

October Regular Meeting

Monday, October 12, 2026 7:00 PM

District Office, 301 Neosho Street , Burlington, Kansas 66839

1. Opening Items

1.A. Call to Order

1.B. Pledge of Allegiance

1.C. Additions to the Agenda

2. Consent Agenda

2.A. Approval of the Agenda

2.B. Approval of the September 14, 2026, Budget
Hearing Minutes

2.C. Approval of the September 14, 2026, Regular
Meeting Minutes

2.D. Approval of the Bills and Financial Reports

2.E. Approval of Personnel Items

2.F. Approval of Donations

2.G. Approval of Consent Agenda

3. Public Comment

3.A. Concerns of Burlington USD 244 Patrons

THE BOARD

The Constitution of the State of Kansas delegates many responsibilities for the governance and operation of school districts to locally elected Boards of Education. Among these duties and responsibilities are: establishment of general policies for the school systems, employment of school personnel upon recommendation of the superintendent, adoption and revision of the annual operating budget, informing the public of the needs and the progress of the educational systems, exercise of the legal powers conferred or implied by the legislature in administering school functions, and selection of the superintendent of schools.

The board is comprised of seven members elected to four-year terms. The members are elected from six geographic districts and one is elected at large. The president and vice-president are elected each year at the first meeting in July. Board members receive no pay for their service.

BOARD OF EDUCATION BURLINGTON USD 244

James Higgins - President
Lucas Allen - Vice President
Johnny Hernandez
Nolan Strawder
Ron Hess
Selena King
Bob Plummer

Please direct comments or questions to the district administration office.

Superintendent, Craig Marshall
Clerk of the Board, Christy Hess

USD 244 Central Office
301 Neosho Street
Burlington, KS 66839

620-364-8478

Thank you for attending. Your continued interest in our district's schools will guarantee their excellence.

MISSION STATEMENT

Burlington Schools are committed to developing each student to become a responsible citizens and lifelong learners.



WELCOME!

TO A
BURLINGTON UNIFIED SCHOOL DISTRICT
NO. 244
BOARD OF EDUCATION MEETING



THE MEETING

The regular meetings of the USD 244 Board of Education are held at 7:00 p.m. on the second Monday of each month. The meetings are held at the District Administration Building located at 301 Neosho Street, Burlington, Kansas. In addition, the board may hold special meetings at times and locations as announced to accomplish specific purposes.

All regular and special meetings are open to the public and all actions authorized or required by law are taken at these meetings. The board may, however, meet in closed (executive) session to discuss matters dealing with personnel, acquisition of property, consultation with the board attorney, matters relating to action adversely or favorably affecting students or personnel, confidential data relating to financial affairs, and consultation regarding employee negotiations. Any voting board action dealing with these items will be taken in public. At any meeting of the board, a majority of the membership of four members constitutes a quorum for the purpose of conducting business. Minutes of the Board of Education meetings are available at the District Administration Building.

THE AGENDA

Unless there are unusual or special circumstances, board meetings proceed in the order prescribed on the agenda:

- ☞ Call to Order
- ☞ Approval of Agenda, Minutes of prior meetings, Bills, Financial and Administrative Reports, and other items requiring board approval that may be submitted on the consent agenda
- ☞ Recognition of visitors and requests by visitors to address the board
- ☞ Discussion and Action Items (if executive session is necessary, it will be at this time)
- ☞ Adjournment

The agenda for each board meeting is prepared by the superintendent. Meetings are conducted by the board president in the prescribed order. The superintendent provides a packet of informational and background materials to board members concerning items to be presented on the meeting agenda. This is delivered to board members at least three days prior to the meeting so that they may come to the meeting prepared to question, discuss, and take action on each item. An extra copy of this information will be available for public examination at the administration office.

MAKING A PUBLIC COMMENT

The Board of Education wishes to be responsive to the community and welcomes patrons at all meetings. If a visitor wishes to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system he/she needs to be present at the beginning of the board meeting. Requests to speak may be made when the board president asks if any visitors have items to bring to the attention of the board. Speakers are asked to limit their remarks to five (5) minutes or less and groups with the same special interest may be asked to appoint a spokesperson. The board president may impose different time limits on presentations if other circumstances dictate doing so.

While there is no legal requirement that the public be given an opportunity to speak at each board meeting, it is the practice of the present board to make this time available to residents of the district. If pressure of business or other circumstances dictate, the board president may decide to curtail this practice.

The purpose of hearing public comment is to enable patrons to address the board concerning matters that do not require immediate board action. Charges or complaints against individual employees of the district or challenges to the instructional material used in the district are not allowed during the public comment portion of the meeting. Requests for board action shall be presented to the superintendent and charges, complaints, or challenges against staff or the curriculum shall be presented to the clerk of the board in accordance with procedures outlined below.

In the event that a speaker fails to observe the board's rules for public comment, any board member may request the individual cease speaking until the board president determines if the speaker should be allowed to complete his/her remarks.

DISCUSSION OF AN AGENDA ITEM

At meetings, the Board of Education spends its time reviewing and making decisions regarding information concerning student learning and other board concerns. While the meetings are conducted in public, public participation in the discussion of agenda items is not solicited unless the board requests a member of the public comment on that item. If a member of the public wishes to comment on an agenda item, that comment should occur during the Public Comment portion of the meeting.

PLACING AN ITEM ON THE AGENDA

Any patron wishing to speak to the board regarding a specific concern requiring board action should discuss his/her request with the superintendent at least seven days prior to the scheduled board meeting. This request may be made by phone or in writing. Following this discussion, the superintendent will determine whether the request can be solved by staff or will place the item on the next regular board meeting agenda. If the superintendent refuses to place an item on the agenda, the patron may place his/her request in writing and submit it to the clerk of the board. Any such requests shall state the specific action requested of the board of education. The clerk shall include any statement with the agenda for the next regularly scheduled meeting of the board. (Such items must be received by the clerk not later than Tuesday of the week preceding the regular board meeting) In the event the board wishes to discuss the patron's request, the board may modify its agenda to do so or may direct the superintendent to place the item on a future regular or special meeting agenda.

CONDUCT AND ORDER

These guidelines have been adopted to give patrons an opportunity to address the board in an orderly and constructive manner. The board's function is decision -- time spent answering routine questions or criticisms takes away from other important board business. If a patron has a question about the operation of the schools, he/she is encouraged to contact the teacher or administrator closest to the situation.

Undue interruptions or other interference with the orderly conduct of Board of Education meetings cannot be allowed. The board president may terminate a speaker's privilege to speak if, after being called to order, he/she persists in improper conduct or remarks. As stated earlier, at a board meeting no person shall orally indicate charges or complaints against individual employees of the district or challenge instructional material used in the district. All such charges, complaints, or challenges shall be presented to the superintendent and/or board clerk in accordance with established board practice.

4. **Communications**

4.A. Written Items

5. **Administrative Reports**

5.A.

BES October 2026 Report

5.B. BMS October 2026 Report

5.C. BHS October 2026 Report

5.D. CCSEC October 2026 Board Report

5.E. Technology October 2026 Report

Board Report
Technology Department
October 2026

Annually, much of our efforts for the last half of September revolve around “Count Day” and completing state reporting for funding and programs. This year has been extra tricky as the state is transitioning from the KIDS system which has been around for 20 years to a new system called KEDS – the Kansas Education Data System which depends on daily connections from our Student Information System directly into the KEDS system. Funding data for this year was still reported in KIDS due to the newness of the KEDS platform, but all other data for the school year will be reported through KEDS. In visiting with other Kansas school districts, we are all feeling the “growing pains” of the change as the state, SIS Vendors, and schools work through how the data is supposed to be reported, mapping state codes to many different systems, and more. We have had several meetings with Skyward state reporting staff as well as directly with the KEDS staff to work through errors. I am happy to say that all of our data is now reporting correctly which is not the case for many other schools at this point.

On October 2, assistant technology director Courtney Finlayson and I met with the school librarians to look at a different library management system which would meet the schools’ needs better than our current product. We have partnered with the Coffey County Library on a library system since the late 1990s, and it has been a great partnership. It provided us an economical way of getting a district-wide shared catalog and online presence many years ago when “going it alone” would have been cost prohibited for a school district. The system, though, is oriented to the needs of public library systems, our shared costs have grown over the years, and the system no longer meets our needs. We have informed the county library that we are planning to exit the software partnership by December 1, and we thank them very much for many great years in a shared system.

The bi-annual federal Civil Rights Data Collection is gearing up. The data will represent the the 25-26 school year. We will be attending virtual training with Skyward on October 8th to setup what data can be provided and pulled from the Qmlativ system. Exact deadlines have yet to be set by the government, but are expected to commence in December.

From the buildings:

Students in grades K-4 celebrated National Dot Day by exploring their creativity and designing their own unique dots. After completing their artwork, they used an app to watch their creations come to life, making the experience both engaging and interactive.

Students in grades 1-4 have also been exploring Canva and developing their digital design skills through a variety of creative projects:

- **1st Grade:** Learning Canva basics, including adding and editing elements, resizing objects, working with layers, and using text features.
- **2nd Grade:** Designing Halloween-themed bookmarks for the library, combining creativity with graphic design skills.
- **3rd Grade:** Creating comic strips based on one of their favorite books, using storytelling and visual design techniques.
- **4th Grade:** Collaborating on a short spooky story. Each student writes a section of the story, and the individual pieces are combined into one collaborative work. Students will then record themselves reading their portions and use Canva’s video editing tools to bring their story to life.

[illegible]

- **IXL:** Provides ongoing practice and review of state standards.
- **Pear Assessment:** Supports assessments, test preparation, and targeted review of standards students need to revisit.
- **Canva:** Gives students opportunities to create vision boards and posters featuring monthly vocabulary words.
- **Blocksi:** Helps monitor student activity and keep students focused during daily technology use.
- **MobyMax:** Builds math fact fluency and reinforces state standards through practice and review.
- **Legends of Learning:** Offers three games per standard to make review engaging and interactive.
- **Jeopardy-style games:** Provide a fun, interactive way to review before tests.

Students in fifth-grade technology rotations are creating brochures about countries of their choice. Using two websites, they are researching each country's geography, history, people, and culture. Once their research is complete, students will organize their findings into digital brochures using PowerPoint, building their research, technology, and design skills.

5.F. Superintendent's October 2025 Report

6. **Board Member Items**

6.A. Board Reports

7. **Contracts/Approvals/Appointments**

7.A. Proposal for Inactive BHS Activity Accounts

7.B. CCSEC Training Materials

8. **Results**

8.A. Results Report

9. **Personnel**

9.A. Executive Session Regarding Personnel

9.B. Retirement

9.C. Retirement

10. **Student Issue**

10.A. Executive Session Regarding A Student
Issue

11. **Closing Items**

11.A. Debriefing

11.B. Adjournment