School Board Policy Committee Meeting

Tuesday, November 17, 2026 5:30 PM
Board Room, 3000 Donallen Dr, Bensalem, PA 19020

1.	**Call to Order and Roll Call**	**Speaker(s):** Committee Chairperson
2.	**Announcements to the Audience**	**Speaker(s):** Committee Chairperson
3.	**Public Comment #1**	**Speaker(s):** Committee Chairperson
4.	**Policies**	
4.A.	Policy 102 Academic Standards	**Speaker(s):** Committee Chairperson
4.B.	Policy 105 Curriculum	**Speaker(s):** Committee Chairperson
4.C.	Policy 204.1 Virtual Attendance/Wellness	**Speaker(s):** Committee Chairperson
4.D.	Policy 209 Health Screening/Exams	**Speaker(s):** Committee Chairperson
4.E.	Policy 246 Wellness	**Speaker(s):** Committee Chairperson
4.F.	Policy 704 Maintenance	**Speaker(s):** Committee Chairperson
4.G.	Policy 707 Use of School Facilities and Related Attachments	**Speaker(s):** Committee Chairperson
4.H.	Policy 803 School Calendar	**Speaker(s):** Committee Chairperson
4.I.	Policy 822 AED/CPR	**Speaker(s):** Committee Chairperson
5.	**Legislative Report**	**Speaker(s):** Committee Chairperson
6.	**Public Comment #2**	
7.	**Adjournment**	**Speaker(s):** Committee Chairperson

Policy Number	102
Title	Academic Standards
Version	v4 · 10/31/2026 · DRAFT

Academic Standards

PURPOSE **BC adopt as is per PSBA - updates to social media literacy and potential health impacts. Last yrs cmte requested World Lang be maintained in policy.**

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

DEFINITION

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, **Pennsylvania Integrated Standards**, state academic standards and local academic standards.**[2]**[3]

AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts (reading, writing, speaking and listening) - **PA Core Standards**.
2. Mathematics **- PA Core Standards**.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) **- PA Integrated Standards**.
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.
11. **Personal Finance.**

12.
13. **World Languages.**
14.

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.**[2] **[4] [5]**

The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use.[9]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2] **[6] [7]**

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2] **[8]**

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Footnotes

[1] 22 PA Code 4.11
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[2] 22 PA Code 4.12
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[3] 22 PA Code 4.3
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[4] Pol. 105
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[5] Pol. 107
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[6] Pol. 127
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[7] Pol. 212
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[8] Pol. 113
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[9] 24 P.S. 1556

Redline Comparison

Generated 11/3/2026

Original (From): 102 — Academic Standards · v1.0 · Published as: not recorded (Active)

Compared (To): 102 — Academic Standards · D-v4.2 · Published as 102 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

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Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term academic standards encompasses Pennsylvania Core Standards, Pennsylvania Integrated Standards, state academic standards and local academic standards.[2][3]

~~Definition~~AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

- ~~Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy~~English Language Arts (reading, ~~the term academic standards encompasses Pennsylvania Core Standards~~writing, ~~state academic standards~~speaking and ~~local academic standards~~listening) - PA Core Standards.~~[3]~~
- Mathematics - PA Core Standards.
- ~~Authority~~Science, Environment, Ecology, Technology and Engineering (Grades K-5) - PA Integrated Standards.
- Science, Environment and Ecology (Grades 6-12).
- ~~The Board shall approve academic standards for District students to attain, in the following content areas:~~[2]Technology and Engineering (Grades 6-12).
- Social Studies (history, geography, civics and government, economics) - to include PA Core Standards reading in history and social studies, and writing for history and social studies.
- ~~English Language~~ Arts ~~(reading, writing, speaking~~ and ~~listening)~~Humanities.
- ~~Mathematics~~Career Education and Work.

- ~~Science~~Health, ~~Environmental Literacy & Sustainability, Ecology, Technology~~Safety and ~~Engineering (Grades K-5)~~Physical Education.
- ~~Science, Environmental Literacy & Sustainability~~Family and ~~Ecology (Grades 6-12)~~Consumer Sciences.
- ~~Technology and Engineering (Grades 6-12)~~Personal Finance.
- ~~Social Studies (history, geography, civics and government, economics) – to include reading in history and social studies, and writing for history and social studies~~World Languages. ~~Arts and Humanities.~~Guidelines

  ~~Career Education and Work~~The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. Such standards require the incorporation of education on social media literacy.[2][4][5]

  ~~Health~~The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, ~~Safety~~ and ~~Physical Education~~safety and security concerns associated with social media use.[9]

  ~~Family~~The district shall assess individual student attainment of established academic standards and ~~Consumer Sciences~~provide assistance for students having difficulty attaining academic standards.[2][6][7]

  ~~World Language~~Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2][8]

  ~~Guidelines~~

  ~~The District's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards.[2][4][5]~~PSBA Revision 8/26 © 2026 PSBA

  ~~The District shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2][6][7]~~

  ~~Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2][8]~~

Footnotes & Legal References — 102 — Academic Standards

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[8] Pol. 113
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Associated references

Footnotes & Legal References — 102 — Academic Standards

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[7] Pol. 212
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[8] Pol. 113
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[9] 24 P.S. 1556

Policy Number	105
Title	Curriculum
Version	v3 · 10/31/2026 · DRAFT

Curriculum

PURPOSE **BC PSBA updates to legal citations only. Maintained same guidelines.**

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

DEFINTION

For purposes of this policy, curriculum shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[2][3] **[4]**

AUTHORITY

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][3] **[4]**

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[1][3][5][6] **[7] [8]**

Special Instruction/Observances

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.**[19][20][21]**

GUIDELINES

The district's curriculum shall provide the following:

1. {x } Continuous learning through effective collaboration among the schools of this district.
2. {x } Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. [9]
3. {x } Guidance and counseling services for all students to assist in career and academic planning.[22]
4. {x } A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. [10]
5. {x } Language Instruction Educational Program for English Learner students, pursuant to law, and regulation and Board policy.[11] [12]
6. {x } Compensatory education programs for students, pursuant to law and regulation.
7. {x } Equal educational opportunity for all students, pursuant to law and regulation. [13] [14]
8. {x } Career awareness and vocational education, pursuant to law and regulation. [15]
9. {x } Educational opportunities for identified gifted students, pursuant to law and regulation. [16]
10. {x } Regular and continuous instruction in required safety procedures. [17]

DELEGATION OF RESPONSIBILITY

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of [1]

{x } administrators

{x } teaching staff members

{x } students

{ } community members

{x } Board members.

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[1] [18]

{x } With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

{x } The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

{x } The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

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[4] Pol. 102
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[5] 24 P.S. 1511
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[6] 24 P.S. 1512
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[11] 22 PA Code 4.26
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[12] Pol. 138
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[13] Pol. 103
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[14] Pol. 103.1
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[15] Pol. 115
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[16] Pol. 114
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[17] Pol. 805
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[18] Pol. 105.1
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[19] 24 P.S. 1541-1555

[20] 36 U.S.C. 106

[21] P.L. 108-447 — P.L. 108-447

[22] Pol. 112
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[23] Pol. 112

[31] 24 P.S. 1511
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[1] 22 PA Code 4.4
[2] 22 PA Code 4.3
[3] 22 PA Code 4.12
[4] Pol. 102
[5] 24 P.S. 1511
[6] 24 P.S. 1512
[7] Pol. 107
[8] Pol. 127
[9] Pol. 109
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[11] 22 PA Code 4.26
[12] Pol. 138
[13] Pol. 103
[14] Pol. 103.1
[15] Pol. 115
[16] Pol. 114
[17] Pol. 805
[18] Pol. 105.1
[19] 24 P.S. 1541-1555 — 24 P.S. 1541-1555
[20] 36 U.S.C. 106 — 36 U.S.C. 106
[21] P.L. 108-447 — P.L. 108-447
[22] Pol. 112
[23] Pol. 112
[31] 24 P.S. 1511

Redline Comparison

Generated 11/3/2026

Original (From): 105 — Curriculum · v1.0 · Published as: not recorded (Active)

Compared (To): 105 — Curriculum · D-v3.1 · Published as 105 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE BC PSBA updates to legal citations only. Maintained same guidelines.

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

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~~Definition~~AUTHORITY

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][3][4]

~~For purposes of this policy~~In order to provide a quality educational program for district students, ~~curriculum~~the Board shall ~~be defined as~~adopt a ~~series of planned instruction aligned with established academic standards in each subject~~curriculum plan that ~~is coordinated, articulated and implemented in a manner designed~~includes the requirements for courses to ~~result~~be taught; subjects to be taught in the ~~achievement~~English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards ~~at the proficient level by all students~~.[~~2~~1][3][~~4~~5][6][7][8]

Special Instruction/Observances

~~Authority~~The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.[19][20][21]

GUIDELINES

The ~~Board shall be responsible for the curriculum of the~~ district's ~~schools. The~~ curriculum shall ~~be designed to~~ provide ~~students~~ the ~~opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][2][4]~~following:

- {x } Continuous learning through effective collaboration among the schools of this district.
- ~~In order to provide a quality educational program.~~{x } Continuous access for ~~district~~all students~~, the Board shall adopt a curriculum plan that includes the requirements for courses~~ to ~~be taught; subjects to be taught in the English language; courses adapted to the age, development~~sufficient programs and ~~needs~~services of ~~students;~~a library/media facility and ~~strategies for assisting those students having difficulty attaining~~classroom collection to support the ~~academic standards~~educational program.[~~1~~9]~~[2][5][6][7][8]~~
- {x } Guidance and counseling services for all students to assist in career and academic planning.[22]
- ~~Special Instruction/Observances~~{x } A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation.[10]
- {x } Language Instruction Educational Program for English Learner students, pursuant to law, and regulation and Board policy.[11][12]
- ~~The district's curriculum plan must also include provisions~~{x } Compensatory education programs for ~~special instruction and observances to comply with state and federal law including~~students, ~~but not limited~~pursuant to~~, Constitution Day~~ law and ~~Citizenship Day, Arbor Day and the Bill of Rights Week~~regulation.~~[9][10][11]~~
- {x } Equal educational opportunity for all students, pursuant to law and regulation.[13][14]
- ~~Guidelines~~{x } Career awareness and vocational education, pursuant to law and regulation.[15]
- {x } Educational opportunities for identified gifted students, pursuant to law and regulation.[16]
- ~~The district's curriculum shall provide the following:~~{x } Regular and continuous instruction in required safety procedures.[17]

DELEGATION OF RESPONSIBILITY

~~Continuous learning through effective collaboration among~~As the ~~schools~~educational leader of ~~this~~the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of [1]

~~Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program.[12]~~{x } administrators

~~Guidance and counseling services for all students to assist in career and academic planning.[13]~~{x } teaching staff members

~~A continuum of educational programs and services for all~~{x } students ~~with disabilities, pursuant to law and regulation.[14]~~

~~Language Instruction Educational Program for English Learner students, pursuant to law, regulation and Board policy.~~[15]~~[16]~~{ } community members

~~Compensatory education programs for students, pursuant to law and regulation~~{x } Board members.

~~Equal educational opportunity for~~A listing of all curriculum materials shall be made available for the information of parents/guardians, students, ~~pursuant to law~~staff and ~~regulation~~Board members.[~~17~~1][18]

~~Career awareness and vocational education~~{x } With prior Board approval, ~~pursuant~~the Superintendent may conduct pilot programs as deemed necessary to ~~law~~the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and ~~regulation~~costs.~~[19]~~

~~Educational opportunities for identified gifted students~~{x } The Board encourages, ~~pursuant to law~~where it is feasible and ~~regulation~~in the best interest of district students, participation in state-initiated pilot programs of educational research.~~[20]~~

~~Regular~~{x } The Board directs the Superintendent to pursue actively state and ~~continuous instruction~~federal aid in ~~required safety procedures~~support of research activities.~~[21]~~

~~Delegation of Responsibility~~PSBA Revision 8/26 © 2026 PSBA

~~As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of~~ [1] ~~administrators, teaching staff members, students and Board members.~~

~~A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.~~[1][22]

~~With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.~~

~~The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.~~

~~The Board directs the Superintendent to actively pursue state and federal aid in support of research activities.~~

Footnotes & Legal References — 105 — Curriculum

Footnotes

[1] 22 PA Code 4.4
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[3] 22 PA Code 4.3
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[4] Pol. 102
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[5] 24 P.S. 1511
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[6] 24 P.S. 1512
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[10] P.L. 108-447
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[15] 22 PA Code 4.26
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[16] Pol. 138
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[19] 24 P.S. 1541-1555

[20] 36 U.S.C. 106

[21] P.L. 108-447 — P.L. 108-447

[22] Pol. 112
Policy Reference
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Policy Number	204.1
Title	Virtual Attendance and Wellness Checks
Version	v2 · 11/2/2026

Virtual Attendance and Wellness Checks

PURPOSE **BC NEW POLICY from PSBA. Update to school code. Discuss the check option under InPerson Wellness Check.**

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law. [1]

This policy shall be posted on the district's publicly accessible website.[1]

DEFINITION

District employee/representative – a district teacher, social worker, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[2][3]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

GUIDELINES

Weekly Wellness Checks

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.[1]

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[1]

Wellness Check Methods

Acceptable methods of conducting wellness checks include:[1]

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.
2. Virtual or face-to-face participation by the student in any of the following activities:
   a. Health screenings.
   b. Standardized testing.
   c. Advising sessions.
   d. Tutoring sessions.
   e. In person, school-sponsored activities chaperoned by a district employee/representative.

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[1] [4][5]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.[1] [4][5]

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.[1]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.[1]

The student’s parent/guardian shall provide documentation of the outage to the district as soon as possible.[1]

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[1]

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[1]

The wellness review conference will be conducted to:[1]

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[1]

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[1]

{ } When the district has been unable to reach or obtain a response from the student or the student's parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.[1]

District ~~administrators~~ employees are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.[1]

Reporting Requirements

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy.[1][2][3]

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:[1]

1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district's virtual instruction program.
2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.

3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.
4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

Footnotes

[1] 24 P.S. 1327.4
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[2] 23 Pa. C.S.A. 6301
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Legal Reference
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[3] Pol. 806
Policy Reference
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[4] 24 P.S. 1329
palegis.us
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[5] Pol. 204
Policy Reference
Open policy

Legal References

[1] 24 P.S. 1327.4 — 24 P.S. 1327.4
[2] 23 Pa. C.S.A. 6301 et seq — 23 Pa. C.S.A. 6301 et seq
[3] Pol. 806
[4] 24 P.S. 1329 — 24 P.S. 1329
[5] Pol. 204

Policy Number	209
Title	Health Examinations/Screenings
Version	v4 · 10/31/2026 · DRAFT

Health Examinations/Screenings

AUTHORITY **BC PSBA Updates. Height/Weight notification and option for exemption. Add eating disorder awareness language and posting on website.**

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]

GUIDELINES

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[2][4][5]

Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[3][4][5]

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[5]

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests **and** other tests deemed **advisable at** intervals established by the district.[2][4][6]

The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district and in a manner that protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.[2][25]

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[7][8][9]

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions.[10][11]

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.[2][4][12]

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.[13] **[14]**

Health Monitoring

The Board directs district staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan. **[15]**

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted. **[16]**

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered. **[16]** **[17]**

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy. [15]

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.[2]

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy.[18] [19] [20]

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy. [15] [18] [19] [20] [21][22] [23]

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.[18]

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.[18] [24]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.[2]

The Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to students in grades six through twelve. Eating disorder awareness and educational materials must also be posted on the district's website.[26][27]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). [12]

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Footnotes

[1] 24 P.S. 1401
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[2] 24 P.S. 1402
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[3] 24 P.S. 1403
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[4] 22 PA Code 12.41
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[5] 24 P.S. 1407
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[6] 28 PA Code 23.1
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[7] 24 P.S. 1405
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[8] 28 PA Code 23.2
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[9] 20 U.S.C. 1232h
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[10] 24 P.S. 1419
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[11] 28 PA Code 23.45
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[12] 24 P.S. 1406
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[13] 23 Pa. C.S.A. 6311
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[14] Pol. 806
Policy Reference
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[15] Pol. 203
Policy Reference
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[16] Pol. 103
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[17] Pol. 103.1
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[18] 24 P.S. 1409
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[19] Pol. 113.4
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[20] Pol. 216
Policy Reference
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[21] 20 U.S.C. 1232g
uscode.house.gov
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[22] 34 CFR Part 99
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[23] Pol. 805
Policy Reference
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[24] Pol. 800
Policy Reference
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[25] 28 PA Code 23.7
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[26] 24 P.S. 1408
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[27] 24-P-S-1426
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Legal References

[1] 24 P.S. 1401
[2] 24 P.S. 1402
[3] 24 P.S. 1403
[4] 22 PA Code 12.41
[5] 24 P.S. 1407
[6] 28 PA Code 23.1 et seq
[7] 24 P.S. 1405
[8] 28 PA Code 23.2

[9] 20 U.S.C. 1232h
[10] 24 P.S. 1419
[11] 28 PA Code 23.45
[12] 24 P.S. 1406
[13] 23 Pa. C.S.A. 6311
[14] Pol. 806
[15] Pol. 203
[16] Pol. 103
[17] Pol. 103.1
[18] 24 P.S. 1409
[19] Pol. 113.4
[20] Pol. 216
[21] 20 U.S.C. 1232g
[22] 34 CFR Part 99
[23] Pol. 805
[24] Pol. 800
[25] 28 PA Code 23.7 — 28 PA Code 23.7
[26] 24 P.S. 1408 — 24 P.S. 1408
[27] 24-P-S-1426 — 24 P.S. 1426

Redline Comparison

Generated 11/3/2026

Original (From): 209 — Health Examinations/Screenings · v1.0 · Published as: not recorded (Active)

Compared (To): 209 — Health Examinations/Screenings · D-v4.1 · Published as 209 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Authority~~AUTHORITY BC PSBA Updates. Height/Weight notification and option for exemption. Add eating disorder awareness language and posting on website.

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]

~~In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that District students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]~~GUIDELINES

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[2][4][5]

~~Guidelines~~Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[3][4][5]

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[5]

~~Each student shall receive a comprehensive health examination conducted by the~~The school ~~physician upon original entry~~nurse or medical technician shall administer to each student vision tests, ~~in sixth grade~~hearing tests, tuberculosis tests and ~~in eleventh grade~~other tests deemed advisable at intervals established by the district.[2][4][~~5~~6]

The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district and in a manner that

protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.[2][25]

~~Each student shall~~Parents/Guardians of students who are to receive ~~a comprehensive~~physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the ~~school~~student's private physician or dentist ~~upon original entry, in third grade, and in seventh grade~~at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[~~3~~7][~~4~~8][~~5~~9]

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions.[10][11]

~~A private~~Where it appears to school health officials or teachers that a student deviates from normal growth and~~/~~ development, or where school examinations reveal conditions requiring health or dental ~~examination conducted at~~care, the ~~parents'~~parent/~~guardians' request and expense~~guardian shall be ~~accepted in lieu~~notified of the ~~school~~apparent need for a special examination by the student's private physician or dentist. The ~~District~~parent/guardian shall ~~accept reports~~report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of ~~privately conducted physical~~the apparent need and ~~dental examinations completed within one (1) year prior to~~the abnormal condition persists, appropriate school health personnel shall arrange a ~~student's entry into~~special health examination for the ~~grade where an exam is required~~student.[~~5~~2][4][12]

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities.

~~The~~Where school ~~nurse~~health officials or ~~medical technician shall administer~~staff have reasonable cause to ~~each~~suspect that a student ~~vision tests~~may be the victim of child abuse, ~~hearing tests, tuberculosis tests, other tests deemed advisable, and height and weight measurements, at intervals established by~~ the ~~District. Height and weight measurements~~school employee shall ~~be used to calculate the student's weight-for-height ratio~~make a report of suspected child abuse in accordance with law and Board policy.[~~2~~13][~~4~~14][~~6~~]

Health Monitoring

~~Parents/Guardians of students who are~~The Board directs district staff to ~~receive physical~~monitor student health in accordance with applicable Board policy and ~~dental examinations or screenings shall be notified. The notice shall include~~ the ~~date~~Board-approved health and ~~location of the examination or screening and notice that the parents/guardians may attend~~safety plan. ~~The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.~~[~~7~~15][~~8~~][~~9~~]

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted.[16]

A student ~~who presents~~with a ~~statement signed by the parent/guardian~~health condition that may render a ~~health examination is contrary to the student's~~monitoring method ineffective should notify designated staff so that alternative or ~~parent's/guardian's religious beliefs shall~~supplemental methods may be ~~examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions~~considered.[~~10~~16][~~11~~17]

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy.[15]

~~Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.~~[~~2~~][~~4~~][~~12~~]Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.[2]

~~In~~All health records shall be confidential and shall be disclosed only when necessary for the ~~event that the parent/guardian objects to or refuses to obtain a regular or special~~ health ~~or dental examination or refuses to permit~~of the ~~child to be examined as arranged~~student or when requested by the ~~school nurse or school physician~~parent/guardian, ~~the school nurse,~~ in ~~consultation~~accordance with ~~the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities~~law and Board policy.[18][19][20]

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy.[15][18][19][20][21][22][23]

~~Where~~Designated district staff shall request from the transferring school the health ~~officials or staff have reasonable cause~~records of students transferring into district schools. Staff shall respond to ~~suspect that a student may be~~such requests for the ~~victim~~health records of ~~child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy~~students transferring from district schools to other schools.[~~13~~18][~~14~~]

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.[18][24]

~~Health Monitoring~~DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.[2]

The ~~Board directs District staff~~Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to ~~monitor student health~~students in ~~accordance with applicable Board policy~~grades six through twelve. Eating disorder awareness and educational materials must also be posted on the ~~Board-approved health and safety plan~~district's website.[~~15~~26][27]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). [12]

~~A student may request an alternative method of monitoring as a religious accommodation, and designated District staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted.[16]~~

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All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy.[18][19][20]

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The District shall destroy student health records only after the student has not been enrolled in District schools for at least two (2) years.[18][24]

Delegation of Responsibility

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.[2]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP).[12]

Footnotes & Legal References — 209 — Health Examinations/Screenings

Footnotes

[1] 24 P.S. 1401
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[2] 24 P.S. 1402
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[3] 24 P.S. 1403
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[4] 22 PA Code 12.41
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[5] 24 P.S. 1407
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[6] 28 PA Code 23.1
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[8] 28 PA Code 23.2
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[9] 20 U.S.C. 1232h
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[10] 24 P.S. 1419
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[11] 28 PA Code 23.45
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[12] 24 P.S. 1406
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[13] 23 Pa. C.S.A. 6311
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[14] Pol. 806
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[15] Pol. 203
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[16] Pol. 103
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[17] Pol. 103.1
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[18] 24 P.S. 1409
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[19] Pol. 113.4
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[20] Pol. 216
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[22] 34 CFR Part 99
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[23] Pol. 805
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[24] Pol. 800
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Footnotes & Legal References — 209 — Health Examinations/Screenings

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[24] Pol. 800
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[25] 28 PA Code 23.7
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[26] 24 P.S. 1408
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[27] 24-P-S-1426
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Policy Number	246
Title	School Wellness
Version	v3 · 10/31/2026 · DRAFT

School Wellness

PURPOSE **BC Updates per PSBA updated school code. Selections carried over from current policy except food rewards.**

The Bensalem Township School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

AUTHORITY

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.[2][3]

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutrition guidelines.
3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.[2][3]

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.[3]

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

{x } The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. {x } Assessment of school environment regarding school wellness issues.
2. {x } Evaluation of food services program.
3. {x } Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. {x } Listing of activities and programs conducted to promote nutrition and physical activity.
5. {x } Recommendations for policy and/or program revisions.
6. {x } Suggestions for improvement in specific areas.
7. {x } Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[2][3]

1. The extent to which each district school is in compliance with law and policies related to school wellness.
2. The extent to which this policy compares to model wellness policies.
3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[3]

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[2][3]

GUIDELINES

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:[3][4]

1. The written School Wellness policy.
2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.
3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[2]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.[3]

{x } **Advisory Health Council**

{x } An Advisory Health Council may be established by the Superintendent to study student health issues and to assist in organizing follow-up programs.[5]

{x } The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

{x } The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness.

{x } The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.

{ } The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.[5]

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[6][7][8]

{x } Nutrition education in the district shall teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

{x } Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

{x } Nutrition education lessons and activities shall be age-appropriate.

{x } Nutrition curriculum shall teach behavior-focused skills, which may include menu planning, reading nutrition labels and media awareness.

{ } School food service and nutrition education classes shall cooperate to create a learning laboratory.

{ } Nutrition education shall be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education.

{x } Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

{x } The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development.[9]

{ } Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

{ } _____ other.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

{ } District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

{x } District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

{x } District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

{ } Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

{ } Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

{ } District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

{ } _____ other.

Physical Activity

{x } District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

{ } District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

{ } Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits.

{x } Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

{x } A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

{ } Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

{ } Physical activity breaks shall be provided for students during classroom hours.

{ } Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

{ } District schools shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.

{ } Physical activity shall not be used or withheld as a form of punishment.

{ } District schools shall promote physical activity through encouragement of walking and biking as a means of transportation to and from school.

{ } Students and their families shall be encouraged to utilize district-owned physical activity facilities, such as playgrounds and fields, outside school hours in accordance with established district rules.

{ } _____ other.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[7][8][10]

Instruction involving the collection of a student's height and weight measurements must be conducted in a manner that protects student confidentiality. The calculation of body mass index (BMI) is prohibited.[10]

{x } Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

{x } Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

{x } A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

{x } A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

{x } Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

{ } A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

{ } Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

{ } Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

{x } Physical education shall be taught by certified health and physical education teachers.

{x } Appropriate professional development shall be provided for physical education staff.

{ } Physical education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.

{x } Physical activity shall not be used or withheld solely as a form of punishment.

{ } _____ other.

Social Media

A social media literacy program consistent with curriculum regulations and academic standards shall be developed and implemented to address the following: [7][8][23]

1. **Mental, psychological and physical effects of social media and mobile device use.**
2. **Potential impacts of social media and mobile device use on academic growth and learning.**
3. **Safe use of social media, including how to recognize suspicious online behavior including, but not limited to:**
   a. **Cyberbullying.**
   b. **Predatory behavior.**
   c. **Potential human trafficking.**
4. **Personal security and privacy on mobile devices.**

Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[11][12][13][24]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.[9][15][16][17]

{x } District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

{x } Students shall be provided a clean and safe meal environment.

{ } Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

{ } District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, "grab & go breakfast" and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.

{x } Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.[11]

{ } Students shall have access to hand washing or sanitizing before meals and snacks.

{x } Access to the food service operation shall be limited to authorized staff.

{x } Nutrition content of school meals shall be available to students and parents/guardians.

{ } Students and parents/guardians may be involved in menu selections through various means, such as taste testing and surveys.

{ } To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

{x } The district shall provide appropriate training to all staff on the components of the School Wellness policy.

{ } Goals of the School Wellness policy shall be considered in planning all school based activities.

{ } Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

{ } Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

{ } The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

{x } The district shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students, in accordance with the district's school environmental health program and applicable laws and regulations.

{ } _____ other.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[11][12][15][16]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[3][18][19]

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day.[3][18]

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[3][18]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[18]

Fundraiser Exemptions -

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.[20]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[18]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives: **(CHOOSE ONE OF THE OPTIONS BELOW)**
   a. { } Foods and beverages shall not be used as a reward or incentive in district schools.
   b. { } Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).
   c. {x } Certain special education classrooms may be permitted to use food items as behavioral incentives or rewards when educationally appropriate, even when those items do not align with the District's established nutritional standards.
   ~~~~other.
   ~~~~

2. Classroom Parties and Celebrations: **(CHOOSE ONE OR MORE OF THE OPTIONS BELOW)**
    a. { } Only non-food based parties and celebrations shall occur on the school campus during the school day in district schools.
    b. { } Classroom parties/celebrations with food/beverages shall be limited to no more than one (1) per month in each classroom.
    c. {x } Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.
    d. {x } Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following:
        i. Fresh fruits/vegetables; and
        ii. Water, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.
    e. { } When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.
    f. { } Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.
    g. { } _____other.
3. Shared Classroom Snacks:
    a. { } Shared classroom snacks are not permitted in district schools.
    b. {x } The sharing of classroom snacks will be strongly discouraged by staff, however, the District acknowledges there may be exceptional circumstances in which sharing may occur. _____other.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. [3][18]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[21]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:[22]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

{ } The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

{x } The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

{ } District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

PSBA Revision 8/26 © 2026 PSBA

Footnotes

[2] 42 U.S.C. 1758b

[3] 7 CFR 210.31

[4] 7 CFR 210.15

[5] 24 P.S. 1422

[6] 24 P.S. 1513

[7] Pol. 102
Policy Reference
Open policy

[8] Pol. 105
Policy Reference
Open policy

[9] Pol. 808
Policy Reference
Open policy

[10] 24 P.S. 1512.1

[11] 7 CFR 210.10

[12] 7 CFR 220.8

[13] 24 P.S. 701

[15] 42 U.S.C. 1751

[16] 42 U.S.C. 1773

[17] 7 CFR 210.30

[18] 7 CFR 210.11

[19] 7 CFR 220.12

[20] Pol. 229
Policy Reference
Open policy

[21] 24 P.S. 504.1

[22] Pol. 209.1
Policy Reference
Open policy

[23] 24 P.S. 1556

[24] 24 P.S. 742.1

Redline Comparison

Generated 11/3/2026

Original (From): 246 — School Wellness · v1.0 · Published as: not recorded (Active)

Compared (To): 246 — School Wellness · D-v3.1 · Published as 246 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE BC Updates per PSBA updated school code. Selections carried over from current policy except food rewards.

The Bensalem Township School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

~~Bensalem Township School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.~~AUTHORITY

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.[2][3]

~~Authority~~To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

- A comprehensive nutrition program consistent with federal and state requirements.
- ~~The Board adopts this policy based on the recommendations of the Wellness Committee~~Access at reasonable cost to foods and ~~in accordance with federal and state laws and regulations~~beverages that meet established nutrition guidelines.~~[1][2]~~
- Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
- ~~To ensure the health~~Curriculum and ~~well~~programs for grades K-~~being of all students, the Board establishes~~12 that ~~the District shall provide~~are designed to educate students~~:~~ about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

DELEGATION OF RESPONSIBILITY

~~A comprehensive nutrition program consistent~~The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with ~~federal~~this policy, related policies and ~~state requirements~~established guidelines or administrative regulations.[2][3]

~~Access at reasonable cost~~Each building principal or designee shall annually report to ~~foods and beverages that meet established nutrition guidelines~~the Superintendent or designee regarding compliance in his/her school.[3]

~~Physical education courses and opportunities~~Staff members responsible for ~~developmentally appropriate physical activity during the~~programs related to school ~~day~~wellness shall report to the Superintendent or designee regarding the status of such programs.

~~Curriculum and programs for grades K-12 that are designed~~{x } The Superintendent or designee shall annually report to ~~educate students about proper nutrition and lifelong physical activity, in accordance with State~~the Board ~~of Education curriculum regulations~~on the district's compliance with law and ~~academic standards~~policies related to school wellness. The report may include:

- {x } Assessment of school environment regarding school wellness issues.
- ~~Delegation~~{x } Evaluation of ~~Responsibility~~food services program.
- {x } Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
- ~~The Superintendent or designee shall be responsible for the implementation and oversight~~{x } Listing of ~~this policy to ensure each of the District's schools,~~activities and programs conducted to promote nutrition and ~~curriculum is compliant with this policy, related policies and established guidelines or administrative regulations~~physical activity.~~[1][2]~~
- {x } Recommendations for policy and/or program revisions.
- ~~Each building principal or designee shall annually report to the Superintendent or designee regarding compliance~~{x } Suggestions for improvement in ~~his/her school~~specific areas.~~[2]~~
- {x } Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

~~Staff members responsible for programs related to school wellness shall report to the~~The Superintendent or designee ~~regarding~~and the ~~status~~established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of ~~such programs~~this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[2][3]

- The extent to which each district school is in compliance with law and policies related to school wellness.
- The ~~Superintendent or designee shall annually report~~extent to ~~the Board on the District's compliance with law and policies related~~which this policy compares to ~~school~~model wellness policies. ~~The report may include:~~
- A description of the progress made by the district in attaining the goals of this policy.

~~Assessment~~At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of ~~school environment regarding school~~the most recent triennial assessment and/or as district and community needs and priorities change; wellness ~~issues~~goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[3]

~~Evaluation~~The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of ~~food services program~~this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[2][3]

~~Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.~~GUIDELINES

~~Listing of activities and programs conducted to promote nutrition and physical activity.~~Recordkeeping

~~Recommendations for~~The district shall retain records documenting compliance with the requirements of the School Wellness policy~~ and/or program revisions.~~, which shall include:[3][4]

- ~~Suggestions for improvement in specific areas~~The written School Wellness policy.
- ~~Feedback received from District staff~~Documentation demonstrating that the district has informed the public, ~~students~~on an annual basis, ~~parents/guardians, community members and~~about the contents of the School Wellness ~~Committee~~policy and any updates to the policy.
- Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
- ~~The Superintendent or designee and~~Documentation demonstrating the ~~established Wellness Committee shall conduct an~~most recent assessment ~~at least once every three (3) years~~ on the ~~contents and~~ implementation of ~~this policy as part of a continuous improvement process to strengthen~~ the School Wellness policy and ~~ensure implementation. This triennial~~notification of the assessment ~~shall be made available~~results to the public ~~in an accessible and easily understood manner and include:~~[1][2].

Wellness Committee

The ~~extent~~district shall establish a Wellness Committee comprised of, but not necessarily limited to ~~which~~, at least one (1) of each ~~District~~of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school ~~is in compliance with law~~health professional, physical education teacher and ~~policies related to~~member of the public. It shall be the goal that committee membership will include representatives from each school ~~wellness~~building and reflect the diversity of the community.[2]

The ~~extent to which this~~Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy ~~compares~~that complies with law to ~~model wellness policies~~recommend to the Board for adoption.

~~A description of the progress made by the District~~The Wellness Committee shall review and consider evidence-based strategies and techniques in ~~attaining the~~establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of ~~this~~the policy development and revision process.[3]

{x } Advisory Health Council

~~At least once every three (3) years,~~{x } An Advisory Health Council may be established by the ~~District shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as District and community needs and priorities change; wellness goals are met; new~~Superintendent to study student health ~~science, information~~issues and ~~technologies emerge; and new federal or state guidance or standards are issued~~to assist in organizing follow-up programs.[~~2~~5]

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Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.[5]

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Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[6][7][8]

~~The District shall retain records documenting compliance with~~{x } Nutrition education in the ~~requirements of the School Wellness policy, which~~district shall ~~include:[2][3]~~teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

{x } Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

~~The written School Wellness policy~~{x } Nutrition education lessons and activities shall be age-appropriate.

~~Documentation demonstrating that the District has informed the public~~{x } Nutrition curriculum shall teach behavior- focused skills, ~~on an annual basis~~which may include menu planning, ~~about the contents of the School Wellness policy~~reading nutrition labels and ~~any updates to the policy~~media awareness.

~~Documentation of efforts to review and update the~~{ } School ~~Wellness policy, including who is involved in the review~~food service and ~~methods used by the District~~nutrition education classes shall cooperate to ~~inform the public of their ability to participate in the review~~create a learning laboratory.

~~Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy~~{ } Nutrition education shall be integrated into other subjects such as math, science, language arts and ~~notification of the assessment results~~social sciences to ~~the public~~complement but not replace academic standards based on nutrition education.

{x } Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

~~Wellness Committee~~{x } The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development.[9]

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~~The District shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, District administrator, District food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public~~{ }

_____ other. ~~It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[1]~~

Nutrition Promotion

~~The Wellness Committee shall serve as an advisory committee regarding student health issues~~Nutrition promotion and ~~shall be responsible for developing~~education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, ~~implementing~~ and ~~periodically reviewing and updating a School Wellness policy~~by

creating food environments that ~~complies with law to recommend to the Board for adoption~~encourage healthy nutrition choices and encourage participation in school meal programs.

{ } District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

~~The Wellness Committee~~{x } District staff shall ~~review~~cooperate with agencies and ~~consider evidence-based strategies and techniques in establishing goals~~community organizations to provide opportunities for ~~nutrition education and promotion, physical activity and other school based activities that promote~~appropriate student ~~wellness as part of the policy development and revision process~~projects related to nutrition.~~[2]~~

{x } District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

~~Advisory Health Council~~{ } Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

{ } Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

~~An Advisory Health Council may be established by the Superintendent to study student~~{ } District schools shall offer resources about health ~~issues~~ and nutrition to ~~assist in organizing follow-up programs~~encourage parents/guardians to provide healthy meals for their children. ~~[4]~~

{ }_____ other.

~~Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.~~[4]Physical Activity

{x } District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

~~Nutrition Education~~{ } District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

{ } Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits.

~~Nutrition education will be provided within the sequential~~{x } Age-appropriate physical activity opportunities, ~~comprehensive health education program in accordance with curriculum regulations~~such as outdoor and ~~the academic standards for Health~~indoor recess, ~~Safety~~before and ~~Physical Education~~after school programs, during lunch, clubs, intramurals and ~~Family~~interscholastic athletics, shall be provided to meet the needs and ~~Consumer Sciences~~interests of all students, in addition to planned physical education.~~[5][6][7]~~

{x } A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

~~Nutrition education in the District shall teach~~{ } Extended periods of student inactivity, ~~model~~two (2) hours or more, ~~encourage and support healthy eating by students~~shall be discouraged. ~~Promoting student health and nutrition enhances readiness for learning and increases student achievement.~~

{ } Physical activity breaks shall be provided for students during classroom hours.

~~Nutrition education~~{ } Before and/or after-school programs shall provide ~~all students with the knowledge and skills needed to lead healthy lives~~developmentally appropriate physical activity for participating children.

{ } District schools shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.

~~Nutrition education lessons and activities~~{ } Physical activity shall not be ~~age-appropriate~~used or withheld as a form of punishment.

{ } District schools shall promote physical activity through encouragement of walking and biking as a means of transportation to and from school.

~~Nutrition curriculum~~{ } Students and their families shall ~~teach behavior~~be encouraged to utilize district~~-focused skills~~owned physical activity facilities, ~~which may include menu planning, reading nutrition labels~~such as playgrounds and ~~media awareness~~fields, outside school hours in accordance with established district rules.

{ }_____ other.

~~Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.~~Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[7][8][10]

~~The staff responsible for providing nutrition education shall be properly trained~~Instruction involving the collection of a student's height and ~~prepared and shall participate~~weight measurements must be conducted in ~~appropriate professional development~~a manner that protects student confidentiality. The ~~District shall develop standards for such training and professional development~~calculation of body mass index (BMI) is prohibited.[~~8~~10]

{x } Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

~~Nutrition Promotion~~{x } Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

{x } A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

~~Nutrition promotion~~{x } A varied and ~~education positively influence lifelong eating behaviors by using evidence-based techniques~~comprehensive curriculum that promotes both team and ~~nutrition messages,~~individual activities and ~~by creating food environments that encourage healthy nutrition choices~~leads to students becoming and ~~encourage participation~~remaining physically active for a lifetime shall be provided in ~~school meal programs~~the physical education program.

{x } Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

~~District staff~~{ } A local assessment system shall ~~cooperate with agencies and community organizations~~be implemented to ~~provide opportunities for appropriate~~track student ~~projects related to nutrition~~progress on the Health, Safety and Physical Education academic standards.

{ } Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

~~District food service personnel shall review~~{ } Safe and ~~implement research based~~adequate equipment, ~~behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables~~facilities and ~~legumes, and to decrease plate waste~~resources shall be provided for physical education courses.

{x } Physical education shall be taught by certified health and physical education teachers.

~~Physical Activity~~{x } Appropriate professional development shall be provided for physical education staff.

{ } Physical education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.

~~District schools shall strive to provide opportunities for developmentally appropriate physical~~{x } Physical activity ~~during the school day for all students~~shall not be used or withheld solely as a form of punishment.

{ }_____ other.

~~Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.~~Social Media

A social media literacy program consistent with curriculum regulations and academic standards shall be developed and implemented to address the following:[7][8][23]

- ~~A physical~~Mental, psychological and physical effects of social ~~environment that encourages safe~~media and ~~enjoyable activity for all students shall be maintained~~mobile device use.
- Potential impacts of social media and mobile device use on academic growth and learning.
- ~~Physical Education~~Safe use of social media, including how to recognize suspicious online behavior including, but not limited to: Cyberbullying. Predatory behavior. Potential human trafficking.
- Personal security and privacy on mobile devices.

~~A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All District students must participate in physical education.~~[6][7][9]Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[11][12][13][24]

~~Quality physical education instruction that promotes lifelong physical activity~~Nutrition professionals who meet hiring criteria established by the district and ~~provides instruction~~ in compliance with federal regulations shall administer the ~~skills~~school meals program. Professional development and ~~knowledge necessary for lifelong participation~~continuing education shall be provided for district nutrition staff, as required by federal regulations.[9][15][16][17]

{x } District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

~~Physical education classes~~{x } Students shall be ~~the means through which all students learn, practice~~provided a clean and ~~are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity~~safe meal environment.

{ } Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

~~A comprehensive physical education course of study that focuses on providing students~~{ } District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the ~~skills~~classroom, ~~knowledge~~"grab & go breakfast" and ~~confidence~~breakfast after first period to ~~participate in lifelong~~reinforce the positive educational, behavioral and health~~-enhancing physical activity shall be implemented~~ impacts of a healthy breakfast.

{x } Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.[11]

~~A varied and comprehensive curriculum that promotes both team and individual activities and leads~~{ } Students shall have access to ~~students becoming~~hand washing or sanitizing before meals and ~~remaining physically active for a lifetime shall be provided in the physical education program~~snacks.

{x } Access to the food service operation shall be limited to authorized staff.

~~Adequate amounts~~{x } Nutrition content of ~~planned instruction~~school meals shall be ~~provided in order for students~~available to ~~achieve the proficient level for the Health, Safety~~students and ~~Physical Education academic standards~~parents/guardians.

{ } Students and parents/guardians may be involved in menu selections through various means, such as taste testing and surveys.

~~Students~~{ } To the extent possible, the district shall ~~be moderately~~utilize available funding and outside programs to ~~vigorously active as much time as possible during a physical education class~~enhance student wellness. ~~Documented medical conditions and disabilities shall be accommodated during class.~~

{x } The district shall provide appropriate training to all staff on the components of the School Wellness policy.

~~Safe and adequate equipment, facilities and resources~~{ } Goals of the School Wellness policy shall be ~~provided for physical education courses~~considered in planning all school based activities.

{ } Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

~~Physical education~~{ } Administrators, teachers, food service personnel, students, parents/guardians and community members shall be ~~taught by certified health~~encouraged to serve as positive role models through district programs, communications and ~~physical education teachers~~outreach efforts.

{ } The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

~~Appropriate professional development~~{x } The district shall ~~be provided~~maintain a healthy school environment to optimize conditions for ~~physical education staff~~learning and minimize potential health risks to students, in accordance with the district's school environmental health program and applicable laws and regulations.

{ }_____ other.

~~Physical activity shall not be used or withheld solely as a form of punishment.~~Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

~~Other~~Foods and beverages provided through the National School ~~Based Activities~~Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[11][12][15][16]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

~~Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[10][11][12][13]~~Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[3][18][19]

~~Nutrition professionals who meet hiring criteria established by~~For purposes of this policy, school campus means any area of property under the ~~District and in compliance with federal regulations shall administer~~jurisdiction of the school ~~meals program~~that students may access during the school day. ~~Professional development and continuing education shall be provided for District nutrition staff, as required by federal regulations.~~[~~8~~3][~~14~~18]~~[15][16]~~

For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[3][18]

~~District schools shall provide adequate space~~The district may impose additional restrictions on competitive foods, ~~as defined by~~provided that the ~~District, for eating and serving school meals~~restrictions are not inconsistent with federal requirements.[18]

Fundraiser Exemptions -

~~Students~~Fundraising activities held during the school day involving the sale of competitive foods shall be ~~provided a clean~~limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and ~~safe meal environment~~administrative regulations.[20]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[18]

~~Meal periods~~The district shall ~~be scheduled at appropriate hours, as required by federal~~establish administrative regulations ~~and as defined by the District~~to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.~~[10]~~

Non-Sold Competitive Foods -

~~Access~~Non-sold competitive foods available to ~~the food service operation shall be~~students, which may include but are not limited to ~~authorized staff~~foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

- ~~Nutrition content of school meals~~Rewards and Incentives: (CHOOSE ONE OF THE OPTIONS BELOW){ } Foods and beverages shall not be ~~available to students~~used as a reward or incentive in district schools. { } Foods and ~~parents/guardians~~beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.). {x } Certain special education classrooms may be permitted to use food items as behavioral incentives or rewards when educationally appropriate, even when those items do not align with the District's established nutritional standards.
  _____ other.
- Classroom Parties and Celebrations: (CHOOSE ONE OR MORE OF THE OPTIONS BELOW){ } Only non-food based parties and celebrations shall occur on the school campus during the school day in district schools.{ } Classroom parties/celebrations with food/beverages shall be limited to no more than one (1) per month in each classroom.{x } Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.{x } Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following:Fresh fruits/vegetables; andWater, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.{ } When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.{ } Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.{ } _____ other.
- Shared Classroom Snacks:{ } Shared classroom snacks are not permitted in district schools. {x } The ~~District shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students~~sharing of classroom snacks will be strongly discouraged by staff, ~~in accordance with~~however, the District~~'s school environmental health program and applicable laws and regulations~~ acknowledges there may be exceptional circumstances in which sharing may occur.
  _____ other.
  The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

~~Nutrition Guidelines for All Foods~~Marketing/~~Beverages at School~~Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. [3][18]

~~All foods~~Exclusive competitive food and ~~beverages available in District schools during~~/or beverage contracts shall be approved by the ~~school day~~Board, in accordance with provisions of law. Existing contracts shall be ~~offered~~reviewed and modified to ~~students~~the extent feasible to ensure compliance with ~~consideration for promoting student health and reducing obesity~~established federal nutrition standards, including applicable marketing restrictions. [21]

Management of Food Allergies in District Schools

~~Foods and beverages provided through the National School Lunch or School Breakfast Programs~~The district shall ~~comply with established federal nutrition standards.~~establish Board policy and administrative regulations to address food allergy management in district schools in order to:[~~10~~22]~~[11][14][15]~~

- Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
- ~~Foods~~Ensure a rapid and ~~beverages offered~~effective response in case of a severe or ~~sold at school~~potentially life-~~sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare~~threatening allergic reaction.
- Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

~~Competitive Foods –~~ Safe Routes to School

{_} The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

~~Competitive foods available for sale~~{x } The district shall ~~meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students~~cooperate with local municipalities, ~~which may include~~public safety agency, ~~but are not limited~~police departments and community organizations to~~: a la carte options in cafeterias, vending machines, school stores, snack carts~~ develop and ~~fundraisers~~maintain safe routes to school. ~~[2][17][18]~~

{_} District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

~~Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.~~

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~~For purposes of this policy, school campus means any area of property under the jurisdiction of the school that students may access during the school day.[2][17]~~

~~For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[2][17]~~

~~The District may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[17]~~

~~Fundraiser Exemptions –~~

~~Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.[19]~~

~~The District may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[17]~~

~~The District shall establish administrative regulations to implement fundraising activities in District schools, including procedures for requesting a fundraiser exemption.~~

~~Non-Sold Competitive Foods –~~

~~Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the District.~~

~~If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:~~

- ~~Rewards and Incentives: The use of food and beverages as rewards should occur at a minimum and in special circumstances only. When used, the items served must adhere to the health nutrition guidelines as closely as possible.~~
- ~~Classroom Parties and Celebrations: Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties. Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following: Fresh fruits/vegetables; and Water, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.~~
- ~~Shared Classroom Snacks: The sharing of classroom snacks will be strongly discouraged by staff, however, the District acknowledges there may be exceptional circumstances in which sharing may occur.~~

The District shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the District website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting –

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. [2][17]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[20]

Management of Food Allergies in District Schools

The District shall establish Board policy and administrative regulations to address food allergy management in District schools in order to:[21]

- Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
- Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
- Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

The District shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

Footnotes & Legal References — 246 — School Wellness

Footnotes

[1] 42 U.S.C. 1758b
uscode.house.gov
uscode.house.gov
Legal Reference
View source

[2] 7 CFR 210.31
ecfr.gov
ecfr.gov
Legal Reference
View source

[3] 7 CFR 210.15
ecfr.gov
ecfr.gov
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View source

[4] 24 P.S. 1422
palegis.us
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Legal Reference
View source

[5] 24 P.S. 1513
palegis.us
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Legal Reference
View source

[6] Pol. 102
Policy Reference
Open policy

[7] Pol. 105
Policy Reference
Open policy

[8] Pol. 808
Policy Reference
Open policy

[9] 24 P.S. 1512.1
palegis.us
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[10] 7 CFR 210.10
ecfr.gov
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[11] 7 CFR 220.8
ecfr.gov
ecfr.gov
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[12] 24 P.S. 701
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[13] 24 P.S. 742
palegis.us
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[14] 42 U.S.C. 1751
uscode.house.gov
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[15] 42 U.S.C. 1773
uscode.house.gov
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[16] 7 CFR 210.30
ecfr.gov
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[17] 7 CFR 210.11
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[18] 7 CFR 220.12
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[19] Pol. 229
Policy Reference
Open policy

[20] 24 P.S. 504.1
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[21] Pol. 209.2
Policy Reference
Open policy

Footnotes & Legal References — 246 — School Wellness

Footnotes

[2] 42 U.S.C. 1758b

[3] 7 CFR 210.31

[4] 7 CFR 210.15

[5] 24 P.S. 1422

[6] 24 P.S. 1513

[7] Pol. 102
Policy Reference
Open policy

[8] Pol. 105
Policy Reference
Open policy

[9] Pol. 808
Policy Reference
Open policy

[10] 24 P.S. 1512.1

[11] 7 CFR 210.10

[12] 7 CFR 220.8

[13] 24 P.S. 701

[15] 42 U.S.C. 1751

[16] 42 U.S.C. 1773

[17] 7 CFR 210.30

[18] 7 CFR 210.11

[19] 7 CFR 220.12

[20] Pol. 229
Policy Reference
Open policy

[21] 24 P.S. 504.1

[22] Pol. 209.1
Policy Reference
Open policy

[23] 24 P.S. 1556

[24] 24 P.S. 742.1

Policy Number	704
Title	Maintenance
Version	v2 · 11/1/2026 · DRAFT

Maintenance

PURPOSE BC edits as per PSBA update. Lead testing option. Options selected from existing policy.

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

AUTHORITY

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.[1][2]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

{x } Regular program of maintenance, repair and improvement of buildings and facilities.

{x } Testing lead levels in drinking water.[2]

{x } Critical spare parts inventory.

{x } Equipment replacement program.

{x } Long-range plans for building modernization and conditioning.

{x } The Superintendent or designee shall develop a maintenance check list applicable to all district buildings.

{x } Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a

(x) periodic

( ) monthly

( ) bimonthly

basis and return a written report to the Superintendent or designee as to the findings of that inspection.

The Superintendent shall report

{x } annually

{ } quarterly

{ } periodically

to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

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Footnotes

[1] 24 P.S. 701

[2] 24 P.S. 742.1
palegis.us
palegis.us
Legal Reference
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[3] 24 P.S. 742.1
palegis.us
palegis.us
Legal Reference
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Legal References

[1] 24 P.S. 701 — 24 P.S. 701
[2] 24 P.S. 742.1 — 24 P.S. 742.1
[3] 24 P.S. 742.1 — 24 P.S. 742.1

Redline Comparison

Generated 11/3/2026

Original (From): 704 — Maintenance · v1.0 · Published as: not recorded (Active)

Compared (To): 704 — Maintenance · D-v2.1 · Published as 704 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE BC edits as per PSBA update. Lead testing option. Options selected from existing policy.

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

~~Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.~~AUTHORITY

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.[1][2]

~~Authority~~DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

~~The Board directs that a continuous~~{x } Regular program of ~~inspection and~~ maintenance, repair and improvement of ~~all district~~ buildings~~, property~~ and ~~equipment be established and implemented~~facilities. ~~Wherever possible, maintenance shall be preventive.~~[1]

{x } Testing lead levels in drinking water.[2]

~~Delegation of Responsibility~~{x } Critical spare parts inventory.

{x } Equipment replacement program.

~~The Superintendent or designee shall develop~~{x } Long-range plans for building modernization and ~~supervise a maintenance program which shall include:~~conditioning.

~~Regular program of facilities repair and conditioning~~{x } The Superintendent or designee shall develop a maintenance check list applicable to all district buildings.

~~Equipment replacement program.~~{x } Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a

~~Long-range plans for building modernization and conditioning.~~(x) periodic

~~The Superintendent or designee shall develop guidelines necessary for maintenance, repair and improvement of physical facilities.~~( ) monthly

( ) bimonthly

~~Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a periodic~~ basis and return a written report to the Superintendent or designee as to the findings of that inspection.

The Superintendent shall report

~~The Superintendent shall report~~ {x } annually ~~to the Board regarding the current maintenance and improvement program.~~

{ } quarterly

{ } periodically

to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

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Footnotes & Legal References — 704 — Maintenance

Footnotes

[1] 24 P.S. 701
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Footnotes & Legal References — 704 — Maintenance

Footnotes

[1] 24 P.S. 701

[2] 24 P.S. 742.1
palegis.us
palegis.us
Legal Reference
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BOARD POLICY

707 Use of School Facilities

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
707	9/22/2004	6/29/2026	9/11/2026
VERSION	**DOCUMENT STATUS**	**PRINTED**	
v4.18	DRAFT	11/17/2026	

Proposed addition Proposed deletion

PER V.V. BC

PURPOSE

The School Board recognizes that although the primary purpose of the school buildings, facilities and property (the school facilities) is to provide students with an appropriate learning environment, the Board may make school facilities available to individuals and community groups without discrimination and in accordance with this policy, provided the use does not interfere with the educational program of the schools.

AUTHORITY

The School Board shall establish a schedule of fees for the use of school facilities by approved groups, with such use to be identified in this policy as a school facility use.[1]

DELEGATION OF RESPONSIBILITY

The Superintendent or his/her designee shall implement procedures for requesting and granting permission for use of school facilities and shall distribute the policy and procedures to individuals affected by them.

The Superintendent or his/her designee may approve a school facility use as long as the school facility use complies 100% with School Board policy.

GUIDELINES

User Group Classifications

Eligibility to use school facilities is limited to the following categories or classes of users.

CLASS I -

All Bensalem Township School District teams, clubs and activities, including the Boy Scouts and Girl Scouts.

CLASS II -

All Bensalem Township School District-related groups, including, but not limited to:

1. Bensalem Township School District Alumni Associations.
2. PTOs, PTGs, and/or School Board-approved booster and/or parent/teacher groups.
3. Bensalem Education Foundation.
4. Just for the Kids.
5. Bensalem Township School District Employee groups.
6. PSERS.
7. Bensalem Township Based Service Organizations including, but not limited to, the Bensalem Lions Club, Kiwanis Club, Rotary, etc.

CLASS III -

Bensalem Township community and non-profit organizations that provide programs for the benefit of local youth residents and youth, including, but not limited to:

1. Bensalem non-profit youth organizations [501(c)(3) designation required].
2. Bensalem Township parochial schools and CYO organizations.
3. YWCA.

CLASS IV -

Bensalem residents, business groups and organizations not included in Classes I, II or III.

CLASS IV(A) -

Bensalem events that provide positive services to the township as approved by the School Board. Such events currently approved by the School Board at the time of the adoption of this policy are Indian Cultural Association of Pennsylvania (ICAP) events, Celtic Christmas, and the Bensalem Kollel and Outreach Center Challah Bake.

CLASS V -

1. PIAA, District One or Suburban One sanctioned events.
2. First Mid Atlantic Robotics.

CLASS VI -

Other governmental organizations or agencies not included in Classes I, II, III, IV or IV(A).

1. Bensalem Township Government including, but not limited to, the Township Police Department, Fire Companies, and Park & Recreation Department.
2. Bucks County Government.

CLASS VII -

Any and all school facility use requests not identified in and/or covered under Classes I, II, III, IV, IV(A), V & VI.

1.Political Events and Activities.-Political meetings, candidate forums, campaign events, town halls, issue advocacy events, and similar political activities may be permitted in District facilities in accordance with this policy and all applicable laws.Permission to use District facilities shall not constitute District sponsorship, endorsement, or opposition to any candidate, political party, ballot measure, political action committee, organization, or viewpoint.Approval or denial of a facility-use request shall be based solely upon the requirements of this policy and content-neutral operational considerations, including safety, security, capacity, staffing availability, scheduling conflicts, and facility suitability.

Fee Structure by Classification

CLASS I -

Class I groups may use school facilities without charge for rental or service fees. Application fees and security deposit will be waived.

CLASS II -

Class II groups may use school facilities without charge for rental or service fees during normal business hours. Application fees and security deposit will be waived. Service fees will be required for uses of buildings during off hours.

Class II requested school facility uses proposed to occur during off hours (weekends) must have prior School Board approval. The Facilities Department will provide to the School Board a breakdown of custodial fees and utility fees absorbed by the school district prior to the time the school facility use is approved.

CLASS III -

Class III groups will be required to pay an application fee, and an utility rate fee, and will be required to deposit a security deposit in order to use school facilities.

Class III groups may use school facilities without charge for rental fees.

Class III groups may use school facilities without charge for custodial fees and/or service fees during normal business hours. For usage during off hours (weekends), Class III groups will be required to pay custodial fees, together with any/all applicable service fees.

CLASS IV -

Class IV groups will be required to pay an application fee, rental fee, and custodial fee, together with any/all applicable service fees, and will be required to deposit a security deposit in order to use school facilities.

CLASS IV(A) -

Class IV(A) groups will be required to pay an application fee, a reduced rental fee in an amount equal to sixty-five percent (65%) of the then current school facility rental fee, and a custodial fee, together with any/all applicable service fees, and will be required to deposit a security deposit in order to use school facilities.

CLASS V -

Class V.1 groups will be required to pay fees as determined by PIAA, District 1, and/or Suburban One League guidelines then in effect. Class V.2 groups will be required to pay a custodial fee, together with any/all applicable service fees.

CLASS VI -

Class VI groups will be required to pay an application fee, rental fee, and custodial fee, together with any/all applicable service fees, and will be required to deposit a security deposit in order to use school facilities.

CLASS VII -

Class VII groups will be required to pay an application fee, rental fee, and custodial fee, together with any/all applicable service fees, and will be required to deposit a security deposit in order to use school facilities.

List of Available Facilities

A list of available school facilities will be prepared by the Superintendent or his/her designee and approved by the School Board. The list of available school facilities is a part of, and incorporated into, this policy, and may be amended, from time to time, as may be necessary, without the need to amend this policy.

Fees and Fee Schedule

A schedule of all school facility use fees will be prepared by the Superintendent or his/her designee and approved by the School Board. The schedule of school facility use fees may include, but shall not be limited to:

1. Application fees.
2. Rental fees.
3. Utility Rate fees.
4. Custodial fees.
5. Service fees.

The schedule of school facility use fees is a part of, and incorporated into, this policy, and may be amended, from time to time, as may be necessary, without the need to amend this policy.

The following fees shall be included within the school facility use fee schedule:

1. Application fee - a non-refundable fee to accompany an application to use any school facilities. A separate application will be required for each school facility sought to be used by a user group per occasion or season, as applicable.
2. Rental fee - a non-refundable fee for the use of a school facility. A separate rental fee may be required for each school facility sought to be used by a user group per occasion or season, as applicable.

3. Utility Rate fee - a non-refundable fee for the utility costs for the use of a school facility.
4. Custodial fee - a non-refundable fee for the custodial employee and/or grounds employee costs for the use of a school facility.
5. Service fee - a non-refundable fee for the following employee costs:
    a. Facility or Site Supervisor.
    b. Rental Coordinator.
    c. Security Guard.
    d. Cafeteria or Food Services employee.
    e. Audio/Visual Coordinator.
    f. Audio/Visual Assistant.
    g. Lifeguard.
6. Security deposit.
7. Costs.

For the purpose of this policy, **regular work hours** or **normal business hours** are those hours for each building when custodial staff are regularly on duty.

A building administrator, a facility or site supervisor, and/or a custodian shall be present and responsible whenever any user group is using a school facility. As part of its review of a school facility use application, the school district shall determine which supervisory personnel [building administrator, facility/site supervisor, rental coordinator, and/or custodial employee(s)] will be required for each and every approved school facility use.

The various school facility use fees may be increased and/or decreased, from time to time, as deemed necessary in the sole discretion of the school district. Notwithstanding the generality of the foregoing, school facility use fees that are based, in whole or in part, upon school district employee salaries and/or costs, may be increased annually based upon increases in school district employee salaries and/or costs. Similarly, school facility use fees that are based, in whole or in part, upon the school district's Act 1 Index (such as rental fees and utility rate fees), may be adjusted annually based on changes in and/or to the District's Act 1 Index.

Security deposits will be held in escrow by the school district until such time as school district personnel evaluate the condition of the school facility or facilities used in a school facility use after such school facility use event and/or season has ended. All expenses and/or costs incurred by the school district as the result of a school facility use shall be deducted from the security deposit, and thereafter the remaining balance of the security deposit shall be returned to the user group within ten (10) days of the end of the school facility use event or season, whichever is later. A written notification and description shall be provided to the user group by the school district at the time of the return of the security deposit if any security deposit funds have been withheld by the school district, for theft, damage, and/or destruction of school district property, or otherwise, pursuant to this policy.

Application Process

All applications for school facility use must be completed and submitted to the school district using forms as provided by the school district. An application fee must be submitted with the school facility use application form(s), unless the user group classification of the applicant is not subject to the payment of an application fee.

A Certificate of Insurance, naming the School District of Bensalem Township as an additional insured on all policies identified thereupon, and covering the school facilities sought to be used, must accompany the application at the time of submission. The Certificate of Insurance must include policies of insurance of the kind and in the policy amounts as required by this policy and as may be required by the school district from time to time. A Hold Harmless Agreement, in a form provided by the school district, must also accompany the application at the time of submission.

Applications should be made at least forty-five (45) days in advance of the scheduled event, and no applications will be accepted prior to ~~nine~~ twelve (~~9~~12) months of the event. Weekend or summer rental applications should be made at least forty-five (45) days prior to a School Board action meeting in order to be considered at that School Board action meeting. There typically is no July School Board action meeting. An application must be completed by an authorized officer, member, or agent of the user group who is at least twenty-one (21) years of age.

All applications are subject to the required approval process. The School Board reserves the right to refuse the use of any school facility at any time.

A twenty-five percent (25%) deposit of the total of all of the estimated school facility rental fees and costs must be paid to the school district. Rental cost is required no later than fourteen (14) days prior to the date of, or starting date of, the school facility rental.

The payment of any and all school facility use fees as required and/or otherwise set forth in this policy shall be paid by check, payable to the order of the Bensalem Township School District only, and shall be presented to the Superintendent or his/her designee. No cash or electronic payment will be accepted by the school district, and no cash or electronic payments should be made to any school district employees.

It is the responsibility of the applicant to obtain all permits, approvals, and authorizations required by the Township or any other applicable governing entity for the requested use of district facilities. Approval of a Facilities Use Application by the district is contingent upon the district's receipt and review of all required permit applications and corresponding documentation confirming that the necessary permits have been issued/approved or that no Township permit is required. Failure by the applicant to provide the required permits or documentation to the district prior to the scheduled event may result in the cancellation of the facility use approval by the district. The applicant is responsible for ensuring that all required permits remain valid and in effect for the duration of the approved use.

Cancellation Process

It is the responsibility of the applicant to contact the school district facility rental office should it be necessary for a user group to cancel its school facility use. A school facility use must be cancelled no fewer than seven (7) days prior to the scheduled date of the school facility use.

If a school facility use is cancelled fewer than seven (7) days prior to the scheduled date of the school facility use, then rental fees will be still be charged by the school district and will not be refunded to the user group, and all other school facility use fees and costs already incurred by the school district for the school facility use will similarly be charged by the school district and will not be refunded to the user group.

If weather conditions prohibit a school facility use from taking place as scheduled, any building administrator, facility/site supervisor, rental coordinator or other designated school district employee may cancel the event. The school district shall not be liable to the applicant/user group for any loss due to the cancellation caused by weather conditions.

District Cancellation Rights

Notwithstanding any prior approval, permit issuance, or payment of fees, the District reserves the right to cancel, revoke, modify, relocate, or reschedule any facility use at any time when, in the sole judgment of the District, the facility is needed for educational purposes, student activities, District operations, emergency situations, construction or maintenance activities, public safety concerns, or any other District purpose. The District shall make reasonable efforts to provide notice of such cancellation and, when feasible, offer an alternative facility or date. The District shall not be liable for any costs, damages, expenses, lost revenues, or consequential damages incurred by a user group as a result of such cancellation. In the event of a District-initiated cancellation, any prepaid rental fees ~~not associated with costs already incurred by the District~~ shall be refunded.

Liability/Insurance Requirements

As a condition for each and every school facility use, every non-school district user group shall submit to the school district two (2) copies of its Certificate of Insurance with its application for school facility use. The certificate(s) are to be issued by the user group's insurance carrier(s) and signed by an authorized agent(s) of the insurance carrier(s). The insurance carrier(s) must be licensed to do business in the Commonwealth of Pennsylvania and must hold a rating of "A" or better from A.M. Best. The certificate(s) must name Bensalem Township School District as an additional insured on all policies identified thereupon, and shall cover all of the school facilities sought to be used as part of the school facility use, as well as any claims arising out of activities to be performed on school district property as part of the school facility use.

The user group shall carry the comprehensive form of general liability insurance and the limits shall be not less than $1,000,000.00 for each: bodily injury, property damage, and fire.

If a user group utilizes or employs workers or employees, the organization shall carry Workers' Compensation insurance to insure their statutory liability to their employees, and the user group will provide Bensalem Township School District with a copy of their Workers' Compensation insurance documentation.

All user groups are responsible for leaving the facilities/fields in proper condition, and, as set forth above, will be responsible for all costs incurred for repairs and/or replacement of any stolen, damaged, and/or destroyed school district property in amounts in excess of the security deposit.[2]

As a condition of use of any and all school facilities, all user groups are required to agree, on the form(s) provided by the school district, to indemnify and hold harmless the Bensalem Township School District, its officers, officials, agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the school district for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the use of the Bensalem Township School District Facilities, whether such injuries to persons or damage to property is due or claimed to be due to the negligence, in whole or in part, of the user group, its subcontractors, the Bensalem Township School District, and/or its officers, officials, agents and employees.

General Rules for Use

In addition to any rule described herein for the use of school district facilities, the school district reserves the right to make any rules or enforce any regulations that it deems necessary in order to promote and protect the health, safety and welfare of the community and the school district facilities.[3]

Availability of School District Facilities and Obligations of Applicant/User Groups

1. The use of the school district facilities, subject to restrictions, is available to organizations within the school district, as classified in the 'User Group Classification' section of this policy, above.
2. All users and user groups, their members, guests and invitees must comply with school district policies at all times.
3. All school facility uses must end, and all users and user groups, their members, guests and invitees must vacate school district facilities by 9:30 p.m., Monday through Thursday, and by 12:00 a.m. Friday, Saturday and Sunday, unless otherwise approved by the Superintendent or his/her designee.
4. The school district reserves the right to assign the various school district facilities at its discretion. For energy savings or other relevant reasons, the school district may consolidate various activities to certain schools or locations.
5. All school district student-related activities shall take preference over all community requests for the use of school district facilities as determined by the Superintendent or Facilities Department in their discretion.
6. Any user group that does not comply with the rules and regulations of the school district will be banned from continued use of any and all school district facilities.
7. Only school-related or school sponsored activities of the school district may use school district facilities during normal school hours.

8. During school hours, no school facility use by a non-school district user group can take place on or in a school district facility prior to 6:00 p.m., Monday through Friday, unless approved by the Superintendent or his/her designee.
9. If admission fees are charged at an event held in a school district facility, the user group must pay all taxes required by law; evidence of payment may be required by the school district.
10. Members and agents of the School Board shall not be refused admission to an event being held on or at school district facilities.
11. All user groups must be able to present an approved school district facility use permit when requested. Any user group who cannot present an approved school district Use Permit will be denied access to, and use of, any and all school district facilities.
12. Any user group and/or school facility use that requires the use of microphones, projectors, sound system, lighting, and/or other audio/visual equipment, facilities, and/or services of the school district must submit a prior written request to utilize these services. Such audio/visual services must be installed, operated, and/or otherwise performed by an approved school district employee. All such audio/visual related fees and costs will be billed and paid by the user group as set forth in the 'Fee Structure by Classification' section of this policy, above, and in the school facility use Fee schedule incorporated herein.
13. The school district will schedule meetings with Class III user groups as deemed necessary.
14. Use of school district swimming pools requires school district-employed lifeguards at all times unless determined otherwise by the school district. The number of lifeguards necessary for a school facility use will be determined by the school district-based factors including, but not limited to, the age, number, and skill level of the persons proposed to be in and/or around the swimming pool(s). In such cases where the school district lifeguards are not available, the user group will be required to provide certified lifeguards for the entire duration of the school facility use rental and also provide to the school district a completed Swimming Pool Usage Application/Lifeguard Verification form.
15. Unless otherwise approved by the school district prior to the school facility use, concessions for the duration of the school facility use will be operated by the school district.
16. All and every school facility use is subject to the availability of school district employees, including, but not limited to, a building administrator, a facility or site supervisor, and/or custodial staff, at the time the user group is using, or proposes to use, a school facility.
17.

18. Political events shall be subject to the following requirements:
    a. Political events shall be conducted only within approved indoor District facilities. Use of athletic fields, stadiums, playgrounds, parking lots, courtyards, and other outdoor District property for political events is prohibited unless specifically authorized by Board action.
    b. All campaign signs, banners, posters, literature, displays, tables, decorations, and other political materials must be removed immediately upon conclusion of the event.
    c. No political signage, literature, or campaign materials may be affixed to District property, buildings, fences, scoreboards, sidewalks, walls, doors, windows, or equipment.
    d. Event organizers shall be responsible for ensuring that participants remain within areas identified on the facility-use permit and do not interfere with District operations or activities.
    e. Distribution of literature shall be limited to the approved rental space and shall not impede access, ingress, egress, or pedestrian traffic.
    f. Political events shall comply with all Board policies governing discrimination, harassment, bullying, threats, intimidation, disorderly conduct, and disruption of the educational environment.
    g. The District may require security personnel, law-enforcement presence, traffic controls, or additional supervisory personnel when deemed necessary for public safety. Associated costs shall be the responsibility of the renter.
    h. Political fundraising activities are permitted only when otherwise lawful and specifically identified in the facility-use application
    i. Speech occurring during a rented facility use may not include conduct that constitutes unlawful harassment, true threats, incitement to imminent unlawful conduct, or speech otherwise unprotected under applicable law. Event organizers shall be responsible for maintaining orderly conduct throughout the event.
    j. No political event shall be scheduled during the student instructional day while students are present in the building unless specifically approved by the Superintendent.
    k. No campaign materials may be left on District property after the event. Costs incurred by the District for cleanup or removal shall be charged to the renter and may be deducted from the security deposit.
    l. Candidate forums sponsored by community organizations must provide all legally required notifications and opportunities for participation consistent with applicable election laws.
19. a.

Prohibited Activities[3]

1. Possession, use, or distribution of illegal drugs and/or alcoholic beverages.
2. Possession of weapons.
3. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or local, state or federal laws, ordinances, and/or regulations.

4. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, including activities requiring a Bingo License, unless such activity has been expressly authorized by the School Board.[4][5]
5. Use of tobacco products in any form.[6][7][8][9]
6. Any activity that may be destructive to any School district Facility or equipment.[2]
7. Anything which conflicts with school activities.
8. ~~Partisan political meetings.~~
9. Commercial advertising.
10. Fundraising campaigns, except as permitted by School Board policy or special action by the School Board.
11. Transfer of a School Use Facility Permit. The right and approval to use any school district facility may not be sublet or transferred to any other individual or group.
12. Installation of equipment and/or alterations to school district facilities or equipment, in any manner whatsoever, without prior, express written approval by the school district.
13. Use of any open flame without the prior, express approval of the Superintendent or his/her designee.
14. The use of cold spark machines, cold sparklers, spark-producing devices, pyrotechnic or simulated pyrotechnic effects, and similar special-effects equipment is strictly prohibited in or on District property as part of any facility rental or use. LED special-effects lighting devices, including portable, temporary, programmable, flashing, strobing, laser, or event-style LED lighting, are also prohibited unless specifically provided and operated by the District.

    Renters may not bring, install, operate, or permit a vendor or third party to use such equipment, regardless of whether the device is marketed as “cold,” “flameless,” “smokeless,” or otherwise represented as safe for indoor use.

    This prohibition is intended to protect students, staff, visitors, District facilities and equipment, and fire/life-safety systems. No renter, vendor, event organizer, or District employee may waive this prohibition without prior written authorization from the Superintendent or designee , with Board approval, and when applicable, approval from the appropriate fire or code official.
15. Any activity that violates any school district policy or administrative regulations.

Safety and Security

A school facility use shall be conditioned upon proper security measures being arranged, in advance, for the school facility use. A user group is required to maintain control over all members, guests, invitees, and/or all other persons present at a school facility use.

The costs of any and all security measures, including, but not limited to, security guards, are the responsibility of the user group of the duration of the school facility use. The school district reserves the right to modify or increase the security measures required at any time, and to consult with, and utilize the services of, the Bensalem Township Department of Public Safety in determining the security measures needed for a school facility use.

Any and all security costs incurred by the school district shall be paid in advance of a school facility use, with any additional security costs incurred by the school district before or during a school facility use to be immediately paid to the school district by the user group. All such security costs are set forth in the school facility use Fee schedule incorporated herein.

All required security measures and procedures, and all other safety regulations and procedures, shall be strictly adhered to by the user group, its members, guests, invitees, and any other persons present at at school facility use. School district officials have the authority to engage additional security personnel and/or to call police before or for the duration of any part of a school facility use when, in their judgment, it becomes necessary.

Decorations

Decorations used during a school facility use must be fireproof and are subject to prior review and approval by school district officials. Approved decorations cannot be fastened to the walls or ceiling of any buildings with nails, screws, scotch tape, or other fasteners that will damage the finish of the wall or ceiling.

Decorations may be fastened to walls and ceilings with painters tape or fun tack only. Any decoration deemed to be offensive or inappropriate will be removed at the sole discretion of the school district. All decorations, furnishings, and equipment intended for use by the user group are to be delivered and put in place under the supervision of school district staff at a time as previously approved by the school district.

Debris must be removed at the end of the school facility use.

Decorations to be used in any auditorium, multi-purpose room(s), or foyer(s) of any school building(s) are to be limited to floral or flag decorations, or those of a free standing, informative display type, and are subject to prior review and approval by school district officials.

Food, Drink or Refreshments

Food, drinks or refreshments of any kind are prohibited from gymnasiums, auditoriums, classrooms, natatoriums, swimming pools, and/or areas not designated within the school facility use permit. Unless otherwise approved by the school district prior to the school facility use, any concessions for the duration of the school facility use will be operated by the school district.

Rules Specific to Designated Facilities

Kitchen -

At least one (1) member of the Bensalem Food Services staff shall be employed during the time a kitchen is in use, and an applicable service fee for all such personnel will be charged. The school district will determine the number of Food Services employees necessary for the duration of a school facility use.

Parking -

Parking for a school facility use is limited to designated parking areas located on school facilities. No vehicles are permitted to park on grass or any other non-designated parking areas at any School Facility.

Use of District Facilities on Weekends and Holidays

All school district facilities will be closed to all school facility uses on the holidays listed below unless approved by the School Board forty-five (45) days prior to said holiday. Consideration for use of school facilities on holidays will be given only in special situations upon request by Class I user groups.

1. July 4.
2. Labor Day holiday (Friday).
3. Labor Day.
4. Rosh Hashanah.
5. Yom Kippur.
6. Diwali.
7. Veteran's Day.
8. Thanksgiving Day.
9. Thanksgiving Day holiday (Friday).
10. Christmas Eve/Christmas Day.
11. New Year's Eve/New Year's Day.
12. Martin Luther King's Birthday.
13. President's Day.
14. Holy Thursday.
15. Good Friday.
16. Easter Monday.
17. Memorial Day.
18. Summer months (when in conflict with summer cleaning or during construction).
19. Election Day.

The Superintendent or the Director of Business Operations may grant approval for facility usage on holidays and Sundays only in special circumstances. The Board of School Directors will ratify usage at the next School Board meeting.

School district facilities may be used by Class II, III, IV, IV(a), V, VI, and VII user groups on Sundays in accordance with this policy. All Sunday school facility uses must be preapproved by the Superintendent or his/her designee.

Bensalem High School will be available on Saturdays for sports teams, the band, and other student activity school groups from 7:00 a.m. to 1:00 p.m. only. The sponsors or coaches must provide their Saturday practice needs in writing, no later than ten (10) days in advance, to the Facilities office and high school principal.

Violations

Any violations of rules and regulations for use of school district facilities will be subject to corrective actions up to and including barring the user group from the future use of school district facilities. The school district, at its discretion, may impose progressive corrective actions, including a verbal warning, written warning, and suspension of use rights, prior to permanently rescinding an entity's use of school district facilities.[3]

The designated school district employee is required to report all violations of rules and regulations to the building principal and to a facility or site supervisor.

Legal Footnotes

[1] 24 P.S. 775
LEGAL REFERENCE

[2] 24 P.S. 777
LEGAL REFERENCE

[3] 24 P.S. 511
LEGAL REFERENCE

[4] 10 P.S. 328.101 et seq
LEGAL REFERENCE

[5] 61 PA Code 901.701
LEGAL REFERENCE

[6] 18 Pa. C.S.A. 6306.1
LEGAL REFERENCE

[7] Pol. 904 — Public Attendance at School Events
POLICY REFERENCE

[8] 20 U.S.C. 7972
LEGAL REFERENCE

[9] 20 U.S.C. 7973
LEGAL REFERENCE

Legal References

Additional References

24 P.S. 510.2
LEGAL REFERENCE

BENSALEM TOWNSHIP SCHOOL DISTRICT
BENSALEM, PA 19020

FACILITIES RENTAL FORM

NAME OF REQUESTING ORGANIZATION:_____ _____

DATE

ORGANIZATION ADDRESS: _____

_____ _____

PHONE (BUSINESS)

CONTACT PERSON:_____

CONTACT PERSON ADDRESS:_____

CONTACT E-MAIL: _____ _____

PHONE (CELL)

FACILITIES REQUESTED

- ☐ BENSALEM HS
- ☐ SHAFER MS
- ☐ SNYDER MS
- ☐ BELMONT ES
- ☐ CORNWELLS ES
- ☐ FAUST ES
- ☐ RUSH ES
- ☐ STRUBLE ES
- ☐ VALLEY ES
- ☐ ADMINISTRATIVE CENTER

PURPOSE:_____

DATE(S) REQUESTED:_____ TO: _____

TIME(S) REQUESTED:_____ TO: _____

DATE(S) AVAILABLE:_____ TO:_____CODE# _____

NUMBER OF ANTICIPATED PARTICIPANTS: _____ ADULTS:_____ STUDENTS: _____

ROOMS REQUESTED

- ☐ GYMNASIUM
- ☐ CAFE/MULTI-PURPOSE ROOM
- ☐ KITCHEN
- ☐ INTERNET CAFÉ
- ☐ LIBRARY
- ☐ CLASSROOM
- ☐ AUDION
- ☐ ATHLETIC FIELD
- ☐ AUDITORIUM
- ☐ NATATORIUM/POOL
- ☐ STADIUM

LOCATION: _____

ADDITIONAL NEEDS (EQUIPMENT, # OF CHAIRS, # OF TABLES, QTY, ETC.)_____

_____

A/V NEEDS (MICROPHONES, PROJECTORS, SOUND SYSTEM, ETC :) _____

_____

Additionally, the user has been provided with and has read the Rules and Regulations for use of School Facilities and the policies of the Board of School Directors of Bensalem Township School District concerning the use of its buildings and agrees to follow them in letter and spirit.

Authorized Signature:_____ Date: _____

Principal's Signature: _____ Date: _____

OFFICE USE ONLY

CERTIFICATE OF INSURANCE RECEIVED: _____ YES/NO

BTSD INDEMNIFICATION: YES NO (IF "NO" REJECT, NOTIFY & RETURN)

CLASSIFICATION: I II III IV IV(a) V VI (CIRCLE ONE)

APPROX. BASIC CHARGES:

$_____ A/V FEE

$_____ RENTAL FEE

$_____ CUSTODIAL FEE

$_____ SECURITY EVENT STAFF FEE

$_____ OTHER FEES (Tables/Chairs, etc. – 50 cents per chair, $2.00 per table)

$_____ RENTAL COORDINATOR ($50.00 PER HOUR)

$_____ TOTAL BASIC CHARGES

Township Permit Action:

It is the responsibility of the applicant to obtain all permits, approvals, and authorizations required by the Township or any other applicable governing entity for the requested use of district facilities. Approval of a Facilities Use Application by the district is contingent upon the district's receipt and review of all required permit applications and corresponding documentation confirming that the necessary permits have been issued/approved or that no Township permit is required. Failure by the applicant to provide the required permits or documentation to the district prior to the scheduled event may result in the cancellation of the facility use approval by the district. The applicant is responsible for ensuring that all required permits remain valid and in effect for the duration of the approved use.

APPROVED: ☐ REJECTED: ☐ DATE APPROVED/REJECTED: _____

Board Action:

APPROVED: ☐ REJECTED: ☐ DATE APPROVED/REJECTED: _____

FEES RECEIVED: SECURITY DEPOSIT AMOUNT: $_____ CHECK NO.: _____

DATE ESCROWED: _____

DATE RETURNED: _____

APPROX. BASIC CHARGES AMOUNT: $_____ CHECK NO.: _____

DATE: _____

COPIES TO: DISTRICT OFFICE
BUILDING CUSTODIAN
BUILDING PRINCIPAL
ATHLETIC DIRECTOR
APPLICANT
COORDINATOR OF CUSTODIAL SERVICES

BENSALEM TOWNSHIP SCHOOL DISTRICT
BENSALEM, PA 19020

INDEMNITIES HOLD HARMLESS AGREEMENT:

_____ agrees to indemnify and hold harmless the Bensalem
(Organization)
Township School District, their agents or employees from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the School District for damages because of bodily injury, including death, at any time, resulting therefrom sustained by any person or persons or on account of damage to property including loss of use thereof, arising out of or in consequence of the use of Bensalem Township School District's facilities whether such injuries to persons or damage to property is due or claimed to be due to the negligence in whole or in part of the organization, their subcontractors, the Bensalem Township School District, their agents and employees, except only such injury or damage that shall have been occasioned by the sole negligence of the Bensalem Township School District, their agents and employees.

_____
(Authorized Signature)

_____
(Printed Signature – Title)

_____
(Date)

RECEIPT (BTSD Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by:_____ Date: _____

RECEIPT (Applicant Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by:_____ Date: _____

BENSALEM TOWNSHIP

Building and Planning Department
Office 215-633-3644 ▪ Fax 215-633-3753
2400 Byberry Road ▪ Bensalem PA 19020

TEMPORARY PERMIT APPLICATION
FOR SPECIAL EVENTS

Permit No.: _____
Date: _____

Owner Information	Name _____ Address _____ Phone _____ *Owner's Signature* *Date*
Event Description	
Applicant Information	Name _____ Address _____ Phone _____ *Applicant's Signature* *Date*
Property Location of Event	Address _____ Tax Parcel No. _____
Local Contact Information	Name _____ Address _____ Phone _____
Dates of Event	Starting Date _____ Ending Date _____
Additional Information	▪ Police/Public Safety Department Special Events application MUST also be filed along with this application. It is a separate application and is a requirement for all events. Questions regarding their application should be directed to Susan Reigg 215-633-3711. ▪ Applications should be submitted 10 days in advance of event. ▪ All fees, insurance and performance bond requirements are due at the time of submission of this application. Bonds and insurance requirements must be in accordance with the Code of the Township of Bensalem Chapter 56.

APPROVALS	NAME	TITLE	DATE
☐ YES ☐ NO		*Zoning Officer*	
☐ YES ☐ NO		*Building Inspector*	
☐ YES ☐ NO		*Electrical Inspector*	
☐ YES ☐ NO		*Fire Inspector*	
FOR B & P USE ONLY	Check #:		Amount: $
	Township of Bensalem		Dept. of Building & Planning

Rev 5/2009



SPECIAL EVENTS APPLICATION

FORM MUST BE FILLED OUT AND RETURNED TO THE POLICE DEPARTMENT, OFFICE OF PUBLIC SAFETY AT LEAST 1 WEEK PRIOR TO EVENT

Any questions regarding this application, contact Lauren DeFranco at 215-633-3741

Contact Information	
Name of Applicant:	
Name of Organization: (if applicable)	
Address of Applicant:	
Phone Number:	Email:
Emergency Contact Name:	
Emergency Contact Address:	
Emergency Contact Phone Number:	
Event Information	
Location of Event	
Type of Event *Concert (type)/Carnival etc.* *(include as much info as possible)*	
Number of Event Employees	
Dates of Event/Number of Days	
Times Event Will Be Held	
Highest Number of Attendees expected	
Ticket Information	
Ticket Sales (method/duration)	
In advance (Ticketmaster, etc.)	
At door	
Public Safety Information	
Police Services Requested (Traffic/crowd control/protection)	
Number of Officers	
EMS Services Requested (Ambulance, First Aid Station, etc.)	
Number of Personnel	
Fire Department Services Requested	
Number of personnel	

Additional Township Departments/Services Required	
❑ Public Works (specify)	❑ Road Barriers (specify)
❑ Parks & Recreation (specify)	❑ Township Property being used (specify)

Applicant's Name: _____ **Date:** _____

Signature: **Phone No.** _____

Office Use Only

DPS _____ Number of Officers Required _____

Date _____ Type of Services Required _____

❑ Approved ❑ Rejected

EMS _____ Number of Personnel Required _____

Date _____ Type of Services Required _____

❑ Approved ❑ Rejected

Fire _____ Number of Personnel Required _____

Date _____ Type of Services Required _____

❑ Approved ❑ Rejected

Approved by: _____

Signature *Date*

Policy Number	803
Title	School Calendar
Version	v2 · 11/1/2026 · DRAFT

School Calendar

PURPOSE **BC updates as per PSBA. FID days as per updated amendment to code.**

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

The school calendar shall normally consist of a minimum of [1][2][8][10]

{x } 180 student days.

{ } 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.

{ } 450 hours of instruction for half-day kindergarten programs.

{ } and prekindergarten programs.

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13] **[14]**
Temporary provisions established in accordance with law may include but are not limited to: [1][2][5][6][7][8][9][12][13] **[15]**

1. Keeping schools in session such days and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.
   { } 450 hours of instruction for half-day kindergarten programs.
   { } and prekindergarten programs.
2. Reducing the length of time of daily instruction for courses and classes.
3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.

Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.[7] [14]

DELEGATION OF RESPONSIBILITY

The Superintendent shall annually prepare a school calendar for Board consideration.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy.[7][14] **[15]**

PSBA Revision 8/26 © 2026 PSBA

Footnotes

[1] 24 P.S. 133
palegis.us
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Legal Reference
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[2] 24 P.S. 1501
palegis.us
palegis.us
Legal Reference
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[3] 24 P.S. 1502
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[4] 24 P.S. 1503
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[5] 24 P.S. 1504
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[6] 24 P.S. 1505
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[7] 24 P.S. 1506
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[8] 22 PA Code 11.1
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[9] 22 PA Code 11.2
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Legal Reference
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[10] 22 PA Code 4.4
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[11] 24 P.S. 520
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[12] 24 P.S. 520.1
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Legal Reference
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[13] 24 P.S. 1501.3
palegis.us
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Legal Reference
View source

[14] Pol. 006
Policy Reference
Open policy

[15] Pol. 805
Policy Reference
Open policy

Legal References

[1] 24 P.S. 133
[2] 24 P.S. 1501
[3] 24 P.S. 1502
[4] 24 P.S. 1503
[5] 24 P.S. 1504
[6] 24 P.S. 1505
[7] 24 P.S. 1506
[8] 22 PA Code 11.1
[9] 22 PA Code 11.2
[10] 22 PA Code 4.4
[11] 24 P.S. 520
[12] 24 P.S. 520.1
[13] 24 P.S. 1501.3
[14] Pol. 006 — Pol. 006
[15] Pol. 805

Redline Comparison

Generated 11/3/2026

Original (From): 803 — School Calendar · v1.0 · Published as: not recorded (Active)

Compared (To): 803 — School Calendar · D-v2.1 · Published as 803 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE BC updates as per PSBA. FID days as per updated amendment to code.

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

~~The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the District.~~AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

~~Authority~~The school calendar shall normally consist of a minimum of [1][2][8][10]

{x } 180 student days.

~~The Board shall determine annually the days and the~~{ } 900 hours ~~when~~of instruction at the ~~schools will be in session for instructional purposes, in accordance with state law~~elementary level and ~~regulations. This may include, as appropriate, activities qualifying as instructional days under the direction~~990 hours of ~~certified school employees for fulfilling the minimum required days of~~ instruction ~~under law and regulations~~at the secondary level.~~[1][2][3][4][5][6][7]~~

{ } 450 hours of instruction for half-day kindergarten programs.

~~The school calendar shall normally consist of a minimum of 180 student days~~{ } and prekindergarten programs.~~[1][8][9]~~

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13][14]Temporary provisions established in accordance with law may include but are not limited to:[1][2][5][6][7][8][9][12][13][15]

- ~~The~~Keeping schools in session such days and hours as the Board ~~reserves~~deems necessary, which shall include maintaining the ~~right to alter~~requirement for a minimum of 180 student days or 900 hours of instruction at the ~~school calendar when it is in the best interests~~elementary level and 990 hours of instruction at the ~~District~~secondary level.{ } 450 hours of instruction for half-day kindergarten programs.{ } and prekindergarten programs.
- Reducing the length of time of daily instruction for courses and classes.
- ~~When an emergency arises, which the Board could not anticipate or foresee,~~Implementing remote and ~~such emergency results in the District being unable to provide for the in-person attendance~~other alternative methods of ~~all students during~~delivering instruction under the ~~established length~~direction of certified school ~~days, number of days per week or hours of classes, the Board may establish temporary provisions during the period of emergency~~employees. ~~During an open regular or special Board meeting, the Board shall take action to identify the emergency and establish the temporary provisions. Such action shall be recorded in the Board minutes for the open meeting and certified with the Secretary of Education in the form prescribed by the PA Department of Education for review or approval. The Board shall enact the temporary provisions in response to the emergency, which may remain in effect for a period of no more than four (4) years.~~[~~10~~][~~11~~]
  Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.[7] [14]

  ~~Temporary provisions established in accordance with law may include but are not limited to:~~ [~~10~~]DELEGATION OF RESPONSIBILITY

  ~~Keeping schools in session such days and number of days per week as the Board deems necessary, which~~The Superintendent shall ~~include maintaining the requirement for~~annually prepare a ~~minimum of 180 student days~~school calendar for Board consideration.

  ~~Reducing~~The Superintendent or designee shall document alterations to the ~~length~~school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of ~~time of daily instruction for courses~~Education and ~~classes~~Board policy. [7][14][15]

  ~~Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.~~[~~7~~]

  ~~Delegation of Responsibility~~

  PSBA Revision 8/26 © 2026 PSBA

  ~~The Superintendent shall annually prepare a school calendar for Board consideration.~~

  ~~The Superintendent or designee shall document alterations to the school calendar and any temporary provisions established in response to a designated emergency in accordance with law, regulations, guidance from the PA Department of Education or Board policy.~~[~~12~~]

Footnotes & Legal References — 803 — School Calendar

Footnotes

[1] 24 P.S. 1501
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Legal Reference
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[2] 24 P.S. 1501.9
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[3] 24 P.S. 1502
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[4] 24 P.S. 1503
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[5] 24 P.S. 1504
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[6] 24 P.S. 1506
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[8] 22 PA Code 4.4
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[10] 24 P.S. 520.1
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[11] Pol. 006
Policy Reference
Open policy

[12] Pol. 805
Policy Reference
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Footnotes & Legal References — 803 — School Calendar

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[1] 24 P.S. 133
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[3] 24 P.S. 1502
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[4] 24 P.S. 1503
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[5] 24 P.S. 1504
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[6] 24 P.S. 1505
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[7] 24 P.S. 1506
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[8] 22 PA Code 11.1
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[9] 22 PA Code 11.2
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[10] 22 PA Code 4.4
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[11] 24 P.S. 520
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[12] 24 P.S. 520.1
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[13] 24 P.S. 1501.3
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Legal Reference
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[14] Pol. 006
Policy Reference
Open policy

[15] Pol. 805
Policy Reference
Open policy

Policy Number	822
Title	Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
Version	v2 · 10/13/2026 · DRAFT

Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

PURPOSE

The Board is committed to providing a safe and healthy environment for the school community.

Maintaining automated external defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables responders to deliver early defibrillation and resuscitation to victims.

DEFINITION

Automated external defibrillator (AED) - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.[1]

AUTHORITY

Each school **building** shall have one (1) person **trained and** certified in the use of **an AED and** CPR during **the school day** when school is in session and students are present.[2][3]

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.[2]

The AED units are owned by the district and shall be properly maintained **and tested,** and located in secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.[4][5]

The AED units shall be used in accordance with approved district procedures.

GUIDELINES

A core team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.[2]

{ } The district may make instruction on the principles and techniques of CPR and the use of operating an AED available to students.[2]

Written guidelines for medical emergencies related to the use of AED units shall be provided to all **employees instructed in the use of an AED**.

{ } Responders' use of AED units shall not replace the care provided by emergency medical services (EMS) providers. Patient care shall be transferred to the EMS providers upon their arrival.

DELEGATION OF RESPONSIBILITY

The **Superintendent** or designee shall develop and disseminate administrative regulations that detail the use of AED units.

The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.[6]

Footnotes

[1] 24 P.S. 1401

[2] 24 P.S. 1423.1

[3] 24 P.S. 1424

[4] 24 P.S. 1423.3

[5] Pol. 123
Policy Reference
Open policy

[6] 24 P.S. 1423.2

Redline Comparison

Generated 11/3/2026

Original (From): 822 — Automated External Defibrillator (AED) · v1.0 · Published as: not recorded (Active)

Compared (To): 822 — Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) · D-v2.0 · Published as 822 (Draft)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

~~Purpose~~PURPOSE

The Board is committed to providing a safe and healthy environment for the school community.

~~The Board is committed to providing a safe and healthy environment for the school community.~~ Maintaining automated external ~~defibrillators~~defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables ~~trained~~ responders to deliver early defibrillation and resuscitation to victims~~ of sudden cardiac arrest~~.

DEFINITION

~~Authority~~Automated external defibrillator (AED) - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.[1]

AUTHORITY

~~The automated external defibrillator~~Each school building shall have one (~~AED~~1) ~~units are owned by~~person trained and certified in the ~~district~~use of an AED and ~~shall be properly maintained and located~~CPR during the school day when school is in ~~secure~~session and ~~accessible locations~~students are present.[2][3]

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.[2]

The ~~automated external defibrillator (~~AED~~)~~ units are owned by the district and shall be ~~used~~properly maintained and tested, and located in ~~accordance with approved district procedures~~secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.[4][5]

~~Guidelines~~The AED units shall be used in accordance with approved district procedures.

GUIDELINES

A core team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.[2]

~~Written guidelines for medical emergencies related to~~{_} The district may make instruction on the principles and techniques of CPR and the use of ~~automated external defibrillators (~~operating an AED~~) shall be provided~~ available to ~~all members of the core team~~students.[2]

Written guidelines for medical emergencies related to the use of AED units shall be provided to all employees instructed in the use of an AED.

{_}Responders~~'~~' use of ~~automated external defibrillator (~~AED~~)~~ units shall not replace the care provided by emergency medical services (EMS) providers. Patient care shall be transferred to the EMS providers upon their arrival.

DELEGATION OF RESPONSIBILITY

~~Delegation~~The Superintendent or designee shall develop and disseminate administrative regulations that detail the use of ~~Responsibility~~AED units.

The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.[6]

~~The Superintendent or designee shall develop and disseminate written guidelines for use of automated external defibrillator (AED) systems.~~

~~Automated external defibrillator (AED) units may be used by all members of the district's core team who have successfully completed training and any trained volunteer who has a current course completion card.~~

Footnotes & Legal References — 822 — Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

Footnotes

[1] 24 P.S. 1401

[2] 24 P.S. 1423.1

[3] 24 P.S. 1424

[4] 24 P.S. 1423.3

[5] Pol. 123
Policy Reference
Open policy

[6] 24 P.S. 1423.2

Bucks County
Intermediate Unit

Legislative Report

TO: Bucks County Intermediate Unit Board of School Directors
Bucks County School Superintendents and Career Technical Center (CTC) Directors

FROM: Rebecca Roberts-Malamis, Esq.
Deputy Executive Director and In-House Legal Counsel

RE: Legislative Update

DATE: November 17, 2026

Pennsylvania General Assembly Scheduled Session Days

*(*Final 2026 session days. The 2027–2028 session convenes January 5, 2027; the 2027 session schedule is not yet available.)*

House Session Schedule

November 9, 10, *19 (NV)

Senate Session Schedule

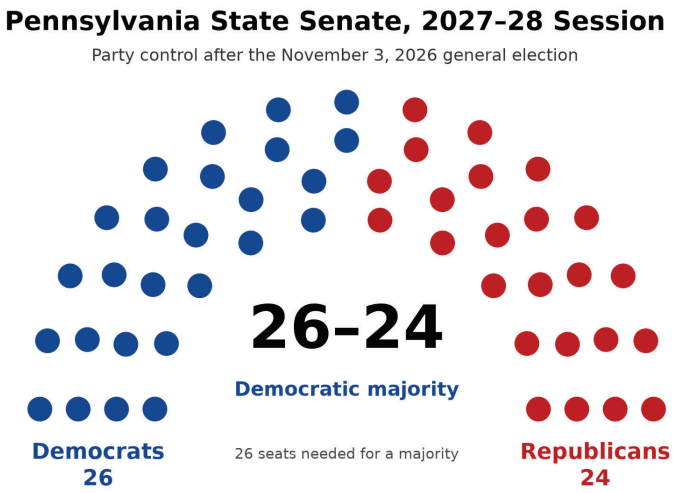
November 17, 18

General Election Results

State Election Results

Governor and Lieutenant Governor: Governor Josh Shapiro (D) and Lieutenant Governor Austin Davis (D) were reelected on November 3, 2026, defeating Republican State Treasurer Stacy Garrity, 60.5% to 38.2%, according to unofficial Associated Press results. (Counties have until November 23 to certify all election results.) Governor Shapiro carried Bucks County with 62.3% of the vote. His second term begins January 19, 2027.

A Democratic "Trifecta" in Harrisburg: For the first time since 1993, Democrats will control the Governor's office and both chambers of the General Assembly. In the Senate, Democrats flipped four Republican-held seats and lost one, producing a 26–24 Democratic majority when the new session begins, ending Republican control of the Senate chamber that dated thirty years. Because Pennsylvania requires a majority of all members (26 votes) to pass a bill in the Senate, the new majority will have no votes to spare.

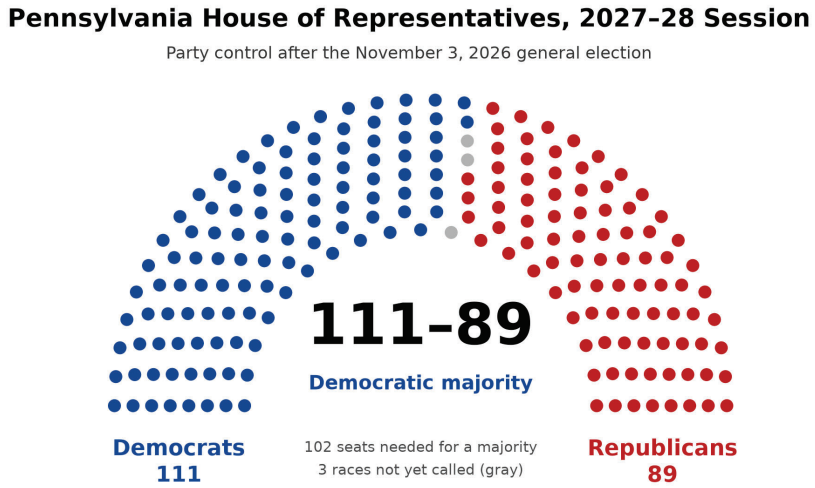


Source: November 3, 2026 general election results (unofficial until certified). 50 seats total.

Bucks County Senate Races: In the 6th Senatorial District, Democrat Eileen Albillar defeated Senator Frank Farry (R), with unofficial results of 51.17% to 48.83%. In the 16th Senatorial District (Bucks and Lehigh), Democrat Mark Pinsley defeated Senator Jarrett Coleman (R) with unofficial results of 51.43% to 48.66%. Senator Steve Santarsiero (D) was reelected in the 10th Senatorial District defeating Greg Bankos (R) by unofficial vote results of 64.28% to 35.72%. Newly elected legislators begin will be sworn in when the General Assembly convenes on January 5, 2027.

Pennsylvania House

In the House, Democrats also expanded their majority; early reports put the margin at roughly 22 seats, with three races still being counted. Final totals will be known after counties certify their results by November 23.



Source: November 3, 2026 general election results as of November 15, 2026 (unofficial until certified). 203 seats total.

Bucks County House Races: Democrats flipped three Republican-held Bucks County seats, according to unofficial results: **Bryan Allen defeated Representative K.C. Tomlinson (R)** in the 18th District, 54.99% to 45.01%. **Kristin Egan**, a Neshaminy School Board member and teacher, **defeated Representative Joe Hogan (R)** in the 142nd District by a vote of 53.06% to 46.94. **Tim Hayes defeated Representative Shelby Labs (R)** by a narrow margin of 49.37% to 48.52% in the 143rd District. **Democratic incumbents Tim Brennan (D-29th), Perry Warren (D-31st, unopposed), Jim Prokopiak (D-140th), Tina Davis (D-141st) and Brian Munroe (D-144th) were all reelected**. **Republican Representatives Craig Staats** (R-145th), and **Kristin Marcell (R-178th)** were also reelected and are the only Bucks County Republican House incumbents returning in January.

PA General Assembly Leadership Elections for the 2027–2028 Session

The House and Senate caucuses chose their leaders for the new session on November 10 and 12. The full House will formally elect its Speaker, and the full Senate its President Pro Tempore, when the General Assembly convenes on January 5, 2027.

House Democrats (Majority): Speaker-designate Joanna McClinton; Majority Leader Matt Bradford; Whip Mike Schlossberg; Appropriations Chair Jordan Harris; Caucus Chair Rob Matzie; Policy Chair Ryan Bizzarro; Caucus Administrator Leanne Krueger; and Caucus Secretary **Tina Davis (Bucks).**

House Republicans (Minority), elected November 10: Leader Jesse Topper; Whip Tim O'Neal; Appropriations Chair Jamie Barton; Caucus Chair Martina White; Policy Chair David Rowe; Caucus Administrator Marla Brown; and Caucus Secretary Clint Owlett.

Senate Democrats (Majority), elected November 12: President Pro Tempore nominee Jay Costa; **Majority Leader Maria Collett, the first woman to serve as Senate Democratic Majority Leader**; Appropriations Chair Vincent Hughes; **Whip Steve Santarsiero (Bucks);** Caucus Chair Lisa Boscola; Policy Chair Nick Miller; Secretary Sharif Street; and Administrator Marty Flynn. Senator Tina Tartaglione was named Deputy President Pro Tempore.

Senate Republicans (Minority): As of November 12, Senate Republicans had not yet elected their leadership team for the new session. Current President Pro Tempore Kim Ward will not continue in that role, and it has not been announced whether current Majority Leader Joe Pittman will lead the caucus.

Overall, two Bucks County legislators will serve in leadership: **Senator Steve Santarsiero** as Senate Majority Whip and **Representative Tina Davis** as House Majority Caucus Secretary.

Federal Election Results

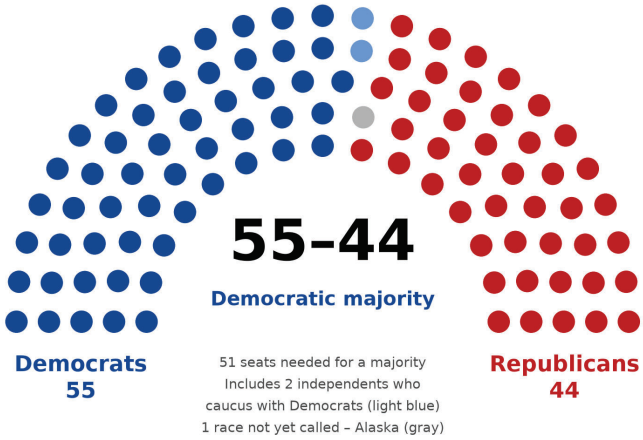
U.S. Senate: Democrats won control of the U.S. Senate. As of November 15, Democrats had won 55 Senate seats to Republicans' 44, with one race uncalled in the state of Alaska. (Democrat Mary Peltola appears to be in the lead, just above the crucial 50% threshold for the

race, leading Republican Dan Sullivan by more than 11,000 votes, but the race will likely not be called until November 18.)

The 120th Congress convenes January 3, 2027, with Democratic majorities in both chambers for the final two years of President Trump's term. Neither chamber has a veto-proof majority, however.

U.S. Senate, 120th Congress (2027–28)

Party control after the November 3, 2026 midterm elections

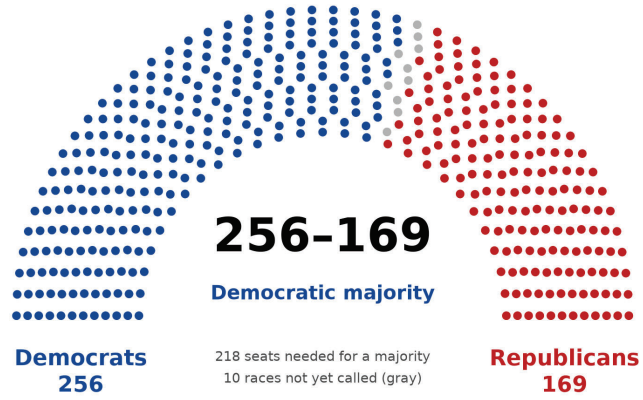


Source: Associated Press race calls as of 3:20 p.m. ET, November 15, 2026 (unofficial until certified). 100 seats total.

U.S. House: In the U.S. House, the current count is 256 Democrats to 169 Republicans with 10 races not yet called. The ten races are shown in gray in the graphic below, and include tight races in Minnesota, North Carolina, Tennessee, and Florida. 218 seats are needed for a majority in the House and Democrats are well above that number.

U.S. House of Representatives, 120th Congress (2027–28)

Party control after the November 3, 2026 midterm elections



Source: Associated Press race calls as of 3:09 p.m. ET, November 15, 2026 (unofficial until certified). 435 seats total.

Pennsylvania's Congressional Delegation: Pennsylvania's U.S. House delegation will shift from 10 Republicans and 7 Democrats to 11 Democrats and 6 Republicans. Democrats defeated four Republican incumbents: **Bob Harvie over Brian Fitzpatrick (1st District)**, Bob Brooks over Ryan Mackenzie (7th), Paige Cognetti over Rob Bresnahan (8th) and Janelle Stelson over Scott Perry (10th). Pennsylvania's U.S. Senate seats were not on the ballot.

In the nationally watched **Bucks County's 1st Congressional District,** Democrat Bob Harvie defeated Representative Brian Fitzpatrick (R), 52.7% to 47.3%, the narrowest of Pennsylvania's four congressional flips.

Legislation Signed by Governor Shapiro at the End of Session

The General Assembly's final voting days before the election sent dozens of bills to the Governor. Governor Shapiro signed 58 bills on October 22, 2026, and signed the school cell phone bill on October 26 at Lenape Middle School in the Central Bucks School District. The new laws of greatest interest to schools are summarized below.

Bell to Bell Mobile Device Policy: Senate Bill 1014, introduced by Senator Devlin Robinson, R-Allegheny, was signed into law as **Act 117 of 2026** on October 26, 2026. Every school entity including public and nonpublic schools and charter schools must adopt and implement, by the beginning of the 2027–2028 school year, a policy prohibiting student possession and use of personal mobile devices throughout the school day, including lunch, recess, and time between classes. Each school decides how devices are kept out of use; the law does not require schools to take physical possession of devices. Exceptions apply for documented medical needs, IEPs and Section 504 plans, English learners who need a device for translation, and approved instructional uses. Schools must also establish procedures for parents to reach students during the day, with such positions fully staffed throughout the school day. Schools must provide an opportunity for public input and post their final policies online. The House approved the bill 141–62 on October 19, and the Senate concurred 47–3 on October 21.

Sunshine Act Agenda Requirements: Senate Bill 1150, introduced by Senator Patrick Stefano and Senator Jarrett Coleman, was signed into law as **Act 103 of 2026** on October 22, 2026, and takes effect **December 21, 2026**. The act eliminates the stand-alone "majority vote" exception that allowed a board to add any item to a posted agenda at a meeting, reversing the Pennsylvania Supreme Court's 2025 decision in *Coleman v. Parkland School District*.

A board may now add an item only if it falls within one of three exceptions: (1) emergency business involving a clear and present danger to life or property; (2) de minimis business arising within 24 hours before the meeting that does not involve the expenditure of funds or entering into a contract; or (3) business raised by a resident or taxpayer at the meeting, which may be referred to staff or, if de minimis and involving no funds or contract, acted upon.

For a qualifying item, the board must announce the reason before a majority vote to add it, post the amended agenda by the next business day, and reflect the change in the minutes. A late-arising contract, settlement, collective bargaining agreement, or expenditure can no longer

be added by majority vote alone. Boards should review agenda practices and policies before December 21.

Prohibited Contract Terms: Senate Bill 1410, introduced by Senator Kristin Phillips-Hill, R-York, was signed into law as **Act 114 of 2026** on October 22, 2026, and takes effect December 21, 2026. The act applies to the Commonwealth and to local agencies, including school districts, intermediate units, career-technical schools, and other government agencies. Except as required by federal or state law, contracts for supplies, services, construction, information, software or information technology may not require the agency to indemnify, defend or hold another party harmless; submit to binding arbitration; litigate outside Pennsylvania; apply another jurisdiction's law; pay attorney or collection fees; or agree to terms that conflict with federal or state law. A prohibited term is void and unenforceable, while the rest of the contract remains valid. The act applies to contracts entered into, amended or renewed on or after December 21, so school entities should review standard contract templates and software and technology license terms. The bill passed the Senate 49–0 and the House 203–0.

Prevailing Wage and School Safety Improvements: Senate Bill 908, introduced by **Senator Frank Farry, R-Bucks**, was signed into law as **Act 101 of 2026** on October 22, 2026. The act extends the *Prevailing Wage Act* to custom fabrication of nonstandard goods and materials produced offsite specifically for a public works project, such as HVAC, plumbing, and electrical components. It also exempts qualifying school safety and security improvements costing no more than $50,000 from prevailing wage requirements.

School Bus Stopping Distance and Penalties: Senate Bill 65, introduced by Senator Lisa Baker, was signed into law as **Act 89 of 2026** on October 22, 2026. The act increases the required stopping distance from 10 to 15 feet when a school bus is stopped with its red lights flashing and stop arm extended, creates tiered penalties for repeat offenders and expands school bus safety education, with new responsibilities for PennDOT and school districts. The education provisions take effect in December; the new stopping distance and penalties take effect in one year.

Mandated Reporting of AI Deepfakes and Hazing: House Bill 2474, introduced by Representative Nikki Rivera, D-Lancaster, and co-sponsored by **Representative Kristin Marcell, R-Bucks**, was signed into law as **Act 87 of 2026** on October 22, 2026. The act expands the Child Protective Services Law to require all mandated reporters, not just school personnel, to report to ChildLine when they have reasonable cause to believe child sexual abuse material exists, including AI-generated material or material created or shared by a minor, or that hazing or aggravated hazing has occurred. The Department of Human Services will forward these reports to law enforcement. The act takes effect 90 days after enactment; school entities should update mandated reporter training accordingly.

Swatting Against Schools: House Bill 1935 was signed into law as **Act 75 of 2026** on October 22, 2026. The act amends the Crimes Code to address "swatting" (false emergency reports intended to provoke an emergency response) directed at a school entity or institution of higher education.

Private Academic School Licensing: Senate Bill 922 was signed into law as **Act 102 of 2026** on October 22, 2026. The act updates licensing provisions under the Private Academic Schools Act.

Bills That Did Not Reach the Governor

The 2025–2026 legislative session ends November 30, 2026, and the Senate is scheduled to return November 17 and 18. Any bill not enacted by the end of the session expires and must be reintroduced in the 2027–2028 session. Based on the most recent information available, the following bills from the October legislative report did not pass both chambers before the October 21 recess and were not among the bills signed by the Governor:

- **School Bus Safety: Senate Bill 1262** (DUI sentencing enhancement for school bus drivers and PennDOT approval of stop-arm enforcement systems).
- **Menopause and Perimenopause Workplace Accommodations: House Bill 2135**.
- **Open Primaries: House Bill 280**.
- **Panic Alarms in Schools: House Bill 634**.
- **Hunting and Trapping Education in Schools: House Bill 2460**.
- **Artificial Intelligence in Education: House Bills 2785, 2786, 2787 and 2788**.
- **Gift Ban: House Bill 744**.

With Democratic majorities in both chambers beginning in January, several of these proposals may be reintroduced in the new session.

Looking Ahead to 2027

At a November 4 press conference with Democratic legislative leaders, Governor Shapiro said Democrats will move quickly on their agenda when the 2027–2028 session begins in January. He and legislative leaders plan to release a “first 100 days” agenda in the coming weeks. The Governor identified the following as the top priorities for his second term:

- **Mass Transit Funding:** a long-term funding solution for public transit systems.
- **Minimum Wage:** raising Pennsylvania’s minimum wage, which the House has passed, but the Senate has not taken up.
- **Reproductive Freedom:** codifying abortion rights in state law.
- **Housing:** new investments in housing supply and affordability.
- **Other Items Discussed:** legalizing recreational marijuana.

Senate Democratic Leader Jay Costa noted that more than 200 House-passed bills stalled in the Republican-controlled Senate this session, and Democratic leaders have pledged to prioritize them in 2027. Although the Governor did not list education funding among his top post-election priorities, his 2026–2027 budget added more than $678 million for education, including $565 million through the adequacy and tax equity formula. School entities should

watch for continued adequacy funding in his February 2027 budget address, as well as any decision on the federal Education Freedom Tax Credit before the January 1, 2027 deadline.

Update on Other Issues

Education Freedom Tax Credit

Pennsylvania still has not yet elected to participate in the federal Education Freedom Tax Credit program established by the *One Big Beautiful Bill Act*. Beginning in 2027, the program will provide individuals with a federal tax credit of up to $1,700 annually for contributions to approved scholarship-granting organizations. Pennsylvania must elect to participate by January 1, 2027, for residents to benefit during the program's first year.

As of October 14, 31 states had opted in or announced plans to participate, including neighboring Ohio and New York. Colorado also plans to participate. Pennsylvania remains among the states that have not announced a decision.

During the campaign, Governor Shapiro said he was "very open" to participating while his administration reviewed federal guidance and evaluated how participation could affect Pennsylvania's existing education tax-credit programs. Following his reelection on November 3, the decision rests with his administration, and Pennsylvania must still elect to participate by January 1, 2027, for residents to benefit in the program's first year.

The federal program would complement Pennsylvania's *Educational Improvement Tax Credit* and *Opportunity Scholarship Tax Credit* programs by providing a federal tax credit to individuals who contribute to approved scholarship organizations. Pennsylvania's 2026–2027 budget maintains $575 million for the state programs, unchanged from the prior fiscal year.

Federal Issues

Federal Budget Continuing Resolution

Congress averted a federal government shutdown by enacting a Continuing Resolution (CR) that generally maintains federal funding at fiscal year 2026 levels through **December 11, 2026.** The House approved the Senate-passed measure on September 1, and the President signed **House Resolution 6500**, the **Continuing Appropriations and Extensions Act 2027** into law on September 2, 2026.

The legislation also temporarily prohibits the Office of Management and Budget (OMB) from finalizing or implementing its proposed revisions to the Uniform Guidance governing federal grants. The provision delays the proposed changes through December 11, allowing schools and other federal grant recipients to continue operating under the current requirements while Congress considers the issue.

Although the legislation prevented a shutdown at the beginning of the fiscal year, it provides only a short-term funding solution. Congress must enact full-year appropriations or another continuing resolution before December 11 to avoid a funding lapse beginning **December 12.** Not one of the 12 regular federal appropriations bills has been enacted. The House passed three. The Senate Appropriations Committee has not reported any.

The main obstacle continues to be that the two parties have not agreed on a total spending number. The administration's request for a $1.5 trillion defense budget sharpened the dispute, since Democrats have tied any defense increase to more domestic money, and the end to the war in Iran.

Senate Republican and Democratic sources increasingly expect another short-term government funding measure to keep agencies operating through March.

Now that the elections are over and the Democrats have a clear majority in both chambers, they can wait. Democrats take control of both chambers in January, so a short-term fix that pushes the full-year deal until they are in charge is seemingly more likely than settling now. National Public Radio's congressional reporter expects lawmakers to do some kind of kick-the-can extension, and Democrats will have to deal with it in the new Congress.

Another CR would avoid an immediate shutdown but continue most programs at FY2026 rates and generally restrict new starts unless Congress provides specific exceptions. That means program increases, including for education, would have to wait until spring. If there is a lapse, and a federal government shutdown, state and local governments may need to carry costs temporarily, delay federally supported services, or use reserves while awaiting federal action and reimbursement.

Upcoming Dates

- **2026-2027 Bucks IU Advocacy Committee on Education (ACE) Breakfast will be on February 19, 2026.** Come meet all of our newly elected (and returning) legislators!

  **The Bucks County Advocacy Committee for Education (ACE) is comprised of school district administrators and school directors who meet, learn, review, discuss, and advocate for local, state, and federal legislation and regulations that impact Bucks County School Districts. The group actively collaborates on legislative policy, striving to speak with one unified voice in advocating for Bucks County School District students. A registration link will be distributed closer to the date of this event.*

- **2026-2027 Bucks IU Countywide Negotiations Forum will meet on:**

  ***Monday, November 30, 2026** from 6:00 to 8:00 p.m. at the Bucks IU
  ***Wednesday, March 31, 2027** from 6:00 to 8:00 p.m. at the Bucks IU

**The Negotiations Forum is for school directors and/or school administrators who serve as district negotiators and is an opportunity for those involved (or about to be involved) in collective bargaining to come together with others from across the county to identify common trends, share salary and benefit requests, discuss bargaining tactics, and learn more about any other subject that may be occurring in our county at the bargaining table. Discussion covers all negotiated contracts with any staff group including support, classified, van drivers, food services, and/or professional and administrative staff. A registration link will be distributed closer to the date of this event.*

The information found in this report is compiled from various legislative communications received from the: Pennsylvania Association of School Administrators (PASA), Pennsylvania Association of School Business Officials (PASBO), Pennsylvania School Boards Association (PSBA), Pennsylvania Association of Intermediate Units (PAIU), Capitol Wire/State Affairs, Pennsylvania Department of Education (PDE), US Department of Education, AASA, The School Superintendents Association, as well as official Pennsylvania General Assembly and Governor's Office records and published election results as reported by the Associated Press, the Pennsylvania Department of State, Bucks County Board of Elections, and legislative information from the Pennsylvania House of Representatives, Pennsylvania State Senate, and National Public Radio (NPR) all dated between October 21, 2026-November 17, 2026.