Agenda of Board Meeting

The Joint School Committee
Reading Muhlenberg CTC

A Board Meeting of the Joint School Committee of Reading Muhlenberg CTC will be held Monday, November 9, 2026, beginning at 6:30 PM Reading Muhlenberg CTC, 2615 Warren Rd, Reading, PA 19604.

1. **Call to Order**
    1.A. Roll Call for Board Meeting
2. **Pledge to the Flag**



3. **Solicitor's Report 3.A. Solicitor's Report**
3.B. Amendments to Agenda
4. **Superintendent's Comments 4.A. Comments by Dr. Mumin and Dr. Futrick**
5. **Public Comments**
6. **Approval of Minutes 6.A. Approval of JSC Meeting Minutes**
7. **Curriculum**
    7.A. Approval of New CTE Program
    7.B. Approval of CTE Program Closure
8. **Administration / Legal**
    8.A. Approval of 2027 JSC Meeting Dates
    8.B. Approval of BCTE Technical Assistance Program MOU
9. **Personnel**
    9.A. Approval of Employment
        9.A.1. Mr. Ryan Dower, Electrical Technology Instructor, at a starting salary of $68,092 (EM/Intern, Step 13), contingent upon a physical examination; in accordance with Act 34, Act 151, FBI Clearances, and other pre-employment tests as required; the working days and fringe benefits as per the RMCTCEA Agreement; start date TBD.

Mr. Carlos Ulerio Fernandez - Instructional Assistant, at a starting salary of $20.64, contingent upon a physical examination; in accordance with Act 34, Act 151, FBI Clearances, and other pre-employment tests as required; the working days and fringe benefits as per the RMCTCSP Agreement; start date TBD.

Mr. Tom Summer, Logistics Technician, at a salary of $21.36/hour, per the RMCTCSP Collective Bargaining Agreement, effective January 4, 2027.

Alexis Miller, Printer Technician, at a starting salary of $21.36, contingent upon a physical examination; in accordance with Act 34, Act 151, FBI Clearances, and other pre-employment tests as required; the working days and fringe benefits as per the RMCTCSP Agreement; start date TBD.

9.B. Acceptance of Resignations

9.B.1. Mr. Manuel Flores, Printer Technician, effective October 23, 2026
Ms. Desiree Albarran, Administrative Assistant, effective November 6, 2026
Mr. Thomas McDevitt, Instructional Assistant, effective November 6, 2026.
Mr. Zak Yankowski, Automotive Technology Instructor, effective November 25, 2026.

9.C. Approval of Revised Position Description

9.D. Leave of Absence

9.D.1. Employee #1238, be granted leave of absence in accordance with the Family and Medical Leave Act (FMLA), beginning October 21, 2026, with the understanding that the employee will be using accumulated sick leave hours and unpaid days to cover the period of leave.

10. **Financial Reports**
    10.A. Ratification of Payments
    10.B. Approval of Financial Reports
11. **Old Business**
12. **New Business**
13. **Public Comments**
14. **Adjournment**
    14.A. Adjourn Board Meeting

Board Meeting Minutes
Monday, October 12, 2026

1. Call to Order
1.A. Roll Call for Board Meeting
The Board Meeting of the Joint School Committee of the Reading Muhlenberg CTC was held on Monday, October 12, 2026, at 6:41 p.m. The meeting was called to order by Chairperson Ms. Patricia Wright. The following were present:

JSC Member – Ms. Patricia Wright
JSC Member - Mrs. Cindy Mengle
JSC Member - Dr. Paige Brookins
JSC Treasurer - Mr. Ronald Haas
JSC Secretary - Ms. Shaykayarira DelRio Gonzalez
JSC Member - Mr. Robert Mengle
JSC Alternate - Ms. Susan Roeckle
Superintendent - RSD - Dr. Khalid Mumin
Superintendent - MSD - Dr. Alan Futrick
Solicitor - Mr. John Miravich, Esq.
Administrative Director - Mr. Eric Kahler
CTE Director of Student Services - Dr. Daniel Marks
CTE Director of Special Education - Ms. Holly Lorchak
Business Manager – Mr. Dominic Bellucci
Director of Information Technology – Mr. Justin Work
Recorder – Mrs. Carmen Torres

2. Pledge to the Flag
2.A. Pledge to the Flag
The meeting commenced with the Pledge of Allegiance to the Flag of the United States of America.

3. Solicitor's Report
3.A. Solicitor's Report
Nothing to Report

3.B. Amendments to Agenda
No Amendments to Agenda

4. Superintendent's Comments
4.A. Comments by Dr. Mumin and Dr. Futrick
Dr. Futrick noted that Hispanic Heritage Night is coming up. He also discussed Muhlenberg's Safe Trick-or-Treat Night, which will take place at 6:00 PM at our Elementary Center. He mentioned that if anyone was willing to donate candy to help support the event, it would be greatly appreciated. The event will provide a central location for children to trick-or-treat rather than going door-to-door. Mr. Haas was assigned to coordinate any candy donations.

Dr. Mumin thanked RMCTC for its continued partnership. He noted that Reading School District annual Hispanic Heritage showcase will take place on October 22 at 5:00 PM at the Geigle Complex at Reading High School. He stated that it will be a great and large community event fille with student art ehibits, dances, and great authentic cuisines. He invited everyone to join them. He also announced that Reading Innovation Academy will hold an open house on October 29, where students will have the opportunity to display some of their work. Dr. Mumin further shared that Reading High School's ninth-grade students have scheduled visits to RMCTC and the Innovation Academy. He noted that students attended the Reading Regional Airport Aviation Career Fair where students ahad the opportunity to work with a helicopter.

5. Public Comments
5.A Public Comments
No Public Comments

6. Approval of Minutes
6.A. Approval of JSC Meeting Minutes
RESOLVED, that the meeting minutes of the Board Meeting held on September 21, 2026, be approved as presented.

Moved by Mr. Mengle and seconded by Dr. Brookins
Motion carried

7. Administration / Legal
7.A. Approval of Health Services Agreement
RESOLVED that the JSC approve the Health Services Agreement Dr. Nathan Hagstrom MD, to provide school physician services for the RMCTC for the 2026-2027 school year, as per attached.

Moved by Mr. Mengle and seconded by Dr. Brookins*
Yeas: Ms. Wright, Mrs. Mengle, Dr. Brookins, Mr. Haas, Ms. DelRio Gonzalez, Mr. Mengle
Nays: None

*Motion to approve the Health Agreement carried but the agreement will not be signed until Lehigh Valley Hospital reviews the changes requested by Solicitor Miravich. The changes made were requested to protect RMCTC. Agreement is pending solicitor review and approval. The agreement will be signed once Solicitor Miravich reviews and approves.

8. Personnel
8.A. Approval of Employment
RESOLVED, that the employment of the individuals listed below be ratified;
8.A.1.
- Ms. Octavia Miller, Substitute Teacher for the 2026-2027 SY, having all the required clearances on file prior to her assignment.
- Mr. Carlos Ulerio Fernandez, Substitute Teacher for the 2026-2027 SY, having all the required clearances on file prior to his assignment.

Moved by Dr. Brookins and seconded by Mr. Mengle
Yeas: Mrs. Mengle, Dr. Brookins, Mr. Haas, Ms. DelRio Gonzalez, Mr. Mengle, Ms. Wright
Nays: None

8.B. Approval of New Position Description
RESOLVED, that the following new position description for Logistics Technician be approved as per the attached.

Moved by Dr. Brookins and seconded by Mr. Mengle
Yeas: Mrs. Mengle, Dr. Brookins, Mr. Haas, Ms. DelRio Gonzalez, Mr. Mengle, Ms. Wright
Nays: None

9. Policies / Procedures
9.A. Second and Final reading of Policies.
RESOLVED, that the following policy recommendations be approved for second and final reading:
a. 102 - Academic Standards
b. 105 - Curriculum
c. 246 - School Wellness
d. 249 - Bullying/Cyberbullying
e. 704 - Maintenance
f. 803 - School Calendar

g. 805.2 - School Security Personnel
h. 822 - Automated External Defibrillators (AED)/Cardiopulmonary Resuscitation (CPR)

Moved by Dr. Brookins and seconded by Mr. Mengle
Yeas: Dr. Brookins, Mr. Haas, Ms. DelRio Gonzalez, Mr. Mengle, Ms. Wright, Mrs. Mengle
Nays: None

10. Financial Reports
10.A. School Safety & Security Grant for 2027-2028 SY
RESOLVED, that the 2027-2028 School Safety & Security grant totaling $70,000 be accepted to help offset a portion of the personnel costs for our School Resource Officer.

Moved by Mr. Mengle and seconded by Mr. Haas
Yeas: Mr. Haas, Ms. DelRio Gonzalez, Mr. Mengle, Ms. Wright, Mrs. Mengle, Dr. Brookins
Nays: None

10.B. Ratification of Payments
RESOLVED, that the list of General Fund payments for the periods listed below be ratified:
a. For the period ending September 30, 2026, as presented in the attached documentation.

Moved by Mr. Mengle and seconded by Mr. Haas
Yeas: Mr. Haas, Ms. DelRio Gonzalez, Mr. Mengle, Ms. Wright, Mrs. Mengle, Dr. Brookins
Nays: None

10.C. Approval of Financial Reports
RESOLVED, that the financial reports for September 30, 2026, be approved as per the attached.

Moved by Mr. Mengle and seconded by Mr. Haas
Yeas: Mr. Haas, Ms. DelRio Gonzalez, Mr. Mengle, Ms. Wright, Mrs. Mengle, Dr. Brookins
Nays: None

11. Old Business
11.A. Old Business
No Old Business

12. New Business
12.A. New Business
No New Business

13. Public Comments
13.A. Public Comments
No Public Comments

14. Adjournment
14.A. Adjourn Board Meeting
Ms. DelRio Gonzalez moved, and Dr. Brookins seconded that the Board Meeting be adjourned at 6:58 pm.

_____
Ms. Shaykayarira DelRio Gonzalez, Secretary
Joint School Committee

Committee of the Whole Minutes
Monday, October 12, 2026

1. Call to Order
1.A. Roll Call for Committee of the Whole Meeting
The Committee of the Whole Meeting of the Joint School Committee of the Reading Muhlenberg CTC was held on Monday, October 12, 2026, at 6:30 p.m. The meeting was called to order by JSC Vice Chairperson Mrs. Cindy Mengle and Ms. Patricia Wright ran the meeting upon arriving. The following were present:

JSC Member – Ms. Patricia Wright
JSC Member - Mrs. Cindy Mengle
JSC Member - Dr. Paige Brookins
JSC Treasurer - Mr. Ronald Haas
JSC Secretary - Ms. Shaykayarira DelRio Gonzalez (virtual)
JSC Member - Mr. Robert Mengle
JSC Alternate - Ms. Susan Roeckle
Superintendent - RSD - Dr. Khalid Mumin
Superintendent - MSD - Dr. Alan Futrick
Solicitor - Mr. John Miravich, Esq.
Administrative Director - Mr. Eric Kahler
CTE Director of Student Services - Dr. Daniel Marks
CTE Director of Special Education - Ms. Holly Lorchak
Business Manager – Mr. Dominic Bellucci
Director of Information Technology – Mr. Justin Work
Recorder – Mrs. Carmen Torres

2. Director's Report
2.A. Updates / Review Agenda
Mr. Kahler spoke about the very productive professional development day held on October 12th. The day included Stop the Bleed sessions and using AI to help with Canvas lesson plans. He expressed how proud he is of the work our teachers are doing. He also provided an update on the Habitat for Humanity house project, discussed the roof repairs, and gave a brief summary of the Cherry Bekaert letter attached to the agenda regarding the Auditing Standards.

Mr. Kahler provided the Board with an update on the Print Shop and the resignation of the Printer Technician, effective October 23rd. He noted that online ordering has been temporarily turned off because the Print Shop is backed up with orders and needs time to catch up before accepting new orders.

2.B. Construction Project Update
No updates

3. Administration / Legal
3.A. Approval of Health Services Agreement
Mr. Kahler asked the JSC to approve the Health Services Agreement Dr. Nathan Hagstrom MD, to provide school physician services for the RMCTC for the 2026-2027 school year, pending Solicor approval.

Solicitor Miravich gave an update a couple provisions to the health services agreements and we will ask to approve with the condition that it is pending Solciitor approval.

4. Personnel
4.A. Approval of Employment
Mr. Kahler asked the JSC that the employment of the individuals listed below be approved;

4.A.1.

- Ms. Octavia Miller, Substitute Teacher for the 2026-2027 SY, having all the required clearances on file prior to her assignment.
- Mr. Carlos Ulerio Fernandez, Substitute Teacher for the 2026-2027 SY, having all the required clearances on file prior to his assignment.

4.A.2. Approval of New Position Description
Mr. Kahler asked the JSC that the following new position description for Logistics Technician be approved as per the attached.

5. Policies / Procedures
5.A. Second and Final reading of Policies:
The JSC was asked that the following policy recommendations be approved for second and final reading:

a. 102 - Academic Standards
b. 105 - Curriculum
c. 246 - School Wellness
d. 249 - Bullying/Cyberbullying
e. 704 - Maintenance
f. 803 - School Calendar
g. 805.2 - School Security Personnel
h. 822 - Automated External Defibrillators (AED)/Cardiopulmonary Resuscitation (CPR)

6. Financial Reports
6.A. School Safety & Security Grant for 2027-2028 SY
The JSC was asked that the 2027-2028 School Safety & Security grant totaling $70,000 be accepted to help offset a portion of the personnel costs for our School Resource Officer.

6.B. Ratification of Payments
The JSC was asked that the list of General Fund payments for the periods listed below be ratified:
a. For the period ending September 30, 2026, as presented in the attached documentation.

6.C. Approval of Financial Reports
The JSC was asked that the financial reports for September 30, 2026, be approved as per the attached.

7. Important Upcoming Dates
Mr. Kahler went over all the upcoming events listed below and some others that are on the school calendar.

- Monday, October 12, 2026 – JSC Meeting
- Monday, October 12, 2026 – Professional Development day (No Students)
- Monday, October 19 – Friday, October 23 - RHS 9th Grade Tours
- Monday, October 26 – Tuesday, October 27 - MJHS 9th Grade Tours
- Tuesday, November 3, 2026 – Professional Development day (No Students)
- Monday, November 9, 2026 - JSC Meeting

8. Adjournment
8.A. Adjourn Committee of the Whole Meeting
Ms. DelRio Gonzalez moved, and Dr. Brookins seconded that the Committee of the Whole Meeting be adjourned at 6:41 pm.

_____
Ms. Shaykayarira DelRio Gonzalez, Secretary
Joint School Committee