

Regular Meeting

Monday, July 13, 2026 7:00 PM

District Support Center, 715 W. Platte Avenue, Fort Morgan, CO 80701

1. OPENING ACTIVITIES

1.A. Call to Order

1.B. Roll Call

1.C. Pledge of Allegiance

1.D. Approval of Previous Minutes

1.E. Agenda Changes; Approval of Agenda

2. SPECIAL PRESENTATION

Speaker (s) : Mr. Greg Edson

3. OPPORTUNITY FOR THE AUDIENCE

4. REPORTS

4.A. Board of Education

Speaker (s) : Mrs. Nancy Hopper, Board President

4.B. Superintendent- Interim

Speaker (s) : Mr. Jason Frasco

4.C. Assistant Superintendent of Curriculum and Assessment

Speaker (s) : Dr. Rena Frasco

4.D. Assistant Superintendent of Human Resources

Speaker (s) : Mr. Jason Frasco

4.E. Chief Financial Officer

Speaker (s) : Ms. Toni Miller

5. DISCUSSION ITEMS

5.A. Policies - District Revisions - Third Reading

5.B. Policy KBA, District Title I Parent and Family Engagement - District Revision - Second Reading

5.C. Policies - District Revisions - First Reading

5.D. Policies - District Policy Exhibits to Retire

5.E. 2026-2027 Handbooks

5.F. FFA Officer Retreat Request

6. CONSENT AGENDA

6.A. Personnel Action Report

6.B. Claims: Check Summary Report

6.C. Approval of Consent Agenda

7. ACTION ITEMS

7.A. Policies - District Revisions - Third Reading

7.B. Policies - District Policy Exhibits to Retire

7.C. 2026-2027 Handbooks

7.D. FFA Officer Retreat Request

8. ADVANCED PLANNING

8.A. The 2026 CASE Conference is July 29-31, 2026.
The conference is in Breckenridge, Colorado.

8.B. The 2026-2027 Beginning of the School Year
Schedule is attached.

8.C. The next Board of Education Meeting is August
17, 2026.

8.D. The CASB Regional Meeting will be held at the
District Support Center on August 19, 2026 at
6:00PM

8.E. The first day of the 2026-2027 school year is
Tuesday, August 11, 2026.

9. CLOSING ACTIVITIES

9.A. Adjournment

**BOARD OF EDUCATION
JUNE 15, 2026
MINUTES**

OPENING ACTIVITIES

A. Call to Order

The Board of Education of Morgan County School District Re-3 met in regular session at 7:00 p.m. on June 15, 2026, in the Board Room at the District Support Center with the following members present: Mrs. Christi Chisum, Mrs. Nancy Hopper, Dr. John Prouty, Mrs. Mindy Smith, and Mrs. Sarah Whitney. Also, present were Mr. Rob Sanders, Superintendent; Mr. Jason Frasco, Assistant Superintendent; Dr. Rena Frasco, Assistant Superintendent; and Ms. Toni Miller, Chief Financial Officer. Mrs. Amy Grantham and Mrs. Kati Jess were absent.

B. Approval of Previous Minutes

Dr. John Prouty made a motion to approve the minutes from the regular meeting on May 4, 2026, as presented. Mrs. Mindy Smith seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

C. Agenda Changes; Approval of Agenda

Mrs. Mindy Smith made a motion to approve the agenda as presented. Mrs. Christi Chisum seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

SPECIAL PRESENTATION

A. 2026-2027 Budget - Ms. Toni Miller

Ms. Toni Miller presented the proposed budget for the 2026–2027 fiscal year, highlighting that the administration successfully achieved a balanced budget (\$0\$ net balance) despite initial economic uncertainties.

Key Highlights & Expenditures:

- **Fund Distribution:** New graphical data illustrates that 58% of expenditure is dedicated to instructional services.
- **Revenue Sources:** The state revenue accounts for 71% of total funding.
- **Enrollment Projections:** The budget conservatively factors in a projected decline of 42 students.
- **Instructional Spending:** Due to strategic board and administrative decisions, instructional services spending is down \$1.4 million compared to the 2024–2025 actuals, stabilizing the overall general fund.

Capital Projects & Reserve Funds:

- **Pioneer Project:** The revenue detail includes \$1,684,000 in capital financing earmarked for the Pioneer Project. This is balanced by an identical expenditure under the equipment/capital reserve line item, resulting in a net-zero impact on the general fund.

- Fund 17 (Capital Reserve): This fund receives an annual general fund allocation. For the upcoming year, the Pioneer lease totals \$487,000 out of a \$519,000 allocation, leaving a small contingency balance.

Fund Balance Drawdowns:

Only two funds will require draws from their beginning fund balances:

- Insurance Fund: \$100,000 will be utilized to cover premiums, reducing an intentionally built-up surplus.
- Preschool Fund: \$20,000 will be used to cover a minor deficit, leaving a healthy remaining fund balance of \$210,000.

Ms. Toni Miller expressed confidence that the budget is robust, realistic, and positions the District for a successful fiscal year.

OPPORTUNITY FOR AUDIENCE

None

REPORTS

A. Board – Mrs. Nancy Hopper

Mrs. Nancy Hopper received a final update following the conclusion of the legislative session on May 12, 2026

- Mrs. Nancy Hopper attended a wrap-up webinar on May 20th/21st covering the final outcomes of the session.
- Resources: A comprehensive summary article was shared via a link in the meeting materials detailing the major legislative updates and final session conclusions.

B. Superintendent – Mr. Rob Sanders

There was not a report from Mr. Rob Sanders

C. Assistant Superintendent Curriculum/Assessment – Dr. Rena Frasco

1. Salud Family Health Partnership Update (Dental Services)

Dr. Rena Frasco reviewed the annual impact report provided by the Salud Dental Project.

- Impact & Value: The partnership continues to provide critical dental care exclusively to students, with the high school alone receiving approximately \$139,000 in dental care value. Services include routine cleanings and fluoride applications.
- Expanded Services: It was noted that Salud recently expanded its student support by hiring a new behavioral health specialist during the final months of the school year.

2. Lincoln High School (Alternative Education Campus) Performance Measures

Dr. Rena Frasco reviewed three specific documents regarding Lincoln High School's status as an Alternative Education Campus (AEC).

- Performance Trends: The NWEA data tracking from 2022 to the present indicates significant upward trends in performance, overcoming past data challenges.

- School Improvement & Accountability:
 - Lincoln High School remains "on the clock" with the state, prompting the district's application for the Empowering School Improvement grant work.
 - Consultant Cindy Ward recently completed a holistic review report. She will continue working alongside the Lincoln High School administration this fall to support implementation strategies and assist in drafting the Unified Improvement Plan (UIP).
- Academic Metrics: Credit course completion was the only performance measure that experienced a decline in 2026; administration will continue to monitor this area closely.
- State Deadlines: Superintendent Nancy Hopper will sign off on the measures for state submission. Accountability data from the state is expected in late August for most schools, and by mid-September for AECs. The final UIP is due in October.

Dr. Rena Frasco extended formal commendations to the leadership and staff at Lincoln High School for their hard work and dedication. Special recognition was given to the school's 11 graduates this year, with members highlighting the success of the recent graduation ceremony.

D. Assistant Superintendent Human Resources – Mr. Jason Frasco

Mr. Jason Frasco

1. Hiring and Staffing Update

Mr. Jason Frasco presented the Personnel Action Report, noting an increase in volume due to the peak hiring season. Current active postings include:

- Certified: 16 vacancies
- Classified: 7 vacancies
- Athletics: 1 coaching vacancy
- Standard continuous recruitment for substitute positions remains ongoing.

Memorandums of Understanding (MOUs)

The collective bargaining agreements and compensation packages for all staff classification groups were presented for approval. Key highlights include:

- Salary Adjustments: A 1% across-the-board cost-of-living adjustment, with eligible staff permitted to take vertical and horizontal steps and lanes.
- Benefits: The district will continue to cover health benefits at 10.5%, including a \$750 contribution to Health Savings Accounts (HSA) or Health Reimbursement Arrangements (HRA).
- Duty Bonuses: Standard on-duty bonuses will remain in effect.
- Schedule Adjustment: An updated agreement allows staff to depart early on the final workday of the week (e.g., Fridays) once students have safely vacated the building, even if it falls prior to the standard contractual end time of 4:15 PM.

Pending Board approval tonight, employment contracts reflecting the updated salary structures and schedules will be issued to staff tomorrow.

E. Chief Financial Officer - Ms. Toni Miller

There was not a report from Ms. Toni Miller

DISCUSSIONS ITEMS

A. Policies - District Revisions – Third Reading

These Policies were presented for the third reading with no discussion.

- GCDB, Administrative Staff Annual Leave and Holidays
- IC ICA, School Year School Calendar Instruction Time

B. Policies - District Revisions - Second Reading

These Policies were presented for the second reading with no discussion.

- KBA-E, School-Level Title I Parent and Family Engagement
- KCD, Gifts Donations to Schools
- KDB, Public's Right to Know Freedom of Information
- KDBA, Parent Notification of Employee Criminal Charges
- KDB-R, Public's Right to Know Freedom of Information
- KDDA, Press Releases, Conferences, and Interviews
- KDDA-R, Official Spokespersons
- KE, Public Concerns and Complaints
- KE-R, Public Concerns and Complaints
- KF, Community Use of School Facilities
- KF-R, Community Use of School Facilities
- KHB, Advertising Revenue Enhancement
- KHC, Distribution Posting of Promotional Materials
- KHC-R, Distribution Posting of Noncurricular Materials
- KI, Visitors to Schools
- REQUEST TO RETIRE
- RETIRE.KBE, Relations with Parent Organizations
- RETIRE.KDCA, Use of Student in Public Information Program
- RETIRE.KDEA-R, Crisis Management Communications

C. Policies - District Revision - First Reading

This Policy was presented for the first reading with no discussion.

- KBA: District Title I Parent and Family Engagement

The Board reviewed the proposed MOUs and salary schedules for the 2026–2027 school year for the following employee groups:

D. MASAP (Morgan Association of Supervisory and Administrative Personnel) MOU and Salary Schedule

- E. FMEA (Fort Morgan Education Association) MOU and Salary Schedule
- F. ACP (Association of Classified Personnel) MOU and Salary Schedule
- G. Professional / Technical Salary Schedule

H. Alternative Education Campus (AEC) Verification of Assessment Measures

There was no discussion about the AEC verification of Assessment Measures for Lincoln High School for the 2026-2027 School year.

CONSENT AGENDA

- A. Personnel Action Report
- B. Claims and Accounts
- C. Approval of Consent Agenda

Mrs. Mindy Smith made a motion to approve the consent agenda as presented. Mrs. Christie Chisum seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

ACTION ITEMS

- A. Consideration to Approve the Appropriating Resolution to Adopt the 2026-2027 Budget

Dr. John Prouty made a motion to approve The Appropriating Resolution to Adopt the 2026-2027 Budget. Mrs. Mindy Smith seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

- B. Consideration to Approve Resolution to Approve Spending the Funds from the Beginning Fund Balance

Mrs. Mindy Smith made a motion to approve The Resolution to Approve Spending the Funds from the Beginning Fund Balance. Mrs. Christie Chisum seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

- C. Consideration to Approve The MASAP Memo of Understanding and MASAP Salary Schedule for the 2026-2027 School Year

Dr. John Prouty made a motion to approve The MASAP Memo of Understanding and MASAP Salary Schedule for the 2026-2027 School Year. Mrs. Mindy Smith seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

- D. Consideration to Approve FMEA Memo of Understanding and FMEA Salary Schedule for the 2026-2027 School Year

Mrs. Mindy Smith made a motion to approve The FMEA Memo of Understanding and FMEA Salary Schedule for the 2026-2027 School Year. Dr. John Prouty seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

E. Consideration to Approve The ACP Memo of Understanding and ACP Salary Schedule for the 26-27 School Year

Dr. John Prouty made a motion to approve ACP Memo of Understanding and ACP Salary Schedule for the 26-27 School Year. Mrs. Mindy Smith seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

F. Consideration to Approve The Professional Technical Salary Schedule for the 2026-2027 School Year

Mrs. Christie Chisum made a motion to approve The Professional Technical Salary Schedule for the 2026-2027 School Year. Mrs. Mindy Smith seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

G. Consideration to Approve 2026-2027 School Handbooks

Dr. John Prouty made a motion to approve the 2026-2027 School Handbooks. Mrs. Christie Chisum seconded the motion. The approved Handbooks are:

- Sherman Language School
- Baker Elementary
- Columbine Elementary
- Green Acres Elementary
- Pioneer Elementary
- Lincoln High School
- Gifted and Talented

On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

H. Consideration to Approve Policies - District Revisions - Third Reading

Mrs. Mindy Smith made a motion to approve Policies - District Revisions - Third Reading. Mrs. Christie Chisum seconded the motion. The approved Policies are:

- GCDB, Administrative Staff Annual Leave and Holidays
- IC ICA, School Year School Calendar Instruction Time

On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

I. Consideration to Approve Lincoln High School Alternative Education Campus

Dr. John Prouty made a motion to approve Lincoln High School Alternative Education Campus for the 2026-2027 School Year. Mrs. Mindy Smith seconded the motion. On Roll Call vote, "AYE" 5; "NAY" 0; "ABSTAIN" 0; "ABSENT" 2. Motion carried.

ADVANCED PLANNING

- A. The next Board of Education Meeting is July 13, 2026.
- B. The Summer CASE (Colorado Association of School Executives) Conference is July 29-31, 2026.
- C. The first day of the 2026-2027 school year is Tuesday, August 11, 2026.

ADJOURNMENT

The regular meeting adjourned at 7:20 p.m.

Respectfully submitted,

Kati Jess, Board Secretary

Nancy Hopper, Board President

/bs

Fort Morgan High School

Athletic Jersey Retirement Policy

Purpose

The Fort Morgan High School Athletic Jersey Retirement Program is established to recognize and honor student-athletes whose accomplishments have brought extraordinary distinction to Fort Morgan High School, its athletic programs, and the community. Jersey retirement is the highest athletic honor bestowed by Fort Morgan High School and is reserved for truly exceptional individuals whose achievements represent the highest standards of excellence, character, leadership, and sportsmanship.

Philosophy

Fort Morgan High School believes that no individual owns a jersey number. While a retired jersey honors an athlete's remarkable accomplishments, the jersey number will remain available for future Mustang student-athletes to wear with pride and responsibility. The retired jersey serves as a permanent reminder of excellence while allowing future generations to build upon the tradition.

Eligibility Requirements

A nominee must have graduated from Fort Morgan High School and meet **at least one** of the following criteria:

1. Professional Athletic Achievement

The athlete competed professionally in the sport for which they are being honored. Professional participation includes:

- Signing a professional contract with a recognized professional sports organization; or
- Competing in an officially recognized professional league.

2. Colorado's Highest Athletic Honors

The athlete earned one or more of Colorado's highest individual athletic recognitions, including but not limited to:

- The **Gold Helmet Award**, recognizing Colorado's outstanding high school football player for excellence in athletics, leadership, character, and academics.
- The **Freddie Steinmark Award**, presented by the Colorado High School Coaches Association to one of Colorado's most outstanding multi-sport student-athletes demonstrating excellence in athletics, academics, leadership, and community service.

Equivalent statewide honors in other sports may also be considered if they represent the highest individual recognition available in Colorado.

3. Exceptional Student-Athlete Achievement

An athlete whose accomplishments significantly exceed normal standards of excellence through a combination of:

- Extraordinary athletic performance.
- State championship success or record-setting accomplishments.
- Outstanding leadership and sportsmanship.
- Exceptional academic achievement.
- Positive representation of Fort Morgan High School throughout high school and beyond.
- Lasting impact on the athletic program and school community.

Exceptional achievement shall be reserved for individuals whose accomplishments are widely regarded as among the greatest in Fort Morgan High School athletic history.

Nomination Process

1. Nominations may be submitted by:
 - Former coaches
 - School administrators
 - Athletic Department staff
 - Alumni
 - Booster Club representatives
 - Community members
 2. Each nomination shall include:
 - Letter of nomination.
 - Athletic accomplishments.
 - Academic achievements.
 - Leadership and community involvement.
 - Supporting documentation, statistics, awards, and honors.
-

Jersey Retirement Committee

The Athletic Jersey Retirement Committee shall review all nominations and make recommendations.

The committee shall consist of:

- Athletic Director (Chair)
- Principal
- One current varsity head coach
- One retired coach or administrator
- One Fort Morgan High School alumnus
- One representative from the Athletic Booster Club

The committee may consult additional individuals when appropriate.

Selection Process

- The committee will review nominations annually.
 - Approval requires a minimum **two-thirds (2/3) majority vote** of the committee.
 - The committee reserves the right to decline all nominations during any given year.
 - Selection is based on the total body of athletic accomplishments, leadership, character, and impact on Fort Morgan High School athletics.
-

Waiting Period

To allow for appropriate perspective on an athlete's legacy, nominees shall normally be considered no earlier than **five (5) years after graduation** from Fort Morgan High School.

The committee may waive the waiting period for extraordinary professional accomplishments or exceptional circumstances.

Recognition

Recipients shall be honored through:

- A formal jersey retirement ceremony.

- Permanent display of the retired jersey in Fort Morgan High School athletic facilities.
- Recognition on the Athletic Hall of Honor display.
- A commemorative plaque or banner recognizing the athlete's accomplishments.

Jersey Number Usage

The jersey itself shall be retired in honor of the recipient; however, **the jersey number will remain eligible for assignment to future Fort Morgan High School student-athletes.**

Current athletes who wear a retired jersey number are expected to uphold the tradition of excellence established by those who came before them.

Final Authority

The Athletic Jersey Retirement Committee reserves the right to interpret this policy and make recommendations to the Principal. Final approval of all jersey retirements rests with the Principal and Athletic Director.



LEGISLATIVE SUMMARY 2026

A summary of bills from the 2026 Colorado legislative session affecting Colorado school districts, prepared by the Colorado Association of School Boards.



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Please contact any member of the Advocacy Team if you have suggestions, concerns, or other ideas on how the presentation of this information could be helpful to you as an advocate for Colorado's children. Thank you for your support and advocacy on behalf of the students in Colorado public schools.

CASB LEGISLATIVE PROCESS

CASB advocates for K-12 education at the capitol each year, with the collaboration of our members and partners. Each year, CASB develops legislative priorities through CASB's Resolutions Process.

1. Each summer, CASB issues a Call for Resolutions request to every member school board as an opportunity to provide input on public education issues for the next legislative session. This year's deadline is Friday, July 25, 2026, by 5:00 pm. CASB compiles the proposed resolutions, prepares research data, and distributes the information to the Legislative Resolutions and Advocacy Committee (LRC).
2. The members of CASB's Legislative Resolutions and Committee (LRC) review the submitted resolutions and develop recommendations to be considered at CASB's Annual Delegate Assembly.
3. The CASB Delegate Assembly will meet on Saturday, September 12, 2026, during CASB's Fall Conference and Delegate Assembly where delegates will adopt resolutions. The Delegate Assembly is the foundation of CASB's governance structure, provides critical direction to CASB when it represents members' interests before state and national policymakers, and is the official body that establishes CASB's legislative "roadmap" for issues critical to public education for the foreseeable future.

OVERVIEW

This Legislative Summary includes a list of the bills CASB was registered on behalf of our members. Please note the following process CASB uses to register on bills and what our registration means:

Why do we register?

Colorado law requires that a professional lobbyist register with the Secretary of State on a bill before speaking to legislators about a specific piece of legislation. The options for registration include: "support," "monitor," "amend," or "oppose." CASB complies with that law by ensuring that its lobbyist, Matt Cook, is registered before advocating a position with legislators.

What do the different terms mean?

Individual organizations with a lobbying presence may interpret these terms differently, but from CASB's standpoint, we define these terms when registering on legislation as follows:

Support: CASB registers in support of bills that promote the beliefs and resolutions as adopted by the CASB Delegate Assembly. Registration in support of a bill does not

mean that the bill cannot be improved, or that we do not have concerns about some provisions. It does mean that, on balance, we believe the positives outweigh any concerns. A registration in support of a bill means that CASB may continue to work with legislators to improve the bill.

Monitor: CASB takes a monitor position on bills for three possible reasons. First, CASB is truly neutral on the bill. This could mean that while the bill impacts school boards and the districts they serve, we do not have strong guidance on a position to take. Second, CASB could decide to monitor a bill because the motivation or underlying reason for the bill is unclear. In this case, CASB registers to permissibly ask questions about legislative intent. Finally, CASB could take a monitor position on a bill because the bill needs work before CASB could determine whether to take a position of support or oppose.

Amend: CASB takes an amend position on bills that need work before CASB could determine whether to take a position of support or oppose. By taking a position of amend, CASB may work with legislators to make changes or amendments that would change our position.

Oppose: CASB takes a position of oppose on bills that clearly contradict the beliefs and resolutions adopted by the CASB Delegate Assembly. By taking a position of oppose, CASB may work with legislators to make changes or amendments that would change our position.

How does CASB decide its position on specific bills?

The beliefs and resolutions adopted by the CASB Delegate Assembly guide the internal decision-making process for CASB's positions on bills. CASB staff review introduced bills and offer feedback on the position that the organization should take to CASB's Legislative Resolutions and Advocacy Committee (LRAC). The CASB Legislative Resolutions Committee reviews resolutions presented by CASB members and develops recommendations to be considered at CASB's Annual Delegate Assembly. It also meets during the legislative session for a briefing on legislative issues and to determine CASB's position on individual pieces of legislation. The committee is made up of at least one school board member from each CASB region.

In the political process, registering "support," "monitor," "amend," or "oppose" is a required gateway for your CASB lobbyist to engage with legislators and represent the needs of members. We welcome questions about bills or our position on a bill throughout the legislative session and encourage members to get involved in our advocacy efforts.

ACCOUNTABILITY & GOVERNANCE

SB26-059:

Multiple Elected Offices

<https://leg.colorado.gov/bills/sb26-059>

Beginning with the First Regular Session of the Seventy-Sixth General Assembly, a member of the General Assembly is prohibited from holding any other elected offices while serving as a member of the General Assembly.

This bill is effective January 27, 2027.

POLICY IMPACT: There is no impact on CASB's sample policies.

SB26-103

At Risk Public Schools Program and Public Accountability

<https://leg.colorado.gov/bills/sb26-103>

Before July 1, 2027, school districts and charter schools are required to adopt an Achieving Community Commitment to Equitable School Success (ACCESS) policy that directs additional resources and support toward at-risk public-school students. The district's policy is intended to describe services offered to at-risk students, which may include the utilization of community-school-based learning programs, wraparound services, after-school programs, and/or tutoring services, among other community-focused programs. A district that is already participating in a performance, improvement, priority improvement, or turnaround plan that directs resources and supports to at-risk students is deemed to have satisfied the policy's requirements.

This bill was effective June 3, 2026.

POLICY IMPACT: CASB Sample Policy DBD—Determination of Budget Priorities will be reviewed and revised as necessary to comply with the bill.

SB26-131

Sports Betting Protections

<https://leg.colorado.gov/bills/sb26-131>

The bill creates certain requirements and prohibitions related to sports betting. As it relates to school-aged children, sports betting operations or its marketing affiliates are prohibited from creating content clearly meant to target persons under 21 years old.

This bill is effective August 12, 2026.

POLICY IMPACT: There is no impact on CASB's sample policies.

SB26-189

Automated Decision Making Technology

<https://leg.colorado.gov/bills/sb26-189>

Senate Bill 24-205, Colorado's AI Act, which created consumer protections in interactions with artificial intelligence systems, is repealed and its provisions are reenacted with new requirements regarding the use of automated decision-making technology (ADMT) in consequential decisions.

ADMTs are technologies that process personal data and use computation to generate output, including predictions, recommendations, classifications, rankings, scores, or other information that is used to make, guide, or assist a decision, judgment, or determination concerning an individual. A “consequential decision” is a decision that relates to an individual's access to, eligibility for, or compensation related to education, employment, housing, financial or lending services, insurance, health-care services, or essential government services.

ADMT deployers (including schools) are mandated to provide consumers with a clear and conspicuous notice at the point of interaction with a covered ADMT, and a plain language description of a covered ADMT's role within 30 days after the covered ADMT makes a consequential decision that results in an adverse outcome for the consumer. Consumers have the right to request personal data and correction of factually incorrect personal data used by a covered ADMT, and to request meaningful human review and reconsideration following a covered ADMT making a consequential decision resulting in an adverse outcome.

The Attorney General must adopt rules to clarify these post-adverse outcome disclosure requirements by January 1, 2027, and will enforce the bill through the Colorado Consumer Protection Act.

This bill is effective January 1, 2027.

POLICY IMPACT: CASB Sample Policy ADE—Innovation in Education will be reviewed and revised as necessary to comply with the bill. Boards may want to consider legal review of contracts with ADMT developers or a policy governing such contracts.

HB26-1191

Examination of School District Records

<https://leg.colorado.gov/bills/hb26-1191>

The bill repealed the previous requirement that the State Auditor annually examine a school district's records if it received State Education Fund money for Capital Construction projects for qualified charter schools and now allows the State Auditor to conduct such examination at the State Auditor's discretion.

This bill is effective August 12, 2026.

POLICY IMPACT: There is no impact on CASB's Sample Policies.

HB26-1299

Reducing Regulatory Burden on Education Providers

<https://leg.colorado.gov/bills/hb26-1299>

The bill requires the Colorado Bureau of Investigation to transmit a list of missing children to the CDE instead of to each school district and repeals the requirement for an LEP to have paper and pencil assessment policies for state-administered assessments in public schools.

School district or charter school networks with 1,200 students or fewer may submit a single plan to satisfy school plan requirements under the bill. The CDE is prohibited from mandating data collection requests to a school district, the state charter school institute, or a public school and from conditioning any benefit unrelated to a specific grant on the completion of such request.

This bill is effective August 12, 2026.

POLICY IMPACT: CASB Sample Policy IKA—Grading and Assessments, and the accompanying regulation IKA-R Grading and Assessments, will be reviewed and revised as necessary to comply with the bill.

EARLY CHILDHOOD EDUCATION

HB26-1050

Optional Individualized Readiness Plans

<https://leg.colorado.gov/bills/hb26-1050>

The bill makes it optional for LEPs to provide individualized readiness plans to kindergarten students who receive proficient scores on a school readiness assessment in each domain of an assessment administered by the LEP, unless one is requested by the student's parents or legal guardian. In the event a plan is prepared, LEPs are required to provide written notice to the parents or legal guardian.

The CDE is required to include, in its annual report to the Education Committees of the House of Representatives and the Senate, reporting about enrolled kindergarten students' school readiness from the previous year, on a statewide basis and to disaggregate the information based on specific characteristics.

This bill is effective August 12, 2026.

POLICY IMPACT: CASB Sample Policy ILBC—Early Literacy and Reading Comprehension, and the accompanying resolution ILBC-R—Procedures to

Implement the Colorado Read Act will be reviewed and revised as necessary to comply with the bill.

HB26-1193

Vision Tests for Pre-Kindergarten Students

<https://leg.colorado.gov/bills/hb26-1193>

The bill requires that school districts administer vision tests to all students in pre-kindergarten and updates terminology by replacing the word “sight” with the word “vision.”

This bill is effective August 12, 2026.

POLICY IMPACT: There is no impact on CASB's Sample Policies.

HB26-1282

Eliminate Duplicative Regulation of School Child Care Centers

<https://leg.colorado.gov/bills/hb26-1282>

The bill adds that care centers for school-age children operated on school district, district charter school, or institute charter school property are allowed to satisfy requirements for staff training or minimum square footage of floor space per child by providing to CDEC documented evidence of compliance with substantially similar requirements imposed by CDE unless CDE's requirements do not meet federal grants-in-aid requirements, in which case, CDEC shall require the child centers to meet federal grants-in-aid requirements.

The bill adds that a public health agency may provide certification to satisfy proof of valid certification of a playground facility and directs the CDEC to review the processes regarding materials waivers and undue hardship appeals at least annually.

This bill will be effective July 1, 2026.

POLICY IMPACT: CASB Sample Policy ADD—Safe Schools will be reviewed and revised as necessary to comply with the bill.

ELECTIONS

SB26-145

Charter School Involvement in Local Ballot Questions

<https://leg.colorado.gov/bills/sb26-145>

Under current law, subject to procedural requirements, a charter school that has capital construction needs may seek money to fund these needs by requesting that its Chartering School District (District) submit a ballot question to the district's voters

concerning a special mill levy; or include the Charter School's Capital Construction needs in the district's ballot question for bonded indebtedness or for an additional mill levy.

The bill requires a district that is considering submitting a ballot question or questions to its voters to solicit proposals from its charter schools about their capital construction needs and requires the district's board to notify the charter schools regarding whether it will include the charter school's capital construction needs in the district's ballot questions.

This bill was effective May 28, 2026.

POLICY IMPACT: CASB Sample Policy BBA—School Board Powers and Responsibilities will be reviewed and revised as necessary to comply with the bill.

FACILITIES

SB26-104

Require Key Boxes at School

<https://leg.colorado.gov/bills/sb26-104>

Each LEP is required to install an exterior key box that contains keys and other access control devices necessary for law enforcement agencies to access each building and room located on the school grounds. An LEP is not required to install an exterior key box at a school if the school has a key box that does not satisfy the requirements in the act and has an alternative plan and procedures to provide emergency access for local law enforcement, or the LEP applied for but does not receive a disbursement from the School Security Disbursement Program that may be used to install an exterior key box at the school. The contents of an exterior key box and the information contained therein are not a public record for the purposes of the Colorado Open Records Act.

This bill is effective August 12, 2026.

POLICY IMPACT: CASB Sample Policy ECA/ECAB—Security and Access to Buildings will be reviewed and revised as necessary to comply with the bill.

FINANCE

SB26-023

School Finance Act

<https://leg.colorado.gov/bills/sb26-023>

The School Finance Act for 2026 establishes funding levels for Colorado's school districts, with the base set for per pupil funding at \$8,900.40, an increase of \$208.60 from 2025. The average per-pupil funding is \$12,325 bringing the total statewide program funding to \$10.179 billion. In its second year of the new funding formula, the budget is funded at 30%.

For the 2026-27 budget year, a school district's funded pupil count will be calculated by determining the greater of the school district's pupil enrollment for the applicable budget year or the average of the district's pupil enrollment for the applicable budget year and the immediately preceding two budget years. The 2026-27 school year should be the last in which the old formula's averaging approach will be used, as the new pupil counts begin in a year when the new school finance formula is implemented at least 45%, estimated to occur in 2027-28.

The bill clarifies the hold harmless provision by specifying that for the 2026-27 school year, if a district's total program under the new formula is less than under the old formula, a district receives the greater of the old formula total program or their FY 2024-25 total program.

Beginning in 2027, and every two years thereafter, the biennial cost-of-living study must be completed by Legislative Council Staff by January 1, and LCS must certify new cost of living factors by January 31, with CDE sending the new factors to School Districts within 14 days.

This bill was effective May 28, 2026.

POLICY IMPACT: There is no impact on CASB's sample policies.

SB26-135

State Public K12 Education Funding

<https://leg.colorado.gov/bills/sb26-135>

The bill requires the Secretary of State to refer a ballot issue at the November 2026 General Election to seek voter approval for the State to retain and spend an amount of State Revenue equal to the amount of State Public K-12 Education Funding in excess of the limitation on State Fiscal Year spending and to increase State Public K-12 Education Funding by up to 2% for 10 years, beginning in the 2026-27 State Fiscal Year. Legislative Council Staff will determine the amount of State Public K-12 Education Funding.

A district may only use its positive factor funding for increasing teacher pay, improving teacher retention, lowering class sizes, and increasing access to career and technical courses.

The State Auditor is required to conduct and publish, for each State Fiscal Year that the State retains and spends State Revenues in excess of the limitation on State Fiscal Year spending, a Legislative Report that must include descriptions of the amount of State Revenues retained and spent, and how those revenues were expended.

Beginning August 1, 2027, the bill requires each LEP to post its actual expenditures of any positive factor acceleration amount, and any positive factor education

investment amount online for free public access in a format that can be downloaded and sorted.

Additional conforming amendments ensure that voter approval of the bill does not impact the expanded earned income tax credit, the family affordability tax credit, or the affordable housing financing fund.

This bill was effective May 18, 2026, and changes to statute are effective upon approval of voters on November 3, 2026.

POLICY IMPACT: There is no impact on CASB's sample policies.

HB26-1001

Development on Qualifying Properties

<https://leg.colorado.gov/bills/hb26-1001>

The bill allows school districts that own a qualifying real property of no more than five acres of land in a subject jurisdiction to sell it for residential development. It dictates affordable housing units for the purposes of the Statewide Affordable Housing Fund, and regulates development based on neighboring properties, building heights, number of dwelling units, and zoning regulations such as setbacks, parking, uses, and landscaping. A school district, as owner of a qualifying property, is required to notify the County Assessor that a subject jurisdiction has allowed the construction of a residential development on the qualifying property within the county.

This bill is effective December 31, 2027.

POLICY IMPACT: There is no impact on CASB's sample policies, but school boards who wish to sell property for affordable housing must develop a policy in accordance with the bill.

PERSONNEL

SB26-126

Licensure for Experienced Out-of-State Teachers

<https://leg.colorado.gov/bills/sb26-126>

This bill allows the CDE to issue a professional teacher license to a teacher with at least three years of successful teaching experience in another state or country for which CDE has granted reciprocity. The act eliminates the requirement that an applicant's successful teaching experience be within the previous seven years.

The bill also creates a temporary licensing process for teachers from States that participate in the "Interstate Teacher Mobility Compact" (Compact) in which CDE is required to issue an initial teacher license within 30 days of receiving a complete teacher license application from a person licensed by a Compact State when the

applicant passes a criminal history record check and holds an unencumbered eligible license issued by a Compact State that is equivalent to an eligible license in Colorado.

The CDE must publish an annual table showing how out-of-state licenses correspond to Colorado endorsement areas. The act repeals the temporary licensing process when CDE begins issuing licenses pursuant to the Compact.

This bill is effective August 12, 2026.

POLICY IMPACT: CASB Sample Policy GCFA—Hiring of Instructional Staff and GCG/GCGA—Part Time and Substitute Professional Staff Requirements will be reviewed and revised as necessary to comply with the bill.

SB26-153

Licensed School Counselor Credit Hour Requirements

<https://leg.colorado.gov/bills/sb26-153>

To qualify for an initial special services license as a school counselor, an applicant must hold a master's degree or higher from an accredited institution of higher education.

This bill was effective May 4, 2026.

POLICY IMPACT: There is no impact on CASB's sample policies.

HB26-1090

Teacher Licensing Requirements

<https://leg.colorado.gov/bills/hb26-1090>

The bill specifies categories of misdemeanors that teacher license applicants must disclose, including any that occurred in the last seven years, except traffic misdemeanor; a misdemeanor enumerated as grounds for denial, annulment, suspension, or revocation of a license, certificate, endorsement, or authorization pursuant to C.R.S. §22-60.5-107(2)(b), regardless of the date of conviction; or misdemeanors committed against an at-risk person or a child under the age of 18, regardless of the date of conviction.

This bill is effective August 12, 2026.

POLICY IMPACT: CASB Sample Policy GCE/GCF—Professional Staff Recruiting and Hiring will be reviewed and revised as necessary to comply with the bill.

SCHOOL SAFETY

SB26-004

Expand List of Petitioners for Protection Orders

<https://leg.colorado.gov/bills/sb26-004>

This bill establishes school districts, the state charter school institute, K-12 charter schools, private schools, and institutions of higher education as institutional petitioners that may petition a court for an extreme risk protection order.

This bill was effective April 6, 2026.

POLICY IMPACT: CASB Sample Policy ADD—Safe Schools will be reviewed and revised as necessary to comply with the bill.

SB26-032

Promoting Immunization Access

<https://leg.colorado.gov/bills/sb26-032>

The bill expands vaccine insurance coverage to include the human papillomavirus vaccine for male and female children. In the context of vaccines required for school entry, it limits liability for injuries if the vaccine was administered to a child of any age according to the schedule of immunizations established by the Board of Health or to ACIP's schedule referenced in Colorado law, and authorizes the Department of Health to purchase vaccines for children's basic health plan, as those are recommended by the American Academy of Pediatrics and other similar entities, in addition to those recommended by ACIP.

This bill was effective March 27, 2026.

POLICY IMPACT: There is no impact on CASB's sample policies.

SB26-060

Mental Health Training in Concussion Education

<https://leg.colorado.gov/bills/sb26-060>

Coaches of middle, junior, and high school athletic activities are now required to complete a biennial mental health education course, which must address a coach's impact on the mental health of a youth athlete, a wellness framework for youth athletes, mental health disorders, trauma, substance abuse, and suicide prevention. Coaches of youth athletes, or other designated personnel, are required to advise the parent or guardian of a youth athlete to seek a medical evaluation from a licensed health-care provider for appropriate medical and behavioral health guidance if the youth athlete is removed from play for a suspected concussion.

This bill is effective August 12, 2026.

POLICY IMPACT: CASB Sample Policy GBGAB—First Aid Training will be reviewed and revised as necessary to ensure compliance with the bill.

HB26-1318

Traffic Safety Near Schools

<https://leg.colorado.gov/bills/hb26-1318>

The bill defines school zones as all roadways within at least 1,000 feet of a school property boundary, except state highways, without the written approval of the Colorado Department of Transportation. The bill allows a local government that has jurisdiction over a school zone to reduce the size of a school zone to no less than 200 feet or expand it to more than 1,000 feet from a school property boundary.

The bill defines a “safe route to school” and includes a system used to detect a moving traffic violation in a school zone or along a safe route to school as an automated vehicle identification system. Local governments are allowed to designate a portion of a roadway immediately adjacent to a school property boundary as a school street, limit speeds to 10 mph, and may close a school street to traffic.

This bill is effective August 12, 2026.

POLICY IMPACT: There is no impact on CASB's sample policies.

STUDENT & EMPLOYEE RIGHTS

SB26-125

Disability Rights Protection in Public Schools

<https://leg.colorado.gov/bills/sb26-125>

The bill incorporates the core protections of Section 504 of the federal Rehabilitation Act of 1973 and Title II of the federal Americans with Disabilities Act of 1990 to strengthen Colorado's enforcement framework, ensures continuity of rights regardless of changes to federal enforcement priorities, and promotes clarity and consistency for students, families, and LEPs. In doing so, the bill affirms the right of each qualified student with a disability to a free appropriate public education, and establishes clear obligations for LEPs concerning identification, evaluation, educational placement, reasonable accommodations, effective communication, physical accessibility, and protections against harassment and retaliation. The bill also provides state-level remedies, oversight, and enforcement mechanisms, including a uniform complaint process administered by CDE, complements federal safeguards, promotes timely and local resolution of concerns, and ensures that students with disabilities have reliable and accessible avenues for addressing violations of their rights.

The bill was effective May 29, 2026; however, the enforcement of the bill depends on the raising of gifts, grants, and donations. If these funds are not raised by July 1, 2028, the enforcement and remedies section of the law automatically repeals.

POLICY IMPACT: CASB will review and revise sample policies to ensure compliance with the bill.

HB26-1141

Discriminatory Practices in Public Schools

<https://leg.colorado.gov/bills/hb26-1141>

The Colorado Anti-Discrimination Act (CADA) was first enacted in 2013 and prohibits discrimination in public places, including public schools. This bill clarifies that discrimination occurs against those in protected classes when they are denied participation in or benefits from the institution's educational programs, opportunities, or activities; by treating them differently from a similarly situated student who is, or group of students who are, part of a different subgroup of students within the same protected class; or the public school, that has actual or constructive notice that a hostile environment based on a protected class exists, fails to take prompt and effective steps to eliminate the hostile environment, end the harassment that gave rise to the hostile environment, and prevent the harassment from recurring. Students who are pregnant or are parents are now protected classes under CADA. The bill also adds “pregnancy” and “parental status” to the list of protected classes under state harassment and discrimination laws.

This bill was effective May 29, 2026.

POLICY IMPACT: CASB Sample Policy AC—Nondiscrimination and Equal Opportunity will be reviewed and revised as necessary to ensure compliance with the bill.

LOST BILLS

These are the bills that were postponed indefinitely (failed/lost) or were laid over (rescheduled) until after the end of the legislative session:

SB26-068 Modify Administration of Assessments

<https://leg.colorado.gov/bills/sb26-068>

SB26-129 Mitigate Impacts of Tax Increment Financing

<https://leg.colorado.gov/bills/sb26-129>

SB26-139 Local Educator Provider Workforce Housing

<https://leg.colorado.gov/bills/sb26-139>

SB26-166 School Board Member Disqualifying Convictions

<https://leg.colorado.gov/bills/sb26-166>

HB26-1231 Physical Therapists Perform Sports Physicals

<https://leg.colorado.gov/bills/hb26-1231>

HB26-1264 Safety Program for Students and Others at Public School

<https://leg.colorado.gov/bills/hb26-1264>

HB26-1285 Admission of Mental Health Residential Facility

<https://leg.colorado.gov/bills/hb26-1285>

HB26-1292 Scholarship Granting Organizations

<https://leg.colorado.gov/bills/hb26-1292>

HB26-1321 Modify School Security Grant Program

<https://leg.colorado.gov/bills/hb26-1321>

School-Level Title I Parent and Family Engagement

This policy and compact have been jointly developed and agreed upon by the Morgan County School District and parents and families of students served in the school pursuant to Title I (hereafter referred to as “parents”).

Policy

The administration, staff, parents and family members of this school believe that the improved academic achievement of each student is a responsibility shared by the entire school community, including the school district, school, community members, school administration, staff, students, and parents (as defined for purposes of this policy to include guardians and all members of a student’s family involved in the student’s education).

Parent and family engagement activities in the school will include opportunities for:

- Parents to volunteer and be involved in school activities
- Staff development and parent education
- Parents to provide home support for their student’s education
- Parents to participate in school decision-making
- Effective communication between the school and parents

Compact

Responsibilities of School

The school will:

- Provide a high-quality curriculum and instruction in a supportive and effective learning environment enabling students to meet the district’s academic standards.
- Involve parents in an organized, ongoing and timely way in the planning, review and improvement of Title I programs, plans and policies.

School Parent and Family Engagement Policy, the administration will:

- Facilitate and implement the Title I Parent and Family Engagement Policy.
- Involve parents in the planning, review and improvement of the School Parent and Family Engagement Policy at least annually.
- Provide notice to parents of the School Parent and Family Engagement Policy in an understandable and uniform format and to the extent practicable, in a language the parents can understand.
- Make the School Parent and Family Engagement Policy available to the community.

With regard to parent meetings, the administration will:

- Convene annual meetings to inform parents of their school’s participation in Title I, the requirements of Title I and the right of parents to be involved.

- Inform parents of all meetings and encourage and invite parents to attend. Meetings shall be offered at various convenient dates and times to facilitate attendance by parents.

With regard to Title I Programs and Plans, the administration will:

- Inform parents about the goals and purposes of Title I, any Title I programs at the school, the curriculum used in the programs, the academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Involve parents in the planning, review and improvement of any Title I programs at the school.
- If the Title I plan is not satisfactory to the parents, submit any parent comments on the plan when it is submitted to the district.
- If requested by parents, provide opportunities for regular meetings of parents and the school where parents may offer suggestions and ask questions regarding Title I policies and programs.
- Administrators will provide timely responses to parents' suggestions and questions.
- Provide assistance to parents, as appropriate, in understanding such topics as the district's academic standards, state and district academic assessments, the requirements of Title I, how to monitor their student's academic progress and how to work with school staff to improve the achievement of the student.

With regard to professional development, the administration will:

- With the assistance of parents, educate teachers, specialized instructional support personnel, principals and other school leaders and staff in:
 - the value and utility of contributions of parents
 - how to reach out to, communicate with, and work with parents as equal partners
 - implementing and coordinating parent programs
 - building ties between parents and the school

With regard to the coordination with other programs, the administration will:

- To the extent feasible and appropriate, coordinate and integrate parent programs and activities with other relevant federal, state and local laws and programs, (including public preschools), and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their students.

Shared Responsibilities of Administration and Staff

Administration and staff will:

- Provide assistance to parents, as appropriate, in understanding such topics as the district's academic standards, state and district academic assessments, the requirements of Title I, how to monitor their student's academic progress and how to work with school staff to improve the achievement of the student.
- Provide materials and training to help parents work with their student to improve the student's achievement, such as literacy training and using technology (including education about the harms of copyright privacy) as appropriate, to foster parental engagement.

- Ensure that all information related to school and parent programs, meetings and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand.
[Note: This may mean not only in a language that is something other than English, but also to address the education level and other factors that affect comprehensibility].
- Provide such other reasonable support for parental engagement activities as parents may request.
- [Provide access to educational resources for parents to use together with their students.]

Responsibilities of Staff

The staff will:

- Assist the administration in facilitating and implementing the Title I Parent and Family Engagement Policy and parent engagement activities.
- Advise parents of their student's progress on a regular basis.
- Be readily accessible to parents and provide opportunities for parents to meet with them on a regular basis to discuss their student's progress and to participate as appropriate in the decisions relating to their student's education. For elementary schools [may want to include this provision for all grade levels], at least one parent/teacher conference shall be held each year during which the School-Level Title I Parent and Family Engagement Policy (School/Parent Compact) will be discussed as it relates to the student's achievement.
- Provide opportunities for parents to volunteer and participate in their student's class and observe classroom activities.
- Ensure regular two-way, meaningful communication between parents and school staff, and, to the extent practicable, in a language that parents can understand.

Responsibilities of Parents

Parents will:

- Support their student's learning at home by:
 - monitoring attendance
 - monitoring completion of homework
 - monitoring television watching
 - encouraging positive use of extracurricular time
- Volunteer in the classroom.
- Participate, as appropriate, in decisions related to their student's education.
- Participate in school activities on a regular basis.
- Actively communicate with school staff regarding their student's needs and circumstances.
- Be aware of and follow rules and regulations of the school and school district.

Adopted July 2018

Gifts/Donations to Schools

Any person or external organization wishing to make a gift or donation to the schools of the District or to a particular school in the District must submit to the Board of Education a statement giving information relative to the nature of the gift or donation and its proposed use. The Board reserves the right to accept or decline the proposed gift or donation.

At the time of acceptance, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or for all schools in the District.

When the gift or donation has been accepted by the Board of Education, it shall become the property of the District.

Adopted October 1996

Revised July 13, 2026

LEGAL REF: C.R.S. 22-32-110 (1) (y)

Public's Right to Know/Freedom of Information

The Board of Education is a public servant, and its meetings and records will be matters of public information, subject to such restrictions as are set by federal law or regulation, by state statute or by pertinent court rulings.

The official minutes of the Board, its written policies, and its financial records will be open for inspection at the office of the superintendent by any citizen desiring to examine them during hours when the office of the superintendent is open. However, no records will be released for inspection by the public or any unauthorized persons, either by the superintendent or any other person designated as custodian for District records, if such disclosure would be contrary to the public interest as described in state law or otherwise prohibited by law. The District's financial information will be posted online in accordance with the Public School Financial Transparency Act.

In responding to a request for the District's public records, the District will charge a fee for staff time spent in excess of one hour for the following: researching and retrieving the requested records; conducting searches for requested records; reviewing records to determine whether they are responsive to the request; and identifying and separating those records that are not public and/or are privileged or confidential. Such fee will be \$33.58 per hour, which may be increased from time to time as permitted by applicable state law. The District will also charge other reasonable fees in responding to a request for the District's public records, in accordance with the accompanying regulation.

The Board wishes to support the right of the people to know about the programs and services of their schools and will make reasonable efforts to disseminate information. Each principal is authorized to use all means available to keep parents/guardians and others of that particular school's community informed about the school's program and activities.

Adopted June 23, 1980

Revised to conform with practice: date of manual adoption

Revised September 15, 2014; March 2, 2020; July 13, 2026

LEGAL REFS.: C.R.S. 22-9-109 (*exemption from public inspection*)
 C.R.S. 22-32-109 (1)(c) (*documents available for public inspection*)
 C.R.S. 22-44-301 *et seq.* (*Public School Financial Transparency Act*)
 C.R.S. 24-72-201 *et seq.* (*access to public records*)
 C.R.S. 24-72-205 (6)(a) (*must adopt policy regarding the fee for research and retrieval of public records, if the district imposes such a fee; policy must be posted on website or otherwise published*)
 C.R.S. 24-72-205 (6)(b) (*maximum hourly fee for research and retrieval of public documents adjusted on July 1, 2019, and every five-year period thereafter*)

CROSS REFS.: BEDA, Notification of School Board Meetings
 BEDG, Minutes
 DAB*, Financial Administration
 EGAEA, Electronic Communication
 GBJ, Personnel Records and Files
 JRA/JRC, Student Records/Release of Information on Students

Parent Notification of Employee Criminal Charges

The District will notify students' parents when a District employee or former District employee is charged with a specific criminal offense, as required by state law and in accordance with this policy.

Definitions

For purposes of this policy, the following definitions shall apply:

1. "Employee" is a person currently employed by the District or formerly employed by the District at any time within twelve months prior to the person being charged with a specific criminal offense and whose work requires or required the employee to be in contact with students or whose work area gives or gave the employee access to students.
2. "Parents" is a student's biological or adoptive parents or a student's legal guardian or legal custodian.
3. "School day" is a day that student instruction occurs at the school and school is in session. When school is not in session (e.g. summer break), "school day" is a business day and does not include a Saturday, Sunday, or legal holiday.
4. "Specific criminal offense" is:
 - a. felony child abuse, as specified in C.R.S. 18-6-401;
 - b. a crime of violence, as defined in C.R.S. 18-1.3-406(2), except second degree assault, unless the victim is a child;
 - c. a felony involving unlawful sexual behavior, as defined in C.R.S. 16-22-102(9);
 - d. felony domestic violence, as defined in C.R.S. 18-6-800.3;
 - e. felony indecent exposure, as described in C.R.S. 18-7-302; or
 - f. a level 1 or level 2 felony drug offense, as described in C.R.S. 18-18-401 *et seq.*

Parent Notification

The District will notify parents within two school days after the employee's preliminary hearing for a specific criminal offense is held, waived or deemed waived by the employee. If the specific criminal offense is not eligible for a preliminary hearing, the District will notify parents within two school days after the date on which the employee is charged with a specific criminal offense. If the District cannot determine whether a preliminary hearing will be held or has been held or waived, the District will notify parents within two school days of learning that the employee has been charged with a specific criminal offense.

The notification shall be to those parents of students:

1. enrolled in the school in which the employee is employed or was employed at the time of the alleged specific criminal offense; or

2. with whom the District has reason to believe the employee may have had contact as part of his or her District employment.

Alternatively, the District may provide the parent notification required by this policy upon learning of the employee's arrest for a specific criminal offense from the Colorado Bureau of Investigation.

Within two school days after the District confirms the disposition of the charge against the employee for a specific criminal offense, the District will notify parents of such disposition using the same notification method used in the initial notice to parents.

If a delay in parent notification is requested by the appropriate law enforcement agency, the District will delay notification to parents until the request is withdrawn.

Adopted November 5, 2018

Revised July 13, 2026

LEGAL REFS.: C.R.S. 22-1-130 (*parent notification of employee criminal charges*)
C.R.S. 22-2-119 (4)(b) (*district notification of employee arrests*)

CROSS REFS.: ADD, Safe Schools
GBEB, Staff Conduct (and Responsibilities)

Public's Right to Know/Freedom of Information

The following procedure applies to requests by members of the public, including parents, community members, media organizations, and other third parties, for inspection of public records maintained by the District. A person who has the right to inspect a public record also has the right to request to be furnished a copy of the record.

Process for Requesting Records

1. All requests for public record(s) maintained by the District will be specific enough to allow the District to efficiently identify the requested record and respond to the request. To clarify and facilitate the processing of a request to inspect and/or obtain copies of records, the District requires that the request be made in writing.
2. The District has no duty to create a public record that does not already exist.
3. If the requested public record is in active use, in storage, or otherwise not readily available at the time of the person's request, the person requesting the record will be informed of that fact. The custodian of records will then make the record available within a reasonable time of the person's request.

A reasonable time will not exceed three working days, and may be extended by an additional seven working days if certain extenuating circumstances exist, in accordance with state law.

4. If the person seeking the record requests transmission of the record, the custodian of records will notify the person once the record is available that it will only be transmitted when the custodian receives payment for all fees lawfully allowed.

Upon receipt of payment of any applicable copy costs and/or other fees, the custodian of records will transmit a copy of the record by United States mail or by other electronic means. Transmission will occur as soon as practicable but no more than three business days after the District's receipt of payment.

5. Inspection of any public record will take place in an area designated by the District's custodian of records and will occur in a manner that will not be disruptive to District operations. District employees will be assigned to monitor any inspection of public records.

6. If the District does not have facilities for making a copy of a record that a person has the right to inspect, the person will be granted access to the record for the purpose of making a copy. The copy will be made under the supervision of the custodian of records or designee. When practical, the copy will be made in the place where the record is kept but, if it is impractical to do so, the custodian may allow arrangements for the copy to be made at another facility.

Fees

1. The fee for copying public records will be \$.25 per page unless actual costs exceed that amount.
2. No transmission fee will be charged for transmission via electronic mail.
3. If the District in response to a specific request manipulates data to generate a record in a form not used by the District, it may charge a reasonable fee not to exceed the actual cost of manipulating the data and generating the record. Fulfilling such a request will be at the option of the District.
4. If a requested record can be produced and provided electronically, the fee will be based on recovery of the actual costs of providing the electronic service and product together with a reasonable portion of the costs associated with building and maintaining the information system. This fee may be reduced or waived by the superintendent or designee if the electronic service or product is used for a public purpose.
5. If another facility is necessary, the costs of providing them will be paid by the person requesting the copy. The custodian may establish a reasonable schedule of times for making a copy and may charge the same fee for services rendered in supervising the copy as the custodian may charge for furnishing a copy.

In addition to the procedures contained in this regulation, the District may develop further procedures governing the inspection, copying and transmission of its records as it deems necessary to protect its records and prevent unnecessary interference with District staff responsibilities and district operations.

Adopted October 1996

Revised August 2014; July 13, 2026

Press Releases, Conferences, And Interviews

It is important that information about District and/or school activities and other events be provided to the community in a way which will create and maintain a dignified and professionally responsible image for the school district.

The procedures listed below will be followed when providing official district information to the news media:

1. The Board President will be the official spokesperson for the board except as this duty is delegated to another board member or the superintendent.
2. The superintendent will provide for distribution of news releases which are of a district-wide nature or pertain to established district policy.
3. The superintendent will establish regulations for the dissemination of news releases pertaining to individual schools and athletics.

Adopted July 16, 2001

Revised March 20, 2017; July 13, 2026

Official Spokespersons

Crisis Management Communications

During a crisis, the spokesperson for the District will communicate with the media and public as follows:

1. Attempt to define the type and extent of the crisis as soon as possible.
2. Inform employees what is happening as soon as possible.
3. Designate a central source as the crisis communications center to coordinate information gathering and dissemination.
4. Instruct employees to refer all information and questions to the communication center.
5. Remind employees that only designated spokespersons are authorized to talk with any media.
6. Take initiative with media and let them know what is or is not known about the situation.
7. Delay releasing information until facts are verified and the District's position regarding the crisis is clear.
8. Provide a uniform, concise, clear, and consistent message.
9. Assign sufficient staff members to handle phones and to seek additional information.
10. Keep a complete log of all incoming and outgoing calls and personal contacts.
11. Assign sufficient staff members to handle phones and to seek additional information.
12. Have key people relieved from their normal duties so they may focus on the crisis.

Adopted July 2001

Revised July 13, 2026

Public Concerns and Complaints

Constructive criticism motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively is welcomed by the Board of Education.

Public complaints made pursuant to this policy may involve personnel or District operations. Such complaints will be processed in accordance with this policy's accompanying regulation.

In addition, public complaints concerning unlawful discrimination, instructional resources, or teaching methods will be processed according to applicable Board policy, as listed in this policy's cross references.

This policy and accompanying regulation will not apply to parent/guardian concerns or complaints filed on behalf of a student or concerning a student. If a parent/guardian files a complaint, the District will follow applicable Board policy in responding to the complaint, as listed in this policy's cross references.

The Board relies on District staff to resolve concerns raised by the public and believes that complaints are best handled and resolved as close to their origin as possible. Therefore, whenever a complaint is made directly to the Board or an individual Board member, it shall be referred to the superintendent, who will process the complaint in accordance with this policy's accompanying regulation.

The proper channeling of complaints involving instruction, discipline or learning materials will be as follows:

1. Teacher
2. Principal
3. Superintendent
4. Board of Education

Adopted June 23, 1980

Revised May 20, 2013; July 15, 2019; March 2, 2020; July 13, 2026

CROSS REFS.: AC, Nondiscrimination/Equal Opportunity
IKE, Ensuring All Students Meet Standards (Promotion, Retention and Acceleration of Students)
JII, Student Concerns, Complaints and Grievances
JKD/JKE, Suspension/Expulsion of Students
JRA/JRC, Student Records/Release of Information on Students
KEC, Public Concerns/Complaints about Instructional Resources
KEF*, Public Concerns/ Complaints about Teaching Methods, Activities or Presentations

Public Concerns and Complaints

In accordance with this regulation's accompanying policy, this regulation contains the procedures to follow when a member of the public files a formal complaint against the District.

Any member of the public may file a formal complaint within the same school year that the incident or concern that is the subject of the complaint occurred. Any complaint filed outside of this timeline will not be considered.

If the public complaint does not involve personnel and the most direct staff member involved is the superintendent, the person may request to start at Step 3 of the following process.

The public complaint process will be as follows:

- Step 1. Generally, the first step is to discuss the complaint or concern with the District employee responsible for the event or action that forms the basis for the complaint.
- Step 2. If the complaint is not resolved at Step 1, the person may initiate a formal written complaint that is dated and signed. The person may then request review of the formal complaint by submitting it to the District employee having direct administrative or supervisory responsibility over the work of the employee involved in the complaint. Such complaint must be filed within 20 working days of discussing the complaint pursuant to Step 1. If the supervisor or administrator determines that the complaint cannot be resolved informally, the supervisor or administrator will render a written decision within 10 working days of receipt of the complaint.
- Step 3. If the complaint is not resolved at Step 2, the person may request review of the formal complaint by submitting it to the superintendent within 10 working days of receipt of the decision in Step 2. If the superintendent or superintendent's designee determines that the complaint needs further response, the superintendent will render a written decision within 10 working days of receipt of the complaint and any written decision from Step 2.
- Step 4. If the complaint is not resolved at Step 3, the person may request review of the formal complaint by submitting a written request to the Board of Education within 10 working days of receipt of the decision in Step 3. Matters referred to the Board will be specific in terms of the action desired. The person will submit the request for Board review to the superintendent. The Board will not consider or act on complaints that have not been explored at the appropriate administrative level. If the Board agrees to review the complaint by adding it to a Board meeting agenda, the Board's decision will be made in writing within 15 working days after the Board's review. All decisions and findings by the Board will be final.

Adopted July 15, 2019

Revised July 13, 2026

Community Use of School Facilities

School buildings and equipment represent a considerable investment of public funds. The Board of Education may permit community organizations to use school facilities for programs that provide a wide range of educational, social, recreational, and cultural activities for the citizens of the District. Such use will be subject to the conditions described in this policy and the accompanying regulations.

The primary use of school facilities is for school purposes. No other use of facilities is permitted that interferes with school-sponsored activities.

Eligible Organizations

Organizations connected with and promoting recognized school functions may use the buildings without charge.

Other organizations or groups intended to serve youth under the age of 21, may use the school property upon payment of suitable fees and costs, according to the fee schedule recommended by the superintendent and approved by the Board.

Whenever a community group is permitted to use a school or other facility, at least one District employee must be on hand. The number of paid employees will depend on the type of service, number to be served, and number of volunteer helpers. Applicable fees will be assessed according to policy.

Whenever a cafeteria is used, it will be under the supervision of a school employee.

No school building or facility will be used for any purpose which could result in picketing, rioting, disturbing the peace, damage to property, or for any purpose prohibited by law.

Rental Charges and Approval of Use

Specific regulations for scheduling outside uses of school facilities will be developed by the superintendent and approved by the Board. Fees for the use of school facilities will be determined by the superintendent or designee based upon the rental charges and personnel fees approved by the Board.

All rentals of school facilities will be approved by the superintendent or designee on the basis of this policy and its accompanying regulations. Any special requests or exception to policy and/or regulations must be approved by the superintendent.

Any individual, group, or organization using school property as provided under this policy will hold the Board of Education, individual Board members, and all District officers, agents, and employees free and harmless from any loss, damage, liability, cost or expense that may arise during or be in any way caused by such use or occupancy. When using school facilities, organizations will be required to furnish satisfactory liability insurance protection.

Adopted June 23, 1980

Revised June 9, 1986; March 1991; May 1993; October 18, 2010; July 13, 2026

LEGAL REF.: C.R.S. 22-32-110 (1)(f)
20 U.S.C. 7905 (*Boy Scouts of America Equal Access Act contained in No Child Left Behind Act of 2001*)

CROSS REF.: EDC, Authorized Use of School-Owned Materials and Equipment
JJA-2, Student Organizations – Open Forum (Secondary Schools)

Community Use of School Facilities

Responsibility

The building administrator or designee will be responsible for the administration of the accompanying policy on community use of school facilities.

The role of the building administrator or designee will be that of assisting potential users in finding suitable space and providing technical assistance to appropriate building staff upon request.

Scheduling

Space will be available with attention to broad and equitable use of facilities. Alternate locations will be offered whenever possible if a particular building cannot accommodate all requests. All use is subject to the general guidelines and availability of District staff.

A Request for Building Use Form may be submitted a maximum of one year prior to the date of the usage. Each Request for Building Use Form may only encompass one (1) calendar quarter of requested dates (i.e. January, Feb, March = Quarter 1). Each new calendar quarter will require an additional Request for Building Use Form be completed. Each Request for Building Use Form will have a separate Building Rental Contract.

The administrator or their designee reserves the right to refuse facility use requests during or immediately following the school day if the space is deemed necessary for school-related purposes.

Field Use

Fields will be available for approved community use. This use is subject to cancellation or adjustment due to weather or field conditions. Groups requesting reserved and exclusive use will be charged a fee based on the number of teams and fields used.

Application for Use

Written approval is required for use of a school building or grounds by any group that is not a part of the regular public school program. Such approvals which are considered to be a part of these regulations may be granted for a single use or a limited, continuing use.

The requestor must obtain a Request for Building Use Form from the administrator or designee or the District Support Center. A contract will be issued from the District Support Center after approval for use is received from the administrator or designee.

District property insurance and comprehensive general liability insurance does not extend to community or other groups using school facilities. The District will require non-school groups to provide certificates of insurance. See the Insurance section for more details.

Approval will depend upon satisfactory assurance that the use of the school facility will be under the direct supervision of an adult who, in the judgment of the building administrator or designee, is responsible and competent to supervise the proposed program or activity. The supervision provided by each renting group must be adequate to ensure that the members of the group remain in the assigned portion of the facility.

Cancellation and Revocation

The user must notify the building administrator or designee if the event is canceled or times are adjusted. Repeated and/or short notification of cancellations may result in denial of further requests for building use.

The District reserves the right to cancel building rental contracts should the space be needed for school or school-related activities. This privilege will be used only when necessary due to unavoidable circumstances. Attempts will be made to offer alternative space. The District may revoke building use at any time. When this occurs, appropriate financial adjustments will be made.

General Regulations

1. A regularly employed member of the custodial staff ~~for~~ other District employee must be on duty during the use of any school building by groups to which permission has been granted.
2. No permit will be transferred to any person or group other than the one to whom issued.

Safety

Adequate, responsible adult supervision is required for all activities. All applicable fire and safety laws, and regulations governing use of school facilities must be observed at all times, including:

- a) Auditorium exit lights must be used.
- b) Open flame (including candles) is prohibited.
- c) Room capacity is not exceeded.

- d) Temporary electrical or mechanical modifications are prohibited.
- e) Flammable decorations are prohibited.
- f) Stairways, corridors, and entrances, and exits must be kept free from obstruction at all times.
- g) No equipment, scenery, or decorations of any type may be used within the building or on the premises except as specifically authorized in the permit. Such authorized equipment, scenery, or decorations must conform to all local and state regulations and must not be attached to the walls, floors, or ceilings (except to anchors presently provided).
- h) All District equipment must be operated by trained District staff members. Any equipment brought on the premises by the renting group must be pre-approved by the building administrator or designee.

Prohibited Activities

- a) Use or possession of alcohol or controlled substances. For purposes of this regulation, controlled substances means drugs identified and regulated under federal law, including but not limited to marijuana, cocaine, opiates, phencyclidine (PCP), and amphetamines (including methamphetamine). Failure to comply will be dealt with by law enforcement.
- b) Smoking, chewing, or any other use of tobacco products within the building or on school grounds in accordance with state law and Board policy on tobacco-free schools. If an individual group does not comply with this policy or these regulations, the group will be denied use of District facilities for a period of no less than 18 months.
- c) All disruptive or illegal activity, including obscene language, quarreling, or fighting.
- d) Unlicensed gambling.

Damage

- a) The approved party will be responsible for all damages and losses to the school facility and/or the contents and must indemnify and hold harmless the Board and its employees from any claim resulting from or arising out of the use of the school facilities named in the application or any part of the facilities covered in the application.

- b) The Board will not be held responsible for any damage or loss which may occur to non-school property brought on the premises. Such property must be removed from the facility immediately after the use or before such time that the materials will interfere with school activities.

Insurance

- a) District property insurance and comprehensive general liability insurance do not extend to community or other groups using school facilities.
- b) The District will require non-school groups to provide certificates of insurance in the following amounts:
 - (1) Entities which can establish coverage under the Colorado Governmental Immunity Act must provide certification of proof of insurance at least to the limitations provided in the act.
 - (2) All other entities not protected by the limitations of the Governmental Immunity Act must provide a certificate of insurance in the amount of \$500,000 and must accompany the Building Use Request Form.

Locations

All applications will be approved for specific rooms or fields. It will be the responsibility of the approved party to restrict the activities of the group to that specific area except for necessary hallways and restrooms. The approved party is responsible for not allowing unauthorized individuals into the approved area or activity. The presence of unauthorized individuals must be reported to the staff manager on duty.

Times

Facility use times will be specified in the application. All groups are expected to vacate the premises by the hour specified. An additional hour rental may be charged for early arrival or late exit. Exceptions to this may be approved by the building administrator or designee.

Days

Facilities may be rented as space is available and as such rental does not interrupt or disturb regular school activities and is subject to staff availability where applicable. Summer and holiday use may be limited due to custodial work schedules.

Clean Up

General cleanup will be the responsibility of the approved party. Rubbish must be removed from the facility immediately after use or before such time as it will interfere with school activities. Additional fees will be charged for cleanup when deemed necessary. (See (6) Fee revision section).

Guidelines for Religious Use

Facilities may be used for religious activities under the following conditions:

1. Church services and religious activities must be conducted at times when school is not in session.
2. Religious objects and symbols must be removed after each use.

Nondiscrimination

All users are subject to laws and regulations applicable to school districts which prohibit unlawful discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, family composition, or need for special education services.

Rental Categories

Category 1

No facility rental fee or application fee will be charged to the following:

1. School-affiliated groups, including Morgan Community College; City of Fort Morgan; parent-teacher organizations; school-related parent and community groups; or employee groups, all of an educational, recreational, social or professional nature as approved by the building administrator or designee.
2. Groups conducting activities designed to directly benefit Morgan County School District Re-3 students.
3. Governmental entities using facilities as a polling place.
4. Precinct caucuses.

Category 2

A nominal non-refundable application fee will be charged to the following groups for each contract. No additional rental charges shall be made if their activities are restricted to fields.

1. Community-sponsored groups that do not charge a fee and whose main purpose is to hold an informative meeting that is open to the public, {such as League of Women Voters, political parties, local neighborhood organizations, and recognized community service groups}.
2. Community affiliated groups of an educational, recreational, social, professional nature for adults.
3. Community-sponsored activities when:
 - a. Instructors or supervisors receive no payment for their involvement in that activity.
 - b. Fees for the activity, if any, provide only for direct non-personnel costs.

Category 3

A nominal non-refundable application fee will be charged to the following groups for each contract.

Commercial, private, church, and other non-profit groups that do not meet the criteria in Category 2 and for-profit groups and individuals may rent school facilities when their use is compatible with Board policy.

Fees

1. Custodial

Any organization or individual, regardless of classification, may be required to pay the cost of custodial services. For those facilities where a custodian is regularly on duty during the rental, the user may be charged at the Board established fee schedule to compensate for additional work required in opening, securing, cleaning, etc., related to the rental and billed at the conclusion of the event. A renting group may be billed for custodial time.

2. Cafeteria/Kitchen

A school cafeteria manager or other designated cafeteria employee(s) must be present for general supervision of the kitchen. All persons working in the kitchen, preparing food and/or handling kitchen equipment, must meet state and county requirements for school food handlers. The user will pay the District in

accordance with the fee schedule for all cafeteria personnel. The user will be given and must abide by a set of guidelines for kitchen use.

3. Auditorium/Theatre/Sound Stage

A Stage Manager or other designated technician employee(s) must be present for general supervision of any school's auditorium/theatre/sound stage. The user will pay the District in accordance with the fee schedule for all school's auditorium/theatre/sound stage manager or technician personnel. The user will be given and must abide by a set of guidelines for the high school auditorium/theatre/sound stage use.

4. Billing

Organizations using the facility multiple times during a quarter will be billed for the entire calendar quarter at the end of the quarter. Organizations using the facility only once during a quarter will be billed at the end of the event.

5. Payment

The District Support Center will issue an invoice for all application, rental, and associated fees in accordance with the Board-approved fee schedule. Payments must be submitted to the District Support Center. Failure to comply with payment terms may result in the immediate revocation of facility access and the denial of all future use requests.

6. Financial Accountability

It will be the responsibility of the chief financial officer or designee to ensure that revenue is received.

7. Fee Revision

Fees are subject to review and revision and may be adjusted annually by the Board. A fee may be assessed if the facility is left in an unusable condition in the judgment of the building administrator or designee. A minimum of one hour custodial time will be assessed. Failure to comply with the fee assessment could result in denial of use in the future.

Guidelines for Denial of Use

The District reserves the right to deny building use. Approval will be denied if in the judgment of the building administrator or designee the proposed activities would:

1. Jeopardize the equipment and/or facilities.
2. Conflict with school activities.
3. Be incompatible with the school neighborhood.
4. Violate any Board policy or local, state, or federal law.
5. The renting organization fails to pay as per agreement on previous Building Rental Contracts.
6. The Request for Building Use Form or Building Rental Contract have been falsified or misrepresented in any way.
7. The renting organization failed to provide the necessary supervision for participants during their usage.

Guidelines for Appeal

Applicant(s) may file a written appeal to the superintendent or designee if an application for use of school facilities is denied. Further appeal, if necessary, may be made to the Board of Education.

Approved June 23, 1980

Revised June 9, 1986; March 1991; May 1993; October 18, 2010; November 15, 2010; May 6, 2013; July 13, 2026

LEGAL REFS.: C.R.S. 18-18-407(2) (*crime to sell, distribute or possess any controlled substance on or near school grounds or school vehicles*)
C.R.S. 22-32-109 (1)(bb) (*board duty to prohibit use of tobacco products on school property and at school-sponsored activities*)
C.R.S. 24-10-101 *et seq.*, Colorado Governmental Immunity Act
C.R.S. 24-34-601 (*discrimination in places of public accommodation*)
C.R.S. 24-34-602 (*penalty and civil liability for unlawful discrimination*)
C.R.S. 25-1.5-106(12)(b) (possession or use of medical marijuana in or on school grounds or in a school bus is prohibited)
C.R.S. 25-14-103.5 (use of tobacco products on school property is prohibited)

CROSS REF.: ADC, Tobacco-Free Schools

Advertising/Revenue Enhancements

Revenue enhancement through a variety of marketing activities, including but not limited to advertising, corporate sponsorship, signage, etc. is a Board-approved venture. These opportunities are subject to certain restrictions as approved by the Board of Education in keeping with the community standards of good taste as determined at the discretion of the Board. Such advertising will seek to model and promote positive values for the students of the Morgan County School district Re-3 through proactive educational messages and not just traditional advertising of a product. Preferred advertising includes messages that encourage student achievement and the establishment of high standards of personal conduct.

Appropriate opportunities for these marketing activities include but are not limited to:

1. Fixed signage
2. Banners
3. District-level publications
4. Television/radio/electronic means
5. Athletic facilities (including middle school and high school)

The message or content of any advertising will not permit or allow any of the following:

1. Promote hostility, disorder, or violence
2. Attack ethnic, racial, or religious groups
3. Discriminate, demean, harass, or ridicule any person or group of persons on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, family composition, or need for special education services
4. Be libelous
5. Promote or encourage any product or activity which would be considered harmful to health or addictive

Advertising/Revenue Enhancement Approval

Any advertising or revenue enhancements will be presented to the superintendent or designee and approved by the Board.

Advertising Revenue Distribution

Revenue from schools will remain with the individual facility in keeping with the concept of site-based management. Existing revenue enhancing activities done by youth groups, booster clubs, etc. will keep the revenues they generate.

Advertising in Schools

Business enterprises and community organizations desiring to sponsor activities and programs in the schools will submit their plans and programs to the superintendent or designee in advance for approval. Consideration will be given in all cases to protecting students and teachers against unreasonable additional responsibilities.

Date of manual adoption

Revised August 15, 2016; July 13, 2026

Distribution/Posting of Promotional Materials

The purpose of this policy is to define the parameters applicable to the distribution or posting of noncurricular materials on District property in a manner that does not disrupt the District's educational programs nor interfere with the District's mission. Requests from the general public to distribute or post non-curricular materials in the Morgan County School District Re-3 public schools may be permitted in accordance with this policy and accompanying regulations.

Noncurricular materials deemed "unacceptable" by the District will not be approved for posting or distribution. The following will be considered "unacceptable" material:

- Material that promotes or favorably portrays unlawful conduct or conduct that violates Board policy, including but not limited to the Board's policies prohibiting unlawful discrimination, harassment, and bullying.
- Material that is injurious to, or encourages conduct that threatens disruption of school operations or endangers the health or safety of staff and/or students.
- Material designed for commercial purposes-advertising a product or service for sale or rent-unless the material itself has educational value that makes the commercial message a secondary consideration or the material has been approved by the Board of Education.
- Material that is libelous, invades the rights of others, or inhibits the functioning of the school, or advocates interference with the rights of any individual, or with the normal operation of the school.
- Material which in any way promotes, favors, or opposes the candidacy of any candidate for election, or the adoption of any bond issues proposal, or any public question submitted at any general, municipal, or special election. The prohibition shall not apply on any Election Day or special election when the school is being used as a polling place.
- Material that is obscene, vulgar, patently offensive or pornographic as defined by prevailing community standards throughout the District.
- Material that is inconsistent with or unrelated to the District's mission and educational values.

This policy governs non-curricular materials and is not intended and will not be interpreted to prevent or limit distribution of materials by District staff that are intended to supplement and enrich district curriculum in accordance with Board policy. District staff who wish to distribute noncurricular materials will comply with this policy and accompanying regulation.

The superintendent or designee will present to any person or persons wishing to distribute or post non-curricular materials a copy of this policy and the accompanying regulation.

Adopted October 1996

Revision Proposed September 1998; February 6, 2017; July 13, 2026

LEGAL REF.: C.R.S. 22-32-110 (I) (r)(Board's authority to exclude objectionable materials)

CROSS REFS.: JICEA, School-Related Student Publications
JICEC, Student Distribution of Non-curricular Materials
IMB, Teaching and Controversial issues and Use of Controversial Materials

Distribution/Posting of Noncurricular Materials

Approval

Any non-district group, organization, corporation, individual, club, society, or association (hereinafter referred to as "person" or "persons"), that wishes to distribute or post any noncurricular material in any District school or building or on District property must submit the material to the superintendent or designee for approval a minimum of 48 hours prior to the proposed distribution or posting. The superintendent or designee may approve distribution or posting in accordance with this regulation and accompanying policy unless it is determined that the material is "unacceptable" as defined in the accompanying policy.

Appeal

Any person or persons that are denied approval for distribution or posting of noncurricular materials may appeal the decision as follows:

1. Within 10 days after the superintendent's or designee's decision, written notice will be served by the aggrieved party or parties on the superintendent, requesting a hearing before the Board.
2. The superintendent will schedule the hearing on the agenda of the next regularly scheduled Board meeting which generally will be held within 30 days of the filing of a request for a hearing.

After providing the aggrieved party or parties an opportunity to be heard, the Board shall render a decision which will be final.

Regulations

1. Place

Posting of noncurricular materials is only permitted in areas designated by the school principal. To maintain an uninterrupted learning environment, materials may not be distributed in any classroom. At the District level, the superintendent or designee oversees the designation of these areas.

2. Time

Noncurricular materials will be displayed where they will maintain an uninterrupted learning environment.

3. Littering

All distributed or posted items discarded on school or district property will be removed by the persons distributing such materials.

4. Distributors

Students may not be used as the agents for distribution of materials without the written consent of the student's parent or guardian.

5. Manner

No student shall in any way be compelled or coerced to accept any materials being distributed by any person distributing such materials or by any school official. In the alternative, no school official or student will interfere with the distribution of approved materials.

Violation of these regulations or accompanying policy will be sufficient cause for denial of the privilege to distribute or post materials at future dates, subject to the ability to appeal as provided above.

Adopted March 20, 2017
Revised July 13, 2026

Visitors to Schools

The District will make reasonable efforts to accommodate requests to visit the District's schools, yet also recognizes concerns for the welfare of students. Therefore, the District limits visitors to:

1. Parents/guardians of current students;
2. Other family members of current students who are approved by the student's parent/guardian; and
3. Board members and other persons invited by the District for official business purposes.

To ensure visitors do not disrupt the educational process or other school operations and that no unauthorized persons enter schools, all visitors must report to the school office immediately when entering a school. Authorized visitors are: (1) be required to sign in and out; (2) will be given nametags to wear identifying themselves as visitors; and (3) be accompanied by a District employee for some or all of the visit. School administrators may approve additional building procedures pertaining to school visitors to preserve a proper and safe learning environment.

Unauthorized persons may not loiter on school property at any time. Law enforcement may be called to enforce this.

Visiting schools is a privilege, not a right, which may be limited, denied, or revoked by a school administrator or designee based on considerations of student and/or staff health, safety, efficient school operations, maintenance of a proper educational environment, or failure to comply with this policy.

Approved August 1999

Revised July 17, 2020; July 13, 2026

LEGAL REFS.: C.R.S. 18-9-109 (*interference with school staff or students*)
C.R.S. 18-9-110 (*trespass, interference at or in public buildings*)
C.R.S. 18-9-112 (*definition of loitering*)
C.R.S. 18-9-117 (*unlawful conduct on public property*)
C.R.S. 18-12-105.5 (*unlawful possession of weapons on school property*)
C.R.S. 22-32-109.1 (7) (*Board must adopt open school policy*)

CROSS REFS.: ADC, Tobacco-Free Schools
CF, School Building Administration
EBBA, Prevention of Disease/Infection Transmission
ECA/ECAB, Security/Access to Buildings
JLCC, Communicable/Infectious Diseases
KFA, Public Conduct on District Property

RETIRE

Relations with Parent Organizations

Representatives and members of parent-teacher organizations in all circumstances shall be treated with respect and as supporters of public education in the District.

Staff members are encouraged to join the organization and to participate actively in its program.

Adopted June 23, 1980

Revised to conform with practice: date on manual adoption

RETIRE

Use of Student in Public Information Program

The strongest link of communication with parents is the student in the classroom. It shall be the responsibility of the administration to see that information regarding school activities and programs is properly disseminated through students to parents.

The use of letters and bulletins carried by students to their parents is encouraged. The use of students shall be limited entirely to information about school system, a particular school or the school district.

Adopted June 23, 1980

RETIRE

Duplicate of KDDA-R, Official Spokesperson

Crisis Management Communications

During a crisis, the spokesperson for the district shall communicate with the media and public as follows:

1. Attempt to define the type and extent of the crisis as soon as possible.
2. Inform employees what is happening as soon as possible.
3. Designate a central source as the crisis communications center to coordinate information gathering and dissemination.
4. Instruct employees to refer all information and questions to the communications center.
5. Remind employees that only designated spokespersons are authorized to talk with news media.
6. Take initiative with news media and let them know what is or is not known about the situation.
7. Contact the top administrator or designee to inform him or her of the current situation, emerging developments and to receive clearance for statements to the media and public.
8. Delay releasing information until facts are verified and the district's position regarding the crisis is clear.
9. Provide a uniform, concise, clear and consistent message.
10. Assign sufficient staff members to handle phones and to seek additional information.
11. Keep a complete log of all incoming and outgoing calls and personal contacts.
12. Have key people relieved from their normal duties so they may focus on the crisis.

Adopted September 15, 2009

District Title I Parent and Family Engagement

Pursuant to federal law, the District and the parents of students participating in Title I District programs have jointly developed the following parent and family engagement policy to establish the District's expectations and objectives for meaningful parent and family engagement. The policy ~~will~~ shall be implemented by the superintendent or designee according to the timeline set forth in the policy and incorporated into the District's Title I plan.

Engagement with Title I Planning

The District ~~will~~ shall hold an annual meeting for parents and families of students in Title I programs, as well as school Title I staff, principals of schools receiving Title I funds and other interested persons to discuss the Title I program plan, review implementation of the Title I plan, discuss how Title I funds allotted for parent and family engagement activities shall be used, and invite suggestions for improvement.

District Support for Parent and Family Engagement

The District ~~will~~ shall provide coordination, technical assistance, and other support necessary to assist participating schools in building the capacity for effective parent and family engagement activities to improve student academic achievement and school performance.

This coordination, assistance, and support shall include:

- creation of a District Parent Advisory Council to provide advice on all matters related to parent and family engagement in programs supported by Title I funds
- allocating District resources to parent and family engagement activities, beyond minimum legal requirements
- providing professional development regarding parent and family engagement strategies, which ~~will~~ may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members
- engaging in activities and strategies to promote student achievement and learning at home, such as positive phone calls home and weekly data sharing folders
- supporting programs that reach parents and family members at home, in the community and at school
- disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members

Coordination of Parent and Family Engagement Activities with Other District Programs

The District ~~will~~ shall, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other relevant federal, state, and local laws and programs (including public preschools), and conduct other activities, such as parent resource centers, that encourage and support parents and family members in more fully participating in

the education of their students. The District will accomplish this through requiring annual meetings of staff involved in these programs, coordination of written materials to parents regarding these programs.

Student Learning

The District ~~will~~ ~~shall~~ coordinate and integrate Title I parent and family engagement strategies with those of other educational programs in the District. The purpose of this coordination ~~will~~ ~~shall~~ be to improve the academic quality of the schools served, including identifying challenges to greater participation by parents and families in activities authorized by law, particularly by parents and family members who:

- are economically disadvantaged
- have disabilities
- have limited English proficiency
- have limited literacy
- are of any racial or ethnic minority background
- are parents of migratory children

The District ~~will~~ ~~shall~~ provide to parents and families, as appropriate, information to help them understand the District's academic standards, state and District academic assessments, the requirements of Title I, how to monitor students' academic progress and how to work with school staff to improve the achievement of students. The District ~~will~~ ~~shall~~ develop written materials and training for staff to help parents and families work with students to improve student achievement.

The District will provide support for school-level training for parents in literacy, using technology, and other areas that will foster parent and family engagement.

School-Based Parent and Family Engagement Activities

Parents and families will be encouraged to support student learning at home and become involved in the activities of schools with Title I programs, including building accountability committees, parent-teacher organizations and volunteering.

Method of Communicating with Parents and Families

All information related to school and parent programs, meetings and other activities ~~will~~ ~~shall~~ be sent to parents and family members in a format and, to the extent practicable, in a language the parents and family members can understand.

Annual Evaluation

The District ~~will~~ ~~shall~~ conduct, with the meaningful engagement of parents and family members, an annual evaluation of the content and effectiveness of this policy. Effectiveness ~~will~~ ~~shall~~ be measured in part by improvements in student academic achievement and in school performance.

The evaluation ~~will~~ ~~shall~~ address the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers and strategies

to support successful school and family interactions. The evaluation ~~will~~ ~~shall~~ specifically address challenges to greater participation by parents and family members in activities authorized by law, particularly by parents and family members who:

- are economically disadvantaged
- have disabilities
- have limited English proficiency
- have limited literacy
- are of any racial or ethnic minority background
- are parents of migratory children

The District ~~will~~ ~~shall~~ use the findings of the evaluation to design evidence-based strategies for more effective parent and family engagement and to revise, if necessary, this policy.

The District ~~will~~ ~~shall~~ provide such other reasonable support for parent and family engagement activities as parents may request.

Development of School-Level Title I Parent Engagement Policy

Each school receiving Title I funds shall jointly develop with, agree on, and distribute to parents and family members of students participating in the Title I program (hereafter referred to as "parents") a written School-Level Title I Parent and Family Engagement Policy establishing the District's expectations and objectives for meaningful parent and family engagement in accordance with the requirements of federal law.

The policy ~~will~~ ~~shall~~ contain a school-parent compact or agreement that outlines how parents, school staff and students will share the responsibility of improved student academic achievement and the means by which the school and parents will build and develop a partnership to help students.

Adopted July 2018
Revised TBD

LEGAL REFS.: 20 U.S.C. 6301 et seq. (Elementary and Secondary Education Act of 1965 as amended by the Every Student Succeeds Act)
Title I, Part A, Section 1112 (a) (parent role in the development of district Title I plan)
Title I, Part A, Section 1112 (e) (information for parents concerning teacher qualifications, assessments and language instruction)
Title I, Part A, Section 1114 (b)(2) (eligible school that desires to operate a schoolwide program must develop a comprehensive plan with involvement of parents and other community members)
Title I, Part A, Section 1115 (b)(2)(E) (Targeted Assistance Program must include parent involvement strategies)
Title I, Part A, Section 1116 (a) (parent and family engagement policy)
Title I, Part C, Section 1304 (c)(3) (parent involvement in projects and programs for the education of migratory children)

C.R.S. 22-11-101 et seq. (Education Accountability Act of 2009)

CROSS REFS.: ADA, School District Educational Objectives
AE, Accountability/Commitment to Accomplishment
AEA, Standards Based Education
IHBIB, Primary/Preprimary Education
IKA, Grading/Assessment Systems
KD, Public Information and Communications

Use of Physical Intervention and Restraint

To maintain a safe learning environment, District employees may, within the scope of their employment and consistent with state law, use physical intervention and restraint with students in accordance with this policy and accompanying regulation. Such actions shall not be considered child abuse or corporal punishment if performed in good faith and in compliance with this policy **and accompanying regulation**.

Physical Intervention

Corporal punishment shall not be administered to any student by any District employee or volunteer in accordance with state law.

Within the scope of their employment, District employees may use reasonable and appropriate physical intervention with a student, **which** ~~that~~ does not constitute restraint as defined by this policy, to accomplish the following:

1. To quell a disturbance threatening physical injury to the student or others.
2. To obtain possession of weapons or other dangerous objects within the control of **the** ~~a~~ student.
3. For the purpose of self-defense.
4. For the protection of persons against physical injury or to prevent the destruction of property which could lead to physical injury to the student or others.

Under no circumstances shall a student be physically held for more than one minute unless the provisions regarding restraint contained in this policy **and accompanying regulation** are followed.

Restraint

For purposes of this policy and accompanying regulation, restraint is defined as any method or device used to involuntarily limit a student's freedom of movement, including but not limited to bodily physical force, **mechanical devices, chemicals**, and seclusion.

If property damage may be involved, restraint may only be used when the destruction of property **would** ~~could possibly~~ result in **a serious, probable, imminent threat of** bodily harm to the individual or another person **and there is the present ability to effect such bodily harm**. Restraint shall not include the holding of a student for less than one minute by a District employee for the protection of the student or others and other actions excluded from the definition of restraint in state law.

~~If a student is physically restrained for a period of time longer than one minute, but less than five minutes, the student's parent(s) are required to be notified. The notice must be given in writing on the same day the restraint occurs, and must include the date of restraint, student's name, and the number of times that day that the student was restrained.~~

~~If a student is physically restrained for a period of time longer than five minutes, the school administration shall verbally notify the parent or guardian as soon as possible, but not later than the end of the school day that the restraint was used. Additionally, the school administration shall mail, fax, or e-mail a written report of the incident, including all information required by law, to the parent or legal guardian of the student not more than five calendar days after the use of the restraint on the student.~~

District employees shall not use restraint as a form of discipline, ~~or to control or gain compliance from a student.~~ **as part of a treatment or behavior modification plan, or in retaliation.** District employees are also prohibited from restraining a student by use of a prone restraint, mechanical restraint, or chemical restraint, as those terms are defined by applicable state law and this policy's accompanying regulation.

~~If a student is placed in a seclusion room, the student must be continually monitored. The seclusion room must have at least one window to monitor students when the door is closed. If it is not feasible to utilize a room with a window, monitoring by video camera must be possible. The seclusion room must be a safe space free from injurious items and must not be a space used by school staff for offices, storage, or custodial purposes.~~

Restraint shall only be administered by District employees trained in accordance with applicable State Board of Education rules.

Use of Mechanical or Prone Restraints

~~The prohibition on the use of mechanical or prone restraints in this policy and accompanying regulation shall not apply to:~~

- 1. A school officer or law enforcement officer acting in the officer's official capacity on District grounds, in a school vehicle, or at a school activity or sanctioned event shall not use mechanical restraints (e.g., handcuffs), physical restraints, or prone restraints on any student unless there is a danger to the student or others or during a custodial arrest that requires transport.**

~~1. Certified peace officers or armed security officers working in a school and who meet the legal requirements of C.R.S. 26-20-111 (3), however, no law enforcement officer or armed security official shall use handcuffs on any student unless the student poses an immediate danger to themselves or others or if handcuffs are solely used during a custodial arrest requiring transport.~~

- 2. The prohibition on the use of mechanical or prone restraints in this policy and regulation shall not apply:**

~~2. When the student is openly displaying a deadly weapon, as defined in C.R.S. 18-1-901(3)(c).~~

- a. to certified peace officers or armed security officers working in a District school when (a) an emergency exists as defined by this policy**

and its accompanying regulation; (b) after the failure of less restrictive alternatives or a determination that less restrictive alternatives would be inappropriate or ineffective; (c) the officer has received documented training in defensive tactics utilizing handcuffing procedures and in restraint tactics utilizing prone restraint; and (d) has made a referral to a law enforcement agency and is making an arrest or is referring to law enforcement to make an arrest; and

b. when a student is openly displaying a deadly weapon.

3. Nothing in this policy or accompanying regulation prohibits transportation provided by the District from having seat belts, harnesses, car seats, or other devices for passenger safety.

Complaint Procedures and Regulations

A student, a parent or legal guardian, or a third party on behalf of a student or the student's parent or legal guardian may file a complaint regarding the use of restraint or seclusion used by an employee or volunteer of a school or charter school of the District by using the procedures established under 1 CCR 301-45 section 2.07.

The complaint must allege a violation that occurred not more than one (1) year prior to the date that the complaint was filed and must contain the following information:

1. A statement that the employee or volunteer has violated a requirement regarding the use of restraints, including the relevant statute, rule, or regulation alleged to have been violated, if known by the complainant;
2. The facts on which the complaint is based, including the names and positions or titles of persons involved, the date of the alleged violation, the location where the alleged violation took place, and a description of what happened;
3. The name and the residential address of the child against whom the alleged violation occurred;
4. The name of the school that the child was attending when the alleged violation occurred;
5. The proposed resolution of the problem, if the complainant has a suggestion;
6. The signature and contact information (minimally, address and telephone number) for the complainant; and
7. Written verification in a cover letter accompanying the complaint that a complete copy of the Complaint and any attachments have been mailed, hand-delivered, or delivered by other secure method to the District.

The complaint, including any attachments, must be mailed, hand-delivered, or delivered by other secure method to the IDEA State Complaints Officer:

State Complaints Officer Colorado Department of Education
Office of Special Education, Dispute Resolution

201 East Colfax Avenue
Denver, Colorado 8020

Additionally, a complete copy of the Complaint, including any attachments, must also be mailed, hand-delivered, or delivered by other secure method to the District.

Adopted: June 23, 1980

Revised: October 1993; January 2011; October 2017; April 17, 2023; October 2, 2023;
July 13, 2026

LEGAL REFS.: C.R.S. § 18-1-703 (use of physical force by those supervising minors)
C.R.S. § 18-1-901 (3)(e) (definition of a deadly weapon)
C.R.S. § 18-6-401 (1) (definition of child abuse)
C.R.S. § 19-1-103 (1) (definition of abuse and neglect)
C.R.S. § 22-1-140 (definition of corporal punishment, and prohibition against volunteers or employees from imposing corporal punishment on a child)
C.R.S. § 22-32-109.1 (2)(a) (adoption and enforcement of discipline code)
C.R.S. § 22-32-109.1 (2)(a)(I)(D) (policy required as part of safe schools plan)
C.R.S. § 22-15.5-101 *et seq.* (Protection of Students from Restraint and Seclusion Act)
C.R.S. § 22-32-109.1 (2)(a)(D) (prohibition against corporal punishment shall be included in student conduct and discipline code)
C.R.S. § 22-32-109.1 (9) (immunity provisions in safe schools law)
C.R.S. § 22-32-147 (use of restraints on students)
1 CCR 301-45 (State Board of Education rules for the Administration of the Protection of Students from Restraint and Seclusion Act)

Use of Physical Intervention and Restraint

A. Definitions

In accordance with state law and the State Board of Education rules governing the Administration of the Protection of ~~Persons~~ **Students** from Restraint **and Seclusion** Act, the following definitions apply for purposes of this regulation and accompanying policy.

1. "Restraint" means any method or device used to involuntarily limit **a student's** freedom of movement, ~~including but not limited to bodily physical force and seclusion.~~ **Restraint includes seclusion, chemical restraint, mechanical restraint, and physical restraint. With certain exceptions, physical, prone, mechanical, and chemical restraints shall not be used.**
2. "Physical restraint" means the use of bodily, physical force to involuntarily limit an individual's freedom of movement **for more than one minute.** "Physical restraint" does not include:
 - a. holding a student for less than one minute by a staff person for the protection of the student or others; **a physical intervention administered on a student that lasts one minute or less for the protection of a student, others, or property, except nothing in this policy may be interpreted to permit the holding of a student in a prone position, except as described below;**
 - b. brief holding of a student by one adult for the purpose of calming or comforting the student;
 - c. minimal physical contact for the purpose of safely escorting a student from one area to another;
 - d. minimal physical contact for the purpose of assisting the student in completing a task or response.
3. "Mechanical restraint" means a physical device used to involuntarily restrict the movement of a student or the movement or normal function of ~~the student's~~ **a portion of their** body. "Mechanical restraint" does not include:
 - a. devices recommended by a physician, occupational therapist or physical therapist; ~~and agreed to by a student's~~ **for use by the student's Individualized Education Program (IEP) team or, by the student's Section 504 team, or by the student's parent (if the student does not have an IEP or Section 504 team);** and used in accordance with the student's Individualized Education Program (IEP) or Section 504 plan;

- b. a protective device (such as a helmet or mitts, and similar devices) that is used to prevent self-harm self-injury; is agreed to for use by the student's IEP team, a the student's Section 504 team plan, or by the student's parent (if the student does not have an IEP or Section 504 team); and is used in accordance with the student's IEP or Section 504 plan;
 - c. an adaptive device devices that is used to facilitate instruction or therapy for the student that is recommended for the student by a physician, occupational therapist, or physical therapist; is agreed to for use by the student, by the student's IEP team, or by the student's Section 504 team; and is used in accordance and consistent with the student's IEP or Section 504 plan; or
 - d. a positioning or securing device devices that is used to facilitate the student's medical treatment allow treatment of a student's medical needs. that is recommended for the student by a physician, occupational therapist, or a physical therapist; is agreed to for use by the student, by the student's IEP team, or Section 504 team; and is used in accordance with the student's IEP or Section 504 plan.
4. "Chemical restraint" means the involuntary administration administering of medication to a student for the purpose of restraining the student. (including medications prescribed by the student's physician) on an as-needed basis for the sole purpose of involuntarily limiting the student's freedom of movement. "Chemical restraint" does not include:
- a. administering prescription medication that is regularly administered to the student for medical treatment reasons other than to restrain the student's freedom of movement (e.g., asthma-corticosteroid, Asthma-cort medications used to treat mood disorders, insulin, ADHD or Glucagon); or
 - b. administering the administration of medication for voluntary or life-saving medical procedures (e.g. EpiPens, Diazepam Diastat).
5. "Prone restraint" means a restraint in which the student being restrained is secured in a prone (i.e., face-down) position.
6. "Seclusion" is a form of restraint and means the placement of a student alone in a room from which egress is involuntarily prevented. "Seclusion" does not mean:
- a. placement of a student in residential services in the student's room for the night; or
 - b. "time-out," which means the removal of a student from a potentially rewarding situation or from a situation that would

otherwise produce negative reinforcement. In time-out, the student is not physically prevented from leaving the designated time-out area and is effectively monitored by staff.

- ~~7. "Time-out" is the removal of a student from potentially rewarding people or situations. A time-out is not used primarily to confine the student, but to limit accessibility to reinforcement. In time-out, the student is not physically prevented from leaving the designated time-out area and is effectively monitored by staff.~~
- ~~7. 8. "Emergency" means serious, probable, imminent threat of bodily injury to self or others with the present ability to effect such bodily injury. Emergency includes situations in which the student creates such a threat by abusing or destroying property.~~
- ~~9. "Bodily injury" means physical pain, illness or any impairment of physical or mental condition as defined in C.R.S. 18-1-901(3)(c).~~
- ~~8. 10. "State Board Rules" mean the State Board of Education rules governing the Administration of the Protection of Students from Restraint and Seclusion Act, 1 CCR 301-45.~~
- ~~9. "Parent" means the student's parent or legal guardians as defined by the State Board rules.~~
- ~~10. "Local Education Provider" means a school district, a charter school authorized by a school district pursuant to Article 30 of Title 22, C.R.S., a charter school authorized by the state Charter School Institute pursuant to Article 30.5 of Title 22, C.R.S., or a Board of Cooperative Services (BOCES) created and operating pursuant to Article 5 of Title 22, C.R.S. that operates one or more public schools.~~

B. Basis for use of restraint by staff

Restraint shall not be used as a form of punishment or disciplinary sanction, or to gain compliance, as part of a treatment plan or behavior modification plan, or as a form of retaliation.

Chemical restraints shall not be used.

Mechanical, physical, and prone restraints shall not be used when the student is on the property of the District or is participating in an off-campus activity or event sponsored by the District, except in the limited circumstances permitted by state law.

Restraints shall only be used:

1. In an emergency and with extreme caution; and
2. After:

- a. the failure of less restrictive alternatives (such as Positive Behavior Supports, constructive and non-physical de-escalation, and restructuring the environment); or
 - b. a determination that such alternatives would be inappropriate or ineffective under the circumstances.
- ~~3. Restraints shall never be used as a form of discipline or control or gain compliance of a student.~~
- ~~4. School personnel shall:~~
- ~~a. use restraints only for the period of time necessary and using no more force than necessary; and~~
 - ~~b. prioritize the prevention of harm to the student.~~

If property damage might be involved, restraint may only be used when the destruction would result in a serious, probable, imminent threat of bodily harm to self or others and there is the present ability to effect such bodily harm.

School personnel shall use restraints only for the period of time necessary to accomplish its purpose and, in the case of physical restraint, use no more force than necessary to limit the student's freedom of movement.

C. Duties relating to the use of restraint – general requirements

When restraints are used, District **staff** shall ensure that:

- 1. restraints are administered by District staff who have received training in accordance with the State Board rules;**
- ~~1. no restraint is administered in such a way that the student is inhibited or impeded from breathing; or communicating;~~
- ~~2. no restraint is administered in such a way that places excess pressure on the student's chest, back, or causes positional asphyxia;~~
- ~~3. restraints are only administered by District staff who have received training in accordance with the State Board rules;~~
- 4. opportunities to have the restraint removed are provided to the student who indicates **they** he/she are willing to cease the violent or dangerous behavior;
- 5. when it is determined by trained District staff that the restraint is no longer necessary to protect the student or others (i.e., the emergency no longer exists), the restraint shall be removed and **in the case of seclusion, staff shall reintegrate the student or clearly communicate to the student that they are free to leave the seclusion area.**
- ~~6. the student is reasonably monitored to ensure the student's physical safety.~~

~~Additionally, in the case of seclusion, staff shall reintegrate the student or clearly communicate to the student that the student is free to leave the area used to seclude the student.~~

D. Proper administration of specific restraints

1. Chemical restraints shall not be used.
2. Mechanical and prone restraints shall not be used, except in the limited circumstances permitted by state law and described as exceptions in the accompanying policy.
3. Physical restraint
 - a. A person administering the physical restraint shall only use the amount of force necessary to stop the dangerous or violent actions of the student.
 - b. A restrained student shall be continuously monitored to ensure that the breathing of the student in such physical restraint is not compromised.
 - c. A student shall be released from physical restraint within fifteen minutes after the initiation of the restraint, except when **it would be unsafe to do so.** ~~precluded for safety reasons.~~
4. Seclusion
 - a. Relief periods from seclusion shall be provided for reasonable access to toilet facilities. ~~;~~ ~~and~~
 - b. Any space in which a student is secluded shall have adequate lighting, ventilation and size and shall not be any space used by school staff for storage, custodial purposes, or office space.
 - c. Any space used for student seclusion must have at least one window to monitor students when the door is closed. If an adequate space with a window is not feasible, video camera monitoring must be possible. Continuous monitoring is required throughout the time a student is secluded.
 - d. The space must be a safe space free of injurious items.

E. Notification requirements

1. If there is a reasonable probability that **physical** restraint **or seclusion** might be used with a particular student, appropriate school staff shall notify, in writing, the student's parents, and, if appropriate, the student of:
 - a. the restraint **and seclusion** procedures (including types of restraints) that might be used;

- b. specific circumstances in which restraint might be used; and
 - c. staff **that may be** involved.
2. ~~For students with disabilities,~~ If the parents request a meeting with school personnel to discuss the notification, school personnel shall ensure that the meeting is convened.
 3. The required notification may occur at the meeting where the student's behavior plan or IEP is developed/reviewed.

F. Documentation requirements

Notification & Documentation of Brief Physical Restraints (This process does not include seclusions, which shall be documented as outlined below.)

1. For physical restraints lasting more than one (1) minute, but less than five (5) minutes, the school shall provide the parent or legal guardian with written notice on the day of the restraint, which shall include:
 - a. The name of the student;
 - b. The date; and
 - c. The number of restraints used that day that lasted between one (1) and five (5) minutes.
1. ~~If restraints are used, a written report shall be submitted within one school day to school administration.~~
2. **Within one (1) school day, the staff involved shall submit a written report regarding the incident to the school administration.**
2. ~~The school principal or designee shall verbally notify the parents as soon as possible but no later than the end of the school day that the restraint was used.~~
3. **A copy of the written notice to parents and the staff written report shall be placed in the student's educational record.**
3. ~~If a student is restrained for more than one, but less than five minutes, written notice must be given to the student's parent or legal guardian on the day of the restraint. The written notice shall include the date of restraint, student's name, and the number of times the student was restrained that day.~~
4. ~~If a student is restrained for five minutes or more, a written report based on the findings of the staff review required by paragraph G. below shall be emailed, faxed or mailed to the student's parent within five calendar days of the use of restraint. The written report of the use of restraint shall include:~~
 - a. ~~the antecedent to the student's behavior if known;~~
 - b. ~~a description of the incident;~~

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- ~~c. efforts made to de-escalate the situation;~~
- ~~d. alternatives that were attempted;~~
- ~~e. the type and duration of the restraint used;~~
- ~~f. injuries that occurred, if any; and~~
- ~~g. the staff present and staff involved in administering the restraint.~~

~~5. A copy of the written report on the use of restraint shall be placed in the student's confidential file.~~

G. Notification & Documentation of Seclusions and other Restraints

1. The staff member who used any restraint or seclusion shall submit a written report of the incident to the school administration within one school day after the incident occurred.
2. For any use of seclusion and physical restraints lasting five (5) minutes or more, the school principal or designee shall verbally notify the student's parents as soon as possible, but no later than the end of the school day, that the restraint or seclusion was used.
3. Within one (1) school day, the staff involved shall submit a written report regarding the incident to the school administration.
4. Within four (4) school days, appropriate school staff shall meet to review the incident. This review shall include, but not be limited to:
 - a. review of the incident, including review of the written report submitted by the staff involved and any related documentation to ensure the use of alternative strategies;
 - b. recommendations for adjustment of procedures, if appropriate; and
 - c. ensure follow-up communication with the student and student's family.
5. A written report based on the findings of the staff review shall be e-mailed, faxed, or mailed to the student's parent within five (5) calendar days of the use of restraint and placed in the student's educational file. The written report on the use of restraint or seclusion shall include:
 - a. the antecedent of the student's behavior, if known;
 - b. a description of the incident;
 - c. any efforts made to de-escalate the situation;
 - d. any alternatives to the use of restraint that were attempted;
 - e. the type and duration of the restraint used;
 - f. any injuries that occurred;
 - g. the names of the staff present and staff involved in administering the restraint;
 - h. the start and end time of the restraint;
 - i. information concerning the notification provided to the parent; and

- j. for incidents of seclusion, information concerning whether the door was opened or closed.
- 6. If requested by the District or the student's parents, the District shall convene a meeting with parents to review the incident. For students with IEPs or Section 504 plans, such review may occur through the IEP or Section 504 process.

H. Review of specific incidents of restraint

- 1. The District shall ensure that a review process is established and conducted for each incident of **physical restraint** ~~used; lasting five (5) minutes or more and any incident of seclusion.~~ The purpose of this review shall be to ascertain that appropriate procedures were followed and to minimize future use of restraint.
- 2. The review shall include, but is not limited to:
 - a. **ensuring that there is follow up communication with the student and their parent;** ~~staff review of the incident;~~
 - b. **considering whether there were alternative strategies that could have been used; and follow up communication with the student and the student's family;**
 - c. **recommending adjustment of procedures, if appropriate.** ~~review of the documentation to ensure use of alternative strategies; and~~
 - d. ~~recommendations for adjustment of procedures, if appropriate.~~
- 3. If requested by the District or the student's parents, the District shall convene a meeting to review the incident. For students with IEPs or Section 504 plans, such review may occur through the IEP or Section 504 process.

I. General review process

- 1. The District shall ensure that a general review process is established, conducted and documented in writing at least annually. The purpose of the general review is to ascertain that the District is properly administering restraint, identifying additional training needs, minimizing and preventing the use of restraint by increasing the use of positive behavior interventions, and reducing the incidence of injury to students and staff.
- 2. The review shall include, but is not limited to:
 - a. analysis of incident reports, including, **but not limited to,** all reports prepared **to fulfill the documentation requirements outlined in the policy, procedures used during the restraint, the preventative or alternative techniques tried, and staff compliance with documentation and review requirements;** ~~pursuant to~~

~~paragraphs F.1 and F.3 above and including, but not limited to, procedures used during the restraint, preventative or alternative techniques tried, documentation, and follow up;~~

- b. training needs of staff;
- c. staff to student ratio; and
- d. environmental conditions, including physical space, student seating arrangements and noise levels.

3. Data from the annual review must be submitted to the Colorado Department of Education beginning no later than June 30, 2026, and every June 30 thereafter. That data includes:

- a. the total number of physical restraints lasting more than one minute but less than five minutes;
- b. the total number of physical restraints lasting five minutes or more;
- c. the total number of students who experienced at least one physical restraint lasting more than one minute but less than five minutes;
- d. the total number of students who experienced at least one physical restraint lasting five minutes or more;
- e. the total number of students who experienced at least one seclusion;
- f. the total number of seclusions;
- g. the total number of mechanical restraints;
- h. the number of mechanical restraints that involved the use of handcuffs; and
- i. the total number of prone restraints.

J. Staff training

1. The District shall ensure that staff utilizing restraint in schools are trained in accordance with the State Board rules.

2. Training shall include:

- a. the appropriate use of restraint (including, a continuum of prevention techniques, environmental management, and continuum of de-escalation techniques); ~~a continuum of prevention techniques;~~
- b. an understanding of the impact of adverse childhood events or trauma on students and their behavior and how to respond appropriately to avoid further harm or trauma through the use of restraint or seclusion; ~~environmental management;~~
- c. methods to explain the use of restraint to the student who is to be restrained and to the student's family; ~~a continuum of de-escalation techniques;~~

- d. nationally recognized physical management and restraint practices, including, but not limited to, techniques that allow restraint in an upright or sitting position and information about the dangers created by prone restraint; and
 - e. appropriate documentation and notification procedures (including monitoring and recording the time duration of a restraint or seclusion). ~~methods to explain the use of restraint to the student who is to be restrained and to the student's family; and~~
 - ~~f. appropriate documentation and notification procedures.~~
3. Retraining shall occur at a frequency of at least every two years.

Adopted: May 4, 2013

Revised: October 16, 2017; April 17, 2023; July 13, 2026

Harassment and Discrimination Investigation Procedures for Students

The District prohibits discrimination against any District student. It is a violation of policy for any student or staff member to harass students, or to retaliate against those who report harassment or discrimination or those who participate in a harassment investigation. For the purposes of this regulation, **"harassment"** is unwelcome conduct or communication directed at a student based on their protected class, as described in Policy AC, that is objectively offensive to a reasonable individual who is a member of the same protected class. The conduct or communication must meet at least one of the following: (i) submission to the conduct or communication is made a term or condition of access to educational services, (ii) submission to, objection to, or rejection of the conduct or communication is used or threatened to be used as a basis for educational decisions affecting the student; or (iii) the conduct or communication interferes with a student's ability to participate in the District's educational services, or creates an intimidating, hostile, or offensive educational environment.

Harassment under Colorado law also includes the knowing or intentional use of a name other than a student's chosen name, or the refusal to use a student's chosen name. (See Policy ACA.)

The District has adopted the below grievance procedures to encourage reporting and ensure that the investigation and resolution of complaints of harassment and discrimination against students are fair, impartial, and prompt.

Allegations of sexual discrimination or sex-based harassment arising under Title IX must follow the procedures specifically outlined in Policy AC-R-3.

Investigation Process

Throughout the investigation, the District will keep information related to the investigation confidential to the extent possible. The investigation will be fair, impartial, and prompt. The District will make a good faith effort to complete an investigation within sixty days after the complaint, with an additional thirty-day extension possible for good cause. The compliance officer will attempt to adhere to all timelines. If the compliance officer needs more time with regard to any aspect of the investigation, they will notify the parties in writing as to the reason for the extension.

Promptly after receiving a complaint, the compliance officer will offer the complainant and respondent supportive measures and inform the parties that they may request additional supportive measures throughout the investigation by contacting the compliance officer. If a student with a disability is a party, the compliance officer will collaborate with the student's 504/IEP team to determine appropriate supportive measures and will discuss these options with the student. Supportive measures may include but are not limited to: counseling; extensions of deadlines or other course-related adjustments; extra time for homework or tests; the opportunity to resubmit homework or retake a test; remedying an impacted grade; excused absences; the opportunity for home instruction; modifications to class schedules; and restrictions on contact between the parties to a report of harassment or discrimination.

During the investigation, all parties will be treated equitably and will be provided with equal opportunity to present evidence. Any questions that arise during the investigation should be directed to or forwarded to the compliance officer. The compliance officer will provide regular written updates about the status of the investigation to both parties and their parents/legal guardians at the end of each stage of the investigation, but at least every fifteen business days.

1. Making a Complaint

Any person who witnesses or experiences bullying on the basis of protected class, harassment, discrimination, or retaliation against students are encouraged to report the conduct to school staff by making a complaint with the District's compliance officer.

Any staff member who receives information about an incident or who witnesses harassment, discrimination, or retaliation must report the incident to the compliance officer.

Complaints may be made by phone, by email, in person, or through an online form and should include a detailed description of the alleged event(s), the date(s) the alleged event(s) occurred, and name(s) of the party/parties involved, including any witnesses. The complaint should be made as soon as possible after the incident.

- **Compliance Officer:**

Superintendent of Schools
Morgan County School District Re-3
715 West Platte Avenue
Fort Morgan, Colorado 80701
superintendent@fortmorgank12.com

- **Complaint Form Link:** www.fortmorgank12.com

No person can serve as the compliance officer in a matter in which they have a bias or conflict of interest with regard to the parties and/or the underlying conduct, or if they are alleged to have participated in prohibited conduct. If the compliance officer is alleged to have participated in prohibited conduct, complaints may be made to the following District employee.

- **Assistant Superintendent of Human Resources**

Morgan County School District Re-3
715 West Platte Avenue
Fort Morgan, Colorado 80701
hr@fortmorgank12.com

Retaliation against the complainant, respondent, or any person who filed a complaint or participated in an investigation is prohibited. Individuals found to have engaged in retaliatory behavior will be subject to disciplinary measures.

2. Evaluation by Compliance Officer

The compliance officer will review the complaint to determine whether the alleged conduct constitutes harassment or discrimination. The compliance officer will refer the matter back to the building principal or appropriate administrative department if the conduct alleged does not implicate a protected class or otherwise fit the characteristics of harassment or discrimination.

The compliance officer will refer any potential criminal charges to law enforcement. Upon the request of law enforcement, the compliance officer will delay action on a complaint for a reasonable amount of time to allow law enforcement to investigate the matter and will notify the parties of the delay. The compliance officer will not rely solely on a criminal investigation by a law enforcement agency in lieu of responding to a report of harassment or discrimination but may consider any evidence shared by law enforcement in making any determinations.

The compliance officer may assign any or all aspects of the investigation to a qualified alternate for any reason, including conflict of interest, bias concerns and/or insufficient capacity due to other matters.

As used in this regulation, the term "compliance officer" refers to the compliance officer or their designee.

3. Initial Meetings with the Parties

The following details actions to be taken by the compliance officer upon the determination that the underlying allegations, if proved to be true, constitute harassment or discrimination.

- a. *Initial meeting with Reporting Party, if any, and Complainant:* Within five school days following receipt of the complaint, the compliance officer will meet with the complainant and any reporting party and their parents or guardians.

The purpose of the initial meeting is for the compliance officer to:

- i. provide the complainant with the information detailed in paragraph (c) below; and
- ii. collect any additional information necessary to complete the complaint and determine whether the allegations, if proven to be true, constitute prohibited discrimination or harassment.

If the compliance officer determines there is no merit to the allegations, the compliance officer may dismiss the complaint and will notify the complainant in writing. If the complaint is dismissed at this stage, the compliance officer may meet with the respondent to advise them of the allegations and offer supportive measures.

If the complainant does not want to proceed with the next steps of the investigation, the compliance officer may elect to proceed with the investigation if necessary to stop any harassment or discrimination and otherwise ensure the safety of the school environment.

- b. *Initial Meeting with Respondent:* As soon as possible after meeting with the complainant and any reporting party, the compliance officer will meet with the respondent and, if this individual is a student, their parents/guardians, in order to obtain a response to the complaint. At the initial meeting, the compliance officer will advise the respondent as to the allegations against them and give the respondent a chance to respond to those allegations.
- c. *Information Provided at the Initial Meetings:* The compliance officer will provide to both the complainant and respondent the same basic information, including:
 - i. available supportive measures;
 - ii. copies of Board Policy AC and this regulation;
 - iii. timeline for the investigation process and the District's legal obligations;
 - iv. the possibility of resolving the complaint informally upon agreement of all parties;
 - v. that the information collected is confidential, so long as confidentiality does not prevent the District from responding effectively to prohibited conduct and preventing future prohibited conduct;
 - vi. all parties have a right to have an advisor present during all stages of the investigation; and
 - vii. parties will be granted excused absences for any therapy, medical, legal, or victim's services appointment associated with the report.

4. Informal Complaint Resolution

When the compliance officer deems it appropriate, an informal resolution process may be instituted. Informal resolution is not appropriate in all circumstances. It may only be used if both parties are students and both parties agree, with agreement voluntary, non-coerced, and documented in writing. Informal resolution may not be used if the underlying offense involves sexual assault or other act of violence. No party will be forced to participate in informal resolution and either party may request an end to an informal process at any time.

If both parties feel a resolution has been achieved through informal resolution, no further action need be taken to resolve the complaint. However, within [*six - seven*] school days following the conclusion of the informal resolution process, the compliance officer must prepare a written report for the parties detailing the process and any agreed upon corrective or restorative measures provided, including any steps the District will take to prevent future discrimination or harassment. A copy of the report will be shared with the Board of Education.

5. Formal Complaint Resolution

If informal resolution is inappropriate, unavailable, or unsuccessful, the compliance officer will engage in formal complaint resolution.

- a. *Collect Evidence:* The compliance officer will collect evidence. Evidence may be collected by interviews with parties and witnesses, reviewing any available physical or documentary information, requesting written statements, or other appropriate methods at the compliance officer's discretion. Evidence may include but is not limited to: evidence about the credibility of the parties involved; evidence about whether the respondent has engaged in other incidents of misconduct; evidence of the complainant and respondent's respective reactions or changes in behavior following the incident; and evidence regarding whether the complainant took action to protest the conduct.
- b. *Determination:* No later than fifty school days following receipt of the complaint, the compliance officer must prepare a written report which determines whether discrimination or harassment occurred. The compliance officer will apply the preponderance of the evidence standard, which means that it is more likely than not that the conduct occurred. In making this decision, all relevant circumstances must be considered by the compliance officer, including:
 - i. the degree to which the conduct affected the complainant's ability to participate in or benefit from the school environment;
 - ii. the type, frequency and duration of the conduct, recognizing that a single incident may rise to the level of harassment;
 - iii. the identity of and relationship between the respondent and the complainant;
 - iv. the context of the incident, including school size and location of the incident and/or other incidents at the school;
 - v. whether the conduct was threatening;
 - vi. the use of epithets, slurs or other conduct that is humiliating or degrading;
 - vii. whether the conduct or communication reflects stereotypes about an individual or group of individuals in a protected class;
 - viii. ages and number of respondents and complainants involved;
 - ix. patterns of misconduct of the respondent;
 - x. real or perceived power differentials between the parties;
 - xi. any other relevant circumstances.

The decision must include a written determination regarding responsibility, explain how and why the compliance officer reached the conclusions outlined in the report, detail any supportive measures or disciplinary sanctions already taken, and recommendations for future disciplinary measures.

If the compliance officer is not the superintendent, the compliance officer's report is advisory and must not bind the superintendent or the District to any particular course of action or remedial measure.

If the compliance officer is the superintendent, the report will include the determination of any sanctions or other actions deemed appropriate, including suspension or expulsion, pursuant to Policy JKD/JKE and/or other appropriate corrective or restorative actions.

6. Disciplinary Measures and Outcome

As soon as practicable after receiving the compliance officer's findings and recommendations, the superintendent or designee must determine any sanctions or other actions deemed appropriate, including suspension or expulsion, pursuant to Policy JKD/JKE and/or other appropriate corrective or restorative actions.

Students will not be disciplined for any of the following acts, if they are connected to the reported incident: truancy, late arrival, drug or alcohol use, consensual sexual activity, expressing a trauma symptom, unauthorized access to facilities, reasonable self-defense against the respondent, or talking publicly about the reported harassment or discrimination.

To the extent permitted by federal and state law, all parties, including the parents/guardians of all students involved, must be concurrently notified in writing of the final outcome of the investigation and any corrective or restorative action taken by the District within five school days following the superintendent's determination.

A copy of the compliance officer's report, and any corrective, disciplinary or restorative actions shall be provided to the Board of Education.

Resources

Throughout the investigation, or after the investigation concludes, affected individuals may choose to use the following resources:

National Domestic Violence Hotline: 1-800-799-SAFE (7233)
National Sexual Assault Hotline: 1-800-656-4673
Violence Free Colorado: <https://www.violencefreecolorado.org/>
The Crisis Center 24/7 Hotline: 303-688-8484
Any local resources for use by students

Section 504 Hearing Procedure

For allegations under Section 504 regarding a student's identification, evaluation, or educational placement, and as otherwise required by law, the student, parent, or legal guardian may request a hearing in writing to the Compliance Officer. This hearing procedure will not address guilt or innocence or disciplinary consequences, which are instead governed by the District's discipline policies and procedures.

The District must appoint a person to serve as the impartial hearing officer, who must be knowledgeable about Section 504 and/or the ADA, if applicable. The District-appointed hearing officer will schedule a due process hearing to occur as soon as reasonably practicable for the

family and the District. The hearing must be informal and must be recorded. Formal rules of evidence do not apply. A student is entitled to be represented by their parent/legal guardian or by an attorney at their expense. The student or parent/legal guardian may appear at the hearing and is entitled to present testimony and other evidence. A District representative is likewise entitled to present testimony and other evidence. The hearing must be closed to the public.

Within ten (10) school days after the hearing, the hearing officer must issue a written decision based upon evidence presented at the administrative hearing, including any remedial or corrective action deemed appropriate. Remedial actions include measures designed to stop the unlawful discrimination, correct its negative impact on the affected individual, ensure that the conduct does not recur, and restore lost educational opportunities. Any action taken by the hearing officer will be final.

After the hearing officer has issued the decision, the recording of the hearing, all physical and documentary evidence, and all other items comprising the record of the hearing must be returned to the district.

Either party may seek review of the hearing officer's decision in a court of competent jurisdiction, in accordance with applicable law and applicable timelines for requesting such review.

Nothing contained herein may be interpreted to confer upon any person the right to a hearing independent of a District policy, administrative procedure, statute, rule, regulation, or agreement expressly conferring such right.

Outside Agencies

In addition to, or as an alternative to, filing a complaint pursuant to this regulation, a person may file a discrimination complaint with the U.S. Department of Education, Office for Civil Rights (OCR); the Federal Office of Equal Employment Opportunity Commission (EEOC); or the Colorado Civil Rights Division (CCRD). The addresses of these agencies are listed below.

Denver Office for Civil Rights (OCR)
U.S. Department of Education
1244 Speer Blvd., Suite 310, Denver, CO 80204-3582
Telephone: 303-844-5695
Fax: 303-844-4303
TTY: 303-844-3417.
Email: OCR. Denver@ed.gov

Federal Office of Equal Employment Opportunity Commission (EEOC)
303 E. 17th Avenue, Suite 410, Denver, CO 80203
Telephone: 800-669-4000
Fax: 303-866-1085
TTY: 800-669-6820
ASL Video Phone: 844-234-5122
Website: <https://publicportal.eeoc.gov/portal/>

Colorado Civil Rights Division (CCRD)
1560 Broadway, Suite 825, Denver, CO 80202
Telephone: 303-894-2997 or 800-886-7675
Fax: 303-894-7830
Email: DORA_CCRD@state.co.us (general inquiries),
DORA_CCRDIntake@state.co.us (intake unit)

Adopted November 1, 2010

Revised October 15, 2018; July 17, 2020; September 16, 2024; September 15, 2025

Concurrent Enrollment

The Board believes that students who wish to pursue postsecondary level work while in high school should be permitted to do so. In accordance with this policy and accompanying regulation, high school students may receive course credit toward the fulfillment of high school graduation requirements for successful completion of approved postsecondary courses offered by institutions of higher education.

This policy and accompanying regulation do not apply to students seeking to enroll in postsecondary courses pursuant to the Accelerating Students through Concurrent Enrollment (ASCENT) program or a "dropout recovery program" pursuant to the Concurrent Enrollment Programs Act (the Act). Students seeking to enroll in the ASCENT program or a drop recovery program will work with District administrators and meet the Act's applicable requirements.

Definitions

For purposes of this policy and accompanying regulation, the following definitions will apply.

"Concurrent enrollment" means the simultaneous enrollment of a qualified student in a District high school and in one or more postsecondary courses at an institution of higher education. Concurrent enrollment does not include a student's simultaneous enrollment in: a District high school and in one or more secondary career and technical education courses, advanced placement courses, or international baccalaureate courses; an early college course and a postsecondary course; a p-tech school and a postsecondary course; or a District high school and a postsecondary course that does not fall within the definition of concurrent enrollment.

"Qualified student" means a person who is less than 21 years of age and is enrolled in the ninth grade or higher grade level.

"Postsecondary course" means a course offered by an institution of higher education and includes coursework resulting in the acquisition of a certificate; an associate degree of applied sciences, general studies, arts, or science; and all baccalaureate degree programs.

"Institution of higher education" means:

- a. A state university or college, community college, junior college, or area vocational school as described in Title 23, C.R.S.;

- b. A postsecondary career and technical education program that offers postsecondary courses and is approved by the state board for community colleges and occupational education pursuant to applicable state law; and
- c. An educational institution operating in Colorado that meets the Act's specified criteria.

Eligibility

Qualified students seeking to enroll in postsecondary courses at the District's expense and receive high school credit for such courses must follow the procedure accompanying this policy, including but not limited to timely submitting an application and establishing an academic plan of study. Qualified students must meet the minimum prerequisites and academic readiness for the postsecondary courses in which they seek to enroll, **Option 1 (adding to first paragraph):** including a retake of a previously failed concurrent enrollment course.

The Board determines the manner in which it provides opportunities for concurrent enrollment. However, the District may not unreasonably deny approval for concurrent enrollment or limit the number of postsecondary courses in which a qualified student may enroll unless the District is unable to provide access due to technological capacity.

Option 2 (adding to second paragraph): It shall not be unreasonable to deny a student approval to retake a previously failed concurrent enrollment course, unless the student either has either established extenuating circumstances for the grade or demonstrated sufficient academic readiness for the course through subsequent coursework and/or assessments.

Option 3 (adding a new third paragraph):

The Board recognizes that a student may want to retake a previously failed concurrent enrollment course, and such a grade may have resulted from a lack of diligence, a lack of academic readiness, and/or other factors. If a student seeks to retake a previously failed concurrent enrollment course, the student must provide a written explanation of the grade, including any extenuating circumstances the student believes impacted the grade, and the District must determine that the student has sufficient academic readiness before approving a retake.

Academic Credit

Academic credit granted for postsecondary courses successfully completed by a qualified student will count as high school credit toward the Board's graduation requirements, unless such credit is denied.

High school credit will be denied if a qualified student does not receive a passing grade

for the postsecondary course. High school credit will be denied for postsecondary courses that do not meet or exceed the District's academic standards. High school credit will also be denied for a postsecondary course substantially similar to a course offered by the District, unless the qualified student's enrollment in the postsecondary course is approved due to a scheduling conflict or other reason deemed legitimate by the District. Concurrent enrollment is not available for summer school.

Agreement with Institution of Higher Education

When a qualified student seeks to enroll in postsecondary courses at an institution of higher education and receive high school credit for such courses, the District and the participating institution will enter into a written cooperative agreement in accordance with the Act. The institution of higher education maintains an academic probation and suspension protocol which the District cannot overrule. A qualified student in a concurrent enrollment course will be expected to comply with the institution of higher education's policies and procedures.

Payment of Tuition and Additional Costs

The District will pay the tuition for postsecondary courses in accordance with the Act and the District's cooperative agreement with the institution of higher education.

The qualified student and the student's parent/guardian will be responsible for the cost of textbooks and fees for postsecondary courses.

Transportation

The District will not provide or pay for the qualified student's transportation to the institution of higher education.

Notice

Information about concurrent enrollment options will be made available to high school students and their parents/guardians on an annual basis. In addition, at least six weeks prior to the beginning of the enrollment period for postsecondary concurrent enrollment courses, written notice (which may be sent electronically) will be provided to high school students and their parents/guardians of the postsecondary courses offered at no tuition cost to qualified students at the District and at an institution of higher education, any anticipated costs of textbooks and fees to the qualified student for those courses, and the number and transferability of course credits that a qualified student may earn by enrolling in and successfully completing a concurrent enrollment course.

Information about concurrent enrollment options and the benefits of participating in concurrent enrollment during high school will be provided to middle school students and their parents/guardians electronically at least once during the school year and at least once during the summer.

Adopted September 1990

Revised to conform with practice: date of manual adoption

Revised June 1996; June 2012; August 20, 2012; July 11, 2016; April 6, 2020; June 30, 2020; August 31, 2022

LEGAL REFS.: C.R.S. 22-32-109 (1)(nn) (*discussion of the requirements for and benefits of concurrent enrollment must be part of ICAP process*)
C.R.S. 22-35-101 *et seq.* (*Concurrent Enrollment Programs Act*)
C.R.S. 23-60-202.7 (*requirement to provide information concerning concurrent enrollment to parents of middle school students*)
1 CCR 301-86 (*State Board of Education rules regarding the Administration of the Concurrent Enrollment Program*)

CROSS REFS.: IHBK*, Preparation for Postsecondary and Workforce Success
IJNDAB*, Instruction through Online Courses
IKF, Graduation Requirements
JFC, Student Withdrawal from School/Dropouts

RETIRE Student Restraint Incident Report Form

This form is to be used for all physical restraints lasting five minutes or more and for all seclusions. An incident report must be completed for each seclusion or physical restraint used within a single school day.

This report is to be completed in accordance with Morgan County School District Re-3 policy JKA-R, Use of Physical Intervention and Restraint, specifically documentation requirements outlined in section F.4.

Student's Name: _____

School: _____

Date of Restraint: _____

Time Start/Stop: _____

Location: _____

Example: hallway, classroom, etc.

Staff directly involved in administering restraint (include names and titles; attach supplemental statements, if any):

Witnesses of restraint (include names and titles):

Description of events immediately before the behavior occurred (antecedents to behavior, if known):

Chronological description of incident (include behavior, statements made, actions taken):

Efforts made to de-escalate and alternatives that were attempted prior to the use of restraint (Check all those that apply. If none could be used due to the emergent nature of behavior, explain why):

- ☐ I provided alternative choices the student could make.
- ☐ I encouraged the student to "stop & think" before acting.
- ☐ I provided reminders about consequences.
- ☐ I tried to distract the student with verbal exchange (e.g., humor, conversation, etc.).
- ☐ I attempted to guide the student to use calming strategies (e.g., deep breath, counting, etc.)
- ☐ I removed the stimuli (e.g., another student) that triggered the response.
- ☐ I redirected the student with another task.
- ☐ I provided time away from class.
- ☐ Other (specify and describe below):

Type of restraint used (i.e., type of physical hold or nature of seclusion used):

Time restraint began: _____

Time restraint ended: _____

Duration of restraint: _____

For seclusion incidents, was the door open or closed? _____

Specific description of the emergency situation (i.e., the serious, probable, imminent threat of bodily harm to self or others when there is the present ability to effect such bodily harm) that necessitated use of restraint:

- ☐ Imminent serious bodily injury to themselves
- ☐ Imminent serious bodily injury to others
- ☐ Imminent serious bodily injury to themselves and others
- ☐ Imminent serious property destruction leading to imminent serious bodily harm to self
- ☐ Imminent serious property destruction leading to imminent serious bodily harm to others

Identify nature of the imminent bodily injury:

Resolution of the incident:

- ☐ Student calm/reintegrated into classroom/educational programming
- ☐ Student calm/additional time provided for de-escalation outside of instructional setting
- ☐ Additional support requested (medical/mental health/parent/police)
- ☐ Other(s) (Please describe):

Injuries or property loss/damage that occurred, if any, and any medical or first aid care provided, as appropriate:

Persons notified of incident (include name, title, date and time notified):

Name and title of person writing report: _____
Please print

Signature

Date Completed

Delivery Confirmation:

Date Written Notice Given to Parent/Legal Guardian: _____

Method of Delivery:

☐ Emailed (Email Address): _____

☐ Mailed (Address): _____

☐ Faxed (Fax Number): _____

☐ Other: _____

Staff Member Delivering/Sending Notice: _____

Title of Staff Member: _____

Contact Information of Staff Member: _____

Copies Required:

☐ One copy to Parent/Legal Guardian _____

☐ One copy to be placed in the student's confidential educational record

☐ One copy to the Special Services Department _____

Adopted April 17, 2023; October 6, 2025

RETIRE Written Notification of Brief Restraint Incident

This form is to be used for physical restraints lasting more than one minute but less than five minutes.

This written notice is provided in accordance with Morgan County School District Re-3 policy JKA-R, Use of Physical Intervention and Restraint. If a student is restrained for more than one minute but less than five minutes, written notice must be given to the student's parent or legal guardian on the day of the restraint. The written notice shall include the date of restraint, student's name, and the number of times the student was restrained that day. Should you have questions, please feel free to contact the staff member listed below.

Student's Name: _____

Date of Restraint: _____

Number of times the student was restrained this day due to behavior that created an emergency situation(s): _____

Delivery Confirmation:

Date Written Notice Given to Parent/Legal Guardian: _____

Method of Delivery:

☐ Hand-delivered _____

☐ Emailed - Email Address: _____

☐ Mailed - Address: _____

☐ Other: _____

Staff Member Delivering/Sending Notice: _____

Title of Staff Member: _____

Contact Information of Staff Member: _____

Copies Required:

☐ One copy to Parent/Legal Guardian _____

☐ One copy to be placed in the student's confidential educational record

☐ One copy to the Special Services Department _____

Adopted April 17, 2023; October 6, 2025

RETIRE Review of Specific Incident of Restraints Form

(This form is to be used to debrief incidents of restraint and seclusion.)

Within two (2) school days of use of restraint or seclusion, a debriefing meeting attended by appropriate staff, including staff involved in the incident, must occur. Participants should include: Special Education Coordinator, School Principal, Special Education Case Manager, other staff involved, and the School Psychologist. The purpose of the meeting is to review the incident, ascertain whether appropriate procedures were followed, and minimize the future use of restraint as outlined in District Regulation JKA-R Section G. Those attending shall review the applicable Restraint Incident Report.

Student's Name:	Date of Restraint:	School:
Teachers/Staff Involved:		
Type of Restraint Used	☐ Physical Restraint	☐ Seclusion
Length of Restraint	Begin Time:	End Time:
Was the parent verbally notified as soon as possible, but no later than the end of the school day when the restraint occurred? Date Notified Verbally: ☐ Yes ☐ No		
Was a written report provided to the parent within the required timeline? - Brief Restraints (1:00 – 4:59 minutes) – Written notice required on the same day of restraint - All Restraints exceeding five minutes and all seclusions – Written notice required within 5 calendar days of restraint ☐ Yes ☐ No		
Was the principal provided with a written report completed by school staff within one school day? ☐ Yes ☐ No		
Were the staff member(s) involved in the restraint appropriately trained? ☐ Yes ☐ No		
Review the circumstance of this restraint to confirm an emergency (serious, probable, imminent threat of bodily harm to self or others where there was the present ability to effect such bodily harm) existed.		

Is there documentation of an emergency in this situation? ☐ Yes ☐ No
Is there a description of precipitating incidents that necessitated restraint? (i.e., antecedents documented) ☐ Yes ☐ No
Is there a description of de-escalation techniques/interventions utilized and student response prior to restraint? ☐ Yes ☐ No
Is there a description of the restraint technique used and the outcome? ☐ Yes ☐ No
Recommendations for adjustment of procedures or for potential future incidents, if appropriate:
Were revisions made to the student's individualized education program, functional behavior analysis, or behavior intervention plan to reduce the possibility of future incidents occurring? ☐ Yes ☐ No If yes, what changes were made?

Form Completed By: _____

Debriefing Date: _____ Time: _____

Debriefing Participants	
Printed Name	Signature

Copies Required:

- ☐ One copy to be placed in the student's confidential educational record
- ☐ One copy to the Special Services Department

Adopted October 6, 2025

RETIRE Parent Notification Regarding the Use of Restraint

Student's Name: _____ School: _____

Date: _____ Student ID: _____ Grade: _____

One of the goals of your child's program is to teach more socially appropriate behavior. Achieving this goal includes teaching social skills, anger management, conflict resolution, and/or impulse control. Due to prior dangerous or potentially dangerous behaviors exhibited by your child, it is anticipated that physical restraint and/or seclusion might be used in an emergency situation.

Physical restraint is the use of bodily physical force to limit a student's voluntary freedom of movement for more than one minute, and it typically involves some type of "hold." A hold used to protect a child or others from harm that lasts one minute or less is not a restraint. Seclusion is a form of restraint consisting of the placement of a student alone in a room or area from which egress is prevented; seclusion of any duration is a restraint.

If there is a need to use restraint:

1. It will only be used as a means to protect your child or others from a serious, probable, and imminent threat of bodily harm.
2. It will only be used after less restrictive alternatives have failed or if it is determined that such alternatives would be ineffective under the circumstances.
3. It will be administered only by staff who have received appropriate training. The staff who may be involved in administering restraint may be identified (by title) in your child's Behavior Intervention Plan.
4. Staff will continuously monitor your child's physical safety during any use of restraint, and opportunities to have the restraint removed will be provided if the child indicates a willingness to cease the violent or dangerous behavior, and every effort will be made to assist the child to regain self-control.
5. In all cases, restraint will be removed when it is determined that it is no longer necessary to protect the child or others. When seclusion is no longer necessary, staff will reintegrate the student or clearly communicate to the student that he/she is free to leave the area used for seclusion.
6. The school principal or designee will verbally notify you as soon as possible, but no later than the end of the school day, if restraint has been used. A review process will be conducted for each incident of restraint lasting longer than five (5) minutes or the use of seclusion. A written report following this review will be mailed, emailed, or faxed to you within five (5) calendar days. For brief restraints (restraints lasting more than one minute and less than five minutes), you will receive written notice of the restraint on the day it occurred.

I acknowledge that I am the parent/guardian of the child identified above; that I have received a copy of this notification regarding the use of restraint; that additional information regarding the use of restraint can be found in District Policy JKA and Regulation JKA-R; and that I can contact my child's case manager/special education teacher and/or the building principal with any questions or concerns or to request a meeting to discuss this notification.

Student's Name: _____ School: _____

Adopted October 6, 2025

2025-2026 School Year Student Calendar - Tuesday through Friday

Morgan County School District Re-3

Fort Morgan, Colorado

JULY 2025						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DAILY START AND END TIMES

Kindergarten	7:45 am - 3:15 pm
Sherman Preschool	8:00 - 11:00 am or 12:00 - 3:00 pm
Elementary Schools	7:45 am - 3:30 pm
Fort Morgan Middle School	7:50 am - 3:50 pm
Fort Morgan High School	8:00 am - 4:00 pm
Lincoln High School	7:45 am - 3:45 pm

JANUARY 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

START DATES

Classes begin for 1 st - 8 th & Lincoln	August 12
FMHS 9 th Grade classes begin	August 12
FMHS 10 th -12 th Grade classes begin	August 13
Kindergarten begins	August 19
Sherman Preschool begins	September 2

FEBRUARY 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

SEPTEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

END DATES

Sherman Preschool ends	May 22
Kindergarten through 11 th Grade ends	May 28

MARCH 2027						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OCTOBER 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

GRADUATION

Lincoln High School Graduation	May 8
High School Graduation	May 17
Fort Morgan Middle School Continuation	May 26

QUARTERS/SEMESTERS

First Quarter - 35.5 days	August 12 - October 10
Second Quarter - 36 days	October 14 - December 19
Third Quarter - 36 days	January 6 - March 6
Fourth Quarter - 42 days	March 17 - May 28
Total Days of School for Students	149.5 Days

APRIL 2027						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

PARENT/TEACHER CONFERENCES - Scheduled by Schools

HOLIDAY BREAKS/NO SCHOOL FOR STUDENTS/STAFF

Mondays are no school days for students	
Thanksgiving Break	November 25-28
Winter Break	December 23 - January 2
Spring Break (Same as MCC)	March 10-13
The Schools and District are Closed	April 3

MAY 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DISTRICT PHONE NUMBERS

Sherman Early Childhood Center	970-867-2998
Baker Elementary School	970-867-8422
Columbine Elementary School	970-867-7418
Green Acres Elementary School	970-867-5460
Pioneer Elementary School	970-867-2080
Fort Morgan Middle School	970-867-8253
Fort Morgan High School	970-867-5648
Lincoln High School	970-867-2924
The Children's Center	970-542-0731
Transportation Department	970-867-2263

JUNE 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

BOE APPROVED 03.24.2025

Infinite Campus



School Supply Lists



District Website



Athletics



Social Media Links



This calendar may be adjusted in the event school is cancelled because of inclement weather or other emergencies.

Calendario Escolar para Estudiantes 2025-2026 - Martes a Viernes

Distrito Escolar del Condado de Morgan Re-3

Fort Morgan, Colorado

JULIO 2025						
D	L	M	M	J	V	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

HORAS DIARIAS DE INICIO Y FINALIZACIÓN

Kindergarten	7:45 am - 3:15 pm
Sherman Preschool	8:00 - 11:00 am or 12:00 - 3:00 pm
Elementary Schools	7:45 am - 3:30 pm
Fort Morgan Middle School	7:50 am - 3:50 pm
Fort Morgan High School	8:00 am - 4:00 pm
Lincoln High School	7:45 am - 3:45 pm

ENERO 2026						
D	L	M	M	J	V	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AGOSTO 2025						
D	L	M	M	J	V	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FECHAS DE INICIO

Inicio de Clases – Grados 1 al 8 & Lincoln	Agosto 13
Inicio de Clases FMHS Grado 9	Agosto 13
Inicio de Clases FMHS Grados 10-12	Agosto 14
Inicia Kinder	Agosto 20
Inicio de Clases - Preschool	Septiembre 3

FEBRERO 2026						
D	L	M	M	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

SEPTIEMBRE 2025						
D	L	M	M	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

FECHAS DE FINALIZACIÓN

Termina Sherman Preschool	Mayo 23
Termina - Grados K al 11	Mayo 30

GRADUACIÓN

Graduación de Lincoln High School	Mayo 9
Graduación de Fort Morgan High School	Mayo 18
Continuación de la Fort Morgan Middle School	Mayo 29

MARZO 2026						
D	L	M	M	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OCTUBRE 2025						
D	L	M	M	J	V	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

TRIMESTRES

Primer Trimestre	Agosto 13 - Octubre 11
Segundo Trimestre	Octubre 15 - Diciembre 20
Tercer Trimestre	Enero 7 - Marzo 7
Cuarto Trimestre	Marzo 18 - Mayo 30
Total de días de escuela para estudiantes	151 días

ABRIL 2026						
D	L	M	M	J	V	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

CONFERENCIAS PADRES/MAESTROS - Programado por escuelas

NO HAY CLASES PARA ESTUDIANTES

Los lunes no son días escolares para los estudiantes	
Día de Acción de Gracias	Noviembre 25 - 29
Descanso de Invierno	Diciembre 23 - Enero 6
Descanso de Primavera	Marzo 10 - 14
No clases. Cerrado!	Abril 18

MAYO 2026						
D	L	M	M	J	V	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVIEMBRE 2025						
D	L	M	M	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

NÚMEROS DE TELÉFONO DEL DISTRITO

Sherman Early Childhood Center	970-867-2998
Baker Elementary School	970-867-8422
Columbine Elementary School	970-867-7418
Green Acres Elementary School	970-867-5460
Pioneer Elementary School	970-867-2080
Fort Morgan Middle School	970-867-8253
Fort Morgan High School	970-867-5648
Lincoln High School	970-867-2924
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Transportation Department	970-867-2263

DICIEMBRE 2025						
D	L	M	M	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNIO 2026						
D	L	M	M	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

APROBADO POR BOE 03.24.2025

Infinite Campus



Lista de Útiles



Sitio Web del Distrito



Atletismo



Enlaces de Redes Sociales



Este calendario se podría modificar en caso de que se cancelen las clases debido a las inclemencias del clima o a otra emergencia.

Kalendharka qoyska ee Sanadka 2025-26 - Talaado ilaa Jimcaha

Morgan County School District Re-3

Fort Morgan, Colorado

JULIYO 2025						
A	I	T	A	K	J	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MAALINTA BILOWGA IYO DHAMMAAN

Kindergarten	7:45 am - 3:15 pm
Sherman Preschool	8:00 - 11:00 am or 12:00 - 3:00 pm
Elementary Schools	7:45 am - 3:30 pm
Fort Morgan Middle School	7:50 am - 3:50 pm
Fort Morgan High School	8:00 am - 4:00 pm
Lincoln High School	7:45 am - 3:45 pm

JAANAAYO 2026						
A	I	T	A	K	J	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

OGOSTO 2025						
A	I	T	A	K	J	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

TAARIKHDA BILLOWGA

Fasalada waxay bilaabmaan fasalka 1aad ilaa 8aad iyo dugsiga Lincoln	Ogosto 13
Fasalada FMHS ee fasalka 9-aad waxay bilaabanayaan	Ogosto 13
Fasalada FMHS ee fasalka 10-12aad wuxuu bilaabmayaa	Ogosto 14
Kindergarten waxay bilaabanayaan	Ogosto 20
Sherman Preschool Waxay bilaabanaysaa	Sebtembar 3

FEBRAAYO 2026						
A	I	T	A	K	J	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

SEBTEMBAR 2025						
A	I	T	A	K	J	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TAARIKHDA DHAMAADKA

Sherman Preschool wuu Dambaysay	Meey 23
K-11 Maalintii u Dambaysay	Meey 30

MAARSO 2026						
A	I	T	A	K	J	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OKTOOBAR 2025						
A	I	T	A	K	J	S
				1	2	3
				4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

QALINJABIN

Qalinjabinta Lincoln High School	Meey 9
Qalinjabinta Fort Morgan High School	Meey 18
Sii Wad Fort Morgan Middle School	Meey 29

QUARTERS/SIMISTARKA

Quarter 1aad	Ogosto 13 - Oktoobar 11
Quarter 2aad	Oktoobar 15 - Disembar 20
Quarter 3aad	Jaanaayo 7 - Maarso 7
Quarter 4aad	Maarso 18 - Meey 30
Wadarta Maalmaha Dugsiga ee Ardayda	151

ABRIIL 2026						
A	I	T	A	K	J	S
					1	2
					3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

NOOFAMBAR 2025						
A	I	T	A	K	J	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SHIRARKA WAALIDIINTA IYO MACALIMIINTA - by Dugsiyada

MA JIRO DUGSI AY ARDAY DHIGTAAN MAALMAHAN

Isniinta ma aha maalmo dugsiyeedka ardayda.

Fasaxa Thanksgiving	Noofambar 25 - 29
Fasaxa christmaska	Diseembar 23 - Janaayo 6
Fasaxa spring break	Maarso 10 - 14
Ma jiraan fasallo xiran	Abriil 18

MEEY 2026						
A	I	T	A	K	J	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

DISEEMBAR 2025						
A	I	T	A	K	J	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

LAMBARKA TALEEFANKA DEGMADA

Sherman Early Childhood Center	970-867-2998
Baker Elementary School	970-867-8422
Columbine Elementary School	970-867-7418
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Pioneer Elementary School	970-867-2080
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Transportation Department	970-867-2263

JUUN 2026						
A	I	T	A	K	J	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

APPROVED BY BOE 03.24.2025

Infinite Campus



Liisaska Sahayda Dugsiga



Mareegta Degmada



Ciyaaraha Fudud



Xiriirinta Baraha Bulshada





Morgan County School District Re-3
 715 West Platte Avenue
 Fort Morgan, Colorado 80701
 Phone 970-867-5633 Fax 970-867-0262
 www.morgan.k12.co.us



CERTIFIED SALARY SCHEDULE 2025-2026 SCHOOL YEAR

	ADJUNCT	BA	BA+15	BA+30	MA	MA+15	MA+30	Ed.S	
A	\$ 43,750	\$ 50,000	\$ 51,500	\$ 53,000	\$ 54,500	\$ 56,000	\$ 57,500	\$ 59,000	A
B	\$ 43,750	\$ 50,400	\$ 51,950	\$ 53,500	\$ 55,000	\$ 56,575	\$ 58,075	\$ 59,600	B
C	\$ 43,750	\$ 50,800	\$ 52,400	\$ 54,000	\$ 55,500	\$ 57,150	\$ 58,650	\$ 60,200	C
D	\$ 43,750	\$ 51,200	\$ 52,850	\$ 54,500	\$ 56,000	\$ 57,725	\$ 59,225	\$ 60,800	D
E	\$ 43,750	\$ 51,600	\$ 53,300	\$ 55,000	\$ 56,500	\$ 58,300	\$ 59,800	\$ 61,400	E
F	\$ 43,750	\$ 52,000	\$ 53,750	\$ 55,500	\$ 57,000	\$ 58,875	\$ 60,375	\$ 62,000	F
G			\$ 54,200	\$ 56,000	\$ 57,500	\$ 59,450	\$ 60,950	\$ 62,600	G
H			\$ 54,650	\$ 56,500	\$ 58,000	\$ 60,025	\$ 61,525	\$ 63,200	H
I			\$ 55,100	\$ 57,000	\$ 58,500	\$ 60,600	\$ 62,100	\$ 63,800	I
J			\$ 55,550	\$ 57,500	\$ 59,000	\$ 61,175	\$ 62,675	\$ 64,400	J
K				\$ 58,000	\$ 59,500	\$ 61,750	\$ 63,250	\$ 65,000	K
L				\$ 58,500	\$ 60,000	\$ 62,325	\$ 63,825	\$ 65,600	L
M				\$ 59,000	\$ 60,500	\$ 62,900	\$ 64,400	\$ 66,200	M
N					\$ 61,000	\$ 63,475	\$ 64,975	\$ 66,800	N
O					\$ 61,500	\$ 64,050	\$ 65,550	\$ 67,400	O
P					\$ 62,000	\$ 64,625	\$ 66,125	\$ 68,000	P
Q					\$ 62,500	\$ 65,200	\$ 66,700	\$ 68,600	Q
R						\$ 65,775	\$ 67,275	\$ 69,200	R
S	Full-time in district experience with a state teaching license:					\$ 66,350	\$ 67,850	\$ 69,800	S
T	a. District will honor all years of in-district experience.					\$ 66,925	\$ 68,425	\$ 70,400	T
U	Full-time out-of-district experience with a state teaching license:						\$ 69,000	\$ 71,000	U
V	a. 0 - 3 Years = Level A Placement						\$ 69,575	\$ 71,600	V
W	b. 4 - 6 Years = Level B Placement						\$ 70,150	\$ 72,200	W
X	c. 7 - 9 Years = Level C Placement						\$ 70,725	\$ 72,800	X
Y	d. 10 - 15 Years = Level D Placement						\$ 73,400		Y
Z	e. 16+ Years = Max Placement is the midpoint of the respective lane range for beyond B+15 lanes.						\$ 74,000		Z

STIPENDS

STEP	LVL ONE	LVL TWO	LVL THREE	LVL FOUR	LVL FIVE	LVL SIX	LVL SEVEN	LVL EIGHT	LVL NINE	LVL TEN	STEP
1	\$ 6,500.00	\$ 6,000.00	\$ 4,700.00	\$ 3,750.00	\$ 2,800.00	\$ 2,600.00	\$ 1,900.00	\$ 1,650.00	\$ 950.00	\$ 700.00	1
2	\$ 6,825.00	\$ 6,300.00	\$ 4,935.00	\$ 3,937.50	\$ 2,940.00	\$ 2,730.00	\$ 1,995.00	\$ 1,732.50	\$ 997.50	\$ 735.00	2
3	\$ 7,150.00	\$ 6,600.00	\$ 5,170.00	\$ 4,125.00	\$ 3,080.00	\$ 2,860.00	\$ 2,090.00	\$ 1,815.00	\$ 1,045.00	\$ 770.00	3
4	\$ 7,475.00	\$ 6,900.00	\$ 5,405.00	\$ 4,312.50	\$ 3,220.00	\$ 2,990.00	\$ 2,185.00	\$ 1,897.50	\$ 1,092.50	\$ 805.00	4
5	\$ 7,800.00	\$ 7,200.00	\$ 5,640.00	\$ 4,500.00	\$ 3,360.00	\$ 3,120.00	\$ 2,280.00	\$ 1,980.00	\$ 1,140.00	\$ 840.00	5

OTHER

AP / CONCURRENT

AP - \$300/SEM

Con-\$500/SEM

LONGEVITY BONUS

YEARS	\$	Based on latest hire date as of the end of August. Paid in September.
3	\$ 1,000	
7	\$ 1,500	
14	\$ 3,000	
21	\$ 4,500	
28	\$ 6,000	
Annual appropriation by the BOE		

\$3,000.00 Differentiation Salary

- Physical Therapist Assistant
- Speech Language Pathologist Asst.
- Special Education

Special Ed Signing Bonus \$2,000

\$5,500.00 Differentiation Salary

- Speech Language Pathologist
- Psychologist
- Social Worker
- Physical Therapist
- Nurse



Morgan County School District Re-3
715 West Platte Avenue
Fort Morgan, Colorado 80701
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www.fortmorgank12.com



CLASSIFIED SALARY SCHEDULE
Effective July 1, 2025 through June 30, 2026

	II / 2	III / 3	IV / 4	V / 5	VI / 6	VII / 7	VIII / 8	IX / 9	X / 10	XI / 11	XII / 12	XIII / 13	
1	\$ 15.36	\$ 15.68	\$ 16.30	\$ 17.28	\$ 17.73	\$ 18.31	\$ 19.05	\$ 20.36	\$ 24.01	\$ 23.59	\$ 27.65	\$ 31.30	1
2	\$ 15.56	\$ 15.88	\$ 16.50	\$ 17.48	\$ 17.93	\$ 18.51	\$ 19.25	\$ 20.56	\$ 24.21	\$ 24.59	\$ 27.85	\$ 31.50	2
3	\$ 15.76	\$ 16.08	\$ 16.70	\$ 17.68	\$ 18.13	\$ 18.71	\$ 19.45	\$ 20.76	\$ 24.41	\$ 25.59	\$ 28.05	\$ 31.70	3
4	\$ 15.96	\$ 16.28	\$ 16.90	\$ 17.88	\$ 18.33	\$ 18.91	\$ 19.65	\$ 20.96	\$ 24.61	\$ 26.59	\$ 28.25	\$ 31.90	4
5	\$ 16.16	\$ 16.48	\$ 17.10	\$ 18.08	\$ 18.53	\$ 19.11	\$ 19.85	\$ 21.16	\$ 24.81	\$ 27.59	\$ 28.45	\$ 32.10	5
6	\$ 16.36	\$ 16.68	\$ 17.30	\$ 18.28	\$ 18.73	\$ 19.31	\$ 20.05	\$ 21.36	\$ 25.01	\$ 28.59	\$ 28.65	\$ 32.30	6
7	\$ 16.56	\$ 16.88	\$ 17.50	\$ 18.48	\$ 18.93	\$ 19.51	\$ 20.25	\$ 21.56	\$ 25.21	\$ 29.59	\$ 28.85	\$ 32.50	7
8	\$ 16.76	\$ 17.08	\$ 17.70	\$ 18.68	\$ 19.13	\$ 19.71	\$ 20.45	\$ 21.76	\$ 25.41		\$ 29.05	\$ 32.70	8
9	\$ 16.96	\$ 17.28	\$ 17.90	\$ 18.88	\$ 19.33	\$ 19.91	\$ 20.65	\$ 21.96	\$ 25.61		\$ 29.25	\$ 32.90	9
10	\$ 17.16	\$ 17.48	\$ 18.10	\$ 19.08	\$ 19.53	\$ 20.11	\$ 20.85	\$ 22.16	\$ 25.81		\$ 29.45	\$ 33.10	10
11	\$ 17.36	\$ 17.68	\$ 18.30	\$ 19.28	\$ 19.73	\$ 20.31	\$ 21.05	\$ 22.36	\$ 26.01		\$ 29.65	\$ 33.30	11
12	\$ 17.56	\$ 17.88	\$ 18.50	\$ 19.48	\$ 19.93	\$ 20.51	\$ 21.25	\$ 22.56	\$ 26.21		\$ 29.85	\$ 33.50	12
13	\$ 17.76	\$ 18.08	\$ 18.70	\$ 19.68	\$ 20.13	\$ 20.71	\$ 21.45	\$ 22.76	\$ 26.41		\$ 30.05	\$ 33.70	13
14	\$ 17.96	\$ 18.28	\$ 18.90	\$ 19.88	\$ 20.33	\$ 20.91	\$ 21.65	\$ 22.96	\$ 26.61		\$ 30.25	\$ 33.90	14
15	\$ 18.16	\$ 18.48	\$ 19.10	\$ 20.08	\$ 20.53	\$ 21.11	\$ 21.85	\$ 23.16	\$ 26.81		\$ 30.45	\$ 34.10	15
16	\$ 18.36	\$ 18.68	\$ 19.30	\$ 20.28	\$ 20.73	\$ 21.31	\$ 22.05	\$ 23.36	\$ 27.01		\$ 30.65	\$ 34.30	16
17	\$ 18.56	\$ 18.88	\$ 19.50	\$ 20.48	\$ 20.93	\$ 21.51	\$ 22.25	\$ 23.56	\$ 27.21		\$ 30.85	\$ 34.50	17
18	\$ 18.76	\$ 19.08	\$ 19.70	\$ 20.68	\$ 21.13	\$ 21.71	\$ 22.45	\$ 23.76	\$ 27.41		\$ 31.05	\$ 34.70	18
19	\$ 18.96	\$ 19.28	\$ 19.90	\$ 20.88	\$ 21.33	\$ 21.91	\$ 22.65	\$ 23.96	\$ 27.61		\$ 31.25	\$ 34.90	19
20	\$ 19.16	\$ 19.48	\$ 20.10	\$ 21.08	\$ 21.53	\$ 22.11	\$ 22.85	\$ 24.16	\$ 27.81		\$ 31.45	\$ 35.10	20
21	\$ 19.36	\$ 19.68	\$ 20.30	\$ 21.28	\$ 21.73	\$ 22.31	\$ 23.05	\$ 24.36	\$ 28.01		\$ 31.65	\$ 35.30	21
22	\$ 19.56	\$ 19.88	\$ 20.50	\$ 21.48	\$ 21.93	\$ 22.51	\$ 23.25	\$ 24.56	\$ 28.21		\$ 31.85	\$ 35.50	22
23	\$ 19.76	\$ 20.08	\$ 20.70	\$ 21.68	\$ 22.13	\$ 22.71	\$ 23.45	\$ 24.76	\$ 28.41		\$ 32.05	\$ 35.70	23
24	\$ 19.96	\$ 20.28	\$ 20.90	\$ 21.88	\$ 22.33	\$ 22.91	\$ 23.65	\$ 24.96	\$ 28.61		\$ 32.25	\$ 35.90	24
25	\$ 20.16	\$ 20.48	\$ 21.10	\$ 22.08	\$ 22.53	\$ 23.11	\$ 23.85	\$ 25.16	\$ 28.81		\$ 32.45	\$ 36.10	25
26	\$ 20.36	\$ 20.68	\$ 21.30	\$ 22.28	\$ 22.73	\$ 23.31	\$ 24.05	\$ 25.36	\$ 29.01		\$ 32.65	\$ 36.30	26
27	\$ 20.56	\$ 20.88	\$ 21.50	\$ 22.48	\$ 22.93	\$ 23.51	\$ 24.25	\$ 25.56	\$ 29.21		\$ 32.85	\$ 36.50	27
28	\$ 20.76	\$ 21.08	\$ 21.70	\$ 22.68	\$ 23.13	\$ 23.71	\$ 24.45	\$ 25.76	\$ 29.41		\$ 33.05	\$ 36.70	28
29	\$ 20.96	\$ 21.28	\$ 21.90	\$ 22.88	\$ 23.33	\$ 23.91	\$ 24.65	\$ 25.96	\$ 29.61		\$ 33.25	\$ 36.90	29
30	\$ 21.16	\$ 21.48	\$ 22.10	\$ 23.08	\$ 23.53	\$ 24.11	\$ 24.85	\$ 26.16	\$ 29.81		\$ 33.45	\$ 37.10	30
31	\$ 21.36	\$ 21.68	\$ 22.30	\$ 23.28	\$ 23.73	\$ 24.31	\$ 25.05	\$ 26.36	\$ 30.01		\$ 33.65	\$ 37.30	31
32	\$ 21.56	\$ 21.88	\$ 22.50	\$ 23.48	\$ 23.93	\$ 24.51	\$ 25.25	\$ 26.56	\$ 30.21		\$ 33.85	\$ 37.50	32
33	\$ 21.76	\$ 22.08	\$ 22.70	\$ 23.68	\$ 24.13	\$ 24.71	\$ 25.45	\$ 26.76	\$ 30.41		\$ 34.05	\$ 37.70	33
34	\$ 21.96	\$ 22.28	\$ 22.90	\$ 23.88	\$ 24.33	\$ 24.91	\$ 25.65	\$ 26.96	\$ 30.61		\$ 34.25	\$ 37.90	34
35	\$ 22.16	\$ 22.48	\$ 23.10	\$ 24.08	\$ 24.53	\$ 25.11	\$ 25.85	\$ 27.16	\$ 30.81		\$ 34.45	\$ 38.10	35
36	\$ 22.36	\$ 22.68	\$ 23.30	\$ 24.28	\$ 24.73	\$ 25.31	\$ 26.05	\$ 27.36	\$ 31.01		\$ 34.65	\$ 38.30	36
37	\$ 22.56	\$ 22.88	\$ 23.50	\$ 24.48	\$ 24.93	\$ 25.51	\$ 26.25	\$ 27.56	\$ 31.21		\$ 34.85	\$ 38.50	37
38	\$ 22.76	\$ 23.08	\$ 23.70	\$ 24.68	\$ 25.13	\$ 25.71	\$ 26.45	\$ 27.76	\$ 31.41		\$ 35.05	\$ 38.70	38
39	\$ 22.96	\$ 23.28	\$ 23.90	\$ 24.88	\$ 25.33	\$ 25.91	\$ 26.65	\$ 27.96	\$ 31.61		\$ 35.25	\$ 38.90	39
40	\$ 23.16	\$ 23.48	\$ 24.10	\$ 25.08	\$ 25.53	\$ 26.11	\$ 26.85	\$ 28.16	\$ 31.81		\$ 35.45	\$ 39.10	40

RETIRE MORGAN COUNTY SCHOOL DISTRICT RE-3**NOTICE OF PERSONNEL ACTION****DATE:** _____

Name: _____ **Address:** _____
Date Of Employment: _____ **Social Security #:** _____ **Telephone Number:** _____

TYPE OF ACTION

_____ **New Employee Hired** Complete Sections B & C
 _____ **Change of Position** A, B & C
 _____ **Change Department or Location** A, B & C
 _____ **Increment Increase** A & B
 _____ **New Salary Schedule** A & B

_____ **Leave of Absence (no pay)** Complete Sections A & C
 _____ **Layoff** A & C
 _____ **Resignation** A & C
 _____ **Retirement** A & C
 _____ **Death** A, B & C
 _____ **Other**

(A) – PRESENT STATUS

Job 1 Title:			
Hrs.:	Days:	Months:	Code:
Budget 1			
Job 2 Title:			
Hrs.:	Days:	Months:	Code:
Budget 2			
Job 3 Title:			
Hrs.:	Days:	Months:	Code:
Budget 3			
Grade Level:			
Location:			
Base Pay		Rate:	

Stipends:	LV	ST	Amount:

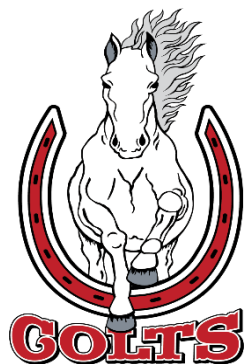
Last Day Worked Present Status: _____**(B) – PROPOSED STATUS**

Job 1 Title:			
Hrs.:	Days:	Months:	Code:
Budget 1			
Job 2 Title:			
Hrs.:	Days:	Months:	Code:
Budget 2			
Job 3 Title:			
Hrs.:	Days:	Months:	Code:
Budget 3			
Grade Level:			
Location:			
Base Pay		Rate:	

Stipends:	LV	ST	Amount:

First Day Worked Proposed Status: _____**(C) Reason for Action or Remarks:**

This form will be prepared by the appropriate administrator or supervisor for all personnel actions and distributed as follows:
 White-Central Personnel File Yellow-Bookkeeping Dept. Pink-Employee Copy Goldenrod-Financial Dept.



Fort Morgan Middle School

Student Handbook Changes

2026-2027

TO: Rob Sanders and the Board of Education

FROM: Chad Unrein, Principal

DATE: June 15th, 2027

RE: Student Handbook

Below is a listing of the changes to our handbook. Please let me know if you have any questions.

Respectfully,

Chad Unrein, Principal

- Cover - Updated school year to 2024-2025.
- Page 5 - Attendance Procedures (2) - Added Submit an excuse through Infinite Campus
- Page 6 - Make-up work added Students may access homework through Canvas
- Page 8 - Dates to Remember: Updated Calendar
- Page 9 - Updated Dates to Remember
- Page 13 - Electronic Devices - Added Meta Glasses
 - 1st offense Deleted returned to parent of guardian, replaced with returned to student at the end of the day.
 - 2nd offense - deleted 1 hour after school detention.
 - 3rd offense - deleted assigned ISS for one day. Added - will receive a 1 hour after school detention.
 - 4th offense added ISS or OSS

- Page 14 – Updated Extra-Curricular Events/Activities to include Soccer Club
- Page 23 – Tardy to school: Added #1 -
 - If students have excessive tardies (7 or more in a semester), administration will work with families on trying to get students to school on time.
 - Deleted: Students are allowed 5 morning tardies ~~per semester~~. Students will be informed once they have reached this limit.
 - ~~Students who receive 6 morning tardies, and each tardy thereafter, will receive one sixty-minute (60 minute) 30-minute detention from 3:50–4:20.~~
 - ~~Students who accumulate 5 detentions will be placed in ISS until the student shows progress in fulfilling detention time.~~



Student Handbook
~~2025-2026~~
2026-2027

Fort Morgan Middle School
605 Education Ave.
Ft. Morgan, CO 80701

970-867-8253

FORT MORGAN MIDDLE SCHOOL

PARENT/STUDENT HANDBOOK

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Introduction

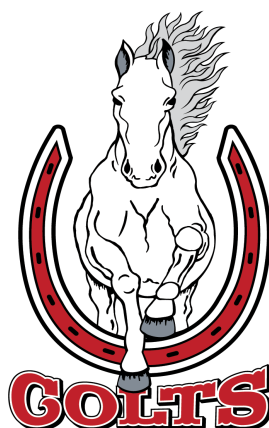
This handbook belongs to:

Name _____

Address _____

City _____ **Zip Code** _____

Phone _____



Mission Statement

MISSION STATEMENT

The mission of Morgan County School District Re-3 is to inspire creative thinking, high achievement, and lifelong learning.



Administrative Protocol

CONVERSATIONS INVOLVING SENSITIVE MATTERS

The administration of Fort Morgan Middle School makes every effort to handle difficult situations appropriately, and to not make any individual feel unnecessarily uncomfortable, un-easy, or awkward.

If a student approaches an Administrator to discuss a topic that the Administrator determines is of a sexual or sensitive nature, that Administrator will conclude the discussion until a second Administrator or Counselor of the same gender as the student is available to be present for the discussion. Administrators will take steps to ensure that such discussions are minimally obtrusive and conducted in accordance with Board policy and applicable law.

Teachers will report any such conversations to building administration immediately.

CRIMINAL INVESTIGATIONS

Under Colorado law, Administrators may be required to report incidents of a criminal nature to the school resource officer.

Advance Program

This program exists as a support program and disciplinary alternative. It is located in the southwest corner of Lincoln School and features a computer-based learning system (Edgenuity), tutors, counselor and teacher. Referrals are made through the FMMS Administration.

Altered Schedule

FMMS believes the best education is one obtained within the academic team area and with student peers, but should a student have excessive compliance issues with FMMS and school district policy, his/her actions may require an altered schedule and in a more restricted environment. If a student is placed on an altered schedule, it may consist of the Advance Program, School within a School, or Homebound Instruction or a combination of these programs. Placing a student on an altered schedule can only occur through an administrative recommendation with input provided from FMMS staff members.

Asbestos Notification

Please see District Policy information on our website - fortmorgank12.com

Attendance

The purpose of this section is to outline parent and student responsibilities relative to Fort Morgan School District Attendance Policy and Procedures and Colorado State Statues.



Every child who has attained the age of six (6) years on or before August 1 of each year and is under the age of seventeen (17) is required to attend public school with such exceptions as provided by law. It is the parents' responsibility to ensure attendance.

If a student is absent without an excuse signed by the parent/guardian or if the student leaves school or a class without permission of the teacher or administrator in charge, the student shall be considered truant. A "habitually truant" shall be defined as a student of compulsory attendance age who has four total days of unexcused absences in any one month or 10 total days of unexcused absences during any school year. Absences due to suspension or expulsion shall not be counted in the total of unexcused absences for purposes of defining a student as a "habitual truant."

***If a child is absent for the day, he/she may not attend school functions for that day unless given permission from school administration.

Attendance Procedures

All absences are to be explained by a note which may be required to excuse the absence. If a note is not given to the office, it will be considered unexcused and potential consequences could be administered, i.e. SSI or Advance Time.

Attendance is the responsibility of the student, the parents, and the school. The importance of regular, daily attendance as a basis for academic achievement cannot be over-emphasized. Absences have a negative effect upon instructional continuity, regardless of the attempts to make up work. The school cannot teach pupils who are not present. The regular contact of the pupils with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital.

The following attendance procedures are established to accomplish the 95% attendance goal.

1. Attendance will be taken in each individual class throughout the day.
2. If students must be absent, the parent/guardian should call or **submit an excuse through Infinite Campus** to the school each day of the absence by 8:00 a.m.
3. Students may be required to bring a note with an explanation of the absence.
4. Students whose absences are at or are approaching unacceptable levels will be contacted by FMMS. Initial notification of a student's high absentee rate is simply intended to inform parents and students of their attendance status. Further absences and additional contacts should be construed as more severe in nature and may require additional documentation for future absences.



Absence Categories

EXCUSED ABSENCE

An excused absence is one deemed legitimate by the school and appropriately excused by the parent/guardian. Examples of excused absences include those caused by the following:

1. Illness or injury accompanied by a doctor's note
2. Court appearance or temporary custody of the court or law enforcement officials through no fault of the student
3. Religious observances
4. Reasons deemed appropriate by the school administration and appropriately excused by the parent/guardian

UNEXCUSED ABSENCES

Examples of unexcused absences include:

1. absences beyond normal or excessive.
2. without approval of the parent/guardian.
3. without pre-approval of the building administrator (only if excessive limits have been reached).
4. with no information pertaining to the absence. This absence is always treated as a truancy or unexcused until it is classified, so long as the matter is handled in a timely manner.
5. without a note or written documentation.
6. not pre-approved in the event of an extended vacation/event during school time.
7. continual or excessive appointments without administrative approval.
8. that occur if a child is absent during the day and attempts to attend an after-school function.

MAKE-UP WORK

Make-up work will be provided if the student is to miss three or more days of school. Parent/guardian and/or student are to contact the school to provide one (1) days' notice for teachers to collect assignments to be picked up in the office or **students may access their homework through Canvas**. Two days make-up time for each school day missed is the normal amount of time given for make-up work to be returned to teachers.

Alcohol, Tobacco and, Drugs

There is no tolerance for students who either possess or consume alcohol or drugs or possess drug paraphernalia at school, on school grounds, or at school activities. We cooperate with the police in enforcing all state and local laws. Whenever a student violates school and/or district policies relative to alcohol and drug use, expect very serious repercussions. Law enforcement officials will be contacted in any drug possession or use at school.

Students using or in possession of tobacco products or paraphernalia will be suspended and face other possible consequences. Possession and the use of tobacco products is not part of



the school curriculum and are illegal for people under the age of 18. Paraphernalia includes (but not limited to) matches, pipes, lighters, hookah pens, e-cigarettes, tobacco storage devices, vape pens, THC edibles, and CBD oil. Law enforcement officials will be contacted in the event of a tobacco possession.

Bad Weather Consideration

Please see District Policy information on our website - fortmorgank12.com

Behavior Expectations

POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT (P.B.I.S) PROGRAM

Improving student academic and behavior outcomes is about ensuring all students have access to the most effective and accurately implemented instructional and behavioral practices and interventions possible. PBIS provides an operational framework for achieving these outcomes.

More importantly PBIS is NOT a curriculum, intervention, or practice, but IS a decision-making framework that guides selection, integration, and implementation of the best evidence-based academic and behavioral practices for improving important academic and behavior outcomes for all students.

Expectations: **Integrity; Effort; Respect; Responsibility**

Mission Statement: ***I control my attitude and effort.***

Breakfast/Lunch Program

Please see District Policy information on our website - fortmorgank12.com

Bullying

FMMS will not tolerate any form of “Bully Behavior”. *The textbook definition of bullying is: A person is being bullied or victimized when he/she is exposed repeatedly and over time, to negative actions on the part of one or more persons.* This is a partial list of bully behaviors. It is by no means to be a complete list:

1. Shoving or pushing in a way to cause harm or intending to cause harm to others.
2. Name calling, words including vulgar words or racial slurs and others intended to cause harm.
3. Verbal threats, things like: “You watch your back” or “I’ll get you after school.”
4. Physical abuse, hitting, kicking, punching of people who cannot or will not fight back.
5. Rumor spreading, “messenger behavior” or spreading information to promote conflict and bully behavior.
6. Note writing and slam books, writing statements that are untrue or intended to hurt others and cause conflict.
7. Internet bullying through social media.



Candy and Snacks

Students are not permitted to chew, eat, distribute, candy, sunflower seeds, pop, flavored water, and/or other similar items **on school grounds**. This is an effort to keep carpets, furniture, lockers, and facilities presentable and clean. Items in possession by students will be confiscated and thrown away by staff. Teachers may permit students to have such items for special classroom activities, but only with preapproval of the Principal.

Change of Address

Students are requested to report a change of address, telephone number, or change of family status to the main office. The office needs to keep an accurate record of each student.

Child Abuse Law

Please see District Policy information on our website - fortmorgank12.com

Children Leaving the Building

When you must leave the campus anytime during school hours, including lunch, you must check out in the attendance office. If you do not check out, whether the absence is excused by your parent/guardian, the absence will not be excused.

Commitments to Excellence

Please see District Policy information on our website - fortmorgank12.com

Community Service/Restitution

Service work within the school is utilized as a disciplinary tool. Students are assigned responsibilities related to building cleanliness or improvement that offer the opportunity to produce a positive result for the student's effort.

Daily Schedule

Classes begin at 7:50 a.m. and are dismissed at 3:50 p.m. daily. The first bell of the day will ring at **7:43** am allowing students into the building and participate in Breakfast After the Bell and transition to class. Breakfast opens at 7:00 daily.



Dates to Remember

Quarter Dates	Progress Report Dates	Report Card Dates	Parent Teacher Conference Dates
1st Quarter: Aug 11th - 9th	September 10 th	October 12 th	October 12th
2nd Quarter: OCT. 13 th – Dec. 18 th	November 12 th	January 6 th	
3rd Quarter: Jan. 5 th – March 12 th	February 1st	March 24 th	February 1 st
4th Quarter: Mar. 23 rd – May 27 th	April 29 th	* June 1st - June 4 th	

***Parents must stop in to receive report cards as they will not be mailed to your residence.**

Detention

One of the discipline tools at Fort Morgan Middle School is a detention system. Students may earn detention time for violating school or team rules. Detention is served in the team areas with assigned staff members. Students that ride the bus are allowed 24 hours' notice before serving. Any student failing to serve detention time will have 30 minutes of additional time added to his/her total. Refusal to serve detention time can ultimately lead to the alteration of a student's schedule.

Student Dress Code

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students must not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school.

Minimum requirements: The administration at each school reserves the right to determine what constitutes appropriate dress. Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is not available or if the student refuses dress-code appropriate clothing.



1) Clothing must cover areas from one armpit across to the other armpit, all shirts must have 1 inch shoulder straps and extend to the top of pants. All clothing must cover all undergarments and private areas.

2) Shoes must be worn at all times and must be safe for the school environment. Slippers shall not be worn, except for school activities approved by the principal.

3) Apparel, jewelry, accessories, tattoos, or manner of grooming that, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.

4) See through, mesh, or undergarments must be worn with appropriate coverage underneath that meets the minimum dress code requirements.

Any inappropriate or disruptive clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that are not allowed:

- Refer to drugs, tobacco, alcohol, or weapons
- Are of a sexual nature
- By virtue of color, arrangement, trademark, or other attribute denote affiliation with gangs or gang-like behavior or groups which advocate drug use, violence, or disruptive behavior
- Are obscene, profane, vulgar lewd, or legally libelous
- Threaten the safety or welfare of any person
- Promote any activity prohibited by the student code of conduct
- Otherwise disrupt the teaching-learning environment

Board Policy: File: JICA

Dress Code Infraction Procedure

If a student wears clothing that does not meet the school dress code, the following steps will be taken:



First Offense

Student may do one of the following – a) If the student has alternative clothing to put on that meets the dress code, s/he may do so, OR b) S/he may call a parent to bring in alternative clothing, OR c) the student can put on clothing provided by the school.

Second Offense

Student may do one of the following – a) If the student has alternative clothing to put on that meets the dress code, s/he may do so, OR b) S/he may call a parent to bring in alternative clothing, OR c) the student can put on clothing provided by the school.

Third Offense

The student is considered to be defiant. As a result, the student may be suspended (out of school) for the rest of the school day. The student will be allowed to return the next day if his/her clothing meets the dress code.

Unacceptable Items

The following items are not acceptable in school buildings, on school grounds, or at school activities:

- 1. Shorts, dresses, skirts or other similar clothing shorter than mid-thigh length*
- 2. Sunglasses worn inside the building*
- 3. Inappropriately sheer, tight or low-cut clothing (e.g., midriffs, halter tops, backless clothing, tube tops, garments made of fishnet, mesh or similar material, muscle tops, etc.) that bare or expose traditionally private parts of the body including, but not limited to, the stomach, buttocks, back and chest.*
- 4. Tank tops or other similar clothing with narrow straps may be addressed. Schools may set more stringent limits as appropriate.*
- 5. Any inappropriate or disruptive clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that:*
 - Refer to drugs, tobacco, alcohol, or weapons*
 - Are of a sexual nature*
 - By virtue of color, arrangement, trademark, or other attribute denote affiliation with gangs or gang-like behavior or groups which advocate drug use, violence, or disruptive behavior*

Morgan County School District Re-3, Fort Morgan, Colorado Page 3 of 4

- Are obscene, profane, vulgar, lewd, or legally libelous*
- Threaten the safety or welfare of any person*
- Promote any activity prohibited by the student code of conduct*
- Otherwise disrupt the teaching-learning process*



Graduation Adornments

Graduating students are expected to wear the attire customarily worn for the graduation ceremony at their school, with the specific exceptions outlined below.

A student may adorn or replace the cap, gown, or stole customarily worn at their school with traditional objects of tribal regalia and/or objects of cultural or religious significance.

Adornments are something worn in addition to, but not replacing, graduation attire, and are not limited to decorating graduation caps. Tribal regalia or objects of cultural or religious significance means formal attire used in recognized practices and traditions of a certain group of people. Adornments cannot include any alphabetical letters other than the student's name or numerals other than the graduating class (e.g. Class of 2022).

Other written statements, phrases, or slogans are not permitted.

Students may be required to request permission to wear an adornment in advance, and the District reserves the right to prohibit any adornments that are obscene, defamatory, fraudulent, profane, threatening, inappropriate, or disruptive or violate the dress code in any other manner. If it is determined that the adornment would cause a substantial disruption based on reliable evidence, the student's request may be denied. Students who wear adornments that have not been approved may be required to remove the adornment if the adornment is substantially disruptive.

Exceptions

Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school-sponsored extra-curricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach.

Building principals, in conjunction with the school accountability committee, may develop and adopt school-specific dress codes that are consistent with this policy.

***Staff and administration will handle additional situations and interpretations on an individual basis.*

Eighth Grade Continuation Ceremony

FMMS believes that one of our primary purposes is to provide the educational skills to guarantee your success at Fort Morgan High School and beyond. Students who are full time students, have at least a **2.5 Cumulative Grade Point Average**, and have demonstrated acceptable behavior throughout their time at FMMS will be considered to attend an 8th Grade Continuation Ceremony near the end of the academic year. The conclusion of the middle school years warrants a celebration and we, as a school, would like to publicly recognize those deserving students.



Elective Classes

Our middle school continues to offer a wide variety of unified arts classes. When student interest and qualified staff are available, the following classes are offered:

BAND	ORCHESTRA
DLI SPANISH (FULL YEAR)	PHYSICAL EDUCATION
FINANCIAL LITERACY	SPANISH
HEALTH	STEM
HEALTHY CHOICES	STUDENT LEADERSHIP
HUMAN ANATOMY	VISUAL ARTS
INDUSTRIAL TECHNOLOGY	VOCAL MUSIC
MODERN BAND	

Electronic Devices

CELL PHONES / PERSONAL LISTENING DEVICES/METAGLASSES

To support a focused and uninterrupted learning environment, students are expected to keep their cell phones turned off and stored in their backpacks throughout the school day. **Students who are feeling ill must report to the nurse before contacting their parents. Any student who uses their cell phone to call or text a parent during school hours—regardless of the reason—will be considered in violation of this policy.** All communication during school hours must follow proper school procedures.

Policy Guidelines:

Cell phones must be turned off and stored in backpacks from the 7:45 AM bell until the 3:50 PM bell.

Phones may not be used in classrooms, hallways, restrooms, or any other area of campus during this time unless given explicit permission by a staff member for educational purposes.

Consequences for Violations:

- First Offense:**
 - Student will receive an office referral.
 - Phone will be confiscated and **returned to student at the end of day.**
- Second Offense:**
 - Student will receive an office referral.
 - ~~Student will serve a 1-hour after-school detention.~~
 - Phone will be returned to a parent or guardian.
- Third Offense:**
 - Student will receive an office referral.
 - ~~Student will be assigned In-School Suspension (ISS) for one day.~~
 - **Students will serve a 1-hour after-school detention**



- Phone will be returned to a parent or guardian.
- 4. **Fourth Offense:**
 - Student will receive an office referral.
 - Student will receive a one-day of **ISS or** Out-of-School Suspension (OSS).
 - This offense will be classified as a Habitually Disruptive Student, in accordance with Board Policies JK and JK-R.
 - Phone will be returned to a parent or guardian.

WIRELESS EARBUDS / WIRED EARBUDS / HEADPHONES

Earbuds and headphones may be used when deemed appropriate by the teacher for instructional purposes. All other times, the earbuds and headphones are to be treated the same as the cell phone policy above.

ELECTRONIC LITERATURE DEVICES

~~Electronic literature devices such as Nooks and Kindles will be allowed at FMMS, and the use of the devices will be at the discretion of the teachers. These devices are to be used for educational purposes only. The devices are the responsibility of the student, and FMMS is not responsible for lost or stolen items.~~

OTHER ELECTRONIC DEVICES

- ❖ Cameras on cell phones or Metaglasses capable of taking and transmitting electronic images (photo, etc.) are not to be used on the FMMS campus. Violations of privacy rights using such devices will result in severe consequences and may lead to criminal charges.
- ❖ Cameras and metaglasses are not permitted on campus unless given pre-approval by administration.
- ❖ Laser pointers are not permitted on campus and will be confiscated.
- ❖ Any personal video game will be confiscated and will follow the same procedure as other electronic equipment/phones.

Staff members are to confiscate prohibited equipment. The same process will be followed (as listed above) for repeated infractions of this rule. If an appropriate educational need exists for a student(s) to bring such electronic device to school, the student must receive advance administrative approval. Such devices are easy to lose, damage, or have stolen. **FMMS IS NOT RESPONSIBLE FOR LOST OR STOLEN DEVICES.**



Culturally and Linguistically Diverse (CLD) Programming

Morgan County School District Re-3 serves the needs of many English language learners. All buildings provide the services of an CLD teacher along with support from one or more teacher assistants.

Students may qualify for CLD programming if their Home Language Questionnaire indicates a Primary Home Language Other Than English (PHLOTE). Such students are evaluated using the WIDA ACCESS Placement Test (W-APT) to determine language proficiency. Instructional programming is then designed to support the student's language proficiency level. Instructional services may include "pull-out" support during which time students participate in small group instruction with the CLD teacher. "Structured Immersion" in the regular classroom is another means of serving English Language Learners whose needs are better served in this fashion. All instruction is conducted in English with translation support as needed and appropriate. Depending upon intensity of need, some students receive support from a teacher assistant during content area instruction.

Staff in all buildings is provided information from the CLD teachers outlining each student's language profile and teaching strategies appropriate for English language instruction. Extended learning opportunities are also available at all buildings which may include tutoring; supplemental and intervention instruction throughout the regular day; and/or summer school.

Extra-Curricular Events/Activities

Gifted/Talented	Brain Bowl	Field Trips
SADD Club	Craft Club	Music
Scrapbooking Club	Creative Club	Quarter Rewards
Spanish Spelling Bee	Partnership Programs	Science Fair
Spelling Bee	School Dances	Traditional Sports
Soccer Club	Yearbook	

Extra-Curricular Events/Activities Eligibility Requirements

Interscholastic activity — Any activity that involves a competition with another school(s).

Intramural activity — Any activity that involves only FMMS students.

Interscholastic Eligibility:

The eligibility requirements pertain to only the interscholastic activities provided by the Fort Morgan Middle School. Interscholastic activities are **any** activities which compete or participate with other school(s) that may or may not involve travel. All teachers report students' classroom



grades from which a student eligibility report is created. The eligibility status begins on Tuesday and ends on Monday of the following week. Eligibility reports are created every week.

A student who appears on the “F” list two or more times will be ineligible for that week. A participant has one week to improve his/her grades. It is the responsibility of the teacher, coach, sponsor of the activity, parent, and the student to stay current with the eligibility list. (It is not possible for a student to become “eligible” in the middle of the week by handing in late work.)



Reward / School Activity Qualifications:

Students at FMMS can qualify for rewards and extra-curricular activities that are not governed through eligibility criteria (i.e., FMMS athletics). Reward criteria will be based on a quarterly basis and may have a shorter time as set by individual academic teams. All reward criteria will be communicated to the students so that they are aware of what criteria they need to meet for the reward / school activity. Student behavior resulting in an office referral with consequences will affect all reward / school activities that occur within each individual quarter. The following expectations may be, but are not limited to, qualifications for a rewards and school activities:

- Office referrals resulting in consequences for behavior – Including cell phone violations
- Refocus forms
- Grades
- GPAs
- Attendance / Tardy
- Library fines
- Overdue library books
- Student fines / fees
- Team specific expectations

*** If a child is absent for the day, he/she may not attend school functions for that day unless given permission from school administration.

Fighting

Fighting is inappropriate and not allowed on school district property or at school sponsored activities. If a student is involved in a fight with the intent to physically harm another, he/she will be suspended from school and possibly an expulsion hearing. Law enforcement officials will be contacted in the event of any fight.

Gang Behavior

Gangs are a public perception and real danger to schools. In the promotion of safe schools, the RE-3 Board of Education has established a policy of “zero tolerance.” Fort Morgan Middle School has the following guidelines. Students will sign a cease-and-desist order detailing the inappropriate behavior and future consequences for the behaviors.

1. **A student promoting gangs may be suspended or recommended for expulsion on the first offense.**
2. **If gang promotion continues a second time during the year, the student will be recommended for expulsion.**



A gang is any group or individuals who interact at a high rate among themselves to the exclusion of others or groups, have a group name, claim a neighborhood or other territory, and engage in criminal and other antisocial behavior on a regular basis.

General Behavior

To ensure the safety of all students and welcoming learning environment, the following items or behaviors will not be allowed at Fort Morgan Middle School.

1. Skateboards are not allowed on school grounds. In the case that they are brought to school, the student will be asked to leave the item in the school office.
2. Public Display of Affection (PDA) is not appropriate in the educational setting. Students will be expected to be mature in their actions and behaviors--no holding hands, hugging, kissing, or similar behaviors will be allowed on school grounds.
3. Snowballs and ice are not allowed to be thrown on school grounds for the safety of all students. All snow should remain on the ground at all times.

Grading System

100% - 90%	= A
89% - 80%	= B
79% - 70%	= C
69% - 60%	= D
59% and below	= F

Teachers and the teams will establish and clearly communicate the grading scale to be used at the start of the school year. Parents are notified in advance and before a student can receive a failing grade, and the grade is to be permanently recorded in the student's record.

Homebound Instruction

In isolated incidents, a student may receive the assistance of a specified tutor. Arrangements will be made when and where the tutor and student can meet on a consistent basis. The core of instruction will center on a computer-based learning system (A+).

Homework

Often there is not enough time during the day for students to complete their required work. In these instances, students are expected to take the work home for completion. It is an expectation at FMMS to complete and turn in all assignments to the best of their abilities.

Immunization of Students

Please see District Policy information on our website - fortmorgank12.com



In-School Suspension/Social Skills Intervention

Social Skills Intervention is the temporary exclusion of a student from classes and all school activities. **During the period of his/her suspension, the student will not be allowed to attend or participate in any school activities** (pending administrative/coach/supervisor approval). During the school day the student will be placed in a supervised classroom. The following guidelines will be in effect:

1. Mandatory attendance.
2. Bring all textbooks, library books, and other schoolwork.
3. Complete schoolwork or be assigned work.
4. Supervised lunch.
5. No food or drink in room.
6. Stay seated.
7. No talking/visiting.
8. No sleeping.
9. No electronic devices.
10. Supervised, scheduled restroom breaks.
11. No participation in school activities before, during, or after school on SSI days. If absent, you must report to the SSI room to complete assigned intervention.

Key Terminology

ASSAULT:

Recklessness causing physical injury to another, intentionally placing another person in reasonable threat or imminent physical injury; touching another person with intent to injure, insult, or provoke.

DANGEROUS WEAPONS:

Dangerous weapons will include knives, guns, chains, clubs, brass knuckles, or any other similar articles which could be used to inflict or threaten harm.

EXTORTION:

Obtaining money or property by threat, force, or illegal use of authority.

FIGHTING:

Mutual or forced combat with potential for physical injury while at a Fort Morgan School District facility or event.

FIREWORKS:

Any item designed to burn, smoke, explode, or release fumes due to impact or other ignition.

INSUBORDINATION:



Willful refusal of a student to comply with a reasonable request of a staff member.

SUSPENSION:

Temporary removal of a student from a class, school, and/or school activities by an administrator.

THEFT:

Taking of property belonging to one person by another with the intent to keep it for him/herself.

THREAT/INTIMIDATION:

Use of disrespectful and/or profane verbal or non-verbal behavior to threaten, harass, or intimidate another person(s).

VANDALISM:

Willful or ignorant destruction or damage of property.

Legal Name

The school record is a legal document. To ensure the integrity of Fort Morgan Middle School records, correct and legal information must be used. The name on the school record is to match the name on the bona fide birth certificate.

Lunch/Breakfast Program

Please see District Policy information on our website - fortmorgank12.com

Eating Of School Lunches

**** ALL STUDENTS ARE EXPECTED TO HAVE THEIR STUDENT ID WITH THEM EACH DAY *****

1. Students may bring a cold lunch if they so choose.
2. Students will be provided a school lunch, if they choose to eat at school.
3. Students should not eat school provided lunch items off of other student's trays.

EXCLUDED LUNCH OPTION (INCLUDING BUT NOT LIMITED TO):

1. Large bags of potato chips (or similar items) – individual/single servings will be permitted
2. Outside food delivered by parents during lunch (i.e.: McDonalds, Subway, Taco Bell, etc.)
3. Bags of candy
4. Suckers
5. Gum
6. Candy bars
7. Pop
8. Energy drinks
9. Selling of food items on school grounds / during lunch



CONFISCATION OF EXCLUDED LUNCH ITEMS:

1. Items will be taken to the office and available for pick up at the end of the school day by the student or parent.
2. Items not claimed will be discarded at the end of the week.

IM.A.S.H. (Immediate Mandatory After School Help)

FMMS is committed to ensure that all students remain in good academic standing. In order to give you, the students of FMMS every opportunity to succeed, we may mandate after-school attendance for extra attention to lack of academic progress. Certainly, all students are welcome any days before and after school, but some afternoons will be specifically set aside for academic assistance in order to improve your grades. Students who do not turn in their homework on the due date, will be expected to stay for IMASH. An email will be sent to parents/guardians that day, stating that their student did not turn in their homework, and they will be staying after school to complete the assignment. As soon as the assignment is completed, the students is free to go. Parents have the right to opt their student out of IMASH, by contacting the school.

Mandatory Reporting Policy

Please see District Policy information on our website - fortmorgank12.com

Medication Policy

Please see District Policy information on our website - fortmorgank12.com

Parent Notification

DETENTION

1. Possible teacher call to the parent/guardian.
2. Student calls to his/her parent/guardian.
3. Detention receipt

SOCIAL SKILLS INTERVENTION/IN-SCHOOL SUSPENSION (ISS)

1. Possible administrators call to the parent/guardian.
2. Possible letter sent home with the student regarding the concern/event.
3. Letter sent home through the postal service about the concern/event.

OUT-SCHOOL SUSPENSION (OSS)

1. Administrator or building designee will attempt to contact parent/guardian.
2. Possible letter sent home with the student and/or parent/guardian about the concern/event.
3. Letter sent home through the postal service about the concern/event.



EXCESSIVE TARDIES

1. Conference with student and parent/guardian with administration.

ALTERED SCHEDULE

1. Conference with student and parent/guardian with administration.

Parents Right to Know

Please see District Policy information on our website - fortmorgank12.com

Parents Role

Although this information is specifically designed for students attending FMMS, as teachers, administrators, staff, and as a community, we greatly appreciate your involvement in the educational process of your child. We simply cannot complete the educational process without your efforts. FMMS would like to welcome you to attend/join our Building Accountability Committee or any other suggestions that you may have to improve our existing building or policies. As always, your efforts and support are most appreciated.

Parent Portal Instructions

Please see District Policy information on our website - fortmorgank12.com

Retention Policy

Please see District Policy information on our website - fortmorgank12.com

Riding the Bus

Proper student control on buses is essential to the safety and well-being of all bus riders. Unruly riders cannot be tolerated and shall be dealt with in the following manner:

- First Offense - Notification of parent and principal
- Second Offense - Parent-Transportation Supervisor Conference and one day exclusion from riding.
- Third Offense - Suspension from transportation on school buses and a conference.
- After the third offense, the student may be permanently excluded from riding on buses.

School Within A School

This program occurs within FMMS campus grounds and is directed by the ISS coordinator. Students are placed on a computer-based learning system (Edgenuity) and monitored accordingly by the ISS instructor.

Sexual Harassment

Sexual harassment as defined above may include but is not limited to:

1. Sex-oriented verbal "kidding," abuse or harassment



2. Pressure for sexual activity
3. Repeated remarks to a person with sexual or demeaning implications
4. Unwelcome touching, such as patting, pinching or constant brushing against another's body
5. Suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades or similar personal concerns

Students with Food Allergies

Please see District Policy information on our website - fortmorgank12.com

Student ID

All students are expected to have their student ID for library book check out and daily lunch. Failure to have their student ID will result in not being allowed to check out books at that time, or go to the end of the lunch line.

Student Responsibility for Successful (95%) Attendance

1. Attend school every day of the established school calendar.
2. Arrive to each class **on time** with the appropriate tools, prepared to participate, and to learn.
3. Contact your teachers immediately upon your return from an absence to arrange for work that can be made up. It will be the students' responsibility to turn in your completed make-up work within the time limits established (Two days for make-up work are normally allowed for each day absent.).
4. If you are aware of a potential future absence, contact your teachers and complete the work prior to your absence.

Substance Policy

Please see District Policy information on our website - fortmorgank12.com

Suspension/Expulsion from School

Please see District Policy information on our website - fortmorgank12.com

Tardy Policy

Please see District Policy information on our website - fortmorgank12.com

Tardy to Classroom

If the student arrives to any class (with exception to the first class; see morning tardy) after the passing time of five (5) minutes has lapsed, the student will be considered tardy. Excusing the late arrival is done during that class block with the instructor. Excessive unexcused tardies will be handled on an individual basis and may include detention.



- Parents may also follow and view student tardies by viewing the Parent **Portal**.

Tardy to School (Morning Tardy)

If the student arrives late to school and is unable to be in class by the tardy bell at 7:50 a.m., the student will be considered tardy to school.

1. If students have excessive tardies (7 or more in a semester), administration will work with families on trying to get students to school on time.
 - ~~1. Students are allowed 5 morning tardies **per semester**. Students will be informed once they have reached this limit.~~
 - ~~2. Students who receive 6 morning tardies, and each tardy thereafter, will receive one **sixty-minute (60-minute) 30-minute detention from 3:50–4:20.**~~
 - ~~3. Students who accumulate 5 detentions will be placed in ISS until the student shows progress in fulfilling detention time.~~
- Parents may also follow and view student tardies by viewing **Parent Portal**.
 - Excessive tardies may result in suspensions by the building administrators.

Teams

Students are grouped by grade levels into teams. Once students are placed on a team, they will remain with that team throughout the school year. There are two teams at each grade level. Teams allow students to be in smaller class groupings fostering an environment that is student centered. There are approximately 125 students per team. Core subjects taught include math, science, language arts, literacy, and social studies.

Sixth Grade Teams	Seventh Grade Teams	Eighth Grade teams
SHARKS	COUGARS	HAWKS
STINGRAYS	WOLVES	EAGLES

Telephone

Students are encouraged not to use the office counter phone except in case of emergency or to call parents only and/or with office approval to notify about serving a detention or school related issues. Cell phones may be utilized during appropriate hours.

Testing Information

Tests are a necessary component of any schooling. Students are expected to be knowledgeable and be able to provide evidence of mastery of the content for which they will be tested. In most cases this may entail necessary study outside of school hours.



Textbooks / Chromebooks

When cases of misuse or mistreatment of books or Chromebooks occur, students will be assessed a fine. Students are to pay replacement costs for lost books and Chromebook. We urge students to exercise care in handling their books and Chromebook.

Please see District Policy information on our website - fortmorgank12.com

Vandalism

Vandalism to Fort Morgan Middle School is intolerable. Perpetrators will be prosecuted. When there is any destruction of school property/equipment, ***the individual(s) will pay for all damages*** and be suspended from school. In addition, law enforcement officials may be contacted in the event of a vandalism incident.

Visitors

Students may have adult visitors with them during the day upon pre-approval of administration. Local and visiting young friends or relatives will not be allowed to attend school with FMMS students.

*****All building visitors are required to register in the main office to sign in and to receive their visitor pass. Visitors must have administrative approval before permission is given to attend classrooms and/or class activities.***

Weapons in School

Please see District Policy information on our website - fortmorgank12.com



Web Site

The Fort Morgan School District RE-3 website is found at www.fortmorgank12.com You may find helpful information regarding lunch schedules, district calendar, activities throughout the district, and other related items essential to the community and school district.

All District Policies are found at fortmorgank12.com



Memorandum

To: Board of Education

From: Fort Morgan High School

Date: July 7, 2026

RE: Fort Morgan High School 2026-2027 Student Handbook Changes.

We have made the following changes for our 2026-2027 Student Handbook:

1. Page 1 **Added: New Front Page**
2. Page 2 Deleted: 2025-2026
Added: 2026-2027
3. Page 3 **Updated Contents page**
Added: Seal of Biliteracy Page 21
4. Page 4 Deleted: Secretary
Added: Administrative Assistant
Deleted: Nurse's Aide; (see counselor contact list on following page)
Deleted: Chandler Freauuff
Added: Rhonda Fricke
Deleted:(see counselor contact list on following page)
5. Page 5 **Added: 2026-2027 School Calendar**
Deleted: Assembly Schedule
6. Page 10 Deleted: 19, 2025 and 28, 2026
Added: 18, 2026 and 27, 2027
7. Page 11 Deleted: and the screen on Riverview Ave in front of FMHS
8. Page 12 Deleted: one (1)
Added: two (2)
9. Page 17 Deleted: Mr. Ryan Einsphar
Added: Ms. Madalyn Babcock
10. Page 21 **Added: FMHS Seal of Biliteracy**
11. Page 22 Deleted: Nicole Bowles
Added: Keri Lynch
12. Page 23 Deleted: for \$1.75 per day, for \$3.00. Adult meals are \$3.00 for
For breakfast and \$5.00 for lunch.
**Added: from 12 pm to 12:55 pm. If a second serving of breakfast or
lunch is requested, students will be charged \$1.75 for breakfast and
\$3.00 for lunch.**

13. Page 23 Deleted: Lori Whitman. Lilibeth Bendol. Ian Blake. FCA (Fellowship Of Christian Athletes) Brett Andersen/Nicole Andersen. Alicea Einspahr. Brett Andersen. Greg Ditter.
Added: TBD. Kelly Newens. Riley Chaput. Devin Gerkin
14. Page 24 Deleted: Alicea Einspahr. Lis Schmidt. Cherelle DeVries. Elise Cangro. YES-O (Youth for the Environment in School Organization) Mary Yangzon.
Added: TBD, TBD, Robotics Club Himanshu Sharma, Science Club Ian Hodson, Joshua Rodriguez
15. Page 28 Deleted: All sophomores (10th grade) will have closed campus for the 1st semester. Sophomores who achieve a 1st semester GPA of 3.0 or above and have no D's or F's for a weekly grade will be awarded open campus privileges during the noon hour on Wednesdays and Fridays for the second semester of the school year.
Added: sophomores (10th grade), sophomore.

FMHS STUDENT/PARENT HANDBOOK

2026-2027

FMHS MISSION:

OUR MISSION IS TO FOSTER A RESILIENT AND INCLUSIVE SCHOOL COMMUNITY WHERE ACCOUNTABILITY AND COMPASSION GUIDE OUR ACTIONS. WE ARE COMMITTED TO SUPPORTING EACH STUDENT'S GROWTH, EMBRACING DIVERSITY, AND CULTIVATING AN ENVIRONMENT WHERE EVERY INDIVIDUAL IS VALUED AND EMPOWERED TO ACHIEVE THEIR FULLEST POTENTIAL.

**709 E RIVERVIEW AVE., FT. MORGAN, CO 80701
970-867-5648**

Letter To Parents & Guardians

Dear FMHS Parents and Guardians,

The Fort Morgan High School faculty and administration look forward to the ~~2025-2026~~ **2026-2027** school year! FMHS has a history of excellence in academics, athletics, and activities. We believe that strong relationships between parents and school personnel provide the foundation for student achievement and the excellence we continually pursue.

We ask you to join us in supporting your child's academic success by:

- **Familiarizing yourself with this handbook.**
- **Supporting your child's regular attendance to classes.** A direct, and positive, correlation exists between attendance and achievement. Students who are not in class do not learn. Please make every effort to schedule doctor and other appointments after school or during your student's unscheduled time. If you do need to excuse an absence, please do so within 48 hours, and remind your student to obtain make-up work from his or her teachers. Please be aware that you may need to provide a doctor's note as documentation for a medical excused absence.
- **Promoting a healthy lifestyle.** The brain needs rest to grow. Encourage your child to get at least 7 hours of sleep every night. It might help to have teens charge their phone in a family space, rather than in their bedroom. Additionally, students who use alcohol and drugs often lose sight of their academic goals, settling for levels of achievement far below their potential. Talk to your child about the laws and health risks around drug and alcohol use.
- **Talking to your child about their high school experience.** Encourage your child to get involved at FMHS! Research shows that student involvement is related to higher academic achievement. Check your child's grades in the Infinite Campus Parent Portal App. Many students have the Student Portal App, so you could ask your child to pull up their grades and show you, ask your child questions as often as possible about their high school experience – learning, events, involvement, grades, friends, etc.

Your support is paramount in helping staff prepare your child for life's journey. Together, we can ensure that our FMHS graduates are prepared for success in their postsecondary endeavors.

Respectfully,

The Fort Morgan High School Administrative Team

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CONTACT INFORMATION

Principal's ~~Secretary~~ **Administrative Assistant**, Debbie Rose 970-370-6689

- Building Usage
- Calendar Activities/Athletics
- Driver's Education Information
- Registration - Existing Students

Activities/Athletic Secretary, Amber VonFeldt 970-370-6692

- Activities and Athletic Events Information
- Student Fees
- Sports Registration & Athletic Fees

Attendance Secretary, Kathy Uhrich 970-370-6690

- Absences & Tardiness
- Lost and Found

Discipline Secretary, Crystal Gayman 970-370-6691

- Discipline Information
- Detention Scheduling
- ~~Nurse's Aide~~
- Parking Passes

Family Liaison, Janie Gomez 970-370-6672

- Ausencias
- Parent/Student Contact
- Spanish Translation

Nurse, ~~Chandler Freau~~ **Rhonda Fricke** 970-370-6694

- Illness
- Immunizations
- Injuries
- Medication

Counselors (~~see counselor contact list on following page~~)

- College/Career Information
- Credits/Grades
- Graduation Requirements
- Mental Health
- Schedule Changes
- Standardized Tests

Counseling Secretary, Dencia Kudron 970-370-6682

- Transcripts
- Scholarships
- Student Schedules

Registrar, Kim Baker 970-370-6683

- Registration - New Students
- Student Schedules
- Transcripts
- Withdrawals from School

Teachers - Email Directly

- Course Information
- Student Behavior Inquiries
- Grade/Assignment Inquiries

2026-2027 School Year Student Calendar - Tuesday through Friday
Morgan County School District Re-3
Fort Morgan, Colorado

JULY 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DAILY START AND END TIMES

Sherman Preschool	8:00 - 11:00 am or 12:00 - 3:00 pm
Elementary Schools	7:45 am - 3:30 pm
Fort Morgan Middle School	7:50 am - 3:50 pm
Fort Morgan High School	8:00 am - 4:00 pm
Lincoln High School	7:45 am - 3:45 pm

START DATES

Classes begin for Kindergarten – 8 th & Lincoln	August 11
FMHS 9 th Grade classes begin	August 11
FMHS 10 th -12 th Grade classes begin	August 12
Sherman Preschool begins	August 20

END DATES

Sherman Preschool ends	May 27
Kindergarten through 11 th Grade ends	May 27

GRADUATION

Lincoln High School Graduation	May 7
Fort Morgan High School Graduation	May 16
Fort Morgan Middle School Continuation	May 25

QUARTERS/SEMESTERS

First Quarter - 36 days	August 11 - October 9
Second Quarter - 36 days	October 13 - December 18
Third Quarter - 36 days	January 5 - March 12
Fourth Quarter - 43 days	March 23 - May 27
Total Days of School for Students	150 Days

PARENT/TEACHER CONFERENCES - Scheduled by Schools

HOLIDAY BREAKS/NO SCHOOL FOR STUDENTS/STAFF

Mondays are no school days for students	
Thanksgiving Break	November 23 - 27
Winter Break	December 21 - January 4
Spring Break (Same as MCC)	March 15 - 19
The Schools and District are Closed	March 26

DISTRICT PHONE NUMBERS

Sherman - Dual Language Immersion School	970-867-2998
Sherman Preschool	970-542-0731
Baker Elementary School	970-867-8422
Columbine Elementary School	970-867-7418
Green Acres Elementary School	970-867-5460
Pioneer Elementary School	970-867-2080
Fort Morgan Middle School	970-867-8253
Fort Morgan High School	970-867-5648
Lincoln High School	970-867-2924
Transportation Department	970-867-2263

BOE APPROVED 03.02.2026

JANUARY 2027						
S	M	T	W	T	F	S
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FEBRUARY 2027						
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MARCH 2027						
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APRIL 2027						
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MAY 2027						
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JUNE 2027						
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27	28	29	30			

Infinite Campus



School Supply Lists



District Website



Athletics



Social Media Links



This calendar may be adjusted in the event school is cancelled because of inclement weather or other emergencies.

Fort Morgan High School's
Bell Schedule

Tuesday & Thursday = Advisory
 Wednesday & Friday = Content Tutoring

1st Hour	8:00 - 8:55 am
2nd Hour	9:00 - 9:55 am
3rd Hour	10:00 - 10:55 am
4th Hour	11:00 - 11:55 am
10th - 12th Advisory or Content Tutoring	12:00 - 12:30 pm
10th - 12th Grade Lunch	12:30 - 1:00 pm
9th Grade Lunch	12:00 - 12:30 pm
9th Grade Advisory or Content Tutoring	12:30 - 1:00 pm
5th Hour	1:05 - 2:00 pm
6th Hour	2:05 - 3:00 pm
7th Hour	3:05 - 4:00 pm

ACADEMICS

ACADEMIC DISHONESTY/PLAGIARISM

On occasion, students may be tempted to present another student's work as their own, by various means. Students must perform their own work. Cheating on assignments or tests is a serious matter and will not be excused. If this occurs in any form, by supplying or taking material, the student(s) will receive an automatic zero for the assignment or test and may be subject to further disciplinary action. The student will be required to complete the assignment, or an alternative assignment, outside of class time and under supervision. Additionally, any student submitting the work of others as their own, in whole or in part, without appropriately attributing that work to the author, will be subject to the same disciplinary action.

ACADEMIC ELIGIBILITY FOR ATHLETICS AND ACTIVITIES

- All first year ninth grade students are automatically eligible when they arrive at high school.
- Students must be enrolled in the equivalent of five full credit classes to participate. A student participant who is failing 2 or more classes after each semester will be ineligible until credits are recovered via summer school, or until the next CHSAA regain date (See AD for more information).
- Eligibility is monitored on a weekly basis and will start after the 3rd full week of classes for each semester. Eligibility will be run every Friday at 2pm. If a student fails 2 or more classes at the time of the report, they will become ineligible the following Monday for the entire week. They may become eligible again if all failing classes are passing by the following Friday eligibility report. College classes will count towards eligibility.
- Any student serving suspension will be eligible for practices but NOT for contests during the time of the suspension.
- Students are required to attend practices.
- Any student referred to administration for discipline problems may be suspended or removed from their team or activity at the discretion of school administrators and/or the coach in charge.
- Coaches are afforded the opportunity to have stricter guidelines for eligibility, written out in their individual team contracts.

ACADEMIC SUPPORTS

Students who are struggling academically can find support through one or more of the following options:

- **Before and/or after school time.** Teachers are willing and able to work with students beyond the school day. These sessions must be scheduled with the specific teacher in advance.
- **Content Tutoring.** Students with failing grades will be scheduled in Content Tutoring sessions to access extra time with and support from teachers. Students with all passing grades can voluntarily attend Content Tutoring sessions with teachers if they have arranged to do so in advance.

Students who continue to struggle will be referred for interventions through the FMHS Multi-Tiered System of Supports (MTSS) model.

CHROMEBOOKS

Students will be issued Chromebooks for use in school and at home. Students are expected to bring their charged Chromebook to school every day. The document linked below provides students and their parents/guardians with information about taking care of the Chromebook, using it appropriately for school, and being good digital citizens.

Students and their parents/guardians are reminded that the use of District Technology is a privilege and not a right and that school authorities may monitor everything done on any District-owned computer, network, or electronic communication device. Inappropriate use of District Technology is subject to disciplinary consequences including, but not limited to, limited, or banned computer use, detentions, suspensions in-school, suspensions from school, a recommendation for Expulsion from school, and/or legal action.

See the [Morgan County School District Re-3 Chromebook Policies and Procedures document](#) on the district website for more information.

CREDIT RECOVERY

Students who fail to receive credit in a course may choose to recover credit for the course through one of the following options:

1. The online Edgenuity Program is available for a select number of students and offered within the school day. Students who qualify for the program are scheduled into the Tutorial Center for a regular class period.
2. Students may choose to reschedule the class during the regular school day if space is available.

3. FMHS offers a summer credit recovery program if enrollment is sufficient. Summer course offerings are contingent upon available funds. Courses offered will be for credit recovery purposes only and are based on student enrollment and demand.

CLD – CULTURALLY LINGUISTICALLY DIVERSE PROGRAM

Morgan County School District Re-3 serves the needs of many English language learners. Students may qualify for ELL services if any question on the Home Language Survey is marked as other than English. Students are evaluated using the WIDA online screener (1st grade – 12th grade) to determine language proficiency and initial placement into an ELL program. Instructional programming is designed to support the student's language proficiency level. Instructional services may include "pull-out" support during which time students participate in instruction delivered by an ELL teacher. "Structured Immersion" in the regular classroom is another means of serving English Language Learners whose needs are better met in this fashion. All instruction is conducted in English with support provided based on individual needs.

Staff members in all buildings are provided information from the ELL teachers outlining each ELL student's language proficiency. The ELL teacher will also provide appropriate teaching strategies and goals for each ELL student through individual ELD plans. ELL students are tested annually using the WIDA ACCESS test to determine proficiency level and the need for continued ELL services.

The Morgan County School District Re-3 provides free language assistance for any parent/guardian who requests support in speaking, reading, writing, or comprehending English. The school will provide language assistance for anyone who requests it without question. Please contact the school office for assistance.

FEES AND MATERIALS

By Morgan County School District Re-3 policy, students who qualify for free or reduced lunch are exempted from most fees associated with classes. Parents/guardians should notify the FMHS Athletics/Activities Secretary of their status to have students' fees waived. Fees will be added to student accounts 3 to 4 weeks after the beginning of each semester. Student schedules need to be confirmed prior to adding fees.

Activity Icon on Student ID Card	\$30.00
(All money from the Activity Icon is used to finance student activities and athletics. We urge all students to support Fort Morgan High School programs by purchasing the icon. Benefits include reduced price or free entrance to home athletic events and activities. Students will be issued an activity icon that must be presented at all events. Students enrolled in band, orchestra, choir, yearbook, and sports must purchase an activity icon.)	
Class & ID Fee	\$10.00
All Agriculture Classes (per class)	\$40.00
(Does not include additional costs of participating in the program or shop coveralls.)	
Ag FFA Dues (per year)	\$20.00
Ag FFA Jacket Fee	\$55.00
Art Fee (FOA & Drawing classes)	\$15.00
Art Fee (Painting & Ceramics classes)	\$25.00
Art History Class	\$20.00
Athletic Fee (per sport)	\$50.00
Drama (Introduction, Intermediate & Advanced) (per class)	\$10.00
Driver's Education	\$350.00
Family & Consumer Sciences (FCS classes per year)	\$20.00
Industrial Arts -Woods Engineering I (Lumber fee)	\$10.00(\$20.00)
Industrial Arts – Woods Engineering II & III (Lumber fee)	\$10.00(\$30.00)
Industrial Arts – Woods Engineering IV & V	\$25.00
(Students pay for costs of materials for individual projects) (All classes per Semester)	
Lost ID Card	\$1.00
Music – Band (per class)	\$15.00
Music – Orchestra – String & Symphonic (per class)	\$10.00
Outdoor Education (Field Trip Costs)	\$5.00 to \$20.00
Parking Sticker	\$1.00
Photography/Photojournalism (per semester)	\$20.00
Science / Botany	\$20.00
Science / Zoology I & II	\$20.00
Stem 1 (Material Fees)	\$15.00
Stem 2 (Material Fees)	\$20.00
Video Production I, II & III (per class)	\$20.00

If a student owes a fine, any payments will go toward the student account in the following order:

- Past charges/fines
- Required fees

Students who have not paid fines nor made arrangements with the Athletic /Activities Secretary/Finance, will not be allowed to participate in athletics, dances, school sponsored activities and trips. Students not returning equipment by the date imposed by the coach, teacher, or administrator will be subject to a fine. Fines are determined upon the actual cost of equipment. Examples of equipment are band uniforms, football pads, football helmets, and cheerleader uniforms. Exceptions to this will be textbooks which will be fined a late fee of \$2.00 per textbook. All fees must be paid prior to graduation.

GRADING POLICIES

At Fort Morgan High School, we believe the purpose for scoring student work and reporting those scores as grades is to

- Provide a measurement of student skills and learning.
- Give information on students' mastery of the content of our courses.
- Indicate where students stand on their paths towards learning goals.
- Help students understand the role of evaluative feedback as a tool for increasing learning in their lives.
- Identify areas for reteaching or additional support.
- Communicate a clear record of high school academic achievement for postsecondary institutions.

Based on the philosophy above, we utilize the following practices in reporting student grades:

- We use two categories--Mastery Work and Practice Work--to determine grades. In most classes, Mastery Work counts as 70% of the grade, and Practice Work counts as 30% of the grade. In some performance-oriented classes, Mastery Work counts as 100% of the grade.
- We let students know in advance the learning purpose of specific assignments, what assignments will count in their grade, and what those assignments are worth.
- We give careful consideration to point values of assignments, and how those point values reflect learning priorities.
- We check for student understanding and provide multiple opportunities for student demonstration of learning. Teachers may reteach content and/or allow reassessment when student learning does not meet expectations, especially on mastery tasks, as per the parameters and expectations communicated in specific course syllabus.
- We pull grades from Infinite Campus gradebooks on Tuesday mornings to determine eligibility and to assign content tutoring. The first week of eligibility will be a warning week for a student failing 2 or more classes.

GRADING SCALE

Percentage Grade	Letter Grade	Grade Point	Weighted Grade Point	Grade Expectations
90%-100%	A	4.0	5.0	More than expected effort & understanding
80%-89%	B	3.0	4.0	Expected effort & understanding
70%-79%	C	2.0	3.0	Less than expected
60%-69%	D	1.0	2.0	Struggles to understand
Below 60%	F	0.0	0.0	Does not understand or has failed to demonstrate understanding

INCOMPLETE GRADES

Students receiving an incomplete ("I") for any course will have up to 4 school days to complete the remaining requirements. After this time, unless prior arrangements have been made with the teacher, the incomplete will change to the grade that the student earned on the final exam. If a student fails to take a final exam for a course, s/he will receive a zero for the final assessment in that class. The zero for the final assessment/exam will affect the overall semester grade for that class. The incomplete ("I") will be removed from the student's grade report and the final course grade will be inserted into the grade report in Infinite Campus and will be posted on the final transcript.

If your student is requesting an Early Final for the end of the semester or end of the school year, an Early Final form must be submitted along with the Pre-Planned Absence Form to the main office. Students will need these forms signed by all their teachers, parents, and administration prior to leaving for the absence. If a teacher chooses to have the student take the final exam upon their return, then their current semester grade may show up as "Incomplete". The student will have until 3 pm on the first Monday of

June to make up their missing final. If the student does not make up their final by this date, the student's final exam grade will be a zero which will greatly affect their overall semester grade for that course and could result in a failing grade. If the student is making up their finals after the end of the school year, the student must schedule a time with the main office.

HONOR ROLL

Recognition will be determined two times per scholastic year after the completion of each semester. The grades that will be utilized to determine honor roll will be based on what the student earns during their first semester, and second semester. The two levels of honor roll recognition at Fort Morgan High School are as follows:

- Alpha Honor Roll, the highest acknowledgement, will be awarded to students who have achieved a 3.5 GPA or above.
- Academic Scholar will be awarded to students who have earned a 3.0 GPA or above.

LATE WORK

Late work is any work that was assigned and due and was not handed in on time. Late work will be accepted as communicated in teachers' course expectations at the beginning of the course. Late or missing work submitted on an approved extension is still subject to late work penalties as communicated in class expectations.

MISSED WORK DUE TO ABSENCES

Missed work due to absence: Make-up work shall be allowed following an absence with the goal of providing the student an opportunity to keep up with the class and demonstrate their learning and an incentive to attend school. Teachers will communicate their expectations around missed work due to absences in their course syllabi – these expectations may include deadlines and point deductions for missed deadlines. If a student fails to submit work within the parameters of a teacher's communicated late work policy, the student may receive a score of 0 (zero). The 0 (zero) indicates "no evidence of learning" and means that the student did not take advantage of their opportunity to demonstrate learning.

Pre-Planned absence(s) - Extended projects or work related to assignments are due before the deadline/due date if a student is leaving on an approved school activity or approved exempt absence.

SEMESTER GRADES

Students' semester grades can be viewed through the Parent and Student Portal through Infinite Campus. All grades are considered "In Progress" until the final semester grade is posted after final exams are completed at the end of both semesters, December, and May of each year. Final semester grades will be available for viewing online will Friday, December ~~19, 2025~~ **18, 2026**, and Thursday, May ~~28, 2026~~ **27, 2027**.

TEXTBOOKS AND MATERIALS

Students are responsible for all damage done to their assigned textbooks. Damages include pencil or ink markings, torn covers, broken bindings, bent corners, deliberately torn pages, water, gum, food damages, hi-lighting, etc. Students will be fined according to the severity of the damage. Fines range from \$1 to the full price for any textbook that cannot be reissued or is not returned. It is also the students' responsibility to check textbooks carefully for any previous damage which missed being repaired. Any textbooks found to be damaged must be returned to the library within one week from the date the textbook was issued, or the assigned student will be accountable for the damage.

Teachers will inform students what materials are needed for their specific class within the first few days of school. Supplies needed for the first few days are basic materials of notebooks, paper, pencils, pens and charged Chromebooks.

ATTENDANCE

GENERAL EXPECTATIONS

There is a clear and positive correlation between students' learning and consistent and prompt attendance. Absence and tardiness are counter-productive to educational success and can never truly be made up by the student. Lack of consistent attendance means that students will not get the full benefit of the courses offered at Fort Morgan High School. To ensure academic success, FMHS expects student attendance rates to be at a minimum of 95%, and for students to arrive at classes on time.

In addition, students who are absent from or tardy to class infringe upon the rights of those students in attendance and their teachers by disrupting the normal flow of an instructional program and by causing teachers to unnecessarily repeat and review information and materials previously covered. Students should take into account the TOTAL number of days missed for a class or

classes even for legitimate reasons such as driver's license appointments, college visits, medical appointments, field trips, in-school field trips, etc.

COMMUNICATION TO STUDENTS & HOMES

Students and parents will have access to up-to-date information concerning attendance via the Student and Parent Portals of Infinite Campus, Remind alerts, emails, and daily announcements. Additional methods of communication include FMHS Facebook page and flyers in Canvas ~~and the screen on Riverview Ave in front of FMHS.~~

DISMISSAL DURING THE SCHOOL DAY

For the safety and security of our school and students, we must know the whereabouts, including the comings and goings, of all students during the school day. **Students are REQUIRED to sign in and out at the Main Office if they are leaving or coming to school during the school day.** Absences of students who do not sign in or out will be considered unexcused.

Once students have reported to school, they are expected to remain in school and attend classes all day. Under the following conditions, a student may have an excused dismissal:

- Under rare or emergency circumstances, prior to dismissal, a written request from a parent must be presented or a phone call must be received by the Attendance Secretary. A parent may come to the office and personally request dismissal.
- In case of illness while in school, the student must report to the nurse's office. Students who become ill in school and report to areas other than the nurse's office (cafeteria, restrooms, off campus) will be considered "unexcused". The nurse or nurse's designee, with parental permission, will make the decision to dismiss the student from school. Once the nurse or nurse's designee has obtained permission to dismiss the student, the student will be issued a dismissal pass.
- Appointments With Fort Morgan High School Staff. Students who have class commitments such as tests or major graded assignments should request that appointments with counselors, Assistant Principal, Principal, etc., be rescheduled so that they can fulfill classroom commitments prior to the meeting.

EXTRACURRICULAR ACTIVITIES AND ATTENDANCE

Students are expected to be in school on days they participate in extracurricular activities, competitions, performances, meetings, practices, etc. Students must be in attendance for the last three periods prior to the activity. Exceptions are:

1. Required college or military appointments (college visitations that can be scheduled on other days will not be exempted.)
2. Mandatory court appearances.
3. Funerals.
4. Dental or medical appointments that cannot be made at other times.
5. Other situations with advance approval from an administrator.

If a student has a doctor appointment or mandatory court appearance, he/she must bring a note from the doctor or court official to verify the absence with the attendance office. In all cases, students are encouraged to make arrangements for their absence in advance in the Main Office. Students should also check with their coach or sponsor prior to their departure to make sure they will be able to participate.

FIELD TRIPS AND ATTENDANCE

Eligible students are responsible for communicating with teachers about making up assignments when they miss class due to a field trip or other school activity.

A teacher can recommend that a student not be allowed to go on an out of school trip if the student's grade is failing or if the absence would cause harm to the regular course of study, such as missing a test.

Field trips may potentially involve risks and responsibilities for your child that are beyond the scope of those normally associated with educational activities at school. Such risks are personal injury and/or damage to personal property. Students attending a field trip are required to fill out a Student Permission Form (provided by the field trip sponsor/teacher). To account for all students, passengers are required to be on the list of the appropriate driver. Students 18 years of age or older are still required to provide the Student Permission Form and get approval from the principal and/or designee prior to participating in a field trip event.

PARENT/GUARDIAN RESPONSIBILITIES REGARDING ATTENDANCE

By 9th grade, attendance is a better predictor of graduation rates than 8th grade test scores. Research shows that good attendance is strongly related to academic achievement. It is very important for students to arrive on time to all their classes every day to maximize their opportunities to learn, practice, and demonstrate their learning.

Parents/guardians are responsible for communicating to the school the reason for all absences. **If your child is absent from school, a parent or guardian should call the attendance line at 970-370-6690 within 48 hours of the absence, and provide the following information:**

- (1) the student's name.
- (2) the date(s) of the absence(s).
- (3) the specific reason for the absence(s), tardy or dismissal.
- (4) the name of the parent.
- (5) a daytime phone number where a parent can be reached to verify the call.

"Blanket" notes covering unspecified dates of absences, tardiness, etc. will not be accepted as an excuse for absences.

As FMHS receives over 50 attendance calls per day, our attendance secretary may not answer your call, so please leave a message at 970-370-6690 in order for our secretary to change the attendance in Infinite Campus. The attendance secretary will not return phone calls unless additional information is needed.

The Attendance Office will only go back **48 hours** to excuse previous absences unless informed otherwise by Principals, a valid doctor note, or by Court documents.

The Attendance Office is **NOT** responsible for fixing attendance mistakes between a student and teacher. It will be your student's responsibility to speak with their teacher involved to fix attendance mistakes. If a correction needs to be made the teacher will then make the adjustments with the Attendance Office.

EXCUSED ABSENCES

MCSD Re-3 policy JH lists the following as excused absences:

- A student who is temporarily ill or injured or whose absence is approved by the administrator of the school on a prearranged basis. Prearranged absences shall be approved for appointments or circumstances of a serious nature only which cannot be taken care of outside of school hours.
- A student who is absent for an extended period due to physical, disability or a mental or behavioral health disorder.
- A student who is pursuing a work-study program under the supervision of the school.
- A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.
- A student who is suspended or expelled.

UNEXCUSED ABSENCES

Any absence that is not listed in the excused section above is considered unexcused. Only in extenuating circumstances will an absence not listed above be considered excused, based on approval by the principal.

FMHS may request confirmation from a doctor to explain specific and frequent absences which have occurred due to medical reasons. When absences for medical reasons are frequent, parents/guardians must submit official documentation from a doctor that verifies a chronic illness exists. Medical documentation for long-term absences should include the nature of the illness, any limitations on the student, inclusive dates of medical condition, and specific dates of the absence covered. This documentation also strengthens a student's case in an appeal for submission of work missed due to absences.

As with parent notes, doctor's notes-must specifically address dates of absences, and may not be blanket excuses for all absences which have occurred over a period of time. This information must be presented on an on-going basis, and not at the end of a course or term.

PRE PLANNED ABSENCES

If you need to check your child out of class early for an appointment, we request that you call 970-370-6690 at least ~~one (1)~~ **two (2)** hours in advance, so that we can send an Early Dismissal pass and reduce class disruption. Your child must bring their Early Dismissal pass to the main office to check out with our attendance secretary. Failure to do so will result in an unexcused absence. Parents should pick students up for appointments at our main, northwest entrance.

Any anticipated absence of 3 or more days, such as college visitations, family vacations, etc., which conflict with the school calendar, must be arranged in advance by completing a **Pre-Planned Absence form**, or the absence may be considered unexcused. When a student anticipates an absence from school or from a particular class for any reason, it is very important that the student and the parent carefully consider the necessity of the absence, taking into consideration the current number of accumulated absences and their potential impact on loss of credit in the course.

If a parent fails to notify the attendance secretary of early check-outs or anticipated absences, then the child's absence will be considered unexcused.

STATE LAW REGARDING ATTENDANCE

Colorado Revised Statutes – Article 33, Section 22-33-107

According to Colorado law, a child who has attained the age of six years and is under the age of seventeen years must be enrolled in school. A child within this age range who has four unexcused absences from a public school in any one month or ten unexcused absences from public school during any school year will be considered habitually truant. Students who fall into this category may be turned over to the district's legal counsel for subsequent consequences. This law is referred to as the Colorado Compulsory School Attendance Law.

TRUANCY

A student shall be considered truant when absent without a signed or oral parent/guardian excuse, or if the student leaves school or a class without permission of the teacher or administrator in charge. A student of compulsory attendance age shall be determined to be "habitually truant" if he has four unexcused absences from school or class in any one month or ten (10) unexcused absences during any school year. (Absences due to suspension or expulsion shall be considered as excused absences regarding truancy in accordance with state law.)

CONSEQUENCES

A student shall be given a warning on his/her first truancy offense by an administrator or teacher. Habitually truant students may be referred to the appropriate judicial systems to enforce compulsory attendance under state law (Colorado Revised Statutes 22-33-104 and 22-33-107). Calculation of the number of unexcused absences a child has incurred includes all unexcused absences occurring during any calendar year or during any school year. Any student who has been unexcused absent for twenty consecutive days or more in any one school year will be dropped from the enrollment (Colorado Revised Statutes 22-33-101).

SYSTEM OF SUPPORT AND ACCOUNTABILITY

- Parents, if they have selected to do so in their communication preferences in Parent Portal, will receive an automated phone call if their child has been marked absent from a class.
- Families will receive a letter via email regarding their child's attendance if the child has 5 or 10 unexcused absences to any class.
- When a student has concerning attendance, then an administrator will give the student consequences as described in the behavior matrix while also taking the following steps to help support the student and eliminate barriers:
- Conference with administrator and student; may include the student's counselor,
 - An attendance plan created by the administrator and student; may include the student's counselor,
 - An attendance plan created by the parent/guardian, administrator, and student; may include the student's counselor,
 - If the above interventions do not help improve the student's attendance, then the family will be given the option to meet with the district's Attendance Support Community (ASC) panel OR attend truancy court.
 - If a family does not support their child with improving their attendance after having met with the ASC panel, then truancy court proceedings will begin.

TARDIES

An unexcused tardy occurs when a student arrives to a class within the first 15 minutes without authorization from a teacher, parent/guardian, and/or office personnel.

If a student arrives to class after 15 minutes without such authorization, s/he will be marked as "Unexcused".

Students who have prolonged issues with tardiness will receive detention or in school suspension, as noted in the Fort Morgan High School Behavior Matrix.

BEHAVIOR

BEHAVIOR EXPECTATIONS

Expectations for student behavior, and consequences for violating those expectations, are detailed in the FMHS Behavior Matrix & Definitions.

At the classroom level, teachers will involve students in creating a Social Contract. If students violate the social contract, teachers will address the behavior according to their individual classroom management plans.

If students repetitively violate classroom rules or have a major behavior concern, then teachers will refer the student to the main office. Administrators meet with students one-on-one in an effort to best determine the incident's antecedent, and the student's specific behavior of concern, and then use the following Behavior Matrix to determine the appropriate consequence. Additionally, and depending on the situation, FMHS administrators may incorporate an opportunity for the student to restore a relationship, reflect on their behavior, and/or learn from their behavior when addressing behavior concerns.

At the core of our philosophy of school discipline lies a commitment to fostering an environment where accountability, respect, and safety are paramount. We believe that by instilling these values in our students, we can create a harmonious and conducive learning atmosphere that allows everyone to thrive. Our approach to discipline centers around teaching responsibility, promoting empathy, and ensuring the well-being of all individuals within our educational community.

STUDENT DRESS CODE

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students must not wear apparel that is deemed disrupted or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school.

Minimum Requirements

- Clothing must cover areas from one armpit to the other armpit; all shirts must have 1 inch shoulder straps and extend to the top of pants. All clothing must cover all undergarments and private areas.
- Shoes must be worn at all times and must be safe for the school environment. Slippers shall not be worn, except for school activities approved by the principal.
- Apparel, jewelry, accessories, tattoos, or manner of grooming that, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.
- See-through, mesh, or undergarments must be worn with appropriate coverage underneath that meets the minimum dress code requirements.
- Any inappropriate or disruptive clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that are not allowed:
 - Refer to drugs, tobacco, alcohol, or weapons.
 - Are of a sexual nature.
 - By virtue of color, arrangement, trademark, or other attribute denote affiliation with gangs or gang-like behavior or groups which advocate drug use, violence, or disruptive behavior.
 - Are obscene, profane, vulgar lewd, or legally libelous.
 - Threaten the safety or welfare of any person.
 - Promote any activity prohibited by the student code of conduct.
 - Otherwise disrupt the teaching-learning environment.

Minimum requirements: The administration at each school reserves the right to determine what constitutes appropriate dress. Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is not available or if the student refuses dress-code appropriate clothing.

Dress Code Infraction Procedure

If a student wears clothing that does not meet the school dress code, the following steps will be taken:

First Offense

Students may do one of the following:

- a) If the student has alternative clothing to put on that meets the dress code, s/he may do so, OR
- b) S/he may call a parent to bring in alternative clothing, OR
- c) The students can put on clothing provided by the school.

Second Offense

Students may do one of the following:

- a) If the student has alternative clothing to put on that meets the dress code, s/he may do so, OR
- b) S/he may call a parent to bring in alternative clothing, OR
- c) The students can put on clothing provided by the school.

Third Offense

The student is considered to be defiant. As a result, the student may be suspended (out of school) for the rest of the school day. The student will be allowed to return the next day if his/her clothing meets the dress code.

Unacceptable Items

The following items are not acceptable in school buildings, on school grounds, or at school activities:

1. Shorts, dresses, skirts or other similar clothing shorter than mid-thigh length.
2. Sunglasses worn inside the building.
3. Inappropriately sheer, tight or low-cut clothing (e.g., midriffs, halter tops, backless clothing, tube tops, garments made of fishnet, mesh or similar material, muscle tops, etc.) that bare or expose traditionally private parts of the body including, but not limited to, stomach, buttocks, back and chest.
4. Tank tops or other similar clothing with narrow straps may be addressed. Schools may set more stringent limits as appropriate.
5. Any inappropriate or disruptive clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or picture that:
 - a. Refer to drugs, tobacco, alcohol, or weapons.
 - b. Are of a sexual nature.
 - c. By virtue of color, arrangement, trademark, or other attribute denote affiliation with gangs or gang-like behavior or groups which advocate drug use, violence, or disruptive behavior.
 - d. Are obscene, profane, vulgar, lewd, or libelous.
 - e. Threaten the safety or welfare of any person.
 - f. Promote any activity prohibited by the student code of conduct.
 - g. Otherwise disrupt the teaching-learning process.

Graduation Adornments

Graduating students are expected to wear the attire customarily worn for the graduation ceremony at their school, with the specific exceptions outlined below.

A student may adorn or replace the cap, gown, or stole customarily worn at their school with traditional objects of tribal regalia and/or objects of cultural or religious significance. Adornments are something worn in addition to, but not replacing, graduation attire, and are not limited to decorating graduation caps. Tribal regalia or objects of cultural or religious significance means formal attire used in recognized practices and traditions of a certain group of people. Adornments cannot include any alphabetical letters other than the student's name or numerals other than the graduating class (e.g. Class of 2022). Other written statements, phrases, or slogans are not permitted.

Students may be required to request permission to wear an adornment in advance, and the District reserves the right to prohibit any adornments that are obscene, defamatory, fraudulent, profane, threatening, inappropriate, or disruptive or violate the dress code in any other manner. If it is determined that the adornment would cause a substantial disruption based on reliable evidence, the student's request may be denied. Students who wear adornments that have not been approved may be required to remove the adornment if the adornment is substantially disruptive.

Exceptions

Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school-sponsored extra-curricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach.

Building principals, in conjunction with the school accountability committee, may develop and adopt school-specific dress codes that are consistent with this policy.

ELECTRONIC DEVICES

Cell phones/electronic devices may serve as an outstanding instructional tool and learning resource if used appropriately. We encourage our staff members and our students to use electronics and other 21st century devices to supplement instruction and learning. However, it has been proven that students who are on cell phones or other electronic devices when it is not part of the instructional lesson are not fully engaged in learning. To preserve the teaching and learning environment, this document is to clarify the cell phone/electronic devices policy for Fort Morgan High School.

The policy is:

Student use of cell phones or other electronic devices during the school day is a privilege. Adherence to the guidelines below is essential to maintaining an appropriate academic environment and the integrity of the classroom. Abuse of this privilege will result in consequences beginning with confiscation of device, parent conference, suspension or loss of other privileges such as participation in school trips, internships, proms and potentially graduation exercises.

Cell phones and all functions within the cell phone (i.e., cameras and all other applications) are prohibited in the following areas unless expressly permitted by a staff member for educational purposes: Classrooms, Science Labs, Restrooms, all Physical Education Areas, and all School Office areas.

Students cannot carry their phone on their person during academic class periods. Teachers will collect cell phones from students once students have entered the classroom. The cell phones will be stored in a phone caddy that is visible to the students and teacher within the classroom. Students will have access to their phone when classes are not in session – specifically during passing periods and lunch. In the case of an emergency parents can contact students either during passing periods on their cellphones or reach out to the main office and put you into contact with your student. If parents do not want their student's phone collected by teachers, then the phone may be left at home, in the student's vehicle on campus, or in the main office. Violation of the cell phone policy will result in consequences as outlined in FMHS' behavior matrix for cell phone/electronic infractions.

Students using cell phones or other functions on electronic devices in any manner that disrupts the educational environment, from within or from outside the classroom, or violated the rights of others, including, but not limited to, using the device in violation of our academic honesty policy, violating school conduct rules, harassing or bullying staff or students, photographing or video recording or using their device for unlawful purposes will be subject to more severe disciplinary action, up to and including suspension and/or expulsion and may, if applicable be reported to the FMPD.

Cell Phone Rule:

The respectful, non-disruptive use of cell phones is permitted in the school cafeteria during lunch period and any other school area except those listed above. As soon as the threshold of the classroom or any prohibited area is crossed, during the school day, cell phones need to be put away and made undetectable (i.e., silenced without vibration). Violation of the cell phone rule as stated above will result in the confiscation of the device according to the following ladder of disciplinary action:

- First Offense: The device will be held in the Administration office until the end of the school day. Students may pick up their phone after school.
- Second Offense: The device will remain in the main office until the Parent picks it up. The Administrator will establish contact with a parent or guardian.
- Third Offense: An Administrator will establish parent contact and the confiscated device will remain in the main office until a detention is served and it is picked up by a parent or guardian.

It should be noted that refusal to surrender a cell phone or other electronic device when directed to do so by a school staff member, teacher or administrator is a violation of our school's Code of Conduct. Insubordination behavior is punishable by suspension and exclusion from school events.

FOOD AND DRINK

All food deliveries should be delivered to the main office for students to pick up during passing periods or lunch. Food that is not picked up will be thrown away at the end of the school day.

MIGHTY MUSTANG AWARDS

Mighty Mustang Awards were developed to recognize students who have achieved high levels of academics and attendance. Academic and attendance recognition may include an academic letter for 3.5 and above. Mighty Mustang Awards are presented at the end of the school year.

RIGHTS OF STUDENTS

Students have the right to due process concerning school rules and the execution of those rules. In any situation involving actual or potential logical consequences, students have the right to be informed of actual or potential charges being made against them, to be able to present their side of any issue or event, and to understand the reasoning inherent to the application of logical consequences. This concept of due process is fair and appropriate to the operation of the school.

The school administration understands very well that students do not like being searched. When circumstances dictate a search will occur, every effort will be made to be as unobtrusive as possible during the process. In such cases, the security needs of the school override the sensitivity of the student.

RIGHT TO SEARCHES

The principal or their designee may search a student or a student's personal possessions on school grounds or during a school activity held off school premises if there is reasonable suspicion for believing that the student is concealing materials of which possession of are prohibited by School Board Policy or which are otherwise detrimental to the health, safety or welfare of other students or staff.

Regarding searches:

- Searches shall be made in the presence of an adult witness of the same sex as the student in question.
- Searches of the person of a student could include:
 - Searches of the student's exterior clothing including the pockets, jackets, shoes, hoodies.
 - Searches conducted by use of a scanning wand.
 - Any object in the possession of the student, including but not limited to a purse, briefcase, backpack, shoes, or coat.
 - No strip searches or pat downs can be carried out by a school employee.
- Student desks, workspaces, lockers, vehicles parked on school property, etc. It can be searched when the person conducting the search has reasonable suspicion.
- Anything found during a search which is dangerous to others or prohibited at the school shall be seized by school staff. At this point, it can be used as evidence in a suspension or expulsion hearing or may be turned over to law enforcement personnel.

TOBACCO, VAPOR, OR OTHER SMOKING DEVICES

Tobacco use in all forms, vapor inhalers, or any other smoking item or device is prohibited by both board policy and state law, on school grounds, at school-sponsored activities, on student trips, and when students are being transported in school district vehicles. "Use" includes but is not limited to lighting, chewing, smoking, or inhaling any such product. School grounds include the building, the parking lots, the grass area, the sidewalks surrounding the school, and the areas used for physical education and athletics. Consequences for violations of this policy will be assigned as detailed in the FMHS Behavior Matrix.

COUNSELING

CAREER AND COLLEGE COUNSELING

The Counseling Center offers a variety of services to students and parents, including academic advising, career planning, and college planning, among others. Students may work one-on-one with their counselor or in small groups to explore career issues and career planning topics. The Counselors work with the advisory planning committee on various college and career skill building and exploration activities.

Senior students complete a personalized conference with their counselor in the fall of their senior year. This conference reviews remaining graduation credits and establishes an individualized plan for transition to college, career, or military goals. College selection and application steps along with financing a college education is also reviewed.

COLLEGE CLASSES - CONCURRENT ENROLLMENT

Students may receive high school and/or college credit for college level courses offered by Morgan Community College. See the FMHS Student Registration Guide or contact your school counselor for more details.

COUNSELING SERVICES

Students at Fort Morgan High School are encouraged to contact their counselor regarding questions and concerns of any kind--academic, social, or emotional. Problems related to educational, career, and personal decisions are areas where counselors can be of assistance to students. Counselors are advocates for students within the school. Each student is assigned a counselor upon entrance to the high school as follows:

A – L (GRADES 11-12)	MRS. TRACI REEVES	970-370-6679
M – Z (GRADES 11-12)	MRS. AMY PROUTY	970-370-6680
A – L (GRADE 9-10)	MR. RYAN EINSPAHR MS. MADALYN BABCOCK	970-441-2721
M – Z (GRADE 9-10)	MR. JAKE NORRIS	970-370-6681

COURSE LOAD REQUIREMENTS

Full time students at Fort Morgan High School are expected to carry a full schedule and be enrolled in a minimum of five academic classes. Honors Pass and/or Teacher's Assistant **does not count** as one of the five academic classes. Exceptions to this requirement must be approved by Fort Morgan High School Administration.

If a senior has all credits and is on track to graduate, s/he may submit a letter to the principal requesting a shortened schedule due to extenuating circumstances. The letter must explain why a shortened schedule is being requested. Upon approval by the principal the student will work with his/her counselor to draft a schedule that reflects the student's request, within reason. Students participating in extracurricular athletics or activities must take a minimum of five classes to be eligible to participate.

Scholarship, admissions, and hiring committees look at the rigor of the class load of seniors during their second semester to determine who is most likely to follow through and succeed. Your high school transcript, including your choices about your course load, can reflect positively or negatively when applying for scholarships, programs, and jobs. **We highly recommend taking a full class load, with a balance of rigorous courses, to reflect your efforts in receiving the best education possible and your dedication towards that goal.**

GRADUATION REQUIREMENTS

To graduate and receive a diploma from Fort Morgan High School, students must complete the following:

- Attend classes regularly in compliance with district attendance policies.
- Complete 48 semester credits.
- Demonstrate College and Career Readiness (CCR).
- Choose a Graduation Pathway.

Menu of College and Career-Ready Demonstrations:

Accuplacer:

Classic	Reading, Writing and Communicating 62 on Reading Comprehension or 70 on Sentence Skills	Mathematics 61 on Elementary Algebra	The Accuplacer is a computerized test that assesses reading, writing, math, and computer skills. The results of the assessment, in conjunction with a student's academic background, goals and interests, are used by academic advisors and counselors to place students in college courses that match their skill levels.
Next Generation	Reading, Writing and Communicating 241 on Reading or 236 on Sentence Writings	Mathematics 255 on Arithmetic (AR) or 230 on Quantitative Reasoning, Algebra, and Statistics (QAS)	

ACT:

Reading, Writing, and Communications 18 on ACT English	Mathematics 19 on ACT Math	ACT is a national college admissions exam. It measures four subjects – English, reading, math and science. The highest possible score for each subject is 36.
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ACT-WorkKeys:

Reading, Writing, Communicating, and Mathematics Bronze or higher (a score of at least 3 in all three assessments)	ACT- WorkKeys is an assessment that tests students' job skills in applied reading, writing, mathematics and 21 st century skills. Scores are based on job profiles that help employers select, hire, train, develop and retain a high-performance workforce. Students must score at the bronze level (a score of at least 3) in all three assessments – Applies Mathematics, Graphic Literacy and Workplace Documents – and they will earn the ACT's National Career Readiness Certificate.
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Advanced Placement:

Reading, Writing and Communicating 2	Mathematics 2	AP exams test students' ability to perform at a college level. Districts choose which AP exams with fulfill this menu option. Scores range from 1 to 5 (highest).
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ASVAB:

Reading, Writing, Communicating, and Mathematics 31 on the AFQT	The Armed Services Vocational Aptitude Battery (ASVAB) is a comprehensive test that helps determine students' eligibility and suitability for careers in the military. Students who score at least 31 on the AFQT are eligible for service (along with other standards that include physical condition and personal conduct). Students who take the ASVAB are not required to enlist in the military.
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Concurrent Enrollment:

Reading, Writing and Communicating Passing grade per district and higher education policy.	Mathematics Passing grade per district and higher education policy.	Concurrent Enrollment provides students the opportunity to enroll in postsecondary courses, simultaneously earning high school and college credit. School districts and institutions of higher education each determined passing grades for credit and concurrent enrollment. An eligible concurrent enrollment course is 1) the prerequisite directly prior to a credit-bearing course or 2) a credit-bearing course, and 3) governed by a district-level cooperative agreement or MOU. Districts choose which courses will fulfill the option.
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District Capstone Project:

Reading, Writing and Communicating Individualized	Mathematics Individualized	District Capstone Project is the culminating exhibition of a student's project or experience that demonstrates academic and intellectual learning. Capstone projects are district determined and often include a portfolio of a students' best work.
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Industry Certificate:

Reading, Writing and Communicating Individualized	Mathematics Individualized	Industry Certificates are credentials recognized by business and industry. They are district determined, measure a student's competency in an occupation, and they validate a knowledge base and skills that show mastery in a particular industry.
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SAT:

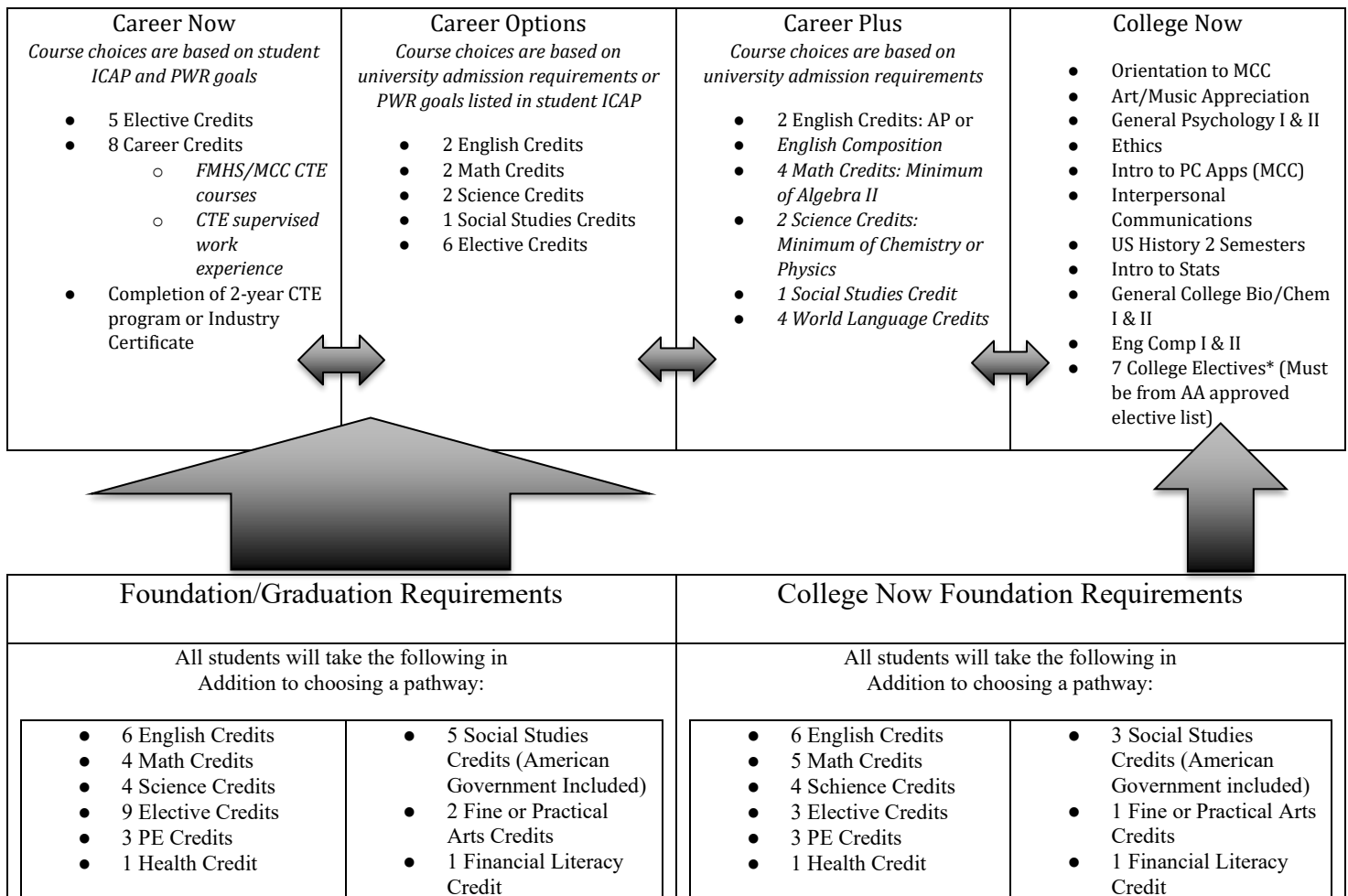
Reading, Writing and Communicating 470	Mathematics 500	SAT is a college entrance exam. The SAT includes sections on reading, writing and math. The highest possible score for each section is 800.
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Fort Morgan High School Graduation Pathways

File: IKF

Graduation Pathways are designed to give each student a well-balanced and comprehensive high school education informed by their interests and post-secondary goals. Classes, when carefully selected, will help students explore their own interests and develop abilities to support a successful transition to life after high school. All students will start in the Career Options pathway. Through advisory activities, and conversations with advisors, counselors, and homes, students will plan and declare a pathway prior to their junior year.

- **Career Now** – intended for students who have specific academic requirements and need additional guidance for their course of study; students may earn a professional certification upon graduation.
- **Career Options** – intended for students with goals and plans to obtain a 2- or 4-year degree or professional certification.
- **Career Plus** - intended for students with goals and plans to obtain a 4-year or advance.
- **College Now** - intended for students who wish to pursue an Associate of Arts Degree while in High School.



FMHS SEAL OF BILITERACY

The FMHS Seal of Biliteracy is a recognition for graduating high school students who can speak, listen, read, and write at a high level in English as well as another World Language. In addition to meeting general graduation requirements students must demonstrate mastery in both English and the World Language using the approved criteria listed below.

1. **Complete all graduation requirements.** Students must fulfill all requirements to graduate from a Fort Morgan high school in order to earn the Seal. The student's transcript will indicate the student has earned the Seal of Biliteracy only when **all** graduation requirements have been met.
2. **Demonstrate proficiency in English.** Students must complete all of the English Language Arts (ELA) coursework required for graduation with an overall grade point average of at least 3.0 **AND...**
 - a. Scoring a 470 or higher on the SAT section of "Evidenced-Based Reading and Writing".
 - b. Scoring a 3 or higher on the AP Advanced Placement English Language & Composition Exam.
3. **Demonstrate proficiency in a World Language.** Students must complete the World Language portion of the seal of biliteracy by completing one of the requirements listed below.
 - a. Scoring 3 or higher on a World Language AP Advanced Placement Exam
 - b. Achieving an I-4 score in reading, writing, speaking and listening on the AAPPL Assessment of Performance toward Proficiency in Languages Exam
 - c. Achieving a score of 5 in reading, writing, speaking and listening on the STAMP 4S
 - d. Successfully completing a 4-year high school course of study of a single World Language with an overall grade point average of at least 3.0

EARLY GRADUATION

See [FMHS Student Registration Guide](#) for information on how to qualify for early graduation.

HONORS PASS

Any junior or senior who:

- (1) has a cumulative GPA of 3.25 or higher and/or has perfect attendance with no tardiness and/or no behaviors or concerns for the previous semester.
- (2) has passed all courses in the previous semester.
- (3) is enrolled in appropriately rigorous coursework in the four core areas of English, Math, Science, and Social Studies.

May elect to have an Honors Pass as his/her schedule allows. No student will have more than one Honors Pass per semester. The privilege may be revoked at any time if abused. Speak with your counselor if you qualify and are interested in this opportunity.

INDEPENDENT STUDY CONTRACTS

See the FMHS Student Registration Guide for information on independent study contracts.

SCHEDULE CHANGES

Students and parents should review schedules carefully. Adding and dropping classes will be allowed until the 3rd school day of each semester. There is NO guarantee that a student's request to change his/her schedule will be granted. Counselors and administration will review individual cases in the event of serious extenuating circumstances, i.e., improper placement, or compelling academic reasons for change. Exceptions may be made in extenuating circumstances by an administrator.

TRANSCRIPT REQUESTS AND FEES

You can request official transcripts for colleges, scholarships, and NCAA. You must submit your request to the registrar in the Counseling Center two weeks before the deadline. Transcripts will be sent electronically or through the mail. It is your responsibility to follow through with the receiving entity to make sure they have received your transcript. Institutions can take up to three weeks to process receipt of transcripts. No charges for transcripts while you are in high school. A \$5.00 fee will be charged per transcript once you graduate from FMHS.

Academic Transcript Maintenance by FMHS shall contain the following student information: Semester grades, Immunization Information, Student Pictures, Place and Date of Birth, Guardian Information, and Dates of Attendance. Student refusals to participate in the FMHS testing program are also noted.

TRANSFERS AND WITHDRAWALS

Students who are going to transfer or withdraw from school should start the withdrawal process in the Counseling Center prior to their last day of school. Parents must come into the Counseling Center to sign their students out of school. On the day of withdrawal, students must turn in all necessary books and materials after which time an exit interview will be conducted by the

Counseling Staff. **Students should be certain that all fines are paid at the time of withdrawal.** When students transfer to a new school in mid semester, they will normally be enrolled with a schedule that will allow them to complete the courses they were taking at their previous school. However, if comparable courses are not available at the new school, the students may not receive credit for those courses where no match could be found. Students transferring into Fort Morgan High School with less than four weeks remaining in the semester should plan to make arrangements to receive semester credit from their previous school for those courses that could not be taken at Fort Morgan High School. Students transferring from Fort Morgan High School with four or fewer weeks remaining in the semester may receive credit from Fort Morgan High School if the requirements for the course can be met.

Students who voluntarily withdraw, may be re-admitted with conditions for readmission set by Fort Morgan High School Administration. Students who have been expelled or suspended for the duration of the semester will not have an opportunity to enroll before the following semester. In this case, conditions for readmission to Fort Morgan High School will be determined by the Superintendent.

WEIGHTED COURSES

See FMHS Student Registration Guide for information on weighted courses.

GENERAL INFORMATION

ADVERTISEMENTS, BULLETIN BOARDS, AND POSTERS

Student groups may display important notices, posters and fliers in designated areas and public bulletin boards after an administrator has approved them. Fliers or advertisements may not be placed on windshields of vehicles on campus. Posting notices of private profit-making organizations are prohibited. The main office will stamp approval on all advertisements prior to being posted within the school.

ANNOUNCEMENTS - BULLETIN AND P.A. SYSTEM

Daily announcements appear in the Daily Bulletin and will be emailed to all students and staff. The bulletin will be read daily over the overhead intercom system. The bulletin will also be posted outside of the Main Office, emailed to students and posted in Infinite Campus. Those wishing to have announcements for their club or activity included in the bulletin must submit the item by 3:15 p.m. the previous day to the Main Office. Our goal is to make sure that information is dispensed in a manner that does not take too much time away from the classroom. The Daily Bulletin is also posted on the school web site at <http://highschool/fortmorgank12.com>.

ASSEMBLIES

Assemblies and pep rallies are provided for the education and entertainment of the student body. Assemblies will be scheduled at times designated by administration. Attendance at assemblies by students and teachers is required unless otherwise posted.

ATHLETIC TEAMS AND HEAD COACHES

Fort Morgan High School is proud of a long tradition of participation and successes in the extra-curricular activities endorsed by the Colorado High School Activities Association (CHSAA). Fort Morgan High School is a member of the Patriot League. Fort Morgan competes in fifteen interscholastic athletic programs at the 4A/3A level.

SPORT

- Baseball
- Basketball, Boys'
- Basketball, Girls'
- Cheerleading
- Cross Country, Boys' & Girls'
- Football
- Golf, Boys' & Girls'
- Gymnastics
- Soccer, Boys'
- Soccer, Girls'
- Tennis, Girls
- Track, Boys' & Girls'
- Volleyball

HEAD COACH

- Josh Langford
- David Marquez
- Jayme Stringham
- Saadiqah Townsend
- Mike Mason
- Harrison Chisum
- Greg Gotto
- Nicole Bowles Keri Lynch
- Eddy Estrada
- Elizabeth Hannemann
- Kendra Bell
- Nolan Meyer
- Makenzie Harris

BUSES

School buses are provided for students living outside the city limits. Any questions regarding bus routes or pick-up times should be referred to the district transportation office at 970-867-2263. Reference policy JICC and JICC-R for student conduct on buses information and behavior.

CAFETERIA AND COMMONS

The school cafeteria provides a variety of hot and cold meals. Breakfast is served for \$1.75 per day from 7:15 a.m. – 7:55 a.m. Lunch is served for \$3.00 from 12 pm to 12:55 pm, Tuesday through Friday. **If a second serving of breakfast or lunch is requested, students will be charged \$1.75 for breakfast and \$3.00 for lunch.** ~~Adult meals are \$3.00 for breakfast and \$5.00 for lunch.~~ It is expected that student behavior during the lunch period is considerate and responsible. During lunch, students may eat in the commons, or other designated areas.

- POLICIES**
- The Fort Morgan School District participates in the National School Lunch and the National School Breakfast Program. This enables parents to fill out an application and, based on income, be allowed to participate in the Free and Reduced Lunch program and the Breakfast program. If your family is approved for this program the status is the same for breakfast as for lunch. **Each family must complete a form at the beginning of each school year.**
 - Student lunches will be served as Offer vs. Serve style, with the student taking a main dish and vegetable and then 2 other choices for a meal. They may certainly take all items offered that day but are required to take at least 3 items.
 - Students are expected to clean up after themselves.
 - Students can make deposits to their lunch and breakfast account using their FMHS ID card. The card is scanned, and the amount of the lunch or breakfast is taken out of their account at the time of service.
- For questions on the school district lunch policies, please contact Ashley Strauch at 970-370-6102.

- CLUBS**
- Fort Morgan High School offers its students several clubs and activities. Any group wishing to organize a club should have all the following:
1. Goals, objectives, and activities that are of constructive value to that group and to the school in general.
 2. A constitution which specifies the leadership structure, mission, meeting times, by-laws, etc., of the proposed organization. The constitution and a charter application should be submitted to Leadership in Action.
 3. Leadership In Action approval of the charter, with final approval by the Activity Director for final approval.
 4. A member(s) of the Fort Morgan High School faculty as one of its advisors.
 5. Equal opportunity for membership among eligible Fort Morgan High School students who might wish to participate.
 6. A list of interested students.
- New Club Procedure forms can be picked up in the main office. Return completed forms to the Administrative Assistant to start the approval process for your new club.

CLUBS AND SPONSORS	
Club	Sponsor
Art Club	Carol Boodakian
Book Club	Lori Whitman / Meena Luark
Chess & Board Game Club	Ricky Partney
Diversity Club	Lilibeth Bendol TBD
Dungeons & Dragons Club	Ian Blake Kelly Newens
FBLA	Rebecca Schmidt/Brian Whitney
FCA (Fellowship of Christian Athletes)	Brett Andersen/Nicole Andersen
FCCLA	Angela Smith/ Alicia Einspahr Riley
Chaput	
Fellowship of Christian Students	Zach Stream/ Brett Andersen
FFA	Greg Ditter /Danica Farnik/Devin
Gerkin	
Forensics	Therese Rich

FM Adventure Seekers
 GSA
 Investment Club
 Knowledge Bowl
 Library Ambassador Club
 (Includes FM Speaks, Poetry Out Loud, Writers' Workshops, etc.)
 LULAC
 Mini Mustang Mentors
 Mock Trial
 Model United Nations
 Mustang Pride
 National Honor Society
 Robotics Club
 Science Club
 Special Olympics
 Vocal Jazz Ensemble
 Thespians
~~YES-O (Youth for the Environment in School Organization)~~

Cherelle DeVries/~~Alicia Einspahr~~
 Dencia Kudron
 Himanshu Sharma
 Brian Whitney
 Lynell Jamieson

Adrianna Villalobos
 Dencia Kudron
 Terri Rich
 Cory McDaniel
~~Liz Schmidt~~ TBD
~~Cherelle DeVries~~ TBD
 Himanshu Sharma
 Ian Hodson
 Lisa James
~~Elise Cargro~~ Joshua Rodriguez
 Adam Tiscareno Maston
 Mary Yangzon

DANCES

Any Fort Morgan High School student in good standing may attend dances. Dances are considered an extracurricular activity, and thus a student will not be allowed to attend a dance if they are ineligible for that week. They may not be failing more than one class as reported on the weekly failure list or at the conclusion of the last grading period. Students who do not have ID cards will not be admitted to dances to include Homecoming and Prom. All school rules, including dress code, will be enforced at dances unless specific exceptions have been announced prior to the dance. Homecoming is a semi-formal dance that requires special attire, i.e., ties and slacks for boys and dresses for girls. Junior/Senior Prom is a formal dance requiring a coat and tie or tuxedo, and long or short dresses. Appropriate dress is an expectation, and a student may be asked to leave and change clothes if the dress code is not followed. Students may not bring drinks or snacks acquired outside the building to dances. Students may bring guests who do not attend FMHS to Homecoming and Prom only upon completion and approval of a permission form available from the Assistant Principal/Activities Director's office prior to the week of the dance. No one younger than 9th grade will be admitted to dances. No one older than 21 will be allowed to attend school dances. Students who are suspended will not be admitted to dances. Students must clear their fines and fees prior to admitting dances. The dances will end at 11:00 p.m. unless otherwise noted. If a student leaves a dance, they may not re-enter. School officials reserve the right to make decisions on suitable dancing and individuals who engage in dancing behaviors that are inappropriate or unsafe will be removed from the dance and parents/guardians will be notified.

FIELD TRIPS

Field trips may potentially involve risks and responsibilities for your child that are beyond the scope of those normally associated with educational activities at school. Such risks are personal injury and/or damage to personal property. Students attending a field trip are required to fill out a Student Permission Form (provided by the field trip sponsor/teacher). To account for all students, passengers are required to be on the list of the appropriate driver. Students 18 years of age or older are still required to provide the Student Permission Form and get approval from the principal and/or designee prior to participating in a field trip event.

GIFTS

Gifts of cut flowers, potted plants, and balloons etc. **are to remain in the Main Office and students are not to take them into the classroom.** Students may pick them up at the office after school.

HEALTH

Registered Nurses are employed by the School District and are available during school hours. School Nurses serve more than one school within the district and may not always be on the premises, however, are on-call for all questions and emergencies. Your student's school has trained designated staff that can answer your questions, give medications, and provide emergency first aid for students when the nurse is not in the building.

IMMUNIZATIONS

An immunization record must be presented when registering students for school. If the student's immunization record is not complete, parents will be notified and must decide to present the appropriate documentation of immunizations, or a plan of progression toward immunization compliance. No student is permitted to attend, or continue to attend, any school in this district without meeting the legal requirements of immunization against disease. Exemptions for immunizations include health, religious,

and/or personal reasons, as provided for by the law. To be exempt, a parent/guardian must present the appropriate and signed paperwork.

MEDICATIONS

Before bringing any medication to school a parent/guardian needs to check with their doctor to determine if the medication must be given during school hours. Schedules can usually be set up so medications can be given at home. Medication will be given at school **only** if the effectiveness is altered by not giving it during the school day. Any medication that must be given at school requires written permission from the student's doctor and parent/guardian. This includes both prescription and non-prescription (over the counter) medication. Medication must be brought to school by an adult. Prescription medications must come in a pharmacy-labeled container with the name of the student, the name of the medication, medication dosage and instructions for administering the medication. The pharmacy name and phone number and the doctor prescribing the medication must also be included on the label. Non-prescription medications (over-the-counter medications) must be labeled with the student's name and packaged in the original container. Packaging 'dosage' instructions must match the signed doctor authorization. Any time medication dosages change throughout the year, all paperwork (written permission, pharmacy labels, etc.) will need to be replaced. All medication paperwork must be renewed at the beginning of each school year. Students are not allowed to carry any medication in their lunch bags, jackets, backpacks, etc. Exceptions to this rule include Inhalers, Epi-pens, Benadryl, and Diabetic medications. Written permission from the doctor and parent/guardian allowing the student to carry and "self-administer" must be noted on the appropriate documentation and approved by RN. Parents/guardians should consult with their School Nurse assigned to their student's building. Under no circumstances will school personnel provide any medication to a student. Only the School Nurse or School Nurse's designee may administer medications to students. Qualified staff members must pass the Medication Administration class and have delegation privileges from the individual School Nurse responsible for their school. **ONLY** School Nurses can provide "Emergency Delegation" in individual circumstances.

LIBRARY/MEDIA CENTER

The Fort Morgan High Library is open from 7:30 am - 4:00 pm when school is in session. Students may use the library before and after school or during lunch to read, do homework, or use a computer. During class time, they must have a pass from their teacher. Students must present their current ID cards to check out library books.

Library books are checked out for a minimum of 2 weeks at a time but can be renewed unless another student has requested the book. To avoid fines, turn in your book on or before the due date. Overdue fines are 10 cents a day, with a maximum overdue fine of \$5.00. You will be charged full replacement costs if you fail to return a library book.

LOST AND FOUND

Lost items turned into the office will be held until the end of the semester. If there is identification on the item, every effort will be made to contact the owner. All unclaimed items will be given to a local charitable organization in December and June.

PARENTAL INVOLVEMENT ROLE OF PARENTS

Although the purpose of information in this handbook is specifically designed for students attending FMHS, as teachers, administrators, staff, and as a community, we greatly appreciate your involvement in the educational process of your child. We simply cannot be successful in fully educating your child without your efforts and assistance. FMHS would like to welcome you to attend or join our District Accountability Committee or welcome any other suggestions that you may have to improve our existing building or policies. As always, your efforts and support are most appreciated.

CAMPUS PARENT PORTAL

As a parent, a critical role in your students' education is how you monitor and encourage progress throughout the academic year. The Fort Morgan School District offers a great opportunity to monitor your child's progress through Campus Parent. Campus Parent is a web-based program that is a component of our Infinite Campus Data System. All you need to view your child's grades, behavior, lunch account, and even his/her fines is a computer with an internet connection. If you have not signed up for Campus Parent, or have simply forgotten how to access Campus Portal, we would be more than happy to assist you in the process. Simply stop in at the Counseling Center or the District Support Center, and we can help.

SCHOOL COMMUNICATION

- Website <http://www.fortmorgank12.com> and access our webpage by clicking on schools and then FMHS.
- Daily announcements that can be accessed via Campus Parent in Infinite Campus or on the school website under Announcements.
- Call the FMHS Main Office at 970.867.5648 or the Attendance Line at 970.370.6690 if you want to report your child's absence, or if you want to speak with an administrator or a teacher.
- Call the FMHS Counseling Center at 970.370.6682 if you need to talk with your child's counselor, requesting transcripts, wanting to enroll or disenroll your child, etc.

- Auto-Dialers are used by FMHS to report information to students and parents.

SPORTSMANSHIP EXPECTATIONS

- Positive and supportive behavior and sportsmanship are expected and emphasized at all school athletic events.
- Mustang fans and students will conduct themselves in a respectful manner in their interactions with guests, opponents, and game officials.
- Students will not engage in negative or offensive cheers or gestures during games or events.
- Students who persistently engage in inappropriate behavior may be removed and/or prohibited from attending all future contests. Students and fans are asked to observe league rules prohibiting signs and noisemakers at athletic contests.

STUDENT ACTIVITY ICON

We encourage all students to purchase an Activity Icon for \$30.00. All money from the sale of activity icons is used to finance student activities and athletics. **Students participating in sports, cheerleading, yearbook, or music/band must purchase an activity icon.**

STUDENT IDENTIFICATION CARDS

Student identification cards will be issued to all students at the beginning of each school year. These photo cards must be carried while on school grounds and when attending school functions. Any student who does not have an I.D. card should report to the Main Office and a replacement I.D. will be supplied. The cost of replacement is \$1.00. As its name indicates, an I.D. card is for the purpose of identifying the holder of the card, in this case, the student. On occasion the student may be asked to show her/his I.D. card to a staff member. Failure to do so constitutes a violation of discipline policy and will result in disciplinary action. Identification cards must be presented to enter school dances or athletic events at student prices, to gain Internet access, to check out materials from the library, or to leave campus during lunch.

TELEPHONES

If a student does not have a cell phone and needs to make an emergency call to parents/guardians, with the approval of the office staff, a student will be able to make that call from the Main Office. Phone messages for students are discouraged. In case of an emergency call from parents, every effort will be made to contact the student. Teachers are not authorized to allow students to use classroom telephones during class.

SAFETY AND SECURITY

ASBESTOS NOTIFICATION

To comply with the EPA AHERA regulations, Morgan County School District Re-3, along with all other schools in the United States, must notify all students, staff, and patrons that all schools have been inspected and that there are Management Plans available for inspection. These Plans are available at the Maintenance Office, 1301 East Riverview Avenue. Any remaining asbestos in the schools is in good shape and poses no danger. The district maintains periodic inspections every six months to comply with the regulations. If you have any questions regarding asbestos in Morgan County School District Re-3, please contact Mark Clapper at 970-542-1469, extension 58011.

EMERGENCY RESPONSE PROCEDURES

Safety is a priority at FMHS. We train our staff and students on the following emergency protocols.



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE!

Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

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FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT 1974 (FERPA)

The *Family Educational Rights and Privacy Act* (FERPA), a federal law, requires that Morgan County School District RE-3 and Fort Morgan High School, with certain exceptions, obtain a written consent prior to the disclosure of personally identifiable information from a child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the district to include this type of information in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production.
- The annual yearbook.
- Honor roll or other recognition lists.
- Graduation programs.
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want the district to disclose directory information from your child's education records without your prior written consent, you must notify Fort Morgan High School in writing by August 31 of any given year. We have designated the following information as directory information:

- Student's name
- Address
- Date of Birth
- Grade Level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received

LOSS/THEFT

Students should secure bicycles, automobiles, valuables, and their lockers because the school does not accept responsibility for personal articles and property in case of theft in the building or on school grounds. Students who lose or have reason to believe their personal property has been stolen/vandalized should contact the School Resource Officer or Assistant Principals.

NOTE: The school does not take responsibility for your personal belongings. Please exercise care in what you bring to school and where you leave it. Do not share your locker combination with anyone. Always, no matter how hurried you are, make sure that both locker compartments are secure in your hall locker and that your gym locker is secure.

MANDATED REPORTER

All FMHS and MCSD employees are considered mandated reporters. A mandated reporter is obligated by law to report known or suspected incidents of child abuse and/or neglect for children up to age 18. For more information on this obligation, please see state statute C.R.S. 19-3-304.

OPEN AND CLOSED CAMPUS

CLOSED CAMPUS (EXCLUSIVE OF LUNCH)

Students are to remain on school grounds, either in a classroom or designated areas, unless permission to leave is received from the Main Office. Students who leave during the school day must get permission from the Main Office in advance and sign out at the attendance window on the day of the absence. Students who return to school or come after classes begin must sign in at the attendance window. Parking areas are considered "off campus" during school hours. Consequences for repeated violations of the closed campus policy may include detention, in-school suspension, out-of-school suspension, or community service.

OPEN CAMPUS LUNCH TERMS AND CONDITIONS

Open campus means that students can leave the campus grounds for lunch. Open campus is a privilege, and this privilege will be revoked if regulations are not followed. Attendance and behavior requirements must also be met for students to receive open campus privileges even if students meet the academic requirements.

- All freshmen (9th grade) will have closed campus for the duration of the school year.
- ~~All sophomores (10th grade) will have closed campus for the 1st semester.~~
- ~~Sophomores who achieve a 1st semester GPA of 3.0 or above and have no D's or F's for a weekly grade will be awarded open campus privileges during the noon hour on Wednesdays and Fridays for the second semester of the school year.~~
- All **sophomores (10th grade)**, juniors (11th grade) and seniors (12th grade) will have open campus throughout the school year. However, if a **sophomore**, junior or senior receives a D or F for a weekly grade, they must attend Content on Wednesdays and Fridays, prior to leaving campus for lunch.

Students may leave the campus during their lunch in accordance with the above stipulations, provided their parents or guardians have completed the Online registration giving permission for their student to leave campus. Completion of OLR form is to ensure that parents/guardians are aware that their student may leave campus during lunch. However, this privilege may be revoked for improper student behavior including, but not limited to, unexcused absences and tardiness resulting from students not returning on time and for inappropriate behaviors while off-campus. Parents/guardians may also deny permission for their student to leave campus during lunch.

PARKING

All students who drive to school must:

- (1) register their vehicle with the main office to receive a \$1 Parking Sticker, which will be placed on the lower passenger side of the windshield, and
- (2) park in their designated lot, and not on any street.

Any student who is parked on or off school property and is not parked in a designated area, is subject to a \$25.00 fine paid to FMHS.

All freshmen (9th grade) and sophomore (10th grade) students are to park in the gravel parking lot across the street from the front

of the school. All junior (11th grade) and senior (12th grade) students are to park in the northwest lot behind the school. Students are not to park in street areas and will be subject to receiving a ticket from FMHS. Driving to school is a privilege, and continued violation of parking infractions may result in a student’s loss of privilege to park on school grounds.

SCHOOL RESOURCE OFFICER (SRO)

Fort Morgan High School participates in a partnership with the Fort Morgan Police Department known as the School Resource Officer (SRO) Program. The purpose of the SRO Program is to ensure a safe learning environment, improve relations between law enforcement and students, and to be a resource to students, staff, and parents. The SRO will handle complaints such as theft, harassment, motor vehicle accidents on school grounds, possession and/or use of illegal substances, as well as all other situations of a criminal nature. The SRO maintains an office in the library hall on the west side in Room 259. Students are encouraged to stop in or contact the officer at 970-867-5648.

VISITORS

The Board encourages parents/guardians and other citizens of the district to visit classrooms at any time to observe the work of the schools. To ensure that no persons enter buildings with wrongful intent, all visitors to the schools shall report to the school office and obtain a visitor badge when entering. Visitors may be asked to show proper identification and must provide a reason for being at the school. Failure to comply with checking in with the office can result in a citation of trespassing. **Student visitors must receive at least 24-hour prior approval before being allowed to attend class with a family member or a friend.** We encourage all outside students wishing to visit our students and staff to please do so before or after school if possible. Teachers should notify the front office of impending visitors (example, guest speakers, trainers, coaches, etc.) to classrooms.

APPENDIX

DISTRICT POLICIES AND PROCEDURES

For a full copy and explanation of District Policies and Procedures, please go to the district website:
<http://www.fortmorgank12.com>.

STATEMENT OF NON-DISCRIMINATION

Morgan County School District Re-3 is an Equal Opportunity Employer, subject to all federal and state laws and constitutional provisions. Morgan County School District Re-3 does not discriminate based on disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry, age, or need for special education services. Contact Person – Superintendent, 715 W. Platte Avenue, Fort Morgan, CO 80701 – 970-867-6110.

SCHOOL SONGS

HAIL TO THEE (Alma Mater)

(Words by Tom Yates)
Hail to thee, our Alma Mater
Dear old Morgan High
Fame and glory shall become thee
As each year goes by.
Proud are we of our true colors
Symbols of thy fame
Hail to thee our Alma Mater
Hear the glad refrain.
When our school days are over
And we’ve said goodbye
Still our school lives on in mem’ries
That will never die.

FIGHT SONG

On, Fort Morgan,
On, Fort Morgan
Fight on for our fame,
Put the ball clear round the rival
Touchdown sure this time
Rah-Rah-Rah.

On, Fort Morgan,
On, Fort Morgan
Fight on for our fame,
Fight Mustangs, fight, and we
Will win this game.

2026-2027 FMHS Athletics and Activities Handbook Summary of Changes

- Page 10 Deleted - <https://students.arbitersports.com/programs/2025-2026-fort-morgan-high-school-registration>
- Page 11 Added - <https://students.arbitersports.com/programs/2026-2027-fort-morgan-high-school-registration>
- Page 11 Added - The \$50 fee must be paid in order for an athlete to participate. A final clearance slip will not be issued until this fee is paid.
- Page 11 Deleted - the last two periods of a block day or
- Page 16 Added - including vape devices.

Fort Morgan High School



Athletics & Activities Handbook

FORT MORGAN HIGH SCHOOL COLORS

Cardinal, Black, and White



FORT MORGAN SCHOOL SONG

On Fort Morgan, on Fort Morgan
Fight on for our fame
Put the ball clear round the rival
Touchdowns sure this time
Rah-Rah-Rah.

On Fort Morgan, on Fort Morgan
Fight on for our fame
Fight Mustangs, fight and we
Will win this game.

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DISCRIMINATION DISCLAIMER

Employees, students, and parents are hereby notified Fort Morgan Public Schools does not discriminate based on race, color, religion, national origin, sex, handicap, or age in its educational programs, activities, or employment practices. There is a grievance procedure for discrimination concerns. Inquiries concerning any of the above or Title IX and Rehabilitation Act Regulations should be directed to Jason Frasco, Human Resources Director, Morgan County School District Re-3, 715 W. Platte Avenue, Fort Morgan, Colorado 80701, and phone 970-867-5633, extension 0120. There will be no discrimination or retaliation against any member of the school community for his/her participation in the presentation or resolution of a complaint.

STATEMENT OF CODE OF ETHICS COLORADO HIGH SCHOOL ACTIVITIES ASSOCIATION

To be of maximum effectiveness in serving and fostering the education of the students so entrusted to us and in promoting and supplementing the regular curriculum, it is the duty of all concerned with our secondary athletic and activities programs to:

1. Cultivate an awareness that participation in athletics and activities is part of the total educational process and as such, the coach/advisor should neither seek nor expect academic privileges for the participants.
2. Emphasize the proper ideals of sportsmanship, ethical conduct, and fair play as they relate to the lifetime impact on the participants.
3. Develop a working awareness and understanding of all rules and guidelines governing competition, both in letter and intent.
4. Recognize that the purpose of athletics and activities is to promote the physical, mental, moral, social, and emotional well-being of the individual participants.
5. Avoid any practice or technique which would endanger the present or future welfare or safety of any participant.
6. Adhere to policies which do not force or encourage students to specialize or restrict them from participation in a variety of activities.
7. Refuse to disparage an opponent, an official, an administrator or spectator in any aspect of the activity.
8. Strongly encourage the development of proper health habits: the non-use of chemicals, including alcohol, steroids, tobacco in any form and other mood-altering substances.
9. Always exemplify proper self-control, accepting adverse decisions without public display of emotion or dissatisfaction with the officials or judges.
10. Encourage all to judge the true success of the athletic and activities programs based on the attitude of the participants and spectators, rather than based on a win or loss.

PURPOSE

The purpose of this handbook is to communicate to parents, athletes, coaches, and administrators the philosophies, standards, rules, and expectations applicable to participants in the Morgan County School District interscholastic athletic/activities program. The clear understanding and consistent application of these matters will help ensure that students have the best possible experience in their respective athletic/activity programs.

ATHLETIC/ACTIVITY GOAL STATEMENT

Our mission is to provide opportunities for students to enrich their high school experience through participation on competitive athletic teams and extra-curricular clubs. We are dedicated to providing experiences that promote character development, integrity, sportsmanship, and a strong work ethic, while complementing the academic curriculum

ATHLETIC PHILOSOPHY

Fort Morgan High School believes that a safe and dynamic athletic program is an integral part of the total educational process and is vital to the character and educational development of all student athletes. Fort Morgan High School's athletic programs provide a variety of experiences that aid in the development of favorable habits and attitudes in students that will prepare them for adult life, including physical development, coordination, a healthy self-concept, pride, and good sportsmanship. Good sportsmanship practices have lifelong values. The athlete who acts fairly, who observes laws and customs, who treats others with consideration, and who takes adversity with dignity earns respect. Students in today's schools are tomorrow's community citizens, and as adults will demonstrate many of the attitudes they are now learning.

Fort Morgan High School's interscholastic athletic programs follow the constitution and bylaws of the Colorado High School Activities Association and affiliated leagues.

Varsity

Varsity-level programs are the most competitive of the athletic programs and, for that reason, include the most skilled and/or well-prepared student athletes. The student athlete earns the privilege to make the team. It is the coach's responsibility to field the most competitive team available; starting position and athlete playing time is at the coach's discretion.

Sub-Varsity

Sub-varsity programs are focused on the development of skills necessary for participation on the varsity level. The student athlete earns the privilege to make the sub-varsity team. The coach of any sub-varsity program should emphasize development of areas needing improvement on an individual and team basis. The coach will be encouraged to play as many participants as possible.

ACTIVITIES & ATHLETIC OFFERINGS:

Athletics – Fall Sports

- Football
- Volleyball
- Cross Country
- Cheer
- Gymnastics
- Boys Soccer
- Boys Golf

Athletics – Winter Sports

- Boys Basketball
- Girls Basketball
- Wrestling
- Cheer

Athletics – Spring Sports

- Girl's Tennis
- Girls' Soccer
- Girl's Golf
- Track and Field
- Baseball

Activities

- Art Club

- Book Club
- Chess Board & Games Club
- Diversity Club
- Dungeons & Dragons Club
- FBLA
- FCA (Fellowship of Christian Athletes)
- FCCLA
- Fellowship of Christian Students
- FFA
- Forensics & Mock Trial
- FM Adventure Seekers
- GSA
- Investment Club
- Knowledge Bowl
- Library Ambassador Club
- LULAC
- Mini Mustang Mentors
- Model United Nations
- Mustang Pride
- NHS (National Honor Society)
- Special Olympics
- Thespians
- Vocal Jazz Ensemble
- YES-O

FMHS STUDENT ACTIVITY/ATHLETIC FEES

ATHLETIC PARTICIPATION FEE PER SPORT \$50.00

ACTIVITY PASSES:
STUDENT \$30.00

GAME ADMISSIONS:
STUDENT/SENIOR \$6.00
ADULT \$7.00

* PRICES WILL BE DIFFERENT FOR PLAY-OFF GAMES

*ONLINE TICKETING AVAILABLE @ <https://gofan.co/app/school.CO11687>

FMHS PARTICIPANTS OF ACTIVITIES/ATHLETES ARE EXPECTED TO:

1. Know, understand, and strive to achieve the goals as outlined in the Activity/Athletic Goal Statement.
2. Maintain academic eligibility.
3. Take responsibility for his/her behavior and to set a good example on the playing field, in the classroom, and outside of school.
4. Commit themselves to the activity/sport in which they are competing by a willingness to work hard and give 100%.
5. Shows good sportsmanship and respect for teammates, opponents, officials, advisors/coaches, parents, and other students.
6. Keep open and honest communication with teammates, advisors/coaches, and parents.
7. Develop a clear understanding of the fundamentals of their sport, and to improve in their ability to participate both physically and emotionally.
8. Be prepared mentally, physically, and emotionally for practice and games.
9. Set realistic goals and to strive to achieve them.
10. Keep things in perspective and always work towards maintaining a hard-working, positive attitude.
11. Enjoy themselves and have fun during their activity/athletic experience in Fort Morgan Public Schools.

FMHS EXPECTATIONS OF ADVISORS AND COACHES:

1. Know and to teach the goals as outlined in the 9-12 Activity/Athletic Goal Statement.
2. Help each participating student to achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem.
3. Demonstrate the basic ability to communicate effectively and to get along with young people.
4. Show support of other advisors/coaches and their programs by encouraging students to participate in various programs and by working at other activities and by attending other activities throughout the school year.
5. Demonstrate the ability to treat students, officials, opponents, and fans in a sportsman-like manner.
6. Know and enforce the rules of the School District, League, State, National Federation, and the sport.
7. Plan, organize, and conduct activities/practices that teach fundamentals leading to the success of the group.
8. Strive to instill a positive work ethic and healthful life skills in students.
9. Complete all necessary paperwork to meet various deadlines. (All player paperwork and user fees must be turned in before individuals will be allowed to participate / practice).
10. Promote their sport and the Activity/Athletic program through sound public relations, particularly in working with the media.
11. Coaches are expected to have up to date rosters, statistics, schedules and results entered weekly into the MaxPreps platform.

12. Stay abreast of the latest methods and techniques of their activity in every way available, including attending in-service programs and clinics.
13. Ensure a healthy and safe environment by using safe procedures and being responsible for the safety of those in the Activity/Athletic program.
14. Supervise their activities until the activity/sport is over and the students safely leave school property. This includes being present until the last student/athlete is picked up following events.
15. Fill out an accident report if an accidental injury occurs under their supervision.
16. Be responsible for the care and security of equipment and facilities.

FMHS EXPECTATIONS OF ADMINISTRATORS:

1. Know, understand, and be committed to the 9 -12 Activity/Athletic Mission and Goal Statements.
2. Know and enforce the rules of the School District.
3. Support on a fair basis all participants/athletes and advisors/coaches who are involved in the Activity/Athletic programs.
4. Follow the District chain of communication policy, especially in terms of encouraging the resolution of the problem at the lowest level possible (usually at the participant-advisor/coach level).
5. Make sure that there is a process in place to handle problems efficiently and effectively through the chain of communication, making sure of follow-up on the results.
6. Provide proper supervision of advisors/coaches to ensure that the provisions of the 9-12 Activity/Athletic Mission and Goal Statements are being addressed.
7. Help to discover and to provide opportunities for advisors/coaches to attend appropriate clinics and in-services.
8. Help educate parents and community members toward understanding the 9-12 Activity/Athletic Goal Statement.
9. Organize and to facilitate the Activity/Athletic program while managing the Activity/Athletic budget, facilities, and equipment.
10. Provide job descriptions, evaluation procedures, and annual in-service programs for advisors/coaches.

FMHS EXPECTATIONS PARENT/GUARDIAN

The role of the parent/guardian in the education of a student is important. The support shown in the home is often manifested in the ability of the student to accept the opportunities presented at school in the classroom and through co-curricular activities.

There is a value system – established in the home, nurtured in the school – which young people are developing. Their involvement in the classroom and other activities contributes to that development. Integrity, fairness, and respect are lifetime values taught through athletics/activities, and these are the principles of sportsmanship. With them, the spirit of the

competition thrives, fueled by honest rivalry, courteous relations, and graceful acceptance of the results.

A true athlete, whether a student or a parent, is an effective leader within the school and the community. As a parent/guardian of a student, your sportsmanship goals should include the following:

Realizing that athletics/activities are part of the educational experience and the benefits of involvement go beyond the final score of a game.

- Encouraging our students to perform their best, just as we would urge them on with their class work, knowing that others will always turn in better or lesser performances.
- Participating in positive cheers that encourage our student athletes; and discouraging any cheer that would redirect that focus.
- Learning, understanding, and respecting the rules of the game, the officials who administer them, and their decisions.
- Respecting the task our coaches face as teachers and supporting them as they strive to educate our youth.
- Respecting our opponents as students and acknowledging them for striving to do their best.
- Developing a sense of dignity under all circumstances; and
- Respecting the 24-hour period of no contact with coaches following a game or contest.
- Being a fan...**not** a fanatic!

The parent/guardian has a major influence on the student athlete's attitude about academics and athletics. The leadership role taken by the parent/guardian helps create sportsmanship in the student athlete and will help influence our student athletes and our community for years to come. We look forward to serving you in the year ahead and appreciate your continued support.

ACTIVITY/ATHLETIC CODE OF CONDUCT

1. For the Activity/Athletic program to contribute to the functions, purposes and philosophy of the district, its primary objectives must relate to the teaching of wholesome attitudes and self-discipline. It must teach an appreciation for physical fitness, loyalty, personal sacrifice, dedication, and teamwork in conjunction with upholding traditions of excellence and high standards of personal behavior.
2. The conduct and general behavior of student participants is integral to the credit they can bring to themselves, their teams, their school, and their community. Thereby it is only reasonable that any participants conduct and general behavior that brings discredit or embarrassment to himself, his team, his school, and his community may result in temporary or permanent suspension from the Activity/Athletic program.
3. This high standard of conduct and behavior will be monitored and enforced throughout each school year. Consequences for any unbecoming conduct or conduct violating the established participation rules herein stated shall be enforced any time the participant is

currently participating in a sport or activity, or the next time a participant enrolls in a sport or activity during the present school year.

4. Specific requirements related to personal conduct for each activity/sport will be outlined by the advisor/coach. All participants will be expected to adhere to those requirements as well as to any school, district, league, and state requirements.

PRIOR TO CHECKING OUT FOR A SPORT:

Student athletes must complete each of the following steps before they are cleared to play a sport:

Student athletes along with the parent/guardian should read and become familiar with the **Fort Morgan High School Athletic/Activities Handbook**. At the end of the handbook is an **Acknowledgement**, which must be signed by the student athlete and the parent/guardian.

A **Fort Morgan Schools Activities/Athletics** form is filled out. By signing this form, the parent/guardian testifies:

- The student athlete has received a physical examination. The physician may provide his/her own physical examination form, in that event, the physician's form must be attached.
- Gives authorization for treatment of student athlete and acknowledges the risk of injury.
- The student athlete and parent/guardian must have appropriate medical/accident insurance. The student athlete must have insurance in one of the required formats:
 - The parent/guardian buy the insurance made available by the School District. The costs of all insurances, including insurance made available through the School District, shall be borne entirely by the parent/guardian.
 - The parent/guardian provide their own insurance.
- Student and parent must complete the online registration for CHSAA through ~~<https://students.arbitersports.com/programs/2025-2026-fort-morgan-high-school-registration>~~
- <https://students.arbitersports.com/programs/2026-2027-fort-morgan-high-school-registration>
- Student/parent must submit payment to the Finance Secretary to receive the final white slip for clearance to participate.

Student athletes **must have all equipment turned in** if they were involved in a previous sport. This includes having fees paid for damaged or lost equipment. A student athlete will not be able to practice if they have missing equipment.

- Student athletes are expected to turn in all equipment at the conclusion of the sport's season on the date specified by their coach. The equipment should be washed, mended, and returned in good condition. **A fine, equal to the cost of the equipment, will be assessed to the athlete if the equipment is turned in late.** The equipment checked out shall be used for practices and competition as indicated and is not to be used outside of these times. Lost or stolen equipment is the responsibility of the

athlete.

- A student athlete who does not turn in a uniform will be responsible for the replacement value of the uniform and **will not be allowed to check out equipment for the next sport until the lost uniform has been returned or paid for.**

Each student athlete must pay a \$50 participation fee for each sport in which he/she chooses to participate.

- **All student athletes are required to purchase an activity sticker.** Student athletes who drop with the consent of the coach within the first two weeks or who are cut by the coaching staff will receive a refund.
- **The \$50 fee must be paid in order for an athlete to participate. A final clearance slip will not be issued until this fee is paid.**

No student athlete may receive a cleared notice (white slip) for a sport later than 10 days from the day of the first practice. The only exceptions to this will be a student athlete transferring from another school. In the event an athlete wishes to check out for a sport after the 10-day period, the athlete must get permission from the Head Coach and Athletic Director. If a previous sport overlaps a current sport, the student athlete must make arrangements with the current coach regarding being excused from current sport practices.

STUDENT RESPONSIBILITIES

A student participant who has been in school all day must have permission of the coach directly in charge of that activity/sport to be excused from that day's meeting/practice. The participants must contact the advisor/coach before the beginning of practice.

- A student participant who has not been in school **the last three periods of the day or has had an unexcused absence for any period** of the day shall not take part in practice sessions for that day and may not participate in a contest on that day.
- **The exceptions allowed for missing ~~the last two periods of a block day or~~ the last three periods of a seven-period day are as follows:**
 - Required college or military appointments that could not be scheduled at another time.
 - Mandatory court appearances.
 - Funerals.
 - Dental or medical emergencies.
 - Dental or medical appointments that could not be made at other times.
 - Any other situations would require advanced approval from an administrator or the athletic director.
- **The student participant missing any portion of the designated periods of the school day for one of the listed exceptions must provide a note verifying the appointment. This note needs to be turned in to the main office when the student participant checks back in to school or to their coach if school has been dismissed when they return.**
- If a student participant receives ISS or OSS they are not allowed to participate in any athletic contest or practice until their suspension has been served in full. They may

return to participation the following day.

- A student participant who has checked out for a sport is bound by the team policies of that program and must make a personal commitment to that program. Student participants are expected to attend ALL practices, contests, and meetings unless the participant is ill or unless prior arrangements have been made with their coach. All other absences will be considered unexcused and will be dealt with accordingly.
- Insubordination to advisors/coaches or officials will not be tolerated. Such action may result in loss of participation privileges and/or eligibility.
- All student participants shall be responsible for their own actions in practices, during trips, in contests, in school, and in the community. Student participants may be removed and/or suspended from a program for inappropriate actions in any of these situations.
- Student participants who are habitually tardy to practices or absent from practices may be removed at the coach's discretion.
- Profanity by student participants at any time or in any situation will not be tolerated.
- Student participants will be expected to always show respect for all members of the coaching staff and their teammates.
 - Student participants are responsible for the care of all equipment they are issued and shall be fined if the equipment is lost or damaged beyond normal use. The head coach and athletic director shall determine the amount of the fine. Equipment shall be turned in on the day designated by the head coach; late items will result in a fine that is equal to the cost of the equipment.
- Student participants will obey all training rules of the Fort Morgan High School Activity/Athletic Department as well as those established by the mandatory contracts of individual coaches. At minimum, the following will be addressed in the contracts for individual activities/sports: practice rules, eligibility guidelines, dress code, grooming, lettering requirements, guidelines for level placement (Varsity, Junior Varsity, etc.), discipline policy, what parents can expect from coaches and what coaches will expect of parents.

COMMUNICATION MODEL

Communication Procedure

Before the start of each sport, the head coach will conduct a mandatory parent's meeting



regarding rules, regulations, and additional team rules beyond the Athletic Handbook.

A student athlete, parent, guardian, coach, or a member of the public with a concern or complaints should first try and resolve the matter directly and informally with the individual(s) concerned. This may be done either verbally or in writing to the individual(s) involved.

If the matter cannot be resolved informally at the initial level, the complainant should submit a written statement describing his/her concerns in a clear, specific, and detailed manner to the athletic director.

SQUAD REDUCTION/CUTTING POLICY:

In accordance with our philosophy of athletics and our desire to see as many students participate in the athletic programs as possible, we encourage coaches to keep as many students as they can without unbalancing the integrity of their sport. Time, space, facilities, equipment, personal preference, and other factors will place limitations of the most effective squad size for any sport.

Prior to trying out, the coach shall provide the following information to all athletes:

- extent of try-out period
- criteria used to select the team
- number to be selected
- practice commitment if they make the team
- game commitment

Condition for Refund

Once the athletic department receives confirmation from the coach that an athlete is no longer participating, refunds can be made according to the following conditions.

Condition for Refund	Refund Amount
• Student is cut from the squad after tryouts	100%
• Student quits the squad:	
○ First day through fifth day of practice	100%
○ Sixth day of practice to the day of the first official contest/event	50%
○ After the first official contest/event	No Refund
• Student sustains a serious injury or contracts a serious illness which will eliminate them for the entire season (a physician's note is required):	
○ First day of practice to the first official content/event	100%
○ After the first official content/event	50%
○ After the second official content/event	No Refund

- Student transfers out of school and sport:
 - First day of practice to the first official content/event 100%
 - Sixth day of practice to the day of the first official content/event 50%
 - After the first official content/event No Refund
- Student is dropped for disciplinary reason (No Exceptions) No Refund

The student athlete will need to meet with the Financial Secretary immediately to get a refund. Request of refund must be made within a week of being cut or quitting to receive payment.

INDIVIDUAL PROGRAM EXPECTATIONS

Each program has expectations in addition to the items covered in the Fort Morgan Activity/Athletic Handbook. The policies set forth in this handbook are the minimum standards of conduct for all student participants. Individual programs may set standards that exceed these policies provided the administration deems them appropriate and they are included in the coach's and advisor's contract with the participants. Said contracts will be reviewed on an annual basis by the Athletic Director. It is important that all student participants and parents/guardians understand these expectations and sign individual contracts per activity/sport.

TRIP BEHAVIOR AND EXPECTATIONS

- All student participants are expected to follow all policies of the transportation department during all trips.
- All student participants are expected to ride the bus to and from all contests.
- In special circumstances
 - Student participants must have pre-approval by the coach/advisor and AD if participant will not be riding the bus to the activity/contest.
 - Student participants can only have parents sign them out at the end of activities/contests to ride home with their parents.
- All activity/athletic teams are reminded that they represent their community and should conduct themselves in an honorable manner. Appropriate behavior is expected during the entire trip.
- All participant teams are expected to always treat our opponent's facilities with respect. Any damage caused by a student participant will result in a fine being assessed to the participant found liable.
- There may be times when teams will be allowed overnight trips. In these instances, the athlete must:
 - Abide by the curfew set by the head coach or advisor.
 - Not to be in different gender rooms at any time.
 - Be aware that coaches/advisors may ask to check the participants bags before leaving and during the trip.
 - Treat the hotel facility and staff with the utmost respect.

ACTIVITY/ATHLETIC LETTERING

In all cases, the judgment of the Head Coach/Advisor will be the deciding factor in determining who will become “candidate eligible” to be awarded a letter. However, here are some basic guidelines or general standards. More specific guidelines will be outlined in every activity/sport individual contract.

1. Must have completed the season, unless injured or excused by coach for special reasons.
2. Must have followed the Activity/Athletic Code.
3. Must have been in regular attendance at practices.
4. Must be a student in good standing.
5. Must have turned in all equipment and/or paid all fines and obligations.
6. An honorary letter will go to a foreign exchange student.
7. If for some reason injury prevents that person from meeting the requirements and in the coach’s, opinion would have lettered had the injury not occurred.

ELIGIBILITY FOR PARTICIPATION IN FORT MORGAN PROGRAMS

- All first year ninth grade student participants are automatically eligible when they arrive at the high school.
- Students must be enrolled in the equivalent of five full credit classes. A student participant failing 2 or more classes each semester will be ineligible until credits are received via summer school, or until the next CHSAA regain date (Refer to CHSAA website for sport specific regain dates).
- Eligibility is monitored on a weekly basis and will start after the 3rd full week of classes for each semester. Eligibility will be run every Friday at 2 pm. If a student is failing 2 classes at the time of the report, they will become ineligible the following Monday for the entire week. They may become eligible again if all failing classes are passing by the following Friday eligibility report. College classes will count towards eligibility.
- Students must be in good standing regarding attendance to participate.
- Students are required to attend activities/practices.
- Any student participant referred to administration for discipline problems may be suspended or removed from their squad at the discretion of school administrators and/or the coach/advisor in charge.
- Advisor/Coaches are afforded the opportunity to have stricter guidelines for eligibility, written out in their individual team activities/contracts.

QUITTING OR DROPPING AN ACTIVITY/SPORT

There will be times when some participants find it necessary to quit an activity or playing a sport before, during, or after the season has started. Whatever the reason, a participant must

follow the steps listed below:

- The participant should think the whole situation through and talk with the advisor/coaches to see if a solution can be reached.
- If a participant decides to quit, the participant must clean and turn in all equipment to the advisor/coach. If equipment has been damaged or if it is not turned in the participant will have a fee added to their student account.
- If the participant decides to quit an activity or one sport and join another, the participant must receive permission from both advisor/coaches and AD before beginning the new activity/sport.
- After the first competition participants will not receive a refund.
- If a participant decides to quit, the participants will not letter or be eligible for post season honors

PREPARING TO JOIN A CLUB

Students will meet with Club Sponsors and complete their membership requirements to participate in these individual activities and clubs. All activities/club members are expected to follow all code of conducts, eligibility requirements and substance abuse/drug screening procedures.

TRAINING CONTRACT

As a school we have a 365-day (calendar year) policy for all athletics and activities in which students can be involved.

TRAINING RULES

- The use or possession of alcoholic beverages is always prohibited.
- The use or possession of tobacco in any form is always prohibited.
- The use or possession of illegal drugs or narcotics is always prohibited.
- The use or possession of inhalants is always prohibited, **including vape devices**.
- Attendance at a party or get-together where underage consumption/use of alcohol or illegal drugs is taking place is always prohibited.

TRAINING POLICY'S PURPOSE

- To build character, morality, and responsibility into FMHS participants.
- To create uniformity of discipline action throughout the athletic/activity programs.
- To give FMHS participants a consistent set of training regulations to follow.

DEFINITION OF TERMS OF SUBSTANCE ABUSE POLICY

- **Controlled substance is any illegal substance or drug, in any form as defined under Colorado Law, including alcoholic beverages, tobacco, intoxicants, inhalants, and marijuana, and shall include any other substances represented as a controlled substance (look a likes) even if it is not actually a controlled substance.**

SCOPE OF SUBSTANCE ABUSE POLICY

The substance abuse policy shall apply to all Fort Morgan High School students enrolled in grades 9-12. The provisions and penalties of this policy shall be imposed without regard to whether the violation was related to a school event and regardless of the day of the week on which the violation occurred. All provisions and penalties of the substance abuse policy shall be cumulative in nature and should apply throughout the students' enrollment in Fort Morgan High School whether continuous or not.

SUBSTANCE ENHANCEMENT POLICY

Possession, use or distribution of substances or supplements used or intended for use for abnormal enhancement of athletic performance and/or may atypically alter a body's physiological function are not permitted. This may include, but are not limited to narcotics, stimulants, anabolic agents, diuretics, hormones, masking agents, and other such items. Penalty will be the same as for possessing tobacco products.

ALCOHOL, DRUG AND TOBACCO POLICY

Use of Alcohol

A student participant should not possess, use, transmit, sell or be under the influence of any alcoholic beverage. A student participant who finds himself/herself at places where underage drinking is taking place is expected to leave the area to avoid being associated with that behavior.

Use of Drugs

A student participant shall not knowingly possess, use, transmit, sell or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, caffeine-based pill, substances containing phenylpropanolamine (PPS), stimulant, depressant, inhalant, solvent, ephedrine, or intoxicant of any kind, whether prescription or sold over the counter. Proper use of a drug authorized by a medical prescription from a health care provider is not a violation of this rule. Possession of drug paraphernalia is also a violation of this rule as outlined by Fort Morgan High School. A student participant who finds himself/herself at a place where any of the above substances are being used is to leave the area to avoid being associated with that behavior.

Use of Tobacco

A student participant shall not use or possess tobacco in any form, including but not limited to snuff, chewing tobacco, or smoking tobacco, on or off grounds of FMHS. This includes the use of or possession of a vape device or paraphernalia. A student participant who finds himself/herself at places where the above substances are being used is to leave the area to avoid being associated with that behavior.

VIOLATION OF ALCOHOL, DRUG AND TOBACCO POLICY

- **1st Offense** - Immediate suspension from 50% of the total scheduled contests the participant takes part in. Tobacco will be a suspension of 25% of the total scheduled contests the participant takes part in.
- **2nd Offense** - Immediate suspension from 75% of the total scheduled contests the participant takes part in. Tobacco will be a suspension of 50% of the total scheduled contests the participant takes part in.
- **3rd Offense** - Immediate suspension from all activities/sports for a period of 365 days from the day of the ruling is made. Tobacco will be a suspension of 75% of the total scheduled contests the participant takes part in.
- **4th Offense** – Tobacco will be an immediate suspension from all activities/sports for a period of 365 from the day of the ruling is made.

The offense can carry over to the next season if needed to fulfill the rest of the suspension. If an athlete is not on an active team, the athlete will be suspended the amount of time of the next completed season. If an athletic team makes it to post-season play, post-season games will count towards the total game suspensions. No participant serving suspension will be allowed to participate in post-season play until the suspension has been served in its entirety. Any student participant choosing to serve a suspension in a sport they would not normally participate in will be expected to start and finish the season to remain in “good standing”. If the participant does not finish the season, the suspension will be carried over to their next sport and all time served would be revoked. **These offenses and suspensions apply to all students who are active in other school activities and clubs and will be subject to the discretion of the AD and Administration.**

THEFT AND VANDALISM

A student participant shall not vandalize property at school or at other schools or have in their possession any stolen items from any source, including uniforms or equipment from FMHS or other schools.

- **Violation of Theft or Vandalism Policy** - a student committing this offense will be addressed on a case-by-case basis. A mandatory meeting with the student participant, parent, Athletic Director, and Head Coach/Advisor will determine the consequences of this infraction.

SELF REPORTING

If a participant admits to a violation voluntarily (prior to next competition) to the principal or

athletic director, the penalty shall be reduced in the following manner for the first offense only.

- **Tobacco** - suspended immediately for 10% total scheduled contests the participant takes part in. If not on an active team, suspended from the first two contests of the next season the participant competes in.
- **Drug and Alcohol** - if on an active team, the penalty shall be immediate suspension from 25% of the total scheduled contests the participant takes part in. If not on an active team, the penalty shall be suspension from the first 25% of the next season the participant competes in.
- Self-reporting more than once could result in suspension but will be at the discretion of the AD and Administration.

TERMS OF SUSPENSION

- The participant must schedule a session with the high school counseling department and the Athletic/Activities Director prior to being reinstated. This session will include how to deal with the issue in a positive way, how to set goals in the relationship to becoming eligible again, awareness of infraction, and information on positive choices.
- All suspended student participants must be in good standing during their suspension. This means attending all practices, meetings, and functions as required by their coach/advisor. Any unexcused practices or misbehavior during their suspension time will result in dismissal from the squad and time served for suspension being revoked. The student participant would have to start their suspension over in the next sport in which they participate. - Already stated about next sport.
- All suspended student in clubs must be in good standing during their suspension. This means attending all required meetings and continuing to be part of the club. Any misbehavior during their suspension time will result in dismissal from the club and time served for suspension being revoked. Students will have to start their suspension over with the next club they join or following year.
- A student athlete who transfers into FMHS while serving suspensions at his/her previous school will serve out the remainder of his/her penalty at Fort Morgan. The previous school's penalty will be honored in full and will not be increased or decreased in length.

CARRY OVER SUSPENSION

If the violation of the Code of Conduct occurs in the last part of the activities/sport's season and the violator cannot fulfill the terms of his/her violation in that sport, the suspension will carry over until the suspension is fulfilled. This includes the next sport or the same sport next year. If a student athlete elects to participate in a new sport to serve a suspension, he/she will be required to complete that season in good standing.

APPEAL PROCESS

Any participant has the right to appeal removal from a team. A student participant and his/her parents/guardians have the right to a hearing on the removal from participation pertaining to violations of the handbook.

Parents may appeal handbook violation removals by notifying the Fort Morgan Athletic Department by phone or in writing within five (5) school days after the removal. The right of appeal is forfeited if this is not received within five (5) school day limit. The purpose of the appeal hearing is to inquire into the student participants alleged violation and the student participants and parents/guardians to present evidence on behalf of the student participant. The removal from participation will remain in effect during the appeal process. The student participant must show just cause to be reinstated. If the student participant is reinstated, the participant will be placed on a probationary contract in which any future violations will result in loss of athletic eligibility at Fort Morgan High School for the remainder of their high school career.

The FMHS Administration team will not accept any anonymous pictures, emails, or texts from an individual turning another individual in.

SOCIAL MEDIA

Fort Morgan High School recognizes and supports its students' rights to freedom of speech, expression, and association, including the use of social networks. In this context, however, each program must remember that being involved at FMHS is a privilege, not a right. As a student you represent the high school and are expected to portray yourself, your program, and the high school in a positive manner always.

Guidelines

If you participate on a social networking site, you must keep the following guidance in mind:

- Everything you post is public information - any text or photo placed online is completely out of your control the moment it is placed online - even if you limit access to your site. Information may be accessible even after you remove it.
- Limit information about your whereabouts or plans to minimize the potential of being stalked, assaulted, or the victim of other criminal activity.
- What you post may affect your future. Many employers and school admissions officers review social networking sites as part of their overall evaluation of an applicant.

Carefully consider how you want people to perceive you before you give them a chance to misinterpret your information.

- Like comments made in person, the Athletics/Activities Department will not tolerate disrespectful comments and behavior online, such as:
 - Derogatory or defamatory language
 - Comments that create a danger to the safety of another person or that constitute a credible threat of serious physical or emotional injury to another person.
 - Comments or photos that describe or depict unlawful assault, abuse, hazing, harassment, or discrimination; selling, possessing, or using controlled substance; or any other illegal or prohibited conduct, including violating FMHS's policy on Prohibited Harassment and Discrimination.

Participants at FMHS are required to abide by rules set forth in these guidelines.

The failure to do so will be considered a violation of the FMHS Athletic/Activities Handbook.

The violation may result in disciplinary action by the activities/athletics department and the campus.

- **1st Offense** - Parent meeting with the head coach/club advisor. Consequences will be determined based on the severity of the infraction and may include suspension or dismissal from the team or athletic activities.
- **2nd Offense** – Parent meeting with the head coach/club advisor and the campus Athletic/Activities Director. Consequences will be determined based on the severity of the infraction and may include suspension or dismissal from the team or athletic activities.
- **3rd Offense** – Parent meeting with the head coach and Athletic/Activities Director. Consequences will be determined based on the severity of the infraction and may include suspension or dismissal from the team or athletic activities.

HAZING AND HARASSMENT

Fort Morgan High School policies do not allow for any form of harassment, hazing, intimidation, or bullying. Hazing activities of any type are inconsistent with the educational process. All such activities are prohibited at any time in school facilities, on school property, and at any school sponsored event. Hazing is defined as performing an act or coercing another person to perform any act of initiation into any class, group, or organization that causes or creates a risk (mental, emotional, or physical harm.) Permission, consent, or assumption of risk by an individual subjected to hazing shall not exempt the policy. No form of harassment or hazing (such as unwelcome words, physical contact, written notes, or electronic technical activities which inflict physical or mental harm or anxiety of which demeans or degrades or disgraces a person, regardless of location, or intent of participants) will be allowed at Fort Morgan High School. Any student who feels he/she is a victim or witness or hears about a hazing or harassment incident should immediately report the activity to a coach, athletic director, or principal.

NCAA CLEARINGHOUSE INFORMATION

The **NCAA Clearinghouse** is an organization outside of the **NCAA** which performs academic record evaluations to determine if a prospective student-athlete is eligible to participate at an **NCAA** Division I or II college as a freshman student-athlete.

NCAA Eligibility Center

www.eligibilitycenter.org/

The Official Web site of the NCAA Eligibility Center. Explore NCAA Divisions I and II initial-eligibility requirements and register to participate.

CONCUSSION MANAGEMENT PROTOCOL

Concussion Facts:

- A concussion is a type of brain injury, caused by a bump, blow, or jolt to the head or body that can change the way your brain normally works.
- Most concussions occur without being knocked unconscious.
- All concussions are not created equally.* Each player is different, each injury is different, and all injuries should be evaluated.

Concussion Symptoms:

Different symptoms can occur and may not show up for several hours. Common symptoms include:

Physical		Cognitive
Headache	Nausea	Disorientation and/or confusion
Blurred Vision	Numbness/Tingling	Feeling sluggish, foggy, or groggy
Dizziness	Sensitivity to light	Memory loss or difficulty remembering
Poor balance	Sensitivity to noise	Difficulty concentrating, easily distracted
Seeing “stars”	Ringing in ears	Slowed and/or slurred speech
Neck pain	Vacant stare	
Emotional		Sleep/Energy
Irritability	Feeling anxious/nervous	Drowsiness Increased sleep
Personality change	Sadness	Fatigue
Feeling more emotional	Inappropriate emotions	Trouble falling or staying asleep

Symptoms may worsen with physical or mental exertion (e.g. lifting, computer use, reading)

If any of the following symptoms occur, the athlete should be seen in an emergency department right away:

- Loss of consciousness.
- Persistent vomiting (more than one episode of vomiting).
- Deteriorating mental alertness.
- Amnesia or confusion that lasts for more than 10 minutes.
- Any seizure activity.
- Bruising under eyes or behind the ears.
- Concerns for cervical spine (neck) injury.

Things to remember:

- Acetaminophen (Tylenol) is an acceptable medication. Any other medication may increase risk of bleeding.
- Sleep is good! (Rest is very important for your brain).
- Limit screen time (including TV, video games, phone, and computer).
- You may return to school (as long as symptoms do not worsen).
- Do not engage in strenuous activity or sport (including job or active chores).

Colorado's Concussion Law SB 11-040 requires: Removal of athletes from play for "suspicion" of concussion. It also states that an athlete removed from play for signs and symptoms not readily explained by a condition other than concussion cannot return to play until receiving written clearance from a:

- Doctor of Medicine
- Doctor of Osteopathic Medicine
- Licensed Nurse Practitioner
- Licensed Physician Assistant
- Licensed Doctor of Psychology with training in neuropsychology or concussion evaluation/management.

After a concussed athlete has been evaluated and received clearance to return to play from one of the approved health care providers, a licensed athletic trainer with specific knowledge of the athlete's condition may manage the athlete's gradual return to play. (*Information from CHSAA concussion management packet*).

Return to Learn & Return to Sport

Return to Learn

Returning to the classroom is just as, if not more, important as returning the athlete to practice and competition. The student-athlete should be symptom-free and back to normal function in the classroom before starting the return to sport.

The student's general education teachers receive an email from the Concussion Management Team regarding the student's injury in order to provide academic adjustments and resources.

Return to Sport

Once the athlete has been symptom free during normal daily activities, and cleared by an approved health care provider (see above), they will go through the following Return to Play:

The Graduated Return to Play Guidelines are as follows: (McCrory et al., 2013):

Stage	Activity	Functional Exercise	Objective of Stage
1	No Activity	Symptom limited physical and cognitive rest	Recovery
2	Light aerobic activity	Walking, Swimming or stationary cycling keeping intensity <70% maximum permitted heart rate. No resistance training.	Increase heart rate
3	Sport-Specific exercise	Skating drills in ice hockey, running drills in soccer. No head impact activities.	Add movement
4	Non-contact training drills	Progression to more complex training drills, (eg, passing drills in football and ice hockey). May start progressive resistance training.	Exercise, coordination and cognitive load
5	Full-contact practice	Following medical clearance, participate in normal training activities; full exertion	Restore confidence and assess functional skills by coaching staff
6	Return to play	Return to normal activity	

Things to Remember:

- 24 hours between stages.
- If symptoms occur during the RTP, the athlete will drop back to the previous asymptomatic stage and attempt to progress again after being symptom-free for 24 hours.
- RTP will take a minimum of one week once asymptomatic at rest.

RANDOM DRUG TESTING INFORMATION
FOR STUDENTS INVOLVED IN EXTRACURRICULAR ACTIVITIES
AT FORT MORGAN HIGH SCHOOL

This policy is an extension of the Drug and Alcohol Use by Student Policies JICH and JICH-R, of the Morgan County School District. The purpose of this policy is to create a safe drug/alcohol free school for all students. It is the belief of the Morgan County School District that participation on any interscholastic athletic team and in extracurricular activities is a privilege, not a right. Students who volunteer to participate in these programs are expected to accept the responsibilities granted to them by this privilege. These students as well as their parents/guardians must also recognize that because of their choice to participate in these activities, they have less expectation of privacy than do other students.

The effects of drug usage in an educational environment are visited not just upon the users, but also upon the entire student body and faculty, because the educational process may be disrupted, and the individual's safety risk factor is increased.

As this is a non-curricular occurrence, no recording of participation or of any test results, either positive or negative, will appear on the student's permanent transcript or any other permanent record.

There exist several over-the-counter products known as sports enhancing supplements. The purpose of those supplements is to assist an athlete, enhance his/her overall physical development, and some are designed to enhance a specific athletic event.

The Morgan County School District wants to be clear in conveying the thought that the use of supplement(s) or product(s) designed to enhance performance is not endorsed or condoned. It is our hope that parents/guardians will support our view that the use of such supplements should be prohibited.

As a means of conveying our opinions on the topic, our coaches, trainers and teaching staff through curriculum and annual team orientations, address this issue with our students. The message we want to convey to our students is that preparation for athletic performance is best served through a proper and well-balanced nutritional diet and appropriate physical activity designed by our coaches, trainers, and weight room supervisors.

RANDOM DRUG TESTING GUIDELINES
FOR STUDENTS INVOLVED IN EXTRACURRICULAR ACTIVITIES
AT FORT MORGAN HIGH SCHOOL

Authority:

The Morgan County School District prohibits the possession, use, misuse, or the distribution of drugs, controlled or mood-altering substances, including anabolic steroids, look-alikes, designer drugs, drug paraphernalia, and medication not registered with the office, or alcohol on school district property, school buses, or during activities under school district jurisdiction. This policy encompasses all students in grades 9 to 12 desiring to participate in any interscholastic athletic activity and/or extracurricular activity. The policy includes those students being educated by the district under special circumstances, including home schooling and home bound. The district welcomes all students, with the permission of their parents/guardians, to participate voluntarily in the program.

The district will require any student who is submitting to testing and the student's custodial parent/guardian to consent in writing to drug testing pursuant to the district's drug testing program using the forms provided by the district. No student will be able to participate in any interscholastic sport or any extracurricular activity without such consent. Students and parents or legal guardians will have the opportunity to participate in an Informational Meeting concerning the District's Random Drug Testing Policy. Immediately prior to giving a specimen, each student shall complete all forms required by the testing company selected by the district.

PROCEDURE FOR DRUG TESTING PARTICIPANTS

INFORMED CONSENT FOR TESTING

Prior to the joining of a sports and/or club/organization, a consent form signed by the student and their parent/guardian will be required. Students will not be able to participate without the consent form turned in.

DRUG MONITORING FREQUENCY

Testing will be randomly conducted throughout the school year, starting the second week of school. Each week, approximately 20 students will be randomly chosen by Colorado Mobile Drug Testing and sent over to the high school Athletic/Activities Directors. Students will be called up to the office from this list and taken to the area where the Drug Testing will be conducted by the Colorado Mobile Drug Testing company. Any eligible student athlete and/or activity participant selected randomly for drug monitoring who are not in school the day of testing, will automatically be added to next week's testing group.

SAMPLE COLLECTION

Samples will be collected as outlined under vendor requirements. Each student will be given the Test Request & Chain of Custody paper before the test. We will be using an Instant Test and students will get results ASAP.

REFUSAL TO SUBMIT TO DRUG USE TEST

A participating student who refuses to submit to a drug test authorized under this policy, will result in a positive test.

SELF-REPORTING

If a student is part of the random testing group for a week and self-reports, they will receive the same consequences as if a student tested positive.

RESULTS

If a student's tests are positive an administrator will be contacted to come and get the student and escort them up to the office. The administrator then will contact the parents/guardians to go over the results. The test will be sent for confirmation of the positive.

REQUEST FOR RETEST

Students involved in the program may, upon a non-negative test result, request that the sample be re-tested (within 72 hours of being notified of the final testing result) at a second nationally certified laboratory. The request for the test must be submitted in writing to the principal. Students participating in athletic/extracurricular activities are required to pay the associated costs for an additional test in advance. However, the costs will be reimbursed if the result of the re-test is negative.

RELEASE OF INFORMATION

No information will be released and will be kept completely confidential for all testing by the testing company and Morgan County School District. Colorado Mobile Drug Testing will send all test results to the high school. Parents/Guardians can contact the high school for a copy of results.

SELF-DISCLOSURE

Any student who was proven by self-admission or admission by the parent/guardian to violate the policy throughout the calendar year while off campus will be subject to consequences outlined in the Student Handbook and the Athletic/Activities Handbook.

SUSPENSION REQUIREMENTS

If a student has a positive test and is put on suspension from their sport and/or club, they will be required to take a secondary test before they can return to the sport and/or club. The test will be done through Colorado Mobile Drug Testing in Fort Morgan, at the cost of the student and/or parent/guardian.

If a student has tested positive and it is their first offense, they will be required to attend counseling meetings with the Student Health Counselor at Fort Morgan High School.

If a student has a 2nd or 3rd positive test during their suspension time, they will be required to attend Drug and Alcohol testing with Centennial Mental Health. If a student chooses not to attend the required class and put in effort, they will not be able to return to their sport and/or

club until it is fulfilled. The cost of the counseling will be paid for by the student and/or parent/guardian. Centennial Mental Health will work with insurances, pay scales, and other needs of the family.

APPEAL

Fort Morgan High School conforms to federal requirements of due process for students. A student participating in athletic/extracurricular activities who has been determined by the school Principal, Athletic Director, or Activities Director to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee. Such a request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain ineligible to participate in any athletic/extracurricular activities until the review is completed. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the Superintendent's decision will be provided, and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent, which shall be final and non-appealable.

PROGRAM EVALUATION

All data will be kept confidential between the Athletic Director and Activities Director. The Random Drug Testing Committee will meet once a week for the first month to analyze the procedure and to make sure everything is working correctly. After the first month, the committee will meet once a month to review the procedure. At the end of each school year a report will be completed to show proper procedure was followed throughout the school year. All information shall be aligned from the Colorado Mobile Drug Testing company to Fort Morgan HS. The report will be shared with the superintendent to keep on file, documenting that procedure was followed each testing week.

RANDOM DRUG AND ALCOHOL TESTING

PROGRAM CONSENT TO TEST FORM

The student and his/her parent(s) or guardian acknowledge that the Morgan RE-3 School District has the right to perform random drug and alcohol testing on students who wish to exercise the privilege of participating in athletic/extracurricular activities.

The student and his/her parent(s) or guardian understand that, as a condition of the student being allowed to participate in extracurricular activities in the district, the student may be required to undergo and successfully pass random screening for alcohol, illegal drugs, or other banned substances, as set forth in the District's Drug Testing Policy for Students Involved in Athletics and Extracurricular Activities at Fort Morgan HS. The student and his/her parent(s) or guardian acknowledge that they have read and understand this policy and that they agree to all terms and conditions contained in the policy and procedure.

The student and his/her parent(s) or guardian hereby consent to participate in the Random Drug and Alcohol Testing Program and to the disclosure of testing results to the District's Drug Program Coordinator and parent(s) and guardians. The student and his/her parent(s) or guardian further understand that the student's refusal to submit to a drug screening will be treated in the same manner as if the student had tested positive for banned substances.

The student and his/her parent(s) or guardian may voluntarily consent to participate in the random drug and alcohol testing program and to the disclosure of testing results to the District's Drug Program Coordinator and parent(s) or guardian.

No student shall be penalized academically for testing positive for banned substances during random drug testing. The privilege of being allowed to participate in athletics/extracurricular activities in the Morgan School District is contingent on the signing of this consent form.

This consent form shall remain in effect for the entire school year. Any revocation of this consent form shall disqualify the student from participating in athletics/extracurricular activities for the remainder of the school year.

Student Name – Please Print

Current Grade

Student Signature

Date

Parent/Guardian Signature

Date

COMMITMENT TO ACTIVITIES / ATHLETICS

Acknowledgement Form

Warning: Although participation in supervised interscholastic athletics and activities may be one of the least hazardous in which any student will engage in or out of school, BY ITS NATURE, PARTICIPATION IN INTERSCHOLASTIC ATHLETICS INCLUDES A RISK OF INJURY WHICH MAY RANGE IN SEVERITY FROM MINOR TO LONG-TERM CATASTROPHIC INJURY. Although serious injuries are not common in supervised school athletic programs, it is impossible to eliminate this risk.

PLAYERS MUST OBEY ALL SAFETY RULES, REPORT ALL PHYSICAL PROBLEMS TO THEIR COACHES, FOLLOW A PROPER CONDITIONING PROGRAM, AND INSPECT THEIR OWN EQUIPMENT DAILY.

We have read, understand, and agree to abide by the Fort Morgan High School Athletic/Activities Policies Handbook. Once this form is signed, student athletes at Fort Morgan High School will be held accountable throughout their high school career. In addition, the acknowledgement will be signed each year.

SPORT (CIRCLE ALL THAT APPLY)

FOOTBALL, VOLLEYBALL, CROSS-COUNTRY, CHEERLEADING, GYMNASTICS, SOCCER,

BASKETBALL, WRESTLING, TENNIS, BASEBALL, TRACK & FIELD, GOLF

ACTIVITY (CIRCLE ALL THAT APPLY)

ART, BOOK CLUB, CHESS & BOARD GAMES CLUB, DIVERSITY CLUB, DUNGEONS & DRAGONS CLUB,

FBLA, FELLOWSHIP OF CHRISTIAN STUDENTS, FCCLA, FELLOWSHIP OF CHRISTIAN STUDENTS, FFA,

FORENSICS, FM ADVENTURE SEEKERS, GSA, INVESTMENT CLUB, KNOWLEDGE BOWL, LIBRARY

AMBASSADOR CLUB, LULAC, MINI MUSTANG MENTORS, MOCK TRIAL, MODEL UNITED NATIONS,

MUSTANG PRIDE, NHS, SPECIAL OLYMPICS, THESPIANS, VOCAL JAZZ ENSEMBLE, YES-O

(Participant Name-**Please Print**)

Current Grade

(Participant Signature)

Date

(Parent/Guardian Name-**Please Print**)

(Parent/Guardian Signature)

Date

THIS COMMITMENT HAS TO BE SIGNED BY PARTICIPANT AND PARENT/GUARDIAN BEFORE THE PARTICIPANT IS ALLOWED TO PARTICIPATE IN ANY INTERSCHOLASTIC EVENTS.

MORGAN COUNTY SCHOOL DISTRICT RE-3

ITEMS FOR BOARD MEETINGS

BOARD ACTION ITEM #:

(FOR DISTRICT OFFICE USE ONLY)

TOPIC: Officer Retreat

ACTION REQUESTED:

Two-day trip approval for the FFA Officer Team on August 14-15, 2026 to Sterling Reservoir.

HOW DOES THIS SUPPORT DISTRICT MISSION/VALUES/GOALS & OBJECTIVES:

The educational and leadership officer retreat provides the basic skills needed for continued learning throughout life. An understanding and awareness of individual strengths and weaknesses. Unique talents, a sense of worth of well-being, and positive attitudes. A sense of understanding, respect and responsibility toward others as individuals and as members of the community. Moral ethical values. Skills concerned with punctuality, regular attendance, completing tasks, meeting deadlines, fulfilling obligations, accepting consequences for one's actions and other skills needed to succeed in school, the work place, interpersonal relationships and the social world.

JUSTIFICATION/RAMIFICATIONS:

Students will develop their leadership skills, interpersonal skills, and develop the FFA Program of Activities for the school year.

FINANCIAL CONSIDERATIONS/SOURCE OF FUNDS:

The FFA Chapter will pay for the vehicle transportation, activities, and lodging. The student will not pay for anything.

LEGAL CONSIDERATION:

Students have filled out a medical and waiver form.

Prepared by:		Date:	7/1/26
	Signature		

Administrator:		Date:	7/9/26
	Signature		

SUPERINTENDENT'S RECOMMENDATIONS AND COMMENTS:

Superintendent's Signature:		Date:	
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**MORGAN COUNTY SCHOOL DISTRICT RE-3
PERSONNEL ACTION REPORT
BOARD MEETING: JULY 13, 2026**

CERTIFIED HIRING FOR THE 2026-2027 SCHOOL YEAR

NAME	POSITION	LEVEL/STEPS	LOCATION	EFFECTIVE DATE
Mitchel Medor	Teacher	BA-A	Fort Morgan Middle School	08/04/2026
Jared Gallow	Teacher	MA-D	Fort Morgan Middle School	08/04/2026
Yadira Longoria Vega	Teacher	BA-A	Fort Morgan Middle School	08/04/2026
Ali Davis	Teacher	BA-A	Fort Morgan High School	08/04/2026
Allie Schneider	Teacher	BA-A	Pioneer Elementary	08/04/2026
Rhonda Fricke	School Nurse	BA-E	District Wide	07/31/2026
Jeric Pediglorio	Teacher	MA-D	Sherman Language School	08/04/2026
Jolene Champion	Teacher	MA-Q	Fort Morgan Middle School	08/04/2026
Josue Mora	Teacher	Perm LTS	Fort Morgan High School	08/04/2026
Samantha Steinman	Teacher	Perm LTS	Columbine Elementary	08/04/2026
Asher McWilliams	Teacher	BA-A	Fort Morgan High School	08/04/2026

CLASSIFIED HIRING FOR THE 2026-2027 SCHOOL YEAR

NAME	POSITION	LEVEL/STEPS	LOCATION	EFFECTIVE DATE
Melissa Reytez	Administrative Assistant	VII-5	Green Acres Elementary	07/27/2026
Crystal Nickell	Library Secretary	VI-11	Green Acres Elementary	07/30/2026
Allison Woodard	Paraprofessional – SPED	V-5	Fort Morgan High School	08/10/2026
Corbin Gonzalez	Cook	III-6	Fort Morgan High School	08/04/2026

CLASSIFIED HIRING

NAME	POSITION	LEVEL/STEPS	LOCATION	EFFECTIVE DATE
Heather Ferguson-Price	Payroll Assistant	II-11	District Support Center	06/22/2026

SEASONAL HIRING

NAME	POSITION	LEVEL/STEPS	LOCATION	EFFECTIVE DATE
Ezequiel Manzanares	Seasonal Facilities & Grounds	II-1	Facilities	07/01/2026

Recommend
for Action

Original Signature on File

Assistant Superintendent of Human
Resources

Recommend
for Action

Original Signature on File

Superintendent of Schools

CONTRACT HIRING – CERTIFIED DRIVING INSTRUCTOR

NAME	POSITION	LEVEL/STEPS	LOCATION	EFFECTIVE DATE
Nicole Bencomo	Certified Driving Instructor	Contract	Fort Morgan High School	07/01/2026
Burl Giffin	Certified Driving Instructor	Contract	Fort Morgan High School	07/01/2026
Evan Schiel	Certified Driving Instructor	Contract	Fort Morgan High School	07/01/2026

CERTIFIED RESIGNATION

NAME	POSITION	LOCATION	EFFECTIVE DATE
Elizabeth Schossow	Teacher	Pioneer Elementary	05/29/2026
Nicole Andersen	Teacher	Fort Morgan High School	05/29/2026
Brett Andersen	Teacher	Fort Morgan High School	05/29/2026

CERTIFIED SUBSTITUTE RESIGNATION

NAME	POSITION	LOCATION	EFFECTIVE DATE
Amberlee Waller	Substitute Teacher	District Wide	05/29/2026

CLASSIFIED RETIREMENT

NAME	POSITION	LOCATION	EFFECTIVE DATE
Carol Herskind	Bus Driver	Transportation	05/29/2026

CLASSIFIED RESIGNATION

NAME	POSITION	LOCATION	EFFECTIVE DATE
Bailey Whitney	Paraprofessional	Fort Morgan Middle School	05/29/2026
Gabriel Oldewage	Irrigation Tech	Facilities	07/10/2026
Madison Stewart-March	Paraprofessional – SPED	Baker Elementary	05/29/2026
Marta Valles	Cook	Green Acres	07/31/2026

STIPEND RESIGNATION

NAME	POSITION	LOCATION	EFFECTIVE DATE
Lance Farmer	Girls JV Basketball coach	Fort Morgan High School	05/29/2026

Checks Issued

Bank Account: BOC CL						MORGAN CO SCHOOL DISTRICT RE-3		
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00001071	CAPITAL ONE N.A.	JUNE 11, 2026 AP CHECK RUN	R	W		06/11/2026	06/11/2026	8,563.06
00001072	WCF SELECT INSURANCE COMPANY	JUNE 11, 2026 AP CHECK RUN	R	W		06/11/2026	06/11/2026	14,594.46
00001073	WEX BANK	JUNE 18, 2026 AP CHECK RUN	R	W		06/18/2026	06/18/2026	18,792.09
00001074	BANK OF COLORADO (VISA CARD)	JUNE 24, 2026 AP CHECK RUN	R	W		06/24/2026	06/24/2026	39,373.11
00001075	CAPITAL ONE N.A.	JUNE 24, 2026 AP CHECK RUN	R	W		06/24/2026	06/24/2026	21,896.45
00001076	CLEARING ACCT PERA	JUNE 24, 2026 AP CHECK RUN	R	W		06/24/2026	06/24/2026	573.21
00001077	BANK OF COLORADO	JUNE 26, 2026 AP CHECK RUN	R	W		06/26/2026	06/26/2026	243,872.60
00001078	CAPITAL ONE N.A.	JUNE 26, 2026 AP CHECK RUN	R	W		06/26/2026	06/26/2026	155.09
00009993	AFFILIATED BENEFITS CONSULTANTS, INC.	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	2,281.00
00009994	ALLO COMMUNICATIONS	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	1,209.42
00009995	SHANA BOKELMAN	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	942.50
00009996	CAPLAN AND EARNEST, LLC	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	1,275.00
00009997	CENTRAL AUTO PARTS	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	26.25
00009998	CITY OF FORT MORGAN	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	84,152.60
00009999	COLLEGE BOARD	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	4,397.00
00010000	COLORADO MESA UNIVERSITY	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	3,320.00
00010001	COLORADO SCHOOL COUNSELOR ASSOCIATION	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	70.00
00010002	STEPHANIE HANNA MARIA CONGER	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	193.58
00010003	OUT ON THE TOWN ENTERTAINMENT, INC.	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	712.00
00010004	Ryan Deakin	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	650.00
00010005	CHERELLE SARAH DEVRIES	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	52.99
00010006	DOUBLE R EMBROIDERY COMPANY	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	223.00
00010007	JHONDALE QUIDET EBAJAY	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	1,025.00

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Bank Account: BOC CL						MORGAN CO SCHOOL DISTRICT RE-3		
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010008	EDWARDS RIGHT PRICE MARKET	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	103.93
00010009	EQUIFAX WORKFORCE SOLUTIONS	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	60.85
00010010	EXCEL SCHOLASTIC SERVICES, LLC	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	1,230.90
00010011	FORT MORGAN CULLIGAN	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	15.50
00010012	FRONTLINE TECHNOLOGIES GROUP, LLC	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	98.62
00010013	GENERAL FUND - LUNCH PROGRAM	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	2,176.50
00010014	GENERAL FUND - PRINTING	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	37.80
00010015	GENERAL FUND - PRINTING SUPPLIES	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	123.58
00010016	GENERAL FUND - TRANSPORTATION	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	2,657.25
00010017	GENERAL FUND - WAREHOUSE	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	1,367.98
00010018	GREAT COPIER SERVICE	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	8,846.55
00010019	JULIANNA GREENLEAF	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	292.95
00010020	LORI HIXON	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	8,000.00
00010021	INTERSTATE ALL BATTERY CENTER	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	196.32
00010022	BETTY JANE JAMES	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	1,737.74
00010023	JOSTENS	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	1,130.77
00010024	JADE N KAPER	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	69.02
00010025	Mikes Kiln Services LLC	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	418.00
00010026	MORGAN COUNTY SIGNS	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	926.10
00010027	MURDOCHS FARM AND RANCH	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	260.86
00010028	SHELLY A NAJERA	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	55.10
00010029	Nebraska State College Board of Trustees	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	7,560.00
00010030	NORTHEASTERN JUNIOR COLLEGE	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	350.00
00010031	CYNTHIA WARD	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	10,500.00
00010032	PERFORMANCE SERVICES	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	207,433.21

Checks Issued

Bank Account: BOC CL						MORGAN CO SCHOOL DISTRICT RE-3		
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010033	PINNACOL ASSURANCE	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	24,985.00
00010034	TRACI A REEVES	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	1,732.32
00010035	ALL AMERICAN SPORTS CORP	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	4,457.55
00010036	RUDER'S HVAC+LLC	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	230.28
00010037	LANETTE D SHAFFER	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	42.63
00010038	HIMANSHU SHARMA	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	159.53
00010039	HALLIE DAWN SILZ	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	132.46
00010040	ROCHELLE MARLENE SONNENBERG	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	25.38
00010041	TRANSWEST TRUCK TRAILER RV	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	12,493.64
00010042	ROSE ANN SUMAOANG TUBAY OMAMALIN	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	1,025.00
00010043	ULINE	JUNE 4, 2026 AP CHECK RUN	R	R		06/04/2026	06/04/2026	609.05
00010044	AMAZON CAPITAL SERVICES	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	3,523.01
00010045	Kyle Appelhans	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	300.00
00010046	LERESA LEE ATWOOD	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	6.33
00010047	AUTOZONE	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	243.78
00010048	B & B HOME APPLIANCE	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	609.00
00010049	LILIBETH GESULGA BENDOL	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	5.00
00010050	BIG CITY LIGHT AND SOUND	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	600.00
00010051	BIMBO BAKERIES USA	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	1,822.20
00010052	CHELSEA JANE BLECHA	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	20.06
00010053	BLOEDORN LUMBER	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	330.75
00010054	BLUE SKY ELECTRIC SERVICES INC	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	6,158.40

Checks Issued

Bank Account: BOC CL					MORGAN CO SCHOOL DISTRICT RE-3			
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010055	Cheryl Brindisi	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	64.40
00010056	BSN SPORTS	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	353.97
00010057	BUCHANAN WELDING & CONSTRUCTION LLC	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	10,561.27
00010058	BUCKEYE WELDING SUPPLY CO.,INC	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	54.42
00010059	ELISE MARIE CANGRO	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	175.00
00010060	CAPTURING KIDS' HEARTS	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	51,000.00
00010061	Charlene Carrera	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	25.75
00010062	Azael Cartagena	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	35.00
00010063	CASH-WA DISTRIBUTING	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	10,205.57
00010064	Ofelia Castaneda	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	23.40
00010065	MONICA CASTRO-VASQUEZ	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	160.68
00010066	Maria Christians	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	2.45
00010067	CDHS FOOD DISTRIBUTION PROGRAMS	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	105.00
00010068	COLORADO SCHOOL NUTRITION ASSOCIATION	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	1,750.00
00010069	DEBORAH DIANE CONTRERAS	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	193.50
00010070	TERRI S CONTRERAZ	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	10.79
00010071	Shante Davenport	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	1.00
00010072	ENVIROPEST	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	57.00
00010073	JAMIE C ERASMUS	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	133.90

Checks Issued

Bank Account: BOC CL						MORGAN CO SCHOOL DISTRICT RE-3		
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010074	FORT MORGAN ACKLEY ACE LLC	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	35.01
00010075	GENERAL FUND - TRANSPORTATION	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	4,757.25
00010076	GRAINGER	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	51.80
00010077	GREAT COPIER SERVICE	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	693.16
00010078	GREAT PLAINS GLASS COMPANY	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	1,315.03
00010079	HAJOCA CORPORATION	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	44.83
00010080	Billie Gene Hunt	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	25.00
00010081	INTERSTATE ALL BATTERY CENTER	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	1,028.85
00010082	LANGUAGE LINE SERVICES	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	1.54
00010083	Claudia Loera	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	21.00
00010084	Blanca Maritza Mendez	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	9.90
00010085	Kerrie McAlister	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	13.85
00010086	MCCANDLESS TRUCK CENTER, LLC.	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	284.88
00010087	LESLIE ALLISON MCGRORY	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	4.50
00010088	MEADOW GOLD DAIRIES	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	15,182.18
00010089	NOLAN J MEYER	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	38.50
00010090	Jade Moore	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	12.00
00010091	ZAMUEL J REYNOLDS	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	17.79
00010092	SAILSBERY SUPPLY	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	314.78

Checks Issued

Bank Account: BOC CL					MORGAN CO SCHOOL DISTRICT RE-3			
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010093	Jennifer Seaman	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	26.30
00010094	Jessica Serna	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	20.50
00010095	SHAMROCK FOODS COMPANY	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	44,472.66
00010096	SHERWIN WILLIAMS	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	15.46
00010097	Cathie Shields	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	19.90
00010098	SOLUTIONS IN LOW VISION	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	500.00
00010099	VIAERO WIRELESS	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	1,344.82
00010100	Jennifer Wiedrich	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	7.75
00010101	WORTHINGTON DIRECT	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	23,300.00
00010102	XESI XEROGRAPHIC EQUIPMENT SYSTEM, INC.	JUNE 11, 2026 AP CHECK RUN	R	R		06/11/2026	06/11/2026	907.79
00010103	AMAZON CAPITAL SERVICES	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	7,385.75
00010104	BLOEDORN LUMBER	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	32.32
00010105	CASH-WA DISTRIBUTING	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	2,847.98
00010106	TABITHA KAY CASTEEL	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	44.07
00010107	CENTENNIAL BOCES ATTN: PATTI GREENLEE	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	227.63
00010108	CENTRAL AUTO PARTS	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	45.99
00010109	TERRI S CONTRERAZ	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	112.80
00010110	MARK E D'ALOIA	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	200.85
00010111	DEEPA MATHEW, LLC	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	8,528.00

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Bank Account: BOC CL					MORGAN CO SCHOOL DISTRICT RE-3			
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010112	ENVIROPEST	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	117.00
00010113	FLOWER PETALER	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	406.78
00010114	FORT MORGAN ACKLEY ACE LLC	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	25.11
00010115	DBA: PAXTON HARDWOODS	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	758.63
00010116	GENERAL FUND - TRANSPORTATION	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	77.00
00010117	GENERAL FUND - WAREHOUSE	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	468.46
00010118	GILLEM STAFFING - ACCOUNTS RECEIVABLE	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	51,401.24
00010119	GOLDEN MUSIC CENTER	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	487.50
00010120	GREAT COPIER SERVICE	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	602.89
00010121	GREAT PLAINS GLASS COMPANY	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	353.04
00010122	CAROL D HERSKIND	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	23.54
00010123	INGRAM LIBRARY SERVICES	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	1,829.13
00010124	L.L. JOHNSON DISTRIBUTING CO	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	3,407.06
00010125	MCCANDLESS TRUCK CENTER, LLC.	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	465.85
00010126	McINTIRE BUSINESS PRODUCTS	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	213.00
00010127	Morning Star Elevator LLC	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	2,224.45
00010128	NEWCO, INC.	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	241.71
00010129	ODP BUSINESS SOLUTIONS, LLC	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	172.72
00010130	Peak to Peak Foods LLC	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	2,180.00

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Bank Account: BOC CL					MORGAN CO SCHOOL DISTRICT RE-3			
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010131	QUILL LLC (ACCT 1003767)	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	134.64
00010132	RAFAELA RAFOLS	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	776.25
00010133	Aaron Ragon	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	4,500.00
00010134	ZAMUEL J REYNOLDS	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	65.46
00010135	ROBERT G RICKS	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	145.04
00010136	SAILSBERY SUPPLY	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	9.22
00010137	SHAMROCK FOODS COMPANY	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	23,435.10
00010138	SHERWIN WILLIAMS	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	229.10
00010139	SINGLEPOINT, LLC	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	975.60
00010140	Taqueria la Nortena	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	560.00
00010141	TK ELEVATOR CORP	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	406.97
00010142	Untapped Learning Incorporated	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	5,000.00
00010143	WESTEK RENTALS, LLC	JUNE 18, 2026 AP CHECK RUN	R	R		06/18/2026	06/18/2026	9.00
00010144	21ST CENTURY EQUIPMENT LLC.	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	1,270.33
00010145	AEGIS LIFE AND FIRE SAFETY COMPANY	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	3,912.00
00010146	AMAZON CAPITAL SERVICES	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	47,414.32
00010147	AMPLIFY EDUCATION, INC	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	91,660.64
00010148	CASH-WA DISTRIBUTING	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	3,703.61
00010149	MONICA CASTRO-VASQUEZ	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	93.60

Checks Issued

Bank Account: BOC CL					MORGAN CO SCHOOL DISTRICT RE-3			
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010150	DATASHIELD CORPORATION	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	825.00
00010151	DBA: SCHOOL FIX	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	2,381.91
00010152	DOUBLE R EMBROIDERY COMPANY	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	87.16
00010153	EMERGENT 3 INC	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	10,000.00
00010154	SHERONIA GARCIA	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	631.95
00010155	PEGGY A GARRETT	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	99.18
00010156	GENERAL FUND - LUNCH PROGRAM	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	1,441.81
00010157	GLOBAL VENDING GROUP INC	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	1,450.00
00010158	GOPHER SPORT	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	384.81
00010159	KATHRYN HOPE HUNT	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	2,150.00
00010160	K&S DISTRIBUTING INC	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	459.99
00010161	JENNIFER LYNN KRAL	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	187.20
00010162	MORGAN COMMUNITY COLLEGE	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	27,578.76
00010163	MORGAN COUNTY AMBULANCE SERVICE	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	119.00
00010164	FROILAN ARBAS MUANA	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	1,025.00
00010165	MURDOCHS FARM AND RANCH	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	699.97
00010166	ODP BUSINESS SOLUTIONS, LLC	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	198.28
00010167	PATHFUL, INC.	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	6,000.00
00010168	QUILL LLC (ACCT 1003767)	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	96.81

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Bank Account: BOC CL					MORGAN CO SCHOOL DISTRICT RE-3			
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010169	Reading Horizons	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	5,938.20
00010170	Really Great Reading Company	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	5,106.50
00010171	ELIZABETH R SCHMIDT	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	93.60
00010172	SEMPLE, FARRINGTON, EVERALL & CASE, P.C.	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	1,336.50
00010173	SHAMROCK FOODS COMPANY	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	11,383.92
00010174	SINGLEPOINT, LLC	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	3,801.07
00010175	ASHLEY NICOLE STRAUCH	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	198.36
00010176	THE ARTWORKS UNLIMITED LLC	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	2,465.00
00010177	LISA A THOMPSON	JUNE 24, 2026 AP CHECK RUN	R	R		06/24/2026	06/24/2026	143.55
00010178	95% GROUP INC	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	864.00
00010179	ADVANCED CLASSROOM TECHNOLOGIES	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	162,639.00
00010180	AMAZON CAPITAL SERVICES	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	514.62
00010181	AMERICAN ELEVATOR PROFESSIONALS, LLC	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	625.00
00010182	AUTOZONE	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	67.01
00010183	BROC	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	1,455.00
00010184	CDW GOVERNMENT	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	19,915.20
00010185	COLORADO WEST EQUIPMENT INC	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	401.98
00010186	COUNTER TRADE PRODUCTS INC	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	45,542.05
00010187	DOUBLE R EMBROIDERY COMPANY	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	231.53

Checks Issued

Bank Account: BOC CL						MORGAN CO SCHOOL DISTRICT RE-3		
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010188	DANICA M FARNIK	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	202.08
00010189	FORT MORGAN ACKLEY ACE LLC	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	6.58
00010190	DEVIN CHRISTOPHER GERKEN	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	412.55
00010191	HAJOCA CORPORATION	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	3,672.29
00010192	HIGH PLAINS GYMNASTICS, LLC	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	1,280.00
00010193	INTERSTATE ALL BATTERY CENTER	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	1,043.65
00010194	BETTY JANE JAMES	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	527.00
00010195	K12itc	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	40,366.00
00010196	Kortni Koehn	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	93.60
00010197	ERIN ELISE KRAL	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	176.61
00010198	JENNIFER LYNN KRAL	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	114.26
00010199	Amber Massey	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	93.60
00010200	MCCANDLESS TRUCK CENTER, LLC.	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	435.40
00010201	ROSA E MERAZ	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	40.02
00010202	MURDOCHS FARM AND RANCH	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	115.94
00010203	MURDOCHS FARM AND RANCH	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	2,276.19
00010204	OLSON PLLC	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	2,500.00
00010205	ANGEL LEIH PATERES PACLAR	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	160.68
00010206	SOUND TOWN INC	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	1,771.93

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Bank Account: BOC CL					MORGAN CO SCHOOL DISTRICT RE-3			
Check Number	Name on Check	Run Description	Run Type	Check Type	Statement Date	Check Date	Cash Post Date	Amount
00010207	STRASBURG HIGH SCHOOL	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	2,375.00
00010208	TALKINGPOINTS	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	32,700.00
00010209	USA CLEAN BY JON-DON	JUNE 26, 2026 AP CHECK RUN	R	R		06/26/2026	06/26/2026	601.01
Grand Totals: 225 Total Checks								1,611,576.13

School-Level Title I Parent and Family Engagement

This policy and compact have been jointly developed and agreed upon by the Morgan County School District and parents and families of students served in the school pursuant to Title I (hereafter referred to as “parents”).

Policy

The administration, staff, parents and family members of this school believe that the improved academic achievement of each student is a responsibility shared by the entire school community, including the school district, school, community members, school administration, staff, students, and parents (as defined for purposes of this policy to include guardians and all members of a student’s family involved in the student’s education).

Parent and family engagement activities in the school will include opportunities for:

- Parents to volunteer and be involved in school activities
- Staff development and parent education
- Parents to provide home support for their student’s education
- Parents to participate in school decision-making
- Effective communication between the school and parents

Compact

Responsibilities of School

The school will:

- Provide a high-quality curriculum and instruction in a supportive and effective learning environment enabling students to meet the district’s academic standards.
- Involve parents in an organized, ongoing and timely way in the planning, review and improvement of Title I programs, plans and policies.

School Parent and Family Engagement Policy, the administration will:

- Facilitate and implement the Title I Parent and Family Engagement Policy.
- Involve parents in the planning, review and improvement of the School Parent and Family Engagement Policy at least annually.
- Provide notice to parents of the School Parent and Family Engagement Policy in an understandable and uniform format and to the extent practicable, in a language the parents can understand.
- Make the School Parent and Family Engagement Policy available to the community.

With regard to parent meetings, the administration will:

- Convene annual meetings to inform parents of their school’s participation in Title I, the requirements of Title I and the right of parents to be involved.

- Inform parents of all meetings and encourage and invite parents to attend. Meetings shall be offered at various convenient dates and times to facilitate attendance by parents.

With regard to Title I Programs and Plans, the administration will:

- Inform parents about the goals and purposes of Title I, any Title I programs at the school, the curriculum used in the programs, the academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Involve parents in the planning, review and improvement of any Title I programs at the school.
- If the Title I plan is not satisfactory to the parents, submit any parent comments on the plan when it is submitted to the district.
- If requested by parents, provide opportunities for regular meetings of parents and the school where parents may offer suggestions and ask questions regarding Title I policies and programs.
- Administrators will provide timely responses to parents' suggestions and questions.
- Provide assistance to parents, as appropriate, in understanding such topics as the district's academic standards, state and district academic assessments, the requirements of Title I, how to monitor their student's academic progress and how to work with school staff to improve the achievement of the student.

With regard to professional development, the administration will:

- With the assistance of parents, educate teachers, specialized instructional support personnel, principals and other school leaders and staff in:
 - the value and utility of contributions of parents
 - how to reach out to, communicate with, and work with parents as equal partners
 - implementing and coordinating parent programs
 - building ties between parents and the school

With regard to the coordination with other programs, the administration will:

- To the extent feasible and appropriate, coordinate and integrate parent programs and activities with other relevant federal, state and local laws and programs, (including public preschools), and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their students.

Shared Responsibilities of Administration and Staff

Administration and staff will:

- Provide assistance to parents, as appropriate, in understanding such topics as the district's academic standards, state and district academic assessments, the requirements of Title I, how to monitor their student's academic progress and how to work with school staff to improve the achievement of the student.
- Provide materials and training to help parents work with their student to improve the student's achievement, such as literacy training and using technology (including education about the harms of copyright privacy) as appropriate, to foster parental engagement.

- Ensure that all information related to school and parent programs, meetings and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand.
[Note: This may mean not only in a language that is something other than English, but also to address the education level and other factors that affect comprehensibility].
- Provide such other reasonable support for parental engagement activities as parents may request.
- [Provide access to educational resources for parents to use together with their students.]

Responsibilities of Staff

The staff will:

- Assist the administration in facilitating and implementing the Title I Parent and Family Engagement Policy and parent engagement activities.
- Advise parents of their student's progress on a regular basis.
- Be readily accessible to parents and provide opportunities for parents to meet with them on a regular basis to discuss their student's progress and to participate as appropriate in the decisions relating to their student's education. For elementary schools [may want to include this provision for all grade levels], at least one parent/teacher conference shall be held each year during which the School-Level Title I Parent and Family Engagement Policy (School/Parent Compact) will be discussed as it relates to the student's achievement.
- Provide opportunities for parents to volunteer and participate in their student's class and observe classroom activities.
- Ensure regular two-way, meaningful communication between parents and school staff, and, to the extent practicable, in a language that parents can understand.

Responsibilities of Parents

Parents will:

- Support their student's learning at home by:
 - monitoring attendance
 - monitoring completion of homework
 - monitoring television watching
 - encouraging positive use of extracurricular time
- Volunteer in the classroom.
- Participate, as appropriate, in decisions related to their student's education.
- Participate in school activities on a regular basis.
- Actively communicate with school staff regarding their student's needs and circumstances.
- Be aware of and follow rules and regulations of the school and school district.

Adopted July 2018

Gifts/Donations to Schools

Any person or external organization wishing to make a gift or donation to the schools of the District or to a particular school in the District must submit to the Board of Education a statement giving information relative to the nature of the gift or donation and its proposed use. The Board reserves the right to accept or decline the proposed gift or donation.

At the time of acceptance, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or for all schools in the District.

When the gift or donation has been accepted by the Board of Education, it shall become the property of the District.

Adopted October 1996

Revised July 13, 2026

LEGAL REF: C.R.S. 22-32-110 (1) (y)

Public's Right to Know/Freedom of Information

The Board of Education is a public servant, and its meetings and records will be matters of public information, subject to such restrictions as are set by federal law or regulation, by state statute or by pertinent court rulings.

The official minutes of the Board, its written policies, and its financial records will be open for inspection at the office of the superintendent by any citizen desiring to examine them during hours when the office of the superintendent is open. However, no records will be released for inspection by the public or any unauthorized persons, either by the superintendent or any other person designated as custodian for District records, if such disclosure would be contrary to the public interest as described in state law or otherwise prohibited by law. The District's financial information will be posted online in accordance with the Public School Financial Transparency Act.

In responding to a request for the District's public records, the District will charge a fee for staff time spent in excess of one hour for the following: researching and retrieving the requested records; conducting searches for requested records; reviewing records to determine whether they are responsive to the request; and identifying and separating those records that are not public and/or are privileged or confidential. Such fee will be \$33.58 per hour, which may be increased from time to time as permitted by applicable state law. The District will also charge other reasonable fees in responding to a request for the District's public records, in accordance with the accompanying regulation.

The Board wishes to support the right of the people to know about the programs and services of their schools and will make reasonable efforts to disseminate information. Each principal is authorized to use all means available to keep parents/guardians and others of that particular school's community informed about the school's program and activities.

Adopted June 23, 1980

Revised to conform with practice: date of manual adoption

Revised September 15, 2014; March 2, 2020; July 13, 2026

LEGAL REFS.: C.R.S. 22-9-109 (*exemption from public inspection*)
 C.R.S. 22-32-109 (1)(c) (*documents available for public inspection*)
 C.R.S. 22-44-301 *et seq.* (*Public School Financial Transparency Act*)
 C.R.S. 24-72-201 *et seq.* (*access to public records*)
 C.R.S. 24-72-205 (6)(a) (*must adopt policy regarding the fee for research and retrieval of public records, if the district imposes such a fee; policy must be posted on website or otherwise published*)
 C.R.S. 24-72-205 (6)(b) (*maximum hourly fee for research and retrieval of public documents adjusted on July 1, 2019, and every five-year period thereafter*)

CROSS REFS.: BEDA, Notification of School Board Meetings
 BEDG, Minutes
 DAB*, Financial Administration
 EGAEA, Electronic Communication
 GBJ, Personnel Records and Files
 JRA/JRC, Student Records/Release of Information on Students

Parent Notification of Employee Criminal Charges

The District will notify students' parents when a District employee or former District employee is charged with a specific criminal offense, as required by state law and in accordance with this policy.

Definitions

For purposes of this policy, the following definitions shall apply:

1. "Employee" is a person currently employed by the District or formerly employed by the District at any time within twelve months prior to the person being charged with a specific criminal offense and whose work requires or required the employee to be in contact with students or whose work area gives or gave the employee access to students.
2. "Parents" is a student's biological or adoptive parents or a student's legal guardian or legal custodian.
3. "School day" is a day that student instruction occurs at the school and school is in session. When school is not in session (e.g. summer break), "school day" is a business day and does not include a Saturday, Sunday, or legal holiday.
4. "Specific criminal offense" is:
 - a. felony child abuse, as specified in C.R.S. 18-6-401;
 - b. a crime of violence, as defined in C.R.S. 18-1.3-406(2), except second degree assault, unless the victim is a child;
 - c. a felony involving unlawful sexual behavior, as defined in C.R.S. 16-22-102(9);
 - d. felony domestic violence, as defined in C.R.S. 18-6-800.3;
 - e. felony indecent exposure, as described in C.R.S. 18-7-302; or
 - f. a level 1 or level 2 felony drug offense, as described in C.R.S. 18-18-401 *et seq.*

Parent Notification

The District will notify parents within two school days after the employee's preliminary hearing for a specific criminal offense is held, waived or deemed waived by the employee. If the specific criminal offense is not eligible for a preliminary hearing, the District will notify parents within two school days after the date on which the employee is charged with a specific criminal offense. If the District cannot determine whether a preliminary hearing will be held or has been held or waived, the District will notify parents within two school days of learning that the employee has been charged with a specific criminal offense.

The notification shall be to those parents of students:

1. enrolled in the school in which the employee is employed or was employed at the time of the alleged specific criminal offense; or

2. with whom the District has reason to believe the employee may have had contact as part of his or her District employment.

Alternatively, the District may provide the parent notification required by this policy upon learning of the employee's arrest for a specific criminal offense from the Colorado Bureau of Investigation.

Within two school days after the District confirms the disposition of the charge against the employee for a specific criminal offense, the District will notify parents of such disposition using the same notification method used in the initial notice to parents.

If a delay in parent notification is requested by the appropriate law enforcement agency, the District will delay notification to parents until the request is withdrawn.

Adopted November 5, 2018

Revised July 13, 2026

LEGAL REFS.: C.R.S. 22-1-130 (*parent notification of employee criminal charges*)
C.R.S. 22-2-119 (4)(b) (*district notification of employee arrests*)

CROSS REFS.: ADD, Safe Schools
GBEB, Staff Conduct (and Responsibilities)

Public's Right to Know/Freedom of Information

The following procedure applies to requests by members of the public, including parents, community members, media organizations, and other third parties, for inspection of public records maintained by the District. A person who has the right to inspect a public record also has the right to request to be furnished a copy of the record.

Process for Requesting Records

1. All requests for public record(s) maintained by the District will be specific enough to allow the District to efficiently identify the requested record and respond to the request. To clarify and facilitate the processing of a request to inspect and/or obtain copies of records, the District requires that the request be made in writing.
2. The District has no duty to create a public record that does not already exist.
3. If the requested public record is in active use, in storage, or otherwise not readily available at the time of the person's request, the person requesting the record will be informed of that fact. The custodian of records will then make the record available within a reasonable time of the person's request.

A reasonable time will not exceed three working days, and may be extended by an additional seven working days if certain extenuating circumstances exist, in accordance with state law.

4. If the person seeking the record requests transmission of the record, the custodian of records will notify the person once the record is available that it will only be transmitted when the custodian receives payment for all fees lawfully allowed.

Upon receipt of payment of any applicable copy costs and/or other fees, the custodian of records will transmit a copy of the record by United States mail or by other electronic means. Transmission will occur as soon as practicable but no more than three business days after the District's receipt of payment.

5. Inspection of any public record will take place in an area designated by the District's custodian of records and will occur in a manner that will not be disruptive to District operations. District employees will be assigned to monitor any inspection of public records.

6. If the District does not have facilities for making a copy of a record that a person has the right to inspect, the person will be granted access to the record for the purpose of making a copy. The copy will be made under the supervision of the custodian of records or designee. When practical, the copy will be made in the place where the record is kept but, if it is impractical to do so, the custodian may allow arrangements for the copy to be made at another facility.

Fees

1. The fee for copying public records will be \$.25 per page unless actual costs exceed that amount.
2. No transmission fee will be charged for transmission via electronic mail.
3. If the District in response to a specific request manipulates data to generate a record in a form not used by the District, it may charge a reasonable fee not to exceed the actual cost of manipulating the data and generating the record. Fulfilling such a request will be at the option of the District.
4. If a requested record can be produced and provided electronically, the fee will be based on recovery of the actual costs of providing the electronic service and product together with a reasonable portion of the costs associated with building and maintaining the information system. This fee may be reduced or waived by the superintendent or designee if the electronic service or product is used for a public purpose.
5. If another facility is necessary, the costs of providing them will be paid by the person requesting the copy. The custodian may establish a reasonable schedule of times for making a copy and may charge the same fee for services rendered in supervising the copy as the custodian may charge for furnishing a copy.

In addition to the procedures contained in this regulation, the District may develop further procedures governing the inspection, copying and transmission of its records as it deems necessary to protect its records and prevent unnecessary interference with District staff responsibilities and district operations.

Adopted October 1996

Revised August 2014; July 13, 2026

Press Releases, Conferences, And Interviews

It is important that information about District and/or school activities and other events be provided to the community in a way which will create and maintain a dignified and professionally responsible image for the school district.

The procedures listed below will be followed when providing official district information to the news media:

1. The Board President will be the official spokesperson for the board except as this duty is delegated to another board member or the superintendent.
2. The superintendent will provide for distribution of news releases which are of a district-wide nature or pertain to established district policy.
3. The superintendent will establish regulations for the dissemination of news releases pertaining to individual schools and athletics.

Adopted July 16, 2001

Revised March 20, 2017; July 13, 2026

Official Spokespersons

Crisis Management Communications

During a crisis, the spokesperson for the District will communicate with the media and public as follows:

1. Attempt to define the type and extent of the crisis as soon as possible.
2. Inform employees what is happening as soon as possible.
3. Designate a central source as the crisis communications center to coordinate information gathering and dissemination.
4. Instruct employees to refer all information and questions to the communication center.
5. Remind employees that only designated spokespersons are authorized to talk with any media.
6. Take initiative with media and let them know what is or is not known about the situation.
7. Delay releasing information until facts are verified and the District's position regarding the crisis is clear.
8. Provide a uniform, concise, clear, and consistent message.
9. Assign sufficient staff members to handle phones and to seek additional information.
10. Keep a complete log of all incoming and outgoing calls and personal contacts.
11. Assign sufficient staff members to handle phones and to seek additional information.
12. Have key people relieved from their normal duties so they may focus on the crisis.

Adopted July 2001

Revised July 13, 2026

Public Concerns and Complaints

Constructive criticism motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively is welcomed by the Board of Education.

Public complaints made pursuant to this policy may involve personnel or District operations. Such complaints will be processed in accordance with this policy's accompanying regulation.

In addition, public complaints concerning unlawful discrimination, instructional resources, or teaching methods will be processed according to applicable Board policy, as listed in this policy's cross references.

This policy and accompanying regulation will not apply to parent/guardian concerns or complaints filed on behalf of a student or concerning a student. If a parent/guardian files a complaint, the District will follow applicable Board policy in responding to the complaint, as listed in this policy's cross references.

The Board relies on District staff to resolve concerns raised by the public and believes that complaints are best handled and resolved as close to their origin as possible. Therefore, whenever a complaint is made directly to the Board or an individual Board member, it shall be referred to the superintendent, who will process the complaint in accordance with this policy's accompanying regulation.

The proper channeling of complaints involving instruction, discipline or learning materials will be as follows:

1. Teacher
2. Principal
3. Superintendent
4. Board of Education

Adopted June 23, 1980

Revised May 20, 2013; July 15, 2019; March 2, 2020; July 13, 2026

CROSS REFS.: AC, Nondiscrimination/Equal Opportunity
IKE, Ensuring All Students Meet Standards (Promotion, Retention and Acceleration of Students)
JII, Student Concerns, Complaints and Grievances
JKD/JKE, Suspension/Expulsion of Students
JRA/JRC, Student Records/Release of Information on Students
KEC, Public Concerns/Complaints about Instructional Resources
KEF*, Public Concerns/ Complaints about Teaching Methods, Activities or Presentations

Public Concerns and Complaints

In accordance with this regulation's accompanying policy, this regulation contains the procedures to follow when a member of the public files a formal complaint against the District.

Any member of the public may file a formal complaint within the same school year that the incident or concern that is the subject of the complaint occurred. Any complaint filed outside of this timeline will not be considered.

If the public complaint does not involve personnel and the most direct staff member involved is the superintendent, the person may request to start at Step 3 of the following process.

The public complaint process will be as follows:

- Step 1. Generally, the first step is to discuss the complaint or concern with the District employee responsible for the event or action that forms the basis for the complaint.
- Step 2. If the complaint is not resolved at Step 1, the person may initiate a formal written complaint that is dated and signed. The person may then request review of the formal complaint by submitting it to the District employee having direct administrative or supervisory responsibility over the work of the employee involved in the complaint. Such complaint must be filed within 20 working days of discussing the complaint pursuant to Step 1. If the supervisor or administrator determines that the complaint cannot be resolved informally, the supervisor or administrator will render a written decision within 10 working days of receipt of the complaint.
- Step 3. If the complaint is not resolved at Step 2, the person may request review of the formal complaint by submitting it to the superintendent within 10 working days of receipt of the decision in Step 2. If the superintendent or superintendent's designee determines that the complaint needs further response, the superintendent will render a written decision within 10 working days of receipt of the complaint and any written decision from Step 2.
- Step 4. If the complaint is not resolved at Step 3, the person may request review of the formal complaint by submitting a written request to the Board of Education within 10 working days of receipt of the decision in Step 3. Matters referred to the Board will be specific in terms of the action desired. The person will submit the request for Board review to the superintendent. The Board will not consider or act on complaints that have not been explored at the appropriate administrative level. If the Board agrees to review the complaint by adding it to a Board meeting agenda, the Board's decision will be made in writing within 15 working days after the Board's review. All decisions and findings by the Board will be final.

Adopted July 15, 2019

Revised July 13, 2026

Community Use of School Facilities

School buildings and equipment represent a considerable investment of public funds. The Board of Education may permit community organizations to use school facilities for programs that provide a wide range of educational, social, recreational, and cultural activities for the citizens of the District. Such use will be subject to the conditions described in this policy and the accompanying regulations.

The primary use of school facilities is for school purposes. No other use of facilities is permitted that interferes with school-sponsored activities.

Eligible Organizations

Organizations connected with and promoting recognized school functions may use the buildings without charge.

Other organizations or groups intended to serve youth under the age of 21, may use the school property upon payment of suitable fees and costs, according to the fee schedule recommended by the superintendent and approved by the Board.

Whenever a community group is permitted to use a school or other facility, at least one District employee must be on hand. The number of paid employees will depend on the type of service, number to be served, and number of volunteer helpers. Applicable fees will be assessed according to policy.

Whenever a cafeteria is used, it will be under the supervision of a school employee.

No school building or facility will be used for any purpose which could result in picketing, rioting, disturbing the peace, damage to property, or for any purpose prohibited by law.

Rental Charges and Approval of Use

Specific regulations for scheduling outside uses of school facilities will be developed by the superintendent and approved by the Board. Fees for the use of school facilities will be determined by the superintendent or designee based upon the rental charges and personnel fees approved by the Board.

All rentals of school facilities will be approved by the superintendent or designee on the basis of this policy and its accompanying regulations. Any special requests or exception to policy and/or regulations must be approved by the superintendent.

Any individual, group, or organization using school property as provided under this policy will hold the Board of Education, individual Board members, and all District officers, agents, and employees free and harmless from any loss, damage, liability, cost or expense that may arise during or be in any way caused by such use or occupancy. When using school facilities, organizations will be required to furnish satisfactory liability insurance protection.

Adopted June 23, 1980

Revised June 9, 1986; March 1991; May 1993; October 18, 2010; July 13, 2026

LEGAL REF.: C.R.S. 22-32-110 (1)(f)
20 U.S.C. 7905 (*Boy Scouts of America Equal Access Act contained in No Child Left Behind Act of 2001*)

CROSS REF.: EDC, Authorized Use of School-Owned Materials and Equipment
JJA-2, Student Organizations – Open Forum (Secondary Schools)

Community Use of School Facilities

Responsibility

The building administrator or designee will be responsible for the administration of the accompanying policy on community use of school facilities.

The role of the building administrator or designee will be that of assisting potential users in finding suitable space and providing technical assistance to appropriate building staff upon request.

Scheduling

Space will be available with attention to broad and equitable use of facilities. Alternate locations will be offered whenever possible if a particular building cannot accommodate all requests. All use is subject to the general guidelines and availability of District staff.

A Request for Building Use Form may be submitted a maximum of one year prior to the date of the usage. Each Request for Building Use Form may only encompass one (1) calendar quarter of requested dates (i.e. January, Feb, March = Quarter 1). Each new calendar quarter will require an additional Request for Building Use Form be completed. Each Request for Building Use Form will have a separate Building Rental Contract.

The administrator or their designee reserves the right to refuse facility use requests during or immediately following the school day if the space is deemed necessary for school-related purposes.

Field Use

Fields will be available for approved community use. This use is subject to cancellation or adjustment due to weather or field conditions. Groups requesting reserved and exclusive use will be charged a fee based on the number of teams and fields used.

Application for Use

Written approval is required for use of a school building or grounds by any group that is not a part of the regular public school program. Such approvals which are considered to be a part of these regulations may be granted for a single use or a limited, continuing use.

The requestor must obtain a Request for Building Use Form from the administrator or designee or the District Support Center. A contract will be issued from the District Support Center after approval for use is received from the administrator or designee.

District property insurance and comprehensive general liability insurance does not extend to community or other groups using school facilities. The District will require non-school groups to provide certificates of insurance. See the Insurance section for more details.

Approval will depend upon satisfactory assurance that the use of the school facility will be under the direct supervision of an adult who, in the judgment of the building administrator or designee, is responsible and competent to supervise the proposed program or activity. The supervision provided by each renting group must be adequate to ensure that the members of the group remain in the assigned portion of the facility.

Cancellation and Revocation

The user must notify the building administrator or designee if the event is canceled or times are adjusted. Repeated and/or short notification of cancellations may result in denial of further requests for building use.

The District reserves the right to cancel building rental contracts should the space be needed for school or school-related activities. This privilege will be used only when necessary due to unavoidable circumstances. Attempts will be made to offer alternative space. The District may revoke building use at any time. When this occurs, appropriate financial adjustments will be made.

General Regulations

1. A regularly employed member of the custodial staff ~~for~~ other District employee must be on duty during the use of any school building by groups to which permission has been granted.
2. No permit will be transferred to any person or group other than the one to whom issued.

Safety

Adequate, responsible adult supervision is required for all activities. All applicable fire and safety laws, and regulations governing use of school facilities must be observed at all times, including:

- a) Auditorium exit lights must be used.
- b) Open flame (including candles) is prohibited.
- c) Room capacity is not exceeded.

- d) Temporary electrical or mechanical modifications are prohibited.
- e) Flammable decorations are prohibited.
- f) Stairways, corridors, and entrances, and exits must be kept free from obstruction at all times.
- g) No equipment, scenery, or decorations of any type may be used within the building or on the premises except as specifically authorized in the permit. Such authorized equipment, scenery, or decorations must conform to all local and state regulations and must not be attached to the walls, floors, or ceilings (except to anchors presently provided).
- h) All District equipment must be operated by trained District staff members. Any equipment brought on the premises by the renting group must be pre-approved by the building administrator or designee.

Prohibited Activities

- a) Use or possession of alcohol or controlled substances. For purposes of this regulation, controlled substances means drugs identified and regulated under federal law, including but not limited to marijuana, cocaine, opiates, phencyclidine (PCP), and amphetamines (including methamphetamine). Failure to comply will be dealt with by law enforcement.
- b) Smoking, chewing, or any other use of tobacco products within the building or on school grounds in accordance with state law and Board policy on tobacco-free schools. If an individual group does not comply with this policy or these regulations, the group will be denied use of District facilities for a period of no less than 18 months.
- c) All disruptive or illegal activity, including obscene language, quarreling, or fighting.
- d) Unlicensed gambling.

Damage

- a) The approved party will be responsible for all damages and losses to the school facility and/or the contents and must indemnify and hold harmless the Board and its employees from any claim resulting from or arising out of the use of the school facilities named in the application or any part of the facilities covered in the application.

- b) The Board will not be held responsible for any damage or loss which may occur to non-school property brought on the premises. Such property must be removed from the facility immediately after the use or before such time that the materials will interfere with school activities.

Insurance

- a) District property insurance and comprehensive general liability insurance do not extend to community or other groups using school facilities.
- b) The District will require non-school groups to provide certificates of insurance in the following amounts:
 - (1) Entities which can establish coverage under the Colorado Governmental Immunity Act must provide certification of proof of insurance at least to the limitations provided in the act.
 - (2) All other entities not protected by the limitations of the Governmental Immunity Act must provide a certificate of insurance in the amount of \$500,000 and must accompany the Building Use Request Form.

Locations

All applications will be approved for specific rooms or fields. It will be the responsibility of the approved party to restrict the activities of the group to that specific area except for necessary hallways and restrooms. The approved party is responsible for not allowing unauthorized individuals into the approved area or activity. The presence of unauthorized individuals must be reported to the staff manager on duty.

Times

Facility use times will be specified in the application. All groups are expected to vacate the premises by the hour specified. An additional hour rental may be charged for early arrival or late exit. Exceptions to this may be approved by the building administrator or designee.

Days

Facilities may be rented as space is available and as such rental does not interrupt or disturb regular school activities and is subject to staff availability where applicable. Summer and holiday use may be limited due to custodial work schedules.

Clean Up

General cleanup will be the responsibility of the approved party. Rubbish must be removed from the facility immediately after use or before such time as it will interfere with school activities. Additional fees will be charged for cleanup when deemed necessary. (See (6) Fee revision section).

Guidelines for Religious Use

Facilities may be used for religious activities under the following conditions:

1. Church services and religious activities must be conducted at times when school is not in session.
2. Religious objects and symbols must be removed after each use.

Nondiscrimination

All users are subject to laws and regulations applicable to school districts which prohibit unlawful discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, family composition, or need for special education services.

Rental Categories

Category 1

No facility rental fee or application fee will be charged to the following:

1. School-affiliated groups, including Morgan Community College; City of Fort Morgan; parent-teacher organizations; school-related parent and community groups; or employee groups, all of an educational, recreational, social or professional nature as approved by the building administrator or designee.
2. Groups conducting activities designed to directly benefit Morgan County School District Re-3 students.
3. Governmental entities using facilities as a polling place.
4. Precinct caucuses.

Category 2

A nominal non-refundable application fee will be charged to the following groups for each contract. No additional rental charges shall be made if their activities are restricted to fields.

1. Community-sponsored groups that do not charge a fee and whose main purpose is to hold an informative meeting that is open to the public, {such as League of Women Voters, political parties, local neighborhood organizations, and recognized community service groups}.
2. Community affiliated groups of an educational, recreational, social, professional nature for adults.
3. Community-sponsored activities when:
 - a. Instructors or supervisors receive no payment for their involvement in that activity.
 - b. Fees for the activity, if any, provide only for direct non-personnel costs.

Category 3

A nominal non-refundable application fee will be charged to the following groups for each contract.

Commercial, private, church, and other non-profit groups that do not meet the criteria in Category 2 and for-profit groups and individuals may rent school facilities when their use is compatible with Board policy.

Fees

1. Custodial

Any organization or individual, regardless of classification, may be required to pay the cost of custodial services. For those facilities where a custodian is regularly on duty during the rental, the user may be charged at the Board established fee schedule to compensate for additional work required in opening, securing, cleaning, etc., related to the rental and billed at the conclusion of the event. A renting group may be billed for custodial time.

2. Cafeteria/Kitchen

A school cafeteria manager or other designated cafeteria employee(s) must be present for general supervision of the kitchen. All persons working in the kitchen, preparing food and/or handling kitchen equipment, must meet state and county requirements for school food handlers. The user will pay the District in

accordance with the fee schedule for all cafeteria personnel. The user will be given and must abide by a set of guidelines for kitchen use.

3. Auditorium/Theatre/Sound Stage

A Stage Manager or other designated technician employee(s) must be present for general supervision of any school's auditorium/theatre/sound stage. The user will pay the District in accordance with the fee schedule for all school's auditorium/theatre/sound stage manager or technician personnel. The user will be given and must abide by a set of guidelines for the high school auditorium/theatre/sound stage use.

4. Billing

Organizations using the facility multiple times during a quarter will be billed for the entire calendar quarter at the end of the quarter. Organizations using the facility only once during a quarter will be billed at the end of the event.

5. Payment

The District Support Center will issue an invoice for all application, rental, and associated fees in accordance with the Board-approved fee schedule. Payments must be submitted to the District Support Center. Failure to comply with payment terms may result in the immediate revocation of facility access and the denial of all future use requests.

6. Financial Accountability

It will be the responsibility of the chief financial officer or designee to ensure that revenue is received.

7. Fee Revision

Fees are subject to review and revision and may be adjusted annually by the Board. A fee may be assessed if the facility is left in an unusable condition in the judgment of the building administrator or designee. A minimum of one hour custodial time will be assessed. Failure to comply with the fee assessment could result in denial of use in the future.

Guidelines for Denial of Use

The District reserves the right to deny building use. Approval will be denied if in the judgment of the building administrator or designee the proposed activities would:

1. Jeopardize the equipment and/or facilities.
2. Conflict with school activities.
3. Be incompatible with the school neighborhood.
4. Violate any Board policy or local, state, or federal law.
5. The renting organization fails to pay as per agreement on previous Building Rental Contracts.
6. The Request for Building Use Form or Building Rental Contract have been falsified or misrepresented in any way.
7. The renting organization failed to provide the necessary supervision for participants during their usage.

Guidelines for Appeal

Applicant(s) may file a written appeal to the superintendent or designee if an application for use of school facilities is denied. Further appeal, if necessary, may be made to the Board of Education.

Approved June 23, 1980

Revised June 9, 1986; March 1991; May 1993; October 18, 2010; November 15, 2010; May 6, 2013; July 13, 2026

LEGAL REFS.: C.R.S. 18-18-407(2) (*crime to sell, distribute or possess any controlled substance on or near school grounds or school vehicles*)
C.R.S. 22-32-109 (1)(bb)(*board duty to prohibit use of tobacco products on school property and at school-sponsored activities*)
C.R.S. 24-10-101 *et seq.*, Colorado Governmental Immunity Act
C.R.S. 24-34-601 (*discrimination in places of public accommodation*)
C.R.S. 24-34-602 (*penalty and civil liability for unlawful discrimination*)
C.R.S. 25-1.5-106(12)(b)(possession or use of medical marijuana in or on school grounds or in a school bus is prohibited)
C.R.S. 25-14-103.5(use of tobacco products on school property is prohibited)

CROSS REF.: ADC, Tobacco-Free Schools

Advertising/Revenue Enhancements

Revenue enhancement through a variety of marketing activities, including but not limited to advertising, corporate sponsorship, signage, etc. is a Board-approved venture. These opportunities are subject to certain restrictions as approved by the Board of Education in keeping with the community standards of good taste as determined at the discretion of the Board. Such advertising will seek to model and promote positive values for the students of the Morgan County School district Re-3 through proactive educational messages and not just traditional advertising of a product. Preferred advertising includes messages that encourage student achievement and the establishment of high standards of personal conduct.

Appropriate opportunities for these marketing activities include but are not limited to:

1. Fixed signage
2. Banners
3. District-level publications
4. Television/radio/electronic means
5. Athletic facilities (including middle school and high school)

The message or content of any advertising will not permit or allow any of the following:

1. Promote hostility, disorder, or violence
2. Attack ethnic, racial, or religious groups
3. Discriminate, demean, harass, or ridicule any person or group of persons on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, family composition, or need for special education services
4. Be libelous
5. Promote or encourage any product or activity which would be considered harmful to health or addictive

Advertising/Revenue Enhancement Approval

Any advertising or revenue enhancements will be presented to the superintendent or designee and approved by the Board.

Advertising Revenue Distribution

Revenue from schools will remain with the individual facility in keeping with the concept of site-based management. Existing revenue enhancing activities done by youth groups, booster clubs, etc. will keep the revenues they generate.

Advertising in Schools

Business enterprises and community organizations desiring to sponsor activities and programs in the schools will submit their plans and programs to the superintendent or designee in advance for approval. Consideration will be given in all cases to protecting students and teachers against unreasonable additional responsibilities.

Date of manual adoption

Revised August 15, 2016; July 13, 2026

Distribution/Posting of Promotional Materials

The purpose of this policy is to define the parameters applicable to the distribution or posting of noncurricular materials on District property in a manner that does not disrupt the District's educational programs nor interfere with the District's mission. Requests from the general public to distribute or post non-curricular materials in the Morgan County School District Re-3 public schools may be permitted in accordance with this policy and accompanying regulations.

Noncurricular materials deemed "unacceptable" by the District will not be approved for posting or distribution. The following will be considered "unacceptable" material:

- Material that promotes or favorably portrays unlawful conduct or conduct that violates Board policy, including but not limited to the Board's policies prohibiting unlawful discrimination, harassment, and bullying.
- Material that is injurious to, or encourages conduct that threatens disruption of school operations or endangers the health or safety of staff and/or students.
- Material designed for commercial purposes-advertising a product or service for sale or rent-unless the material itself has educational value that makes the commercial message a secondary consideration or the material has been approved by the Board of Education.
- Material that is libelous, invades the rights of others, or inhibits the functioning of the school, or advocates interference with the rights of any individual, or with the normal operation of the school.
- Material which in any way promotes, favors, or opposes the candidacy of any candidate for election, or the adoption of any bond issues proposal, or any public question submitted at any general, municipal, or special election. The prohibition shall not apply on any Election Day or special election when the school is being used as a polling place.
- Material that is obscene, vulgar, patently offensive or pornographic as defined by prevailing community standards throughout the District.
- Material that is inconsistent with or unrelated to the District's mission and educational values.

This policy governs non-curricular materials and is not intended and will not be interpreted to prevent or limit distribution of materials by District staff that are intended to supplement and enrich district curriculum in accordance with Board policy. District staff who wish to distribute noncurricular materials will comply with this policy and accompanying regulation.

The superintendent or designee will present to any person or persons wishing to distribute or post non-curricular materials a copy of this policy and the accompanying regulation.

Adopted October 1996

Revision Proposed September 1998; February 6, 2017; July 13, 2026

LEGAL REF.: C.R.S. 22-32-110 (I) (r)(Board's authority to exclude objectionable materials)

CROSS REFS.: JICEA, School-Related Student Publications
JICEC, Student Distribution of Non-curricular Materials
IMB, Teaching and Controversial issues and Use of Controversial Materials

Distribution/Posting of Noncurricular Materials

Approval

Any non-district group, organization, corporation, individual, club, society, or association (hereinafter referred to as "person" or "persons"), that wishes to distribute or post any noncurricular material in any District school or building or on District property must submit the material to the superintendent or designee for approval a minimum of 48 hours prior to the proposed distribution or posting. The superintendent or designee may approve distribution or posting in accordance with this regulation and accompanying policy unless it is determined that the material is "unacceptable" as defined in the accompanying policy.

Appeal

Any person or persons that are denied approval for distribution or posting of noncurricular materials may appeal the decision as follows:

1. Within 10 days after the superintendent's or designee's decision, written notice will be served by the aggrieved party or parties on the superintendent, requesting a hearing before the Board.
2. The superintendent will schedule the hearing on the agenda of the next regularly scheduled Board meeting which generally will be held within 30 days of the filing of a request for a hearing.

After providing the aggrieved party or parties an opportunity to be heard, the Board shall render a decision which will be final.

Regulations

1. Place

Posting of noncurricular materials is only permitted in areas designated by the school principal. To maintain an uninterrupted learning environment, materials may not be distributed in any classroom. At the District level, the superintendent or designee oversees the designation of these areas.

2. Time

Noncurricular materials will be displayed where they will maintain an uninterrupted learning environment.

3. Littering

All distributed or posted items discarded on school or district property will be removed by the persons distributing such materials.

4. Distributors

Students may not be used as the agents for distribution of materials without the written consent of the student's parent or guardian.

5. Manner

No student shall in any way be compelled or coerced to accept any materials being distributed by any person distributing such materials or by any school official. In the alternative, no school official or student will interfere with the distribution of approved materials.

Violation of these regulations or accompanying policy will be sufficient cause for denial of the privilege to distribute or post materials at future dates, subject to the ability to appeal as provided above.

Adopted March 20, 2017
Revised July 13, 2026

Visitors to Schools

The District will make reasonable efforts to accommodate requests to visit the District's schools, yet also recognizes concerns for the welfare of students. Therefore, the District limits visitors to:

1. Parents/guardians of current students;
2. Other family members of current students who are approved by the student's parent/guardian; and
3. Board members and other persons invited by the District for official business purposes.

To ensure visitors do not disrupt the educational process or other school operations and that no unauthorized persons enter schools, all visitors must report to the school office immediately when entering a school. Authorized visitors are: (1) be required to sign in and out; (2) will be given nametags to wear identifying themselves as visitors; and (3) be accompanied by a District employee for some or all of the visit. School administrators may approve additional building procedures pertaining to school visitors to preserve a proper and safe learning environment.

Unauthorized persons may not loiter on school property at any time. Law enforcement may be called to enforce this.

Visiting schools is a privilege, not a right, which may be limited, denied, or revoked by a school administrator or designee based on considerations of student and/or staff health, safety, efficient school operations, maintenance of a proper educational environment, or failure to comply with this policy.

Approved August 1999

Revised July 17, 2020; July 13, 2026

LEGAL REFS.: C.R.S. 18-9-109 (*interference with school staff or students*)
C.R.S. 18-9-110 (*trespass, interference at or in public buildings*)
C.R.S. 18-9-112 (*definition of loitering*)
C.R.S. 18-9-117 (*unlawful conduct on public property*)
C.R.S. 18-12-105.5 (*unlawful possession of weapons on school property*)
C.R.S. 22-32-109.1 (7) (*Board must adopt open school policy*)

CROSS REFS.: ADC, Tobacco-Free Schools
CF, School Building Administration
EBBA, Prevention of Disease/Infection Transmission
ECA/ECAB, Security/Access to Buildings
JLCC, Communicable/Infectious Diseases
KFA, Public Conduct on District Property

RETIRE

Relations with Parent Organizations

Representatives and members of parent-teacher organizations in all circumstances shall be treated with respect and as supporters of public education in the District.

Staff members are encouraged to join the organization and to participate actively in its program.

Adopted June 23, 1980

Revised to conform with practice: date on manual adoption

RETIRE

Use of Student in Public Information Program

The strongest link of communication with parents is the student in the classroom. It shall be the responsibility of the administration to see that information regarding school activities and programs is properly disseminated through students to parents.

The use of letters and bulletins carried by students to their parents is encouraged. The use of students shall be limited entirely to information about school system, a particular school or the school district.

Adopted June 23, 1980

RETIRE

Duplicate of KDDA-R, Official Spokesperson

Crisis Management Communications

During a crisis, the spokesperson for the district shall communicate with the media and public as follows:

1. Attempt to define the type and extent of the crisis as soon as possible.
2. Inform employees what is happening as soon as possible.
3. Designate a central source as the crisis communications center to coordinate information gathering and dissemination.
4. Instruct employees to refer all information and questions to the communications center.
5. Remind employees that only designated spokespersons are authorized to talk with news media.
6. Take initiative with news media and let them know what is or is not known about the situation.
7. Contact the top administrator or designee to inform him or her of the current situation, emerging developments and to receive clearance for statements to the media and public.
8. Delay releasing information until facts are verified and the district's position regarding the crisis is clear.
9. Provide a uniform, concise, clear and consistent message.
10. Assign sufficient staff members to handle phones and to seek additional information.
11. Keep a complete log of all incoming and outgoing calls and personal contacts.
12. Have key people relieved from their normal duties so they may focus on the crisis.

Adopted September 15, 2009

Student Restraint Incident Report Form

This form is to be used for all physical restraints lasting five minutes or more and for all seclusions. An incident report must be completed for each seclusion or physical restraint used within a single school day.

This report is to be completed in accordance with Morgan County School District Re-3 policy JKA-R, Use of Physical Intervention and Restraint, specifically documentation requirements outlined in section F.4.

Student's Name: _____

School: _____

Date of Restraint: _____

Time Start/Stop: _____

Location: _____

Example: hallway, classroom, etc.

Staff directly involved in administering restraint (include names and titles; attach supplemental statements, if any):

Witnesses of restraint (include names and titles):

Description of events immediately before the behavior occurred (antecedents to behavior, if known):

Chronological description of incident (include behavior, statements made, actions taken):

Efforts made to de-escalate and alternatives that were attempted prior to the use of restraint (Check all those that apply. If none could be used due to the emergent nature of behavior, explain why):

- ☐ I provided alternative choices the student could make.
- ☐ I encouraged the student to "stop & think" before acting.
- ☐ I provided reminders about consequences.
- ☐ I tried to distract the student with verbal exchange (e.g., humor, conversation, etc.).
- ☐ I attempted to guide the student to use calming strategies (e.g., deep breath, counting, etc.)
- ☐ I removed the stimuli (e.g., another student) that triggered the response.
- ☐ I redirected the student with another task.
- ☐ I provided time away from class.
- ☐ Other (specify and describe below):

Type of restraint used (i.e., type of physical hold or nature of seclusion used):

Time restraint began: _____

Time restraint ended: _____

Duration of restraint: _____

For seclusion incidents, was the door open or closed? _____

Specific description of the emergency situation (i.e., the serious, probable, imminent threat of bodily harm to self or others when there is the present ability to effect such bodily harm) that necessitated use of restraint:

- ☐ Imminent serious bodily injury to themselves
- ☐ Imminent serious bodily injury to others
- ☐ Imminent serious bodily injury to themselves and others
- ☐ Imminent serious property destruction leading to imminent serious bodily harm to self
- ☐ Imminent serious property destruction leading to imminent serious bodily harm to others

Identify nature of the imminent bodily injury:

Resolution of the incident:

- ☐ Student calm/reintegrated into classroom/educational programming
- ☐ Student calm/additional time provided for de-escalation outside of instructional setting
- ☐ Additional support requested (medical/mental health/parent/police)
- ☐ Other(s) (Please describe):

Injuries or property loss/damage that occurred, if any, and any medical or first aid care provided, as appropriate:

Persons notified of incident (include name, title, date and time notified):

Name and title of person writing report: _____
Please print

Signature

Date Completed

Delivery Confirmation:

Date Written Notice Given to Parent/Legal Guardian: _____

Method of Delivery:

☐ Emailed (Email Address): _____

☐ Mailed (Address): _____

☐ Faxed (Fax Number): _____

☐ Other: _____

Staff Member Delivering/Sending Notice: _____

Title of Staff Member: _____

Contact Information of Staff Member: _____

Copies Required:

☐ One copy to Parent/Legal Guardian _____

☐ One copy to be placed in the student's confidential educational record

☐ One copy to the Special Services Department _____

Adopted April 17, 2023; October 6, 2025

Written Notification of Brief Restraint Incident

This form is to be used for physical restraints lasting more than one minute but less than five minutes.

This written notice is provided in accordance with Morgan County School District Re-3 policy JKA-R, Use of Physical Intervention and Restraint. If a student is restrained for more than one minute but less than five minutes, written notice must be given to the student's parent or legal guardian on the day of the restraint. The written notice shall include the date of restraint, student's name, and the number of times the student was restrained that day. Should you have questions, please feel free to contact the staff member listed below.

Student's Name: _____

Date of Restraint: _____

Number of times the student was restrained this day due to behavior that created an emergency situation(s): _____

Delivery Confirmation:

Date Written Notice Given to Parent/Legal Guardian: _____

Method of Delivery:

☐ Hand-delivered _____

☐ Emailed - Email Address: _____

☐ Mailed - Address: _____

☐ Other: _____

Staff Member Delivering/Sending Notice: _____

Title of Staff Member: _____

Contact Information of Staff Member: _____

Copies Required:

☐ One copy to Parent/Legal Guardian _____

☐ One copy to be placed in the student's confidential educational record

☐ One copy to the Special Services Department _____

Adopted April 17, 2023; October 6, 2025

Review of Specific Incident of Restraints Form

(This form is to be used to debrief incidents of restraint and seclusion.)

Within two (2) school days of use of restraint or seclusion, a debriefing meeting attended by appropriate staff, including staff involved in the incident, must occur. Participants should include: Special Education Coordinator, School Principal, Special Education Case Manager, other staff involved, and the School Psychologist. The purpose of the meeting is to review the incident, ascertain whether appropriate procedures were followed, and minimize the future use of restraint as outlined in District Regulation JKA-R Section G. Those attending shall review the applicable Restraint Incident Report.

Student's Name:	Date of Restraint:	School:
Teachers/Staff Involved:		
Type of Restraint Used	☐ Physical Restraint	☐ Seclusion
Length of Restraint	Begin Time:	End Time:
Was the parent verbally notified as soon as possible, but no later than the end of the school day when the restraint occurred? Date Notified Verbally: ☐ Yes ☐ No		
Was a written report provided to the parent within the required timeline? - Brief Restraints (1:00 – 4:59 minutes) – Written notice required on the same day of restraint - All Restraints exceeding five minutes and all seclusions – Written notice required within 5 calendar days of restraint ☐ Yes ☐ No		
Was the principal provided with a written report completed by school staff within one school day? ☐ Yes ☐ No		
Were the staff member(s) involved in the restraint appropriately trained? ☐ Yes ☐ No		
Review the circumstance of this restraint to confirm an emergency (serious, probable, imminent threat of bodily harm to self or others where there was the present ability to effect such bodily harm) existed.		

Is there documentation of an emergency in this situation? ☐ Yes ☐ No
Is there a description of precipitating incidents that necessitated restraint? (i.e., antecedents documented) ☐ Yes ☐ No
Is there a description of de-escalation techniques/interventions utilized and student response prior to restraint? ☐ Yes ☐ No
Is there a description of the restraint technique used and the outcome? ☐ Yes ☐ No
Recommendations for adjustment of procedures or for potential future incidents, if appropriate:
Were revisions made to the student's individualized education program, functional behavior analysis, or behavior intervention plan to reduce the possibility of future incidents occurring? ☐ Yes ☐ No If yes, what changes were made?

Form Completed By: _____

Debriefing Date: _____ Time: _____

Debriefing Participants	
Printed Name	Signature

Copies Required:

- ☐ One copy to be placed in the student's confidential educational record
- ☐ One copy to the Special Services Department

Adopted October 6, 2025

Parent Notification Regarding the Use of Restraint

Student's Name: _____ School: _____

Date: _____ Student ID: _____ Grade: _____

One of the goals of your child's program is to teach more socially appropriate behavior. Achieving this goal includes teaching social skills, anger management, conflict resolution, and/or impulse control. Due to prior dangerous or potentially dangerous behaviors exhibited by your child, it is anticipated that physical restraint and/or seclusion might be used in an emergency situation.

Physical restraint is the use of bodily physical force to limit a student's voluntary freedom of movement for more than one minute, and it typically involves some type of "hold." A hold used to protect a child or others from harm that lasts one minute or less is not a restraint. Seclusion is a form of restraint consisting of the placement of a student alone in a room or area from which egress is prevented; seclusion of any duration is a restraint.

If there is a need to use restraint:

1. It will only be used as a means to protect your child or others from a serious, probable, and imminent threat of bodily harm.
2. It will only be used after less restrictive alternatives have failed or if it is determined that such alternatives would be ineffective under the circumstances.
3. It will be administered only by staff who have received appropriate training. The staff who may be involved in administering restraint may be identified (by title) in your child's Behavior Intervention Plan.
4. Staff will continuously monitor your child's physical safety during any use of restraint, and opportunities to have the restraint removed will be provided if the child indicates a willingness to cease the violent or dangerous behavior, and every effort will be made to assist the child to regain self-control.
5. In all cases, restraint will be removed when it is determined that it is no longer necessary to protect the child or others. When seclusion is no longer necessary, staff will reintegrate the student or clearly communicate to the student that he/she is free to leave the area used for seclusion.
6. The school principal or designee will verbally notify you as soon as possible, but no later than the end of the school day, if restraint has been used. A review process will be conducted for each incident of restraint lasting longer than five (5) minutes or the use of seclusion. A written report following this review will be mailed, emailed, or faxed to you within five (5) calendar days. For brief restraints (restraints lasting more than one minute and less than five minutes), you will receive written notice of the restraint on the day it occurred.

I acknowledge that I am the parent/guardian of the child identified above; that I have received a copy of this notification regarding the use of restraint; that additional information regarding the use of restraint can be found in District Policy JKA and Regulation JKA-R; and that I can contact my child's case manager/special education teacher and/or the building principal with any questions or concerns or to request a meeting to discuss this notification.

Student's Name: _____ School: _____

Adopted October 6, 2025

2025-2026 School Year Student Calendar - Tuesday through Friday

Morgan County School District Re-3

Fort Morgan, Colorado

JULY 2025						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DAILY START AND END TIMES

Kindergarten	7:45 am - 3:15 pm
Sherman Preschool	8:00 - 11:00 am or 12:00 - 3:00 pm
Elementary Schools	7:45 am - 3:30 pm
Fort Morgan Middle School	7:50 am - 3:50 pm
Fort Morgan High School	8:00 am - 4:00 pm
Lincoln High School	7:45 am - 3:45 pm

JANUARY 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

START DATES

Classes begin for 1 st - 8 th & Lincoln	August 12
FMHS 9 th Grade classes begin	August 12
FMHS 10 th -12 th Grade classes begin	August 13
Kindergarten begins	August 19
Sherman Preschool begins	September 2

FEBRUARY 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

SEPTEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

END DATES

Sherman Preschool ends	May 22
Kindergarten through 11 th Grade ends	May 28

MARCH 2027						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OCTOBER 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

GRADUATION

Lincoln High School Graduation	May 8
High School Graduation	May 17
Fort Morgan Middle School Continuation	May 26

APRIL 2027						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

NOVEMBER 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

QUARTERS/SEMESTERS

First Quarter - 35.5 days	August 12 - October 10
Second Quarter - 36 days	October 14 - December 19
Third Quarter - 36 days	January 6 - March 6
Fourth Quarter - 42 days	March 17 - May 28
Total Days of School for Students	149.5 Days

MAY 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

DECEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

PARENT/TEACHER CONFERENCES - Scheduled by Schools

HOLIDAY BREAKS/NO SCHOOL FOR STUDENTS/STAFF

Mondays are no school days for students	
Thanksgiving Break	November 25-28
Winter Break	December 23 - January 2
Spring Break (Same as MCC)	March 10-13
The Schools and District are Closed	April 3

DISTRICT PHONE NUMBERS

Sherman Early Childhood Center	970-867-2998
Baker Elementary School	970-867-8422
Columbine Elementary School	970-867-7418
Green Acres Elementary School	970-867-5460
Pioneer Elementary School	970-867-2080
Fort Morgan Middle School	970-867-8253
Fort Morgan High School	970-867-5648
Lincoln High School	970-867-2924
The Children's Center	970-542-0731
Transportation Department	970-867-2263

JUNE 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

BOE APPROVED 03.24.2025

Infinite Campus



School Supply Lists



District Website



Athletics



Social Media Links



This calendar may be adjusted in the event school is cancelled because of inclement weather or other emergencies.

Calendario Escolar para Estudiantes 2025-2026 - Martes a Viernes

Distrito Escolar del Condado de Morgan Re-3 Fort Morgan, Colorado

JULIO 2025						
D	L	M	M	J	V	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

HORAS DIARIAS DE INICIO Y FINALIZACIÓN

Kindergarten	7:45 am - 3:15 pm
Sherman Preschool	8:00 - 11:00 am or 12:00 - 3:00 pm
Elementary Schools	7:45 am - 3:30 pm
Fort Morgan Middle School	7:50 am - 3:50 pm
Fort Morgan High School	8:00 am - 4:00 pm
Lincoln High School	7:45 am - 3:45 pm

ENERO 2026						
D	L	M	M	J	V	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AGOSTO 2025						
D	L	M	M	J	V	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FECHAS DE INICIO

Inicio de Clases – Grados 1 al 8 & Lincoln	Agosto 13
Inicio de Clases FMHS Grado 9	Agosto 13
Inicio de Clases FMHS Grados 10-12	Agosto 14
Inicia Kinder	Agosto 20
Inicio de Clases - Preschool	Septiembre 3

FEBRERO 2026						
D	L	M	M	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

SEPTIEMBRE 2025						
D	L	M	M	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

FECHAS DE FINALIZACIÓN

Termina Sherman Preschool	Mayo 23
Termina - Grados K al 11	Mayo 30

GRADUACIÓN

Graduación de Lincoln High School	Mayo 9
Graduación de Fort Morgan High School	Mayo 18
Continuación de la Fort Morgan Middle School	Mayo 29

MARZO 2026						
D	L	M	M	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OCTUBRE 2025						
D	L	M	M	J	V	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

TRIMESTRES

Primer Trimestre	Agosto 13 - Octubre 11
Segundo Trimestre	Octubre 15 - Diciembre 20
Tercer Trimestre	Enero 7 - Marzo 7
Cuarto Trimestre	Marzo 18 - Mayo 30
Total de días de escuela para estudiantes	151 días

ABRIL 2026						
D	L	M	M	J	V	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

CONFERENCIAS PADRES/MAESTROS - Programado por escuelas

NO HAY CLASES PARA ESTUDIANTES

Los lunes no son días escolares para los estudiantes	
Día de Acción de Gracias	Noviembre 25 - 29
Descanso de Invierno	Diciembre 23 - Enero 6
Descanso de Primavera	Marzo 10 - 14
No clases. Cerrado!	Abril 18

MAYO 2026						
D	L	M	M	J	V	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVIEMBRE 2025						
D	L	M	M	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

NÚMEROS DE TELÉFONO DEL DISTRITO

Sherman Early Childhood Center	970-867-2998
Baker Elementary School	970-867-8422
Columbine Elementary School	970-867-7418
Green Acres Elementary School	970-867-5460
Pioneer Elementary School	970-867-2080
Fort Morgan Middle School	970-867-8253
Fort Morgan High School	970-867-5648
Lincoln High School	970-867-2924
The Children's Center	970-542-0731
Transportation Department	970-867-2263

DICIEMBRE 2025						
D	L	M	M	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNIO 2026						
D	L	M	M	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

APROBADO POR BOE 03.24.2025

Infinite Campus



Lista de Útiles



Sitio Web del Distrito



Atletismo



Enlaces de Redes Sociales



Este calendario se podría modificar en caso de que se cancelen las clases debido a las inclemencias del clima o a otra emergencia.

Kalendharka qoyska ee Sanadka 2025-26 - Talaado ilaa Jimcaha

Morgan County School District Re-3

Fort Morgan, Colorado

JULIYO 2025						
A	I	T	A	K	J	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MAALINTA BILOWGA IYO DHAMMAAN

Kindergarten	7:45 am - 3:15 pm
Sherman Preschool	8:00 - 11:00 am or 12:00 - 3:00 pm
Elementary Schools	7:45 am - 3:30 pm
Fort Morgan Middle School	7:50 am - 3:50 pm
Fort Morgan High School	8:00 am - 4:00 pm
Lincoln High School	7:45 am - 3:45 pm

JAANAAYO 2026						
A	I	T	A	K	J	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

OGOSTO 2025						
A	I	T	A	K	J	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

TAARIKHDA BILLOWGA

Fasalada waxay bilaabmaan fasalka 1aad ilaa 8aad iyo dugsiga Lincoln	Ogosto 13
Fasalada FMHS ee fasalka 9-aad waxay bilaabanayaan	Ogosto 13
Fasalada FMHS ee fasalka 10-12aad wuxuu bilaabmayaa	Ogosto 14
Kindergarten waxay bilaabanayaan	Ogosto 20
Sherman Preschool Waxay bilaabanaysaa	Sebtembar 3

FEBRAAYO 2026						
A	I	T	A	K	J	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

SEBTEMBAR 2025						
A	I	T	A	K	J	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TAARIKHDA DHAMAADKA

Sherman Preschool wuu Dambaysay	Meey 23
K-11 Maalintii u Dambaysay	Meey 30

MAARSO 2026						
A	I	T	A	K	J	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OKTOOBAR 2025						
A	I	T	A	K	J	S
				1	2	3
				4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

QALINJABIN

Qalinjabinta Lincoln High School	Meey 9
Qalinjabinta Fort Morgan High School	Meey 18
Sii Wad Fort Morgan Middle School	Meey 29

QUARTERS/SIMISTARKA

Quarter 1aad	Ogosto 13 - Oktoobar 11
Quarter 2aad	Oktoobar 15 - Disembar 20
Quarter 3aad	Jaanaayo 7 - Maarso 7
Quarter 4aad	Maarso 18 - Meey 30
Wadarta Maalmaha Dugsiga ee Ardayda	151

ABRIIL 2026						
A	I	T	A	K	J	S
					1	2
					3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

NOOFAMBAR 2025						
A	I	T	A	K	J	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SHIRARKA WAALIDIINTA IYO MACALIMIINTA - by Dugsiyada

MA JIRO DUGSI AY ARDAY DHIGTAAN MAALMAHAN

Isniinta ma aha maalmaha dugsiyeedka ardayda.

Fasaxa Thanksgiving	Noofambar 25 - 29
Fasaxa christmaska	Diseembar 23 - Janaayo 6
Fasaxa spring break	Maarso 10 - 14
Ma jiraan fasallo xiran	Abriil 18

MEEY 2026						
A	I	T	A	K	J	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

DISEEMBAR 2025						
A	I	T	A	K	J	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

LAMBARKA TALEEFANKA DEGMADA

Sherman Early Childhood Center	970-867-2998
Baker Elementary School	970-867-8422
Columbine Elementary School	970-867-7418
Green Acres Elementary School	970-867-5460
Pioneer Elementary School	970-867-2080
Fort Morgan Middle School	970-867-8253
Fort Morgan High School	970-867-5648
Lincoln High School	970-867-2924
The Children's Center	970-542-0731
Transportation Department	970-867-2263

JUUN 2026						
A	I	T	A	K	J	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

APPROVED BY BOE 03.24.2025

Infinite Campus



Liisaska Sahayda Dugsiga



Mareegta Degmada



Ciyaaraha Fudud



Xiriirinta Baraha Bulshada





Morgan County School District Re-3
 715 West Platte Avenue
 Fort Morgan, Colorado 80701
 Phone 970-867-5633 Fax 970-867-0262
 www.morgan.k12.co.us



CERTIFIED SALARY SCHEDULE 2025-20265 SCHOOL YEAR

	ADJUNCT	BA	BA+15	BA+30	MA	MA+15	MA+30	Ed.S	
A	\$ 43,750	\$ 50,000	\$ 51,500	\$ 53,000	\$ 54,500	\$ 56,000	\$ 57,500	\$ 59,000	A
B	\$ 43,750	\$ 50,400	\$ 51,950	\$ 53,500	\$ 55,000	\$ 56,575	\$ 58,075	\$ 59,600	B
C	\$ 43,750	\$ 50,800	\$ 52,400	\$ 54,000	\$ 55,500	\$ 57,150	\$ 58,650	\$ 60,200	C
D	\$ 43,750	\$ 51,200	\$ 52,850	\$ 54,500	\$ 56,000	\$ 57,725	\$ 59,225	\$ 60,800	D
E	\$ 43,750	\$ 51,600	\$ 53,300	\$ 55,000	\$ 56,500	\$ 58,300	\$ 59,800	\$ 61,400	E
F	\$ 43,750	\$ 52,000	\$ 53,750	\$ 55,500	\$ 57,000	\$ 58,875	\$ 60,375	\$ 62,000	F
G			\$ 54,200	\$ 56,000	\$ 57,500	\$ 59,450	\$ 60,950	\$ 62,600	G
H			\$ 54,650	\$ 56,500	\$ 58,000	\$ 60,025	\$ 61,525	\$ 63,200	H
I			\$ 55,100	\$ 57,000	\$ 58,500	\$ 60,600	\$ 62,100	\$ 63,800	I
J			\$ 55,550	\$ 57,500	\$ 59,000	\$ 61,175	\$ 62,675	\$ 64,400	J
K				\$ 58,000	\$ 59,500	\$ 61,750	\$ 63,250	\$ 65,000	K
L				\$ 58,500	\$ 60,000	\$ 62,325	\$ 63,825	\$ 65,600	L
M				\$ 59,000	\$ 60,500	\$ 62,900	\$ 64,400	\$ 66,200	M
N					\$ 61,000	\$ 63,475	\$ 64,975	\$ 66,800	N
O					\$ 61,500	\$ 64,050	\$ 65,550	\$ 67,400	O
P					\$ 62,000	\$ 64,625	\$ 66,125	\$ 68,000	P
Q					\$ 62,500	\$ 65,200	\$ 66,700	\$ 68,600	Q
R						\$ 65,775	\$ 67,275	\$ 69,200	R
S	Full-time in district experience with a state teaching license:					\$ 66,350	\$ 67,850	\$ 69,800	S
T	a. District will honor all years of in-district experience.					\$ 66,925	\$ 68,425	\$ 70,400	T
U	Full-time out-of-district experience with a state teaching license:						\$ 69,000	\$ 71,000	U
V	a. 0 - 3 Years = Level A Placement						\$ 69,575	\$ 71,600	V
W	b. 4 - 6 Years = Level B Placement						\$ 70,150	\$ 72,200	W
X	c. 7 - 9 Years = Level C Placement						\$ 70,725	\$ 72,800	X
Y	d. 10 - 15 Years = Level D Placement						\$ 73,400		Y
Z	e. 16+ Years = Max Placement is the midpoint of the respective lane range for beyond B+15 lanes.						\$ 74,000		Z

STIPENDS

STEP	LVL ONE	LVL TWO	LVL THREE	LVL FOUR	LVL FIVE	LVL SIX	LVL SEVEN	LVL EIGHT	LVL NINE	LVL TEN	STEP
1	\$ 6,500.00	\$ 6,000.00	\$ 4,700.00	\$ 3,750.00	\$ 2,800.00	\$ 2,600.00	\$ 1,900.00	\$ 1,650.00	\$ 950.00	\$ 700.00	1
2	\$ 6,825.00	\$ 6,300.00	\$ 4,935.00	\$ 3,937.50	\$ 2,940.00	\$ 2,730.00	\$ 1,995.00	\$ 1,732.50	\$ 997.50	\$ 735.00	2
3	\$ 7,150.00	\$ 6,600.00	\$ 5,170.00	\$ 4,125.00	\$ 3,080.00	\$ 2,860.00	\$ 2,090.00	\$ 1,815.00	\$ 1,045.00	\$ 770.00	3
4	\$ 7,475.00	\$ 6,900.00	\$ 5,405.00	\$ 4,312.50	\$ 3,220.00	\$ 2,990.00	\$ 2,185.00	\$ 1,897.50	\$ 1,092.50	\$ 805.00	4
5	\$ 7,800.00	\$ 7,200.00	\$ 5,640.00	\$ 4,500.00	\$ 3,360.00	\$ 3,120.00	\$ 2,280.00	\$ 1,980.00	\$ 1,140.00	\$ 840.00	5

OTHER

AP / CONCURRENT

AP - \$300/SEM

Con-\$500/SEM

LONGEVITY BONUS

YEARS	\$	Based on latest hire date as of the end of August. Paid in September.
3	\$ 1,000	
7	\$ 1,500	
14	\$ 3,000	
21	\$ 4,500	
28	\$ 6,000	
Annual appropriation by the BOE		

\$3,000.00 Differentiation Salary

- Physical Therapist Assistant
- Speech Language Pathologist Asst.
- Special Education

Special Ed Signing Bonus \$2,000

\$5,500.00 Differentiation Salary

- Speech Language Pathologist
- Psychologist
- Social Worker
- Physical Therapist
- Nurse



Morgan County School District Re-3
715 West Platte Avenue
Fort Morgan, Colorado 80701
Phone 970-867-5633 Fax 970-867-0262
www.fortmorgank12.com



CLASSIFIED SALARY SCHEDULE
Effective July 1, 2025 through June 30, 2026

	II / 2	III / 3	IV / 4	V / 5	VI / 6	VII / 7	VIII / 8	IX / 9	X / 10	XI / 11	XII / 12	XIII / 13	
1	\$ 15.36	\$ 15.68	\$ 16.30	\$ 17.28	\$ 17.73	\$ 18.31	\$ 19.05	\$ 20.36	\$ 24.01	\$ 23.59	\$ 27.65	\$ 31.30	1
2	\$ 15.56	\$ 15.88	\$ 16.50	\$ 17.48	\$ 17.93	\$ 18.51	\$ 19.25	\$ 20.56	\$ 24.21	\$ 24.59	\$ 27.85	\$ 31.50	2
3	\$ 15.76	\$ 16.08	\$ 16.70	\$ 17.68	\$ 18.13	\$ 18.71	\$ 19.45	\$ 20.76	\$ 24.41	\$ 25.59	\$ 28.05	\$ 31.70	3
4	\$ 15.96	\$ 16.28	\$ 16.90	\$ 17.88	\$ 18.33	\$ 18.91	\$ 19.65	\$ 20.96	\$ 24.61	\$ 26.59	\$ 28.25	\$ 31.90	4
5	\$ 16.16	\$ 16.48	\$ 17.10	\$ 18.08	\$ 18.53	\$ 19.11	\$ 19.85	\$ 21.16	\$ 24.81	\$ 27.59	\$ 28.45	\$ 32.10	5
6	\$ 16.36	\$ 16.68	\$ 17.30	\$ 18.28	\$ 18.73	\$ 19.31	\$ 20.05	\$ 21.36	\$ 25.01	\$ 28.59	\$ 28.65	\$ 32.30	6
7	\$ 16.56	\$ 16.88	\$ 17.50	\$ 18.48	\$ 18.93	\$ 19.51	\$ 20.25	\$ 21.56	\$ 25.21	\$ 29.59	\$ 28.85	\$ 32.50	7
8	\$ 16.76	\$ 17.08	\$ 17.70	\$ 18.68	\$ 19.13	\$ 19.71	\$ 20.45	\$ 21.76	\$ 25.41		\$ 29.05	\$ 32.70	8
9	\$ 16.96	\$ 17.28	\$ 17.90	\$ 18.88	\$ 19.33	\$ 19.91	\$ 20.65	\$ 21.96	\$ 25.61		\$ 29.25	\$ 32.90	9
10	\$ 17.16	\$ 17.48	\$ 18.10	\$ 19.08	\$ 19.53	\$ 20.11	\$ 20.85	\$ 22.16	\$ 25.81		\$ 29.45	\$ 33.10	10
11	\$ 17.36	\$ 17.68	\$ 18.30	\$ 19.28	\$ 19.73	\$ 20.31	\$ 21.05	\$ 22.36	\$ 26.01		\$ 29.65	\$ 33.30	11
12	\$ 17.56	\$ 17.88	\$ 18.50	\$ 19.48	\$ 19.93	\$ 20.51	\$ 21.25	\$ 22.56	\$ 26.21		\$ 29.85	\$ 33.50	12
13	\$ 17.76	\$ 18.08	\$ 18.70	\$ 19.68	\$ 20.13	\$ 20.71	\$ 21.45	\$ 22.76	\$ 26.41		\$ 30.05	\$ 33.70	13
14	\$ 17.96	\$ 18.28	\$ 18.90	\$ 19.88	\$ 20.33	\$ 20.91	\$ 21.65	\$ 22.96	\$ 26.61		\$ 30.25	\$ 33.90	14
15	\$ 18.16	\$ 18.48	\$ 19.10	\$ 20.08	\$ 20.53	\$ 21.11	\$ 21.85	\$ 23.16	\$ 26.81		\$ 30.45	\$ 34.10	15
16	\$ 18.36	\$ 18.68	\$ 19.30	\$ 20.28	\$ 20.73	\$ 21.31	\$ 22.05	\$ 23.36	\$ 27.01		\$ 30.65	\$ 34.30	16
17	\$ 18.56	\$ 18.88	\$ 19.50	\$ 20.48	\$ 20.93	\$ 21.51	\$ 22.25	\$ 23.56	\$ 27.21		\$ 30.85	\$ 34.50	17
18	\$ 18.76	\$ 19.08	\$ 19.70	\$ 20.68	\$ 21.13	\$ 21.71	\$ 22.45	\$ 23.76	\$ 27.41		\$ 31.05	\$ 34.70	18
19	\$ 18.96	\$ 19.28	\$ 19.90	\$ 20.88	\$ 21.33	\$ 21.91	\$ 22.65	\$ 23.96	\$ 27.61		\$ 31.25	\$ 34.90	19
20	\$ 19.16	\$ 19.48	\$ 20.10	\$ 21.08	\$ 21.53	\$ 22.11	\$ 22.85	\$ 24.16	\$ 27.81		\$ 31.45	\$ 35.10	20
21	\$ 19.36	\$ 19.68	\$ 20.30	\$ 21.28	\$ 21.73	\$ 22.31	\$ 23.05	\$ 24.36	\$ 28.01		\$ 31.65	\$ 35.30	21
22	\$ 19.56	\$ 19.88	\$ 20.50	\$ 21.48	\$ 21.93	\$ 22.51	\$ 23.25	\$ 24.56	\$ 28.21		\$ 31.85	\$ 35.50	22
23	\$ 19.76	\$ 20.08	\$ 20.70	\$ 21.68	\$ 22.13	\$ 22.71	\$ 23.45	\$ 24.76	\$ 28.41		\$ 32.05	\$ 35.70	23
24	\$ 19.96	\$ 20.28	\$ 20.90	\$ 21.88	\$ 22.33	\$ 22.91	\$ 23.65	\$ 24.96	\$ 28.61		\$ 32.25	\$ 35.90	24
25	\$ 20.16	\$ 20.48	\$ 21.10	\$ 22.08	\$ 22.53	\$ 23.11	\$ 23.85	\$ 25.16	\$ 28.81		\$ 32.45	\$ 36.10	25
26	\$ 20.36	\$ 20.68	\$ 21.30	\$ 22.28	\$ 22.73	\$ 23.31	\$ 24.05	\$ 25.36	\$ 29.01		\$ 32.65	\$ 36.30	26
27	\$ 20.56	\$ 20.88	\$ 21.50	\$ 22.48	\$ 22.93	\$ 23.51	\$ 24.25	\$ 25.56	\$ 29.21		\$ 32.85	\$ 36.50	27
28	\$ 20.76	\$ 21.08	\$ 21.70	\$ 22.68	\$ 23.13	\$ 23.71	\$ 24.45	\$ 25.76	\$ 29.41		\$ 33.05	\$ 36.70	28
29	\$ 20.96	\$ 21.28	\$ 21.90	\$ 22.88	\$ 23.33	\$ 23.91	\$ 24.65	\$ 25.96	\$ 29.61		\$ 33.25	\$ 36.90	29
30	\$ 21.16	\$ 21.48	\$ 22.10	\$ 23.08	\$ 23.53	\$ 24.11	\$ 24.85	\$ 26.16	\$ 29.81		\$ 33.45	\$ 37.10	30
31	\$ 21.36	\$ 21.68	\$ 22.30	\$ 23.28	\$ 23.73	\$ 24.31	\$ 25.05	\$ 26.36	\$ 30.01		\$ 33.65	\$ 37.30	31
32	\$ 21.56	\$ 21.88	\$ 22.50	\$ 23.48	\$ 23.93	\$ 24.51	\$ 25.25	\$ 26.56	\$ 30.21		\$ 33.85	\$ 37.50	32
33	\$ 21.76	\$ 22.08	\$ 22.70	\$ 23.68	\$ 24.13	\$ 24.71	\$ 25.45	\$ 26.76	\$ 30.41		\$ 34.05	\$ 37.70	33
34	\$ 21.96	\$ 22.28	\$ 22.90	\$ 23.88	\$ 24.33	\$ 24.91	\$ 25.65	\$ 26.96	\$ 30.61		\$ 34.25	\$ 37.90	34
35	\$ 22.16	\$ 22.48	\$ 23.10	\$ 24.08	\$ 24.53	\$ 25.11	\$ 25.85	\$ 27.16	\$ 30.81		\$ 34.45	\$ 38.10	35
36	\$ 22.36	\$ 22.68	\$ 23.30	\$ 24.28	\$ 24.73	\$ 25.31	\$ 26.05	\$ 27.36	\$ 31.01		\$ 34.65	\$ 38.30	36
37	\$ 22.56	\$ 22.88	\$ 23.50	\$ 24.48	\$ 24.93	\$ 25.51	\$ 26.25	\$ 27.56	\$ 31.21		\$ 34.85	\$ 38.50	37
38	\$ 22.76	\$ 23.08	\$ 23.70	\$ 24.68	\$ 25.13	\$ 25.71	\$ 26.45	\$ 27.76	\$ 31.41		\$ 35.05	\$ 38.70	38
39	\$ 22.96	\$ 23.28	\$ 23.90	\$ 24.88	\$ 25.33	\$ 25.91	\$ 26.65	\$ 27.96	\$ 31.61		\$ 35.25	\$ 38.90	39
40	\$ 23.16	\$ 23.48	\$ 24.10	\$ 25.08	\$ 25.53	\$ 26.11	\$ 26.85	\$ 28.16	\$ 31.81		\$ 35.45	\$ 39.10	40

RETIRE MORGAN COUNTY SCHOOL DISTRICT RE-3**NOTICE OF PERSONNEL ACTION****DATE:** _____

Name: _____ **Address:** _____
Date Of Employment: _____ **Social Security #:** _____ **Telephone Number:** _____

TYPE OF ACTION

_____ **New Employee Hired** Complete Sections B & C
 _____ **Change of Position** A, B & C
 _____ **Change Department or Location** A, B & C
 _____ **Increment Increase** A & B
 _____ **New Salary Schedule** A & B

_____ **Leave of Absence (no pay)** Complete Sections A & C
 _____ **Layoff** A & C
 _____ **Resignation** A & C
 _____ **Retirement** A & C
 _____ **Death** A, B & C
 _____ **Other**

(A) – PRESENT STATUS

Job 1 Title:			
Hrs.:	Days:	Months:	Code:
Budget 1			
Job 2 Title:			
Hrs.:	Days:	Months:	Code:
Budget 2			
Job 3 Title:			
Hrs.:	Days:	Months:	Code:
Budget 3			
Grade Level:			
Location:			
Base Pay		Rate:	

Stipends:	LV	ST	Amount:

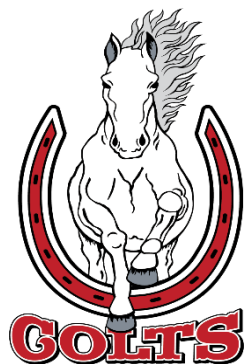
Last Day Worked Present Status: _____**(B) – PROPOSED STATUS**

Job 1 Title:			
Hrs.:	Days:	Months:	Code:
Budget 1			
Job 2 Title:			
Hrs.:	Days:	Months:	Code:
Budget 2			
Job 3 Title:			
Hrs.:	Days:	Months:	Code:
Budget 3			
Grade Level:			
Location:			
Base Pay		Rate:	

Stipends:	LV	ST	Amount:

First Day Worked Proposed Status: _____**(C) Reason for Action or Remarks:**

This form will be prepared by the appropriate administrator or supervisor for all personnel actions and distributed as follows:
 White-Central Personnel File Yellow-Bookkeeping Dept. Pink-Employee Copy Goldenrod-Financial Dept.



Fort Morgan Middle School

Student Handbook Changes

2026-2027

TO: Rob Sanders and the Board of Education

FROM: Chad Unrein, Principal

DATE: June 15th, 2027

RE: Student Handbook

Below is a listing of the changes to our handbook. Please let me know if you have any questions.

Respectfully,

Chad Unrein, Principal

- Cover - Updated school year to 2024-2025.
- Page 5 - Attendance Procedures (2) - Added Submit an excuse through Infinite Campus
- Page 6 - Make-up work added Students may access homework through Canvas
- Page 8 - Dates to Remember: Updated Calendar
- Page 9 - Updated Dates to Remember
- Page 13 - Electronic Devices - Added Meta Glasses
 - 1st offense Deleted returned to parent of guardian, replaced with returned to student at the end of the day.
 - 2nd offense - deleted 1 hour after school detention.
 - 3rd offense - deleted assigned ISS for one day. Added - will receive a 1 hour after school detention.
 - 4th offense added ISS or OSS

- Page 14 – Updated Extra-Curricular Events/Activities to include Soccer Club
- Page 23 – Tardy to school: Added #1 -
 - If students have excessive tardies (7 or more in a semester), administration will work with families on trying to get students to school on time.
 - Deleted: Students are allowed 5 morning tardies ~~per semester~~. Students will be informed once they have reached this limit.
 - ~~Students who receive 6 morning tardies, and each tardy thereafter, will receive one sixty-minute (60 minute) 30-minute detention from 3:50–4:20.~~
 - ~~Students who accumulate 5 detentions will be placed in ISS until the student shows progress in fulfilling detention time.~~



Student Handbook
~~2025-2026~~
2026-2027

Fort Morgan Middle School
605 Education Ave.
Ft. Morgan, CO 80701

970-867-8253

FORT MORGAN MIDDLE SCHOOL

PARENT/STUDENT HANDBOOK

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Introduction

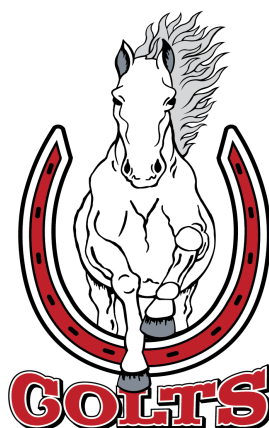
This handbook belongs to:

Name _____

Address _____

City _____ **Zip Code** _____

Phone _____



Mission Statement

MISSION STATEMENT

The mission of Morgan County School District Re-3 is to inspire creative thinking, high achievement, and lifelong learning.



Administrative Protocol

CONVERSATIONS INVOLVING SENSITIVE MATTERS

The administration of Fort Morgan Middle School makes every effort to handle difficult situations appropriately, and to not make any individual feel unnecessarily uncomfortable, un-easy, or awkward.

If a student approaches an Administrator to discuss a topic that the Administrator determines is of a sexual or sensitive nature, that Administrator will conclude the discussion until a second Administrator or Counselor of the same gender as the student is available to be present for the discussion. Administrators will take steps to ensure that such discussions are minimally obtrusive and conducted in accordance with Board policy and applicable law.

Teachers will report any such conversations to building administration immediately.

CRIMINAL INVESTIGATIONS

Under Colorado law, Administrators may be required to report incidents of a criminal nature to the school resource officer.

Advance Program

This program exists as a support program and disciplinary alternative. It is located in the southwest corner of Lincoln School and features a computer-based learning system (Edgenuity), tutors, counselor and teacher. Referrals are made through the FMMS Administration.

Altered Schedule

FMMS believes the best education is one obtained within the academic team area and with student peers, but should a student have excessive compliance issues with FMMS and school district policy, his/her actions may require an altered schedule and in a more restricted environment. If a student is placed on an altered schedule, it may consist of the Advance Program, School within a School, or Homebound Instruction or a combination of these programs. Placing a student on an altered schedule can only occur through an administrative recommendation with input provided from FMMS staff members.

Asbestos Notification

Please see District Policy information on our website - fortmorgank12.com

Attendance

The purpose of this section is to outline parent and student responsibilities relative to Fort Morgan School District Attendance Policy and Procedures and Colorado State Statues.



Every child who has attained the age of six (6) years on or before August 1 of each year and is under the age of seventeen (17) is required to attend public school with such exceptions as provided by law. It is the parents' responsibility to ensure attendance.

If a student is absent without an excuse signed by the parent/guardian or if the student leaves school or a class without permission of the teacher or administrator in charge, the student shall be considered truant. A "habitually truant" shall be defined as a student of compulsory attendance age who has four total days of unexcused absences in any one month or 10 total days of unexcused absences during any school year. Absences due to suspension or expulsion shall not be counted in the total of unexcused absences for purposes of defining a student as a "habitual truant."

***If a child is absent for the day, he/she may not attend school functions for that day unless given permission from school administration.

Attendance Procedures

All absences are to be explained by a note which may be required to excuse the absence. If a note is not given to the office, it will be considered unexcused and potential consequences could be administered, i.e. SSI or Advance Time.

Attendance is the responsibility of the student, the parents, and the school. The importance of regular, daily attendance as a basis for academic achievement cannot be over-emphasized. Absences have a negative effect upon instructional continuity, regardless of the attempts to make up work. The school cannot teach pupils who are not present. The regular contact of the pupils with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital.

The following attendance procedures are established to accomplish the 95% attendance goal.

1. Attendance will be taken in each individual class throughout the day.
2. If students must be absent, the parent/guardian should call or **submit an excuse through Infinite Campus** to the school each day of the absence by 8:00 a.m.
3. Students may be required to bring a note with an explanation of the absence.
4. Students whose absences are at or are approaching unacceptable levels will be contacted by FMMS. Initial notification of a student's high absentee rate is simply intended to inform parents and students of their attendance status. Further absences and additional contacts should be construed as more severe in nature and may require additional documentation for future absences.



Absence Categories

EXCUSED ABSENCE

An excused absence is one deemed legitimate by the school and appropriately excused by the parent/guardian. Examples of excused absences include those caused by the following:

1. Illness or injury accompanied by a doctor's note
2. Court appearance or temporary custody of the court or law enforcement officials through no fault of the student
3. Religious observances
4. Reasons deemed appropriate by the school administration and appropriately excused by the parent/guardian

UNEXCUSED ABSENCES

Examples of unexcused absences include:

1. absences beyond normal or excessive.
2. without approval of the parent/guardian.
3. without pre-approval of the building administrator (only if excessive limits have been reached).
4. with no information pertaining to the absence. This absence is always treated as a truancy or unexcused until it is classified, so long as the matter is handled in a timely manner.
5. without a note or written documentation.
6. not pre-approved in the event of an extended vacation/event during school time.
7. continual or excessive appointments without administrative approval.
8. that occur if a child is absent during the day and attempts to attend an after-school function.

MAKE-UP WORK

Make-up work will be provided if the student is to miss three or more days of school. Parent/guardian and/or student are to contact the school to provide one (1) days' notice for teachers to collect assignments to be picked up in the office or **students may access their homework through Canvas**. Two days make-up time for each school day missed is the normal amount of time given for make-up work to be returned to teachers.

Alcohol, Tobacco and, Drugs

There is no tolerance for students who either possess or consume alcohol or drugs or possess drug paraphernalia at school, on school grounds, or at school activities. We cooperate with the police in enforcing all state and local laws. Whenever a student violates school and/or district policies relative to alcohol and drug use, expect very serious repercussions. Law enforcement officials will be contacted in any drug possession or use at school.

Students using or in possession of tobacco products or paraphernalia will be suspended and face other possible consequences. Possession and the use of tobacco products is not part of



the school curriculum and are illegal for people under the age of 18. Paraphernalia includes (but not limited to) matches, pipes, lighters, hookah pens, e-cigarettes, tobacco storage devices, vape pens, THC edibles, and CBD oil. Law enforcement officials will be contacted in the event of a tobacco possession.

Bad Weather Consideration

Please see District Policy information on our website - fortmorgank12.com

Behavior Expectations

POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT (P.B.I.S) PROGRAM

Improving student academic and behavior outcomes is about ensuring all students have access to the most effective and accurately implemented instructional and behavioral practices and interventions possible. PBIS provides an operational framework for achieving these outcomes.

More importantly PBIS is NOT a curriculum, intervention, or practice, but IS a decision-making framework that guides selection, integration, and implementation of the best evidence-based academic and behavioral practices for improving important academic and behavior outcomes for all students.

Expectations: **Integrity; Effort; Respect; Responsibility**

Mission Statement: ***I control my attitude and effort.***

Breakfast/Lunch Program

Please see District Policy information on our website - fortmorgank12.com

Bullying

FMMS will not tolerate any form of “Bully Behavior”. *The textbook definition of bullying is: A person is being bullied or victimized when he/she is exposed repeatedly and over time, to negative actions on the part of one or more persons.* This is a partial list of bully behaviors. It is by no means to be a complete list:

1. Shoving or pushing in a way to cause harm or intending to cause harm to others.
2. Name calling, words including vulgar words or racial slurs and others intended to cause harm.
3. Verbal threats, things like: “You watch your back” or “I’ll get you after school.”
4. Physical abuse, hitting, kicking, punching of people who cannot or will not fight back.
5. Rumor spreading, “messenger behavior” or spreading information to promote conflict and bully behavior.
6. Note writing and slam books, writing statements that are untrue or intended to hurt others and cause conflict.
7. Internet bullying through social media.



Candy and Snacks

Students are not permitted to chew, eat, distribute, candy, sunflower seeds, pop, flavored water, and/or other similar items **on school grounds**. This is an effort to keep carpets, furniture, lockers, and facilities presentable and clean. Items in possession by students will be confiscated and thrown away by staff. Teachers may permit students to have such items for special classroom activities, but only with preapproval of the Principal.

Change of Address

Students are requested to report a change of address, telephone number, or change of family status to the main office. The office needs to keep an accurate record of each student.

Child Abuse Law

Please see District Policy information on our website - fortmorgank12.com

Children Leaving the Building

When you must leave the campus anytime during school hours, including lunch, you must check out in the attendance office. If you do not check out, whether the absence is excused by your parent/guardian, the absence will not be excused.

Commitments to Excellence

Please see District Policy information on our website - fortmorgank12.com

Community Service/Restitution

Service work within the school is utilized as a disciplinary tool. Students are assigned responsibilities related to building cleanliness or improvement that offer the opportunity to produce a positive result for the student's effort.

Daily Schedule

Classes begin at 7:50 a.m. and are dismissed at 3:50 p.m. daily. The first bell of the day will ring at **7:43** am allowing students into the building and participate in Breakfast After the Bell and transition to class. Breakfast opens at 7:00 daily.



Dates to Remember

Quarter Dates	Progress Report Dates	Report Card Dates	Parent Teacher Conference Dates
1st Quarter: Aug 11th - 9th	September 10 th	October 12 th	October 12th
2nd Quarter: OCT. 13 th – Dec. 18 th	November 12 th	January 6 th	
3rd Quarter: Jan. 5 th – March 12 th	February 1st	March 24 th	February 1 st
4th Quarter: Mar. 23 rd – May 27 th	April 29 th	* June 1st - June 4 th	

***Parents must stop in to receive report cards as they will not be mailed to your residence.**

Detention

One of the discipline tools at Fort Morgan Middle School is a detention system. Students may earn detention time for violating school or team rules. Detention is served in the team areas with assigned staff members. Students that ride the bus are allowed 24 hours' notice before serving. Any student failing to serve detention time will have 30 minutes of additional time added to his/her total. Refusal to serve detention time can ultimately lead to the alteration of a student's schedule.

Student Dress Code

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students must not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school.

Minimum requirements: The administration at each school reserves the right to determine what constitutes appropriate dress. Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is not available or if the student refuses dress-code appropriate clothing.



1) Clothing must cover areas from one armpit across to the other armpit, all shirts must have 1 inch shoulder straps and extend to the top of pants. All clothing must cover all undergarments and private areas.

2) Shoes must be worn at all times and must be safe for the school environment. Slippers shall not be worn, except for school activities approved by the principal.

3) Apparel, jewelry, accessories, tattoos, or manner of grooming that, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.

4) See through, mesh, or undergarments must be worn with appropriate coverage underneath that meets the minimum dress code requirements.

Any inappropriate or disruptive clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that are not allowed:

- Refer to drugs, tobacco, alcohol, or weapons
- Are of a sexual nature
- By virtue of color, arrangement, trademark, or other attribute denote affiliation with gangs or gang-like behavior or groups which advocate drug use, violence, or disruptive behavior
- Are obscene, profane, vulgar lewd, or legally libelous
- Threaten the safety or welfare of any person
- Promote any activity prohibited by the student code of conduct
- Otherwise disrupt the teaching-learning environment

Board Policy: File: JICA

Dress Code Infraction Procedure

If a student wears clothing that does not meet the school dress code, the following steps will be taken:



First Offense

Student may do one of the following – a) If the student has alternative clothing to put on that meets the dress code, s/he may do so, OR b) S/he may call a parent to bring in alternative clothing, OR c) the student can put on clothing provided by the school.

Second Offense

Student may do one of the following – a) If the student has alternative clothing to put on that meets the dress code, s/he may do so, OR b) S/he may call a parent to bring in alternative clothing, OR c) the student can put on clothing provided by the school.

Third Offense

The student is considered to be defiant. As a result, the student may be suspended (out of school) for the rest of the school day. The student will be allowed to return the next day if his/her clothing meets the dress code.

Unacceptable Items

The following items are not acceptable in school buildings, on school grounds, or at school activities:

- 1. Shorts, dresses, skirts or other similar clothing shorter than mid-thigh length*
- 2. Sunglasses worn inside the building*
- 3. Inappropriately sheer, tight or low-cut clothing (e.g., midriffs, halter tops, backless clothing, tube tops, garments made of fishnet, mesh or similar material, muscle tops, etc.) that bare or expose traditionally private parts of the body including, but not limited to, the stomach, buttocks, back and chest.*
- 4. Tank tops or other similar clothing with narrow straps may be addressed. Schools may set more stringent limits as appropriate.*
- 5. Any inappropriate or disruptive clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that:*
 - Refer to drugs, tobacco, alcohol, or weapons*
 - Are of a sexual nature*
 - By virtue of color, arrangement, trademark, or other attribute denote affiliation with gangs or gang-like behavior or groups which advocate drug use, violence, or disruptive behavior*

Morgan County School District Re-3, Fort Morgan, Colorado Page 3 of 4

- Are obscene, profane, vulgar, lewd, or legally libelous*
- Threaten the safety or welfare of any person*
- Promote any activity prohibited by the student code of conduct*
- Otherwise disrupt the teaching-learning process*



Graduation Adornments

Graduating students are expected to wear the attire customarily worn for the graduation ceremony at their school, with the specific exceptions outlined below.

A student may adorn or replace the cap, gown, or stole customarily worn at their school with traditional objects of tribal regalia and/or objects of cultural or religious significance.

Adornments are something worn in addition to, but not replacing, graduation attire, and are not limited to decorating graduation caps. Tribal regalia or objects of cultural or religious significance means formal attire used in recognized practices and traditions of a certain group of people. Adornments cannot include any alphabetical letters other than the student's name or numerals other than the graduating class (e.g. Class of 2022).

Other written statements, phrases, or slogans are not permitted.

Students may be required to request permission to wear an adornment in advance, and the District reserves the right to prohibit any adornments that are obscene, defamatory, fraudulent, profane, threatening, inappropriate, or disruptive or violate the dress code in any other manner. If it is determined that the adornment would cause a substantial disruption based on reliable evidence, the student's request may be denied. Students who wear adornments that have not been approved may be required to remove the adornment if the adornment is substantially disruptive.

Exceptions

Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school-sponsored extra-curricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach.

Building principals, in conjunction with the school accountability committee, may develop and adopt school-specific dress codes that are consistent with this policy.

***Staff and administration will handle additional situations and interpretations on an individual basis.*

Eighth Grade Continuation Ceremony

FMMS believes that one of our primary purposes is to provide the educational skills to guarantee your success at Fort Morgan High School and beyond. Students who are full time students, have at least a **2.5 Cumulative Grade Point Average**, and have demonstrated acceptable behavior throughout their time at FMMS will be considered to attend an 8th Grade Continuation Ceremony near the end of the academic year. The conclusion of the middle school years warrants a celebration and we, as a school, would like to publicly recognize those deserving students.



Elective Classes

Our middle school continues to offer a wide variety of unified arts classes. When student interest and qualified staff are available, the following classes are offered:

BAND	ORCHESTRA
DLI SPANISH (FULL YEAR)	PHYSICAL EDUCATION
FINANCIAL LITERACY	SPANISH
HEALTH	STEM
HEALTHY CHOICES	STUDENT LEADERSHIP
HUMAN ANATOMY	VISUAL ARTS
INDUSTRIAL TECHNOLOGY	VOCAL MUSIC
MODERN BAND	

Electronic Devices

CELL PHONES / PERSONAL LISTENING DEVICES/METAGLASSES

To support a focused and uninterrupted learning environment, students are expected to keep their cell phones turned off and stored in their backpacks throughout the school day. **Students who are feeling ill must report to the nurse before contacting their parents. Any student who uses their cell phone to call or text a parent during school hours—regardless of the reason—will be considered in violation of this policy.** All communication during school hours must follow proper school procedures.

Policy Guidelines:

Cell phones must be turned off and stored in backpacks from the 7:45 AM bell until the 3:50 PM bell.

Phones may not be used in classrooms, hallways, restrooms, or any other area of campus during this time unless given explicit permission by a staff member for educational purposes.

Consequences for Violations:

- First Offense:**
 - Student will receive an office referral.
 - Phone will be confiscated and **returned to student at the end of day.**
- Second Offense:**
 - Student will receive an office referral.
 - ~~Student will serve a 1-hour after-school detention.~~
 - Phone will be returned to a parent or guardian.
- Third Offense:**
 - Student will receive an office referral.
 - ~~Student will be assigned In-School Suspension (ISS) for one day.~~
 - **Students will serve a 1-hour after-school detention**



- Phone will be returned to a parent or guardian.
- 4. **Fourth Offense:**
 - Student will receive an office referral.
 - Student will receive a one-day of **ISS or** Out-of-School Suspension (OSS).
 - This offense will be classified as a Habitually Disruptive Student, in accordance with Board Policies JK and JK-R.
 - Phone will be returned to a parent or guardian.

WIRELESS EARBUDS / WIRED EARBUDS / HEADPHONES

Earbuds and headphones may be used when deemed appropriate by the teacher for instructional purposes. All other times, the earbuds and headphones are to be treated the same as the cell phone policy above.

ELECTRONIC LITERATURE DEVICES

~~Electronic literature devices such as Nooks and Kindles will be allowed at FMMS, and the use of the devices will be at the discretion of the teachers. These devices are to be used for educational purposes only. The devices are the responsibility of the student, and FMMS is not responsible for lost or stolen items.~~

OTHER ELECTRONIC DEVICES

- ❖ Cameras on cell phones or Metaglasses capable of taking and transmitting electronic images (photo, etc.) are not to be used on the FMMS campus. Violations of privacy rights using such devices will result in severe consequences and may lead to criminal charges.
- ❖ Cameras and metaglasses are not permitted on campus unless given pre-approval by administration.
- ❖ Laser pointers are not permitted on campus and will be confiscated.
- ❖ Any personal video game will be confiscated and will follow the same procedure as other electronic equipment/phones.

Staff members are to confiscate prohibited equipment. The same process will be followed (as listed above) for repeated infractions of this rule. If an appropriate educational need exists for a student(s) to bring such electronic device to school, the student must receive advance administrative approval. Such devices are easy to lose, damage, or have stolen. **FMMS IS NOT RESPONSIBLE FOR LOST OR STOLEN DEVICES.**



Culturally and Linguistically Diverse (CLD) Programming

Morgan County School District Re-3 serves the needs of many English language learners. All buildings provide the services of an CLD teacher along with support from one or more teacher assistants.

Students may qualify for CLD programming if their Home Language Questionnaire indicates a Primary Home Language Other Than English (PHLOTE). Such students are evaluated using the WIDA ACCESS Placement Test (W-APT) to determine language proficiency. Instructional programming is then designed to support the student's language proficiency level. Instructional services may include "pull-out" support during which time students participate in small group instruction with the CLD teacher. "Structured Immersion" in the regular classroom is another means of serving English Language Learners whose needs are better served in this fashion. All instruction is conducted in English with translation support as needed and appropriate. Depending upon intensity of need, some students receive support from a teacher assistant during content area instruction.

Staff in all buildings is provided information from the CLD teachers outlining each student's language profile and teaching strategies appropriate for English language instruction. Extended learning opportunities are also available at all buildings which may include tutoring; supplemental and intervention instruction throughout the regular day; and/or summer school.

Extra-Curricular Events/Activities

Gifted/Talented	Brain Bowl	Field Trips
SADD Club	Craft Club	Music
Scrapbooking Club	Creative Club	Quarter Rewards
Spanish Spelling Bee	Partnership Programs	Science Fair
Spelling Bee	School Dances	Traditional Sports
Soccer Club	Yearbook	

Extra-Curricular Events/Activities Eligibility Requirements

Interscholastic activity — Any activity that involves a competition with another school(s).

Intramural activity — Any activity that involves only FMMS students.

Interscholastic Eligibility:

The eligibility requirements pertain to only the interscholastic activities provided by the Fort Morgan Middle School. Interscholastic activities are **any** activities which compete or participate with other school(s) that may or may not involve travel. All teachers report students' classroom



grades from which a student eligibility report is created. The eligibility status begins on Tuesday and ends on Monday of the following week. Eligibility reports are created every week.

A student who appears on the “F” list two or more times will be ineligible for that week. A participant has one week to improve his/her grades. It is the responsibility of the teacher, coach, sponsor of the activity, parent, and the student to stay current with the eligibility list. (It is not possible for a student to become “eligible” in the middle of the week by handing in late work.)



Reward / School Activity Qualifications:

Students at FMMS can qualify for rewards and extra-curricular activities that are not governed through eligibility criteria (i.e., FMMS athletics). Reward criteria will be based on a quarterly basis and may have a shorter time as set by individual academic teams. All reward criteria will be communicated to the students so that they are aware of what criteria they need to meet for the reward / school activity. Student behavior resulting in an office referral with consequences will affect all reward / school activities that occur within each individual quarter. The following expectations may be, but are not limited to, qualifications for a rewards and school activities:

- Office referrals resulting in consequences for behavior – Including cell phone violations
- Refocus forms
- Grades
- GPAs
- Attendance / Tardy
- Library fines
- Overdue library books
- Student fines / fees
- Team specific expectations

*** If a child is absent for the day, he/she may not attend school functions for that day unless given permission from school administration.

Fighting

Fighting is inappropriate and not allowed on school district property or at school sponsored activities. If a student is involved in a fight with the intent to physically harm another, he/she will be suspended from school and possibly an expulsion hearing. Law enforcement officials will be contacted in the event of any fight.

Gang Behavior

Gangs are a public perception and real danger to schools. In the promotion of safe schools, the RE-3 Board of Education has established a policy of “zero tolerance.” Fort Morgan Middle School has the following guidelines. Students will sign a cease-and-desist order detailing the inappropriate behavior and future consequences for the behaviors.

1. **A student promoting gangs may be suspended or recommended for expulsion on the first offense.**
2. **If gang promotion continues a second time during the year, the student will be recommended for expulsion.**



A gang is any group or individuals who interact at a high rate among themselves to the exclusion of others or groups, have a group name, claim a neighborhood or other territory, and engage in criminal and other antisocial behavior on a regular basis.

General Behavior

To ensure the safety of all students and welcoming learning environment, the following items or behaviors will not be allowed at Fort Morgan Middle School.

1. Skateboards are not allowed on school grounds. In the case that they are brought to school, the student will be asked to leave the item in the school office.
2. Public Display of Affection (PDA) is not appropriate in the educational setting. Students will be expected to be mature in their actions and behaviors--no holding hands, hugging, kissing, or similar behaviors will be allowed on school grounds.
3. Snowballs and ice are not allowed to be thrown on school grounds for the safety of all students. All snow should remain on the ground at all times.

Grading System

100% - 90%	= A
89% - 80%	= B
79% - 70%	= C
69% - 60%	= D
59% and below	= F

Teachers and the teams will establish and clearly communicate the grading scale to be used at the start of the school year. Parents are notified in advance and before a student can receive a failing grade, and the grade is to be permanently recorded in the student's record.

Homebound Instruction

In isolated incidents, a student may receive the assistance of a specified tutor. Arrangements will be made when and where the tutor and student can meet on a consistent basis. The core of instruction will center on a computer-based learning system (A+).

Homework

Often there is not enough time during the day for students to complete their required work. In these instances, students are expected to take the work home for completion. It is an expectation at FMMS to complete and turn in all assignments to the best of their abilities.

Immunization of Students

Please see District Policy information on our website - fortmorgank12.com



In-School Suspension/Social Skills Intervention

Social Skills Intervention is the temporary exclusion of a student from classes and all school activities. **During the period of his/her suspension, the student will not be allowed to attend or participate in any school activities** (pending administrative/coach/supervisor approval). During the school day the student will be placed in a supervised classroom. The following guidelines will be in effect:

1. Mandatory attendance.
2. Bring all textbooks, library books, and other schoolwork.
3. Complete schoolwork or be assigned work.
4. Supervised lunch.
5. No food or drink in room.
6. Stay seated.
7. No talking/visiting.
8. No sleeping.
9. No electronic devices.
10. Supervised, scheduled restroom breaks.
11. No participation in school activities before, during, or after school on SSI days. If absent, you must report to the SSI room to complete assigned intervention.

Key Terminology

ASSAULT:

Recklessness causing physical injury to another, intentionally placing another person in reasonable threat or imminent physical injury; touching another person with intent to injure, insult, or provoke.

DANGEROUS WEAPONS:

Dangerous weapons will include knives, guns, chains, clubs, brass knuckles, or any other similar articles which could be used to inflict or threaten harm.

EXTORTION:

Obtaining money or property by threat, force, or illegal use of authority.

FIGHTING:

Mutual or forced combat with potential for physical injury while at a Fort Morgan School District facility or event.

FIREWORKS:

Any item designed to burn, smoke, explode, or release fumes due to impact or other ignition.

INSUBORDINATION:



Willful refusal of a student to comply with a reasonable request of a staff member.

SUSPENSION:

Temporary removal of a student from a class, school, and/or school activities by an administrator.

THEFT:

Taking of property belonging to one person by another with the intent to keep it for him/herself.

THREAT/INTIMIDATION:

Use of disrespectful and/or profane verbal or non-verbal behavior to threaten, harass, or intimidate another person(s).

VANDALISM:

Willful or ignorant destruction or damage of property.

Legal Name

The school record is a legal document. To ensure the integrity of Fort Morgan Middle School records, correct and legal information must be used. The name on the school record is to match the name on the bona fide birth certificate.

Lunch/Breakfast Program

Please see District Policy information on our website - fortmorgank12.com

Eating Of School Lunches

**** ALL STUDENTS ARE EXPECTED TO HAVE THEIR STUDENT ID WITH THEM EACH DAY *****

1. Students may bring a cold lunch if they so choose.
2. Students will be provided a school lunch, if they choose to eat at school.
3. Students should not eat school provided lunch items off of other student's trays.

EXCLUDED LUNCH OPTION (INCLUDING BUT NOT LIMITED TO):

1. Large bags of potato chips (or similar items) – individual/single servings will be permitted
2. Outside food delivered by parents during lunch (i.e.: McDonalds, Subway, Taco Bell, etc.)
3. Bags of candy
4. Suckers
5. Gum
6. Candy bars
7. Pop
8. Energy drinks
9. Selling of food items on school grounds / during lunch



CONFISCATION OF EXCLUDED LUNCH ITEMS:

1. Items will be taken to the office and available for pick up at the end of the school day by the student or parent.
2. Items not claimed will be discarded at the end of the week.

IM.A.S.H. (Immediate Mandatory After School Help)

FMMS is committed to ensure that all students remain in good academic standing. In order to give you, the students of FMMS every opportunity to succeed, we may mandate after-school attendance for extra attention to lack of academic progress. Certainly, all students are welcome any days before and after school, but some afternoons will be specifically set aside for academic assistance in order to improve your grades. Students who do not turn in their homework on the due date, will be expected to stay for IMASH. An email will be sent to parents/guardians that day, stating that their student did not turn in their homework, and they will be staying after school to complete the assignment. As soon as the assignment is completed, the students is free to go. Parents have the right to opt their student out of IMASH, by contacting the school.

Mandatory Reporting Policy

Please see District Policy information on our website - fortmorgank12.com

Medication Policy

Please see District Policy information on our website - fortmorgank12.com

Parent Notification

DETENTION

1. Possible teacher call to the parent/guardian.
2. Student calls to his/her parent/guardian.
3. Detention receipt

SOCIAL SKILLS INTERVENTION/IN-SCHOOL SUSPENSION (ISS)

1. Possible administrators call to the parent/guardian.
2. Possible letter sent home with the student regarding the concern/event.
3. Letter sent home through the postal service about the concern/event.

OUT-SCHOOL SUSPENSION (OSS)

1. Administrator or building designee will attempt to contact parent/guardian.
2. Possible letter sent home with the student and/or parent/guardian about the concern/event.
3. Letter sent home through the postal service about the concern/event.



EXCESSIVE TARDIES

1. Conference with student and parent/guardian with administration.

ALTERED SCHEDULE

1. Conference with student and parent/guardian with administration.

Parents Right to Know

Please see District Policy information on our website - fortmorgank12.com

Parents Role

Although this information is specifically designed for students attending FMMS, as teachers, administrators, staff, and as a community, we greatly appreciate your involvement in the educational process of your child. We simply cannot complete the educational process without your efforts. FMMS would like to welcome you to attend/join our Building Accountability Committee or any other suggestions that you may have to improve our existing building or policies. As always, your efforts and support are most appreciated.

Parent Portal Instructions

Please see District Policy information on our website - fortmorgank12.com

Retention Policy

Please see District Policy information on our website - fortmorgank12.com

Riding the Bus

Proper student control on buses is essential to the safety and well-being of all bus riders. Unruly riders cannot be tolerated and shall be dealt with in the following manner:

- First Offense - Notification of parent and principal
- Second Offense - Parent-Transportation Supervisor Conference and one day exclusion from riding.
- Third Offense - Suspension from transportation on school buses and a conference.
- After the third offense, the student may be permanently excluded from riding on buses.

School Within A School

This program occurs within FMMS campus grounds and is directed by the ISS coordinator. Students are placed on a computer-based learning system (Edgenuity) and monitored accordingly by the ISS instructor.

Sexual Harassment

Sexual harassment as defined above may include but is not limited to:

1. Sex-oriented verbal "kidding," abuse or harassment



2. Pressure for sexual activity
3. Repeated remarks to a person with sexual or demeaning implications
4. Unwelcome touching, such as patting, pinching or constant brushing against another's body
5. Suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades or similar personal concerns

Students with Food Allergies

Please see District Policy information on our website - fortmorgank12.com

Student ID

All students are expected to have their student ID for library book check out and daily lunch. Failure to have their student ID will result in not being allowed to check out books at that time, or go to the end of the lunch line.

Student Responsibility for Successful (95%) Attendance

1. Attend school every day of the established school calendar.
2. Arrive to each class **on time** with the appropriate tools, prepared to participate, and to learn.
3. Contact your teachers immediately upon your return from an absence to arrange for work that can be made up. It will be the students' responsibility to turn in your completed make-up work within the time limits established (Two days for make-up work are normally allowed for each day absent.).
4. If you are aware of a potential future absence, contact your teachers and complete the work prior to your absence.

Substance Policy

Please see District Policy information on our website - fortmorgank12.com

Suspension/Expulsion from School

Please see District Policy information on our website - fortmorgank12.com

Tardy Policy

Please see District Policy information on our website - fortmorgank12.com

Tardy to Classroom

If the student arrives to any class (with exception to the first class; see morning tardy) after the passing time of five (5) minutes has lapsed, the student will be considered tardy. Excusing the late arrival is done during that class block with the instructor. Excessive unexcused tardies will be handled on an individual basis and may include detention.



- Parents may also follow and view student tardies by viewing the Parent **Portal**.

Tardy to School (Morning Tardy)

If the student arrives late to school and is unable to be in class by the tardy bell at 7:50 a.m., the student will be considered tardy to school.

1. If students have excessive tardies (7 or more in a semester), administration will work with families on trying to get students to school on time.
 - ~~1. Students are allowed 5 morning tardies **per semester**. Students will be informed once they have reached this limit.~~
 - ~~2. Students who receive 6 morning tardies, and each tardy thereafter, will receive one **sixty-minute (60-minute) 30-minute detention from 3:50–4:20.**~~
 - ~~3. Students who accumulate 5 detentions will be placed in ISS until the student shows progress in fulfilling detention time.~~
- Parents may also follow and view student tardies by viewing **Parent Portal**.
 - Excessive tardies may result in suspensions by the building administrators.

Teams

Students are grouped by grade levels into teams. Once students are placed on a team, they will remain with that team throughout the school year. There are two teams at each grade level. Teams allow students to be in smaller class groupings fostering an environment that is student centered. There are approximately 125 students per team. Core subjects taught include math, science, language arts, literacy, and social studies.

Sixth Grade Teams	Seventh Grade Teams	Eighth Grade teams
SHARKS	COUGARS	HAWKS
STINGRAYS	WOLVES	EAGLES

Telephone

Students are encouraged not to use the office counter phone except in case of emergency or to call parents only and/or with office approval to notify about serving a detention or school related issues. Cell phones may be utilized during appropriate hours.

Testing Information

Tests are a necessary component of any schooling. Students are expected to be knowledgeable and be able to provide evidence of mastery of the content for which they will be tested. In most cases this may entail necessary study outside of school hours.



Textbooks / Chromebooks

When cases of misuse or mistreatment of books or Chromebooks occur, students will be assessed a fine. Students are to pay replacement costs for lost books and Chromebook. We urge students to exercise care in handling their books and Chromebook.

Please see District Policy information on our website - fortmorgank12.com

Vandalism

Vandalism to Fort Morgan Middle School is intolerable. Perpetrators will be prosecuted. When there is any destruction of school property/equipment, ***the individual(s) will pay for all damages*** and be suspended from school. In addition, law enforcement officials may be contacted in the event of a vandalism incident.

Visitors

Students may have adult visitors with them during the day upon pre-approval of administration. Local and visiting young friends or relatives will not be allowed to attend school with FMMS students.

*****All building visitors are required to register in the main office to sign in and to receive their visitor pass. Visitors must have administrative approval before permission is given to attend classrooms and/or class activities.***

Weapons in School

Please see District Policy information on our website - fortmorgank12.com



Web Site

The Fort Morgan School District RE-3 website is found at www.fortmorgank12.com You may find helpful information regarding lunch schedules, district calendar, activities throughout the district, and other related items essential to the community and school district.

All District Policies are found at fortmorgank12.com



Memorandum

To: Board of Education

From: Fort Morgan High School

Date: July 7, 2026

RE: Fort Morgan High School 2026-2027 Student Handbook Changes.

We have made the following changes for our 2026-2027 Student Handbook:

1. Page 1 **Added: New Front Page**
2. Page 2 Deleted: 2025-2026
Added: 2026-2027
3. Page 3 **Updated Contents page**
Added: Seal of Biliteracy Page 21
4. Page 4 Deleted: Secretary
Added: Administrative Assistant
Deleted: Nurse's Aide; (see counselor contact list on following page)
Deleted: Chandler Freauuff
Added: Rhonda Fricke
Deleted:(see counselor contact list on following page)
5. Page 5 **Added: 2026-2027 School Calendar**
Deleted: Assembly Schedule
6. Page 10 Deleted: 19, 2025 and 28, 2026
Added: 18, 2026 and 27, 2027
7. Page 11 Deleted: and the screen on Riverview Ave in front of FMHS
8. Page 12 Deleted: one (1)
Added: two (2)
9. Page 17 Deleted: Mr. Ryan Einsphar
Added: Ms. Madalyn Babcock
10. Page 21 **Added: FMHS Seal of Biliteracy**
11. Page 22 Deleted: Nicole Bowles
Added: Keri Lynch
12. Page 23 Deleted: for \$1.75 per day, for \$3.00. Adult meals are \$3.00 for
For breakfast and \$5.00 for lunch.
**Added: from 12 pm to 12:55 pm. If a second serving of breakfast or
lunch is requested, students will be charged \$1.75 for breakfast and
\$3.00 for lunch.**

13. Page 23 Deleted: Lori Whitman. Lilibeth Bendol. Ian Blake. FCA (Fellowship Of Christian Athletes) Brett Andersen/Nicole Andersen. Alicea Einspahr. Brett Andersen. Greg Ditter.
Added: TBD. Kelly Newens. Riley Chaput. Devin Gerkin
14. Page 24 Deleted: Alicea Einspahr. Lis Schmidt. Cherelle DeVries. Elise Cangro. YES-O (Youth for the Environment in School Organization) Mary Yangzon.
Added: TBD, TBD, Robotics Club Himanshu Sharma, Science Club Ian Hodson, Joshua Rodriguez
15. Page 28 Deleted: All sophomores (10th grade) will have closed campus for the 1st semester. Sophomores who achieve a 1st semester GPA of 3.0 or above and have no D's or F's for a weekly grade will be awarded open campus privileges during the noon hour on Wednesdays and Fridays for the second semester of the school year.
Added: sophomores (10th grade), sophomore.

FMHS STUDENT/PARENT HANDBOOK

2026-2027

FMHS MISSION:

OUR MISSION IS TO FOSTER A RESILIENT AND INCLUSIVE SCHOOL COMMUNITY WHERE ACCOUNTABILITY AND COMPASSION GUIDE OUR ACTIONS. WE ARE COMMITTED TO SUPPORTING EACH STUDENT'S GROWTH, EMBRACING DIVERSITY, AND CULTIVATING AN ENVIRONMENT WHERE EVERY INDIVIDUAL IS VALUED AND EMPOWERED TO ACHIEVE THEIR FULLEST POTENTIAL.

**709 E RIVERVIEW AVE., FT. MORGAN, CO 80701
970-867-5648**

Letter To Parents & Guardians

Dear FMHS Parents and Guardians,

The Fort Morgan High School faculty and administration look forward to the ~~2025-2026~~ **2026-2027** school year! FMHS has a history of excellence in academics, athletics, and activities. We believe that strong relationships between parents and school personnel provide the foundation for student achievement and the excellence we continually pursue.

We ask you to join us in supporting your child's academic success by:

- **Familiarizing yourself with this handbook.**
- **Supporting your child's regular attendance to classes.** A direct, and positive, correlation exists between attendance and achievement. Students who are not in class do not learn. Please make every effort to schedule doctor and other appointments after school or during your student's unscheduled time. If you do need to excuse an absence, please do so within 48 hours, and remind your student to obtain make-up work from his or her teachers. Please be aware that you may need to provide a doctor's note as documentation for a medical excused absence.
- **Promoting a healthy lifestyle.** The brain needs rest to grow. Encourage your child to get at least 7 hours of sleep every night. It might help to have teens charge their phone in a family space, rather than in their bedroom. Additionally, students who use alcohol and drugs often lose sight of their academic goals, settling for levels of achievement far below their potential. Talk to your child about the laws and health risks around drug and alcohol use.
- **Talking to your child about their high school experience.** Encourage your child to get involved at FMHS! Research shows that student involvement is related to higher academic achievement. Check your child's grades in the Infinite Campus Parent Portal App. Many students have the Student Portal App, so you could ask your child to pull up their grades and show you, ask your child questions as often as possible about their high school experience – learning, events, involvement, grades, friends, etc.

Your support is paramount in helping staff prepare your child for life's journey. Together, we can ensure that our FMHS graduates are prepared for success in their postsecondary endeavors.

Respectfully,

The Fort Morgan High School Administrative Team

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CONTACT INFORMATION

Principal's ~~Secretary~~ **Administrative Assistant**, Debbie Rose 970-370-6689

- Building Usage
- Calendar Activities/Athletics
- Driver's Education Information
- Registration - Existing Students

Activities/Athletic Secretary, Amber VonFeldt 970-370-6692

- Activities and Athletic Events Information
- Student Fees
- Sports Registration & Athletic Fees

Attendance Secretary, Kathy Uhrich 970-370-6690

- Absences & Tardiness
- Lost and Found

Discipline Secretary, Crystal Gayman 970-370-6691

- Discipline Information
- Detention Scheduling
- ~~Nurse's Aide~~
- Parking Passes

Family Liaison, Janie Gomez 970-370-6672

- Ausencias
- Parent/Student Contact
- Spanish Translation

Nurse, ~~Chandler Freau~~ **Rhonda Fricke** 970-370-6694

- Illness
- Immunizations
- Injuries
- Medication

Counselors (~~see counselor contact list on following page~~)

- College/Career Information
- Credits/Grades
- Graduation Requirements
- Mental Health
- Schedule Changes
- Standardized Tests

Counseling Secretary, Dencia Kudron 970-370-6682

- Transcripts
- Scholarships
- Student Schedules

Registrar, Kim Baker 970-370-6683

- Registration - New Students
- Student Schedules
- Transcripts
- Withdrawals from School

Teachers - Email Directly

- Course Information
- Student Behavior Inquiries
- Grade/Assignment Inquiries

2026-2027 School Year Student Calendar - Tuesday through Friday
Morgan County School District Re-3
Fort Morgan, Colorado

JULY 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DAILY START AND END TIMES

Sherman Preschool	8:00 - 11:00 am or 12:00 - 3:00 pm
Elementary Schools	7:45 am - 3:30 pm
Fort Morgan Middle School	7:50 am - 3:50 pm
Fort Morgan High School	8:00 am - 4:00 pm
Lincoln High School	7:45 am - 3:45 pm

START DATES

Classes begin for Kindergarten – 8 th & Lincoln	August 11
FMHS 9 th Grade classes begin	August 11
FMHS 10 th -12 th Grade classes begin	August 12
Sherman Preschool begins	August 20

END DATES

Sherman Preschool ends	May 27
Kindergarten through 11 th Grade ends	May 27

GRADUATION

Lincoln High School Graduation	May 7
Fort Morgan High School Graduation	May 16
Fort Morgan Middle School Continuation	May 25

QUARTERS/SEMESTERS

First Quarter - 36 days	August 11 - October 9
Second Quarter - 36 days	October 13 - December 18
Third Quarter - 36 days	January 5 - March 12
Fourth Quarter - 43 days	March 23 - May 27
Total Days of School for Students	150 Days

PARENT/TEACHER CONFERENCES - Scheduled by Schools

HOLIDAY BREAKS/NO SCHOOL FOR STUDENTS/STAFF

Mondays are no school days for students	
Thanksgiving Break	November 23 - 27
Winter Break	December 21 - January 4
Spring Break (Same as MCC)	March 15 - 19
The Schools and District are Closed	March 26

DISTRICT PHONE NUMBERS

Sherman - Dual Language Immersion School	970-867-2998
Sherman Preschool	970-542-0731
Baker Elementary School	970-867-8422
Columbine Elementary School	970-867-7418
Green Acres Elementary School	970-867-5460
Pioneer Elementary School	970-867-2080
Fort Morgan Middle School	970-867-8253
Fort Morgan High School	970-867-5648
Lincoln High School	970-867-2924
Transportation Department	970-867-2263

BOE APPROVED 03.02.2026

JANUARY 2027						
S	M	T	W	T	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027						
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	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2027						
S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Infinite Campus



School Supply Lists



District Website



Athletics



Social Media Links



This calendar may be adjusted in the event school is cancelled because of inclement weather or other emergencies.

Fort Morgan High School's
Bell Schedule

Tuesday & Thursday = Advisory
 Wednesday & Friday = Content Tutoring

1st Hour	8:00 - 8:55 am
2nd Hour	9:00 - 9:55 am
3rd Hour	10:00 - 10:55 am
4th Hour	11:00 - 11:55 am
10th - 12th Advisory or Content Tutoring	12:00 - 12:30 pm
10th - 12th Grade Lunch	12:30 - 1:00 pm
9th Grade Lunch	12:00 - 12:30 pm
9th Grade Advisory or Content Tutoring	12:30 - 1:00 pm
5th Hour	1:05 - 2:00 pm
6th Hour	2:05 - 3:00 pm
7th Hour	3:05 - 4:00 pm

ACADEMICS

ACADEMIC DISHONESTY/PLAGIARISM

On occasion, students may be tempted to present another student's work as their own, by various means. Students must perform their own work. Cheating on assignments or tests is a serious matter and will not be excused. If this occurs in any form, by supplying or taking material, the student(s) will receive an automatic zero for the assignment or test and may be subject to further disciplinary action. The student will be required to complete the assignment, or an alternative assignment, outside of class time and under supervision. Additionally, any student submitting the work of others as their own, in whole or in part, without appropriately attributing that work to the author, will be subject to the same disciplinary action.

ACADEMIC ELIGIBILITY FOR ATHLETICS AND ACTIVITIES

- All first year ninth grade students are automatically eligible when they arrive at high school.
- Students must be enrolled in the equivalent of five full credit classes to participate. A student participant who is failing 2 or more classes after each semester will be ineligible until credits are recovered via summer school, or until the next CHSAA regain date (See AD for more information).
- Eligibility is monitored on a weekly basis and will start after the 3rd full week of classes for each semester. Eligibility will be run every Friday at 2pm. If a student fails 2 or more classes at the time of the report, they will become ineligible the following Monday for the entire week. They may become eligible again if all failing classes are passing by the following Friday eligibility report. College classes will count towards eligibility.
- Any student serving suspension will be eligible for practices but NOT for contests during the time of the suspension.
- Students are required to attend practices.
- Any student referred to administration for discipline problems may be suspended or removed from their team or activity at the discretion of school administrators and/or the coach in charge.
- Coaches are afforded the opportunity to have stricter guidelines for eligibility, written out in their individual team contracts.

ACADEMIC SUPPORTS

Students who are struggling academically can find support through one or more of the following options:

- **Before and/or after school time.** Teachers are willing and able to work with students beyond the school day. These sessions must be scheduled with the specific teacher in advance.
- **Content Tutoring.** Students with failing grades will be scheduled in Content Tutoring sessions to access extra time with and support from teachers. Students with all passing grades can voluntarily attend Content Tutoring sessions with teachers if they have arranged to do so in advance.

Students who continue to struggle will be referred for interventions through the FMHS Multi-Tiered System of Supports (MTSS) model.

CHROMEBOOKS

Students will be issued Chromebooks for use in school and at home. Students are expected to bring their charged Chromebook to school every day. The document linked below provides students and their parents/guardians with information about taking care of the Chromebook, using it appropriately for school, and being good digital citizens.

Students and their parents/guardians are reminded that the use of District Technology is a privilege and not a right and that school authorities may monitor everything done on any District-owned computer, network, or electronic communication device. Inappropriate use of District Technology is subject to disciplinary consequences including, but not limited to, limited, or banned computer use, detentions, suspensions in-school, suspensions from school, a recommendation for Expulsion from school, and/or legal action.

See the [Morgan County School District Re-3 Chromebook Policies and Procedures document](#) on the district website for more information.

CREDIT RECOVERY

Students who fail to receive credit in a course may choose to recover credit for the course through one of the following options:

1. The online Edgenuity Program is available for a select number of students and offered within the school day. Students who qualify for the program are scheduled into the Tutorial Center for a regular class period.
2. Students may choose to reschedule the class during the regular school day if space is available.

3. FMHS offers a summer credit recovery program if enrollment is sufficient. Summer course offerings are contingent upon available funds. Courses offered will be for credit recovery purposes only and are based on student enrollment and demand.

CLD – CULTURALLY LINGUISTICALLY DIVERSE PROGRAM

Morgan County School District Re-3 serves the needs of many English language learners. Students may qualify for ELL services if any question on the Home Language Survey is marked as other than English. Students are evaluated using the WIDA online screener (1st grade – 12th grade) to determine language proficiency and initial placement into an ELL program. Instructional programming is designed to support the student's language proficiency level. Instructional services may include "pull-out" support during which time students participate in instruction delivered by an ELL teacher. "Structured Immersion" in the regular classroom is another means of serving English Language Learners whose needs are better met in this fashion. All instruction is conducted in English with support provided based on individual needs.

Staff members in all buildings are provided information from the ELL teachers outlining each ELL student's language proficiency. The ELL teacher will also provide appropriate teaching strategies and goals for each ELL student through individual ELD plans. ELL students are tested annually using the WIDA ACCESS test to determine proficiency level and the need for continued ELL services.

The Morgan County School District Re-3 provides free language assistance for any parent/guardian who requests support in speaking, reading, writing, or comprehending English. The school will provide language assistance for anyone who requests it without question. Please contact the school office for assistance.

FEES AND MATERIALS

By Morgan County School District Re-3 policy, students who qualify for free or reduced lunch are exempted from most fees associated with classes. Parents/guardians should notify the FMHS Athletics/Activities Secretary of their status to have students' fees waived. Fees will be added to student accounts 3 to 4 weeks after the beginning of each semester. Student schedules need to be confirmed prior to adding fees.

Activity Icon on Student ID Card	\$30.00
(All money from the Activity Icon is used to finance student activities and athletics. We urge all students to support Fort Morgan High School programs by purchasing the icon. Benefits include reduced price or free entrance to home athletic events and activities. Students will be issued an activity icon that must be presented at all events. Students enrolled in band, orchestra, choir, yearbook, and sports must purchase an activity icon.)	
Class & ID Fee	\$10.00
All Agriculture Classes (per class)	\$40.00
(Does not include additional costs of participating in the program or shop coveralls.)	
Ag FFA Dues (per year)	\$20.00
Ag FFA Jacket Fee	\$55.00
Art Fee (FOA & Drawing classes)	\$15.00
Art Fee (Painting & Ceramics classes)	\$25.00
Art History Class	\$20.00
Athletic Fee (per sport)	\$50.00
Drama (Introduction, Intermediate & Advanced) (per class)	\$10.00
Driver's Education	\$350.00
Family & Consumer Sciences (FCS classes per year)	\$20.00
Industrial Arts -Woods Engineering I (Lumber fee)	\$10.00(\$20.00)
Industrial Arts – Woods Engineering II & III (Lumber fee)	\$10.00(\$30.00)
Industrial Arts – Woods Engineering IV & V	\$25.00
(Students pay for costs of materials for individual projects) (All classes per Semester)	
Lost ID Card	\$1.00
Music – Band (per class)	\$15.00
Music – Orchestra – String & Symphonic (per class)	\$10.00
Outdoor Education (Field Trip Costs)	\$5.00 to \$20.00
Parking Sticker	\$1.00
Photography/Photojournalism (per semester)	\$20.00
Science / Botany	\$20.00
Science / Zoology I & II	\$20.00
Stem 1 (Material Fees)	\$15.00
Stem 2 (Material Fees)	\$20.00
Video Production I, II & III (per class)	\$20.00

If a student owes a fine, any payments will go toward the student account in the following order:

- Past charges/fines
- Required fees

Students who have not paid fines nor made arrangements with the Athletic /Activities Secretary/Finance, will not be allowed to participate in athletics, dances, school sponsored activities and trips. Students not returning equipment by the date imposed by the coach, teacher, or administrator will be subject to a fine. Fines are determined upon the actual cost of equipment. Examples of equipment are band uniforms, football pads, football helmets, and cheerleader uniforms. Exceptions to this will be textbooks which will be fined a late fee of \$2.00 per textbook. All fees must be paid prior to graduation.

GRADING POLICIES

At Fort Morgan High School, we believe the purpose for scoring student work and reporting those scores as grades is to

- Provide a measurement of student skills and learning.
- Give information on students' mastery of the content of our courses.
- Indicate where students stand on their paths towards learning goals.
- Help students understand the role of evaluative feedback as a tool for increasing learning in their lives.
- Identify areas for reteaching or additional support.
- Communicate a clear record of high school academic achievement for postsecondary institutions.

Based on the philosophy above, we utilize the following practices in reporting student grades:

- We use two categories--Mastery Work and Practice Work--to determine grades. In most classes, Mastery Work counts as 70% of the grade, and Practice Work counts as 30% of the grade. In some performance-oriented classes, Mastery Work counts as 100% of the grade.
- We let students know in advance the learning purpose of specific assignments, what assignments will count in their grade, and what those assignments are worth.
- We give careful consideration to point values of assignments, and how those point values reflect learning priorities.
- We check for student understanding and provide multiple opportunities for student demonstration of learning. Teachers may reteach content and/or allow reassessment when student learning does not meet expectations, especially on mastery tasks, as per the parameters and expectations communicated in specific course syllabus.
- We pull grades from Infinite Campus gradebooks on Tuesday mornings to determine eligibility and to assign content tutoring. The first week of eligibility will be a warning week for a student failing 2 or more classes.

GRADING SCALE

Percentage Grade	Letter Grade	Grade Point	Weighted Grade Point	Grade Expectations
90%-100%	A	4.0	5.0	More than expected effort & understanding
80%-89%	B	3.0	4.0	Expected effort & understanding
70%-79%	C	2.0	3.0	Less than expected
60%-69%	D	1.0	2.0	Struggles to understand
Below 60%	F	0.0	0.0	Does not understand or has failed to demonstrate understanding

INCOMPLETE GRADES

Students receiving an incomplete ("I") for any course will have up to 4 school days to complete the remaining requirements. After this time, unless prior arrangements have been made with the teacher, the incomplete will change to the grade that the student earned on the final exam. If a student fails to take a final exam for a course, s/he will receive a zero for the final assessment in that class. The zero for the final assessment/exam will affect the overall semester grade for that class. The incomplete ("I") will be removed from the student's grade report and the final course grade will be inserted into the grade report in Infinite Campus and will be posted on the final transcript.

If your student is requesting an Early Final for the end of the semester or end of the school year, an Early Final form must be submitted along with the Pre-Planned Absence Form to the main office. Students will need these forms signed by all their teachers, parents, and administration prior to leaving for the absence. If a teacher chooses to have the student take the final exam upon their return, then their current semester grade may show up as "Incomplete". The student will have until 3 pm on the first Monday of

June to make up their missing final. If the student does not make up their final by this date, the students final exam grade will be a zero which will greatly affect their overall semester grade for that course and could result in a failing grade. If the student is making up their finals after the end of the school year, the student must schedule a time with the main office.

HONOR ROLL

Recognition will be determined two times per scholastic year after the completion of each semester. The grades that will be utilized to determine honor roll will be based on what the student earns during their first semester, and second semester. The two levels of honor roll recognition at Fort Morgan High School are as follows:

- Alpha Honor Roll, the highest acknowledgement, will be awarded to students who have achieved a 3.5 GPA or above.
- Academic Scholar will be awarded to students who have earned a 3.0 GPA or above.

LATE WORK

Late work is any work that was assigned and due and was not handed in on time. Late work will be accepted as communicated in teachers' course expectations at the beginning of the course. Late or missing work submitted on an approved extension is still subject to late work penalties as communicated in class expectations.

MISSED WORK DUE TO ABSENCES

Missed work due to absence: Make-up work shall be allowed following an absence with the goal of providing the student an opportunity to keep up with the class and demonstrate their learning and an incentive to attend school. Teachers will communicate their expectations around missed work due to absences in their course syllabi – these expectations may include deadlines and point deductions for missed deadlines. If a student fails to submit work within the parameters of a teacher's communicated late work policy, the student may receive a score of 0 (zero). The 0 (zero) indicates "no evidence of learning" and means that the student did not take advantage of their opportunity to demonstrate learning.

Pre-Planned absence(s) - Extended projects or work related to assignments are due before the deadline/due date if a student is leaving on an approved school activity or approved exempt absence.

SEMESTER GRADES

Students' semester grades can be viewed through the Parent and Student Portal through Infinite Campus. All grades are considered "In Progress" until the final semester grade is posted after final exams are completed at the end of both semesters, December, and May of each year. Final semester grades will be available for viewing online will Friday, December ~~19, 2025~~ **18, 2026**, and Thursday, May ~~28, 2026~~ **27, 2027**.

TEXTBOOKS AND MATERIALS

Students are responsible for all damage done to their assigned textbooks. Damages include pencil or ink markings, torn covers, broken bindings, bent corners, deliberately torn pages, water, gum, food damages, hi-lighting, etc. Students will be fined according to the severity of the damage. Fines range from \$1 to the full price for any textbook that cannot be reissued or is not returned. It is also the students' responsibility to check textbooks carefully for any previous damage which missed being repaired. Any textbooks found to be damaged must be returned to the library within one week from the date the textbook was issued, or the assigned student will be accountable for the damage.

Teachers will inform students what materials are needed for their specific class within the first few days of school. Supplies needed for the first few days are basic materials of notebooks, paper, pencils, pens and charged Chromebooks.

ATTENDANCE

GENERAL EXPECTATIONS

There is a clear and positive correlation between students' learning and consistent and prompt attendance. Absence and tardiness are counter-productive to educational success and can never truly be made up by the student. Lack of consistent attendance means that students will not get the full benefit of the courses offered at Fort Morgan High School. To ensure academic success, FMHS expects student attendance rates to be at a minimum of 95%, and for students to arrive at classes on time.

In addition, students who are absent from or tardy to class infringe upon the rights of those students in attendance and their teachers by disrupting the normal flow of an instructional program and by causing teachers to unnecessarily repeat and review information and materials previously covered. Students should take into account the TOTAL number of days missed for a class or

classes even for legitimate reasons such as driver's license appointments, college visits, medical appointments, field trips, in-school field trips, etc.

COMMUNICATION TO STUDENTS & HOMES

Students and parents will have access to up-to-date information concerning attendance via the Student and Parent Portals of Infinite Campus, Remind alerts, emails, and daily announcements. Additional methods of communication include FMHS Facebook page and flyers in Canvas ~~and the screen on Riverview Ave in front of FMHS.~~

DISMISSAL DURING THE SCHOOL DAY

For the safety and security of our school and students, we must know the whereabouts, including the comings and goings, of all students during the school day. **Students are REQUIRED to sign in and out at the Main Office if they are leaving or coming to school during the school day.** Absences of students who do not sign in or out will be considered unexcused.

Once students have reported to school, they are expected to remain in school and attend classes all day. Under the following conditions, a student may have an excused dismissal:

- Under rare or emergency circumstances, prior to dismissal, a written request from a parent must be presented or a phone call must be received by the Attendance Secretary. A parent may come to the office and personally request dismissal.
- In case of illness while in school, the student must report to the nurse's office. Students who become ill in school and report to areas other than the nurse's office (cafeteria, restrooms, off campus) will be considered "unexcused". The nurse or nurse's designee, with parental permission, will make the decision to dismiss the student from school. Once the nurse or nurse's designee has obtained permission to dismiss the student, the student will be issued a dismissal pass.
- Appointments With Fort Morgan High School Staff. Students who have class commitments such as tests or major graded assignments should request that appointments with counselors, Assistant Principal, Principal, etc., be rescheduled so that they can fulfill classroom commitments prior to the meeting.

EXTRACURRICULAR ACTIVITIES AND ATTENDANCE

Students are expected to be in school on days they participate in extracurricular activities, competitions, performances, meetings, practices, etc. Students must be in attendance for the last three periods prior to the activity. Exceptions are:

1. Required college or military appointments (college visitations that can be scheduled on other days will not be exempted.)
2. Mandatory court appearances.
3. Funerals.
4. Dental or medical appointments that cannot be made at other times.
5. Other situations with advance approval from an administrator.

If a student has a doctor appointment or mandatory court appearance, he/she must bring a note from the doctor or court official to verify the absence with the attendance office. In all cases, students are encouraged to make arrangements for their absence in advance in the Main Office. Students should also check with their coach or sponsor prior to their departure to make sure they will be able to participate.

FIELD TRIPS AND ATTENDANCE

Eligible students are responsible for communicating with teachers about making up assignments when they miss class due to a field trip or other school activity.

A teacher can recommend that a student not be allowed to go on an out of school trip if the student's grade is failing or if the absence would cause harm to the regular course of study, such as missing a test.

Field trips may potentially involve risks and responsibilities for your child that are beyond the scope of those normally associated with educational activities at school. Such risks are personal injury and/or damage to personal property. Students attending a field trip are required to fill out a Student Permission Form (provided by the field trip sponsor/teacher). To account for all students, passengers are required to be on the list of the appropriate driver. Students 18 years of age or older are still required to provide the Student Permission Form and get approval from the principal and/or designee prior to participating in a field trip event.

PARENT/GUARDIAN RESPONSIBILITIES REGARDING ATTENDANCE

By 9th grade, attendance is a better predictor of graduation rates than 8th grade test scores. Research shows that good attendance is strongly related to academic achievement. It is very important for students to arrive on time to all their classes every day to maximize their opportunities to learn, practice, and demonstrate their learning.

Parents/guardians are responsible for communicating to the school the reason for all absences. **If your child is absent from school, a parent or guardian should call the attendance line at 970-370-6690 within 48 hours of the absence, and provide the following information:**

- (1) the student's name.
- (2) the date(s) of the absence(s).
- (3) the specific reason for the absence(s), tardy or dismissal.
- (4) the name of the parent.
- (5) a daytime phone number where a parent can be reached to verify the call.

"Blanket" notes covering unspecified dates of absences, tardiness, etc. will not be accepted as an excuse for absences.

As FMHS receives over 50 attendance calls per day, our attendance secretary may not answer your call, so please leave a message at 970-370-6690 in order for our secretary to change the attendance in Infinite Campus. The attendance secretary will not return phone calls unless additional information is needed.

The Attendance Office will only go back **48 hours** to excuse previous absences unless informed otherwise by Principals, a valid doctor note, or by Court documents.

The Attendance Office is **NOT** responsible for fixing attendance mistakes between a student and teacher. It will be your student's responsibility to speak with their teacher involved to fix attendance mistakes. If a correction needs to be made the teacher will then make the adjustments with the Attendance Office.

EXCUSED ABSENCES

MCSD Re-3 policy JH lists the following as excused absences:

- A student who is temporarily ill or injured or whose absence is approved by the administrator of the school on a prearranged basis. Prearranged absences shall be approved for appointments or circumstances of a serious nature only which cannot be taken care of outside of school hours.
- A student who is absent for an extended period due to physical, disability or a mental or behavioral health disorder.
- A student who is pursuing a work-study program under the supervision of the school.
- A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.
- A student who is suspended or expelled.

UNEXCUSED ABSENCES

Any absence that is not listed in the excused section above is considered unexcused. Only in extenuating circumstances will an absence not listed above be considered excused, based on approval by the principal.

FMHS may request confirmation from a doctor to explain specific and frequent absences which have occurred due to medical reasons. When absences for medical reasons are frequent, parents/guardians must submit official documentation from a doctor that verifies a chronic illness exists. Medical documentation for long-term absences should include the nature of the illness, any limitations on the student, inclusive dates of medical condition, and specific dates of the absence covered. This documentation also strengthens a student's case in an appeal for submission of work missed due to absences.

As with parent notes, doctor's notes-must specifically address dates of absences, and may not be blanket excuses for all absences which have occurred over a period of time. This information must be presented on an on-going basis, and not at the end of a course or term.

PRE PLANNED ABSENCES

If you need to check your child out of class early for an appointment, we request that you call 970-370-6690 at least ~~one (1)~~ **two (2)** hours in advance, so that we can send an Early Dismissal pass and reduce class disruption. Your child must bring their Early Dismissal pass to the main office to check out with our attendance secretary. Failure to do so will result in an unexcused absence. Parents should pick students up for appointments at our main, northwest entrance.

Any anticipated absence of 3 or more days, such as college visitations, family vacations, etc., which conflict with the school calendar, must be arranged in advance by completing a **Pre-Planned Absence form**, or the absence may be considered unexcused. When a student anticipates an absence from school or from a particular class for any reason, it is very important that the student and the parent carefully consider the necessity of the absence, taking into consideration the current number of accumulated absences and their potential impact on loss of credit in the course.

If a parent fails to notify the attendance secretary of early check-outs or anticipated absences, then the child's absence will be considered unexcused.

STATE LAW REGARDING ATTENDANCE

Colorado Revised Statutes – Article 33, Section 22-33-107

According to Colorado law, a child who has attained the age of six years and is under the age of seventeen years must be enrolled in school. A child within this age range who has four unexcused absences from a public school in any one month or ten unexcused absences from public school during any school year will be considered habitually truant. Students who fall into this category may be turned over to the district's legal counsel for subsequent consequences. This law is referred to as the Colorado Compulsory School Attendance Law.

TRUANCY

A student shall be considered truant when absent without a signed or oral parent/guardian excuse, or if the student leaves school or a class without permission of the teacher or administrator in charge. A student of compulsory attendance age shall be determined to be "habitually truant" if he has four unexcused absences from school or class in any one month or ten (10) unexcused absences during any school year. (Absences due to suspension or expulsion shall be considered as excused absences regarding truancy in accordance with state law.)

CONSEQUENCES

A student shall be given a warning on his/her first truancy offense by an administrator or teacher. Habitually truant students may be referred to the appropriate judicial systems to enforce compulsory attendance under state law (Colorado Revised Statutes 22-33-104 and 22-33-107). Calculation of the number of unexcused absences a child has incurred includes all unexcused absences occurring during any calendar year or during any school year. Any student who has been unexcused absent for twenty consecutive days or more in any one school year will be dropped from the enrollment (Colorado Revised Statutes 22-33-101).

SYSTEM OF SUPPORT AND ACCOUNTABILITY

- Parents, if they have selected to do so in their communication preferences in Parent Portal, will receive an automated phone call if their child has been marked absent from a class.
- Families will receive a letter via email regarding their child's attendance if the child has 5 or 10 unexcused absences to any class.
- When a student has concerning attendance, then an administrator will give the student consequences as described in the behavior matrix while also taking the following steps to help support the student and eliminate barriers:
- Conference with administrator and student; may include the student's counselor,
 - An attendance plan created by the administrator and student; may include the student's counselor,
 - An attendance plan created by the parent/guardian, administrator, and student; may include the student's counselor,
 - If the above interventions do not help improve the student's attendance, then the family will be given the option to meet with the district's Attendance Support Community (ASC) panel OR attend truancy court.
 - If a family does not support their child with improving their attendance after having met with the ASC panel, then truancy court proceedings will begin.

TARDIES

An unexcused tardy occurs when a student arrives to a class within the first 15 minutes without authorization from a teacher, parent/guardian, and/or office personnel.

If a student arrives to class after 15 minutes without such authorization, s/he will be marked as "Unexcused".

Students who have prolonged issues with tardiness will receive detention or in school suspension, as noted in the Fort Morgan High School Behavior Matrix.

BEHAVIOR

BEHAVIOR EXPECTATIONS

Expectations for student behavior, and consequences for violating those expectations, are detailed in the FMHS Behavior Matrix & Definitions.

At the classroom level, teachers will involve students in creating a Social Contract. If students violate the social contract, teachers will address the behavior according to their individual classroom management plans.

If students repetitively violate classroom rules or have a major behavior concern, then teachers will refer the student to the main office. Administrators meet with students one-on-one in an effort to best determine the incident's antecedent, and the student's specific behavior of concern, and then use the following Behavior Matrix to determine the appropriate consequence. Additionally, and depending on the situation, FMHS administrators may incorporate an opportunity for the student to restore a relationship, reflect on their behavior, and/or learn from their behavior when addressing behavior concerns.

At the core of our philosophy of school discipline lies a commitment to fostering an environment where accountability, respect, and safety are paramount. We believe that by instilling these values in our students, we can create a harmonious and conducive learning atmosphere that allows everyone to thrive. Our approach to discipline centers around teaching responsibility, promoting empathy, and ensuring the well-being of all individuals within our educational community.

STUDENT DRESS CODE

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students must not wear apparel that is deemed disrupted or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school.

Minimum Requirements

- Clothing must cover areas from one armpit to the other armpit; all shirts must have 1 inch shoulder straps and extend to the top of pants. All clothing must cover all undergarments and private areas.
- Shoes must be worn at all times and must be safe for the school environment. Slippers shall not be worn, except for school activities approved by the principal.
- Apparel, jewelry, accessories, tattoos, or manner of grooming that, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.
- See-through, mesh, or undergarments must be worn with appropriate coverage underneath that meets the minimum dress code requirements.
- Any inappropriate or disruptive clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that are not allowed:
 - Refer to drugs, tobacco, alcohol, or weapons.
 - Are of a sexual nature.
 - By virtue of color, arrangement, trademark, or other attribute denote affiliation with gangs or gang-like behavior or groups which advocate drug use, violence, or disruptive behavior.
 - Are obscene, profane, vulgar lewd, or legally libelous.
 - Threaten the safety or welfare of any person.
 - Promote any activity prohibited by the student code of conduct.
 - Otherwise disrupt the teaching-learning environment.

Minimum requirements: The administration at each school reserves the right to determine what constitutes appropriate dress. Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is not available or if the student refuses dress-code appropriate clothing.

Dress Code Infraction Procedure

If a student wears clothing that does not meet the school dress code, the following steps will be taken:

First Offense

Students may do one of the following:

- a) If the student has alternative clothing to put on that meets the dress code, s/he may do so, OR
- b) S/he may call a parent to bring in alternative clothing, OR
- c) The students can put on clothing provided by the school.

Second Offense

Students may do one of the following:

- a) If the student has alternative clothing to put on that meets the dress code, s/he may do so, OR
- b) S/he may call a parent to bring in alternative clothing, OR
- c) The students can put on clothing provided by the school.

Third Offense

The student is considered to be defiant. As a result, the student may be suspended (out of school) for the rest of the school day. The student will be allowed to return the next day if his/her clothing meets the dress code.

Unacceptable Items

The following items are not acceptable in school buildings, on school grounds, or at school activities:

1. Shorts, dresses, skirts or other similar clothing shorter than mid-thigh length.
2. Sunglasses worn inside the building.
3. Inappropriately sheer, tight or low-cut clothing (e.g., midriffs, halter tops, backless clothing, tube tops, garments made of fishnet, mesh or similar material, muscle tops, etc.) that bare or expose traditionally private parts of the body including, but not limited to, stomach, buttocks, back and chest.
4. Tank tops or other similar clothing with narrow straps may be addressed. Schools may set more stringent limits as appropriate.
5. Any inappropriate or disruptive clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or picture that:
 - a. Refer to drugs, tobacco, alcohol, or weapons.
 - b. Are of a sexual nature.
 - c. By virtue of color, arrangement, trademark, or other attribute denote affiliation with gangs or gang-like behavior or groups which advocate drug use, violence, or disruptive behavior.
 - d. Are obscene, profane, vulgar, lewd, or libelous.
 - e. Threaten the safety or welfare of any person.
 - f. Promote any activity prohibited by the student code of conduct.
 - g. Otherwise disrupt the teaching-learning process.

Graduation Adornments

Graduating students are expected to wear the attire customarily worn for the graduation ceremony at their school, with the specific exceptions outlined below.

A student may adorn or replace the cap, gown, or stole customarily worn at their school with traditional objects of tribal regalia and/or objects of cultural or religious significance. Adornments are something worn in addition to, but not replacing, graduation attire, and are not limited to decorating graduation caps. Tribal regalia or objects of cultural or religious significance means formal attire used in recognized practices and traditions of a certain group of people. Adornments cannot include any alphabetical letters other than the student's name or numerals other than the graduating class (e.g. Class of 2022). Other written statements, phrases, or slogans are not permitted.

Students may be required to request permission to wear an adornment in advance, and the District reserves the right to prohibit any adornments that are obscene, defamatory, fraudulent, profane, threatening, inappropriate, or disruptive or violate the dress code in any other manner. If it is determined that the adornment would cause a substantial disruption based on reliable evidence, the student's request may be denied. Students who wear adornments that have not been approved may be required to remove the adornment if the adornment is substantially disruptive.

Exceptions

Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school-sponsored extra-curricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach.

Building principals, in conjunction with the school accountability committee, may develop and adopt school-specific dress codes that are consistent with this policy.

ELECTRONIC DEVICES

Cell phones/electronic devices may serve as an outstanding instructional tool and learning resource if used appropriately. We encourage our staff members and our students to use electronics and other 21st century devices to supplement instruction and learning. However, it has been proven that students who are on cell phones or other electronic devices when it is not part of the instructional lesson are not fully engaged in learning. To preserve the teaching and learning environment, this document is to clarify the cell phone/electronic devices policy for Fort Morgan High School.

The policy is:

Student use of cell phones or other electronic devices during the school day is a privilege. Adherence to the guidelines below is essential to maintaining an appropriate academic environment and the integrity of the classroom. Abuse of this privilege will result in consequences beginning with confiscation of device, parent conference, suspension or loss of other privileges such as participation in school trips, internships, proms and potentially graduation exercises.

Cell phones and all functions within the cell phone (i.e., cameras and all other applications) are prohibited in the following areas unless expressly permitted by a staff member for educational purposes: Classrooms, Science Labs, Restrooms, all Physical Education Areas, and all School Office areas.

Students cannot carry their phone on their person during academic class periods. Teachers will collect cell phones from students once students have entered the classroom. The cell phones will be stored in a phone caddy that is visible to the students and teacher within the classroom. Students will have access to their phone when classes are not in session – specifically during passing periods and lunch. In the case of an emergency parents can contact students either during passing periods on their cellphones or reach out to the main office and put you into contact with your student. If parents do not want their student's phone collected by teachers, then the phone may be left at home, in the student's vehicle on campus, or in the main office. Violation of the cell phone policy will result in consequences as outlined in FMHS' behavior matrix for cell phone/electronic infractions.

Students using cell phones or other functions on electronic devices in any manner that disrupts the educational environment, from within or from outside the classroom, or violated the rights of others, including, but not limited to, using the device in violation of our academic honesty policy, violating school conduct rules, harassing or bullying staff or students, photographing or video recording or using their device for unlawful purposes will be subject to more severe disciplinary action, up to and including suspension and/or expulsion and may, if applicable be reported to the FMPD.

Cell Phone Rule:

The respectful, non-disruptive use of cell phones is permitted in the school cafeteria during lunch period and any other school area except those listed above. As soon as the threshold of the classroom or any prohibited area is crossed, during the school day, cell phones need to be put away and made undetectable (i.e., silenced without vibration). Violation of the cell phone rule as stated above will result in the confiscation of the device according to the following ladder of disciplinary action:

- First Offense: The device will be held in the Administration office until the end of the school day. Students may pick up their phone after school.
- Second Offense: The device will remain in the main office until the Parent picks it up. The Administrator will establish contact with a parent or guardian.
- Third Offense: An Administrator will establish parent contact and the confiscated device will remain in the main office until a detention is served and it is picked up by a parent or guardian.

It should be noted that refusal to surrender a cell phone or other electronic device when directed to do so by a school staff member, teacher or administrator is a violation of our school's Code of Conduct. Insubordination behavior is punishable by suspension and exclusion from school events.

FOOD AND DRINK

All food deliveries should be delivered to the main office for students to pick up during passing periods or lunch. Food that is not picked up will be thrown away at the end of the school day.

MIGHTY MUSTANG AWARDS

Mighty Mustang Awards were developed to recognize students who have achieved high levels of academics and attendance. Academic and attendance recognition may include an academic letter for 3.5 and above. Mighty Mustang Awards are presented at the end of the school year.

RIGHTS OF STUDENTS

Students have the right to due process concerning school rules and the execution of those rules. In any situation involving actual or potential logical consequences, students have the right to be informed of actual or potential charges being made against them, to be able to present their side of any issue or event, and to understand the reasoning inherent to the application of logical consequences. This concept of due process is fair and appropriate to the operation of the school.

The school administration understands very well that students do not like being searched. When circumstances dictate a search will occur, every effort will be made to be as unobtrusive as possible during the process. In such cases, the security needs of the school override the sensitivity of the student.

RIGHT TO SEARCHES

The principal or their designee may search a student or a student's personal possessions on school grounds or during a school activity held off school premises if there is reasonable suspicion for believing that the student is concealing materials of which possession of are prohibited by School Board Policy or which are otherwise detrimental to the health, safety or welfare of other students or staff.

Regarding searches:

- Searches shall be made in the presence of an adult witness of the same sex as the student in question.
- Searches of the person of a student could include:
 - Searches of the student's exterior clothing including the pockets, jackets, shoes, hoodies.
 - Searches conducted by use of a scanning wand.
 - Any object in the possession of the student, including but not limited to a purse, briefcase, backpack, shoes, or coat.
 - No strip searches or pat downs can be carried out by a school employee.
- Student desks, workspaces, lockers, vehicles parked on school property, etc. It can be searched when the person conducting the search has reasonable suspicion.
- Anything found during a search which is dangerous to others or prohibited at the school shall be seized by school staff. At this point, it can be used as evidence in a suspension or expulsion hearing or may be turned over to law enforcement personnel.

TOBACCO, VAPOR, OR OTHER SMOKING DEVICES

Tobacco use in all forms, vapor inhalers, or any other smoking item or device is prohibited by both board policy and state law, on school grounds, at school-sponsored activities, on student trips, and when students are being transported in school district vehicles. "Use" includes but is not limited to lighting, chewing, smoking, or inhaling any such product. School grounds include the building, the parking lots, the grass area, the sidewalks surrounding the school, and the areas used for physical education and athletics. Consequences for violations of this policy will be assigned as detailed in the FMHS Behavior Matrix.

COUNSELING

CAREER AND COLLEGE COUNSELING

The Counseling Center offers a variety of services to students and parents, including academic advising, career planning, and college planning, among others. Students may work one-on-one with their counselor or in small groups to explore career issues and career planning topics. The Counselors work with the advisory planning committee on various college and career skill building and exploration activities.

Senior students complete a personalized conference with their counselor in the fall of their senior year. This conference reviews remaining graduation credits and establishes an individualized plan for transition to college, career, or military goals. College selection and application steps along with financing a college education is also reviewed.

COLLEGE CLASSES - CONCURRENT ENROLLMENT

Students may receive high school and/or college credit for college level courses offered by Morgan Community College. See the FMHS Student Registration Guide or contact your school counselor for more details.

COUNSELING SERVICES

Students at Fort Morgan High School are encouraged to contact their counselor regarding questions and concerns of any kind--academic, social, or emotional. Problems related to educational, career, and personal decisions are areas where counselors can be of assistance to students. Counselors are advocates for students within the school. Each student is assigned a counselor upon entrance to the high school as follows:

A – L (GRADES 11-12)	MRS. TRACI REEVES	970-370-6679
M – Z (GRADES 11-12)	MRS. AMY PROUTY	970-370-6680
A – L (GRADE 9-10)	MR. RYAN EINSPAHR MS. MADALYN BABCOCK	970-441-2721
M – Z (GRADE 9-10)	MR. JAKE NORRIS	970-370-6681

COURSE LOAD REQUIREMENTS

Full time students at Fort Morgan High School are expected to carry a full schedule and be enrolled in a minimum of five academic classes. Honors Pass and/or Teacher's Assistant **does not count** as one of the five academic classes. Exceptions to this requirement must be approved by Fort Morgan High School Administration.

If a senior has all credits and is on track to graduate, s/he may submit a letter to the principal requesting a shortened schedule due to extenuating circumstances. The letter must explain why a shortened schedule is being requested. Upon approval by the principal the student will work with his/her counselor to draft a schedule that reflects the student's request, within reason. Students participating in extracurricular athletics or activities must take a minimum of five classes to be eligible to participate.

Scholarship, admissions, and hiring committees look at the rigor of the class load of seniors during their second semester to determine who is most likely to follow through and succeed. Your high school transcript, including your choices about your course load, can reflect positively or negatively when applying for scholarships, programs, and jobs. **We highly recommend taking a full class load, with a balance of rigorous courses, to reflect your efforts in receiving the best education possible and your dedication towards that goal.**

GRADUATION REQUIREMENTS

To graduate and receive a diploma from Fort Morgan High School, students must complete the following:

- Attend classes regularly in compliance with district attendance policies.
- Complete 48 semester credits.
- Demonstrate College and Career Readiness (CCR).
- Choose a Graduation Pathway.

Menu of College and Career-Ready Demonstrations:

Accuplacer:

Classic	Reading, Writing and Communicating 62 on Reading Comprehension or 70 on Sentence Skills	Mathematics 61 on Elementary Algebra	The Accuplacer is a computerized test that assesses reading, writing, math, and computer skills. The results of the assessment, in conjunction with a student's academic background, goals and interests, are used by academic advisors and counselors to place students in college courses that match their skill levels.
Next Generation	Reading, Writing and Communicating 241 on Reading or 236 on Sentence Writings	Mathematics 255 on Arithmetic (AR) or 230 on Quantitative Reasoning, Algebra, and Statistics (QAS)	

ACT:

Reading, Writing, and Communications 18 on ACT English	Mathematics 19 on ACT Math	ACT is a national college admissions exam. It measures four subjects – English, reading, math and science. The highest possible score for each subject is 36.
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ACT-WorkKeys:

Reading, Writing, Communicating, and Mathematics Bronze or higher (a score of at least 3 in all three assessments)	ACT- WorkKeys is an assessment that tests students' job skills in applied reading, writing, mathematics and 21 st century skills. Scores are based on job profiles that help employers select, hire, train, develop and retain a high-performance workforce. Students must score at the bronze level (a score of at least 3) in all three assessments – Applies Mathematics, Graphic Literacy and Workplace Documents – and they will earn the ACT's National Career Readiness Certificate.
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Advanced Placement:

Reading, Writing and Communicating 2	Mathematics 2	AP exams test students' ability to perform at a college level. Districts choose which AP exams with fulfill this menu option. Scores range from 1 to 5 (highest).
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ASVAB:

Reading, Writing, Communicating, and Mathematics 31 on the AFQT	The Armed Services Vocational Aptitude Battery (ASVAB) is a comprehensive test that helps determine students' eligibility and suitability for careers in the military. Students who score at least 31 on the AFQT are eligible for service (along with other standards that include physical condition and personal conduct). Students who take the ASVAB are not required to enlist in the military.
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Concurrent Enrollment:

Reading, Writing and Communicating Passing grade per district and higher education policy.	Mathematics Passing grade per district and higher education policy.	Concurrent Enrollment provides students the opportunity to enroll in postsecondary courses, simultaneously earning high school and college credit. School districts and institutions of higher education each determined passing grades for credit and concurrent enrollment. An eligible concurrent enrollment course is 1) the prerequisite directly prior to a credit-bearing course or 2) a credit-bearing course, and 3) governed by a district-level cooperative agreement or MOU. Districts choose which courses will fulfill the option.
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District Capstone Project:

Reading, Writing and Communicating Individualized	Mathematics Individualized	District Capstone Project is the culminating exhibition of a student's project or experience that demonstrates academic and intellectual learning. Capstone projects are district determined and often include a portfolio of a students' best work.
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Industry Certificate:

Reading, Writing and Communicating Individualized	Mathematics Individualized	Industry Certificates are credentials recognized by business and industry. They are district determined, measure a student's competency in an occupation, and they validate a knowledge base and skills that show mastery in a particular industry.
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SAT:

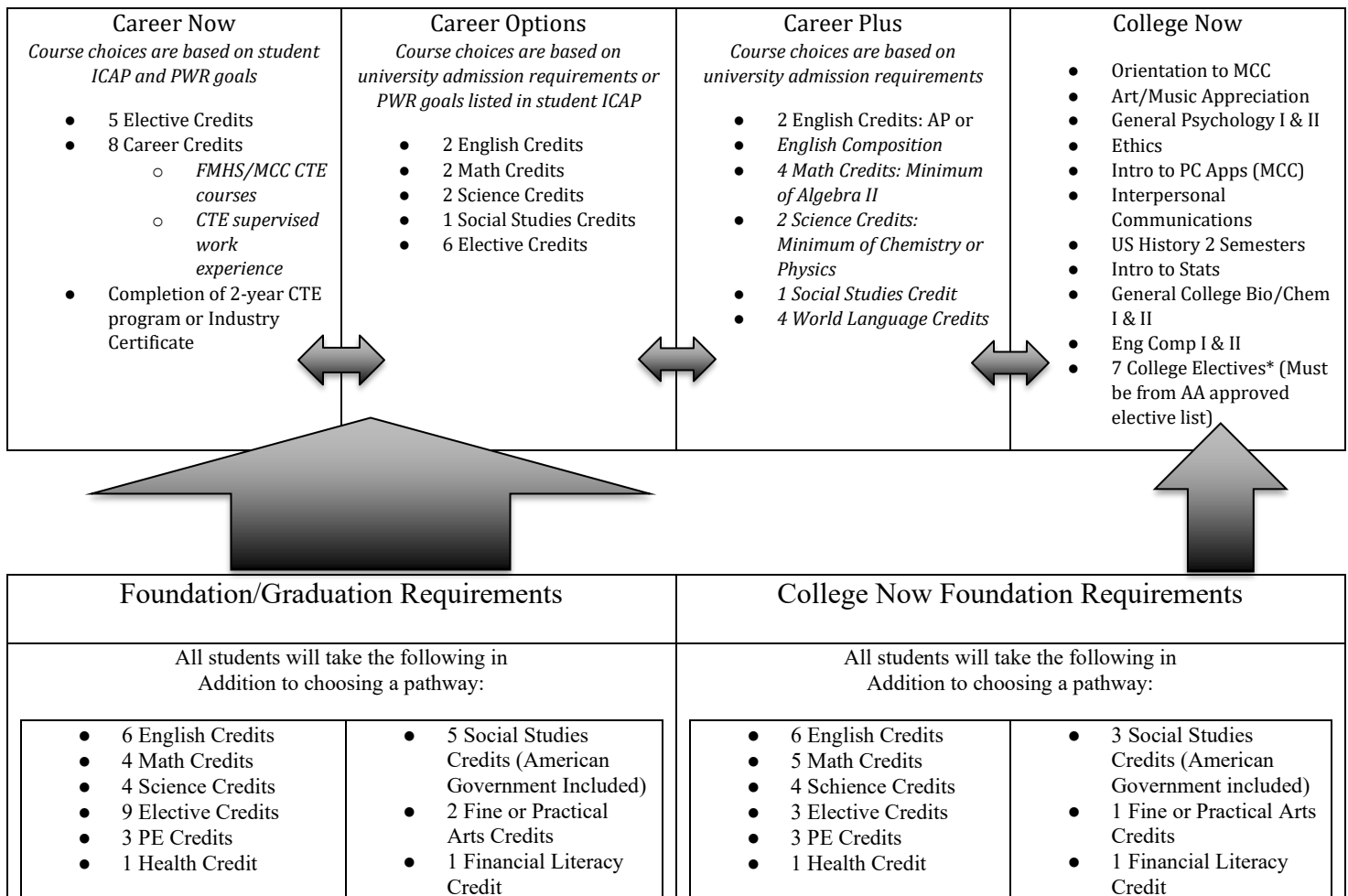
Reading, Writing and Communicating 470	Mathematics 500	SAT is a college entrance exam. The SAT includes sections on reading, writing and math. The highest possible score for each section is 800.
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Fort Morgan High School Graduation Pathways

File: IKF

Graduation Pathways are designed to give each student a well-balanced and comprehensive high school education informed by their interests and post-secondary goals. Classes, when carefully selected, will help students explore their own interests and develop abilities to support a successful transition to life after high school. All students will start in the Career Options pathway. Through advisory activities, and conversations with advisors, counselors, and homes, students will plan and declare a pathway prior to their junior year.

- **Career Now** – intended for students who have specific academic requirements and need additional guidance for their course of study; students may earn a professional certification upon graduation.
- **Career Options** – intended for students with goals and plans to obtain a 2- or 4-year degree or professional certification.
- **Career Plus** - intended for students with goals and plans to obtain a 4-year or advance.
- **College Now** - intended for students who wish to pursue an Associate of Arts Degree while in High School.



FMHS SEAL OF BILITERACY

The FMSD Seal of Biliteracy is a recognition for graduating high school students who can speak, listen, read, and write at a high level in English as well as another World Language. In addition to meeting general graduation requirements students must demonstrate mastery in both English and the World Language using the approved criteria listed below.

1. **Complete all graduation requirements.** Students must fulfill all requirements to graduate from a Fort Morgan high school in order to earn the Seal. The student's transcript will indicate the student has earned the Seal of Biliteracy only when **all** graduation requirements have been met.
2. **Demonstrate proficiency in English.** Students must complete all of the English Language Arts (ELA) coursework required for graduation with an overall grade point average of at least 3.0 **AND...**
 - a. Scoring a 470 or higher on the SAT section of "Evidenced-Based Reading and Writing".
 - b. Scoring a 3 or higher on the AP Advanced Placement English Language & Composition Exam.
3. **Demonstrate proficiency in a World Language.** Students must complete the World Language portion of the seal of biliteracy by completing one of the requirements listed below.
 - a. Scoring 3 or higher on a World Language AP Advanced Placement Exam
 - b. Achieving an I-4 score in reading, writing, speaking and listening on the AAPPL Assessment of Performance toward Proficiency in Languages Exam
 - c. Achieving a score of 5 in reading, writing, speaking and listening on the STAMP 4S
 - d. Successfully completing a 4-year high school course of study of a single World Language with an overall grade point average of at least 3.0

EARLY GRADUATION

See [FMHS Student Registration Guide](#) for information on how to qualify for early graduation.

HONORS PASS

Any junior or senior who:

- (1) has a cumulative GPA of 3.25 or higher and/or has perfect attendance with no tardiness and/or no behaviors or concerns for the previous semester.
- (2) has passed all courses in the previous semester.
- (3) is enrolled in appropriately rigorous coursework in the four core areas of English, Math, Science, and Social Studies.

May elect to have an Honors Pass as his/her schedule allows. No student will have more than one Honors Pass per semester. The privilege may be revoked at any time if abused. Speak with your counselor if you qualify and are interested in this opportunity.

INDEPENDENT STUDY CONTRACTS

See the FMHS Student Registration Guide for information on independent study contracts.

SCHEDULE CHANGES

Students and parents should review schedules carefully. Adding and dropping classes will be allowed until the 3rd school day of each semester. There is NO guarantee that a student's request to change his/her schedule will be granted. Counselors and administration will review individual cases in the event of serious extenuating circumstances, i.e., improper placement, or compelling academic reasons for change. Exceptions may be made in extenuating circumstances by an administrator.

TRANSCRIPT REQUESTS AND FEES

You can request official transcripts for colleges, scholarships, and NCAA. You must submit your request to the registrar in the Counseling Center two weeks before the deadline. Transcripts will be sent electronically or through the mail. It is your responsibility to follow through with the receiving entity to make sure they have received your transcript. Institutions can take up to three weeks to process receipt of transcripts. No charges for transcripts while you are in high school. A \$5.00 fee will be charged per transcript once you graduate from FMHS.

Academic Transcript Maintenance by FMHS shall contain the following student information: Semester grades, Immunization Information, Student Pictures, Place and Date of Birth, Guardian Information, and Dates of Attendance. Student refusals to participate in the FMHS testing program are also noted.

TRANSFERS AND WITHDRAWALS

Students who are going to transfer or withdraw from school should start the withdrawal process in the Counseling Center prior to their last day of school. Parents must come into the Counseling Center to sign their students out of school. On the day of withdrawal, students must turn in all necessary books and materials after which time an exit interview will be conducted by the

Counseling Staff. **Students should be certain that all fines are paid at the time of withdrawal.** When students transfer to a new school in mid semester, they will normally be enrolled with a schedule that will allow them to complete the courses they were taking at their previous school. However, if comparable courses are not available at the new school, the students may not receive credit for those courses where no match could be found. Students transferring into Fort Morgan High School with less than four weeks remaining in the semester should plan to make arrangements to receive semester credit from their previous school for those courses that could not be taken at Fort Morgan High School. Students transferring from Fort Morgan High School with four or fewer weeks remaining in the semester may receive credit from Fort Morgan High School if the requirements for the course can be met.

Students who voluntarily withdraw, may be re-admitted with conditions for readmission set by Fort Morgan High School Administration. Students who have been expelled or suspended for the duration of the semester will not have an opportunity to enroll before the following semester. In this case, conditions for readmission to Fort Morgan High School will be determined by the Superintendent.

WEIGHTED COURSES

See FMHS Student Registration Guide for information on weighted courses.

GENERAL INFORMATION

ADVERTISEMENTS, BULLETIN BOARDS, AND POSTERS

Student groups may display important notices, posters and fliers in designated areas and public bulletin boards after an administrator has approved them. Fliers or advertisements may not be placed on windshields of vehicles on campus. Posting notices of private profit-making organizations are prohibited. The main office will stamp approval on all advertisements prior to being posted within the school.

ANNOUNCEMENTS - BULLETIN AND P.A. SYSTEM

Daily announcements appear in the Daily Bulletin and will be emailed to all students and staff. The bulletin will be read daily over the overhead intercom system. The bulletin will also be posted outside of the Main Office, emailed to students and posted in Infinite Campus. Those wishing to have announcements for their club or activity included in the bulletin must submit the item by 3:15 p.m. the previous day to the Main Office. Our goal is to make sure that information is dispensed in a manner that does not take too much time away from the classroom. The Daily Bulletin is also posted on the school web site at <http://highschool/fortmorgank12.com>.

ASSEMBLIES

Assemblies and pep rallies are provided for the education and entertainment of the student body. Assemblies will be scheduled at times designated by administration. Attendance at assemblies by students and teachers is required unless otherwise posted.

ATHLETIC TEAMS AND HEAD COACHES

Fort Morgan High School is proud of a long tradition of participation and successes in the extra-curricular activities endorsed by the Colorado High School Activities Association (CHSAA). Fort Morgan High School is a member of the Patriot League. Fort Morgan competes in fifteen interscholastic athletic programs at the 4A/3A level.

SPORT

- Baseball
- Basketball, Boys'
- Basketball, Girls'
- Cheerleading
- Cross Country, Boys' & Girls'
- Football
- Golf, Boys' & Girls'
- Gymnastics
- Soccer, Boys'
- Soccer, Girls'
- Tennis, Girls
- Track, Boys' & Girls'
- Volleyball

HEAD COACH

- Josh Langford
- David Marquez
- Jayme Stringham
- Saadiqah Townsend
- Mike Mason
- Harrison Chisum
- Greg Gotto
- Nicole Bowles Keri Lynch
- Eddy Estrada
- Elizabeth Hannemann
- Kendra Bell
- Nolan Meyer
- Makenzie Harris

BUSES

School buses are provided for students living outside the city limits. Any questions regarding bus routes or pick-up times should be referred to the district transportation office at 970-867-2263. Reference policy JICC and JICC-R for student conduct on buses information and behavior.

CAFETERIA AND COMMONS

The school cafeteria provides a variety of hot and cold meals. Breakfast is served ~~for \$1.75 per day~~ from 7:15 a.m. – 7:55 a.m. Lunch is served ~~for \$3.00~~ **from 12 pm to 12:55 pm**, Tuesday through Friday. **If a second serving of breakfast or lunch is requested, students will be charged \$1.75 for breakfast and \$3.00 for lunch.** ~~Adult meals are \$3.00 for breakfast and \$5.00 for lunch.~~ It is expected that student behavior during the lunch period is considerate and responsible. During lunch, students may eat in the commons, or other designated areas.

- POLICIES**
- The Fort Morgan School District participates in the National School Lunch and the National School Breakfast Program. This enables parents to fill out an application and, based on income, be allowed to participate in the Free and Reduced Lunch program and the Breakfast program. If your family is approved for this program the status is the same for breakfast as for lunch. **Each family must complete a form at the beginning of each school year.**
 - Student lunches will be served as Offer vs. Serve style, with the student taking a main dish and vegetable and then 2 other choices for a meal. They may certainly take all items offered that day but are required to take at least 3 items.
 - Students are expected to clean up after themselves.
 - Students can make deposits to their lunch and breakfast account using their FMHS ID card. The card is scanned, and the amount of the lunch or breakfast is taken out of their account at the time of service.
- For questions on the school district lunch policies, please contact Ashley Strauch at 970-370-6102.

- CLUBS**
- Fort Morgan High School offers its students several clubs and activities. Any group wishing to organize a club should have all the following:
1. Goals, objectives, and activities that are of constructive value to that group and to the school in general.
 2. A constitution which specifies the leadership structure, mission, meeting times, by-laws, etc., of the proposed organization. The constitution and a charter application should be submitted to Leadership in Action.
 3. Leadership In Action approval of the charter, with final approval by the Activity Director for final approval.
 4. A member(s) of the Fort Morgan High School faculty as one of its advisors.
 5. Equal opportunity for membership among eligible Fort Morgan High School students who might wish to participate.
 6. A list of interested students.
- New Club Procedure forms can be picked up in the main office. Return completed forms to the Administrative Assistant to start the approval process for your new club.

CLUBS AND SPONSORS	
<u>Club</u>	<u>Sponsor</u>
Art Club	Carol Boodakian
Book Club	Lori Whitman / Meena Luark
Chess & Board Game Club	Ricky Partney
Diversity Club	Lilibeth Bendol TBD
Dungeons & Dragons Club	Ian Blake Kelly Newens
FBLA	Rebecca Schmidt/Brian Whitney
FCA (Fellowship of Christian Athletes)	Brett Andersen/Nicole Andersen
FCCLA	Angela Smith/ Alicia Einspahr Riley
Chaput	
Fellowship of Christian Students	Zach Stream/ Brett Andersen
FFA	Greg Ditter / Danica Farnik / Devin
Gerkin	
Forensics	Therese Rich

FM Adventure Seekers
 GSA
 Investment Club
 Knowledge Bowl
 Library Ambassador Club
 (Includes FM Speaks, Poetry Out Loud, Writers' Workshops, etc.)
 LULAC
 Mini Mustang Mentors
 Mock Trial
 Model United Nations
 Mustang Pride
 National Honor Society
 Robotics Club
 Science Club
 Special Olympics
 Vocal Jazz Ensemble
 Thespians
~~YES-O (Youth for the Environment in School Organization)~~

Cherelle DeVries/~~Alicia Einspahr~~
 Dencia Kudron
 Himanshu Sharma
 Brian Whitney
 Lynell Jamieson

Adrianna Villalobos
 Dencia Kudron
 Terri Rich
 Cory McDaniel
~~Liz Schmidt~~ TBD
~~Cherelle DeVries~~ TBD
 Himanshu Sharma
 Ian Hodson
 Lisa James
~~Elise Cargro~~ Joshua Rodriguez
 Adam Tiscareno Maston
 Mary Yangzon

DANCES

Any Fort Morgan High School student in good standing may attend dances. Dances are considered an extracurricular activity, and thus a student will not be allowed to attend a dance if they are ineligible for that week. They may not be failing more than one class as reported on the weekly failure list or at the conclusion of the last grading period. Students who do not have ID cards will not be admitted to dances to include Homecoming and Prom. All school rules, including dress code, will be enforced at dances unless specific exceptions have been announced prior to the dance. Homecoming is a semi-formal dance that requires special attire, i.e., ties and slacks for boys and dresses for girls. Junior/Senior Prom is a formal dance requiring a coat and tie or tuxedo, and long or short dresses. Appropriate dress is an expectation, and a student may be asked to leave and change clothes if the dress code is not followed. Students may not bring drinks or snacks acquired outside the building to dances. Students may bring guests who do not attend FMHS to Homecoming and Prom only upon completion and approval of a permission form available from the Assistant Principal/Activities Director's office prior to the week of the dance. No one younger than 9th grade will be admitted to dances. No one older than 21 will be allowed to attend school dances. Students who are suspended will not be admitted to dances. Students must clear their fines and fees prior to admitting dances. The dances will end at 11:00 p.m. unless otherwise noted. If a student leaves a dance, they may not re-enter. School officials reserve the right to make decisions on suitable dancing and individuals who engage in dancing behaviors that are inappropriate or unsafe will be removed from the dance and parents/guardians will be notified.

FIELD TRIPS

Field trips may potentially involve risks and responsibilities for your child that are beyond the scope of those normally associated with educational activities at school. Such risks are personal injury and/or damage to personal property. Students attending a field trip are required to fill out a Student Permission Form (provided by the field trip sponsor/teacher). To account for all students, passengers are required to be on the list of the appropriate driver. Students 18 years of age or older are still required to provide the Student Permission Form and get approval from the principal and/or designee prior to participating in a field trip event.

GIFTS

Gifts of cut flowers, potted plants, and balloons etc. **are to remain in the Main Office and students are not to take them into the classroom.** Students may pick them up at the office after school.

HEALTH

Registered Nurses are employed by the School District and are available during school hours. School Nurses serve more than one school within the district and may not always be on the premises, however, are on-call for all questions and emergencies. Your student's school has trained designated staff that can answer your questions, give medications, and provide emergency first aid for students when the nurse is not in the building.

IMMUNIZATIONS

An immunization record must be presented when registering students for school. If the student's immunization record is not complete, parents will be notified and must decide to present the appropriate documentation of immunizations, or a plan of progression toward immunization compliance. No student is permitted to attend, or continue to attend, any school in this district without meeting the legal requirements of immunization against disease. Exemptions for immunizations include health, religious,

and/or personal reasons, as provided for by the law. To be exempt, a parent/guardian must present the appropriate and signed paperwork.

MEDICATIONS

Before bringing any medication to school a parent/guardian needs to check with their doctor to determine if the medication must be given during school hours. Schedules can usually be set up so medications can be given at home. Medication will be given at school **only** if the effectiveness is altered by not giving it during the school day. Any medication that must be given at school requires written permission from the student's doctor and parent/guardian. This includes both prescription and non-prescription (over the counter) medication. Medication must be brought to school by an adult. Prescription medications must come in a pharmacy-labeled container with the name of the student, the name of the medication, medication dosage and instructions for administering the medication. The pharmacy name and phone number and the doctor prescribing the medication must also be included on the label. Non-prescription medications (over-the-counter medications) must be labeled with the student's name and packaged in the original container. Packaging 'dosage' instructions must match the signed doctor authorization. Any time medication dosages change throughout the year, all paperwork (written permission, pharmacy labels, etc.) will need to be replaced. All medication paperwork must be renewed at the beginning of each school year. Students are not allowed to carry any medication in their lunch bags, jackets, backpacks, etc. Exceptions to this rule include Inhalers, Epi-pens, Benadryl, and Diabetic medications. Written permission from the doctor and parent/guardian allowing the student to carry and "self-administer" must be noted on the appropriate documentation and approved by RN. Parents/guardians should consult with their School Nurse assigned to their student's building. Under no circumstances will school personnel provide any medication to a student. Only the School Nurse or School Nurse's designee may administer medications to students. Qualified staff members must pass the Medication Administration class and have delegation privileges from the individual School Nurse responsible for their school. **ONLY** School Nurses can provide "Emergency Delegation" in individual circumstances.

LIBRARY/MEDIA CENTER

The Fort Morgan High Library is open from 7:30 am - 4:00 pm when school is in session. Students may use the library before and after school or during lunch to read, do homework, or use a computer. During class time, they must have a pass from their teacher. Students must present their current ID cards to check out library books.

Library books are checked out for a minimum of 2 weeks at a time but can be renewed unless another student has requested the book. To avoid fines, turn in your book on or before the due date. Overdue fines are 10 cents a day, with a maximum overdue fine of \$5.00. You will be charged full replacement costs if you fail to return a library book.

LOST AND FOUND

Lost items turned into the office will be held until the end of the semester. If there is identification on the item, every effort will be made to contact the owner. All unclaimed items will be given to a local charitable organization in December and June.

PARENTAL INVOLVEMENT ROLE OF PARENTS

Although the purpose of information in this handbook is specifically designed for students attending FMHS, as teachers, administrators, staff, and as a community, we greatly appreciate your involvement in the educational process of your child. We simply cannot be successful in fully educating your child without your efforts and assistance. FMHS would like to welcome you to attend or join our District Accountability Committee or welcome any other suggestions that you may have to improve our existing building or policies. As always, your efforts and support are most appreciated.

CAMPUS PARENT PORTAL

As a parent, a critical role in your students' education is how you monitor and encourage progress throughout the academic year. The Fort Morgan School District offers a great opportunity to monitor your child's progress through Campus Parent. Campus Parent is a web-based program that is a component of our Infinite Campus Data System. All you need to view your child's grades, behavior, lunch account, and even his/her fines is a computer with an internet connection. If you have not signed up for Campus Parent, or have simply forgotten how to access Campus Portal, we would be more than happy to assist you in the process. Simply stop in at the Counseling Center or the District Support Center, and we can help.

SCHOOL COMMUNICATION

- Website <http://www.fortmorgank12.com> and access our webpage by clicking on schools and then FMHS.
- Daily announcements that can be accessed via Campus Parent in Infinite Campus or on the school website under Announcements.
- Call the FMHS Main Office at 970.867.5648 or the Attendance Line at 970.370.6690 if you want to report your child's absence, or if you want to speak with an administrator or a teacher.
- Call the FMHS Counseling Center at 970.370.6682 if you need to talk with your child's counselor, requesting transcripts, wanting to enroll or disenroll your child, etc.

- Auto-Dialers are used by FMHS to report information to students and parents.

SPORTSMANSHIP EXPECTATIONS

- Positive and supportive behavior and sportsmanship are expected and emphasized at all school athletic events.
- Mustang fans and students will conduct themselves in a respectful manner in their interactions with guests, opponents, and game officials.
- Students will not engage in negative or offensive cheers or gestures during games or events.
- Students who persistently engage in inappropriate behavior may be removed and/or prohibited from attending all future contests. Students and fans are asked to observe league rules prohibiting signs and noisemakers at athletic contests.

STUDENT ACTIVITY ICON

We encourage all students to purchase an Activity Icon for \$30.00. All money from the sale of activity icons is used to finance student activities and athletics. **Students participating in sports, cheerleading, yearbook, or music/band must purchase an activity icon.**

STUDENT IDENTIFICATION CARDS

Student identification cards will be issued to all students at the beginning of each school year. These photo cards must be carried while on school grounds and when attending school functions. Any student who does not have an I.D. card should report to the Main Office and a replacement I.D. will be supplied. The cost of replacement is \$1.00. As its name indicates, an I.D. card is for the purpose of identifying the holder of the card, in this case, the student. On occasion the student may be asked to show her/his I.D. card to a staff member. Failure to do so constitutes a violation of discipline policy and will result in disciplinary action. Identification cards must be presented to enter school dances or athletic events at student prices, to gain Internet access, to check out materials from the library, or to leave campus during lunch.

TELEPHONES

If a student does not have a cell phone and needs to make an emergency call to parents/guardians, with the approval of the office staff, a student will be able to make that call from the Main Office. Phone messages for students are discouraged. In case of an emergency call from parents, every effort will be made to contact the student. Teachers are not authorized to allow students to use classroom telephones during class.

SAFETY AND SECURITY

ASBESTOS NOTIFICATION

To comply with the EPA AHERA regulations, Morgan County School District Re-3, along with all other schools in the United States, must notify all students, staff, and patrons that all schools have been inspected and that there are Management Plans available for inspection. These Plans are available at the Maintenance Office, 1301 East Riverview Avenue. Any remaining asbestos in the schools is in good shape and poses no danger. The district maintains periodic inspections every six months to comply with the regulations. If you have any questions regarding asbestos in Morgan County School District Re-3, please contact Mark Clapper at 970-542-1469, extension 58011.

EMERGENCY RESPONSE PROCEDURES

Safety is a priority at FMHS. We train our staff and students on the following emergency protocols.



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE!

Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

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FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT 1974 (FERPA)

The *Family Educational Rights and Privacy Act* (FERPA), a federal law, requires that Morgan County School District RE-3 and Fort Morgan High School, with certain exceptions, obtain a written consent prior to the disclosure of personally identifiable information from a child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the district to include this type of information in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production.
- The annual yearbook.
- Honor roll or other recognition lists.
- Graduation programs.
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want the district to disclose directory information from your child's education records without your prior written consent, you must notify Fort Morgan High School in writing by August 31 of any given year. We have designated the following information as directory information:

- Student's name
- Address
- Date of Birth
- Grade Level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received

LOSS/THEFT

Students should secure bicycles, automobiles, valuables, and their lockers because the school does not accept responsibility for personal articles and property in case of theft in the building or on school grounds. Students who lose or have reason to believe their personal property has been stolen/vandalized should contact the School Resource Officer or Assistant Principals.

NOTE: The school does not take responsibility for your personal belongings. Please exercise care in what you bring to school and where you leave it. Do not share your locker combination with anyone. Always, no matter how hurried you are, make sure that both locker compartments are secure in your hall locker and that your gym locker is secure.

MANDATED REPORTER

All FMHS and MCSD employees are considered mandated reporters. A mandated reporter is obligated by law to report known or suspected incidents of child abuse and/or neglect for children up to age 18. For more information on this obligation, please see state statute C.R.S. 19-3-304.

OPEN AND CLOSED CAMPUS

CLOSED CAMPUS (EXCLUSIVE OF LUNCH)

Students are to remain on school grounds, either in a classroom or designated areas, unless permission to leave is received from the Main Office. Students who leave during the school day must get permission from the Main Office in advance and sign out at the attendance window on the day of the absence. Students who return to school or come after classes begin must sign in at the attendance window. Parking areas are considered "off campus" during school hours. Consequences for repeated violations of the closed campus policy may include detention, in-school suspension, out-of-school suspension, or community service.

OPEN CAMPUS LUNCH TERMS AND CONDITIONS

Open campus means that students can leave the campus grounds for lunch. Open campus is a privilege, and this privilege will be revoked if regulations are not followed. Attendance and behavior requirements must also be met for students to receive open campus privileges even if students meet the academic requirements.

- All freshmen (9th grade) will have closed campus for the duration of the school year.
- ~~All sophomores (10th grade) will have closed campus for the 1st semester.~~
- ~~Sophomores who achieve a 1st semester GPA of 3.0 or above and have no D's or F's for a weekly grade will be awarded open campus privileges during the noon hour on Wednesdays and Fridays for the second semester of the school year.~~
- All **sophomores (10th grade)**, juniors (11th grade) and seniors (12th grade) will have open campus throughout the school year. However, if a **sophomore**, junior or senior receives a D or F for a weekly grade, they must attend Content on Wednesdays and Fridays, prior to leaving campus for lunch.

Students may leave the campus during their lunch in accordance with the above stipulations, provided their parents or guardians have completed the Online registration giving permission for their student to leave campus. Completion of OLR form is to ensure that parents/guardians are aware that their student may leave campus during lunch. However, this privilege may be revoked for improper student behavior including, but not limited to, unexcused absences and tardiness resulting from students not returning on time and for inappropriate behaviors while off-campus. Parents/guardians may also deny permission for their student to leave campus during lunch.

PARKING

All students who drive to school must:

- (1) register their vehicle with the main office to receive a \$1 Parking Sticker, which will be placed on the lower passenger side of the windshield, and
- (2) park in their designated lot, and not on any street.

Any student who is parked on or off school property and is not parked in a designated area, is subject to a \$25.00 fine paid to FMHS.

All freshmen (9th grade) and sophomore (10th grade) students are to park in the gravel parking lot across the street from the front

of the school. All junior (11th grade) and senior (12th grade) students are to park in the northwest lot behind the school. Students are not to park in street areas and will be subject to receiving a ticket from FMHS. Driving to school is a privilege, and continued violation of parking infractions may result in a student’s loss of privilege to park on school grounds.

SCHOOL RESOURCE OFFICER (SRO)

Fort Morgan High School participates in a partnership with the Fort Morgan Police Department known as the School Resource Officer (SRO) Program. The purpose of the SRO Program is to ensure a safe learning environment, improve relations between law enforcement and students, and to be a resource to students, staff, and parents. The SRO will handle complaints such as theft, harassment, motor vehicle accidents on school grounds, possession and/or use of illegal substances, as well as all other situations of a criminal nature. The SRO maintains an office in the library hall on the west side in Room 259. Students are encouraged to stop in or contact the officer at 970-867-5648.

VISITORS

The Board encourages parents/guardians and other citizens of the district to visit classrooms at any time to observe the work of the schools. To ensure that no persons enter buildings with wrongful intent, all visitors to the schools shall report to the school office and obtain a visitor badge when entering. Visitors may be asked to show proper identification and must provide a reason for being at the school. Failure to comply with checking in with the office can result in a citation of trespassing. **Student visitors must receive at least 24-hour prior approval before being allowed to attend class with a family member or a friend.** We encourage all outside students wishing to visit our students and staff to please do so before or after school if possible. Teachers should notify the front office of impending visitors (example, guest speakers, trainers, coaches, etc.) to classrooms.

APPENDIX

DISTRICT POLICIES AND PROCEDURES

For a full copy and explanation of District Policies and Procedures, please go to the district website:
<http://www.fortmorgank12.com>.

STATEMENT OF NON-DISCRIMINATION

Morgan County School District Re-3 is an Equal Opportunity Employer, subject to all federal and state laws and constitutional provisions. Morgan County School District Re-3 does not discriminate based on disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry, age, or need for special education services. Contact Person – Superintendent, 715 W. Platte Avenue, Fort Morgan, CO 80701 – 970-867-6110.

SCHOOL SONGS

HAIL TO THEE (Alma Mater)

(Words by Tom Yates)
Hail to thee, our Alma Mater
Dear old Morgan High
Fame and glory shall become thee
As each year goes by.
Proud are we of our true colors
Symbols of thy fame
Hail to thee our Alma Mater
Hear the glad refrain.
When our school days are over
And we’ve said goodbye
Still our school lives on in mem’ries
That will never die.

FIGHT SONG

On, Fort Morgan,
On, Fort Morgan
Fight on for our fame,
Put the ball clear round the rival
Touchdown sure this time
Rah-Rah-Rah.

On, Fort Morgan,
On, Fort Morgan
Fight on for our fame,
Fight Mustangs, fight, and we
Will win this game.

2026-2027 FMHS Athletics and Activities Handbook Summary of Changes

- Page 10 Deleted - <https://students.arbitersports.com/programs/2025-2026-fort-morgan-high-school-registration>
- Page 11 Added - <https://students.arbitersports.com/programs/2026-2027-fort-morgan-high-school-registration>
- Page 11 Added - The \$50 fee must be paid in order for an athlete to participate. A final clearance slip will not be issued until this fee is paid.
- Page 11 Deleted - the last two periods of a block day or
- Page 16 Added - including vape devices.

Fort Morgan High School



Athletics & Activities Handbook

FORT MORGAN HIGH SCHOOL COLORS

Cardinal, Black, and White



FORT MORGAN SCHOOL SONG

On Fort Morgan, on Fort Morgan
Fight on for our fame
Put the ball clear round the rival
Touchdowns sure this time
Rah-Rah-Rah.

On Fort Morgan, on Fort Morgan
Fight on for our fame
Fight Mustangs, fight and we
Will win this game.

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DISCRIMINATION DISCLAIMER

Employees, students, and parents are hereby notified Fort Morgan Public Schools does not discriminate based on race, color, religion, national origin, sex, handicap, or age in its educational programs, activities, or employment practices. There is a grievance procedure for discrimination concerns. Inquiries concerning any of the above or Title IX and Rehabilitation Act Regulations should be directed to Jason Frasco, Human Resources Director, Morgan County School District Re-3, 715 W. Platte Avenue, Fort Morgan, Colorado 80701, and phone 970-867-5633, extension 0120. There will be no discrimination or retaliation against any member of the school community for his/her participation in the presentation or resolution of a complaint.

STATEMENT OF CODE OF ETHICS COLORADO HIGH SCHOOL ACTIVITIES ASSOCIATION

To be of maximum effectiveness in serving and fostering the education of the students so entrusted to us and in promoting and supplementing the regular curriculum, it is the duty of all concerned with our secondary athletic and activities programs to:

1. Cultivate an awareness that participation in athletics and activities is part of the total educational process and as such, the coach/advisor should neither seek nor expect academic privileges for the participants.
2. Emphasize the proper ideals of sportsmanship, ethical conduct, and fair play as they relate to the lifetime impact on the participants.
3. Develop a working awareness and understanding of all rules and guidelines governing competition, both in letter and intent.
4. Recognize that the purpose of athletics and activities is to promote the physical, mental, moral, social, and emotional well-being of the individual participants.
5. Avoid any practice or technique which would endanger the present or future welfare or safety of any participant.
6. Adhere to policies which do not force or encourage students to specialize or restrict them from participation in a variety of activities.
7. Refuse to disparage an opponent, an official, an administrator or spectator in any aspect of the activity.
8. Strongly encourage the development of proper health habits: the non-use of chemicals, including alcohol, steroids, tobacco in any form and other mood-altering substances.
9. Always exemplify proper self-control, accepting adverse decisions without public display of emotion or dissatisfaction with the officials or judges.
10. Encourage all to judge the true success of the athletic and activities programs based on the attitude of the participants and spectators, rather than based on a win or loss.

PURPOSE

The purpose of this handbook is to communicate to parents, athletes, coaches, and administrators the philosophies, standards, rules, and expectations applicable to participants in the Morgan County School District interscholastic athletic/activities program. The clear understanding and consistent application of these matters will help ensure that students have the best possible experience in their respective athletic/activity programs.

ATHLETIC/ACTIVITY GOAL STATEMENT

Our mission is to provide opportunities for students to enrich their high school experience through participation on competitive athletic teams and extra-curricular clubs. We are dedicated to providing experiences that promote character development, integrity, sportsmanship, and a strong work ethic, while complementing the academic curriculum

ATHLETIC PHILOSOPHY

Fort Morgan High School believes that a safe and dynamic athletic program is an integral part of the total educational process and is vital to the character and educational development of all student athletes. Fort Morgan High School's athletic programs provide a variety of experiences that aid in the development of favorable habits and attitudes in students that will prepare them for adult life, including physical development, coordination, a healthy self-concept, pride, and good sportsmanship. Good sportsmanship practices have lifelong values. The athlete who acts fairly, who observes laws and customs, who treats others with consideration, and who takes adversity with dignity earns respect. Students in today's schools are tomorrow's community citizens, and as adults will demonstrate many of the attitudes they are now learning.

Fort Morgan High School's interscholastic athletic programs follow the constitution and bylaws of the Colorado High School Activities Association and affiliated leagues.

Varsity

Varsity-level programs are the most competitive of the athletic programs and, for that reason, include the most skilled and/or well-prepared student athletes. The student athlete earns the privilege to make the team. It is the coach's responsibility to field the most competitive team available; starting position and athlete playing time is at the coach's discretion.

Sub-Varsity

Sub-varsity programs are focused on the development of skills necessary for participation on the varsity level. The student athlete earns the privilege to make the sub-varsity team. The coach of any sub-varsity program should emphasize development of areas needing improvement on an individual and team basis. The coach will be encouraged to play as many participants as possible.

ACTIVITIES & ATHLETIC OFFERINGS:

Athletics – Fall Sports

- Football
- Volleyball
- Cross Country
- Cheer
- Gymnastics
- Boys Soccer
- Boys Golf

Athletics – Winter Sports

- Boys Basketball
- Girls Basketball
- Wrestling
- Cheer

Athletics – Spring Sports

- Girl's Tennis
- Girls' Soccer
- Girl's Golf
- Track and Field
- Baseball

Activities

- Art Club

- Book Club
- Chess Board & Games Club
- Diversity Club
- Dungeons & Dragons Club
- FBLA
- FCA (Fellowship of Christian Athletes)
- FCCLA
- Fellowship of Christian Students
- FFA
- Forensics & Mock Trial
- FM Adventure Seekers
- GSA
- Investment Club
- Knowledge Bowl
- Library Ambassador Club
- LULAC
- Mini Mustang Mentors
- Model United Nations
- Mustang Pride
- NHS (National Honor Society)
- Special Olympics
- Thespians
- Vocal Jazz Ensemble
- YES-O

FMHS STUDENT ACTIVITY/ATHLETIC FEES

ATHLETIC PARTICIPATION FEE PER SPORT \$50.00

ACTIVITY PASSES:
STUDENT \$30.00

GAME ADMISSIONS:
STUDENT/SENIOR \$6.00
ADULT \$7.00

* PRICES WILL BE DIFFERENT FOR PLAY-OFF GAMES

*ONLINE TICKETING AVAILABLE @ <https://gofan.co/app/school.CO11687>

FMHS PARTICIPANTS OF ACTIVITIES/ATHLETES ARE EXPECTED TO:

1. Know, understand, and strive to achieve the goals as outlined in the Activity/Athletic Goal Statement.
2. Maintain academic eligibility.
3. Take responsibility for his/her behavior and to set a good example on the playing field, in the classroom, and outside of school.
4. Commit themselves to the activity/sport in which they are competing by a willingness to work hard and give 100%.
5. Shows good sportsmanship and respect for teammates, opponents, officials, advisors/coaches, parents, and other students.
6. Keep open and honest communication with teammates, advisors/coaches, and parents.
7. Develop a clear understanding of the fundamentals of their sport, and to improve in their ability to participate both physically and emotionally.
8. Be prepared mentally, physically, and emotionally for practice and games.
9. Set realistic goals and to strive to achieve them.
10. Keep things in perspective and always work towards maintaining a hard-working, positive attitude.
11. Enjoy themselves and have fun during their activity/athletic experience in Fort Morgan Public Schools.

FMHS EXPECTATIONS OF ADVISORS AND COACHES:

1. Know and to teach the goals as outlined in the 9-12 Activity/Athletic Goal Statement.
2. Help each participating student to achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem.
3. Demonstrate the basic ability to communicate effectively and to get along with young people.
4. Show support of other advisors/coaches and their programs by encouraging students to participate in various programs and by working at other activities and by attending other activities throughout the school year.
5. Demonstrate the ability to treat students, officials, opponents, and fans in a sportsman-like manner.
6. Know and enforce the rules of the School District, League, State, National Federation, and the sport.
7. Plan, organize, and conduct activities/practices that teach fundamentals leading to the success of the group.
8. Strive to instill a positive work ethic and healthful life skills in students.
9. Complete all necessary paperwork to meet various deadlines. (All player paperwork and user fees must be turned in before individuals will be allowed to participate / practice).
10. Promote their sport and the Activity/Athletic program through sound public relations, particularly in working with the media.
11. Coaches are expected to have up to date rosters, statistics, schedules and results entered weekly into the MaxPreps platform.

12. Stay abreast of the latest methods and techniques of their activity in every way available, including attending in-service programs and clinics.
13. Ensure a healthy and safe environment by using safe procedures and being responsible for the safety of those in the Activity/Athletic program.
14. Supervise their activities until the activity/sport is over and the students safely leave school property. This includes being present until the last student/athlete is picked up following events.
15. Fill out an accident report if an accidental injury occurs under their supervision.
16. Be responsible for the care and security of equipment and facilities.

FMHS EXPECTATIONS OF ADMINISTRATORS:

1. Know, understand, and be committed to the 9 -12 Activity/Athletic Mission and Goal Statements.
2. Know and enforce the rules of the School District.
3. Support on a fair basis all participants/athletes and advisors/coaches who are involved in the Activity/Athletic programs.
4. Follow the District chain of communication policy, especially in terms of encouraging the resolution of the problem at the lowest level possible (usually at the participant-advisor/coach level).
5. Make sure that there is a process in place to handle problems efficiently and effectively through the chain of communication, making sure of follow-up on the results.
6. Provide proper supervision of advisors/coaches to ensure that the provisions of the 9-12 Activity/Athletic Mission and Goal Statements are being addressed.
7. Help to discover and to provide opportunities for advisors/coaches to attend appropriate clinics and in-services.
8. Help educate parents and community members toward understanding the 9-12 Activity/Athletic Goal Statement.
9. Organize and to facilitate the Activity/Athletic program while managing the Activity/Athletic budget, facilities, and equipment.
10. Provide job descriptions, evaluation procedures, and annual in-service programs for advisors/coaches.

FMHS EXPECTATIONS PARENT/GUARDIAN

The role of the parent/guardian in the education of a student is important. The support shown in the home is often manifested in the ability of the student to accept the opportunities presented at school in the classroom and through co-curricular activities.

There is a value system – established in the home, nurtured in the school – which young people are developing. Their involvement in the classroom and other activities contributes to that development. Integrity, fairness, and respect are lifetime values taught through athletics/activities, and these are the principles of sportsmanship. With them, the spirit of the

competition thrives, fueled by honest rivalry, courteous relations, and graceful acceptance of the results.

A true athlete, whether a student or a parent, is an effective leader within the school and the community. As a parent/guardian of a student, your sportsmanship goals should include the following:

Realizing that athletics/activities are part of the educational experience and the benefits of involvement go beyond the final score of a game.

- Encouraging our students to perform their best, just as we would urge them on with their class work, knowing that others will always turn in better or lesser performances.
- Participating in positive cheers that encourage our student athletes; and discouraging any cheer that would redirect that focus.
- Learning, understanding, and respecting the rules of the game, the officials who administer them, and their decisions.
- Respecting the task our coaches face as teachers and supporting them as they strive to educate our youth.
- Respecting our opponents as students and acknowledging them for striving to do their best.
- Developing a sense of dignity under all circumstances; and
- Respecting the 24-hour period of no contact with coaches following a game or contest.
- Being a fan...**not** a fanatic!

The parent/guardian has a major influence on the student athlete's attitude about academics and athletics. The leadership role taken by the parent/guardian helps create sportsmanship in the student athlete and will help influence our student athletes and our community for years to come. We look forward to serving you in the year ahead and appreciate your continued support.

ACTIVITY/ATHLETIC CODE OF CONDUCT

1. For the Activity/Athletic program to contribute to the functions, purposes and philosophy of the district, its primary objectives must relate to the teaching of wholesome attitudes and self-discipline. It must teach an appreciation for physical fitness, loyalty, personal sacrifice, dedication, and teamwork in conjunction with upholding traditions of excellence and high standards of personal behavior.
2. The conduct and general behavior of student participants is integral to the credit they can bring to themselves, their teams, their school, and their community. Thereby it is only reasonable that any participants conduct and general behavior that brings discredit or embarrassment to himself, his team, his school, and his community may result in temporary or permanent suspension from the Activity/Athletic program.
3. This high standard of conduct and behavior will be monitored and enforced throughout each school year. Consequences for any unbecoming conduct or conduct violating the established participation rules herein stated shall be enforced any time the participant is

currently participating in a sport or activity, or the next time a participant enrolls in a sport or activity during the present school year.

4. Specific requirements related to personal conduct for each activity/sport will be outlined by the advisor/coach. All participants will be expected to adhere to those requirements as well as to any school, district, league, and state requirements.

PRIOR TO CHECKING OUT FOR A SPORT:

Student athletes must complete each of the following steps before they are cleared to play a sport:

Student athletes along with the parent/guardian should read and become familiar with the **Fort Morgan High School Athletic/Activities Handbook**. At the end of the handbook is an **Acknowledgement**, which must be signed by the student athlete and the parent/guardian.

A **Fort Morgan Schools Activities/Athletics** form is filled out. By signing this form, the parent/guardian testifies:

- The student athlete has received a physical examination. The physician may provide his/her own physical examination form, in that event, the physician's form must be attached.
- Gives authorization for treatment of student athlete and acknowledges the risk of injury.
- The student athlete and parent/guardian must have appropriate medical/accident insurance. The student athlete must have insurance in one of the required formats:
 - The parent/guardian buy the insurance made available by the School District. The costs of all insurances, including insurance made available through the School District, shall be borne entirely by the parent/guardian.
 - The parent/guardian provide their own insurance.
- Student and parent must complete the online registration for CHSAA through ~~<https://students.arbitersports.com/programs/2025-2026-fort-morgan-high-school-registration>~~
- <https://students.arbitersports.com/programs/2026-2027-fort-morgan-high-school-registration>
- Student/parent must submit payment to the Finance Secretary to receive the final white slip for clearance to participate.

Student athletes **must have all equipment turned in** if they were involved in a previous sport. This includes having fees paid for damaged or lost equipment. A student athlete will not be able to practice if they have missing equipment.

- Student athletes are expected to turn in all equipment at the conclusion of the sport's season on the date specified by their coach. The equipment should be washed, mended, and returned in good condition. **A fine, equal to the cost of the equipment, will be assessed to the athlete if the equipment is turned in late.** The equipment checked out shall be used for practices and competition as indicated and is not to be used outside of these times. Lost or stolen equipment is the responsibility of the

athlete.

- A student athlete who does not turn in a uniform will be responsible for the replacement value of the uniform and **will not be allowed to check out equipment for the next sport until the lost uniform has been returned or paid for.**

Each student athlete must pay a \$50 participation fee for each sport in which he/she chooses to participate.

- **All student athletes are required to purchase an activity sticker.** Student athletes who drop with the consent of the coach within the first two weeks or who are cut by the coaching staff will receive a refund.
- **The \$50 fee must be paid in order for an athlete to participate. A final clearance slip will not be issued until this fee is paid.**

No student athlete may receive a cleared notice (white slip) for a sport later than 10 days from the day of the first practice. The only exceptions to this will be a student athlete transferring from another school. In the event an athlete wishes to check out for a sport after the 10-day period, the athlete must get permission from the Head Coach and Athletic Director. If a previous sport overlaps a current sport, the student athlete must make arrangements with the current coach regarding being excused from current sport practices.

STUDENT RESPONSIBILITIES

A student participant who has been in school all day must have permission of the coach directly in charge of that activity/sport to be excused from that day's meeting/practice. The participants must contact the advisor/coach before the beginning of practice.

- A student participant who has not been in school **the last three periods of the day or has had an unexcused absence for any period** of the day shall not take part in practice sessions for that day and may not participate in a contest on that day.
- **The exceptions allowed for missing the last two periods of a block day or the last three periods of a seven-period day are as follows:**
 - Required college or military appointments that could not be scheduled at another time.
 - Mandatory court appearances.
 - Funerals.
 - Dental or medical emergencies.
 - Dental or medical appointments that could not be made at other times.
 - Any other situations would require advanced approval from an administrator or the athletic director.
- **The student participant missing any portion of the designated periods of the school day for one of the listed exceptions must provide a note verifying the appointment. This note needs to be turned in to the main office when the student participant checks back in to school or to their coach if school has been dismissed when they return.**
- If a student participant receives ISS or OSS they are not allowed to participate in any athletic contest or practice until their suspension has been served in full. They may

return to participation the following day.

- A student participant who has checked out for a sport is bound by the team policies of that program and must make a personal commitment to that program. Student participants are expected to attend ALL practices, contests, and meetings unless the participant is ill or unless prior arrangements have been made with their coach. All other absences will be considered unexcused and will be dealt with accordingly.
- Insubordination to advisors/coaches or officials will not be tolerated. Such action may result in loss of participation privileges and/or eligibility.
- All student participants shall be responsible for their own actions in practices, during trips, in contests, in school, and in the community. Student participants may be removed and/or suspended from a program for inappropriate actions in any of these situations.
- Student participants who are habitually tardy to practices or absent from practices may be removed at the coach's discretion.
- Profanity by student participants at any time or in any situation will not be tolerated.
- Student participants will be expected to always show respect for all members of the coaching staff and their teammates.
 - Student participants are responsible for the care of all equipment they are issued and shall be fined if the equipment is lost or damaged beyond normal use. The head coach and athletic director shall determine the amount of the fine. Equipment shall be turned in on the day designated by the head coach; late items will result in a fine that is equal to the cost of the equipment.
- Student participants will obey all training rules of the Fort Morgan High School Activity/Athletic Department as well as those established by the mandatory contracts of individual coaches. At minimum, the following will be addressed in the contracts for individual activities/sports: practice rules, eligibility guidelines, dress code, grooming, lettering requirements, guidelines for level placement (Varsity, Junior Varsity, etc.), discipline policy, what parents can expect from coaches and what coaches will expect of parents.

COMMUNICATION MODEL

Communication Procedure

Before the start of each sport, the head coach will conduct a mandatory parent's meeting



regarding rules, regulations, and additional team rules beyond the Athletic Handbook.

A student athlete, parent, guardian, coach, or a member of the public with a concern or complaints should first try and resolve the matter directly and informally with the individual(s) concerned. This may be done either verbally or in writing to the individual(s) involved.

If the matter cannot be resolved informally at the initial level, the complainant should submit a written statement describing his/her concerns in a clear, specific, and detailed manner to the athletic director.

SQUAD REDUCTION/CUTTING POLICY:

In accordance with our philosophy of athletics and our desire to see as many students participate in the athletic programs as possible, we encourage coaches to keep as many students as they can without unbalancing the integrity of their sport. Time, space, facilities, equipment, personal preference, and other factors will place limitations of the most effective squad size for any sport.

Prior to trying out, the coach shall provide the following information to all athletes:

- extent of try-out period
- criteria used to select the team
- number to be selected
- practice commitment if they make the team
- game commitment

Condition for Refund

Once the athletic department receives confirmation from the coach that an athlete is no longer participating, refunds can be made according to the following conditions.

Condition for Refund	Refund Amount
• Student is cut from the squad after tryouts	100%
• Student quits the squad:	
○ First day through fifth day of practice	100%
○ Sixth day of practice to the day of the first official contest/event	50%
○ After the first official contest/event	No Refund
• Student sustains a serious injury or contracts a serious illness which will eliminate them for the entire season (a physician's note is required):	
○ First day of practice to the first official content/event	100%
○ After the first official content/event	50%
○ After the second official content/event	No Refund

- Student transfers out of school and sport:
 - First day of practice to the first official content/event 100%
 - Sixth day of practice to the day of the first official content/event 50%
 - After the first official content/event No Refund
- Student is dropped for disciplinary reason (No Exceptions) No Refund

The student athlete will need to meet with the Financial Secretary immediately to get a refund. Request of refund must be made within a week of being cut or quitting to receive payment.

INDIVIDUAL PROGRAM EXPECTATIONS

Each program has expectations in addition to the items covered in the Fort Morgan Activity/Athletic Handbook. The policies set forth in this handbook are the minimum standards of conduct for all student participants. Individual programs may set standards that exceed these policies provided the administration deems them appropriate and they are included in the coach's and advisor's contract with the participants. Said contracts will be reviewed on an annual basis by the Athletic Director. It is important that all student participants and parents/guardians understand these expectations and sign individual contracts per activity/sport.

TRIP BEHAVIOR AND EXPECTATIONS

- All student participants are expected to follow all policies of the transportation department during all trips.
- All student participants are expected to ride the bus to and from all contests.
- In special circumstances
 - Student participants must have pre-approval by the coach/advisor and AD if participant will not be riding the bus to the activity/contest.
 - Student participants can only have parents sign them out at the end of activities/contests to ride home with their parents.
- All activity/athletic teams are reminded that they represent their community and should conduct themselves in an honorable manner. Appropriate behavior is expected during the entire trip.
- All participant teams are expected to always treat our opponent's facilities with respect. Any damage caused by a student participant will result in a fine being assessed to the participant found liable.
- There may be times when teams will be allowed overnight trips. In these instances, the athlete must:
 - Abide by the curfew set by the head coach or advisor.
 - Not to be in different gender rooms at any time.
 - Be aware that coaches/advisors may ask to check the participants bags before leaving and during the trip.
 - Treat the hotel facility and staff with the utmost respect.

ACTIVITY/ATHLETIC LETTERING

In all cases, the judgment of the Head Coach/Advisor will be the deciding factor in determining who will become “candidate eligible” to be awarded a letter. However, here are some basic guidelines or general standards. More specific guidelines will be outlined in every activity/sport individual contract.

1. Must have completed the season, unless injured or excused by coach for special reasons.
2. Must have followed the Activity/Athletic Code.
3. Must have been in regular attendance at practices.
4. Must be a student in good standing.
5. Must have turned in all equipment and/or paid all fines and obligations.
6. An honorary letter will go to a foreign exchange student.
7. If for some reason injury prevents that person from meeting the requirements and in the coach’s, opinion would have lettered had the injury not occurred.

ELIGIBILITY FOR PARTICIPATION IN FORT MORGAN PROGRAMS

- All first year ninth grade student participants are automatically eligible when they arrive at the high school.
- Students must be enrolled in the equivalent of five full credit classes. A student participant failing 2 or more classes each semester will be ineligible until credits are received via summer school, or until the next CHSAA regain date (Refer to CHSAA website for sport specific regain dates).
- Eligibility is monitored on a weekly basis and will start after the 3rd full week of classes for each semester. Eligibility will be run every Friday at 2 pm. If a student is failing 2 classes at the time of the report, they will become ineligible the following Monday for the entire week. They may become eligible again if all failing classes are passing by the following Friday eligibility report. College classes will count towards eligibility.
- Students must be in good standing regarding attendance to participate.
- Students are required to attend activities/practices.
- Any student participant referred to administration for discipline problems may be suspended or removed from their squad at the discretion of school administrators and/or the coach/advisor in charge.
- Advisor/Coaches are afforded the opportunity to have stricter guidelines for eligibility, written out in their individual team activities/contracts.

QUITTING OR DROPPING AN ACTIVITY/SPORT

There will be times when some participants find it necessary to quit an activity or playing a sport before, during, or after the season has started. Whatever the reason, a participant must

follow the steps listed below:

- The participant should think the whole situation through and talk with the advisor/coaches to see if a solution can be reached.
- If a participant decides to quit, the participant must clean and turn in all equipment to the advisor/coach. If equipment has been damaged or if it is not turned in the participant will have a fee added to their student account.
- If the participant decides to quit an activity or one sport and join another, the participant must receive permission from both advisor/coaches and AD before beginning the new activity/sport.
- After the first competition participants will not receive a refund.
- If a participant decides to quit, the participants will not letter or be eligible for post season honors

PREPARING TO JOIN A CLUB

Students will meet with Club Sponsors and complete their membership requirements to participate in these individual activities and clubs. All activities/club members are expected to follow all code of conducts, eligibility requirements and substance abuse/drug screening procedures.

TRAINING CONTRACT

As a school we have a 365-day (calendar year) policy for all athletics and activities in which students can be involved.

TRAINING RULES

- The use or possession of alcoholic beverages is always prohibited.
- The use or possession of tobacco in any form is always prohibited.
- The use or possession of illegal drugs or narcotics is always prohibited.
- The use or possession of inhalants is always prohibited, **including vape devices**.
- Attendance at a party or get-together where underage consumption/use of alcohol or illegal drugs is taking place is always prohibited.

TRAINING POLICY'S PURPOSE

- To build character, morality, and responsibility into FMHS participants.
- To create uniformity of discipline action throughout the athletic/activity programs.
- To give FMHS participants a consistent set of training regulations to follow.

DEFINITION OF TERMS OF SUBSTANCE ABUSE POLICY

- **Controlled substance is any illegal substance or drug, in any form as defined under Colorado Law, including alcoholic beverages, tobacco, intoxicants, inhalants, and marijuana, and shall include any other substances represented as a controlled substance (look a likes) even if it is not actually a controlled substance.**

SCOPE OF SUBSTANCE ABUSE POLICY

The substance abuse policy shall apply to all Fort Morgan High School students enrolled in grades 9-12. The provisions and penalties of this policy shall be imposed without regard to whether the violation was related to a school event and regardless of the day of the week on which the violation occurred. All provisions and penalties of the substance abuse policy shall be cumulative in nature and should apply throughout the students' enrollment in Fort Morgan High School whether continuous or not.

SUBSTANCE ENHANCEMENT POLICY

Possession, use or distribution of substances or supplements used or intended for use for abnormal enhancement of athletic performance and/or may atypically alter a body's physiological function are not permitted. This may include, but are not limited to narcotics, stimulants, anabolic agents, diuretics, hormones, masking agents, and other such items. Penalty will be the same as for possessing tobacco products.

ALCOHOL, DRUG AND TOBACCO POLICY

Use of Alcohol

A student participant should not possess, use, transmit, sell or be under the influence of any alcoholic beverage. A student participant who finds himself/herself at places where underage drinking is taking place is expected to leave the area to avoid being associated with that behavior.

Use of Drugs

A student participant shall not knowingly possess, use, transmit, sell or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, caffeine-based pill, substances containing phenylpropanolamine (PPS), stimulant, depressant, inhalant, solvent, ephedrine, or intoxicant of any kind, whether prescription or sold over the counter. Proper use of a drug authorized by a medical prescription from a health care provider is not a violation of this rule. Possession of drug paraphernalia is also a violation of this rule as outlined by Fort Morgan High School. A student participant who finds himself/herself at a place where any of the above substances are being used is to leave the area to avoid being associated with that behavior.

Use of Tobacco

A student participant shall not use or possess tobacco in any form, including but not limited to snuff, chewing tobacco, or smoking tobacco, on or off grounds of FMHS. This includes the use of or possession of a vape device or paraphernalia. A student participant who finds himself/herself at places where the above substances are being used is to leave the area to avoid being associated with that behavior.

VIOLATION OF ALCOHOL, DRUG AND TOBACCO POLICY

- **1st Offense** - Immediate suspension from 50% of the total scheduled contests the participant takes part in. Tobacco will be a suspension of 25% of the total scheduled contests the participant takes part in.
- **2nd Offense** - Immediate suspension from 75% of the total scheduled contests the participant takes part in. Tobacco will be a suspension of 50% of the total scheduled contests the participant takes part in.
- **3rd Offense** - Immediate suspension from all activities/sports for a period of 365 days from the day of the ruling is made. Tobacco will be a suspension of 75% of the total scheduled contests the participant takes part in.
- **4th Offense** – Tobacco will be an immediate suspension from all activities/sports for a period of 365 from the day of the ruling is made.

The offense can carry over to the next season if needed to fulfill the rest of the suspension. If an athlete is not on an active team, the athlete will be suspended the amount of time of the next completed season. If an athletic team makes it to post-season play, post-season games will count towards the total game suspensions. No participant serving suspension will be allowed to participate in post-season play until the suspension has been served in its entirety. Any student participant choosing to serve a suspension in a sport they would not normally participate in will be expected to start and finish the season to remain in “good standing”. If the participant does not finish the season, the suspension will be carried over to their next sport and all time served would be revoked. **These offenses and suspensions apply to all students who are active in other school activities and clubs and will be subject to the discretion of the AD and Administration.**

THEFT AND VANDALISM

A student participant shall not vandalize property at school or at other schools or have in their possession any stolen items from any source, including uniforms or equipment from FMHS or other schools.

- **Violation of Theft or Vandalism Policy** - a student committing this offense will be addressed on a case-by-case basis. A mandatory meeting with the student participant, parent, Athletic Director, and Head Coach/Advisor will determine the consequences of this infraction.

SELF REPORTING

If a participant admits to a violation voluntarily (prior to next competition) to the principal or

athletic director, the penalty shall be reduced in the following manner for the first offense only.

- **Tobacco** - suspended immediately for 10% total scheduled contests the participant takes part in. If not on an active team, suspended from the first two contests of the next season the participant competes in.
- **Drug and Alcohol** - if on an active team, the penalty shall be immediate suspension from 25% of the total scheduled contests the participant takes part in. If not on an active team, the penalty shall be suspension from the first 25% of the next season the participant competes in.
- Self-reporting more than once could result in suspension but will be at the discretion of the AD and Administration.

TERMS OF SUSPENSION

- The participant must schedule a session with the high school counseling department and the Athletic/Activities Director prior to being reinstated. This session will include how to deal with the issue in a positive way, how to set goals in the relationship to becoming eligible again, awareness of infraction, and information on positive choices.
- All suspended student participants must be in good standing during their suspension. This means attending all practices, meetings, and functions as required by their coach/advisor. Any unexcused practices or misbehavior during their suspension time will result in dismissal from the squad and time served for suspension being revoked. The student participant would have to start their suspension over in the next sport in which they participate. - Already stated about next sport.
- All suspended student in clubs must be in good standing during their suspension. This means attending all required meetings and continuing to be part of the club. Any misbehavior during their suspension time will result in dismissal from the club and time served for suspension being revoked. Students will have to start their suspension over with the next club they join or following year.
- A student athlete who transfers into FMHS while serving suspensions at his/her previous school will serve out the remainder of his/her penalty at Fort Morgan. The previous school's penalty will be honored in full and will not be increased or decreased in length.

CARRY OVER SUSPENSION

If the violation of the Code of Conduct occurs in the last part of the activities/sport's season and the violator cannot fulfill the terms of his/her violation in that sport, the suspension will carry over until the suspension is fulfilled. This includes the next sport or the same sport next year. If a student athlete elects to participate in a new sport to serve a suspension, he/she will be required to complete that season in good standing.

APPEAL PROCESS

Any participant has the right to appeal removal from a team. A student participant and his/her parents/guardians have the right to a hearing on the removal from participation pertaining to violations of the handbook.

Parents may appeal handbook violation removals by notifying the Fort Morgan Athletic Department by phone or in writing within five (5) school days after the removal. The right of appeal is forfeited if this is not received within five (5) school day limit. The purpose of the appeal hearing is to inquire into the student participants alleged violation and the student participants and parents/guardians to present evidence on behalf of the student participant. The removal from participation will remain in effect during the appeal process. The student participant must show just cause to be reinstated. If the student participant is reinstated, the participant will be placed on a probationary contract in which any future violations will result in loss of athletic eligibility at Fort Morgan High School for the remainder of their high school career.

The FMHS Administration team will not accept any anonymous pictures, emails, or texts from an individual turning another individual in.

SOCIAL MEDIA

Fort Morgan High School recognizes and supports its students' rights to freedom of speech, expression, and association, including the use of social networks. In this context, however, each program must remember that being involved at FMHS is a privilege, not a right. As a student you represent the high school and are expected to portray yourself, your program, and the high school in a positive manner always.

Guidelines

If you participate on a social networking site, you must keep the following guidance in mind:

- Everything you post is public information - any text or photo placed online is completely out of your control the moment it is placed online - even if you limit access to your site. Information may be accessible even after you remove it.
- Limit information about your whereabouts or plans to minimize the potential of being stalked, assaulted, or the victim of other criminal activity.
- What you post may affect your future. Many employers and school admissions officers review social networking sites as part of their overall evaluation of an applicant.

Carefully consider how you want people to perceive you before you give them a chance to misinterpret your information.

- Like comments made in person, the Athletics/Activities Department will not tolerate disrespectful comments and behavior online, such as:
 - Derogatory or defamatory language
 - Comments that create a danger to the safety of another person or that constitute a credible threat of serious physical or emotional injury to another person.
 - Comments or photos that describe or depict unlawful assault, abuse, hazing, harassment, or discrimination; selling, possessing, or using controlled substance; or any other illegal or prohibited conduct, including violating FMHS's policy on Prohibited Harassment and Discrimination.

Participants at FMHS are required to abide by rules set forth in these guidelines.

The failure to do so will be considered a violation of the FMHS Athletic/Activities Handbook.

The violation may result in disciplinary action by the activities/athletics department and the campus.

- **1st Offense** - Parent meeting with the head coach/club advisor. Consequences will be determined based on the severity of the infraction and may include suspension or dismissal from the team or athletic activities.
- **2nd Offense** – Parent meeting with the head coach/club advisor and the campus Athletic/Activities Director. Consequences will be determined based on the severity of the infraction and may include suspension or dismissal from the team or athletic activities.
- **3rd Offense** – Parent meeting with the head coach and Athletic/Activities Director. Consequences will be determined based on the severity of the infraction and may include suspension or dismissal from the team or athletic activities.

HAZING AND HARASSMENT

Fort Morgan High School policies do not allow for any form of harassment, hazing, intimidation, or bullying. Hazing activities of any type are inconsistent with the educational process. All such activities are prohibited at any time in school facilities, on school property, and at any school sponsored event. Hazing is defined as performing an act or coercing another person to perform any act of initiation into any class, group, or organization that causes or creates a risk (mental, emotional, or physical harm.) Permission, consent, or assumption of risk by an individual subjected to hazing shall not exempt the policy. No form of harassment or hazing (such as unwelcome words, physical contact, written notes, or electronic technical activities which inflict physical or mental harm or anxiety of which demeans or degrades or disgraces a person, regardless of location, or intent of participants) will be allowed at Fort Morgan High School. Any student who feels he/she is a victim or witness or hears about a hazing or harassment incident should immediately report the activity to a coach, athletic director, or principal.

NCAA CLEARINGHOUSE INFORMATION

The **NCAA Clearinghouse** is an organization outside of the **NCAA** which performs academic record evaluations to determine if a prospective student-athlete is eligible to participate at an **NCAA** Division I or II college as a freshman student-athlete.

NCAA Eligibility Center

www.eligibilitycenter.org/

The Official Web site of the NCAA Eligibility Center. Explore NCAA Divisions I and II initial-eligibility requirements and register to participate.

CONCUSSION MANAGEMENT PROTOCOL

Concussion Facts:

- A concussion is a type of brain injury, caused by a bump, blow, or jolt to the head or body that can change the way your brain normally works.
- Most concussions occur without being knocked unconscious.
- All concussions are not created equally.* Each player is different, each injury is different, and all injuries should be evaluated.

Concussion Symptoms:

Different symptoms can occur and may not show up for several hours. Common symptoms include:

Physical		Cognitive
Headache	Nausea	Disorientation and/or confusion
Blurred Vision	Numbness/Tingling	Feeling sluggish, foggy, or groggy
Dizziness	Sensitivity to light	Memory loss or difficulty remembering
Poor balance	Sensitivity to noise	Difficulty concentrating, easily distracted
Seeing “stars”	Ringing in ears	Slowed and/or slurred speech
Neck pain	Vacant stare	
Emotional		Sleep/Energy
Irritability	Feeling anxious/nervous	Drowsiness Increased sleep
Personality change	Sadness	Fatigue
Feeling more emotional	Inappropriate emotions	Trouble falling or staying asleep

Symptoms may worsen with physical or mental exertion (e.g. lifting, computer use, reading)

If any of the following symptoms occur, the athlete should be seen in an emergency department right away:

- Loss of consciousness.
- Persistent vomiting (more than one episode of vomiting).
- Deteriorating mental alertness.
- Amnesia or confusion that lasts for more than 10 minutes.
- Any seizure activity.
- Bruising under eyes or behind the ears.
- Concerns for cervical spine (neck) injury.

Things to remember:

- Acetaminophen (Tylenol) is an acceptable medication. Any other medication may increase risk of bleeding.
- Sleep is good! (Rest is very important for your brain).
- Limit screen time (including TV, video games, phone, and computer).
- You may return to school (as long as symptoms do not worsen).
- Do not engage in strenuous activity or sport (including job or active chores).

Colorado's Concussion Law SB 11-040 requires: Removal of athletes from play for "suspicion" of concussion. It also states that an athlete removed from play for signs and symptoms not readily explained by a condition other than concussion cannot return to play until receiving written clearance from a:

- Doctor of Medicine
- Doctor of Osteopathic Medicine
- Licensed Nurse Practitioner
- Licensed Physician Assistant
- Licensed Doctor of Psychology with training in neuropsychology or concussion evaluation/management.

After a concussed athlete has been evaluated and received clearance to return to play from one of the approved health care providers, a licensed athletic trainer with specific knowledge of the athlete's condition may manage the athlete's gradual return to play. (*Information from CHSAA concussion management packet*).

Return to Learn & Return to Sport

Return to Learn

Returning to the classroom is just as, if not more, important as returning the athlete to practice and competition. The student-athlete should be symptom-free and back to normal function in the classroom before starting the return to sport.

The student's general education teachers receive an email from the Concussion Management Team regarding the student's injury in order to provide academic adjustments and resources.

Return to Sport

Once the athlete has been symptom free during normal daily activities, and cleared by an approved health care provider (see above), they will go through the following Return to Play:

The Graduated Return to Play Guidelines are as follows: (McCrory et al., 2013):

Stage	Activity	Functional Exercise	Objective of Stage
1	No Activity	Symptom limited physical and cognitive rest	Recovery
2	Light aerobic activity	Walking, Swimming or stationary cycling keeping intensity <70% maximum permitted heart rate. No resistance training.	Increase heart rate
3	Sport-Specific exercise	Skating drills in ice hockey, running drills in soccer. No head impact activities.	Add movement
4	Non-contact training drills	Progression to more complex training drills, (eg, passing drills in football and ice hockey). May start progressive resistance training.	Exercise, coordination and cognitive load
5	Full-contact practice	Following medical clearance, participate in normal training activities; full exertion	Restore confidence and assess functional skills by coaching staff
6	Return to play	Return to normal activity	

Things to Remember:

- 24 hours between stages.
- If symptoms occur during the RTP, the athlete will drop back to the previous asymptomatic stage and attempt to progress again after being symptom-free for 24 hours.
- RTP will take a minimum of one week once asymptomatic at rest.

RANDOM DRUG TESTING INFORMATION
FOR STUDENTS INVOLVED IN EXTRACURRICULAR ACTIVITIES
AT FORT MORGAN HIGH SCHOOL

This policy is an extension of the Drug and Alcohol Use by Student Policies JICH and JICH-R, of the Morgan County School District. The purpose of this policy is to create a safe drug/alcohol free school for all students. It is the belief of the Morgan County School District that participation on any interscholastic athletic team and in extracurricular activities is a privilege, not a right. Students who volunteer to participate in these programs are expected to accept the responsibilities granted to them by this privilege. These students as well as their parents/guardians must also recognize that because of their choice to participate in these activities, they have less expectation of privacy than do other students.

The effects of drug usage in an educational environment are visited not just upon the users, but also upon the entire student body and faculty, because the educational process may be disrupted, and the individual's safety risk factor is increased.

As this is a non-curricular occurrence, no recording of participation or of any test results, either positive or negative, will appear on the student's permanent transcript or any other permanent record.

There exist several over-the-counter products known as sports enhancing supplements. The purpose of those supplements is to assist an athlete, enhance his/her overall physical development, and some are designed to enhance a specific athletic event.

The Morgan County School District wants to be clear in conveying the thought that the use of supplement(s) or product(s) designed to enhance performance is not endorsed or condoned. It is our hope that parents/guardians will support our view that the use of such supplements should be prohibited.

As a means of conveying our opinions on the topic, our coaches, trainers and teaching staff through curriculum and annual team orientations, address this issue with our students. The message we want to convey to our students is that preparation for athletic performance is best served through a proper and well-balanced nutritional diet and appropriate physical activity designed by our coaches, trainers, and weight room supervisors.

RANDOM DRUG TESTING GUIDELINES
FOR STUDENTS INVOLVED IN EXTRACURRICULAR ACTIVITIES
AT FORT MORGAN HIGH SCHOOL

Authority:

The Morgan County School District prohibits the possession, use, misuse, or the distribution of drugs, controlled or mood-altering substances, including anabolic steroids, look-alikes, designer drugs, drug paraphernalia, and medication not registered with the office, or alcohol on school district property, school buses, or during activities under school district jurisdiction. This policy encompasses all students in grades 9 to 12 desiring to participate in any interscholastic athletic activity and/or extracurricular activity. The policy includes those students being educated by the district under special circumstances, including home schooling and home bound. The district welcomes all students, with the permission of their parents/guardians, to participate voluntarily in the program.

The district will require any student who is submitting to testing and the student's custodial parent/guardian to consent in writing to drug testing pursuant to the district's drug testing program using the forms provided by the district. No student will be able to participate in any interscholastic sport or any extracurricular activity without such consent. Students and parents or legal guardians will have the opportunity to participate in an Informational Meeting concerning the District's Random Drug Testing Policy. Immediately prior to giving a specimen, each student shall complete all forms required by the testing company selected by the district.

PROCEDURE FOR DRUG TESTING PARTICIPANTS

INFORMED CONSENT FOR TESTING

Prior to the joining of a sports and/or club/organization, a consent form signed by the student and their parent/guardian will be required. Students will not be able to participate without the consent form turned in.

DRUG MONITORING FREQUENCY

Testing will be randomly conducted throughout the school year, starting the second week of school. Each week, approximately 20 students will be randomly chosen by Colorado Mobile Drug Testing and sent over to the high school Athletic/Activities Directors. Students will be called up to the office from this list and taken to the area where the Drug Testing will be conducted by the Colorado Mobile Drug Testing company. Any eligible student athlete and/or activity participant selected randomly for drug monitoring who are not in school the day of testing, will automatically be added to next week's testing group.

SAMPLE COLLECTION

Samples will be collected as outlined under vendor requirements. Each student will be given the Test Request & Chain of Custody paper before the test. We will be using an Instant Test and students will get results ASAP.

REFUSAL TO SUBMIT TO DRUG USE TEST

A participating student who refuses to submit to a drug test authorized under this policy, will result in a positive test.

SELF-REPORTING

If a student is part of the random testing group for a week and self-reports, they will receive the same consequences as if a student tested positive.

RESULTS

If a student's tests are positive an administrator will be contacted to come and get the student and escort them up to the office. The administrator then will contact the parents/guardians to go over the results. The test will be sent for confirmation of the positive.

REQUEST FOR RETEST

Students involved in the program may, upon a non-negative test result, request that the sample be re-tested (within 72 hours of being notified of the final testing result) at a second nationally certified laboratory. The request for the test must be submitted in writing to the principal. Students participating in athletic/extracurricular activities are required to pay the associated costs for an additional test in advance. However, the costs will be reimbursed if the result of the re-test is negative.

RELEASE OF INFORMATION

No information will be released and will be kept completely confidential for all testing by the testing company and Morgan County School District. Colorado Mobile Drug Testing will send all test results to the high school. Parents/Guardians can contact the high school for a copy of results.

SELF-DISCLOSURE

Any student who was proven by self-admission or admission by the parent/guardian to violate the policy throughout the calendar year while off campus will be subject to consequences outlined in the Student Handbook and the Athletic/Activities Handbook.

SUSPENSION REQUIREMENTS

If a student has a positive test and is put on suspension from their sport and/or club, they will be required to take a secondary test before they can return to the sport and/or club. The test will be done through Colorado Mobile Drug Testing in Fort Morgan, at the cost of the student and/or parent/guardian.

If a student has tested positive and it is their first offense, they will be required to attend counseling meetings with the Student Health Counselor at Fort Morgan High School.

If a student has a 2nd or 3rd positive test during their suspension time, they will be required to attend Drug and Alcohol testing with Centennial Mental Health. If a student chooses not to attend the required class and put in effort, they will not be able to return to their sport and/or

club until it is fulfilled. The cost of the counseling will be paid for by the student and/or parent/guardian. Centennial Mental Health will work with insurances, pay scales, and other needs of the family.

APPEAL

Fort Morgan High School conforms to federal requirements of due process for students. A student participating in athletic/extracurricular activities who has been determined by the school Principal, Athletic Director, or Activities Director to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee. Such a request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain ineligible to participate in any athletic/extracurricular activities until the review is completed. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the Superintendent's decision will be provided, and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent, which shall be final and non-appealable.

PROGRAM EVALUATION

All data will be kept confidential between the Athletic Director and Activities Director. The Random Drug Testing Committee will meet once a week for the first month to analyze the procedure and to make sure everything is working correctly. After the first month, the committee will meet once a month to review the procedure. At the end of each school year a report will be completed to show proper procedure was followed throughout the school year. All information shall be aligned from the Colorado Mobile Drug Testing company to Fort Morgan HS. The report will be shared with the superintendent to keep on file, documenting that procedure was followed each testing week.

RANDOM DRUG AND ALCOHOL TESTING

PROGRAM CONSENT TO TEST FORM

The student and his/her parent(s) or guardian acknowledge that the Morgan RE-3 School District has the right to perform random drug and alcohol testing on students who wish to exercise the privilege of participating in athletic/extracurricular activities.

The student and his/her parent(s) or guardian understand that, as a condition of the student being allowed to participate in extracurricular activities in the district, the student may be required to undergo and successfully pass random screening for alcohol, illegal drugs, or other banned substances, as set forth in the District's Drug Testing Policy for Students Involved in Athletics and Extracurricular Activities at Fort Morgan HS. The student and his/her parent(s) or guardian acknowledge that they have read and understand this policy and that they agree to all terms and conditions contained in the policy and procedure.

The student and his/her parent(s) or guardian hereby consent to participate in the Random Drug and Alcohol Testing Program and to the disclosure of testing results to the District's Drug Program Coordinator and parent(s) and guardians. The student and his/her parent(s) or guardian further understand that the student's refusal to submit to a drug screening will be treated in the same manner as if the student had tested positive for banned substances.

The student and his/her parent(s) or guardian may voluntarily consent to participate in the random drug and alcohol testing program and to the disclosure of testing results to the District's Drug Program Coordinator and parent(s) or guardian.

No student shall be penalized academically for testing positive for banned substances during random drug testing. The privilege of being allowed to participate in athletics/extracurricular activities in the Morgan School District is contingent on the signing of this consent form.

This consent form shall remain in effect for the entire school year. Any revocation of this consent form shall disqualify the student from participating in athletics/extracurricular activities for the remainder of the school year.

Student Name – Please Print

Current Grade

Student Signature

Date

Parent/Guardian Signature

Date

COMMITMENT TO ACTIVITIES / ATHLETICS

Acknowledgement Form

Warning: Although participation in supervised interscholastic athletics and activities may be one of the least hazardous in which any student will engage in or out of school, BY ITS NATURE, PARTICIPATION IN INTERSCHOLASTIC ATHLETICS INCLUDES A RISK OF INJURY WHICH MAY RANGE IN SEVERITY FROM MINOR TO LONG-TERM CATASTROPHIC INJURY. Although serious injuries are not common in supervised school athletic programs, it is impossible to eliminate this risk.

PLAYERS MUST OBEY ALL SAFETY RULES, REPORT ALL PHYSICAL PROBLEMS TO THEIR COACHES, FOLLOW A PROPER CONDITIONING PROGRAM, AND INSPECT THEIR OWN EQUIPMENT DAILY.

We have read, understand, and agree to abide by the Fort Morgan High School Athletic/Activities Policies Handbook. Once this form is signed, student athletes at Fort Morgan High School will be held accountable throughout their high school career. In addition, the acknowledgement will be signed each year.

SPORT (CIRCLE ALL THAT APPLY)

FOOTBALL, VOLLEYBALL, CROSS-COUNTRY, CHEERLEADING, GYMNASTICS, SOCCER,

BASKETBALL, WRESTLING, TENNIS, BASEBALL, TRACK & FIELD, GOLF

ACTIVITY (CIRCLE ALL THAT APPLY)

ART, BOOK CLUB, CHESS & BOARD GAMES CLUB, DIVERSITY CLUB, DUNGEONS & DRAGONS CLUB,

FBLA, FELLOWSHIP OF CHRISTIAN STUDENTS, FCCLA, FELLOWSHIP OF CHRISTIAN STUDENTS, FFA,

FORENSICS, FM ADVENTURE SEEKERS, GSA, INVESTMENT CLUB, KNOWLEDGE BOWL, LIBRARY

AMBASSADOR CLUB, LULAC, MINI MUSTANG MENTORS, MOCK TRIAL, MODEL UNITED NATIONS,

MUSTANG PRIDE, NHS, SPECIAL OLYMPICS, THESPIANS, VOCAL JAZZ ENSEMBLE, YES-O

(Participant Name-**Please Print**)

Current Grade

(Participant Signature)

Date

(Parent/Guardian Name-**Please Print**)

(Parent/Guardian Signature)

Date

THIS COMMITMENT HAS TO BE SIGNED BY PARTICIPANT AND PARENT/GUARDIAN BEFORE THE PARTICIPANT IS ALLOWED TO PARTICIPATE IN ANY INTERSCHOLASTIC EVENTS.

MORGAN COUNTY SCHOOL DISTRICT RE-3

ITEMS FOR BOARD MEETINGS

BOARD ACTION ITEM #:

(FOR DISTRICT OFFICE USE ONLY)

TOPIC: Officer Retreat

ACTION REQUESTED:

Two-day trip approval for the FFA Officer Team on August 14-15, 2026 to Sterling Reservoir.

HOW DOES THIS SUPPORT DISTRICT MISSION/VALUES/GOALS & OBJECTIVES:

The educational and leadership officer retreat provides the basic skills needed for continued learning throughout life. An understanding and awareness of individual strengths and weaknesses. Unique talents, a sense of worth of well-being, and positive attitudes. A sense of understanding, respect and responsibility toward others as individuals and as members of the community. Moral ethical values. Skills concerned with punctuality, regular attendance, completing tasks, meeting deadlines, fulfilling obligations, accepting consequences for one's actions and other skills needed to succeed in school, the work place, interpersonal relationships and the social world.

JUSTIFICATION/RAMIFICATIONS:

Students will develop their leadership skills, interpersonal skills, and develop the FFA Program of Activities for the school year.

FINANCIAL CONSIDERATIONS/SOURCE OF FUNDS:

The FFA Chapter will pay for the vehicle transportation, activities, and lodging. The student will not pay for anything.

LEGAL CONSIDERATION:

Students have filled out a medical and waiver form.

Prepared by:		Date:	7/1/26
	Signature		

Administrator:		Date:	7/9/26
	Signature		

SUPERINTENDENT'S RECOMMENDATIONS AND COMMENTS:

Superintendent's Signature:		Date:	
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2026-2027



Orientation Schedule for New Certified Staff and Beginning of School Year Schedule

THURSDAY, JULY 30, 2026

New Certified Staff Orientation & Capturing Kids Hearts 1

7:30 – 4:00 New Certified Staff Orientation – District Support Center

FRIDAY, JULY 31, 2026

New Certified Staff Orientation & Capturing Kids Hearts 1

7:30 – 4:00 New Certified Staff Orientation – District Support Center

MONDAY, AUGUST 3, 2026

7:30-10:00 **New Certified Staff** HR Onboarding- IT, SPED, CLD- District Support Center

10:00-3:30 Building Bootcamp with Principals and Instructional Coaches

TUESDAY, AUGUST 4, 2026

All Certified Staff PK – 12

7:30-11:30 Report to Individual Buildings – Welcome Backs and Trainings

12:30-3:30 ELA Training, SPED/CLDE Training with H. Silz and S. Ocanas

WEDNESDAY, AUGUST 5, 2026

All Certified Staff PK-12

7:30-3:30 Building Level Professional Development

****New Teacher After the Bell Event w/Fort Morgan Chamber of Commerce @ 3:45 @ the Bijou**

THURSDAY, AUGUST 6, 2026

All Certified Staff PK-12

7:30-3:30 AM Building Professional Development and PM Clerical

FRIDAY, AUGUST 7, 2026

All Certified Staff PK-12

7:30-3:30 AM Building Professional Development and PM Clerical

MONDAY, AUGUST 10, 2026

7:30 – 3:30 Clerical Day for Certified and 1st day back for paraprofessionals

TUESDAY, AUGUST 11, 2026

First Day of Classes for Grades K-9 and Lincoln

WEDNESDAY, AUGUST 12, 2026

First Day of Classes for FHMS Grades 10-12

MONDAY, AUGUST 17, 2026

CPI Initial Training

8:00-3:30 Location TBD

Sign Up Form: <https://forms.gle/p89Jx7hhPh1sQVCp6>

MONDAY, AUGUST 24, 2026

Refresher CPI

August 24, 2026

Session 1: 8:00 to 11:30 am Location TBD

Session 2: 12:30 to 4:00 pm Location TBD

Sign Up Form: <https://forms.gle/p89Jx7hhPh1sQVCp6>

MONDAY, SEPTEMBER 28, 2026

All Certified Staff PK – 12—Classified Paras 4 hours PD TBD

7:30-11:30 Certified Staff Building PD

12:30-3:30 Work Time

MONDAY, NOVEMBER 9, 2026

All Certified Staff PK – 12—Classified Paras 4 hours PD TBD

7:30-11:30 District Level Conference Style PD Location TBD

12:30-3:30 Work Time

MONDAY, JANUARY 11, 2027

All Certified Staff PK – 12—Classified Paras 4 hours PD TBD

7:30-11:30 Certified Staff Building PD

12:30-3:30 Work Time

MONDAY, MARCH 1, 2027

All Certified Staff PK – 12—Classified Paras 4 hours PD TBD

7:30-11:30 Certified Staff Building PD

12:30-3:30 Work Time