



RUSSELLVILLE BOARD OF EDUCATION

REGULAR BOARD MEETING

Tuesday, June 10, 2025 at 5:00 PM

THE BOARDROOM AT RUSSELLVILLE HIGH SCHOOL

THIS MEETING WILL BE AUDIO RECORDED

The media has been notified of this meeting.

1. CALL TO ORDER

1.1. The meeting will be called to order by Board President Holli Hall.

1.2. Pledge of Allegiance

2. ROLL CALL

2.1. Board Member Roll Call

3. CELEBRATIONS

3.1. RHS Soccer 5A Boys State Champions

3.2. RHS Quiz Bowl National Champions

4. CONSENT AGENDA

4.1. Consider approving minutes from the May 8, 2025, Called Board Meeting.

4.2. Consider approving minutes from the May 13, 2025, Regular Board Meeting.

4.3. Consider approving Petition for Student Transfer Recommendations.

4.4. Consider approving Resolution Appointment (ACT 802) of Dr. Luke Lovins, to the Arch Ford Education Service Cooperative Board of Directors.

4.5. Consider approving the appointment of Justin Robertson as the District Treasurer for 2025-2026 School Year.

4.6. Consider approving Educators Legal Liability Insurance & Employment Practices for the 2025-2026 School Year.

4.7. Consider approving Monarch Management Corp. for the District's Student Accident Coverage for the 2025-2026 School Year.

4.8. Consider approving Dwight Elementary Flood Insurance with Mark V. Williamson Co., underwritten by both Wright Flood Insurance Co., and Tokio Marine Highland for the 2025-2026 School Year.

- 4.9. Consider approving transfer of the Operating Fund to the Building Fund for the 2024-2025 school year.
- 4.10. Consider approving the transfer of adequate funds from the Operating Fund to the Food Service Fund for 2024-2025 school year.
- 4.11. Consider approving Wight Office Machines, Inc Renewal Agreement for the 2025-2026 School Year.
- 4.12. Consider approving Educational Benefits, Inc Renewal Agreement as the "Agent of Record" for the 2025-2026 School Year.
- 4.13. Consider approving Stephens, Inc. Agreement to serve as Municipal Advisor for the 2025-2026 School Year.
- 4.14. Consider approving Lifetouch Renewal Agreement for the 2025-2026 School Year.
- 4.15. Consider approving Operational Therapist, Physical Therapist and Vision Contracts for the 2025-2026 School Year.

5. TEACHING AND LEARNING

- 5.1. Academic Success
- 5.2. Consider approving RSD Preschool Handbook for the 2025-2026 School Year.

6. FINANCE

Information Only

- 6.1. Financial Report for Period 11

7. POLICY

- 7.1. Consider approving Policy 1.2 - Board Organization and Vacancies.
- 7.2. Consider approving Policy 1.11 - Board Member Training.
- 7.3. Consider approving Policy 1.14 - Meeting Agenda.
- 7.4. Consider approving Policy 1.17 - Nepotism.
- 7.5. Consider approving Policy 1.19 - Board Member Length of Term and Holdovers.
- 7.6. Consider approving Policy 1.21 - Annual School Board Election.
- 7.7. Consider approving Policy 3.45 - Licensed Personnel Social Networking and Ethics.
- 7.8. Consider approving Policy 3.48 - Licensed Personnel Weapons on Campus.
- 7.9. Consider approving Policy 3.50 - Administrator Evaluator Certification.
- 7.10. Consider approving Policy 3.58 - Licensed Personnel Use of Artificial Intelligence.
- 7.11. Consider approving Policy 7.16R - Information Technology Security.
- 7.12. Consider approving Policy 8.12 - Classified Personnel Outside Employment.
- 7.13. Consider approving Policy 8.31 - Classified Personnel Renewal and Termination.
- 7.14. Consider approving Policy 8.37 - Classified Personnel Social Networking and Ethics.
- 7.15. Consider approving Policy 8.40 - Classified Personnel Weapons on Campus.

7.16. Consider approving Policy 8.49 - Classified Personnel Use of Artificial Intelligence.

8. BUILDING AND GROUNDS

8.1. Consider approving Sequoyah Elementary Polished Concrete Bid and Hallway Carpet/Entryway Removal.

8.2. Consider approving Sequoyah Elementary Safe Room Floor Project.

8.3. Consider approving Bus Shop Fuel Dispensing System.

9. EXECUTIVE SESSION

Executive sessions are permitted only for:

(1) considering employment, appointment, promotion, demotion, disciplining, or resignation of any public officer or employee;

(2) Pre-litigation discussions;

(3) Litigation updates;

(4) The discussion and consideration of settlement offers;

(5) The discussion and consideration of contract disputes with the superintendent of the school district; and

(6) Discussions pertaining to real property.

The specific purpose of the executive session will be announced in public before going into executive session.

10. PERSONNEL

10.1. Consider approving the Deputy Superintendent's Contract.

10.2. Consider approving all certified and classified staff resignations, transfers, additional stipends, and employment recommendations.

10.3. Consider approving the Board Hiring Resolution.

11. SCHOOL BOARD ORGANIZATION

Election of Officers

11.1. President, Vice-President, Secretary

11.2. Board Disbursing Officer

11.3. Board Legislative Liaison

11.4. Board Delegate Assembly

11.5. Board Member Term Length

ACT 503 of 2025 mandates that school boards transition to terms of either four (4) or six (6) years.

12. ADJOURNMENT



Called Board Meeting
Thursday, May 8, 2025 5:00pm

The Boardroom at Russellville High School
2203 S. Knoxville Ave.
Russellville, AR 72802

Holli Hall: Present
Donna Hindsman: Present
Don Jacimore: Present
Georganne Rollans: Present
Joe Sitkowski: Present
Wesley White: Present
Janet Winn: Present
Present: 7.

1. CALL TO ORDER

1.1. The meeting will be called to order by the Board President.
The meeting was called to order by Mrs. Hall at 5:00 p.m.

2. ROLL CALL

2.1. Board Member Roll Call
All board members were present.

3. EXECUTIVE SESSION

The board entered into Executive Session at 5:01 p.m.
The board returned from Executive Session at 5:07 p.m.

4. PERSONNEL

4.1. Superintendent Contract
To approve Dr. Luke Lovins' Superintendent Contract with the Russellville School District from July 1, 2025 to June 30, 2028. This motion, made by Georganne Rollans and seconded by Donna Hindsman, Carried.
Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea
Yea: 7, Nay: 0

5. ADJOURNMENT

The meeting adjourned at 5:07 p.m.

Board President

Board Secretary



Regular Board Meeting
Tuesday, May 13, 2025 5:00 PM Central

The Boardroom at Russellville High School
2203 S. Knoxville Ave.
Russellville, AR 72802

Holli Hall: Present
Donna Hindsman: Present
Don Jacimore: Present
Georganne Rollans: Present
Joe Sitkowski: Present
Wesley White: Present
Janet Winn: Present
Present: 7.

1. CALL TO ORDER

1.1. The meeting will be called to order by Board President Holli Hall.
The meeting was called to order by Mrs. Hall at 5:00 p.m.

1.2. Pledge of Allegiance

2. ROLL CALL

2.1. Board Member Roll Call
All board members were present.

3. CELEBRATIONS

3.1. RSD Student Celebrations
Joshua Dollar, 5th grader at RIS, was nominated by his principal, Laura Binz, as an Empathetic Leader. Joshua was accompanied by his family.
Greyson Hepp, 4th grader at Crawford Elementary, was nominated by his principal, Shavon Jackson, as a Critical Thinker. Greyson was accompanied by his family.

3.2. All-State Music Awards
Mr. Foy, RHS Choir Director, recognized All-State Choir Students. Choir members present were Asa Ayler, Luke Curry, Alex Dunaway, Maddy Clements, and Alex Bates.
Mr. Gaston, RHS Band Director, recognized All-State Band Students. Band members present were Edy Sanchez, Jenny Belongia, Blake Williams, Eli Escobar.

3.3. 6A Quiz Bowl State Champions & Coach of the Year Award
Steven Quoss, RHS Quiz Bowl Head Coach, recognized the team for winning the 2025 6A Quiz Bowl State Championship. This was the 9th straight state championship title for the RHS Quiz Bowl program. Mr. Quoss was also named the Friends of Arkansas Quiz Bowl Overall Senior High Coach of the Year. The team's assistant coaches are Rebecca Quoss, and Andrew Taylor.

3.4. RSD Staff Ambassadors

Samantha Ballew, RSD Public Relations, recognized the RSD 2025 Staff Ambassador Graduates: Xela McArthur, Ashten Wynn, Talina Tankersley, Arlie Price, Ricky Sims, Madison Short, Rachel Curry, Seth Stewart, Barbara Gregg, Cody Strahan, Tracy Dunn.

3.5. RSD Teachers of the Year

Andrea Schwartz, RSD Curriculum Director, recognized the Teacher's of the Year for each building. Kimberly Nettles, Center Valley Elementary; Jill Fields, Crawford Elementary; Megan Moore, Dwight Elementary; Nina Chiolino, London Elementary; Keri Letson, Oakland Heights Elementary; Jessica Noblett, Sequoyah Elementary; Megan Ramsey, Russellville Middle School; Jenny Wallace, Russellville Junior High School; Dustin Jackson, Russellville High School; Brad Beatty, Russellville Intermediate School, and RSD Teacher of the Year.

3.6. Capturing Kids' Hearts National Showcase Awards

Andrea Schwartz, RSD Curriculum Director, recognized the Capturing Kids' Hearts National Showcase Awards. Russellville School District National Showcase schools were Center Valley Elementary, Crawford Elementary, Dwight Elementary, London Elementary, Oakland Heights Elementary, Sequoyah Elementary, Russellville Intermediate School, Russellville Middle School.

3.7. ASBA School Board Member Recognition

Justin Robertson, Interim Superintendent, recognized board members Don Jacimore and Georganne Rollans for achieving Master-level status in ASBA's Boardsmanship Awards Program by obtaining 50 hours of board training.

3.8. School Board Member Years of Service

Holli Hall, Board President, recognized board member Wesley White for his years of service to the board. Mr. White served on the board from 2013-2025.

Consider approving Addendum Item.

To approve addendum item #8.3 School Based Health Clinic Discussion under Building and Grounds. This motion, made by Georganne Rollans and seconded by Wesley White, Carried. 5:59 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

Holli Hall requested the School Based Health Clinic be added to the agenda for further discussion.

4. CONSENT AGENDA

To approve all consent agenda items as presented. This motion, made by Donna Hindsman and seconded by Georganne Rollans, Carried. 5:59 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

4.1. Consider approving minutes from the April 8, 2025, Regular Board Meeting.

4.2. Consider approving minutes from the April 17, 2025, Called Board Meeting

4.3. Consider approving minutes from the April 18, 2025, Called Board Meeting.

4.4. Consider approving minutes from the April 21, 2025, Called Board Meeting.

4.5. Consider approving ESEA-ESSA and IDEA Fund Assurances, Intent and GEPA Statement 2025-2026.

5. TEACHING AND LEARNING

5.1. Academic Success

5.2. Consider approving Building Level School Improvement Plans for the 2025-2026 School Year.

To approve the Building Level School Improvement Plans for the 2025-2026 School Year. This motion, made by Georganne Rollans and seconded by Donna Hindsman, Carried.

6:01 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

5.3. Consider approving RSD Handbooks for the 2025-2026 School Year.

To approve the RSD Handbooks for the 2025-2026 School Year. This motion, made by Donna Hindsman and seconded by Georganne Rollans, Carried. 6:02 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

5.4. Consider approving Fueling Brains Consortium 2025-2026 Pope County Lead Agency Collaboration.

To approve the cost for continuing Fueling Brains System utilizing dedicated PreK and Lead Agency funds as listed. This motion, made by Georganne Rollans and seconded by Don Jacimore, Carried. 6:03 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

5.5. Consider approving Revised RSD 2025-2026 School Calendar.

To approve the Revised RSD 2025-2026 School Calendar. This motion, made by Don Jacimore and seconded by Georganne Rollans, Carried. 6:06 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

6. FINANCE

6.1. Financial Report for Period 10

7. POLICY

To approve all policy recommendations as presented. This motion, made by Georganne Rollans and seconded by Donna Hindsman, Carried. 6:09

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

7.1. Consider approving revisions to Policy 4.45.1 - Smart Core Curriculum and Graduation Requirements for the Class of 2026.

7.2. Consider approving revisions to Policy 4.45.21, Smart Core Curriculum and Graduation Requirements for the Class of 2027 and Thereafter.

7.3. Consider approving addition of Policy 4.64, Student Use of Artificial Intelligence.

7.4. Consider approving addition of Policy 5.10, Artificial Intelligence.

8. BUILDING AND GROUNDS

8.1. Stadium Update

To revise the scope of the stadium project and start the process of review. This motion, made by Don Jacimore and seconded by Janet Winn, Carried. 6:17p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

8.2. Consider approving contract with HTW & Associates for the Middle School Complex parking lot project.

To approve contract with HTW & Associates for the Middle School Complex parking lot project. This motion, made by Don Jacimore and seconded by Donna Hindsman, Carried. 6:26 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

8.3. School Based Health Clinic Discussion

To approve moving forward with the bidding process of the School Based Health Clinic to get a true cost of the project. This motion, made by Donna Hindsman and seconded by Georganne Rollans, Carried. 6:28 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

9. CHILD NUTRITION

9.1. Consider approving the Child Nutrition Food Service Management Contract (FSMC) with Chartwells for the 2025-2026 School Year.

To approve the Child Nutrition Food Service Management Contract (FSMC) with Chartwells for the 2025-2026 School Year. This motion, made by Wesley White and seconded by Georganne Rollans, Carried. 6:29 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

10. EXECUTIVE SESSION

No Executive Session was requested.

11. PERSONNEL

11.1. Consider approving all certified and classified staff resignations, transfers, additional stipends, and employment recommendations.

To approve al certified and classified staff resignations, transfers, additional stipends, and employment recommendations. This motion, made by Georganne Rollans and seconded by Donna Hindsman, Carried. 6:30 p.m.

Holli Hall: Yea, Donna Hindsman: Yea, Don Jacimore: Yea, Georganne Rollans: Yea, Joe Sitkowski: Yea, Wesley White: Yea, Janet Winn: Yea

Yea: 7, Nay: 0

12. ADJOURNMENT

The meeting adjourned at 6:30 p.m.

Board President

Board Secretary



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: (ACT 802) Resolution Appointment Arch Ford Board of Directors

Responsible Administrator: Dr. Luke Lovins, Superintendent

Strategic Plan Priority: Academic Success

Background:

(Policy 1.24) The Russellville School Board of Directors shall adopt a resolution to appoint an individual as the Board's representative on the Arch Ford Education Service Cooperative Board of Directors during a legally held meeting of the Board that is signed by both the Board President and Secretary.

The individual selected to represent the Board on the Arch Ford Education Service Cooperative Board of Directors shall reside within the boundaries of the District and fall under one (1) of the following:

- The District Superintendent
- An employee of the District;
- A member of the District's Board; or
- A member of the District community.

A copy of the resolution shall be forwarded to the director or Arch Ford Education Service Cooperative:

- By June 30 of each year; and
- As soon as possible after the Board selects a representative to fill a vacancy.

The appointment as the Board's representative on the Arch Ford Education Service Cooperative shall be for a two (2) year term. An individual shall hold over until the individual's successor is appointed. The Board may appoint the same individual for subsequent terms.

Recommended Action:

To approve Dr. Luke Lovins, Superintendent, as the Board Representative on the Arch Ford Education Service Cooperative Board of Directors July 2025 to July 2027.

ACT 802

Resolution to Appoint Member to the Arch Ford Education Service Cooperative Board of Directors

The **Russellville School Board** of Directors within the boundaries and a member of the Arch Ford Education Service Cooperative, to be a member of the Arch Ford Education Service Cooperative Board of Directors for a term of two years.

This voted resolution was approved during a legally held meeting of the **Russellville School District** Board of Directors held on _____(Date) and signed by the president and secretary of the **Russellville School District** Board of Directors.

The signed Resolution will be forwarded annually by June 30 to the director of the Arch Ford Education Service Cooperative. The School Board of Directors may reappoint an outgoing representative for an additional term after his/her two-year term.

President of the **Russellville School Board** of Directors:

Signature

Date

Secretary of the **Russellville School Board** of Directors:

Signature

Date



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: District Treasurer

Responsible Administrator: Office of Superintendent

Strategic Plan Priority: Financial Stability

Background:

Annually, the Pope County Treasurer requires the Russellville School District to appoint a District Treasurer for the upcoming school year.

Recommended Action: To appoint Chief Financial Officer of the Russellville School District Justin Robertson as the District Treasurer for the 2025-2026 School Year.



3115 West 2nd Court
Russellville, AR 72801

479.968.1306

www.rsd12.net

June 4, 2025

Russellville Board of Education,

I would like to appoint Chief Financial Officer of the Russellville School District Justin Robertson as the District Treasurer for the 2025-2026 school year.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Robertson', is placed below the word 'Sincerely,'.

Justin Robertson
Russellville School District
Interim Superintendent



LARRY L. HOLMAN POPE COUNTY TREASURER

100 WEST MAIN STREET RUSSELLVILLE, AR 72801
(479) 968-2194 FAX (479) 968-1767
EMAIL treasurer@popecountyar.gov

June 2, 2025

Russellville School District
Attn: Russellville Board of Education
P O Box 928
Russellville, AR 72811

Re: Appointment of District Treasurer for 2025-2026 School Year

Please send signed documentation of the appointment of your District Treasurer for the 2025-2026 school year. This must be in our office before any school distributions can be made after June 30, 2025. Your prompt attention to this matter is appreciated.

If any school contact information has changed, please notify this office.

Sincerely,

Larry Holman
Pope County Treasurer

LH/rle

c:file



RSD Board of Education Agenda Template

Templates serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025
Item Title: Educators Legal Liability & Employment Practices Liability Insurance for the 2025-26 SY
Responsible Administrator: Justin Robertson
Strategic Plan Priority: Financial Stability

Background:

The Educators Legal Liability & Employment Practices Liability (E&O) insurance will expire June 30, 2025. We have attached a proposal quoted by Mark V. Williamson Co., Inc. for Educators Legal Liability & Employment Practices Liability Insurance for your review. (The Arkansas Insurance Department Risk Management Division does not provide, as part of its commercial insurance packages, ELL or EPL coverages.) The District will be covered up to \$1,000,000 per qualified ELL and EPL claims with a policy aggregate amount of \$2,000,000. In the instance where the District is not covered, i.e. Breach of Contract, the District is covered up to \$200,000 for defense reimbursement. Both coverages are subject to a \$25,000 retention. The annual premium quoted for ELL & EPL insurance for the 2025-2026 school year is \$44,316. The policy is underwritten by Greenwich Insurance Company rated "A+, XV" by AM Best.

Recommended Action:

Renew Educators Liability & Employment Practices Liability insurance with Mark V. Williamson, underwritten by Greenwich Insurance Company, for a total premium of \$44,316 for the 2025-26 school year.

2025 Insurance Proposal

Educators Legal Liability

Prepared for:



***Russellville School District
Russellville, Arkansas***

Presented by:



*Mark S Williamson, CPCU, CIC, President
Williamson Insurance
P.O. Box 7503, Little Rock, AR 72217
P 501-664-7728 F 501-664-6285
msw@mvwilliamson.com*

This presentation is designed to give you an overview of the insurance coverages we recommend for your company. It is meant only as a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies that will be written for you. Please refer to your specific insurance contracts for details on coverages, conditions, and exclusions.

MARK V. WILLIAMSON COMPANY, INC.

PERSONAL SERVICE FROM EXPERIENCED PROFESSIONALS

Our Company:

No matter how much our industry changes, professional service will never go out of style.

Personal service by experienced professional insurance people is the value we add to our company and is the foundation for a strong, secure future.

The Mark V. Williamson Company was founded in 1974 as an Independent Insurance Agency. As such, we have the flexibility, which enables us to respond to the varying needs of each individual client. That is how we have built the company and that is how we will continue to build personal service - this is the principle for our future.

We have built strong relationships with several well-known insurance companies. Independent status allows us to pinpoint individual needs and thus customize a package of coverages which delivers maximum value and security.

In short, this is our offering of personal service - this is the added value we extend to every individual and business that we represent.

Let us build a service program that meets **YOUR** needs:

- Would you like to receive periodic stewardship reports on your account? If so, how often would you like to receive this information?
- Do you want information about how we can provide loss control services to assist you in identifying areas vulnerable to loss?

In addition to handling commercial insurance products, our agency also has an excellent Personal Lines Department.

We also write life insurance.

MARK V. WILLIAMSON COMPANY, INC.

PERSONAL SERVICE FROM EXPERIENCED PROFESSIONALS

Our People:

Professional experience makes the difference. The people who will service you are all licensed insurance agents, and each is involved in a program of continuing education related to our industry.

Every policy that we write is prepared with a thorough understanding of the needs of the individual client. As an Independent Agency, we are in the best position to compare companies and rates as we prepare a custom package of coverages.

No matter how comprehensive or pricing competitive your insurance program is, it is still people who must service it to ensure that the coverage will respond when its needed. We feel our people are our greatest asset - courteous professionals who know that you expect and deserve the very best.

These are the people who will be responsible for handling your account:

Account Manager

Sara Elder, CRM, CIC, AU
sarae@mvwilliamson.com

Your Account Manager will handle the day-to-day servicing of your account and is available to answer your questions.

Claims Advocate *

Angie Wright
angiew@mvwilliamson.com

Your Claims Advocate handles the reporting of claims and monitors them to assure everything is meeting – or exceeding – your expectations.

MARK V. WILLIAMSON COMPANY, INC.

PROFESSIONAL SERVICE FROM EXPERIENCED PROFESSIONALS

Our Service Goals:

- To respond when you need us.
- To return your telephone calls promptly.
- To listen to your needs and concerns.
- To research the best value for optimum coverages.
- To keep accurate records and help you have a clear understanding of your coverage.

We will strive to meet each one of these goals!!

Named Insured

Named Insured Listed on the Policy

Russellville School District
PO Box 928
Russellville, AR 72811

Location Schedule

Loc #	Bldg#	Location Address (Street, City, ST, Zip)
1	1	3115 W 2 nd Ct Russellville, AR 72801 District Office

Educators Legal Liability & Employment Practices Liability

Named Insured: Russellville School District
 Company: Greenwich Insurance Company [MDO] – Rated “A+, XV” by AM Best
 Policy Term: 07/01/2025 to 07/01/2026
 Retroactive Date: 03/01/2010

Coverage	Limit	Retention <i>each claim including LAE</i>
Educator’s Legal/Management Liability	\$ 1,000,000	\$ 25,000
Employment Practices Liability	\$ 1,000,000	\$ 25,000
Policy Aggregate***	\$ 2,000,000	
Defense Reimbursement Expenses**	\$ *200,000	\$ 25,000
Defense Reimbursement Expenses Aggregate**	\$ *600,000	
Claims-Made Policy	[X]	
Defense Costs Included In Limit	[]	
Defense Costs Outside of Limit	[X]	

**Increased from \$50,000/\$100,000 at 2022 renewal.*

***See Definitions for additional coverage information.*

****Policy Aggregate Limit increased from \$1,000,000 to \$2,000,000 at 2023 renewal.*

Rating Basis

Number of Students	Number of Employees
5,508 <i>Decr from 5,803</i>	849 <i>Incr from 841</i>

Key Policy Features/Enhancements

- Punitive Damages
- Personal Injury
- Third Party Wrongful Acts
- Back Pay / Front Pay
- Non-Monetary Relief
- Loss of Earnings

Policy Forms & Endorsements

- Educators Liability and Employment Practices Liability Declarations In Witness
- Schedule of Policy Forms and Endorsements
- Educators Liability and Employment Practices Liability Insurance Policy
- Arkansas State Amendatory Endorsement
- Minimum Earned
- Harassment / Bullying Coverage
- Corporal Punishment Coverage
- Federal Immigration and Nationality Act Coverage
- Defense Only Reimbursement Coverage for Breach of Contract
 - \$50,000 sublimit applies (*Increased from \$25,000 at 2023 renewal*)
- US Professional Indemnity - Cyber Exclusion
- Consumer Protection Laws Exclusion Endorsement **(New Endorsement Added)**
 - See pg 7 for form being added.
- Notice to Policyholders - Fraud Notice
- Notice to Policyholders - Privacy Policy
- Notice to Policyholders - U.S. Treasury Department's Office of Foreign Assets Control

Specimen policy forms are available for review upon request.

Notable Policy Exclusions

This Policy shall not apply to any **Claim** arising from or relating to:

- 1) The performance of any willful misconduct or dishonest, fraudulent, criminal or malicious act, error or omission by an **Insured**; the willful violation by an **Insured** of any law, statute, ordinance, rule or regulation; or an **Insured** gaining any profit, remuneration or advantage to which such **Insured** is not legally entitled.
Notwithstanding the above, **We** will defend the **Insured** or pay or reimburse **Defense Expenses** in connection with a **Claim** otherwise covered by this Policy until and unless the **Insured** admits, is adjudged or is otherwise proven to have committed any act, error or omission subject to this exclusion, in which case the **Insured** shall reimburse **Us** for any **Defense Expenses** advanced to or paid on behalf of such **Insured**.
- 2) The special educational needs of any student with a disability as that term is defined under the Individuals with Disabilities Education Act or any similar state statute; provided that this exclusion shall not apply to the reimbursement of **Defense Expenses** under Insuring Agreement A.3.
- 3) **Loss or Defense Expenses** covered under Insuring Agreements A.1. or A.2., if Insuring Agreement A.3. also applies.
- 4) A **Claim**, other than one alleging an **Employment Practices Wrongful Act**, that is brought by, on behalf of, or in the name or right of **You** or any of **Your** directors, officers, regents, trustees or school board members, or their functional equivalents, unless in the form of a cross-claim or third party complaint arising from a **Claim** made against such director, officer, regent, trustee or school board member that is otherwise covered under this Policy. Notwithstanding the above, this exclusion shall not apply to a **Claim** brought by a former director, officer, regent, trustee or school board member who has not served in that capacity for at least three (3) years prior to the date such **Claim** is first made and where such **Claim** is brought and maintained without the support, solicitation, assistance, participation or intervention of the **Named Insured** or an **Insured** not otherwise subject to this exception.
- 5) An actual or alleged violation of the Fair Labor Standards Act, the National Labor Relations Act, the Consolidated Omnibus Budget Reconciliation Act of 1985, the Occupational Safety and Health Act, any workers' compensation, unemployment insurance, social security, or disability benefits law, other similar provisions of any federal, state or local statutory or common law or any rules or regulations promulgated under any of the foregoing; provided that this exclusion shall not apply to the extent that a **Claim** for an **Employment Practices Wrongful Act** alleges retaliatory action by an **Insured** in response to an **Employee's** exercise of rights under such statute or law.
- 6) Damage to, destruction or loss of use of tangible property, **bodily injury**, corporal punishment, sickness, disease or death.
- 7) Emotional distress, mental anguish, or humiliation not arising from an **Employment Practices Wrongful Act** or **Third Party Wrongful Act**.
- 8) **Sexual Abuse and Molestation**, including the allowance of or failure to prevent, stop, detect or reveal **Sexual Abuse and Molestation**.
- 9) The actual, alleged or threatened exposure to, or generation, storage, transportation, discharge, emission, release, dispersal, seepage, migration, release, growth, infestation, spread, escape, treatment, removal or disposal of, any **Pollutant**, or any regulation, order, direction or request to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize any **Pollutant**, or any action taken in contemplation or anticipation of any such regulation, order, direction or request.
- 10) A **Benefit Plan Act**, provided that this exclusion shall not apply to any **Claim** for actual or alleged retaliation with regards to benefits paid or payable. **We** will defend a **Claim** otherwise subject to this exclusion subject to a \$25,000 Limit of Liability for all **Defense Expenses** in excess of the applicable Retention set forth in Item 4. of the Declarations. **Defense Expenses** payable under this section are part of and not in addition to the applicable Limits of Liability set forth in Item 3. of the Declarations, and payment of such **Defense Expenses** by **Us** will reduce such Limits of Liability.

Notable Policy Exclusions (continued)

- 11) An **Insured's** liability under a contract or agreement, other than a manual of employment policies or procedures issued by **You**, unless such liability would have attached in the absence of such express contract or agreement. This exclusion shall not apply to the payment of **Defense Expenses** in connection with a **Collective Bargaining Act** or to the payment of **Defense Expenses** incurred in connection with a **Claim** for an **Employment Practices Wrongful Act** in the form of an actual or alleged breach of a contract to commence or continue employment with **You**.
- 12) A failure to obtain, implement, effect, comply with, provide notice under or maintain insurance, reinsurance, self-insurance, suretyship or bond.
- 13) Facts, circumstances, situations, transactions, events or **Wrongful Acts**:
 - a. Underlying or alleged in any mediation, arbitration, grievance proceeding, litigation or administrative or regulatory proceeding brought prior to and/or pending as of the Inception Date set forth in Item 2. of the Declarations:
 - ii) to which an **Insured** is or was a party; or
 - iii) with respect to which an **Insured**, as of the Inception Date set forth in Item 2. Of the Declarations, knew or should reasonably have known that an **Insured** would be made a party thereto;
 - b. Which was the subject of any notice given prior to the Inception Date set forth in Item 2. of the Declarations under any other Policy of insurance or plan or program of self-insurance; or
 - c. Which was the subject of any **Claim** made prior to the Inception Date set forth in Item 2. of the Declarations. If, however, this Policy is a renewal of one or more policies issued by **Us** or an affiliate to **You**, and such coverage was in effect without interruption from the inception date of the first such Policy to the Inception Date of this Policy, the reference in this exclusion to the Inception Date will be deemed to refer instead to the Inception Date of the first Policy under which **We** or an affiliate began to provide **You** with the continuous and uninterrupted coverage of which this Policy is a renewal.
- 14) A lockout, strike, picket line, hiring of replacement workers, riot or other civil commotion or other similar actions in connection with labor disputes or labor negotiations; provided that this exclusion shall not apply to the payment of **Defense Expenses** covered under Insuring Agreement A.3.
- 15) Construction, architectural, engineering, legal, procurement, security or other professional services, including any contract or agreement pertaining to such services.
- 16) War, whether or not declared, or any act or condition incidental to war, including civil war, insurrection, rebellion or revolution; or **Terrorism**.
- 17) The failure to integrate or desegregate student enrollment, or the operation or administration of any student program on a discriminatory basis, whether in violation of a court order or otherwise; provided that this exclusion shall not apply to the reimbursement of **Defense Expenses** in connection with a **Student Program Act**.
- 18) The actual or alleged performance of or failure to perform **Medical Services** by an **Insured** or any person or entity for whom an **Insured** may be legally liable, or the supervision, hiring, retaining or accreditation of or granting of privileges to any person performing **Medical Services**.
- 19) The Securities Act of 1933, the Securities Exchange Act of 1934, any state "blue sky" law, or any other federal, state or local securities law, or any rule or regulation promulgated under any of the foregoing; or any provision of the common law imposing liability in connection with the offer, sale or purchase of securities.
- 20) The sale or offering of securities by **You**, whether or not such securities are exempt from registration by the SEC; **Your** actual or proposed filing for an Initial Public Offering; or a debt offering or debt financing, including but not limited to bonds, notes, debentures and guarantees of debt.
- 21) Tax credits or tax incentives or the application thereof; the formulation of tax rates; the assessment, appraisal or valuation of property; the assessment of taxes or other fees; the collection of taxes, fees or other amounts; and the disbursement of tax refunds.

Definitions

CLAIMS-MADE FORM:

This coverage provides protection for only those claims reported or first made during the policy period or during any previous period that is stated in the Prior Acts or Retroactive Date option of your policy. This option allows you to keep coverage in force under consecutive Claims-Made policies.

RETENTION:

This value represents the amount of damages and/or legal costs that you must assume (retain) before your insurance protection becomes payable.

RETROACTIVE DATE:

This date is used to specify, in a Claims-Made policy, the extent of coverage that is available for claims that occur prior to the inception of the policy in effect at the time such claims are made. If a claim is made for damage that occurred before the retroactive date, the policy will not respond, even though all other requirements of the policy have been met.

Extended Reporting Period:

- a. If this Policy is cancelled or non-renewed for any reason other than nonpayment of premium, the Named Insured will have the right to:
 - 1) a seventy-five (75) day Automatic Extended Reporting Period, beginning on the effective date of such cancellation or non-renewal, for no additional premium charge; and
 - 2) to purchase an Additional Extended Reporting Period, beginning on the effective date of the cancellation or non-renewal, for an additional premium; provided that the Named Insured elects to purchase the Additional Extended Reporting Period in writing and provides Us any additional premium due within thirty (30) days of the effective date of cancellation or non-renewal, subject to the available options as set forth in subparagraph c.
- b. The coverage otherwise afforded by this Policy will be extended to apply to Loss or Defense Expenses from Claims first made during the Extended Reporting Period, but only if such Claims are for Wrongful Acts committed on or after the Retroactive Date and before the end of the Policy Period. An Extended Reporting Period does not increase or reinstate any Limit of Liability and may only be effective if all premiums and retentions due under the Policy have been paid. The Automatic Extended Reporting Period shall not become effective if the Insured procures replacement coverage. Once purchased, the Extended Reporting Period may not be canceled and the premium shall be deemed fully earned.
- c. Extended Reporting Period Options:
 - 1) a one (1) year extended reporting period for an additional premium of seventy percent (70%) of the Premium set forth in Item 6. of the Declarations;
 - 2) a two (2) year extended reporting period for an additional premium of one hundred percent (100%) of the Premium set forth in Item 6. of the Declarations; or
 - 3) a three (3) year extended reporting period for an additional premium of one hundred and fifty percent (150%) of the Premium set forth in Item 6. of the Declarations.

INSURED:

1) Insured means:

- a. **You;**
- b. **Your** past, present or future duly elected, appointed or employed directors, officers, regents, trustees or school board members, or their functional equivalents;
- c. **Employees;**
- d. In the event of the death, incapacity or bankruptcy of a natural person Insured, such Insured's estate, heirs, legal representatives or assigns, but only in connection with a **Claim** arising from a **Wrongful Act** against the Insured individual; and
- e. The lawful spouse or domestic partner of any individual Insured identified in the paragraphs above, but only with respect to liability arising out of **Wrongful Acts** committed by such individual, and provided that such spouse or domestic partner is represented by the same counsel as such individual with respect to any **Claim**.

REIMBURSEMENT OF DEFENSE EXPENSES:

We will reimburse **Defense Expenses** incurred by an **Insured** in connection with a **Claim** alleging an **IEP Act**, **Collective Bargaining Act** or **Student Program Act** that is first made against an **Insured** during the **Policy Period** or any applicable Extended Reporting Period, and arising out of a **Wrongful Act** occurring on or after the **Retroactive Date** and before the end of the **Policy Period**.

IEP ACT: **IEP Act** means a **Claim** under the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, or any similar state or federal statute, whether brought as a due process hearing, mediation, arbitration or lawsuit to address a dispute between the **Named Insured** and its student, or the parent or guardian of a student of the **Named Insured**, concerning: the **Named Insured's** proposal of, or refusal to initiate or change the identification, evaluation or provisions of, an Individual Education Plan ("IEP") or 504 Plan for such student; the implementation of the IEP or 504 Plan for such student; the educational placement of such student; or the provision of a free appropriate public education.

COLLECTIVE BARGAINING ACT: means a **Claim** made by or on behalf of an **Employee** that at all times during the course of such **Claim** exclusively alleges the breach of a collective bargaining agreement.

STUDENT PROGRAM ACT: means a **Claim** alleging the failure to integrate or desegregate student enrollment, or the operation or administration of any student program on a discriminatory basis, whether in violation of a court order or otherwise.

2025 – 2026 Premium Summary

Named Insured: Russellville School District

<i>Description Of Coverage</i>	<i>2024-2025 Expiring</i>	<i>2025-2026 Renewal Premium</i>
Educators Legal Liability & EPL	\$ 42,922	\$ 43,821
<i>Premium</i>		
<i>Fully Earned Carrier Fees</i>	\$ 495	\$ 495
<i>Total</i>	\$ 43,417	\$ 44,316
25% Minimum Earned Premium applies		
Total Estimated Annual Premium*	\$ 43,417	\$ 44,316

*All quoted premiums are annual estimates and may change due to year end audits or mid-term policy changes.

Binding Requirements:

- Signed Proposal Agreement & Acceptance Form (page 13)
- Name, email address & phone number of PGU Employer Resource Center contact.
 - Additional information regarding PGU Employer Resource Center services and available coverage is included on pages 15-17.
- Premium payment in full made out to Mark V Williamson Co, Inc.
 - Invoice will be sent upon bind request.

Agreement and Acceptance

The undersigned insured acknowledges that they have read and understood the Insurance Proposal as presented by the Mark V. Williamson Co. Inc. and authorizes them to bind coverage.

Effective Date: 07/01/2025

PROPOSED COVERAGE HAS BEEN REJECTED/MODIFIED AS OUTLINED:

- 1.
- 2.
- 3.
- 4.

Named Insured: Russellville SD

Signature: _____

Title: _____

Date: _____

RETURN TO THE ATTENTION OF: Sara Elder

FAX: (501)664-6285

EMAIL: sarae@mvwilliamson.com

MAIL: Mark V. Williamson Co. Inc.
1910 N. Grant St
Little Rock, AR 72207

Disclosure Statement

Except in cases where the Mark V. Williamson Co., ("MVW Co."), has a specific fee agreement to receive compensation directly from its client, "MVW Co." customarily receives compensation from insurers for its professional services in the form of commissions, which consist of a percentage of the premium(s) collected by the insurers. Under agreements with one or more insurers &/or insurance intermediaries through which your business may be placed, "MVW Co." may also receive additional compensation in the form of commission overrides based on some combination of volume, profitability or other factors. At your request, "MVW Co." will be happy to supply further details of any such fee override or other compensation that relates to your account.



**Professional
Governmental
Underwriters, LLC**
The Authority.

PGU is The Authority® on

Educators Management & Employment Practices Liability

Coverage Features:

Defense in Addition to the Limit (<i>unless otherwise endorsed</i>)	✓
D&O/E&O/EPL coverage form	✓
Reimbursement of Defense Expense sublimit for claims alleging an IEP Act, Collective Bargaining Act, or Student Program Act	✓
Modified Consent to Settle (soft hammer) Clause with only 40% co-insurance requirement for insured	✓
Intentional/Criminal Acts Exclusion to include defense reimbursement until final favorable adjudication	✓
Business Invitee (Third Party) Liability covering Emotional Distress, Sexual Harassment, Discrimination and other allegations	✓
Broad definition of Loss including Back & Front Pay and Punitive Damages with a most favorable venue up to policy limits	✓
Broad definition of Wrongful Act including Personal Injury	✓
Broad definition of Claim including coverage for regulatory proceedings, arbitration hearings and EEOC hearings (<i>subject to exclusions</i>)	✓
75-day mini-tail at no cost	✓
Bi-Lateral ERP options of 1, 2 and 3 years	✓
Sub-limit for Wage & Hour (FLSA)	Available by Endorsement
Act of School Violence Crisis Management sublimit	Available by Endorsement
Sub-limit for Fiduciary Liability	Available by Endorsement
Defense Only Reimbursement Coverage for Breach of Contract	Available by Endorsement
24/7 Toll-free and on-line access to Employer HELPLINE for employment law and HR support	✓

This document is intended to summarize key coverage features generally available. It does not summarize your quotation/indication. Please review the entire quotation/indication, policy form and endorsements for specific details.

Professional Governmental Underwriters | 4870 Sadler Road, Suite 102, Glen Allen, VA 23060

Toll Free: 800-586-6502 | www.pgui.com



**Professional
Governmental
Underwriters, LLC**
The Authority.

Professional Governmental Underwriters and AXA XL

EMPLOYER RESOURCE CLIENT PORTAL

As part of Professional Governmental Underwriters' mission to provide industry-best service for policyholders, we partner with Zywave to deliver strategic, client-centric engagement solutions designed to assist with HR. The **PGU Employer Resource Client Portal** provides policyholders with access to a portal designed to address HR and compliance challenges and delivers thousands of dollars of risk management value.

TOOLS & RESOURCES

State-specific Handbook and Policy Builder

This tool can be used to create a complete handbook or a single policy. All pre-set policies are compliant with federal and state guidelines.

Online Training Courses

Over 150 courses with multiple topics including: Sexual Harassment, Discrimination Prevention, HIPAA Compliance, and more. Courses can be assigned to supervisors or employees.

Job Description Builder

This easy, customizable tool can create job descriptions for various industries and skill levels.

"What Are You Doing Today?" Tool

Curated content that provides guidance through daily HR activities. Tool access includes checklists, best practices, and other vital HR information.

Compliance Applications

Resources that provide insight to compliance posters, multi-state laws comparison and FMLA.

Human Resources

Best practices that provide resources for In Person/Phone Interviews, Salary Benchmarking and performance review builder.

Hotline Access

Unlimited portal access for pre-claim advice for HR, employment law and D&O challenges. You now have access to:

- Online training including employee and supervisor sexual harassment prevention
- Unlimited answers to your HR and employment-related questions
- A state-specific employee handbook and policy builder

Content

- Access to updates, regulatory alerts, questions of the month, state and federal resources, posters, forms, and news
- Live and archived topical webinars, many with CE credits for HR personnel

WHAT ZYWAVE CLIENTS SAY

Based on the results of an optional survey given to 1,000 Zywave clients

98% of clients gave Zywave a high rating.

74% said the service saved them approximately \$5,000 annually.

68% said it saved them more than 10 hours of time annually



**Professional
Governmental
Underwriters, LLC**
The Authority.

Deadly Weapon Protection for U.S. Education Providers

Overview of Key Product features:

- Deadly Weapon Protection provides 3rd Party Liability Insurance with built in Crisis Management Services.
- Policy is primary coverage for both indemnity and expense – coverage is clearly stated & clarified within the 'Other Insurance' condition.
- Cover basis: 'pay on behalf' of the **Named Insured**.
- **Maximum Limits Of Liability:** Up to \$20,000,000 each and every Deadly Weapon Event and \$50,000,000 in the policy aggregate.
- The policy provides 1st party property damage / restoration provision via the **Property Damage Extension – \$500,000 sub-limit as standard**.
- The policy can provide Business Interruption coverage via the **Business Interruption Extension Sub-Limit**.
- Policy has a built in event responder provision to provide risk management services – post binding coverage, members of the event responder team will visit the insured's location and undertake a physical **Deadly Weapon and Security Vulnerability Assessment**
- While on site the risk management team will undertake an **Deadly Weapon Safety Action Plan Seminar**.
- Crisis Management Response Team - 24/7/365 telephone line. CrisisRisk - <https://www.crisisrisk.com/>
- The policy gives dedicated risk management via specific sub-limit endorsements - Crisis Management Services Endorsement, Counselling Services Sub-Limit Endorsement & Funeral Expenses Sub-Limit Endorsement.
- Broad definition/coverage of "weapon" and as such does not limit the coverage to solely that of a firearm.
- The Deadly Weapon policy provides cover if the incident was a terrorist shooting (there is **no terrorism exclusion** within the form) or if an employee undertook the shooting (no named insured exclusion as per most GL policies).
- **Application/Eligibility** – Designed for educational entities of all types and sizes, including public and private schools, charter schools, colleges and universities and day-care facilities. Easy one page application and quick quote turnaround.

Please advise if you are interested in a Deadly Weapon Protection quote!



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025
Item Title: Student Accident (Athletic & Activities) Insurance for 2025-26 SY
Responsible Administrator: Justin Robertson
Strategic Plan Priority: Financial Stability

Background:

RSD's student accident coverage policy with Educational Benefits, underwritten by Monarch Management Corp., will expire on June 30, 2025. Monarch Management Corp. submitted an athletic student accident coverage proposal for the 2025-26 school year with the option to renew at the same premium for one (1) additional year with no changes in benefits, plan design, administration or service.

The proposed premium for the 2025-26 school year is quoted at \$28,500. The student athletic insurance plan provides year around coverage, including coverage for summer practices, team camps, and 7 on 7 football pre-season games. The plan also covers 100% of usual and customary expenses unpaid by other insurance incurred within one (1) year of covered injury. The coverage in force has no deductible and a medical maximum of \$25,000.00 per claim.

Both the student athletic insurance and the voluntary student insurance plans are supplemental policies. Students who are covered by other medical insurance owned by their parents would, of course, be the primary carrier. The plans offered only become primary if the "insured" is not covered by another plan providing medical expense benefits. **Students not involved in athletic activities can purchase Voluntary Accident Coverage on their own through the District's policy.**

Recommended Action:

Award the District's Student Accident Coverage to Monarch Management Corp. for a total premium of \$28,500 for the 2025-26 school year.



Student Accident Coverage Proposal
For
Russellville School District

Agent: JTS Financial/EBi Team

Applicant: Russellville School District

Line of Coverage(s): Mandatory, Voluntary, and Catastrophic Student Accident Insurance
Proposed Policy Period: July 1, 2025, 12:01 A.M. Through July 1, 2026 12:01 A.M.
Quote Valid Through: July 1, 2025

Issuing Company: Federal Insurance Company a Chubb Company (an Admitted Carrier)
AM Best Rating: A++, XV - Admitted (Current carrier ratings may be found at www.AMBest.com.)

Issuing Company: Federal Insurance Company a Chubb Company (an Admitted Carrier)
AM Best Rating: A++, XV - Admitted (Current carrier ratings may be found at www.AMBest.com.)

We are pleased to enclose the Accident Insurance Quote, effective as of the date indicated above.

Please take a moment and review the proposal for accuracy. Make sure the following is correct and items listed are attached:

- ☐ Quotes attached for all plans requested Please note that coverage may vary from what was requested.
- ☐ Name of the insured
- ☐ Policy Period
- ☐ Note: Policies are Agency Billed

This proposal is a summary of coverage. Please refer to the policy for a complete description of all terms, conditions & exclusions of coverage. In the event of differences in benefits or limits, the policy will prevail. Higher limits may be available.

Please note that as a retail agent you do not have binding authority or authority to issue certificates of insurance. A written request is required prior to the expiration date of this quote in order to bind coverage. If request to bind coverage is not received prior to the effective date, the file will be closed.

Policies and/or renewal amendment(s) will be distributed to your attention within 30 days of receipt of application and payment, or policy effective date, whichever is later.

Please let me know if you have any questions or if you are in need of any additional information.

Thank you,
Players Health



Student Accident Coverage Proposal For Russellville School District

- **Student Coverage Including Interscholastic**

Coverage:	Athletics and Activities
Plan Option:	Custom U & C
Maximum Benefit per Injury:	\$25,000
Benefit Period per Injury:	1 Year
Payment Basis:	Full Excess
Deductible per Injury:	\$0

Mandatory Plan Annual Premium: **\$28,500.00**

- **Extended Student Coverage Options**

Coverage:	Voluntary Students (purchased by parent)
Maximum Benefit per Injury:	\$25,000
Benefit Period per Injury:	1 Year for Football Activities 2 years for All Covered Activities except Football
Payment Basis:	Primary
Deductible per Injury:	\$0
Plan Options:	

The Extended Voluntary Plan is purchased on an individual basis by the Students.

Effective Date: Quote valid through July 1, 2025
Carrier: Federal Insurance Company a Chubb Company (an Admitted Carrier)
Rating: A++, XV - Admitted (Current carrier ratings may be found at www.AMBest.com.)



MANDATORY & VOLUNTARY BLANKET MASTER INSURANCE APPLICATION

Application is hereby made for a plan of BLANKET ACCIDENT INSURANCE based on the following statements and representations:

Policyholder: Name of School / School District: Russellville School District

Requested Effective Date: July 1, 2025 at 12:01 A.M. Requested Termination Date: July 1, 2026 at 12:01 A.M.

Street Address: P.O. Box 928

City: Russellville State: AR Zip: 72811

Mailing Address (if different) _____

Contact Person: Elizabeth Beagle Title: Secretary to CFO

Telephone: 479-968-1306 Fax: _____ E-mail: elizabeth.beagle@rsdk12.net

Mandatory Accident Coverage

Coverage:	☐ All School ☒ Sports & Activities
Accident Medical Benefits:	☒ Custom U & C ☐ Premier Plus ☐ Premier ☐ Other
Notes:	

Total Mandatory Premium Due: \$28,500.00

Voluntary Accident Coverage

Coverage:	☒ Offer Voluntary Coverage (See attached Supply Order Request)
Voluntary Premium:	Paid by parent or guardian upon plan selection and online enrollment.
Notes:	

The terms and conditions of the requested plan of insurance may vary in certain states as required by the laws of those states. The terms of the policy when issued will govern. It is agreed the insurance applied for will not become effective unless a) this application is received and approved by Players Health based on current rules and requirements; b) the policy is accepted by the applicant; and c) the required premium is paid when due.

The applicant represents the information contained in this application is true and correct and forms the basis of the requested insurance. Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

PRINT NAME OF APPLICANT

SIGNATURE OF APPLICANT

DATE

JTS Financial Services, LLC
1616 Brookwood
Little Rock, AR 72202-1704
501-227-0194
www.jtsfs.com
AR License # 100102656

Jeff Maynard / AR # 166681000

PLAYERS HEALTH UNDERWRITER

SIGNATURE OF UNDERWRITER

DATE



RSD Board of Education Agenda Template

Templates serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025
Item Title: Excess Flood Insurance coverage at Dwight Elementary for the 2025-2026 SY
Responsible Administrator: Justin Robertson
Strategic Plan Priority: Financial Stability

Background:

The District has its Commercial Property Insurance with Arkansas Insurance Department Risk Management Division. All of our buildings have flood insurance through our commercial property policy with the State agency. The one exception is Dwight Elementary, which is in a “specific” A/E flood zone location. Because Dwight is designated in an A/E flood zone area; we are required to purchase separate flood insurance through the National Flood Insurance Program (NFIP) through the Wright National Flood Insurance Company. The National Flood Insurance plan only provides a \$500,000 limit per building and \$500,000 per contents. That limit is below the actual value or replacement cost of Dwight’s main building value of \$9,078,942, plus contents of \$2,100,000 and the large storage building with a value of \$42,971 and contents of \$27,071. Therefore, we are “required” to purchase, at an additional premium, an “Excess Flood” insurance policy to ensure Dwight Elementary is not under-insured.

Dwight Elementary main building and contents are valued at \$11,178,942. The primary National Flood Insurance (NFIP) through Wright Flood Insurance Co. has a combined buildings and contents limit of \$1,000,000 with a \$1,250 deductible. The renewal premium for the primary National Flood Insurance Program (NFIP) is \$30,110. Excess Flood Insurance, underwritten by Lloyd’s of London and Tokio Marine Highland, insures the uninsured value of Dwight’s main building and contents not covered by the National Flood Insurance Program. The renewal premiums for Excess Flood is \$34,467.68. The total renewal premium for the primary (NFIP) and Excess Flood insurance, for both Dwight’s main building and contents is \$64,577.68.

Dwight Elementary's large storage building is valued at \$42,971 building value and contents valued at \$27,071 for a total storage building and contents value of \$70,042. The renewal premium for the primary National Flood Insurance (NFIP) is \$1,747 with a \$1,000 deductible.

Recommended Action:

To award the District’s primary and excess flood insurance for Dwight Elementary to Mark V. Williamson Co. of Little Rock, Arkansas, underwritten by both Wright Flood Insurance Co., Lloyd’s of London and Tokio Marine Highland for a total combined premium of \$66,324.68 for the 2025-26 school year.

2025 Flood Insurance Proposal

Prepared for:

Russellville School District

Presented by:



Mark S Williamson, CPCU, CIC, President

Williamson Insurance

P.O. Box 7503, Little Rock, AR 72217

P 501-664-7728 F 501-664-6285

msw@mvwilliamson.com

This presentation is designed to give you an overview of the insurance coverages we recommend for your company. It is meant only as a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies that will be written for you. Please refer to your specific insurance contracts for details on coverages, conditions, and exclusions.

MARK V. WILLIAMSON COMPANY, INC.

PERSONAL SERVICE FROM EXPERIENCED PROFESSIONALS

Our Company:

No matter how much our industry changes, professional service will never go out of style.

Personal service by experienced professional insurance people is the value we add to our company and is the foundation for a strong, secure future.

The Mark V. Williamson Company was founded in 1974 as an Independent Insurance Agency. As such, we have the flexibility, which enables us to respond to the varying needs of each individual client. That is how we have built the company and that is how we will continue to build personal service - this is the principle for our future.

We have built strong relationships with several well-known insurance companies. Independent status allows us to pinpoint individual needs and thus customize a package of coverages which delivers maximum value and security.

In short, this is our offering of personal service - this is the added value we extend to every individual and business that we represent.

Let us build a service program that meets **YOUR** needs:

- Would you like to receive periodic stewardship reports on your account? If so, how often would you like to receive this information?
- Do you want information about how we can provide loss control services to assist you in identifying areas vulnerable to loss?

In addition to handling commercial insurance products, our agency also has an excellent Personal Lines Department.

We also write life insurance.

MARK V. WILLIAMSON COMPANY, INC.

PERSONAL SERVICE FROM EXPERIENCED PROFESSIONALS

Our People:

Professional experience makes the difference. The people who will service you are all licensed insurance agents, and each is involved in a program of continuing education related to our industry.

Every policy that we write is prepared with a thorough understanding of the needs of the individual client. As an Independent Agency, we are in the best position to compare companies and rates as we prepare a custom package of coverages.

No matter how comprehensive or pricing competitive your insurance program is, it is still people who must service it to ensure that the coverage will respond when its needed. We feel our people are our greatest asset - courteous professionals who know that you expect and deserve the very best.

These are the people who will be responsible for handling your account:

Account Manager

Sara Elder, CRM, CIC, AU, API
sarae@mwilliamson.com

Your Account Manager will handle the day-to-day servicing of your account and is available to answer your questions.

Claims Advocate

Angie Wright
angiew@mwilliamson.com

Your Claims Advocate handles the reporting of claims and monitors them to assure everything is meeting – or exceeding – your expectations.

MARK V. WILLIAMSON COMPANY, INC.

PROFESSIONAL SERVICE FROM EXPERIENCED PROFESSIONALS

Our Service Goals:

- To respond when you need us.
- To return your telephone calls promptly.
- To listen to your needs and concerns.
- To research the best value for optimum coverages.
- To keep accurate records and help you have a clear understanding of your coverage.

We will strive to meet each one of these goals!!

Named Insured

Named Insured Listed on the Policy

Russellville School District

Location Schedule

Loc #	Location Address (Street, City, ST, Zip)
1	1300 W 2 nd Place Russellville, AR 72801 Dwight Elementary School

Property Valuation Proposal Disclaimer

Building, personal property and business income coverage limits are estimates only and were arrived at based on information provided by the policyholder and/or industry standard software used to estimate replacement costs. The actual cost to rebuild the structure or replace the personal property may exceed the policy limits, especially in circumstances where a catastrophic event has disrupted the normal supply of materials, labor, and resources. The agency makes no assurances or guarantees that the policy limits provided will be adequate to rebuild the structure or replace personal property. If there is doubt about the adequacy of the policy limits, the policyholder should obtain a professional appraisal or obtain the services of a qualified company or builder who is able to provide replacement cost estimates.

Commercial Flood Coverage

Street Address: 1300 W 2nd Place, Russellville, AR,

Building Description: Dwight Elementary Main Building

Total Insured Value: \$11,178,942 **(Increased by 37% - from \$8,191,198 on expiring)**
Building: \$9,078,942
Contents: \$2,100,000

Main Building \$500,000 Primary Flood – Wright Flood Insurance Co. (NFIP)
Main Building Contents \$500,000 Primary Flood - Wright Flood Insurance Co. (NFIP)
\$ 1,250 Deductible

RENEWAL PREMIUM PRIMARY FLOOD: \$30,110.00

Total Lead Excess Flood Limit: \$ 6,000,000

Building Excess Limit \$ 5,000,000 Excess over \$500,000 underlying policy
Contents Excess Limit \$ 1,000,000 Excess over \$500,000 underlying policy

RENEWAL PREMIUM LEAD EXCESS FLOOD: \$25,532.00

Terrorism coverage included & cannot be rejected

Carrier info: Underwriters at Lloyd's of London – A non-admitted carrier in the state of Arkansas.*

Total Following Excess Flood Limit: \$ 4,178,942

Building Excess Limit \$ 3,578,942 Excess over Primary & Lead Excess underlying policies
Contents Excess Limit \$ 600,000 Excess over Primary & Lead Excess underlying policies

NEW POLICY PREMIUM FOLLOWING EXCESS FLOOD: \$8,935.68

Terrorism coverage included & cannot be rejected

Carrier info: Tokio Marine Highland/Philadelphia – A non-admitted carrier in the state of Arkansas.*

*4% tax applied to all surplus lines premium & fees (included in total above). Broker fees & policy fees are fully earned at binding (included in total above).

Building Description: Large Storage Building

Total Insured Value: \$70,042 **(Increased by 20% - from \$58,526 on expiring)**
Building: \$42,971
Contents: \$27,071

Storage Building \$43,000 Primary Flood – Wright Flood Insurance Co. (NFIP)
Storage Building Contents \$32,000 Primary Flood - Wright Flood Insurance Co. (NFIP)
\$ 1,000 Deductible

RENEWAL PREMIUM PRIMARY FLOOD: \$1,747

2025 Premium Summary

Named Insured: Russellville SD

<i>Description Of Coverage</i>	<i>2024 Expiring Premium</i>	<i>2025 Renewal Premium</i>
Primary Flood Main Building	\$ 29,962.00	\$ 30,110.00
Primary Flood Large Storage Building	\$ 1,576.00	\$ 1,747.00
Lead Excess Flood Main Building		
Premium	\$ 18,107.00	\$ 24,500.00
Fully Earned Broker Fee	\$ 300.00	\$ 50.00
4% surplus lines tax	\$ 736.28	\$ 982.00
Total Premium	\$ 19,143.28	\$ 25,532.00
Following Excess Flood Main Building		
Premium		\$ 8,542.00
Fully Earned Broker Fee		\$ 50.00
4% surplus lines tax		\$ 343.68
Total Premium		\$ 8,935.68
Total Estimated Annual Premium*	\$ 50,681.28	\$ 66,324.68

*All quoted premiums are annual estimates and may change due to year end audits or mid-term policy changes.

Payment Information

- Primary Flood policies are billed directly by Wright Flood.
- Excess Flood premium will be billed to you by the agency upon binding coverage.

The following will be needed in order to bind coverage:

- Signed & dated Proposal Acceptance & Agreement form (page 9)
- Signed & dated Surplus Lines form (page 10)
- Signed Wright Flood Endorsement Form (for Dwight Storage Bldg policy) (page 11)
- Signed & dated Lead & Following Form Excess Flood applications (page 13 & page 15)

Disclosure Statement

Except in cases where the Mark V. Williamson Co., ("MVW Co."), has a specific fee agreement to receive compensation directly from its client, "MVW Co." customarily receives compensation from insurers for its professional services in the form of commissions, which consist of a percentage of the premium(s) collected by the insurers. Under agreements with one or more insurers &/or insurance intermediaries through which your business may be placed, "MVW Co." may also receive additional compensation in the form of commission overrides based on some combination of volume, profitability or other factors. At your request, "MVW Co." will be happy to supply further details of any such fee override or other compensation that relates to your account.

Agreement and Acceptance

The undersigned insured acknowledges that they have read and understood the Insurance Proposal as presented by the Mark V. Williamson Co. Inc. and authorizes them to bind coverage.

Effective Date: 07/01/2025

PROPOSED COVERAGE HAS BEEN REJECTED/MODIFIED AS OUTLINED:

- 1.
- 2.
- 3.
- 4.

Named Insured: Russellville School District

Signature: _____

Title: _____

Date: _____

RETURN TO THE ATTENTION OF: Sara Elder

FAX: (501)664-6285

EMAIL: sarae@mvwilliamson.com

MAIL: Mark V. Williamson Co. Inc.
1910 N. Grant St
Little Rock, AR 72207

DISCLOSURE TO SURPLUS LINE INSURED

FORM SL-3

The undersigned acknowledges that he/she has been informed that the insurance risk for which he/she desires coverage have been placed pursuant to the Surplus Line Insurance Law; and that he/she understands that the insurance company's rates and forms are not subject to review by the Arkansas Insurance Department; that the protection of the Arkansas Property and Casualty Guaranty Act does not apply to policies written pursuant to the Surplus Line Insurance Law; and that a tax of 4% is required by law to be collected on all surplus line insurance premiums.

Date

Insured's Signature

Russellville School District

Firm Represented, if applicable

PO Box 928

Address

Russellville, AR 72811

479-968-1306

Telephone Number

Email Address

ENDORSEMENT TRANSMITTAL



Wright National Flood Insurance Company
A Stock Company
PO Box 33003
St. Petersburg, FL, 33733
Office: 800.820.3242
Fax: 800.850.3299

INSURED	EFFECTIVE DATE	TERM	POLICY NUMBER
RUSSELLVILLE SCHOOLDISTRICT ATTN ELIZABETH BEAGLE	07/01/2025	12 Months	03115094449012

AGENCY INFORMATION	INSURED MAILING AND PROPERTY ADDRESS
Agency Number 709515	Mailing Address PO BOX 928 RUSSELLVILLE, AR 72811-0928
Agency MARK V WILLIAMSON CO INC	Property Address 1300 W 2ND PL RUSSELLVILLE, AR 72801-4804
Address 1910 N GRANT ST LITTLE ROCK, AR 72207	Phone Number 479.968.1306
Phone Number 501.664.7728	

ENDORSEMENT INFORMATION		
Endorsement Type	Original	Changed To
Replacement Cost Increased	\$32,500	\$43,000
Building Coverage Increased	\$33,000	\$43,000

REQUIRED DOCUMENTATION CHECKLIST (additional items, not indicated below, may be required)
No items required at this time

TRANSACTION DETAILS	PREMIUM CHANGES
Endorsement Effective Date 07/01/2025	Coverage Premium \$1,206.00
Pro-Rata Factor 1.00000	ICC Premium \$23.00
	Reserve Fund Assessment \$221.00
	HFIAA Surcharge \$250.00
	Federal Policy Service Fee \$47.00
	Premium Subtotal \$1,229.00
	Fees Subtotal \$518.00
	TOTAL AMOUNT DUE \$1,747.00

Insured Signature _____
Agent Signature _____

NOTES
Print and sign the Endorsement Transmittal. The agent and insured must sign the transmittal form and a copy must be retained in the agency's records. Carefully review the endorsement for accuracy. Price and terms associated with this endorsement are subject to underwriting review and may not be available if FEMA rates change. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to www.ambest.com for rating, financial size category, and additional information on the company shown on this endorsement. Risk Rating 2.0 Disclaimer: This is not an offer for Renewal. This quote is non-firm and non-binding and is subject to review and adjustment. Coverage does not exist until payment of total premium is received by Wright National Flood Insurance Company and any applicable waiting period has expired. If a renewal payment is received by Wright National Flood Insurance Company within 30 days of the expiration date of the renewal (expiration date plus 29 days), the renewal will be effective without a lapse on coverage. If Wright National Flood Insurance Company receives your renewal payment 30 days or more after expiration date, you will be required to submit a new application, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.

RGLR 031150944490 12 00000000 ER 1250701 4 ITY BGBSP238CV

AGENCY NAME Mark V Williamson Co Inc
ADDRESS 1910 N Grant St
City Little Rock State AR Zip 72207
TELEPHONE (501) 664-7728



**TOKIO MARINE
HIGHLAND**

APPLICANT/INSURED Russellville School District
PROPERTY ADDRESS Dwight Elementary - 1300 W 2nd Place
City Russellville State AR Zip Code 72801
MAILING ADDRESS Same as property address ☒ PO Box 928
City Russellville State AR Zip 72811

REQUIRED UNDERWRITING INFORMATION FOR QUOTING

TYPE OF COVERAGE REQUESTED ☐ Primary Flood ☒ Excess Flood ☐ CBRA
OCCUPANCY ☐ Single Family ☐ Low-Rise ☐ High-Rise ☐ Tenant ☐ HOA ☒ Commercial Type: Public School
☐ Apartment Complex Property Manager: _____
Date/Year Built 1960 # of Stories 1 # of units 1
Foundation ☒ Slab ☐ Basement ☐ Enclosure ☐ Pilings ☐ Crawlspace
Flood Zone AE BFE 348 LFE 348 Elevation Difference 0 Square Footage 35,605 Construction MNC
Building Replacement Cost \$ 9,078,942 Contents Replacement Cost \$ 2,100,000 BI Replacement Cost \$ _____
Any prior losses ☒ NO ☐ YES Date of Loss(es): _____ Amount of Loss(es): \$ _____
Description of loss(es): _____
REQUESTED COVERAGE AMOUNT
Building: 5,000,000 Deductible: Primary \$500K Policy
Contents: \$1,000,000 Deductible: Primary \$500K Policy
ALE/BI: _____ Deductible: 15 DAYS
Homeowner Carrier: _____ Is risk built over water ☒ NO ☐ YES

REQUIRED UNDERWRITING INFORMATION TO BIND

INSPECTION CONTACT
Name Justin Robertson Phone # 479-968-1306

MORTGAGEE/ADDITIONAL INSURED

☐ First ☐ Second ☐ Additional Insured
Name _____
Address _____
City _____ State _____ Zip _____
Loan #: _____

MORTGAGEE/ADDITIONAL INSURED

☐ First ☐ Second ☐ Additional Insured
Name _____
Address _____
City _____ State _____ Zip _____
Loan #: _____

Requested Date of Coverage: 07/01/2025

Please continue to Page 2

The Applicant/Insured acknowledges, represents and understands the following:

- The information provided in this Application is material to the Insurer's decision to accept this risk and to provide the requested insurance. Further, this information was entirely relied upon by the Insurer in accepting the risk and providing such insurance.
- The information provided in this Application, including but not limited to, the information regarding prior losses, is true and correct in all matters.
- It is agreed that this Application shall be the basis of the contract should a policy be issued and will be attached to and become a part of the policy.
- Any misrepresentation, omission, concealment of fact, or incorrect statement may prevent recovery under the policy or may render the policy void.

Note: The Applicant/Insured warrants the truthfulness of the information on this application. Any misrepresentation and/or concealment herein will void all coverage.

Applicant/Insured Signature: _____ Date: _____
Producer Signature: Mark S. Williamson License #: 1679087 Date: 6/2/2025
Surplus Lines Broker(if applicable): _____ SLB License #: _____

SOUTH CAROLINA NOTICE OF INSURER'S RIGHT TO CANCEL

THE INSURER CAN CANCEL THIS POLICY FOR WHICH YOU ARE APPLYING WITHOUT CAUSE DURING THE FIRST 120 DAYS. THAT IS THE INSURER'S CHOICE. AFTER THE FIRST 120 DAYS, THE INSURER CAN ONLY CANCEL THIS POLICY FOR REASONS STATED IN THE POLICY.

Please email all submissions to ExcessFloodQuote@tmhighland.com.

AGENCY NAME Mark V Williamson Co Inc
ADDRESS 1910 N Grant St
City Little Rock State AR Zip 72207
TELEPHONE (501) 664-7728



**TOKIO MARINE
HIGHLAND**

APPLICANT/INSURED Russellville School District
PROPERTY ADDRESS Dwight Elementary - 1300 W 2nd Place
City Russellville State AR Zip Code 72801
MAILING ADDRESS Same as property address ☒ PO Box 928
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REQUIRED UNDERWRITING INFORMATION FOR QUOTING

TYPE OF COVERAGE REQUESTED ☐ Primary Flood ☒ Excess Flood ☐ CBRA
OCCUPANCY ☐ Single Family ☐ Low-Rise ☐ High-Rise ☐ Tenant ☐ HOA ☒ Commercial Type: Public School
☐ Apartment Complex Property Manager: _____
Date/Year Built 1960 # of Stories 1 # of units 1
Foundation ☒ Slab ☐ Basement ☐ Enclosure ☐ Pilings ☐ Crawlspace
Flood Zone AE BFE 348 LFE 348 Elevation Difference 0 Square Footage 35,605 Construction MNC
Building Replacement Cost \$ 9,078,942 Contents Replacement Cost \$ 2,100,000 BI Replacement Cost \$ _____
Any prior losses ☒ NO ☐ YES Date of Loss(es): _____ Amount of Loss(es): \$ _____
Description of loss(es): _____

REQUESTED COVERAGE AMOUNT

Building: \$3,578,942 Deductible: Primary & Lead Excess
Contents: \$600,000 Deductible: Primary & Lead Excess
ALE/BI: _____ Deductible: 15 DAYS
Homeowner Carrier: _____ Is risk built over water ☒ NO ☐ YES

REQUIRED UNDERWRITING INFORMATION TO BIND

INSPECTION CONTACT

Name Justin Robertson Phone # 479-968-1306

MORTGAGEE/ADDITIONAL INSURED

☐ First ☐ Second ☐ Additional Insured
Name _____
Address _____
City _____ State _____ Zip _____
Loan #: _____

MORTGAGEE/ADDITIONAL INSURED

☐ First ☐ Second ☐ Additional Insured
Name _____
Address _____
City _____ State _____ Zip _____
Loan #: _____

Requested Date of Coverage: 07/01/2025

Please continue to Page 2

The Applicant/Insured acknowledges, represents and understands the following:

- The information provided in this Application is material to the Insurer's decision to accept this risk and to provide the requested insurance. Further, this information was entirely relied upon by the Insurer in accepting the risk and providing such insurance.
- The information provided in this Application, including but not limited to, the information regarding prior losses, is true and correct in all matters.
- It is agreed that this Application shall be the basis of the contract should a policy be issued and will be attached to and become a part of the policy.
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Note: The Applicant/Insured warrants the truthfulness of the information on this application. Any misrepresentation and/or concealment herein will void all coverage.

Applicant/Insured Signature: _____ Date: _____
Producer Signature: Mark S. Williamson License #: 1679087 Date: 6/2/2025
Surplus Lines Broker(if applicable): _____ SLB License #: _____

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Please email all submissions to ExcessFloodQuote@tmhighland.com.



RSD Board of Education Agenda Template

Templates serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025
Item Title: Transfer to Building Fund
Responsible Administrator: Justin Robertson
Strategic Plan Priority: Financial Stability

Background:

Pursuant to Ark. Code Ann. § 6-20-2210, established by Act 1105 of 2017, if at the close of the fiscal year a public school district has a net legal balance that exceeds twenty percent (20%) of the public school district's current year net legal balance revenues, the public school district shall within five (5) years reduce its net legal balance to no more than twenty percent (20%) of the public school district's current year net legal balance revenue. Report from ADE will come out after June when period 13 is opened.

Recommended Action:

To authorize a transfer from Operating Fund to the Building Fund to cover the amount, if applicable, over the 20% threshold for the 2024-25 school year.



RSD Board of Education Agenda Template

Templates serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025
Item Title: Transfer to Food Service Fund
Responsible Administrator: Justin Robertson
Strategic Plan Priority: Financial Stability

Background:

We are in the process of closing out the fiscal year ending, June 30, 2025. Per Federal Regulation 2 CFR 200.426, bad debts that are uncollectible must be written off as operating losses. These regulations disallow us from using food service surpluses to “zero out” negative student accounts. We will continue to try and collect these balances up to the end of June, therefore the transfer amount cannot be determined until then.

Recommended Action:

To authorize the transfer of adequate funds from the Operating Fund to the Food Service Fund to cover the bad debts for the 2024-2025 school year.



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025
Item Title: Copier Maintenance & Service Contract Renewal 2025-26
Responsible Administrator: Justin Robertson
Strategic Plan Priority: Financial Stability

Background:

Wight Office Machines, Inc. of Russellville is the maintenance and service provider for all the District's copy machines. The maintenance and service contract with Wight Office Machines will expire, June 30, 2025. The maintenance and service copy-per-copy renewal rates for 2025-26 school year are as follows:

Digital Black/White Machines	.00736	cents per copy
Digital Color Machines	.07	cents per copy

Please note that Wight Office Machines also provides the district with a \$700.00 per month credit (\$8,400.00 annually) to off-set the cost of employing an in-house copy center technician.

Recommended Action:

Renew the service agreement with Wight Office Machines, Inc. of Russellville for the 2025-26 school year.



WIGHT OFFICE MACHINES

March 18, 2025

Russellville Public Schools

COPIER SERVICE QUOTE

Thank you for the opportunity to renew the copier maintenance contract for the upcoming 2025-2026 school year.

SCHOOL YEAR JULY 1, 2025 -- JUNE 30, 2026

We offer the following for your consideration:

B/W DIGITAL .00736

COLOR MACHINES

B/W .00736

COLOR .07

\$700 credit to your account is issued each month for tech assistance.

Even though with inflation and tariff concerns that we are encountering at this time, we are honoring the current rates and not increasing them this year.

These rates include everything needed to operate equipment except paper and staples.

We have enjoyed working with Russellville School District over the past several years. We hope to continue this relationship for quite some time. Please let us know if we can do anything better to serve you. We appreciate and value your business.

Thank you,

Michael Wight
President

Justin Robertson
Asst. Supt.

122 Towson Avenue • Fort Smith, AR 72901 • 479-782-8256 • Fax: 479-782-0760



sales@wightoffice.com • www.wightoffice.com





RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025
Item Title: Education Benefits, Inc (Third Party Administrator of Cafeteria Plans) for the 2025-26 SY
Responsible Administrator: Justin Robertson
Strategic Plan Priority: Financial Stability

Background:

The District currently uses Educational Benefits, Inc. of Little Rock, Arkansas to provide Employer Paid Benefits to our employees. They act as RSD's Third Party Administrator of the District's cafeteria plans. The agreement will expire on June 30, 2025 and RSD would like to renew the agreement for the 2025-26 school year.

Recommended Action:

To renew the agreement with Educational Benefits, Inc. as "Agent of Record" for the 2025-2026 school year.

Broker Service Agreement

This broker service agreement (this "Agreement") dated as of June ____, 2025, is between Russellville School District with an address of 220 West 10th Street, Russellville, AR (the "District") and JTS Financial Services, LLC a/k/a Educational Benefits, Inc./"EBI", with an address of 1616 Brookwood Drive, Little Rock, AR 72202 ("JTS").

The District and JTS agree as follows:

- I. **Term and Duration:** The term of this Agreement shall commence July 1, 2025. The Agreement shall have a Twelve (12) month duration from the commencement date and shall remain in force for the full Twelve (12) months except as provided herein. This agreement may be renewed at the end of each Twelve (12) month period.
- II. **Services to be Provided:** During the Term of this Agreement, JTS shall be available to the District to provide agreed services. JTS shall perform the Services at any one of the District's locations or at other places as may be mutually convenient and agreed upon by District and the JTS. The Services under this Agreement shall not prevent JTS from providing services to other entities. **Additionally, the services and pricing listed below are conditional that JTS Financial Services, LLC be named Agent of Record on all employee benefits lines of coverage offered to employees of the District.**

Ongoing Service Listing: – The package of services below are:

- Electronic Benefit Administration System
- Benefit Administration System Build (Initial Census Load and Product Development)
- Turnkey Management of Payroll System Interface*
- Establish Custom Carrier Feeds/Interface*
- Ongoing Billing Reconciliation
- Ongoing Eligibility Management and Maintenance
- Employee Benefit Education Booklets & On-Site Meetings (*as needed*)
- Open Enrollment Coordination and Implementation
- Employee Benefit Plan Marketing & Comparative Market Analysis/Recommendations
- Ongoing Turnkey Employee/Employer Customer Service Assistance
- PPACA Compliance Services** if needed

**Some carriers will not currently accept a direct interface. We will work diligently with these carriers to develop said interface.*

***PPACA services are defined as: Access to IRS (pre-filled) Form 1095 and 1095 (b and c iterations), access to the Look-Back Report and Access to the Pay History Tab (which allows Employer to upload per pay-period hours for tracking). These services will be provided if APSCAN is unable to perform these services. Additionally, the accuracy of all reports generated by JTS is subject to the quality of the data received.*

Other Optional Services, included in this contract:

COBRA Administration	\$0 per participating employee on <u>plan</u> per month
Cafeteria Plan Administration	\$0 billed annually

The District recognizes that the itemized services above (PPACA Compliance, COBRA/HIPPA/FLMA/Flexible Spending Account/Cafeteria Plan Administration) are not legal services and should not be relied upon as such.

III. **Compensation:**

A) Setup Fee: Waived

B) Commissions: JTS will be paid commissions by the respective insurance carriers representing products offered and provided to district employees

IV. Performance. JTS shall perform all Services in a professional manner, consistent with industry standards and the District's goals and ethical standards.

V. Termination. Either party may terminate this Agreement at any time by providing sixty (60) days prior written notice with good cause shown for the termination.

VI. No Conflicting Agreements: JTS represents that they are not a party to any existing agreement that would prevent JTS from entering into and performing this Agreement. JTS will not enter into any other agreement that is in conflict with District's obligations under this Agreement. Subject to the foregoing, JTS may from time to time act as a broker to, perform professional services for, or enter into agreements similar to this Agreement with other persons or entities without the necessity of obtaining approval from the District.

VII. Errors and Omissions. JTS agrees to maintain an Errors and Omissions policy with a minimum of \$1,000,000 per occurrence which extends to all Services provided to the District.

VIII. Entire Agreement. This Agreement shall constitute the entire Agreement between the parties and supersedes all earlier and simultaneous agreements regarding the subject matter. This Agreement may be amended only in a written document, signed by both parties. All notices, including notices of address changes, under this Agreement must be sent by certified mail or by overnight commercial delivery to the address set forth in this Agreement by each party.

In witness whereof, the parties execute this Agreement. Each person who signs this Agreement represents that such person is fully authorized to sign this Agreement.

Russellville School District

JTS Financial Services, LLC

By: _____

By: _____

Print Name: _____

Print Name: John T. Starling

Title: _____

Title: President



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025
Item Title: Stephens, Inc. Municipal Advisor Agreement 2025-26
Responsible Administrator: Justin Robertson
Strategic Plan Priority: Financial Stability

Background:

The current Municipal Advisor agreement with Stephens, Inc. will expire on June 30, 2025. The District has utilized Stevens, Inc. as the District's municipal advisor for over a decade and RSD would like to continue that partnership. RSD's long history with Stevens, Inc. qualifies them to continue to serve as the Russellville School District's Financial Advisor/Fiscal Agent.

Recommended Action:

Enter into an agreement with Stephens, Inc. to serve as municipal advisor for the 2025-26 School Year.

Stephens Inc.

Municipal Advisor Agreement

This Municipal Advisor Agreement (the “*Agreement*”) is entered into this 10th day of June, 2025 between Russellville School District No. 14 of Pope County (the “*District*”) and Stephens Inc. (“*Stephens*”) and sets forth the terms and conditions under which Stephens will provide services to the District. Stephens and the District are referred to herein individually as a “*Party*” and collectively as the “*Parties*.”

WHEREAS, the District desires to obtain the services of a municipal advisor to assist with the development and implementation of strategies to meet its capital financing needs and render assistance in connection with the municipal finance transaction described on **Schedule A** attached hereto (the “*Transaction*”); and

WHEREAS, Stephens is registered as a Municipal Advisor with the U.S. Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB) and Stephens is capable of providing the necessary municipal advisory services;

NOW, THEREFORE, in consideration of the above mentioned premises and intending to be legally bound hereby, the District and Stephens agree as follows:

1. Scope of Services. Stephens will provide, upon request of the District, the municipal advisory and/or consultant services described in **Schedule A** attached hereto and incorporated herein by reference. The District and Stephens intend and agree that, to the extent the performance of services by Stephens with respect to the Transaction constitutes municipal advisory activities within the meaning of the Securities Exchange Act of 1934 (the “*Exchange Act*”) or otherwise creates a duty of Stephens under the Exchange Act or the Rules of the Municipal Securities Rulemaking Board and applicable state and local laws, Stephens’ duties do not extend beyond the services to be provided with respect to the Transaction.

2. District Responsibilities. The District shall:

a. Take all usual and customary steps necessary to complete the issuance of the bonds or notes (the “*Securities*”), as applicable, including but not limited to: directing the preparation and execution of all documents reasonably requested supporting the Securities, and participation by District staff and third parties in a due diligence process in connection with the issuance of the Securities.

b. Furnish information, data, reports, and records in the possession of the District necessary for carrying out the work to be performed under this Agreement;

c. Review the preliminary official statement or other disclosure documentation and confirm the accuracy of the information presented therein;

d. Allow Stephens to rely on the District’s representations that the disclosure provided with respect to the Securities is not misleading, and, if necessary, direct bond and local counsel to include Stephens as addressee on all certifications and communications therein;

e. Approve the form of official statement or other disclosure documentation and direct its dissemination;

f. If applicable, participate in all calls, discussions and requests for information necessary to complete the credit rating process; and

g. Comply in all respects with state and federal securities laws, including but not limited to the Securities Act of 1933 and Rules 10b-5 (anti-fraud) and 15c2-12 (continuing disclosure) promulgated under the Securities Exchange Act of 1933 relating to disclosure in connection with municipal securities.

3. Stephens Compensation and Expenses. The fees due to Stephens hereunder shall be as set forth in **Schedule B** attached hereto.

4. District Expenses. The District will be responsible, to the extent required for the issuance of the Securities, for the payment of all fees and expenses commonly known as Costs of Issuance, including but not limited to: publication expenses, local legal counsel, bond counsel, ratings, credit enhancement, travel associated with securing any rating or credit enhancement, printing and distribution of required documents, trustee fees, paying agent fees, CUSIP identifiers, and the like.

5. Required Notices and Disclosures.

a. MSRB Rule G-10 Notices. Stephens is registered with the U. S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board (MSRB). The MSRB's website is www.msrb.org. A municipal advisory client brochure is posted on the website of the MSRB that describes the protections that may be provided by MSRB rules and how to file a complaint with an appropriate regulatory authority.

b. MSRB G-42 Disclosures. MSRB Rule G-42 requires that Stephens provide you with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in Schedule C and Schedule D attached hereto.

6. Advice of Third Parties. The District agrees that, to the extent the District seeks to have Stephens provide advice with regard to any recommendation made by third party financial service providers, bankers, underwriters, accountants, legal advisors or others providing guidance similar in scope to that contemplated herein, the District will provide to Stephens written direction to do so as well as any information it has received from such third party relating to its recommendation. In connection with advice to be provided by Stephens with regard to a recommendation made by a third party, Stephens may communicate with such third party as necessary or appropriate to allow Stephens to provide informed advice to the District with regard to the recommendation. No recommendation by a third party shall be deemed to be a recommendation by Stephens unless Stephens otherwise provides. In particular, a determination that a third party's recommendation is suitable shall not be deemed to constitute a recommendation by Stephens unless otherwise expressly provided by Stephens.

7. Entire Agreement/Amendments. This Agreement, including any Schedules and amendments hereto which are expressly incorporated herein, constitute the entire Agreement between the Parties hereto and sets forth the rights, duties, and obligations of each to the other as of this date. Any prior agreements, promises, negotiations, or representations not expressly set forth in

this Agreement are of no force and effect. This Agreement may not be modified except by a writing executed by both Stephens and the District.

8. Term of Agreement. The term of this Agreement begins on the date set forth above and ends as set forth on **Schedule A**.

9. No Third Party Beneficiary. This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

10. Counterparts. This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first written above. By the signature of its representative below, each Party affirms (a) that it has taken all actions necessary to authorize said representative to execute this Agreement, and (b) that it has read in its entirety this Agreement, including the attached Schedules, and has had the opportunity to ask any questions or seek any clarification about any aspect of this Agreement, including specifically any disclosures of conflicts of interest.

Russellville
District

By: Holli Hall Signature: _____
Title: President

By: Janet Winn Signature: _____
Title: Secretary

Stephens Inc.

By: Jack Truemper Signature: _____
Title: Senior Vice President

Schedule A

Scope of Municipal Advisory Services

Description of Financing

Constructing, refurbishing, remodeling and equipping school facilities and paying cost of issuance and underwriter's discount allowance. Any remaining funds may be used for other capital projects and/or equipment purchases.

Term of Agreement

This agreement shall remain in effect until June 30, 2026 and shall cover this proposed financing and other subsequent financings.

Scope of Services

As your Municipal Advisor, Stephens agrees to assist in the preparation of the following items:

- ◆ Amortization schedules in connection with various financing options;
- ◆ All documentation submitted to the Department of Education, including but not limited to:
 - Application for Permit to Issue Bonds
 - Notice of Intent to Issue Bonds
 - Certificate of Commissioner
 - Notice of Sale and related proofs of publication
 - All other forms and documentation necessary for the issuance of the bonds
- ◆ Assist in the preparation of the preliminary and final Official Statement containing financial data and other information ordinarily required by municipal security dealers in bidding on bonds; and
- ◆ As your Municipal Advisor, we will work with the Issuer to determine the most appropriate optional call provision for the transaction. Typically, the bonds will be subject to redemption, from any source, in approximately five years from the date of issuance.
- ◆ Publication of Notice of Intent to Issue Bonds and Notices of Sale with local newspaper.
- ◆ Verify bid results and prepare post sale packet for the Board's review.
- ◆ Work with the District's Bond Counsel to provide feedback on all bond documents prior to close.
- ◆ Attend all required and/or requested meetings with the District.
- ◆ Coordinate closing of the transaction with all involved parties.

- ◆ Subject to the direction of the District, Stephens will provide continuing disclosure services as presented below:

I. Preparation of Annual Disclosure Report

Stephens will assist the District:

- a) In preparation of the District's Annual Report to include the following items:
 - 5 year history of assessed valuation of property located within the District;
 - debt structure including restricted debt of the District;
 - a chart containing the District's annual debt service requirements for previously issued bonds;
 - a coverage table comparing revenues available for debt service and the annual aggregate debt service requirement;
 - a 5-year summary of the District's Sources & Uses of Funds;
 - the District's most recent LEA Financial Report filed with the Arkansas Department of Education;
 - a 5-year summary of tax collections of the ad valorem tax levied in the District.
- b) Upon completion and approval by the District, electronically file the District's Annual Report with the Electronic Municipal Market Access ("EMMA") database.

II. Monitor and File the District's Audited Financial Statements

Stephens will assist the District by:

- a) monitoring the completion of the District's audited financial statements
- b) obtain the District's audited financial statements within 90 days after the audited financials have been completed and received by the District
- c) timely file the District's audited financials with the Municipal Securities Rule Making Board

III. Assist the District with the filing of material event notices, as required by the District's Continuing Disclosure Agreement, upon receipt of notice from the District of the occurrence of a material event.

Limitations on Scope of Services

The Scope of Services are subject to the following limitations:

The Scope of Services with respect to Stephens' engagement as municipal advisor shall be limited solely to the services set forth in this Schedule as they relate to the Transaction, and shall not encompass (i) the services described herein with respect to any other offering or potential offering of the Client or (ii) any services not described herein with respect to the Transaction.

Other than with respect to the receipt and same day return or forwarding of good faith deposits, if applicable, this engagement does not contemplate that Stephens will receive deposits of or maintain custody of any Client funds, or will provide fiduciary or agency services offered by Stephens or any of its affiliates.

Unless otherwise provided in Schedule A, Stephens is not responsible for preparing any preliminary or final official statement or other disclosure documents, or for certifying as to the accuracy or completeness of any preliminary or final official statement or other disclosure documents, other than with respect to any information about Stephens provided by Stephens for inclusion in such documents.

The Scope of Services does not include tax, legal, accounting or engineering advice with respect to any Transaction or in connection with any opinion or certificate rendered by counsel or any other person at closing, and does not include review or advice on any feasibility study.

The Scope of Services may be changed only by written amendment to this Schedule, and the parties agree to amend this Schedule promptly to reflect any material changes or additions to the Scope of Services.

Schedule B

Compensation and Expenses

Fees for the services provided by Stephens to the District under this Agreement and the manner for payment of expenses incurred by Stephens in the course of performing its services are as set forth below:

Compensation for this engagement will .360% of the par amount of the bonds to be issued. In the event the bonds are sold with a net premium, the fee percentage will be based on the actual bond proceeds for the financing, not the par amount of the bonds. The District will be responsible for bond counsel fees, appropriate trustee fees, publication and printing costs if applicable and other offering expenses. These cost of issuance expenses shall be paid from bond proceeds or existing funds.

If for any reason the District decides not to issue these bonds, it will not be obligated to Stephens for expenses that may have been incurred.

Schedule C

Conflicts of Interest

MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by the municipal advisor, municipal advisors are required to provide a written statement to that effect.

Accordingly, Stephens makes the following disclosures with respect to material conflicts of interest in connection with the Scope of Services under this Agreement, together with explanations of how Stephens addresses or intends to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below, Stephens mitigates such conflicts through its adherence to its fiduciary duty to the District, which includes a duty of loyalty to the District in performing all municipal advisory activities for the District. This duty of loyalty obligates Stephens to deal honestly and with the utmost good faith with the District and to act in the District's best interests without regard to Stephens' financial or other interests. In addition, because Stephens is a broker-dealer with significant capital due to the nature of its overall business, the success and profitability of Stephens is not dependent on maximizing short-term revenue generated from individualized recommendations to its clients but instead is dependent on long-term profitability built on a foundation of integrity, quality of service and strict adherence to its fiduciary duty. Furthermore, Stephens' municipal advisory supervisory structure, leveraging our long-standing and comprehensive broker-dealer supervisory processes and practices, provides strong safeguards against individual representatives of Stephens potentially departing from their fiduciary duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

Forms of Compensation; Potential Conflicts.

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the District, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. The information below discusses various forms of compensation and the timing of payments to a municipal advisor.

- **Fixed fee.** Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the District and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.
- **Hourly fee.** Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the District

and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (e.g., a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

- **Fee contingent upon the completion of a financing or other transaction.** Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the District, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the District. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.
- **Fee paid under a retainer agreement.** Under a retainer agreement, fees are paid to a municipal advisor periodically (e.g., monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (e.g., a fixed fee per month regardless of the number of hours worked) or an hourly basis (e.g., a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).
- **Fee based upon principal or notional amount and term of transaction.** Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (e.g., bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the District to increase the size of the securities issue or modify the derivative for the purpose of increasing the advisor's compensation.

As a fiduciary to the District, Stephens will work closely with the District in terms of the conflicts that may exist with respect to compensation and based on the services provided to establish a fair and reasonable fee associated with the municipal advisory services for the District.

Other Potential Conflicts.

Other Municipal Advisor or Underwriting Relationships. Stephens serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of the District. For example, Stephens serves as municipal advisor to other municipal entities and, in such cases, owes a fiduciary duty to such other clients just as it does to the District under this Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Stephens could potentially face a conflict of interest arising from these competing client interests. In other cases, as a broker-dealer that engages in underwritings of new

issuances of municipal securities by other municipal entities, the interests of Stephens to achieve a successful and profitable underwriting for its municipal entity underwriting clients could potentially constitute a conflict of interest if, as in the example above, the municipal entities that Stephens serves as underwriter or municipal advisor have competing interests in seeking to access the new issue market with the most advantageous timing and with limited competition at the time of the offering. None of these other engagements or relationships would impair Stephens' ability to fulfill its fiduciary duty to the District.

Broker-Dealer and Investment Advisory Business. Stephens is a broker-dealer and investment advisory firm that engages in a broad range of securities-related activities to service its clients, in addition to serving as a municipal advisor or underwriter. Such securities-related activities, which may include but are not limited to the buying and selling of new issue and outstanding securities and investment advice in connection with such securities, including securities of the District, may be undertaken on behalf of, or as counterparty to, the District, personnel of the District, and current or potential investors in the securities of the District. These other clients may, from time to time and depending on the specific circumstances, have interests in conflict with those of the District, such as when their buying or selling of the District's securities may have an adverse effect on the market for the District's securities, and the interests of such other clients could create the incentive for Stephens to make recommendations to the District that could result in more advantageous pricing for the other clients. Any potential conflict arising from Stephens effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in customary terms through units of Stephens that operate independently from Stephens' municipal advisory business, thereby reducing the likelihood that the interests of such other clients would have an impact on the services provided by Stephens to the District under this Agreement.

Secondary Market Transactions in District's Securities. Stephens, in connection with its sales and trading activities, may take a principal position in securities, including securities of the District, and therefore Stephens could have interests in conflict with those of the District with respect to the value of the District's securities while held in inventory and the levels of mark-up or mark-down that may be available in connection with purchases and sales thereof. In particular, Stephens or its affiliates may submit orders for and acquire the District's securities issued in a Transaction under the Agreement from members of the underwriting syndicate, either for its own account or for the accounts of its customers. This activity may result in a conflict of interest with the District in that it could create the incentive for Stephens to make recommendations to the District that could result in more advantageous pricing of the District's securities in the marketplace. Any such conflict is mitigated by means of such activities being engaged in customary terms through units of Stephens that operate independently from Stephens' municipal advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by Stephens to the District under this Agreement.

Miscellaneous.

(a) any affiliate of the municipal advisor that provides any advice, service, or product to or on behalf of the District that is directly related to the municipal advisory activities to be performed by the disclosing municipal advisor;

(b) any other actual or potential conflicts of interest, of which the municipal advisor is aware after reasonable inquiry, that could reasonably be anticipated to impair the municipal advisor's ability to provide advice to or on behalf of the District in accordance with the standards of MSRB Rule G-42 (a).

Other than the potential material conflicts of interest described above, Stephens, based on the exercise of reasonable diligence, does not believe that it has any other material conflicts of interest related to this Agreement.

Schedule D

Disclosure of Information Regarding Legal Events and Disciplinary History

MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel.

Accordingly, Stephens sets out below required disclosures and related information in connection with such disclosures.

I. Material Legal or Disciplinary Event. We do not believe that there are any legal or disciplinary events that are material to the District's evaluation of Stephens or the integrity of Stephens' management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC involving our firm's municipal advisory business. As a full service broker dealer and investment banking firm, Stephens is and has been involved in regulatory and civil actions involving other areas of the firm's business, none of which are expected to have any impact on the firm's ability to perform the services which are the subject of this Agreement. The details of all such regulatory and civil actions are available in Item 9 and the accompanying Regulatory Action DRPs on Form MA filed with the SEC.

II. How to Access Form MA and Form MA-I Filings. Stephens' most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <https://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=0000757657&owner=include&count=40&hidefilings=0>. The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to information already filed by Stephens in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. Information provided by Stephens on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>, and Stephens' most recent Form ADV is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>. For purposes of accessing such BrokerCheck reports or Form ADV, Stephens' CRD number is 3496.

III. Most Recent Change in Legal or Disciplinary Event Disclosure. Stephens has not made any material legal or disciplinary event disclosures with respect to its municipal advisory business on Form MA or any Form MA-I filed with the SEC.



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025
Item Title: Photographic Services (School Pictures) Renewal SY25-26
Responsible Administrator: Justin Robertson
Strategic Plan Priority: Approve the Photographic Services Renewal with Lifetouch School Portraits.

Background:

Lifetouch has submitted a renewal proposal for photographic services for the 2025-26 school year. Lifetouch will continue to provide complimentary services such as the Lifetouch Portal, MyLifetouch Rewards, SmileSafe Kids cards and complimentary volunteer packages to all Russellville Schools.

Recommended Action:

To renew the agreement with Lifetouch for the 2025-26 school year.



March 17, 2025

Justin Robertson, CFO/Asst. to the Supt.
Russellville School District
P. O. Box 928
Russellville, AR 72811

RE: RENEWAL QUOTATION 2025-26 - Photographic Services

Dear Mr. Robertson:

This letter is to confirm that Lifetouch will continue to meet and exceed the conditions and specifications in the Russellville School District's guidelines and requirements for Photography Services in the 2025-26 school year.

We have worked continually with the Russellville school district since 2007 and we will continue to meet the needs of the schools, parents, and students in your community. In addition, we will continue to provide complimentary services such as our Lifetouch Portal, MyLifetouch Rewards, SmileSafe Kids cards and complimentary volunteer packages to all Russellville Schools.

Attached is the proposal sheet.

We appreciate the partnership with your faculty, schools, and community. We look forward to another great year working with Russellville School District.

Sincerely,

Tammy Carmical
Lifetouch Area Manager
tcarmical@lifetouch.com
501-425-6658

**PROPOSAL OF
PHOTOGRAPHIC SERVICES
by
LIFETOUCH
2025 – 2026 School Year
Submitted: March 17, 2025**

Item #	Description	Price
Grades K-7 Package A	1 – 5x7 2 – 3X5 4 – 2x3 9 – 1x2	\$8.00
Grades 8-11 Package A	1 – 5x7 2 – 3X5 4 – 2x3 9 – 1x2	\$8.00
Senior Portraits Entry Package	1 8x10 or 2 5x7	\$55
	8 Wallets	\$40
Activity Pictures Package F The Sportsmate	1 – 8x10 SportsMate	\$15.00



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: OT, PT and Vision Instruction Contracts for the 2025-26 School Year

Responsible Administrator: Dr. Brittany Turner

Strategic Plan Priority: Academic Success

Background:

IDEA and due process procedures mandate that all students receive services as outlined on their Individual Education Plan. This is to request the contract approvals of Occupational, Physical and Vision Therapists for the 2025-26 school year. All contractors are monitored from the Office of Support Services and are funded through Medicaid and Special Education funding.

Recommended Action:

To approve the attached contracts.



PROFESSIONAL SERVICES CONTRACT OCCUPATIONAL THERAPY AGREEMENT

The **Russellville School District**, hereafter known as **RESIDENT DISTRICT**, agrees to enter into the following contractual agreement with Amy Barley (Greenbrier Pediatric Therapy, Inc.), hereafter known as **SERVICE PROVIDER**, for Occupational Therapy services for the 2025-2026 school year including June and July 2025.

1. Occupational therapy (OT) services are to include, but are not limited to, evaluations and appropriate treatment of students for whom OT has been determined by the Individualized Educational Program (IEP) team as a related service necessary for the student to benefit from the special education program or as a necessary service for a student to benefit from regular education as part of an Individual Accommodation Plan (IAP) under Section 504.
2. The **SERVICE PROVIDER** will provide OT services in compliance with state and federal laws and regulations.
3. The **RESIDENT DISTRICT** will refer students to **SERVICE PROVIDER** via child information or demographic sheet along with a prescription for OT services by the Primary Care Physician (PCP) of the child on the appropriate Medicaid or prescription form.
4. Compensation Rate: The **Resident District** agrees to compensate the **Service Provider** for Occupational therapy (OT) services as follows:
 - a.) **Direct Treatment and Evaluation Administration:** \$90.00 per hour.
 - b.) **Evaluation Paperwork:** \$80.00 per hour, not to exceed a total of two (2) hours per evaluation. This includes time for compiling reports and entering documentation into the plan management system.
 - c.) **Annual Review Summaries:** \$40.00 per summary, submitted via the management system.
 - d.) **Quarterly Progress Updates:** \$100.00 per update, up to four (4) times per year, submitted through the management system.
5. The **Service Provider** shall submit timesheets on the **1st and 15th of each month** for all billable services.
6. The **RESIDENT DISTRICT** will compensate **SERVICE PROVIDER** for in service training in the amount of \$25.00 per hour for a maximum of fifteen (15) hours per year. There will be no charge to the **RESIDENT DISTRICT** for travel reimbursement

or registration fees. SERVICE PROVIDER will provide documentation of in service hours attended.

7. The RESIDENT DISTRICT will be responsible for payment of OT services provided to all students regardless of payer source and provided OT is determined necessary by the RESIDENT DISTRICT.
8. Attendance, therapy time in units, and progress notes are to be furnished to the RESIDENT DISTRICT by the SERVICE PROVIDER for all students receiving OT services utilizing the platform or method provided and requested by the RESIDENT DISTRICT.
9. SERVICE PROVIDER may participate in conferences, as requested by RESIDENT DISTRICT, and will be billable up to a maximum of four (4) individual therapy units (\$15.00 per unit) per conference.
10. Either party may terminate this agreement by written notice 30 days in advance.
11. The SERVICE PROVIDER agrees to furnish her own malpractice or liability insurance and appropriate licensure to allow for completion of said duties.
12. The SERVICE PROVIDER shall indemnify and defend against any gross negligence, including claims by third parties or employees of RESIDENT DISTRICT, which arise, directly or indirectly, out of RESIDENT DISTRICT's uses of stated Occupational Therapy (OT) services.

Terms of this contract including hourly rates and expectations will be reviewed yearly and a new contract issued as agreed upon by both the RESIDENT DISTRICT and SERVICE PROVIDER.

RESIDENT DISTRICT

President of Board

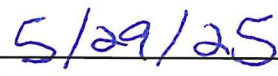
Date

Superintendent

Date

SERVICE PROVIDER


Amy Barley, Occupational Therapist
(Greenbrier Pediatric Therapy, Inc.)


Date



PROFESSIONAL SERVICES CONTRACT OCCUPATIONAL THERAPY AGREEMENT

The **Russellville School District**, hereafter known as **RESIDENT DISTRICT**, agrees to enter into the following contractual agreement with Sheena Leavell, hereafter known as **SERVICE PROVIDER**, for Occupational Therapy services for the 2025-2026 school year including June and July 2025.

1. Occupational therapy (OT) services are to include, but are not limited to, evaluations and appropriate treatment of students for whom OT has been determined by the Individualized Educational Program (IEP) team as a related service necessary for the student to benefit from the special education program or as a necessary service for a student to benefit from regular education as part of an Individual Accommodation Plan (IAP) under Section 504.
2. The **SERVICE PROVIDER** will provide OT services in compliance with state and federal laws and regulations.
3. The **RESIDENT DISTRICT** will refer students to **SERVICE PROVIDER** via child information or demographic sheet along with a prescription for OT services by the Primary Care Physician (PCP) of the child on the appropriate Medicaid or prescription form.
4. **Compensation Rate:** The **Resident District** agrees to compensate the **Service Provider** for Occupational therapy (OT) services as follows:
 - a.) **Direct Treatment and Evaluation Administration:** \$90.00 per hour.
 - b.) **Evaluation Paperwork:** \$80.00 per hour, not to exceed a total of two (2) hours per evaluation. This includes time for compiling reports and entering documentation into the plan management system.
 - c.) **Annual Review Summaries:** \$40.00 per summary, submitted via the management system.
 - d.) **Quarterly Progress Updates:** \$100.00 per update, up to four (4) times per year, submitted through the management system.
5. The **Service Provider** shall submit timesheets on the **1st and 15th of each month** for all billable services.
6. The **RESIDENT DISTRICT** will compensate **SERVICE PROVIDER** for in service training in the amount of \$25.00 per hour for a maximum of fifteen (15) hours per year. There will be no charge to the **RESIDENT DISTRICT** for travel reimbursement

or registration fees. SERVICE PROVIDER will provide documentation of in service hours attended.

7. The RESIDENT DISTRICT will be responsible for payment of OT services provided to all students regardless of payer source and provided OT is determined necessary by the RESIDENT DISTRICT.
8. Attendance, therapy time in units, and progress notes are to be furnished to the RESIDENT DISTRICT by the SERVICE PROVIDER for all students receiving OT services utilizing the platform or method provided and requested by the RESIDENT DISTRICT.
9. SERVICE PROVIDER may participate in conferences, as requested by RESIDENT DISTRICT, and will be billable up to a maximum of four (4) individual therapy units (\$15.00 per unit) per conference.
10. Either party may terminate this agreement by written notice 30 days in advance.
11. The SERVICE PROVIDER agrees to furnish her own malpractice or liability insurance and appropriate licensure to allow for completion of said duties.
12. The SERVICE PROVIDER shall indemnify and defend against any gross negligence, including claims by third parties or employees of RESIDENT DISTRICT, which arise, directly or indirectly, out of RESIDENT DISTRICT's uses of stated Occupational Therapy (OT) services.

Terms of this contract including hourly rates and expectations will be reviewed yearly and a new contract issued as agreed upon by both the RESIDENT DISTRICT and SERVICE PROVIDER.

RESIDENT DISTRICT

President of Board

Date

Superintendent

Date

SERVICE PROVIDER

Sheena Leavell, Occupational Therapist

Date



PROFESSIONAL SERVICES CONTRACT OCCUPATIONAL THERAPY AGREEMENT

The **Russellville School District**, hereafter known as RESIDENT DISTRICT, agrees to enter into the following contractual agreement with Lea Ann Robinson (Leaps and Bounds Pediatric Therapy, Inc.), hereafter known as SERVICE PROVIDER, for Occupational Therapy services for the 2025-2026 school year including June and July 2025.

1. Occupational therapy (OT) services are to include, but are not limited to, evaluations and appropriate treatment of students for whom OT has been determined by the Individualized Educational Program (IEP) team as a related service necessary for the student to benefit from the special education program or as a necessary service for a student to benefit from regular education as part of an Individual Accommodation Plan (IAP) under Section 504.
2. The SERVICE PROVIDER will provide OT services in compliance with state and federal laws and regulations.
3. The RESIDENT DISTRICT will refer students to SERVICE PROVIDER via child information or demographic sheet along with a prescription for OT services by the Primary Care Physician (PCP) of the child on the appropriate Medicaid or prescription form.
4. Compensation Rate: The **Resident District** agrees to compensate the **Service Provider** for Occupational therapy (OT) services as follows:
 - a.) **Direct Treatment and Evaluation Administration:** \$90.00 per hour.
 - b.) **Evaluation Paperwork:** \$80.00 per hour, not to exceed a total of two (2) hours per evaluation. This includes time for compiling reports and entering documentation into the plan management system.
 - c.) **Annual Review Summaries:** \$40.00 per summary, submitted via the management system.
 - d.) **Quarterly Progress Updates:** \$100.00 per update, up to four (4) times per year, submitted through the management system.
5. The **Service Provider** shall submit timesheets on the **1st and 15th of each month** for all billable services.
6. The RESIDENT DISTRICT will compensate SERVICE PROVIDER for in service training in the amount of \$25.00 per hour for a maximum of fifteen (15) hours per

year. There will be no charge to the RESIDENT DISTRICT for travel reimbursement or registration fees. SERVICE PROVIDER will provide documentation of in service hours attended.

7. The RESIDENT DISTRICT will be responsible for payment of OT services provided to all students regardless of payer source and provided OT is determined necessary by the RESIDENT DISTRICT.
8. Attendance, therapy time in units, and progress notes are to be furnished to the RESIDENT DISTRICT by the SERVICE PROVIDER for all students receiving OT services utilizing the platform or method provided and requested by the RESIDENT DISTRICT.
9. SERVICE PROVIDER may participate in conferences, as requested by RESIDENT DISTRICT, and will be billable up to a maximum of four (4) individual therapy units (\$15.00 per unit) per conference.
10. Either party may terminate this agreement by written notice 30 days in advance.
11. The SERVICE PROVIDER agrees to furnish her own malpractice or liability insurance and appropriate licensure to allow for completion of said duties.
12. The SERVICE PROVIDER shall indemnify and defend against any gross negligence, including claims by third parties or employees of RESIDENT DISTRICT, which arise, directly or indirectly, out of RESIDENT DISTRICT's uses of stated Occupational Therapy (OT) services.

Terms of this contract including hourly rates and expectations will be reviewed yearly and a new contract issued as agreed upon by both the RESIDENT DISTRICT and SERVICE PROVIDER.

RESIDENT DISTRICT

President of Board

Date

Superintendent

Date

SERVICE PROVIDER

Lea Ann Robinson
Lea Ann Robinson, Occupational Therapist
(Leaps and Bounds Pediatric Therapy, Inc.)

5-29-25
Date



PROFESSIONAL SERVICES CONTRACT OCCUPATIONAL THERAPY AGREEMENT

The **Russellville School District**, hereafter known as **RESIDENT DISTRICT**, agrees to enter into the following contractual agreement with Nancy Scribner (Scribner Therapy Services, Inc.), hereafter known as **SERVICE PROVIDER**, for Occupational Therapy services for the 2025-2026 school year including June and July 2025.

1. Occupational therapy (OT) services are to include, but are not limited to, evaluations and appropriate treatment of students for whom OT has been determined by the Individualized Educational Program (IEP) team as a related service necessary for the student to benefit from the special education program or as a necessary service for a student to benefit from regular education as part of an Individual Accommodation Plan (IAP) under Section 504.
2. The **SERVICE PROVIDER** will provide OT services in compliance with state and federal laws and regulations.
3. The **RESIDENT DISTRICT** will refer students to **SERVICE PROVIDER** via child information or demographic sheet along with a prescription for OT services by the Primary Care Physician (PCP) of the child on the appropriate Medicaid or prescription form.
4. **Compensation Rate:** The **Resident District** agrees to compensate the **Service Provider** for Occupational therapy (OT) services as follows:
 - a.) **Direct Treatment and Evaluation Administration:** \$90.00 per hour.
 - b.) **Evaluation Paperwork:** \$80.00 per hour, not to exceed a total of two (2) hours per evaluation. This includes time for compiling reports and entering documentation into the plan management system.
 - c.) **Annual Review Summaries:** \$40.00 per summary, submitted via the management system.
 - d.) **Quarterly Progress Updates:** \$100.00 per update, up to four (4) times per year, submitted through the management system.
5. The **Service Provider** shall submit timesheets on the **1st and 15th of each month** for all billable services.
6. The **RESIDENT DISTRICT** will compensate **SERVICE PROVIDER** for in service training in the amount of \$25.00 per hour for a maximum of fifteen (15) hours per year. There will be no charge to the **RESIDENT DISTRICT** for travel reimbursement

or registration fees. SERVICE PROVIDER will provide documentation of in service hours attended.

7. The RESIDENT DISTRICT will be responsible for payment of OT services provided to all students regardless of payer source and provided OT is determined necessary by the RESIDENT DISTRICT.
8. Attendance, therapy time in units, and progress notes are to be furnished to the RESIDENT DISTRICT by the SERVICE PROVIDER for all students receiving OT services utilizing the platform or method provided and requested by the RESIDENT DISTRICT.
9. SERVICE PROVIDER may participate in conferences, as requested by RESIDENT DISTRICT, and will be billable up to a maximum of four (4) individual therapy units (\$15.00 per unit) per conference.
10. Either party may terminate this agreement by written notice 30 days in advance.
11. The SERVICE PROVIDER agrees to furnish her own malpractice or liability insurance and appropriate licensure to allow for completion of said duties.
12. The SERVICE PROVIDER shall indemnify and defend against any gross negligence, including claims by third parties or employees of RESIDENT DISTRICT, which arise, directly or indirectly, out of RESIDENT DISTRICT's uses of stated Occupational Therapy (OT) services.

Terms of this contract including hourly rates and expectations will be reviewed yearly and a new contract issued as agreed upon by both the RESIDENT DISTRICT and SERVICE PROVIDER.

RESIDENT DISTRICT

President of Board

Date

Superintendent

Date

SERVICE PROVIDER

Nancy Scribner, Occupational Therapist
(Scribner Therapy Services, Inc.)

Date



PROFESSIONAL SERVICES CONTRACT PHYSICAL THERAPY AGREEMENT

The **Russellville School District**, hereafter known as **RESIDENT DISTRICT**, agrees to enter into the following contractual agreement with Amy Harder, hereafter known as **SERVICE PROVIDER**, for Physical Therapy services for the 2025-2026 school year including June and July 2024.

1. Physical therapy (PT) services are to include, but are not limited to, evaluations and appropriate treatment of students for whom PT has been determined by the Individualized Educational Program (IEP) team as a related service necessary for the student to benefit from the special education program or as a necessary service for a student to benefit from regular education as part of an Individual Accommodation Plan (IAP) under Section 504.
2. The **SERVICE PROVIDER** will provide PT services in compliance with state and federal laws and regulations.
3. The **RESIDENT DISTRICT** will refer students to **SERVICE PROVIDER** via child information or demographic sheet along with a prescription for PT services by the Primary Care Physician (PCP) of the child on the appropriate Medicaid or prescription form.
4. **Compensation Rate:** The **Resident District** agrees to compensate the **Service Provider** for physical therapy (PT) services as follows:
 - a.) **Direct Treatment and Evaluation Administration:** \$90.00 per hour.
 - b.) **Evaluation Paperwork:** \$80.00 per hour, not to exceed a total of two (2) hours per evaluation. This includes time for compiling reports and entering documentation into the plan management system.
 - c.) **Annual Review Summaries:** \$40.00 per summary, submitted via the management system.
 - d.) **Quarterly Progress Updates:** \$100.00 per update, up to four (4) times per year, submitted through the management system.
5. The **Service Provider** shall submit timesheets on the **1st and 15th of each month** for all billable services.
6. The **RESIDENT DISTRICT** will compensate **SERVICE PROVIDER** for in service training in the amount of \$25.00 per hour for a maximum of fifteen (15) hours per

year. There will be no charge to the RESIDENT DISTRICT for travel reimbursement or registration fees. SERVICE PROVIDER will provide documentation of in service hours attended.

7. The RESIDENT DISTRICT will be responsible for payment of PT services provided to all students regardless of payer source and provided PT is determined necessary by the RESIDENT DISTRICT.
8. Attendance, therapy time in units, and progress notes are to be furnished to the RESIDENT DISTRICT by the SERVICE PROVIDER for all students receiving PT services utilizing the platform or method provided and requested by the RESIDENT DISTRICT.
9. SERVICE PROVIDER may participate in conferences, as requested by RESIDENT DISTRICT, and will be billable up to a maximum of four (4) individual therapy units (\$15.00 per unit) per conference.
10. Either party may terminate this agreement by written notice 30 days in advance.
11. The SERVICE PROVIDER agrees to furnish her own malpractice or liability insurance and appropriate licensure to allow for completion of said duties.
12. The SERVICE PROVIDER shall indemnify and defend against any gross negligence, including claims by third parties or employees of RESIDENT DISTRICT, which arise, directly or indirectly, out of RESIDENT DISTRICT's uses of stated Physical Therapy (PT) services.

Terms of this contract including hourly rates and expectations will be reviewed yearly and a new contract issued as agreed upon by both the RESIDENT DISTRICT and SERVICE PROVIDER.

RESIDENT DISTRICT

President of Board

Date

Superintendent

Date

SERVICE PROVIDER

Amy Harder
Amy Harder, Physical Therapist

6/30/25
Date



PROFESSIONAL SERVICES CONTRACT PHYSICAL THERAPY AGREEMENT

The **Russellville School District**, hereafter known as **RESIDENT DISTRICT**, agrees to enter into the following contractual agreement with Shandy Toland, hereafter known as **SERVICE PROVIDER**, for Physical Therapy services for the 2025-2026 school year including June and July 2024.

1. Physical therapy (PT) services are to include, but are not limited to, evaluations and appropriate treatment of students for whom PT has been determined by the Individualized Educational Program (IEP) team as a related service necessary for the student to benefit from the special education program or as a necessary service for a student to benefit from regular education as part of an Individual Accommodation Plan (IAP) under Section 504.
2. The **SERVICE PROVIDER** will provide PT services in compliance with state and federal laws and regulations.
3. The **RESIDENT DISTRICT** will refer students to **SERVICE PROVIDER** via child information or demographic sheet along with a prescription for PT services by the Primary Care Physician (PCP) of the child on the appropriate Medicaid or prescription form.
4. **Compensation Rate:** The **Resident District** agrees to compensate the **Service Provider** for physical therapy (PT) services as follows:
 - a.) **Direct Treatment and Evaluation Administration:** \$90.00 per hour.
 - b.) **Evaluation Paperwork:** \$80.00 per hour, not to exceed a total of two (2) hours per evaluation. This includes time for compiling reports and entering documentation into the plan management system.
 - c.) **Annual Review Summaries:** \$40.00 per summary, submitted via the management system.
 - d.) **Quarterly Progress Updates:** \$100.00 per update, up to four (4) times per year, submitted through the management system.
5. The **Service Provider** shall submit timesheets on the **1st and 15th of each month** for all billable services.
6. The **RESIDENT DISTRICT** will compensate **SERVICE PROVIDER** for in service training in the amount of \$25.00 per hour for a maximum of fifteen (15) hours per

year. There will be no charge to the RESIDENT DISTRICT for travel reimbursement or registration fees. SERVICE PROVIDER will provide documentation of in service hours attended.

7. The RESIDENT DISTRICT will be responsible for payment of PT services provided to all students regardless of payer source and provided PT is determined necessary by the RESIDENT DISTRICT.
8. Attendance, therapy time in units, and progress notes are to be furnished to the RESIDENT DISTRICT by the SERVICE PROVIDER for all students receiving PT services utilizing the platform or method provided and requested by the RESIDENT DISTRICT.
9. SERVICE PROVIDER may participate in conferences, as requested by RESIDENT DISTRICT, and will be billable up to a maximum of four (4) individual therapy units (\$15.00 per unit) per conference.
10. Either party may terminate this agreement by written notice 30 days in advance.
11. The SERVICE PROVIDER agrees to furnish her own malpractice or liability insurance and appropriate licensure to allow for completion of said duties.
12. The SERVICE PROVIDER shall indemnify and defend against any gross negligence, including claims by third parties or employees of RESIDENT DISTRICT, which arise, directly or indirectly, out of RESIDENT DISTRICT's uses of stated Physical Therapy (PT) services.

Terms of this contract including hourly rates and expectations will be reviewed yearly and a new contract issued as agreed upon by both the RESIDENT DISTRICT and SERVICE PROVIDER.

RESIDENT DISTRICT

President of Board

Date

Superintendent

Date

SERVICE PROVIDER

Shandy Toland, PT
Shandy Toland, Physical Therapist

5/30/25
Date



PROFESSIONAL SERVICES CONTRACT VISION INSTRUCTION

Patti Scogins, hereafter known as SERVICE PROVIDER, agrees to enter into the following contractual agreement with Russellville District, hereafter known as RESIDENT DISTRICT, for Vision Instruction for the 2025-26 school year.

1. Vision instructional services will include, but are not limited to, evaluation/testing of visually impaired student(s), direct Braille instruction, consultation, material preparation, and education to family/teacher(s)/caregivers, as determined appropriate and relevant by the Individualized Educational Program (IEP) Team.
2. The SERVICE PROVIDER will be responsible for documentation relative to achievement of goals and objectives in Braille instruction and any other reports as required for implementation of a student(s) IEP.
3. The RESIDENT DISTRICT will compensate SERVICE PROVIDER for Braille Services in the amount of \$100.00 per hour. The student(s) IEP will determine the amount of hours per week.
4. The RESIDENT DISTRICT is to notify the SERVICE PROVIDER if a student is absent or unavailable for instruction by 10:00 A.M. on the day of services. If SERVICE PROVIDER arrives at school and student's absence has not been reported, RESIDENT DISTRICT will be charged a minimum amount of one hour (\$100.00)
5. SERVICE PROVIDER will submit time sheets by the 1st and 15th of each month. This will include service dates and hours provided.
6. The RESIDENT DISTRICT will compensate SERVICE PROVIDER for in-service training in the amount of \$25.00 per hour for a maximum of 5 hours per year. There will be no charge to the RESIDENT DISTRICT for travel reimbursement or registration fees. SERVICE PROVIDER will provide documentation of in-service hours provided.
7. The RESIDENT DISTRICT request of SERVICE PROVIDER participation in conferences will be billable up to a maximum of two (2) hours per conference.
8. This agreement is effective for the school year unless terminated in writing. Either party may terminate this agreement by written notice 30 days in advance.
9. The SERVICE PROVIDER agrees to furnish her own malpractice or liability insurance and appropriate licensure to allow for completion of said duties.

10. The SERVICE PROVIDER shall indemnify and defend against any gross negligence, including claims by third parties or employees of RESIDENT DISTRICT, which arise, directly or indirectly, out of RESIDENT DISTRICT's uses of stated Vision Instruction services.

RESIDENT DISTRICT

President of Board

Date

Superintendent

Date

SERVICE PROVIDER

Patti Scogins, Vision Instructor

Date



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: May 13, 2025

Item Title: Handbooks for the 2025-26 School Year

Responsible Administrator: Dr. Brittany Turner and Mrs. Krista Geurian

Strategic Plan Priority: Academic Success

Background:

Each year, the RSD board of education reviews and adopts the student handbooks for the following year. This year, a committee of RSD staff, students, and parents reviewed the current 2024-25 handbooks and new policies, then created draft handbooks for the 2025-26 school year.

Recommended Action:

To approve the attached draft handbook (Preschool).



PRESCHOOL PROGRAM FAMILY HANDBOOK 2025-2026

Russellville Preschool Program Handbook Contents

Parent/Guardian Agreement Signature Page Copy -----	1
Annual District Calendar-----	2
Handbook General Information-----	3
Welcome	District Mission and Vision/RSD Board Information
Purpose of Handbook	Program Supervisor Contact Information
Regulations, Policies, Standards for the Preschool Program -----	4
Russellville School Board Policies	Arkansas Better Chance Regulations
Arkansas Child Care Licensure/Contact	Early Childhood Environment Rating Scale
Better Beginnings AR Quality System	AR Child Development Early Learning Standards
High Quality Voucher: CCDF Regulations	USDA and CACFP Nutrition Regulations
Family and School Partnership: Parent Engagement-----	5-6
Volunteering	Siblings and Other Children Visiting
Child Abuse Registry Check for Volunteers	More About Partnerships/Activities at Home
Adult Family Visitors	Communication
Center Phone Numbers	Email Format for School Staff and School Board
Preschool Program Information-----	7-14
Classrooms and Zones Served	Expectations/Parents' Involvement /Non-Custodial Parents
Staff Information	Corporal or Physical Punishment Prohibited
Cognitive Development of Preschoolers	Religious Instruction Prohibited
Child Abuse Hot Line Number	
Social and Emotional Development	Clothing for student safety
Positive Student Management	Reporting Student Performance
Parent Teacher Conferences	Transition to Kindergarten
<i>Kindergarten Readiness</i> Calendar	Hygiene Practices
Special Services for Students	School Calendar
Daily Schedule	Rest Time
Eligibility and Enrollment for Preschool Program-----	15-17
Application Process and Data Needed	Applications Date and Time Stamped
Zones	Requirements for Eligibility and Enrollment
Termination of Services	
Attendance Requirements-----	17-18
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Information on School Policies and Procedures -----	18-23
Transportation	Meal Prices
Confidentiality/FERPA	Meals From Home Agreement/Fast Food Not Allowed
Weather Closing/Ice and Snow	Fire/Tornado/Nuclear Warnings
Bullying/Cyber bullying	Insult or Abuse of Teacher AR Law
Gun Free Schools Act	Lost and Found Information
Cell Phone Use in School Zones Prohibited	Non-Discrimination Policy
Law Enforcement Interview of Students	Injury, Illness, Medical Conditions
Licensure Interview of Students	Head Lice, Nits, Scabies
Student Sexual Harassment Prohibited	School Nurse Contact Information Preschool
Lost or Damaged Books or Materials	Medication Administration at School
Student Internet Use Agreement	Student Use of Phones, Cell Phones, Toys from home
Healthy School Environment/Act 1220	School Insurance
Child Nutrition and Food Service	Grievance Procedures/Public Complaints

A copy of the current elementary handbook may be obtained on the RSD Website

PARENT/GUARDIAN SIGNATURE PAGE
PARENT COPY PRESCHOOL PROGRAM FAMILY HANDBOOK PARENT COPY

The Handbook is reviewed with all parents/guardians in a meeting prior to their child beginning preschool. Parental agreement to follow the policies and procedures of the Russellville School District and the Preschool Program is required in order for children to be enrolled. The original of this signature form is required to be on file prior to children attending.

I have reviewed the Russellville School District Preschool Family Handbook policies and procedures and agree to comply with *these (including hours of instruction, pick up time, attendance policies, meals, and payment schedules)* _____

I understand the requirement for all adults (over the age of 18) signing out students to be listed on my approved list and that additions must be in writing; I will inform each person that at any time, state-issued picture identification may be required and must be on hand. I will keep phone numbers and contacts updated to provide safety for my child. _____

I agree to work with my child's teacher in positive behavior management practices, and agree to participate in at least two parent/family engagement activities as an investment in my child's future. _____

I understand and agree that I will be responsible for payment for preschool services if my child has excessive absences. _____

I agree to attend parent conferences for my child at least three times this school year, and to attend if additional meetings are needed to meet individual needs. I understand that I can request parent meeting schedule accommodations for work or school needs. _____

I give my permission for my child to be photographed and/or otherwise recorded for the purposes of program research, publicity, web page/social media, educational activities and reporting. _____

I am aware that my child will receive a complete developmental screening and ongoing assessment including vision, hearing, speech/language, cognitive, fine and gross motor, social/emotional, height and weight. I give my permission for these routine screenings in collaboration with the Russellville School District. I am aware that if additional evaluation is needed, I may need to attend special meetings. _____

I have received the web link to the Kindergarten Readiness Checklist and know that I can request a printed copy [Arkansas Kindergarten Readiness Calendar](#) _____

I give my permission for my child to be transported for field trips on a school bus. (I am aware that I will receive a specific permission form). _____

I agree to hygiene practices and procedures in the program such as toileting, hand washing, teeth brushing, sun screen, lotion and lip balm application, and agree to instruction in development of individually age appropriate independence in these skills. _____

I give my permission for my child to receive emergency medical care/transportation. _____

I have completed the Internet User Agreement for my student. _____

I have received the information regarding requirements for non-religious instruction _____

I understand that multiple phone numbers and emergency contacts are needed for safety and have provided those. _____

I have provided all medical/ behavioral/ legal data I have for staff to meet my child's needs and to provide safety for my child and others. This includes all information I have on my child's special needs, any behavior problems, and custody information _____

Handbook link <https://www.rsdk12.net/o/district/browse/6601> (I am aware I may request a printed copy)

2025-2026 School Calendar

August 13	First Day of Class
September 1	No School – Labor Day Holiday
October 21-23	Parent Teacher Conferences (After School)
October 24	Fall Break
October 27	School Day for Preschool Students
November 24-28	Thanksgiving Holidays – No Classes
Dec. 22- January 2	Christmas Break – No Classes
January 5	Classes Resume
January 19	No School
March 10-12	Parent Teacher Conferences (After School)
March 23-27	No School – Spring Break
April 17	School Day for Preschool Students
May 20	Last Day of School
May 21-22, 26-27	Are designated make-up days for inclement weather (please save these tentative dates)

PRESCHOOL HANDBOOK GENERAL INFORMATION

WELCOME!

The staff of the Russellville School District Preschool Program welcomes you and your child to an exciting learning adventure! We are so pleased that you have chosen our program for your child, and we look forward to providing your family with the highest quality of early education. We highly value the beginning of a school partnership with your family, realizing that children learn both at home and at school.

PURPOSE OF HANDBOOK:

This handbook is intended to provide information about the operation of the Russellville School District Preschool Program, and may answer questions that families have about school and program policies, procedures, regulations, student management, curriculum guidelines, and the instructional program. Families are encouraged to read the handbook, and to refer to it if questions arise about procedures or requirements.

A parent or guardian for each child must sign and return an acknowledgement and agreement form in order for their child to attend the Russellville School District Preschool Program. A copy of the forms is on page 1.

RUSSELLVILLE SCHOOL DISTRICT MISSION AND VISION:

The Russellville School District and the greater community will ensure the promise of the RSD Graduate.

RSD...achieving excellence together

RUSSELLVILLE SCHOOL DISTRICT SCHOOL BOARD:

School Board members may be contacted through the School District Administrative Office, at 479-968-1306.

Holli Hall	Don Jacimore
Donna Hindsman	Georgeanne Rollans
Jeff Terry	Janet Winn
Joe Sitkowski	

If you have questions about any of the information in this handbook or about the preschool program in general, please talk to your child's teacher or the program supervisors:

Krista Geurian, Coordinator and Principal
krista.geurian@rsdk12.net
479-967-6025

Jenny Barber, Federal Programs Supervisor
Jenny.barber@rsdk12.net

Preschool Web Page:
[RSD Preschool Program Web Page](#)
Preschool Facebook Page:
[RSD Preschool Facebook Page](#)

RUSSELLVILLE SCHOOL DISTRICT PRESCHOOL PROGRAM REGULATIONS, POLICIES AND STANDARDS:

The preschool program complies with the following regulations, policies, and standards:

- **Russellville School District School Board Policies:**
These policies are frequently referenced in the handbook. An entire copy of Board Policies may be located on the district web site: [Russellville SD Student Policies](#) The preschool family handbook is approved by the Russellville School Board annually.
- **Applicable Russellville District Elementary School Student Handbook policies:**
Applicable Elementary Handbook items are included within this handbook so that information is available to parents in one book. The full [RSD Elementary Handbook](#) may provide additional information. There may be more information or procedures based upon the specific location of your child's classroom, due to traffic flow, building entrance, and other items. These items are provided to parents as applicable.
- **The Division of Elementary and Secondary Education, Office of Early Childhood Education Minimum Licensing Standards for Child Care Centers:** A copy of these standards is located in your child's classroom. The program receives periodic on-site monitoring visits from a child care licensing specialist. **Compliance forms (DCC 521) are maintained at the school if you wish to view these.**

Arkansas Child Care Licensing Contact Information: 501-682-8590

A link to these standards [AR Child Care Licensing Minimum Standards for Centers](#)

- **Standards of Quality in Better Beginnings Arkansas:** The program is required to maintain an overall rating of Level 3. Arkansas Better Beginnings is an Arkansas Quality Rating and Improvement System for early education and care programs and youth development programs. Additional information is located in your child's classroom and may also be accessed at the following link: [AR Better Beginnings](#)
- **The Arkansas Department of Education Rules for the Arkansas Better Chance Program:** The Arkansas Better Chance Program/ Arkansas Better Chance for School Success (ABC/ABCSS) rules include student eligibility, curriculum, staff credentials, facility requirements, and the highest quality standards in early education. A copy of these rules is available in your child's classroom and may also be accessed at the following link: [Arkansas Better Chance Rules](#)
See also reference to the requirement of non-religious instruction during the program day on page 29.
- **Office of Early Childhood Child Care Development Fund (CCDF, Quality Preschool Voucher Program) rules and procedures.** These are on file in the district preschool office.
- **The Early Childhood Environmental Rating Scales (ECERS):** The program is required to maintain an overall rating of at least five on these quality standards. This quality rating is determined through periodic on site monitoring visits conducted through Office of Early Childhood. A copy of these standards is available in your child's classroom.
- **The Arkansas Child Development and Early Learning Standards: Birth through 60 Months:** Research based standards are in place to support and connect expected skills and learning from birth to age five. The document details guidelines for early educators in guiding the growth and development of children through a successful transition to a kindergarten curriculum. The Early Learning Standards are aligned with Kindergarten standards and include literacy, mathematics, arts, social studies, science, and social emotional skills.
A link to the standards: [Arkansas Early Learning Standards: Birth to 60 Months](#)
- **The United States Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) Nutrition Regulations**
<https://www.fns.usda.gov/cacfp>

FAMILY AND SCHOOL PARTNERSHIP

Parents are welcome to visit their child's classroom. The program's "open door" policy means that parents are encouraged to participate in the program in any way that is comfortable. We believe that families and parents should choose the type and level of involvement that is meaningful for them and their student. For example, family members might enjoy volunteering time to read stories, coming to school for lunch, talking to the children about interests, helping teachers to make educational materials, accompanying a child's class on field trips, or being a part of the Advisory Committee.

Parents and others who volunteer in a classroom on a regular basis shall be required to complete a Child Abuse Registry checklist for the safety and security of all students.

This does not apply for occasional or periodic visits or for other volunteer activities.

Copies of registry forms are available in your child's classroom with instructions.

Some children may experience difficulty in adjusting to a new environment and in separating from their parents and caregivers. This is considered normal and is planned for in the curriculum and quality care program. For that reason, parents are encouraged to consult with their child's teacher or the program supervisors about their own child's adjustment prior to beginning visits or volunteer activities, and to cooperate with suggestions made regarding visiting or volunteering.

VISITORS

Visits by parents and other family members are welcome. Students enjoy the opportunity to show their classrooms and school work to special adults. Parents and other family members are encouraged to participate in the life of our school by volunteering in a classroom or for a special project.

Visitors to the school **must report to the school office** upon arrival and make the office staff aware of their reason for visiting. In order to ensure the safety of our students, the school must know of any adults in the building and their purpose for being there. For this reason, **all visitors must sign in and sign out through the security system used at that building.** A visitor badge must be worn by the visitor. The visitor's badge will let staff members know that the visitor has followed the proper check-in procedure. Visitors must sign out before leaving the building in the same way. In the interest of safety and in compliance with Child Care Licensing Minimum Standards, a school staff member may ask for proof of identity. For lunch visits, parent/child must remain on site and in designated area.

Parents/Guardians who wish to conference with a teacher should plan to schedule a time that coincides with the teacher's preparation time or at another time that is convenient for both the parent and the teacher. **Classroom instruction time must not be interrupted for unscheduled parent/teacher conferences.** Parents/Guardians may schedule conferences through the preschool office or by email communication with a teacher

Preschool teachers may be available 12:00-1:00 p.m. and from 3:00 to 3:45 p.m. with prior notice.

Special arrangements may be made through the Preschool program coordinator if needed.

Calls made to classrooms will go through the school offices and will not be forwarded during instruction time.

Calls may also be made to the Preschool Program Office at 479-967-6025.

Center Valley Preschool: Center Valley Office 479-968-4540

Crawford Preschool: Crawford Office 479-968-4677

Dwight Preschool: Dwight Office 479-968-3967

London Preschool: London Office 479-293-4241

Oakland Heights Preschool: Oakland Office 479-968-2084

Sequoyah Preschool: Sequoyah Office 479-968-2134

VISITS BY SIBLINGS OR OTHER CHILDREN WHO ARE NOT ENROLLED

Siblings or other family members of children in the program may visit briefly for a parent program or a school meal when accompanied and fully supervised by parents/guardians. Due to liability and child care licensure requirements, children who are not enrolled in the program may not stay for volunteer activities in the classrooms. Only enrolled and registered children may participate in classroom activities. There will be scheduled opportunities for all family members to visit the program throughout the school year. Preschool children and younger children **may not be on elementary playgrounds** during school hours or during early mornings before the bell rings.

MORE ABOUT FAMILY/SCHOOL PARTNERSHIPS

All staff members recognize parents as their child's first and most important teacher. Effective partnerships with families include clear, honest, and two-way communication. Staff members are very interested to hear from you about things your child is doing at home and to work together with you to address any concerns you might have. While we know a lot about children, we are aware that you know a lot about your own child. Working together, we can ensure that your child's early learning experiences are successful and fun.

Parents agree to participate in three parent conferences annually, and are encouraged to invest in their student's success by participating in parental and family engagement activities at least quarterly.
A parent orientation is required prior to student attendance.

Your child's teacher will send home activities regularly which may assist parents and other family members in working with students to help encourage learning. Reading a short book (or part of a book) or completing a fun activity with your child at some point during the day can be an enjoyable way to connect with your child and their learning at school.

These activities are intended to be fun and informative for family members and are not mandatory in any way. Each family's structure and daily schedule may impact family members' participation from time to time. Please speak with your child's teacher or the director if you have questions about any activity, or if you would like additional extension activities.

Your child's teacher will communicate with you in a variety of ways, and it is helpful for you to let the teacher know how best to reach you and communicate with you on a daily basis. Parents will be asked to respond to program evaluation questions periodically to assist the program in ensuring quality. Each center team will ask a parent to participate in the Advisory Committee, which will meet periodically with the director to further ensure program quality.

COMMUNICATION

Frequent and timely communication between home and school is essential. Teachers as well as the office staff welcome the opportunity to answer any questions that may arise. Parents/Guardians should read notes and/or newsletters that are sent home from the school with students. Each type of communication includes valuable and current information. The Russellville School District schedules two days of parent/teacher conferences each semester. It is important for parents to attend these conferences. Conferences with the teacher may be scheduled for times in addition to the planned conference days. These conferences should be scheduled with the teacher and may take place before school, after school, or during the teacher's preparation time. Keeping the "lines of communication" open will help all children to have a successful and positive school experience.

Parents are reminded that it is required that address, phone, and other means of contacting parents be kept current by notifying the teacher or preschool office. Preschool parents/guardians agree to this as a condition of enrollment. At least two emergency contacts are required.

EMAIL FORMAT FOR SCHOOL EMPLOYEES AND BOARD

An additional form of communication that is available to parents/guardians is through the e-mail system. Parents/guardians may contact teachers, administrators, and school board members in the Russellville School District by using the first and last name along with rsdk12.net.

Example: john.doe@rsdk12.net

RUSSELLVILLE PRESCHOOL PROGRAM INFORMATION

PRESCHOOL CLASSROOM/CENTER LOCATIONS PER RUSSELLVILLE SCHOOL DISTRICT ATTENDANCE ZONES

Preschool Centers for 2025-2026 are located as follows: In the event that all student slots are filled in an attendance zone, students on the waiting list may fill slots in any attendance zone available on a first come, first served basis. All applications shall be date and time stamped at the time of receipt of completed application.

Location	# of classrooms	Attendance Zones Served	School Office Telephone
Center Valley	2	Center Valley	479-968-4540
Crawford	2	Crawford	479-968-4677
Dwight	2	Dwight	479-968-3967
London	2	London	479-293-0023
Oakland	2	Oakland	479-968-2084
Sequoyah	2	Sequoyah	479-968-2134

STAFF INFORMATION:

All lead preschool teachers for Russellville School District have an Arkansas teacher's license which includes Preschool or Kindergarten. Teacher assistants have a minimum of 60 hours of college or have passed the Arkansas Paraprofessional Test. All assistants have either teaching licenses, an Associate's Degree equivalent, a Child Development Associate credential (CDA), and/or are working towards a teaching license or CDA. All staff receives professional development annually. All are members of the Arkansas Professional Development Registry (PDR).

MATERIALS BROUGHT FROM HOME

Students are not required to bring any learning materials for school. Families are asked to keep at least one full change of clothes including shoes for their child at school in case of messy spills or other mishaps. These should be labeled with the child's full name. Coats, jackets, and other items should also be labeled. Families having difficulty with providing this must let their child's teacher know so that alternate services may be provided. Students **may not bring backpacks or toys** from home except for occasional events which are arranged with the teacher. All school materials are provided. Families may be asked to save recyclable items such as paper towel tubes, buttons, etc., for school projects. Any necklaces, lanyards, etc. must be breakaway cord for choking prevention.

Bags, coats, or other items brought from home must be checked by parents daily to ensure that no dangerous materials have accidentally been placed there.

PRESCHOOL PROGRAM INFORMATION CONTINUED

PROHIBITION ON RELIGIOUS INSTRUCTION ANNUAL NOTICE TO PARENTS/GUARDIANS:

The Arkansas Better Chance (ABC/ABCSS) regulations, Section 23.04.5 require that parents be informed at least annually of the following prohibition of religious instruction during the school day: "To assure that no religious activity is paid or subsidized by public funds or occurs in any manner suggesting governmental endorsement of any religion or message:

ABC funds must be used exclusively to support allowable ABC program costs incurred to provide non-religious instruction and activities during the ABC day; and no religious activity may occur during the ABC day regardless of the source of funds used to support the activity." Note the reference to regulations (page 4) and the parent signature (page 1) regarding this notice.

SOCIAL AND EMOTIONAL DEVELOPMENT

The preschool program promotes an atmosphere of mutual respect among staff, children, and families. This is important for all who interact with children. When staff recognizes and values the beliefs, customs, and traditions of each family, the child and family are best served. The basis of this learning is the **Conscious Discipline** approach. (<https://consciousdiscipline.com>) The following practices related to social and emotional development are in place:

- Students and families are reminded that the teachers and other staff are the safe keepers at school, and that children help in keeping school safe.
- Students receive direct instruction in learning personal care and safety: they have opportunities to develop independence by doing things for themselves and to learn to ask for help when needed.
- Students are helped and encouraged to make choices and to see the result of their choices. Students may be allowed to make mistakes as long as they are safe. For success in later schooling, it is important that students learn to make good choices on their own.
- Students are helped to learn to talk and to listen by engaging in ongoing, frequent conversations with other children and adults. This requires a lot of practice in talking and listening (taking turns) so that true communication may occur. Student learning in literacy supports the idea that what people say may also be written and read. Student learning in math and science supports concepts of collecting data and predicting.
- When there are conflicts, students are assisted in resolving them and in developing positive social skills.
- Students have opportunities to choose alone time as well as group activities. There are designated "cozy" or "quiet time" areas in each classroom that allow students to work alone for a time if they would like to.
- Students who have difficulty joining in group activities or in being safe with others receive direct instruction in developing these skills.
- Social and emotional development is fostered in a positive manner through children's participation in learning activities which are designed to be inclusive and developmentally appropriate for the age and maturity level of the children.
- The development of tolerance for others and a respect for diversity are important skills in our society and contribute to success in later education. Students have multiple opportunities to practice these skills.
- Students learn school-based routines and competencies which help to ensure readiness for the next level of education in the school setting.

PRESCHOOL PROGRAM INFORMATION CONTINUED

- For many children, especially those who have not been in preschool or child care settings previously, the environment may feel noisy or overwhelming at times. For that reason, all classrooms are zoned so that noisier areas, such as the building block center, are separated from quieter areas such as the library/reading nook or the writing and computer center.
- The emphasis of the social-emotional curriculum is to assist students in learning skills to prepare them for success. Early intervention when there is difficulty means that the emphasis is upon teaching and not upon excluding children when problems arise.

HYGIENE PRACTICES:

Students are assisted in developing self-care skills in toileting and washing hands. They may help in serving meals or snacks. The preschool program practices universal precautions, which means that staff are recommended to wear gloves when helping students and in assisting with cleanup of spills and accidents as appropriate. Students will be assisted in washing hands frequently to help them develop healthy habits. They may gain experience in applying sunscreen, lotion or lip balm if needed. Let the teacher know of allergies or intolerances. (See permission and signature form on Page 1 of the handbook)

Preschool staff will ensure the highest quality of personal care for all students. Parents agree to provide all information for safety and to cooperate with independent toileting skills implementation if their student is not fully independent upon school entrance.

STUDENT CLOTHING FOR SAFETY:

Students are involved in multiple hands on learning activities daily. These activities may be messy. Aprons are provided to help prevent clothing from becoming stained. It is important that students be dressed in sturdy clothing that, for the most part, they can manage independently. A complete change of clothes (including shoes) is needed on hand at all times in case of a mishap. **For outdoor safety, students may not wear open toe shoes such as “flip-flops” to school.** Parents are encouraged to dress children in clothing appropriate for climbing, riding tricycles, and running. Any necklaces, lanyards, etc. must be breakaway cord for choking prevention. Jackets, coats, and sweaters may be very necessary at times. Please let us know if you have difficulty with providing any of this and we will gladly and privately help locate assistance.

POSITIVE STUDENT MANAGEMENT:

In order to assure a climate conducive to learning for all students, behavior expectations are a necessary part of a system for schooling. The school and school district strive to maintain expectations, which are consistent and clearly-stated. When students choose to disregard an expectation, they know there will be a response from an adult in charge. For any disciplinary infraction, consequences may range from a minimum of reprimand to the maximum of expulsion. Responses to disciplinary infractions may include a range of disciplinary action from a conference with the child to expulsion from school. The intent of the preschool program is to prevent exclusion or expulsion from school by intervening early and providing strong support if students have difficulty with behavioral expectations.

Appropriate behavior is fostered by helping children learn to control (regulate) their own behavior and emotions and work out their conflicts. This is different than only relying on adults to manage their behavior. Positive management of student's places emphasis on preventing problems by attending to the room arrangement, having age-appropriate expectations, providing interactive activities for play and learning, and active adult monitoring and supervision. Students are taught to use words and to be direct about their needs. (example: “I don't like it when you take my puzzle. Ask me when you want something”) Teachers support this by supervising and assisting when words are hard to remember.

Students are taught very specific and simple concepts, or ideas, about behavior, so that they are easy to remember:

- We use walking feet indoors in our classroom and school.
- We use “indoor” or “small” voices indoors and “outdoor” or “big” voices outdoors.
- We use kind words and safe, helping hands at school and at home.
- We all help keep each other safe.
- We help our learning environment by working together.
- We take care of our school materials.
- We are a school family.

PRESCHOOL PROGRAM INFORMATION CONTINUED

Notice that all of these expectations are worded in a positive manner. It is easier for children to remember what to do when expectations are worded in this manner.

Parents agree to work with preschool staff in positive management of students and to provide all information for safety.

A parent interview is conducted to assist with providing appropriate and individualized services to students.

You may hear your child talk about skills which promote the ability to regulate emotional responses to stressful situations. Children will have opportunities to choose one of the soft/cozy areas in the classroom if they need a chance to relax. There are also “safe places” in each classroom with calming activities for children who are sad or upset. These are not punitive or punishing areas in any way, and are available in each classroom. You will receive information about these practices at your orientation meeting and throughout the year as students learn about their school family and how they contribute to the success and safety of everyone.

If there are very challenging behaviors, parents will be informed and will be included in planning for teaching appropriate behavior at school. Teaching staff shall respond to all challenging behavior, including physical aggression, in a manner that:

- provides safety for all children
- is calm and respectful
- provides the child with skill building for acceptable behavior.

Parents are expected to participate in the development of an individual program if needed. In extreme circumstances, this participation may be required as a condition of their child’s continued attendance. Staff will provide observations to identify events, activities, interactions and other factors that predict and may contribute to challenging behavior. The preschool program will emphasize teaching skills and will avoid exclusion whenever possible and safe.

It is essential that parents provide all relevant behavioral and legal information regarding their child’s previous performance and current needs in order for a safe and appropriate program to be available for all students. See signature page on page 1 for this assurance. This is also included in the application.

CORPORAL OR PHYSICAL PUNISHMENT PROHIBITED IN PRESCHOOL

Please note that the preschool program philosophy as well as Arkansas Child Care Licensure standards prohibits any form of physical punishment for three and four-year-old students. **According to Arkansas Child Care Licensure regulations, parents/guardians shall not inflict physical punishment in the classroom or on school grounds (including the parking lot).** A parent’s/guardian’s failure to adhere to this regulation requires a witnessing staff member to report to the Arkansas Child Maltreatment Hotline:

Please speak with your child’s teacher or the program supervisors for further clarification if needed.

Arkansas Child Abuse
and
Maltreatment Hotline
1-800-482-5964

Additional Information, AR Hotline: There may be other instances in which staff members, as mandated reporters, are required to complete a report to the hot line. In most of these instances, staff members are not allowed to inform parents or guardians for student safety.

Law Enforcement Interview of a Student

Act 613 of the 2011 Arkansas General Assembly states that a principal is prohibited from notifying the parent, guardian, custodian, or person standing *in loco parentis* if the official investigation by legal authority dealing with suspected child maltreatment, and the parent, guardian, etc. is named as an alleged offender. The investigator shall provide the school with written documentation that notification is prohibited.

REPORTING STUDENT PERFORMANCE

Students in the preschool program will receive a screening within 45 days of enrollment, and will also have progressed assessed according to the **Work Sampling** System. Each student will have progress documented through the online *Work Sampling* program and through a portfolio of student work documentation. A copy of the portfolio will be provided to parents annually. Parents will receive information at least twice annually in parent/teacher meetings.

Staff members are committed to providing on-going information and opportunities for parents to communicate and gain information about how and what their student is doing in school. In addition to regularly scheduled parent/teacher conferences, the following activities will be implemented each school year by elementary buildings:

- provide family kits to all parents that include important information on becoming involved in the school, parenting tips, community resources, opportunities for communication with teachers, and a calendar of events;
- provide newsletters and/or information about upcoming events and how parents can be involved;
- develop Parent Nights that will help parents better understand how they can help their child at home;
- establish a Parent Involvement Committee to assist the school in meeting the needs of parents and increase parent involvement.

The K-5 grading policies are available at your child's elementary school when students transition to kindergarten or before if families need that information. Please contact the building principal if you have questions.

K-5 PARENT/TEACHER CONFERENCES AND PRESCHOOL CONFERENCES

Act 603 of the 2003 Arkansas General Assembly requires that each school schedule no fewer than two (2) parent-teacher conferences to occur during the school year. The conference times, if spent wisely, can be very valuable to the overall educational progress of your child. Conferences for grades PK-5 will be conducted on **October 21-23, 2025 and March 10-12, 2026**. Some parents/guardians are hesitant about participating in conferences, but teachers can be more effective with their students if they can share their understandings of the student directly with the parent/guardian. **Preschool conferences will be scheduled at the same time as K-4 conferences, with an additional conference at the end of the school year.** Preschool teachers may schedule over several different days to accommodate interpreters and other family needs. Parent/guardian participation in parent conferences is required.

OTHER CONFERENCES WITH TEACHERS AND DAILY CONTACT

It is not necessary to wait for the regular conference time if a parent/guardian has a special concern. Additional conferences are encouraged and can be arranged at any time during the school year. Please make arrangements through the classroom teacher. (However, **please do not ask to see a teacher while he/she is instructing class.**) Conferences can be scheduled during a teacher's planning time or after school. Teachers will schedule the conference as soon as possible after communication from the parents/guardians.

Preschool teachers are available daily during student check in and check out times, but may not be able to have a private conversation at these times. If arriving late or early to drop off or pick up children, please do not disrupt class time. Please do not call school from 8 a.m. to 3 p.m. unless an emergency arises.

PRESCHOOL PROGRAM INFORMATION CONTINUED

TRANSITION TO KINDERGARTEN

Each child in the Russellville School District has a cumulative folder that follows him/her from kindergarten through the 12th Grade. The cumulative folder includes important information such as copies a student's birth certificate, Social Security card, immunization record, report cards, testing papers, etc. [Elementary handbook]

When children reach kindergarten age another transition begins in preparing for this stage of school. Families are provided information about registering for public school and helping a child to be "ready" for school. The class may visit Kindergarten classroom. Classroom discussions and activities may focus on "big school" expectations. The child's portfolio is given to the family at this transition time, and parents will be assisted in registering for kindergarten.

The preschool program will transfer records for the permanent cumulative folder.

Parents will still be required to physically register their child for kindergarten.

PARENTS WILL BE GIVEN A COPY OF OR A LINK TO THE ARKANSAS KINDERGARTEN READINESS CALENDAR NO LATER THAN THE FIRST PARENT TEACHER CONFERENCE ANNUALLY, OR UPON ENROLLMENT. The link is:

[Arkansas Kindergarten Readiness Checklist](#)

[Arkansas Kindergarten Readiness Calendar](#)

Documentation is included on page 1 of the handbook annually.

SPECIAL SERVICES:

The Russellville School District Preschool Program is an inclusive early education program, which means that the program serves children with and without disabilities in the context of a developmentally focused education program.

Special services for preschool students are provided through Russellville School District or Arch Ford Cooperative depending on the district of residence. The preschool staff will assist in obtaining screening, assessment, and services through this program which is provided free of charge to eligible students.

Specialists work closely and collaboratively with classroom staff and agree to use an integrated model of service delivery (working primarily in the classroom rather than in a separate "therapy room" or other segregated environment).

Regular meetings with individual classroom teams and parents, teachers, therapists, and School age representatives provide opportunities for assessing progress and plan for children's success.

Families and individuals interested in knowing more about the services for children with disabilities are encouraged to speak to their child's teacher or the program supervisor.

Families who wish to use other service providers shall sign a release with the preschool program and shall access these services outside of school hours, including alternative mental health/behavioral services.

SCHOOL CALENDAR

The preschool program follows the Russellville School District calendar, with the exception of transitioning students in to preschool services over two days in August in order to make school entry an easy process for families and children who may not have been away from home before.

A copy of the school calendar is provided to all families on page 2 and is available on the district web site.

[Russellville School District 2025-2026 Calendar](#)

PRESCHOOL PROGRAM INFORMATION CONTINUED

CONTACT BY NON-CUSTODIAL PARENTS [policy 4.15 contact with students while at school](#)

If there is any question concerning the legal custody of the student, the custodial parent shall present documentation to the principal or the principal's designee establishing the parent's custody of the student. It shall be the responsibility of the custodial parent to make any court ordered "no contact" or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Without such a court order on file, the school will release the child to either of his/her parents. Non-custodial parents who file with the principal a date-stamped copy of current court orders granting visitation may eat lunch, volunteer in their child's classroom, or otherwise have contact with their child during school hours with the prior approval of the school's principal. Such contact is subject to the limitations outlined in [Policy 6.5](#), and any other policies that may apply.

Arkansas law provides that, in order to avoid continuing child custody controversies from involving school personnel and to avoid disruptions to the educational atmosphere in the District's schools, the transfer of a child between his/her custodial parent and non-custodial parent, when both parents are present, shall not take place on the school's property on normal school days during normal hours of school operation. The custodial or non-custodial parent may send to/drop off the student at school to be sent to/picked up by the other parent on predetermined days in accordance with any court order provided by the custodial parent or by a signed agreement between both the custodial and non-custodial parents that was witnessed by the student's building principal.¹ Unless a valid no-contact order has been filed with the student's principal or the principal's designee, district employees shall not become involved in disputes concerning whether or not that parent was supposed to pick up the student on any given day. **CHILD CARE LICENSURE REQUIRES THAT A DESIGNATED ADULT, PARENT, OR GUARDIAN SIGN EACH STUDENT IN AND OUT DAILY. UNKNOWN ADULTS ARE REQUIRED TO PROVIDE A PICTURE ID AND TO BE LISTED ON THE CHILD'S APPROVED PICK UP LIST. THERE ARE NO EXCEPTIONS.** Changes to the list must be made in writing and may not be called in to the school office. For assistance, contact preschool supervisors at 479-967-6025.

The picture ID will be needed at times, even if the individual has picked up students previously. This may be in the case of a substitute or a staff member unfamiliar with the individual. Cooperation is expected for safety.

CONTACT BY LAW ENFORCEMENT, SOCIAL SERVICES, OR BY COURT ORDER

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a "72-hour hold" without first obtaining a court order. Except as provided below, other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's designee shall make a good faith effort to contact the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis identified on student enrollment forms. The principal or the principal's designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, guardian, custodian, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement officer, an investigator of the Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or employee of the Department of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state's social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hours telephone number.

PRESCHOOL PROGRAM INFORMATION CONTINUED:

Contact by Professional Licensure Standards Board Investigators

Investigators for the Professional Licensure Standards Board may meet with students during the school day to carry out the investigation of an ethics complaint.

DAILY SCHEDULE

The basic schedule for the preschool program follows. The schedule may vary slightly at your child's specific school location. The schedule is adjusted when weather is very hot. A schedule is posted in each classroom.

Children will be encouraged to go to the restroom during indoor learning station time. Small groups will meet with teachers facilitating learning and language. Learning Stations will be included in outdoor activities as well.

REST/NAP TIME

Students are provided with one hour minimum of rest time daily and are not required to sleep. Students who do not sleep will be provided with quiet activities after a maximum of fifteen minutes. Cots with sheets and blankets are provided. Sheets and blankets are washed at least weekly and more often if needed.

Child care licensure requires a minimum of one-hour rest time daily.

Some children may need more or less time than this to sleep and this is planned for. An early bedtime and wake up time are beneficial due to the schedule.

Sample Russellville School District Preschool Schedule

Times will vary by center.

8:00 Arrival/Morning Greetings/ Wash Hands
8:05 Breakfast and Conversation in the classroom
8:25-9:50 Work Station Learning (Left Brain Classroom or Right Brain Classroom) (Small Group Instruction)
9:50-9:55 Clean Up
9:55-10:00 Transition to Outdoors
10:00-11:00 Outdoor Work Station Learning (Gross Motor Skills)
11:00-11:05 Transition to Classroom
11:05-11:25 Lunch and Conversation
11:25-11:35 To cots individually, following restroom trips
11:35-12:35 Story or Soft Music: Relax and Rest 60 minutes
12:45-2:00 Work Station Learning ((Left Brain Classroom or Right Brain Classroom) (Small Group Instruction)
2:05-2:25 Snack
2:30-3:00 Work Station Learning, School Family Meeting and Dismissal

ELIGIBILITY FOR RUSSELLVILLE SCHOOL DISTRICT PRESCHOOL PROGRAM

Children are **age eligible** for the Russellville School District preschool program if they are three or four years old by August 1 of each school year (**AUGUST 1, 2025**), and have a documented address within Russellville School District K-4 attendance zones. (See classroom/center locations in previous section) If slots remain with no school district waiting list, additional attendance zones will be considered.

Funding is available on a first come, first served basis for children who qualify through Arkansas Better Chance/Arkansas Better Chance for School Success. The eligibility requirements for ABC/ABCSS may be accessed through the Arkansas Division of Elementary and Secondary Education web site:

<https://dese.ade.arkansas.gov/Offices/learning-services/arkansas-better-chance-program-abc>

The rules may be accessed at this link:

https://dese.ade.arkansas.gov/Files/20201201161454_ade_257_Arkansas_Better_Chance_October_2012.pdf

Families shall provide documentation of all eligibility pursuant to current program requirements. There are multiple eligibility factors, including

- Family income at or below 200% of Federal Poverty Level (chart available by family size)
- Documented factors such as a disability, Limited English Proficiency, and family issues (full list available)
- Income eligibility may be waived as allowed by regulations (full information available)

Additional slots, if available, shall fall under the sliding fee schedule per Arkansas Better Chance Program, or through the Child Care Development Fund special high-quality preschool voucher program, or the Russellville School District Preschool Program Sliding Fee Scale.

ENROLLMENT IN RUSSELLVILLE SCHOOL DISTRICT PRESCHOOL PROGRAM

Applications for enrollment shall be accepted on an ongoing basis.

Applications are processed on a first come, first served basis according to attendance zone.

Fall enrollment applications may be obtained through the program supervisor's office.

Spring applications may be obtained through classroom locations as well as the supervisor's office. All completed applications are required to be returned to the program supervisor's office for processing. Needed copies may be made at no cost at this location, and a notary and interpreter are available with notice.

Russellville School District Preschool Program Supervisor Information

Krista Geurian, Coordinator

Russellville School District

Gardner Building

1000 South Arkansas

Krista.geurian@rsdk12.net

479-967-6025

ENROLLMENT IN RUSSELLVILLE SCHOOL DISTRICT PRESCHOOL PROGRAM

Student applications are processed for eligibility as they are received, and are stamped with date and time of receipt of a completed application. A completed application shall consist of the following:

- Completed application form packet with all required signatures
- Birth certificate or hospital record for applying student
- Social Security Number of applying student
- Documented family income and verified additional eligibility if applicable
- Immunization record of applying student
- Insurance Information for applying student
- Completed AR Department of Health Authorization to Disclose or Release Health Information
- Completed Child Care Food Program Enrollment form for applying student at time of attendance
- Completed National School Lunch Act Enrollment form for applying student at time of attendance
- Completed Medical Information Form
- Completed Home Language Survey Form
- Completed Agricultural Questionnaire Form
- Completed Homeless Survey Form
- Documentation of Well Child Screening from Primary Care Physician and current immunizations at time of attendance

Once a student has been designated as eligible, the parent/guardian will be notified of an available spot in a classroom or of placement on a waiting list.

According to state law, the name indicated on a child's birth certificate must be used on the child's cumulative folder unless the school is provided with legal papers indicating a name change and/or a new birth certificate indicating the name change.

School age enrollment requirements shall be considered as meeting listed preschool requirements as follows:

1. The parent, guardian, or other responsible person shall furnish the child's Social Security number, or if they request, the district will assign the child a nine (9) digit number designated by the department of education. (Student Social Security numbers are not made available to the public.)
2. The parent, guardian, or other responsible person shall provide the district with one (1) of the following documents indicating the child's age:
 - a. a birth certificate
 - b. a statement by the local registrar or a county recorder certifying the child's date of birth
 - c. an attested baptismal certificate
 - d. a passport
 - e. an affidavit of the date and place of birth by the child's parent or guardian
 - f. United States military identification
 - g. previous school records.
3. The parent, guardian, or other responsible person shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding.

The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person's expulsion has expired. [from Elementary Handbook]

REQUIREMENTS FOR ELIGIBLE STUDENTS TO ATTEND

In order for an eligible student to begin to attend, documentation of

- completed annual physical (within 12 months of enrollment)
- completed emergency contact and pickup list for enrolling student
- for students with incomplete immunizations, an appointment card for immunizations is required
- completed orientation meeting with handbook signature(s)
- completed technology/internet user agreement

In the event that two applications have identical completion stamps, receipt of this additional information shall determine which student is placed.

A parent/guardian orientation meeting shall be documented prior to student attendance.

TERMINATION OF SERVICES:

Students may be terminated from services

- due to lack of attendance (Please see attendance section) after attempts to contact
- if required immunizations become out of date (see immunization policy) after attempts to contact
- if annual physical become out of date per ABC regulations after attempts to contact
- if documentation of student information remains delinquent with no documentation of compliance
- if parents repeatedly fail to pick children up on time (please see schedule) after conferencing
- if other extreme circumstances preclude services per regulations after conferencing

ATTENDANCE REQUIREMENTS Russellville School District Policy 4.7

Preschool Day is 8:00 a.m. to 3:00 p.m. Monday through Friday.

Absences

RSD Policy Number 4.7

Link to policy: [RSD Policy Number 4.7](#)

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons:

1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal;
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by their faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal,
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students.

Excused Absences (continued)

9. Absences granted to allow a student to visit his/her parent of legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
10. Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in the eleventh grade to complete basic combat training between grades eleven (11) and twelve (12).
11. Absences for students excluded from school by the Arkansas Department of Health during a disease outbreak because the student has an immunization waiver or whose immunizations are not up to date.

Arrival after 11:00 a.m. requires the prior permission of the preschool supervisor due to the disruption of the learning environment. The supervisor will work cooperatively with parents who have extenuating circumstances occasionally.

ABUSE OF PUBLIC SCHOOL EMPLOYEE

Russellville School District Policy Number 3.17 Effective: 7/1/2013

Link to Policy: [Russellville School District Policy Number 3.17](#)

School districts are required to report to the Department of Education any prosecutions of individuals who insult or abuse teachers. Abuse of a public school employee constitutes the following:

1. It is unlawful, during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, for any a person to address a public school employee using language which, in its common acceptance, is calculated to:
 - a. Cause a breach of the peace;
 - b. Materially and substantially interfere with the operation of the school; or
 - c. Arouse the person to whom it is addressed to anger, to the extent likely to cause imminent retaliation
2. A person who violates this section shall be guilty of a misdemeanor and upon conviction be liable for a fine of not less than one hundred dollars (\$100) nor more than one thousand five hundred dollars (\$1,500). *Legal Reference: Arkansas Code Ann. 6-17-106*

BEHAVIOR/ITEMS NOT PERMITTED

All Russellville School District Students shall comply with rules and regulations found in this handbook. Students are to obey reasonable instructions, submit to the teacher, school and Board of Education authorities on school property or at school-sponsored off-campus activities. The following behaviors/items are not permitted and results in disciplinary action.

- Food and drink are not allowed in the hallways or classrooms (except for water).
- Students are not allowed to sell or trade personal items at school.
- Throwing of rocks or other objects on campus is prohibited.
- No laser lights are allowed. (*Act 1408 of 1999 prohibits possession of laser pointers by students.*)
- RSD adheres to a "hands off" policy. Students are to keep their hands to themselves. Playing around may cause serious fights and injury. The "hands off" policy includes the use of feet, throwing of objects or any type of physical contact.
- Cameras and use of cell phones are not allowed at school unless approved through administration.
- Students are not permitted to film, post, or share any physical or verbal altercations; and
- Students are not permitted to possess, fly, or display flags in or from their vehicles. Students not following this rule may have their driving privileges revoked.
- Note: Use of approved electronic devices is allowed only for educational purposes in the classroom. Students are responsible for their personal electronic devices. Schools are not liable for theft or destruction of student property.

Bullying

Link to Policy: [RSD Policy 4.43](#)

TRANSPORTATION

Transportation is not provided for preschool students except for field trips.

Field trip transportation permission is included in the agreement/acknowledgement on page 1.

All students will be transported in this instance only in school buses or by the student's own parent.

WEATHER CLOSING:

School closing notification may be accessed through the school office and may be available to specific email, telephone, and text messaging as parents prefer.

In the early morning hours during inclement weather, local radio stations will broadcast announcements of any school closings. In addition, worsening weather conditions may force the early dismissal of schools. If this should happen, local radio stations will also broadcast this information. **In the event that school will be canceled or dismissed early, the Russellville School District will also contact all parents/guardians by RSD Notification System with a phone message, text, and/or email.**

We encourage parents to have a back-up plan in the event that the school closes early; or if leaving work to pick up your child could be a problem.

CELL PHONE/ELECTRONIC DEVICE USE IN A SCHOOL ZONE

Act 37 of the 2011 Arkansas General Assembly prohibits the use of cell phones when passing a school zone or school building during school hours when children are present and outside the building.

Drivers will be reminded of this law when necessary.

STUDENT SEXUAL HARASSMENT

Link to Policy: [School Board Policy 4.27](#)

LOST OR DAMAGED BOOKS/MATERIALS

Students are responsible for all borrowed materials. Any materials, including, but not limited to, textbooks, library books, technological devices, library materials lost, or literacy materials lost or damaged beyond repair, must be paid for by the student. The fine must be paid before the end of the school year.

PARKING/SCHOOL DROP OFF PROCEDURES:

EACH PRESCHOOL CENTER WILL PROVIDE PARENTS WITH DIRECTIONS FOR PARKING DURING DROP OFF AND PICK UP TIMES. **PARENTS ARE EXPECTED TO COMPLY WITH THESE DIRECTIONS FOR STUDENT SAFETY. Please report any problems to the Preschool Office (479) 967-6025**

AR law prohibits minor children being left unsupervised in a vehicle. All children must be supervised at all times.

INTERNET USER AGREEMENT

All parents will receive an internet user agreement to be signed for each student enrolled.

HEALTHY SCHOOL ENVIRONMENT

Procedures for Preschool Meals

Preschool students are served breakfast, lunch, and a snack daily. (Please see schedule on page 15) Families are strongly encouraged to use the child nutrition food service program rather than sending meals. Preschool students may not bring in fast food, carbonated beverages or flavored milk. Standards for components are per Arkansas Child Care Licensing Minimum Standards for Child Care Centers, and Arkansas Department of Health regulations on food temperature. Food is not considered served if left unopened, so all minimally-required components must be opened. *Note: fluid milk or replacement by physician approved alternate are required components for preschool aged students at breakfast and lunch.* These requirements change at grade K.

Preschool Parents sending meals shall have a written agreement regarding requirements:

- Food for preschoolers is not considered served if left unopened: all minimally-required components must be opened at the time of meal service;
Staff will work with parents in complying with requirements for a day or two to assist as necessary
- Refrigeration is not available, so foods requiring refrigeration must be sent with appropriate cold packs for safe food service. [health department]
- If two meals are sent (eg. breakfast and lunch), they will be packaged separately for ease of service
- Parents agree make efforts to repackage commercial items and agree not to send or bring in fast food items
- Parents agree to limit “dessert” items
- The meal pattern requires vegetables as well as fruits
- Food is required to be served on/in individual plates, bowls, or other dishes that can be sanitized or discarded
- Staff will check meal components at the time of meal service
 - Notice is not possible if components are missing and a tray has to be provided.
 - Children will not be singled out as meals brought from home are checked
 - Parents requiring additional assistance may meet with the teacher after school

Parents will receive a copy of Child Care Licensing Appendix C: USDA Child Care Meal Pattern Requirements for Preschool Children. Parents may request agreement form from classroom teacher or program supervisors.

Link: [Preschool Meal Pattern Requirements](#)

CHILD NUTRITION/FOOD SERVICE INFORMATION

Meal Purchases:

- Breakfast prices: undetermined as of date of handbook
- Lunch Prices for Full Paid Prior Year: \$3.25/day or \$14.50/week (subject to increase)
- Milk Prices for all Students Prior Year: \$.50 each or \$2.50/week (subject to increase)

Parents are highly encouraged to pay ahead for several meals at a time as this increases the efficiency of cafeteria operations, decreases stress on parents, and decreases the chance of students losing their money. Checks are to be made payable to the Russellville School District. Please put your child (ren)’s name(s) on the memo line of your check. One check can be sent to a cafeteria to be divided among more than one child in that school. Please note your instructions on the memo line of your check. Children going to school in different buildings will need separate checks. We also encourage all parents to utilize our online payment system. Meals may be paid for with check or cash at the school or the Administration building. Online payments can be made with a debit card or credit card. This system is in place for the use of parents so that they may be better informed of their child’s meal consumption and monetary balance available. Visit the RSD homepage at <https://www.rsd12.net/o/district>. You must have your child’s student ID number to utilize the payment site. Your school’s office should have this information for you. **(Call the preschool office) Call the child nutrition office at 479-498-8836 if you have problems with forms or with the site.**

LUNCH VISITORS

Please let your child's teacher know at drop off if you plan to eat lunch with your child that day, and if you plan to purchase a lunch for yourself when you arrive at the cafeteria. Parents will need to sign in at the school office with their ID and receive a visitor's badge before going to the preschool classroom to sign their child out from the preschool classroom. Preschool students need to be signed out of the classroom between 11:10-11:15. Once the child is signed out, parents will accompany their child to the designated area in the cafeteria to have lunch with their child. The Preschool teacher will give the parent the child's lunch tray. Following lunch, the parent will accompany the child back to the preschool classroom and sign them back into the preschool classroom. Students need to be back to the preschool classroom by 11:45. Parents will then check out through the school office and return their visitor badge.

FIRE/TORNADO/NUCLEAR WARNINGS

Each elementary school has monthly fire drills. Teachers are in charge of the class assisted by student helpers. Each class has an escape route to a safe area. The building is usually cleared within 30-40 seconds.

Tornado drills are also conducted during the months of October, November, January and February. During tornado drills, students are directed to a safe area within the building. If a tornado is approaching, parents/guardians are asked TO REFRAIN FROM COMING TO SCHOOL TO PICK UP HIS/HER CHILD. Extra activity in the office area during inclement weather distracts adults from seeing to the safety of children. Children are much safer in the school storm shelters designated as "safe rooms" than riding in a car during a tornado. **Preschool students shall practice tornado drills monthly as well as fire drills per child care licensure requirements.** In the event of a nuclear disaster, schools will be among the first to be notified. School personnel will follow the procedure as outlined by the Arkansas Department of Health, Nuclear Planning, and Response Program and Entergy Operations, Inc. Bus and automobiles will evacuate all students and teachers. London students will be evacuated to Hector and all the other elementary students will be evacuated to the Morrilton High School. Parents should not attempt to pick up children at school because traffic would impede and delay a speedy evacuation of all students.

NON-DISCRIMINATION POLICY

The Russellville School District is committed to implementing and monitoring all Civil Rights Acts and Regulations. We do not discriminate against any individual based upon that individual's veteran status, race, sex, national origin, age, or handicapping conditions.

Homeless Students

Russellville School District Policy Number 4.40R Effective: 7/1/2016

The Russellville School District will afford the same services and educational opportunities to homeless children as are afforded to non-homeless children. Link to policy information: [Homeless Students Policy 4.40](#)

ILLNESS OR INJURY/MEDICAL CONDITIONS

The Russellville School District has an assigned nurse for each elementary building. If your child has a medical condition, it is important that a conference is scheduled with the school nurse and the classroom teacher. (Parents/Guardians should not assume that the school is aware of their child's medical condition.)

If your child is ill, please do not send him/her to school.

The student must be fever-free for 24 hours before returning to school without the aid of over the counter medications.

Please see AR Minimum Licensing Requirements for Child Care Centers for additional conditions which require a student to be excluded from school temporarily. [AR Child Care Licensing Minimum Standards for Centers](#)

Preschool students have at least one hour of physical activity daily, usually outdoors. Physical activity is part of many classroom activities as well. Due to adult: student ratio requirements in preschool, students who are not able to go outdoors may require special arrangements for attendance on those days. Please check with your child's teacher in advance so that they may assist you in making possible arrangements.

Immunization Records

School Board Policy 4.57R IMMUNIZATIONS

General Requirements

Unless otherwise provided by law or this policy, no student shall be admitted to attend classes in the District who has not been age appropriately immunized against:

Pre-Kindergarten

- DTap – five (5) doses with one (1) dose on/after the 4th birthday.
- Polio – four (4) doses with one (1) dose on/after the 4th birthday.
- Hib – three (3) doses with the last dose on/after the 1st birthday.
- Hepatitis B – three (3) doses.
- MMR – one (1) dose.
- Varicella – one (1) dose.
- Pneumococcal – three (3) doses with the last dose on/after the 1st birthday.
- Hepatitis A – two (2) doses with 1 dose on/after the 1st birthday.

The District administration has the responsibility to evaluate the immunization status of District students. The only types of proof of immunization the District will accept are immunization records provided by a:

- A. Licensed physician;
- B. Health department;
- C. Military service documentation with physician's signature; or
- D. Official record from another educational institution in Arkansas that includes either A, B, or C.

The proof of immunization must include the vaccine type and dates of vaccine administration. Documents stating "up-to-date", "complete", "adequate", and the like will not be accepted as proof of immunization. No self or parental history of varicella disease will be accepted. Valid proof of immunization and of immunity based on serological testing shall be entered into the student's record. A medical professional's (MD, APN, DO, or PA) documented history of disease may be accepted in lieu of receiving the varicella vaccine. In order to continue attending classes in the District, the student must have submitted:

- 1) Proof of immunization showing the student to be fully age appropriately vaccinated;
- 2) Written documentation by a public health nurse or private physician of proof the student is in process of being age appropriately immunized, which includes a schedule of the student's next immunization;
- 3) A copy of a letter from ADH indicating immunity based on serologic testing; and/or
- 4) A copy of the letter from ADH exempting the student from the immunization requirements for the current school year, or a copy of the application for an exemption for the current school year if the exemption letter has not yet arrived.
- 5) The parent must provide a copy of the immunization exemption every school year and must be on file with the school nurse.

Students whose immunization records or serology results are lost or unavailable are required to receive all age appropriate vaccinations or submit number 4 above.

Temporary Admittance

Preschool students admitted on a temporary basis may be admitted for a maximum of thirty (30) calendar days if a written plan is in place. The preschool program supervisor shall make the final determination on temporary admittance.

Exclusion From School

In the event of an outbreak, students who are not fully age appropriately immunized, are in process, or are exempt from the immunization requirements may be required to be excluded from school in order to protect the student as determined by Arkansas Department of Health.

COMMUNICABLE DISEASES/PARASITES Communicable Diseases and Parasites Policy 4.34

Students with communicable diseases or with human host parasites that are transmittable in a school environment shall demonstrate respect for other students by not attending school while they are capable of transmitting their condition to others. Students whom the school nurse determines are unwell or unfit for school attendance or who are believed to have a communicable disease or condition will be required to be picked up by their parent or guardian. **Preschool parents agree to immediately pick up a student when informed of illness.**

MEDICATION ADMINISTRATION POLICY

Board Policy 4.35 STUDENT MEDICATIONS

Prior to the administration of any medication to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy. All signed medication consent forms are to be maintained by the school nurse. Parent permission form shall include an assurance that the requested medication has been given at least once with no adverse reaction prior to school administration of medication.

School Nurses also maintain copies of these forms:

School Nurse Center Valley: 479-968-4540

School Nurse Crawford: 479-968-4677

School Nurse Dwight: 479-968-3967

School Nurse London: 479-293-4241

School Nurse Oakland Heights: 479-968-2084

School Nurse Sequoyah 479-968-2134

Please speak with your child's teacher, the preschool program supervisor, and/or your school nurse in advance if medication at school is needed. This will ensure that all requirements are met for each student.

The nurse has some general epinephrine available. If the family does not provide it, the only alternative is a 911 call.

PUBLIC COMPLAINTS (GRIEVANCE PROCEDURE)

Board Policy 6.7 Complaints

It is a goal of the Board and the District to be responsive to the community it serves and to continuously improve the educational program offered in its schools. The Board or the District welcomes constructive criticism when it is offered with the intent of improving the quality of the system's educational program or the delivery of the District's services.

The Board formulates and adopts policies to achieve the District's vision and elects a Superintendent to implement its policies. The administrative functions of the District are delegated to the Superintendent, who is responsible for the effective administration and supervision of the District. Individuals with complaints concerning personnel, curriculum, discipline (including specific discipline policies), coaching, or the day to day management of the schools need to address those complaints according to the following sequence:

1. Teacher, coach, or other staff member against whom the complaint is directed
2. Principal
3. Superintendent

TELEPHONE USE

Our telephone is a business phone. *Preschool students shall not have access to telephones including cell phones but parents will be called as appropriate by adult staff. STAFF HAS ACCESS TO TELEPHONES THROUGHOUT THE DAY FOR EMERGENCIES.*

TOYS, GAMES, AND ELECTRONIC DEVICES

Toys, games, electronic devices, or any object that distracts from the educational process may not be brought on the school premises. These items will be confiscated.

SCHOOL INSURANCE

School insurance is available for purchase to all students. Please contact the school office if you are interested in this insurance. Purchase of this program is optional. Please do not send the money to school. Send directly to the insurance company. Claim forms are available in the school office. **(DOES APPLY TO PRESCHOOL STUDENTS)**

The preschool program has made every effort to include predictable circumstances in the family handbook information. The program administrators in collaboration with district administration may make additional decisions to ensure individual and group safety.



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: Financial Reports for Period 11

Responsible Administrator: Justin Robertson

Strategic Plan Priority: Financial Stability

Background:

Financial Reports will be information only.

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
 DATE: 06/03/2025
 TIME: 07:44:01

RUSSELLVILLE SCHOOL DISTRICT
 DETAILED STATEMENT OF CHANGES IN FUND BALANCES
 FOR PERIOD 11 OF 25

PAGE NUMBER: 1
 MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '[124]%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
1000	TEACHER SALARY FUND	-20,166,650.31	.00	.00	.00	2,129,566.24	-22,296,216.55
1001	OTHER TEACHER SALARY	-37,503.30	.00	.00	.00	3,750.33	-41,253.63
1004	PREK SALARY	.00	.00	.00	.00	.00	.00
1005	BETTER BEGINNINGS	.00	.00	.00	.00	.00	.00
1014	PERFM ARTS TCH SALAR	.00	.00	.00	.00	.00	.00
1214	MERIT TEACHER INCENT	.00	.00	.00	.00	.00	.00
1217	STUDENT GROWTH FUND	.00	.00	.00	.00	.00	.00
1218	DECLINING ENROLLMENT	.00	.00	.00	.00	.00	.00
1220	ADE NBC SALARY	.00	.00	.00	.00	.00	.00
1223	PROFESSIONAL DEVELOP	-1,234.08	.00	.00	.00	.00	-1,234.08
1227	CCRPP	.00	.00	.00	.00	.00	.00
1229	NAT'L BOARD	.00	.00	.00	.00	.00	.00
1232	AR SCHOOL RECOGNITIO	.00	.00	.00	.00	.00	.00
1240	SUPV GRANT	.00	.00	.00	.00	.00	.00
1244	ESY	-1,102.50	.00	.00	.00	.00	-1,102.50
1246	PATHWISE	.00	.00	.00	.00	.00	.00
1260	STATE EARLY CHILD SP	-140,261.94	.00	.00	.00	15,584.66	-155,846.60
1262	EIDT TEACHER FUND	-57,525.03	.00	.00	.00	6,391.67	-63,916.70
1271	GT - ADVANCED PLACEM	-9,069.48	.00	.00	.00	180.00	-9,249.48
1275	ALE	-205,017.47	.00	.00	.00	21,670.83	-226,688.30
1276	ELL ENG LAN	-108,612.55	.00	.00	.00	12,402.76	-121,015.31
1281	ESA	-690,656.17	.00	.00	.00	78,044.59	-768,700.76
1282	NSLA MATCH GRANT	-31,650.00	.00	.00	.00	5,108.42	-36,758.42
1293	SEC WORKFORCE	.00	.00	.00	.00	.00	.00
1365	ABC	-364,192.29	.00	.00	.00	42,162.13	-406,354.42
1382	SMART START - MATH	.00	.00	.00	.00	.00	.00
1941	ADE COMP SCI SALARY	.00	.00	.00	.00	2,000.00	-2,000.00
TOTAL	TEACHER SALARY FUND	-21,813,475.12	.00	.00	.00	2,316,861.63	-24,130,336.75
2000	OPERATING FUND	-14,825,879.70	.00	.00	.00	1,549,906.31	-16,375,786.01
2001	OTHER OP FUND	55,008,809.87	6,023,910.05	2,269.07	.00	805,371.54	60,229,617.45
2002	ASBOA	.00	.00	.00	.00	.00	.00
2004	QUALITY PRESCHOOL VO	.00	.00	.00	.00	.00	.00
2005	BETTER BEGINNINGS	.00	.00	.00	.00	.00	.00
2006	PRESCHOOL PRIVATE PA	227,689.20	.00	.00	.00	5,179.23	222,509.97
2007	ABC ENHANCEMENT GRAN	-3.00	.00	.00	.00	.00	-3.00
2008	PRE-K SNACK	.00	.00	.00	.00	.00	.00
2011	SREB GRANT	.00	.00	.00	.00	.00	.00
2014	PERFORMING ARTS CENT	107,543.07	470.52	.00	.00	6,528.18	101,485.41
2201	ADULT BASIC EDUCATION	-43,759.06	33,594.42	.00	.00	26,684.09	-36,848.73
2202	ADULT GENERAL ED	-31,504.70	20,828.27	.00	.00	24,026.97	-34,703.40
2205	OTHER ADULT EDUCATIO	-5,423.13	4,117.31	.00	.00	4,117.31	-5,423.13
2214	MERIT INCENTIVE OPER	.00	.00	.00	.00	.00	.00
2217	STUDENT GROWTH FUNDI	20,418.00	.00	.00	.00	.00	20,418.00
2218	DECLINING ENROLLMENT	.00	.00	.00	.00	.00	.00
2220	ADE NBC BENEFITS	82,788.75	.00	.00	.00	82,630.73	158.02
2223	PROFESSIONAL DEVELOP	38,867.99	42.00	.00	.00	15,097.83	23,812.16
2227	CCRPP	.00	.00	.00	.00	.00	.00
2229	NATIONAL BOARD NBPTS	.00	.00	.00	.00	.00	.00
2232	AR SCHOOL RECOGNITIO	36,753.28	.00	.00	.00	533.66	36,219.62

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
 DATE: 06/03/2025
 TIME: 07:44:01

RUSSELLVILLE SCHOOL DISTRICT
 DETAILED STATEMENT OF CHANGES IN FUND BALANCES
 FOR PERIOD 11 OF 25

PAGE NUMBER: 2
 MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '[124]%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
2234	DISTANCE LEARNING	.00	.00	.00	.00	.00	.00
2239	RISE ACADEMIES	9,337.68	.00	.00	.00	.00	9,337.68
2240	SP ED SUP	38,194.47	26,146.16	.00	.00	.00	64,340.63
2244	ESY	14,594.12	.00	.00	.00	.00	14,594.12
2246	TRAVELING TEACHER PG	189.51	.00	.00	.00	.00	189.51
2247	PROFESSIONAL LEARNIN	107,757.75	.00	.00	.00	68,480.00	39,277.75
2255	CHILDREN W/ DISABILI	.00	.00	.00	.00	.00	.00
2260	STATE EARLY CHILD SP	238,006.53	20,229.20	.00	.00	6,816.05	251,419.68
2262	EIDT	70,916.22	7,184.99	.00	.00	1,666.31	76,434.90
2265	CATASTROPHIC LOSS FN	241,872.05	.00	.00	.00	20,056.13	221,815.92
2271	GT-ADVANCED PLACEMEN	34,047.16	.00	.00	.00	1,201.67	32,845.49
2272	AP STATISTICS	.00	.00	.00	.00	.00	.00
2275	ALE	231,793.34	.00	.00	.00	7,960.50	223,832.84
2276	ELL	272,405.17	36.00	.00	.00	32,996.77	239,444.40
2281	ESA	1,285,007.45	171,182.00	.00	.00	45,739.89	1,410,449.56
2282	NSL MATCH GRANT	127,980.20	.00	.00	.00	6,844.09	121,136.11
2293	SECONDARY WORKFORCE	.00	.00	.00	.00	.00	.00
2340	CAREER NEW PROG STAR	.00	.00	.00	.00	.00	.00
2341	CAREER MODERNIZATION	.00	.00	.00	.00	.00	.00
2365	ABC	598,381.66	.00	.00	.00	34,960.86	563,420.80
2366	CHILDCARE BLOCK GRAN	29,295.00	.00	.00	.00	.00	29,295.00
2382	SMART START - MATH	.00	.00	.00	.00	.00	.00
2390	PHONE FREE SCHOOL	.00	-71,469.50	.00	.00	-71,469.50	.00
2397	SCHOOL SAFETY GRANT	.00	2,500.00	.00	.00	5,108.97	-2,608.97
2398	AR GAME & FISH COMMI	1,407.51	.00	.00	.00	.00	1,407.51
2902	RUSSELLVILLE SBHC	-46,460.23	.00	.00	.00	6,226.13	-52,686.36
2903	PATHWISE MENTORING G	.00	.00	.00	.00	.00	.00
2931	BROADBAND	.00	.00	.00	.00	.00	.00
2940	CAREER PATHWAY	.00	.00	.00	.00	.00	.00
2941	AP COMPUTER SCIENCE	3,466.64	.00	.00	.00	451.63	3,015.01
2946	COMP SCI INITIATI	2,225.50	500.00	.00	.00	.00	2,725.50
TOTAL	OPERATING FUND	43,876,718.30	6,239,271.42	2,269.07	.00	2,687,115.35	47,431,143.44
4000	DEBT SERVICE FUND	-4,525,741.79	.00	.00	62,334.00	4,819.84	-4,592,895.63
TOTAL	DEBT SERVICE FUND	-4,525,741.79	.00	.00	62,334.00	4,819.84	-4,592,895.63
TOTAL		17,537,501.39	6,239,271.42	2,269.07	62,334.00	5,008,796.82	18,707,911.06

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
DATE: 06/03/2025
TIME: 07:44:20

RUSSELLVILLE SCHOOL DISTRICT
DETAILED STATEMENT OF CHANGES IN FUND BALANCES
FOR PERIOD 11 OF 25

PAGE NUMBER: 1
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '3%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
3000	BUILDING FUND	.00	.00	.00	.00	.00	.00
3001	BUILDING FUND 2	822.79	.00	.00	.00	.00	822.79
3002	BUILDING FUND 3	1,299.10	.00	.00	.00	.00	1,299.10
3003	BUILDING FUND 4	.00	.00	.00	.00	.00	.00
3004	INDOOR PRACTICE FACI	.00	.00	.00	.00	.00	.00
3005	RMS ROOFING PROJECT	.00	.00	.00	.00	.00	.00
3006	BOND ATHLETIC ARENA	1,704.15	.00	.00	.00	.00	1,704.15
3007	BOND SUMMER PROJECTS	.00	.00	.00	.00	.00	.00
3008	FUTURE PROJECTS	3,409,138.77	16,905.19	.00	.00	.00	3,426,043.96
3099	QSCB	810,338.03	.00	.00	.00	.00	810,338.03
3198	QSCB	.00	.00	.00	.00	.00	.00
3200	FUTURE PROJECTS	.00	.00	.00	.00	.00	.00
TOTAL	BUILDING FUND	4,223,302.84	16,905.19	.00	.00	.00	4,240,208.03
TOTAL		4,223,302.84	16,905.19	.00	.00	.00	4,240,208.03

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
DATE: 06/03/2025
TIME: 07:44:35

RUSSELLVILLE SCHOOL DISTRICT
DETAILED STATEMENT OF CHANGES IN FUND BALANCES
FOR PERIOD 11 OF 25

PAGE NUMBER: 1
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '5%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
5000	CAPITAL OUTLAY FUND	1,512,109.13	172,800.46	.00	.00	12,212.08	1,672,697.51
	TOTAL CAPITAL OUTLAY FUND	1,512,109.13	172,800.46	.00	.00	12,212.08	1,672,697.51
	TOTAL	1,512,109.13	172,800.46	.00	.00	12,212.08	1,672,697.51

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 DETAILED STATEMENT OF CHANGES IN FUND BALANCES
 FOR PERIOD 11 OF 25

PAGE NUMBER: 1
 MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '6%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
6203	CHILDCARE BLOCK GRAN	246,963.00	35,660.00	.00	.00	.00	282,623.00
6430	JROTC	-21,506.59	6,562.49	.00	.00	8,676.16	-23,620.26
6465	FEMA SAFE ROOM PROJE	.00	.00	.00	.00	.00	.00
6467	HURRICAN RELIEF	.00	.00	.00	.00	.00	.00
6501	ESEA TITLE I	-232,444.74	232,709.83	.00	.00	116,224.20	-115,959.11
6502	ESEA MIGRANT	.00	.00	.00	.00	.00	.00
6511	ARRA-ESEA STBL	.00	.00	.00	.00	.00	.00
6516	ARRA/TITE1/A	.00	.00	.00	.00	.00	.00
6519	EDUCATION JOBS FUND	.00	.00	.00	.00	.00	.00
6520	TITLE V	.00	.00	.00	.00	.00	.00
6521	ARRA/IDEA	.00	.00	.00	.00	.00	.00
6522	TITLE VI CSR	.00	.00	.00	.00	.00	.00
6530	HOMELESS CHILDREN	-7,469.54	7,469.54	.00	.00	3,668.27	-3,668.27
6535	CHARTER GRANT	.00	.00	.00	.00	.00	.00
6540	JTPA	.00	.00	.00	.00	.00	.00
6556	HEALTHY SCHOOLS	.00	.00	.00	.00	.00	.00
6560	CARES PREK	47,481.75	.00	.00	.00	2,547.38	44,934.37
6562	AR DHS CCD (VOUCHER)	152,116.25	.00	.00	.00	17,402.77	134,713.48
6563	DHS/BETTER BEGINNING	45,750.00	.00	.00	.00	.00	45,750.00
6570	VOC.FEDERAL/CARL PER	-5,143.00	6,193.41	.00	.00	5,500.28	-4,449.87
6571	LEADERSHIP PROJECTS	.00	.00	.00	.00	.00	.00
6573	CTE MODERNIZATION GR	.00	.00	.00	.00	.00	.00
6577	CTE CERTIFICATION GR	.00	.00	.00	.00	.00	.00
6578	TITLE III GOALS 2000	.00	.00	.00	.00	.00	.00
6595	TITLE IID	.00	.00	.00	.00	.00	.00
6596	ENHANCING ED/TECHNOL	.00	.00	.00	.00	.00	.00
6600	DIRECT & EQUITABLE	-16,584.58	11,644.25	.00	.00	11,664.25	-16,604.58
6601	EL/CIVICS AWARD	.00	.00	.00	.00	.00	.00
6606	GEER GRANT	.00	.00	.00	.00	.00	.00
6608	ESSER ADULT ED	.00	.00	.00	.00	.00	.00
6610	CORRECTIONAL AD ED	.00	.00	.00	.00	.00	.00
6630	E & T PROGRAM	.00	.00	.00	.00	.00	.00
6636	ADULT ED EL CIVICS	.00	.00	.00	.00	.00	.00
6700	VI-6 PASSTHROUGH	.00	.00	.00	.00	.00	.00
6701	TITLE VI-B AREA SERV	.00	.00	.00	.00	.00	.00
6702	TITLE VI-B PASSTHROU	-186,849.59	.00	.00	.00	80,494.69	-267,344.28
6703	ARP	.00	.00	.00	.00	.00	.00
6704	ARP EARLY CHILDHOOD	.00	.00	.00	.00	.00	.00
6710	FED. EARLY CHILD SPE	.00	.00	.00	.00	7,365.55	-7,365.55
6719	ESSER	.00	.00	.00	.00	.00	.00
6720	SLIVER GRANT	.00	.00	.00	.00	.00	.00
6721	ARRA/IDEA	.00	.00	.00	.00	.00	.00
6722	ARRA/IDEA/CEIS	.00	.00	.00	.00	.00	.00
6750	MEDICAID SP ED	199,766.20	70,565.32	.00	.00	124,051.95	146,279.57
6751	MEDICAID REGULAR	.00	.00	.00	.00	.00	.00
6752	MEDICAID ADMIN CLAIM	635,077.06	.00	.00	.00	28,576.22	606,500.84
6754	IMMIGRANTSUB-GRANT	.00	.00	.00	.00	.00	.00
6755	MATH & SCIENCE EISEN	.00	.00	.00	.00	.00	.00
6756	TITLE IIA IMPR TEACH	-53,880.30	56,380.30	.00	.00	15,755.39	-13,255.39
6758	TITLE III SUB GRANT	.00	.00	.00	.00	.00	.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 DETAILED STATEMENT OF CHANGES IN FUND BALANCES
 FOR PERIOD 11 OF 25

PAGE NUMBER: 2
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SELECTION CRITERIA: orgn.fund like '6%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
6761	TITLE III ENG LANGUA	-2,455.31	2,455.31	.00	.00	5,494.66	-5,494.66
6765	TITLE III GOALS 2000	.00	.00	.00	.00	.00	.00
6766	SAFE SCH/HEALTHY STU	.00	.00	.00	.00	.00	.00
6767	ALCOHOL ABUSE REDUCT	.00	.00	.00	.00	.00	.00
6768	ARP	-3,093.13	.00	.00	.00	150.27	-3,243.40
6774	COVID EMERGENCY LEAV	.00	.00	.00	.00	.00	.00
6778	AR AWARE ADVANCED MI	-81.12	.00	.00	.00	-81.12	.00
6779	STRONGER CONNECTION	-26,674.08	26,674.08	.00	.00	27,569.00	-27,569.00
6780	CARES/ESSER I	.00	.00	.00	.00	.00	.00
6781	CARES/ESSER II	.00	.00	.00	.00	.00	.00
6784	TITLE V	4,769.00	.00	.00	.00	4,769.00	.00
6786	TITLE IV	-27,805.80	27,805.80	.00	.00	6,353.32	-6,353.32
6787	SEL GRANT	.00	.00	.00	.00	.00	.00
6788	PRESCHOOL DEVELOPMEN	32,495.56	.00	.00	.00	6,418.74	26,076.82
6791	S.O.A.R. GRANT	.00	.00	.00	.00	.00	.00
6795	ARP ESSER	-45,248.66	.00	.00	.00	.00	-45,248.66
6797	EARLY HEAD START	.00	.00	.00	.00	.00	.00
6802	MODERNIZATION STBL	.00	.00	.00	.00	.00	.00
6803	ARRA/RENOV STBL	.00	.00	.00	.00	.00	.00
6804	ARRA/REPAIR STBL	.00	.00	.00	.00	.00	.00
6805	SOF	-658.37	.00	.00	.00	.00	-658.37
6807	ARRA/INNV GRTS	.00	.00	.00	.00	.00	.00
6809	ARP ESSER ABC STIPEN	36.75	.00	.00	.00	.00	36.75
6811	ARKANSAS THRIVE	.00	.00	.00	.00	.00	.00
6815	CLEAN DIESEL GNT GO	.00	.00	.00	.00	.00	.00
6819	SCHOOL HEALTH SERVIC	.00	.00	.00	.00	.00	.00
6834	PHONE FREE SCHOOL GR	.00	71,469.50	.00	.00	71,469.50	.00
6903	PATHWISE MENTORING G	.00	.00	.00	.00	.00	.00
TOTAL	FEDERAL GRANTS FUND	734,560.76	555,589.83	.00	.00	544,070.48	746,080.11
TOTAL		734,560.76	555,589.83	.00	.00	544,070.48	746,080.11

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
DETAILED STATEMENT OF CHANGES IN FUND BALANCES
FOR PERIOD 11 OF 25

PAGE NUMBER: 1
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '8%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
8000	FOOD SERVICE FUND	117,881.54	742,164.56	.00	.00	397,805.37	462,240.73
8004	SNACK REIMB CACFP	.00	.00	.00	.00	.00	.00
8017	FOOD SERVICE CRAWFOR	.00	.00	.00	.00	.00	.00
8018	FOOD SERVICE DWIGHT	.00	.00	.00	.00	.00	.00
8019	FOOD SERVICE LONDON	.00	.00	.00	.00	.00	.00
8020	FOOD SERVICE OAKLAND	.00	.00	.00	.00	.00	.00
8021	FOOD SERVICE SEQUOYA	.00	.00	.00	.00	.00	.00
8022	FOOD SERVICE RMS	.00	.00	.00	.00	.00	.00
8023	FOOD SERVICE RJHS	.00	.00	.00	.00	.00	.00
8024	FOOD SERVICE RHS	.00	.00	.00	.00	.00	.00
8025	FOOD SERVICE CENTER	.00	.00	.00	.00	.00	.00
8026	FOOD SERVICE UE5	.00	.00	.00	.00	.00	.00
8028	FOOD SERVICE GARDNER	.00	.00	.00	.00	.00	.00
8056	CNU EMERGENCY OPS	.00	.00	.00	.00	.00	.00
8058	SUPPLY CHAIN ASSISTA	.00	.00	.00	.00	.00	.00
8059	SUPPLY CHAIN ASSISTA	.00	.00	.00	.00	.00	.00
8060	SUPPLY CHAIN ASSISTA	.00	.00	.00	.00	.00	.00
8061	SUPPLY CHAIN ASSISTA	.00	.00	.00	.00	.00	.00
8657	FFVP	5,671.97	8,725.93	.00	.00	13,536.07	861.83
8672	ARRA-SCHL LUNCH EQUI	.00	.00	.00	.00	.00	.00
TOTAL	FOOD SERVICE FUND	123,553.51	750,890.49	.00	.00	411,341.44	463,102.56
TOTAL		123,553.51	750,890.49	.00	.00	411,341.44	463,102.56

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
 REVSTA11

SELECTION CRITERIA: rev\edgr.key_orgn like '[124]%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
11110	PROPERTY TAXES-CURRENT	25,250,000.00	.00	.00	25,316,689.47	-66,689.47	100.26
11115	PROPERTY TAX RELIEF	30,000.00	.00	.00	47,652.75	-17,652.75	158.84
11120	PROPERTY TAX-JAN-JUNE	17,500,000.00	4,812,269.32	.00	11,919,865.07	5,580,134.93	68.11
11125	TAX RELIEF - JAN-JUNE	2,750,000.00	.00	.00	3,095,880.09	-345,880.09	112.58
11140	PROPERTY TAXES DELINQUENT	700,000.00	50,862.00	.00	753,507.13	-53,507.13	107.64
11150	EXCESS COMMISSION	1,600,000.00	.00	.00	1,672,112.55	-72,112.55	104.51
11160	LAND REDEMP-IN STATE SALE	30,000.00	-263.53	.00	74,769.95	-44,769.95	249.23
11200	SALES AND USE TAX	.00	.00	.00	.00	.00	.00
11500	INT ON PROPERTY TAXES	80,000.00	.00	.00	85,651.11	-5,651.11	107.06
12800	REV IN LIEU OF TAXES	45,000.00	.00	.00	84,291.33	-39,291.33	187.31
13100	FROM INDIVIDUALS	.00	.00	.00	.00	.00	.00
13110	REGULAR DAY SCHOOL	.00	.00	.00	.00	.00	.00
13120	SUMMER SCHOOL	.00	.00	.00	.00	.00	.00
13140	PRE-K PRIVATE PAY	60,000.00	.00	.00	93,510.00	-33,510.00	155.85
13211	TUITION-LEAS VOC.CENTER	.00	.00	.00	.00	.00	.00
13220	SUMMER SCHOOL OTHER LEA	.00	.00	.00	.00	.00	.00
13290	OTHER PROGRAMS	.00	.00	.00	.00	.00	.00
14110	REGULAR DAY SCHOOLS	.00	1,551.66	.00	9,720.28	-9,720.28	.00
14211	TRANS - LEAS VOC	.00	.00	.00	.00	.00	.00
14290	OTHER PROGRAMS	.00	.00	.00	.00	.00	.00
14900	TRANS FEES-OTHER SOURCES	.00	.00	.00	.00	.00	.00
15100	INTEREST ON INVESTMENTS	542,000.00	83,406.01	.00	857,258.75	-315,258.75	158.17
15901	SALE OF EQUIP	.00	.00	.00	.00	.00	.00
15902	SALE OF VEHICLES	.00	.00	.00	.00	.00	.00
17120	OTHER SCH SPONSORED EVENT	.00	.00	.00	.00	.00	.00
19120	OTHER RENT-LAND OWNED LEA	.00	.00	.00	.00	.00	.00
19130	LEA BUILDGS & FACILITIES	110,000.00	-233.14	.00	92,254.81	17,745.19	83.87
19140	RENTAL EQUIP & VEHICLES	3,000.00	.00	.00	2,365.00	635.00	78.83
19200	PRIVATE CONTRIBUTIONS	.00	.00	.00	100.00	-100.00	.00
19201	*GRANTS - ARCH FORD	.00	.00	.00	.00	.00	.00
19202	*GRANTS - AR COMMUNITY FO	.00	.00	.00	.00	.00	.00
19203	*GRANTS -ENTERGY COMMUNIT	.00	.00	.00	.00	.00	.00
19204	AR HUMANITIES	.00	.00	.00	.00	.00	.00
19205	*JUNIOR AUXILIARY	.00	.00	.00	.00	.00	.00
19207	*AASCD/LEADERSHIP	.00	.00	.00	.00	.00	.00
19208	*GR INTERNATIONAL PAPER	.00	.00	.00	.00	.00	.00
19209	EXXONMOBIL FOUNDATION	.00	.00	.00	.00	.00	.00
19210	*GRANT-WAL MART	.00	.00	.00	.00	.00	.00
19211	*ASBOA	.00	.00	.00	.00	.00	.00
19212	GRANT-PARENT INSTITUTE	.00	.00	.00	.00	.00	.00
19213	*GRANT-REGION 5 CAREER	.00	.00	.00	.00	.00	.00
19300	GAIN/LOSS SALE CAP ASSEST	.00	.00	.00	.00	.00	.00
19510	OTHER LEA WITHIN STATE	.00	.00	.00	.00	.00	.00
19511	TEST SCORING	.00	.00	.00	.00	.00	.00
19800	REFUNDS OF PRIOR YR EXPEN	30,000.00	2,029.31	.00	39,888.23	-9,888.23	132.96
19900	MISC REV FR LOCAL SOURCES	20,000.00	3,567.44	.00	17,192.11	2,807.89	85.96
19910	SALE OF MISC ITEMS	1,000.00	.00	.00	2,577.75	-1,577.75	257.78
19911	PARA TEST/BACKGROUND CHKS	.00	55.00	.00	165.00	-165.00	.00
19912	FUEL REIMBURSEMENT	.00	-365.32	.00	.00	.00	.00
19913	PURCHASING REWARDS	7,000.00	544.31	.00	5,717.16	1,282.84	81.67
21100	CNTY GENERAL APPORTIONMNT	.00	.00	.00	.00	.00	.00
21200	SEVERANCE TAX	2,500.00	.00	.00	2,865.84	-365.84	114.63
21900	OTHER REV FR COUNTY	.00	.00	.00	.00	.00	.00
22000	RESTRICTED GRANTS	.00	.00	.00	.00	.00	.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 2
 REVSTA11

SELECTION CRITERIA: rev\edgr.key_orgn like '[124]%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
31101	STATE FOUNDATION FUNDS	11,863,015.00	988,146.00	.00	10,872,679.00	990,336.00	91.65
31102	ENHANCED EDUC FUNDING	.00	.00	.00	.00	.00	.00
31103	98% GUARANTEE	.00	.00	.00	.00	.00	.00
31450	STUDENT GROWTH	20,418.00	.00	.00	20,418.00	.00	100.00
31460	DECLINING ENROLLMENT FUND	.00	.00	.00	.00	.00	.00
31600	INCENTIVE FUNDING	.00	.00	.00	.00	.00	.00
31900	OTHER STATE REVENUE	.00	.00	.00	.00	.00	.00
32110	ABE ADULT BASIC EDUCATION	334,720.00	33,555.93	.00	274,052.48	60,667.52	81.88
32120	ADULT GENERAL EDUCATION	256,864.00	20,828.27	.00	216,454.07	40,409.93	84.27
32140	ADULT ED SPECIAL PROJECTS	48,356.00	4,117.31	.00	37,374.56	10,981.44	77.29
32204	TEACHER SAL EQUALIZATION	995,139.00	82,928.00	.00	912,208.00	82,931.00	91.67
32205	LEARNS TCHR SAL/RAISE FN	1,196,839.00	.00	.00	1,196,839.00	.00	100.00
32211	READING PROGRAMS	.00	.00	.00	.00	.00	.00
32214	MERIT TEACHER INCENTIVE	.00	.00	.00	.00	.00	.00
32220	NBC ADE/SUPPLEMENTAL SAL	104,000.00	.00	.00	82,788.75	21,211.25	79.60
32221	CS INITIATIVE SUPPORT	2,000.00	.00	.00	2,453.00	-453.00	122.65
32227	CS SPECIALIST FUNDING	.00	.00	.00	.00	.00	.00
32229	CS INITIATIVE STU SUPPORT	3,000.00	500.00	.00	11,400.00	-8,400.00	380.00
32232	AR SCHOOL RECOGNITION PRO	.00	.00	.00	44,306.29	-44,306.29	.00
32234	DISTANCE LEARNING	.00	.00	.00	.00	.00	.00
32239	RISE ACADEMIES	.00	.00	.00	.00	.00	.00
32250	PROF QUALITY ENHANCEMENT	.00	.00	.00	.00	.00	.00
32251	PROFESSIONAL LEARNING GNT	.00	.00	.00	189,077.75	-189,077.75	.00
32253	INVESTING & SECURITIES	.00	.00	.00	.00	.00	.00
32256	PROFESSIONAL DEVELOPMENT	203,281.00	.00	.00	203,281.00	.00	100.00
32260	AR GAME & FISH	.00	.00	.00	.00	.00	.00
32290	OTHER GRANTS AND AID	.00	.00	.00	.00	.00	.00
32310	CHILDREN W/ DISABILITIES	20,000.00	26,146.16	.00	26,146.16	-6,146.16	130.73
32314	SPED EXTENDED SCHOOL YEAR	3,760.61	.00	.00	2,812.00	948.61	74.78
32330	CHILDREN W/OUT DISABILITY	.00	.00	.00	.00	.00	.00
32340	CWD RESIDENT TREATMENT	.00	.00	.00	.00	.00	.00
32350	EARLY CHILDHOOD SPED	203,315.53	20,229.20	.00	182,676.90	20,638.63	89.85
32351	YOUTH SHELTER STUDENTS	.00	.00	.00	.00	.00	.00
32352	EIDT	72,213.50	7,184.99	.00	64,883.05	7,330.45	89.85
32355	SPEC ED CATASTROPHIC LOSS	275,000.00	.00	.00	.00	275,000.00	.00
32360	G&T AEGIS/GOVENORS	.00	.00	.00	.00	.00	.00
32361	G&T ADVANCED PLACEMENT	19,000.00	.00	.00	29,738.52	-10,738.52	156.52
32370	ALE ALTERNATIVE LEARN ENV	347,546.00	.00	.00	278,037.00	69,509.00	80.00
32371	ELL ENGLISH LANGUAGE LEAR	343,674.00	.00	.00	357,216.00	-13,542.00	103.94
32381	ESA ENHANCED STU ACHIEVE	1,883,000.00	171,182.00	.00	1,711,820.00	171,180.00	90.91
32382	ESA MATCH GRANT	68,000.00	.00	.00	91,759.09	-23,759.09	134.94
32410	CTE COORDINATORS	.00	.00	.00	.00	.00	.00
32415	SECONDARY CAREER CENTERS	.00	.00	.00	.00	.00	.00
32420	CAREER COACHES	.00	.00	.00	.00	.00	.00
32430	COORDINATED CAREER ED SER	.00	.00	.00	.00	.00	.00
32445	WORKPLACE READINESS	.00	.00	.00	.00	.00	.00
32450	WORKFORCE COUNSELING	.00	.00	.00	.00	.00	.00
32460	YOUTH APPRENTICESHIP	.00	.00	.00	.00	.00	.00
32470	TRADITIONAL APPRENTICESHIP	.00	.00	.00	.00	.00	.00
32480	DCTE CAREER NEW PRO START	.00	.00	.00	.00	.00	.00
32481	CAREER MODERNIZATION GRNT	.00	.00	.00	.00	.00	.00
32611	COOP DISTANCE LEARN OP GR	.00	.00	.00	.00	.00	.00
32710	AR BETTER CHANCE(ABC)GRNT	888,270.00	.00	.00	888,270.00	.00	100.00
32711	ADE CHILDCARE BLOCK GRNT	.00	.00	.00	29,295.00	-29,295.00	.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

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SELECTION CRITERIA: rev\edgr.key_orgn like '[124]%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
32715	POVERTY INDEX GRANT	.00	.00	.00	.00	.00	.00
32720	K-3 AT RISK	.00	.00	.00	.00	.00	.00
32725	K-3 MATH/SCIENCE	.00	.00	.00	.00	.00	.00
32735	*GR PARENT INVOLVEMENT	.00	.00	.00	.00	.00	.00
32750	SMART START - MATH	.00	.00	.00	.00	.00	.00
32755	SMART START LITERACY	.00	.00	.00	.00	.00	.00
32790	OTHER (PRESCHOOL)	.00	.00	.00	.00	.00	.00
32902	RUSSELLVILLE SBHC	.00	.00	.00	5,448.75	-5,448.75	.00
32906	PHONE FREE SCHOOL	113,100.00	-71,469.50	.00	.00	113,100.00	.00
32907	STATE SCHOOL SAFETY GRANT	.00	2,500.00	.00	2,728.74	-2,728.74	.00
32910	WORKER'S COMP INSURANCE	.00	.00	.00	.00	.00	.00
32913	GROWTH FACILITIES FUNDING	.00	.00	.00	.00	.00	.00
32916	DHS HUMAN SVC. WORKER	.00	.00	.00	.00	.00	.00
32920	AR GAME & FISH COMMISSION	.00	.00	.00	2,885.00	-2,885.00	.00
32931	BROADBAND PROJECT	.00	.00	.00	.00	.00	.00
32940	BLOOMBOARD TRAININGS	.00	.00	.00	.00	.00	.00
32941	GOVERNOR'S COMP SCI GRANT	.00	.00	.00	.00	.00	.00
32950	PROPERTY INS PRE OFFSET	.00	.00	.00	.00	.00	.00
32990	OTHER STATE AID	.00	.00	.00	.00	.00	.00
41300	REV IN LIEU OF TAXES	.00	.00	.00	.00	.00	.00
42200	FLOOD CONTROL	2,000.00	.00	.00	2,959.65	-959.65	147.98
42300	MINERAL LEASES	.00	.00	.00	.00	.00	.00
43980	INTEREST REBATE	43,298.00	.00	.00	.00	43,298.00	.00
45541	SNACK REIMB CACFP	.00	.00	.00	.00	.00	.00
51800	REFUNDING SAVINGS	.00	.00	.00	.00	.00	.00
51999	AUDIT ADJUSTMENT PRIOR YE	.00	.00	.00	.00	.00	.00
52100	TRANS FROM SALARY FUND	.00	.00	.00	.00	.00	.00
52200	TRANS FROM OPERATING FUND	32,250,812.92	.00	.00	.00	32,250,812.92	.00
52201	TRANSFER FROM 2001	42,125,192.22	.00	.00	.00	42,125,192.22	.00
52202	TRANS INTO 2000 FROM 2001	1,459,734.28	.00	.00	.00	1,459,734.28	.00
52204	TRANSFER ADE BONUS SAL	995,139.00	.00	.00	.00	995,139.00	.00
52205	LEARNS TRANSFER FROM 2001	1,196,839.00	.00	.00	.00	1,196,839.00	.00
52207	TRANS IN FROM PROG	.00	.00	.00	28,600.00	-28,600.00	.00
52208	TRANSFER ADE NBC BENEFITS	.00	.00	.00	.00	.00	.00
52300	TRANS FROM BUILDING FUND	.00	.00	.00	.00	.00	.00
52600	TRANS FROM FEDERAL GRANTS	.00	.00	.00	.00	.00	.00
52700	TRANS FROM STUDENT ACTVTY	.00	2,269.07	.00	3,821.70	-3,821.70	.00
52900	INDIRECT COST REIMB	210,000.00	.00	.00	.00	210,000.00	.00
53100	SALE OF EQUIPMENT	.00	.00	.00	.00	.00	.00
53200	SALE OF BUILD & GROUNDS	.00	.00	.00	.00	.00	.00
53400	COMPEN-LOSS FIXED ASSETS	.00	.00	.00	7,567.18	-7,567.18	.00
56400	EXTRAORDINARY ITEM	.00	.00	.00	17,069.87	-17,069.87	.00
TOTAL REPORT		146,308,027.06	6,241,540.49	.00	61,971,100.89	84,336,926.17	42.36

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
DATE: 06/03/2025
TIME: 08:15:16

RUSSELLVILLE SCHOOL DISTRICT
SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: revledgr.key_orgn like '3%'
ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
15100	INTEREST ON INVESTMENTS	200,000.00	16,905.19	.00	251,596.81	-51,596.81	125.80
19200	PRIVATE CONTRIBUTIONS	.00	.00	.00	40,000.00	-40,000.00	.00
19800	REFUNDS OF PRIOR YR EXPEN	.00	.00	.00	.00	.00	.00
19900	MISC REV FR LOCAL SOURCES	.00	.00	.00	.00	.00	.00
32990	OTHER STATE AID	.00	.00	.00	.00	.00	.00
51100	BONDED INDEBTEDNESS	.00	.00	.00	.00	.00	.00
51102	GOOD FAITH/BONDED INDEBT	.00	.00	.00	.00	.00	.00
52200	TRANS FROM OPERATING FUND	1,200,000.00	.00	.00	.00	1,200,000.00	.00
52300	TRANS FROM BUILDING FUND	.00	.00	.00	.00	.00	.00
52400	TRANS FROM DEBT SERV FUND	.00	.00	.00	.00	.00	.00
TOTAL REPORT		1,400,000.00	16,905.19	.00	291,596.81	1,108,403.19	20.83

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
DATE: 06/03/2025
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RUSSELLVILLE SCHOOL DISTRICT
SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: revledgr.key_orgn like '5%'
ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
11110	PROPERTY TAXES-CURRENT	890,000.00	.00	.00	877,117.76	12,882.24	98.55
11115	PROPERTY TAX RELIEF	1,000.00	.00	.00	1,694.06	-694.06	169.41
11120	PROPERTY TAX-JAN-JUNE	635,000.00	170,994.35	.00	445,545.58	189,454.42	70.16
11125	TAX RELIEF - JAN-JUNE	98,000.00	.00	.00	110,008.29	-12,008.29	112.25
11140	PROPERTY TAXES DELINQUENT	25,000.00	1,815.20	.00	26,810.43	-1,810.43	107.24
11150	EXCESS COMMISSION	60,000.00	.00	.00	.00	60,000.00	.00
11160	LAND REDEMP-IN STATE SALE	2,000.00	-9.09	.00	2,634.90	-634.90	131.75
11500	INT ON PROPERTY TAXES	3,000.00	.00	.00	3,043.44	-43.44	101.45
11900	OTHER TAXES	.00	.00	.00	.00	.00	.00
12800	REV IN LIEU OF TAXES	1,000.00	.00	.00	2,247.80	-1,247.80	224.78
15100	INTEREST ON INVESTMENTS	.00	.00	.00	.00	.00	.00
19200	PRIVATE CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
19800	REFUNDS OF PRIOR YR EXPEN	.00	.00	.00	.00	.00	.00
19900	MISC REV FR LOCAL SOURCES	.00	.00	.00	.00	.00	.00
TOTAL REPORT		1,715,000.00	172,800.46	.00	1,469,102.26	245,897.74	85.66

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
 REVSTA11

SELECTION CRITERIA: revledgr.key_orgn like '6%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
19510	OTHER LEA WITHIN STATE	.00	.00	.00	.00	.00	.00
32253	INVESTING & SECURITIES	.00	.00	.00	.00	.00	.00
43160	ROTC	60,000.00	6,562.49	.00	59,062.43	937.57	98.44
43920	FEMA STORM SHELTER PROJEC	.00	.00	.00	.00	.00	.00
43921	HURRICANE RELIEF	.00	.00	.00	.00	.00	.00
43922	HOMELESS YOUTH	.00	.00	.00	.00	.00	.00
45110	ESEA CH1 COMP(R) 100-297	1,872,934.00	232,709.83	.00	1,045,003.67	827,930.33	55.80
45111	ESEA CH1 MIGNT-MOBILE LIF	.00	.00	.00	.00	.00	.00
45113	ESEA CH1 STATE PGM IMPROV	.00	.00	.00	.00	.00	.00
45129	EJFP	.00	.00	.00	.00	.00	.00
45140	SBMHAA HOMELESS ASSIS ACT	71,526.78	7,469.54	.00	41,860.95	29,665.83	58.52
45166	PROMOTING ADOLESCENT HEAL	.00	.00	.00	.00	.00	.00
45170	DHS/BETTER BEGINNINGS	.00	.00	.00	.00	.00	.00
45172	AR DHS ECE GRANT	.00	.00	.00	.00	.00	.00
45173	DHS/BETTER BEGINNINGS	.00	.00	.00	.00	.00	.00
45310	CARL PERKINS	124,526.00	6,193.41	.00	73,335.85	51,190.15	58.89
45311	VOC-LEADERSHIP PROJECT	.00	.00	.00	.00	.00	.00
45313	VOC-SEX EQUITY	.00	.00	.00	13,336.71	-13,336.71	.00
45317	VOC-TECH PREP ED	.00	.00	.00	2,308.27	-2,308.27	.00
45318	VOC-SUPP GRNTS-IMPROV ACT	.00	.00	.00	.00	.00	.00
45325	TITLE IID	.00	.00	.00	.00	.00	.00
45326	ENHANCING ED/TECHNOLOGY	.00	.00	.00	.00	.00	.00
45406	GEER GRANT	.00	.00	.00	.00	.00	.00
45410	DIRECT & EQUIT-SECT 322A	151,011.00	11,644.25	.00	111,908.68	39,102.32	74.11
45411	EL CIVICS GRANT	.00	.00	.00	.00	.00	.00
45430	CORRECTIONAL ADULT ED PGN	.00	.00	.00	.00	.00	.00
45470	ADULT BASIC EDUCATION	.00	.00	.00	.00	.00	.00
45591	S.O.A.R.	.00	.00	.00	.00	.00	.00
45603	ARP IDEA PART B	.00	.00	.00	.00	.00	.00
45604	ARP IDEA PART B	.00	.00	.00	.00	.00	.00
45612	TITLE VI-B AREA SERVICES	.00	.00	.00	.00	.00	.00
45613	TITLE VIB PASSTHROUGH	1,605,945.91	.00	.00	728,012.28	877,933.63	45.33
45630	EARLY CHILD-DISAD INDIVID	90,680.95	.00	.00	66,289.95	24,391.00	73.10
45650	MEDICAID	600,000.00	70,565.32	.00	555,349.28	44,650.72	92.56
45703	CHILDCARE DIRECT SERVICES	245,000.00	35,660.00	.00	282,623.00	-37,623.00	115.36
45802	ARRA/MODERN STAB	.00	.00	.00	.00	.00	.00
45805	ARRA/EDU FOR HOMELESS CHL	.00	.00	.00	24,471.06	-24,471.06	.00
45809	ABC STIPENDS INCENTIVE	.00	.00	.00	.00	.00	.00
45812	ARKANSAS THRIVE	.00	.00	.00	.00	.00	.00
45815	CLEAN DIESEL GNT GO RED	.00	.00	.00	100,000.00	-100,000.00	.00
45819	SCHOOL HEALTH SERVICES	.00	.00	.00	.00	.00	.00
45834	PHONE FREE SCHOOLS GRANT	.00	71,469.50	.00	71,469.50	-71,469.50	.00
45910	MEDICARE CATASTROPHIC COV	.00	.00	.00	.00	.00	.00
45911	MEDICAID/DISTRICT	.00	.00	.00	.00	.00	.00
45913	ARMAC	300,000.00	.00	.00	173,708.47	126,291.53	57.90
45914	TITLE III SUB GRANT	.00	.00	.00	.00	.00	.00
45916	MEDICAID/PERSONAL CARE	2,000.00	.00	.00	.00	2,000.00	.00
45917	MEDICAID VISION & HEARING	3,000.00	.00	.00	8,455.04	-5,455.04	281.83
45920	EISENHOWER MATH/SCI PROJ	.00	.00	.00	.00	.00	.00
45925	TEACHER/PRIN TRA	377,470.00	56,380.30	.00	233,333.36	144,136.64	61.82
45928	TITLE III SUB GRANT	.00	.00	.00	.00	.00	.00
45935	TITLE III ENG LANGUAGE	109,613.96	2,455.31	.00	79,227.92	30,386.04	72.28
45938	AWARE ARKNASAS	.00	.00	.00	.00	.00	.00
45945	SAFE SCH/HEALTHY STUDENTS	.00	.00	.00	.00	.00	.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 2
REVSTA11

SELECTION CRITERIA: rev\edgr.key_orgn like '6%'
ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
45946	ALCOHOL ABUSE REDUCTION	.00	.00	.00	.00	.00	.00
45958	TITLE III SUB GRANT	3,832.58	.00	.00	3,832.58	.00	100.00
45967	ARP HOMELESS II	17,039.00	.00	.00	17,038.44	.56	100.00
45968	ARP HOMELESS	32,916.00	.00	.00	29,567.48	3,348.52	89.83
45971	TITLE IVA SAFE & DRUG FRE	.00	.00	.00	.00	.00	.00
45974	COVID EMERGENCY LEAVE P2	.00	.00	.00	.00	.00	.00
45977	REAP	.00	.00	.00	6,769.00	-6,769.00	.00
45979	TITLE IV STRONGER CNCTNS	240,998.81	26,674.08	.00	103,984.39	137,014.42	43.15
45980	AIDS EDUCATION ACT	.00	.00	.00	.00	.00	.00
45981	ESSER II	.00	.00	.00	.00	.00	.00
45986	TITLE IV	165,797.16	27,805.80	.00	119,467.46	46,329.70	72.06
45987	SEL / COVID SUPP	.00	.00	.00	.00	.00	.00
45988	PRESCHOOL DEV GRANT	265,390.72	.00	.00	215,390.72	50,000.00	81.16
45991	AR COMP LITERACY GRANT	50,000.00	.00	.00	156,673.00	-106,673.00	313.35
45995	CONNECTED MATH PROJECT	636,621.00	.00	.00	507,850.24	128,770.76	79.77
52200	TRANS FROM OPERATING FUND	.00	.00	.00	.00	.00	.00
52600	TRANS FROM FEDERAL GRANTS	.00	.00	.00	.00	.00	.00
52930	GRANT REV PASS THRU	.00	.00	.00	.00	.00	.00
TOTAL REPORT		7,026,303.87	555,589.83	.00	4,830,329.73	2,195,974.14	68.75

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
 DATE: 06/03/2025
 TIME: 08:15:50

RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
 REVSTA11

SELECTION CRITERIA: revldgr.key_orgn like '8%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
15100	INTEREST ON INVESTMENTS	6,100.00	2,618.38	.00	25,002.61	-18,902.61	409.88
16210	STUDENT	40,300.00	6,485.40	.00	39,659.36	640.64	98.41
16215	A LA CARTE INCOME	21,400.00	1,391.75	.00	22,485.91	-1,085.91	105.07
16220	ADULT	24,300.00	1,072.85	.00	25,492.35	-1,192.35	104.91
16400	6 CENT REIMBURSEMENT	.00	.00	.00	.00	.00	.00
16900	OTHER FOOD SVS REVENUE	382,700.00	35,900.74	.00	368,851.89	13,848.11	96.38
19200	PRIVATE CONTRIBUTIONS	7,500.00	.00	.00	.00	7,500.00	.00
32520	MATCHING (STATE)	18,600.00	.00	.00	18,772.39	-172.39	100.93
32530	ST FUND COPAY REDUCE MEAL	40,600.00	13,392.90	.00	61,608.20	-21,008.20	151.74
43974	COMMODITIES	.00	.00	.00	.00	.00	.00
45500	FEDERAL REIMBURSEMENT	.00	.00	.00	.00	.00	.00
45510	REIMB LUNCH	1,924,800.00	445,060.74	.00	1,827,038.29	97,761.71	94.92
45512	8 CENT REIMBURSEMENT	44,900.00	11,202.84	.00	46,092.24	-1,192.24	102.66
45519	SN LUNCH	9,000.00	.00	.00	.00	9,000.00	.00
45520	REIMB BREAKFAST	1,039,000.00	224,971.20	.00	931,688.37	107,311.63	89.67
45529	SEV BRKFST	108,900.00	.00	.00	.00	108,900.00	.00
45540	REIMB SNACK	4,500.00	67.76	.00	404.14	4,095.86	8.98
45541	SNACK REIMB CACFP	.00	.00	.00	.00	.00	.00
45542	FFV GRANT	66,300.00	8,725.93	.00	45,505.98	20,794.02	68.64
45549	SUPPLY CHAIN ASSISTANCE 3	.00	.00	.00	.00	.00	.00
45554	SUPPLY CHAIN ASSISTANCE 4	.00	.00	.00	.00	.00	.00
45556	CNU EMERGENCY OPS	.00	.00	.00	.00	.00	.00
45558	SUPPLY CHAIN ASSISTANCE	.00	.00	.00	.00	.00	.00
45559	SUPPLY CHAIN ASSISTANCE 2	.00	.00	.00	.00	.00	.00
45561	REG COMM (THROUGH DHS)	.00	.00	.00	.00	.00	.00
45562	FFV	.00	.00	.00	.00	.00	.00
45586	ARRA EQUIPMENT GRANT	.00	.00	.00	.00	.00	.00
52200	TRANS FROM OPERATING FUND	.00	.00	.00	360.57	-360.57	.00
52700	TRANS FROM STUDENT ACTVTY	.00	.00	.00	.00	.00	.00
52800	TRANS FROM FOOD SERVICE	.00	.00	.00	.00	.00	.00
TOTAL REPORT		3,738,900.00	750,890.49	.00	3,412,962.30	325,937.70	91.28

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
DATE: 06/03/2025
TIME: 08:07:34

RUSSELLVILLE SCHOOL DISTRICT
DETAILED STATEMENT OF CHANGES IN FUND BALANCES
FOR PERIOD 11 OF 25

PAGE NUMBER: 1
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '2014%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
2014	PERFORMING ARTS CENT	107,543.07	470.52	.00	.00	6,528.18	101,485.41
TOTAL	OPERATING FUND	107,543.07	470.52	.00	.00	6,528.18	101,485.41
TOTAL		107,543.07	470.52	.00	.00	6,528.18	101,485.41

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
DATE: 06/03/2025
TIME: 08:08:03

RUSSELLVILLE SCHOOL DISTRICT
DETAILED STATEMENT OF CHANGES IN FUND BALANCES
FOR PERIOD 11 OF 25

PAGE NUMBER: 1
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund='7999'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
7999	ATH ACCT	12,664.33	262.66	.00	.00	6,264.41	6,662.58
TOTAL	ACTIVITY FUND	12,664.33	262.66	.00	.00	6,264.41	6,662.58
TOTAL		12,664.33	262.66	.00	.00	6,264.41	6,662.58

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
 DATE: 06/03/2025
 TIME: 08:12:03

RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund like '[124]%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
61110	SALARY-CERTIFIED	29,357,773.95	2,340,926.33	.00	24,363,964.97	4,993,808.98	82.99
61120	SLRY-CLS	8,650,311.30	786,321.49	.00	8,039,155.68	611,155.62	92.93
61210	TEMP-CERTIFIED	.00	.00	.00	.00	.00	.00
61220	TEMP-CLASSIFIED	22,015.33	.00	.00	320.00	21,695.33	1.45
61320	OVERTIME PAY	188,599.82	20,803.38	.00	154,168.18	34,431.64	81.74
61510	BONUS/CERTIFIED	88,700.00	69,500.00	.00	84,379.10	4,320.90	95.13
61520	BONUS/CLASSIFIED	152,500.00	435.00	.00	160,134.00	-7,634.00	105.01
61600	WORKSHOPS	.00	.00	.00	.00	.00	.00
61610	ONSITE DIR STIPEND	.00	.00	.00	.00	.00	.00
61620	WORKSHOPS/CLASSIFIED	.00	.00	.00	.00	.00	.00
61710	SUBSTITUTES-CERTIFIED	.00	.00	.00	.00	.00	.00
61720	SUBSTITUTES-CLASSIFIED	.00	.00	.00	.00	.00	.00
61810	UNUSED SICK-CERTIFIED	.00	.00	.00	.00	.00	.00
61819	CERT UNUSED SICK LV	.00	.00	.00	9,675.28	-9,675.28	.00
61820	UNUSED SICK-CLASSIFIED	.00	.00	.00	.00	.00	.00
61829	CLS UNUSED SICK LV	.00	.00	.00	.00	.00	.00
61839	CERT UNUSED VACATION LV	.00	.00	.00	35,603.60	-35,603.60	.00
61840	UNUSED VAC PAY CLASS	.00	.00	.00	.00	.00	.00
61849	CLS UNUSED VACATION LV	.00	.00	.00	.00	.00	.00
61960	CRT UNUSED VAC	.00	.00	.00	.00	.00	.00
61961	UNUSED VACATION CLS	.00	.00	.00	.00	.00	.00
62100	GRP INSURANCE	-1.00	.00	.00	.00	-1.00	.00
62110	GRP INS-CERTIFIED	33,684.97	383.22	.00	3,831.50	29,853.47	11.37
62120	GRP INS-CLS	4,527.46	194.81	.00	1,948.56	2,578.90	43.04
62200	SOC SEC	.00	.00	.00	.00	.00	.00
62210	SOC SEC-CERTIFIED	1,800,795.70	142,192.62	.00	1,438,423.20	362,372.50	79.88
62220	SOC SEC-CLS	555,038.00	48,307.82	.00	497,937.23	57,100.77	89.71
62260	MEDICARE-CERTIFIED	430,600.28	33,254.70	.00	337,343.03	93,257.25	78.34
62270	MEDCARE-CLS	128,851.04	11,297.86	.00	116,452.76	12,398.28	90.38
62310	TCH RET CONT-CERTIFIED	4,386,400.14	359,976.63	.00	3,657,525.92	728,874.22	83.38
62320	TCH RET CONT-CLS	1,500,576.97	123,862.47	.00	1,268,864.62	231,712.35	84.56
62321	ATRS SURCHARGE	63,525.10	8,613.12	.00	77,102.70	-13,577.60	121.37
62510	UNEMPLY COMP-CERT	217,286.50	.00	.00	.00	217,286.50	.00
62520	UNEMPLY COMP-CLS	383,673.46	.00	.00	1,142.00	382,531.46	.30
62610	WK'S COMP-CERTIFIED	18,565.12	.00	.00	.00	18,565.12	.00
62620	WK'S COMP-CLS	5,225.96	.00	.00	.00	5,225.96	.00
62710	HLTH BENEF.CERTIFIED	1,055,172.56	83,224.44	.00	827,252.86	227,919.70	78.40
62711	CRT PREMIUM ASSISTNCE EBD	87,565.00	4,949.28	.00	49,729.68	37,835.32	56.79
62720	HLTH BENE.CLS	500,074.48	39,255.34	.00	390,365.28	109,709.20	78.06
62721	CLS PREM ASSISTANCE EBD	23,619.42	1,490.14	.00	14,535.22	9,084.20	61.54
62820	PUB RET.CONTR-CLS	24,860.33	.00	.00	.00	24,860.33	.00
62910	OTHER BENEFITS-CERTIFIED	.00	.00	.00	.00	.00	.00
62920	OTHER BENEFITS-CLASSIFIED	.00	.00	.00	.00	.00	.00
63120	MANAGEMENT SERVICES	.00	.00	.00	.00	.00	.00
63130	BOARD OF ED SERVICES	.00	.00	.00	21,000.00	-21,000.00	.00
63200	PROFESSIONAL-EDUCATIONAL	.00	.00	.00	.00	.00	.00
63210	PS/CONSLT	200,862.17	19,107.50	.00	109,055.15	91,807.02	54.29
63220	PUR SERV	985,987.09	110,715.54	125.00	708,036.99	277,950.10	71.81
63221	GAE PS GRAD	.00	.00	.00	.00	.00	.00
63230	COUNSULTING/EDUCATIONAL	9,000.00	-5,680.00	23,400.00	71,092.09	-62,092.09	789.91
63240	STUDENT ASSESSMENT	6,500.00	.00	.00	.00	6,500.00	.00
63300	OTHER PROFESSIONAL	.00	.00	.00	.00	.00	.00
63310	CERTIFIED	139,345.98	77,280.00	3,005.00	214,162.10	-74,816.12	153.69
63320	CLASSIFIED	19,020.00	910.00	5,720.00	19,378.70	-358.70	101.89

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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 2
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SELECTION CRITERIA: orgn.fund like '[124]%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
63410	PUPIL SERVICES	3,300.00	62.50	350.00	2,000.00	1,300.00	60.61
63420	ENGINEERING	.00	.00	.00	.00	.00	.00
63430	ACCOUNTING	.00	.00	.00	.00	.00	.00
63431	FINANCIAL AUDITS	15,000.00	.00	.00	15,500.00	-500.00	103.33
63441	LEGAL-LITIGATION-DEFENSE	10,000.00	.00	.00	.00	10,000.00	.00
63445	LEGAL-RESEARCH/OPINION	65,500.00	5,511.20	.00	27,911.20	37,588.80	42.61
63450	OTHER PROF/MEDICAL	163,900.00	1,182.00	.00	13,606.50	150,293.50	8.30
63470	ARCHITECTURAL	.00	459.40	.00	18,544.02	-18,544.02	.00
63480	SECURITY	178,600.00	29,627.10	.00	151,894.33	26,705.67	85.05
63490	OTHER PROF SERV	.00	.00	.00	.00	.00	.00
63491	PROFESSIONAL ADVERTISING	.00	.00	.00	.00	.00	.00
63510	DATA ENTRY/PROCESSING	5,500.00	.00	.00	2,304.80	3,195.20	41.91
63511	DOCUMENT SHREDDING	.00	.00	.00	.00	.00	.00
63530	SOFTWARE MAINT & SUPPORT	146,716.00	25,399.53	.00	106,470.00	40,246.00	72.57
63550	SOFTWARE LICENSE RENEWAL	.00	.00	.00	.00	.00	.00
63590	OTHER TECHNICAL SERVICES	.00	.00	.00	.00	.00	.00
63900	OTHER PURC PROF/TECH SVS	34,388.10	912.26	.00	16,673.61	17,714.49	48.49
63902	EVENT SUPPORT	15,000.00	3,246.25	.00	12,846.25	2,153.75	85.64
63903	FMLA ADMINISTRATION	2,400.00	.00	.00	1,200.00	1,200.00	50.00
63910	PROFESSIONAL AND TECHNICA	128,409.86	24,914.41	1,430.00	211,613.15	-83,203.29	164.80
63911	INSTRUMENT REPAIRS	60,318.00	1,542.07	.00	33,786.37	26,531.63	56.01
64110	WATER/SEWER	122,400.00	12,191.92	.00	134,684.06	-12,284.06	110.04
64210	DISPOSAL/SANITATION	.00	.00	.00	1,800.00	-1,800.00	.00
64220	PURCHASE SERV/PROP	.00	.00	.00	.00	.00	.00
64230	CUSTODIAL	.00	.00	.00	.00	.00	.00
64240	LAWN CARE	1,340.00	.00	.00	.00	1,340.00	.00
64300	REPAIR & MAINTENANCE SVS	.00	.00	.00	.00	.00	.00
64310	PUR SVS/PROP	819,651.00	78,895.46	47,361.63	1,382,214.61	-562,563.61	168.63
64320	PUR SVS EQP	12,000.00	.00	10,850.28	47,886.34	-35,886.34	399.05
64400	RENTALS	.00	.00	.00	.00	.00	.00
64410	LND/BDLG RENT	56,460.00	.00	.00	24,297.33	32,162.67	43.03
64420	RENT VEH/EQP	43,136.00	1,327.57	.00	13,786.18	29,349.82	31.96
64430	RENT TECH RELATED EQUIP	.00	.00	.00	.00	.00	.00
64440	TEMPORARY RENTALS	.00	3,800.00	.00	3,800.00	-3,800.00	.00
64490	OTHER RENTALS	.00	.00	.00	1,450.97	-1,450.97	.00
64500	CONST SERV/PROPERTY	.00	.00	.00	.00	.00	.00
64900	OTHER PURC PROPERTY SVS	3,979.98	504.93	.00	2,673.09	1,306.89	67.16
65190	FROM OTHER SOURCES	.00	.00	.00	.00	.00	.00
65210	PROPERTY INSURANCE	779,000.00	.00	.00	779,005.20	-5.20	100.00
65220	LIABILITY INSURANCE	38,000.00	.00	.00	.00	38,000.00	.00
65240	FLEET INSURANCE	68,000.00	1,055.38	.00	69,829.48	-1,829.48	102.69
65250	ACCIDENT INS FOR STUDENTS	28,500.00	.00	.00	.00	28,500.00	.00
65290	OTHER INSURANCE	.00	.00	.00	1,334.50	-1,334.50	.00
65310	TELEPHONE	122,852.32	4,816.99	.00	61,108.97	61,743.35	49.74
65320	POSTAGE	109,687.00	1,537.34	542.00	33,981.57	75,705.43	30.98
65330	NETWORK/INTERNET SERVICES	.00	48.18	.00	2,713.01	-2,713.01	.00
65331	BROADBAND	94,000.00	8,247.24	.00	108,711.96	-14,711.96	115.65
65400	ADVERTISING	84,134.08	2,944.60	.00	68,742.10	15,391.98	81.71
65500	PRINTING & BINDING	30,295.16	2,822.91	.00	5,025.80	25,269.36	16.59
65501	PRINTING AND BINDING	.00	.00	.00	.00	.00	.00
65650	INTERM AGENCY-OUT OF STATE	.00	.00	.00	.00	.00	.00
65690	OTHER TUITION	11,000.00	.00	.00	11,149.00	-149.00	101.35
65810	TRVL-CERT-IN DISTRICT	24,506.16	2,116.06	.00	15,028.05	9,478.11	61.32
65820	TRVL-CLS IN DISTRICT	12,560.00	793.97	.00	5,081.74	7,478.26	40.46

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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 3
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SELECTION CRITERIA: orgn.fund like '[124]%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
65830	TRVL CERT-OUT DISTRICT	62,216.00	2,457.18	1,000.00	30,235.85	31,980.15	48.60
65840	TRVL CLS OUT DISTRICT	8,150.00	66.56	.00	1,982.22	6,167.78	24.32
65850	TRVL CERT OUT STATE	27,400.00	416.40	2,002.08	27,202.37	197.63	99.28
65860	TRVL CLS OUT STATE	4,000.00	.00	.00	1,186.41	2,813.59	29.66
65870	NON-EMPLOYEE TRAVEL	69,390.90	-365.32	.00	474.94	68,915.96	.68
65880	MEALS	38,455.00	1,481.76	1,179.86	20,517.09	17,937.91	53.35
65890	LODGING	132,011.00	14,345.41	21,586.20	141,927.93	-9,916.93	107.51
65900	MISC PURC SVS	.00	.00	.00	.00	.00	.00
65910	SVS PURCHASED LOCALLY	.00	.00	.00	.00	.00	.00
65911	SVR PUR FROM ADE	310,000.00	.00	.00	187,321.50	122,678.50	60.43
65920	PURC-OTHER LEA IN STATE	.00	.00	.00	.00	.00	.00
66100	GEN SUPPLIES	3,150,710.22	141,635.17	327,908.27	2,539,457.98	611,252.24	80.60
66110	OTHER SUPPLIES	.00	.00	.00	.00	.00	.00
66111	GAE TEACH/SUP	706.37	.00	.00	.00	706.37	.00
66120	GRAD SUP	.00	.00	.00	.00	.00	.00
66160	CUSTODIAL SUPPLY	.00	.00	.00	.00	.00	.00
66210	NAT.GAS	174,700.00	8,656.90	.00	153,839.78	20,860.22	88.06
66220	ELECTRICITY	1,136,984.00	68,909.92	.00	930,691.76	206,292.24	81.86
66230	BOTTLED GAS	.00	.00	.00	.00	.00	.00
66260	GASOLINE/DIESEL	40,000.00	2,796.29	.00	29,764.29	10,235.71	74.41
66261	BUS OIL/FLUIDS	.00	.00	.00	.00	.00	.00
66265	DIESEL FUEL	200,000.00	16,434.95	.00	147,401.56	52,598.44	73.70
66267	NATURAL GAS	.00	1,388.54	.00	20,325.44	-20,325.44	.00
66268	PROPANE	.00	.00	.00	.00	.00	.00
66269	OIL FOR BUSES/VEHICLES	6,000.00	915.60	.00	7,478.51	-1,478.51	124.64
66410	TEXTBOOKS	62,966.80	255.40	508.20	26,947.90	36,018.90	42.80
66411	E TEXTBOOKS	.00	.00	.00	.00	.00	.00
66420	LIBRARY BOOKS	79,470.00	4,314.00	3,621.60	78,672.02	797.98	99.00
66421	E LIBRARY BOOKS	5,650.00	.00	.00	5,000.00	650.00	88.50
66430	PERIODICALS	700.00	417.44	.00	8,177.78	-7,477.78	1168.25
66431	E-PUBLICATIONS	.00	.00	.00	.00	.00	.00
66440	AUDIOVISUAL MATERIALS	.00	.00	.00	.00	.00	.00
66500	TECHNOLOGY SUPPLIES	233,696.68	36,154.86	60,001.18	187,367.47	46,329.21	80.18
66510	SOFTWARE, LICENSE OR MAIN	851,157.90	94,638.35	15,865.01	1,037,312.66	-186,154.76	121.87
66511	TECHNOLOGY APPS	.00	.00	.00	.00	.00	.00
66512	TABLET COMPUTERS	3,824.37	.00	.00	.00	3,824.37	.00
66520	TECH DEVICE SUPPLIES	36,991.00	.00	.00	6,085.20	30,905.80	16.45
66521	TED SUPPLY	225,000.00	67,985.02	37,672.50	170,027.76	54,972.24	75.57
66523	NON INSTRUCTIONAL TECH	.00	.00	2,497.18	6,905.18	-6,905.18	.00
66527	LOW VALUE TECH SUPPLY	6,000.00	.00	.00	.00	6,000.00	.00
66910	TIRES	.00	324.28	.00	1,186.48	-1,186.48	.00
67200	BUILDINGS	.00	-2,850.00	.00	.00	.00	.00
67211	VO-TECH HSE	.00	.00	.00	.00	.00	.00
67300	EQUIPMENT	.00	.00	.00	.00	.00	.00
67310	MACHINERY	2,500.00	.00	.00	.00	2,500.00	.00
67320	VEHICLES	.00	.00	.00	.00	.00	.00
67330	FURNITURE & FIXTURES	2,500.00	.00	.00	5,241.34	-2,741.34	209.65
67340	SP EQUIP	159,440.00	36,120.32	8,715.63	165,587.39	-6,147.39	103.86
67341	HAND-HELD COMPUTING DEVIC	300,000.00	.00	5,774.00	114,782.80	185,217.20	38.26
67343	TLC NON INSTRUCTION	.00	.00	218.00	7,692.57	-7,692.57	.00
67350	TECHNOLOGY SOFTWARE	.00	.00	.00	.00	.00	.00
67360	NON TECHNOLOGY EQUIPMENT	27,570.00	7,630.00	.00	7,630.00	19,940.00	27.68
67390	OTHER EQUIPMENT	.00	.00	.00	1,824.99	-1,824.99	.00
68100	DUES AND FEES	173,390.00	6,014.24	8,765.00	206,392.01	-33,002.01	119.03

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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

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SELECTION CRITERIA: orgn.fund like '[124]%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
68101	LICENSE RENEWAL/TEACHERS	3,000.00	75.00	500.00	3,800.00	-800.00	126.67
68102	CRIMINAL BACKGROUND CHECK	10,000.00	315.25	500.00	5,713.50	4,286.50	57.14
68112	STUDENT DUES & FEES	550.00	.00	.00	.00	550.00	.00
68300	INTEREST/FEES	1,562,524.00	4,519.84	.00	785,781.73	776,742.27	50.29
68610	PENALTY OR INTEREST	.00	.00	.00	.00	.00	.00
68700	OUT OF COURT SETTLEMENT	.00	2,462.50	.00	10,508.50	-10,508.50	.00
68830	PROPERTY TAX	.00	.00	.00	5,494.37	-5,494.37	.00
68900	MISCELLANEOUS EXPENDITURE	.00	.00	.00	.00	.00	.00
68999	ALLOCATED CHARGES	.00	.00	.00	.00	.00	.00
69100	REDEMPTION OF PRINCIPAL	3,802,333.00	62,334.00	.00	3,802,334.00	-1.00	100.00
69310	TO SALARY FUND	26,921,753.92	.00	.00	.00	26,921,753.92	.00
69314	TRANSFER TO 1000 NBCT	995,139.00	.00	.00	.00	995,139.00	.00
69315	LEARNS TRANSFER TO 1000	1,196,839.00	.00	.00	.00	1,196,839.00	.00
69320	TO OPERATING FUND	.00	.00	.00	.00	.00	.00
69321	TRANSFER TO 2000	42,125,192.22	.00	.00	.00	42,125,192.22	.00
69322	ADDITIONAL TRANS TO 2000	1,459,734.28	.00	.00	.00	1,459,734.28	.00
69324	TRANSFER TO 2000 NBCT	.00	.00	.00	.00	.00	.00
69327	TRANS FOR PROG EXPEND	.00	.00	.00	28,600.00	-28,600.00	.00
69330	TO BUILDING FUND	1,200,000.00	.00	.00	.00	1,200,000.00	.00
69340	TO DEBT SERVICE FUND	5,329,059.00	.00	.00	.00	5,329,059.00	.00
69350	TO CAPITAL OUTLAY FUND	.00	.00	.00	.00	.00	.00
69360	TO FEDERAL GRANTS FUND	.00	.00	.00	.00	.00	.00
69370	TO STUDENT ACTIVITY FUND	.00	.00	.00	.00	.00	.00
69380	TO FOOD SERVICE FUND	.00	.00	.00	360.57	-360.57	.00
69400	PROGRAM FUNDING RETURN	.00	.00	.00	2,705.79	-2,705.79	.00
69401	MEDICAID MATCHING	.00	.00	.00	.00	.00	.00
69690	ADULT/EMPLOYEE MEAL	.00	.00	.00	.00	.00	.00
TOTAL REPORT		146,468,895.45	5,071,130.82	591,098.62	56,983,174.23	89,485,721.22	38.90

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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
63230	COUNSULTING/EDUCATIONAL	.00	.00	.00	.00	.00	.00
63420	ENGINEERING	.00	.00	.00	.00	.00	.00
63470	ARCHITECTURAL	.00	.00	.00	.00	.00	.00
63490	OTHER PROF SERV	.00	.00	.00	.00	.00	.00
63900	OTHER PURC PROF/TECH SVS	.00	.00	.00	.00	.00	.00
63910	PROFESSIONAL AND TECHNICA	.00	.00	.00	.00	.00	.00
64240	LAWN CARE	.00	.00	.00	.00	.00	.00
64310	PUR SVS/PROP	.00	.00	.00	3,090,784.05	-3,090,784.05	.00
64420	RENT VEH/EQP	.00	.00	.00	.00	.00	.00
64500	CONST SERV/PROPERTY	.00	.00	.00	.00	.00	.00
64901	PRE-DESIGN CONSTR SERV	.00	.00	.00	.00	.00	.00
65210	PROPERTY INSURANCE	.00	.00	.00	.00	.00	.00
65220	LIABILITY INSURANCE	.00	.00	.00	.00	.00	.00
65290	OTHER INSURANCE	.00	.00	.00	.00	.00	.00
65400	ADVERTISING	.00	.00	.00	.00	.00	.00
65500	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
65870	NON-EMPLOYEE TRAVEL	.00	.00	.00	.00	.00	.00
65890	LODGING	.00	.00	.00	.00	.00	.00
66100	GEN SUPPLIES	.00	.00	.00	.00	.00	.00
66500	TECHNOLOGY SUPPLIES	.00	.00	.00	.00	.00	.00
66510	SOFTWARE, LICENSE OR MAIN	.00	.00	.00	.00	.00	.00
66520	TECH DEVICE SUPPLIES	.00	.00	.00	.00	.00	.00
67100	LAND & IMPROVEMENTS	.00	.00	.00	.00	.00	.00
67200	BUILDINGS	.00	.00	.00	.00	.00	.00
67310	MACHINERY	.00	.00	.00	.00	.00	.00
67330	FURNITURE & FIXTURES	.00	.00	.00	.00	.00	.00
67340	SP EQUIP	.00	.00	.00	.00	.00	.00
67390	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
68100	DUES AND FEES	.00	.00	.00	.00	.00	.00
68900	MISCELLANEOUS EXPENDITURE	.00	.00	.00	.00	.00	.00
69320	TO OPERATING FUND	.00	.00	.00	.00	.00	.00
69330	TO BUILDING FUND	.00	.00	.00	.00	.00	.00
69340	TO DEBT SERVICE FUND	.00	.00	.00	.00	.00	.00
TOTAL REPORT		.00	.00	.00	3,090,784.05	-3,090,784.05	.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: exp!edgr.key_orgn like '5%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
63470	ARCHITECTURAL	.00	.00	.00	.00	.00	.00
63530	SOFTWARE MAINT & SUPPORT	.00	.00	.00	.00	.00	.00
63900	OTHER PURC PROF/TECH SVS	.00	.00	.00	.00	.00	.00
63910	PROFESSIONAL AND TECHNICA	.00	.00	.00	.00	.00	.00
64240	LAWN CARE	.00	.00	.00	.00	.00	.00
64310	PUR SVS/PROP	.00	.00	.00	142,482.82	-142,482.82	.00
64500	CONST SERV/PROPERTY	.00	.00	64,827.44	132,859.10	-132,859.10	.00
64900	OTHER PURC PROPERTY SVS	.00	.00	.00	.00	.00	.00
65330	NETWORK/INTERNET SERVICES	.00	.00	.00	.00	.00	.00
65400	ADVERTISING	.00	.00	.00	.00	.00	.00
66100	GEN SUPPLIES	1,000.00	2,589.37	87,126.87	146,749.69	-145,749.69	*****
66109	EQUIP LESS THAN \$500	.00	.00	.00	.00	.00	.00
66261	BUS OIL/FLUIDS	.00	.00	.00	.00	.00	.00
66440	AUDIOVISUAL MATERIALS	.00	.00	.00	.00	.00	.00
66500	TECHNOLOGY SUPPLIES	.00	.00	14,768.09	14,768.09	-14,768.09	.00
66510	SOFTWARE, LICENSE OR MAIN	.00	.00	.00	.00	.00	.00
66512	TABLET COMPUTERS	.00	.00	.00	.00	.00	.00
66520	TECH DEVICE SUPPLIES	150,000.00	.00	.00	.00	150,000.00	.00
66521	TED SUPPLY	150,000.00	.00	.00	.00	150,000.00	.00
66527	LOW VALUE TECH SUPPLY	.00	.00	.00	.00	.00	.00
67100	LAND & IMPROVEMENTS	.00	.00	.00	.00	.00	.00
67300	EQUIPMENT	.00	.00	.00	.00	.00	.00
67310	MACHINERY	.00	.00	.00	.00	.00	.00
67320	VEHICLES	1,000,000.00	.00	533,661.00	1,322,394.00	-322,394.00	132.24
67330	FURNITURE & FIXTURES	573,000.00	2,003.61	72,101.75	84,244.98	488,755.02	14.70
67340	SP EQUIP	29,500.00	7,619.10	.00	32,842.79	-3,342.79	111.33
67350	TECHNOLOGY SOFTWARE	.00	.00	.00	.00	.00	.00
67360	NON TECHNOLOGY EQUIPMENT	700,000.00	.00	.00	57,755.51	642,244.49	8.25
67361	MUSICAL INSTRUMENTS	105,000.00	.00	71,541.17	132,098.17	-27,098.17	125.81
67390	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
67391	EQUIP OTHER LEAS	.00	.00	.00	.00	.00	.00
TOTAL REPORT		2,708,500.00	12,212.08	844,026.32	2,066,195.15	642,304.85	76.29

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: expledgr.key_orgn like '6%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
61100	REG EMPLOYEES	.00	.00	.00	.00	.00	.00
61110	SALARY-CERTIFIED	1,971,341.00	149,099.95	.00	1,645,964.12	325,376.88	83.49
61120	SLRY-CLS	977,731.65	80,061.75	.00	818,898.25	158,833.40	83.75
61210	TEMP-CERTIFIED	.00	.00	.00	.00	.00	.00
61220	TEMP-CLASSIFIED	.00	.00	.00	.00	.00	.00
61510	BONUS/CERTIFIED	.00	.00	.00	.00	.00	.00
61520	BONUS/CLASSIFIED	10,175.00	.00	.00	.00	10,175.00	.00
61610	ONSITE DIR STIPEND	.00	.00	.00	.00	.00	.00
61620	WORKSHOPS/CLASSIFIED	.00	.00	.00	.00	.00	.00
61720	SUBSTITUTES-CLASSIFIED	.00	.00	.00	.00	.00	.00
62110	GRP INS-CERTIFIED	3,238.13	21.53	.00	261.85	2,976.28	8.09
62120	GRP INS-CLS	3,055.38	24.38	.00	265.51	2,789.87	8.69
62210	SOC SEC-CERTIFIED	124,116.32	8,852.43	.00	102,983.22	21,133.10	82.97
62220	SOC SEC-CLS	63,826.79	4,083.40	.00	48,361.88	15,464.91	75.77
62260	MEDICARE-CERTIFIED	29,361.72	2,070.29	.00	22,516.06	6,845.66	76.69
62270	MEDCARE-CLS	14,973.44	954.99	.00	11,310.41	3,663.03	75.54
62310	TCH RET CONT-CERTIFIED	287,478.31	22,680.03	.00	247,461.69	40,016.62	86.08
62320	TCH RET CONT-CLS	154,442.51	10,553.70	.00	123,666.57	30,775.94	80.07
62520	UNEMPLY COMP-CLS	.00	.00	.00	.00	.00	.00
62610	WK'S COMP-CERTIFIED	2,960.86	.00	.00	.00	2,960.86	.00
62620	WK'S COMP-CLS	2,489.96	.00	.00	.00	2,489.96	.00
62710	HLTH BENEF.CERTIFIED	82,327.00	5,240.69	.00	56,049.03	26,277.97	68.08
62711	CRT PREMIUM ASSISTNCE EBD	10,221.10	362.81	.00	4,345.82	5,875.28	42.52
62720	HLTH BENE.CLS	81,411.91	4,713.46	.00	49,158.23	32,253.68	60.38
62721	CLS PREM ASSISTANCE EBD	14,663.34	208.91	.00	1,970.82	12,692.52	13.44
62820	PUB RET.CONTR-CLS	.00	.00	.00	.00	.00	.00
63120	MANAGEMENT SERVICES	10,000.00	.00	.00	.00	10,000.00	.00
63210	PS/CONSLT	1,347,138.64	127,186.50	.00	978,791.65	368,346.99	72.66
63220	PUR SERV	136,400.00	4,210.35	.00	49,069.59	87,330.41	35.97
63230	COUNSULTING/EDUCATIONAL	327,000.00	.00	.00	249,413.99	77,586.01	76.27
63240	STUDENT ASSESSMENT	5,419.48	.00	.00	11,071.00	-5,651.52	204.28
63310	CERTIFIED	252,896.80	2,901.99	62,268.55	255,143.30	-2,246.50	100.89
63320	CLASSIFIED	99,200.00	30.00	.00	1,135.00	98,065.00	1.14
63420	ENGINEERING	.00	.00	.00	.00	.00	.00
63441	LEGAL-LITIGATION-DEFENSE	.00	.00	.00	.00	.00	.00
63450	OTHER PROF/MEDICAL	3,183.39	.00	.00	478.00	2,705.39	15.02
63480	SECURITY	363,998.81	38,691.32	.00	251,083.39	112,915.42	68.98
63490	OTHER PROF SERV	.00	.00	.00	.00	.00	.00
63491	PROFESSIONAL ADVERTISING	4,400.00	.00	.00	.00	4,400.00	.00
63530	SOFTWARE MAINT & SUPPORT	.00	.00	.00	.00	.00	.00
63900	OTHER PURC PROF/TECH SVS	5,000.00	.00	.00	.00	5,000.00	.00
63910	PROFESSIONAL AND TECHNICA	20,700.00	2,517.60	.00	3,377.51	17,322.49	16.32
63915	PROFESSIONAL CATERING SER	.00	.00	.00	.00	.00	.00
64220	PURCHASE SERV/PROP	.00	.00	.00	.00	.00	.00
64310	PUR SVS/PROP	459,621.00	.00	.00	359,538.15	100,082.85	78.22
64410	LND/BDLG RENT	.00	.00	.00	.00	.00	.00
64900	OTHER PURC PROPERTY SVS	.00	.00	.00	.00	.00	.00
65190	FROM OTHER SOURCES	.00	.00	.00	.00	.00	.00
65300	COMMUNICATIONS	.00	.00	.00	.00	.00	.00
65310	TELEPHONE	.00	.00	.00	.00	.00	.00
65320	POSTAGE	3,000.00	.00	146.00	343.91	2,656.09	11.46
65400	ADVERTISING	2,500.00	.00	.00	75.26	2,424.74	3.01
65500	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
65501	PRINTING AND BINDING	2,000.00	.00	.00	.00	2,000.00	.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 2
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SELECTION CRITERIA: exp!edgr.key_orgn like '6%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
65810	TRVL-CERT-IN DISTRICT	13,300.00	665.69	.00	3,379.09	9,920.91	25.41
65820	TRVL-CLS IN DISTRICT	5,450.00	66.56	.00	1,497.10	3,952.90	27.47
65830	TRVL CERT-OUT DISTRICT	25,261.84	274.56	.00	5,907.52	19,354.32	23.39
65840	TRVL CLS OUT DISTRICT	9,875.92	151.84	.00	615.68	9,260.24	6.23
65850	TRVL CERT OUT STATE	38,300.00	-774.90	667.36	2,774.89	35,525.11	7.25
65870	NON-EMPLOYEE TRAVEL	5,200.00	.00	.00	116.48	5,083.52	2.24
65880	MEALS	19,030.00	60.00	.00	2,672.97	16,357.03	14.05
65890	LODGING	59,001.49	159.17	3,380.60	19,788.32	39,213.17	33.54
65910	SVS PURCHASED LOCALLY	.00	.00	.00	.00	.00	.00
66100	GEN SUPPLIES	366,057.77	74,189.50	53,977.48	234,380.13	131,677.64	64.03
66107	EQ SUPPLIES	3,300.00	.00	.00	.00	3,300.00	.00
66111	GAE TEACH/SUP	1,130.29	.00	.00	.00	1,130.29	.00
66210	NAT.GAS	.00	.00	.00	.00	.00	.00
66420	LIBRARY BOOKS	.00	.00	598.27	22,830.53	-22,830.53	.00
66500	TECHNOLOGY SUPPLIES	2,000.00	.00	.00	.00	2,000.00	.00
66510	SOFTWARE, LICENSE OR MAIN	175,869.00	4,682.55	65,758.44	300,116.02	-124,247.02	170.65
66511	TECHNOLOGY APPS	.00	.00	.00	.00	.00	.00
66512	TABLET COMPUTERS	1,100.00	.00	.00	.00	1,100.00	.00
66520	TECH DEVICE SUPPLIES	.00	.00	.00	.00	.00	.00
66521	TED SUPPLY	3,500.00	.00	.00	.00	3,500.00	.00
66527	LOW VALUE TECH SUPPLY	13,389.08	.00	.00	.00	13,389.08	.00
66900	OTHER SUPPLIES & MATERIAL	.00	.00	.00	.00	.00	.00
67210	LIBRARY BOOKS-NEW LEBRARY	.00	.00	.00	.00	.00	.00
67211	VO-TECH HSE	.00	.00	.00	.00	.00	.00
67320	VEHICLES	43,495.00	.00	.00	143,495.00	-100,000.00	329.91
67330	FURNITURE & FIXTURES	75,899.99	.00	.00	65,424.08	10,475.91	86.20
67340	SP EQUIP	15,336.71	.00	.00	12,648.36	2,688.35	82.47
67341	HAND-HELD COMPUTING DEVIC	2,000.00	.00	.00	.00	2,000.00	.00
67360	NON TECHNOLOGY EQUIPMENT	62,000.00	.00	.00	31,901.34	30,098.66	51.45
67390	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
68100	DUES AND FEES	500.00	125.00	.00	1,200.00	-700.00	240.00
68101	LICENSE RENEWAL/TEACHERS	4,000.00	4.43	1,000.00	2,175.54	1,824.46	54.39
68102	CRIMINAL BACKGROUND CHECK	500.00	.00	500.00	661.20	-161.20	132.24
68112	STUDENT DUES & FEES	.00	.00	.00	.00	.00	.00
68400	INDIRECT COST	134,000.00	.00	.00	.00	134,000.00	.00
69310	TO SALARY FUND	.00	.00	.00	.00	.00	.00
69320	TO OPERATING FUND	.00	.00	.00	.00	.00	.00
69360	TO FEDERAL GRANTS FUND	.00	.00	.00	.00	.00	.00
69400	PROGRAM FUNDING RETURN	.00	.00	.00	12,438.29	-12,438.29	.00
TOTAL REPORT		7,955,769.63	544,070.48	188,296.70	6,156,756.75	1,799,012.88	77.39

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
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SELECTION CRITERIA: expldgr.key_orgn like '8%'
 ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
61110	SALARY-CERTIFIED	.00	.00	.00	.00	.00	.00
61120	SLRY-CLS	40,000.00	3,348.00	.00	36,828.00	3,172.00	92.07
61220	TEMP-CLASSIFIED	.00	.00	.00	.00	.00	.00
61320	OVERTIME PAY	.00	.00	.00	.00	.00	.00
61520	BONUS/CLASSIFIED	.00	.00	.00	500.00	-500.00	.00
61720	SUBSTITUTES-CLASSIFIED	.00	.00	.00	.00	.00	.00
61820	UNUSED SICK-CLASSIFIED	.00	.00	.00	.00	.00	.00
61840	UNUSED VAC PAY CLASS	.00	.00	.00	.00	.00	.00
62110	GRP INS-CERTIFIED	.00	.00	.00	.00	.00	.00
62120	GRP INS-CLS	11.00	.85	.00	9.35	1.65	85.00
62210	SOC SEC-CERTIFIED	.00	.00	.00	.00	.00	.00
62220	SOC SEC-CLS	2,240.00	186.82	.00	2,086.02	153.98	93.13
62260	MEDICARE-CERTIFIED	.00	.00	.00	.00	.00	.00
62270	MEDCARE-CLS	530.00	43.69	.00	487.84	42.16	92.05
62310	TCH RET CONT-CERTIFIED	.00	.00	.00	.00	.00	.00
62320	TCH RET CONT-CLS	6,000.00	502.20	.00	5,599.20	400.80	93.32
62321	ATRS SURCHARGE	.00	.00	.00	.00	.00	.00
62610	WK'S COMP-CERTIFIED	.00	.00	.00	.00	.00	.00
62620	WK'S COMP-CLS	.00	.00	.00	.00	.00	.00
62700	HLT BENEFITS	.00	.00	.00	.00	.00	.00
62720	HLTH BENE.CLS	2,850.00	234.50	.00	2,579.50	270.50	90.51
62721	CLS PREM ASSISTANCE EBD	.00	6.76	.00	74.36	-74.36	.00
62820	PUB RET.CONTR-CLS	70.00	.00	.00	.00	70.00	.00
63220	PUR SERV	.00	.00	.00	.00	.00	.00
63310	CERTIFIED	.00	.00	.00	.00	.00	.00
63320	CLASSIFIED	1,043.00	.00	.00	.00	1,043.00	.00
63470	ARCHITECTURAL	.00	.00	.00	.00	.00	.00
63530	SOFTWARE MAINT & SUPPORT	.00	.00	.00	.00	.00	.00
63540	CAFE NON-EMPLOYEE SUB	.00	.00	.00	.00	.00	.00
63900	OTHER PURC PROF/TECH SVS	.00	.00	.00	.00	.00	.00
63910	PROFESSIONAL AND TECHNICA	10,000.00	1,956.01	.00	22,002.45	-12,002.45	220.02
64210	DISPOSAL/SANITATION	.00	.00	.00	.00	.00	.00
64310	PUR SVS/PROP	.00	.00	.00	3,317.63	-3,317.63	.00
65310	TELEPHONE	756.00	64.48	.00	804.16	-48.16	106.37
65320	POSTAGE	.00	.00	.00	.00	.00	.00
65400	ADVERTISING	.00	.00	.00	.00	.00	.00
65500	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
65700	FOOD SVS MANAGEMENT	.00	.00	.00	.00	.00	.00
65710	FSMC - FOOD	1,500,000.00	201,160.98	.00	1,536,002.28	-36,002.28	102.40
65720	FSMC - LABOR	1,400,000.00	151,472.53	.00	1,447,719.60	-47,719.60	103.41
65730	FSMC - SUPPLIES & EQUIP	462,000.00	16,195.03	.00	98,110.40	363,889.60	21.24
65780	FSM - DUES & FEES	55,000.00	36,158.64	.00	270,882.88	-215,882.88	492.51
65810	TRVL-CERT-IN DISTRICT	.00	.00	.00	.00	.00	.00
65820	TRVL-CLS IN DISTRICT	.00	.00	.00	48.20	-48.20	.00
65830	TRVL CERT-OUT DISTRICT	.00	.00	.00	.00	.00	.00
65840	TRVL CLS OUT DISTRICT	500.00	.00	195.52	466.96	33.04	93.39
65880	MEALS	500.00	.00	.00	90.00	410.00	18.00
65890	LODGING	500.00	.00	.00	381.30	118.70	76.26
66100	GEN SUPPLIES	35,000.00	10.95	3,170.03	8,950.94	26,049.06	25.57
66300	FOOD	.00	.00	.00	.00	.00	.00
66500	TECHNOLOGY SUPPLIES	.00	.00	.00	.00	.00	.00
66520	TECH DEVICE SUPPLIES	.00	.00	.00	3,390.00	-3,390.00	.00
66523	NON INSTRUCTIONAL TECH	.00	.00	.00	.00	.00	.00
67310	MACHINERY	.00	.00	.00	.00	.00	.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK

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RUSSELLVILLE SCHOOL DISTRICT
SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

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SELECTION CRITERIA: expledgr.key_orgn like '8%'

ACCOUNTING PERIOD: 11/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
67330	FURNITURE & FIXTURES	.00	.00	.00	.00	.00	.00
67340	SP EQUIP	.00	.00	.00	.00	.00	.00
67360	NON TECHNOLOGY EQUIPMENT	.00	.00	7,224.77	7,224.77	-7,224.77	.00
67390	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
68100	DUES AND FEES	.00	.00	.00	.00	.00	.00
68400	INDIRECT COST	100,000.00	.00	.00	.00	100,000.00	.00
69380	TO FOOD SERVICE FUND	.00	.00	.00	.00	.00	.00
TOTAL REPORT		3,617,000.00	411,341.44	10,590.32	3,447,555.84	169,444.16	95.32

Russellville School District

Legal Balance History: Period 11 (May) of FY 2025

	BALANCE FYE 16	BALANCE FYE 17	BALANCE FYE 18	BALANCE FYE 19	BALANCE FYE 20	BALANCE FYE 21	BALANCE FYE 22	BALANCE FYE 23	BALANCE FYE 24	BALANCE FYE 25	CHANGE 24 TO 25
JULY 31	10,827,183	8,425,570	8,683,139	7,629,703	8,028,707	9,762,524	10,959,660	10,757,691	11,173,371	11,600,578	427,207
AUGUST 31	8,702,596	6,800,605	6,809,166	5,137,094	5,417,502	7,776,115	7,513,485	8,095,979	9,264,004	10,368,115	1,104,111
SEPTEMBER 30	11,989,362	10,456,996	11,525,860	9,726,575	9,941,494	13,045,950	6,357,356	14,096,579	8,016,588	8,847,064	830,475
OCTOBER 31	18,697,406	16,910,866	17,924,127	15,868,798	16,164,844	18,541,533	19,172,024	20,348,128	22,638,203	23,983,774	1,345,571
NOVEMBER 30	17,220,175	15,394,110	15,783,508	14,676,918	14,461,570	17,901,148	17,892,299	18,862,717	21,491,084	22,770,298	1,279,214
DECEMBER 31	16,381,804	13,881,806	14,337,100	12,747,600	13,750,420	16,733,901	17,527,100	18,754,413	21,297,052	24,504,240	3,207,187
JANUARY 31	13,087,934	10,828,400	11,222,263	10,789,860	11,712,743	14,103,208	14,867,061	14,424,247	18,027,040	19,589,992	1,562,951
FEBRUARY 28	11,158,584	9,122,584	9,140,944	8,381,776	9,428,855	12,031,210	12,529,745	11,515,923	15,445,220	16,383,142	937,922
MARCH 31	9,974,849	8,214,661	8,146,344	7,240,019	7,975,333	10,725,528	11,809,981	10,804,614	13,908,285	15,169,011	1,260,726
APRIL 30	14,202,327	11,625,747	10,432,093	9,635,703	13,129,641	17,541,692	18,204,664	17,274,031	20,237,050	17,537,501	-2,699,548
MAY 31	12,901,559	12,019,967	11,874,104	10,577,580	12,623,675	15,809,217	15,944,645	15,137,871	17,276,238	18,707,911	1,431,673
JUNE 30	10,879,737	11,005,124	8,827,355	8,933,131	10,450,270	11,781,025	13,333,591	13,139,111	13,128,886		
AVERAGE	13,001,960	11,223,870	11,225,500	10,112,063	11,090,421	13,812,754	13,842,634	14,434,275	15,991,918		

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
DETAILED STATEMENT OF CHANGES IN FUND BALANCES
FOR PERIOD 11 OF 25

PAGE NUMBER: 1
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund='7998'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
7998	ATHLETIC GATE RECEIP	14,253.08	5,154.41	.00	.00	5,763.59	13,643.90
	TOTAL ACTIVITY FUND	14,253.08	5,154.41	.00	.00	5,763.59	13,643.90
	TOTAL	14,253.08	5,154.41	.00	.00	5,763.59	13,643.90

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 DETAILED STATEMENT OF CHANGES IN FUND BALANCES
 FOR PERIODS 1 THROUGH 11 OF 25

PAGE NUMBER: 1
 MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '[124]%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
1000	TEACHER SALARY FUND	.00	.00	.00	.00	22,296,216.55	-22,296,216.55
1001	OTHER TEACHER SALARY	.00	.00	.00	.00	41,253.63	-41,253.63
1004	PREK SALARY	.00	.00	.00	.00	.00	.00
1005	BETTER BEGINNINGS	.00	.00	.00	.00	.00	.00
1014	PERFM ARTS TCH SALAR	.00	.00	.00	.00	.00	.00
1214	MERIT TEACHER INCENT	.00	.00	.00	.00	.00	.00
1217	STUDENT GROWTH FUND	.00	.00	.00	.00	.00	.00
1218	DECLINING ENROLLMENT	.00	.00	.00	.00	.00	.00
1220	ADE NBC SALARY	.00	.00	.00	.00	.00	.00
1223	PROFESSIONAL DEVELOP	.00	.00	.00	.00	1,234.08	-1,234.08
1227	CCRPP	.00	.00	.00	.00	.00	.00
1229	NAT'L BOARD	.00	.00	.00	.00	.00	.00
1232	AR SCHOOL RECOGNITIO	.00	.00	.00	.00	.00	.00
1240	SUPV GRANT	.00	.00	.00	.00	.00	.00
1244	ESY	.00	.00	.00	.00	1,102.50	-1,102.50
1246	PATHWISE	.00	.00	.00	.00	.00	.00
1260	STATE EARLY CHILD SP	.00	.00	.00	.00	155,846.60	-155,846.60
1262	EIDT TEACHER FUND	.00	.00	.00	.00	63,916.70	-63,916.70
1271	GT - ADVANCED PLACEM	.00	.00	.00	.00	9,249.48	-9,249.48
1275	ALE	.00	.00	.00	.00	226,688.30	-226,688.30
1276	ELL ENG LAN	.00	.00	.00	.00	121,015.31	-121,015.31
1281	ESA	.00	.00	.00	.00	768,700.76	-768,700.76
1282	NSLA MATCH GRANT	.00	.00	.00	.00	36,758.42	-36,758.42
1293	SEC WORKFORCE	.00	.00	.00	.00	.00	.00
1365	ABC	.00	.00	.00	.00	406,354.42	-406,354.42
1382	SMART START - MATH	.00	.00	.00	.00	.00	.00
1941	ADE COMP SCI SALARY	.00	.00	.00	.00	2,000.00	-2,000.00
TOTAL	TEACHER SALARY FUND	.00	.00	.00	.00	24,130,336.75	-24,130,336.75
2000	OPERATING FUND	.00	.00	.00	.00	16,375,786.01	-16,375,786.01
2001	OTHER OP FUND	11,999,840.85	57,011,719.40	57,058.75	913.57	8,838,087.98	60,229,617.45
2002	ASBOA	.00	.00	.00	.00	.00	.00
2004	QUALITY PRESCHOOL VO	9,434.31	.00	.00	.00	9,434.31	.00
2005	BETTER BEGINNINGS	2,426.45	.00	.00	.00	2,426.45	.00
2006	PRESCHOOL PRIVATE PA	160,327.68	93,510.00	.00	.00	31,327.71	222,509.97
2007	ABC ENHANCEMENT GRAN	4,924.10	.00	.00	.00	4,927.10	-3.00
2008	PRE-K SNACK	.00	.00	.00	.00	.00	.00
2011	SREB GRANT	.00	.00	.00	.00	.00	.00
2014	PERFORMING ARTS CENT	93,422.43	53,274.14	.00	.00	45,211.16	101,485.41
2201	ADULT BASIC EDUCATION	21,999.03	274,090.97	.00	17,270.00	315,668.73	-36,848.73
2202	ADULT GENERAL ED	15,299.93	216,554.07	.00	13,482.79	253,074.61	-34,703.40
2205	OTHER ADULT EDUCATIO	2,892.61	37,374.56	.00	.00	45,690.30	-5,423.13
2214	MERIT INCENTIVE OPER	.00	.00	.00	.00	.00	.00
2217	STUDENT GROWTH FUNDI	.00	20,418.00	.00	.00	.00	20,418.00
2218	DECLINING ENROLLMENT	.00	.00	.00	.00	.00	.00
2220	ADE NBC BENEFITS	.00	82,788.75	.00	.00	82,630.73	158.02
2223	PROFESSIONAL DEVELOP	10,000.00	203,323.00	.00	.00	189,510.84	23,812.16
2227	CCRPP	.00	.00	.00	.00	.00	.00
2229	NATIONAL BOARD NBPTS	.00	.00	.00	.00	.00	.00
2232	AR SCHOOL RECOGNITIO	26,368.44	44,306.29	.00	.00	34,455.11	36,219.62

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 DETAILED STATEMENT OF CHANGES IN FUND BALANCES
 FOR PERIODS 1 THROUGH 11 OF 25

PAGE NUMBER: 2
 MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '[124]%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
2234	DISTANCE LEARNING	.00	.00	.00	.00	.00	.00
2239	RISE ACADEMIES	9,337.68	.00	.00	.00	.00	9,337.68
2240	SP ED SUP	38,194.47	26,146.16	.00	.00	.00	64,340.63
2244	ESY	12,029.39	2,812.00	.00	.00	247.27	14,594.12
2246	TRAVELING TEACHER PG	189.51	.00	.00	.00	.00	189.51
2247	PROFESSIONAL LEARNIN	.00	189,077.75	.00	.00	149,800.00	39,277.75
2255	CHILDREN W/ DISABILI	.00	.00	.00	.00	.00	.00
2260	STATE EARLY CHILD SP	144,682.19	182,676.90	.00	.00	75,939.41	251,419.68
2262	EIDT	28,214.95	64,883.05	.00	.00	16,663.10	76,434.90
2265	CATASTROPHIC LOSS FN	368,038.32	.00	.00	.00	146,222.40	221,815.92
2271	GT-ADVANCED PLACEMEN	17,306.22	29,738.52	.00	.00	14,199.25	32,845.49
2272	AP STATISTICS	.00	.00	.00	.00	.00	.00
2275	ALE	25,162.54	278,037.00	.00	.00	79,366.70	223,832.84
2276	ELL	18,628.57	357,252.00	.00	.00	136,436.17	239,444.40
2281	ESA	25,000.00	1,711,820.00	.00	.00	326,370.44	1,410,449.56
2282	NSL MATCH GRANT	91,187.09	91,759.09	.00	.00	61,810.07	121,136.11
2293	SECONDARY WORKFORCE	.00	.00	.00	.00	.00	.00
2340	CAREER NEW PROG STAR	.00	.00	.00	.00	.00	.00
2341	CAREER MODERNIZATION	.00	.00	.00	.00	.00	.00
2365	ABC	.00	888,270.00	.00	.00	324,849.20	563,420.80
2366	CHILDCARE BLOCK GRAN	.00	29,295.00	.00	.00	.00	29,295.00
2382	SMART START - MATH	.00	.00	.00	.00	.00	.00
2390	PHONE FREE SCHOOL	.00	.00	.00	.00	.00	.00
2397	SCHOOL SAFETY GRANT	.00	2,728.74	.00	.00	5,337.71	-2,608.97
2398	AR GAME & FISH COMMI	765.38	2,885.00	.00	.00	2,242.87	1,407.51
2902	RUSSELLVILLE SBHC	.00	5,448.75	.00	.00	58,135.11	-52,686.36
2903	PATHWISE MENTORING G	.00	.00	.00	.00	.00	.00
2931	BROADBAND	.00	.00	.00	.00	.00	.00
2940	CAREER PATHWAY	.00	.00	.00	.00	.00	.00
2941	AP COMPUTER SCIENCE	1,013.64	2,453.00	.00	.00	451.63	3,015.01
2946	COMP SCI INITIATI	2,200.00	11,400.00	.00	.00	10,874.50	2,725.50
TOTAL	OPERATING FUND	13,128,885.78	61,914,042.14	57,058.75	31,666.36	27,637,176.87	47,431,143.44
4000	DEBT SERVICE FUND	.00	.00	.00	3,802,334.00	790,561.63	-4,592,895.63
TOTAL	DEBT SERVICE FUND	.00	.00	.00	3,802,334.00	790,561.63	-4,592,895.63
TOTAL		13,128,885.78	61,914,042.14	57,058.75	3,834,000.36	52,558,075.25	18,707,911.06

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
DETAILED STATEMENT OF CHANGES IN FUND BALANCES
FOR PERIODS 1 THROUGH 11 OF 25

PAGE NUMBER: 1
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SELECTION CRITERIA: orgn.fund like '3%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
3000	BUILDING FUND	.00	.00	.00	.00	.00	.00
3001	BUILDING FUND 2	822.79	.00	.00	.00	.00	822.79
3002	BUILDING FUND 3	1,299.10	.00	.00	.00	.00	1,299.10
3003	BUILDING FUND 4	.00	.00	.00	.00	.00	.00
3004	INDOOR PRACTICE FACI	.00	.00	.00	.00	.00	.00
3005	RMS ROOFING PROJECT	.00	.00	.00	.00	.00	.00
3006	BOND ATHLETIC ARENA	1,704.15	.00	.00	.00	.00	1,704.15
3007	BOND SUMMER PROJECTS	.00	.00	.00	.00	.00	.00
3008	FUTURE PROJECTS	4,847,095.24	291,596.81	.00	.00	1,712,648.09	3,426,043.96
3099	QSCB	810,338.03	.00	.00	.00	.00	810,338.03
3198	QSCB	.00	.00	.00	.00	.00	.00
3200	FUTURE PROJECTS	1,378,135.96	.00	.00	.00	1,378,135.96	.00
TOTAL	BUILDING FUND	7,039,395.27	291,596.81	.00	.00	3,090,784.05	4,240,208.03
TOTAL		7,039,395.27	291,596.81	.00	.00	3,090,784.05	4,240,208.03

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RUSSELLVILLE SCHOOL DISTRICT
DETAILED STATEMENT OF CHANGES IN FUND BALANCES
FOR PERIODS 1 THROUGH 11 OF 25

PAGE NUMBER: 1
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SELECTION CRITERIA: orgn.fund like '5%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
5000	CAPITAL OUTLAY FUND	1,425,764.08	1,469,102.26	.00	.00	1,222,168.83	1,672,697.51
TOTAL	CAPITAL OUTLAY FUND	1,425,764.08	1,469,102.26	.00	.00	1,222,168.83	1,672,697.51
TOTAL		1,425,764.08	1,469,102.26	.00	.00	1,222,168.83	1,672,697.51

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 DETAILED STATEMENT OF CHANGES IN FUND BALANCES
 FOR PERIODS 1 THROUGH 11 OF 25

PAGE NUMBER: 1
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SELECTION CRITERIA: orgn.fund like '6%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
6203	CHILDCARE BLOCK GRAN	.00	282,623.00	.00	.00	.00	282,623.00
6430	JROTC	8,208.30	59,062.43	.00	.00	90,890.99	-23,620.26
6465	FEMA SAFE ROOM PROJE	.00	.00	.00	.00	.00	.00
6467	HURRICAN RELIEF	.00	.00	.00	.00	.00	.00
6501	ESEA TITLE I	.00	1,045,003.67	.00	.00	1,160,962.78	-115,959.11
6502	ESEA MIGRANT	5,694.37	.00	.00	5,694.37	.00	.00
6511	ARRA-ESEA STBL	.00	.00	.00	.00	.00	.00
6516	ARRA/TITE1/A	.00	.00	.00	.00	.00	.00
6519	EDUCATION JOBS FUND	.00	.00	.00	.00	.00	.00
6520	TITLE V	.00	.00	.00	.00	.00	.00
6521	ARRA/IDEA	.00	.00	.00	.00	.00	.00
6522	TITLE VI CSR	.00	.00	.00	.00	.00	.00
6530	HOMELESS CHILDREN	.00	41,860.95	.00	.00	45,529.22	-3,668.27
6535	CHARTER GRANT	.00	.00	.00	.00	.00	.00
6540	JTPA	.00	.00	.00	.00	.00	.00
6556	HEALTHY SCHOOLS	.00	.00	.00	.00	.00	.00
6560	CARES PREK	238,490.77	.00	.00	.00	193,556.40	44,934.37
6562	AR DHS CCD (VOUCHER)	332,656.02	.00	.00	.00	197,942.54	134,713.48
6563	DHS/BETTER BEGINNING	45,750.00	.00	.00	.00	.00	45,750.00
6570	VOC.FEDERAL/CARL PER	.00	73,335.85	.00	.00	77,785.72	-4,449.87
6571	LEADERSHIP PROJECTS	.00	.00	.00	.00	.00	.00
6573	CTE MODERNIZATION GR	.00	13,336.71	.00	.00	13,336.71	.00
6577	CTE CERTIFICATION GR	.00	2,308.27	.00	.00	2,308.27	.00
6578	TITLE III GOALS 2000	.00	.00	.00	.00	.00	.00
6595	TITLE IID	.00	.00	.00	.00	.00	.00
6596	ENHANCING ED/TECHNOL	.00	.00	.00	.00	.00	.00
6600	DIRECT & EQUITABLE	6,743.92	111,908.68	.00	6,743.92	128,513.26	-16,604.58
6601	EL/CIVICS AWARD	.00	.00	.00	.00	.00	.00
6606	GEER GRANT	.00	.00	.00	.00	.00	.00
6608	ESSER ADULT ED	.00	.00	.00	.00	.00	.00
6610	CORRECTIONAL AD ED	.00	.00	.00	.00	.00	.00
6630	E & T PROGRAM	.00	.00	.00	.00	.00	.00
6636	ADULT ED EL CIVICS	.00	.00	.00	.00	.00	.00
6700	VI-6 PASSTHROUGH	.00	.00	.00	.00	.00	.00
6701	TITLE VI-B AREA SERV	.00	.00	.00	.00	.00	.00
6702	TITLE VI-B PASSTHROU	.00	728,012.28	.00	.00	995,356.56	-267,344.28
6703	ARP	.00	.00	.00	.00	.00	.00
6704	ARP EARLY CHILDHOOD	.00	.00	.00	.00	.00	.00
6710	FED. EARLY CHILD SPE	.00	66,289.95	.00	.00	73,655.50	-7,365.55
6719	ESSER	.00	.00	.00	.00	.00	.00
6720	SLIVER GRANT	.00	.00	.00	.00	.00	.00
6721	ARRA/IDEA	.00	.00	.00	.00	.00	.00
6722	ARRA/IDEA/CEIS	.00	.00	.00	.00	.00	.00
6750	MEDICAID SP ED	573,781.73	555,349.28	.00	.00	982,851.44	146,279.57
6751	MEDICAID REGULAR	.00	.00	.00	.00	.00	.00
6752	MEDICAID ADMIN CLAIM	672,848.57	182,163.51	.00	.00	248,511.24	606,500.84
6754	IMMIGRANTSUB-GRANT	.00	.00	.00	.00	.00	.00
6755	MATH & SCIENCE EISEN	.00	.00	.00	.00	.00	.00
6756	TITLE IIA IMPR TEACH	.00	233,333.36	.00	.00	246,588.75	-13,255.39
6758	TITLE III SUB GRANT	.00	3,832.58	.00	.00	3,832.58	.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
 DETAILED STATEMENT OF CHANGES IN FUND BALANCES
 FOR PERIODS 1 THROUGH 11 OF 25

PAGE NUMBER: 2
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SELECTION CRITERIA: orgn.fund like '6%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
6761	TITLE III ENG LANGUA	.00	79,227.92	.00	.00	84,722.58	-5,494.66
6765	TITLE III GOALS 2000	.00	.00	.00	.00	.00	.00
6766	SAFE SCH/HEALTHY STU	.00	.00	.00	.00	.00	.00
6767	ALCOHOL ABUSE REDUCT	.00	17,038.44	.00	.00	17,038.44	.00
6768	ARP	.00	29,567.48	.00	.00	32,810.88	-3,243.40
6774	COVID EMERGENCY LEAV	.00	.00	.00	.00	.00	.00
6778	AR AWARE ADVANCED MI	.00	.00	.00	.00	.00	.00
6779	STRONGER CONNECTION	.00	103,984.39	.00	.00	131,553.39	-27,569.00
6780	CARES/ESSER I	.00	.00	.00	.00	.00	.00
6781	CARES/ESSER II	.00	.00	.00	.00	.00	.00
6784	TITLE V	.00	6,769.00	.00	.00	6,769.00	.00
6786	TITLE IV	.00	119,467.46	.00	.00	125,820.78	-6,353.32
6787	SEL GRANT	.00	.00	.00	.00	.00	.00
6788	PRESCHOOL DEVELOPMEN	.00	215,390.72	.00	.00	189,313.90	26,076.82
6791	S.O.A.R. GRANT	.00	156,673.00	.00	.00	156,673.00	.00
6795	ARP ESSER	.00	507,850.24	.00	.00	553,098.90	-45,248.66
6797	EARLY HEAD START	.00	.00	.00	.00	.00	.00
6802	MODERNIZATION STBL	.00	.00	.00	.00	.00	.00
6803	ARRA/RENOV STBL	.00	.00	.00	.00	.00	.00
6804	ARRA/REPAIR STBL	.00	.00	.00	.00	.00	.00
6805	SOF	.00	24,471.06	.00	.00	25,129.43	-658.37
6807	ARRA/INNV GRTS	.00	.00	.00	.00	.00	.00
6809	ARP ESSER ABC STIPEN	36.75	.00	.00	.00	.00	36.75
6811	ARKANSAS THRIVE	.00	.00	.00	.00	.00	.00
6815	CLEAN DIESEL GNT GO	.00	100,000.00	.00	.00	100,000.00	.00
6819	SCHOOL HEALTH SERVIC	.00	.00	.00	.00	.00	.00
6834	PHONE FREE SCHOOL GR	.00	71,469.50	.00	.00	71,469.50	.00
6903	PATHWISE MENTORING G	.00	.00	.00	.00	.00	.00
TOTAL	FEDERAL GRANTS FUND	1,884,210.43	4,830,329.73	.00	12,438.29	5,956,021.76	746,080.11
TOTAL		1,884,210.43	4,830,329.73	.00	12,438.29	5,956,021.76	746,080.11

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
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RUSSELLVILLE SCHOOL DISTRICT
DETAILED STATEMENT OF CHANGES IN FUND BALANCES
FOR PERIODS 1 THROUGH 11 OF 25

PAGE NUMBER: 1
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: orgn.fund like '8%'

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
8000	FOOD SERVICE FUND	484,208.83	3,367,095.75	360.57	.00	3,389,424.42	462,240.73
8004	SNACK REIMB CACFP	.00	.00	.00	.00	.00	.00
8017	FOOD SERVICE CRAWFOR	.00	.00	.00	.00	.00	.00
8018	FOOD SERVICE DWIGHT	.00	.00	.00	.00	.00	.00
8019	FOOD SERVICE LONDON	.00	.00	.00	.00	.00	.00
8020	FOOD SERVICE OAKLAND	.00	.00	.00	.00	.00	.00
8021	FOOD SERVICE SEQUOYA	.00	.00	.00	.00	.00	.00
8022	FOOD SERVICE RMS	.00	.00	.00	.00	.00	.00
8023	FOOD SERVICE RJHS	.00	.00	.00	.00	.00	.00
8024	FOOD SERVICE RHS	.00	.00	.00	.00	.00	.00
8025	FOOD SERVICE CENTER	.00	.00	.00	.00	.00	.00
8026	FOOD SERVICE UES	.00	.00	.00	.00	.00	.00
8028	FOOD SERVICE GARDNER	.00	.00	.00	.00	.00	.00
8056	CNU EMERGENCY OPS	.00	.00	.00	.00	.00	.00
8058	SUPPLY CHAIN ASSISTA	.00	.00	.00	.00	.00	.00
8059	SUPPLY CHAIN ASSISTA	.00	.00	.00	.00	.00	.00
8060	SUPPLY CHAIN ASSISTA	.00	.00	.00	.00	.00	.00
8061	SUPPLY CHAIN ASSISTA	.00	.00	.00	.00	.00	.00
8657	FFVP	2,896.95	45,505.98	.00	.00	47,541.10	861.83
8672	ARRA-SCHL LUNCH EQUI	.00	.00	.00	.00	.00	.00
TOTAL	FOOD SERVICE FUND	487,105.78	3,412,601.73	360.57	.00	3,436,965.52	463,102.56
TOTAL		487,105.78	3,412,601.73	360.57	.00	3,436,965.52	463,102.56



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: Policy Updates:

Policy 1.2 Board Organization and Vacancies
Policy 1.11 Board Member Training
Policy 1.14 Meeting Agenda
Policy 1.17 Nepotism
Policy 1.19 Board Member Length of Term and Holdovers
Policy 1.21 Annual School Board Election
Policy 3.45 Licensed Personnel Social Networking and Ethics
Policy 3.48 Licensed Personnel Weapons on Campus
Policy 3.50 Administrator Evaluator Certification
Policy 3.58 Licensed Personnel Use of Artificial Intelligence
Policy 7.16R Information Technology Security
Policy 8.12 Classified Personnel Outside Employment
Policy 8.31 Classified Personnel Renewal and Termination
Policy 8.37 Classified Personnel Social Networking and Ethics
Policy 8.40 Classified Personnel Weapons on Campus
Policy 8.49 Classified Personnel Use of Artificial Intelligence

Responsible Administrator: Mary Beth Cox

Strategic Plan Priority: Academic Excellence

Background:

The following policies have been updated to reflect the law. The language has been recommended by legal counsel and the Arkansas School Board Association. Everything new in the policies is written in red. The blue text with strikethrough are the areas of the policy being removed. Section 3 policies have been approved by the PPC; Section 8 policies have been approved by the CPPC.

Recommended Action: To approve Policy 1.2, Policy 1.11, Policy 1.14, Policy 1.17, Policy 1.19, Policy 1.21, Policy 3.45, Policy 3.48, Policy 3.50, Policy 3.58, Policy 7.16R, Policy 8.12, Policy 8.31, Policy 8.37, Policy 8.40, and Policy 8.49.



Policy 1.2
BOARD ORGANIZATION AND VACANCIES
Effective: 7/1/2025

Election of Officers

The Board shall elect the following officer positions:

- President;
- Vice President;
- Secretary;and
- Legislative Liaison

Officers shall be elected at the first regular meeting following the later of the certification of the results of:

- The annual school election; or
- The results of a run-off election when there is a run-off election.

Officers shall serve until the Board's reorganization following the district's next annual school election and perform those duties as prescribed by policy of the Board.

In addition to the election of officers, the Board shall elect, through a resolution passed by a majority vote, one of its members to be the primary board disbursing officer and may designate one or more additional board members as alternate board disbursing officers.³ A copy of the resolution will be sent to the county treasurer and to the director of the Department of Finance and Administration.

When the position of an officer of the board becomes vacant, the officer's position shall be filled for the remainder of the year in the same manner as for the annual election of officers after the annual school election. Election of Board officers shall not occur except on a once per year basis or to fill an officer vacancy.

Vacancies

A vacancy shall exist on the Board if a board member:

1. Moves his or her bona fide permanent residence outside the boundaries of the school district;
2. Fails to physically attend three (3) consecutive regular meetings of the school district board of directors;
3. Fails to physically attend six (6) regularly scheduled board meetings of the

school board of directors in a calendar year;

4. Fails to receive the mandatory hours of training within the statutory time period;
5. Is convicted of a:
 - A. Felony; or
 - B. Violation of the ethical guidelines and prohibitions under § 6-24-101 et seq.;
6. Is called to active military duty;
7. Has been removed from office following a recall election;
8. Has served a full-length term as a holdover and has not subsequently been elected to another term;⁵
9. Resigned from the school board of directors; or
10. Dies.

If credible evidence of a vacancy existing due to numbers 1 through 4 is presented to the president, vice president, or secretary of a school district board of directors, a majority of the members of the school district board of directors shall:

- Vote on whether to appoint an independent investigator to investigate the credible evidence presented; and
- Hold a hearing on the existence of a vacancy.

A vacancy does not exist for numbers 2, 3, and 4 if the reason for the member's absences or failure to receive training is either:

- A. Military service of the board member; or
- B. Illness of the board member that is verified by a written sworn statement of the board member's attending physician.

When a vacancy occurs on the board of directors, the Board shall publish:

1. A notice of the existence of a vacancy on the Board;
2. The date of the meeting when the appointment of an individual to fill the vacancy shall be held;
3. The requirements for an individual to be considered for appointment to fill the vacancy;
4. The position on the board that is vacant, including zone if applicable⁷; and
5. Blank copies of any required forms.

The publication shall be:

- a. Made at least thirty (30) days before the meeting is held to appoint an individual to fill a vacancy;
- b. In a local newspaper covering the District, or District zone if applicable²;
- c. On the homepage of the District's website; and
- d. Made utilizing existing communication systems, including without limitation text messages, phone messages, and email, that the District uses to contact parents, legal guardians, persons having lawful control of a student, and persons standing in loco parentis .

Copies of the notice of the existence of a vacancy and the publication of the vacancy shall be provided to the county clerk of the county where the District is administratively domiciled.

An individual who wishes to be considered for appointment to fill a vacancy shall:

- Be a qualified elector who resides in the District or District zone, if applicable; and
- Submit a petition to the District that:
 - States the individual's intention to be considered for the appointment to fill the vacancy;
 - Is signed by at least twenty (20) qualified electors who reside within the District or the District zone where the vacancy exists, if applicable; and
 - Submitted at least ten (10) days before the date the meeting to fill the vacancy is held.

Upon the receipt of a petition, the District shall, in writing:

1. Acknowledge the receipt of the petition;
2. Inform a candidate if the candidate's petition is insufficient or invalid;
3. If the candidate's petition is insufficient or invalid, what the candidate is required to do to cure the petition before the deadline; and
4. Request written answers to questions regarding the candidate that shall be submitted prior to the meeting when the vacancy will be filled.

At the meeting to fill the vacancy:

- a. All matters regarding the filling of the vacancy shall be discussed and acted upon in open session;
- b. Each candidate who submitted a sufficient and valid petition shall be provided at least five (5) minutes to present before the Board;
- c. Only candidates who have submitted a timely, valid, and sufficient petition shall

- be considered for appointment to fill the vacancy; and
- d. An individual shall not be the individual appointed to fill a vacancy if the individual was removed from the board:
- Due to the individual's failure to receive the required training within the statutory time period; or
 - Following a recall election.

Except for a temporary vacancy due to military service, an individual appointed to fill a vacancy shall serve the remainder of the unexpired term until the individual's successor takes the oath of office. An individual appointed to fill a temporary vacancy due to military service shall serve until either the Board member who has been called to active military service returns and notifies the Board secretary of the individual's desire to resume service on the Board or the Board member's term expires. If a Board member's term expires while the board member is on active military duty, the Board member may run for re-election; if re-elected, the re-elected Board member's temporary vacancy shall be filled again in the manner prescribed in this policy.

The secretary of the school district board of directors shall notify the county clerk of an appointment to the school district board of directors within five (5) days of the appointment being made. The notice shall include the name of the appointed board member and the expiration date of the individual's term.

The county quorum court of the county in which a majority of the residents are represented by the vacant position shall be responsible for appointing an individual to fill the vacancy if:

- As a result of several vacancies on the school district board of directors, only a minority of board members remains;
- The District Board fails to fill the vacancy within ninety (90) days; or
- The District Board of Directors declines to fill the vacancy.

An individual appointed to fill a vacancy must submit proof of having received the oath of office to the county clerk before the individual may assume any duties.

Cross References: 1.3—DUTIES OF THE PRESIDENT, 1.4—DUTIES OF THE VICE-PRESIDENT, 1.5—DUTIES OF THE SECRETARY, 1.11—BOARD MEMBER TRAINING, 1.16—DUTIES OF BOARD DISBURSING OFFICER, 1.19—BOARD MEMBER LENGTH OF TERM and HOLDOVERS, 1.20—DUTIES OF THE LEGISLATIVE LIAISON

Legal References: A.C.A. § 6-13-611, A.C.A. § 6-13-612, A.C.A. § 6-13-613, A.C.A. § 6-13-616, A.C.A. § 6-13-618, A.C.A. § 6-13-629, [A.C.A. § 6-13-637](#)

History BOE: 7/15/2013, 11/14/2017, 3/13/2018, 6/15/2021, [6/10/2025](#)

Date Adopted: 7/16/2013
Last Revised: 11/14/2017, 3/13/2018, 7/17/2018, 6/15/2021, [6/10/2025](#)



Policy 1.11
BOARD MEMBER TRAINING
Effective: 7/1/2025

Individuals who are elected to serve on the District's board of directors are required to receive annual training related to board service. Board members who are elected to serve an initial or non –continuous term shall obtain a minimum of nine (9) hours of training by December 31 of the year following their election and a minimum of six (6) hours of training by December 31 of each calendar year thereafter. The initial nine (9) hours of training a board member receives shall include:

- Training on how to read and interpret an audit report; and
- Information regarding school safety and student discipline.

Board members who have served on the Board for twelve (12) or more consecutive months are required to obtain a minimum of six (6) hours of training by December 31 of each calendar year. Hours a board member obtains in excess of the required minimums may be carried forward through December 31 of the third (3rd) calendar year following the year in which the hours were earned.

The superintendent shall annually prepare a report on board training hours to be presented to the Board at the Board's regular January meeting. The report shall be presented in a table format with a row for each board member and columns for each of the following:

1. The hours of training each school board member received between January 1 and December 31 of the previous calendar year;
2. Hours of training, if any, a board member carried forward from a previous year that were eligible to be counted by the board member towards the previous year;
3. The sum of numbers 1 and 2; and
4. The number of training hours the board member was required to receive during the previous calendar year.

A board member who failed to receive or carry forward the required number of hours of training, as indicated by the report, shall:

- a. Have from January 1 through thirty (30) days following the date of the January board meeting to complete the deficient hours of training; and

- b. Not participate in official business, except for school board training, until the board member obtains the deficient hours of training.

A board member who fails to receive the deficient hours of training within the time provided shall be removed from the board in accordance with Policy 1.2—BOARD ORGANIZATION AND VACANCIES unless the failure to receive the required hours of training was due to the board member's military service or a serious medical condition as indicated by a written sworn statement from the board member's treating physician. A board member who provides the necessary documentation demonstrating that the failure to receive the required hours of training was due to military service or a serious illness shall have until December 31 of the current calendar year to receive both the hours of training for the current calendar year and those the board member failed to obtain during the previous calendar year.

The training shall be focused on topics relevant to school laws, school operations, and the powers, duties, and responsibilities of the members of the board of directors. The responsibilities include, but are not limited to: legal requirements; role differentiation; financial management; improving student achievement; reading and interpreting an audit report; the duties and responsibilities of the various levels of employees within the district as well as those of the board of directors; and information regarding school safety and student discipline.

The district is responsible for maintaining a record of the hours of training received by each board member. Board members shall make a concerted effort to submit documentation of training they have received to the superintendent or the superintendent's designee. In the absence of such documentation, the district shall attempt to obtain records of training received from training providers.

Such training may be obtained from an institution of higher learning, from instruction provided by the Division of Elementary and Secondary Education (DESE), ~~the Arkansas School Boards Association~~, or from other providers approved by the DESE.

A statement regarding the number of hours of training received each preceding calendar year shall be:

- Part of the district's comprehensive school plan and goals;
- Published in the same way as other components of the comprehensive plan and goals are required to be published;
- Part of the annual school performance report required to be submitted to, and published by the DESE.

Board members shall be reimbursed, from school funds, for expenses relating to such training and board members shall be paid a per diem stipend for days necessary to attend such training with the amount of such stipend to be determined by the Board in July of each year.

Notes: A model template to assist in calculating training hours for the January report may be found on our Policy Resources Page at <https://www.arsba.org/page/policy-resources>.

Legal References: A.C.A. § 6-13-429 DESE Rules Governing Required Training for School Board Members For Accreditation S-A.6 and S-A.1	Standards
History BOE: 7/15/2017, 7/16/2019, 6/15/2021	
Date Adopted: 7/27/2017 Last Revised: 7/16/2019, 6/15/2021, 6/19/2025	



Policy 1.14
MEETING AGENDA
Effective: 7/1/2025

The agenda guides the proceedings of the Board meeting. The Superintendent shall prepare the agenda with consultation from the Board President. ~~Other members of the Board who desire to have an item placed on the monthly agenda may do so by contacting the Superintendent or, in writing, the Board President by the date established in this policy and the item will be duly considered for inclusion.~~

At each regular monthly meeting of the Board, a report or presentation regarding student academic data or performance shall be provided to the Board.

Requests to be Placed on the Agenda

The chairman of the PPC, or the chairman's designee, shall be placed on the Board of Director's meeting agenda to make an oral presentation to the Board to address either a personnel policy proposed by the Board that the PPC committee has possessed for no less than ten (10) work days or a personnel policy that the PPC wishes to propose to the Board.

Members of the Board, other than the board president, who desire to have an item placed on the monthly agenda may do so by contacting the Superintendent or, in writing, the Board President at least five (5) days¹ prior to the meeting and the item will be duly considered for inclusion.

District patrons wishing to have an item placed on the Board meeting's agenda must submit their requests, in writing to the Superintendent¹², at least five (5) days³ prior to the meeting of the Board. The written request must be sufficiently descriptive to enable the Superintendent and Board President to fully understand and evaluate its appropriateness to be an agenda item. Such requests may be accepted, rejected, or referred back to the individual for further clarification.

The Superintendent shall notify the Board President of all written requests to be placed on the agenda along with the Superintendent's recommendation concerning the request. No item shall be placed on the agenda that would operate to prejudice the Board concerning a student or personnel matter that could come before the Board for disciplinary or employment considerations or that is in conflict with other District policy or law.

Patrons whose written request to be placed on the meeting's agenda has been accepted shall have no more than ____²⁴ minutes to present to the Board unless specifically granted additional time

by a motion approved by a majority of the Board. The speaker shall limit his/her comments to the approved topic/issue or forfeit his/her right to address the Board. The members of the Board will listen to the patron's presentation but shall not respond to the presenter during the meeting in which the presentation is made. The Board may choose to discuss the issue presented at a later meeting but is under no obligation to do so.

Agenda Circulation

The Superintendent shall be responsible for Board members receiving copies of the Agenda with all accompanying pertinent information at least ____³⁵ days prior to a regularly scheduled meeting. The Superintendent shall provide Board members copies of the Agenda with all accompanying pertinent information as soon as possible prior to ~~a~~ an emergency or special ~~or-called~~ board meeting.

The agenda for a regularly scheduled board meeting shall be posted to the District website at least three (3) days in advance of the meeting. The agenda for an emergency or special board meeting shall be posted to the District website at least two (2) hours in advance of the meeting.

Public Comment

The following individuals shall have a right to provide public comment at Board meetings:

1. Residents of the District;
2. Parents, legal guardians, persons having lawful control of a student, or persons standing in loco parentis to a student enrolled in the District; or
3. District employees.

A sign-up sheet shall be provided at least _____-minutes prior to the start of a Board meeting for individuals wishing to provide public comment. The sign-up sheet shall include spaces for individuals wishing to provide public comment to indicate the:

- Name of the persons who will be providing the public comment; and
- Agenda item, if any, the person wishes to speak on.

While individuals may give public comment on any matter that is within the powers and duties of the Board, individuals may not provide public comment that prejudices the Board concerning a student or personnel matter that is on the agenda concerning a disciplinary or employment action.

Individuals who sign up to provide public comment shall have three (3)⁷ minutes to provide public comment as follows:

- a. Individuals who have not signed up to provide public comment on an item on the meeting's agenda shall be given an opportunity for public comment at the start of the Board meeting prior to any business or an executive session. If the public comment on matters that are not on the meeting's agenda extends beyond thirty (30) minutes, the Board may move the remaining public comments not concerning items on the meeting's agenda to the end of the meeting agenda; and
- b. Individuals who have signed up to provide public comment on an item on the meeting's agenda shall be given an opportunity to provide public comment prior to the board taking action on the item the individual has signed up to speak on.

Notes: ¹ You may adjust the time ahead of a meeting when a member of the board must submit a request for an item to be placed on the agenda to align with your local practice. The five (5) days here is to match the deadline for requests from the public and when the superintendent has to notify the board president of all requests.

⁴² You may choose to add additional individuals (such as the President of the Board) to whom requested agenda items may be given to.

³ The five (5) days here is the deadline set in A.C.A. § 6-13-619(a)(2)(A) for the superintendent to notify the board president of all requests to be placed on the agenda. The superintendent's notification must include the superintendent's recommendation for each request.

²⁴ Select the amount of time you choose to allow the patron to speak before the board.

³⁵ Select the number of days that the Board and Superintendent agree to be necessary and doable.

⁶ Insert the minimum amount of time the sign-up sheet will be available prior to the start of the meeting. Make sure that the amount of time provides a reasonable opportunity for individuals to sign up.

⁷ Three (3) minutes is the minimum required by law.

⁸ You may choose to have all public comment provided at the start of the meeting rather than having public comment on specific agenda items taken up at that time; however, if you include public comment on agenda items at the beginning of the meeting, you may not move public comment on specific agenda items to after the meeting if public comment is going to last longer than thirty (30) minutes.

Cross References: 1.9—POLICY FORMULATION, [6.20—DISTRICT WEBSITE](#)

Legal References: [A.C.A. § 6-11-129](#), A.C.A. § 6-13-619, A.C.A. § 6-17-295, A.C.A. § 6-17-2395

History BOE: 7/11/2013, 6/5/2023, [6/10/2025](#)

Date Adopted: 7/11/2013

Last Revised: 7/11/2011, 6/5/2023, [6/10/2025](#)



DEFINITIONS

“Administrator” means a superintendent; assistant superintendent or equivalent; district treasurer; business manager; principal; assistant principal; curriculum director; or other individual directly responsible for district-wide purchasing.

“Commissioner” means the Commissioner of Elementary and Secondary Education.

“Family or family member” means:

- a. An individual’s spouse;
- b. Children of the individual or children of the individual’s spouse;
- c. The spouse of a child of the individual or the spouse of a child of the individual’s spouse;
- d. Parents of the individual or parents of the individual’s spouse;
- e. Brothers and sisters of the individual or brothers and sisters of the individual’s spouse;
- f. Anyone living or residing in the same residence or household with the individual or in the same residence or household with the individual’s spouse; or
- g. Anyone acting or serving as an agent of the individual or acting or serving as an agent of the individual’s spouse.

“Initially employed” means:

- A. Employed in either an interim or permanent position for the first time or following a severance in employment with the school district; or
- B. A change in the terms and conditions of an existing contract excluding movement of an employee on the salary schedule that does not require board action.

NEW HIRE OF SCHOOL BOARD MEMBER’S RELATIVE AS SCHOOL EMPLOYEE

The district shall not initially employ a present board member’s family member for compensation in excess of five thousand dollars (\$5,000) unless the district has received approval from the Commissioner. The employment of a present board

member's family member shall only be made in unusual and limited circumstances. The authority to make the determination of what qualifies as "unusual and limited circumstances" rests with the Commissioner whose approval is required before the employment contract is effective, valid, or enforceable.

Initial employment for a sum of less than five thousand dollars (\$5,000) per employment contract or, in the absence of an employment contract, calendar year does not come under the purview of this policy and is permitted.

The board member whose family member is proposed for an employment contract, regardless of the dollar amount of the contract, shall leave the meeting until the voting on the issue is concluded and the absent member shall not be counted as having voted.

EXCEPTION: SUBSTITUTES

Qualified family members of board members may be employed by the district as substitute teachers, substitute cafeteria workers, or substitute bus drivers for a period of time not to exceed thirty (30) days per fiscal year.

A family member of a school board member having worked as a substitute for the district in the past does not "grandfather" the substitute. The thirty (30) day maximum limit is applied in all cases.

EXISTING EMPLOYEES WHO ARE FAMILY MEMBERS OF SCHOOL BOARD MEMBERS—RAISES, PROMOTIONS OR CHANGES IN COMPENSATION

Any change in the terms or conditions of an employment contract including length of contract, a promotion, or a change in the employment status of a present board member's family member that would result in an increase in compensation of more than two thousand five hundred dollars (\$2,500), and that is not part of a state mandated salary increase for the employee in question, must be approved by the Commissioner before such changes in the employment status is effective, valid, or enforceable.

QUALIFICATIONS FOR RUNNING FOR SCHOOL BOARD MEMBER UNCHANGED

The employment status of a citizen's family member does not affect that citizen's ability to run for, and, if elected, serve the school board provided he/she meets all other statutory eligibility requirements.

Administrator Employment by Third Party

District administrators must receive written authorization from both the Board of Directors and the Commissioner of Elementary and Secondary Education before a

district administrator may become the employee, agent, or independent contractor of any party that contracts with the district.

Legal References: A.C.A. § 6-24-102, 105, 111	
Former Policy Number: QAQ	
Date Adopted: 10/14/1975	
Revised: 5/18/2015/4/21/2023/6/5/2023/6/10/2025	Last



Policy 1.19

BOARD MEMBER LENGTH OF TERM and HOLDOVERS

Effective: **7/1/2025**

The District has 7 Board of Directors members. Each member is elected for a term of service of 5 years. Members may be re-elected to serve consecutive terms so long as the member continues to meet the eligibility requirements for board service.

A board member remains in office until the member's successor has been sworn into office. In the event a board member's term of office has expired and no one is elected to replace the member, or the individual elected fails to receive the oath of office within the time set in statute, the board member becomes a "holdover" and is treated as having been re-elected to office for another term; Board members may only serve one term as a holdover and may be re-elected to the board at the expiration of ~~his/her~~ the holdover term. Consequently, should no individual be elected to the position at the expiration of the holdover term, the position shall be declared to be vacant and filled in accordance with Policy 1.2—BOARD ORGANIZATION AND VACANCIES and Arkansas law. Board members not wishing to continue as a holdover may resign from office and the position is to be filled in accordance with Policy 1.2.

Notes: ¹ Insert your district's number of board members. Except for a very few grandfathered exceptions, the number of board members is statutorily required to be either five (5) or seven (7) members; however, if the district has an average daily membership of twenty thousand (20,000) or higher, then the district may have nine (9) board members.

² Insert the number of years a board member is elected to serve. The number of years must be ~~between three (3) and five (5)~~ either four (4) or six (6) years.

Cross Reference: 1.2—BOARD ORGANIZATION AND VACANCIES

Legal References: A.C.A. § 6-13-608, A.C.A. § 6-13-611, A.C.A. § 6-13-616, A.C.A. § 6-13-617, A.C.A. § 6-13-630, A.C.A. § 6-13-634, Arkansas Attorney General Opinion 2003-319, Arkansas Attorney General Opinion 2015-112, Arkansas Constitution Article 19, Section 5

Adopted: 11/16/2021

Revised: 11/16/2021, 3/11/2025, Jun 10, 2025



Policy 1.21

~~DATE OF~~ ANNUAL SCHOOL ~~BOARD~~ ELECTION

Effective: 7/1/2025

The annual school board election for the Russellville School District shall be held on the:

- Date of the preferential primary election in even-numbered years; and
- ~~Second~~ Tuesday after the first Monday in ~~May~~ March in odd-numbered years.

School board member elections shall be held in conjunction with the annual school election in even years. Individuals wishing to run for office in the school board election may begin circulating petitions to collect signatures ninety (90) days before:² the Tuesday after the second Monday in November before the election.

- ~~The Tuesday after the second Monday in November for elections held concurrently with a preferential primary election for years when the office of President of the United States will appear on the ballot at the general election; or~~
- ~~March 2 for elections held concurrently with a preferential primary election for years in which the office of Governor will appear on the ballot at the general election and elections held in odd years.~~

Candidates may file their petition, affidavit of eligibility, and political practices pledge with the county clerk during ~~a one week~~ the candidate filing period that opens at noon on the first Monday in November and closes at noon on the Tuesday after the second Monday in November prior to the election.³

- ~~The Tuesday after the second Monday in November for elections held concurrently with a preferential primary election for years when the office of President of the United States will appear on the ballot at the general election; or~~
- ~~March 2 for elections held concurrently with a preferential primary election for years in which the office of Governor will appear on the ballot at the general election and elections held in odd years.~~

~~A copy of this policy will be provided annually to the county clerk and the county election commission at least one hundred (100) days before the day the candidate filing period opens.~~^{4,5}

If the District does not intend to change the rate of the District's ad valorem property tax on the assessed value of taxable real, personal, and utility property at the annual school election held in an odd year, then the District may adopt a resolution to:

- Request that the county election commission hold the election through the selection of a qualified elector to cast a ballot for the unchanged rate of the District's ad valorem property tax at a designated time and location on election day or during the period of time that would otherwise be designated for early voting; and either:¹
 - o Appoint a qualified elector of the District to cast a ballot for the District's unchanged rate of ad valorem property tax; or

- o Authorize the county board of election commissioners to designate a qualified elector of the District to cast a ballot for the District's unchanged rate of ad valorem property tax.

A copy of the resolution shall be provided to the county clerk and the county election commission of the county in which the District is domiciled for administrative purposes at the same time the District submits the rate of tax.²

Notes: ¹ If the individual selected by the district does not appear at the time and place designated to cast a vote for the unchanged millage, then the county election commission is authorized to designate a qualified elector of the district to cast the vote instead.

² The deadline to provide the millage information and the resolution is at least seventy-two (72) days before the election.

- ⁴ ~~If you elected to hold your election in November, replace the two bullets with:~~
- ~~• First Tuesday following the first Monday in November in even-numbered years; and~~
 - ~~• Second Tuesday in November in odd-numbered years.~~

² ~~If you elected to hold your annual school board election in November, replace this paragraph and the two bullets with:~~
~~Individuals wishing to run for office in the election may begin circulating petitions one hundred eighty (180) days before the date of the election.~~

³ ~~If you elected to hold your election in November, replace this paragraph and the two bullets with:~~
~~Candidates may file their petition, affidavit of eligibility, and political practices pledge with the county clerk during a one-week period ending at 12:00 noon ninety (90) days before the date of the election.~~

⁴ ~~A.C.A. § 6-14-102(a)(1)(B) requires that the county clerk and the county election commission be informed of the election timeline the district wishes to use on an annual basis by providing the county clerk and the county election commission a copy of the district's policy at least one hundred (100) days before the start of the party filing period for elections held with the preferential primary election. If your district property lies in more than one county, you are required to provide a copy to the county clerk of each county where your district property lies but still only have to provide a copy to the county election commission where the district is administratively domiciled.~~

⁵ ~~If you plan to hold your election in November, replace this paragraph with:~~
~~A copy of this policy will be provided annually to the county clerk and the county election commission at least one hundred (100) days before the day the candidate filing period opens for school elections held with the preferential primary election.~~

Legal References: A.C.A. 6-14-102, A.C.A. § 6-14-111, [A.C.A. § 6-14-125](#), A.C.A. § 7-7-203

Adopted: 10/17/2017

History BOE: 7/16/2019, 6/15/2021, 6/5/2023

Revised: 7/16/2019, 4/21/2020, 6/15/2021, 6/5/2023



Definitions

“Social Media Account:” **means** a personal, individual, and non-work related account with an electronic medium or service where users may create, share, or view user-generated content, including videos, photographs, blogs, podcasts, messages, emails or website profiles or locations, such as Facebook, ~~Twitter~~, LinkedIn, ~~MySpace~~, or Instagram.

“Professional/education Social Media Account:” **means** an account with an electronic medium or service where users may create, share, or view user-generated content, including videos, photographs, blogs, podcasts, messages, emails or website profiles or locations, such as Facebook, ~~Twitter~~, LinkedIn, ~~MySpace~~, or Instagram.

“Blogs:” ~~are~~ **means** a type of networking and can be either social or professional in their orientation. Professional blogs are encouraged and can provide a place for teachers to post homework, keep parents up-to-date, and interact with students concerning school related activities. Social blogs are discouraged to the extent they involve teachers and students in a non-education oriented format.

Policy

Technology used appropriately gives faculty new opportunities to engage students. District staff are encouraged to use educational technology, the Internet, and professional/education social networks to raise student achievement and to improve communication with parents and students. Technology and social media accounts also offer staff many ways they can present themselves unprofessionally and/or interact with students inappropriately.

It is the duty of each staff member to appropriately manage all interactions with students, regardless of whether contact or interaction with a student occurs face-to-face or by means of technology, to ensure that the appropriate staff/student relationship is maintained. This includes instances when students initiate contact or behave inappropriately themselves.

Public school employees are, and always have been, held to a high standard of behavior. Staff members are reminded that whether specific sorts of contacts are permitted or not specifically forbidden by policy, they will be held to a high standard of conduct in all their interactions with students. Failure to create, enforce and maintain appropriate professional and interpersonal boundaries with students could adversely affect the District’s relationship with the community and jeopardize the employee’s employment with the district.

The Division of Elementary and Secondary Education (DESE) *Rules Governing the Code of Ethics for Arkansas Educators* requires District staff to maintain a professional relationship with each student, both in and outside the classroom. The School Board of Directors encourages all staff to read and become familiar with the Rules. Conduct in violation of the DESE *Rules Governing the Code of Ethics for Arkansas Educators*, including, but not limited to conduct relating to the inappropriate use of technology or online resources, may be reported to the Professional Licensure Standards Board (PLSB) and may form the basis for disciplinary action up to and including termination.

Staff members are discouraged from creating personal social media accounts to which they invite students to be friends or followers.¹ Employees taking such action do so at their own risk and are advised to monitor the site's privacy settings regularly.

District employees may set up blogs and other professional/education social media accounts using District resources and following District guidelines to promote communications with students, parents, and the community concerning school-related activities and for the purpose of supplementing classroom instruction. Accessing professional/education social media during school hours is permitted.

Staff are reminded that the same relationship, exchange, interaction, information, or behavior that would be unacceptable in a non-technological medium, is unacceptable when done through the use of technology. In fact, due to the vastly increased potential audience that digital dissemination presents, extra caution must be exercised by staff to ensure they don't cross the line of acceptability. A good rule of thumb for staff to use is, "if you wouldn't say it in class, don't say it online."

Whether permitted or not specifically forbidden by policy, or when expressed in an adult-to-adult, face-to-face context, what in other mediums of expression could remain private opinions, including "likes" or comments that endorse or support the message or speech of another person, when expressed by staff on a social media website, have the potential to be disseminated far beyond the speaker's desire or intention. This could undermine the public's perception of the individual's fitness to educate students, thus undermining the teacher's effectiveness. In this way, the expression and publication of such opinions could potentially lead to disciplinary action being taken against the staff member, up to and including termination ~~or nonrenewal~~ of the contract of employment.

Accessing social media websites for personal use during school hours is prohibited, except during breaks or preparation periods. Staff are discouraged from accessing social media websites on personal equipment during their breaks and/or preparation periods because, while this is not prohibited, it may give the public the appearance that such access is occurring during instructional time. Except when expressly authorized by the employee's job duties, staff shall not access social media websites using district equipment at any time, including during breaks or preparation periods, except in an emergency situation or with the express prior permission of school administration. Except when expressly authorized by the District employee's job duties and when District procedures have been followed, all school district employees who participate

in social media websites shall not post any school district data, documents, photographs taken at school or of students, logos, or other district owned or created information on any website. Further, the posting of any private or confidential school district material on such websites is strictly prohibited. The posting of prohibited material or posting without following proper procedures may result in disciplinary action against the District employee, up to and including termination ~~or non-renewal~~.

Specifically, the following forms of technology based interactivity or connectivity are expressly permitted or forbidden:

Privacy of Employee's Social Media Accounts

In compliance with A.C.A. § 11-2-124, the District shall not require, request, suggest, or cause a current or prospective employee to:

1. ~~Except as permitted below, disclose~~ ~~Disclose~~ the username and/or password to his/her personal social media account;
2. Add an employee, supervisor, or administrator to the list of contacts associated with his/her personal social media account;
3. Change the privacy settings associated with his/her personal social media account; or
4. Retaliate against the employee for refusing to disclose the username and/or password to his/her personal social media account.

The District may require an employee to disclose his or her username and/or password to a personal social media account if the employee's personal social media account activity is reasonably believed to be relevant to the investigation of an allegation of an employee violating district policy; local laws; state laws and rules; or federal laws and regulations. If such an investigation occurs, and the employee refuses, upon request, to supply the username and/or password required to make an investigation, disciplinary action may be taken against the employee, which could include termination ~~or nonrenewal~~ of the employee's contract of employment with the District.

Notwithstanding any other provision in this policy, the District reserves the right to view any information about a current or prospective employee that is publicly available on the Internet.

In the event that the district inadvertently obtains access to information that would enable the district to have access to an employee's personal social media account, the district will not use this information to gain access to the employee's social media account. However, disciplinary action may be taken against an employee in ~~accord~~ accordance with other District policy for using district equipment or network capability to access such an account. Employees have no expectation of privacy in their use of District issued computers, other electronic device, or use of the District's network. (See policy 3.28—LICENSED PERSONNEL ~~COMPUTER~~ TECHNOLOGY USE POLICY)

Cross Reference: 3.28—LICENSED PERSONNEL ~~COMPUTER~~ TECHNOLOGY USE POLICY

Legal Reference: A.C.A. § 11-2-124 DESE Rules Governing The Code Of Ethics For Arkansas Educators

Adopted: 5/17/2011

History PPC: 6/1/2011, 11/14/2012, 6/4/2014, 5/6/2024, 6/ /2025

History BOE: 6/1/2011, 11/19/2012, 6/11/2014 3/14/2023, 5/14/2024, 6/10/2025

Revised: 3/16/2012 (wording, "licensed"), 11/19/2012, 6/11/2014,3/14/2023, 5/14/2024, 6/10/2025



Firearms

Except as permitted by this policy, no employee of this school district, including those who may possess a “concealed carry permit,” shall possess a firearm on any District school campus or in or upon any school bus or at a District designated bus stop.

Employees who meet one or more of the following conditions are permitted to bring a firearm onto school property:

- He/she is participating in a school-approved educational course or program involving the use of firearms such as ROTC programs, hunting safety or military education, or before or after-school hunting or rifle clubs;
- The firearms are securely stored and located in an employee’s on-campus personal residence and/or immediately adjacent parking area;
- He/she is a registered, commissioned security guard acting in the course and scope of his/her duties;
- He/she is a certified law enforcement officer, either on or off duty;
- He/she has a valid conceal carry license and leaves his/her handgun in his/her locked vehicle in the district parking lot.

Possession of a firearm by a school district employee who does not fall under any of the above categories anywhere on school property, including parking areas and in or upon a school bus, will result in disciplinary action being taken against the employee, which may include termination ~~or nonrenewal~~ of the employee.

Other Weapons

An employee may possess a: ~~pocket knife which for the purpose of this policy is defined as a knife that can be folded into a case and has a blade or blades of less than three (3) inches or less each. An employee may carry, for the purpose of self defense, a small container of tear gas or mace which for the purpose of this policy is defined as having a capacity of 150 cc or less.~~

1. Pocket knife that has a blade or blades that:
 - Can be folded into a case; and
 - Are less than three inches (3”) in length each.
2. Container of tear gas⁴ or mace that has a capacity of one hundred fifty cubic centimeters (150 cc) or less.

Employees are expected to safeguard ~~such~~ allowable items ~~the employee possesses~~ in such a way as to ensure they are not possessed by students. Such items are not to be used against students, parents or other school district employees. Possession of weapons, knives, or self-defense items that do not comply with the limits contained herein; the failure of an employee to safeguard such items; or the use of such items against students, parents, or other school district employees may result in disciplinary action being taken against the employee, which may include termination ~~or nonrenewal~~ of the employee.

Employees who are participating in a Civil War reenactment may bring a Civil War era weapon onto campus with prior permission of the building principal. If the weapon is a firearm, the firearm must be unloaded.

Cross Reference: 8.40 – CLASSIFIED PERSONNEL WEAPONS ON CAMPUS

Legal References: A.C.A. § 5-73-119, A.C.A. § 5-73-120, A.C.A. § 5-73-124(a)(2), A.C.A. § 5-73-301, A.C.A. § 5-73-306, A.C.A. § 6-5-502, 18 U.S.C. § 922

Adopted: 2/19/2013

History PPC: 3/6/2013, 5/6/2015, 6/ /2025

History BOE: 2/19/2013, 5/11/2015, 6/18/2019, 6/10/2025

Revised: 5/19/2015, 6/18/2019, 6/10/2025



Policy 3.50
ADMINISTRATOR EVALUATOR CERTIFICATION
Effective: **7/1/2025**

Continuing Administrators

The Superintendent or designee shall determine and notify in writing by August 31 of each year those currently employed administrators who will be responsible for conducting Teacher Excellence and Support System (hereinafter TESS) summative evaluations who are not currently qualified to fulfill that role. All currently employed administrators so notified shall have until December 31 of the contract year to successfully complete all training and certification requirements for evaluators as set forth by the Division of Elementary and Secondary Education (DESE). ~~It shall constitute just and reasonable cause for nonrenewal of the contract of employment for any~~ Any administrator who is required to obtain and maintain TESS evaluator certification, as a term and condition of employment, ~~to fail~~ who fails to do so by December 31 of any contract year may have their contract terminated or not recommended for renewal. No administrator may conduct a summative evaluation unless they have successfully completed all training and certification requirements for evaluators required by the DESE.

Newly Hired or Promoted Administrators

All newly hired or newly promoted administrators, as a term and condition of their acceptance of their contract of employment for their administrative position, are required to obtain and maintain evaluator certification for TESS on or before December 31 of the initial administrative contract year, unless they are explicitly excused from such a contractual requirement by board action at the time of the hire or promotion. ~~It shall constitute just and reasonable cause for nonrenewal of the contract of employment for any~~ Any newly hired or newly promoted administrator who is required to obtain and maintain TESS evaluator certification, as a term and condition of employment, ~~to fail~~ who fails to do so by December 31 of any contract year may have their contract terminated or not recommended for renewal. No administrator may conduct a summative evaluation unless they have successfully completed all training and certification requirements for evaluators required by the DESE.

Legal Reference: Arkansas Department Of Education Rules Governing The Teacher Excellence And Support System 4.05
Adopted: 6/18/2013
History PPC: 9/11/2013, **6/ /2025**
History BOE: 3/14/2023, **6/10/2025**
Revised 3/14/2023, **6/10/2025**

Former Policy Number: CEI
Adopted: 2/19/1980
History PPC:
History BOE: 2/19/1980
Revised:



Policy 3.58

LICENSED PERSONNEL USE OF ARTIFICIAL INTELLIGENCE

Effective: **7/1/2025**

Definitions

“Artificial Intelligence (AI)” means Computer systems or applications that perform tasks typically requiring human intelligence, such as learning, problem-solving, and decision-making.

“AI Tools” means Software, hardware, or cloud-based applications that use AI to aid in tasks like content creation, data analysis, and personalized learning. For purposes of this policy, AI tools does not include items such as spell check or grammar check.

This policy governs the use of AI tools in classrooms, administrative functions, and decision-making processes by licensed employees and outlines the responsible and ethical use of integrated AI tools into teaching and administrative practices.

The use of AI tools by District licensed employees shall adhere to the following:

- Only those AI tools approved by the District’s committee for the selection of AI tools may be used;
- The use of AI tools by licensed employees shall adhere to District policy; State and Federal law; State rules; and federal regulations governing data privacy; and
- The use of AI tools shall operate in a manner that allows staff, students, and parents to have the opportunity to access information on how AI tools are integrated in teaching and learning within the district.

Licensed employees may use AI tools to personalize learning, assist with lesson planning, and provide real-time feedback to students. Any use of AI tools shall be to complement, rather than replace, human instruction.

Licensed employees are responsible for helping students understand the boundaries of using AI tools in completing assignments. Any use of AI tools by students must be approved by the student’s classroom teacher prior to the student’s use. Students shall receive instruction on how content generated by AI tools should be:

- Reviewed for bias and inaccuracies; and
- Cited as a source, following District citation guidelines.

Any use of AI tools in the classroom shall be deployed in a way that considers equal access for all students, regardless of socioeconomic status, and shall not exacerbate inequalities. Licensed

employees shall actively monitor AI tools for any signs of bias or inequitable treatment of students. Any AI tools that are used for student assessments shall be monitored for biases and regularly reviewed with the ultimate goal of impartiality. Automated writing evaluation and/or grading AI tools are required to provide feedback based on set learning indicators including, but not limited to: objectives, outcomes, goals, competencies, targets, success criteria, proficiency scales, rubrics, or other indicators. AI tools shall not be the sole basis for decisions that significantly affect students, such as assignment of grades.

It is the responsibility of the District's licensed employees to monitor AI tool usage and verify the use of the AI tools is in alignment with the district's ethical guidelines and educational goals.

While AI tools may be used to assist with administrative tasks, such as lesson planning, scheduling, data analysis, and managing student records, final decisions impacting students or employees must involve human oversight.

Employees are responsible for their use of AI tools and for safeguarding sensitive information. Employees shall report any security incidents or potential data breaches immediately to a supervisor or the IT department¹.

Licensed employees are encouraged to provide feedback on the usage of AI tools to help the District ensure the effectiveness, ethical compliance, and relevance to the District's educational goals of the AI tools the District is using.

The failure to comply with this policy or a District policy governing the release of information may result in disciplinary action, up to and including termination.

Notes: This policy is similar to Policy 8.49. If you change this policy, review 8.49 at the same time to ensure applicable consistency between the two.

¹ Insert the position or department where reports should be made. Make sure that it is in alignment with Policy 7.16.

Cross References: 3.6—LICENSED PERSONNEL EMPLOYEE TRAINING, 4.13—PRIVACY OF STUDENTS' RECORDS/ DIRECTORY INFORMATION, 4.64—STUDENT USE OF ARTIFICIAL INTELLIGENCE, 5.10—ARTIFICIAL INTELLIGENCE, 7.16—INFORMATION TECHNOLOGY SECURITY, 8.49—CLASSIFIED PERSONNEL USE OF ARTIFICIAL INTELLIGENCE

Legal References: A.C.A. § 6-18-2601 et seq., 15 U.S.C. § 6501, 20 U.S.C. § 1232g, 34 C.F.R. Part 99

History PPC: 6/ /2025
History BOE: 6/10/2025



Policy 7.16R
INFORMATION TECHNOLOGY SECURITY
Effective: **7/1/2025**

Pursuant to Act 504 of 2023 and DESE Commissioner's Memos COM-24-038 and COM-25-044, the Russellville School District will adopt and follow the State of Arkansas 'State Educational Entity Cybersecurity Policy.'

Pursuant to Act 510 of 2023 and DESE Commissioner's Memo COM-25-044 this policy is exempt from the Arkansas Freedom of Information Act (FOIA) requirement and that all related information is confidential and should not be posted or shared publicly.

Pursuant to Act 846 of 2023 and DESE Commissioner's Memo COM-25-015, the Russellville School District will adopt and follow the requirements and reporting procedures of the Arkansas Self-Funded Cyber Response Board.

Legal Reference: Commissioner's Memo RT-15-010, COM-25-041, Commissioner's Memo COM-25-044, A.C.A. § 4-110-101 et seq., A.C.A. § 10-4-429, A.C.A. § 25-1-128

Adopted: 12/16/2014

Revised: 7/12/2022, **6/10 /2025**

History BOE: 12/16/2014, 6/16/2015, **6/10/2025**



Policy 8.12
CLASSIFIED PERSONNEL OUTSIDE EMPLOYMENT
Effective: **7/1/2025**

An employee of the District may not be employed in any other capacity during regular working hours.

An employee may not accept employment outside of his/her district employment which will interfere, or otherwise be incompatible with the District employment, including normal duties outside the regular work day; nor shall an employee accept other employment which is inappropriate for an employee of a public school.

The Superintendent, or his designee(s), shall be responsible for determining whether outside employment is incompatible, conflicting, or inappropriate.

When a classified employee is additionally employed by the District by a contract for a second classified position or to perform supplementary duties for a stipend or multiplier, the duties, expectations, and obligations of the primary position employment contract shall prevail over all other employment duties unless the needs of the district dictate otherwise. If there is a conflict between the expectations of the primary position and any other contracted position, the employee shall notify the employee's building principal as far in advance as is practicable. The Building principal shall verify the existence of the conflict by contacting the supervisor of the secondary contracted position. The building principal shall determine the needs of the district on a case-by-case basis and rule accordingly. The principal's decision is final with no appeal to the Superintendent or the School Board. Frequent conflicts or scheduling problems could lead to the ~~non-renewal or~~ termination of the conflicting contract of employment or the contract to perform the supplementary duties.

For employees who work two or more jobs for the District, the superintendent or designee shall specify which is the employee's primary job. If circumstances change, the determination can be changed to reflect the current needs of the District. Furthermore, if on any given day, one of the employee's jobs requires more hours worked than is customary, the District reserves the right to lessen the number of hours the employee may work in his/her other job such that the employee does not exceed forty (40) hours worked in that week.

Sick Leave and Outside Employment

Sick leave related absence from work (e.g. sick leave for personal or family illness or accident, Workers Comp, and FMLA) inherently means the employee is also incapable of working at any source of outside employment. Except as provided in policy 8.26, if an employee who works a non-district job while taking district sick leave for personal or family illness or accident, Workers' Comp, or FMLA shall be subject to discipline up to and including termination.

Notes: This policy is similar to Policy 3.18. If you change this policy, review 3.18 at the same time to ensure applicable consistency between the two.

¹ The fact that a district may reduce an employee's hours for one job due to extra hours being worked in the employee's second job does NOT permit the district to require the same duties in the reduced hours job, but merely pay for it to be done in fewer hours. Please also note that districts are obligated under the Fair Labor Standards Law (FLSA) (see policy 8.11) to pay every hourly employee (other than those few classified employees who meet FLSA's definition of "supervisor") for every minute worked. Classified employees' wages have to be based on an hourly wage even if paid as a salary; there are methods for determining the "blended" rate for employees working more than ~~forty (40)~~ hours in a week who are paid on the basis of more than one hourly wage. These requirements also apply to the calculation of stipends.

Cross Reference: 3.18-LICENSED PERSONNEL OUTSIDE EMPLOYMENT, 8.5 – CLASSIFIED EMPLOYEES SICK LEAVE, 8.23 – CLASSIFIED PERSONNEL FAMILY MEDICAL LEAVE, 8.36-CLASSIFIED PERSONNEL
WORKPLACE INJURIES AND WORKERS' COMPENSATION

Legal References: A.C.A. § 6-24-106, 107, 111

Adopted: 4/22/2013

History CPPC: 5/2/2013, 6/5/2014, ~~6/~~ /2025

History BOE: 4/22/2013, 6/11/2014, ~~6/10/~~2025

Revised:



Renewal

When determining whether to make a recommendation of renewal of an employee's contract to the District's Board of Directors, the superintendent, with input from the appropriate employee's supervisor, shall make the determination based upon the following, as applicable:

1. Effectiveness, including the employee's evaluations;
2. Performance, including disciplinary infractions;
3. Qualifications, including relevant education degrees or credentials.

Seniority shall be used in determining whether or not an employee shall be renewed only when determining whom to renew and all else is equal between the employees in question.

If the superintendent finds probable cause that an employee has engaged in sexual misconduct with a minor, then the superintendent shall not recommend the renewal of the employee.

Following the superintendent's recommendation for renewal and approval by the Board, a copy of the next year's employment contract shall be provided to each employee.

Termination

The superintendent is empowered to make a recommendation to terminate an employee's employment contract to the Board for an employee's violation of District policies; State or Federal laws; State Rules; or Federal regulations. If the superintendent determines that it is necessary to make a recommendation for termination, the superintendent shall provide the employee written notice of the superintendent's intention to recommend that the employee be terminated. The written notice may be mailed to the employee's address on file with the District, e-mailed to the employee's District provided e-mail address, or hand delivered to the employee. The written notice shall contain a statement:

- Of the grounds for the recommendation of termination that are set forth in separately numbered paragraphs;
- Of the date, time, and location when the superintendent's recommendation for termination shall be presented to the Board, which shall be no earlier than ten (10) days and no later than the next regular scheduled Board meeting following the ten (10) day period unless another date is agreed to in writing by the superintendent and the employee;
- That time shall be provided for the employee to provide a defense against the recommendation for termination at a hearing before the Board;

- That the employee has the right to be represented by legal counsel at the hearing;
- That the hearing before the Board shall be open to the public; and
- That the superintendent shall present the reason for recommending termination of the employee to the Board in executive session should the employee choose not to attend the hearing or choose not to provide a defense at the hearing.

The superintendent shall provide the employee written notification of the Board's decision regarding the recommendation for termination as soon as possible by mail to the employee's address on file with the District, e-mail to the employee's District provided e-mail address, or hand delivery to the employee.

Legal References: A.C.A. § 6-13-636, A.C.A. § 6-17-414, A.C.A. § 6-17-2301

History CPPC: 5/2/2013, 6/5/2014, 6/ /2025

History BOE: 4/22/2013, 6/11/2014, 6/10/2025

Revised:



Policy 8.37
**CLASSIFIED PERSONNEL SOCIAL NETWORKING AND
ETHICS**

Effective: **7/1/2025**

Definitions

“Social Media Account:” means a personal, individual, and non-work related account with an electronic medium or service where users may create, share, or view user-generated content, including videos, photographs, blogs, podcasts, messages, emails or website profiles or locations, such as FaceBbook, ~~Twitter~~, LinkedIn, ~~MySpace~~, or Instagram.

“Professional/education Social Media Account:” means an account with an electronic medium or service where users may create, share, or view user-generated content, including videos, photographs, blogs, podcasts, messages, emails or website profiles or locations, such as FaceBook, Twitter, LinkedIn, MySpace, or Instagram.

“Blogs” are means a type of networking and can be either social or professional in their orientation. Professional blogs, approved by the principal or his/her designee, are encouraged and can provide a place for staff to inform students and parents on school related activities. Social blogs are discouraged to the extent they involve staff and students in a non-education oriented format.

Policy

District staff are encouraged to use educational technology, the Internet, and professional/education social networks to help raise student achievement and to improve communication with parents and students. However, technology and social media accounts also offer staff many ways they can present themselves unprofessionally and/or interact with students inappropriately.

It is the duty of each staff member to appropriately manage all interactions with students, regardless of whether contact or interaction with a student occurs face-to-face or by means of technology, to ensure that the appropriate staff/student relationship is maintained. This includes instances when students initiate contact or behave inappropriately themselves.

Public school employees are, and always have been, held to a high standard of behavior. Staff members are reminded that whether specific sorts of contacts are permitted or not specifically forbidden by policy, they will be held to a high standard of conduct in all their interactions with students. Failure to create, enforce and maintain appropriate professional and interpersonal boundaries with students could adversely affect the District’s relationship with the community and jeopardize the employee’s employment with the district.

Staff members are discouraged from creating personal social media accounts to which they invite students to be friends or followers.¹ Employees taking such action do so at their own risk and are advised to monitor the site's privacy settings regularly.

District employees may set up blogs and other professional/education social media accounts using District resources and following District guidelines to promote communications with students, parents, and the community concerning school-related activities and for the purpose of supplementing classroom instruction. Accessing professional/education social media during school hours is permitted.

Staff are reminded that the same relationship, exchange, interaction, information, or behavior that would be unacceptable in a non-technological medium, is unacceptable when done through the use of technology. In fact, due to the vastly increased potential audience that digital dissemination presents, extra caution must be exercised by staff to ensure they don't cross the line of acceptability. A good rule of thumb for staff to use is, "if you wouldn't say it face-to-face in a group, don't say it online."

Whether permitted or not specifically forbidden by policy, or when expressed in an adult-to-adult, face-to-face context, what in other mediums of expression could remain private opinions, including "likes" or comments that endorse or support the message or speech of another person, when expressed by staff on a social media website, have the potential to be disseminated far beyond the speaker's desire or intention. This could undermine the public's perception of the individual's fitness to interact with students, thus undermining the employee's effectiveness. In this way, the expression and publication of such opinions, could potentially lead to disciplinary action being taken against the staff member, up to and including termination or nonrenewal of the contract of employment.

Staff who are employed by the district as a teacher under a waiver from licensure should be aware that, in addition to the restrictions on inappropriate interactions with students and dissemination of information under this policy, they are required to follow the Division of Elementary and Secondary Education (DESE) Rules Governing The Code Of Ethics For Arkansas Educators. Violations of this policy that would also violate the Code of Ethics for Arkansas Educators may result in the filing of an ethics complaint with DESE.

Accessing social media websites for personal use during school hours is prohibited, except during breaks or preparation periods. Staff are discouraged from accessing social media websites on personal equipment during their breaks and/or preparation periods because, while this is not prohibited, it may give the public the appearance that such access is occurring during instructional time. Except when expressly authorized by the employee's job duties, staff shall not access social media websites using district equipment at any time, including during breaks or preparation periods, except in an emergency situation or with the express prior permission of school administration. Except when expressly authorized by the District employee's job duties and when District procedures have been followed, all school district employees who participate in social media websites shall not post any school district data, documents, photographs taken at school or of students, logos, or other district owned or created information on any website.

Further, the posting of any private or confidential school district material on such websites is strictly prohibited. The posting of prohibited material or posting without following proper procedures may result in disciplinary action against the District employee, up to and including termination ~~or non-renewal~~.

Specifically, the following forms of technology based interactivity or connectivity are expressly permitted or forbidden:

Privacy of Employee's Social Media Accounts

In compliance with A.C.A. § 11-2-124, the District shall not require, request, suggest, or cause a current or prospective employee to:

1. ~~Except as provided below, disclose~~ ~~Disclose~~ the username and/or password to his/her personal social media account;
2. Add an employee, supervisor, or administrator to the list of contacts associated with his/her personal social media account;
3. Change the privacy settings associated with his/her personal social media account; or
4. Retaliate against the employee for refusing to disclose the username and/or password to his/her personal social media account.

The District may require an employee to disclose his or her username and/or password to a personal social media account if the employee's personal social media account activity is reasonably believed to be relevant to the investigation of an allegation of an employee violating district policy; local laws; state laws and rules; or federal laws and regulations. If such an investigation occurs, and the employee refuses, upon request, to supply the username and/or password required to make an investigation, disciplinary action may be taken against the employee, which could include termination or nonrenewal of the employee's contract of employment with the District.

Notwithstanding any other provision in this policy, the District reserves the right to view any information about a current or prospective employee that is publicly available on the Internet.

In the event that the district inadvertently obtains access to information that would enable the district to have access to an employee's personal social media account, the district will not use this information to gain access to the employee's social media account. However, disciplinary action may be taken against an employee in ~~accord~~ accordance with other District policy for using district equipment or network capability to access such an account. Employees have no expectation of privacy in their use of District issued computers, other electronic device, or use of the District's network. (See policy 8.22—CLASSIFIED PERSONNEL ~~COMPUTER~~ TECHNOLOGY USE POLICY)

Notes: This policy is similar to policy 3.45. If you change this policy, review 3.45 at the same time to ensure applicable consistency between the two.

While only the Privacy of Employee's Social Media Accounts section of this policy is required by statute, ASBA strongly recommends adopting the policy in its entirety after consulting with staff for localizing purposes.

¹ The policy's separate definitions for "social media websites" and "professional/education social media accounts" are important. Districts are encouraged to establish "professional/education social media accounts" as an acceptable means of teacher and district communication with students and parents. This can serve to discourage inappropriate staff/student interactions on "social media websites." ASBA strongly suggests using the discussions for modifying/personalizing this policy as a means for generating the acceptable guidelines and procedures for staff creation of private social networks. We recommend **NOT** incorporating the guidelines into the policy, but have them available for all staff to review. Incorporating them into the policy will make it much harder to change them if the need arises.

² If you do not have a waiver allowing individuals to be employed as a teacher under a waiver from licensure, remove this language.

³ What is and is not acceptable staff/student interaction on social networking websites is an education community decision, and will vary from district to district. As a general rule, the greater the degree of real-life connections and interactivity between staff and students that normally occur in the community, the greater the tolerance will be for virtual connections and interactivity. Use the following list to help guide discussions with staff to determine which items should be included in the policy and with what modifications/stipulations. It is as important to include in the policy what **is** permitted as what **is not** permitted. Your discussions may elicit additional bullets to include in the policy:

- Sharing personal landline or cell phone numbers with students;
- Text messaging students;
- Emailing students other than through and to school controlled and monitored accounts;
- Soliciting students as friends or contacts on social networking websites;
- Accepting the solicitation of students as friends or contacts on social networking websites;
- Creation of administratively approved and sanctioned "groups" on social networking websites that permit the broadcast of information without granting students access to staff member's personal information;
- Sharing personal websites or other media access information with students through which the staff member would share personal information and occurrences.

Cross reference: 8.22—CLASSIFIED PERSONNEL ~~COMPUTER~~ TECHNOLOGY USE POLICY

Legal References: A.C.A. § 11-2-124, DESE Rules Governing The Code Of Ethics For Arkansas Educators

Adopted: 4/22/2013

History CPPC: 5/2/2013, 6/ /2025

History BOE: 4/22/2013, 6/10//2025

Revised: 6/10//2025



Firearms

Except as permitted by this policy, no employee of this school district, including those who may possess a “concealed carry permit,” shall possess a firearm on any District school campus or in or upon any school bus or at a District designated bus stop.

Employees who meet one or more of the following conditions are permitted to bring a firearm onto school property:

- He/she is participating in a school-approved educational course or program involving the use of firearms such as ROTC programs, hunting safety or military education, or before or after-school hunting or rifle clubs;
- The firearms are securely stored and located in an employee’s on-campus personal residence and/or immediately adjacent parking area;²
- He/she is a registered, commissioned security guard acting in the course and scope of his/her duties;
- He/she is a certified law enforcement officer, either on or off duty;
- He/she has a valid conceal carry license and leaves his/her handgun in his/her locked vehicle in the district parking lot.

Possession of a firearm by a school district employee who does not fall under any of the above categories anywhere on school property, including parking areas and in or upon a school bus, will result in disciplinary action being taken against the employee, which may include termination ~~or nonrenewal~~ of the employee.

Other Weapons

An employee may possess a: ~~pocket knife which for the purpose of this policy is defined as a knife that can be folded into a case and has a blade or blades of less than three (3) inches or less each. An employee may carry, for the purpose of self defense, a small container of tear gas or mace which for the purpose of this policy is defined as having a capacity of 150 cc or less.~~

1. Pocket knife that has a blade or blades that:
 - Can be folded into a case; and
 - Are less than three inches (3”) in length each.
2. Container of tear gas⁴ or mace that has a capacity of one hundred fifty cubic centimeters (150 cc) or less.

Employees are expected to safeguard ~~such~~ allowable items ~~the employee possesses~~ in such a way as to ensure they are not possessed by students. Such items are not to be used against students, parents or other school district employees. Possession of weapons, knives, or self-defense items that do not comply with the limits contained herein; the failure of an employee to safeguard such items; or the use of such items against students, parents, or other school district employees may result in disciplinary action being taken against the employee, which may include termination ~~or nonrenewal~~ of the employee.

Employees who are participating in a Civil War reenactment may bring a Civil War era weapon onto campus with prior permission of the building principal. If the weapon is a firearm, the firearm must be unloaded.

Cross Reference: 3.48 – LICENSED PERSONNEL WEAPONS ON CAMPUS

Legal References: A.C.A. § 5-73-119, A.C.A. § 5-73-120, A.C.A. § 5-73-124(a)(2), A.C.A. § 5-73-301, A.C.A. § 5-73-306, A.C.A. § 6-5-502, [18 U.S.C. § 922](#)

Adopted: 2/19/2013

History CPPC: 3/7/2013, 6/1/2015, [6/ /2025](#)

History BOE: 5/19/2015, 6/18/2019, [6/10/2025](#)

Revised: 5/19/2015, 6/18/2019, [6/10/2025](#)



Definitions

“Artificial Intelligence (AI)” means a machine-based system ~~Computer systems or applications that perform tasks typically requiring human intelligence, such as learning, problem-solving, and decision-making~~ can, based on a given set of human-defined objectives, make predictions, recommendations, or decisions influencing a real or virtual environment.

“AI Tools” means Software, hardware, or cloud-based applications that use AI to aid in tasks like content creation, data analysis, and personalized learning. For purposes of this policy, AI tools does not include items such as spell check or grammar check.

"Automated decision tool" means an AI tool that has been specifically developed and marketed, or specifically modified, to make or to be a controlling factor in making consequential decisions.

This policy governs the use of AI tools by classified employees in the performance of their job duties.

The District will provide training on the use of AI tools, including data privacy requirements. All classified employees shall participate in the District’s training on AI tools before they may use AI tools to assist with any job duties. Classified employees shall participate in additional training sessions and are expected to stay informed about changes to this and related policies regarding the use of AI and data privacy and security.

The use of AI tools by District employees shall adhere to the following:

- Only those AI tools approved by the District’s committee for the selection of AI tools may be used;
- The use of AI tools by employees shall adhere to District policy; State and Federal law; State rules; and federal regulations governing data privacy; and
- Employees shall consult their supervisor or the IT department if unsure about using a particular AI tool.¹

Classified employees are encouraged to use AI tools to enhance job performance and efficiency. Any use of AI tools shall be done in an ethical and responsible manner that protects other employees, students, parents, and the District as a whole.

The following actions are expressly prohibited:○ The inputting or uploading of information into AI tools unless the AI tool has been approved by the District to accept such information and

appropriate data privacy measures are in place to comply with the District's policies; State and Federal laws; State Rules; and federal regulations on data privacy and security;

- Using AI tools to generate false or misleading information; and
- Attempting to bypass security protocols or access restricted data.

While AI tools, including automated decision tools, may be used to assist with administrative tasks, such as scheduling, data analysis, and managing student records, final decisions impacting students or employees must involve human oversight.

Employees are responsible for their use of AI tools and for safeguarding sensitive information. Employees shall report any security incidents or potential data breaches immediately to a supervisor or the IT department.¹

Employees are encouraged to provide feedback on the usage of AI tools to help the District ensure the effectiveness, ethical compliance, and relevance to the District's educational goals of the AI tools the District is using.

The failure to comply with this policy or a District policy governing the release of information may result in disciplinary action, up to and including termination.

Cross References: 3.6—LICENSED PERSONNEL EMPLOYEE TRAINING, 4.13—PRIVACY OF STUDENTS' RECORDS/ DIRECTORY INFORMATION, 4.64—STUDENT USE OF ARTIFICIAL INTELLIGENCE, 5.10—ARTIFICIAL INTELLIGENCE, 7.16—INFORMATION TECHNOLOGY SECURITY, 8.49—CLASSIFIED PERSONNEL USE OF ARTIFICIAL INTELLIGENCE

Legal References: A.C.A. § 6-18-2601 et seq., [A.C.A. § 25-1-128](#), 15 U.S.C. § 6501, 20 U.S.C. § 1232g, 34 C.F.R. Part 99

History PPC: 6/ /2025
History BOE:6/10/2025



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: Sequoyah Polished Concrete Bid and Hallway Carpet/Entryway Removal

Responsible Administrator: Jeff Holt, RSD Deputy Superintendent

Strategic Plan Priority: Financial Stability

Background:

This project will remove the hallway and entryway carpet and polish the concrete in the hallway and entryway of the Sequoyah Elementary building. By removing the carpet in the hallway and entrance, the Sequoyah Elementary building will be cleaner and require less maintenance. Bids were requested and RSD received only one bid from Razorpolish, LLC. Removal of the hallway and entryway carpet will cost \$8,182.08. The polish concrete will cost \$34,677.22.

The total for the project is \$42,859.30

Recommended Action:

To approve the Sequoyah Elementary flooring project bid from Razorpolish, LLC for \$42,859.30.



PROJECT: Russellville School District, Sequoyah Elem., Russellville, AR

1. Bid Submittals

- a. Polished Concrete Bid
- b. Installer Credentials
- c. Contractors License
- d. W-9
- e. Maintenance Instructions
- f. Certificate of Insurance will be provided upon a job award.

Razorpolish, LLC
PO BOX 596
Russellville, AR 72811
4798807113
Bruce@razorpolish.com

Estimate 1226



ADDRESS

Russellville School District

DATE
05/05/2025

TOTAL
\$34,677.22

P.O. NUMBER

Sequoyah Elem

SALES REP

Bruce Carothers

	SQ FT	RATE	AMOUNT
02.10 Demo	0	0.00	0.00
Assumption that all carpet and asbestos glue is removed prior to commencement of polishing.			
Polished Concrete - 40-3000 Grit Gloss Min 45, DOI Min 38 - No Color	11,364	2.98	33,864.72
Polished Concrete 40-3000 grit, 9-Step finish to spec of Hallways and Entrance. *Quoted square footage measurement supplied by customer.			
Joint fill	250	3.25	812.50
Price to include up to 250LF of Joint Fill. Assumption is that joints are cleaned prior to installation.			
Optional	0	0.00	0.00
OPTION to add one (1) color acetone stain This optional price is \$0.65 / sqft for 11,364 = \$7,386.60			
Maintenance - Polished Concrete	0	0.00	0.00
Included Free: 3-month supply Prosoco Daily Klean polished concrete floor cleaner and one (1) 3000 grit burnishing pad. Live maintenance training session will be hosted on site. One (1) year warranty included.			
Logo	1	0.00	0.00
Included Free: one (1) 2-color logo up to 4' in size			
Polished concrete	0	0.00	0.00
TIMELINE: 4 weeks on site.			

TOTAL

\$34,677.22

THANK YOU.

Accepted By

Accepted Date



CREDENTIALS / REFERENCES

Location: 1205 E 14th St, Russellville, AR 72802

Jobsite Contact: Bruce Carothers (Cell: 479-880-7113)

Office Manager: Valarie Smith (Cell: 479-970-7866)

Experience:

- Razorpolish installers have over 20 years of Polished Concrete experience.
- Razorpolish owners are CPAA Certified Installers.
- Razorpolish Install crew averages 500,000- 1.5 million sq ft of innovative finishing annually.

References:

- Benton Middle School, new construction
- Benton Mt. View Elem School, re-polish
- Arkansas School for the Blind, demo & polish
- Heber Springs, demo & polish
- Pottsville Middle School Gym, demo & polish

Further Credentials Can be provided upon request.

License No. 0455440725

ID #55427

State of Arkansas
Commercial Contractors Licensing Board
(Restricted to Projects less than \$750,000)

RAZORPOLISH INC
PO BOX 596
RUSSELLVILLE, AR 72811

RAZORPOLISH INC

This is to Certify That _____

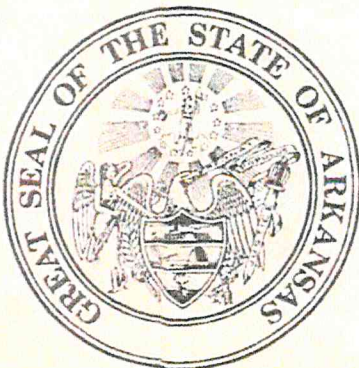
is duly licensed under the provisions of Ark. Code Ann. § 17-25-101 et. seq. as amended and is entitled to practice Contracting in the State of Arkansas within the following classifications/specialties:

BUILDING
- (COMMERCIAL & RESIDENTIAL)

This license is Restricted, the contractor is limited to projects less than \$750,000, including, but not limited to, labor and material.

from May 23, 2024 until July 31, 2025 when this Certificate expires.

Witness our hands of the Board, dated at North Little Rock, Arkansas:



[Handwritten Signature]

CHAIRMAN

[Handwritten Signature]

SECRETARY

May 23, 2024 - srg

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type.
See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

RazorPolish, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

- ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate
☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

5 Address (number, street, and apt. or suite no.). See instructions.

PO Box 596

6 City, state, and ZIP code

Russellville, AR 72811

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

88 - 3053928

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person

Date

3/27/25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

RAZORPOLISH

General Maintenance Recommendations:

Consolideck LS lithium silicate [hardener/densifier](#) for polishing and [Consolideck LSKlean](#), a blend of degreasers, detergents, and lithium silicate for floors that have been treated with Consolideck LS, for maintenance. Follow the cardinal maintenance rule: Don't mix chemistries. Manufacturers have different products for polishing, daily cleaning, and deep cleaning. Many contain lithium silicate to harden any "soft" calcium left over from the original hardening/densifying treatment or exposed by traffic or abrasion. But because each manufacturer also has its own formulation, using products from the same company ensures chemical compatibility. Concrete, which is naturally alkaline, has a pH of around 10.2. VCT cleaners are closer to neutral, with a pH of 7 to 8. Therefore, applying VCT cleaners to polished concrete damages it.

*Recommended Cleaner for polished concrete floors: **Prosoco Daily Klean*** *Daily*

Dry sweep or microfiber mop the floor of dirt and debris.

- Autoscrub floors daily with Prosoco Daily Klean.
- Contaminants on a polished concrete floor will act like sandpaper and will constantly diminish a floor's appearance.
- The use of entry mats and daily routine cleaning are the most important steps to make your floor last longer. Entry mats must be cleaned to reduce dirt accumulation.
- Liquid spills and stains should be wiped up immediately, as all concrete has some level of porosity. Polished concrete reduces the porosity but still allows staining when left on the surface.
- If during construction, other trades must protect polished concrete floor areas from chemical spills, scratches from material drags, and heavy clay mud that can stain the floor.

Weekly

Mop or auto-scrub (fitted with red or white pads or soft brushes) the surface with a cleaner designed for polished concrete and thoroughly vacuum.

- Look for natural cleaners such as castile soap, and isobutyl alcohol. **Do not use cleaning products like vinegar with high acidity.**
- Polished floor product manufacturers offer numerous cleaning products that include rejuvenation chemicals.
- **Do not use traditional floor waxes; they are not compatible with the finishing treatments used for polished concrete.**

Monthly/Quarterly

Following cleaning, buff the floor with a high-speed burnisher fitted with a diamond grit pad recommended for your floor. This pad will remove scratches and surface stains.

Annually

Re-application of a stain resistor or finish guard may be applied for best stain protection. Consult your flooring installer for products compatible with the initial treatment.

Recd Date: ____/____/____

Customer Initial: _____

Razorpolish, LLC
PO BOX 596
Russellville, AR 72811
4798807113
Bruce@razorpolish.com

Estimate 1230



ADDRESS
Russellville School District

DATE 05/19/2025	TOTAL \$8,182.08
--------------------	---------------------

P.O. NUMBER
Sequoyah Elem Carpet DEMO

SALES REP
Bruce Carothers

	SQ FT	RATE	AMOUNT
02.10 Demo Demo: Carpet and glue removal Customer will provide dumpster. Razorpolish will demo out cove base but will not reinstall.	11,364	0.72	8,182.08

TOTAL	\$8,182.08
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THANK YOU.

Accepted By

Accepted Date



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: Sequoyah Safe Room Floor

Responsible Administrator: Jeff Holt

Strategic Plan Priority: Financial Stability

Background:

This project will demo and dispose of the existing safe room floor and Install a new floor as well as paint lines to match existing lines. Total cost of the safe room floor is \$59,472.86. See attachment

Due to use and age the safe room floor is in need of replacing.

Recommended Action:

To approve the Sequoyah safe room project.



Contractor Lic#0062600425

May 21, 2025— This Quote is Valid for 30 Days

To: Chris Campbell – chris.campbell@rsdk12.net – office # 479-968-1650

Justin McKinley – justin.mckinley@rsdk12.net – 479-567-3017

Russellville School District

RE: Russellville School District –Sequoyah Elementary Gym Flooring

1601 W. 12th St., Russellville, AR 72801

TARKETT SPORTS – SPORTS VINYL FLOORING = \$37,572.86

- Omnisports Multi-Use (6.2 mm) (Maple Colors 6.56'X67.27') (Solids 6.56'X67.27') TBD – 4,472 SF
- (5) Welding rod 5mm (131.23 LF PER ROLL) TBD
- (14) Multi-Poxy Adhesive 2 Gallon Unit (250-300 SQFT PERUNIT - 98% RH) -2 Gallon Unit
- (3) Game Line Paint 1.25 Quart (300 LNFT 2" wide) -TBD
- (2) Game Line Primer 1.50 Quart (600 LNFT 2" wide) N/A
- Tarkolay (100% RH w/Multipoxy) (6.56'x147.6' - 968.26sf per roll) N/A- 4,472 SF (**VAPOR BARRIER**)

Quote Inclusions:

- Installation (\$11,500.00)
- Demo & Disposal of Existing Flooring (\$8,400) -includes 1 Dumpster
- Painting Lines to match the existing Lines (\$2,000)
- References for Tarkett Vinyl Flooring Jobs – see Page 2.

Total Price: Includes materials, freight, installation, & applicable taxes \$59,472.86.00

Thanks,

Spencer Davies

AR Sales Executive

SOPA Inc.

Office: 501-663-5500

Cell: 501-454-1241

spencer@sopainc.com

www.sopainc.com

PO Box 26015 | Little Rock, AR 72221



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: Bus Shop Fuel Dispensing Bid

Responsible Administrator: Jeff Holt

Strategic Plan Priority: Financial Stability

Background:

The current bus shop fuel dispensing system is outdated and can no longer be serviced. There is only one company that provides a fuel dispensing system for this area and that is Spatco Energy Solutions. The system will cost \$37,954.90.

Recommended Action:

To approve the purchase of a new fuel dispensing system



Ship-to Address
 RUSSELLVILLE BUS SHOP
 1002 S. DENVER
 RUSSELLVILLE AR 72811

Bill-to Address
 RUSSELLVILLE SCHOOL DISTRICT
 ATTN: DALE HUNTER
 479-968-2906
 DALE.HUNTER@RSDK12.NET
 PO Box 928
 RUSSELLVILLE AR 72811

Quotation

Number	20103506
Date	May 1, 2025
Customer Number	1053254
Valid from	May 1, 2025
Valid to	May 16, 2025
Sales Person	257, James, Cliff
Sales Office	0057, Little Rock

Currency USD

Conditions:

Terms of Payment: Net 30, Net 10 Equipment
 Terms of Delivery: FOB SHIPPING POINT

Contact: Cliff James - Petroleum Sales Representative
Mobile: (479) 226-2050 Office: (479) 648-1601
cliff.james@spatco.com - www.spatco.com

Item	Item Detail
10	Material: INSTALLATION PRICE Installation - Contract Price <u>SPATCO ENERGY SOLUTIONS Scope of Work:</u> REMOVE EXISTING K800 FMU AND DISPOSE OF OFFSITE. REMOVE EXISTING MECHANICAL DIESEL PUMP. PROVIDE AND INSTALL A FUELMASTER WITH CELLULAR AND FMLIVE. PROVIDE AND INSTALL A WAYNE RELIANCE SUCTION DIESEL PUMP. PROVIDE AND INSTALL A SP1 PULSER FOR THE NEW RELIANCE. R&R EXISTING DIESEL EXTERNAL FILTER AND HANGING HARDWARE. R&R EXISTING ELECTRICAL PLUG ON THE K800 PEDESTAL. CONNECT FUELMASTER TO THE WAYNE GASOLINE PUMP AND THE NEW WAYNE RELIANCE DIESEL PUMP. PURGE, CALIBRATE AND TEST SYSTEM. NOTES:

THANK YOU FOR THE OPPORTUNITY TO QUOTE

Toll Free (800) 4-SPATCO (800) 477-2826 Fax 704-599-7700
 www.spatco.com

Item	Item Detail			
	QUOTE ASSUMES EXISTING GAS DISPENSER IS IN PROPER WORKING ORDER.			
	QUOTE ASSUMES EXISTING PULSER ON GAS PUMP WILL WORK WITH THE NEW FMU.			
	QUOTE ASSUMES ALL EXISTING PIPING AND ELECTRICAL IS IN PROPER WORKING ORDER AND WILL SUPPORT THE NEW EQUIPMENT.			
	ANYTHING OUTSIDE OF THIS SCOPE OF WORK WILL REQUIRE A CHANGE ORDER.			
	Quote is valid for 15 days. This quote is based on current tariff rates and vendor pricing in effect at the time of issuance. In the event of any vendor has a price increase after the date of this quote and prior to delivery, SPATCO reserves the right to adjust the final invoice to reflect the additional costs. Any such surcharge will be itemized and communicated in advance.			
	Quantity	UOM	Price	Extended price
	1	EA	4,276.36	4,276.36
20	Material:	INSTALLATION PARTS	Installation - Contract Parts	
	Quantity	UOM	Price	Extended price
	1	EA	253.49	253.49
30	Material:	RELIANCE-1003626	Wayne Reliance G6201P Suction Pump	
	/G6201P/2GJK/ Fleet Single Suction Pump Dispenser Enhanced Capacity Internal Filter Explosion-Proof AC Junction Box Hose Hanger Painted Silver sides/Top w/Green Doors Ad Panel: Diesel NOTES: Wayne Dispenser Current Lead Time - 4-6 Weeks ARO Please confirm ad panel and door color when ordering			
	Quantity	UOM	Price	Extended price
	1	EA	7,380.48	7,380.48
50	Material:	FLF50224	FUEL MASTER EQUIPMENT	
	1 - FMU5720-F2 - FMLIVE, CELL, PROKEE/PROX, PWR COND, 50A, 2 HOSE 300 - 172405 - Prokee - Black			
	Quantity	UOM	Price	Extended price
	1	EA	16,354.00	16,354.00
60	Material:	FLF50224	FUEL MASTER ANNUAL SERVICES	
	1 - FMLIVEBA/1+BI - Subscription Price for FMLive Services 1 - FMLIVE-CELL-FMU - Cellular Enabled Equipment			
	Quantity	UOM	Price	Extended price
	1	EA	2,988.00	2,988.00
70	Material:	FLF50224	FUEL MASTER ONE-TIME SERVICES	
	1 - CLOUDBA/1 - FMLive Setup & Activation			

Item	Item Detail			
	1 - PMLIVEBA/1+BI+CELL - FMLive Project Management			
	1 - FMLIVE-DB-CONSTRUCT - FMLive Database Construction and/or Conversion			
	Quantity	UOM	Price	Extended price
1	EA		3,486.00	3,486.00

Items Subtotal	34,738.33
Estimated Tax	2,741.57
Estimated Freight	475.00
Quotation Amount	37,954.90

ACCEPTANCE AND EXPIRATION. This quotation, and Seller's offer described in it, will expire on the earlier of (1) 30 days after the date listed on quotation or (2) Seller's giving Buyer written notice that Seller has withdrawn this quotation, unless Buyer accepts this quotation, without any proposed changes, by executing this quotation in the space provided below and delivering it, and the Initial Payment (defined below) to Seller before that expiration. Buyer may not accept, and Seller will have no obligations under, this quotation after it expires.

Price and Initial Payment. The price for this Quote may not include all freight charges, taxes or permits. A deposit of 25% is due and payable with and is a condition of Buyer's acceptance of this quotation. Please note the required deposit may change depending on credit approval. Should the required deposit change, Buyer has the right to cancel this order upon 1 business days notice to Seller.

Terms and Conditions of Sale. This quotation is governed solely by Seller's terms and conditions of sale which are attached to this quotation. Seller's offer described in this quotation is expressly made conditional on Buyer's acceptance of all terms in this quotation, including the terms and conditions. No term of any purchase order or other document shall become a part of the agreement between the parties or bind Seller.

Date: _____

Customer (Signature): _____

Customer (Print): _____

SPATCO Energy Solutions, LLC

TERMS AND CONDITIONS

1. Agreement. The agreement between Seller and Buyer (this “**Agreement**”) consists of the applicable quotation signed by both parties (“**Quotation**”), the applicable statement of work signed by both parties (“**Scope**”), these terms and conditions, and the terms and conditions set forth on invoices delivered by Seller to Buyer. This Agreement shall become effective on the date Buyer executes and delivers it to Seller (“**Effective Date**”), subject to approval of Seller's credit manager.

2. Work. Seller will perform the Work on the terms and conditions of this Agreement. Seller (a) will install the Equipment at the Job Site in accordance with the current version of the American Petroleum Institute's Recommended Practice 1615-1987 (the “**API Standards**”) and the Petroleum Equipment Institute's Recommended Practices for Installation of Underground Liquid Storage Systems (the “**PEI Standards**”) and (b) will install all safety equipment included in the Equipment in accordance with the NFPA 30-1993 Flammable and Combustible Liquids Code or NFPA 30-A1993 Automotive and Marine Service Code, as applicable, (collectively, the “**NFPA Standards**”).

3. Safety Standards. Federal, state and local laws and regulations may impose more stringent standards than the API Standards, the PEI Standards or the NFPA Standards, and Buyer's insurance carriers may require additional or different equipment. Buyer will ensure that the Work and the Equipment comply with all federal, state and local laws and regulations and with the standards set by Buyer's insurance carriers. Any changes to the Work or the Equipment to comply with any of those laws, regulations or other standards shall be made in accordance with **Section 6, Change Orders**, below. Buyer will follow all instructions and directions, and use all safety devices, provided by the manufacturers of the Equipment.

4. Price and Payments.

a. Invoices. Seller will invoice Buyer for the cost of each piece of Equipment and all related taxes, insurance and freight charges (“**Equipment Invoices**”) on the earlier of (i) the delivery of that Equipment to the Job Site, or (ii) the delivery of that Equipment to Seller's warehouse for storage. Buyer will pay each Equipment Invoice within 10 days after the invoice date. Seller will invoice Buyer for all services (“**Service Invoices**”) on a monthly basis, and Buyer will pay each Service Invoice within 30 days after the invoice date. Seller will give Buyer a credit against the initial amounts due under the Equipment Invoices and the Service Invoices in the amount of the Initial Payment (defined in the Quotation). Buyer shall not withhold payment based on any typographical or similar error in any invoice. All amounts Buyer does not pay as and when due shall accrue interest at the rate of 18% per annum until paid. Buyer shall pay all of Seller's costs of collection, including reasonable attorneys' fees. No partial payment by Buyer shall constitute an accord and satisfaction or otherwise satisfy the entire outstanding balance of any invoice of Seller, notwithstanding any notation or statement accompanying that payment. **Payment Terms for Wayne Equipment are Net 10 Days.** _____ (Initial)

b. Taxes. The Price (defined in the Quotation) does not include any sales, use, revenue, excise or other taxes or governmental charges (collectively, “**Taxes**”). If Seller is required to collect any Taxes, Seller will add them to the Price and invoice Buyer (in the original invoice or separately), and Buyer will pay them.

c. Permits. The Price does not include any fees for any building or other government permits, licenses, tests or inspections necessary to perform the Work (collectively, “**Permits**”). Buyer will obtain and pay for all Permits, confirm to Seller in writing that it has done so, and deliver to Seller copies of all Permits, all before Seller begins the Work. If Seller pays any fees for any Permits, Seller will add them to the Price and invoice Buyer (in the original invoice or separately), and Buyer will pay them.

d. Weekends and Holidays. The Price does not include the extra costs of Seller's performing any of the Work on Saturdays, Sundays or holidays. If Buyer and Seller agree that Seller shall perform some of the Work on Saturdays, Sundays or holidays, Buyer will pay Seller, in addition to the Price, an extra charge equal to the number of hours of Work performed multiplied by twice Seller's standard labor rate.

e. Performance Bond. The Price does not contain any allowance for a performance bond. If Buyer requests, and Seller agrees to provide, a performance bond for some or all of the Work, as a condition to Seller's providing the bond, Buyer will pay directly all premiums and other costs of the bond.

f. Not Included. Unless otherwise stated in the Scope of Work (Attachment A), no electrical work, concrete or asphalt work, tank tests or line tests are included in the Price or the Work.

g. Security Interest. Buyer hereby grants and Seller retains a purchase money security interest in the Equipment, including the proceeds therefrom, for the purpose of securing Buyer's obligation to make payment in full, until payment is received in full in cash or collected funds, at which time the security interest shall cease. Seller may, at its option, repossess the Equipment upon Buyer's default, and charge Buyer with any deficiency. Buyer hereby authorizes Seller to file appropriate financing statements for perfecting this security interest. If the work is to be performed on property not owned by Buyer, upon Seller's request, Buyer shall provide a Landlord's Waiver in a form acceptable to Seller.

Seller reserves the right to ship under reservation for payment against documents of title. Title and a first and prior security interest to the Equipment shall remain with the Seller until all payments are made and all conditions herein contained are and have been fully completed. The Equipment shall at all times be deemed personal property, even after attachment or connection to realty. The Buyer shall keep the Equipment in good working condition and physical appearance free of liens, and until the purchase price is fully paid shall maintain such insurance as described below under **Insurance**.

_____ (Customer Initials)

_____ (Sales Rep. Initials)

5. Job Site Conditions.

a. Digging and Excavating. Any digging or excavating included in the Work is based on the assumption that the soil conditions at the Job Site are normal for the area and unobstructed. If any digging or excavating is included in the Work, and Seller encounters unusual digging conditions in connection with the Work, Buyer shall pay Seller its standard hourly labor rates for those personnel involved in overcoming those conditions. Unusual digging conditions are conditions that inhibit Seller from completing the digging in a reasonable manner using a backhoe or trackhoe, including heavy rock, shale and water. If Seller is required to have any of this Work performed by a subcontractor, Seller will invoice Buyer those costs plus 20%. Seller will notify Buyer of any unusual digging conditions before Seller commences the extra Work to overcome those conditions, and Buyer will have five days to decide whether to authorize Seller to perform the extra Work or to terminate this Agreement. If Buyer elects to terminate this Agreement as a result of those conditions, Buyer shall pay Seller, as a condition of being entitled to exercise its right to terminate, an amount equal to all hours spent by Seller's personnel performing the Work multiplied by Seller's standard hourly rates for those personnel, plus all of Seller's out of pocket costs incurred in connection with the Work, including all restocking fees for Equipment that can be returned and Seller's quoted selling price to Buyer for all Equipment that cannot be returned; **provided** that the amount of this payment shall not exceed the Price.

b. Underground Structures. Buyer shall inform Seller in writing of the location of all underground structures, including tanks, product lines, cables, conduits, sewer lines and water lines, where the digging or excavating is to occur before Seller starts any of the Work at the Job Site. Buyer shall indemnify, defend and hold Seller and its affiliates and their respective directors, officers, managers, employees and agents harmless from and against all claims, losses, damages, costs and attorneys' fees and expenses resulting from Seller's encountering any such underground structure unless Buyer informs Seller of the correct location and size of the structure before Seller commences the Work.

c. Tank Filling. Buyer shall have product or water available at the Job Site to fill all tanks as requested by Seller or as required by applicable law. Seller does not guarantee that the tanks will not float. Buyer will be responsible for all damage that may be caused by tanks floating under all circumstances, including all costs for equipment, labor and materials required to reinstall the tanks. Unless Seller's quotation expressly quotes a price for ballasting tanks, Buyer is responsible for ballasting tanks to capacity. Seller is not responsible for ballasting tanks or for any water removal or disposal from tanks. In addition, Seller is not responsible for filling the tanks with petroleum products or any associated overfill releases. Buyer is responsible for all overfills and releases under all circumstances.

d. Photography. Buyer hereby grants Seller permission to take still photographs and video recordings of all aspects of the Equipment and the Work.

e. Electricity. Buyer will provide, at Buyer's expense, at the Job Site all electrical power Seller at its subcontractors require for the operation of their tools and equipment.

f. Materials Safety. Buyer will provide Seller, PRIOR TO COMMENCEMENT OF THE WORK, Material Safety Data Sheets on all chemical products used by Buyer in connection with the Job Site.

6. Change Orders. Buyer may request changes in the Work, including the Equipment, by delivering to Seller a written request specifying in detail the proposed changes. If Seller agrees to make those changes, it shall deliver to Buyer a proposed change order ("**Change Order**") specifying the changes Seller will make and any associated change in the Price. The Change Order will not become effective or part of this Agreement unless and until Buyer executes it and delivers it to Seller, at which time the Change Order will become an amendment to this Agreement. Except as expressly provided in the Change Order, all provisions of this Agreement shall remain unmodified and in full force and effect.

7. Warranties.

a. Equipment. The sole and exclusive warranty for the Equipment shall be the manufacturer's warranty ("**Equipment Warranty**"), and Buyer's sole and exclusive remedy for a breach of the manufacturer's warranty shall be the remedy provided by the manufacturer. Seller does not provide any warranty for any of the Equipment.

b. Services. For a period of one year after the date of the particular Invoice for services provided in connection with the installation of the Equipment ("**Services Warranty Period**"), Seller warrants that all services Seller performs as part of the Work reflected in that invoice will be rendered in accordance with good commercial practices and comply in all material respects with the API Standards, PEI Standards, NFPA Standards and any other standards expressly listed in the SOW or these Terms and Conditions (the "**Services Warranty**"); provided, however, that with respect to any tank cleaning services provided by Seller, no warranty is made that the tank will be free of impurities after such cleaning has been completed, and Seller shall have no liability or responsibility for any such impurities. If Buyer delivers to Seller written notice specifying the services that do not comply with the Services Warranty and the reasons Buyer believes they do not comply within the Services Warranty Period, Seller, at Seller's option, will correct or re-perform the non-complying services or refund to Buyer that portion of the Price charged for those services. This **Section 7.b.** contains Buyer's sole and exclusive warranties and remedies for any services that are part of the Work.

c. NO EMPLOYEE OR REPRESENTATIVE OF SELLER IS AUTHORIZED TO CHANGE THIS WARRANTY IN ANY WAY.

d. Conditions. The Equipment Warranty and the Services Warranty shall be null and void if (a) the Equipment or the Work are abused, misused, damaged by accident, used or operated contrary to Seller's or the manufacturer's instructions, or modified by anyone other than Seller, (b) the Equipment or the Work are not maintained in accordance with Seller's instructions or are given inadequate care, (c) Buyer does not pay the Price as and when due, (d) replacement parts other than those provided by Seller are installed in or on the Equipment, or (e) Buyer does not allow Seller access to the Equipment or the Work for purposes of inspection, repair or replacement. Seller shall not be responsible for the failure of any other person or entity (collectively, "**Person**") engaged by Buyer to install any electrical wiring correctly in accordance with the Equipment manufacturer's instructions. Buyer shall give Seller immediate written notice of any warranty claim,

_____ (Customer Initials)

_____ (Sales Rep. Initials)

shall allow Seller access to the Equipment and the Work to inspect, repair or replace the Equipment and the Work. Seller will not accept, pay or reimburse any invoices or charges for any warranty work performed by others. Notwithstanding anything to the contrary in this Agreement, Seller shall not be responsible for any damages resulting from the negligence of the Buyer or the failure of the Buyer to monitor the operation of all Equipment on a daily basis in accordance with standards established by the underground storage tanks regulations set forth in 40 C.F.R. Part 280 or any other applicable law, including Environmental Laws (defined below), affecting the operation of the Equipment, and Buyer shall be fully responsible for all of those damages.

e. Buyer Indemnity. Buyer agrees to hold Seller harmless from and defend and indemnify it against any of Seller's or Buyer's losses in connection with any property damage, personal injury or death, whether same relates to any claim, penalty, or fine by government agency for pollution, environmental damage, clean up, or otherwise, or whether any claim is made by any third party against Seller or Buyer or said damage, personal injury or death is claimed or sustained by Buyer or made against Buyer or Seller in connection therewith, including but not limited to damages, costs, expenses, and attorney's fees, except to the extent that said damage, personal injury or death is proven to have been caused by Seller's sole negligence. Where a penalty, fine or claim for pollution damage or cleanup is made against Seller in connection with installation of materials or equipment, Buyer agrees to hold Seller harmless from and defend and indemnify it against same.

f. Drawings. When specifically included in the Work, site drawings, installation plans, and as-built drawings will be prepared using a current Buyer-provided scale drawings showing property lines, rights of way, easements, utilities, driveways, buildings and improvements. Any drawings furnished in connection with the bid proposal or Work was for bid purposes only and is the property of Seller. If such drawings are used without a professional or registered engineer's stamp, Buyer uses it at its own risk with full and complete indemnity to Seller for any acts, errors, omissions or damages that may arise out of using such drawings.

g. Independent Contractor. Seller, in furnishing services hereunder, is acting only as an independent contractor. Seller does not undertake by this Agreement or otherwise to perform any obligations of Buyer, whether regulatory or contractual, or to assume any responsibility for Buyer's business or operations.

h. Substitution. Any identification of Equipment by brand name, manufacturer, catalog number, or other designation in Buyer's purchase order, Seller's documents or elsewhere only establishes a general quality standard and does not require Seller to supply a particular item. Seller shall have the right to select other Equipment that in Seller's opinion meets that general quality standard.

8. Risk of Loss. The shipping terms are F.O.B Shipper's Dock. Whenever merchandise is delivered to the designated F.O.B. point, a common carrier (by manufacturer or Seller), or is received by Buyer, whichever is earlier, Seller's responsibility ceases and full risk of loss (including transportation delays and losses) and title passes to Buyer, and Buyer shall be liable to Seller for the full price of the merchandise. Delivery to Seller's plant for purposes of convenience, coordination or price protection shall be considered "delivery" for invoice purposes.

If any damage is evident upon delivery, Buyer must make a notation on the freight bill of lading and have the carrier's agent sign upon delivery for claim record. Buyer must immediately notify Seller and file a claim with the carrier, as Seller assumes no responsibility for goods damaged in shipment. Shortages and hidden damages or defects to goods must be reported to Seller and carrier within 30 days of receipt of shipment. The quoted prices do not include the cost of unloading, which is Buyer's responsibility.

9. Disclaimers and Limitations. EXCEPT AS EXPRESSLY SET FORTH IN SECTION 7 ABOVE, SELLER DISCLAIMS ALL WARRANTIES AND REPRESENTATIONS OF ANY KIND AS TO THE EQUIPMENT AND WORK, EXPRESS AND IMPLIED, INCLUDING ALL REPRESENTATIONS AND WARRANTIES: (A) AS TO THE DESIGN, QUALITY OR CONDITION OF THE EQUIPMENT; (B) AS TO MERCHANTABILITY OR THE FITNESS OF THE EQUIPMENT OR WORK FOR ANY PARTICULAR PURPOSE; (C) AS TO THE SUITABILITY OF THE EQUIPMENT OR THE WORK FOR BUYER'S PURPOSES OR THE IMPACT OF THE EQUIPMENT OR THE WORK ON BUYER'S OPERATIONS. Buyer must give Seller written notice of any claim that it has regarding the condition, quantity or quality of the Equipment within 30 days after the delivery of the Equipment (or with respect to the nonconformity of the Equipment with the manufacturer's warranty, within the period specified in the manufacturer's warranty). Buyer must give Seller written notice of any nonconformity of the Work with the Services Warranty within the applicable Service Warranty Period. The notice must specify the basis of Buyer's claim in detail and identify the Equipment or the Work at issue. Seller shall have a reasonable opportunity to inspect the Equipment or the Work at issue and a reasonable time to cure any nonconformity. Buyer's failure to comply with this Section shall constitute Buyer's acceptance of the Equipment and the Work and shall bind it to pay Seller the full Price of the Work. SELLER SHALL NOT BE LIABLE UNDER ANY CIRCUMSTANCES FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING LOST REVENUES AND PROFITS, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF THOSE DAMAGES. In no event shall Seller be liable for any amount arising out of or relating to this Agreement, the Equipment or the Work, whether in contract, tort, strict liability or otherwise, in excess of the purchase price of the Equipment or Work at issue. Any action or proceeding by Buyer arising out of or relating to this Agreement, the Equipment or the Work will be forever barred unless it is commenced within the earlier of: (a) one year after the claim or cause of action has accrued; or (b) the period prescribed by applicable statute of limitation or repose. No delay in any of the Work shall entitle Buyer to any reduction of the Price.

10. Cancellation and Return of Goods. Buyer may cancel an order only upon advance written approval of Seller and the manufacturer; provided Buyer pre-pays the freight charges and Seller's reasonable cancellation and restocking charges, and Seller's handling fee equal to 10% of the Price for the Equipment or services that are the subject of the cancellation. No merchandise is returnable without Seller's advance written consent. Merchandise must be returned within ten (10) days of Buyer's receipt of written authorization and must be accompanied by the invoice number and/or a copy of the sales receipt. At the option of Seller, return of material prior to receiving Seller's approval will result in material remaining the property of Buyer, and it will be stored at Buyer's risk and expense. If Seller accepts the material in return for credit, a handling charge based in part on acceptance of the material for return by the manufacturer will be charged, and no credit will be issued to Buyer until credit from the manufacturer is received. **Special custom orders (including dispensers) shall be non-cancelable and non-refundable.**

_____ (Customer Initials)

_____ (Sales Rep. Initials)

11. Insurance.

a. Seller. Seller shall purchase and maintain during the performance of the Work (i) commercial general liability insurance, including coverage for bodily injury and property damage, that shall cover Seller and its subcontractors in their performance of the Work, and (ii) workers' compensation insurance as required by applicable law. At Buyer's request, Seller shall provide a current certificate of insurance showing Seller has in force the foregoing insurance.

b. Buyer. Buyer shall purchase and maintain commercial general liability insurance, including coverage for bodily injury and property damage to the Equipment, and for meeting any financial responsibility requirements under federal and state underground storage tank regulations. Buyer shall also purchase and maintain until Buyer pays the Final Invoice builder's risk insurance, including extended coverage for fire, theft and vandalism. At Seller's request, Buyer shall provide a current certificate of insurance showing Buyer has in force the foregoing insurance and showing Seller as a loss payee to the extent of its interest.

12. Force Majeure. Seller shall not be liable for delays or failing to perform any of its obligations under this Agreement resulting directly or indirectly, in whole or part, from events or causes beyond its reasonable control, acts of God, accidents, riots, wars, national emergencies, terrorism, strikes, labor disputes, unusual weather, natural disasters, hurricanes, storms, persistent or heavy rain, cyclones, earthquakes, floods, lightning, embargoes, failure by suppliers to deliver or by other contractors to perform, delays in obtaining or the inability to obtain supplies, equipment or labor through normal sources at normal prices, delays of carriers or postal authorities, or governmental restrictions, prohibitions or diversions. The occurrence of any of the foregoing shall operate to extend Seller's time of performance under this Agreement for a period not less than the period of the delay caused by any of the foregoing, plus a reasonable amount of time for remobilization.

13. Seller's Rights Following Default.

a. Seller may, without prejudice to any other right or remedy, terminate this Agreement if: (i) Buyer is adjudged bankrupt or a receiver or trustee is appointed for Buyer, or Buyer is insolvent or makes a general assignment for the benefit of creditors; (ii) Buyer fails to pay any amount when due; or (iii) Buyer materially breaches any of the provisions of this Agreement and does not remedy such breach within ten (10) days following written notice thereof from Seller. In any of those events, Seller also may, at its option, take one or more of the following actions: (i) declare all or part of Buyer's obligations to Seller immediately due and payable, (ii) suspend its performance under this Agreement, (iii) foreclose its security interest in the Equipment and/or repossess the Equipment, (iv) treat such event as a cancellation by Buyer, in which event Buyer shall be obligated to perform the obligations set forth in Section 10 above, or (v) pursue its other rights and remedies under this Agreement or applicable law.

b. Upon termination of this Agreement by Seller, Seller shall have the right to remove equipment, tools and machinery owned by it from the Job Site, and shall be paid for all work done under the Quotation, for all materials and supplies obtained by Seller pursuant to the Quotation and for all costs and expenses incurred by Seller to date of termination. Buyer also shall pay all costs of collection, including reasonable attorneys' fees and costs.

14. Environmental.

a. Representations and Warranties. Buyer hereby represents and warrants to Seller that currently and at all times until Buyer pays the Price in full: (i) no Hazardous Substances are or will be present in, on or under the Job Site, including the air, surface water, land surface and groundwater; (ii) the Job Site and Buyer's operations on the Job Site are and will be in full compliance with all Environmental Laws; (iii) Buyer has the authority to authorize the installation of the Equipment and the performance of the Work as provided in this Agreement and has obtained all necessary consents from the owners of the Job Site for the same; (iv) Buyer has obtained all necessary permits and licenses to install the Equipment and to perform the Work; (v) Buyer and the Job Site are and will remain in full compliance with the underground storage tank regulations in 40 C.F.R. Part 280, including the financial responsibility regulations in Subpart H of the same; and (vi) the installation of the Equipment and the performance of the Work comply with all federal, state and local laws and regulations and with the standards set by the Buyer's insurance carriers, including all requirements restricting the location of, or imposing special requirements regarding, underground storage tank systems at or around wells, surface water and other sensitive receptors.

b. Regulations. Buyer is solely responsible for compliance with all of the underground storage tank regulations set forth in 40 C.F.R. Part 280, including as they relate to the installation of the Equipment and the performance of the Work.

c. Inspection and Reporting Responsibilities. Seller is not responsible for inspecting the Job Site or reporting to third parties, including governmental agencies, any Hazardous Substances or any violations of Environmental Laws relating to the Job Site or the Work. Buyer has the responsibility for inspecting the Job Site and reporting to third parties.

d. Indemnity. Buyer shall indemnify, defend and hold harmless Seller and its affiliates and their respective directors, officers, managers, employees and agents from and against any and all claims, actions, proceedings, liabilities, fines, losses, damages, costs, judgments, attorneys' and consultants' fees and expenses arising out of or relating to (i) the presence, suspected presence, release or threatened release, before or after the Effective Date, of any Hazardous Substances in, on or under the Job Site and any migration of those Hazardous Substances before or after the Effective Date, (ii) any activities, use or operations on the Job Site by Buyer or any other Person or their respective predecessors, successors, assigns, affiliates, directors, officers, managers, employees, invitees, contractors, vendors and agents, (iii) any violation of or failure to comply with Environmental Laws at or relating to the Job Site, (iv) allegations that Seller is a handler, generator, owner, operator, treater, storer, transporter or disposer of any underground storage tank or Hazardous Substance in, on, under, located on or otherwise associated with the Job Site, (v) the use, ownership, maintenance, transfer, transportation or disposal of the Equipment after completion of the Work or while under Buyer's control, or (vi) any breach, misrepresentation, inaccuracy or failure to perform any representation, warranty or covenant made by Buyer in this Agreement.

_____ (Customer Initials)

_____ (Sales Rep. Initials)

e. Definitions. “Hazardous Substances” means any and all substances, materials, wastes, pollutants and contaminants which are now or at any time in the future defined as hazardous or toxic or are prohibited, limited or regulated by any Environmental Law (defined below) or that, if not so defined, prohibited, limited or regulated, could or do pose a hazard to health, safety or the environment, including any asbestos, asbestos-containing materials, urea formaldehyde, polychlorinated biphenyls, radioactive materials, petroleum, petroleum products and petroleum by-products. **“Environmental Laws”** means any and all present or future federal, state and local laws, statutes, ordinances, rules, regulations, standards, policies and other governmental and/or judicial directives or requirements, as well as common law, relating to the protection of human health or the environment and that are applicable to Buyer, Buyer's business, Seller, the Job Site or any operations now or previously conducted on the Job Site, including the federal Resource Conservation and Recovery Act, 42 U.S.C. §§ 6901 et seq., and any analogous state and local laws.

15. Hardware/Software.

a. In connection with this Quotation, the parties assume that any system hardware and software supplied by Buyer and/or Seller is inherently compatible and requires only routine start-up and programming. If on start-up, it is discovered that the hardware and/or software is not compatible or has innate deficiencies that require additional configuration or upgrading, Seller will be held harmless from any resulting delays in completion of the Work, and shall be entitled to full payment of the Price.

b. Seller and its licensors, if any, shall retain title to all software integrated in or accompanying the Equipment. Buyer shall only have the limited, nonexclusive right to use the software in object code form only as specified by Seller or its licensors in order to operate the Equipment. Buyer shall not, and shall not allow any person or entity to, (a) remove, modify, copy, reverse engineer, decompile or disassemble the software, (b) merge the software with other programs, or (c) install any other software on the Equipment. Buyer may transfer this limited right to use the software to a third party only if it does so together with the Equipment and only if the transferee executes and delivers to Seller before the transfer a written agreement to be bound by this Agreement.

16. General. Any notice permitted or required under this Agreement shall be deemed given if in writing and delivered personally, deposited in the United States mail, certified mail, return receipt requested, or sent by facsimile to the respective addresses of Seller and Buyer listed in the Quotation. Buyer may not assign to any person or entity all or a portion of its rights or obligations under this Agreement without Seller's prior written consent, and any attempted assignment without that consent shall be void. Seller reserves the right to subcontract portions of the Work and to correct clerical and typographical errors in any document. This Agreement and any controversy relating to it or the Equipment or the Work shall be governed by the laws of the State of North Carolina, excluding its conflicts of law principles. The United Nations Convention on the International Sale of Goods is expressly excluded and shall not apply. Any action or proceeding relating to this Agreement or its enforcement, or to the Equipment or the Work, shall be commenced and heard only in the state courts for Mecklenburg County, North Carolina or the United States District Court for the Western District of North Carolina. Seller and Buyer hereby consent and submit to the jurisdiction and venue of those courts. This Agreement shall be binding on, and shall inure to the benefit of, the parties and their respective successors, heirs and permitted assigns. No delay in exercising any right under this Agreement shall constitute a waiver of that right. If any provision of this Agreement is held to be illegal, unenforceable or invalid for any reason, the remaining provisions shall not be affected or impaired. The word “including” shall not be deemed to be limiting. If there is any conflict between the provisions of these Terms and Conditions, the Quotation and the Scope, the provisions of these Terms and Conditions shall control. **Sections 5.d., 7, 9, 13, 14.d., and 15.b.** shall survive the termination of this Agreement for any reason. This Agreement contains the entire agreement of the parties relating to the Equipment or the Work and supersedes all previous and contemporaneous agreements, understandings, usages of trade, and courses of dealing, whether written or oral. This Agreement may be modified only by a written agreement, signed by both parties, expressly modifying this Agreement.

_____ (Customer Initials)

_____ (Sales Rep. Initials)



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: Deputy Superintendent Contract

Responsible Administrator: Justin Robertson

Strategic Plan Priority: Academic Excellence

Background:

Mr. Jeff Holt was named as the RSD Deputy Superintendent in July of 2022. Deputy Superintendent contracts are issued in the length of one or two years. On, April 16, 2024, the RSD Board of Education approved a contract extension for Mr. Holt through June 30, 2026.

Recommended Action:

To approve the contract for the Deputy Superintendent.



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: June 10, 2025

Item Title: Personnel Action

Responsible Administrator: Mary Beth Cox

Strategic Plan Priority: Academic Excellence

Background: The RSD Board of Education shall approve all certified and employment recommendations, resignations, and transfers since May 13, 2025.

Recommended Action: To approve all certified and classified employment recommendations, resignations, and transfers since May 13, 2025.

Russellville School District Board of Education
Personnel Recommendations
June 10, 2025

New Hires/Certified

Location	Position
Armstrong, Clare	LON Teacher
Beck, Heidi	RIS Teacher
Brown, Taylor	RIS Teacher
Daniel, Lucia	LON Teacher
Love, Wendy	RJHS Counselor
Moody, Aimee	District ESL Secondary Teacher
Norgaard, Annalisa	SEQ Teacher
Pearson, Aimee	DWT Media Specialist/Interventionist
Ragland, Isaac	RJHS Teacher/Coach
Siner, Brenisha	OHE Teacher
Smith, Trinity	RHS Teacher
Snider, Tori	SEQ Teacher
Snow, Alex	DWT Teacher
Taylor, Brent	RJHS Teacher/Coach
Wagner, Mackenzie	RJHS Teacher
Walter, Shawn	RMS Teacher/Coach

New Hires/Classified

Location	Position
Baxter, Eryn	RJHS Clerk
Bowlsby, Patrick	District IT I
Brogdon, Jessica	OHE Paraprofessional
Castillo, Amairany	RHS Clerk
Flores, Yuritza	SEQ Paraprofessional
O'Bryant, Rosie	OHE Paraprofessional
Sherrill, Cindy	CVE Pre-K Paraprofessional

Second Probationary Contracts

Location	Position
Bland, Alexis	RJHS Custodian II
Lemons, Michelle	RMS SPED Para
Moss, Jennifer	RMS/CR Custodian II
Ray, Jamie	RJHS Custodian II
Trahan, Diana	SEQ Custodian II

Additional Stipends

Location	Position
Aden, Renea	DWT Content Creator
Byrd, Avery	DWT 4th Team Lead
Johnson, Shonda	RIS SS Team Lead
Ragland, Isaac	RJHS RHS Asst. Basketball Coach
Ragland, Isaac	RJHS RMS Asst. Track Coach
Robertson, Justin	CO Interim Superintendent
Taylor, Brent	RJHS RHS Asst. Football Coach
Taylor, Brent	RJHS RJHS Asst. Track Coach
Walter, Shawn	RMS RJHS Asst. Football Coach
Walter, Shawn	RMS RJHS Asst. Girls Basketball Coach

Stipend Transfers

Stipend Transfers	From	Position	To	Position
Jones, Antonio	RJHS	RJHS Asst. Football Coach	RJHS	RJHS Asst. Track Coach

Stipend Resignations

Location	Position
Sweeney, Kourtney	CR 1st Team Lead
Talley, Randy	RMS RJHS Asst. Girls Basketball Coach
Talley, Randy	RMS RJHS Asst. Track Coach
Talley, Randy	RMS Off-Season

Transfers

Transfers	From	Position	To	Position
Brown, Cynthia	Transportation	Sub Bus Monitor	Transportation	Bus Monitor
Creek, Adam	RJHS	Teacher	RCVA	Teacher
Curtis, Tonya	DWT	Paraprofessional	CVE	Paraprofessional
Dvorak, Kasey	CR	Paraprofessional	CR	Teacher
Ebling, Faith	CVE	Teacher	RCVA	Teacher
Henderson, Madelyn	CR	Paraprofessional	CVE	Pre-K Teacher
Herring, Brittany	RJHS	Teacher	Central Office	Director of Human Resources
Holt, Kimberly	OHE	Paraprofessional	OHE	Teacher
Navarro, Jennifer	RJHS	Paraprofessional	RJHS	SPED Teacher
Payne, Braxton	Transportation	Sub Bus Driver	Transportation	Bus Driver
Reyes, Denisse	District	ESL Paraprofessional	RJHS	Teacher
Swicegood, Tynley	SEQ	Paraprofessional	SEQ	Teacher
Walton, Meghan	RIS	Teacher	RJHS	Teacher

Warren, Shannon	SLC	Teacher	RMS	Teacher
Whitney, Whitney	SEQ	Paraprofessional	DWT	Pre-K Teacher
Zeffer, Demetrious	RCVA	Teacher	RJHS	Teacher

Retirements	Location	Position
Lawley, Geanina-Niculina	Warehouse	Custodian I

Resignations/Certified	Location	Position
Carter, Tracie	RMS	Teacher
Cutshall, Lynea	SEQ	Teacher
Davis, Heath	RMS	Teacher
England, Shelley	DWT	Pre-K Teacher
Erwin, Dylan	RJHS	Teacher
Hatcher, Ryan	RJHS	Teacher/Coach
Ivey, Whitney	RHS	SPED Teacher
Jones, Michael	OHE	Teacher
Kitterman, Brenlee	LON	Teacher
Moore, Ashleigh	RIS	Teacher
Nichols, Cade	RJHS	Teacher
Robbins, Sherri	CVE	Teacher
Sweeney, Kourtney	CR	Teacher
Wilhelm, Cory	RJHS	Teacher/Coach
Wilson, Larry	RJHS	Teacher

Resignations/Classified	Location	Position
Abbott, Lindsay	RMS	Registrar
Howard, Brenda	DWT	Paraprofessional
Montgomery, Joshua	Warehouse	Custodian II
Schroeder, Tanya	RMS	Paraprofessional
Watts, Marilyn	Transportation	Bus Monitor
Weaver, Beverly	Warehouse	Custodian II



RSD Board of Education Agenda Abstract

Abstracts serve to provide background information regarding agenda items.

Board Meeting Date: 6/10/2025

Item Title: Board Hiring Resolution

Responsible Administrator: Mary Beth Cox

Strategic Plan Priority: Academic Success

Background:

The role of the Board with respect to the initial employment of staff is to ratify the Superintendent's new hires by approving the issuance of contracts to the selected candidates at the first Board Meeting following an offer being accepted. Because the need to move swiftly during the June to August time period to successfully recruit and hire staff in large numbers, it is beneficial to the District to ratify those new hires.

Recommended Action:

Move to ratify the employment of staff members newly hired by the Superintendent during the period of June 11, 2025 to August 11, 2025 for the upcoming contract year.