Agenda of September 2026 NHSD School Board Meeting

The Board of Trustees
New Hope-Solebury School District

A September 2026 NHSD School Board Meeting of the Board of Trustees of New Hope-Solebury School District will be held Thursday, September 24, 2026, beginning at 6:30 PM District Office Conference Room, 180 West Bridge Street, New Hope, PA 18938.

1. **Meeting Opening**
    1.A. **Call to Order**
    Description: Procedural

    1.B. Announcement of Executive Agenda
    1.C. Roll Call
    1.D. Pledge of Allegiance
2. **Acceptance of Agenda**
    2.A. Additions, Deletions, and Modifications
    2.B. Acceptance of Agenda
3. **Reports to the Board of Directors**
    3.A. Student Reports
        3.A.1. HS - Jothika Amuth and Mary Stefanache - HS Presentation
    3.B. Superintendent's Report
    3.C. Liaison Reports
        3.C.1. BCIU
        3.C.2. MBIT
        3.C.3. PSBA
4. **Public Comment (Agenda Items Only)**
5. **New Business / Facilities Advisory Committee**
    5.A. Committee Report and Discussion
    Description: Report

6. **New Business / Curriculum Advisory Committee**
    6.A. 5. A. Committee Report and Discussion
7. **New Business / Finance Advisory Committee**
    7.A. Committee Report and Discussion
    Description: New Business / Policy Advisory Committee

        7.A.1. Year Budget Projections
8. **New Business / Policy Advisory**

8.A. Committee Report and Discussion

9. **2027 PSBA Officer Election**

9.A. PSBA Officer Election Ballot 2026-2027

10. **New Business / Action Items**

10.A. Board Discussion of Action Items as Needed
Description: New Business / Action Items

10.A.1. Chris Balme Speaking Proposal (final contract subject to solicitor approval)

10.A.2. 2027-2028 NHSD District Calendar

10.A.3. PD and Assessment Calendar

10.A.4. Committee Applications

10.A.5. Student Settlement Agreement 3XXXX0

10.A.6. Student Tuition Agreements 1XXXX2 and 3XXXX7

10.A.7. Check Register total bills are $1,501,681.96.

10.A.8. August 2026 Treasurer's Report

10.A.9. 2026-2027 Homestead/Farmstead Agreement

10.A.10. FS Connections - Revised Proposal with Q&A Exhibit

10.A.11. Policies - Second Reads

10.A.11.a. 805.2 - SD PNN School Security Personnel

10.A.11.b. 122.1 AR.2 - Request Form for Non-Curriculum Related, Non-School Sponsored, Student Initiated Groups

10.A.11.c. 817 - District Social Media

10.A.11.d. 815.4 - Use of Artificial Intelligence

10.A.11.e. 810 - Transportation

10.A.11.f. 619 - District Audit

10.A.11.g. 332 - Working Periods

10.A.11.h. 236.1 - Threat Assessment

10.A.11.i. 221 - Dress and Grooming

10.A.11.j. 140 - Charter Schools

10.A.11.k. 123 - Interscholastic Athletics

10.A.11.l. 122 - Extracurricular Activities

10.A.11.m. 122.1 - Non-Curriculum Related, Non-School Sponsored, Student Initiated Groups

10.A.11.n. 805.1 - Relations with Law Enforcement Agencies

10.A.11.o. 805 - Emergency Preparedness and Response

10.A.11.p. 218.1 - Weapons (Subject to Solicitors Review)

10.A.11.q. 204 - Attendance

10.A.11.r. 006 - Meetings (Subject to Solicitors Review)

10.A.12. Second Read - Administrative Regulations

10.A.12.a. 805.2 AR.0 - Training

10.A.12.b. 122.1 AR.1 - Student Acknowledgement Form

10.A.12.c. 122.1 AR.0 - Non-Curriculum Related, Non-School Sponsored Student Initiated Group

10.A.12.d. 325 AR.2 - Identification Badges

10.A.12.e. 122 AR.0 - Extracurricular Activities

10.A.12.f. 218.1 AR.0 - WeapNotifApproSchComm

10.A.12.g. 204 AR.5 - Cumulative Absence Notice

10.A.12.h. 204 AR.4 - Habitual Truant Notice

10.A.12.i. 204 AR.3 - Truant Notice

10.A.12.j. 805.1 AR.1 - Incident Report Discretionary Notification

10.A.12.k. 204 AR.0 - CompAtt.Unexcused

10.A.13. Policy - First Reads

10.A.13.a. Policy 805.1 AR.0 - Incident Report Immediate Notification

10.A.13.b. Policy 803 - School Calendar

10.A.13.c. Policy 704 - Maintenance

10.A.13.d. Policy 204.2 - Virtual Attendance and Wellness Checks Attachment

10.A.13.e. Policy 204.2 - Virtual Attendance and Wellness Checks

10.A.13.f. Policy 105 - Curriculum

10.A.13.g. Policy 102 - Academic Standards

10.A.13.h. Policy 249 - Bullying Cyberbullying

10.A.14. First Reads - Administrative Regulations

10.A.14.a. 704 AR.6 - Drinking Water

10.A.14.b. 805.1 AR.1 - Incident Report Discretionary Notification

10.A.14.c. 805.1 AR.0 - Incident Report Immediate

10.A.15. August 2026 Minutes

10.A.16. September 2026 Personnel

11. **Public Comment (Non-Agenda Items)**

12. **Adjournment**

13. **Informational Items**

13.A. Enrollment Report - September 2026

13.B. October 2026 Meeting Schedule

Description:

Meeting	Date	Time	Location
Curriculum Advisory Committee	10/1/2026	5:00 PM	Middle School Library
Policy Advisory Committee	10/1/2026	6:15 PM	Middle School Library
Facilities Advisory Committee	10/20/2026	4:30 PM	District Office Conference Room
Finance Advisory Committee	10/20/2026	5:35 PM	District Office Conference Room
Board of Directors Meeting	10/22/2026	6:30 PM	District Office Conference Room

13.C. Fiscal Dashboard - August 2026

13.D. Right to Know Log - September 2026

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Facilities Advisory Committee Meeting

Tuesday, September 22, 2026 – 4:30 PM

Sign In Sheet

A. Call to Order

B. Public Comment

Mel Band – Solebury Township Resident

- Recommended using scheduling changes to reduce conflicts between track, soccer, field hockey, and lacrosse use of the stadium and track.
- Suggested later contest times, Saturday games, and use of Field 12 as alternatives to overlapping practices and competitions.
- Stated that later contests could increase attendance and concession revenue.
- Questioned whether permanent lacrosse netting is necessary if scheduling can reduce conflicts and asked whether the district has identified other schools with permanent netting that could be visited.
- Expressed concern about spending approximately $100,000 on permanent netting if scheduling changes could address the issue.

Pam Kerr – New Hope Resident

- Thanked the district for its work on the lion sculpture project.
- Shared that the lion will be presented during Lions Fest on October 2 and installed at its permanent location on October 22.

Committee Discussion / Response

- Athletics clarified that coordinating cross-country and soccer competitions is intentional and was requested by the coaches to increase overlap among student-athletes and spectators.
    - Practice schedules are also affected by coach availability, transportation, opposing schools, and officials.
    - Permanent lacrosse netting is being considered for high-risk areas rather than the entire field and was described as a recommended safety measure even with scheduling adjustments.
    - The netting proposal will be researched and presented to the Board before any decision is made.
    - The lion will be presented to students during Lions Fest on October 2 and to the public during halftime of the football game that evening.
- The permanent installation and unveiling are planned for October 22 before the Board meeting.
    - A naming contest is also planned.
    - Current plans for the lion base include a two-level circular platform with lighting.
    - 6 ft circular platform, 1.5 ft high base being made

C. Approval of Minutes

August 18, 2026 Facilities Advisory Committee Meeting

- A correction was requested to the spelling of the Huynh family referenced in the August minutes.

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Motion

A motion was made and seconded to approve the August 18, 2026 Facilities Advisory Committee meeting minutes as amended.

The motion carried unanimously.

D. Old Business

1. Update on Athletics – Ms. Anne Tamporello, Director of Athletics

Senior Nights

- Football – October 23 vs. Academy of the New Church. The date was moved from October 16 because Jenkintown reported concerns about having enough players to continue its season.
- Girls Volleyball – October 16 vs. Germantown Academy.
- Girls Soccer – October 15 vs. Upper Moreland.
- Boys Soccer – October 21 vs. Cheltenham.
- Field Hockey – October 12 vs. Springfield.
- Girls Tennis – September 30 vs. Souderton Area.
- Cross Country – October 7 vs. Cheltenham.
- Golf will recognize seniors through an outing being planned by the coach.
- Cross Country finishing on the track during other athletic events is intentional.

Middle School Athletics

- Middle School fall participation is significantly higher than anticipated, particularly in soccer, volleyball, cross country, and track-related programs.
- Some teams require additional uniforms because participation has exceeded available inventory.
- The district attempts to avoid cuts at the Middle School level.
- High participation may require limits on away-game travel if combined 7th- and 8th-grade rosters exceed bus capacity.

Free Athletic Physicals

- The September 9 clinic completed 14 physicals:
    - 13 Middle School students; and
    - 1 High School student.
- The third and final free physical clinic is scheduled for October 28 and will focus on winter and spring athletes.

Athletic Facilities and Operations

- SB Outfield and Press box passthrough fencing complete
- A new refrigerator has been installed in the stadium concession stand.
- Plans are underway to replace a failed refrigerator in the High School gym concession stand.
- A monitor is also planned for the gym concession stand so volunteers can view games while working.
- Crowd-control measures are being added behind the team benches on the press-box side of the stadium.
- Signage has been installed creating a pass-through/no-standing area approximately between the 15-yard lines.

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- Permanent pavement markings are planned. Cones were used during a recent football game, and the trial was reported to have worked well.
- Stadium seating remains sufficient; the no-standing area is intended to address spectators gathering directly behind team benches.
- Athletics reported that many parent or spectator issues begin with interactions occurring near team benches.

Booster Coordination

- A recent meeting with athletic Booster groups was described as productive.
- Discussion included developing a more coordinated approach among Boosters and improving shared information and files.

2. Update on Facilities and Grounds – Mr. Scott Radaszkiewicz and Mr. George Arslanian

LES Maintenance Building

- New maintenance/storage building is complete.
- Remaining work includes lighting and reinstallation of the electrical panel.
- The building will replace the storage container currently used for mowing and grounds equipment.

LES Playground and Emergency Access

- Playground expansion is complete.
- Rubber edging and new mulch have been installed.
- Additional protective pads were installed at the bottom of slides.
- Two concrete walkways and double gates were added between LES and the Solebury Township property.
- The improvements support the district's updated evacuation plan, which now uses Solebury Township rather than the neighboring school/church as the primary off-site evacuation location.
- The district has also discussed coordinated emergency communications with the neighboring school because of the proximity of the two campuses.

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Fire Inspection

- The High School passed the final district fire inspection.
- Bollards will be added to protect exposed gas meters near the loading dock and another High School location.
- Administration is obtaining information from companies specializing in bollard installation.

Ongoing Maintenance

- Boilers are receiving preventative maintenance in preparation for heating season.
- Painting and touch-up work continues throughout district buildings.
- The stadium concession stand's older refrigeration units were removed following installation of the new beverage cooler, creating additional space.

High School Plumbing

- Previously reported bathroom plumbing repairs are complete.
- No additional plumbing problems have been reported since the repair.

Stadium Septic System

- One of two septic pumps failed and one float also requires replacement.
- The second pump remains operational and the system has remained usable.
- The system can also be manually pumped while repairs are pending.
- An electrician inspected the wiring and found no issue with the main wiring.
- Additional evaluation will occur when the replacement pump is installed.
- Warranty coverage for the repair remains to be determined.

3. Update on FCA Projects 2026

UES HVAC

- Installation of the next phase of Upper Elementary School HVAC units is temporarily on hold.
- The district applied for a state HVAC grant, and projects already in progress are not eligible for funding under the program.
- Work will remain paused until the district learns whether grant funding has been awarded.
- Grant notification is expected in the fall.

Transportation Fuel Tank

- Replacement fuel tank is in production.
- Delivery is anticipated in October or November.
- Installation at the transportation area can occur during the school year without disrupting school operations.

Stadium Handrails

- Replacement handrail sections are being manufactured.
- Installation had originally been expected before the start of school but remains pending.
- Administration continues to follow up with the contractor.
- The replacement work is not expected to be an additional district expense.
- Discussion noted that the original railings passed inspection but welds began failing afterward.

4. Update Lions Legacy 2026

LES Playground

- Expanded playground perimeter, new mulch, and refinished existing equipment are complete.
- Fundraising remains open through September 30.
- New Hope Helping recently committed an additional $3,000 to the project.
- On October 1, administration and the LES team will review the final funds available and select additional playground equipment.
- A suggestion was made to provide a visual fundraising update/thermometer for the community before fundraising closes.

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Middle School STEAM Lab

- The new STEAM Lab is in use.
- Mr. Gosser continues to set up and customize the instructional space.
- Project remains under budget; final project costs are not yet available.
- Community members interested in seeing the space were invited to attend the Curriculum Advisory Committee meeting planned for early October in the Middle School library.

High School Theater Sound and Lighting

- Lighting equipment has been specified.
- Sound-system planning is taking longer because of the complexity of the system, and staff have consulted additional experts.
- Administration is continuing to identify appropriate equipment at a reasonable cost rather than purchasing higher-end equipment beyond the district's needs.
- Lighting and sound purchases may be combined through one vendor if doing so provides better pricing.
- Installation can move quickly once final equipment is selected and received.

Future FCA and Lions Legacy Planning

- Administration has begun planning potential future Lions Legacy projects and FCA priorities for the 2027–2028 budget.
- Additional project concepts and anticipated major capital needs are expected to return to the committee in October.
- HVAC needs will remain part of the planning process depending on the outcome of the pending grant application.

Fire Alarm Upgrade

- Most Lower Elementary School fire alarm components have been received.
- LES installation will require the building to be unoccupied and may be scheduled during winter break.
- Main campus work remains pending receipt of additional components and can be completed without significant disruption to the school day.

Solar / Environmental Club

- Committee discussion included continuing the Environmental Club's solar work and the previously discussed native meadow concept.
- Administration noted the need to align student-led project ideas with district priorities before moving forward.
- Future solar planning may include identifying project scope, available grants, and qualified/COSTARS vendors.
- Additional work will occur before the project is brought back to the committee for a formal presentation.

E. New Business

1. High School West Parking Lot

- Administration has received recurring staff requests to consider separating staff and student parking.
- Current student permits assign students to either the East or West lot.
- Student-athletes are often assigned to the West/Stadium lot because of proximity to athletic facilities.

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- Current parking tags use different colors for staff and for students assigned to each lot.
- Security already monitors vehicles for parking tags and follows up on unauthorized vehicles.
- Approximately 150 student tags are ordered for each lot; the actual number issued each year varies.

Committee Discussion

- Potential creation of student-only sections within both the East and West parking lots.
- Maintaining staff and visitor parking closer to building entrances.
- Staff who travel between buildings or leave campus during the day may return to find available parking farther from their work location.
- Student parking in the West lot is heavier because of athletics and late-arrival students who need access to the main office.
- The East/Theater lot generally has more available spaces.
- Separating parking could help balance use of the two lots.
- Safety concerns include inexperienced drivers, vehicle collisions, and congested dismissal traffic.
- Committee discussion also addressed student driving behavior when leaving the Stadium lot and possible additional enforcement.
- The Stadium lot exit is currently right-turn only. Administration stated that PennDOT previously determined a left turn could not safely be permitted because of sight-distance limitations on Bridge Street.
- A second exit from the lot was discussed as a possible long-term option but would require additional study and significant cost.
- Student Government feedback was suggested before any final parking plan is developed.
- The committee was open to continued exploration.
- Administration will work with High School staff, review the distribution of student parking permits between the two lots, seek student input, and develop a more detailed proposal before returning to the committee.

2. Lead Testing in School Drinking Water – 24 P.S. § 7-742.1

- Pennsylvania law requires districts that voluntarily test school drinking water for lead to report testing results to the state.
- Districts that do not conduct voluntary testing must publicly discuss that decision.

Main Campus

- Main campus buildings receive water through a public water system.
- The public supplier is responsible for required water-quality testing.
- District drinking fountains also use filters.
- The district conducted lead testing following the 2018 renovation and did not identify lead concerns.
- The district does not currently conduct recurring independent lead testing on the main campus.

Committee Discussion

- Whether aging internal plumbing could introduce lead after water enters district buildings even if the incoming public water supply meets standards.
- Differences in the age of plumbing across the district's various building additions.
- Whether periodic district testing would provide an additional level of assurance.
- Whether testing should focus specifically on lead or include a broader water-quality panel.
- Testing should be conducted at unfiltered sources when evaluating whether lead is present in district plumbing.

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- Administration estimated that testing multiple locations may cost several thousand dollars but will obtain current pricing.
- Administration will obtain a quote for lead/water testing at the main campus and bring the information back to the committee for consideration.

Lower Elementary School

- LES uses water rather than the public water system.
- Water quality is monitored and tested each school day.
- S&G oversees the LES water system.
- Required results are reported to the Commonwealth because the district is operating a private water supply serving a school population.

F. Adjournment

- With no further business, the meeting was adjourned at approximately **5:37 PM**.

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Curriculum Advisory Committee (Thursday, September 3, 2026)

Generated by Amanda Benolken

1. Meeting Opening

1.A. Call to Order

The meeting was called to order at 5:00 PM. It was noted that, per Board Guideline 006.2, all public meetings of the Board of Directors, including committee meetings, are audio recorded.

2. Approve Minutes

2.A. Approve Minutes from the May 7, 2026 meeting

The committee was asked if there was any discussion regarding the May 7, 2026 Curriculum Advisory Committee minutes. No comments or revisions were offered. A motion was made and seconded to approve the minutes.

May 7, 2026 minutes approved.

3. Old Business

No old business was discussed.

4. Public Comment

- Andrew Warner of Solebury, a parent of an 8th grader, asked the committee to implement an immediate moratorium on the use of AI and chatbots in the classroom until their safety and effectiveness as educational tools can be established.
- Jessica, a parent of a rising 8th grader, proposed converting a portion of the district's campus to a native meadow as an educational and ecological resource. She noted that the idea was well received when first raised in June, and that Dr. Lentz and Director of Operations Mr. Radaskiewicz have both expressed support. She described potential curricular connections in science, math, and sustainability, including opportunities for students to calculate carbon impact, and asked that the committee discuss how a meadow project could be meaningfully incorporated into the curriculum.
- Mel Band of Solebury raised several items: a question about AI funding for kindergarten classes that he understood had been advanced at a recent Finance Committee meeting; a recent article ranking the district's high schools, including a comment on declining science and math graduation requirements; a follow-up request for detail on the computer-use survey for grades 3 through 12, referencing a prior response he felt was incomplete; and a letter he published in the Bucks County Herald regarding recognition of parents' role in student success
- Jenna Young of Solebury, a parent of three middle schoolers, spoke in support of the meadow proposal. He noted several Pennsylvania grant programs for lawn conversion, environmental education, and watershed forestry, and suggested opportunities for student involvement through the APEX internship program, capstone projects, and student-led grant writing. He referenced similar native meadow and rain garden projects at neighboring districts, including Lower Merion and Hatboro-Horsham.

No additional public comments were made.

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Dr. Benolken responded to the public comment. She noted that the topic of technology and AI use will be a focus of the October Curriculum Advisory Committee meeting, and thanked Mr. Warner for his perspective. She expressed enthusiasm for the meadow proposal, noting its connection to the state's new environmental literacy standards, and asked to be connected with Jessica and Glenn Young to discuss next steps. She indicated she would follow up separately on the kindergarten AI funding question raised by Mr. Band, and clarified that the district's graduation requirements exceed the state minimum by a full year of credits, with the honors diploma option recognizing students who choose to take on additional coursework. She confirmed the K-12 technology use survey went out this week, is due September 11, and includes an open-ended section where families may share thoughts on AI. She thanked the speakers who raised the lawn conversion and Bucks IU consortium points for sharing those resources.

A committee member noted that the district already makes creative cross-curricular use of the campus, including for art and STEAM classes, and that a native meadow could offer similar opportunities, particularly for students who might not otherwise engage with environmental topics.

5. New Business

5.A. Approval of New Committee Members

Dr. Benolken introduced two applicants for new committee membership: Kathleen Given, the district's reading specialist and RELA curriculum lead, and Robert Whelen, a parent. A motion was made and seconded to approve both new committee members, with formal appointment to be finalized by the full Board.

Motion approved.

5.B. 2026-27 Educational Initiatives and Curriculum Advisory Committee Topics

Dr. Benolken shared highlights from the district's opening week, including building- and district-level initiatives, the opening breakfast and Longevity Awards, an address from Dr. Lentz, and professional development led by Dr. Keiper.

Dr. Benolken reviewed the district's five-year curriculum renewal cycle. This year's focus areas are math and world language, closing out the current five-year cycle. She noted that the Pennsylvania Department of Education has signaled it will revise state math standards within the next several years, and that the district will therefore hold off on a major elementary math curriculum adoption to avoid readopting shortly after state standards change. The district will continue to explore ways to strengthen math thinking and problem solving, and will review secondary-level math programming. For world language, no textbook changes are planned; the district will evaluate adjustments made to the middle school program last year before determining next steps.

Other initiatives and professional development priorities for the year include:

- STEM and STEAM programming updates, with two new programs presenting to the committee next month
- ParentSquare training and continued work on family communication practices
- Artificial intelligence,
- Small group instruction
- Inclusive practices
- Conscious Discipline,
- literacy practices,
- MTSS

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- Middle school advisory,
- inclusion and belonging

Dr. Benolken outlined the committee's topics by month: October will include a STEAM team presentation and a discussion of the technology survey results; November will include the annual Future Ready data presentation; December has no meeting due to two board meetings that month; January will focus on the high school program of studies; February and May will include equity updates; March will cover international travel proposals for 2029; and April will include any curriculum adoptions for board approval. She invited committee members to share additional topics of interest.

5.C. 2026-27 Assessment and Professional Development Calendar

Dr. Benolken presented the annual Assessment and Professional Development calendar, which will go to the Board for approval. The first three pages list the assessments given in each building and their administration windows; the final page lists professional development days and topics for the year, which align with the initiatives discussed under item 5.B. There are no major changes to the assessment calendar this year, aside from the district evaluating whether to use the CDT or Firefly assessments to generate data aligned with state testing. Dr. Benolken noted the calendar includes a number of acronyms and offered to provide a glossary for community members; the document is posted on the district website.

Discussion included:

- A request that teachers remain mindful of other exams scheduled around assessment windows, particularly at the middle and high school levels, to avoid overloading students during the same week
- A suggestion to open the new middle school STEM lab for a community or parent tour, potentially by hosting the October Curriculum Advisory Committee meeting there
- A question about where social-emotional and behavioral screening appears on the calendar; Dr. Benolken confirmed a behavioral screener is administered three times a year, results reviewed through the MTSS process, and agreed to add the middle school screener and the district's climate and hate-free school surveys to the document before it goes to the Board

5.D. Approval of Middle School Speaker

Dr. Pedersen, joining virtually, presented a proposal to bring in Chris Balme, founder of the Argonaut Training and co-founder of the Millennium School, to support the middle school's advisory program. Dr. Benolken outlined the funding: the Middle School PTG has committed $6,000, the building will cover $6,500, and the Education Office will cover the remaining $4,500, for a total cost of $17,000, or approximately $50 per student.

Dr. Pedersen explained that the engagement includes two full-day visits, on November 3 and in February, along with a parent evening on November 3 and ongoing virtual work with the advisory coordinators, Jeff Petzak and Heather Derby. He described the goal as building teacher capacity to facilitate meaningful advisory conversations consistently across all 23 advisory sections, particularly given staff turnover in recent years.

In discussion, committee members asked about the purpose of the advisory block and how its effectiveness will be measured. Dr. Pedersen confirmed that student surveys will be administered before and after implementation, and that he and Mr. Barth are developing a short observation rubric covering connectedness, teacher facilitation, and student ownership. A committee member, noting professional experience in the field, questioned whether the cost was reasonable and whether other vendors had been considered; Dr. Pedersen responded that the district did not issue a formal RFP but conducted an extensive search, and that Mr. Balme, who serves on the board of advisors for the Association of Middle

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Level Education, was the strongest fit for the program's current stage. Committee members also discussed the value of tracking teacher and student feedback over time to assess impact.

As noted, formal approval of the expenditure will occur at the Board level; the committee's discussion reflected general support for the proposal.

5.E. 2026-27 Equity Goals

Dr. Lentz introduced the district's building-level equity coordinators, who provided an overview of plans for the year.

- Sarah O'Hara Donetelli, High School Equity Coordinator, reported that the high school's student-led equity committee is holding its first planning and interest meeting next week. The group will continue its work with the Sandy Hook Promise/Safe Promise Club curriculum, including Start With Hello Week during the last week of September, which includes trusted-adult poster activities, and will coordinate with student government on overlapping fall activities.
- Stacey Haferl, the new Equity Coordinator for the Lower and Upper Elementary Schools, reported that the Lower Elementary School will participate in Sandy Hook Promise's Hello Week and the Upper Elementary School will run the Great Kindness Challenge. The Upper Elementary School was again designated a No Place for Hate school and will display its banner. She noted coordination with the wellness specialist, the library, and a restarting kindness club for 4th graders.
- Haley Escogido, Middle School Equity Co-Coordinator, reported that the middle school will continue Sandy Hook Promise/Safe Promise Club programming, with a scaled-back Start With Hello Week given other priorities already underway, and additional advisory-linked activities planned in coordination with the middle school advisory initiative described under item 5.D.
- Sam Paglione, Middle School Administrative Assistant and Equity Co-Coordinator, reported that the middle school will again pursue No Place for Hate recognition and is focused this year on building student leadership, with outgoing 8th graders helping recruit and train 6th and 7th grade members. Membership has grown from roughly 25 to a projected 30 students. The group is planning a schoolwide No One Eats Alone Day during a lunch period, paired with a short morning advisory activity to prepare students.

Dr. Lentz provided background on the district's equity work, which began roughly six years ago in response to a community petition and was initially guided by a standalone committee that examined curriculum, professional development, and representation across the district. That work has since become integrated into standard district practice, prompting the decision to bring equity updates into the Curriculum Advisory Committee going forward. He highlighted two ongoing partnerships: the Delaware Valley Consortium for Excellence and Equity, based at the University of Pennsylvania, which is hosting a regional United Way program this year focused on the needs of lower-socioeconomic students, and the Anti-Defamation League, through which Dr. Lentz serves on an education advisory committee and the district gains early access to new resources.

In discussion, committee members welcomed the integration of equity updates into the committee's regular agenda and asked that a district-wide communication go out to inform parents and community members of the change, particularly given the new full-year meeting calendar. A member also asked whether Lunch and Learn sessions are publicized through ParentSquare; Dr. Benolken confirmed that communication is underway, including posters already posted in the building and inclusion in daily announcements.

5.F. 2026-27 Federal Programming

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Dr. Minniti provided the district's annual public report on federal program funding, as required for districts receiving Title I, Title II, and Title IV funds. She explained that the district combines its Title II and Title IV allocations into Title I to fund small group reading instruction at the Lower Elementary School, and that this year the program will expand to include small group math instruction as well, without reducing the existing reading support. She also reported that the district, whose Title III allocation falls below the threshold required for direct access, has joined a consortium through CSIU, giving the district's ELL teachers access to money in Title III funding this year. She noted that a resource, SummitK12, currently paid for separately under a three-year contract will be covered under this arrangement once that contract ends.

6. Adjournment

Dr. Benolken announced that the next Curriculum Advisory Committee meeting will be held October 1, 2026. With no further business to discuss, the meeting adjourned.

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Finance Committee Minutes

September 22, 2026

Sitting Board Chair— Ms. Ellen Stiefel
Administrative Liaison—Ms. Marcia Cajeira
Committee Members Present – Mrs. Ellen Stiefel (Board), Mr. Benjamin Miller, Dr. Nikhil Heble (Board), Mr. John Deandrea
Committee Members Absent: Mr. Joshua Brinkley, Mr. John Augenblick, Mr. Robert Whelan

Ms. Ellen Stiefel called the meeting to order at 5:43pm.

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Public Comment

Mr. Melvin Band addressed the Committee regarding the proposed installation of protective netting at the stadium. He expressed concerns regarding the cost and whether the netting would fully address safety concerns associated with holding multiple athletic events simultaneously. Mr. Band suggested that the District consider scheduling alternatives, including greater use of the stadium for evening events and other available fields, before making the proposed investment.

Upon a motion made by Mr. Benjamin Miller and seconded by Dr. Nikhil Heble, the minutes of the August 18, 2026, meeting were approved by the Committee.

New Business

1. **2026-27 Budget Report (August 2026 Financials)**
   Ms. Cajeira reported on the following:

   General Fund:
   The General Fund began August with about $21.1 million in cash. The District received approximately $15 million in local revenue, including approximately $13.9 million in real estate taxes and $665,000 in earned income tax. State revenues totaled approximately $1.1 million, resulting in total monthly receipts of about $16.1 million. Disbursements totaled $3.6 million, and the General Fund ended August with approximately $33.7 million.

   Capital Reserve Fund:
   The Capital Reserve Fund began August with $678,000 and incurred around $78,000 in expenditures, primarily related to the Middle School STEAM Lab. The Committee discussed the status of the project budget, which was originally about $250,000. Final costs are not yet available, however, current expenditures are expected to be below budget.

Food Service Fund:
There was limited activity during August due to the small number of student days. The Food Service Fund had approximately $146,000 in cash, which includes the $125,000 General Fund transfer made in July.

Investment Cash Report:
Approximately $20 million was invested at rates ranging from approximately 3.5% to 4.0%. The Committee discussed opportunities to maximize investment earnings, including short-term Treasury investments and other government-backed investment options. Ms. Cajeira reported that she had contacted the District's investment representative to review the current portfolio and develop a strategy to optimize interest earnings.

Fiscal Dashboard:
Ms. Cajeira noted a formula error in the 2026–2027 budget column of the dashboard. The correct figure is approximately $20.5 million, rather than $22.3 million, and the report will be corrected for the following month.

Revenue collections appear lower than the prior year primarily because of timing associated with the District's new electronic real estate tax collection process. Electronic payments are deposited into the tax collection account and swept into the General Fund weekly. Approximately $8.4 million received during the final week of August was not transferred to the General Fund until September. Variable revenues continue to perform well, particularly real estate transfer tax.

Expenditures were approximately 10% of budget, consistent with expectations and the prior year. Contracted services were higher than the prior year primarily due to a change in the Bucks County Intermediate Unit special education payment schedule requiring districts owing less than $750,000 to make a lump-sum payment rather than quarterly payments. Equipment expenditures were also higher due to an approximately $120,000 security camera purchase, which is partially funded through a PCCD grant.

The Committee also discussed whether the weekly tax collection sweep could result in lost interest earnings compared with the prior process. Administration will determine whether funds held temporarily in the tax collection account earn interest and report back to the Committee.

Long-Term Financial Projections:
Ms. Cajeira presented an updated five-year financial projection, which was extended by two additional years from the version presented at the prior meeting. The District's current financial outlook has improved compared with the prior year. Revenue assumptions, particularly variable revenue for earned income tax and real estate transfer tax, remain conservative due to the variable nature of these revenue sources. The Committee discussed potentially revisiting these assumptions during the upcoming budget development process based on continued performance. The projections do not currently include future General Fund transfers to Food Service.

DRAFT

2. **BCIU Homestead/Farmstead Agreement**
   The Committee reviewed the annual renewal agreement with the Bucks County Intermediate Unit for coordination, processing, printing, advertising, and mailing of the District's Homestead/Farmstead notices. The agreement remains unchanged, with the primary cost increase related to postage.

3. **Food Service Connection-Revised Proposal**
   Ms. Cajeira presented the revised Food Service Connection consulting proposal and responses to questions raised by the Committee at its August meeting. The revised scope now includes a financial analysis evaluating the tradeoffs between food quality and student participation, versus financial performance. Following the initial four site visits, the consultant will provide the District with a written assessment and actionable recommendations. The agreement also includes a not-to-exceed amount of $15,000 and a seven-day termination provision.

   The Committee also revisited its request to obtain information from other small or comparable school districts regarding their Food Service operations. Ms. Cajeira reported that she had contacted several districts. The Committee requested that Administration continue gathering information from comparable districts.

   The Committee discussed obtaining a sample report or deliverable from districts that previously worked with Food Service Connection. Administration will explore obtaining such documentation directly from the referenced school districts, including through a Right-to-Know request if necessary.

Upon a motion made by Mr. Benjamin Miller, and seconded by Dr. Nikhil Heble, the Committee recommended moving the BCIU Homestead/Farmstead Agreement and Food Service Connection agreement forward for full Board consideration. Motion carried.

Ms. Ellen Stiefel adjourned the meeting at 6.20 pm.

Respectfully submitted,

Marcia Cajeira
Chief Financial Officer

DRAFT

NEW HOPE-SOLEBURY SCHOOL DISTRICT

Engaging, Enriching, and Empowering All Students through a World-Class Education

Finance Committee Meeting Sign-In and Attendance
September 22, 2026

Name (Please Print)	Committee (C) or Public (P)
Marcia Cajeira	C P Admin
Ellen Stiefel	(C) P
Mantu Patel	C P Board
Megan DeFeo	C (P)
Ben Miller	(C) P
Rees Mennit	Admin. C P
Melvin Band	C (P)
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
John Deandrea	online (C) P
Tracy Costigan	online C (P) Board
Nikhil Hebbe	online (C) ~~P~~ (P) Board
Melissa Persichetti	online C (P) Board

Please note: This sign-in sheet will be included in the meeting minutes and posted to the District's website.
Committee Meetings and topics of discussion are subject to the Sunshine Act.
Individuals serving on Committees are doing so in an advisory capacity.

New Hope - Solebury School District
Fiscal Dashboard - Future Projections
August 31, 2026

Fund Balance	23-24 Actuals	2024-2025 Actuals	2025-2026 EOY-UA	2026-2027 Budget	2027-2028 Projection	2028-2029 Projection	2029-2030 Projection	2030-2031 Projection	2031-2032 Projection
Beginning Uncomitted Fund Balance	3,268,812	3,268,812	3,268,812	3,268,812	3,268,812	3,268,812	3,268,812	3,268,812	3,268,812
Committed Fund Balance - PSERS	1,766,003	1,766,003							
Committed Fund Balance - Capital Proj	16,246,699	17,303,689	15,776,708	17,327,029	16,156,234	14,765,961	12,546,833	9,367,377	5,126,734
Total	21,281,514	22,338,504	19,045,520	20,595,841	19,425,046	18,034,773	15,815,645	12,636,189	8,395,546
Fund Balance as % of Expenditures	**45.4%**	**44.3%**	**37.4%**	**37.3%**	**34.0%**	**30.3%**	**25.6%**	**19.7%**	**12.5%**
% with Transfers	**43.3%**	**40.3%**	**35.9%**	**36.6%**	**33.4%**	**29.8%**	**25.2%**	**19.4%**	**12.4%**

Revenues	2023-2024 Actuals	2024-2025 Actuals	2025-2026 EOY-UA	2026-2027 Budget	2027-2028 Projection	2028-2029 Projection	2029-2030 Projection	2030-2031 Projection	2031-2032 Projection
Local Revenue									
Real Estate Taxes	33,071,669	34,125,217	35,201,797	37,406,917	38,603,938	39,800,660	40,994,680	42,224,521	43,491,256
Delinquent Taxes	482,494	759,605	682,205	650,000	650,000	650,000	650,000	650,000	650,000
Earned Income Tax	5,172,459	5,680,670	5,803,594	5,200,000	5,200,000	5,200,000	5,200,000	5,200,000	5,200,000
Transfer Tax	1,015,765	1,544,123	1,643,486	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Other Local Revenue	1,927,512	1,712,670	1,667,563	1,485,000	1,530,487	1,575,962	1,621,335	1,668,069	1,716,205
State Revenue - General	3,493,595	3,212,188	4,069,652	3,877,695	3,916,472	3,955,637	3,995,193	4,035,145	4,075,496
State Revenue - Soc Sec/Retirement	4,815,818	4,819,620	5,251,713	5,122,800	5,597,568	5,709,520	5,823,710	5,940,184	6,058,988
Federal Revenue	281,650	246,609	216,810	224,459	224,459	224,459	224,459	224,459	224,459
Total Revenue	**50,260,962**	**52,100,702**	**54,536,818**	**55,066,871**	**56,822,924**	**58,216,238**	**59,609,377**	**61,042,378**	**62,516,404**

Expenditures	2023-2024 Actuals	2024-2025 Actuals	2025-2026 EOY-UA	2026-2027 Budget	2027-2028 Projection	2028-2029 Projection	2029-2030 Projection	2030-2031 Projection	2031-2032 Projection
100 Personnel Services - Salaries	22,421,138	24,010,984	24,300,895	25,276,894	26,035,201	26,555,905	27,087,023	27,628,763	28,181,339
200 Benefits	12,561,062	14,462,995	14,964,851	16,166,762	17,460,103	18,856,911	20,365,464	21,994,701	23,754,277
300 Purch Prof & Tech Services	2,339,357	2,484,662	2,553,587	2,850,060	2,935,562	3,023,629	3,114,338	3,207,768	3,304,001
400 Purchased Property Services	392,479	385,553	620,969	705,950	727,129	748,942	771,411	794,553	818,390
500 Other Purchased Services	3,733,078	3,730,057	3,526,455	4,055,881	4,177,557	4,302,884	4,431,971	4,564,930	4,701,878
600 Supplies	2,172,023	2,056,777	1,796,104	2,051,648	2,113,197	2,176,593	2,241,891	2,309,148	2,378,422
700 Property	233,458	192,187	166,172	195,900	201,777	207,830	214,065	220,487	227,102
800 Other Objects	807,977	574,977	692,463	654,571	662,671	662,671	662,671	662,671	662,671
900 Other Uses of Funds	2,230,000	2,495,494	2,360,000	3,280,000	2,900,000	2,900,000	2,900,000	2,900,000	2,900,000
Total Expenditures	**46,890,572**	**50,393,686**	**50,981,498**	**55,237,666**	**57,213,197**	**59,435,366**	**61,788,833**	**64,283,021**	**66,928,079**
Revenues versus Expenditures	**3,370,390**	**1,707,016**	**3,555,321**	**(170,795)**	**(390,273)**	**(1,219,128)**	**(2,179,456)**	**(3,240,643)**	**(4,411,674)**
***** Capital Fund Transfers**	**(2,313,301)**	**(5,000,000)**	**(2,005,000)**	**(1,000,000)**	**(1,000,000)**	**(1,000,000)**	**(1,000,000)**	**(1,000,000)**	**(1,000,000)**
Net Change in Fund Balance	**1,057,089**	**(3,292,984)**	**1,550,321**	**(1,170,795)**	**(1,390,273)**	**(2,219,128)**	**(3,179,456)**	**(4,240,643)**	**(5,411,674)**
Total Expenditures incl. Transfers	**49,203,873**	**55,393,686**	**52,986,498**	**56,237,666**	**58,213,197**	**60,435,366**	**62,788,833**	**65,283,021**	**67,928,079**
Projected Ending Uncommitted Fund Bal	**3,268,812**	**3,268,812**	**3,268,812**	**3,268,812**	**3,268,812**	**3,268,812**	**3,268,812**	**3,268,812**	**3,268,812**
Fund Balance as % of Expenditures	**7.0%**	**6.5%**	**6.4%**	**5.9%**	**5.7%**	**5.5%**	**5.3%**	**5.1%**	**4.9%**

Assumptions

***2026-2027 updated to Final Budget figures**
**** Updated 2025-2026 to current EOY unaudited figures**
*****By updating 2025-2026 column, improved fund balance over the next 5 years.**

Projected Revenues - using 26/27 as base year
Real Estate Tax projected at 3.2%(27/28), 3.1% (28/29), 3% (29/30), 3% (30/31), 3% (31/32) increase per year
Increased Soc Sec/Retirement Subsidy by applicable salary increase
Investment Income increased by additional RE Tax revenue multiplied by 3.8%
State Revenue projected 1% increase
All other revenues held flat at 2026-2027 budget levels (below 2025-2026 actuals - conservative)

Projected Expenditures - using 26/27 budget as base year
Salaries at 3% (27/28), 2% (28/29), 2% (29/30), 2% (30/31), 2% (31/32) increase per year.
Benefits at 8% increase per year (27/28 through 31/32)
Objects 300 - 700 at 3% increase per year (27/28 through 31/32)
Objects 800- Mostly Bond Interest Payments ($600k)
Object 900 - removed Capital Transfers kept $500k in budgetary reserve + Bond Payments
*** Seperated Capital Transfers
Capital fund projections reflect continued annual transfers of $1,000,000 for planned projects. No additional capital borrowing is assumed.

Policy & HR Advisory Committee Meeting Minutes

September 3, 2026

A. Call to Order Dr. Heble called the meeting to order at 6:15 p.m.

Committee Attendance: Dr. Heble, Dr. Lentz, Ms. Sheehan, Mr. Giorgi , Ms. Frapwell and Dr. Persichetti

Attendance: September 3, 2026 Sign- in sheet

B. Approval of Minutes from May 7, 2026

The committee approved the minutes from the May 7, 2026 meeting.

C. Public Comment

None.

D. Old Business

1. Second Reads

The committee reviewed the second-read policies and related administrative regulations carried forward from the prior meeting cycle. Administration summarized the principal revisions and responded to committee questions.

Policy 006 Meetings: Minor revisions remained subject to solicitor review, ***Policy 204 Attendance*** and related administrative regulations: The committee discussed state-required attendance notification thresholds and the progression of notices and interventions for student absences. ***Policy 218.1 Weapons:*** The policy remained subject to solicitor confirmation regarding the mandatory expulsion language and the Board's authority following a hearing. ***Policies 805, 805.1, and 805.2:*** The committee reviewed updates concerning emergency preparedness, relations with law enforcement agencies, and school security personnel.

The committee recommended that Policy 006 and Policy 218.1 move forward subject to solicitor review. The remaining second-read policies and administrative regulations were recommended to the Board for approval.

E. New Business

1. First Reads

Policies 102 Academic Standards and 105 Curriculum: The committee discussed state-required instructional observances and the District's process for documenting how required topics and commemorative days are addressed in the curriculum. ***Policy 204.2 Virtual Attendance and Wellness Checks:*** This new policy addresses required wellness checks for students receiving virtual instruction, including weekly visual contact, required outreach attempts, and additional follow-up when contact cannot be established. ***Policy 249 Bullying and Cyberbullying:*** The committee discussed expanded language addressing cyberbullying, off-campus conduct that has a connection to the school environment, parent notification, prompt investigation, and potential overlap with Title IX. Administration explained that bullying and Title IX obligations may overlap and that investigations are coordinated to avoid unnecessary duplication while satisfying applicable requirements. ***Policy***

803 School Calendar: The committee discussed the requirement to identify flexible instructional days when the school calendar is approved and noted that administration was seeking clarification regarding the scope of virtual instruction permitted under current state guidance. ***Policy 704 Maintenance and related administrative regulation***: The policy and the new drinking-water administrative regulation were presented for first review.

2. Other Discussion

The committee raised a question regarding Policy 707, Use of School Facilities, in connection with access to District facilities and clearance requirements. Administration indicated that the issue appeared to concern implementation of the existing policy rather than a need for policy revision and would continue to review the matter administratively.

F. Adjournment The meeting adjourned at 6:45 p.m.

2026 PSBA Officer Elections

Section: **E-4**

Unofficial Ballot – For entity use only

2027 President-elect (one-year term)

_____ **Matt Vannoy* (Sharon City School District)**

2027 Vice President (one-year term)

_____ **Kristy Bolte* (Northwestern School District)**

2027-2029 Treasurer (three-year term)

_____ **David Hein* (Parkland School District)**

2027 Eastern Zone Representative (one-year term)

_____ **Jason Mell* (Exeter Township School District)**

2027 E-4 Sectional Advisor (one-year term)

_____ **Dr. Tasliym Morales* (Chester Upland School District)**

*Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for "endorsement" by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Article IV and PSBA Policy & Procedures Manual – Policy 302)

PSBA Insurance Trustees (three-year term)
(Choose two)

_____ Marianne L. Neel

_____ Dr. Michael Faccinetto

BALLOT FOR _____ SCHOOL DISTRICT/IU/CTC

_____

SIGNATURE OF VOTING BOARD MEMBER

This is for internal entity use only. Your designated recorder is the only individual responsible for casting your entity's simple majority votes to the link they received from Simply Voting.

2026 PSBA Officer Elections

Section: **E-4**

Unofficial Ballot – For entity use only

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2027 Eastern Zone Representative (one-year term)

_____ **Jason Mell* (Exeter Township School District)**

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_____ **Dr. Tasliym Morales* (Chester Upland School District)**

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PSBA Insurance Trustees (three-year term)
(Choose two)

_____ Marianne L. Neel

_____ Dr. Michael Faccinetto

BALLOT FOR _____ SCHOOL DISTRICT/IU/CTC

_____

SIGNATURE OF VOTING BOARD MEMBER

This is for internal entity use only. Your designated recorder is the only individual responsible for casting your entity's simple majority votes to the link they received from Simply Voting.

PROPOSAL

Date: 8/3/2026
Revised

Chris Balme
Zero Circle Labs
650-722-4976
chbalme@gmail.com

6 Sequoia Way
Pacifica, CA 94044
USA

Client: New Hope School District

Program: The following set of activities are intended to develop the skills for excellent advisory programming at the middle school level. All events and work will be delivered by Chris Balme, drawing on his experience and research, his book *Finding the Magic in Middle School*, and his Argonaut trainings supporting advisory practices at schools around the country.

Why Advisory: High-quality middle school advisory programs have been documented to increase student belonging and connectedness to school, lower rates of disciplinary issues and emotional distress, develop social and emotional skills, increase student engagement with school and prosocial behavior in school, and improve academic progress. For specific research references, see Argonaut Advisory Training Manual, page 5.

Events include:

- **Full Day on November 3rd, 2026 including parent event.** This day has three main components, intended to help faculty hone the skills of excellent advisory facilitation, develop a solid foundation of adolescent developmental knowledge, and also engage parents with similar knowledge around how middle school brains work. The day includes 4 hours of faculty training, plus consultation meetings with key faculty and staff around advisory implementation, and finally an evening speaking for parents, titled *Finding the Magic in Middle School.* Focal points for the faculty training include 5 Facilitation Principles, tools to create safe spaces and manage sensitive conversations, and exploration of advisory curricula and conversation topics.

- **Full Day on February 12, 2027.** In this second in-person workshop, faculty will deepen their advisory facilitation skills through (1) further grounding in adolescent developmental science, equipping faculty with the skills to understand students' developmental needs in their advisories and set appropriate conditions; (2) tools to respond to challenges and peer conflicts in and through advisory, ensuring that conflicts aren't left to fester and can instead be learned from; and (3) skills to improve student connectedness to peers and schools through advisory. These skills are applicable in classroom spaces as well. In addition to a 4-hour faculty training, the day includes consultation time with faculty and key staff to discuss

emerging needs and opportunities with advisory, tuning the program two months after the original training to ensure a successful implementation.

- **Virtual Introductory Session.** Balme will deliver an online introduction to these topics, based on the research and methods in his book *Finding the Magic in Middle School*, for faculty and staff. This talk will provide a baseline of adolescent developmental science knowledge, focusing on how puberty causes neurological changes, which cause adolescents to prioritize certain experiences and mindsets above others. The talk focuses on three core drives that emerge from these brain changes, with specific application for how that guides us to understand, teach and facilitate middle schoolers.

In addition to the events above, this contract includes up to 3 hours of meetings with Chris Balme, before and/or after the talks, to tailor them to the community's needs and support follow-up.

Fee:

- $15,000 workshop fees (covering all activities above)
- $2,000 in travel costs, covering all costs including flights, hotel, incidental expenses, etc.

Payment Terms:

- Half of the above fees ($8,500) are due within 30 days of contract signing. The remaining half ($8,500) will be billed in January 2027, payable within 30 days. Payment can be accepted by check, credit card or bank transfer.

Materials Provided

- Chris Balme bio and headshot for PR purposes, and blurbs for the talks and workshops are available to be shared. W-9 for Zero Circle Labs is also available.
- Electronic copies of the *Argonaut Advisory Manual*, a 110-page guide to excellent advisory practices, will be shared for general use, as well as digital copies of all training presentations and materials.

Limitation of Liability

Each party's total and cumulative liability for direct damages arising out of or in connection with this agreement shall in no event exceed the fees payable by Client to Zero Circle Labs under the applicable contract that gave rise to such claim. Notwithstanding anything to the contrary in this agreement, in no event will Client or Zero Circle Labs be liable for any indirect, incidental, consequential, special or punitive damages (including without limitation lost profits) even if it has been advised of the possibility of such damages.

Force Majeure

Notwithstanding any other provision of this Agreement, neither party is liable for any failure to perform, or delay in performing, any particular obligations under this Agreement where the failure or delay arises from any cause or causes beyond its reasonable control, including without limitation fire, flood, earthquake, elements of nature, acts of God, acts of war, terrorism, riots, strikes, serious labor disputes, civil disorders or rebellions ("Force Majeure Event"). In the event of a Force Majeure Event, the both parties agree in good faith to reschedule within two months (as soon as possible). Either party may terminate this Agreement by giving the other party written notice if the other party fails to perform those obligations for thirty (30) days due to such Force Majeure Event.

Photography, Video & Audio Recording

If the Client wishes to make an audio or video recording of this event, it may be used within the school or parent communities involved in the event, but may not be posted in any online location which can be accessed publicly without password. Client may take photographs of the event to be used for their purposes such as a website, client-managed social media accounts, or other client-created materials.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

THE ABOVE INFORMATION IS AGREED TO AND ACCEPTED BY:

Zero Circle Labs:

_____ _____

Chris Balme Date

Client: New Hope School District

_____ _____

Authorized Signer Date

_____

Printed Name and Title of Authorized Signer

NHSD

NEW HOPE-SOLEBURY SCHOOL DISTRICT

2027-2028 DISTRICT CALENDAR

JULY

SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST S:2 T:5

SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER S:20 T:20

SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER S:19 T:20

SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER S:18 T:20

SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER S:16 T:16

SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY S:20 T:20

SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY S:19 T:20

SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

SYMBOL KEY

- Professional Development (PD)
- Schools & Offices Closed
- Teacher Set Up/Take Down
- PD/Emergency Make Up Day
- Early Dismissal K-12
- Early Dismissal 6-12
- Early Dismissal K-5
- ◯ No School Students & 10 Month Staff
- ⬠ Student First/Last Day

GRADING PERIODS

End of Elementary Trimesters

T1: 11/23 **T2:** 3/3 **T3:** 6/9

End of Secondary Marking Periods

M1: 11/5 **M2:** 1/21

M3: 3/24 **M4:** 6/9

TOTAL DAYS

Students: 180 **Teachers:** 191

MARCH S:23 T:23

SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL S:14 T:15

SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY S: 22 T:22

SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE S:7 T:10

SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NEW HOPE-SOLEBURY SCHOOL DISTRICT CALENDAR | 2027-2028

JULY

5 OFFICES CLOSED (INDEPENDENCE DAY OBSERVED)

AUGUST

24 TEACHER SETUP DAY
25 NO STUDENTS / PROFESSIONAL DEVELOPMENT
26 NO STUDENTS / PROFESSIONAL DEVELOPMENT
27 NO STUDENTS & 10 MON. STAFF/ OFFICES OPEN
30 FIRST DAY OF SCHOOL

SEPTEMBER

3 SCHOOLS CLOSED
6 SCHOOLS AND OFFICES CLOSED (LABOR DAY)

OCTOBER

1 NO EVENING EVENTS (ROSH HASHANAH)
11 SCHOOLS CLOSED (YOM KIPPUR)
29 NO STUDENTS / PROFESSIONAL DEVELOPMENT (DIWALI)

NOVEMBER

2 NO STUDENTS / PROFESSIONAL DEVELOPMENT
5 EARLY DISMISSAL GR 6-12 (END OF MP 1)
22/23 EARLY DISMISSAL GR K-12
(CONFERENCES GR 6-12 / END OF TRIMESTER 1)
24 SCHOOLS CLOSED (THANKSGIVING)
25/26 SCHOOLS AND OFFICES CLOSED (THANKSGIVING)

DECEMBER

9/10 EARLY DISMISSAL GR K-5 (CONFERENCES GR K-5)
22 EARLY DISMISSAL GR K-12
23-31 SCHOOLS AND OFFICES CLOSED (WINTER BREAK)

JANUARY

17 SCHOOLS AND OFFICES CLOSED (MLK JR. DAY)
21 EARLY DISMISSAL GR 6-12 (END OF MP 2)

FEBRUARY

18 NO STUDENTS / PROFESSIONAL DEVELOPMENT
(CONFERENCES GR. 6-12)
21 SCHOOLS AND OFFICES CLOSED (PRESIDENTS' DAY)

MARCH

3 EARLY DISMISSAL GR K-5 (END OF TRIMESTER 2)
24 EARLY DISMISSAL GR K-12 (END OF MP 3/CONFERENCES GR K-5)

APRIL

10-13 SCHOOLS CLOSED (SPRING BREAK)
14 SCHOOLS AND OFFICES CLOSED (GOOD FRIDAY)
17 NO STUDENTS / PROFESSIONAL DEVELOPMENT
(EMERGENCY MAKE UP DAY)

MAY

29 SCHOOLS AND OFFICES CLOSED (MEMORIAL DAY)

JUNE

9 EARLY DISMISSAL GR K-12 (LAST DAY OF SCHOOL)
12 PROFESSIONAL DEVELOPMENT/ EMERGENCY MAKE-UP DAY
13 TEACHER CLOSEOUT DAY / EMERGENCY MAKE-UP DAY
14 PROFESSIONAL DEVELOPMENT / 191 DAY
19 OFFICES CLOSED (JUNETEENTH OBSERVED)

BOARD OF SCHOOL DIRECTORS
Mr. John Augenblick
Dr. Tracy Costigan
Mrs. Judeth Finn *(President)*
Dr. Nikhil Heble
Mr. Montu Patel
Dr. Melissa Persichetti
Ms. Liz Sheehan *(Vice President)*
Mrs. Ellen Stiefel
Ms. Linda Szwedo

DISTRICT OFFICE CABINET
Dr. Charles W. Lentz
Superintendent of Schools
Dr. Rose Minniti
Assistant Superintendent of Schools
Dr. Amanda Benolken
Director of Education
Dr. Colleen Bell
Director of Student Services
Ms. April Borgeson
Director of Human Resources
Ms. Marcia Cajeira
Chief Financial Officer
Mr. Scott Radaszkiewicz
Director of District Operations

NHSD
NEW HOPE-SOLEBURY SCHOOL DISTRICT

NEW HOPE-SOLEBURY SCHOOL DISTRICT
180 WEST BRIDGE STREET
NEW HOPE, PA 18938
215-862-5372
WWW.NHSD.ORG

NHSD

NEW HOPE-SOLEBURY HIGH SCHOOL

District Assessment Calendar | 2026-2027

		September	October	November	December	January	February	March	April	May	June
LES	***Acadience Reading***	Beginning of Year Benchmark			Parent/Teacher Conferences 12/10 & 12/11	Middle of Year Benchmark				End of Year Benchmark	
	IRLA	Gr 1 - 2 Sept 14 - Oct 2	Kdgn IRLA Oct 19-Nov 20	Kdgn IRLA Oct 19-Nov 20							
	Acadience Math	Beginning of Year Benchmark				Middle of Year Benchmark				End of Year Benchmark	
	Fact Fluency Benchmarks	Beginning of Year Benchmark		Gr 1 & 2 End of 1st Trimester Fact Benchmark		Kdgn Pre-Assessment Fact Benchmark	K-2 End of 2nd Trimester Fact Benchmarks			End of Year Benchmark	
	EDM CBA	Beginning of Year Benchmark (Sept 14-18				Middle of Year Benchmark	Kdgn EDM MOY			End of Year Benchmark	
	Behavior Screening	Beginning of Year Benchmark - Sept 17				Middle of Year Benchmark					
	No Place for Hate Surveys		Beginning of Year Survey						End of Year Survey		
	NNAT		Week of 10/10								
	WIDA					1/5 - 2/20	1/5 - 2/20				
	Writing	Gr 1 & 2 BOY Writing Assessment Sept 14 - 18	Gr 1 & 2 Writing Post Assessment Unit 1 Sept 14 - 18			Gr 1 & 2 Writing Post Assessment Unit 2 Jan 11 - 15		Gr 1 & 2 Writing Post Assessment Unit 3 Mar 15 - 19		Gr 1 & 2 EOY Writing Assessment May 10 - 15 Writing Post Assessment Unit 4 May 24 - 29	
UES	***Words Their Way + MAZE***	Beginning of Year Benchmark			Parent/Teacher Conferences	Middle of Year Benchmark				End of Year Benchmark	

		9/22 - 9/25, 9/28			12/10 & 12/11	1/11 - 1/15, 1/18				5/17 - 5/21	
	Acadience ORF	9/14 - 9/28				Middle of Year Benchmark 1/11 - 1/25				End of Year Benchmark 5/10 - 5/24	
	IXL Reading Benchmark	Beginning of Year Benchmark 9/30 - 10/1				Middle of Year Benchmark 1/27 - 1/28				End of Year Benchmark 5/17 - 5/18	
	IXL Math Benchmark	Beginning of Year Benchmark 9/28 - 9/29		11/11 - 11/13		Middle of Year Benchmark 1/25 - 1/26				End of Year Benchmark 5/19 -5/20	
	Acadience Math	Beginning of Year Benchmark 9/22 - 9/23				Middle of Year Benchmark 1/12 - 1/13				End of Year Benchmark 5/17 - 5/18	
	Fact Fluency Benchmarks	Beginning of Year Benchmark 9/10 - 9/11				Middle of Year Benchmark	2/23 - 2/26			End of Year Benchmark 5/24 - 5/25	
	EDM EOY CBA									End of Year Benchmark 5/11 - 5/12 gr 3 & 4	
	IRLA	9/8 - 9/25				1/4 - 1/22			4/19 - 5/21	End of Year Benchmark 4/19 - 5/21	
	Behavior Screening	Beginning of Year Benchmark 9/21				Middle of Year Benchmark 1/25 - 1/29	Middle of Year Benchmark			End of Year Benchmark	
	No Place for Hate	Survey									
	PSSA & PASA								4/26 - 4/30	5/1 - 5/7	
	MS Math Placement								Process begins mid-April 4/16	Recommendations complete first week of May	
	WIDA					1/5 - 2/20	1/5 - 2/20				
	CDT	Math 9/14 - 9/15 RDG 9/16 - 9/17				Math 1/21-1/22 RDG 1/19- 1/20		Math 3/3- 3/4 RDG 3/1- 3/2			
MS	***BOY Benchmark Math/ELA***	Math 9/1 - Study Island ELA 9/2 - Study Island		Parent/Teacher Conferences 11/23 & 11/24		MOY Benchmark Math & RELA			EOY Benchmark Math & RELA		
	PSSA + PASA								4/26 - 4/30	5/1 - 5/7	

	Keystone									5/17 - 28	
	WIDA					1/5 - 2/20	1/5 - 2/20				
	Firefly		11/10 & 11/11					3/30 & 3/31			
HS	***Keystone***			Parent/Teacher Conferences 11/23 & 11/24	Winter Session Dec 7-18 (Algebra 1 only)					Spring Session May 17-28 (Alg 1, Bio, & Lit)	
	Advanced Placement									May 3-14	
	PSAT		Wednesday, October 14								
	WIDA					1/5 - 2/20	1/5 - 2/20				
	Firefly (or CDT)	9/17 & 9/22: BOY Benchmark– CDT: ELA (10th)	10/5-6: BOY Benchmark–Firefly: Biology 10/8: BOY Benchmark-Firefly: Algebra 1.				2/1-2/12: MOY Firefly: Algebra 1, Biology; CDT: ELA (10th)		4/26-5/7: EOY Firefly Algebra 1, Biology; CDT: ELA (10th)	4/26-5/7: EOY Firefly Algebra 1, Biology; CDT: ELA (10th)	

NHSD

NEW HOPE-SOLEBURY HIGH SCHOOL

District Professional Development Calendar | 2026-2027

Dates	Type of Day	Topics + Themes
August 24	New Teacher Induction Day	
August 25	Teacher Set Up Day & New IA Orientation	
August 26	Professional Development	District Address Communication Tools (ParentSquare) Inclusive Practices
August 27	Professional Development	Faculty Opening Events Launch Transition Meetings Building Level Initiatives
November 3	Professional Development	Elementary Differentiation and Skills Based Instructional Practices Advisory Programming Mathematics Programming Common In-Service across Bucks County
November 23	Professional Development K-5 (half day)/Conferences 6-12	Inclusive Practices Middle School & High School Parent + Teacher Conferences
February 12	Professional Development/Conferences 6-12	Building Initiatives Middle School & High School Parent + Teacher Conferences
March 29	Professional Development or Emergency Make-Up Day	Curriculum Writing Co-Teaching Practices
April 12	AI Summit	Hosting a regional conference for Artificial Intelligence
June 14	Professional Development	Educator Wellness and Social Emotional Learning
June 15	Teacher Take Down Day	
June 16	191 Professional Day	District Initiatives

New Hope-Solebury School District Committee Member Application

Name: Robert Whelen Phone: [redacted]

Address: [redacted]

Email: [redacted]

Occupation: _____

Committee(s) Interested in:

- [x] Curriculum Advisory
- [ ] Policy/Human Resources
- [ ] Facilities
- [x] Finance
- [ ] Equity

Please state the reason(s) for your interest in participating in a Committee(s):

Please see Curriculum Committee and Finance Committee letters on next pages.

RGWhelen 8/3/2026

Signature Date

To: New Hope-Solebury School District
From: Robert Whelen
Subj: Curriculum Advisory Committee Application
Date: August 3, 2026

Dear Committee Members,

I am writing to apply for a seat on the Curriculum Advisory Committee.

My family relocated to New Hope to years ago after moving out of state for career reasons. We specifically chose New Hope for the quality of schools and independence of the district. Three of my children will pass through this district. The oldest just started second grade and her younger siblings follow over the next three years, which puts us here for roughly two decades. I want to help steward this district and take part in the decisions it makes, because I am not sure anything else we do as a family will matter more to how they turn out.

Whatever this committee helps decide is what my kids will actually sit through, day after day, for twenty years. That alone would be reason enough to want a seat. The pace of change makes it more pressing. I have spent much of this year reading and thinking about how artificial intelligence is and will impact the our kids' futures, and have found little agreement in what is best. I believe this committee faces critically important questions today that will shape the outcomes of all the children learning in the district. When something is proposed here, I would want to understand what problem it solves, how we would know a year later whether it worked, and what we want our kids to be able to do without a machine in front of them.

Artificial intelligence happens to be a significant part of my professional life, from two directions. I use these tools every day, and I evaluate and invest in the companies building them. Being that close has made me unromantic about it. Most of my job is separating a real track record from a well-built pitch, which means asking what a result actually measured, over what period, against what alternative, and whether it would hold up outside the conditions that produced it. Instructional programs arrive with claims of exactly that shape. While none of that gives me a view on what New Hope-Solebury should do, it would make me useful in the room.

Beyond that, my daughter and I are both level 1 Autistic. When a program is adopted I pay attention to how it works for the children who are not in the middle of the class, and I would want that question raised routinely, while a decision is still being made rather than after the fact. It is the same question I started with, asked about a smaller group. What we adopt for everyone is also what we adopt for them.

Thank you for your consideration.

Sincerely,

_____

Robert Whelen



New Hope-Solebury School District Committee Member Application

Name: Katie Given Phone: [redacted]

Address: [redacted]

Email: [redacted]

Occupation: _____

Committee(s) Interested in:

- [x] Curriculum Advisory
- [ ] Policy/Human Resources
- [ ] Facilities
- [ ] Finance
- [ ] Equity

Please state the reason(s) for your interest in participating in a Committee(s):

As a reading specialist and RELA curriculum lead, I would like to serve on the Curriculum Advisory Committee to help shape an evidence-based literacy framework that serves all learners across our district. Daily experience delivering targeted interventions and collaborating with classroom teachers gives me a grounded perspective on how district curriculum choices impact real-world instruction. Bringing a data-driven approach and a passion for student success, I welcome the opportunity to collaborate with district leaders and educators to refine and advocate for high-quality curricula.

Kathleen Given 8/12/26

Signature Date

New Hope-Solebury School District

Board Meeting Date: September 24, 2027

1. 2026-2027 **Capital Reserve** Checks for Approval.

Check No. 10020452 to 10020454

$59,285.00

2. 2026-2027 **General Fund** Checks for Approval.

Check No. 165566 to 165689

$835,565.44

Total Checks: $894,850.44

3. WIRE TRANSFERS Between Meetings for Ratification.

3a. Procurement Card Purchases: 0

Total Wires: $606,831.52

TOTAL OF CHECKS and WIRES: $1,501,681.96

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CRDI - CR-Disbursement **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0010020452	09/02/2026	JAMES & URBANY ELECTRICAL CONT	Invoice #9206 MS Steam Room Installation of 6 new circuits and lighting ...	Invoice #9217 Lighting for MS library reno	11,575.00
0010020453	09/02/2026	11400 INC	Walk-in freezer in UES		27,300.00
0010020454	09/02/2026	Miller Building Inc.	Invoice Number: 032370 Slab for LES storage building		20,410.00

22 - CAPITAL PROJECTS FUND	**59,285.00**
Grand Total All Funds	**59,285.00**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**0.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**59,285.00**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**59,285.00**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GFDI - GF-Disbursement **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Regular Checks
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000165663	09/18/2026	Abington School District	Invoice 1099 Penn GSE / DVCEE Membership for the New Hope-Solebury Schoo...		12,500.00
0000165604	09/18/2026	ACCO BRANDS USA LLC	126061EZ - EZ LOAD GRAY END CAP LAMINATING FILM ROLL FILM, 27" X 500', 1...	S&H	1,109.66
0000165568	08/28/2026	AMAZON CAPITAL SERVICES	Order ID(s): 142-6234926-49649	Order ID(s): 140-7495598-50254	20,890.83
0000165569	08/28/2026	AMAZON CAPITAL SERVICES	Order ID(s): 142-6234926-49649	Order ID(s): 140-7495598-50254	20,890.83
0000165566	08/27/2026	ANNE TAMPORELLO	Athletic supplies		475.84
0000165668	09/18/2026	ANTHONY BARTH	Tuition Reimbursement		6,466.00
0000165639	09/18/2026	AT&T MOBILITY	CELL PHONE SERVICE 26/27 SY BL		628.67
0000165581	09/18/2026	AUSTILLS REHABILITATION SERVICES	OT/PT Svcs		7,448.06
0000165661	09/18/2026	Background Investigation Bureau, LLC	Volunteer Tracker: Renewal Subscription		2,150.00
0000165662	09/18/2026	BAS	ADMINISTRATIVE FEES 26/27 SY B		535.70
0000165582	09/18/2026	BETTS EQUIPMENT INC	Operations Supplies	Lawn equipment rentals for SY26-27	4,386.09
0000165673	09/18/2026	BLOOKET	1 year subscription x 6		359.28
0000165643	09/18/2026	BRIAN RENFER	Tuition Reimbursement		1,455.00
0000165585	09/18/2026	BUCKS COUNTY INTERMEDIATE UNIT #22	Invoice: 2608/0063 Microsoft Consortium licenses	Early Intervention Svcs	59,461.12
0000165586	09/18/2026	BUCKS COUNTY INTERMEDIATE UNIT #22	2025-2026 Special Education Re		137,207.72
0000165587	09/18/2026	BUCKS COUNTY INTERMEDIATE UNIT #22	HOMESTEAD FARMSTEAD ACT 1 Invo		1,424.93
0000165588	09/18/2026	BUCKS COUNTY INTERMEDIATE UNIT #22	25-26 Safe2Say Program		4,533.30

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GFDI - GF-Disbursement **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Regular Checks
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000165589	09/18/2026	BUCKS COUNTY LEAGUE	Middle School 26-27 Dues		500.00
0000165590	09/18/2026	BUCKS COUNTY WATER & SEWER AUTH	Water & Sewage for SY 26-27		2,920.06
0000165591	09/18/2026	CA NIECE COMPANY INC	Hardware supplies for SY26-27		18.35
0000165577	09/10/2026	CAMP AMERICA DAY CAMP	Camp America Field Trip 9/11/2		1,740.00
0000165600	09/18/2026	Capital One	Operations Supplies		294.91
0000165595	09/18/2026	CBIZ VALUATION GROUP LLC	District Appraisal Services In		4,200.00
0000165596	09/18/2026	CENTRAL SUSQUEHANNA IU	FINANCIAL SYSTEM 26/27 SY BLAN		35,722.44
0000165597	09/18/2026	CHESTER COUNTY INTERMEDIATE UNIT	AI Workshops for Cait Keiper and Amanda Benolken		60.00
0000165598	09/18/2026	CLARK SERVICE GROUP	Invoice No : 0048676 Glass panel to merchandiser and labor		2,667.46
0000165683	09/18/2026	Cognia, Inc.	Domestic Initial Accreditation Review Fee	Initial Accreditation Review	2,801.33
0000165684	09/18/2026	CONSCIOUS DISCIPLINE	Conference Registration - E. Rudesyle - Conscious Discipline Conference ...		699.00
0000165682	09/18/2026	CORE LEARNING	invoice attached		66.08
0000165578	09/10/2026	COURTNEY NELSON	No mileage expense necessary		34.25
0000165601	09/18/2026	DEMCO INC	W13670670 - Tree 4-panel Canvas Print 2'H X 2'W Panels	PO attached with full details	1,677.59
0000165636	09/18/2026	DOMINIC AQUILINO	Travel expenses/Sapphire Conference		176.00
0000165669	09/18/2026	EAGLE POWER TURF & TRACTOR INC	Grounds equipment maintenance for SY26-27		238.39
0000165572	09/01/2026	EMILY HAINES	1 night at Penn Harris Hotel. Put on personal card	From my home address to the hotel/convention	329.49
0000165666	09/18/2026	EMILY HAINES	Tuition Reimbursement		1,000.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GFDI - GF-Disbursement **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Regular Checks
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000165602	09/18/2026	EPLUS TECHNOLOGY INC	Quote No: 23597340 Google licenses x 125		4,125.00
0000165603	09/18/2026	EPLUS TECHNOLOGY INC	Quote No: 23584876 Dell Chromebooks x 125		69,606.25
0000165685	09/18/2026	Everway, LLC	#Q-363380SY26-27 News2you x 1 Unique Learning x 4		3,872.95
0000165653	09/18/2026	FIBER ASSET CO., INC.	Blanket for SY26-27 Monthly Invoices beginning July 1, 2026		551.84
0000165686	09/18/2026	Follett Content Solutions, LLC.	261 BOOKS PER QUOTE	64 books	664.84
0000165665	09/18/2026	FP Finance Program	DISTRICT POSTAGE 26/27 SY BLA		265.00
0000165571	09/01/2026	FREDERICK ACHENBACH	Social studies guest speaker		200.00
0000165650	09/18/2026	FUSION LEARNING INC - PRINCETON	Student tuition - CT		5,161.28
0000165649	09/18/2026	FUSION LEARNING INC	Student tuition - ES		3,545.10
0000165658	09/18/2026	FusionSite Pennsylvania	Portable Toilet Blanket PO		176.55
0000165644	09/18/2026	GEESE CHASERS SOUTHEASTERN PA LLC	Geese Clearing Services Blanke		1,079.00
0000165605	09/18/2026	GEORGE SCHOOL	JV Boys Per Gender (F)	High School Per Gender (M)	450.00
0000165651	09/18/2026	GINGER HEALY LCSW	30 Books: Regulation and Co-Re	Shipping	420.00
0000165608	09/18/2026	HEATH'S SERVICE INC	Gas		381.98
0000165627	09/18/2026	HILLYARD - DELAWARE VALLEY	Cleaning and Maintenance Supplies for SY26-27		9,812.19
0000165642	09/18/2026	INTEGRATED TURF MANAGEMENT INC	Turf Application & Maintenance for SY26-27		3,387.00
0000165609	09/18/2026	INTERBORO PACKAGING CORP	25 Cases of plastic liners rol	Plastic liners (HS)	2,492.00
0000165610	09/18/2026	INTERSTATE TAX SERVICE BUREAU	UNEMPLOYMENT COMPENSATION COST		349.80

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GFDI - GF-Disbursement **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Regular Checks
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000165617	09/18/2026	J C CARTER	Painting at the LES		10,700.00
0000165612	09/18/2026	JAMES & URBANY ELECTRICAL CONT	Invoice: 9223 UES install refurbished circuit breaker	Invoice: 9224 HS install new circuits for new vinyl printer & boiler roo...	2,250.00
0000165675	09/18/2026	JOHNSON CONTROLS BLDG SOLUTIONS	Estimate No: 1-1QXJ0EF9 SY26-27 Annual Service Agreement Yr 1 of 5	Boilers AC/ HVAC for SY26-27	16,175.65
0000165613	09/18/2026	JON GONSIEWSKI	America 250 Celebration at High School		193.61
0000165584	09/18/2026	JULIA BOLLINGER	Tuition Reimbursement		1,355.00
0000165611	09/18/2026	JW PEPPER AND SON INC	A Folk tune Festival		1,692.06
0000165614	09/18/2026	KAMPUS KLOTHES	Quote #190320 Ops Tshirts x 60	Socks - Navy (Item #1373126)	3,822.00
0000165616	09/18/2026	LANCASTER-LEBANON INTERMEDIATE UNIT	Quote #2189 SY26-27 Adobe VIP MP Create Cloud license x 800		3,816.00
0000165654	09/18/2026	LINDENMEYR MUNROE	INVOICE #2026002605195 HP L630		17,102.00
0000165575	09/10/2026	LIONS TRACK BOOSTER CLUB	PARKMOBILE FUNDS DUE TO TRACK & FIELD		490.17
0000165689	09/18/2026	Lisa Murphy	Tuition Reimbursement		882.00
0000165687	09/18/2026	Magic School, Inc.	Order Number: 061769 SY26-27 Magic School Enterprise 1000-1500 enrollment		5,700.00
0000165688	09/18/2026	Mason's Landscaping & Construction, LLC	Est ID: EST6154171 Concrete Pad for LES Storage Shed	LES Playground Mulch	52,901.65
0000165618	09/18/2026	MCGRAW-HILL, LLC	3-5 subscription & Spanish manipulatives	K-2 subscriptions & manipulatives	294.00
0000165664	09/18/2026	MEGAN LARSON	Water for SA and ESY		15.00
0000165619	09/18/2026	MIDDLE BUCKS INST OF TECH	Invoice #23 Explorers Program		2,350.67
0000165583	09/18/2026	MPS	Quote Number: 00145956 AP Statistics updated textbooks		11,121.36

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GFDI - GF-Disbursement **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Regular Checks
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000165622	09/18/2026	NETCARRIER TELECOM	Telecommunications for SY26-27		531.95
0000165570	08/31/2026	NEW HOPE ARTS	BELL TOWER STIPEND		1,000.00
0000165676	09/18/2026	NEW HOPE ARTS	Sculpture Stipend 2024-2025 In		1,000.00
0000165576	09/10/2026	NEW HOPE BOROUGH	HS Fire Inspection		425.00
0000165620	09/18/2026	NEW HOPE POLICE DEPARTMENT	Invoice Date 9.9.26 PD for football game security on 9.4.26		491.09
0000165621	09/18/2026	NEW HOPE-SOLEBURY CAFETERIA FUND	Hope & Sole Cafe supplies	Student Snacks/Angel Fund	383.52
0000165681	09/18/2026	NICHOLAS POMPEI	SME - Stratasys Nocti Certification Training	SME - PMI NC3 Certification Training	2,448.00
0000165646	09/18/2026	NOBLE TURF	QUOTE # 0477453 25 bags of Emerald Field & Fairway 50lb		449.75
0000165623	09/18/2026	NORSTAR NETWORKS	VOIP for SY26-27		10,365.92
0000165626	09/18/2026	PA PRINCIPALS ASSOCIATION	Membership Renewal (Washam)		605.00
0000165657	09/18/2026	PAIU	Invoice 03789 Registration PAID Insights Bundle		400.00
0000165628	09/18/2026	PASA	Invoice 6447 Superintendent Impact Series - 6 Sessions - Dr. Rose Minniti		1,700.00
0000165670	09/18/2026	PEARSON VIRTUAL SCHOOLS USA	Summer School Course		1,494.00
0000165671	09/18/2026	PEARSON VIRTUAL SCHOOLS USA	DAL	18 additional Summer Courses 6.16.26	9,657.00
0000165630	09/18/2026	PEARSON/AIMSWEB	Quote: 426471 SY26-27 AIMSWEBPLUS COMPLETE NEW QTY 1 (DIGITAL) x 100		1,105.00
0000165629	09/18/2026	PECO ENERGY COMPANY (SUMMARY BILL)	Electric	Gas	42,400.05
0000165648	09/18/2026	PENN POWER SYSTEMS	Invoice #4858954 LES Repair of fuel life pump		1,329.38
0000165625	09/18/2026	PENNSYLVANIA CYBER CHARTER SCHOOL	Student Tuition		6,833.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GFDI - GF-Disbursement **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Regular Checks
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000165656	09/18/2026	PITTSBURGH WATER COOLER SERVICE, INC	Quote #25223 HS water fountain repair		1,775.99
0000165652	09/18/2026	PLAYGROUND SERVICE & REPAIR	LES Playground Refresh Summer 2026		17,850.00
0000165615	09/18/2026	PYE-BARKER FIRE & SAFETY	Tank & Fire Inspections for SY26-27		16,187.25
0000165645	09/18/2026	RADIUS SYSTEMS LLC	Invoice: 260700703 Balance of SY26-27 service contract	Building Man System for SY26-27	17,004.00
0000165607	09/18/2026	RAYMOND GEDDES CO INC	PO attached with full details		78.24
0000165678	09/18/2026	REACH CYBER CHARTER SCHOOL	Student Tuition		32,661.72
0000165660	09/18/2026	RICHARD CURTIS	Stratysis Parking, Hotel, Car Rental, Flight, Food	Kenowsha Parking, Hotel, Car Rental, Flights, Food	5,392.91
0000165592	09/18/2026	RICOH USA INC	COPIER SERVICE CONTRACT 26/27		10,270.91
0000165606	09/18/2026	RICOH USA INC	RENTAL OF COPIER EQUIPMENT 26/		2,890.60
0000165632	09/18/2026	ROCK BROOK SCHOOL	Student Tuition - LW		14,138.09
0000165633	09/18/2026	SCHOOL SPECIALTY INC	LES Supplies		36.41
0000165677	09/18/2026	SCOTT COMMUNICATIONS INC	16 new walkies	6 unit charger with display	13,361.05
0000165599	09/18/2026	SEA BOX INC	Storage for SY26-27		125.00
0000165634	09/18/2026	STAPLES	cart attached with full details, quantities and pricing		4,546.58
0000165573	09/01/2026	Stephanie Mardirossian	Vendor Name: Staples		67.82
0000165567	08/28/2026	STEPHANIE WASHAM	Fulfilling Zero Credit Residency Requirement for D		1,285.55
0000165579	09/10/2026	STEPHANIE WASHAM	roundtrip		456.23
0000165655	09/18/2026	SULYN KULICK - TAX COLLECTOR	OSG Diamond Communication Onli		1,057.43
0000165680	09/18/2026	T-MOBILE	MOBILE INTERNET SERVICES 26/27		288.23

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GFDI - GF-Disbursement **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Regular Checks
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000165635	09/18/2026	TEACHER'S DISCOVERY	Spanish Pencils by the Pound (1 pound pack)		37.98
0000165674	09/18/2026	TEACHERS PAY TEACHERS SYNERGY LLC	Health & Wellness Materials - quote attached with full details		108.17
0000165593	09/18/2026	THE CERAMIC SHOP	MS Art Supplies		1,855.28
0000165594	09/18/2026	THE CERAMIC SHOP	Supplies for this year's ceramic classes	MS Art Supplies	2,996.71
0000165667	09/18/2026	THE NEWGRANGE SCHOOL OF PRINCETON	Student tuition - SC		6,317.03
0000165631	09/18/2026	TRISTATE HVAC EQUIPMENT LLP	Invoice #:314071 Job #:S29607 UES RTU 2 Humidity related diagnostic		1,856.00
0000165580	09/14/2026	TRUSTEES OF THE UNIV. OF PENN.	Penn Museum Tickets		3,137.00
0000165647	09/18/2026	UNITED RENTALS	Agreement # 266201226 Boom 40-50' rental projected		3,003.58
0000165637	09/18/2026	UNIVERSITY OF OREGON	Account #: 3887316 SY26-27 LES, UES, MS, & HS licenses		1,875.00
0000165679	09/18/2026	VEX ROBOTICS INC	Robotics Team Registrations Or	Invoice #62455468 UES Robotics	800.00
0000165624	09/18/2026	W B MASON CO INC	WBM97200 - FlagshiJ! Bright Premium Bright Co11y Pap_gr, 98 Brig!tl, 20...	40 Boxes of Flagship 21200 whi	4,662.12
0000165638	09/18/2026	WASTE MANAGEMENT OF SOUTHEASTERN PA	Waste Disposal for SY26-27	Trash & Recycling	3,415.04
0000165659	09/18/2026	WAYMAN FIRE PROTECTION INC	Invoice #: 12500749 HS annual alarm monitoring		550.00
0000165640	09/18/2026	WESTERN PEST SERVICES	Pest Elimination for SY26-27		1,068.98
0000165672	09/18/2026	WESTERN PSYCHOLOGICAL SERVICES	VB-MAPP		494.91
0000165574	09/02/2026	WILLIS TOWERS WATSON NORTHEAST INC	Balance on Errors & Omissions		5,844.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GFDI - GF-Disbursement **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Regular Checks
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000165641	09/18/2026	WILSON LANGUAGE TRAINING CORP	WRS Student Portfolio (Steps 1-6), 4th Edition SKU: W4WRSSP16	WRS Student Reader 2, 4th Edition SKU: W4SR02AB	980.64

10 - GENERAL FUND	**835,565.44**
Grand Total All Funds	**835,565.44**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**0.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**835,565.44**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**835,565.44**

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Non-negotiable Disbursements, Virtual Payments
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
* 00BAS90126	09/01/2026	OD0857900001			10-0462-BAS-PAY-00-000-000-000-0000		5,323.94
102920-BENEFIT ALLOCATION SYSTEMS INC				**Remit ID R-1**	**Payment Date: 09/01/2026**	**Payment Amt:**	**5,323.94**
* 00BAS90826	09/08/2026	OD0857400001			10-0462-BDC-PAY-00-000-000-000-0000		132.36
102920-BENEFIT ALLOCATION SYSTEMS INC				**Remit ID R-1**	**Payment Date: 09/08/2026**	**Payment Amt:**	**132.36**
* 00BAS91426	09/14/2026	OD0858000001			10-0462-BAS-PAY-00-000-000-000-0000		2,075.34
102920-BENEFIT ALLOCATION SYSTEMS INC				**Remit ID R-1**	**Payment Date: 09/14/2026**	**Payment Amt:**	**2,075.34**
* 00DD091826	09/18/2026	OD0858300001			10-0462-212-000-00-000-000-000-0000		21,252.55
* 00DD091826	09/18/2026	OD0858300002			10-0462-212-PAY-00-000-000-000-0000		4,220.74
154168-DELTA DENTAL OF PENNSYLVANIA				**Remit ID R-1**	**Payment Date: 09/18/2026**	**Payment Amt:**	**25,473.29**
* 00S4T90426	09/04/2026	OD0857700001			10-2340-390-000-00-000-000-006-0000		595.80
S4T-SOURCE4TEACHERS				**Order ID O-1**	**Payment Date: 09/04/2026**	**Payment Amt:**	**595.80**
* 00S4T91126	09/11/2026	OD0857300001			10-2340-390-000-00-000-000-006-0000		6,606.84
S4T-SOURCE4TEACHERS				**Order ID O-1**	**Payment Date: 09/11/2026**	**Payment Amt:**	**6,606.84**
* 00S4T91826	09/18/2026	OD0858100001			10-2340-390-000-00-000-000-006-0000		9,741.98
S4T-SOURCE4TEACHERS				**Order ID O-1**	**Payment Date: 09/18/2026**	**Payment Amt:**	**9,741.98**
* 0ARBPAY827	08/27/2026	OD0830900001			10-3250-330-000-30-800-000-005-0000		20,000.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Non-negotiable Disbursements, Virtual Payments
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
ARBEITPA-ARBEITER PAY				**Order ID O-1**	**Payment Date: 08/27/2026**	**Payment Amt:**	**20,000.00**
* 0BAS908262	09/08/2026	OD0857500001			10-0462-BAS-PAY-00-000-000-000-0000		2,139.11
102920-BENEFIT ALLOCATION SYSTEMS INC				**Remit ID R-1**	**Payment Date: 09/08/2026**	**Payment Amt:**	**2,139.11**

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Non-negotiable Disbursements, Virtual Payments
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
CIGNA-CIGNA				**Order ID O-1**	**Payment Date: 09/04/2026**	**Payment Amt:**	**14,927.33**
* EXPAY90426	09/04/2026	OD0857600001			10-0462-WAT-PAY-00-000-000-000-0000		1,065.92
399109-Expert Pay				**Remit ID R-1**	**Payment Date: 09/04/2026**	**Payment Amt:**	**1,065.92**
* EXPAY91826	09/18/2026	OD0858200001			10-0462-WAT-PAY-00-000-000-000-0000		1,065.92
399109-Expert Pay				**Remit ID R-1**	**Payment Date: 09/18/2026**	**Payment Amt:**	**1,065.92**
* MEDINS0826	08/27/2026	OD0839800001			10-0462-211-000-00-000-000-000-0000		456,146.47
* MEDINS0826	08/27/2026	OD0839800002			10-0462-211-PAY-00-000-000-000-0000		20,972.91
45772-BUCKS & MONTGOMERY SCHOOLS HCC				**Remit ID R-1**	**Payment Date: 08/27/2026**	**Payment Amt:**	**477,119.38**
* RET0000831	08/31/2026	OD0821800001			10-0462-RET-PAY-DB-000-000-000-0000		16,124.31
* RET0000831	08/31/2026	OD0821800002			10-0462-RET-PAY-DB-000-000-000-0000		19,182.42
125820-PSERS				**Order ID O-1**	**Payment Date: 08/31/2026**	**Payment Amt:**	**35,306.73**
* RETCK82726	08/27/2026	OD0844400001			10-6111-000-002-00-000-000-000-0000		5,227.58
RETURNCH-RETURN CHK				**Order ID O-1**	**Payment Date: 08/27/2026**	**Payment Amt:**	**5,227.58**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/27/2026 - 09/17/2027

Payment Categories: Non-negotiable Disbursements, Virtual Payments
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount

10 - GENERAL FUND **606,831.52**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

New Hope-Solebury School District

10 - General Fund - Treasurer's Report

8/31/2026

Beginning Cash Balance		**21,181,024**
Receipts		
Local General Fund Receipts		
Real Estate Taxes	13,901,216	
Interim Real Estate Taxes		
Deliquent Real Estate Taxes	142,396	
Transfer Tax	201,436	
EIT	665,943	
Interest Earnings	60,530	
IDEA Pass Through Funds (Act 319 Reimbursement)		
Event Admissions		
Facility Use Fees		
Donations/Stipends		
Ready to Learn Grant		
Returned Checks		
REVTRAK	243	
Other AMCA/COMM OF PA	4,978	
Total Local General Fund Receipts	**14,976,743**	
State General Fund Receipts		
Basic Education	168,808	
Special Education		
School Lunch Subsidy		
Transportation Subsidy	9,554	
PlanCon Subsidy		
Act 319 Rollback Taxes		
Cares Act / Fema / Covid/ESSER		
Cyber Charter Subsidy		
Property Relief Subsidy	658,931	
Social Security Subsidy	339,592	
PSERS Subsidy		
Total State General Fund Receipts	**1,176,885**	
Federal General Fund Receipts		
Title I		
Title II		
Title IV		
SBAP - Access		
Total Federal General Fund Receipts	**-**	
Other Receipts		
Offsets to Expenditures		
Refunds		
Insurance Recoveries / Premiums		
Food Service - (Due To) / Due From	628	

Construction Fund - (Due To) / Due From	10,257	
Interfund Transfers	29,193	
Total Other Receipts	**40,078**	
Total Receipts		**16,193,706**
Total Beginning Cash Balance and Receipts		**37,374,730**

Carried to next page

New Hope-Solebury School District
General Fund - Treasurer's Report
8/31/2026

Total Beginning Cash Balance and Receipts		**37,374,730**
from previous page		
Disbursements		
Checks		
Checks approved at Board Meeting		
Check Run -	711,626	
Check Run -	20,891	
Check Run -		
Check Run -		
Check Run -		
Bank Fees		
Void Checks		
Total Checks		**732,517**
Electronic Payments		
Health Benefits	477,119	
Dental Benefits	48,489	
Vision Benefits	1,125	
PSERS - Employer		
PSERS - Employee (VOYA)		
Retirement 403b Contributions		
Easy Procure Card	6,314	
S4Teachers		
Cigna/LTD/STD - Arbeiter / Chubb	61,287	
Vendor Wire Payments - BAS / Debt Service/UC	22,991	
Bond Payments	1,336,494	
Transfers to Food Service Fund		
Transfers-Interfund	252,579	
Transfer to Capital Reserve Fund		
Transfer to Student Activity Fund	2,930	
Total Electronic Payments		**2,209,328**
Payroll Transfers to CSIU		**727,320**
Total Disbursements		**3,669,164**

Ending Cash Balance	**33,705,566**

Bank Account Balances

PSDLAF - Operating Fund	13,279,317
PSDLAF - Investments	19,923,670
PLGIT - Investment	213,971
PA Invest - Investment	288,608
Total Bank Account Balances	**33,705,566**
Variance	0

New Hope-Solebury School District

22 - Capital Reserve Fund - Treasurer's Report

8/31/2026

Beginning Cash Balance		**678,200.06**
Receipts		
Interest Earnings	1,880.16	
Transfer from GF (Ins Check)		
Total Receipts		1,880.16
Disbursements		
Vendor Checks -	68,830.00	
Vendor Checks -		
Transfer to GF -	10,257.05	
Total Disbursements		79,087.05
Ending Cash Balance		**600,993.17**
Bank Account Balances		
PSDLAF		600,993.17
Total Bank Account Balances		**600,993.17**
Variance		-

FUND 22- EXPENDITURES

August 2026

Project / Category	Description	Expense
Craftsource Inc	MS Steam Lab Construction	$47,138.00
Wright Flooring Co Inc	Carpet Tile	$2,452.00
Grasso Services LLC	MS Steam Lab tile removal	$14,560.00
JME Contractors	Sprayed Ceiling Paint for MS Steam Lab	$4,680.00
Pro Ceiling Tiles	MS Steam Lab Ceiling	$3,142.15
Warehouse Lighting	MS Steam Lab Lighting	$7,114.90

New Hope-Solebury School District

50 - Food Service Fund - Treasurer's Report

8/31/2026

Beginning Cash Balance		**146,473.86**
Receipts		
Cash Deposits	-	
Electronic Deposits	2,588.10	
Catering		
Subsidies	-	
Interest Income	427.71	
Transfer From General Fund	-	
Donations		
Total Receipts		3,015.81
Disbursements		
Check Run -	2,052.41	
Check Run -		
Check Run -	-	
Void Checks	-	
Transfer to General Fund	628.16	
Total Disbursements		2,680.57
Ending Cash Balance		**146,809.10**
Bank Account Balances		
PSDLAF		146,809.10
Total Bank Account Balances		**146,809.10**
		0.00

Bucks County
Intermediate Unit

705 N. Shady Retreat Rd.
Doylestown, PA 18901
Tel: 215-348-2940
www.BucksIU.org

HOMESTEAD/FARMSTEAD
DISTRICT AGREEMENT – 2026-2027

This Agreement is entered on **September 15, 2026** by and between the **BUCKS COUNTY INTERMEDIATE UNIT #22** located at 705 N. Shady Retreat Road, Doylestown, PA 18901, hereinafter referred to as the "Bucks IU" and **New Hope-Solebury School District** located at 180 West Bridge Street, New Hope, PA 18938 hereinafter referred to as "District".

The district shall pay to the Bucks IU the actual cost per parcel, plus postage, and any other costs associated with the cooperative organization, printing, advertising, and mailing of the Homestead Exclusion Notices in December 2026. The Bucks IU has coordinated with the Bucks County Assessment Office and a third party in order to fulfill district responsibilities under Act 1. Estimated per parcel costs are as follows:

Processing Fee per Parcel:	$0.428
Postage Fee per Parcel:	0.65
IU Coordination Fee	0.05
Total Cost per Parcel	$1.128

NEW HOPE-SOLEBURY SCHOOL DISTRICT

_____
Judeth Finn, President
Board of School Directors

_____
(Signature in Blue Ink)

Date: _____

BUCKS COUNTY INTERMEDIATE UNIT #22

_____
John D'Angelo, President
Bucks IU Board of School Directors

Attest:

_____
Michele Ruggiero, Secretary
Bucks IU Board of School Directors

Date: _____

CONSULTING SERVICES AGREEMENT

THIS AGREEMENT ("Agreement") is executed on September 8, 2026 (the "Effective Date") by and between **Food Service Connections**, with a principal place of business at 316 Maple Avenue Millersville, PA 17551 (the "Consultant"), and **New Hope-Solebury School District,** with a principal place of business at 180 West Bridge Street, New Hope, PA 18938 (the "Client").

Background.

The Consultant is engaged in the business of providing training and program reviews to the school food service industry for compliance and the safe, effective handling of food, training on federal regulations relating to School Breakfast Programs, National School Lunch Programs, and business-consulting services related thereto. The Client wishes to retain the Consultant for the purpose of providing certain services, and the Consultant wishes to provide such services specified herein, all on the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the foregoing Background and the mutual covenants contained herein, and intending to be legally bound, the Consultant and the Client hereby agree as follows:

1. Engagement. As of the effective Date, the Client hereby engages the Consultant to provide certain services as hereinafter provided, and the Consultant accepts such engagement on the terms and conditions set forth in this Agreement.

2. Services of Consultant. The Consultant agrees to provide services for the Client as follows:

   a. Services **Consulting services to evaluate current food service program and work with food service leadership and team to create new excitement and strengthen all areas of food service operations**

   b. Start Date, Time: **Monday, 9.14.26 or after on mutually agreed upon date**

   c. Completion Date: **June 30, 2027 with one year extension if requested/required**

3. Materials. The Client will provide: Documentation and any materials required to support the evaluation process.

4. Compensation. The consultant will start with four (4) onsite visits at the high school to evaluate operations including breakfast and lunch meal service, menu items, a la carte and snack options, efficiencies, cafeteria and kitchen layout, equipment evaluation, compliance, customer service, and marketing. Staffing will also be evaluated with one on one discussions with each team member during the onsite visits. Detailed reports covering all areas will be shared with the Director of Food Services from each visit with actionable steps to review and goals created for the high school team and, where applicable, the food service department. Following onsite visits, bi-weekly or monthly visits would support the Director and the team

in working through designated goals including new menu items, recipe development, scratch and speed scratch cooking methods, student focus group meetings, time maximization skills, operational efficiencies, kitchen leadership training and program sustainability.

The Consultant shall be paid a fee of **$140.00 per hour** with each visit not to exceed 7 hours per day. Mileage from consultant office to school location would be paid at current mileage rate. Total contract not to exceed $15,000.00 for 26/27SY.

5. The Consultant shall provide an invoice for its fee on a monthly basis (unless otherwise set forth herein). The Client shall pay for the services provided within thirty (30) days following receipt of the Consultant's invoice. Any payments not made within such time shall be subject to a late charge of 1-1/2% per month from the due date of payment.

6. Term and Termination. This Agreement is for an indefinite term, and shall terminate upon completion of the services by the Consultant and payment for such services by the Client, and may also be terminated earlier by either party upon at least seven (7) days prior written notice to the other party. In the event of such early termination by the Client, the Consultant shall be entitled to payment in full for all services provided, expenses incurred, and supplies purchased prior to the date of notice of such termination.

7. Independent Contractor Status. Nothing in this Agreement will be construed to constitute the Consultant as an employee, agent, partner or joint venturer of or with the Client, nor shall either party have any authority to bind the other in any respect, it being intended that the Consultant shall, at all times, remain an independent contractor responsible for its own actions and taxes, as noted in Paragraph 8 below.

8. Taxes. The Consultant shall be responsible for payment of all taxes incurred in connection with the compensation received hereunder, and the Client will not:

(a) Withhold income taxes or FICA from the Consultant's payments or make income tax or FICA payments on the Consultant's behalf; or

(b) Make state or federal unemployment compensation contributions on the Consultant's behalf.

The charges of Consultant for services under this Agreement do not include any state or local sales, use, property, or value added taxes. If the Consultant is required to pay such taxes based on the services provided under this Agreement, such taxes shall be separately billed to the Client.

9. Assignment. This Agreement may not be assigned by the Consultant without the prior written permission of the Client. Otherwise, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors in interest.

10. Entire Agreement. This Agreement represents the entire agreement between the parties with respect to the subject matter hereof. No change or modification of this Agreement will be

enforceable against any party unless the same is in writing and signed by the party against whom enforcement is sought.

11. Notices. Any notice or communication required or permitted hereunder will be sufficient if delivered personally, or sent by first class mail, postage prepaid, addressed to the other party at the address set forth in the beginning of this Agreement or at such other address as may hereafter be designated by notice actually delivered and received.

12. Resolving Disputes. In the event of any suit or other legal action between the parties under this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and expenses incurred in connection therewith in addition to any other relief to which such party may be entitled.

13. Governing Law. This Agreement is entered into and shall be construed in accordance with the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year first above written.

Food Service Connections, LLC

By: Christi A. Beazley _____ 09.08.2026 _____

Christi A. Beazley, President — Date

CLIENT: _____ _____

Date

Print Name: _____

Please returned signed copy via email to:

christi@fsconnections.com

EXHIBIT A
SCOPE CLARIFICATIONS

The attached Exhibit A – Scope Clarifications is incorporated into and made part of this Agreement.

Financial Analysis

District Question: Will the review include the financial side of our operation in addition to menus, staffing, kitchen operations, equipment utilization, participation, etc.? We would like recommendations that help us understand how operational changes could impact our annual deficit.

Consultant Response: We can do a financial review including labor costs, purchasing and inventory, utilities, participation, reimbursement, and a la carte sales.

Quality vs. Cost

District Question: Can Christi help us evaluate different scenarios, for example, what changes would improve food quality and participation versus what changes would be needed to improve the financial performance of the program? We want to understand the cost and tradeoffs associated with each.

Consultant Response: We will discuss scenarios and how potential updates and/or changes would impact the financial performance of the program. Participation and financial performance go hand in hand in school food service.

Deliverable

District Question: After the initial four on-site visits, what will we receive? Will there be a written assessment, recommendations, benchmarks, financial analysis, and/or implementation plan? If she has a sample report from another district that she can share, that would be helpful.

Consultant Response: After all visits, there will be a written assessment outlining observations, recommendations, and action steps for the school team as well as the food service leadership team. Sample reports include all the items listed in the proposal – breakfast and lunch meal service review, menu items, a la carte and snack options, efficiencies, cafeteria and kitchen layout, equipment evaluation, compliance, customer service, marketing, and staffing. I am happy to share references; however, individual school reports are considered confidential.

Cost

District Question: Can Christi recommend a not-to-exceed amount for the engagement, so we have a better understanding of the maximum cost before moving forward? The committee does not feel comfortable having an open-ended agreement, not really knowing how much this will cost.

Consultant Response: A not-to-exceed amount of $15,000 for the 2026–2027 school year has been added to the agreement.

BOARD POLICY

805.2 SD PNN School Security Personnel

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
805.2 SD PNN	v3.2	DRAFT	9/2/2026

Proposed addition Proposed deletion

AUTHORITY

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

The district shall employ or contract for at least one (1) full-time school security personnel who has completed the training required by law and this Board policy to be on duty during the school day.[1]

The district shall certify to the state School Safety and Security Committee annually that it has met the requirements for school security personnel or has received a waiver, in accordance with applicable law.[1]

DEFINITIONS

School security personnel - school police officers, school resource officers and school security guards.[2]

Independent contractor - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[2]

School day - the hours between the morning opening of a school building and the afternoon dismissal of students on a day which classes are in session.[1]

Third-party vendor - a company or entity approved by ~~**Office for Safe Schools of**~~ the PA Commission on Crime and Delinquency that provides school security services in accordance with law.[2]

DELEGATION OF RESPONSIBILITY

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school

administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment.[3]

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment.[3]

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:[3]

1. Oversee all school security guards.
2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide **awareness and prevention,** bullying **and cyberbullying** awareness **and prevention**, substance use awareness, emergency procedures and training drills, and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations.[3][4][5][6][7][8][9][10][11][12][13]
4. **Meet with school employees annually to seek their input on the mandatory school safety and security training.**[4]
5. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.
6. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.
7. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process.[8][14]
8. Coordinate School Safety and Security Assessments, School Safety and Security grant requirements and respond to School Safety and Security surveys, as applicable.[12][15]
9. **Coordinate school safety and security meetings with school and building leadership, at least on a quarterly basis.**

The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators, **but shall count toward professional education credit, where applicable.**[3][16][17][18]

The School Safety and Security Coordinator ~~within one (1) year of appointment~~, must complete ~~required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators~~ any additional continuing education as required by the School Safety and Security Committee.[3]

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.[3][19]

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy.[7][14]
2. The number and type(s) of school security personnel contracted or employed by the district, including:[3]
   a. The school building at which each school security personnel is assigned, listed by type(s) of personnel.
   b. The training, including the type of training and completion dates, of each school security personnel, listed by type(s) of personnel.
   c. A listing of other individuals utilized by the district for school safety-related duties.
3. An attendance report of the school and building personnel present at each school safety and security meeting, including yearly attendance totals.
4. Reports of required emergency preparedness, fire, bus evacuation and school security drills.[11]
5. Information on required school safety and security training and resources provided to students and staff.[11]
6. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
7. Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district.[20]
8. School safety and security incident reports for the previous year(s) and/or data collected to date for the current year.[21]
9. Updates regarding the district's memorandum of understanding with law enforcement agencies.[21]
10. Updates to laws, regulations and/or Board policies related to school safety and security.
11. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.

12. Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report, **including the required information on threat assessment and school security personnel,** shall be submitted to the state's School Safety and Security Committee.[3]

Only authorized on duty law enforcement officers are permitted to carry firearms on school district property,

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School Security Guards

The district shall employ and/or contract for one or more school security guards, in accordance with the provisions of law.[2][25][26][47]

School security guard - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy and the provisions of applicable law.[2][24][26][47]

Background Checks -

Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school security guards employed by the district and Board policy 818 for school security guards employed by an independent contractor or third-party vendor.[25][26][27][28][29][30]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the district and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.[31][32]

Following an offer of employment, the district shall request the separation record for a school security guard employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[33][34]

Requirements -

School security guards shall provide the following services, as directed by the district:[47]

1. School safety support services.
2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitoring visitors on campus.[48]
5. Coordination with law enforcement officials
6. Security functions which improve and maintain school safety.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[47]

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.[31][36]

PSBA Revision 8/26 © 2026 PSBA

Legal Footnotes

[1] 24 P.S. 1316-C
LEGAL REFERENCE

[2] 24 P.S. 1301-C
LEGAL REFERENCE

[3] 24 P.S. 1309-B
LEGAL REFERENCE

[4] 24 P.S. 1310-B
LEGAL REFERENCE

[5] Pol. 146.1 — Trauma-Informed Approach
POLICY REFERENCE

[6] Pol. 227 — Controlled Substances
POLICY REFERENCE

[7] Pol. 236 — Student Assistance Program
POLICY REFERENCE

[8] Pol. 236.1 — Threat Assessment
POLICY REFERENCE

[9] Pol. 249 — Bullying/Cyberbullying
POLICY REFERENCE

[10] Pol. 333 — Professional Development
POLICY REFERENCE

[11] Pol. 351 — Drug and Substance Abuse
POLICY REFERENCE

[12] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

[13] Pol. 819 — Suicide Awareness, Prevention and Response
POLICY REFERENCE

[14] 24 P.S. 1302-E
LEGAL REFERENCE

[15] 24 P.S. 1305-B
LEGAL REFERENCE

[16] 24 P.S. 1316-B
LEGAL REFERENCE

[17] 24 P.S. 1205.1
LEGAL REFERENCE

[18] 24 P.S. 1205.5
LEGAL REFERENCE

[19] Pol. 006 — Meetings
POLICY REFERENCE

[24] 24 P.S. 1311-C
LEGAL REFERENCE

[25] Pol. 304 — Employment of District Staff
POLICY REFERENCE

[26] Pol. 818 — Contracted Services Personnel
POLICY REFERENCE

[27] 24 P.S. 111
LEGAL REFERENCE

[28] 24 P.S. 111.1
LEGAL REFERENCE

[29] 23 Pa. C.S.A. 6344
LEGAL REFERENCE

[30] 23 Pa. C.S.A. 6344.3
LEGAL REFERENCE

[31] 44 Pa. C.S.A. 7301
LEGAL REFERENCE

[32] 37 PA Code 241.5
LEGAL REFERENCE

[33] 44 Pa. C.S.A. 7310
LEGAL REFERENCE

[34] 37 PA Code 241.6
LEGAL REFERENCE

[36] 37 PA Code 241.1
LEGAL REFERENCE

[47] 24 P.S. 1314-C
LEGAL REFERENCE

[48] Pol. 907 — School Visitors
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

122-1-AR-2-DRAFT-2 Request Form for Noncurriculum-Related, Nonschool-Sponsored, Student-Initiated Groups

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
122-1-AR-2-DRAFT-2	v1.1	DRAFT	9/2/2026

122.1-AR-2 Noncurriculum-Related, Nonschool-Sponsored, Student-Initiated Groups Pursuant to Board Policy 122.1, students requesting to use school facilities must file this completed form with the building principal prior to meeting on school property for noncurriculum purposes. This form is to be completed annually or upon change in the student group's student representative or employee monitor. Student groups are expected to return the room(s), including furniture, to its original condition and configuration after each use. The contents of assigned room(s) are the private property of the district. Seven (7) days prior to any meeting, the requesting student must give the principal the name of anyone attending the meeting who is neither a student nor a school staff member. When a copy of this form is returned with the necessary approval signatures, the group may begin its activities. Section A: For Office Use Only - To be completed by office staff upon student filing. School Year: _____ Building: _____ Principal: _____ Section B: Student Representative - To be completed by founding student.
_____ Student Group Name:
_____ Student Representative:
_____ Are you the founding student representative? Yes No Contact Number(s): (_____)_____-_____; (_____)_____-_____ Students Officers & Titles:
_____ (if any)
_____ Material: Purpose: Activity Date(s):
_____
_____
_____ Start Time:
_____ End Time: _____ How will students attending the meeting(s) be made aware that student discipline rules apply during the meeting and at all times while on school property? Description/Purpose of Activity:
_____ Will nonschool individuals direct, conduct, control or regularly attend meetings? Yes No If yes, please explain:_____ Will decorations be used? _____ If yes, how will they be affixed?_____ Materials to be brought into/near building (be specific): _____ Date of Filing: _____ Desired Meeting Locations: (1)_____ (please list two preferences:

(2)_____ I have read and agree to abide by the school facilities-use policies and administrative regulations for students groups. I understand that a violation of these rules by any member of this student group may result in revocation of individual of whole group permission to use school facilities during non-instructional times. Signature: _____ Date: _____ (Student Representative) Section C: Employee Monitor - To be completed by voluntary monitor. Employee Monitor Name: _____ I voluntarily agree to monitor this noncurriculum-related student group at its meetings and activities on school grounds. I understand that an employee monitor is to attend student meetings and activities in a non-participatory capacity and my role is to maintain order and protect District property. Signature: _____ Date: _____ (Employee Monitor) Principal - To be completed by principal. _____ Section D: Student's identification was verified by: The above student group meeting request is: approved denied for failure to follow group rules, regulations or procedures. Assigned meeting location (subject to availibility): _____ Signature: _____ Date: _____ (Principal) © 2026 PSBA They will be told by the student signing this form. They will receive a written explanation. Other: _____

Legal References

No additional references listed.

BOARD POLICY

817-DRAFT-2 District Social Media Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
817-DRAFT-2	v1.2	DRAFT	9/2/2026

Purpose

The purpose of this policy is to establish the process and standards for approval and operation of district-owned social media accounts, and to identify the differences between personally owned social media accounts and those maintained by the district.

The Board respects freedom of expression; such expression will be free from interruption, except when it is in violation of law or Board policy.

Definitions

Social media - a category of Internet-based resources that integrate user-generated content and user participation to share information, ideas, personal messages and other content, including photos and videos. Social media includes **social networks**, which are online platforms where users can create profiles, share information and personal messages, and connect with others.

District-owned social media account - a social media account, regardless of platform, that is approved by the Board and operated by a designated district employee(s), and is designed to further the educational mission of the district by providing information to the school community and general public.

Personal social media account - a social media account, regardless of platform, that is attributed to and operated by an employee, individual school director or student for personal use and is not approved by the Board as an official communications channel of the district.

Designated public forum - created when a district-owned social media account is intentionally opened for use by the public as a place for expressive activity where members of the public may communicate, post or comment on information, subject to viewpoint neutral rules designated by the Board. In terms of social media, this would include the ability of public users to comment on or reply to social media posts, pictures, or videos.

Authority

The Board shall approve all official social media accounts created and/or maintained as district-owned accounts.[1] including social media accounts for individual schools within the district.

All district-owned social media accounts shall display the official name and logo ~~**of the District**~~ or the individual district school.

The Board establishes that district-owned social media accounts may operate as a designated public forum, where the public may comment and interact with information posted by the district, subject to the Board's established rules.

The Board approves the following rules for public interaction with district-owned social media accounts and directs staff to post this information on the district website and all social media accounts:

The district encourages community members to respond to posts and share comments that are constructive and courteous toward the school community. Statements and opinions expressed by visitors to the account do not reflect the opinions of the district. Questions regarding information should be directed to the building principal or to the Superintendent's office for district-wide information. The district shall review comments and may remove comments which **are in clear violation of law or Board policy, including but not limited to the following**:**[2]**[3][4][5]

~~**1.Are profane, vulgar, harmful to minors or obscene, in accordance with Board policy.**[2]~~
~~**2.Contain threats of violence or contain threats to the public safety.**~~
~~**3.Promote, suggest or encourage illegal activity or incite violence.**~~
~~**4.Promote or endorse commercial products, services or businesses.**[3]~~
~~**5.Contain confidential information.**~~

~~**6.Contain false or libelous statements.**~~
~~**7.Contain hate speech directed at a protected class of individuals, in accordance with Board policy on discrimination and harassment.**~~ [4][5]

1. **Sexual harassment, racial, ethnic, religious or nationality intimidation towards an individual or individuals in the school community.** [6] [7] [8]

2. **Disclosure of confidential personal information regarding students or staff.** [9] [10]

3. **Speech that traditionally has not been protected under the First Amendment, such as obscenity, defamation and speech integral to criminal conduct.**

4. **Speech that is profane.**

5. **Speech that constitutes true threats such as inciting imminent lawless action or subjecting individuals to fear of violence.**

6. Are spamming in nature (same comment posted repeatedly).
7. ~~**Are clearly unrelated to any subject matter previously posted to the account by or on behalf of the District.**~~

Intellectual Property Rights

The illegal use of copyrighted, branded or trademarked materials or trade secrets is prohibited on district-owned social media accounts. All content shall be subject to copyright fair use guidelines and applicable laws, regulations and Board policy and administrative regulations. [11]

Delegation of Responsibility

The Board designates the Director of Technology or designee to oversee all district-owned social media accounts and serve as the primary contact person for district-owned social media accounts.

The Superintendent or designee shall notify students and staff about this policy through employee and student handbooks, posting on the district website and by other appropriate methods.

All district staff assigned to monitor and maintain district-owned social media accounts shall receive training on:

1. Regularly reviewing district-owned social media accounts, in coordination with the district's chief communications representative, to update, remove and/or correct information.[12]

2. Complying with confidentiality provisions of student and staff information, in accordance with applicable law, regulations and Board policy and administrative regulations. [9] [10]

3. Monitoring content for confidentiality and intellectual property violations, documenting potential violations, and notifying appropriate district staff to consider further action. [9] [10] [11]

4. Monitoring content for web accessibility standards and responding to public requests for accommodations. [6] [8] [13]

5. Monitoring public comments and responding, where appropriate, with clarification or redirection to additional information.

The Board authorizes designated district staff maintaining district-owned social media accounts to remove individual posts or comments by public users that violate the established social media rules of this policy. The Board directs that review and consideration of posts or comments shall not discriminate on the basis of content or viewpoint, and staff must always be able to articulate the reason for removing a specific post, in accordance with Board policy. Staff may consult with the Superintendent or designee and the school solicitor in determining appropriate actions. Posts and comments may not be removed solely because they are critical of the district or district leadership, because they promote an unpopular opinion, or because of their viewpoint if the post or comment otherwise complies with the established social media rules.

Guidelines

Posting of Personally Identifiable Information

The Board authorizes posting of student images in photos or videos depicting the educational process or school-related events on district-owned social media accounts, unless the students' parents/guardians have opted out of sharing directory information under the Family Educational Rights and Privacy Act and Board policy. [9] [10] [14][15]

The Board prohibits posting of other personally identifiable information of students on district-owned social media accounts without the consent of the parent/guardian, in accordance with applicable law, regulations and Board policy and administrative regulations. [9] [10]

The Board prohibits posting of staff images in photos or videos when a staff member has submitted a request to the Superintendent or designee that their image not be posted publicly online.

~~**The Board directs district staff to post images and information to social media accounts in a manner that protects the safety and security of students and staff, such as posting images without identification.**~~

Accessibility

The Board directs district staff who maintain district-owned social media accounts to post content that is accessible to individuals with disabilities, to the greatest extent possible based on the limitations of the platform. This shall include, but is not limited to: [6] [7] [8] [16][17] [18]

1. Including alternate text descriptions or captions for images.
2. Including captions for video content.
3. Avoiding text that is posted as an image.
4. Creating links and attachments in formats that are accessible to screen readers and other assistive technology.
5. Formatting text so that it is accessible to screen readers and other assistive technology.

All district-owned social media accounts shall contain clear contact information that may be used by members of the public to request accommodations or assistance.

~~***Intellectual Property Rights***~~

~~**The illegal use of copyrighted, branded or trademarked materials or trade secrets is prohibited on District-owned social media accounts. All content shall be subject to copyright fair use guidelines and applicable laws, regulations and Board policy and administrative regulations.** [8]~~

Connecting with Other Social Media Accounts

Content or information posted to district-owned social media accounts shall not be connected to other social media accounts through linking or tagging if the outside account is for a commercial application, product or service and the district or its employees would receive financial or other compensation as a result of the connection.

When an official Board-approved corporate sponsorship or partnership includes connecting with the sponsor on district-owned social media accounts through **reacting,** linking or tagging, such connections shall be addressed in accordance with the provisions of the approved contract or partnership.

District-owned social media accounts shall not be connected to social media accounts of individual students through linking or tagging.

District-owned social media accounts may be connected through linking or tagging to social media accounts of parent-teacher organizations, district-related booster organizations or similar school-related groups when the content or information has been reviewed and approved by the district's chief communications representative.

Third-Party Social Media Accounts

Third-party social media accounts - a social media account, regardless of platform, that is operated by a volunteer, student, parent/guardian, alumnus or other member of the public on behalf of groups associated with the district. Third-party social media accounts are not operated by district employees or school directors.

These accounts are privately created, maintained and are not actively monitored by the district. Third-party social media accounts are encouraged to add this line to their description, "This is not a district-owned social media account. The district is not responsible for the content or operation of this social media account."

Personal Social Media Accounts **of School Directors**

District-owned social media accounts shall not **react, link to, post or otherwise interact with** private social media accounts of individual school directors.

School **directors are** strongly encouraged to use privacy settings on social media accounts and to clearly identify that it is their personal social media account and that it does not officially represent the Board or district.

The Board acknowledges that a school director's activity on their personal social media account could be deemed a public record and subject to a Right-to-Know request if the activity documents a transaction or activity of the district and is created, received or retained pursuant to law or in connection with a transaction, business or activity of the district.[19][20]

The Board further recognizes that the determination of whether an activity on a school director's personal social media account qualifies as a public record must involve an analysis of the status of the account. Such analysis may include factors such as whether the account is either public or private and whether the account has the characteristics of an official district-owned social media account.

Personal Social Media Accounts of District Employees

District-owned social media accounts shall not react, link to, post or otherwise interact with private social media accounts of individual school employees.

District employees are strongly encouraged to use privacy settings on social media accounts and to clearly identify that it is their personal social media account and that it does not officially represent the Board or district.

~~**In accordance with Board policy establishing professional boundaries, school employees should only communicate with students through District-provided communication devices or platforms, and shall not follow, accept or make requests to connect or be friends with current students on personal social networking or social media platforms.** [15]~~

To maintain professional boundaries, **district** employees **must comply with Board policy regarding online communication with students**. **[21]**

The District respects employee's freedom of expression. The district does not actively monitor personal social media accounts of current school employees; however, the district reserves the right to address employees' job-related speech or employee speech posted on social media that has the potential to affect the district's operations. Speech that takes place off-site and on an employee's own time, including posting on personal social media accounts, may be addressed if the district establishes that the employee's expression infringed on the interests of the district in promoting the efficient and effective functioning and educational purpose of the district. If employee speech or expression would violate law or Board policy in a traditional forum, it is also prohibited in an online forum. When an employee speaks as a citizen on a matter of public concern, the district shall consult with the school solicitor in determining the appropriate course of action, in accordance with applicable law, regulations and Board policy.[2][22][23][24] **[25]** **[26]**

Student Use of Personal Social Media Accounts

Student use of personal social media accounts shall be addressed in accordance with applicable Board policies and administrative regulations related to student conduct, expression and students' individual rights and responsibilities. In accordance with Board policy, the district shall provide education on network etiquette and appropriate online behavior for students, including interaction with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response. **[6]** **[13]** [27][28] **[29]** **[30]** **[31]** **[32]**

Consequences

A district employee who violates this policy may be subject to disciplinary action, up to and including termination, in accordance with applicable law, regulations and Board policy and administrative regulations. **[21]** **[25]** **[33]**

Legal Footnotes

[1] 24 P.S. 510
LEGAL REFERENCE

[2] U.S. Const. Amend. I
LEGAL REFERENCE

[6] Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students
POLICY REFERENCE

[7] Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities
POLICY REFERENCE

[8] Pol. 104 — Discrimination/Harassment Affecting Staff
POLICY REFERENCE

[9] Pol. 113.4 — Confidentiality of Special Education Student Information
POLICY REFERENCE

[10] Pol. 216 — Student Records
POLICY REFERENCE

[11] Pol. 814 — Copyright Material
POLICY REFERENCE

[12] Pol. 911
POLICY REFERENCE
Referenced policy is not available in this policy book.

[13] Pol. 815 — Acceptable Use of Internet, Computers and Network Resources
POLICY REFERENCE

[14] 20 U.S.C. 1232g
LEGAL REFERENCE

[15] 34 CFR Part 99
LEGAL REFERENCE

[16] 42 U.S.C. 12101
LEGAL REFERENCE

[17] 29 U.S.C. 794
LEGAL REFERENCE

[18] 28 CFR 35.160
LEGAL REFERENCE

[19] 65 P.S. 67.102
LEGAL REFERENCE

[21] Pol. 824 — Maintaining Professional Adult/Student Boundaries
POLICY REFERENCE

[22] 24 P.S. 1122
LEGAL REFERENCE

[23] 24 P.S. 2070.1a
LEGAL REFERENCE

[24] 22 PA Code 235.1
LEGAL REFERENCE

[25] Pol. 317 — Conduct/Disciplinary Procedures
POLICY REFERENCE

[26] Pol. 320 — Freedom of Speech by Employees
POLICY REFERENCE

[27] 24 P.S. 1303.1-A
LEGAL REFERENCE

[28] 47 U.S.C. 254
LEGAL REFERENCE

[29] Pol. 218 — Student Discipline
POLICY REFERENCE

[30] Pol. 220 — Student Expression/Distribution and Posting of Materials
POLICY REFERENCE

[31] Pol. 235 — Student Rights/Surveys
POLICY REFERENCE

[32] Pol. 249 — Bullying/Cyberbullying
POLICY REFERENCE

[33] **Pol. 317.1 — Educator Misconduct**
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

815-4-DRAFT-NEW-2 Use of Artificial Intelligence draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
815-4-DRAFT-NEW-2	v1.2	DRAFT	9/2/2026

Purpose

The Board's purpose of implementing a policy on Artificial Intelligence (AI) is to ensure the ethical and responsible use of AI technologies to enhance teaching, learning, and administrative processes while safeguarding student privacy and data security. By establishing clear guidelines and procedures, this policy aims to promote transparency and accountability, while fostering a safe learning and working environment.

Definitions

Artificial intelligence (AI) refers to computer systems and algorithms that mimic human cognitive functions, such as learning, reasoning, problem-solving, and decision-making. AI encompasses a broad spectrum of techniques and methodologies, including machine learning, natural language processing, computer vision, and robotics, aimed at creating intelligent systems capable of performing tasks autonomously or with minimal human intervention.

Delegation of Responsibility

The Board delegates the Superintendent and/or designee(s) to develop appropriate procedures to implement this policy and delegates to the Superintendent and/or designee(s) the right and ability to enforce this policy.

Guidelines

Instruction on AI Tools

The board directs that students receive training appropriate to their age or developmental level on the proper use of AI tools, encompassing fundamental principles such as the necessity of proper human supervision, critical thinking, and skepticism regarding accuracy. Such instruction should aim to empower students with the knowledge and skills needed to navigate the increasingly prevalent presence of AI technologies in their academic

and personal lives. By fostering a culture of responsible and informed use, students will be better equipped to navigate AI tools effectively while understanding their limitations and ethical implications.

Similar training as identified above will also be provided to employees.

CIPA Compliance

Director of District Operations shall ensure that the Districts internet content and message filters prevent users from accessing any AI website, tool, or application that is capable of generating obscene or pornographic material on both District owned devices and, on the District provided internet.

FERPA Compliance

All teachers, administrators, and staff are required to adhere strictly to the regulations outlined in the Family Educational Rights and Privacy Act (FERPA) when utilizing any AI resources.

The District prohibits the use of personally identifiable information (PII) of students while using AI websites, tools, or applications that have not been pre-approved by the Superintendent his/her designee.

Academic History

The Board recognizes the capacity of AI to complete many student assignments. In doing so, AI has the potential to upend traditional academic honesty and plagiarism standards.

It is expected that any use of AI in academic assignments must be clearly disclosed. Failure to disclose AI use or misrepresenting AI-generated work as one's own is a violation of academic and professional honesty and may result in disciplinary action.

It is the responsibility of instructional staff to provide students with notice of whether AI use is permitted on a particular assignment or project.

Acceptable Use

All Students and employees shall comply with the District's Policy 815 on the

Acceptable Use of Internet, Computers, and Network Resources **when using AI tools on District technology. Violations of the District's *Acceptable Use* Policy may result in disciplinary action against the student or employee.**

Student use of AI tools while using District technology or engaged in District activities is also governed by the Student Code of Conduct, which is hereby incorporated by reference.

Use of AI to violate any Federal, State, or local laws or any other Board policies can result in disciplinary action.

Grading Student Work

AI applications may support the grading process but cannot be used exclusively. Final grading decisions remain the responsibility of the teacher. Staff shall ensure that personally identifiable information from student records are kept secure when using such grading technology.

AI Use in Operations

The Superintendent and/or his/her designee(s) shall establish protocols to verify the accuracy and reliability of the output from AI tools prior to the use of such tools for budgeting, payroll, financial or population forecasting, Human Resources analytics, and similar operational tasks.

While AI tools may be used to assist in Human Resources processes so long as the protocols above are in place, in order to ensure fairness, equity, and compliance with anti-discrimination laws, the board directs that final decision-making regarding employee evaluations, promotions, and hiring be solely human decisions and not only by AI technology.

Professional Development

The Board directs the Superintendent and/or his/her designee(s) to provide regular professional development training for administrators, teachers, and staff on the ethical and appropriate use of AI in school. The training should equip educators, administrators, and staff with the relevant knowledge and skills necessary to integrate AI tools into their respective roles in the District while also addressing data privacy, legal compliance, and ethical considerations.

Legal References:

- **47 U.S.C. § 254** — Children's Internet Protection Act https://www.law.cornell.edu/uscode/text/47/254
- **47 C.F.R. § 54.520** — Children's Internet Protection Certifications https://www.ecfr.gov/current/title-47/chapter-I/subchapter-B/part-54/subpart-F/section-54.520
- **20 U.S.C. § 1232g** — Family Educational Rights and Privacy Act https://www.law.cornell.edu/uscode/text/20/1232g
- **34 C.F.R. Part 99** — FERPA Regulations https://www.ecfr.gov/current/title-34/subtitle-A/part-99

Adapted from NCDPI (2024) and the AI Assessment Scale (Perkins et al., 2024). Licensed under CC BY-NC-SA 4.0 (https://creativecommons.org/licenses/by-nc-sa/4.0/).

Legal References

No additional references listed.

BOARD POLICY

810-DRAFT-2 Transportation Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
810-DRAFT-2	v1.2	DRAFT	9/2/2026

Purpose

Transportation for students shall be provided in accordance with law and Board policy.

Definitions

School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.[1]

School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.[1]

Authority

The Board shall provide transportation for resident students in grades kindergarten through 12 to the district's public schools and charter, regional charter and nonpublic schools located in the district or within the district's transportation boundary or other placements as required by law or agreements. The district's transportation boundary is a distance not exceeding ten (10) miles by the nearest public highway outside the school district's border.[2][3][4]

The District shall purchase, lease, equip and maintain school buses/vehicles and/or contract for school bus/vehicle services for transportation of students to and from school at regularly scheduled hours and for field trips and extracurricular activities.[2][3][5][6][7] **[8] [9] [10]** [11]

The District shall provide transportation for students living within the prescribed limits when walking conditions to the school are found to be hazardous by the Department of Transportation.[3][12]

The District shall provide transportation for students with disabilities, without regard to distance or hazardous walking conditions, when required by the student's individualized education program (IEP) or Section 504 Service Agreement.[13][14] **[15] [16] [17]**

The District shall provide **free** transportation for eligible resident students who are enrolled in nonpublic schools or charter schools as required by law. **Transportation provided to charter school students need not be identical to transportation provided to traditional public school students.**[2][4] **[18] [19]**

The District shall provide transportation for children in foster care in accordance with federal and state laws and regulations, and the local transportation plan.[20] **[21]**

The District shall provide transportation for homeless children and youths in accordance with federal and state laws and regulations. **[21]** [22]

~~**A school bus driver shall not be employed until such driver has complied with the mandatory background check requirements for criminal history and child abuse and the District and/or the District's contractor has evaluated the results of that screening process.** [10] [22][23][24][25] [26]~~

~~**District bus drivers and/or the District's transportation contract carriers shall be responsible to inform the District in writing at the beginning of each school year whether or not they or any of their employees:**[22][25]~~

1. ~~**Have been charged, subsequent to approval as a District bus driver, with a criminal offense that would bar their employment as bus drivers or contracted service providers.**~~
2. ~~**Were charged with a crime deemed 'serious' under the criteria established by law.**~~
3. ~~**Have been charged with or convicted of crimes that affect their suitability to have direct contact with children.**~~

~~**This responsibility is in addition to the requirement for clearances that must be presented to the District when an individual is initially hired by the District or the contract carriers.** [10] [26]~~

~~**The District and contract carriers shall have procedures in place to ensure they are notified by their employees when the employees are charged with crimes or child abuse. The procedures shall also include the provision that the failure on the part of employees to make such a timely notification shall subject them to disciplinary action, including termination.** [10] [22][25][27]~~

~~**If any bus driver has been charged as stated in this policy, the transportation contract carriers shall, in their written, yearly notification, include the name of the bus driver, nature of the offense, and the status of the disposition. The District will review this information to determine if the bus driver shall continue to transport District students.**~~

The District prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading or unloading, except as allowed by law.[23]

The District shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on district property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload. Signs shall also be posted at locations that provide fifteen (15) or more parking spaces for such diesel-powered motor vehicles.[24][25]

Delegation of Responsibility

The school bus/vehicle driver shall be responsible to maintain order while students are being transported.

The school bus/vehicle driver shall report all incidents, including, but not limited to, discipline problems, medical problems, bullying/harassment, safety issues, accidents or injuries, and violations of Pennsylvania's School Bus Stopping Law to the Superintendent or designee as soon as practicable.

The building principal may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation.[7]

The Superintendent or designee shall be responsible to:

1. Maintain records and make required reports regarding school transportation.[5][7]
2. Distribute rules governing student conduct during transport; such rules shall be binding on all students transported by the district.[7]
3. Provide each school bus/school vehicle driver with:
    a. The Pennsylvania School Bus Driver's Manual;
    b. The written rules for student conduct on buses/vehicles
    c. The procedures for evacuation drills; and
    d. Any additional laws and applicable Board policies and administrative regulations which apply to school bus/vehicle drivers.
4. Establish administrative regulations that specify the number of chaperones to accompany students in connection with school-related activities and field trips.[7] **[26]**
5. Prepare a district map or schedule indicating each bus stop and bus route.[7]

Guidelines

Student Health Information

When necessary for student safety, or when required by a student's IEP or Section 504 Service Agreement, a school bus/vehicle driver shall be provided with relevant student health and medical information. **[16]** **[17]** [27][28] **[29]** **[30]**

School bus/vehicle drivers shall maintain the confidentiality of student health/medical information in accordance with district policies and procedures and applicable law. **[31]** **[32]**

Evacuation Drills

Bus evacuation drills shall be conducted twice a year and reported to the Pennsylvania Department of Education, in accordance with law and Board policy.[33][34] **[35]**

NOTES:

Title 22, Sec. 23.4 - discipline, field trips, contracted negotiations, records

Title 22, Sec. 23.6 - authorized passengers

Computation of distance - 1366

Field Trips – 24 P.S. Sec. 517 (farm show), 1361 (nonpublic); Title 22, Sec. 23.4

Ten-mile boundaries - 1361

Other boundaries - 1 ½ miles - 1362

Payments/reimbursements - 2541, 2542, Title 22 Sec. 23.31-23.40

Transportation - Title 22, Chapter 23

School Buses/Vehicles - Title 67, Chapter 171

Bus Drivers Minor Children – Title 22 Sec. 23.6

Definitions of motor vehicle – Vehicle Code – 75 Pa. C.S.A. Sec. 102

If the district has existing language in policy on transportation routes and stops, which addresses students being limited to a single bus stop or single residence, recommend reviewing the language with the solicitor based on recent court cases regarding student transportation and residency (*Watts v Manheim Township SD, Wyland v West Shore SD*). Consult Legal with questions.

Legal Footnotes

[1] **75 Pa. C.S.A. 102**
LEGAL REFERENCE

[2] **24 P.S. 1361**
LEGAL REFERENCE

[3] **24 P.S. 1362**
LEGAL REFERENCE

[4] **24 P.S. 1726-A**
LEGAL REFERENCE

[5] **22 PA Code 23.1**
LEGAL REFERENCE

[6] **22 PA Code 23.2**
LEGAL REFERENCE

[7] **22 PA Code 23.4**
LEGAL REFERENCE

[8] **Pol. 610 — Purchases Subject to Bid/Quotation**
POLICY REFERENCE

[9] **Pol. 611 — Purchases Budgeted**
POLICY REFERENCE

[10] **Pol. 818 — Contracted Services Personnel**
POLICY REFERENCE

[11] **75 Pa. C.S.A. 3345.1**
LEGAL REFERENCE

[12] **67 PA Code 447.1**
LEGAL REFERENCE

[13] **22 PA Code 23.3**
LEGAL REFERENCE

[14] **24 P.S. 1374**
LEGAL REFERENCE

[15] **Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students**
POLICY REFERENCE

[16] **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

[17] **Pol. 113 — Special Education**
POLICY REFERENCE

[18] **Pol. 140 — Charter Schools**
POLICY REFERENCE

[20] **20 U.S.C. 6312**
LEGAL REFERENCE

[21] **Pol. 251 — Homeless Students**
POLICY REFERENCE

[22] **42 U.S.C. 11432**
LEGAL REFERENCE

[23] **35 P.S. 4601**
LEGAL REFERENCE

[24] **35 P.S. 4608**
LEGAL REFERENCE

[25] **67 PA Code 212.101**
LEGAL REFERENCE

[26] **Pol. 121 — Field Trips**
POLICY REFERENCE

[27] **Pol. 209.1**
POLICY REFERENCE
Referenced policy is not available in this policy book.

[28] **Pol. 209.2**
POLICY REFERENCE
Referenced policy is not available in this policy book.

[29] **Pol. 210 — Medications**
POLICY REFERENCE

[30] **Pol. 210.1 — Medication/Treatment Guidelines**
POLICY REFERENCE

[31] **Pol. 113.4 — Confidentiality of Special Education Student Information**
POLICY REFERENCE

[32] **Pol. 216 — Student Records**
POLICY REFERENCE

[33] **24 P.S. 1517**
LEGAL REFERENCE

[34] **75 Pa. C.S.A. 4552**
LEGAL REFERENCE

[35] **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

619-DRAFT-2 District Audit Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
619-DRAFT-2	v1.2	DRAFT	9/2/2026

Purpose

~~The Board recognizes the importance of the public's right to have access to the public records of the District, including public financial records.~~

~~The public has the right under law to inspect and procure copies of the annual audit conducted by the District's accountants and the audit conducted by the Auditor General's office.[1][2][3][4]~~

To ensure accurate, transparent and legally compliant financial reporting for the school district, the district's financial accounts must be fully documented within the annual district audit and applicable state audits.

Authority

The Board shall employ an independent, certified public accountant to conduct an annual district audit in conformance with prescribed and legal standards. **The completed audit shall be presented to the Board for its examination and approval**.[1][2][3][4]

~~The completed audit shall be presented to the Board for its examination and approval.~~

~~The Board recognizes its obligation as an elected body to represent the best interests of all its constituents.~~

~~The Board shall make the results of both the District's accountant's audit and the Auditor General's audit available to the public at the business office of the District and on the District's website.~~

The Board recognizes the importance of the public's right to access the public records of the district, including public financial records. The public has the right under law to inspect and procure copies of the annual financial audit conducted by the district's accountants and any state-level financial audit. [2][5][6][7]

Delegation of Responsibility

The district must submit an annual financial report to the Pennsylvania Department of Education by October 31 each year.[8][9]

The Superintendent and Board Secretary shall annually, by December 31, submit a signed statement to the Pennsylvania Department of Education certifying that the financial statements of the **school** district have been properly audited pursuant to law and that in the independent auditor's opinion, the financial information submitted in the annual financial report is materially consistent with the audited financial statements.[8]

If the financial information ~~**is not**~~ **submitted in the annual financial report was not** deemed materially consistent **with the audited financial statements**, the district shall submit a revised annual financial report no later than December 31.**[8]**[9]

Legal Footnotes

[1] 24 P.S. 437
LEGAL REFERENCE

[2] 24 P.S. 2401
LEGAL REFERENCE

[3] 24 P.S. 2408
LEGAL REFERENCE

[4] 24 P.S. 2441
LEGAL REFERENCE

[5] 24 P.S. 408
LEGAL REFERENCE

[6] 65 P.S. 67.701
LEGAL REFERENCE

[8] 24 P.S. 218
LEGAL REFERENCE

Legal References

No additional references listed.

BOARD POLICY

332-DRAFT-2 Working Periods Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
332-DRAFT-2	v1.2	DRAFT	9/2/2026

Authority

Work schedules required for administrative, professional and support employees shall be clearly specified to ensure regular attendance by employees and consistent operation of the district.

The Board has the authority and responsibility to determine the hours and days during which district programs and services shall be available to students and the community, consistent with the administrative compensation plan, individual contracts, applicable collective bargaining agreements, ~~and~~ Board resolutions**, and state law**.[1][2][3][4][5]

The Board has the authority to make modifications to the school calendar and the school schedule as necessary to meet the instructional and health and safety needs of students and staff. Modifications to staff working periods shall be addressed in accordance with the administrative compensation plan, individual contracts, applicable collective bargaining agreements, Board resolutions and/or Board-approved health and safety or other emergency preparedness and response plans.[4][6][7]

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to ensure district employees are informed of and adhere to their assigned work schedules.

Professional personnel shall have a duty-free lunch period of not less than thirty (30) minutes.[3]

Staff may be assigned extra or alternative duties, distributed equitably when possible, at the discretion of the building principal.

All professional staff members are expected to attend each faculty meeting unless specifically excused by the responsible administrator.

Legal Footnotes

[1] **24 P.S. 133**
LEGAL REFERENCE

[2] **24 P.S. 510**
LEGAL REFERENCE

[3] **24 P.S. 1504**
LEGAL REFERENCE

[4] **Pol. 803 — School Calendar**
POLICY REFERENCE

[5] **Pol. 804 — School Day**
POLICY REFERENCE

[6] **24 P.S. 520.1**
LEGAL REFERENCE

[7] **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

236-1-DRAFT-2 Threat Assessment Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
236-1-DRAFT-2	v1.2	DRAFT	9/2/2026

Purpose

The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]

Authority

The Board directs the Superintendent or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]

The established procedures must include protocols for the timely consultation between the team and law enforcement, juvenile justice agencies, county agencies, health care providers or behavioral service providers, as appropriate, to refer students whose behavior indicates a potential threat for additional interventions or supports, including the exchange of relevant information in accordance with federal and state law.[1][2][3]

Definitions

Behavioral service providers – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency.[4]

Bias – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner.

Individualized Management Plan – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team's attention, as well as the resources and supports a student might need based on the information gathered during the assessment.

Threat assessment – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

Delegation of Responsibility

The Superintendent or designee, in consultation with the School Safety and Security Coordinator, shall appoint individuals to a district threat assessment team.[1]

The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.[1]

The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education; and school administration.[1]

The Superintendent or designee may assign additional staff members or designated community resources to the threat assessment team for assessment and response support.

The Superintendent or designee shall develop and implement administrative regulations to support the threat assessment process.

Guidelines

Training

The School Safety and Security Coordinator shall ensure that threat assessment team members are provided individual and/or group training annually on:[1]

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.
3. Identifying and avoiding racial, cultural or disability bias. **[9]** **[10]**
4. Confidentiality requirements under state and federal laws and regulations, and Board policies. **[5]** **[7]** **[11]** **[12]** **[13]**
5. Student Assistance Program process. **[5]**
6. Youth suicide awareness, prevention and response. **[8]**
7. Trauma-informed approach. **[14]**
8. Safe2Say Something procedures. **[7]**
9. Multi-tiered systems of support
10. Positive Behavioral Intervention and Support.

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy.[1] [7] [15][16][17] [18]

Information for Students, Parents/Guardians and Staff

The district shall annually notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods.[1]

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by parents/guardians.[1] [8] [9] [19] [20] [21]

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team.[1] [8] [9] [19] [21]

The district shall annually provide mandatory training for school staff on identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with law, Board policy and the standards specified by the state's School Safety and Security Committee. [7] [17]

Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.[1]

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.[1] [7]

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy.[1] [8]

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:[1]

1. Notify the Superintendent or designee and School Safety and Security Coordinator of the reported threat.
2. Notify the building principal of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and school administration.[1] **[6] [7] [22]**

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.[1][23] **[24]**

Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/ ~~**Title IX Sexual Harassment.**~~[4][16] Harassment. **[9] [19]**
2. Bullying/Cyberbullying. **[21]**
3. Suicide Awareness, Prevention and Response. **[8]**
4. Hazing. **[25]**
5. Dating Violence. **[26]**

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.
2. Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.

3. Conducting searches of lockers, storage spaces and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy. [27]
4. Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.
5. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team or others. [5] [10] [28] [29] [30] [31]

The threat assessment team shall establish and implement procedures, in accordance with the district's memorandum of understanding **with each law enforcement agency having jurisdiction over school property**, to address situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency. [6] [22]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

Response and Intervention

The threat assessment team shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

1. A referral to the Student Assistance Program. [5]
2. A referral to the appropriate law enforcement agency. [6] [7] [22]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy. [10] [28] [31]

4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy. [28] [29] [30] [31]
5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan. [10]
6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency. [32]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct. [33] [34] [35] [36]
8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat. [7] [37]

School Safety and Security Incident Reporting –

For ~~Safe Schools~~ **School Safety and Security Incident** reporting purposes, the term **incident** means an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco products; or conduct that constitutes an offense listed ~~under the Safe Schools Act.~~ in the school safety and security provisions of School Code. [22] [38][39][40]

When a reported threat also meets the definition of an incident ~~under the Safe Schools Act.~~, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the ~~local police department~~ **law enforcement** agency that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with ~~local~~ law enforcement and Board policies. [22] [33] [38][39][41][42][43]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the ~~local police department~~ **law enforcement agency** that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian. [22] [39][44]

Students With Disabilities –

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records.[2][3] **[11]** **[13]** [45][46]

Monitoring and Management

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student's Individualized Management Plan.

The threat assessment team, in coordination with other appropriate teams and supports, shall determine when the student's Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Board policy. **[5]** **[8]** **[10]** **[11]** **[13]** **[28]**

Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations:[1]

1. Student health records.[47] **[48]**
2. Prior school disciplinary records. **[11]** **[13]** **[49]**
3. Records related to adjudication under applicable law and regulations. **[49]** [50][51][52][53] **[54]**
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law.[1]

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations.[2][3] [5] [8] [11] [12] [13] [21] [49] [55]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations. [12] [56][57][58][59]

Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the School Safety and Security Coordinator, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:[1]

1. Verification that the district's threat assessment team and process complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the district, and their composition.
3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the district's threat assessment team(s) operation.
6. Recommendations for improvement of the district's threat assessment processes.
7. Any additional information required by the Superintendent or designee.

The annual threat assessment report shall be presented as part of the annual report to the Board by the School Safety and Security Coordinator on district safety and security practices. [1] [6]

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and ~~any~~ additional information required by the Superintendent or designee shall be included in the School Safety and Security Coordinator's annual report on district safety and security practices that is submitted to the state's School Safety and Security Committee.[1] [6] [60]

Legal Footnotes

[1] 24 P.S. 1302-E
LEGAL REFERENCE

[2] 20 U.S.C. 1232g
LEGAL REFERENCE

[3] 34 CFR Part 99
LEGAL REFERENCE

[4] 24 P.S. 1301-E
LEGAL REFERENCE

[5] Pol. 236 — Student Assistance Program
POLICY REFERENCE

[6] Pol. 805.2 — School Security Personnel
POLICY REFERENCE

[7] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

[8] Pol. 819 — Suicide Awareness, Prevention and Response
POLICY REFERENCE

[9] Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students
POLICY REFERENCE

[10] Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities
POLICY REFERENCE

[11] Pol. 113.4 — Confidentiality of Special Education Student Information
POLICY REFERENCE

[12] Pol. 207 — Confidential Communications of Students
POLICY REFERENCE

[13] Pol. 216 — Student Records
POLICY REFERENCE

[14] Pol. 146.1 — Trauma-Informed Approach
POLICY REFERENCE

[15] 24 P.S. 1205.2
LEGAL REFERENCE

[16] 24 P.S. 1205.5
LEGAL REFERENCE

[17] 24 P.S. 1310-B
LEGAL REFERENCE

[18] Pol. 333 — Professional Development
POLICY REFERENCE

[19] Pol. 104 — Discrimination/Harassment Affecting Staff
POLICY REFERENCE

[20] Pol. 105.1 — Curriculum Review by Parents and Students
POLICY REFERENCE

[21] Pol. 249 — Bullying/Cyberbullying
POLICY REFERENCE

[22] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[23] 23 Pa. C.S.A. 6311
LEGAL REFERENCE

[24] Pol. 806 — Child Abuse
POLICY REFERENCE

[25] Pol. 247 — Hazing
POLICY REFERENCE

[26] Pol. 252 — Allergies
POLICY REFERENCE

[27] Pol. 226 — Searches
POLICY REFERENCE

[28] Pol. 113 — Special Education
POLICY REFERENCE

[29] Pol. 113.1 — Discipline of Students With Disabilities
POLICY REFERENCE

[30] Pol. 113.2 — Screening and Evaluations for Students With Disabilities
POLICY REFERENCE

[31] Pol. 113.3 — Behavior Support
POLICY REFERENCE

[32] Pol. 146 — Student Services
POLICY REFERENCE

[33] **Pol. 218 — Student Discipline**
POLICY REFERENCE

[34] **Pol. 218.1 — Weapons**
POLICY REFERENCE

[35] **Pol. 218.2 — Terroristic Threats**
POLICY REFERENCE

[36] **Pol. 233 — Suspension and Expulsion**
POLICY REFERENCE

[37] **Pol. 709 — Building Security**
POLICY REFERENCE

[38] **24 P.S. 1319-B**
LEGAL REFERENCE

[39] **22 PA Code 10.2**
LEGAL REFERENCE

[40] **35 P.S. 780-102**
LEGAL REFERENCE

[41] **24 P.S. 1306.2-B**
LEGAL REFERENCE

[42] **22 PA Code 10.21**
LEGAL REFERENCE

[43] **22 PA Code 10.22**
LEGAL REFERENCE

[44] **22 PA Code 10.25**
LEGAL REFERENCE

[45] **20 U.S.C. 1415**
LEGAL REFERENCE

[46] **34 CFR Part 300**
LEGAL REFERENCE

[47] **24 P.S. 1409**
LEGAL REFERENCE

[48] **Pol. 209 — Health Examinations/Screenings**
POLICY REFERENCE

[49] **Pol. 216.1 — Supplemental Discipline Records**
POLICY REFERENCE

[50] **24 P.S. 1304-A**
LEGAL REFERENCE

[51] **24 P.S. 1305-A**
LEGAL REFERENCE

[52] **24 P.S. 1307-A**
LEGAL REFERENCE

[53] **42 Pa. C.S.A. 6341**
LEGAL REFERENCE

[54] **Pol. 218.3 — Discipline of Student Convicted/Adjudicated of Sexual Assault**
POLICY REFERENCE

[55] **24 P.S. 1304-D**
LEGAL REFERENCE

[56] **22 PA Code 12.12**
LEGAL REFERENCE

[57] **42 Pa. C.S.A. 5945**
LEGAL REFERENCE

[58] **42 Pa. C.S.A. 8337**
LEGAL REFERENCE

[59] **42 CFR Part 2**
LEGAL REFERENCE

[60] **24 P.S. 1309-B**
LEGAL REFERENCE

Legal References

No additional references listed.

BOARD POLICY

221-DRAFT-2 Dress and Grooming Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
221-DRAFT-2	v1.3	DRAFT	9/2/2026

Purpose

The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference.

Authority

The Board has the authority to impose limitations on students' dress in school. The Board will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices ~~pose a risk of substantial disruption of educational programs; invasion of others' rights; endorse illegal drug use without a social or political purpose; are lewd, vulgar or profane; or may affect the health and safety of others~~. disrupt the educational program of the schools or constitute a health or safety hazard. [1][2]

The Board directs compliance with Board policy and law prohibiting discrimination, including but not limited to protections addressing:[3][4]

1. **Protective hairstyles, including but not limited to hairstyles such as locs, braids, twists, coils, Bantu knots, afros and extensions.**

2. **Religious creed including head covering and hairstyles historically associated with religious creeds.**

Students may be required to wear certain types of clothing while participating in physical education classes, technical education, extracurricular activities or other situations where special attire may be required to ensure the health or safety of the student.[2]

The Board directs district staff to support students experiencing educational instability by waiving penalties related to a delay in compliance with Board policy or school rules related to dress and grooming.[5]

Delegation of Responsibility

The building principal or ~~**the principal's**~~ designee shall be responsible to monitor student dress and grooming, and to enforce **Board policy and** school rules governing student dress and grooming.

The Superintendent or ~~**the Superintendent's**~~ designee shall ensure that all **school** rules implementing this policy impose only the minimum necessary restrictions on the exercise of the student's taste and individuality.[2]

Staff members shall be instructed to demonstrate, by example, positive attitudes ~~**toward neatness, cleanliness, propriety, modesty, and good sense in attire and appearance.**~~[4] and compliance with Board policy and school rules related to dress and grooming. [6]

Legal Footnotes

[1] 24 P.S. 1317.3
LEGAL REFERENCE

[2] 22 PA Code 12.11
LEGAL REFERENCE

[3] 43 P.S. 951
LEGAL REFERENCE

[6] Pol. 325 — Dress and Grooming
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

140-DRAFT-2 Charter Schools Drafts

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
140-DRAFT-2	v1.1	DRAFT	9/2/2026

Purpose

~~**In order to provide students, parents/guardians and community members an opportunity to establish and maintain**~~ **To provide students an opportunity to attend** schools that operate independently from ~~**this**~~ **the** school district, the Board shall ~~**evaluate applications submitted for charter schools located within the District, in accordance with the requirements of law and those established by the Board.[1]**~~**work cooperatively with individuals and groups submitting proposals and applications for charter schools.[1]**

~~**The Board shall work cooperatively with individuals and groups submitting proposals and applications for charter schools.**~~

Definitions

~~**For purposes of this policy, the following definitions shall apply:**~~

Appeal Board means the State Charter School Appeal Board established by the Charter School Law.[2]

Board of Trustees of a charter school shall be classified as public officials.[3]

Charter School means an independent, nonsectarian public school established and operated under a charter from the local Board in which students are enrolled or attend. A charter school must be organized as a public, nonprofit corporation; and charters may not be granted to any for-profit entity nor to support home education programs.[2][3][4]

Local Board of Directors (Board) means the Board of Directors of the school district in which a proposed or approved charter school is located.[2]

Regional Charter School means an independent public school established and operated under a charter from more than one local Board and approved by an affirmative vote of a majority of all Board members of each of the school districts involved.[2][5]

Authority

The Board shall evaluate submitted applications for charter schools based on the criteria established by law, regulations and any additional criteria required by the Board.[4]

A charter school application shall be approved or denied by a majority vote of all Board members at **an open** meeting, in accordance with the provisions of law. Written notice of the Board's decision shall be sent to the applicant, Department of Education and the Appeal Board, including reasons for denial and a clear description of application deficiencies if the application is denied. The Board shall evaluate denied applications that are revised and resubmitted.[4][6]

Upon approval of a charter application, the Board and the charter school's Board of Trustees shall sign the written charter, which shall be binding on both **parties**. The charter shall be for a period of three (3) to five (5) years and may be renewed for five-year periods by the Board.[7]

The Board shall not cap nor limit the number of district students enrolling in a charter school, unless agreed to by the charter school as part of the written charter.[8]

The Board may approve a leave of absence for up to five (5) years for a district employee to work in a charter school located in the district of employment or in a regional charter school in which the employing district is a participant, and the employee shall have the right to return to a comparable position in the district. The Board at its discretion may grant tenure to a temporary professional employee on leave from this district to teach in a charter school located in the district, upon completion of the appropriate probation period.[9]

The Board shall annually assess whether each charter school is meeting the goals of its charter and shall require each charter school to submit an annual report no later than August 1 of each year.[10]

The Board shall conduct a comprehensive review prior to granting a five-year renewal of the charter.[10]

The Board shall have ongoing access to the records and facilities of the charter school to ensure that the charter school is in compliance with its charter, Board policy and applicable laws.[10]

In cases where the health or safety of the charter school's students, staff or both is at serious risk, the Board may take immediate action to revoke a charter.[11]

The Board affirms that the Board of Trustees and the charter school shall be solely liable for any and all damages and costs of any kind resulting from any legal challenges involving the operation of a charter school. The local Board shall not be held liable for any activity or operation related to the program of a charter school.[12]

A charter school shall execute a "hold harmless" agreement indemnifying and insuring/agreeing to defend the school district in any and all kinds of liability areas so that the school district and Board are protected in any litigation related to the operation of a charter school.

Delegation of Responsibility

Applications for charter schools shall be submitted to the Superintendent or ~~**his/her**~~ designee, who shall be responsible for communicating and cooperating with all applicants.

The Superintendent or ~~**his/her**~~ designee shall be responsible to assist applicants with plans for technical assistance and contracted services that may be provided by the district.

Guidelines

A charter school shall be subject to all federal and state laws and regulations prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry or need for special education services.[3]

A charter school shall submit monthly enrollment figures and other required reports to the district, as stated in the charter.

Transportation

The district shall provide **free** transportation to resident students attending a charter school located in the district, **a regional charter school** of which the district is a member, and a charter school located within ten (10) miles outside district boundaries, in accordance with distance requirements established for district students. **Transportation provided to charter school students need not be identical to transportation provided to traditional public school students.**[13] **[14]**

Transportation shall be provided to charter school students on the dates and periods that the charter school is in session, regardless of whether transportation is provided to district students on those days.**[13]**

Applications

Applications for charter schools must contain all the information specified in the Charter School Law and any additional information required by the Board.[4][15]

Applications for charter schools shall be submitted to the Board by November 15 of the preceding school year in which the ~~**charter school looks to be**~~ **school will be** established. [4]

Within forty-five (45) days of receipt, the Board shall hold at least one (1) public hearing on the charter application, in accordance with law. At least forty-five (45) days must pass between the first public hearing and the final decision of the Board. No later than seventy-five (75) days after the first public hearing, the Board shall grant or deny the application.[4]

Insurance/Risk Management

The charter school shall adequately protect against liability and risk through an active risk management program approved by the Board. The program shall include proof of purchase of insurance coverages as required by the Board.[12][15]

Minimum coverages and levels of appropriate coverages shall be established in the charter.

A charter school shall operate in a manner that minimizes the risk of injury and harm to students, employees and others.

Legal Footnotes

[1] 24 P.S. 1702-A
LEGAL REFERENCE

[2] 24 P.S. 1703-A
LEGAL REFERENCE

[3] 24 P.S. 1715-A
LEGAL REFERENCE

[4] 24 P.S. 1717-A
LEGAL REFERENCE

[5] 24 P.S. 1718-A
LEGAL REFERENCE

[6] 65 Pa. C.S.A. 701
LEGAL REFERENCE

[7] 24 P.S. 1720-A
LEGAL REFERENCE

[8] 24 P.S. 1723-A
LEGAL REFERENCE

[9] 24 P.S. 1724-A
LEGAL REFERENCE

[10] 24 P.S. 1728-A
LEGAL REFERENCE

[11] 24 P.S. 1729-A
LEGAL REFERENCE

[12] 24 P.S. 1727-A
LEGAL REFERENCE

[13] 24 P.S. 1726-A
LEGAL REFERENCE

[14] Bell v. Wilkinsburg Sch. Dist., No. 23 WAP 2024, 2026 WL 152043 (Pa. Jan. 21, 2026)
LEGAL REFERENCE

[15] 24 P.S. 1719-A
LEGAL REFERENCE

[16] 24 P.S. 1703-A
LEGAL REFERENCE

[17] 24 P.S. 1715-A
LEGAL REFERENCE

[21] 24 P.S. 1717-A
LEGAL REFERENCE

[23] 24 P.S. 1720-A
LEGAL REFERENCE

[24] 24 P.S. 1723-A
LEGAL REFERENCE

[25] **24 P.S. 1724-A**
LEGAL REFERENCE

[26] **24 P.S. 1728-A**
LEGAL REFERENCE

[27] **24 P.S. 1729-A**
LEGAL REFERENCE

[28] **24 P.S. 1727-A**
LEGAL REFERENCE

[29] **24 P.S. 1726-A**
LEGAL REFERENCE

Legal References

Additional References

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

Pennsylvania General Assembly citation
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

BOARD POLICY

123-DRAFT-2 Interscholastic Athletics - Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
123-DRAFT-2	v1.1	DRAFT	9/2/2026

Purpose

The Board recognizes the value of a program of interscholastic athletics as an integral part of the total school experience for all district students and as a conduit for community involvement.

The **interscholastic athletic** program fosters the growth of school loyalty within the student body as a whole and ~~**stimulates**~~ **inspires** community interest.

~~**The game, activities**~~ **Interscholastic athletic** activities and practice sessions provide opportunities to teach the values of competition, sportsmanship, and teamwork.

Definition

For purposes of this policy, the program of **interscholastic athletics** ~~**shall**~~ includes all activities relating to competitive or exhibition sport contests, games or events involving individual students or teams of students when such events occur between schools within this district or outside this district.

Authority

It shall be the policy of the Board to offer opportunities for participation in interscholastic athletic programs to ~~**all students on an equal basis, regardless of sex,**~~ **male and female students on** as **equal a basis as** is practicable and without discrimination, in accordance

with **applicable laws,** regulations **and Board policies**.[1][2][3] **[4] [5]**

The Board shall approve a program of interscholastic athletics and require that all facilities utilized in that program, whether or not the property of this District, properly safeguard both players and spectators and are kept free from hazardous conditions.[6]

The Board shall determine the standards of eligibility to be met by all students participating in **the** interscholastic **athletic** program. Such standards shall require that each student, before participating in any interscholastic **athletic** activity, be covered by student accident insurance and undergo a physical examination by a licensed physician **to ensure that there are no obvious illnesses and/or injuries that would place the student or others at enhanced risk of injury**.[6] **[7]**

The **Board ~~further adopts those~~ adopts the** eligibility standards set by the Constitution **and Bylaws** of the Pennsylvania Interscholastic Athletic Association (P.I.A.A.).

The Board directs that no student may participate in interscholastic athletics who has not:[6]

1. Met the requirements for academic eligibility.
2. Complied with the requirements of **applicable handbooks,** Board policies and administrative regulations. **[8] [9] [10]**
3. ~~**Complied with the requirements of the Code of Conduct for Interscholastic Athletics and Board policies and administrative regulations related to student discipline.**~~
4. Attended school regularly. **[11]**
5. Been in attendance on the day of the athletic event or practice for the hours required.
6. Returned all school athletic equipment previously used.
7. Adhered to ~~**applicable discipline**~~ **other** applicable **conduct** standards.

Off-Campus Activities

~~This policy shall also apply to~~ **Student** conduct that occurs off school ~~district~~ property ~~and would otherwise violate the Code of Student Conduct if any of the following circumstances exist:~~ **or during nonschool hours shall comply with the provisions of the student discipline policy addressing on and off-campus activities.** [10]

1. ~~The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school District furnished transportation.~~
2. ~~The student is a member of the program of interscholastic athletics and has been notified that particular off-campus conduct could result in exclusion from such activities.~~
3. ~~Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.~~
4. ~~The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school that would violate the Code of Student Conduct if conducted in school.~~
5. ~~The conduct involves the theft or vandalism of school property.~~
6. ~~There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or the program of interscholastic athletics.~~

Delegation of Responsibility

Each school year, prior to participation in an interscholastic athletic activity, every student athlete and ~~each student athlete's~~ their parent/guardian shall sign and return the **acknowledgment** of receipt and review of the following: [8] [9] [12][13]

1. Concussion and Traumatic Brain Injury Information Sheet.
2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet**, that includes information about electrocardiogram testing**.

The Superintendent or designee shall annually prepare, approve and present to the Board for its consideration a program of interscholastic athletics, which shall include a complete schedule of events.

The Superintendent shall inform the Board of changes in the schedule as they occur.

The Superintendent or designee shall disseminate rules for the conduct of students participating in interscholastic athletics. Such rules shall be in conformity with regulations of the State Board of Education, the P.I.A.A. and the district.

The Superintendent or designee shall ensure that similar athletic programs are offered to both sexes in proportion to the district's enrollment**, in accordance with Title IX regulations**.**[3]**

The Superintendent or designee shall ensure that interscholastic athletics are open to all eligible students and that all students are fully informed of the opportunities available to them.[14][15]

Guidelines

Male/Female Athletic Opportunities Report

By October 15 of each year, on the designated disclosure form, the Superintendent or designee shall report to the PA Department of Education the interscholastic athletic opportunities and treatment for male and female secondary school students for the preceding school year.[16]

By November 1 of each year, the completed disclosure form shall be made available for public inspection during regular business hours and posted on the district's website.[16]

The availability of the completed disclosure form shall be announced by posting a notice on school bulletin boards, in the school newspaper, on any electronic mailing list or list serve, and by any other reasonable means.[16]

~~***Notification of Accidents and Injuries***~~

~~**All accidents occurring at school or during school activities shall be reported in the following manner:**~~

1. ~~All accidents that occur in the buildings, on school grounds, en route to and from school, or during school-related activities shall be reported to the school nurse if the accident occurs during the school day; to the athletic trainer if the accident occurs during an Athletic Activity when the school nurse is not present; or to the faculty advisor during non-athletic extracurricular activities when the nurse is not present.~~
2. ~~The school nurse, athletic trainer, faculty advisor or supervising adult shall be responsible for making sure the accident report form is completed.~~
3. ~~Where applicable, the accident reports must include notice of and comments concerning accidents that are of a repetitive nature or that occur repeatedly in a specific area, as such accidents may indicate a need for repair or adjustment in the environment.~~
4. ~~The school nurse, athletic trainer or faculty advisor shall provide a copy of the accident report to the Director of Pupil Services/Special Education, the building Principal and other appropriate staff members within twenty-four (24) hours of receipt.~~
5. ~~The school nurse shall provide monthly reports to the Director of Pupil Services/Special Education regarding the number and nature of accidents.~~

~~*Prescribed Medication*~~

~~Medication prescribed by a physician may only be administered under the supervision of the school nurse, or the school nurse's designee to students involved in accidents.[16]~~

~~In cases of foreseeable or repetitive injury, the medication approval form shall be completed and submitted to the District.~~

~~*Procedures for All Injuries*~~

~~The general responsibilities of the personnel at each school are to:~~

1. ~~Immediately secure authorized care and stay with student until such care arrives.~~
2. ~~Basic first aid may be rendered while waiting for nurse or emergency responders.~~
3. ~~Notify the student's parents/guardians.~~
4. ~~Arrange transportation for the student, where necessary, and wait with the student until transportation arrives.~~
5. ~~Individual faculty/staff members may not provide such transportation.~~

~~School personnel shall not diagnose.~~

~~School personnel, except the school nurse, shall not administer medication of any sort.[17]~~

~~*Additional Procedures for Minor Injuries*~~

~~Minor injuries to students, which require limited attention (cleansing, antiseptic, bandaid, etc.) shall be treated by the school nurse or athletic trainer.~~

~~Coaches and faculty advisors must keep a first-aid kit stocked and readily available.~~

~~*Additional Procedures for Serious Injuries*~~

~~Serious accidents and/or injuries, including any type of head injury (including a loss of consciousness), neck injury or back injury, must be immediately reported to the nurse or athletic trainer, contemporaneously with a 911 call and then the parents/guardians of the student shall be contacted.~~

~~In all cases of serious head, neck or back injury, the coach or faculty advisor must immediately contact the building principal, who shall be responsible for contacting the Director of Pupil Services/Special Education, the Superintendent, and other appropriate staff members.~~

~~The after-hours contact information of the building principal, the Director of Pupil Services/Special Education and Superintendent shall be provided to all coaches and faculty advisors~~

Name, Image and Likeness

Students and their parents/guardians are responsible for following the rules set by the P.I.A.A. for the student to maintain their amateur status in order to be continuously eligible to participate in the district's interscholastic athletics program. [17]

Students may use their own name, image and likeness for such permissible activities that include commercial endorsements, promotional activities, social media presence, product or service advertisements and unique digital items/assets. [17]

District employees and any individual affiliated with a P.I.A.A. member school, including booster clubs, coaches, collectives, administrators and alumni, are prohibited from soliciting, arranging, negotiating or paying for a student's use of their name, image and likeness and/or the provision of consideration to a student for the use of their name, image and likeness. This provision does not apply if the use of the name, image and likeness is for their own child. [17]

Students must notify the building principal or Athletic Director upon entering into any type of name, image and likeness contracts or agreements within seventy-two (72) hours of entering into such contract or agreement. Such notification does not serve as approval by the district of any name, image and likeness contract or agreement. [17]

Legal Footnotes

[1] **22 PA Code 4.27**
LEGAL REFERENCE

[2] **24 P.S. 1601-C**
LEGAL REFERENCE

[3] **34 CFR 106.41**
LEGAL REFERENCE

[4] **Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students**
POLICY REFERENCE

[5] **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

[6] **24 P.S. 511**
LEGAL REFERENCE

[7] **PIAA Bylaws, Article V**
LEGAL REFERENCE

[8] **Pol. 123.1 — Concussion Management**
POLICY REFERENCE

[9] **Pol. 123.2 — Sudden Cardiac Arrest**
POLICY REFERENCE

[10] **Pol. 218 — Student Discipline**
POLICY REFERENCE

[11] **Pol. 204 — Attendance**
POLICY REFERENCE

[12] **24 P.S. 5323**
LEGAL REFERENCE

[13] **24 P.S. 1425**
LEGAL REFERENCE

[14] **22 PA Code 12.1**
LEGAL REFERENCE

[15] **22 PA Code 12.4**
LEGAL REFERENCE

[16] **24 P.S. 1603-C**
LEGAL REFERENCE

[17] **PIAA Bylaws, Article II**
LEGAL REFERENCE

[18] **22 PA Code 12.1**
LEGAL REFERENCE

[20] **24 P.S. 1603-C**
LEGAL REFERENCE

Legal References

Additional References

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

Pennsylvania General Assembly citation
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

BOARD POLICY

122-DRAFT-2 Extracurricular Activities Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
122-DRAFT-2	v1.1	DRAFT	9/2/2026

Purpose

The Board recognizes the educational values inherent in student participation in extracurricular activities and supports the concept of student organizations for such purposes as **enriching the educational experience,** building social relationships, developing interests in a specific area, **promoting civic engagement** and gaining an understanding of the elements and responsibilities of **teamwork, leadership and** good citizenship.

Definitions

For purposes of this policy, extracurricular activities ~~**shall be those**~~ **refers to** programs**,** **including athletic activities,** that are sponsored or approved by the ~~**Board and are**~~ **Board, are** conducted wholly or partly outside the regular school ~~**day; are marked by student participation in the processes of initiation, planning, organizing, and execution; and are**~~ **day and** equally available to all students who voluntarily elect to participate.

For purposes of this policy, an athletic activity shall mean all of the following:[1][2]

1. An athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with the school, including cheerleading, club-sponsored sports activities and sports activities sponsored by school-affiliated organizations.
2. Noncompetitive cheerleading that is sponsored by or associated with the school.
3. Practices, interschool practices and scrimmages for all athletic activities.

Authority

The Board shall make school facilities, supplies and equipment available and shall assign staff members for the support of extracurricular activities for students. Such availability and assignment shall be in accordance with the Equal Access Act **and other applicable laws,**

regulations and Board policies.[3][4][5][6][7]

The Board encourages secondary level students to pursue clubs and interests that may not be related directly to any of the curriculum programs offered in the District. In pursuit of such goal and in compliance with law, the Board maintains a limited open forum in which secondary students may meet for voluntary student-initiated activities unrelated directly to the curriculum, regardless of the religious, political, philosophical or other content of the speech related to such activities.[3][7]

Any extracurricular activity shall be considered under the sponsorship of this Board when it has been approved by the Superintendent or the Superintendent's designee upon recommendation of the building principal.

The Board shall maintain the program of extracurricular activities at no cost to participating students, except that:

1. Students may assume all or part of the costs for travel and attendance at extracurricular events and trips.
2. Where eligibility requirements are necessary or desirable, the Board shall ~~be informed and must approve the establishment of eligibility standards before they are operable.~~ **determine the standards for eligibility to be met by all students participating in an extracurricular activity.**[4][9]

The Board directs that no student may participate in extracurricular activities who has not:

1. **Met the requirements for academic eligibility.**[4]
2. **Complied with the requirements of applicable Board policies and administrative regulations.**[10][11][12]
3. **Attended school regularly.**[13]
4. **Been in attendance on the day of the activity, event or practice for the hours required.**
5. **Returned all school equipment previously used as directed.**
6. **Adhered to other applicable conduct standards.**

Off-Campus Activities

~~**This policy shall also apply to student**~~ **Student** conduct that occurs off school property and would otherwise violate the Code of Student Conduct if any of the following circumstances exist~~:~~ **or during nonschool hours shall be addressed in accordance with the provisions of the student discipline policy regarding on and off-campus activities.**[12]

1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school District furnished transportation.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school that would violate the Code of Student Conduct if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

Delegation of Responsibility

Each school year, prior to participation in an athletic activity, every student athlete and ~~**the student athlete's**~~ **their** parent/guardian shall sign and return the acknowledgment of receipt and review of the following:**[2]**[10][11][14]

1. Concussion and Traumatic Brain Injury Information Sheet.
2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet**, that includes information about electrocardiogram testing**.

The Superintendent or ~~**the Superintendent's**~~ designee shall develop ~~**policies**~~ **administrative regulations** to implement the extracurricular activities program.

~~**All student groups shall adhere to Board policy and administrative regulations.**~~

~~**At the request of the Board, an ad hoc committee comprised of administration and staff shall be established with the purpose of recommending parameters and policies to the Board concerning Extra Duty Responsibilities.**~~

Guidelines

Guidelines shall ensure that the program of extracurricular activities:

1. Assesses the needs and interests of~~,~~ and is responsive to, District students.
2. Invites the participation of parents/guardians and **the** community in developing extracurricular activities. Such participation shall be in accordance with the Equal Access Act.**[3]**
3. Involves students in developing and planning extracurricular activities.

4. Ensures provision of competent guidance and supervision by staff.
5. Guards against exploitation of students.
6. Provides a variety of experiences and diversity of organizational models.
7. Provides for continuing evaluation of the program and its components.
8. Ensures that all extracurricular activities are open to all students**, without discrimination,** and that all students are fully informed of the opportunities available to them.[15][16]

Equal Access Act

~~**The District shall provide secondary students the opportunity for noncurriculum-related student groups to meet on the school premises during noninstructional time for the purpose of conducting a meeting within the limited open forum on the basis of religious, political, philosophical, or other content of the speech at such meetings. Such meetings must be voluntary, student-initiated, and not sponsored in any way by the school, its agents or employees.**~~

~~**Noninstructional time is the time set aside by the school before actual classroom instruction begins, after actual classroom instruction ends, or during the lunch hour.**~~

~~**The meetings of student groups cannot materially and substantially interfere with the orderly conduct of the educational activities in the school.**~~

~~**The Superintendent or the Superintendent's designee shall establish the length of sessions, number of sessions per week, and other limitations deemed reasonably necessary for the orderly conducting of noncurriculum-related to student groups.**~~

~~**The District retains the authority to maintain order and discipline on school premises in order to protect the well-being of students and employees and to ensure that student attendance at such meetings is voluntary.**~~

Legal Footnotes

[1] Citation details unavailable
LEGAL REFERENCE

[2] Citation details unavailable
LEGAL REFERENCE

[3] Citation details unavailable
LEGAL REFERENCE

[4] Citation details unavailable
LEGAL REFERENCE

[5] Citation details unavailable
LEGAL REFERENCE

[7] Citation details unavailable
LEGAL REFERENCE

[8] **Citation details unavailable**
LEGAL REFERENCE

Legal References

No additional references listed.

BOARD POLICY

122-1-DRAFT-NEW-2 Noncurriculum-Related, Nonschool-Sponsored, Student-Initiated Groups Draft (New)

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
122-1-DRAFT-NEW-2	v1.1	DRAFT	9/2/2026

Purpose

The district, by making a limited open forum available, provides the opportunity for noncurriculum-related, nonschool-sponsored, student-initiated groups of secondary students to meet, without discrimination, on school district premises during noninstructional time for the purpose of conducting a meeting regardless of the religious, political, philosophical or other content of the speech at such meetings.[1] [2] [3]

Definitions

Noninstructional time - the time set aside by the school before actual classroom instruction begins, after actual classroom instruction ends or during time designated for lunch.

Limited open forum - a public secondary school has a limited open forum whenever such school grants an offering to or opportunity for one or more noncurriculum-related student groups to meet on school premises during noninstructional time.[1]

Noncurriculum-related student group - any student-initiated group that does not directly relate to the body of courses offered by the district.[4]

Sponsorship - the act of promoting, leading or participating in a meeting. The assignment of a teacher, administrator or other school employee to a meeting for custodial purposes does not constitute sponsorship of the meeting.[5]

Authority

Meetings of noncurriculum student groups (student groups) must be voluntary, student-initiated and conducted in accordance with applicable state and federal laws, regulations, Board policies and school rules.[1] [2] [3] [6]

Such meetings must not be under the sponsorship of the school district, its agents or employees.[1]

The meetings of student groups cannot materially and substantially interfere with the orderly conduct of the educational activities in the school.[1]

Availability and assignment of facilities, supplies and equipment necessary, including access to district-controlled methods of communication such as bulletin boards, a public-address system, and advertisements in the school newspaper, to conduct such meetings shall be provided in accordance with the Equal Access Act. [1]

Delegation of Responsibility

The Superintendent or designee may establish standard procedures regarding the length of meetings, permissible number of meetings per week and other limitations deemed reasonably necessary.

The Superintendent or designee will designate areas within district buildings and outside areas authorized for meetings of student groups. Access to areas which have not been designated as meeting spaces by the Superintendent or designee is prohibited.

A district employee will be assigned to attend and monitor each student group meeting. Monitors will attend the meetings in a nonparticipatory capacity for the purpose of maintaining order. The assignment of a monitor does not constitute sponsorship of the student group or meeting.[1]

District employees will not be required to attend any meeting where the content of the speech is contrary to their beliefs.[1]

District administrators and staff retain the authority to:[1]

1. **Maintain order and discipline on district premises.**
2. **Protect the well-being of students and employees.**
3. **Assure the attendance of students at such meetings is voluntary.**

Guidelines

Students seeking permission to form a student group to meet during noninstructional time must submit a written request to the building principal on the designated district form.

All activities of the student group must be led by the student members of the group. The meetings and activities may not be directed, conducted, controlled or regularly attended by individuals from outside the school.[1]

Guests may be invited but may not be regular participants in the student meetings. All guests must comply with Board policy regarding school visitors.[7]

Materials prepared for dissemination on district premises must comply with the provisions of Board policy relating to the dissemination of materials.[8]

Public funds may not be used for the operation of the meetings beyond the incidental cost of providing the space for the group to meet.

The student group may not be advertised as a school-sponsored activity. All announcements and disseminated materials must include a disclaimer of school sponsorship or endorsement.

Students in violation of this policy and applicable rules may result in loss of the right to meet on school premises and/or disciplinary action. [6]

Legal Footnotes

[1] 20 U.S.C. 4071
LEGAL REFERENCE

[2] Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students
POLICY REFERENCE

[3] Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities
POLICY REFERENCE

[4] Board of Education of Westside Community Schools v. Mergens, 496 U.S. 226 (1990)
LEGAL REFERENCE

[5] 20 U.S.C. 4072
LEGAL REFERENCE

[6] Pol. 218 — Student Discipline
POLICY REFERENCE

[7] Pol. 907 — School Visitors
POLICY REFERENCE

[8] Pol. 220 — Student Expression/Distribution and Posting of Materials
POLICY REFERENCE

Legal References

Additional References

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

BOARD POLICY

805.1-DRAFT-2 Relations With Law Enforcement Agencies Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
805.1-DRAFT-2	v1.4	DRAFT	9/2/2026

Purpose

The Board recognizes that cooperation with law enforcement agencies is considered essential for protecting students and staff, maintaining a safe environment in schools and safeguarding district property.

Authority

It shall be the policy of the Board to establish and maintain a cooperative relationship between the school district and law enforcement agencies with jurisdiction over school property of the school district in maintaining school safety and security; responding to school safety and security reports; and reporting and resolution of incidents that occur on school property, at any school-sponsored activity or on any conveyance providing transportation to or from a school or school-sponsored activity.[1][2][3] **[4]** **[5]**

The Board directs the Superintendent to execute and update, on a biennial basis, a memorandum of understanding with each law enforcement agency that has jurisdiction over school property in accordance with state law and regulations.[1][2][6]

Definition

Incident - an instance involving an act of violence; the possession of a weapon by any person; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco products by any person on school property; or conduct that constitutes an offense listed in the school safety and security provisions of School Code.[2][7][8] **[9]** **[10]** **[11]** **[12]** **[13]** **[14]** **[15]** **[16]**

Guidelines

Memorandum of Understanding

In accordance with state law and regulations, the Superintendent shall form an advisory committee composed of relevant school staff to assist in the development of a memorandum of understanding with law enforcement. The Superintendent shall execute and update, every

two (2) years, a memorandum of understanding with each law enforcement agency that has jurisdiction over school property. The memorandum of understanding shall be signed by the Superintendent, chief of police of the law enforcement agency with jurisdiction over the relevant school property and each building principal, and be filed with the PA Department of Education.[1][2][6]

In developing and updating the memorandum of understanding, the district shall consult and consider the model memorandum of understanding, in accordance with applicable law and regulations.[1][2][6]

The memorandum of understanding shall comply with state law and regulations and set forth:[1][2][6]

1. A procedure for law enforcement agency review of the district's annual incident report required by law, prior to the Superintendent filing the report with the PA Department of Education.
2. A procedure for the resolution of incident data discrepancies in the report prior to filing the report.
3. **A procedure for the timely coordination between the district's threat assessment team and the law enforcement agency, as necessary.[17]**
4. Additional matters pertaining to crime prevention agreed to between the Superintendent and the law enforcement agency.

Students With Disabilities

The district shall provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each law enforcement agency that has jurisdiction over school property. Updated copies shall be provided each time the administrative regulations and procedures for behavior support are revised by the district.[18][19] **[20] [21]**

The district shall invite representatives of each law enforcement agency that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district's Special Education Plan and positive behavior support program.[18][19] **[20] [21]** [22]

The district shall invite representatives of each law enforcement agency that has jurisdiction over school property to participate in district training related to subjects that enhance understanding of and build positive relationships with students, which may include but not be limited to training on trauma-informed approaches, restorative practices, suicide awareness and prevention, child abuse recognition and reporting, maintaining confidentiality of students' personally identifiable information and maintaining professional adult/student boundaries. **[4] [23] [24] [25] [26] [27] [28]**

Referral to Law Enforcement

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, to the law enforcement agency that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies.[1][2][7] **[9] [10] [11] [12] [13] [14] [15] [16] [21]** [29][30] **[31] [32]**

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law.[2]

Prior to submitting the incidents report, the Superintendent and each law enforcement agency having jurisdiction over school property shall do all of the following:[2]

1. No later than thirty (30) days prior to the deadline for submitting the report to the PA Department of Education, the Superintendent shall submit the report to the law enforcement agency that has jurisdiction over the relevant school property. The law enforcement agency shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine whether the report accurately reflects law enforcement incident data.
2. No later than fifteen (15) days prior to the deadline for the Superintendent to submit the report to the PA Department of Education, the law enforcement agency shall notify the Superintendent, in writing, whether the report accurately reflects law enforcement incident data. Where the law enforcement agency determines that the report accurately reflects law enforcement incident data, the chief of police shall sign the report. Where the law enforcement agency determines that the report does not accurately reflect law enforcement incident data, the law enforcement agency shall indicate any discrepancies between the report and law enforcement incident data.
3. Prior to submitting the report to the PA Department of Education, the Superintendent and the law enforcement agency shall attempt to resolve any discrepancy between the report and law enforcement incident data. If a discrepancy remains unresolved, the law enforcement agency shall notify the Superintendent and the PA Department of Education in writing.

4. Where a law enforcement agency fails to take action as required above, the Superintendent shall submit the report to the PA Department of Education and indicate that the law enforcement agency failed to take the required action.

Legal Footnotes

[1] **24 P.S. 1306.2-B**
LEGAL REFERENCE

[2] **24 P.S. 1319-B**
LEGAL REFERENCE

[3] **22 PA Code 10.1**
LEGAL REFERENCE

[4] **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

[5] **Pol. 805.2 — School Security Personnel**
POLICY REFERENCE

[6] **22 PA Code 10.11**
LEGAL REFERENCE

[7] **22 PA Code 10.2**
LEGAL REFERENCE

[8] **35 P.S. 780-102**
LEGAL REFERENCE

[9] **Pol. 218 — Student Discipline**
POLICY REFERENCE

[10] **Pol. 218.1 — Weapons**
POLICY REFERENCE

[11] **Pol. 218.2 — Terroristic Threats**
POLICY REFERENCE

[12] **Pol. 222 — Tobacco Use**
POLICY REFERENCE

[13] **Pol. 227 — Controlled Substances**
POLICY REFERENCE

[14] **Pol. 323 — Tobacco and Vaping Products**
POLICY REFERENCE

[15] **Pol. 351 — Drug and Substance Abuse**
POLICY REFERENCE

[16] **Pol. 904 — Public Attendance at School Events**
POLICY REFERENCE

[17] **24 P.S. 1302-E**
LEGAL REFERENCE

[18] **22 PA Code 10.23**
LEGAL REFERENCE

[19] **22 PA Code 14.104**
LEGAL REFERENCE

[20] **Pol. 113 — Special Education**
POLICY REFERENCE

[21] **Pol. 113.2 — Screening and Evaluations for Students With Disabilities**
POLICY REFERENCE

[22] **22 PA Code 14.133**
LEGAL REFERENCE

[23] **Pol. 113.4 — Confidentiality of Special Education Student Information**
POLICY REFERENCE

[24] **Pol. 216 — Student Records**
POLICY REFERENCE

[25] **Pol. 333 — Professional Development**
POLICY REFERENCE

[26] **Pol. 806 — Child Abuse**
POLICY REFERENCE

[27] **Pol. 819 — Suicide Awareness, Prevention and Response**
POLICY REFERENCE

[28] **Pol. 824 — Maintaining Professional Adult/Student Boundaries**
POLICY REFERENCE

[29] **22 PA Code 10.21**
LEGAL REFERENCE

[30] **22 PA Code 10.22**
LEGAL REFERENCE

[31] **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

[32] **Pol. 113.1 — Discipline of Students With Disabilities**
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

805-DRAFT-2 Emergency Preparedness and Response Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
805-DRAFT-2	v1.2	DRAFT	9/2/2026

Purpose

The Board recognizes its responsibility for the safety of students, staff, visitors and facilities. Therefore, the Board shall provide ~~the~~ facilities, equipment and training necessary to ~~to minimize the effects of all~~ to protect against hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, intruders, terrorism, communicable diseases and pandemics. **Advance planning, training, practice and comprehensive implementation are key components in protecting the safety and security of the school community.** [1]

~~**Advance planning, training, practice and comprehensive implementation are key components in protecting the safety and security of the school community.**~~

Authority

The district, in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by PEMA and other applicable state requirements.[2][3]

The Board shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health, the Pennsylvania Department of Education and law enforcement agencies. [4]

The Board requires that emergency preparedness, emergency evacuation and school security drills be conducted at intervals required by state law.[3][5][6]

Definitions

School security drill – a planned exercise, other than a fire drill or natural disaster drill, designed to practice procedures to respond to an emergency situation that may include, but is not limited to, an act of terrorism, armed intruder situation or other violent threat.[5]

School Safety and Security Assessment – a strategic evaluation of a school entity's facilities and programs used to identify potential safety and security threats.[7]

Delegation of Responsibility

The Superintendent or ~~**the Superintendent's**~~ designee shall collaborate with relevant stakeholders, including parents/guardians, students, staff, community agencies, ~~**local**~~ law enforcement agencies and first responders, during the development and implementation of the emergency preparedness plan.

The Superintendent or ~~**the Superintendent's**~~ designee shall implement a communication system to notify parents/guardians of the evacuation or sheltering of students and to alert the entire school community when necessary.

Annually, on or before April 10, the Superintendent shall certify that emergency evacuation drills and school security drills have been conducted in the manner prescribed by law.[5]

In accordance with state law and regulations, the Superintendent shall execute a memorandum of understanding with each ~~**local police department**~~ **law enforcement agency** that has jurisdiction over school property.[4][8][9][10]

The Board directs the Superintendent or designee to periodically complete a School Safety and Security Assessment in accordance with the provisions of law and established criteria, based on the needs of the district and availability of funding and resources.[7][11]

Guidelines

Emergency Planning

The emergency preparedness plan shall be accessible in each district building, be reviewed at least annually, and **be** modified as necessary. A copy of the plan shall be made accessible to the county Emergency Management Agency, each ~~**local police department**~~ **law enforcement agency** and each local fire department ~~**with**~~ **that have** jurisdiction over ~~**the**~~ school property. The district shall obtain assurances from each appropriate agency that the emergency preparedness plan will be safeguarded and maintained confidentially.[2][3][9]

Appropriate information regarding the emergency preparedness plan shall be communicated to students, parents/guardians, staff, the community and other relevant stakeholders.

Annually, by September 30, the district shall assemble information required to assist ~~**local police**~~ **law enforcement agencies** and fire departments in responding to an emergency. The required information shall be deployed immediately to the Incident Command Post in the event of an emergency **incident** or disaster.[2][3][4]

Schools and school buses or transportation vehicles owned or leased by the district shall be made available to local, county and state officials for emergency planning and exercises.[3]

Continuity of Student Learning/Core Operations

In the event of an emergency, local, county or state officials may require that schools be made available to serve as mass-care facilities. Local, county or state officials may also utilize district-owned buses and other transportation vehicles. The Superintendent or ~~**Superintendent's**~~ designee shall determine whether schools shall be closed, or the ~~**education**~~ **educational** program suspended, to safeguard student and staff health and safety.[3] **[12]**

State officials may also direct schools to close in order to mitigate the spread of infection or illness in designated emergencies.[13]

The district shall make provisions in the emergency preparedness plan and any applicable health and safety plan for the continuity of student learning during school closings or excessive absences, in accordance with law. ~~**These alternatives**~~ **This** may include, as appropriate, activities qualifying as instructional days **or hours** for fulfilling the minimum required days **or hours** of instruction under the law. Instructional activities may include:[14][15][16][17][18][19] **[20]**

1. Web-based ~~**distric**~~t instruction.
2. Mailed lessons and assignments.
3. **Instruction via local television or radio stations.**

The continuity of core operations such as payroll and ongoing communication with staff, students and parents/guardians shall be an essential part of the emergency preparedness plan.

Education and Training

Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.[5][6][21]

Effective infection control and prevention education and procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at district schools. **[22]** **[23]**

The district shall provide mandatory training for school staff on school safety and security, in accordance with law and the standards specified by the state's ~~**Safety and Security Committee. Training shall address any combination of one (1) or more of the following areas**~~ **School Safety and Security Committee**:[21][24] **[25]** **[26]**

1. Two (2) hours of required training addressing any combination of one (1) or more of the following areas shall be completed each year, in person or virtually:
    a. Situational awareness.
    b. Trauma-informed approaches. **[25]** **[27]**
    c. Behavioral health awareness.
    d. Suicide and bullying awareness. **[28]** **[29]**
    e. Substance use awareness. **[30]** **[31]**

2. One (1) hour of **required** training in the following areas shall be completed each year:
    a. Emergency training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat. This training must be conducted in person. **[32]**
    b. Identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities, or the community. This training may be conducted in person or virtually.[33] **[34]**

The required school safety and security training shall be credited toward professional education requirements, in accordance with law and the district's Professional Education Plan. [21] **[25]** [35]

~~**Employees are required to complete a minimum of three (3) hours of training every (5) years, as indicated in policy.**~~

Required Drills

Emergency Preparedness Drill -

~~**At least annually, all District schools**~~ The Board directs district schools to conduct a disaster response or emergency preparedness plan drill at least annually, ~~**shall conduct a disaster response or emergency preparedness plan drill**~~ in accordance with the provisions of law.[3]

Fire Drills -

The Board directs each district school to conduct fire drills at least once a month during the school year, in accordance with the provisions of law.[5][6]

School Security Drills -

The Board directs each district school to conduct a school security drill within ninety (90) days of the beginning of each school year. The school security drill shall be conducted while school is in session, with students present.[5]

The school security drill ~~**shall be conducted while school is in session, with students present. The school security drill**~~ may take the place of a fire drill for the month in which it is conducted.

The Superintendent or designee may conduct additional school security drills in district schools after the first ninety (90) days of the school year. Up to two (2) additional school security drills per school year may be conducted in place of the required fire drills for the month in which they are conducted.[5]

The Superintendent or ~~**Superintendent's**~~ designee shall:[5]

1. Oversee instruction and training of students and school employees in procedures for conducting school security drills and responding to emergency situations.
2. Notify and request assistance from local law enforcement and the emergency management agency prior to conducting a school security drill.

3. Notify parents/guardians of the students attending the school building where the school security drill is scheduled in advance of conducting the drill.

Bus Evacuation Drills -

Bus evacuation and safety drills shall be conducted ~~**at least**~~ twice a year, in accordance with the provisions of law.[5][36]

Safe2Say Something Program

The Board directs the Superintendent or the ~~**Superintendent's**~~ designee to develop procedures for assessing and responding to reports received from the Safe2Say Something anonymous reporting program, in accordance with law. The procedures shall establish a framework within which district administration and staff will respond to program reports, coordinate with the county emergency dispatch center(s) and ~~**local**~~ law enforcement, and provide appropriate assessment and response for the safety and security of students, staff and school facilities, in accordance with applicable law and Board policy and administrative regulations. **[4] [26] [32] [34]** [3

False alarms – 18 Pa. C.S.A. Sec. 4905, 4906

Legal Footnotes

[1] Pol. 705 — Facilities and Workplace Safety
POLICY REFERENCE

[2] 22 PA Code 10.24
LEGAL REFERENCE

[3] 35 Pa. C.S.A. 7701
LEGAL REFERENCE

[4] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[5] 24 P.S. 1517
LEGAL REFERENCE

[6] 24 P.S. 1518
LEGAL REFERENCE

[7] 24 P.S. 1301-B
LEGAL REFERENCE

[8] 22 PA Code 10.11
LEGAL REFERENCE

[9] 24 P.S. 1306.2-B
LEGAL REFERENCE

[10] 24 P.S. 1319-B
LEGAL REFERENCE

[11] 24 P.S. 1303-B
LEGAL REFERENCE

[12] Pol. 804 — School Day
POLICY REFERENCE

[13] 35 Pa. C.S.A. 7301
LEGAL REFERENCE

[14] 24 P.S. 133
LEGAL REFERENCE

[15] **24 P.S. 520.1**
LEGAL REFERENCE

[16] **24 P.S. 1501**
LEGAL REFERENCE

[17] **24 P.S. 1505**
LEGAL REFERENCE

[18] **24 P.S. 1506**
LEGAL REFERENCE

[19] **22 PA Code 11.2**
LEGAL REFERENCE

[20] **Pol. 803 — School Calendar**
POLICY REFERENCE

[21] **24 P.S. 1310-B**
LEGAL REFERENCE

[22] **Pol. 203 — Immunizations and Communicable Diseases**
POLICY REFERENCE

[23] **Pol. 203.1 — HIV Infection**
POLICY REFERENCE

[24] **24 P.S. 102**
LEGAL REFERENCE

[25] **Pol. 333 — Professional Development**
POLICY REFERENCE

[26] **Pol. 805.2 — School Security Personnel**
POLICY REFERENCE

[27] **Pol. 146.1 — Trauma-Informed Approach**
POLICY REFERENCE

[28] **Pol. 249 — Bullying/Cyberbullying**
POLICY REFERENCE

[29] **Pol. 819 — Suicide Awareness, Prevention and Response**
POLICY REFERENCE

[30] **Pol. 227 — Controlled Substances**
POLICY REFERENCE

[31] **Pol. 351 — Drug and Substance Abuse**
POLICY REFERENCE

[32] **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

[33] **24 P.S. 1302-E**
LEGAL REFERENCE

[34] **Pol. 236.1 — Threat Assessment**
POLICY REFERENCE

[35] **24 P.S. 1205.2**
LEGAL REFERENCE

[36] **75 Pa. C.S.A. 4552**
LEGAL REFERENCE

Legal References

No additional references listed.

BOARD POLICY

218-1-DRAFT-2 Weapons Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
218-1-DRAFT-2	v1.2	DRAFT	9/2/2026

Purpose

The Board recognizes the importance of a safe school environment relative to the educational process. Possession of weapons in the school setting is a threat to the safety of students and staff and is prohibited by law.

Definitions

Weapon - the term shall include but **is** not ~~**be**~~ limited to any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle, replica of a weapon **and** any other tool, instrument or implement capable of inflicting serious bodily injury.[1][2]

Possession - a student is in possession of a weapon when the weapon is found on the person of the student; in the student's locker or assigned storage area; or under the student's control while on school property, on property being used by the school, at any school function or activity, at any school event held away from the school or while the student is ~~**traveling to or from**~~ **coming to or from school.**

Authority

The Board prohibits students from possessing and bringing weapons and replicas of weapons into any ~~**school**~~ district buildings, onto school property, to any school-sponsored activity, ~~**and**~~ onto any public vehicle providing transportation to or from school or a school-sponsored activity, ~~**and/or while the student is traveling to or from school**~~ or while the student is coming to or from school.[2] **[3]**

The Board shall expel for a period of not less than one (1) year any student who violates this weapons policy. Such expulsion shall be given in conformance with formal due process proceedings required by law and Board policy.[2] **[4]** **[5]**

The Superintendent may recommend modifications of such expulsion requirement on a case-by-case basis.[2]

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies.[2] **[4]** [6][7] **[8]** **[9]** **[10]** **[11]**

~~**If a student is expelled for making a weapons violation, the Board may require, prior to readmission, that the student provide competent and credible evidence that the student does not pose a risk of harm to others.**~~

~~**In the case of a student with disabilities, the District shall take all steps required to comply with the Individuals with Disabilities Education Act (IDEA), Section 504 and Board policy.**~~

~~**The District shall not discriminate against a student for conduct that is a manifestation of the student's disability, however, as permitted by the IDEA, a student who is in possession of a weapon, as defined in the IDEA, may be unilaterally placed in an alternative setting for up to forty-five (45) days regardless of whether the conduct was found to be a manifestation of the student's disability.**~~

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies.

Delegation of Responsibility

The Superintendent or designee shall react promptly to information and knowledge concerning possession of a weapon ~~**on school property**~~. Such action shall be in compliance with state law and regulations and with the procedures set forth in the memorandum of understanding with the ~~**local**~~ law enforcement ~~**officials**~~ **agency that has jurisdiction over the school's property, and the district's emergency preparedness plan**. **[11]** **[12]**[13] **[14]**

When the behavior of a student in possession of a weapon indicates **a** threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.[15] **[16]**

Reporting

Law Enforcement Incident Report -

The Superintendent or designee shall immediately report incidents involving weapons on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the ~~**local police department**~~ law enforcement agency that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with ~~**local**~~ law enforcement and Board policies.[2] **[11]** [13][17][18][19]

Parental Report - Direct Involvement -

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving weapons as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the ~~**local police department**~~ law enforcement agency that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian. **[11]** **[12]**[18][20]

Additional Parental and Employee Notifications -

The Superintendent or designee shall, in accordance with applicable law, ensure notification of an incident involving possession of a weapon on school property, at a school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, to employees and parents/guardians of students, as follows:[12][21]

1. **Incident occurring at a school building - Notification to parents/guardians of students enrolled in or attending that school building and school employees assigned to that building.**

2. **Incident occurring at a school building that shares a campus with other school buildings - Notification to parents/guardians of students enrolled or attending and school employees assigned to any building on the shared campus.**

3. **Incident occurring at a school-sponsored activity or on a public conveyance providing transportation to or from a school or school-sponsored activity - Notification to the appropriate population of parents/guardians and school employees. Notification is not required if the incident is not directly related to the school-sponsored activity or the students or staff involved in the activity.**

Such notification(s) must occur within twenty-four (24) hours of the incident using a method of communication likely to reach designated parents/guardians and employees, unless the circumstances of the incident necessitate otherwise.[12]

Annual School Safety and Security Incidents Report -

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents involving possession of a weapon to the ~~**Office of Safe School**~~ PA Department of Education on the required form ~~**in accordance with state law and regulation**~~. **[11]**[13][17]

Guidelines

The building principal shall annually inform staff, students and parents/guardians about the Board policy prohibiting weapons and about their personal responsibility for the health, safety and welfare of the school community.

An exception to this policy may be made by the Superintendent, in accordance with law, who shall prescribe special conditions or administrative regulations to be followed.[2]

In accordance with federal law, possession or discharge of a firearm in, on, or within 1,000 feet of school grounds is prohibited. Violations shall be reported to the appropriate law enforcement agency.[22][23]

Transfer Students

When the district receives a student who transfers from a public or private school during an expulsion period for an offense involving a weapon, the district may assign that student to an alternative assignment or may provide alternative education, provided the assignment does not exceed the expulsion period.[2] **[24]**

NOTES:

Gun-Free School Zone Act was found unconstitutional – change language to read "In accordance with federal law…" and keep cites to 18 U.S.C. Sec. 921, 922.

Legal Footnotes

[1] **24 P.S. 1301-A**
LEGAL REFERENCE

[2] **24 P.S. 1317.2**
LEGAL REFERENCE

[3] **Pol. 218 — Student Discipline**
POLICY REFERENCE

[4] **Pol. 113.1 — Discipline of Students With Disabilities**
POLICY REFERENCE

[5] **Pol. 233 — Suspension and Expulsion**
POLICY REFERENCE

[6] **20 U.S.C. 1400**
LEGAL REFERENCE

[7] **22 PA Code 10.23**
LEGAL REFERENCE

[8] **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

[9] **Pol. 113.2 — Screening and Evaluations for Students With Disabilities**
POLICY REFERENCE

[10] **Pol. 113.3 — Behavior Support**
POLICY REFERENCE

[11] **Pol. 805.1 — Relations With Law Enforcement Agencies**
POLICY REFERENCE

[12] **24 P.S. 1303.2-A**
LEGAL REFERENCE

[13] 24 P.S. 1319-B
LEGAL REFERENCE

[14] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

[15] 24 P.S. 1302-E
LEGAL REFERENCE

[16] Pol. 236.1 — Threat Assessment
POLICY REFERENCE

[17] 24 P.S. 1306.2-B
LEGAL REFERENCE

[18] 22 PA Code 10.2
LEGAL REFERENCE

[19] 22 PA Code 10.21
LEGAL REFERENCE

[20] 22 PA Code 10.25
LEGAL REFERENCE

[21] 20 U.S.C. 1232g
LEGAL REFERENCE

[22] 18 U.S.C. 921
LEGAL REFERENCE

[23] 18 U.S.C. 922
LEGAL REFERENCE

[24] Pol. 200 — Enrollment of Students
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

204-DRAFT-2 Attendance -Draft

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
204-DRAFT-2	v1.2	DRAFT	9/2/2026

Purpose

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.[1]

Authority

The Board requires the attendance of all students during the days and hours that school is in session, except that temporary student absences may be excused by authorized district staff in accordance with applicable laws and regulations, Board policy and administrative regulations.[2][3][4][5][6][7]

Definitions

~~**For the purposes of this policy, the following definitions shall apply.**~~ **Compulsory school age** shall mean the period of a student's life from the time the student's person in parental relation elects to have the student enter school, which shall be no later than ~~**eight (8) years of age**~~ **six (6) years of age**, until the student reaches ~~**seventeen**~~ **eighteen (18)** years of age. ~~**Beginning with the academic year 2020–2021 compulsory school age shall mean no later than age six (6) until age eighteen (18).**~~ The term does not include a student who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school.[8][9]

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[8]

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[8]

Person in parental relation shall mean a:[8]

1. Custodial biological or adoptive parent.

2. Noncustodial biological or adoptive parent.

3. Guardian of the person of a student.

4. Person with whom a student lives and who is acting in a parental role of a student.

This term shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.[10]

School-based or **community-based attendance improvement program** shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a student's absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.[8]

Delegation of Responsibility

The Superintendent or designee shall ~~**be responsible for implementing this policy and**~~ annually notify students, persons in parental relation, staff, **local children and youth agency and local magisterial district judges** about the district's attendance policy by publishing such policy in student handbooks and newsletters, on the district website and through other efficient communication methods.[1][11]

The Superintendent or designee, in coordination with the building principal, shall be responsible for the implementation and enforcement of this policy.

The Superintendent or designee shall develop administrative regulations for the attendance of students which:

1. Govern the ~~**keeping of attendance records in accordance with state statutes**~~ maintenance of attendance records in accordance with law.[12][13]
2. Detail the process for submission of requests and excuses for student absences.
3. ~~**Distribute annually to staff, students, and parents/guardians Board policies and school rules and regulations governing student attendance, absences and excusals.**~~

   Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children and youth agency, or the appropriate magisterial district judge.

4. ~~**Impose on truant students appropriate incremental disciplinary measures for infractions of school rules, but no penalty may have an irredeemably negative effect on the student's record beyond that which naturally follows absence from classroom learning experiences.**~~

   Clarify the district's responsibility for collaboration with nonpublic schools in the enforcement of compulsory school attendance requirements.

5. ~~**Identify the habitual truant, investigate the causes of truant behavior, and consider modification of the student's educational program to meet particular needs and interests.**~~

Ensure that students legally absent have an opportunity to make up work.

6. ~~**Issue written notice to any person in parental relation who fails to comply with the compulsory attendance statute, within three (3) days of any proceeding brought under that statute.**~~

7. ~~**Such notice shall inform the person in parental relation of the date(s) the absence occurred, that the absence was unexcused and in violation of law, that the person in parental relation is being notified and informed of his/her liability under law for the absence of the student, and that further violation during the school term may be prosecuted without notice.**~~

   ~~**Repeated infractions of Board policy requiring the attendance of enrolled students may constitute misconduct and disobedience to warrant the student's suspension or expulsion from the regular school program.**~~

Guidelines

Compulsory School Attendance Requirements

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements.[2]

A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and properly supervised independent study, work-study or career education program; the student is receiving approved homebound instruction; or the student's placement is instruction in the home.[2][5][14][15]**[16][17][18][19][20]**

The following students shall be excused from the requirements of attendance at district schools, upon request and with the required approval:

1. On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular attendance.[3][4][21]

2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught.[2][22] ~~**except that such students and students attending college who are also enrolled part-time in the District schools shall be counted as being in part-time attendance in this District.**~~
3. **Students attending college who are also enrolled part-time in district schools.**[23]

4. Students attending a home education program or private tutoring in accordance with law.[2]**[18]**[24][25][26]**[27]**

5. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved.[2]

6. Students fifteen (15) years of age, as well as students fourteen (14) years of age who have completed the ~~**sixth grade**~~ highest elementary grade, ~~**who are**~~ engaged in farm work or private domestic service under duly issued permits.[4]

7. Students sixteen (16) years of age regularly engaged in useful and lawful employment during the school session and holding a valid employment certificate. Regularly engaged means thirty-five (35) or more hours per week of employment.[4][15]

~~**Students attending a home education program or private tutoring in accordance with law.[9][18][24][25][26][27]**~~

Excused/Lawful Absence

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

1. Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.[3][6]
2. **Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.**[3]
3. Quarantine.
4. Family emergency.
5. Recovery from accident.
6. Required court attendance.

~~**Family educational trips.**~~

7. Death in family.
8. Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request.[1][3]
9. Observance of a religious holiday observed by a bona fide religious group, upon prior written request from the person in parental relation.[28]
10. Nonschool-sponsored educational tours or trips, if the following conditions are met:[3][29]
    a. The person in parental relation submits the required documentation for excusal prior to the absence, within the appropriate timeframe.
    b. The student's participation has been approved by the Superintendent or designee.
11. College or postsecondary institution visit, with prior approval.
12. Other urgent reasons that may reasonably cause a student's absence, as well as circumstances related to homelessness, foster care and other forms of educational instability.[3][6]**[30]**

The district may limit the number and duration of **non-school-sponsored educational tours or trips, college or post-secondary institution visits** for which excused absences may be granted to a student during the school year.

Temporary Excusals –

The following students may be temporarily excused from the requirements of attendance at district schools:

1. Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies.[2][14]**[18]**

2. ~~**Homebound children unable to attend school on the recommendation of the school physician and the school psychologist or a psychiatrist or both and with the approval of the Secretary of Education.**~~

   ~~**The District shall, upon written request of the parents/guardians, release from attendance**~~ Students participating in a religious instruction program, ~~**acknowledged by the Board**~~ if the following conditions are met:[28][31]

2.
   a. The person in parental relation submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.
   b. ~~**Such instruction shall not require the**~~ The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction ~~**and its organizers must inform the District of the child's attendance record.**~~
   c. Following each absence, the person in parental relation shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.

3. ~~**Students enrolled in special schools conducted by the Bucks County Intermediate Unit or the Department of Education.**~~

   School age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education.[21]

   ~~**The Board shall not provide transportation to religious instruction.**~~

   ~~**A penalty shall not be attached to an unexcused absence for religious instruction.**~~

Parental Notice of Absence –

Absences shall be treated as unexcused until the district receives a written excuse explaining the absence, to be submitted within three (3) days of the absence.

A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed practitioner of the healing arts.

Unexcused/Unlawful Absence

For purposes of this policy, absences which do not meet the criteria indicated above shall be permanently considered unexcused.

An out-of-school suspension may not be considered an unexcused absence.[8]

Parental Notification –

District staff shall provide prompt notice to the person in parental relation upon each incident of unexcused absence.

Enforcement of Compulsory Attendance Requirements

Student is Truant –

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence.[32]

The notice shall:[32]

1. Include a description of the consequences if the student becomes habitually truant;

2. Be in the mode and language of communication preferred by the person in parental relation **and:**

    a. **Include notice that a habitually truant student may not transfer, during the school year, to a cyber charter school unless a judge determines that the transfer is in the best interest of the student; and**
    b. **Include resources available to assist the student and the person in parental relation with returning the student to compliant compulsory attendance and opportunities for academic recovery in response to the truant behavior.**

When **the notice is** transmitted to a person who is not the biological or adoptive parent, **it shall** also be provided to the student's biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.**[32]**

The notice may include the offer of a School Attendance Improvement Conference.[32]

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference.[32]

School Attendance Improvement Conference (SAIC) –

District staff shall notify the person in parental relation in writing and by telephone of the date and time of the SAIC.[32]

The purpose of the SAIC is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services.[8]

The following individuals shall be invited to the SAIC:[8]

1. The student.
2. The student’s person in parental relation.

3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the SAIC shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference.[32]

The outcome of the SAIC shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff.[32]

The district may not take further legal action to address unexcused absences until the scheduled SAIC has been held and the student has incurred six (6) or more days of unexcused absences.[32]

Student is Habitually Truant –

When a student under fifteen (15) years of age is habitually truant, district staff:[33]

1. Shall refer the student to:
   a. A school-based or community-based attendance improvement program; or
   b. The local children and youth agency.

2. May file a citation in the office of the appropriate magisterial district judge against the person in parental relation who resides in the same household as the student.[33]

When a student fifteen (15) years of age or older is habitually truant, district staff shall:[33]

1. Refer the student to a school-based or community-based attendance improvement program; or
2. File a citation in the office of the appropriate magisterial district judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program.[33]

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate magisterial district judge, district staff shall provide verification that the school held a SAIC.[33]

Unless a judge determines that it is in the student's best interest, a habitually truant student will not be permitted to transfer to a cyber charter school during the school year.[32]

Filing a Citation –

A citation shall be filed in the office of the appropriate magisterial district judge whose jurisdiction includes the school in which the student is or should be enrolled, against the student or person in parental relation to the student.[34]

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law.[34]

Special Needs and Accommodations

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy.[16][35][36][37]

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy.[16][35][37]

Discipline

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior.

Legal Footnotes

[1] **22 PA Code 11.41**
LEGAL REFERENCE

[2] **24 P.S. 1327**
LEGAL REFERENCE

[3] **24 P.S. 1329**
LEGAL REFERENCE

[4] **24 P.S. 1330**
LEGAL REFERENCE

[5] **22 PA Code 11.23**
LEGAL REFERENCE

[6] **22 PA Code 11.25**
LEGAL REFERENCE

[7] **22 PA Code 12.1**
LEGAL REFERENCE

[8] **24 P.S. 1326**
LEGAL REFERENCE

[9] **22 PA Code 11.13**
LEGAL REFERENCE

[10] **42 Pa. C.S.A. 6302**
LEGAL REFERENCE

[11] **24 P.S. 510.2**
LEGAL REFERENCE

[12] **24 P.S. 1332**
LEGAL REFERENCE

[13] **24 P.S. 1339**
LEGAL REFERENCE

[14] **22 PA Code 11.22**
LEGAL REFERENCE

[15] **22 PA Code 11.28**
LEGAL REFERENCE

[16] **Citation details unavailable**
LEGAL REFERENCE

[17] Citation details unavailable
LEGAL REFERENCE

[18] Citation details unavailable
LEGAL REFERENCE

[19] Citation details unavailable
LEGAL REFERENCE

[20] Citation details unavailable
LEGAL REFERENCE

[21] 22 PA Code 11.34
LEGAL REFERENCE

[22] 22 PA Code 11.32
LEGAL REFERENCE

[23] 22 PA Code 11.5
LEGAL REFERENCE

[24] 24 P.S. 1327.1
LEGAL REFERENCE

[25] 22 PA Code 11.31
LEGAL REFERENCE

[26] 22 PA Code 11.31a
LEGAL REFERENCE

[27] Citation details unavailable
LEGAL REFERENCE

[28] 22 PA Code 11.21
LEGAL REFERENCE

[29] 22 PA Code 11.26
LEGAL REFERENCE

[31] 24 P.S. 1546
LEGAL REFERENCE

[32] 24 P.S. 1333
LEGAL REFERENCE

[33] 24 P.S. 1333.1
LEGAL REFERENCE

[34] 24 P.S. 1333.2
LEGAL REFERENCE

Legal References

Additional References

1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

1949 Act 14
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Pennsylvania Code & Bulletin citation
LEGAL REFERENCE

Pennsylvania Code & Bulletin citation
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1949 Act 14
LEGAL REFERENCE

1949 Act 14
LEGAL REFERENCE

Pennsylvania Code & Bulletin citation
LEGAL REFERENCE

BOARD POLICY

006-DRAFT-2 Meetings

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
006-DRAFT-2	v1.3	DRAFT	9/2/2026

Parliamentary Authority

All Board meetings shall be conducted in an orderly and business-like manner. Robert's Rules of Order (RROO) shall govern the Board in its deliberations in all cases in which RROO are not inconsistent with ~~statue~~ law, state regulations ~~of the state~~ or Board procedures.[1][2]

Quorum

A quorum shall be five (5) school Directors present at a meeting, including remote attendees attending pursuant to Board Policy 006.1. No business shall be transacted at a meeting without a quorum, but the school directors present at such a meeting may adjourn to another time.[3] ~~[4]~~

Presiding Officer

The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a school director shall be elected President pro tempore by a ~~pluarity~~ majority of those present and voting to preside at that meeting only. Where no such majority is achieved on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes. ~~[~~8. [4][5][6][7] ~~The plurality of those Directors present and voting shall continue to deliberate and vote on those two (2) candidates until a majority is achieved. The election of a President Pro Tempore in accordance with this section shall be recorded in the minutes for such meeting.~~

Meeting Notifications

Notice of all open ~~public~~ Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and posting of such notice at the administrative offices ~~and the posting of such notice at the administrative offices~~ of the Board. ~~,and by any additional means the Board deems appropriate~~.~~[10]~~[8][9]

1. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the fiscal year at least three (3) days prior to the time of the first regular meeting.[8][9]

2. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.[8][9]~~[10]~~
3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.[8][9]~~[10]~~
4. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of the ~~**recessed or reconvened**~~ meeting and sending copies of such notice to interested parties.[8]~~[9]~~
5. Notice of all open meetings shall be given to any newspaper(s) ~~**or general circulation**~~ **circulating** in Bucks County and any radio or television station which so requests. Notice of all open meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.[9]~~[10]~~

Notice of all rescheduled meetings and special meetings shall be given to each school director no later than twenty-four (24) hours prior to the time of the meeting.[9][10]~~[11]~~

Agenda Notifications

The agenda, together with all relevant reports, shall be provided to each school director at least three (3) days before the meeting.

If the agenda includes an item of business related to removal of an officer of the Board, the agenda shall be provided to each school director at least seven (7) days before the meeting.

The district shall publicly post the agenda for all open meetings of the Board or Board committees **at which deliberation or official action may take place** no later than twenty-four (24) hours prior to the time of the meeting, ~~**in the manner set forth below**~~ **as follows:**[9]

1. On the district's website.

2. At the location of the meeting.

3. At the district's administrative office.

The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting.[9]

Agenda Preparation

It shall be the responsibility of the Superintendent, or the Superintendent's designee, in cooperation with the Board Secretary and Board President, to prepare an agenda of the items of business anticipated to come before the Board at each open meeting.

Order of Business

The order of business for regular meetings and special meetings called for general purposes shall be as follows, unless altered by the President or a majority of those present and voting:

Meeting Opening

Approval of Agenda

Acceptance of Minutes

Reports to the Board of Directors

Public Comment on Agenda Items Only

New Business/Curriculum

New Business/Special Education

New Business/Facilities

New Business/Finance

New Business/Policy

Public Comment on Non-Agenda Items Only

Adjournment

The order of business for other special meetings shall be determined according to the stated purpose of the special meeting.

Additions to the Agenda

The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:[11]

Emergencies – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property.[8][11]

Business Arising Within Twenty-Four (24) Hours Prior to the Meeting – The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement.[11]

Business Raised by Residents or Taxpayers During the Meeting – When a matter of Board business is raised by a resident or taxpayer during a meeting:[11][12]

1. The Board may take official action to refer the matter to staff, if applicable, to conduct research and include on a future Board meeting agenda; or

2. If the matter is de minimis (minor) in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Board may take official action on the matter.

Majority Vote – During a meeting, the Board may add a matter of business to the posted agenda by a majority vote of the school directors present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the district's website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose.[11]

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special open meetings of the Board. These requirements and rules do not apply to:[9][11][13]

1. Conference sessions.

2. Executive sessions.

Regular Meetings

Regular Board meetings shall be open and shall be held at specified places at least once every two (2) months ~~**during the new school term**~~.[2][14]

Special Meetings

Special meetings may be called for special or general purposes and shall be ~~**public**~~ open except when conducted as an executive session for purposes authorized by law.[2][5][10][15]

The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) ~~**or more**~~ school directors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the school directors.[5]

No business shall be transacted at any special meeting except that named in the call sent to school directors for such special meeting.[10]

Public Participation

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.[2][12]

Voting

All motions shall require for adoption a majority vote of those school directors present and voting, except as provided by statute or Board procedures.

All votes on motions and resolutions shall be by voice vote unless an oral roll call vote is requested by the President or another school director.

Special Voting Requirements –

**Indicates actions for which the minutes must reflect how each school director voted.*

1. Actions requiring the unanimous affirmative vote of all members of the Board remaining in office:

    a. Appoint as Board Secretary a former school director who has resigned, before the expiration of the term for which the member was elected.*[16][17]

    b. Appoint as solicitor a former school director who has resigned, before the expiration of the term for which the director was elected.*[16][17]

2. Actions requiring the affirmative votes of two-thirds of the full membership of the Board:

   a. Transferring, during the first three (3) months of the fiscal year, budgeted funds set apart or appropriated to a particular item of expenditure.*[17][18][19]

   b. Adding or increasing appropriations to meet an emergency or catastrophe.*[17][19]

   c. Hiring as a teacher a former school director who has resigned, before the expiration of the term for which the director was elected.*[16][17]

   d. Conveying land or buildings to certain charities or other public agencies without following prescribed valuation procedures or with more favorable financing.*[17][20]

   e. **Fixing the fiscal year to begin on the first day of January. *(2nd class school districts only)* [21]**

   f. **Incurring temporary debt (~~non emergency~~)**.***[17]**[19][22]

   g. Dismissing a tenured professional employee after a hearing.*[17][23]

   h. Borrowing in anticipation of current revenue.*[17][24]

   i. **Adopting or changing textbooks without the recommendation of the Superintendent.*[17][25]**

3. Actions requiring the affirmative votes of ~~**two-thirds of those voting in the presence of a quorum**~~ a majority of the full membership of the Board:

   a. Fixing the length of the school term.*[18].*[17]

   b. ~~**Adopting or changing textbooks without the recommendation of the Superintendent.**~~ **Adopting textbooks recommended by the Superintendent**.*[17][26]

   c. Appointing the district Superintendent and Assistant Superintendent(s).*[17][27][28]

   d. Appointing teachers and principals.*[17]

   e. Adopting the annual budget.*[17][29]

   f. Appointing tax collectors and other appointees.*[17][30][31]

   g. Levying and assessing taxes.*[17][32]

   h. Purchasing, selling, or condemning land.*[17]

   i. Locating new buildings or changing the location of old ones.*[17]

   j. Creating or increasing any indebtedness.*[17]

   k. Adopting planned instruction.[17][33]

   l. Establishing additional schools or departments.*[17]

   m. Designating depositories for school funds.*[17][34][35]

   n. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year.*[17][19]

   o. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds $100 (including items subject to bid requirements).*[17][36]

   p. Fixing salaries or compensation of officers, teachers, or other appointees of the Board.*[17]

q. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.*[17]

r. Dismissing, after a hearing, a Superintendent, Assistant Superintendent or non-tenured teacher.*[17][37][38]

s. Determining the location and amount of any real estate required by the school district for school purposes.*[17][39]

t. Vacating and abandoning property to which the Board has title.*[17][40]

u. Appointing a school director to fill a vacancy on the Board.*[17][41]

v. Calling a special meeting when the President has failed to do so after written request of three (3) members of the Board.[5]

w. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.[42]

x. Adopting, amending or repealing Board procedures and policy.[43]

y. ~~Combining or reorganizing into a larger School District.[44]~~**Approving or denying a charter school application.*[44]**

z. ~~Adopting a corporate seal for the District.~~ **Approving or denying a multiple charter school organization application.*[45]**

aa. **Establishing joint schools or departments.*[46]**

ab.

4. ~~Actions requiring the affirmative votes of a majority of the full membership of the Board~~

Abstention from Voting

A school director shall be required to abstain from voting when the issue involves either one of the following:

1. Conflict of interest under the Ethics Act.[47][48][49]

   Prior to the vote being taken, the school director shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.

   Conflict of interest - use by a public official of the authority of ~~**the public official's**~~ **their** office or any confidential information received through **holding** public office for the private pecuniary benefit of the public official, a member of ~~**the public official's**~~ **their** immediate family or a business with which the public official or a member of ~~**the public official's**~~ **their** immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of ~~**the public official's**~~ **their** immediate family or a business with which the public official or a member of ~~**the public official's**~~ **their** immediate family is associated.[47]

   De minimis economic impact – an economic consequence which has an insignificant effect.[47]

   Immediate family – parent, spouse, child, brother or sister.[47]

   Business with which associated – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest.[47]

2. Relative recommended for appointment to or dismissal from a teaching position.[23][50]

   Relative – father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.

The Board is encouraged to seek the guidance of the district solicitor or the State Ethics Commission for questions related to conflict of interest.[48][49]

Minutes

The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show:[51][52]

1. Date, place, and time of the meeting.
2. Names of school directors present.
3. Presiding officer.
4. Substance of all official actions.
5. Actions taken.
6. Recorded votes and a record by individual members of all roll call votes taken.[53]
7. Names of all residents who appeared officially and the subject of their testimony.
8. Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable.[9][11]

The Board Secretary shall provide each school director with a copy of the minutes of the last meeting prior to the next regular meeting.[1]

The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary.[54]

Notations and any tape or audiovisual recordings shall not be the official record of an open Board meeting but may be available for public access, upon request, in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained and disposed of in accordance with the district's records retention schedule.[1][55][56]

Recess/Reconvene

The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy.[8][9][57]

Executive Session

The Board may hold an executive session, which is not an open meeting, before; during; at the conclusion of an open meeting; or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the open meeting prior to or after the executive session.[13][15][58]

The Board may discuss the following matters in executive session:

1. Employment issues.
2. Labor relations.
3. Purchase or lease of real estate.
4. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.
5. Matters that must be conducted in private to protect a lawful privilege or confidentiality.
6. School safety and security, of a nature that if conducted in public, would:[15]
    a. Be reasonably likely to impair the effectiveness of school safety measures.
    b. Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system.

Official actions based on discussions held in executive session shall be taken at an open meeting.

Work Sessions

The Board may meet as a Committee of the Whole in an open meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with ~~**BOG 006, Notice**~~ **Board procedures**.[2][57]

A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by school directors. Public notice of the meeting shall be made in accordance with Board procedures.

The Board Secretary shall provide notice of a meeting of the Committee of the Whole in accordance with Board procedures.[8][9][57]

School Board *Committee Meetings*

~~**School Board Committees are those that are established by the School Board through a majority vote.**~~

~~**Committees can be ad hoc or standing.**~~

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by three (3) members of the committee.[8][9][57]

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other school directors, and the Superintendent.[2]

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of an area under discussion.

Legal Footnotes

[1] 24 P.S. 407
LEGAL REFERENCE

[2] 65 Pa. C.S.A. 701
LEGAL REFERENCE

[3] 24 P.S. 422
LEGAL REFERENCE

[4] 24 P.S. 405
LEGAL REFERENCE

[5] 24 P.S. 426
LEGAL REFERENCE

[6] 24 P.S. 427
LEGAL REFERENCE

[7] **24 P.S. 428**
LEGAL REFERENCE

[8] **65 Pa. C.S.A. 703**
LEGAL REFERENCE

[9] **65 Pa. C.S.A. 709**
LEGAL REFERENCE

[10] **24 P.S. 423**
LEGAL REFERENCE

[11] **65 Pa. C.S.A. 712.1**
LEGAL REFERENCE

[13] **65 Pa. C.S.A. 707**
LEGAL REFERENCE

[14] **24 P.S. 421**
LEGAL REFERENCE

[15] **24 P.S. 425**
LEGAL REFERENCE

[16] **24 P.S. 324**
LEGAL REFERENCE

[17] **24 P.S. 508**
LEGAL REFERENCE

[18] **24 P.S. 609**
LEGAL REFERENCE

[19] **24 P.S. 687**
LEGAL REFERENCE

[20] **24 P.S. 707**
LEGAL REFERENCE

[21] **24 P.S. 671**
LEGAL REFERENCE

[22] **24 P.S. 634**
LEGAL REFERENCE

[23] **24 P.S. 1129**
LEGAL REFERENCE

[24] **24 P.S. 640**
LEGAL REFERENCE

[25] **24 P.S. 803**
LEGAL REFERENCE

[27] **24 P.S. 1071**
LEGAL REFERENCE

[28] **24 P.S. 1076**
LEGAL REFERENCE

[34] **24 P.S. 621**
LEGAL REFERENCE

[37] **24 P.S. 1080**
LEGAL REFERENCE

[38] **24 P.S. 514**
LEGAL REFERENCE

[39] **24 P.S. 702**
LEGAL REFERENCE

[40] **24 P.S. 708**
LEGAL REFERENCE

[41] **24 P.S. 315**
LEGAL REFERENCE

[44] **24 P.S. 224**
LEGAL REFERENCE

[45] **24 P.S. 1729.1-A**
LEGAL REFERENCE

[46] **24 P.S. 1701**
LEGAL REFERENCE

[47] **65 Pa. C.S.A. 1102**
LEGAL REFERENCE

[48] **65 Pa. C.S.A. 1103**
LEGAL REFERENCE

[50] **24 P.S. 1111**
LEGAL REFERENCE

[51] 24 P.S. 518
LEGAL REFERENCE

[52] 65 Pa. C.S.A. 706
LEGAL REFERENCE

[53] 65 Pa. C.S.A. 705
LEGAL REFERENCE

[54] 24 P.S. 433
LEGAL REFERENCE

[58] 65 Pa. C.S.A. 708
LEGAL REFERENCE

Legal References

Additional References

1949 Act 14
LEGAL REFERENCE

Pennsylvania General Assembly citation
LEGAL REFERENCE

1949 Act 14
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1949 Act 14
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[17] [36]
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NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

805.2-AR-0. SCHOOL SECURITY PERSONNEL TRAINING

School Resource Officers (SROs)

School Resource Officers (SROs), as defined in the law and Board policy, will meet the following training requirements specified in the law, and any additional requirements identified in the agreement between the school district and law enforcement agency.

Prior to entering upon assigned duties, the SRO must successfully complete **training for school security personnel in accordance with the standards** approved by the PA Commission on Crime and Delinquency (PCCD) **and with a provider approved in accordance with applicable law**.

SROs will be invited to complete district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.

School Security Guards

School security guards, as defined in the law and Board policy, will meet the following training requirements specified in the law, and any additional requirements established by the Board based on their status as a district employee or contracted services personnel.

Prior to entering upon assigned duties of the position, the school security guard must successfully complete **training for school security personnel in accordance with the standards** approved by the PA Commission on Crime and Delinquency (PCCD) **and with a provider approved in accordance with applicable law**.

School security guards must successfully complete district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.

Additional Training

In addition to completing the training and qualifications required by law for school security personnel, SROs and school security guards must meet the training requirements for school

district employees and/or contracted services personnel as required by Board policy, based upon their specific assignments and duties.

All school security personnel must satisfy the requirements of law and Board policy regarding mandatory background check requirements for criminal history and child abuse, as well as employment history review. (Pol. 304, 317, 805.2, 818)

The district may require school security personnel to complete additional training, based upon their specific assignments and duties, including but not limited to:

1. Mandatory training on child abuse recognition and reporting, in accordance with law and Board policy (required for school security personnel who have direct contact with children). (Pol. 806, 818)

2. School safety and security training, in accordance with law and Board policy (required for employees; recommended for contracted personnel). (Pol. 805)

3. Suicide awareness and prevention training and information, including information about risk factors, warning signs, response procedures, referrals and resources regarding youth suicide awareness and prevention, in accordance with Board policy. School security personnel designated to serve on a crisis response/intervention team may need additional training on suicide risk screening or assessment. (Pol. 819)

4. **Handling of personally identifiable information in student education records and confidential special education information of students with disabilities, in accordance with law and Board policy. (Pol. 113.1, 113.4, 216)**

5. Nondiscrimination and Title IX sexual harassment training for staff to prevent, identify and alleviate problems of discrimination, in accordance with law and Board policy. (Pol. 103, 103.1, 104)

6. Effectively responding to, intervening in and reporting incidents of student bullying, in accordance with law and Board policy. (Pol. 249)

7. **Safe2Say Something reporting and handling training, if designated as part of the district's Crisis Team, in accordance with law and district procedures. (Pol. 805)**

8. CPR/AED training as part of the district's Core Team, in accordance with Board policy. (Pol. 822)

9. **Administration of an emergency epinephrine auto-injector in response to a student believed to be experiencing an anaphylactic reaction, in accordance with law, PA Department of Health training and Board policy. (Pol. 210.1)**

10. **Administration of opioid antagonists, including PA Department of Health training on recognizing opioid-related overdoses, administering opioid antagonists and promptly seeking medical attention for drug overdoses, in accordance with law and Board policy.**

(Pol. 823)

11. Maintaining professional adult/student boundaries, in accordance with Board policy. (Pol. 824)

12. **School district procedures and currently applicable legal standards for conducting student searches by district staff, other than searches conducted by a law enforcement agency, in accordance with law and Board policy. (Pol. 226)**

13. **Infection control and universal precautions, including information on HIV infection, in accordance with Board policy. (Pol. 203.1, 314.1)**

14. **Dating violence education, in accordance with Board policy. (Pol. 252)**

15. **Working with homeless children and youth, as well as children in foster care, in accordance with Board policy. (Pol. 251)**

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

122.1-AR-1. **NONCURRICULUM-RELATED,** NONSCHOOL-SPONSORED STUDENT-**INITIATED** GROUP ACKNOWLEDGMENT FORM

Each participating student of a **noncurriculum-related,** nonschool-sponsored, student**-initiated** group will receive, at the time the student joins the group, a copy of the Board policy and administrative regulations governing the student group.

Each participating student and their parent/guardian must acknowledge that they have read, understand, and agree to abide by the applicable provisions of Board policy and administrative regulations by signing this form.

* * * * *

The **noncurriculum-related** student group's staff monitor ____(Name of Monitor)_____ reviewed the Board policy and administrative regulations with me and provided an opportunity to ask questions on _____(Date)_____.

I, _____, as a participant of the

_____(Fill in the Name of the Student Group)_____, have read the applicable Board policy and administrative regulations governing **noncurriculum-related** student groups.

I understand and agree to abide by the provisions of the applicable Board policy and administrative regulations and understand that if I violate those provisions, I could lose my right to participate in the group's meetings and activities and may be subject to disciplinary consequences.

_____ _____

Student Signature **Date**

_____ _____

Parent/Guardian Signature **Date**

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

122.1-AR-0. **NONCURRICULUM-RELATED,** NONSCHOOL-SPONSORED, STUDENT-**INITIATED** GROUPS

The following administrative regulations govern the registration and operation of **noncurriculum-related,** nonschool-sponsored, student-**initiated** groups at the secondary level.

Secondary schools in the district will grant access to student groups that request to meet for **noncurricular,** religious, political, or philosophical purposes under a limited open forum provided by the Equal Access Act.

Establishment of a limited open forum does not limit the authority of the school, the district, its agents, or its employees to maintain order and discipline on school premises; to protect the well-being of students and staff; and to assure that attendance of students at meetings is voluntary. A limited open forum is established when the school grants an opportunity for one (1) or more **noncurriculum-related** student groups to meet on school premises during noninstructional time.

Noninstructional time – means the time determined by the administration before actual classroom instruction begins or after actual classroom instruction ends, and **during time designated for lunch.** For purposes of determining the beginning and ending of the school day, the school will designate the first period in the day when the majority of the students attend class as the first period; the last period in the day will be the period that is the last class period for the majority of the students.

Noncurriculum-related student group – means any student-**initiated** group that does not directly relate to the **body of courses** offered by the school.

The school will be deemed to offer a fair opportunity for students to conduct meetings within a limited open forum if it uniformly ensures that:

1. The meeting is voluntary and student-initiated.

2. There is no sponsorship of the meeting by the school or any government, its agents or employees.

3. School employees are present only in a nonparticipatory capacity.

4. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school.
5. Nonschool persons do not direct, conduct, control, or regularly attend activities of student groups.

Establishment of a limited open forum does not authorize the school or the district to:

1. Influence the form or content of any prayer or other religious activity.

2. Require any person to participate in prayer or other religious activity.

3. Expend public funds beyond the incidental cost of providing the space for the student-initiated meetings.

4. **Compel any school agent or employee to attend a meeting of the noncurriculum-related student group if the content of the speech at the meeting is contrary to the beliefs of the agent or employee.**

5. Sanction meetings that are otherwise unlawful.

6. Limit the rights of groups of students that are not of a specified numerical size.

7. Abridge the constitutional rights of any person.

Student religious groups and political clubs will be allowed to use school premises on the same basis as other **noncurriculum-related** student groups.

The building principal may approve a **noncurriculum-related** student group's use of facilities to conduct a meeting **within** the limited open forum, provided that:

1. The meeting will take place during noninstructional time, as determined by the **building** principal.

2. The meeting is voluntary and student-initiated. The **building** principal must be assured that students are the ones promoting such activities and are participating of their own volition. Only students enrolled in the school may request such meetings.

3. School authorities or district personnel do not promote, lead, or participate in such meetings. **Building** principals must assign personnel to monitor these meetings. This action does not constitute sponsorship of such meetings.

4. The presence of school authorities is for **monitoring** only, and such attendance is nonparticipatory in nature.

5. The activities or meetings **do not** substantially and materially interfere with the orderly conduct of regular instructional activities in the school.

6. Student meetings are not controlled, conducted, or directed by persons or groups not affiliated with the schools. Nonschool individuals may attend student meetings but not on a regular basis. The student who requested use of the school facility for a student meeting must receive approval from the **building** principal at least seven (7) days in advance for any

nonschool individual who will be attending the meeting and must state the purpose for attendance. All visitors must comply with Policy 907. School Visitors.

7. The meeting is open to all students without regard to race, color, religious creed, sex, sexual orientation, religion, ancestry, national origin or handicap/disability.

8. **Noncurriculum-related student** groups must apply for the use of school facilities for student meetings on the appropriate form. Approval or denial will be made by the **building** principal or designee.

9. Groups denied use of facilities may appeal the decision pursuant to Board Policy 906: Public Complaint **Procedures.**

10. Approved groups will not use the school name, school mascot name, district name or any name that might imply school or district sponsorship.

Staff Monitor

To ensure appropriate levels of safety, the district requires the presence of a staff monitor for all meetings and activities of student groups. If a student group is unable to secure a staff monitor, the district will ensure that one is provided. No school employee will be expected to attend or monitor a meeting if the content of the speech at the meeting is contrary to the employee's beliefs.

Meeting/Activity Announcements

The **building** principal will allow all student groups to have their meetings and activities announced through district media, such as bulletin boards, morning announcements on the P.A. system, school television program, school calendar, school newspaper, district website, and school hallways for announcement posters, subject to the following requirements:

1. Announcements for student group meetings and activities may only include the name of the group clearly identified as a student-initiated group; date, time, and place of the meeting or activity; and general subject of the meeting or activity.

2. All announcements must be submitted to the principal or designee at least one (1) school day in advance of the meeting or activity and must include a waiver stating that the meeting or activity is not sponsored by the school.

3. The principal or designee will ensure that all announcements adhere to these requirements and will decide how such announcements may be displayed and/or conveyed.

Dissemination of Policy/Regulations

A copy of pertinent Board policy and administrative regulations will be provided to the student members and staff monitors of all student groups upon initial registration and annually thereafter.

Each member of the student group will be asked to sign a statement indicating that they have read, understand, and agree to abide by Board policy and administrative regulations.

Violations

Any activity that would violate Board policy and/or discipline codes is prohibited on district property. Any student who engages in misconduct is subject to disciplinary action, including suspension and expulsion.

Any group that violates Board policy and/or administrative regulations may be subject to losing its right to meet on school premises, as otherwise guaranteed under the Equal Access Act.

Equal Treatment

The provisions of this administrative regulation will be applied equally to all **noncurriculum-related** student groups.

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

325-AR-2. IDENTIFICATION BADGES

These procedures establish expectations for the proper wearing, display, care, and management of identification (ID) badges as part of the employee dress and appearance standards. The goal is to support safety, professionalism, and easy identification of district staff.

The district will prepare identification badges for all district employees and when applicable third-party partners such as related service affiliates, which will be distributed by the Human Resources Department or their designee.

Badges will display a picture of the employee, employee's name.

All district employees are required to wear identification badges during working hours and while on school property. Identification badges must be easily visible at all times, unaltered and in good condition.

Failure to properly wear an ID badge will be considered a violation of the employee dress code.

Employees with a documented medical, religious or disability-related need for an alternative must request accommodation through the Human Resources Office.

Employee ID badges must be recognizable; if the employee's appearance changes significantly, the employee must request a new ID badge.

Lost, Stolen, or Damaged Badges

- **Employees must report lost or stolen badges immediately to administration.**
- **Badges that become unreadable or mechanically nonfunctional due to normal wear will be replaced at no cost.**
- **A replacement fee of twenty-five ($25) will apply for repeated loss or damage caused by misuse.**

Temporary Badges

- **Employees who forget their ID badge must sign in at the main office and obtain a temporary badge for the day.**

Chronic failure to bring a badge will be addressed through the progressive discipline process.

NEW HOPE-SOLEBURY SCHOOL DISTRICT

No. 122-AR-0

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

122-AR-0. EXTRACURRICULAR ACTIVITIES

The following administrative regulation governs the registration and management of student extracurricular activities that are sponsored or approved by the Board.

The Board will approve and recognize an extracurricular activity organized for a purpose not prohibited by Board policy or by law, if the activity complies with all provisions of Board policy and administrative regulations. Any extracurricular activity that violates Board policy and/or administrative regulations may be subject to losing its right to meet on school premises.

Extracurricular activities refers to programs, which may include athletic activities and curriculum-related student groups, that are sponsored or approved by the Board, are conducted wholly or partly outside the regular school day and are equally available to all students who voluntarily elect to participate.

An athletic activity shall mean all of the following:

1. **An athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with the school, including cheerleading, club-sponsored sports activities and sports activities sponsored by school-affiliated organizations.**

2. **Noncompetitive cheerleading that is sponsored by or associated with the school.**

3. **Practices, interschool practices and scrimmages for all athletic activities.**

Curriculum-related student group shall mean any student group that directly relates to the body of courses offered by the district.

Classification

The building principal will determine whether an extracurricular activity is curriculum-related. Considerations may include:

1. **If the subject matter of the student group's activity must be taught or will be taught in a regularly scheduled course.**

2. **If the subject matter of the student group's activity must concern the body of planned instruction as a whole.**

3. **If the participation in the student group's activity is a course requirement.**
4. **If academic credit is earned for participation in the student group's activity.**

If the building principal is unable to make such a determination, they will notify appropriate district-level administrators who in turn may consult with the district solicitor, as necessary.

If the determination is made that the student group's activities are not curriculum-related, the building principal and/or administration will refer to Policy 122.1: Noncurriculum-Related, Nonschool-Sponsored, Student-Initiated Groups.

Curriculum-Related Activities

For curriculum-related extracurricular activities, faculty advisors will have the authority to provide in-depth guidance and teaching to students and will act on behalf of the district to ensure that the extracurricular activities are aligned with the district's objectives. All such faculty advisors must teach a subject in the district whose content is related to extracurricular activities, or have sufficient experience or expertise related to that subject, as determined by the administration.

Extracurricular Activity Registration

Students or staff requesting to form an extracurricular activity must apply in writing to the building principal for approval. At that time and each year thereafter, the extracurricular activity will be required to:

1. **Submit a list of its members and officers.**

2. **Submit a copy of its constitution and/or bylaws.**

District Authority

The Superintendent, building principal and/or designee has full authority to prohibit unlawful meetings; maintain discipline and order on school premises; prevent the material and substantial interference with the orderly conduct of educational activities; and protect the well-being of students and other members of the school community.

Scheduling Meetings

Based upon availability and advance request, properly registered extracurricular activities may conduct meetings on school premises before and after school and during the lunch hour, as the schedule permits.

Requests for permission to schedule meetings or events of extracurricular activities must be submitted on the district form to the building principal or designee at least seven (7) days prior to the meeting.

Presence of Faculty Advisors

To ensure appropriate levels of safety, the district requires the presence of a faculty advisor for all meetings and events of extracurricular activities. If an extracurricular activity is unable to secure a faculty advisor, the district will ensure that one is provided.

Dissemination of Policy/Regulations

Board policies are accessible on the district's publicly available website. In addition, copies of pertinent Board policy and administrative regulations will be made available to students, parents/guardians, staff and administrators during regular business hours in the building principal's office.

A copy of pertinent Board policy and administrative regulations will be provided to the student members and faculty advisors of all extracurricular activities upon initial registration and annually thereafter.

Each member of an extracurricular activity will be asked to sign a statement indicating that they have read, understand, and agree to abide by Board policy and administrative regulations.

Nondiscrimination

All extracurricular activities will be open to all students without discrimination, subject only to those qualifications necessary to fulfill the specified objectives of the activity consistent with eligibility standards. (Pol. 103, 103.1)

Equal Treatment

The provisions of this administrative regulation will be applied equally to all extracurricular activities as required by law.

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

218.1-AR-0. WEAPONS NOTIFICATIONS TO APPROPRIATE POPULATION OF SCHOOL COMMUNITY

The Superintendent or designee will be responsible for informing parents/guardians and district employees of incidents involving a weapon on school property, at school-sponsored activities, or on a public conveyance providing transportation to or from a school or school-sponsored activity, in accordance with applicable law and regulations, as follows:

1. **Incident occurring at a school building - Notification to parents/guardians of students enrolled in or attending that school building and school employees assigned to that building.**

2. **Incident occurring at a school building that shares a campus with other school buildings - Notification to parents/guardians of students enrolled or attending and school employees assigned to any building on the shared campus.**

3. **Incident occurring at a school-sponsored activity or on a public conveyance providing transportation to or from a school or school-sponsored activity - Notification to the appropriate population of parents/guardians and school employees. Notification is not required if the incident is not directly related to the school-sponsored activity or the students or staff involved in the activity.**

Methods of Notification

Notification of incidents involving possession of a weapon must be made within twenty-four (24) hours of the incident occurring, unless the circumstances of the incident necessitate otherwise. Notification will be made via a method of communication that ensures it is likely to reach parents/guardians and district employees.

Methods of communication may include, but not be limited to,

1. **Posting on the district website.**
2. **Posting on a district-owned social media account.**
3. **Mass email notification.**
4. **Mass text notification.**
5. **Announcement in parent/student online portal.**

To enhance reach and confirm delivery reliability, the district will utilize at least two (2) methods of communication to deliver required notifications to parents/guardians and district employees.

Documentation of Notification

The Superintendent or designee will be responsible for documenting the recipients, time, and delivery method(s) of communication used to notify the appropriate population of parents/guardians and district employees when an incident involving possession of a weapon occurs.

Documentation will be maintained in accordance with the district's records management plan.

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

204-AR-5. CUMULATIVE ABSENCE NOTICE
(*10 Cumulative Absences*)

Date:

Name of person in parental relation
Address
City, PA ZIP Code

Dear (Name):

This letter is to officially notify you that **(Child's Name)** has been absent from school on the following ten (10) dates: **(Date 1, Date 2, Date 3, etc.)**.

Consistent with **Board of Education Policy #204**, you are hereby notified that **all future absences this school year will require a medical note**. This notice is issued at the cumulative ten-day threshold, regardless of whether individual absences were previously excused or unexcused.

Your child has reached this threshold, and we strongly encourage you to ensure that no further absences occur during this school year. Please be advised that, should an additional absence occur beyond this point that is not medically excused, the district will convene a school-family conference. The Principal, School Social Worker, and/or School Counselor will contact you to schedule the meeting, and your participation will be required.

Regular school attendance is essential to your child's academic success and is required by both the Commonwealth of Pennsylvania and New Hope-Solebury School District policy.

For your reference, copies of the penalties for violation of Pennsylvania's compulsory attendance requirements and **NHSD Attendance Policy #204** are enclosed. To connect with your school guidance counselor and access additional resources, please visit the NHSD Guidance page at *www.nhsd.org* and select your school site.

If you have any questions, please contact our office so that we can work together to ensure your child's educational success.

Sincerely,

Director of Student Services

***Enclosures*:** Penalties for Violations of Compulsory School Attendance; NHSD Attendance Policy #204

cc: Superintendent
Building Principal
Assistant Principal (as applicable)
Guidance Counselor
School Social Worker
Student Assistance Team
Attendance Officer/ Home and School Visitor
Student File

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

204-AR-4. HABITUAL TRUANT NOTICE
(*6 Unexcused Absences*)

Date:

Name of person in parental relation
Address
City, PA ZIP Code

Dear (Name):

This letter is to officially notify you that, based on (Child's Name)'s attendance history showing unexcused absences on the following dates: **(Date 1, Date 2, Date 3, etc.)**, (Child's Name) is deemed to be **habitually truant**, meaning your child has accumulated six (6) or more days of unexcused absences during the current school year, meeting the definition of habitual truancy under **Act 138 of 2016** (24 P.S. §13-1326).

Because your child is habitually truant, it is necessary to formally notify you of key components of the Pennsylvania Public School Code and New Hope-Solebury School District policies governing attendance.

Under Act 47 of 2025, your child is prohibited from transferring to a cyber charter school during this school year unless a judge determines that the transfer is in the best interest of your child.

If your child is under fifteen (15) years of age at the time of referral, the district will:

- Refer your child to a school-based or community-based attendance improvement program; or
- Refer your child to the county children and youth agency for services or possible disposition as a dependent child under 42 Pa. C.S. Chapter 63 (relating to juvenile matters).
- The district may also file a citation in the office of the magisterial district judge against you.

If your child is fifteen (15) years of age or older at the time of referral, the district will either:

- Refer your child to a school-based or community-based attendance improvement program; or
- File a citation in the office of the magisterial district judge against your child or you. When a citation is filed, the judge will provide notice as required by law.

If convicted of a violation of compulsory school attendance laws, the magisterial district judge will determine appropriate penalties:

- First Offense — a fine of not more than $300, together with court costs;
- Second Offense — a fine of not more than $500, together with court costs;
- Third and Subsequent Offenses — a fine of not more than $750, together with court costs.

The judge is authorized to assign a sentence, with penalties in compliance with law, even after the completion of the school year in which your child was habitually truant. The judge, at the time of conviction, will determine whether transfer to a cyber charter school is in the student's best interest.

Voluntarily acting with intentional disregard of, or plain indifference to, the imposed penalties may result in a sentence of up to three (3) days in jail. If your child fails to comply with the imposed penalties, the magisterial district judge may forward the record of conviction to the Pennsylvania Department of Transportation (PennDOT), which will then suspend or deny operating privileges for ninety (90) days for a first offense and six (6) months for a second or subsequent offense.

At this point, the district must hold a **School Attendance Improvement Conference (SAIC)** for your child. Our School Social Worker or School Counselor will contact you to arrange the conference, at which a **School Attendance Improvement Plan** will be developed in accordance with PSBA Administrative Regulation 204-AR.

Please refer to the enclosed resources to assist you and your child with returning to compliant school attendance and to access opportunities for academic recovery. To connect with your school guidance counselor, please visit the NHSD Guidance page at *www.nhsd.org* and select your school site.

We sincerely hope that your child's attendance record improves and that your child has a successful school year. If you have any questions, please contact our office so that we can work together to ensure your child's educational success.

Sincerely,

Director of Student Services

Enclosures: Penalties for Violations of Compulsory School Attendance; NHSD Attendance Policy #204; Pennsylvania Act 138 of 2016 and Act 47 of 2025 [3]

cc: Superintendent
Building Principal
Assistant Principal (as applicable)
Guidance Counselor
School Social Worker
Student Assistance Team
Attendance Officer/ Home and School Visitor
Student File

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

204-AR-3 Truant Notice
(3-5 Unexcused Absences)

Date:

Name of person in parental relation
Address
City, PA ZIP Code

Dear Parent(s)/Guardian of FIRST_NAME, LAST_NAME:

This letter is to officially notify you that **(Child's Name)** has been recorded as unlawfully absent on the following dates: **(Date 1, Date 2, Date 3, etc.)**. These absences are unlawful and, therefore, constitute a violation of the compulsory school attendance provision of the Pennsylvania Public School Code (24 P.S. §13-1327). Under Pennsylvania law (24 P.S. §13-1326 et seq., as amended by Act 138 of 2016), a student is considered "truant" upon three (3) unexcused absences and "habitually truant" upon six (6) or more unexcused absences during the current school year. [2]

A student who incurs three (3) or more school days of unexcused absences during the current school year is considered *truant*. You are strongly encouraged to ensure that your child does not become *habitually truant*. Habitual truancy—six (6) or more unexcused absences—constitutes a summary offense under the Pennsylvania Public School Code for which the following penalties may be imposed:

- A fine ranging from $300 (first offense) to $500 (second offense) and up to $750 (third and subsequent offenses), together with court costs;
- Completion of a course or program designed to improve school attendance;
- Referral to the county children and youth agency for services or possible disposition as a dependent child;
- Community service; and

- Suspension of driving privileges for ninety (90) days for a first offense and six (6) months for a second or subsequent offense.

If your child becomes habitually truant, your child will not be permitted to transfer, during the school year, to a cyber charter school unless a judge determines that the transfer is in the best interest of your child.

The purpose of this letter is to officially notify you of the attendance situation to date, the potential consequences of these absences, and our goal to work collaboratively toward a positive resolution. Regular school attendance is essential to your child's academic success and is required by both the Commonwealth of Pennsylvania and New Hope-Solebury School District policy. All absences are recorded as unlawful until the school district receives a written excuse explaining the reason for the absence; if a written excuse is not received within three (3) calendar days, the absence is permanently recorded as unlawful.

Unless a **School Attendance Improvement Conference (SAIC)** has already been scheduled, we invite you, **(Child's Name)** and any individual you consider a resource to meet with designated district staff and appropriate service providers. The purpose of the SAIC is to discuss the reasons for the unexcused absences, develop a **School Attendance Improvement Plan**, and avoid any legal consequences for truant behavior. Our School Social Worker or School Counselor will contact you to arrange the conference.

Please refer to the enclosed resources to assist you and your child with returning to compliant school attendance and to access opportunities for academic recovery. To connect with your school guidance counselor, please visit the NHSD Guidance page at *www.nhsd.org* and select your school site.

If you have any questions, please contact our office so that we can work together to ensure your child's educational success.

Sincerely,

Director of Student Services

Enclosures: Penalties for Violations of Compulsory School Attendance; NHSD Attendance Policy #204; Pennsylvania Act 138 of 2016 and Act 47 of 2025 [3]

cc: Superintendent
Building Principal
Assistant Principal (as applicable)
Guidance Counselor
School Social Worker
Student Assistance Team

Attendance Officer/ Home and School Visitor
Student File

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

805.1-AR-1. INCIDENT REPORT- DISCRETIONARY NOTIFICATION

The Superintendent or designee, including the School Safety and Security Coordinator, building principals, administrators, school safety and security personnel or district employees in charge of school field trips, will use their discretion and may report specified incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the law enforcement agency that has jurisdiction over the school's property or the property where the school-sponsored activity takes place, in accordance with state law and regulations and with the procedures set forth in the memorandum of understanding with law enforcement.

Incident - an instance involving an act of violence; the possession of a weapon by any person; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco products by any person on school property; or conduct that constitutes an offense listed in the school safety and security provisions of School Code. (24 P.S. Sec. 1319-B).

Incidents involving the following criminal offenses may be reported to the law enforcement agency:

1. The following offenses under 18 Pa. C.S., and any attempt, solicitation or conspiracy to commit any of these offenses:

a. Section 2701 (relating to simple assault).

b. Section 2705 (relating to recklessly endangering another person).

c. Section 2706 (relating to terroristic threats).

d. Section 2709 (relating to harassment).

e. Section 3127 (relating to indecent exposure).

f. **Section 3131 (relating to unlawful dissemination of intimate image).**

g. Section 3307 (relating to institutional vandalism) when the penalty is a misdemeanor of the second degree.

h. Section 3503(b)(1)(i), (ii), (iii) and (iv), (b.1) and (b.2) (relating to criminal trespass).

i. Chapter 39 (relating to theft and related offenses).

j. **Section 4101.1 (relating to digital forgery).**

k. Section 5502 (relating to failure of disorderly persons to disperse upon official order).

l. Section 5503 (relating to disorderly conduct).

m. Section 6305 (relating to sale of tobacco products).

n. Section 6306.1 (relating to use of tobacco products in schools prohibited).

o. Section 6308 (relating to purchase, consumption, possession or transportation of liquor or malt or brewed beverages).

In determining whether to notify the law enforcement agency of an incident, the Superintendent or designee may consider the following factors:

1. The seriousness of the situation.

2. The school's ability to defuse or resolve the situation.

3. The student's intent.

4. The student's age.

5. Whether the student has a disability and, if so, the type of disability and its impact on the student's behavior.

6. Other factors believed to be relevant.

In making a determination of whether to notify the law enforcement agency of an incident listed above, and to the extent the district has the authority, the district may consider using available school-based diversion programs and available school-wide positive behavior supports to address the student's behavior.

In notifying the law enforcement agency of the incident, the Superintendent or designee will provide as much of the following information as is available at the time of the notification; however, the gathering of this information should not unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.

2. Nature of the incident.

3. Exact location of the incident.

4. Number of persons involved in the incident.

5. Names and ages of the individuals involved.

6. Weapons, if any, involved in the incident.

7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.

8. Injuries, if any.

9. Whether emergency medical services or the fire department were notified.

10. Identity of the school contact person.

11. Identity of the witnesses, if any.

12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.

13. Other such information as is known to the school district and believed to be relevant to the incident.

The Superintendent or designee will also notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the law enforcement agency has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.

Required Reporting

The Superintendent or designee will comply with all applicable reporting requirements, including mandated reporting in accordance with the Child Protective Services Law and submission of the annual school safety and security incident report to the PA Department of Education, in accordance with applicable law, regulations and Board policies.

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

204-AR-0. COMPULSORY ATTENDANCE/UNEXCUSED ABSENCES

The following words, when used in this administrative regulation, have the following meaning, except where the context clearly indicates or requires a different meaning:

Citation means a nontraffic citation or private criminal complaint.

Compulsory school age means the period of a student's life from the time the student's person in parental relation elects to have the student enter school, which will be no later than six (6) years of age until the student reaches eighteen (18) years of age. The term does not include a student who holds a certificate of graduation from a regularly accredited, licensed, registered, or approved high school.

Habitually truant means six (6) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.

Offense means each citation filed with a magisterial district judge for a violation of the requirement for compulsory school attendance, regardless of the number of unexcused absences alleged in the citation.

Person in parental relation means a:

1. Custodial biological or adoptive parent.

2. Noncustodial biological or adoptive parents.

3. Guardian of the person of a student.

4. Person with whom a student lives and who is acting in a parental role of a student.

The term does not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child defined under 42 Pa. C.S. §6302 (relating to definitions).

School attendance improvement conference (SAIC) means a conference where the student's absences and the reasons for the absences are examined in an effort to improve attendance, with or without additional services. This conference must be held prior to a district initiating truancy proceedings against a student and person in parental relation.

School attendance improvement plan means the form created by the Pennsylvania Department of Education (PDE), or a similar form, to document the outcome and next steps of the school attendance improvement conference.

School-based or community-based attendance improvement program means a program designed to improve school attendance by seeking to identify and address the underlying reasons for a student's absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.

School day means the length of time that a student subject to compulsory school attendance is expected to be receiving instruction during a calendar day, as determined by the Board.

Truant means having incurred three (3) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.

Unexcused absence means an absence from school which is not permitted by state law or Board policy and for which an approved explanation has not been submitted within the time period and in the matter prescribed by the Board. An out-of-school suspension will not be considered an unexcused absence.

It is mandatory for all students of compulsory school age residing in the state to attend a school in which all required subjects and activities are taught.

Attendance

All students of compulsory school age who either:

1. Reside in the district and are enrolled in district schools,

2. Qualify for attendance in the district but are not currently enrolled in any school,

3. Attend district schools on a tuition basis,

are required to comply with the adopted Board policy governing attendance.

Designated staff in each school will be responsible for monitoring and maintaining records of each student's attendance.

The district will employ and designate at least one (1) staff member to serve as an attendance officer or home and school visitor, to enforce compulsory attendance requirements.

The attendance officer or home and school visitor has full police powers without warrant and may arrest or apprehend any student who fails to attend school in violation of compulsory attendance requirements. A school police officer also has the same arrest powers. Personnel with the title of security guard are not empowered to arrest students who violate compulsory attendance laws.

School Response to Absences

The school is a critical part of a student's support system, and school staff have a significant opportunity to assist students and their families to comply with attendance requirements.

Staff will treat all absences as unexcused until a written excuse explaining the absence is submitted within three (3) days of the absence.

The person in parental relation and student will be informed that if a written excuse is not provided within three (3) days of the absence, the absence will be permanently recorded as unexcused. District staff will provide written notice to the person in parental relation upon each incident of unexcused absence.

Each building principal or teacher will report to a designated district employee when a student has been absent for three (3) days, or their equivalent, without a lawful excuse.

If the designated employee discovers that a district student is unable to attend school because of a lack of clothing or food, they will report the case to a suitable relief agency operating in the district or to the appropriate county agency for investigation and relief.

Teachers can be the first line of defense for compulsory attendance, as they are the first to recognize students with possible attendance issues. Teachers will implement a plan of action that includes, but is not limited to:

1. Distributing and reviewing with students and families the adopted Board policies governing attendance and student responsibilities.

2. Meeting individually with students to discuss reasons for absence.

3. Providing feedback to designated district staff.

4. Making referrals to guidance counselors.

5. Cooperating with the Student Assistance Program, as appropriate.

6. Attending the school attendance improvement conference, as necessary.

7. Contributing, as necessary, to the development of the school attendance improvement plan.

District Response to Unexcused Absences

The person in parental relation of a compulsory school age student is subject to penalties if compulsory attendance requirements are not met.

The designated district employee will make every effort to work collaboratively with the person in parental relation to address the truancy of a student and will not initiate formal action until an SAIC has been held and the student is habitually truant.

First Unexcused Absence –

Designated district staff will send to the person in parental relation a notice about the unexcused absence. The notice will be in the preferred language of the person in parental relation, will contain a description of the consequences that will follow if the student becomes habitually truant, and the name and telephone number of the district employee that the person in parental relation can contact to request assistance in resolving the student's truant behavior.

Second Unexcused Absence –

Designated staff will send to the person in parental relation a notice of a second unexcused absence. The notice will contain a description of the consequences that will follow if the student becomes habitually truant, and the name and telephone number of the district contact. The second notice will include another offer of district assistance and will be in the preferred language of the person in parental relation.

Third Unexcused Absence –

Designated district staff will send notice to the person in parental relation, in writing, within ten (10) school days of the student's third unexcused absence, that contains a description of the consequences that will follow if the student becomes habitually truant, and the name and telephone number of the district contact. The third notice will include another offer of district assistance**, including resources available to assist the student and person in parental relation with returning the student to compliant school attendance and opportunities for further academic recovery, and will be in the preferred language of the person in parental relation. The notice will also state that habitually truant students are prohibited from transferring to a cyber charter school during the school year, unless a judge determines that it is in the best interest of the student.**

The district may also send to the person in parental relation an invitation to attend an SAIC at which the student's absences and reasons for the absences are to be examined in order to improve attendance, with or without additional services.

If a student continues to incur additional unexcused absences after the school has issued the notice of the student's third unexcused absence, the school will send to the person in parental relation an invitation to attend an SAIC at which the student's absences and reasons for the absences are to be examined in order to improve attendance, with or without additional services.

Participants invited to the conference must include, but not be limited to:

1. The student.

2. The student's person in parental relation.

3. Other individuals as identified by the person in parental relation who may be a resource.

4. Appropriate school personnel.

5. Recommended service providers.

While active participation by the student and family members is an integral component of this conference, there is no legal requirement for either the student or person in parental relation to attend the school attendance improvement conference. The school should make every attempt to conduct the SAIC with the person in parental relation present, to identify and resolve the root causes of truancy, and contribute to the group discussion their unique knowledge about the student and the student's environment.

In an attempt to encourage participation, the school should provide written notice, sent via certified mail, and communicate with the person in parental relation via telephone. The school will hold the SAIC even if the person in parental relation declines to participate or fails to attend.

Issues that should be addressed in the SAIC include, but are not limited to:

1. Appropriateness of the student's educational environment.

2. Possible elements of the school environment that inhibit student success.

3. Student's current academic level and needs.

4. Social, emotional, physical, mental and behavioral issues.

5. Issues concerning family and home environment.

6. Any other issues affecting the student's attendance.

The school will document the outcome of the SAIC in a written school attendance improvement plan which can include: access to academic and social/health supports from the district and community organizations; an outline of family/parental and student responsibilities; and levels of performance monitoring that include rewards and consequences.

The school will use a form similar to the School Attendance Improvement Plan Form, created by PDE, to document the school attendance improvement conference.

At the end of the school attendance improvement conference, all parties present should sign the school attendance improvement plan. The student and person in parental relation will be provided a copy of the school attendance improvement plan, regardless of whether they attended.

When the student and/or person in parental relation is/are in attendance at the school attendance improvement conference, the designated district staff member will ensure that the student and the person in parental relation clearly understand the consequences that follow a violation of the compulsory attendance requirements.

Subsequent Unexcused Absence –

When a school attendance improvement plan is in place for a student who is not yet habitually truant, and the student is subsequently unlawfully absent at any point within the school year,

meaning four (4) to five (5) unexcused absences, the designated district staff will send to the person in parental relation, by certified mail and via any additional mode of communication previously successful with the person in parental relation, an official notice of unexcused absence. The notice will inform the person in parental relation that the school attendance improvement plan has been violated and that once the student reaches six (6) unexcused absences, formal truancy proceedings will be initiated.

When a school attendance improvement plan is in place and the student is subsequently unlawfully absent at any point within the school year, thus amounting to six (6) or more unexcused absences, the designated district staff will send to the person in parental relation, by certified mail and via any additional mode of communication previously successful with the person in parental relation, an official notice to inform the person in parental relation that the school attendance improvement plan has been violated and formal truancy proceedings will be initiated.

At any time when a school attendance improvement plan has been violated, notice has been sent to the person in parental relation that formal action will be initiated, and the student is habitually truant, the designated district staff will initiate truancy proceedings.

The school attendance improvement plan will remain in place, and the district will continue to pursue remedies to the student's habitual truancy until the student is no longer truant or is no longer of compulsory school age, regardless of whether the student was enrolled at the current school district or another school entity at the time of truancy.

Penalties for Violations

When referring a habitually truant student of any age to the county children and youth agency or filing a citation, the school must provide verification that the SAIC was held, generally by submitting the school attendance improvement plan.

Habitually truant students under fifteen (15) years of age -

1. The designated district staff will refer the student to either:

    a. A school-based or community-based attendance improvement program, or

    b. The county children and youth agency for:

        1) Services, or

        2) Possible disposition as a dependent child.

2. The designated district staff may, but are not required to, file a truancy citation against the person in parental relation to the student who resides in the same household as the student.

Habitually truant students fifteen (15) years of age and older -

1. The designated district staff will either:

    a. Refer the student to a school-based or community-based attendance improvement program, or

    b. File a citation against the student or person in parental relation to the student who resides in the same household as the student.

2. If a student fifteen (15) years of age or older continues to accrue additional absences after a school refers the student to a school-based or community-based attendance improvement program or refuses to participate in an attendance improvement program, the school may refer the student to the county children and youth agency for possible disposition as a dependent child.

Citations and Proceedings

The designated district staff will file a truancy citation with the magisterial district judge where the student attends school.

When a citation is filed against a student or person in parental relation to the student who resides in the same household as the student, the magisterial district judge will provide notice of the hearing to the school, person in parental relation, the student, and the county children and youth agency.

At the hearing, the school district must prove beyond a reasonable doubt that the student was subject to the compulsory attendance law and was, without legal justification, habitually truant. The person in parental relation may demonstrate, by a preponderance of the evidence, that they took every reasonable step to ensure the attendance of the student at school.

Before entering a sentence, the magisterial district judge will permit the school district, person in parental relation to the student, or student to present relevant information, such as the student's attendance since the citation was filed, to assist the judge in making an informed decision regarding an appropriate sentence.

A person convicted of a violation of the compulsory attendance laws may be sentenced to pay a fine for the benefit of the school, sentenced to perform community service, or required to complete an appropriate course or program designed to improve school attendance.

The judge is authorized to assign a sentence, with penalties in compliance with law, even after the completion of the school year in which the student was habitually truant.

The judge, at the time of conviction, will determine whether it is in the student's best interest to be able to transfer to a cyber charter school, or not.

If within a three-year period a student or person in parental relation is convicted of a second or subsequent offense, the court must refer the student to the county children and youth agency for services or possible disposition as a dependent child under the Juvenile Act.

The designated district staff will not file a citation against a student or person in parental relation for a subsequent violation of compulsory school attendance if:

1. A proceeding is already pending against the student or person in parental relation and judgment in the first proceeding has not yet been entered, unless a warrant has been issued for failure of the student or person in parental relation to appear before the court and the warrant has not yet been served.

2. A referral for services has been made to the county children and youth agency under this subdivision, the agency has not closed the case, and the educational entity has not consulted with the county children and youth agency prior to filing the petition.

3. A petition has been filed alleging the student is dependent due to being habitually truant, relative to juvenile matters, and the case remains under the jurisdiction of the juvenile court.

Fines

For the first offense, the fine may not exceed $300, together with court costs.

For the second offense, a person in parental relation may not be fined more than $500, together with court costs.

For a third and any subsequent offense, a person in parental relation may not be fined more than $750, together with court costs.

Failure to Comply with Penalties

If a person in parental relation fails to comply with the penalties imposed, that person may be sentenced to jail for up to three (3) days if the court determines that the person in parental relation had reasonable ability to comply with the penalty and that noncompliance was willful.

If a student fails to satisfy the penalties imposed:

1. Such act will not be considered delinquent but may result in a dependency determination under the Juvenile Act.

2. The magisterial district judge may send the record of conviction to the Pennsylvania Department of Transportation.

    a. If the Department of Transportation receives such a record, it is required to take action against the student's operating privileges. The Department will suspend for ninety (90) days the operating privilege of any student upon receiving a certified record that the student was convicted of violating the compulsory attendance requirements. If the Department receives a second or subsequent conviction for a student's violation, the Department will suspend the student's operating privilege for six (6) months.

    b. Any student whose record is received by the Department and who does not have a driver's license will be ineligible to apply for a driver's license for the time periods

specified above. If the student is under sixteen (16) years of age when convicted, suspension of operating privileges will commence for the time specified above.

Nothing in this section will be construed to apply to a person in parental relation whose child or children are in a home education program.

Homeless and Unaccompanied Youth/Children in Foster Care

The Every Student Succeeds Act, the McKinney-Vento Homeless Assistance Act, and the Fostering Connections to Success and Increasing Adoptions Act require that states, local education agencies, and schools work to remove barriers to the education of homeless students, unaccompanied youth, and children in foster care. Such barriers include those related to enrollment and retention due to absences.

Designated district staff will not count as unexcused those absences that occur due to homelessness, the transience of unaccompanied youth, or the fluctuation of foster care placements.

Designated school staff should use the school attendance improvement conferences as a means to identify the root causes of students' absenteeism, such as homelessness, frequent household shifts, absence of consistency and stability, and a lack of transportation, which should all be captured in the school attendance improvement plan. The school attendance improvement plan should clearly delineate the school responsible for complying with the compulsory attendance laws (school of origin, school of residence, etc.) as well as the school(s) responsible for implementing various portions of the school attendance improvement plan.
The district must consider the living situation of each unaccompanied youth to determine whether it is appropriate to file citations against the person in parental relation. School districts may consider contacting the county children and youth agency to link the youth with services.

District Response to the Unexcused Absences of Nonpublic School Students

Though nonpublic schools are charged with developing their own policies to monitor, track, and respond to unexcused absences, the nonpublic student's school district of residence remains responsible for enforcing the requirements for compulsory school attendance. Designated district staff will work with nonpublic schools located within district boundaries to:

1. Ensure the district receives copies of the written notification of each nonpublic school student's third unexcused absence, as sent to the person in parental relation of the student;

2. Participate in school attendance improvement conferences, as necessary;

3. Receive copies of all school attendance improvement plans;

4. Refer the nonpublic school student to a school-based or community-based attendance improvement program or the county children and youth agency for possible disposition as a dependent child;

a. Request, as necessary, assistance from the nonpublic school relative to attendance improvement programs and juvenile dependency referrals.

5. File truancy citations with the magisterial district judge where the nonpublic school student resides.

    a. Request, as necessary, cooperation and participation from the nonpublic school in the truancy proceedings.

6. Refer the nonpublic school student to the county children and youth agency for possible disposition if the nonpublic school student either does not comply with or attend the school-based or community-based attendance improvement program.

    a. Request, as necessary, cooperation and participation from the nonpublic school.

BOARD POLICY

805.1-AR-0 Incident Report - Immediate Notification

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
805.1-AR-0	v2.2	DRAFT	9/2/2026

Purpose

The Board recognizes that cooperation with law enforcement agencies is considered essential for protecting students and staff, maintaining a safe environment in schools and safeguarding district property.

Authority

It shall be the policy of the Board to establish and maintain a cooperative relationship between the school district and law enforcement agencies with jurisdiction over school property of the school district in maintaining school safety and security; responding to school safety and security reports; and reporting and resolution of incidents that occur on school property, at any school-sponsored activity or on any conveyance providing transportation to or from a school or school-sponsored activity.[1][2][3] [4] [5]

The Board directs the Superintendent to execute and update, on a biennial basis, a memorandum of understanding with each law enforcement agency that has jurisdiction over school property in accordance with state law and regulations.[1][2][6]

Definition

Incident - an instance involving an act of violence; the possession of a weapon by any person; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco products by any person on school property; or conduct that constitutes an offense listed in the school safety and security provisions of School Code.[2][7][8] [9] [10] [11] [12] [13] [14] [15] [16]

Guidelines

Memorandum of Understanding

In accordance with state law and regulations, the Superintendent shall form an advisory committee composed of relevant school staff to assist in the development of a memorandum of understanding with law enforcement. The Superintendent shall execute and update, every two (2)

years, a memorandum of understanding with each law enforcement agency that has jurisdiction over school property. The memorandum of understanding shall be signed by the Superintendent, chief of police of the law enforcement agency with jurisdiction over the relevant school property and each building principal, and be filed with the PA Department of Education.[1][2][6]

In developing and updating the memorandum of understanding, the district shall consult and consider the model memorandum of understanding, in accordance with applicable law and regulations.[1][2][6]
The memorandum of understanding shall comply with state law and regulations and set forth:[1][2][6]

1. A procedure for law enforcement agency review of the district's annual incident report required by law, prior to the Superintendent filing the report with the PA Department of Education.
2. A procedure for the resolution of incident data discrepancies in the report prior to filing the report.
3. **A procedure for the timely coordination between the district's threat assessment team and the law enforcement agency, as necessary.[17]**
4. Additional matters pertaining to crime prevention agreed to between the Superintendent and the law enforcement agency.

Students With Disabilities

The district shall provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each law enforcement agency that has jurisdiction over school property. Updated copies shall be provided each time the administrative regulations and procedures for behavior support are revised by the district.[18][19] **[20] [21]**

The district shall invite representatives of each law enforcement agency that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district's Special Education Plan and positive behavior support program.[18][19] **[20] [21]** [22]

The district shall invite representatives of each law enforcement agency that has jurisdiction over school property to participate in district training related to subjects that enhance understanding of and build positive relationships with students, which may include but not be limited to training on trauma-informed approaches, restorative practices, suicide awareness and prevention, child abuse recognition and reporting, maintaining confidentiality of students' personally identifiable information and maintaining professional adult/student boundaries. **[4] [23] [24] [25] [26] [27] [28]**

Referral to Law Enforcement

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, to the law enforcement agency that has jurisdiction over the school's property, in accordance with state law

and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies.[1][2][7] [9] [10] [11] [12] [13] [14] [15] [16] [21] [29][30] [31] [32]

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law.[2]

Prior to submitting the incidents report, the Superintendent and each law enforcement agency having jurisdiction over school property shall do all of the following:[2]

1. No later than thirty (30) days prior to the deadline for submitting the report to the PA Department of Education, the Superintendent shall submit the report to the law enforcement agency that has jurisdiction over the relevant school property. The law enforcement agency shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine whether the report accurately reflects law enforcement incident data.
2. No later than fifteen (15) days prior to the deadline for the Superintendent to submit the report to the PA Department of Education, the law enforcement agency shall notify the Superintendent, in writing, whether the report accurately reflects law enforcement incident data. Where the law enforcement agency determines that the report accurately reflects law enforcement incident data, the chief of police shall sign the report. Where the law enforcement agency determines that the report does not accurately reflect law enforcement incident data, the law enforcement agency shall indicate any discrepancies between the report and law enforcement incident data.
3. Prior to submitting the report to the PA Department of Education, the Superintendent and the law enforcement agency shall attempt to resolve any discrepancy between the report and law enforcement incident data. If a discrepancy remains unresolved, the law enforcement agency shall notify the Superintendent and the PA Department of Education in writing.
4. Where a law enforcement agency fails to take action as required above, the Superintendent shall submit the report to the PA Department of Education and indicate that the law enforcement agency failed to take the required action.

Legal Footnotes

[1] **24 P.S. 1306.2-B**
LEGAL REFERENCE

[2] **24 P.S. 1319-B**
LEGAL REFERENCE

[3] **22 PA Code 10.1**
LEGAL REFERENCE

[4] **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

[5] **Pol. 805.2 — School Security Personnel**
POLICY REFERENCE

[6] **22 PA Code 10.11**
LEGAL REFERENCE

[7] **22 PA Code 10.2**
LEGAL REFERENCE

[8] **35 P.S. 780-102**
LEGAL REFERENCE

[9] **Pol. 218 — Student Discipline**
POLICY REFERENCE

[10] **Pol. 218.1 — Weapons**
POLICY REFERENCE

[11] **Pol. 218.2 — Terroristic Threats**
POLICY REFERENCE

[12] **Pol. 222 — Tobacco Use**
POLICY REFERENCE

[13] **Pol. 227 — Controlled Substances**
POLICY REFERENCE

[14] **Pol. 323 — Tobacco and Vaping Products**
POLICY REFERENCE

[15] **Pol. 351 — Drug and Substance Abuse**
POLICY REFERENCE

[16] **Pol. 904 — Public Attendance at School Events**
POLICY REFERENCE

[17] **24 P.S. 1302-E**
LEGAL REFERENCE

[18] **22 PA Code 10.23**
LEGAL REFERENCE

[19] **22 PA Code 14.104**
LEGAL REFERENCE

[20] **Pol. 113 — Special Education**
POLICY REFERENCE

[21] **Pol. 113.2 — Screening and Evaluations for Students With Disabilities**
POLICY REFERENCE

[22] **22 PA Code 14.133**
LEGAL REFERENCE

[23] **Pol. 113.4 — Confidentiality of Special Education Student Information**
POLICY REFERENCE

[24] **Pol. 216 — Student Records**
POLICY REFERENCE

[25] **Pol. 333 — Professional Development**
POLICY REFERENCE

[26] **Pol. 806 — Child Abuse**
POLICY REFERENCE

[27] **Pol. 819 — Suicide Awareness, Prevention and Response**
POLICY REFERENCE

[28] **Pol. 824 — Maintaining Professional Adult/Student Boundaries**
POLICY REFERENCE

[29] **22 PA Code 10.21**
LEGAL REFERENCE

[30] **22 PA Code 10.22**
LEGAL REFERENCE

[31] **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

[32] **Pol. 113.1 — Discipline of Students With Disabilities**
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

803 School Calendar

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
803	v3.1	DRAFT	9/2/2026

Proposed addition Proposed deletion

PURPOSE

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

The school calendar shall normally consist of a minimum of [1][2][8][10]180 student days.

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13][14]
Temporary provisions established in accordance with law may include but are not limited to: [1][2][5][6][7][8][9][12][13][15]

1. Keeping schools in session such days and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.
2. Reducing the length of time of daily instruction for courses and classes.
3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.

Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.[7] [14]

DELEGATION OF RESPONSIBILITY

The Superintendent shall annually prepare a school calendar for Board consideration.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy.[7][14] [15]

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Legal Footnotes

[1] 24 P.S. 133
LEGAL REFERENCE

[2] 24 P.S. 1501
LEGAL REFERENCE

[3] 24 P.S. 1502
LEGAL REFERENCE

[4] 24 P.S. 1503
LEGAL REFERENCE

[5] 24 P.S. 1504
LEGAL REFERENCE

[6] 24 P.S. 1505
LEGAL REFERENCE

[7] 24 P.S. 1506
LEGAL REFERENCE

[8] 22 PA Code 11.1
LEGAL REFERENCE

[9] 22 PA Code 11.2
LEGAL REFERENCE

[10] 22 PA Code 4.4
LEGAL REFERENCE

[11] 24 P.S. 520
LEGAL REFERENCE

[12] 24 P.S. 520.1
LEGAL REFERENCE

[13] 24 P.S. 1501.3
LEGAL REFERENCE

[14] Pol. 006
LEGAL REFERENCE

[15] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

704 Maintenance

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
704	v3.1	DRAFT	9/2/2026

PURPOSE

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

AUTHORITY

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.[2][3]

~~**A planned program of preventive maintenance shall be developed by the Director of Operations which will produce maximum performance and longevity of equipment and keep buildings and grounds in good condition.**~~

~~**The principals and Director of Operations shall carry on frequent inspections of all buildings, equipment, playgrounds and playground apparatus to discover conditions which might be dangerous to health, safety and comfort of the students or personnel, and return a written report to the Superintendent or the Superintendent's designee as to the findings of that inspection.**~~

~~**Teachers shall be responsible for the safe use of buildings, grounds and equipment in the classes which they teach or in the activities for which they are responsible.**~~

~~**Guidelines**~~

~~**Employees and students shall be encouraged to report promptly to the principal of the school or department head any defects in building, furniture, playground apparatus or other equipment that might prove injurious to the comfort, health or safety of teachers, students or other persons.**~~

~~**The Superintendent or the Superintendent's designee shall report periodically to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analyses.**~~

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

1. Regular program of maintenance, repair and improvement of buildings and facilities.

2. Testing lead levels in drinking water.[3]

3. Critical spare parts inventory.

4. Equipment replacement program.

5. Long-range plans for building modernization and conditioning.

6. The Superintendent or designee shall develop a maintenance check list applicable to all district buildings.

7. Each building principal, in conjunction with the Director of Operations and/or building maintenance employee, shall conduct a physical inspection of the building on a periodic basis and return a written report to the Superintendent or designee as to the findings of that inspection.

The Superintendent or designee shall report periodically to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

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Legal Footnotes

[2] **24 P.S. 701**
LEGAL REFERENCE

[3] **24 P.S. 742.1**
LEGAL REFERENCE

Legal References

No additional references listed.

NEW HOPE-SOLEBURY VIRTUAL ACADEMY

Weekly Virtual Wellness Check: Internal Guidelines & Protocol

Purpose: To comply with Pennsylvania Act 20 of 2026 (Section 1327.4 of the Public School Code) requiring weekly real-time visual wellness checks for full-year virtual instruction students to verify student well-being and program participation.

1. Session Logistics & Staff Roles

- **Schedule:** Every Tuesday from 1:00 PM – 1:30 PM (during any instructional week consisting of at least 3 full or partial days).
- **Platform:** District Zoom (Standing link provided to virtual families).
- **Designated Host Staff:** Director of Education and/or Education Office Administrative Assistant
- **Student Check-in Expectation:** Students must log on at any point between 1:00 PM and 1:30 PM, enable camera and microphone, verbally say hello, and confirm visual identity in real time.
- **Support Services:** Host staff will provide real-time assistance for technical difficulties or program concerns raised during the window.

2. Attendance & Tracking

- Host staff must log student attendance in real time.

3. Exemptions & Adjustments

- **Excused Absence (Sec. 1329):** If a student has an excused absence on Tuesday, a check-in must be attempted on the next school day in that same week. If absent all week, the student is exempt for that week.
- **Outages:** Documented household internet or power outages exempt the student for that specific window, provided parents submit documentation promptly. A makeup check must occur later that week.

4. Non-Attendance Escalation Protocol (Statutory Timeline)

Timeline	Action Required	Responsible Party
Within 1 School Day (Wednesday)	1. Initiate ongoing efforts using **at least 2 different communication methods** (e.g., phone, email, SMS). 2. Send **written notice** to parent/guardian in their preferred language detailing the missed check.	Director of Education and/or Education Office Administrative Assistant

Within 3 School Days of Notice (Monday)	If the check remains incomplete, schedule a **Wellness Review Conference** to take place within 1 school day.	Director of Education and/or Education Office Administrative Assistant
Next School Day (Tuesday)	**Convene Wellness Review Conference** (in-person or virtual) to establish real-time visual contact, re-establish communication, and create an intervention plan. *Convene regardless of parent/student attendance.*	Director of Education
Within 24 Hours (If Conference Missed)	If the student misses the conference, conduct an **in-person wellness check within 24 hours** (including weekends/holidays).	Social Worker
Unresponsive / Unreachable	Consult School Solicitor. Consider contacting emergency contacts or local law enforcement / child welfare agencies for safety checks.	Director of Education & Solicitor

5. Mandated Reporting Requirements

Staff conducting checks are subject to 23 Pa.C.S. Ch. 63. Any visual or verbal indicators of abuse, neglect, or harm observed during a Zoom check or conference must be reported immediately per Child Protective Services procedures.

BOARD POLICY

204.2 Virtual Attendance and Wellness Checks

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
204.2	v2.2	DRAFT	9/2/2026

PURPOSE

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law.[1]

This policy shall be posted on the district's publicly accessible website.[1]

DEFINITION

District employee/representative – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[2][3]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

GUIDELINES

Weekly Wellness Checks

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.[1]

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[1]

Wellness Check Methods

Acceptable methods of conducting wellness checks include:[1]

1. **A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.**
2. **Virtual or face-to-face participation by the student in any of the following activities:**
   a. **Health screenings.**
   b. **Standardized testing.**
   c. **Advising sessions.**
   d. **Tutoring sessions.**
   e. **In person, school-sponsored activities chaperoned by a district employee/representative.**

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[1] [4][5]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week. [1] [4][5]

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check. [1]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.[1]

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible.[1]

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[1]

1. **Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and**
2. **Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.**

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[1]

The wellness review conference will be conducted to:[1]

1. **Complete the required wellness check through real-time visual interaction with the student;**

2. **Reestablish communication with the student and the student's parent/guardian; and**
3. **Identify interventions to facilitate future participation in wellness checks.**

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[1]

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[1]

When the district has been unable to reach or obtain a response from the student or the student's parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.[1]

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.[1]

Reporting Requirements

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy.[1][2][3]

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:[1]

1. **A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district's virtual instruction program.**
2. **Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.**
3. **Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.**
4. **Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.**

Legal Footnotes

[1] 24 P.S. 1327.4
LEGAL REFERENCE

[2] 23 Pa. C.S.A. 6301
LEGAL REFERENCE

[3] Pol. 806 — Child Abuse
POLICY REFERENCE

[4] 24 P.S. 1329
LEGAL REFERENCE

[5] Pol. 204 — Attendance
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

105 Curriculum

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
105	v3.1	DRAFT	9/2/2026

PURPOSE

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

DEFINTION

For purposes of this policy, curriculum shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[2][3] **[4]**

AUTHORITY

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][3] **[4]**

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[1][3][5][6] **[7]** **[8]**

Special Instruction/Observances

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.[20][21] **[22]**

GUIDELINES

The district's curriculum shall provide the following:

Policy saved — content, tracked changes, comments

1. Continuous learning through effective collaboration among the schools of this district.
2. Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. [9]
3. Guidance and counseling services for all students to assist in career and academic planning.[23]
4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. [11]
5. Language Instruction Educational Program for English Learner students, pursuant to law, and regulation and Board policy.[12] [13]
6. Compensatory education programs for students, pursuant to law and regulation.
7. Equal educational opportunity for all students, pursuant to law and regulation. [14] [15]
8. Career awareness and vocational education, pursuant to law and regulation. [16]
9. Educational opportunities for identified gifted students, pursuant to law and regulation. [17]
10. Regular and continuous instruction in required safety procedures. [18]

DELEGATION OF RESPONSIBILITY

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of [1] administrators, teaching staff members, students, community members, Board members.

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[1] [19]

With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

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Legal Footnotes

[1] 22 PA Code 4.4
LEGAL REFERENCE

Policy saved — content, tracked changes, comments

LEGAL REFERENCE

[3] **22 PA Code 4.12**
LEGAL REFERENCE

[4] **Pol. 102 — Academic Standards**
POLICY REFERENCE

[5] **24 P.S. 1511**
LEGAL REFERENCE

[6] **24 P.S. 1512**
LEGAL REFERENCE

[7] **Pol. 107 — Adoption of Planned Instruction**
POLICY REFERENCE

[8] **Pol. 127 — Assessments**
POLICY REFERENCE

[9] **Pol. 109 — Resource Materials**
POLICY REFERENCE

[11] **Pol. 113 — Special Education**
POLICY REFERENCE

[12] **22 PA Code 4.26**
LEGAL REFERENCE

[13] **Pol. 138 — Language Instruction Educational Program for English Learners**
POLICY REFERENCE

[14] **Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students**
POLICY REFERENCE

[15] **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

[16] **Pol. 115 — Career and Technical Education**
POLICY REFERENCE

[17] **Pol. 114 — Programs for Gifted Students**
POLICY REFERENCE

[18] **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

[19] **Pol. 105.1 — Curriculum Review by Parents and Students**
POLICY REFERENCE

[20] **24 P.S. 1541-1555**
LEGAL REFERENCE

[21] **36 U.S.C. 106**
LEGAL REFERENCE

[22] **P.L. 108-447 — P.L. 108-447**
LEGAL REFERENCE

[23] **Pol. 112 — Guidance Counseling**
POLICY REFERENCE

Legal References

No additional references listed.

Policy saved — content, tracked changes, comments

BOARD POLICY

102 Academic Standards

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
102	v3.1	DRAFT	9/2/2026

PURPOSE

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

DEFINITION

Academic standards ~~**shall be defined as**~~ **means** what a student should know and be able to do at a specified grade level. For purposes of ~~**Board policy, the term academic standards shall be deemed to encompass**~~ **this policy, the term academic standards encompasses** Pennsylvania Core Standards, **Pennsylvania Integrated Standards** state academic standards and local academic standards.[3]

AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts **(reading, writing, speaking and listening)** - **PA Core Standards**.
2. Mathematics **- PA Core Standards**.
3. ~~**Science and Technology - to include reading in science and technology, and writing for science and technology,**~~ Science, Environment, Ecology, Technology and Engineering (Grades K-5) **- PA Integrated Standards**.
4. ~~**Environment and Ecology**~~ Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.

10. Family and Consumer Sciences.

11. Personal Finance.

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.**[2][4][5]

The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use. [9]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2][6][7]

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2][8]

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Legal Footnotes

[1] 22 PA Code 4.11
LEGAL REFERENCE

[2] 22 PA Code 4.12
LEGAL REFERENCE

[3] 22 PA Code 4.3
LEGAL REFERENCE

[4] Pol. 105
LEGAL REFERENCE

[5] Pol. 107
LEGAL REFERENCE

[6] Pol. 127 — Assessments
POLICY REFERENCE

[7] Pol. 212 — Reporting Student Progress
POLICY REFERENCE

[8] Pol. 113 — Special Education
POLICY REFERENCE

[9] 24-P-S-1556
LEGAL REFERENCE

Legal References

No additional references listed.

BOARD POLICY

249 Bullying/Cyberbullying

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
249	v3.2	DRAFT	9/2/2026

PURPOSE

The Board is committed to providing a safe, positive learning environment for district students **that is free from bullying and cyberbullying.**The Board recognizes that bullying **and cyberbullying create** an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence.

DEFINITIONS

Artificial Intelligence-Generated or Modified Media means text, code, images, audio or video data that has been created or modified from its original source data through the use of artificial intelligence technology, programs or platforms.[1]

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting that is severe, persistent or pervasive and has the effect of doing any of the following:[1]

1. Substantially interfering with a student's education**; or**
2. Creating a threatening environment**; or**
3. Substantially disrupting the orderly operation of the school.

~~**Bullying, as defined in this policy, includes cyberbullying**~~**. Cyberbullying, as defined in this policy, includes cyberbullying. Cyberbullying means bullying through the use of electronic technology or communication, including data, computer software or online platforms regardless of their origin, using a device, system network, internet service, email, social media or other digital means, including artificial intelligence–generated or modified media. Cyberbullying includes bullying conduct which occurs in a school setting.**[1]

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[1]

AUTHORITY

The Board prohibits all forms of bullying **and cyberbullying** by district students **and requires that this policy be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.**[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

~~Students are encouraged to use the District's report form, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.~~

~~The Board directs that verbal and written complaints of bullying shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies.~~

The Board directs that complaints of bullying **and cyberbullying** be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying **or cyberbullying** brought pursuant to this policy **to** also be reviewed for conduct which may not be proven to be bullying **or cyberbullying** under this policy but merits review and possible action under other Board policies.[1]

~~When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, District staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.~~ [2] [3]

~~Discrimination/Harassment~~

~~Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination or harassment shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination or harassment are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination or harassment as well as the incidents of alleged bullying.~~ [4] [5]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying **or cyberbullying** or participation in an investigation of allegations of bullying **or cyberbullying** is prohibited and shall be subject to disciplinary action.

DELEGATION OF RESPONSIBILITY

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying **and cyberbullying**.

The Superintendent or designee shall develop administrative regulations to ~~implement~~ **support** this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[1]

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

District administration shall annually provide the following information with the school safety and security incident report:[1][2]

1. Board's Bullying ~~Policy~~/**Cyberbullying** Policy.
2. Report of bullying **and cyberbullying** incidents.
3. Information on the development and implementation of any bullying **and cyberbullying** prevention, intervention or education programs.

GUIDELINES

Reports of bullying or cyberbullying may be made orally or in writing and may be anonymous, except where made by district staff. Students are encouraged to use the district's reporting form attached to this policy, or to submit a written complaint; however, oral complaints will be accepted, documented and investigated.

Any individual receiving a complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor any person involved.

District staff who observe bullying/cyberbullying or receive a report of bullying/cyberbullying shall not conduct an independent investigation but shall take appropriate action to protect the safety of involved students and promptly provide a summary of the observed or reported conduct to the building principal or designee.

For purposes of this policy, a reporter is an individual, other than district staff, who reports alleged bullying/cyberbullying directed at one or more students. A complainant is the alleged victim or target of the conduct. In some circumstances, the same individual may serve as both reporter and complainant.

The building principal or designee shall encourage the complainant or reporter to complete the district's designated report form. If, due to age, disability or other incapacity, the complainant or reporter is unable to complete the form, the building principal or designee shall document the report and complete the form on the individual's behalf. If the report is made by someone other than the complainant, the complainant shall be notified promptly, informed of the report, and encouraged to complete the district reporting form.

As soon as practicable after the receipt of a report of bullying or cyberbullying, the district shall notify the parent(s)/guardian(s) of any student involved in the incident.

If the complainant, district staff, or other professionals with knowledge of the complainant's health and well-being indicate that notifying a parent/guardian could place the complainant or another person at risk of abuse, neglect or other imminent harm, the building principal, in consultation with the Superintendent and legal counsel, and as appropriate, law enforcement, child welfare authorities and other qualified professionals, may determine whether parental notification should be delayed as permitted by law. The basis for the delay must be documented, and parent/guardian notification shall occur as soon as legally and safely practicable.[3][4]

Every report of bullying/cyberbullying shall be reviewed and investigated promptly and sufficiently to address the alleged misconduct, even if the report is anonymous or the complainant requests that no action be taken.

Threat Assessment

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community, or others, district staff shall make a referral to the district's threat assessment team in accordance with applicable law and Board policy.[5][6]

Discrimination/Harassment

If, at the time of the report or at any time during the investigation of the alleged bullying/cyberbullying, there is reason to believe that the conduct may fall within the provisions of the district's discrimination/harassment policies, the Title IX Coordinator must be promptly notified. Upon notification, the Title IX Coordinator will immediately initiate steps to comply with appropriate policies and procedures. The investigation will be handled as a joint and concurrent investigation to address all appliable allegations and legal requirements.[7][8]

Investigation Procedures

After determining that the matter does not require handling under Policy 103, the building principal shall determine whether the investigation may be conducted by the principal or designee or whether the matter must be referred to the Superintendent or another appropriate administrator.

If law enforcement has been notified, a law enforcement report has been filed, or substantiated allegations could result in expulsion, the building principal shall consult with the Superintendent or appropriate administrator, who may seek advice from legal counsel.

Investigations shall be timely, impartial, thorough and comprehensive. The investigation may include:

1. **Interviewing the complainant.**
2. **Interviewing the individual(s) accused of the conduct.**
3. **Interviewing witnesses.**
4. **Reviewing physical, electronic or documentary evidence.**
5. **Reviewing any other relevant information provided during the investigation.**
6. **Conducting any additional inquiry reasonably necessary to determine the facts and address proven misconduct.**

Investigative Findings

The investigator shall prepare findings that summarize the investigation, determine whether the allegations have been substantiated, identify any violation of Board policy or applicable law, and recommend appropriate corrective action.

As soon as practicable after determining that an incident of bullying or cyberbullying has occurred, the district shall notify the parent(s)/guardian(s) of any student involved in the incident of the determination of the investigation.

The complainant/reporter and the accused shall be informed of the outcome of the investigation within a reasonable period of time, consistent with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws. The accused shall not be informed of any individual remedies provided to the complainant.[9]

District Response and Corrective Action

If an investigation results in a finding that bullying or cyberbullying or other misconduct occurred, the district shall take prompt and appropriate corrective action designed to stop the conduct, prevent its recurrence, protect affected students, eliminate any hostile or disruptive environment, and prevent retaliation.[1]

The district shall document corrective actions taken and, when permitted by law, inform the complainant or reporter of responsive measures. District administrators shall monitor the effectiveness of corrective actions and take additional measures when necessary.[1]

If an investigation reveals violations of other Board policies or circumstances requiring additional review, referral, discipline or intervention, the district shall address those matters through the appropriate disciplinary, administrative or support processes.

~~A student who violates this policy shall be subject to appropriate disciplinary action.~~ **Any disciplinary action imposed shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, applicable collective bargaining agreements, and state and federal law, and may include:**

[1][2][13]

1. Counseling within the school.

2. Parental conference.

3. Loss of school privileges.

4. Transfer to another school building, classroom or school bus.

5. Exclusion from school-sponsored activities.

6. Detention.

7. Suspension.

8. Expulsion.

9. Counseling/Therapy outside of school

10. Referral to law enforcement officials.

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[1][2][10]

Education

The district may develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[1][11][12]

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law. The report must include the total number of bullying and cyberbullying incidents that occurred during the school year, including the number of cyberbullying incidents suspected to involve artificial intelligence-generated or modified media.[2][14]

Legal Footnotes

[1] 24 P.S. 1303.1-A
LEGAL REFERENCE

[2] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[3] 23 Pa. C.S.A. 6301
LEGAL REFERENCE

[4] Pol. 806 — Child Abuse
POLICY REFERENCE

[5] 24 P.S. 1302-E
LEGAL REFERENCE

[6] Pol. 236.1 — Threat Assessment
POLICY REFERENCE

[7] Pol. 1 — Discrimination/Title IX Sexual Harassment Affecting Students
POLICY REFERENCE

[8] Pol. 103 — Nondiscrimination - Qualified Students With Disabilities
POLICY REFERENCE

[9] Pol. 216 — Student Records
POLICY REFERENCE

[10] 22 PA Code 12.3
LEGAL REFERENCE

[11] 20 U.S.C. 7118
LEGAL REFERENCE

[12] 24 P.S. 1302-A
LEGAL REFERENCE

[13] Pol. 236 — Student Assistance Program
POLICY REFERENCE

[14] 24 P.S. 1319-B
LEGAL REFERENCE

Legal References

No additional references listed.

New Hope-Solebury School District

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

704-AR-6. DRINKING WATER

The district has a duty to maintain facilities that provide a safe supply of drinking water.

To ensure that all school facilities are providing safe drinking water to students and staff, the district will implement the following measures:

1. Disinfect drinking water fountains and water outlets daily to reduce possible bacteria contamination.

2. Clean drinking water fountains daily to remove lime and calcium build-up.

3. Clean sediment and debris out of all outlet screens or aerators on a regular basis.

4. Clean water faucets and hot water tanks to control bacteria growth levels.

5. Evaluate school facilities for the presence of cross-connections between the drinking water system and other liquids or substances for actual or potential cross-contamination.

Lead Testing

The Superintendent or designee will determine the necessity for annual lead testing in the drinking water of school facilities where children attend school.

If the district does not test drinking water for lead, the Superintendent or designee will discuss lead issues in school facilities at a public meeting, as required by law.

When lead testing is conducted and water samples show lead levels in excess of **0.005 milligrams per liter**, the district will immediately:

1. Ensure that no child or adult is exposed to drinking water contaminated with lead.

2. Make alternative sources of drinking water available.

3. Take corrective actions, as necessary.

The Superintendent or designee will report elevated lead levels to the PA Department of Education.

The district will ensure that training is provided to school staff to:

1. Raise awareness of the potential occurrences, causes and health effects of lead in drinking water.

2. Assist school staff in identifying potential areas where elevated lead levels may occur.

3. Establish a testing plan to identify and prioritize testing sites.

The district will communicate information to students, parents/guardians, staff and the community about the programs in place for monitoring lead levels, the results of testing for lead in the drinking water, and remediation action being taken by the district.

NOTE: School district facilities that receive their drinking water from their own water source and not from a municipal water system operate as a public water system (PWS) and are required to comply with the federal Safe Drinking Water Act. A **public water system (PWS)** is a school facility that provides water for consumption using their own water source (e.g., a well) to twenty-five (25) or more individuals more than sixty (60) days per year or a system that has fifteen (15) or more service connections. Please see "Drinking Water and Best Management Practices for Schools and Child Care Facilities With Their Own Drinking Water Source," US Environmental Protection Agency, for further information – https://nepis.epa.gov/Exe/ZyPDF.cgi?Dockey=P100GOT8.txt

Resources:

Drinking Water and Best Management Practices for Schools and Child Care Facilities Served by Municipal Water Systems, US Environmental Protection Agency - https://nepis.epa.gov/Exe/ZyPDF.cgi?Dockey=P100HGM8.txt

Lead Information for Schools and Daycares, PA Department of Environmental Protection - http://www.dep.pa.gov/Citizens/My-Water/PublicDrinkingWater/Pages/Lead-and-Drinking-Water.aspx

3Ts Toolkit for Reducing Lead in Drinking Water in Schools, US Environmental Protection Agency - https://www.epa.gov/ground-water-and-drinking-water/3ts-reducing-lead-drinking-water-toolkit

NEW HOPE-SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

805.1-AR-1. INCIDENT REPORT- DISCRETIONARY NOTIFICATION

The Superintendent or designee, including the School Safety and Security Coordinator, building principals, administrators, school safety and security personnel or district employees in charge of school field trips, will use their discretion and may report specified incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the law enforcement agency that has jurisdiction over the school's property or the property where the school-sponsored activity takes place, in accordance with state law and regulations and with the procedures set forth in the memorandum of understanding with law enforcement.

Incident - an instance involving an act of violence; the possession of a weapon by any person; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco products by any person on school property; or conduct that constitutes an offense listed in the school safety and security provisions of School Code. (24 P.S. Sec. 1319-B).

Incidents involving the following criminal offenses may be reported to the law enforcement agency:

1. The following offenses under 18 Pa. C.S., and any attempt, solicitation or conspiracy to commit any of these offenses:

a. Section 2701 (relating to simple assault).

b. Section 2705 (relating to recklessly endangering another person).

c. Section 2706 (relating to terroristic threats).

d. Section 2709 (relating to harassment).

e. Section 3127 (relating to indecent exposure).

f. **Section 3131 (relating to unlawful dissemination of intimate image).**

g. Section 3307 (relating to institutional vandalism) when the penalty is a misdemeanor of the second degree.

h. Section 3503(b)(1)(i), (ii), (iii) and (iv), (b.1) and (b.2) (relating to criminal trespass).

i. Chapter 39 (relating to theft and related offenses).

j. **Section 4101.1 (relating to digital forgery).**

k. Section 5502 (relating to failure of disorderly persons to disperse upon official order).

l. Section 5503 (relating to disorderly conduct).

m. Section 6305 (relating to sale of tobacco products).

n. Section 6306.1 (relating to use of tobacco products in schools prohibited).

o. Section 6308 (relating to purchase, consumption, possession or transportation of liquor or malt or brewed beverages).

In determining whether to notify the law enforcement agency of an incident, the Superintendent or designee may consider the following factors:

1. The seriousness of the situation.

2. The school's ability to defuse or resolve the situation.

3. The student's intent.

4. The student's age.

5. Whether the student has a disability and, if so, the type of disability and its impact on the student's behavior.

6. Other factors believed to be relevant.

In making a determination of whether to notify the law enforcement agency of an incident listed above, and to the extent the district has the authority, the district may consider using available school-based diversion programs and available school-wide positive behavior supports to address the student's behavior.

In notifying the law enforcement agency of the incident, the Superintendent or designee will provide as much of the following information as is available at the time of the notification; however, the gathering of this information should not unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.

2. Nature of the incident.

3. Exact location of the incident.

4. Number of persons involved in the incident.

5. Names and ages of the individuals involved.

6. Weapons, if any, involved in the incident.

7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.

8. Injuries, if any.

9. Whether emergency medical services or the fire department were notified.

10. Identity of the school contact person.

11. Identity of the witnesses, if any.

12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.

13. Other such information as is known to the school district and believed to be relevant to the incident.

The Superintendent or designee will also notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the law enforcement agency has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.

Required Reporting

The Superintendent or designee will comply with all applicable reporting requirements, including mandated reporting in accordance with the Child Protective Services Law and submission of the annual school safety and security incident report to the PA Department of Education, in accordance with applicable law, regulations and Board policies.

New Hope-Solebury School District

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

805.1-AR-0. INCIDENT REPORT – IMMEDIATE NOTIFICATION

The Superintendent or designee, including the School Safety and Security Coordinator, building principals, administrators, school safety and security personnel or district employees in charge of school field trips, will immediately report, as required, incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the law enforcement agency that has jurisdiction over the school's property or the property where the school-sponsored activity takes place, in accordance with state law and regulations and with the procedures set forth in the memorandum of understanding with law enforcement.

Incident - an instance involving an act of violence; the possession of a weapon by any person; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco products by any person on school property; or conduct that constitutes an offense listed in the school safety and security provisions of School Code. (24 P.S. Sec. 1319-B)

Incidents involving the following criminal offenses will require immediate notification to the law enforcement agency:

1. The following offenses under 18 Pa. C.S. (relating to crimes and offenses):

    a. Section 908 (relating to prohibited offensive weapons).

    b. Section 912 (relating to possession of weapon on school property).

    c. Chapter 25 (relating to criminal homicide).

    d. Section 2702 (relating to aggravated assault).

    e. Section 2709.1 (relating to stalking).

    f. Section 2901 (relating to kidnapping).

    g. Section 2902 (relating to unlawful restraint).

    h. Section 3121 (relating to rape).

i. Section 3122.1 (relating to statutory sexual assault).

j. Section 3123 (relating to involuntary deviate sexual intercourse).

k. Section 3124.1 (relating to sexual assault).

l. Section 3124.2 (relating to institutional sexual assault).

m. Section 3125 (relating to aggravated indecent assault).

n. Section 3126 (relating to indecent assault).

o. Section 3301 (relating to arson and related offenses).

p. Section 3307 (relating to institutional vandalism) when the offense is a felony of the third degree.

q. Section 3502 (relating to burglary).

r. Section 3503(a) and (b)(1)(v) (relating to criminal trespass).

s. Section 5501 (relating to riot).

t. Section 6110.1 (relating to possession of firearm by minor).

u. **Section 6312 (relating to sexual abuse of children).**

2. The possession, use or sale of a controlled substance or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act.

3. Attempts, solicitation or conspiracy to commit any of the offenses listed in 1 and 2 above.

4. An offense for which registration is required under 42 Pa. C.S. Sec. 9799.55 (relating to registration).

Notification will be made to the law enforcement agency by the most expeditious means practicable, which may include a phone call.

In notifying the law enforcement agency of the incident, the Superintendent or designee will provide as much of the following information as is available at the time of the notification; however, the gathering of this information should not unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.

2. Nature of the incident.

3. Exact location of the incident.

4. Number of persons involved in the incident.

5. Names and ages of the individuals involved.

6. Weapons, if any, involved in the incident.

7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.

8. Injuries, if any.

9. Whether emergency medical services or the fire department were notified.

10. Identity of the school contact person.

11. Identity of the witnesses, if any.

12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.

13. Other such information as is known to the school district and believed to be relevant to the incident.

In responding to students who commit an incident listed above, the district may consider using available school-based diversion programs, including school-wide positive behavior supports, to address the student's behavior and will notify the law enforcement agency of the student's placement in the program.

The Superintendent or designee will also notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the law enforcement agency has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.

Required Reporting

The Superintendent or designee will comply with all applicable reporting requirements, including mandated reporting in accordance with the Child Protective Services Law and submission of the annual school safety and security incident report to the PA Department of Education, in accordance with applicable law, regulations and Board policies.

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August 2026 NHSD School Board Meeting
Thursday, August 27, 2026 6:30 PM Eastern

District Office Conference Room
180 West Bridge Street
New Hope, PA 18938

John Augenblick:	Absent
Tracy Costigan:	Present
Judy Finn:	Present
Nikhil Heble:	Present
Montu Patel:	Present
Melissa Persichetti:	Present
Liz Sheehan:	Present
Ellen Stiefel:	Present
Linda Szwedo:	Present

Present: 8, Absent: 1.

1. **Meeting Opening**

1.A. **Call to Order**

1.B. Announcement of Executive Agenda

1.C. Roll Call

1.D. Pledge of Allegiance

2. **Acceptance of Agenda**

2.A. Additions, Deletions, and Modifications

2.B. Acceptance of Agenda

3. **Reports to the Board of Directors**

3.A. Superintendent's Report

A. Recognitions -

1. School Excellence
   a. UES Achieves Cognia Accreditation with Merit
   b. Middle School Named 2026 School of Distinction by AMLE
   c. High School Ranked #4 in PA by US News & World Report
2. Lions Legacy 2030

a. Middle School STEAM Lab - US Navy donated $1 Million in equipment and supplies for the new lab along with training for staff. With an additional $120,000 pledged toward the project. At the High School Level, referred to as SME Prime, training focused on industrial careers, workforce needs, and opportunities that our students can begin exploring. Our STEAM leads traveled to multiple in-person trainings in Alabama, Minnesota, and Kansas and can now certify our students in several areas, including AC and DC Electric, Mechatronics, and Precision Measurement. For our Middle School Program, our STEAM lead attended a two-day training, where he had the opportunity to meet with Navy officials from Washington,

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DC. They discussed the WHY behind the program, the need for careers that tie to the program, and specific insight around submarine building. Additionally, the STEM +M team will be coming to New Hope-Solebury at least three times throughout the year to assist with specific sections of the program. Through our STEM+M programming, students in grades 6-8 will have opportunities to explore engineering, robotics, computer science, and other emerging technologies—not simply by learning about these areas, but by designing, creating, problem-solving, and applying what they learn.

???? b. LES Playground Revitalization - Our second project is the LES Playground Revitalization, which has nearly $40,000 pledged toward the project. Work has officially kicked off, with improvements already underway to refresh the outdoor space, including landscaping enhancements. This project will continue to develop over time, with the goal of creating a playground that is more engaging, inclusive, and welcoming for our youngest Lions—a space that encourages play, exploration, creativity, and connection.

3. Lions Pride Performance Training - Led by Athletic Director Anne Tamporello, the program brought together NHSD athletes in grades 8-12 for twice-weekly training focused on strength, speed, agility, teamwork, and overall athletic development. There were over thirty athletes representing 12 different sports over the 16 summer sessions offered. In addition to physical training, the sessions covered important education, including nutrition, sleep, mindset, and energy systems. Best of all, the program was free and open to all Lion athletes, whether they were preparing for fall, winter, or spring competition.

4. Bridge Program School Supply Kit Initiative - Under the guidance of Ms. Rory Yerkes, five BRIDGE students worked together to prepare 61 kits for our elementary families.

B. Comprehensive Planning Steering Committee Meetings - As a quick recap, we started the process for our next three-year comprehensive plan this spring. This involved gathering feedback from students, staff, families, and community members and bringing our stakeholder committee together twice to develop the plan's framework.

- The plan includes four key areas:
    - Academic Excellence and Innovation
    - Student Supports, Services, and Opportunities
    - Operations, Talent, and Resources
    - Community and Partnerships
- Work has continued over the summer months. Since our May meeting, our administrative leads have been developing draft action plans for each of our four focus areas, translating the feedback and priorities we've identified into specific strategies and tangible next steps.
- Our next steering committee meeting is September 17, when we will come back together as subcommittees to review those draft plans, refine our strategies, and

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continue building out the specific actions and measures that will move each focus area forward.

- From there, we will reconvene in October to bring the pieces together, review the plan in its entirety, make final adjustments, and prepare it for presentation to the School Board of Directors.

C. Upcoming Dates -

1. August 31 - First Day of School
2. LES Back To School Nights 9/1 (grades 1 and 2)
   9/8 - Kindergarten
3. UES Back To School Night - 9/2
4. Middle School Back To School Night - 9/9
5. High School Back To School Night - 9/16
6. LionFest - 10/2

3.B. Board Liaison Reports

3.B.1. BCIU

A. Fab Lab Programming from the 2025-2026 school year served over 23,000 students through their mobile units, and over 5600 students in their building location. The program has grown over 450% since its initial development.
B. Environment Literacy Program
C. Advocating for E-Grants for Internet Connectivity for rural districts.
D. Applications are being accepted for Safety and Security Grants

3.B.2. MBIT

A. Updates on summer work done at MBIT, including an elevator grant, and their technology department is going to cloud based.
B. They have an Occupational Advisory Committee which consists of over 500 members, with at least 1 per skill area in over 21 areas.
C. The school receives a lot of community support which creates internship opportunities for the students.
D. Currently they are fully staffed for the school year, which includes two new areas for medical and dental.

3.B.3. PSBA

A. PSBA is holding seminars on AI in Education.
B. Ms. Finn is continuing her work with the Education Advisory Committee.

4. **Public Comment (Agenda Items Only)**

1. Melvin Band - Solebury Twp.
   a. Read his editorial from the Thursday, August 27th edition of the Bucks County Herald.
   b. Talked about 2 different diplomas that are issued from the New Hope-Solebury School District — dependent upon course load and credits.
   c. Mentioined his YouTube Channel if anyone was interested in checking it out.

5. **New Business / Facilities Advisory Committee**

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5.A. Committee Report and Discussion
A. Thanked Scott Radaszkiewicz, George Arslanian and the grounds crew for their improvement work on the softball field.
B. Mr. Patel noted that when something is donated to the district it becomes property of the district.
C. Gave accolades to Athletic Director, Anne Tamporello for her work on the free physical clinics and the strength and conditioning program for our athletes.
D. Update on campus projects:
1. UES - HVAC improvements
2. LES - Storage sheds were moved, carpets were replaced, classrooms were painted and the rubber flooring was replaced. Also noted that the Board is invested in taking care of the LES.
3. HS - Theater sound and lighting received improvements and upgrades.
4. The Fire Alarm System has been upgraded.
E. Park Mobile update - it did not generate as much as we had hoped, but a committee is being formed to improve the operations.

6. **New Business / Curriculum Advisory Committee**

6.A. Committee Report and Discussion
A. They did not have a summer meeting, so the first meeting for the year will be on September 3, 2026.

7. **New Business / Finance Advisory Committee**

7.A. Committee Report and Discussion
A. They discussed the year end financials and the revenue was higher than expected due to excellent fiscal discipline. We had a 1.5 million dollar surplus.
B. Food service deficit, they are bringing in a consultant to look at our situation and see what options are out there.
C. We completed a grant application that will cover 75% of the HVAC Cost.
D. The First Student Contract Renewal is in negotiations and we are looking at a 7 year renewal, a longer term lowers the annual increases. Thank you so Mr. Shapp for his assistance and work with transportation.
E. Dr. Heble thanked Ms. Cajeira for all of her hard work and diligence on the budget.

8. **New Business / Policy Advisory**

8.A. Committee Report and Discussion
A. They did not have a summer meeting. The next meeting is on September 3rd.

9. **New Business / Action Items**

9.A. Board Discussion of Action Items as Needed
It is recommended that the Board of School Directors approve items #1 through #9. This motion, made by Liz Sheehan and seconded by Linda Szwedo, Carried.
John Augenblick: Absent, Tracy Costigan: Yea, Judy Finn: Yea, Nikhil Heble: Yea, Montu

Patel: Yea, Melissa Persichetti: Yea, Liz Sheehan: Yea, Ellen Stiefel: Yea, Linda Szwedo: Yea
Yea: 8, Nay: 0, Absent: 1

9.A.1. AP Statistics Textbook Adoption

9.A.2. List of Bills Totaling $4,864,546.52.

9.A.3. Bill Statement of Approval

9.A.4. June 2026 and July 2026 Treasurer's Reports

9.A.5. Personnel Items

9.A.6. June 29, 2026 NHSD Board Minutes

9.A.7. LES New Hope-Solebury Playground Expansion

9.A.8. Public School Facility Improvement Grant Resolution

9.A.9. Donations

9.A.9.a. 2026 LES Playground Donations

9.A.9.b. 2026 MS STEAM Lab Donations

9.A.9.c. Stadium Advertising - Meghan Sullivan Walsh

9.A.10. Committee Application

9.A.11. Student Tuition Agreement 3xxxx7

9.A.12. Student Settlement Agreement 1XXXX2

9.A.13. The annual salary increases for the Act 93 administrators for the 2026-2027 school year totaling $84,227.00 effective on July 1, 2026.

10. **Public Comment (Non-Agenda Items)**

1. Melvin Band - Solebury Twp.

a. Discussed what happens in the library, why is there a librarian when the students are in there self teaching.

b. He noticed on LinkedIn that Dr. Lentz is a member of 7 historical societies.

c. Noted about the teaching of cursive writing.

d. He has found us a donation to have the flagpole moved to the entrance by the high school because we are the only high school that does not have a flagpole at the front entrance.

11. **Adjournment**

Meeting was adjourned by Ms. Finn at 7:35 pm.

12. **Informational Items**

12.A. Enrollment Report - August 25, 2026

12.B. September 2026 Meeting Schedule

12.C. Fiscal Dashboard - June and July 2026

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12.D. Right to Know Log - July 2026 / August 2026

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Sep 24, 2026

Resignations/Retirements

Employee	Position	Effective Date
Thompson, Leonard	Custodian (Daytime), District Wide	10/02/2026

Appointments

Employee	Reason	Effective Date	Salary/Benefits
~~Kieffer, Raphael~~	~~LTS Instructional Assistant, UES~~	~~08/25/2026~~	~~Step 1 $22.03/HR With Benefits~~
~~Meyers, Peter~~	~~LTS Instructional Assistant, MS~~	~~TBD~~	~~Step 1 $22.03/HR With Benefits~~
Julian, Qian	Food Service Worker, HS	~~08/31/2026~~ 09/08/2026	Step 1 $19.00/HR No Benefits
Lynch, Colleen	Non-Instructional Assistant, LES	~~08/31/2026~~ 09/08/2026	Step 1 $19.00/HR No Benefits
Hendricks, Cooper	Non-Instructional Assistant, UES	~~08/31/2026~~ 09/08/2026	Step 1 $19.00/HR No Benefits
Beccasio, Sayre	LTS Instructional Assistant, MS	09/14/2026 - TBD	Step 1 $22.03/HR With Benefits
Mavroudis, Lisa	LTS Special Education Teacher, MS	08/31/2026 - TBD	~~M; Step 8 $99,593.00~~ M+12; Step 8 $101,511.00 With Benefits

Transfers

Employee	From/To	Effective Date	Salary/Benefits
Randall, Alexis	Instructional Assistant, UES to LTS Special Education Teacher, LES	08/25/2026 - TBD	B; Step 0 $60,233.00 No Change in Benefits
Finchen, Wendy	ESY SpEd Teacher to LTS SpEd Teacher, MS	08/25/2026 - 06/16/2027	M; Step 1 ~~$70,924.00~~ $70,324.00 No Change in Benefits
Nelson, Courtney	Public Relations & Community Engagement Manager to Communications & Community Engagement Manager	09/01/2026	No Change in Compensation No Change in Benefits

Professional Column Movements

Employee	From/To	Effective Date	Salary/Benefits
Rekowski, Bailey	Step 4; B+24 to Step 5; M	07/01/2026	$87,049 No Change in Benefits

Extra duty responsibilities in the amount of $159,086.00 (Annual Total to Date $259,523.03)

Name	Extra Duty Responsibility (EDR)	Stipend	
Elementary			
DiTulio, Beth	Student Council	$540.00	
DiTulio, Jim	ES Flag Football	$675.00	
DiTulio, Jim	ES Floor Hockey	$675.00	
DiTulio, Jim	Safety Patrol	$810.00	
DiTulio, Jim	Rope Jumping Club	$540.00	
Khalilnaji-Otto, Nazaneen	Reading Olympics	$540.00	
Kilroy, Robin	Yearbook - UES	$1,350.00	
Marrone, Tom	Robotics Club	$1,350.00	
Lewis, Nikki	School Store	$540.00	
Haferl, Stacey	Equity Coordinator ES	$1,060.00	
Nelson, Peter	ES Basketball	$675.00	
Nelson, Peter	ES Soccer	$675.00	
Nelson, Peter	Outdoors Club	$675.00	
Nelson, Peter	TV Studio	$1,350.00	
Nelson, Peter	Garden Club	$810.00	
O'Leary, Patrick	Homework Club	$1,080.00	
Renfer, Brian	Chicken Maintenance	$2,160.00	
Riggs, Melissa	Talent Show	$810.00	
Van Praag, Emily	Chorus 4th & 5th Grade	$945.00	
Van Praag, Emily	5th Grade Chorus Naturals	$945.00	
Middle School			
Ammerman, Tess	Play Director	$2,430.00	
Bachart, David	Jazz Ensemble	$1,620.00	
Bachart, David	Stage Manager MS	$945.00	
Bollinger, Julia	National Junior Honor Society (A)	$2,160.00	
Derby, Heather	MS Advisory Coordinator (A)	$1,080.00	
Derby, Heather	Supervised Homework (A)	$540.00	
Escogido, Haley	Equity Coordinator MS (A)	$540.00	
Gosser, Jim	VEX Robotics	$1,350.00	
Paglione, Sam	Equity Coordinator MS (B)	$540.00	
Pedersen, Brittany	Yearbook MS	$2,160.00	
Pedersen, Brittany	National Junior Honor Society (B)	$2,160.00	

Petzak, Jeff	MS Advisory Coordinator (B)	$1,080.00	
Tzemintimpi, Maria	Spelling Bee MS	$540.00	
Van Praag, Emily	Pit Orchestra/Musical MS	$2,430.00	
Wisniewski, Nancy	Spirit Club / Art Com (B)	$1,620.00	
High School			
Anderson, Alicia	National Honor Society (A)	$2,160.00	
Bachart, David	Band Director	$2,700.00	
Bachart, David	Pit Orchestra/Musical	$2,430.00	
Bachart, David	Stage Manager	$2,700.00	
Bachart, David	Vocal Coach/Musical	$2,160.00	
Bachart, David	Class Advisor 10 (B)	$810.00	
Bachart, David	Class Advisor 11 (B)	$2,160.00	
Bucha, Hollie	Choral Director	$2,700.00	
Curtis, Richard	Engineering Club	$1,620.00	
Curtis, Richard	Esports Coach	$1,890.00	
Curtis, Richard	STEAM Coordinator HS	$1,890.00	
Gaffney, Bob	Class Advisor 10 (A)	$810.00	
Geddes, Jaimie	Drama Club Choreographer	$2,700.00	
Giorgi, Drew	Lion's Tale	$2,430.00	
Giorgi, Drew	Yearbook	$2,430.00	
Gonsiewski, Jon	Blue/Gold Advisor (A)	$540.00	
Gonsiewski, Jon	Student Council HS	$3,375.00	
Hesney, Josh	Class Advisor 9 (A)	$810.00	
Hesney, Josh	Class Advisor 9 (B)	$810.00	
Howell, John	Drama Club Set Construction	$2,430.00	
Korn, Andrea	Key Club	$1,080.00	
Lever, Carey	Environmental Club	$945.00	
Macdonald, Leo	Environmental Club	$945.00	
Macdonald, Leo	GSA Alliance	$675.00	
Mannion, Mark	Art Club	$945.00	
Martinez, Karla	Multicultural Club	$810.00	
McLaughlin, Tom	FBLA	$1,485.00	
Needham, Andrea	Debate Team	$945.00	
Nord, Kevin	National Honor Society (B)	$2,160.00	

O'Hara, Sarah	Equity Coordinator HS	$1,890.00	
Pedersen, Brittany	Games Club	$675.00	
Pfancook, Jeremy	Envirothon	$810.00	
Pfancook, Jeremy	HS Ski Club (B)	$1,215.00	
Pitner, Melanie	Director of Musical - Spring	$3,375.00	
Pitner, Melanie	Play Director	$2,700.00	
Reeder, Sarah	Key Club	$1,080.00	
Rose, Yona	Class Advisor 12 (B)	$1,485.00	
Rose, Yona	Class Advisor 12 (C)	$782.50	“
Rudesyle, Erica	Class Advisor 11 (A)	$2,160.00	
Rudesyle, Erica	Sole Buddies	$1,620.00	
Serafin, Sandra	HS Ski Club (A)	$1,215.00	
Sherman, Adam	Blue/Gold Advisor (B)	$1,080.00	
Sorensen, Ryan	Robotics Club	$2,430.00	
Thompson, Meg	Class Advisor 12 (A)	$1,485.00	
Thompson, Meg	Class Advisor 12 (C)	$782.50	“
Van Horn, Jameson	Pianist Musical	$945.00	
Wehr, Nick	String Groups	$2,160.00	
District Level			
Bollinger, Julia	Department Lead - World Language	$2,166.00	
Diakon, Sally	Department Lead - Special Areas	$2,166.00	
Hesney, Josh	Department Lead - English	$2,166.00	
Iannacone, Leanne	Title I/II Coordinator	$2,581.00	
Korn, Andrea	APEX Project Coordinator	$4,135.00	
Lever, Carey	Department Lead - Science	$2,166.00	
Nord, Kevin	Department Lead - Social Studies	$2,166.00	
Olszewski, Doug	Pathways - STEAM and Innovation	$2,581.00	
Reeder, Sarah	Pathways - Arts and Humanities	$2,581.00	
Reeder, Sarah	RISE Project Coordinator	$607.50	
Rutledge, Brian	Department Lead - Math	$2,166.00	
Smith, Stacy	Lead Instructional Assistant, MS	$1,080.00	
Soriano, Lori	Pathways - Business and Communication	$2,581.00	
Soriano, Lori	APEX Project Coordinator	$4,135.00	
Soriano, Lori	RISE Project Coordinator	$607.50	

Wisniewski, Nancy	Curriculum Liaison - Special Education	$2,166.00	
Athletics			
Doyle, Kaitlin	Cross Country Coed Head Coach, MS	$2,170.00	
Hernandez, Rodney	Soccer Boys Head Coach, MS	$2,170.00	
Kellogg, Joseph	Soccer Boys Assistant Coach, MS	$1,860.00	

˜= Split

Extra duty responsibilities **RESIGNATIONS** Only!

Employee	Position	Effective Date
Hughes, Angela	Yearbook (B), MS	09/14/2026
Bollinger, Julia	Student Council, MS	06/10/2026
Bollinger, Julia	Class Advisor 8, MS	06/10/2026
Berger, Janet	Outdoors Club (A), MS	08/27/2026
Diakon, Sally	Spirit Club / Art Com (A), MS	09/09/2026
Dykie, Jeffrey	Outdoors Club (B), MS	06/12/2026
Nicols, Victoria	Supervised Homework (B)	08/27/2026
Escogido, Haley	Reading Olympics 7-8, MS	08/30/2026
Brown, Kimberly	Lead Instructional Assistant, UES	06/10/2026
Garcia, Donna	Lead Instructional Assistant, HS	06/10/2026

Informational Only – Leaves of Absence

Employee	Position	Effective Date
40198	Special Education Teacher, MS	~~09/13/2026~~ 08/30/2026 - 01/22/2026
1062	Principal Administrative Assistant, MS	~~08/24/2026~~ 08/18/2026 - 11/10/2026

Rev. 9/8/2026

2026-2027 New Hope Solebury Enrollment Monthly Report

Grade	June 2026 (from last report)	9/1/2026	9/15/2026	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27
K	74	61										
1	74	77										
2	90	79										
3	105	87										
4	83	105										
5	88	83										
6	122	86										
7	99	121										
8	101	100										
9	81	93										
10	115	84										
11	114	113										
12	106	119										
LES	238	217	0	0	0	0	0	0	0	0	0	0
UES	276	275	0	0	0	0	0	0	0	0	0	0
MS	322	307	0	0	0	0	0	0	0	0	0	0
HS	410	401	0	0	0	0	0	0	0	0	0	0
NHS Virtual Academy	6	8										
K-12	1252	1208	0	0	0	0	0	0	0	0	0	0
Out of District	9	9										
Cyber Charter	10	12										

	June 2026 (from last report)	9/1/2026	9/15/2026	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27
Totals	1271	1229	0	0	0	0	0	0	0	0	0	0

Month:	9/1/2025 [1]	9/1/2026	
Cohort	2025-65	2026-27	Difference
Grade K		61	
Gr K-1	72	77	5
Grade 1-2	71	79	8
Grade 2-3	85	87	2
Grade 3-4	101	105	4
Grade 4-5	84	83	-1
Grade 5-6	87	86	-1
Grade 6-7	120	121	1
Grade 7-8	98	100	2
Grade 8-9	100	93	-7
Grade 9-10	85	84	-1
Grade 10-11	117	113	-4
Grade 11-12	114	119	5

	9/1/2025 [2]	9/1/2026	
Total Enrollment	1244	1208	-36

Grade	Sections 2025-26	Average Class Size	Sections 2026-27	Average Class Size
K	4	18	4	15
1	4	17	4	19
2	4	21	4	19
3	5	20	4	21
4	4	21	5	21
5	4	21	4	20

	June 2026 (from last report)	9/1/2026	9/15/2026	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27
Home Schooled	13	13										

1. Student totals from the prior year reflect the same cohort of students (e.g. students in the Gr K-1 row were K students in the prior year and are current grade one students). Current K students were not enrolled in the prior year, therefore their prior year cohort sum is blank. Prior year grade 12 students are not enrolled in the current year, therefore, prior year grade 12 studnets are not represented in the chart.

2. The total enrollment includes the sum of K-12 students in the prior year during the reporting month compared to the sum of current K-12 students in the reporting month.

New Hope - Solebury School District
2026 - 2027 Fiscal Dashboard - Current
August 31, 2026

		24-25 Actual	25-26 EOY Pre-Audit	26-27 Budget	26-27 YTD	25-26 YTD %	26-27 Projections	Projection Variance to Budget	25-26 Budget	25-26 YTD	25-26 YTD %
1	Beginning Uncommitted Fund Balance	3,268,812	3,268,812	3,268,812							
2	Committed Fund Balance - PSERS	1,766,003					-				
3	Committed Fund Balance - CAPITAL PROJECTS	17,303,689	15,776,707	17,327,028							
4	Total Beginning Fund Balance - July 1st	22,338,504	19,045,519	20,595,840	-		0				
5											
6	**Revenues**										
7	Local Revenue										
8	Real Estate Taxes	34,125,217	35,201,797	37,406,917	17,726,479	47%		(37,406,917)	35,002,104	28,849,346	82%
9	Delinquent Tax	759,604	682,205	650,000	191,834	30%		(650,000)	650,000	6,876	1%
10	Transfer Tax	1,544,123	1,643,486	1,100,000	205,547	19%		(1,100,000)	910,000	84,306	9%
11	Earned Income Tax	5,680,670	5,803,594	5,200,000	778,908	15%		(5,200,000)	5,003,669	684,680	14%
12	Other Local Revenue (Interest, Donations, Rental)	1,712,670	1,667,563	1,485,000	150,833	10%		(1,485,000)	1,585,000	173,216	11%
13	State Revenue - General	3,212,188	4,069,652	3,877,694	921,234	24%		(3,877,694)	3,579,655	664,526	19%
14	State Revenue - Retirement/FICA Subsidy	4,819,620	5,251,713	5,122,801	-	0%		(5,122,801)	5,145,279	-	0%
15	Federal Revenue	246,609	216,810	224,459	-	0%		(224,459)	224,459	-	0%
16	**Total Revenue**	**52,100,701**	**54,536,818**	**55,066,871**	**19,974,835**	**36%**	**-**	**(55,066,871)**	**52,100,166**	**30,462,949**	**58%**
17											
18	**Expenditures**										
19	100 Salaries and Wages	24,010,984	24,300,895	25,276,894	949,341	4%		(25,276,894)	24,640,287	948,510	4%
20	200 Benefits & Taxes	14,462,995	14,964,851	16,166,762	1,490,378	9%		(16,166,762)	15,255,255	1,333,505	9%
21	300 Contracted Services	2,484,662	2,553,587	2,850,060	955,575	34%		(2,850,060)	2,388,235	528,940	22%
22	400 Property Services	385,553	620,969	705,950	105,472	15%		(705,950)	669,967	122,584	18%
23	500 Purchased Services	3,730,057	3,526,455	4,055,881	444,490	11%		(4,055,881)	4,060,719	396,234	10%
24	600 Supplies, Books, Software and Fuel	2,056,777	1,796,104	2,051,648	195,993	10%		(2,051,648)	2,030,047	482,009	24%
25	700 Equipment	192,187	166,172	195,900	154,288	79%		(195,900)	229,054	1,623	1%
26	800 Interest, Fees, and Dues	574,977	692,463	654,571	335,093	51%		(654,571)	714,818	353,714	49%
27	900 Principal Debt Service and Reserve	2,495,494	2,360,000	2,905,000	1,045,000	36%		(2,905,000)	3,110,000	1,030,000	33%
28	**Total Operating Expenses**	**50,393,686**	**50,981,498**	**54,862,666**	**5,675,629**	**10%**	**-**	**(54,862,666)**	**53,098,382**	**5,197,118**	**10%**
29											
30	**Revenues versus Expenditures**	1,707,015		204,205			-				
31											
32	***** Capital Fund Transfers**	5,000,000	2,005,000	1,375,000	-				1,850,000	-	
33	***** Food Service Transfers**				375,000						
34	**Total Expenditures**	**55,393,686**	**52,986,498**	**56,237,666**	**6,050,629**		**-**		**54,948,382**	**5,197,118**	
35	**Expenditure Surplus/(Deficit)**										
36	**Net Change in Fund Balance**	(3,292,985)	1,550,321	(1,170,795)			-				
37											
38											
39											
40	Uncommitted Fund Balance Percentage of Expenditures	6.49%	6.41%	5.96%							
41											
42	Uncommitted Fund Balance	3,268,812	3,268,812	3,268,812							
43	PSERS Committed Fund Balance	1,766,003									
44	Capital Projects Committed Fund Balance	14,010,704	17,327,028	16,156,233							
45	**TOTAL ENDING FUND BALANCE - JUNE 30TH**	19,045,519	20,595,840	19,425,045							

Fiscal Dashboard - 2026-2027 Highlights

Overall Financial Position:

* YTD revenue of $19.97M (36.3% of budget) compares to $30.46M (58.5%) at the same point last year. The variance is timing of real estate tax deposits under the new collection process, not a collection shortfall.
* YTD operating expenditures of $5.68M (10.3% of budget) compare to $5.20M (9.8%) last year, an increase of $479k driven almost entirely by the one-time BCIU special education payment.
* Year-end projections have not yet been established. Financial activity will continue to be monitored as patterns develop.

Revenue:

* Real estate taxes of $17.73M (47.4% of budget) compare to $28.85M (82.4%) at this point last year. Under the new tax collection account, funds are swept weekly rather than remitted in bulk, and an additional $8.4M was swept into the General Fund on 9/1 and will be reflected in September.
* Delinquent tax collections of $191,834 are well ahead of $6,876 at the same point last year, however this revenue can fluctuate throughout the year.
* Transfer tax of $205,547 is more than double last year's $84,306.
* EIT collections of $778,908 (15.0% of budget) are ahead of $684,680 last year.
* Other local revenue of $150,833 trails last year's $173,216, reflecting timing of interest earnings.
* State general revenue of $921,234 is ahead of $664,526 last year due to last year's hold on funds.

Expenditures:

* Total operating expenditures of $5.68M represent 10.3% of budget, appropriate for two months of the fiscal year.
* Salaries of $949,341 are essentially flat to last year's $948,510 (3.8% of budget), consistent with normal summer payroll activity.
* Benefits and taxes of $1.49M are $156,873 (11.8%) above last year at 9.2% of budget, in line with budgeted rate increases.
* Contracted services of $955,575 are $426,634 (80.7%) above last year's $528,941 due to the BCIU special education agreement one time payment.
* Property services of $105,472 are just below last year's $122,584 (14.9% of budget).
* Purchased services of $444,490 (11.0% of budget) are modestly ahead of $396,234 last year and consistent with early-year activity.
* Supplies of $195,993 remain below last year's $482,009, primarily due to purchasing timing. Many items are encumbered and not yet paid.
* Equipment of $154,288 compared to last year represents 78.8% of the annual budget, driven by a $120k security camera purchase that is partially funded by a grant.
* Interest, fees and dues ($335,093) and principal debt service ($1,045,000) are consistent with prior year and reflect the first scheduled debt service payment of the year.

#	Date Received	Name of Requester	Type of	Records Requested	Date Due	Date	Response	Administrative	Board	30 Day	Method of
13	9/11/2026	Justin Wenig	Group	Pursuant to the Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101 to 67.3104, I am requesting existing electronic records maintained by New Hope-Solebury School District reflecting payment records for all vendor entities (companies, organizations, contractors, and other non-person payees) from January 1, 2026 to current date, including at minimum: • Purchase date • Vendor name • Line-item description • Line-item amount If vendor names are coded, please include the existing vendor list/key. Examples of responsive records: AP vendor history, check register, procurement report, PO detail report, warrant/claims report, PO history report. These are illustrative only. Any existing report containing the requested fields is responsive. I am not requesting creation of a new record. This request concerns non-person transactions. If personnel payments (payroll, stipends, reimbursements) appear in the same report, no separation is needed; the report as-is fulfills this request. I am requesting existing electronic records only (no copying, scanning, or printing).	9/18/2026	9/18/2026	Granted	1 day	September	no	email
12	9/4/2026	Melvin Band	Individual	The number of students that were withdrawn from the New Hope - Solebury School District from July 1, 2026 through and including August 31, 2026. Just numbers, no names.	9/10/2026	9/4/2026	Granted	1 day	September	no	email
11	8/26/2026	Melvin Band	Individual	A copy of that part of the District Policy dealing with the obligation of district employees to report (notify) the district concerning courses (titles) the names of they will be taking that the district will pay for. Courses will be taken at an accredited institution.	9/2/2026	8/27/2026	Granted	1 day	September	no	email