are impermissible regardless of relevance.

6. How to address complaints when the alleged conduct does not qualify as Title IX sex-based discrimination or harassment but could be addressed under another complaint process or Board policy.

Staff designated to facilitate the informal resolution process shall receive training annually on the rules and practices associated with the informal resolution process and how to serve impartially, including by avoiding conflicts of interest and bias.[37]

The Compliance Officer/Title IX Coordinator and designees shall receive the following training annually, in addition to all other training required by Title IX and this policy:[37]

1. Specific responsibilities of the Compliance Officer/Title IX Coordinator, in accordance with law and Board policy and procedures.
2. The District's recordkeeping system and requirements for recordkeeping in accordance with Title IX and Board policy and administrative regulations. [53] [54] [55] [56]
3. Any other training required to coordinate the District's compliance with Title IX and other applicable laws, regulations and Board policy.

All training materials shall be retained for at least seven (7) years and must be made available for inspection upon request from a member of the public.[37] [56] [57]

Disciplinary Consequences

A student whose conduct is determined to be in violation of this policy, including a determination of sex-based harassment, shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include but is not limited to: [34] [44] [45]

1. Loss of school privileges.
2. Permanent transfer to another school building, classroom or school bus.
3. Exclusion from school-sponsored and extracurricular activities.
4. Detention.
5. Suspension.
6. Expulsion.
7. Referral to law enforcement officials.

An employee who violates this policy, including a determination of sex-based harassment, shall be subject to appropriate disciplinary action consistent with the applicable Board policy, collective bargaining agreement and individual contract, up to and including dismissal and/or referral to law enforcement officials. [46] [58]

Handling of Reports

All reports of discrimination or Title IX sex-based discrimination or harassment shall be handled in accordance with the Grievance Procedures attached to this policy.[32]

Legal Footnotes

[1] 24 P.S. 1301
LEGAL REFERENCE

[2] 24 P.S. 1310
LEGAL REFERENCE

[3] 24 P.S. 1601-C
LEGAL REFERENCE

[4] 22 PA Code 4.4
LEGAL REFERENCE

[5] 22 PA Code 12.1
LEGAL REFERENCE

[6] 22 PA Code 12.4
LEGAL REFERENCE

[7] 22 PA Code 15.1
LEGAL REFERENCE

[8] 24 P.S. 5004
LEGAL REFERENCE

[9] 43 P.S. 951
LEGAL REFERENCE

[10] 16 PA Code 41.201
LEGAL REFERENCE

[11] 20 U.S.C. 1681
LEGAL REFERENCE

[12] 34 CFR Part 106
LEGAL REFERENCE

[13] 29 U.S.C. 794
LEGAL REFERENCE

[14] 42 U.S.C. 1981
LEGAL REFERENCE

[15] 42 U.S.C. 2000d
LEGAL REFERENCE

[16] 42 U.S.C. 12101
LEGAL REFERENCE

[17] U.S. Const. Amend. XIV, Equal Protection Clause
LEGAL REFERENCE

[18] Pol. 103.1 — Nondiscrimination - Qualified Students with Disabilities
POLICY REFERENCE

[19] 34 CFR 106.2
LEGAL REFERENCE

[20] Pol. 234 — Pregnant/Parenting/Married Students
POLICY REFERENCE

[21] 16 PA Code 41.204
LEGAL REFERENCE

[22] 34 CFR 106.71
LEGAL REFERENCE

[23] 16 PA Code 41.205
LEGAL REFERENCE

[24] 16 PA Code 41.207
LEGAL REFERENCE

[25] 16 PA Code 41.206
LEGAL REFERENCE

[26] 34 CFR 106.10
LEGAL REFERENCE

[27] 34 CFR 106.31
LEGAL REFERENCE

[28] 34 U.S.C. 12291
LEGAL REFERENCE

[29] 20 U.S.C. 1092
LEGAL REFERENCE

[30] 34 CFR 106.11
LEGAL REFERENCE

[31] 34 CFR 106.44
LEGAL REFERENCE

[32] 34 CFR 106.45
LEGAL REFERENCE

[33] Pol. 113 — Special Education
POLICY REFERENCE

[34] Pol. 113.1 — Discipline of Students With Disabilities
POLICY REFERENCE

[35] Pol. 113.2 — Behavior Support
POLICY REFERENCE

[36] Pol. 113.4 — Special Education Evaluations and Independent Educational Evaluations at Public Expense
POLICY REFERENCE

[37] 34 CFR 106.8
LEGAL REFERENCE

[38] 34 CFR 106.34-106.36
LEGAL REFERENCE

[39] 34 CFR 106.41
LEGAL REFERENCE

[40] 34 CFR 106.33
LEGAL REFERENCE

[41] 34 CFR 106.37
LEGAL REFERENCE

[42] Pol. 150 — Title I - Comparability of Services
POLICY REFERENCE

[43] 34 CFR 106.43
LEGAL REFERENCE

[44] Pol. 218 — Student Discipline
POLICY REFERENCE

[45] Pol. 233 — Suspension and Expulsion
POLICY REFERENCE

[46] Pol. 317 — Conduct/Disciplinary Procedures
POLICY REFERENCE

[47] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[48] Pol. 806 — Child Abuse
POLICY REFERENCE

[49] 24 P.S. 1318.1
LEGAL REFERENCE

[50] Pol. 218.4 — Discipline of Student Convicted/Adjudicated of Sexual Assault
POLICY REFERENCE

[51] 20 U.S.C. 1232g
LEGAL REFERENCE

[52] 34 CFR Part 99
LEGAL REFERENCE

[53] Pol. 113.3 — Confidentiality of Special Education Student Information
POLICY REFERENCE

[54] Pol. 216 — Education Records
POLICY REFERENCE

[55] Pol. 324 — Personnel Files
POLICY REFERENCE

[56] Pol. 800 — Records Management
POLICY REFERENCE

[57] Pol. 801 — Public Records
POLICY REFERENCE

[58] Pol. 317.1 — Educator Misconduct
POLICY REFERENCE

Legal References

Additional References

Untitled legal reference
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BOARD POLICY

122 Extracurricular Activities

POLICY NUMBER	ADOPTED	REVISED	VERSION
122	9/22/2004	1/28/2026	v1.2
DOCUMENT STATUS	**WORKFLOW**	**PRINTED**	
DRAFT	Administrative Review	9/8/2026	

Proposed addition Proposed deletion

Purpose BC edit fees.

The Board recognizes the educational values inherent in student participation in extracurricular activities and supports the concept of student organizations for such purposes as enriching the educational experience, building social relationships, developing interests in a specific area, promoting civic engagement and gaining an understanding of the elements and responsibilities of teamwork, leadership and good citizenship.

Definitions

For purposes of this policy, **extracurricular activities** refers, but is not limited to, programs which may include athletic activities and curriculum-related student groups that are sponsored or approved by the Board, are conducted wholly or partly outside the regular school day and are equally available to all students who voluntarily elect to participate.

For purposes of this policy, an **athletic activity** shall mean all of the following:[1] [2]

1. An athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with the school, including cheerleading, club-sponsored sports activities and sports activities sponsored by school-affiliated organizations.

2. Noncompetitive cheerleading that is sponsored by or associated with the school.

3. Practices, interschool practices and scrimmages for all athletic activities.

Curriculum-related student group - any student group that directly relates to the body of courses offered by the District.[3]

Authority

The Board shall make school facilities, supplies and equipment available and shall assign staff members for the support of extracurricular activities for students. Such availability and assignment shall be in accordance with applicable laws, regulations and Board policies.[4] [5] [6] [7]

Any extracurricular activity shall be considered under the sponsorship of this Board when it has been approved by the Board upon recommendation of the Superintendent, approved by the Superintendent and reported to the Board for its review and approved by the Superintendent upon recommendation of the building principal.

The Board shall maintain the program of extracurricular activities at minimal ~~no~~ cost to participating students, except that:

1. The Board's responsibility for provision of supplies shall carry the same exemptions as listed in the Board's policy on regular school supplies. [8]

2. Students may assume all or part of the costs for travel and attendance at extracurricular events and trips.

Where eligibility requirements are necessary or desirable, the Board shall determine the standards for eligibility to be met by all students participating in an extracurricular activity. Eligibility for extracurricular activities is based on regular attendance and academic proficiency. Excessive infraction of discipline or attendance rules may result in a student being removed from these activities.[4][9]

The Board directs that no student may participate in extracurricular activities who has not:

1. Met the requirements for academic eligibility.[4]

2. Complied with the requirements of applicable Board policies and administrative regulations. [10] [11] [12]

3. Attended school regularly. [13]

4. Been in attendance on the day of the activity, event or practice for the hours required.

5. Returned all school equipment previously used as directed.

6. Adhered to other applicable conduct standards.

Off-Campus Activities

Significantly revised to refer back to Policy 218. Student Discipline that contains section regarding on-site campus activities (Mahony SD v BL) Student speech that occurs outside school campus.

Student conduct that occurs off school property or during nonschool hours shall be addressed in accordance with the provisions of the student discipline policy regarding on and off-campus activities. [12] [14]

Delegation of Responsibility

Each school year, prior to participation in an athletic activity, every student athlete and their parent/guardian shall sign and return the acknowledgment of receipt and review of the following:[2] [10] [11] [15]

1. Concussion and Traumatic Brain Injury Information Sheet.

2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet, that includes information about electrocardiogram testing.

The Superintendent or designee shall develop administrative regulations to implement the extracurricular activities program.

Guidelines

Guidelines shall ensure that the program of extracurricular activities:

1. Assesses the needs and interests of and is responsive to District students.
2. Involves students in developing and planning extracurricular activities.
3. Ensures provision of competent guidance and supervision by staff.
4. Guards against exploitation of students.
5. Provides a variety of experiences and diversity of organizational models.
6. Provides for continuing evaluation of the program and its components.
7. Ensures that all extracurricular activities are open to all students, without discrimination, and that all students are fully informed of the opportunities available to them.[16][17]

Equal Access Act

The District shall provide secondary students the opportunity for noncurriculum-related student groups to meet on the school premises during noninstructional time for the purpose of conducting a meeting within the limited open forum on the basis of religious, political, philosophical, or other content of the speech at such meetings. Such meetings must be voluntary, student-initiated, and not sponsored in any way by the school, its agents or employees.[3]

Noninstructional time is the time set aside by the school before actual classroom instruction begins, after actual classroom instruction ends, or during the lunch hour.

The meetings of student groups cannot materially and substantially interfere with the orderly conduct of the educational activities in the school.

The Superintendent or designee shall establish the length of sessions, number per week, and other limitations deemed reasonably necessary.

The District retains the authority to maintain order and discipline on school premises in order to protect the well-being of students and employees and to ensure that student attendance at such meetings is voluntary.

Legal Footnotes

[1] 24 P.S. 5322
LEGAL REFERENCE

[2] 24 P.S. 1425
LEGAL REFERENCE

[3] 20 U.S.C. 4071
LEGAL REFERENCE

[4] 24 P.S. 511
LEGAL REFERENCE

[5] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[6] Pol. 103.1 — Nondiscrimination - Qualified Students with Disabilities
POLICY REFERENCE

[7] Pol. 122.1 — Noncurriculum-Related, Nonschool-Sponsored, Student-Initiated Groups
POLICY REFERENCE

[8] Pol. 110 — Instructional Supplies
POLICY REFERENCE

[9] 22 PA Code 12.3
LEGAL REFERENCE

[10] Pol. 123.1 — Concussion Management
POLICY REFERENCE

[11] Pol. 123.2 — Sudden Cardiac Arrest
POLICY REFERENCE

[12] Pol. 218 — Student Discipline
POLICY REFERENCE

[13] Pol. 204 — Attendance
POLICY REFERENCE

[14] Mahanoy Area School District v. B.L. 594 U.S. 180 (2021)
LEGAL REFERENCE

[15] 24 P.S. 5323
LEGAL REFERENCE

[16] 22 PA Code 12.1
LEGAL REFERENCE

[17] 22 PA Code 12.4
LEGAL REFERENCE

Legal References

No additional references listed.

BOARD POLICY

709.1 Video Surveillance

POLICY NUMBER	ADOPTED	REVISED	VERSION
709.1	2/24/2016	8/22/2023	v1.6
DOCUMENT STATUS	**WORKFLOW**	**PRINTED**	
UNDER-REVIEW	Administrative Review	9/14/2026	

Proposed addition Proposed deletion

Purpose VV requests addition.

Bensalem Township School District supports the use of video cameras throughout Bensalem Township School District for the purpose of enhancing school safety and security. Our goals are to promote and foster a safe and secure teaching and learning environment for students and staff, to ensure public safety for community members who visit or use our school property, and diminish the potential for personal and District loss or destruction of property.

Delegation of Responsibility

Security camera recordings will be viewable in each building by authorized designees only.

Guidelines

Signage and Notification

1. Appropriate signage will be posted at major entrances to school buildings and on school buses that notify students, staff and the general public of the District's use of security cameras. Students and staff will receive additional notification at the beginning of the school year regarding the issue of security cameras in the school, on school buses and on school grounds. Such notification will include, but not be limited to, employee handbooks and student handbooks.

2. Signs will be posted in public entry ways to the buildings and other conspicuous locations informing persons that the buildings and grounds may be under video surveillance.

Camera Placement

1. The security cameras will be installed in public areas only. These areas include school buses, grounds, athletic areas, exterior entrances or exits to school buildings and large gathering spaces such as classroom corridors, cafeteria, lobby and main entries.

2. Restrooms, changing rooms, private offices, nurse's offices and locker rooms are excluded from security camera use.

3. Security camera usage is prohibited in any space where there is a reasonable expectation for privacy.

Responsibility

1. The Superintendent shall have the flexibility of appointing a designated person(s) to be responsible for viewing video surveillance clips. This designated person(s) shall be known hereafter as designee(s).

    a. Designee(s) will be responsible for advising all appropriate parties involved, which may include, but is not limited to, the following:

        i. Building principal and assistant principal.

        ii. Transportation Supervisor.

        iii. Facilities Manager.

        iv. Information Technology staff.

        v. Safety and Security Coordinator.

        vi. Assistant to the Superintendent.

        vii. Other person(s) designated by the Superintendent.

    b. Designee(s) will review and evaluate surveillance video clips taken from surveillance cameras.

        i. An electronic history of video access shall be maintained.

<u>Use of Video Surveillance Clips</u>

1. The surveillance will be used to determine if inappropriate behavior or management of all persons as defined by District policy and procedures has occurred. If disciplinary action is deemed necessary, normal school procedures will be followed for such an incident.

2. Viewing of resulting video surveillance clips will be limited to the following:

    a. School officials (Superintendent, principals, administrators, Business Manager), members of the Board of Education, special education supervisors, Transportation Supervisor, facilities management staff, Information Technology staff, School Resource Officers, appropriate law enforcement officials, insurance representative, school attorney(s) and designee(s).

    b. Parents/Guardians or students directly involved in a particular ~~disciplinary action~~ disciplinary action, security, or life/safety incident as designated by the appropriate building principal. Parents'/Guardians' viewing will be limited to a portion of the clip that deals solely with their child(ren)'s actions.

    c. Bus drivers directly involved in a particular disciplinary action are designated by designee(s), the Transportation Supervisor or building principal.

    d. Teachers and other staff directly involved in a disciplinary action as designated by the Transportation Supervisor or building principal.

    e. Students and/or the public directly involved in a disciplinary action as designated by the Transportation Supervisor or building principal.

    f. Appropriate law enforcement officials as designated by the Superintendent.

    g. Other persons approved by the Board of Education upon a written request. The Board of Education has the right to approve or deny any person the viewing of any clip produced by the School District surveillance system.

3. Video surveillance clips are confidential information and will not be used for public meetings or displays.

4. Video surveillance clips containing an incident warranting retention for administrative or potential legal uses shall be retained for three (3) years after any involved minor has attained the age of twenty-one (21) years. Surveillance clips not containing any incidents may be recycled at the discretion of the Superintendent or his/her designee(s).

5. Under no circumstances will the video surveillance clips produced by the school cameras be duplicated or removed from the District premises unless in accordance with a court order and/or subpoena.

6. All school surveillance equipment, including clips, are the sole property of the Bensalem Township School District.

7. A written request to view a surveillance clip may be made to correct or resolve a particular problem only. The request must include the requester's reasons why s/he believes a problem exists, a description of the problem and a potential solution to that problem. The Superintendent or his/her designee(s) may deny a request.

8. Viewing of video surveillance clips will occur at:

    i. School-designated locations to include, but not limited to, Transportation Supervisor's office, building and administrative offices, designees' office/classroom, Board room, CSE Meeting Room, and the psychologist's office.

    ii. Site designated by the Superintendent or his/her designee(s), as appropriate for a particular disciplinary incident.

9. All surveillance equipment will be stored in a safe, secure and convenient location on the School District campus.

10.

11. Any request to inspect or view footage shall be evaluated by the district on a case-by-case basis and may be granted only when permitted by applicable law, including FERPA, and when disclosure would not compromise the privacy rights of other students or individuals, an ongoing investigation, school security measures, or other legally protected interests. Nothing in this policy creates an independent right to inspect, copy, obtain, or receive district surveillance recordings.

12.

Live Viewing

1. Live viewing of all District cameras can be viewed by:

    a. Superintendent.

    b. Designee(s).

    c. Appropriate law enforcement officials as per the memorandum of understanding.

    d. Cabinet members.

    e. Facilities management.

2. Live viewing of a single school can be viewed by:
    a. Principals.
    b. Assistant principals.
    c. Non-teaching assistants at principals' discretion.
    d. The school security desk.
3. Select limited live views can be viewed by:
    a. Secretaries.
    b. Food Services coordinator.

Legal References

No additional references listed.

Specialized Education of Pennsylvania, Inc.
With Bensalem Township School District
for
2026-2027 Regular School Year at High Road School of Bucks County

This Agreement ("Agreement") is dated August 1, 2026 ("Effective Date"), between Specialized Education of Pennsylvania, Inc. ("SESI") that owns and operates High Road School of Bucks County, a private academic school in Pennsylvania and Bensalem Township School District ("District").

WHEREAS, SESI owns and operates High Road School of Bucks County that delivers behavioral, social, emotional and special education services to students (the "School");

WHEREAS, the District desires to refer District eligible students to the School; and

WHEREAS, the parties have agreed to enter into this Agreement for the delivery of the Services (defined below).

WITNESSETH

NOW, THEREFORE, in consideration of the covenants contained herein, the parties agree as follows:

1. Services. The District may from time to time refer students to be enrolled in the School (hereinafter referred to as a "Student" or "Students"). SESI agrees to establish and maintain, in accordance with Exhibit A, one or more of an early intervention behavior modification program, a program for special education classifications including autism spectrum disability, or a program for special education classifications including emotional disabilities and especially students with multiple disabilities (collectively the "Services"), for Students enrolled in the School. The Services shall include providing all personnel, materials and supplies necessary to provide the Services set forth in Exhibit A in accordance with the terms hereof.

2. Applicable Laws. SESI will deliver the Services in accordance with all applicable federal, state, and local statutes, ordinances, resolutions and regulations, including, without limitation, the federal law commonly known as the Individuals with Disabilities Education Act, and regulations promulgated thereunder ("IDEA") (collectively, "Laws").

3. Access. Upon reasonable prior notice to SESI, the District will be granted access to the School to observe and evaluate the Students and provision of the Services. If and to the extent that this Agreement requires SESI to perform any portion of the Services on District premises, the District grants SESI access to District designated facilities, but only to the extent necessary to provide the Services in accordance with this Agreement.

4. Teaching Staff. SESI is responsible for recruiting, training, assigning and supervising teachers in the School who will maintain state required licenses and background checks.

5. No Conflict of Interest. SESI certifies that it has and will not acquire an interest or obligation that conflicts with any provision of this Agreement, or that would preclude SESI from complying with the provisions herein.

6. Guaranteed and Additional Fees. In consideration of the Services to be provided by SESI, the District will pay SESI the Total Guaranteed Fee and any additional fees set forth on Exhibit A.

7. Term and Termination. The term of this Agreement will begin on August 1, 2026 and end on July 30, 2027 ("Term"), unless extended in writing by the parties. If this Agreement is extended, the parties agree that the Tuition and Fees will be increased by 5% unless otherwise negotiated and revised in writing. Either party, upon thirty (30) days written notification to the other party, may terminate this Agreement. Upon termination, SESI will charge Tuition and Fees up to and including the Termination Date.

8. Distance Learning. When due to government or District mandated actions (directly or through its board of education) preventing SESI from conducting in-person classes, SESI may deliver, in consultation with the District, the Services, in whole or in part, via distance learning to the extent practicable, using programs, systems, teaching techniques, diagnostic tests, evaluation, academic courses and materials adapted for distance learning at the level of service reasonably practical under the same circumstances, at the fees, rates and payment schedules as set forth in this Agreement.

9. General Supervision of Services. The District or its designated representatives shall have the right to general supervision of the Services, the right to approve such Services and the right to make changes to the Services in accordance with the terms of a Student's IEP. SESI will maintain records of the Services provided to the Students, invoices issued to the District and payments made to SESI during the term of this Agreement. Such records shall be consistent with any guidance or standards developed by the Department of Education. SESI shall allow the District or the Pennsylvania Department of Education to conduct announced and unannounced site visits and to review all documents relating to the provision of Services to the Students during hours that are least disruptive to the daily operation of the School.

10. Invoicing and Payment. SESI will invoice the District monthly by the 15th day of the following month in which Services were provided. All invoices are due and payable within thirty (30) days of receipt. Any disputed invoice amounts must be raised to SESI within 30 days of receipt of invoice, otherwise, such invoice amounts are deemed to be accepted.

11. Student Identification and Assignment.

    a. Upon a student referral by the District, the District will provide SESI with i) a referral packet for SESI evaluation that includes student data, student record, the academic status or chronic disruptive behavior prompting the referral, and when applicable (ii) the IEP, an established Functional Behavioral Assessment ("FBA") & Behavior Intervention Plan ("BIP"). SESI will evaluate each District-referred student and determine whether the Program can meet the needs of the student, including current IEP, FBA and BIP, when applicable. After such an evaluation, SESI has final discretion to determine if a student is accepted into the Program and may decline acceptance, regardless of advance payment by District, by providing written notification to the District of its reason(s) for decline. Upon acceptance by SESI of a student into the Program, such student's placement must be initiated by written notice from the District and SESI will agree on a commencement date for each student. If after enrollment, SESI determines a Student's placement is no longer in

the best interest of the Student or Student behaviors are a threat to Student, SESI staff or other students in the Program, SESI will notify District in writing and the parties will convene a meeting within thirty (30) days of SESI notification to discuss student transition and alternate placement.

b. The District agrees that each Student enrollment at High Road School of Bucks County shall be reviewed at each semester break and may be extended, as mutually determined by the District and/or the Student's parents and SESI to be in the best interest of the Student.

12. Parent, Guardian or Kinship Caregivers Consent. The District shall assist SESI in obtaining the written consent of Student's parents, guardians, or kinship caregivers for the Student enrollment and participation in the School; release of Student records including the Student's prior rate of attendance, grade level when referred to the Program, number of times retained, academic performance record on all tests administered by the District, and the number of classes passed/credits earned; emergency medical care, drug testing, Student participation in media releases; and any other matter for which consent is required.

13. Student Records.

    a. The District hereby acknowledges that SESI and its employees are considered "other school officials" with a legitimate educational interest such that they are entitled to access to education records under the Family Educational Rights and Privacy Act, ("FERPA"), 20 U.S.C. §1232g.
    b. The District will provide SESI with: attendance, academic and disciplinary records; IEPs (if applicable); previous or current standardized or other test scores and any other pertinent Student information via a secure electronic transmission.
    c. The District shall accept attendance and academic data using electronic file transfer from SESI in a format specified by and acceptable to the District. SESI shall report attendance on a timetable required by the District.
    d. For the academic year following the Student's transition back to the District, the District shall provide SESI the Student's academic, behavioral and attendance records.
    e. To the extent SESI obtains Student records and information, and to the extent that SESI is involved in the survey, analysis, or evaluation of Students incidental to this Agreement, SESI agrees to comply with all requirements of the FERPA and the Protection of Pupil Rights Amendment (PPRA).
    f. To the extent required by law, SESI agrees to comply with the subcontractor business associate provisions of the Health Insurance Portability and Accountability Act of 1996 privacy rule as amended by the Health Information Technology for Economic and Clinical Health Act.

14. Health Records. The District will maintain all Student health and immunization records as well as proof of physical examination for those Students enrolled at the School and such records must be secured prior to Student enrollment.

15. Transportation. The District shall provide, at its expense, bus transportation for eligible Students consistent with the District's transportation guidelines and policies.

16. Compliance with Applicable Laws. SESI represents it complies with applicable laws and regulations governing the Services including student privacy laws including the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). The School is non-public and maintains licenses and certifications as required by Pennsylvania law. SESI employees have the requisite skill, expertise and knowledge necessary to perform the Services required under the terms of this Agreement.

17. Background checks. SESI employees who are assigned to perform the Services meet the hiring requirements for school-based employees as required by Pennsylvania laws governing private school-based employees.

18. Student Progress Reports. SESI shall make available to the District or its representatives those progress and evaluative reports upon request or as required by a Student's IEP.

19. Student Records Access. Subject to such consents from the Student or the Student's parents or legal guardians as may be required, (i) the School agrees to make reasonably available to the District during the School's normal business hours, and to send to the District promptly following the District's reasonable request, copies of reports concerning the Student's programs and process prepared by the School, as follows: Functional Behavioral Assessment (FBA), Behavior Intervention Plan (BIP), Progress Reports, graphs concerning achievement of IEP goals, and assessments prepared pursuant to any consent for reevaluation provided with respect to the Student; (ii) the School shall also provide to the District copies of any psychological and/or psychiatric, medical or educational evaluations which are conducted by the School, or which are provided to the School by third parties, promptly after they are available to the School.

20. Force Majeure. Neither party will be liable to the other party hereunder or in default under this Agreement for failures of performance resulting from acts or events beyond the reasonable control of such party, including, by way of example and not limitation, acts of God, disease outbreak or widespread illness, electronic computer virus, civil disturbances, war, and strike.

21. Indemnification and Limitation of Liability. To the extent permitted under law,

    a. District agrees to indemnify SESI and its officers, directors and employees ("SESI Indemnitees") against and from Claims (defined below) asserted by third parties for direct costs, expenses (including reasonable attorney's fees), damages, injury or loss ("SESI Losses") to which SESI may be subjected by reason of gross negligence or willful misconduct of District, its officers, directors or employees; provided however, SESI Indemnitees may not seek indemnification from District for any SESI Losses caused, in whole or in part, by the acts or omissions of SESI, its officers, directors and employees.

    b. SESI agrees to indemnify District and its officers, directors and employees ("District Indemnitees") against and from Claims (defined below) asserted by third parties for direct costs, expenses (including reasonable attorney's fees), damages, injury or loss ("District Losses") to which District may be subjected by reason of gross negligence or willful misconduct of SESI, its officers, directors or employees; provided however, District Indemnitees may not seek indemnification

from SESI for any District Losses caused, in whole or in part, by the acts or omissions of the District, its officers, directors and employees.

c. Claims. If a claim for indemnification (a "Claim") is to be made by a party entitled to indemnification hereunder against the indemnifying party, the party claiming such indemnification shall give written notice (a "Claim Notice") to the indemnifying party as soon as practicable after the party entitled to indemnification becomes aware of any fact, condition or event which may give rise to damages for which indemnification may be sought under this Section. Such Claim Notice shall specify the nature and amount of the Claim asserted, if actually known to the party entitled to indemnification hereunder. Subject to the limitations of this Section, the failure of any indemnified party to give timely notice hereunder shall not affect rights to indemnification hereunder, except to the extent that the indemnifying party demonstrates actual damage caused by such failure.

d. Notwithstanding any other provision, the total liability of SESI for all claims under this Agreement is limited to the total amount of fees paid to SESI under this Agreement. Neither SESI nor the District shall in any event be liable for any indirect, consequential, or punitive damages, even if SESI or District have been advised of the possibility of such damages.

22. Disputes and Investigations. In the event that any action, suit, proceeding or investigation relating to this Agreement is commenced, the parties hereto agree to immediately notify each other in writing of the pending action, suit, proceeding or investigation, and to cooperate to the extent possible to defend against and respond thereto and make available to each other such personnel, witnesses, books, records, documents or other information within its control that are reasonably necessary or appropriate for such defense. In the event any dispute arises out of this Agreement, the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the referred Student shall be of the foremost concern in resolving such disputes.

23. Assignment. No assignment of this Agreement or of any duty or obligation or performance or payment hereunder, shall be made by either party, in whole or in part, without the prior written consent of the other party, which consent shall not be unreasonably withheld, except that SESI may assign this Agreement or any duty or obligation or performance or payment hereunder to a subsidiary or affiliate of SESI or any entity acquiring all or substantially all of the stock, equity or assets of SESI.

24. Notice. Any notice required to be given under this Agreement shall be in writing and shall be duly served when it is (i) hand delivered to the addresses set out below, (ii) deposited, duly registered or certified, return receipt requested, in a United States Post Office, or (iii) via overnight delivery, to the party at the following addresses:

For the District	For SESI
Bensalem Township School District 3000 Donallen Drive, Bensalem, Pennsylvania 19020, United States Attention: Brad Fay	Specialized Education of Pennsylvania, Inc. PO Box 444 Elmsford NY 10523 Attention: Dawn Thomas

	With a copy to SESI General Counsel at the address above.

Any party may designate a different address by giving the other party thirty (30) days prior written notice in the manner provided above.

25. Governing Law. This Agreement shall be construed, interpreted, and governed by the laws of Delaware.

26. Academic Assessment. SESI will provide the Student normal and standardized "pre-post" academic assessment each year.

27. Notice of Incidents involving Students.SESI will promptly notify the District of any significant incidents (i.e., restraints) or changes regarding the Student's progress, behavior, or social/emotional issues. SESI will provide the District with a copy of the student handbook and restraint policy.

28. Independent Contractor. The relationship between the District and SESI shall be that of principal to independent contractor, and the employees of one shall not be deemed employees of the other for any purpose whatsoever. Each party shall maintain during the term of this Agreement such disability and worker's compensation insurance for its respective employees and staff as is required by law. Each party shall indemnify and hold harmless the other against any claim or demand made by employees or staff of the indemnifying party against the other based on rights or privileges applicable to employees of the other. Each party shall be solely responsible for the hiring, training, and termination of its own employees and contractors.

29. Entire Agreement. This Agreement includes all exhibits, schedules, attachments attached hereto as well as duly executed Student Enrollment Form(s) incorporated herein by reference. This Agreement constitutes the entire agreement between the parties and supersedes all prior and contemporaneous oral and written agreements and statements, all of which have been fully integrated herein. This Agreement also supersedes any course of conduct, performance or dealing between the parties. No amendment or modification changing this Agreement's scope or terms shall have any force or effect unless executed and delivered in writing and signed by all parties.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of the Effective Date above.

Bensalem Township School District

Dr Deborah King

Name: Dr. Deborah King
Title: Board President
Date: 11/23/26

Specialized Education of Pennsylvania, Inc.

Dawn Thomas
Dawn Thomas (Oct 14, 2026 10:07:52 CDT)

Name: Dawn Thomas
Title: Division President
Date: Oct 14, 2026

Exhibit A

High Road School of Bucks County Fee Schedule

Rates are in US Dollars

Total Guaranteed Fee: $305,542.80

SERVICE	Daily Fee	Number of Students	Number of Days
Guaranteed Special Ed. Seat	$282.91	6	180
Additional Special Ed. Seat	$311.20	See below	See below

a. Guaranteed Seat Tuition. The District agrees to pay SESI the guaranteed fees set forth above regardless of whether the District refers or enrolls any Students during the Term. Students may not be added to the Guaranteed Seat count after January 15. Students added after January 15 will be subject to the Additional Seat and Additional 1:1 rates noted above.

b. Additional Student Tuition. When the total student enrollment in the prior month exceeds the number of guaranteed seats set forth above, the Additional Special Ed Seat Fee, as set forth above will be charged for each day such overage occurs.

c. Billing. The Guaranteed Seat fees will be invoiced in equal monthly installments, from the first month of service until the end of the Term. Invoices will also reflect Additional Seat fees, if any. SESI PA shall submit an invoice to the District, by the twentieth day of each calendar month following each month of service, for the Fees, if any, to be paid by the District for Services rendered during the previous month. Such invoices shall be due and payable by the District within fifteen (15) days after receipt. Any invoice disputes must be submitted to SESI within 30 days of invoice receipt, otherwise invoice amounts are deemed accepted by the District.

AMENDMENT TO ADD SERVICES TO SERVICE AGREEMENT

This amendment to add Services to the Service Agreement (the "Amendment") is effective as of the date of the last signature between Bensalem Township School District, a Pennsylvani public school district (hereinafter **"School District"**), and Care Solace, Inc. (hereinafter **"Care Solace"**). School District and Care Solace may be referred to individually as "Party," or collectively as "Parties."

RECITALS

WHEREAS, School District and Care Solace have entered into a Service Agreement dated May 21, 2024, with a current term from July 1, 2026, through June 30, 2027 for mental health care coordination services (the "Service Agreement"); and

WHEREAS, the Parties agree that they wish to add new Services to the Service Agreement for the term period beginning on July 9, 2026 and continuing through June 30, 2027; and

WHEREAS, the Parties agree that it is their mutual intention by execution of this Amendment that the Service Agreement and any addenda or amendments thereto shall be hereby amended, subject to the revisions expressly set forth herein, and that the Service Agreement and any addenda or amendments, as modified by this Amendment, shall be binding upon the Parties.

NOW, THEREFORE, in consideration of the matters described above and of the mutual benefits and obligations set forth in the Service Agreement and any addenda or amendments thereto, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

A. Modification of Service Agreement Terms

The Parties hereby agree that the below referenced provisions shall be replaced in the Service Agreement and shall be binding upon the Parties:

First Recital. The definition of "**Services**" is hereby amended to be "locating and connecting with mental health treatment providers and community-based social services".

Second Recital. The Second Recital is hereby deleted and replaced with the following:
WHEREAS, School District desires for Care Solace to assist it in connecting students and families with mental health treatment providers and community-based social services.

B. Additional Service Agreement Terms

The Parties hereby agree that the below referenced additional terms shall be incorporated into the Service Agreement and shall be binding upon the Parties commencing as of July 9, 2026:

1.5 Social Services Care Coordination: Care Solace will provide the following care coordination services for referrals to community-based social services:

1.5.1 Care Solace shall facilitate a screening and referral process for social services whereby School District staff provide Care Solace with contact information of a student in need of social services such as free or reduced-cost dental care, medical services, housing, food, etc., available through community providers/organizations (hereinafter, the **"Community-Based Social Services"**).

1.5.2 Care Solace shall also provide students' families in need of social services with telephone and email access to a social services coordinator. The social services coordinators are experienced in customer service and are trained to navigate the social services system and community-based resources. The social services coordinators are not licensed mental health or social services professionals and do not diagnose, assess or evaluate. No professional, fiduciary, or other special legal relationship is formed by a social services coordinator's recommendation of social services to an Authorized User. The social services coordinators are not a crisis response team. The social services coordinators are available to work directly with students' families to connect them with Community-Based Social Services. Social services coordinators are available 24 hours per day, 7 days per week.

1.5.3 Care Solace connects Authorized Users with Community-Based Social Services based on criteria that may include but not be limited to geographic proximity, socio-economic status, whether the social services provider provides services on a reduced-cost or cost-free basis, and, in the case of housing/shelter, whether the social services provider provides services to persons of specific ages and/or genders. Care Solace will use reasonable efforts to confirm that each social service provider it refers to Authorized Users is an appropriate fit for each Authorized User's individual needs. The information available on social services providers through the verification process may vary significantly.

11.4 Solely for Services for social services care coordination, there is no additional cost to School District.

C. Incorporation of Service Agreement Terms and Conditions

Other than the Modifications and Additions set forth in Sections A and B above, the Service Agreement and any addenda or amendments thereto are incorporated here by this reference as though fully set forth herein and the Parties agree that all of the Terms and Conditions of the Service Agreement remain in full force and effect.

SIGNATURES ON NEXT PAGE – REMAINDER OF PAGE INTENTIONALLY BLANK

IN WITNESS WHEREOF the Parties hereto have executed this Amendment as of the date of the last signature below.

Care Solace, Inc. ("Care Solace")

Printed Full Name: Natasha Conahan
Title: Chief Operations Officer

Signature: _____

Date: _____

Bensalem Township School District ("School District")

Printed Full Name: Dr. Deborah King

Title: Board President

Signature: D. Deborah King

Date: 11/23/26

Accounts Payable Information:

School District Dept: _____

Accounts Payable contact:

Name: _____

Email: _____

TEACHER EDUCATION AFFILIATION AGREEMENT

BETWEEN

UNIVERSITY OF PITTSBURGH - OF THE

COMMONWEALTH SYSTEM OF HIGHER EDUCATION

AND

BENSALEM TOWNSHIP SCHOOL DISTRICT

THIS AGREEMENT is made and entered into the 23rd day of November, 2026, by and between **UNIVERSITY OF PITTSBURGH - OF THE COMMONWEALTH SYSTEM OF HIGHER EDUCATION**, (hereinafter referred to as the "UNIVERSITY") and **BENSALEM TOWNSHIP SCHOOL DISTRICT** (hereinafter referred to as the "DISTRICT") by and through their duly authorized administrators.

WHEREAS, the UNIVERSITY conducts a program in Teacher Education and desires to obtain teaching experience for its students enrolled in its curriculum, who will serve as student teachers or interns, hereinafter "STUDENTS";

WHEREAS, both parties intend to foster professional development for student teachers, interns, cooperating teachers or mentors (hereinafter collectively referred to as "mentors") and administrators.

WHEREAS, both parties intend to strengthen the relationship between basic education and higher education in training prospective teachers.

WHEREAS, the DISTRICT recognizes the need for, and desires to aid in, the educational development of STUDENTS and is willing to make its employees and premises available for such purposes.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth below, the parties agree as follows:

I. UNIVERSITY'S RESPONSIBILITIES:

A. The UNIVERSITY shall be responsible for monitoring and evaluating the individual STUDENT'S progress.

B. The UNIVERSITY shall determine the eligibility of STUDENTS to participate in the DISTRICT'S programs and shall be responsible for recommending STUDENTS for State Instructional I certification. The UNIVERSITY will provide the DISTRICT with a listing of names, dates and hours of assignment and other information specified by the UNIVERSITY or DISTRICT prior to the commencement of each STUDENT'S education placement.

C. The UNIVERSITY shall have full responsibility for the conduct of any STUDENT disciplinary proceedings and shall conduct the same in accordance with all applicable statutes, rules, regulations and case law.

D. The UNIVERSITY shall designate a point of contact for communication and coordination of the educational learning experiences.

E. STUDENTS shall not be considered employees or agents of the UNIVERSITY.

II. RESPONSIBILITIES OF HOST DISTRICT

A. The DISTRICT shall provide educational learning experiences, which are planned, organized and administered by qualified staff in accordance with mutually agreed upon educational objectives and guidelines.

B. The DISTRICT will provide an appropriate teaching assignment with a supportive, encouraging, certified mentor teacher with established regular plan time with the mentor each day.

C. The DISTRICT will provide applicable policies and procedures to the UNIVERSITY and the STUDENTS, to which the STUDENTS shall be expected to, adhere to as a condition to being accepted by the DISTRICT, prior to and during periods of assignment and/or while on DISTRICT premises.

D. The DISTRICT shall have the authority to immediately remove a STUDENT who fails to comply with its policies and procedures. If such a removal occurs, the DISTRICT shall immediately notify the University's designated point of contact.

E. The DISTRICT shall facilitate the STUDENT'S professional growth through educational assignments, and shall provide a work space for the STUDENT, needed resources, equipment, supplies and support in collaboration with the University of Pittsburgh to meet the objectives of training and for the STUDENT to be successful and effective.

F. STUDENTS shall perform services only when under the supervision of registered, licensed or certified DISTRICT staff. STUDENTS are trainees, they are not considered employees or agents of the DISTRICT, and are not to replace DISTRICT staff. The DISTRICT shall acknowledge the STUDENT as a professional colleague who is on staff to serve the students while learning and honing their skills as an educator through planning and implementing instruction. If, however, the STUDENT is a certified intern, then such services may be independently performed under the guidance of the assigned mentor.

G. The DISTRICT will phase the STUDENT into teaching duties in a gradual and realistic manner, following the suggestions of the University supervisor, the mentor teacher, and the Program guidelines.

H. The DISTRICT shall communicate with the University as needed to facilitate the program and to ensure the needs of the STUDENT and the needs of the DISTRICT's students are being met. THE DISTRICT shall inform the UNIVERSITY of relevant significant staff or administrative changes in the education program(s).

I. The DISTRICT shall designate a point of contact for communications and coordination of the educational learning experiences.

J. The DISTRICT shall comply with the Family Educational Rights to Privacy Act ("FERPA") as it may apply to the records of STUDENTS, and shall otherwise keep confidential and not disclose to third parties any information provided by the University about STUDENT through the course of this Agreement without the University's prior written consent.

K. The DISTRICT represents that its signatory hereunder has the authority to execute this Agreement for the term specified herein. The DISTRICT shall immediately notify the UNIVERSITY should that authority cease to exist or if a new signatory is required to complete the term of this Agreement.

III. BOTH - UNIVERSITY AND DISTRICT RESPONSIBILITIES

A. Unless otherwise agreed to in a separate agreement, each party agrees that no STUDENT in the education program(s) will be deemed to be an employee of the DISTRICT nor will the DISTRICT be liable for the payment of any wage, salary, or compensation of any kind for service provided by the STUDENTS. Further, no STUDENT will be covered under either party's Retirement, Social Security or Unemployment Compensation or other employment benefit programs.

B. With the exception of certified student interns, it is further understood that STUDENTS shall not at any time replace or substitute for any DISTRICT employee, nor shall the STUDENT perform any of the duties normally performed by an employee for the DISTRICT except such duties that are part of their training and are performed by the STUDENT under the supervision of a DISTRICT employee.

C. In performing this agreement, the parties agree not to discriminate based on race, color, religion, national origin, ancestry, sex, age, marital status, familial status, sexual orientation, gender identity and expression, genetic information, disability and veteran status.

D. The terms and conditions of the Agreement may be amended by written instrument executed by both parties. Educational programs may be added to this Agreement by way of a letter of agreement signed by both parties.

E. This Agreement shall commence as of the 23rd of November, 2026 and shall continue for 5 years until 30th of June, 2031, or until terminated by either party as provided below.

F. Termination for cause (breach of material terms of the Agreement) by either party requires fifteen (15) days prior written notice. If the breach has not been cured within 15 days, then this Agreement may be terminated in the form of notice provided below. Should notice of termination be given, students assigned to the DISTRICT shall be allowed to complete any previously scheduled assignment then in progress at the DISTRICT.

G.. Notices shall be in writing sent first class mail and will be effective two days after they are mailed.

Notices to the DISTRICT shall be directed to:

Dr. Victoria Velazquez
Superintendent
Bensalem Township School District
3000 Donallen Drive.
Bensalem, PA 19020

Notice of termination to the UNIVERSITY shall be directed to:

University of Pittsburgh
School of Education
ATTN: Clinical Placement Coordinator,
5710 Wesley W. Posvar Hall
Pittsburgh, PA 15260

I. Neither party will be liable for any delay or failure in performance due to causes beyond its reasonable control and without its fault or negligence. Such causes include acts of God, acts of a public enemy, acts of a civil or military authority, embargoes, quarantine restrictions, war, terrorist acts, riots, insurrections, fires, floods, earthquakes, hurricanes, epidemics, pandemics, labor strikes or any other circumstances of like character. The party whose performance is delayed shall promptly notify the other party of such force majeure condition, work diligently to mitigate its effects and provide workarounds and fixes, and make reasonable efforts to resume performance as soon as practicable.

J. This Agreement shall be governed in accordance with the laws of the Commonwealth of Pennsylvania. Litigation arising pursuant to this Agreement must be filed within the Commonwealth of Pennsylvania. Notwithstanding any other provision in this Agreement, both DISTRICT and UNIVERSITY preserve all rights, defenses,

privileges, and immunities as provided by law.

K. This Agreement shall supersede any and all prior agreements between the parties regarding the subject matter hereof. This Agreement is for the sole benefit of the DISTRICT and the UNIVERSITY; no STUDENT or other third party shall be a beneficiary of, or have any right to enforce the terms of this Agreement. The *Guide to Student Teaching*, and *Intern Teaching Handbook* (as applicable) shall supplement this Agreement. In the event of conflicting terms between the Agreement and the *Guide to Student Teaching*, or the *Intern Teaching Handbook*, the terms of this Agreement shall control.

L. The Parties agree that STUDENTS must obtain all necessary clearances and background checks required under Pennsylvania law before entering District's buildings. The DISTRICT shall provide STUDENTS with information as to the specific clearances required by the DISTRICT, how to obtain such clearances, and how to submit any required documentation to DISTRICT. The UNVERSITY shall direct participating STUDENTS to timely comply with DISTRCT's requirements.

IN WITNESS WHEREOF, the parties hereto execute this Agreement and warrant that they are officially authorized to do so for the Term stated herein and intend to be legally bound hereby.

THE UNIVERSITY OF PITTSBURGH - OF THE COMMONWEALTH SYSTEM OF HIGHER EDUCATION	BENSALEM TOWNSHIP SCHOOL DISTRICT
BY:_____	BY: Dr. Deborah King
TITLE: Dean, School of Education	TITLE: Board President
DATE:_____	DATE: 11/23/26

SJU SAINT JOSEPH'S UNIVERSITY

EDUCATOR PREPARATION PROGRAM
AFFILIATION AGREEMENT

Effective Date: 11/23/26

School Name:	**School Coordinator Name:**
Bensalem Township School District	Dr. Donna Minnigh
School Address:	**School Coordinator Email & Phone:**
3000 Donallen Drive Bensalem, PA 19020	dminnigh@bensalemsd.org 215-750-2800 ext. 4013

This Educator Preparation Program Affiliation Agreement (the "**Agreement**") is made as of the Effective Date above, by and between Saint Joseph's University, with a place of business at 5600 City Avenue, Philadelphia, PA 19131 (hereafter, "**SJU**") and the School identified above ("**School**"). SJU and School shall be referred to individually as "**Party**" or collectively as "**Parties**" throughout this Agreement.

WHEREAS, SJU wishes to provide students enrolled in the Educator Preparation Program in its School of Education and Human Development ("**Students**," as further defined below) with clinical experiences in school settings;

WHEREAS, SJU has determined that its Students would benefit from clinical experiences at School ("**Field Experiences**") to supplement the students' education;

WHEREAS, School is able to provide Field Experiences in accordance with SJU's requirements and is willing to accept SJU students for Field Experiences; and

WHEREAS, the Parties desire to set forth their respective duties and obligations relating to Field Experiences at School.

NOW, THEREFORE, in consideration of the mutual promises in this document, and intending to be legally bound, the Parties hereby agree to the following:

1. **Definitions**

   a. "**Cooperating Teacher**" means the teacher at School assigned to direct the work or activities during Field Experiences of Students who are <u>not</u> Student Teachers (as defined below). The Parties may mutually agree that a Cooperating Teacher does not need to hold a professional or proficient license or its equivalent.

   b. "**School Coordinator**" means the School employee responsible for coordinating and approving all Field Experiences at School.

   c. "**School Administrator**" means the School's principal, building-level administrator, and/or other senior administrator (as applicable to School's organizational structure).

d. "**Student(s)**" means, collectively:

i. Student(s) at a pre-Student Teacher level (i.e., observers, tutors, teacher aides, teaching assistants, etc.), whose Field Experiences at School do not involve full responsibility for instruction or instruction-related activities; and

ii. "**Student Teachers**," defined as student(s) whose Field Experiences at School are either (i) a requirement for a teacher preparation degree and/or teaching license, or (ii) a practicum requirement for an endorsement, certificate, or minor being sought in addition to a teacher preparation degree or teaching license.

e. "**Supervising Teacher**" means the teacher at School assigned to direct a Student Teacher's work or activities during Field Experiences. Supervising Teachers must hold a professional or proficient license or its equivalent and must have (i) three years of teaching experience *or* (ii) the recommendation of the School Administrator.

f. "**University Supervisor**" means the SJU employee responsible for a Student's Field Experience at School. The University Supervisor may be a Student's course instructor.

2. **Requests, Assignments, and Scheduling**

a. The Parties agree that the process of requesting, and assigning Students to, Field Experiences shall be a cooperative venture involving both Parties.

b. Requests: All SJU requests for Field Experiences shall be directed to the School Coordinator or their designee and shall include (through an application or otherwise) relevant information, including, but not limited to: Students' educational backgrounds and the type of Field Experience appropriate for that background, as well as SJU's objectives for, and/or suggested activities for, Field Experiences. SJU also may suggest or request a specific Supervising Teacher for a Student Teacher Field Experience.

c. Assignments: School will make specific and/or final Field Experience assignments after consultation (as applicable) with the Coordinating Teacher, Supervising Teacher and/or School Administrator.

d. Scheduling: For Student Teacher Field Experiences, the Parties intend that Student Teachers follow School's calendar and daily schedule. Any changes to a Student Teacher's schedule must be approved in advance by the Supervising Teacher, the School Administrator, and SJU. For all other Field Experiences, schedules shall be as mutually agreed between the Parties.

3. **Responsibilities of School.** School shall:

a. Throughout the term of this Agreement, periodically accept Students for Field Experiences.

b. Provide appropriate and structured Field Experiences for Students in accordance with educational plans developed by SJU, as further detailed in the SJU Educator Preparation Program Student Handbook and SJU Student Teaching Handbook, as they may be updated from time to time.

c. Retain absolute authority and control over the organization, administration, operation and financing of its services.

d. Assume full authority and responsibility for its students and staff; Students will not be assigned to replace School staff nor be responsible for providing services that would otherwise be provided by School and its staff, except as a supervised experience as part of Field Experiences, pursuant to this Agreement.

e. Students shall be subject to the rules and regulations of School and shall be under the supervision, direction and control of the Cooperating Teacher, Supervising Teacher, School Administrator and/or other School supervisory personnel while Students are on the premises of School or acting on behalf of School in locations other than the premises. Specifically:

    i. A Supervising Teacher may leave the classroom with a Student Teacher in charge of the class, but the Supervising Teacher shall, at all times, retain responsibility for control of the class and the program of instruction.

    ii. A Cooperating Teacher shall not leave the classroom with a Student in charge of the class.

f. Not use Students who are not licensed as a substitute for their Supervising Teacher, Cooperating Teacher or any other licensed personnel; however, planned exceptions to this provision may be authorized in advance by both the appropriate School Administrator and SJU.

g. Require Cooperating Teachers and Supervising Teachers to file such reports and/or evaluations as are prescribed by SJU.

h. Provide the University Supervisor or their designee access, at all reasonable times, to visit School, including the classroom(s) to which a Student is assigned, for the purpose of observation and supervision.

i. In the event that School is subject to jurisdictional dispute between a teacher association and School, Students will occupy a position of neutrality, which means:

    i. Students will immediately report any such dispute to the University Supervisor and will and be guided by the University Supervisor's instructions.

    ii. Students will not report to School until such time as directed by the University Supervisor.

    iii. Students will not by any overt action render support to either party to the dispute.

4. **Responsibilities of SJU.** SJU shall:

a. Assign to Field Experiences at the School only those Students who have:

    i. Satisfactorily completed the academic prerequisites and meet the requirements of Field Experiences;

ii. Obtained and submitted to SJU the results of a limited criminal history check prior to beginning their Field Experience; *provided, however*, that nothing in this Agreement is intended to or shall be construed to relieve School of its statutory responsibility to obtain criminal background checks or to comply with the requirements of applicable state law.

b. Advise Students that, as a condition of acceptance to and ongoing participation in Field Experiences, they must conform to standards of professional decorum consistent with the prevailing standards in the School's community, as well as in the educational profession, generally.

c. Provide School with any applicable educational objectives and evaluation form(s) for Field Experiences.

d. Keep all records and reports of Students' Field Experiences.

5. **Student Discipline**

a. An individual Student's disciplinary issues shall be evaluated jointly by SJU and School in conference. Any corrective action shall be undertaken consistent with the policies of SJU.

b. In its sole discretion, School may remove from School's premises any Student, SJU employee or University Supervisor, whose unsatisfactory performance, health status or behavior or failure to comply with School policies might jeopardize School's operations, students or staff, themselves or others. Such removal shall, where practical in the opinion of School, be discussed in advance with SJU; however, School reserves the right to immediately remove, without prior notice, a Student from School's premises when it deems appropriate and shall immediately advise SJU of that removal.

c. SJU reserves the right to remove any Student from a Field Experience if SJU in its sole discretion believes such removal to be in the best interest of the Student. In such case, SJU will promptly notify School.

6. **Insurance.** Each Party shall maintain comprehensive general liability and professional liability insurance, including via one or more excess liability policies, covering its employees and Students (if applicable) in an amount not less than $1,000,000 per occurrence and $3,000,000 aggregate. Each Party shall also maintain any other legally mandated coverages for its employees in such amounts as may be required by law. If requested, certificates of insurance evidencing such coverages shall be provided by each Party to the other.

7. **Indemnification and Risk Management.** Each Party shall defend, indemnify and hold harmless the other Party and its respective directors, officers, trustees, members, agents, employees, representatives, affiliates and subsidiaries from any and all claims for losses or damage to property or injury or death to persons related to or in connection with the activities conducted pursuant to this Agreement or any act or omission of the Party, its employees and, if applicable, Students, including but not limited to any claims arising from the negligent or wrongful acts or omissions of the Party, its employees and, if applicable, Students, or any breach of this Agreement by the Party, inclusive of reasonable costs, expenses and attorneys' fees. This Section shall survive the termination or expiration of this Agreement.

8. **Independent Contractors**

a. The Parties hereby acknowledge that they each are independent parties contracting solely for the purpose of effectuating this Agreement and neither Party nor any agents, representatives or employees of that Party shall be considered agents, representatives or employees of the other Party. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the Parties

b. The Parties acknowledge and agree that Students are not the employees or agents of either SJU or School. Except as permitted in writing by both Parties, Students may not be compensated for their participation in, or for performing any activities or responsibilities that are requirements of Field Experiences.

9. **Non-Discrimination.** The Parties agree there shall be no unlawful discrimination on the basis of race, national origin, religion, creed, sex or sexual orientation, age, veteran status or disability in either the selection of Students for participation in Field Experiences or as to any aspect of Field Experiences; provided, however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the Student from performing the essential functions of a Student in Field Experiences.

10. **Student Records and Data.** For purposes of this Agreement, pursuant to FERPA, SJU hereby designates School as a school official with a legitimate educational interest in the education records of Students who participate in Field Experiences to the extent that access to the records is required by School to carry out Field Experiences. School agrees to maintain the confidentiality of the education records in accordance with the provisions of FERPA. School shall comply with all applicable laws regarding privacy and security protections for Student and SJU data.

11. **Term; Termination**

a. The initial term of this Agreement shall commence on the Effective Date and shall continue for a term of three (3) years with automatic extensions of three (3) additional one (1)-year terms unless and until terminated pursuant to the terms and conditions of this Agreement.

b. Either Party may terminate this Agreement at any time with or without cause upon at least ninety (90) days prior written notice to the other Party; provided that, regardless of cause, all Students currently participating in a Field Experience at School at the time of notice of termination shall be given the opportunity (at the discretion of SJU) to complete their Field Experience at School.

c. Either Party may immediately terminate this Agreement upon a breach by the other Party of any provision of this Agreement, provided that the terminating Party shall have provided the other Party with written notice specifying the breach, and the breach shall not have been cured to the reasonable satisfaction of the terminating Party within ten (10) days after the giving of such notice.

12. **Cooperation and Dispute Resolution**

a. Either Party may, at any time and without terminating this Agreement: (i) change the nature of a Student's Field Experience or (ii) terminate a Student's Field Experience. The Parties agree, however, that they shall make meaningful efforts to consult each other before making any such change or termination.

b. The Parties will meet as necessary to discuss and evaluate Field Experiences at School. The Parties agree that, to the extent compatible with the separate and independent management of each, they will maintain effective liaison and close cooperation. If a dispute arises related to the obligations or performance of either Party under this Agreement, representatives of the Parties will meet in good faith to resolve the dispute; provided, however, that nothing in this Section shall impair or affect any rights of the Parties pursuant to Section 11 hereof.

13. **Entire Agreement; Amendment.** This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the Parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

14. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to conflicts of laws principles.

15. **Assignment.** Neither Party shall assign or transfer, in whole or part, this Agreement or any of its rights, duties or obligations under this Agreement without the prior written consent of the other Party. Any assignment or transfer without such consent shall be null and void.

16. **Marketing Materials.** Neither SJU nor School will use the other's name, (alone or as part of another name, and in any language) or any logos, seals, insignia, or other words, names, symbols, images, or devices that identify either Party in any publicity or advertising material without prior written consent of the other Party.

17. **Headings.** Headings and captions used in this Agreement are for convenience and ease of reference only and will not be used to construe, interpret, expand or limit the terms, conditions or other provisions of this Agreement.

18. **Third Parties.** Nothing in this Agreement, express or implied, is intended to confer any rights, remedies, claims or interests upon any person not a Party to this Agreement.

19. **Notices**

a. Any notice required or permitted to be given pursuant to the terms and provisions of this Agreement shall be in writing and shall be sent by hand delivery, certified mail, return receipt requested, postage prepaid, or nationally recognized overnight courier service, addressed as follows:

To SJU:	*With a copy to:*
Saint Joseph's University 5600 City Avenue Philadelphia PA 19131 Attn: Provost	Office of the General Counsel Saint Joseph's University 5600 City Avenue Philadelphia PA 19131

To School: At that address and to the contact person listed on the first page of this Agreement.

b. Notices given by hand delivery shall be deemed effective upon receipt; notices given by certified mail shall be deemed effective three (3) business days after being deposited in the U.S. Mail; and notices given by overnight courier service shall be deemed effective one (1) business day after being deposited with the overnight courier service.

20. **Binding Effect.** This Agreement is binding upon, and inures to the benefit of, the Parties to this Agreement and their respective successors and permitted assigns.

21. **Counterpart Execution.** This Agreement and any amendments hereto may be executed in multiple counterparts and by the Parties on separate counterparts, all of which together shall constitute one and the same instrument. Signatures on this Agreement may be exchanged by facsimile or other means of electronic transmission, such as e-mail.

[Signature Page to Follow Next]

IN WITNESS WHEREOF, the Parties have executed this Educator Preparation Program Affiliation Agreement as of the Effective Date, and the persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

SAINT JOSEPH'S UNIVERSITY

By: _____

Name: Jean McGivney-Burelle PhD

Title: Provost

Date: _____

SCHOOL

By: _____
[Signature]

Name: Dr. Deborah King
[Person authorized to sign for School]

Title: Board President

Date: 11/23/26

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10/8/26 **Proposed New Club Name:** Homework Club

Name of Advisor Running the Club (Print): Bridgette Schultz

Signature of Club Advisor: Bridgette Schultz

Name of Student Leaders: N/A

Purpose and Description of the Proposed New Club: Shafer staff will stay after school Tues-Thurs to support students through tutoring, HW help, classwork, etc.

Months/Season the Club Will Run: Oct-June

Meeting/Practice Days Club will be in session: Tues-Thurs

Will There Be Fundraising for the Club? YES ☐ or NO ☒

Will There Be Trips Planned for the Club? YES ☐ or NO ☒

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☑ or NO ☐

Please provide details on the need for District transportation: After school activities bus - 4:20 pm

---

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

Student Led Clubs - Robert K. Shafer Middle School

What is a student led club?

Student-led clubs give students a voice in what happens at Shafer by allowing them to create and lead activities that reflect their interests. Student leaders are responsible for promoting their clubs through school flyers, Schoology announcements, TV commercials, and more. They plan and lead each meeting, and provide an agenda to their staff sponsor at every meeting as well. All students interested in joining must submit a permission slip before participating.

What Is the Role of a Club Sponsor?

A club sponsor is there to supervise students, provide a safe and welcoming space for meetings, and manage all student permission slips and parent contact information. While student leaders are responsible for planning and running their club meetings, the sponsor is there to provide guidance and ensure students are safe and supported.

- **Homeroom Clubs**: Staff members who sponsor clubs during homeroom volunteer their time to supervise and support students.
- **After-School Clubs**: Staff members who stay after school to sponsor clubs are paid hourly through a grant, provided through Ivin's Outreach (formerly known as the 21st Century Grant). The purpose of this grant is to keep students engaged in positive activities during after-school hours by providing a safe, structured, and creative environment where they can explore their interests and express themselves in meaningful ways.

Note: One teacher may supervise multiple clubs if they meet on different days or if several clubs meet in the library at the same time. However, teachers are not paid extra for monitoring multiple clubs. Compensation is based on an hourly rate, regardless of how many clubs are meeting during that time.

CURRENT CLUBS

- **Fishing Club:** Students will explore marine life, share personal fishing experiences, and participate in hands-on activities such as learning different knots and fishing rigs.
    - Staff Sponsor: Bridgette Schultz
    - Meeting Days: Thursdays until 4:20 PM

- **K Language and Culture:** Students will learn Korean Hangul and explore Korean culture through language, pop culture, and cultural traditions.
    - Staff Sponsor: Bridgette Schultz
    - Meeting Days: Thursdays until 4:20 PM

- **Dungeons & Dragons Club:** This returning club promotes creativity, collaboration, and critical thinking through interactive storytelling and gameplay.
    - Staff Sponsor: Joshua Reppenhagen
    - Meeting Days: Tuesdays until 4:20 PM

- **Chess Club:** This returning club teaches strategy and collaboration while giving students a safe and inclusive place to play and build relationships.
    - Staff Sponsor: Joshua Reppenhagen
    - Meeting Days: Thursdays until 4:20 PM

- **Student Awareness Club:** Students work together to spread awareness about important topics, causes, and issues that impact our school and community. Members create activities, share information, and encourage others to make a positive difference. Environmental pollution is their first topic.
    - Staff Sponsor: Bridgette Schultz
    - Meeting Days: Thursdays until 4:20 PM

- **Drama Club:** Students explore their creativity through acting, storytelling, and performance. Members work together to develop characters, practice scenes, and bring stories to life. Their goal is to write, audition, and perform their very own play.
    - Staff Sponsor: Jamie Lehman
    - Meeting Days: Tuesdays until 4:20 PM

- **Debate Club:** Students learn to express their opinions, support their ideas with evidence, and respectfully discuss different points of view. Members participate in friendly debates and strengthen their speaking, listening, and critical-thinking skills.
    - Staff Sponsor: Sarah Kelly
    - Meeting Days: Homeroom on B Days

- **Squishy Club:** Students get creative by designing and making their own squishies! Members also have the opportunity to explore each other's collections, share favorites, and trade squishies in hopes of finding rare ones.
    - Staff Sponsor: Matt Segal
    - Meeting Days: Tuesday in Homeroom

- **Gym Helpers:** Students help the gym teachers prepare for the school day by setting up equipment and getting the gym ready for classes. After helping, members participate in a morning workout followed by a mini game of their choice, such as basketball, volleyball, and more!
    - Staff Sponsor: Dan Carlyn
    - Meeting Days: Wednesday in Homeroom

- **Anime Club:** Students will have a welcoming space to make friends, express their creativity, and enjoy their shared interests while learning about Japanese pop culture.
    - Staff Sponsor: Bridgette Schultz
    - Meeting Days: Tuesdays until 4:20 PM

ACADEMIC CLUB - NOT STUDENT LED:

- **Homework Club**: Homework Club provides students with a quiet, supportive space to complete assignments, receive extra help, and stay on top of their schoolwork. Students can work independently or ask for assistance from the supervising staff member as needed. Tutoring is also available.
    - **Staff**: Bridget Sperduto, Jason Czerniak, Jamie Lehman
    - **Meeting Days:** Tues, Weds, Thurs until 4:20 PM
    - Also funded through grants via Ivan's Outreach

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10.8.26 **Proposed New Club Name:** DUNGEONS & DRAGONS CLUB

Name of Advisor Running the Club (Print): MR. REPPENHAGEN

Signature of Club Advisor: [signature]

Name of Student Leaders: COLE MOONEY, EVAN LIN, OWEN ROBSON

Purpose and Description of the Proposed New Club: TO PROMOTE CREATIVITY, CRITICAL THINKING, & COLLABORATION THROUGH INTERACTIVE STORY-TELLING AND GAMEPLAY. TO HELP STUDENTS GROW SOCIALLY & INTELLECTUALLY WHILE HAVING FUN IN A SUPPORTIVE ENVIRONMENT.

Months/Season the Club Will Run: OCT – MAY

Meeting/Practice Days Club will be in session: TUESDAYS

Will There Be Fundraising for the Club? YES ☐ or NO ☒

Will There Be Trips Planned for the Club? YES ☐ or NO ☒ NO

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☑ or NO ☐

Please provide details on the need for District transportation: 4:20 - after school activities bus

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10.8.26 **Proposed New Club Name:** CHESS CLUB

Name of Advisor Running the Club (Print): MR. REPPENHAGEN

Signature of Club Advisor: [signature]

Name of Student Leaders: RIANN PATEL, FRANCIS TYLER

Purpose and Description of the Proposed New Club: TO GIVE STUDENTS A FUN + ENGAGING WAY TO BUILD CRITICAL-THINKING SKILLS, PROBLEM SOLVING, CONCENTRATION, + STRATEGIC PLANNING SKILLS IN A SAFE, WELCOMING ENVIRONMENT.

Months/Season the Club Will Run: OCT - MAY

Meeting/Practice Days Club will be in session: THURSDAYS

Will There Be Fundraising for the Club? YES ☑ or NO ☒

Will There Be Trips Planned for the Club? YES ☐ or NO ☒ NO

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☑ or NO ☐

Please provide details on the need for District transportation: ~~N/A~~ 4:20 BUS

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

A student Led

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10/8/26 **Proposed New Club Name:** Debate Club

Name of Advisor Running the Club (Print): Sarah Kelly

Signature of Club Advisor: X Sarah Kelly

Name of Student Leaders: Veer Chopra

Purpose and Description of the Proposed New Club: learn how to argue through debate, use evidence to support arguments, start Shafer debate competitions.

Months/Season the Club Will Run: Year round

Meeting/Practice Days Club will be in session: Homeroom - Tuesdays

Will There Be Fundraising for the Club? YES ☐ or NO ☑

Will There Be Trips Planned for the Club? YES ☐ or NO ☑

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☐ or NO ☑

Please provide details on the need for District transportation: N/A

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

★ student led

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10/8/26 **Proposed New Club Name:** Squishy Club

Name of Advisor Running the Club (Print): Matthew Segal

Signature of Club Advisor: Matt Segal

Name of Student Leaders: Taylan Lewis

Purpose and Description of the Proposed New Club: create squishys in an inclusive environment + learn about materials, production, etc.

Months/Season the Club Will Run: year round

Meeting/Practice Days Club will be in session: Homeroom - Tuesdays

Will There Be Fundraising for the Club? YES ☐ or NO ☑

Will There Be Trips Planned for the Club? YES ☐ or NO ☑

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☐ or NO ☒

Please provide details on the need for District transportation: N/A

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

* Student led

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10/8/26 **Proposed New Club Name:** Anime Club

Name of Advisor Running the Club (Print): Bridgette Schultz

Signature of Club Advisor: Bridgette Schultz

Name of Student Leaders: Cassidy Stephens

Purpose and Description of the Proposed New Club: Enjoy anime & manga in a safe space while learning about Japanese culture.

Months/Season the Club Will Run: Year round

Meeting/Practice Days Club will be in session: Tues or Thurs

Will There Be Fundraising for the Club? YES ☐ or NO ☒

Will There Be Trips Planned for the Club? YES ☐ or NO ☒

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☑ or NO ☐

Please provide details on the need for District transportation: After school activities bus - 4:20 pm

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

*student led

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10/8/26 **Proposed New Club Name:** Drama Club

Name of Advisor Running the Club (Print): Bridgette Schultz

Signature of Club Advisor: Bridgette Schultz

Name of Student Leaders: Jaxon Hollingsworth

Purpose and Description of the Proposed New Club: provide an inclusive environment for students to explore elements of drama + develop skills

Months/Season the Club Will Run: year round

Meeting/Practice Days Club will be in session: Tuesdays

Will There Be Fundraising for the Club? YES ☐ or NO ☒

Will There Be Trips Planned for the Club? YES ☐ or NO ☒

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☑ or NO ☐

Please provide details on the need for District transportation: After school activities bus – 4:20 pm

---

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

Student Led

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10/8/26 **Proposed New Club Name:** Doodle Dimension

Name of Advisor Running the Club (Print): Bridgette Schultz

Signature of Club Advisor: Bridgette Schultz

Name of Student Leaders: Vincent Kates

Purpose and Description of the Proposed New Club: drawing club with an interest in comic strips that will be displayed around shafer.

Months/Season the Club Will Run: year round

Meeting/Practice Days Club will be in session: Tuesdays

Will There Be Fundraising for the Club? YES ☐ or NO ☒

Will There Be Trips Planned for the Club? YES ☐ or NO ☒

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☑ or NO ☐

Please provide details on the need for District transportation: After school activities bus - 4:20 pm

---

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

* Student led

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10/8/26 **Proposed New Club Name:** K-Language + Culture

Name of Advisor Running the Club (Print): Bridgette Schultz

Signature of Club Advisor: Bridgette Schultz

Name of Student Leaders: Charlotte Myers

Purpose and Description of the Proposed New Club: Expand student knowledge on foreign language + culture — with specific interest in Korean culture.

Months/Season the Club Will Run: year round

Meeting/Practice Days Club will be in session: Thursdays

Will There Be Fundraising for the Club? YES ☐ or NO ☒

Will There Be Trips Planned for the Club? YES ☐ or NO ☒

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☑ or NO ☐

Please provide details on the need for District transportation: After school activities bus — 4:20 pm

---

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

Student Led

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10/8/26 **Proposed New Club Name:** Fishing Club (Student Led)

Name of Advisor Running the Club (Print): Bridgette Schultz

Signature of Club Advisor: Bridgette Schultz

Name of Student Leaders: Oleksandr Zvarych, Ben Hua + Matsvei Bandarch

Purpose and Description of the Proposed New Club: Explore marine life, study fish migration, knot tying, etc.

Months/Season the Club Will Run: Year round

Meeting/Practice Days Club will be in session: Thursdays

Will There Be Fundraising for the Club? YES ☐ or NO ☒

Will There Be Trips Planned for the Club? YES ☐ or NO ☒

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☑ or NO ☐

Please provide details on the need for District transportation: After school activities bus - 4:20 pm

---

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

THE BENSALEM TOWNSHIP SCHOOL DISTRICT

NEW CLUB APPLICATION FORM

Today's Date: 10/8/26 **Proposed New Club Name:** Student Awareness

Name of Advisor Running the Club (Print): Bridgette Schultz

Signature of Club Advisor: Bridgette Schultz

Name of Student Leaders: Krishika Narielwala

Purpose and Description of the Proposed New Club: Spread awareness on various topics that students feel concerned with. Brainstorm solutions and projects that benefit each topic (Humanity, nature, etc.)

Months/Season the Club Will Run: Year round

Meeting/Practice Days Club will be in session: Thursdays

Will There Be Fundraising for the Club? YES ☐ or NO ☒

Will There Be Trips Planned for the Club? YES ☐ or NO ☒

Please provide an explanation for the Fundraising and/or the Trip: N/A

Is District Transportation Required/Needed? YES ☑ or NO ☐

Please provide details on the need for District transportation:
After School activities bus – 4:20 pm

Date Submitted to School Office: _____ **Date Submitted to the Board:** _____

APPROVED OR DENIED

Comments: _____

BENSALEM TOWNSHIP SCHOOL DISTRICT

STUDENT/PARENT HANDBOOK 2026-2027

ENGAGED · CONNECTED · STRONG

Revised November 2026

Board of School Directors

Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Esq., Vice President
Rodger Allen
Rachel M. Fingles, Esq.
Leann Hart
Rebecca Mirra, Esq.
Heather D. Nicholas
Kate Pascucci
Karen A.Winters

Victoria Velazquez, Ed.D., District Superintendent
Carolyn Riley, School Board Secretary
John Steffy, School Board Treasurer
David J. Truelove, Esq., Solicitor

Non-Discrimination Statement

Bensalem Township School District is an equal opportunity education facility and employer. It does not discriminate on the basis of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, marital status, pregnancy, handicap/disability, and any other protected classification. The following individuals have been designated to handle inquiries regarding non-discrimination policies and serve as the District's Title IX Coordinator: Director of Human Resources for employment-related discrimination matters and the Assistant to the Superintendent of Special Services for student-related discrimination matters. Both are located at the District Administration Building at 3000 Donallen Drive, Bensalem, Pennsylvania. The Human Resources Office and the Special Services Office can be contacted at 215-750-2800, ext.4002 and 4010, respectively.

In addition, it is the policy of the school district to provide an education and employment environment free from all forms of intimidation, abuse, hostility, offensive behavior, sexual harassment, and unlawful discrimination. For questions or a copy of these policies and the complaint process, contact the Office of the Superintendent at 215-750-2800, ext. 4100.

Additional information concerning non-discrimination may be obtained via the Office for Civil Rights (OCR) @ www.ed.gov. The address and phone number for the office that serves your specific area may be obtained at 1-800-421-3481.

BENSALEM TOWNSHIP SCHOOL DISTRICT
STUDENT/PARENT HANDBOOK

The Student/Parent Handbook is made available to all families through the school district website. Parents/guardians understand that it is their responsibility to review the handbook. Continued enrollment and participation in school activities serve as implied acknowledgement that the parent/guardian agrees to follow all policies, procedures, and expectations outlined in the handbook.

In order to alleviate the number of forms parents/guardians are asked to sign in the beginning of the year, we want you to know:

- If you **DO NOT** grant permission for pictures, videotapes, or other images of your child to be released to local newspapers, television, or other media such as school district web pages or newsletters, please make the request in writing to your building principal.

- If you would like prior notification of any pesticide application in your child's school, please make the request in writing to your building principal.

- Parents/guardians of juniors or seniors, who **DO NOT** want student information disclosed to military recruiters, please put your request in writing and send it to the high school principal.

- If you **DO NOT** want directory information released, please put your request in writing to your building principal.

- It is important that your student's emergency medical information card be completed in its entirety and returned immediately. Should your student have an accident, this information is necessary to reach parents/guardians. Failure to return cards will result in student's loss of privileges.

- There may be an opportunity for your student to take a local/county/state survey during the school year. If you **DO NOT** wish your student to participate, please notify your school principal.

Thank you for your cooperation.

Any changes necessary to the Student/Parent Handbook during the course of the school year will be posted on the district website in order to inform the community and take effect immediately.

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Dear Bensalem Parents, Guardians, and Students:

Welcome to the 2026–2027 school year. On behalf of Bensalem Township School District, I am pleased to welcome both our returning families and those joining us for the first time. We are committed to providing a safe, supportive, and inclusive learning environment where every student has the opportunity to grow, achieve, and reach their full potential.

Our students continue to make us proud through their accomplishments in academics, the arts, athletics, and community service. Beyond their achievements in the classroom and extracurricular activities, they demonstrate kindness, compassion, and a commitment to making a positive difference in the lives of others.

Bensalem Township School District is dedicated to academic excellence, character development, and preparing students for success in an ever-changing world. We recognize that student success is built through a strong partnership among families, educators, students, and the community. By working together, we can provide meaningful learning experiences that support the growth of every child.

This Student/Parent Handbook contains important information regarding district policies, procedures, and student expectations. We encourage families to review the handbook carefully and discuss its contents with their child. If you have questions regarding any of the information contained in this handbook, please contact your child's principal.

Thank you for your continued support and partnership in your child's education. We look forward to a successful school year filled with learning, growth, and achievement for all students.

Respectfully,

Victoria Velazquez

Victoria Velazquez, Ed.D.

BENSALEM TOWNSHIP MISSION STATEMENT

Bensalem Township School District is a premier educational institution in Bucks County. We provide a first class education for the whole child that challenges and supports each student to discover a passion for learning while designing and achieving a personal vision of success.

Shared Values of the Bensalem Township School District:

- Each child has unique learning needs
- All students can learn and be successful
- Success in school can be defined in multiple ways
- Our success requires the collaborative support of the entire community
- Each member of our school community deserves mutual respect in a safe and healthy environment
- While the District maintains fiscal responsibility, decisions should be driven by students' needs and interests

You are encouraged to review school board policies by visiting www.bensalemsd.org, as this handbook does not include all policies or language.

GENERAL INFORMATION

School Closing Information (Emergency Closing #758)

Emergencies and inclement weather information is posted on our website at www.bensalemsd.org, on Facebook: @BensalemTownshipSchoolDistrict, on Twitter: @BensalemSchools, and on Bensalem Township School District's Education Channel, Comcast Cable Channel 28 and Verizon Fios 32.

School District Information

Information about our schools is available on our website at www.bensalemsd.org, on the District's Education Channel, Comcast Cable Channel 28, and Verizon Fios 32. The Informa-Line is also available for school district information by dialing 215-750-2800, option #6.

Have a Safety Concern? Safe2Say Something

Safe2Say is an anonymous tip line through the Office of the Attorney General in Harrisburg. A student/parent can contact the tip line anonymously to report a life safety concern. The tip will be triaged through the Harrisburg Crisis Center and dispersed to School District/Police Department where needed. Calling 911 should always be the first option in an immediate life safety event. Please call 1-844-723-2729.

Daily School Schedules (School Board Policy 804)

If your child arrives after his/her start time, they will be marked late.

High School	7:20 a.m. to 2:14 p.m.
Middle Schools	8:10 a.m. to 2:56 p.m.
Elementary Schools	9:00 a.m. to 3:41 p.m.

When a delayed school opening is declared, bus pickup and starting time will be delayed by one or two hours:

	1-hr. delay	2-hr. delay
High School	8:20 a.m.	9:20 a.m.
Middle Schools	9:10 a.m.	10:10 a.m.
Elementary Schools	10:00 a.m.	11:00 a.m.

Emergency Dismissal Times:

High School	11:15 a.m.
Middle Schools	12:00 p.m.
Elementary Schools	1:00 p.m.

Students are not to arrive on school property more than 15 minutes before school starts unless they are engaged in a scheduled school activity. There is no adult supervision before school starts.

The information below provides excerpts from School Board Policies. To view policies in their entirety, please visit the website, www.bensalemsd.org.

Volunteers (School Board Policy 916)
Bensalem Township School District recognizes that volunteers make valuable contributions in our schools. This policy requires background checks to be completed for specific levels of volunteerism and is intended to strengthen the safeguards we have in place for anyone whose service puts them in contact with our students. It is essential that we create and maintain the safest possible environment for our students, and this policy is part of that assurance and in full compliance with laws and guidelines mandated by the Commonwealth of Pennsylvania and the Pennsylvania Department of Education.

Food Services (School Board Policy 808)
A well-balanced breakfast and lunch are served daily in all of the school cafeterias. The monthly lunch and breakfast menus are on the website. Also, parents can download the SchoolCafe App on Apple & Android devices.

The district utilizes a streamlined system called School Cafe for families to:

- Apply for the free and reduced meals program
- Deposit monies and view student purchases
- View menus and nutritional information
- Access barcodes via the app at terminals

If a child's parents are out of work, laid off, or are having financial difficulties, they may apply for free or reduced priced lunch and breakfast at any time by filling out an application online at https://www.schoolcafe.com. You will need to set up an account with your child's student ID number. A new application needs to be completed every school year to continue benefits.

All Bensalem Township School District students have access to free breakfast and lunch everyday under the Community Eligibility Provision. All enrolled students at Bensalem Township School District that attend a Bensalem Township District school are eligible to receive a nutritional breakfast and lunch each school day at no charge. This covers one free breakfast and one free lunch per day. If the student would like to purchase a second meal they may do so at the following prices:

- Breakfast is $2.00 for all students
- Lunch is $3.00 for elementary students and $3.50 for secondary students.

Meal Charge Procedure

Any student that requests a breakfast or lunch must be provided one, regardless of whether or not they have funds either in hand or in their account.

Communications regarding money owed by a student for school meals shall be made to the student's parent/guardian through emails, text alerts, or phone calls. School staff may communicate directly to students in grades 9-12 who have a meal obligation. Such communication shall be made to the individual student in a discreet manner, in addition to communication with the parent/guardian.

- Charging a la carte items will not be permitted for any reason.
- Students may not purchase an a la carte item if they have a negative balance, even if they have cash for the item.
- Schools may only withhold meals from a student if they receive written direction from a parent or guardian.
- If a student qualifies for free or reduced meals, this pricing will *not* be retroactive. Any balance previously incurred prior to being approved for the Free or Reduced Meal Program will remain the responsibility of the parent or guardian and will be an obligation to the district.
- The district may restrict privileges or activities of students who owe money for student meals. The district may also use a collection agency if needed.
- It is a violation of the National School Lunch program to continue to provide free meals to students who are not eligible for free meals. If assistance is needed to complete applications, please call the Food Services Office.
- Gifts or donated funds are accepted by the Food Services Department for the purpose of offsetting delinquent student meal accounts.

PLEASE REMEMBER IT IS THE PARENT'S/GUARDIAN'S RESPONSIBILITY TO PROVIDE A CHILD WITH A MEAL OR THE MONEY TO PURCHASE A MEAL.

Release of Eligibility Information

Student meal status of Free, Reduced, or Paid will not be shared with any employee of the school district unless specific permission is given via a Disclosure Waiver Form. This form must be completed in its entirety, and the name or names of those you wish information to be given to must be listed on the form. The form is available on the website and completed forms must be submitted to the Food Services Department. If the form is not fully completed, it will be returned.

Student Wellness (School Board Policy 246)
The school district recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, and readiness to learn. The Food Services Department will encourage healthy choices by offering a variety of foods to students and staff.

Parents and staff are encouraged to offer a choice of healthy snacks during the school day. School day is defined as midnight prior to the start of school until thirty minutes after school dismisses. It is recommended for classroom parties/holiday celebrations that fresh fruits and vegetables, water, 100% fruit juice, or milk be provided as a choice, along with the standard party celebration foods. All food items sold as fundraisers on school property and available for sale during the school day must meet the district's wellness guidelines and will be reviewed by the principal of the school. The district's Food Services Coordinator shall assist the principal in determining the suitability of fundraising items in accordance with the guidelines.

School District and Township Collaboration
To ensure that both students and parents are aware of the required relationship between Bensalem Township School District and Bensalem Township Department of Public Safety, the Memorandum of Understanding between the two agencies is available for review at the Administrative Office.

Video Surveillance (School Board Policy 709.1)
Bensalem Township School District supports the use of video cameras throughout the district for the purpose of enhancing school safety and security. Our goals are to promote and foster a safe and secure teaching and learning environment for students and staff, to ensure public safety for community members who visit or use our school property and diminish the potential for personal and district loss or destruction of property.

School Visitors (School Board Policy 907)
Parents/guardians, adult residents, community agency personnel, and interested educators are welcome and encouraged to visit the schools. In order not to disrupt the teaching and learning process and to ensure student safety, all visitors must report to the office upon arrival at the building. Bensalem Township School District uses an electronic technology visitor identification program. This system enables building principals to gain a better understanding of who is attempting to gain access to the school, as well as to track those visitors and volunteers who routinely visit their building. Most notably, this system tracks all Registered Sexual Offenders (RSO) in the United States and alerts district/building administration when and if an RSO attempts to gain entry. Anyone not reporting to the office will be considered in violation of the trespass laws and may be reported to the authorities.

If any RSOs should attempt access into our schools, the system will identify them. Our protocol calls for an administrator to speak with the person. If the person has legitimate business in the school, escorted and limited access may be granted.

Upon entering a school, a visitor will proceed to the main office. The staff member will take the ID (acceptable photo ID cards are any state-issued driver's licenses or state-issued identification cards) and scan it into the system. The ID is compared to the RSO database. Once completed, a

visitor's badge will be issued with the person's name and photo, the date, the time, and the destination in the building for the visit. Before the visitor leaves the building, they must return the badge to the main office and an entry will be made.

STUDENT SERVICES

Home Education Program (School Board Policy 137)

The district follows all regulations regarding home schooling pursuant to Section 13-1327.1 of the Pennsylvania Public School Code.

Library Services

Librarians provide reference services, classroom support, and teach lessons concerning information literacy skills, literature appreciation, and the ethics of information technology. The district's libraries provide appropriate books, magazines, audio-visual, and online materials related to the curriculum and student interests. Students are encouraged to use the library for recreational and informational reading, research, and cultural enrichment. Students are responsible for using library technology responsibly, returning library materials on time, paying for lost materials, and paying library late fees on the secondary level.

School Counseling Services (School Board Policy 112)

School counselors are certified and hold at least a master's degree. They provide a myriad of services to students. These services are related to academic, vocational, or personal issues, and may include the following:

- Counsel students individually or in groups
- Consult with teachers, parents, and administrators
- Attend parent-teacher conferences
- Help teachers with classroom concerns
- Coordinate classroom activities
- Provide crisis intervention
- Assist in the development of positive self-concept
- Help students learn to make good decisions
- Connect parents and students with school and community resources
- Develop career awareness
- Facilitate transitions between elementary/middle/high school levels
- Communicate with parents about program opportunities for their children
- Identify academic remediation or acceleration needs
- Assist with parenting issues
- Arrange for homebound instruction
- Coordinate school-wide testing programs
- Interpret standardized testing results
- Refer students for special education evaluations
- Recognize students for academic accomplishment

Secondary counselors are also involved with course selection, scheduling concerns, and applications to the Bucks County Technical High School as well as applications to private

schools and colleges. School counselors are usually the best first contact to resolve a problem or concern.

Child Abuse (School Board Policy 806)
All school staff are mandated reporters and must notify Childline if they suspect that a child is being abused or neglected.

Social Work Services
School social workers provide services to students, families and communities in order to help students attain maximum benefits from the educational setting. The primary role of the social worker is to provide case management services to students and their families. They also do home visits, refer students/families to community agencies for additional resources, provide supportive counseling for individuals/families, and function as the liaison between school, home, and community resources. They receive their referrals from school counselors, nurses, administrators, and the Magisterial District Judge, and deal with the following issues:

Mental Health	Substance Abuse
Bereavement	Domestic Violence
Child Abuse/Neglect	Behavior Difficulties
Inadequate Health Care	Absenteeism
Pregnancy	Homelessness

Bullying (School Board Policy 249)
Bensalem values the safety of every student; therefore, district staff encourages and supports appropriate peer interactions through our bullying prevention initiative. Bullying occurs when one child or a group of children repeatedly hurt another child through words and/or actions. Bullying may involve physical aggression, such as fighting, shoving, or kicking; verbal aggression, such as name-calling and rumor spreading; and/or non-verbal aggression, such as intimidation, threatening gestures, and deliberate exclusion from a group or activity.

Bullying may include conduct based on bias or prejudice, including the use of slurs, derogatory language, symbols, gestures, written messages, images, or electronic communications that target an individual's protected characteristics. Such behavior will be addressed through the District's bullying prevention and disciplinary procedures.

Student Assistance Program (SAP) (School Board Policy 236)
Specially trained school counselors, social workers, teachers, nurses, and administrators participate as a team to aid in the prevention of alcohol and other drug use or abuse among students. Also, the team works to identify and refer students with mental health issues. Behavior problems, absenteeism, a drop in grades or changes in friends are indicators that students *may* have problems related to substance abuse or mental health issues.

Referrals to the team come from anyone who is concerned about a student: teachers and other school staff, friends, parents, and also from students. **Students who violate our district drug and alcohol policy are always referred for an assessment.**

Mental Health Team
The mental health team is comprised of school counselors, nurses, social workers, and school psychologists and is chaired by the supervisor of pupil services. The team's purpose is multifaceted. In an emergency situation, they respond immediately as the crisis response team. On a daily basis, they serve as specialists in mental health, drug and alcohol, emotional or behavioral issues.

CHIP Insurance
Free and low-cost health insurance is available for children, newborn to age 19, through Pennsylvania's Children's Health Insurance Program (CHIP). For local assistance, call Children First at 215-563-5848.

Health Services
There is a nurse assigned to every Bensalem school. The nurse is prepared to treat minor ailments that occur during the current school day and do not require a Licensed Health Care Provider's attention. Injuries that occur outside of school should not be sent to the school nurse. The following symptoms *may* indicate a contagious illness, and you should consider keeping your child home if any of the following occur:

- Headache unrelieved by Tylenol or Motrin or any other headache relief medication
- Vomiting and/or diarrhea within the past 24 hours. Students should be vomit/diarrhea free for 24 hours before returning to school
- Sore throat lasting 2-3 days
- Yellow or green drainage from eyes or nose
- Rash
- Dizziness/chills/body aches

If a child has a temperature greater than 100.4, the student will be sent home and must remain home until fever free and symptom free for 24-hours without fever reducing medication. If the student presents with ill-like symptoms, it is at the nurse's discretion if they will be sent home.

If a child has head lice, a child can be readmitted to school after they have been treated and remain lice/nit free. It is the parent's responsibility to provide the name of the product used and date used to the school nurse. The parent should bring their child to the school nurse upon the child's return to school, prior to reporting to the classroom. The school nurse shall re-examine the child as needed for further infestation. To ensure that nits are killed after hatching, a second treatment is recommended 8-10 days after the first treatment.

Emergency Contact
All students MUST have an emergency card (either physical or electronic version) on file in the nurse's office with telephone numbers where a parent/guardian and family health care provider can be reached. It is very important that the card be filled out completely on both sides and signed. This information is used in case of emergency or illness and accompanies a child to the hospital if necessary. Special needs or health problems should be listed on the card. The card must also include a telephone number of a reliable friend, neighbor, or relative in the area who will be available in the event of an emergency and must be 18 years of age or older. **A student**

can only be released to people listed on the emergency card. Individuals will be asked to show a valid photo ID. These numbers must be kept up to date.

Accidents/911 Calls
Should a student or staff member need ambulance/hospital services, a 911 call will be placed by the nurse/school administrator. When the ambulance is dispatched, a designated person from the school will accompany the ambulance and wait in the hospital until the student/staff member's family member arrives.

Immunizations
Proof of immunization must be presented at the time of registration. All immunizations must include the month, day, and year of administration. According to Pennsylvania State Law, all children are required to have the following immunizations before they enter school:

DIPHTHERIA AND TETANUS: Four (4) or more properly spaced doses of DTP, DtaP, Td or DT, or any combination of the three with one (1) dose administered on or after the fourth birthday

POLIO: Four (4) properly spaced doses of polio vaccine (4th dose on or after the fourth birthday and at least 6 months after previous dose given

MEASLES (Rubella): Two (2) properly spaced doses of measles vaccine (preferably MMR) with the first dose administered at twelve (12) months or older

GERMAN MEASLES (Rubella): One (1) dose of rubella (preferably MMR) administered at twelve (12) months or older

MUMPS: Two (2) doses of mumps (preferably MMR) administered at twelve (12) months or older

HEPATITIS B: Three (3) properly spaced doses of Hepatitis B vaccine

VARICELLA (Chicken Pox): Two (2) doses of Varicella administered at twelve (12) months or older, laboratory evidence of the disease, or signed immunity statement

Children attending 7th grade need the following: One (1) dose of tetanus, diphtheria, acellular pertussis (Tdap) (must be at 11-12 years of age); one (1) dose of meningococcal conjugate vaccine (MCV)

Children attending 12th grade need the following: One (1) dose of meningococcal conjugate vaccine (MCV) on the first day of 12th grade. If one dose was given at 16 years of age or older, that shall count as the twelfth grade does.

The vaccines required for entrance, 7th grade and 12th grade continue to be required each succeeding school year.

If a child does not have all the doses listed above, needs additional doses, and the next dose is medically appropriate, the child must receive that dose prior to attending school or risk exclusion.

If the dose is not the final dose of the series, the child must also provide a medical plan (red and white card) for obtaining the required immunizations or risk exclusion.

Free immunizations are available at the Bucks County Department of Health during their immunization clinic which is held most Mondays throughout the year. For further information, please contact the Department of Health at 267-580-3510 or the school nurse at your child's school. **Immunizations subject to change per PA State Law.**

Physical and Dental Examinations
The Pennsylvania School Code requires physical and dental examinations. Physicals are state mandated in kindergarten, sixth and eleventh grades. Dental examinations are done in kindergarten, third and seventh grades. New students without examinations from previous schools will be required to have a physical and/or dental. Forms for private physical and dental examinations are mailed home and are given to parents at registration. Examination forms can be found on the district website.

- Physical forms must be signed and dated within one year of September 1 in the year the physical is due.
- Dental forms must be signed and dated within one year of September 1 in the year the dental is due.
- In mandated grades, if private physicals and dentals are not received by October 1st of the year they are due, students will receive school exams unless written documentation is received from the parent/guardian stating they only want private exams. Students requiring private exams may be excluded from all school activities, including trips, sports, extracurricular, activities, dances, etc., after October 1st until the mandated exams are received.

Health Screenings (School Board Policy 209)
Health screenings are required by the Pennsylvania School Code and are done by the health room staff. Parents who do not want their child screened by the nurse **must notify the nurse in writing each year.**

- Vision: every year, all grades
- Hearing: K, 1st, 2nd, 3rd, 7th, 11th (every year on students who have a previous history of ear problems)
- Height, weight and BMI (Body Mass Index): yearly
- Scoliosis: 6th and 7th
- Blood pressure: as needed
- Blood sugar: as needed
- Pulse Ox: as needed
- Peak flow monitoring for asthma students: as needed
- You will receive a referral letter if your child does not pass a screening.
- Students with medical conditions such as asthma, severe allergies, seizures, or diabetes are required to submit the district health update by October 1 of each new school year. Medication permission forms are required for all students with asthma and/or a severe allergy which requires an epi-pen by the October 1 deadline. Students who do not submit

these forms by October 1 will not be permitted to participate in any school activities until the appropriate documentation is received.

Medications (School Board Policy 210)
The district shall not be responsible for the diagnosis and treatment of student illness. Administration of prescribed medication to a student during school hours in accordance with the direction of a parent or family health care provider will be permitted only when:

- Failure to take such medicine would jeopardize the health of the student.
- The student would not be able to attend school if the medicine was not available during school hours.
- For a child to receive medication while in school, or in school-sponsored activities, the following procedures must be followed:

    - An adult must bring all medications that are controlled by the federal narcotic act to school. If you have any questions about which medications fall under these guidelines, please contact the school nurse.
    - All medication must be brought to the health office. **IT IS A VIOLATION OF THE DISTRICT DRUG POLICY FOR STUDENTS TO CARRY, DISPENSE, OR SELF-ADMINISTER MEDICATION WITHOUT THE APPROPRIATE WRITTEN PERMISSIONS IN THE HEALTH OFFICE**.
    - Elementary: Parent/guardian or designee must bring medication to the school/health room nurse. Medication cannot be sent home with students.
    - Secondary: Student may bring medication (except controlled substances), along with the written permissions, to school. Student must take the medication to the health office upon arrival at school. Parent/guardian must sign a medication permission slip or send in a note giving school personnel permission to give the medication.
    - Prescription medication must be in a labeled pharmacy bottle with the child's name, medication, dose, and interval.
    - Non-prescription medication (over the counter) must be accompanied by written and signed instructions from a health care provider in addition to the parent permission slip.
    - Students may carry throat lozenges with a written parent permission slip co-signed by the nurse.
    - Students may carry self-administered asthma inhalers and/or Epi-Pens with written permission from the parent and health care provider.

- All medication/medical supplies must be picked up from the nurse's office at the end of the school year. If medication is not picked up, it will be disposed of.
- **Medications will NOT be given unless the required permissions are obtained.**

<u>Administration of Ibuprofen (Advil)/Acetaminophen (Tylenol)</u>:
Bensalem school nurses are able to give acetaminophen or ibuprofen at their discretion to students in school under the following conditions:

- Parents need to give authorization by initializing the back of the emergency card each year.
- The student is not allergic or had an adverse reaction to acetaminophen and/or ibuprofen.
- Acetaminophen or ibuprofen will not be administered following a head injury, during pregnancy, or to control temperature of 100.4 or higher.
- Acetaminophen or ibuprofen is not routinely administered during the 1st or last hour of the school day. The following doses of acetaminophen will be given only once during the school day:
    - Students under 12 years old – 325 mg (1 tablet)
    - Students 12 years or older – 650 mg (2 tablets)

Should a student not be able to participate in class and/or any activity, medical documentation may be required.

Administration of TUMS:
Bensalem Township School District nurses are able to administer TUMS at their discretion to students in school under the following conditions:

- Parent/guardian provide authorization by initialing the appropriate section on the emergency card each year.
- The student is not allergic or has had an adverse reaction to TUMS in the past.

Automatic External Defibrillator (AED) (School Board Policy 822)
Bensalem Township School District has purchased AEDs (defibrillators) for each school as part of the emergency system. The AEDs must be readily available and are kept in unlocked storage units. The storage units are clearly marked and are connected to an alarm system that will go off when the door is opened.

Unauthorized opening of the AED storage boxes will result in an automatic suspension of the student. Entry, theft, or damage to the defibrillators, emergency phone, or storage unit will be treated as a criminal offense and the police will be summoned immediately.

STUDENT RIGHTS AND RESPONSIBILITIES (School Board Policy 235)
NOTE: Students and Parents should be aware that RIGHTS and PRIVILEGES are two separate entities that should not be taken for granted. Students are required to fulfill certain responsibilities for their own education, which includes maintaining an acceptable attendance rate. Failure to do so could preclude them from such privileges, such as participation in field trips and field day events, proms, dances, Blue-Gray Night, and other extracurricular events.

Student Parking Passes
Parking on campus is a privilege extended to students who meet school expectations. Student drivers must secure a valid parking pass in order to park on campus. Parking passes may be revoked for attendance concerns, discipline concerns, or other violations of school expectations. The annual fee for a standard student parking pass is **$10**, and the fee for a **senior painted parking space is $50.** Fees will be assessed annually and are subject to change.

Student Dress and Grooming (School Board Policy 221)
All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance.

Care of Textbooks/School Property (School Board Policy 224)
It is the responsibility of every student to care for textbooks and school property. If any school property is damaged or lost, students will be charged for the replacement. NOTE: Unpaid obligations may result in the retention of report cards, transcripts and schedules. At the secondary level, students with outstanding obligations may lose the opportunity to participate in certain school activities.

Student Expression/Distribution and Posting of Materials (School Board Policy 220)
This policy addresses student expression in general and distribution and posting of materials that are not part of district-sponsored activities. Materials sought to be distributed or posted as part of the curricular or extracurricular programs of the district shall be regulated as part of the school district's educational program.

Electronic Devices (School Board Policy 237)
This policy was adopted to support an educational environment that is orderly, safe and secure for District students and employees, while also recognizing that electronic devices may provide a positive contribution.

Electronic devices include ALL devices that can take photographs; record, play or edit audio or video data; store, transmit or receive calls, messages, text, data or images; operate online applications; or provide a wireless, unfiltered connection to the Internet. Use is strictly prohibited in locker rooms, bathrooms, health suites and other changing areas at any time. Additional examples could be wearable devices such as glasses, pins, or rings.

Dating Violence (School Board Policy 252)
The purpose of this policy is to maintain a safe, positive learning environment for all students that is free from dating violence. Dating violence is inconsistent with the educational goals of the district and is prohibited at all times.

Definitions
Dating partner shall mean a person, regardless of gender, involved in an intimate relationship with another person, primarily characterized by the expectation of affectionate involvement, whether casual, serious or long-term.[1]

Dating violence shall be defined as behavior where one person uses threats of, or actually uses, physical, sexual, verbal or emotional abuse to control the person's dating partner.[1]

Complaint Procedure
When a student believes that they have been subject to dating violence, the student is encouraged to promptly report the incident, orally or in writing, to the:

- Building principal
- School counselor
- Classroom teacher

Searches (School Board Policy 226)
The school district acknowledges that students have the right to be secure in their person and property against unreasonable search and seizure. However, in order to maintain order and discipline, on occasion, the school authorities will search a student's person, locker, desk, or vehicle and will seize illegal, unauthorized, or contraband material discovered in the search. Student lockers will, from time to time, be randomly searched without prior notice to student upon the direction of the Superintendent or designee. Any illegal items found during the course of the search will be turned over to local law enforcement. In addition, random dog searches can be conducted at the secondary grade level without prior notice to students or parents upon the direction of the Superintendent or designee.

Tobacco and Vaping Products (School Board Policy 222)
The Board recognizes that tobacco and vaping products, including the product marketed as JUUL and other electronic cigarettes, present a health and safety hazard that can have serious consequences for users, non-users and the school environment. The purpose of this policy is to prohibit student possession, use, purchase and sale of tobacco and vaping products, including JUULs and other electronic cigarettes.

Controlled Substances/Paraphernalia (School Board Policy 227)
Situations and Responses
In any situation wherein a student demonstrates symptoms of possible drug/alcohol use (e.g. staggering, slurred speech, dazed appearance, incoherence, inability to respond) the following may occur:

Immediate Action
All standard health and first aid procedures will be followed. The student shall not be left alone. The school nurse and administrator shall be summoned immediately. If the student must be taken to a medical facility, student may be accompanied by the school administrator or authorized designee.

Notification of Parent/Guardian and SAP Team
Attempts will be made to contact the parent/guardian immediately by the principal or designee. A record of contacts shall be maintained by the principal or designee. The contact will include a description of the situation and symptoms. If the parent/guardian cannot be contacted, a decision to get medical attention for the student or to isolate the student from other students will be made by a school nurse and/or an administrator. The parent/guardian will be given the phone number of the approved outside agency/private consultant to schedule an assessment.

Investigation
If alcohol/drug use is indicated, the school administrator or designee shall be responsible for conducting a thorough investigation which may include a search according to policy.

Discipline
An informal hearing shall be conducted. If the student is found in violation of this policy, disciplinary action shall be applied in accordance with this policy. A confirmed drug/alcohol involvement will result in a mandated assessment.

Notification of Police
Refer to the current Memorandum of Understanding between Bensalem Township School District and Bensalem Township Department of Public Safety.

Discrimination/Title IX Sexual Harassment Affecting Students (School Board Policy 103)
The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.

The District prohibits hate speech, bias-motivated conduct, and discriminatory harassment directed toward an individual or group based on actual or perceived race, color, religion, ancestry, national origin, ethnicity, sex, sexual orientation, gender identity, disability, or any other protected characteristic. Such conduct is inconsistent with the District's commitment to providing a safe, respectful, and inclusive learning environment and may result in disciplinary action.

Hazing (School Board Policy 247)
For purposes of this policy, hazing is defined as any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a person or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition of continued membership in, any organization.

Student Records (School Board Policy 216)
NOTICE OF IMPORTANT RIGHTS: Concerning the maintenance, access to, amendment, and disclosure of education records by Bensalem Township School District.

The full text of the Education Records Policy 216 of Bensalem Township School District is found on the district website and in the electronic district policy manual. This policy contains information of importance to students attending public schools and public school-sponsored programs. Several provisions of this policy warrant careful attention:

Designation of certain records containing personally identifiable information as "directory information." In Section 1.1 of this policy, the district designates certain kinds of information as "directory information." The district will provide this information to any interested person, including armed forces recruiters who request it without seeking consent from parents/guardians of the student or the student. If you do not want the district to disclose such information, you must notify the district in writing by the fifth day of the school term. Examples are:

- A playbill showing your student's role in a drama production
- The annual yearbook
- Honor roll or other recognition lists

- Graduation programs
- Sports activity sheets, such as wrestling, showing weight and height of team members

Your written notice must identify the specific types of directory information that you do not want the district to disclose without consent. If you fail to notify us in writing by the fifth day of the school term, we may release directory information upon request and without consent.

Disclosure of records containing personally identifiable information to other schools and institutions. Section 4.8(a) of this policy allows the district to disclose personally identifiable information concerning a student to an educational agency or institution at which the student seeks to enroll, intends to enroll, or is enrolled, or from which the student receives services, when that agency or institution requests such records, as long as the disclosure is for purposes related to the student's enrollment or transfer. Bensalem Township School District has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received

The most recent educational agency or institution attended, student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records with a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

Access to records by school officials with a "legitimate educational interest." Section 4.6 of this policy allows school officials with a legitimate educational interest to have access to personally identifiable information without parent/guardian or student consent. In Section 1.8 of this policy, the district designates those persons who have a "legitimate educational interest" that would allow access to education records.

Complaints concerning alleged failure of the district to comply with the requirements of the Family Educational Rights and Privacy Act may be addressed to the United States Department of Education as follows:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue S.W.
Washington, DC 20202-4605

Student records that are no longer educationally relevant will be destroyed on an annual basis. For additional information regarding student records, please refer to school board policy 216.

Corporal Punishment (School Board Policy 218)
Corporal punishment may not be administered to any student in Bensalem Township School District. School authorities and teachers may use reasonable force:

- To quell a disturbance
- To obtain possession of weapons/dangerous objects
- For the purpose of self-defense
- For the protection of persons or property

Due Process
Bensalem Township School District recognizes the student's right to a free public education which may not be taken away without good cause. Students have the rights given to every citizen by the U.S. Constitution. These rights are protected through a procedure called "due process." This section defines due process and the procedure for filing a grievance.

Due Process ensures that a student has the right:

- To know the rules of the district and the consequences for violating those rules
- To know, prior to being suspended or expelled, the reason for such action
- To know the nature of the evidence against him/her
- To tell his/her side of the story
- To appeal through the grievance procedure

Grievance Definition
A grievance is another name for a complaint. A student grievance must be filed within ten (10) school days from the time of the alleged infraction. The grievance procedure may be used where it is alleged that any student or group of students:

- Is being denied access to an appropriate educational opportunity
- Is being denied participation in any school activity for which the student is eligible
- Is being denied the opportunity to compete for a position in an activity where the selection is limited
- Is being subjected to arbitrary or unreasonable regulation, procedure, or standard of conduct
- Is being subjected to sexual harassment (Skip Step 1 of grievance procedure if a teacher is involved)
- Has not been afforded due process

Grievance Procedure (School Board Policy 219)

When the grievance procedure is used, these steps shall be followed:

- The grievant shall request a conference with the teacher or person(s) who allegedly treated the student unfairly.
- If the conference does not resolve the complaint, the grievant shall talk with the department chairperson, a school counselor, or an assistant principal about resolving the complaint.
- If the conference fails to resolve the issue, the grievant shall file a written grievance with the principal.
- The principal or designee will investigate the problem and render a written decision within ten (10) school days of receipt of the written grievance.
- A grievant wishing to appeal the principal's written decision must file a written appeal with the Superintendent not later than ten (10) school days from the date of receipt of the principal's written decision.
- The Superintendent or designee shall investigate the problem.
- If the decision of the Superintendent is not acceptable to the grievant, the latter has the right to appear before the Bensalem Township Board of School Directors. The grievant may then proceed by submitting in writing to the Superintendent a request to go before the board at the next board meeting. This appeal on the part of the grievant must be submitted within ten (10) days after the student receives a written decision from the Superintendent.

Complaints alleging sexual harassment, discrimination based on sex, dating violence, sexual assault, domestic violence, or stalking should be made promptly to the building principal. If the building principal is subject of the complaint, the complaint should be reported to the Title IX Coordinator. The Title IX Coordinator for student-related matters is the Assistant to the Superintendent Special Services. Alleged conduct that could fall within the Title IX regulations will be reviewed subject to legal regulations and administrative processes specific to Title IX complaints.

Suspension from School (School Board Policy 233)

Prior to a suspension from school, written notification will be sent to the parent that will state the cause and duration of the suspension. The administrator will make every reasonable effort to investigate all aspects of the discipline problem, including a conference with the student at which time the student will be informed of the policy violation and the student will be given the opportunity to tell his/her side of the story. Prior notice is not required where it is clear that the health, safety or welfare of the school population is threatened. If possible, this conference shall be held prior to the student's suspension. An attempt shall be made to notify the parents of the suspension by telephone and to pick the child up if necessary. When parents cannot be reached by telephone, students will be retained at school until the end of the school day.

When a suspension exceeds three (3) school days, the student and parent/guardian shall be given the opportunity for an informal hearing with the designated school official. Such hearing shall take place as soon as possible after the suspension, and the district shall offer to hold it within the first five (5) days of the suspension. Informal hearings under this provision shall be conducted by the building principal. The purpose of the informal hearing is to permit the student to explain the circumstances surrounding the event leading to the suspension, to show why the student

should not be suspended, and to discuss ways to avoid future offenses. In the case of students with disabilities (as defined in the Individual with Disabilities Education Improvement Act), all of the above procedures do apply with additional considerations as follows:

A suspension from school for more than ten (10) days, either consecutively or cumulatively, is considered a change of placement if the conduct is related to the student's disability. The IEP team will meet to determine the relationship between the conduct and the student's disability.

Expulsion
Expulsion is exclusion from school by the board for a period exceeding ten (10) consecutive school days. The board may permanently expel from the district rolls any student whose misconduct or disobedience warrants this sanction. No student shall be expelled without an opportunity for a formal hearing before a duly authorized committee of the board, and upon action taken by the board after the hearing.

When a student commits a violation which may result in a recommendation for expulsion, these are the steps to follow:

Step I
The student shall be suspended for ten (10) days.

The administrator will make every reasonable effort to investigate all aspects of the discipline problem, including a conference with the student at which time the student will be informed of the policy violation and the student will be given the opportunity to tell his/her side of the story. If possible, this conference shall be held prior to the student's suspension. An attempt shall be made to notify the parents of the suspension by telephone and to pick the child up if necessary. When parents cannot be reached by telephone, students will be retained at school until the end of the school day. There will be a written notification sent to the parent that will state the cause and duration of the suspension.

The principal/designee shall complete the investigation within two (2) school days of the incident under investigation where possible.

If at the conclusion of the investigation, the principal/designee concludes that the student committed the offense, and that the nature of the offense warrants recommendation for expulsion, the principal/assistant principal shall submit the recommendation to the Superintendent. The recommendation must be accompanied by a summary of the principal's investigation.

If the Superintendent concurs with the recommendation for expulsion, the student's suspension shall be extended pending a recommendation by the hearing officer following the Step II formal hearing. If the Superintendent does not concur with the recommendation for expulsion, assignment to educational alternatives may be considered.

Step II
If the Superintendent concurs with the recommendation from the principal/assistant principal, the Superintendent or designee shall notify the student and the student's parents/guardians of intent to expel and of the date, time and location for a formal hearing on the recommendation for

expulsion. The notice of intent to expel shall be sent by certified mail or hand delivered and shall state the reasons for the expulsion and the time and place of the hearing. In addition, the notice shall be accompanied by a copy of the rules of procedure for the conduct of the expulsion hearing.

A formal hearing shall be required in all expulsion actions. The formal hearing shall observe the due process requirements of:

- Notification of the charges sent in writing by certified mail to the student's parent/guardian.
- At least three (3) days' notice of the time and place of the hearing, which shall include a copy of School Board Policy 223, hearing procedures, and notice of the right to representation by legal counsel. A student may request the rescheduling of a hearing when the student demonstrates good cause for an extension.
- A private hearing unless the student or parent/guardian requests a public hearing.
- Representation by counsel at the parent/guardian's expense and parent/guardian may attend the hearing.
- Disclosure of the names of witnesses against the student and copies of their written statements or affidavits.
- The right to request that witnesses against the student appear in person and answer questions or be cross-examined.
- The right to testify and present witnesses on the student's behalf.
- A written or audio record kept of the hearing and a copy made available to the student at the student's expense, or at no charge if the student is indigent.

The hearing held within fifteen (15) school days of notice of charges, unless a delay is mutually agreed to by both parties or is delayed by:

- The need for laboratory reports from law enforcement agencies
- Evaluations or other court administrative proceedings are pending due to a student's invoking his/her rights under the Individuals with Disabilities Education Improvement Act (IDEA)
- The condition or best interests of the victim in cases of juvenile or criminal court involving sexual assault or serious bodily injury

Notification of a student's right to appeal the results of the hearing provided with the expulsion decision.

A written adjudication issued after the board has acted to expel a student. The adjudication may include additional conditions or sanctions.

<u>Step III</u>
Following the conclusion of the formal hearing, the hearing officer shall prepare a written report for the Superintendent. The report shall summarize the evidence, state conclusions of fact, and make a recommendation as to whether the board should expel the student. The Superintendent then makes a recommendation to the board. If expulsion is not recommended, assignment to educational alternatives may be recommended if appropriate.

If the Superintendent does not recommend expulsion, the student shall be permitted to return to school pending a review of the report by the Superintendent.

If expulsion is recommended by the Superintendent, the board shall decide whether to expel the student following a review of the report of the formal hearing at the next scheduled school board meeting.

The duration of an expulsion is within the discretion of the board based upon the circumstances of each case. Written notification of the disposition of the case would be given to the building administrator.

Follow-Up to Expulsion

The student and family will be given exit advice on the educational options and rehabilitative counseling that may be available during the expulsion period. Upon request for re-admittance, an investigation will be made regarding progress of the student during the expulsion period.

Parents may petition the board for the re-admission of the expelled student thirty (30) calendar days prior to the expiration of the expulsion period designated by the board. The board shall then decide whether the student shall be re-admitted upon the expiration of this period. Upon re-admission to school following an expulsion: Condition of the re-admission should be established through a written behavioral contract designed by appropriate school personnel and signed by the student and his/her parent. Violation of the contract during the probationary period will result in recommendation for expulsion. A student shall be placed on probation for one (1) calendar year following the date of re-admission.

RESIDENCY

Eligibility of Nonresident Students (School Board Policy 202)

A child shall be considered a resident of Bensalem Township School District if either his/her parents or the legal guardians of his/her person reside in the district. If a child's parents or legal guardians are divorced or separated, he/she shall be allowed to attend district schools if his/her custodial parent or legal guardian resides in the district and he/she resides with the custodial parent or legal guardian. A resident shall be defined as one having lodging and an actual physical presence in the district. The Superintendent or designee shall have the power to require proof of residence by a sworn statement and by other criteria. School Board Policy 202: "Residence shall mean the domicile or place where a student lives or has his/her home with the intention that it is his/her home permanently or indefinitely. It is the place to which, whenever he/she is absent, he/she has the intention of returning. Ownership of a property in and of itself does not constitute residency.

***If you or your child has moved or will be moving at any time to a different location within Bensalem Township or outside of Bensalem Township, you must immediately notify the Centralized Registration Office at 215-750-2800 ext. 4047 in order to determine continued eligibility to attend Bensalem schools. Failure to do so may result in your child's withdrawal from school and legal proceedings against you to recover tuition and other associated fees regarding your child's removal from school.**

If you or your child(ren) have moved due to housing instability and are homeless, please contact your child's school counselor.

McKinney-Vento Homeless Assistance Act

The Education for Homeless Children and Youth (EHCY) program is authorized under Title VII-B of the McKinney-Vento Homeless Assistance Act (42 U.S.C. § 11431 et seq.). Originally enacted in 1987, the Act was most recently reauthorized in December 2015 through the Every Student Succeeds Act (ESSA).

The McKinney-Vento Act aims to address the challenges that homeless children and youth face in enrolling, attending, and succeeding in school. It requires that all homeless students have equal access to the same free, appropriate public education—including public preschool—as other students.

Homeless children and youth must be provided with the educational and related services necessary to meet the same challenging state academic standards as their peers. They may not be segregated from the mainstream school environment.

Local Educational Agencies (LEAs) are responsible for reviewing and removing any laws, regulations, practices, or policies that may act as barriers to the identification, enrollment, attendance, or success of homeless students. Additionally, LEA liaisons must ensure that all homeless children, youth, and families are identified through coordinated efforts with other community entities.

ATTENDANCE RESPONSIBILITIES (School Board Policy 204)

Definitions:

Compulsory school age shall mean the period of a child's life from the time the child's parents/guardians elect to have the child enter school and which shall be no later than six (6) and until the child reaches eighteen (18) years of age. The term does not include a child who holds certificate of graduation from a regularly accredited, licensed, registered or approved high school. Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance.

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance.

Tardiness shall be defined as "the occurrence of a student arriving after the bell rings signifying the beginning of the official school day." *See Code of Conduct for potential consequences.*

Excused/Lawful Absence

The following conditions or situations constitute reasonable cause for absence from school:

- Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.
- Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.
- Quarantine.

- Family emergency.
- Recovery from accident.
- Court attendance.
- Death in family.
- Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4- H and FFA group, upon prior written request.
- Observance of a religious holiday observed by bona fide religious group, upon prior written parental request.
- Non-school sponsored educational tours or trips, if the following conditions are met:
    - The parent/guardian submits a written request for excusal prior to the absence.
    - The student's participation has been approved by the Superintendent or designee.
    - The adult directing and supervising the tour or trip is acceptable to the parent/guardian and the Superintendent.
- College or post-secondary institution visit, with prior approval.
- Other urgent reasons. Urgent reasons shall be strictly construed and do not permit irregular attendance.

The district may limit the number and duration of:

- Non-school sponsored educational tours or trips.
- College or post-secondary institution visits for which excused absences may be granted to a student during the school year.

Parental Notice of Absence/Tardy

Absences/tardies shall be treated as unlawful until the district receives a written excuse note explaining the absence/tardy which must be submitted within three (3) days of the student's return to school. Written excuse notes may be submitted to the main office or via email to the school's attendance office. Please note that only notes sent to the main office or emailed directly to the school's attendance email will be accepted. Notes emailed or TalkingPoints messages to other staff in the building will **not** be accepted. Please check with your student's building for the email address of the attendance office.

Once a student accumulates ten (10) absences and (10) tardies covered by a parental written excuse, and/or unexcused absences, all subsequent absences shall require an excuse from a medical provider or licensed practitioner of the healing arts. If a student is sent home by the nurse and is absent the following day, a parent's note will be required for that day; a doctor's note will not be necessary. Absences due to approved requests for an educational trip are not counted towards the ten (10) cumulative days.

Unexcused/Unlawful Absence or Tardies

Absences which do not meet the criteria indicated above shall be considered an unexcused/unlawful absence.

Students will only be considered present for the day, if they are present for fifty (50) percent or more of the school day. Habitual tardiness and early dismissals without a valid excuse will be treated as seriously as unexcused or unlawful absences and will carry similar consequences.

**Please note that the above information is just a portion of school board Policy 204. You are encouraged to read the policy in its entirety by visiting the school district's website.*

Consistent attendance and punctuality are essential to student success. Students are expected to attend school regularly and arrive on time each day. Excessive absences and/or tardies may result in the loss of school-related privileges. These privileges may include, but are not limited to parking passes, Owls passes, eligibility for school trips and events, dances and other extracurricular activities.

Make Up Work Due to Legal Absences
A student shall be permitted to make up work and/or examinations missed while legally absent from school. Arrangements for making up work shall be made between the individual student and his/her teacher(s) in consultation as needed with the building principal or designee. It shall be the building principal's responsibility to ensure that an effective procedure is established for making up work between the student and teachers.

Absences Due to Educational Trips During the School Year
Requests by parents for permission to have children absent from school for educational trips should be made in writing and processed by the principal or designee. The request must be received by the principal at least ten (10) days prior to the anticipated absence. Absences approved by the principal will be considered an "excused absence." Up to five (5) days will be approved. Please check with your student's school for the educational trip request form.

Before approving the absences for an educational trip, the principal or designee will review the current academic and attendance status of the student. Educational trips may be denied if the attendance concerns are present and/or a Student Attendance Improvement Plan is in place. No student will be granted approval during PSSA testing.

The student shall be held responsible for making up missed assignments and tests. Students will be allowed the same amount of days they were out of school to make up their work once they return from the trip.

Student Withdrawal for Unapproved Trip
If a student goes on a trip for more than ten (10) school days, they will be withdrawn from Bensalem Township School District.
Upon withdrawal or departure for unapproved trip, parents and students should be aware of the following:

- The student's current schedule will not be held in his/her absence. If the student returns to the building in the same school year, the student will be assigned to the most appropriate schedule available at the time of return. The student may have different courses and different teachers with the new schedule.
- The student is subject to course(s) failure for all courses on his/her schedule at the time of withdrawal. If the student is absent during standardized testing (PSSA/Keystone), the tests and related course work may be rescheduled for the following year. This may prevent a student from graduating at the expected graduation year.

- Student withdrawal, for any period of time, may prevent a student from graduating at the expected graduation year.
- Parents may be cited for attendance violations (truancy) as a result of withdrawing students and not enrolling them in another district within 10 days.
- When a student returns to the district, he/she is subject to any/all new policies.

Request for Early Dismissal
All cases of early dismissal should be preceded by a note from the parent/guardian stating the time, date, and reason for dismissal. The parent or guardian may report to the school office to request that his/her child be dismissed. When the parent or guardian comes to the school office for his/her child, the parent/guardian must sign a registry stating the reason for dismissal and the date and time of dismissal. A signature must be placed on the registry. If the student legally drove to school, the student must report to his/her grade level office and sign out.

*If no reason is stated, the dismissal will be considered unexcused. Early dismissals due to illness must go through the nurse's office or will be considered unexcused.

Homebound Instruction (School Board Policy 117)
Students whose absence due to illness or injury is anticipated to be *longer than* three (3) weeks may request homebound instruction. This service is initiated by a medical doctor's note certifying the reason and expected length of absence. The request should be submitted to the school counselor.

<u>ACADEMIC RESPONSIBILITIES</u> (School Board Policies 212 and 213)
- Grades shall reflect a student's progress in meeting the objectives of a course/curriculum through a variety of evaluative measures, such as text assignments (both oral and written), class participation, special assignments, research, activities of various kinds/types, projects, and tests/quizzes.
- Grades shall be used to inform students of their progress in achieving course and curriculum objectives. Grades shall not be used to impose personal bias nor shall they be influenced by pressure.
- Teachers shall maintain accurate records that reveal how they determine each student's grades.
- Teachers shall notify parent/guardian of D's or F's.

Homework (School Board Policy 130)
- Teachers assign homework in order to encourage each student to master skills, learn new ideas, understand what is being taught, and develop a sense of responsibility and independence. Homework promotes good study habits and motivation and acquaints parents with what their child is learning in the classroom.
- Homework will be relevant to the area of study and be appropriate to the maturity and ability level of the student.
- Teachers will acknowledge completion of homework assignments and/or provide feedback on all homework activities.

- Each student has responsibilities to meet in carrying out homework assignments made by the teacher. Failure to do so may subject the student to a lower grade for that assignment.
- Parents are encouraged to examine homework assignments and to offer advice toward the successful completion by the student.

Review of Instructional Materials by Parents/Guardians and Students (School Board Policy 105.1)

The Board adopted this policy to ensure that parents/guardians and students have an opportunity to review instructional materials and have access to information about the curriculum, including academic standards to be achieved, instructional materials and assessment techniques.

Exemption From Instruction (School Board Policy 105.2)

The board adopted this policy to ensure that parents/guardians have the right to have their children excused from specific instruction that conflicts with their sincerely held religious and/or moral beliefs.

Program of Student Assessment

Bensalem Township School District utilizes a number of norm and criterion referenced assessments to monitor the progress of all students in the district. These assessments are in addition to various classroom assessments such as unit and chapter tests and quarterly exams. The district administers all mandated state assessments; Keystone Exams, PSSA, PASA and WIDA (ELL students only). Additionally, the district has selected a number of measures that allow us to better understand the academic strengths and needs of each student in the district.

The quality of a district's educational program is strongly influenced by its level of meaningful data analysis and interpretation. Careful examination of the alignment between academic standards, instruction, and assessment provides educators with the critical information needed to upgrade and improve effectiveness in meeting student needs.

Bensalem Township School District utilizes a data warehouse program developed by Sapphire. This application provides a centralized storage location for data extracted from multiple student assessments and curriculum processes. Additionally, it allows us to analyze connections between state and national standards, our K-12 curriculum, the related instruction, and student performance at all levels across time. By bringing together and organizing previously disconnected bodies of critical information, we can more effectively discover those areas within our curriculum and instructional programs that may require revision and improvement.

Graduation and Promotion Policy (School Board Policy 217)

For the current school year, the requirements for a Bensalem Township School District diploma are as follows:

English	Elements of Literature, Survey of Literature, Literature Studies/American Literature & World Literature	4
Social Studies	World History, American History & American Government	3
Mathematics	Algebra I, Geometry	3
Science	Biology	3
Arts and/or Humanities	District recommends that students take at least two years of a World Language	2
Wellness/Fitness	Students must take a ½ credit Health course Students must take a ½ credit Physical Ed	1
Future Ready Seminar		.5
Electives (minimum # for graduation)	2 Pathway Strands recommended **Minimum number of electives will change with the addition of Personal Financial Literacy see below:*	7
Personal Financial Literacy	Aligned with the Pennsylvania Academic Standards for Personal Finance, Personal Financial Literacy is a required half-credit course for graduation. This course is open to students in grades 11 and 12. (Mandatory: Beginning for the class of 2027)	.5
	Total Credits	24

***These requirements may be subject to change due to revised Pennsylvania Department of Education regulations.**

Each student and/or his/her parent/guardian along with the school professional share the responsibility to see that each student is properly scheduled for all courses necessary to complete minimal graduation requirements. Notification of student performance through progress reports and/or report cards will be issued by the high school to enable students and their parents/guardians to effectively plan and carry out the required program. All students are required to take the Keystone Exams associated with their scheduled courses. Students not demonstrating proficiency will be offered supplemental instruction and will be required to retake the Keystone exams they did not pass. Beginning with the class of 2022, students must demonstrate proficiency on the Algebra I, Biology and Literature Keystone Exams in order to graduate.

Successful completion, as a regularly enrolled, full-time student in the high school, of a specified number of credits is defined by Chapter 4 of the Pennsylvania Curriculum Regulations on Standards and Assessment. **For specific information regarding graduation requirements, please refer to the Program of Studies Guide and talk to your child's school counselor.**

Special education students may also work toward graduation by meeting IEP goals established by the IEP team.

Beginning in the 2027–2028 school year, the STEM Guitar elective will require a $100 course fee due to increased material costs. Students will have five days after the first day of class to pay the fee in full. Those who do not pay within this timeframe will be removed from the course and scheduled into a different elective.

ACT 158 Graduation Requirements

In addition to our local, credit-based graduation requirements, Pennsylvania Act 158 states that beginning with the Class of 2023, all students must satisfy the requirements of one of five pathways to graduation:

1. Keystone Pathway
2. Keystone Composite Pathway
3. CTE Pathway (Tech school students only)
4. Alternate Assessment Pathway
5. Evidence-Based Pathway

Information on these pathways will become available to students beginning in their 9th grade year. Students in need of special education services can also meet Act 158 through their IEP goals. Certain students with extenuating circumstances (first year in the country, recent family trauma, frequent school changes, etc.) can request to have their Act 158 requirements waived by the Superintendent.

Promotion

At the elementary level, promotion issues are discussed as a team of appropriate staff and parents, with principals making the final decision based on the success of interventions attempted.

For the purposes of this section, at the high school level, all grade level completion is in accordance with the "approved program of study" to include special education procedures and guidelines and does not include a home education program.

- Promotion to grade 9: Successful completion of grade 8
- Promotion to grade 10: Successful completion of 5 units of credit
- Promotion to grade 11: Successful completion of 11 units of credit
- Promotion to grade 12: Successful completion of 17 units of credit

Should a student fail to complete the prerequisite number of credits to move to the next grade level, she/he may be assigned to a previous grade level homeroom and may not be eligible to

participate in certain grade level events, including but not limited to, things such as proms, class trips or other grade level specific activities.

*Students may apply up to one credit towards a Math graduation credit requirement upon successful completion of Intro to Programming, Java, C++, AP Computer Science or Finance.
** Students may apply up to one credit towards a Science graduation credit requirement upon successful completion of Intro to Programming, Java, C++, AP Computer Science.
***Including required designated Keystone courses.

BEHAVIORAL RESPONSIBILITIES/STUDENT CODE OF CONDUCT VIOLATIONS AND DISCIPLINARY ACTION

Bensalem Township School District School Board believes that order and discipline are essential to an effective, educational environment. A structured atmosphere of order and discipline allows constructive individual expression which can benefit the entire school community. The district believes that everyone in the school community must play a role in contributing to an orderly environment and also believes that an orderly school environment requires a code of conduct. This code must clearly define individual responses, categorize unacceptable behaviors, and provide for appropriate disciplinary options and responses. This code, to be effective, must include provisions to accomplish the following:

- Be preventive/proactive in nature
- Promote self-discipline
- Concern itself with the welfare of the individual as well as that of the school community as a whole
- Promote a learning environment that assures the uninterrupted right to an education for those who observe the behavioral restraints of the school community
- Promote a close working relationship between parents/guardians and the school staff
- Differentiate between minor and serious offenses as well as between first time offenses and multiple offenses

In order to achieve these goals and objectives, we have implemented School Wide Positive Behavior Support practices in all schools.

School Wide Positive Behavior Support is a system designed to improve student academic and behavior outcomes, ensuring all students have access to the most effective and accurately implemented behavioral practices and interventions possible. SWPBS is designed to teach and reinforce appropriate behavior and to support students when they do not behave as expected.

The following list is not all-inclusive, and a student committing an act of misconduct not listed will still be subject to the authority of the principal/designee.

To the extent possible, similar/comparable infractions of the school district shall be dealt with in a consistent manner. Before submitting student disciplinary referral forms to the administration, teachers are expected to be the first line in the process of a safe learning environment free from disruption. Building principals shall utilize their respective professional judgment in determining the appropriate disciplinary action to be taken.

At the secondary level, three (3) instances of out-of-school suspension during the course of the academic year may prevent a student from participating in any/all extra-curricular activities, including proms, Blue-Gray Night, all athletic competition, and school sponsored activities.

General Disruption(s) of the School Day

Behavior which disrupts any school activity or the orderly operation of the school.

Level I (Minor Offenses)	**Consequences** (*may include)*
Unexcused lateness to school (3)	Conference
Unexcused lateness to class (3)	Lunch Detention
Not reporting to detention	In-School Suspension
Possession/use of personal technology	Loss of Privileges
Device in violation of Policy	After School Detention
Disrespect to faculty or staff	
Disrespect to peer(s) e.g. teasing	
Other infractions of unacceptable behavior	
Violation of dress code	
Bus offense	
Public Display of Affection (PDA)	

Level II (Major Offenses)	**Consequences** (*may include)*
Cutting class/homeroom/signing in	Detention
Leaving school or class without permission	Saturday School
Tobacco use/Loss of Privileges	In-School Suspension
Truancy	Out-of-School Suspension (1 to 5 days)
Insubordination	Restitution/Restoration
Unwanted contact	After School Detention
Defacing school property	
Violation of student acceptable user policy	
Verbal assault	
Foul or abusive language	
Hate speech/bias based harassment	
Forgery	
Peer conflict/disrespect/disturbance	
Harassment	
Possession/use of personal technology	
Devices in violation of policy (3 violations): More than 3 Level 1offenses of the same type	
Non-medical electronic inhalation devices	

Level III (Major Offenses)	**Consequences** (*may include*)
Theft	In-School Suspension (3 to 10 days)
Physical assault	Out-of-School Suspension
Willful fighting	Loss of Privileges
Possessing a weapon	Police Referral
Arson, false alarm, or 911 call	Restitution/Restoration
Bomb threats	Expulsion
Vandalism	Saturday School
Controlled substance abuse (drugs and alcohol)	
Extortion	
Harassment/intentional contact/terroristic threats	
Hate speech/bias based harassment	
Lewd and lascivious behavior/sexual misconduct	
Commission of any other act punishable under the Pennsylvania Crimes Code	
Other most serious infractions of unacceptable behavior in or on school property, or while under school supervision or jurisdiction	
Kidnapping/interfering with child custody	

Academic Integrity (School Board Policy 243)
Bensalem Township School District understands that to achieve a personal vision of success, students need to exercise ethical behavior and responsible decision making both in and out of the academic setting. In support of Bensalem Township School District mission statement to educate the whole child, the district requires adherence to specific standards of conduct in academic affairs to create a climate of academic integrity.

RESPONSIBLE USE OF TECHNOLOGY (School Board Policy 815)
The district supports the use of the internet and other computer networks in the district's instructional and operational programs in order to facilitate learning, teaching and daily operations through interpersonal communications and access to information, research and collaboration. For instructional purposes, the use of network facilities shall be consistent with the curriculum adopted by the school district as well as the varied instructional needs, learning styles, abilities, and developmental levels of students.

Students will be issued a password to access the internet. Parents who do not want their student to have access to the internet must make this request in writing to the building principal.

Students are expected to act in a responsible, ethical and legal manner in accordance with district policy, accepted rules of network etiquette, and federal and state law.

The network user shall be responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

The school district reserves the right to track internal use of the internet and activate recovery software when items are reported lost or stolen.

District Social Media (School Board Policy 816)
This policy establishes the process and standards for approval and operation of district-owned social media accounts, and to identify the differences between personally owned social media accounts and those maintained by the district.

Technology Fee
School-issued Chromebooks are provided to support student learning and must be used responsibly. Students and families are expected to care for devices at all times. A technology fee of $40.00 will be required yearly for each Chromebook provided to a student in grades 3 through 12. Additionally, in the event the student's Chromebook is damaged, lost or stolen, families will be charged repair or replacement fees.

CO-CURRICULAR RESPONSIBILITIES
Philosophy
The district recognizes the importance of well-rounded individuals. Participation in co-curricular activities is encouraged for all students who meet eligibility requirements.

Eligibility
Athletic eligibility follows PIAA guidelines. Eligibility for other co-curricular activities is based on regular attendance and academic proficiency. Infraction of discipline or attendance could result in a student being removed from these activities. All students must be in school the day of the activity at the required time in order to participate. Any student reporting after the required time must present a doctor's note upon entering school. The required time for middle school is 12:00 p.m. and 11:15 a.m. for the high school.

Code of Conduct
Students in Bensalem Township School District must keep in mind they are in the public eye and their personal conduct will always be the subject of scrutiny by their fellow students, fans, opponents, and the media. They have an obligation to serve as positive role models. It should be clearly understood that Bensalem students are expected to maintain the same level of behavior whether in school or in a co-curricular activity. Any violations of the school board policy may result in forfeiture of the privilege to participate in a school activity.

Students participating in any club or activity after school will be required to pay an Activity Fee of $40.00 per year. There are no additional fees for participating in more than 1 club or activity.

TRANSPORTATION (School Board Policy 810)
Elementary school students: If you would like your child to go to a friend's house after school just for the day, both parents/guardians must send a note to the principal.
Parents/guardians must fill out a Bus Stop Change Request Form when an adjustment is needed to transportation service.

School Bus Behavior
The safety and well-being of students riding to and from school is the responsibility of the school district and the primary job of the bus driver. Safety adherence requires the full cooperation of all students. Drivers are to report any discipline or safety concerns in writing to the transportation department which will be shared with school administration for discipline of students. The district reserves the right to revoke transportation services from any student for just cause. Buses may have cameras or other recording devices (School Board Policy 810.1 and 810.3) which will be used to promote bus safety and for resource in disciplinary action. The contents of the tapes are confidential student records and will be safeguarded.

- All kindergarten students must be met at the bus stop by a parent, guardian or a responsible older sibling (a note may be required). If a parent, guardian, or a responsible older sibling is not available, students may be returned to school.
- Activity buses are offered for secondary school students. Students remaining after school for a late bus must be involved in a school activity.
- The transportation contact for questions or concerns is:

    - Email: transportation@bensalemsd.org
    - Phone: 215-750-2800 x 4400

Transporting Musical Equipment and Other Large Items
Musical instruments, sports equipment, school projects and book bags must be able to fit on the student's lap without endangering the safety of other students. No item will be permitted to be in the aisle, behind the driver's seat, blocking any type of emergency exit, or taking up any part of a seat designed for students. This policy is regulated by the Vehicle Law of Pennsylvania.

Policy for Cell Phone Usage on Bus
All cell phones are to be muted when riding the bus as it is a distraction to the driver to hear sounds coming from the phone such as ringtones, music, or other noises. Loud conversations on the phone should also be refrained from and wait until the student exists the bus.

The driver will warn the student if he/she breaks the above rule. A second occurrence will result in the driver submitting a "Bus Driver Conduct Report" to the Transportation Department which will be faxed to the appropriate principal.

Additionally, students are at all times prohibited from using camera phones or any videotaping device to photograph, capture an image of, or videotape another student or staff member on school buses without the student's knowledge and expressed consent. Students who use their cell phone or any other electronic device that violates this policy may be disciplined as determined by the assistant principal or principal in accordance with school board policy.

Surveillance (School Board Policy 810.3)
Bensalem Township School District School Board has authorized the use of video/audio cameras on school district buses and vans. These cameras can record both what is said and what is done on the buses. The video/audio cameras will be used to monitor student behavior, to maintain order on the school buses, and to promote and maintain a safe environment. Students and parents are hereby notified that the contents of the tapes may be used in a student disciplinary proceeding. The contents of the tapes are confidential student records and will be safeguarded. Tapes will be retained only if necessary for use in a student disciplinary proceeding or other matters as determined necessary by the school administration. Parents and guardians may request to review tapes of their child, if the tapes are used in a disciplinary proceeding involving their child. Tapes may be turned over to law enforcement.

Field Trips
Trips away from school buildings, during regular school hours, are considered part of the regular educational program. All pupils participating in field trips, both in and out of district shall have permission from their parents or guardian prior to the trip. Transportation by private automobile is not allowed.

When selected as a chaperone, all parents/guardians must comply with school, district, or Department of Education mandates regarding appropriate clearances to be placed on file prior to the trip. Chaperones will be selected at the building level.

Activity Buses
Late activity buses are offered for secondary school students. Students remaining after school for a late bus **must** be involved in a school activity. Parents picking up students must arrive prior to the dismissal of the activity bus, otherwise students are required to ride the activity bus home.

SPECIAL EDUCATION (School Board Policy 113)

Confidentiality

All information gathered about your child is subject to the confidentiality provisions contained in state and federal law (FERPA). The district has policies and procedures in effect governing the collection, maintenance, destruction and disclosure to third parties of this information. These requirements are delineated in School Board Policy 216.

Child Find (Special Education, Chapter 15, Gifted Education)

In compliance with state and federal law, Bensalem Township School District conducts ongoing Child Find activities for the purpose of identifying students who may be in need of special education and/or related services, gifted education and/or a 504 Service Plan. A comprehensive evaluation is completed by the district at no extra expense to residents to determine the specific needs of each student. If you feel your child may be in need of any of these services, please contact your child's school guidance counselor or the special education office to discuss your concerns and the evaluation process.

Special Education

- Autism
- Emotional Disturbance
- Traumatic Brain Injury
- Deafness/Hearing Impairment
- Specific Learning Disability
- Intellectual Disability
- Multiple Disabilities
- Other Health Impairment
- Orthopedic Impairment
- Speech & Language Impairment
- Blindness/Visual Impairment
- Deaf-Blindness

The district provides a continuum of services to support eligible students in their educational program from K-12. Students may receive services ranging from supplemental aids and services in a general education class to a full-time replacement program in a special education setting by certified special education teachers.

If your child is determined to be eligible for such services, you will be notified of the need to develop an Individual Educational Program (IEP) and the related procedures.

Annual Public Notice of Special Education Services and Programs, Services for Gifted Students, and Services for Protected Handicapped Students (Revised May 20, 2009)

Notice to Parents

According to state and federal special education regulations, annual public notice to parents of children who reside within a school district is required regarding child find responsibilities. School districts (SDs), intermediate units (IUs) and charter schools (CSs) are required to conduct

child find activities for children who may be eligible for services via Section 504 of the Rehabilitation Act of 1973. For additional information related to Section 504/Chapter 15 services, the parent may refer to Section 504, Chapter 15, and the Basic Education Circular entitled, "Implementation of Chapter 15." Also, school districts are required to conduct child find activities for children who may be eligible for gifted services via 22 PA Code, Chapter 16. For additional information regarding gifted services, the parent may refer to 22 PA Code, Chapter 16. If a student is both gifted and eligible for special education, the procedures in IDEA and Chapter 14 shall take precedence.

This notice shall inform parents throughout the school district, intermediate unit, and charter school of the child identification activities and of the procedures followed to ensure confidentiality of information pertaining to students with disabilities or eligible young children. In addition to this public notice, each school district, intermediate unit, and charter school shall publish written information in the handbook and on the website. Children ages three through twenty-one can be eligible for special education programs and services. If parents believe that the child may be eligible for special education, the parent should contact the appropriate staff member identified at the end of this public notice.

Children ages three through the age of admission to first grade are also eligible if they have developmental delays and, as a result, need special education and related services. Developmental delay is defined as a child who is less than the age of beginners and at least three years of age, and is considered to have a developmental delay when one of the following exists: (i) The child's score, on a developmental assessment device, on an assessment instrument which yields a score in months, indicates that the child is delayed by 25% of the child's chronological age in one or more developmental areas. (ii) The child is delayed in one or more of the developmental areas, as documented by test performance of 1.5 standard deviations below the mean on standardized tests. Developmental areas include cognitive, communicative, physical, social/emotional and self-help. For additional information, you may contact Early Childhood Services at the Bucks County Intermediate Unit, 1-800-770-4822, ext. 1716.

Evaluation Process

Each school district, intermediate unit, and charter school has a procedure in place by which parents can request an evaluation. For information about procedures applicable to your child, contact the school which your child attends. Telephone numbers and addresses can be found at the end of this notice. Parents of preschool age children, ages three through five, may request an evaluation in writing by addressing a letter to Early Childhood Services, Bucks County Intermediate Unit, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Consent

School entities cannot proceed with an evaluation, or with the initial provision of special education and related services, without the written consent of the parents. For additional information related to consent, please refer to The Procedural Safeguards Notice which can be found at the PaTTAN website, www.Pattan.net. Once written parental consent is obtained, the district will proceed with the evaluation process. If the parent disagrees with the evaluation, the parent can request an independent education evaluation at public expense.

Program Development
Once the evaluation process is complete, a team of qualified professionals and parents determine whether the child is eligible. If the child is eligible, the individualized education program team meets, develops the program, and determines the educational placement. Once the IEP team develops the program and determines the educational placement, school district staff, intermediate unit staff, or charter school staff will issue a notice of recommended educational placement/prior written notice. Your written consent is required before initial services can be provided. The parent has the right to revoke consent after initial placement.

Confidentiality of Information
The SDs, IUs, and CSs maintain records concerning all children enrolled in the school, including students with disabilities. All records are maintained in the strictest confidentiality. Your consent, or consent of an eligible child who has reached the age of majority under state law, must be obtained before personally identifiable information is released, except as permitted under the Family Education Rights and Privacy Act (FERPA). The age of majority in Pennsylvania is 21. Each participating agency must protect the confidentiality of personally identifiable information at collection, storage, disclosure, and destruction stages. One official at each participating agency must assume responsibility for ensuring the confidentiality of any personally identifiable information. Each participating agency must maintain, for public inspection, a current listing of the names and positions of those employees within the agency who have access to personally identifiable information.

For additional information related to student records, the parent can refer to the Family Education Rights and Privacy Act (FERPA). This notice is only a summary of the special education services, evaluation, and screening activities, and rights and protections pertaining to children with disabilities, children thought to be disabled, and their parents. For more information or to request evaluation or screening of a public or private school child, contact the responsible school entity listed below. For preschool age children, information, screenings, and evaluations requested, may be obtained by contacting the intermediate unit. The addresses of the schools are as follows:

Bucks County Intermediate Unit #22
Early Intervention Services
705 North Shady Retreat Road
Doylestown, PA 18901-2501
215-348-2940 or 800-770-4822

Bensalem Township School District
Dorothy D. Call Administrative Center
3000 Donallen Drive
Bensalem, PA 19020
215-750-2800

School Lane Charter School
2400 Bristol Pike
Bensalem, PA 19020
(215-245-6055)

The school entity or charter school will not discriminate in employment, educational programs, or activities based on race, color, national origin, age, sex, handicap, creed, marital status, or because a person is a disabled veteran or a veteran of the Vietnam era. No preschool, elementary or secondary school pupil enrolled in a school district, intermediate unit, or charter school program shall be denied equal opportunity to participate in age and program appropriate

instruction or activities due to race, color, handicap, creed, national origin, marital status, or financial hardship.

Chapter 15 – Protected Handicapped Students/504

In compliance with state and federal law, Bensalem Township School District will provide those related aids, services or accommodations that are needed for each protected handicapped student, an equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities to the maximum extent appropriate to the student's needs. These related aids, services or accommodations will be provided without discrimination or cost to the student or family. To qualify as a protected handicapped student, the child must be of school age with a physical or mental disability that substantially limits or prohibits participation in or access to an aspect of the school program.

For further information regarding the evaluation process and provision of services under a 504 Service Plan, contact your building principal or school counselor.

Gifted Education

Bensalem Township School District offers both horizontal enrichment and vertical acceleration programs to eligible gifted students. Programs include the elementary Special Interest Program (SIP), middle school Humanities and Science Programs, and the high school Humanities Program.

If your child is determined to be eligible for such services, you will be notified of the need to develop a Gifted Individual Education Program (GIEP) and related procedures, as required by Pennsylvania Chapter 16.

Early Intervention Programs

The Bucks County Intermediate Unit (BCIU) offers Early Intervention (EI) programs to eligible children from 3 to 5 years of age. Contact the BCIU at 215-757-0227, Ext. 1711, 1716, or 1717.

Usually starting in December, the district coordinates with parents and the BCIU staff to help determine the needs of students transitioning from EI to develop an appropriate school-age IEP.

ASBESTOS MANAGEMENT PLAN ANNUAL NOTIFICATION REQUIREMENT

Bensalem Township School District has engaged Eagle Industrial Hygiene Association, Inc. to fulfill the requirements of the Asbestos Hazard Emergency Response Act (AHERA), 40 CFR Part 763, and Subpart E. This law requires that each Local Education Authority (LEA) engage EPA accredited individuals to initially inspect and subsequently re-inspect every three years all student and staff accessed areas for the presence of both friable and non-friable asbestos containing materials (ACM) and to develop an Asbestos Management Plan from the information developed from the building inspections.

Eagle Industrial Hygiene has reported that all accessible areas of each facility were inspected for asbestos-containing materials. The Management Plan provides a description of the amount, type, location, and condition of all ACM found in these areas. The Plan also contains a detailed

schedule of responses and activities for handling the ACM. The Management Plan is available for review by parents, teachers, employee organizations, short-term workers or other applicable interested parties in the school Principal's offices during business hours.

SCHOOL CALENDAR & ASSESSMENT DATES
Please refer to the Bensalem School District website for updated information.

BENSALEM TOWNSHIP SCHOOL DISTRICT
2026-2027 CALENDAR

JULY 2026

S	M	T	W	T	F	S
			1	2	H	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	NT	NT	NT	NT	21	22
23	NT	PD	PD	PD	PD	29
30	31					

T - 5/5 S - 1/1

SEPTEMBER 2026

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6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	H	22	23	24	25	26
27	28	29	30			

T - 19/24 S - 19/20

OCTOBER 2026

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
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T - 22/46 S - 22/42

NOVEMBER 2026

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	H	H	28
29	30					

T - 18/64 S - 15/57

DECEMBER 2026

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	H	H	26
27	H	H	H	H		

T - 17/81 S - 17/74

July 3	Independence Day Holiday - Offices Closed
Aug 17-20,24	New Teacher Orientation
Aug 25-28	Professional Development
Aug 31	First Day of School for All Students (K-12)
Sept 4	Labor Day Holiday - Schools and Offices Closed
Sept 7	Labor Day Holiday - Schools and Offices Closed
Sept 21	Yom Kippur - Schools and Offices Closed
Oct 5	Interim Progress Reports Available on SCP - Day 23
Nov 3	Election Day - Professional Development - Schools Closed, Offices Open
Nov 5	End of Marking Period # 1 - Day 45
Nov 11	Veterans' Day Holiday - Schools and Offices Closed
Nov 13	Report Card #1 Available on SCP
Nov 24,25	Act 80 Day - Parent/Teacher Conferences - Schools Closed, Offices Open
Nov 26	Thanksgiving Day Holiday - Schools and Offices Closed
Nov 27	Thanksgiving Holiday* (Local Holiday) - Schools and Offices Closed
Dec 15	Interim Progress Reports Available on SCP - Day 68
Dec 24-31	Winter Recess - Schools and Offices Closed - 12/24* & 12/28* (Local Holiday)
Jan 1	Winter Recess - Schools and Offices Closed
Jan 4	Schools Reopen
Jan 18	Martin Luther King, Jr. Day - Schools and Offices Closed
Jan 26	End of Marking Period # 2 - Day 90
Feb 2	Report Card # 2 Available on SCP
Feb 15	Presidents' Day - Schools and Offices Closed
Mar 1	Interim Progress Reports Available on SCP - Day 113
Mar 10	Eid-al-Fitr - Schools and Offices Closed
Mar 25, 26	Spring Break - Schools and Offices Closed
Mar 29	Spring Break* (Local Holiday) - Schools and Offices Closed
Apr 6	End of Marking Period # 3 - Day 135
Apr 13	Report Card # 3 Available on SCP
May 7	Interim Progress Reports Available on SCP - Day 158
May 17	Professional Development - Schools Closed, Offices Open
May 18	Election Day - Professional Development - Schools Closed, Offices Open
May 31	Memorial Day - Schools and Offices Closed
Jun 11	Last Day of School - Day 180

Commencement for the Class of 2027 will be announced no later than March 31, 2027

NOTE: SCP = Sapphire Community Portal

JANUARY 2027

S	M	T	W	T	F	S
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31						

T - 19/100 S - 19/93

FEBRUARY 2027

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T - 19/119 S - 19/112

MARCH 2027

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28	H	30	31			

T - 19/138 S - 19/131

APRIL 2027

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25	26	27	28	29	30	

T - 22/160 S - 22/153

MAY 2027

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23	24	25	26	27	28	29
30	H					

T - 20/180 S - 18/171

JUNE 2027

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

T - 9/189 S - 9/180

- Holiday - Schools & Offices Closed
- New Teacher Orientation
- Professional Development (PD)
- Parent/Teacher Conferences - Act 80 Day
- First Day of School for All Students K-12
- Schools Closed, Offices Open
- Summer Energy Building Closure

- Keystone Exams
- PSAT Exam
- PSSA's
- ☀ Last Day of School

District-Wide Testing Window

PSAT Exam	October 14, 2026
Keystone Exam	December 7-18, 2026; May 17-28, 2027
PSSA English Language Arts (Grades 3-8)	April 26-30, 2027
PSSA Mathematics (Grades 3-8)	May 3-7, 2027
PSSA Science (Grades 5 and 8)	May 3-7, 2027
PSSA Make-up	May 10-14, 2027
AP Exams	TBD

Notes: (1) * Official Section 1502 Local Holiday - Days

(2) ** All days missed due to emergency closing will be made up at the end of the school year. *Subject to future revisions as needed.*

Board Approved: March 24, 2026

Telephone Directory

Main Number	**215 750-2800**
Superintendent	Ext. 4100
Bensalem High School	**Ext. 3000**
Principal	Ext. 3002
Assistant Principal (Office 1)	Ext. 3041
Assistant Principal (Office 2)	Ext. 3051
Assistant Principal (Office 3)	Ext. 3061
Assistant Principal (Office 4)	Ext. 3072
Robert K. Shafer Middle School	**Ext. 2200**
Principal	Ext. 2202
Assistant Principal	Ext. 2204
Cecelia Snyder Middle School	**Ext. 2300**
Principal	Ext. 2302
Assistant Principal	Ext. 2304
Belmont Hills Elementary School	**Ext. 1100**
Principal	Ext. 1102
Cornwells Elementary School	**Ext. 1200**
Principal	Ext. 1202
Samuel K. Faust Elementary School	**Ext. 1300**
Principal	Ext. 1302
Benjamin Rush Elementary School	**Ext. 1400**
Principal	Ext. 1402
Russell C. Struble Elementary School	**Ext. 1500**
Principal	Ext. 1502
Valley Elementary School	**Ext. 1600**
Principal	Ext. 1602

Budget Transfers							Requester
FROM		**TO**		**Amount**		**REASON**	
10-1241-750-99-00		10-1233-640-99-00		$4,000.00		Additional funds needs to purhcase boooks	Cohen

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	5	11/06/2026	106144	ALL OUT SERVICES LLC	270288	2	LINE ITEM DUE TO TYPOGRAP	3246001300	450	CONSTRUCTION SERVICES	$37,570.00
ALL OUT SERVICES LLC											**$37,570.00**
27	5	11/06/2026	104569	SITELOGIQ	0	0	RUSH GESA	3246001400	450	CONSTRUCTION SERVICES	$1,758,828.00
SITELOGIQ											**$1,758,828.00**
27	5	11/06/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	MD 10/13-10/15	3226190200	330	OTHER PROFESSIONAL SVCS	$2,241.00
27	5	11/06/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	MD 10/19-10/22 2026	3226190200	330	OTHER PROFESSIONAL SVCS	$2,988.00
27	5	11/06/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	MD 9/28-10/01 2026	3226190200	330	OTHER PROFESSIONAL SVCS	$2,988.00
27	5	11/06/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	MD 10/6-10/8 2026	3226190200	330	OTHER PROFESSIONAL SVCS	$2,241.00
SUBSTITUTE TEACHER SERVICES											**$10,458.00**
27	4	10/29/2026	104914	AMAZON CAPITAL SERVICES	270534	1	VEVOR LAPTOP CART, 20 DEV	1022809759	610	SUPPLIES - GENERAL	$619.80
27	4	10/29/2026	104914	AMAZON CAPITAL SERVICES	270534	2	MICROSOFT SURFACE LAPTOP	1022809759	610	SUPPLIES - GENERAL	$8,078.16
AMAZON CAPITAL SERVICES											**$8,697.96**
27	4	10/29/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	270260	1	GRANT 65IN 4K	1022809759	610	SUPPLIES - GENERAL	$981.29
27	4	10/29/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	270260	1	GRANT COMMERCIAL DISP	1022809759	610	SUPPLIES - GENERAL	$738.85
CONNECTION PUBLIC SECTOR SOLUTIONS											**$1,720.14**
27	4	10/29/2026	101755	LIBERTY DOOR SYSTEMS	270141	1	ST EMPHREM DOORS	1022809759	750	EQUIPMENT - NEW	$9,999.96
LIBERTY DOOR SYSTEMS											**$9,999.96**
27	4	10/29/2026	103097	MINUTEMAN SECURITY TECHNOLOGIES INC	270517	1	INSTALLATION OF SECURITY	1026609759	750	EQUIPMENT - NEW	$46,753.04
MINUTEMAN SECURITY TECHNOLOGIES INC											**$46,753.04**
27	4	10/29/2026	106799	HARRIS TECHNOLOGY SERVICES	270574	1	INSTALL SECURITY CAMERAS	1026609759	750	EQUIPMENT - NEW	$42,734.21
HARRIS TECHNOLOGY SERVICES											**$42,734.21**
27	4	10/29/2026	103097	MINUTEMAN SECURITY	270516	1	INSTALLATION OF DOOR	1026609759	750	EQUIPMENT - NEW	$161,744.97

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
				TECHNOLOGIES INC			ACCE				
MINUTEMAN SECURITY TECHNOLOGIES INC											**$161,744.97**
27	5	11/02/2026	103036	PA INTERSCHOLASTIC ATHLETIC ASSN	270412	1	SCHOOL ANNUAL MEMBERSHIP	1032002200	810	DUES & FEES	$250.00
PA INTERSCHOLASTIC ATHLETIC ASSN											**$250.00**
27	5	11/06/2026	101225	TRES. OF PAL COMM AFSCME COUNCIL 13	0	0	DED:3030 AFSCME PAL	10	0470021	UNION DUES CUSTODIANS	$32.92
TRES. OF PAL COMM AFSCME COUNCIL 13											**$32.92**
27	5	11/06/2026	000023	AFSCME-COUNCIL 13 SEC DUES	0	0	DED:3080 AFSCME-DUE	10	0470024	UNION DUES SECRETARIAL	$695.56
AFSCME-COUNCIL 13 SEC DUES											**$695.56**
27	5	11/06/2026	000024	AFSCME-COUNCIL 13 CUST DUES	0	0	DED:3020 AFSCME DUE	10	0470021	UNION DUES CUSTODIANS	$2,163.27
AFSCME-COUNCIL 13 CUST DUES											**$2,163.27**
27	5	11/06/2026	103154	AMERICAN DREAM FUND	0	0	DED:3090 ADF	10	0470020	UNION DUES BUS DRIVERS	$5.00
AMERICAN DREAM FUND											**$5.00**
27	5	11/06/2026	001570	BENSALEM ESPA	0	0	DED:3060 PSSPA-DUES	10	0470023	UNION DUES PSSPA	$1,222.55
BENSALEM ESPA											**$1,222.55**
27	5	11/06/2026	105896	HAB-DLT (ER) BERKHEIMER	0	0	DED:5061 BERKHEIMER	10	0470068	WAGE ATTACH BERKHEIMER	$89.46
HAB-DLT (ER) BERKHEIMER											**$89.46**
27	5	11/06/2026	006447	KEYSTONE COLLECTIONS GROUP	0	0	DED:5060 WAKEYSTONE	10	0470096	WAGE ATTACH KEYSTONE	$1,120.35
KEYSTONE COLLECTIONS GROUP											**$1,120.35**
27	5	11/06/2026	000365	NJ SUPPORT PAYMENT CENTER	0	0	DED:5015 WA CAMD	10	0470075	WAGE ATTACH CAMDEN COUNTY	$356.00
NJ SUPPORT PAYMENT CENTER											**$356.00**
27	5	11/06/2026	105969	NYS CHILD SUPPORT PROCESSING CENTER	0	0	DED:5016 WA NYS	10	0470073	WAGE ATTACH NY STATE	$544.60
NYS CHILD SUPPORT PROCESSING CENTER											**$544.60**
27	5	11/06/2026	001021	SEIU LOCAL 32BJ DUES	0	0	DED:3040 SEIU-DUES	10	0470020	UNION DUES BUS DRIVERS	$1,810.00
SEIU LOCAL 32BJ DUES											**$1,810.00**
27	5	11/06/2026	100901	NEW YORK LIFE INSURANCE	0	0	NY LIFE OCT 26	10	0470036	NY LIFE INSURANCE	$12,061.48
NEW YORK LIFE INSURANCE											**$12,061.48**

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27	5	11/06/2026	106427	SYMETRA LIFE INSURANCE COMPANY	0	0	SYMETRA PR DED OCT 26	10	0470037	SYMETRA	$11,121.58
SYMETRA LIFE INSURANCE COMPANY											**$11,121.58**
27	5	11/05/2026	001792	QUANTUM HEALTH SOLUTIONS	270312	1	JUNE-AUGUST	1028320100	330	OTHER PROFESSIONAL SVCS	$3,928.50
QUANTUM HEALTH SOLUTIONS											**$3,928.50**
27	5	11/06/2026	105940	CARE SOLACE, INC	270656	1	S10030 CARE MATCH 7/1/26	1021600460	650	SUPP & FEES TECH RELATED	$4,687.50
27	5	11/06/2026	105940	CARE SOLACE, INC	270656	2	S10010 CARE COORDINATION	1021600460	650	SUPP & FEES TECH RELATED	$14,062.50
CARE SOLACE, INC											**$18,750.00**
27	5	11/06/2026	001586	CM REGENT, LLC	270311	1	OCT-26	1058000400	213	LIFE INSURANCE	$6,032.73
27	5	11/06/2026	001586	CM REGENT, LLC	270311	1	AUG 26	1058000400	213	LIFE INSURANCE	$6,097.74
27	5	11/06/2026	001586	CM REGENT, LLC	270311	1	JUNE 2026	1058000400	213	LIFE INSURANCE	$6,126.78
27	5	11/06/2026	001586	CM REGENT, LLC	270311	2	JUNE 2026	1058000400	213	LIFE INSURANCE	$1,407.75
27	5	11/06/2026	001586	CM REGENT, LLC	270311	2	AUG 26	1058000400	213	LIFE INSURANCE	$1,369.75
27	5	11/06/2026	001586	CM REGENT, LLC	270311	2	OCT-26	1058000400	213	LIFE INSURANCE	$1,330.25
CM REGENT, LLC											**$22,365.00**
27	5	11/06/2026	101935	DANIEL B. COOPER, ESQUIRE	0	0	ACHILLES QUINONES STM	10	0408009	ID #2000004682 11/24/3031	$4,000.00
DANIEL B. COOPER, ESQUIRE											**$4,000.00**
27	5	11/06/2026	000627	DEVEREUX FOUNDATION	270809	1	TRAINING/CONSULTING SERVI	1022702281	360	EE TRAINING & DEVELOP SER	$6,480.15
27	5	11/06/2026	000627	DEVEREUX FOUNDATION	270810	1	TRAINING/CONSULTING SERVI	1022702281	360	EE TRAINING & DEVELOP SER	$7,177.65
DEVEREUX FOUNDATION											**$13,657.80**
27	5	11/06/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	0	0		1022410400	610	SUPPLIES - GENERAL	$1,006.83
27	5	11/06/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	0	0		1022410400	760	EQUIPMENT - REPLACEMENT	$4,351.76
27	5	11/06/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	270085	1	41642841 DIVIDER CABLE MA	1022410400	610	SUPPLIES - GENERAL	$95.90
27	5	11/06/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	270200	1	41541968. INBOUND EMAIL S	1022410400	650	SUPP & FEES TECH RELATED	$33,737.50

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27	5	11/06/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	270261	2	14763615 SCHEDULING UPGRA	1022410400	610	SUPPLIES - GENERAL	$546.32
27	5	11/06/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	270200	3	41820772. CORE-ATO. CORE	1022410400	650	SUPP & FEES TECH RELATED	$5,237.50
CONNECTION PUBLIC SECTOR SOLUTIONS											**$44,975.81**
27	5	11/06/2026	101439	NAVIGATE360, LLC	270738	1	PBIS REAWARDS TRAINING	1011001500	650	SUPP & FEES TECH RELATED	$2,607.25
NAVIGATE360, LLC											**$2,607.25**
27	5	11/06/2026	102656	SIGNARAMA FEASTERVILLE	270697	1	HELP WANTED BANNER FOR BU	1027190300	610	SUPPLIES - GENERAL	$540.00
SIGNARAMA FEASTERVILLE											**$540.00**
27	5	11/06/2026	105997	WASTE MANAGEMENT OF PENNSYLVANIA	0	0	OCTOBER TRASH	1026900400	411	DISPOSAL SERVICES	$16,358.74
WASTE MANAGEMENT OF PENNSYLVANIA											**$16,358.74**
27	5	11/06/2026	106475	ZONAR SYSTEMS	0	0	AUGUST	1027400300	610	SUPPLIES - GENERAL	$869.71
27	5	11/06/2026	106475	ZONAR SYSTEMS	0	0	JULY	1027400300	610	SUPPLIES - GENERAL	$869.71
ZONAR SYSTEMS											**$1,739.42**
27	5	11/10/2026	106838	KEVIN CURRY	0	0	SETTLEMENT PYMT/CURRY	1026110200	590	MISC PURCHASED SERVICES	$2,500.00
KEVIN CURRY											**$2,500.00**
27	5	11/12/2026	100799	CENTRAL BUCKS EAST CHEERLEADING	270780	1	16TH ANNUAL CB EAST PATRI	1032323100	810	DUES & FEES	$175.00
CENTRAL BUCKS EAST CHEERLEADING											**$175.00**
27	5	11/12/2026	001662	PENNSBURY SCHOOL DISTRICT	0	0	ROAD TEST	1027190300	360	EE TRAINING & DEVELOP SER	$200.00
PENNSBURY SCHOOL DISTRICT											**$200.00**
27	5	11/12/2026	000239	TOWNSHIP OF BENSALEM	0	0	EXTRA OFFICER MAY-JUN	1026600200	350	SECURITY - SAFETY SERVICE	$9,956.00
27	5	11/12/2026	000239	TOWNSHIP OF BENSALEM	0	0	JUNE EXTRA OFFICER	1026600200	350	SECURITY - SAFETY SERVICE	$4,847.00
27	5	11/12/2026	000239	TOWNSHIP OF BENSALEM	0	0	BHS BONFIRE	1032003100	350	SECURITY - SAFETY SERVICE	$1,572.00
27	5	11/12/2026	000239	TOWNSHIP OF BENSALEM	0	0	OCTOBER FB GAME	1032103100	350	SECURITY - SAFETY	$3,209.50

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										SERVICE	
TOWNSHIP OF BENSALEM											**$19,584.50**
27	5	11/20/2026	101225	TRES. OF PAL COMM AFSCME COUNCIL 13	0	0	DED:3030 AFSCME PAL	10	0470021	UNION DUES CUSTODIANS	$24.92
TRES. OF PAL COMM AFSCME COUNCIL 13											**$24.92**
27	5	11/20/2026	000023	AFSCME-COUNCIL 13 SEC DUES	0	0	DED:3080 AFSCME-DUE	10	0470024	UNION DUES SECRETARIAL	$695.56
AFSCME-COUNCIL 13 SEC DUES											**$695.56**
27	5	11/20/2026	000024	AFSCME-COUNCIL 13 CUST DUES	0	0	DED:3020 AFSCME DUE	10	0470021	UNION DUES CUSTODIANS	$2,082.08
AFSCME-COUNCIL 13 CUST DUES											**$2,082.08**
27	5	11/20/2026	103154	AMERICAN DREAM FUND	0	0	DED:3090 ADF	10	0470020	UNION DUES BUS DRIVERS	$5.00
AMERICAN DREAM FUND											**$5.00**
27	5	11/20/2026	001570	BENSALEM ESPA	0	0	DED:3060 PSSPA-DUES	10	0470023	UNION DUES PSSPA	$1,203.19
BENSALEM ESPA											**$1,203.19**
27	5	11/20/2026	000365	NJ SUPPORT PAYMENT CENTER	0	0	DED:5015 WA CAMD	10	0470075	WAGE ATTACH CAMDEN COUNTY	$356.00
NJ SUPPORT PAYMENT CENTER											**$356.00**
27	5	11/20/2026	105969	NYS CHILD SUPPORT PROCESSING CENTER	0	0	DED:5016 WA NYS	10	0470073	WAGE ATTACH NY STATE	$544.60
NYS CHILD SUPPORT PROCESSING CENTER											**$544.60**
27	5	11/20/2026	001021	SEIU LOCAL 32BJ DUES	0	0	DED:3040 SEIU-DUES	10	0470020	UNION DUES BUS DRIVERS	$1,810.00
SEIU LOCAL 32BJ DUES											**$1,810.00**
27	5	11/20/2026	001853	RIDDELL/ALL AMERICAN	0	0	SHAFER HELMETS	1032002200	430	REPAIRS & MAINT SVCS	$4,425.83
27	5	11/20/2026	001853	RIDDELL/ALL AMERICAN	270733	1	ECHO 712802736	1032103100	610	SUPPLIES - GENERAL	$3,894.08
27	5	11/20/2026	001853	RIDDELL/ALL AMERICAN	270733	2	ECHO 734802736	1032103100	610	SUPPLIES - GENERAL	$1,947.00
27	5	11/20/2026	001853	RIDDELL/ALL AMERICAN	270733	3	ECHO 7802736	1032103100	610	SUPPLIES - GENERAL	$75.00
27	5	11/20/2026	001853	RIDDELL/ALL AMERICAN	270733	4	ECHO 714802736	1032103100	610	SUPPLIES - GENERAL	$75.00
27	5	11/20/2026	001853	RIDDELL/ALL AMERICAN	270733	99	ESTIMATED SHIPPING/HANDLI	1032103100	430	REPAIRS & MAINT SVCS	$134.00
RIDDELL/ALL AMERICAN											**$10,550.91**
27	5	11/20/2026	000268	BIO RAD LABORATORIES	270790	1	SEE ATTACHED LIST	1011533100	610	SUPPLIES - GENERAL	$1,783.73
BIO RAD LABORATORIES											**$1,783.73**

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27	5	11/20/2026	000275	BLICK ART MATERIALS	270622	1	SEE ATTACHED LIST	1011563100	610	SUPPLIES - GENERAL	$1,957.60
27	5	11/20/2026	000275	BLICK ART MATERIALS	270786	1	ITEM # 47003-1001 - GELLI	1011009800	610	SUPPLIES - GENERAL	$397.44
27	5	11/20/2026	000275	BLICK ART MATERIALS	270786	2	ITEM # 10173-1013 - CANSO	1011009800	610	SUPPLIES - GENERAL	$204.87
27	5	11/20/2026	000275	BLICK ART MATERIALS	270786	3	ITEM # 40104 - 1035 - SPE	1011009800	610	SUPPLIES - GENERAL	$32.42
27	5	11/20/2026	000275	BLICK ART MATERIALS	270786	4	ITEM # 40303 - 1009 - SPE	1011009800	610	SUPPLIES - GENERAL	$160.08
BLICK ART MATERIALS											**$2,752.41**
27	5	11/20/2026	000329	BUCKS COUNTY LEAGUE	0	0	DUES SNYDER MS	1032002300	810	DUES & FEES	$500.00
BUCKS COUNTY LEAGUE											**$500.00**
27	5	11/20/2026	000397	CAROLINA BIOLOGICAL SUPPLY CO	270372	4	ANTIBIOTIC DISKS SET 805	1011533100	610	SUPPLIES - GENERAL	$136.55
27	5	11/20/2026	000397	CAROLINA BIOLOGICAL SUPPLY CO	270372	5	CHEESECLOTH 5 YARD PACK	1011533100	610	SUPPLIES - GENERAL	$0.13
27	5	11/20/2026	000397	CAROLINA BIOLOGICAL SUPPLY CO	270372	6	FRUIT FLY REFILL KIT WITH	1011533100	610	SUPPLIES - GENERAL	$20.16
CAROLINA BIOLOGICAL SUPPLY CO											**$156.84**
27	5	11/20/2026	105996	CLASSLINK, INC.	270764	1	CL-USER-LP-2 CLASSLINK AN	1022410400	650	SUPP & FEES TECH RELATED	$25,135.11
27	5	11/20/2026	105996	CLASSLINK, INC.	270764	2	CL-HOST-OR2 CLASSLINK ROS	1022410400	650	SUPP & FEES TECH RELATED	$795.00
CLASSLINK, INC.											**$25,930.11**
27	5	11/20/2026	007024	COLES MUSIC SERVICE	0	0	PO 260461	1011583100	610	SUPPLIES - GENERAL	$1,260.00
27	5	11/20/2026	007024	COLES MUSIC SERVICE	0	0	FAUST PO 260784	1011009800	610	SUPPLIES - GENERAL	$5,530.00
27	5	11/20/2026	007024	COLES MUSIC SERVICE	0	0	PO260724	1032503100	610	SUPPLIES - GENERAL	$1,794.68
COLES MUSIC SERVICE											**$8,584.68**
27	5	11/20/2026	000541	CRISIS PREVENTION INSTITUTE	0	0	K. DONOHOE CERT	1021109900	810	DUES & FEES	$200.00
27	5	11/20/2026	000541	CRISIS PREVENTION INSTITUTE	270553	1	NCI ONLINE COURSE & WORKB	1012909900	640	BOOKS & PERIODICALS	$750.00
27	5	11/20/2026	000541	CRISIS PREVENTION INSTITUTE	270801	1	NCI ONLINE COURSE & WORKB	1021209900	650	SUPP & FEES TECH RELATED	$2,719.50
27	5	11/20/2026	000541	CRISIS PREVENTION INSTITUTE	270553	2	NCI WORKBOOK 3RD ED	1012909900	640	BOOKS & PERIODICALS	$349.90
27	5	11/20/2026	000541	CRISIS PREVENTION INSTITUTE	270553	3	NCI REFRESHER ONLINE COUR	1012909900	650	SUPP & FEES TECH RELATED	$1,269.50

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27	5	11/20/2026	000541	CRISIS PREVENTION INSTITUTE	270553	4	NCI ONLINE COURSE 3RD EDI	1012909900	650	SUPP & FEES TECH RELATED	$761.70
27	5	11/20/2026	000541	CRISIS PREVENTION INSTITUTE	270553	5	INCREASE PO APPROVED 11/4	1012909900	650	SUPP & FEES TECH RELATED	$313.11
CRISIS PREVENTION INSTITUTE											**$6,363.71**
27	5	11/20/2026	100204	FEDEX FREIGHT	0	0	LEXIS NEXIS	1025110100	330	OTHER PROFESSIONAL SVCS	$11.44
FEDEX FREIGHT											**$11.44**
27	5	11/20/2026	000244	FOOD SERVICES BTSD	0	0	STRUBLE ADMIN	1023801500	610	SUPPLIES - GENERAL	$134.00
27	5	11/20/2026	000244	FOOD SERVICES BTSD	0	0	STRUBLE STAFF	1023801500	610	SUPPLIES - GENERAL	$599.00
27	5	11/20/2026	000244	FOOD SERVICES BTSD	0	0	BHS SOM BREAKFAST	1032723100	635	MEETING EXPENSES	$265.10
27	5	11/20/2026	000244	FOOD SERVICES BTSD	0	0	BHS VOTER	1032723100	635	MEETING EXPENSES	$213.90
FOOD SERVICES BTSD											**$1,212.00**
27	5	11/20/2026	000883	THE PROPHET CORPORATION	270658	1	ITEM #86-066 RAINBOW CONN	1011201600	610	SUPPLIES - GENERAL	$578.00
27	5	11/20/2026	000883	THE PROPHET CORPORATION	270658	2	ITEM #43-504 RAINBOW DURA	1011201600	610	SUPPLIES - GENERAL	$119.90
27	5	11/20/2026	000883	THE PROPHET CORPORATION	270658	3	LAST ITEM 72-343 RAINBOW	1011201600	610	SUPPLIES - GENERAL	$359.70
THE PROPHET CORPORATION											**$1,057.60**
27	5	11/20/2026	001053	INTELLICOM SYSTEMS INC	270570	1	OPEN POR FOR REPAIRS OF	1022410400	340	TECHNICAL SERVICES	$1,295.00
INTELLICOM SYSTEMS INC											**$1,295.00**
27	5	11/20/2026	106835	MARGARET KAMAL-FAHMY	0	0	REFUND OVERPAID	10	0403002	CHROME BOOKS	$35.00
MARGARET KAMAL-FAHMY											**$35.00**
27	5	11/20/2026	001332	MCGRAW-HILL EDUCATION INC	270782	1	CORE CONNECTIONS - READIN	1012339900	640	BOOKS & PERIODICALS	$177.60
27	5	11/20/2026	001332	MCGRAW-HILL EDUCATION INC	270680	1	SEE ATTACHED QUOTE FOR CU	1012319900	640	BOOKS & PERIODICALS	$464.94
27	5	11/20/2026	001332	MCGRAW-HILL EDUCATION INC	270685	2	SEE ATTACHED QUOTE - READ	1012319900	640	BOOKS & PERIODICALS	$564.90
MCGRAW-HILL EDUCATION INC											**$1,207.44**
27	5	11/20/2026	001362	MERCURY PRESS PRINTING	270617	1	GP00001 #10 WINDOW ENVELO	1025110100	610	SUPPLIES - GENERAL	$330.00

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MERCURY PRESS PRINTING											**$330.00**
27	5	11/20/2026	103097	MINUTEMAN SECURITY TECHNOLOGIES INC	270086	1	IT SUPPORT FOR CAMERA'S A	1022410400	340	TECHNICAL SERVICES	$630.00
MINUTEMAN SECURITY TECHNOLOGIES INC											**$630.00**
27	5	11/20/2026	106826	NEWTOWN MIDDLE SCHOOL PTO	0	0	SNYDER REGISTRATION	1032002300	810	DUES & FEES	$325.00
NEWTOWN MIDDLE SCHOOL PTO											**$325.00**
27	5	11/20/2026	106836	SAKSHI KALRA	0	0	REFUND OVERPAYMENT	10	0403002	CHROME BOOKS	$35.00
SAKSHI KALRA											**$35.00**
27	5	11/20/2026	001932	SCHEIN HENRY INC	0	0	PO 261191	1024401600	610	SUPPLIES - GENERAL	$27.66
27	5	11/20/2026	001932	SCHEIN HENRY INC	0	0	VALLEY PO261191	1024401600	610	SUPPLIES - GENERAL	$222.32
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	1	1505784 CHILDREN'S CHEWAB	1024401100	610	SUPPLIES - GENERAL	$4.28
27	5	11/20/2026	001932	SCHEIN HENRY INC	270502	1	SEE ATTACHED LIST	1024403100	610	SUPPLIES - GENERAL	$2,271.56
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	1	AMBU BAG, DISPOSABLE, ADU	1024401200	610	SUPPLIES - GENERAL	$69.58
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	1	ITEM 1505784 CHILDREN'S C	1024401300	610	SUPPLIES - GENERAL	$2.14
27	5	11/20/2026	001932	SCHEIN HENRY INC	270171	1	PLEASE SEE ATTACHED FOR N	1024402300	610	SUPPLIES - GENERAL	$989.28
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	2	ITEM 1126131 ALCOHOL PREP	1024401300	610	SUPPLIES - GENERAL	$3.82
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	2	2283204 VENTOLIN INHALER	1024401100	610	SUPPLIES - GENERAL	$74.64
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	2	AMBU BAG, DISPOSABLE, PED	1024401200	610	SUPPLIES - GENERAL	$13.19
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	3	1127067 ALCOHOL BOTTLE	1024401100	610	SUPPLIES - GENERAL	$1.85
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	3	ANTIBIOTIC, TRIPLE, OINTM	1024401200	610	SUPPLIES - GENERAL	$12.51
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	3	ITEM 1456155 LIQUID TYLEN	1024401300	610	SUPPLIES - GENERAL	$53.70
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	4	1517218 ANTACID	1024401100	610	SUPPLIES - GENERAL	$15.04
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	4	ITEM 1083354 ADULT AMBU B	1024401300	610	SUPPLIES - GENERAL	$69.58

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FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	4	ANTHIHISTAMINE, ELIXIR 4.	1024401200	610	SUPPLIES - GENERAL	$4.32
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	5	5703130 ANTIBIOTIC OINTME	1024401100	610	SUPPLIES - GENERAL	$3.78
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	5	BANDAGE 1 - 1/2X 3 KNUCKL	1024401200	610	SUPPLIES - GENERAL	$7.18
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	5	ITEM 5703130 ANTIBIOTIC O	1024401300	610	SUPPLIES - GENERAL	$3.78
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	6	9193573 ASPIRIN	1024401100	610	SUPPLIES - GENERAL	$5.47
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	6	BANDAGE 1-1/2 X 3 KNUCKLE	1024401200	610	SUPPLIES - GENERAL	$7.86
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	6	ITEM 1359109 BENADRYL GEL	1024401300	610	SUPPLIES - GENERAL	$6.69
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	7	BANDAGE 2-1/8 X 1-1/2 FIN	1024401200	610	SUPPLIES - GENERAL	$8.28
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	7	2840905 GALLON ZIPLOC BAG	1024401100	610	SUPPLIES - GENERAL	$11.14
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	7	ITEM 9193573 ASPIRIN	1024401300	610	SUPPLIES - GENERAL	$5.47
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	8	ITEM 2840905 GALLON BAGS	1024401300	610	SUPPLIES - GENERAL	$5.57
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	8	2674121 BANDAGE 2 X 4	1024401100	610	SUPPLIES - GENERAL	$7.10
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	8	BANDAGE 2 X 2-1/2 LARGE F	1024401200	610	SUPPLIES - GENERAL	$7.90
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	9	BANDAGE 3 X 3, 4-WING (CO	1024401200	610	SUPPLIES - GENERAL	$22.38
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	9	7192155 DOUBLE AA BATTERY	1024401100	610	SUPPLIES - GENERAL	$3.60
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	9	ITEM 1336265 BEN GAY	1024401300	610	SUPPLIES - GENERAL	$5.15
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	10	7193256 TRIPLE AAA BATTER	1024401100	610	SUPPLIES - GENERAL	$5.76
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	10	BANDAGE GAUZE PADS4 X 4 N	1024401200	610	SUPPLIES - GENERAL	$11.54
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	10	ITEM 1381188 CALAMINE LOT	1024401300	610	SUPPLIES - GENERAL	$1.75
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	11	ITEM 1315823 SALINE WOUND	1024401300	610	SUPPLIES - GENERAL	$34.68

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27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	11	BANDAGE 2 X 4 1YD GAUZE C	1024401200	610	SUPPLIES - GENERAL	$1.99
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	11	3950194 BENADRYL ULTRA TA	1024401100	610	SUPPLIES - GENERAL	$6.44
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	12	1336265 BEN GAY	1024401100	610	SUPPLIES - GENERAL	$5.15
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	12	BANDAGE 3 X 4 1YD GAUZE C	1024401200	610	SUPPLIES - GENERAL	$2.55
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	12	ITEM 1514400 CHERRY COUGH	1024401300	610	SUPPLIES - GENERAL	$32.59
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	13	1496990 CALADRYL	1024401100	610	SUPPLIES - GENERAL	$16.04
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	13	BANDAGE SECOND SKIN, NON	1024401200	610	SUPPLIES - GENERAL	$22.58
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	13	ITEM 1235457 HONEY LEMON	1024401300	610	SUPPLIES - GENERAL	$5.96
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	14	ITEM 5703727 PLASTIC CUPS	1024401300	610	SUPPLIES - GENERAL	$21.11
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	14	BANDAGE TAPLE 1/2" DURAPO	1024401200	610	SUPPLIES - GENERAL	$13.18
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	14	1315823 SALINE WOUND WASH	1024401100	610	SUPPLIES - GENERAL	$23.12
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	15	1421702 SAVE A TOOTH	1024401100	610	SUPPLIES - GENERAL	$12.20
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	15	BATTERY AAA ALKALINE DURA	1024401200	610	SUPPLIES - GENERAL	$5.76
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	15	ITEM 7270004 DISINFECTANT	1024401300	610	SUPPLIES - GENERAL	$11.46
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	16	1421635 ORAL GEL	1024401100	610	SUPPLIES - GENERAL	$7.24
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	16	BURN TREATMENT BLISTER KI	1024401200	610	SUPPLIES - GENERAL	$14.25
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	16	ITEM 3952563 IBUPROFEN	1024401300	610	SUPPLIES - GENERAL	$7.34
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	17	COLD THERAPY PACK INSTANT	1024401200	610	SUPPLIES - GENERAL	$12.04
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	17	3588587 LYSOL	1024401100	610	SUPPLIES - GENERAL	$43.46
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	17	ITEM 1514399 MEDI EYE WAS	1024401300	610	SUPPLIES - GENERAL	$5.36

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27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	18	ITEM 1315535 VENTOLIN INH	1024401300	610	SUPPLIES - GENERAL	$29.74
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	18	COUGH DROP HALLS HONEY LE	1024401200	610	SUPPLIES - GENERAL	$59.60
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	19	COUGH DROP MENTHOL	1024401200	610	SUPPLIES - GENERAL	$29.80
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	19	5900066 HAND SANITIZER	1024401100	610	SUPPLIES - GENERAL	$5.25
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	19	ITEM 5661679 EAR SPECULA	1024401300	610	SUPPLIES - GENERAL	$83.80
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	20	DENTAL, TOOTHBRUSH CONOMY	1024401200	610	SUPPLIES - GENERAL	$11.48
27	5	11/20/2026	001932	SCHEIN HENRY INC	270356	20	ITEM 9074645 THERMOMETER	1024401300	610	SUPPLIES - GENERAL	$19.90
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	20	1363981 HYDROCORTISONE CR	1024401100	610	SUPPLIES - GENERAL	$1.91
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	21	DENTAL MIRROR DENTAL DISP	1024401200	610	SUPPLIES - GENERAL	$41.48
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	21	3952563 IBUPROFEN ADULT	1024401100	610	SUPPLIES - GENERAL	$7.43
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	22	LOTION PROTECTIVE MOISTUR	1024401200	610	SUPPLIES - GENERAL	$8.31
27	5	11/20/2026	001932	SCHEIN HENRY INC	270256	22	9074645 PROBE COVERS	1024401100	610	SUPPLIES - GENERAL	$6.02
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	23	OPTICAL LUBRICANT FOR SOF	1024401200	610	SUPPLIES - GENERAL	$5.61
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	24	RESPIRATORY VENTOLIN HFA	1024401200	610	SUPPLIES - GENERAL	$29.74
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	25	RESPIRATORY PEAK FLOW MOU	1024401200	610	SUPPLIES - GENERAL	$8.59
27	5	11/20/2026	001932	SCHEIN HENRY INC	270373	26	WIPES, HAND, ANITMICROBIA	1024401200	610	SUPPLIES - GENERAL	$6.14
SCHEIN HENRY INC											**$4,625.17**
27	5	11/20/2026	002376	WOODCRAFT	270589	1	839724 POWERMATIC 20" PLA	1011563100	750	EQUIPMENT - NEW	$6,269.00
27	5	11/20/2026	002376	WOODCRAFT	270589	2	LABOR ON SITE INSTALLATIO	1011563100	750	EQUIPMENT - NEW	$243.75
27	5	11/20/2026	002376	WOODCRAFT	270589	99	ESTIMATED SHIPPING/HANDLI	1011563100	750	EQUIPMENT - NEW	$350.00

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WOODCRAFT											**$6,862.75**
27	5	11/20/2026	106827	BATTERIES PLUS	270791	1	VEHICLE KEY REPLACEMENT A	1027400300	610	SUPPLIES - GENERAL	$40.00
BATTERIES PLUS											**$40.00**
27	5	11/20/2026	000233	BENSALEM LAWN EQUIPMENT INC	270108	1	PARTS FOR GROUNDS EQUIPME	1026300200	610	SUPPLIES - GENERAL	$95.98
BENSALEM LAWN EQUIPMENT INC											**$95.98**
27	5	11/20/2026	000790	FLANNERY BILL AUTOMOTIVE	270065	1	PAINT SUPPLIES FOR SCHOOL	1027400300	610	SUPPLIES - GENERAL	$246.60
FLANNERY BILL AUTOMOTIVE											**$246.60**
27	5	11/20/2026	000355	BUS PARTS WAREHOUSE	270060	1	SUPPLIES FOR SCHOOL BUSES	1027400300	610	SUPPLIES - GENERAL	$455.70
BUS PARTS WAREHOUSE											**$455.70**
27	5	11/20/2026	100994	CINTAS CORPORATION	270453	1	FIRST AID SUPPLIES, AS NE	1026300200	610	SUPPLIES - GENERAL	$257.51
27	5	11/20/2026	100994	CINTAS CORPORATION	270063	1	UNIFORM SERVICE FOR MECHA	1027400300	415	LAUNDRY LINEN & DRY CLEAN	$247.87
CINTAS CORPORATION											**$505.38**
27	5	11/20/2026	106801	DIESEL DIRECT CENTRAL LLC	0	0	GAS VMC	1027400300	626	VEHIC FUEL - GAS & OIL	$12,317.71
DIESEL DIRECT CENTRAL LLC											**$12,317.71**
27	5	11/20/2026	000677	EASTERN AUTO PARTS WAREHOUSE	270057	1	PARTS FOR SCHOOL BUSES, N	1027400300	610	SUPPLIES - GENERAL	$410.31
EASTERN AUTO PARTS WAREHOUSE											**$410.31**
27	5	11/20/2026	100216	FRED BEANS PARTS INC	270050	1	PARTS FOR MAINT TRUCKS, N	1026220200	610	SUPPLIES - GENERAL	$197.60
27	5	11/20/2026	100216	FRED BEANS PARTS INC	270058	1	PARTS FOR SCHOOL BUS REPA	1027400300	610	SUPPLIES - GENERAL	$1,064.64
FRED BEANS PARTS INC											**$1,262.24**
27	5	11/20/2026	005861	LOWTHERS SMALL ENGINE INC	270127	1	PARTS AND SUPPLIES FOR GR	1026300200	610	SUPPLIES - GENERAL	$1,531.56
LOWTHERS SMALL ENGINE INC											**$1,531.56**
27	5	11/20/2026	102078	MCCARTHY TIRE CO OF PHLA., INC.	270811	1	TIRES FOR SCHOOL BUSES, F	1027400300	610	SUPPLIES - GENERAL	$2,459.28
MCCARTHY TIRE CO OF PHLA., INC.											**$2,459.28**

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27	5	11/20/2026	001657	PENNDEL HYDRAULIC SALES	270129	1	PARTS AND SUPPLIES FOR GR	1026300200	610	SUPPLIES - GENERAL	$220.61
PENNDEL HYDRAULIC SALES											**$220.61**
27	5	11/20/2026	001714	PHILADELPHIA WHOLESALE DIST	270072	1	OIL AND LUBRICANTS FOR SC	1027400300	610	SUPPLIES - GENERAL	$3,839.95
PHILADELPHIA WHOLESALE DIST											**$3,839.95**
27	5	11/20/2026	104183	PROCOM ROOFING CORPORATION	270466	1	ROOF REPAIRS DISTRICT WID	1026220200	430	REPAIRS & MAINT SVCS	$664.54
PROCOM ROOFING CORPORATION											**$664.54**
27	5	11/20/2026	001909	SAFETY KLEEN SYSTEMS INC	270074	1	PARTS WASHER EQUIPTMENT S	1027400300	430	REPAIRS & MAINT SVCS	$217.09
SAFETY KLEEN SYSTEMS INC											**$217.09**
27	5	11/20/2026	001977	SCRAPPYS AUTO SERVICE INC	270616	1	REPAIR ACCIDENT DAMAGE ON	1027400300	430	REPAIRS & MAINT SVCS	$4,793.92
SCRAPPYS AUTO SERVICE INC											**$4,793.92**
27	5	11/20/2026	002369	WOLFINGTON BODY CO INC	270647	1	PARTS FOR SCHOOL BUSES, N	1027400300	610	SUPPLIES - GENERAL	$5,815.14
27	5	11/20/2026	002369	WOLFINGTON BODY CO INC	270812	1	PARTS FOR SCHOOL BUSES, N	1027400300	610	SUPPLIES - GENERAL	($113.68)
WOLFINGTON BODY CO INC											**$5,701.46**
27	5	11/20/2026	105548	DELAWARE WRESTLING ALLIANCE	270742	1	GIRLS BEAST OF THE EAST	1032163100	810	DUES & FEES	$925.00
DELAWARE WRESTLING ALLIANCE											**$925.00**
27	5	11/20/2026	001480	NASSP	270841	1	MEMBERSHIP DUES 7/26/26-6	1032743100	810	DUES & FEES	$385.00
NASSP											**$385.00**
27	5	11/20/2026	105913	JUDGE TECHNICAL SERVICES, INC	0	0	4/18/26	1012909900	323	PROFESSIONAL ED SERV	$266.00
27	5	11/20/2026	105913	JUDGE TECHNICAL SERVICES, INC	270400	1	OPEN PO FOR 26-27 SY	1012909900	323	PROFESSIONAL ED SERV	$52,470.25
JUDGE TECHNICAL SERVICES, INC											**$52,736.25**
27	5	11/20/2026	004619	ACHIEVEMENT HOUSE CHARTER SCH	270209	1	NOVEMBER 2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$2,184.75
27	5	11/20/2026	004619	ACHIEVEMENT HOUSE CHARTER SCH	270209	2	NOVEMBER 2026	1012900400	562	TUIT PA CHARTER SCHOOLS	$4,129.12
ACHIEVEMENT HOUSE CHARTER SCH											**$6,313.87**

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27	5	11/20/2026	105205	ASPIRE EDUCATIONAL SERVICES	270385	1	OPEN PO FOR THE 26-27 SY	1012909900	323	PROFESSIONAL ED SERV	$26,730.90
ASPIRE EDUCATIONAL SERVICES											**$26,730.90**
27	5	11/20/2026	000328	BUCKS COUNTY IU #22	0	0	WARDS OF STATE	1012909900	322	PROF ED SERVICES I.U.	$14,485.58
27	5	11/20/2026	000328	BUCKS COUNTY IU #22	0	0	ESY2026	1012909900	322	PROF ED SERVICES I.U.	$626,881.88
27	5	11/20/2026	000328	BUCKS COUNTY IU #22	270382	1	JULY 2026	1012909900	322	PROF ED SERVICES I.U.	$12,261.00
27	5	11/20/2026	000328	BUCKS COUNTY IU #22	270382	1	SEPTEMBER 2026	1012909900	322	PROF ED SERVICES I.U.	$3,360.00
27	5	11/20/2026	000328	BUCKS COUNTY IU #22	270382	1	OCTOBER 2026	1012909900	322	PROF ED SERVICES I.U.	$3,696.00
BUCKS COUNTY IU #22											**$660,684.46**
27	5	11/20/2026	007103	BUCKS LEARNING ACADEMY	270388	1	SEPTEMBER 2026	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$25,400.00
BUCKS LEARNING ACADEMY											**$25,400.00**
27	5	11/20/2026	000361	BUXMONT ACADEMY COMM SERV FND	270387	1	OCTOBER 2026	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$20,771.31
BUXMONT ACADEMY COMM SERV FND											**$20,771.31**
27	5	11/20/2026	004528	COMMONWEALTH CHARTER ACADEMY	270214	1	NOVEMBER 2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$43,694.40
27	5	11/20/2026	004528	COMMONWEALTH CHARTER ACADEMY	270214	2	NOVEMBER 2026	1012900400	562	TUIT PA CHARTER SCHOOLS	$53,678.56
COMMONWEALTH CHARTER ACADEMY											**$97,372.96**
27	5	11/20/2026	102383	ESPERANZA CYBER CHARTER SCHOOL	0	0	SEPT 2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$2,184.72
27	5	11/20/2026	102383	ESPERANZA CYBER CHARTER SCHOOL	0	0	25-26 RECON	1011000400	562	TUIT PA CHARTER SCHOOLS	$10,421.11
27	5	11/20/2026	102383	ESPERANZA CYBER CHARTER SCHOOL	0	0	OCTOBER 2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$2,184.72
ESPERANZA CYBER CHARTER SCHOOL											**$14,790.55**
27	5	11/20/2026	005293	GEMMA SERVICES	0	0	9-18-26 - 9-30-26	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$3,867.22
27	5	11/20/2026	005293	GEMMA SERVICES	0	0	10-1-26 - 10-30-26	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$9,668.80
GEMMA SERVICES											**$13,536.02**
27	5	11/20/2026	104217	HOFFMAN HOMES, INC	0	0	AUGUST 2026	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$1,800.00
27	5	11/20/2026	104217	HOFFMAN HOMES, INC	0	0	SEPTEMBER	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$4,000.00
27	5	11/20/2026	104217	HOFFMAN HOMES, INC	0	0	OCTOBER	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$4,200.00

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HOFFMAN HOMES, INC											**$10,000.00**
27	5	11/20/2026	102310	INSIGHT PA CYBER CHARTER SCHOOL	270215	1	NOVEMBER 2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$7,646.52
27	5	11/20/2026	102310	INSIGHT PA CYBER CHARTER SCHOOL	270215	2	NOVEMBER 2026	1012900400	562	TUIT PA CHARTER SCHOOLS	$12,387.36
INSIGHT PA CYBER CHARTER SCHOOL											**$20,033.88**
27	5	11/20/2026	102838	KEYSTONE FREEDOM ACADEMY LLC	270401	1	OCTOBER 2026	1012909900	567	TUIT APPRVD PRIV SCHOOLS	$8,358.00
KEYSTONE FREEDOM ACADEMY LLC											**$8,358.00**
27	5	11/20/2026	001177	LAKESIDE EDUCATIONAL NETWORK	270352	1	3/10 PAYMENTS	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$35,192.00
27	5	11/20/2026	001177	LAKESIDE EDUCATIONAL NETWORK	270352	1	TRANSPORTATION	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$200.53
27	5	11/20/2026	001177	LAKESIDE EDUCATIONAL NETWORK	270352	2	3/10 SCHOOL COUNSELOR	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$29,808.00
LAKESIDE EDUCATIONAL NETWORK											**$65,200.53**
27	5	11/20/2026	106531	LINCOLN CENTER FOR FAMILY YOUTH	0	0	NOVEMBER 2026	1021609900	323	PROFESSIONAL ED SERV	$16,000.00
27	5	11/20/2026	106531	LINCOLN CENTER FOR FAMILY YOUTH	0	0	OCTOBER26	1021609900	323	PROFESSIONAL ED SERV	$9,090.91
LINCOLN CENTER FOR FAMILY YOUTH											**$25,090.91**
27	5	11/20/2026	106549	LINDAMOOD-BELL LEARNING PROCESSES	0	0	OCTOBER 2026	10	0406005	ID #2000002067 8/31/26 TU	$6,800.00
27	5	11/20/2026	106549	LINDAMOOD-BELL LEARNING PROCESSES	0	0		10	0406005	ID #2000002067 8/31/26 TU	$6,800.00
LINDAMOOD-BELL LEARNING PROCESSES											**$13,600.00**
27	5	11/20/2026	004977	PA LEADERSHIP CHARTER SCHOOL	270223	1	NOVEMBER 2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$9,831.24
27	5	11/20/2026	004977	PA LEADERSHIP CHARTER SCHOOL	270223	2	NOVEMBER2026	1012900400	562	TUIT PA CHARTER SCHOOLS	$4,129.12
PA LEADERSHIP CHARTER SCHOOL											**$13,960.36**
27	5	11/20/2026	105962	PENNWOOD CYBER CHARTER SCHOOL	0	0	NOVEMBER2026	1012900400	562	TUIT PA CHARTER SCHOOLS	$2,064.56
27	5	11/20/2026	105962	PENNWOOD CYBER CHARTER SCHOOL	270225	1	NOVEMBER2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$2,184.75
PENNWOOD CYBER CHARTER SCHOOL											**$4,249.31**

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FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	5	11/20/2026	101939	REACH CYBER CHARTER SCHOOL	270227	1	NOVEMBER 2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$19,662.48
27	5	11/20/2026	101939	REACH CYBER CHARTER SCHOOL	270227	2	NOVEMBER 2026	1012900400	562	TUIT PA CHARTER SCHOOLS	$12,387.36
REACH CYBER CHARTER SCHOOL											**$32,049.84**
27	5	11/20/2026	001956	SCHOOL LANE CHARTER SCHOOL	270228	1	NOVEMBER2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$929,186.72
27	5	11/20/2026	001956	SCHOOL LANE CHARTER SCHOOL	270228	1	OCTOBER 2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$930,354.04
27	5	11/20/2026	001956	SCHOOL LANE CHARTER SCHOOL	270228	2	NOVEMBER 2026	1012900400	562	TUIT PA CHARTER SCHOOLS	$565,835.50
27	5	11/20/2026	001956	SCHOOL LANE CHARTER SCHOOL	270228	2	OCTOBER 2026	1012900400	562	TUIT PA CHARTER SCHOOLS	$569,349.00
SCHOOL LANE CHARTER SCHOOL											**$2,994,725.26**
27	5	11/20/2026	002912	THE PA CYBER CHARTER SCHOOL	270221	1	NOVEMBER 2026	1011000400	562	TUIT PA CHARTER SCHOOLS	$21,847.20
27	5	11/20/2026	002912	THE PA CYBER CHARTER SCHOOL	270221	2	NOVEMBER 2026	1012900400	562	TUIT PA CHARTER SCHOOLS	$2,064.56
THE PA CYBER CHARTER SCHOOL											**$23,911.76**
27	5	11/20/2026	005307	SHOP RITE OF BENSALEM	0	0	OCTOBER	1011533100	610	SUPPLIES - GENERAL	$67.64
SHOP RITE OF BENSALEM											**$67.64**
27	5	11/20/2026	000328	BUCKS COUNTY IU #22	0	0	VIRTUAL ENROLLMENT	1014900400	322	PROF ED SERVICES I.U.	$190,630.00
27	5	11/20/2026	000328	BUCKS COUNTY IU #22	0	0	PURCHASING MBSHP	1025110100	810	DUES & FEES	$5,406.02
BUCKS COUNTY IU #22											**$196,036.02**
27	5	11/20/2026	102814	DISTRICT 1 COACHES ASSOCIATION	0	0	2026 DUES	1032163100	810	DUES & FEES	$50.00
DISTRICT 1 COACHES ASSOCIATION											**$50.00**
27	5	11/20/2026	105456	EXETER MAT CLUB "EMC"	270746	1	EXETER BLUE/WHITE DUALS	1032163100	810	DUES & FEES	$425.00
EXETER MAT CLUB "EMC"											**$425.00**
27	5	11/20/2026	104363	GENERAL HEALTHCARE RESOURCES LLC	270399	1	OCTOBER	1012909900	323	PROFESSIONAL ED SERV	$56,993.74
GENERAL HEALTHCARE RESOURCES LLC											**$56,993.74**
27	5	11/20/2026	101806	CONNECTION PUBLIC SECTOR	270777	1	12920998 SMART-UPS X	1022410400	610	SUPPLIES - GENERAL	$9,760.72

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				SOLUTIONS			2000				
CONNECTION PUBLIC SECTOR SOLUTIONS											**$9,760.72**
27	5	11/20/2026	101602	HATBORO-HORSHAM HIGH SCHOOL	270778	1	25TH ANNUAL WETZEL HOLIDA	1032163100	810	DUES & FEES	$850.00
HATBORO-HORSHAM HIGH SCHOOL											**$850.00**
27	5	11/20/2026	103221	IVINS OUTREACH CENTER	0	0	OCTOBER HEALTHCARE	1022000414	392	21ST CENTURY BENEFITS	$409.57
27	5	11/20/2026	103221	IVINS OUTREACH CENTER	0	0	SEPT HEALTHCARE	1022000468	392	21ST CENTURY BENEFITS	$409.57
IVINS OUTREACH CENTER											**$819.14**
27	5	11/20/2026	106491	KEDRON CHEERELEADING	270796	1	KEDRON SPIRIT CLASSIC	1032323100	810	DUES & FEES	$200.00
KEDRON CHEERELEADING											**$200.00**
27	5	11/20/2026	100170	NOVACARE REHABILITATION	0	0	NOVEMBER	1032003100	330	OTHER PROFESSIONAL SVCS	$6,208.33
NOVACARE REHABILITATION											**$6,208.33**
27	5	11/20/2026	001553	OFFICE DEPOT BUSINESS SERVICES	270315	1	ITEM 456371 SHARPIE FLIP	1011201300	610	SUPPLIES - GENERAL	($122.05)
27	5	11/20/2026	001553	OFFICE DEPOT BUSINESS SERVICES	270285	1	SEE ATTACHED LIST FOR OFF	1011302200	610	SUPPLIES - GENERAL	$824.80
27	5	11/20/2026	001553	OFFICE DEPOT BUSINESS SERVICES	270046	1	ANNUAL - NOT TO EXCEED $1	1022709800	610	SUPPLIES - GENERAL	$70.56
OFFICE DEPOT BUSINESS SERVICES											**$773.31**
27	5	11/20/2026	106488	PANTHER WRESTLING	270741	1	STRATH HAVEN GIRLS PANTHE	1032163100	810	DUES & FEES	$400.00
PANTHER WRESTLING											**$400.00**
27	5	11/20/2026	104641	PIONEER MANUFACTURING COMPANY	270504	1	FIELD PAINT - BRITE STRIP	1026300200	610	SUPPLIES - GENERAL	$3,526.41
27	5	11/20/2026	104641	PIONEER MANUFACTURING COMPANY	270536	1	QUIK STRIPE ARTIC WHITE P	1026300200	610	SUPPLIES - GENERAL	$359.84
PIONEER MANUFACTURING COMPANY											**$3,886.25**
27	5	11/20/2026	001771	PRO ED	270660	1	20442 PCI READ PRGM COMP	1012419900	640	BOOKS & PERIODICALS	$175.00
27	5	11/20/2026	001771	PRO ED	270660	99	ESTIMATED SHIPPING/HANDLI	1012419900	640	BOOKS & PERIODICALS	$17.50
PRO ED											**$192.50**

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27	5	11/20/2026	103877	REHADAPT NORTH AMERICA LLC	270673	1	14.2015CM CUSTOM LIGHT 3D	1012119900	610	SUPPLIES - GENERAL	$200.00
27	5	11/20/2026	103877	REHADAPT NORTH AMERICA LLC	270673	2	11.1069 M3D T-NUT 16X6.5	1012119900	610	SUPPLIES - GENERAL	$139.00
27	5	11/20/2026	103877	REHADAPT NORTH AMERICA LLC	270673	3	14.9503 TUBE 016X250	1012119900	610	SUPPLIES - GENERAL	$37.50
27	5	11/20/2026	103877	REHADAPT NORTH AMERICA LLC	270673	4	14.9513 TUBE 0 10X150	1012119900	610	SUPPLIES - GENERAL	$21.00
27	5	11/20/2026	103877	REHADAPT NORTH AMERICA LLC	270673	5	14.1610 L3D GA UNIVERSAL	1012119900	610	SUPPLIES - GENERAL	$99.00
27	5	11/20/2026	103877	REHADAPT NORTH AMERICA LLC	270673	99	ESTIMATED SHIPPING/HANDLI	1012119900	610	SUPPLIES - GENERAL	$50.00
REHADAPT NORTH AMERICA LLC											**$546.50**
27	5	11/20/2026	001955	SCHOOL HEALTH CORPORATION	270156	1	APPLICATORS, 3" COTTON TI	1024401500	610	SUPPLIES - GENERAL	$3.44
27	5	11/20/2026	001955	SCHOOL HEALTH CORPORATION	270646	1	ITEM 419 GLOVES, EXAM, NI	1024401600	610	SUPPLIES - GENERAL	$44.50
27	5	11/20/2026	001955	SCHOOL HEALTH CORPORATION	270156	2	BAG, ZIPLOCK FREEZER BAGS	1024401500	610	SUPPLIES - GENERAL	$12.40
27	5	11/20/2026	001955	SCHOOL HEALTH CORPORATION	270646	2	ITEM #420 GLOVES, EXAM, N	1024401600	610	SUPPLIES - GENERAL	$44.50
SCHOOL HEALTH CORPORATION											**$104.84**
27	5	11/20/2026	001927	SAX ARTS & CRAFTS	270281	2	206309 SAX-EXTRA-WHITE SU	1011201300	610	SUPPLIES - GENERAL	$509.00
27	5	11/20/2026	001927	SAX ARTS & CRAFTS	270281	9	1381028 COOL SHOT MINI GL	1011201300	610	SUPPLIES - GENERAL	$43.16
SAX ARTS & CRAFTS											**$552.16**
27	5	11/20/2026	001962	SCHOOL SPECIALTY ,LLC	0	0		1011201100	610	SUPPLIES - GENERAL	$876.50
27	5	11/20/2026	001962	SCHOOL SPECIALTY ,LLC	0	0		1011302200	610	SUPPLIES - GENERAL	$351.50
27	5	11/20/2026	001962	SCHOOL SPECIALTY ,LLC	0	0		1011201400	610	SUPPLIES - GENERAL	$81.30
27	5	11/20/2026	001962	SCHOOL SPECIALTY ,LLC	0	0		1011201600	610	SUPPLIES - GENERAL	$483.07
27	5	11/20/2026	001962	SCHOOL SPECIALTY ,LLC	270766	1	SSL NUMBER - 1560870 - KI	1011009800	640	BOOKS & PERIODICALS	$3,825.00
27	5	11/20/2026	001962	SCHOOL SPECIALTY ,LLC	270150	1	ART SUPPLIES - SEE ATTACH	1011201200	610	SUPPLIES - GENERAL	$1,546.68
27	5	11/20/2026	001962	SCHOOL SPECIALTY ,LLC	270709	1	ITEM #: 600255 NATIONAL P	1011201600	610	SUPPLIES - GENERAL	$587.72
27	5	11/20/2026	001962	SCHOOL SPECIALTY ,LLC	270709	2	INCREASE PO FOR INVOICE	1011201600	610	SUPPLIES - GENERAL	$0.04

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27	5	11/20/2026	001962	SCHOOL SPECIALTY ,LLC	270766	99	ESTIMATED SHIPPING/HANDLI	1011009800	640	BOOKS & PERIODICALS	$765.00
SCHOOL SPECIALTY ,LLC											**$8,516.81**
27	5	11/20/2026	106489	UPPER MERION HIGH SCHOOL WRESTLING	270744	1	2ND ANNUAL GIRLS FRANNY L	1032163100	810	DUES & FEES	$400.00
UPPER MERION HIGH SCHOOL WRESTLING											**$400.00**
27	5	11/20/2026	104599	VOYAGER SOPRIS LEARNING, INC.	270683	1	VMATH 3E STUDENT MATH PAC	1012419900	640	BOOKS & PERIODICALS	$1,020.00
VOYAGER SOPRIS LEARNING, INC.											**$1,020.00**
27	5	11/20/2026	002344	WEST MUSIC COMPANY	270239	3	ITEM #204199 SOUND CHOIC	1011201600	610	SUPPLIES - GENERAL	$176.85
WEST MUSIC COMPANY											**$176.85**
27	5	11/20/2026	002361	WILSON LANGUAGE TRAINING	270509	1	SEE ATTACHED QUOTE FOR CU	1012419900	640	BOOKS & PERIODICALS	$243.00
27	5	11/20/2026	002361	WILSON LANGUAGE TRAINING	270638	7	W4MAGABC - MAGNETIC JOURN	1012419900	640	BOOKS & PERIODICALS	$40.00
27	5	11/20/2026	002361	WILSON LANGUAGE TRAINING	270638	8	W4WRSSP16 WRS STUDENT POR	1012419900	640	BOOKS & PERIODICALS	$30.00
WILSON LANGUAGE TRAINING											**$313.00**
27	5	11/20/2026	105582	ABS GLASS LLC	270434	1	GENERAL SUPPLIES, GLASS E	1026220200	610	SUPPLIES - GENERAL	$184.00
ABS GLASS LLC											**$184.00**
27	5	11/20/2026	106096	ACTION SAFE & LOCK LLC	0	0	STRUBLE SAFE	1026220200	430	REPAIRS & MAINT SVCS	$225.00
ACTION SAFE & LOCK LLC											**$225.00**
27	5	11/20/2026	006182	KEYSTONE FLOOR PRODUCTS	270458	1	CO STARS #008-338	1026220200	610	SUPPLIES - GENERAL	$1,170.61
KEYSTONE FLOOR PRODUCTS											**$1,170.61**
27	5	11/20/2026	104772	BEST LINE LEASING	270691	1	SERVICE FOR SHAFER'S LIFT	1026220200	430	REPAIRS & MAINT SVCS	$1,140.42
BEST LINE LEASING											**$1,140.42**
27	5	11/20/2026	000443	CLARK BROTHERS MAINT REP SERV	270436	1	FLOOR CLEANER, VACUUM, SU	1026210200	610	SUPPLIES - GENERAL	$742.15
CLARK BROTHERS MAINT REP SERV											**$742.15**
27	5	11/20/2026	005193	PA DEPARTMENT OF AGRICULTURE	0	0	PESTICIDE LISCENSE	1026190200	810	DUES & FEES	$35.00

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PA DEPARTMENT OF AGRICULTURE											**$35.00**
27	5	11/20/2026	000494	CONSTRUCTION BUILDING MATERIAL	270432	2	ADDITIONAL FUNDS ADDED TO	1026220200	610	SUPPLIES - GENERAL	$428.33
27	5	11/20/2026	000494	CONSTRUCTION BUILDING MATERIAL	270432	3	MISC. SUPPLIES, AS NEEDED	1026220200	610	SUPPLIES - GENERAL	$1,103.44
CONSTRUCTION BUILDING MATERIAL											**$1,531.77**
27	5	11/20/2026	000620	DENNEY ELECT SUPP OF NESHAMINY	270494	1	MISC SUPPLIES, AS NEEDED	1026220200	610	SUPPLIES - GENERAL	$1,698.69
DENNEY ELECT SUPP OF NESHAMINY											**$1,698.69**
27	5	11/20/2026	102917	DWD MECHANICAL INC	0	0	BELMONT BACKFLOW	1026220200	430	REPAIRS & MAINT SVCS	$705.00
27	5	11/20/2026	102917	DWD MECHANICAL INC	0	0	DO EXPANSION TANK	1026220200	430	REPAIRS & MAINT SVCS	$450.00
27	5	11/20/2026	102917	DWD MECHANICAL INC	0	0	HS PRESSURE VALVE	1026220200	430	REPAIRS & MAINT SVCS	$2,568.70
27	5	11/20/2026	102917	DWD MECHANICAL INC	0	0	SHAFER BOILER	1026220200	430	REPAIRS & MAINT SVCS	$450.00
DWD MECHANICAL INC											**$4,173.70**
27	5	11/20/2026	105480	ENVIRONMENTAL CONTROL SYSTEMS INC	0	0	CORNWELLS	1026900400	411	DISPOSAL SERVICES	$8,557.50
ENVIRONMENTAL CONTROL SYSTEMS INC											**$8,557.50**
27	5	11/20/2026	003697	FELS SUPPLY CO	270760	1	MOR-GLASS CLUTCH ROOM DAR	1026220200	610	SUPPLIES - GENERAL	$1,590.00
FELS SUPPLY CO											**$1,590.00**
27	5	11/20/2026	001261	FERGUSON ENTERPISES, LLC	270096	1	HVAC SUPPLIES, AS NEEDED	1026220200	610	SUPPLIES - GENERAL	$51.03
FERGUSON ENTERPISES, LLC											**$51.03**
27	5	11/20/2026	100568	FISHER & SON COMPANY	270757	1	TURF PROGRAM FOR ATHLETIC	1026300200	610	SUPPLIES - GENERAL	$2,446.27
FISHER & SON COMPANY											**$2,446.27**
27	5	11/20/2026	000042	IMPERIAL DADE	0	0	SUPPLIES	1026210200	610	SUPPLIES - GENERAL	$20,694.92
27	5	11/20/2026	000042	IMPERIAL DADE	0	0	SOAP	1026210200	610	SUPPLIES - GENERAL	$1,369.75
IMPERIAL DADE											**$22,064.67**
27	5	11/20/2026	001247	LORBER J COMPANY	270759	1	MISC SUPPLIES, AS NEEDED	1026220200	610	SUPPLIES - GENERAL	$23.20
LORBER J COMPANY											**$23.20**
27	5	11/20/2026	000653	JAMES DOORCHECK	270431	1	DOOR LOCKS/HARDWARE AS NE	1026220200	610	SUPPLIES - GENERAL	$1,823.86

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JAMES DOORCHECK											**$1,823.86**
27	5	11/20/2026	105705	JOHNSTONE SUPPLY	270095	1	HVAC PARTS/SUPLLIES	1026220200	610	SUPPLIES - GENERAL	$18.37
JOHNSTONE SUPPLY											**$18.37**
27	5	11/20/2026	100695	KLENZOID INC	270282	1	ANNUAL WATER TREATMENT SE	1026220200	430	REPAIRS & MAINT SVCS	$2,288.65
KLENZOID INC											**$2,288.65**
27	5	11/20/2026	001251	LOUS FARM MART INC	270722	1	(12) MUMS, (12) PUMPKINS	1026300200	610	SUPPLIES - GENERAL	$321.78
LOUS FARM MART INC											**$321.78**
27	5	11/20/2026	005711	MERCURY SYSTEMS LLC	0	0	BHS	1026220200	430	REPAIRS & MAINT SVCS	$1,296.00
27	5	11/20/2026	005711	MERCURY SYSTEMS LLC	0	0	RUSH ES	1026220200	430	REPAIRS & MAINT SVCS	$335.00
27	5	11/20/2026	005711	MERCURY SYSTEMS LLC	0	0	SNYDER MS	1026220200	430	REPAIRS & MAINT SVCS	$195.00
MERCURY SYSTEMS LLC											**$1,826.00**
27	5	11/20/2026	104183	PROCOM ROOFING CORPORATION	0	0	CORNWELLS	1026220200	430	REPAIRS & MAINT SVCS	$1,940.60
27	5	11/20/2026	104183	PROCOM ROOFING CORPORATION	0	0	HIGH SCHOOL	1026220200	430	REPAIRS & MAINT SVCS	$828.36
27	5	11/20/2026	104183	PROCOM ROOFING CORPORATION	0	0	SNYDER CLASSROOM	1026220200	430	REPAIRS & MAINT SVCS	$753.46
27	5	11/20/2026	104183	PROCOM ROOFING CORPORATION	0	0	PCRC 11765 CORNWELLS	1026220200	430	REPAIRS & MAINT SVCS	$804.00
27	5	11/20/2026	104183	PROCOM ROOFING CORPORATION	270803	1	ROOF DRAIN REPLACEMENT IN	1026220200	430	REPAIRS & MAINT SVCS	$3,800.00
PROCOM ROOFING CORPORATION											**$8,126.42**
27	5	11/20/2026	003388	ROBERTS OXYGEN COMPANY INC	270481	1	CO2 AS NEEDED, OPEN PO	1026220226	610	SUPPLIES - GENERAL	$133.50
ROBERTS OXYGEN COMPANY INC											**$133.50**
27	5	11/20/2026	001981	SEEBERGER (CHARLES) PLUMBING	0	0	RUSH/SNYDER METER PIT	1026220200	430	REPAIRS & MAINT SVCS	$528.40
27	5	11/20/2026	001981	SEEBERGER (CHARLES) PLUMBING	270097	1	SERVICES AS NEEDED DISTRI	1026220200	430	REPAIRS & MAINT SVCS	$200.00
SEEBERGER (CHARLES) PLUMBING											**$728.40**
27	5	11/20/2026	002003	SHERWIN WILLIAMS CO	270433	1	BLANKET PURCHASE ORDER /	1026220200	610	SUPPLIES - GENERAL	$539.84
SHERWIN WILLIAMS CO											**$539.84**
27	5	11/20/2026	106392	SOUTH JERSEY PAPER PRODUCTS LLC	0	0	SUPPLIES	1026210200	610	SUPPLIES - GENERAL	$23,392.39
27	5	11/20/2026	106392	SOUTH JERSEY PAPER PRODUCTS	270754	1	ICE MELT BLEND FOR	1026300200	610	SUPPLIES - GENERAL	$2,751.84

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				LLC			GROUND				
SOUTH JERSEY PAPER PRODUCTS LLC											**$26,144.23**
27	5	11/20/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	DB 8/31-9/4 2026	1025110100	330	OTHER PROFESSIONAL SVCS	$1,792.80
27	5	11/20/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	DB 9/8-9/11 2026	1025110100	330	OTHER PROFESSIONAL SVCS	$1,593.60
SUBSTITUTE TEACHER SERVICES											**$3,386.40**
27	5	11/20/2026	100028	TERMITE PROOFING AND PEST CONTROL	270542	1	INTERGRATED PEST MANAGEME	1026900100	460	PEST CONTROL	$435.00
TERMITE PROOFING AND PEST CONTROL											**$435.00**
27	5	11/20/2026	002196	TORO FENCE COMPANY	270699	1	FIX BROKEN FENCE AT CORNW	1026300200	430	REPAIRS & MAINT SVCS	$1,200.00
27	5	11/20/2026	002196	TORO FENCE COMPANY	270700	1	REPAIR FENCE AROUND KINDE	1026300200	430	REPAIRS & MAINT SVCS	$3,800.00
TORO FENCE COMPANY											**$5,000.00**
27	5	11/20/2026	004428	TRI STATE ELEVATOR CO INC	270787	1	QUARTERLY MAINTENANCE BIL	1026220200	430	REPAIRS & MAINT SVCS	$600.00
TRI STATE ELEVATOR CO INC											**$600.00**
27	5	11/20/2026	002251	UNITED REFRIGERATION INC	0	0	FILTER	1026220200	610	SUPPLIES - GENERAL	$60.72
27	5	11/20/2026	002251	UNITED REFRIGERATION INC	0	0	PUMB	1026220200	610	SUPPLIES - GENERAL	$172.80
27	5	11/20/2026	002251	UNITED REFRIGERATION INC	0	0	BUCKET	1026220200	610	SUPPLIES - GENERAL	$41.16
27	5	11/20/2026	002251	UNITED REFRIGERATION INC	0	0	AIR KIT	1026220200	610	SUPPLIES - GENERAL	$948.23
27	5	11/20/2026	002251	UNITED REFRIGERATION INC	270758	1	BLANKET PURCHASE ORDER HV	1026220200	610	SUPPLIES - GENERAL	$3,309.07
UNITED REFRIGERATION INC											**$4,531.98**
27	5	11/20/2026	000892	GRAINGER W W INC	270545	1	MISC SUPPLIES, AS NEEDED	1026220200	610	SUPPLIES - GENERAL	$588.85
GRAINGER W W INC											**$588.85**
27	5	11/20/2026	106487	WATER TREATMENT BY DESIGN, LLC	0	0	BAG FILTERS	1026220200	430	REPAIRS & MAINT SVCS	$1,075.00
WATER TREATMENT BY DESIGN, LLC											**$1,075.00**
27	5	11/20/2026	004877	ZOOM PLUMBING & DRAIN CLEANING	270518	1	EMERGENCY DRAIN, TRAP,SEW	1026220200	430	REPAIRS & MAINT SVCS	$1,701.90
ZOOM PLUMBING & DRAIN CLEANING											**$1,701.90**

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FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	5	11/20/2026	007008	B & B TRUE VALUE HARDWARE	270437	1	MISC.SUPPLIES AS NEEDED,	1026210200	610	SUPPLIES - GENERAL	$215.89
27	5	11/20/2026	007008	B & B TRUE VALUE HARDWARE	270498	1	MISC SUPPLIES FOR MAINTEN	1026220200	610	SUPPLIES - GENERAL	$791.07
27	5	11/20/2026	007008	B & B TRUE VALUE HARDWARE	270450	1	MISC. SUPPLIES, AS NEEDED	1026220226	610	SUPPLIES - GENERAL	$107.91
B & B TRUE VALUE HARDWARE											**$1,114.87**
27	5	11/20/2026	005307	SHOP RITE OF BENSALEM	0	0	10-3-26 INVOIVE	1011643100	610	SUPPLIES - GENERAL	$732.91
SHOP RITE OF BENSALEM											**$732.91**
27	5	11/20/2026	106847	DVASBO	0	0	PASBO EVENT	1025110100	360	EE TRAINING & DEVELOP SER	$180.00
DVASBO											**$180.00**
27	5	11/20/2026	006967	FIRST NATIONAL FINANCIAL SERV	0	0	NOV 2026	1027190300	522	AUTOMOTIVE LIABILITY INS	$21,885.80
27	5	11/20/2026	006967	FIRST NATIONAL FINANCIAL SERV	0	0	NOV 26	1029000400	523	GEN PROP & LIAB INSURANCE	$54,410.00
FIRST NATIONAL FINANCIAL SERV											**$76,295.80**
27	5	11/20/2026	102619	H.A.R.I.E.	0	0	WC SEPTEMBER	1058000400	260	WORKMEN'S COMPENSATION	$1,815.55
27	5	11/20/2026	102619	H.A.R.I.E.	0	0	WC OCTOBER	1058000400	260	WORKMEN'S COMPENSATION	$9,990.96
H.A.R.I.E.											**$11,806.51**
27	5	11/20/2026	106635	HILL WALLACK LLP	0	0	SEPTEMBER 2026	1023500100	330	OTHER PROFESSIONAL SVCS	$52,804.89
HILL WALLACK LLP											**$52,804.89**
27	5	11/20/2026	004077	LEVIN LEGAL GROUP	0	0	OCTOBER	1023500400	330	OTHER PROFESSIONAL SVCS	$20,559.00
27	5	11/20/2026	004077	LEVIN LEGAL GROUP	0	0		1023500400	330	OTHER PROFESSIONAL SVCS	$180.00
27	5	11/20/2026	004077	LEVIN LEGAL GROUP	0	0	48292	1023500400	330	OTHER PROFESSIONAL SVCS	$3,064.00
LEVIN LEGAL GROUP											**$23,803.00**
27	5	11/20/2026	106837	MLS PARENT HLDGS/DBA MAGNA LEGAL SV	270844	1	CHECK REQUEST FOR INVOICE	1023500400	330	OTHER PROFESSIONAL SVCS	$334.65
MLS PARENT HLDGS/DBA MAGNA LEGAL SV											**$334.65**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	5	11/20/2026	105614	PITNEY BOWES GLOBAL FINANCIAL SVCS	270495	1	11-23-26 - 12-22-26	1025400100	442	RENTAL OF EQUIPMENT	$158.00
PITNEY BOWES GLOBAL FINANCIAL SVCS											**$158.00**
27	5	11/20/2026	106811	THOMAS G. MCCONNELL JR.	0	0	MOU VIOLATION	1023500400	330	OTHER PROFESSIONAL SVCS	$1,150.00
THOMAS G. MCCONNELL JR.											**$1,150.00**
27	5	11/20/2026	102192	T-MOBILE USA, INC.	270083	1	PHONE SERVICES FOR EMPLOY	1022410400	531	TELEPHONE	$337.10
T-MOBILE USA, INC.											**$337.10**
27	5	11/20/2026	002248	UNITED CONCORDIA	270520	1	DENTAL INSURANCE CARRIER	1058000400	212	DENTAL INSURANCE	$379.75
UNITED CONCORDIA											**$379.75**
27	5	11/20/2026	106780	FIBER ASSET CO LLC DBA ZAYO	270259	1	WAN SERVICES: DATA TRANSM	1022410400	530	COMMUNICATIONS	$1,040.45
FIBER ASSET CO LLC DBA ZAYO											**$1,040.45**
27	5	11/20/2026	900330	(FS) ROCKLAND BAKERY	270666	1	BREAD & BAKERY ITEMS - BU	5131000100	631	FOOD	$4,163.41
(FS) ROCKLAND BAKERY											**$4,163.41**
27	5	11/20/2026	900312	(FS) GEORGEO'S WATER ICE, INC.	270009	1	ICE CREAM - WATER ICE PRO	5131000100	631	FOOD	$2,531.40
(FS) GEORGEO'S WATER ICE, INC.											**$2,531.40**
27	5	11/20/2026	900482	HERSHEY CREAMERY COMPANY	270010	1	ICE CREAM FOR ALA CARTE P	5131000100	631	FOOD	$545.64
HERSHEY CREAMERY COMPANY											**$545.64**
27	5	11/20/2026	900272	(FS) FOOD SAFETY SOLUTIONS INC	270667	1	CHEMICALS FOR ALL	5131000100	610	SUPPLIES - GENERAL	$1,980.67
(FS) FOOD SAFETY SOLUTIONS INC											**$1,980.67**
27	5	11/20/2026	900310	(FS) IMPERIAL DADE	270664	1	PAPER/CUSTODIAL WARES SUP	5131000100	610	SUPPLIES - GENERAL	$6,245.06
(FS) IMPERIAL DADE											**$6,245.06**
27	5	11/20/2026	104914	AMAZON CAPITAL SERVICES	270002	1	GENERAL SMALLWARES AND SM	5131000100	610	SUPPLIES - GENERAL	$316.90
AMAZON CAPITAL SERVICES											**$316.90**
27	5	11/20/2026	900376	CYBERSOFT TECHNOLOGIES, INC	270781	1	POS & DC PROGRAM	5131000100	650	SUPP & FEES TECH	$10,710.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
							SOFTWARE			RELATED	
CYBERSOFT TECHNOLOGIES, INC											**$10,710.00**
27	5	11/20/2026	900087	(FS) SAM'S CLUB	270019	1	MISCELLANEOUS FOOD & SUPP	5131000100	631	FOOD	$101.08
(FS) SAM'S CLUB											**$101.08**
27	5	11/20/2026	900092	(FS) SINGER EQUIPMENT CO INC	270022	1	CUSTODIAL-SMALLWARES-SMAL	5131000100	610	SUPPLIES - GENERAL	$480.75
(FS) SINGER EQUIPMENT CO INC											**$480.75**
27	5	11/20/2026	900553	LEHIGH VALLEY DAIRY	270665	1	MILK PRODUCT - BUYING GRO	5131000100	632	MILK	$16,987.32
LEHIGH VALLEY DAIRY											**$16,987.32**
27	5	11/20/2026	900299	(FS) SDA MECHANICAL SERVICES INC	270649	1	REFRIGERATION & APPLIANCE	5131000100	430	REPAIRS & MAINT SVCS	$784.00
(FS) SDA MECHANICAL SERVICES INC											**$784.00**
27	5	11/20/2026	900021	(FS) CLARK SERVICE GROUP	270724	1	APPLIANCE REPAIR - BLANKE	5131000100	430	REPAIRS & MAINT SVCS	$2,844.82
(FS) CLARK SERVICE GROUP											**$2,844.82**
27	5	11/20/2026	900556	INFINITE MECHANICAL LLC	270819	1	APPLIANCE REPAIR - BLANKE	5131000100	430	REPAIRS & MAINT SVCS	$2,708.09
INFINITE MECHANICAL LLC											**$2,708.09**
27	5	11/20/2026	100028	TERMITE PROOFING AND PEST CONTROL	270023	1	PEST CONTROL FOR NINE KIT	5131000100	460	PEST CONTROL	$1,764.00
TERMITE PROOFING AND PEST CONTROL											**$1,764.00**
27	5	11/20/2026	900555	TOP TECH REFRIGERATION	270026	1	REFRIGERATION SERVICE - $	5131000100	430	REPAIRS & MAINT SVCS	$1,564.02
TOP TECH REFRIGERATION											**$1,564.02**
27	5	11/20/2026	900107	(FS) US FOODSERVICE INC ALLENTOWN	270378	1	GROCERY - SUMMER FEEDING	5131000100	631	FOOD	$145,045.21
(FS) US FOODSERVICE INC ALLENTOWN											**$145,045.21**
27	5	11/02/2026	101349	BHS DRAMA BOOSTERS	0	0	DRAMA CLUB	2132003100	899	STUDENT ACTIVITY ACCOUNT	$4,953.42
BHS DRAMA BOOSTERS											**$4,953.42**
27	5	11/02/2026	102873	COLLEGE SETTLEMENT	0	0	6TH GRADE	2132001300	899	STUDENT ACTIVITY	$179.50

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FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
										ACCOUNT	
COLLEGE SETTLEMENT											**$179.50**
27	5	11/02/2026	101226	KAREN E SIBLEY	0	0	PBIS	2132003100	899	STUDENT ACTIVITY ACCOUNT	$75.00
KAREN E SIBLEY											**$75.00**
27	5	11/02/2026	106830	MUHLENBERG SCHOOL DISTRICT	0	0	ROTC	2132003100	899	STUDENT ACTIVITY ACCOUNT	$150.00
MUHLENBERG SCHOOL DISTRICT											**$150.00**
27	5	11/02/2026	101026	PROMOWORKS, LLC	0	0	OWL AMBASSADORS	2132003100	899	STUDENT ACTIVITY ACCOUNT	$1,324.98
PROMOWORKS, LLC											**$1,324.98**
27	5	11/02/2026	106831	RAJINDER SINGH	0	0	AP & PSAT TESTING	2132003100	899	STUDENT ACTIVITY ACCOUNT	$99.00
RAJINDER SINGH											**$99.00**
27	5	11/13/2026	100970	TRENTON THUNDER	0	0	MUSIC	2132002200	899	STUDENT ACTIVITY ACCOUNT	$875.00
TRENTON THUNDER											**$875.00**
27	5	11/13/2026	101349	BHS DRAMA BOOSTERS	0	0	DRAMA CLUB	2132003100	899	STUDENT ACTIVITY ACCOUNT	$4,459.17
BHS DRAMA BOOSTERS											**$4,459.17**
27	5	11/13/2026	100970	TRENTON THUNDER	0	0	SAFETY	2132001500	899	STUDENT ACTIVITY ACCOUNT	$380.00
TRENTON THUNDER											**$380.00**
27	5	11/20/2026	106843	NJROTC ASSOCIATION OF OJR	0	0	ROTC	2132003100	899	STUDENT ACTIVITY ACCOUNT	$200.00
NJROTC ASSOCIATION OF OJR											**$200.00**
27	5	11/20/2026	103237	SHAWN M WORTHEN	0	0	ROTC	2132003100	899	STUDENT ACTIVITY ACCOUNT	$3,415.65
SHAWN M WORTHEN											**$3,415.65**
27	5	11/06/2026	106818	THOMAS MICHAEL BALFE	0	0	SEPT 2026 MILES	1022410400	580	LOCAL TRAVEL	$24.12
THOMAS MICHAEL BALFE											**$24.12**
27	5	11/06/2026	101380	BRANDON J SPENCER	0	0	SEPT2026 MILES	1022410400	580	LOCAL TRAVEL	$97.51

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BRANDON J SPENCER											**$97.51**
27	5	11/06/2026	106611	SUSAN BREWER	0	0	TUITION 9-29-26	1022700400	240	TUITION REIMBURSEMENT	$750.00
SUSAN BREWER											**$750.00**
27	5	11/06/2026	103083	ASHLEY P BOYLE	0	0	OCTOBER TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,125.00
ASHLEY P BOYLE											**$1,125.00**
27	5	11/06/2026	100097	JELENA DA COSTA	0	0	AUG-SEPT 2026	1012909900	580	LOCAL TRAVEL	$194.33
JELENA DA COSTA											**$194.33**
27	5	11/06/2026	106790	REBECCA ANNE DAITZMAN	0	0	TUITION SEPTEMBER	1022700400	240	TUITION REIMBURSEMENT	$375.00
REBECCA ANNE DAITZMAN											**$375.00**
27	5	11/06/2026	105291	MICHAEL J DWORNITSKI	0	0	TUITION SUMMER 2026	1022700400	240	TUITION REIMBURSEMENT	$1,125.00
MICHAEL J DWORNITSKI											**$1,125.00**
27	5	11/06/2026	100158	BETHANY GALE	0	0	TUITION AUGUST	1022700400	240	TUITION REIMBURSEMENT	$627.00
BETHANY GALE											**$627.00**
27	5	11/06/2026	106817	MATTHEW S HASLETT	0	0	SEPT 2026 MILES	1022410400	580	LOCAL TRAVEL	$83.68
MATTHEW S HASLETT											**$83.68**
27	5	11/06/2026	105956	DANA HASSELBERGER	0	0	TUITION SEPTEMBER	1022700400	240	TUITION REIMBURSEMENT	$1,502.00
DANA HASSELBERGER											**$1,502.00**
27	5	11/06/2026	101045	THOMAS J HOLCOMB	0	0	LICENSE REIMBURSEMENT	1027190300	580	LOCAL TRAVEL	$64.00
THOMAS J HOLCOMB											**$64.00**
27	5	11/06/2026	106833	JIE HUANG	0	0	LICENSE	1027190300	580	LOCAL TRAVEL	$64.00
JIE HUANG											**$64.00**
27	5	11/06/2026	106466	LIAM HUGHES	0	0	SEPT 2026 MILES	1022410400	580	LOCAL TRAVEL	$82.69
LIAM HUGHES											**$82.69**
27	5	11/06/2026	104752	ALEXIS L JONES	0	0	OCTOBER 2026	1022700400	240	TUITION REIMBURSEMENT	$1,125.00
ALEXIS L JONES											**$1,125.00**
27	5	11/06/2026	100302	JOSHUA ALBERT	0	0	SEPTEMBER2026 MILES	1022410400	580	LOCAL TRAVEL	$84.74
27	5	11/06/2026	100302	JOSHUA ALBERT	0	0	AUGUST 26 MILES	1022410400	580	LOCAL TRAVEL	$84.89
JOSHUA ALBERT											**$169.63**
27	5	11/06/2026	106498	JORDYN KANE	0	0	TUITION OCTOBER	1022700400	240	TUITION REIMBURSEMENT	$501.00

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FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
JORDYN KANE											**$501.00**
27	5	11/06/2026	106181	SYDNEY MATHER-WARDLE	0	0	TUITION MAY	1022700400	240	TUITION REIMBURSEMENT	$501.00
SYDNEY MATHER-WARDLE											**$501.00**
27	5	11/06/2026	103051	ANITA M MCCLURKIN	0	0	10-2-26 MILES	1022709800	580	LOCAL TRAVEL	$36.48
ANITA M MCCLURKIN											**$36.48**
27	5	11/06/2026	105524	DONNA LYN MINNIGH	0	0	JULY-OCT MILES	1022709800	580	LOCAL TRAVEL	$155.19
DONNA LYN MINNIGH											**$155.19**
27	5	11/06/2026	106654	JULIA SUTTERFIELD	0	0	TUITION OCTOBER	1022700400	240	TUITION REIMBURSEMENT	$2,004.00
JULIA SUTTERFIELD											**$2,004.00**
27	5	11/06/2026	100182	VICTORIA C VELAZQUEZ	0	0	9-16-26 9-17-26 CONFE	1022600400	580	LOCAL TRAVEL	$723.24
VICTORIA C VELAZQUEZ											**$723.24**
27	5	11/06/2026	100010	KURT VON SCHWEDLER	0	0	SEPT 2026 MILES	1022410400	580	LOCAL TRAVEL	$38.00
KURT VON SCHWEDLER											**$38.00**
Summary											**$7,297,506.60**

Bensalem High School Senior Prom Thursday, May 25, 2028

EVENT CONTRACT: The Crystal Tea Room

ACCOUNT: Bensalem High School Prom
CONTACT: David Trotta
ADDRESS: The Crystal Tea Room
EMAIL: dtrotta@bensalemsd.org
PHONE:

EVENT COORDINATOR: Michelle Finley
EMAIL: mfinley@finleycatering.com
PHONE: 215-627-5100

EVENT ID: 60156038

EVENT SUMMARY

Date	Directory	Event Type
5/25/2028	**The Crystal Tea Room**	

MENU

Qty		Price	Total
450	Guest Minimum	$95.00	$42,750.00

		Total
Food		$42,750.00
Subtotal		$42,750.00
Grand Total		$42,750.00
Payment	Unpaid	$4,000.00
Price Per Person		$95.00

TERMS AND CONDITIONS

MENU CONTRACT

For: Bensalem High School Senior Prom
Date: Thursday, May 25, 2028
Location: The Crystal Tea Room
Time: Any Four Hours (To Be Determined)
Guest Count: Minimum 450 Adult Guests

ICE SCULPTURE

Mediterranean Station

A Various Selection of Vegetarian Items including: Assorted Imported and Domestic Cheese, Garlic Hummus, Goat Cheese Stuffed Peppadews, Marinated Chick Pea Salad, Stuffed Olives, Seven Grain Salad, Feta Cheese & Kalamata Olive Jumble, Grilled Vegetables, Stuffed Grape Leaves, Gemelli Pasta Aglio e Olio, Sauteed Pierogies with Onions & Apple Butter, and a warm Spinach & Artichoke Dip, served with Grilled Pita Bread & Assorted Flatbreads and Crackers

MAIN BALLROOM DINNER

APPETIZER

Salad, Homemade Soup or Pasta
(See Our Selections and choose one)

MAIN ENTRÉE

Choice of two proteins & choice of one vegan option:
Beef Entrée of your choice
(See our selections)
OR
Fish Entrée of your choice
(See our selections)
OR
Chicken Entrée of your choice
(See our selections)
AND
Vegetarian Entrée of your choice
(See our selections)

THE WEEK PRIOR TO YOUR EVENT:

FINAL GUEST COUNT & ENTREE BREAKDOWN IS DUE BY WEDNESDAY THE WEEK PRIOR TO YOUR EVENT

Starch & Vegetable
Rolls and Butter
Regular and Decaffeinated Coffee and Tea
Variety of Sodas and Juices

VIENNESE DESSERT ROOM
SHEET CAKE & ICE CREAM SUNDAE BAR

ADDITIONAL ITEMS

Directional Parking
One hour prior and one hour post affair
(Additional $1,800)

Rental Fee for Ballroom
($1.00)

Chaperone Meals
($50.00 per Chaperone)

Vendor Meals
($50.00 per Vendor)

General Provisions

This document constitutes an agreement ("Event Contract") between Crystal Tea Room Inc. t/a Crystal Tea Room ("Facility") or t/a Clothier Room ("Facility") and ("Customer") or ("Host"). All events are subject to General Provisions set forth in the document attached hereto. Any addenda, including the Event Agenda and Menu, shall also become part of this contract upon approval of both parties in writing.

For and in consideration of one dollar ($1.00) together with the grant of permission to utilize the Facility and such other good and valuable consideration exchanged among the parties, it is agreed as follows:

The Facility consists of indoor and outdoor spaces which may be accessible to Client and Client's guests;

Crystal Tea Room Inc. endeavors to maintain a safe and aesthetically pleasing environment at the Facility for its patrons. However, Crystal Tea Room Inc. DOES NOT provide security or supervision for Client and Client's guests, including but not limited to minor children.

Clients acknowledge that there are hazards and exposures connected with the activities conducted indoors and outdoors at the Facility, including but not limited to the parking area, elevator, lobbies and hallways. Client is cognizant of the risks and dangers inherent with activities which may be conducted on or about the Facility. Client agrees on Client's behalf and that of Client's family and guests, including any minor children, that Client will be solely responsible for security, supervision and warning of Client's family and guests, including any minor children of the hazards and exposures connected with the activities conducted at the Facility, including but not limited to the parking area, elevator, lobbies and hallways. Client willingly assumes the risk of injury as Client's sole responsibility, and agrees to warn Client's guests of such risks from man-made or natural conditions or obstacles, whether they are obvious or not obvious. Client releases, indemnifies and holds harmless Crystal Tea Room Inc. from any legal liability for any and all loss to persons and property, injuries or death to Client and client's guests, caused by or resulting from Client's activities at the Facility. Client understands and agrees that any bodily injury, death, or loss of personal property and expenses as a result of gross negligence or intentional acts of Crystal Tea Room Inc. and its employees are not waived.

The host shall indemnify, defend and hold harmless Crystal Tea Room Inc. and its officers, directors, partners, agents, managers and employees from any and all demands, claims and damages to persons or property, losses and liabilities, including attorney fees arising out of or caused by the hosts or its guests and subcontractors use of Crystal Tea Room Inc. real or personal property.

Dance Floor – The above paragraph includes the use of the dance floor. The Facility will not be responsible for any injuries sustained on or as a result of any hazards from the dance floor. The Facility will encourage guests not to bring drinks onto the dance floor and will assist with any clean ups but cannot be held responsible for any injuries. The host will indemnify the facility for these injuries sustained by any guests of the host.

Crystal Tea Room Inc. requires that Client to obtain single limit comprehensive general liability insurance including contractual liability insurance in which policy Client is named as insured in the amount of one (1) million dollars covering personal injury, bodily injury including death and property damage. Client must provide a copy of the certificate of insurance as proof to the Facility with the return of this contract but in any case no later than ten (10) days before the event. Client's certificate will name the Facility as "additionally named insured" and show this coverage as primary insurance. The Facility is only leasing the space to the Client and any of the activities of the Client and Client's event are the sole responsibility of the client. The insurance should specifically include all claims relating to the condition of the building and all facilities therein as they relate to Client's event and activities. Crystal Tea Room Inc. will provide an option of a policy with "eWed insurance" that can be purchased with the help of Crystal Tea Room Inc..

Crystal Tea Room Inc. Company Inc. will not be liable for, nor considered to be in breach or default of the Event Contract on account of any delay or failure to perform as a result of any causes or conditions that are beyond its reasonable control, including but not limited to fire, flood, weather emergency, accident, explosion, casualty, labor controversy, civil disturbance, act of public enemy, act of God, any municipal, state, or federal law or ordinance, any governmental regulation, ruling or order, any failure or delay in transportation, any failure of electrical or sound equipment or apparatus, or any failure, without fault, to obtain materials or services essential for the conduct of the Event.

It is understood and agreed that if Crystal Tea Room Inc. fails in performing its obligations under the event contract for any reason, customer's sole and exclusive remedy shall be the recovery of actual

damages, if any, sustained by the customer in obtaining reasonable substitute services and accommodations that are substantially similar to those described in the event contract and within the same geographical service area served by the facility.

The terms of this Section shall survive the expiration or termination of this Agreement. Customer agrees that the acts and omissions of its contractors, subcontractors, employees, agents and vendors on premises constitute Customer's acts or omissions for the purpose of this indemnity.

The Facility reserves the right to refuse admission or eject any person violating Facility rules or local, state, or federal law, or whose conduct is deemed by the Facility, in its sole discretion, to be disorderly or offensive.

The Event Contract represents the entire agreement between the parties with respect to the transactions contemplated herein. Any variation or other changes to the Event Contract must be made in writing and signed by both the Customer and an authorized representative of the Facility. Only the authorized signer of the Facility is authorized to modify the Event Contract or these General Provisions.

The Event Contract shall be interpreted and enforced according to the laws of the Commonwealth of Pennsylvania. The persons executing the Event Contract on behalf of a corporate or fictional person hereby covenant and warrant they are duly authorized by such corporate or fictional person to execute and deliver the Event Contract. Any intention to create a joint venture or partnership between the parties hereto is hereby expressly disclaimed.

Certificates of Insurance are required from all contractors/vendors for both workers' compensation and general liability.

- Certificates of Insurance should have minimum limits of at least $1,000,000 and be updated annually;
- Crystal Tea Room Inc. should be named as an additional insured on the Certificate of Insurance.
-Confetti and Confetti cannons are strictly prohibited inside the venue
- We are not responsible for any items that are left overnight after your event

Allergen/ raw food statement: Crystal Tea Room Inc. menu items may contain wheat, eggs, peanuts, tree nuts, soy, dairy, shellfish and other allergens. Crystal Tea Room Inc. take all precautions to avoid cross contamination. However, the Client is solely responsible for notifying Crystal Tea Room Inc. of allergen concerns for Client or Client's guests. Crystal Tea Room Inc. is not responsible for direct or indirect exposure to allergens to Client or Client's guests. Client also understands that Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness. Crystal Tea Room Inc. is not responsible for food borne illness caused by food items ordered that are raw or undercooked per client's request.

PRICE FOR ABOVE MENU IS $95.00 PER PERSON AT THE CRYSTAL TEA ROOM BASED ON A MINIMUM OF 450 ADULT GUESTS. THIS PRICE INCLUDES 21% SERVICING FEE AND IS SUBJECT TO 8% SALES TAX. THIS PRICE INCLUDES ALL STANDARD CHINA, LINEN, CRYSTAL AND SERVICE PERSONNEL.

A FOUR THOUSAND DOLLAR NON-REFUNDABLE PAYMENT FOR WORK COMPLETED IS REQUIRED TO SECURE YOUR DATE.

GENERAL LIABILITY INSURANCE WILL BE BOOKED AT SIGNING THROUGH EWED AND THE PRICED FEE WILL BE ADDED TO YOUR FINAL INVOICE.

THE WEEK PRIOR TO YOUR EVENT:

· FINAL GUEST COUNT & ENTREE BREAKDOWN IS DUE BY WEDNESDAY

· FINAL PAYMENT IS DUE BY FRIDAY VIA: WIRE TRANSFER OR BANK CASHIER'S CHECK MADE PAYABLE TO CRYSTAL TEA ROOM INC.

Cancellation; Cancellation Fee. In the event of cancellation, CRYSTAL TEA ROOM INC. will be entitled to a Cancellation Fee totaling fifty percent (50%) of the Event Price due upon written demand. Event price= . If the Non-Refundable Deposit has been delivered, the Cancellation Fee will be offset there from.

a. The parties agree that the Cancellation Fee (1) is a reasonable estimate of the losses that CRYSTAL TEA ROOM INC. would suffer due to cancellation and (2) factors in CRYSTAL TEA ROOM INC.'s inability to mitigate its losses through re-sale of the Event Date.

b. Client must deliver notice of Cancellation in writing, unless the terms and conditions of this Agreement provide otherwise.

MAILING:

Checks should be made out to CRYSTAL TEA ROOM INC. and sent to:
Finley Catering / The Crystal Tea Room
Attn: Michelle Finley
100 Penn Square East
Wanamaker Building 9th Floor
Philadelphia PA 19107

WIRE INSTRUCTIONS:

Beneficiary Bank ABA: *031913438*
Beneficiary Bank Name: *Univest Bank and Trust Co.*

Beneficiary Bank Location: 14 N Main St., Souderton, PA 18964 USA

Credit Account Number: *8011017863*

Name & Street Address Associated with the Account:

Crystal Tea Room Inc.

1003 W Chester Pike, Havertown, Pennsylvania 19083

For Foreign Wires: SWIFT Code: *UNVTUS33*

PLEASE BE ADVISED IF YOUR GUEST COUNT SHOULD FALL BELOW THE 450 MARK, YOUR PRICE PER PERSON WILL BE ADJUSTED TO REFLECT THE SAME TOTAL AS OUTLINED ABOVE.

Michelle Finley ***5/29/2026***

CRYSTAL TEA ROOM INC. ***DATE***

Client Signature

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** The Crystal Tea Room
2. **Person Recommending Approval:** BHS Class of 2028
3. **Contract Amount** $42,750.00
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. Michelle Finlay
6. **District Contract Administrator** _____
7. **Position with the District:** _____
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** _____
9. **Start Date of the Agreement:** _____
10. **End Date of the Agreement:** 5/25/2028
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** n/a
13. **Funding (Account Code):** _____
14. **Board Approval Date:** _____

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

EXHIBIT DS - CONFIRMATION
FIRM ELECTRIC POWER

THIS FIRM ELECTRIC POWER CONFIRMATION is effective 10/20/2026 by and between WGL Energy Services, Inc. ("Seller") and Bensalem Township School District ("Buyer") for the sale and delivery of Buyer's full requirements for Electric Power for all accounts listed on Attachment A and is subject to the terms and conditions of the Base Agreement executed by both parties. Buyer agrees that Seller's delivery obligations hereunder are subject to, and depend upon, verification by Buyer's Utility that the accounts herein meet the requisite utility load profile and rate classification.

Buyer agrees to use its best efforts to inform Seller of any changes that will have a material effect on the load of the accounts served under this Confirmation.

TYPE OF SERVICE:
Buyer will purchase, and Seller will sell, Electric Power to the Delivery Point for Buyer's account which shall include all necessary (a) electric energy and congestion services obtained from wholesale suppliers active in the energy market administered by PJM, (b) generation capacity obtained from generators that participate in Reliability Pricing Model auctions conducted by PJM, (c) Network Integrated Transmission Service (NITS) including enhancements, expansion and reallocation provided by transmission providers subject to the PJM Open Access Transmission Tariff (OATT), (d) ancillary services provided by PJM for reliability including, but not limited to, reactive services and reserves, (e) auction revenue rights credits administered by PJM ("PJM Costs" are defined as (b) through (e)) and (f) energy deliveries that comply with applicable state Renewable Portfolio Standards (RPS) and local utility tariff requirements ("Utility Costs"). Seller is obligated to deliver, and Buyer is obligated to purchase, said Electric Power under all circumstances except Force Majeure.

BUYER'S UTILITY:
PECO Energy

** The Price does not include applicable Gross Receipts Taxes and Buyer shall be billed for applicable Gross Receipts Taxes as a separate line item on Seller's invoice to Buyer.

BILLING:
Utility Billing

TAX:
Buyer must provide to Seller a tax exempt certificate or other documented evidence of Buyer's tax exempt status for accounts covered under this Confirmation prior to the effective account enrollment date. If Buyer fails to provide Seller such documentation, Seller shall be obligated to bill Buyer for the applicable sales tax.

In Process

TARIFFS AND REGULATIONS:
If, after this Confirmation is executed, any of Seller's costs to supply Electric Power hereunder increase from the costs that underlie the Fixed Price because (1) FERC issues an order or PJM revises its OATT, an operating protocol, or market rule, (2) a PJM Emergency Operations Event occurs, (3) a change in Federal, State or Local law is enacted, or (4) the applicable Public Service Commission issues an order, or Buyer's utility revises its tariff, an operating protocol or market rule, then Seller shall pass through such cost increases with an appropriate allocation to Buyer by separate monthly charge. Seller shall provide Buyer with a written explanation describing the charge in reasonable detail, upon request.

If, at the time this Confirmation is executed, any month(s) of the term of this Confirmation extends beyond the last published Capacity Base Residual Auction, the Capacity cost estimates underlying the Price hereunder will be utilized based on the last Base Residual Auction results, as may be adjusted or corrected by PJM and as approved by FERC. To the extent actual Capacity costs differ from the Capacity cost estimates underlying the Price, Seller shall pass through such cost increases or decreases as appropriate.

To the extent Capacity and/or Transmission are included in the Price, Seller reserves the right to adjust the Price to reflect recovery of Capacity and Transmission costs attributable to (1) Buyer's participation in PJM Demand Response or local utility Net Metering programs during the term of this Confirmation, or (2) increased Capacity and Transmission costs caused by the effect of any distributed generation and/or peak shaving devices which were in use at any time during the twelve (12) months prior to this Confirmation. This condition does not apply to any emergency generation used solely in the event of a power outage.

ADD/DELETE PROVISION:
Buyer shall have the right to terminate the forward volume commitments for any location subject to the limitation that no more than 5% of the estimated aggregated annual volumes of Buyer's accounts under this Confirmation can be terminated in each 12 month period following the commencement of the deliveries hereunder. Volumes above that 5% level would be subject to the Sec.VII B. "Default and Remedy" provision in the Base Agreement. Buyer may add accounts to the Agreement subject to the limitation that no more than 5% of the estimated aggregated annual volumes of Buyer's accounts under this Confirmation can be added in each 12 month period following the commencement of the deliveries hereunder. In the event of a sale of any location by Buyer at which covered services are being provided under this Confirmation, Buyer shall provide written notice of such sale to Seller and will make "best efforts" to notify the Seller as soon as possible and prior to the closing of the sale.

HOLDOVER PROCESS:
Unless Buyer and Seller agree to execute a new confirmation, this Confirmation shall remain in effect on a month-to-month basis at an applicable Monthly Fixed Price for each subsequent monthly meter read period after the end of the initial Term of this Confirmation. Each Monthly Fixed Price shall be established the 25th day of the calendar month preceding the applicable calendar month of delivery. Either party may cancel such holdover confirmation either by executing a new confirmation, or by providing written notice of cancellation. Upon the provision of such notice by either Party, Seller shall terminate the confirmation in accordance with utility drop rules and procedures.

BUYER NAME:

Term/Price - Fixed Price Capacity and Transmission Pass Through

TERM:
From the July 2027 meter read date to the July 2030 meter read date. (36 months)

PRICE: For deliveries hereunder, Buyer shall pay Seller a Price equal to $64.9300/MWh ($0.06493/kWh) plus the following charges:

01. Hourly energy charge included in price above;
02. Capacity charge which shall be the current PJM Zonal Capacity Price(s) net of the current PJM Zonal CTR credit from the PJM RPM auction multiplied by current Capacity PLC of the account as provided by PCO adjusted for the current PJM Forecast Pool Requirement and current PJM Zonal Scaling Factor, multiplied by the number of days in the billing period;
03. Transmission charge which shall be the sum of: (1) Current regulated Network Integrated Transmission Service rate(s) for deliveries to the PCO Zone, and (2) Current Transmission Enhancement Charges less any Transmission Enhancement Credits for the PCO zone, multiplied by current Transmission PLC of the account as provided by PCO, multiplied by the number of days in the billing period;

If at any time accounts served under this Fixed Rate Confirmation were converted from an executed LMP Rate Confirmation, this Fixed Rate Confirmation supersedes such LMP Rate Confirmation for the term specified above.

All prices quoted are subject to change prior to written confirmation by Seller. All prices are quoted at the Delivery Point, including line losses to the Buyer's facilities, in $ per Kilowatt (kw) or Kilowatt--hour (kwh) unless otherwise noted.

The undersigned represents, warrants and agrees to provide documentation, upon Seller's request, that the undersigned has the contractual authority, either as representing Buyer as a principal, or as Buyer's authorized agent, to bind Buyer for the supply service being purchased hereunder.

This Confirmation is agreed to on the date first written above by:

Buyer's Signature: _____ **Title:** Director of Business Operations

Print Name: John Steffy **Tax Exempt:** **Yes _____ No _____ Date: _____ Partial _____**

In Process

Seller: WGL Energy Services, Inc.

By: _____ Date: _____

Dan Schilens, Vice-President

Business Development Manager: Janice Martorano

34946.246760.001: Bensalem Township School District
Attachment "A": Account Information (10 account(s))
Exhibit DS Account Data

Business Development Manager: Janice Martorano Phone: 703-333-3777 Email: janice.martorano@wglenergy.com

Customer	Account #	Address	LDC	Rate Class/Load Profile
Bensalem Township School District	1020915562	3100 DONALLEN DR 3100 Donallen Drive BENSALEM PA 19020	PCO	HT(HT)/151
Bensalem Township School District	1515042004	4300 BENSALEM BL 4300 Bensalem Bl BENSALEM PA 19020	PCO	GS(GS)/101
Bensalem Township School District	9437345252	4319 HULMEVILLE RD Byberry Rd N/O Hulmevle BENSALEM PA 19020	PCO	GS(GS)/101
Bensalem Township School District	2124236781	4319 HULMEVILLE RD 4319 Hulmeville Rd BENSALEM PA 19020	PCO	HT(HT)/151
Bensalem Township School District	2311800299	SCHOOL BENSALEM PA 19020	PCO	GS(GS)/101
Bensalem Township School District	8726000828	3333 HULMEVILLE RD 3333 Hulmeville Rd BENSALEM PA 19020	PCO	HT(HT)/151
Bensalem Township School District	3154211726	5000 NESHAMINY BL 5000 Neshaminy Bl BENSALEM PA 19020	PCO	HT(HT)/151
Bensalem Township School District	6192965129	1440 BYBERRY RD BENSALEM PA 19020	PCO	GS(GS)/101
Bensalem Township School District	8660312098	ELEM SCH 2901 Bellview Drive BENSALEM PA 19020	PCO	GS(GS)/101
Bensalem Township School District	3542983331	3330 HULMEVILLE RD 3330 Hulmeville Rd BENSALEM PA 19020	PCO	HT(HT)/151

In Process

Connection
PUBLIC SECTOR SOLUTIONS
we solve IT

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Melissa Siebersma
Phone: (800) 800-0019 ext. 75051
Fax: (603) 683-0565
Email: melissa.siebersma@connection.com

 # 25942201.03

PLEASE REFER TO THE ABOVE QUOTE # WHEN ORDERING

Date: 11/4/2026
Valid Through: 11/7/2026
Account #: 3565381 Net

Customer Contact: Joshua Albert **Phone:** (215) 750-2810
Email: jalbert@bensalemsd.org **Fax:**

QUOTE PROVIDED TO:	SHIP TO:
AB#: 3565381 **BENSALEM TOWNSHIP SCHOOL DISTRICT** ACCOUNTS PAYABLE 3000 DONALLEN DRIVE BENSALEM, PA 19020-1898 US (215) 750-2800	AB#: 15586718 **BENSALEM TWP SCHOOL DISTRICT** ROBERT SHAFER MIDDLE SCHOOL 3333 HULMEVILLE RD BENSALEM, PA 19020 US (215) 750-2800 x4212

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Truckload Services "Frt. Quote Req	2,926.00 lbs	Net 30	As per PEPPM 2026

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our PEPPM 2026 General Hardware and Software Catalog Bid. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.NOTE: In the body of the purchase order, please include the following language: As per PEPPM 549622-102".

*	Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
	1	1,100	42112134	BV0W8UT#ABA	Fortis G1m 11 MT8186 / 4GB / 32GB eMMC / WF6 / BT / WC / 11.6" HD / Chrome OS -	HPI Chromebooks	$ 241.20	$ 265,320.00
	2	1,100	41770137	U67XTE	3 Year Offsite w/ADP Notebook Support -	HPI PSG-Services	$ 79.21	$ 87,131.00
	3	1,100	41494718	HVRP	High Volume Reduced Packaging -	Wilmington Config SVC	$ 5.18	$ 5,698.00
	4	1,100	41494687	GWGES	Google White Glove Enroll Service large roll - Non ZTE > 400 -	Wilmington Config SVC	$ 7.00	$ 7,700.00
	5	1,100	41606378	BENSALEMASSETTAGTAGAPPLY2023	Metal Asset tag with Adhesive -	Wilmington - Customer Owned	$ -	$ -
	6	1,100	41606378	BENSALEMASSETTAGTAGAPPLY'2023	Cust.BENSALEMASSETTAGTAGAPPLY'2023 -	Wilmington - Customer Owned	$ -	$ -
	7	1,100	41607971	BENSALEMMETALASSETTAGTAG2023	Cust.BENSALEMMETALASSETTAG2023 -	Wilmington - Customer Owned	$ 10.00	$ 11,000.00
	8	1,100	41216547	CROSSWDISEDUNEW	Acad. Chrome OS Management Console 1 User License -	Google	$ 31.00	$ 34,100.00

Subtotal	**$ 410,949.00**
Fee	**$ 0.00**
Shipping and Handling	**$ 0.00**
Tax	**Exempt!**
Total	**$ 410,949.00**

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PUBLIC SECTOR SOLUTIONS
we solve IT

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Melissa Siebersma
Phone: (800) 800-0019 ext. 75051
Fax: (603) 683-0565
Email: melissa.siebersma@connection.com

 # 25942201.03

PLEASE REFER TO THE ABOVE QUOTE # WHEN ORDERING

Date: 11/4/2026
Valid Through: 11/7/2026
Account #: 3565381 Net

Customer Contact: Joshua Albert **Phone:** (215) 750-2810
Email: jalbert@bensalemsd.org **Fax:**

QUOTE PROVIDED TO:	SHIP TO:
AB#: 3565381 **BENSALEM TOWNSHIP SCHOOL DISTRICT** ACCOUNTS PAYABLE 3000 DONALLEN DRIVE BENSALEM, PA 19020-1898 US (215) 750-2800	AB#: 15586718 **BENSALEM TWP SCHOOL DISTRICT** ROBERT SHAFER MIDDLE SCHOOL 3333 HULMEVILLE RD BENSALEM, PA 19020 US (215) 750-2800 x4212

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
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*	Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext

QUOTE TERMS AND CONDITIONS

Unless you have a written master purchase agreement in effect with PC Connection, Inc., PC Connection Sales Corporation, MoreDirect, Inc., or GovConnection, Inc. (each doing business as Connection), that expressly governs this transaction, all orders are governed by Connection s Terms and Conditions of Sale available at: https://www.govconnection.com/content/about/legal/terms-and-conditions-sale (the Agreement), which are incorporated by reference as if fully set forth in this Quote.

Some products and services sold by Connection come with end user license agreements (EULAs) from the original manufacturer or service provider (OEM), as well as certain required reseller pass-through terms that Connection must provide or enforce. These terms may be shared with you either by the OEM or by Connection. For your convenience, applicable terms for certain products are available here: https://www.govconnection.com/content/about/legal/oem-cloud-software-mandatory-end-customer-notice . Please review this page to see whether any of the products you are purchasing are listed. These terms apply in addition to this Agreement or any applicable master purchase agreement.

Most license and subscription products renew automatically under OEM terms. You are responsible for timely cancellation as required by the OEM. Cancellation and refund rights are governed by OEM terms, and some products or services may be non-cancellable and non-refundable once ordered, activated, or renewed. You remain responsible for any non-cancellable or non-refundable charges.

By placing an order in response to this Quote or using the products or services described, you agree to the Agreement (if no master purchase agreement applies) and all OEM and pass-through terms. No signature is required. Any additional or different customer terms are rejected. If you do not agree, do not place an order or use the products or services.

Pricing and availability are subject to change prior to shipment (in the case of equipment) or delivery (in the case of software). Connection reserves the right, prior to shipment or delivery, to adjust pricing or cancel any order for any reason, including manufacturer price increases, allocation changes, tariffs, exchange rate fluctuations, supply constraints, or other factors beyond Connection s reasonable control. Orders are not binding until shipment or delivery.

ORDERING INFORMATION

GovConnection, Inc. DBA Connection Public Sector Solutions

PEPPM-2026

General Hardware and Software, Contract # 549622-102

Contract Expiration: 31 March 2029

Please contact your account manager with questions.

Ordering Address	Remittance Address
GovConnection, Inc.	GovConnection, Inc.
732 Milford Road	PO Box 536477
Merrimack, NH 03054	Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc., are subject to the Terms and Conditions of our PEPPM 2026 General Hardware and Software Catalog Award. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

NOTE*: In the body of the purchase order, please include the following language: "As per PEPPM 549622-102".*

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one:
https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm

Please forward your Contract or Purchase Order to: SLEDOPS@connection.com
QUESTIONS: Call 800-986-2289
FAX: 603.683.0374

Apple Inc. Education Price Quote

Customer:
Brandon Spencer
BENSALEM TWP SCHOOL DIST BUSINESS OFFICE
Email: bspencer@bensalemsd.org

Apple Inc:
Christy Spielberger
Email: spielberger@apple.com

Apple Quote:
2215014015

Quote Date:
November 06, 2026

Quote Valid Until:
December 04, 2026

Quote Comments:
Year 1 (starting in January 2027) will be free, covered under the Mosyle New Customer promo.

Item #	Details	Qty	Unit List Price	Extended List Price
1	**Mosyle OneK12 for iOS, MacOS, and tvOS Subscription License (4 year - View License Agreement https://school.mosyle.com/legal/)** Part Number: HQXM2LL/A	2000	$29.00	$58,000.00

Education List Price Total	**$58,000.00**
Additional Tax	$0.00
Estimated Tax	$0.00
Total Tax	$0.00
Extended Total Price*	**$58,000.00**

**In most cases Extended Total Price does not include Sales Tax*
**If applicable, Recycle/eWaste/CBE Fees for CA Accounts are included. Standard shipping is complimentary*

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Disclosure

This document has been created for you as Apple Quote ID **2215014015**.

Your institution's Authorized Purchaser may submit an order online at https://ecommerce.apple.com. Go to the Quote area of your Apple Online Store, click on it and convert to an order.

- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

This is a quote for the sale of products or services. Your use of this quote is subject to the following provisions which can change on subsequent quotes:

A. Any order that you place in response to this Quote will be governed by the purchase agreement between Apple Inc. ("Apple") and you or another entity under which you're authorized to purchase under, in effect at the time you place the order.

   - If you do not have a purchase agreement in effect with Apple, please contact educationsupport@apple.com.

B. All sales are final. Please review Return Policy below if you have any questions. If you use your institution's Purchase Order form to place an order in response to this Quote, Apple rejects any Terms set out on the Purchase Order that are inconsistent with or in addition to the Terms of the governing purchase agreement between the parties.

C. Unless this Quote specifies otherwise, it remains in effect until the Quote Valid Until Date set forth above. Apple reserves the right to withdraw this Quote before an order is placed, modify, or cancel any provision of this Quote, or cancel any orders placed.

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NEW HIRES **BOARD ACTION MEETING 11/23/2026**

	NAME	POSITION	CERTIFICATION	BLDG.	RATE	EFFECTIVE DATE
	Bizupic, Katelynn	Personal Care Assistant	N/A	Cornwells	$20.56/hr.	11/09/26
*	Brewington, Tameka	Sub Bus Driver	N/A	VMC	$25.22/hr.	11/18/26
	DiDonato, Robert	Sub Bus Driver	N/A	VMC	$25.22/hr.	11/06/26
	Chairmonte, Maria	Teaching Assistant	N/A	Faust	$22.83/hr.	10/28/26
*	Derfler, Julianna	Sub Secretary	N/A	District Wide	$15.00/hr.	11/18/26
*	Forsberg, Jessica	PT Secretary	N/A	Cornwells	$20.05/hr.	11/23/26
	Johnson, Elizabeth	Sub Van Driver	N/A	VMC	$17.93/hr.	10/28/26
*	Kolody-Smith, Bailey	Sub Bus Aide	N/A	VMC	$15.00/hr.	11/18/26
	Landis, Susan	Sub Bus Aide	N/A	VMC	$15.00/hr.	11/12/26
	Ludwig, Cristine	PT Mailroom Secretary (Sec A)	N/A	District Office	$20.05/hr.	11/12/26
	McDonough-Snock, Elizabeth	PT Rentals Secretary	N/A	Maintenance	$20.05/hr.	11/13/26
	Ryan, Hannah	Sub Secretary	N/A	District Wide	$15.00/hr.	11/12/26
*	Spelmon, Anita	Sub Van Driver	N/A	VMC	$17.93/hr.	11/18/26
	Torres, Gina	Sub Cafeteria Worker	N/A	District Wide	$14.00/hr.	10/28/26
	Westbrook, Gina	Sub Secretary	N/A	District Wide	$15.00/hr.	11/05/26

Added after the Personnel

* Committee Meeting.

NAME	POSITION	CERTIFICATION	SCHOOL/BLDG.	RATE	EFFECTIVE DATE
Delciotto III, Nicholas	Sub Bus Driver	N/A	VMC	$27.27/hr.	11/16/26
Jones, Matthew	LTS Teacher, ELD	Pending Emergency Cert: English as a Second Language (ESL) PK-12 (4499)	BHS	$309.43/day (B/03)	11/03/26

CLASSIFICATION CHANGES **BOARD ACTION MEETING 11/23/2026**

NAME	FROM BLDG.	TO BLDG.	CERTIFICATION	RATE	EFFECTIVE DATE
Camuccio, Stephen	Sub Van Driver/VMC	Van Driver/VMC	N/A	$17.93/hr.	10/15/26
Castro III, Louis	Bus Driver/VMC	Sub Bus Driver/VMC	N/A	$25.22/hr.	11/20/26
Dalessandro, Andrew	Maintenance Specialist-Pool/Maintenance	Accounting Supervisor/District Office	N/A	$83,192/yr. (pro-rated)	08/01/26
Destefano, Frank	Bus Driver/VMC	Sub Bus Driver/VMC	N/A	$25.22/hr.	11/11/26
* Gale, Bethany	ELD, Title III & MTSS Coordinator, K-12	Supervisor of ELA, ELD, MTSS, and Humanities (K-12)	Administrative I Principal PK-12 (1115)	$150,513 (pro-rated, Act 93/ Tier VI Step 8)	12/01/26
Gonzalez, Juan	Sub Van Driver/VMC	Van Driver/VMC	N/A	$17.93/hr.	11/02/26
Ramberg, Bruce	Sub Van Driver/VMC	Van Driver/VMC	N/A	$17.93/hr.	11/02/26
Sanchez Reyes, Eliel	Sub Bus Aide/VMC	Bus Aide/VMC	N/A	$20.56/hr.	10/26/26
Spingler Jr., Joseph	Sub Bus Driver/VMC	Bus Driver/VMC	N/A	$25.22/hr.	10/26/26
Torres, Morgan	Sub Van Driver/VMC	Van Driver/VMC	N/A	$17.93/hr.	10/26/26

* Added after the Personnel Committee Meeting.

ADDITIONAL ASSIGNMENT **BOARD ACTION MEETING 11/23/2026**

	NAME	POSITION	CERTIFICATION	BLDG.	RATE	EFFECTIVE DATE	COMMENTS
*	Knowles, John	Sub Van Driver	N/A	VMC	$17.93/hr.	08/25/26	Substituting as a van driver due to shortage of drivers.

Added after the Personnel

* Committee Meeting.

NAME	POSITION	SCHOOL/BLDG.	EFFECTIVE DATE	COMMENTS
Blumberg, Desiree	Café 2nd Cook	Snyder	11/04/26 - 05/04/27	Medical Leave/Intermittent, Non-FMLA; Family
* Egan, Kristin	Teacher, Mid-Level English	Shafer	12/01/26 - 12/01/28	Personal Leave of Absence; Unpaid
Fournier, Kathryn	Custodian	Snyder	01/26/27 - 04/20/27	Medical Leave, Non-FMLA; Self
Kwiatkoski, Jennifer	Van Driver	VMC	12/01/26 - 02/16/26	Medical Leave, Non-FMLA; Self
Lamberson, Michele	PCA	Belmont	09/08/26 - 12/06/26	Medical Leave, Non-FMLA; Self - Extension
Mazzarella, Jessica	Teaching Assistant	Faust	11/02/26 - 05/02/27	Medical Leave/Intermittent, Non-FMLA; Self
McCabe, Michael	Teacher, Health & Physical Ed	Shafer	12/02/26 - 03/18/27	Medical Leave, Non-FMLA; Self (End date Revised)
McManus, Stephanie	Teacher, Special Ed	Belmont	11/06/26 - 01/29/27	Medical Leave, Non-FMLA; Self
McLaughlin, Lisa	Teacher, Special Ed	Faust	11/12/26 - 11/20/26	Medical Leave, Non-FMLA; Family
McLaughlin, Lisa	Teacher, Special Ed	Faust	11/22/26 - 05/22/27	Medical Leave/Intermittent, Non-FMLA; Family
Puntonet, Maria	Bus Driver	VMC	10/15/26 - 01/15/27	Medical Leave, Non-FMLA; Self

* Added after the Personnel Committee Meeting.

RESIGNATIONS **BOARD ACTION MEETING 11/23/2026**

	NAME	POSITION	SCHOOL/BLDG.	ACTION	EFFECTIVE DATE	COMMENTS
	Barrett, Diane	School Psychologist	Valley	Resignation	11/20/26	
	Boyer, Cassiday	Teacher, Grade 2 Autistic Support	Belmont	Resignation	12/23/26	
	Gaines, Woodrow	Bus Driver	VMC	Resignation	11/17/26	
	Kelley, Candice	Sub Custodian	District Wide	Resignation	11/13/26	
	Khan, Ali	Sub Bus Aide	VMC	Resignation	10/23/26	
	Markham, Arlene	Bus Driver	VMC	Resignation	11/05/26	
	McNish, Natalie	Van Driver	VMC	Retirement	10/08/26	
*	Witte, William	Bus Driver	VMC	Retirement	01/04/27	

Added after the Personnel

* Committee Meeting.

School	Position/Club Name	Last Name	First Name	Amount	Units	Total		December	March	June	
BHS	NHS Advisor (Split)	Leslie	Megan	$282.09	4.5	$1,269.41		$423.13	$423.14	$423.14	
BHS	NHS Advisor (Split)	Mills	David	$282.09	4.5	$1,269.41		$423.13	$423.14	$423.14	

Draft Job Description

Supervisor of ELA, ELD, MTSS, and Humanities (K-12)

REPORTS TO:

Acting Assistant to the Superintendent of Teaching and Learning

POSITION GOAL

The Supervisor of ELA, ELD, MTSS, and Humanities serves as an instructional leader responsible for the coordination, development, implementation, evaluation, and continuous improvement of the District's K-12 English Language Arts, English Language Development, Humanities, and Multi-Tiered System of Supports (MTSS) programs. The Supervisor ensures alignment to Pennsylvania Academic Standards, PDE requirements, WIDA standards, and district goals while promoting equitable access, academic achievement, language acquisition, and student success for all learners. The Supervisor maintains oversight of Title III compliance, WIDA ACCESS administration, district-wide MTSS leadership, and literacy intervention systems.

The position serves as a liaison among district administration, building administrators, teachers, students, families, and community partners.

GENERAL QUALIFICATIONS

To perform this job successfully, an individual must satisfactorily perform each essential duty and responsibility. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The successful candidate shall possess:

- Strong leadership, communication, organizational, and interpersonal skills.
- Ability to analyze academic research, assessment data, professional literature, governmental regulations, and educational trends to inform decision-making.
- Demonstrated ability to lead curriculum development, instructional improvement initiatives, and professional learning programs.
- Strong analytical skills with the ability to use multiple data sources to improve student outcomes.
- Knowledge of standards-based curriculum design, instructional best practices, assessment practices, second language acquisition theory, and MTSS frameworks.
- Ability to establish and maintain effective working relationships with students, staff, families, community organizations, and educational agencies.
- Ability to manage multiple priorities, meet deadlines, solve complex problems, and exercise independent judgment.

SPECIFIC QUALIFICATIONS

1. Pennsylvania Teaching Certification in English Language Arts, Reading Specialist, ESL Program Specialist. Additional certification in Social Studies/Humanities preferred.
2. K-12 Principal Certification or Supervisor of Curriculum and Instruction Certificate required.
3. Master's Degree required; doctoral degree preferred.
4. Minimum of five (5) years of successful teaching experience in English Language Arts, Reading, ESL/ELD, Humanities, or related areas.

5. Demonstrated district office leadership experience beyond the classroom, including curriculum, professional development, instructional coaching, or administrative responsibilities.
6. Comprehensive knowledge of:
    - Pennsylvania Academic Standards and Assessment Anchors
    - WIDA English Language Development Standards
    - Title III regulations
    - MTSS frameworks and intervention systems
    - Curriculum development and instructional design
    - Assessment and data analysis practices
    - Adult learning theory and professional coaching practices.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Curriculum, Instruction, and Assessment

1. Leads the development, implementation, evaluation, and revision of K-12 ELA, ELD, Humanities, and MTSS curricula.
2. Ensures curriculum alignment to Pennsylvania Academic Standards, WIDA Standards, and district priorities.
3. Oversees curriculum mapping, pacing guides, instructional resources, and assessment systems within assigned areas.
4. Reviews and audits curricular documents to identify gaps, promote coherence, and ensure vertical and horizontal alignment.
5. Supports building administrators and teachers in developing high-quality instruction and interventions for students.
6. Conducts classroom visits, instructional walkthroughs, and learning-focused observations to support continuous improvement.
7. Provides instructional leadership regarding literacy, language acquisition, culturally responsive practices, intervention systems, and disciplinary literacy.

8. Co-Leads the planning, development, delivery and monitoring of New Teacher Induction with the T & L Team and others as necessary.

ELD and Title III Leadership

8. Oversees the implementation and monitoring of the District's English Language Development Program.

9. Provides leadership regarding language acquisition, instructional strategies, scheduling models, and program effectiveness for multilingual learners.
10. Coordinates annual WIDA ACCESS testing and related assessment activities.
11. Analyzes WIDA, state, local, and district assessment data to inform programming, goal setting, and program improvement.
12. Maintains compliance with state and federal Title III requirements, including reporting, monitoring, auditing, and documentation.
13. Collaborates with the District's PIMS Coordinator and other personnel to ensure accurate data reporting and compliance.
14. Serves as the district liaison with external agencies, including PDE, the Bucks County Intermediate Unit, and professional organizations related to ELD and Title III.

MTSS Leadership

15. Leads district-wide MTSS initiatives within assigned content and programmatic areas.
16. Collaborates with administrators, school-based teams, counselors, interventionists, and teachers to develop and refine tiered systems of support.
17. Establishes processes for universal screening, progress monitoring, intervention implementation, and data-based decision-making.
18. Monitors intervention effectiveness and recommends adjustments to improve student outcomes.

Professional Learning and Staff Development

19. Plans, develops, and facilitates district-wide and building-level professional development aligned to ELA, ELD, Humanities, MTSS, literacy, and instructional priorities.
20. Provides coaching and consultation to administrators, teachers, and specialists.
21. Supports Professional Learning Communities (PLCs) through the analysis of student achievement data and instructional practices.
22. Maintains current knowledge of research, state requirements, and best practices through active professional development and professional organizations.
23. Co-develop district New Teacher Induction sessions for new teachers with other Teaching and Learning administrators

Leadership and Program Administration

24. Participates in hiring processes and provides input regarding staffing decisions within assigned areas.
25. Collaborates with the Teaching and Learning Team to assess district needs and develop strategic initiatives.
26. Coordinates the review, selection, implementation, and evaluation of instructional materials, digital resources, and intervention programs.
27. Assists with federal, state, and local reporting requirements as assigned.
28. Supports district initiatives including curriculum renewal, strategic planning, summer learning programs, induction programs, and other Teaching and Learning priorities.
29. Maintains detailed records, reports, and documentation related to assigned responsibilities.

30. Models equity, inclusion, professionalism, and ethical leadership in all aspects of the position.
31. Performs other duties as assigned by the Director of Teaching and Learning or Superintendent.

PHYSICAL DEMANDS

The employee is regularly required to sit, stand, walk, hear, speak, and use technology and office equipment. The employee may occasionally be required to lift and/or move up to 25 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT

The work environment is typical of educational and office settings. Travel among district schools and attendance at meetings, professional development events, and regional or state educational activities may be required.

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revive
Integrated whole person health

SERVICES AGREEMENT

1. This **Agreement** (the "Agreement") is made as of January 1, 2027, ("Effective Date") between ReviveHealth, Inc. with principal offices located at 5000 Sawgrass Village Circle, Suite 4, Ponte Vedra Beach, FL 32082, for and on behalf of itself along with its portfolio of companies, and its affiliated medical practices (collectively, "**Revive**") and **Bensalem Township School District**, located at 3000 Donallen Drive; Bensalem, PA 19020 ("**Program Sponsor**"). Revive and Program Sponsor are collectively referred to herein individually as "**Party**" and collectively as the "**Parties**."

WHEREAS, Revive provides turnkey administrative services support, including, but not limited to, sales, business development, contract administration, and billing services to its affiliated Board Certified Physicians, Advanced Practice Clinicians, and physician groups specializing in providing certain types of urgent and primary care medical diagnosis and treatment services over the telephone and on the internet and provides mental health services, Employee Assistance Programs (EAP) and certain mail order pharmacy services through its affiliated pharmacy[1];

WHEREAS, Program Sponsor wishes to offer its employees, eligible subcontractors, and each of their eligible dependents (collectively referred to as "**Members**") access to Revive Services, through Revive's affiliated entities as outlined on **Exhibit B**; and,

WHEREAS, Revive is willing to provide such services to Program Sponsor for use by Members, but only in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Revive and Program Sponsor hereby agree as follows:

1. **DEFINITIONS.** The following definitions will apply to capitalized terms used throughout this Agreement.

   a. **"*AI Technology*"** means, without limitation, any and all machine learning, deep learning, generative and other artificial intelligence ("AI") technologies, including statistical learning algorithms, agents, models (including large learning models), neural networks, and other AI tools or methodologies, all software implementations of any of the foregoing, and related hardware or equipment.
   b. "***Intellectual Property Rights***" means any patent, invention, discovery, know-how, moral, technology, software, copyright, authorship, trade secret, trademark, trade dress, service mark, confidentiality, proprietary, privacy, intellectual property, or similar rights (including rights in RPM applications, registrations, filings, and renewals) that are now or hereafter protected or legally enforceable under state and/or Federal common laws or statutory laws or laws of foreign jurisdictions.
   c. "***Membership Platform***" means the software platform (member.myrevive.health) provided to Members, based on Service(s) selected, and all associated capabilities and functionalities, through which Members can access the Services.
   d. "***Revive Data***" means: (i) all data, software (in any form) and information Revive submits or transmits to Program Sponsor regarding Revive; (ii) all data, records and information generated in Revive's business or operations, including any information relating to Revive's subcontractors and/or affiliates; (iii) all Revive Intellectual Property (defined below), together with all derivative works of the Revive Intellectual Property; and (iv) data, records or information occurring in any form, including written, graphic, electronic, visual or fixed in any tangible medium of expression and whether developed, generated, stored, possessed or used by Revive, Program Sponsor, or a third party if related to the items described in (i) through (iii) above. Revive Data does not include any data or information that relates exclusively to Program Sponsor or Program Sponsor 's business, operations, or activities.
   e. "***Services***" means the services provided by Revive to Program Sponsor and its Members hereunder and further described in the "Summary of Programs" associated with the Revive Program for which Program Sponsor is subscribed as set forth in **Exhibit B** to this Agreement.
   f. "***Terms of Use***" means the agreement between each individual user of the Membership Platform and Revive governing a Member's use of the Membership Platform.

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2. **TERM.** The term of this Agreement shall be for a period of twelve (12) months, unless earlier terminated in accordance with the terms of this Agreement. This Agreement will automatically renew in twelve (12) month increments at the expiration of the then current term unless either Party notifies the other in writing at least sixty (60) days prior to renewal of its intention not to renew this Agreement. All Fees payable hereunder may increase upon renewal by a minimum of 3%. If Program Sponsor fails to provide such written notice at least sixty (60) days prior to the renewal date, Program Sponsor shall be responsible for payment of fees equivalent to two (2) months of Services.

3. **REVIVE SERVICES.** Revive will provide the Services as set forth in **Exhibit B** to this Agreement. **Exhibit B** may be modified by mutual agreement, in writing, signed by both Parties.

   a. Membership Platform License. In addition to the Services, Revive will grant each Member a limited, revocable, non-exclusive, non-transferable license to access and use the Membership Platform for purposes of accessing the Membership Platform. Members may use the Membership Platform to access and use the Membership Platform only in accordance with the relevant Terms of Use and Privacy Policy any other supporting documentation provided by Revive.

   b. AI Disclosure. Revive may, either through itself or through third-party vendors and subcontractors, utilize AI Technology in connection with the delivery, assessment, improvement, and implementation of Services hereunder, including, but not limited to, appointment scheduling, Member screening, billing and claims processing, contract administration, and Member engagement. Revive represents that it will, and will use best efforts to ensure its subcontractors, incorporate, implement, and maintain appropriate technical and organizational methods, including without limitation human-in-the-loop (HITL) mechanisms, to ensure the accuracy, reliability, and appropriateness of any Member-facing outputs, recommendations, or determinations made by AI Technology. For the avoidance of doubt, Revive's use of AI will not replace human judgement or Revive's obligations under applicable law or this Agreement. Notwithstanding the foregoing, Revive shall not use, and shall not permit any subcontractor to:

      i. use Member information to train, validate, update, improve, or modify any of Revive's or a third-party vendor's AI Technology; or
      ii. sell, monetize, or otherwise transfer Member information to any third parties for marketing or commercial gain for itself or for the benefit of any other person or entity, without Program Sponsor's prior written authorization.

   c. AI Technology Opt-Out. Where available, Revive will endeavor to make certain automated features, including those utilizing AI Technology, capable of being managed by Members through personal settings in the member portal, including the ability to opt-out of or otherwise limit the use of such AI Technology. Notwithstanding the foregoing, some of Revive's services may use automated systems, including without limitation AI Technology, by default. By way of example, callers to Revive's customer service line may initially interact with an AI-assisted voice response system designed to route calls and provide basic information. Members may request to be transferred to a live representative when available. In some cases, this option may need to be selected each time a Member calls Revive.

4. **PROGRAM SPONSOR RESPONSIBILITIES.**

   a. Promotion. Program Sponsor recognizes that the success and effectiveness of the Services requires high program visibility and support throughout all organizational levels. Program Sponsor agrees to coordinate with Revive to promote the Services to Members. Program Sponsor agrees to assist Revive in the performance of Services as follows:
      i. designate an employee who will act as liaison with Revive;
      ii. give prompt notice to Revive whenever Program Sponsor observes or otherwise becomes aware of any deficiency in the delivery of Services; and
      iii. distribute promotional materials and schedule orientation sessions/supervisory training as appropriate.

   b. Operations & Enrollment. Program Sponsor is responsible for providing all reasonably requested Member information to Revive to allow Revive to furnish the Services to Members. Revive provides secure, HIPAA compliant modes for submitting census files as applicable. Revive is not responsible for files submitted via alternate, unsecure means.

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Program Sponsor is responsible for the accuracy, quality, integrity, legality, reliability, and appropriateness of all information provided to Revive so Members can enroll in the Services. Depending on the services and type of program purchased, Program Sponsor agrees to provide a minimum or maximum covered employee count every six (6) months to Revive. Counts shall be provided thirty (30) days in advance. Should the covered employee count vary by 10% or more from the previous count, the invoice may be adjusted depending on the structure of the program. Program Sponsor may request a data feed upon written notice to Revive. Program Sponsor shall consult with Revive regarding fees.

c. System. With the exception of the Membership Platform and Services provided under this Agreement, Members will be responsible for (i) obtaining, deploying and maintaining all hardware, software, and equipment necessary to access the Membership Platform and use the Services; (ii) contracting with third party ISP, telecommunications and other service providers as necessary to access and use the Services; and (iii) paying all third-party fees and access charges incurred in connection with the foregoing. Except as specifically set forth in this Agreement, Revive will not be responsible for supplying any hardware, software, or other equipment to Program Sponsor or Members under this Agreement and cannot be held responsible for any interruption in the Services that occurs as a result of any of the foregoing or Program Sponsor's or a Member's failure to maintain any of the foregoing.

d. Terms of Use. Program Sponsor and Members are responsible for Members' actions while using the Membership Platform. As a condition to each Member's use of the Membership Platform and access to the Services, Members will be required to review and accept the Terms of Use, as updated by Revive from time to time, prior to accessing the Membership Platform. Program Sponsor shall ensure that its Members abide by the Terms of Use when using or accessing the Membership Platform. As further set forth in the Terms of Use, Revive reserves the right to and may, without notice to Program Sponsor, prohibit any Member from using the Membership Platform in the event such Member violates the Terms of Use or otherwise engages in any inappropriate behavior in the course of receiving Services, including rude or profane language, lewd or other inappropriate conduct or inattentiveness. All providers performing Services reserve the right to deny care for potential misuse of Services.

e. Compliance. The programs and services provided by Revive, including those provided through the use of AI Technology, are, to Revive's knowledge, provided in accordance with applicable laws including, without limitation, those related to health plans, HIPAA, and to any other laws or regulations regarding data privacy and transmission of personal data. Program Sponsor shall be solely responsible for determining the extent to which federal and state laws and regulations affect Program Sponsor with respect to the services provided by Revive as contemplated by this Agreement. To the extent Revive has information necessary for Program Sponsor to comply with any such laws, Revive will work together with Program Sponsor in good faith to provide such information to Program Sponsor.

5. **PAYMENT.**

a. Fees. As compensation for the Services, Program Sponsor is responsible for all fees and will pay Revive the fees as set forth on **Exhibit A**. Program Sponsor may make arrangements with Revive to have a third party pay for the Services. If Program Sponsor wants to appoint a third party to pay for services, that shall be designated on the payment form, as part of the contracting process. All amounts set forth in this Agreement are denominated and shall be paid in U.S (United States) dollars.

b. Invoicing & Payment Method. Revive will invoice Program Sponsor monthly for fees owed to Revive. Program Sponsor will pay Revive all undisputed amounts due via ACH transfer or other method mutually agreed to between the Parties and according to the terms set forth in this Agreement.

c. Payment Cycles. Program Sponsor is responsible for transmitting to Revive a census, prior to the launch of the Program and then every six (6) months accordingly. Program Sponsor shall provide a new census thirty (30) days in advance, unless otherwise specified on **Exhibit B.** Revive will electronically send an invoice by the first (1st) day of each month for the minimum count provided. Revive will also debit the Program Sponsor's bank account or credit card for the invoice amount on or around the first (1st) day of such month. In the event that this process fails, the Program Sponsor must pay all invoiced amounts to Revive within five (5) days of Program Sponsor's receipt of an invoice. Program Sponsor

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agrees that Program Sponsor is responsible for payment of the minimum count provided, regardless of the Member's employment status.

i. Disputed Payments. If Program Sponsor wishes to dispute any invoiced fees or expenses, Program Sponsor must notify Revive in writing within three (3) business days of receipt of the invoice specifying such fees or expenses Program Sponsor disputes (a "***Dispute Notice***"). The Dispute Notice must specify the amounts being disputed and the reason for such dispute. Revive and Program Sponsor agree to attempt to resolve such dispute through informal meetings and discussions in good faith between appropriate representatives of the Parties within forty-five (45) days of receipt of the Dispute Notice before resorting to any other dispute resolution procedure.

ii. Overdue Payments. Any undisputed amount not timely paid to Revive (an "***Overdue Payment***") may accrue, at Revive's discretion, late charges at the rate of the lesser of two percent (2%) of the outstanding balance per month, or the maximum rate permitted by law, from the date such payment was due until the date paid. If there are undisputed payments outstanding for more than five (5) days from the due date, Revive reserves the right to suspend Member access to the Membership Platform until such amounts are paid in full. Program Sponsor will continue to be obligated to pay all Fees during any such suspension period.

d. Program Sponsor Acknowledgements. Revive is responsible for and the fees include any payment due by Revive to an independent board certified physician or advanced practice clinician, and to any affiliated medical practices or subcontractors for services rendered by such providers through Revive as part of the Services. Revive shall not be responsible for, and the fees do not include, payment of any medical bills and expenses incurred by a Member, including, without limitation, the cost of any prescriptions ordered by any providing board certified physician or advanced practice clinician on behalf of a Member.

i. Suspension of Services. For certain specialty services, Revive uses third-party vendors to deliver specialty services. Revive reserves the right to suspend or terminate access to services provided by third-party vendors upon thirty (30) days' written notice if, in Revive's judgement, such services cease to be available on commercially reasonable terms from third party vendors. Revive shall also reserve the right to change third-party vendors in its sole discretion. If Revive elects to suspend or terminate any such services, the remaining provisions of this Agreement will remain in full force and effect, except that Revive will adjust its fees prorate to reflect the suspension or termination of such services.

6. **PROPRIETARY RIGHTS.**

a. Revive Intellectual Property. As between Revive and Program Sponsor, all right, title, and interest, including all Intellectual Property Rights, in the Membership Platform, Revive Data, and any other Revive property or materials furnished or made available as part of the Services, including as part of the Services provided through the use of AI Technology, and all modifications and enhancements of the same ("***Revive Intellectual Property***"), belong to and are retained solely by Revive or Revive's licensors and providers, as applicable. Nothing in this Agreement is intended to or may be construed to transfer any such rights in any part of the Services or the Revive Intellectual Property to Program Sponsor other than as explicitly provided for in this Agreement. Program Sponsor shall not re-distribute the Membership Platform or any Revive Intellectual Property other than as specifically provided for in this Agreement.

i. Developments. Except as otherwise explicitly set forth in this Agreement, or in another agreement with respect to works for hire to be developed by Revive on behalf of Program Sponsor, all inventions, works of authorship, and developments conceived, created, written, or generated by or on behalf of Revive, whether solely or jointly, in connection with the Services ("***Revive Developments***") and all Intellectual Property Rights in the same, shall be the sole and exclusive property of Revive. Program Sponsor agrees to execute any documents or take any actions as may reasonably be necessary, or as Revive may reasonably request, to perfect Revive's ownership of the Revive Developments.

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b. Trademarks. Nothing in this Agreement shall grant either Party ownership interest, license or other right to the other Party's trade names, trademarks, or service marks, except as expressly provided in this Agreement.

c. Feedback License. Revive owns all right, title, and interest in and to any suggestion, enhancement, request, recommendation, or other feedback related to the Membership Platform or Services provided to Revive and any of its representatives or agents by Program Sponsor or a Member (any "***Feedback***"). Feedback is not Program Sponsor's Confidential Information.

7. **CONFIDENTIALITY.**

a. Confidential Information Defined. "***Confidential Information***" means any and all non-public technical and non-technical information disclosed by one Party (the "***Disclosing Party***") to the other Party (the "***Receiving Party***") in any form or medium, that the Disclosing Party identifies as confidential or that by the nature of the circumstances surrounding the disclosure and/or receipt ought to be treated as confidential and proprietary information. Confidential Information includes, without limitation, (i) techniques, inventions (whether or not patented or patentable), know-how, processes, algorithms, software programs, software source and object codes and documents, APIs, and other creative works (whether or not copyrighted or copyrightable); (ii) financial information, customer lists, business forecasts, and marketing programs and information; (iii) the business relationships and affairs of either Party and its clients, patients, and referral sources; (iv) the internal policies and procedures of either Party; (v) proprietary or confidential information of any third party who may disclose such information to Disclosing Party or Receiving Party in the course of Disclosing Party's business; and (vi) the terms of this Agreement. Revive's Confidential Information includes the Membership Platform and Revive Data. Confidential Information also includes all summaries and abstracts of Confidential Information.

i. Exceptions. The term "Confidential Information" shall not include any information which, as evidenced by Receiving Party's records: (i) was known by the Receiving Party prior to receipt from the Disclosing Party either itself or through receipt directly or indirectly from a source with no obligation of confidentiality to the Disclosing Party; (ii) was independently developed by the Receiving Party without use of the Disclosing Party's Confidential Information, or (iii) becomes publicly known or otherwise ceases to be secret or confidential, except as a result of a breach of this Agreement or any obligation of confidentiality by the Receiving Party.

b. Confidential Information Terms. The Receiving Party will, at all times, both during the Term and thereafter, keep in confidence and trust all the Disclosing Party's Confidential Information. The Receiving Party will not use the Disclosing Party's Confidential Information other than as necessary to fulfill the Receiving Party's obligations or to exercise the Receiving Party's rights under this Agreement. Either Party may disclose the other Party's Confidential Information upon the order of any competent court or government agency; provided that, prior to disclosure and to the extent possible, the Receiving Party must (i) assert the confidential nature of the Confidential Information to the agency; (ii) immediately notify the Disclosing Party in writing of the order or request; and (iii) cooperate fully with the Disclosing Party in protecting against any such disclosure and/or narrowing the scope of the compelled disclosure. Each Party agrees to secure and protect the other Party's Confidential Information with the same degree of care and in a manner consistent with the maintenance of such Party's own Confidential Information (but in no event less than reasonable care). The Receiving Party will not disclose Confidential Information of the Disclosing Party to any person or entity other than its officers, employees, affiliates, and agents who need access to such Confidential Information in order to affect the intent of this Agreement and who are subject to confidentiality obligations at least as stringent as the obligations set forth in this Agreement.

c. Injunctive Relief. The Parties agree that any unauthorized disclosure of Confidential Information may cause immediate and irreparable injury to the Disclosing Party and that, in the event of such breach, the Receiving Party will be entitled, in addition to any other available remedies, to seek immediate injunctive and other equitable relief, without bond and without the necessity of showing actual monetary damage.

8. **TERMINATION.**

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a. For Cause.

i. Material Breach. Either Party may terminate this Agreement following a material breach of this Agreement by the other Party which is not cured during the Cure Period. The non-breaching Party shall notify the breaching Party of the breach in writing and the breaching party shall have thirty (30) days (the "***Cure Period***") to cure the breach following receipt of the notification. If the breaching Party fails to cure the breach within the Cure Period, then the non-breaching Party may terminate this Agreement upon written notice to the breaching party. If Program Sponsor breaches, the Parties agree that the Program Sponsor will pay all undisputed fees for all Services provided during the cure period as set forth in **Section 5.**

ii. Other Cause. Revive may terminate this Agreement immediately by providing written notice to Program Sponsor upon the occurrence of any of the following events:

1. Revive reasonably determines that Program Sponsor and/or its Members have been or are engaged in unlawful activity associated with the use of the Membership Platform and/or the Services;
2. The filing, with respect to Program Sponsor, of a voluntary or involuntary petition in bankruptcy if such petition is not dismissed within thirty (30) days of such filing;
3. Upon the appointment of a receiver or trustee to take possession of all, or substantially all, of Program Sponsor's assets, if such appointment is not terminated within thirty (30) days; and/or
4. For any other reason Revive, in its sole and exclusive discretion, determines the relationship with Program Sponsor could reasonably jeopardize the integrity or reputation of its operations or systems.

b. Effect of Termination. Unless otherwise stated below, upon expiration or termination of this Agreement for any reason, (i) the License shall terminate and Members shall not use or access, directly or indirectly, the Membership Platform; (ii) Revive's obligation to perform the Services shall cease; and (iii) all fees and other amounts owed to Revive that accrued prior to expiration or termination will be immediately due and payable. Program Sponsor will be responsible for notifying Members of such termination no later than twenty-one (21) days prior to the effective date of such expiration or termination. Further, if Program Sponsor has made any copies of any Revive property or materials furnished or made available under this Agreement, Program Sponsor shall, within thirty (30) days of the effective date of the expiration or termination, either destroy or return to Revive all such copies along with a certificate signed by Program Sponsor that all such copies have been either destroyed or returned, respectively, and that no copy or any part of the Membership Platform, data, or other materials have been retained by Program Sponsor in any form.

9. **REPRESENTATIONS & WARRANTIES.**

a. Mutual Representations and Warranties. Each Party represents, warrants and covenants that: (i) to its knowledge, it has the full power and authority to enter into this Agreement and to perform its obligations hereunder, without the need for any consents, approvals or immunities not yet obtained; and (ii) its acceptance of and performance under this Agreement will not breach any oral or written agreement with any third party or any obligation it owes to any third party.

b. Revive Representations and Warranties. For AI Technology used in connection with Section 3(b), Revive represents, warrants and covenants that:

i. To its knowledge, Revive has complied in all material respects with applicable industry standards regarding the training, fine-tuning, implementation, provision, and use of AI Technology;

ii. Revive will not use AI Technology to replace or otherwise supplant human decision-making in clinical settings;

iii. To its knowledge, Revive has implemented and is in material compliance with industry standard policies and procedures for the ethical and responsible use of AI Technology, including for transparency, human interpretability, mitigation of bias, and oversight of the AI Technology; and

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iv. AI Technology used in connection with delivering the Services will maintain industry standard data encryption and access controls to safeguard Member information.

c. Security Pledge. Revive is dedicated to ensuring the security and availability of its services and applications. We are committed to implementing robust security measures to protect user data, prevent unauthorized access and adhere to industry-standard data protection regulations, including adherence to industry standard policies and procedures for the use of AI Technology in the delivery of Services.

Regarding availability, we aim to maintain a high level of system uptime, striving for 24/7 service availability with minimal disruptions. Our efficient issue resolution processes are designed to minimize potential downtime. Certain Revive services are software application-based products. We ensure that system requirements for optimal usage of our services and applications are clearly documented and readily available to all users, ensuring transparency and understanding.

By engaging with our services, Program Sponsor acknowledges these commitments and requirements. This approach is intended to provide clarity, foster trust, and ensure a seamless user experience. It underscores our recognition of the critical importance of security and uptime in the digital communication era.

d. Practice of Medicine. As applicable, Program Sponsor hereby agrees and acknowledges that Revive is a medical provider for Members only and not for Program Sponsor as an entity. As such, Revive cannot be held responsible to Program Sponsor for any substandard treatment or medical malpractice claims with respect to any Services delivered to Members under this Agreement. Each board certified physician, advanced practice clinician, pharmacist or other medical provider is solely responsible for all aspects of the medical care provided as part of the Services, including quality and levels of such care and treatment.

e. Disclaimer. Except for the express warranties set forth in **Section 9**, the Services are provided on an as-is basis. Program Sponsor's use of the Membership Platform, and purchase of the Services are at its own risk. Revive does not make, and hereby disclaims, any and all other express, statutory, and implied warranties, including without limitation, warranties of merchantability, fitness for a particular purpose, noninfringement and accuracy (of data or any other information or content), and any warranties arising from a course of dealing, usage, or trade practice. Any warranties made by Revive are for the benefit of Program Sponsor only and not for the benefit of any third party, including any Member. The Membership Platform may be subject to limitations, delays, and other problems inherent in the use of the internet and electronic communications, such as delays caused by third-party network providers, that are outside Revive's control. Revive is not responsible for any delays, delivery failures, or other damages resulting from such problems. The entire risk arising out of use or performance of the Membership Platform, including without limitation any information, data, products, processes, and other matters referenced by the Services remains with the Program Sponsor and each Member. Except as expressly provided herein, Revive does not guarantee continuous, error-free, virus-free, or secure operation and access to the Membership Platform.

f. Basis of the Bargain. Program Sponsor acknowledges and agrees that Revive has offered its services and entered into this Agreement in reliance upon the warranty disclaimers and the limitations of liability set forth herein, that the warranty disclaimers and the limitations of liability set forth herein reflect a reasonable and fair allocation of risk between Program Sponsor and Revive, and that the warranty disclaimers and the limitations of liability set forth herein form an essential basis of the bargain between Program Sponsor and Revive. Program Sponsor acknowledges and agrees that Revive would not be able to provide the services to Program Sponsor on an economically reasonable basis without these limitations.

10. **INDEMNIFICATION.**

a. Indemnification by Program Sponsor. Program Sponsor shall indemnify and hold harmless Revive and its officers, directors, employees and agents ("***Revive Indemnified Parties***"), from and against any and all damages, liabilities, penalties, interest, fines, losses, costs and expenses (including court costs and reasonable attorneys' fees and *including attorneys' fees incurred in establishing the amount of attorneys' fees and costs of defense awarded*) ("***Losses***"), arising, directly or indirectly, out of or relating to any claim, action or proceeding (a "***Claim***") brought by a third party based on (i)

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the improper use or operation of the Services (and any third-party software provided to Program Sponsor pursuant to this Agreement) by Members or Program Sponsor; (ii) a breach of this Agreement and/or the Terms of Use by Program Sponsor or any Member(s); (iii) violation of any applicable law, rule or regulation by Program Sponsor or any Member with respect to the Services; and/or (iv) the negligent acts or willful misconduct of a Member, Program Sponsor or its personnel. Program Sponsor will pay all Losses (whether by settlement or award of by a final judicial judgment) incurred by the Revive Indemnified Parties from any such Claim. Program Sponsor also agrees to indemnify and hold harmless Revive, its affiliates, and any of their officers, directors, employees, agents, and contractors from and against all claims, demands, actions, suits, damages, liabilities, losses, judgments, costs, fines, penalties, and expenses, including but not limited to reasonable attorneys' fees and costs (collectively, "Losses") incurred by Program Sponsor and arising out of or related to Program Sponsor's failure to comply with any applicable laws.

b. Indemnification by Revive: Revive shall indemnify and hold harmless Program Sponsor from and against any Losses, arising out of a Claim brought by a third party based on (i) a breach of this Agreement by Revive or the negligent acts or willful misconduct of Revive or its personnel or (ii) a breach of applicable privacy or security laws, including HIPAA, caused by Revive's negligent use of AI Technology in performing the Services.

11. **LIMITATIONS OF LIABILITY.**

a. No Consequential Damages. Neither party will be liable for any indirect, incidental, special, consequential or punitive damages, or any damages for lost data, business interruption, lost profits, lost revenue or lost business arising out of or in connection with this Agreement, including without limitation any such damages arising out of Revive's provision or Program Sponsor's use of the Membership Platform, the Services or the results thereof, even if a party has been advised of the possibility of such damages. In no event will Revive be liable for the cost of procurement of substitute goods or services.

b. Limits on Liability. The aggregate liability of either party to the other (and any entity claiming by or through a party) arising directly or indirectly out of this Agreement shall not exceed an amount equal to the greater of: (i) the total fees due and payable by Program Sponsor to Revive under this Agreement during the twelve (12) month period preceding the date on which the Claim first accrued, or (ii) the amount of insurance proceeds available with respect to the claim at issue. This limitation of liability shall apply regardless of the causes of action under which those damages are sought.

c. Essential Purpose. Program Sponsor acknowledges that the terms in this **Section 11** are a bargained for reasonable allocation of the risk between the Parties and will apply (i) to the maximum extent permitted by applicable law, and (ii) even if an exclusive or limited remedy stated herein fails of its essential purpose.

d. Limitation of Action. No action (regardless of form) arising out of this Agreement may be commenced by Program Sponsor against Revive more than two (2) years after the cause of action arose.

12. **MISCELLANEOUS.**

a. Subcontractors. While Pharmacy services are provided by Revive, Revive may use its affiliates or subcontractors to fulfil its obligations under this Agreement. Services for Primary, Pediatric, Urgent and Acute care are provided by doctors who are 1099 contractors for Revive exclusively. Services for Mental Health and EAP are provided by clinicians who are 1099 contractors.

b. Notices. Any notices, requests, consents, demands or other communications required or permitted under this Agreement will be in writing and deemed to have been duly given either: (i) when delivered, if delivered by hand, sent by United States registered or certified mail (return receipt requested), delivered personally by commercial courier, or sent by email; or (ii) on the second following business day, if sent by United States Express Mail or a nationally recognized commercial overnight courier; and in each case to the Parties at the following addresses (or at other addresses as specified by a notice) with applicable postage or delivery charges prepaid. Notices to Revive shall be sent to the following

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address: ReviveHealth, Inc., 5000 Sawgrass Village Circle, Suite 4, Ponte Vedra Beach, FL 32082. Notices to Program Sponsor shall be sent to the address set forth below in this Agreement.

c. Amendment. This Agreement may be updated by Revive at any time, provided, however, that Revive will provide written notice to Program Sponsor of any such changes and allow Program Sponsor to revoke acceptance of such changes where required by applicable law.

d. Waiver; Severability. A Party's right to enforce a provision of this Agreement may only be waived in writing and signed by the Party against which the waiver is to be enforced. Failure to enforce any provision of this Agreement in any one instance will not be construed as a waiver of future performance of that provision, and the Party's obligations under that provision will continue in full force and effect. The provisions of this Agreement are severable. The invalidity or unenforceability of any term or provision in any jurisdiction will be construed and enforced as if it has been narrowly drawn so as not to be invalid, illegal, or unenforceable to the extent possible and will in no way affect the validity or enforceability of any other terms or provisions in that jurisdiction or of this entire Agreement in that jurisdiction.

e. Governing Law; Jury Waiver; Consent to Jurisdiction. The interpretation, validity and enforcement of this Agreement, and all legal actions brought under or in connection with the subject matter of this Agreement, shall be governed by the laws of the State of Delaware, without giving effect to any of its conflict of laws provisions. The parties hereby knowingly, voluntarily and intentionally waive all of their respective rights to a trial by jury in any proceeding brought to enforce or defend any terms or provisions of this agreement. No party shall seek to consolidate any proceeding in which the right to a trial by jury has been waived with any other proceeding in which the right to a trial by jury cannot be, or has not been, waived. The terms and provisions of this section have been fully discussed by the parties hereto, and the terms and provisions hereof shall not be subject to any exceptions. No party has in any way agreed with, or represented to, any other party that the terms and provisions of this section will not be enforced fully in all instances.

f. Assignment. Except as provided in this **Section 12**, this Agreement may not be assigned or otherwise transferred, nor may any right or obligation hereunder be assigned or transferred, by either Party, without the express written consent of the other Party; provided, however, that either Party may, without such consent, assign this Agreement and its rights and obligations hereunder to its Affiliate or to a purchaser of all or substantially all of the assets of such Party. Any purported assignment in violation of this section shall be void and of no effect. Any permitted assignee shall assume all assigned obligations of its assignor under this Agreement. For purposes of this Agreement, "Affiliate" means any entity that controls or is controlled by such party, or is under common control with such Party. For purposes of this definition, an entity shall be deemed to control another entity if it owns or controls, directly or indirectly, at least fifty percent (50%) of the voting equity of another entity (or other comparable interest for an entity other than a corporation).

g. Force Majeure. If any Party is unable to perform any of its obligations under this Agreement (with the exception of payment obligations) because of any cause beyond the reasonable control of and not the fault of the Party invoking this section, including any act of God, fire, casualty, flood, earthquake, war, strike, lockout, epidemic or pandemic, destruction of production facilities, riot, or civil commotion, sabotage, terrorism or act of public enemy, accident, insurrection or material unavailability, and if the non-performing Party has been unable to avoid or overcome its effects through the exercise of commercially reasonable efforts, such non-performing Party will give prompt notice to the other Party, its performance will be excused, and the time for its performance will be extended for the period of delay or inability to perform due to such occurrences. If performance is extended under this section for more than sixty (60) days, then at any time before reinstatement of the performance, the other Party may terminate this Agreement upon notice to the non-performing Party.

h. Response to Changes in Law. The Parties agree that if either Party would be materially adversely affected by continued performance as a result of a change in law or regulation or in the interpretation of any existing laws or regulates, then the Parties will meet to mutually discuss amending this Agreement to resolve such issues. The affected Party shall promptly notify the other Party of the change and such Party's desire to amend this Agreement or the Services provided hereunder. If a new agreement is not agreed upon within thirty (30) days of delivery of the notice, the Party adversely affected shall have the right to terminate this Agreement upon written notice to the other Party.

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i. Relationship of the Parties. The relationship between the Parties is solely that of independent contractors. This Agreement will not create a joint venture, partnership, agency, employment, or other relationship between the Parties.

j. Survival. Any term of this Agreement that contemplates performance after termination of this Agreement will survive expiration or termination and continue until fully satisfied.

k. Entire Agreement. This Agreement, including all applicable Attachments, constitutes the entire Agreement between the Parties relating to this subject matter and supersedes all prior or simultaneous understandings, representations, discussions, negotiations, and agreements, whether written or oral.

l. Counterparts. This Agreement may be executed in one or more counterparts. Each counterpart will be an original, but all such counterparts will constitute a single instrument.

ACKNOWLEDGMENT

This Agreement and the Services are subject to the terms and conditions set forth herein. By signing this Agreement below, you acknowledge that you have read, understand, and agree to purchase the Services indicated in **Exhibit B** below according to the terms set forth in this Agreement, including without limitation all warranty disclaimers, liability limitations, and use limitations. You also acknowledge and understand that doing so forms a legally binding contract between your organization and ReviveHealth, Inc., and its affiliated medical practices, with principal offices at 5000 Sawgrass Village Circle, Suite 4, Ponte Vedra Beach, FL 32082 ("Revive") and you represent that you are legally authorized to enter into a legally binding contract on behalf of your organization.

ReviveHealth, Inc.

Signed by:
By: Adam Koering
F4081274E487489...
Name: Adam Koering
Title: Chief Financial Officer
Date: 11/2/2026

BENSALEM TOWNSHIP SCHOOL DISTRICT

Signed by:
By: Dr. Shawn Mark
4F2860BE152B4AB...
Name: Dr. Shawn Mark
Title: Interim Director of Human Resources
Date: 11/3/2026

Address for Notices:
3000 Donallen Drive
Bensalem, PA 19020

Docusign Envelope ID: B55735E6-2A01-8DC4-83B6-14FB80BB7651

revive
Integrated whole person health

Exhibit A - Pricing Chart

PROGRAM SPONSOR NAME: BENSALEM TOWNSHIP SCHOOL DISTRICT
Employee Count: 1036

If Program Sponsor provides a census count, the invoice will be updated every six (6) months.

Revive EAP - Assistance Program Services	
Effective Date	**January 1, 2027**
Total Annual Cost	**$18,026.40**
Pricing Tier	**PEPM**
Revive EAP	**$1.45**

**The expected annual case utilization for Revive EAP services is 5% (i.e. 3 cases based on 1,036 employees). Website utilization, emails, general program inquiries, and/or participation in trainings, events, benefit fairs or other program promotional activities are not counted as cases. A case is defined as any Participant who contacts Revive EAP and receives one-to-one support, wherein an action plan is established and a follow-up activity is scheduled. Revive reserves the right to renegotiate the Revive & Thrive fee based on previous utilization. Revive will report the annualized case utilization rate in the Program Summary Report.*

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Exhibit B - Summary Revive Services

As the **Program Sponsor** you have agreed to select the following service(s) for your staff, Revive EAP. These programs may be used as a benefit for your Full time, Part time and 1099 staff.

Revive EAP

- ✓ 3 mental health sessions per issue per year
- ✓ Access to the following work-life services: legal and financial services, childcare referrals and eldercare referrals, and convenience care.
- ✓ 8 credit hours to be used for Critical Incident Stress Management (CISM) and/or Virtual/Onsite Trainings
- ✓ 2 live webinar Program orientations, sponsor portal training and/or open enrollment
- ✓ One (1) four-hour benefit fair at Program Sponsor headquarter location included per contract year
- ✓ 24-hour access to master level clinicians via a toll-free number
- ✓ Services can be accessed telephonically, online, through a mobile app, via chat or text messaging
- ✓ Supervisors, managers and/or Human Resources personnel have access to a dedicated toll-free number on an unlimited basis to receive telephonic consultation regarding personal supervisory skills coaching and consultation around workplace situations.
- ✓ Supervisors, managers and/or Human Resources personnel may refer employees for sessions exhibiting performance-related issues. Ongoing follow-up regarding the employee's compliance to recommendations (pending a signed release of authorization from the employee) will be provided.
- ✓ A Care Coordinator will assist in securing an initial appointment or connecting with the chosen resource/referral
- ✓ Appointments offered within 1-5 days
- ✓ A Care Coordinator will follow-up to ensure satisfaction with the referral
- ✓ Access to an interactive portal to self-schedule virtual sessions, view health and well-being content and tools and chat with an AI assistant
- ✓ Customer Success Manager to serve as primary contact, to oversee the execution of the services outlined. Additionally, CSM team will provide insight to the Program, along with a promotional campaign, organizational consulting support and Program consultation.
- ✓ Custom Program promotional materials
- ✓ Comprehensive quarterly Program reports which will include utilization, satisfaction, case resolution rate and outcomes data. Customer Success Manager will preschedule Program reviews for organizational consultation, insights, and campaign planning.
- ✓ Upon implementation, Program Sponsor will receive a welcome kit which includes an announcement letter and promotional material, including a virtual wallet card to be distributed to Participants.
- ✓ Program Sponsor agrees to report employee count annually, 30 days prior to the start of each contract year. The new employee count will be applied as the minimum for the upcoming contract year. Should this new employee count vary by (10) percent or more above or below the prior year, the per employee per month rate may be adjusted. Program Sponsor understands that adjustments to the minimum employee count and the rates, if applicable, will only be made annually, at the start of each contract year.
- ✓ For those Participants living in states which place limits on the number of pre-paid sessions allowed, a portion of the per employee per month fee covers up to three (3) sessions during any six-month period.
- ✓ Program Sponsor shall provide tables, chairs, electronic/audio visual equipment, physical space and printed materials, as applicable for any onsite events.

By signing this Agreement in the space provided below, ReviveHealth, Inc. and **Program Sponsor** agree to abide by all of its provisions.

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ReviveHealth, Inc.

By: Signed by: Adam Koering F4081274E487489...

Name: Adam Koering

Title: Chief Financial Officer

Date: 11/2/2026

Bensalem Township School District

By: Signed by: Dr. Shawn Mark 4F2860BE152B4AB...

Name: Dr. Shawn Mark

Title: Interim Director of Human Resources

Date: 11/3/2026

VectorSolutions™

Quote ID
Q-578960

Valid Until
Thursday, December 17, 2026

Contact Name
Scott Sandoval

Scenario Learning, LLC Order Form
Schedule A

Date: Tuesday, November 17, 2026

Client Information

Client Name: Bensalem Township School District	
Address: 3000 Donallen Dr. Bensalem, PA 19020	
Primary Contact Name: Brian Cohen	**Primary Contact Phone:** (215) 750-2800 ext.4010

Agreement Term

Effective Date: 01/01/2027	**Initial Term:** 18 months

Invoicing Contact Information (Please fill in missing information)

Billing Contact Name: Brian Cohen		
Billing Address: 3000 Donallen Dr. Bensalem, Pennsylvania 19020		**Billing Phone:** (215) 750-2800 ext.4010 **Billing Email:** bcohen@bensalemsd.org
PO#:	**Billing Frequency:** Multi-Year	**Payment Terms:** Net 30

Prorated Fee(s) – Effective 01/01/2027

Product Code	Product	Description	Minimum Annual Commitment	Price	Sub Total
SLSS-SCPUAI	Vector Training, Safety and Compliance Plus Upgrade- Annual Subscription	Vector Training, Safety and Compliance Plus Upgrade- Annual Subscription	971	$2.19	$2,126.49
SLIII	Vector Training, Inclusive Instruction and Intervention Full Course Library	Vector Training, Inclusive Instruction and Intervention Full Course Library - Annual Subscription	971	$0.00	$0.00
K12-USCAH_SC+B	Vector Training, K-12 Edition, U.S. Council for Athletes' Health, Essentials Bundle - Annual Subscription	K-12 USCAH - Essentials Bundle - Annual Subscription	971	$0.00	$0.00
SLFML	Facilities Maintenance Library	Vector LMS and Training - Facilities Maintenance Library - Annual Subscription	971	$0.00	$0.00
SLSSTCB	Vector Training, K-12 Edition Cybersecurity-Staff	Vector Training, K-12 Edition Cybersecurity-Staff	971	$0.00	$0.00
SLSTPCRTP	Vector Training, K-12 Edition, Promoting Collaboration and Respect Total Package (Teacher and Staff)	Vector Training, K-12 Edition, Promoting Collaboration and Respect Total Package (Teacher and Staff)	971	$0.00	$0.00
SLSS-PSC	Vector Training, Positive School Climate Library – Annual Subscription		971	$0.00	$0.00
K12-AILearningStudio	Vector Solution, K12 Learning Studio	AI Learning Studio included with Vector Solutions Performance LMS	971	$0.00	$0.00
				Prorated Total:	$2,126.49

One-Time Fee(s)

Product Code	Product	Description	Qty	Price	Sub Total
OTD	One-Time Discount	Discount for: Vector Training, Employee Safety and Compliance Library	1	($1,875.00)	($1,875.00)
				One-Time Total:	($1,875.00)

Total (including Prorated and One-Time): $251.49

Annual Fee(s) – Effective 07/01/2027

Product Code	Product	Description	Minimum Annual Commitment	Annual Price	Annual Sub Total
SLSS-SCPUAI	Vector Training, Safety and Compliance Plus Upgrade- Annual Subscription	Vector Training, Safety and Compliance Plus Upgrade- Annual Subscription	971	$4.38	$4,252.98
SLIII	Vector Training, Inclusive Instruction and Intervention Full Course Library	Vector Training, Inclusive Instruction and Intervention Full Course Library - Annual Subscription	971	$0.00	$0.00
K12-USCAH_SC+B	Vector Training, K-12 Edition, U.S. Council for Athletes' Health, Essentials Bundle - Annual Subscription	K-12 USCAH - Essentials Bundle - Annual Subscription	971	$0.00	$0.00
SLFML	Facilities Maintenance Library	Vector LMS and Training - Facilities Maintenance Library - Annual Subscription	971	$0.00	$0.00
SLSSTCB	Vector Training, K-12 Edition Cybersecurity-Staff	Vector Training, K-12 Edition Cybersecurity-Staff	971	$0.00	$0.00
SLSTPCRTP	Vector Training, K-12 Edition, Promoting Collaboration and Respect Total Package (Teacher and Staff)	Vector Training, K-12 Edition, Promoting Collaboration and Respect Total Package (Teacher and Staff)	971	$0.00	$0.00
SLSS-PSC	Vector Training, Positive School Climate Library – Annual Subscription		971	$0.00	$0.00
K12-AILearningStudio	Vector Solution, K12 Learning Studio	AI Learning Studio included with Vector Solutions Performance LMS	971	$0.00	$0.00

Annual Total: $4,252.98

This is not an invoice.

Order Form Terms and Conditions.

1. Additional Named Users added after the Effective Date (e.g., Named Users above the Minimum Annual Commitment) will be invoiced at the per Named User rate stated in the Order Form, on a prorated basis determined by the date such Users are added during the contract year. Such Additional Named Users shall be invoiced at the contracted per Named User fee for subsequent contract years during the Term.
2. Fees during the Initial Term shall be increased by 5.0% per contract year.

3. All undisputed invoices are due and payable Net 30 days after invoice date ("Due Date"). Any fees unpaid for more than 10 days past the Due Date shall bear interest at 1.5% per month or the highest applicable rate permitted by law.
4. **AUTOMATIC RENEWAL. UNLESS OTHERWISE AGREED OR WHERE PROHIBITED BY APPLICABLE LAW OR REGULATION, UPON EXPIRATION OF THE ABOVE INITIAL TERM, THIS AGREEMENT WILL RENEW FOR A 1 Year RENEWAL TERM AT VECTOR SOLUTIONS' THEN CURRENT FEES, UNLESS NOTICE IS GIVEN BY EITHER PARTY OF ITS INTENT TO TERMINATE THE AGREEMENT AT LEAST SIXTY (60) DAYS PRIOR TO THE SCHEDULED TERMINATION DATE.**

Additional Terms and Conditions

1. This Order Form is governed by the Master Software as a Service Agreement at https://www.vectorsolutions.com/master-software-as-a-service-agreement/ (the "Governing Contract"). Capitalized terms not otherwise defined in this Order Form have the meanings assigned to them in the Governing Contract.
2. To the extent any term(s) of the Governing Contract and this Order Form conflict, the term(s) of this Order Form will supercede the conflicting term(s) of the Governing Contract.
3. This Order Form will become effective when signed by both Parties. Unless both Parties sign this Order Form, the pricing and terms offered in this Order Form expire on the Offer Expiration Date stated above.
4. This Order Form and the pricing terms herein are specific to You and shall be considered Our Confidential Information. To the extent shared with any permitted third parties pursuant to the confidentiality terms between the Parties, such third party shall be bound by terms that prohibit their use of the information for any purpose beyond providing services to You, including restricting their use of the information in any aggregated or anonymized format.
5. IF YOU ARE LOCATED OUTSIDE THE UNITED STATES, Your data, including Your and Your End Users' personally-identifiable data, will be exported to the United States to enable us to administer, operate and process the Services.

To proceed, please sign this Order Form

Signatures

Each undersigned hereby represents that he/she is an authorized representative of the respective Party, and is authorized to commit the respective Party to all terms and conditions in this Order Form, and each undersigned acknowledges that the Parties rely on such representation in their agreements set forth in this Order Form.

Scenario Learning, LLC d/b/a Vector Solutions
4890 W. Kennedy Blvd, Suite 300
Tampa, FL 33609

By: _____

Printed Name: _____

Title: _____

Bensalem Township School District
3000 Donallen Dr.
Bensalem, PA 19020

By: Dr. Deborah King

Printed Name: Dr. Deborah King

Title: School Board President

Date: _____ Date: 11/23/26

Board approval is required in December 2026. If Bensalem Township School District does not receive board approval for this purchase,this agreement and any unused licenses will be void.

Policy Number	102
Title	Academic Standards
Version	v4 · 10/31/2026 · DRAFT

Academic Standards

PURPOSE **BC adopt as is per PSBA - updates to social media literacy and potential health impacts. Last yrs cmte requested World Lang be maintained in policy.**

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

DEFINITION

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, **Pennsylvania Integrated Standards**, state academic standards and local academic standards.**[2]**[3]

AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts (reading, writing, speaking and listening) - **PA Core Standards**.
2. Mathematics **- PA Core Standards**.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) **- PA Integrated Standards**.
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.
11. **Personal Finance.**

12.
13. **World Languages.**
14.

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.**[2] **[4] [5]**

The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use.[9]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2] **[6] [7]**

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2] **[8]**

PSBA Revision 8/26 © 2026 PSBA

Footnotes

[1] 22 PA Code 4.11
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[2] 22 PA Code 4.12
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[3] 22 PA Code 4.3
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[4] Pol. 105
Policy Reference
Open policy

[5] Pol. 107
Policy Reference
Open policy

[6] Pol. 127
Policy Reference
Open policy

[7] Pol. 212
Policy Reference
Open policy

[8] Pol. 113
Policy Reference
Open policy

[9] 24 P.S. 1556

Redline Comparison

Generated 11/3/2026

Original (From): 102 — Academic Standards · v1.0 · Published as: not recorded (Active)

Compared (To): 102 — Academic Standards · D-v4.2 · Published as 102 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE BC adopt as is per PSBA - updates to social media literacy and potential health impacts. Last yrs cmte requested World Lang be maintained in policy.

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

~~The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the District shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]~~DEFINITION

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term academic standards encompasses Pennsylvania Core Standards, Pennsylvania Integrated Standards, state academic standards and local academic standards.[2][3]

~~Definition~~AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

- ~~Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy~~English Language Arts (reading, ~~the term academic standards encompasses Pennsylvania Core Standards~~writing, ~~state academic standards~~speaking and ~~local academic standards~~listening) - PA Core Standards.~~[3]~~
- Mathematics - PA Core Standards.
- ~~Authority~~Science, Environment, Ecology, Technology and Engineering (Grades K-5) - PA Integrated Standards.
- Science, Environment and Ecology (Grades 6-12).
- ~~The Board shall approve academic standards for District students to attain, in the following content areas:~~[2]Technology and Engineering (Grades 6-12).
- Social Studies (history, geography, civics and government, economics) - to include PA Core Standards reading in history and social studies, and writing for history and social studies.
- ~~English Language~~ Arts ~~(reading, writing, speaking~~ and ~~listening)~~Humanities.
- ~~Mathematics~~Career Education and Work.

- ~~Science~~Health, ~~Environmental Literacy & Sustainability, Ecology, Technology~~Safety and ~~Engineering (Grades K-5)~~Physical Education.
- ~~Science, Environmental Literacy & Sustainability~~Family and ~~Ecology (Grades 6-12)~~Consumer Sciences.
- ~~Technology and Engineering (Grades 6-12)~~Personal Finance.
- ~~Social Studies (history, geography, civics and government, economics) – to include reading in history and social studies, and writing for history and social studies~~World Languages. ~~Arts and Humanities.~~Guidelines

  ~~Career Education and Work~~The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. Such standards require the incorporation of education on social media literacy.[2][4][5]

  ~~Health~~The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, ~~Safety~~ and ~~Physical Education~~safety and security concerns associated with social media use.[9]

  ~~Family~~The district shall assess individual student attainment of established academic standards and ~~Consumer Sciences~~provide assistance for students having difficulty attaining academic standards.[2][6][7]

  ~~World Language~~Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2][8]

  ~~Guidelines~~

  ~~The District's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards.[2][4][5]~~PSBA Revision 8/26 © 2026 PSBA

  ~~The District shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2][6][7]~~

  ~~Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2][8]~~

Footnotes & Legal References — 102 — Academic Standards

Footnotes

[1] 22 PA Code 4.11
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[2] 22 PA Code 4.12
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[3] 22 PA Code 4.3
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[4] Pol. 105
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[5] Pol. 107
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[6] Pol. 127
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[7] Pol. 212
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[8] Pol. 113
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Associated references

Footnotes & Legal References — 102 — Academic Standards

Footnotes

[1] 22 PA Code 4.11
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[2] 22 PA Code 4.12
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[3] 22 PA Code 4.3
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[4] Pol. 105
Policy Reference
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[5] Pol. 107
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[6] Pol. 127
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[7] Pol. 212
Policy Reference
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[8] Pol. 113
Policy Reference
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[9] 24 P.S. 1556

Policy Number	105
Title	Curriculum
Version	v3 · 10/31/2026 · DRAFT

Curriculum

PURPOSE **BC PSBA updates to legal citations only. Maintained same guidelines.**

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

DEFINTION

For purposes of this policy, curriculum shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[2][3] **[4]**

AUTHORITY

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][3] **[4]**

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[1][3][5][6] **[7] [8]**

Special Instruction/Observances

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.**[19][20][21]**

GUIDELINES

The district's curriculum shall provide the following:

1. {x } Continuous learning through effective collaboration among the schools of this district.
2. {x } Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. [9]
3. {x } Guidance and counseling services for all students to assist in career and academic planning.[22]
4. {x } A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. [10]
5. {x } Language Instruction Educational Program for English Learner students, pursuant to law, and regulation and Board policy.[11] [12]
6. {x } Compensatory education programs for students, pursuant to law and regulation.
7. {x } Equal educational opportunity for all students, pursuant to law and regulation. [13] [14]
8. {x } Career awareness and vocational education, pursuant to law and regulation. [15]
9. {x } Educational opportunities for identified gifted students, pursuant to law and regulation. [16]
10. {x } Regular and continuous instruction in required safety procedures. [17]

DELEGATION OF RESPONSIBILITY

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of [1]

{x } administrators

{x } teaching staff members

{x } students

{ } community members

{x } Board members.

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[1] [18]

{x } With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

{x } The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

{x } The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

Footnotes

[1] 22 PA Code 4.4
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[2] 22 PA Code 4.3
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[3] 22 PA Code 4.12
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[4] Pol. 102
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[5] 24 P.S. 1511
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[6] 24 P.S. 1512
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[7] Pol. 107
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[8] Pol. 127
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[9] Pol. 109
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[10] Pol. 113
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[11] 22 PA Code 4.26
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[12] Pol. 138
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[13] Pol. 103
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[14] Pol. 103.1
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[15] Pol. 115
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[16] Pol. 114
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[17] Pol. 805
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[18] Pol. 105.1
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[19] 24 P.S. 1541-1555

[20] 36 U.S.C. 106

[21] P.L. 108-447 — P.L. 108-447

[22] Pol. 112
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[23] Pol. 112

[31] 24 P.S. 1511
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[1] 22 PA Code 4.4
[2] 22 PA Code 4.3
[3] 22 PA Code 4.12
[4] Pol. 102
[5] 24 P.S. 1511
[6] 24 P.S. 1512
[7] Pol. 107
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[9] Pol. 109
[10] Pol. 113
[11] 22 PA Code 4.26
[12] Pol. 138
[13] Pol. 103
[14] Pol. 103.1
[15] Pol. 115
[16] Pol. 114
[17] Pol. 805
[18] Pol. 105.1
[19] 24 P.S. 1541-1555 — 24 P.S. 1541-1555
[20] 36 U.S.C. 106 — 36 U.S.C. 106
[21] P.L. 108-447 — P.L. 108-447
[22] Pol. 112
[23] Pol. 112
[31] 24 P.S. 1511

Redline Comparison

Generated 11/3/2026

Original (From): 105 — Curriculum · v1.0 · Published as: not recorded (Active)

Compared (To): 105 — Curriculum · D-v3.1 · Published as 105 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE BC PSBA updates to legal citations only. Maintained same guidelines.

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

~~The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]~~DEFINTION

For purposes of this policy, curriculum shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[2][3][4]

~~Definition~~AUTHORITY

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][3][4]

~~For purposes of this policy~~In order to provide a quality educational program for district students, ~~curriculum~~the Board shall ~~be defined as~~adopt a ~~series of planned instruction aligned with established academic standards in each subject~~curriculum plan that ~~is coordinated, articulated and implemented in a manner designed~~includes the requirements for courses to ~~result~~be taught; subjects to be taught in the ~~achievement~~English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards ~~at the proficient level by all students~~.[~~2~~1][3][~~4~~5][6][7][8]

Special Instruction/Observances

~~Authority~~The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.[19][20][21]

GUIDELINES

The ~~Board shall be responsible for the curriculum of the~~ district's ~~schools. The~~ curriculum shall ~~be designed to~~ provide ~~students~~ the ~~opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][2][4]~~following:

- {x } Continuous learning through effective collaboration among the schools of this district.
- ~~In order to provide a quality educational program.~~{x } Continuous access for ~~district~~all students~~, the Board shall adopt a curriculum plan that includes the requirements for courses~~ to ~~be taught; subjects to be taught in the English language; courses adapted to the age, development~~sufficient programs and ~~needs~~services of ~~students;~~a library/media facility and ~~strategies for assisting those students having difficulty attaining~~classroom collection to support the ~~academic standards~~educational program.[~~1~~9]~~[2][5][6][7][8]~~
- {x } Guidance and counseling services for all students to assist in career and academic planning.[22]
- ~~Special Instruction/Observances~~{x } A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation.[10]
- {x } Language Instruction Educational Program for English Learner students, pursuant to law, and regulation and Board policy.[11][12]
- ~~The district's curriculum plan must also include provisions~~{x } Compensatory education programs for ~~special instruction and observances to comply with state and federal law including~~students, ~~but not limited~~pursuant to~~, Constitution Day~~ law and ~~Citizenship Day, Arbor Day and the Bill of Rights Week~~regulation.~~[9][10][11]~~
- {x } Equal educational opportunity for all students, pursuant to law and regulation.[13][14]
- ~~Guidelines~~{x } Career awareness and vocational education, pursuant to law and regulation.[15]
- {x } Educational opportunities for identified gifted students, pursuant to law and regulation.[16]
- ~~The district's curriculum shall provide the following:~~{x } Regular and continuous instruction in required safety procedures.[17]

DELEGATION OF RESPONSIBILITY

~~Continuous learning through effective collaboration among~~As the ~~schools~~educational leader of ~~this~~the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of [1]

~~Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program.[12]~~{x } administrators

~~Guidance and counseling services for all students to assist in career and academic planning.[13]~~{x } teaching staff members

~~A continuum of educational programs and services for all~~{x } students ~~with disabilities, pursuant to law and regulation.[14]~~

~~Language Instruction Educational Program for English Learner students, pursuant to law, regulation and Board policy.~~[15]~~[16]~~{ } community members

~~Compensatory education programs for students, pursuant to law and regulation~~{x } Board members.

~~Equal educational opportunity for~~A listing of all curriculum materials shall be made available for the information of parents/guardians, students, ~~pursuant to law~~staff and ~~regulation~~Board members.[~~17~~1][18]

~~Career awareness and vocational education~~{x } With prior Board approval, ~~pursuant~~the Superintendent may conduct pilot programs as deemed necessary to ~~law~~the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and ~~regulation~~costs.~~[19]~~

~~Educational opportunities for identified gifted students~~{x } The Board encourages, ~~pursuant to law~~where it is feasible and ~~regulation~~in the best interest of district students, participation in state-initiated pilot programs of educational research.~~[20]~~

~~Regular~~{x } The Board directs the Superintendent to pursue actively state and ~~continuous instruction~~federal aid in ~~required safety procedures~~support of research activities.~~[21]~~

~~Delegation of Responsibility~~PSBA Revision 8/26 © 2026 PSBA

~~As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of~~ [1] ~~administrators, teaching staff members, students and Board members.~~

~~A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.~~[1][22]

~~With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.~~

~~The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.~~

~~The Board directs the Superintendent to actively pursue state and federal aid in support of research activities.~~

Footnotes & Legal References — 105 — Curriculum

Footnotes

[1] 22 PA Code 4.4
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[2] 22 PA Code 4.12
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[3] 22 PA Code 4.3
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[4] Pol. 102
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[5] 24 P.S. 1511
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[6] 24 P.S. 1512
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[7] Pol. 107
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[9] 36 U.S.C. 106
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[10] P.L. 108-447
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[11] 24 P.S. 1541-1555
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[12] Pol. 109
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[13] Pol. 112
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[14] Pol. 113
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[15] 22 PA Code 4.26
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[16] Pol. 138
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[17] Pol. 103
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[18] Pol. 103.1
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[19] Pol. 115
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[20] Pol. 114
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[21] Pol. 805
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[22] Pol. 105.1
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Associated references

Footnotes & Legal References — 105 — Curriculum

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[1] 22 PA Code 4.4
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[2] 22 PA Code 4.3
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[4] Pol. 102
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[5] 24 P.S. 1511
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[7] Pol. 107
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[9] Pol. 109
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[11] 22 PA Code 4.26
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[12] Pol. 138
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[17] Pol. 805
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[18] Pol. 105.1
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[19] 24 P.S. 1541-1555

[20] 36 U.S.C. 106

[21] P.L. 108-447 — P.L. 108-447

[22] Pol. 112
Policy Reference
Open policy

Policy Number	204.1
Title	Virtual Attendance and Wellness Checks
Version	v2 · 11/2/2026

Virtual Attendance and Wellness Checks

PURPOSE **BC NEW POLICY from PSBA. Update to school code. Discuss the check option under InPerson Wellness Check.**

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law. [1]

This policy shall be posted on the district's publicly accessible website.[1]

DEFINITION

District employee/representative – a district teacher, social worker, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[2][3]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

GUIDELINES

Weekly Wellness Checks

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.[1]

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[1]

Wellness Check Methods

Acceptable methods of conducting wellness checks include:[1]

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.
2. Virtual or face-to-face participation by the student in any of the following activities:
   a. Health screenings.
   b. Standardized testing.
   c. Advising sessions.
   d. Tutoring sessions.
   e. In person, school-sponsored activities chaperoned by a district employee/representative.

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[1] [4][5]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.[1] [4][5]

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.[1]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.[1]

The student’s parent/guardian shall provide documentation of the outage to the district as soon as possible.[1]

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[1]

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[1]

The wellness review conference will be conducted to:[1]

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[1]

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[1]

{ } When the district has been unable to reach or obtain a response from the student or the student's parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.[1]

District ~~administrators~~ employees are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.[1]

Reporting Requirements

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy.[1][2][3]

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:[1]

1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district's virtual instruction program.
2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.

3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.
4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

Footnotes

[1] 24 P.S. 1327.4
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[2] 23 Pa. C.S.A. 6301
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[3] Pol. 806
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[4] 24 P.S. 1329
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[5] Pol. 204
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Legal References

[1] 24 P.S. 1327.4 — 24 P.S. 1327.4
[2] 23 Pa. C.S.A. 6301 et seq — 23 Pa. C.S.A. 6301 et seq
[3] Pol. 806
[4] 24 P.S. 1329 — 24 P.S. 1329
[5] Pol. 204

Policy Number	209
Title	Health Examinations/Screenings
Version	v4 · 10/31/2026 · DRAFT

Health Examinations/Screenings

AUTHORITY **BC PSBA Updates. Height/Weight notification and option for exemption. Add eating disorder awareness language and posting on website.**

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]

GUIDELINES

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[2][4][5]

Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[3][4][5]

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[5]

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests **and** other tests deemed **advisable at** intervals established by the district.[2][4][6]

The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district and in a manner that protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.[2][25]

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[7][8][9]

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions.[10][11]

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.[2][4][12]

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.[13] **[14]**

Health Monitoring

The Board directs district staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan. **[15]**

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted. **[16]**

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered. **[16]** **[17]**

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy. [15]

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.[2]

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy.[18] [19] [20]

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy. [15] [18] [19] [20] [21][22] [23]

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.[18]

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.[18] [24]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.[2]

The Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to students in grades six through twelve. Eating disorder awareness and educational materials must also be posted on the district's website.[26][27]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). [12]

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[25] 28 PA Code 23.7
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[1] 24 P.S. 1401
[2] 24 P.S. 1402
[3] 24 P.S. 1403
[4] 22 PA Code 12.41
[5] 24 P.S. 1407
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[8] 28 PA Code 23.2

[9] 20 U.S.C. 1232h
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[19] Pol. 113.4
[20] Pol. 216
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[22] 34 CFR Part 99
[23] Pol. 805
[24] Pol. 800
[25] 28 PA Code 23.7 — 28 PA Code 23.7
[26] 24 P.S. 1408 — 24 P.S. 1408
[27] 24-P-S-1426 — 24 P.S. 1426

Redline Comparison

Generated 11/3/2026

Original (From): 209 — Health Examinations/Screenings · v1.0 · Published as: not recorded (Active)

Compared (To): 209 — Health Examinations/Screenings · D-v4.1 · Published as 209 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Authority~~AUTHORITY BC PSBA Updates. Height/Weight notification and option for exemption. Add eating disorder awareness language and posting on website.

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]

~~In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that District students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]~~GUIDELINES

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[2][4][5]

~~Guidelines~~Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[3][4][5]

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[5]

~~Each student shall receive a comprehensive health examination conducted by the~~The school ~~physician upon original entry~~nurse or medical technician shall administer to each student vision tests, ~~in sixth grade~~hearing tests, tuberculosis tests and ~~in eleventh grade~~other tests deemed advisable at intervals established by the district.[2][4][~~5~~6]

The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district and in a manner that

protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.[2][25]

~~Each student shall~~Parents/Guardians of students who are to receive ~~a comprehensive~~physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the ~~school~~student's private physician or dentist ~~upon original entry, in third grade, and in seventh grade~~at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[~~3~~7][~~4~~8][~~5~~9]

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions.[10][11]

~~A private~~Where it appears to school health officials or teachers that a student deviates from normal growth and~~/~~ development, or where school examinations reveal conditions requiring health or dental ~~examination conducted at~~care, the ~~parents'~~parent/~~guardians' request and expense~~guardian shall be ~~accepted in lieu~~notified of the ~~school~~apparent need for a special examination by the student's private physician or dentist. The ~~District~~parent/guardian shall ~~accept reports~~report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of ~~privately conducted physical~~the apparent need and ~~dental examinations completed within one (1) year prior to~~the abnormal condition persists, appropriate school health personnel shall arrange a ~~student's entry into~~special health examination for the ~~grade where an exam is required~~student.[~~5~~2][4][12]

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities.

~~The~~Where school ~~nurse~~health officials or ~~medical technician shall administer~~staff have reasonable cause to ~~each~~suspect that a student ~~vision tests~~may be the victim of child abuse, ~~hearing tests, tuberculosis tests, other tests deemed advisable, and height and weight measurements, at intervals established by~~ the ~~District. Height and weight measurements~~school employee shall ~~be used to calculate the student's weight-for-height ratio~~make a report of suspected child abuse in accordance with law and Board policy.[~~2~~13][~~4~~14][~~6~~]

Health Monitoring

~~Parents/Guardians of students who are~~The Board directs district staff to ~~receive physical~~monitor student health in accordance with applicable Board policy and ~~dental examinations or screenings shall be notified. The notice shall include~~ the ~~date~~Board-approved health and ~~location of the examination or screening and notice that the parents/guardians may attend~~safety plan. ~~The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.~~[~~7~~15][~~8~~][~~9~~]

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted.[16]

A student ~~who presents~~with a ~~statement signed by the parent/guardian~~health condition that may render a ~~health examination is contrary to the student's~~monitoring method ineffective should notify designated staff so that alternative or ~~parent's/guardian's religious beliefs shall~~supplemental methods may be ~~examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions~~considered.[~~10~~16][~~11~~17]

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy.[15]

~~Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.~~[~~2~~][~~4~~][~~12~~]Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.[2]

~~In~~All health records shall be confidential and shall be disclosed only when necessary for the ~~event that the parent/guardian objects to or refuses to obtain a regular or special~~ health ~~or dental examination or refuses to permit~~of the ~~child to be examined as arranged~~student or when requested by the ~~school nurse or school physician~~parent/guardian, ~~the school nurse,~~ in ~~consultation~~accordance with ~~the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities~~law and Board policy.[18][19][20]

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy.[15][18][19][20][21][22][23]

~~Where~~Designated district staff shall request from the transferring school the health ~~officials or staff have reasonable cause~~records of students transferring into district schools. Staff shall respond to ~~suspect that a student may be~~such requests for the ~~victim~~health records of ~~child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy~~students transferring from district schools to other schools.[~~13~~18][~~14~~]

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.[18][24]

~~Health Monitoring~~DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.[2]

The ~~Board directs District staff~~Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to ~~monitor student health~~students in ~~accordance with applicable Board policy~~grades six through twelve. Eating disorder awareness and educational materials must also be posted on the ~~Board-approved health and safety plan~~district's website.[~~15~~26][27]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). [12]

~~A student may request an alternative method of monitoring as a religious accommodation, and designated District staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted.[16]~~

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Footnotes & Legal References — 209 — Health Examinations/Screenings

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Policy Number	246
Title	School Wellness
Version	v3 · 10/31/2026 · DRAFT

School Wellness

PURPOSE **BC Updates per PSBA updated school code. Selections carried over from current policy except food rewards.**

The Bensalem Township School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

AUTHORITY

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.[2][3]

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutrition guidelines.
3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.[2][3]

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.[3]

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

{x } The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. {x } Assessment of school environment regarding school wellness issues.
2. {x } Evaluation of food services program.
3. {x } Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. {x } Listing of activities and programs conducted to promote nutrition and physical activity.
5. {x } Recommendations for policy and/or program revisions.
6. {x } Suggestions for improvement in specific areas.
7. {x } Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[2][3]

1. The extent to which each district school is in compliance with law and policies related to school wellness.
2. The extent to which this policy compares to model wellness policies.
3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[3]

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[2][3]

GUIDELINES

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:[3][4]

1. The written School Wellness policy.
2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.
3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[2]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.[3]

{x } **Advisory Health Council**

{x } An Advisory Health Council may be established by the Superintendent to study student health issues and to assist in organizing follow-up programs.[5]

{x } The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

{x } The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness.

{x } The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.

{ } The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.[5]

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[6][7][8]

{x } Nutrition education in the district shall teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

{x } Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

{x } Nutrition education lessons and activities shall be age-appropriate.

{x } Nutrition curriculum shall teach behavior-focused skills, which may include menu planning, reading nutrition labels and media awareness.

{ } School food service and nutrition education classes shall cooperate to create a learning laboratory.

{ } Nutrition education shall be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education.

{x } Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

{x } The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development.[9]

{ } Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

{ } _____ other.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

{ } District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

{x } District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

{x } District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

{ } Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

{ } Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

{ } District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

{ } _____ other.

Physical Activity

{x } District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

{ } District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

{ } Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits.

{x } Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

{x } A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

{ } Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

{ } Physical activity breaks shall be provided for students during classroom hours.

{ } Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

{ } District schools shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.

{ } Physical activity shall not be used or withheld as a form of punishment.

{ } District schools shall promote physical activity through encouragement of walking and biking as a means of transportation to and from school.

{ } Students and their families shall be encouraged to utilize district-owned physical activity facilities, such as playgrounds and fields, outside school hours in accordance with established district rules.

{ } _____ other.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[7][8][10]

Instruction involving the collection of a student's height and weight measurements must be conducted in a manner that protects student confidentiality. The calculation of body mass index (BMI) is prohibited.[10]

{x } Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

{x } Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

{x } A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

{x } A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

{x } Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

{ } A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

{ } Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

{ } Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

{x } Physical education shall be taught by certified health and physical education teachers.

{x } Appropriate professional development shall be provided for physical education staff.

{ } Physical education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.

{x } Physical activity shall not be used or withheld solely as a form of punishment.

{ } _____ other.

Social Media

A social media literacy program consistent with curriculum regulations and academic standards shall be developed and implemented to address the following: [7][8][23]

1. **Mental, psychological and physical effects of social media and mobile device use.**
2. **Potential impacts of social media and mobile device use on academic growth and learning.**
3. **Safe use of social media, including how to recognize suspicious online behavior including, but not limited to:**
   a. **Cyberbullying.**
   b. **Predatory behavior.**
   c. **Potential human trafficking.**
4. **Personal security and privacy on mobile devices.**

Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[11][12][13][24]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.[9][15][16][17]

{x } District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

{x } Students shall be provided a clean and safe meal environment.

{ } Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

{ } District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, "grab & go breakfast" and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.

{x } Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.[11]

{ } Students shall have access to hand washing or sanitizing before meals and snacks.

{x } Access to the food service operation shall be limited to authorized staff.

{x } Nutrition content of school meals shall be available to students and parents/guardians.

{ } Students and parents/guardians may be involved in menu selections through various means, such as taste testing and surveys.

{ } To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

{x } The district shall provide appropriate training to all staff on the components of the School Wellness policy.

{ } Goals of the School Wellness policy shall be considered in planning all school based activities.

{ } Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

{ } Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

{ } The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

{x } The district shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students, in accordance with the district's school environmental health program and applicable laws and regulations.

{ } _____ other.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[11][12][15][16]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[3][18][19]

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day.[3][18]

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[3][18]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[18]

Fundraiser Exemptions -

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.[20]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[18]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives: **(CHOOSE ONE OF THE OPTIONS BELOW)**
   a. { } Foods and beverages shall not be used as a reward or incentive in district schools.
   b. { } Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).
   c. {x } Certain special education classrooms may be permitted to use food items as behavioral incentives or rewards when educationally appropriate, even when those items do not align with the District's established nutritional standards.
   ~~~~other.
   ~~~~

2. Classroom Parties and Celebrations: **(CHOOSE ONE OR MORE OF THE OPTIONS BELOW)**
    a. { } Only non-food based parties and celebrations shall occur on the school campus during the school day in district schools.
    b. { } Classroom parties/celebrations with food/beverages shall be limited to no more than one (1) per month in each classroom.
    c. {x } Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.
    d. {x } Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following:
        i. Fresh fruits/vegetables; and
        ii. Water, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.
    e. { } When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.
    f. { } Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.
    g. { } _____other.
3. Shared Classroom Snacks:
    a. { } Shared classroom snacks are not permitted in district schools.
    b. {x } The sharing of classroom snacks will be strongly discouraged by staff, however, the District acknowledges there may be exceptional circumstances in which sharing may occur. _____other.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. [3][18]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[21]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:[22]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

{ } The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

{x } The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

{ } District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

PSBA Revision 8/26 © 2026 PSBA

Footnotes

[2] 42 U.S.C. 1758b

[3] 7 CFR 210.31

[4] 7 CFR 210.15

[5] 24 P.S. 1422

[6] 24 P.S. 1513

[7] Pol. 102
Policy Reference
Open policy

[8] Pol. 105
Policy Reference
Open policy

[9] Pol. 808
Policy Reference
Open policy

[10] 24 P.S. 1512.1

[11] 7 CFR 210.10

[12] 7 CFR 220.8

[13] 24 P.S. 701

[15] 42 U.S.C. 1751

[16] 42 U.S.C. 1773

[17] 7 CFR 210.30

[18] 7 CFR 210.11

[19] 7 CFR 220.12

[20] Pol. 229
Policy Reference
Open policy

[21] 24 P.S. 504.1

[22] Pol. 209.1
Policy Reference
Open policy

[23] 24 P.S. 1556

[24] 24 P.S. 742.1

Redline Comparison

Generated 11/3/2026

Original (From): 246 — School Wellness · v1.0 · Published as: not recorded (Active)

Compared (To): 246 — School Wellness · D-v3.1 · Published as 246 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE BC Updates per PSBA updated school code. Selections carried over from current policy except food rewards.

The Bensalem Township School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

~~Bensalem Township School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.~~AUTHORITY

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.[2][3]

~~Authority~~To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

- A comprehensive nutrition program consistent with federal and state requirements.
- ~~The Board adopts this policy based on the recommendations of the Wellness Committee~~Access at reasonable cost to foods and ~~in accordance with federal and state laws and regulations~~beverages that meet established nutrition guidelines.~~[1][2]~~
- Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
- ~~To ensure the health~~Curriculum and ~~well~~programs for grades K-~~being of all students, the Board establishes~~12 that ~~the District shall provide~~are designed to educate students~~:~~ about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

DELEGATION OF RESPONSIBILITY

~~A comprehensive nutrition program consistent~~The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with ~~federal~~this policy, related policies and ~~state requirements~~established guidelines or administrative regulations.[2][3]

~~Access at reasonable cost~~Each building principal or designee shall annually report to ~~foods and beverages that meet established nutrition guidelines~~the Superintendent or designee regarding compliance in his/her school.[3]

~~Physical education courses and opportunities~~Staff members responsible for ~~developmentally appropriate physical activity during the~~programs related to school ~~day~~wellness shall report to the Superintendent or designee regarding the status of such programs.

~~Curriculum and programs for grades K-12 that are designed~~{x } The Superintendent or designee shall annually report to ~~educate students about proper nutrition and lifelong physical activity, in accordance with State~~the Board ~~of Education curriculum regulations~~on the district's compliance with law and ~~academic standards~~policies related to school wellness. The report may include:

- {x } Assessment of school environment regarding school wellness issues.
- ~~Delegation~~{x } Evaluation of ~~Responsibility~~food services program.
- {x } Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
- ~~The Superintendent or designee shall be responsible for the implementation and oversight~~{x } Listing of ~~this policy to ensure each of the District's schools,~~activities and programs conducted to promote nutrition and ~~curriculum is compliant with this policy, related policies and established guidelines or administrative regulations~~physical activity.~~[1][2]~~
- {x } Recommendations for policy and/or program revisions.
- ~~Each building principal or designee shall annually report to the Superintendent or designee regarding compliance~~{x } Suggestions for improvement in ~~his/her school~~specific areas.~~[2]~~
- {x } Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

~~Staff members responsible for programs related to school wellness shall report to the~~The Superintendent or designee ~~regarding~~and the ~~status~~established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of ~~such programs~~this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[2][3]

- The extent to which each district school is in compliance with law and policies related to school wellness.
- The ~~Superintendent or designee shall annually report~~extent to ~~the Board on the District's compliance with law and policies related~~which this policy compares to ~~school~~model wellness policies. ~~The report may include:~~
- A description of the progress made by the district in attaining the goals of this policy.

~~Assessment~~At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of ~~school environment regarding school~~the most recent triennial assessment and/or as district and community needs and priorities change; wellness ~~issues~~goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[3]

~~Evaluation~~The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of ~~food services program~~this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[2][3]

~~Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.~~GUIDELINES

~~Listing of activities and programs conducted to promote nutrition and physical activity.~~Recordkeeping

~~Recommendations for~~The district shall retain records documenting compliance with the requirements of the School Wellness policy~~ and/or program revisions.~~, which shall include:[3][4]

- ~~Suggestions for improvement in specific areas~~The written School Wellness policy.
- ~~Feedback received from District staff~~Documentation demonstrating that the district has informed the public, ~~students~~on an annual basis, ~~parents/guardians, community members and~~about the contents of the School Wellness ~~Committee~~policy and any updates to the policy.
- Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
- ~~The Superintendent or designee and~~Documentation demonstrating the ~~established Wellness Committee shall conduct an~~most recent assessment ~~at least once every three (3) years~~ on the ~~contents and~~ implementation of ~~this policy as part of a continuous improvement process to strengthen~~ the School Wellness policy and ~~ensure implementation. This triennial~~notification of the assessment ~~shall be made available~~results to the public ~~in an accessible and easily understood manner and include:~~[1][2].

Wellness Committee

The ~~extent~~district shall establish a Wellness Committee comprised of, but not necessarily limited to ~~which~~, at least one (1) of each ~~District~~of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school ~~is in compliance with law~~health professional, physical education teacher and ~~policies related to~~member of the public. It shall be the goal that committee membership will include representatives from each school ~~wellness~~building and reflect the diversity of the community.[2]

The ~~extent to which this~~Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy ~~compares~~that complies with law to ~~model wellness policies~~recommend to the Board for adoption.

~~A description of the progress made by the District~~The Wellness Committee shall review and consider evidence-based strategies and techniques in ~~attaining the~~establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of ~~this~~the policy development and revision process.[3]

{x } Advisory Health Council

~~At least once every three (3) years,~~{x } An Advisory Health Council may be established by the ~~District shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as District and community needs and priorities change; wellness goals are met; new~~Superintendent to study student health ~~science, information~~issues and ~~technologies emerge; and new federal or state guidance or standards are issued~~to assist in organizing follow-up programs.[~~2~~5]

{x } The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

{x } The ~~District shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this~~Advisory Health Council may make policy ~~via the District website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how~~recommendations to ~~access~~ the ~~School Wellness policy; information about the most recent triennial assessment; information on how~~Board related to ~~participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership~~other health issues necessary to promote student wellness.~~[1][2]~~

{x } The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.

~~Guidelines~~{ } The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.[5]

~~Recordkeeping~~Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[6][7][8]

~~The District shall retain records documenting compliance with~~{x } Nutrition education in the ~~requirements of the School Wellness policy, which~~district shall ~~include:[2][3]~~teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

{x } Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

~~The written School Wellness policy~~{x } Nutrition education lessons and activities shall be age-appropriate.

~~Documentation demonstrating that the District has informed the public~~{x } Nutrition curriculum shall teach behavior- focused skills, ~~on an annual basis~~which may include menu planning, ~~about the contents of the School Wellness policy~~reading nutrition labels and ~~any updates to the policy~~media awareness.

~~Documentation of efforts to review and update the~~{ } School ~~Wellness policy, including who is involved in the review~~food service and ~~methods used by the District~~nutrition education classes shall cooperate to ~~inform the public of their ability to participate in the review~~create a learning laboratory.

~~Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy~~{ } Nutrition education shall be integrated into other subjects such as math, science, language arts and ~~notification of the assessment results~~social sciences to ~~the public~~complement but not replace academic standards based on nutrition education.

{x } Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

~~Wellness Committee~~{x } The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development.[9]

{ } Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

~~The District shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, District administrator, District food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public~~{ }

_____ other. ~~It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[1]~~

Nutrition Promotion

~~The Wellness Committee shall serve as an advisory committee regarding student health issues~~Nutrition promotion and ~~shall be responsible for developing~~education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, ~~implementing~~ and ~~periodically reviewing and updating a School Wellness policy~~by

creating food environments that ~~complies with law to recommend to the Board for adoption~~encourage healthy nutrition choices and encourage participation in school meal programs.

{ } District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

~~The Wellness Committee~~{x } District staff shall ~~review~~cooperate with agencies and ~~consider evidence-based strategies and techniques in establishing goals~~community organizations to provide opportunities for ~~nutrition education and promotion, physical activity and other school based activities that promote~~appropriate student ~~wellness as part of the policy development and revision process~~projects related to nutrition.~~[2]~~

{x } District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

~~Advisory Health Council~~{ } Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

{ } Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

~~An Advisory Health Council may be established by the Superintendent to study student~~{ } District schools shall offer resources about health ~~issues~~ and nutrition to ~~assist in organizing follow-up programs~~encourage parents/guardians to provide healthy meals for their children. ~~[4]~~

{ }_____ other.

~~Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.~~[4]Physical Activity

{x } District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

~~Nutrition Education~~{ } District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

{ } Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits.

~~Nutrition education will be provided within the sequential~~{x } Age-appropriate physical activity opportunities, ~~comprehensive health education program in accordance with curriculum regulations~~such as outdoor and ~~the academic standards for Health~~indoor recess, ~~Safety~~before and ~~Physical Education~~after school programs, during lunch, clubs, intramurals and ~~Family~~interscholastic athletics, shall be provided to meet the needs and ~~Consumer Sciences~~interests of all students, in addition to planned physical education.~~[5][6][7]~~

{x } A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

~~Nutrition education in the District shall teach~~{ } Extended periods of student inactivity, ~~model~~two (2) hours or more, ~~encourage and support healthy eating by students~~shall be discouraged. ~~Promoting student health and nutrition enhances readiness for learning and increases student achievement.~~

{ } Physical activity breaks shall be provided for students during classroom hours.

~~Nutrition education~~{ } Before and/or after-school programs shall provide ~~all students with the knowledge and skills needed to lead healthy lives~~developmentally appropriate physical activity for participating children.

{ } District schools shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.

~~Nutrition education lessons and activities~~{ } Physical activity shall not be ~~age-appropriate~~used or withheld as a form of punishment.

{ } District schools shall promote physical activity through encouragement of walking and biking as a means of transportation to and from school.

~~Nutrition curriculum~~{ } Students and their families shall ~~teach behavior~~be encouraged to utilize district~~-focused skills~~owned physical activity facilities, ~~which may include menu planning, reading nutrition labels~~such as playgrounds and ~~media awareness~~fields, outside school hours in accordance with established district rules.

{ }_____ other.

~~Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.~~Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[7][8][10]

~~The staff responsible for providing nutrition education shall be properly trained~~Instruction involving the collection of a student's height and ~~prepared and shall participate~~weight measurements must be conducted in ~~appropriate professional development~~a manner that protects student confidentiality. The ~~District shall develop standards for such training and professional development~~calculation of body mass index (BMI) is prohibited.[~~8~~10]

{x } Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

~~Nutrition Promotion~~{x } Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

{x } A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

~~Nutrition promotion~~{x } A varied and ~~education positively influence lifelong eating behaviors by using evidence-based techniques~~comprehensive curriculum that promotes both team and ~~nutrition messages,~~individual activities and ~~by creating food environments that encourage healthy nutrition choices~~leads to students becoming and ~~encourage participation~~remaining physically active for a lifetime shall be provided in ~~school meal programs~~the physical education program.

{x } Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

~~District staff~~{ } A local assessment system shall ~~cooperate with agencies and community organizations~~be implemented to ~~provide opportunities for appropriate~~track student ~~projects related to nutrition~~progress on the Health, Safety and Physical Education academic standards.

{ } Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

~~District food service personnel shall review~~{ } Safe and ~~implement research based~~adequate equipment, ~~behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables~~facilities and ~~legumes, and to decrease plate waste~~resources shall be provided for physical education courses.

{x } Physical education shall be taught by certified health and physical education teachers.

~~Physical Activity~~{x } Appropriate professional development shall be provided for physical education staff.

{ } Physical education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.

~~District schools shall strive to provide opportunities for developmentally appropriate physical~~{x } Physical activity ~~during the school day for all students~~shall not be used or withheld solely as a form of punishment.

{ }_____ other.

~~Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.~~Social Media

A social media literacy program consistent with curriculum regulations and academic standards shall be developed and implemented to address the following:[7][8][23]

- ~~A physical~~Mental, psychological and physical effects of social ~~environment that encourages safe~~media and ~~enjoyable activity for all students shall be maintained~~mobile device use.
- Potential impacts of social media and mobile device use on academic growth and learning.
- ~~Physical Education~~Safe use of social media, including how to recognize suspicious online behavior including, but not limited to: Cyberbullying. Predatory behavior. Potential human trafficking.
- Personal security and privacy on mobile devices.

~~A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All District students must participate in physical education.~~[6][7][9]Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[11][12][13][24]

~~Quality physical education instruction that promotes lifelong physical activity~~Nutrition professionals who meet hiring criteria established by the district and ~~provides instruction~~ in compliance with federal regulations shall administer the ~~skills~~school meals program. Professional development and ~~knowledge necessary for lifelong participation~~continuing education shall be provided for district nutrition staff, as required by federal regulations.[9][15][16][17]

{x } District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

~~Physical education classes~~{x } Students shall be ~~the means through which all students learn, practice~~provided a clean and ~~are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity~~safe meal environment.

{ } Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

~~A comprehensive physical education course of study that focuses on providing students~~{ } District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the ~~skills~~classroom, ~~knowledge~~"grab & go breakfast" and ~~confidence~~breakfast after first period to ~~participate in lifelong~~reinforce the positive educational, behavioral and health~~-enhancing physical activity shall be implemented~~ impacts of a healthy breakfast.

{x } Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.[11]

~~A varied and comprehensive curriculum that promotes both team and individual activities and leads~~{ } Students shall have access to ~~students becoming~~hand washing or sanitizing before meals and ~~remaining physically active for a lifetime shall be provided in the physical education program~~snacks.

{x } Access to the food service operation shall be limited to authorized staff.

~~Adequate amounts~~{x } Nutrition content of ~~planned instruction~~school meals shall be ~~provided in order for students~~available to ~~achieve the proficient level for the Health, Safety~~students and ~~Physical Education academic standards~~parents/guardians.

{ } Students and parents/guardians may be involved in menu selections through various means, such as taste testing and surveys.

~~Students~~{ } To the extent possible, the district shall ~~be moderately~~utilize available funding and outside programs to ~~vigorously active as much time as possible during a physical education class~~enhance student wellness. ~~Documented medical conditions and disabilities shall be accommodated during class.~~

{x } The district shall provide appropriate training to all staff on the components of the School Wellness policy.

~~Safe and adequate equipment, facilities and resources~~{ } Goals of the School Wellness policy shall be ~~provided for physical education courses~~considered in planning all school based activities.

{ } Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

~~Physical education~~{ } Administrators, teachers, food service personnel, students, parents/guardians and community members shall be ~~taught by certified health~~encouraged to serve as positive role models through district programs, communications and ~~physical education teachers~~outreach efforts.

{ } The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

~~Appropriate professional development~~{x } The district shall ~~be provided~~maintain a healthy school environment to optimize conditions for ~~physical education staff~~learning and minimize potential health risks to students, in accordance with the district's school environmental health program and applicable laws and regulations.

{ }_____ other.

~~Physical activity shall not be used or withheld solely as a form of punishment.~~Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

~~Other~~Foods and beverages provided through the National School ~~Based Activities~~Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[11][12][15][16]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

~~Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[10][11][12][13]~~Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[3][18][19]

~~Nutrition professionals who meet hiring criteria established by~~For purposes of this policy, school campus means any area of property under the ~~District and in compliance with federal regulations shall administer~~jurisdiction of the school ~~meals program~~that students may access during the school day. ~~Professional development and continuing education shall be provided for District nutrition staff, as required by federal regulations.~~[~~8~~3][~~14~~18]~~[15][16]~~

For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[3][18]

~~District schools shall provide adequate space~~The district may impose additional restrictions on competitive foods, ~~as defined by~~provided that the ~~District, for eating and serving school meals~~restrictions are not inconsistent with federal requirements.[18]

Fundraiser Exemptions -

~~Students~~Fundraising activities held during the school day involving the sale of competitive foods shall be ~~provided a clean~~limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and ~~safe meal environment~~administrative regulations.[20]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[18]

~~Meal periods~~The district shall ~~be scheduled at appropriate hours, as required by federal~~establish administrative regulations ~~and as defined by the District~~to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.~~[10]~~

Non-Sold Competitive Foods -

~~Access~~Non-sold competitive foods available to ~~the food service operation shall be~~students, which may include but are not limited to ~~authorized staff~~foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

- ~~Nutrition content of school meals~~Rewards and Incentives: (CHOOSE ONE OF THE OPTIONS BELOW){ } Foods and beverages shall not be ~~available to students~~used as a reward or incentive in district schools. { } Foods and ~~parents/guardians~~beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.). {x } Certain special education classrooms may be permitted to use food items as behavioral incentives or rewards when educationally appropriate, even when those items do not align with the District's established nutritional standards.
  _____ other.
- Classroom Parties and Celebrations: (CHOOSE ONE OR MORE OF THE OPTIONS BELOW){ } Only non-food based parties and celebrations shall occur on the school campus during the school day in district schools.{ } Classroom parties/celebrations with food/beverages shall be limited to no more than one (1) per month in each classroom.{x } Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.{x } Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following:Fresh fruits/vegetables; andWater, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.{ } When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.{ } Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.{ } _____ other.
- Shared Classroom Snacks:{ } Shared classroom snacks are not permitted in district schools. {x } The ~~District shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students~~sharing of classroom snacks will be strongly discouraged by staff, ~~in accordance with~~however, the District~~'s school environmental health program and applicable laws and regulations~~ acknowledges there may be exceptional circumstances in which sharing may occur.
  _____ other.
  The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

~~Nutrition Guidelines for All Foods~~Marketing/~~Beverages at School~~Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. [3][18]

~~All foods~~Exclusive competitive food and ~~beverages available in District schools during~~/or beverage contracts shall be approved by the ~~school day~~Board, in accordance with provisions of law. Existing contracts shall be ~~offered~~reviewed and modified to ~~students~~the extent feasible to ensure compliance with ~~consideration for promoting student health and reducing obesity~~established federal nutrition standards, including applicable marketing restrictions. [21]

Management of Food Allergies in District Schools

~~Foods and beverages provided through the National School Lunch or School Breakfast Programs~~The district shall ~~comply with established federal nutrition standards.~~establish Board policy and administrative regulations to address food allergy management in district schools in order to:[~~10~~22]~~[11][14][15]~~

- Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
- ~~Foods~~Ensure a rapid and ~~beverages offered~~effective response in case of a severe or ~~sold at school~~potentially life-~~sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare~~threatening allergic reaction.
- Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

~~Competitive Foods~~ Safe Routes to School

{_} The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

~~Competitive foods available for sale~~{x } The district shall ~~meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students~~cooperate with local municipalities, ~~which may include~~public safety agency, ~~but are not limited~~police departments and community organizations to~~: a la carte options in cafeterias, vending machines, school stores, snack carts~~ develop and ~~fundraisers~~maintain safe routes to school. ~~[2][17][18]~~

{_} District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

~~Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.~~

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~~For purposes of this policy, school campus means any area of property under the jurisdiction of the school that students may access during the school day.[2][17]~~

~~For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[2][17]~~

~~The District may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[17]~~

~~Fundraiser Exemptions –~~

~~Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.[19]~~

~~The District may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[17]~~

~~The District shall establish administrative regulations to implement fundraising activities in District schools, including procedures for requesting a fundraiser exemption.~~

~~Non-Sold Competitive Foods –~~

~~Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the District.~~

~~If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:~~

- ~~Rewards and Incentives: The use of food and beverages as rewards should occur at a minimum and in special circumstances only. When used, the items served must adhere to the health nutrition guidelines as closely as possible.~~
- ~~Classroom Parties and Celebrations: Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties. Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following: Fresh fruits/vegetables; and Water, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.~~
- ~~Shared Classroom Snacks: The sharing of classroom snacks will be strongly discouraged by staff, however, the District acknowledges there may be exceptional circumstances in which sharing may occur.~~

The District shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the District website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting –

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. [2][17]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[20]

Management of Food Allergies in District Schools

The District shall establish Board policy and administrative regulations to address food allergy management in District schools in order to:[21]

- Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
- Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
- Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

The District shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

Footnotes & Legal References — 246 — School Wellness

Footnotes

[1] 42 U.S.C. 1758b
uscode.house.gov
uscode.house.gov
Legal Reference
View source

[2] 7 CFR 210.31
ecfr.gov
ecfr.gov
Legal Reference
View source

[3] 7 CFR 210.15
ecfr.gov
ecfr.gov
Legal Reference
View source

[4] 24 P.S. 1422
palegis.us
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Legal Reference
View source

[5] 24 P.S. 1513
palegis.us
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Legal Reference
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[6] Pol. 102
Policy Reference
Open policy

[7] Pol. 105
Policy Reference
Open policy

[8] Pol. 808
Policy Reference
Open policy

[9] 24 P.S. 1512.1
palegis.us
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[10] 7 CFR 210.10
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[11] 7 CFR 220.8
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[12] 24 P.S. 701
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[13] 24 P.S. 742
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[14] 42 U.S.C. 1751
uscode.house.gov
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[15] 42 U.S.C. 1773
uscode.house.gov
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[16] 7 CFR 210.30
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[17] 7 CFR 210.11
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[18] 7 CFR 220.12
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[19] Pol. 229
Policy Reference
Open policy

[20] 24 P.S. 504.1
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View source

[21] Pol. 209.2
Policy Reference
Open policy

Footnotes & Legal References — 246 — School Wellness

Footnotes

[2] 42 U.S.C. 1758b

[3] 7 CFR 210.31

[4] 7 CFR 210.15

[5] 24 P.S. 1422

[6] 24 P.S. 1513

[7] Pol. 102
Policy Reference
Open policy

[8] Pol. 105
Policy Reference
Open policy

[9] Pol. 808
Policy Reference
Open policy

[10] 24 P.S. 1512.1

[11] 7 CFR 210.10

[12] 7 CFR 220.8

[13] 24 P.S. 701

[15] 42 U.S.C. 1751

[16] 42 U.S.C. 1773

[17] 7 CFR 210.30

[18] 7 CFR 210.11

[19] 7 CFR 220.12

[20] Pol. 229
Policy Reference
Open policy

[21] 24 P.S. 504.1

[22] Pol. 209.1
Policy Reference
Open policy

[23] 24 P.S. 1556

[24] 24 P.S. 742.1

Policy Number	704
Title	Maintenance
Version	v2 · 11/1/2026 · DRAFT

Maintenance

PURPOSE BC edits as per PSBA update. Lead testing option. Options selected from existing policy.

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

AUTHORITY

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.[1][2]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

{x } Regular program of maintenance, repair and improvement of buildings and facilities.

{x } Testing lead levels in drinking water.[2]

{x } Critical spare parts inventory.

{x } Equipment replacement program.

{x } Long-range plans for building modernization and conditioning.

{x } The Superintendent or designee shall develop a maintenance check list applicable to all district buildings.

{x } Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a

(x) periodic

( ) monthly

( ) bimonthly

basis and return a written report to the Superintendent or designee as to the findings of that inspection.

The Superintendent shall report

{x } annually

{ } quarterly

{ } periodically

to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

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Footnotes

[1] 24 P.S. 701

[2] 24 P.S. 742.1
palegis.us
palegis.us
Legal Reference
View source

[3] 24 P.S. 742.1
palegis.us
palegis.us
Legal Reference
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Legal References

[1] 24 P.S. 701 — 24 P.S. 701
[2] 24 P.S. 742.1 — 24 P.S. 742.1
[3] 24 P.S. 742.1 — 24 P.S. 742.1

Redline Comparison

Generated 11/3/2026

Original (From): 704 — Maintenance · v1.0 · Published as: not recorded (Active)

Compared (To): 704 — Maintenance · D-v2.1 · Published as 704 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE BC edits as per PSBA update. Lead testing option. Options selected from existing policy.

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

~~Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.~~AUTHORITY

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.[1][2]

~~Authority~~DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

~~The Board directs that a continuous~~{x } Regular program of ~~inspection and~~ maintenance, repair and improvement of ~~all district~~ buildings~~, property~~ and ~~equipment be established and implemented~~facilities. ~~Wherever possible, maintenance shall be preventive.~~[1]

{x } Testing lead levels in drinking water.[2]

~~Delegation of Responsibility~~{x } Critical spare parts inventory.

{x } Equipment replacement program.

~~The Superintendent or designee shall develop~~{x } Long-range plans for building modernization and ~~supervise a maintenance program which shall include:~~conditioning.

~~Regular program of facilities repair and conditioning~~{x } The Superintendent or designee shall develop a maintenance check list applicable to all district buildings.

~~Equipment replacement program.~~{x } Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a

~~Long-range plans for building modernization and conditioning.~~(x) periodic

~~The Superintendent or designee shall develop guidelines necessary for maintenance, repair and improvement of physical facilities.~~( ) monthly

( ) bimonthly

~~Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a periodic~~ basis and return a written report to the Superintendent or designee as to the findings of that inspection.

The Superintendent shall report

~~The Superintendent shall report~~ {x } annually ~~to the Board regarding the current maintenance and improvement program.~~

{ } quarterly

{ } periodically

to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

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Footnotes & Legal References — 704 — Maintenance

Footnotes

[1] 24 P.S. 701
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Legal Reference
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Footnotes & Legal References — 704 — Maintenance

Footnotes

[1] 24 P.S. 701

[2] 24 P.S. 742.1
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Legal Reference
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BOARD POLICY

707 Use of School Facilities

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
707	9/22/2004	6/29/2026	9/11/2026
VERSION	**DOCUMENT STATUS**	**PRINTED**	
v4.18	DRAFT	11/17/2026	

Proposed addition Proposed deletion

PER V.V. BC

PURPOSE

The School Board recognizes that although the primary purpose of the school buildings, facilities and property (the school facilities) is to provide students with an appropriate learning environment, the Board may make school facilities available to individuals and community groups without discrimination and in accordance with this policy, provided the use does not interfere with the educational program of the schools.

AUTHORITY

The School Board shall establish a schedule of fees for the use of school facilities by approved groups, with such use to be identified in this policy as a school facility use.[1]

DELEGATION OF RESPONSIBILITY

The Superintendent or his/her designee shall implement procedures for requesting and granting permission for use of school facilities and shall distribute the policy and procedures to individuals affected by them.

The Superintendent or his/her designee may approve a school facility use as long as the school facility use complies 100% with School Board policy.

GUIDELINES

User Group Classifications

Eligibility to use school facilities is limited to the following categories or classes of users.

CLASS I -

All Bensalem Township School District teams, clubs and activities, including the Boy Scouts and Girl Scouts.

CLASS II -

All Bensalem Township School District-related groups, including, but not limited to:

1. Bensalem Township School District Alumni Associations.
2. PTOs, PTGs, and/or School Board-approved booster and/or parent/teacher groups.
3. Bensalem Education Foundation.
4. Just for the Kids.
5. Bensalem Township School District Employee groups.
6. PSERS.
7. Bensalem Township Based Service Organizations including, but not limited to, the Bensalem Lions Club, Kiwanis Club, Rotary, etc.

CLASS III -

Bensalem Township community and non-profit organizations that provide programs for the benefit of local youth residents and youth, including, but not limited to:

1. Bensalem non-profit youth organizations [501(c)(3) designation required].
2. Bensalem Township parochial schools and CYO organizations.
3. YWCA.

CLASS IV -

Bensalem residents, business groups and organizations not included in Classes I, II or III.

CLASS IV(A) -

Bensalem events that provide positive services to the township as approved by the School Board. Such events currently approved by the School Board at the time of the adoption of this policy are Indian Cultural Association of Pennsylvania (ICAP) events, Celtic Christmas, and the Bensalem Kollel and Outreach Center Challah Bake.

CLASS V -

1. PIAA, District One or Suburban One sanctioned events.
2. First Mid Atlantic Robotics.

CLASS VI -

Other governmental organizations or agencies not included in Classes I, II, III, IV or IV(A).

1. Bensalem Township Government including, but not limited to, the Township Police Department, Fire Companies, and Park & Recreation Department.
2. Bucks County Government.

CLASS VII -

Any and all school facility use requests not identified in and/or covered under Classes I, II, III, IV, IV(A), V & VI.

1.Political Events and Activities.-Political meetings, candidate forums, campaign events, town halls, issue advocacy events, and similar political activities may be permitted in District facilities in accordance with this policy and all applicable laws.Permission to use District facilities shall not constitute District sponsorship, endorsement, or opposition to any candidate, political party, ballot measure, political action committee, organization, or viewpoint.Approval or denial of a facility-use request shall be based solely upon the requirements of this policy and content-neutral operational considerations, including safety, security, capacity, staffing availability, scheduling conflicts, and facility suitability.

Fee Structure by Classification

CLASS I -

Class I groups may use school facilities without charge for rental or service fees. Application fees and security deposit will be waived.

CLASS II -

Class II groups may use school facilities without charge for rental or service fees during normal business hours. Application fees and security deposit will be waived. Service fees will be required for uses of buildings during off hours.

Class II requested school facility uses proposed to occur during off hours (weekends) must have prior School Board approval. The Facilities Department will provide to the School Board a breakdown of custodial fees and utility fees absorbed by the school district prior to the time the school facility use is approved.

CLASS III -

Class III groups will be required to pay an application fee, and an utility rate fee, and will be required to deposit a security deposit in order to use school facilities.

Class III groups may use school facilities without charge for rental fees.

Class III groups may use school facilities without charge for custodial fees and/or service fees during normal business hours. For usage during off hours (weekends), Class III groups will be required to pay custodial fees, together with any/all applicable service fees.

CLASS IV -

Class IV groups will be required to pay an application fee, rental fee, and custodial fee, together with any/all applicable service fees, and will be required to deposit a security deposit in order to use school facilities.

CLASS IV(A) -

Class IV(A) groups will be required to pay an application fee, a reduced rental fee in an amount equal to sixty-five percent (65%) of the then current school facility rental fee, and a custodial fee, together with any/all applicable service fees, and will be required to deposit a security deposit in order to use school facilities.

CLASS V -

Class V.1 groups will be required to pay fees as determined by PIAA, District 1, and/or Suburban One League guidelines then in effect. Class V.2 groups will be required to pay a custodial fee, together with any/all applicable service fees.

CLASS VI -

Class VI groups will be required to pay an application fee, rental fee, and custodial fee, together with any/all applicable service fees, and will be required to deposit a security deposit in order to use school facilities.

CLASS VII -

Class VII groups will be required to pay an application fee, rental fee, and custodial fee, together with any/all applicable service fees, and will be required to deposit a security deposit in order to use school facilities.

List of Available Facilities

A list of available school facilities will be prepared by the Superintendent or his/her designee and approved by the School Board. The list of available school facilities is a part of, and incorporated into, this policy, and may be amended, from time to time, as may be necessary, without the need to amend this policy.

Fees and Fee Schedule

A schedule of all school facility use fees will be prepared by the Superintendent or his/her designee and approved by the School Board. The schedule of school facility use fees may include, but shall not be limited to:

1. Application fees.
2. Rental fees.
3. Utility Rate fees.
4. Custodial fees.
5. Service fees.

The schedule of school facility use fees is a part of, and incorporated into, this policy, and may be amended, from time to time, as may be necessary, without the need to amend this policy.

The following fees shall be included within the school facility use fee schedule:

1. Application fee - a non-refundable fee to accompany an application to use any school facilities. A separate application will be required for each school facility sought to be used by a user group per occasion or season, as applicable.
2. Rental fee - a non-refundable fee for the use of a school facility. A separate rental fee may be required for each school facility sought to be used by a user group per occasion or season, as applicable.

3. Utility Rate fee - a non-refundable fee for the utility costs for the use of a school facility.
4. Custodial fee - a non-refundable fee for the custodial employee and/or grounds employee costs for the use of a school facility.
5. Service fee - a non-refundable fee for the following employee costs:
    a. Facility or Site Supervisor.
    b. Rental Coordinator.
    c. Security Guard.
    d. Cafeteria or Food Services employee.
    e. Audio/Visual Coordinator.
    f. Audio/Visual Assistant.
    g. Lifeguard.
6. Security deposit.
7. Costs.

For the purpose of this policy, **regular work hours** or **normal business hours** are those hours for each building when custodial staff are regularly on duty.

A building administrator, a facility or site supervisor, and/or a custodian shall be present and responsible whenever any user group is using a school facility. As part of its review of a school facility use application, the school district shall determine which supervisory personnel [building administrator, facility/site supervisor, rental coordinator, and/or custodial employee(s)] will be required for each and every approved school facility use.

The various school facility use fees may be increased and/or decreased, from time to time, as deemed necessary in the sole discretion of the school district. Notwithstanding the generality of the foregoing, school facility use fees that are based, in whole or in part, upon school district employee salaries and/or costs, may be increased annually based upon increases in school district employee salaries and/or costs. Similarly, school facility use fees that are based, in whole or in part, upon the school district's Act 1 Index (such as rental fees and utility rate fees), may be adjusted annually based on changes in and/or to the District's Act 1 Index.

Security deposits will be held in escrow by the school district until such time as school district personnel evaluate the condition of the school facility or facilities used in a school facility use after such school facility use event and/or season has ended. All expenses and/or costs incurred by the school district as the result of a school facility use shall be deducted from the security deposit, and thereafter the remaining balance of the security deposit shall be returned to the user group within ten (10) days of the end of the school facility use event or season, whichever is later. A written notification and description shall be provided to the user group by the school district at the time of the return of the security deposit if any security deposit funds have been withheld by the school district, for theft, damage, and/or destruction of school district property, or otherwise, pursuant to this policy.

Application Process

All applications for school facility use must be completed and submitted to the school district using forms as provided by the school district. An application fee must be submitted with the school facility use application form(s), unless the user group classification of the applicant is not subject to the payment of an application fee.

A Certificate of Insurance, naming the School District of Bensalem Township as an additional insured on all policies identified thereupon, and covering the school facilities sought to be used, must accompany the application at the time of submission. The Certificate of Insurance must include policies of insurance of the kind and in the policy amounts as required by this policy and as may be required by the school district from time to time. A Hold Harmless Agreement, in a form provided by the school district, must also accompany the application at the time of submission.

Applications should be made at least forty-five (45) days in advance of the scheduled event, and no applications will be accepted prior to ~~nine~~ twelve (~~9~~12) months of the event. Weekend or summer rental applications should be made at least forty-five (45) days prior to a School Board action meeting in order to be considered at that School Board action meeting. There typically is no July School Board action meeting. An application must be completed by an authorized officer, member, or agent of the user group who is at least twenty-one (21) years of age.

All applications are subject to the required approval process. The School Board reserves the right to refuse the use of any school facility at any time.

A twenty-five percent (25%) deposit of the total of all of the estimated school facility rental fees and costs must be paid to the school district. Rental cost is required no later than fourteen (14) days prior to the date of, or starting date of, the school facility rental.

The payment of any and all school facility use fees as required and/or otherwise set forth in this policy shall be paid by check, payable to the order of the Bensalem Township School District only, and shall be presented to the Superintendent or his/her designee. No cash or electronic payment will be accepted by the school district, and no cash or electronic payments should be made to any school district employees.

It is the responsibility of the applicant to obtain all permits, approvals, and authorizations required by the Township or any other applicable governing entity for the requested use of district facilities. Approval of a Facilities Use Application by the district is contingent upon the district's receipt and review of all required permit applications and corresponding documentation confirming that the necessary permits have been issued/approved or that no Township permit is required. Failure by the applicant to provide the required permits or documentation to the district prior to the scheduled event may result in the cancellation of the facility use approval by the district. The applicant is responsible for ensuring that all required permits remain valid and in effect for the duration of the approved use.

Cancellation Process

It is the responsibility of the applicant to contact the school district facility rental office should it be necessary for a user group to cancel its school facility use. A school facility use must be cancelled no fewer than seven (7) days prior to the scheduled date of the school facility use.

If a school facility use is cancelled fewer than seven (7) days prior to the scheduled date of the school facility use, then rental fees will be still be charged by the school district and will not be refunded to the user group, and all other school facility use fees and costs already incurred by the school district for the school facility use will similarly be charged by the school district and will not be refunded to the user group.

If weather conditions prohibit a school facility use from taking place as scheduled, any building administrator, facility/site supervisor, rental coordinator or other designated school district employee may cancel the event. The school district shall not be liable to the applicant/user group for any loss due to the cancellation caused by weather conditions.

District Cancellation Rights

Notwithstanding any prior approval, permit issuance, or payment of fees, the District reserves the right to cancel, revoke, modify, relocate, or reschedule any facility use at any time when, in the sole judgment of the District, the facility is needed for educational purposes, student activities, District operations, emergency situations, construction or maintenance activities, public safety concerns, or any other District purpose. The District shall make reasonable efforts to provide notice of such cancellation and, when feasible, offer an alternative facility or date. The District shall not be liable for any costs, damages, expenses, lost revenues, or consequential damages incurred by a user group as a result of such cancellation. In the event of a District-initiated cancellation, any prepaid rental fees ~~not associated with costs already incurred by the District~~ shall be refunded.

Liability/Insurance Requirements

As a condition for each and every school facility use, every non-school district user group shall submit to the school district two (2) copies of its Certificate of Insurance with its application for school facility use. The certificate(s) are to be issued by the user group's insurance carrier(s) and signed by an authorized agent(s) of the insurance carrier(s). The insurance carrier(s) must be licensed to do business in the Commonwealth of Pennsylvania and must hold a rating of "A" or better from A.M. Best. The certificate(s) must name Bensalem Township School District as an additional insured on all policies identified thereupon, and shall cover all of the school facilities sought to be used as part of the school facility use, as well as any claims arising out of activities to be performed on school district property as part of the school facility use.

The user group shall carry the comprehensive form of general liability insurance and the limits shall be not less than $1,000,000.00 for each: bodily injury, property damage, and fire.

If a user group utilizes or employs workers or employees, the organization shall carry Workers' Compensation insurance to insure their statutory liability to their employees, and the user group will provide Bensalem Township School District with a copy of their Workers' Compensation insurance documentation.

All user groups are responsible for leaving the facilities/fields in proper condition, and, as set forth above, will be responsible for all costs incurred for repairs and/or replacement of any stolen, damaged, and/or destroyed school district property in amounts in excess of the security deposit.[2]

As a condition of use of any and all school facilities, all user groups are required to agree, on the form(s) provided by the school district, to indemnify and hold harmless the Bensalem Township School District, its officers, officials, agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the school district for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the use of the Bensalem Township School District Facilities, whether such injuries to persons or damage to property is due or claimed to be due to the negligence, in whole or in part, of the user group, its subcontractors, the Bensalem Township School District, and/or its officers, officials, agents and employees.

General Rules for Use

In addition to any rule described herein for the use of school district facilities, the school district reserves the right to make any rules or enforce any regulations that it deems necessary in order to promote and protect the health, safety and welfare of the community and the school district facilities.[3]

Availability of School District Facilities and Obligations of Applicant/User Groups

1. The use of the school district facilities, subject to restrictions, is available to organizations within the school district, as classified in the 'User Group Classification' section of this policy, above.
2. All users and user groups, their members, guests and invitees must comply with school district policies at all times.
3. All school facility uses must end, and all users and user groups, their members, guests and invitees must vacate school district facilities by 9:30 p.m., Monday through Thursday, and by 12:00 a.m. Friday, Saturday and Sunday, unless otherwise approved by the Superintendent or his/her designee.
4. The school district reserves the right to assign the various school district facilities at its discretion. For energy savings or other relevant reasons, the school district may consolidate various activities to certain schools or locations.
5. All school district student-related activities shall take preference over all community requests for the use of school district facilities as determined by the Superintendent or Facilities Department in their discretion.
6. Any user group that does not comply with the rules and regulations of the school district will be banned from continued use of any and all school district facilities.
7. Only school-related or school sponsored activities of the school district may use school district facilities during normal school hours.

8. During school hours, no school facility use by a non-school district user group can take place on or in a school district facility prior to 6:00 p.m., Monday through Friday, unless approved by the Superintendent or his/her designee.
9. If admission fees are charged at an event held in a school district facility, the user group must pay all taxes required by law; evidence of payment may be required by the school district.
10. Members and agents of the School Board shall not be refused admission to an event being held on or at school district facilities.
11. All user groups must be able to present an approved school district facility use permit when requested. Any user group who cannot present an approved school district Use Permit will be denied access to, and use of, any and all school district facilities.
12. Any user group and/or school facility use that requires the use of microphones, projectors, sound system, lighting, and/or other audio/visual equipment, facilities, and/or services of the school district must submit a prior written request to utilize these services. Such audio/visual services must be installed, operated, and/or otherwise performed by an approved school district employee. All such audio/visual related fees and costs will be billed and paid by the user group as set forth in the 'Fee Structure by Classification' section of this policy, above, and in the school facility use Fee schedule incorporated herein.
13. The school district will schedule meetings with Class III user groups as deemed necessary.
14. Use of school district swimming pools requires school district-employed lifeguards at all times unless determined otherwise by the school district. The number of lifeguards necessary for a school facility use will be determined by the school district-based factors including, but not limited to, the age, number, and skill level of the persons proposed to be in and/or around the swimming pool(s). In such cases where the school district lifeguards are not available, the user group will be required to provide certified lifeguards for the entire duration of the school facility use rental and also provide to the school district a completed Swimming Pool Usage Application/Lifeguard Verification form.
15. Unless otherwise approved by the school district prior to the school facility use, concessions for the duration of the school facility use will be operated by the school district.
16. All and every school facility use is subject to the availability of school district employees, including, but not limited to, a building administrator, a facility or site supervisor, and/or custodial staff, at the time the user group is using, or proposes to use, a school facility.
17.

18. Political events shall be subject to the following requirements:
    a. Political events shall be conducted only within approved indoor District facilities. Use of athletic fields, stadiums, playgrounds, parking lots, courtyards, and other outdoor District property for political events is prohibited unless specifically authorized by Board action.
    b. All campaign signs, banners, posters, literature, displays, tables, decorations, and other political materials must be removed immediately upon conclusion of the event.
    c. No political signage, literature, or campaign materials may be affixed to District property, buildings, fences, scoreboards, sidewalks, walls, doors, windows, or equipment.
    d. Event organizers shall be responsible for ensuring that participants remain within areas identified on the facility-use permit and do not interfere with District operations or activities.
    e. Distribution of literature shall be limited to the approved rental space and shall not impede access, ingress, egress, or pedestrian traffic.
    f. Political events shall comply with all Board policies governing discrimination, harassment, bullying, threats, intimidation, disorderly conduct, and disruption of the educational environment.
    g. The District may require security personnel, law-enforcement presence, traffic controls, or additional supervisory personnel when deemed necessary for public safety. Associated costs shall be the responsibility of the renter.
    h. Political fundraising activities are permitted only when otherwise lawful and specifically identified in the facility-use application
    i. Speech occurring during a rented facility use may not include conduct that constitutes unlawful harassment, true threats, incitement to imminent unlawful conduct, or speech otherwise unprotected under applicable law. Event organizers shall be responsible for maintaining orderly conduct throughout the event.
    j. No political event shall be scheduled during the student instructional day while students are present in the building unless specifically approved by the Superintendent.
    k. No campaign materials may be left on District property after the event. Costs incurred by the District for cleanup or removal shall be charged to the renter and may be deducted from the security deposit.
    l. Candidate forums sponsored by community organizations must provide all legally required notifications and opportunities for participation consistent with applicable election laws.
19. a.

Prohibited Activities[3]

1. Possession, use, or distribution of illegal drugs and/or alcoholic beverages.
2. Possession of weapons.
3. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or local, state or federal laws, ordinances, and/or regulations.

4. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, including activities requiring a Bingo License, unless such activity has been expressly authorized by the School Board.[4][5]
5. Use of tobacco products in any form.[6][7][8][9]
6. Any activity that may be destructive to any School district Facility or equipment.[2]
7. Anything which conflicts with school activities.
8. ~~Partisan political meetings.~~
9. Commercial advertising.
10. Fundraising campaigns, except as permitted by School Board policy or special action by the School Board.
11. Transfer of a School Use Facility Permit. The right and approval to use any school district facility may not be sublet or transferred to any other individual or group.
12. Installation of equipment and/or alterations to school district facilities or equipment, in any manner whatsoever, without prior, express written approval by the school district.
13. Use of any open flame without the prior, express approval of the Superintendent or his/her designee.
14. The use of cold spark machines, cold sparklers, spark-producing devices, pyrotechnic or simulated pyrotechnic effects, and similar special-effects equipment is strictly prohibited in or on District property as part of any facility rental or use. LED special-effects lighting devices, including portable, temporary, programmable, flashing, strobing, laser, or event-style LED lighting, are also prohibited unless specifically provided and operated by the District.

    Renters may not bring, install, operate, or permit a vendor or third party to use such equipment, regardless of whether the device is marketed as “cold,” “flameless,” “smokeless,” or otherwise represented as safe for indoor use.

    This prohibition is intended to protect students, staff, visitors, District facilities and equipment, and fire/life-safety systems. No renter, vendor, event organizer, or District employee may waive this prohibition without prior written authorization from the Superintendent or designee , with Board approval, and when applicable, approval from the appropriate fire or code official.
15. Any activity that violates any school district policy or administrative regulations.

Safety and Security

A school facility use shall be conditioned upon proper security measures being arranged, in advance, for the school facility use. A user group is required to maintain control over all members, guests, invitees, and/or all other persons present at a school facility use.

The costs of any and all security measures, including, but not limited to, security guards, are the responsibility of the user group of the duration of the school facility use. The school district reserves the right to modify or increase the security measures required at any time, and to consult with, and utilize the services of, the Bensalem Township Department of Public Safety in determining the security measures needed for a school facility use.

Any and all security costs incurred by the school district shall be paid in advance of a school facility use, with any additional security costs incurred by the school district before or during a school facility use to be immediately paid to the school district by the user group. All such security costs are set forth in the school facility use Fee schedule incorporated herein.

All required security measures and procedures, and all other safety regulations and procedures, shall be strictly adhered to by the user group, its members, guests, invitees, and any other persons present at at school facility use. School district officials have the authority to engage additional security personnel and/or to call police before or for the duration of any part of a school facility use when, in their judgment, it becomes necessary.

Decorations

Decorations used during a school facility use must be fireproof and are subject to prior review and approval by school district officials. Approved decorations cannot be fastened to the walls or ceiling of any buildings with nails, screws, scotch tape, or other fasteners that will damage the finish of the wall or ceiling.

Decorations may be fastened to walls and ceilings with painters tape or fun tack only. Any decoration deemed to be offensive or inappropriate will be removed at the sole discretion of the school district. All decorations, furnishings, and equipment intended for use by the user group are to be delivered and put in place under the supervision of school district staff at a time as previously approved by the school district.

Debris must be removed at the end of the school facility use.

Decorations to be used in any auditorium, multi-purpose room(s), or foyer(s) of any school building(s) are to be limited to floral or flag decorations, or those of a free standing, informative display type, and are subject to prior review and approval by school district officials.

Food, Drink or Refreshments

Food, drinks or refreshments of any kind are prohibited from gymnasiums, auditoriums, classrooms, natatoriums, swimming pools, and/or areas not designated within the school facility use permit. Unless otherwise approved by the school district prior to the school facility use, any concessions for the duration of the school facility use will be operated by the school district.

Rules Specific to Designated Facilities

Kitchen -

At least one (1) member of the Bensalem Food Services staff shall be employed during the time a kitchen is in use, and an applicable service fee for all such personnel will be charged. The school district will determine the number of Food Services employees necessary for the duration of a school facility use.

Parking -

Parking for a school facility use is limited to designated parking areas located on school facilities. No vehicles are permitted to park on grass or any other non-designated parking areas at any School Facility.

Use of District Facilities on Weekends and Holidays

All school district facilities will be closed to all school facility uses on the holidays listed below unless approved by the School Board forty-five (45) days prior to said holiday. Consideration for use of school facilities on holidays will be given only in special situations upon request by Class I user groups.

1. July 4.
2. Labor Day holiday (Friday).
3. Labor Day.
4. Rosh Hashanah.
5. Yom Kippur.
6. Diwali.
7. Veteran's Day.
8. Thanksgiving Day.
9. Thanksgiving Day holiday (Friday).
10. Christmas Eve/Christmas Day.
11. New Year's Eve/New Year's Day.
12. Martin Luther King's Birthday.
13. President's Day.
14. Holy Thursday.
15. Good Friday.
16. Easter Monday.
17. Memorial Day.
18. Summer months (when in conflict with summer cleaning or during construction).
19. Election Day.

The Superintendent or the Director of Business Operations may grant approval for facility usage on holidays and Sundays only in special circumstances. The Board of School Directors will ratify usage at the next School Board meeting.

School district facilities may be used by Class II, III, IV, IV(a), V, VI, and VII user groups on Sundays in accordance with this policy. All Sunday school facility uses must be preapproved by the Superintendent or his/her designee.

Bensalem High School will be available on Saturdays for sports teams, the band, and other student activity school groups from 7:00 a.m. to 1:00 p.m. only. The sponsors or coaches must provide their Saturday practice needs in writing, no later than ten (10) days in advance, to the Facilities office and high school principal.

Violations

Any violations of rules and regulations for use of school district facilities will be subject to corrective actions up to and including barring the user group from the future use of school district facilities. The school district, at its discretion, may impose progressive corrective actions, including a verbal warning, written warning, and suspension of use rights, prior to permanently rescinding an entity's use of school district facilities.[3]

The designated school district employee is required to report all violations of rules and regulations to the building principal and to a facility or site supervisor.

Legal Footnotes

[1] 24 P.S. 775
LEGAL REFERENCE

[2] 24 P.S. 777
LEGAL REFERENCE

[3] 24 P.S. 511
LEGAL REFERENCE

[4] 10 P.S. 328.101 et seq
LEGAL REFERENCE

[5] 61 PA Code 901.701
LEGAL REFERENCE

[6] 18 Pa. C.S.A. 6306.1
LEGAL REFERENCE

[7] Pol. 904 — Public Attendance at School Events
POLICY REFERENCE

[8] 20 U.S.C. 7972
LEGAL REFERENCE

[9] 20 U.S.C. 7973
LEGAL REFERENCE

Legal References

Additional References

24 P.S. 510.2
LEGAL REFERENCE

BENSALEM TOWNSHIP SCHOOL DISTRICT
BENSALEM, PA 19020

FACILITIES RENTAL FORM

NAME OF REQUESTING ORGANIZATION:_____ _____

DATE

ORGANIZATION ADDRESS: _____

_____ _____

PHONE (BUSINESS)

CONTACT PERSON:_____

CONTACT PERSON ADDRESS:_____

CONTACT E-MAIL: _____ _____

PHONE (CELL)

FACILITIES REQUESTED

- ☐ BENSALEM HS
- ☐ SHAFER MS
- ☐ SNYDER MS
- ☐ BELMONT ES
- ☐ CORNWELLS ES
- ☐ FAUST ES
- ☐ RUSH ES
- ☐ STRUBLE ES
- ☐ VALLEY ES
- ☐ ADMINISTRATIVE CENTER

PURPOSE:_____

DATE(S) REQUESTED:_____ TO: _____

TIME(S) REQUESTED:_____ TO: _____

DATE(S) AVAILABLE:_____ TO:_____CODE# _____

NUMBER OF ANTICIPATED PARTICIPANTS: _____ ADULTS:_____ STUDENTS: _____

ROOMS REQUESTED

- ☐ GYMNASIUM
- ☐ CAFE/MULTI-PURPOSE ROOM
- ☐ KITCHEN
- ☐ INTERNET CAFÉ
- ☐ LIBRARY
- ☐ CLASSROOM
- ☐ AUDION
- ☐ ATHLETIC FIELD
- ☐ AUDITORIUM
- ☐ NATATORIUM/POOL
- ☐ STADIUM

LOCATION: _____

ADDITIONAL NEEDS (EQUIPMENT, # OF CHAIRS, # OF TABLES, QTY, ETC.)_____

_____

A/V NEEDS (MICROPHONES, PROJECTORS, SOUND SYSTEM, ETC :) _____

_____

Additionally, the user has been provided with and has read the Rules and Regulations for use of School Facilities and the policies of the Board of School Directors of Bensalem Township School District concerning the use of its buildings and agrees to follow them in letter and spirit.

Authorized Signature:_____ Date: _____

Principal's Signature: _____ Date: _____

OFFICE USE ONLY

CERTIFICATE OF INSURANCE RECEIVED: _____ YES/NO

BTSD INDEMNIFICATION: YES NO (IF "NO" REJECT, NOTIFY & RETURN)

CLASSIFICATION: I II III IV IV(a) V VI (CIRCLE ONE)

APPROX. BASIC CHARGES:

$_____ A/V FEE

$_____ RENTAL FEE

$_____ CUSTODIAL FEE

$_____ SECURITY EVENT STAFF FEE

$_____ OTHER FEES (Tables/Chairs, etc. – 50 cents per chair, $2.00 per table)

$_____ RENTAL COORDINATOR ($50.00 PER HOUR)

$_____ TOTAL BASIC CHARGES

Township Permit Action:

It is the responsibility of the applicant to obtain all permits, approvals, and authorizations required by the Township or any other applicable governing entity for the requested use of district facilities. Approval of a Facilities Use Application by the district is contingent upon the district's receipt and review of all required permit applications and corresponding documentation confirming that the necessary permits have been issued/approved or that no Township permit is required. Failure by the applicant to provide the required permits or documentation to the district prior to the scheduled event may result in the cancellation of the facility use approval by the district. The applicant is responsible for ensuring that all required permits remain valid and in effect for the duration of the approved use.

APPROVED: ☐ REJECTED: ☐ DATE APPROVED/REJECTED: _____

Board Action:

APPROVED: ☐ REJECTED: ☐ DATE APPROVED/REJECTED: _____

FEES RECEIVED: SECURITY DEPOSIT AMOUNT: $_____ CHECK NO.: _____

DATE ESCROWED: _____

DATE RETURNED: _____

APPROX. BASIC CHARGES AMOUNT: $_____ CHECK NO.: _____

DATE: _____

COPIES TO: DISTRICT OFFICE
BUILDING CUSTODIAN
BUILDING PRINCIPAL
ATHLETIC DIRECTOR
APPLICANT
COORDINATOR OF CUSTODIAL SERVICES

BENSALEM TOWNSHIP SCHOOL DISTRICT
BENSALEM, PA 19020

INDEMNITIES HOLD HARMLESS AGREEMENT:

_____ agrees to indemnify and hold harmless the Bensalem
(Organization)
Township School District, their agents or employees from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the School District for damages because of bodily injury, including death, at any time, resulting therefrom sustained by any person or persons or on account of damage to property including loss of use thereof, arising out of or in consequence of the use of Bensalem Township School District's facilities whether such injuries to persons or damage to property is due or claimed to be due to the negligence in whole or in part of the organization, their subcontractors, the Bensalem Township School District, their agents and employees, except only such injury or damage that shall have been occasioned by the sole negligence of the Bensalem Township School District, their agents and employees.

_____
(Authorized Signature)

_____
(Printed Signature – Title)

_____
(Date)

RECEIPT (BTSD Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by:_____ Date: _____

RECEIPT (Applicant Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by:_____ Date: _____

BENSALEM TOWNSHIP

Building and Planning Department
Office 215-633-3644 ▪ Fax 215-633-3753
2400 Byberry Road ▪ Bensalem PA 19020

TEMPORARY PERMIT APPLICATION
FOR SPECIAL EVENTS

Permit No.: _____
Date: _____

Owner Information	Name _____ Address _____ Phone _____ *Owner's Signature* *Date*
Event Description	
Applicant Information	Name _____ Address _____ Phone _____ *Applicant's Signature* *Date*
Property Location of Event	Address _____ Tax Parcel No. _____
Local Contact Information	Name _____ Address _____ Phone _____
Dates of Event	Starting Date _____ Ending Date _____
Additional Information	▪ Police/Public Safety Department Special Events application MUST also be filed along with this application. It is a separate application and is a requirement for all events. Questions regarding their application should be directed to Susan Reigg 215-633-3711. ▪ Applications should be submitted 10 days in advance of event. ▪ All fees, insurance and performance bond requirements are due at the time of submission of this application. Bonds and insurance requirements must be in accordance with the Code of the Township of Bensalem Chapter 56.

APPROVALS	NAME	TITLE	DATE
☐ YES ☐ NO		*Zoning Officer*	
☐ YES ☐ NO		*Building Inspector*	
☐ YES ☐ NO		*Electrical Inspector*	
☐ YES ☐ NO		*Fire Inspector*	
FOR B & P USE ONLY	Check #:		Amount: $
	Township of Bensalem		Dept. of Building & Planning

Rev 5/2009



SPECIAL EVENTS APPLICATION

FORM MUST BE FILLED OUT AND RETURNED TO THE POLICE DEPARTMENT, OFFICE OF PUBLIC SAFETY AT LEAST 1 WEEK PRIOR TO EVENT

Any questions regarding this application, contact Lauren DeFranco at 215-633-3741

Contact Information	
Name of Applicant:	
Name of Organization: (if applicable)	
Address of Applicant:	
Phone Number:	Email:
Emergency Contact Name:	
Emergency Contact Address:	
Emergency Contact Phone Number:	
Event Information	
Location of Event	
Type of Event *Concert (type)/Carnival etc.* *(include as much info as possible)*	
Number of Event Employees	
Dates of Event/Number of Days	
Times Event Will Be Held	
Highest Number of Attendees expected	
Ticket Information	
Ticket Sales (method/duration)	
In advance (Ticketmaster, etc.)	
At door	
Public Safety Information	
Police Services Requested (Traffic/crowd control/protection)	
Number of Officers	
EMS Services Requested (Ambulance, First Aid Station, etc.)	
Number of Personnel	
Fire Department Services Requested	
Number of personnel	

Additional Township Departments/Services Required	
❑ Public Works (specify)	❑ Road Barriers (specify)
❑ Parks & Recreation (specify)	❑ Township Property being used (specify)

Applicant's Name: _____ **Date:** _____

Signature: **Phone No.** _____

Office Use Only

DPS _____ Number of Officers Required _____

Date _____ Type of Services Required _____

❑ Approved ❑ Rejected

EMS _____ Number of Personnel Required _____

Date _____ Type of Services Required _____

❑ Approved ❑ Rejected

Fire _____ Number of Personnel Required _____

Date _____ Type of Services Required _____

❑ Approved ❑ Rejected

Approved by: _____

Signature *Date*

Policy Number	803
Title	School Calendar
Version	v2 · 11/1/2026 · DRAFT

School Calendar

PURPOSE **BC updates as per PSBA. FID days as per updated amendment to code.**

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

The school calendar shall normally consist of a minimum of [1][2][8][10]

{x } 180 student days.

{ } 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.

{ } 450 hours of instruction for half-day kindergarten programs.

{ } and prekindergarten programs.

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13] **[14]**
Temporary provisions established in accordance with law may include but are not limited to: [1][2][5][6][7][8][9][12][13] **[15]**

1. Keeping schools in session such days and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.
   { } 450 hours of instruction for half-day kindergarten programs.
   { } and prekindergarten programs.
2. Reducing the length of time of daily instruction for courses and classes.
3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.

Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.[7] [14]

DELEGATION OF RESPONSIBILITY

The Superintendent shall annually prepare a school calendar for Board consideration.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy.[7][14] **[15]**

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Footnotes

[1] 24 P.S. 133
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[2] 24 P.S. 1501
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[3] 24 P.S. 1502
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[4] 24 P.S. 1503
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[5] 24 P.S. 1504
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[7] 24 P.S. 1506
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[8] 22 PA Code 11.1
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[9] 22 PA Code 11.2
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[10] 22 PA Code 4.4
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[11] 24 P.S. 520
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[12] 24 P.S. 520.1
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[13] 24 P.S. 1501.3
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[14] Pol. 006
Policy Reference
Open policy

[15] Pol. 805
Policy Reference
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Legal References

[1] 24 P.S. 133
[2] 24 P.S. 1501
[3] 24 P.S. 1502
[4] 24 P.S. 1503
[5] 24 P.S. 1504
[6] 24 P.S. 1505
[7] 24 P.S. 1506
[8] 22 PA Code 11.1
[9] 22 PA Code 11.2
[10] 22 PA Code 4.4
[11] 24 P.S. 520
[12] 24 P.S. 520.1
[13] 24 P.S. 1501.3
[14] Pol. 006 — Pol. 006
[15] Pol. 805

Redline Comparison

Generated 11/3/2026

Original (From): 803 — School Calendar · v1.0 · Published as: not recorded (Active)

Compared (To): 803 — School Calendar · D-v2.1 · Published as 803 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE BC updates as per PSBA. FID days as per updated amendment to code.

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

~~The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the District.~~AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

~~Authority~~The school calendar shall normally consist of a minimum of [1][2][8][10]

{x } 180 student days.

~~The Board shall determine annually the days and the~~{ } 900 hours ~~when~~of instruction at the ~~schools will be in session for instructional purposes, in accordance with state law~~elementary level and ~~regulations. This may include, as appropriate, activities qualifying as instructional days under the direction~~990 hours of ~~certified school employees for fulfilling the minimum required days of~~ instruction ~~under law and regulations~~at the secondary level.~~[1][2][3][4][5][6][7]~~

{ } 450 hours of instruction for half-day kindergarten programs.

~~The school calendar shall normally consist of a minimum of 180 student days~~{ } and prekindergarten programs.~~[1][8][9]~~

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13][14]Temporary provisions established in accordance with law may include but are not limited to:[1][2][5][6][7][8][9][12][13][15]

- ~~The~~Keeping schools in session such days and hours as the Board ~~reserves~~deems necessary, which shall include maintaining the ~~right to alter~~requirement for a minimum of 180 student days or 900 hours of instruction at the ~~school calendar when it is in the best interests~~elementary level and 990 hours of instruction at the ~~District~~secondary level.{ } 450 hours of instruction for half-day kindergarten programs.{ } and prekindergarten programs.
- Reducing the length of time of daily instruction for courses and classes.
- ~~When an emergency arises, which the Board could not anticipate or foresee,~~Implementing remote and ~~such emergency results in the District being unable to provide for the in-person attendance~~other alternative methods of ~~all students during~~delivering instruction under the ~~established length~~direction of certified school ~~days, number of days per week or hours of classes, the Board may establish temporary provisions during the period of emergency~~employees. ~~During an open regular or special Board meeting, the Board shall take action to identify the emergency and establish the temporary provisions. Such action shall be recorded in the Board minutes for the open meeting and certified with the Secretary of Education in the form prescribed by the PA Department of Education for review or approval. The Board shall enact the temporary provisions in response to the emergency, which may remain in effect for a period of no more than four (4) years.~~[~~10~~][~~11~~]
  Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.[7] [14]

  ~~Temporary provisions established in accordance with law may include but are not limited to:~~ [~~10~~]DELEGATION OF RESPONSIBILITY

  ~~Keeping schools in session such days and number of days per week as the Board deems necessary, which~~The Superintendent shall ~~include maintaining the requirement for~~annually prepare a ~~minimum of 180 student days~~school calendar for Board consideration.

  ~~Reducing~~The Superintendent or designee shall document alterations to the ~~length~~school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of ~~time of daily instruction for courses~~Education and ~~classes~~Board policy. [7][14][15]

  ~~Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.~~[~~7~~]

  ~~Delegation of Responsibility~~

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  ~~The Superintendent shall annually prepare a school calendar for Board consideration.~~

  ~~The Superintendent or designee shall document alterations to the school calendar and any temporary provisions established in response to a designated emergency in accordance with law, regulations, guidance from the PA Department of Education or Board policy.~~[~~12~~]

Footnotes & Legal References — 803 — School Calendar

Footnotes

[1] 24 P.S. 1501
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[2] 24 P.S. 1501.9
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[3] 24 P.S. 1502
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[4] 24 P.S. 1503
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[5] 24 P.S. 1504
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[6] 24 P.S. 1506
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[7] 22 PA Code 11.2
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[8] 22 PA Code 4.4
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[9] 22 PA Code 11.1
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[10] 24 P.S. 520.1
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[11] Pol. 006
Policy Reference
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[12] Pol. 805
Policy Reference
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Footnotes & Legal References — 803 — School Calendar

Footnotes

[1] 24 P.S. 133
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[2] 24 P.S. 1501
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[3] 24 P.S. 1502
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[4] 24 P.S. 1503
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[5] 24 P.S. 1504
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[7] 24 P.S. 1506
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[8] 22 PA Code 11.1
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[9] 22 PA Code 11.2
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[10] 22 PA Code 4.4
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[11] 24 P.S. 520
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[12] 24 P.S. 520.1
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[13] 24 P.S. 1501.3
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[14] Pol. 006
Policy Reference
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[15] Pol. 805
Policy Reference
Open policy

Policy Number	822
Title	Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
Version	v2 · 10/13/2026 · DRAFT

Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

PURPOSE

The Board is committed to providing a safe and healthy environment for the school community.

Maintaining automated external defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables responders to deliver early defibrillation and resuscitation to victims.

DEFINITION

Automated external defibrillator (AED) - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.[1]

AUTHORITY

Each school **building** shall have one (1) person **trained and** certified in the use of **an AED and** CPR during **the school day** when school is in session and students are present.[2][3]

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.[2]

The AED units are owned by the district and shall be properly maintained **and tested,** and located in secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.[4][5]

The AED units shall be used in accordance with approved district procedures.

GUIDELINES

A core team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.[2]

{ } The district may make instruction on the principles and techniques of CPR and the use of operating an AED available to students.[2]

Written guidelines for medical emergencies related to the use of AED units shall be provided to all **employees instructed in the use of an AED**.

{ } Responders' use of AED units shall not replace the care provided by emergency medical services (EMS) providers. Patient care shall be transferred to the EMS providers upon their arrival.

DELEGATION OF RESPONSIBILITY

The **Superintendent** or designee shall develop and disseminate administrative regulations that detail the use of AED units.

The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.[6]

Footnotes

[1] 24 P.S. 1401

[2] 24 P.S. 1423.1

[3] 24 P.S. 1424

[4] 24 P.S. 1423.3

[5] Pol. 123
Policy Reference
Open policy

[6] 24 P.S. 1423.2

Redline Comparison

Generated 11/3/2026

Original (From): 822 — Automated External Defibrillator (AED) · v1.0 · Published as: not recorded (Active)

Compared (To): 822 — Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) · D-v2.0 · Published as 822 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE

The Board is committed to providing a safe and healthy environment for the school community.

~~The Board is committed to providing a safe and healthy environment for the school community.~~ Maintaining automated external ~~defibrillators~~defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables ~~trained~~ responders to deliver early defibrillation and resuscitation to victims~~ of sudden cardiac arrest~~.

DEFINITION

~~Authority~~Automated external defibrillator (AED) - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.[1]

AUTHORITY

~~The automated external defibrillator~~Each school building shall have one (~~AED~~1) ~~units are owned by~~person trained and certified in the ~~district~~use of an AED and ~~shall be properly maintained and located~~CPR during the school day when school is in ~~secure~~session and ~~accessible locations~~students are present.[2][3]

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.[2]

The ~~automated external defibrillator (~~AED~~)~~ units are owned by the district and shall be ~~used~~properly maintained and tested, and located in ~~accordance with approved district procedures~~secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.[4][5]

~~Guidelines~~The AED units shall be used in accordance with approved district procedures.

GUIDELINES

A core team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.[2]

~~Written guidelines for medical emergencies related to~~{_} The district may make instruction on the principles and techniques of CPR and the use of ~~automated external defibrillators (~~operating an AED~~) shall be provided~~ available to ~~all members of the core team~~students.[2]

Written guidelines for medical emergencies related to the use of AED units shall be provided to all employees instructed in the use of an AED.

{_}Responders~~'~~' use of ~~automated external defibrillator (~~AED~~)~~ units shall not replace the care provided by emergency medical services (EMS) providers. Patient care shall be transferred to the EMS providers upon their arrival.

DELEGATION OF RESPONSIBILITY

~~Delegation~~The Superintendent or designee shall develop and disseminate administrative regulations that detail the use of ~~Responsibility~~AED units.

The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.[6]

~~The Superintendent or designee shall develop and disseminate written guidelines for use of automated external defibrillator (AED) systems.~~

~~Automated external defibrillator (AED) units may be used by all members of the district's core team who have successfully completed training and any trained volunteer who has a current course completion card.~~

Footnotes & Legal References — 822 — Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

Footnotes

[1] 24 P.S. 1401

[2] 24 P.S. 1423.1

[3] 24 P.S. 1424

[4] 24 P.S. 1423.3

[5] Pol. 123
Policy Reference
Open policy

[6] 24 P.S. 1423.2

Redline Comparison
Generated 10/8/2026
Original (From): 249 — Bullying/Cyberbullying · v1.2 · Published as 249 (Active)
Compared (To): 249 SD PNN — Bullying/Cyberbullying · D-v3.2 · Published as 249 SD PNN (Draft)
Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE bc

The Board recognizes that bullying and cyberbullying create an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence. The Board is committed to providing a safe, positive learning environment for district students that is free from bullying and cyberbullying.

~~The Board is committed to providing a safe, positive learning environment for District students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence. Therefore, the Board prohibits bullying by District students.~~DEFINITIONS

Artificial Intelligence-Generated or Modified Media means text, code, images, audio or video data that has been created or modified from its original source data through the use of artificial intelligence technology, programs or platforms.[1]

~~Definitions~~Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting

{x } and/or outside a school setting,

~~Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting,~~ that is severe, persistent or pervasive and has the effect of doing any of the following:[1]

- Substantially interfering with a student's education; or
- ~~Substantially interfering with~~Creating a ~~student's education.~~threatening environment; or
- ~~Creating a threatening environment~~Substantially disrupting the orderly operation of the school.

~~Substantially disrupting~~Cyberbullying means bullying through the ~~orderly operation~~use of ~~the~~electronic technology or communication, including data, computer software or online platforms regardless of their origin, using a device, system network, internet service, email, social media or other digital means, including artificial intelligence–generated or modified media. Cyberbullying includes bullying conduct which occurs in a school setting.[1]

{x } and/or outside a school setting.

~~Bullying~~School setting means in the school, ~~as defined~~on school grounds, in ~~this policy~~school vehicles, ~~includes cyberbullying~~at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[1]

AUTHORITY

~~School setting means~~The Board prohibits all forms of bullying and cyberbullying by district students and requires that this policy be accessible in ~~the school, on school grounds,~~every classroom. The policy shall be posted in ~~school vehicles, at~~ a ~~designated bus stop or at any activity sponsored, supervised or sanctioned by the~~prominent location within each school building and on the district website.[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

~~Authority~~The Board directs that complaints of bullying and cyberbullying be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying or cyberbullying brought pursuant to this policy to also be reviewed for conduct which may not be proven to be bullying or cyberbullying under this policy but merits review and possible action under other Board policies.[1]

Confidentiality

~~The Board prohibits~~Confidentiality of all ~~forms~~parties, witnesses, the allegations, the filing of ~~bullying by District students~~a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.~~[1]~~

Retaliation

~~The Board encourages students who believe they~~Reprisal or ~~others have been bullied~~retaliation relating to ~~promptly report such incidents to the building principal~~reports of bullying or ~~designee~~cyberbullying or participation in an investigation of allegations of bullying or cyberbullying is prohibited and shall be subject to disciplinary action.

Students With Disabilities

Students with disabilities are ~~encouraged~~entitled to ~~use the District's~~all procedural and disciplinary protections afforded under federal and state law. When a report ~~form~~of bullying or cyberbullying involves a student with a disability, ~~available from~~whetheras the ~~building principal,~~alleged victim or ~~to put the complaint in writing; however~~alleged aggressor, ~~oral complaints~~appropriate special education personnel shall be ~~accepted~~consulted during the investigation and ~~documented~~resolution process. ~~The person accepting the complaint~~Nothing in this policy shall ~~handle~~limit a student's rights under the ~~report objectively~~Individuals with Disabilities Education Act (IDEA), ~~neutrally and professionally~~Section 504 of the Rehabilitation Act, ~~setting aside personal biases that might favor~~ or ~~disfavor the student filing the complaint or those accused of a violation of this policy~~other applicable laws.

DELEGATION OF RESPONSIBILITY

~~The Board directs that verbal and written complaints of bullying~~Each student shall be ~~investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint~~responsible to respect the rights of ~~bullying brought pursuant~~others and to ~~this policy shall also be reviewed for conduct which may not be proven to be~~ensure an atmosphere free from bullying ~~under this policy but merits review~~ and ~~possible action under other Board policies~~cyberbullying.

The Superintendent or designee shall develop administrative regulations to support this policy.

~~When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community~~The Superintendent or ~~others, District staff~~designee shall ~~report the student to the threat assessment team, in accordance with applicable law and Board~~ensure that this policy and administrative regulations are reviewed annually with students.[~~2~~1]~~[3]~~

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

~~Discrimination/Harassment~~District administration shall annually provide the following information with the school safety and security incident report:[1][2]

- Board's Bullying/Cyberbullying Policy.
- ~~Every report~~Report of ~~alleged~~ bullying ~~that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination or harassment shall be handled as a joint, concurrent investigation into all allegations~~ and ~~coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination or harassment are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination or harassment as well as the~~cyberbullying incidents~~ of alleged bullying~~.~~[4]~~[5]~~
- Information on the development and implementation of any bullying and cyberbullying prevention, intervention or education programs.

~~Confidentiality~~GUIDELINES

Reports of bullying or cyberbullying may be made orally or in writing and may be anonymous, except where made by district staff. Students are encouraged to use the district's reporting form attached to this policy, or to submit a written complaint; however, oral complaints will be accepted, documented and investigated.

~~Confidentiality of all parties, witnesses, the allegations, the filing of~~Any individual receiving a complaint ~~and the investigation~~ shall ~~be handled in accordance with applicable law~~handle the report objectively, ~~regulations, this policy~~neutrally and ~~the District's legal and investigative obligations~~professionally, setting aside personal biases that might favor or disfavor any person involved.

District staff who observe bullying/cyberbullying or receive a report of bullying/cyberbullying shall not conduct an independent investigation but shall take appropriate action to protect the safety of involved students and promptly provide a summary of the observed or reported conduct to the building principal or designee.

~~Retaliation~~For purposes of this policy, a reporter is an individual, other than district staff, who reports alleged bullying/cyberbullying directed at one or more students. A complainant is the alleged victim or target of the conduct. In some circumstances, the same individual may serve as both reporter and complainant.

The building principal or designee shall encourage the complainant or reporter to complete the district's designated report form. If, due to age, disability or other incapacity, the complainant or reporter is unable to complete the form, the building principal or designee shall document the report and complete the form on the individual's behalf. If the report is made by someone other than the complainant, the complainant shall be notified promptly, informed of the report, and encouraged to complete the district reporting form.

~~Reprisal or retaliation relating to reports~~As soon as practicable after the receipt of ~~bullying or participation in an investigation~~a report of ~~allegations of~~ bullying ~~is prohibited and~~or cyberbullying, the district shall ~~be subject to disciplinary action~~notify the parent(s)/guardian(s) of any student involved in the incident.

If the complainant, district staff, or other professionals with knowledge of the complainant's health and well-being indicate that notifying a parent/guardian could place the complainant or another person at risk of abuse, neglect or other imminent harm, the building principal, in consultation with the Superintendent and legal counsel, and as appropriate, law enforcement, child welfare authorities and other qualified professionals, may determine whether parental notification should be delayed as permitted by law. The basis for the delay must be documented, and parent/guardian notification shall occur as soon as legally and safely practicable.[3][4]

~~Delegation~~Every report of ~~Responsibility~~bullying/cyberbullying shall be reviewed and investigated promptly and sufficiently to address the alleged misconduct, even if the report is anonymous or the complainant requests that no action be taken. Under most circumstances, a final written determination regarding wheter a policy violation occurred shall be completed within sixty (60) calendar days from the initiation of the investigation. This timeline may be extended for good cause,, including but not limited to witness unavailability, law enforcement activity, language assistance needs, disability accommodations, third-party investigations, or breaks in the school calendar. The results of each investigation shall be documented in a final written determination. Upon completion of the investigation, parents or guardians of students involved shall be informed of the disposition of the report, consistent with applicable privacy laws and student record protections.

Threat Assessment

~~Each~~When a student ~~shall be responsible~~'s behavior indicates a threat to ~~respect~~ the ~~rights~~safety of the student, other students, school employees, school facilities, the community, or others ~~and~~, district staff shall make a referral to ~~ensure an atmosphere free~~

~~from bullying~~the district's threat assessment team in accordance with applicable law and Board policy.[5][6]

Discrimination/Harassment

~~The Superintendent~~If, at the time of the report or ~~designee shall develop administrative regulations~~at any time during the investigation of the alleged bullying/cyberbullying, there is reason to ~~implement this policy~~believe that the conduct may fall within the provisions of the district's discrimination/harassment policies, the Title IX Coordinator must be promptly notified. Upon notification, the Title IX Coordinator will immediately initiate steps to comply with appropriate policies and procedures. The investigation will be handled as a joint and concurrent investigation to address all appliable allegations and legal requirements.[7][8]

Investigation Procedures

~~The Superintendent~~After determining that the matter does not require handling under Policy 103, the building principal shall determine whether the investigation may be conducted by the principal or designee ~~shall ensure that this policy and administrative regulations are reviewed annually with students~~or whether the matter must be referred to the Superintendent or another appropriate administrator.~~[1]~~

If law enforcement has been notified, a law enforcement report has been filed, or substantiated allegations could result in expulsion, the building principal shall consult with the Superintendent or appropriate administrator, who may seek advice from legal counsel.

~~The Superintendent or designee~~Investigations shall be timely, ~~in cooperation with other appropriate administrators~~impartial, ~~shall review this policy every three (3) years~~thorough and ~~recommend necessary revisions to the Board~~comprehensive.~~[1]~~ The investigation may include:

- Interviewing the complainant.
- ~~District administration shall annually provide~~Interviewing the ~~following information with~~individual(s) accused of the ~~school safety and security incident report:~~[1]~~[6]~~conduct.
- Interviewing witnesses.
- ~~Board's Bullying Policy~~Reviewing physical, electronic or documentary evidence.
- ~~Report of bullying incidents~~Reviewing any other relevant information provided during the investigation.
- ~~Information on~~Conducting any additional inquiry reasonably necessary to determine the ~~development~~facts and ~~implementation of any bullying prevention, intervention or education programs~~address proven misconduct.

Investigative Findings

~~Guidelines~~The investigator shall prepare findings that summarize the investigation, determine whether the allegations have been substantiated, identify any violation of Board policy or applicable law, and recommend appropriate corrective action.

As soon as practicable after determining that an incident of bullying or cyberbullying has occurred, the district shall notify the parent(s)/guardian(s) of any student involved in the incident of the determination of the investigation.

The ~~Code~~complainant/reporter and the accused shall be informed of ~~Student Conduct~~the outcome of the investigation within a reasonable period of time, ~~which~~consistent with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws. The accused shall ~~contain this policy, shall~~not be ~~disseminated annually~~informed of any individual remedies provided to ~~students~~the complainant.[~~1~~9]~~[7]~~[~~8~~]

District Response and Corrective Action

~~This policy shall be accessible~~If an investigation results in ~~every classroom. The policy shall be posted in~~ a ~~prominent location within each school building~~finding that bullying or cyberbullying or other misconduct occurred, the district shall take prompt and ~~on~~appropriate corrective action designed to stop the ~~District website~~conduct, prevent its recurrence, protect affected students, eliminate any hostile or disruptive environment, and prevent retaliation.[1]

The district shall document corrective actions taken and, when permitted by law, inform the complainant or reporter of responsive measures. District administrators shall monitor the effectiveness of corrective actions and take additional measures when necessary.[1]

~~Education~~If an investigation reveals violations of other Board policies or circumstances requiring additional review, referral, discipline or intervention, the district shall address those matters through the appropriate disciplinary, administrative or support processes.

Knowingly making a false report of bullying or cyberbullying or knowingly providing materially false information during an iinvestigation may result in disciplinary action consistent with the Code of Student Conduct.

~~The District~~Any disciplinary action imposed shall ~~develop~~be consistent with the Code of Student Conduct, ~~implement~~Board policies and ~~evaluate bullying prevention~~administrative regulations, applicable collective bargaining agreements, and ~~intervention programs~~state and ~~activities. Programs and activities shall provide District staff and students with appropriate training for effectively responding to~~federal law, ~~intervening in~~ and ~~reporting incidents of bullying.~~may include:[1][~~9~~2][~~10~~13]~~[11]~~

{x } Counseling within the school.

~~Consequences for Violations~~{x } Parental conference.

{ x } Loss of school privileges.

~~A student who violates this policy shall be subject~~{x } Transfer to ~~appropriate disciplinary action consistent with the Code of Student Conduct~~another school building, ~~which may include:~~[1]~~[7]~~[~~12~~]classroom or school bus.

{ x } Exclusion from school-sponsored activities.

~~Counseling within the school~~{x } Detention.

~~Parental conference~~{x } Suspension.

~~Loss of school privileges~~{ x } Expulsion.

~~Transfer to another~~{ } Counseling/Therapy outside of school~~ building, classroom or school bus~~.

~~Exclusion from school sponsored activities~~{x } Referral to law enforcement officials.

~~Detention~~The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[1][2][10]

~~Suspension.~~Education

~~Expulsion.~~The district

~~Referral to law enforcement officials.~~{ } may

{ } shall

develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[1][11][12]

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law. The report must include the total number of bullying and cyberbullying incidents that occurred during the school year, including the number of cyberbullying incidents suspected to involve artificial intelligence-generated or modified media.[2][14]

PSBA Revision 8/26 © 2026 PSBA

Footnotes & Legal References — 249 — Bullying/Cyberbullying

Footnotes

[1] 24 P.S. 1303.1-A
palegis.us
palegis.us
Legal Reference
View source

[2] 24 P.S. 1302-E
palegis.us
palegis.us
Legal Reference
View source

[3] Pol. 236.1
Policy Reference
Open policy

[4] Pol. 103
Policy Reference
Open policy

[5] Pol. 103.1
Policy Reference
Open policy

[6] Pol. 805.1
Policy Reference
Open policy

[7] Pol. 218
Policy Reference
Open policy

[8] 22 PA Code 12.3
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[9] 20 U.S.C. 7118
uscode.house.gov
uscode.house.gov
Legal Reference
View source

[10] 24 P.S. 1302-A
palegis.us
palegis.us
Legal Reference
View source

[11] Pol. 236
Policy Reference
Open policy

[12] Pol. 233
Policy Reference
Open policy

Footnotes & Legal References — 249 SD PNN — Bullying/Cyberbullying

Footnotes

[1] 24 P.S. 1303.1-A

[2] Pol. 805.1
Policy Reference
Open policy

[3] 23 Pa. C.S.A. 6301

[4] Pol. 806
Policy Reference
Open policy

[5] 24 P.S. 1302-E

[6] Pol. 236.1
Policy Reference
Open policy

[7] Pol. 103
Policy Reference
Open policy

[8] Pol. 103
Policy Reference
Open policy

[9] Pol. 216
Policy Reference
Open policy

[10] 22 PA Code 12.3

[11] 20 U.S.C. 7118

[12] 24 P.S. 1302-A

[13] Pol. 236
Policy Reference
Open policy

[14] 24 P.S. 1319-B

BOARD POLICY

249 SD PNN Bullying/Cyberbullying

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
249 SD PNN	v3.2	DRAFT	10/8/2026

Proposed addition Proposed deletion

PURPOSE bc

The Board recognizes that bullying **and cyberbullying create** an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence. **The Board is committed to providing a safe, positive learning environment for district students that is free from bullying and cyberbullying.**

DEFINITIONS

Artificial Intelligence-Generated or Modified Media means text, code, images, audio or video data that has been created or modified from its original source data through the use of artificial intelligence technology, programs or platforms.[1]

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting

{x} and/or outside a school setting,

that is severe, persistent or pervasive and has the effect of doing any of the following:[1]

1. Substantially interfering with a student's education**; or**
2. Creating a threatening environment**; or**
3. Substantially disrupting the orderly operation of the school.

Cyberbullying means bullying through the use of electronic technology or communication, including data, computer software or online platforms regardless of their origin, using a device, system network, internet service, email, social media or other digital means, including artificial intelligence–generated or modified media. Cyberbullying includes bullying conduct which occurs in a school setting.[1]

{x} and/or outside a school setting.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[1]

AUTHORITY

The Board prohibits all forms of bullying **and cyberbullying** by district students **and requires that this policy be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.**[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

The Board directs that complaints of bullying **and cyberbullying** be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying **or cyberbullying** brought pursuant to this policy **to** also be reviewed for conduct which may not be proven to be bullying **or cyberbullying** under this policy but merits review and possible action under other Board policies.[1]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying **or cyberbullying** or participation in an investigation of allegations of bullying **or cyberbullying** is prohibited and shall be subject to disciplinary action.

Students With Disabilities

Students with disabilities are entitled to all procedural and disciplinary protections afforded under federal and state law. When a report of bullying or cyberbullying involves a student with a disability, whetheras the alleged victim or alleged aggressor, appropriate special education personnel shall be consulted during the investigation and resolution process. Nothing in this policy shall limit a student's rights under the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act, or other applicable laws.

DELEGATION OF RESPONSIBILITY

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying **and cyberbullying**.

The Superintendent or designee shall develop administrative regulations to **support** this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[1]

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

District administration shall annually provide the following information with the school safety and security incident report:[1][2]

1. Board's Bullying**/Cyberbullying** Policy.
2. Report of bullying **and cyberbullying** incidents.
3. Information on the development and implementation of any bullying **and cyberbullying** prevention, intervention or education programs.

GUIDELINES

Reports of bullying or cyberbullying may be made orally or in writing and may be anonymous, except where made by district staff. Students are encouraged to use the district's reporting form attached to this policy, or to submit a written complaint; however, oral complaints will be accepted, documented and investigated.

Any individual receiving a complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor any person involved.

District staff who observe bullying/cyberbullying or receive a report of bullying/cyberbullying shall not conduct an independent investigation but shall take appropriate action to protect the safety of involved students and promptly provide a summary of the observed or reported conduct to the building principal or designee.

For purposes of this policy, a reporter is an individual, other than district staff, who reports alleged bullying/cyberbullying directed at one or more students. A complainant is the alleged victim or target of the conduct. In some circumstances, the same individual may serve as both reporter and complainant.

The building principal or designee shall encourage the complainant or reporter to complete the district's designated report form. If, due to age, disability or other incapacity, the complainant or reporter is unable to complete the form, the building principal or designee shall document the report and complete the form on the individual's behalf. If the report is made by someone other than the complainant, the complainant shall be notified promptly, informed of the report, and encouraged to complete the district reporting form.

As soon as practicable after the receipt of a report of bullying or cyberbullying, the district shall notify the parent(s)/guardian(s) of any student involved in the incident.

If the complainant, district staff, or other professionals with knowledge of the complainant's health and well-being indicate that notifying a parent/guardian could place the complainant or another person at risk of abuse, neglect or other imminent harm, the building principal, in consultation with the Superintendent and legal counsel, and as appropriate, law enforcement, child welfare authorities and other qualified professionals, may determine whether parental notification should be delayed as permitted by law. The basis for the delay must be documented, and parent/guardian notification shall occur as soon as legally and safely practicable.[3][4]

Every report of bullying/cyberbullying shall be reviewed and investigated promptly and sufficiently to address the alleged misconduct, even if the report is anonymous or the complainant requests that no action be taken. Under most circumstances, a final written determination regarding wheter a policy violation occurred shall be completed within sixty (60) calendar days from the initiation of the investigation. This timeline may be extended for good cause,, including but not limited to witness unavailability, law enforcement activity, language assistance needs, disability accommodations, third-party investigations, or breaks in the school calendar. The results of each investigation shall be documented in a final written determination. Upon completion of the investigation, parents or guardians of students involved shall be informed of the disposition of the report, consistent with applicable privacy laws and student record protections.

Threat Assessment

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community, or others, district staff shall make a referral to the district's threat assessment team in accordance with applicable law and Board policy.[5][6]

Discrimination/Harassment

If, at the time of the report or at any time during the investigation of the alleged bullying/cyberbullying, there is reason to believe that the conduct may fall within the provisions of the district's discrimination/harassment policies, the Title IX Coordinator must be promptly notified. Upon notification, the Title IX Coordinator will immediately initiate steps to comply with appropriate policies and procedures. The investigation will be handled as a joint and concurrent investigation to address all appliable allegations and legal requirements.[7][8]

Investigation Procedures

After determining that the matter does not require handling under Policy 103, the building principal shall determine whether the investigation may be conducted by the principal or designee or whether the matter must be referred to the Superintendent or another appropriate administrator.

If law enforcement has been notified, a law enforcement report has been filed, or substantiated allegations could result in expulsion, the building principal shall consult with the Superintendent or appropriate administrator, who may seek advice from legal counsel.

Investigations shall be timely, impartial, thorough and comprehensive. The investigation may include:

1. **Interviewing the complainant.**
2. **Interviewing the individual(s) accused of the conduct.**
3. **Interviewing witnesses.**
4. **Reviewing physical, electronic or documentary evidence.**
5. **Reviewing any other relevant information provided during the investigation.**
6. **Conducting any additional inquiry reasonably necessary to determine the facts and address proven misconduct.**

Investigative Findings

The investigator shall prepare findings that summarize the investigation, determine whether the allegations have been substantiated, identify any violation of Board policy or applicable law, and recommend appropriate corrective action.

As soon as practicable after determining that an incident of bullying or cyberbullying has occurred, the district shall notify the parent(s)/guardian(s) of any student involved in the incident of the determination of the investigation.

The complainant/reporter and the accused shall be informed of the outcome of the investigation within a reasonable period of time, consistent with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws. The accused shall not be informed of any individual remedies provided to the complainant.[9]

District Response and Corrective Action

If an investigation results in a finding that bullying or cyberbullying or other misconduct occurred, the district shall take prompt and appropriate corrective action designed to stop the conduct, prevent its recurrence, protect affected students, eliminate any hostile or disruptive environment, and prevent retaliation.[1]

The district shall document corrective actions taken and, when permitted by law, inform the complainant or reporter of responsive measures. District administrators shall monitor the effectiveness of corrective actions and take additional measures when necessary.[1]

If an investigation reveals violations of other Board policies or circumstances requiring additional review, referral, discipline or intervention, the district shall address those matters through the appropriate disciplinary, administrative or support processes.

Knowingly making a false report of bullying or cyberbullying or knowingly providing materially false information during an iinvestigation may result in disciplinary action consistent with the Code of Student Conduct.

Any disciplinary action imposed shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, applicable collective bargaining agreements, and state and federal law, and may include:[1][2][13]

{x } Counseling within the school.

{xx } Parental conference.

{ x } Loss of school privileges.

{x } Transfer to another school building, classroom or school bus.

{ x } Exclusion from school-sponsored activities.

{x } Detention.

{x } Suspension.

{ x } Expulsion.

{ } Counseling/Therapy outside of school.

{x } Referral to law enforcement officials.

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[1][2][10]

Education

The district

{ } may

{ } shall

develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[1][11][12]

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law. The report must include the total number of bullying and cyberbullying incidents that occurred during the school year, including the number of cyberbullying incidents suspected to involve artificial intelligence-generated or modified media.[2][14]

PSBA Revision 8/26 © 2026 PSBA

Legal Footnotes

[1] 24 P.S. 1303.1-A
LEGAL REFERENCE

[2] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[3] 23 Pa. C.S.A. 6301
LEGAL REFERENCE

[4] Pol. 806 — Child Abuse
POLICY REFERENCE

[5] 24 P.S. 1302-E
LEGAL REFERENCE

[6] Pol. 236.1 — Threat Assessment
POLICY REFERENCE

[7] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[8] Pol. 103.1 — Nondiscrimination — Qualified Students with Disabilities
POLICY REFERENCE

[9] Pol. 216 — Education Records
POLICY REFERENCE

[10] 22 PA Code 12.3
LEGAL REFERENCE

[11] 20 U.S.C. 7118
LEGAL REFERENCE

[12] 24 P.S. 1302-A
LEGAL REFERENCE

[13] Pol. 236 — Student Assistance Program
POLICY REFERENCE

[14] 24 P.S. 1319-B
LEGAL REFERENCE

BOARD POLICY

810.4 Advertising Inside District Vehicles

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
810.4	v1.3	DRAFT	9/18/2026

Proposed addition Proposed deletion

Purpose BC edit post Policy Cmte Mtg Sept 15.

The Board recognizes that the sale of advertising space on the inside of district vehicles can serve as an important source of revenue enhancement. Further, the Board recognizes the importance of informing students of products, services, and opportunities that may advance their educational pursuits. It is the objective of this policy to establish parameters for such advertising.

Authority

Any and all advertising signs and/or the content thereof are subject to the approval of the district in accordance with the requirements of this policy and any administrative procedures and practices established pursuant thereto.[1][2][3]

The district reserves the right, at its discretion and at any time, to reject any advertising copy, whether or not it has previously acknowledged and/or advertised the exact or similar copy. No advertising space may be used or re-sold by the advertiser for the promotion, either directly or indirectly, of any business, organization, or enterprise other than the one defined in the original contract for advertisement. The advertiser will protect, defend, and save harmless the district from any suits or actions of every nature and description brought against it by reason of the advertisement.

The district will approve the specifications for advertisements on school buses that will include: advertisement material, including paint, decals, or magnetic material; approved advertisement colors; advertisement mounting procedures, if applicable; location of advertisements on school buses; advertisement size(s); duration of advertisement contracts; and any other specifications for advertisements the district deems appropriate.

The products and services advertised under this policy must be directly related to student's educational pursuits. Therefore, the district will not accept advertisements to be displayed or maintained on school buses if the advertisement or information contained in the advertisement:

1. Is false, misleading, deceptive, disrespectful, fraudulent, or libelous;
2. Contains material or language that is obscene, profane, or vulgar;

3. Promotes unlawful or illegal goods, services, or activities;
4. Promotes gambling, the sale or use of tobacco or tobacco-related products, or the sale or use of alcoholic beverages;
5. Promotes the sale or use of products designed for use in connection with sexual activity;
6. Depicts or glamorizes violent or antisocial behavior, or sexual conduct;
7. Declares or implies an endorsement by the district; or
8. Is controversial in nature, or not age appropriate.

The district will not allow any of its school buses to become a public forum for dissemination, debate, or discussion of public issues. The district has the authority to reject any and all advertising that it deems to be inappropriate or not in the best interest of the school district or its students.

Guidelines

Ads may be posted only in publications, e-publications, and inside vehicles approved by the district. All ads must conform to specifications established by the school district.

Advertising fees shall be subject to the approval of the Superintendent. All proceeds from the sale of advertising in district publications shall be used for the benefit of the district.

Advertisements permitted in district publications do not represent the district's endorsement or approval of the matters presented in the advertisements, and an advertiser may be required to include a statement to that effect in the advertisement.

Procedures

All persons and organizations wishing to use publications to advertise in accordance with this policy must submit a written application and be approved by the ~~Advertising~~ Business Affairs Committee.

The request to advertise must include a description of the location requested, an accurate color representation of the advertisement with size and materials indicated, and the period during which the advertising will remain in place.

Approval for advertising shall be evidenced by the issuance of a written invoice to the applicant.

Delegation of Responsibility

The ~~Advertising~~ Business Affairs Committee shall approve or deny all applications for advertising under this policy and may establish additional administrative regulations and procedures related thereto.

Legal

1. 24 P.S. 510

2. 24 P.S. 511

3. 24 P.S. 775

Legal References

No additional references listed.

BENSALEM TOWNSHIP SCHOOL DISTRICT
DOROTHY D. CALL ADMINISTRATIVE CENTER
3000 DONALLEN DRIVE BENSALEM, PA 19020

Contractor Agreement for Fixed Term

This Agreement is made this **25th day of August, 2026**, by and between the School District of Bensalem Township School District and **Kristen Curtis** (contractor), collectively, referred to as the "Parties." The Parties agree to as follows:

1. The District agrees to retain Contractor and Contractor agrees to perform the services described herein for a fixed period beginning **September 1, 2026** and ending **June 30th , 2027**, unless sooner terminated by either party for any reason by giving notice of fourteen (14) days in advance of the projected termination date. During the term, Contractor shall be available to serve the District as needed. The dates/times of the service to be provided will be at a mutually convenient scheduled time.

2. The District shall pay Contractor, as compensation for Contractor's services, ***the sum of $125 per hour, less authorized deductions as provided by law. Contractor shall submit a timesheet immediately after the service has been provided***. The school district will ensure payment within 45 days of receipt of timesheet.

3. Contractor covenants that they are qualified to perform the services to be furnished under this agreement and is permitted by law to perform such services.

   It is hereby understood and agreed that Contractor, in performing this Agreement, is acting in the capacity of an independent contract and that the Contractor is not an agent, servant, partner, nor employee of the District. Contractor will have control over the work to be performed and shall be solely responsible to pay its own federal, state, and local income taxes, salary, Social Security payments, and any and all other payments incurred by the Contractor in the performance of this agreement, as well as perform all necessary legal requirements pertaining to employment. None of the benefits provided by District to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, and unemployment insurance are available from District to Contractor and/or any and all Contractor's agents, servants, and employees. Contractor has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf or in the name of District or to bind District in any way whatsoever.

4. Contractor's responsibilities:
   a. Contractor shall maintain proper licensure, certification, or other applicable credentials legally required to perform services as a nurse

practitioner in the Commonwealth of Pennsylvania in accordance with this Agreement.

b. Contractor will provide proof of liability insurance in the amount of $1million/$3million in medical malpractice insurance to the School District.
c. When contacted by the District, Contractor shall report as directed and conduct the mandated physical examinations of qualifying students pursuant to the applicable provisions of the Pennsylvania public School code of 1949, Article XIV (School Health Services).

5. Prior to performing any services, Contractor shall furnish all criminal history and related clearances required of direct service providers to students in the Commonwealth. This includes as current criminal history background check pursuant to the Pennsylvania public School code, 24 P.S. 1-111 (act 34) and an official clearance statement from the Pennsylvania Department of public welfare pursuant to the Child Protective services Act, 23 Pa. C.S. 6355 (Act 151), Federal Fingerprinting (Act 114), and PDE 6004.

6. Contractor shall conform to all District policies and procedures currently and hereafter established by the District or required by law, including but not limited to those related to confidentiality of student records and other information. Failure to maintain the confidentiality of student records and other information shall constitute a breach of this Agreement and may subject Controvert to further liability as provided by law.

Contractor agrees to indemnify, protect, defend, and save harmless District, its directors, officers, agents, workers, servants, or employees of any and all claims, demands, causes of action, suits, damages, costs, expenses, including reasonable attorney's fees, which may arise directly or indirectly, in whole or in part, from or by any reason of any and all accident, personal injury, loss of life or property, or damage claim of any nature, or any other claim that may be raised by any party to the persons or property of any person or individual, including corporations or partnerships, in connection with or arising from the services rendered by Contractor hereunder, excepting those arising from negligent acts or omissions of District, directors, officers, agents, servants, or employees.
Contractor hereby further releases District, its directors, officers, agents, workers, servants, and employees from any and all manner of liability whatsoever, whether it be in law or in equity, as to any kind and all kinds of damages, which shall include but not limited to personal injury and damage to personal property, resulting to the Contractor, its agents, servants, or employees in the performance of the Agreement, as well as any responsibility for income taxes, payroll taxes, PSERS contributions, and the like.

7. In the performance of Contractor's duties, Contractor may have access to certain District records, including, but not limited to, student health and other records (District records).
    a. Contractor agrees that Contractor shall not copy, duplicate, retain, or disclose any District records or any information contained therein to

anyone in any format, other than to a District administrator for purposes related to contractor's duties for the District; and

b. Contractor agrees that Contractor will indemnify, defend and hold the District harmless from any claim or loss, including, but not limited to any claim of damages or loss of funding, arising from contractor's copying, duplication, retention or disclosure or alleged copying, duplication, retention or disclosure of any District Records of information contained in any District Records.

8. This agreement may be extended for an additional fixed period of time, upon mutual consent of the Parties as evidenced by a separate writing (letter) signed by both parties.

Intending to be legally bound hereby, the Parties have set their hands and seals the date set forth above.

Dr. Deborah King 11/23/26

School District Representative: Printed Name and Date

Dr Deborah King

School District Representative's Signature

Kristen Curtis

Nurse Practitioner Printed Name and Date

TP006721-b

Nurse Practitioner License #

2158520787

Nurse Practitioner Phone #

Kcurtis0506@gmail.com

Nurse Practitioner Email Address

Nurse Practitioner Signature

Educational Field Trips 2026-2027 (Elementary)
As of November 2026
Latest Editions Appear in Bold

Group/Destination	Date	Grade	Students
Belmont			
BHS Marching Band Show, BHS Stadium	10/2/2026	4th-6th	260
Franklin Institute, Philadelphia, PA	11/10/2026	3rd/SIP	20
Croydon Woods Nature Preserve, Croydon, PA (Elementary Robotics)	10/14/2026	1st-6th	166
Edelman Fossil Park & Museum of Rowan University, Sewell, NJ	10/23/2026	4th/5th SIP	52
Cornwells			
BHS Marching Band Show, BHS Stadium	10/2/2026	4th-6th	245
Snipes Farm, Morrisville, PA	10/23/2026	2nd	70-75
Edelman Fossil Park & Museum of Rowan University, Sewell, NJ	10/23/2026	4th/5th SIP	52
College Settlement of Philadelphia, Horsham, PA	10/26/2026	5th	89
Dorney Park (Trills & Thrills Music Festival), Allentown, PA	**5/14/2027**	**4th-6th**	**300-330**
Faust			
Gratz College Theatre, Melrose Park, PA	5/14/2027	2nd	75
Franklin Institute, Philadelphia, PA	11/10/2026	3rd SIP	20
Edelman Fossil Park & Museum of Rowan University, Sewell, NJ	10/23/2026	4th/5th SIP	52
Franklin Institute, Philadelphia, PA	**12/16/2026**	**6th**	**76**
Rush			
Edelman Fossil Park & Museum of Rowan University, Sewell, NJ	10/23/2026	4th/5th SIP	52
Croydon Woods Nature Preserve, Croydon, PA (Elementary Robotics)	10/14/2026	1st-6th	166
Franklin Institute, Philadelphia, PA	11/10/2026	3rd SIP	20
Shady Brook Farm, Yardley, PA	10/30/2026	4th	65
Academy of Music, Philadelphia, PA	12/16/2026	6th	62
Franklin Institute, Philadelphia, PA	1/13/2027	6th	62
Struble			
Croydon Woods Nature Preserve, Croydon, PA (Elementary Robotics)	10/14/2026	1st-6th	166
Franklin Institute, Philadelphia, PA	11/10/2026	2nd/3rd SIP	20
Valley			
BHS Marching Band Show, BHS Stadium	10/2/2026	4th-6th	280
Franklin Institute, Philadelphia, PA	11/10/2026	2nd/3rd SIP	20
Edelman Fossil Park & Museum of Rowan University, Sewell, NJ	10/23/2026	4th/5th SIP	52
Croydon Woods Nature Preserve, Croydon, PA (Elementary Robotics)	10/14/2026	1st-6th	166
Walk to District Office for Halloween visit	10/30/2026	Kindergarten	85
Dorney Park (Trills & Thrills Music Festival), Allentown, PA	**5/14/2027**	**4th-6th**	**300-330**

Educational Field Trips 2026-2027(Secondary)
As of November 2026
Latest Editions Appear in Bold

Group/Destination	Date	Grade	# of Students
Shafer			
Walk to Redhouse Bagels, Bensalem, PA	10/7/2026	7th-8th	29
Walnut Street Threatre, Philadelphia, PA	12/15/2026	7th	75
Philadelphia City Hall, Philadelphia, PA	12/9/2026	8th	40
Bucks County IU Fab Lab, Warminster, PA (PA Keystone Competition)	11/4/2026	7th-8th	8
Bear Creek Mountain Resort, Macungie, PA	**2/18/2027**	**7th-8th**	**100**
Snyder			
Washington D.C. 8th Grade Trip	5/20/2027- 5/21/2027	8th	110
Bucks County IU Fab Lab, Warminster, PA (PA Keystone Competition)	11/4/2026	7th-8th	4
High School			
Temple University, Philadelphia, PA	10/7/2026	11th-12th	25
National Liberty Museum, Philadelphia, PA	11/4/2026	9th-12th	40
Lincoln Financial Field, Philadelphia, PA (Owls Transition Program)	11/18/2026	12th	28
Valley Elementary (field experience per curriculum)	11/5, 11/10, 11/12, 11/17, 11/19, 12/1, 12/3, 12/8,	12th	8
	12/10, 12/15, 12/17, 2026, 1/7, 1/12, 1/14, 1/19,		
	1/21, 1/26, 1/28, 2/2, 2/4, 2/9, 2/11, 2/16, 2/18,		
	2/23, 2/25, 3/2, 3/4, 3/9, 3/11, 3/16, 3/18, 3/23,		
	3/30, 4/1 & 4/6, 2027		
Eastern State Penitentiary, Philadelphia, PA	10/22/2026	9th-12th	45
Upper Dublin High School, Fort Washington, PA	11/18/2026	11th-12th	20
Xfinity Mobile Arena, Philadelphia, PA	1/27/2027	9th-12th	50
Bucks County IU Fab Lab, Warminster, PA (PA Keystone Competition)	11/4/2026	9th-12th	8
Pennsylvania State Capitol, Harrisburg, PA	3/11/2027	10th-12th	72
BHS Choir Tour to Valley Elementary/Rush Elementary	2/18/2027	9th-12th	96
BHS Choir Tour to Struble Elementary/Faust Elementary	2/19/2027	9th-12th	96
BHS Choir Tour to Belmont Elementary/Cornwells Elementary	3/23/2027	9th-12th	96

BENSALEM TOWNSHIP SCHOOL DISTRICT

DOROTHY D. CALL ADMINISTRATIVE CENTER
3000 DONALLEN DRIVE BENSALEM, PA 19020
(215) 750-2800, EXT. 4100
FAX: (215) 359-0181

DR. DEBORAH KING, PRESIDENT
RODGER ALLEN
RACHEL M. FINGLES, ESQ.
LEANN HART
REBECCA MIRRA, ESQ.

STEPHANIE A. GONZALEZ FERRANDEZ, ESQ., VICE PRESIDENT
HEATHER NICHOLAS
KATE PASCUCCI
KAREN A. WINTERS

BENSALEM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
BUCKS COUNTY, PENNSYLVANIA
RESOLUTION

Be it RESOLVED that Bensalem Township School District, Bucks County, hereby requests a Solar for Schools Program grant of up to $600,000 from the Department of Community and Economic Development to be used for 2,807 kW solar array at Bensalem High School.

Be it FURTHER RESOLVED that the Applicant does hereby appoint Victoria Velazquez, Ed.D., Superintendent, and John Steffy, Director of Business Operations, as the official(s) to execute all documents and agreements between Bensalem Township School District and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant/loan.

I, Carolyn Riley, duly qualified Board Secretary of Bensalem Township School District, Bucks County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Directors at a regular meeting held November 23, 2026 and said Resolution has been recorded in the Minutes of the Bensalem Township School District Board of School Directors November 23, 2026 Regular Action Meeting and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Bensalem Township School District, this 23rd day of November 2026.

Carolyn Riley, Secretary
Board of School Directors of Bensalem Township

Bucks
County

BENSALEM TOWNSHIP SCHOOL DISTRICT

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BENSALEM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
BUCKS COUNTY, PENNSYLVANIA
RESOLUTION NO. 2

Be it RESOLVED that Bensalem Township School District, Bucks County, hereby requests a Solar for Schools Program grant of up to $600,000 from the Department of Community and Economic Development to be used for 657 kW solar array at Belmont Hills Elementary School.

Be it FURTHER RESOLVED that the Applicant does hereby appoint Victoria Velazquez, Ed.D., Superintendent, and John Steffy, Director of Business Operations, as the official(s) to execute all documents and agreements between Bensalem Township School District and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant/loan.

I, Carolyn Riley, duly qualified Board Secretary of Bensalem Township School District, Bucks County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Directors at a regular meeting held November 23, 2026 and said Resolution has been recorded in the Minutes of the Bensalem Township School District Board of School Directors November 23, 2026 Regular Action Meeting and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Bensalem Township School District, this 23rd day of November 2026.

Carolyn Riley

Carolyn Riley, Secretary
Board of School Directors of Bensalem Township

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BENSALEM TOWNSHIP SCHOOL DISTRICT

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BENSALEM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
BUCKS COUNTY, PENNSYLVANIA
RESOLUTION

Be it RESOLVED that Bensalem Township School District, Bucks County, hereby requests a Solar for Schools Program grant of up to $600,000 from the Department of Community and Economic Development to be used for 401 kW solar array at Cornwells Elementary School.

Be it FURTHER RESOLVED that the Applicant does hereby appoint Victoria Velazquez, Ed.D., Superintendent, and John Steffy, Director of Business Operations, as the official(s) to execute all documents and agreements between Bensalem Township School District and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant/loan.

I, Carolyn Riley, duly qualified Board Secretary of Bensalem Township School District, Bucks County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Directors at a regular meeting held November 23, 2026 and said Resolution has been recorded in the Minutes of the Bensalem Township School District Board of School Directors November 23, 2026 Regular Action Meeting and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Bensalem Township School District, this 23rd day of November 2026.

Carolyn Riley

Carolyn Riley, Secretary
Board of School Directors of Bensalem Township

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BENSALEM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
BUCKS COUNTY, PENNSYLVANIA
RESOLUTION

Be it RESOLVED that Bensalem Township School District, Bucks County, hereby requests a Solar for Schools Program grant of up to $600,000 from the Department of Community and Economic Development to be used for 694 kW solar array at Rush Elementary School.

Be it FURTHER RESOLVED that the Applicant does hereby appoint Victoria Velazquez, Ed.D., Superintendent, and John Steffy, Director of Business Operations, as the official(s) to execute all documents and agreements between Bensalem Township School District and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant/loan.

I, Carolyn Riley, duly qualified Board Secretary of Bensalem Township School District, Bucks County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Directors at a regular meeting held November 23, 2026 and said Resolution has been recorded in the Minutes of the Bensalem Township School District Board of School Directors November 23, 2026 Regular Action Meeting and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Bensalem Township School District, this 23rd day of November 2026.

Carolyn Riley, Secretary
Board of School Directors of Bensalem Township

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BENSALEM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
BUCKS COUNTY, PENNSYLVANIA
RESOLUTION

Be it RESOLVED that Bensalem Township School District, Bucks County, hereby requests a Solar for Schools Program grant of up to $600,000 from the Department of Community and Economic Development to be used for 660 kW solar array at Russell C. Struble Elementary School.

Be it FURTHER RESOLVED that the Applicant does hereby appoint Victoria Velazquez, Ed.D., Superintendent, and John Steffy, Director of Business Operations, as the official(s) to execute all documents and agreements between Bensalem Township School District and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant/loan.

I, Carolyn Riley, duly qualified Board Secretary of Bensalem Township School District, Bucks County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Directors at a regular meeting held November 23, 2026 and said Resolution has been recorded in the Minutes of the Bensalem Township School District Board of School Directors November 23, 2026 Regular Action Meeting and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Bensalem Township School District, this 23rd day of November 2026.

Carolyn Riley, Secretary
Board of School Directors of Bensalem Township

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BENSALEM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
BUCKS COUNTY, PENNSYLVANIA
RESOLUTION

Be it RESOLVED that Bensalem Township School District, Bucks County, hereby requests a Solar for Schools Program grant of up to $600,000 from the Department of Community and Economic Development to be used for 810 kW solar array at Valley Elementary School.

Be it FURTHER RESOLVED that the Applicant does hereby appoint Victoria Velazquez, Ed.D., Superintendent, and John Steffy, Director of Business Operations, as the official(s) to execute all documents and agreements between Bensalem Township School District and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant/loan.

I, Carolyn Riley, duly qualified Board Secretary of Bensalem Township School District, Bucks County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Directors at a regular meeting held November 23, 2026 and said Resolution has been recorded in the Minutes of the Bensalem Township School District Board of School Directors November 23, 2026 Regular Action Meeting and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Bensalem Township School District, this 23rd day of November 2026.

Carolyn Riley, Secretary
Board of School Directors of Bensalem Township

Bucks
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2026/2027
FUNDRAISING ACTIVITY REPORT
As of November 24, 2026

School	Name of Organization	Purpose of Fundraising	Fundraiser Type	Dates
BHS	MULTI CULTURAL CLUB	ANNUAL DONATION	BAKE SALE	7AM-720AM; 215PM-230PM ON: DEC. 2ND, 2026; JAN. 6TH, 2027, FEB. 3RD, 2027
BHS	MULTI CULTURAL CLUB	DIYA POTTERY AND FOOD	HENNA TEMP TATOOS AT LUNCHES	NOV. 6TH, 2026
BHS	MULTI CULTURAL CLUB	T- SHIRTS & MERCH	CANDY GRAMS	SEPT. 15TH - OCT 15TH, 2026
STRUBLE	5TH GRADE	FIELD TRIP	STICKERS	
STRUBLE	KINDERGARTEN	ACTIVITIES	GUESS FOR CANDY JARS	OCT. 19TH - 29TH, 2026
STRUBLE	1ST GRADE	FIELD TRIP	VOUCHERS FOR STICKY BUNS	OCT. 26TH - NOV. 6TH, 2026
STRUBLE	THE SUPERSTAR NEST	THE SUPERSTAR NEST	COFFEE	NOV. 9TH, 2026 @ 830-930 AM
STRUBLE	THE SUPERSTAR NEST	THE SUPERSTAR NEST	KISS A PIG	NOV. 16TH - 20TH, 2026
VALLEY	VALLEY PTO	VALLEY ES	RESTAURANT SERVICES	DEC. 10TH, 2026 ALL DAY
BHS	JROTC	TEAM TRAVEL AND EQUIPMENT EXPENSES	DONOR	2 WEEKS
STRUBLE	JUST BETWEEN FRIENDS	STRUBLE PTO	CLOTHES, TOYS, AND HOUSE WARES	NOV. 6TH - 8TH, 2026

STRUBLE	STRUBLE PTO	SCHOOL STUDENT ACTIVITIES AND PROGRAMS	PORTION OF PARK ADMISSION	NOV. 10TH, 2026 5-8 PM