

Regular Meeting
Wednesday, November 5, 2025 6:00 PM

Staff Development Center Board Room at
Nellie Schunior Administration Building
200 W. Expwy 83
La Joya, TX 78560

Agenda

1. **CALL MEETING TO ORDER** - *(Other)*
2. **ROLL CALL & DECLARE QUORUM** - *(Other)*
3. **PLEDGE OF ALLEGIANCE, Julian Alvarez III, School Board President** - *(Other)*
4. **PUBLIC COMMENTS** - *(Synergy and Teamwork or Other)*
5. **LONE STAR GOVERNANCE**
 - 5.1. GPM 2.1-2.3: Kindergarten Readiness Math (TX-KEA) (BOY), MAP Growth Math (BOY), Grades 6-8 Math MAP (BOY), and HS Algebra 1 (BOY), *presented by Dr. Derek Academics & School Leadership - (Progress and Accountability)*
 - 5.2. Lone Star Governance Time Use Tracker Report - October 22, 2025, *presented by Mr. Joseph Niedziela, Chief of Staff - (Progress and Accountability)*
 - 5.3. La Joya ISD Board Operating Procedures, *presented by Dr. Diana Barrera-Ugarte, TEA Conservator - (Vision and Goals)*
6. **CONSENT AGENDA ITEM(S)** - *(Systems and Processes)*

To promote efficient meetings, the Board may act on more than one item by a single vote through the use of a consent agenda. The consent agenda shall be comprised of items specified in this Section for which the Superintendent anticipates no board deliberation prior to action being taken on the item and for which the Superintendent recommends approval. At the request of any member of the School Board, any item on the consent agenda shall be removed from the consent agenda and given individual deliberation and action. Requests for the removal of an item from the consent agenda are to be made to the presiding officer at the time that the consent agenda is up for consideration.

 - 6.1. **Academics & School Leadership:**
 - 6.1.1. Approval of College Prep Course MOU with Region One
 - 6.2. **Approval of Minutes:**
 - 6.2.1. Regular Board Meeting October 22, 2025
 - 6.3. **Lone Star Governance:**
 - 6.3.1. Approval of Report on GPM 2.1-2.3: Kindergarten Readiness Math (TX-KEA) (BOY); MAP Growth Math (BOY); Grades 6-8 Math MAP (BOY); HS Algebra 1 (BOY)
 - 6.3.2. Approval of the Lone Star Governance Time Use Tracker Report - October 22, 2025
 - 6.3.3. Approval of La Joya ISD Board Operating Procedures Manual
 - 6.4. **Superintendent's Office:**
 - 6.4.1. Approval of Website Management and Mass Communication Design Quotation #2026-807 through Purchasing Cooperative

7. **CLOSED SESSION - Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Sections 551.001, 551.071, 551.072, 551.074, 551.076, 551.129, and 551.0821 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purposes listed below. (*Synergy and Teamwork*)**
 - 7.1. Consultation with the Board's Attorney. (Texas Government Code 551.071: For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; and Texas Government Code 551.129: For the purpose of a private consultation with the Board's attorney by telephone conference call.)
 - 7.2. Discuss Personnel Matters and Board and Superintendent Duties. (Texas Government Code 551.074: For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee, including Board Operating Procedures and Self-Assessment.)
 - 7.3. Discuss Property Matters. (Texas Government Code 551.072: For the purpose of discussing the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.)
 - 7.4. Discussion of Intruder Detection Audit Findings. (Texas Government Code 551.076: To consider the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit.)
 - 7.5. Personally Identifiable Information About Public School Students. (Texas Government Code 551.0821: For the purpose of deliberating a matter regarding a public-school student, if personally identifiable information about the student will necessarily be revealed.)
 - 7.6. Pursuant to Texas Government Code Sections 551.071 and 551.074, deliberate regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including notice of proposed termination of Chapter 21 contracts; consult with legal counsel regarding same.
8. **RECONVENE IN OPEN SESSION - (*Systems and Processes*)**
9. **CALENDAR - (*Other*)**
 - 9.1. November 2025: Anti-Vaping Awareness Month, Native American Heritage Month, and Diabetes Awareness Month
 - 9.2. November 1, 2025: National Family Literacy Day
 - 9.3. November 8, 2025: STEM/STEAM Day
 - 9.4. November 11, 2025: Veterans Day
 - 9.5. November 11-15, 2025: School Psychology Week
 - 9.6. November 19, 2025: Regular Board Meeting
10. **SCHOOL BOARD MEMBERS AND SUPERINTENDENT REMARKS**
- (*Other*)
11. **ADJOURNMENT - (*Synergy and Teamwork*)**



La Joya Independent School District Board Agenda Item Submission

Board of Education Meeting: November 5, 2025

Strategic Priority: Priority 1 - Excellence in Leadership

Agenda Category: Consent Item

Item Title: Approval of College Prep Course MOU with Region One

BACKGROUND:

This item is for the approval of the College Prep classes provided by Region One, which were recently approved by the TEA.

RATIONALE:

There is no cost to the district except for professional development. Successful completion of the College Prep course helps students graduate college-ready.

BUDGET:

Cost	Funding Source	Vendor
\$0	N/A	Region One
Purchasing Mechanism		Additional Documentation
N/A		Attached MOU

RECOMMENDATION:

Approval

Initiated by: Melinda Flores
Melinda Flores, Executive Director of College and Career Success

Reviewed by: Anna Marie Candelario
Anna Marie Candelario, Deputy Chief of Academic Advancement and School Performance

BF&AS
Reviewed by: Click or tap here to enter text.

Executive Cabinet
Review by: Dr. Derek Little
Dr. Derek Little, Chief of Academic & School Leadership

Approved for Submission
to the Board of Education:

Dr. Marcey Sorensen
Dr. Marcey Sorensen
Superintendent of Schools

MEMORANDUM OF UNDERSTANDING
College Preparatory Mathematics & English Language Arts
Region One ISDs / Charter Schools - RGV IHEs - Region One ESC
("MOU")

Section 1 Parties & Effective Date

This MOU is executed by the _____
[Name of School District/Charter School] ("District"), the Rio Grande Valley Institutions of Higher Education listed below ("RGV IHEs"), and Region One Education Service Center ("ESC"). It becomes effective on the date it is last signed (the "Effective Date"). The Parties intend to begin offering the courses with the 2025-2026 academic year.

Section 2 Term & Renewal

Initial term: five (5) years from the Effective Date. One additional five-year renewal is available by written amendment signed at least sixty (60) calendar days before the current term ends. Any Party may terminate without cause on thirty (30) calendar days' written notice.

Section 3 Program Development and Data Sharing Commitments

3.1 RGV IHE Duties (apply to both Mathematics and English Language Arts Courses)

- (a) Share aggregate, de-identified data and narrative feedback on the success of students who completed a College-Preparatory course and later enrolled in credit-bearing entry-level coursework.
- (b) Honor the completion of a College-Preparatory course appearing on an official high-school transcript as evidence of readiness for up to twenty-four (24) months after high-school graduation.
- (c) Advise students on placement into college-level coursework that aligns with their academic plans.

3.2 RGV IHE Duties—Mathematics

- (a) Develop Student Learning Outcomes.
- (b) Develop a master syllabus (or aligned master syllabi).
- (c) Develop a common final assessment.

3.3 RGV IHE Duties—English Language Arts

- (a) Develop Student Learning Outcomes.
- (b) Develop a master syllabus (or aligned master syllabi).
- (c) Develop evaluative criteria and rubrics for formative and summative coursework.
- (d) Develop a common final assessment for the Integrated Reading & Writing course.

3.4 Region One Education Service Center (ESC) Duties

- (a) Coordinate all professional-development logistics.
- (b) Design and deliver professional development that supports pedagogy and college-readiness instruction.
- (c) Monitor this MOU's requirements and the fidelity of instructional implementation.
- (d) Provide instructional coaching upon request.

- (e) Collaborate with RGV IHEs and participating Districts to track longitudinal data on College-Preparatory students and their first-year performance in college-level Mathematics and English courses.

3.5 [District/Charter] Duties—both Courses

- (a) Provide highly qualified instructors (secondary Mathematics or ELAR certification; Mathematics instructors must have Algebra I experience).
- (b) Ensure all instructors attend the required training provided by RGV IHEs and the ESC and submit all documentation, including individual student portfolios, as requested.
- (c) Enroll only twelfth-grade students who are on track to graduate and who have passed the Algebra I, English I, and English II End-of-Course exams.
- (d) Furnish to the ESC and RGV IHEs timely data on student eligibility, enrollment, course completion, non-completion and reasons therefore, campus and instructor participation, and any other metrics that the advisory committee requests under this MOU.
- (e) Designate (i) at least one District representative to the College-Preparatory Course Advisory Committee and (ii) at least one campus administrator to oversee daily implementation.
- (f) Notify parents and students of the benefits of enrollment and provide an “opt-out” opportunity.
- (g) Provide any local professional development and instructional resources needed to teach the courses.
- (h) Record successful completion on the student transcript using the following PEIMS numbers:
 - CPC ELA – ESC Region 01 – CP110109
 - CPC Mathematics – ESC Region 01 – CP111209
- (i) Align local curriculum to the RGV IHE-approved Student Learning Outcomes.
- (j) Prohibit any exemption from the College-Preparatory course final exam.
- (k) Administer the RGV IHE final assessment, weighted at no less than thirty percent (30 %) of the final course grade.
- (l) Award course credit and certify readiness only to students who earn an overall course grade of 70 % or higher.

3.6 [District/Charter] Additional Mathematics-Specific Duties

- (a) Use the math resources supplied by the RGV IHEs for every enrolled student.
- (b) Record the fall semester as MATH A (CP111209) and the spring semester as MATH B (CP111209) on the student transcript.

3.7 [District/Charter] Additional English Language Arts-Specific Duties

Teach and score all required writing assignments in accordance with assessment practices provided through RGV IHE professional development.

3.8 Innovative Pilots

Individual Districts or campuses may, with ESC and RGV IHE approval, implement alternative course designs as pilots for continuous improvement.

3.9 High-School Program Credit

- (a) A student who successfully completes the College-Preparatory English Language Arts course may apply that credit toward the Advanced ELAR requirement of the Foundation High-School Program (Texas Education Code § 28.025(b-1)(1)) at the District’s discretion under local policy.
- (b) A student who successfully completes the College-Preparatory Mathematics course may apply that credit toward the Advanced Mathematics requirement of the Foundation High-School Program at the District’s discretion under local policy.

3.10 Intellectual Property; Costs; Force Majeure

- (a) New curriculum, assessments, and courseware jointly developed under this MOU (“New IP”) are jointly owned; each developing party receives a perpetual, royalty-free, non-exclusive license for non-commercial educational use.
- (b) Unless expressly stated otherwise in an amendment, each Party bears its own costs and may not obligate another Party’s funds without prior written approval.
- (c) A Party is excused from performance while its obligations are delayed by causes beyond its reasonable control (e.g., natural disaster, war, epidemic, governmental order) if it provides prompt notice and diligently seeks to resume performance.

Section 4 Record Retention & Audit Access

- 1. Maintain Records for seven (7) fiscal years after (a) final payment, (b) MOU termination/expiration, or (c) final resolution of any claim/audit.
- 2. Texas State Auditor’s Office, U.S. Department of Education, UT System, ESC auditors, or District auditors may inspect and copy Records upon reasonable notice during normal business hours.
- 3. Electronic Records must be preserved in an accessible format.
- 4. Confidential Records must be handled in compliance with FERPA and the Texas Public Information Act.
- 5. Obligations survive termination.

Section 5 Liability; Immunity; No Third-Party Beneficiaries

Each Party is liable only for its own acts or omissions; sovereign/governmental immunity is retained; the MOU creates no third-party rights.

Section 6 Data Privacy & Security

(FERPA definitions, NIST SP 800-171 Moderate safeguards, 48-hour breach notice, 30-day return/destruction of Education Records.)

Section 7 Relationship of the Parties

The Parties are independent; no joint venture, partnership, or agency is created.

Section 8 Force Majeure

As in MOA Article XIV.

Section 9 Costs

Each Party bears its own costs unless otherwise agreed in writing.

Section 10 Entire Agreement; Amendments; Assignment; Waiver; Severability; Captions;
Counterparts; Regulatory Note; Conflict-of-Interest Waiver

Executed this _____ day of _____, 20_____.

Superintendent

Guy Bailey

Dr. Guy Bailey, President
University of Texas Rio Grande Valley

Dr. Ricardo J. Solis

Dr. Ricardo J. Solis (Aug 19, 2025 13:59:12 CDT)

Dr. Ricardo Solis, President
South Texas College

Gina Cano-Monreal

Gina Cano-Monreal (Aug 12, 2025 13:12:20 CDT)

Gina Cano-Monreal, Provost
Texas State Technical College in Harlingen

Jesús Rodríguez

Jesús Rodríguez (Oct 8, 2025 20:18:53 CDT)

Dr. Jesús Roberto Rodríguez, President
Texas Southmost College

D. King

Daniel King (Oct 9, 2025 17:32:37 CDT)

Dr. Daniel King
Executive Director
Region One Education Service Center

Oct 9, 2025

Mari O. Elizondo

From: Philip Fraissinet <pfraissinet@thompsonhorton.com>
Sent: Thursday, October 30, 2025 10:46 AM
To: Mari O. Elizondo
Cc: Joseph Niedziela; Elda Hernandez; Claudia Zamora
Subject: RE: Region I MOU College Prep Course

Important: This email is from outside the lajoyaisd.net domain, do not click any link and do not open attachments unless you have confirmed the sender.

This one is fine as well.

Philip

Philip Fraissinet, Partner | [Vcard](#) |
3200 Southwest Freeway, Suite 2000
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pdf@thompsonhorton.com | www.thompsonhorton.com



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From: Mari O. Elizondo <m.elizondo6@lajoyaisd.net>
Sent: Thursday, October 30, 2025 9:03 AM
To: Philip Fraissinet <pfraissinet@thompsonhorton.com>
Cc: Joseph Niedziela <j.niedziela@lajoyaisd.net>; Elda Hernandez <e.hernandez12@lajoyaisd.net>; Claudia Zamora <c.zamora3@lajoyaisd.net>
Subject: Region I MOU College Prep Course

Hi Philip,

I'm not sure if this item was sent for your review previously; nonetheless, it has been submitted for approval on the agenda of Nov. 5th. Please let me know if it's ok to include in the agenda. Thanks.

Mari



La Joya Independent School District Board Agenda Item Submission

Board of Education Meeting: November 5, 2025

District Priority: Priority 4 - Community, Trust, Unity, and Partnership

Agenda Category: Consent Item

Item Title: Approval of Minutes – Regular Board Meeting October 22, 2025

BACKGROUND:

The purpose of the meeting minutes is to provide a legally binding official record that demonstrates the school district’s compliance with the association’s bylaws and established procedures.

RATIONALE:

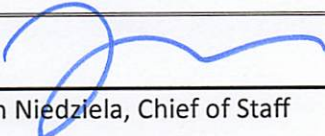
Approval is needed for the following: Regular Board Meeting October 22, 2025

BUDGET:

Cost	Funding Source	Vendor
\$0	N/A	N/A
Purchasing Mechanism		Additional Documentation
N/A		October 22, 2025 Minutes

RECOMMENDATION:

Approval of Minutes – Regular Board Meeting October 22, 2025

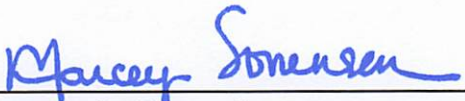
Initiated by: 
Joseph Niedziela, Chief of Staff

Reviewed by: _____

BF&AS
Reviewed by: _____

Executive
Cabinet
Review by: 
Joseph Niedziela, Chief of Staff

**Approved for Submission
to the Board of Education:**



Dr. Marcey Sorensen
Superintendent of Schools



**MINUTES OF REGULAR BOARD MEETING
SCHOOL BOARD
LA JOYA INDEPENDENT SCHOOL DISTRICT**

A Regular Board Meeting of the School Board of **LA JOYA INDEPENDENT SCHOOL DISTRICT** was held on **Wednesday, October 22, 2025, beginning at 6:00 PM**, in the Staff Development Center Board Room at Nellie Schunior Administration Building, 200 W. Expwy 83, La Joya, TX 78560. A quorum of the Board and the presiding officer were present at this location. Any Board members participating by videoconference will be in accordance with Section 551.127 of the Texas Government Code.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the order shown on this meeting notice.

1. CALL MEETING TO ORDER - (Other)

Julian Alvarez III, President of the School Board, called the meeting to order at 6:00 p.m.

2. ROLL CALL & DECLARE QUORUM - (Other)

Present: Julian Alvarez III, Dr. Carlos Margo, Anita Chavez, Alyssa Peña, Dr. Rosalva Hernandez, and Celso Gomez Jr.

Julian Alvarez III, President of the School Board, declared a quorum.

Present: Jessica Ochoa walked in at 6:03 p.m.

3. PLEDGE OF ALLEGIANCE, *Julian Alvarez III, School Board President - (Other)*

4. PUBLIC COMMENTS - (*Synergy and Teamwork or Other*)

5. STAFF RECOGNITION(S) - (*Vision and Goals*)

5.1. Recognition of Palmview High School Baseball Coach Manuel "Ricky" Garcia, *presented by Mr. Joe Pena, Executive Director of Athletics*

5.2. Recognition of La Joya ISD Custodial Department for Custodian Appreciation Day observed on Thursday, October 2, 2025, *presented by Mr. S.B. Pierson, Chief of Operations & Infrastructure*

5.3. Recognition of La Joya ISD Child Nutrition Services Department - Celebrated National School Lunch Week, observed on October 13-17, 2025, *presented by Mr. S.B. Pierson, Chief of Operations & Infrastructure*

5.4. Recognition of La Joya ISD - Transportation Department for National School Safety Week on October 20-24, 2025, *presented by Mr. S.B. Pierson, Chief of Operations & Infrastructure*

5.5. Recognition of Texas Education Human Resources Day, *presented by Ms. Jaime Miller, Chief of Human Capital & Talent Development*

6. SUPERINTENDENT'S UPDATE(S)/ANNOUNCEMENTS - (*Vision and Goals*)

6.1. Strategic Planning for Operational Excellence, *presented by Mr. S.B. Pierson, Chief of Operations & Infrastructure, and Ms. Mirgitt Crespo, Chief of Business, Finance & Administrative Services*

7. LONE STAR GOVERNANCE - (*Vision and Goals*)

7.1. Targets for Lone Star Governance GPMs at the Student Subgroup Level, *presented by Dr. Derek Little, Chief of Academics & School Leadership*

7.2. Lone Star Governance Time Use Tracker Report - September 24, 2025, *presented by Mr. Joseph Niedziela, Chief of Staff*

7.3. Board Constraint 2, *presented by Dr. Diana Barrera-Ugarte, TEA Conservator*

8. TEXAS EDUCATION AGENCY CONSERVATOR'S REPORT - (*Synergy and Teamwork*)

8.1. Monthly TEA Conservator's Report, *presented by Dr. Diana Barrera-Ugarte, TEA Conservator*

9. CONSENT AGENDA ITEM(S) - (*Systems and Processes*)

To promote efficient meetings, the Board may act on more than one item by a single vote through the use of a consent agenda. The consent agenda shall be comprised of items specified in this Section for which the Superintendent anticipates no board deliberation prior to action being taken on the item and for which the Superintendent recommends approval. At the request of any member of the School Board, any item on the consent agenda shall be removed from the consent agenda and given individual deliberation and action. Requests for the removal of an item from the consent agenda are to be made to the presiding officer at the time that the consent agenda is up for consideration.

Alyssa Peña made a motion to approve the Consent Agenda from 9.1 to 9.7, seconded by Dr. Rosalva Hernandez, and the motion carried unanimously.

9.1. Academics & School Leadership:

9.1.1. Approval of Professional Development and Coaching Proposal with the UChicago Network for College Success (NCS)

9.1.2. Approval of Venue Rental Services for High School Graduation Ceremonies

9.2. Approval of Minutes:

9.2.1. Approval of Public Hearing to Discuss the 2025 Proposed Tax Rate for School Year 2025-2026, Public Hearing on District Compliance with Texas Education Code Section 39.008, and Regular Meeting September 24, 2025

9.3. Business, Finance & Administrative Services:

9.3.1. Approval of Budget Amendment 2026-03

9.3.2. Approval of September 2025 Tax Collector's Report

9.4. Human Capital & Talent Development:

9.4.1. Approval of Compensation Plan Update

9.4.2. Approval Recommended Revisions to Policy FD (Local): Admissions

9.5. Information & Technology:

9.5.1. Approval of the Fortinet Security Services through DIR-CPO-4866 Purchasing Cooperative Renewal

9.6. Lone Star Governance:

9.6.1. Approval of Targets for Lone Star Governance GPMs at the Student Subgroup Level

9.6.2. Approval of the Lone Star Governance Time Use Tracker Report - September 24, 2025

9.6.3. Approval of Lone Star Governance Monitoring Report: Board Constraint 2

9.7. Operations & Infrastructure:

9.7.1. Approval of Fire Extinguisher Services CSP #2025-03 Extension

10. CLOSED SESSION - Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Sections 551.001, 551.071, 551.072, 551.074, 551.076, 551.129, and 551.0821 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purposes listed below. (*Synergy and Teamwork*)

Julian Alvarez III, President of the School Board, called the meeting into Closed Session at 7:54 p.m. under the section Texas Open Meetings Act, Texas Government Code Sections 551.001, 551.071, 551.072, 551.074, 551.076, 551.129, and 551.0821 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purposes listed below.

10.1. Consultation with the Board's Attorney. (Texas Government Code 551.071: For the purpose of a private consultation with the Board's attorney on any or all subjects or matters

authorized by law; and Texas Government Code 551.129: For the purpose of a private consultation with the Board's attorney by telephone conference call.)

10.2. Discuss Personnel Matters and Board and Superintendent Duties. (Texas Government Code 551.074: For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee, including Board Operating Procedures and Self-Assessment.)

10.3. Discuss Property Matters. (Texas Government Code 551.072: For the purpose of discussing the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.)

10.4. Discussion of Intruder Detection Audit Findings. (Texas Government Code 551.076: To consider the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit.)

10.5. Personally Identifiable Information About Public School Students. (Texas Government Code 551.0821: For the purpose of deliberating a matter regarding a public-school student, if personally identifiable information about the student will necessarily be revealed.)

10.6. Pursuant to Texas Government Code Sections 551.071 and 551.074, deliberate regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including notice of proposed termination of Chapter 21 contracts; consult with legal counsel regarding same.

11. RECONVENE IN OPEN SESSION - *(Systems and Processes)*

Julian Alvarez III, President of the School Board, called the meeting out of Closed Session at 8:59 p.m.

12. ACTION & DISCUSSION ITEM(S) - *(Systems and Processes)*

12.1. A motion was made by Anita Chavez, seconded by Celso Gomez Jr., to approve the Carnegie Professional Learning & Coaching Support. At the cost of \$415,000.00 with Carnegie Learning Inc., Pittsburgh, PA. And the motion carried unanimously.

12.2. A motion was made by Jessica Ochoa, seconded by Dr. Carlos Margo, to approve Great Minds as the Core Curriculum for Grades K-12. At the cost of \$400,000.00 with Great Mind, Washington, DC. And the motion carried unanimously.

12.3. A motion was made by Alyssa Peña, seconded by Dr. Rosalva Hernandez, to approve the SchoolKit Proposal to Support La Joya ISD with Coaching and Strategic Planning. At the cost of \$301,010.00 with SchoolKit, Philadelphia, PA. And the motion carried unanimously.

12.4. A motion was made by Celso Gomez Jr., seconded by Anita Chavez, to approve the Teaching Lab Professional Learning for K-5 Bluebonnet Literacy Support Services. At the cost of \$556,500.00 with Teaching Lab, Washington, DC. And the motion carried unanimously.

12.5. A motion was made by Dr. Carlos Margo, seconded by Jessica Ochoa, to approve the Custodial Supplies, Equipment & Services Bid# 2025-73. at the cost of \$800,000.00 and the motion carried unanimously.

12.6. A motion was made by Dr. Rosalva Hernandez, seconded by Celso Gomez Jr., to approve the La Joya ISD District-wide Scoreboard and Video Display Systems CSP#2026-18. At the cost of \$1,998.849.55 with Nevo Sports, LLC, Greenville, TX. And the motion carried unanimously.

12.7. **No Action was taken and will be brought at a future date.** Approval of Facilities Master Plan Services RFQ #2026-19.

12.8. A motion was made by Jessica Ochoa, seconded by Dr. Carlos Margo, to approve the Board Resolution 2025-12 Texas Education Human Resources Day. At the cost of \$0.00. And the motion carried unanimously.

12.9. A motion was made by Celso Gomez Jr., seconded by Anita Chavez, to consider and Take Possible Action to Propose the Termination of Chapter 21 Term Contract Employees and Authorize the Superintendent to Send Notice of Proposed Termination to Employees. And the motion carried unanimously.

12.10. A motion was made by Anita Chavez, seconded by Alyssa Peña, to Consider and Take Possible Action to Terminate a Chapter 21 Term Contract Employee. And the motion carried unanimously.

13. **CALENDAR - (Other)**

13.1. October 2025:

Bullying Prevention Month

Breast Cancer Awareness Month (Wear Pink Tuesdays)

Dyslexia Awareness Month

National Principals' Month

13.2. October 2, 2025: Custodian Appreciation Day

13.3. October 5, 2025: World Teachers' Day

13.4. October 7, 2025: World Day of Bullying Prevention (Wear Orange)

13.5. October 8, 2025: Regular Board Meeting - Canceled

13.6. October 10, 2025: World Mental Health Day

13.7. October 14-18, 2025: World Mental Health Day

13.8. October 16, 2025: World Unity Day

- 13.9. October 16-20, 2025: National School Lunch Week
- 13.10. October 16-20, 2025: America's Safe Schools Week
- 13.11. October 18, 2025: Breast Cancer Awareness Community Walk
- 13.12. October 21-25, 2025: Red Ribbon Week
- 13.13. October 25, 2025: Wellness Kickball Tournament
- 13.14. October 27, 2025: World Occupational Therapy Day
- 13.15. October 28, 2025: Halloween Trunk or Treat: A Night of Literacy Magic - Pack Stadium, Alfredo Salinas Street
- 13.16. November 2025: Anti-Vaping Awareness Month
- 13.17. November 2025: Native American Heritage Month
- 13.18. November 2025: Diabetes Awareness Month
- 13.19. November 1, 2025: National Family Literacy Day
- 13.20. November 5, 2025: Regular Board Meeting

14. SCHOOL BOARD MEMBERS AND SUPERINTENDENT REMARKS - *(Other)*

15. ADJOURNMENT - *(Synergy and Teamwork)*

Alyssa Peña made a motion to adjourn this meeting at 9:08 p.m., seconded by Anita Chavez, and the motion carried unanimously.

Julian Alvarez III
President to the School Board

Alyssa Peña
Secretary to the School Board



La Joya Independent School District Board Agenda Item Submission

Board of Education Meeting: November 5, 2025

Strategic Priority: Priority 4 - Community, Trust, Unity and Partnership

Agenda Category: Consent Item

Item Title: Approval of Report on GPM 2.1-2.3: Kindergarten Readiness Math (TX-KEA) (BOY); MAP Growth Math (BOY); Grades 6-8 Math MAP (BOY); HS Algebra 1 (BOY)

BACKGROUND:

This report is provided to the School Board in alignment with the Lone Star Governance Board Monitoring Schedule. Superintendent’s Constraint 1 relates to Student Achievement Conditions.

RATIONALE:

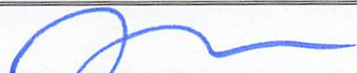
Approval will ensure we are in compliance with the Lone Star Governance Texas Framework as well as prove transparency on strategic actions taken in alignment with CPM 2.1-2.3.

BUDGET:

Cost	Funding Source	Vendor
N/A	N/A	N/A
Purchasing Mechanism		Additional Documentation
N/A		N/A

RECOMMENDATION:

Approval of Report on GPM 2.1-2.3: Kindergarten Readiness Math (TX-KEA) (BOY); MAP Growth Math (BOY); Grades 6-8 Math MAP (BOY); HS Algebra 1 (BOY).

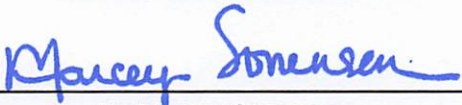
Initiated by: 
Joseph Niedziela, Chief of Staff

Reviewed by: _____

BF&AS Reviewed by: _____

Executive Cabinet Review by: 
Joseph Niedziela, Chief of Staff

**Approved for Submission
to the Board of Education:**


Dr. Marcey Sorensen
Superintendent of Schools



La Joya Independent School District Board Agenda Item Submission

Board of Education Meeting: November 5, 2025

Strategic Priority: Priority 4 - Community, Trust, Unity and Partnership

Agenda Category: Consent Item

Item Title: Approval of the Lone Star Governance Time Use Tracker Report - October 22, 2025

BACKGROUND:

The most effective school boards focus on improving student outcomes and codify their commitment to this by tracking how they spend their time during board meetings, spending upwards of 50% of their time discussing student outcomes. When we track how we spend our time, our board behaviors begin to become more closely aligned with our values. By adopting a vision, mission, goals, goal progress measures and constraints that are focused on improving student outcomes, we have shared what is important to us with our community and board behaviors should reflect such a focus by spending at least 50% of their time discussing student outcomes.

RATIONALE:


Approval of the LSG Board Monitoring Schedule will ensure we are in compliance with the Lone Star Governance Texas

BUDGET:

<i>Cost</i>	<i>Funding Source</i>	<i>Vendor</i>
N/A	N/A	N/A
<i>Purchasing Mechanism</i>		<i>Additional Documentation</i>
N/A		Time Use Tracker Report

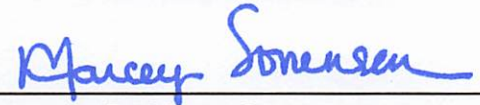
RECOMMENDATION:

Approval of the Lone Star Governance Time Use Tracker Report – October 22, 2025

Initiated by: 
Joseph Niedziela, Chief of Staff


Approved for Submission
to the Board of Education:

Reviewed by: _____



Dr. Marcey Sorensen
Superintendent of Schools

BF&AS
Reviewed by: _____

Executive
Cabinet
Review by: 
Joseph Niedziela, Chief of Staff

TIME USE TRACKER		La Joya ISD Sept. 24, 2025		QTR:	Date:
Framework Pillars	Student Outcome Minutes	Adult Behavior Minutes	The board tracks its time spent during public authorized meetings		Other Topic Minutes
Vision and Goals	47		← Minutes setting student outcome goals		
		27	← Minutes setting constraints or theories of action		
Progress and Accountability			← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the board adopted Monitoring Calendar		
		16	← Minutes receiving, discussing, and voting on Constraint Monitoring Reports according to the board adopted Monitoring Calendar		
			← Minutes evaluating the superintendent on student outcome goals, GPMs, constraints, and CPMs		
		2	← Minutes performing board self-evaluations using the LSG Integrity Instrument		
Systems and Processes			Minutes discussing, debating, and voting on other agenda items (including consent agenda items) →		4
Advocacy and Engagement			← Minutes hosting two-way communication meetings on student outcome goals, constraints, theories of action and/or progress toward student outcome goals ← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals		
Synergy and Teamwork			Minutes fulfilling statutorily required public hearings, forums, and comments Minutes fulfilling statutorily required or Lone Star Governance workshops Minutes in closed session as permitted by law		
Other			Any time spent on an activity that does not meet the conditions listed above →		19
TOTALS	47	45	115		23
<p>Use For Student Outcome and Adult Behavior Minutes Percentage Calculation: $\frac{92}{115} \times 100 = 80.00\%$ % Student Outcome and Adult Behavior Minutes</p> <p>Use For Student Outcome Minutes Percentage Calculation: $\frac{47}{115} \times 100 = 40.87\%$ % Student Outcome Minutes</p>					

Trustees Present	Trustees Absent	% Attendance
7	0	100.00%

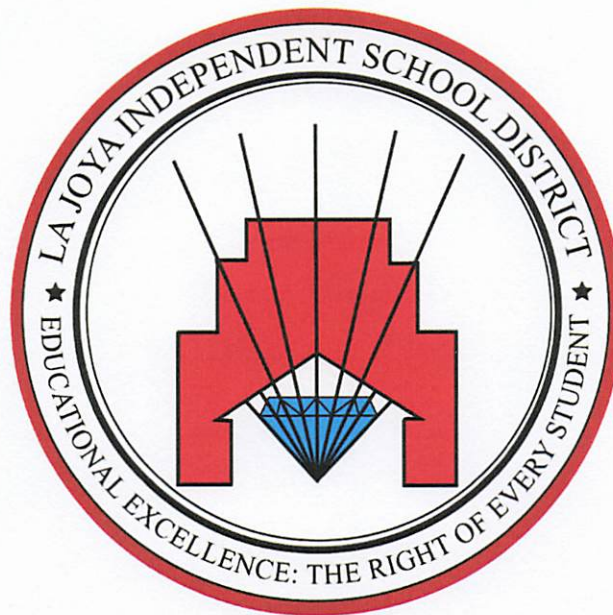
Count of 'Other' Agenda Items
10

Goals Discussed	Goals on Target	% on Target
2	1	50.00%

Consent Items	Consent Items Removed	% Remaining on Consent Agenda
12	0	100.00%

GPMs Discussed	GPMs on Target	% on Target
6	3	50.00%

LA JOYA ISD BOARD OPERATING PROCEDURES MANUAL



HOW TO USE THIS POLICY MANUAL

This is the official Board Operating Procedures Manual for La Joya ISD. The manual is divided into three main sections:

Section 1: Foundational Beliefs

Section 2: Systems of Governance and Accountability

Section 3: Engagement, Advocacy & Unity

Section 4: Appendix.

Section 1 procedures focus on the direction the Board wants to lead the school system and the protections it puts in place regarding unacceptable circumstances. This section includes the vision, mission, student outcome goals, Superintendent constraints, and theory of action.

Section 2 procedures focus on the Board's roles, Board Member roles, and how both relate to the Superintendent's role. This section includes descriptions of the Board's role, the Superintendent's role, Board's self constraints, Superintendent evaluation, Board self-evaluation, and monitoring calendar.

Section 3 procedures focus on the Board's outward engagement with community and stakeholders and how Board Members conduct themselves. This section includes code of ethics, meeting procedures, communication procedures, and community engagement procedures.

Section 4 focuses on additional documents that are referenced in the document.

INTRODUCTION

In effective school systems, the Superintendent and the Board function as a "Team of Seven." Therefore, the La Joya Independent School District Board of Trustees has adopted these Team Operating Procedures to effectively communicate with staff and patrons of the District. These procedures are consistent with our Code of Ethics, Vision Statement, and with all other laws and policies governing the operation of the Board and the District, with a focus on the Lone Star Governance Integrity Instrument.

The intention of Lone Star Governance is to provide a continuous improvement model for governing teams (boards in collaboration with their superintendents) that choose to intensively focus on one primary objective: improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored execution of the five points of the Texas Framework For School Board Development: Vision, Accountability, Structure, Unity, and Advocacy.

As we work in the spirit of collaboration and teamwork, these operating procedures demonstrate our dedication in holding ourselves accountable to all stakeholders.

Section 1: Foundational Beliefs

District Vision:

Educational Excellence is the Right of Every Student

District Mission:

The La Joya Independent School District empowers students to become critical thinkers, visionary leaders, and active contributors in their community, fostering a pathway to success for limitless opportunities in a competitive global, civic and economic landscape. Educational excellence is the responsibility of all members of the La Joya ISD community, where we embody the belief system, both in voice and action, that results in students who are prepared to realize their fullest potential.

Board's Student Outcome Goals (Add Date Approved by Board)

The Board's student outcome goals, as aligned with the school system vision, are:

1. The percentage of 3rd grade students that score Meets grade level or above on STAAR Reading will increase from 42% in June 2024 to 53.0% by June 2029.
2. The percentage of 3rd grade students that score Meets grade level or above on STAAR Math will increase from 36% in June 2024 to 49.9% by June 2029.
3. The percentage of 8th grade students that score Meets grade level or above on STAAR Reading will increase from 49% in June 2024 to 57.2% by June 2029.
4. The percentage of graduates that meet the criteria for CCMR will increase from 92.6% in June 2024 to 94.0% by June 2029.

The Superintendent shall interpret and implement the Board's student outcome goals and, in consultation with the Board, select goal progress measures (GPMs) for each student outcome goal. For any school year during which the Board's student outcome goals are not met, the Superintendent shall make reasonable progress toward meeting the student outcome goals. The Board's student outcome goals shall be the Superintendent's first priority for resource allocation. Goals will be updated every five years.

Board's Constraints for the Superintendent

In attaining the Board's student outcome goals, the Superintendent shall not:

1. The Superintendent shall not allow conditions that decrease student achievement.
2. The Superintendent shall not allow conditions that harm students with disabilities.
3. The Superintendent shall not allow conditions that purposely compromise transparency and trust with the community.

The Superintendent shall interpret and implement the Board's Superintendent constraints and, in consultation with the Board, select constraint progress measures (CPMs) for each constraint.

Board's Constraints for the Board

The Board shall operate within the Board's role, as defined above, and the Board's operating procedures. The Board, either collectively or through the actions of individual Board Members, shall not do the following:

Board Constraint 1

Board members may not allow less than 50% of the total quarterly minutes in board-authorized public meetings to be spent on improving student outcomes according to the time use tracker.

Board Constraint 2

Board members shall not communicate in a way that goes or appears to go against any the Board and Board actions.

Board Constraint 3

The Board will not give operational advice or instructions to District personnel or District Leadership.

Theory of Action: Managed Instruction with Performance Autonomy

If every school begins with a managed foundation, adhering to the district's instructional core, budgeting, and operational requirements grounded in research, evidence-based practices, professional training, and legal compliance;

and if the district sets annual performance expectations for each school using a whole-child approach and conducts an Annual School Planning process to tier school performance and guide strategic, needs-based decisions;

and if the district provides differentiated support based on school performance, including targeted interventions for lower-performing schools, such as strategic academic interventions for campuses rated D or F for two consecutive years, in alignment with Superintendent CPM 1.1;

and if schools are granted flexibility and empowerment to earn autonomy from the managed foundation based on performance, allowing for innovation and alternative models that accelerate student achievement, while ensuring that approved autonomies prevail unless in conflict with local, state, or federal law; then the district will create a responsive, performance-driven system that balances coherence and innovation, enabling all schools to improve student outcomes while operating within the board's defined constraints.

To meet the District's goals of student growth and achievement, the Board believes it is essential to empower educators at all levels to act and lead under a theory of action in which the school is the key unit of change, encouraging innovation, autonomy, and differentiation at each school.

The Managed Instruction with Performance Autonomy theory of action is centrally focused on student achievement by defining the role of the District and empowering school communities:

Role of the District: The District shall play a leading role in establishing and setting performance expectations, driving research and development, scaling innovation and best practices, coaching and support of school leaders, and ensuring that in all respects our actions and practices promote greater equity among our students.

Campus Empowerment: School leaders, working collaboratively with their leadership teams, teachers, parents, and communities, shall have ownership of all that happens within their buildings, a sense of efficacy and urgency, and a conviction that they are empowered to set the vision, strategies, and

priorities for their school within the parameters of the District constraints.

Section 2: Systems of Governance and Accountability

Board's Role-Lone Star Governance

In alignment with Lone Star Governance, the Board shall:

1. Ensure creation of a shared **vision** that promotes improved student outcomes. The Board shall accomplish this by incorporating the community's vision and values into student outcome goals, Superintendent constraints, and Board constraints.
2. Measure and communicate how well the vision is being accomplished. The Board shall accomplish this by collectively ensuring **accountability** through monthly monitoring of school system performance to ensure progress toward the vision and values and regular communications to the community.
3. Provide guidance and direction for accomplishing the vision. The Board shall accomplish this by creating a structure for the school system through distinct Board and Superintendent roles and responsibilities, which includes selecting the Superintendent, delegating to the Superintendent the authority and responsibility to implement the Board's goals within law and the Superintendent constraints, and considering and voting on the Superintendent's recommendations.
4. Promote the vision. The Board shall accomplish this by providing **advocacy** for students, families, staff, and stakeholders.
5. Work with the superintendent to lead the school system toward the vision. The Board shall accomplish this by behaving in a manner that demonstrates the **unity** of the Board and the school system.
6. Items that are discussed and/or acted on during board authorized public meetings because they are either
 - required by state or federal law/rule
 - directly pertain to the board's adopted student outcome goals, which represent the vision of the community,
 - directly pertain to the board's adopted constraints, (superintendent and board) which represent the values of the community
 - board's own student outcomes (The Superintendent owns inputs and outputs)
7. Everything else that is not outlined in #6 is the role of the Superintendent
8. The board should not get involved in operational conversations with the superintendent, each other or anyone else, as those decisions belong to the superintendent.

In carrying out the above activities, the Board shall rely on the support of a Lone Star Governance coach and shall at all times comply with the Education Code and other laws, as applicable.

Roles and Authority of Board Members

According to **BBE (Local)** Board Members: Authority, the following are the only roles board members have the authority to engage in:

Board Authority

The Board has final authority to determine and interpret the policies that govern the schools and, subject to the mandates and limits imposed by state and federal authorities, has complete and full control of the District. Board action shall be taken only in meetings that comply with the Open Meetings Act. [See [BE\(LEGAL\)](#)]

The Board shall comply with [BBA \(Legal\)](#) Board Legal Status: Powers and Duties This policy addresses many of the powers and duties of the board set forth in Education Code Chapter 11, Subchapter D. For other powers and duties of the board not listed below, see the applicable policy codes.

General Powers and Duties: According to [BBA \(Legal\)](#), The trustees constitute a body corporate and in the name of the district may acquire and hold real and personal property, sue and be sued, and receive bequests and donations or other moneys or funds coming legally into their hands.

Except as provided by Education Code 39A.201 and 39A.202 [see AIC], the trustees as a body corporate have the exclusive power and duty to govern and oversee the management of the public schools of the district. All powers and duties not specifically delegated by statute to the Texas Education Agency (TEA) or the State Board of Education are reserved for the board, and TEA may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.

The trustees may adopt rules and bylaws necessary to carry out these powers and duties.

Transacting Business

When a proposal is presented to the Board, the Board shall hold a discussion and reach a decision. Although there may be dissenting votes, which are a matter of public record, each Board decision shall be an action by the whole Board binding upon each member.

Individual Authority for Committing the Board

Board members as individuals shall not exercise authority over the District, its property, or its employees. Except for appropriate duties and functions of the Board President, an individual member may act on behalf of the Board only with the express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue. [See [BDAA](#)]

Individual Access to Information

An individual Board member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the public in accordance with the Public Information Chapter of the Government Code. [See [GBA](#)]

Limitations

If a Board member is not acting in his or her official capacity, the Board member has no greater right to District records than a member of the public.

An individual Board member shall not have access to confidential student records unless the member is acting in his or her official capacity and has a legitimate educational interest in the records in accordance with policy [FL \(Local\)](#).

A Board member who is denied access to a record under this provision may ask the Board to determine whether the record should be provided or may file a request under the Public Information Act. [See GBAA]

Requests for Records

An individual Board member shall seek access to records or request copies of records from the Superintendent or other designated custodian of records, who shall respond within the time frames required by law. When a custodian of records other than the Superintendent provides access to records or copies of records to an individual Board member, the provider shall inform the Superintendent of the records provided.

In accordance with law, the District shall track and report any requests under this provision, including the cost of responding to one or more requests by any individual Board member for 200 or more pages of material in a 90-day period.

Requests for Reports

No individual Board member shall direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. Directives to the Superintendent or other custodian of records regarding the preparation of reports shall be by Board action.

Confidentiality

At the time a Board member is provided access to records or reports that are confidential or otherwise not subject to public disclosure [\[see GBA\]](#), the Superintendent or other District employee shall advise the Board member of the responsibility to comply with confidentiality requirements and the District's information security controls.

Referring Complaints

If employees, parents, students, or other members of the public bring concerns or complaints to an individual Board member, he or she shall refer them to the Superintendent or another appropriate administrator, who shall proceed according to the applicable complaint policy. [See [\(LOCAL\) policies at DGBA, FNG, and GF](#)]

When the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Board member may request that the issue be placed on the agenda.

Grievances

The role of board members and superintendents should never change. As such, the superintendent's role is to make any and all operational decisions. The role of the board is to set policy and make decisions based on current board policy. When considering grievances at Level III, the Board's role is to decide whether or not the Superintendent and his/her staff followed board policy during the investigation and in the decision/response to the grievant.

Professional Development

The expectation is that ALL board members in Texas meet the minimum requirements for professional development. The Board President will report on board professional development requirements at least two times per year.

Visits to District Facilities

A Board member who wishes to visit a District facility, school, or program in his or her capacity as a board member shall first notify the superintendent in advance of the visit. The board member shall adhere to any posted requirements for visitors to first report to the main office of a District facility, including a school campus. Visits during the school or business day shall not be permitted if their duration or frequency interferes with the delivery of instruction or District operations. Any such visits should be observational in nature and the board member should not direct staff regarding any operational matters or conduct investigations of complaints that should be investigated by District staff under various District policies. [See also [GKC Local](#)]

Roles and Responsibilities of Officers

According to [BDAA \(Local\)](#) The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. Officers shall be elected by majority vote of the members present and voting.

President: In addition to the duties required by law, the President of the Board shall:

- Preside at all Board meetings unless unable to attend.
- Have the right to discuss, make motions, propose resolutions, and vote on all matters coming before the Board.
- According to [BBD \(Local\)](#) The Board President shall announce the status of each Board member's continuing education credit. [1]The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law. The board has decided to make this announcement every six months.
 - Fulfill all duties and obligations as required by Board Policy, state and federal statutes, and regulations and rules
 - In most cases, serve as the spokesperson for the board on any inquiries, announcements, or ceremonial functions unless such matters are being addressed by the superintendent or other designee.

According to [BBD \(Local\)](#) The Vice President of the Board shall:

1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.
2. Become President only upon being elected to the position.

According to **BBD (Local)** The Secretary shall:

- Ensure that an accurate record is kept of the proceedings of each Board meeting.
- Ensure that notices of Board meetings are posted and sent as required by law.
- In the absence of the President and Vice President, call the meeting to order and act as presiding officer.
- Sign or countersign documents as directed by action of the Board.

Board Meeting Operating Procedures

According to **BE (Local)** Board Meetings, the following guides board meeting preparation and procedures.

Meeting, Place and Time:

The notice for a Board meeting shall reflect the date, time, and location of the meeting

- Regular meetings of the Board shall normally be held on the second Wednesday and fourth Wednesday of each month at 6:00 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.
- The Board President shall call special meetings at the Board President's discretion.
- The Board President shall call an emergency meeting when it is determined by the Board President that an emergency or urgent public necessity, as defined by law, warrants the meeting.

Agenda:

According to BE (Local), in consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board has requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future.

Notice to Members:

Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting. See **BE (Local)**.

Meeting by Telephone or Conference Call

A board may hold a meeting by telephone conference call only if an emergency or public necessity exists within the meaning of Government Code 551.045 and the convening at one location of a quorum of the board is difficult or impossible, or if the meeting is held by an advisory board.

Each part of the telephone conference call meeting that is required to be open to the public shall be audible to the public at the location specified in the notice of the meeting as the location of the meeting and shall be recorded. The recording shall be made available to the public.

The location designated in the notice as the location of the meeting shall provide two-way communication during the entire telephone conference call meeting and the identification of each party to the telephone conference shall be clearly stated prior to speaking.

The telephone conference call meeting is subject to the notice requirements applicable to other meetings. The notice must specify as the location of the meeting the location where meetings of the board are usually held.

Gov't Code 551.125

Meeting by Videoconference:

Board members are expected to attend board meetings in person. Board members may be allowed to participate in videoconference only in extraordinary circumstances, no more than two times per year.

"Videoconference call" or "videoconference" means a communication conducted between two or more persons in which one or more of the participants communicate with the other participants through audio and video signals transmitted over a telephone network, a data network, or the internet. Gov't Code 551.001(8); 1 TAC 209.1(5)

A board member or district employee may participate remotely in a board meeting by means of a videoconference call if the video and audio feed of the board member's or employee's participation, as applicable, is broadcast live at the meeting and complies with the provisions below. A board member who participates by videoconference call shall be counted as present at the meeting for all purposes. A board member who participates in a meeting by video conference call shall be considered absent from any portion of the meeting during which audio or video communication with the member is lost or disconnected. The board may continue the meeting only if a quorum remains present at the meeting location or, if applicable, continues to participate in a meeting conducted as specified at Multiple Counties, below.

Gov't Code 551.127(a-1)-(a-3)

A meeting may be held by videoconference call only if a quorum of the board is physically present at one location of the meeting, except as provided at Multiple Counties, below.

The notice of a meeting to be held by videoconference call must specify as a location of the meeting the location where a quorum of the board will be physically present and specify the intent to have a quorum present at that location, except that the notice of a meeting held by videoconference call described above at Multiple Counties must specify as a location of the meeting the location where the board member presiding over the meeting will be physically present and specify the intent to have that member present at that location.

Gov't Code 551.127(b)-(e) BE (LOCAL)

Closed Meeting:

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law. The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC)

Order of Business:

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by the Board president or by consensus of Board members. See BE (Local).

Rules of Order:

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present. See BE (Local).

Voting:

Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BE (Local).

See BDAA(LOCAL) for the Board President's voting rights].

Consent Agenda:

When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. Agenda items involving the expenditure of less than \$250,000 shall be placed on the consent agenda. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote. See BE (Local).

Minutes: Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary. See BE (Local).

Discussions and Limitations:

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board. See BE (Local).

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration. See BE (Local).

Executive Session:

Executive Session may be needed according to the Texas Education Code.

- All personnel issues involving discussion of individual employees or confidential information shall be conducted in an executive session unless specifically required by the Texas Open Meetings Law.
- Anything that violates the right to privacy, (Texas Open Meeting Act, Texas Open Records Act) cannot be placed on the open agenda.
- Anything that falls under the Texas Government Code Section 551.072 can be discussed in open session.
- All voting must take place in the Open Meeting
- The Board prohibits the use of technology that has recording capabilities during executive sessions without prior permission from the board.
- Discussions during closed sessions shall remain confidential.

Superintendent's Role

The Superintendent, as the Board's sole delegate for managing school system operations, shall be responsible for accomplishing any reasonable interpretation of the Board's student outcome goals within the boundaries provided by the Board and Superintendent constraints and state and federal law.

State and federal law require board adoption of policies on a variety of topics. The Board's adopted policies in the school system's local policy manual constitute compliance with these legal requirements.

In accordance with state law, the Superintendent shall be responsible for preparing recommendations for policies to be adopted by the Board, overseeing implementation of adopted policies, and developing appropriate administrative regulations. In recommending policy for Board adoption, the Superintendent shall identify when the Board is required to adopt policy or has statutory decision-making authority that cannot be delegated to the Superintendent. Required board policy addressing administrative issues shall be handled by consent agenda, with the Superintendent informing the Board of substantive changes.

Any operational issues not required to be Board adopted shall be addressed in administrative policy / regulations and the Board shall take necessary steps to remove such issues from its local policies.

According to Board Policy **BJA (Legal)**

A superintendent is the educational leader and chief executive officer of a district. Education Code 11.201(a)

The duties of a superintendent include:

- Assuming administrative responsibility and leadership for the planning, organization, operation, supervision, and evaluation of the education programs, services, and facilities of a district and for the annual performance appraisal of the district's staff.
- Except as provided by Education Code 11.202 (duties of principal) [see DK and DP], assuming administrative authority and responsibility for the assignment, supervision, and evaluation of all personnel of a district other than the superintendent.
- Overseeing compliance with the standards for school facilities. [See CS]
- Initiating the termination or suspension of an employee or the nonrenewal of an employee's term contract. [See DF series]

- Managing the day-to-day operations of a district as its administrative manager, including implementing and monitoring plans, procedures, programs, and systems to achieve clearly defined and desired results in major areas of district operations.
- Preparing and submitting to a board a proposed budget and administering the budget.
- Preparing recommendations for policies to be adopted by a board and overseeing the implementation of adopted policies.
- Developing or causing to be developed appropriate administrative regulations to implement policies established by a board.
- Providing leadership for the attainment and, if necessary, improvement of student performance in a district based on the state's student achievement and quality of learning indicators and other indicators as may be adopted by the commissioner or the board. [See AIA]
- Organizing a district's central administration.
- Consulting with the district-level committee. [See BQA]
- Ensuring:
 1. Adoption of a Student Code of Conduct [see FO] and enforcement of that Code of Conduct; and
 2. Adoption and enforcement of other student disciplinary rules and procedures as necessary.
- Submitting reports as required by state or federal law, rule, or regulation, and ensuring that a copy of any report required by federal law, rule, or regulation is also delivered to TEA.
- Providing joint leadership with a board to ensure that the responsibilities of the board and superintendent team are carried out; and
- Performing any other duties assigned by action of a board.

Education Code 11.201(d)

In addition, a superintendent shall, on a day-to-day basis, ensure the implementation of the policies created by the board. Education Code 11.1512(a)

According to LSG, the Superintendent is responsible for anything and everything that does not fall in the category of the board. The Superintendent is responsible for inputs, outputs and outcomes. The Board develops the student outcome goals and holds the Superintendent responsible for meeting the goals. Specifically, all operational decisions, actions and leadership responsibilities belong to the Superintendent.

Addressing the President

The President is the Chairman of the Board and when board members speak or comment without being recognized by the President, this is considered out of order. As a Board Of Managers, one of your primary responsibilities is to model the most appropriate and effective board behaviors for the community so that there is a shift in expectation in how the board should work together. The President should ask if there are any questions or comments on every agenda item and members should ask the President for permission to speak, i.e. President Alvarez, may I make a comment, or Mr. President, I have a question. When the President acknowledges the question or request, the person is free to comment or ask a question.

Board Self-Evaluation

The Board shall conduct formative self-evaluations at least quarterly using the most current version of the Board's Quarterly Progress Tracker found in the Lone Star Governance manual.

The Board shall conduct a self-evaluation against one of each board-self constraints once a month and approved by the board on the date it is reviewed.

Superintendent Evaluation

- The Superintendent is evaluated annually in August according to Lone Star Governance.
- The Superintendent and Board will have a midyear conversation in February based on the Board-adopted student outcome goals and constraints, and other points of feedback using data reported as scheduled via the Board's monitoring calendar.
- The Superintendent's evaluation is confidential by law.

Evaluation Process

1. Superintendent and Board agree on an evaluation instrument (July meeting)
2. The instrument and process will be discussed with the board to ensure clarity (July)
3. The Superintendent will share data to be used in filling out the evaluation form (July)
4. Board members will respond individually to the evaluation within the time frame provided (early August)
5. The responses will be collected on one document, to include comments (early August)
6. The evaluation response will be shared with the Superintendent in closed session (1st meeting in August)
7. The Superintendent will present any proposed changes to their contract to the board (1st meeting in August)
8. Board members will have the opportunity to ask clarifying questions about the proposal to the Superintendent (1st meeting in August and between both meetings)
9. Board will vote on the evaluation and the contract. (2nd meeting in August)

Late arrivals to Board Meetings

She thought the initial call should go to Mari so she can make changes to scripts. Thoughts? Should it go to Joseph and he can tell Mari to make any changes to the script? I just don't want Mari to make any decisions on her own.

1. Board members call Joseph by noon on the day of the board meeting. The assumption is if calls have not been received by noon, everyone will be in attendance.
2. Joseph notifies Mari and they make changes to script
3. Joseph notifies you and Julian of any absences

Section 3: ENGAGEMENT, ADVOCACY AND UNITY

Code of Ethics

According to Board Member Ethics **BBF (Local)**, As a member of the Board, members shall promote the best interests of the District as a whole, and, to that end, shall adhere to the following educational and ethical standards:

Impartiality[2] In Attitude	<ul style="list-style-type: none"> ● I will be fair, just, and impartial in all my decisions and actions. ● I will accord others the respect I wish for myself. ● I will encourage expressions of different opinions and listen with an open mind to others' ideas.
Trustworthiness In Stewardship	<ul style="list-style-type: none"> ● I will be accountable to the public by representing District policies, programs, priorities and progress accurately. ● I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns. ● I will work to ensure prudent and accountable use of District resources. ● I will make no personal promise or take private action that may compromise my performance of my responsibilities.
Honor In Conduct	<ul style="list-style-type: none"> ● I will tell the truth. ● I will share my views while working for consensus. ● I will respect the majority decision as the decision of the Board. ● I will base my decisions on fact rather than supposition, opinion, or public favor.
Integrity Of Character	<ul style="list-style-type: none"> ● I will refuse to surrender judgment to any individual or group at the expense of the District as a whole. ● I will consistently uphold all applicable laws, rules, policies, and governance procedures. ● I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.
Commitment To Service	<ul style="list-style-type: none"> ● I will focus my attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation. ● I will diligently prepare for and attend Board meetings. ● I will avoid personal involvement in activities the Board has delegated to the Superintendent. ● I will seek continuing education that will enhance my ability to fulfill my duties effectively.
Student-Centered Focus	<ul style="list-style-type: none"> ● I will be continuously guided by what is best for all students of the District.

Community Engagement Operating Procedures

Board Promoting Vision Procedures

- The board shall listen and discuss the vision and values of students in accordance with the monitoring calendar.
- The board shall listen and discuss the vision and values of families, staff, and community members, in accordance with the monitoring calendar.

Board Attendance at Major School Events

It is highly recommended that board members attend major school events to show support for staff, students and the district. Attendance at official school events gives board members an opportunity to observe how the district implements the vision and values of the community and gives them the opportunity to witness all the great things that are happening in La Joya ISD.

Board Attendance (as an official or unofficial representative of the district) at Political Events

Board members should refrain from attending political events as a member of the La Joya ISD School Board. Board members were appointed by the commissioner or elected by their community to represent the vision and values of the entire community, and not a political subset of the community. Effective board behavior involves consistently focusing on student outcomes, in and out of the board room.

Social media

Board members are the official ambassadors of the district. As such, they are expected to promote the district and support all majority votes. The same applies with the operational decisions of the Superintendent and her team. Board members should refrain from posting or commenting on social media in any way that does not support the actions of the board or superintendent.

Conflict of Interest

According to **BBFA (Local)** In addition to disclosures required by law, a Board member shall disclose to the Board any personal financial interest, business interest, or obligation or relationship that in any way creates a potential conflict of interest with a vote on a pending matter.[3][4]

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use the member's position to seek personal advantage. [See also **BBF(LOCAL)**

Each Board member shall provide yearly documentation necessary for the District's annual financial management report. [See **CFA**]

APPENDIX 1: Student Outcome Goals & Goal Progress Measures

GOAL 1

The percentage of 3rd grade students that score Meets grade level or above on STAAR Reading will increase from 42% in June 2024 to 53.0% by June 2029.

Proposed as of 8/2/2025

- GPM 1.1: The percentage of 1st grade students scoring at or above the 50th percentile on MAP Growth Reading will increase from 36% in June 2025 to 45% by June 2029.
- GPM 1.2: The percent of 2nd grade students scoring at or above the 50th percentile on MAP Growth Reading will increase from 33% in June 2025 to 45% by June 2029.
- GPM 1.3: The percent of K-2 students scoring at Meets or Exceeds on MAP Fluency Sentence Reading Fluency will increase from 40% in Spring 2025 to 65% by Spring 2029.

GOAL 2

The percentage of 3rd grade students that score Meets grade level or above on STAAR Math will increase from 36% in June 2024 to 49.9% by June 2029.

Proposed as of 8/2/2025

- GPM 2.1: The percent of kindergarten students who demonstrate proficiency in foundational math skills, as measured by the Texas Kindergarten Entry Assessment (TX-KEA), will increase from 83% in June 2025 to 88% by June 2029.
- GPM 2.2: The percent of 1st-grade students scoring at or above the 50th percentile on MAP Growth Math will increase from 37% in June 2025 to 45% by June 2029.
- GPM 2.3: The percent of 2nd grade students scoring at or above the 50th percentile on MAP Growth Math will increase from 32% in June 2025 to 40% by June 2029.

GOAL 3

The percentage of 8th grade students that score Meets grade level or above on STAAR Reading will increase from 49% in June 2024 to 57.2% by June 2029.

Proposed as of 8/2/2025

- GPM 3.1: The percent of 6th grade students scoring at Meets+ or above on MAP Growth Reading will increase from 39% in June 2025 to Y 50% by June 2029.
- GPM 3.2: The percent of 7th grade students scoring at Meets or above on MAP Growth Reading will increase from 32% in June 2025 to Y 45% by June 2029.
- GPM 3.3: The percent of 8th grade students scoring at Meets or above on MAP Growth Reading will increase from 35% in June 2025 to Y 47% by June 2029.

GOAL 4

The percentage of graduates that meet the criteria for CCMR will increase from 92.6% in June 2024 to 94.0% by June 2029.

Proposed as of 8/2/2025

- GPM 4.1A: The percent of graduates that meet College Ready TSIA (Reading/Math) will increase from 28% in June 2024 to 34% by June of 2029.
- GPM 4.1B: The percent of graduates with an Associate Degree will increase from 7% in June 2024 to 9% by June of 2029.
- GPM 4.2: The percent of graduates that are IBC certified completers will increase from 37% in June 2024 to 72% by June of 2029.
- GPM 4.3: The percent of Freshman On Track will increase from 56.5% in June of 2024 to 86% June of 2029.

APPENDIX 2: Constraints & Constraint Progress Measures

In attaining the Board's student outcome goals, the Superintendent shall not:

Constraint 1

The Superintendent shall not allow conditions that decrease student achievement.

- CPM 1.1: Any campus with a D or F rating for two consecutive years will receive a strategic academic intervention initiated by the Superintendent.
- CPM 1.2: The percentage of students who attend A and B campuses district wide will increase by 6% over the next five years.

Constraint 2

The Superintendent shall not allow conditions that harm students with disabilities.

- CPM 2.1: Ensure at least 85% of IEPs meet quality standards as defined by the IEP quality standards rubric review by 2028-29.
- CPM 2.2: Ensure at least 85% of students newly referred for special education have a fully documented MTSS intervention plan prior to receiving services, by 2028-29.

Constraint 3

The Superintendent shall not allow conditions that purposely compromise transparency and trust with the community.

- CPM 3.1: School actions will not occur without significant engagement with and feedback from the community.
- CPM 3.2: Satisfaction measured by an annual District Climate survey. A Fall 2025 survey to provide baseline data to set future growth targets.

APPENDIX 3: Five-Year Monitoring Calendar

Proposed as of 8/2/25

LONE STAR GOVERNANCE MONITORING CALENDAR				
<i>La Joya ISD 2025-26</i>				
Regular Board Meeting	Student Outcome Goals GPMs - Option A	Constraints CPMs	Leadership Evaluations	Trainings
August 2, 2025				Team Building Workshop

August 13, 2025	Present updated GPMs	BC 1: Board members may not allow less than 50% of the total quarterly minutes in board-authorized public meetings to be spent on improving student outcomes according to the time use tracker.	Board Evaluation	
August 27, 2025	Performance Reporting 24-25 STAAR, Accountability Ratings		Superintendent Evaluation	SBOE - School Safety
September 10, 2025	Annual School Plan and Strategic Interventions	CPM 1: Student Achievement Conditions 1.1 Strategic Academic Interventions 1.2 North Star Goal		Sept 11-14: Tx EDCON-Houston
September 24, 2025	Unit Assessment Reporting - Reading - aligned to GPMs 1.1 - 1.3; 3.1 - 3.3	CPM 2: Students with Disabilities Conditions 2.1 Quality IEPs 2.2 MTSS Intervention Plans		
October 8, 2025	Unit Assessment Reporting - Math - aligned to GPMs 2.1 - 2.3			
October 22, 2025	PK: CIRCLE (BOY) GPM 1.1 - 1.3, 3.1 - 3.3: K-2 Grade MAP Reading Fluency (BOY) MAP Growth Reading (BOY) Grades 6-8 MAP Reading (BOY) HS English I-IV (BOY)	BC2: Board members shall not communicate in a way that goes or appears to go against any the Board and Board actions.	Board Evaluation	October 14-15: System of Great Schools: Learning Lab - Houston
November 5, 2025	GPM 2.1 - 2.3: Kindergarten Readiness Math (TX-KEA) (BOY) MAP Growth Math (BOY) Grades 6-8 Math MAP (BOY) HS Algebra 1 (BOY)	CPM 3: Trust & Transparency Conditions 3.2 District Climate Survey		Cybersecurity Awareness Training
November 19, 2025	K-8 Lexia Growth aligned to GPMs 1.1, 1.2, 1.3; 3.1, 3.2, 3.3			
December 10, 2025	K-8 Zearn and Mathia Growth aligned to GPMs 2.1, 2.2, 2.3			

<p>January 15, 2025 6</p>	<p>GPM 4.1: College Ready TSI (Reading/Math), Associate Degrees GPM 4.2: Career Ready Industry-Based Certifications (IBC)/Completers GPM 4.3: Freshman On Track (FOT)</p>	<p>CPM 3: Trust & Transparency Conditions 3.1 Community Feedback</p>	
<p>January 29, 2026</p>	<p>Unit Assessment Reporting - Reading - aligned to GPMs 1.1 - 1.3; 3.1 - 3.3</p>	<p>BC 3: The Board will not give operational advice or instructions to District personnel or District Leadership.</p>	<p>Board Evaluation</p>
<p>February 11, 2026</p>	<p>Unit Assessment Reporting - Math - aligned to GPMs 2.1 - 2.3</p>		
<p>February 25, 2025</p>	<p>PK: CIRCLE (MOY) GPM 1.1 -.1.3, 3.1 - 3.3: K-2 Grade MAP Reading Fluency (MOY) MAP Growth Reading (MOY) Grades 6-8 MAP Reading (MOY) HS English I-IV (MOY)</p>	<p>BC2: Board members shall not communicate in a way that goes or appears to go against any the Board and Board actions.</p>	<p>Superintendent's Mid-Year Evaluation</p>
<p>March 25, 2026</p>	<p>GPM 2.1 - 2.3: Kindergarten Readiness Math (TX-KEA) (MOY) MAP Growth Math (MOY) Grades 6-8 Math MAP (MOY) HS Algebra 1 (MOY)</p>		<p>March 4-7: Governance Camp - Galveston</p>
<p>April 9, 2026</p>	<p>Annual School Plan Mid-Year Projection</p>	<p>CPM 1: Student Achievement Conditions 1.1 Strategic Academic Interventions 1.2 North Star Goal</p>	
<p>April 23, 2026</p>	<p>Strategic Intervention Schools Data Update</p>	<p>CPM 1: Student Achievement Conditions 1.1 Strategic Academic Interventions 1.2 North Star Goal</p>	

<p>May 6, 2026</p>	<p>K-8 Lexia Growth aligned to GPMs 1.1, 1.2, 1.3; 3.1, 3.2, 3.3</p>	<p>BC 1: Board members may not allow less than 50% of the total quarterly minutes in board-authorized public meetings to be spent on improving student outcomes according to the time use tracker.</p>	<p>Board Evaluation</p> <p>Region One Conference</p>
<p>May 20, 2026</p>	<p>K-8 Zearn and Mathia Growth aligned to GPMs 2.1, 2.2, 2.3</p>	<p>CPM 2: Students with Disabilities Conditions 2.1 Quality IEPs 2.2 MTSS Intervention Plans</p>	
<p>June 3, 2026</p>	<p>PK: CIRCLE (EOY) GPM 1.1, 1.2, 3.1 - 3.3: MAP Growth Reading (EOY) Grades 6-8 MAP Reading (EOY) HS English I-IV (EOY)</p>		<p>Budget Workshop</p> <p>June 10-13: Summer Leadership Institute - San Antonio</p>
<p>June 17, 2026</p>	<p>GPM 2.1 - 2.3: Kindergarten Readiness Math (TX-KEA) (EOY) MAP Growth Math (EOY) Grades 6-8 Math MAP (EOY) HS Algebra 1 (EOY)</p>		<p>June 17-20: Summer Leadership Institute - Fort Worth</p>
<p>July 29, 2026</p>	<p>GPM 4.1: College Ready TSI (Reading/Math), Associate Degrees GPM 4.2: Career Ready Industry-Based Certifications (IBC)/Completers GPM 4.3: Freshman On Track (FOT)</p>	<p>BC 3: The Board will not give operational advice or instructions to District personnel or District Leadership.</p>	<p>Board Evaluation</p>

APPENDIX 4: Ethics & Conflict of Interest Statement



CARR, RIGGS & INGRAM, L.L.C.

Carr, Riggs & Ingram, L.L.C.
1801 South 2nd Street
Suite 500
McAllen, TX 78503

956.686.3701
956.686.6830 (fax)
CRIadv.com

[Board Member's Name]
[Board Member's Address]
[Board Member's City, State, and Zip Code]

Dear Board [Board Member's Position]:

In conjunction with the annual audit of La Joya Independent School District for the fiscal year ending June 30, 2025, in regard to state and federal compliance guidelines, please review and respond to the following matters as discussed below.

Article 5996, Vernon's Texas Civil Statutes (V.T.C.S.), as amended in 1987, prohibits employment of a relative of a school board member within the third degree by consanguinity (blood relation) or within the second degree by affinity (marriage), except that employees continuously employed in a position for six months prior to an election other than general election, or one year of election at the general election for state and county officers, or thirty days prior to the appointment of a relation board member, may continue to be employed in that position. Employment of substitute teachers and bus drivers is exempted from the nepotism law if the district is located either wholly or in largest part in a county with a population less than 35,000.

1. When a person is allowed to continue in employment under the exceptions authorized by the statute, the school board member who is related to the employee shall not participate in deliberation or voting on the appointment, reappointment, employment, reemployment, change in status, compensation or dismissal of the employee, if the action applies only to the employee and is not taken with respect to a bona fide class or category of employees, Article 5996a - 5996i, Vernon's Texas Civil Statutes (V.T.C.S.), as amended in 1991.
2. Relationships re-defined in the law changed the method used to calculate degrees of kinship as shown:

Consanguinity Kinship
Blood Relation to Trustee

First Degree	Parent	Child	----	----
Second Degree	Grandparent	Grandchild	Sister	Brother
Third Degree	Great-Grandparent	Great-Grandchild	Aunt/Uncle	Niece/Nephew

Affinity Kinship
Marriage - Blood Relations of Spouse

First Degree	Parent	Child	Spouse	----
Second Degree	Grandparent	Grandchild	Sister	Brother

- 1) A divorce severs all relationships by affinity unless a child, including an adoptive child, of the marriage is living.
- 2) No relationship exists if two marriages are necessary to create the relationship. A person is related to any blood relative of his or her spouse but not to marital relatives of his or her spouse.
3. The prohibited degrees of kinship as determined from the 1991 amendments to the Texas statute are presented as follows:

CONSANGUINITY
Relationship by Blood

First Degree

Father
Mother
Daughter
Son

Second Degree

Grandfather
Grandmother
Granddaughter
Grandson
Sister
Brother

Third Degree

Great-Grandfather
Great-Grandmother
Great-Granddaughter
Great-Grandson
Aunt
Uncle
Nephew
Niece

AFFINITY
Relationship by Marriage

First Degree

Father
Mother
Daughter
Son

Second Degree

Spouse's Grandfather
Spouse's Grandmother
Spouse's Granddaughter
Spouse's Grandson
Spouse's Sister
Spouse's Brother

Conflict of interest between a school board member and a school district is covered by common law and is documented in a number of Attorney General's opinion. In general, a school board member cannot do business for compensation with the school district, and shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subagreements.

Attorney General's Opinion No. JM424, dated February 6, 1986, concerns conflict by interest by certain local public officials, including school board members. This opinion rules that Article 988b, Vernon's Texas Civil Statutes, permits transactions with school trustees that were formerly prohibited by common law. The opinion states that Article 988b allows a school district to do business with an entity in which a board member has a substantial interest if the board member has appropriately filed an affidavit with the board disclosing such interest, and if the board member abstains from voting on actions pertaining to the interest. Chapter 171 of the Local Government Code defines a person as having a substantial interest in a business entity if (1) the person owns 10 percent or more of the voting stock or shares of the business entity or owns either 10 percent or more or \$15,000 or more of the fair market value of the business entity; or (2) funds received by the person from the business entity exceed 10 percent of the person's gross income for the previous year.

Please sign below to acknowledge that to the best of your knowledge there was not any non-compliance by you during the fiscal year ended June 30, 2025 in regard to the above matters. If you are aware of any non-compliance by you, please explain fully below.

Very truly yours,

Carr, Riggs & Ingram, L.L.C.

Carr Riggs & Ingram, LLC
McAllen, Texas
July 23, 2025

Acknowledge:

[Board Member's Full Name]
[Board Member's Position]
La Joya Independent School District

Date

APPENDIX 5: Legal Notice Regarding Board Policy

This entire document is the official board policy manual for La Joya ISD. All other policies and procedures in use by La Joya ISD are subordinate to and shall not conflict with this board policy manual. All other policies and procedures in use by La Joya ISD that are not required by TEC §11.1511 to be retained by the board of trustees are fully delegated by the board to the superintendent. To accomplish this delegation, the superintendent is authorized to transfer all local policies to administrative regulations except where indicated below.

Policies Retained by the Board for Alignment with Texas Education Code

As required by TEC §11.1511, the following policies in the TASB-maintained policy manual related to the duties and powers of the board of trustees are NOT delegated to the superintendent and may not be modified or deleted without the board's prior approval. These remain board policy, however, the superintendent is responsible for their implementation and for notifying the board if any of these non-delegated policies are recommended for modification or removal.

A series	CD series except CDC	DF series except DFE
B series except BP	CE series	EL
CAA	CFC	GF
CCA	CH series	
CCG		

Policy Retained by the Board for Alignment with Goals and Constraints

Policy AE (Local) in the TASB-maintained policy manual is NOT delegated to the superintendent and may not be modified or deleted without the board's prior approval because it is directly related to either the Board-adopted Student Outcome Goals and Constraints. It remains board policy, however, the superintendent is responsible for the implementation and for notifying the board if any policy is recommended for modification or removal.



La Joya Independent School District Board Agenda Item Submission

Board of Education Meeting: November 5, 2025

District Priority: Priority 1 - Customer Service

Agenda Category: Consent Item

Item Title: Approval of Website Management and Mass Communication Design Quotation #2026-807 through Purchasing Cooperative

BACKGROUND:

La Joya ISD issued Website Management and Mass Communication Design Quotation #2026-807 to obtain a qualified vendor to enhance district communication, engagement, and accessibility. The solicitation was conducted through the District’s e-Bidding System to ensure transparency and compliance with procurement requirements. This solution will include website design, maintenance, mobile app integration, analytics, and multilingual accessibility features.

RATIONALE:


This all-in-one communication platform will streamline messaging across web, mobile, and social media channels, improving engagement with students, families, and staff. The system will ensure accessibility compliance, supports multiple languages, and provides analytics for tracking communication effectiveness. Approval will allow the District to move forward with implementation, training, and ongoing support.

BUDGET:

Cost \$130,662.00	Funding Source 199-41-6299-00-989-6-99-000	Vendor ParentSquare Goleta, CA
Purchasing Mechanism Region 8 Tips #230105/Quotation #2026-807	Additional Documentation Tabsheert, Evaluation Matrix, Agreement	

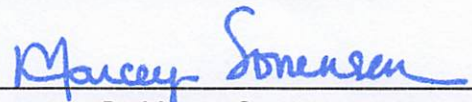
RECOMMENDATION:


Administration recommends approval of vendor, providing the best value to the District.

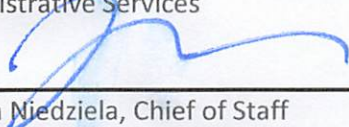
Initiated by: 
Blanca Cantu, Public Relations & Communications Director

Approved for Submission to the Board of Education:

Reviewed by: _____
Joseph Niedziela, Chief of Staff


Dr. Marcey Sorensen
Superintendent of Schools

BF&AS Reviewed by: 
Mirgitt Crespo, Chief of Business, Finance, and Administrative Services

Executive Cabinet Review by: 
Joseph Niedziela, Chief of Staff



La Joya Independent School District
Website Management and Mass Communication Design Quotation #2026-807

Line #	Description	QTY	UOM	Finalsite (Active Internet Technologies Glastonbury, CT)		Apptegy Little Rock, AZ		ParentSquare Goleta, CA	
				Total Price	\$73,600.00	Total Price	\$97,850.22	Total Price	\$130,662.00
				Unit	Extended	Unit	Extended	Unit	Extended
1	Website and Mass Communication Design - Website management and design features - Mass communication tools (notifications, alerts, messaging) - Integration with existing systems - Reporting features (data and usage reporting) - Phone application availability - Social media integration - User management and analytical features - Implementation and support services - Community User Friendly Features	1	EA	\$73,600.00	\$73,600.00	\$97,850.22	\$97,850.22	\$130,662.00	\$130,662.00
Recommendation								Recommended	



La Joya Independent School District
Website Management and Mass Communication Design Quotation #2026-807
Standard Evaluation Matrix

Supplier	Rank	Score	Standard: Non-Federally Funded												
			Purchase Price	Reputation	Quality	Meet District's Needs	Past Relationship	HUB Impact	Total Cost of Ownership	Texas Business	Environmentally Sensitive	Delivery Requirements	District Community Involvement	Litigation	Other
		100	35.00	5.00	10.00	12.00	1.00	0.00	7.00	2.00	2.00	7.00	3.00	6.00	10.00
ParentSquare	1	77.38	19.71	4.67	9.33	10.67	0.67	0.00	6.33	0.00	1.67	7.00	1.33	6.00	10.00
Apptegy	2	75.00	26.33	4.67	7.67	8.00	1.00	0.00	7.00	0.00	1.33	6.33	1.00	6.00	5.67
Finalsite	3	72.67	35.00	3.00	6.00	5.33	0.00	0.00	4.00	0.00	1.67	5.00	1.00	6.00	5.67

Evaluation Committee:
 Blanca Cantu - Public Relations & Communications Director
 Haissam Mayasi - Chief Information Officer
 Joseph Niedziela - Chief of Staff



AGREEMENT FOR INDEPENDENT CONTRACTOR/CONSULTING SERVICES

This Agreement for Independent Contractor/Consulting Services (“Agreement”) is made by and between ParentSquare, Inc. with offices located at 6144 Calle Real #200A, Goleta, California 93117 (“Consultant”) and La Joya Independent School District, a Texas public Independent School District located at 200 W. Expressway 83, La Joya, Texas, 78560 (“LJISD” or the “District”) (collectively referred to as the “Parties” or individually as the “Party”), acting herein by and through their respectively authorized officers or employees.

This Agreement incorporates by reference the following documents, which are made a part of the Agreement:

- A. Website Management and Mass Communication Design Quotation #2026-807 (RFP)
- B. ParentSquare’s Request for Exceptions or Deviations to the RFP;
- C. The Order Form between the Parties; and
- D. The ParentSquare School Agreement located at <https://www.parentsquare.com/agreement/> and any applicable Service-Specific Terms and the Terms of Use referenced therein.

AGREEMENT

1.0 Term

This Agreement shall be effective as of November 6, 2025 (the “effective Date”) and end on June 30, 2027, (the “Term”), unless terminated earlier as provided herein.

2.0 Termination

2.1 This Agreement shall automatically terminate at the end of the Term or any renewal terms.

2.2 This Agreement may be terminated prior to the expiration of the Term as follows:

By the District, for convenience, with or without cause, immediately upon written notice, in which case Consultant shall be paid for services rendered up to termination at a pro rated amount proportionate to the Fees (defined below) earned for Services performed prior to termination; provided, however, that in no event will any termination for convenience entitle the District to a refund of any prepaid Fees; or

By either party immediately if the other party commits a breach of any of the material terms of this Agreement; provided that the breaching party has first been provided written notice of the breach and a thirty (30)-day opportunity to cure.

3.0 Services and Fees

3.1 Consultant shall provide the Services set forth more particularly on the attached Exhibit A (“Services”) in exchange for the fees also described in Exhibit A. Consultant shall

invoice the District within thirty (30) days of the date the Services are performed, and payment will be due within thirty (30) days of the District's receipt of an invoice, subject to the Texas Prompt Payment Act.

3.2 The Services shall be performed in a commercially reasonable manner. Consultant covenants that in performing the Services, it shall: a) comply with all federal, state and local statutes, codes, rules, regulations and guidelines including but not limited to safety and health matters, b) comply with any applicable generally accepted appraising standards, protocols and guidelines or other relevant professional standards, c) perform the Services in a professional manner, and d) perform all requirements that are generally performed by similar professionals in conducting the type of services required by this Agreement.

3.3 The Services shall be performed on a non-exclusive basis. The District shall not be required to retain Consultant to perform any additional services not specifically set forth herein. The Parties acknowledge and agree that the District in its sole discretion may select any other consultant of its choosing upon a decision by the District to conduct similar services. In performing the Services, Consultant shall identify necessary information that should be provided by the District and related processes required to accurately perform the Services and shall provide needed advice to the District in relation to such information and processes.

4.0 Confidentiality

4.1 Consultant shall take reasonable precautions so that access to information relating to the Services is limited to those persons within its employ or under contract with Consultant for whom it is necessary and appropriate. Any release of information outside of those mentioned herein must be immediately reported to the District. All communications pursuant to this agreement whether oral or written between the Consultant and the District, as well as any documents or reports generated during or as a part of the Services shall be regarded by Consultant as confidential unless otherwise determined by the District or as provided by any applicable law or District policies, including without limitation the Texas Public Information Act or the Texas Open Meetings Act. To this end, Consultant shall keep all such communications and information confidential, except as provided by the District.

4.2 Except as otherwise contemplated by the Services, Consultant's employees/contractors shall not create or otherwise access, obtain, or use photographs or videos of LJISD students during or after the provision of Services under this Agreement absent express written consent from a student's parent or legal guardian.

5.0 Criminal History Record Checks

5.1 To the extent permitted by law, Consultant shall obtain all criminal history information required by Texas Education Code Chapter 22 regarding its "covered employees," as defined below. If Consultant is required by Chapter 22 to obtain the information from the Fingerprint-based Applicant Clearinghouse of Texas, then Consultant, to the extent permitted by law, will also subscribe to that person's criminal history record information. Before beginning any work under this Agreement, Consultant will provide written certification to the District that Consultant has complied with the statutory requirements as of that date, or, in the event Consultant is not legally permitted to comply with such requirements, Consultant shall cooperate with the District as set forth below. Upon request by District, Consultant will provide, in writing, updated certifications

and the names of any other requested information regarding covered employees, so that the District may obtain criminal history recommended information to the covered employees. Consultant shall assume all expenses associated with obtaining criminal history record information.

5.2 Consultant will not assign any “covered employee” with a “disqualifying criminal history,” as those terms are defined below, to work under this Agreement. If Consultant receives information that a covered employee has a reported disqualifying criminal history, including any such information shared by District, then Consultant will immediately remove the covered employee from District property and notify the District in writing within three (3) business days. If the District objects to the assignment of any covered employee on the basis of the covered employee’s criminal history record information, then Consultant agrees to discontinue using that covered employee to provide services at the District. If Consultant has taken precautions or imposed conditions to ensure that the employees of Consultant will not become covered employees, Consultant will ensure that these precautions or conditions continue throughout the time the contracted services are provided.

5.3 For the purposes of this Section, “covered employees” means employees, agents, or subcontractors of Consultant or any of Consultant’s consultants who has or will have continuing duties related to the services to be performed under this Agreement and has or will have direct contact with District’s students. The District will decide what constitutes direct contact with District’s students. “Disqualifying criminal history” means any conviction or other criminal history information designated by the District, or one of the following offenses; if at the time of the offense, the victim was under 18 years of age or enrolled in a public school; a felony offense under Texas Penal Code Title 5 Offense Against Persons; an offense for which a defendant is required to register as a sex offender under Texas Code of Criminal Procedure Chapter 62; or an equivalent offense under federal law or the laws of another state.

5.4 Any subcontractor entity, as defined by Texas Education Code § 22.08341(a)(3), shall be, to the extent permitted by law, required by the terms of their contract with Consultant or any other contracting entity (as defined in Texas Education Code § 22.08341(a)(1)), and by Texas law, to obtain the required criminal history record information on their employees, agents, or applicants, to the extent any of such persons would qualify as “covered employees” as contemplated herein to give required certification to District and the contracting entities, and to obtain required certifications from the subcontracting entity’s subcontractors.

5.5 On request of District, Consultant shall provide all necessary identifying information to allow District to obtain criminal history record information for covered employees/contractors of the Consultant and all subcontracting entities. Consultant shall update this list on District’s request. Consultant shall further cooperate in all respects with any reasonable request by District to assist District in obtaining criminal history record information on the employees/contractors of Consultant, including without limitation paying any fees or costs reasonably requested by District to enable District to obtain needed criminal history record information.

6.0 Licenses and Technical Matters.

6.1 Consultant represents that where appropriate each and every employee of Consultant and/or any contractor of Consultant that is participating in the provision of Services has the capability, experience, means and appropriate licenses and permits required to perform the

Services contemplated by this Agreement to the extent applicable to such individual or contractor. Consultant represents that it is aware of and in full compliance with the laws of Texas, if any, for the licensing and certification of any professionals providing the Services. Upon request, Consultant must provide evidence to the District that any applicable professional license is current and in good standing. Consultant must contact the District immediately if such license status has changed. Upon request, Consultant shall provide the District with the identity of all individual employees or contractors involved with performing the Services.

7.0 Indemnity

CONSULTANT WILL DEFEND (WITH COUNSEL REASONABLY ACCEPTABLE TO THE DISTRICT), INDEMNIFY AND HOLD HARMLESS THE DISTRICT AND ITS AFFILIATES, AND EACH AND ALL OF THEIR OFFICERS, DIRECTORS, EMPLOYEES, PARTNERS, TRUSTEES, REGENTS AND AGENTS, FROM AND AGAINST ALL THIRD PARTY CLAIMS, LOSSES, LIABILITIES AND EXPENSES, INCLUDING REASONABLE ATTORNEYS' FEES, EXPERT WITNESS FEES AND COURT COSTS, TO THE EXTENT ARISING OUT OF CONSULTANT'S GROSSLY NEGLIGENT ACT OR OMISSION IN CONNECTION WITH THE AGREEMENT OR THE PERFORMANCE OF THE SERVICES AND NOT RESULTING DIRECTLY OR INDIRECTLY FROM ANY NEGLIGENT ACT OR OMISSION OF THE DISTRICT.

8.0 Liability

No Party assumes the liability for the duties and/or responsibilities under control of the other Party or for the actions of the employees of the other Party.

9.0 Immunity as a Defense; Deficiency Debt

Neither Party waives or relinquishes any immunity or defense on behalf of itself, its trustees, officers, employees, and/or agents as a result of its execution of this Agreement and performance of the functions or obligations described herein. Furthermore, nothing in this Agreement shall be construed to create a claim or cause of action against either Party for which it is not otherwise liable, or to waive any immunity or defense to which either Party may be entitled, or to create an impermissible deficiency debt of either Party.

10.0 Notices

Notices under this Agreement shall be in writing, via certified mail return receipt requested, facsimile or electronic mail, and shall be delivered to the other Party at the following respective addresses, including any indicated email address:

LJISD: La Joya Independent School District
 200 W. Expressway 83
 La Joya, TX 78560
 Attn: Dr. Marcey Sorensen, Superintendent
 Email: m.sorensen@lajoyaisd.net

CONSULTANT: ParentSquare, Inc.
 6144 Calle Real, #200A
 Goleta, CA 93117

Attn: General Counsel
Email: legal@parentsquare.com

11.0 Relationship

The relationship between the Parties is that of Independent Contractors; neither Party has the authority to bind the other in any manner. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between the Parties and/or their respective employees. This Agreement does not create a joint venture, business partnership or agency relationship between the Parties.

12.0 Non-Discrimination

The Parties, in performing this Agreement, shall not discriminate against any person based on race, color, religion, national origin, ancestry, age, marital status, physical or mental handicap, familial status, or any other protected class.

13.0 Jurisdiction/Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and venue for all disputes arising under this Agreement shall lie in Hidalgo County, Texas.

14.0 Assignment

No party shall assign or otherwise transfer its interest in this Agreement without the express written permission of the other Party, provided, however, that either Party may assign this contract without the consent of the other Party to an affiliate or in connection with a merger, acquisition, sale of assets or similar change of control transaction involving the assigning Party.

15.0 Severability

If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect and this Agreement shall be liberally construed to carry out the intent of the Parties.

16.0 Entire Agreement; Severability; Further Assurances; Waiver

This Agreement, including Exhibit A attached to this Agreement, constitutes the entire agreement between the Parties, and supersedes all prior and contemporaneous agreements, understandings and negotiations, with respect to the subject matter of this Agreement. In the event any provision of this Agreement is determined to be invalid or unenforceable, it is the desire and intention of the Parties that such invalidity or unenforceability not invalidate or render unenforceable the remainder of the Agreement and that such provision be reformed and construed in such a manner that it will, to the maximum extent practicable, be deemed valid and enforceable, and the rights and obligations of the Parties shall be construed and enforced accordingly. Each Party shall execute and deliver such further documents and take such further actions as may be required or reasonably requested by the other Party to effectuate the purposes of this Agreement. Any waiver by any Party of its rights with respect to a default or requirement under this Agreement will not be deemed a waiver of any subsequent default or other matter.

17.0 Warranty

By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action to enter into and perform the terms of this Agreement.

18.0 Headings

The captions and headings appearing in this Agreement are inserted merely to facilitate reference and will have no bearing upon its interpretation.

19.0 Amendments

This Agreement may be amended or modified only by written agreement authorized and executed by the duly authorized representatives of both Parties.

This Agreement may be executed in multiple originals, each having equal force and effect, on behalf of the parties as follows:

[SIGNATURES ON NEXT PAGE]

LA JOYA INDEPENDENT SCHOOL DISTRICT:

Signature

Name

Title

Date

PARENTSQUARE, INC. _____



Signature

Sashangar Sreetharan

Name

CFO

Title

10/30/2025

Date

Exhibit A - Services and Fees

Scope of Services

- Website and Mass Communication Design
- Website management and design features
- Mass communication tools (notifications, alerts, messaging)
- Integration with existing systems
- Reporting features (data and usage reporting)
- Phone application availability
- Social media integration
- User management and analytical features
- Implementation and support services
- Community User Friendly Features

Fee Structure

Total Cost \$130,662.00

Please include proposal or quotation documentation as part of Exhibit A

Funding Source

199 (Local)

Mari O. Elizondo

From: Ana Laura Pena
Sent: Thursday, October 30, 2025 11:44 AM
To: Mari O. Elizondo
Subject: FW: Website Management and Mass Communication Design Quotation #2026-807
Attachments: 2026-807 AGREEMENT Non-Federal (Board Agenda) - Updated.pdf

This is the updated agreement. As soon as I get the signed agreement, I'll forward it to you.

Respectfully,



From: Philip Fraissinet <pfraissinet@thompsonhorton.com>
Sent: Thursday, October 30, 2025 10:35 AM
To: Mari O. Elizondo <m.elizondo6@lajoyaisd.net>
Cc: Alyssa Pena <a.penasb@lajoyaisd.net>; Joseph Niedziela <j.niedziela@lajoyaisd.net>; Elda Hernandez <e.hernandez12@lajoyaisd.net>; Ana Laura Pena <a.pena3@lajoyaisd.net>
Subject: RE: Website Management and Mass Communication Design Quotation #2026-807

Important: This email is from outside the lajoyaisd.net domain, do not click any link and do not open attachments unless you have confirmed the sender.

This agreement is fine for the upcoming board meeting.

Philip Fraissinet, Partner | [Vcard](#) |
3200 Southwest Freeway, Suite 2000
Houston, Texas 77027
T: 713.554.6743 | M: 832.453.3660 | F: 713.583.9668
pdf@thompsonhorton.com | www.thompsonhorton.com



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From: Mari O. Elizondo <m.elizondo6@lajoyaisd.net>
Sent: Thursday, October 30, 2025 8:59 AM
To: Philip Fraissinet <pfraissinet@thompsonhorton.com>
Cc: Alyssa Pena <a.penasb@lajoyaisd.net>; Joseph Niedziela <j.niedziela@lajoyaisd.net>; Elda Hernandez <e.hernandez12@lajoyaisd.net>
Subject: Website Management and Mass Communication Design Quotation #2026-807

Hello Philip,

Following up on the attached item that Laura sent yesterday. Could you please confirm if it's appropriate to include on the agenda? Thanks.

Mari

From: Ana Laura Pena <a.pena3@lajoyaisd.net>
Sent: Wednesday, October 29, 2025 3:03 PM
To: Philip Fraissinet <pfraissinet@thompsonhorton.com>
Cc: Mari O. Elizondo <m.elizondo6@lajoyaisd.net>
Subject: Website Management and Mass Communication Design Quotation #2026-807

Good Afternoon, Mr. Fraissinet:

Please review the attached Agreement for ParentSquare. The agenda item is on the Nov. 5, 2025, board meeting.

Your prompt attention is greatly appreciated.

Respectfully,

