

Manheim Township School District - Work Session Meeting Agenda

Thursday, October 8, 2026 6:00 PM

Manheim Township School District Office, 450A Candlewyck Road, Lancaster, PA 17601

1.	Meeting Opening	Speaker (s) : Mr. Grenter, Board President
2.	Information Only	Speaker (s) : Mr. Grenter, Board President
3.	Action for Voting Meeting - October 15, 2026	Speaker (s) : Mr. Grenter, Board President
4.	Manheim Township Community Comments	Speaker (s) : Mr. Grenter, Board President
5.	Adjournment	Speaker (s) : Mr. Grenter, Board President



Manheim Township School District

Middle School Solar Power Purchase Agreement

October 8, 2026



Energy Project History

Phase	Year	Energy Conservation Measures	Cost	20-year Energy and Operational savings
1	2021	Nitrauer ES Electrical Transformer Upgrade, Building Automation System Upgrades, Reidenbaugh ES Central Plant Upgrades, High School Lighting Upgrades	\$4,651,488	\$2,024,772
2	2022	LED Lighting Upgrades, Building Envelope Upgrades, Transformer Upgrades, Building Automation Control Upgrades, Fire Alarm Upgrades, Reidenbaugh HVAC Upgrades and High School Well Field Improvements	\$7,425,507	\$1,814,274
3	2024	Brecht Elementary School Transformer Upgrades, Bucher Elementary School/District Office Automated Controls Upgrades and LED Lighting Upgrades	\$1,948,845	\$411,697
4	2026	Middle School Rooftop Solar PPA	Construction Complete	
5	2026	Landis Run Intermediate School LED Lighting Upgrades	Under Construction	
Subtotal			\$14,025,840	\$4,250,743

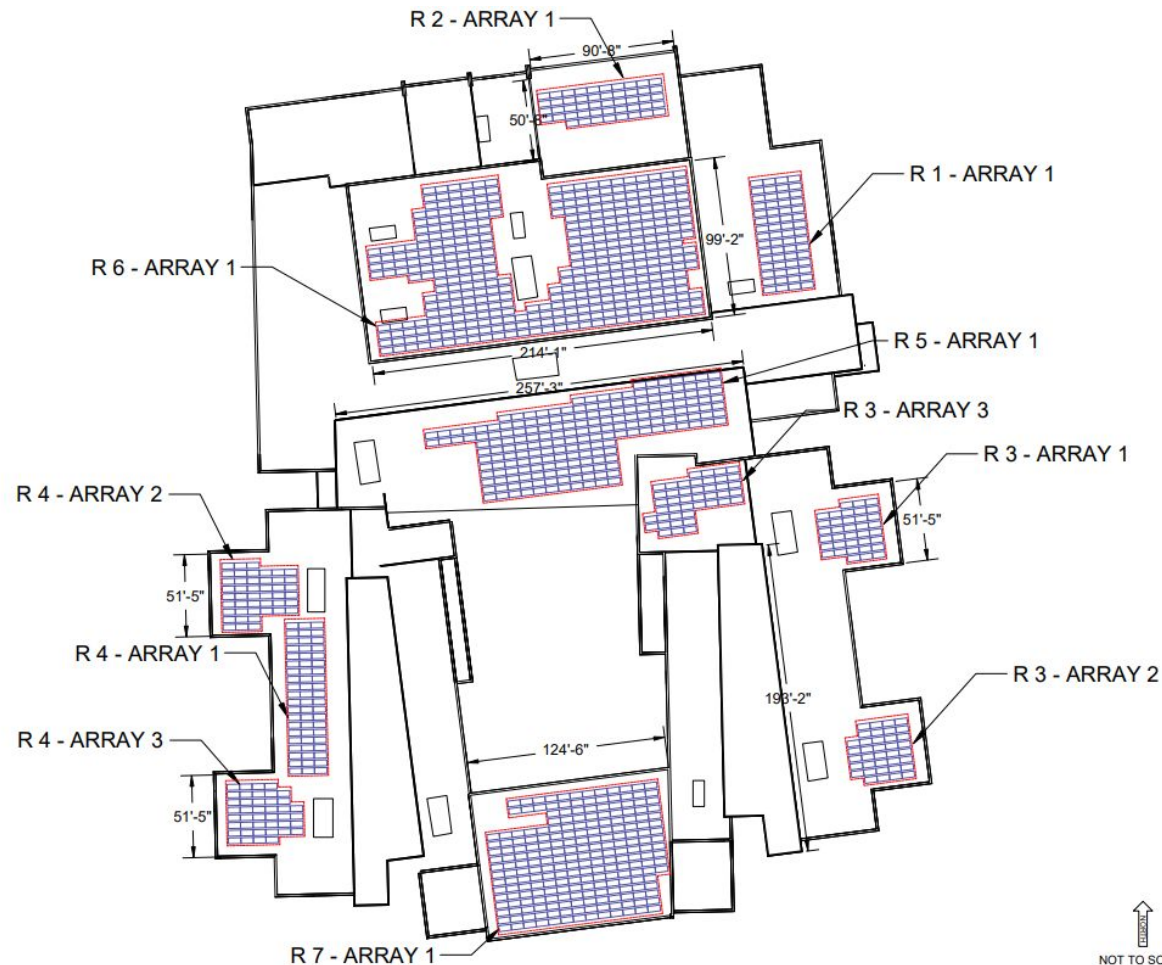
Middle School Solar

Project Overview

Middle School utilizes approximately 1,818,000 kWh of electricity annually

Existing electricity rate used in solar financial model is \$0.1253 with 3% escalation per year

Modeled 727.5 kW roof mounted solar array totaling (49%+ of annual electricity consumption)



↑
NOT TO SCALE

Middle School Solar

Contract Overview

Solar Power Purchase Agreement (PPA)

This is an agreement for the sale of energy generated by a solar array. The District agrees to purchase 100% of the energy generated by the system for an initial term of 30 years. The energy will be sold at a rate of \$0.1057/kWh for the first year, and this rate will increase by 2% per year. The system is guaranteed to generate a minimum amount of energy each year, and if there is a short fall, McClure is responsible for the difference.

Solar Site Lease Agreement (SLA)

The District will receive a one-time payment of \$1.00 for the lease the Middle School roof. The lease grants McClure the right to install, maintain, and operate a solar energy system on the property for a term of 30 years. The contract has a provision to terminate the agreement early, including a buyout option at Year 20.

Mintz Draft: June 23, 2022
Updated 7/11/2023 by SOESCO

SOLAR SITE LEASE AGREEMENT
BY AND BETWEEN
MTSD Solar, LLC
AS LESSOR
AND
Manheim Township School District
AS LESSEE
Dated March 20th, 2025

MTSD Solar Project – MS Roof

Mintz Draft: June 29, 2022
Updated 3/15/2023 by SOESCO

SOLAR POWER PURCHASE AGREEMENT
BY AND BETWEEN
MTSD Solar, LLC
AS SELLER
AND
Manheim Township School District
AS PURCHASER
Dated March 20th, 2025

MTSD Solar Project – MS Roof

Middle School Solar

30-Year Power Purchase Agreement Cash Flow

Column 1: 30-Year PPA, \$0 down

Column 2: Generation of approximately 49% of the Middle School’s Annual Electricity Usage at 0.5% annual system degradation

Column 3: Existing Electric Saving with a 3% annual escalation from solar production offset

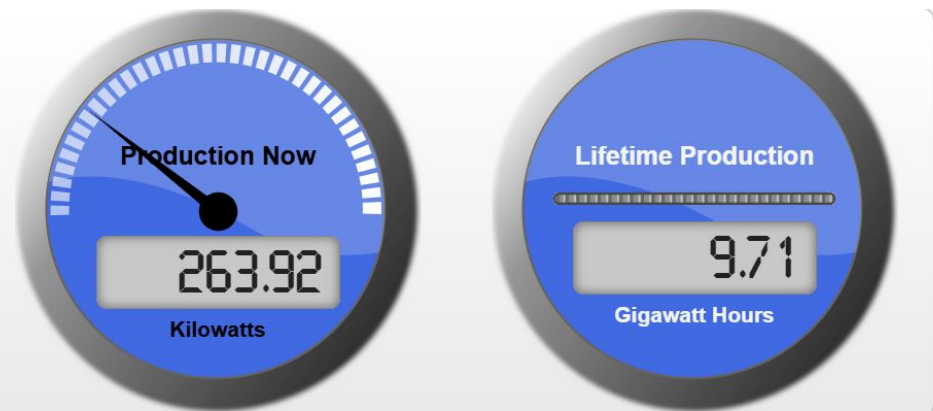
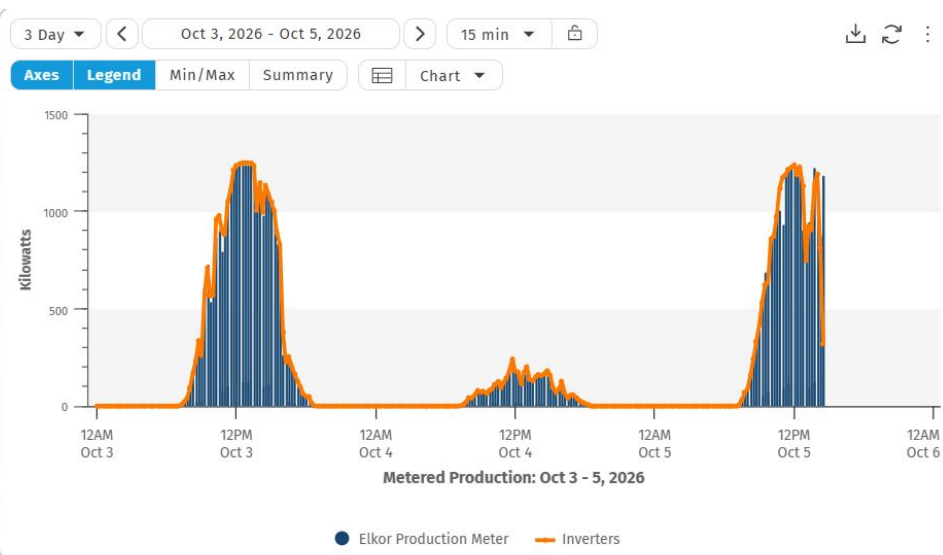
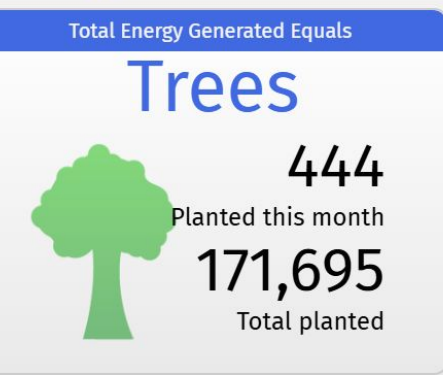
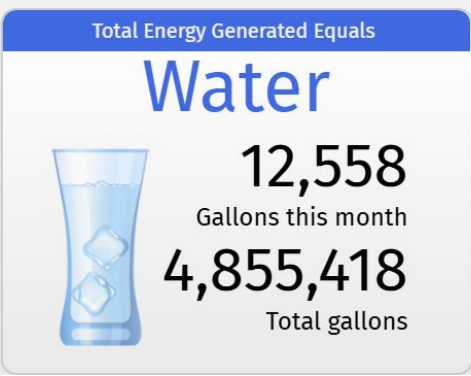
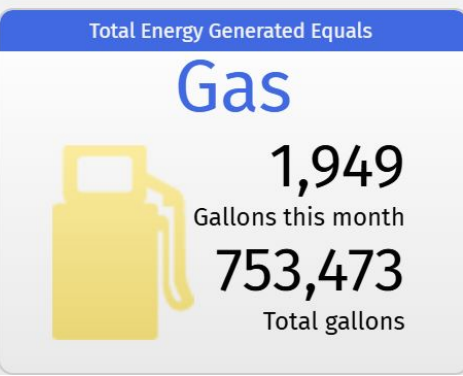
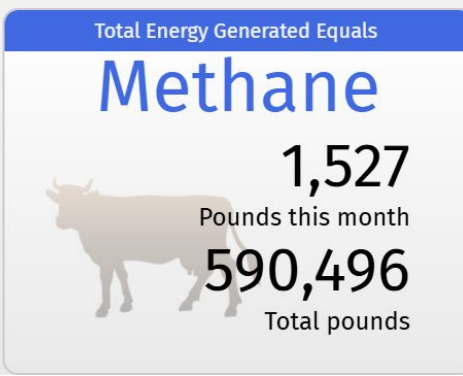
Column 4: 30-Year Fixed PPA fee, including annual solar maintenance and inverter replacement in year 15. The fee also includes savings from PPL Act 129 rebate, Tax Credits, Accelerated Depreciation, Solar Renewable Energy Credits (SRECs), and Generated Electricity

Column 5: Annual Net Savings to District.

Column 6: Cumulative Savings to District resulting over 30 Years

	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Year	Annual Generation	Existing Electric Cost Savings	Fixed PPA + Maintenance Fee	Net Customer Savings		
				Annual	Cumulative	
	(KWH)	(\$)	(\$)	(\$)	(\$)	
1	892,133	\$111,771	\$94,326	\$17,445	\$17,445	
2	887,673	\$114,549	\$95,732	\$18,817	\$36,263	
3	883,234	\$117,395	\$97,158	\$20,237	\$56,500	
4	878,818	\$120,313	\$98,606	\$21,707	\$78,207	
5	874,424	\$123,303	\$100,075	\$23,228	\$101,435	
6	870,052	\$126,367	\$101,566	\$24,801	\$126,235	
7	865,702	\$129,507	\$103,079	\$26,427	\$152,663	
8	861,373	\$132,725	\$104,615	\$28,110	\$180,773	
9	857,066	\$136,023	\$106,174	\$29,849	\$210,622	
10	852,781	\$139,403	\$107,756	\$31,647	\$242,270	
11	848,517	\$142,868	\$109,362	\$33,506	\$275,776	
12	844,274	\$146,418	\$110,991	\$35,427	\$311,202	
13	840,053	\$150,056	\$112,645	\$37,412	\$348,614	
14	835,853	\$153,785	\$114,323	\$39,462	\$388,076	
15	831,673	\$157,607	\$116,027	\$41,580	\$429,656	
16	827,515	\$161,523	\$117,755	\$43,768	\$473,424	
17	823,378	\$165,537	\$119,510	\$46,027	\$519,452	
18	819,261	\$169,651	\$121,291	\$48,360	\$567,812	
19	815,164	\$173,867	\$123,098	\$50,769	\$618,580	
20	811,089	\$178,187	\$124,932	\$53,255	\$671,836	
21	807,033	\$182,615	\$126,794	\$55,822	\$727,657	
22	802,998	\$187,153	\$128,683	\$58,470	\$786,128	
23	798,983	\$191,804	\$130,600	\$61,204	\$847,331	
24	794,988	\$196,570	\$132,546	\$64,024	\$911,356	
25	791,013	\$201,455	\$134,521	\$66,934	\$978,290	
26	787,058	\$206,461	\$136,525	\$69,936	\$1,048,225	
27	783,123	\$211,592	\$138,560	\$73,032	\$1,121,258	
28	779,207	\$216,850	\$140,624	\$76,226	\$1,197,483	
29	775,311	\$222,238	\$142,719	\$79,519	\$1,277,002	
30	771,435	\$227,761	\$144,846	\$82,915	\$1,359,917	

Case Study – Steelton Highspire



Ribbon Cutting Ceremony

MEDIA ADVISORY



Manheim Township Middle School
155 School Rd · Lancaster, PA 17601

RIBBON CUTTING CEREMONY

New Rooftop Solar Array

Manheim Township School District and McClure Company celebrate the completion of a new solar array.

WHEN Thursday, October 22, 2026
3:00 p.m.

WHERE Manheim Township Middle School
155 School Rd, Lancaster, PA 17601

McCLURE

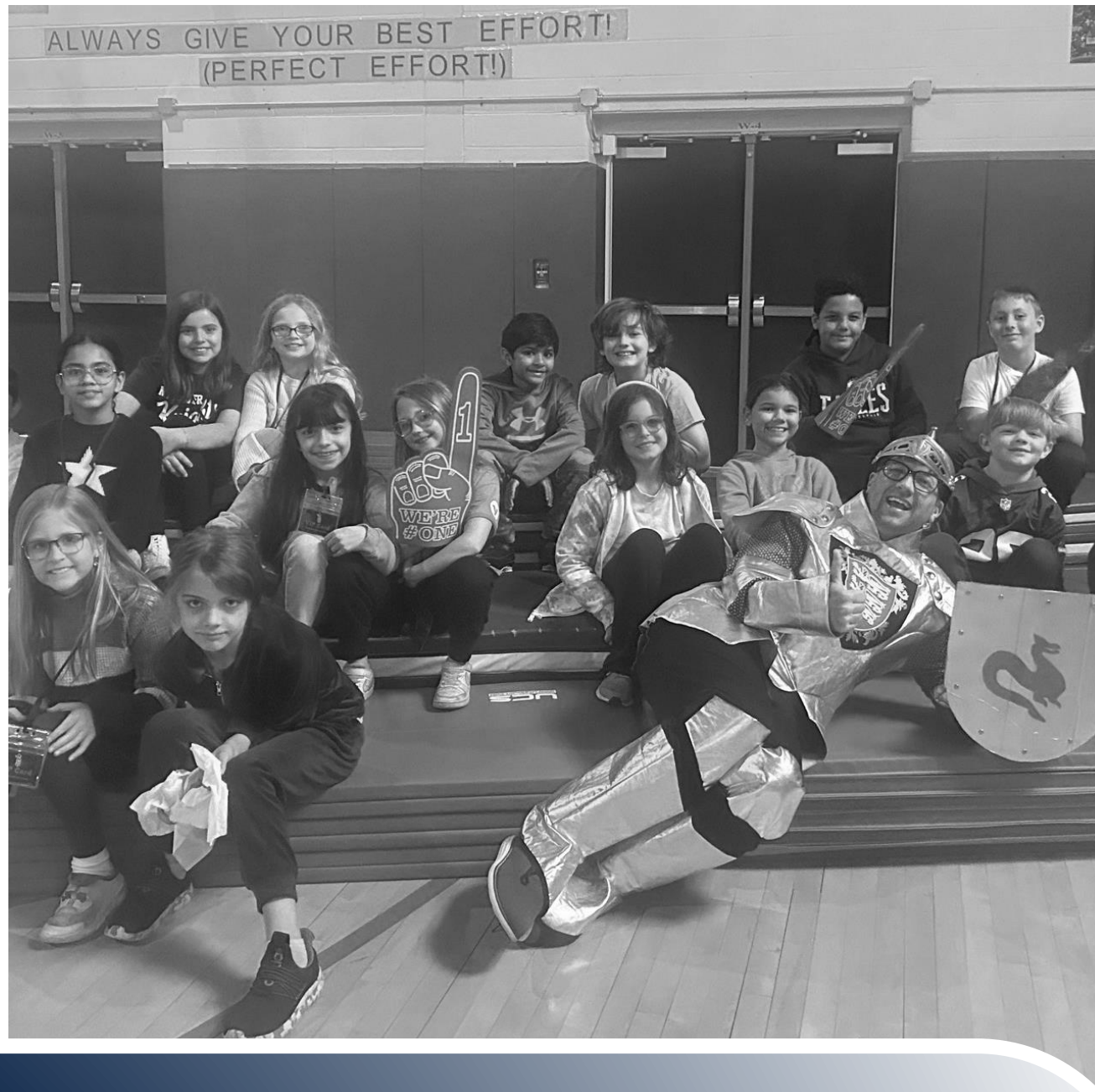
Mechanical · Construction
Energy Services · Since 1953

Media and the public are invited.

Photo requests: Allison Long · (717) 725-6376 · allylong@mcclureco.com

Question & Answer





District Wide Feasibility Study

MANHEIM TOWNSHIP SCHOOL DISTRICT

October 8, 2026



Agenda

Process

Data Collection

Priorities Matrix

Initial Options

Next Steps

Feasibility Study Process

WHY



HOW



WHAT

Why are we doing this study?

- Aging facilities and building systems
- Changing /evolving curriculum & programs
- Future-Ready educational environments
- **Capital planning roadmap**

How do we achieve results?

- Analysis of building program to educational & capacity needs
- Develop Priorities Matrix
- Apply educational platform to future opportunities & needs
- **Prepare for future education impacts**

What are the outcomes?

- Comprehensive review of options to meet needs
- Financial analysis
- **Long-term planning for direction of the school district 10 years into the future**

Building Data

District Data

24+ Square Miles

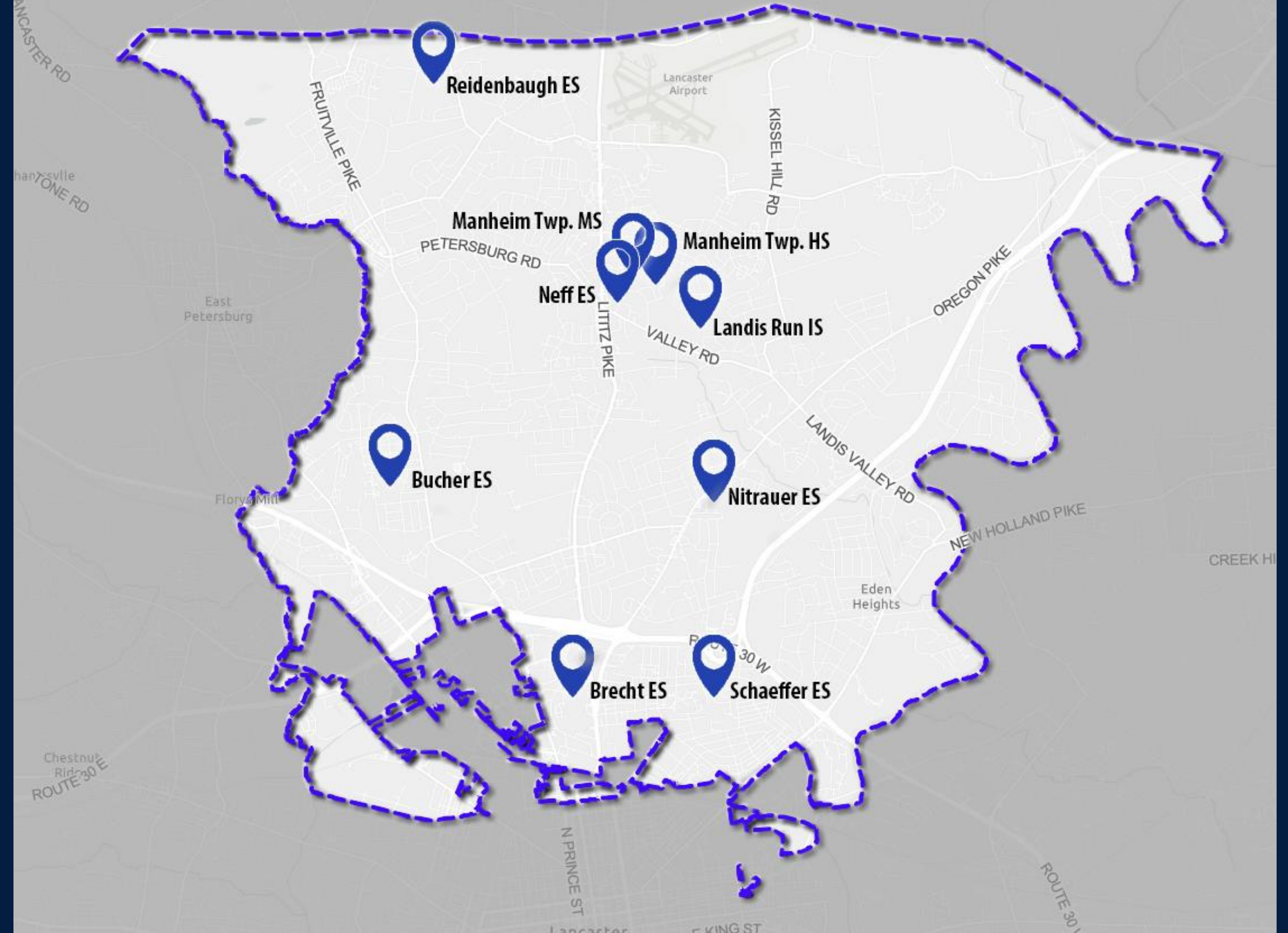
800+ Employees

6,000 Students

9 Schools

- 6 Elementary Schools
- 1 Intermediate School
- 1 Middle School
- 1 High School

MANHEIM TOWNSHIP SCHOOL DISTRICT



Building Comparisons

	Square Feet			Capacity						
BUILDING NAME	Total Building (SF)	Scheduled Area (SF)	Scheduled Area Grossing Factor	Design Building Capacity	District Building Capacity	Future-Ready Building Capacity	District Enrollment	Total SF per Student (Design)	Total SF per Student (District)	Total SF per Student (Enrollment)
ELEMENTARY BUILDINGS				Utilization Factor	100%	90%	85%	135 - 155 SF		
Brecht Elementary	56,715	32,156	✗ 1.76	390	351	332	240	✓ 145	⚠ 162	⚠ 236
Bucher Elementary	105,167	65,014	✗ 1.62	700	630	595	376	✓ 150	⚠ 167	⚠ 280
Neff Elementary	78,265	40,119	✗ 1.95	365	329	310	268	⚠ 214	⚠ 238	⚠ 292
Neff-2 Elementary	62,710	31,530	✗ 1.99	500	450	n/a	n/a	n/a	n/a	n/a
Nitrauer Elementary	121,177	78,086	✓ 1.55	700	630	630	480	⚠ 173	⚠ 192	⚠ 252
Reidenbaugh Elementary	96,488	59,378	✗ 1.62	690	621	587	505	✓ 140	⚠ 155	⚠ 191
Schaeffer Elementary	60,735	33,840	✗ 1.79	405	365	344	309	✓ 150	⚠ 167	⚠ 197
TOTALS				3,750	3,375	2,798	2,178	180		
INTERMEDIATE BUILDINGS				Utilization Factor	100%	85%	80%	135 - 155 SF		
Landis Run Intermediate	204,650	122,191	✗ 1.67	1,450	1,233	1,233	938	✓ 141	✗ 166	⚠ 218
SECONDARY BUILDINGS				Utilization Factor	100%	85%	80%	165 - 185 SF 200 - 220 SF		
Middle School	234,437	140,500	✗ 1.67	1,738	1,477	1,390	939	✗ 135	✗ 159	⚠ 250
High School	437,695	271,565	✗ 1.61	2,717	2,309	2,174	1,940	✗ 161	✗ 190	⚠ 226
TOTALS				5,905	5,019	4,797	3,817			
TOTALS	1,458,039	874,379		9,655	8,394	7,595	5,995			

Elementary School

- Average: 135-155 sf
- District: 159 sf*

Middle School

- Average: 165-185 sf
- District: 135 sf

High School

- Average: 200-220 sf
- District: 161 sf

Building Evaluations

9 District Buildings

8 Buildings Visited (Nitrauer is planned for new construction)

- Principal “homework”
 - Space assignments
 - Survey questions
- Building walk-throughs
 - Architectural team
 - MEP team (with maintenance staff)
 - Site circulation
 - Existing building programming
 - Building matrix evaluations

BRECHT ELEMENTARY SCHOOL				
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.		Rating Scale:		
		0.0 = Consider Demolition		
		1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition		
		2.0 = Heavy Renovations or Alterations needed		
		3.0 = Light Renovations or Capital Projects needed		
			4.0 = Brand New or Like-New Facility	
OVERALL SITE CONDITIONS				
1	GENERAL CONDITIONS		3.00	
2	CIRCULATION		2.55	
3	PAVEMENT (ASPHALT & CONCRETE)		2.75	
4	PLAY AREAS		2.00	
5	ATHLETIC FIELDS & AMENITIES		3.00	
OVERALL SITE RATING				2.66
OVERALL BUILDING CONDITIONS				
EDUCATIONAL ENVIRONMENTS ASSESSMENT				2.26
1	LEARNING ENVIRONMENTS - CORE		2.09	
2	ART/ MUSIC		2.17	
3	COM		1.14	
4	ADM		1.26	
5	SUPP		1.64	
GENERAL BUILD				2.64
1	BUIL		1.70	
2	BUIL		1.50	
3	SUPPORT SPACES - GENERAL		2.71	
BUILDING SYSTEMS ASSESSMENT				0.00
1	MECHANICAL SYSTEMS		0.00	
2	PLUMBING SYSTEMS		0.00	
3	ELECTRICAL SYSTEMS		0.00	
4	FIRE PROTECTION SYSTEMS		0.00	
5	LOW VOLTAGE SYSTEMS		0.00	
OVERALL BUILDING RATING				1.63
OVERALL EDUCATIONAL RATING				
BUILDING & PROPERTY				2.43
1	SURROUNDING CONTEXT & SITE		2.56	
2	PHYSICAL FEATURES & APPEARANCE		2.71	
3	ORGANIZATION, WAYFINDING AND COMFORT		2.17	
4	SAFETY & SECURITY		2.29	
EDUCATIONAL IMPACTS				2.08
1	BUILDING & CLASSROOM SIZES		2.11	
2	ORGANIZATION & ADJACENCIES		1.94	
3	EDUCATIONAL ENVIRONMENTS		2.06	
4	GENERAL BUILDING & SUPPORT SPACES		2.20	
OVERALL EDUCATIONAL RATING				2.25

Brecht Elementary

Constructed: 1929

Renovated: 2000

Grades Served:

Kindergarten – 4th

BUILDING METRICS:

- ☐ Overall SF

56,715 sf
- ☐ Program SF

32,156 sf
- ☐ Full District Capacity

351 students
- ☐ Future-Ready Capacity

332 students
- ☐ Current Enrollment

240 students
- ☐ Available Capacity

+92 capacity
- ☐ District SF/Student

145 sf
- ☐ Grossing Factor

1.76

SPACE TYPE	TOTAL SF	% OF BLDG
	56,715	
ADMINISTRATION	3,400	6%
CLASSROOMS	12,365	22%
SPECIAL EDUCATION	3,480	6%
SCIENCES	0	0%
FLEX LEARNING	0	0%
LEARNING COMMONS	3,660	6%
STEM/TECH/DIGITAL	485	1%
FCS/HEALTH/FINANCES	0	0%
FINE ARTS	1,345	2%
PERFORMING ARTS	1,700	3%
PHYSICAL EDUCATION	2,850	5%
CAFETERIA	3,550	6%



Brecht Elementary

Building Observations:

- New roof (shingle and metal)
- Exterior is in good condition (masonry)
- Library is worn & dated
- Classroom doors show wear & tear
- Elevator is obsolete (cannot get parts)

Future-Ready Educational space impacts:

- No large group instruction/ shared space
- Minimal small group meeting rooms
- Special Education/ Learning Support locations
- No open or collaborative areas

OVERALL SITE
CONDITIONS

2.66

OVERALL BUILDING
CONDITIONS

2.39

OVERALL
EDUCATIONAL
RATING

2.25

BRECHT ELEMENTARY SCHOOL			
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.	Rating Scale:		
	0.0 = Consider Demolition		
	1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition		
	2.0 = Heavy Renovations or Alterations needed		
	3.0 = Light Renovations or Capital Projects needed		
			4.0 = Brand New or Like-New Facility
OVERALL SITE CONDITIONS			
1	GENERAL CONDITIONS	3.00	
2	CIRCULATION	2.55	
3	PAVEMENT (ASPHALT & CONCRETE)	2.75	
4	PLAY AREAS	2.00	
5	ATHLETIC FIELDS & AMENITIES	3.00	
OVERALL SITE RATING			2.66
OVERALL BUILDING CONDITIONS			
EDUCATIONAL ENVIRONMENTS ASSESSMENT			2.26
1	LEARNING ENVIRONMENTS - CORE	2.09	
2	ART/ MUSIC	2.17	
3	COMMONS SPACES	2.14	
4	ADMINISTRATION	2.26	
5	SUPPORT SPACES	2.64	
GENERAL BUILDING CONDITIONS ASSESSMENT			2.64
1	BUILDING ENVELOPE	2.70	
2	BUILDING INTERIORS	2.50	
3	SUPPORT SPACES - GENERAL	2.71	
BUILDING SYSTEMS ASSESSMENT			2.29
1	MECHANICAL SYSTEMS	1.97	
2	PLUMBING SYSTEMS	2.70	
3	ELECTRICAL SYSTEMS	2.83	
4	FIRE PROTECTION SYSTEMS	1.50	
5	LOW VOLTAGE SYSTEMS	2.43	
OVERALL BUILDING RATING			2.39
OVERALL EDUCATIONAL RATING			
BUILDING & PROPERTY			2.43
1	SURROUNDING CONTEXT & SITE	2.56	
2	PHYSICAL FEATURES & APPEARANCE	2.71	
3	ORGANIZATION, WAYFINDING AND COMFORT	2.17	
4	SAFETY & SECURITY	2.29	
EDUCATIONAL IMPACTS			2.08
1	BUILDING & CLASSROOM SIZES	2.11	
2	ORGANIZATION & ADJACENCIES	1.94	
3	EDUCATIONAL ENVIRONMENTS	2.06	
4	GENERAL BUILDING & SUPPORT SPACES	2.20	
OVERALL EDUCATIONAL RATING			2.25

Bucher Elementary

Constructed: 1973

Renovated: 2009

Grades Served:
Kindergarten – 4th

BUILDING METRICS:

- ☐ Overall SF

105,167 sf
- ☐ Program SF

65,014 sf
- ☐ Full District Capacity

630 students
- ☐ Future-Ready Capacity

595 students
- ☐ Current Enrollment

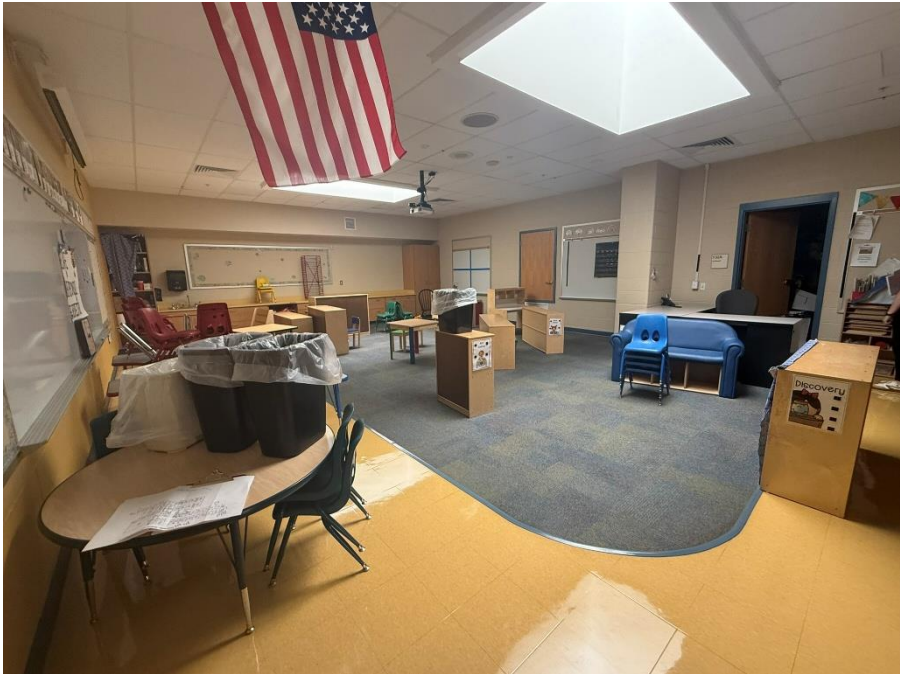
376 students
- ☐ Available Capacity

+219 capacity
- ☐ District SF/Student

150 sf
- ☐ Grossing Factor

1.62

SPACE TYPE	TOTAL SF 105,167	% OF BLDG
ADMINISTRATION	5,720	5%
CLASSROOMS	22,280	21%
SPECIAL EDUCATION	7,664	7%
SCIENCES	0	0%
FLEX LEARNING	0	0%
LEARNING COMMONS	4,455	4%
STEM/TECH/DIGITAL	2,060	2%
FCS/HEALTH/FINANCES	0	0%
FINE ARTS	1,415	1%
PERFORMING ARTS	3,555	3%
PHYSICAL EDUCATION	8,145	8%
CAFETERIA	6,505	6%



Bucher Elementary

Building Observations:

- Exterior is in good condition but needs cleaning (specifically ground face/split face cmu)
- Library is worn & dated (old wood furniture)
- Classroom doors show wear & tear
- Casework and countertops show some wear & tear

Future-Ready Educational space impacts:

- No large group instruction/ shared space
- Minimal small group meeting rooms
- Locations and quantity of learning support classrooms & offices
- No open or collaborative areas

OVERALL SITE
CONDITIONS

2.73

OVERALL BUILDING
CONDITIONS

2.82

OVERALL
EDUCATIONAL
RATING

2.53

BUCHER ELEMENTARY SCHOOL				
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.		Rating Scale:		
		0.0 = Consider Demolition		
		1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition		
		2.0 = Heavy Renovations or Alterations needed		
		3.0 = Light Renovations or Capital Projects needed		
			4.0 = Brand New or Like-New Facility	
OVERALL SITE CONDITIONS				
1	GENERAL CONDITIONS		3.00	
2	CIRCULATION		2.30	
3	PAVEMENT (ASPHALT & CONCRETE)		3.00	
4	PLAY AREAS		2.83	
5	ATHLETIC FIELDS & AMENITIES		2.50	
OVERALL SITE RATING				2.73
OVERALL BUILDING CONDITIONS				
EDUCATIONAL ENVIRONMENTS ASSESSMENT				2.74
1	LEARNING ENVIRONMENTS - CORE		2.90	
2	ART/ MUSIC		2.74	
3	COMMONS SPACES		2.72	
4	ADMINISTRATION		2.35	
5	SUPPORT SPACES		3.00	
GENERAL BUILDING CONDITIONS ASSESSMENT				2.91
1	BUILDING ENVELOPE		2.83	
2	BUILDING INTERIORS		2.90	
3	SUPPORT SPACES - GENERAL		3.00	
BUILDING SYSTEMS ASSESSMENT				2.82
1	MECHANICAL SYSTEMS		2.28	
2	PLUMBING SYSTEMS		2.72	
3	ELECTRICAL SYSTEMS		3.17	
4	FIRE PROTECTION SYSTEMS		3.50	
5	LOW VOLTAGE SYSTEMS		2.43	
OVERALL BUILDING RATING				2.82
OVERALL EDUCATIONAL RATING				
BUILDING & PROPERTY				2.78
1	SURROUNDING CONTEXT & SITE		3.00	
2	PHYSICAL FEATURES & APPEARANCE		2.82	
3	ORGANIZATION, WAYFINDING AND COMFORT		2.68	
4	SAFETY & SECURITY		2.61	
EDUCATIONAL IMPACTS				2.28
1	BUILDING & CLASSROOM SIZES		2.56	
2	ORGANIZATION & ADJACENCIES		2.29	
3	EDUCATIONAL ENVIRONMENTS		2.06	
4	GENERAL BUILDING & SUPPORT SPACES		2.20	
OVERALL EDUCATIONAL RATING				2.53

Neff-1 Elementary

Constructed: 1928 (HS)

Renovated: 1978, 1994

Grades Served: Kindergarten – 4th

BUILDING METRICS:

- ☐ Overall SF

78,265 sf
- ☐ Program SF

40,119 sf
- ☐ Full District Capacity

329 students
- ☐ Future-Ready Capacity

310 students
- ☐ Current Enrollment

268 students
- ☐ Available Capacity

+42 capacity
- ☐ District SF/Student

214 sf
- ☐ Grossing Factor

1.95

SPACE TYPE	TOTAL SF 78,265	% OF BLDG
ADMINISTRATION	7,571	10%
CLASSROOMS	14,578	19%
SPECIAL EDUCATION	5,118	7%
SCIENCES	0	0%
FLEX LEARNING	0	0%
LEARNING COMMONS	3,980	5%
STEM/TECH/DIGITAL	1,777	2%
FCS/HEALTH/FINANCES	0	0%
FINE ARTS	1,162	1%
PERFORMING ARTS	1,542	2%
PHYSICAL EDUCATION	2,931	4%
CAFETERIA	4,816	6%



Neff-1 Elementary

Building Observations:

- Exterior needs addressed (cleaning, repointing)
- Windows and screens are in fair/poor condition
- Library is worn & dated (old wood furniture)
- Classroom doors show wear & tear
- Casework & countertops show wear & tear
- Elevator is maintenance issue/ cannot get replacement parts

Future-Ready Educational space impacts:

- No large group instruction/ shared space
- Minimal small group meeting rooms
- Locations and quantity of learning support classrooms & offices
- Challenging organization to building use
- Shared spaces are too small (ie cafeteria, gymnasium)

OVERALL SITE
CONDITIONS

2.38

OVERALL BUILDING
CONDITIONS

2.11

OVERALL
EDUCATIONAL
RATING

2.21

NEFF-1 ELEMENTARY SCHOOL					
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.		Rating Scale:			
		0.0 = Consider Demolition			
		1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition			
		2.0 = Heavy Renovations or Alterations needed			
		3.0 = Light Renovations or Capital Projects needed			
			4.0 = Brand New or Like-New Facility		
OVERALL SITE CONDITIONS					
1	GENERAL CONDITIONS		2.67		
2	CIRCULATION		2.33		
3	PAVEMENT (ASPHALT & CONCRETE)		2.00		
4	PLAY AREAS		2.42		
5	ATHLETIC FIELDS & AMENITIES		2.50		
OVERALL SITE RATING				2.38	
OVERALL BUILDING CONDITIONS					
EDUCATIONAL ENVIRONMENTS ASSESSMENT				2.02	
1	LEARNING ENVIRONMENTS - CORE		1.82		
2	ART/ MUSIC		2.03		
3	COMMONS SPACES		1.93		
4	ADMINISTRATION		2.35		
5	SUPPORT SPACES		2.00		
GENERAL BUILDING CONDITIONS ASSESSMENT				2.13	
1	BUILDING ENVELOPE		2.06		
2	BUILDING INTERIORS		2.20		
3	SUPPORT SPACES - GENERAL		2.13		
BUILDING SYSTEMS ASSESSMENT				2.18	
1	MECHANICAL SYSTEMS		1.48		
2	PLUMBING SYSTEMS		2.77		
3	ELECTRICAL SYSTEMS		1.17		
4	FIRE PROTECTION SYSTEMS		2.50		
5	LOW VOLTAGE SYSTEMS		3.00		
OVERALL BUILDING RATING				2.11	
OVERALL EDUCATIONAL RATING					
BUILDING & PROPERTY				2.33	
1	SURROUNDING CONTEXT & SITE		2.67		
2	PHYSICAL FEATURES & APPEARANCE		2.18		
3	ORGANIZATION, WAYFINDING AND COMFORT		2.13		
4	SAFETY & SECURITY		2.35		
EDUCATIONAL IMPACTS				2.09	
1	BUILDING & CLASSROOM SIZES		1.78		
2	ORGANIZATION & ADJACENCIES		2.00		
3	EDUCATIONAL ENVIRONMENTS		2.00		
4	GENERAL BUILDING & SUPPORT SPACES		2.60		
OVERALL EDUCATIONAL RATING				2.21	

Neff-2 Elementary

Building Observations:

- Exterior needs addressed (cleaning, repointing)
- Windows and screens are in fair/poor condition
- Library is worn & dated (old wood furniture)
- Classroom doors missing hardware and are worn
- Casework & countertops show wear & tear
- Elevator is maintenance issue/ cannot get replacement parts

Future-Ready Educational space impacts:

- Building is not currently used for any education/ learning environments

OVERALL SITE
CONDITIONS

2.38

OVERALL BUILDING
CONDITIONS

1.62

OVERALL
EDUCATIONAL
RATING

1.73

NEFF-2 ELEMENTARY SCHOOL			
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.		Rating Scale:	
		0.0 = Consider Demolition	
		1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition	
		2.0 = Heavy Renovations or Alterations needed	
		3.0 = Light Renovations or Capital Projects needed	
		4.0 = Brand New or Like-New Facility	
OVERALL SITE CONDITIONS			
1	GENERAL CONDITIONS	2.67	
2	CIRCULATION	2.33	
3	PAVEMENT (ASPHALT & CONCRETE)	2.00	
4	PLAY AREAS	2.42	
5	ATHLETIC FIELDS & AMENITIES	2.50	
OVERALL SITE RATING			2.38
OVERALL BUILDING CONDITIONS			
EDUCATIONAL ENVIRONMENTS ASSESSMENT			1.20
1	LEARNING ENVIRONMENTS - CORE	1.20	
2	ART/ MUSIC	1.41	
3	COMMONS SPACES	1.06	
4	ADMINISTRATION	1.00	
5	SUPPORT SPACES	1.33	
GENERAL BUILDING CONDITIONS ASSESSMENT			1.74
1	BUILDING ENVELOPE	1.79	
2	BUILDING INTERIORS	1.30	
3	SUPPORT SPACES - GENERAL	2.13	
BUILDING SYSTEMS ASSESSMENT			1.92
1	MECHANICAL SYSTEMS	1.48	
2	PLUMBING SYSTEMS	2.43	
3	ELECTRICAL SYSTEMS	1.17	
4	FIRE PROTECTION SYSTEMS	2.50	
5	LOW VOLTAGE SYSTEMS	2.00	
OVERALL BUILDING RATING			1.62
OVERALL EDUCATIONAL RATING			
BUILDING & PROPERTY			1.73
1	SURROUNDING CONTEXT & SITE	2.67	
2	PHYSICAL FEATURES & APPEARANCE	1.41	
3	ORGANIZATION, WAYFINDING AND COMFORT	0.95	
4	SAFETY & SECURITY	1.90	
EDUCATIONAL IMPACTS			n/a
1	BUILDING & CLASSROOM SIZES	n/a	
2	ORGANIZATION & ADJACENCIES	n/a	
3	EDUCATIONAL ENVIRONMENTS	n/a	
4	GENERAL BUILDING & SUPPORT SPACES	n/a	
OVERALL EDUCATIONAL RATING			1.73

Nitrauer Elementary

Constructed: 2030*

*Grades Served:
Kindergarten – 4th*

BUILDING METRICS:

☐	Overall SF	121,177 sf
☐	Program SF	78,086 sf
☐	Full District Capacity	630 students
☐	Future-Ready Capacity	630 students
☐	Current Enrollment	480 students
<hr/>		
☐	Available Capacity	+150 capacity
☐	District SF/Student	173 sf
☐	Grossing Factor	1.55

SPACE TYPE	TOTAL SF 121,177	% OF BLDG
ADMINISTRATION	8,615	7%
CLASSROOMS	27,172	22%
SPECIAL EDUCATION	9,138	8%
SCIENCES	0	0%
FLEX LEARNING	8,306	7%
LEARNING COMMONS	4,883	4%
STEM/TECH/DIGITAL	1,667	1%
FCS/HEALTH/FINANCES	0	0%
FINE ARTS	1,767	1%
PERFORMING ARTS	2,547	2%
PHYSICAL EDUCATION	8,444	7%
CAFETERIA	9,837	8%



Reidenbaugh Elementary

Constructed: 1993

Grades Served:
Kindergarten – 4th

BUILDING METRICS:

- ☐ Overall SF

96,488 sf
- ☐ Program SF

59,378 sf
- ☐ Full District Capacity

621 students
- ☐ Future-Ready Capacity

587 students
- ☐ Current Enrollment

505 students
- ☐ Available Capacity

+82 capacity
- ☐ District SF/Student

140 sf
- ☐ Grossing Factor

1.62

SPACE TYPE	TOTAL SF 96,488	% OF BLDG
ADMINISTRATION	4,628	5%
CLASSROOMS	29,348	30%
SPECIAL EDUCATION	5,612	6%
SCIENCES	0	0%
FLEX LEARNING	0	0%
LEARNING COMMONS	3,379	4%
STEM/TECH/DIGITAL	895	1%
FCS/HEALTH/FINANCES	0	0%
FINE ARTS	1,481	2%
PERFORMING ARTS	5,869	6%
PHYSICAL EDUCATION	7,711	8%
CAFETERIA	4,482	5%



Reidenbaugh Elementary

Building Observations:

- Exterior is in good conditions (cast stone areas should be cleaned)
- Library is worn & dated
- Classroom doors show wear & tear
- Auditorium does not seat entire population is worn & dated

Future-Ready Educational space impacts:

- No large group instruction/ shared space
- Minimal small group meeting rooms
- Locations of learning support classrooms & offices

OVERALL SITE
CONDITIONS

3.05

OVERALL BUILDING
CONDITIONS

2.79

OVERALL
EDUCATIONAL
RATING

2.71

REIDENBAUGH ELEMENTARY SCHOOL					
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.		Rating Scale:			
		0.0 = Consider Demolition			
		1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition			
		2.0 = Heavy Renovations or Alterations needed			
		3.0 = Light Renovations or Capital Projects needed			
			4.0 = Brand New or Like-New Facility		
OVERALL SITE CONDITIONS					
1	GENERAL CONDITIONS		3.00		
2	CIRCULATION		2.88		
3	PAVEMENT (ASPHALT & CONCRETE)		3.38		
4	PLAY AREAS		3.00		
5	ATHLETIC FIELDS & AMENITIES		3.00		
OVERALL SITE RATING				3.05	
OVERALL BUILDING CONDITIONS					
EDUCATIONAL ENVIRONMENTS ASSESSMENT				2.75	
1	LEARNING ENVIRONMENTS - CORE		2.73		
2	ART/ MUSIC		2.78		
3	COMMONS SPACES		2.76		
4	ADMINISTRATION		2.63		
5	SUPPORT SPACES		2.88		
GENERAL BUILDING CONDITIONS ASSESSMENT				2.96	
1	BUILDING ENVELOPE		2.94		
2	BUILDING INTERIORS		2.95		
3	SUPPORT SPACES - GENERAL		3.00		
BUILDING SYSTEMS ASSESSMENT				2.65	
1	MECHANICAL SYSTEMS		3.10		
2	PLUMBING SYSTEMS		2.89		
3	ELECTRICAL SYSTEMS		2.50		
4	FIRE PROTECTION SYSTEMS		2.50		
5	LOW VOLTAGE SYSTEMS		2.29		
OVERALL BUILDING RATING				2.79	
OVERALL EDUCATIONAL RATING					
BUILDING & PROPERTY				2.75	
1	SURROUNDING CONTEXT & SITE		3.00		
2	PHYSICAL FEATURES & APPEARANCE		2.82		
3	ORGANIZATION, WAYFINDING AND COMFORT		2.67		
4	SAFETY & SECURITY		2.52		
EDUCATIONAL IMPACTS				2.67	
1	BUILDING & CLASSROOM SIZES		2.78		
2	ORGANIZATION & ADJACENCIES		2.71		
3	EDUCATIONAL ENVIRONMENTS		2.41		
4	GENERAL BUILDING & SUPPORT SPACES		2.80		
OVERALL EDUCATIONAL RATING				2.71	

Schaeffer Elementary

Constructed: 1937

Renovated: 2000

Grades Served:

Kindergarten – 4th

BUILDING METRICS:

- ☐ Overall SF

60,735 sf
- ☐ Program SF

33,840 sf
- ☐ Full District Capacity

365 students
- ☐ Future-Ready Capacity

344 students
- ☐ Current Enrollment

309 students
- ☐ Available Capacity

+35 capacity
- ☐ District SF/Student

150 sf
- ☐ Grossing Factor

1.79

SPACE TYPE	TOTAL SF 60,735	% OF BLDG
ADMINISTRATION	3,688	6%
CLASSROOMS	15,343	25%
SPECIAL EDUCATION	1,942	3%
SCIENCES	0	0%
FLEX LEARNING	0	0%
LEARNING COMMONS	2,785	5%
STEM/TECH/DIGITAL	1,054	2%
FCS/HEALTH/FINANCES	0	0%
FINE ARTS	1,528	3%
PERFORMING ARTS	1,992	3%
PHYSICAL EDUCATION	3,268	5%
CAFETERIA	3,540	6%



Schaeffer Elementary

Building Observations:

- Exterior is in good condition (some areas should be cleaned)
- Roof needs to be addressed/replaced
- Library is worn & dated
- Interior finishes (including doors, casework & countertops) show wear & tear

Future-Ready Educational space impacts:

- No large group instruction/ shared space
- Minimal small group meeting rooms
- Locations and quantity of learning support classrooms & offices
- Some shared spaces are small (ie cafeteria, gymnasium)

OVERALL SITE
CONDITIONS

2.51

OVERALL BUILDING
CONDITIONS

2.34

OVERALL
EDUCATIONAL
RATING

2.34

SCHAEFFER ELEMENTARY SCHOOL			
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.		Rating Scale:	
		0.0 = Consider Demolition	
		1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition	
		2.0 = Heavy Renovations or Alterations needed	
		3.0 = Light Renovations or Capital Projects needed	
		4.0 = Brand New or Like-New Facility	
OVERALL SITE CONDITIONS			
1	GENERAL CONDITIONS	3.00	
2	CIRCULATION	2.08	
3	PAVEMENT (ASPHALT & CONCRETE)	2.63	
4	PLAY AREAS	2.83	
5	ATHLETIC FIELDS & AMENITIES	2.00	
OVERALL SITE RATING			2.51
OVERALL BUILDING CONDITIONS			
EDUCATIONAL ENVIRONMENTS ASSESSMENT			2.25
1	LEARNING ENVIRONMENTS - CORE	2.18	
2	ART/ MUSIC	2.22	
3	COMMONS SPACES	2.27	
4	ADMINISTRATION	2.19	
5	SUPPORT SPACES	2.39	
GENERAL BUILDING CONDITIONS ASSESSMENT			2.31
1	BUILDING ENVELOPE	2.15	
2	BUILDING INTERIORS	2.35	
3	SUPPORT SPACES - GENERAL	2.42	
BUILDING SYSTEMS ASSESSMENT			2.48
1	MECHANICAL SYSTEMS	1.87	
2	PLUMBING SYSTEMS	2.73	
3	ELECTRICAL SYSTEMS	2.71	
4	FIRE PROTECTION SYSTEMS	2.50	
5	LOW VOLTAGE SYSTEMS	2.57	
OVERALL BUILDING RATING			2.34
OVERALL EDUCATIONAL RATING			
BUILDING & PROPERTY			2.62
1	SURROUNDING CONTEXT & SITE	3.00	
2	PHYSICAL FEATURES & APPEARANCE	2.71	
3	ORGANIZATION, WAYFINDING AND COMFORT	2.46	
4	SAFETY & SECURITY	2.32	
EDUCATIONAL IMPACTS			2.06
1	BUILDING & CLASSROOM SIZES	2.22	
2	ORGANIZATION & ADJACENCIES	2.06	
3	EDUCATIONAL ENVIRONMENTS	2.18	
4	GENERAL BUILDING & SUPPORT SPACES	1.80	
OVERALL EDUCATIONAL RATING			2.34

Landis Run Intermediate

Constructed: 2012

Grades Served:
5th & 6th

BUILDING METRICS:

- Overall SF 204,650 sf
- Program SF 122,191 sf
- Full District Capacity 1,233 students
- Future-Ready Capacity 1,160 students
- Current Enrollment 938 students

- Available Capacity **+222** capacity
- District SF/Student **141 sf**
- Grossing Factor **1.67**

SPACE TYPE	TOTAL SF 204,650	% OF BLDG
ADMINISTRATION	8,820	4%
CLASSROOMS	54,936	27%
SPECIAL EDUCATION	13,746	7%
SCIENCES	0	0%
FLEX LEARNING	0	0%
LEARNING COMMONS	6,608	3%
STEM/TECH/DIGITAL	1,011	0%
FCS/HEALTH/FINANCES	0	0%
FINE ARTS	3,465	2%
PERFORMING ARTS	11,121	5%
PHYSICAL EDUCATION	15,184	7%
CAFETERIA	11,423	6%



Landis Run Intermediate

Building Observations:

- Exterior is in good condition but should be cleaned
- Sound & lighting systems in gym & cafeteria are outdated and need replaced
- Signage and wayfinding shows wear & tear
- Challenges on site with play areas & handicap egress out of the wings
- Library needs updated

Future-Ready Educational space impacts:

- No large group instruction/ shared space, specifically areas to fit entire student population
- Minimal small group meeting rooms
- Locations and quantity of learning support classrooms & offices

OVERALL SITE
CONDITIONS

2.25

OVERALL BUILDING
CONDITIONS

2.66

OVERALL
EDUCATIONAL
RATING

2.49

LANDIS RUN INTERMEDIATE SCHOOL				
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.		Rating Scale:		
		0.0 = Consider Demolition		
		1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition		
		2.0 = Heavy Renovations or Alterations needed		
		3.0 = Light Renovations or Capital Projects needed		
		4.0 = Brand New or Like-New Facility		
OVERALL SITE CONDITIONS				
1	GENERAL CONDITIONS	3.00		
2	CIRCULATION	2.10		
3	PAVEMENT (ASPHALT & CONCRETE)	2.17		
4	PLAY AREAS	2.00		
5	ATHLETIC FIELDS & AMENITIES	2.00		
OVERALL SITE RATING				2.25
OVERALL BUILDING CONDITIONS				
EDUCATIONAL ENVIRONMENTS ASSESSMENT				2.48
1	LEARNING ENVIRONMENTS - CORE	2.44		
2	PERFORMING ARTS	2.35		
3	TECHNOLOGY/ STEM/ ART	2.46		
4	ATHLETICS	2.46		
5	COMMONS SPACES	2.50		
6	ADMINISTRATIVE	2.30		
7	SUPPORT SPACES	2.88		
GENERAL BUILDING CONDITIONS ASSESSMENT				2.63
1	BUILDING ENVELOPE	2.65		
2	BUILDING INTERIORS	2.55		
3	SUPPORT SPACES - GENERAL	2.69		
BUILDING SYSTEMS ASSESSMENT				2.86
1	MECHANICAL SYSTEMS	2.30		
2	PLUMBING SYSTEMS	2.73		
3	ELECTRICAL SYSTEMS	3.00		
4	FIRE PROTECTION SYSTEMS	3.50		
5	LOW VOLTAGE SYSTEMS	2.75		
OVERALL BUILDING RATING				2.66
OVERALL EDUCATIONAL RATING				
BUILDING & PROPERTY				2.62
1	SURROUNDING CONTEXT & SITE	2.60		
2	PHYSICAL FEATURES & APPEARANCE	2.76		
3	ORGANIZATION, WAYFINDING AND COMFORT	2.56		
4	SAFETY & SECURITY	2.57		
EDUCATIONAL IMPACTS				2.36
1	BUILDING & CLASSROOM SIZES	2.33		
2	ORGANIZATION & ADJACENCIES	2.47		
3	EDUCATIONAL ENVIRONMENTS	2.22		
4	GENERAL BUILDING & SUPPORT SPACES	2.40		
OVERALL EDUCATIONAL RATING				2.49

MT Middle School

Constructed: 2021

Grades Served:
7th & 8th

BUILDING METRICS:

- Overall SF 234,437 sf
- Program SF 140,500 sf
- Full District Capacity 1,477 students
- Future-Ready Capacity 1,477 students
- Current Enrollment 939 students
- Available Capacity **+538** capacity
- District SF/Student **135 sf**
- Grossing Factor **1.67**

SPACE TYPE	TOTAL SF 234,437	% OF BLDG
ADMINISTRATION	12,305	5%
CLASSROOMS	39,600	17%
SPECIAL EDUCATION	17,325	7%
SCIENCES	11,160	5%
FLEX LEARNING	8,915	4%
LEARNING COMMONS	10,080	4%
STEM/TECH/DIGITAL	4,835	2%
FCS/HEALTH/FINANCES	2,735	1%
FINE ARTS	2,875	1%
PERFORMING ARTS	13,605	6%
PHYSICAL EDUCATION	15,720	7%
CAFETERIA	18,960	8%



MT Middle School

Building Observations:

- Building is in good condition (newer facility)

Future-Ready Educational space impacts:

- Needs better planned use of the large internal courtyards
- Needs better planned use & different seating options for pod courtyards

OVERALL SITE
CONDITIONS

3.55

OVERALL BUILDING
CONDITIONS

3.80

OVERALL
EDUCATIONAL
RATING

3.81

MANHEIM TOWNSHIP MIDDLE SCHOOL					
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.		Rating Scale:			
		0.0 = Consider Demolition			
		1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition			
		2.0 = Heavy Renovations or Alterations needed			
		3.0 = Light Renovations or Capital Projects needed			
			4.0 = Brand New or Like-New Facility		
OVERALL SITE CONDITIONS					
1	GENERAL CONDITIONS		4.00		
2	CIRCULATION		3.33		
3	PAVEMENT (ASPHALT & CONCRETE)		3.88		
4	COURTYARDS		3.00		
5	ATHLETIC FIELDS & AMENITIES		n/a		
OVERALL SITE RATING				3.55	
OVERALL BUILDING CONDITIONS					
EDUCATIONAL ENVIRONMENTS ASSESSMENT				3.70	
1	LEARNING ENVIRONMENTS - CORE		3.53		
2	PERFORMING ARTS		3.70		
3	TECHNOLOGY/ STEM/ ART		3.92		
4	ATHLETICS		3.54		
5	COMMONS SPACES		3.66		
6	ADMINISTRATIVE		3.93		
7	SUPPORT SPACES		3.60		
GENERAL BUILDING CONDITIONS ASSESSMENT				3.86	
1	BUILDING ENVELOPE		3.58		
2	BUILDING INTERIORS		4.00		
3	SUPPORT SPACES - GENERAL		4.00		
BUILDING SYSTEMS ASSESSMENT				3.84	
1	MECHANICAL SYSTEMS		3.70		
2	PLUMBING SYSTEMS		4.00		
3	ELECTRICAL SYSTEMS		4.00		
4	FIRE PROTECTION SYSTEMS		3.50		
5	LOW VOLTAGE SYSTEMS		4.00		
OVERALL BUILDING RATING				3.80	
OVERALL EDUCATIONAL RATING					
BUILDING & PROPERTY				3.98	
1	SURROUNDING CONTEXT & SITE		4.00		
2	PHYSICAL FEATURES & APPEARANCE		4.00		
3	ORGANIZATION, WAYFINDING AND COMFORT		3.92		
4	SAFETY & SECURITY		4.00		
EDUCATIONAL IMPACTS				3.65	
1	BUILDING & CLASSROOM SIZES		3.50		
2	ORGANIZATION & ADJACENCIES		3.59		
3	EDUCATIONAL ENVIRONMENTS		3.50		
4	GENERAL BUILDING & SUPPORT SPACES		4.00		
OVERALL EDUCATIONAL RATING				3.81	

MT High School

Constructed: 1957

Renovated: 1978, 2008

Grades Served: 9th – 12th

BUILDING METRICS:

- Overall SF

437,695 sf
- Program SF

271,565 sf
- Full District Capacity

2,309 students
- Future-Ready Capacity

2,174 students
- Current Enrollment

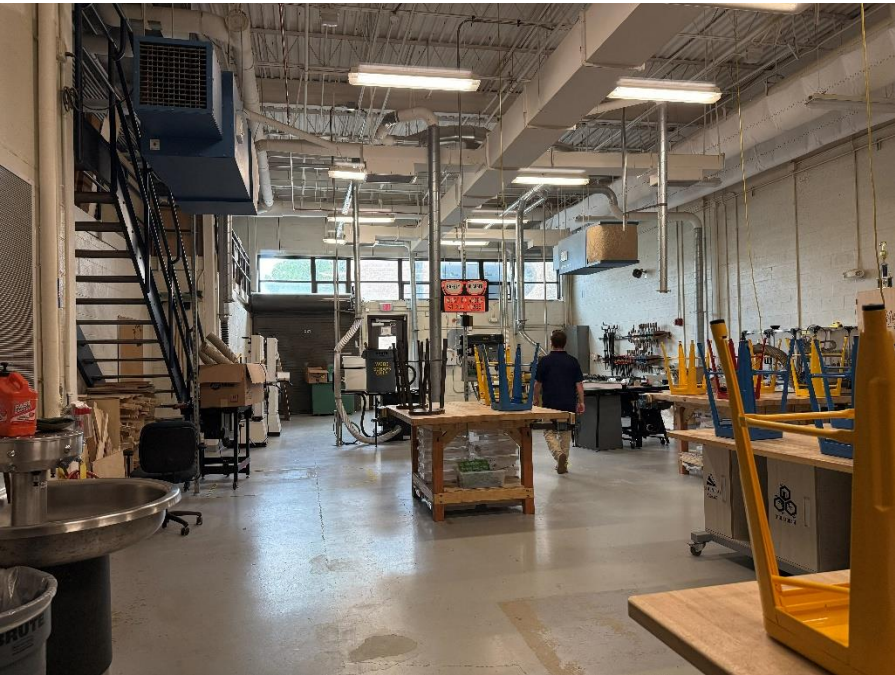
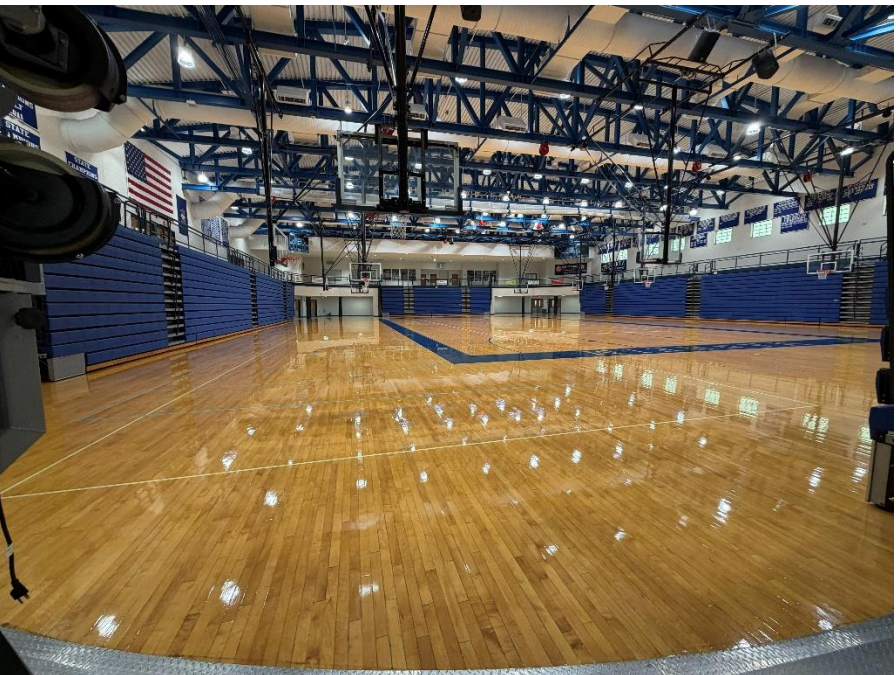
1,940 students
- Available Capacity

+234 capacity
- District SF/Student

161 sf
- Grossing Factor

1.61

SPACE TYPE	TOTAL SF	% OF BLDG
	437,695	
ADMINISTRATION	13,240	3%
CLASSROOMS	45,925	10%
SPECIAL EDUCATION	15,665	4%
SCIENCES	22,630	5%
FLEX LEARNING	8,335	2%
LEARNING COMMONS	11,740	3%
STEM/TECH/DIGITAL	12,380	3%
FCS/HEALTH/FINANCES	16,010	4%
FINE ARTS	4,395	1%
PERFORMING ARTS	30,915	7%
PHYSICAL EDUCATION	82,300	19%
CAFETERIA	20,795	5%



MT High School

Building Observations:

- Exterior needs addressed (cleaning, repointing)
- Interior finishes are dated & show wear & tear
- Issues with ceiling tiles & flooring
- Sound & lighting systems in auditorium are outdated & need replaced
- Library is worn & dated (old wood furniture)
- Minimal/no storage throughout the building
- Elevator is maintenance issue/abandoned (1 functional)

Future-Ready Educational space impacts:

- Significant # of classrooms without windows
- Minimal tech labs or career-ready learning spaces
- No student-use small group rooms or open collaborative spaces
- Challenging organization to building use (wayfinding)
- Tight corridors, circulation, minimal lobby space

OVERALL SITE
CONDITIONS

2.61

OVERALL BUILDING
CONDITIONS

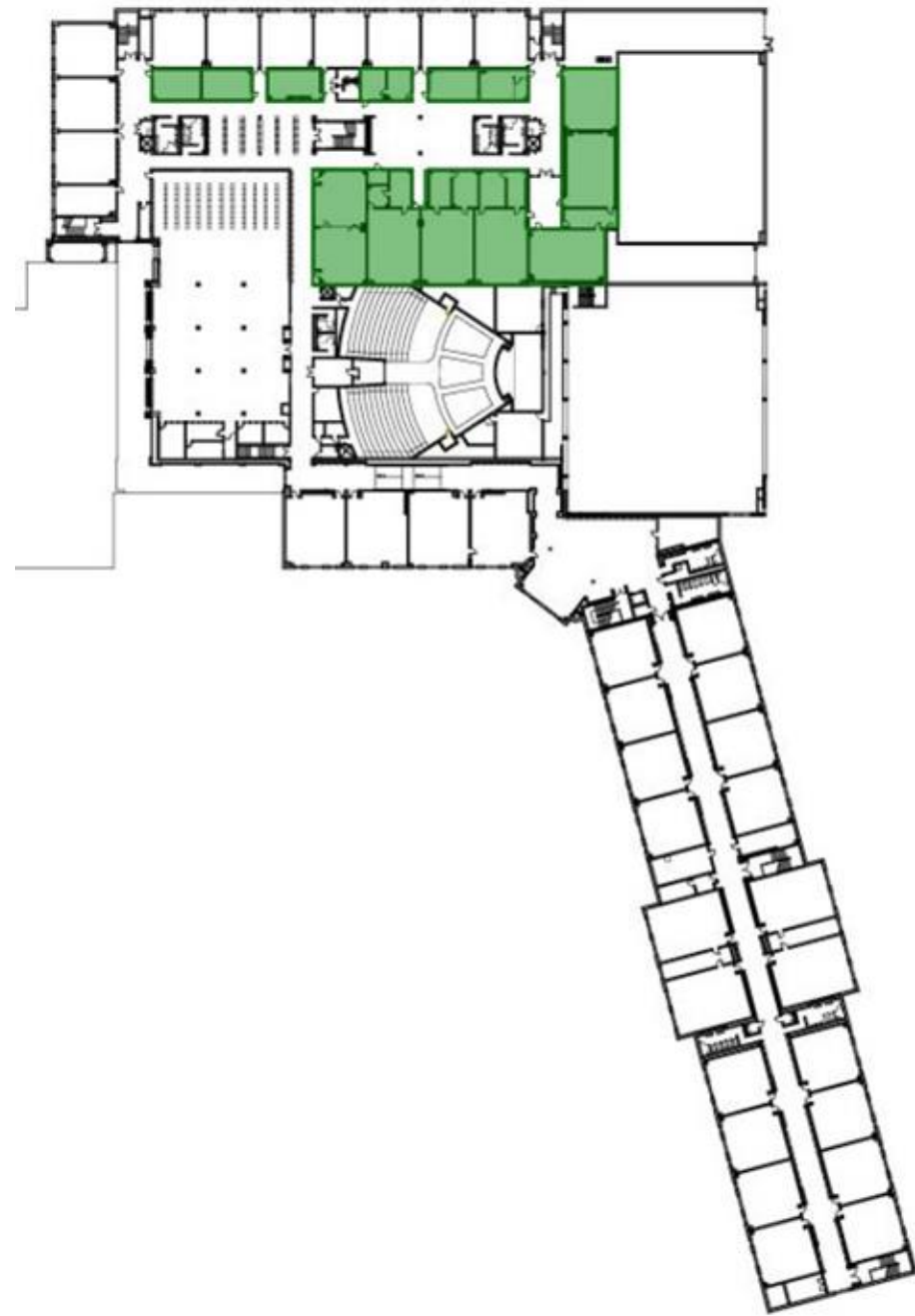
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OVERALL
EDUCATIONAL
RATING

2.30

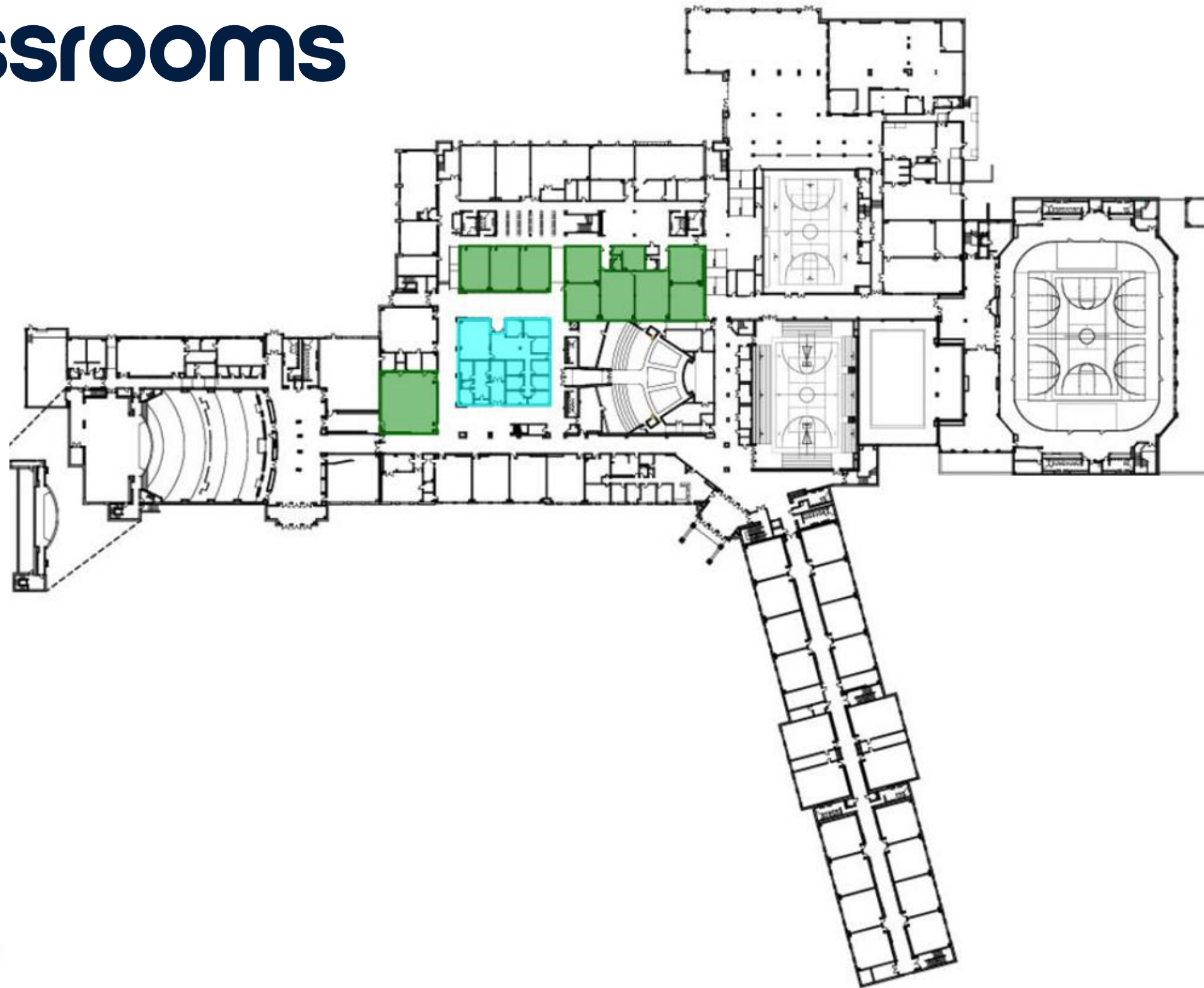
MANHEIM TOWNSHIP HIGH SCHOOL			
The following factors are an overall approach to assessing the usefulness, value and condition of a facility.	Rating Scale:		
	0.0 = Consider Demolition		
	1.0 = Weigh Heavy Renovations vs Discontinued Use or Demolition		
	2.0 = Heavy Renovations or Alterations needed		
	3.0 = Light Renovations or Capital Projects needed		
	4.0 = Brand New or Like-New Facility		
OVERALL SITE CONDITIONS			
1	GENERAL CONDITIONS	3.00	
2	CIRCULATION	2.53	
3	PAVEMENT (ASPHALT & CONCRETE)	2.88	
4	PLAY AREAS	n/a	
5	ATHLETIC FIELDS & AMENITIES	2.02	
OVERALL SITE RATING			2.61
OVERALL BUILDING CONDITIONS			
EDUCATIONAL ENVIRONMENTS ASSESSMENT			2.32
1	LEARNING ENVIRONMENTS - CORE	2.36	
2	PERFORMING ARTS	2.28	
3	TECHNOLOGY/ STEM/ ART	2.06	
4	ATHLETICS	2.24	
5	COMMONS SPACES	2.53	
6	ADMINISTRATIVE	2.24	
7	SUPPORT SPACES	2.55	
GENERAL BUILDING CONDITIONS ASSESSMENT			2.36
1	BUILDING ENVELOPE	2.54	
2	BUILDING INTERIORS	2.37	
3	SUPPORT SPACES - GENERAL	2.18	
BUILDING SYSTEMS ASSESSMENT			2.55
1	MECHANICAL SYSTEMS	1.95	
2	PLUMBING SYSTEMS	2.53	
3	ELECTRICAL SYSTEMS	2.80	
4	FIRE PROTECTION SYSTEMS	2.50	
5	LOW VOLTAGE SYSTEMS	2.96	
OVERALL BUILDING RATING			2.41
OVERALL EDUCATIONAL RATING			
BUILDING & PROPERTY			2.43
1	SURROUNDING CONTEXT & SITE	2.82	
2	PHYSICAL FEATURES & APPEARANCE	2.24	
3	ORGANIZATION, WAYFINDING AND COMFORT	2.12	
4	SAFETY & SECURITY	2.53	
EDUCATIONAL IMPACTS			2.17
1	BUILDING & CLASSROOM SIZES	2.00	
2	ORGANIZATION & ADJACENCIES	2.12	
3	EDUCATIONAL ENVIRONMENTS	2.17	
4	GENERAL BUILDING & SUPPORT SPACES	2.40	
OVERALL EDUCATIONAL RATING			2.30

MT High School Internal Classrooms



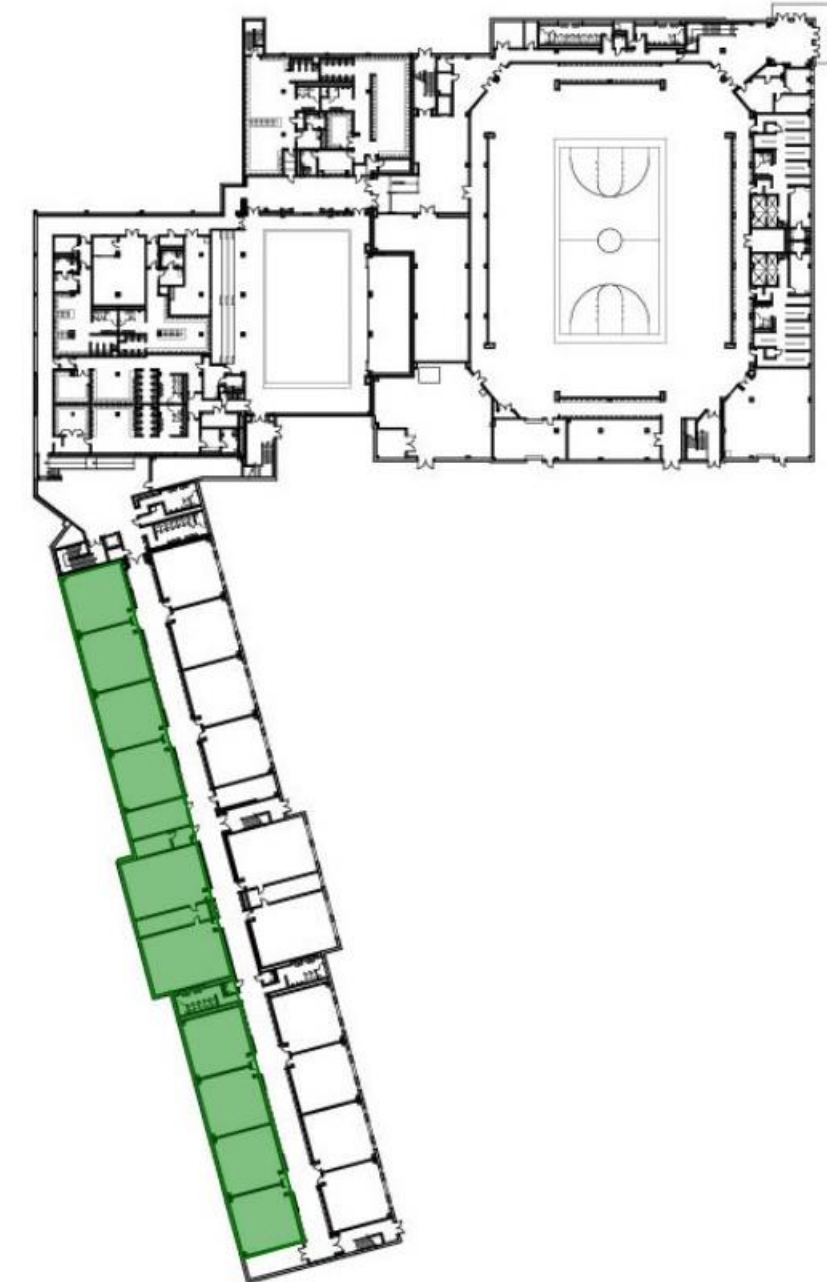
SECOND FLOOR

8 CLASSROOMS
6 OFFICE/SMALL GROUP



FIRST FLOOR

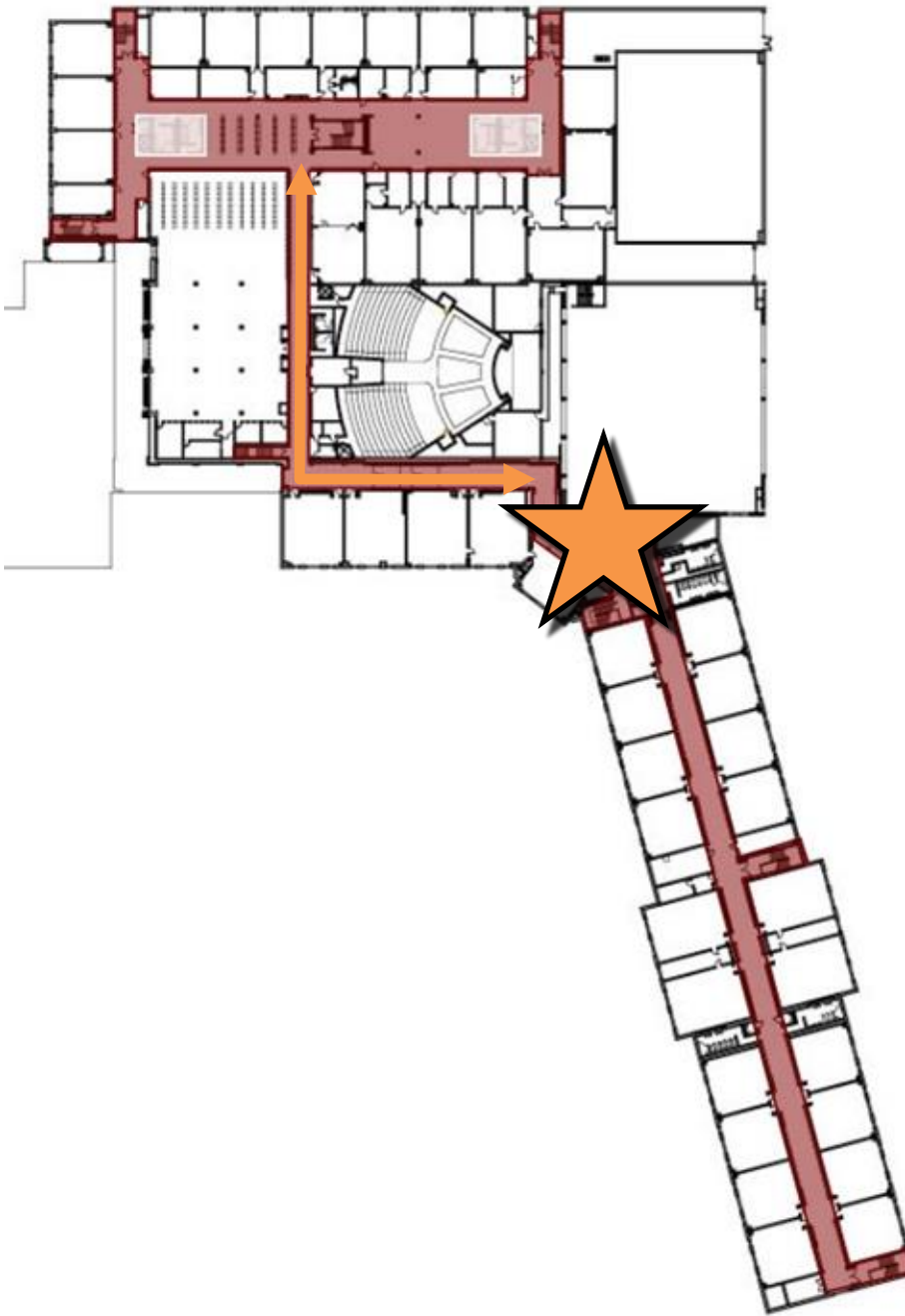
9 CLASSROOMS
1 SMALL GROUP
NURSE SUITE
COUNSELING SUITE



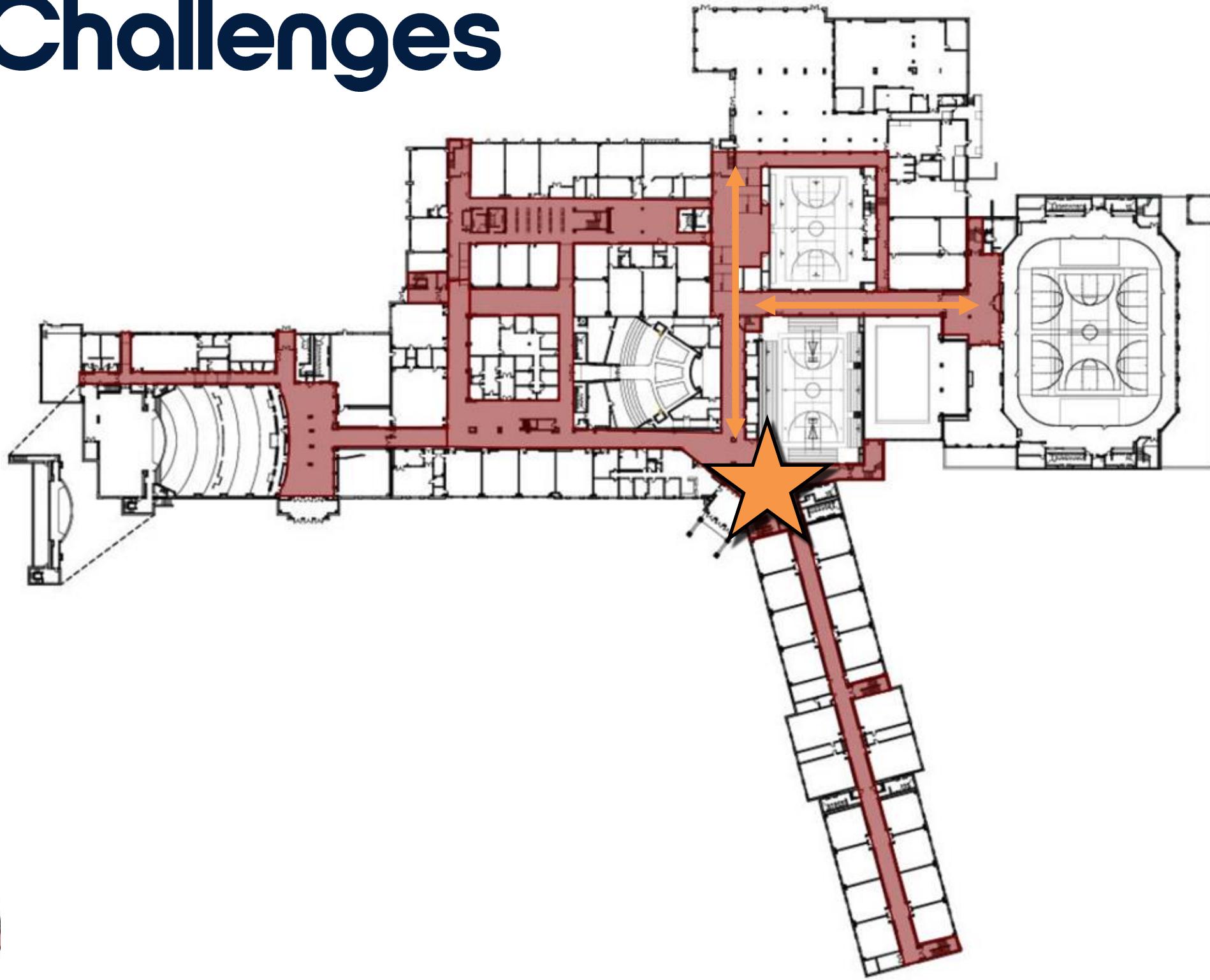
LOWER FLOOR

8 CLASSROOMS
2 SCIENCE LABS

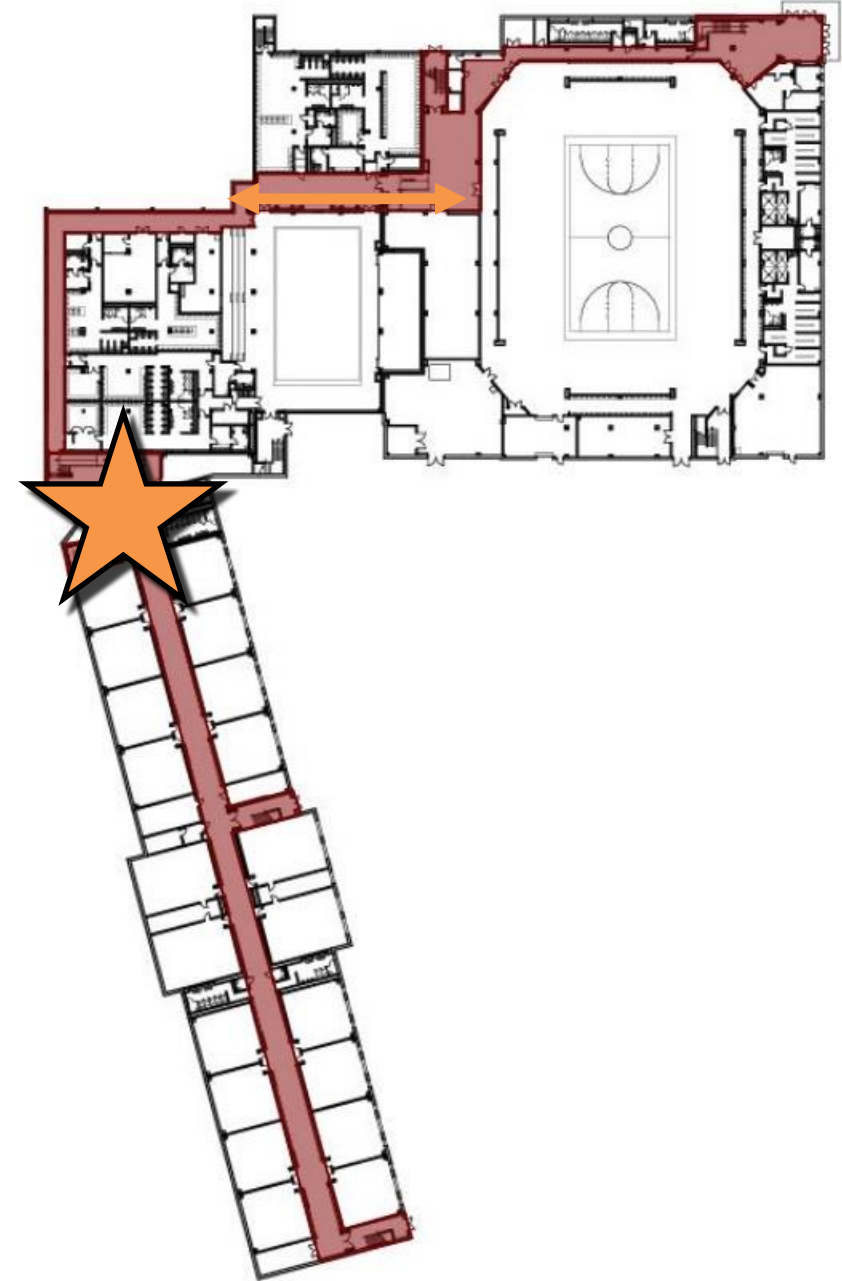
MT High School Circulation Challenges



SECOND FLOOR
CIRCULATION



FIRST FLOOR
CIRCULATION



LOWER FLOOR
CIRCULATION

Assessment Comparison

MANHEIM TOWNSHIP SCHOOL DISTRICT												
	OVERALL SCORECARD RATING		Site Evaluation		Building Condition Evaluation					Educational Evaluation		
BUILDING NAME			OVERALL ASSESSMENT		OVERALL ASSESSMENT	EDUCATIONAL ENVIRONMENT	BUILDING CONDITION	SYSTEMS CONDITION		OVERALL ASSESSMENT	BUILDING & PROPERTY	EDUCATIONAL IMPACTS
ELEMENTARY BUILDINGS												
Brecht Elementary	2.44		2.66		2.40	2.26	2.64	2.29		2.26	2.43	2.08
Bucher Elementary	2.69		2.73		2.82	2.74	2.91	2.82		2.53	2.78	2.28
Neff-1 Elementary	2.23		2.38		2.11	2.02	2.13	2.18		2.21	2.33	2.09
Neff-2 Elementary	1.91		2.38		1.62	1.20	1.74	1.92		1.73	1.73	n/a
Nitrauer Elementary	4.00		4.00		4.00	4.00	4.00	4.00		4.00	4.00	4.00
Reidenbaugh Elementary	2.85		3.05		2.79	2.75	2.96	2.65		2.71	2.75	2.67
Schaeffer Elementary	2.40		2.51		2.35	2.25	2.31	2.48		2.34	2.62	2.06
INTERMEDIATE BUILDINGS												
Landis Run Intermediate	2.47		2.25		2.66	2.48	2.63	2.86		2.49	2.62	2.36
SECONDARY BUILDINGS												
Middle School	3.72		3.55		3.80	3.70	3.86	3.84		3.82	3.98	3.65
High School	2.42		2.61		2.36	2.32	2.36	2.41		2.30	2.43	2.17
OTHER DISTRICT BUILDINGS												
District Office					2.72	2.62	2.72	2.82				
Maintenance Building					4.00	4.00	4.00	4.00				
Stadium					4.00	4.00	4.00	4.00				
RATING SCALE												
Consider Demolition			0.00									
Weigh Heavy Renovations vs Discontinued Use or Demolition			1.00									
Heavy Renovations or Alterations needed			2.00									
Light Renovations or Capital Projects needed			3.00									
Brand New or Like-New Facility			4.00									

Assessment Comparison

MANHEIM TOWNSHIP SCHOOL DISTRICT												
	OVERALL SCORECARD RATING		Site Evaluation		Building Condition Evaluation					Educational Evaluation		
BUILDING NAME			OVERALL ASSESSMENT		OVERALL ASSESSMENT	EDUCATIONAL ENVIRONMENT	BUILDING CONDITION	SYSTEMS CONDITION		OVERALL ASSESSMENT	BUILDING & PROPERTY	EDUCATIONAL IMPACTS
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Neff-2 Elementary	1.91		2.38		1.62	1.20	1.74	1.92		1.73	1.73	n/a
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Reidenbaugh Elementary	2.85		3.05		2.79	2.75	2.96	2.65		2.71	2.75	2.67
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Stadium					4.00	4.00	4.00	4.00				

RATING SCALE		
Consider Demolition	0.00	
Weigh Heavy Renovations vs Discontinued Use or Demolition	1.00	
Heavy Renovations or Alterations needed	2.00	
Light Renovations or Capital Projects needed	3.00	
Brand New or Like-New Facility	4.00	

Priorities Matrix

Must-Have

Non-Negotiables

- ☐ Address capacity needs at the elementary grades
- ☐ Provide equity at elementary level for all students
- ☐ Right-size classroom capacities (elementary)
- ☐ Provide adequate educational spaces for all students
- ☐ Plan for future of Neff ES building
- ☐ Fiscal responsibility with building projects

Should-Have

Added Value

- ☐ Provide space for electives/ changing curriculum and program needs
- ☐ Long-term financial savings in operating costs
- ☐ Efficiency in Educational Spaces, reduce redundancy
- ☐ Address career technology needs at the high school level
- ☐ Address mechanical and electrical concerns

Could-Have

Nice but not Necessary

- ☐ Review options for district office to have staff all in one location

Won't-Have

Non-Starter

- ☐ This is the way we have always done it

Initial Options

High School | 9-12

MTHS: 2,309 Capacity
1,940 Current Students
• Preventative Maintenance



Middle School | 7-8

MTMS: 1,477 Capacity
939 Current Students
• Maintain



Intermediate School | 5-6

LRIS: 1,233 Capacity
938 Current Students
• Preventative Maintenance



Elementary School | K-4

Brecht: 351 Capacity
240 Current Students
• Preventative Maintenance



Bucher: 630 Capacity
376 Current Students
• Preventative Maintenance



Nitrauer: 630 Capacity
480 Current Students
+100 Spanish Immersion
• New Construction



Reidenbaugh: 621 Capacity
505 Current Students
-100 Spanish Immersion
• Preventative Maintenance



Schaeffer ES: 365 Capacity
309 Current Students
• Preventative Maintenance



Current Enrollment: **5,995**
District Capacity: **8,394**
3,375 ES
5,019 IS/MS/HS

A

Elementary School | K-4

Neff-1: 329 Capacity
268 Current Students
• Preventative Maintenance



Neff-2: 450 Capacity
0 Current Students
• Preventative Maintenance



Miscellaneous |

District Office
Staff @ Neff-1 ES
Staff @ Bucher ES
• Preventative Maintenance

High School | 9-12

MTHS: 2,309 Capacity
1,940 Current Students
• Renovations



Middle School | 7-8

MTMS: 1,477 Capacity
939 Current Students
• Maintain



Intermediate School | 5-6

LRIS: 1,233 Capacity
938 Current Students
• Preventative Maintenance



Elementary School | K-4

Brecht: 351 Capacity
240 Current Students
• Renovations



Bucher: 630 Capacity
376 Current Students
+150 students
• Preventative Maintenance



Nitrauer: 630 Capacity
480 Current Students
+100 Spanish Immersion
• New Construction



Reidenbaugh: 621 Capacity
505 Current Students
-100 Spanish Immersion
+150 Students
• Preventative Maintenance



Schaeffer ES: 365 Capacity
309 Current Students
• Renovations



Current Enrollment: 5,995
District Capacity: 8,065
3,046 ES
5,019 IS/MS/HS
Future-Ready Capacity: 7,299
2,488 ES*
4,811 IS/MS/HS

B

Elementary School | K-4

Neff-1: 329 Capacity
0 Proposed Students
• Consolidate schools



Neff-2: 450 Capacity
0 Current Students
• Consolidate schools



Miscellaneous |

District Office
Staff @ Neff-1 ES
Staff @ Bucher ES
• Preventative Maintenance

High School | 9-12

MTHS: 2,174 Capacity
1,940 Current Students
• Major Renovations



Middle School | 7-8

MTMS: 1,477 Capacity
939 Current Students
• Maintain



Intermediate School | 5-6

LRIS: 1,233 Capacity
938 Current Students
• Preventative Maintenance



Elementary School | K-4

Brecht: 351 Capacity
240 Current Students
• Consolidate schools



Bucher: 630 Capacity
376 Current Students
+175 students
• Renovations



Nitrauer: 630 Capacity
480 Current Students
+100 Spanish Immersion
• New Construction



Reidenbaugh: 621 Capacity
505 Current Students
-100 Spanish Immersion
+150 Students
• Preventative Maintenance



Schaeffer ES: 365 Capacity
309 Current Students
• Renovations



Current Enrollment: **5,995**
District Capacity: **7,714**
2,695 ES
5,019 IS/MS/HS

Future-Ready Capacity: **7,167**
2,356 ES*
4,811 IS/MS/HS

C

Elementary School | K-4

Neff-1: 329 Capacity
• Conversion/partial renovations to District Office



Neff-2: 450 Capacity
0 Current Students
• Consolidate schools



Miscellaneous |

District Office
+200 Students
• Major Renovations
• Convert to elementary classrooms

High School | 9-12

MTHS: 2,174 Capacity
1,940 Current Students

- Major Additions & Renovations



Middle School | 7-8

MTMS: 1,477 Capacity
939 Current Students

- Maintain



Intermediate School | 5-6

LRIS: 1,233 Capacity
938 Current Students

- Preventative Maintenance



Elementary School | K-4

Brecht: 351 Capacity
240 Current Students

- Renovations



Bucher: 630 Capacity
376 Current Students

- +150 students**
- Preventative Maintenance



Nitrauer: 630 Capacity
480 Current Students
+100 Spanish Immersion

- New Construction



Reidenbaugh: 621 Capacity
505 Current Students
-100 Spanish Immersion

- +150 Students**
- Preventative Maintenance



Schaeffer ES: 365 Capacity
309 Current Students

- Renovations



Current Enrollment: **5,995**
District Capacity: **8,065**
3,046 ES
5,019 IS/MS/HS

Future-Ready Capacity: **7,299**
2,488 ES*
4,811 IS/MS/HS



Elementary School | K-4

Neff-1: 329 Capacity

- Conversion/partial renovations to District Office



Neff-2: 450 Capacity
0 Current Students

- Consolidate schools



Miscellaneous |

District Office
Staff @ Neff-1 ES

- Conversion/renovations to Community/Social Services

Next Steps

Manheim Township School District

Board Agenda Item

	Information Only	Work Session	Regular Session Action Item	Regular Session Consent Item
Date:		10/08/2026		10/15/2026
Subject:	Second Reading and Final Approval of Policy No. 102 - Academic Standards			
Contact Person:	Dr. Martin J. Hudacs, Acting Superintendent			
Policy / Code:	Policy No. 102 - Academic Standards			
Summary:	Second Reading of this Policy is part of the Systematic Review of School Board Policies. As outlined in Policy 003, and referenced in the PA Public School Code, "The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district."			
Attachment:	Draft Policy No. 102 - Academic Standards			
Recommendation:	Second Reading and Final Approval of Policy No. 102 - Academic Standards			

102 Academic Standards

POLICY NUMBER	REVISED	LAST REVIEWED	VERSION
102	8/20/2026	8/20/2026	v2.7
DOCUMENT STATUS	PRINTED		
ACTIVE	9/9/2026		

PURPOSE

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[\[1\]](#)[\[2\]](#)

DEFINITION

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, **Pennsylvania Integrated Standards**, state academic standards and local academic standards.[\[2\]](#)[\[3\]](#)

AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[\[2\]](#)

1. English Language Arts (reading, writing, speaking and listening) - **PA Core Standards**.
2. Mathematics - **PA Core Standards**.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) - **PA Integrated Standards**.
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.

11. Personal Finance.

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.**[\[2\]](#) [\[4\]](#) [\[5\]](#)

The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use.[\[9\]](#)

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[\[2\]](#) [\[6\]](#) [\[7\]](#)

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[\[2\]](#) [\[8\]](#)

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Legal Footnotes

[1] 22 PA Code 4.11
LEGAL REFERENCE

[2] 22 PA Code 4.12
LEGAL REFERENCE

[3] 22 PA Code 4.3
LEGAL REFERENCE

[4] Pol. 105 — Curriculum Development
POLICY REFERENCE

[5] Pol. 107 — Adoption of Planned Instruction
POLICY REFERENCE

[6] Pol. 127 — Assessment System
POLICY REFERENCE

[7] Pol. 212 — Reporting Student Progress
POLICY REFERENCE

[8] Pol. 113 — Special Education
POLICY REFERENCE

[9] 24 P.S. 1556
LEGAL REFERENCE

Legal References

No additional references listed.

Manheim Township School District

Board Agenda Item

	Information Only	Work Session	Regular Session Action Item	Regular Session Consent Item
Date:		10/08/2026		10/15/2026
Subject:	Second Reading and Final Approval of Policy No. 827 - Conflict of Interest			
Contact Person:	Dr. Martin J. Hudacs, Acting Superintendent			
Policy / Code:	Policy No. 827 - Conflict of Interest			
Summary:	Second Reading of this Policy is part of the Systematic Review of School Board Policies. As outlined in Policy 003, and referenced in the PA Public School Code, "The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district."			
Attachment:	Draft Policy No. 827 - Conflict of Interest			
Recommendation:	Second Reading and Final Approval of Policy No. 827 - Conflict of Interest			

BOARD POLICY

827 Conflict of Interest

POLICY NUMBER	ADOPTED	VERSION	DOCUMENT STATUS
827	6/16/2016	v1.4	UNDER-REVIEW
WORKFLOW	PRINTED		
First Reading	9/9/2026		

Purpose

This policy shall affirm standards of conduct established to ensure that Board members and employees avoid potential and actual conflicts of interest, as well as the perception of a conflict of interest.

Definitions

Confidential information shall mean information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.[\[1\]](#)

Conflict or **Conflict of interest** shall mean use by a Board member or district employee of the authority of his/her office or employment, or any confidential information received through his/her holding public office or employment, for the private pecuniary benefit of him/herself, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated. The term does not include an action having a de minimis economic impact, or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the Board member or district employee, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated.[\[1\]](#)

For federal purposes, a conflict of interest includes when the employee, officer, agent, or Board member, any member of their immediate family, their partner, or an organization that employs or is about to employ any of those individuals, has a

financial or other interest in or a tangible personal benefit from an entity considered for a contract. [\[2\]](#)

De minimis economic impact shall mean an economic consequence which has an insignificant effect. [\[1\]](#)

Financial interest shall mean any financial interest in a legal entity engaged in business for profit which comprises more than five percent (5%) of the equity of the business or more than five percent (5%) of the assets of the economic interest in indebtedness. [\[1\]](#)

Honorarium shall mean payment made in recognition of published works, appearances, speeches and presentations, and which is not intended as consideration for the value of such services which are nonpublic occupational or professional in nature. The term does not include tokens presented or provided which are of de minimis economic impact. [\[1\]](#)

Immediate family shall mean a parent, parent-in-law, spouse, domestic partner, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister. [\[1\]](#)

Business partner shall mean a person who, along with another person, plays a significant role in owning, managing, or creating a company in which both individuals have a financial interest in the company.

Delegation of Responsibility

Each employee and Board member shall be responsible to maintain standards of conduct that avoid conflicts of interest. The Board prohibits members of the Board and district employees from engaging in conduct that constitutes a conflict of interest as outlined in this policy.

Guidelines

All Board members and employees shall be provided with a copy of this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.

Disclosure of Financial Interests

No Board member shall be allowed to take the oath of office or enter or continue upon his/her duties, nor shall s/he receive compensation from public funds, unless s/he has filed a statement of financial interests as required by law. [\[3\]](#)

The district solicitor and designated district employees shall file a statement of financial interests as required by law and regulations. [\[4\]](#) [\[5\]](#)

Standards of Conduct

The district maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts. [\[2\]](#)

No employee or Board member may participate in the selection, award or administration of a contract supported by a federal award if s/he has a real or apparent conflict of interest as defined above, as well as any other circumstance in which the employee, Board member, any member of his/her immediate family, his/her business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. [\[2\]](#)

The district shall not enter into any contract with a Board member or employee, or his/her spouse or child, or any business in which the person or his/her spouse or child is associated valued at \$500 or more, nor in which the person or spouse or child or business with which associated is a subcontractor unless the Board has determined it is in the best interests of the district to do so, and the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the Board member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract. [\[1\]](#)

When advertised formal bidding is not required or used, an open and public process shall include at a minimum:

1. Public notice of the intent to contract for goods or services;
2. A reasonable amount of time for potential contractors to consider whether to offer quotes;
and
3. Post-award public disclosure of who made bids or quotes and who was chosen.

Any Board member or employee who in the discharge of his/her official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his/her interest as a public record in a written statement to be attached to the Board minutes.[\[1\]](#)

No **Board member** or **district** employee shall accept an honorarium.[\[1\]](#)

Board members and employees may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts, unless the gift is an unsolicited item of nominal value. Gifts of a nominal value may be accepted in accordance with Board policy.[\[2\]](#) [\[6\]](#)

Improper Influence

No person shall offer or give to a Board member, employee or nominee or candidate for the Board, or a member of his/her immediate family or a business with which s/he is associated, anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment based on the offeror's or donor's understanding that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[\[1\]](#)

No Board member, employee or nominee or candidate for the Board shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment, based on any understanding of that Board member, employee or nominee or candidate that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[\[1\]](#)

Organizational Conflicts

Organizational conflicts of interest may exist when due to the district's relationship with a subsidiary, affiliated or parent organization that is a candidate for award of a contract in connection with federally funded activities, the district may be unable or appear to be unable to be impartial in conducting a procurement action involving a related organization.[\[2\]](#)

In the event of a potential organizational conflict, the potential conflict shall be reviewed by the Superintendent or designee to determine whether it is likely that the district would be unable or appear to be unable to be impartial in making the award. If such a likelihood exists, this shall not disqualify the related organization; however, the following measures shall be applied:

1. The organizational relationship shall be disclosed as part of any notices to potential contractors;
2. Any district employees or officials directly involved in the activities of the related organization are excluded from the selection and award process;
3. A competitive bid, quote or other basis of valuation is considered; and
4. The Board has determined that contracting with the related organization is in the best interests of the program involved.

Reporting Conflicts of Interest

Any perceived conflict of interest that is detected or suspected by any employee or third party shall be reported to the **Superintendent**. If the Superintendent is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the **Board President**.

Any perceived conflict of interest of a Board member that is detected or suspected by any employee or third party shall be reported to the Board President. If the Board President is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Superintendent, who shall report the incident to the **solicitor**.

No reprisals or retaliation shall occur as a result of good faith reports of conflicts of interest. **The district shall provide written notification of such protections to district employees.**^[7]

The Superintendent or designee shall report in writing to the federal awarding agency or pass-through entity any potential conflict of interest related to a federal award, in accordance with federal awarding agency policy.^[8]

Investigation

Investigations based on reports of perceived violations of this policy shall comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated shall be involved in conducting the investigation or reviewing its results.

In the event an investigation determines that a violation of this policy has occurred, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.^[8]

Disciplinary Actions

If an investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.

Violations of this policy may result in disciplinary action **for employees** up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with Board policies, procedures, applicable collective bargaining agreements and state and federal laws. ^[9]

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Legal Footnotes

[1] 65 Pa. C.S.A. 1101
LEGAL REFERENCE

[2] 2 CFR 200.318
LEGAL REFERENCE

[3] Pol. 004 — Membership
POLICY REFERENCE

[4] 51 PA Code 15.2
LEGAL REFERENCE

[5] 65 Pa. C.S.A. 1104
LEGAL REFERENCE

[6] Pol. 322 — Gifts
POLICY REFERENCE

[7] 2 CFR 200.217
LEGAL REFERENCE

[8] 2 CFR 200.112
LEGAL REFERENCE

[9] Pol. 317 — Conduct/Disciplinary Procedures
POLICY REFERENCE

Legal References

No additional references listed.

Manheim Township School District

Board Agenda Item

	Information Only	Work Session	Regular Session Action Item	Regular Session Consent Item
Date:		10/08/2026		10/15/2026
Subject:	First Reading for Policy No. 105.2 - Exemption from Instruction			
Contact Person:	Dr. Martin J. Hudacs, Acting Superintendent			
Policy / Code:	Policy No. 105.2 - Exemption from Instruction			
Summary:	First Reading of this Policy is part of the Systematic Review of School Board Policies. As outlined in Policy 003, and referenced in the PA Public School Code, "The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district."			
Attachment:	Draft Policy No.105.2 - Exemption from Instruction			
Recommendation:	First Reading for Policy No. 105.2 - Exemption from Instruction			

BOARD POLICY

105.2 Exemption From Instruction

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
105.2	v1.8	DRAFT	10/2/2026

Authority

The Board adopts this policy to ensure that parents/guardians have the right to have their children excused from specific instruction that conflicts with their **sincerely held** religious **and/or moral** beliefs.[\[1\]](#) [\[2\]](#)

The rights granted by this policy are granted to parents/guardians of students enrolled in this district when the students are under the age of eighteen (18) and to the students themselves when the student is eighteen (18) or **older**.

Delegation of Responsibility

The Superintendent or designee shall notify parents/guardians of this policy at least annually, at the beginning of each school year, and within a reasonable time after any substantive changes regarding the contents of this policy.

Guidelines

The district shall excuse any student from specific instruction, subject to the following conditions:

1. To assist the school district in ensuring that the student is excused from the correct specific instruction, the request must be made in writing and must detail the specific instruction from which the student is to be excused, **including the reason(s) for the request.**

2. The written request to be excused shall be sent by the parent/guardian or student **who is eighteen (18) or older** to the **classroom teacher and building principal**.
One (1) copy of the request shall be retained in the student's permanent school records, one (1) copy kept by the school principal, and one (1) copy submitted to the teacher from whose instruction the student is to be excused.
3. The written request must contain a statement that the specific instruction described conflicts with the **sincerely held** religious **and/or moral** beliefs of the student or of the parents/guardians.
4. The parent/guardian and/or student may request suggested replacement educational activities. The only permissible educational activity for this purpose shall be **substantially similar** instruction that is consistent with the learning objectives set for the **course**.
5. The building principal shall determine where the student shall report during the time the student is excused.
6. All students excused from specific instruction shall be required to achieve the academic standards established by the district as necessary for graduation. [\[3\]](#) [\[4\]](#)

Exemption from Dissection Activities

Students have the right to decline to participate in an education project involving dissection, vivisection, incubation, capture or other harm or destruction of an animal or any part of an animal.[\[5\]](#)

The district must notify students and parents/guardians of their right to decline participation in such activities at least three (3) weeks prior to the start of the education project. Students who do not participate in such activities will be assigned an alternative education project.[\[5\]](#)

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Legal Footnotes

[1] 22 PA Code 11.7
LEGAL REFERENCE

[2] 22 PA Code 4.4
LEGAL REFERENCE

[3] Pol. 102 — Academic Standards
POLICY REFERENCE

[4] Pol. 217 — Graduation
POLICY REFERENCE

[5] 24 P.S. 1523
LEGAL REFERENCE

Manheim Township School District

Board Agenda Item

	Information Only	Work Session	Regular Session Action Item	Regular Session Consent Item
Date:		10/08/2026		10/15/2026
Subject:	First Reading for Policy No. 204.1 - Virtual Attendance and Wellness Checks			
Contact Person:	Dr. Martin J. Hudacs, Acting Superintendent			
Policy / Code:	Policy No. 204.1 - Virtual Attendance and Wellness Checks			
Summary:	First Reading of this Policy is part of the Systematic Review of School Board Policies. As outlined in Policy 003, and referenced in the PA Public School Code, "The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district."			
Attachment:	Draft Policy No. 204.1 - Virtual Attendance and Wellness Checks			
Recommendation:	First Reading for Policy No. 204.1 - Virtual Attendance and Wellness Checks			

BOARD POLICY

204.1 Virtual Attendance and Wellness Checks

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
204.1	V1.1	DRAFT	10/2/2026

PURPOSE

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law.[\[1\]](#)

This policy shall be posted on the district's publicly accessible website.[\[1\]](#)

DEFINITION

District employee/representative – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[\[2\]](#)[\[3\]](#)

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

GUIDELINES**Weekly Wellness Checks**

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.[\[1\]](#)

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[\[1\]](#)

Wellness Check Methods

Acceptable methods of conducting wellness checks include:[\[1\]](#)

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.

2. Virtual or face-to-face participation by the student in any of the following activities:
 - a. Health screenings.
 - b. Standardized testing.
 - c. Advising sessions.
 - d. Tutoring sessions.
 - e. In person, school-sponsored activities chaperoned by a district employee/representative.

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[\[1\]](#) [\[4\]](#)[\[5\]](#)

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.[\[1\]](#) [\[4\]](#)[\[5\]](#)

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.[\[1\]](#)

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.[\[1\]](#)

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible.[\[1\]](#)

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[\[1\]](#)

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[\[1\]](#)

The wellness review conference will be conducted to:[\[1\]](#)

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[\[1\]](#)

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[\[1\]](#)

When the district has been unable to reach or obtain a response from the student or the student’s parent/guardian, the Superintendent or designee may consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.^[1]

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.^[1]

Reporting Requirements

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy.^{[1][2][3]}

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.^[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:^[1]

- 1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district’s virtual instruction program.
- 2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.
- 3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.
- 4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

Legal Footnotes

[1] 24 P.S. 1327.4
LEGAL REFERENCE

[2] 23 Pa. C.S.A. 6301 et seq
LEGAL REFERENCE

[3] Pol. 806 – Child Abuse
POLICY REFERENCE

[4] 24 P.S. 1329
LEGAL REFERENCE

[5] Pol. 204 – Attendance
POLICY REFERENCE

Manheim Township School District

Board Agenda Item

	Information Only	Work Session	Regular Session Action Item	Regular Session Consent Item
Date:		10/08/2026		10/15/2026
Subject:	First Reading for Policy No. 227 - Controlled Substances/Paraphernalia			
Contact Person:	Dr. Martin J. Hudacs, Acting Superintendent			
Policy / Code:	Policy No. 227 - Controlled Substances/Paraphernalia			
Summary:	First Reading of this Policy is part of the Systematic Review of School Board Policies. As outlined in Policy 003, and referenced in the PA Public School Code, "The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district."			
Attachment:	Draft Policy No. 227 - Controlled Substances/Paraphernalia			
Recommendation:	First Reading for Policy No. 227 - Controlled Substances/Paraphernalia			

BOARD POLICY

227 Controlled Substances/Paraphernalia

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
227	v1.3	DRAFT	10/2/2026

Purpose

The Board recognizes that the **use and** abuse of controlled substances **as defined in this policy** is a serious problem with legal, physical and social implications for the whole school community. **The purpose of this policy is to prohibit student possession, use and/or distribution of controlled substances, except as permitted by applicable state or federal law and Board policy.** [\[1\]](#) [\[2\]](#)

Definitions

For purposes of this policy, **controlled substances** shall include:[\[3\]](#)[\[4\]](#)

1. **Any** controlled substance prohibited by federal or **Pennsylvania** laws.
2. Look-alike drugs.
3. Alcoholic beverages.
4. Anabolic steroids.
5. Drug paraphernalia.
6. Any volatile solvents or inhalants, such as but not limited to glue and aerosol products.
7. Substances that when ingested cause a physiological effect that is similar to the effect of a controlled substance as defined by state or federal laws.

8. Prescription or nonprescription (over-the-counter) medications, except those for which permission for use in school has been granted pursuant to Board policy. [\[1\]](#) [\[2\]](#)

For purposes of this policy, **under the influence** shall include any consumption or ingestion of controlled substances by a student.

For purposes of this policy, **look-alike drug** shall include any pill, capsule, tablet, powder, plant matter or other item or substance that is designed or intended to resemble a controlled substance prohibited by this policy, or is used in a manner likely to induce others to believe the material is a controlled substance.

Authority

The Board prohibits students from using, possessing, distributing and being under the influence of any controlled substances during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and to and from school-sponsored activities. [\[5\]](#)[\[6\]](#)[\[7\]](#)

The Board may require participation in drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs resulting from violations of this policy.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies. [\[8\]](#)[\[9\]](#) [\[10\]](#) [\[11\]](#) [\[12\]](#) [\[13\]](#)

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property or during nonschool hours to the same extent as provided in Board policy on student discipline. [\[14\]](#)

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to identify and control substance abuse in the schools which:

1. Establish procedures to appropriately manage situations involving students suspected of using, possessing, being under the influence or distributing controlled substances. [\[15\]](#) [\[16\]](#) [\[17\]](#)
2. Disseminate to students, parents/guardians and staff the Board policy and administrative regulations governing student use of controlled substances.

Guidelines

Violations of this policy may result in disciplinary action up to and including expulsion and referral for prosecution. [\[14\]](#) [\[18\]](#) [\[19\]](#)

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents involving **the prohibited** possession, use or sale of controlled substances on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies. [\[13\]](#) [\[15\]](#) [\[16\]](#) [\[20\]](#) [\[21\]](#) [\[22\]](#)

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving **the prohibited** possession, use or sale of controlled substances as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the **law enforcement agency** that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian. [\[13\]](#) [\[20\]](#) [\[23\]](#)

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of **prohibited** possession, use or sale of controlled substances to the **PA Department of Education on the required form**. [\[13\]](#) [\[15\]](#) [\[16\]](#)

In all cases involving students and controlled substances, the need to protect the school community from undue harm and exposure to drugs shall be recognized.

{ } No student may be admitted to a program that seeks to identify and rehabilitate the potential abuser without the intelligent, voluntary and aware consent of the student and parent/guardian.

Anabolic Steroids

The Board prohibits the use of anabolic steroids by students involved in school-related athletics, except for a valid medical purpose. Body building and muscle enhancement, increasing muscle bulk or strength, or the enhancement of athletic ability are not valid medical purposes. Human Growth Hormone (HGH) shall not be included as an anabolic steroid.[\[24\]](#)

Students shall be made aware of the dangers of steroid use; that anabolic steroids are classified as controlled substances; and that their unauthorized use, possession, purchase or sale could subject students to suspension, expulsion and/or criminal prosecution. [\[18\]](#)[\[25\]](#)

Reasonable Suspicion/Testing

If based on the student's behavior, medical symptoms, vital signs or other observable factors, the building principal has reasonable suspicion that the student is under the influence of a controlled substance, the student may be required to submit to drug or alcohol testing. The testing may include but is not limited to the analysis of blood, urine, saliva or the administration of a Breathalyzer test.

NOTES:

Off-Campus Activities - Content related to off-campus conduct is now located in Policy 218 Student Discipline.

Maintenance – make sure any drug testing policy has been reviewed by district solicitor. See Andrews & Price memo for guidance.

Legal Footnotes

[1] Pol. 210 — Medications
POLICY REFERENCE

[2] Pol. 210.1 — Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
POLICY REFERENCE

[3] 35 P.S. 780-102
LEGAL REFERENCE

[4] 21 U.S.C. 812
LEGAL REFERENCE

[5] 24 P.S. 510
LEGAL REFERENCE

[6] 24 P.S. 511
LEGAL REFERENCE

[7] 22 PA Code 12.3
LEGAL REFERENCE

[8] 22 PA Code 10.23
LEGAL REFERENCE

[9] 20 U.S.C. 1400 et seq
LEGAL REFERENCE

[10] Pol. 103.1 — Nondiscrimination — Qualified Students With Disabilities
POLICY REFERENCE

[11] Pol. 113.1 — Discipline of Students with Disabilities
POLICY REFERENCE

[12] Pol. 113.2 — Behavior Support
POLICY REFERENCE

[13] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[14] Pol. 218 — Student Discipline
POLICY REFERENCE

[15] 24 P.S. 1306.2-B
LEGAL REFERENCE

[16] 24 P.S. 1319-B
LEGAL REFERENCE

[17] 42 Pa. C.S.A. 8337
LEGAL REFERENCE

[18] Pol. 233 — Suspension and Expulsion
POLICY REFERENCE

[19] Pol. 236 — Student Assistance Program
POLICY REFERENCE

[20] 22 PA Code 10.2
LEGAL REFERENCE

[21] 22 PA Code 10.21
LEGAL REFERENCE

[22] 22 PA Code 10.22
LEGAL REFERENCE

[23] 22 PA Code 10.25
LEGAL REFERENCE

[24] 35 P.S. 807.1
LEGAL REFERENCE

[25] 35 P.S. 807.2
LEGAL REFERENCE

Manheim Township School District

Board Agenda Item

	Information Only	Work Session	Regular Session Action Item	Regular Session Consent Item
Date:		10/08/2026		10/15/2026
Subject:	First Reading for Policy No. 610 - Purchases Subject to Bid/Quotation			
Contact Person:	Dr. Martin J. Hudacs, Acting Superintendent			
Policy / Code:	Policy No. 610 - Purchases Subject to Bid/Quotation			
Summary:	First Reading of this Policy is part of the Systematic Review of School Board Policies. As outlined in Policy 003, and referenced in the PA Public School Code, "The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district."			
Attachment:	Draft Policy No. 610 - Purchases Subject to Bid/Quotation			
Recommendation:	First Reading for Policy No. 610 - Purchases Subject to Bid/Quotation			

BOARD POLICY

610 Purchases Subject to Bid/Quotation

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
610	v2.2	DRAFT	10/2/2026

Authority

It is the policy of the Board to obtain competitive bids and price quotations for products and services where such bids or quotations are required by law or may result in monetary savings to the school district.[\[1\]](#)[\[2\]](#)

Guidelines

The amounts contained in this policy regarding competitive bid and price quotation requirements are subject to adjustments based on the Consumer Price Index.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Competitive Bids

When seeking competitive bids, the Board shall advertise once a week for three (3) weeks in not less than two (2) newspapers of general circulation.[\[1\]](#)[\[2\]](#)

After due public notice advertising for competitive bids, the Board shall be authorized to:

1. Purchase furniture, equipment, school supplies and appliances having an aggregate value of more than the yearly established rate as set forth by the Department of Labor and Industry, unless exempt by law.[\[2\]](#)
2. Contract for construction, reconstruction, repairs, maintenance or work on any school building or property having an aggregate value of more than the yearly established rate as set forth by the Department of Labor and Industry, unless exempt by law.[\[1\]](#)

The Board prohibits the practice of splitting purchases to avoid advertising and bidding requirements.[\[1\]](#)[\[2\]](#)

With kind, quality and material being equal, the bid of the lowest responsible bidder meeting bid specifications shall be accepted upon approval of the Board, unless the Board chooses to reject all bids.[\[1\]](#)[\[2\]](#)

The Board recognizes that emergencies may occur when imminent danger exists to persons or property or continuance of existing school classes is threatened, and time for bidding cannot be provided because of the need for immediate action. Bidding decisions in the event of such emergencies shall be made in accordance with existing legal requirements. The Superintendent is authorized to allocate funds necessary to address the emergency and will notify the School Board of estimated expenses.[\[1\]](#)

{ } Electronic Bidding

The Board shall receive bids electronically for competitive contracts, except for construction and design services, in compliance with applicable laws and Board policy.[\[4\]](#)[\[5\]](#)

The district shall electronically maintain the confidentiality of the bid until the bid opening.[\[5\]](#)

{ } Competitive Electronic Auction Bidding

The Board shall adopt a resolution approving the use of competitive electronic auction bidding for contracts for supplies or services, but not for construction or design services.[\[4\]](#)[\[1\]](#)

An invitation for bids shall be issued and shall include:[\[1\]](#)

1. Procurement description.
2. All contractual terms, when practical.
3. Conditions applicable to procurement, including a notice that bids will be received in an electronic auction manner.

Public notice and advertisement of the invitation for bids shall be given in the manner required for non-electronic bidding.

Bids shall be accepted electronically at the time and in the manner designated in the invitation for bids.

During the auction, bidders shall be able to review their bid rank or the low bid price, and may reduce their bid prices during the auction.

At the conclusion of the auction, the record of the bid prices received and the name of each bidder shall be open to public inspection.

After the auction period has expired, the district shall grant in writing withdrawal of a bid when the bidder requests relief and presents credible evidence of a clerical mistake due to reasons permitted by law, within the time period established by the district.

The contract shall be awarded within sixty (60) days of the auction by written notice to the lowest responsible bidder, or all bids may be rejected. Extensions of the award date may be made by written, mutual consent of both parties.

Price Quotations

Unless exempt by law, at least three (3) written, **electronic**, or telephonic price quotations shall be requested by the Board for:[\[1\]](#)[\[2\]](#)

1. Furniture, equipment, school supplies and appliances having an aggregate value of more than the yearly established rate as set forth by the Department of Labor and Industry.[\[2\]](#)
2. All contracts for construction, reconstruction, repairs, maintenance or work on any school building or property, having an aggregate value of more than the yearly established rate as set forth by the Department of Labor and Industry.[\[1\]](#)

If it is not possible to obtain three (3) quotations, a memorandum must be kept on file showing that fewer than three (3) qualified vendors exist in the market area. The written price quotations, written records of **electronic** or telephonic price quotations and memoranda shall be kept on file for three (3) years.

Work Performed by District Maintenance Personnel

The Board may authorize district maintenance personnel to perform construction, reconstruction, repairs or work having a total cost or value of less than the aggregate value of the yearly established rate as set forth by the Department of Labor and Industry.^[1]

Construction Change Order Authorization

During a construction project proceeding pursuant to contractual approvals by the School Board, change orders related to such a project, which are not required to be bid by law, may be approved as follows:

- 1. Change Orders less than \$25,000 - Approved by the Superintendent.**
- 2. Change Orders greater than \$25,000 - Approved by the Board President, and subsequently ratified at the next School Board meeting.**

Delegation of Responsibility

The Board may grant the Board Secretary or Chief Operating Officer the authority to purchase supplies and award contracts in the amount and manner designated by applicable law.^{[1][2]}

NOTES:

The Department of Labor and Industry shall publish notice, in the Pennsylvania Bulletin prior to January 1 of each calendar year, of the annual percentage change and the unadjusted or final adjusted base amounts at which competitive bidding is required and written or telephonic price quotations are required, respectively, for the calendar year beginning the first day of January after publication of the notice. This policy will be adjusted annually based on the notice published in the Pennsylvania Bulletin.

Legal Footnotes

[1] 24 P.S. 751
LEGAL REFERENCE

[2] 24 P.S. 807.1
LEGAL REFERENCE

[3] 24 P.S. 120
LEGAL REFERENCE

[4] 62 Pa. C.S.A. 4602
LEGAL REFERENCE

[5] 62 Pa. C.S.A. 4603
LEGAL REFERENCE

Manheim Township School District

Board Agenda Item

	Information Only	Work Session	Regular Session Action Item	Regular Session Consent Item
Date:		10/08/2026		10/15/2026
Subject:	First Reading for Policy No. 810 - Transportation			
Contact Person:	Dr. Martin J. Hudacs, Acting Superintendent			
Policy / Code:	Policy No. 810 - Transportation			
Summary:	First Reading of this Policy is part of the Systematic Review of School Board Policies. As outlined in Policy 003, and referenced in the PA Public School Code, "The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district."			
Attachment:	Draft Policy No. 810 - Transportation			
Recommendation:	First Reading for Policy No. 810 - Transportation			

BOARD POLICY

810 Transportation

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
810	v2	DRAFT	10/2/2026

Purpose

Transportation for students shall be provided in accordance with law and Board policy.

Definitions

School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.[\[1\]](#)

School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.[\[1\]](#)

Authority

The Board shall provide transportation for resident students in grades kindergarten through 12 to the district's public schools and charter, regional charter and nonpublic schools located in the district or within the district's transportation boundary or other placements as required by law or agreements. The district's transportation boundary is a distance not exceeding ten (10) miles by the nearest public highway outside the school district's border.[\[2\]](#)[\[3\]](#)[\[4\]](#)

The Board shall purchase, lease, equip and maintain school buses/vehicles and/or contract for school bus/vehicle services for transportation of students to and from school at regularly scheduled hours and for field trips and extracurricular activities.[\[2\]](#)[\[3\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#) [\[8\]](#) [\[9\]](#) [\[10\]](#) [\[11\]](#).

The Board shall provide transportation for students living within the prescribed limits when walking conditions to the school are found to be hazardous by the Department of Transportation.[\[3\]](#)[\[12\]](#).

The Board shall provide transportation for students with disabilities, without regard to distance or hazardous walking conditions, when required by the student's individualized education program (IEP) or Section 504 Service Agreement.[\[13\]](#)[\[14\]](#) [\[15\]](#) [\[16\]](#) [\[17\]](#)

The Board shall provide **free** transportation for eligible resident students who are enrolled in nonpublic schools or charter schools as required by law. **Transportation provided to charter school students need not be identical to transportation provided to traditional public school students.**[\[2\]](#)[\[4\]](#) [\[18\]](#) [\[19\]](#)

The Board shall provide transportation for children in foster care in accordance with federal and state laws and regulations, and the local transportation plan.[\[20\]](#) [\[21\]](#)

The Board shall provide transportation for homeless children and youths in accordance with federal and state laws and regulations. [\[21\]](#) [\[22\]](#)

The Board prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading or unloading, except as allowed by law. [\[23\]](#)

The Board shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on district property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload. Signs shall also be posted at locations that provide fifteen (15) or more parking spaces for such diesel-powered motor vehicles.[\[24\]](#)[\[25\]](#)

Delegation of Responsibility

The school bus/vehicle driver shall be responsible to maintain order while students are being transported.

The school bus/vehicle driver shall report all incidents, including, but not limited to, discipline problems, medical problems, bullying/harassment, safety issues, accidents or injuries, and violations of Pennsylvania's School Bus Stopping Law to the Superintendent or designee as soon as practicable.

The building principal may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation. [\[7\]](#)

The Superintendent or designee shall be responsible to:

1. Maintain records and make required reports regarding school transportation. [\[5\]](#)[\[7\]](#)
2. Distribute rules governing student conduct during transport; such rules shall be binding on all students transported by the district. [\[7\]](#)
3. Provide each school bus/school vehicle driver with:
 - a. The Pennsylvania School Bus Driver's Manual;
 - b. The written rules for student conduct on buses/vehicles;
 - c. The procedures for evacuation drills; and
 - d. Any additional laws and applicable Board policies and administrative regulations which apply to school bus/vehicle drivers.
4. { } Establish administrative regulations that specify the number of chaperones to accompany students in connection with school-related activities and field trips. [\[7\]](#) [\[26\]](#)
5. { } Prepare a district map or schedule indicating each bus stop and bus route. [\[7\]](#)

Guidelines

Student Health Information

When necessary for student safety, or when required by a student's IEP or Section 504 Service Agreement, a school bus/vehicle driver shall be provided with relevant student health and medical information. [\[16\]](#) [\[17\]](#) [\[27\]](#) [\[28\]](#) [\[29\]](#) [\[30\]](#)

School bus/vehicle drivers shall maintain the confidentiality of student health/medical information in accordance with district policies and procedures and applicable law. [\[31\]](#) [\[32\]](#)

Evacuation Drills

Bus evacuation drills shall be conducted twice a year and reported to the Pennsylvania Department of Education, in accordance with law and Board policy. [\[33\]](#) [\[34\]](#) [\[35\]](#)

NOTES:

Title 22, Sec. 23.4 - discipline, field trips, contracted negotiations, records

Title 22, Sec. 23.6 - authorized passengers

Computation of distance - 1366

Field Trips – 24 P.S. Sec. 517 (farm show), 1361 (nonpublic); Title 22, Sec. 23.4

Ten-mile boundaries - 1361

Other boundaries - 1 ½ miles - 1362

Payments/reimbursements - 2541, 2542, Title 22 Sec. 23.31-23.40

Transportation - Title 22, Chapter 23

School Buses/Vehicles - Title 67, Chapter 171

Bus Drivers Minor Children – Title 22 Sec. 23.6

Definitions of motor vehicle – Vehicle Code – 75 Pa. C.S.A. Sec. 102

If the district has existing language in policy on transportation routes and stops, which addresses students being limited to a single bus stop or single residence, recommend reviewing the language with the solicitor based on recent court cases regarding student transportation and residency (*Watts v Manheim Township SD*, *Wyland v West Shore SD*). Consult Legal with questions.

Legal Footnotes

[1] 75 Pa. C.S.A. 102
LEGAL REFERENCE

[2] 24 P.S. 1361
LEGAL REFERENCE

[3] 24 P.S. 1362
LEGAL REFERENCE

[4] 24 P.S. 1726-A
LEGAL REFERENCE

[5] 22 PA Code 23.1
LEGAL REFERENCE

[6] 22 PA Code 23.2
LEGAL REFERENCE

[7] 22 PA Code 23.2
LEGAL REFERENCE

[8] Pol. 610 — Purchases Subject to Bid/Quotation
POLICY REFERENCE

[9] Pol. 611 — Purchases Budgeted
POLICY REFERENCE

[10] Pol. 611
POLICY REFERENCE
Referenced policy is not available in this policy book.

[11] 75 Pa. C.S.A. 3345.1
LEGAL REFERENCE

[12] 67 PA Code 447.1 et seq
LEGAL REFERENCE

[13] 22 PA Code 23.3
LEGAL REFERENCE

[14] 24 P.S. 1374
LEGAL REFERENCE

[15] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[16] Pol. 103.1 — Nondiscrimination — Qualified Students With Disabilities
POLICY REFERENCE

[17] Pol. 113 — Special Education
POLICY REFERENCE

[18] Pol. 140 — Charter Schools
POLICY REFERENCE

[19] Bell v. Wilkinsburg Sch. Dist., No. 23 WAP 2024, 2026 WL 152043 (Pa. Jan. 21, 2026)
LEGAL REFERENCE

[20] 20 U.S.C. 6312
LEGAL REFERENCE

[21] Pol. 251 — Students Experiencing Homelessness, Foster Care and Other Educational Instability
POLICY REFERENCE

[22] 42 U.S.C. 11432
LEGAL REFERENCE

[23] 35 P.S. 4601 et seq
LEGAL REFERENCE

[24] 35 P.S. 4601
LEGAL REFERENCE

[25] 67 PA Code 212.101
LEGAL REFERENCE

[26] Pol. 121 — Field Trips
POLICY REFERENCE

[27] Pol. 209.1 — Food Allergy Management
POLICY REFERENCE

[28] Pol. 209.2 — Diabetes Management
POLICY REFERENCE

[29] Pol. 210 — Medications

POLICY REFERENCE

[30] Pol. 210.1 — Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors

POLICY REFERENCE

[31] Pol. 113.4 — Confidentiality of Special Education Student Information

POLICY REFERENCE

[32] Pol. 216 — Student Records

POLICY REFERENCE

[33] 24 P.S. 1517

LEGAL REFERENCE

[34] 75 Pa. C.S.A. 4552

LEGAL REFERENCE

[35] Pol. 805 — Emergency Preparedness and Response

POLICY REFERENCE

[36] Pol. 805

POLICY REFERENCE

Referenced policy is not available in this policy book.

[49] 75 Pa. C.S.A. 102

LEGAL REFERENCE

[50] 24 P.S. 1361

LEGAL REFERENCE

[57] 24 P.S. 1362

LEGAL REFERENCE

[59] 22 PA Code 23.3

LEGAL REFERENCE

[61] 20 U.S.C. 6312

LEGAL REFERENCE

[63] 35 P.S. 4601

LEGAL REFERENCE

[64] 35 P.S. 4608

LEGAL REFERENCE

[66] 22 Pa. Code 23.4

LEGAL REFERENCE

[67] 22 PA Code 23.1

LEGAL REFERENCE

[68] 24 P.S. 1517

LEGAL REFERENCE

Manheim Township School District

Board Agenda Item

	Information Only	Work Session	Regular Session Action Item	Regular Session Consent Item
Date:		10/8/26		10/15/26
Subject:	Brass Instrument Donation			
Contact Person:	David Rilatt and Scott Siegel			
Summary:	<p>The Manheim Township Marching Band Boosters would like to purchase a set of brass instruments from the Carolina Crown Drum and Bugle Corps, as a donation to our marching band program.</p> <p>These instruments, used for one season by the drum corps and then sold at a significant discount from buying them brand new, are top of the line with a silver finish. They would be a huge step up in quality and look from our current piecemeal set of instruments.</p> <p>The cost of purchasing 9 marching baritones, 5 mellophones, and 4 marching tubas will be \$53,966.02 including shipping cost. (Retail Value is closer to \$100k.)</p> <p>School Board Policy 702 requires the Board to accept, with majority approval, any gift, grant or donation with a value in excess of \$5,000.00.</p>			
Attachment:	Quote 11284 - crownSTORE			
Recommendation:	Approve the donation of a set of brass instruments, 9 marching baritones, 5 mellophones, and 4 marching tubas, for a total of \$53,966.02, from the Manheim Township Marching Band Boosters.			



Quote

DATE	ESTIMATE #
9/22/2026	QUOTE-11284

BILL TO
Manheim Township High School 115 Blue Streak Blvd Lancaster, PA 17601 USA

SHIP TO
Manheim Township High School 115 Blue Streak Blvd Lancaster, PA 17601 USA siegelsc@mtwp.net

Item	Description	Qty	Rate	Amt
CC-YBB-202MSWC	Yamaha Marching Tuba, Used by Drum Corps one season	4	\$5,845.00	\$23,380.00
CC-YBH-301MS	Yamaha Marching Baritone, Used by Drum Corps one season	9	\$2,295.00	\$20,655.00
CC-YMP-204MS	Yamaha Marching Mellophone, Used by Drum Corps one season	5	\$1,795.00	\$8,975.00
			SUBTOTAL	\$53,010.00
			SHIPPING	\$956.02
			DISCOUNT	\$0.00
			TAX	\$0.00
			TOTAL	\$53,966.02

Board Agenda Item

	Information Only	Work Session	Regular Session Action Item	Regular Session Consent Item
Date:		10/8/26		10/15/26
Subject:	Recommendation for Field Trip Approval(s) by the MT Board of School Directors			
Contact Person:	Dr. Dale Reimann, Assistant Superintendent			
Summary:	Per School Board Policy No. 121, <i>The Board shall approve only those field trips that takes students out of state or overnight.</i> The enclosed trip(s) is(are) being brought before the board for approval, given that it/they is/are of “overnight” and/or “out of state” status.			
Attachment:	Summary(ies) of MTSD field trip(s) recommended for approval by the MT Board of School Directors			
Recommendation:	Recommend to approve the presented out of state or overnight field trip(s)			

MTSD Field Trips (Overnight and/or Out-of-State) Recommended for Approval by the MT School Board in October 2026	Trip #1	Trip #2	Trip #3
Teacher/Advisor/Director(s) Requesting/Supervising the Trip	Tammy Sweeney	Nicole Schiffhauer & Hillary Jarvis	Natalia Bedoya
Class/Program/Club/Group Taking the Trip	International Baccalaureate (IB) Students	Western Lit & Thought (WELT) Students	IB Program Students
Trip Destination(s)	The Mall in Washington DC - 1100 Ohio Drive SW, Washington, DC 20242	NYC - The Met Museum	Ecuador (Quito, Baños, Puyo)
START DATE	11/5/26	12/14/26	9/3/27
END DATE	11/5/26	12/14/26	9/10/27
Overnight and/or Out-of-State	Out of State	Out of State	Both
Purpose of Trip	To support IB curriculum - Walking tour of the monuments followed by a visit to one of the following: The Air & Space Museum; National Gallery; National Museum of African American History; Natural History Museum; National Museum of American History.	To take WELT students to the Met in NYC so that they can view (in person) many of the works we study in class.	In support of IB curriculum
Trip Participants	IB Programme Students	All WELT Students	IB Students
Tentative Mandatory Meeting Date for Overnight Trips	n/a	n/a	12/10/2026 (tentative)
Confirm that the trip has been entered in FMX	Yes	Yes	No
Total Costs for Nursing Services @ \$50 per hour (if applicable)	\$600	\$600	n/a
# of Students	50	123	30
# of Employee and/or Board Approved Volunteer Chaperones	5	14	4
REGISTRATION COST	0	\$13,335 (\$12,915 or \$105/student x 123; \$420 or \$30/adult chaperone x 14)	\$43,808 (\$1,369pp x 30 students and 2 paying chaperones; 2 free chaperones)
REGISTRATION COST Paid by	n/a	Family/Student	Family/student and district (district will pay for chaperones)
Hotel Costs	n/a	n/a	Included in registration
Anticipated # of Students per Room	n/a	n/a	n/a
Hotel Costs paid by	n/a	n/a	n/a
Transportation Provider	Executive Coach	Melard Transport	Executive Coach & US Airline
Total Est. Mileage	266	334	180 miles via Coach bus to the airport
Transportation Costs	\$2,500 (\$45.45 pp x 55)	Included w/registration fee	\$31,212 - flights \$27,200 (\$800 pp) & bus \$4,012 (\$118 pp) = \$918 pp x 30 students and 4 chaperones)
Transportation Costs paid by	Family/Student/Chaperone	Family/Student/Chaperone	Family/student and district (district will pay for chaperone flights)
Other Expenses	\$2,075 (\$1,100 or \$20 pp for lunch x 55; \$975 for 5 substitute teachers)	\$4,500 (\$4,110 or \$30 pp for lunch/snacks/dinner x 137; \$390 for 2 substitutes)	Meals included in registration cost; \$2,340 for 3 substitutes @ \$195 x 4 days (\$78 pp x 30)
Other Expenses paid by	Family/Student/Chaperone (lunch); District (subs)	Family/Student/Chaperone	District
Amount Funded by District Budget (Non-Transportation Funds)	\$1,575	\$990	\$5,078 (2 chaperones registration fee @ \$1,369 each; \$2,340 for subs)
Amount Funded by District Budget (Transportation Funds)	0	0	\$3,200 (\$800 x 4 for flights)
Total Trip Cost Paid by District	\$1,575	\$990	\$8,278
Amount Funded by Student/Family/Chaperone	\$3,600	\$17,445	\$69,090 (\$2,303 pp x 30 people)
Amount of any "other" funding source(s)	0	0	n/a
Total Paid by Booster Club	0	0	n/a
Grand Total for Trip	\$5,175	\$18,435	\$77,368