Business, Facilities & Technology Committee Meeting

Tuesday, August 4, 2026 6:30 PM
Board Room, 3000 Donallen Dr, Bensalem, PA 19020

1.	**Call to Order and Roll Call**	**Speaker(s):** Committee Chairperson
2.	**Pledge of Allegiance**	**Speaker(s):** Committee Chairperson
3.	**Announcement to the Audience**	**Speaker(s):** Committee Chairperson
4.	**Public Comment #1**	
5.	**Business Affairs**	
6.	**Facilities Management**	
6.A.	Facility Rental Request: BHS Drama Musical	**Speaker(s):** Committee Chairperson
6.B.	Facility Rental Request: BHS Drama Fall Play	**Speaker(s):** Committee Chairperson
6.C.	Capital Projects	**Speaker(s):** Mike Dumin
6.D.	Update of Rush Elementary School Project	**Speaker(s):** Mike Dumin
6.E.	Future GESA Work Presentation	**Speaker(s):** Mike Dumin
7.	**Food Services**	
8.	**Technology**	
9.	**Transportation**	
10.	**Discussion Items**	
10.A.	Solar Panels	**Speaker(s):** John Steffy
10.B.	School Affinity Debit Card Program	**Speaker(s):** Victoria Velazquez
10.C.	Cornwells Playground	**Speaker(s):** Kevin Curry
10.D.	Lead and Drinking Water	**Speaker(s):** Kevin Curry
11.	**Public Comment #2**	
12.	**Adjournment**	**Speaker(s):** Committee Chairperson

BENSALEM TOWNSHIP SCHOOL DISTRICT

DOROTHY D. CALL ADMINISTRATIVE CENTER
3000 DONALLEN DRIVE BENSALEM, PA 19020
(215) 750-2800, EXT. 4100
FAX: (215) 359-0181

DR. DEBORAH KING, PRESIDENT
RODGER ALLEN
RACHEL M. FINGLES, ESQ.
LEANN HART
REBECCA MIRRA, ESQ.

STEPHANIE A. GONZALEZ FERRANDEZ, ESQ., VICE PRESIDENT
HEATHER NICHOLAS
KATE PASCUCCI
KAREN A. WINTERS

PUBLIC NOTICE
CONTINUED REGULAR ACTION MEETING AND
RESCHEDULED COMMITTEE MEETINGS

NOTICE IS HEREWITH GIVEN by the Board of School Directors of Bensalem Township School District pursuant to the Pennsylvania Sunshine Act and the Public School Code of 1949, as amended, that the Board of School Directors will meet in Continued Session of the June 29, 2026 Regular Action Meeting on Tuesday, August 4, 2026, at 7:00 p.m. The purpose of meeting is to consider and act upon personnel matters as well as any other business which may come before the Board.

In keeping with Act 84 of 1986, Sunshine Law, Open Meetings for Public Agencies, effective January 8, 1987, the Bensalem Township Board of School Directors will meet as follows:

The Business, Facilities & Technology Committee Meeting originally scheduled for August 12, 2026 at 6:00 p.m. will be held on **August 4, 2026 immediately following the Continued Regular Action Meeting at 7:00 p.m.**

The Instructional Affairs Committee Meeting originally scheduled for August 11, 2026 at 6:00 p.m. will be held on **August 17, 2026 at 6:00 p.m.**

The Public Relations & Community Outreach Committee Meeting originally scheduled for September 1, 2026 at 6:30 p.m. will be held on **September 10, 2026 at 6:30 p.m. at Bensalem High School.**

All meetings, unless otherwise noted, will be held in the Dorothy D. Call Administrative Center, 3000 Donallen Drive, Bensalem, Bucks County, PA.

The public is invited to attend and participate as permitted by law.

_____
Carolyn J. Riley, Secretary
Board of School Directors of Bensalem Township

Proof of Publication Requested
To appear: Tuesday, July 21, 2026

BENSALEM TOWNSHIP SCHOOL DISTRICT
BENSALEM, PA 19020

FACILITIES RENTAL FORM

NAME OF REQUESTING ORGANIZATION: BHS Drama Club

6/8/2026
DATE

ORGANIZATION ADDRESS: BHS, Office #1

4319 Hulmeville Road Bensalem, PA 19020

x3419
PHONE (BUSINESS)

CONTACT PERSON: R. Ruiz, BHS, Office #1

CONTACT PERSON ADDRESS: BHS, Office #1

CONTACT E-MAIL: rruiz@bensalemsd.org

215-431-0493
PHONE (CELL)

FACILITIES REQUESTED

- [X] BENSALEM HS
- [ ] SHAFER MS
- [ ] SNYDER MS
- [ ] BELMONT ES
- [ ] CORNWELLS ES
- [ ] FAUST ES
- [ ] RUSH ES
- [ ] STRUBLE ES
- [ ] VALLEY ES
- [ ] ADMINISTRATIVE CENTER

PURPOSE: Rehearsals and performances for the BHS Drama Club Musical

DATE(S) REQUESTED: see attached TO: _____

TIME(S) REQUESTED: see attached TO: _____

DATE(S) AVAILABLE: _____ TO: _____ CODE# _____

NUMBER OF ANTICIPATED PARTICIPANTS: Rehearsals: 35-50 Performances: 500 ADULTS: 2-6 STUDENTS: 35-75

ROOMS REQUESTED

- [ ] GYMNASIUM
- [X] CAFE/MULTI-PURPOSE RM
- [ ] KITCHEN
- [ ] INTERNET CAFÉ
- [ ] LIBRARY
- [ ] CLASSROOM
- [ ] AUDION
- [ ] ATHLETIC FIELD

LOCATION: _____

- [X] AUDITORIUM
- [ ] NATATORIUM/POOL
- [ ] STADIUM
- [X] F105 & F106, Crew Room

ADDITIONAL NEEDS (EQUIPMENT, CHAIRS, TABLES, QTY, ETC.) Performances ONLY: Five long white tables; auditorium vacuumed; exterior door at the end of choir/orchestra hallway unlocked. Rehearsals: Stage swept; bathrooms cleaned; trash emptied.

A/V NEEDS (MICROPHONES, PROJECTORS, SOUND SYSTEM, ETC:) AV needs will be handled by drama club advisors/staff. *Microphone(s); Performance Lighting *—Musical production staff will cover these needs

Additionally, the user has been provided with and has read the Rules and Regulations for use of School Facilities and the policies of the Board of School Directors of the Bensalem Township School District concerning the use of its buildings and agrees to follow them in letter and spirit.

Authorized Signature: _____ Date: 6/8/2026

Date	Day	Time	Room(s)	Scenes/Songs to be rehearsed	Event
11/17/26	Tuesday	2:45-4pm	F106/Auditorium	n/a	Musical Workshop (HS)/Musical Workshop (MS) *concurrently
11/18/26	Wednesday	2:45-5pm	F106/Auditorium	n/a	HS & MS Musical Auditions
11/19/26	Thursday	2:45-5pm	F106/Auditorium	n/a	HS & MS Musical Auditions
11/20/26	Friday	2:45-5pm	F106/Auditorium	n/a	Callbacks
11/22/26	**Sunday**	**n/a**	**F106/Auditorium**	n/a	**Cast List Posted**
11/24/25	Tuesday	12-3pm	F106	*no school for students, teachers are here; make sure you have a ride!	Read-Through
11/26/26	Wednesday	1-3:30pm	F106/Auditorium	**TBD Songs/Character Work**	Week #1 Principal Music Rehearsal
11/30/26	Monday	**2:45-4pm**	F106	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
11/30/26	Monday	**4:30-5:45pm**	F106	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/1/26	Tuesday	**4:30-6:00pm**	F106	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/1/26	Tuesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #2 Musical Rehearsal: FULL COMPANY
12/2/26	Wednesday	2:45-4pm	F106/Auditorium	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/2/26	Wednesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #2 Musical Rehearsal: FULL COMPANY
12/3/26	Thursday	2:45-4pm	F106/Auditorium	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/3/26	Thursday	6:00-8:30pm	F106/Auditorium	**[Middle Schools Choral Concert]** ~~TBD~~	~~Week #2~~
12/4/26	Friday	2:45-4pm	F106/Auditorium	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/4/26	Friday	4-6:00pm	F106/Auditorium	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/5/26	Saturday	9am-1pm	F106/Auditorium	Music Rehearsal	Week #2 Musical Rehearsal: FULL COMPANY
12/8/26	Tuesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #3: Music Rehearsal: FULL COMPANY
12/9/26	Wednesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #3: Music Rehearsal: FULL COMPANY
~~12/10/26~~	~~Thursday~~	~~2:45-8:30pm~~	~~F106/Auditorium~~	**[BHS Instrumental Holiday Concert]** ~~TBD~~	Week #3
12/11/26	Friday	2:45-5pm	F106/Auditorium	**TBD Songs/Character Work**	Week #3 Principal Music Rehearsal
12/12/26	Saturday	9am-1pm	F106/Auditorium	Music Rehearsal	Week #3: Music Rehearsal: FULL COMPANY
12/16/26	Wednesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #4 Musical Rehearsal: FULL COMPANY
12/17/26	Thursday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #4 Musical Rehearsal: FULL COMPANY
12/18/26	Friday	2:45-5pm	F106/Auditorium	**Song Review/Character Work Review**	Week #4 All Principals/Support Roles (Named Characters); Ensemble
12/19/26	Saturday	9am-1pm	F106/Auditorium	Music Rehearsal	Week #4 Musical Rehearsal: FULL COMPANY
1/2/27	Saturday	9am-1pm	F105/F106/Auditorium	Blocking/Choreography	Week #5 Music Review/Blocking/Choreography (Full Company)
1/4/27	Monday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #5 Music Review/Blocking/Choreography (Full Company)
1/5/27	Tuesday	6-8:30pm	F106/Auditorium	**[BCMEA HS Auditions]** TBD	Week #5 Music Review/Blocking/Choreography (Full Company)
1/6/27	Wednesday	6-8:30pm	F106/Auditorium	**[BCMEA MS Auditions] Blocking/Choreography (MS Students Excused)**	Week #5 Music Review/Blocking (Principal & Supporting Roles as called in the script)
1/7/27	Thursday	6-8:30pm	F106/Auditorium	Blocking/Choreogrpahy and/or Music Review	Week #5 Music Review (FULL COMPANY)
1/8/27	Friday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #5 Music Review/Blocking (Principal & Supporting Roles as called in the script)
1/9/27	Saturday	****7am-11am (to accomodate Robotics)**	F105/F106/Auditorium	Blocking/Choreography	Week #5 Music Review (FULL COMPANY)
1/11/27	Monday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #6 Blocking (Principal & Supporting Roles as called in the script)
1/12/27	Tuesday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #6 Music Review/Blocking/Choreography (Full Company)
1/13/27	Wednesday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #6 Blocking (Principal & Supporting Roles as called in the script)
1/14/27	Thursday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #6 Music Review/Blocking/Choreography (Full Company)
1/15/27	Friday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #6 Blocking (Principal & Supporting Roles as called in the script)
1/16/27	Saturday	9am-3pm	F105/F106/Auditorium	Blocking/Choreography	Week #6 Music Review/Blocking/Choreography (Full Company)
1/18/27	**Monday**	**NA**	**NA**	**OFF MLK DAY**	**NA**

Date	Day	Time	Room(s)	Scenes/Songs to be rehearsed	Event
1/19/27	Tuesday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking/Choreography (Full Company)
1/20/27	Wednesday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking (Principal & Supporting Roles as called in the script)
1/21/27	Thursday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking/Choreography (Full Company)
1/22/27	Friday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking (Principal & Supporting Roles as called in the script)
1/23/27	Saturday	9am-3pm	F105/F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking/Choreography (Full Company)
1/25/27	Monday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #8 Blocking (Principal & Supporting Roles as called in the script, Ensemble)
1/26/27	Tuesday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #8 Blocking (Full Company)
1/27/27	Wednesday	2:45-5pm	F106/Auditorium	**[*PMEA D11 Chorus]** Blocking/Choreography	Week #8 Blocking (Principal & Supporting Roles as called in the script, Ensemble)
1/28/27	Thursday	6-8:30pm	F106/Auditorium	**[*PMEA D11 Chorus]** Blocking/Choreography	Week #8 Blocking (Full Company)
1/29/27	Friday	2:45-5pm	F106/Auditorium	**[*PMEA D11 Chorus]** Blocking/Choreography	Week #8 Blocking (Principal & Supporting Roles as called in the script, Ensemble)
1/30/27	Saturday	9am-3pm	F105/F106/Auditorium	Blocking/Choreography	Week #8 Blocking (Full Company)
1/31/27	**Sunday**	**9am-5pm**	**AUDITORIUM**	**n/a: Program Lighting Cues**	**Week #9 TECH RUN (JUST DIRECTORS)**
2/1/27	**Monday**	**2:45-8:30pm**	**F105/F106/Auditorium**	**Working Run Act 1 (Lights/Mics)**	**Week #9 Tech Run 1/5 (FULL COMPANY)**
2/2/27	**Tuesday**	**2:45-8:30pm**	**F105/F106/Auditorium**	**Working Run Act 2 (Lights/Mics)**	**Week #9 Tech Run 2/5 (FULL COMPANY)**
2/3/27	**Wednesday**	**2:45-8:30pm**	**F105/F106/Auditorium**	**Working Run Act 1 & Act 2**	**Week #9 Tech Run 3/5 (FULL COMPANY)**
2/4/27	**Thursday**	**2:45-8:30pm**	**F105/F106/Auditorium**	**Working Run Act 1 & Act 2 (Everything but hair & make-up)**	**Week #9 Tech Run 4/5 (FULL COMPANY)**
2/5/27	**Friday**	**2:45-6pm**	**F105/F106/Auditorium**	**Costume Check; Working Run Act 1 & 2 [SOPH HOP?]**	**Week #9 Tech Run 5/5 (FULL COMPANY)**
2/6/27	**Saturday**	**9am-3pm**	**F105/F106/Auditorium**	**Run Entire Show (Music ONLY); Run Entire Show (Hair, Make-up, Costumes)**	**Week #9 Sitzprobe (FULL COMPANY)**
2/8/27	**Monday**	**2:45-10pm**	**F105/F106/Auditorium**	**Run Entire Show**	**Week #10 Dress Rehearsal (FULL COMPANY)**
2/10/26	**Tuesday**	**2:45-10pm**	**F105/F106/Auditorium**	**Run Entire Show**	**Week #10 Dress Rehearsal (FULL COMPANY)**
2/11/26	**Wednesday**	**7am-10pm**	**F105/F106/Auditorium**	**Run Act 1 Preview/Run Act 2 After Preview**	**PREVIEW PERFORMANCE (FULL COMPANY)**
2/12/26	**Thursday**	**2:45-10pm**	**F105/F106/Auditorium**	**Performance #1**	**PERFORMANCE (FULL COMPANY)**
2/13/26	**Friday**	**2:45-10pm**	**F105/F106/Auditorium**	**Performance #2**	**PERFORMANCE (FULL COMPANY)**
2/14/26	**Saturday**	**11am-4pm**	**F105/F106/Auditorium**	**Performance #3**	**PERFORMANCE (FULL COMPANY)**
2/14/26	**Saturday**	**5-11pm**	**F105/F106/Auditorium**	**Performance #4**	**PERFORMANCE (FULL COMPANY)**

OFFICE USE ONLY

CERTIFICATE OF INSURANCE RECEIVED: _____ YES/NO

BTSD INDEMNIFICATION: YES NO (IF "NO" REJECT, NOTIFY & RETURN)

CLASSIFICATION: I II III IV V VI (CIRCLE ONE)

APPROX. BASIC CHARGES:

$_____ A/V FEE

$_____ RENTAL FEE

$_____ CUSTODIAL FEE

$_____ SECURITY EVENT STAFF FEE

$_____ OTHER FEES (Tables/Chairs, etc.)

$_____ TOTAL BASIC CHARGES

Board Action:

ACCEPTED: ☐ REJECTED: ☐ DATE APPROVED/REJECTED: _____

FEES RECEIVED: SECURITY DEPOSIT AMOUNT: $_____ CHECK NO.: _____

DATE ESCROWED: _____

DATE RETURNED: _____

APPROX. BASIC CHARGES AMOUNT: $_____ CHECK NO.: _____

DATE: _____

COPIES TO: DISTRICT OFFICE
BUILDING CUSTODIAN
BUILDING PRINCIPAL
ATHLETIC DIRECTOR
APPLICANT
COORDINATOR OF CUSTODIAL SERVICES

RECEIPT (BTSD Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by: _____ Date: _____

RECEIPT (Applicant Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by: _____ Date: _____

BENSALEM TOWNSHIP SCHOOL DISTRICT
BENSALEM, PA 19020

FACILITIES RENTAL FORM

NAME OF REQUESTING ORGANIZATION: BHS Drama Club

6/8/2026
DATE

ORGANIZATION ADDRESS: BHS, Office #1

4319 Hulmeville Road Bensalem, PA 19020

x3419
PHONE (BUSINESS)

CONTACT PERSON: R. Ruiz, BHS, Office #1

CONTACT PERSON ADDRESS: BHS, Office #1

CONTACT E-MAIL: rruiz@bensalemsd.org

215-431-0493
PHONE (CELL)

FACILITIES REQUESTED

- [X] BENSALEM HS
- [ ] SHAFER MS
- [ ] SNYDER MS
- [ ] BELMONT ES
- [ ] CORNWELLS ES
- [ ] FAUST ES
- [ ] RUSH ES
- [ ] STRUBLE ES
- [ ] VALLEY ES
- [ ] ADMINISTRATIVE CENTER

PURPOSE: Rehearsals and performances for the BHS Drama Club Fall Play

DATE(S) REQUESTED: see attached TO: _____

TIME(S) REQUESTED: see attached TO: _____

DATE(S) AVAILABLE: _____ TO: _____ CODE# _____

NUMBER OF ANTICIPATED PARTICIPANTS: 250 ADULTS: 2 STUDENTS: 15-30

ROOMS REQUESTED

- [ ] GYMNASIUM
- [X] CAFE/MULTI-PURPOSE RM
- [ ] KITCHEN
- [ ] INTERNET CAFÉ
- [ ] LIBRARY
- [ ] CLASSROOM
- [ ] AUDION
- [ ] ATHLETIC FIELD

LOCATION: _____

- [X] AUDITORIUM
- [ ] NATATORIUM/POOL
- [ ] STADIUM
- [X] F105 & F106

ADDITIONAL NEEDS (EQUIPMENT, CHAIRS, TABLES, QTY, ETC.) Performances ONLY: Five long white tables; auditorium vacuumed; exterior door at the end of choir/orchestra hallway unlocked

A/V NEEDS (MICROPHONES, PROJECTORS, SOUND SYSTEM, ETC:) AV needs will be handled by drama club advisors/staff.

Additionally, the user has been provided with and has read the Rules and Regulations for use of School Facilities and the policies of the Board of School Directors of the Bensalem Township School District concerning the use of its buildings and agrees to follow them in letter and spirit.

Authorized Signature: _____ Date: 6/8/2026

BHS Room(s)	Day	Date	Time	Event
F106	Tuesday	9/8/26	2:30-6pm	Auditions
n/a	Thursday	9/10/26	n/a	Cast List Posted
F106	Tuesday	9/15/26	2:45-5pm	Read-Through
Auditorium	Wednesday	9/16/26	2:45-5pm	Blocking: TBD
Auditorium	Thursday	9/17/26	2:45-5pm	Blocking: TBD
Auditorium	Tuesday	9/23/26	2:45-5pm	Blocking: TBD
Auditorium	Wednesday	9/24/26	2:45-5pm	Blocking: TBD
Auditorium	Saturday	9/26/26	9am-11am	Blocking: TBD
Auditorium	Tuesday	9/29/26	2:45-5pm	**Blocking REVIEW ACT 1**
Auditorium	Thursday	10/1/26	2:45-5pm	Blocking: TBD
Auditorium	Tuesday	10/6/26	2:45-5pm	Blocking: TBD
Auditorium	Wednesday	10/7/26	2:45-5pm	Blocking: TBD
Auditorium	Thursday	10/8/26	2:45-5pm	Blocking: TBD
Auditorium	Tuesday	10/13/26	2:45-5pm	**Blocking REVIEW ACT 2**
Auditorium	Wednesday	10/14/26	2:45-5pm	Working Run: Entire Show
Auditorium/F106	Tuesday	10/20/26	2:45-6pm	Working Run: Entire Show
Auditorium/F106	Wednesday	10/21/26	2:45-6pm	Working Run: Entire Show
Auditorium/F106	Friday	10/23/26	2:45pm-9pm	**Program Light Board (Directors Only)**
Auditorium/F106	Saturday	10/24/26	9am-3pm	Working Run: Entire Show; start Tech if ready
Auditorium/F106	Wednesday	10/28/26	2:45-6pm	Tech Run: Lights & Mics
Auditorium/F106	Thursday	10/29/26	2:45-6pm	FULL Tech Run all tech components in place
Auditorium/F106	Friday	10/30/26	2:45-6pm	FULL Tech Run all tech components in place
Auditorium/F106	Saturday	10/31/26	9am-3pm	FULL Tech Run all tech components in place
Auditorium/F106	Tuesday	*11/3/26	2:45-7pm	***Tech Run*Students do not have school; teachers are here; please make sure you have a ride!**
Auditorium/F106	Wednesday	11/4/26	**2:45-9pm**	FULL DRESS RUN
Auditorium/F106	Thursday	11/5/26	**2:45-9pm**	FULL DRESS RUN
Auditorium/F106	Friday	11/6/26	7:00AM-9:30 PM	PERFORMANCE
Auditorium/F106	Saturday	11/7/26	7:00AM-9:30 PM	PERFORMANCE

OFFICE USE ONLY

CERTIFICATE OF INSURANCE RECEIVED: _____ YES/NO

BTSD INDEMNIFICATION: YES NO (IF "NO" REJECT, NOTIFY & RETURN)

CLASSIFICATION: I II III IV V VI (CIRCLE ONE)

APPROX. BASIC CHARGES:

$_____ A/V FEE

$_____ RENTAL FEE

$_____ CUSTODIAL FEE

$_____ SECURITY EVENT STAFF FEE

$_____ OTHER FEES (Tables/Chairs, etc.)

$_____ TOTAL BASIC CHARGES

Board Action:

ACCEPTED: ☐ REJECTED: ☐ DATE APPROVED/REJECTED: _____

FEES RECEIVED: SECURITY DEPOSIT AMOUNT: $_____ CHECK NO.: _____

DATE ESCROWED: _____

DATE RETURNED: _____

APPROX. BASIC CHARGES AMOUNT: $_____ CHECK NO.: _____

DATE: _____

COPIES TO: DISTRICT OFFICE
BUILDING CUSTODIAN
BUILDING PRINCIPAL
ATHLETIC DIRECTOR
APPLICANT
COORDINATOR OF CUSTODIAL SERVICES

RECEIPT (BTSD Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by: _____ Date: _____

RECEIPT (Applicant Copy)

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_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by: _____ Date: _____

BENSALEM TOWNSHIP SCHOOL DISTRICT
RENTAL OFFICE
4319A HULMEVILLE ROAD
BENSALEM, PA 19020
215-750-2800 X 4301
DSHULSKI@BENSALEMSD.ORG

COST ABSORBED BY THE SCHOOL DISTRICT DOCUMENTATION! NOT A REAL INVOICE! PREPARED FOR BOARD REVIEW ONLY!

EVENT:
BHS-Drama 26-27 School Year-See Attached

	QUANTITY	TIME	RATE	TOTAL
CUSTODIAL HOURS				
Saturdays		1	54 $56.39	$3,045.06
Sundays		1	10 $75.18	$751.80
TOTAL				**$3,796.86**

DRAMA FALL & WINTER	**SATURDAY**	**SUNDAY**
SAT 10/24 1-4	1-4hours	
SAT-10/31 1pm-4pm	1-4hours	
SAT-11/7 1pm-12am (Performance)	1-11hours 1-4hours	
SAT-1/16 1pm-4pm	1-4hours	
SAT-1/23 1pm-4pm	1-4hours	
SAT-1/30 1pm-4pm	1-4hours	
SUN-1/31 8am-6pm (Directors Only)		1-10hours
SAT –2/6 1pm-4pm	1-4hours	
SAT-2/13 1pm – 12am (Performance)	1-11 hours 1-4 hours	
	54 HOURS	**10 HOURS**
1=Custodian		

School	Discription	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34			
BHS	Carrier Unit, teacher's lunchroom			37,500											Completed Capital Reserve Funded
BHS	Mill & Repave Asphalt				310,000										Completed Bond Funded
BHS	Mill & Repave Asphalt					410,000									To Be completed - Bond Funded
BHS	Replace Pool Scoreboard		62,118												Future Projects - Funding TBD
BHS	Repare Auditorium Stormpipe and Ceiling		23,000												
BHS	Renovate Generator		11,855												
BHS	Repair Pool Starting Blocks Timing System		10,467												
BHS	Repair Parking Lot Catch Basins		11,370												
BHS	Gym HVAC Replacement	3,542,000													
BHS	Façade & Column Project	2,483,687													
BHS	Sound System	69,332													
BHS	Auditorium AV System	38,054													
BHS	Baseball Backstop	22,000													
BHS	Doors & entrance, 2 new classrooms			52,068											
BHS	Geothermal repair			3,122,349											
BHS	Replace Hot Wayer Tanks			68,471											
BHS	Pool HVAC Repair			18,000											
BHS	Roof Replacement (north section)									4,000,000					
BHS	Roof Replacement (middle section)										3,750,000				
BHS	Roof Replacement (SW section)											3,225,000			
BHS	Baseball/Softball Scoreboards								100,000						
BHS	New Tennis/Pickleball Courts								2,500,000						
BHS	Synthetic Turf Field with Bleachers									5,000,000					
BHS	Wrestling Mats			29,400											
BHS	Choir Room Water infiltration remendiation			13,770											
Faust	Roof Replacement							3,500,000							
Faust	Abandoned Oil Tank Investigation	11,000													
Faust	Complete abandoned oil tank project		13,396												
Faust	Demo old abandoned boiler		12,595												
Faust	HVAC Replacement Project		3,523,600												
Faust	Mill & Repave Asphalt			82,430											
Faust	Mill & Repave Asphalt				37,270										
Struble	Divider curtain, lunchroom/gym			25,587											
Struble	Mill & Repave Asphalt			192,840											
Struble	Mill & Repave Asphalt						49,480								
Snyder	Roof Replacement								3,750,000						
Snyder	HVAC Controls				62,150										
Rush	Roof extended warrenty work				1,595,051										
Rush	Roof Repairs		80,530												
Rush	Boiler Replacement				491,441										
Rush	HVAC Replacement				8,855,300										
Valley	Mill & Repave Asphalt				225,000										
Valley	Rplace Kitchen watercooled condencers		51,257												
Valley	Exterior Masonery Repairs		78,240												
Valley	Replace Switchgear				400,000										
Valley	Replace Electric Distribution Panals				482,000										
Valley	New Carpet in Library				16,520										
Stadium	Replace Lights & Lightpole rehab	406,405													
Stadium	Replace Electric Distribution Panals				240,000										
Stadium	Replace Hot Water Heaters				102,133										
Stadium	Replace Air Handling Units				85,427										
Cornwells	Roof Replacement						1,900,000								
Cornwells	repair exterior doors & Windows							240,000							
Cornwells	Replace Classroom UV's/Radiant Heat						1,300,000								
Cornwells	Mill & Repave Asphalt					130,000									
Belmont	Heat Exchange Unit	88,656													
Belmont	Mill & Repave Asphalt					155,000									
Belmont	HVAC Replacement					3,000,000									
Belmont	Roof Replacement					1,900,000									
Belmont	Replace Electric Distribution Panals					476,000									
Belmont	Replace Switchgear					400,000									
DO	Roof Restoration					225,000									
DO	Replace Electric Distribution Panals					220,000									
DO	Chiller Replacement	228,900													
Districtwide	Security Cameras	280,000													
Districtwide	Investigation to Develop Roof Plan		25,900												
Districtwide	Asphalt Repair and Sealcoat		86,607												
Districtwide	Masonary repointing							450,000							
Total		7,170,034	3,990,935	3,642,415	12,902,292	6,916,000	3,249,480	4,190,000	6,350,000	9,000,000	3,750,000	3,225,000	64,386,156		

Total Bond Spend Target $23,066,469

	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34			
Completed Capital Reserve Funded	7,170,034	3,990,935	394,238	0								11,555,207		
Completed Bond Funded	0	0	3,234,407	0								3,234,407		
To Be completed - Bond Funded	0	0	13,770	12,902,292	6,916,000							19,832,062	23,066,469	-40,938
Future Projects - Funding TBD	0	0	0	0		3,249,480	4,190,000	6,350,000	9,000,000	3,750,000	3,225,000	29,764,480		
	7,170,034	3,990,935	3,642,415	12,902,292	6,916,000	0	0	0	0	0	0	64,386,156		

School	Discription	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34	
BHS	Carrier Unit, teacher's lunchroom			37,500									
BHS	Mill & Repave Asphalt						310,000						
BHS	Mill & Repave Asphalt							410,000					
BHS	Replace Pool Scoreboard		62,118										
BHS	Repare Auditorium Stormpipe and Ceiling		23,000										
BHS	Renovate Generator		11,855										
BHS	Repair Pool Starting Blocks Timing System		10,467										
BHS	Repair Parking Lot Catch Basins		11,370										
BHS	Gym HVAC Replacement	3,542,000											
BHS	Façade & Column Project	2,483,687											
BHS	Sound System	69,332											
BHS	Auditorium AV System	38,054											
BHS	Baseball Backstop	22,000											
BHS	Doors & entrance, 2 new classrooms			52,068									
BHS	Geothermal repair			3,122,349									
BHS	Replace Hot Wayer Tanks			68,471									
BHS	Pool HVAC Repair			18,000									
BHS	Roof Replacement (north section)									4,000,000			
BHS	Roof Replacement (middle section)										3,750,000		
BHS	Roof Replacement (SW section)											3,225,000	
BHS	Baseball/Softball Scoreboards								100,000				
BHS	New Tennis/Pickleball Courts								2,500,000				
BHS	Synthetic Turf Field with Bleachers									5,000,000			
BHS	Wrestling Mats			29,400									
BHS	Choir Room Water infiltration remendiation			13,770									
Faust	Roof Replacement							3,500,000					
Faust	Abandoned Oil Tank Investigation	11,000											
Faust	Complete abandoned oil tank project		13,396										
Faust	Demo old abandoned boiler		12,595										
Faust	HVAC Replacement Project		3,523,600										
Faust	Mill & Repave Asphalt			82,430									
Faust	Mill & Repave Asphalt				37,270								
Struble	Divider curtain, lunchroom/gym			25,587									
Struble	Mill & Repave Asphalt			192,840									
Struble	Mill & Repave Asphalt						49,480						
Snyder	Roof Replacement								3,750,000				
Snyder	HVAC Controls				62,150								
Rush	Roof extended warrenty work				1,595,051								
Rush	Roof Repairs		80,530										
Rush	Boiler Replacement				491,441								
Rush	HVAC Replacement				8,855,300								
Valley	Mill & Repave Asphalt						225,000						
Valley	Rplace Kitchen watercooled condencers		51,257										
Valley	Exterior Masonery Repairs		78,240										
Valley	Replace Switchgear									400,000			
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Valley	New Carpet in Library				16,520								
Stadium	Replace Lights & Lightpole rehab	406,405											
Stadium	Replace Electric Distribution Panals				240,000								
Stadium	Replace Hot Water Heaters								102,133				
Stadium	Replace Air Handling Units								85,427				
Cornwells	Roof Replacement						1,900,000						
Cornwells	repair exterior doors & Windows							240,000					
Cornwells	Replace Classroom UV's/Radiant Heat						1,300,000						
Cornwells	Mill & Repave Asphalt							130,000					
Belmont	Heat Exchange Unit	88,656											
Belmont	Mill & Repave Asphalt							155,000					
Belmont	HVAC Replacement					3,000,000							
Belmont	Roof Replacement					1,900,000							
Belmont	Replace Electric Distribution Panals					476,000							
Belmont	Replace Switchgear									400,000			
DO	Roof Restoration								225,000				
DO	Replace Electric Distribution Panals								220,000				
DO	Chiller Replacement	228,900											
Districtwide	Security Cameras	280,000											
Districtwide	Investigation to Develop Roof Plan		25,900										
Districtwide	Asphalt Repair and Sealcoat		86,607										
Districtwide	Masonary repointing							450,000					
Total		7,170,034	3,990,935	3,642,415	11,779,732	5,376,000	3,784,480	4,885,000	6,982,560	9,800,000	3,750,000	3,225,000	64,386,156

Total Bond Spend Target $20,403,909

	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34	
Completed Capital Reserve Funded	7,170,034	3,990,935	394,238	0								11,555,207
Completed Bond Funded	0	0	3,234,407	0								3,234,407
To Be completed - Bond Funded	0	0	13,770	11,779,732	5,376,000							17,169,502
Future Projects - Funding TBD	0	0	0	0		3,784,480	4,885,000	6,982,560	9,800,000	3,750,000	3,225,000	32,427,040
	7,170,034	3,990,935	3,642,415	11,779,732	5,376,000	0	0	0	0	0	0	64,386,156

School	Discription	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
BHS	Mill & Repave Asphalt				310,000		310,000					
BHS	Mill & Repave Asphalt					410,000		410,000				
BHS	Geothermal repair			3,122,349								
BHS	Replace Hot Wayer Tanks			68,471								
BHS	Pool HVAC Repair			18,000								
BHS	Chior Room Water infiltration remendiation			13,770								
Faust	Mill & Repave Asphalt				37,270							
Struble	Divider curtain, lunchroom/gym			25,587								
Snyder	HVAC Controls				62,150							
Rush	Roof extended warrenty work				1,595,051							
Rush	Boiler Replacement				491,441							
Rush	HVAC Replacement				8,855,300							
Valley	Mill & Repave Asphalt				225,000		225,000					
Valley	Replace Switchgear				400,000					400,000		
Valley	Replace Electric Distribution Panals				482,000							
Valley	New Carpet in Library				16,520							
Stadium	Replace Electric Distribution Panals				240,000							
Stadium	Replace Hot Water Heaters				102,133				102,133			
Stadium	Replace Air Handling Units				85,427				85,427			
Cornwells	Mill & Repave Asphalt					130,000			130,000			
Belmont	Mill & Repave Asphalt					155,000			155,000			
Belmont	HVAC Replacement					3,000,000						
Belmont	Roof Replacement					1,900,000						
Belmont	Replace Electric Distribution Panals					476,000						
Belmont	Replace Switchgear					400,000				400,000		
DO	Roof Restoration					225,000			225,000			
DO	Replace Electric Distribution Panals					220,000			220,000			



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BENSALEM TOWNSHIP SCHOOL DISTRICT

August 4, 2026 – Benjamin Rush Elementary 2026 Work Progress



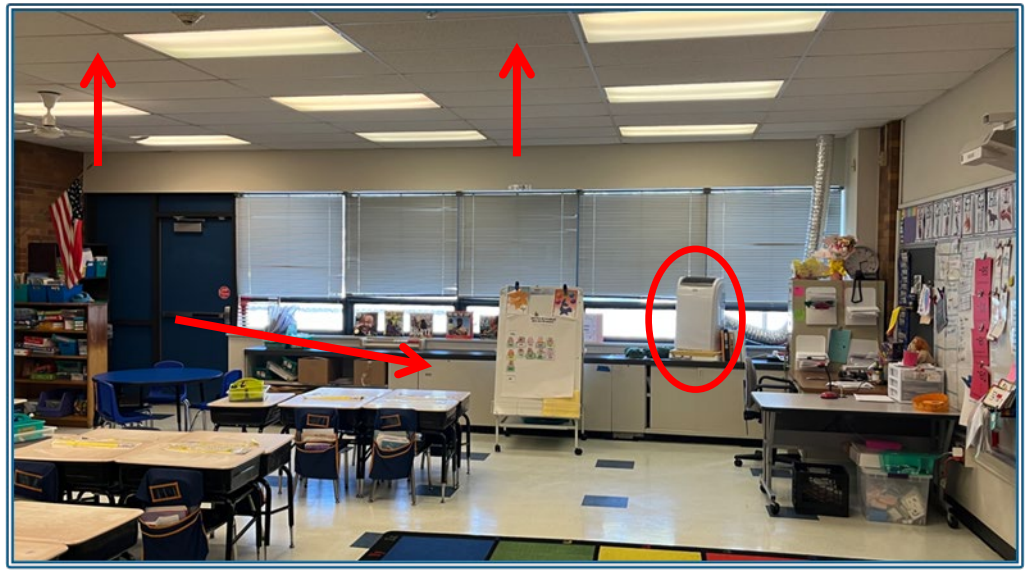
2026 Benjamin Rush Elementary School Goals

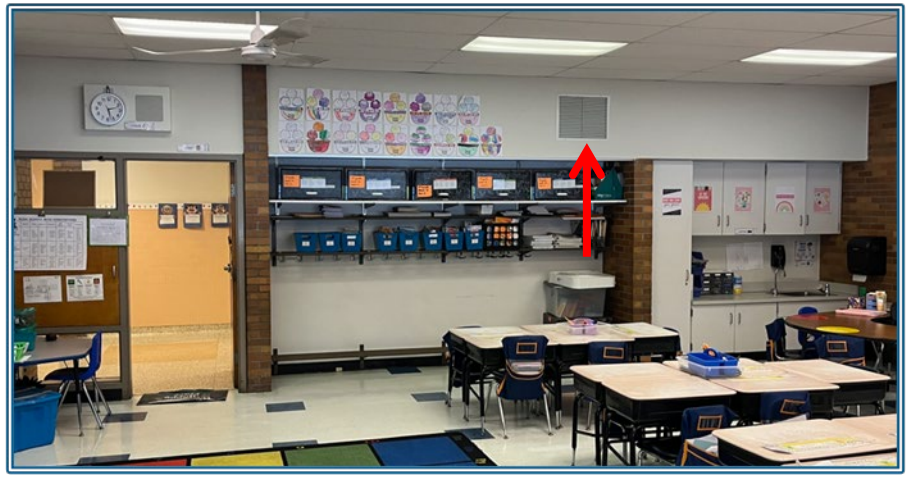
Benjamin Rush Elementary School **HVAC and Roofing Upgrades** were the primary focus for 2026

- ✓ Work was to complete in Summer of 2026
- ✓ Long-term solution included humidity controls
- ✓ Replacement of 8 existing roof-top units and the addition of 3 more roof-top units for classroom wings, plus variable air volume (VAV) boxes, hot water duct coils, fin tube radiation condensing boilers
- ✓ Roof coating provides a 10-year warranty
- ✓ Work was to occur in spring through summer with some completion in fall using union labor
- ✓ Continued cost reduction and containment was key

GET THE NEEDED SCOPE AT THE LOWEST COST

- **Primary Base Scope of Work**
  - HVAC Equipment Pre-Purchase was approved/equipment ordered
    - Rooftop units with dehumidification (RTUs 1- 8)
    - Rooftop units with heat recovery + dehumidification (RTU-9,10,11)
    - Roofing patch and repair at rooftop HVAC unit locations only
  - Provide variable air volume boxes (43) and required ductwork
  - Provide duct mounted heating coils (6) and required connections
  - Provide split system heat pumps (4) and required connections
  - Provide exhaust fans (2) and unit heater (2) and required connections
  - Provide fin tube radiation replacement and required connections
  - Provide new hot water pumps with variable frequency drives (code required), replace hot water heating piping (undersized/leaking), with all new heating coils sized to match future high-efficiency boilers
  - Provide new ATC system by Johnson or Nexgen Controls
  - Provide new LED lighting and ceilings replacement in hallways, administration areas, nurse areas, and library offices





Bensalem Township School District

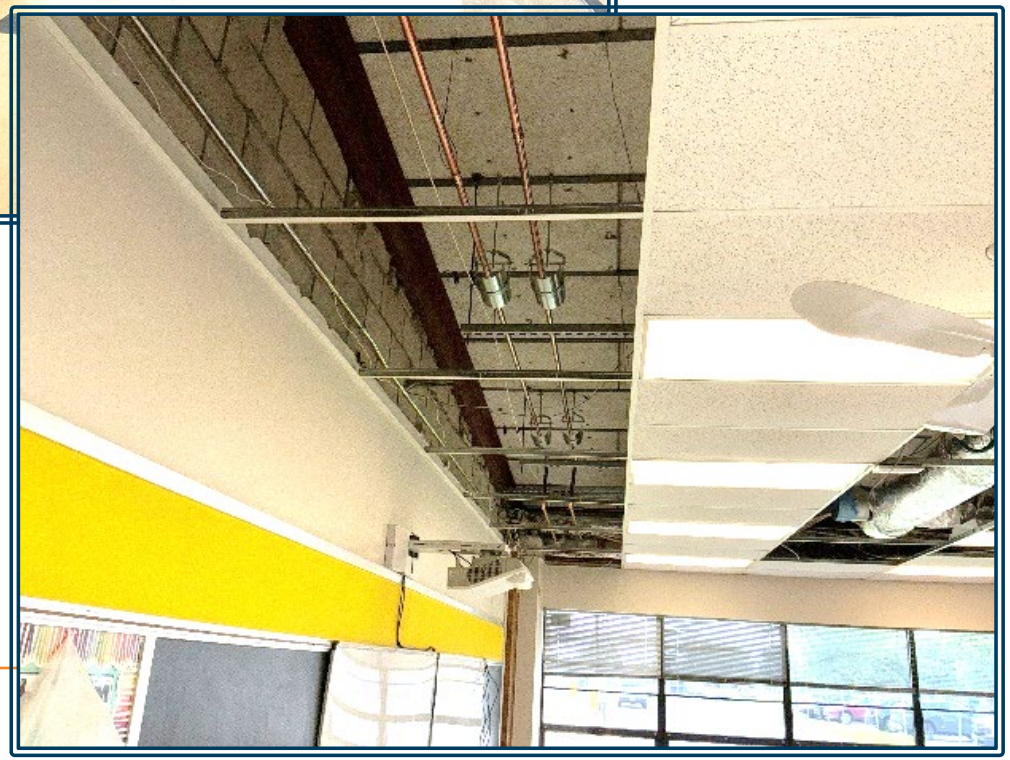
PROGRESS PHOTOS

HVAC Piping, Ductwork, and Roofing Work Progress









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Bensalem Township School District

PROGRESS PHOTOS

Roof Pipe Caps, Roof Coating and Boiler Room Work Progress





BENJAMIN RUSH ELEMENTARY SCHOOL REMAINING SCHEDULE

- August 16 – construction substantially completed
- August 17-21 – district cleaning during testing/balancing and punch-list
- August 24 – teachers and staff return
- August 31 – students return/first day of classes

Work continues to progress on schedule to meet the above schedule.

Work remaining following student return is limited to installation of fin tube heating (like your home baseboard heat) during nights and weekends. HVAC system will be operating on cooling and not need heating from fin tubes until after installation, scheduled for late September.

SitelogIQ has, with help from the administrators and staff, found construction efficiencies that have allowed us to reduce our costs and to fund the replacement of the library carpet, scheduled for later in August.



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THANK YOU

Do Not Hesitate To Contact Us

We are happy to provide you with any additional information on our company.

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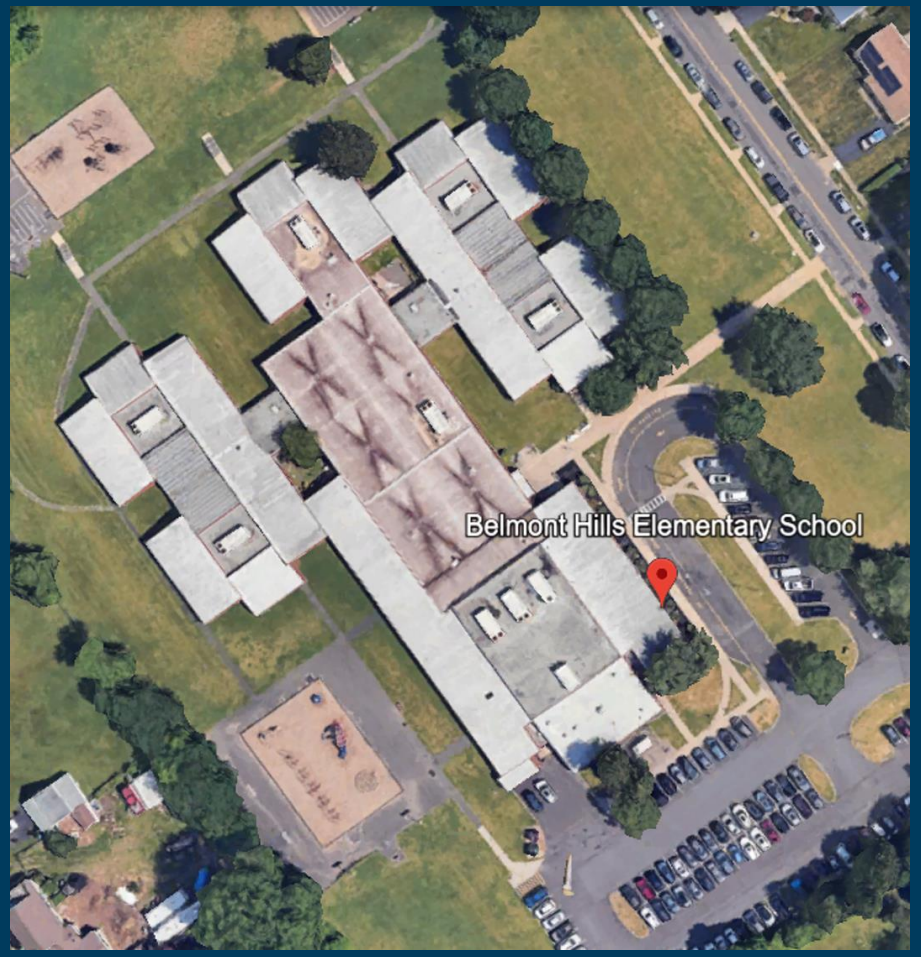
BENSALEM TOWNSHIP SCHOOL DISTRICT

August 4, 2026 – Belmont Hills Elementary School 2027 Planning



2027 Belmont Hills Elementary School Goals

Belmont Hills Elementary School **HVAC Equipment, Roofing, and Electrical Panel Upgrades** will be the primary focus for 2027

- ✓ Work will complete in Summer of 2027
- ✓ HVAC equipment replacement
- ✓ Automatic temperature controls upgrades
- ✓ Roof coatings to extend life of assets and provide a 10-year warranty
- ✓ Work was to occur in spring through summer with minimal completion in fall using union labor
- ✓ All work considered is planned in the facilities master plan
- ✓ Continued cost reduction and containment is key
- ✓ Anticipated funding from Pennsylvania School Improvement Grant (PSFIG) will be used if awarded

GET THE NEEDED SCOPE AT THE LOWEST COST

- **Primary Base Scope of Work**
  - Project can be priced early to secure labor and best value on bid day
  - HVAC equipment replacement
    - Rooftop units to be replaced
    - Current equipment and automated temperature control systems are being evaluted
    - Work will include electrical and automatic temperature controls connections
  - Roofing will be coated to extend the life of the roof assets by at least 10 years (10 year or more warranty)
  - Existing Federal Pacific electrical panels will be replaced
  - Target budget in the Capital Projects Plan is currently $5.5M
- **Alternate Scope of Work (Priced due to Potential Economy of Scale)**
  - Existing Federal Pacific electrical panels will be replaced at:
    - Valley Elementary School
    - District Administrative Offices
    - Stadium

GRANT SUBMISSION STATUS

- **Pennsylvania School Improvement Grant**
  - Application submitted in March
  - Advocacy is ongoing
  - Request is for 75% ($3.8M) of the $5.1M of work for HVAC Equipment and Roofing at Belmont Hills Elementary School
  - Anticipated award is in September
  - Award must be accepted at a board meeting prior to award of construction
  - Acceptance of the grant award and award of construction contracts for Belmont Hills Elementary School can both occur at the same meeting in October



BELMONT HILLS ELEMENTARY SCHOOL SCHEDULE

- August 2026 – board update and design start
- September 2026 – board update and continued design with start of pricing
- October 2026* – board update, grant award acceptance, contract approval
- November 2026 to March 2027 – procurement of equipment
- April/May 2027 – early building preparation for construction in evenings
- Summer 2027 – construction with completion before teachers return

*Board approval is only needed in October 2026 (grant acceptance and construction contracts award)

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THANK YOU

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King of Prussia, PA 19406



Bensalem Township School District Solar Project



Solar Project Update 8.4.26



GreenWorks Development

SRE RENEWABLES

Bensalem Township School District Solar Project Update

The following roof-only project has already been approved by the board:

	Array Size	% District Offset
• Valley Elementary roof	810 kW	8%
• Struble Elementary roof	660 kW	7%
• High school roof	529 kW	6%
• Rush Elementary roof	444 kW	5%
• Belmont Elementary roof	201 kW	2%
• District office roof	97 kW	1%
• Additional high school roof	2,271 kW	21%
• Additional Belmont ES roof	456 kW	6%
• Total	5,468 kW	56%

GreenWorks Development

SRE RENEWABLES

Bensalem Township School District Solar Project Update

An additional three ground areas could also be included:

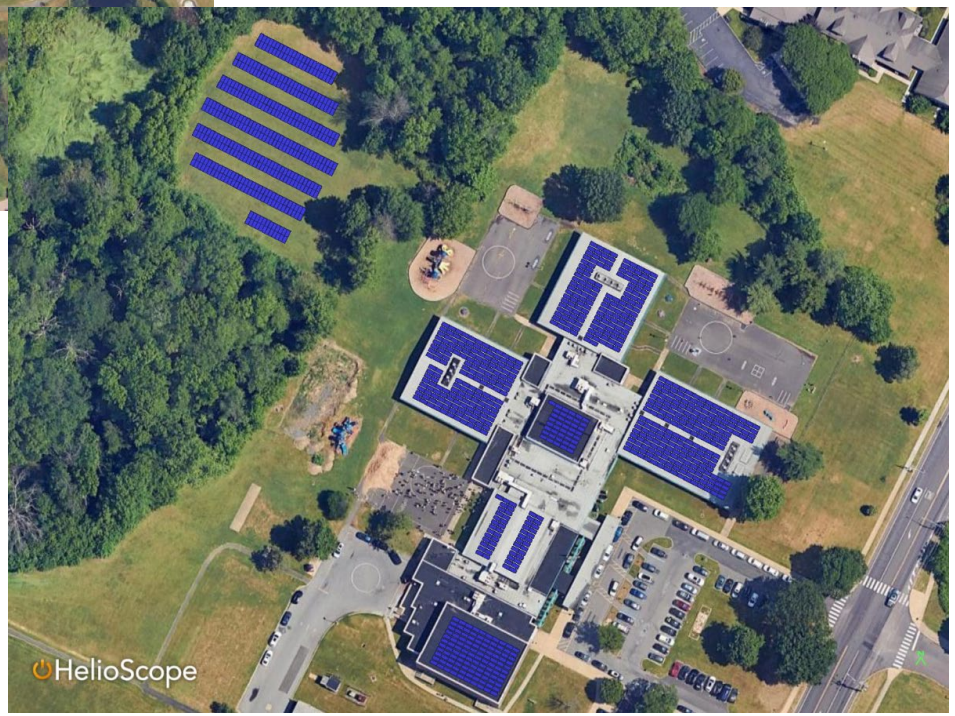
	Array Size	% District Offset
• Cornwells Elementary ground	401 kW	4%
• Belmont Elementary ground	322 kW	3%
• Rush Elementary ground	249 kW	3%
• Total	972 kW	10%



Cornwells Elementary
Ground 401 kW (4%)

Bensalem Township School District

Rush Elementary
Ground 249 kW (3%)



GreenWorks Development

SRE RENEWABLES



Belmont Elementary
Ground 322 kW (3%)

Bensalem Township
School District

GreenWorks Development

SRE RENEWABLES

Bensalem Township School District
Solar Project Update

	Roof Only - 56% Offset	Adding Ground Arrays - 66% Offset
System Size	5.468 MW DC	6.44 MW DC
Electricity Offset	56%	66%
Savings Years 1-5	~ $134K/yr	~ $154K/yr
Savings Years 6-40	Over $357K/yr	Over $397K/yr
Estimated 40-Year Savings	~ $22 million	~ $25 million
Solar-Generated Elec Cost	$0.060/kWh	$0.056/kWh

GreenWorks Development

SRE RENEWABLES

Notes for both options

- No up-front cash investment
- System purchase in year 6 can be 100% financed – no cash required

The numbers shown assume that electricity cost will only increase by 2% annually.

Ways to Make Ground Arrays More Attractive or Hide Them



A post-and-wire fence can be used instead of chain link fencing.

Shrubs can be used to fully screen the array if desired.

Decorative fencing can be used.



GreenWorks Development

SRE RENEWABLES



A wildflower perimeter takes some work and cost but can look great.

Solar for Schools Update

An additional $25 million for the Solar for Schools (S4S) Program was approved in the state budget in July. Several features of the new policy are favorable:

- **The funding has been increased from 50% of project cost to 75%.**
- **Power Purchase Agreements (PPAs) are now included in the program. Prior to this change, only direct purchase projects were eligible for funding.**
- **The maximum amount of funding is currently set at $500,000 per project, but that amount may be increased. BTSD could apply for each of its school locations as separate projects.**
- **Applications can be submitted after a project agreement is signed, but project awards must be received before construction is begun.**
- **Full details of the new program will be released early next year.**

GreenWorks Development

SRE RENEWABLES

Next Steps

1) Administration and board decide on final system configuration.
2) BTSD completes legal review of agreement.
3) GWD/SRE provides final, executable agreement with specific project details.
4) Agreement signed after board approves.
5) System takes 12-14 months to install (including 6-8 months for utility review).

Contact Information

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717.320.6713

Hi John!

Damion mentioned that you're looking for decorative fencing and other options for ground-mount solar arrays. Here are a couple of ideas:

Post-and-wire fencing is more attractive looking than standard chain-link fencing, and the cost is about the same. Here's a picture of an array with post-and-grid-wire fencing. Some shrubs are shown here. We could add additional plantings to screen the array if you'd like. The plantings could actually fully block the view of the array from the ground if that's what your board wanted to do.



Here's two examples of a decorative fencing option that you could use, too. This fence option is more expensive than chain link or post-and-wire fencing, but we could build that cost into the project.





...and here's a solar array with a wildflower perimeter. There's some cost and work involved here, but the pollinators that the wildflowers would attract would be a great story for the school.



So, in summary, there are a couple of options for making ground-array solar more attractive:

- Post-and-wire fencing
- Shrubbery screening
- Decorative fencing
- Wildflower perimeters

Keep in mind, too, that ground-array solar is more visible to your students and could become more of a part of their energy education than roof-array solar would. To me, a school-based solar project is about saving the district money, but it's also about educating students.

Let me know if there's anything else you need on this. Thanks!!

Doug

Doug Neidich | CEO
GreenWorks Development
1208 Summit Way
Mechanicsburg, PA 17050
717.514.0751
dneidich@greenworksdev.com

SCHOOL AFFINITY DEBIT CARD PROGRAM AGREEMENT

This School Affinity Debit Card Program Agreement ("Agreement") is entered into as of _____***, 2026*** ("Effective Date"), by and between:

_____ **School District**, a Pennsylvania public school district with offices located at _____ ("District"),

and

Inspire Federal Credit Union, a federally chartered credit union with offices located at 3 Friends Lane, Newtown, PA 18940 ("Credit Union").

The District and Credit Union may each be referred to as a "Party" and collectively as the "Parties."

1. PURPOSE

The purpose of this Agreement is to establish a School Affinity Debit Card Program ("Program") through which the Credit Union may offer affinity-branded debit cards featuring the District's approved names, logos, colors, mascots, trademarks, and other branding elements, while providing financial support and community engagement opportunities benefiting the District.

2. TERM

This Agreement shall commence on the Effective Date and shall remain in effect for an initial term of three (3) years unless earlier terminated in accordance with this Agreement.

Thereafter, the Agreement shall automatically renew for successive one-year periods unless either Party provides written notice of non-renewal at least ninety (90) days prior to the end of the then-current term.

As a condition of exclusivity noted in Section 4 of this Agreement, the Credit Union shall maintain the contribution structure described in Section 5 and otherwise perform its contractual duties and obligations in accordance with the terms of this Agreement.

3. GRANT OF LICENSE

Subject to the terms of this Agreement, the District grants the Credit Union a limited, non-exclusive, non-transferable, revocable license to use the District's approved trademarks, logos, mascots, artwork, colors, and related intellectual property solely for:

- Production of affinity debit cards;
- Digital wallet card images;
- Marketing and promotional materials related to the Program;
- Program-related websites, social media, brochures, and advertising.

No ownership rights are granted to the Credit Union.

4. EXCLUSIVE AFFINITY DEBIT CARD RELATIONSHIP

In consideration of the Credit Union's investment in the development, administration, marketing, and financial support of the Program, the District agrees that during the term of this Agreement, the Credit Union shall serve as the District's exclusive affinity debit card partner.

The District shall not enter into any agreement with, or grant rights to, any other bank, credit union, financial institution, fintech provider, payment card issuer, or similar organization for the purpose of issuing, marketing, promoting, or distributing a debit card, prepaid card, or other payment card bearing the District's name, logo, colors, mascot, trademarks, or other District intellectual property.

Nothing in this Section shall prohibit the District from:

- Maintaining banking, deposit, treasury management, or financing relationships with other financial institutions;
- Accepting sponsorships, donations, grants, or charitable contributions from other financial institutions;
- Participating in financial literacy, scholarship, student banking, or educational programs offered by other financial institutions;
- Entering into relationships with other financial institutions that do not involve the issuance or promotion of a District-branded payment card.

The Parties acknowledge that this exclusivity provision is a material term of this Agreement and forms part of the consideration supporting the Credit Union's financial contributions and ongoing investment in the Program.

5. APPROVAL OF CARD DESIGN AND USE OF DISTRICT BRANDING

The Credit Union shall submit all affinity debit card artwork, card designs, and any material modifications thereto for the District's review and written approval prior to production.

The District shall approve, reject, or request revisions in writing within fifteen (15) business days following receipt of the proposed design. Approval shall not be unreasonably withheld, conditioned, or delayed.

The Credit Union may use the District's approved trademarks, logos, mascots, colors, and related branding materials in connection with the Program, provided such use complies with the District's published brand standards, style guides, and usage requirements as provided to the Credit Union from time to time.

Except for affinity card artwork and any material modifications thereto, the Credit Union shall not be required to obtain prior approval for routine marketing, advertising, promotional, digital, social media, or informational materials related to the Program, provided such materials:

- Utilize only approved District branding and intellectual property;
- Comply with the District's applicable branding guidelines;
- Are consistent with the purpose of this Agreement; and

- Do not imply endorsement of any product or service beyond the Program contemplated herein.

Upon reasonable request, the Credit Union shall provide samples of Program-related marketing materials to the District for informational purposes.

6. REVENUE SHARING

In consideration of the District's participation in the Program and performance of its contractual commitments to the Credit Union under this Agreement, the Credit Union shall provide financial support to the District as follows:

Annual Contribution

The Credit Union shall make annual contributions to the District based on qualifying affinity debit card transactions processed during the term of this Agreement.

The contribution rate shall be calculated on a per-transaction basis as follows:

- **Year 1:** XXX Cents ($0.0X) per Qualifying Transaction
- **Year 2:** XXX Cents ($0.0X) per Qualifying Transaction
- **Year 3 and each year thereafter:** XXX Cents ($0.0X) per Qualifying Transaction

The Credit Union may, in its sole discretion, establish promotional periods during which the per-transaction contribution rate may be increased above the rates set forth herein. Any such promotional increases shall be voluntary and temporary and shall not modify the ongoing contribution rates established under this Agreement unless otherwise agreed to in writing by the Parties.

Notwithstanding the foregoing, the contribution rate shall not be reduced below XXX Cents ($0.0X) per Qualifying Transaction during the term of this Agreement without the prior written consent of both Parties.

For purposes of this Agreement, a "Qualifying Transaction" shall mean a completed debit card purchase transaction processed through an approved payment network, excluding reversed transactions, chargebacks, fraudulent transactions, ATM transactions, cash withdrawals, account-to-account transfers, and any other transaction type excluded under applicable payment network rules. The determination of whether a purchase transaction constitutes a Qualifying Transaction shall be made by the Credit Union in good faith consistent with standard industry practices and applicable payment network rules.

Designated Recipient

All contributions payable under this Agreement shall be remitted to _____ **("Designated Recipient")**, which the District represents has been authorized to receive funds generated through the Program. The Designated Recipient may be the District, the District's Education Foundation, or another organization mutually agreed upon in writing by the Parties.

The District may change the Designated Recipient upon at least thirty (30) days' prior written notice to the Credit Union; provided, however, that any replacement recipient must be affiliated with or designated by the District and capable of receiving such funds in accordance with applicable laws and policies.

Reporting and Payment

Within forty-five (45) days following the end of each calendar quarter, the Credit Union shall provide the District with a summary report detailing Program performance and the calculation of any revenue-sharing amounts accrued during the reporting period.

Revenue-sharing payments due under this Agreement shall be calculated annually and remitted to the Designated Recipient within ninety (90) days following the end of each calendar year.

The Credit Union shall have no obligation to monitor or restrict the Designated Recipient's use of Program proceeds following distribution and shall bear no responsibility for ensuring that funds are used for any particular purpose.

7. MARKETING RESPONSIBILITIES

The Parties agree to cooperate in promoting the Program.

Credit Union Responsibilities

The Credit Union shall:

- Design, produce, issue, and service affinity debit cards;
- Bear all costs associated with card production and administration;
- Maintain necessary vendor relationships and payment network approvals;
- Conduct marketing activities in accordance with applicable laws and regulations.

District Responsibilities

The District will actively support and promote the Program in cooperation with the Credit Union through mutually agreed-upon communication and marketing channels throughout the term of this Agreement.

Such promotional efforts may include, as mutually approved by the Parties:

- District social media platforms;
- District and school newsletters;
- Parent and community communications;
- Materials distributed to students and families;
- School websites and digital communication platforms;
- Fundraising activities;
- Athletic and extracurricular events;
- Community events; and
- Other promotional opportunities identified by the Parties.

The Parties acknowledge that not all communication channels or activities listed above may be utilized at all times. The specific scope, timing, frequency, and method of promotion shall be determined collaboratively by the Parties based on available opportunities, organizational priorities, and applicable policies.

Nothing in this Agreement shall require the District to endorse any financial product or service, nor shall it obligate the District to undertake promotional activities that conflict with applicable laws, policies, administrative requirements, or educational objectives.

The District agrees to designate the Program as an approved affinity partnership and to use commercially reasonable efforts to support the Program throughout the term of this Agreement.

Program Review and Collaboration

The Parties acknowledge the mutual importance of maintaining an active and successful Program. Accordingly, the Parties are encouraged to meet periodically to review Program performance, promotional initiatives, community impact, and opportunities for future growth.

At the request of either Party, the Parties shall make reasonable efforts to schedule an annual Program review meeting to discuss, among other matters:

- Program participation and transaction activity;
- Revenue-sharing contributions and community impact;
- Marketing and promotional opportunities;
- School and community engagement initiatives;
- Potential enhancements to the Program; and
- Any operational matters affecting the Program.

The Parties acknowledge that such meetings are intended to promote collaboration and communication and are not a condition of maintaining the Program or either Party's rights under this Agreement.

8. COMPLIANCE WITH LAWS AND THE CREDIT UNION'S MEMBERSHIP CRITERIA

Each Party shall comply with all applicable federal, state, and local laws, regulations, and payment network rules. The District understands and agrees all individuals requesting affinity debit cards and participation in the Program must first qualify for membership in the Credit Union. The Credit Union reserves the right to decline any application for membership in accordance with and based upon its usual and customary process of onboarding new members.

The Credit Union shall remain solely responsible for compliance with:

- NCUA regulations;
- Consumer financial protection requirements;
- Visa and/or Mastercard operating rules;
- Bank Secrecy Act and anti-money laundering requirements;
- Data privacy and information security requirements applicable to financial institutions.

9. DATA PRIVACY

Neither Party shall disclose confidential or personally identifiable information of students, parents, employees, members, or customers except as permitted by law.

The District shall not be required to share student or employee information with the Credit Union.

The Parties acknowledge that student records remain subject to applicable privacy laws.

10. INDEPENDENT CONTRACTORS

The Parties are independent contractors.

Nothing contained in this Agreement shall create a partnership, joint venture, agency relationship, employment relationship, or fiduciary relationship between the Parties.

11. INDEMNIFICATION

The Credit Union shall indemnify, defend, and hold harmless the District, its board members, officers, employees, and agents from any claims, damages, liabilities, costs, or expenses arising from:

- The Credit Union's operation of the Program;
- Violation of applicable law;
- Infringement claims arising from materials provided by the Credit Union;
- Acts or omissions of the Credit Union or its contractors.

The District shall indemnify the Credit Union for claims arising solely from the District's unauthorized provision of intellectual property or material misrepresentations regarding ownership rights.

12. INSURANCE

During the term of this Agreement, the Credit Union shall maintain commercially reasonable insurance coverage, including:

- General Liability Insurance;
- Cyber Liability Insurance;
- Professional Liability or Errors and Omissions Insurance.

Evidence of coverage shall be provided upon reasonable request.

13. CONFIDENTIALITY

The Parties agree that non-public business, financial, operational, and contractual information exchanged under this Agreement shall remain confidential and shall not be disclosed except:

- As required by law;
- To auditors, regulators, legal counsel, or advisors;
- With prior written consent of the other Party.

14. TERMINATION

Either Party may terminate this Agreement:

- Immediately for material breach if such breach remains uncured for thirty (30) days after written notice;
- Immediately if required by law or regulatory action;
- Upon written notice of non-renewal at least ninety (90) days prior to the end of the then-current term.

Upon termination:

- The Credit Union shall cease use of District intellectual property;
- Existing issued affinity cards may remain active until normal expiration unless otherwise agreed;
- Outstanding financial obligations accrued prior to termination shall survive.

15. LIMITATION OF LIABILITY

Except for indemnification obligations, confidentiality breaches, intellectual property violations, or willful misconduct, neither Party shall be liable for indirect, consequential, incidental, punitive, or special damages.

16. GOVERNING LAW

This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania without regard to conflict of law principles.

17. ARBITRATION OF DISPUTES

All disputes between the Parties arising from or related to this Agreement and the Program, including the validity, enforceability, scope, or interpretation of this paragraph shall be resolved by binding arbitration on an individual basis rather than in court. This Arbitration Agreement is governed by the Federal Arbitration Act ("FAA"), 9 U.S.C. Chapter 1, §§ 1-16, and shall be interpreted broadly.

18. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties regarding the Program and supersedes all prior discussions, proposals, or understandings concerning the subject matter.

SIGNATURES

District: _____	**INSPIRE FEDERAL CREDIT UNION**
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



inspire federal credit union

SCHOOL SPIRIT DEBIT CARD PROGRAM

Show your pride. Support your school.

WHO WE ARE

1936 Founded by local educators as “**Bucks Co. Teacher’s Credit Union**”

2004 Charter expansion to serve all of Bucks County

2014 Rebranded as **Inspire Federal Credit Union**

2026 Celebrating **90 years** of serving the local community



OUR MISSION

Growing trusted relationships while working together to build your financial foundation.

inspire
federal credit union

BANK LOCAL. BANK BETTER.

INSPIRE TODAY

Over **18,000** Local Members

$400 Million in assets

4 Local Branches

50+ employees in Bucks County





90 Years of Service 1936 – 2026

inspire federal credit union

HOW IT WORKS

CO-BRANDED CARD

Inspire creates and promotes the district-branded debit card through approved channels.

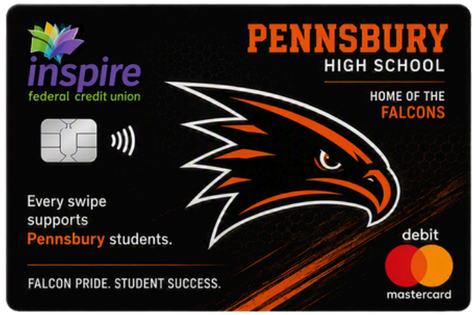
EVERYDAY USE

Supporters use the card for routine purchases.

SCHOOL GIVE-BACK

Inspire contributes per qualifying transaction to the approved district designation.











*Images for example only.

WHY DISTRICTS PARTICIPATE

- Reinforces district identity and pride throughout the community.
- Provides a no-cost way to extend your school brand beyond campus/schools.
- Supports financial wellness through a partnership with a local credit union.
- Generates ongoing support for district programs and student initiatives.





MORE THAN A DEBIT CARD

- Student Scholarships
- Educational Foundations
- Extracurricular Programs
- Teacher Mini-Grants
- Financial Literacy Initiatives



WHAT WE PROVIDE

- School-branded card design using approved school artwork.
- Program administration and transaction tracking.
- Payment reporting based on qualifying transaction activity.
- Approved marketing language and materials to help introduce the program to your community.
- Ongoing partnership support to help the program gain visibility and participation.





NEXT STEPS

STEP 1 — **30 DAYS**

Confirm interest in participating in the School Affinity Debit Card Program.

STEP 2 — **30-45 DAYS**

Review and approve program participation requirements.

STEP 3 — **30 DAYS**

Provide approved school branding, including logo, mascot, colors, and artwork guidelines.

STEP 4 — **45 DAYS**

Review and approve the proposed card design and marketing materials.

STEP 5 — **30 DAYS**

Launch the program to families, staff, alumni, and community supporters.

LAUNCH SPRING 2027

QUESTIONS?



BRIAN PHILLIPS

Chief Revenue Officer

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BRENDA FISCHER

VP, Marketing

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LINDSEY BANACH

Debit Card & Operations Manager

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inspire federal credit union

GIVE-BACK MODEL

Your district receives a per-transaction donation for every qualifying debit card transaction made with an active School Spirit card, beginning at up to $0.05 per transaction

25 NEW CARDS PER MONTH

YEAR 1

300 ELIGIBLE CARDS + 32 TRANSACTIONS PER MONTH + 12 MONTH + $.05 PER TRANSACTION

$3,120

ANNUAL REVENUE

AT THE END OF YEAR 1

YEAR 2

600 ELIGIBLE CARDS + 32 TRANSACTIONS PER MONTH + 12 MONTH + $.04 PER TRANSACTION

$7,100

ANNUAL REVENUE

AT THE END OF YEAR 2

YEAR 3

900 ELIGIBLE CARDS + 32 TRANSACTIONS PER MONTH + 12 MONTH + $.03 PER TRANSACTION

$8,800

ANNUAL REVENUE

AT THE END OF YEAR 3

GIVE-BACK MODEL

Your district receives up to $0.05 for every qualifying debit card transaction made with an active school affinity card.

YEAR 1

$3,120

ANNUAL REVENUE

YEAR 2

$7,100

ANNUAL REVENUE

YEAR 3

$8,800

ANNUAL REVENUE

$19,000

IN THREE YEARS