Garfield County School District
145 E Center St., Panguitch, UT 84759
Phone: 435-676-8821

AGENDA OF GARFIELD COUNTY SCHOOL DISTRICT BOARD MEETING

The Board of Directors
County School District

A Garfield County School District Board Meeting of the Board of Directors of County School District will be held Thursday, November 19, 2026, beginning at 5:00 PM in the Garfield County Courthouse, 55 S Main St., Panguitch, UT 84759.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Regular Board Meeting
If necessary, an executive session may be held in accordance with the Utah Code 52-4-205 (Purpose of Closed Meetings).
One or more members of the Board may participate telephonically in accordance with Utah Code 52-4-207 (Electronic Meetings).
Note: Board meeting schedule subject to change. The purpose of the open meetings provisions is to ensure that public bodies take their actions openly and conduct their deliberations openly in accordance with Utah Code 52-4-102(2), with the knowledge of the public. This law is not a mandate that members of the public be permitted to participate or provide comments in all public meetings.

A. Welcome

II. Consent Agenda Items
The consent agenda lets the Board approve several reviewed items with one motion. Documentation was shared in advance, and any member may remove an item.

A. Approve School Board Meeting Minutes

B. Approve Financial Reports

C. Approve Hiring Recommendations

L. Woodbury-PHS Sub
M. Everett- PHS Food Service Sub
K. Fowles-PHS Sub
C. Beesley- BVHS Student Math Tutor
J. Platt- BVHS Student Math Tutor
R. Platt- BVHS Esports Coach
M. Pollock- BVHS Assistant Esports Coach
A. Johnson- BVHS/BVES Sub
D. Roberts- BVES Para
D. Carlisle- EHS Assistant Volleyball Coach
S. Harris- EHS Sub
T. Woolsey- EES Para
J. Mecham-PHS Assistant Football Coach
L. Mecham-PHS Assistant Football Coach
J. Crisp-PHS Assistant Football Coach
S. Mortensen-Bryce Valley Sub
M. Burns- PES Para
T. Brinkerhoff- BVHS Assistant Baseball Coach
J. Twitchell-BVHS Assistant Volleyball Coach

D. Letters of Resignation

E. Enrollment Report

F. Home School Affidavits

G. Sports and Transportation Approvals

Submission and Approval Timeline:

1. **Fall Sports Schedules:**
   - Submission: May of the previous school year
   - Approval: June board meeting
2. **Winter Sports Schedules:**
   - Submission: August
   - Approval: September board meeting
3. **Spring Sports Schedules:**
   - Submission: December
   - Approval: January board meeting
4. **Summer Sports Schedules:**
   - Submission: April
   - Approval: May board meeting

Approval Criteria:

When reviewing sports travel schedules, the board will focus on:

- **Amount of Travel:** Total number and frequency of trips

- **Distance:** Reasonableness and necessity of travel distance
- **Time Out of School:** Impact on instructional time
- **Potential Costs:** Financial implications including transportation, accommodation, and related expenses
- **Approve Schedules:** and all trips over 150 miles.

Coaches' Responsibilities:

- Follow travel procedures: number of chaperons, appropriate accommodations, and use of district vehicles.
- Fill out the trip request form and bus request forms for the school and district level at the time of the trip.

PHS Winter Sports updated schedule

H. Other Travel Approval
PHS Drama Field Trip

I. Trust Lands/TSSA
Boulder Elementary exemption
https://schoollandtrust.schools.utah.gov/login?redirect=%2Fhome

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

III. Public Comment
Individual comments are limited to 3 minutes.

Commenters are required to sign the public comment request sheet and speak their name and city/town of residence for public record.

The Board cannot allow public comments about the shortcomings of specific individuals, as this could place the Board in the position of facilitating slander. Such remarks are not appropriate for public comment and will not be permitted. Please direct those concerns to the Superintendent.

IV. Reports

A. PHS School Counselor Annual Report

B. School Board Report
Myron Cottam
Ralph Perkins
April LeFevre

Curtis Barney
Jared Brems

C. Superintendent Report

D. Business Administrator Report

1. Panguitch High School

2. Construction Projects and RFP Needs

V. Board Discussion

A. Online School

VI. Board Business

A. Future Board Items
Tentative Board Business Items by Month

B. Set Upcoming Board Meetings
Board Meeting Calendar

VII. Public Comment
Individual comments are limited to 3 minutes.

Commenters are required to sign the public comment request sheet and speak their name and city/town of residence for public record.

The Board cannot allow public comments about the shortcomings of specific individuals, as this could place the Board in the position of facilitating slander. Such remarks are not appropriate for public comment and will not be permitted. Please direct those concerns to the Superintendent.

VIII. Board Action Items

A. Christmas Card Selection
Select 1st, 2nd, and 3rd place
First place will be featured on the Christmas Card

B. LOC DHDB- Update

5. Holidays — Taken off (Martin Luther King & Presidents' Day) Updated (3 days for Christmas and New Years instead of 2)
6. Pregnancy Leave (Policy DKE)
7. Secretaries get two holidays instead of one (Memorial day added)

C. Letter of Intent and Retirement Incentive

IX. Executive Session
Under Utah's Open and Public Meetings Act, the Board may close a portion of a meeting (executive session) only for specific reasons, including:

8. Discussing the character, professional competence, or physical or mental health of an individual

9. Strategy related to collective bargaining
10. Strategy related to pending or imminent litigation
11. Strategy related to the purchase, exchange, or lease of real property, where open discussion would reveal its value
12. Strategy related to the sale of real property, under certain conditions
13. Discussing the deployment of security personnel, devices, or systems
14. Investigating allegations of criminal misconduct

A closed session requires a public vote, and the reason must be stated in the motion and recorded in the minutes.

X. Adjournment

Notice of this meeting was .

_____
For the Board

Garfield School District

Garfield County School District Board Meeting
Boulder Elementary School , 280 N 200 E, Boulder, UT 84716
Thursday, October 15, 2026

I. Regular Board Meeting

I.A. Welcome

All board members were present, including Ralph Perkins, April Lefevre, Curtis Barney, Myron Cottam, and Jared Brems. Superintendent John Dodds and Business Administrator Lane Mecham were also present.

II. Consent Agenda Items

II.A. Approve School Board Meeting Minutes

II.B. Approve Financial Reports

II.C. Approve Hiring Recommendations

II.D. Letters of Resignation

II.E. Enrollment Report

II.F. Home School Affidavits

II.G. Sports and Transportation Approvals

II.H. Other Travel Approval

II.I. Trust Lands/TSSA

III. Public Comment

I move to approve the consent agenda as presented. This motion, made by Curtis Barney and seconded by Myron Cottam, Carried.
Curtis Barney: Yea, Jared Brems: Yea, Myron Cottam: Yea, April LeFevre: Yea, Ralph Perkins: Yea
Yea: 5, Nay: 0
Naketa Martel made comments that the Classified employee coaching and coaching stipend issue was impacting her community and that she felt a decision should be made on it and not put any more resources toward that effort.

IV. Reports

IV.A. School Board Report

Board members each provided updates on their assigned areas, committee assignments, and recent meetings or events they attended. Members shared information relevant to the Board's work and responded to questions as needed. No formal action was taken on these reports.

IV.B. Superintendent Report

The Superintendent provided a report to the Board covering current district operations, ongoing initiatives, and recent activities. The report included relevant updates on programs, personnel, and events across the district. Board members had the opportunity to ask questions, and no formal action was taken.

IV.C. Business Administrator Report

The Business Administrator provided a report to the Board covering the district's financial position, budget matters, and operational updates. The report included relevant information on expenditures, revenues, and other business-related items.

IV.D. Summer Professional Development Presentation-EHS/EES
Ryan Bytheway, principal of Escalante High and Elementary, presented on the PD that the school attended over the summer.

V. Board Discussion
The Board discussed their role in Trust Lands and an increased emphasis on data going forward to tie learning to the goals of Trust Lands.

VI. Board Business

VI.A. Future Board Items

The Board reviewed upcoming matters and discussed items anticipated for future meetings. Members went over the calendar, noting key dates, scheduled events, and deadlines relevant to the Board's work. Board members had the opportunity to ask questions, and no formal action was taken.

VI.B. Set Upcoming Board Meetings
The meeting was scheduled for November 19th in Panguitch.

VII. Public Comment
Ryan Bytheway made a comment expressing his support for the allowance of classified employees being allowed to coach and receive a stipend.

VIII. Board Action Items

VIII.A. Classified Employees Stipend for **Extracurricular** Advisor
A motion was made to approve the policy with the interpretation of a nominal amount being that a coach's stipend is a nominal amount. And that the superintendent may approve a classified coach's hiring, with an administrator reporting back to the board on why they were selected. This motion, made by Myron Cottam and seconded by Jared Brems, Carried.
April LeFevre: Yea, Curtis Barney: Yea, Jared Brems: Yea, Myron Cottam: Yea, Ralph Perkins: Yea
Yea: 5

The superintendent clarified that the agenda item was to approve classified employees being allowed to coach, with Board approval, and receive a stipend. However, they would not be eligible for professional leave. There was some discussion about the original reasons there were changes to the policy, which was incomplete work being done as a result of coaching.

VIII.B. Panguitch High School Bleacher Replacement Proposal
Curtis made a motion to approve the replacement of the bleachers on the upper decks at PHS. This motion, made by Curtis Barney and seconded by Ralph Perkins, Carried.
Curtis Barney: Yea, Jared Brems: Yea, Myron Cottam: Yea, April LeFevre: Yea, Ralph Perkins: Yea
Yea: 5, Nay: 0
Lane presented the upper deck bleacher replacements

VIII.C. Discussion and Approval of Holiday Bonus
A motion was made to approve the holiday bonus as presented. This motion, made by Myron Cottam and seconded by Ralph Perkins, Carried.
Curtis Barney: Yea, Jared Brems: Yea, Myron Cottam: Yea, April LeFevre: Yea, Ralph Perkins: Yea
Yea: 5, Nay: 0

IX. Executive Session

X. Adjournment
The meeting was adjourned at 6:08 PM.

Barney Curtis; Brems Jared; Cottam Myron ; LeFevre April; Perkins Ralph

Garfield School District

Garfield County School District Work Meeting
Boulder Elementary School , 280 N 200 E, Boulder, UT 84716
Thursday, October 15, 2026

I. Work Meeting

I.A. Welcome

The meeting was called to order at 3:09 PM. Board members present included Ralph Perkins, Myron Cottam, Curtis Barney, and Jared Brems with April Lefevre attending electronically. Superintendent John Dodds and Business Administrator Lane Mecham were also present for the meeting.

II. Discussion Items

II.A. Strategic Planning for Student Enrollment

The Board discussed various issues with enrollment and some of the steps the District could take to help influence local policies and other actions to encourage homeschooled student to enroll and to encourage more families to move into the community.

II.B. Policy

II.B.1. DBD Limitations on Extra Duty Assignments

The board discussed classified employees becoming coaches and clarified the policies around hiring classified employees. The Board clarified and agreed that classified employees would be allowed to be coaches with Board approval and once they were approved they would qualify for the stipend, though they would not be eligible for professional leave.

II.C. Assessment Data Review

Superintendent and the Board discussed the State's report card, actionable steps that can be taken to improve results, and general discussion about assessment and instruction.

III. Board Training

III.A. School Trust Lands

IV. Review Board Agenda

V. Executive Session

1. Discussion of the character, professional competence, or physical or mental health of an individual.
2. Discussion regarding deployment of security personnel, devices, or systems.
3. Strategy to discuss pending or reasonably imminent litigation.
4. Strategy sessions to discuss collective bargaining.
5. Strategy to discuss the purchase, exchange or lease of real estate.
6. Investigative proceedings regarding allegations of criminal conduct.

VI. Adjournment

Barney Curtis; Brems Jared; Cottam Myron ; LeFevre April; Perkins Ralph

Garfield County School District

Hiring Documentation

School: Escalante Elementary Position: Paraprofessional Date: 9/16/26

All Applicants

Name	Name
Tara Woolsey	

Applicants Interviewed

Name	Name
Tara Woolsey	

Interview Committee or Screening Committee

Name	Position
	Community Council Member
	District Employee
	District Employee
Ryan Bytheway	Principal
Didi Bourbon	SPED Teacher

Recommendation for position(s):

Tara Woolsey

Signature of Administrator: Ryan Bytheway

Garfield County School District

Hiring Documentation

School: Escalante Schools Position: Subsitute Teacher Date: 10/27/26

All Applicants

Name	Name
Sarah Harris	

Applicants Interviewed

Name	Name
Sarah Harris	

Interview Committee or Screening Committee

Name	Position
	Community Council Member
	District Employee
	District Employee
Ryan Bytheway	Principal

Recommendation for position(s):

Sarah Harris

Signature of Administrator: Ryan Bytheway

Garfield County School District

Hiring Documentation

School: Escalante High Position: Asst. Volleyball Coach Date: 10/20/26

All Applicants

Name	Name
Dani Carlisle	

Applicants Interviewed

Name	Name
Dani Carlisle	

Interview Committee or Screening Committee

Name	Position
	Community Council Member
	District Employee
	District Employee
Ryan Bytheway	Principal
Tara Woolsey	Head Coach

Recommendation for position(s):

Dani Carlisle

Signature of Administrator: Ryan Bytheway

Garfield County School District

Hiring Documentation

School: PHS Position: Asst. Football Coaches Date: 10-22-2026

All Applicants

Name	Name
Jace Mecham	
Lane Mecham	
Jonathan Crisp	

Applicants Interviewed

Name	Name

Interview Committee or Screening Committee

Name	Position
	Community Council Member
Russ Torgersen	District Employee
Luke Allen	District Employee

Recommendation for position(s):

Jace Mecham, Lane Mecham and Jonathan Crisp

Signature of Administrator: Russell M Torgerson

Garfield County School District

Hiring Documentation

School: Bryce Valley Elementary Position: Para Position Date: 10/15/2026

All Applicants	
Name	Name
David Roberts	

Applicants Interviewed	
Name	Name
David Roberts	

Interview / Screening Committee	
Name	Position
	District Employee
Trista Rich	District Employee
Laura Pollock	District Employee
	Teacher
	Teacher

Recommendation for position(s):
I recommend that David Roberts be hired as a BVES Para-Professional. He will be part time and only teaching Physical Education.

Signature of Administrator: Trista Rich

Garfield County School District

Hiring Documentation

School: BVHS/ BVES Position: Substitute Teacher Date: 10/8/2026

All Applicants

Name	Name
Amanda Johnson	

Applicants Interviewed

Name	Name
Amanda Johnson	

Screening Committee

Name	Position
Jade Roundy	BVHS Secretary
Samie Ott	Principal
Rowdy Miller	Counselor

Recommendation for position(s): Amanda Johnson

Signature of Administrator:

Garfield County School District

Hiring Documentation

School: BVHS | Position: Assistant Esports Coach | Date: 10/8/2026

All Applicants	
Name	Name
Matthew Pollock	

Applicants Interviewed	
Name	Name
Matthew Pollock	

Screening Committee	
Name	Position
Beth Johnson	RBT
Samie Ott	Principal
Rowdy Miller	Counselor

Recommendation for position(s): Matthew Pollock

Signature of Administrator:

Garfield County School District

Hiring Documentation

School: BVHS | Position: Esports Coach | Date: 10/6/2026

All Applicants

Name	Name
Roman Platt	

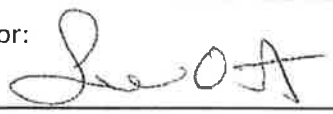
Applicants Interviewed

Name	Name
Roman Platt	

Screening Committee

Name	Position
Fred Beesley	Athletic Director
Samie Ott	Principal
Rowdy Miller	Counselor

Recommendation for position(s): Roman Platt

Signature of Administrator: 

Garfield County School District

Hiring Documentation

School: Panguitch Elementary Position: Paraprofessional Date: Nov. 3, 2026

All Applicants

Name	Name
Miley Burns	

Applicants Interviewed

Name	Name
Miley Burns	

Interview Committee or Screening Committee

Name	Position
Lisa Breinholt	Community Council Member
Taelyr Leach	District Employee
Jodi Henrie	District Employee
Frecia Frandsen	

Recommendation for position(s):

Miley Burns

Signature of Administrator: Lisa Breinholt

Garfield County School District

Hiring Documentation

School: BVHS Position: Assistant Volleyball Coach Date: 8/3/26

All Applicants

Name	Name
Janice Twitchell	

Applicants Interviewed

Name	Name
Janice Twitchell	

Screening Committee

Name	Position
Fred Beesley	AD
Samie Ott	Principal
Rowdy Miller	Head Volleyball Coach

Recommendation for position(s): Janice Twitchell

Signature of Administrator:

Garfield County School District

Hiring Documentation

School: BVHS Position: Assistant Baseball Coach Date: 10/1/26

All Applicants

Name	Name
Tyson Brinkerhoff	

Applicants Interviewed

Name	Name
Tyson Brinkerhoff	

Screening Committee

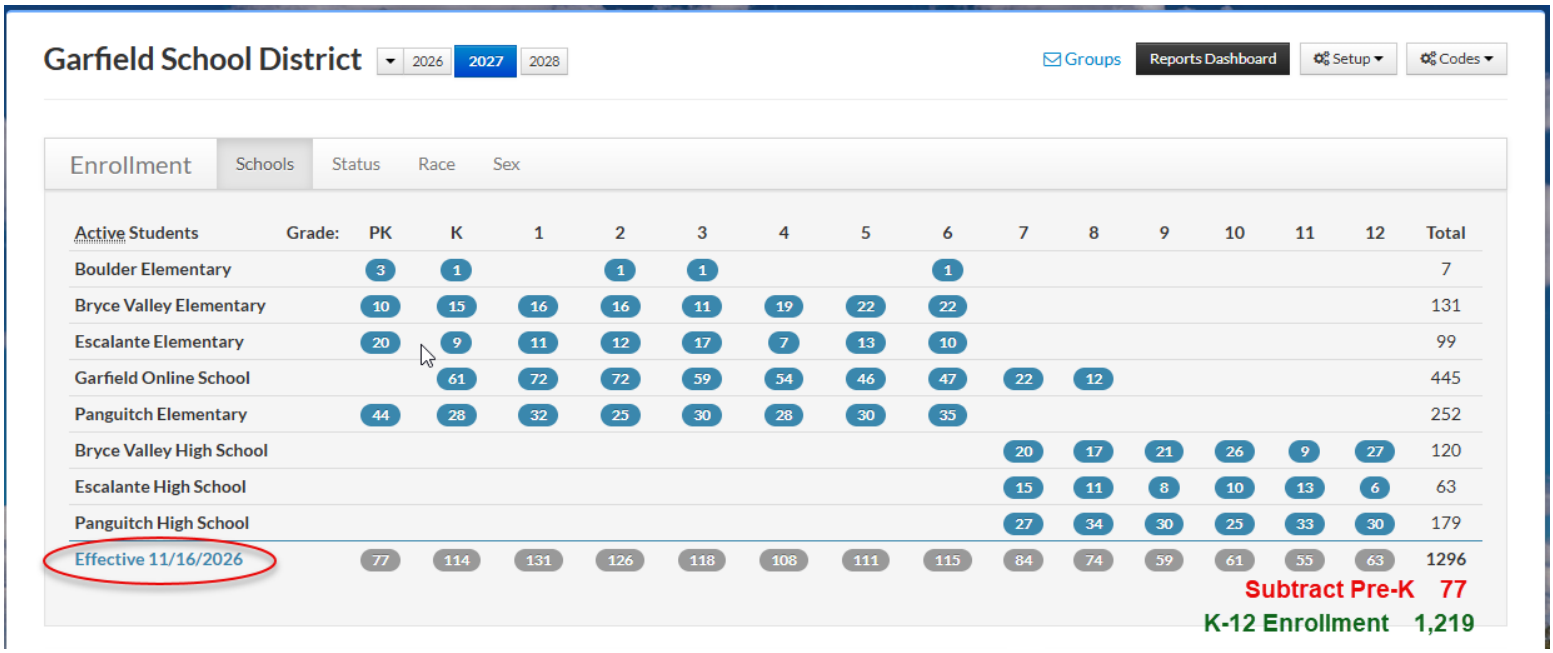
Name	Position
Fred Beesley	AD
Samie Ott	Principal
Rowdy Miller	Counselor

Recommendation for position(s): Tyson Brinkerhoff

Signature of Administrator:

Enrollment as of November 16, 2026 – 1,219*

*Decrease of 2 students from 10-8-2026 Count (1,221)



Garfield School District 2026 2027 2028 Groups Reports Dashboard Setup Codes

Enrollment | Schools | Status | Race | Sex

Active Students	Grade:	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Boulder Elementary		3	1		1	1			1							7
Bryce Valley Elementary		10	15	16	16	11	19	22	22							131
Escalante Elementary		20	9	11	12	17	7	13	10							99
Garfield Online School			61	72	72	59	54	46	47	22	12					445
Panguitch Elementary		44	28	32	25	30	28	30	35							252
Bryce Valley High School										20	17	21	26	9	27	120
Escalante High School										15	11	8	10	13	6	63
Panguitch High School										27	34	30	25	33	30	179
Effective 11/16/2026		77	114	131	126	118	108	111	115	84	74	59	61	55	63	1296

Subtract Pre-K 77

K-12 Enrollment 1,219

Pre-K Enrollment 11.16.2026

Garfield School District

Enrollment

Schools

Active Students	Grade:	PK - Total	3 yr	4 yr	5 yr
Boulder Elementary		3	2	1	0
Bryce Valley Elementary		10	6	3	1
Escalante Elementary		20	8	10	2
Panguitch Elementary		44	13	26	5
Total		**77**	**29**	**40**	**8**

Merry Christmas


Merry
Christmas


North Pole


Ho Ho Ho


Merry
Christmas


ALEX
JANET
JAMES
DEAR
SANTA


32
Mustang
Moqui
Bob

Merry Christmas

