

## SEASIDE SCHOOL DISTRICT 10

2600 Spruce Drive, Suite 100, Seaside, Oregon 97138

### 2024-2025 Board of Directors

Board Chair: Brian Taylor

Board Vice-Chair: Michelle Hawken

Board Members: Chris Corder, Katherine Davidson,  
Sondra Gomez, Kevin LaCoste, and Shannon Swedenborg

Superintendent: Susan Penrod

### Regular Meeting of the School Board

Tuesday, January 21, 2025 at 6:00 PM

Secondary School Library AND Virtual

2600 Spruce Drive, Suite 200

Seaside, OR 97138

*This meeting will be held in-person, the meeting will also be available via Zoom meeting. Information regarding Zoom meeting access is available on our website Meetings page - <https://www.seaside.k12.or.us/meetings>. Please be aware that availability of in-person meetings may change at any time, based on current public health concerns and conditions.*

*Those wishing to speak before the Board will have the opportunity to do so, during the designated Public Comment time(s), as noted on the agenda. Speakers may offer objective criticism of school operations and programs; however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks anyone wishing to communicate a complaint of this nature to follow the process in Board policy KL: Public Complaints.*

*Persons having requests for special needs and accommodations should contact the School District office at 2600 Spruce Drive, Suite 100, Seaside, OR 97138, 503-738-5591. Speech/hearing impaired individuals may reach the Oregon Relay Service by dialing 711. Requests should be made 48 hours in advance of the event.*

#### 1. **CALL TO ORDER**

1.1. Acknowledgement of Board Members Present

1.2. Pledge of Allegiance

#### 2. **AGENDA REVIEW**

#### 3. **REPORTS**

##### 3.1. SPOTLIGHT

**Description:** This item is set aside for informational presentations that are not recurring agenda items. This may include guest speakers and highlights on schools or programs in the District.

3.1.1. School Board Appreciation Month

**Speaker(s):** Susan Penrod

3.1.1.1. Elementary Student Council Video

**Speaker(s):** Jeremy Catt

##### 3.2. STUDENT BUSINESS

**Speaker(s):** Aidet Olvera Nolzco

**Description:** This standing agenda item is for monthly reports from the SSD Student Reps. to the Board and for other requests/reports from students.

3.3. SUPERINTENDENT’S REPORT

**Speaker(s):** Susan Penrod

**Description:** This standing agenda item is for the Board to receive a monthly report from the Superintendent.

3.4. BUSINESS & FISCAL SERVICES REPORT

**Speaker(s):** Toni Vandershule

**Description:** Description: This standing agenda item is for the Board to receive the monthly financial report from the Business Manager and other information relating to that department.

3.4.1. Revenue & Expenditure by Function

**Attachments:**

Board Report December 2024-25 By Function

5

3.4.2. Revenue & Expenditure by Object

**Attachments:**

Board Report December 2024-25 By Object

6

3.5. ADMINISTRATIVE REPORTS

**Speaker(s):** School Administrators

**Description:** This standing agenda item is for the Board to receive brief informal monthly reports from school and department administrators regarding general business that does not warrant a formal report.

3.6. CANNON BEACH ACADEMY REPORT

**Speaker(s):** MaryEllen Kiffe

**Attachments:**

Director’s Report 1\_25

7

3.7. UNION REPORTS

**Speaker(s):** Union Representatives

**Description:** This standing agenda item is to receive regular reports from Licensed and/or Classified union representatives.

3.8. SEASIDE MIDDLE SCHOOL ACADEMIC PROGRESS REPORT

**Speaker(s):** Wendy Crozier

4. **PUBLIC COMMENT**

**Description:** The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board’s role during public comment is not to immediately respond, but to listen. If follow up is necessary, we will direct our Superintendent to do so. Remember that we are all role models for our students, please share your thoughts respectfully. Should any public comment include complaints regarding a personally identifiable staff member, the Board Chair will direct the speaker to the proper administrative process found in Board policy KL: Public Complaints. Speakers will have three minutes to express their thoughts.

5. **CONSENT AGENDA - Action**

**Description:** To make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. If discussion is desired, any item placed on the Consent Agenda may be moved to Action items, at the request of any board member, before a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

5.1. Approve Minutes of the December 12, 2024 Regular Meeting of the Board

**Attachments:**

Seaside SD 2024-12-12 SB Meeting MINUTES

10

5.2. Approve Extended Duty/Extra Duty Employment

2

5.2.1.	<ul style="list-style-type: none"> <li>• Chris Avery/Middle School Wrestling/Volunteer Coach</li> <li>• Madison Dierickx/Extra Duty</li> </ul>	
	<b>Attachments:</b>	
	Extra Duty Recommendation Letter 1-9-2025	15
5.2.2.	<ul style="list-style-type: none"> <li>• John Meyer/Natural Resources/Head Adviser</li> <li>• Hunter Svec-Orr/Natural Resources/Assistant Adviser</li> <li>• Mike Hawes/Pacifica Project Adviser</li> </ul>	
	<b>Attachments:</b>	
	Extra Duty Recommendation Letter 1-13-2025	16
5.2.3.	Teacher Leader Revision	
	<ul style="list-style-type: none"> <li>• Teacher Leader (Grade 1)/Ashley Beaudoin/Start Date 1/6/2025</li> <li>• Teacher Leader (Grade 1)/Kenzier Skyles/End Date 1/5/2025</li> </ul>	
	<b>Attachments:</b>	
	Teacher Leader Revision Letter 1-6-2025	17
5.3.	Ratify Licensed Resignations	
5.3.1.	Daniela Anguiano/Elementary Teacher/Effective December 2024	
5.3.2.	Owen McCartney/Elementary Teacher/Effective December 2024	
5.3.3.	Aura Beatty/Secondary SPED Teacher/Effective June 2025	
5.3.4.	Jaelyn Marchioro/Secondary Choir Teacher/Effective January 2025	
6.	<b><u>ACTION ITEMS</u></b>	
6.1.	NWRESD Local Service Plan Adoption	
	<b>Attachments:</b>	
	Resolution #1 NWRESD Local Service Plan	18
	Seaside Local Service Plan 2025-26 Presentation	19
6.2.	Budget Calendar Adoption	
6.3.	Gift Approval/The Evans Family/\$500 toward literacy-reading	
	<b>Attachments:</b>	
	Gift Approval_The Evans Family	42
7.	<b><u>BOARD REFLECTIONS/ANNOUNCEMENTS</u></b>	
	<b>Description:</b> This standing agenda item allows the Board to reflect upon statements made during public comment or topics covered and to share announcements or reports of their board-related activities.	
8.	<b><u>INFORMATION ONLY</u></b>	
8.1.	Classified Employment/HIRES	
	<ul style="list-style-type: none"> <li>• Christine Elmer/Transportation/Head Secretary</li> <li>• Alan Nielsen/Transportation/Substitute Driver</li> <li>• Nadine Subia/Transportation/Substitute Driver</li> <li>• Ashley Grover/Elementary Educational Assistant PreK</li> <li>• Whitney Brown/Elementary Educational Assistant Kindergarten</li> <li>• Jennifer Bergquist/Temporary Preschool Lead Teacher</li> </ul>	

8.2. Classified Employment/RESIGNATIONS

- Noah Cunnington/Assistant Cook
- Christy Elmer/Transportation Head Secretary

9. **ADJOURN**

**Seaside School District  
Financial Report  
2024-2025**

For Period Ending December, 2024

**General Fund - Revenue & Expenditures by Function Code**

	Budget	Actual	Encumbrances	% Remaining	Variance
<b>Revenue:</b>					
Local Revenue	\$ 21,665,545	\$ 18,591,141	\$ -	14.19%	\$ (3,074,404)
Intermediate Revenue	1,700,000	259,495	-	84.74%	(1,440,505)
State Revenue	300,000	-	-	100.00%	(300,000)
Federal Revenue	46,000	1,300	-	0.00%	(44,700)
Transfers	-	-	-	0.00%	-
Beginning Fund Balance *	6,300,000	-	-	100.00%	(6,300,000)
<b>Total Revenues</b>	<b>\$ 30,011,545</b>	<b>\$ 18,851,936</b>	<b>\$ -</b>	<b>37.18%</b>	<b>\$ (11,159,609)</b>

<b>Expenditures:</b>					
1000- Instruction	\$ 15,958,470	\$ 5,409,411	\$ 8,921,988	10.20%	\$ 1,627,071
2000- Support Services	10,590,075	4,119,409	4,746,812	16.28%	1,723,854
5200- Transfers	963,000	-	-	100.00%	963,000
6100- Operating Contingency	2,500,000	-	-	100.00%	2,500,000
<b>Total Expenditures</b>	<b>\$ 30,011,545</b>	<b>\$ 9,528,820</b>	<b>\$ 13,668,800</b>	<b>22.70%</b>	<b>\$ 6,813,925</b>

\*Pending audit completion

For Period Ending December, 2024

**Special Revenue Funds - Revenue & Expenditures by Function Code**

	Budget	Actual	Encumbrances	% Remaining	Variance
<b>Revenue:</b>					
Local Revenue	\$ 1,191,674	\$ 159,715	\$ -	86.60%	\$ (1,031,959)
State Revenue	2,888,318	889,294	-	69.21%	(1,999,024)
Federal Revenue	3,231,181	1,948,589	-	39.69%	(1,282,592)
Interfund Transfers	275,000	-	-	100.00%	(275,000)
Sale of Fixed Assets	-	-	-	0.00%	-
Beginning Fund Balance *	830,847	-	-	100.00%	(830,847)
<b>Total Revenues</b>	<b>\$ 8,417,020</b>	<b>\$ 2,997,598</b>	<b>\$ -</b>	<b>64.39%</b>	<b>\$ (5,419,422)</b>

<b>Expenditures:</b>					
1000- Instruction	\$ 4,168,882	\$ 1,854,125	\$ 1,287,944	24.63%	\$ 1,026,813
2000- Support Services	1,999,779	1,205,194	638,812	7.79%	155,773
3000- Community Services	1,405,903	445,157	533,351	30.40%	427,395
4000- Facilities Acquisition & Const	605,323	-	-	0.00%	605,323
5100- Debt Services	27,540	11,475	16,065	0.00%	-
7000- Reserved for Next Yr	209,593	-	-	0.00%	209,593
<b>Total Expenditures</b>	<b>\$ 8,417,020</b>	<b>\$ 3,515,951</b>	<b>\$ 2,476,172</b>	<b>28.81%</b>	<b>\$ 2,424,897</b>

\*Pending audit completion

**Seaside School District  
Financial Report  
2024-2025**

For Period Ending December, 2024

**General Fund - Revenue & Expenditures by Object Code**

	Budget	Actual	Encumbrances	Variance
<b>Revenue:</b>				
1111 Current Taxes	\$ 18,590,435	\$ 16,254,901	\$ -	\$ (2,335,534)
1112 Prior Taxes	555,345	203,666	-	(351,679)
1114 PILOT	-	9,994	-	9,994
1121 Current Local Taxes	1,755,765	1,863,768	-	108,003
1122 Prior Local Taxes	55,500	22,144	-	(33,356)
1190 Interest on Taxes	-	-	-	-
1411 Transportation Fees/Other	-	-	-	-
1510 Interest	550,000	201,704	-	(348,296)
1740 Student Fees	5,500	180	-	(5,320)
1910 Rentals	28,000	-	-	(28,000)
1920 Contributions & Donations	-	-	-	-
1940 Services Provided To Others	-	-	-	-
1960 Recovery of Expenditures	-	-	-	-
1990 Miscellaneous Revenue	125,000	34,784	-	(90,216)
1991 E-Rate Reimbursement	-	-	-	-
<b>Total Local Revenue</b>	<b>21,665,545</b>	<b>18,591,141</b>	<b>-</b>	<b>(3,074,404)</b>
2101 County School Fund	1,600,000	259,495	-	(1,340,505)
2102 General Education Service District	100,000	-	-	(100,000)
2199 Other Intermediate Sources	-	-	-	-
<b>Total Intermediate Revenue</b>	<b>1,700,000</b>	<b>259,495</b>	<b>-</b>	<b>(1,440,505)</b>
3101 State School Fund Grant	-	-	-	-
3103 Common School Fund	200,000	-	-	(200,000)
3104 State Timber Revenue	100,000	-	-	(100,000)
3199 Unrestricted Revenue	-	-	-	-
3204 Driver Education	-	-	-	-
3299 Other Restricted Grants in Aid	-	-	-	-
<b>Total State Revenue</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>(300,000)</b>
4300/4500 Federal Revenue	46,000	1,300	-	(44,700)
4801 Federal Forest Fees	-	-	-	-
<b>Total Federal Revenue</b>	<b>46,000</b>	<b>1,300</b>	<b>-</b>	<b>(44,700)</b>
5200 Interfund	-	-	-	-
5300 Other Sources	-	-	-	-
5400 Beginning Fund Balance *	6,300,000	-	-	(6,300,000)
<b>Total Other Sources</b>	<b>6,300,000</b>	<b>-</b>	<b>-</b>	<b>(6,300,000)</b>
<b>Total Revenues</b>	<b>\$ 30,011,545</b>	<b>\$ 18,851,936</b>	<b>\$ -</b>	<b>\$ (11,159,609)</b>

<b>Expenditures:</b>				
100 - Salaries	\$ 13,865,515	\$ 5,203,897	\$ 7,994,157	\$ 667,461
200 - Benefits	7,170,286	2,801,073	4,314,963	54,250
300 - Purchased Services	2,105,784	893,633	589,837	622,314
400 - Supplies & Materials	2,360,100	217,904	292,461	1,849,735
500 - Capital Outlay	560,000	1,011	471,745	87,244
600 - Other Objects	486,860	411,302	5,637	69,921
700 - Transfers	963,000	-	-	963,000
800 - Operating Contingency	2,500,000	-	-	2,500,000
800 - Unappropriated EFB	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 30,011,545</b>	<b>\$ 9,528,820</b>	<b>\$ 13,668,800</b>	<b>\$ 6,813,925</b>

\*Pending audit completion

For Period Ending December, 2024

**Special Revenue Funds - Revenue & Expenditures by Object Code**

	Budget	Actual	Encumbrances	Variance
<b>Revenue:</b>				
Local Revenue	\$ 1,157,884	\$ 155,665	\$ -	(1,002,219)
Intermediate Revenue	33,790	4,050	-	(29,740)
State Revenue	2,888,318	889,294	-	(1,999,024)
Federal Revenue	3,231,181	1,948,589	-	(1,282,592)
Interfund Transfers	275,000	-	-	(275,000)
Sale of Fixed Assets	-	-	-	-
Beginning Fund Balance *	830,847	-	-	(830,847)
<b>Total Revenues</b>	<b>\$ 8,417,020</b>	<b>\$ 2,997,598</b>	<b>\$ -</b>	<b>(5,419,422)</b>

<b>Expenditures:</b>				
100 - Salaries	\$ 2,670,843	\$ 890,715	\$ 1,482,903	\$ 297,225
200 - Benefits	1,342,265	468,082	751,306	122,877
300 - Purchased Services	662,174	340,373	49,193	272,608
400 - Supplies & Materials	2,897,582	1,610,844	176,705	1,110,033
500 & 600 - Capital & Other Objects	634,563	205,937	16,065	412,561
700 - Transits	-	-	-	-
800 - Reserved for Next Yr	209,593	-	-	209,593
<b>Total Expenditures</b>	<b>\$ 8,417,020</b>	<b>\$ 3,515,951</b>	<b>\$ 2,476,172</b>	<b>\$ 2,424,897</b>

\*Pending audit completion

# **CBA Director's Report**

## **January 2025**

Enrollment: 38 Students, 18 - K/1/2 & 20 - 3/4/5

### New Kitchen

We are beyond thrilled with the end result of our beautiful new kitchen! Ms. Pamela has already made banana bread in the new Turbo Chef oven.

**BEFORE**



**AFTER**



### New Lighting

The new lighting throughout the school is such an improvement! All of the classrooms have brand new soft light fixtures with dimming switches. What a difference from the florescent lights of old.



## Garden Class

The kids have been learning about the parts of a plant with Ms. Brenda. They made guacamole and bean dip this week to eat with carrots, broccoli, peppers, and of course tortilla chips. Yum!



## After School Clubs

Our after school clubs continued after Winter Break.

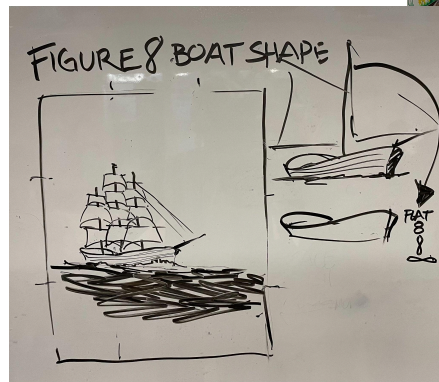
For **Eco Club**, we had visitors from the Haystack Awareness Program teach the kids about microplastics. We took a trip down to the beach to collect microplastics to be recycled into art at the next club.





We had beautiful weather for **Running Club** and ran down the beach to Tolovana Park where we played some relay games before heading back to school.

**Art Club** with Mr. Tom, the kids learned how to draw a boat starting with a figure 8. The medium was pencil and Mr. Tom encouraged them to use soft, sweeping strokes.

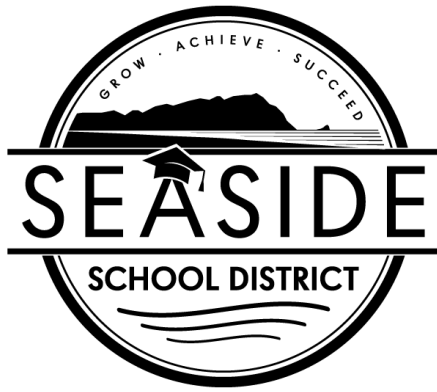


### Upcoming Events

MLK Day (No School) - January 20

January 21-23 - STAR Testing (Math & Reading)

January 27 - Ocean Beauty Presentation



**SEASIDE SCHOOL DISTRICT 10**  
2600 Spruce Drive, Suite 100, Seaside, Oregon 97138

**2024-2025 Board of Directors**

Board Chair: Brian Taylor

Board Vice-Chair: Michelle Hawken

Board Members: Chris Corder, Katherine Davidson,  
Sondra Gomez, Kevin LaCoste, and Shannon Swedenborg

Superintendent: Susan Penrod

**REGULAR SESSION**

*Thursday, December 12, 2024, 6:00 pm*

**Secondary School Library**

**2600 Spruce Drive, Suite 100, Seaside, OR 97138**

**MINUTES**

**IN ATTENDANCE:**

Board Members - In-Person: Brian Taylor, Michelle Hawken, Sondra Gomez, Shannon Swedenborg, Katherine Davidson, Kevin LaCoste and Student Representative Aidet Overa Nolazco.

Staff: Susan Penrod, Kyle Duffy, Leslie Garvin.

Attendees - In-Person: Jeff Roberts, Korbin Mathison, Kate Blakesley, Kriste York, Juli Wozniak, Desiree Graetz, and Jeremy Catt. Via Zoom: Jane Crater, Nissa Roberts, Matt Johnson, Rich Nofield, Jessica Smith, K Gage, David.

*Board Member Greeter: Sondra Gomez*

**1. CALL TO ORDER**

**1.1.** Acknowledgement of Board Members Present - *Board Chair*

**1.2.** Pledge of Allegiance - *Board Chair*

Chair Brian Taylor called the meeting to order at 6:02 pm and led the group in the pledge of allegiance.

**1.3.** Swearing in of new Board Member Katherine Davidson - *Board Chair*

Chair Taylor introduced Katherine (Kat) Davidson, noting that she will be sworn in as the newest member of the School Board. Davidson was sworn in by Superintendent Penrod.

**2. AGENDA REVIEW**

*Michelle Hawken MOVED, SECONDED by Shannon Swedenborg to approve the agenda with requested additions. The MOTION CARRIED (6-0).*

Requested additions to the CONSENT agenda:

**2.1** New Job Description/Head Secretary - **Transportation & Maintenance**

**2.2** High School Coaching

- Paul Silka/Swimming/Volunteer Coach
- Brett Duer/Track & Field/Assistant (Head Coach)
- Jarom Bowles/Track & Field/Assistant Coach
- Kai Davidson/Track & Field/Assistant Coach
- Jeff Kilday/Track & Field/Volunteer Coach

Requested additions to ACTION ITEMS:

**2.3 Revision to 2024-2025 Designations/Adult Lunch Price Increase**

**3. REPORTS**

**3.1. SPOTLIGHT - *Presenter name***

None.

**3.2. STUDENT BUSINESS - *Aidet Olvera Nolzco***

Olvera Nolzco reported on winter week activities and a donation of donuts from Dundee's Donuts. She reported that she is a student in Ms. York's writing 121 class and explained that Ms. York's classroom is in one end of the library. She noted that she thinks we need to build a wall and wondered how that could move forward.

Superintendent Penrod noted that the library classroom is on the summer projects list.

**3.3. SUPERINTENDENT'S REPORT - *Susan Penrod***

Superintendent Penrod reported on a Wellness Connection event that took place at Fultano's Bowling, with over 150 staff and family members attending. She thanked the Board for their support of the Wellness program. She also thanked staff, as the 2024 year closes, and wished them a relaxing break.

**3.4. BUSINESS & FISCAL SERVICES REPORT - *Susan Penrod***

3.4.1. Revenue & Expenditure by *Function* - Exhibit A

3.4.2. Revenue & Expenditure by *Object* - Exhibit B

Superintendent Penrod reported that 83.44% of our local revenue payments are in and the rest will trickle in. She noted that food service has transitioned to the CEP program this year and our income has almost doubled.

Member LaCoste asked what the Special Revenue is. Penrod responded that it is grants and such.

**3.5. ADMINISTRATIVE REPORTS - *Administrators***

Jeff Roberts reported about MS ASB, a choir benefit concert, the Holiday Classic basketball tournament, and Alex Tuebner (a SHS grad) playing football for Boise State and making it to the college quarter finals. Roberts also reported that the first shed built by the CTE program is nearly ready for transport; the program will work with Inland Electric on site to get it wired. Roberts noted that the high school has completed a Curriculum Planning Guide and had a FAFSA night for families.

Jeremy Catt reported that this is his seventh year and so far it has been the best year.

Juli Wozniak thanked Desiree Graetz for reporting for Pacific Ridge last month. She also reported about finishing winter STAR testing, with great results.

Cate Blakesley reported that it has been a very busy month, that we are working with Marzano about our next steps, and that administrators attended the law conference last week.

### **3.6. UNION REPORTS**

#### **3.6.1. SEA Report - Jane Crater**

Jane Crater reported that teachers appreciate a full day for grading and are looking forward to the winter break.

#### **3.6.2. OSEA Report - Meghan McKeown**

None.

### **3.7. OTHER REPORTS**

#### **3.7.1. Talented and Gifted (TAG) Report - Cate Blakesley**

3.7.1.1. Seaside School District Plan for Talented and Gifted Education - **Exhibit C**

## **4. PUBLIC COMMENT**

Kriste York, a high school teacher, introduced herself. She described her classroom, which is in the library this year and spoke about how much activity there is in the library and how it is often loud and disruptive. She said she is glad it is on the radar and being addressed.

## **5. CONSENT AGENDA - Action**

*Michelle Hawken MOVED, SECONDED by Shannon Swedenborg to approve the consent agenda with requested additions. The MOTION CARRIED (6-0).*

5.1. Approve Minutes of the November 19, 2024 Regular Meeting of the School Board - **Exhibit D**

5.2. Approval of Seaside High School Volunteer Robotics Coaches - **Exhibit E**

## **6. ACTION ITEMS**

### **6.1. APPOINTMENT OF BUDGET COMMITTEE MEMBERS**

6.1.1. Top Five Applicants for Budget Committee - **Exhibit F**

*Michelle Hawken MOVED, SECONDED by Kevin LaCoste that the Board appoint Dr. Dildora Beaulieu, Jason Haag, Nancy McCune, Lynda Newal, and Kimberly Seaberg to the five open Budget Committee positions. The MOTION CARRIED (6-0).*

### **6.2 REVISION TO 2024-2025 DESIGNATIONS/ADULT LUNCH PRICE INCREASE**

*Superintendent Penrod reported that based on findings from a recent audit of our food service program, conducted by Oregon Department of Education School Nutrition Team, it is required that we increase the price for an adult lunch, from \$4.00 to \$5.00.*

*Michelle Hawken MOVED, SECONDED by Sondra Gomez to approve the increase to the adult lunch price from \$4.00 to \$5.00. The MOTION CARRIED (6-0).*

## **7. BOARD REFLECTIONS/ANNOUNCEMENTS**

## 7.1. Introduction of BoardBook

Board Secretary Leslie Garvin announced that we have purchased BoardBook; BoardBook will be the platform to organize materials for Board meetings, including agendas, minutes, and meeting packets. She noted that by all accounts, it is very user friendly and will be an improvement for all of us. In addition to the Board and staff using this tool, it will also be the format that the public will be able to access. Garvin is hoping to get everything setup and begin using BoardBook for the January or February meeting. Superintendent Penrod noted that if we determine it is needed, we can have a Board work session on BoardBook.

## 7.2 Book Study

The book *Good To Great* was distributed to the Board and Superintendent Penrod explained that the author was at the OSBA convention and that the Board has decided to do a book study.

## 7.2. Board Greeter for next meeting - Shannon Swedenborg

## 8. INFORMATION ONLY

- 8.1. Out of State Athletic Trips - **Exhibit G**
- 8.2. Resignation of Abigail Twonames/Elementary Educational Assistant/Kindergarten
- 8.3. Classified Employment
  - 8.3.1. Terrance Sanders/Custodian
  - 8.3.2. Kaitlin Menefee/Elementary Educational Assistant/Preschool
  - 8.3.3. Noah Cunnington/Assistant Cook
  - 8.3.4. Jacob Jones/Substitute Driver
  - 8.3.5. Student Assistant Cooks
    - Clover Bellew
    - Jacob Campbell-Stuart
    - Mia Culley
    - Evangeline Gonzalez
    - Alexander Kriska
    - Jacob White

*Recess of Regular Meeting at approximately 6:56 pm*

## 9. EXECUTIVE SESSION

*To consider the employment of a public officer, employee, staff member or individual agent as per ORS 192.660(2)(a)*

- 9.1. Superintendent Goals Check-In
- 9.2. Staff Report

*Reconvein Regular Meeting at 7:40 pm*

## 10. ADJOURN

The meeting was adjourned at 7:42 pm





**SEASIDE HIGH SCHOOL**  
**SEASIDE MIDDLE SCHOOL**

GROW, ACHIEVE, SUCCEED

JEFF ROBERTS, PRINCIPAL  
WENDY CROZIER, ASSOCIATE PRINCIPAL  
JASON BOYD, ASSISTANT PRINCIPAL  
KAROLINA GAGE, ASSISTANT PRINCIPAL  
CHAD CLOUSE, ATHLETIC DIRECTOR

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January 9th, 2025

Susan Penrod, Superintendent  
Seaside School District  
2600 Spruce Dr. Suite 100  
Seaside, OR 97138

Dear Supt. Penrod:

I would like to recommend the following coaches and extra duty workers for Seaside High School:

Madison Dierickx- Extra Duty  
Chris Avery- MS wrestling- Volunteer

Sincerely,

Jeff Roberts  
Principal

Chad Clouse  
Athletic Director



**SEASIDE HIGH SCHOOL**  
**SEASIDE MIDDLE SCHOOL**  
GROW, ACHIEVE, SUCCEED

JEFF ROBERTS, PRINCIPAL  
WENDY CROZIER, ASSOCIATE PRINCIPAL  
JASON BOYD, ASSISTANT PRINCIPAL  
KAROLINA GAGE, ASSISTANT PRINCIPAL  
CHAD CLOUSE, ATHLETIC DIRECTOR

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January 13, 2025

Susan Penrod, Superintendent  
Seaside School District  
2600 Spruce Dr. Suite 100  
Seaside, OR 97138

Dear Supt. Penrod:

I would like to recommend the following people for the Seaside High School extracurricular/stipend positions listed below for the 2024-25 school year.

Natural Resources Adviser (Head) – John Meyer

Natural Resources Adviser (Asst.) – Hunter Svec-Orr

Pacifica Adviser – Mike Hawes

Regards,

Jeff Roberts

2600 SPRUCE DR SUITE 200 • SEASIDE, OR 97138 • 503-738-5586 • FAX 503-738-5589

[HTTPS://SHS.SEASIDEK12.ORG](https://shs.seasidek12.org)

[HTTPS://SMS.SEASIDEK12.ORG](https://sms.seasidek12.org)



**PACIFIC RIDGE ELEMENTARY SCHOOL**  
2000 SPRUCE DRIVE \* SEASIDE, OR 97138  
503-738-5161 \*503-738-7303, fax

*Strengthening community, inspiring possibility, ensuring opportunity.*

January 6<sup>th</sup>, 2025

Mrs. Susan Penrod, Superintendent  
Seaside School District  
2600 Spruce Drive, Suite 100  
Seaside, OR 97138

Dear Mrs. Penrod:

I would like to recommend the District hire Ashley Beaudoin for the extra duty position of Teacher Leader – Elementary at Pacific Ridge Elementary School for the remainder of 2024-2025 school year. She will be replacing Kenzie Skyles as the 1<sup>st</sup> grade teacher representative. I am confident in her ability to serve our school in this capacity.

Sincerely,

Juliann Wozniak

Principal

# Resolution Authorizing NWRES Local Service Plan for 2025-26

BE IT RESOLVED by the Board of Directors of Seaside School District 10 School District in Clatsop County County, Oregon, that for the nature and extent of Core Services, Service Credits, and the Student Success Act technical assistance plan described in the proposed local service plan and in compliance with the provisions of ORS 334.175, the school board of said school district hereby approves the Northwest Regional Education Service District Local Service Plan for the 2025-26 school year.

ADOPTED this 21 day of January 2025.

ATTEST:

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Superintendent

**Please email or mail the signed document by March 1, 2025 to:**

Valerie White

[vwhite@nwresd.k12.or.us](mailto:vwhite@nwresd.k12.or.us)

Northwest Regional Education Service District

5825 NE Ray Circle

Hillsboro, Oregon, 97124

A group of four students are on a sandy beach, engaged in building a sandcastle. One student in the center is smiling and giving a thumbs-up. The students are wearing casual outdoor clothing, including jackets and caps. In the background, there is a wide beach, waves, and a forested hillside under a cloudy sky. A semi-transparent blue banner is overlaid at the bottom of the image.

# About Northwest Regional Education Service District

# Our Service Area



## Clatsop County

Astoria  
Jewell  
Knappa  
Seaside  
Warrenton-Hammond



## Columbia County

Clatskanie  
Rainier  
Scappoose  
St. Helens  
Vernonia



## Tillamook County

Neah-Kah-Nie  
Nestucca Valley  
Tillamook



## Washington County

Banks	Hillsboro
Beaverton	Sherwood
Forest Grove	Tigard-Tualatin
Gaston	

# Our Leadership



Dan Goldman,  
Superintendent



Becky Tymchuk, Chair  
Zone 5



Maureen Wolf,  
Vice Chair, Board  
Member At-Large



Christine Riley  
Zone 1



Doug Dougherty  
Zone 2



Dorian Russell  
Zone 3



Michelle Graham  
Zone 4



Paul Jarrell  
Higher Education



Miriam Meneses-Rios  
Social Services



Ernest Stephens  
Business



## How We're Working Together to Support Seaside Kids

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In spring 2024, students at Seaside High School facilitated story circles to better understand the experience and needs of Latinx students. Students who participated improved their attendance, expressed increased empathy and understanding for others and widened their academic support groups.

*“Story circles have helped a lot with understanding and development in emotions and it just helps overall knowing you're heard and other people are listening to you,”* says Destinee Gutierrez, who participated in the story circle.

[Video: Seaside HS Story Circles Bright Spot](#)

# Spotlight on Data: Seaside by the Numbers

## Student Counts



**111** 6th graders and **5** high school student leaders attended Outdoor Science School (2023-24).



**42** kids served through EI/ECSE (May 2024).



**2** students enrolled in the Migrant Education Program (2023-24).

## Special ed. staff supporting the district



**14** staff support the district in specialty areas (as of fall 2024).

## Current participation in professional learning and systems support

- 9th Grade Success Network
- Attendance Services
- Career and College Readiness
- Instructional Coaching Network
- School Safety & Prevention Services
- STEM Hub



# 2025-26 Local Service Plan

# The Scope of the **Local Service Plan**

- A. **Core services**, i.e. shared services, available to all component school districts
- B. **Menu of services** available by district request
- C. **Integrated Guidance Technical Assistance Plan**



*Note: While the Local Service Plan does not include grant and other value added services for the purpose of board approval, we cover that information in jobalike conversations for the purpose of evaluation and submit in board packets to provide context of the full scope of services provided.*

# Role of the School Board

ORS 334.175

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Each year an Education Service District's Local Service Plan must be:

1. adopted by the board of the education service district
2. approved on or before March 1 by resolution of two-thirds of the component school districts that have at least a majority of the pupils



# Breakdown of a Dollar: How Local Service Plan Revenue Flows

75% of school district allocations go to individual school district accounts

25% of school district allocations are spent on core services\*, i.e. shared services

10% of SSF formula for ESDs funds operations

*\*(4% for BSD and HSD)*



# Core Services

*According to ORS 334.15, the goal of our core services are to:*

- a) Assist component school districts in meeting the requirements of state and federal law;
- b) Improve student learning;
- c) Enhance the quality of instruction provided to students;
- d) Enable component school districts and the students who attend schools in those districts to have equitable access to resources; and
- e) Maximize operational and fiscal efficiencies for component school districts.



# Local Service Plan Development Timeline

**April-October**

Jobalike feedback  
& plan co-creation

**November**

Supers agree  
on plan

**December**

NWRESD board  
adopts plan

**January**

Plan & resolution  
distributed to  
school boards

**February**

NWRESD/school  
districts discuss prelim.  
services costs

**March 1**

Deadline for  
school board  
resolution

**March to April**

LSP online  
opens for district  
selections

**April 15**

Deadline for  
districts to make  
prelim. selections

## County Allocations

### Technology

- Cybersecurity Services
- Emergency Closure Network (FlashAlert)
- Forecast 5
- Help Desk
- Library Services (Follett Destiny Library, Resource Manager and Textbook)
- Network Services
- Restraint and Seclusion App
- Technical Engineering Cooperative
- SchoolLinks

## Instructional Services

- 9th Grade Success Network
- Behavior Attendance and Social Emotional Supports (BASES)
  - Attendance Services
  - Social Emotional Learning
  - School Safety & Prevention
- Career & College Readiness
- Early Literacy
- Grant Writing
- MTSS Coaching

## Miscellaneous

- Regional Compensation Analysis
- FlashAlert



Pacific Academy Graduation

# Menu Services

Menu services are available for individual districts to purchase as needed using service credits or other funding sources.



## Administration

- Communication Services
- Diverse Educator Pathways
- Executive Coaching
- Fiscal Services
- Human Resources (Investigations, Civil Rights and Title IX)
- Medicaid Reimbursements
- Spanish Language Interpretation and Translation



## Instruction

- Attendance Services and Re-engagement Services
- Cascade Education Corps
- Junior Achievement: Biztown and Finance Park
- Oregon Virtual Education (ORVED)
- Dual Credit Programming - Willamette Promise
- MTSS Software & Technical Support
- Northwest Outdoor Science School (NOSS)



## K-12 Special Education

- Audiology
- Augmentative and Alternative Communication and Assistive Technology
- Autism Spectrum Disorder (ASD) Services
- Behavioral Support Consultation
- Blind Visually Impaired (BVI) Student Services
- Deaf and Hard-of-Hearing Services and Classrooms
- FM Rentals
- Learning Specialists
- Nursing Services
- Occupational Therapy (OT) Services
- Physical Therapy (PT) Services
- School Psychology Services
- Speech-Language Pathology Services
- Youth Transition Program (YTP)
- Social Emotional Learning Schools
  - Cascade Academy
  - Cascade/Pacific Intensive
  - Columbia Academy K-8
  - Levi Anderson Learning Center
  - Meadowlark Academy
  - Pacific Academy



## Technology

- Attendance Reconnection System
- Canvas Learning Management System
- Criminal Background Check System
- District Technology Purchasing
- Help Desk
- Learn360 Streaming Video
- Oregon Data Suite
- Public School Works
- Restraint and Seclusion
- School ERP Pro
- Synergy Student Information System
- Technical Engineering Cooperative



## Early Learning

- Early Intervention/Early Childhood Special Education (EI/ECSE) Evaluations



# Student Success Act/ Integrated Guidance Technical Assistance Plan

The Student Success Act plan, as required by HB 3427 Section 25, defines our role to support districts to make progress toward the goals of the Student Success Act.



# Student Success Act/Integrated Guidance Technical Assistance Plan

- Early Literacy Network
- 9th Grade Success Network
- Behavior Attendance and Emotional Supports (BASES)
  - Attendance Services
  - Social Emotional Learning
  - School Safety & Prevention
- Multi-tiered Systems of Support (MTSS) Technical Support and Data System Implementation Technical Assistance
- Instructional Rounds
- Career and College Readiness & CTE
- Communications Technical Assistance
- Community Engagement and Family Partnerships Technical Assistance
- Small/Rural Grant Support
- TSI/CSI Support





Tillamook EI/ECSE Classroom

# Grant-Funded and Value-Add Services

Through federal, state and private grants, NWRES D provides certain services at no cost to school districts. *(Not part of the Local Service Plan.)*



- Attendance Services
- Child Care Resource and Referral (Clatsop, Columbia, Tillamook)
- Courier
- Early Intervention/Early Childhood Special Education (EI/ECSE)
- Early Learning Hub (Clatsop, Columbia, Tillamook)
- English Language Learner Consortium (Title III)
- Health Education Training Application
- Instructional Technology Professional Learning
- Grow Your Own
- Migrant Education Program
- Oregon Digital Learning/Digital Literacy (EdTech Cadre)
- Math Grant through the STEM HUB
- Outdoor Science School
- Oregon Response to Instruction and Intervention (ORTIi)
- NW Regional Educator Network (nREN)
  - Projected Programs (not yet approved by nREN Coordinating Body):
    - Aspiring Administrators
    - Cascade Alliance for Equity
    - Instructional Coaching Network
    - Mentoring
    - Grow Your Own
    - Early Literacy Supports (e.g., LETRS)
    - Early Learning (Birth - 5)
- Regional Inclusive Services
  - Autism Spectrum Disorder Services
  - Blind Visually Impaired (BVI) Student Services
  - Deaf and Hard-of-Hearing Services
  - Deafblind Services
  - Regional Equipment Center
  - Traumatic Brain Injury Team
- School Safety and Prevention System
- SPED Regional Technical Assistance Program (RTAP)
- Spot Vision Screener
- STEM Hub (Clatsop, Columbia, Tillamook)
- Youth Transition Program (YTP)

# Proposed Motion

*I move to approve the 2025-26  
Local Service Plan as presented.*

GIFT APPROVAL

Donor: The Evans Family

Proposed Gift: \$500 - towards literacy/reading - Book nook, library & class books

Value: \$500 -

To Site/School: Pacific Ridge

Location on Site: Library & classrooms

Safety Concerns: n/a

**Related Cost**

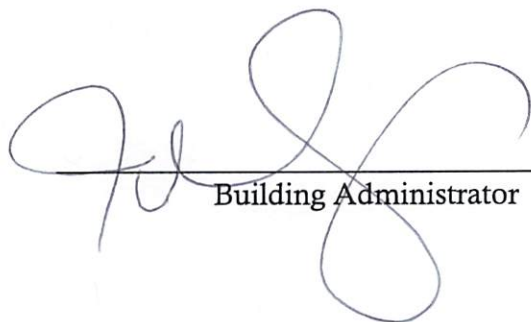
Installation:

- Plumbing \_\_\_\_\_
- Electrical \_\_\_\_\_
- Storage \_\_\_\_\_
- Structural \_\_\_\_\_

Operation:

- Electricity \_\_\_\_\_
- Water \_\_\_\_\_
- Manpower \_\_\_\_\_

Serial # \_\_\_\_\_ Model \_\_\_\_\_ Make \_\_\_\_\_

  
\_\_\_\_\_  
Building Administrator

  
\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
School Board Action