



Agenda of Policy Committee Meeting

The Board of School Directors Central Dauphin School District

A Policy Committee Meeting of the Board of School Directors of Central Dauphin School District will be held Tuesday, September 29, 2026, beginning at 4:30 PM Administration Building Board Room, 75 South Houcks Road, Harrisburg, PA 17109.

1. Call to Order

2. Approval of Minutes

2.A. Approval of May 27, 2026 Meeting Minutes

The Committee Chair requests a motion to approve the May 27, 2026 meeting minutes.

3. Old Business

4. New Business

4.A. Policy #001 - Name and Classification

4.B. Policy #815.1 - Artificial Intelligence

5. Community Input

6. Adjournment

CENTRAL DAUPHIN SCHOOL DISTRICT
POLICY COMMITTEE MEETING
MINUTES
May 27, 2026

1. Call to Order

The meeting was called to order at 4:30 p.m. by Janelle Bingaman

Committee Members Present: Janelle Bingaman, Andrea Cavoli, Tom Garlic, Jeff Gordon

Other Board Members Present: Eric Epstein, Jeanne Webster

Members of Staff Present: Eric Turman, Sarah Box, Micah Beaston, Nic Kennedy, Chris Lopez, Amy Fuller

Members of Public Present: Peter Mireles

2. Approval of Minutes

Mr. Jeff Gordon made a motion to approve the April 22, 2026 meeting minutes. Seconded by Mr. Tom Garlic and approved unanimously.

3. Old Business

There was no old business.

4. New Business

4.1 Review of Updated 100's Policies

Mr. Turman led a discussion with the team about the ongoing process of reviewing and updating district policies, focusing on the 100 series, and explained the approach for regular updates, the role of PSBA, and the need for administrative regulations.

Mr. Turman explained that the current review focuses on the 100 series policies, with the goal of updating outdated language and ensuring compliance with recent legal and procedural changes. The team is working through all policy series, with the 100s prioritized for the current meeting, and the entire process is expected to continue through the 900s.

The Board Secretary receives policy revision recommendations from PSBA and reviews them with the team, making changes as needed. If the district wishes to deviate from PSBA recommendations, proposed language is sent to the Solicitor for legal review. Policies are updated either in response to PSBA notifications or based on district-identified needs.

Dr. Beaston clarified that after policy updates, the district must develop administrative regulations (ARs) to detail implementation procedures. This process is extensive and will be addressed after all policies are updated, with some ARs prioritized based on urgency, such as the cell phone policy.

Dr. Beaston confirmed that updated policies will be made available in different languages on the district website to ensure accessibility for all stakeholders.

Dr. Beaston explained the need for developing administrative regulations to accompany updated policies, discussed the challenges of implementation, and addressed the importance of consistency and communication across the district.

Administrative regulations, which detail how policies are implemented, may be kept internal rather than published, with the main requirement being clear internal processes and accountability.

Due to the volume of policies, the development of administrative regulations will be gradual, and the district aims to eventually have a system for consistent communication and implementation of policies and procedures.

Mr. Tom Garlic made a motion to move this item to the June 10, 2026 Board agenda for first reading. Seconded by Mrs. Andrea Cavoli and passed unanimously.

4.2 Retirement of Policy #209.1 Head Lice

Dr. Beaston discussed the retirement of the district's head lice policy to make room for a new food allergy policy, clarifying that head lice procedures will remain in the health manual and explaining the rationale and process for this change.

The head lice policy, which was unique to the district and not a PSBA model, is being retired because its policy number is needed for the new food allergy policy, which aligns with updated state requirements.

Although the formal policy is being eliminated, procedures for managing head lice cases will remain in the district's health manual, following current PA Department of Health guidelines.

Mr. Jeff Gordon made a motion to move this item to the June 10, 2026 Board agenda for first reading. Seconded by Mr. Tom Garlic and passed unanimously.

5. Community Input

Mr. Eric Epstein provided comments.

6. Adjournment

Mr. Jeff Gordon made a motion to adjourn the meeting. Seconded by Mrs. Andrea Cavoli. The meeting ended at 4:56 p.m.



BOARD POLICY

001-DUP1 Name and Classification (Copy)

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
001-DUP1	v1.2	DRAFT	9/28/2026

■ Proposed addition

■ Proposed deletion

Name

The Board of School Directors shall be known officially as the Board of School Directors of the Central Dauphin School District hereinafter sometimes referred to as the "Board".[\[1\]](#)

Composition

Central Dauphin School District is comprised of all lands that lie within the municipal boundaries of boroughs of Dauphin, Paxtang, and Penbrook and the townships of Lower Paxton, Middle Paxton, Swatara and West Hanover.

Purpose

Central Dauphin School District is organized for the purpose of providing a program of public education to serve the needs of the students of the Commonwealth.[\[10\]](#) [\[4\]](#) [\[5\]](#) [\[6\]](#)

Intermediate Unit

Central Dauphin School District is assigned to Capital Area Intermediate Unit No. 15. [\[7\]](#) [\[8\]](#)

Classification

Central Dauphin School District is classified as a school district of the second class.[\[9\]](#)

Address

The official address of the Board of School Directors of Central Dauphin School District shall be 75 S. Houcks~~600 Rutherford~~ Road, Harrisburg, Pennsylvania 17109-5297.

Legal Footnotes

[1] 24 P.S. 201 LEGAL REFERENCE	[4] 24 P.S. 501 LEGAL REFERENCE
[5] 24 P.S. 502 LEGAL REFERENCE	[6] 24 P.S. 503 LEGAL REFERENCE
[7] 24 P.S. 201 LEGAL REFERENCE	[8] PA Const. Art. III Sec. 14 LEGAL REFERENCE
[9] 24 P.S. 202 LEGAL REFERENCE	[10] PA Const. Art. III Sec. 14 LEGAL REFERENCE

Legal References

Additional References

1949 Act 14 LEGAL REFERENCE	1949 Act 14 LEGAL REFERENCE
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BOARD POLICY

815.1 Use of Generative Artificial Intelligence in Education

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
815.1	v1.2	DRAFT	9/28/2026

Purpose

The district recognizes the potential that Generative Artificial Intelligence (Generative AI) offers in enhancing educational opportunities, streamlining operations and preparing students for a future that demands adaptability, critical thinking and digital literacy. When incorporated and used in a responsible and ethical manner, AI can support a dynamic working and learning experience.

This policy addresses guidelines for the proper management and responsible use of AI in the district’s educational environment. By establishing clear guidelines and procedures, this policy aims to promote transparency and accountability, while fostering a safe learning and working environment.

Authority

The Board directs that the use of AI in the educational environment shall be limited to approved educational purposes and shall comply with applicable state and federal laws, regulations, Board policies, administrative regulations and school rules including, but not limited to, the Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), the Americans with Disabilities Act (ADA), the Children’s Internet Protection Act (CIPA), the Children’s Online Privacy Protection Act (COPPA), as well as Board policies related to acceptable use of computers and network resources, student and staff conduct, copyright protections, student records, personnel records, bullying and cyberbullying, nondiscrimination and harassment, data security and staff and student expression.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)[\[23\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)

The availability of access to AI tools and resources by students and staff does not imply endorsement by the district of the Generative AI tool or resource, nor does the district guarantee the accuracy of the information received from AI tools or resources. The district shall not be responsible for any information that may be lost, damaged or unavailable when using an AI tool or resource.

The district shall not be responsible for the dissemination, replication or alteration of information or data input by any student or staff into any AI tool or resource. Nothing in this policy is intended to limit the district's obligations under applicable law or regulations.

The district shall not be responsible for any unauthorized charges or fees resulting from access or use of AI tools or resources.

Definitions

Artificial Intelligence (AI) – computer systems and algorithms that mimic human cognitive functions, such as learning, reasoning, problem-solving, and making decisions. AI encompasses a broad spectrum of techniques and methodologies, including machine learning, natural language processing, computer vision, and robotics, aimed at creating intelligent systems capable of performing tasks autonomously or with minimal human intervention.

AI literacy – the ability to understand, use and interact with AI systems effectively, efficiently and responsibly.

Delegation of Responsibility

The Superintendent shall develop procedures to implement this policy, and may delegate to his/her designee(s) the right to enforce the policy.

Guidelines

Instruction on AI Tools

Staff

The district shall provide staff with professional development addressing the ethical, effective, safe, and appropriate integration of AI to enhance teaching and learning. The training should equip educators, administrators, and staff with the knowledge and skills necessary to integrate AI tools into their roles in the District while also addressing data privacy, legal compliance, and ethical considerations.

Students

The Board directs that students at all grade level receive age-appropriate instruction on the proper use of AI tools, encompassing fundamental principles such as the necessity of proper human supervision, critical thinking, and skepticism regarding accuracy. Such instruction should aim to empower students with the knowledge and skills needed to navigate the increasingly prevalent presence of AI technologies in their academic and personal lives. By fostering a culture of responsible and informed use, students will be better equipped to navigate AI tools effectively while understanding their limitations and ethical implications.

Ethical Considerations

The district shall prioritize the educational value in the use of AI tools and resources and will take measures to mitigate associated risks. The district shall only authorize AI systems and platforms appropriately equipped for preventing breach of personally identifiable information and addressing the district's prohibitions against discrimination, harassment, bullying, bias and access to sexually explicit materials, or those which are harmful to minors or prohibited by Board policy. [\[8\]](#) [\[9\]](#) [\[10\]](#) [\[20\]](#) [\[25\]](#)

The district's technology protection measures shall be enforced during use of AI on district computers and network resources. [\[25\]](#)

The district shall provide additional training, when needed, and address accessibility needs to provide equitable access to AI tools and resources for students and staff including, but not limited to, individuals with disabilities and English Learner students. [\[8\]](#) [\[9\]](#) [\[10\]](#) [\[11\]](#) [\[36\]](#)

The district prohibits the use of AI in making decisions regarding budgeting, payroll, financial or population forecasting, HR analytics, and similar operational tasks. [\[10\]](#)

While AI tools may be used to assist in operational and HR processes the Board directs that final decision-making regarding employee evaluations, promotions, hiring and operational decisions be human decisions and not solely by AI technology to ensure fairness, equity, and compliance with anti-discrimination.

The district prohibits the use of AI in making final determinations on student assessments and evaluations. Teachers shall ensure that personally identifiable student records are kept secure when using such grading technology. [\[8\]](#) [\[9\]](#) [\[11\]](#) [\[14\]](#) [\[37\]](#) [\[38\]](#)

FERPA COMPLIANCE

All teachers, administrators, and staff are required to adhere strictly too the regulations outlined in the Family Educational Rights and Privacy Act (FERPA) when utilizing any AI resources.

The District prohibits the use of the personally identifiable information of students while using AI websites, tools, or applications that have not been preapproved by the Director of Technology or his/her designee. The Director of Technology shall establish a process by which teachers and administrators can request the approval of new AI resources. The vetting process shall include a review of the tool's privacy policy, data handling practices, and compliance with FERPA. The Director of Technology or designee shall maintain a list of all such approved resources.

ACADEMIC HONESTY

The Board recognizes the capacity of AI to complete many student assignments. In doing so, AI has the potential to upend traditional academic honesty and plagiarism standards.

It is the responsibility of all teachers to provide advanced notice of the level of AI use permitted on a particular assignment or project. Generally, when AI is permitted, the student must disclose how they used AI on the assignment, assessment, task, or project.

Having received such notice from a teacher, any student who violates these standards is subject to discipline including detention, suspension, or expulsion depending on the nature of the violation.

The Board permits the use of AI detection tools as an aid to identify potential academic integrity issues, but prohibits reliance on results from AI detection tools as the sole determination of academic integrity.

ACCEPTABLE USE

All students and employees shall comply with the District's Policy on the Acceptable Use of District Technology when using AI tools on school district technology. Violations of the District's Acceptable Use Policy may result in disciplinary action against the student or employee.

Student use of AI tools while using District technology or engaged in District activities is also governed by the Student Code of Conduct, which is hereby incorporated by reference.

Consequences for Inappropriate Use

Failure to comply with this policy or district rules regarding appropriate use of AI including, but not limited to, acceptable use of computer and network resources, shall result in usage restrictions, loss of access privileges, disciplinary action and/or referral to legal authorities. [\[12\]](#) [\[16\]](#) [\[21\]](#) [\[25\]](#) [\[40\]](#)

Students and staff must immediately report any violations or suspicious activity to the building principal or designee.

Illegal use of AI; intentional modification without permission or damage to files or data belonging to others; copyright violations; and theft of services shall be reported to the appropriate legal authorities for possible prosecution and is subject to disciplinary action up to and including termination.

This policy shall also apply to student conduct that occurs off school property or during nonschool hours to the same extent as provided in Board policy on student discipline. [\[12\]](#) [\[16\]](#) [\[25\]](#) [\[40\]](#)

Legal Footnotes

[1] 24 P.S. 4601 et seq LEGAL REFERENCE	[2] 47 U.S.C. 254 LEGAL REFERENCE
[3] 15 U.S.C. 6501 et seq LEGAL REFERENCE	[4] 17 U.S.C. 101 et seq LEGAL REFERENCE
[5] 20 U.S.C. 1232g LEGAL REFERENCE	[6] 20 U.S.C. 1400 et seq LEGAL REFERENCE
[7] 42 U.S.C. 12101 et seq LEGAL REFERENCE	[8] Pol. 103 – Discrimination/Title IX Sexual Harassment Affecting Students POLICY REFERENCE
[9] Pol. 103.1 POLICY REFERENCE Referenced policy is not available in this policy book.	[10] Pol. 104 – Discrimination/Title IX Sexual Harassment Affecting Staff POLICY REFERENCE
[11] Pol. 113 – Special Education POLICY REFERENCE	[12] Pol. 113.1 – Discipline of Students With Disabilities POLICY REFERENCE
[13] Pol. 113.4 – Confidentiality of Special Education Student Information POLICY REFERENCE	[14] Pol. 114 – Gifted Support Services POLICY REFERENCE
[15] Pol. 216 – Student Records POLICY REFERENCE	[16] Pol. 218 – Student Discipline POLICY REFERENCE
[17] Pol. 220 – Student Expression/Distribution and Posting of Materials POLICY REFERENCE	[18] Pol. 237 – Electronic Devices POLICY REFERENCE
[19] Pol. 247 – Hazing POLICY REFERENCE	[20] Pol. 249 – Bullying/Cyberbullying POLICY REFERENCE
[21] Pol. 317 – Conduct/Disciplinary Procedures POLICY REFERENCE	[22] Pol. 320 POLICY REFERENCE Referenced policy is not available in this policy book.
[23] Pol. 324 – Personnel Files POLICY REFERENCE	[24] Pol. 814 – Copyright Material POLICY REFERENCE
[25] Pol. 815 – Acceptable Use of the Computers, Network, Internet, Electronic Communications, and Information Systems POLICY REFERENCE	[26] Pol. 830 – Data Breach POLICY REFERENCE

[27] Pol. 830.1

POLICY REFERENCE

Referenced policy is not available in this policy book.

[36] Pol. 138 — English as a Second Language

POLICY REFERENCE

[37] Pol. 113.3 — Independent Educational Evaluations at Public Expense

POLICY REFERENCE

[38] Pol. 127 — Evaluation of Educational Program

POLICY REFERENCE

[40] Pol. 233 — Suspension and Expulsion

POLICY REFERENCE