

AGENDA

SOUTHERN OREGON EDUCATION SERVICE DISTRICT

BOARD OF DIRECTORS SOESD BOARD OF DIRECTORS ORGANIZATIONAL MEETING

6:00 PM | Wednesday, July 15, 2026

SOESD Operations Center

101 North Grape Street

Medford, OR 97501

Join by computer: <https://soesd.zoom.us/j/91948145151>

Join by phone: +1 669 900 6833 | Meeting ID: 919 4814 5151



1. Preliminary

A. Call to Order

The Board Chair will call the meeting to order.

B. Roll Call

The Board Secretary will call roll and confirm the presence of a quorum.

C. Land Acknowledgement

Southern Oregon Education Service District and the areas in which we serve are located within the ancestral homelands of the Shasta, Takelma, Latgawa, Klamath, Modoc, and the Yahooskin-Paiute peoples who lived here since time immemorial. The full text of SOESD's land acknowledgment can be read on the SOESD website: <https://www.soesd.k12.or.us/equity>

D. Pledge of Allegiance

E. Comments from Representatives of the Associations

The presidents (or their designees) of the classified association and the licensed association are invited to address the board.

F. Requests to Address Agenda Items

Members of the community will have the opportunity to provide public comment regarding a specific agenda topic during the preliminary portion of the meeting. Individuals who wish to address an agenda item are asked to complete the request form provided at this LINK by 12:00 noon on the day of the meeting.

2. Consent Agenda

A. Approval of Agenda

B. Approval of Minutes:

- June 17, 2026 - Budget Hearing
- June 17, 2026 - Regular Meeting
- June 24, 2026 - Special Meeting

- C. Personnel Report
- D. Approval of Proposed Board Policies:
 - BBAA — Board Member's Authority and Responsibilities
 - BCE — Board Committees
 - BCF — Advisory Committees to the Board
 - BD — Board Meetings, Notices and Communications
 - BDC — Executive Sessions
 - BDDC — Board Meeting Agenda
 - BDDG — Recordings and Minutes of Board Meetings
 - CBA — Qualifications and Duties of the Superintendent
 - EBB — Integrated Pest Management
 - EBBA — Student Health Services
 - GBA — Equal Employment Opportunity
 - GBA-AR — Veteran and State Service Member Preference
 - GBN/JBA — Sexual Harassment
 - GCBDA/GBDA — AR(1) - Family & Medical Leave *(Version 1 - FMLA/OFLA)
 - GCBDD/GDBDD — Sick Time
 - JBA/GBN — Sexual Harassment

PROPOSED ACTION: Move to approve all items on the consent agenda as presented.

3. **Communications**

- A. Superintendent's Report
- B. Appointment to OAESD Governance Council

The OAESD Governance Council includes the Superintendent and one Board member from each ESD. It is responsible for establishing policies and principles, reviewing and amending governing documents, adopting the annual calendar and budget, and advocating legislatively in line with the OAESD platform, including appointing the legislative committee.

Board Member Mary Barton served as the representative in 2025-2026 and expressed interest in continuing for 2026-2027. The Council meets four times annually — three virtual meetings via Zoom and once in person at the OAESD Spring Conference.

Please notify Chair Mannenbach in advance of the meeting if you wish to be considered for appointment to this position.

PROPOSED ACTION: Move to appoint [_____] to the OAESD Governance Council for the 2026-2027 fiscal year.

4. **Administration**

- A. SOESD Organizational Structure for 2026-2027

Superintendent Angle-Hobson will share the proposed organizational chart and list of administrative and confidential staff for your review and action.

PROPOSED ACTION: Move to approve SOESD's organizational structure and approve the new organizational chart as presented for 2026-2027.

B. Organizational Items for 2026 - 2027

Superintendent Angle-Hobson and CFO Woodside will address the items listed below:

- **District Clerk and Deputy Clerk** — The superintendent is charged by law to be named as clerk. We recommend that the Chief Financial Officer be named as deputy clerk.
- **Safety Officer** — We recommend that the Board appoint the Chief Financial Officer to serve as safety officer.
- **Budget Officer** — The superintendent-clerk should be designated as the district's budget officer.
- **Newspaper of Record** — We recommend that the Grants Pass Daily Courier be named the newspaper of record.
- **Mileage Reimbursement Rate for Staff and Board** — It has been Board practice to pay the IRS-approved rate. We recommend continuation of this practice.
- **Authorization to Submit Grant and Contract Proposals** — It is necessary to respond quickly to grant and contract opportunities. We request that the Board continue to authorize the superintendent and the CFO, in the superintendent's absence, to submit proposals for grants and contracts and to accept awards during the 2026-2027 fiscal year.
- **Authorization to Request Contract Funds** — We recommend that the Board continue its practice of authorizing the signatures of the superintendent or CFO to request payments from funding sources.
- **Coordination of Americans with Disabilities Act** — We recommend that the Chief Human Resources Officer be named as Section 504/ADA coordinator.
- **Attendance Officer** — State law requires ESDs to name an attendance officer. We recommend appointing the superintendent to serve in that role.
- **Board Attorney** — It is requested the board authorize the superintendent to seek specialized legal counsel, when deemed necessary, from the Hungerford Law Firm.
- **Auditor** — Per the existing contract, we recommend that Isler Medford LLC serve as the district auditor for 2026-2027.
- **Title IX Coordinator** — We recommend that the Chief Human Resources Officer be designated as the Title IX Coordinator.
- **Authorized Depositories of Funds** — We recommend two depositories of funds: First Interstate Bank for general operations, and the State of Oregon Local Government Investment Pool.
- **Local Contract Review** — It is recommended that the Southern Oregon ESD Board of Directors act as the district's Local Contract Review Board.
- **Identifying Purchasing Practices** — It is recommended that the Southern Oregon ESD continues its practice of following the Attorney General's Model Public Contract Rules and ORS 279 pertaining to public contracting.
- **Insurance Agent of Record** — SOESD's Insurance Agent of Record is Lloyd Williamson, Proctors Insurance.

PROPOSED ACTION: Move to accept the administration's recommendations as presented for organizational items 1 through 16.

5. **Business Affairs**

A. 2026 - 2027 SOESD Resolutions 1, 2, 3, and 4

CFO Woodside will review these resolutions with you during the meeting.

PROPOSED ACTION: Move to adopt 2026–2027 Resolutions 1, 2, 3, and 4.

B. Authorization for Staff to Sign Checks.

We recommend the board approve the following individuals to sign checks during the fiscal year 2026-2027: Mark Angle-Hobson, Jeanetta Woodside, and Liz Littleton. As a reminder, the ESD continues to use a facsimile signature for its accounts payable and payroll check runs. Superintendent Angle-Hobson's signature will appear on that facsimile.

PROPOSED ACTION: Move to approve the recommendations of administration regarding persons authorized to sign checks during fiscal year 2026-2027.

C. Filing Budget Documents

SOESD's 2026-2027 budget document has been filed with each of the assessors' and clerks' offices in Jackson, Josephine, and Klamath Counties.

6. **Miscellaneous**

A. OSBA Summer School Session — July 16, Lane Community College, Eugene

B. Next Meeting: SOESD Board of Directors Special Meeting/Board Retreat, August 19, 2026, SOESD District Office, Phoenix

C. SOESD Back to School Celebration — August 21, Ashland HS, Ashland

D. Next Regular Meeting — September 16, 2026, SOESD Operations Center (101 N. Grape St., Medford)

E. OSBA 2026 Annual Convention - Portland Marriott Downtown Waterfront, November 12–14, 2026

7. **Adjournment**