Board of School Trustees

Monday, May 11, 2026 6:00 PM
FCMS - Auditorium, 625 Grizzly Cub Drive, Franklin, IN 46131

1.	**WATCH MEETING LIVE**	
2.	**CALL THE MEETING TO ORDER**	
3.	**RECOGNITION**	**Presenter:** Dr. Clendening & Dr. Worland
4.	**CONSENT AGENDA**	**Presenter:** Board President
4.A.	Public Comments on any Consent Agenda Item	
4.B.	Allowance of Claims and Vouchers	
4.C.	Approve Minutes	
4.D.	Donations	
4.E.	FAPE Compass Software and Services Agreement	
4.F.	Grant Summary Sheets	
4.G.	Overnight / Out of State Trips	
4.H.	Personnel Report	
4.I.	Software Renewals	
4.J.	FCS Professional Development Travel	
4.K.	Surplus	
4.L.	Consent Agenda Vote	
5.	**SUPERINTENDENT REPORTS**	
5.A.	2027 Budget Schedule	**Presenter:** Mr. Steve Ahaus
5.B.	Accountability Rule	**Presenter:** Dr. Brooke Worland
5.C.	Summer Projects Update	**Presenter:** Benji Betts
5.D.	FCS Police Department Logo	**Presenter:** Dr. David Clendening
6.	**ACTION ITEMS**	
6.A.	Public Comments on any Action Item	
6.B.	Pool Liner-FCHS Contract	**Presenter:** Benji Betts
6.C.	New SolutionK12	**Presenter:** Dr. David Clendening
6.D.	2027-2028 District Calendar	**Presenter:** Dr. Brooke

		Worland
6.E.	Curricular Adoption	**Presenter:** Dr. Brooke Worland
7.	**DISCUSSION**	
7.A.	FCVS 2026-2027 School Calendar	**Presenter:** Shelbie Murphy
7.B.	Policies - Guidelines - Forms	**Presenter:** Dr. David Clendening
7.C.	Curriculum Adoption	**Presenter:** Dr. Brooke Worland
7.D.	Principles of Early Childhood Education Course	**Presenter:** Dr. Brooke Worland
7.E.	Elementary Handbook	**Presenter:** Dr. Mark Heiden
7.F.	Public Comments on Discussion Items	
8.	**BOARD / ADMINISTRATIVE COMMENTS**	
8.A.	Board Comments	
8.B.	Administrative Comments	
9.	**CALENDAR**	
9.A.	Calendar of Events	
10.	**ADJOURNMENT**	
11.	**11. I.C. 5-14-9-1** **David Yount is an appointed member of the Franklin Community School Corporation Board of School Trustees representing Needham Township appointed by Franklin Community School Board. The date of appointment was January 30, 2025, and the term expires December 31, 2026.**	

FRANKLIN
COMMUNITY SCHOOLS
Student-Centered • Innovative

PTO Presidents
2025 - 2026

Jessica Grimes
Creekside Elementary

Kari Beyer
Needham Elementary

Taylor Bechert
Northwood Elementary

Kerri Coghill
Union Elementary

Haley Miley
Webb Elementary

Mandy Sturges
CBIS

Alysha Sherry
FCMS

FRANKLIN
COMMUNITY SCHOOLS
Student-Centered • Innovative

Outstanding Subs
2025 - 2026

Karen Friend

Elisha Robertson

Susie Whitworth

FRANKLIN
COMMUNITY SCHOOLS
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Support Staff of the Year
2025 - 2026

Samantha Pearson
Creekside Elementary

Amber Beadle
Needham Elementary

Maria Plasencia
Northwood Elementary

Laura Owens
Union Elementary

Ashley Cruser
Webb Elementary

Ashley Sargent
CBIS

Stephanie Knox
FCMS

Rachel Picklesimer
FCHS

Jim Myrick
District Wide

Roby Herron
District Wide

FRANKLIN
COMMUNITY SCHOOLS
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Teachers of the Year
2027

Alyssa Hall
Creekside Elementary

Aly Werner
Needham Elementary

Kathy Thomas
Northwood Elementary

Jill Ruddle
Union Elementary

Bria Kirkham
Webb Elementary

Amanda Ray
CBIS

Madi Taylor
FCMS

Chaz Hill
FCHS

FRANKLIN
COMMUNITY SCHOOLS
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Retirees
2025 - 2026

Nancy Bailey
FCHS

Ronald Bailey
FCHS

Tim Kosch
FCHS

Kimberly Kriech
Northwood Elementary

ALLOWANCE OF VOUCHERS

I HEREBY CERTIFY THAT EACH OF THE ABOVE LISTED VOUCHERS AND THE INVOICES, OR BILLS ATTACHED THERETO, ARE TRUE AND CORRECT AND I HAVE AUDITED SAME IN ACCORDANCE WITH IC 5-11-10-1.6.

5/11, 2026

STEVE AHAUS
FISCAL OFFICER

WE HAVE EXAMINED THE VOUCHERS LISTED ON THE FOREGOING ACCOUNTS PAYABLE VOUCHER REGISTER, CONSISTING OF PAGES, AND EXCEPT FOR VOUCHERS NOT ALLOWED AS SHOWN ON THE REGISTER SUCH VOUCHERS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF $ DATED THIS 11th DAY OF MAY, 2026.

DEBBIE GILL
PRESIDENT

DAVID YOUNT
VICE PRESIDENT

JENNIFER MANN
SECRETARY

BRETT JONES
MEMBER

BECKY NELSON
MEMBER

Check Date 04/09/2026

F U N D / O B J E C T S U M M A R Y

FUND	OBJECT	DESCRIPTION	AMOUNT
0101	1100	CERTIFIED SALARIES	815,026.00
	1200	NONCERTIFIED SALARIES	187,925.52
	1300	TEMPORARY SALARIES	67,094.02
	1401	NON-CERT OVERTIME SALARIES	77.61
	1420	ADDITIONAL COMPENSATION	92,554.48
	2110	SOCIAL SECURITY	67,955.73
	2115	MEDICARE	15,892.97
	2140	PUBLIC EMPLOYEES RETIREMENT FU	12,937.28
	2150	TEACHERS RETIREMENT	854.52
	2160	TEACHERS RETIREMENT	86,522.39
	2410	LOCAL RETIREMENT CONTRIBUTIONS	25,366.79
		Fund 0101 Total	1,372,207.31
0160	1200	NONCERTIFIED SALARIES	109,414.67
	1401	NON-CERT OVERTIME SALARIES	594.35
	2110	SOCIAL SECURITY	6,534.52
	2115	MEDICARE	1,528.22
	2140	PUBLIC EMPLOYEES RETIREMENT FU	11,793.82
	2190	DENTAL INSURANCE	-52.00
	2200	VISION INSURANCE	-6.09
	2210	LIFE INSURANCE	-3.30
	2220	MEDICAL INSURANCE	-1,624.48
	2410	LOCAL RETIREMENT CONTRIBUTIONS	167.14
	2430	LONG TERM DISABILITY INSURANCE	-10.74
		Fund 0160 Total	128,336.11
0300	1100	CERTIFIED SALARIES	13,521.04
	1200	NONCERTIFIED SALARIES	156,173.07
	1300	TEMPORARY SALARIES	1,370.90
	1401	NON-CERT OVERTIME SALARIES	27,086.46
	1420	ADDITIONAL COMPENSATION	575.36
	2110	SOCIAL SECURITY	11,617.24

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FUND	OBJECT	DESCRIPTION	AMOUNT
	2115	MEDICARE	2,716.94
	2140	PUBLIC EMPLOYEES RETIREMENT FU	9,901.95
	2150	TEACHERS RETIREMENT	234.00
	2160	TEACHERS RETIREMENT	1,156.35
	2410	LOCAL RETIREMENT CONTRIBUTIONS	2,035.38
		Fund 0300 Total	226,388.69
0800	1200	NONCERTIFIED SALARIES	52,461.18
	2110	SOCIAL SECURITY	3,149.98
	2115	MEDICARE	736.70
	2140	PUBLIC EMPLOYEES RETIREMENT FU	2,174.22
	2410	LOCAL RETIREMENT CONTRIBUTIONS	167.16
		Fund 0800 Total	58,689.24
1300	1100	CERTIFIED SALARIES	4,270.41
	1200	NONCERTIFIED SALARIES	3,234.17
	2110	SOCIAL SECURITY	439.84
	2115	MEDICARE	102.86
	2140	PUBLIC EMPLOYEES RETIREMENT FU	362.23
	2160	TEACHERS RETIREMENT	431.31
	2410	LOCAL RETIREMENT CONTRIBUTIONS	128.12
		Fund 1300 Total	8,968.94
1720	1100	CERTIFIED SALARIES	2,312.48
	1200	NONCERTIFIED SALARIES	21,048.48
	1300	TEMPORARY SALARIES	825.47
	2110	SOCIAL SECURITY	1,467.19
	2115	MEDICARE	343.13
	2140	PUBLIC EMPLOYEES RETIREMENT FU	1,344.76
	2160	TEACHERS RETIREMENT	233.56
	2410	LOCAL RETIREMENT CONTRIBUTIONS	115.63
		Fund 1720 Total	27,690.70

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FUND	OBJECT	DESCRIPTION	AMOUNT
2040	1420	ADDITIONAL COMPENSATION	125.70
	2110	SOCIAL SECURITY	7.03
	2115	MEDICARE	1.65
		Fund 2040 Total	134.38
2088	1300	TEMPORARY SALARIES	2,579.85
	2110	SOCIAL SECURITY	159.95
	2115	MEDICARE	37.40
		Fund 2088 Total	2,777.20
2500	1200	NONCERTIFIED SALARIES	2,958.41
	1201	NON-CERTIFIED SALARY	3,518.95
	1401	NON-CERT OVERTIME SALARIES	212.08
	2110	SOCIAL SECURITY	398.71
	2115	MEDICARE	93.24
	2140	PUBLIC EMPLOYEES RETIREMENT FU	355.10
		Fund 2500 Total	7,536.49
2710	2110	SOCIAL SECURITY	58.64
	2115	MEDICARE	13.72
	2140	PUBLIC EMPLOYEES RETIREMENT FU	46.01
	2160	TEACHERS RETIREMENT	66.15
	2750	OTHER EMPLOYEE BENEFITS	978.96
		Fund 2710 Total	1,163.48
3250	1200	NONCERTIFIED SALARIES	3,473.63
	2110	SOCIAL SECURITY	215.37
	2115	MEDICARE	50.36
	2160	TEACHERS RETIREMENT	76.22
		Fund 3250 Total	3,815.58

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FUND	OBJECT	DESCRIPTION	AMOUNT
3270	1200	NONCERTIFIED SALARIES	2,454.82
	2110	SOCIAL SECURITY	143.09
	2115	MEDICARE	33.46
	2140	PUBLIC EMPLOYEES RETIREMENT FU	274.94
		Fund 3270 Total	2,906.31
4137	1100	CERTIFIED SALARIES	14,344.50
	1200	NONCERTIFIED SALARIES	6,801.71
	1300	TEMPORARY SALARIES	1,330.02
	2110	SOCIAL SECURITY	1,305.42
	2115	MEDICARE	305.29
	2140	PUBLIC EMPLOYEES RETIREMENT FU	482.32
	2160	TEACHERS RETIREMENT	1,448.82
		Fund 4137 Total	26,018.08
5113	1200	NONCERTIFIED SALARIES	1,747.20
	2110	SOCIAL SECURITY	100.89
	2115	MEDICARE	23.59
	2140	PUBLIC EMPLOYEES RETIREMENT FU	195.69
		Fund 5113 Total	2,067.37
5203	1100	CERTIFIED SALARIES	25,738.46
	1200	NONCERTIFIED SALARIES	7,864.68
	2110	SOCIAL SECURITY	1,951.67
	2115	MEDICARE	456.42
	2140	PUBLIC EMPLOYEES RETIREMENT FU	880.84
	2160	TEACHERS RETIREMENT	2,325.97
	2410	LOCAL RETIREMENT CONTRIBUTIONS	690.90
		Fund 5203 Total	39,908.94
5401	1100	CERTIFIED SALARIES	963.21
	2110	SOCIAL SECURITY	56.74

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FUND	OBJECT	DESCRIPTION	AMOUNT
	2115	MEDICARE	13.27
	2160	TEACHERS RETIREMENT	97.29
	2410	LOCAL RETIREMENT CONTRIBUTIONS	28.89
		Fund 5401 Total	1,159.40
5824	1100	CERTIFIED SALARIES	797.10
	2110	SOCIAL SECURITY	44.38
	2115	MEDICARE	10.38
	2160	TEACHERS RETIREMENT	80.50
		Fund 5824 Total	932.36
6460	1200	NONCERTIFIED SALARIES	11,791.24
	2110	SOCIAL SECURITY	728.60
	2115	MEDICARE	170.38
	2140	PUBLIC EMPLOYEES RETIREMENT FU	603.54
		Fund 6460 Total	13,293.76
6849	1100	CERTIFIED SALARIES	3,422.61
	1420	ADDITIONAL COMPENSATION	150.00
	2110	SOCIAL SECURITY	221.26
	2115	MEDICARE	51.74
	2160	TEACHERS RETIREMENT	360.84
		Fund 6849 Total	4,206.45
		Summary total	1,928,200.79

O B J E C T S U M M A R Y

OBJECT	DESCRIPTION	AMOUNT
1100	CERTIFIED SALARIES	880,395.81
1200	NONCERTIFIED SALARIES	567,348.78

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OBJECT	DESCRIPTION	AMOUNT
1201	NON-CERTIFIED SALARY	3,518.95
1300	TEMPORARY SALARIES	73,200.26
1401	NON-CERT OVERTIME SALARIES	27,970.50
1420	ADDITIONAL COMPENSATION	93,405.54
2110	SOCIAL SECURITY	96,556.25
2115	MEDICARE	22,581.72
2140	PUBLIC EMPLOYEES RETIREMENT FU	41,352.70
2150	TEACHERS RETIREMENT	1,088.52
2160	TEACHERS RETIREMENT	92,799.40
2190	DENTAL INSURANCE	-52.00
2200	VISION INSURANCE	-6.09
2210	LIFE INSURANCE	-3.30
2220	MEDICAL INSURANCE	-1,624.48
2410	LOCAL RETIREMENT CONTRIBUTIONS	28,700.01
2430	LONG TERM DISABILITY INSURANCE	-10.74
2750	OTHER EMPLOYEE BENEFITS	978.96
	Summary total	1,928,200.79

********** End of report **********

Check Date 04/23/2026

F U N D / O B J E C T S U M M A R Y

FUND	OBJECT	DESCRIPTION	AMOUNT
0101	1100	CERTIFIED SALARIES	810,087.01
	1200	NONCERTIFIED SALARIES	122,076.52
	1300	TEMPORARY SALARIES	14,484.59
	1420	ADDITIONAL COMPENSATION	969.62
	2110	SOCIAL SECURITY	55,008.36
	2115	MEDICARE	12,864.98
	2140	PUBLIC EMPLOYEES RETIREMENT FU	8,939.82
	2150	TEACHERS RETIREMENT	838.02
	2160	TEACHERS RETIREMENT	78,400.62
	2190	DENTAL INSURANCE	12,720.72
	2200	VISION INSURANCE	2,501.00
	2210	LIFE INSURANCE	1,941.28
	2220	MEDICAL INSURANCE	359,968.20
	2410	LOCAL RETIREMENT CONTRIBUTIONS	25,323.98
	2430	LONG TERM DISABILITY INSURANCE	5,494.16
	2760	CUB ACADEMY TUITION BENEFIT	10,448.29
		Fund 0101 Total	1,522,067.17
0160	1200	NONCERTIFIED SALARIES	107,152.81
	1401	NON-CERT OVERTIME SALARIES	679.40
	1420	ADDITIONAL COMPENSATION	864.96
	2110	SOCIAL SECURITY	6,437.04
	2115	MEDICARE	1,505.37
	2140	PUBLIC EMPLOYEES RETIREMENT FU	11,869.00
	2190	DENTAL INSURANCE	1,870.50
	2200	VISION INSURANCE	308.54
	2210	LIFE INSURANCE	143.55
	2220	MEDICAL INSURANCE	50,105.57
	2410	LOCAL RETIREMENT CONTRIBUTIONS	167.14
	2430	LONG TERM DISABILITY INSURANCE	555.04
		Fund 0160 Total	181,658.92

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FUND	OBJECT	DESCRIPTION	AMOUNT
0300	1100	CERTIFIED SALARIES	13,521.04
	1200	NONCERTIFIED SALARIES	140,555.59
	1300	TEMPORARY SALARIES	883.12
	1401	NON-CERT OVERTIME SALARIES	20,890.05
	2110	SOCIAL SECURITY	10,273.83
	2115	MEDICARE	2,402.74
	2140	PUBLIC EMPLOYEES RETIREMENT FU	9,247.61
	2150	TEACHERS RETIREMENT	234.00
	2160	TEACHERS RETIREMENT	1,156.35
	2190	DENTAL INSURANCE	2,799.75
	2200	VISION INSURANCE	475.11
	2210	LIFE INSURANCE	187.28
	2220	MEDICAL INSURANCE	69,198.20
	2410	LOCAL RETIREMENT CONTRIBUTIONS	2,101.93
	2430	LONG TERM DISABILITY INSURANCE	560.78
		Fund 0300 Total	274,487.38
0800	1200	NONCERTIFIED SALARIES	29,897.92
	2110	SOCIAL SECURITY	1,851.55
	2115	MEDICARE	433.04
	2140	PUBLIC EMPLOYEES RETIREMENT FU	1,392.67
	2190	DENTAL INSURANCE	505.00
	2200	VISION INSURANCE	76.14
	2210	LIFE INSURANCE	28.60
	2220	MEDICAL INSURANCE	10,389.90
	2410	LOCAL RETIREMENT CONTRIBUTIONS	167.16
	2430	LONG TERM DISABILITY INSURANCE	29.47
		Fund 0800 Total	44,771.45
1300	1100	CERTIFIED SALARIES	4,270.41
	1200	NONCERTIFIED SALARIES	3,234.17
	2110	SOCIAL SECURITY	439.84
	2115	MEDICARE	102.86
	2140	PUBLIC EMPLOYEES RETIREMENT FU	362.23

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FUND	OBJECT	DESCRIPTION	AMOUNT
	2160	TEACHERS RETIREMENT	431.31
	2190	DENTAL INSURANCE	101.53
	2200	VISION INSURANCE	18.31
	2210	LIFE INSURANCE	12.37
	2220	MEDICAL INSURANCE	3,689.39
	2410	LOCAL RETIREMENT CONTRIBUTIONS	128.12
	2430	LONG TERM DISABILITY INSURANCE	41.99
		Fund 1300 Total	12,832.53
1720	1100	CERTIFIED SALARIES	2,312.48
	1200	NONCERTIFIED SALARIES	11,544.59
	1300	TEMPORARY SALARIES	649.37
	2110	SOCIAL SECURITY	894.71
	2115	MEDICARE	209.23
	2140	PUBLIC EMPLOYEES RETIREMENT FU	733.21
	2160	TEACHERS RETIREMENT	233.56
	2190	DENTAL INSURANCE	238.00
	2200	VISION INSURANCE	38.16
	2210	LIFE INSURANCE	17.33
	2220	MEDICAL INSURANCE	5,633.27
	2410	LOCAL RETIREMENT CONTRIBUTIONS	115.63
	2430	LONG TERM DISABILITY INSURANCE	69.44
		Fund 1720 Total	22,688.98
1745	1420	ADDITIONAL COMPENSATION	1,500.00
	2110	SOCIAL SECURITY	82.12
	2115	MEDICARE	19.20
	2140	PUBLIC EMPLOYEES RETIREMENT FU	183.00
		Fund 1745 Total	1,784.32
2088	1300	TEMPORARY SALARIES	1,545.95
	2110	SOCIAL SECURITY	95.85
	2115	MEDICARE	22.42

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FUND	OBJECT	DESCRIPTION	AMOUNT
		Fund 2088 Total	1,664.22
2500	1200	NONCERTIFIED SALARIES	2,958.41
	1201	NON-CERTIFIED SALARY	1,893.66
	2110	SOCIAL SECURITY	284.89
	2115	MEDICARE	66.62
	2140	PUBLIC EMPLOYEES RETIREMENT FU	331.34
	2190	DENTAL INSURANCE	53.00
	2200	VISION INSURANCE	8.67
	2210	LIFE INSURANCE	3.30
	2220	MEDICAL INSURANCE	2,003.22
	2430	LONG TERM DISABILITY INSURANCE	19.23
		Fund 2500 Total	7,622.34
3250	1200	NONCERTIFIED SALARIES	1,906.02
	2110	SOCIAL SECURITY	118.18
	2115	MEDICARE	27.64
	2160	TEACHERS RETIREMENT	43.30
		Fund 3250 Total	2,095.14
3270	1200	NONCERTIFIED SALARIES	2,454.82
	2110	SOCIAL SECURITY	142.58
	2115	MEDICARE	33.35
	2140	PUBLIC EMPLOYEES RETIREMENT FU	274.94
	2190	DENTAL INSURANCE	42.50
	2200	VISION INSURANCE	7.43
	2210	LIFE INSURANCE	2.20
	2220	MEDICAL INSURANCE	1,033.29
	2430	LONG TERM DISABILITY INSURANCE	15.96
		Fund 3270 Total	4,007.07
3769	1420	ADDITIONAL COMPENSATION	2,000.00
	2110	SOCIAL SECURITY	116.31

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FUND	OBJECT	DESCRIPTION	AMOUNT
	2115	MEDICARE	27.20
	2160	TEACHERS RETIREMENT	202.00
		Fund 3769 Total	2,345.51
3780	1420	ADDITIONAL COMPENSATION	625.00
	2110	SOCIAL SECURITY	36.77
	2115	MEDICARE	8.60
	2140	PUBLIC EMPLOYEES RETIREMENT FU	70.00
		Fund 3780 Total	740.37
4137	1100	CERTIFIED SALARIES	14,344.50
	1200	NONCERTIFIED SALARIES	3,885.26
	1300	TEMPORARY SALARIES	591.12
	2110	SOCIAL SECURITY	1,082.81
	2115	MEDICARE	253.23
	2140	PUBLIC EMPLOYEES RETIREMENT FU	274.18
	2160	TEACHERS RETIREMENT	1,448.82
		Fund 4137 Total	21,879.92
5113	1200	NONCERTIFIED SALARIES	1,747.20
	2110	SOCIAL SECURITY	100.89
	2115	MEDICARE	23.59
	2140	PUBLIC EMPLOYEES RETIREMENT FU	195.69
	2190	DENTAL INSURANCE	52.00
	2200	VISION INSURANCE	6.09
	2210	LIFE INSURANCE	3.30
	2220	MEDICAL INSURANCE	1,422.90
	2430	LONG TERM DISABILITY INSURANCE	11.40
		Fund 5113 Total	3,563.06
5203	1100	CERTIFIED SALARIES	25,738.46
	1200	NONCERTIFIED SALARIES	7,864.68

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FUND	OBJECT	DESCRIPTION	AMOUNT
	2110	SOCIAL SECURITY	1,951.29
	2115	MEDICARE	456.33
	2140	PUBLIC EMPLOYEES RETIREMENT FU	880.84
	2160	TEACHERS RETIREMENT	2,325.97
	2190	DENTAL INSURANCE	379.45
	2200	VISION INSURANCE	89.92
	2210	LIFE INSURANCE	64.42
	2220	MEDICAL INSURANCE	12,547.00
	2410	LOCAL RETIREMENT CONTRIBUTIONS	690.90
	2430	LONG TERM DISABILITY INSURANCE	196.85
		Fund 5203 Total	53,186.11
5401	1100	CERTIFIED SALARIES	963.21
	2110	SOCIAL SECURITY	56.74
	2115	MEDICARE	13.27
	2160	TEACHERS RETIREMENT	97.29
	2190	DENTAL INSURANCE	14.55
	2200	VISION INSURANCE	2.99
	2210	LIFE INSURANCE	2.67
	2220	MEDICAL INSURANCE	310.98
	2410	LOCAL RETIREMENT CONTRIBUTIONS	28.89
		Fund 5401 Total	1,490.59
5824	1100	CERTIFIED SALARIES	797.10
	2110	SOCIAL SECURITY	44.09
	2115	MEDICARE	10.31
	2160	TEACHERS RETIREMENT	80.50
		Fund 5824 Total	932.00
5825	1300	TEMPORARY SALARIES	449.64
	2110	SOCIAL SECURITY	27.88
	2115	MEDICARE	6.52

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FUND	OBJECT	DESCRIPTION	AMOUNT
		Fund 5825 Total	484.04
6460	1200	NONCERTIFIED SALARIES	6,489.30
	1300	TEMPORARY SALARIES	21.40
	2110	SOCIAL SECURITY	403.66
	2115	MEDICARE	94.40
	2140	PUBLIC EMPLOYEES RETIREMENT FU	354.69
	2190	DENTAL INSURANCE	116.00
	2200	VISION INSURANCE	18.43
	2210	LIFE INSURANCE	6.60
	2220	MEDICAL INSURANCE	2,046.70
	2430	LONG TERM DISABILITY INSURANCE	13.54
		Fund 6460 Total	9,564.72
6849	1100	CERTIFIED SALARIES	3,422.61
	1420	ADDITIONAL COMPENSATION	75.00
	2110	SOCIAL SECURITY	216.51
	2115	MEDICARE	50.64
	2160	TEACHERS RETIREMENT	353.27
		Fund 6849 Total	4,118.03
		Summary total	2,173,983.87

O B J E C T S U M M A R Y

OBJECT	DESCRIPTION	AMOUNT
1100	CERTIFIED SALARIES	875,456.82
1200	NONCERTIFIED SALARIES	441,767.29
1201	NON-CERTIFIED SALARY	1,893.66
1300	TEMPORARY SALARIES	18,625.19
1401	NON-CERT OVERTIME SALARIES	21,569.45
1420	ADDITIONAL COMPENSATION	6,034.58
2110	SOCIAL SECURITY	79,665.90

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OBJECT	DESCRIPTION	AMOUNT
2115	MEDICARE	18,631.54
2140	PUBLIC EMPLOYEES RETIREMENT FU	35,109.22
2150	TEACHERS RETIREMENT	1,072.02
2160	TEACHERS RETIREMENT	84,772.99
2190	DENTAL INSURANCE	18,893.00
2200	VISION INSURANCE	3,550.79
2210	LIFE INSURANCE	2,412.90
2220	MEDICAL INSURANCE	518,348.62
2410	LOCAL RETIREMENT CONTRIBUTIONS	28,723.75
2430	LONG TERM DISABILITY INSURANCE	7,007.86
2760	CUB ACADEMY TUITION BENEFIT	10,448.29
	Summary total	2,173,983.87

********** End of report **********

ALLOWANCE OF VOUCHERS

I HEREBY CERTIFY THAT EACH OF THE ABOVE LISTED VOUCHERS AND THE INVOICES, OR BILLS ATTACHED THERETO, ARE TRUE AND CORRECT AND I HAVE AUDITED SAME IN ACCORDANCE WITH IC 5-11-10-1.6.

5/11, 2026

STEVE AHAUS
FISCAL OFFICER

WE HAVE EXAMINED THE VOUCHERS LISTED ON THE FOREGOING ACCOUNTS PAYABLE VOUCHER REGISTER, CONSISTING OF PAGES, AND EXCEPT FOR VOUCHERS NOT ALLOWED AS SHOWN ON THE REGISTER SUCH VOUCHERS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF $3,539,736.61 DATED THIS 11th **DAY OF MAY, 2026**.

DEBBIE GILL
PRESIDENT

DAVID YOUNT
VICE PRESIDENT

JENNIFER MANN
SECRETARY

BRETT JONES
MEMBER

BECKY NELSON
MEMBER

2026
MAY BOARD TOTALS

CLAIM REGISTER SUMMARY							
	CK. NUMBER		WIRE NUMBER AND VOIDS		ACH		
4/16/2026	16875	16889	202600375	202600381			$206,315.66
4/23/2026	16890	16896	202600029	202600426			$118,622.28
4/23/2026	16897	16899					$3,386.88
4/23/2026	16900		202600401	202600406			$498,106.33
4/23/2026	16901	16908	202600360	202600404			$818,214.26
4/30/2026	16909	16913			260000293		$91,925.06
5/7/2026	16914	16915	202600429	202600471	260000294	260000296	$43,119.33
5/7/2026	16916						$4,000.00
5/7/2026			202600464	202600469			$600,827.47
5/8/2026			202600010	202600462			$123,121.37
5/11/2026	16917	16948			260000297	260000418	$1,032,097.97
							$3,539,736.61

Check Nbr	Vendor Name	Check Date	Check Amount
16875	BEST WAY DISPOSAL	04/16/2026	1,524.90
16876	CENTERPOINT ENERGY	04/16/2026	3,421.00
16877	Vendor Continued Check	04/16/2026	0.00
16878	Vendor Continued Check	04/16/2026	0.00
16879	Vendor Continued Check	04/16/2026	0.00
16880	CITY OF FRANKLIN INDIANA	04/16/2026	15,287.91
16881	FOOD SERVICES	04/16/2026	142,863.20
16882	FRANKLIN COMM SCHOOL	04/16/2026	123.67
16883	FRANKLIN COMM SCHOOL	04/16/2026	287.86
16884	INDIANA-AMERICAN WATER CO INC.	04/16/2026	234.78
16885	RECEIVABLES MANAGEMENT PARTNER	04/16/2026	22.48
16886	JOHNSON COUNTY REMC	04/16/2026	1,559.31
16887	RUMPKE	04/16/2026	3,078.27
16888	TOTAL ADMINISTRATIVE SERVICE C	04/16/2026	436.02
16889	WM CORPORATE SERVICES INC.	04/16/2026	792.82

15 Computer Check(s) For a Total of 169,632.22

Check Nbr	Vendor Name	Check Date	Check Amount
202600375	ACCESS JOHNSON COUNTY	04/16/2026	0.00
202600381	GFS	04/16/2026	36,683.44
	2 Wire Transfer Check(s) For a Total of		36,683.44

	0	Manual	Checks For a Total of	0.00
	2	Wire Transfer	Checks For a Total of	36,683.44
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	169,632.22
Total For	17	Manual, Wire Tran, ACH & Computer Checks		206,315.66
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	206,315.66

Check Nbr	Vendor Name	Check Date	Check Amount
16890	BRIDGEFIELD CASUALTY INSURANCE	04/23/2026	18,843.46
16891	DUKE ENERGY	04/23/2026	45,176.71
16892	FRANKLIN COMM SCHOOL	04/23/2026	2,595.11
16893	INDIANA-AMERICAN WATER CO INC.	04/23/2026	7,233.90
16894	Vendor Continued Check	04/23/2026	0.00
16895	JOHNSON COUNTY TREASURER	04/23/2026	2,069.38
16896	JOHNSON COUNTY REMC	04/23/2026	8,569.15

7 Computer Check(s) For a Total of 84,487.71

Check Nbr	Vendor Name	Check Date	Check Amount
202600029	SYNCHRONY BANK/AMAZON	04/23/2026	0.00
202600386	EDUCATION ADVANCED INC.	04/23/2026	0.00
202600416	GFS	04/23/2026	27,406.87
202600426	STEPFATHER TRAVEL GMBH	04/23/2026	6,727.70
	4 Wire Transfer Check(s) For a Total of		34,134.57

0	Manual	Checks For a Total of	0.00
4	Wire Transfer	Checks For a Total of	34,134.57
0	ACH	Checks For a Total of	0.00
7	Computer	Checks For a Total of	84,487.71
Total For 11	Manual, Wire Tran, ACH & Computer Checks		118,622.28
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	118,622.28

Check Nbr	Vendor Name	Check Date	Check Amount
16897	Vendor Continued Check	04/23/2026	0.00
16898	Vendor Continued Check	04/23/2026	0.00
16899	LOWE'S	04/23/2026	3,386.88

3 Computer Check(s) For a Total of 3,386.88

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
3	Computer	Checks For a Total of	3,386.88
Total For 3	Manual, Wire Tran, ACH & Computer Checks		3,386.88
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	3,386.88

Check Nbr	Vendor Name	Check Date	Check Amount
16900	IN COLLEGE CHOICE ADVISOR 529	04/23/2026	3,855.00
1	Computer Check(s) For a Total of		3,855.00

Check Nbr	Vendor Name	Check Date	Check Amount
202600401	IND ST TCH RET FUND	04/23/2026	85,845.01
202600402	INTERNAL REVENUE SERVICE	04/23/2026	286,538.53
202600403	PUBLIC EMP RET FUND	04/23/2026	42,737.63
202600405	TOTAL ADMINISTRATIVE SERVICE C	04/23/2026	3,151.64
202600406	AMERICAN TRUST CUSTODY	04/23/2026	75,978.52
	5 Wire Transfer Check(s) For a Total of		494,251.33

	0	Manual	Checks For a Total of	0.00
	5	Wire Transfer	Checks For a Total of	494,251.33
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	3,855.00
Total For	6	Manual, Wire Tran, ACH & Computer Checks		498,106.33
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	498,106.33

Check Nbr	Vendor Name	Check Date	Check Amount
16901	AMERICAN UNITED LIFE INSURANCE	04/23/2026	7,291.78
16902	CIL - FRANKLIN ED FOUNDATION	04/23/2026	1,408.00
16903	FCSC CUB ACADEMY	04/23/2026	10,448.29
16904	FRANKLIN COMM SCHOOL CORP	04/23/2026	226.51
16905	FRANKLIN COMMUNITY SCHOOL CORP	04/23/2026	268.80
16906	GUARDIAN LIFE INSURANCE	04/23/2026	9,812.25
16907	JOHNSON COUNTY CLERK	04/23/2026	100.00
16908	UNITED WAY OF JOHNSON COUNTY	04/23/2026	1,038.73

8 Computer Check(s) For a Total of 30,594.36

Check Nbr	Vendor Name	Check Date	Check Amount
202600360	IND DEPT OF REVENUE	04/09/2026	68,618.96
202600364	SO CENTRAL IND SCHOOL TRUST	04/09/2026	57,699.61
202600400	IND DEPT OF REVENUE	04/23/2026	56,671.36
202600404	SO CENTRAL IND SCHOOL TRUST	04/23/2026	604,629.97
	4 Wire Transfer Check(s) For a Total of		787,619.90

0	Manual	Checks For a Total of	0.00
4	Wire Transfer	Checks For a Total of	787,619.90
0	ACH	Checks For a Total of	0.00
8	Computer	Checks For a Total of	30,594.36
Total For 12	Manual, Wire Tran, ACH & Computer Checks		818,214.26
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	818,214.26

Check Nbr	Vendor Name	Check Date	Check Amount
260000293	LAW ENFORCEMENT TRAINING BOARD	04/30/2026	2,080.00
1	ACH	Check(s) For a Total of	2,080.00

Check Nbr	Vendor Name	Check Date	Check Amount
16909	BARGERSVILLE UTILITIES	04/30/2026	433.58
16910	DUKE ENERGY	04/30/2026	35,233.97
16911	FRANKLIN EDUCATION CONNECTION	04/30/2026	1,400.00
16912	INDIANA-AMERICAN WATER CO INC.	04/30/2026	27.14
16913	WESTERN GOVERNORS UNIVERSITY	04/30/2026	1,974.00

5 Computer Check(s) For a Total of 39,068.69

Check Nbr	Vendor Name	Check Date	Check Amount
202600430	LIMINEX INC	04/30/2026	0.00
202600450	SO CENTRAL IND SCHOOL TRUST	04/30/2026	20,412.63
202600452	FRANKLIN COMMUNITY SCHOOL CORP	04/30/2026	0.00
202600455	GFS	04/30/2026	30,363.74
	4 Wire Transfer Check(s) For a Total of		50,776.37

	0	Manual	Checks For a Total of	0.00
	4	Wire Transfer	Checks For a Total of	50,776.37
	1	ACH	Checks For a Total of	2,080.00
	5	Computer	Checks For a Total of	39,068.69
Total For	10	Manual, Wire Tran, ACH & Computer Checks		91,925.06
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	91,925.06

Check Nbr	Vendor Name	Check Date	Check Amount
260000294	BRIGHTSPEED	05/07/2026	15.26
260000295	METRONET	05/07/2026	7,618.86
260000296	VERIZON WIRELESS	05/07/2026	6,985.28

3 ACH Check(s) For a Total of 14,619.40

Check Nbr	Vendor Name	Check Date	Check Amount
16914	CENTERPOINT ENERGY	05/07/2026	2,326.08
16915	DUKE ENERGY	05/07/2026	914.53

2 Computer Check(s) For a Total of 3,240.61

Check Nbr	Vendor Name	Check Date	Check Amount
202600429	FRANKLIN HERITAGE INC	05/07/2026	0.00
202600471	GFS	05/07/2026	25,259.32
2	Wire Transfer Check(s) For a Total of		25,259.32

	0	Manual Checks For a Total of	0.00
	2	Wire Transfer Checks For a Total of	25,259.32
	3	ACH Checks For a Total of	14,619.40
	2	Computer Checks For a Total of	3,240.61
Total For	7	Manual, Wire Tran, ACH & Computer Checks	43,119.33
Less	0	Voided Checks For a Total of	0.00
		Net Amount	43,119.33

Check Nbr	Vendor Name	Check Date	Check Amount
16916	IN COLLEGE CHOICE ADVISOR 529	05/07/2026	4,000.00
1	Computer Check(s) For a Total of		4,000.00

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
1	Computer	Checks For a Total of	4,000.00
Total For 1	Manual, Wire Tran, ACH & Computer Checks		4,000.00
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	4,000.00

Check Nbr	Vendor Name	Check Date	Check Amount
202600464	IND ST TCH RET FUND	05/07/2026	101,988.03
202600465	INTERNAL REVENUE SERVICE	05/07/2026	365,989.74
202600466	PUBLIC EMP RET FUND	05/07/2026	52,100.00
202600468	TOTAL ADMINISTRATIVE SERVICE C	05/07/2026	3,777.62
202600469	AMERICAN TRUST CUSTODY	05/07/2026	76,972.08
	5 Wire Transfer Check(s) For a Total of		600,827.47

0	Manual	Checks For a Total of	0.00
5	Wire Transfer	Checks For a Total of	600,827.47
0	ACH	Checks For a Total of	0.00
0	Computer	Checks For a Total of	0.00
Total For 5	Manual, Wire Tran, ACH & Computer Checks		600,827.47
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	600,827.47

Check Nbr	Vendor Name	Check Date	Check Amount
202600010	IMPERIAL DADE	05/08/2026	32,319.25
202600012	FIKES FRESH BRANDS LLC.	05/08/2026	4,735.01
202600019	PLUMBERS SUPPLY COMPANY	05/08/2026	588.36
202600029	SYNCHRONY BANK/AMAZON	05/08/2026	11,801.97
202600081	CINTAS CORP	05/08/2026	652.60
202600116	IRISH BROTHERS INC	05/08/2026	690.00
202600126	MARK'S VACUUM INC	05/08/2026	172.00
202600195	SPEAR CORPORATION	05/08/2026	8,395.74
202600283	QUILL CORPORATION	05/08/2026	602.99
202600287	FOOTWEAR SUPPLY	05/08/2026	259.00
202600297	DEPARTMENT OF HOMELAND SEC	05/08/2026	262.24
202600298	PREMIER OUTDOOR POWER EQUIPMEN	05/08/2026	55.52
202600299	COLUMBUS INDUSTRIAL ELECT	05/08/2026	2,672.77
202600340	CARQUEST	05/08/2026	448.56
202600355	EDVOTEK INC	05/08/2026	222.88
202600356	3D MOLECULAR DESIGNS LLC	05/08/2026	468.00
202600357	SHARES INC	05/08/2026	590.00
202600367	TRACTOR SUPPLY	05/08/2026	689.25
202600368	MICRO AIR	05/08/2026	600.00
202600369	KENNY GLASS INC	05/08/2026	480.00
202600370	DAVIS ELECTRIC INC	05/08/2026	1,926.00
202600372	T-SHIRT EXPRESS	05/08/2026	432.00
202600373	BMO ACH PAY	05/08/2026	6,517.85
202600376	WAL-MART	05/08/2026	2,358.45
202600377	M.A. ROONEY FOUNDATION INC.	05/08/2026	275.00
202600379	WARD'S NATURAL SCIENCE	05/08/2026	65.18
202600380	VERNIER SOFTWARE & TECHNOLOGY	05/08/2026	496.51
202600382	JACKSON CONTROL CO INC	05/08/2026	1,085.96
202600383	JACOBI SALES, INC	05/08/2026	311.41
202600384	LOWE'S	05/08/2026	155.86
202600385	HOBBY LOBBY	05/08/2026	200.50
202600387	BRADEN BUSINESS SYSTEMS INC	05/08/2026	154.51
202600388	FRANKLIN COMMUNITY HIGH SCHOOL	05/08/2026	300.00
202600389	CHEWY INC.	05/08/2026	353.36
202600390	HILLVIEW VETERINARY CLINIC LLC	05/08/2026	80.15
202600391	PETSMART LLC	05/08/2026	210.95
202600392	KOENIG EQUIPMENT INC	05/08/2026	25.56
202600393	GRAINGER	05/08/2026	556.48
202600394	WURTH USA INC	05/08/2026	83.10
202600395	UNITY SCHOOL BUS PARTS INC	05/08/2026	2,028.85
202600396	RUSH TRUCK CENTERS OF INDIANA	05/08/2026	10,549.03
202600398	SHARE CORPORATION	05/08/2026	836.68
202600399	OPEN AI LLC	05/08/2026	20.00
202600407	CHICAGO'S PIZZA	05/08/2026	212.00
202600408	WILD GEESE BOOKSHOP	05/08/2026	331.80
202600409	ATLAS PHYSICAL & DRUG TESTING	05/08/2026	260.00
202600410	O'REILLY AUTOMOTIVE INC	05/08/2026	108.44
202600411	VISTAPRINT	05/08/2026	599.22
202600412	MEIJER STORES LMTD PARTNERSHIP	05/08/2026	235.54
202600413	TEYVAH MINISTRIES LLC.	05/08/2026	3,850.00

Check Nbr	Vendor Name	Check Date	Check Amount
202600414	SAM'S CLUB DIRECT	05/08/2026	100.92
202600415	SUTTON-GARTEN CO	05/08/2026	103.54
202600417	BRICKYARD CERAMICS	05/08/2026	2,127.50
202600418	KROGER LIMITED PARTNERSHIP	05/08/2026	171.76
202600419	OFFICE 360	05/08/2026	375.09
202600420	PENDERS MUSIC COMPANY LLC	05/08/2026	28.97
202600421	ICASE	05/08/2026	25.00
202600422	JW PEPPER & SONS INC	05/08/2026	476.87
202600423	PAIGE'S MUSIC	05/08/2026	6,538.87
202600424	ONEHYDRAULICS INC	05/08/2026	36.34
202600427	GENERATIONS CUSTOM AUTO	05/08/2026	209.61
202600428	MILLIES ICE CREAM CO	05/08/2026	407.85
202600429	FRANKLIN HERITAGE INC	05/08/2026	105.00
202600431	LIGHTNING TWO-WAY RADIO	05/08/2026	1,213.50
202600432	OFFICE DEPOT	05/08/2026	390.42
202600433	EDMENTUM INC.	05/08/2026	250.00
202600434	US POST OFFICE	05/08/2026	9.70
202600435	KULLY SUPPLY INC	05/08/2026	37.98
202600437	THE WEBSTAURANT STORE INC	05/08/2026	1,264.05
202600439	MUSIC IS ELEMENTARY	05/08/2026	104.12
202600440	WEST MUSIC COMPANY	05/08/2026	89.99
202600441	NETWORK SOLUTIONS INC.	05/08/2026	45.19
202600442	PITNEY BOWES	05/08/2026	502.08
202600449	CARROT-TOP INDUSTRIES	05/08/2026	273.96
202600456	NATIONAL ASSOCIATION OF SCHOOL	05/08/2026	916.06
202600457	MASTER TEACHER INC	05/08/2026	491.20
202600458	NATIONAL SCHOOL PUBLIC RELATIO	05/08/2026	326.03
202600459	SPOTLIGHT STRATEGIES	05/08/2026	3,460.80
202600462	TRAVEL	05/08/2026	1,712.44

79 Wire Transfer Check(s) For a Total of 123,121.37

	0	Manual	Checks For a Total of	0.00
	79	Wire Transfer	Checks For a Total of	123,121.37
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	79	Manual, Wire Tran, ACH & Computer Checks		123,121.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	123,121.37

Check Nbr	Vendor Name	Check Date	Check Amount
260000297	A.E. BOYCE COMPANY INC.	05/11/2026	233.05
260000298	ACORN DISTRIBUTORS INC.	05/11/2026	2,888.10
260000299	ACQUIA INC.	05/11/2026	4,938.73
260000300	ADVANCED TURF SOLUTIONS	05/11/2026	2,991.00
260000301	ALLIED-OTT PETROLEUM EQUIPMENT	05/11/2026	625.00
260000302	B & H ELECTRIC AND SUPPLY INC.	05/11/2026	4,111.80
260000303	BAMWX LLC	05/11/2026	6,400.00
260000304	BATTERIES PLUS	05/11/2026	94.20
260000305	BELL TECHLOGIX INC.	05/11/2026	8,030.16
260000306	BENDER, TRICIA RB	05/11/2026	60.46
260000307	BERRY, JERRY L	05/11/2026	39.99
260000308	BLICK ART MATERIALS	05/11/2026	4,559.53
260000309	BOTKIN, TAI MARIE	05/11/2026	84.75
260000310	BRADEN BUSINESS SYSTEMS INC	05/11/2026	25,494.61
260000311	BRIDGING THE BLIND GAP	05/11/2026	732.50
260000312	CARRIER CORPORATION	05/11/2026	8,505.00
260000313	CDW COMPUTER	05/11/2026	54,702.51
260000314	CENTRAL INDIANA ED SRVC CNTR	05/11/2026	148,160.00
260000315	CENTRAL RESTAURANT PRODUCTS	05/11/2026	185.58
260000316	CENTRAL SECURITY & COMMUNICATI	05/11/2026	292.50
260000317	CHURCH CHURCH HITTLE & ANTRIM	05/11/2026	172.50
260000318	CHURCH, MARIA E	05/11/2026	28.49
260000319	CINCY SPEECH AND LANGUAGE SERV	05/11/2026	4,975.00
260000320	CINTAS CORP	05/11/2026	167.10
260000321	COMMERCIAL FOOD SYSTEMS INC	05/11/2026	3,049.91
260000322	COMMERICAL SEWER CLEANING CO	05/11/2026	550.00
260000323	CREATING CONFIDENT COMMUNICATO	05/11/2026	12,675.00
260000324	CRESCENT ELECTRIC SUPPLY	05/11/2026	35,044.00
260000325	CURRY, AMBER L	05/11/2026	25.88
260000326	DIVERSIFIED ROOFING SERVICES L	05/11/2026	4,778.04
260000327	EDMENTUM INC.	05/11/2026	52,314.00
260000328	ENVIROFORENSICS LLC	05/11/2026	7,770.50
260000329	EPIC INSURANCE MIDWEST	05/11/2026	97,944.00
260000330	EVERDRIVEN TECHNOLOGIES LLC	05/11/2026	2,961.45
260000331	FASIG, MEGAN E	05/11/2026	77.42
260000332	FIRST CLASS ELEVATORS	05/11/2026	1,350.25
260000333	FLINN SCIENTIFIC INC	05/11/2026	519.33
260000334	FRANKLIN COMMUNITY HIGH SCHOOL	05/11/2026	646.61
260000335	FRANKLIN APPLIED BEHAVIOR SERV	05/11/2026	10,269.00
260000336	FULLER ENGINEERING SERVICE	05/11/2026	5,231.00
260000337	GABEL, BRIAN T	05/11/2026	545.10
260000338	GIBAULT CHILDREN SERVICES	05/11/2026	1,103.90
260000339	ASSETWORKS RISK MANAGEMENT INC	05/11/2026	2,875.83
260000340	GOPHER SPORT	05/11/2026	330.71
260000341	HALL, MARIE A	05/11/2026	23.78
260000342	HEALTH ED PROS LLC	05/11/2026	925.00
260000343	HOLBROOK MANUFACTURING	05/11/2026	160.00
260000344	HOLLIS, KAITLYN H	05/11/2026	273.23
260000345	HUFFINE, ANGELA K	05/11/2026	11.96
260000346	ICE MILLER	05/11/2026	36,750.00

Check Nbr	Vendor Name	Check Date	Check Amount
260000347	INDIANA UNIVERSITY	05/11/2026	1,789.66
260000348	INDIANA TESTING	05/11/2026	645.00
260000349	IRISH MECHANICAL SERVICES INC	05/11/2026	52,519.00
260000350	JACKSON, TAMARA E	05/11/2026	98.00
260000351	JOHNSON CONTROLS	05/11/2026	3,422.20
260000352	KEMCO MANUFACTURING	05/11/2026	13,724.46
260000353	KENNY GLASS INC	05/11/2026	48.50
260000354	KERLIN BUS SALES & LEASING INC	05/11/2026	4,653.64
260000355	KLOSTERMAN'S BAKING	05/11/2026	1,936.07
260000356	KOENIG EQUIPMENT INC	05/11/2026	3,935.80
260000357	KOVARIK, TIMOTHY	05/11/2026	1,500.00
260000358	LAWSON, PAIGE C	05/11/2026	56.67
260000359	LEE, TARA M	05/11/2026	32.82
260000360	LIGHTSPEED SYSTEMS	05/11/2026	4,830.00
260000361	LUMBERT, CHRISTANA M	05/11/2026	4.35
260000362	LUNA LANGUAGE SERVICES	05/11/2026	7,693.91
260000363	MACALLISTER MACHINERY CO INC	05/11/2026	900.00
260000364	MACALLISTER RENTAL & SUPPLY	05/11/2026	4,166.06
260000365	MCCLAIN, NICHOLAS C	05/11/2026	19.21
260000366	MES SERVICE COMPANY LLC	05/11/2026	2,248.52
260000367	MIDWEST MOTOR SUPPLY CO	05/11/2026	3,107.97
260000368	MIDWEST TRANSIT EQUIPMENT OF I	05/11/2026	333.41
260000369	MIDWEST COMMUNICATIONS GROUP L	05/11/2026	1,770.00
260000370	MINDFUL GROWTH LLC	05/11/2026	12,187.75
260000371	MOTOROLA SOLUTIONS INC.	05/11/2026	7,219.84
260000372	MULLER WELDING COMPANY INC.	05/11/2026	1,645.53
260000373	BOTTLING GROUP LLC	05/11/2026	1,131.19
260000374	PERKINS, GRACE O	05/11/2026	387.83
260000375	Vendor Continued Check	05/11/2026	0.00
260000376	PIAZZA PRODUCE	05/11/2026	29,233.94
260000377	Vendor Continued Check	05/11/2026	0.00
260000378	PRAIRIE FARMS DAIRY	05/11/2026	18,914.67
260000379	PREMIER AG CO-OP INC	05/11/2026	9,454.78
260000380	PRINT WORKS	05/11/2026	151.00
260000381	RECEIVABLES MANAGEMENT PARTNER	05/11/2026	977.05
260000382	RENAISSANCE LEARNING, INC	05/11/2026	32,595.50
260000383	RIGGLES, PEGGY E	05/11/2026	6.82
260000384	RIPPERGER, JAMIE A	05/11/2026	49.26
260000385	RIVERSIDE INSIGHTS	05/11/2026	25,290.40
260000386	SAFE HIRING SOLUTIONS LLC	05/11/2026	3,791.15
260000387	SARLES, KATHLEEN E	05/11/2026	127.60
260000388	SCHMIDT ASSOCIATES INC	05/11/2026	34,352.30
260000389	SCHOOL HEALTH CORPORATION	05/11/2026	344.59
260000390	SEALS, JENNIFER M	05/11/2026	95.27
260000391	SKYWARD INC	05/11/2026	250.00
260000392	SMART SYSTEMS	05/11/2026	115.86
260000393	SOLIANT HEALTH LLC	05/11/2026	12,658.75
260000394	SOUTHERN RENTALS	05/11/2026	425.00
260000395	SOUTHARD, RACHEL A	05/11/2026	25.52
260000396	SPARKS, RANDILYNN N	05/11/2026	3.92

Check Nbr	Vendor Name	Check Date	Check Amount
260000397	SPENDBRIDGE	05/11/2026	337.50
260000398	SPOTLIGHT STRATEGIES	05/11/2026	1,442.98
260000399	SPURLING, KIMBERLY M	05/11/2026	100.00
260000400	ST ROSE OF LIMA SCHOOL	05/11/2026	10,000.00
260000401	STAPLES BUSINESS ADVANTAGE	05/11/2026	221.84
260000402	STEVE GRAVES ASSOCIATES LLC.	05/11/2026	2,425.00
260000403	SUDDUTH, MEREDITH C	05/11/2026	41.11
260000404	SWEET ESCAPE DONUT COMPANY LLC	05/11/2026	357.26
260000405	SWIGERT, MICHAEL R	05/11/2026	152.32
260000406	SYNOVIA SOLUTIONS LLC	05/11/2026	6,117.20
260000407	THE STEPPING STONES GROUP LLC	05/11/2026	4,058.75
260000408	TORRANCE & SONS LLC	05/11/2026	4,745.00
260000409	TORRES, JOSHUA	05/11/2026	1,750.00
260000410	TRANSFINDER	05/11/2026	5,985.00
260000411	US SIGNAL COMPANY LLC	05/11/2026	8,546.71
260000412	VANCO COMMERCIAL SERVICE	05/11/2026	5,885.40
260000413	VAUGHT, ADAM T	05/11/2026	95.77
260000414	WEBB ELEMENTARY	05/11/2026	10.00
260000415	WORLAND, BROOKE A	05/11/2026	127.60
260000416	WRIGHT TECH	05/11/2026	298.50
260000417	YOUNG AND YOUNG	05/11/2026	11,936.81
260000418	YOUR MONEY LINE	05/11/2026	6,902.28

122 ACH Check(s) For a Total of 929,086.26

Check Nbr	Vendor Name	Check Date	Check Amount
16917	ACCESS JOHNSON COUNTY	05/11/2026	534.00
16918	BERGER, M. ERIC	05/11/2026	2,500.00
16919	BEST-ONE OF INDY	05/11/2026	2,974.16
16920	BROWN, TRACI	05/11/2026	30.00
16921	CONSERV INC	05/11/2026	1,765.16
16922	CUB ACADEMY	05/11/2026	4,530.00
16923	ELLIS MECHANICAL INC	05/11/2026	1,708.22
16924	FLEET PRIDE	05/11/2026	794.30
16925	FOOD SERVICES	05/11/2026	2,296.18
16926	GENERATIONS CUSTOM AUTO	05/11/2026	11,066.06
16927	GRAFTON PEEK CATERING	05/11/2026	246.30
16928	I3-MPN LLC	05/11/2026	1,000.00
16929	INTERIOR SUPPLY	05/11/2026	940.80
16930	JOSTENS INC	05/11/2026	494.85
16931	LEXIPOL LLC	05/11/2026	13,100.60
16932	LIBERTY MUTUAL	05/11/2026	1,800.00
16933	MOUNT SAINT JOSEPH UNIVERSITY	05/11/2026	4,520.00
16934	Vendor Continued Check	05/11/2026	0.00
16935	CORDS COMMERCIAL ENT.	05/11/2026	3,113.50
16936	NEAL TITUS MUSIC DESIGN	05/11/2026	1,350.00
16937	PAUL'S GLASS	05/11/2026	180.00
16938	POLICY ANALYTICS LLC	05/11/2026	9,500.00
16939	PRIMARY GROUNDS	05/11/2026	550.00
16940	ROTARY INTERNATIONAL FRANKLIN	05/11/2026	341.00
16941	SHAW WELDING & GATES INC	05/11/2026	143.70
16942	Vendor Continued Check	05/11/2026	0.00
16943	SOUTHSIDE SPECIAL SERVICES OF	05/11/2026	36,000.00
16944	STERICYCLE INC	05/11/2026	300.10
16945	T-SHIRT EXPRESS	05/11/2026	30.00
16946	US POST OFFICE	05/11/2026	202.78
16947	WELBORN, KAREN	05/11/2026	500.00
16948	WELBORN, KEVIN	05/11/2026	500.00

32 Computer Check(s) For a Total of 103,011.71

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	122	ACH	Checks For a Total of	929,086.26
	32	Computer	Checks For a Total of	103,011.71
Total For	154	Manual, Wire Tran, ACH & Computer Checks		1,032,097.97
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,032,097.97

FRANKLIN COMMUNITY SCHOOLS
Student-Centered • Innovative

April 13, 2026
Board of School Trustees

FCMS - Auditorium
625 Grizzly Cub Drive
Franklin, IN 46131
6:00 PM

1. WATCH MEETING LIVE
   You Tube Live Stream

2. CALL THE MEETING TO ORDER
   Debbie Gill
- The National Anthem by Pablo Mireles

3. RECOGNITION
   Dr. Clendening & Dr. Worland
- 2026 National Merit Scholarship Finalist
- Central Nine Students of the Month
- Boys & Girls Swim & Dive State Finals
- @myFCSAcademy

4. **CONSENT AGENDA**
   Debbie Gill

   A. Public Comments on any Consent Agenda Item
   Public comments regarding consent agenda items are limited to 3 minutes.
   There were no public comments on the consent agenda.
   Tina Jobe shared that the Internal Controls Manual has been updated and is on the consent agenda for approval. The Debt Management Policy-F325 was updated to reflect and not to exceed $0.69 debt service tax rate.
   Dr. Worland highlighted the minor changes to the 2026-2027 district calendar. In response to the survey, we changed February 16th, 2027, to a snow make-up day and changed April 23rd to a regular school day (still a Sr. Project day).
   Dr. Clendening highlighted that Tim Kosch is retiring after 19 years of service and Kelli Teague is retiring after 25 years of service. Officer Gentry (SRO at Northwood) will also be retiring. We are adding the maps of Shelby County and Morgan County to the Transfinder apps due to our McKinney-Vento students who live in those counties. Debbie Gill shared the generous donations that will go towards school lunch debt.

B. 2026-2027 District Calendar Update
C. Allowance of Claims and Vouchers
D. Approve Minutes
E. Bus Camera Pricing
F. CBIS & FCHS Boiler Projects
G. CDW-G Quote Confirmation
H. Donations
I. FCHS Roof 2026 Contract
J. Wall & Roof Repairs
K. FCS Professional Development Travel
L. Grant Summary Sheet
M. Hardscape Improvements - FCMS, FCHS & Needham Elementary
N. Indiana Online Academy Contract
O. Overnight / Out of State Trips
P. Personnel Report
Q. Policies & Guidelines
R. Pool Liner - FCHS
S. Software Renewals
T. Surplus
U. Transfinder Proposal
V. Consent Agenda Vote
Motion to approve the consent agenda. This motion, made by Jennifer Mann and seconded by David Yount, Passed.

Debbie Gill:	Yea
Brett Jones:	Yea
Jennifer Mann:	Yea
Becky Nelson:	Yea
David Yount:	Yea

Yea: 5, Nay: 0

5. **SUPERINTENDENT REPORTS**

A. Literacy Celebration
Dr. Mark Heiden
We attended a celebration at the Statehouse to celebrate our successes in IREAD with Dr. Mark Heiden & Mrs. Katie Smith. Dr. Mark Heiden was the principal selected to represent the 200 schools at the statehouse, giving a speech on reading excellence.

B. Quarterly Financial Report
Tina Jobe
Tina Jobe shared that our first financial quarter report shows we are on target in most areas.

6. **ACTION ITEMS**

   A. Public Comments on any Action Item
   Public comments regarding action items are limited to 3 minutes.
   There were no public comments on any action items.

7. **DISCUSSION**

   A. 2027-2028 District School Calendar
   Dr. Worland
   Dr. Worland shared a draft of the 2027-2028 district school calendar.

   B. New Curriculum Resources
   Dr. Worland reviewed new curriculum resources for the 2026-2027 school year.

   C. Public Comments on Discussion Items
   Public comments regarding discussion items are limited to 3 minutes.
   There were no public comments on the discussion items.

8. **BOARD / ADMINISTRATIVE COMMENTS**

   A. Board Comments
   Committee Updates

- Communications Committee
- Calendar Committee
- Central Nine
- Superintendent's Strategic Taskforce

Communications Committee: Conversations with the Superintendent have been ongoing with a virtual and a lunch edition. A recap was shared on @myFCSAcademy, and we discussed how we can keep the participants active.

Central Nine: We have several students who will be participating in the state skills USA competition. A college and career fair will be held this week for the students. Job Ready 360 software was purchased to record their work-based learning hours during the program and internship.

Strategic Taskforce: Met with the MS leaders, where they shared a day in a life and what keeps them up at night. The HS will be discussed at the April 30th meeting. We will pause for the summer and come back in August/September/October and be ready to present the draft of our new strategic plan at the November board meeting. Dr. Clendening has proposed a partnership with Nate Levenson's firm to conduct a comprehensive review of our Special Education program. This process will involve an in-depth analysis of our daily operations and collaborative discussions with our SPED committee. By evaluating our current data, Mr. Levenson will help us develop a targeted action plan to be integrated into our district's long-term strategic goals.

Brett Jones asked about where we are with the LEAP program. Mr. Wagner shared that since we last met, the HS was notified that we will be able to continue the JAG program through the next school year.

   B. Administrative Comments

9. **CALENDAR**

A. Calendar of Events

- Conversations with the Superintendent
  - Virtual - April 20, 6:30 pm
  - Lunch - May 1, 12:30 pm at FCMS Media Center (Legendary Kitchen will be available for purchase)
  - Virtual - May 4, 6:00 pm
  - Coffee - May 5, 9:00 am at Main & Madison
- Senior Project Day & FCHS Prom: April 24
- End-of-Year Recognition Banquet: April 27, 6:00 pm, FCHS
- Superintendent Strategic Taskforce: April 30, 6:30-8:00 pm, CIBS
- Teacher Appreciation Week: May 4-8
- Central Nine Awards Day: May 7
- Senior Awards: May 18, 5:00-8:00, HS Auditorium
- FCHS Graduation: Saturday, May 23, 10:00 am

10. ADJOURNMENT

Motion to adjourn the meeting at 7:20 pm. This motion, made by Brett Jones and seconded by David Yount, Passed.

Debbie Gill:	Yea
Brett Jones:	Yea
Jennifer Mann:	Yea
Becky Nelson:	Yea
David Yount:	Yea

Yea: 5, Nay: 0

11. 11. I.C. 5-14-9-1

David Yount is an appointed member of the Franklin Community School Corporation Board of School Trustees representing Needham Township appointed by Franklin Community School Board. The date of appointment was January 30, 2025, and the term expires December 31, 2026.

Board of School Trustees

Debbie Gill, President

David Yount, Vice President

Jennifer Mann, Secretary

Brett Jones, Member

Becky Nelson, Member

DONATIONS FOR APPROVAL
May 2026

FCHS

Books Donated to FCHS
R.M. Williams Outback Stations: Pastoral Australia
The British are Coming – Rick Atkinson

Amount: $100
For: Prom to offset ticket costs
From: Moore Investments & Holdings LLC

Amount: $250
For: Prom to offset ticket costs
From: Millie's Ice Cream Co.

Amount: $100
For: Prom to offset ticket costs
From: Franklin Jewelers

Amount: $200
For: Prom to offset ticket costs
From: BPO Elks Lodge 1818

Amount: $250
For: Prom to offset ticket costs
From: Fletcher

Amount: $100
For: Softball misc.
From: Constance L. Stevenson

Amount: $1,000
For: Prom (misc. use/defray ticket cost)
From: Upstream Prevention, Inc.

Amount: $125
For: Prom to offset ticket costs
From: Luse Custom Construction LLC

Amount: $100
For: Prom to offset ticket costs
From: Patton Plumbing LLC

Amount: $150
For: Prom to offset ticket costs
From: Crane Credit Union

Amount: $250
For: Prom to offset ticket costs
From: Bradley Hubler Chevrolet

Amount: $7,150
For: Baseball Misc. Use
From: Grizzly Baseball Club, Inc.

Amount: $6,000
For: Football uniforms
From: Bank of America

District

Amount: $548
For: Cub Pantry
From: Franklin Education Connection

Amount: $18,950
For: School Lunch Debt
From: Franklin Education Connection

Amount: $2,405
For: Classroom Grant Winners
From: Tri Kappa

Franklin Cub Academy

Amount: valued at $5,000
For: Donation of toys
From: DJECO US

Amount: $2,738.61
For: STEM materials
From: Tri Kappa

Cub Pantry

Amount: $207
For: To be used as needed
From: Union Elementary Choir Concert

Amount: $188
For: To be used as needed
From: Webb Elementary

Amount: $25
For: To be used as needed
From: Clinton & Krista Weicksel

Amount: $20
For: To be used as needed
From: Nanci Wildman

FAPE COMPASS SOFTWARE AND SERVICES AGREEMENT

This FAPE Compass Software and Service Agreement ("**Agreement**"), is entered into as of the date of the last signature below (the "**Effective Date**"), between Unified Leadership, LLC, a New Mexico limited liability company with offices located at PO Box 759 Pie Town, New Mexico 87827 ("**Company**"), and Franklin Community Schools, an Indiana school district with offices located at 998 Grizzly Cub Drive, Franklin, Indiana 46131 ("**Customer**"). Company and Customer may be referred to herein collectively as the "**Parties**" or individually as a "**Party**."

WHEREAS, Company has developed FAPE Compass, a cloud-based special education closed AI Agent which serves as a reference tool that assists school personnel to implement special education laws, policies, and procedures, which is comprised of "**Software**" and "**Services**", as more fully described in **Exhibit A** attached hereto; and

WHEREAS, Customer desires to access the Software and Services to aid in reference as part of the process in implementing special education laws, policies, and procedures with the terms and conditions of this Agreement, including the fees set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Definitions.

(a) "**Aggregated Statistics**" means data and information related to Customer's use of the Services that is used by Company in an aggregate and anonymized manner, including to compile statistical and performance information related to the provision and operation of the Services. Aggregated Statistics shall not identify Customer or include any of Customer's Confidential Information.

(b) "**Artificial Intelligence Tools**" In the course of providing the Services, Company will use artificial intelligence ("AI") tools or technologies. These tools are embedded in the Services and are intended to improve the efficiency and quality of the Services. Company will not input any confidential information or personally identifiable Customer information into AI tools that do not meet Company's security and confidentiality standards. Company will not use prompts/outputs to train public models. Company maintains sub processor list and will impose confidentiality and security obligations on them.

(c) "**Authorized User**" means Customer's employees, consultants, contractors, and agents (i) who are authorized by Customer to access and use the Services under the rights granted to Customer pursuant to this Agreement and (ii) for whom access to the Services has been purchased hereunder.

(d) **"Confidential Information"** has the meaning set forth in Section 6.

(e) **"Customer Data"** means all information submitted by or for Customer or its Authorized Users to the Services, including staff contact information and district policies and procedures. For clarity, Student Education Records and other Student PII, as defined by FERPA, are considered Customer Data when processed under an applicable written data-sharing agreement, Exhibit B, attached hereto. Except as permitted by such agreement, Customer will not submit Student PII to the Services.

(f) **"Customer Reference Materials"** has the meaning set forth in Section 3(a).

(g) **"Documentation"** means Company's user manuals, handbooks, and guides relating to the Services provided by Company to Customer either electronically or in hard copy form.

(h) "**Feedback**" has the meaning set forth in Section 7(c).

(i) "**Fees**" has the meaning set forth in Section 5(a).

(j) "**Losses**" has the meaning set forth in Section 9(a).

(k) **"Company IP"** means the Services, the Documentation, and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, Company IP includes Aggregated Statistics and any information, data, or other content derived from Company's monitoring of Customer's access to or use of the Services, but does not include Customer Data.

(l) **"Software"** means Company's hosted FAPE Compass application and any related code made available by Company to provide the Services.

(m) **"Services"** means the software-as-a-service offering described in **Exhibit A**.

(n) "**Service Suspension**" has the meaning set forth in Section 2(e).

(o) "**Third Party Claim**" has the meaning set forth in Section 9(a)(i).

(p) **"Third-Party Products"** means third-party platforms, models, datasets, software, or services (e.g., hosting providers, AI model providers, analytics tools) that interoperate with or are used to deliver the Services.

2. Access and Use.

(a) Provision of Access. Subject to and conditioned on Customer's payment of Fees and compliance with all the terms and conditions of this

Agreement, Company hereby grants Customer a non-exclusive, non-transferable (except in compliance with Section 12(g) below) right to access and use the Services during the Term, solely for use by Authorized Users in accordance with the terms and conditions herein. Such use is limited to Customer's internal use. Company shall provide to Customer the necessary passwords and network links or connections to allow Customer to access the Services.

(b) Documentation License. Subject to the terms and conditions contained in this Agreement, Company hereby grants to Customer a non-exclusive, non-sublicensable, non-transferable (except in compliance with Section 12(g) below) license to use the Documentation during the Term solely for Customer's internal business purposes in connection with its use of the Services.

(c) Use Restrictions. Customer shall not use the Services for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of the Services or Documentation, in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Services or Documentation; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Services, in whole or in part; (iv) remove any proprietary notices from the Services or Documentation; or (v) use the Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law.

(d) Reasonable Use Clause. The services are provided on a subscription basis for reasonable internal use by Customer's Authorized Users. Customer agrees not to use the Services in a manner that materially exceeds typical usage patterns for similarly situated educational institutions, including, but not limited to, automated, programmatic, or bulk query submissions. If Customer's usage materially exceeds commercially reasonable levels, as determined by Company in good faith based on system metrics and average customer usage, Company reserves the right to (i) notify Customer, (ii) implement reasonable usage limitations, or (iii) require the Parties to negotiate in good faith an adjustment to Fees to account for such excess usage. Company will not impost additional charges without prior written notice.

(e) Reservation of Rights. Company reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the Company IP.

(f) Suspension. Notwithstanding anything to the contrary in this Agreement, Company may temporarily suspend Customer's and any Authorized User's access to any portion or all of the Services if: (i) Company reasonably determines that (A) there is a threat or attack on any of the Company IP; (B) Customer's or any Authorized User's use of the Company IP disrupts or poses a security risk to the Company IP or to any other Customer or vendor of Company; (C) Customer, or any Authorized User, is using the Company IP for fraudulent or illegal activities; (D) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; or (E) Company's provision of the Services to Customer or any Authorized User is prohibited by applicable law; (ii) any vendor of Company has suspended or terminated Company's access to or use of any third-party services or products required to enable Customer to access the Services; or (iii) in accordance with Section 5(a)(iii) (any such suspension described in subclause (i), (ii), or (iii), a "**Service Suspension**"). Company shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Services following any Service Suspension. Company shall use commercially reasonable efforts to resume providing access to the Services as soon as reasonably possible after the event giving rise to the Service Suspension is cured. Company will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

(g) Compliance with Student Data Agreements. If the Parties execute the Data Privacy Agreement (Exhibit B) or other similar student data agreement ("Student DPA"), Company will comply with it for Student PII processed under this Agreement. The Student DPA will govern solely with respect to Student PII and will control over this Agreement only in the event of a direct conflict on that subject.

(h) Aggregated Statistics. Notwithstanding anything to the contrary in this Agreement, Company may monitor Customer's use of the Services and collect and compile Aggregated Statistics. As between Company and Customer, all right, title, and interest in Aggregated Statistics, and all intellectual property rights therein, belong to and are retained solely by Company. Customer acknowledges that Company may compile Aggregated Statistics based on Customer Data input into the Services. Customer agrees that Company may (i) make Aggregated Statistics publicly available in compliance with applicable law, and (ii) use Aggregated Statistics to the extent and in the manner permitted under applicable law; provided that such Aggregated Statistics do not identify Customer or Customer's Confidential Information.

(i) Change Management. Company may modify the Services from time to time. Company will not materially reduce core functionality during a Subscription Term without reasonable notice.

3. Customer Responsibilities.

(a) General. Customer is responsible and liable for all uses of the Services and Documentation resulting from access provided by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Customer shall deliver to Company the names and email addresses of all Authorized Users and shall keep Company updated on any changes to Authorized Users. Customer shall deliver to Company in digital text format all Customer reference materials, including, without limitation, all applicable policies, procedures, and websites ("Customer Reference Materials") for initial Customer set-up. Customer shall notify Company of any updates to the Customer Reference Materials and provide such updated materials to Company on an ongoing basis during the Term. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Services, and shall cause Authorized Users to comply with such provisions.

(b) Intellectual Property Acknowledgement. Customer acknowledges that the Software and related Company IP are owned by the Company and protected under applicable intellectual property laws. During the Term, Customer shall not challenge, or assist others in challenging, Company's ownership of the Software or Company's trademarks, nor seek to register or claim any rights that are confusingly similar to Company's trademarks.

4. Service Levels and Support.

(a) Service Levels. Subject to the terms and conditions of this Agreement, Company shall use commercially reasonable efforts to make the Services available in accordance with the service levels set out in **Exhibit A**.

(b) Support. The access rights granted hereunder entitle Customer to the support services described on **Exhibit A**.

5. Fees and Payment.

(a) Fees. Customer shall pay Company the fees ("**Fees**") as set forth in **Exhibit A** without offset or deduction. Customer shall make all payments hereunder in US dollars on or before the due date set forth in **Exhibit A**. If Customer fails to make any payment when due, without limiting Company's other

rights and remedies: (i) Company may charge interest on the past due amount at the rate of 18% per annum (1.5% per month) or, if lower, the highest rate permitted under applicable law; (ii) Customer shall reimburse Company for all costs incurred by Company in collecting any late payments or interest, including attorneys' fees, court costs, and collection agency fees; and (iii) if such failure continues for thirty (30) days or more, Company may suspend Customer's and its Authorized Users' access to any portion or all of the Services until such amounts are paid in full.

(b) Taxes. All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on Company's income.

(c) Auditing Rights and Required Records. Customer agrees to maintain complete and accurate records in accordance with generally accepted accounting principles during the Term and for a period of two (2) years after the termination or expiration of this Agreement with respect to matters necessary for accurately determining amounts due hereunder. Company may, at its own expense, on reasonable prior notice, periodically inspect and audit Customer's records with respect to matters covered by this Agreement, provided that if such inspection and audit reveals that Customer has underpaid Company with respect to any amounts due and payable during the Term, Customer shall promptly pay the amounts necessary to rectify such underpayment, together with interest in accordance with Section 5(a). Customer shall pay for the costs of the audit if the audit determines that Customer's underpayment equals or exceeds Five percent (5%) for any quarter. Such inspection and auditing rights will extend throughout the Term of this Agreement and for a period of two (2) years after the termination or expiration of this Agreement.

6. Confidential Information. From time to time during the Term, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media, whether or not marked, designated, or otherwise identified as "confidential" (collectively, "**Confidential Information**"). Confidential Information does not include information that, at the time of disclosure, is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder. Notwithstanding the

foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire five years from the date first disclosed to the receiving Party; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

(a) Company maintains administrative, physical, and technical safeguards appropriate to the nature of the Services, including encryption in transit and at rest, logical access controls, and logging. Company will **notify Customer without undue delay** after confirming an unauthorized access to Customer Data within Company's control and will provide available information and reasonable cooperation. **Company's sole obligations** for any incident are those in this Section and the limitations in §10 apply.

(b) Publicity. Unless District provides written notice to the contrary, Unified Leadership may identify District as a client of Unified Leadership in its marketing materials, including its website, and may use District's name and publicly available logo for this limited purpose.

7. Intellectual Property Ownership; Feedback.

(a) Company IP. Customer acknowledges that, as between Customer and Company, Company owns all right, title, and interest, including all intellectual property rights, in and to the Company IP and, with respect to Third-Party Products, the applicable third-party companies own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.

(b) Customer Data. Company acknowledges that, as between Company and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data. Customer hereby grants to Company a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to

the Customer Data as may be necessary for Company to provide the Services to Customer, and a non-exclusive, perpetual, irrevocable, royalty-free, worldwide license to reproduce, distribute, modify, and otherwise use and display Customer Data incorporated within the Aggregated Statistics.

(c) Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to Company by mail, email, telephone, or otherwise, suggesting or recommending changes to the Company IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like, including pursuant to Company's ticketing system ("**Feedback**"), Company is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback. Customer hereby assigns to Company on Customer's behalf, and on behalf of its employees, contractors and/or agents, all right, title, and interest in, and Company is free to use, without any attribution or compensation to any party, any ideas, know-how, concepts, techniques, or other intellectual property rights contained in the Feedback, for any purpose whatsoever.

8. Warranty Disclaimer.

THE COMPANY IP IS PROVIDED "AS IS" AND COMPANY HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. COMPANY SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. COMPANY MAKES NO WARRANTY OF ANY KIND THAT THE COMPANY IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

9. Limitations of Liability. IN NO EVENT WILL COMPANY BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (a) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (b) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (c) LOSS OF GOODWILL OR REPUTATION; (d) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY, OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (e) COST OF REPLACEMENT GOODS OR

SERVICES, IN EACH CASE REGARDLESS OF WHETHER COMPANY WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE.

10. Term and Termination.

(a) Term. The initial term of this Agreement begins on the Effective Date and, unless terminated earlier pursuant to this Agreement's express provisions, will continue in effect for one (1) year from such date (the "Initial Term"). This Agreement will automatically renew for additional successive one (1) year terms unless earlier terminated pursuant to this Agreement's express provisions or either Party gives the other Party written notice of non-renewal at least sixty (60) days prior to the expiration of the then-current term (each a "Renewal Term" and together with the Initial Term, the "Term"). The Company reserves the right to modify the Fees applicable to any Renewal Term upon providing not less than sixty (60) days prior written notice to the Customer.

(b) Early Adopter One-Time Offer. Notwithstanding the standard Effective Date and payment terms set forth in this Agreement, Client is electing to participate in the FAPE Compass Early Adopter Promotion ("Promotion"). This is a one-time, limited offer available only to approved early adopter districts.

(i) Immediate Access; Modified Effective Date
Upon execution of this Agreement, Client shall receive immediate access to the FAPE Compass platform and related services.

(ii) For purposes of contract term calculation, the official twelve (12) month subscription period ("Subscription Term") shall begin on August 1, 2026, and shall continue for twelve (12) consecutive months thereafter, ending on July 31, 2027, unless otherwise terminated in accordance with this Agreement.

(iii) Client acknowledges that access provided between the date of execution and July 31, 2026, is included as part of this Promotion and does not shorten or otherwise reduce the twelve (12) month Subscription Term beginning August 1, 2026.

(iv) Payment Terms Under Promotion
Under this Promotion, payment shall be structured as follows:

(A) A non-refundable initial payment of One Thousand Dollars ($1,000.00), due upon execution of this Agreement.

(B) The remaining balance of the annual subscription fee shall be due and payable in full on August 1, 2026.

(v) No Proration; Full Annual Commitment. The Client agrees that participation in this Promotion constitutes a full twelve (12) month subscription commitment beginning August 1, 2026. The initial payment secures promotional pricing and early access but does not constitute a partial-term contract.

(vi) Non-Transferability. This Promotion is non-transferable and may not be combined with any other discount, promotional pricing, or special offer unless expressly agreed to in writing by Unified Leadership.

(vii) Failure to remit the remaining balance by August 1, 2026 may result in suspension of access to FAPE Compass services until payment is received.

(c) Termination. In addition to any other express termination right set forth in this Agreement:

(i) Company may terminate this Agreement, effective on written notice to Customer, if Customer: (A) fails to pay any amount when due hereunder, and such failure continues more than thirty (30) days after Company's delivery of written notice thereof; or (B) breaches any of its obligations under Section 2(c) or Section 6;

(ii) either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party materially breaches this Agreement, and such breach: (A) is incapable of cure; or (B) being capable of cure, remains uncured thirty (30) days after the non-breaching Party provides the breaching Party with written notice of such breach; or

(iii) either Party may terminate this Agreement, effective immediately upon written notice to the other Party, if the other Party: (A) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (B) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (C) makes or seeks to make a general assignment for the benefit of its creditors; or (D) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

(d) Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the Company IP and, without limiting Customer's obligations under Section 6, Customer shall delete, destroy, or return all copies of the Company IP and certify in writing to the Company that the Company IP has been deleted or destroyed. No expiration or termination will affect Customer's obligation to pay all Fees that may

have become due before such expiration or termination or entitle Customer to any refund.

(e) Survival. This Section 11(d) and Sections 1, 5, 6, 8, 9, 10, and 12 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

11. Miscellaneous.

(a) Entire Agreement. This Agreement, together with any other documents incorporated herein by reference and all related Exhibits, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both written and oral, with respect to such subject matter. In the event of any inconsistency between the statements made in the body of this Agreement, the related Exhibits, and any other documents incorporated herein by reference, the following order of precedence governs: (i) first, this Agreement, excluding its Exhibits; (ii) second, the Exhibits to this Agreement as of the Effective Date; and (iii) third, any other documents incorporated herein by reference.

(b) Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a "**Notice**") must be in writing and addressed to the Parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the Party giving Notice from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), facsimile, or email (with confirmation of transmission), or certified or registered mail (in each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only: (i) upon receipt by the receiving Party; and (ii) if the Party giving the Notice has complied with the requirements of this Section.

(c) Force Majeure. In no event shall Company be liable to Customer, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement, if and to the extent such failure or delay is caused by any circumstances beyond Company's reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

(d) Amendment and Modification; Waiver. No amendment to or modification of this Agreement is effective unless it is in writing and signed by an authorized representative of each Party. No waiver by any Party of any of the provisions hereof will be effective unless explicitly set forth in writing and signed

by the Party so waiving. Except as otherwise set forth in this Agreement, (i) no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement will operate or be construed as a waiver thereof, and (ii) no single or partial exercise of any right, remedy, power, or privilege hereunder will preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

(e) Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

(f) Governing Law; Submission to Jurisdiction. This Agreement is governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Indiana. Any legal suit, action, or proceeding arising out of or related to this Agreement or the licenses granted hereunder shall be instituted in the federal courts of the United States or the commercial courts of the State of Indiana in each case located in and/or serving Hamilton County, Indiana, and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

(g) Assignment. Customer may not assign any of its rights or delegate any of its obligations hereunder, in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of Company. Any purported assignment or delegation in violation of this Section will be null and void. No assignment or delegation will relieve the assigning or delegating Party of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successor and assigns.

(h) Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 6 or, in the case of Customer, Section 2(c), would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance, and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary

damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity, or otherwise.

(i) Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

[Remainder of page left intentionally blank; signature page follows]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

UNIFIED LEADERSHIP, LLC	FRANKLIN COMMUNITY SCHOOLS
_____	By: _____
Dr. Angela Balsley, CEO	Title: Board of School Trustees
Date: _____	Date: May 11, 2026

EXHIBIT A

Description of Software and Services, Fees

A. Description of Services:

The development of a customized, Customer-specific closed AI agent (**the Software**), a cloud-based special education closed AI Agent that serves as a reference tool to assist school personnel in implementing special education laws, policies, and procedures. It is not legal advice.

B. Access

Access and use of the FAPE Compass is web-based and accessible at a District-specific URL that will be provided to the Customer with onboarding.

C. Onboarding Services and Client Obligations

The Company shall provide onboarding services to Customer's staff as follows:

a. The Customer shall provide the Company with:

   1. A PDF of local district procedures related to special education. The information will only be used for the Customer software customizations and will not be shared with other Customers.
   2. The Customer shall provide the staff name and staff email for all of Customer's intended users delivered to the Company via Excel or Google Sheets.

b. Within two (2) weeks after receiving the procedures and staff emails, the Company shall send notice to the Director of Special Education (or comparable position) to set up a thirty (30) minute onboarding session, which shall take place via Zoom or other means of remote electronic meeting. Customer agrees that it shall make the Director of Special Education available for such meeting, as Customer acknowledges that until such time as such meeting takes place, Customer shall not have full access to the FAPE Compass. Upon completing the onboarding training by the Director of Special Education, Company shall fully enable the login credentials for all Customer staff.

c. If requested, the Company shall conduct one (1) additional (30) minute onboarding session per year with the district FAPE Compass users. Further onboarding shall be the responsibility of the Customer.

d. New user emails can be requested by the District Administrator by submitting a ticket through the Feedback Form in the software or by sending an email to support@unifiedleadership.org.

D. Software Updates

Company shall maintain the FAPE Compass software with regular updates as required to maintain the functionality of the software.

E. Customer Customized Software Updates

Company will refresh Customer's Customized data in the FAPE Compass software at the request of the Customer not more frequently than every thirty (30) days during the Term. Customer shall be responsible for sending updated PDF's to Company in a timely manner. Company shall refresh the Customer Customized Software within five (5) business days after receipt of updated PDF's.

F. Customer Support Hours

Users can submit feedback and requests for assistance through the Feedback Form within the software. Company will provide Customer with technical support via electronic mail on weekdays during the hours of 9am through 4pm Eastern Standard Time, with the exclusion of Federal Holidays. Customer shall designate not more than two (2) Customer staff members who shall contact Company for technical support on behalf of all other Customer staff. Customer shall submit support requests to support@unifiedleadership.org. All support requests must contain a minimum of the full name, telephone number, an email for the contact, as well as a detailed description of the issue. Company will use commercially reasonable efforts to respond to support requests within forty-eight (48) hours of receiving the complete information.

G. Update and Scheduled Maintenance

The Company shall use commercially reasonable efforts to ensure that the Software will be available 95% of the time, measured monthly, excluding holidays and weekends and scheduled maintenance. Scheduled maintenance shall not occur between the hours of 5:00am-7:00pm Eastern Standard Time. If Customer requests maintenance during these hours, any uptime or downtime calculations will exclude periods affected by such maintenance. Further, any downtime resulting from outages of third-party connections or utilities or other reasons beyond Company's control will also be excluded from any such calculation.

H. Support and Consulting Services

Leadership Support and Consulting Services are available on a time and materials basis as requested by the Customer. Any such Leadership Support and Consulting Services will be detailed in a contract addendum.

I. Fees and Payment

District shall pay Unified Leadership a total fee of Five Thousand and Two Hundred and Fifty Dollars ($5,250), as described in this Agreement.

Under the Early Adopter Promotion, payment shall be made as follows:

(i) An initial, non-refundable payment of $1,000 due upon execution of this Agreement; and

(ii) The remaining balance of $4,250 due and payable in full on August 1, 2026. Failure to remit payment when due may result in suspension of services until payment is received.

All fees are non-refundable except as expressly provided in this Agreement. Fees do not include applicable taxes, which shall be the responsibility of District.

EXHIBIT B

Data Privacy Agreement

This **Data Privacy Agreement** ("DPA") is entered into between **Unified Leadership, LLC** ("Company") and **District** ("Customer"), and is incorporated into the FAPE Compass Software and Services Agreement ("Agreement"). This DPA governs the handling of **Student PII** (as defined below) and controls over the Agreement solely with respect to Student PII in the event of conflict.

1. Definitions

> **"Student PII"** means personally identifiable information from student education records, as defined by **FERPA**, **COPPA**, and applicable state student privacy laws.
>
> **"School Official"**: Company and its authorized personnel are designated as "school officials" with legitimate educational interests under FERPA, acting under the direct control of Customer.
>
> **"De-Identified Data"** means data that cannot reasonably identify a student, consistent with FERPA de-identification standards.

2. Scope of Use

> Company shall use Student PII **solely to provide the Services** under the Agreement and for no other purpose. Company shall not sell or disclose Student PII, nor use it for targeted advertising or commercial purposes. Company may create **de-identified or aggregated data** for analytics and service improvement. No attempt will be made by Company to re-identify already anonymized data.

3. Data Ownership & Rights

> Student PII remains the property of and under the control of Customer. Company shall not claim ownership of Student PII.

4. Security

> Company maintains reasonable administrative, technical, and physical safeguards, including encryption of Student PII in transit and at rest, role-based access controls, secure hosting infrastructure that aligns with industry-recognized cybersecurity frameworks (e.g., NIST CSF).

Company will ensure subcontractors with access to Student PII are bound by obligations no less protective than this DPA.

5. Breach Notification

Company shall notify Customer **without undue delay and within 72 hours** of confirming unauthorized access, disclosure, or breach of Student PII. Company shall provide details on the nature of the incident, affected data, mitigation, and corrective measures. Company maintains a written **Data Breach Response Plan**, available to Customer upon request.

6. Data Retention & Deletion

30-Day Retention Limit. Company does not retain Student PII beyond **thirty (30) days** from the date of entry (including AI chat interactions). Student PII is purged from Company systems on a rolling 30-day basis.

Company may retain **only de-identified or aggregated data** that cannot reasonably identify a student. Customer is responsible for maintaining any permanent student records required by law before Company's 30-day deletion period expires.

7. Parental & Student Rights

Company shall reasonably assist Customer in responding to parent/student FERPA or state privacy rights requests. Company shall not respond directly without Customer's written direction.

8. Audit Rights

Upon reasonable notice, Customer may request information regarding Company's privacy and security practices. Company will provide responses to reasonable questionnaires or certifications.

9. Survival

The obligations in this DPA survive termination of the Agreement with respect to Student PII retained under applicable law.

10. Miscellaneous

This DPA is governed by the same law and venue as the Agreement. In the event of conflict between this DPA and the Agreement, this DPA controls **solely for Student PII**.

Grant Writer: Mallory Watson

Grant Manager:

School/Department: Webb Elementary Phone:

Fax:

Email: watsonma@franklinschools.org

Grant Summary Sheet

Submit completed form to:
Cammy Hoffman
Assistant Deputy Treasurer

Submit prior to application deadline

Phone: 346-8748

GRANT DESCRIPTION

Funding Agency: Amazon

Funding Agency Website: www.amazon.com

Project Title: Building Empathy and Inclusion through Literature

Funding Source:
- ☐ State
- ☐ Federal
- Indirect Cost: $
- ☐ Foundation
- ☑ Other: Tri Kappa

Grant type:
- ☑ New
- ☐ Continuation

App. Deadline: 4/13/26

Award Date: 5/18/26

Project Start Date: 8/26

Project End Date: 5/27

Project Targets: (Check all that apply)
- ☑ Reading
- ☐ Math
- ☑ Writing
- ☐ Science
- ☐ Social Studies
- ☐ Art
- ☐ Technology
- ☐ Other (List Below)

Check all pertinent budget items included in project:
- ☐ Salaries (i.e. Stipends, substitutes, etc.)
- ☐ Additional staff List:
- ☐ Benefits (Must be included with salaries)
- ☐ Consultants
- ☐ Purchase/Maintenance Agreements
- ☐ Travel
- ☑ Materials/Supplies
- ☐ Technology - Computers/Software
- ☐ Transportation (Student)
- ☐ Equipment/Furniture
- ☐ Facilities

Amount of Funding Requested: $ 400

Required Signatures:
- ☑ Principal
- ☑ Superintendent
- ☐ Other (List Below)

☐ Matching Funds/In-Kind Cont. (List below)

Identify any District obligations after funding ends:

Summarize the overall purpose of the grant and indicate how this grant will support your school improvement plan and/or District Strategic Plan

Please see attached

The information provided accurately represents the intended project: Mallory Watson (Grant Writer/Manager) 04/07/26 (Date)	Approved: _____ (Principal or Administrator) _____ (Date)
Reviewed by: _____ (Business Office) _____ (Date)	Approved: _____ (Superintendent) _____ (Date)

Name: Mallory Watson

Email: watsonma@franklinschools.org

School: Webb Elementary School

Grade: Fourth

Project Title: Building Empathy and Inclusion Through Literature

Description of the project:

This project will get my fourth-grade students involved in a novel study of *Out of My Mind* by Sharon M. Draper. As we read together, students will follow the story of Melody, a girl with cerebral palsy who has a brilliant mind but can't communicate in typical ways. Her story helps students build empathy while also strengthening their reading skills and understanding of inclusion.

Throughout the unit, students will take part in guided reading, partner discussions, and small group conversations. We'll focus on important literacy skills like understanding themes, looking at how characters grow, making inferences, and using evidence from the text. Students will also do journaling and writing activities to help them connect the story to their own lives and think about different perspectives.

To deepen their understanding, students will participate in hands-on activities that show what communication challenges can feel like. These experiences help spark important conversations about kindness, patience, and respect.

At the end of the unit, students will complete a final project where they can show what they've learned through creative or written responses, such as diary entries, presentations, or personal reflections.

Overall, this project will help students grow as readers while also building a more caring and inclusive classroom community.

In what specific areas of learning will this project be beneficial?

- Helps students better understand what they read by thinking about characters, events, and themes
- Builds critical thinking by having students make inferences and back up their ideas with evidence from the text
- Improves students' ability to summarize and find the main idea using important details

- Helps students understand how a story is put together (like cause/effect or problem/solution)
- Strengthens speaking and listening skills through class discussions and group conversations
- Encourages students to ask and answer questions to better understand the story
- Helps students share their ideas clearly in both speaking and writing
- Builds empathy and social awareness by exploring different perspectives and experiences
- Encourages students to reflect on their own thoughts and feelings through connections to characters
- Keeps students engaged by connecting them to a meaningful and relatable story
- Creates a positive classroom environment through shared reading and respectful discussions
- Helps students feel more confident sharing their ideas and participating in discussions

English/Language Arts (ELA)

- 4.RC.1 : Refer to details and examples in a text when explaining what a text says explicitly and when drawing inferences from the text.
- 4.RC.2: Paraphrase or summarize the main events in a story, myth, legend, or novel; identify the theme and provide evidence for the interpretation.
- 4.RC.5: Determine the main idea of a text and explain how it is supported by key details; summarize the text.
- 4.RC.7: Describe the organizational structure (e.g., chronological, problem-solution, comparison/contrast, procedural, cause/effect, sequential, description) of events, ideas, concepts, or information in a text or part of a text.
- 4.CC.1: Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) on grade-appropriate topics and texts, building on others' ideas and expressing personal ideas clearly.
- 4.CC.2: Pose and respond to specific questions to clarify or follow up on information, and make comments that contribute to the discussion and link to the remarks of others.
- 4.CC.3: Summarize major ideas and supportive evidence from test read aloud or inormation presented in diverse media and formats, including visually, quantitatively, and orally.
- 4.CC.5: Use appropriate language to report on a topic or text, or provide a narrative that organizes ideas appropriately using effective introductions and conclusions Use appropriate structure, facts, and relevant, descriptive details to support main ideas or themes, speaking at an understandable pace in a clear and concise manner.

Amount requested: $400

What will the funds specifically purchase?
Class set of *Out of My Mind* (25–30 copies)
Student journals
Printed comprehension guides and activity sheets
Audiobook version for accessibility
Annotation Materials (highlighters, sticky notes, sticky flags)

Will the project be able to move forward if it is only partially funded? Maybe

Is this project being funded by any other grants? If so, what amount have you been given? No

Grant Writer: Katie Stainbrook

Grant Manager:

School/Department: Webb Elem.

Phone: 317-346-8300

Fax:

Email: stainbrookk@franklinschools.org

Grant Summary Sheet

Submit completed form to:
Cammy Hoffman
Assistant Deputy Treasurer

Submit prior to application deadline

Phone: 346-8748

GRANT DESCRIPTION

Funding Agency: Amazon

Funding Agency Website: www.Amazon.com

Project Title: Hands on Learning with STEM Bins

Funding Source:
- ☐ State
- ☐ Federal
  Indirect Cost: $
- ☒ Foundation
- ☒ Other: Tri Kappa

Grant type:
- ☑ New
- ☐ Continuation

App. Deadline:	Award Date:	Project Start Date:	Project End Date:
4/13/26	5/18/26	8/7/26	May 2027

Project Targets: (Check all that apply)
- ☑ Reading
- ☑ Math
- ☐ Writing
- ☑ Science
- ☐ Social Studies
- ☑ Art
- ☑ Technology
- ☒ Other (List Below)

STEM

Check all pertinent budget items included in project:
- ☐ Salaries (i.e. Stipends, substitutes, etc.)
- ☐ Additional staff List:
- ☐ Benefits (Must be included with salaries)
- ☐ Consultants
- ☐ Purchase/Maintenance Agreements
- ☐ Travel
- ☒ Materials/Supplies
- ☐ Technology - Computers/Software
- ☐ Transportation (Student)
- ☐ Equipment/Furniture
- ☐ Facilities

Amount of Funding Requested:

$ 400-500

Required Signatures:
- ☑ Principal
- ☑ Superintendent
- ☐ Other (List Below)

☐ Matching Funds/In-Kind Cont. (List below)

Identify any District obligations after funding ends:

Summarize the overall purpose of the grant and indicate how this grant will support your school improvement plan and/or District Strategic Plan

Please see attached form

The information provided accurately represents the intended project:		Approved:	
Katie Stainbrook	4/7/26		4/6/26
Grant Writer/Manager	Date	Principal or Administrator	Date
Reviewed by:		Approved:	
Business Office	Date	Superintendent	Date

2026-2027 Tri Kappa - Franklin Zeta Chapter - Classroom Grant Application

Project Title: Hands-On Learning with morning STEM Bins
Katie Stainbrook
4th Grade
Webb Elementary

Provide a brief description of the project:
This grant will fund the creation of STEM bins for a 4th grade classroom, providing students with hands-on, inquiry-based learning opportunities in science, technology, engineering, and mathematics. The first 15–20 minutes of the school day are an important time to set the tone for learning. Students arrive at different times and often need a structured, meaningful activity to begin their day.

STEM morning bins will:

- Provide consistent, purposeful activities during arrival time
- Reduce off-task behavior and improve classroom focus
- Support collaboration and social skills
- Reinforce critical thinking and problem-solving in a fun, low-pressure setting

Currently, there are limited hands-on resources available for this time, and these bins would ensure all students have access to engaging and educational materials each morning.

Morning bins help students transition into the school day in a calm, productive way while reinforcing STEM concepts through engaging, screen-free activities.

These bins will include materials and challenge cards that encourage critical thinking, problem-solving, collaboration, and creativity. STEM bins can also be used during small group instruction, early finisher time, and enrichment periods to support student engagement and deepen understanding of core concepts.

How will this project benefit your students? In what specific areas of learning will this project be beneficial?

STEM bins will transform the classroom into an interactive learning environment where students actively explore, create, and think critically. This project will provide lasting benefits by fostering curiosity, confidence, and a love of learning in all students.

Amount requested: $400-500

What will the funds specifically purchase?

The STEM bins will consist of a variety of materials and activity cards designed to challenge students in engineering, design, and problem-solving tasks. Each bin will focus on a specific type of activity, such as:



- Building and engineering (e.g., structures, bridges, towers)
- Simple machines and physics concepts
- Math-based puzzles and logic challenges
- Coding and sequencing activities (unplugged)
- Team-based design challenges

Each bin will include:

- Reusable materials (e.g., LEGO bricks, craft sticks, straws, connectors, gears)
- Task cards with clear instructions and goals
- Reflection sheets to encourage critical thinking and communication

Students will work individually or in small groups to complete challenges, test solutions, and refine their designs.

Thank you for your continued support and consideration in funding this project!

Mrs. Stainbrook

FRANKLIN COMMUNITY SCHOOLS
Student-Centered • Innovative

Student Trip Request Form – Overnight and/or Out-of-State Trips

Teacher: Webb 4th Grade School: Webb

Date(s) of Trip: May 6-7, 2027 Destination: Jameson Camp

Departure Time: 8:30 AM Return Time: 2:00 PM

Number of Students: ≈ 50 Number of Staff/Chaperones: ≈ 15

Purpose of Trip: Overnight Experience Name of Student Group: 4th Grade

Corporation Cost: busing Student Cost: between $60 - $65

✓ FCSC Vehicles ____ Vehicle Use Approved ____ Commercial Vehicles

List of Trip Activities (Itinerary)
Rock Climbing, archery, pond hunting, hike, team building, camp fire

Trip Objectives: teamwork, bonding, outdoor skills

Pre-Trip Activities Pertaining to the Trip: Family meeting, Chaperone training

Post-Trip Summary Activities Pertaining to the Trip: Post-trip writing activity and share-out

Principal: ✓ Approved ____ Not Approved CR Initials Date: 05/05/26

Supt.: ✓ Approved ____ Not Approved [illegible] Initials Date: 5/6/26

Board: ✓ Approved ____ Not Approved [illegible] Initials Date: 5-11-26

This request must be received at the Administration Building (Attn: Natalie) on the Monday prior to the regular monthly School Board meeting in order to be considered for approval.

FRANKLIN COMMUNITY SCHOOL CORPORATION
998 Grizzly Cub Drive
Franklin, IN 46131

Student Trip Request Form – Overnight and/or Out of State Trips

Teacher: Foraker / Luse School: FCHS

Date(s) of Trip: 5/14/2026 Destination Kings Island

Departure Time: 7:30 AM Return Time: 9:00 PM

Number of Students: 45 Number of Staff/Chaperones: 3

Purpose of Trip: Educational Name of Student Group: AP Physics/ AP Calculus

Corporation Cost: 0 Student Cost: $50.00

X FCSC Vehicles ____ Vehicle Use Approved ____ Commercial Vehicles

List of Trip Activities (Itinerary):
Carry out student designed lab activities in the park

Trip Objectives: the students will design and carry out experiments that directly relate to concepts learned in AP Physics and AP Calculs.

Pre-Trip Activities Pertaining to the Trip:
Use class time to design lab activities

Post Trip Summary Activities Pertaining to the Trip:
Present results to the class

Principal : ✓ Approved ___ Not Approved WMC Initials Date: 4/28

Supt. : ✓ Approved ___ Not Approved JL Initials Date: 5/5/26

Board : ✓ Approved ___ Not Approved Date: 5-11-'26

Note: This request must be received at the Superintendent's Office on the Thursday prior to the regular monthly School Board meeting in order to be considered for approval.

Q:fcsc/field trip request

FRANKLIN COMMUNITY SCHOOLS
Student-Centered · Innovative

Student Trip Request Form – Overnight and/or Out-of-State Trips

Teacher: 4th Grade School: Creekside

Date(s) of Trip 9/24/26 - 9/25/26 Destination: Jameson Camp

Departure Time: 8:30 AM 9/24/26 Return Time: 1:30 PM 9/25/26

Number of Students: ≈90 Number of Staff/Chaperones: ≈35

Purpose of Trip: overnight experience Name of Student Group: 4th grade

Corporation Cost: busing Student Cost: between $40-$65, depending on Creekside & PTO offsets

✓ FCSC Vehicles ____ Vehicle Use Approved ____ Commercial Vehicles

List of Trip Activities (Itinerary)
summer camp experience activities like rock climbing, archery, river fun, low-ropes, hiking, camp fire

Trip Objectives: teamwork, banding, outdoor fun, hiking

Pre-Trip Activities Pertaining to the Trip: family meeting & training prior

Post-Trip Summary Activities Pertaining to the Trip: debrief & journal writing

---

Principal: ✓ Approved ____ Not Approved MBH Initials Date: 4/30/26

Supt.: ✓ Approved ____ Not Approved M Initials Date: 5/5/26

Board: ✓ Approved ____ Not Approved DG Initials Date: 5-11-26

This request must be received at the Administration Building (Attn: Natalie) on the Monday prior to the regular monthly School Board meeting in order to be considered for approval.

FRANKLIN COMMUNITY SCHOOLS
Student-Centered • Innovative

Student Trip Request Form – Overnight and/or Out-of-State Trips

Teacher: Bennett
School: FCMS
Date(s) of Trip: May 16
Destination: Kings Island
Departure Time: 8:50 am
Return Time: 11:00 pm
Number of Students: 60
Number of Staff/Chaperones: 15
Purpose of Trip: Choir competition
Name of Student Group: Choir
Corporation Cost: _____
Student Cost: 100

✓ FCSC Vehicles _____ Vehicle Use Approved _____ Commercial Vehicles

List of Trip Activities (Itinerary)
attached

Trip Objectives: Perform & recieve critique on high level repertoire, celebrate the end of a successful year.

Pre-Trip Activities Pertaining to the Trip: Rehearsal May 13

Post-Trip Summary Activities Pertaining to the Trip: N/A

Principal: ✓ Approved _____ Not Approved RH Initials Date: 5/1/26
Supt.: ✓ Approved _____ Not Approved M Initials Date: 5/5/26
Board: ✓ Approved _____ Not Approved [illegible] Initials Date: 5/11/26

This request must be received at the Administration Building (Attn: Natalie) on the Monday prior to the regular monthly School Board meeting in order to be considered for approval.

FRANKLIN COMMUNITY SCHOOL CORPORATION
998 Grizzly Cub Drive
Franklin, IN 46131

Student Trip Request Form – Overnight and/or Out of State Trips

Teacher: Jeff Powers School: FCHS

Date(s) of Trip: June 22-26 Destination Lincoln State Park

Departure Time: 1PM - June 22 Return Time: 1PM - June 26

Number of Students: Approx. - 40 Number of Staff/Chaperones: 4

Purpose of Trip: Team Camp Name of Student Group: Cross Country

Corporation Cost: Partial Transportation Student Cost: Approx - $175

X FCSC Vehicles _____ Vehicle Use Approved _____ Commercial Vehicles

List of Trip Activities (Itinerary):
Last year's itinerary attached. This year should be similar to that.

Trip Objectives: We use this camp to build on team dynamics, discuss goals, and focus on training.

Pre-Trip Activities Pertaining to the Trip:
Runners participate in practice prior to leaving for camp.

Post Trip Summary Activities Pertaining to the Trip:
We will continue to meet as a team and work on furthering our team culture.

Principal : ___Approved ___Not Approved _____Initials Date: _____

Supt. : ✓ Approved ___Not Approved MC Initials Date: 4-17-26

Board : ___Approved ___Not Approved Date: _____

Note: This request must be received at the Superintendent's Office on the Thursday prior to the regular monthly School Board meeting in order to be considered for approval.

Q:fcsc/field trip request

Personnel Report 5/11/2026
Changes since 4/13/2026

NAME	BUILDING/POSITION	EFF. DATE	SALARY
	Explanation		
CERTIFIED PERSONNEL			
New Hires			
Megan Butler	Northwood- Summer School Teacher	06/19/26	$47.70/hour
	New position		
Rilee Findley	Northwood- Summer School Teacher	06/19/26	$54.34/hour
	New position		
Tisha O'Neill	Northwood- Summer School Teacher	06/19/26	$51.16/hour
	New position		
Valerie Petty	Northwood- Summer School Teacher	06/19/26	$69.93/hour
	New position		
Staff Changes			
Julia Ballesteros	To: FCHS/FCMS/Northwood- ELL Teacher	8/3/2026	
	From: FCHS/FCMS- ELL Teacher		
	Building change only		
Jody Bridges	To: FCMS- Science Teacher	8/3/2026	
	From: CBIS- 6th Grade Science/Social Studies Teacher		
	Replacing Alex Umberger resignation		
Brittany Goodnight	To: CBIS- 5th Grade ELA/Social Studies Teacher	8/3/2026	
	From: Webb- 1st Grade Teacher		
	Replacing Abigale Daniels resignation		
Christopher Knipp	To: FCMS- Social Studies Teacher	8/3/2026	
	From: FCMS- Art Teacher		
	Replacing Grace Perkins position change		
Mattie Satter	To: FCHS- Agriculture Teacher	8/3/2026	$50,000.00
	From: FCMS- Agriculture Teacher- Long-term sub		
	Replacing Daniel Batta position change		
Olivia Stinson	To: Needham- Special Education Teacher- Long-term sub	4/20/2026	
	From: Needham- Kindergarten Teacher- Long-term sub		
	Replacing Danielle Combs resignation		
Brooke Streit	To: Creekside- School Psychologist	8/3/2026	$61,000.00
	From: District-Wide- School Psychologist Intern		
	Vacant Position		
Resignation/Termination			
Abigale Daniels	CBIS- 5th Grade ELA/Social Studies Teacher	5/22/2026	
	Resignation		
Alicia Geesey	FCHS- Agriculture Teacher	5/22/2026	
	Resignation		
Tyler Holt	CBIS- Special Education Teacher	5/22/2026	
	Resignation		
Kimberly Spurlig	District-wide- Director of Mental Health	6/30/2026	
	Reduction in force		
Alex Umberger	FCMS- Science Teacher	5/22/2026	
	Resignation		

Personnel Report 5/11/2026
Changes since 4/13/2026

NAME	BUILDING/POSITION	EFF. DATE	SALARY
Retirement			
none			
Leave of Absence			
Alicia Geesey	FCHS- Agriculture Teacher	4/6/2026	
	Leave without pay day		
Kaitlyn Hollis	FCMS- ELA Teacher	4/8/2026	
	Leave without pay day		
Brooke Jernigen	FCHS- FACS Teacher	4/29/2026	
	Leave without pay day		
Mariah Lovins	FCHS- ELA Teacher	8/3/2026-12/1/2026	
	FML	Tentative	
Casey Lucas	Northwood- Speech Language Pathologist	3/2/2026-unknown	
	FML	Tentative, Intermittent	
Valerie Petty	Northwood- 2nd Grade Teacher	2/17/2026-2/20/2026	
	FML		
CLASSIFIED PERSONNEL			
New Hires			
Colin Anderson	FCHS - Stage Technician	3/27/2026	$18.00/hour
	New position		
Rebecca Balz	Cub Academy - Lead Instructor (3 days/week)	8/3/2026	$24.78/hour
	New position		
Valerie Chew	Webb - Special Education Assistant	4/14/2026	$16.65/hour
	Replacing Kasi Dodd		
Brooke Collins	Cub Academy - Summer Classroom Assistant	5/27/2026	$16.50/hour
	New position		
Jonathan Crouch	FCHS - Alternative Education Assistant	4/27/2026	$18.04/hour
	Replacing Meredit Bratton LOA		
Marrissa Eldridge	Creekside - Developmental Preschool Assistant	4/20/2026	$16.29/hour
	Replacing Christine Jackson		
Kaitlyn Nelson	Cub Academy - Summer Classroom Assistant	5/27/2026	$16.90/hour
	New position		
Molly Quinn	Cub Academy - Summer Classroom Assistant	5/27/2026	$16.90/hour
	New position		
Jason Roberts	District-wide - Aquatics Director	5/11/2026	$65,000.00
	Replacing Sean Barry		
Grace Shepherd	Needham - Behavior Interventionist	5/1/2026	$19.22/hour
	Replacing Nick Riggles		
Gregory Strehle	District-wide - School Resource Officer	4/20/2026	$70,000/year
	New position		
Staff Changes			
Ethan Demaree	To: FCMS - Essentail Skills Assistant	8/5/2026	$17.03/hour

Personnel Report 5/11/2026
Changes since 4/13/2026

NAME	BUILDING/POSITION	EFF. DATE	SALARY
	From: Needham/Webb - STEM Assistant		
	Replacing Nakicia Cooper		
Mary Justice	To: Cub Academy - Lead Instructor	8/3/2026	$22.62/hour
	From: Cub Academy - Classroom Assistant		
	New position		
Kaitlyn Nelson	To: Cub Academy - 2nd Shift Custodian	7/6/2026	$17.25/hour
	From: Cub Academy - Classroom Assistant		
	New position		
Stephanie McCrary	To: Cub Academy - Secretary	7/15/2026	$21.25/hour
	From: Union - Secretary		
	New position		
Stacy Parmer	To: Cub Academy - Treasurer/District - Internal Controls/ECA Coordinator	7/8/2026	$52,261.74/year
	From: Union - Treasurer/District - Internal Controls/ECA Coordinator		
	New position (treasurer only)		
Jamie Ripperger	To: Union - Treasurer	7/13/2026	$21.25/hour
	From: Creekside - Treasurer		
	Replacing Stacy Parmer		
Tricia Sharp	To: Union - Intervention Assistant (37.5 hours)	4/22/2026	$19.84/hour
	From: Union - Special Education Assistant (27.5 hours)		
	Rebecca Hall		
Melinda Washam	To: FCMS - Food Services	4/27/2026	$15.00/hour
	From: FCHS - Food Services		
	Replacing Vivian Greeson		
Haylee Wolf	To: Union - Part-time 2nd Shift Custodian	4/27/2026	$18.04/hour
	From: Union - Day Shift Custodian		
	Replacing Bailey Tichenor		
Haylee Wolf	To: Cub Academy - Custodian	6/15/2026	$18.04/hour
	To: Union - Part-time 2nd Shift Custodian		
	New position		
Resignation/Termination			
Sean Barry	District-wide - Aquatics Director	4/4/2026	
	Quit		
Chelsea Buergelin	District-wide - Behavior Technician	5/5/2026	
	Resignation		
Courtney Burke	FCHS - Performing Arts Coordinator	4/13/2026	
	Resignation		
Rebecca Hall	Union - Classroom Assistant	4/15/2026	
	Resignation		
Tori Hertenstein	Needham - Food Services	5/21/2026	
	Resignation		
Savannah Ponsler	Northwood - Summer School Nurse	5/5/2026	
	Resignation		
David Pratt	Transportation - Bona Fide Bus Driver	4/24/2026	
	Resignation		

Personnel Report 5/11/2026
Changes since 4/13/2026

NAME	BUILDING/POSITION	EFF. DATE	SALARY
Kathleen Shive	Creekside - Food Services	5/13/2026	
	Resignation		
Kathaleen Yeley	District - Operations Assistant	5/14/2026	
	Resignation		
Retirement			
none			
Leave of Absence			
Meredith (Paige) Bratton	FCHS - Alternative Education Assistant	4/21/2026 - 5/21/2026	
	FML		
Connie Phillips	Transportation - Bona Fide Bus Driver	4/7/2026, 4/8/2026 &	
	Leave without pay day	4/10/2026	
Seidina Schotting	Administration Building - Receptionist/Secretary to IT & Virtual School	4/28/26 - unknown	
	FML		
Lindsey Turnbloom	Transportation - Bona Fide Bus Driver	4/9/26 (1/2 day)	
	Leave without pay day		
Erin Wilhite	Transportation - Bus Aide	4/22/26 - unknown	
	FML		
ECA			
New Hires			
Ella Burgett	FCHS- Fall Cheerleading Assistant Coach	8/1/2026	ECA Stipend
	Replacing Brooklynne Elrod resignation		
Ethan Demaree	FCMS- Boys and Girls Swimming Assistant Coach	8/1/2026	ECA Stipend
	Replacing Griffin Edwards resignation		
Jason Dockery	CBIS- Intramural Sports Coach	4/14/2026	ECA Stipend
	Vacant Position		
Carla Gildersleeve	FCHS- Freshman Orientation Sponsor	8/1/2026	ECA Stipend
	Replacing Maci Ulmer resignation		
Christopher Knipp	FCMS- Boys and Girls Swimming Assistant Coach	8/1/2026	ECA Stipend
	Replacing Madison Purcell resignation		
Ashly Neher	FCMS- Fall Cheerleading Coach	8/1/2026	ECA Stipend
	Replacing Chloe Castellano resignation		
Ashly Neher	FCMS- Winter Cheerleading Coach	8/1/2026	ECA Stipend
	Replacing Chloe Castellano resignation		
Joseph Setnor	FCMS- Boys Soccer Coach	8/1/2026	ECA Stipend
	Replacing John Moore resignation		
Melissa Tunis	FCHS- PLC Leader	8/1/2026	ECA Stipend
	Replacing Nancy Bailey retirement		
Halle Wertz	FCHS- Fall Cheerleading Head Coach	8/1/2026	ECA Stipend
	Replacing Shelby Richards resignation		
Halle Wertz	FCHS- Winter Cheerleading Head Coach	8/1/2026	ECA Stipend
	Replacing Shelby Richards resignation		

Personnel Report 5/11/2026
Changes since 4/13/2026

NAME	BUILDING/POSITION	EFF. DATE	SALARY
Staff Changes			
none			
Resignation/Termination			
Nancy Bailey	FCHS- PLC Leader	5/22/2026	
	Resignation		
Courtney Burke	FCHS- Drama Director/School Play	4/13/2026	
	Resignation		
Courntey Burke	FCHS- Drama Club	4/13/2026	
	Resignation		
Courtney Burke	FCHS- Assistant Musical Director	4/13/2026	
	Resignation		
Chloe Castellano	FCMS- Fall Cheerleading Coach	4/13/2026	
	Resignation		
Chloe Castellano	FCMS- Winter Cheerleading Coach	4/13/2026	
	Resignation		
Griffin Edwards	FCMS- Boys and Girls Swimming Assistant Coach	4/13/2026	
	Resignation		
Leslie Hash	FCHS- Junior Class Sponsor	5/22/2026	
	Resignation		
Timothy Kosch	FCHS- Band Director	6/8/2026	
	Resignation		
Timothy Kosch	FCHS- Pep Band Director	6/8/2026	
	Resignation		
Alyson Spaulding	FCMS- 8th Grade Girls Basketball Assistant Coach	4/24/2026	
	Resignation		
Emma Sullivan	FCHS- Girls Volleyball Freshman Coach	5/4/2026	
	Resignation		
Maci Ulmer	FCHS- Freshman Orientation Sponsor	5/22/2026	
	Resignation		
Stephanie Woodring	FCHS- Junior Class Sponsor	5/22/2026	
	Resignation		
***Acronym Key Guide**			

Quit: No notice was given by the employee - quit either by phone or in person effective immediately
Resignation: Received letter from employee stating termination of employment with FCSC
LTS = Long Term Substitute
SWP= Suspension With Pay
SWOP = Suspension With Out Pay
FML = Family Medical Leave
FTE = Full Time Equivalent
LOA = Leave of Absence

Personnel Report 5/11/2026
Changes since 4/13/2026

NAME	BUILDING/POSITION	EFF. DATE	SALARY

May 2026 Board Meeting

"July 2026" Software Renewals

- **Synovia**
  - **$28,493.64**
- **Comodo (Skyward Certificate)**
  - **$449.99**
- **IXL**
  - **$43,750.00**
- **Kami**
  - **$11,350.00**
- **Cisco WebEx**
  - **$24,110.47**
- **Beanstack**
  - **$7,884.00**
- **Skyward**
  - **$44,557.08**
- **BoardBook**
  - **$3,250**
- **Meal Magic**
  - **$7,095.00**

FRANKLIN COMMUNITY SCHOOLS
Student-Centered · Innovative

Professional Development / Conference
Employee Travel Request Form

Building: Distict

Name(s): 1. Brian Gabel 2. _____

3. _____ 4. _____

5. _____ 6. _____

Event / Conference: SRO Supervisors & Management

Travel Destination (City/State): Murfreesboro, TN

Date(s): Leave: June 15, 2026 Return: June 17, 2026

Registration Approximate **Total Cost**: $400 / $400 per person

Hotel Approximate **Total Cost**: $477 / $477 per person

Flight Approximate **Total Cost**: $_____ / $_____ per person

Car Rental Approximate Cost: $_____

Account Title: 0300-E-2329000-5800-225

Pre-Travel Approval Signatures

Principal: _____ Date: _____

Superintendent: _____ Date: 5/5/26

FCS Board of School Trustees: _____ Date: 5-11-26

FRANKLIN COMMUNITY SCHOOLS
Student-Centered • Innovative

Dr. David Clendening
Superintendent

Dr. Brooke Worland
Assistant Superintendent

Ms. Tina Jobe
Mr. Steve Ahaus
Chief Financial Officers

Mr. Doug Kirby
Executive Director of Technology

Mr. Benji Betts
Executive Director of Operations

Declaration of Surplus Property

Date: May 11, 2026

The Franklin Community School Corporation hereby declares the following items as surplus property in accordance with applicable policies and procedures.

After review, the School Board and/or Superintendent has determined that the materials listed below are no longer needed for instructional or operational purposes and should be removed from active inventory:

- 2020 *Reading Wonders Indiana*, Grades K–4 Curriculum

These materials no longer hold instructional value, as they were adopted six years ago. They are considered obsolete and are no longer aligned with current curriculum standards and instructional needs. As such, they are formally designated as surplus and are authorized for disposal, sale, donation, or other disposition in compliance with district policy and state guidelines.

This declaration officially removes the listed materials from the district's inventory records.

To: Franklin Board of School Trustees

From: Steve Ahaus, Chief Financial Officer

Re: 2027 Budget Schedule

Date: May 11, 2026

The following proposed schedule will allow us to prepare the 2027 budget for Franklin Community School Corporation.

June 30, 2026	Deadline for Gateway submission of Pre-budget report.
August 1, 2026	Last day for the county auditor to submit certified net assessed values (CNAV) to the Department. The Department will make AV visible to every political subdivision via Gateway.
August 10, 2026	**Workshop on 2027 budget.**
August 21, 2026	Post notice of Public Hearing on 2027 budget. Notice is placed on the corporation website.
September 14, 2026	**Public Hearing on 2027 budget**. The budget Public Hearing must take place at least 10 days before the budget is adopted (On or before October 8th).
October 19, 2026	**School Board Adoption of the 2027 budget.**
October 20, 2026	Submit budget in Gateway (On or before November 9th).
December 31, 2026	DLGF certifies 2027 budget, rates, and property tax levies.

The Future of K-12 Accountability:
The final rule.

Full Presentation on SBOE website

@EducateIN

A TRANSITION PLAN TO DRIVE REAL IMPROVEMENT

Indiana's approach to implementation will **drive real and continuous improvement for students** by prioritizing....

- **Clear Expectations**
- **Transparent Data**
- **Intentional Supports**

FUTURE KEY MILESTONES & AREAS OF FOCUS

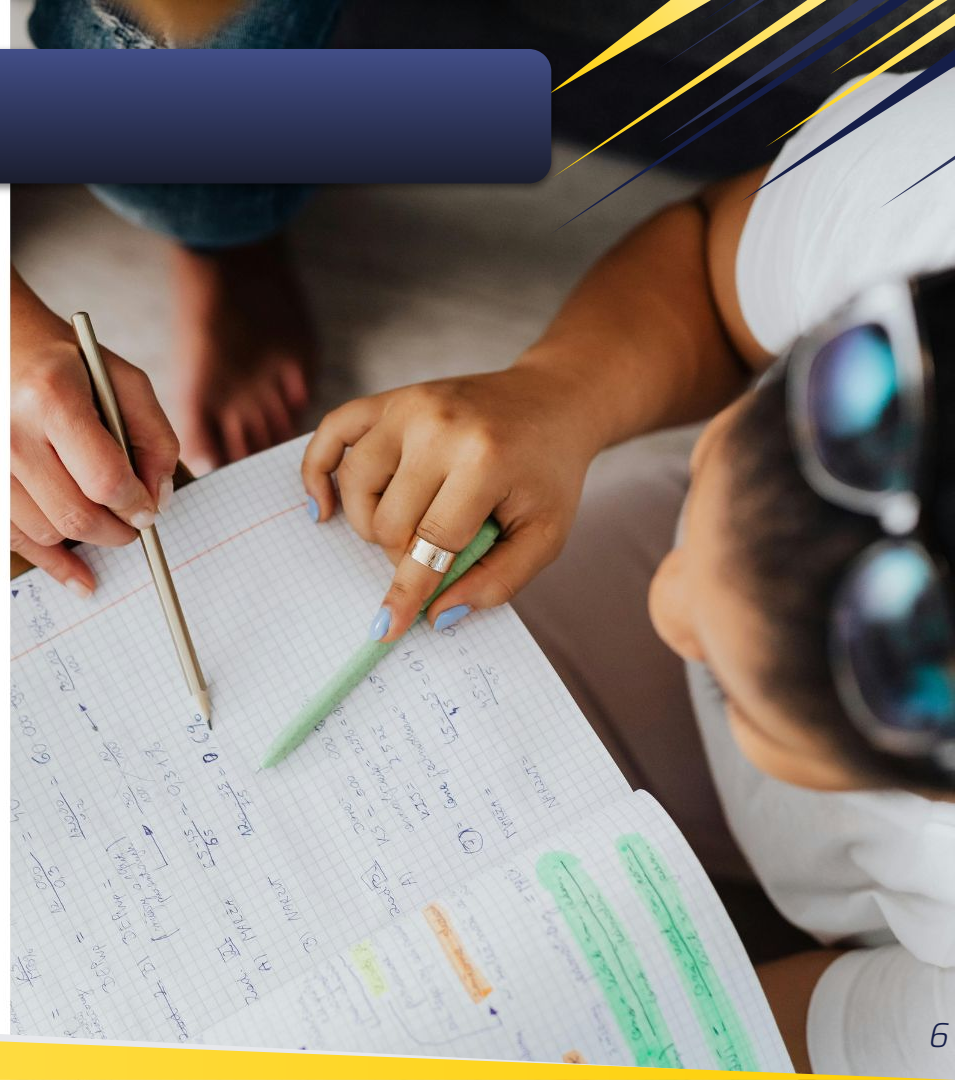
THE ESSENTIAL BUILDING BLOCKS: LITERACY & MATH	K-Grade 3
FOUNDATIONAL KNOWLEDGE AND SKILL DEVELOPMENT	Grades 4-8
KNOWLEDGE AND SKILL DEVELOPMENT + CAREER ENGAGEMENT	Grades 9-10
KNOWLEDGE AND SKILL DEVELOPMENT + CREDENTIALS & EXPERIENCES	Grades 11-12

A NEW BASELINE

The first year of letter grades will be referred to as **year zero** and will set a *clear baseline*.

This is **different than any past A-F years**. Schools are implementing the new diploma and readiness seals, as well as ILEARN checkpoints.

As we have learned from other states, **a transition plan is essential** to both short- and long-term success.



A STRATEGIC, AGGRESSIVE TRANSITION PLAN

	Initial Grading Scale	Final Grading Scale
A	85-100	90-100
B	75-84.9	80-89
C	65-74.9	70-79
D	55-64.9	60-69
F	<54.9	<59

*Note: To ensure rigor continues, if 25% of schools earn an A, the grading scale will **increase by 2.5 points**. This can occur twice before the scale reaches the final grading scale of 90-100.*

IMPLEMENTATION RESOURCES *COMING SOON*

- A comprehensive **success indicator dictionary**
- A **data reference guide** showing schools exactly which data reports are used to determine their accountability grade
- Informational **webinars** and a **frequently asked questions** document for district and school leaders, teachers, school board members, as well as parents and families
- **Data analysis tools** for district and school leaders
- A resource to help schools and communities **understand summative grades**
- And ***more***!

Student Examples

K-3 STUDENT-LEVEL EXAMPLE

Measure of Academic Mastery	Pass IREAD	Pass IREAD & Meet an Additional Success Indicator
ILEARN Math Approaching Proficiency	Passed IREAD	Yes

Measure of Academic Mastery	Initial Points Based on Academic Mastery	Pass IREAD or Meet WIDA Target (Newcomers Only)	Pass IREAD & Meet an Additional Success Indicator
ILEARN **At or Above** Proficiency	75	95	100
ILEARN **Approaching** Proficiency	65	85	95
ILEARN **Below** Proficiency	0	65	75

GRADE 4-8 STUDENT-LEVEL EXAMPLE

Measure of Academic Mastery	Additional Knowledge & Skills (x1)	Additional Knowledge & Skills (x2)	Additional Knowledge & Skills (x3)
ILEARN Math Approaching Proficiency	**Proficiency in Science (ILEARN)**	Acceleration in Academic Progress	Proficiency in Social Studies (ILEARN)

Measure of Academic Mastery	Initial Points Based on Academic Mastery	Additional Knowledge & Skills (x1)	Additional Knowledge & Skills (x2)	Additional Knowledge & Skills (x3)
ILEARN **At or Above** Proficiency	90	95	95	100
ILEARN **Approaching** Proficiency	45	65	80	90
ILEARN **Below** Proficiency	0	45	65	75

OUR SHARED GOAL: CONTINUOUS IMPROVEMENT



Schools will be able to clearly see where they can improve and have **support in developing a plan to get there.**

This is about *transparently* showing where we are today and being **clear about where we need to go in the future.**

Together, we must keep our focus on *continuous improvement* for **every community, every school, and most importantly, every student.**

FCS SUMMER PROJECTS

2026

FRANKLIN
COMMUNITY SCHOOLS
Student-Centered • Innovative



FRANKLIN CUB ACADEMY

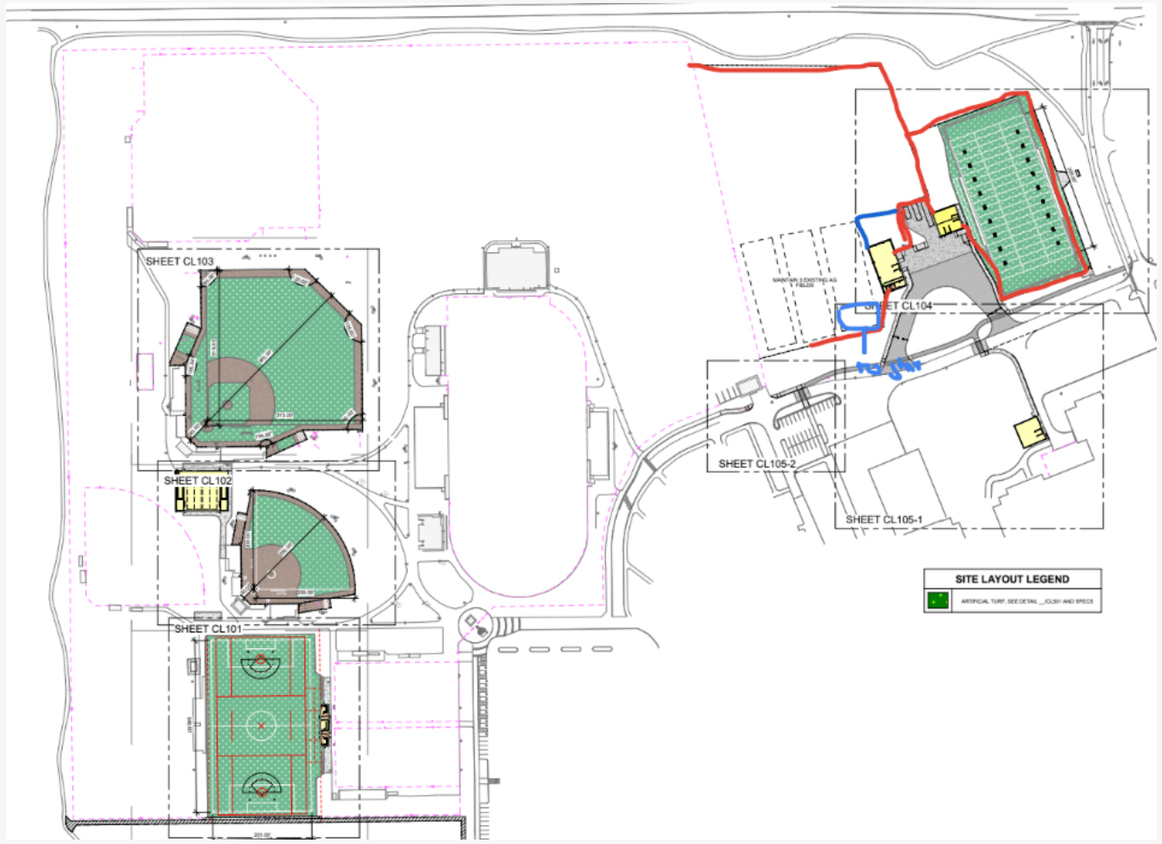
- June punch walk
- June furniture install
- Playground
- Flooring
- Ceiling Grid
- Countertops
- Sinks



PAC/ATHLETIC /AG BUILDING

Work continuing on this project.

- Baseball/Softball Turf is complete.
- Soccer turf complete this week.
- Band turf complete early June
- AG Barn / PAC & Band Storage
- Final touch ups in June as well.



BOILER REPLACEMENTS

- FCHS
- CBIS
- Maintenance Bond
- Irish Mechanical





HS ROOF

2nd Round of Shingle Replacement

Work has already begun on areas 17 & 18
Priority over summer on areas 1, 2, 3, 4, 11

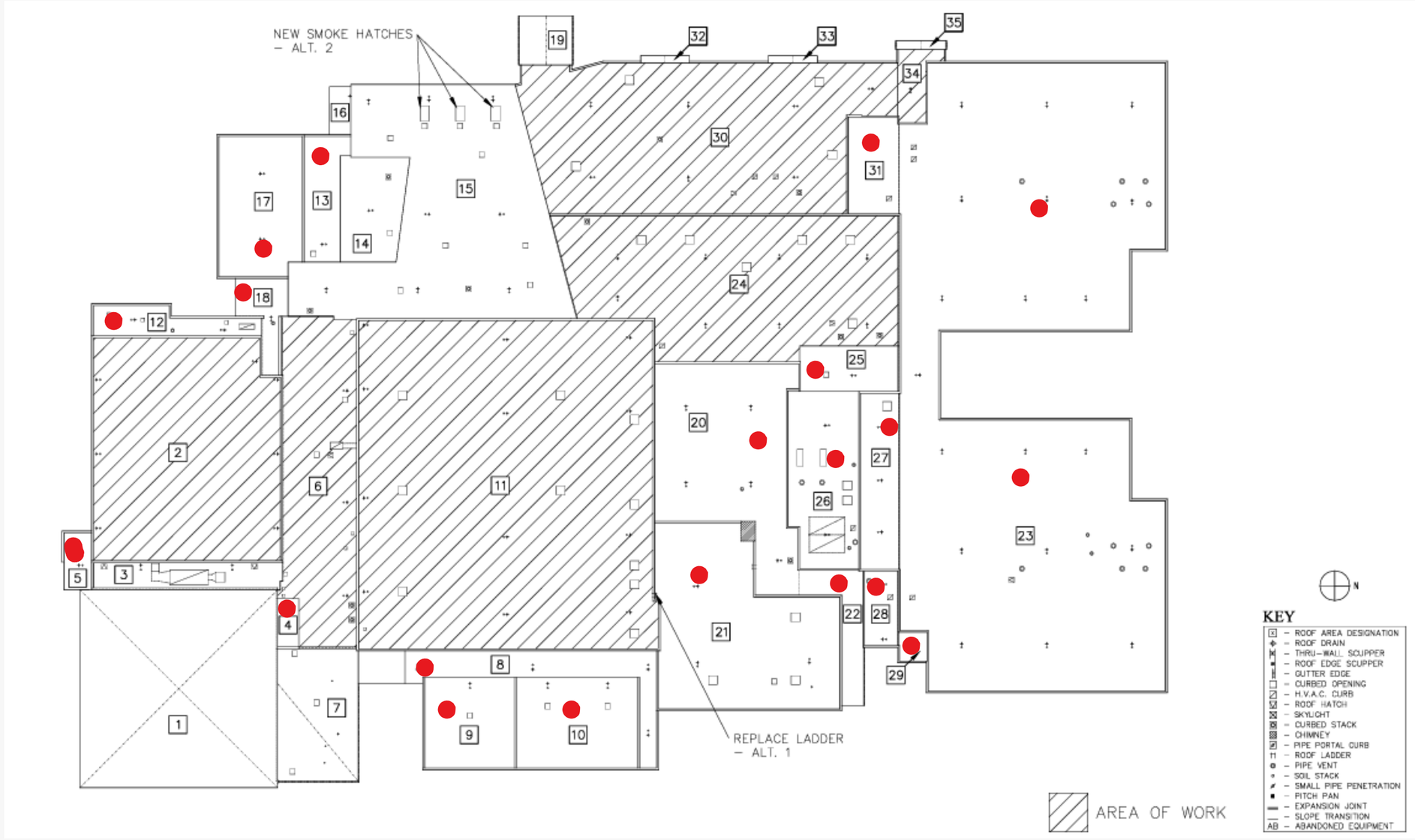


MS ROOF

2nd Round of roofing to finish the MS.

Red dots are where work will take place.

We will also be replacing old roof ladders.



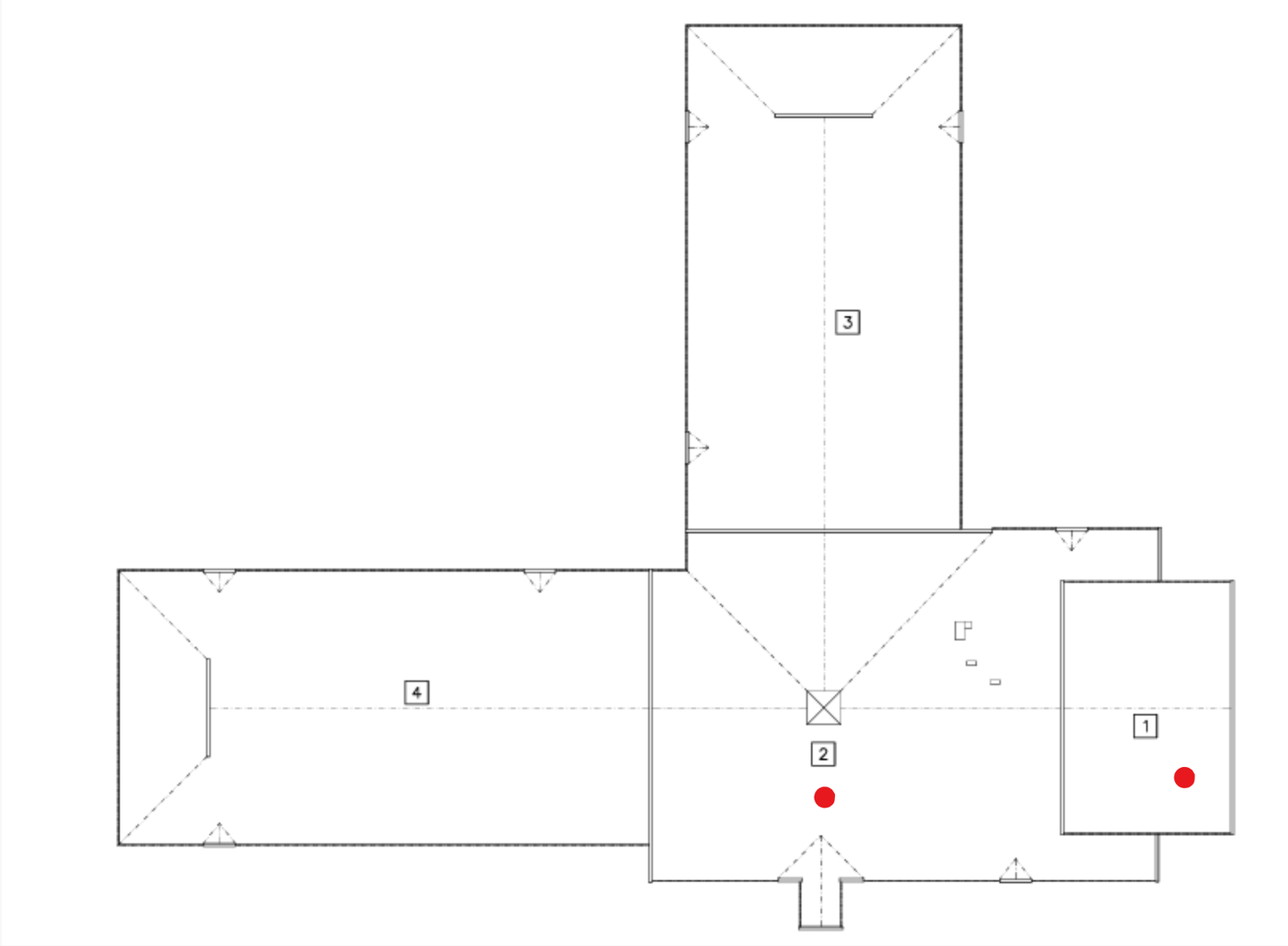
HS POOL LINER

Landmark will be doing this work beginning the first of August.

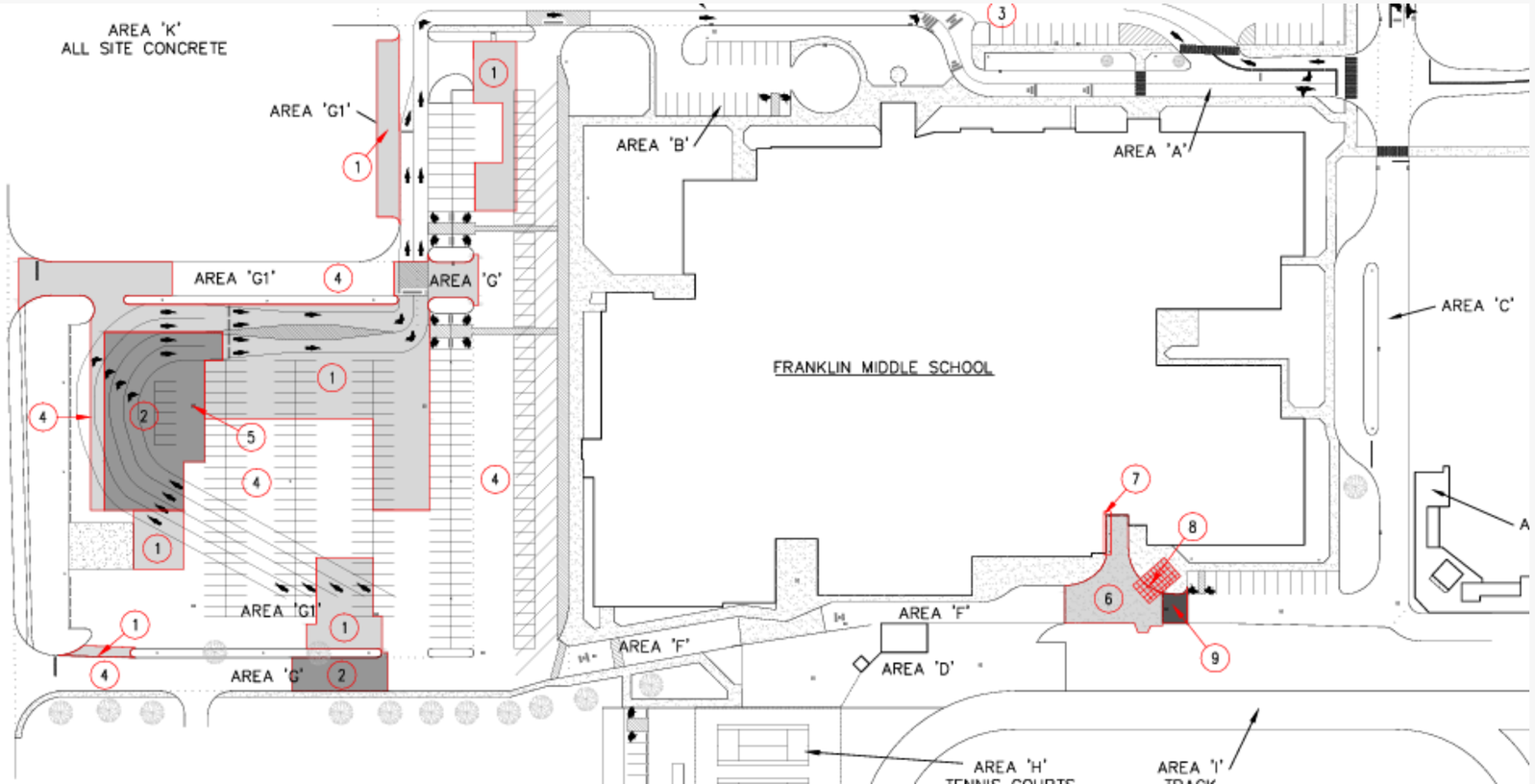


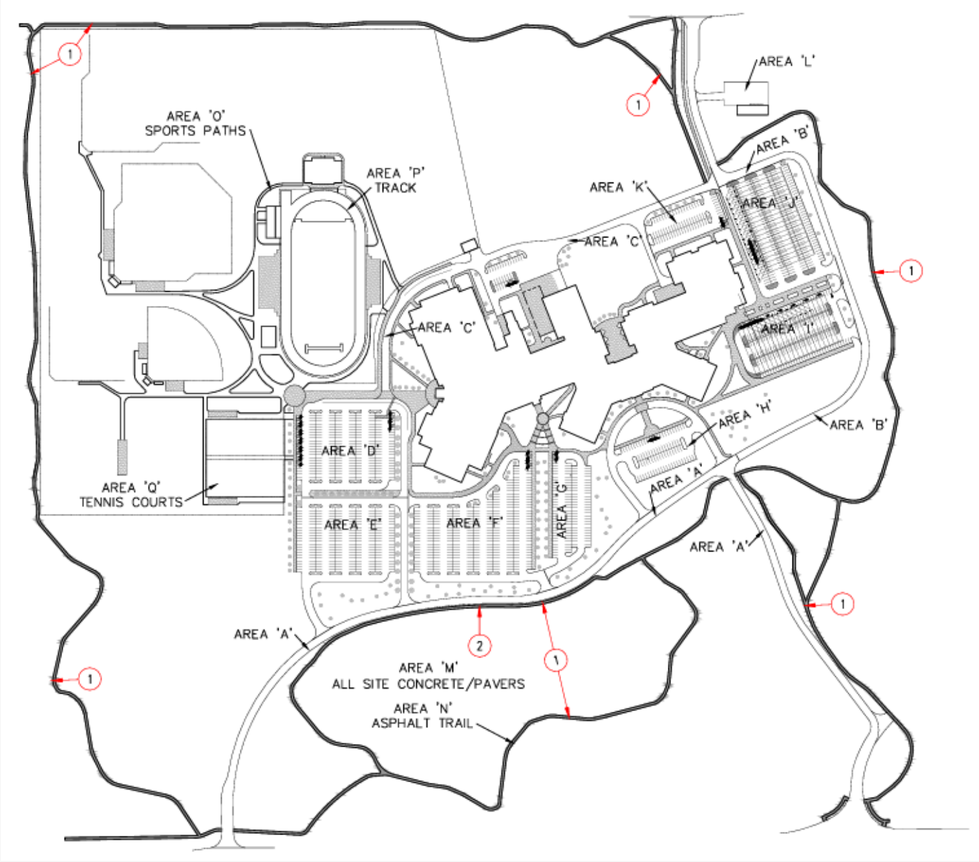
CREEKSIDE ROOF WORK

- Roof areas 2 & 3 will be replaced
- Roof Areas 3 & 4 will have sheet metal copings replaced and all nail pops fixed



PAVEMENT @ FCMS & FCHS





THANK YOU

FRANKLIN
COMMUNITY SCHOOLS
Student-Centered • Innovative

CONSTRUCTION SERVICES AGREEMENT - LUMP SUM

Contractor:	Spear Aquatics, LLC dba Landmark Aquatic
Contractor's Authorized Representative:	Brian Spear 12966 N. Co. Rd. 50W Roachdale, Indiana 46172 Telephone: (765) 522-1126 E-mail: bspear@landmarkaquatic.com
Owner:	Franklin Community Schools
Owner's Authorized Representative:	Benji Betts Executive Director of Operations Franklin Community Schools Telephone: 317-346-8741 E-mail: bettsw@franklinschools.org
Project and Address:	Competition Pool Relamination and Renovation at Franklin Community High School 998 Grizzly Cub Drive Franklin, IN 46131
Contract Price:	$1,201,653
Date of Substantial Completion	Sept. 25, 2026 based upon a no later than August 3, 2026 start date
Effective Date	May 4, 2026, Owner revisions incorporated

Exhibits Incorporated In this Agreement:

Exhibit A: Terms and Conditions of Construction Services Agreement
Exhibit B: Scope of Work
Exhibit C: Labor and Owned Equipment Rates
Exhibit D: Schedule of Values
Exhibit E: Construction Schedule
Exhibit F: Specialty product payment terms

Owner engages Contractor for purposes of construction services as set forth in the Scope of Work in exchange for payment of the Contract Price as set forth in the Terms and Conditions of the Construction Services Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date indicated.

OWNER: Franklin Community Schools (FCS)

By: _____

Its: Board of School Trustee, President

CONTRACTOR: Spear Aquatics, LLC dba Landmark Aquatic

By: Brian Spear Brian Spear

Its: General Manager

Exhibit A - Terms and Conditions of Construction Services Agreement

ARTICLE 1 DEFINITIONS.

1.1 **"Agreement"** means this Agreement and all amendments and/or modifications hereto executed by the Parties.
1.2 **"Application for Payment"** means the document prepared by the Contractor and submitted to the Owner as more fully described herein.
1.3 **"Change Order"** shall have the meaning set forth in Article 6 hereof.
1.4 **"Construction Documents"** means the plans and specifications supplied by Owner to Contractor for the Project prior to the parties executing this Agreement, and incorporated into this Agreement by reference to be used to construct the Project. The Construction Documents shall set forth in detail all items necessary to complete the construction of the Project in accordance with the Contract Documents. No amendments and modifications to the Construction Documents are effective unless processed pursuant to the changes clause of this Agreement.
1.5 **"Contract Documents"** means the following documents which form an entire integrated agreement between the Owner and the Contractor: this Agreement, Construction Documents and Site Surveys supplied by Owner to Contractor.
1.6 **"Day" or "Days"** means calendar days. If a Day requiring notice or action falls on a weekend or national or local holiday, the next non-weekend or non-holiday shall be applicable. **"Business Day" or "Business Days"** means Days other than weekend, national or local holidays in which federal government agencies in the District of Columbia are open for business.
1.7 **"Final Completion"** means the point at which the Work has been completed in accordance with the terms and conditions of the Contract Documents, including Punch List items.
1.8 **"Force Majeure"** means uncontrollable, time-impacting events including but not limited to acts of God, acts of public enemy, acts of the owner or its agents, fires, floods, epidemics, government action or intervention, strikes, supply chain delays, severe weather, unavoidable casualties, and unusual delay in deliveries.
1.9 **"Governmental Approvals"** means those governmental (including agency) actions required to be obtained by the Owner and necessary for the completion of the Project, including, but not limited to, modification of existing zoning, vacation of certain streets and/or alleys, and modifications to or variances from applicable building codes.
1.10 **"Hazardous Conditions"** are any materials, wastes, substances and chemicals deemed to be hazardous under applicable Legal Requirements, or the handling, storage, remediation, or disposal of which are regulated by applicable Legal Requirements.
1.11 **"Legal Requirements"** are all applicable federal, state and local laws, codes, ordinances, rules, regulations, orders and decrees of any government or quasi-government entity having jurisdiction over the Project or Site, the practices involved in the Project or Site, or any Work.
1.12 **"Party"** or **"Parties"** means the Owner and/or the Contractor, their respective permitted successors and/or assigns, and any other future signatories to this Agreement.
1.13 **"Project"** shall mean and refer to the construction project identified on page one of this Construction Services Agreement.
1.14 **"Punch List"** means those minor items of Work to be completed after Substantial Completion and prior to Final Completion, which do not prevent the Project from being used for the purpose for which it is intended and which will not prevent the issuance of a certificate of Final Completion.
1.15 **"Retainage"** means the amount withheld from progress payments from the Owner to the Contractor from time to time, as more fully described below.
1.16 **"Site"** is the real property on which the Project will be located.
1.17 **"Subcontractor"** means an individual or entity who has entered into an arrangement with the Contractor for the provision of labor, materials or other services required to be performed by the Contractor under the Contract Documents.
1.18 **"Substantial Completion"** means the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that it may be used by the Owner for its intended purpose.
1.19 **"Work"** or **"Scope of Work"** means all labor, materials and services required to be performed or provided by the Contractor pursuant to the provisions of the Contract Documents.

ARTICLE 2 CONTRACTOR'S DUTIES AND RESPONSIBILITIES.

2.1 **Performance of Work.** The Contractor shall be responsible for performing and completing the Work. Although it is the responsibility of the Contractor to conform the Work to Legal Requirements at all times, to the extent there is a change in one or more Legal Requirements after the date of execution of this Agreement, and such change has the effect of increasing the cost or time of performance of the Work, such change may be the subject of a Change Order.
2.2 **Local Conditions; Environmental Site Conditions.** The Contractor represents that it has visually investigated and satisfied itself as to the general location and local conditions which are applicable to the Work such as (a) conditions bearing on

transportation, disposal, handling and storage of materials; (b) the availability of labor, water, power and roads; (c) normal weather conditions; (d) visually observable physical conditions at the Site; (e) the surface conditions of the ground; and (f) the character of equipment and facilities needed prior to and during the performance of the Work. To the extent the Contractor encounters subsurface or concealed conditions which differ materially from that actually known by the Contractor on the date of this Agreement or from those ordinarily found to exist and generally recognized as inherent in the activities of the character provided in the Contract Documents, then notice by the Contractor shall be given to the Owner promptly before conditions are disturbed and in no event later than ten (10) Business Days after the first observance of the conditions if a Change Order is contemplated by the Contractor due to such condition. Such materially different conditions shall entitle the Contractor to an equitable adjustment in the Contract Price and/or Schedule pursuant to the Change Order provisions of this Agreement. Contractor is not responsible for inspection, discovery, abatement, mitigation or removal of lead, mold, radon, asbestos or other hazardous wastes or materials, toxic substances, or environmental pollutants (collectively "Hazardous Substances"). Owner understands and accepts that Contractor shall have no liability regarding Hazardous Substances, Hazardous Conditions or their effects, including, but not be limited to property damage, personal injury, loss of income, emotional distress, death, loss of use, loss of value, adverse health effects or any other effects. Owner hereby releases, indemnifies and holds Contractor harmless from any and all claims, damages, costs and liabilities based upon, relating to or arising from Hazardous Substances or Hazardous Conditions.

2.3 Construction Documents; Reliability. Owner has provided Construction Documents to Contractor. Contractor shall be entitled to rely on the Construction Documents. If the Owner revokes, modifies or otherwise changes the Work depicted in the Construction Documents, the Contractor shall be entitled to additional compensation and additional time of performance in accordance with this Agreement.

2.4 Use of Site. The Contractor shall have full access to the Site for purposes of any construction activities. The Contractor shall confine operations at the Site to areas permitted by law, ordinances, permits and the Contract Documents. The Owner acknowledges that Contractor develops its progress schedule based on certain representations of the Owner regarding availability of the Site, or relevant portions thereof, at certain times, and to the extent that any or all of the Site is not available for the Contractor's activities on a timely basis, the Contractor shall be entitled to additional compensation and/or an extended time of performance in accordance with the provisions of this Agreement.

2.5 Rubbish; Debris; Cleanup. During the performance of all on-site Work, the Contractor shall at all times keep the Site reasonably free from waste materials, debris and/or rubbish, and shall employ adequate dust control measures.

2.6 Permits, Fees and Notices. Unless otherwise provided in the Contract Documents, the Owner shall secure and pay for all permits, governmental fees, licenses and inspections necessary for the proper execution and completion of the Work. The Owner shall comply with and give notices required by Legal Requirements.

2.7 Tests and Inspections. Tests, inspections and approvals of portions of the Construction Work required by the Contract Documents, Legal Requirements or normal construction practices shall be made at an appropriate time. Unless otherwise provided, the Owner shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and the costs of such tests, inspections and approvals. All costs of tests, inspections or approvals imposed upon the Contractor by Legal Requirements which do not become requirements until after execution of the Agreement shall be an increase to the Contract Price in accordance with the Change Order provisions of this Agreement.

2.8 Labor and Materials; Liens. Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, transportation, and other facilities and services necessary for the proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work. The Contractor shall use its best efforts to prevent Subcontractors or laborers from placing liens on the Project covering any portion of the Work for which the Owner has made payment to the Contractor.

2.9 Warranty; Correction of Work.

2.9.1 Warranty. Contractor warrants to Owner that all construction services will be performed in a good and workmanlike manner and free of defects in workmanship for a period of one (1) year following the date of Substantial Completion. This warranty obligation excludes defects caused by abuse, alterations, improper operation, insufficient maintenance, normal wear and tear, and normal usage. Equipment and materials incorporated into the Work shall be warranted by the manufacturer of such equipment or materials. Contractor will assign and transfer to Owner all manufacturer warranties regarding all equipment and materials incorporated into the Work and Owner accepts the manufacturer warranties as its sole and exclusive remedy regarding defects or claims arising from or relating to the quality of materials or equipment. This warranty expressly disclaims and waives all implied warranties including but not limited to merchantability and fitness for a particular purpose. Contractor does not warrant modifications or work performed by contractors, sub-contractors or vendors hired by Owner. Nothing in this warranty is intended

to limit any manufacturer's warranty which provides Owner with greater warranty rights than expressly set forth in this Section or the Contract Documents. Contractor will provide Owner with all manufacturers' warranties upon Substantial Completion.

2.9.2 Correction of Work. Non-conforming Work shall be corrected as required in Article 7 of this Agreement.

2.10 Acceptance of Nonconforming Work. If the Owner prefers to accept Work which is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction.

2.11 Qualifications and Exclusions. In addition to the following specific exclusions, all items of work not expressly included in the Scope of Work (Exhibit B) are hereby excluded:

2.11.1 The Work does not include removal of any materials, wastes, substances and chemicals deemed to be hazardous under any applicable or governing legal requirements, or the handling, storage, remediation, or disposal of which are regulated by such legal requirements.

2.11.2 The Work does not include any design services or analysis that requires or calls for a licensed or registered design or other professional.

2.11.3 The Work includes removal waste and debris only to the extent created by the Work.

2.11.4 The Work does not include locating or re-locating site utilities.

2.11.5 The Work does not include any demolition work.

2.11.6 The Work does not include geotechnical or other subsurface testing.

2.11.7 The Work does not include any earth work include, but not limited to, excavation, trenching including pipe trenching, and/or backfilling.

2.11.8 The Work does not include any and all electrical work.

2.11.9 The Work does not include any and all plumbing work other than pool process.

2.11.10 The Work does not include any concrete work including concrete replacement and/or grouting.

2.11.11 The Work does not include seeding or landscaping of any variety.

2.12.12 The Work does not include maintenance of erosion control measures.

2.12.13 The Work does not include overtime, after-hours or weekend work.

2.12.14 The Work does not include Builder's Risk or other "All Hazard" insurance covering Owner's real property.

2.11.15 The Work does not include utilities or temporary heat.

2.11.16 The Work does not include performance, payment and/or maintenance bonds unless expressed in writing in this Agreement.

2.11.17 The Work does not include any labor, materials, supplies and/or equipment for repairing any part of the surface around the Project caused during the course of completing the Work.

2.12 Contractor's Authorized Representative. Contractor designates the individual set forth on page one of the Agreement to act on behalf of and to bind the Contractor with respect to the Project.

ARTICLE 3 OWNER'S DUTIES AND RESPONSIBILITIES

3.1 Information and Services Required of the Owner.

3.1.1 Owner's Authorized Representative. Owner designates the individual set forth on page one of the Agreement to act on behalf of and to bind the Owner with respect to the Project.

3.1.2 Communication. During the term of this Agreement, the Owner shall communicate with Subcontractors, suppliers and others performing any part of the Work only through the Contractor's Authorized Representative.

3.2 Financial Information. Upon Contractor's request, Owner shall promptly furnish reasonable evidence satisfactory to Contractor that Owner has adequate funds available and committed to fulfill all of Owner's contractual obligations under the Contract Documents. If Owner fails to furnish satisfactory financial information in a timely manner, Contractor may stop Work or exercise any other right permitted under the Contract Documents.

3.3 Owner's Separate Contractors. Owner is responsible for all work performed on the Project or at the Site by separate contractors under Owner's control. Owner shall contractually require its separate contractors to cooperate with, and coordinate their activities so as not to interfere with, Contractor in order to enable Contractor to timely complete the Work consistent with the Contract Documents.

3.4 Owner Information. Owner shall provide, at its own cost and expense, for Contractor's information and use the following, all of which Contractor is entitled to rely upon in performing the Work:

3.4.1 Surveys describing the property, boundaries, topography and reference points for use during construction, including existing service and utility lines;

3.4.2 Geotechnical studies describing subsurface conditions, and other surveys describing other latent or concealed physical conditions at the Site;

3.4.3 Temporary and permanent easements, zoning and other requirements and encumbrances affecting land use, or necessary to permit the proper construction of the Project and enable Contractor to perform the Work;

3.4.4 A legal description of the Site;

3.4.5 As-built and record drawings of any existing structures at the Site; and

3.4.6 Environmental studies, reports and impact statements describing the environmental conditions, including Hazardous Conditions, in existence at the Site.

3.5 Adjacent Property. Owner is responsible for securing and executing all necessary agreements with adjacent land or property owners that are necessary to enable Contractor to perform the Work. Owner is further responsible for all costs, including attorneys' fees, incurred in securing these necessary agreements.

3.6 Project Labor Agreement. Owner stipulates, represents and warrants that no project labor agreement or collective bargaining agreement of any kind governs or controls any part of the Work.

ARTICLE 4 TIME

4.1 Progress and Completion. Time limits stated in the Contract Documents are of the essence of this Agreement.

4.2 Schedule. The construction shall be undertaken and substantially completed within the frame established in the schedule identified as an Exhibit E on the cover page of this Agreement ("Schedule") as the same may be adjusted from time to time pursuant to the terms of this Agreement.

4.3 Extensions of Time. Actual delays to the Work shall entitle Contractor to additional time within which to complete the Work including, but not limited to the following events beyond Contractor's control:

4.3.1 Failure or inability of the Owner to make available any or all of the Site in accordance with the requirements of the Schedule.

4.3.2 Failure or inability of the Owner or the Contractor to obtain necessary zoning changes, variances, code changes, permits or approvals from any governmental authority, or failure to obtain any street or alley vacations required for the performance of the Work, except to the extent due to the fault or neglect of the Contractor.

4.3.3 Delays resulting from the acts or omissions of Separate Contractors, except to the extent Separate Contractors perform their work properly and in accordance with the Contractor's schedules.

4.3.4 Delays resulting from Force Majeure.

4.3.5 Differing, unusual or concealed site conditions that were not reasonably anticipated by the Contractor in preparing the Schedule, including, without limitation, archaeological finds, soil conditions (including rock or other geological conditions), underground foundations, abandoned utility lines and water conditions

4.3.6 Delays resulting from the existence or discovery of Hazardous Conditions on the Site not brought to the site by the Contractor.

4.3.7 Delays resulting from changes in Legal Requirements occurring after the date of execution of this Agreement;

4.3.8 Delays occurring due to the acts or omissions of the Owner and those within the control of the Owner, including, but not limited to, Owner's separate contractors.

4.3.9 Adverse weather conditions not reasonably anticipated.

ARTICLE 5 CONTRACT PRICE

5.1 Contract Price. Owner shall pay Contractor the sum established on the cover page of the Agreement (hereinafter the "Contract Price".)

5.2 Markups for Changes. If the Contract Price requires an adjustment due to changes in the Work, the following markups shall be allowed on such changes: 15%.

5.3 Escalation. Pricing is based on the current applicable craft wages and scheduled increases which are known at the time of the Agreement. Contractor's material pricing, if applicable, is based on our suppliers' current pricing and availability at the time of the quotation and is valid through Proposal expiration. Contractor agrees to use its best efforts to obtain the lowest possible prices from available labor, materialmen, suppliers and vendors, but should there be an increase in the prices of labor, materials or equipment not reasonably foreseen or anticipated by Contractor, Owner agrees to pay that cost increase to Contractor as well.

5.4 Applications for Payment.

5.4.1 Where the first page of this Agreement identifies a payment schedule, invoices will be submitted pursuant to the payment schedule and due upon receipt.

5.4.2 Where the first page of this Agreement does not identify a specific payment schedule, Applications for Payment

will be submitted on a monthly basis and that portion of the Work performed in the month will be invoiced on the 25th day of each month and payment shall be made no later than the 15th day of the following month. Applications for Payment will subdivide the amount requested utilizing the categories in the parties' agreed Schedule of Values (Exhibit D). The Application for Payment may request payment for equipment and materials not yet incorporated into the Project, provided that (i) Owner is satisfied that the equipment and materials are suitably stored at either the Site or another acceptable location, (ii) the equipment and materials are protected by suitable insurance and (iii) upon payment, Owner will receive the equipment and materials free and clear of all liens and encumbrances. Changes, where performed and agreed upon, may be invoiced in the first invoice following the parties' execution of the change order.

5.5 Failure of Payment; Interest. If the Owner does not pay Contractor within seven (7) Days after the date established herein the amount set forth in the Application for Payment (or such lesser amount as the Owner claims in good faith is due in accordance with the provisions hereof), then Contractor may stop the Work with respect to nonpayment of undisputed amounts until payment of such amount owing has been received. The Schedule and Contract Price shall be equitably adjusted on account of such stoppage, including, but not limited to, compensation for shut-down, delay and start-up. In addition, all amounts due and unpaid shall bear interest at 18% per annum from the date payment is due until paid.

ARTICLE 6 CHANGES IN THE WORK; CLAIMS

6.1 Change Orders.

6.1.1 A Change Order is a written instrument issued after execution of the Agreement signed by Owner and Contractor, stating their agreement upon all of the following: the scope of the change in the Work; the extent of the adjustment to the Contract Price; and the extent of the adjustment to the Schedule.

6.1.2 All changes in the Work authorized by applicable Change Order shall be performed under the applicable conditions of the Contract Documents. Owner and Contractor shall negotiate in good faith and as expeditiously as possible the appropriate adjustments for such changes.

6.1.3 If Owner requests a proposal for a change in the Work from Contractor and subsequently elects not to proceed with the change, a Change Order shall be issued to reimburse Contractor for reasonable costs incurred for estimating services involved in the preparation of proposed revisions to the Contract Amount.

6.2 Emergencies. In any emergency affecting the safety of persons and/or property, Contractor shall act, at its discretion, to prevent threatened damage, injury or loss. Any change in the Contract Price and/or Schedule on account of emergency work shall be determined as provided in this Article.

6.3 Change Orders on Account of Differing Site Conditions. If the Contractor encounters conditions, in addition to the increase in the Contract Price on account of delay costs incurred by the Contractor, the Contract Price shall also be increased by the additional costs (including the agreed markup) attributable to such conditions which would not have been incurred but for such conditions.

6.4 Time Extensions on Account of Change Orders. The Contractor shall be entitled to a time extension in connection with any Change Order to the extent its time of performance is extended due to such Change Order.

ARTICLE 7 CORRECTION OF WORK

7.1 Correction of Work Prior to Completion. Prior to the date of Substantial Completion, the Contractor shall correct Work which (a) the Owner reasonably rejects as being defective or nonconforming to the requirements of the Contract Documents in a written notice delivered to the Contractor or (b) the Contractor recognizes is defective or nonconforming to the Contract Documents. If other portions of the Work are adversely affected by or are damaged by such defective Work, the Contractor shall also correct, repair or replace such affected or damaged Work, as well as any other property of the Owner or others damaged by such defective or nonconforming Work

7.2 Correction of Work After Completion. For defects identified by the Owner and for which the Owner has notified the Contractor within a period of twelve (12) months after the date of Substantial Completion, or within such longer period as may be provided by special warranties contained in the Contract Documents, the Contractor shall re-execute, correct, repair or replace all Work found to be defective or nonconforming to the Contract Documents. If other portions of the Work adversely affected by or damaged by such defective Work, the Contractor shall also correct, repair or replace such affected or damaged Work, as well as any other property of the Owner or others damaged by such defective or nonconforming Work.

7.3 Acceptance of Nonconforming Work. If the Owner prefers to accept Work which is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction.

ARTICLE 8 INSURANCE

8.1 Contractor's Insurance. Contractor is responsible for procuring and maintaining from insurance companies authorized to do business in the state in which the Project is located, the following insurance coverages for certain claims which may arise from or out of the performance of the Work and obligations under the Contract Documents:

8.1.1 Commercial General Liability Insurance in the amount of Two Million and 00/100ths Dollars ($2,000,000.00) including coverage for blanket broad form contractual liability, broad form property damage and personal injury, and products/completed functions. Contractor shall provide Owner with an Additional Insured Endorsement on ISO form CG2010 1185 or on the combination of ISO Forms CG 20 10 (Ed. 07/04) and CG 20 37 (Ed. 07/04) naming Owner as an Additional Insured thereunder.

8.1.2 Worker's Compensation Insurance of not less than $1,000,000 for each occurrence, $1,000,000 Disease for each occurrence, and $1,000,000 Policy Limit covering: worker's compensation, disability benefit and other similar employee benefit acts applicable to the Work;

8.1.3 Comprehensive Automobile Liability (Including coverage for liability arising out of owned, non-owned, and hired autos): Bodily Injury Liability, $1,000,000 anyone accident/$1,000,000 anyone occurrence; Property Damage Liability and Loss of use thereof, $1,000,000 anyone occurrence.

8.1.4 Umbrella Liability: $2,000,000 combined single limit anyone occurrence in excess of and concurrent to the above comprehensive General Liability and Auto Liability. Aggregate limit of $2,000,000.

8.2 Owner's Insurance

8.2.1 Commercial General Liability Insurance in the amount of Two Million and 00/100ths Dollars ($2,000,000.00) including coverage for blanket broad form contractual liability, broad form property damage and personal injury, and products/completed functions. Owner shall provide Contractor with an Additional Insured Endorsement on ISO form CG2010 1185 or on the combination of ISO Forms CG 20 10 (Ed. 07/04) and CG 20 37 (Ed. 07/04) naming Contractor as an Additional Insured thereunder.

8.2.2 Umbrella Liability: $2,000,000 combined single limit anyone occurrence in excess of and concurrent to the above comprehensive General Liability and Auto Liability. Aggregate limit of $2,000,000.

8.2.3 Builder's Risk Insurance. Owner shall procure and maintain from insurance companies authorized to do business in the state in which the Project is located Builder's Risk "all-risk" insurance written on a completed value basis form in the amount of the full replacement cost of the Project which shall at least include insurance for physical loss or damage to the Work, temporary buildings, falsework, and materials and equipment in transit, and shall insure against at least the following perils or causes of losses: fire, lightning, extended coverage, theft, vandalism, and malicious mischief, earthquake, collapse, debris removal, mitigating expenses, expediting expenses, mechanical breakdown/boiler explosion/artificially generated electric current, demolition occasioned by enforcement of Legal Requirements, delay/ loss of use/ loss of market, ensuing loss or damages caused by professional services error, and water damage/other liquids/powder/molten material damage (other than that caused by flood). The Policy shall name the Owner, Contractor, and subcontractors and suppliers of every tier as Named Insureds, shall include a waiver of subrogation as to all Named Insureds. The Policy shall permit Owner to occupy the Project while construction is being completed and thereafter until the Contractor is released for up to ninety (90) consecutive days and for more the ninety (90) consecutive days with written consent of insurer. The Policy shall not include "as their interests may lie" terms and no severability or "Multiple Insureds Clause" terms. Any deductible under the Policy shall be paid by the insured that incurred the covered loss.

8.2.4 Prior to Contractor commencing any Work: Owner shall provide Contractor with certificates evidencing that (i) all Owner's insurance obligations required by the Contract Documents are in full force and in effect and will remain in effect until Contractor has completed all of the Work and has received final payment from Owner and (ii) no insurance coverage will be canceled, renewal refused, or materially changed unless at least thirty (30) days prior written notice is given to Contractor. Owner's property insurance shall not lapse or be canceled if Owner occupies a portion of the Work. Owner shall provide Contractor with the necessary endorsements from the insurance company prior to occupying a portion of the Work. Owner shall also provide to Contractor a full and complete copy of the Builder's Risk Insurance policy.

8.2.5 Any loss covered under Owner's insurance shall be adjusted with Owner and Contractor and made payable to both of them as trustees for the insureds as their interests may appear, subject to any applicable mortgage clause. All insurance proceeds received as a result of any loss will be placed in a separate account and distributed in accordance with such agreement as the interested parties may reach.

8.3 Waiver of Subrogation. Owner and Contractor waive against each other and Owner's separate contractors, design consultants, subcontractors, agents and employees of each and all of them, all damages covered by property insurance provided

herein, except such rights as they may have to the proceeds of such insurance. Contractor and Owner shall, where appropriate, require similar waivers of subrogation from Owner's separate contractors, design consultants and subcontractors and shall require each of them to include similar waivers in their contracts.

ARTICLE 9 PROTECTION OF PERSONS AND PROPERTY

9.1 Safety Precautions and Programs. Contractor shall implement and enforce on site a policy for safety that complies with the statutes, regulations and/or ordinances any Federal, State or local governmental authority having jurisdiction over the Project or the Work. Contractor shall provide reasonable protection to prevent damage or loss to the Work and materials and equipment to be incorporated therein, whether in storage on or off the Site under care, custody or control of the Contractor; and other property at the Real Estate or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of the Work.

ARTICLE 10 DISPUTES

10.1 Disputes between Owner and Contractor. In the event of any dispute arising between the Owner and the Contractor regarding any part of the Agreement or the Contract Documents, or the Parties' obligations or performance thereunder, either Party may institute the dispute resolution procedures set forth herein. The Parties shall continue performance of their respective obligations hereunder notwithstanding the existence of a dispute.

10.2 Dispute Resolution Procedures. Any Party may from time to time call a special meeting for the resolution of disputes that would have a material impact on the cost or progress of the Project. Such meeting shall be held at the **location where the work is to be performed** within three (3) working Days of written **notice** therefore, which request shall specify in reasonable detail the nature of the dispute. The meeting shall be attended by the Owner's Authorized Representative, the Contractor's Authorized Representative and any other person who may be affected in any material respect by the resolution of such dispute. If the dispute has not been resolved **at the meeting, dispute resolution shall occur through litigation in a court of competent jurisdiction located either in Johnson County, Indiana, or the Federal District Courts for the Southern District of Indiana.**

ARTICLE 11 EVENTS OF DEFAULT AND REMEDIES; TERMINATION

11.1 Contractor Events of Default. The following shall be considered "Contractor Events of Default":

11.1.1 if the Contractor persistently (more than once) fails or neglects to carry out the Work in accordance with the provisions of the Contract Documents, and fails, after seven (7) Days' written notice from the Owner, to commence a cure to correct such failure or neglect and thereafter diligently pursue such cure to completion;

11.1.2 if the Contractor materially breaches this Agreement and fails, after seven (7) Days' written notice from the Owner, to commence a cure to correct such breach and thereafter diligently pursues such cure to completion (such breach to include, but not be limited to, failure to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and Subcontractors or persistent disregard of Legal Requirements)

11.1.3 if a custodian, trustee or receiver is appointed for the Contractor, or if the Contractor becomes insolvent or bankrupt, is generally not paying its debts as they become due or makes an assignment for the benefit of creditors, or the Contractor causes or suffers an order for relief to be entered with respect to it under applicable Federal bankruptcy law or applies for or consents to the appointment of a custodian, trustee or receiver for the Contractor, or bankruptcy, reorganization, arrangement or insolvency proceedings, or other proceedings for relief under any bankruptcy or similar law or laws for the relief of debtors, are instituted by or against the Contractor, and in any of the foregoing cases such action is not discharged or terminated within sixty (60) Days of its institution.

11.2 Remedies of the Owner upon a Contractor Event of Default. Upon the occurrence of a Contractor Event of Default, the Owner shall have the right to terminate this Agreement upon an additional seven (7) Days written notice to the Contractor, provided that the Contractor has not commenced a cure within such seven (7) Day period. Without prejudice to any other rights or remedies of the Owner, the Owner may:

11.2.1 take possession of the Site and of all materials thereon delivered for incorporation into the Work;

11.2.2 accept assignment of the Subcontracts; and

11.2.3 finish the Work by whatever reasonable method the Owner may deem expedient.

When the Owner terminates the Agreement as aforesaid, the Contractor shall not be entitled to receive further payment until the Work is finished. If the unpaid balance of the Contract Price exceeds costs incurred in finishing the Work, such excess shall be paid

to the Contractor, up to the amount due the Contractor to date. If such costs exceed the unpaid balance of the Contract Price, the Contractor shall pay the difference to the Owner.

11.3 Owner Events of Default. The following shall be considered "Owner Events of Default":

11.3.1 if the Work is stopped for a period of sixty (60) Days through no act or fault of the Contractor for any of the following reasons:

11.3.1.1 issuance of an order of a court or other public authority having jurisdiction;

11.3.1.2 an act of government, such as a declaration of national emergency, making material unavailable;

11.3.2 if the Work is stopped for a period of thirty (30) Days through no act or fault of the Contractor because the Owner has not made payment of undisputed amounts set forth in an Application for Payment within the time stated in the Contract Documents;

11.3.3 the financing arrangements of the Owner are unsatisfactory to the Contractor; or

11.3.4 if a custodian, trustee or receiver is appointed for the Owner, or if the Owner becomes insolvent or bankrupt, is generally not paying its debts as they become due or makes an assignment for the benefit of creditors, or the Owner causes or suffers an order for relief to be entered with respect to it under applicable Federal bankruptcy law or applies for or consents to the appointment of a custodian, trustee or receiver for the Owner, or bankruptcy, reorganization, arrangement or insolvency proceedings, or other proceedings for relief under any bankruptcy or similar law or laws for the relief of debtors, are instituted by or against the Owner, and in any of the foregoing cases such action is not discharged or terminated within sixty (60) Days of its institution.

11.4 Remedies of the Contractor upon an Owner Event of Default. If an Owner Event of Default exists and is continuing, the Contractor may, upon seven (7) Days written notice to the Owner, terminate the Agreement and recover from the Owner payment for Work performed and for proven loss with respect to materials, equipment tools, construction equipment and services rendered, including reasonable overhead and profit.

11.5 Remedies not Exclusive. Except as otherwise provided in this Agreement, no remedy under the terms of this Agreement is intended to be exclusive of any other remedy, but each and every such remedy shall be cumulative and shall be in addition to any other remedies, existing now or hereafter, at law, in equity or by statute. No delay or omission to exercise any right or power accruing shall impair any such right or power nor shall it be construed to be a waiver of any Event of Default or acquiescence therein, and every such right and power may be exercised from time to time as often as may be deemed expedient.

ARTICLE 12 MISCELLANEOUS PROVISIONS

12.1 Governing Law. This Agreement shall be governed by the laws of the State of Indiana without regard to the conflict of laws provisions of that state.

12.2 Successors and Assigns. The Owner and the Contractor respectively bind themselves, their partners, shareholders, successors, assigns and legal representatives to the other Party hereto and to shareholders, successors, assigns and legal representatives of such other Party in respect to covenants, agreements and obligations contained in the Contract Documents. Neither Party shall assign the Agreement as a whole without the written consent of the other Party. If either Party attempts to make such an assignment without such consent, that Party shall nevertheless remain legally responsible for all of its obligations under the Agreement and the Contract Documents.

12.3 Written Notice. Written notice shall be deemed to have been duly served on the day after deposit if delivery by overnight courier, or two (2) Days after deposit if delivery by placing in the United States mail, first class and certified, return receipt requested with postage prepaid. All notices shall be addressed to the appropriate Authorized Representative.

12.4 Modifications. No modifications or Change Orders shall be valid unless in writing and signed by the Owner and the Contractor or their respective permitted successors and assigns. The Contractor and the Owner agree to make modifications to this Agreement if requested by the Owner's lender(s), provided such modifications do not adversely affect the costs and/or risks and/or time of performance of the Work.

12.5 Severability. If any provision of this Agreement is held to be inoperative or unenforceable as applied in any particular case because it conflicts with any other provision hereof or any constitution, statute, ordinance, rule of law or public policy, or for any other reason, such holding shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case, or of rendering any other provision herein contained inoperative or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in this Agreement shall not affect the remaining portions of this Agreement or any part hereof, and they shall otherwise remain in full force and effect.

12.6 Waiver of Consequential Damages. Each party waives and releases the other from and against all claims for consequential or incidental damages arising from or relating to this Agreement or the performance or non-performance thereunder including but

not limited to any damages incurred due to financing, loss of use, loss of income or profits (other than directly related to the performance of the Work), loss of rentals, or loss of reputation.

12.7 Jointly Drafted. The parties expressly agree that this Agreement was jointly drafted, and that they both had opportunity to negotiate its terms and to obtain the assistance of counsel in reviewing its terms prior to execution. Therefore, this Agreement shall be construed neither against nor in favor of either party, but shall be construed in a neutral manner.

12.8 Whole Agreement. This Agreement, the Exhibits hereto and the Contract Documents shall constitute the entire agreement between the Parties, and no inducements, considerations, promises or other references shall be implied in this Agreement that are not expressly addressed herein.

[The rest of this page is intentionally blank.]

Exhibit B: Scope of Work

See attached Request for Proposal response (RFP) dated March 26, 2026 for scope of work summary

Exhibit C: Labor and Owned Equipment Rates

Exhibit D: Schedule of Values

Schedule of Values to be provided based on Request for Proposal Attachment A: Pricing Worksheet that was provided with RFP at bid time and approved by Owner prior to first pay application.

Due to the specialty nature of the project, the Schedule of Values will include a line item for the Myrtha Pools liner material cost of **($326,430)** and well as Myrtha liner certified installer mobilization cost **($96,875).**

See Exhibit Item "F" for Specialty Product Payment Terms

Exhibit E: Construction Schedule

Timeline is based on RFP with a tentative start date of August 3, 2026 and completion 8 weeks later, which is September 25, 2026.

Exhibit "F" Specialty Product Payment Terms

Due to the specialty of the materials being used on the job, Myrtha Pools and a certified Myrtha installer both require special payment terms noted below.

Due to the specialty nature of the materials used on the project, Myrtha Pools requires a full payment of materials **($326,430)** prior to shipment as well as the certified Myrtha Pools liner installer requires a mobilization deposit of **($96,875).**

29 Winthrop Road
Brookline MA 02445

March 3, 2026

Dr. David Clendening
Superintendent
Franklin Community Schools
998 Grizzly Cub Drive
Franklin, IN 46131

Dr. Clendening,

New Solutions K12 is pleased to share this proposal to help create a best-practice-based, realistic plan to address students' problematic behavior and mental health needs, despite tight budgets. The review will also look deeply at special education services, supports, and staffing.

Before the pandemic, too many students struggled to manage and self-regulate their behavior. The disruptions and trauma of the pandemic have only increased these challenges by creating expanded behavior and mental health needs. This, in turn, has raised teacher stress and burnout to unprecedented levels and undermined their ability to teach and students' ability to learn.

This plan will help expand mental health services and best-practice support for challenging behaviors, as well as more impactful, cost-effective special education services, despite limited teacher bandwidth, tight budgets, and a teacher shortage.

The New Solutions K12 team has first-hand experience of leading school systems that have implemented these best practices and deep expertise in the science of implementation, especially in the K-12 world.

Recognizing that school and district leaders already have a full plate, we have designed the process to minimize demands on staff time while ensuring a high level of input. Additionally, this process will intentionally seek to build off of any existing priorities or efforts.

We look forward to working with you.

Sincerely,

Nate Levenson
President

Implementing Best Practice Supports and Strategies for Challenging Behaviors and Special Education, Despite Limited Teacher Bandwidth and Tight Budgets

Proposal for Franklin Community Schools

March 2026



New Solutions K12

Best Practices for Preventing and Addressing Problematic Behavior are Possible and Practical, but Differ from Many Traditional Approaches

Nearly every district in the country has experienced an increase in challenging behaviors and students' need for mental health services. Most districts have increased their efforts, staffing, and funding in these areas, especially with ESSER funds post-pandemic. As the funds go away and the needs remain, districts are struggling to chart a path forward. Worse yet, many districts experienced only small improvements despite large investments.

Teacher frustration, burnout, and turnover are being driven, in large part, by problematic student behavior and the impact of increased student trauma. Fortunately, best practices exist to meet these needs. Some schools have seen an 80% reduction in problematic behavior, and others have expanded mental health services fourfold while reducing the cost of providing this needed support.

Best practices are drawn from:

- The What Works Clearing House
- *Lost at School* by Ross Greene
- *The Behavior Code* by Jessica Minahan
- *Six Shifts to Improve Special Education and Other Interventions* by Nate Levenson
- The experience of schools that dramatically reduced challenging behavior

Equally importantly, these best practices can be implemented cost-effectively without overloading classroom teachers or building administrators. Unfortunately, these best practices will require a new approach, systems, and structures to an old problem.

There Are Four Challenges, Not One

While all districts across the country are striving to address students' needs, few feel they have found an effective and cost-effective approach. The most successful districts have realized that there are actually four challenges to address, not one, and have crafted targeted plans for each:

1. **Tier 1:** universal behavior supports centered on student/teacher relationships and consistent classroom norms and routines
2. **Tier 2:** Interventions, consequences, and discipline policies for more typical and minor behavior infractions
3. **Tier 3:** behavior supports for highly disruptive and violent outbursts, typically impacting 2 - 5% of students
4. **Mental health:** mental health counseling services for anxiety, depression, school phobia, and general life trauma

Apply the Right Solution for the Right Situation

Central to effective behavior management is matching the right strategy to the right challenge. Just as a screwdriver is ineffective for putting a nail into wood, but is great for screws. Often, schools will adopt an approach like restorative circles, which is a good tool for minor recess misbehavior, but would not be an appropriate response to a student physically injuring a teacher, for example.

In the same vein, treating verbal or passive disrespect with the same response as engaging in a fight would be applying tier 3 responses to tier 2 behaviors. Staff in many districts share that they feel tier 2 incidents are often either treated the same as more severe actions or that the lack of de-escalation strategies morphs tier 2 actions into tier 3 situations.

Match Staff Skills to Each of the Four Challenges

The blurring of the lines between the four different types of support needed is most evident when it comes to who is asked to provide the support. Too often, staff without the requisite skills are asked to provide a support they aren't trained or comfortable providing, and conversely, some with the training, skills, and aptitude are assigned other tasks instead.

Classroom teachers are not mental health professionals nor experts in addressing the most challenging student behaviors - nor should they be. That said, they play a key role in creating a welcoming classroom, setting clear and consistent behavioral expectations, and addressing minor infractions.

Additionally, not all school counselors, social workers, and school psychologists have the same level of training, interests, or skills in addressing severe tier 3 behavioral issues. Some do, some do not. Their title is not a good indicator of their specific training and skills.

Revise the Organizational Chart to Reflect the Expanded Importance and Specialization of Behavior and Mental Health Services

Creating a management and leadership team that prioritizes expertise doesn't fit neatly into the historic K-12 organizational chart. Often, mental health and behavior support falls under the special education leader, who may not have expertise in the area, and day-to-day supervision of key staff may fall to building leaders who also lack expertise in the area. Meanwhile, the myriad of staff involved might be part of multiple departments, such as special education and guidance. Moreover, many students with behavioral or mental health needs don't have disabilities, while others do. In short, historic organizational charts don't reflect today's realities.

Mesh "Let Teachers Teach" With More Prevention-Based Strategies

Across the country, a debate is taking place on how best to address the increased number of students demonstrating problematic behavior. On the one hand, some have embraced a "Let teachers teach" approach, which tends to lead to more students being removed from general education classrooms, allowing classroom teachers to focus on teaching students without challenging behaviors. This ensures the other, non-disruptive students can continue to learn, even if the disruptive student will likely fall behind academically. While unfortunate, this approach

embraces the idea that there are consequences to problematic behavior and the needs of the many outweigh the needs of the one student.

On the other hand, there is also support for significantly reducing the removal of students from the classroom under most circumstances.

Often, the debate seems to be focused on *which* of these approaches is best. Best practices mesh the two. Students who are regularly disruptive often need to be removed from the classroom so that teachers can teach. That said, if removal is required, it should be as short as practical and should reduce the likelihood of future removal. This time can and should be productive, helpful, and ensure learning continues.

Strategies that help prevent disruptive behavior from happening in the first place include:

- Setting clear and consistent behavior expectations in every room
- Effectively de-escalating small behavior challenges before they become large behavior challenges
- Identifying what triggers a student's outbursts and eliminating such triggers in the classroom. Research is clear that often a particular set of actions by others (teachers, administrators, or students) unintentionally sets some students to act out. These triggers are often not obvious and would not upset most other students.
- Teaching students coping mechanisms and self-regulation skills. Often, students act out because they do not know how to control or manage their feelings.
- Collectively, these best practices create a realistic approach to addressing challenging behaviors.

Scope of Work

1. Assemble a Planning and Implementation Team

Since it is a district-wide effort to address the behavior, mental health, and special education needs of students, it will take a cross-functional team to create a realistic and effective plan. It will take a team of general education and special education leaders, of school leaders and central office administrators, and of staff with a variety of skills and experience.

The work begins by communicating a message of teamwork and cross-functional collaboration. These words are backed up by creating a cross-functional planning team to oversee this important work. District leadership will help determine membership in the planning team.

This important group will ensure that the values and priorities of the district are at the core of the path forward. The team will also regularly answer the question, "Is the plan realistic?" No plan for rethinking and revising supports for students with behavior or mental health services is likely to be implemented well without broad support from the central office, principals, and teachers.

2. Share Best Practices

The last decade has seen great advancement in turning interesting ideas about behavior management into practical strategies for effectively minimizing challenging student behavior. While the underlying concepts have been long established, the means to implement them at scale in K-12 are more recent developments.

Unfortunately, the research on best practice ideas and best practice implementation is not well known in many districts. Despite much effort and expense, the approach of many districts is at odds with the best practices. For this reason, an early step in the work is to share with the planning team (and other leaders, if desired) best practices in providing behavior support and mental health services.

Key topics include:

- Why four plans, not one, are needed
- The critical role of expertise
- The right balance between prevention, discipline, and support
- What are high-quality options for removing students from the general education setting
- How to increase the cost-effectiveness of behavior and mental health services
- Why so many districts struggle to address these needs
- Lessons learned from districts and schools that have dramatically reduced problematic behavior

- These will be interactive sessions with time for reflection, discussion, and questions.
- We will also provide professional development on best practices in special education. This includes:
- What actually raises achievement for students who struggle
- How to ensure students with disabilities receive high-quality core instruction
- Why extra time to learn will be critical
- How to find time in the schedule for extra help
- Who is the most appropriate staff member to provide extra help in reading, writing, and math
- Ways to reduce general education and special education staff stress and burnout

3. Understand Current Practices

We will conduct a review of current practices in the district. To gain a comprehensive understanding of current practices, **New Solutions K12 will:**

- Host small group, in-person and remote interviews with approximately 100 people representing a wide range of roles and responsibilities.
- Collect data on student discipline.
- Electronic spreadsheets are provided to assist the district in collecting the needed data. Detailed staffing and program information, but never personally identifiable student data, is collected and analyzed.
- The research covers a wide range of topics. Major focus areas include:
- Strategies and theories of action for supporting students with challenging behaviors
- Programs and services for students with challenging behaviors
- Disproportionality of discipline
- Attendance and discipline trends
- Staffing levels, by type of staff
- Staff perspectives on program effectiveness, organizational structure, professional development, and district support
- Role of paraprofessionals
- Academic performance of students with and without special needs

- Academic programming and teaching practices for students who struggle, both general education and special education offerings
- Number of students identified for special education services, by disability
- The prevalence and effectiveness of serving students with disabilities in the general education setting

Understand How Staff Use Their Time

We can, if desired, also review how key staff members use their time. This is helpful in understanding the many demands on special educators and others. The data can help lead to ways to make the work more manageable, rewarding, and sustainable.

The use of time analysis will provide insights into:

- How much time is spent directly with students each week
- How much time is spent on activities such as paperwork or meetings
- If time can be utilized differently or more efficiently and effectively, such that staff spend more of their time providing services to students.
- How much service is one-on-one, small group, or whole class
- If social, emotional, and behavioral supports can be expanded

This portion of the study is achieved by utilizing a simple-to-use tool that allows selected roles to share their schedule for a week. Staff such as interventionists, reading teachers, special educators, related service providers, school psychologists, social workers, counselors, instructional coaches, and paraprofessionals upload how they spent their time in a typical week. No personally identifiable data is collected. The district leadership will decide which, if any, roles will participate.

Sample Use of Time Charts

Table 1: Time Spent with Students

Role	% Of Work Week Spent with Students
Special Education Staff	
Special Education Resource Room Teacher	57%
School Psychologist	6%
Speech Language Pathologist	52%
Occupational Therapist	47%
Special Education Teacher Consultant	35%
General Education Staff	
Literacy Specialist	44%
Interventionist	56%
Math Specialist	40%
Counseling Staff	
Social Worker	36%
School Counselor	41%
Other Certified Staff	
ELD Specialist	54%
Non-Certified Staff	
Student Support Aide	83%
Special Education Paraprofessional	84%
1:1 Paraprofessional	74%

Table 2: Time Spent With Students by Group Size

	% Of Time Spent With Students			
Role	**1:1**	**2-4**	**5-8**	**9+**
Special Education Staff				
Special Education Resource Room Teacher	21%	31%	25%	23%
School Psychologist*	83%	17%	0%	0%
Speech Language Pathologist	30%	54%	12%	5%
Occupational Therapist*	34%	31%	35%	0%
Special Education Teacher Consultant	49%	45%	3%	3%
General Education Staff				
Literacy Specialist	75%	12%	8%	5%
Interventionist	2%	6%	65%	26%
Math Specialist	44%	22%	2%	32%
Counseling Staff				
Social Worker	47%	31%	15%	7%
School Counselor*	25%	24%	4%	47%
Other Certified Staff				
ELD Specialist	9%	55%	21%	15%
Non-Certified Staff				
Student Support Aide	60%	31%	9%	0%
Special Education Paraprofessional	19%	28%	41%	12%
1:1 Paraprofessional*	27%	59%	13%	2%

The work will also consider a number of staffing issues, including:

- How to make the work more rewarding and sustainable for staff
- How to navigate special education staffing shortages
- How to thoughtfully set staffing levels

➢ This research will help answer key questions, such as:

- What service delivery models are used, and are they consistent across the district?
- How do current service delivery models compare to best practices?
- What role do paraprofessionals play in each school?

The review also looks at systems and procedures, including:

- IEP referral process and IEP determination methodology
- Integration of special education with RTI (Response to Intervention)/MTSS (Multi-Tiered System of Supports)

- Special education organizational structure, reporting lines, and clarity of roles, responsibilities, and decision-making
- Communication strategy and effectiveness of district communications

Stakeholder Focus Groups and Interviews

We balance data-driven analysis with extensive in-person and remote interviews. The hard data tells only half the story.

Small group interviews with a wide range of stakeholders – both general education and special education, both school and district-based, both certified and classified, representing a wide range of roles and responsibilities – will be conducted to gain a deep understanding of the district. Each district is staffed and structured differently, so we partner with the district in crafting the stakeholder engagement to provide a full picture.

During this research phase, the district leadership is an active thought partner. The district will help determine which roles should be interviewed, help create the lists of questions to be answered, and manage when staff share their thoughts.

Interviews and focus groups will be a mix of in-person and remote.

- Most focus groups and interviews are done in small groups of similar roles.
- Groups typically do not exceed six to eight people; smaller groups, when appropriate, are fine as well.

Sample List of Stakeholders Engaged

- Superintendent
- Senior teaching and learning district leader
- Senior financial district leader
- Senior special education district leader
- Other district-wide special education leaders
- Elementary school principals
- Middle school principals
- High school principals
- Building-based special education leaders
- Elementary special education teachers
- Secondary special education teachers
- Leaders of IEP team meetings and IEP referral testers
- Occupational therapists, speech and language pathologists, and physical therapists
- School psychologists
- Behavior support staff
- School counselors

- Social workers
- Special education paraprofessionals
- Elementary teachers
- Secondary classroom teachers
- ELL teachers
- Interventionists, reading teachers, and Title 1 teachers
- Parents of students with disabilities
- Members of Parent Advisory Committee (or equivalent)
- School board (optional; must be less than quorum)
- Others, as appropriate

The final stakeholder engagement plan will be developed in partnership with district leaders. Many of these conversations are, in fact, preferred by staff and districts to be conducted by Zoom!

Classroom Observations

The New Solutions K12 team will also get a feel for the special programs and supports in place for children with disabilities and other students who struggle. Classroom visits help us create a full and rich picture of the school district's special education program and general education supports. This includes a sampling of programs across the district in elementary, middle, and high levels, such as:

- General education classrooms
- Inclusion classrooms
- Co-taught classrooms
- Resource classrooms
- Intervention classes
- Substantially separate classrooms
- Classes for students with emotional/behavioral needs
- Any other classes the district feels are important in demonstrating how the district serves students

The goal is not to visit every school and every program but rather to sample the types of programs available. Our classroom visits are modeled after a principal's walk-through. We will only ask a few questions of the staff if the situation allows, and we will be very respectful not to interrupt teaching and learning.

4. Create a Short List of Commendations and Opportunities and a Practical Path Forward

Too often, districts dedicated to doing better for their students wind up with lengthy plans that prove too unwieldy to put into action. We believe that great power lies in having a plan tightly focused on a very small set of the most important steps for improving outcomes. A short list is better than a long one.

Our report includes:

- Summaries of best practice research
- Commendations
- A short list of the highest impact opportunities that can address challenging behavior
- Extensive analysis of the district's current approach, services, and staffing
- Benchmarking of the district's current approach to best practices and best practice districts
- The report is a practical roadmap for a better future.

5. Begin Planning For Implementation

After sharing our findings, we helped the district begin its planning process. Our goal is not to simply produce a report but to help the district begin the process of producing real improvements for students.

Planning Process

The planning process has three elements:

1. **Structured reflection:** We will facilitate an in-person session to discuss and reflect on the findings and opportunities. This allows leaders to ask questions, probe the implications, and consider how to move forward.
2. **Prioritization:** This planning session is a structured way to prioritize where to focus the district's efforts over the next few years. Creating a short, focused list will lead to more change, more quickly. A short list is better than a long list. This session is conducted virtually.
3. **Action planning:** This final, in-person planning session will craft the initial steps towards implementing the prioritized opportunities. Our goal is real change, not a great report. This session is also a chance for school and district leaders to reflect on how past implementation efforts have fared, what lessons have been learned, and how to ensure a smooth and impactful implementation in the future.

Taken together, these steps create not just a practical road map for improving outcomes in post-pandemic times but also create buy-in and momentum for change. Best of all, the plan is cost-effective and improves the work-life of staff as well.

Timing

The goal is to move at a deliberate pace while balancing staff and leadership bandwidth. We will regularly check in with district leaders to assess the proper pacing. We anticipate beginning this work immediately and completing it by December 2026.

Pricing Proposal

The cost to provide the services outlined above is **$135,000.** Price includes all expenses, including travel and travel time. This work will be a combination of in-person and virtual support.

This work can be funded by Title 1, Title II, or IDEA funds.

Accepted By:	Accepted By:
Organization Franklin Community Schools	**New Solutions K12**
Name Debbie Gill	Name Nathan Levenson
Signature Debbie Gill	Signature Nathan Levenson
Date May 11, 2026	Date 5/18/26

About The New Solutions K12 Team

Nathan Levenson, President

Nate's experience as a superintendent, school board member, consultant, researcher, and private sector CEO allows him to bring a unique perspective to his passion for improving outcomes for students with disabilities. His life experience as a student with multiple disabilities before the passage of IDEA adds a personal perspective to his work. Nate works closely with superintendents and their leadership teams, Special ed leaders, policy makers, departments of education and state legislators to create practical solutions to pressing challenges of helping students with special needs. He combines bold thinking, practical insights, and an ability to bring diverse stakeholders together to guide sustained efforts that turn opportunities into realities.

K-12 Consulting

- Partnered with more than 300 districts in 30 states to help raise achievement and improve the fairness of both opportunity and outcomes in a cost-effective manner.
- Advised numerous state legislatures and ED on special education reform, weighted funding formulas, and addressing special ed staffing shortages.
- Helped lead pandemic recovery technical support effort for the state of Louisiana.
- Provided extensive training for special education leaders in Connecticut, Massachusetts, Louisiana, and Vermont.

District Superintendent

- Superintendent, Arlington, MA. Oversaw efforts that reduced the high school special education achievement gap by 40 points and reduced the number of struggling readers K-5 by 68%, despite tight budgets.

National Thought Leader

- Author of *Six Shifts to Improve Special Education and Other Interventions,* published by Harvard Education Press, which serves as both a call to action and a critical guide for administrators looking for more effective, affordable ways to close the achievement gap.
- Led a multi-year effort to improve special education across Vermont, which resulted in the passage of sweeping reforms (ACT 173).
- Conducted primary research and authored white papers for Center for American Progress, The American Enterprise Institute and The Fordham Foundation.
- Author of six books and contributor to two anthologies. Wrote roughly 50 articles in nearly all major K-12 publications, countless blogs and webinars, and Op-Eds in the Washington Post and Wall Street Journal.
- Keynote presenter at more than 100 conferences across the country.

Education:

- BA from Dartmouth College
- MBA with distinction from Harvard Business School
- Graduate of the Broad Foundation Urban Superintendents Academy

Boards:

- Former Chair, Boxford, MA School Board
- Former Vice President, Merrimack Valley Habitat for Humanity

Angie Balsley, Ed.D., Consultant

Angie is an accomplished education leader with over 25 years of experience advancing special education systems, leadership development, and dispute resolution practices across the United States. She served a two-year term as the Policy & Legislative Chairperson for the National Council of Administrators of Special Education (CASE) and a six-year term as the President of Indiana CASE (ICASE). She is a frequent national speaker—delivering keynotes and workshops for organizations such as State Departments of Education, Council for Administrators of Special Education, National School Attorneys Association, and the U.S. Office of Special Education Programs. Angie has been honored with the Distinguished Service Award by ICASE (2024) and the Distinguished Humanitarian Award by Kiwanis. Her recent publications focus on advancing dispute resolution capacity and collaborative leadership in special education.

K–12 Consulting

- Advises districts and state agencies on leadership strategy, legal risk assessment, and program analysis for students with disabilities and other learners.
- Facilitates professional learning, dispute resolution processes, and systemic improvement initiatives across multiple states.
- Conducts keynote presentations and workshops on topics including leadership, dispute resolution, legal compliance, and collaborative communication.
- Contributing author on national publications advancing dispute resolution practices and leadership in special education.

Professional Experience

- CEO, Unified Leadership, leads a national consulting practice specializing in special education leadership coaching, legal risk assessment, and systemic improvement.
- Senior Consultant, CADRE, provides national expertise in dispute resolution, systems change, and professional development.
- Executive Director, Earlywood Educational Services, led special education programming, financial stewardship, policy development, and workforce leadership for a regional cooperative.
- Director of Special Services, Bremen Public Schools, administered special education, Title III, Title IX, and 504 programs; ensured compliance and led instructional services.
- Special Education Teacher, Elkhart County Special Education Cooperative, taught students with significant disabilities.

Education

- Ed.D., Educational Leadership & Policy Studies, Indiana University
- M.S., Strategic Management, Kelley School of Business, Indiana University
- M.S., School Administration, Indiana University
- B.S., Special Education, Ball State University

Sarah Levenson, Senior Consultant

Sarah brings years of professional experience to New Solutions K12 in the areas of consulting, financial analysis, project management, and client support. Sarah leverages these skills for New Solutions K12 to help improve student outcomes across the country.

K-12 Consulting Experience:

- Partner with dozens of districts in over 15 states to review special education services, systems, and practices to identify ways to improve opportunities and outcomes for students of all ability levels and needs.
- Co-wrote Special Education Best Practices Playbook for the state department of education.
- Developed and launched staffing and scheduling online learning courses to help school and district leaders implement staffing and scheduling best practices.
- Supported strategic review of elementary and secondary school schedules, staffing, and programming in an 8,000-student district in Georgia and identified ~$2.5M in potential savings.
- Supported the creation of a 5-year strategic plan for a school district with 16,000 students.

Other Professional Experience:

- Senior Strategic Consultant, FactSet. Led large-scale implementations of financial technology software for clients across the financial services industry.
- Consultant, FactSet. Supported financial services clients with market research, data analysis, and financial modeling projects.
- Middle school tutor. Served as both a writing and math tutor in the Easton Area School District.

Education:

- BA with honors from Lafayette College (PA)

Volunteering

- Elementary reading tutor with the AmeriCorps Reading Partners program

Liza Fryman, Consultant

Liza Fryman brings years of professional experience to New Solutions K12 in the areas of project management, financial analysis, and budgeting. Liza leverages these skills for New Solutions K12 to help improve student outcomes in districts across the country.

K-12 Consulting Experience:

- Partnered with the Vermont Agency of Education to help promote and support SUs across the state embrace strategic budgeting practices.
- Assisted with the creation of the Vermont Education Funding Memo to be distributed throughout the entire state.
- Supported multiple analyses and strategic reviews of both elementary and secondary schools across multiple school districts.

Other Professional Experience:

- Post Production Assistant Accountant, Netflix - Over 5 years of experience in helping maintain large film budgets across multiple departments, financial analysis of payments and contracts, and project management across three films simultaneously.
- Post Production Accounting Clerk, Netflix - Coordinated with vendors to ensure accurate payments, extensively researched and pulled payments for frequent tax and insurance audits, and organized paperwork across upwards of 30 projects.
- Accounting Clerk, "Once Upon a Time in Hollywood" (Sony) - Organized all vendor information and set up of new accounts in accounting software system along with basic input of purchase orders and invoices

Education:

- BA with honors from Lafayette College (PA)

FRANKLIN COMMUNITY SCHOOLS

Student-Centered • Innovative

District School Calendar 2027-2028

July
21-22 - New Teacher Training

August
2-3 - Teacher Work Days
4 - First Student Day

September
6 - Labor Day - No School

October
1 - End of Grading Period
11-15 - Fall Break - No School

November
23 - Fall Sr. Project Day (HS)
24-26 - Thanksgiving Break - No School

December
14, 15, 16, 17 - Semester Finals
17 - Winter Break Begins at Dismissal
20-January 4 - Winter Break - No School

January
4 - Teacher Records Day - No School for Students
5 - School Resumes for Students
17 - MLK Day - No School

February
11 - Snow Make-Up Days - No School
14 - President's Day - No School

March
10 - End of Grading Period
23 - Spring Break Begins at Dismissal

March
24-31 - Spring Break - No School

April
3 - School Resumes
17 - Snow Make-Up Day - No School
21 - Spring Sr. Project Day (HS)

May
19, 22, 23, 24 - Semester Finals
24 - Last Day of School
25 - Teacher Records Day & Snow Make-Up Day
25, 26, 30, 31 - Snow Make-Up Days
27 - HS Graduation
29 - Memorial Day

COLOR KEY CODE

NO School

Teacher Work Days

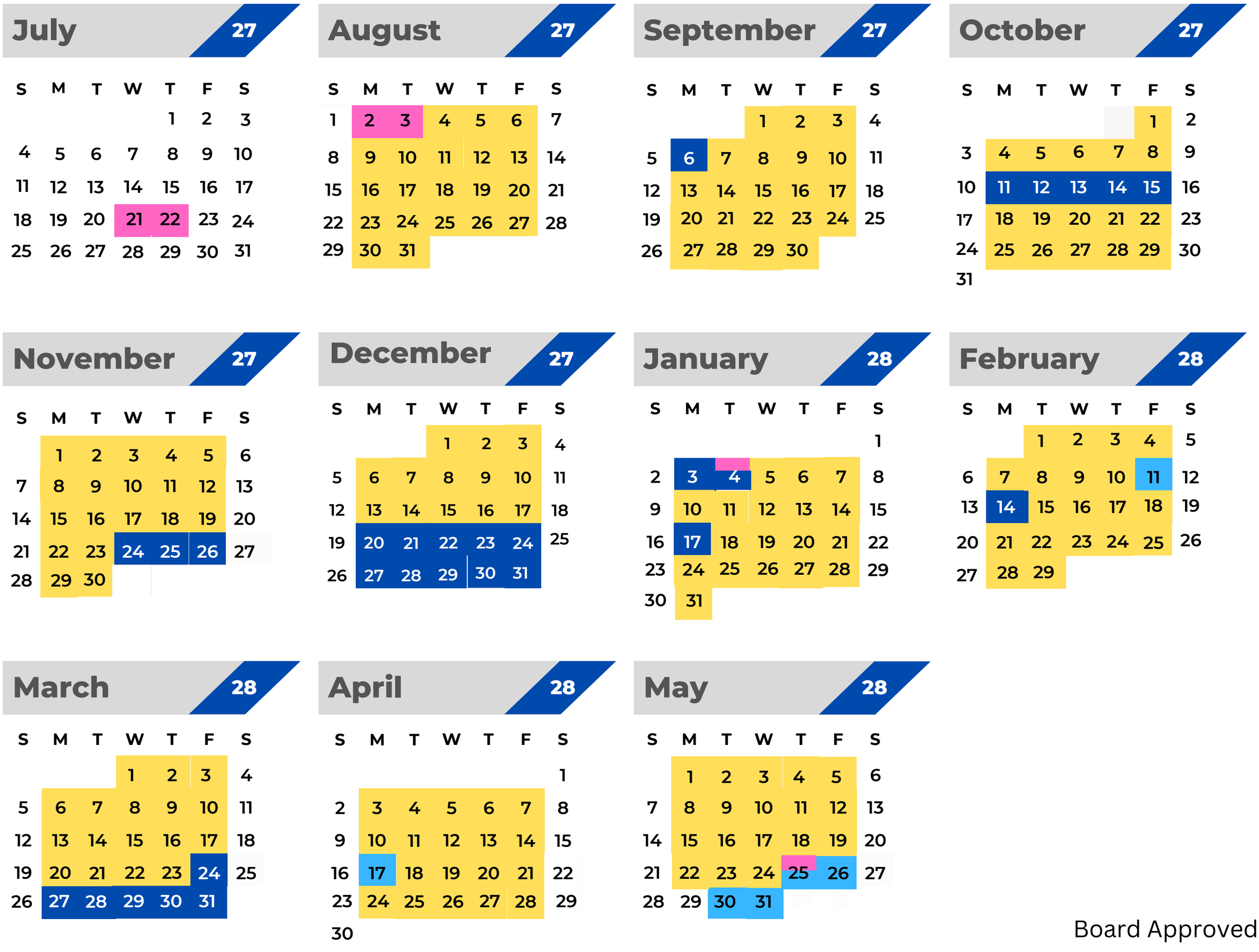
Student Days
Wednesday - Early Release (K-6)
Thursday - Late Arrival (7-12)

Snow Make-Up Days
(No school unless needed)

eLearning Day
(asynchronous)

Three floating eLearning Days (asynchronous) available as needed for inclement weather and other emergencies

The superintendent may convert a a snow make-up day to a school day, provided two weeks' notice is given



Board Approved:

998 Grizzly Cub Drive, Franklin, IN 46131
317-346-8700 | franklinschools.org

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-746094-6
PQ #: PQ 241218-410471
Date: 5/1/2026
Expires On: 5/31/2026
Delivery Service Level: Standard

Customer Contact Information
Brooke Worland
Franklin Cmty School Corp
(317) 346-8705
worlandb@franklinschools.org

Amplify Contact Information
Elizabeth Callahan
Account Executive
esillies@amplify.com

6 Year -

GRADE K

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed GK Uvl Knowledge Teacher License Presidents/Seasons - 6yr (2026-2032)	979-8-89512-517-5	$656.25	19	0	$12,468.75	$0.00
Amplify CKLA 3rd Ed GK Uvl Knowledge Student License Presidents/Seasons - 6yr (2026-2032)	979-8-89874-644-5	$105.00	350	0	$36,750.00	$0.00
Amplify CKLA 3E Language Studio GK Teacher License President/Season - 6yr (2026-2032)	978-1-96858-531-0	$300.00	3	0	$900.00	$0.00
Amplify CKLA 3rd Ed GK Uvl Knowledge Classroom Kit Presidents/Seasons	979-8-89500-190-5	$1,450.00	0	19	$0.00	$27,550.00
Amplify CKLA 3rd Ed GK Knowledge Student Consumables Presidents/Seasons - 6yr (2026-2032)	979-8-89579-823-2	$18.00	0	2,100	$4,725.00	$33,075.00
Boost Reading Student License - 6yr (2026-2032)	979-8-89839-938-2	$126.00	0	350	$18,270.00	$25,830.00
Amplify CKLA 3rd Ed Language Studio GK Teacher Kit Presidents/Seasons	979-8-89580-925-9	$290.00	0	3	$0.00	$870.00
Amplify CKLA 3rd Ed Language Studio GK Consumable Set Presidents/Seasons - 6yr (2026-2032)	979-8-89780-218-0	$25.00	0	8	$0.00	$200.00
TOTAL					$73,113.75	$87,525.00

GRADE 1

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G1 Knowledge Uvl Teacher License Fairy Tales/Early Americas - 6yr (2026-2032)	979-8-89512-533-5	$656.25	20	0	$13,125.00	$0.00
Amplify CKLA 3rd Ed G1 Knowledge Uvl Student License Fairy Tales/Early Americas - 6yr (2026-2032)	979-8-89874-658-2	$105.00	370	0	$38,850.00	$0.00
Amplify CKLA 3E Language Studio G1 Teacher License Fairy Tales/Americas - 6yr (2026-2032)	978-1-96858-535-8	$300.00	3	0	$900.00	$0.00
Amplify CKLA 3rd Ed G1 Uvl Knowledge Classroom Kit Fairy Tales/Early Americas	979-8-89500-193-6	$1,500.00	0	20	$0.00	$30,000.00
Amplify CKLA 3rd Ed G1 Knowledge Student Consumables Fairy Tales/Early Americas - 6yr (2026-2032)	979-8-89579-831-7	$18.00	0	2,220	$4,995.00	$34,965.00
Boost Reading Student License - 6yr (2026-2032)	979-8-89839-938-2	$126.00	0	370	$19,314.00	$27,306.00
Amplify CKLA 3rd Ed Language Studio G1 Teacher Kit Fairy Tales/Americas	979-8-89580-938-9	$290.00	0	3	$0.00	$870.00
Amplify CKLA 3rd Ed Language Studio G1 Consumable Set Fairy Tales/Early Americas - 6yr (2026-2032)	979-8-89781-951-5	$25.00	0	12	$0.00	$300.00
TOTAL					$77,184.00	$93,441.00

GRADE 2

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G2 Knowledge Uvl Teacher License Create Change/Early Asian - 6yr (2026-2032)	979-8-89512-553-3	$656.25	19	0	$12,468.75	$0.00
Amplify CKLA 3rd Ed G2 Knowledge Uvl Student License Create Change/Early Asian - 6yr (2026-2032)	979-8-89874-646-9	$105.00	360	0	$37,800.00	$0.00
Amplify CKLA 3E Language Studio G2 Teacher License Create/Asian Civ - 6yr (2026-2032)	978-1-96858-543-3	$300.00	3	0	$900.00	$0.00
Boost Reading Student License - 6yr (2026-2032)	979-8-89839-938-2	$126.00	0	360	$18,792.00	$26,568.00

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G2 Uvl Knowledge Classroom Kit Create Change/Early Asian Civ	979-8-89500-197-4	$1,400.00	0	19	$0.00	$26,600.00
Amplify CKLA 3rd Ed G2 Knowledge Student Consumables Create Change/Early Asian Civ - 6yr (2026-2032)	979-8-89579-855-3	$18.00	0	2,160	$4,860.00	$34,020.00
Amplify CKLA 3rd Ed Language Studio G2 Teacher Kit Create Change/Asian Civ	979-8-89580-956-3	$290.00	0	3	$0.00	$870.00
Amplify CKLA 3rd Ed Language Studio G2 Consumable Set Create Change/Asian Civ - 6yr (2026-2032)	979-8-89781-979-9	$25.00	0	10	$0.00	$250.00
TOTAL					$74,820.75	$88,308.00

GRADE 3

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G3 Uvl Teacher License Charlotte's Web/Light & Sound - 6yr (2026-2032)	979-8-89511-355-4	$1,050.00	17	0	$17,850.00	$0.00
Amplify CKLA 3rd Ed G3 Uvl Student License Charlotte's Web/Light & Sound - 6yr (2026-2032)	979-8-89511-387-5	$157.50	360	0	$56,700.00	$0.00
Amplify CKLA 3E Language Studio G3 Teacher License Web/Light & Sound - 6yr (2026-2032)	978-1-96858-551-8	$300.00	3	0	$900.00	$0.00
Amplify CKLA 3rd Ed G3 Uvl Complete Classroom Kit Charlotte's Web/Light & Sound	979-8-89500-161-5	$2,000.00	0	17	$0.00	$34,000.00
Amplify CKLA 3rd Ed G3 Student Consumable Set Charlotte's Web/Light and Sound - 6yr (2026-2032)	979-8-89512-123-8	$32.00	0	2,160	$8,640.00	$60,480.00
Boost Reading Student License - 6yr (2026-2032)	979-8-89839-938-2	$126.00	0	360	$18,792.00	$26,568.00
Amplify CKLA 3rd Ed Language Studio G3 Teacher Kit Web/Light & Sound	979-8-89580-978-5	$290.00	0	3	$0.00	$870.00
Amplify CKLA 3rd Ed Language Studio G3 Consumable Set Web/Light & Sound - 6yr (2026-2032)	979-8-89781-923-2	$25.00	0	15	$0.00	$375.00
TOTAL					$102,882.00	$122,293.00

GRADE 4

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G4 Uvl Complete Teacher License Mixed-Up/Treasure Island - 6yr (2026-2032)	979-8-89780-764-2	$1,050.00	18	0	$18,900.00	$0.00
Amplify CKLA 3rd Ed G4 Uvl Student License Mixed-Up Files/Treasure Island - 6yr (2026-2032)	979-8-89511-443-8	$157.50	350	0	$55,125.00	$0.00
Amplify CKLA 3E Language Studio G4 Teacher License Mixed-Up/Treasure - 6yr (2026-2032)	978-1-96858-557-0	$300.00	3	0	$900.00	$0.00
Amplify CKLA 3rd Ed G4 Uvl Complete Classroom Kit Mixed-Up Files/Treasure Island	979-8-89839-101-0	$2,000.00	0	18	$0.00	$36,000.00
Amplify CKLA 3rd Ed G4 Student Consumable Set Mixed-Up Files/Treasure Island - 6yr (2026-2032)	979-8-89512-147-4	$32.00	0	2,100	$8,400.00	$58,800.00
Boost Reading Student License - 6yr (2026-2032)	979-8-89839-938-2	$126.00	0	350	$18,270.00	$25,830.00
Amplify CKLA 3rd Ed Language Studio G4 Teacher Kit Mixed-Up/Treasure	979-8-89580-995-2	$390.00	0	3	$0.00	$1,170.00
Amplify CKLA 3rd Ed Language Studio G4 Consumable Set Mixed-Up/Treasure Island - 6yr (2026-2032)	979-8-89781-944-7	$25.00	0	9	$0.00	$225.00
TOTAL					$101,595.00	$122,025.00

Please refer to Product Description section below for more detail.

Professional Development

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Edition K-2 OR 3-5 Language Studio Companion Training for Teachers (3 Hours Remote)	1.00	$750.00	$0.00	$750.00
Boost Reading Getting Started for Teachers (2 Hours Remote)	1.00	$600.00	$0.00	$600.00
Amplify CKLA 3rd Ed K-2 OR 3-5 Program Overview Teachers (1/2 Day Onsite)	3.00	$2,500.00	$0.00	$7,500.00
TOTAL		$3,850.00	$0.00	$8,850.00

Shipping & Handling

SHIPPING AND HANDLING	DELIVERY SERVICE LEVEL	SHIPPING COST	TOTAL DISCOUNT	TOTAL PRICE
Amplify Shipping and Handling	Standard	$49,573.20	$0.00	$49,573.20

TOTAL DISCOUNT	$429,595.50
GRAND TOTAL	$572,015.20

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: http://www.amplify.com/w-9.pdf

License and Services Term:

- Licenses: 07/01/2026 until 06/30/2032.
- Professional Development (PD) Services:
  - For purchases made on or before 12/31/25, unless otherwise stated above, PD Services expire 18 months from the order date. Any unused PD Services after 18 months will be forfeited.
  - For purchases on or after 1/1/26, please visit http://amplify.com/pd-expirationterms for information about the term for PD Services and when they expire, unless otherwise outlined herein.
- All other services: 18 months from order date. Unless otherwise stated above, all other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
  - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
  - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

Quote Special Terms

CKLA Dig Exp Included with Consumables
Please note that the above pricing reflects the receipt of one Student Digital Experience License included with every purchase of a student print consumable set for CKLA products.

CKLA 3rd Edition Pricing
Please note that the above pricing reflects CKLA 3rd Edition bundle pricing. A change in product configuration may result in different per student costs. For additional information on CKLA 3rd Edition pricing, please contact your Account Executive.

Free-with-Order Teacher Digital Experience License with Kit
Please note that the above pricing reflects the receipt of one Elementary Teacher Digital Experience License free-with-order with the purchase of a Classroom Kit for the duration of the adoption. License duration shown appended to Classroom Kits.

Multi Year Discount Applied
Please note that the pricing above includes multi year discounts for an upfront purchase. List prices on a single year purchase may reflect a different pricing structure. For additional information on the multi year pricing structure, please contact your Account Executive.

Product Descriptions

GRADE K

PRODUCT	DESCRIPTION
Amplify CKLA 3rd Ed GK Uvl Knowledge Teacher License Presidents/Seasons	Includes Knowledge Uvl Teacher License, National Icons: Presidents and American Symbols and Our Planet: Taking Care of the Earth Teacher Licenses
Amplify CKLA 3rd Ed GK Uvl Knowledge Student License Presidents/Seasons	Includes Knowledge Uvl Student License, National Icons: Presidents and American Symbols and Our Planet: Taking Care of the Earth Student Licenses
Amplify CKLA 3E Language Studio GK Teacher License President/Season	Includes Amplify CKLA 3E Language Studio GK Teacher License: National Icons: Presidents and American Symbols License, Rain and Rainbows: Seasons and Weather License, Core Teacher License Domains 1-7 & 10 and Teacher Resources Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Amplify CKLA 3rd Ed GK Uvl Knowledge Classroom Kit Presidents/Seasons	Includes Uvl Knowledge Teacher Guides D1-7 & D10, Image Cards D1-7 & D10, Trade Book: The First Drawing, Trade Book: Van Gogh and the Sunflowers, Trade Book: My Name is Georgia, Trade Book: A Life Made by Hand, Trade Book: Rainbow Weaver/Tejedora del Arcoiris, & Trade Book: Luna Loves Art, and Choice Units National Icons: Presidents and American Symbols or Rain and Rainbows: Seasons and Weather
Amplify CKLA 3rd Ed GK Knowledge Student Consumables Presidents/Seasons	Includes Knowledge Activity Books D1-D7 & D10, National Icons: Presidents and American Symbols and Rain and Rainbows: Seasons and Weather Activity Books
Boost Reading Student License	Provides per student access for licensed users to content designed for students in grades K through 5.
Amplify CKLA 3rd Ed Language Studio GK Teacher Kit Presidents/ Seasons	Includes Teacher Guides Vol 1 (Domains 1-4) and Vol 2 (Domains 5-7 & 10), with the choice unit Teacher Guides of "National Icons: Presidents and American Symbols" and "Rain and Rainbows: Seasons and Weather". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Amplify CKLA 3rd Ed Language Studio GK Consumable Set Presidents/Seasons	Includes Activity Books Vol 1 (Domains 1-4) and Vol 2 (Domains 5-7 & 10), with the choice unit Activity Books of "National Icons: Presidents and American Symbols" and "Rain and Rainbows: Seasons and Weather". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.

GRADE 1

PRODUCT	DESCRIPTION
Amplify CKLA 3rd Ed G1 Knowledge Uvl Teacher License Fairy Tales/ Early Americas	Includes Knowledge Uvl Teacher License, Once Upon a Time: Fairy Tales Student, and Early Americas: Maya, Aztec, and Inca Teacher Licenses

PRODUCT	DESCRIPTION
Amplify CKLA 3rd Ed G1 Knowledge Uvl Student License Fairy Tales/ Early Americas	Includes Knowledge Uvl Student License, Once Upon a Time: Fairy Tales Student, and Early Americas: Maya, Aztec, and Inca Student Licenses
Amplify CKLA 3E Language Studio G1 Teacher License Fairy Tales/Americas	Includes Amplify CKLA 3E Language Studio G1 Teacher License: Once Upon a Time: Fairy Tales License, Early Americas: Maya, Aztec, and Inca License, Core Teacher License Domains 1-7 & 10 and Teacher Resources Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Amplify CKLA 3rd Ed G1 Uvl Knowledge Classroom Kit Fairy Tales/Early Americas	Includes Uvl Knowledge Teacher Guides D1-7 & D10, Image Cards D1-7 & D10, Trade Book: My Name is Gabito/Me llamo Gabito, Trade Book: Tomas and the Galapagos Adventure, Trade Book: The Astronaut with a Song for the Stars: The Story of Dr. Ellen Ochoa, Trade Book: Mae Among the Stars, Trade Book: Shark Lady: The True Story of How Eugenie Clark Became the Ocean's Most Fearless Scientist, Trade Book: Manfish, Trade Book: Keep On! The Story of Matthew Henson, Co-Discoverer of the North Pole, Trade Book: The Top of the World: Climbing Mount Everest, and Choice Units: Once Upon a Time: Fairy Tales or Early Americas: Maya, Aztec, and Inca
Amplify CKLA 3rd Ed G1 Knowledge Student Consumables Fairy Tales/Early Americas	Includes Knowledge Activity Books D1-D7 & D10, Once Upon a Time: Fairy Tales Student and Early Americas: Maya, Aztec, and Inca Student Activity Books
Boost Reading Student License	Provides per student access for licensed users to content designed for students in grades K through 5.
Amplify CKLA 3rd Ed Language Studio G1 Teacher Kit Fairy Tales/ Americas	Includes Teacher Guides Vol 1 (Domains 1-4) and Vol 2 (Domains 5-7 & 10), with the choice unit Teacher Guides of "Once Upon a Time: Fairy Tales" and "Early Americas: Maya, Aztec, and Inca". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Amplify CKLA 3rd Ed Language Studio G1 Consumable Set Fairy Tales/Early Americas	Includes Activity Books Vol 1 (Domains 1-4) and Vol 2 (Domains 5-7 & 10), with the choice unit Activity Books of "Once Upon a Time: Fairy Tales" and "Early Americas: Maya, Aztec, and Inca". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.

GRADE 2

PRODUCT	DESCRIPTION
Amplify CKLA 3rd Ed G2 Knowledge Uvl Teacher License Create Change/ Early Asian	Includes Knowledge Uvl Teacher Licenses, Making a Difference: Creating Change, and Early Asian Civilizations: India and China Teacher Licenses
Amplify CKLA 3rd Ed G2 Knowledge Uvl Student License Create Change/ Early Asian	Includes Knowledge Uvl Student Licenses, Making a Difference: Creating Change, and Early Asian Civilizations: India and China Licenses
Amplify CKLA 3E Language Studio G2 Teacher License Create/ Asian Civ	Includes Amplify CKLA 3E Language Studio G2 Teacher License: Making a Difference: Creating Change License, Early Asian Civilizations: India and China License, Core Teacher License Domains 1-7 & 10 and Teacher Resources Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Boost Reading Student License	Provides per student access for licensed users to content designed for students in grades K through 5.

PRODUCT	DESCRIPTION
Amplify CKLA 3rd Ed G2 Uvl Knowledge Classroom Kit Create Change/Early Asian Civ	Includes Uvl Knowledge Teacher Guides D1-7 & D10, Image Cards D2-7 & D10,Trade Book: Up and Away! How Two Brothers Invented the Hot Air Balloon, Trade Book: The Glorious Flight: Across the Channel with Louis, Trade Book: The Flying Girl: How Aída de Acosta Learned to Soar, Trade Book: Wood, Wire, Wings: Emma Lilian Todd Invents an Airplane, Trade Book: Helicopter Man: Igor Sikorsky and His Amazing Invention, Trade Book: The Tuskegee Airmen Story, Trade Book: Skyward: The Story of Female Pilots in WWII, and Trade Book: Aim for the Skies: Jerrie Mock and Joan Merriam Smith's Race to Complete Amelia Earhart's Quest, and Choice Units: Making a Difference: Creating Change or Early Asian Civilizations: India and China
Amplify CKLA 3rd Ed G2 Knowledge Student Consumables Create Change/Early Asian Civ	Includes Knowledge Activity Book D1-D7 & D10, Making a Difference: Creating Change, and Early Asian Civilizations: India and China Activity Books
Amplify CKLA 3rd Ed Language Studio G2 Teacher Kit Create Change/Asian Civ	Includes Teacher Guides Vol 1 (Domains 1-4) and Vol 2 (Domains 5-7 & 10), with the choice unit Teacher Guides of "Making a Difference: Creating Change" and "Early Asian Civilizations: India and China". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Amplify CKLA 3rd Ed Language Studio G2 Consumable Set Create Change/Asian Civ	Includes Activity Books Vol 1 (Domains 1-4) and Vol 2 (Domains 5-7 & 10), with the choice unit Activity Books of "Making a Difference: Creating Change" and "Early Asian Civilizations: India and China". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.

GRADE 3

PRODUCT	DESCRIPTION
Amplify CKLA 3rd Ed G3 Uvl Teacher License Charlotte's Web/Light & Sound	Includes Novel Study: Charlotte's Web License, From Glow to Echo: Light and Sound License, and Uvl Teacher License
Amplify CKLA 3rd Ed G3 Uvl Student License Charlotte's Web/Light & Sound	Includes Novel Study: Charlotte's Web License, From Glow to Echo: Light and Sound License, and Uvl Student License with core units
Amplify CKLA 3E Language Studio G3 Teacher License Web/ Light & Sound	Includes Amplify CKLA 3E Language Studio G3 Teacher License: Charlotte's Web License, From Glow to Echo: Light and Sound License, Core Teacher License Domains 1-6 & 9 and Teacher Resources Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Amplify CKLA 3rd Ed G3 Uvl Complete Classroom Kit Charlotte's Web/Light & Sound	Includes Uvl Skills Teacher Guides U1-U4,Teacher Guides 1-6 & 9, Skills Assessment Guide, Skills Activity Book Vol 1 U1-U2, Skills Activity Book Vol 2 U3-U4 ,Cursive Activity Book, Spelling Cards, Image Cards D1-6 & D9, Skills Readers U1-U6,Trade Book: Birth of the Cool: How Jazz Great Miles Davis, Trade Book: Little Melba and Her Big Trombone, Trade Book: Benny Goodman and Teddy Wilson, Trade Book: Tito Puente, el Rey del Mambo, Trade Book: Drum Dream Girl, Trade Book: Duke Ellington: The Piano Prince and His Orchestra, and Choice Units: Novel Study: Charlotte's Web or From Glow to Echo: Light and Sound
Amplify CKLA 3rd Ed G3 Student Consumable Set Charlotte's Web/ Light and Sound	Includes U1-U2 Activity Book, Poets Journal, U4 Activity Book, U5-U6 Activity Book, and U9 Activity Book, Novel Study: Charlotte's Web, and From Glow to Echo: Light and Sound Activity Books
Boost Reading Student License	Provides per student access for licensed users to content designed for students in grades K through 5.

PRODUCT	DESCRIPTION
Amplify CKLA 3rd Ed Language Studio G3 Teacher Kit Web/Light & Sound	Includes Teacher Guides Vol 1 (Domains 1-3) and Vol 2 (Domains 4-6 & 9), with the choice unit Teacher Guides of "Charlotte's Web" and "From Glow to Echo: Light and Sound". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Amplify CKLA 3rd Ed Language Studio G3 Consumable Set Web/ Light & Sound	Includes Activity Books Vol 1 (Domains 1-3) and Vol 2 (Domains 4-6 & 9), with the choice unit Activity Books of "Charlotte's Web" and "From Glow to Echo: Light and Sound". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.

GRADE 4

PRODUCT	DESCRIPTION
Amplify CKLA 3rd Ed G4 Uvl Complete Teacher License Mixed-Up/ Treasure Island	Includes Uvl Novel Study: From the Mixed-Up Files of Mrs. Basil E. Frankweiler License, Uvl Adventure on the High Seas: Treasure Island License, and Uvl Complete Teacher License
Amplify CKLA 3rd Ed G4 Uvl Student License Mixed-Up Files/Treasure Island	Includes Novel Study: From the Mixed-Up Files of Mrs. Basil E. Frankweiler License, Adventure on the High Seas: Treasure Island License, and Uvl Student License
Amplify CKLA 3E Language Studio G4 Teacher License Mixed-Up/Treasure	Includes Amplify CKLA 3E Language Studio G4 Teacher License: From the Mixed-Up Files of Mrs. Basil E. Frankweiler License, Adventure on the High Seas: Treasure Island License, Core Teacher License Domains 1-6 & 9 and Teacher Resources Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Amplify CKLA 3rd Ed G4 Uvl Complete Classroom Kit Mixed-Up Files/Treasure Island	Includes Uvl Skills Teacher Guides U1-4, Uvl Teacher Guides U1-6 & 9, Skills Assessment Guide, Skills Activity Book Vol 1 U1-U2, Skills Activity Book Vol 2 U3-U4, Cursive Activity Book, Teacher Eureka Quest Set, Eureka Inventor Cards, Trade Book: Patricia's Vision, and Trade Book: Mr. Ferris and his Wheel and Choice Units: Novel Study: From the Mixed-Up Files of Mrs. Basil E. Frankweiler or Adventure on the High Seas: Treasure Island
Amplify CKLA 3rd Ed G4 Student Consumable Set Mixed-Up Files/ Treasure Island	Includes U1-U2 Activity Book, Poet's Journal, U4 Eureka Activity Book, Eureka Inventor Cards, Eureka Quest Lab Stickers U5-U6 Activity Book, and U9 Activity Book, Novel Study: From the Mixed-Up Files of Mrs. Basil E. Frankweiler, and Adventure on the High Seas: Treasure Island Activity Books
Boost Reading Student License	Provides per student access for licensed users to content designed for students in grades K through 5.
Amplify CKLA 3rd Ed Language Studio G4 Teacher Kit Mixed-Up/ Treasure	Includes Teacher Guides Vol 1 (Domains 1-3), Vol 2 (Domains 4-5), Vol 3 (Domains 6 & 9), with the choice unit Teacher Guides of "From the Mixed-Up Files of Mrs. Basil E. Frankweiler" and "Adventure on the High Seas: Treasure Island". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.
Amplify CKLA 3rd Ed Language Studio G4 Consumable Set Mixed-Up/Treasure Island	Includes Activity Books Vol 1 (Domains 1-3), Vol 2 (Domains 4-5), Vol 3 (Domains 6 & 9), with the choice unit Activity Books of "From the Mixed-Up Files of Mrs. Basil E. Frankweiler" and "Adventure on the High Seas: Treasure Island". Note: This version of Language Studio is designed to pair with Amplify CKLA 3E.

Professional Development

PRODUCT	DESCRIPTION
Amplify CKLA 3rd Edition K-2 OR 3-5 Language Studio Companion Training for Teachers (3 Hours Remote)	Launch sessions are designed for educators who are new users of Amplify CKLA 3rd Edition Language Studio. This session prepares educators to effectively implement Amplify CKLA 3rd Edition Language Studio. The maximum number of participants is 30.
Boost Reading Getting Started for Teachers (2 Hours Remote)	Participants will learn the essentials of Boost Reading, including program structure and navigation, and leave ready to implement the program and begin driving towards student outcomes. The maximum number of participants is 30.
Amplify CKLA 3rd Ed K-2 OR 3-5 Program Overview Teachers (1/2 Day Onsite)	Participants will get an overview of how to implement Amplify CKLA 3rd Edition in their classrooms! Learn the foundational elements of Amplify CKLA 3rd Edition, including becoming familiar with materials, the digital platform, and key lesson components.

How to Order Our Products

Amplify would like to process your order as quickly as possible. We accept: **Purchase Orders** (fastest), **Credit Cards**, **ACH/Wire**, and **Checks**.

Visit amplify.com/ordering-support for ordering instructions.

Option 1: Purchase Order (For Fastest Processing, we recommend you submit a purchase order via our website: amplify.com/ordering-support))

Submit your signed purchase order using any method below:

- **Online:** service.amplify.com/submit-a-po
- **Email:** IncomingPO@amplify.com
- **Fax:** (646) 403-4700

Required with your Purchase Order:

- Copy of your Price Quote
- Tax-Exemption Certificate (if applicable)

Option 2: Pay in Advance

- **Credit Card:** Visit service.amplify.com/make-a-payment
- **ACH/Wire:** Visit service.amplify.com/make-a-payment for Amplify banking details
- **Check:**

  Amplify Education, Inc.
  P.O. Box 392294
  Pittsburgh, PA 15251-9294

Note: To ensure timely and accurate processing, customers making Wire or ACH payments must email remittance details to accountsreceivable@amplify.com. If paying by check, include your quote number on your check. Check payments add up to 2 weeks processing time.

Important: Sales tax is not included in quotes and may apply to your order. Please notify your sales representative of any prepayments and their details.

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. These Customer Terms and Conditions are a legal agreement between Amplify Education, Inc. ("Amplify") and the local education agency or authority, school district, school network, independent school, or other regional education system ("Customer") for the license and use of one or more of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). These Customer Terms and Conditions, all addenda, attachments, and the Quote, as applicable (together, the "Agreement"), constitute the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof.

2. Agreement Acceptance. This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. This term of the Agreement will be as specified in the Quote and may be renewed or extended by mutual agreement of the parties. Customer represents and warrants that: (1) Customer is of legal age to accept this Agreement; (2) Customer is authorized to accept this Agreement and to access and use the Products; and (3) Customer's use of the Products will comply at all times with Amplify's Acceptable Use Policy available at amplify.com/acceptable-use ("AUP"). The Customer may not access, download, or use the Products if the Customer does not agree to this Agreement.

3. License. Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means the K–12 students registered or authorized for instruction with Customer and the educators, agents and staff members who use the Products as authorized by Customer who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to the AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

4. Restrictions. Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be set forth at https://amplify.com/amplify-program-usage-guidelines/ and additional guidelines may be detailed in materials associated with the Product the Customer is accessing. Further, Customer may not, except as expressly authorized by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; (f) use any content from the Products, including but not limited to text, images, videos, assessments, lesson plans, or code, as input or training material for any machine learning or artificial intelligence system, including large language models, neural networks, or other algorithmic models, for any purposes, commercial or non-commercial; or (g) permit any Authorized School User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer

software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

5. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see amplify.com/virtual-patent-marking). Amplify reserves the right to update or modify the Products at any time and to discontinue the Products upon reasonable notice.

6. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

7. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

8. Account Information. For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

9. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

10. Student Data. The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's Customer Privacy Policy at amplify.com/customer-privacy ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. In addition, Amplify has entered into the data privacy agreements listed at amplify.com/privacy-security aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the Privacy Policy available to the parents or guardians of users who are under the age of 13.

11. Customer Materials and Requirements. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by

Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at amplify.com/customer-requirements.

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14. Termination. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

15.
Miscellaneous. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." For United States-based Customers, this Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state, commonwealth, or territory in which Customer resides based on the address set forth in the Quote, without regard to that state's, commonwealth's, or territory's choice of law rules. For Customers based outside of the United States, this Agreement will be governed by the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under

this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information

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QUOTE PREPARED FOR:

Franklin Comm School Corp
625 GRIZZLY CUB DR
FRANKLIN, IN 46131
ACCOUNT NUMBER: 250718

SUBSCRIPTION/DIGITAL CONTACT:

Brooke Worland
worlandb@franklinschools.org
(317) 738-5800

CONTACT:

Brooke Worland
worlandb@franklinschools.org
(317) 738-5800

SALES REP INFORMATION:

Shannon Saul
shannon.saul@mheducation.com
(317) 526-7621

Section Summary		Value of All Materials	Free Materials	Product Subtotal
Open Court Reading © 2023 - Grade 5 (6 Year Comprehensive)		$114,336.09	($31,621.59)	$82,714.50
English Language Development Open Court Reading © 2023 - Grades K-5		$753.39	($230.40)	$522.99
	PRODUCT TOTAL*	$115,089.48	($31,851.99)	$83,237.49
	ESTIMATED S&H**			$6,659.00
	ESTIMATED TAX**			$0.00
	GRAND TOTAL*			$89,896.49

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO: McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/28/2026 ACCOUNT NAME: Franklin Comm School Corp EXPIRATION DATE:08/26/2026
QUOTE NUMBER: SDADA-04282026100253-001 ACCOUNT #: 250718 PAGE #: 1

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Open Court Reading © 2023 - Grade 5 (6 Year Comprehensive)					
Student Materials					
OPEN COURT READING COMPREHENSIVE STUDENT 6 YEAR SUBSCRIPTION BUNDLE GRADE 5 Includes: 1 copy of the Student Anthology, 6 years of: Skills Practice Workbook 1 & 2, and 6-year Student Subscription	978-1-26-596733-8	325	$195.57	$0.00	$63,560.25
			Student Materials Subtotal:	**$0.00**	**$63,560.25**
Additional Student Materials - Choices					
OPEN COURT READING GENRE WORKBOOK GRADE 5	978-0-07-682502-8	325	$12.84	$0.00	$4,173.00
OPEN COURT READING LANGUAGE ARTS HANDBOOK GRADE 5	978-0-07-900176-4	325	$30.81	$0.00	$10,013.25
			Additional Student Materials - Choices Subtotal:	**$0.00**	**$14,186.25**
Teacher Editions					
OPEN COURT READING TEACHER EDITION VOLUME 1 GRADE 5	978-1-26-559526-5	13	$124.47	$1,618.11	*Free Materials
OPEN COURT READING TEACHER EDITION VOLUME 2 GRADE 5	978-1-26-578880-3	13	$124.47	$1,618.11	*Free Materials
OPEN COURT READING TEACHER EDITION VOLUME 3 GRADE 5	978-1-26-579056-1	13	$124.47	$1,618.11	*Free Materials
OPEN COURT READING TEACHER EDITION VOLUME 4 GRADE 5	978-1-26-579116-2	13	$124.47	$1,618.11	*Free Materials
OPEN COURT READING TEACHER EDITION VOLUME 5 GRADE 5	978-1-26-579340-1	13	$124.47	$1,618.11	*Free Materials
OPEN COURT READING TEACHER EDITION VOLUME 6 GRADE 5	978-1-26-579409-5	13	$124.47	$1,618.11	*Free Materials
OPEN COURT READING PROGRAM OVERVIEW GRADE K-5	978-0-07-900166-5	13	$75.69	$983.97	*Free Materials
Digital Only OPEN COURT READING TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 5	978-1-26-587091-1	13	$708.24	$9,207.12	*Free Materials
			Teacher Editions Subtotal:	**$19,899.75**	**$0.00**
Manipulatives					
OPEN COURT READING WORD ANALYSIS KIT GRADE 5 Includes: Sound/Spelling Wall Cards, Small Group Sound/Spelling Cards, Individual Sound/Spelling Cards (4), Leveled Reading Cards, Word Cubes, EL Photo Cards	978-0-07-900418-5	10	$496.80	$0.00	$4,968.00
			Manipulatives Subtotal:	**$0.00**	**$4,968.00**
Teacher Materials					
OPEN COURT READING SKILLS PRACTICE BLM ANSWER KEY BOOK 1 GRADE 5	978-0-07-900112-2	13	$126.96	$1,650.48	*Free Materials
OPEN COURT READING SKILLS PRACTICE BLM ANSWER KEY BOOK 2 GRADE 5	978-0-07-900113-9	13	$126.96	$1,650.48	*Free Materials
OPEN COURT READING LESSON & UNIT ASSESSMENT BLM BOOK 1 GRADE 5	978-1-26-560941-2	13	$133.44	$1,734.72	*Free Materials
OPEN COURT READING LESSON & UNIT ASSESSMENT BLM BOOK 2 GRADE 5	978-1-26-561103-3	13	$133.44	$1,734.72	*Free Materials

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QUOTE NUMBER: SDADA-04282026100253-001 ACCOUNT #: 250718 PAGE #: 2

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
OPEN COURT READING GENRE BLACKLINE MASTER ANSWER KEY GRADE 5	978-0-07-682489-2	13	$126.96	$1,650.48	*Free Materials
OPEN COURT READING INTERVENTION BLM ANSWER KEY GRADE 5	978-0-07-900116-0	13	$126.96	$1,650.48	*Free Materials
OPEN COURT READING INTERVENTION TEACHER GUIDE GRADE 5	978-0-07-900164-1	13	$126.96	$1,650.48	*Free Materials
			Teacher Materials Subtotal:	**$11,721.84**	**$0.00**
			Open Court Reading © 2023 - Grade 5 (6 Year Comprehensive) Subtotal:	**$31,621.59**	**$82,714.50**

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
English Language Development Open Court Reading © 2023 - Grades K-5					
OPEN COURT READING ENGLISH LANGUAGE DEVELOPMENT KIT GRADE K-5 Includes: Newcomer BLM and ATE, EL photo flashcards, Oral Language Development Cards, Teacher Edition, board games with game cards and pieces and mirrors (10)	978-0-07-900415-4	1	$522.99	$0.00	$522.99
Grade 5					
OPEN COURT READING ENGLISH LEARNER TEACHER GUIDE GRADE 5	978-0-07-900163-4	1	$126.96	$126.96	*Free Materials
OPEN COURT READING EL PHOTO LIBRARY READING AND RESPONDING CARD SET GRADE 5	978-0-07-900130-6	1	$103.44	$103.44	*Free Materials
			Grade 5 Subtotal:	**$230.40**	**$0.00**
			English Language Development Open Court Reading © 2023 - Grades K-5 Subtotal:	**$230.40**	**$522.99**

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QUOTE NUMBER: SDADA-04282026100253-001
ACCOUNT NAME: Franklin Comm School Corp
ACCOUNT #: 250718
EXPIRATION DATE:08/26/2026

Because learning changes everything.®

QUOTE PREPARED FOR:

Franklin Comm School Corp
625 GRIZZLY CUB DR
FRANKLIN, IN 46131
ACCOUNT NUMBER: 250718

CONTACT:

Brooke Worland
worlandb@franklinschools.org
(317) 738-5800

VALUE OF ALL MATERIALS	$115,089.48
FREE MATERIALS	($31,851.99)
PRODUCT TOTAL*	**$83,237.49**
ESTIMATED SHIPPING & HANDLING**	$6,659.00
ESTIMATED TAX**	$0.00
GRAND TOTAL	**$89,896.49**

SUBSCRIPTION/DIGITAL CONTACT:

Brooke Worland
worlandb@franklinschools.org
(317) 738-5800

Comments:

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

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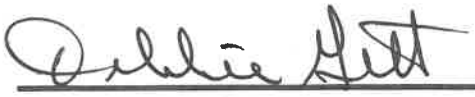
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Provisions required by Subscriber State law

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School Purchase Order Number: _____

Debbie Gill
Name of School Official (Please Print)


Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO: McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

ITHAKA

Quote and Order Form

Date Initiated: February 20, 2026
Valid Until: May 20, 2026
Customer ID: 096-960
System ID: B000128109

Bill To:
Franklin Community High School
2600 Cumberland Drive
Franklin, Indiana 46131
United States

Ship To:
Franklin Community High School
2600 Cumberland Drive
Franklin, Indiana 46131
United States

Product Line
JSTOR Collections

Community
Secondary School

Classification
Schools II

Product	Subscription Start Date	Subscription End Date	Savings (%)	One Time Fee	Ongoing Fee	Total
Annual Access Fee - Artstor - College Readiness	1-Aug-2026	31-May-2027			$282.50	$282.50
JSTOR Annual Access Fee - Secondary Schools Collection	1-Aug-2026	31-May-2027			$1,300.83	$1,300.83
						Grand Total $1,583.33

Notes:

1. All fees listed are in USD, are exclusive of any VAT, and do not include any applicable taxes. On-going fees and/or the savings applied thereto are subject to reasonable annual changes.
2. Fees may be prorated to reflect the number of months left in your billing cycle or for other reasons set in ITHAKA's sole discretion.
3. Enter this order in accordance with the prices, terms, delivery method, and specifications provided in your quote.
4. This Quote and Order Form shall be subject to the terms at https://about.jstor.org/terms/.

5. If you are licensing JSTOR Digital Stewardship Services, the details of the specified Tier are described at https://support.contributors.jstor.org/hc/en-us/articles/31618373865111-JSTOR-Digital-Stewardship-Services-Tier-Overview

Date May 11, 2026 **Authorized By (Signature)** Debbie Gill

Authorized By (Title) Board of School Trustee, President **Authorized By (Name)** Debbie Gill

One Liberty Plaza, 165 Broadway, 5th Fl, New York, NY 10006 | +1 212 358 6400 | +1 212 358 6499 | participation@jstor.org

Thank you for your support of JSTOR!

Because learning changes everything.

QUOTE PREPARED FOR:

Franklin Comm School Corp
625 GRIZZLY CUB DR
FRANKLIN, IN 46131
ACCOUNT NUMBER: 250718

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

Melisa McCain
mccainm@franklinschools.org
(317) 871-1265

SALES REP INFORMATION:

Shannon Saul
shannon.saul@mheducation.com
(317) 526-7621

Section Summary		Value of All Materials	Free Materials	Product Subtotal
Carpentry and Building Construction		$3,381.57	($109.17)	$3,272.40
	PRODUCT TOTAL*	$3,381.57	($109.17)	$3,272.40
	ESTIMATED S&H**			$113.17
	ESTIMATED TAX**			TBD
	GRAND TOTAL*			$3,385.57

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

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Comments:

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SEND ORDER TO: McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 02/02/2026 ACCOUNT NAME: Franklin Comm School Corp EXPIRATION DATE:06/02/2026
QUOTE NUMBER: SSAUL-02022026120921-001 ACCOUNT #: 250718 PAGE #: 1

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
CARPENTRY AND BUILDING CONSTRUCTION TEACHER EDITION	978-0-02-140247-2	1	$109.17	$109.17	*Free Materials
CARPENTRY AND BUILDING CONSTRUCTION STUDENT EDITION	978-0-02-140244-1	30	$109.08	$0.00	$3,272.40

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QUOTE DATE: 02/02/2026 ACCOUNT NAME: Franklin Comm School Corp EXPIRATION DATE:06/02/2026
QUOTE NUMBER: SSAUL-02022026120921-001 ACCOUNT #: 250718 PAGE #: 2

Because learning changes everything.

QUOTE PREPARED FOR:

Franklin Comm School Corp
625 GRIZZLY CUB DR
FRANKLIN, IN 46131
ACCOUNT NUMBER: 250718

CONTACT:

Melisa McCain
mccainm@franklinschools.org
(317) 871-1265

VALUE OF ALL MATERIALS	$3,381.57
FREE MATERIALS	($109.17)
PRODUCT TOTAL*	**$3,272.40**
ESTIMATED SHIPPING & HANDLING**	$113.17
ESTIMATED TAX**	TBD
GRAND TOTAL	**$3,385.57**

SUBSCRIPTION/DIGITAL CONTACT:

Comments:

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School Purchase Order Number: _____

Debbie Gill
Name of School Official (Please Print)

Signature of School Official

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SEND ORDER TO: McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

2026 - 2027 FCVS Calendar (K-5) DRAFT

Elementary Grades

July 27 & 30 - New Parent and Student Orientation
July 28 - Returning Parent and Student Orientation

Aug 10- EdOptions First Student Day

Sept 7 - Labor Day - NO School

Oct 2 - End of Grading Period
Oct 12-16 - Fall Break - NO School

Nov 23-24 - Asynchronous Learning
Nov 25-27 - Thanksgiving Break

Dec 18 - Last Day of First Semester
Dec 21 - First Day of Winter Break

Jan 11 - First Day of Spring Semester
Jan 18 - MLK Day - NO School

Mar 12 - End of Grading Period
March 23-27 - Spring Break - NO School

May 27 - Last Day of School
May 29 - HS Graduation

Color Key Code
Student Days
Student Orientation Days
Asynchronous Learning
NO SCHOOL

Board Approved: Pending

2026 - 2027 FCVS Calendar (6-12) DRAFT

Secondary Grades

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	**29**
30	31					

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Jul 28- New Parent and Student Orientation
Jul 27 & 30- New Parent and Student Orientation

Aug 3 - Indiana Online First Student Day

Sept 7 - Labor Day - NO School
Sept 17 - Asynchronous Learning

Oct 2 - End of Grading Period
Oct 12-23 - Asynchronous Learning**
**Families choose 1 week for Fall Break

Nov 23-25 - Asynchronous Learning
Nov 26-27 - Thanksgiving Break

Dec 14 - Fall Coursework Deadline
Dec 16 - Fall Final Exam Deadline
Dec 17 - First Day of Winter Break

Jan 5 - First Day of Spring Semester
Jan 18 - MLK Day - NO School

Feb 15 - President's Day - NO School

Mar 12 - End of Grading Period
Mar 22-April 2 - Asynchronous Learning**
**Families choose 1 week for Spring Break

April 5 - Live Classes Resume

May 17 - Spring Coursework Deadline
May 19 - Spring Final Exam Deadline
May 19 - Last Day of School
May 20-21 - NO School
May 29 - HS Graduation
May 31 - Memorial Day

Color Key Code
Student Days
Student Orientation Days
Asynchronous Learning
NO SCHOOL

Board Approved: Pending

Book	POLICIES
Section	Section A - Basic Commitments
Title	A200 - Firearms, Weapons, and Destructive Devices
Code	
Status	Active
Adopted	November 13, 2023

A200

FIREARMS, WEAPONS AND DESTRUCTIVE DEVICES

Definitions

"Firearm" means any weapon that is capable of expelling, designed to expel, or that may readily be converted to expel a projectile by means of an explosion.

“Weapon" means an object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms, tasers, handguns, stun guns, guns of any type, including air and gas-powered guns (whether loaded or unloaded), knives, razors, clubs, electric weapons, chemical weapons, metallic knuckles, martial arts weapons, ammunition, and destructive devices (bomb, incendiary device, grenade, Molotov cocktail, or rocket, with a propellant charge of more than four (4) ounces, etc.).

A "knife" is defined as "an instrument that: 1) consists of a sharp edge or sharp pointed blade capable of inflicting cutting, stabbing, or tearing wounds; and 2) is intended to be used as a weapon." I.C. 35-47-5-2.5(a).

Imitation firearm", for purposes of IC 35-47-9-2, means an object or device that is substantially similar in coloration and overall appearance to a firearm that a reasonable person would believe the object or device is a firearm.

Policy

Indiana law prohibits individuals from possessing, storing, making, or using certain dangerous weapons in or on school property. Indiana law states that no person may possess a firearm or imitation firearm in or on school property or on a school bus, unless specific exceptions apply. Indiana law states that no person may possess a knife intended to be used as a weapon in or on school property or on a school bus.

A student or employee who has reason to believe that a person is violating the law or this Policy shall immediately report the alleged violation to an administrator or law enforcement officer. The Corporation will immediately report any suspected violation of this law to law enforcement, as a violation of this law constitutes a criminal offense for adults and an act of delinquency for juveniles. The Corporation may take any necessary steps to exclude the person from school property or events for safety concerns.

No employee in the scope of his or her employment may possess a firearm, an imitation firearm, ammunition, or other dangerous weapon in or on school property, in or on property that is being used by a school for a school function, on a school bus, or in a motor vehicle that is owned, leased, or controlled by the Corporation. The Superintendent will report an employee who violates this policy to law enforcement officials. The employee also will be subject to disciplinary action, up to and including termination, for violation of this policy.

No student may possess, store, make, or use a weapon, in or on property that is being used by a school for a school function, or on a school bus.

The Superintendent will report any student who violates this policy to the student's parents or guardians and to the law enforcement agency having jurisdiction over the property where the offense occurs. The student also may be subject to disciplinary action, up to and including expulsion.

This prohibition does not apply to weapons under the control of law enforcement personnel, as well as a School Resource Officer or other school security personnel who is not a law enforcement officer, but who may legally possess a firearm.

This prohibition does not apply to a firearm that is locked in an employee or visitor's trunk, kept in the glove compartment of the person's locked vehicle, or stored out of plain sight in the person's locked vehicle. This exception does not apply to students unless it is a high school student who is a member of a shooting sports team and the principal has approved the student keeping a firearm concealed in the student's motor vehicle on days the student is competing or practicing as a member of a shooting sports team. This exception also does not apply to former students if the person is no longer enrolled in school due to a disciplinary action within the previous twenty- four (24) months.

I.C. 20-33-8-16
I.C. 20-33-9-1 et seq.
I.C. 34-28-7-2
I.C. 35-47-1-5
I.C. 35-47-5-2.5
I.C. 35-47-9
20 U.S.C. §7151
20 U.S.C. §7961(h)(1)
Franklin Community School Corporation

Adopted: 11-13-23

Revised:

Book	POLICIES
Section	Section A - Basic Commitments
Title	A275 - School Wellness
Code	
Status	Active
Adopted	September 9, 2024

A275

SCHOOL WELLNESS

Statement of Policy

It is the policy of the Franklin Community School Corporation to promote student wellness by supporting healthy choices, good nutrition and physical activity as a part of the total learning environment. This policy applies to all students, staff, and schools in the Corporation.

Implementation of Policy

1. The Superintendent shall appoint a School Wellness Advisory Council consisting of at least one representative of:

1. Parents;

2. Food service supervisor and staff;

3. Students;

4. Nutritionists or certified dietitians;

5. School health care professionals (e.g., school nurses);

6. Board members;

7. A school administrator;

8. Interested community organizations;

9. Teachers of Physical Education and Health.

2. The School Wellness Advisory Council shall meet at the call of a chair ("Wellness Coordinator") designated by the Superintendent from among the members serving on the School Wellness Advisory Council; and shall oversee the Corporation's efforts to improve student wellness through curriculum, policies, and practices. The School Wellness Advisory Council shall meet at least once a school year. Proposals for policies and practices shall be made in writing and shall be reported to the Board through the Superintendent. No votes shall be taken and where there are diverging views on a matter to be reported to the Board, all points of view shall be included in the written report to the Superintendent.

3. The School Wellness Advisory Council shall hold at least one (1) public meeting annually at which public input about the development, implementation, evaluation, and update of Corporation's wellness policies and practices is solicited.

4. The School Wellness Advisory Council shall work with the:

a. School Attorney to insure that the Corporation's policies and practices are consistent with Indiana and federal law and regulations, and the

b. Indiana Department of Education, the Indiana Department of Health, and other public and private agencies offering information and support for student wellness initiatives.

5. Each administrator/supervisor assigned to manage a Corporation school ("Wellness Coordinator(s)") has the authority and duty to oversee the successful implementation of this Policy.

Nutrition Education and Nutrition Promotion

The Corporation will teach, model, encourage, and support healthy eating by all students. The Corporation will provide nutrition education and engage in nutrition promotion that is designed to provide students with the knowledge and skills necessary to promote their health. Nutrition topics shall be integrated within the comprehensive health education curriculum and other curricular offerings such as math, science, language arts, social sciences, and electives according to standards of the Indiana Department of Education and federal law. Schools will link nutrition education activities with existing coordinated school health programs or other comparable comprehensive school health promotion frameworks.

In addition to student nutrition education, the Corporation will assure food and nutrition services employees receive annual training in accordance with USDA Professional Standards.

¶

Standards of U.S.Department of Agriculture Child Nutrition Programs and School Meals

The Board will provide and promote the National School Lunch and Breakfast Programs to ensure that all students have access to healthy foods and beverages to support healthier choices and promote optimal learning. All meals served by the Corporation will meet the federal nutritional guidelines issued by the U.S. Department of Agriculture ("USDA") and follow principles of the Dietary Guidelines for Americans. Guidelines promulgated by the Superintendent will establish nutrition guidelines for all foods available on school campus during the school day that are consistent with federal nutritional guidelines and promote student health and reduce childhood obesity.

Sold and Non-Sold Foods and Beverages

The Corporation is committed to ensuring that all foods and beverages available to students support healthy eating.

The foods and beverages sold and served outside of the school meal programs (e.g., "sold" foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. By meeting the Smart Snacks standards, the Corporation aims to improve student health and well-being, increase consumption of healthful foods during the school day and create an environment that reinforces the development of healthy eating habits.

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold or served to students on the school campus during the school day will meet the USDA Smart Snacks nutrition standards and the Corporation will follow USDA requirements as to fundraisers held during the school day. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores and snack or food carts.

Drinking water shall be freely available throughout the school day (typically through drinking fountains).

Food and Beverage Marketing in Schools

It is the intent of the Corporation to protect and promote health by permitting advertising and marketing for only those foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards during the school day.

Physical Activity and Other Activities

The Board supports the health and well-being of students by promoting physical activity through physical education, recess and other physical activity breaks; before-and after-school activities; and walking and bicycling to school. Additionally, the Board supports physical activity among elementary students by providing them with at least 30 of the recommended 60 minutes of physical activity per day.

Public Input

Parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board, Corporation administrators, and the general public are permitted to participate in the development, implementation, and periodic review and update of this Policy and procedures.

Annual Notification of Policy

The Corporation will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy, and implementation status. This annual notification will include information on how the public can get involved in the Student Wellness Advisory Council or the implementation of the wellness policy in general. This information will be made available via the Corporation website and/or Corporation-wide communications.

Evaluation

At least once every three (3) years, the Corporation will evaluate compliance with the wellness policy through Wellness Policy in Action Tool (WPAT) to assess the implementation of the policy and include:

1. The extent to which schools in the Corporation are in compliance with the wellness policy;
2. The extent to which the Corporation's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and
3. The progress made in attaining the goals of the Corporation's wellness policy.

The Corporation will post the results of the triennial evaluation on the Corporation website when available.

Administrative Guidelines

The Superintendent or his or her designee shall ensure that this Policy and procedures are duly implemented, complied with, and evaluated. The content and implementation of this Policy and procedures shall be made available to the public. On an annual basis, the Superintendent or his or her designee shall assess this Policy and procedures, including the extent to which the Corporation is in compliance with the Policy, the extent to which the Policy compares to a model policy, and a description of the progress made in attaining the goals of the Policy. The Superintendent or his or her designee shall report to the board on an annual basis an assessment of this Policy and corresponding procedures. This assessment shall be made available to the public.

The Superintendent or his designee shall develop and administer guidelines to:

1. Coordinate the work of the School Wellness Advisory Council and staff members working in Food Services, Curriculum Development, and extra-curricular activities;

2. Promote student wellness in all curricular and extra-curricular activities of the Corporation;

3. Establish goals and procedures for the implementation of this Policy, including regular assessment of progress on established wellness goals.

I.C. 20-26-9-18 et. seq. 42 U.S.C
§ 1758b

Franklin Community School Corporation

Adopted: 9-9-24
Revised:

Book	GUIDELINES
Section	Section A - Basic Commitments
Title	A275-R - School Wellness
Code	
Status	

A275-R

SCHOOL WELLNESS

As established in the School Wellness Policy, the Student Wellness Advisory Council will review Corporation practices and annually make recommendations to enhance student health/wellness procedures. The Superintendent adopts the following guidelines to assure that the Corporation meets this goal.

Overall Procedures

1. The Superintendent will appoint the Student Wellness Advisory Council annually on or before September 1st.
2. The Chair will be responsible for implementation of these guidelines and contact information for the Chair will be included in annual notifications on the wellness policy and procedures.
3. The Council will include members working in Child nutrition and Curriculum Development. Staff members working in extra-curricular activities will be consulted on Council matters as needed/appropriate, but at least on an annual basis.
4. The Chair will establish a calendar of meetings that includes at least one public meeting by October 31st.
5. The Chair will present a comprehensive set of recommendations to the Superintendent no later than May 1 .
6. The Superintendent will communicate as needed/appropriate, but at least on an annual basis following the annual Council meeting, to the School Board regarding Student Wellness.
7. The Corporation will promote student wellness by strongly pursuing resources available for this purpose, by communicating supportive messages throughout the Corporation community, and by encouraging students to participate in curricular programming and extra-curricular activities focused on wellness.

Nutrition Education

1. Nutrition education will include lessons that cover topics such as how to read and use food labels, choosing healthy options and portion control.

2. School staff will collaborate with community groups and organizations to provide opportunities for student projects related to nutrition (e.g., cultivating school gardens, reading food labels and maintaining a caloric balance between food intake and physical activity/exercise).

3. Nutrition education resources will be provided to parents/guardians through handouts, website links, school newsletters, presentations and any other appropriate means available to reach parents/guardians.

4. Nutrition educators will partner with school staff of the school food service program to use the cafeteria as a learning lab. Healthy items, such as salads and fruits, will be displayed prominently in cafeterias to make healthier choices more appealing.

5. Nutrition labels will be provided on all foods to allow students to easily identify healthier foods.

6. Foods of minimal nutritional value, including brands and illustrations, shall not be advertised or marketed in educational materials.

Standards for USDA Child Nutrition Programs and School Meals

School Meal Content

1. Meals served through the National School Lunch and Breakfast Programs will:

a. Be appealing and appetizing to children;
b. Meet, at a minimum, the nutrition requirements established by the USDA for federally funded programs;
a. Contain a limited amount of added sugar based on USDA guidelines
c. Offer a variety of fruits and vegetables;
d. Include whole grains for at least half of all grains served.

2. Special dietary needs of students will be considered when planning meals, according to the document. *Accommodating Children with Special Dietary Needs in the School Nutrition Programs.*

3. Schools are encouraged to purchase or obtain fresh fruits and vegetables from local farmers when practical.

4. Students and parents will have the opportunity to provide input on local, cultural and ethnic favorites.

5. Special dietary needs of students will be considered when planning meals, according to the document *Accommodating Children with Special Dietary Needs in the School Nutrition Programs.*

6. The child nutrition department will share and publicize information about the nutritional content of meals with students and parents/guardians. The information will be available in a

variety of forms that can include handouts, the school website, articles, school newsletters, presentations that focus on nutrition and healthy lifestyles, and through any other appropriate means available to reach families.

School Meal Participation

1. To the extent possible, schools will provide the USDA School Breakfast Program to all students.

2. To the extent possible, schools will utilize methods to serve school breakfasts that encourage participation, including serving breakfast in the classroom, serving "grab-and-go" breakfasts and arranging transportation schedules to allow for earlier arrival times.

3. Schools will inform families of the availability and location of Summer Food Service Program meals, in accordance with the Healthy, Hunger-Free Kids Act of 2010. Schools in which more than 50 percent of students are eligible for free or reduced-priced school meals will sponsor the Summer Food Service Program when feasible.

4. To the extent possible, schools will provide the After School Meal Program, in accordance with the Healthy, Hunger-Free Kids Act of 2010.

Mealtimes and Scheduling

1. Adequate time will be provided to students to eat lunch (at least 20 minutes after being served) and breakfast (at least 10 minutes after being served).
~~2. Elementary schools will schedule recess before lunch.~~
~~3.~~2. School meals will be served in clean and pleasant settings.
~~4.~~3. Students will have convenient access to hand-washing and sanitizing stations.
~~5.~~4. Plain potable (drinking) water must be readily available at all mealtimes.
~~6.~~5. Appropriate supervision will be provided in the cafeteria and rules for safe behavior shall be consistently enforced.

Professional Development

Professional development and training will be provided at least annually to child nutrition managers and staff on proper food handling techniques and healthy cooking practices.

Nutrition Standards for Competitive and Other Food and Beverages

1. K-12 à la carte, school vending machines (where permitted) and other foods outside of school meals shall be limited to items allowed by the Smart Snack Guidelines.

2. Availability of Vending Machines

- A vending machine at an elementary school that dispenses food or beverage items may not be accessible to students.
- Vending machines in middle and high schools will not be available during mealtimes and will contain items that meet the approved nutrition standards.
- Vending machines for school staff will not be accessible to students.

3. Food and beverages will not be sold in school stores.

4. Students and staff will have free, plain potable (drinking) water for consumption available in water fountains throughout the school building.

5. The concession items sold at school-sponsored events to participants, fans and visitors shall include at least 50 percent healthy beverages and foods, according to the approved nutrition standards.

6. Classroom celebrations are encouraged to focus on activities (e.g., giving free time, extra recess, music and reading time) rather than on food.

7. Classroom celebrations that include food must meet the approved nutrition standards.

8. Teachers and staff may use food as a reward.

9. Fundraising activities will support healthy eating and wellness. Schools will promote the sale of nonfood items for school-sponsored fundraising. For a food or beverage item to be sold as a fundraiser, it must meet the approved nutrition standards.

Physical Activity and Physical Education

1. All students in grades K-12 will participate in physical education in order to meet the Physical Education Standards. Also, high schools will encourage students to take more than the courses of physical education required for all Indiana diplomas.

2. Waivers will not apply towards the physical education courses required for a diploma. Credit flexibility in physical education will be limited to elective physical education courses.

3. Physical education classes will have the same student/teacher ratio used in other classes. In Indiana, the ratio for a single school shall not exceed an average of 30 to 1.

4. The physical education program shall be provided adequate space and equipment to ensure quality physical education classes for students.

5. Physical education will be taught by a licensed physical education instructor.

6. All staff involved in physical education will be provided opportunities for professional development focusing on physical activity, fitness, health and wellness.

7. Students will not be removed or excused from physical education to receive instruction in other content areas.

8. School staff may not use physical activity (e.g., running laps, pushups) or withhold opportunities for physical activity (e.g., recess, physical education) as punishment.

Daily Recess and Physical Activity Breaks

1. Each elementary school shall provide daily physical activity in accordance with Indiana Code 20305-7.5.
2. All elementary school students will have at least 1 period of active recess per day that is at least 20 minutes in length as recommended by the National Association for Sport and Physical Education (NASPE). This recess period will be outdoors when possible. If outdoor recess is not possible due to inclement weather, teachers will provide an indoor physical activity break in the classroom.
3. All teachers will be encouraged to use physical activity breaks during classroom time as often as possible.
4. Schools should discourage extended periods of inactivity (2 or more hours). During events such as mandatory school-wide testing, teachers will give students periodic breaks for moderate physical activity.

Physical Activity Opportunities Before and After School

1. Schools will offer intramurals, clubs, interscholastic sports and voluntary activities to increase opportunities for physical activity before and/or after school, taking into account student interest and supervisor availability.
2. After-school enrichment providers will include physical activity in their programs, to the extent space and equipment allow.

Walking and Bicycling to School

1. Where appropriate and safe, schools will allow walking and bicycling to school.
2. Schools will promote walking and bicycling to school, including the promotion of International Walk to School Day, which falls on the first Wednesday of October each year.

Use of School Facilities Outside of School Hours

School spaces and facilities may be used before, during, and after the school day. For facility use, reach out to the office of the Superintendent.

Playgrounds are accessible after school hours.

School policies concerning safety will apply at all times.

Franklin Community School Corporation
Adopted: 8-12-24 Revised: 4-14-25

Book	POLICIES
Section	Section A - Basic Commitments
Title	A300 - Responsible Use of Technology and Internet Use Policy
Code	
Status	Active

¶

A300

RESPONSIBLE USE OF TECHNOLOGY AND INTERNET USE POLICY

1. **Statement of Corporation Policy:**

Franklin Community School Corporation ("Corporation") believes accessing content on the Internet is essential to fully prepare students for their careers and life. The goal in providing access to the Internet and other technology to staff and students is to promote educational excellence by facilitating instruction, collaboration, innovation, and communication. The Corporation's students and employees (collectively "Users") accessing the Internet are representing the Corporation and therefore have a responsibility to use the Internet in a productive manner that meets the ethical standards of an educational institution.

It is the joint responsibility of students, parents, and employees of the Corporation to assure the appropriate and effective use of technology to both enhance the quality of student learning and the efficiency of Corporation operations. The smooth and reliable operation of the Corporation's technological resources is dependent upon the proper conduct of the end users who must adhere to stated policies.

Use of any and all technological resources is a privilege, not a right, and as such, users take seriously the responsibilities associated with this user agreement. Inappropriate use may result in a cancellation of some or all privileges and/or other appropriate discipline. The Corporation reserves the right to read, print, delete, store, or use any transmission on this system at its discretion and grants permission to use this system for educational purposes only.

2. **Scope of Use:**

To ensure that students receive a quality education in an intellectually stimulating environment, both during in-person learning and virtual/eLearning learning, it is the goal of the Corporation to provide all students with access to a variety of technological resources. All technological resources shall be used in accordance

with any and all Corporation policies as well as local, state, and federal laws governing the usage of technology and its component parts. All users shall use the provided technological resources so as not to waste or abuse, interfere with or cause harm to other individuals, institutions, or companies.

This policy applies to all technology provided by the Corporation as well as the personal devices of Users. This includes, but is not limited to, telephones, cellular devices, digital media players, tablets, laptop and desktop computers and work stations, direct radio communication, Internet access, voice mail, e-mail, text messaging, direct messaging through device applications, facsimile transmission and receipt, artificial intelligence, including language-generation tools and large language models, and any computer based research and/or communication.

3. **Definition of Terms Used:**

"Confidential information" means information that is declared or permitted to be treated as confidential by state or federal law, including the Family Education Rights and Privacy Act ("FERPA"), or Corporation policy or guideline on access to public records.

"Proprietary information" means information in which a person or entity has a recognized property interest such as a copyright.

"Personal device" includes cell phones, smart phones, laptops, tablets, handhelds or any other device that is not the property of the Corporation but is used at school or a school activity, or connected to Corporation technology by a wired or wireless link.

"Technology" means computers and computer systems, public and private networks such as the Internet, artificial intelligence, including language-generation tools and large language models, phone networks, cable networks, voice mail, e-mail, telephone systems, copiers, fax machines, audio-visual systems, cellular devices, tablets, laptop and desktop computers, direct radio communications, text messaging, direct messaging through device applications, and similar equipment as may become available.

"User" means a Corporation employee, student, volunteer, or other person authorized to use Corporation technology.

4. **Ownership of Corporation Technology and Information:**

The technology provided by the Corporation and all information stored by that technology is at all times the property of the Corporation. Documents and other works created or stored on the Corporation technology are the property of the Corporation and are not the private property of the user. This includes all information created using technology and/or placed on a website, blog, and/or other storage device.

5. **Conditions and Standards for Responsible Use of Technology:**

a. Responsible use of technology is ethical, academically honest, respectful of the rights of others, and consistent with the Corporation's mission. Technology should be used by students to learn and communicate in correlation with the curriculum while under a teacher or supervisor's direction. Student owned personal devices and Corporation technology shall be used by students under teacher supervision with the purpose of improving instruction and student learning.
b. Users will become familiar with and comply with all expectations of the Corporation for the responsible use of Corporation technology as communicated in school handbooks, school Corporation policy, and other communications and standards concerning the use of Corporation technology.

c. Users shall NOT use the Technology to: Access, create, send or receive, store, or display obscene materials; create or send threatening or libelous communications or communications which include vulgar, abusive, or otherwise inappropriate language; access or use other individuals' accounts, information, or files without permission; access websites, files, or other information or resources using passwords not specifically assigned to themselves; wantonly waste corporation resources; damage, disable, or otherwise disrupt the operation of the network; or violate any local, state, or federal statutes, including but not limited to copyright law. Users shall not send, receive, view, or download materials that are harmful to minors, as defined by I.C. 35-49-2-2, on Corporation technology.
d. Users must respect and protect the privacy and intellectual property rights of others and the principles of their school community. The IT Services Staff are the only individuals authorized to select, adopt, and allow the use of Technology, hardware, software, and web-based resources for Users, including resources for website creation, multimedia projects, presentations, and other collaborations. The IT Services Staff in consultation with the Superintendent's other designees will select resources based upon online safety, coordinated professional development, and informed technical support. If a teacher or student desires to use an alternate resource, they must make a request to the IT Services Staff via the established process. Further, Users shall not alter, delete, or destroy data, information, or programmatic instructions contained in or on Corporation technology without permission from the IT Services Staff. Personally generated files and documents may be deleted by the User who created them, unless they may include propriety information, a student's personally identifiable information, and/or information potentially subject to litigation.
e. Any recording made on school grounds or during instructional time, whether in-person or virtual, may be subject to copyright laws and the protection of the privacy rights of others, including personally identifiable information about a student protected by the Family Education Rights and Privacy Act ("FERPA"). Where IT Services Staff or other Corporation staff have reasonable suspicion that a recording, data, or image was made in violation of this Policy, such item may be confiscated by Corporation staff. Any use of a recording device to invade the privacy of another person will result in sanctions for the person making the recording.
f. Users must notify IT Services Staff if they have violated the conditions established for the use of Corporation technology or have witnessed or become aware of another user misusing Corporation technology. Users shall be responsible for noting and reporting any inappropriate use of Corporation technology in violation of Corporation policy or conduct standards including threats, bullying, harassment, or communications proposing or constituting a violation of the law or the Student Code of Conduct.
g. If a user creates a password, code or encryption device to restrict or inhibit access to electronic mail or files, the user will provide access to that information when requested to do so only by the user's supervisor, or the IT Services Staff. This includes personal technology brought to or accessed during the work or student day or at a school activity including bus transportation. The IT Services Staff or a designee shall be authorized to override any password, code or encryption device to access the technology. Users shall not use Corporation technology anonymously or use pseudonyms to attempt to escape from responsibilities under this policy, regulations, or the law.
h. Creation of an account, access to a new application, or any other initial use of software or technological applications in the public domain (non-Corporation managed technology) must be under the supervision of a teacher, for instructional purposes, and only on school approved sites.
i. A user shall never use another user's password, or account, even with the permission from the user. Any need to have access to another user's account shall be addressed with the IT Services Staff.
j. An unauthorized attempt to log on to Corporation technology as a System Administrator may

result in severe discipline including termination for employees and expulsion for students.

k. Students shall not be required to divulge personal information for access to a non-Corporation managed technology.
l. Students will be permitted access to the Internet through Corporation technology.
m. In order to comply with the Children's Internet Protection Act ("CIPA") and I.C. 20-26-5-40.5, the Board has implemented technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors. Thus, Student use shall be filtered to minimize access to inappropriate materials. Student access to inappropriate materials despite the presence of the filter shall be reported immediately to the IT Services Staff. The filtering software shall not be disabled or circumvented without the written authorization of IT Services Staff.
n. ~~The Board will, no later than January 1, 2027, implement additional technology protection measures to allow a parent or guardian to strengthen parental controls on out-of-school use of school-owned devices. Specifically, a parent or guardian will be permitted to increase filter strength, block access to websites or certain content, and limit the amount of time the device may be used when the student is not in school or engaged in virtual instruction or remote learning[A1.1]. The Corporation may be temporarily exempt from offering parental controls on out-of-school use if the Corporation's contracted vendor cannot reasonably implement such measures.~~
o. ¶
p. The corporation may utilize a wide variety of third-party web-based applications in its curriculum. Although these applications are widely used by the education community and support K-12 institutions, the terms of service for many sites require explicit parental permission for children under the age of 13. The Children's Online Privacy Protection Rule permits the corporation to provide the necessary consent for educational purposes.
q. While online, student users shall not reveal personal information such as name, age, gender, home address or telephone number, and are encouraged not to respond to unsolicited online contacts and to report to a teacher or supervisor any online contacts which are frightening, threatening, or otherwise inappropriate.
r. Students, parents and staff are advised that any student connection to any Internet or network provider not under Corporation control may not be filtered to the same degree as connection through Corporation provided access. The Corporation is not responsible for the consequences of access to sites or information through resources that circumvent the Corporation's filtering software.
s. Users accessing the Internet through personal devices connected to Corporation technology must comply with this policy.
t. The Corporation may provide network access for personal devices. Physically connecting to the network via a wire or connecting to a non-designated wireless network without prior authorization from IT Services Staff is prohibited. Users connecting personal devices to Corporation technology do so at their own risk. The Corporation is not responsible for damages to hardware or software as a result of the connection of personal devices to Corporation technology.
u. Users must not knowingly cause damage to Corporation technology, including transmit a computer virus or other malware that is known by the user to have the capability to damage or impair the operation of Corporation technology, or the technology of another person, provider, or organization, nor shall a user take any action that could cause damage to Corporation technology or other Corporation property.

6. **Conditions and Standards for Responsible Use of Electronic Communication:**
    a. Communications with students/parents/guardians, even if not using school resources, are within the jurisdiction of the Corporation to monitor as they arise out of one's position. For official Corporation business, employees are to use a Corporation email account when

communicating with a student/parent/guardian via email.

b. Electronic communication between staff and students/parents/guardians should be written as a professional representing the Corporation. This includes word choices, tone, grammar, and subject matter.

c. All data stored or transmitted on Corporation computers shall be monitored. Corporation email accounts shall not be used for sending or attempting to send anonymous messages.

d. Unauthorized photos and videos of students and staff shall not be shared or posted electronically.

e. Electronic correspondence is a public record under the public records law and may be subject to public inspection.

f. The line between professional life and personal life must be clear at all times. Corporation employees should only use their Corporation account or other approved communication method (Google, Zoom, etc.) to communicate with students and/or parents and guardians, and should only communicate on matters directly related to education. Relationships associated with such educational social media accounts should only be with members of the educational community, such as administrators, teachers, students, and parents of such students.

g. All Corporation employees will be responsible for information that they make public through the use of electronic communication. Teachers are the gatekeeper for the privacy and protection of students. When other people can see your conversations with students (i.e. followers on social media), you may be endangering them and also violating the Family Educational Rights and Privacy Act ("FERPA").

7. Conditions and Standards for Responsible Use of Virtual Instruction:

a. All policies, rules, and applicable state and/or federal law apply when in virtual learning classrooms.

b. All staff and students should conduct themselves as if they are physically present in the classroom.

c. Staff shall monitor attendance to ensure student privacy.

d. Staff and students shall manage screen sharing options while conducting or participating in class.

e. Staff shall stop class if it is necessary to protect the privacy of a student or a group of students.

f. No individual, including parent(s) or guardian(s), shall record a class session unless it is a staff member and there is an educational reason for doing so and necessary permission has been obtained.

g. If an unauthorized individual is in a session, staff shall direct the outside individual or group to leave the session immediately. If they refuse to do so, staff shall end the class and start a new, private session. If a student notices an unauthorized individual present in the class, he or she should report that individual to the staff member in the meeting. The staff member should report the intrusion to IT Services Staff and administration immediately.

8. Access to Information and Investigation of Potential Violations:

a. The Corporation recognizes it may not be possible to technologically limit all Internet access to only those materials that support and enrich the curriculum according to adopted policies and reasonable selection criteria. For this reason, at the discretion of the Corporation or the Superintendent, technology protection measures may be configured to protect against access to any material considered inappropriate for students to access. Further, the technology protection measures will not purposefully be disabled at any time that students may be using the Technology to help protect against access to materials that are prohibited under the Children's Internet Protection Act and/or Corporation policy and guidelines. Any User who attempts to disable the technology protection measures will be subject to discipline. The Superintendent or his designee may temporarily or permanently unblock access to sites containing appropriate material, if access to such sites has been blocked by the technology protection measures. The determination of whether material blocked shall be based on curriculum concerns, including the content of the material and the intended use of the material, policy concerns, network concerns, and safety concerns.

b. Users shall not have an expectation of privacy in any use of Corporation technology or the content of any communication using that technology, and the IT Services Staff or a designee may monitor their use of technology without notice to them, and examine all system activities the user participates in including but not limited to, e-mail, recorded voice and video transmissions, to ensure proper and responsible use of the Corporation's technology. Monitoring shall include the use of voicemail but shall not include monitoring a live communication between two or more parties unless at least one user is aware of the monitoring. In addition, use of Corporation technology may be subject to production pursuant to the Indiana Access to Public Records Act, Ind. Code 5-14-3.

c. A user's history of use and all data stored on or sent to or from Corporation technology shall at all times be subject to inspection by the IT Services Staff or a designee without notice to the user before or after the inspection.

d. If IT Services Staff has reasonable suspicion to believe a user has violated this policy or additional Corporation rules, the IT Services Staff or a designee may investigate to determine if a violation has occurred. If the investigation is not conducted by IT Services Staff, the results of the investigation shall be reported to the IT Services Staff by e-mail or in person, and the IT Services Staff shall take appropriate action.

e. A decision by IT Services Staff in response to an investigated allegation of a violation of this policy or additional Corporation rules may be appealed in writing to the Superintendent within five (5) calendar days. The Superintendent's decision concerning continued access to Corporation technology and any other penalty shall be final.

9. Violations of Responsible Use of Technology:

a. Violations of this policy may result in denial of further access to technology, suspension or expulsion of students, and discipline of employees including suspension or termination of employment. Such a violation by a person affiliated with a contractor or subcontractor rendering services to the Corporation may result in cancellation of the contract of the contractor or sub-contractor. A violation of this policy by parent(s) or guardian(s) may result in legal measures including, but not limited to, the following measures to ensure the safety and privacy of Users: cease communication and civil or criminal charges.

b. A user observing or learning of a violation of this policy is required to report the violation to the Executive Director of Technology or user's immediate supervisor (for employees or volunteers) or to a teacher or other school administrator (for students).

10. Social Media Use:

a. Users' personal or private use of social media, even when occurring off school property and outside school hours, may have unintended consequences that affect the school environment.Social media use should be in a manner sensitive to the Student Code of Conduct and the employees' professional responsibilities.

b. The intent of this policy is not to infringe upon Users' legal rights, such as the freedom of expression, religion, and association. For example, this policy does not prohibit an employee from posting content outside the scope of their employment and on a matter of public concern. However, those rights do not include permission to post inflammatory comments and/or any statements that could compromise the Corporation's mission, constitute cyber-bullying or harassment, or cause a substantial disruption to the school environment.

Violations: Violations of the social media use provision may result in disciplinary action (including expulsion for students or termination for employees), confiscation of the device, loss of use of Corporation technology resources, referral to law enforcement or the Department of Child Services, and the recording, data, or image made in violation may be deleted. If the Superintendent, Executive Director of Technology, or designee has reasonable suspicion to believe an employee or student has violated this policy or Corporation rules related to technology, they may investigate to determine if a violation occurred.

11. Protection of Proprietary and Confidential Information Communicated or Stored on Corporation Technology:

a. Users of the Corporation's technology are expected to protect the integrity of data, personal privacy, and property rights of other persons when using Corporation technology.

b. The practice of using distribution lists to send information shall not excuse the erroneous disclosure of confidential information. Users shall determine that distribution lists are current and review each name on any list before sending confidential information including, but not limited to, personally identifiable information about students protected by the Family Educational Rights and Privacy Act ("FERPA").

c. Users should not access confidential information in the presence of others who do not have authorization to have access to the information. Confidential information should not be left visible on the monitor when a user is away from the monitor.

d. Users should not copy, file share, install or distribute any copyrighted material such as software, database files, documentations, articles, music, video, graphic files, and other information, unless the user has confirmed in advance that the Corporation has a license permitting copying, sharing, installation, or distribution of the material from the copyright owner. Violation of the right of a copyright owner will result in discipline of a student or employee.

12. Incurring Fees for Services:

No user shall allow charges or fees for services or access to a database to be charged to the Corporation except as specifically authorized in advance of the use by IT Services Staff. A fee or charge mistakenly incurred shall be immediately reported to the IT Services Staff. Incurring fees or charges for services to be

paid by the Corporation for personal use or without prior authorization of the IT Services Staff may result in discipline including suspension or expulsion of a student, or suspension or termination of an employee.

Users shall thoroughly review terms and conditions of any programs, software, or applications prior to accepting the terms and conditions. Users are responsible for ensuring the terms and conditions comply with Corporation policy and procedures and state and federal law. Users who are unsure of the terms and conditions shall contact the IT Services Staff prior to accepting any terms and conditions. Accepting terms and conditions that violate Corporation policy or procedures or state or federal law may result in discipline as discussed within this policy.

13. Liability

Use of Technology is at the User's own risk. The system is provided on an "as is, as available" basis. The Corporation is not responsible for any damage Users may suffer. The Corporation is not responsible for the accuracy or quality of any advice or information obtained through or stored on the Corporation's system, nor is it responsible for damages or injuries from improper communications or damage to property used to access Corporation technology. The Corporation is not responsible for financial obligations arising through unauthorized use of the educational technologies or the Internet.

14. Training

All students and those staff members shall receive annual training on cyber bullying, cyber security, and appropriate responses.

47 U.S.C. §254(h)(5)(B)-(C), 254(l)
20 U.S.C. §67777(a)
47 C.F.R. §54.520(c)(1)(i)
Children's Internet Protection Act (CIPA)
I.C. 20-26-5-40.5
Franklin Community School Corporation

Adopted: 5-13-24

Revised:

WIRELESS COMMUNICATION DEVICE POLICY

Generally, no student may use a wireless communication device during ~~instructional time~~the school day, pursuant to Indiana law. Further, if students bring a wireless communication device to school, it must be stored away, powered off, and inaccessible throughout the school day.

"Wireless communication device" means any portable wireless device that has the capability to provide voice, messaging, or other data communication between two or more parties, including a cellular telephone, tablet computer, laptop computer, ~~or~~ gaming device, or smart watch that is connected to a cellular telephone, a cell tower, or the Internet.

"School day" means the entirety of the time a student is present on school property for a student instructional day. ~~"Instructional time" means time in which students are participating in an approved course, a curriculum, or an educationally related activity under the direction of a teacher, including a reasonable amount of passing time between classes. Instructional time does not include lunch or recess.¶~~

"School sanctioned wireless communication device" means a wireless communication devise that is:

a) owned by a student or a third party vendor;
b) approved by the Corporation for instructional use;
c) required or permitted by the Corporation for participation in classroom instruction;
d) subject to Corporation managed network controls, filtering, or monitoring that restrict access to noninstructional content during the school day; and
e) not a cellular telephone, gaming device, or smartwatch.

A student is permitted to use a school sanctioned wireless communication device only when directed by a teacher for educational purposes during the school day. ~~during instructional time only in the following circumstances:~~

Notwithstanding the above, a student may use a wireless communication device under the following circumstances:

~~1) As specifically permitted by a teacher for education purposes. Such permission may be given for each episode of use or as an ongoing grant of permission for regularly occurring use. ¶~~

1~~2~~) In the event of an emergency. An emergency for this purpose includes the use of a wireless communication device during ~~instructional time~~the school day to make an otherwise lawful alert or call for assistance in response to a condition or situation causing an immediate risk to health, life, or property~~.~~. It does not include the use of a wireless communication device in an unlawful act, nor does it include the use of a wireless communication device in a manner that impairs, obstructs, or disrupts emergency response or assistance by the Corporation, health professionals, government officials, or other authorized persons.

2~~3~~) ~~To manage a student's health care. Management of health care for this purpose includes~~

~~action that cannot be reasonably conducted during noninstructional time facilitating the maintenance, diagnosis, or treatment an individual's physical or mental condition. The Corporation may require parent permission for unemancipated minors and medical or other documentation of the necessity of the use to determine whether such use fits into this exception.~~As necessary for the management of a documented medical condition pursuant to an order provided by a licensed health care provider.

3~~4~~) As permitted by the student's Individualized Education Program (IEP) or Section 504 Plan.

4) As necessary for language translation to ensure access for multi-lingual learners, prioritizing school-managed wireless communication devices or applications where available.

Violation of this policy may result in forfeiture of technological privileges and other discipline as provided in the Student Code of Conduct.

Students are personally and solely responsible for the care and security of wireless communication devices brought onto Corporation property. The Corporation assumes no responsibility for theft, loss, damage to, misuse, or unauthorized use of a wireless communication device brought onto its property.

This Policy should be followed in tandem with Policy A300 Responsible Use of Technology and Internet Use Policy.

I.C. 20-26-5-40.7

Franklin Community School Corporation

Adopted:
Revised:

Book	POLICIES
Section	Section C - Students
Title	C175 - Student Attendance and Academic Engagement
Code	
Status	Active
Adopted	January 8, 2024

C175

STUDENT ATTENDANCE AND ACADEMIC ENGAGEMENT

The Board of School Trustees believes that presence in the classroom enables the student to participate in instruction, class discussions, and other related activities. As such, regular attendance and classroom participation are integral to instilling incentives for the student to excel. Students are bound by the requirements of Indiana's compulsory attendance law. Attendance shall mean to be physically present in a school or at another location where the school's educational program is being conducted during regular school hours on a day in which the educational program in which the student is enrolled is being offered (including a mandatory videoconference, phone conference, or other virtual environment during e- learning or virtual learning days). Academic engagement is the quality of students' participation or connection with the schooling endeavor and hence with activities, values, people, goals, and places that comprise it, and encompasses the academic, behavioral, and emotional enrichment of each student.

Attendance shall be required of all Corporation students, except those exempted under other provisions of State law, during the days and hours that the school is in session. Daily attendance will be appropriately recorded, and reports will be submitted to the IDOE in accordance with IDOE guidance and formatting/submission requirements.

Content may be delivered onsite in person or off-site during instructional days in the academic school year.

If the Corporation conducts more than three (3) virtual days when at least 50% of the Corporation's in-person enrolled students attend virtually or online, at least 50% of instructional time on any subsequent virtual days will consist of teacher directed synchronous instruction. Where instruction is less than 100% teacher directed synchronous instruction, the remainder of instruction will be asynchronous.

Exceptions to compulsory attendance are established in IC 20-33-2 and shall be recognized by the Corporation. For any of these exceptions a student shall be recorded as excused absent from school.

The Superintendent shall require, from the parent of each student or from an adult student who has been absent for any reason, a written statement of the cause for such absence. The Board reserves the right to verify such statements and to investigate the cause of each:

A. prolonged absence;
B. absence of more than three (3) days duration;
C. repeated unexplained absence and tardiness.

At a minimum, in accordance with Indiana law, the Board considers the following as exceptions to compulsory attendance, and may not be recorded as absences or penalized by the school in any manner:

A. Service as a page for or as an honoree of the general assembly (not recorded as absence)
B. Serve on a precinct election board or as a helper to a political candidate or to a political party on the date of each general, city, or town, special, and primary election at which the student works
C. Subpoena to appear in court as a witness in a judicial proceeding
D. Ordered to active duty with the armed forces of the United States, including their reserve components, or the Indiana National Guard for at least fifteen (15) days in a school year if the student is not a habitual truant (although the corporation may authorize additional excused absences in this circumstance)
E. Participation as a m~~M~~ember of the Indiana wing of the civil air patrol who is participating in a civil air patrol international air cadet exchange program for the length of the programor emergency service operation for not more than five (5) days in a school year
F. Participation in an "educationally related nonclassroom activity" as defined in I.C. 20-33-2-17.5
G. Student ~~or member of student's household~~ participates or exhibits in the Indiana State Fair for educational purposes, for not more than five (5) days in a school year, if student is in good academic standing, as determined by the school corporation.
H. If a student is in good academic standing as determined by the school corporation, up to six (6) instructional days in a school year for student participation in a scheduled competition, exhibition, or event offered by the National or Indiana FFA or a 4-H club for educational purposes as evidenced in writing by the student's parent and as approved in writing by the student's school principal.

These absences shall be considered excused and categorized as follows

A. Medical- This includes:
   a. Illness verified by a note from the parent/guardian (limited to 5 days per semester)
   b. Illness verified by a note from a physician or similarly licensed medical professional
   c. Recovery from accident as verified by a licensed medical professional
   d. Professional appointments – Parents are encouraged to schedule medical, dental, legal, and other necessary appointments other than during school hours. When appointments are necessary during the school day, the student shall report back to school immediately after the appointment with a signed statement from the doctor, dentist, lawyer, counselor, etc.
B. Funeral/Bereavement - Death in the immediate family or of a relative
C. Religious - Observation or celebration of a bona fide religious holiday, practice, or event that is significant to a student's faith.
D. Family Choice Planned – Planned absences due to maternity, military connected families' absences related to deployment and return, or other reasons pre-arranged by the student's family and approved by the building principal, Superintendent or designee
E. Family Choice Unplanned – Unplanned absences due to maternity, military connected families' absences related to deployment and return, or other reasons that occur unexpectedly due to unforeseen family circumstances or decisions and approved by the building principal, Superintendent or designee

F. Administrator Approved - Such other good cause as may be acceptable to the Superintendent or his or her designee or permitted by law, except family choice absences will be categorized pursuant to D. and E. above (pre-approval is required; student's academic progress will be considered)

Providing Education for Students with Long-Term Medical Conditions: A long-term provider note is necessary when a student has been injured or suffers from an illness and is anticipated to be absent for a minimum of 20 instructional days over the course of the school year. The school will provide instruction to students under these circumstances if the parent provides documentation from a licensed healthcare provider with prescriptive authority indicating the student will meet the 20-day criteria due to a medical condition. This long-term medical documentation provides the information necessary for a school to create a plan for meeting the student's educational needs during these absences. Further consultation with the licensed healthcare provider may be necessary to determine the student's ability to engage in educational activities and instruction during these absences. If the student has a Section 504 Plan relating to the absences or the condition causing the absences, the plan under this policy must be consistent with the 504 Plan. If the student is also an eligible student with a disability, the student's Individualized Education Program (IEP) case conference committee will determine services during these absences in accordance with the law.

An unexcused absence is any absence not covered under the definition of excused absence or an exception to compulsory attendance. An out-of-school suspension shall not be considered an unexcused absence. Repeated instances of unexcused absences may result in disciplinary action up to suspension or expulsion of a student, except that for the 2025-2026 school year, except in the case of a virtual education program, a student will not be expelled or suspended solely because the student is chronically absent or a habitual truant.

Truancy is defined as willful refusal to attend school as required by the compulsory attendance law.

The Superintendent or an attendance officer having jurisdiction shall report a child who is habitually truant from school to the prosecuting attorney and to an intake officer of the juvenile court or the Department of Child Services.

The Board shall consider each student assigned to a program of other guided learning experiences, to be in regular attendance for the program provided that they report to such staff member they are assigned for guidance at the place or in the manner in which they are conducting study, and regularly demonstrate progress toward the objectives of the course of study.

The Superintendent is authorized to develop administrative guidelines for student attendance, e- learning, and truancy.

The Superintendent also shall ensure that the Board's policy on attendance and the Corporation's administrative guidelines are made available to all parents and adult students.

I.C. 9-24-2-1, -4
I.C. 20-33-2-3.2
I.C. 20-33-2-17.7
I.C. 20-33-2-17.8
I.C. 20-33-2-4 et seq.
I.C. 20-33-2-14
I.C. 20-33-2-15
511 IAC 1-3-1

Adopted: 1-8-24

Revised: 8-11-25

Revised:

Book	GUIDELINES
Section	Section C - Students
Title	C175-R1 - Attendance
Code	
Status	Active
Adopted	August 12, 2024

C175-R1

ATTENDANCE

The Board requires all students enrolled in the schools and programs it offers to attend school regularly in accordance with the laws of the State. The Board's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.

Research shows that regular attendance correlates with high achievement

"Attendance" as used in this guideline shall mean to be physically present in a school or at another location where the Board's educational program is being offered at the times established by the Board and a teacher is being conducted.

EXCUSABLE REASONS (outlined in Policy C175): MUST BE REPORTED WITHIN 24 HOURS

All absences must be reported to the school office. A parent/guardian must call the school to report the absence by 9:00 am.

Students/Families should produce relevant documentation (as outlined in Policy C175) within 24 hours following the day the student returns to school.

K-12 Unexcused Absences

A. All absences must be reported to the school office. A parent/guardian must call the school to report the absence by 9:00 a.m.

B. Upon the **fifth unexcused** absence within a 10-week period, a parent/guardian will receive an attendance letter informing him/her of the number of unexcused absences from school. Per Senate Bill 282, families are required to conference with school administrators within ten instructional days of the fifth unexcused absence. At this meeting, an attendance plan will be developed and should be followed. Schools will work with families to schedule the conference at a convenient time. A school administrator, teacher, counselor, and parent/guardian should attend the conference. The parent/guardian may bring a representative if notice is provided to the school at least 48 hours before the conference.

C. Upon the **tenth unexcused** absence and thereafter, failure to provide documentation in compliance with Board Policy C175 will be considered to be in violation of this policy. On the tenth unexcused absence, a letter is issued from the school as verification of the student's absence from school. Per Senate Bill 282, an affidavit will be filed with the prosecutor's office for students accumulating **10 unexcused** absences.

D. Upon the **fifteenth** absence, **excused or unexcused**, the school will send a notice to Johnson County Community Corrections and DCS for further action. A letter will be sent to parents/guardians as well.

E. Upon the accumulation of **18 unexcused** absences, per Senate Bill 282, the student's attendance data will be submitted to the prosecutor's office.

TARDINESS

The prompt arrival of students prepares them for success the entire day. Students who report late to school must check-in at the main office to obtain admittance to the building.

Consequences for tardiness are outlined in the Middle/High School Handbooks.

Those requesting an intra-district transfer with 10 or more tardies and/or 10 or more absences will not be approved for transfer.

TRUANCY

A student shall be considered truant each day or part of the day s/he is inexcusably absent from his/her assigned location without parental knowledge. **Absence** is defined as non-present in the assigned location any time beyond the tardiness limit. A student will be considered tardy rather than absent if s/he is in his/her assigned location within twenty (20) minutes after the official start of the school day.

NOTICE TO THE INDIANA BUREAU OF MOTOR VEHICLES

In accordance with Indiana law, the building principal and/or attendance officer shall keep the Bureau of Motor Vehicles informed of each student whose truancy has

resulted in at least two (2) suspensions, an expulsion, or an exclusion from school or if the student has withdrawn from school in an effort to circumvent the loss of his/her learner's permit or application for a driver's license. The student's current license cannot be revoked for habitual truancy. The building principal and/or attendance officer shall notify the Bureau of Motor Vehicles of each student who is a habitual truant.

The disciplining of truant students shall be in accord with Board policies and due process described in the Student Code of Conduct and Board Policy ~~5611~~ C350.

STUDENTS LEAVING SCHOOL DURING THE SCHOOL DAY

A. No staff member shall permit or cause any student to leave school prior to the regular hour of dismissal except with the knowledge and approval of the principal and with the knowledge and approval of the student's parents.

B. No student will be released to any government agency without proper warrant or written parental permission except in the event of an emergency as determined by the building principal.

CERTIFICATE OF INCAPACITY

If a parent does not send his/her child to school because of the child's illness or mental or physical incapacity, it is unlawful for the parent to fail or refuse to produce a certificate of incapacity for an attendance officer within six (6) days after it is demanded. The certificate required under this requirement shall be signed by an Indiana physician or by an individual holding a license to practice osteopathy or chiropractic in this state or by a Christian Science practitioner who resides in Indiana and is listed in the Christian Science Journal.

Franklin Community School Corporation

Adopted: 8-12-24

Revised: 10-20-25

C175-E2

ATTENDANCE
Administrator-Approved Excused Absence Request Form

Please complete this form to request an administrator-approved excused absence for your student. One form must be submitted per student, per absence request. All forms should be submitted to the building principal. Please note that those with 10 or more tardies will not be approved.

Student Information

Student Full Name (Print): _____

Grade: _____ **Building:** _____

Parent/Guardian Information

Parent/Guardian Name (Print): _____

Phone Number: _____

Absence Details

Type of Absence as defined in Policy C175 (Check One):

☐ Family Choice Planned (known in advance): maternity, military, or other reason

☐ Family Choice Unplanned (unexpected): maternity, military, or other reason

☐ Administrator Approved (known in advance): not falling into the above categories; must be making satisfactory academic progress

Date(s) of Absence: _____

Specific Reasons for Absence:

Parent/Guardian Signature

I certify that the above information is accurate and understand that this form will be reviewed by school administration.

Signature: _____

Date: _____

Office Use Only

- **Received by:** _____
- **Date Received:** _____
- Tardy Count: _____
- **Approved:** ☐ Yes ☐ No
- **Signature:** _____
- **Notes:** _____
- Admin #2 Approved ☐ Yes ☐ No
- Signature: _____
- Notes: _____

Franklin Community School Corporation
Adopted: 9-8-25
Revised: 10-20-25

Book	POLICIES
Section	Section C - Students
Title	C525 - Medical Needs at School
Code	
Status	Active
Adopted	January 8, 2024

C525

MEDICAL NEEDS AT SCHOOL

Emergency Medical Authorization

The Corporation will distribute annually to parents or guardians of all students the Emergency Medical Authorization Form.

The Emergency Medical Authorization Form will be kept in an easily accessible file in each school building during the school year.

Any time the student is taken out of the Corporation by Corporation employees to participate in a school event (such as field trips, academic contests, music or athletic trips) the staff in charge of the event will take the Emergency Medical Forms for that student. This does not include student spectators at events.

The Corporation will follow the instructions of the Emergency Medical Authorization Form in the event of a medical emergency, provided however that the Corporation will defer to instructions provided by licensed health care professionals and/or first responders on the scene.

Student Emergencies and Accidents

If an accident or emergency occurs on school property; off school grounds at a school activity, function, or event; or traveling to or from school for a school activity, function, or event, the Board directs Corporation employees to take all necessary steps to render assistance to the student in good faith, which may include summoning medical assistance, administering first aid by persons trained to administer first aid, notifying administration, notifying the student's parent, and filing accident reports.

Employees should administer first aid within the limits of their knowledge of recommended practices. The Superintendent may provide for an in-service program on first aid and CPR procedures.

The administrator in charge must submit an accident report to the Superintendent on all accidents.

Administering Medicine at School

The administration of prescribed medication and/or medically-prescribed treatments to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication or treatment were
not made available during school hours, or the child has a disability and as a result, requires medication to benefit from his/her educational program.

All medication needed during school hours or at school functions that are supervised by school staff, except those subject to I.C. 20-33-8-13 (student possession and self-administration), will be administered by the nurse, administrator, or designated trained staff under the following conditions:

1. A written authorization form for medication administration must be completed by the parent/guardian and be on file before any medication transported to the health clinic (prescription or non-prescription) will be administered.
    a. Medication shall be administered in accordance with the instructions printed on the bottle (in the case of non-prescription medicine) or the physician's order (on the case of prescription medicine).
    b. The consent of the parent shall be valid only for the period specified on the consent form and in no case longer than the current school year.
2. All non-prescription medicine must be kept in its original container accompanied by the package label or package information.
3. All prescription medicine, including medication administered by injection, and diabetes monitoring of a student must be accompanied by a physician's order, which is current and correct to the way that the student is to receive the medicine. The nurse may require additional information prior to administering medication.
4. All medication administration will be documented and kept on file in the health office.
5. If the medication is to be terminated prior to the date on the prescription, a withdrawal of consent of the parent is required. The written consent of the parent and the written order of the physician shall be kept on file in the health office.

The Corporation does not honor requests by parents or physicians to administer over-the-counter herbs, minerals and vitamins and other homeopathic products as there is currently no standardization relative to these products and no FDA approval and guidelines.

Any unused medication which is unclaimed by the parent will be destroyed by the Corporation when a prescription is no longer to be administered according to the authorization form, or at the end of the school year.

All designated staff responsible for administering medication to students will be trained by a registered nurse on the proper administration of medication and/or diabetes care. A record of this training will be kept on file in the health office.
All medication, both prescription and non-prescription, must be brought into the nurse's office by a parent or guardian. Only students meeting the criteria of Indiana code who have valid medical authorization and parent permission on file in the school office will be permitted to carry medications and self-administer such substances. These exceptions are explicitly stated in the law and detailed below.

Indiana law permits an individual or entity in a position to assist an individual who, there is reason to believe, is at risk of experiencing an opioid-related overdose, to administer an overdose intervention drug to an individual who is suffering an overdose.

The Corporation, in good faith, believes it is an entity in a position to assist an individual who there is a reason to believe is at risk of experiencing an opioid-related overdose; therefore, it may obtain an overdose intervention drug from a prescriber or entity acting under a standing order issued by a prescriber and may maintain such intervention drug on-site in school facilities to provide such assistance.

All overdose intervention drug medication administration will be documented and kept on file in the health office.

Chronic Disease or Medical Condition

In accordance with Indiana statute, a student with a chronic disease or medical condition may possess and self-administer medication for the chronic disease or medical condition on school grounds immediately before or during school hours, or immediately after school hours, or at any other time when the school is being used by a school group; off school grounds at a school activity, function, or event; or traveling to or from school for a school activity, function, or event, if the following conditions are met:

1. The student's parent has filed an authorization with the student's principal for the student to possess and self-administer the medication. The authorization must include the physician’s statement described below in #2.
2. A physician states in writing that:
    a. the student has an acute or chronic disease or medical condition for which the physician has prescribed medication;
    b. the student has been instructed in how to self-administer the medication; and c. the nature of the disease or medical condition requires emergency administration of the medication.

The authorization and statement described in subsection (2) must be filed with the clinic/building nurse. .

The Board is not liable for civil damages as a result of a student’s self-administration of medication for an acute or chronic disease or medical condition except for an act or omission amounting to gross negligence or willful and wanton misconduct.
Students with diabetes, seizures, or chronic diseases shall be appropriately accommodated per Indiana statutes. An appropriate plan for the student, which may be a Section 504 Plan, individual health plan, or IEP, will be developed and implemented.

Transportation of Medications by Students

Medication that is possessed by a school for administration during school hours or at school functions for a student may be released to:

1. The student's parent or guardian;
2. An individual who is at least eighteen years of age and designated in writing by the student's parent or guardian to receive the medication; or
3. The student, if the student's parent provides written permission for the student to receive the medication. (Note: This section does not apply to medication possessed by a student for self-administration under Indiana Code as specified above).

Do Not Resuscitate (DNR) Orders / Physician Orders for Scope of Treatment (POST) Forms

Each student with a potentially life-threatening medical condition should have a health care plan and/or emergency medical plan. Corporation employees shall follow normal procedures for addressing emergencies occurring while students are on Corporation property (including being transported in vehicles owned, leased, or operated by Corporation); and during Corporation events, even if held outside of Corporation property (for example, prom or field trips).

Corporation employees will not adhere to Do Not Resuscitate (DNR) Orders or Physician Orders for Scope of Treatment (POST) forms which prohibit individuals from administering resuscitation (CPR) or medical interventions measure to a student. This policy shall not interfere with a health care provider's obligations under Indiana law.

If the school is presented with a DNR order or POST form, the parent or guardian should be advised of the Corporation's policy and should be directed to the hospital(s) in the area where the student may be transported in an emergency and advised to discuss the order with such facility.

Student Concussions and Sudden Cardiac Arrest in ECAs

Corporation employees shall abide by legal obligations regarding student athletes and avoiding injuries, including informing and educating coaches, student athletes, and parents of student athletes regarding the nature and risk of concussion, head injury, and sudden cardiac arrest to student athletes. Corporation employees shall additionally abide by legal obligations regarding students in extracurricular activities and sudden cardiac arrest. The following individuals must complete a sudden cardiac arrest training course (approved by the Indiana Department of Education): ~~including training in the use of automated external defibrillator (AED)~~ head coach or assistant coach who coaches an athletic activity, a marching band leader, a drama or musical leader, and a leader of an extracurricular activity in which students have an increased risk of sudden cardiac arrest activity as determined by the Indiana Department of Education in consultation with an appropriate organization (the "Covered Activity Leaders"). ~~Such individuals~~ Covered Activity Leaders may not lead or coach an activity in which students have an increased risk of sudden cardiac arrest until such training is complete. The provider of the training course shall provide a certificate of completion, and the Corporation shall maintain all certificates of completion for all Covered Activity Leaders ~~each individual required to undergo sudden cardiac arrest training~~. ~~The Board has determined that it may enhance school safety to have an AED placed in building(s) within the Corporation for use by employees with proper training.~~

The Corporation shall develop a venue specific emergency action plan ("Action Plan") for sudden cardiac arrest that includes:

1. Elements recommended by the American Heart Association's Heart Safe Schools Program or another nationally recognized, evidence-based program; and
2. The number and location of AEDs required to be present at events in which students have an increased risk of sudden cardiac arrest ("Covered Events").

Further, the Corporation shall share the Action Plan with all Covered Activity Leaders. And, prior to the beginning of each season of Covered Events, the Corporation will share the Action Plan with all participating students.

Covered Activity Leaders shall ensure that operational AEDs are present at Covered Events as specified in the Action Plan and that all individuals coaching or providing leadership at Covered Events are informed of AED locations.

Communicable Diseases

The Corporation will collaborate with and follow guidance from the Indiana Department of Health to meet its obligations to control communicable diseases impacting the school community. See *Policy A325 Communicable Disease*.

Immunizations

Consistent with state law, the School Board requires that all students be immunized in accordance with the requirements of the Indiana Department of Health.

The Superintendent shall require parents to furnish to their child's school, no later than the first day of school attendance, proof of the student's immunization status, either as a written document from the health care provider who administered the immunization or documentation provided from the state immunization data registry. Students whose parents do not provide the required documentation by the first day of school attendance may be granted a twenty (20) school day waiver. However, if the student remains unimmunized at the close of the twenty (20) school day waiver period, the student may not be permitted to attend school, unless the parents have filed a religious or medical exemption in accordance with state law.

The Superintendent or his or her designee will provide information concerning meningococcal disease (meningitis) and its vaccines to students and parents or guardians at the beginning of each school year.

The Corporation shall provide each parent of a student who is entering grade 6 with information prescribed by the state department of health concerning the link between cancer and the human papillomavirus (HPV) infection and that an immunization against the human papillomavirus (HPV) infection is available.

The Corporation shall provide materials concerning immunizations and immunization preventable diseases to parents and guardians of students. Posting the materials on the school building's website shall satisfy the distribution requirement.

The Superintendent shall ensure that all applicable immunization information is complete in the state immunization data registry (CHIRP) no later than the first Friday in February each year.

Mental Health Treatment Notification

Prior to referring a student to a provider of mental health services due to a pattern of aberrant or abnormal

behavior, a school official will contact a student's parent. A school official shall also hold a conference with the student and the student's parent prior to referring student to a provider of mental health services.

I.C. 20-34-3-18
I.C. 20-34-3-21
I.C. 20-34-3-26
I.C. 20-33-8-13
I.C. 20-34-7 *et. seq.*
I.C. 20-34-8 et seq.
I.C. 34-30-12-1
I.C. 16-36-5-19
I.C. 16-36-6 et. seq.
I.C. 20-34-5 et seq
I.C. 20-34-4.5 et seq
I.C. 34-30-14-6
I.C. 16-42-27-1 *et seq.*

511 IAC 7-36-9
Franklin Community School Corporation
Adopted: 1-8-24
Revised:

BUDGET ADOPTION AND IMPLEMENTATION

The School Corporation shall follow all applicable statutes and Department of Local Government Finance (DLGF) guidance in adopting and implementing its annual budget.

The Board has the authority to manage the financial affairs of the School Corporation, appropriate funds, and enter into contracts to carry out school purposes in accordance with applicable law.

The Board shall fix the budget, tax rate, and tax levy for the ensuing budget year within the timelines prescribed by Indiana law. The Treasurer, in collaboration with the Superintendent, shall be responsible for facilitating budget adoption and implementation.

The Superintendent is authorized to adopt such administrative guidelines as the Superintendent deems necessary for the administration of this policy.

Legal References:

IC 5-1-18-9
IC 6-1.1-15-19
IC 6-1.1-17-3
IC 6-1.1-17-5
IC 6-1.1-18.5-7
IC 6-1.1-18.5-12
IC 6-1.1-18.5-13
IC 6-1.1-18.5-14
IC 6-1.1-41-4
IC 6-3.6-3-3
IC 20-46-8-3
Department of Local Government Guidance Memoranda

Franklin Community School Corporation

Adopted:

F101-R

BUDGET ADOPTION AND IMPLEMENTATION ADMINISTRATIVE GUIDELINE

Purpose and Scope

This Administrative Guideline governs the preparation, public notice and hearing, adoption, filing, and implementation of the School Corporation's annual budget, consistent with Indiana law and Department of Local Government Finance (DLGF) requirements.

Roles and Responsibilities

The Treasurer, in collaboration with the Superintendent, shall prepare and present draft budgets, revenue estimates, cash flow projections, and narrative explanations for Board review.

The Board shall review budget materials, conduct the required public hearing, and adopt the budget, tax rate, and tax levy within the required timelines.

Budget Adoption

Unless the Board elects otherwise, the annual budget shall apply to the calendar period of January 1 through December 31 and must be adopted no later than November 1.

The public hearing at which the Board considers and formally adopts the budget, tax rate, and tax levy shall be noticed and conducted pursuant to Indiana's Open Door Law.

At least ten (10) days before the public hearing, the School Corporation shall submit to the DLGF Gateway the budget information described in IC 6-1.1-17-3(a).

The Board shall receive public comment on the proposed budget, tax rate, and tax levy, and may make adjustments consistent with law prior to adoption.

The School Corporation shall file the adopted budget with the DLGF within five (5) business days after adoption.

Required Plans (Operations Fund)

a. **Capital Projects Plan (Operations Fund):** If using operations fund dollars for capital assets or capital expenditures, the Board shall adopt a resolution approving a three-year Capital Projects Plan that lists proposed expenditures greater than $10,000. The School Corporation shall post the proposed plan on the School Corporation website before the hearing and upload to DLGF within 30 days of adoption. The hearing must occur after January 1 and not later than November 1 (unless using fiscal-year budgeting under IC 6-1.1-17-5.6).

b. **School Bus Replacement Plan (Operations Fund):** Before using operations fund dollars for bus replacement, the Board must adopt a resolution approving a five-year Bus Replacement Plan. The School Corporation shall post the proposed plan before the hearing and submit the plan/resolution to DLGF in the prescribed format.

Funds and Transfers

a. **Operations Fund.** The School Corporation shall maintain an Operations Fund (post-2018 fund consolidation) for transportation, capital projects via plan, bus replacement via plan, and other operational expenditures.

b. **Education Fund Transfers.** The School Corporation will make every reasonable effort to limit transfers from the Education Fund to the Operations Fund to less than or equal to 15% of total Education Fund revenue, with transfers authorized at a public meeting and reported to IDOE on the statutory reporting cadence.

c. **Tuition Support.** State Tuition Support under IC 20-43 funds the Education Fund's instructional expenditures. The amounts and related processes are governed by statute and IDOE guidance.

Budget Implementation

The Treasurer, in collaboration with the Superintendent, shall administer the adopted budget, ensure that expenditures align with appropriations, and present monthly financial reports to the Board, including revenues, encumbrances, expenditures, and fund balances.

If mid-year adjustments are needed, including additional appropriations or plan amendments, the School Corporation shall follow applicable notice, hearing, and filing procedures set by Indiana law and DLGF guidance.

The School Corporation shall meet all reporting and filing deadlines as specified by Indiana law and DLGF guidance.

The School Corporation shall retain copies of the adopted budget, tax rate, and tax levy, the Board resolution, and all supporting documentation in accordance with applicable retention schedules.

Legal References
IC 20-26-5-4
IC 6-1.1-17-3
IC 6-1.1-17-5
IC 6-1.1-17-5.6
Department of Local Government Guidance Memoranda

Franklin Community School Corporation

Book	POLICIES
Section	Section F - Fiscal Management
Title	F125 - Purchasing Procedures and Capital Assets
Code	
Status	Active
Last Revised	May 12, 2025

F125

PURCHASING PROCEDURES AND CAPITAL ASSETS

PUBLIC PURCHASING

Every purchase of goods or supplies by a school must comply with Indiana public purchasing and contract laws. The Board hereby designates the Chief Financial Officer as purchasing agent or designee for the Board. The following procedures, along with current Indiana law and guidance published by the Indiana State Board of Accounts, shall be generally followed by school administrators for the purchase of products or supplies (i.e., equipment, goods, and materials):

I. **Specifications —** Prior to obtaining proposals for goods or supplies, the purchasing agent or designee will prepare specifications describing the goods or supplies. Specifications should be prepared in such a manner as to promote overall economy and to encourage competition. Duplicative or unnecessary items will not be purchased. Consideration should be given to consolidating or breaking out procurement to obtain a more economical purchase.

II. **Good Faith Requirement —** Each purchasing agent or designee shall negotiate, perform, or administer each contract in good faith.

III. **Rules and Policies —** The school may adopt additional guidelines to regulate purchases, which may supplement, but may not be inconsistent with Indiana law. The school corporation may also establish additional written policies for purchases. Written policies may apply to all purchases generally or to a specific purchase.

IV. **Electronic Transmission —** The purchasing agent or designee may give and receive notices and offers electronically.

V. **Trusts -** If the purchasing agent or designee receives an offer from a trust, the purchasing agent or designee must require the trust to identify the beneficiaries of the trust and the settlor empowered to revoke or modify the trust prior to accepting an offer to determine if a conflict of interest may exist.

VI. **No Artificial Division —** Purchases may not be artificially divided to avoid any requirement of the public purchasing law or any other applicable law. Artificial division to avoid any requirement could result in personal responsibility for the purchasing agent or designee and possible criminal charges.

VII. **Invitation for Bids —** Unless another purchase method is allowed by statute and prior to obtaining proposals for goods or supplies over $150,000, a purchasing agent or designee must normally issue an invitation for bids, which must include the following information:

A. A description for the goods or supplies to be purchased, which may include specifications attached to or made a part of the solicitation;
B. All contractual terms and conditions that apply to the purchase;
C. A statement of the evaluation criteria that will be used in the review of responses, including any inspection, testing, quality, workmanship, delivery, or suitability standards;
D. The time and place for the opening of bids;
E. A statement concerning whether the bid must be accompanied by a certificate check or other evidence of financial responsibility; and
F. A statement concerning the conditions under which a bid may be cancelled or rejected in whole or in part.

VIII. **Evaluation Criteria —** Evaluation criteria that will affect the bid price and will be considered in the bid evaluation process must be objectively measurable. A purchasing agent or designee may only use criteria specified in the bidding documents and applicable laws to evaluate the bids.

IX. **Evidence of Financial Responsibility —** The purchasing agent or designee may specify in a solicitation that an offeror must provide evidence of financial responsibility. Evidence of financial responsibility may be a bond, certified check, or other evidence specified by the purchasing agent or designee in the solicitation. A bond or certified check may not be set at more than ten percent (10%) of the contract price.

X. **Public Notice —** When the total project cost is over $150,000, the purchasing agent or designee must give notice of any invitation for bids in accordance with IC 5-3-1, and currently requires a notice to be published two (2) times at least one (1) week apart, with the second notice at least seven (7) days prior to the opening of bids.

XI. **Public Opening -** The purchasing agent or designee shall open bids publicly. Offers may be opened after the notice date if the school board determines in writing that it is in its best interest, and the time and place are announced at the originally scheduled opening.

XII. **Prohibited Changes —** The purchasing agent or designee may not permit changes in bid prices or other material provisions of bids after the bid opening.

XIII. **Contract Decision —** The purchasing agent or designee must award the contract promptly by written notice to the lowest responsible and responsive bidder or reject all bids submitted. If the purchasing agent or designee awards the contract to a bidder other than the lowest bidder, the reason for the award must be stated in the minutes of the board meeting at the time the award is made, and

should include the factors used to determine which bidder is the lowest responsible and responsive bidder.

A. Responsible Bidder

The purchasing agent or designee must determine whether an offeror is "responsible" and if not, that determination must be made in writing. The following factors can be considered:

i. whether an offeror fails to provide information required to determine whether they are responsible;
ii. the ability and capacity of the offeror to provide the goods or supplies;
iii. the integrity, character, and reputation of the offeror; and
iv. the competency and experience of the offeror.

Unless exempt, registration with the Indiana Secretary of State to do business in Indiana and adequate insurance, as determined by the Corporation, is required to be considered responsible.

B. Responsive Bidder

The purchasing agent or designee must determine whether an offeror is responsive. The purchasing agent or designee may consider the following factors:

i. whether the offer conforms in all material respects to the specifications;
ii. whether the offer complies specifically with the solicitation and the instruction to offerors; and
iii. whether the offeror has complied with all applicable statutes, ordinances, resolutions, or rules pertaining to the award of a public contract.

XIV. **Unconditional Acceptance —** Bids must be unconditionally accepted without alteration or correction, with limited exceptions. If a bidder inserts contract terms or bids on items not specified in the invitation, the purchasing agent or designee shall treat the additional material as a proposal for addition to the contract and may either declare the bidder nonresponsive, permit the bidder to withdraw the proposed additions to the contract, or be willing to accept any of the proposed additions to the contract. However, a purchasing agent or designee may not accept proposed additions that are prejudicial to the school or to fair competition.

XV. **Purchase Order -** Within thirty (30) days after the acceptance of an offer, the purchasing agent or designee shall deliver notice to the successful offeror a purchase order and retain a copy for public inspection.

XVI. **Length of Goods/Supplies Contract** — A contract for goods or supplies may be entered into for a period not to exceed four (4) years and must specify that obligations of the school are subject to the appropriation and availability of funds.

XVII. **Contract Renewal** — A contract that contains a provision for escalation of the price of the contract may be renewed only if the price escalation is linked to a commonly accepted index or a formula set forth in the contract. The term of a renewed contract may not be longer than the initial term of the contract.

XVIII. **Advance Payments —** The Corporation may not make payment in advance of receipt of goods or services unless permitted by applicable law. The Corporation may only make payment in advance of receipt of goods and services when allowed by Indiana law and the Indiana State Board of Accounts guidelines.

XIX. **Prohibited Items -** Under no circumstances is the Corporation or any of its agents or employees permitted to use funds for purchases of tobacco, alcohol, or illegal substances.

XX. **Prohibited Contract Provisions—**Automatic renewal, choice of law, and indemnity are statutorily-prohibited for contracts for goods or services with Indiana school corporations and void and unenforceable as against public policy. **"**Automatic renewal provision" means a provision in a vendor contract that provides for the automatic renewal of the contract unless the School Board gives notice to the vendor that the School Corporation intends to terminate the vendor contract at the end of the contract term. "Choice of law provision" means a term within a vendor contract that subjects the vendor contract to the laws of a state other than Indiana. "Indemnity provision" means a provision, a clause, a covenant, or an agreement that is contained in, collateral to, or affecting a vendor contract and purports to indemnify, defend, or hold harmless, or has the effect of indemnifying, defending, or holding harmless, a vendor against liability for loss or damage resulting from negligence. intentional acts or omissions of the vendor or an agent, employee, servant, or independent contractor that is directly responsible to the vendor.

ALTERNATIVE PURCHASING METHODS

The purchasing agent or designee may when allowed under the public purchasing and public contract laws consider the use of the following alternative purchasing methods. Any purchase that does not qualify for an alternative purchasing method must be made through a public bidding process.

I. Requests for Specifications — The school board may make a written finding that the development of specifications is not feasible and may grant a purchasing agent or designee approval to issue a request for specifications. Requests for specifications should be published in accordance with IC 531, which requires that a notice be published two (2) times at least one (1) week apart.

Requests must include the following:

A. the factors or criteria that will be used in evaluating the specifications;
B. a statement concerning the relative importance of the evaluation factors; and
C. a statement concerning whether discussions may be conducted with persons proposing specifications to clarify the specification requirements.

All entities proposing specifications must be accorded fair and equal treatment with respect to any opportunity for discussions and revisions of proposed specifications.

II. Request for Proposals ("RFP")

The purchasing agent or designee may also and is encouraged to issue a request for proposals.

An RFP must include at least the following:

A. the factors or criteria that will be used in evaluating the proposals;
B. a statement concerning the relative importance of price and other evaluation factors (only these evaluation factors may be considered in the evaluation of proposals);
C. a statement concerning whether the proposal must be accompanied by evidence of financial responsibility; and
D. a statement concerning whether discussion may be conducted with responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award.

Requests for proposals should be published in accordance with IC 5-3-1, which requires that a notice be published two (2) times at least one (1) week apart. In addition to publishing the request for proposal, nothing shall prevent the Corporation from sending the Request for Proposals directly to known suppliers and/or contractors, inviting the supplier or contractor to submit a proposal.

If an RFP is issued, the purchasing agent or designee must prepare a register of proposals, which must be open to public inspection after the contract is awarded. The register must include at least the following:

A. a copy of the RFP;
B. a list of all persons to whom copies were given;
C. a list of all proposals received, including the name and address of all offerors, the dollar amount of each offer, and the name and dollar amount of the successful offeror;
D. the basis on which the award was made; and
E. the entire contents of the contract file, except for proprietary information included with an offer.

As provided in the request for proposals or under the rules or policies of the school, discussions may be conducted with, and best and final offers obtained from, responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award. The RFP must be awarded to the responsible offeror whose proposal is determined in writing to be the most advantageous to the school. Awards may be made to more than one offeror if the proposals are determined in writing to be advantageous to the school.

The purchasing agent or designee must treat each offeror fairly and equally with respect to any opportunity for discussion and revision of proposals. In conducting discussions with an offeror, the purchasing agent or designee may use information derived from other proposals in discussion only if the identity of the offeror providing the information is not disclosed to others. Equivalent information must be provided to all offerors with whom the purchasing agent or designee chooses to have discussions.

III. **Purchasing Organizations -** If the school is a participant in a cooperative purchasing organization, a purchasing agent or designee may work with the organization to solicit proposals for the supplies.

IV. **Reverse Online Auctions -** The purchasing agent or designee may conduct a reverse auction for the purchase of supplies by using an internet purchasing site to issue an invitation for bids and receive bids in accordance with Indiana law.

V. **Special Purchases-** Special Purchases without soliciting bids or proposals are permitted under IC 5-22-10 if made with competition as practicable under the circumstances and:

A. Certain emergency conditions exist;
B. Unique opportunity to obtain supplies or services at a substantial savings to the School;
C. Auction;
D. Data processing contract or licensing agreement (such as software programs);
E. Concerns over the compatibility of equipment, and only 1 source meets reasonable requirements;
F. Purchasing method seriously impairs the functioning of the school;
G. No responsive offers received under the correct use of other purchasing methods;
H. A governmental discount of the established price;
I. Only a single source of supply is available;
J. Efficiency & economic advantages (such as federal GSA pricing);
K. Vendor is an entity with a contract with a federal agency, or a purchase is from the federal government or a public utility;
L. Acceptance of a Gift

VI. **Services**- The purchasing agent may purchase services with non-federal funds using any procedure the purchasing agent considers appropriate.

VII. Micro Purchases (Under $10,000 Using Federal Funds)- This section applies only if the purchasing agent or designee expects the purchase to be less than $10,000 when federal funds are used to purchase supplies *and* services. A purchasing agent or designee may award without soliciting competitive price or rate quotations if the purchasing agent or designee deems the price reasonable based on research, experience, purchase history, or other information and documents maintained by the Corporation.

VIII. Small Purchases (Under $50,000 Using Non-Federal Funds)-Purchases under $50,000 using nonfederal funds may be made through the open market, or using any other method established under this Policy and deemed appropriate by the purchasing agent or designee.

IX. Request for Quotes (Federal Purchases Between $10,000-$150,000 or Non-Federal Purchases Between $50,000 and $150,000)- This section applies only if the purchasing agent or designee expects a non-federal purchase to be between $50,000 and $150,000, or a federal purchase to be between $10,000 and $150,000.

- A purchasing agent or designee may purchase supplies by inviting quotes from at least three (3) persons known to deal in the lines or classes of supplies to be purchased.
- The purchasing agent or designee shall mail an invitation to quote to these persons at least seven (7) days before the time fixed for receiving quotes.
- If the purchasing agent or designee receives a satisfactory quote, the purchasing agent or designee shall award a contract to the lowest responsible and responsive offeror for each line or class of supplies being requested. The purchasing agent or designee may reject all quotes.

- If the purchasing agent or designee does not receive a quote from a responsible and responsive offeror, the purchasing agent or designee may purchase the supplies under IC 5-22-10-10.

ADDITIONAL PROVISIONS ON PROCUREMENT USING FEDERAL FUNDS

The Superintendent shall maintain a procurement and contract administration system in accordance with the federal procurement requirements (2 CFR 200), including verification that vendor/contractor has not been suspended or debarred from participation in federal programs, and the prohibition of use of statutorily or administratively imposed state, local or tribal geographical preferences in the evaluation of bids or proposals, except where applicable federal statutes expressly mandate or encourage geographic preference, for the administration and management of Federal grants and Federally-funded programs. The Corporation shall maintain a contract administration system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts, applicable laws, and/ or purchase orders. Except as otherwise noted or as required by applicable laws, procurement transactions shall conform to the provisions of this policy and related guidelines.

The Superintendent/Treasurer shall review applicable laws with regard to grant opportunities and prepare applications for programs deemed appropriate and beneficial to the students and the School. The Superintendent/Treasurer shall approve each such proposal prior to its submission, and the Board shall approve receipt of all grants resulting from such proposals.

MATERIALITY & CAPITAL ASSETS

It is the School Board's intent to maintain a fixed asset capitalization plan utilizing the following guidelines. In addition to establishing this capitalization policy, the Corporation, according to Indiana State Board of Accounts guidance, maintains a Capital Assets Ledger; identifies capital assets by activity; identifies capital assets by major class; confirms beginning balance; reports additions to capital assets; reports reductions in capital assets; compares ending balance to Capital Assets Ledger; documents basis for valuation and estimated useful life; and has established internal controls (see Policy F100 on Internal Controls).

Definitions and Provisions

For the purpose of this policy, the following definitions apply unless the context clearly indicates or requires a different meaning.

"Tangible Assets" - Assets which can be observed by one or more of the physical senses.

"Fixed Asset" - Tangible assets of a durable nature employed in the operating activities of the Corporation, and are relatively permanent and are needed for the production or sale of goods or services, are termed property, plan and equipment or fixed assets. These assets are not held for sale in the ordinary course of operations. This group is usually separated into classes according to the physical characteristics of the items (e.g., land, buildings, improvements other than buildings, machinery and equipment, furniture and fixtures). "Capital Outlays" - Expenditures that benefit both the current and future fiscal periods. Includes costs of acquiring land or structures; construction or improvement of buildings, structures, or other fixed assets; and equipment purchases having an appreciable and calculable period of usefulness. These are expenditures resulting in the acquisition of or addition to the government's general fixed assets.

I. **Land**

Corporation will capitalize land purchases, regardless of cost. Original cost of land will include the full value transferred to the grantor, including relocation, closing costs incidental to the purchase (including title insurance commitment and insurance) appraisal and negotiation fees, surveying and costs for preparing the land for its intended purpose (including contractors and/or school workers salary and benefits, such as demolishing buildings, excavating, clean up, and/or inspection).

The corporation will record donated land at fair market value on the date of conveyance plus any associated costs. Purchases made using federal or state funding will follow the source funding policies and the above procedures.

II. **Machinery and Equipment**

Machinery and equipment include an apparatus, a tool, or a conglomeration of pieces to form a tool. The tool will stand alone and not become a part of a basic structure or building.
Corporation will capitalize and tag items with an individual value equal to or greater than $10,000. Machinery combined with other machinery to form one unit with a total value greater than the above-mentioned limit will be one unit.

Shipping charges, consultant fees, and any other cost directly associated with the purchase, delivery, or setup (including contractors and/or school workers' salaries and benefits), which make such equipment operable for its intended purpose, will be capitalized.

Improvements or renovations to existing machinery and equipment will be capitalized only if the result of the change meets all of the following conditions:

1. total costs exceed $10,000,

2. the useful life is extended two or more years, and
3. the total costs will be greater than the current book value and less than the fair market value.

III. Buildings

Corporation will capitalize buildings at full cost with no subcategories for tracking the cost of attachments. Attachment can include roofs, heating, cooling, plumbing, lighting, or sprinkler systems, or any part of the basic building. Corporation will include the cost of items designed or purchased exclusively for the building.

Corporation's new building will be capitalized only if it meets the following conditions: 1) the total cost exceeds $10,000, and 2) the useful life is greater than two years.

Corporation while improving or renovating an existing building will capitalize the cost only if the result meets all of the following conditions:

1. the total cost exceeds $10,000,
2. the useful life is extended two or more years, and
3. the total cost will be greater than the current book value and less than the fair market value.

Capital building costs will include preparation of land for the building, architectural and engineering fees, bond issuance fees, interest cost (while under construction), accounting costs if material, and any costs directly attributable to the construction of a building.

Corporation will record donated buildings at fair market value on the date of transfer with any associated costs. Purchases made using federal or state funding will follow the source funding policies and above procedures.

IV. **Improvements Other than Buildings**

These improvements to land are for better enjoyment, attached or not easily removed, and will have a life expectancy of more than two years. Examples include walks, parking areas and drives, fencing, retaining walls, pools, outside fountains, and other similar items.

Corporation will capitalize new improvements other than buildings if it meets the following conditions: the total cost exceed $10,000, and the useful life is greater than two years.

Corporation will capitalize improvements or renovations to existing improvements other than buildings if it meets the following conditions:

1. the total cost exceeds $10,000,

2. the assets' useful life is extended two or more years, and
3. the total cost will be greater than the current book value and less than the fair market value.

Corporation's donated improvements other than buildings will be recorded at fair market value on the date of transfer with any associated costs. Purchases made using federal or state funding will follow the source funding policies and above procedures.

"Historical Cost" - The cash equivalent price exchanged for goods or services at the date of acquisition. Land, buildings, equipment, and most inventories are common examples of items recognized under the historical cost attribute.

Recording and Accounting

Corporation will classify capital expenditures as capital outlays within the fund from which the expenditure was made in accordance with the chart of accounts of the latest version of Accounting and Financial Regulatory Reporting Manual for political subdivisions. The cost of property, plant and equipment includes all expenditures necessary to put the asset into position and ready for use. For purposes of recording fixed assets of the Corporation, the valuation of assets shall be based on historical cost or where the historical cost is indeterminable, by estimation for those assets in existence.

In addition, an asset register using SBOA prescribed forms shall be maintained to provide a detail record of the capital assets of the Corporation.

When it is not possible to determine the historical cost of capital assets owned by Corporation, the following procedure should be followed. Corporation will develop and inventory of all capital assets which are significant for which records of the historical costs are not available. Corporation will obtain an estimate of the replacement costs of these assets. Through inquiry Corporation determines the year or approximate year of acquisition. Then Corporation multiplies the estimated replacement cost by the factor for the year of acquisitions from the Table of Cost Indexes published by the Indiana State Board of Accounts. The resulting amount will be the estimated cost of the asset.

In some cases, estimated replacement cost can be obtained from insurance policies; however, if estimated replacement costs are not available from insurance policies, Corporation should obtain or make an estimate of the replacement costs. **Safeguarding of Assets**

Accounting controls shall be designed and implemented to provide reasonable assurances that:

1. Capital expenditures made by the Corporation shall be in accordance with the board's authorization as documented in the board meeting minutes.
2. Adequate detail records are to be maintained to assure accountability for the Corporation's assets.
3. Access to assets is permitted in accordance with the board's authorization.
4. The recorded accountability for assets should be compared with the existing assets at least every two years, and appropriate action should be taken with respect to any differences.

PUBLIC WORKS PROJECTS

Advance Payments

The Corporation may make advance payments to contractors to enable the contractors to purchase materials needed for a public works project of the Corporation. The solicitation of the public works contract providing for such advance payment must include the following information:

A. That the Corporation may make advance payments to contractors with the approval of the Board of School Trustees to enable such contractors to purchase materials;
B. Any limitations on the amount of advance payments that will be made;
C. Requirements for documentation relating to making advance payments to contractors for materials; and
D. Any other information about advance payment for materials that the political subdivision considers useful to contractors that make offers.

Such advance payments may not exceed the lesser of fifty percent (50%) of the entire cost of the contract or two million dollars ($2,000,000.00).

Required Construction Procedures

If the cost of a construction project exceeds $300,000, the Corporation will follow the statutory provisions for design-build, construction manager as constructor, competitive bid, or guaranteed energy savings contract.

ADVANCE PAYMENTS FOR GOODS AND SERVICES

The Corporation authorizes the making of advanced payments for goods before delivery or services before completion. If such advance payments are made, the [local fiscal officer or designee] must do all of the following relating to such advance payments:

A. Track prepayments by defining the prepayment on a purchase order;
B. Create a prepayment invoice that is associated with the purchase order;
C. Require insurance or a surety bond in the amount of prepayment if the amount of prepayment is more than one hundred fifty thousand dollars ($150,000.00).

Such advance payments may not exceed the lesser of fifty percent (50%) of the entire cost of the contract or two million dollars ($2,000,000.00).

SBOA Uniform Compliance Guidelines Manual for Schools, Chapter **1**
2 CFR 200.318s
I.C. 5-11-1-27
I.C. 5-22-7
I.C. 5-22-8
IC 5-22-10
IC 5-30-1 et seq.
IC 5-32-1 et seq.
I.C. 36-1-7
IC 36-1-12
IC 36-1-12.5
I.C. 5-11-10-1.6

Franklin Community School Corporation

Adopted: 7-8-24
Revised: May 12, 2025
Revised:

Book	POLICIES
Section	Section G - Operations and Facilities
Title	G325 - Free and Reduced-Price Meals
Code	
Status	Active
Adopted	March 11, 2024

G325

FREE AND REDUCED-PRICE MEALS

The Board of School Trustees shall provide eligible children with lunch at a reduced rate or at no charge to the student. It also shall provide breakfast in accordance with provisions in I.C. 20-26-9-1 et seq.

In accordance with the criteria issued annually by the Federal government through the State Department of Education, the Board designates the Child Nutrition Director to determine eligibility of students for free or reduced-priced meals.

Each year, the schools shall inform all families of the opportunity for free and reduced-price meals by providing an application with the eligibility criteria and instructions to the family of each student enrolled in the school. The schools shall search and apply for such Federal, State, and local funds as may be applied to the Corporation's program of free and reduced-price meals.

The Corporation shall comply with Federal and State law governing school meal programs, including specifically, but not exclusively, those governing the accounting and audit requirements of the Free and Reduced Lunch program. All employees who participate in the processing or auditing of such applications shall be trained in the program's requirements. . The Corporation will protect the privacy of students receiving free or reduced price meals through good faith efforts such as maintenance of records as confidential and use of a cashless payment system.

The Superintendent shall establish the necessary administrative guidelines to ensure the program is conducted in accordance with guidelines established by the U.S. Department of Agriculture and the Indiana Department of Education.

I.C. 20-26-9-1 et seq.
I.C. 20-41-2-1 et seq.
42 U.S.C. 1751 et seq.
42 U.S.C. 1771 et seq.

Franklin Community School Corporation

Adopted: 3-11-24

Revised:

Book	POLICIES
Section	Section H - Community Relations
Title	H125 - Corporation Support Organizations
Code	
Status	Active

H125

CORPORATION-SUPPORT ORGANIZATIONS

The School Board values organizations striving to support the educational experiences of Corporation students. The Board endorses the active involvement of students and their families through the creation of parental and charitable organizations such as Parent-Teacher Organization groups and booster clubs. The Board encourages employees to work cooperatively with all such nonprofit organizations.

The Superintendent must first approve annually any support organization who wishes to use the name, logos, trademarks, or equipment ~~equipment, buildings, or facilities~~ of the Corporation during that school year. Each approved organization has responsibility for funds collected, expenses incurred, and the well-being of participating students and volunteers. The Corporation is not responsible for the activities or finances of an approved organization.

All such organizations must engage in activities and conduct themselves in a manner typical of a nonprofit organization. In order to access school resources, these organizations shall follow the policies of the Board, guidelines of the Superintendent, and guidance from governmental entities having jurisdiction over the organization (e.g. IRS, IN Department of Revenue, IN State Board of Accounts).

Franklin Community School Corporation

Adopted: 5-13-24

Revised:

Book	POLICIES
Section	Section H - Community Relations
Title	H150 - Public Records
Code	
Status	Active

H150

PUBLIC RECORDS

The Franklin Community School Board recognizes its responsibility to maintain and protect the public records of the Board and to make these records available for inspection and the purchase of copies in compliance with the Indiana Access to Public Records Act ("APRA").

The Board directs the Superintendent to assert any exemption required to protect information that must be kept confidential pursuant to I.C. 5-14-3-4(a); and the Board authorizes the Superintendent to assert any discretionary exemption to the APRA found in I.C. 5-14-3-4(b). As such, pursuant to the Family Educational Rights and Privacy Act (FERPA), the Corporation shall not disclose records which contain a student's personally identifiable information without the prior written consent of the parent or eligible student. In accordance with FERPA and Indiana Public Access Counselor Opinion, the Corporation shall not disclose information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty.

Procedures for Request for Public Records

The school corporation may establish and maintain an electronic portal for submission of public records requests that incorporates a Completely Automated Public Turing test to tell Computers and Humans Apart (CAPTCHA) or an equivalent mechanism for ensuring that a requestor is a human, that requires verification of a requestor's physical address; that indicates to the school whether the requestor is a resident of Indiana, and that automatically tracks and reports submissions suspected to be automated or to have originated from known sources of phishing or data scraping as those terms are defined in I.C. 5-14-3-2.

¶

A request to inspect and/or purchase copies of a public record in the custody of the Board must be made in writing and submitted in person, by e-mail, facsimile, or USPS mail to the Community & Public Relations Director. Such a request submitted outside of the regular business hours, shall be received at the beginning of the next regularly scheduled work day.

A requesting party shall be required to describe the records sought with reasonable particularity. The

Corporation may request clarification if the request does not provide information which enables it to search for, locate, and retrieve the records. The Corporation shall acknowledge the request within seven (7) business days of receipt.

After the Corporation has reviewed the request, the Corporation will inform the requester in writing if the request is denied or granted. If the request is denied, the Corporation will provide the statutory citation and authority for not disclosing the record, as well as the name and title of the person responsible for the denial.

If the request is granted, the Corporation will inform the Requester of the estimated fees to be paid.

The Corporation may decline to respond to a public records request if one (1) or more of the following apply:

1. The Corporation suspects the request to be data scraping or phishing activity as defined in I.C. 5-14-3-2.
2. The Corporation suspects that responding to the request electronically may expose the Corporation's electronic systems or data to unauthorized access or alteration or otherwise jeopardize the security of the Corporation's electronic systems or data.
3. The Corporation finds the request is made by a person that is a party to pending or ongoing litigation and is duplicative of a discovery request made by the person in the pending or ongoing litigation.

In such case, the Corporation shall notify the Indiana Public Access Counselor within seven (7) days of the denial and outline the reason why the Corporation has declined to respond to the request.

Whether or not the Requestor seeks copies of the requested records, the Corporation may charge a search fee for any time spent searching for records that are in an electronic format that exceeds five (5) hours. This search fee shall not exceed the lesser of:

1. the hourly rate of the person making the search; or
2. twenty dollars ($20) per hour.

If the Requestor is a non-Indiana resident or out of state entity, the search will increase to twenty-five cents ($0.25) per page and twenty-five dollars ($25) per hour of staff time spent processing the request.

The Corporation may prioritize fulfilling the public records requests of Indiana residents and requests submitted for civic, journalistic, academic or personal use. Requests identified as originating from out-of-state entities or automated systems may be delayed as necessary to prevent disruption of core agency functions.

Search and/or copying fees shall be paid to the Corporation before any record is copied, disclosed, or made available for inspection. Fees may be paid by cash or money order payable to the Corporation. After receiving the fee, the Corporation shall make the requested records available within a reasonable amount of time, depending on the complexity and size of the request.

If a requester elects to review and inspect the record(s) in person, he or she will work with the Corporation in good faith to schedule a time for inspection.

Records may be inspected only at the office or location where they are regularly maintained, during regular business hours, in the presence of a Corporation staff member.

The Corporation shall comply with I.C. 5-14-3-7 and shall take into account the other duties to be

performed by Board employees with custody of the requested record(s) and shall not cause or permit a material interference with the regular discharge of the other functions or duties of the Corporation or its employees.

Limited Access to Requests

The Board will not create or provide copies of lists of names and addresses (including e-mail addresses) unless the Board is required by law to publish and disseminate the list to the public. However, if the Board has created a list of names and addresses of persons (excluding e-mail addresses), it will permit a person to inspect and make memoranda abstracts from the list unless access to the list is prohibited by law. The Board prohibits disclosures of any records to any commercial entity for commercial purposes or to any individual or entity for political purposes. In addition, records may not be used by individuals or entities for commercial purposes or political purposes.

Fees for Purchasing Copies of Public Records

The Board establishes the following fee schedule for purchase of a copy of public records. These fees will be uniform at all purchasers.

Copies shall be prepared by a Corporation employee and provided to a requesting party upon payment of a fee which is the greater of:

A. Ten cents ($0.10) per page for copies that are not color copies or twenty-five cents ($0.25) per page for color copies; or
B. The actual cost of copying the document. "Actual cost" means the cost of paper and the per-page cost for use of copying or facsimile equipment and does not include labor costs or overhead costs.
C. Certification of document five dollars ($5.00).
D. The Board will charge a fee for providing a duplicate of a computer tape, computer disc, microfilm, or similar or analogous record system containing a public record in the custody of the Corporation. The fee shall not exceed the sum of the:

i. The Corporation's direct cost of supplying the information in that form; and
ii. The standard cost of selling the same information to the public in the form of a publication if the Corporation has published the information and made the publication available for sale.

I.C. 5-14-3(a)
Family Educational Rights and Privacy Act (FERPA)
I.C. 5-14-3-7
I.C. 5-14-3-8
I.C. 5-14-3
I.C. 5-15-6
Indiana Public Access Counselor Opinion, March 17, 2014

Franklin Community School Corporation

Adopted: 5-13-24

Revised:

Re: School Counseling Curriculum Resource Adoption
Date: May 2026
Requestors: K-6 School Counseling Team

Why: According to our K-6 school counseling team, the current curriculum is outdated.

Request: Therefore, I am requesting permission to grant our seven K-6 school counselors access to the Bright Futures counseling platform, which provides access to research-based curriculum and associated professional development.

Rationale: Bright Futures Counseling has curated research-based resources to equip counselors with lessons, activities, and materials for all tiers of instruction, from whole-group to one-on-one counseling.

- Of the ten curricular options considered by the seven-member team, this resource proved to be the most user-friendly, with the largest breadth of resources to meet individual student needs.

- The opportunity to engage students through activities and games, rather than solely through lecture-based lessons, was a win for the counselors. They have been looking for more creative ways to deliver content on teamwork, problem-solving, decision-making, kindness, and related topics.

- Research-based resources continue to be a priority. This platform provides these resources in one place.

Reference & Parent Engagement: This resource was recommended to one of our counselors at a recent professional conference. Thank you to Crystal May at Needham Elementary for vetting this proposed resource with parents. None expressed objections or concerns.

Cost: Annual cost is $390/counselor (7) = $2730 (with 7% discount) Total = **$2538.90**

- The team vetted ten options, ranging in cost from from five figures to hundreds of dollars per building.

ESTIMATE

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UNITED STATES
Tax ID: 36-4920719
payments@brightfutures-counseling.com; Website:
www.brightfutures-counseling.com

Estimate No# : 00570
Estimate Date : Apr 28, 2026

$2,538.90

ESTIMATED AMOUNT

BILL TO
Franklin Community Schools
Dr. Brooke Worland
998 Grizzly Cub Drive, FRANKLIN, IN 46131,
UNITED STATES
worlandb@franklinschools.org
Phone: +1 317-346-8705

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT($)
1	Annual IMPACT School Counselor Membership A 7% dscount is applied to orders with 5-10 licenses.	7	$390.00	$2,730.00

Subtotal	$2,730.00
Other discount (7%)	-$191.10
TOTAL	**$2,538.90 USD**

NOTES TO CUSTOMER

IMPACT membership for Franklin Community Schools with seven transferable licenses.

TERMS AND CONDITIONS

All included resources, trainings, and calls are downloadable so they can be used in future school years. Access begins when the purchase order is approved and lasts for 365 days.

SAVVAS
LEARNING COMPANY

Franklin Cmty School Corp
Quote Number Q-243310

15 E Midland Ave St 502
Paramus, NJ, 07652-2938

Sue Kruger
Franklin Cmty School Corp
998 Grizzly Cub Dr
Franklin, IN 46131-1398

Quote Creation Date: 5/4/2026
Quote Expiration Date: 9/30/2026

Franklin_Experience Biology 2024 adoption_Updated 5/4/26*
Price Quote Summary

Solution	Base Amount	Free Amount	Total
Miller & Levine Biology Professional Development	$0.00	$800.00	$0.00
Miller Levine Biology	$44,085.00	$10,396.00	$44,085.00
Solution Subtotal:	$44,085.00	$11,196.00	$44,085.00

Shipping and Handling:	$1,608.00
Total:	$45,693.00

SAVVAS
LEARNING COMPANY

Franklin Cmty School Corp
Quote Number Q-243310

15 E Midland Ave St 502
Paramus, NJ, 07652-2938

Price Quote Detail

Miller & Levine Biology Professional Development

Miller & Levine Biology Professional Development - Virtual Miller & Levine Biology Professional Learning Offerings ©2019

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
0000125821	VIRTUAL MILLER LEVINE BIO @2019 PROGRAM ACTIVATION	$800.00	1	0	$800.00	$0.00
	Miller & Levine Biology Professional Development - Virtual Miller & Levine Biology Professional Learning Offerings ©2019 - Subtotal:				$800.00	$0.00

Miller Levine Biology

Miller Levine Biology - Miller Levine Biology for Indiana ©2024

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428541849	MILLER LEVINE BIOLOGY 2024 INDIANA TEACHER EDITION GRADE 9/12	$244.00	4	0	$976.00	$0.00
9781418856328	MILLER LEVINE BIOLOGY 2024 INDIANA STUDENT EDITION + DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 9/12	$167.50	0	120	$0.00	$20,100.00
9781418384050	MILLER LEVINE BIOLOGY 2019 FOUNDATIONS WORKBOOK STUDENT EDITION 6-YEAR SUBSCRIPTION GRADE 9/10	$78.50	120	0	$9,420.00	$0.00
9781418856342	MILLER LEVINE BIOLOGY 2024 INDIANA DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 9/12	$117.00	0	205	$0.00	$23,985.00
	Miller Levine Biology - Miller Levine Biology for Indiana ©2024 - Subtotal:				$10,396.00	$44,085.00

Solution Subtotal:	**$11,196.00**	**$44,085.00**
Shipping and Handling:		$1,608.00
Total:		$45,693.00

SAVVAS
LEARNING COMPANY

Franklin Cmty School Corp
Quote Number Q-243310

15 E Midland Ave St 502
Paramus, NJ, 07652-2938

Savvas Learning Company LLC Terms and Conditions

To place your order please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation.We have several ways you can place your order with Savvas Learning Company:

- **my Savvas Orders:**
  www.mysavvasorders.savvas.com
- Create a case online at:
  https://support.savvas.com/support/s/
  by clicking the **Place and Manage Orders** tile on the my Savvas Support home page
- **Phone:** 800-848-9500

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or my Savvas Orders. For questions regarding your order please call Customer Service: 1-800-848-9500.

Price quote: This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Savvas at its offices. Savvas reserves the right to correct typographical, computational or other errors. Savvas' standard payment terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format.

Shipping & handling charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Savvas warehouse by the customer or a third party carrier contracted by the customer, a 2% handling charge will be applied to shippable items. The 2% charge will appear on the customer proposal and invoice as a S&H charge.

Taxes: All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

Platforms: Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

Damaged & Defective Products: If a print product, or the print component of a blended (print & digital) product, is received in damaged or defective condition, Savvas will issue a credit or replacement at no charge to the customer if the customer promptly (no later than 120 days) returns the damaged or defective product. Customers must report missing product immediately upon receipt.

Return Policy: Returns (other than damaged or defective products) are subject to the following conditions: (a) materials must be returned to Savvas at the customer's expense in new, unused condition, suitable for resale by Savvas (note that any barcoding, stickering, stamping or similar marking on any print materials renders them unsuitable for resale); (b) materials must be returned within six (6) months from the date of purchase; (c) the customer must obtain a Return Materials Authorization ("RMA") from Savvas prior to returning the materials, and must ship the materials back to Savvas within thirty days of receiving the RMA; (d) all materials sold in a set or package must be returned complete as originally sold; and (e) any materials provided by Savvas to the customer on a no-charge basis in consideration of the customer's purchase must be returned in proportion to the purchased materials that are being returned for a credit. A restocking fee of 3% may be applied to credits over $1,000. Savvas' return policy does not apply to science lab kits or trade publication novels, which are sold on a non-returnable basis.

Consumable Worktexts: Subsequent year consumable worktexts will ship each year on the anniversary of the original order date for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to shipment date. (the anniversary of the original order date unless changed). Changes can be made on the Subscription Worktext Site: https://worktext-subscriptions.savvas.com

Annual subscriptions for iLit and Successmaker Only: Savvas' iLit and Successmaker products (and no others) automatically renew on the anniversary date of the original purchase and will be invoiced accordingly unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by completing the customer service request form which you can access here:
https://support.savvas.com/support/s/customer-service-support-form

Technical support services are included with purchase of Savvas digital products. **Online help:**
https://support.savvas.com/support/s/k12-curriculum-support-form
phone: 1-800-848-9500

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Quote Number Q-243310

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Paramus, NJ, 07652-2938

Professional Services: All paid services must be delivered within twelve (12) months of the order date of those services. Any unused services expire at the end of such twelve (12) month period, unless otherwise specified in contract terms. Any cancellation made with less than 72 hours' notice will result in a cancellation fee equal to the full price of the event. MySavvasTraining is included with purchase of products
https://mysavvastraining.com

English Workshop 9 PLC
August 2026

PROPOSAL: To read the novel *Stargirl* by Jerry Spinelli in English 9 Workshop classes.

Common Sense Media Review: 5 out of 5 stars
Parent Review on Common Sense Media: 4 out of 5 stars
Student Review on Common Sense Media: 4 out of 5 stars

Book	Synopsis	Awards & Honors
Stargirl by Jerry Spinelli	At Mica Area High School, the student body is defined by a sea of conformity until the arrival of Stargirl Caraway. She wears long peasant dresses, plays the ukulele in the cafeteria, and cheers for both teams. Leo Borlock falls in love with her unconventional spirit, but as the school turns against her for being different, Leo urges her to become "normal." The novel explores the tension between the need for popularity and the value of nonconformity, ultimately questioning what it means to be true to oneself.	New York Times Bestseller Parents' Choice Gold Award Winner ALA Notable Children's Book An ALA Best Book for Young Adults

CONNECTION TO: This book will fit into a thematic unit regarding Individualism vs. Conformity and the impact of social hierarchies on personal identity.

The following state standards will be addressed through the exploration of the novel:

- 9-10.RC.1: Analyze what a text says explicitly and implicitly (e.g., inferences and interpretations) by citing strong and thorough textual evidence to support and explain how the evidence develops the analysis.

- 9-10.RC.2: Determine the meaning of words and phrases as they are used in a work of literature, including figurative and connotative meanings; analyze the cumulative impact of specific word choices on meaning and tone.

- 9-10.RC.3: Analyze and evaluate how an author's choices concerning how to structure specific parts of a work of literature (e.g., the choice of where to begin or end a story) contribute to its overall meaning and effect.

- 9-10.RC.4: Analyze how complex characters (e.g., those with multiple or conflicting motivations) develop over the course of a text, interact with other characters, and advance the plot or develop the theme.

- 9-10.W.1: Write arguments in a variety of forms that introduce precise claim(s), distinguish the claim(s) from alternate or opposing claims, and create an organization that logically sequences evidence.

- 9-10.CC.1: Initiate and engage in a range of collaborative discussions on grade-appropriate topics, texts, and issues, building on others' ideas and expressing personal ideas clearly and persuasively.

English Workshop 9 PLC
August 2026

PROPOSAL: To adopt *Percy Jackson and the Olympians: The Lightning Thief* by Rick Riordan as a whole-class anchor text for English 9 Workshop. This text will serve as the primary vehicle for modeling reading strategies, analyzing narrative structure, and introducing the "Hero's Journey" archetype.

Common Sense Media:

- 4 out of 5 stars for Common Sense Media and parents
- 5 out of 5 stars for students
- Common Sense Family Selection Award

Book	Synopsis	Awards & Honors
Percy Jackson and the Olympians by Rick Riordan	Twelve-year-old Percy Jackson is on the verge of being expelled from boarding school... again. Lately, mythological monsters and the gods of Mount Olympus seem to be walking straight out of the pages of Percy's Greek mythology textbook and into his life. Worse yet, he's angered a few of them. Zeus's master lightning bolt has been stolen, and Percy is the prime suspect. Now Percy and his friends have just ten days to find and return Zeus's stolen property and bring peace to a warring Mount Olympus.	New York Times Bestseller ALA Notable Book School Library Journal Best Book of the Year Red House Children's Book Award Winner

CONNECTION TO: This book will fit into a thematic unit regarding Individualism vs. Conformity and the impact of social hierarchies on personal identity. English 9 Workshop Unit 1 — Foundations of Narrative and the Archetypal Hero.

The following state standards will be addressed through the exploration of the novel:

Reading: Literature

- 9-10.RL.2.1: Cite strong and thorough textual evidence to support analysis of what a text says explicitly as well as inferences and interpretations drawn from the text.

- 9-10.RL.2.2: Analyze in detail the development of a theme over the course of a work of literature, including how it emerges and is shaped and refined by specific details.

- 9-10.RL.2.3: Analyze how complex characters develop over the course of a text, interact with other characters, and advance the plot or develop the theme.

- 9-10.RL.3.2: Analyze how an author's choices concerning how to structure a text, order events within it, and manipulate time contribute to the overall meaning and effect of a work.

Reading: Vocabulary

- 9-10.RV.2.1: Use context clues to determine or clarify the meaning of words and phrases.

- 9-10.RV.3.3: Interpret figures of speech (e.g., euphemism, oxymoron) in context and analyze their role in the text.

Communication and Collaboration

- 9-10.CC.1: Initiate and engage in a range of collaborative discussions on grade-appropriate topics, texts, and issues, building on others' ideas and expressing personal ideas clearly and persuasively.

- 9-10.CC.2: Engage in a thoughtful, well-reasoned exchange of ideas by referring to specific evidence from the text to support or refute ideas.

English 9 PLC
Spring 2026 Adoption Proposal

PROPOSAL: English 9 students will read the original Romeo and Juliet text with a side-by-side modernized translation.

BOOK: *No Fear Shakespeare, Romeo and Juliet* by William Shakespeare
Publisher, SparkNotes

STATE STANDARDS:

Reading Comprehension Standards
9-10.RC.1 Analyze what a text says both explicitly and implicitly (e.g., inferences and interpretations) by citing strong and thorough textual evidence. **(E)**
9-10.RC.1 Analyze what a text says both explicitly and implicitly (e.g., inferences and interpretations) by citing strong and thorough textual evidence. **(E)**
9-10.RC.2 Analyze in detail the development of two or more themes over the course of a work of literature, including how they emerge and are specific and refined by specific details. **(E)**
9-10.RC.5 Analyze a series of ideas or events, including the order in which the points are made and developed, and the connections that are drawn between them.
9-10.RC.9 Use context to determine or clarify the meaning of words and phrases.
9-10.RC.12 Analyze the meaning of words and phrases as they are used in works of literature, including figurative, connotative, and denotative meanings; analyze the impact of specific word choices on meaning and tone, including words with multiple meanings. **(E)**

Writing Standards
9-10.W.1 Write arguments in a variety of forms that: a. Introduce claim(s), distinguish the claim(s) from alternate or opposing claims, and create an organization that establishes clear relationships among claim(s), counterclaims, reasons, and evidence. b. Use rhetorical strategies to enhance the effectiveness of the claim. c. Develop claim(s) and counterclaims fairly, supplying evidence for each while pointing out the strengths and limitations of both in a manner that anticipates the audience's knowledge level and concerns. d. Use effective transitions to link the major sections of the text, create cohesion, and clarify the relationships between claim(s) and reasons, between reasons and evidence, and between claim(s) and counterclaims. e. Establish and maintain a consistent style and tone appropriate for the purpose and audience. f. Provide a concluding statement or section that follows from and supports the argument presented. **(E)**

9-10.W.3 Write narrative compositions in a variety of forms that: a. Engage and orient the reader by setting out a problem, situation, or observation, establishing one or multiple point(s) of view, and introducing a narrator and/or characters. b. Create a smooth progression of experiences or events. c. Use narrative techniques, such as dialogue, pacing, description, reflection, and multiple plotlines to develop experiences, events, and/or characters. d. Use a variety of techniques to sequence events so that they build

on one another to create a coherent whole. e. Use precise words and phrases, telling details, and sensory language to convey a vivid picture of the experiences, events, setting, and/or characters. f. Provide an ending that follows and reflects on what is experienced, observed, or resolved over the course of the narrative. **(E)**

AP Language and Composition
April 2026

Advanced Placement English Language and Composition

Author(s): Dr. Brandon Abdon, Timothy Freitas & Lauren Peterson

Justification from Perfect Learning:

"This concise and accessible AMSCO® edition is structured and written to follow the current College Board® Course and Exam Description through a perfect blend of engaging nonfiction readings, written by both classic and contemporary writers, and practical writing instruction.

Scaffolded activities develop student competence in close reading, rhetorical analysis, and critical composition and revision skills. Students develop key rhetoric, argument, and synthesis skills and apply strategic stylistic choices at the college level."

This text is closely aligned with the College Board frameworks (objectives and essential learnings). This text is used among AP Language and Composition teachers across the country.

English 12 PLC
May 2026

Justification:
The second semester of English 12 will allow students to further their real world writing and speaking skills by piggybacking off of the first semester unit on media literacy and evaluating multiple viewpoints. This unit will help students learn strategies involving employability skills: self-awareness, self-management, and social awareness, paired with practical applications they can utilize both personally and professionally when leaving high school.

We propose to use the book *Emotional Intelligence 2.0* by Travis Bradberry and Jean Greaves in an effort to help us achieve this goal.

About the Authors: From books.google.com:
"Dr. Travis Bradberry is the award-winning coauthor of the #1 bestseller *Emotional Intelligence 2.0* and the Chief People Scientist at LEADx. His bestselling books have sold more than 5 million copies, have been translated into 25 languages, and are available in 150 countries. Dr. Bradberry is a LinkedIn Top Voice, with 2.6 million followers on the platform. He has written for or been covered by *USA Today, The Wall Street Journal, The Washington Post, The Harvard Business Review, Bloomberg Businessweek, Fortune, Fast Company,* and *Forbes*."

Synopsis	Standards
From Amazon: "Over 3 Million Copies Sold Times change. Emotions don't. In a noisy world full of quick fixes, one skill remains your strongest edge: emotional intelligence (EQ). *Emotional Intelligence 2.0* has set the standard — not just as a bestseller, but as the foundational guide trusted by millions to unlock their potential and achieve lasting success — at work and in life. Backed by research and trusted by Fortune 500 companies, *Emotional Intelligence 2.0* has helped millions build the skills that matter most. Why? Because 90% of top performers have high EQ, and EQ is the single biggest predictor of performance.	11-12.CC.1 Initiate and engage in a range of collaborative discussions on grade-appropriate topics, texts, and issues, building on others' ideas and expressing personal ideas clearly and persuasively. 11-12.CC.2 Engage in a thoughtful, well-reasoned exchange of ideas by referring to specific evidence. 11-12.CC.3 Expand conversations by posing and responding to questions that probe reasoning and evidence; ensure a hearing for a full range of positions on a topic or issue; clarify, verify, or

Fully updated in 2021, this edition reflects the latest research in emotional intelligence and real-world strategies for success. This book provides a proven, practical approach to increasing EQ using 66 time-tested strategies across the four core EQ skills: 1. Self-Awareness 2. Self-Management 3. Social Awareness 4. Relationship Management”	challenge ideas and conclusions; and promote divergent and creative perspectives. 11-12.CC.4 Conduct, debate, and discuss to allow all views to be presented; allow for a dissenting view, in addition to group compromise; and determine what additional information or research is required to deepen the investigation or complete the task. 11-12.CC.5 Evaluate a speaker’s perspective, reasoning, and use of evidence and rhetoric, as well as assessing stylistic choices such as word choice, points of emphasis, and tone. 11-12.CC.6 Using a range of informal and formal tasks, present information, findings, and supporting evidence, conveying a clear and distinct perspective, such that listeners can follow the line of reasoning. Address opposing perspectives, ensuring the organization, development, substance, and style are appropriate to purpose and audience.

Principles of Early Childhood Education

Career Cluster	Education
Program of Study	Early Childhood
NLPS Sequence	A
Course Code	7160
Course Description	This course provides students with an overview of skills and strategies necessary to successfully complete a certificate. Additionally, it provides an overview of the history, theory, and foundations of early childhood education as well as exposure to types of programs, curricula and services available to young children. This course also examines basic principles of child development, Developmentally Appropriate Practices (DAP), importance of family, licensing, and elements of quality care of young children with an emphasis on the learning environment related to health, safety, and nutrition. Students may be required to complete observations and field experiences with children as part of this course.
Credits	2 semester course, 2 semesters required, 1 credit per semester, 2 credits maximum
ITCC Course Alignment	ECED 100: Introduction to Early Childhood Education; ECED 101: Health, Safety, and Nutrition

Ivy Tech Community College has agreed to offer this course as dual credit. Brooke Jerngien is a FCHS FACS Teacher, and is awaiting final IVY Tech instructor approval. Katie Smith, Director of Cub Academy Preschool, has agreed to welcome FCHS Early Childhood students into the preschool classrooms and events for their observations and field experiences as outlined in the course description.

Franklin Community Schools Elementary Handbook Proposed Changes

Changes marked by yellow highlighting

2025-2026	2026-2027
	Added under Discipline Policies Section: STUDENTS WITH DISABILITIES All students, including those with disabilities, are expected to follow the rules, policies, and procedures outlined in this handbook, except where otherwise specified in an Individualized Education Program (IEP) or Section 504 Plan. The Corporation will comply with all applicable federal and state laws concerning students with disabilities and will engage in an interactive process with students and their families to identify and provide appropriate reasonable accommodations. Disciplinary actions involving special education students will be conducted in accordance with the requirements set forth in 20 U.S.C. § 1415 et seq. and 511 I.A.C. 7-1-1 et seq.
FRANKLIN COMMUNITY SCHOOLS CUB ACADEMY PRESCHOOL Franklin Community Schools offers a paid preschool program at Union, Needham, and Webb Elementary Schools (locations subject to change). Our preschool program is called Cub Academy and offers both full day and half day options. Please visit www.franklinschools.org or call Mrs. Katie Smith at 317-346-8200 for more information. You can also email Mrs. Smith at smithk@franklinschools.org.	FRANKLIN COMMUNITY SCHOOLS CUB ACADEMY PRESCHOOL Franklin Community Schools offers a paid preschool program at Franklin Cub Academy located at 1049 Sloan Drive. Our preschool program is called Franklin Cub Academy and offers a full day option with daycare. Please visit www.franklinschools.org or call Mrs. Katie Smith at 317-346-8880 for more information. You can also email Mrs. Smith at smithk@franklinschools.org.
PARENT/TEACHER CONFERENCING We encourage parent involvement and communication with our school. If you need to conference with your child's teacher, please call ahead to schedule a time that is best for both of you.	FAMILY/TEACHER COMMUNICATION & CONFERENCING We encourage parent involvement and communication with our school. We use Parent Square as our primary communication platform, but our teachers also can communication via their school email and school phone. If you need to conference with your child's teacher, please call ahead to schedule a time that is best for both of you.
Please note also that dates, letterhead, locations of programs, and/or contacts have been updated.	

PARENT VOLUNTEERS

In Franklin Community Schools we love having parents and guardians volunteer at school, chaperone on field trips, or visit for lunch. Any person who wishes to chaperone a field trip must follow the classroom teacher's process for signing up to chaperone and paying for the entrance fee (if there is one) to the field trip, and complete a criminal history background check. Background checks must be completed online no later than two weeks prior to the event in which you plan to participate. If you are selected as a volunteer candidate, the school will provide instructions for completing the background check. Chaperones for field trips may NOT bring younger siblings/children on field trips. Not every field trip will require parent chaperones, and often we need to limit the number of chaperones based on the type of field trip.

VISITORS AT SCHOOL

Each time a person visits a school for a reason that has the person proceed past the main office and into the school, it is necessary to provide a driver's license or valid state identification to follow our check-in procedures and background check procedures in our main offices. Some school business can be accomplished by leaving items in our secure vestibules for us to pick-up later as well. The school offices will determine how and when to admit guests into our schools' offices and into our schools.

FAMILY/TEACHER COMMUNICATION & CONFERENCING

We encourage parent involvement and communication with our school. We use Parent Square as our primary communication platform, but our teachers also can communication via their school email and school phone. If you need to conference with your child's teacher, please call ahead to schedule a time that is best for both of you.

FRANKLIN COMMUNITY SCHOOLS CUB ACADEMY PRESCHOOL

Franklin Community Schools offers a paid preschool program at Franklin Cub Academy located at 1049 Sloan Drive. Our preschool program is called Franklin Cub Academy and offers a full day option with daycare. Please visit www.franklinschools.org or call Mrs. Katie Smith at 317-346-8880 for more information. You can also email Mrs. Smith at smithk@franklinschools.org.

BEFORE AND AFTER SCHOOL CARE

Franklin Community Schools, in partnership with The Boys and Girls Clubs of Johnson County, also offers an affordable before and after school care option for parents called Cub Care.

This program is offered at all five elementary schools and for CBIS students. Cub Care is available from 6 AM until school starts, and also from school dismissal until 6:00 PM each school day. For more information on this program, you can contact Cub Care at 317-739-7546 or via email at ssahm@bgcf.net.

NO SMOKING POLICY

Franklin Community Schools are committed to the health of its students and employees. In order to provide a healthy learning and working environment and to fulfill the responsibility as an educational facility, the Board of School Trustees has adopted the following policy, revised 7/06

SMOKING WILL NOT BE PERMITTED ON ANY PROPERTY OF THE FRANKLIN COMMUNITY SCHOOLS

This policy also applies to e-cigarettes and vaping products of any kind.

CONFEDERATE FLAG

In keeping with the Franklin Community Schools Guiding Principles, the Confederate flag is prohibited in and around all school buildings and grounds.

Approved by the FCS School Board of Trustees on August 10, 2020

EMERGENCY CLOSING INFORMATION

All of the schools in the Franklin Community Schools will be open on all regularly scheduled days unless closed by the Superintendent of Schools because of an emergency. When the schools are confronted with an emergency, such as extreme road conditions, mechanical failures, energy shortages, or other unforeseen difficulties which may necessitate the closing of school for an entire day, an announcement will be given to radio and television stations prior to 6:15 AM and repeated at regular intervals thereafter. Also, the school corporation will utilize its automated parent contact system, Facebook, website, and Twitter to rapidly contact families. Please make sure your contact information is up-to-date with your child's school so that you receive this information. Please also "like" your school's and the district's Facebook pages.

HOMEWORK POLICY

Our definition of "homework": School assignments to be completed outside of regular school hours. Our staff is committed to assigning homework practices that conform to the following:

1. Appropriate to student's age, capabilities, and home conditions with consideration to a student's time commitments for families, community, and extra-curricular activities.
2. Reasonable in terms of total amount of homework assigned to students during any one time period.
3. Specific in terms of school expectations of student's work and directly related to content or subject being studied.
4. Understood by the appropriate staff members, students, and parents.
5. Committed to the improvement of student scholarship.
6. Consistent with curriculum goals and objectives.
7. Flexible in application to the diversity of individual situations.

As a general rule, teachers will allow one day to make up work for every day a student is absent. Of course, there are always exceptions to the rule, especially if you make special arrangements with the teacher. If your child's absence is unexcused, we take the position that no additional time will be allowed for make-up purposes.

ACADEMIC INTEGRITY

All assignments, quizzes, tests, papers, and other graded work are to be the product of the individual student being evaluated unless the teacher has specifically stated otherwise. If in the judgment of the instructor, a student uses artificial intelligence (AI) and/or another person's work and presents it as the student's own, the student will be given a failing grade for the specific assignment. Similarly, students who allow another student to copy their work for purposes of deception will be given a failing grade for the work.

DISTRICT GRADING SCALE

The Franklin Community Schools have adopted a corporation-wide grading scale:

90-100% = A
80-89% = B
70-79% = C
60-69% = D
0-59% = F

REPORT CARDS

Parents have access to the online parent portal throughout the school year to access grades, attendance information, and current progress on assignments. At the end of each grading period report cards are also available in the parent portal. The link for this online access is found on each school's website, and instructions are sent home to create a log-in. Parents can also have a daily or weekly email digest emailed for added convenience. Any difficulties or questions can be directed to the school office.

HONOR ROLL

Students in grades 3 and 4 are eligible for the Honor Roll each nine week grading period. There are two honor rolls: an "A" honor roll where students have received all A's on their report card, and an "A/B" honor roll where students have received all A's and B's on their report card.

PARTY INVITATIONS AT SCHOOL

Please work with your child's teacher to coordinate passing out any party invitations at school to try to avoid any hurt feelings or distractions at school.

CLASSROOM PARTY OR BIRTHDAY TREATS

Parents should check with the classroom teacher ahead of time to organize any snacks or classroom parties. The classroom teacher will decide if and how to have a snack daily, as well as how and when to have classroom parties such as birthday parties. For classroom parties or snacks, all food should be store-purchased and still be sealed when provided to the classroom teacher, and all ingredients need to be listed on the package.

VISITORS AT RECESS

For supervision reasons, no parents, guests, or visitors are allowed to attend recess with students without prior approval from the building principal.

ARRIVAL AT SCHOOL AND PARENTS WALKING STUDENTS TO CLASS

For school safety and to maintain a safe and orderly arrival at school, parents should refrain from parking and walking their child into school or to their classroom after the first week of school. Children start their day quicker and easier when they walk

to their classrooms independently. Parents should either have their children ride the school bus to school, or utilize the car rider lines at their child's school for arrival each day. Parents should follow each school's procedures for arrival at school.

OUTDOOR RECESS POLICY
It is always best for our students to enjoy as much physical activity during the school day as possible, and with this information in mind, outdoor recess is an important part of each child's school day. Our elementary schools use the following guidelines to make a determination about going outside to recess during the winter months:
If the weather "feels like" 20 degrees and above (considers wind chill factor), then we will have outdoor recess. Students should wear appropriate winter coats, gloves/mittens, hats, and/or scarves will be expected. Medical conditions must have appropriate documentation from the doctor to deviate from the normal recess plan. Also, rain, lightning, slick conditions, or other outdoor hazards could cancel outdoor recess as well.

ELECTRONICS AT SCHOOL
Electronics such as mobile phones, portable video games, iPods, smart watches, etc. are at risk of being stolen or broken and it is recommended that these devices be left at home. In the case that a device must be brought to school, it must be stored in the student's backpack and not accessed during the school day, or at after school activities such as clubs or Cub Care.

PETS AT SCHOOL
Due to allergies, health issues, and liability, no pets are allowed at school. Individual classrooms may have classroom pets as approved by the principal. The only outside animals allowed in the classrooms are service animals such as a seeing-eye dog, school district therapy dogs, or police K9. The school board policy on this issue will be followed.

EMERGENCY DRILLS
Fire drills: Once a month, in accordance with Indiana Code, our elementary schools will hold a fire drill. We do this to practice and remind ourselves of the proper procedures that must be followed in the event of a real fire. These procedures are in place to assure for the maximum amount of safety. The teachers will go over specifics of the procedures, but two rules are for everyone: walk at all times and no talking.
Disaster drills: at least 4 times during the school year we will be practicing tornado and earthquake drills. Both can be a fact of life here in the Midwest. We have not had an earthquake in many years, but we will be prepared in the event of one. Severe weather is always a threat, especially in the spring. Again, the teachers will go over the specifics, but the same two rules apply.
Lockdown drills: we will have lockdown drills at least twice during the school year

PROMOTION AND RETENTION
The awarding of marks and decisions relative to promotion or retention of students is the sole and serious responsibility of their respective teachers and principal. It is very important that parents be consulted and well informed at an early date when retention is advisable. Every effort should be made to encourage parents to visit the school and confer regarding their children.
Elementary school principals are authorized, with the approval of the superintendent of schools, to place any student in grades K through 4 at a grade level which is commensurate with the child's abilities, training, and social development so as to be conducive to the child's success in school. The parents or guardians of any child whose grade level needs to be altered should be advised of this in a personal conference. If an agreement cannot be obtained for an immediate change, the principal may do so after the child has attended school for at least four weeks and the evaluations of the grading period(s) indicate that the need for the change in grade level placement still exists.

REPORTING TO THE INDIANA DEPARTMENT OF CHILD SERVICES (DCS)
Indiana Code, and also our school board policy, dictates that all school employees are mandatory reporters of any suspected child abuse or neglect. All FCS employees must report any suspicions of abuse or neglect to the DCS hotline immediately, or be in violation of Indiana Code and school board policy. Indiana DCS will then follow their processes and procedures on each report. Should DCS choose to investigate the report, they may decide to talk with the child at school. We will follow our school board policy if that occurs, which includes offering to call parents and offering to stay in the room with the child. DCS can decide, using their process, if parents are notified first and if they would like a school representative in the room during the interview. All aspects of DCS's work are confidential and often the school does not learn of the outcome or findings of any DCS report.

Attendance Policy
(aligns with FCS School Board policy C175 & guidelines C175-R1)

The School Board requires all students enrolled in the schools and programs it offers to attend school regularly in accordance with the laws of the State. The Board's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.

Research shows that regular attendance correlates with high achievement; for this reason, FCS has determined that students may incur no more than 10 absences. All absences, excused or unexcused, count toward this limit. Exempted absences are not included in this limit.

"Attendance" as used in this guideline shall mean to be physically present in a school or at another location where the Board's education program being offered at the times established by the Board and teacher is being conducted.

EXCUSABLE REASONS (Must be reported within 24 hours)
The Corporation accepts only the following as excusable reasons for absence from school.
An excuse for absence from school may be approved for one (1) or more of the following reasons or conditions:

A. Professional Appointments (i.e. doctor, dentist, therapist)
   Proper documentation as outlined in this policy will be required (see below)
B. Personal Illness
   The principal may require a doctor's confirmation (after 2 consecutive days per absence) if s/he deems it advisable.
C. Out of School Suspension
D. Death in the Immediate Family
E. Required Court Attendance
F. Observance of a Bona Fide Religious Holiday
G. Recovery from a Documented Accident
H. Military Connected Families' Absences Related to Deployment & Return
I. Such other good cause as determined by law (I.C. 20-8.1-3-18 and Policy #C175)

PROFESSIONAL APPOINTMENT REQUIREMENTS
Notice of appointment will be required upon return to school. The documentation must contain the following to be considered an acceptable absence:

- Name of Student
- Date and Time of Appointment
- Return date to School
- Any limitations and their duration

Failure to produce documentation within 3 days may result in a violation of this policy. Absences that do not accumulate against this guideline include field trips and/or college visits.

UNACCEPTABLE REASONS FOR ABSENCE (K-6)
Any absence from school not authorized or in violation of this policy is considered unacceptable.
Elementary

A. All absences must be reported to the school office. A parent/guardian must call the school to report the absence by 9:00 a.m.
B. Upon the fifth unexcused absence within a 10 week period, a parent/guardian will receive an attendance letter informing him/her of the number of unexcused absences from school. Per Senate Bill 282, families are required to conference with school administrators at this time. An attendance plan will be developed and should be followed.
C. Upon the tenth absence and thereafter, failure to provide documentation from a physician will be considered to be in violation of this policy. On the tenth absence, a letter is issued from the school as verification of the student's attendance at school. All absences, excused or unexcused, count toward this 10-day limit. Per Senate Bill 282, an affidavit will be filed with the prosecutor's office for students accumulating 10 unexcused absences.
D. Upon the fifteenth absence, the school will send a notice to Johnson County Community Corrections and DCS for further action. Parents/guardians will be notified as well.
E. Upon the accumulation of 18 unexcused absences, per Senate Bill 282, the student's attendance data will be submitted to the prosecutor's office.

TARDINESS
The prompt arrival of students prepares them for success the entire day. Students who report late to school must check in at the main office to obtain admittance to the building.

A. When a student has reached his/her 5th tardy, a letter is sent from the school notifying the parent.

PRE-ARRANGED ABSENCES

Pre-arranged absences will be considered an unacceptable absence and subject to the 10 day rule in all three school levels. Prior to the absence, parents are expected to notify the school of the absence.

CERTIFICATE OF INCAPACITY

If a parent does not send his/her child to school because of the child's illness or mental or physical incapacity, it is unlawful for the parent to fail or refuse to produce a certificate of the incapacity for an attendance officer within six (6) days after it is demanded. The certificate required under this requirement shall be signed by an Indiana physician or by an individual holding a license to practice osteopathy or chiropractic in this state or by a Christian Science practitioner who resides in Indiana and is listed in the Christian Science Journal.

APPOINTMENTS DURING THE SCHOOL DAY

If it is necessary for your child to leave school during the school day, parents are asked to notify the teacher and the office by note or phone. This is to ensure that they are ready to leave and will minimize disruption to the classroom. If for any reason the parent will not be picking up the child in person, they should notify us as to whom to expect. All persons picking up students must report to the office to sign the child out of school. We will call for the student on the intercom while you are signing him/her out. This is primarily for safety reasons in order to protect your child, and to keep disruptions at a minimum. The academics of our students are very important. Please make every effort to schedule appointments during non-school hours.

PARENT NEEDING TO SPEAK WITH STUDENTS DURING THE SCHOOL DAY

If you need to see your child between the hours of 7:40 a.m. and 2:25 p.m., the following will occur:

- Sign in at the front office.
- Your child will be called down from his/her classroom to meet you in the office.
- Sign out at the office when finished.

Following this procedure will cut down on the number of classroom interruptions during instructional and learning time during the school day.

ATTENDANCE AWARDS

The Franklin Community Schools wishes to recognize students with outstanding attendance habits. Each school will establish a program recognizing those students that are exceptional in their school attendance.

REPORTING SAFETY CONCERNS

We encourage students, parents, and families to communicate with us when concerns arise regarding school safety or the safety of any child. This includes harassment, intimidation, bullying, or threatening behavior. We would prefer that this communication be done by directly contacting the school staff member who would best be able to handle the concern. Students could also use the STOPit anonymous reporting app available on the Franklin Community Schools website.

Student Health and Clinic Information

HEALTH CLINIC GUIDELINES FOR SCHOOL EXCLUSION

1. **Oral temperature of 100.4˚ F or more**
   Students with a temperature of 100.4˚ F or more will be sent home. The student should be fever free and fever reducing medicine free for 24 hours before returning to school. If the fever persists for 2 days, even without other symptoms, a physician should be consulted.
2. **Conjunctivitis (pink eye)**
   If pink eye is suspected, students should be examined by a health care provider and approved for readmission to school, or remain home until the affected eye is clear and free of purulent drainage.
3. **Impetigo**
   Impetigo is a bacterial skin infection characterized by pus filled red bumps that form on the face (particularly around the nose and mouth) or on the extremities. Diagnosis and treatment is required by a physician. Students should be kept home until 24 hours after initiating antibiotic therapy. Draining lesions should be adequately covered at all times with a dry dressing.
4. **Scabies**
   Diagnosis and treatment is required by a physician. Students may return the day after treatment.
5. **Head Lice (Pediculosis)**
   Students found with head lice will need to be picked up immediately from school. After treatment and upon returning to school, the student will be examined by the school nurse. If no live lice are found, students may return to school.
6. **Active Vomiting or Diarrhea**
   Students should be symptom free for 24 hrs. before returning to school.
7. **Undiagnosed rash, if fever is present**
   Diagnosis and treatment from a physician is recommended. Student should be symptom free for 24 hrs before returning to school.
8. **Chicken Pox (Varicella)**
   Students must be excluded from school until all vesicles become dry or lesions have faded.
9. **Shingles**
   Students may remain at school only if the site of outbreak can be kept covered and dry.
10. **Strep Throat**
    If a strep culture is positive, the student may return to school 24 hours after antibiotic therapy is initiated and is fever free.
11. **Pertussis (Whooping Cough)**
    Diagnosis and treatment is required by a physician. Students may return to school after the first 5 days of antibiotic therapy have been completed.
12. **MRSA**
    MRSA skin infections require diagnosis and treatment by a physician. Students with an abscess, boil, sore or skin lesion that is draining may remain at school only if the area can be kept covered and dry with a bandage. Any student with a draining skin eruption that cannot be contained and kept dry with a bandage will be excluded from school until cleared by a physician.

USE OF MEDICATIONS

The administration of prescribed medication and/or medically-prescribed treatments to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication or treatment were not made available during school hours, or the child requires medication to benefit from his/her educational program.

Before any medication or treatment may be administered by school personnel to any student during school hours, the Board shall require the written prescription from the child's physician for all prescription drugs accompanied by the written authorization of the parent. In the case of nonprescription drugs, preparations, or remedies, a written authorization from the parent must be on file in the office of the principal.

All medications must be brought to the school nurse's office by a parent or guardian. Only prescription medication in its original container; labeled with the students name, date, and exact dosage will be administered. Parents may administer medication to their child in the presence of Health Services personnel or designee once the above criteria are met. Parents must give written authorization for medication to be administered to their child by Health Services personnel or designee during school hours.

Medication that is possessed by a school for administration during school hours or at school functions for a student may be released to:
1. The student's parent or guardian;
2. An individual who is at least eighteen years of age and designated in writing by the student's parent or guardian to receive the medication; or
3. The student, if the student's parent provides written permission for the student to receive the medication.

INFORMATION ON MENINGOCOCCAL DISEASE
Indiana law requires each year that parents/guardians be informed about "meningococcal disease and its vaccines" (IC 20-30-5-18).

Meningococcal disease is a dangerous disease that can strike children and youth. The disease can progress rapidly and within hours of the first symptoms, may result in death or permanent disability including loss of hearing, brain damage and limb amputations. Symptoms of meningococcal disease often resemble the flu and can include a fever, headache, nausea and stiff neck, making the disease difficult to diagnose. The bacteria that cause meningococcal diseases are transmitted through air droplets and by direct contact with an infected person. Fortunately, there is an immunization available and the U.S. Centers for Disease Control and Prevention (CDC) recommends routine meningococcal immunizations at 11 to 12 years of age. This immunization is commonly called Menactra. Johnson County Health Department has this immunization available for free to those individuals who are eleven to eighteen years old and do not have health insurance that provides coverage for immunizations. To obtain this immunization please call the Johnson County Health Department for an appointment at 317-346-4368, or speak with your healthcare provider.

IMMUNIZATIONS
Indiana State law requires that parents or guardians of school age children enrolling in a school system for the first time submit one of the following types of information:

1. Documentation that the child is fully immunized.
2. Documentation that immunizations have been started with a schedule for completion.
3. An authorization for the new school to receive medical records from a prior school.
4. A written objection to immunizations due to religious or medical reasons.

For a complete listing of the immunizations required for your child, please visit http://www.in.gov/isdh/17094.htm or contact your child's school.

In accordance with Indiana law, please be advised that your child cannot be permanently enrolled and may be denied the opportunity to attend school unless written information of the type listed above has been provided to the school on or before the first day of school. The purpose of this law is to keep our school children healthy in order to take full advantage of the provided educational opportunities.

MEDICAL SCREENINGS
The following tests are given throughout the school year. If you do not want your child tested, you must return a signed, written statement to the school office as soon as possible.

Hearing Screening: In order to identify students with hearing losses, hearing tests will be given to all students in first and fourth grades, students transferred from other school districts, students suspected of having hearing losses, and students enrolled in speech therapy. If your child does not fall in to one of the above categories, and you would like to have him/her tested, please notify the school office. The hearing screenings are given throughout the school year. If you do not want your child tested, you must return a signed, written statement to the school office as soon as possible each school year.

Vision Screening: Students in Kindergarten, 3rd grade, and referrals, will be given a vision screening (not an eye exam) during the school year by a nurse.

Discipline Policies

School officials may find it necessary to discipline students when their behavior interferes with school purposes or educational functions of the school corporation. In accordance with the provisions of I.C. 20-33-8, administrators and staff members may take the following actions:

1. REMOVAL FROM CLASS OR ACTIVITY - TEACHER:
    a. An elementary teacher may remove a student from the teacher's classroom or activity for a period of up to one (1) school day if the student is assigned regular or additional work to be completed in another school setting.
    b. If a teacher removes a student from class under a above, the principal may place the student in one of the following settings: another appropriate class, another appropriate setting, or in-school suspension. The student may not be placed back into the original class until the principal has a meeting with the teacher, the student, and the student's parents to determine an appropriate behavior plan for the student. If the parents do not attend this meeting within a reasonable time, the principal may place the student in another class or educational setting.
2. SUSPENSION FROM SCHOOL - PRINCIPAL: A school principal (or designee) may deny a student the right to attend school and/or take part in any school function for a period of up to 10 school days.
3. EXPULSION: A student may be expelled from school for a period no longer than the remainder of the current semester plus the following semester. In cases where the student is being expelled for possession of a firearm, a destructive device, or a deadly weapon, the maximum length of the expulsion period is listed under the Grounds for Suspension and Expulsion, Section C and Section D.

GROUNDS FOR SUSPENSION OR EXPULSION:

The grounds for suspension or expulsion listed in Section A below apply when a student is:

a) On school grounds immediately before, during, and immediately after school hours and at any other time when the school is being used by a school group (including summer school);
b) Off school grounds at a school activity, function, or event; or
c) Traveling to or from school or a school activity, function, or event.

A violation by a student of a rule listed in Sections A and B is subject to a range of disciplinary consequences imposed by teachers or administrators intended to be progressive in nature and move to a more serious consequence with each violation of the same or similar rule. In recognizing that violations of certain rules and the resulting consequences will be dependent upon the age of the student, the number of prior violations and the severity of the violation, the principal of each building level shall develop the minimum and maximum consequences for each rule for their building that is to be approved by the board annually and published in the student handbook for each building. The appropriate consequence should be the least severe that will adequately address any danger to the student and other persons, prevent further disruption of activities, and promote student achievement.

A. Student Misconduct and/or Substantial Disobedience
Grounds for suspension or expulsion are student misconduct and/or substantial disobedience. The following rules define student misconduct and/or substantial disobedience for which a student may be suspended or expelled:

1. Using violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or other conduct constituting an interference with school purposes, or urging other students to engage in such conduct. The following enumeration is only illustrative and not limited to the type of conduct prohibited by this rule:
    a. Occupying any school building, school grounds, or part thereof with intent to deprive others of its use.
    b. Blocking the entrance or exits of any school building or corridor or room therein with intent to deprive others of lawful access to or from, or use of the building, corridor, or room.
    c. Setting fire to or damaging any school building or school property.
    d. Prevention of or attempting to prevent by physical act the convening or continued functioning of any school or education function, or of any meeting or assembly on school property.
    e. Intentionally making noise or acting in any manner so as to interfere with the ability of any teacher or any other person to conduct or participate in an education function.

2. Engaging in any kind of aggressive behavior that does physical or psychological harm to another person or urging of other students to engage in such conduct. Prohibited conduct includes coercion, harassment, hazing, or other comparable conduct.
3. Engaging in violence and/or threat of violence against any student, staff member, and/or other persons. Prohibited violent or threatening conduct includes threatening, planning, or conspiring with others to engage in a violent activity.
4. Causing or attempting to cause damage to school property, stealing or attempting to steal school property.
5. Causing or attempting to cause damage to private property, stealing or attempting to steal private property.
6. Causing or attempting to cause physical injury or behaving in such a way as could reasonably cause physical injury to any person. Self-defense or reasonable action undertaken on the reasonable belief that it was necessary to protect oneself and/or another person is not a violation of this rule.
7. Threatening or intimidating any person for any purpose, including obtaining money or anything of value.
8. Threatening (whether specific or general in nature) injury to persons or damage to property, regardless of whether there is a present ability to commit the act.
9. Failing to report the actions or plans of another person to a teacher or administrator where those actions or plans, if carried out, could result in harm to another person or persons or damage property when the student has information about such actions or plans.
10. Possessing, handling, or transmitting a knife or any object that can reasonably be considered a weapon, is represented to be a weapon, or looks like a weapon.
11. Possessing, using, transmitting, or being affected by any controlled substance, prescription drug, narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, intoxicant or depressant of any kind, or any paraphernalia used in connection with the listed substances. Also prohibited is the consumption of any of the stated substances immediately before attending school or a school function or event. ***Low THC Extract as defined by state law is excluded from this rule.***
    a. Exception to Rule 11: a student with a chronic disease or medical condition may possess and self-administer prescribed medication for the disease or condition if the student's parent has filed a written authorization with the building principal. The written authorization must be filed annually. The written authorization must be done by a physician and must include the following information:
        i. That the student has an acute or chronic disease or medical condition for which the physician has prescribed medication.
        ii. The nature of the disease or medical condition requires emergency administration of the prescribed medication.
        iii. The student has been instructed in how to self-administer the prescribed medication.
        iv. The student is authorized to possess and self-administer the prescribed medication.
12. Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.
13. Possessing, using, transmitting, or being affected by caffeine-based substances other than beverages, substances containing phenylpropanolamine (PPA), stimulants of any kind, or any other similar over-the-counter products.
14. Possessing, using, distributing, purchasing, or selling tobacco or nicotine-containing products of any kind or in any form. These products include e-cigarettes, vaping devices, any type of look-alike products or other related products or devices associated with tobacco or nicotine use or electronic nicotine delivery systems.
15. Offering to sell or agreeing to purchase a controlled substance or alcoholic beverages.
16. Failing to comply with directions of teachers or other school personnel during any period of time when the student is properly under their supervision, where the failure constitutes an interference with school purposes or an educational function.
17. Failing to completely and truthfully respond to questions from a staff member regarding school-related matters including potential violations of the student conduct rules or state or federal law.
18. Falsely accusing any person of sexual harassment, or of violating a school rule, and/or a state or federal law.
19. Engaging in any activity forbidden by the laws of Indiana that constitutes an interference with school purposes or an educational function.
20. Aiding, assisting, agreeing or conspiring with another person to violate these student conduct rules or state or federal law.

21. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, and wrongfully obtaining test copies or scores.
22. Taking, recording, displaying and/or distributing pictures (digital or otherwise), video or audio recordings without the consent of the student or staff member in a situation not related to a school purpose or educational function.
23. Possessing sexually-related materials which include images displaying uncovered breasts, genitals, or buttocks.
24. "Sexting" or using a cell phone or other personal communication device to possess or send text or email messages containing images reasonably interpreted as indecent or sexual in nature. In addition to taking any disciplinary action, phones will be confiscated and any images suspected to violate criminal laws will be referred to law enforcement authorities.
25. Engaging in pranks or other similar activity that could result in harm to another person.
26. Using or possessing gunpowder, ammunition, or an inflammable substance.
27. Violating any board policy or administrative rules that are reasonably necessary in carrying out school purposes or an educational function, including, but not limited to:
    a. engaging in sexual behavior on school property;
    b. engaging in sexual harassment of a student or staff member;
    c. disobedience of administrative authority;
    d. willful absence or tardiness of students;
    e. engaging in speech or conduct, including clothing, jewelry or hair style, that is profane, indecent, lewd, vulgar, or refers to drugs, tobacco, alcohol, sex, or illegal activity;
    f. violation of the school corporation's acceptable use of technology policy or rules;
    g. violation of the school corporation's administration of medication policy or rules;
    h. possessing or using a laser pointer or similar device.
28. Possessing or using an electronic device (e.g. cellular phone, tablet computer, pager, digital camera, electronic equipment) in a manner which constitutes an interference with a school purpose or educational function, an invasion of privacy, or an act of academic dishonesty, or is profane, indecent, or obscene. In addition to being disciplined, students who use an electronic device in a manner which is inconsistent with this rule may have the device confiscated by school administration. Such device will be returned to the parent.
29. Possessing or using on school grounds during school hours an electronic device, a cellular telephone, or any other telecommunication device, including a look-a-like device, in a situation not related to a school purpose or educational function or using such device to engage in an activity that violates school rules. This rule is not violated when the student has been given clear permission from a school administrator or a designated staff member to possess or use one of the devices listed in this rule. In addition to being disciplined, students who use an electronic device in a manner which is inconsistent with this rule may have the device confiscated by school administration. Such device will be returned to the parent.
30. Any student conduct rule the school building principal establishes and gives notice of to students and parents.

B. Bullying

1. Bullying committed by students toward other students is strictly prohibited. Engaging in bullying conduct described in this rule by use of data or computer software that is accessed through **any computer, computer system, computer network, or cellular telephone or other wireless or cellular communication device,** is also prohibited.
2. For purposes of this rule, bullying is defined as overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner including electronically or digitally, physical acts committed, aggression, or any other similar behaviors that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and create for the targeted student an objectively hostile school environment that:
   - places the targeted student in reasonable fear of harm to the targeted student's person or property;
   - has a substantially detrimental effect on the targeted student's physical or mental health;
   - has the effect of substantially interfering with the targeted student's academic performance; or
   - has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.
3. This rule may be applied regardless of the physical location of the bullying behavior when a student committing bullying behavior and the targeted student attend a school within the school corporation and disciplinary action is

reasonably necessary to avoid substantial interference with school discipline or prevent an unreasonable threat to the rights of other students to a safe and peaceful learning environment.

4. Any student or parent who has knowledge of conduct in violation of this rule or any student who feels he/she has been bullied in violation of this rule should immediately report the conduct to the *[school administrator]* who has responsibility for all investigations of student misconduct including bullying. A student or parent may also report the conduct to a teacher or counselor who will be responsible for notifying the *[school administrator]*. This report may be made anonymously.
5. The principal or designee shall investigate immediately all reports of bullying made pursuant to the provisions of this rule. Such investigation must include any action or appropriate responses that may be taken immediately to address the bullying conduct wherever it takes place. The parents of the bully and the targeted student(s) shall be notified on a regular, periodic basis of the progress and the findings of the investigation and of any remedial action that has been taken.
6. The principal or designee will be responsible for working with the school counselors and other community resources to provide information and/or follow-up services to support the targeted student and to educate the student engaging in bullying behavior on the effects of bullying and the prevention of bullying. In addition, the school administrator and school counselors will be responsible for determining if the bullying behavior is a violation of law required to be reported to law enforcement under Indiana law based upon their reasonable belief. Such determination should be made as soon as possible and once this determination is made, the report should be made immediately to law enforcement.
7. False reporting of bullying conduct as defined in this rule by a student shall be considered a violation of this rule and will result in any appropriate disciplinary action or sanctions if the investigation of the report finds it to be false.
8. A violation of this rule prohibiting bullying may result in any appropriate disciplinary action or sanction, including suspension and/or expulsion.
9. Failure by a school employee who has a responsibility to report bullying or investigate bullying or any other duty under this rule to carry out such responsibility or duty will be subject to appropriate disciplinary action, up to and including dismissal from employment with the school corporation.
10. Counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator. This includes appropriate intervention(s), restoration of a positive climate, and support for victims and others impacted by the bullying.
11. Educational outreach and training will be provided to school personnel, parents, and students concerning the identification, prevention, and intervention in bullying.
12. All schools in the corporation are encouraged to engage students, staff and parents in meaningful discussions about the negative aspects of bullying. The parent involvement may be through parent organizations already in place in each school.
13. The superintendent or designee will be responsible for developing detailed administrative procedures consistent with the Indiana Department of Education guidelines for the implementation of the provisions of this rule.

C. Possessing A Firearm or A Destructive Device

1. No student shall possess, handle or transmit any firearm or a destructive device on school property.
2. The following devices are considered to be a firearm under this rule: any weapon that is capable of expelling, designed to expel, or may readily be converted to expel a projectile by means of an explosion.
3. For purposes of this rule, a destructive device is: an explosive, incendiary, or overpressure device that is configured as a bomb, a grenade, a rocket with a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, a Molotov cocktail or a device that is substantially similar to an item described above,
   a type of weapon that may be readily converted to expel a projectile by the action of an explosive or other propellant through a barrel that has a bore diameter of more than one-half inch, or
   a combination of parts designed or intended for use in the conversion of a device into a destructive device.

A destructive device is NOT a device that although originally designed for use as a weapon, is redesigned for use as a signaling, pyrotechnic, line throwing, safety, or similar device.

4. The penalty for possession of a firearm or a destructive device: suspension up to 10 days and expulsion from school for at least one calendar year with the return of the student to be at the beginning of the first semester after the one year period. The superintendent may reduce the length of the expulsion if the circumstances warrant such reduction.
5. The superintendent shall immediately notify the appropriate law enforcement agency when a student engages in behavior described in this rule.

D. Possessing A Deadly Weapon

1. No student shall possess, handle or transmit any deadly weapon on school property.
2. The following devices are considered to be deadly weapons for purposes of this rule:
   -a weapon, taser or electronic stun weapon, equipment, chemical substance, or other material that in the manner it is used, or could ordinarily be used, or is intended to be used, is readily capable of causing serious bodily injury;
   -an animal readily capable of causing serious bodily injury and used in the commission or attempted commission of a crime; or
   -a biological disease, virus, or organism that is capable of causing serious bodily injury.
3. The penalty for possession of a deadly weapon: up to 10 days suspension and expulsion from school for a period of up to one calendar year.
4. The superintendent shall immediately notify the appropriate law enforcement agency when a student engages in behavior described in this rule.

E. Unlawful Activity

A student may be suspended or expelled for engaging in unlawful activity on or off school grounds if 1) the unlawful activity may reasonably be considered to be an interference with school purposes or an educational function, or 2) the student's removal is necessary to restore order or protect persons on school property. This includes any unlawful activity meeting the above criteria that takes place during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or other school functions.

F. Legal Settlement

A student may be expelled if it is determined that the student's legal settlement is not in the attendance area of the school where the student is enrolled.

LEGAL REFERENCES: I.C. 20-33-8 I.C. 35-31.5-2-86
I.C. 35-47.5-2-4 I.C. 35-47-1-5

STUDENT DRESS CODE

Good common sense should prevail when it comes to considering what types and styles of clothing should be worn to school. Your child's attire and appearance at school must not cause a distraction in the learning environment. All of our elementary schools are climate controlled, so this plays a part in proper student dress. We ask that swim suits, halter tops, spaghetti straps, short shorts, and outfits that expose bare midriffs not be worn to school. Any articles of clothing that have profane, obscene, lewd, vulgar, and/or gang related designs or meanings are not permitted. Tobacco and/or alcohol slogans, designs, or meanings are not permitted. Hats, caps, and bandanas may not be worn in the building. It is recommended that all children wear safe shoes for recess activities, such as running, climbing, etc. Flip flops and other unsafe shoes are not permitted because students have recess daily and PE weekly. If sandals are worn, they need to be robust with secure strapping for athletic activities.

STUDENT SEARCHES

The principal, or another member of the administrative staff designated in writing by the principal and acting at the direction of the principal, may search the person of a student during any school activity if the principal has reasonable suspicion to believe that the student has on or about his or her person items which cause, or can reasonably be foreseen to cause, an interference with school purposes or an educational function, or items which are forbidden by State Law or School Rules. Searches of the person of a student shall be limited to:

- searches of the pockets of the student
- any object in the possession of the student such as a purse, back pack, briefcase, or gym bag, and/or,
- a "pat down" of the exterior of the student's clothing

Searches of the person of a student which require removal of clothing other than a coat, jacket, or shoes shall be referred to a law enforcement officer in accordance with this policy. Searches of the person of a student shall be conducted in a private room by a person of the same sex as the student being searched. At least one but not more than three additional persons of the

same sex as the student being searched shall witness but not participate in the search. At the request of the student to be searched, an additional school employee of the same sex as the student, designated by the student, and then reasonably available on school premises, shall witness the search. The parent or guardian of any student searched shall be notified of the search as soon as reasonably possible, but prior notification to and consent by the parent or guardian is not required prior to conducting a search based upon reasonable suspicion.

STUDENTS WITH DISABILITIES
All students, including those with disabilities, are expected to follow the rules, policies, and procedures outlined in this handbook, except where otherwise specified in an Individualized Education Program (IEP) or Section 504 Plan. The Corporation will comply with all applicable federal and state laws concerning students with disabilities and will engage in an interactive process with students and their families to identify and provide appropriate reasonable accommodations. Disciplinary actions involving special education students will be conducted in accordance with the requirements set forth in 20 U.S.C. § 1415 et seq. and 511 I.A.C. 7-1-1 et seq.

Transportation Discipline

The Franklin Community Transportation Department prides itself on the safe and efficient delivery of all students to their intended destination. In order to make this possible we have outlined below the expectations for all students who have chosen to ride our buses. While bus transportation is for most students a privilege, we are pleased to host students who assist us in providing a safe and enjoyable riding experience.

BUS RULES AND PROCEDURES
All school rules apply while the student is on any FCS sponsored bus. Violation of any school rules may result in disciplinary action.

EXPECTATIONS
To enhance student safety it is expected that all students:

1. Will sit in a forward facing position with legs, arms, feet, and head inside the bus and out of the aisle while the bus is in motion.
2. The students will sit in the seat assigned to them by the driver. The driver reserves the right to change or adjust the student's assigned seat as he/she deems appropriate.
3. Profane language, obscene gestures or loud and boisterous language are prohibited.
4. If a school bus is equipped with seat belts, students must wear them for the duration of bus ride or face disciplinary action.
5. Will not stand, swing, climb, or jump on the bus seat. Also, students are not to switch seats while the bus is in motion.
6. Will not open bus windows more than half way at any time.
7. Will not sit in the driver's seat or operate any of the school bus controls.
8. Will not eat, drink, or chew gum while on the bus.
9. Will enter and exit only by the front door (unless otherwise instructed by the driver).
10. Will not brush their hair or use hygiene products such as hair spray, perfume, nail polish, lip stick, make-up, etc. while on the bus.
11. Will not bring glass containers on the bus such as glass jars, pop bottles, etc.
12. Will not bring skate boards, animals, insects, or plants on the bus.
13. Will keep personal items such as books, pencils, toys, etc. in their book bags.
14. Will make sure that cell phones are on vibrate while riding on the school bus.
15. Students are not allowed to leave the bus without the driver's permission at any time.
16. The students will obey the driver's instructions when crossing the road, boarding, during transport, or leaving the bus.
17. Students must board and leave the bus at the student's regular bus stop location unless given prior permission by the Transportation Department. The Transportation Department will direct the school to issue a bus pass when permission is granted. This is for all grades K-12.
18. Possession or use of the following are prohibited: tobacco, guns, knives or other dangerous weapons, alcohol, illegal drugs, explosives, fireworks, matches, cigarettes, or lighters.
19. Intimidation or harassment of the Driver and/or students is prohibited.
20. Transportation of Large Articles-The size of items should be such that it can be carried on the student's lap or on the floor of the bus under the seat in front on the student's seat. In either case, it will not extend beyond or above the height of the seat in front of the student (approximately 39").

21. will not record video or take pictures while on the school bus without driver permission. The student may use devices such as mobile phones or tablets as long as it is not a distraction to the driver or is being used in a way that is deemed inappropriate according to the FCS Acceptable Use Policy.
22. Students should arrive at their bus stop 5 minutes prior to the scheduled pick-up time.

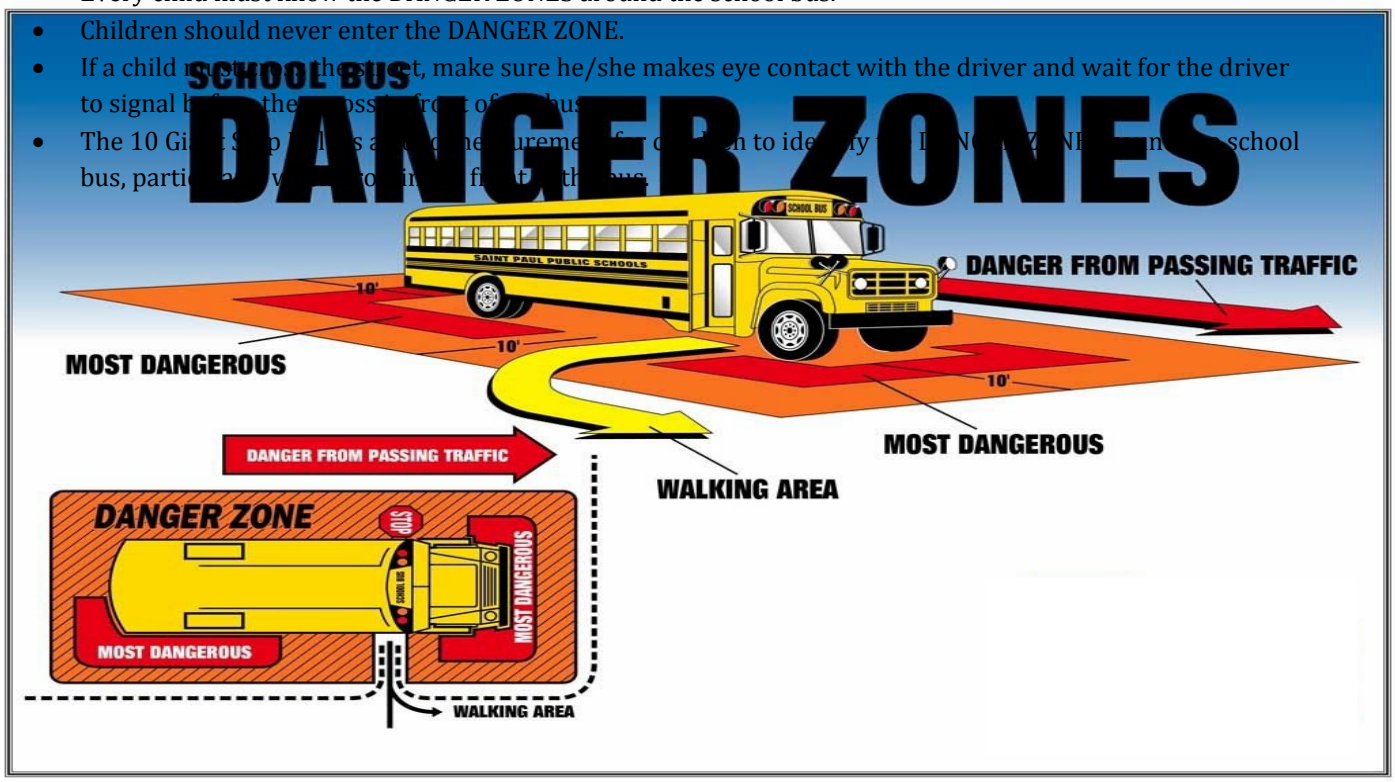
When a student is suspended from one Franklin Community Schools school bus, he/she is suspended from ALL Franklin Community Schools school buses.

SEATBELT USAGE
If the school bus that a child is riding on has seatbelts, it is an expectation that the student properly wear the seatbelt at all times without exception. Not wearing the seatbelt can result in an immediate bus suspension.

SCHOOL BUS TRANSPORATION IS A PRIVILEGE AND CAN BE SUSPENDED IF THESE RULES ARE NOT FOLLOWED.
If you have questions or concerns related to the expectations and guidelines listed above, please contact the Director of Transportation or building administration.

KNOW THE DANGER ZONES

- Every child must know the DANGER ZONES around the school bus.
- Children should never enter the DANGER ZONE.
- If a child must cross the street, make sure he/she makes eye contact with the driver and wait for the driver to signal before the child crosses in front of the bus.
- The 10 Giant Steps activity is a fun way for children to identify the DANGER ZONE around a school bus, particularly when walking in front of the bus.



School Breakfast and Lunch Information

School meal prices are available on our website. You may deposit lunch money online, anytime via the Family Portal, or you can pay into your child's lunch account using a check, written to your child's school, or by sending in cash in an envelope marked with your child's name. All cafeteria purchases are to be prepaid before meal service begins. Parents/guardians may make deposits to student accounts by sending cash or a check to the building the student attends or by using the on-line site Family Portal, located at https://franklincommunity.familyportal.cloud

PROCEDURE FOR STUDENT MEAL ACCOUNTS
It is the responsibility of the parents and/or guardians of each child to provide for their lunch on a daily basis, and there are options as to how this may be done.

(1) Meals may be purchased at the school on a daily basis;
(2) Meals may be provided at a "free" or "reduced" rate as a result of applying and qualifying for free/reduced lunches through the National School Lunch Program. If your child is approved for free meals and you elect to send a "sack" lunch and milk is desired, there will be a charge for milk. Please be sure that there is money in the child's account for milk purchases.
(3) a "sack" lunch may be brought from home
Families are required to pay for meal services provided for their child prior to approval for the free/reduced lunch/breakfast program. Families also must pay for food items not covered by the school lunch program, including extra milk and/or milk to go with sack lunches brought from home.

If your child was on free or reduced price meals for the 2026-2027 school year, he/she will continue as such for the first 30 school days, and then meals will become full pay if a new application has not been completed and returned. You must complete a new application each school year. You may complete an on-line application at the https://franklincommunity.familyportal.cloud/ site or your child can bring home a new form the first week of school. These forms MUST be completed and returned to the office as soon as possible in order for your child to remain on free or reduced price meals for the 2026-2027 school year. Families who qualify for free/reduced lunches are subject to income verification to confirm that they are eligible for the program.

Student meal accounts are tracked by a computerized cash register system that records all student deposits and sales. Students, Parents, or Guardians may request meal histories from the food service manager or director, and may review the student's account balance, monitor the account transactions, and deposit money by creating an account in the Family Portal. If there is a question on the account balance, please contact the Food Service Office.

You are asked to make all checks payable to the school your child attends. If you have children attending several different schools, you may write just one check so long as you outline how you want the check funds to be divided among the students. Deposits are added before and after meal service so as to not interfere with student meal service. Deposits may be made at any time on the Family Portal, at https://franklincommunity.familyportal.cloud// On-line deposits will post to the student's account in real time. A fee of $2.85 per $100 transaction is added for on-line deposits.

No extras or a la carte items may be charged at any time. Low balance notices will be sent home up to 2 times a week informing parents when their child's account has a balance of $9.00 or less. Most low balance and negative balance notices are sent through an e-mail notification. If there is no email address on file for the parent(s)/guardian(s), a letter will be mailed home. Please notify your school if your e-mail address changes during the school year. If a student has a negative balance, once funds are deposited, the negative balance will be deducted first from the deposit.

Student lunch money account balances are carried over from school year to school year and between Franklin schools when a student transfers. Parents must request refunds at the end of the year, or when a student transfers out of the district. A Request for Refund form can be found on the Franklin Schools website, www.franklinschools.org under Departments/Food Services. A completed form should be forwarded to the Food Service Director. Negative account balances and NSF for lunches must be paid in full when a child withdraws from Franklin Community Schools.

FRANKLIN COMMUNITY SCHOOLS FOOD SERVICE REFUND PROCEDURE

Refund of Student Meal Account Balance Procedure

- Any balance for current students returning to the district for the next school year will be retained in the account and will remain available for the new school year.
- Students leaving the district or graduating have the following options for any balance left in the account:

(1) The money in student accounts will be refunded upon written request. A "Refund Request Form" can be found on and printed from the website. The completed form should be submitted to the Food Service Office, 998 Grizzly Cub Drive,
Franklin, IN 46131, or emailed to edwardsel@franklinschools.org. A check will be processed and sent to the individual making the request. The check may take up to 6 weeks for processing.
(2) Account balances may be transferred to a younger sibling's account. Transfers may be requested by calling the Food Service Office at 317-346-8720 or by emailing edwardsel@franklinschools.org.
(3) Account balances may also be donated to Franklin Community Schools' Lunch Angel Fund to be used for students in need. This may be requested by calling the Food Service Office at 317-346-8720 or by emailing edwardsel@franklinschools.org.

Any funds left unclaimed by June 15th of the current school year will become the property of the Franklin Community School Corporation/Food Service.

EATING LUNCH WITH YOUR STUDENT

We love to have parents and guests eating lunch with their children! All visitors who wish to have lunch with a student must follow our office procedure for checking in and as a part of that process will need to provide a current driver's license or state identification. Any visitor other than a custodial parent who wishes to have lunch with a child should make sure to have parent permission. Please call ahead, or let your child's teacher know, by 9 AM for a reservation so that we have enough meals prepared for our students and visitors. Then, please sign in at the main office and the office staff will direct you where to meet your child for lunch. Please be sure to follow your child's school procedures to have lunch at school.

Elementary Food Service Managers:

Paige Lawson	Creekside Elementary School	317-346-8846
Rachel Southard	Needham Elementary School	317-346-8377
Melinda Patton	Northwood Elementary School	317-346-8949
Peggy Riggles	Union Elementary School	317-346-8279
Belinda Williams	Webb Elementary School	317-346-8316

Connect Your Child to Our Community

Franklin Parks and Recreation Department
Franklin Cultural Arts and Recreation Center at 474 E. South St., Franklin 317-736-3689 Mon-Fri 8am-4pm (office)
Recreational activities from the arts to athletics offered year-round for all ages. City pool opens in the summer. Fees vary with the activity offered.

Franklin Boys and Girls Club
101 N. Hurricane St. Franklin 317-736-3695
Mon-Thurs 2-8pm, Fri 2-6pm, Summer hours Mon-Fri 10am-4pm
Offers a variety of social, recreational and educational activities for children and youth 6-18. (Bus transportation may be available from your school; check with the Boys and Girls Club.)

Girls Inc.
200 E. Madison St., Franklin 317-736-5344
After school program for girls 6-18. 2:30-6:00 school year,
Summer hours 9am-5pm (extended hours available)
Plenty of fun activities and summer field trips/pool time. (Bus transportation may be available from your school; check in office.)

4-H Clubs, Purdue Cooperative Extension Service
80 S. Jackson Franklin 317-736-3724 8-4:30 office hours
Offers a variety of activities for youth enrolled in grades 1-12 including workshops, leadership development activities, arts and crafts, livestock and gardening projects and others. Call for further information on how to join the fun.

Johnson County Public Library-Franklin
401 S. State St. Franklin 317-738-2833 9-8pm M-Thur. Fri 9-6pm
Sat. 9-5 and Sun. (Sept.-May only) 1-5pm Library cards are free.
Books, videos, C.D.'s, cassettes, audio books to borrow, computer access, and various activities offered to enhance interest in reading and learning.

Johnson County Parks and Recreation Department
Just 8 miles south of Franklin, North of Camp Atterbury off Hwy 252.
812-526-6809 8-4 Mon-Fri and 8-noon Sat. office hours
Offers Class A and primitive tent camping, picnic areas, and many family activities throughout the year. Fitness trails, live bait fishing, hiking, radio control flying field, and golf driving range. Hoosier Horse Park facility located within the park. Beach area at Cottonwood Lake opens 11-6pm Memorial Day-Labor Day

Franklin Community School Corporation Acceptable Use Policy (AUP) and Guidelines

1. Statement of Corporation Policy:
Franklin Community School Corporation ("Corporation") believes accessing content on the Internet is essential to fully prepare students for their careers and life. The goal in providing access to the Internet and other technology to staff and students is to promote educational excellence by facilitating instruction, collaboration, innovation, and communication. The Corporation's students and employees (collectively "Users") accessing the Internet are representing the Corporation and therefore have a responsibility to use the Internet in a productive manner that meets the ethical standards of an educational institution.
It is the joint responsibility of students, parents, and employees of the Corporation to assure the appropriate and effective use of technology to both enhance the quality of student learning and the efficiency of Corporation operations. The smooth and reliable operation of the Corporation's technological resources is dependent upon the proper conduct of the end users who must adhere to stated policies.
Use of any and all technological resources is a privilege, not a right, and as such, users take seriously the responsibilities associated with this user agreement. Inappropriate use may result in a cancellation of some or all privileges and/or other appropriate discipline. The Corporation reserves the right to read, print, delete, store, or use any transmission on this system at its discretion and grants permission to use this system for educational purposes only.
2. **Scope of Use:**
To ensure that students receive a quality education in an intellectually stimulating environment, both during in-person learning and virtual/eLearning learning, it is the goal of the Corporation to provide all students with access to a variety of technological resources. All technological resources shall be used in accordance with any and all Corporation policies as well as local, state, and federal laws governing the usage of technology and its component parts. All users shall use the provided technological resources so as not to waste or abuse, interfere with or cause harm to other individuals, institutions, or companies.
This policy applies to all technology provided by the Corporation as well as the personal devices of Users. This includes, but is not limited to, telephones, cellular devices, digital media players, tablets, laptop and desktop computers and work stations, direct radio communication, Internet access, voice mail, e-mail, text messaging, direct messaging through device applications, facsimile transmission and receipt, artificial intelligence, including language-generation tools and large language models, and any computer based research and/or communication. 3.
Definition of Terms Used:
"Confidential information" means information that is declared or permitted to be treated as confidential by state or federal law, including the Family Education Rights and Privacy Act ("FERPA"), or Corporation policy or guideline on access to public records.
"Proprietary information" means information in which a person or entity has a recognized property interest such as a copyright.
"Personal device" includes cell phones, smart phones, laptops, tablets, handhelds or any other device that is not the property of the Corporation but is used at school or a school activity, or connected to Corporation technology by a wired or wireless link.
"Technology" means computers and computer systems, public and private networks such as the Internet, artificial intelligence, including language-generation tools and large language models, phone networks, cable networks, voice mail, e-mail, telephone systems, copiers, fax machines, audio-visual systems, cellular devices, tablets, laptop and desktop computers, direct radio communications, text messaging, direct messaging through device applications, and similar equipment as may become available.
"User" means a Corporation employee, student, volunteer, or other person authorized to use Corporation technology. 4.
Ownership of Corporation Technology and Information:
The technology provided by the Corporation and all information stored by that technology is at all times the property of the Corporation. Documents and other works created or stored on the Corporation technology are the property of the Corporation and are not the private property of the user. This includes all information created using technology and/or placed on a website, blog, and/or other storage device. 5.
Conditions and Standards for Responsible Use of Technology:
a. Responsible use of technology is ethical, academically honest, respectful of the rights of others, and consistent with the Corporation's mission. Technology should be used by students to learn and communicate in correlation with the curriculum while under a teacher or supervisor's direction. Student owned personal devices and Corporation technology shall be used by students under teacher supervision with the purpose of improving instruction and student learning.
b. Users will become familiar with and comply with all expectations of the Corporation for the responsible use of Corporation technology as communicated in school handbooks, school Corporation policy, and other communications and standards concerning the use of Corporation technology.
c. Users shall NOT use the Technology to: Access, create, send or receive, store, or display obscene materials; create or send threatening or libelous communications or communications which include vulgar, abusive, or otherwise inappropriate

language; access or use other individuals' accounts, information, or files without permission; access websites, files, or other information or resources using passwords not specifically assigned to themselves; wantonly waste corporation resources; damage, disable, or otherwise disrupt the operation of the network; or violate any local, state, or federal statutes, including but not limited to copyright law. Users shall not send, receive, view, or download materials that are harmful to minors, as defined by I.C. 35-49-2-2, on Corporation technology.

d. Users must respect and protect the privacy and intellectual property rights of others and the principles of their school community. The IT Services Staff are the only individuals authorized to select, adopt, and allow the use of Technology, hardware, software, and web-based resources for Users, including resources for website creation, multimedia projects, presentations, and other collaborations. The IT Services Staff in consultation with the Superintendent's other designees will select resources based upon online safety, coordinated professional development, and informed technical support. If a teacher or student desires to use an alternate resource, they must make a request to the IT Services Staff via the established process. Further, Users shall not alter, delete, or destroy data, information, or programmatic instructions contained in or on Corporation technology without permission from the IT Services Staff. Personally generated files and documents may be deleted by the User who created them, unless they may include propriety information, a student's personally identifiable information, and/or information potentially subject to litigation.

e. Any recording made on school grounds or during instructional time, whether in-person or virtual, may be subject to copyright laws and the protection of the privacy rights of others, including personally identifiable information about a student protected by the Family Education Rights and Privacy Act ("FERPA"). Where IT Services Staff or other Corporation staff have reasonable suspicion that a recording, data, or image was made in violation of this Policy, such item may be confiscated by Corporation staff. Any use of a recording device to invade the privacy of another person will result in sanctions for the person making the recording.

f. Users must notify IT Services Staff if they have violated the conditions established for the use of Corporation technology or have witnessed or become aware of another user misusing Corporation technology. Users shall be responsible for noting and reporting any inappropriate use of Corporation technology in violation of Corporation policy or conduct standards including threats, bullying, harassment, or communications proposing or constituting a violation of the law or the Student Code of Conduct.

g. If a user creates a password, code or encryption device to restrict or inhibit access to electronic mail or files, the user will provide access to that information when requested to do so only by the user's supervisor, or the IT Services Staff. This includes personal technology brought to or accessed during the work or student day or at a school activity including bus transportation. The IT Services Staff or a designee shall be authorized to override any password, code or encryption device to access the technology. Users shall not use Corporation technology anonymously or use pseudonyms to attempt to escape from responsibilities under this policy, regulations, or the law. h.

Creation of an account, access to a new application, or any other initial use of software or technological applications in the public domain (non-Corporation managed technology) must be under the supervision of a teacher, for instructional purposes, and only on school approved sites.

i. A user shall never use another user's password, or account, even with the permission from the user. Any need to have access to another user's account shall be addressed with the IT Services Staff.

j. An unauthorized attempt to log on to Corporation technology as a System Administrator may result in severe discipline including termination for employees and expulsion for students.

k. Students shall not be required to divulge personal information for access to a non-Corporation managed technology.

l. Students will be permitted access to the Internet through Corporation technology. m.

In order to comply with the Children's Internet Protection Act ("CIPA") and I.C. 20-26-5-40.5, the Board has implemented technology protection measures that protect against (e.g., filter or block)

access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors. Thus, Student use shall be filtered to minimize access to inappropriate materials. Student access to inappropriate materials despite the presence of the filter shall be reported immediately to the IT Services Staff. The filtering software shall not be disabled or circumvented without the written authorization of IT Services Staff. n.

The corporation may utilize a wide variety of third-party web-based applications in its curriculum. Although these applications are widely used by the education community and support K-12 institutions, the terms of service for many sites require explicit parental permission for children under the age of 13. The Children's Online Privacy Protection Rule permits the corporation to provide the necessary consent for educational purposes. o.

While online, student users shall not reveal personal information such as name, age, gender, home address or telephone number, and are encouraged not to respond to unsolicited online contacts and to report to a teacher or supervisor any online contacts which are frightening, threatening, or otherwise inappropriate.

p. Students, parents and staff are advised that any student connection to any Internet or network provider not under Corporation control may not be filtered to the same degree as connection through Corporation provided access. The Corporation is not responsible for the consequences of access to sites or information through resources that circumvent the Corporation's filtering software.

q. Users accessing the Internet through personal devices connected to Corporation technology must comply with this policy.

r. The Corporation may provide network access for personal devices. Physically connecting to the network via a wire or connecting to a non-designated wireless network without prior authorization from IT Services Staff is prohibited. Users

connecting personal devices to Corporation technology do so at their own risk. The Corporation is not responsible for damages to hardware or software as a result of the connection of personal devices to Corporation technology.
s. Users must not knowingly cause damage to Corporation technology, including transmit a computer virus or other malware that is known by the user to have the capability to damage or impair the operation of Corporation technology, or the technology of another person, provider, or organization, nor shall a user take any action that could cause damage to Corporation technology or other Corporation property.

6. Conditions and Standards for Responsible Use of Electronic Communication:

a. Communications with students/parents/guardians, even if not using school resources, are within the jurisdiction of the Corporation to monitor as they arise out of one's position. For official Corporation business, employees are to use a Corporation email account when communicating with a student/parent/guardian via email.
b. Electronic communication between staff and students/parents/guardians should be written as a professional representing the Corporation. This includes word choices, tone, grammar, and subject matter.
c. All data stored or transmitted on Corporation computers shall be monitored. Corporation email accounts shall not be used for sending or attempting to send anonymous messages.
d. Unauthorized photos and videos of students and staff shall not be shared or posted electronically.
e. Electronic correspondence is a public record under the public records law and may be subject to public inspection.
f. The line between professional life and personal life must be clear at all times. Corporation employees should only use their Corporation account or other approved communication method (Google, Zoom, etc.) to communicate with students and/or parents and guardians, and should only communicate on matters directly related to education. Relationships associated with such educational social media accounts should only be with members of the educational community, such as administrators, teachers, students, and parents of such students.
g. All Corporation employees will be responsible for information that they make public through the use of electronic communication. Teachers are the gatekeeper for the privacy and protection of students. When other people can see your conversations with students (i.e. followers on social media), you may be endangering them and also violating the Family Educational Rights and Privacy Act ("FERPA").

7.Conditions and Standards for Responsible Use of Virtual Instruction:

a. All policies, rules, and applicable state and/or federal law apply when in virtual learning classrooms.
b. All staff and students should conduct themselves as if they are physically present in the classroom.
c. Staff shall monitor attendance to ensure student privacy.
d. Staff and students shall manage screen sharing options while conducting or participating in class.
e. Staff shall stop class if it is necessary to protect the privacy of a student or a group of students.
f. No individual, including parent(s) or guardian(s), shall record a class session unless it is a staff member and there is an educational reason for doing so and necessary permission has been obtained.
g. If an unauthorized individual is in a session, staff shall direct the outside individual or group to leave the session immediately. If they refuse to do so, staff shall end the class and start a new, private session. If a student notices an unauthorized individual present in the class, he or she should report that individual to the staff member in the meeting. The staff member should report the intrusion to IT Services Staff and administration immediately.

8. Access to Information and Investigation of Potential Violations:

a. The Corporation recognizes it may not be possible to technologically limit all Internet access to only those materials that support and enrich the curriculum according to adopted policies and reasonable selection criteria. For this reason, at the discretion of the Corporation or the Superintendent, technology protection measures may be configured to protect against access to any material considered inappropriate for students to access. Further, the technology protection measures will not purposefully be disabled at any time that students may be using the Technology to help protect against access to materials that are prohibited under the Children's Internet Protection Act and/or Corporation policy and guidelines. Any User who attempts to disable the technology protection measures will be subject to discipline. The Superintendent or his designee may temporarily or permanently unblock access to sites containing appropriate material, if access to such sites has been blocked by the technology protection measures. The determination of whether material blocked shall
be based on curriculum concerns, including the content of the material and the intended use of the material, policy concerns, network concerns, and safety concerns.
b. Users shall not have an expectation of privacy in any use of Corporation technology or the content of any communication using that technology, and the IT Services Staff or a designee may monitor their use of technology without notice to them, and examine all system activities the user participates in including but not limited to, e-mail, recorded voice and video transmissions, to ensure proper and responsible use of the Corporation's technology. Monitoring shall include the use of voicemail but shall not include monitoring a live communication between two or more parties unless at least one user is aware of the monitoring. In addition, use of Corporation technology may be subject to production pursuant to the Indiana Access to Public Records Act, Ind. Code 5-14-3.
c. A user's history of use and all data stored on or sent to or from Corporation technology shall at all times be subject to inspection by the IT Services Staff or a designee without notice to the user before or after the inspection.
d. If IT Services Staff has reasonable suspicion to believe a user has violated this policy or additional Corporation rules, the IT Services Staff or a designee may investigate to determine if a violation has occurred. If the investigation is not conducted by IT

Services Staff, the results of the investigation shall be reported to the IT Services Staff by e-mail or in person, and the IT Services Staff shall take appropriate action.
e. A decision by IT Services Staff in response to an investigated allegation of a violation of this policy or additional Corporation rules may be appealed in writing to the Superintendent within five (5) calendar days. The Superintendent's decision concerning continued access to Corporation technology and any other penalty shall be final.

9. Violations of Responsible Use of Technology:

a. Violations of this policy may result in denial of further access to technology, suspension or expulsion of students, and discipline of employees including suspension or termination of employment. Such a violation by a person affiliated with a contractor or subcontractor rendering services to the Corporation may result in cancellation of the contract of the contractor or sub-contractor. A violation of this policy by parent(s) or guardian(s) may result in legal measures including, but not limited to, the following measures to ensure the safety and privacy of Users: cease communication and civil or criminal charges.
b. A user observing or learning of a violation of this policy is required to report the violation to the Executive Director of Technology or user's immediate supervisor (for employees or volunteers) or to a teacher or other school administrator (for students).

10. Social Media Use:

a. Users' personal or private use of social media, even when occurring off school property and outside school hours, may have unintended consequences that affect the school environment.
b. Social media use should be in a manner sensitive to the Student Code of Conduct and the employees' professional responsibilities.
c. The intent of this policy is not to infringe upon Users' legal rights, such as the freedom of expression, religion, and association. For example, this policy does not prohibit an employee from posting content outside the scope of their employment and on a matter of public concern. However, those rights do not include permission to post inflammatory comments and/or any statements that could compromise the Corporation's mission, constitute cyber-bullying or harassment, or cause a substantial disruption to the school environment.
Violations
: Violations of the social media use provision may result in disciplinary action (including expulsion for students or termination for employees), confiscation of the device, loss of use of Corporation technology resources, referral to law enforcement or the Department of Child Services, and the recording, data, or image made in violation may be deleted. If the Superintendent, Executive Director of Technology, or designee has reasonable suspicion to believe an employee or student has violated this policy or Corporation rules related to technology, they may investigate to determine if a violation occurred.

11. Protection of Proprietary and Confidential Information Communicated or Stored on Corporation Technology:

a. Users of the Corporation's technology are expected to protect the integrity of data, personal privacy, and property rights of other persons when using Corporation technology.
b. The practice of using distribution lists to send information shall not excuse the erroneous disclosure of confidential information. Users shall determine that distribution lists are current and review each name on any list before sending confidential information including, but not limited to, personally identifiable information about students protected by the Family Educational Rights and Privacy Act ("FERPA").
c. Users should not access confidential information in the presence of others who do not have authorization to have access to the information. Confidential information should not be left visible on the monitor when a user is away from the monitor.
d. Users should not copy, file share, install or distribute any copyrighted material such as software, database files, documentations, articles, music, video, graphic files, and other information, unless the user has confirmed in advance that the Corporation has a license permitting copying, sharing, installation, or distribution of the material from the copyright owner. Violation of the right of a copyright owner will result in discipline of a student or employee.

12. Incurring Fees for Services:

No user shall allow charges or fees for services or access to a database to be charged to the Corporation except as specifically authorized in advance of the use by IT Services Staff. A fee or charge mistakenly incurred shall be immediately reported to the IT Services Staff. Incurring fees or charges for services to be paid by the Corporation for personal use or without prior authorization of the IT Services Staff may result in discipline including suspension or expulsion of a student, or suspension or termination of an employee.
Users shall thoroughly review terms and conditions of any programs, software, or applications prior to accepting the terms and conditions. Users are responsible for ensuring the terms and conditions comply with Corporation policy and procedures and state and federal law. Users who are unsure of the terms and
conditions shall contact the IT Services Staff prior to accepting any terms and conditions. Accepting terms and conditions that violate Corporation policy or procedures or state or federal law may result in discipline as discussed within this policy.

13.Liability

Use of Technology is at the User's own risk. The system is provided on an "as is, as available" basis. The Corporation is not responsible for any damage Users may suffer. The Corporation is not responsible for the accuracy or quality of any advice or information obtained through or stored on the Corporation's system, nor is it responsible for damages or injuries from improper communications or damage to property used to access Corporation technology. The Corporation is not responsible for financial obligations arising through unauthorized use of the educational technologies or the Internet.

14. Training

All students and those staff members shall receive annual training on cyber bullying, cyber security, and appropriate responses.
47 U.S.C. §254(h)(5)(B)-(C), 254(l)
20 U.S.C. §67777(a)
47 C.F.R. §54.520(c)(1)(i)
Children's Internet Protection Act (CIPA)
I.C. 20-26-5-40.5

Title 1 School Parent Involvement Policy

Franklin Community Schools
2026-2027
Introduction:
Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities. This is to ensure:

A. That parents play an integral role in assisting their child's learning;
B. That parents are encouraged to be actively involved in their child's education at school;
C. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advising committees to assist in the education of their child.

Part 1: School Expectation Requirements

The parents of students participating in Title 1 at school agree to implement the following legal requirements:

- The Title 1 staff will put into operation programs, activities, and procedures for the involvement of Title 1 parents. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- The Title 1 staff and parents will jointly develop and review annually its school/parent compact. We believe the school staff and students share in the responsibilities for improved students' achievement.
- Annually, Title 1 parents will attend and participate in the district parent meeting for information on FCS Title I School's participation in the Title 1 program and to 1) explain the program requirements; and 2) their rights to be involved and to receive timely information. Also, Title 1 parents will participate in discussions regarding how Title 1 Parent Involvement funds are spent.

Part 2: Description of How the School Will Implement Required
Parent Involvement Policy Components

School will:
1. Take the following actions to involve parents in the process of school review and improvement:
    a. At a building planning session, Title 1 literacy specialists and parents of Title 1 children will review existing literacy programs, procedures, and resources in use for levels of effectiveness. Recommendations and suggestions for improvement will be elicited.
    b. At a building capacity workshop, parents of Title 1 children will be offered opportunities for continued input about improving their school's Title 1 program.
2. The School will offer flexible scheduling times for parent meetings and parent workshops.
3. When appropriate and necessary, The School's Title 1 funds may be used to pay reasonable fees for transportation and childcare to enable parents to participate in school-related Title 1 meetings and training sessions.
4. The School will provide assistance to parents of children served as appropriate, in understanding such topics as the State's academic content standards and student academic achievement standards, and how to monitor a child's progress and work with educators to improve the achievement of their children.
    a. The School will provide assistance to parents of children served by Title 1 in understanding these topics:
        - Indiana's academic content standards
        - Indiana's state assessment (ILEARN)
        - Local academic assessments (NWEA, DIBELS, etc)
        - Title 1 requirements
        - How to monitor their child's progress

    Activities:
        1. Building level workshops
        2. Student Progress Reports

3. District Student Report Cards
4. Title 1 newsletter information
5. Parent Teacher conferences
6. Annual Title I meeting
7. Reading specialist conferences, updates, and progress reports
8. Phone conferences

b. The School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and technology use through:
    1. Building level workshops
    2. Title 1 newsletter information
    3. Northwood Family Nights
    4. Parent Teacher conferences
    5. Extended learning opportunities through parent involvement take-home activities and books.

5) It is The School's policy that information related to all school and parent programs, meetings, and other activities will be sent to the parents of participating children in a format and language the parents can understand. We will also honor requests for alternate formats, to the extent appropriate, in a language the parents can understand.

Part 3: Additional School Responsibilities Policy Components

- In order to maximize parental involvement and participation in their child's education, Title 1 meetings will be offered at different times and places.
- Parents will be asked for suggestions and recommendations for continued school program effectiveness and/or improvement including the planning, review and improvement of the school's Parent Involvement Policy. Also, they will be asked to participate in discussions relating to the education of their child. The School will respond to all suggestions and recommendations as soon as practicably possible.
- The School will coordinate and integrate parent involvement programs and activities with Head Start, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, etc., conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
- The School will educate educators with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school.
- The School will provide other reasonable support for parental involvement activities under section 1118 as parents may request.

Part 4: Agreement

This Title 1 Parent Involvement Policy for the school will be approved and adopted in the fall of 2010. A copy of this policy will be distributed to all parents of participating Title 1, Part A children upon its approval.

Dr. David Clendening
Superintendent

Dr. Brooke Worland
Assistant Superintendent

Mr. Steve Ahaus
Chief Financial Officer

Mr. Doug Kirby
Executive Director of Technology

Mr. Benji Betts
Executive Director of Operations

Franklin Community School Corporation
Title I District Parent Involvement Policy

PART I: DISTRICT EXPECTATIONS

The **Franklin Community School Corporation** agrees to implement the following statutory requirements:

- Franklin Community School Corporation will provide activities, and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Franklin Community School Corporation will work with its schools to ensure that the required school-level parental involvement policies meet the Title I requirements, and include, as a component, a school-parent compact.
- Franklin Community School Corporation will incorporate this district-wide parental involvement policy into its district plan.
- In carrying out the Title I parental involvement requirements, to the extent practicable, Franklin Community School Corporation and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the corporation plan for Title I is not satisfactory to the parents of participating children, Franklin Community School Corporation will submit any parent comments with the plan when the school corporation submits the plan to the Department of Education.
- Franklin Community School Corporation will involve the parents of children served in Title I schools in decisions about how the one percent of Title I funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools. (Only applicable for corporations with Title I allocations greater than $500,000.)
- Franklin Community School Corporation will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

  Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

  (A) *that parents play an integral role in assisting their child's learning;*
  (B) that parents are encouraged to be actively involved in their child's education at school;
  (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
  (D) that the district carries out other activities, such as those described in section 1118 of the ESEA.

- Franklin Community School Corporation will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center.

PART II: REQUIRED COMPONENTS

1. Franklin Community School Corporation will take the following actions to involve parents in the joint development of its district parental involvement plan:
   - Request input, suggestions and comments regarding the district parental involvement policy during the Annual Community Meeting
   - Request input, suggestions and comments regarding the district parental involvement policy during the each Title I building's Annual Parent Involvement Meeting

- Survey parents to request input, suggestions and comments regarding the district parental involvement policy

2. Franklin Community School Corporation will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
    - Title I Coordinator will meet monthly with Title I Principals to provide the necessary coordination, technical assistance, and other support to assist in planning and implementing effective parent involvement activities to improve student academic achievement and school performance
    - Title I Coordinator will meet quarterly with Title I Employees to provide the necessary coordination, technical assistance, and other support to assist in planning and implementing effective parent involvement activities to improve student academic achievement and school performance
    - Title I Coordinator will review surveys and information received from parents regarding the parental involvement policies and school-parent compacts
    - Title I Coordinator will attend Title I annual parental involvement meetings to provide appropriate assistance and guidance.
3. Franklin Community School Corporation will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. Franklin Community School Corporation will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph -

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Title I,
- how to monitor their child's progress, and
- how to work with educators

1. Title I buildings will provide learning sessions at a convenient time and location that focus on the state's academic content standards, as well as the Title I curriculum and program.
2. Title I buildings will provide a variety of opportunities for parents to meet with regular classroom teachers, as well as Title I Literacy Specialists to discuss and explain the state and local academic assessments including alternate assessments. These meetings will also provide information to parents regarding their child's progress
3. Regular letters and documentation will be provided to parents regarding the academic progress of their child.
4. Title I buildings will provide information in monthly newsletters surrounding the Title I program, as well as the assessments used with children to ensure increased student achievement.
5. Parents will be invited to volunteer and participate in workshops surrounding the curriculum and assessments used in the Title I program.
6. Title I Literacy Specialists, administrators and classroom teachers will provide parents with email addresses, phone numbers, and room numbers so that parents are comfortable contacting their teachers.

B. Franklin Community School Corporation will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

1. Title I buildings will provide learning sessions that focus on the state's academic content standards, as well as the Title I programs.
2. Title I buildings will provide a variety of opportunities for parents to meet with regular classroom teachers, as well as Title I Literacy Specialists to discuss and explain the state and local academic assessments including alternate assessments. These meetings will also provide information to parents regarding their child's progress
3. Title I Literacy Specialists, administrators and classroom teachers will provide parents with email addresses, phone numbers, and room numbers so that parents are comfortable contacting their teachers.

C. Franklin Community School Corporation will, with the assistance of its Title I schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by

1. Discussing and sharing appropriate information and professional development at monthly

staff meetings regarding parent involvement, more specifically how to communicate with and work with parents as equal partners.

D. Franklin Community School Corporation will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
   1. Provide Kindergarten Expectations and packets to preschools, daycares, Head Start, and other early childcare providers.
   2. Meet annually with local childcare providers to discuss curriculum expectations and possible resources available for assistance.

E. Franklin Community School Corporation will take the following actions to ensure that Title I information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
   1. Regularly review parent comments and suggestions regarding the language of school and parent-programs to determine if a more understandable format is necessary.

4. Franklin Community School Corporation will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
   1. The evaluation will be conducted at each Title I building during the second semester.
   2. Parents who serve on the School Improvement Plan, Parent-Teacher Organizations, and identified Title I parents will be asked to participate in the evaluation.
   3. Results of the evaluation will be used to determine any changes or additional resources needed to increase the effectiveness of the parental involvement policy.
5. Franklin Community School Corporation will take the following actions to involve parents in the process of school review and improvement:
   1. Parents will be invited to participate in the Annual Parent Involvement meeting at their respective meeting where policies, compacts, and general parent involvement activities will be discussed.
   2. Parents will be invited to the Annual Community Meeting to offer suggestions, recommendations or comments regarding parent involvement in buildings.
   3. Parents will be surveyed anonymously to provide feedback regarding building parent involvement activities.
   4. Parents will participate in the writing of the SIP, as well as the Parent Teacher Organizations in their building.

PART III: DISCRETIONARY COMPONENTS

The following list describes other activities that the school district, in consultation with its parents, may undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement:

- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- In order to maximize parental involvement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.
- Adopt and implement model approaches to improving parental involvement.
- Establish a district parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Provide other reasonable support for parental involvement activities under section 1118 as parents may request.

PART IV. STATUS

This policy was enacted by the **Franklin Community School Corporation** on **August 2013** and will be in effect for the period of **08/2024 - 08/2025**. The school district will distribute this policy to all parents of participating Title I children on or before **December 1, 2026**.

Dr. David Clendening
Superintendent

Dr. Brooke Worland
Assistant Superintendent

Mr. Steve Ahaus
Chief Financial Officer

Mr. Doug Kirby
Executive Director of Technology

Mr. Benji Betts
Executive Director of Operations

August 1, 2026

Dear Parents and Guardians:

In accordance with the Elementary and Secondary Education Act, Section 1111(h)(6) *PARENTS' RIGHT TO KNOW*, this is a notification from Franklin Community School Corporation to every parent of a student in a Title I school that you have the right to request and receive information in a timely manner regarding the professional qualifications of your student's classroom teachers. This information regarding the professional qualifications of your student's classroom teachers shall include the following:

- If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which Indiana qualifications and licensing criteria are waived;
- The teachers baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications

Franklin Community School Corporation strives to provide the most qualified professionals in the classroom. Currently, all Title I employees are qualified professionals. Any paraprofessional working with your child is in compliance with the regulations set forth by the No Child Left Behind Act. While it is highly unlikely, if at any time your student has been taught for four or more consecutive weeks by a teacher that is not highly qualified, you will be notified by the school of this information.

If you have questions or concerns, please feel free to contact me at 317-346-8700.

Sincerely,

Title I Coordinator
Franklin Community Schools

General Information
Title IX - Nondiscrimination on the Basis of Sex in Education Programs or Activities

2266 – **NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES Introduction**

The School Board of the Franklin Community School Corporation (hereinafter referred to as "the Board" or "the Corporation") does not discriminate or tolerate harassment on the basis of sex in its education programs or activities which it operates or the employment therein or admission thereto, as required by Title IX of the Education Amendments of 1972 and its implementing regulations. The Board is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.

The Board prohibits Sexual Harassment. When the Corporation has actual knowledge of Sexual Harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.

Pursuant to its Title IX obligations, the Board is committed to eliminating Sexual Harassment and will take appropriate action when an individual is determined responsible for violating this policy. Members of the Corporation Community who commit Sexual Harassment are subject to the full range of disciplinary sanctions set forth in this policy. Third Parties who engage in Sexual Harassment also are subject to the disciplinary sanctions listed in this policy. The Board will provide persons who have experienced Sexual Harassment supportive measures/ongoing remedies as reasonably necessary to restore or preserve access to the Corporation's education programs and activities.

Coverage

This policy applies to all Corporation operations, programs, and activities. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of unlawful harassment. This policy applies to unlawful conduct occurring on school grounds immediately before, during, or immediately after school hours; in any school program or activity taking place in school facilities, on school transportation, or at any other off-campus locations, such as school-sponsored field trips or a training program; or using property or equipment provided by the school, including school-owned computers and the school's computer network.

Except as provided above, this policy does not apply to Sexual Harassment that occurs off school grounds, in a private setting, and outside the scope of the Corporation's education programs and activities; such Sexual Misconduct/Sexual Activity may be prohibited by the Student Code of Conduct if committed by a student, or by Board policies and administrative guidelines, applicable State and/or Federal laws, and/or Employee/Administrator Handbook(s) if committed by a Corporation employee.

Consistent with the U.S. Department of Education's implementing regulations for Title IX, this policy does not apply to Sexual Harassment that occurs outside the geographic boundaries of the United States, even if the Sexual Harassment occurs in the Corporation's education programs or activities. Sexual Harassment that occurs outside the geographic boundaries of the United States is governed by the Student Code of Conduct if committed by a student or by Board policies and administrative guidelines, applicable State and/or Federal laws, and/or Employee/Administrator Handbook(s) if committed by a Corporation employee.

TITLE IX (STUDENT) SEXUAL HARASSMENT ALLEGATION PROCEDURE

General Policy Statement and Scope

Complaints that fall under this section are sexual harassment complaints in which a student is either the Complainant (alleged victim) or Respondent (alleged harasser).

The term "sexual harassment" as used in this procedure shall mean conduct on the basis of sex, including, but not limited to failure to conform to stereotypical notions of masculine or feminine traits such as:

A. a Corporation employee conditioning the provision of an aid, benefit, or service of the Corporation on an individual's participation in unwelcome sexual conduct (often called "quid pro quo" harassment);

B. unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the Corporation's education program or activity; or
C. "sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), or "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

1. "Sexual assault" means any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent. Sexual assault includes rape, sodomy, sexual assault with an object, fondling, incest, and statutory rape.

a. Rape is penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity. Attempted rape is included.
b. Sodomy is oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
c. Sexual Assault with an Object is using an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity. An "object" or "instrument" is anything used by the offender other than the offender's genitalia.
d. Fondling is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
e. Incest is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by State law.
f. Statutory Rape is sexual intercourse with a person who is under the statutory age of consent as defined by State law.
g. Consent refers to words, actions, inactions, or any other conduct that a reasonable person would understand as agreement to engage in the sexual conduct at issue. A person may be incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity. A person who is incapacitated is not capable of giving consent.
h. Incapacitated refers to the state where a person does not understand and/or appreciate the nature or fact of sexual activity due to the effect of drugs or alcohol consumption, medical condition, disability, or due to a state of unconsciousness or sleep.

2. "Domestic violence" includes felony or misdemeanor crimes of violence committed by:

a. a current or former spouse or intimate partner of the victim;
b. a person with whom the victim shares a child in common;
c. a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
d. a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime occurred; or

e. any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime occurred.

3. "Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
4. "Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to – (1) fear for the person's safety or the safety of others; or (2) suffer substantial emotional distress.

The term "consent" as applicable to this procedure shall mean an individual voluntarily agreeing, by words or actions, to the proposal of another individual. An individual may be incapable of consent due to mental or physical incapacitation. The vast majority of Corporation students are incapable of giving consent to sexual contact, because Indiana law generally establishes the age of consent as 16.

The Corporation is committed to promptly responding to reports of sexual harassment. All reference to "days" within these procedures shall mean instructional days. The procedures described below may be subject to temporary delays based on good cause (e.g., law enforcement involvement, absence of a party, witness, or advisor, translation or accommodation needs) with written notice to both parties explaining the reason for the delay.

Title IX Coordinator(s) The Board designates and authorizes the following individual(s) to oversee and coordinate the Corporation's Title IX compliance. Inquiries about the application of Title IX and its regulations may be referred to the Title IX Coordinator.

Title IX Coordinator
998 Grizzly Cub Drive, Franklin, IN 46131
317-346-8700
titleix@franklinschools.org

The Title IX Coordinator is responsible for monitoring and ensuring compliance with all non-discrimination and anti-harassment law. The Title IX Coordinator shall document all reports of discrimination or harassment and establish a protocol for recordkeeping. Nothing in this procedure shall supersede or substitute an employee's other mandatory reporting obligations including, but not limited to, reporting suspected child abuse and neglect and bullying.

The Title IX Coordinator shall report directly to the Superintendent except when the Superintendent is a Respondent. In such matters, the Title IX Coordinator shall report directly to the Board of School Trustees. Questions about this policy should be directed to the Title IX Coordinator.

Grievance Process

. The Corporation's response to allegations of Sexual Harassment will treat Complainants and Respondents equitably, including providing supportive measures to the Complainant and Respondent, as appropriate, and following this Grievance Process before the imposition of any disciplinary sanctions or other actions, other than supportive measures, against the Respondent. All Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution will receive training regarding topics related to this process, including: the definition of sexual harassment, the scope of the Corporation's education program and activity, and how to conduct these grievance procedures.

All Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution will objectively evaluate all relevant evidence – both inculpatory and exculpatory. Further, no credibility determination will be based on a person's status as a Complainant, Respondent, or witness.

Consistent with the law, the Corporation will presume the Respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process. **The Corporation will utilize the preponderance of the evidence standard when determining responsibility.** The Corporation will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege. Further, questions or evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions or evidence are offered to prove that someone other than Respondent committed the conduct alleged by the Complainant or to prove consent.

Report of Sexual Discrimination/Harassment

Anyone who believes that a student or staff member has possibly been the target of sexual harassment should immediately report the situation to an appropriate staff member such as a teacher, counselor, administrator, or the Title IX Coordinator. Any person may report sex discrimination, including Sexual Harassment, in person, by mail, by telephone, or by electronic mail, using the contact information for the Title IX Coordinator. **Any employee who has reason to believe that a student or staff member has been the target of sexual harassment must report the behavior to their building level leader, such as a principal.** If a Corporation employee fails to report an incident of Sexual Harassment of which the Corporation employee is aware, the Corporation employee may be subject to disciplinary action, up to and including termination.

The Corporation accepts anonymous reports submitted using the STOPit website. However, anonymous reports may hamper the Corporation's ability to respond to allegations of sexual harassment.

The person making the report should, to the extent known, identify the alleged victim(s), perpetrator(s), and witness(es), and describe in detail what occurred, including date(s), time(s), and location(s).

If a report involves allegations of Sexual Harassment by or involving the Title IX Coordinator, the person making the report should submit it to the Superintendent, or another Board employee who, in turn, will notify the Superintendent of the report.

The Superintendent will then serve in place of the Title IX Coordinator for purposes of addressing that report of Sexual Harassment.

The Board does business with Third Parties who are not students or employees of the Board. Notwithstanding any rights that a given Third-Party Respondent may have under this policy, the Board retains the right to limit any vendor's, contractor's, or Third Party's access to school grounds for any reason. The Board further retains all rights it enjoys by contract or law to terminate its relationship with any Third Party irrespective of any process or outcome under this policy.

A person may file criminal charges simultaneously with filing a Formal Complaint. A person does not need to wait until the Title IX investigation is completed before filing a criminal complaint. Likewise, questions or complaints relating to Title IX may be filed with the U.S. Department of Education's Office for Civil Rights at any time.

It is a violation of this policy for a Complainant(s), Respondent(s), and/or witness(es) to knowingly making false statements or knowingly submitting false information during the grievance process, including intentionally making a false report of Sexual Harassment or submitting a false Formal Complaint. The Board will not tolerate such conduct, which is a violation of the Student Code of Conduct and the Employee/Administrator Handbook.

Any allegations of Sexual Misconduct/Sexual Activity not involving Sexual Harassment will be addressed through the procedures outlined in Board policies and/or administrative guidelines, the applicable Student Code of Conduct, or Employee/Administrator Handbook(s).

Response to a Report and Supportive Measures

Upon receipt of a report, the Title IX Coordinator must promptly, usually within two (2) days, contact the Complainant to discuss the availability of supportive measures.

Supportive measures are non-disciplinary, nonpunitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the Respondent. Such measures are designed to restore or preserve equal access to the Corporation's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the Corporation's educational environment, or deter sexual harassment.

Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, leaves of absence in the case of employees, increased security and monitoring of certain areas of the campus, and other similar measures.

In addition to discussing the availability of supportive measures, the Title IX Coordinator will also consider the Complainant's wishes with respect to supportive measures, inform the Complainant of the availability of supportive measures with or without filing of a formal complaint, and explain to the Complainant the process for filing a formal complaint. The Title IX Coordinator will make contact with the Complainant in person, via phone, or via a virtual meeting in order for the Complainant to ask questions. If the Complainant is a student under the age of eighteen, the student's parent will be contacted simultaneously.

A "formal complaint" is a document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting the Corporation investigate the allegation(s) of sexual harassment.

Even in instances where a Complainant chooses not to file a formal complaint, supportive measures may continue at the discretion of the Title IX Coordinator.

The Title IX Coordinator may decide to sign a formal complaint to investigate the allegation(s) of sexual harassment against the wishes of the Complainant where moving forward without an investigation would be unreasonable. Such circumstances may include, but are not limited to, reports that indicate multiple Respondents, the involvement of a Corporation employee, and/or continued sexual harassment of the Complainant and others.

While there is on deadline by which a Complainant must file a formal complaint, the Corporation encourages Complainants to submit a formal complaint within ten (10) days of meeting with the Title IX Coordinator. In instances where enough time has passed that the Corporation cannot gather evidence, the Corporation may not be able to investigate.

The Corporation will offer supportive measures to a Complainant who is the subject of an anonymous report. However, should a Complainant desire to initiate the grievance process, the Complainant cannot remain anonymous or prevent the Complainant's identity from being disclosed to the Respondent.

Emergency Removal

Subject to limitations and/or procedures imposed by State and/or Federal law, the Corporation may remove a student Respondent from its education program or activity on an emergency basis after conducting an individualized safety and risk analysis. The purpose of the individualized safety and risk analysis is to determine whether the student Respondent poses an immediate threat to the physical health or safety of any individual (including self) before or at any time during the proceedings described herein, that justifies removal. If the Corporation determines the student Respondent poses such a threat, it will so notify the student Respondent and the student Respondent will have an opportunity to challenge the decision immediately following the removal. See Policy 5605 – Suspension and Expulsion of Students with Disabilities, Policy 5610 – Suspension and Expulsion of Students, Policy 5611 – Due Process Rights, and Policy 5620 – Court Assisted Resolution of Suspension and Expulsion.

An emergency removal does not affect or modify any rights a student receiving special education may have under the IDEA, Section 504, or the ADA.

If the Respondent is a non-student employee, the Corporation may place the Respondent on administrative leave during the pendency of the grievance process.

For all other Respondents, including other members of the Corporation Community and Third Parties, the Board retains broad discretion to prohibit such persons from entering onto its school grounds and other properties at any time and for any reason, whether after receiving a report of Sexual Harassment or otherwise.

Notice

Upon receipt of a formal complaint, the Title IX Coordinator will provide written notice of the following to the parties (to the extent known) containing the following information:

A. notice of the Board's grievance process, including any informal resolution processes;
B. notice of the allegations of sexual harassment, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include: the identities of the parties involved in the incident, if known, the conduct allegedly constituting Sexual Harassment, and the date and location of the alleged incident, if known. The written notice must:

1. include a statement that the Respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
2. inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, and may inspect and review evidence;
3. inform the parties of any provision in the Student Code of Conduct, this policy, and/or Employee/Administrator Handbook that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If, during the course of the investigation, additional allegations are uncovered and therefore investigated, the Corporation will provide a supplemental notice of the additional allegations to the parties whose identities are known.

Dismissal and Consolidation

In certain instances, the Corporation may dismiss or consolidate formal complaints. Such instances of dismissal include, but are not limited to, when the alleged conduct, even if true, would not constitute sexual harassment, when the Respondent is a non-student or non-employee of the Corporation, or when a Complainant notifies the Title IX Coordinator they would like to withdraw the formal complaint. A dismissal does not preclude the Corporation from taking action under another provision of the applicable code of conduct, board policy, and/or employee handbook. If a formal complaint is dismissed, the Corporation will promptly inform the parties of the reason for dismissal and the right to appeal.

Further, the Corporation may consolidate formal complaints where the allegations of sexual harassment arise out of the same facts or circumstances.

Informal Resolution Process

Upon receipt of a formal complaint and after providing sufficient notice to the parties, the Corporation may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication of the allegations. The Corporation may not require the parties to participate in the informal process, but instead must obtain the parties' voluntary, written consent to participate.

The informal process is not available to resolve allegations that an employee sexually harassed a student. Further, at any time during the informal process any of the parties may end the informal process and initiate the investigation and determination process.

Investigation of a Formal Complaint of Sexual Harassment

Unless the Corporation dismisses a formal complaint or the parties resolve a formal complaint through the informal process, the Corporation will investigate the allegations of sexual harassment and make a determination regarding responsibility.

The burden of proof and collection of evidence rests with the Corporation. To that end, the Title IX Coordinator, in conjunction with a designated building-level leader, will conduct an investigation.

The means of investigating a formal complaint include, but are not limited to, Complainant, Respondent, and witness interviews and review of documentation. The parties shall have an equal opportunity to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence. The Corporation will not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence. Evidence or information related to the allegations under investigation may not be discussed by the parties, except with their chosen advisors. The parties may not substantially disrupt the educational environment. Absent extenuating circumstances, the collection of evidence for an investigation should conclude within thirty (30) days.

The parties may be accompanied to any meeting or proceeding related to the investigation by an advisor of their choice, who may be, but is not required to be an attorney. Apart from a union representative accompanying an employee who is a party, employees are discouraged from serving as advisors to students.

Advisors may not be present on behalf of the party they accompany and should request or wait for a break in the meeting if they wish to interact with the Title IX Coordinator or building level leader. Advisors may confer quietly with parties as necessary, as long as they do not disrupt the process. For longer or more involved discussions, the party and their advisors should ask for a break or step out of the meeting. An advisor who disrupts the process will receive one warning, after which if continued disruption occurs the advisor will be removed from the meeting/proceeding. In such an event, the parties will be given the opportunity to reschedule and be accompanied by another advisor.

When the Title IX Coordinator and building level leader have completed their collection of evidence, they will provide both parties with an equal opportunity to inspect and review any evidence obtained that is directly related to the allegations raised in the Formal Complaint so that each party can meaningfully respond to the evidence prior to the conclusion of the investigation.

The parties and any advisors must execute the provided non-disclosure agreement before they may receive the evidence for review. Following execution of the non-disclosure agreement, the Title IX Coordinator and/or building level leader will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties will have ten (10) calendar days to submit a written response, which the Title IX Coordinator will consider prior to completion of the investigative report.

At the conclusion of the investigation, the Title IX Coordinator and building level leader shall create an investigative report that fairly summarizes relevant evidence. At least ten (10) days prior to the time of determination, the Title IX Coordinator and building level leader will send the report in an electronic format or a hard copy to each party and the party's advisor, if any, for their review and written response.

Determination of Responsibility

Generally, the [SCHOOL OFFICIAL TITLE] shall serve as the decision-maker(s) to issue a determination of responsibility. The decision-maker(s) cannot be the same person(s) as the Title IX Coordinator(s) or the investigator(s).

After the investigative report has been sent to the parties and the decision-maker(s), and before the decision-maker(s) reaches a determination regarding responsibility, each party will be afforded the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. The decision-maker(s) must explain to the party proposing the questions any decision to exclude a question as not relevant.

Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant unless such questions and evidence about the Complainant's prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged by the Complainant or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent.

The process of written questions and follow-up questions should generally take thirty (30) days or less. Within a reasonable time period following the written questions, the decision-maker will issue a written determination regarding responsibility applying the preponderance of evidence standard.

The written determination will include the following content:

A. identification of the allegations potentially constituting Sexual Harassment pursuant to this policy;
B. a description of the procedural steps taken;
C. findings of fact supporting the determination;
D. conclusions regarding the application of the applicable code of conduct to the facts;
E. a statement of, and rationale for, the result as to each allegation, and
F. the procedures and permissible bases for the Complainant(s) and Respondent(s) to appeal.

The decision-maker will provide the written determination to the parties simultaneously. The Title IX Coordinator is responsible for effective implementation of any remedies.

Remedies

Where, following the formal or informal process, the Corporation determines a Respondent responsible for sexual harassment, the Corporation shall provide remedies designed to restore or preserve equal access to the recipient's education program or activity. Such remedies may include supportive measures and/or discipline up to and including expulsion. The Corporation's resolution of a Formal Complaint ordinarily will not be impacted by the fact that criminal charges involving the same incident have been filed or that charges have been dismissed or reduced.

At any point in the grievance process and procedures, the Superintendent (or the Title IX Officer if the Superintendent is the Respondent) may involve local law enforcement and/or file criminal charges related to allegations of Sexual Harassment that involve a sexual assault.

Appeal

Following the decision-maker's determination regarding responsibility, either party may appeal to the designated governing body representative. An appeal should be submitted in writing within ten (10) days of the party's receipt of the determination. Note, appeals will only be considered if based on one of the following:

A. procedural irregularity that affected the outcome of the matter (e.g., material deviation from established procedures);
B. new evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made that could affect the outcome of the matter; or
C. the Title IX Officer, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant(s) or Respondent(s) that affected the outcome of the matter. and

Both parties shall have five (5) days after the submission of an appeal to submit a written statement in support of, or challenging the decision-maker's determination. The governing body representative will issue a written decision describing the result of the appeal and the rationale for the result within forty-five (45) days. The governing body representative's decision will be provided simultaneously to the parties.

Nothing herein shall prevent the Superintendent (or the Board when the Superintendent is the Respondent) from imposing any remedy, including disciplinary sanction, while the appeal is pending.

Retaliation

The Corporation prohibits retaliation against persons who report, testify, assist, or participate or refuse to participate in any manner in an investigation, proceeding, or hearing. Retaliation includes intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX..

Complaints alleging retaliation may be filed according to the grievance process set forth above.

Confidentiality

The Corporation will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a Formal Complaint of Sexual Harassment, any Complainant, any individual who has been reported to be the perpetrator of sex discrimination, any Respondent, and any witness, except as may be permitted by the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. 1232g, or FERPA's regulations, 34 CFR part 99, or as required by law, or to carry out the purposes of 34 CFR part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the Corporation's obligation to maintain confidentiality shall not impair or otherwise affect the Complainant's and Respondent's receipt of the information to which they are entitled related to the investigative record and determination of responsibility).

Application of the First Amendment

The Board will construe and apply this policy consistent with the First Amendment to the U.S. Constitution. In no case will a Respondent be found to have committed Sexual Harassment based on expressive conduct that is protected by the First Amendment.

Record-keeping

The Corporation will maintain records from an investigation, determination, appeal, and informal resolution for seven (7) years.

Reports otherwise required by Law

These procedures do not affect or alleviate mandatory reporting required by state or federal law- for example, reporting of suspected child abuse or neglect to law enforcement or Department of Child Services.

Legal
I.C. 31-33-5-1
I.C. 20-33-8
20 U.S.C. 1092(F)(6)(A)(v)
20 U.S.C. 1400 et seq., The Individuals with Disabilities Education Act of 2004 (IDEA), as amended
20 U.S.C. 1681 et seq., Title IX of the Education Amendments of 1972 (Title IX)
34 C.F.R. Part 106
34 U.S.C. 12291(a)(10)
34 U.S.C. 12291(a)(8)
34 U.S.C. 12291(a)(30)
42 U.S.C. 1983
42 U.S.C. 2000c et seq., Title IV of the Civil Rights Act of 1964
42 U.S.C. 2000d et seq.
42 U.S.C. 2000e et seq.
OCR's Revised Sexual Harassment Guidance (2001)

Pesticide Use at Schools Rule – 357 IAC 1-16

The purpose of Rule 357 IAC 1-16 is to minimize the potential for pesticide exposure to students at schools. This rule is put in place to establish requirements for those who apply pesticides at schools, to establish restrictions on the use and storage of pesticides at schools, to establish a record keeping requirement for pesticides applied at schools, and to establish a parent, guardian, and staff registry and notification requirement for pesticides applied at schools.

Typical facility maintenance requires the use of pesticides from time to time. Effective pest management and appropriate landscaping maintenance and turf care involve the use of pesticides. Although we are not able to eliminate the use of pesticides completely, we will make every effort possible to apply these types of products during the summer months and/or during other extended break periods.

FCS is committed to the safety of all students and staff. As part of the rule, FCS must provide 48 hours advance notice before applying pesticides. FCS will notify all registered parents, guardians, and staff members of these applications. To request notification you must register in the office at your school building. The registry will ask for your name, phone number, and email address. You may request to be added to the registry at any time during the year.

For more information please contact Benji Betts, Director of Operations, at 317-346-8741 or at bettsw@franklinschools.org.

Annual AHERA Notification

Under the Asbestos Hazard Emergency Response Act (AHERA), Franklin Community School Corporation is required to notify, in writing, all parents, guardians, and staff, on an annual basis, each school year, and file a copy of the notice in the management plan. The notice must advise that the management plan is available for inspection, without cost or restriction during normal business hours.

Notification of Asbestos Removal Projects:

1. No removal projects are planned for the 2026-2027 school year.
2. Cost estimates have been acquired for the removal of all remaining asbestos containing materials. FCS will plan future budgets to complete abatement projects.

Operations & Maintenance:

1. 6-month surveillance inspections for all buildings containing asbestos materials.
    - Union Elementary – Boiler Room, Pipe Insulation
    - Webb Elementary – Boiler Room, Floor Tile
2. Inspections were completed by Astesco Laboratory, Inc. insuring the asbestos contained in the above listed buildings remains in safe condition for the occupants of such buildings.

A look ahead:
FCSC will continue diligent efforts to manage and control existing asbestos containing materials.

If further information is needed contact Benji Betts, Executive Director of Operations, at 317-346-8741 or at bettsw@franklinschools.org.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Franklin Community Schools ("School") receives a request for access.

Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

   Parents or eligible students who wish to ask the [School] to amend a record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

   One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

   Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, SW
   Washington, DC 20202

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Franklin Community Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Franklin Community Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Franklin Community Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- School publications or promotions, both in print and online
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide

military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Franklin Community Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by August 23rd, 2015. Franklin Community Schools has designated the following information as directory information:

-Student's name
-Address
-Telephone listing
-Electronic mail address
-Photograph
-Date and place of birth
-Major field of study
-Dates of attendance
-Grade level
-Participation in officially recognized activities and sports
-Weight and height of members of athletic teams
-Degrees, honors, and awards received
-The most recent educational agency or institution attended
-Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(*1*) - (a)(1)(i)(B)(*2*) are met. (§ 99.31(a)(1))

- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))

- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))

- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))

- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))

- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))

- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))

- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10)
- Information the school has designated as "directory information" under § 99.37. (§ 99.31(a)(11))

Library Media Center Policy

Student library information is considered part of a student's record. Per the Family Educational Rights & Privacy Act (FERPA), parents and/or guardians have access to this information, which is true for all student records. Library information, like other student records, cannot be shared with other parties without a legitimate need to know. Parents have the ability to access their child's library check-out records by logging into Destiny with their child's Chromebook login information.

Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

• Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

•Receive notice and an opportunity to opt a student out of –

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

•Inspect, upon request and before administration or use –

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law. **Franklin Community School Corporation will/has develop[ed] and adopt[ed]]** policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. **Franklin Community School Corporation** will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. **Franklin Community School Corporation** will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. **Franklin Community School Corporation** will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

•Collection, disclosure, or use of personal information for marketing, sales or other distribution.
•Administration of any protected information survey not funded in whole or in part by ED.

•Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5901

PARENTAL ACCESS TO INSTRUCTIONAL MATERIAL AND SURVEYS
Board Policy C225

The Board of School Trustees respects the privacy rights of parents and students. No student shall be required, without prior written consent of the student (if an adult, or an emancipated minor) or, if an unemancipated minor, their parents, to participate in any personal analysis, evaluation, or survey that reveals attitudes, habits, traits, opinions, beliefs, or feelings concerning:

1. political affiliations or beliefs of the student or the student's parent;
1. religious beliefs, affiliations, or practices of the student or the student's parent;
1. mental or psychological conditions of the student or the student's family;
1. sexual behavior or attitudes;
1. illegal, anti-social, self-incriminating, or demeaning behavior;
1. critical appraisals of other individuals with whom the student has a close family relationship;
1. legally recognized privileged or confidential relationships, such as those of lawyers, ministers, or physicians; or
1. income (except as required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Parents may inspect any materials used in conjunction with any such survey, analysis, or evaluation by contacting the building principal. The school corporation will post a copy of each personal analysis, evaluation, and survey personal analysis, evaluation, or survey conducted by a third-party vendor that reveals, identifies, collects, maintains, or attempts to affect attitudes, habits, traits, opinions, beliefs, or feelings on the school corporation's website.

Parents have the right to inspect, upon request, all instructional materials used as part of the educational curriculum of the student. Instructional materials include teachers' manuals, student texts, films, tapes, or other digital materials. The term does not include academic tests or assessments.

Further, parents of minor unemancipated students, and adult/emancipated students, as applicable, will be provided with two requests for written consent before a personal analysis, survey, or evaluation provided by a third party vendor that reveals, identifies, collects, maintains, or attempts to affect attitudes, habits, traits, opinions, beliefs, or feelings is administered or distributed by the school to the student. The consent form must accurately summarize the contents and nature of the personal analysis, evaluation, or survey that will be provided to the student, include an explanation of the reasons that the school corporation or qualified school is administering the personal analysis, evaluation, or survey, and indicate that a parent of a student or an adult/emancipated minor student has the right to review and inspect all materials related to the personal analysis, evaluation, or survey. The written consent form may be sent in an electronic format.

If the parent of the student or the adult/emancipated student, as applicable, does not respond to the written request provided by the school corporation within twenty-one (21) calendar days after receiving the request, the school corporation shall provide the parent of the student or an adult/emancipated minor student, a written notice requesting that the parent of the student or the adult/emancipated minor student indicate, in a manner prescribed by the school corporation, whether the parent or student consents to the personal analysis, evaluation, or survey; or declines the personal analysis, evaluation, or survey. If the school corporation does not receive a response within ten (10) days after the notice, the student will receive the personal analysis, evaluation, or survey unless the parent or the adult/emancipated student subsequently opts out of the personal analysis, evaluation, or survey for the student.

If the school uses a third-party vendor for such a survey or evaluation, the third-party vendor and the school corporation may not record, collect, or maintain the responses to or results of the analysis, evaluation, or survey in a manner that would identify the responses or results of an individual student. Any contract with the third-party vendor must contain a breach of contract clause if the vendor fails to comply with this policy. If a student does not participate in the personal analysis, evaluation, or survey, the school corporation or qualified school shall provide the student with alternative academic instruction during the same time frame that the personal analysis, evaluation, or survey is administered.

The provisions of this policy concerning personal analyses, evaluations, and surveys conducted by third party vendors do *not* apply to:

1. An academic test or academic assessment, scoring keys, or other tools directly related to measuring a student's academic performance in understanding a particular curricular subject matter, as prescribed by the Indiana Department of Education.
2. A career aptitude or career interest survey.

3. An assessment or screening instrument administered by a third party employed, licensed school psychologist, or social worker, clinical social worker, marriage and family therapist, or mental health counselor licensed under IC 25-23.6, *if* the third party provider is referred by school personnel in a crisis situation in which the school personnel and the third party provider reasonably believe that the student is in immediate danger of self-harm, harming another person, or experiencing harm resulting from abuse or neglect.
4. An assessment, screening instrument, or evaluation survey administered by a third party employed licensed school psychologist, or social worker, clinical social worker, marriage and family therapist, or mental health counselor licensed under IC 25-23.6; who has received a consent for services from a student, if the student is an adult or emancipated minor, or parent of a student, if the student is an unemancipated minor.
5. A survey or evaluation administered to a student of a school by a third party vendor that gauges or attempts to gauge student satisfaction with or participation in the school's programming, technology platform, or approved curriculum.

Parents or eligible students may utilize the procedure for grievances in guideline C225-R if they have concerns regarding the implementation of this policy as to a personal analysis, survey, or evaluation provided by a third party that reveals, identifies, collects, maintains, or attempts to affect attitudes, habits, traits, opinions, beliefs, or feelings.

Human Sexuality Curriculum
Before a school may provide a student with instruction on human sexuality, the school must provide the parent of the student or the student (if an adult, or an emancipated minor), with a written request for consent of instruction. A consent form provided to a parent of a student or a student must accurately summarize the contents and nature of the instruction on human sexuality that will be provided to the student and indicate that a parent of a student or an adult or emancipated minor student has the right to review and inspect all materials related to the instruction on human sexuality. The written consent form may be sent in an electronic format. The parent of the student or the student (if an adult, or an emancipated minor), may return the consent form indicating that the parent of the student or the adult or emancipated student either consents to or declines instruction.
If a student does not participate in the instruction on human sexuality, the school shall provide the student with alternative academic instruction during the same time frame that the instruction on human sexuality is provided.
If the parent of the student or the student (if an adult, or an emancipated minor), does not respond to the written request provided by the school within twenty-one (21) calendar days after receiving the request, the school shall provide the parent of the student, or the student (if an adult, or an emancipated minor), a written notice requesting that the parent of the student, or the student (if an adult, or an emancipated minor), indicate, in a manner prescribed by the school, whether the parent of the student or the adult or emancipated student either consents to or declines instruction.
A notice provided to a parent of a student or a student must accurately summarize the contents and nature of the instruction on human sexuality that will be provided to the student and indicate that a parent of a student or an adult or emancipated minor student has the right to review and inspect all materials related to the instruction on human sexuality. The notice may be sent in an electronic format. If the school does not receive a response within ten (10) days after the notice, the student will receive the instruction on human sexuality unless the parent or the adult or emancipated student subsequently opts out of the instruction for the student.

Personal Information
The Board will not allow the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).

Notice to Parents
The Superintendent is directed to provide notice directly to parents of students enrolled in the Corporation of the substantive content of this policy at least annually at the beginning of the school year, and within a reasonable period of time after any substantive change in this policy. In addition, the Superintendent is directed to notify parents of students in the Corporation, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when the administration of any survey by a third party that contains one or more of the items described in 1 through 8 above are scheduled or expected to be scheduled.
For purposes of this policy, the term "parent" includes a legal guardian or other person standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child).

IC 20-30-5-17
IC 20-26-21-1 et sec.
20 U.S.C.§1232h(c)
34 C.F.R. §98.3

Franklin Community School Corporation
Adopted: 1-8-24