Central Bucks School District Policy Committee Meeting

Thursday, November 12, 2026 6:00 PM
Board Room: Educational Services Center, 16 Welden Drive, Doylestown, PA 18901

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**
3. **REVIEW OF PREVIOUS MEETING REPORT**
4. **POLICIES FOR FIRST READ**

4.A. Policy 212 Reporting Student Progress

4.B. Policy 214 Class Rank

4.C. Policy 214.1 Student Recognition

4.D. Policy 215 Promotion & Retention

4.E. Policy 216.1 Supplemental Discipline Records

4.F. Policy 218 Student Discipline

4.G. Policy 250 Student Recruitment

4.H. Policy 829 Personal Electronic Communication Devices

4.I. Policy 829.1 Personal Electronic Communication Devices - Students

5. **POLICIES FOR SECOND READ**

5.A. Policy 222 Tobacco and Vaping Products

5.B. Policy 224 Care of School Property

5.C. Policy 228 Student Government

6. **ADJOURNMENT**

Central Bucks School District Policy Committee Meeting
Thursday, October 8, 2026
6:00 p.m.

Meeting location: CBSD Educational Services Center Board Room
16 Welden Drive
Doylestown, PA 18901

In attendance:
Karen Smith, Chairperson
Katrina Filiatrault, Committee Member
Heather Reynolds, Board Member
Dr. Joanna Wexler, Superintendent
Dr. Charles Malone, Assistant Superintendent
Dr. Helen Zaleski, Assistant Superintendent
Wayne Gehris, Chief Financial Officer
Kevin Spencer, Director of Operations (arrived at 6:05 p.m.)
Margaret Baldwin, Solicitor
Stephanie Radcliffe, Board Secretary

1. CALL TO ORDER: Chairperson Smith called the meeting to order at 6:00 p.m.

2. PUBLIC COMMENT: There was no public comment at the October 8, 2026 committee meeting.

3. REVIEW OF PREVIOUS MEETING REPORT

4. POLICIES FOR FIRST READ

4.A. Policy 220 Student Expression/Distribution and Posting of Materials
The Committee and the Solicitor discussed free speech. Mrs. Smith asked about being more specific on pages 2 and 6 under "…interferes with another's rights" and "…interference with the rights of any individual". Solicitor Baldwin spoke about Pennsylvania statute, the First Amendment, and legally recognized rights. Mrs. Smith and Mrs. Filiatrault asked about adding wording surrounding interfering with a student's right to dignity and personal safety. Mrs. Reynolds asked about adding the phrase "including but not limited to" a student's right to dignity and personal safety. Mrs. Filiatrault spoke about Title IX. The Committee asked Solicitor Baldwin to add some of their discussed language into a new draft that will be brought back to a future committee meeting.

4.B. Policy 222 Tobacco and Vaping Products
Solicitor Baldwin confirmed that students cannot have medical marijuana at school because of the federal connection. This policy will move forward to the full Board for First Read.

4.C. Policy 223 Use of Bicycles and Motor Vehicles
Dr. Zaleski confirmed that communication to parents about e-Bikes will be included in newsletters. The Committee would like to expedite this policy and move it forward to the full Board at Second Read status.

4.D. Policy 224 Care of School Property

Mrs. Reynolds discussed adding more wording surrounding no police contact with students without parent notification in this policy and in Policy 225. This policy will move forward to the full Board for First Read.

4.E. Policy 225 Relations with Law Enforcement Agencies
Mrs. Reynolds spoke about parents being present when police interview students. Mrs. Filiatrault verified that the superintendent and assistant superintendents are notified if students are removed from schools by law enforcement. Mrs. Reynolds spoke about students not being compelled to answer questions and about administrators being present with students if parents cannot be. The Committee asked Solicitor Baldwin to add some of their discussed language into a new draft that will be brought back to a future committee meeting.

4.F. Policy 228 Student Government
This policy will move forward to the full Board for First Read.

4.G. Policy 230 Public Performances by Students
The Committee would like to expedite this policy and move it forward to the full Board at Second Read status.

5. POLICIES FOR SECOND READ

5.A. Policy 123.3 Athletic Trainers
Policy 123.3 will move forward to Second Read and approval.

5.B. Policy 210 Use of Medications
Policy 210 will move forward to Second Read and approval.

6. ADJOURNMENT: The meeting was adjourned at 6:57 p.m.

6.A. Next scheduled Policy Committee Meeting: November 12, 2026

Reporting Student Progress

REDLINE DRAFT FOR POLICY COMMITTEE CONSIDERATION

Policy Number	212
Status	Redline Draft
Base Policy	Adopted 7/23/2002; revised 4/24/2018

REDLINE KEY: ~~deletion~~ | addition | black text retained unchanged.

Drafting note: Only changes with a substantive legal, operational, procedural or current-practice basis are marked.

Purpose

The Board believes that the cooperation of school and home is a vital ingredient in the growth and education of each student. The Board acknowledges its responsibility to keep parents informed of student welfare and academic progress in school and also recognizes the effects of State Board and federal regulations governing school records.

Authority

The Board directs establishment of a system of reporting student progress that requires all appropriate staff members to comply with such a system as part of their teaching responsibility, which shall include academic progress reports, report cards, and parent conferences with teachers, including district-approved electronic reporting systems.

Elementary

Parents or guardians of all students shall receive a report of student progress following each grading period of the school year. This report will take the form of a ~~written progress report on the forms adopted for current use by the school district~~progress report through the format or platform approved by the district. In addition, an oral report may be utilized at a conference scheduled for this purpose.

Secondary

Parents or guardians of all students shall receive a report of student progress in subject areas under study after each grading period of the year. In addition, behavior characteristics related to a student's progress will be indicated on the report. Reports will be ~~written~~provided through the format or platform approved by the district and may periodically be supplemented by a conference with the parent or guardian.

Delegation of Responsibility

The Superintendent, in conjunction with appropriate staff members, shall develop procedures for reporting student progress to parents and guardians.

Guidelines

Various methods of reporting appropriate to grade level and curriculum content shall be utilized.

Both student and parent shall receive ~~ample warning of a pending grade of failure, or one that would adversely affect the student's status~~timely notice when the student is at risk of failure or another adverse academic consequence.

Scheduling of parent-teacher conferences should occur at times that ensure the greatest degree of participation by parents.

Reporting Student Progress - Implementation Procedures

ADMINISTRATIVE REGULATION

Regulation	212-AR-1
Related Policy	Policy 212
Status	Final Administrative Regulation

Purpose

- Establish consistent procedures for reporting student progress, communicating academic risk, and maintaining accessible, accurate, and confidential records.

Approved Reporting Systems

- The Superintendent or designee shall identify district-approved student information systems, learning platforms, and report formats.
- Staff shall use approved systems for official grades and progress reporting and follow district timelines for entry, verification, and publication.

Reporting and Notice

- Schools shall publish grading periods, reporting dates, and conference opportunities annually.
- Student progress shall be reported in a timely manner through the district's student information system and through communication during screening protocols and other Multi-Tiered System of Supports (MTSS) procedures. Students and parents/guardians shall receive timely notice when performance indicates risk of failure, loss of credit, or another adverse academic consequence.
- Notice should identify the concern, available supports, opportunities for improvement, and a school contact. Material contacts shall be documented.

Accessibility, Confidentiality, and Review

- Communications shall be accessible and include language assistance when required.
- Student information shall be shared only through approved methods and with authorized recipients.
- A parent/guardian or eligible student may request review of a reported grade or clerical error through the teacher and building administrator.

Class Rank

REDLINE DRAFT FOR POLICY COMMITTEE CONSIDERATION

Policy Number	214
Status	Redline Draft
Base Policy	Adopted 7/23/2002; revised 11/22/2011; reviewed 4/10/2018

REDLINE KEY: ~~deletion~~ | addition | black text retained unchanged.

Drafting note: Only changes with a substantive legal, operational, procedural or current-practice basis are marked. Existing language is retained when no content change is needed.

Purpose

The Board no longer acknowledges the usefulness of a system of computing class rank for secondary school students.

Authority

However, for institutions of higher education requiring class rank, the Board authorizes that it shall be computed by the final grade in all subjects for which credit is awarded. For purposes of determining class rank, grade point averages will be computed using weighted and nonweighted grades. Class rank shall not be published but will be shared ~~upon request~~only when required by an authorized recipient and requested in accordance with district procedures.

Guidelines

Any two or more students whose computed grade point averages are identical shall be given the same rank. The rank of the student who immediately follows a tied position will be determined by the number of students preceding and not by the rank of the person preceding him/her.

The first position student in the class shall be recognized as the valedictorian and the second position student in the class as salutatorian. Students with identical grade point averages may share the first and second positions being recognized as co-valedictorian or co-salutatorian, as appropriate. The valedictorian and salutatorian shall be recognized at the graduation ceremonies at their respective high schools.

It shall be the responsibility of each high school principal to select student speakers for the graduation ceremony through an audition process. Each high school shall establish a graduation speaker selection panel comprised of professional staff and students for the express purpose of selecting two student speakers for graduation. Students wishing to speak are to submit written speeches and audition before the graduation speaker selection panel.

The high school panels will develop a common rubric to be used for the selection of the speakers. Recommendation for speakers made by the panel shall be final, subject to principal review for compliance with Board policy, law and graduation procedures.

Student Recognition – Cum Laude

REDLINE DRAFT FOR POLICY COMMITTEE CONSIDERATION

Policy Number	214.1
Status	Redline Draft
Base Policy	Adopted 8/22/2006; reviewed 4/10/2018

REDLINE KEY: ~~deletion~~ | addition | black text retained unchanged.

Drafting note: Only changes with a substantive legal, operational, procedural or current-practice basis are marked. Existing language is retained when no content change is needed.

Authority

In an effort to recognize students for high academic performance, the Board directs each of the high schools to recognize students at graduation according to the following system.

Guidelines

Cum Laude – 3.7 cumulative G.P.A.

Magna Cum Laude – 3.9 cumulative G.P.A.

Summa Cum Laude – 4.1 cumulative G.P.A.

~~Effective with the class of 2009,~~ a student earning a cumulative grade point average according to the above categories will receive a diploma indicating a graduating status of Cum Laude, Magna Cum Laude or Summa Cum Laude. Cumulative grade point averages are calculated using weighted and nonweighted grades.

The Superintendent or designee shall establish procedures for calculation, rounding, timing, transfer credits, repeated courses and correction of records.

Promotion and Retention

REDLINE DRAFT FOR POLICY COMMITTEE CONSIDERATION

Policy Number	215
Status	Redline Draft
Base Policy	Adopted 7/23/2002; revised 4/24/2018

REDLINE KEY: ~~deletion~~ | addition | black text retained unchanged.

Drafting note: Only changes with a substantive legal, operational, procedural or current-practice basis are marked. Existing language is retained when no content change is needed.

Purpose

The Board recognizes that the emotional, social, physical and educational growth of students will vary and that students should be placed in the educational setting most appropriate to their needs at the various stages of their growth.

Authority

It is the policy of the Board that each student shall be moved forward in a continuous pattern of achievement and growth that corresponds with his/her own development, the system of grade levels, and the academic standards established for each grade.

A student shall be promoted when s/he has successfully achieved the academic standards established for the present level, based on the professional judgment of his/her teachers and the results of assessment, using multiple relevant measures.

Delegation of Responsibility

The Superintendent or designee shall make efforts to remediate the student's difficulties before s/he is retained and shall establish procedures for documenting interventions and parent/guardian communication.

Parents/Guardians shall be informed ~~well in advance~~ of the possibility of retention of a student in writing before the end of April for elementary students and no later than the close of the third marking period for middle and high school students.

Guidelines

Retention – Elementary

If, in the judgment of the teacher, the child will best be served by retention, the teacher will meet with other directly concerned teacher(s), the student support counselor, and the principal. The school shall notify the parents/guardians before the end of April. A personal contact with parents/guardians should be sought to confer and counsel with them.

During the final grading period, the child and his/her work should be carefully observed and evaluated and all factors should be considered. A final summary and recommendation will be made in a joint conference among the teacher, principal, counselor and parents/guardians. The summary should be presented to the assistant superintendent.

The parents'/guardians' understanding and cooperation will be sought in this conference so that the child will benefit most.

If a child is considered for retention, a decision will be made jointly by the teacher, who should initiate action, the principal and supportive staff. A final decision is the responsibility of the principal.

Timing - Communication among those involved should begin by the close of the second grading period, so that parents/guardians will know the possibility of retention before the end of April. A second year of retention should be rare, and considered only in extreme cases.

Middle School

~~Grade 7 and Grade 8 promotion and retention shall be determined by the course-specific requirements stated in this policy.~~Middle school promotion shall be based on successful completion of required coursework and readiness for the next grade level. A student who does not meet established requirements shall complete an approved remediation, recovery or repeat-course plan. Potential retention shall be reviewed through the building multi-tiered system of support (MTSS) process.

Parents/Guardians of students in danger of failing a course shall receive written notice, including notice of possible retention, no later than the close of the third marking period. The concern, interventions and remediation plan shall be documented in the student's educational record.

High School

~~Grade 9 promotion and retention shall be determined by the course-specific requirements stated in this policy.~~Beginning in grade nine, students accumulate credits toward graduation. A student who does not earn credit in a required course shall complete an approved credit-recovery, remediation or course-repetition plan consistent with the current Program of Studies and Policy 217.

Parents/Guardians of students in danger of failing a required course shall receive written notice, including notice of possible retention, no later than the close of the third marking period. The concern, interventions and recovery plan shall be documented in the student's educational record.

In senior high schools, students are promoted by subjects, rather than by grade level.

Promotion and retention in the senior high school is governed by credits as delineated in Board Policy #217. ~~Student status is determined by the house assigned.~~Grade-level status and graduation progress shall be determined in accordance with Policy 217, the Program of Studies and district procedures.

Graduation requirements, described in Board Policy #217.

ADMINISTRATIVE REGULATION

Regulation	215-AR-1
Related Policy	Policy 215
Status	Draft Administrative Regulation

Early Identification and Intervention
Schools shall use multiple measures to identify students who are not making expected progress. Interventions shall be matched to documented needs and may include differentiated instruction, additional time, targeted support, tutoring, summer programming, credit recovery, or other approved supports.

Parent/Guardian Communication
Parents/guardians shall receive timely notice when retention, course repetition, loss of credit, or required remediation is being considered. The parent/guardian shall have an opportunity to participate in a conference before a final retention decision.

Elementary and Middle School Review
Elementary promotion and retention decisions shall focus on progress in reading, writing, and mathematics in relation to grade-level norms and shall be made in coordination with parents/guardians through the Multi-Tiered System of Supports (MTSS) process. Elementary retention recommendations shall include a multidisciplinary review of academic progress, developmental factors, intervention response, student needs, and parent/guardian input. Retention shall be considered only after all remedies available through the MTSS process have been exhausted. Middle school students who fail two or more core subject areas shall be referred to an approved remediation program through credit recovery processes outside regular school hours, typically during the summer months, only after all remedies available through the MTSS process have been exhausted. Middle school students who do not meet promotion requirements shall receive an approved remediation, recovery, or repeat-course plan.

High School and Student Protections
High school grade-level status and graduation progress shall be determined under Policy 217 and the Program of Studies. Retention shall not substitute for required evaluation, specially designed instruction, accommodations, services, or protections for students with disabilities and other legally protected students. The school shall maintain a written summary of evidence, interventions, family communication, and the decision.

Supplemental Discipline Records

REDLINE DRAFT FOR POLICY COMMITTEE CONSIDERATION

Policy Number	216.1
Status	Redline Draft
Base Policy	Adopted 7/23/2002

REDLINE KEY: ~~deletion~~ | addition | black text retained unchanged.

Drafting note: Only changes with a substantive legal, operational, procedural or current-practice basis are marked. Existing language is retained when no content change is needed.

Authority

In accordance with law, the school district shall maintain required records concerning adjudicated students and transfer students disciplined for offenses involving weapons, alcohol, drugs and violence on school property, with access limited to personnel authorized by law and having a legitimate educational or safety interest.

Guidelines

Adjudicated Students

Through the juvenile probation department, the court shall report to school principals information concerning the adjudication of an enrolled student. Such reports shall include a description of delinquent acts committed by the student, disposition of the case, probation or treatment reports, prior delinquent history, the supervision plan, and any other information deemed necessary.

The building principal must share this information with the student's teachers and the principal of another school to which the student may transfer only as authorized by law and to the extent necessary for safety, supervision, services or educational planning.

Required reports concerning an adjudicated student shall be maintained separately from the student's official school record, secured against unauthorized access and retained or destroyed in accordance with district procedures.

Transfer Students

Upon registration and prior to admission to the school district, the parent, guardian or person having control or charge of the student shall provide a sworn statement or affirmation stating whether the student previously was or presently is suspended or expelled from any public or private school of the Commonwealth or any other state for an offense involving weapons, alcohol or drugs; for the willful infliction of injury to another person; or for any act of violence committed on school property.

The statement shall include the dates of suspension or expulsion and the name of the school from which the student was suspended or expelled for these reasons.

Parents and guardians shall be informed that any willful false statements concerning this registration shall be a misdemeanor of the third degree. This registration statement shall be maintained as part of the student's disciplinary record.

When a student transfers to this district, a certified copy of the student's disciplinary record shall be obtained from the school from which the student is transferring. This record shall be maintained as part of the student's disciplinary record and shall be available for inspection as required by law and secured against unauthorized access.

Student Discipline

REDLINE DRAFT FOR POLICY COMMITTEE CONSIDERATION

Policy Number	218
Status	Redline Draft
Base Policy	PSBA Revision 6/24; proposed for district adoption

REDLINE KEY: ~~deletion~~ | addition | black text retained unchanged.

Drafting note: Only changes with a substantive legal, operational, procedural or current-practice basis are marked. Existing language is retained when no content change is needed.

Purpose

The Board recognizes that student conduct is closely related to learning. An effective educational program requires a safe and orderly school environment.

Authority

The Board shall establish fair, reasonable and nondiscriminatory rules and regulations regarding the conduct of all students in the district.[1][2][3] [4] [5]

The Board shall adopt a Code of Student Conduct to govern student discipline, and students shall not be subject to disciplinary action because of race, sex, color, religion, sexual orientation, national origin or handicap/disability. Each student must adhere to Board policies and the Code of Student Conduct governing student discipline.[1][2] [4] [5] [6] [7] [8]

{× } The Board shall approve the inclusion of restorative practices in the Code of Student Conduct to address violations where applicable. [9]

The Board prohibits the use of corporal punishment by district staff to discipline students for violations of Board policies, the Code of Student Conduct and district rules and regulations. [10]

Any student disciplined by a district employee shall have the right to be informed of the nature of the infraction and the applicable rule or rules violated. [11]

When suspensions and expulsions are imposed, they shall be carried out in accordance with Board policy. [7] [11]

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies. [5] [7] [12][13] [14] [15]

On and Off-Campus Activities

This policy and the Code of Student Conduct apply to the behavior of students at all times during the time they are under the supervision of the school or at any time while on school property, while present at school-sponsored activities and while traveling to or from school and school-sponsored activities or at other times while riding in school-provided means of transportation ("on-campus"). This policy and the Code of Student Conduct also apply to student behavior that occurs at other times and places ("off-campus") when:[3]

1. The conduct involves, threatens or makes more likely violence, use of force or other serious harm directed at students, staff or the school environment;

2. The conduct materially and substantially disrupts or interferes with the school environment or the educational process, such as school activities, school work, discipline, safety and order on school property or at school functions;

3. The conduct interferes with or threatens to interfere with the rights of students or school staff or the safe and orderly operation of the schools and their programs;

4. The conduct involves the theft or vandalism of school property; or

5. The proximity, timing or motive for the conduct in question or other factors pertaining to the conduct otherwise establish a direct connection to attendance at school, to the school community or to a school-sponsored activity. This would include, for example, but not be limited to, conduct that would violate the Code of Student Conduct if it occurred in school that is committed in furtherance of a plan made or agreed to in school, or acts of vandalism directed at the property of school staff because of their status as school staff.

Delegation of Responsibility

The Superintendent or designee shall ensure that reasonable and necessary rules and regulations are developed to implement Board policy governing student conduct.

The Superintendent or designee shall publish and ~~distribute~~ disseminate to all staff, students and parents/guardians the rules and regulations for student behavior contained in the Code of Student Conduct, the sanctions that may be imposed for violations of those rules and a listing of students' rights and responsibilities. ~~A copy of the Code of Student Conduct shall be available in each school library and school office and may be included in student handbooks and on the district website.~~ Electronic copies of the Code of Student Conduct shall be available online through the district website and shall be referenced in staff and student handbooks. A copy shall also be available in each school library and school office.[1] [8]

The building principal or designee shall have the authority to assign discipline to students, subject to Board policies, administrative regulations, the Code of Student Conduct and school rules, and to the student's due process right to notice, hearing and appeal. [7] [11] [16][17]

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to control the conduct of students in all situations and in all places where students are within the jurisdiction of this Board, and when such conduct interferes with the educational program of the schools or threatens the health and safety of others, in accordance with Board policy, administrative regulations, the Code of Student Conduct and school rules.[16]

Reasonable force may be used by teachers and school authorities under any of the following circumstances: to quell a disturbance, obtain possession of weapons or other dangerous objects, for the purpose of self-defense, and/or for the protection of persons or property. [10]

Referral to Law Enforcement and Reporting Requirements

For reporting purposes, the term incident shall mean an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco products; or conduct that constitutes an offense listed in the school safety and security provisions of School Code.[18][19][20]

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the law enforcement agency that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies. [15] [18][20][21][22][23]

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the law enforcement agency that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian. [15] [18][24]

In accordance with state law, the Superintendent shall annually, by July 31, report all new incidents to the PA Department of Education on the required form. [15] [20][23] [25] [26] [27] [28]

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy. [29] [30]

The Superintendent shall report to the Board the methods of discipline imposed by administrators and incidences of student misconduct, in the degree of specificity required by the Board.

Policies Referenced

- Policy 225 - Relations With Law Enforcement Agencies
- Policy 236.1 - Threat Assessment
- Policy 249 - Bullying/Cyberbullying
- Policy 805.1 - Relations With Law Enforcement Agencies

Notes

Act 116 of 2002 defines graffiti as it relates to criminal mischief offenses and defines defiant trespassers - Title 18, Sec. 3304 (3503)

PSBA Revision 6/24 © 2024 PSBA

Legal Footnotes

REFERENCE	REFERENCE
[1] 22 PA Code 12.3 LEGAL REFERENCE	**[2] 22 PA Code 12.4** LEGAL REFERENCE
[3] 24 P.S. 510 LEGAL REFERENCE	**[4] Pol. 103 - Discrimination/Harassment Affecting Students** POLICY REFERENCE
[5] Pol. 103.1 - Nondiscrimination of Students Eligible for Special Education Services POLICY REFERENCE	**[6] 22 PA Code 12.2** LEGAL REFERENCE
[7] Pol. 113.1 - Discipline of Students With Disabilities POLICY REFERENCE	**[8] Pol. 235 - Student Rights and Responsibilities** POLICY REFERENCE
[9] Pol. 146.1 POLICY REFERENCE *Referenced policy is not available in this policy book.*	**[10] 22 PA Code 12.5** LEGAL REFERENCE
[11] Pol. 233 - Suspension and Expulsion POLICY REFERENCE	**[12] 22 PA Code 10.23** LEGAL REFERENCE
[13] 20 U.S.C. 1400 et seq LEGAL REFERENCE	**[14] Pol. 113.2 - Behavior Support** POLICY REFERENCE
[15] Pol. 805.1 - Relations With Law Enforcement Agencies POLICY REFERENCE	**[16] 24 P.S. 1317** LEGAL REFERENCE
[17] 24 P.S. 1318 LEGAL REFERENCE	**[18] 22 PA Code 10.2** LEGAL REFERENCE
[19] 35 P.S. 780-102 LEGAL REFERENCE	**[20] 24 P.S. 1319-B** LEGAL REFERENCE
[21] 22 PA Code 10.21 LEGAL REFERENCE	**[22] 22 PA Code 10.22** LEGAL REFERENCE
[23] 24 P.S. 1306.2-B LEGAL REFERENCE	**[24] 22 PA Code 10.25** LEGAL REFERENCE
[25] Pol. 218.1 - Weapons POLICY REFERENCE	**[26] Pol. 218.2 - Terroristic Threats** POLICY REFERENCE
[27] Pol. 222 - Tobacco and Vaping Products POLICY REFERENCE	**[28] Pol. 227 - Controlled Substances/Paraphernalia** POLICY REFERENCE
[29] 24 P.S. 1302-E LEGAL REFERENCE	**[30] Pol. 236.1 - Threat Assessment** POLICY REFERENCE

CENTRAL BUCKS SCHOOL DISTRICT

CODE OF STUDENT CONDUCT

Proposed for AR 218: Code of Student Conduct

Students are required to follow applicable laws, District policies, and school and classroom rules. Students are expected to refrain from interfering with learning and school operations.

Level	Reference Description	Representative Examples*	Required Procedures	Response Range*
Level I Minor Misbehavior	Minor misbehavior that impedes orderly classroom procedures or school operations. Usually handled by the supervising staff member, with support personnel involved when needed.	• Tardiness; inappropriate attire • Disrespectful/disruptive behavior; abusive language • Unprepared; non-defiant failure to follow directions • Inappropriate technology use • Hallway, cafeteria, playground, bus, or school-property disturbance • Failure to submit excuse notes	• Immediate intervention by the staff member supervising or observing the behavior. • Repeated behavior requires parent/teacher conference and consultation with counselor and/or administrator. • Staff member maintains an accurate record of the offense and response.	• Verbal warning/reprimand • Student or parent conference • Teacher detention or special assignment • Behavior contract/counseling/peer mediation • Withdrawal of privileges or temporary technology restriction
Level II Repeated or Disruptive Behavior	Frequent or serious misbehavior that disrupts the learning climate, often continuing after Level I responses have not corrected the situation. Requires administrative intervention and corrective action.	• Continuation of Level I behavior • Repeated tardiness/truancy; class cutting • Bullying/Cyberbullying; insubordination • Forgery; cheating/plagiarism, -Violation of AI policy • Inappropriate materials;	• Student is referred to the administrator. • Administrator meets with the student and/or teacher and selects the appropriate response. • Teacher is informed of the administrative action. • Administrator maintains an accurate record; parent conference is held when suspension is imposed.	• Administrative detention • After/Before School and/or Saturday Detention • Behavior improvement plan • Restriction from activities/field trips/events • In-school suspension • Out-of-school suspension up to 5 days • Academic/cocurricular probation • Counseling/outside referral; schedule modification
Level III Serious Misconduct	Acts directed against persons or property that may be criminal or illegal but do not ordinarily create the immediate, severe danger associated with Level IV. Administrative investigation and substantial corrective action are required.	• Continuation of Level II behavior Fighting/physical aggression • Vandalism; theft or stolen property • Gambling; • Tobacco, nicotine, or vaping violations • Ethnic/racial intimidation • Unsafe motor-vehicle use • Threats communicated verbally, electronically, or in writing	• Administrator investigates, confers with involved staff, and determines consequences. • Administrator meets with the student and confers with the parent/guardian regarding the misconduct and action. • Administrator maintains an accurate record. • Law enforcement is contacted when required or appropriate.	• Out-of-school suspension up to 10 days • Alternative educational program or modified day • Law-enforcement referral • Temporary/permanent loss of privileges • Restitution for property damage • Parent conference and/or informal hearing
Level IV Severe Offenses	Acts involving violence, serious property damage, or a direct threat to safety. These offenses require immediate administrative action, removal from the school environment, and may require law-enforcement and Board action.	• Assault/battery; hazing; major vandalism; arson -Impeding a lawful search • Bomb threat or false alarm; --extortion • Controlled substances possession, use, distribution, or sale • Weapons violations; terroristic threats • Firecrackers, smoke bombs, or incendiary devices • Repeated or unmodified Level III misconduct	• Administrator verifies the offense, confers with staff, and meets with the student. • Student is immediately removed from the school environment; parent/guardian is notified. • School officials contact law enforcement and cooperate as required. • A complete and accurate report is submitted to the Superintendent; Board process is initiated when required.	• Out of school suspension up to 10 days • Informal hearing • Expulsion or other Board action • Superintendent exclusion • Alternative education placement • Law-enforcement referral • Drug/alcohol assessment or treatment referral; restitution

Suspension and due process: Level II offenses may result in suspension of up to five (5) school days. Level III and Level IV offenses may result in suspension of up to ten (10) school days. Suspensions approaching ten (10) days require parent/guardian notification, due process protections, and an opportunity for an informal hearing. Expulsions require a formal hearing and Board action. Students may make up missed work during suspensions.

*** Implementation note:** Examples and responses are illustrative and not exhaustive. Responses may vary based on age, developmental level, disciplinary history, disability-related considerations, severity, impact on others, and applicable law and Board policy. Restorative, instructional, and corrective responses may be used at all levels when appropriate.

Administrative safeguard: Nothing in this matrix limits mandatory reporting, threat-assessment, special education, due process, or law-enforcement referral requirements.

Student Recruitment

REDLINE DRAFT FOR POLICY COMMITTEE CONSIDERATION

Policy Number	250
Status	Redline Draft
Base Policy	Adopted 8/28/2018; reviewed 6/27/2018

REDLINE KEY: ~~deletion~~ | addition | black text retained unchanged.

Drafting note: Only changes with a substantive legal, operational, procedural or current-practice basis are marked. Existing language is retained when no content change is needed.

Authority

In accordance with law, the Board shall permit disclosure of required student information about secondary students to representatives of postsecondary institutions and to representatives of the armed forces of the United States.

Equitable access to secondary students shall be granted to postsecondary education representatives and military recruiters.

Guidelines

Postsecondary institutions and military recruiters shall have access to secondary students' names, addresses and telephone numbers, unless the ~~student or parent/ guardian~~parent/guardian or eligible student requests that such information not be released without prior written consent.

The district shall notify parents/guardians and eligible students annually of the right of the secondary student or parent/guardian to request that student information not be released to representatives of postsecondary institutions and/or military recruiters without prior written consent.

The district shall provide a list of graduating seniors, which shall be available to military recruiters by the first day of the academic year of graduation, subject to valid opt-out requests.

Military Personnel

The building principal shall determine under what conditions and when access to secondary students will be provided to representatives of postsecondary institutions, military recruiters and prospective employers.

Delegation of Responsibility

~~The building principal shall determine under what conditions and when access to secondary students will be provided to representatives of postsecondary institutions, military recruiters and prospective employers.~~

The building principal reserves the right to deny access to students when such access will materially and substantially interfere with the proper and orderly operation of the school.

The Superintendent or designee shall notify parents/guardians ~~prior to the end of the student's junior year~~and eligible students annually about the provisions of this policy. The notice shall include:

Notice that the school routinely discloses names, addresses and telephone numbers of junior and senior students to postsecondary institutions and military recruiters, subject to a parent's/guardian's or secondary student's request not to disclose such information without prior written consent.

Explanation of the parent's/guardian's or secondary student's right to request that information not be disclosed without prior written consent.

Procedures for how the parent/guardian or secondary student can opt out of the public, nonconsensual disclosure of such information, and the method and timeline for doing so.

POLICY

829 Personal Electronic Communication Devices

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
829	v1.1	DRAFT	10/21/2026

Purpose

The Board adopts this policy in order to maintain an educational environment that is safe and secure for district students and employees.

The possession and use of Personal Electronic Communication Devices by students and employees **may be** permitted when in compliance with this policy, other district policies, regulations, rules and procedures, local, state and federal laws, and **when use of the device is** supportive of the district's educational program. Possession and use of Personal Electronic Communication Devices by students and employees that are found to be disruptive to the educational process and/or environment **shall be** prohibited in accordance with this policy, other district policies, regulations, rules and procedures, and local, state and federal laws.

Definitions

Electronic Communication Devices - are communication devices with voice, data, text, and/or navigation capabilities that are able to access the Internet, transmit telephone calls, text messages, email messages, instant messages, video communications (such as iChat and Skype), perform word processing and other computer and online applications (apps), and provide location information. The devices are capable of electronically communicating, sending, receiving, storing, recording, reproducing, and/or displaying information and data.

Examples of Electronic Communication Devices include smartphones (iPhone, Android, Blackberry), cellular phones, mobile phones (with recording and/or camera/video and other capabilities and configurations); traditional telephones; pagers; global positional system (GPS) instruments; computers; portable game units; graphic calculators; MP3, music, and media players or recorders; PDAs; traditional cameras, video cameras, and digital still cameras; tablet and laptop computers; and other similar devices. Electronic Communication Devices may also be referred to as electronic devices in other publications and district policies.

Electronic Communication Devices **may also include** devices that are not capable of transmitting telephone communications (such as iPads, Android tablets, radios), may or may not have Internet access (such as Kindles, Nooks, or other eReaders), are lasers, are capable of recording still and video images, are capable of recording audio, and/or are radar communication devices.

Personal Electronic Communication Devices - are Electronic Communication Devices that are owned by the student or employee.

Authority

The Board permits the use of Personal Electronic Communication Devices by district students and employees during the school day in district buildings, on district property, and while students are attending district-sponsored activities during regular school hours when they are in compliance with this policy, other district policies, regulations, rules, and procedures, and so long as such use does not interfere with the students' educational requirements, students' or employees' responsibilities/duties and performance, the rights and education of others, and the operation and services of the district.

Building level administrators, in consultation with the Superintendent and in compliance with this policy, other district policies, regulations, rules, and procedures, are authorized to determine the extent of the use of Personal Electronic Communication Devices within their schools, on the school's property, and while students are attending that school's sponsored activities during regular school hours. For example, use of Personal Electronic Communication Devices at the elementary grade level may be different than that at the middle school and/or high school grade levels.

Unless a teacher determines otherwise, Personal Electronic Communication Devices must be turned off upon entering any instructional area and remain off until the student leaves the instructional area. **Instructional areas** include, but are not limited to, classrooms, gymnasiums, practice fields, field trip locations, auditoriums, band rooms, and chorus rooms.

The district shall have the right to restrict Personal Electronic Communication Devices during school evacuations as necessary, for the safety and security of all individuals.

The district shall not be liable for the theft, loss, damage, misuse, or unauthorized use of any Personal Electronic Communication Device brought to school by a student or employee. Students and employees are personally and solely responsible for the security of Personal Electronic Communication Devices brought to school, school events, or district property. The district will not be responsible for restricting, monitoring, or controlling the personal electronic communications of students or employees; however, it reserves the right to do so if the communications traverse the district network.

If Personal Electronic Communication Devices are loaned to or borrowed and/or misused by nonowners, the owners of the Personal Electronic Communication Devices are jointly responsible with the nonowner for the misuse and/or violation of district policy, regulations, rules, or procedures.

The Board strictly prohibits possession by students on school grounds, at district-sponsored activities, and on buses or other vehicles provided by the district any nondistrict-owned laser pointers, or laser pointer attachments, and any Personal Electronic Communication Devices that are hazardous or harmful to students, employees, and the district. These include, but are not limited to, devices that control/interfere with the operation of the buildings' systems, facilities and infrastructure, or network. No exception or permission may be authorized by the principal or designee, or anyone, for students to possess or use such devices.

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Code of Student Conduct if any of the following circumstances exist: [1]

1. **The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.**

2. **The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.** [2] [3]

3. **Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.**

4. **The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Code of Student Conduct if conducted in school.**

5. **The conduct involves the theft or vandalism of school property.**

6. **There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.**

Delegation of Responsibility

The Superintendent **shall be responsible for** creating and enforcing regulations, rules, procedures, and forms to accompany this policy.

Students and employees must comply with this policy, other relevant district policies, regulations, rules and procedures. Students must comply with the guidelines set by the classroom teacher and/or district and building officials for the use of Personal Electronic Communication Devices. Students and employees will be held responsible for their conduct in the use of the devices.

Guidelines

Violations of this policy **shall** be reported to a school district administrator.

Personal Electronic Communication Devices **used or possessed in violation of** this policy, other relevant district policies, regulations, rules, and procedures **may** be confiscated.

If school officials have reasonable suspicion that this policy, other relevant district policies, regulations, rules, procedures, and laws are violated by the student's use of Personal Electronic Communication Devices and that the use of these devices materially and substantially disrupts the **educational environment**, the devices may be lawfully searched in accordance with **applicable** law **and Board policy**. [4] [5]

Students and employees **shall** have no expectation of privacy when using Personal Electronic Communication Devices on the district's wireless network or other service(s).

Employees may not use Personal Electronic Communication Devices in such a way that would detract from the performance of their normal work duties.

Staff members may not store any education records related to students, as defined in Board Policy 216 Student Records, on their Personally Owned Electronic Devices. [6]

Disciplinary consequences shall be in accordance with **relevant** district policies, regulations, rules, and procedures. Students may be prohibited from bringing their Personal Electronic Devices to school as a result of violations of this policy.[7][8][9][10]

Exceptions

The school district administrator may grant approval for possession and use of an electronic device by a student for the following reasons:

1. **Health, safety or emergency reasons.**
2. **An individualized education program (IEP).** [11]
3. **Classroom or instructional-related activities.**
4. **Other reasons determined appropriate by the building principal.**

The school district administrator may grant approval for possession and use of a telephone paging device/beeper by a student for the following reasons:[12]

1. **Student is a member of a volunteer fire company, ambulance or rescue squad.**

2. **Student has a need due to the medical condition of an immediate family member.**

3. **Other reasons determined appropriate by the building principal.**

Legal Footnotes

[1] **Pol. 218 — Student Discipline**
POLICY REFERENCE

[2] **Pol. 122 — Extracurricular, Cocurricular Activities, Athletics and Student Organizations**
POLICY REFERENCE

[3] **Pol. 123 — Interscholastic Athletics**
POLICY REFERENCE

[4] **Pol. 226 — Searches**
POLICY REFERENCE

[5] **Pol. 805.1 — Relations With Law Enforcement Agencies**
POLICY REFERENCE

[6] **Pol. 216 — Student Records**
POLICY REFERENCE

[11] **Pol. 113 — Special Education**
POLICY REFERENCE

[12] **24 P.S. 1317.1**
LEGAL REFERENCE

POLICY

829.1 Personal Electronic Communication Devices - Students

POLICY NUMBER	ADOPTED	VERSION	DOCUMENT STATUS
829.1	1/12/2021	v1	ACTIVE

PRINTED
10/21/2026

Purpose

The Board recognizes that mobile phones and electronic devices are now an integral part of the daily lives and culture of many of the district's students. Nonetheless, the Board believes that students should have an educational environment free from unnecessary disruptions and distractions. The Board has determined that the presence of mobile phones and electronic devices has the potential to distract students fom their educational mission and to otherwise disrupt the educational environment.

Authority

Therefore, the Board adopts this policy to maintain an educational environment that is safe and secure from distractions for its students, while aiming to permit students to reasonably and responsibly utilize mobile technology.

Definition

Electronic devices shall include any personal communication device that is not district authorized, including mobile telephones and smartphones; any device that can capture still images or movies; any device that can record, store, display, transmit, or receive audio or video; any device that can provide a connection to the Internet (whether wireless or wired); laptops and tablet computers; electronic gaming systems; pagers; e-readers; and laser pointers.

Guidelines

The Board prohibits the possession of laser pointers and telephone paging devices/beeper by any student in district buildings and on district property, including on district buses and vehicles; and at activities, sponsored, supervised, or sanctioned by the district. A school administrator may grant an exception to this specific prohibition when a student is a member of a volunteer ambulance, fire, or rescue squad or where the student has a medical condition that necessitates the use of a paging device/beeper.[1]

The Board prohibits all students from any use of electronic devices in locker rooms, bathrooms, and other changing areas.

The Board prohibits the use of electronic devices to take photographs, or to record or livestream audio or video at any time during the school day or at any school-sponsored event that is not open to the general public, unless the building administrator has authorized the photograph/video/livestream or recording by giving written consent, or unless the use is authorized for educational purposes as outlined below. **During the school day** includes the time while students are engaged in remote instruction, even if students are not physically in a school district building.

ELEMENTARY SCHOOL

The Board prohibits the use of any electronic device by any elementary school student while in district buildings, on district property and grounds including on district buses, and at school-sponsored activities. An electronic device that is possessed by any student in school buildings or on district property must remain powered off and kept out of sight at all times except as follows below.

Nothing in this policy shall affect the ability of the building administrator or his/her designee to grant approval for the use of an electronic device by a student because of a student's urgent health or safety needs, or in the event of an emergency.

Nothing in this policy shall affect the provision or use of an electronic device as stated in an Individualized Education Program or Section 504 Service Agreement. [2] [3]

Students may use electronic devices in the classroom during the school day for educational purposes if, and only if, they have the prior permission of the teacher or building administrator to do so.

MIDDLE SCHOOL

The Board prohibits the use of any electronic devices by any middle school student while in district buildings, on district property and grounds, and at school-sponsored activities except as follows below.

Exception -

1. Students participating in after-school activities may use mobile phones under the following conditions:

    a. The mobile phone must remain off during the after-school activity.

    b. The mobile phone may be turned on and used when authorized by the activity advisor, coach, or building administrator to make brief telephone calls to a parent/guardian, or other person providing transportation to the student.

2. Students may use electronic devices in the classroom during the school day for instructional purposes if, and only if, they have the prior permission of the teacher or building administrator to do so.

Nothing in this policy shall affect the ability of the building administrator or his/her designee to grant approval for the use of an electronic device by a student because of a student's urgent health or safety needs, or in the event of an emergency.

Nothing in this policy shall affect the provision or use of an electronic device as stated in an Individualized Educational Program or Section 504 Service Agreement. [2] [3]

HIGH SCHOOL

The Board prohibits the use of any electronic devices by any high school student during instructional times during the school day (from the beginning of 1st period until the end of last period), which includes homeroom and study halls, except that students may use electronic devices during instructional times for instructional purposes if, and only if, they have the prior permission of the teacher or building administrator to do so.

Students in the high school are permitted to use electronic devices during noninstructional times including lunch periods, before school hours, after school hours, and between classes, so long as such use does not:

1. Disrupt school activities or instruction.
2. Violate any other Board or school policies.
3. Violate state or federal law.
4. Violate any of the prohibitions set forth elsewhere in this policy.

If an electronic device utilizes the district's Internet connection, the school district's Acceptable Use Policy applies and is incorporated herein by reference. [4]

Advisors and coaches of extracurricular activities shall have discretion to regulate and limit the use of electronic devices by high school students while participating in sports or extracurricular activities and school-sponsored trips.

Nothing in this policy shall affect the ability of the building administrator or his/her designee to grant approval for the use of an electronic device by a student because of a student's urgent health or safety needs, or in the event of an emergency.

Nothing in this policy shall affect the provision or use of an electronic device as stated in an Individualized Educational Program or Section 504 Service Agreement. [2] [3]

Loss or Damage to Electronic Devices

Students are solely responsible for the safe storage of any personal electronic devices that they choose to bring to school. The district shall not be liable or responsible for the loss or damage to any electronic devices that a student brings to school, extracurricular activities, to school-sponsored events or trips, or from the confiscation of an electronic device as the result of a policy violation.

Student Responsibility for Data Charges

No student shall be required to provide a personal electronic device as a condition of receiving educational instruction. If any student chooses to utilize such a device pursuant to this policy, the student and parents/guardians assume full responsibility for any phone or data charges that may result from such use.

Limitation of Technical Support

District information technology staff may not provide technical assistance to students for their personal devices. However, this policy shall not prohibit district information technology staff from providing general instructions for the configuration of such devices to access or connect to district-owned technology resources.

Penalties for Violations

The Board authorizes building administrators, teachers, and security personnel to confiscate a student's electronic devices when used in violation of this policy. All confiscated electronic devices shall be delivered promptly to the building administrator's office. Confiscated devices shall be returned to the student at the end of the school day for a first offense, and only to a parent/guardian for a second or subsequent offense.

Building administrators may impose additional disciplinary sanctions against students for violations of this policy, including suspensions from school or recommendations for expulsion from school as warranted by the specific facts and circumstances in a particular case. [5] [6]

Development of Administrative Guidelines

The Superintendent or his/her designee may develop administrative guidelines to implement this policy. The Superintendent shall ensure that students are made aware of this policy and any administrative guidelines by means of each student handbook, the district website, or other reasonable means of written communication.

Legal Footnotes

[1] **24 P.S. 1317.1**
LEGAL REFERENCE

[2] **Pol. 103.1 — Nondiscrimination of Students Eligible for Special Education Services**
POLICY REFERENCE

[3] **Pol. 113 — Special Education**
POLICY REFERENCE

[4] **Pol. 815 — Acceptable Use of Electronic Resources**
POLICY REFERENCE

[5] **Pol. 218 — Student Discipline**
POLICY REFERENCE

[6] **Pol. 233 — Suspension and Expulsion**
POLICY REFERENCE

Legal References

Additional References

1949 Act 14
LEGAL REFERENCE

POLICY

222 Tobacco and Vaping Products

POLICY NUMBER	ADOPTED	REVISED	VERSION
222	7/23/2002	8/31/2021	v1.8

DOCUMENT STATUS	PRINTED
DRAFT (to 2nd read)	10/12/2026

The Board recognizes that tobacco and vaping products, including electronic cigarettes, present a health and safety hazard that can have serious consequences for users, nonusers and the school environment. The purpose of this policy is to prohibit student possession, use, purchase and sale of tobacco and vaping products.

Definitions

For purposes of this policy, tobacco product encompasses not only tobacco but also vaping products, including electronic cigarettes (e-cigarettes).

Tobacco products, for purposes of this policy and in accordance with state law, shall include:

1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.

2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.

3. Any product containing, made or derived from tobacco, whether in its natural or synthetic form, or nicotine, whether in its natural or synthetic form, that is regulated by the United States Food and Drug Administration as a deemed tobacco product.

4. Any component, part or accessory of a product or electronic device included in this definition, whether or not sold separately.

Authority

The Board prohibits possession, use, purchase or sale of tobacco products, regardless of whether such products contain tobacco or nicotine, by or to students at any time in a school building; on school buses or other vehicles owned, leased or controlled by the district; on property owned, leased or controlled by the district; or at school-sponsored activities held off school property.

The Board prohibits student possession or use of products marketed and sold as tobacco cessation products or for other therapeutic purposes, except as authorized under Policy 210, Use of Medications.

The Board prohibits student possession of any form of medical marijuana at any time in a school building; on school buses or other vehicles owned, leased or controlled by the district; on property owned, leased or controlled by the district; or at school-sponsored activities held off school property.

The Board authorizes the confiscation and disposal of tobacco products prohibited by this policy.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required by state and federal laws and regulations, applicable Board policies and the district memorandum of understanding with law enforcement.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall notify students, parents/guardians and staff about this policy through student handbooks, district communications, posted notices, signs, the district website and other effective methods.

Reporting

The Superintendent or designee shall notify the parent/guardian of a student directly involved in an incident involving possession, use, purchase or sale of a tobacco product immediately, as soon as practicable. The parent/guardian shall be informed whether the law enforcement agency having jurisdiction over the school property has been or may be notified. Attempts to reach the parent/guardian shall be documented.

The Superintendent shall annually, by July 31, report incidents of student possession, use or sale of tobacco products to the Pennsylvania Department of Education on the required form.

The Superintendent or designee may report incidents involving student possession, use or sale of tobacco products to the law enforcement agency having jurisdiction in accordance with state law and regulations, the district memorandum of understanding with law enforcement and applicable Board policies.

Guidelines

A student who violates this policy may be subject to prosecution initiated by the district and, if convicted, may be required to pay a fine for the benefit of the district, plus court costs. In lieu of a fine, the court may admit the student to an adjudication alternative.

School counselors or other designated staff shall provide students who violate this policy with information regarding available tobacco and nicotine cessation programs.

Tampering with a device installed to detect the use of tobacco products constitutes a violation of this policy and may result in disciplinary action.

CENTRAL BUCKS SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

COMMENCED:

REVISED:

ADMINISTRATIVE REGULATION FOR POLICY 222
TOBACCO AND VAPING PRODUCTS

Purpose

This administrative regulation establishes a consistent process for responding to suspected or confirmed student possession, use, purchase or sale of tobacco and vaping products prohibited by Policy 222.

Immediate Response

1. Address any immediate health or safety concern and contact the school nurse or emergency services when warranted.
2. Direct the student to surrender the suspected tobacco or vaping product and related components. Staff shall not direct a student to activate, inhale from or otherwise manipulate a suspected device.
3. Secure confiscated items in accordance with building procedures and limit handling to the extent practicable.
4. Notify the building principal or designee and document the circumstances of the incident.
5. Apply reasonable precautions when an item appears damaged, overheated, leaking or otherwise hazardous, and contact appropriate district personnel.

Administrative Review

- The administrator shall provide the student an opportunity to explain the circumstances and shall review reasonably available information.
- The administrator shall determine whether the item falls within Policy 222 and whether other policies may apply, including Policy 227 when a device or substance may involve controlled substances or paraphernalia.
- Searches of students or belongings shall be conducted only in accordance with applicable law, Board policy and district procedures.
- For a student with a disability, including a student for whom an evaluation is pending, the administrator shall consult appropriate student services personnel and comply with applicable procedural protections.

Parent/Guardian Notification

The parent/guardian of a student directly involved shall be notified immediately, as soon as practicable. The administrator shall explain the known circumstances, the item confiscated, the

anticipated school response and whether law enforcement has been or may be notified. Attempts to reach the parent/guardian shall be documented.

Law Enforcement and Required Reporting

Referral to law enforcement shall be determined in accordance with applicable law and regulations, the district memorandum of understanding with law enforcement and Policy 805.1. The administrator shall not represent that referral or prosecution is automatic when the governing authority provides discretion.

Incidents shall be recorded using district reporting procedures so the Superintendent or designee can complete the annual school safety and security incidents report required by law.

Discipline and Support

Consequences shall be assigned in accordance with Policy 218, the Code of Student Conduct and applicable protections for students with disabilities. The response should account for the nature of the conduct, available evidence, prior related violations and safety considerations.

The student shall be provided information about available tobacco or nicotine cessation resources. When appropriate, the administrator may coordinate support through the school counselor, nurse, student assistance program or other designated staff.

Confiscation, Storage and Disposal

- Confiscated products shall be labeled and secured in a location designated by the building principal.
- Access shall be limited to authorized personnel, and transfer or disposal shall be documented.
- Products shall not be returned to the student. Disposition shall follow applicable law, district procedures and any direction from law enforcement.
- If a device may contain evidence of another violation or offense, it shall be preserved and handled in accordance with applicable procedures.

Tampering With Detection Devices

A student who disables, obstructs, damages, or otherwise tampers with a device installed to detect tobacco or vaping product use may be subject to disciplinary action under Policy 222, Policy 218 and the Code of Student Conduct. Staff shall document the conduct and any resulting damage or disruption.

Communication and Prevention

Building administrators shall ensure that students and families receive notice of Policy 222 and applicable consequences through handbooks, district communications or other established methods. Prevention and cessation information should be shared periodically in an age-appropriate manner.

POLICY

224 Care of School Property

POLICY NUMBER	ADOPTED	REVISED	VERSION
224	7/23/2002	5/22/2018	v1.2

DOCUMENT STATUS	PRINTED
DRAFT (to 2nd read)	10/12/2026

Purpose

The Board believes that students should learn to respect public property and properly care for school buildings, grounds, technology, instructional materials, supplies and equipment. The district will promote responsible use of school property while applying fair and consistent procedures when property is lost, damaged, destroyed or defaced.

Definitions

For purposes of this policy, school property includes district-owned, leased or controlled buildings, grounds, vehicles, technology, instructional materials, supplies, equipment and other tangible or digital resources entrusted to a student or made available for student use.

Damage includes destruction, defacement, alteration, misuse or other impairment of school property beyond ordinary wear resulting from authorized use.

Authority

The Board charges each student with responsibility for the proper care and authorized use of school property entrusted to the student or made available for the student's use.

A student who intentionally, recklessly or through prohibited misuse damages, destroys, defaces, loses or fails to return school property may be subject to disciplinary action, restitution and other consequences authorized by law and Board policy. The district may seek reimbursement from a student or parent/guardian to the extent permitted by law. Ordinary wear resulting from authorized use shall not be treated as damage under this policy.

The district may report serious, repeated or potentially criminal damage to appropriate law enforcement or juvenile authorities in accordance with applicable law, the district memorandum of understanding with law enforcement and Board policy. The student's parent/guardian shall be notified before a referral is made, unless notification is prohibited by law or would compromise an immediate safety or law-enforcement response.

Before restitution, discipline or referral is imposed, the student shall be informed of the concern and given an opportunity to provide relevant information. The district shall consider the available evidence, the nature of the conduct, the condition and age of the property, and whether the loss or damage resulted from ordinary wear,

accident, negligence, intentional conduct or prohibited misuse.

In determining appropriate corrective action or restitution, the district shall consider the student's age, developmental level, prior history, intent, and ability to understand and follow expectations related to the use of school property.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall comply with applicable state and federal laws, regulations and Board policies.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy, including:

1. Procedures for issuing, inventorying, safeguarding, returning and accounting for textbooks, technology, supplies and equipment.

2. A schedule or method for determining charges for lost, destroyed or damaged property, including consideration of age, condition, repair cost, replacement cost and ordinary wear.

3. Notice, review and appeal procedures for disputed charges.

4. Procedures for documenting significant incidents, restitution, referrals and disposition of recovered property.

The Superintendent or designee shall report significant incidents of vandalism to the Board in a manner and frequency determined appropriate based on the seriousness, cost, operational impact or public-safety implications of the incident. Reports shall protect confidential student information and may include the nature of the incident, estimated cost, operational impact and corrective action.

CENTRAL BUCKS SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

COMMENCED:

REVISED:

ADMINISTRATIVE REGULATION FOR POLICY 224
CARE OF SCHOOL PROPERTY

Purpose

This administrative regulation establishes consistent procedures for issuing, safeguarding, reporting, reviewing, charging for and returning school property entrusted to students.

Student and Family Responsibilities

- Use school property only for authorized educational or school-related purposes.
- Exercise reasonable care and follow staff directions, manufacturer guidance and applicable district rules.
- Keep assigned property secure and not lend, transfer, alter or permit another person to use it unless authorized.
- Promptly report loss, theft, malfunction or damage to a teacher, administrator or other designated employee.
- Return assigned property by the established deadline and in substantially the same condition in which it was issued, except for ordinary wear.

Issuance and Inventory

- Schools shall maintain reasonable records of property assigned to individual students when accountability is necessary.
- At issuance, the district may document identifying information, condition and included accessories.
- Students and parents/guardians shall receive notice of applicable care expectations, return deadlines and potential financial responsibility.
- When practicable, a student should report accurately documented pre-existing damage promptly after issuance.

Reporting Loss, Theft or Damage

1. The student or parent/guardian shall notify the school promptly after discovering loss, theft or damage.
2. The employee receiving the report shall document the date, item, circumstances and known condition.
3. The building administrator or designee may request relevant information and inspect the item.
4. Suspected theft, intentional damage or a safety hazard shall be referred promptly to the building principal or designee.

Administrative Review

The administrator or designee shall review reasonably available information before determining responsibility. The student shall be informed of the concern and given an opportunity to explain the circumstances. The review should distinguish ordinary wear, manufacturing defect or accidental damage from negligence, prohibited misuse, intentional damage, theft or failure to return property.

When technology is involved, the administrator may consult Information Technology staff regarding device condition, repair feasibility, usage records and warranty coverage, consistent with applicable privacy requirements and Board policy.

Determining Charges

- No charge shall be assessed for ordinary wear resulting from authorized use.
- Charges should reflect the district's actual and reasonable loss and may consider repair cost, replacement cost, age, condition, depreciation, warranty or insurance coverage, and missing accessories.
- A standard fee schedule may be used when it reasonably reflects district cost and is reviewed periodically.
- The district shall not impose duplicate recovery for the same loss.
- Financial hardship shall not eliminate accountability but may be addressed through payment arrangements, approved alternatives or other measures authorized by the Superintendent or designee.

Notice and Review of Charges

1. The parent/guardian shall receive written notice identifying the property, basis for responsibility, amount charged and return or payment instructions.
2. A parent/guardian may request administrative review within ten (10) school days of the notice unless additional time is approved for good cause.
3. The building principal or designee shall review the available information and provide a written determination.
4. A further appeal may be submitted to the Superintendent or designee within ten (10) school days of the building-level determination. The Superintendent or designee's decision shall be final.

Restitution and School Participation

The district may pursue restitution or other lawful collection measures. Students shall not be excluded from required instruction or denied access to educational records in a manner inconsistent with law. Any restriction involving optional privileges, activities or future property issuance must be authorized by Board policy, applied consistently and account for student access to required educational programming.

Discipline and Referral

Consistent with Policy 218 and the Code of Student Conduct, restitution may be imposed in addition to appropriate disciplinary consequences.
Serious, repeated or potentially criminal conduct may be referred to law enforcement or juvenile authorities in accordance with applicable law, Policy 805.1 and the district memorandum of understanding with law enforcement. Parent/guardian notification shall occur as required by Policy 224.

For a student with a disability, including a student for whom an evaluation is pending, all applicable procedural protections shall be observed.

Recovered Property and Refunds

If property is recovered after payment, the district shall determine whether a refund or adjustment is appropriate based on the condition of the recovered item and the district's actual remaining loss. Any refund shall follow district financial procedures.

Documentation and Board Reporting

The school or appropriate district facilities administrator shall maintain records sufficient to support inventory control, disputed charges, restitution and required reporting. Significant vandalism incidents shall be reported to the Superintendent or designee for determination of appropriate Board notification. Student-identifying information shall remain confidential except as permitted by law.

POLICY PORTAL™ PSBA

POLICY

228 Student Government

POLICY NUMBER	ADOPTED	LAST REVIEWED	VERSION
228	7/23/2002	6/12/2018	v1.2

DOCUMENT STATUS	PRINTED
DRAFT (to 2nd read)	10/12/2026

Purpose

The Board recognizes the value of providing students meaningful opportunities to participate in student government (or **student council,** which is interchangeable) and contribute to the life of their schools. Student government supports leadership development, civic learning, responsible decision-making and constructive student voice.

Student government shall:

Develop student leadership and responsible participation in school communities.

Provide an age-appropriate learning experience in representative and democratic decision-making.

Provide a structured avenue for students to identify concerns, propose ideas, support school improvement and advance district goals.

Authority

Students may organize student government, conduct meetings, elect officers and representatives, communicate recommendations to school administration and petition the Board, subject to applicable law, Board policy and reasonable district procedures governing time, place, manner, safety and the orderly operation of schools.

The Board recognizes the authorized student government/council organization in each school as a representative voice of the student body. Student government does not displace the right of individual students or student groups to express views or petition the Board in accordance with Board policy and law.

The building principal shall appoint a qualified district employee to serve as advisor to each authorized student government organization. The advisor shall provide guidance and supervision without directing student viewpoints or decisions, except as necessary to ensure compliance with law, Board policy, school rules and fiscal requirements.

Guidelines

Student government organizations should be guided by a written constitution or bylaws developed with student participation and reviewed with the building principal or designee. The governing document may address matters such as membership, elections, officer responsibilities, meetings, vacancies, committees, financial procedures and amendments, while allowing reasonable flexibility based on the needs and traditions of the school.

Student government participation, voting, and eligibility for office shall be available without unlawful discrimination. Any eligibility requirements shall be written, educationally related, applied consistently and communicated before nominations or elections.

Student government recommendations are advisory unless authority is expressly delegated by the Board or administration. Final authority over district operations, curriculum, personnel, student discipline, safety, budget and policy remains with the Board and district administration.

Student government meetings and activities shall be conducted under appropriate district supervision and in a manner that does not materially disrupt instruction or school operations.

All funds raised, received or expended by student government shall be administered in accordance with Board policy, district procedures and applicable law. Student government may not enter contracts, open financial accounts or obligate the district without prior authorization.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy that:

Invite meaningful student participation in the development and periodic review of student government procedures.

Promote equitable access to participation, voting, and candidacy, consistent with lawful and uniformly applied eligibility requirements.

Require fiscal accountability, administrative approval, and adherence to Board policy for all financial aspects of student government activity.

Establish procedures for elections, meetings, advisor responsibilities, student proposals, records, communications, complaints and appeals, with appropriate reference to any constitution or bylaws used to guide student government operations.

CENTRAL BUCKS SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

COMMENCED:

REVISED:

ADMINISTRATIVE REGULATION FOR POLICY 228
STUDENT GOVERNMENT

Purpose

This administrative regulation establishes consistent expectations for student government organization, elections, meetings, representation, advising, finances and communication with school and district leadership.

Authorization and Governing Documents

1. Each secondary school may maintain an authorized student government organization representing the student body, consistent with school needs and established practices.
2. A written constitution or bylaws may be used to guide the organization's operations. The document should reflect the organization's structure and practices while allowing reasonable flexibility for the school.
3. When used, the constitution or bylaws may be reviewed periodically with student participation and shared with the building principal or designee to support general consistency with Board policy, district procedures and school operations.
4. Revisions to a constitution or bylaws should follow the process identified in the document, when applicable, and be shared with the building principal or designee before implementation.

Membership, Voting and Candidacy

- Students within the grades represented by the organization should have reasonable opportunities to participate and vote, consistent with the organization's structure, school practices and any applicable constitution or bylaws.
- Eligibility expectations for office or representation should be communicated in advance and applied in a fair and consistent manner.
- Eligibility considerations may include enrollment, attendance, conduct, academic standing or fulfillment of office responsibilities when educationally related and appropriate for the school. Such considerations may be reflected in the constitution, bylaws or other established student government procedures.
- Participation, voting and candidacy shall be administered in a manner consistent with applicable law and Board policy and without unlawful discrimination.
- Reasonable accommodations shall be provided as required by law and Board policy to support access for students with disabilities.

Elections

1. Publish offices, eligibility requirements, nomination procedures, campaign rules and the election timeline before nominations open.
2. Provide candidates an equal opportunity to communicate with voters through approved methods.
3. Require campaign materials and activities to comply with Policy 220, school rules and reasonable time, place and manner restrictions.
4. Use a voting method that supports ballot integrity, student privacy and accurate results.
5. Separate vote administration and counting from candidate control and document certified results.
6. Establish a prompt process for reporting and reviewing alleged election irregularities.

Officers, Vacancies and Removal

The constitution or bylaws shall define officer duties, terms, succession and procedures for vacancies. Removal from office may occur only for stated grounds and through a fair process that provides notice of the concern and an opportunity for the student to respond. Any disciplinary consequence shall be handled separately under applicable Board policy and the Code of Student Conduct.

Meetings and Records

- Meetings shall occur at approved times and locations under advisor supervision.
- The organization shall use an agenda and maintain concise minutes recording attendance, motions, votes and assigned actions.
- Records shall be retained in a location designated by the principal and transferred to incoming officers and advisors.
- Student government records are district records and shall be handled in accordance with applicable confidentiality and retention requirements.

Advisor Responsibilities

- Support student planning, leadership development and compliance with governing documents.
- Ensure appropriate supervision and student safety.
- Review proposed activities, communications and expenditures for compliance with policy and procedure.
- Avoid directing student viewpoints or controlling decisions solely because a viewpoint is unpopular or critical of school administration.
- Refer unresolved legal, fiscal, safety or policy questions to the principal or designee.

Student Proposals and Administrative Response

Student government may submit recommendations to the building principal or designee regarding school climate, student activities, facilities, procedures and other matters affecting students. The administration shall acknowledge significant written proposals and provide a response within a reasonable period. A response may approve, deny, modify or refer the proposal and should explain material legal, safety, fiscal or operational considerations.

Student government may request an opportunity to present a matter to district administration or petition the Board in accordance with Board policy and established meeting procedures. Student government does not independently direct district employees or commit district resources.

Finances – In coordination with the Faculty Advisor:

1. Prepare an annual budget or spending plan for administrative approval.

2. Deposit, safeguard and disburse funds through district-approved student activity accounts.
3. Obtain required approvals before purchases, fundraising, contracts or commitments.
4. Maintain invoices, receipts, approvals and other supporting records.
5. Provide periodic financial reports to members and the advisor.
6. Comply with Policy 618 and all district purchasing, fundraising and audit procedures.

Communications and Digital Platforms

Student government communications using district systems, school publications, websites or social media shall comply with Board policy, district procedures and advisor oversight. Students may not create an account or represent that they speak for the district without authorization. Access credentials for approved accounts shall be maintained through district procedures and may not be controlled solely by an individual student.

Complaints and Appeals

A student may raise a concern regarding access, eligibility, elections, officer removal or application of the governing document with the advisor or principal. The principal or designee shall review the concern and provide a timely response. An appeal may be submitted to the Superintendent or designee within ten (10) school days of the building-level decision. The Superintendent or designee's decision shall be final.

Annual Review and Transition

At the conclusion of each school year, the advisor and student officers shall review the organization's activities, finances, records and recommendations for the next year. Outgoing officers shall transfer records, account information and pending matters through the advisor to incoming officers.