REGULAR BOARD OF DIRECTORS MEETING

Wednesday, May 6, 2026 6:15 PM
South Umpqua School District, 558 Chadwick Ln, Myrtle Creek, OR 97457

1. **Call to Order/Roll Check**
2. **Flag Salute**
3. **Adoption or Adjustment of Agenda**
4. **Citizens Request of the Board**
5. **Superintendent Communication**

5.1. Enrollment Report

6. **Patricia Graves, Sodexo General Manager**
7. **Financial Report**
8. **Foundation Communication**
9. **Consent Agenda** ***(All items may be adopted by a single motion unless pulled for special consideration.)***

9.1. Approve board minutes from April 1, 2026, regular board meeting and April 15, 2026, budget committee work session and board work session.
9.2. Resignation of Shelby Swift, Elementary Teacher at Tri City Elementary

10. **Action Items**

10.1. Resolution 2026-12 Teacher Appreciation Week
10.2. Approve out of state travel for Coffenberry Middle School FBLA
10.3. Approve out of state travel SUHS FBLA

11. **Announcements**
12. **Board Member Comments**
13. **Board chair closing comments**
14. **Adjourn Meeting**

SOUTH UMPQUA SCHOOL DISTRICT
Unlocking Unlimited Potential in Every Student

Superintendent's Reports

May 6, 2026

To: Board of Directors

From: Superintendent, Erika Bare

Subject: Superintendent Reports

Date: May 6, 2026

Summary:

Superintendent Erika Bare will provide announcements/reports to the Board on items of interest.

Choice School Update: Family outreach is going very well, and there have been a good number of folks who have expressed interest.

Summer School Grant: We received the summer school grant in the amount of $210,000 for this coming summer. Planning is underway, and we look forward to providing this opportunity for students. It will occur in June and early July this year for students' grades 1-5. We are also coordinating a re-imagined jump start for incoming kindergarten students.

State Testing: We are in the middle of testing season, and all is going well. We have very few folks who are opting out of taking the assessment, and students seem to be taking it seriously. We will not have results for some time, but I am optimistic that we will continue to see increases in our scores.

Instructional Time: This past month the Governor released an executive order to try and protect instructional days for students. We calculate our time in hours as mandated by the state and are well above the minimum. The order mandated that we have the same number of instructional days (as opposed to hours) as we did in 24-25 by 26-27. This may cause us to re-evaluate the additional conference days and/or professional development days in the calendar this year for the following year. Another part of the order was no disallow the use of conference days and PD days as part of the total number of instructional hours. We currently can use up to 30 hours for this purpose. We do not use them all, but if that part of the order is

adopted into rule, we will have to examine the calendar for 2026-2027 to ensure we meet the new requirements for minimum hours.

Board Training Opportunities:

- OSBA school board training – July 16th 9:00 am-3:30 pm. Lane Community College.
- OSBA Annual Convention- November 12th-14th in Portland

SUSD Enrollment Report

21-22	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry (309)	282	281	282	282	282	288	285	289	281	277
Cville (172)	155	159	159	160	164	162	164	166	164	164
HS (398)	420	404	406	407	402	408	405	399	399	396
MCE (264)	303	292	291	286	291	285	283	295	294	293
TCE (282)	260	265	267	264	264	264	261	263	268	267
SU OLA	58	56	45	42	36	35	32	30	30	30
Total (1425)	**1478**	**1457**	**1450**	**1441**	**1439**	**1442**	**1430**	**1442**	**1436**	**1427**

22-23	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry (301)	*286*	288	286	284	286	281	277	272	264	265
Cville (164)	*172*	170	173	174	179	175	170	169	166	166
HS (398)	*449*	442	444	442	434	426	428	415	414	414
MCE (286)	*274*	279	284	285	283	287	285	287	290	290
TCE (268)	*293*	286	285	286	286	283	282	283	282	281
SU OLA (25)	*12*	13	13	13	13	13	13	12	12	12
Total (1442)	***1486***	**1478**	**1485**	**1484**	**1481**	**1465**	**1455**	**1438**	**1428**	**1428**

23-24	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry	*288*	283	282	284	285	278	273	268	263	260
Cville	*165*	165	166	169	170	166	168	168	168	168
HS	*453*	444	438	438	433	427	425	415	409	405
MCE	*273*	272	270	270	280	280	277	270	267	261
TCE	*273*	275	272	271	269	271	268	270	269	269
SU OLA	*11*	11	11	11	9	14	12	12	12	12
Total (1465)	***1463***	**1450**	**1439**	**1443**	**1446**	**1436**	**1423**	**1403**	**1388**	**1375**

24-25	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry	*270*	273	275	273	274	269	263	262	264	264
Cville	*186*	184	180	188	187	190	190	189	187	190
HS	*444*	447	447	441	439	427	414	407	399	400
MCE	*268*	259	256	258	257	258	253	255	261	256
TCE	*250*	251	252	256	255	257	251	250	249	249
SU OLA	*0*	0	0	0	0	0	0	0	0	0
Total (1431)	***1418***	**1414**	**1410**	**1416**	**1412**	**1401**	**1371**	**1363**	**1360**	**1359**

25-26	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry	*273*	270	266	264	259	254	249	247		
Cville	*203*	205	207	200	196	190	193	191		
HS	*437*	427	413	409	415	411	410	404		
MCE	*256*	248	248	250	242	243	239	239		
TCE	*243*	241	241	243	243	241	243	248		
Total	***1412***	**1391**	**1375**	**1366**	**1355**	**1339**	**1334**	**1329**		

SOUTH UMPQUA SCHOOL DISTRICT

April 2026

Food Service Newsletter

sodexo
It all starts with the everyday

2026/2027 School Year Will Start With a Fresh Look and Fresh Menus for All Students

At Sodexo, we have a responsibility to fuel the next generation. We serve more than a million student meals every day, and we know that students' lives have shifted dramatically in recent years. They have different needs and high expectations.

BRIGHT BITES

Where taste buds meet best buds

Elementary Menu Refresh & Reimagined cafeteria Experience.

Driven by **student insights** to deliver on taste and freshness as the key factors in increasing their satisfaction.

Commitment to on-going **culinary innovation**, recipes and menu concepts throughout the lifecycle of the brand.

Localization of menu choice to provide a unique food experience for each school district.

BRIGHT BITES

Our Commitments

We Promise to:

01

Nourish all Students

By providing healthy and nutritious meals that explore global and familiar flavors while being mindful of the environment.

02

Showcase Innovative and Seasonal Foods

That celebrate fresh, simple, bold and satisfying flavors featuring *seasonal ingredients.*

03

Provide Fresh and Vibrant Meals

That positively impact students' lives by creating a dining experience centered on *great food, fresh ingredients, healthy options and inviting spaces.*



Chopped BBQ Beef Sandwich

Regional Favorites



Korean BBQ Noodle Bowl

Global Tastes



Chicken Tenders & Dippin Sauces

Fan Favorites



Black Bean & Sweet Potatoes Tacos

Sustainably -Focused



A Fresh New Cleaner & Brighter Look at the K-6 Level

foodiE CAFÉ by sodexo

CRAVE

Middle School & High School Menus & Marketing that Highlight Wellness and Adventure in Food



- *Marketing that align with District Wellness Policies*
- *Promotes Healthy Choices & Nutrition Education*



Big City Bites

**Chicken Katsu Sandwich*
**New York Street Hot Dog with Sauerkraut or Carmelized Onion*
**Philly Cheesesteak*
& much more.

Goodbye

overly processed, pre-prepared, pre-packaged, one-menu-fits-all meals



Hello

Crowd-pleasers









SOUTH UMPQUA SCHOOL DISTRICT
Unlocking Unlimited Potential in Every Student

Board Reports

May 6th, 2026

To: Board of Directors

From: Superintendent, Erika Bare
Director of Fiscal Services, Shy Chapman

Subject: Superintendent Reports – Fiscal Responsibility (Board Goal)

Date: April 30, 2026

Summary:

Superintendent Erika Bare and Director of Fiscal Services Shy Chapman will provide announcements/reports to the Board on Fiscal Responsibility.

Financial Report: Attached is the District's Revenue and Expenditure Report, reflecting financial activity through April 30th, 2026. The projected ending fund balance for the fiscal year ending June 30, 2026, is currently $3,799,271.

This projection includes an estimate for the upcoming May State School Fund (SSF) payment, which is the final reconciliation payment for the year.

Douglas County Management and Finance Department confirmed that the District will receive both a retroactive Federal Forest Fees (Secure Rural Schools) payment for FY 2024–25 and a current year payment for FY 2025-26. For budgeting purposes, each payment is estimated to be approximately $164,000, consistent with the amount received in FY 2023–24.

Food Service Management Company RFP Update: We completed the selection process and have released an Intent to Award in favor of Sodexo America, LLC.

South Umpqua School District #19
Estimated 2025-2026 Revenues and Expenditures **2025-2026 Fiscal Year**
As of April 30th, 2026

	Prior Year Actual Audited	2025-26 Budget	Actual YTD 4/30/26	Total Projected for the Year	Net Difference
REVENUE					
Taxes, Current & Prior	4,163,716	4,273,234	4,258,561	4,273,234	-
Interest on Investments	705	700	-	700	-
Student Activities	56,960	55,000	58,354	58,354	3,354
Miscellaneous Local Sources	170,229	147,150	91,384	147,150	-
County School Fund	20,314	20,000	-	20,000	-
Other Intermediate Sources	3,638	4,555	2,758	4,555	-
ESD Flow Through	123,720	124,521	82,311	122,411	(2,110)
State School Support Fund	13,995,191	15,203,421	13,511,965	14,336,592	(866,829)
Common School Fund	195,515	195,520	190,476	190,476	(5,044)
Other State Grants In Aid	9,795	1,100	-	1,100	-
Prior YR Forster Child Transportation Reimb	4,557	-	4,335	4,335	4,335
Federal Forest Fees	22,027	25,000	-	328,000	303,000
TOTAL REVENUE	18,766,368	20,050,201	18,200,144	19,486,907	(563,294)
ESTIMATED BEGINNING FUND BALANCE	5,076,392	3,503,807	4,540,219	4,540,219	1,036,412
TOTAL REVENUE & BEG. FUND BALANCE	23,842,760	23,554,008	22,740,363	24,027,126	473,118
EXPENDITURES					
Instruction					
Salaries	5,295,429	5,619,953	3,747,971	5,431,935	188,019
Associated Payroll Costs	2,975,879	3,880,475	2,061,244	3,013,240	867,235
Purchased Services	508,683	488,924	450,336	488,924	-
Supplies & Materials	399,452	202,859	105,539	202,859	-
Capital Outlay			-	-	-
Other Objects	27,420	17,850	16,896	17,850	-
Total Instruction	9,206,863	10,210,061	6,381,985	9,154,808	1,055,253
Support Services					
Salaries	3,319,620	3,594,336	2,620,749	3,558,378	35,958
Associated Payroll Costs	1,740,030	2,560,202	1,527,974	2,055,610	504,592
Purchased Services	2,449,888	3,146,793	1,988,243	3,146,793	-
Supplies & Materials	755,640	971,711	688,658	971,711	-
Capital Outlay	72,044	113,717	29,735	113,717	-
Other Objects	292,362	396,206	373,365	396,206	-
Total Support Services	8,629,583	10,782,965	7,228,724	10,242,414	540,550
Community and Enterprise Services					
Associated Payroll Costs	5,210	14,286	10,710	14,286	-
Transfers to Other Funds	1,416,196	810,000	816,347	816,347	(6,347)
				-	
TOTAL EXPENDITURES	19,257,852	21,817,312	14,437,766	20,227,856	1,589,456
ESTIMATED ENDING FUND BALANCE	4,584,908	1,736,696	8,302,597	***3,799,271***	2,062,575

REGULAR BOARD OF DIRECTORS MEETING
Wednesday, April 1, 2026 6:15 PM Pacific

South Umpqua School District
558 Chadwick Ln
Myrtle Creek, OR 97457

Greg Bicondoa:	Present
William Hill:	Present
Jeff Johnson:	Present
Randy Richardson:	Absent
David Stevens:	Present
Anandita Tiwari:	Absent

Present: 4, Absent: 2.

1. Call to Order/Roll Check
Meeting called to order at 6:15 pm

2. Flag Salute

3. Adoption or Adjustment of Agenda
I motion to approve the agenda for April 01, 2026. This motion, made by William Hill and seconded by Jeff Johnson, Carried.
Randy Richardson: Absent, Anandita Tiwari: Absent, Greg Bicondoa: Yea, William Hill: Yea, Jeff Johnson: Yea, David Stevens: Yea
Yea: 4, Nay: 0, Absent: 2

4. Citizens Request of the Board
None

5. Superintendent Communication

Superintendent Bare provided the school board with an update. The new choice program will be called Way point, the tag line Flexible Learning. Local Support. Joe has been working hard to ensure the facility is ready and will begin the actual work as soon as possible. Cody Morse is also doing work to ensure the infrastructure is ready. We have finalized our promotional materials, and family outreach is just getting underway.

Superintendent Bare will present the board with a report on the IRRE survey in June.

Superintendent Bare informed the school board that two training opportunities are coming up. OSBA school board training - July 16th, 9:00 am-3:30 pm. Lane Community College and the OSBA Annual Convention , November 12th-14th in Portland.

5.1. Enrollment Report
Superintendent Bare presented the enrollment report. Enrollment is at 1334- CMS-249, CVS-193, SUHS-410, MCE-239, TCE-243.

6. Financial Report

Erika Bare presented the District's Revenue and Expenditure Report, reflecting financial activity through March 19th, 2026. The projected ending fund balance for the fiscal year ending June 30, 2026, is currently $3,737,986.

Superintendent Bare reported to the board that the district has an RFP for a food service management company. There will be a committee to score the proposal and we would like a board member to be ont eh committee. We will be meeting on April 14th from 12:30 pm -2:00 PM to score proposals. We will be meeting on April 14th from 12:30 pm -2:00 PM to score proposals.

7. Facilities Update

Joe Motta reviewed the capital project budget with the board. Mr. Motta also updated the board on the projects the maintenance department is working on and said that they are focused on modern and safe facilities. Mr. Motta reported that during spring break, units in the art room, wood shop, metal shop, and weight room were replaced. The unit in the gym lobby was delayed, so it is still in progress. Staff and students have reported feeling unsafe in the restroom, and the recent facility inspection highlighted the need for an ADA-accessible restroom. Mr. Motta has updated an updated quote to add air conditioning to the high school gym. Based on what we have received so far, we have a more manageable quote and would like to proceed with that installation. There is still concern that, during peak heat times, especially in the wrestling room. The cost of the air conditioning came in at $60,000.

Mr. Motta reported that HVAC and ADA upgrades make up a major part of the capital budget. They will begin with ADA upgrades in the senior restrooms at the high school.

Mr. Motta reviewed the list of projects planned for the 2026/27 school year and said that some are currently in progress. In addition, the Renew America grant is still in progress, and that will be HVAC upgrades and windows at Canyonville. Mr. Motta reported that the district was awarded the TAP Grant for a long-range facility plan.

8. Teaching and Learning Update

8.1. Social Studies Textbooks

Ryan Savage gave the board an update on the social studies curriculum adoption. Last month, Social Studies Teachers reviewed curriculum at the Douglas ESD and selected three different curriculum's that they are currently piloting in their classrooms: Teachers Curriculum Institute (TCI),National Geographic Learning and Houghton Mifflin Harcourt (HMH). There will be a two-week period in which the public can view the curriculum and provide their feedback. April 16-27th, 2026. A final recommendation will be made to the Board at our June 3, 2026, meeting. We plan to purchase after July 1 and have the curriculum in our buildings in the fall of 2027.

8.2. Revised 2026/2027 instructional calendar
Ryan Savage informed the board that the instructional calendar for the 26/27 school year needed to be revised to add one more student/teacher contact day to meet the 192-day licensed contract requirement. The added date: September 4, 2026.

9. Foundation Communication
Jeff Johnson reported that the subcommittee has been continuing to go well and is very productive. The foundation is getting ready to start reviewing scholarship applications.

10. Consent Agenda*(All items may be adopted by a single motion unless pulled for special consideration.)*
Approve consent agenda. This motion, made by Jeff Johnson and seconded by William Hill, Carried.
Randy Richardson: Absent, Anandita Tiwari: Absent, Greg Bicondoa: Yea, William Hill: Yea, Jeff Johnson: Yea, David Stevens: Yea
Yea: 4, Nay: 0, Absent: 2

10.1. Approve board minutes from March 04, 2026, board meeting

10.2. Approve resignation of Susan Yates, Math Teacher at South Umpqua High School

11. Action Items

11.1. Approve revised 2026.2027 instructional calendar
Approve revised 2026.2027 instructional calendar. This motion, made by William Hill and seconded by Jeff Johnson, Carried.
Randy Richardson: Absent, Anandita Tiwari: Absent, Greg Bicondoa: Yea, William Hill: Yea, Jeff Johnson: Yea, David Stevens: Yea
Yea: 4, Nay: 0, Absent: 2

11.2. Approve the 2026-2029 Superintendent Contract
Approve the 2026-2029 Superintendent Contract. This motion, made by Jeff Johnson and seconded by William Hill, Carried.
Randy Richardson: Absent, Anandita Tiwari: Absent, Greg Bicondoa: Yea, William Hill: Yea, Jeff Johnson: Yea, David Stevens: Yea
Yea: 4, Nay: 0, Absent: 2
Dave discussed the process that they went thought to determine the slarary

11.3. Approve the 2026-2029 Supervisory Staff Agreement
Approve the 2026-2029 Supervisory Staff Agreement. This motion, made by William Hill and seconded by Jeff Johnson, Carried.
Randy Richardson: Absent, Anandita Tiwari: Absent, Greg Bicondoa: Yea, William Hill: Yea, Jeff Johnson: Yea, David Stevens: Yea
Yea: 4, Nay: 0, Absent: 2

11.4. Appoint Jennifer Reid to the South Umpqua SD budget Committee Seat Zone 1, Position 2.
Appoint Jennifer Reid to the South Umpqua SD budget Committee Seat Zone 1, Position 2. This motion, made by Jeff Johnson and seconded by William Hill, Carried.
Randy Richardson: Absent, Anandita Tiwari: Absent, Greg Bicondoa: Yea, William Hill: Yea,

Jeff Johnson: Yea, David Stevens: Yea
Yea: 4, Nay: 0, Absent: 2

12. Announcements

13. Board Member Comments

14. Board chair closing comments

15. Adjourn Meeting
Meeting was adjourned at 6:56 pm.

BUDGET COMMITEE MEETING
Wednesday, April 15, 2026 6:15 PM Pacific

South Umpqua School District
558 Chadwick Ln
Myrtle Creek, OR 97457

Greg Bicondoa:	Present
William Hill:	Absent
Jeff Johnson:	Present
Randy Richardson:	Absent
David Stevens:	Present
Anandita Tiwari:	Present

Present: 4, Absent: 2.

1. Call meeting to order
Meeting was called to order at 6:15

2. Roll Call
Budget Committee members:
David Marshall
Cynthia Rohm
Don Brown
Jennifer Reid
All budget committee members were in attendance.

3. Elect Budget Chair and Vice Chair
Cynthia Rohm motioned to elect David Marshall as Budget Chair, Don Brown, seconded. All members approved
Cynthia Rohm motioned to elect Don Brown and Vice Chair, David Marshall, seconded - All members approved

4. Establish Ground Rules
David Marshall reviewed the recommended ground rules and asked for comments. There were none.
Cynthia Rohm motioned to approve the ground rules as presented, Don Brown seconded. Motion passed unanimously.

5. Review Budget Work Session Handout
Shy Chapman thanked the committee members for their service on the budget committee and reviewed the Budget Work Session Handout with committee members. Mrs. Chapman discussed the purpose of the budget committee. Mrs.Chapman reviewed the budget acronym reference sheet with committee members.

Mrs. Chapman informed the budget committee members that the file size is too large to email, so she can provide a link or print a hard copy whichever is preferred. All committee members responded that a link to the budget book would be preferred. Ms. Chapman reminded committee members that she is available and happy to answer any questions or provide additional information prior to the next meeting.

6. Budget Committee Presentation
Shy Chapman reviewed the Budget Committee Organizational Meeting presentation, the budget calendar, the 25/26 Budget vs Actuals, and the 26/27 budget assumptions.

7. Current Budget Information, Projection and Cost
Shy Chapman reviewed the Debt Service Fund summary.

8. Questions and Comments

9. Date and Time of Next Meeting-May 20,2026, 6:15 pm

10. Meeting adjourned
Meeting was adjourned at 7:15

11. Flag Salute

WORK SESSION- BOARD OF DIRECTORS MEETING

Wednesday, April 15, 2026 Immediately following Budget Committee Meeting

South Umpqua School District
558 Chadwick Ln
Myrtle Creek, OR 97457

1. Call to Order/Roll Check
David Stevens called the meeting to order at 7:16 pm.

2. Adoption or Adjustment of Agenda
I motion to approve the agenda for. This motion, made by Jeff Johnson and seconded by Anandita Tiwari, Carried.
Greg Bicondoa: Yea, William Hill: Yea, Jeff Johnson: Yea, Randy Richardson: Yea, David Stevens: Yea, Anandita Tiwari: Yea
Yea: 6, Nay: 0

3. Citizens Request of the Board
None

4. Superintendent communication
Superintendent Bare updated the school board on the recent school closure at Coffenberrry Middle School, which will not need to be made up. Superintendent Bare reported that we are currently targeting kinder families to ensure kinder students are ready when school starts and reported that the work on the fence at the high school has started.

5. Consent Agenda*(All items may be adopted by a single motion unless pulled for special consideration.)*
Approve consent agenda for April 15, 2026. This motion, made by Randy Richardson and seconded by Anandita Tiwari, Carried.
Greg Bicondoa: Yea, William Hill: Yea, Jeff Johnson: Yea, Randy Richardson: Yea, David Stevens: Yea, Anandita Tiwari: Yea
Yea: 6, Nay: 0

5.1. Employment of Danielle Thames, Special Education Teacher at South Umpqua High School

5.2. Employment of Lindsay Hansen, Biology Teacher at South Umpqua High School

5.3. Resignation of Emily Veale, Director of Student Services

5.4. Approve Employment of Anita Pacheco, Student Services Coordinator

6. Action Items

7. Announcements

8. Board Member Comments

9. Board chair closing comments

10. Adjourn Meeting
Meeting was adjourned at 7:21 pm.

SOUTH UMPQUA SCHOOL DISTRICT

558 SW Chadwick Lane ♦ Myrtle Creek, OR 97457

Resolution 2026-12
Teacher Appreciation Week resolution

WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the South Umpqua School District Board of Directors proclaims May 4-8, 2026 to be TEACHER APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the South Umpqua School District Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Adopted this 6th day of May 2026.

Signed:

_____

Chair, David Stevens

School District Board of Directors

Attest:

_____

Superintendent

Phone: 541.863.3115 ♦ Fax: 541.863.5212

SOUTH UMPQUA SCHOOL DISTRICT
Unlocking Unlimited Potential in Every Student

Action Item

May 6, 2026

To: Board of Directors

From: Sandy Osborne, Teacher/FBLA Advisor at Coffenberry Middle School

Subject: Action Item – Coffenberry FBLA Out of State Travel Request

Date: April 29, 2026

Summary: The board is asked to approve an out of state trip for the Coffenberry Middle School FBLA students to participate in the National Leadership Conference for FBLA.

Background: Board policy IICA requires board approval prior to any student travel out of state. Such approval is predicated on an acceptable plan for travel arrangements, parental involvement, chaperones, supervision, student orientation and the support of the building administrator.

Travel Logistics:

- Travel by van, to and from Coffenberry Middle School to Eugene Airport
- Round trip air travel from EUG to SAT (San Antonio, TX)
- Depart 6/27/26, Return 7/2/26
- 5 Coffenberry students will travel, plus advisor (s) from Coffenberry FBLA
- 2 Adults (2 FBLA advisors will travel/Sandy Osborne & Katie Dugas)
    - 2:5 adult to student ratio
- Hotel Accommodations while in San Antonio
- Students will be provided an orientation and overview of the trip, including clear expectations for conduct
- Written parental permission will be required for each student to attend. An itinerary and chaperone names will be provided to parents prior to departure.

Previous Board Action: None

Financial Implications:

The cost of the trip is estimated at $2,000 total, per person

- Airfare $700
- Hotel and Conference Registration $744
- Meals $400
- Incidental/Spending Money

Cost of airfare and meals is provided by the individuals attending, and FBLA chapter fundraising events.

Staff Recommendation: Staff recommends the board approve the Coffenberry Middle School FBLA out of state travel request.

School Board Action:
Motion:
I move that the South Umpqua Board of Directors approve the Coffenberry Middle School FBLA out of state travel request.

Future Business Leaders of America

Dear Board of Directors

The South Umpqua FBLA chapter is asking for your approval to travel to Future Business Leaders of America, Inc.'s National Leadership Conference. The NLC takes place in San Antonio, Texas from June 27th to July 3rd.

FBLA's National Leadership Conference is the culminating experience for students who have spent their membership year immersed in leadership development, academic competitions, educational programs, and chapter engagement.

This conference is an opportunity for students to participate in motivational general sessions, train with professional leaders to further their business skills, expand their career plans through workshops, network with individuals from across the globe, explore the Expo Hall full of college admissions and military recruiters, and prove that they are the best in the nation amongst states and territories in their competitive events.

I am also excited to attend the professional development opportunities designed for CTE teachers to explore new trends in the field and share best practices. I believe that attending this event will allow both myself and the students that accompany me to grow both personally and professionally, develop leadership skills, and gain new perspectives.

For your convenience, I have included a per student breakdown of how much it will cost for our chapter to attend.

- Registration Fee: $420
- Airfare/Travel: $600-$700
- Hotel: $160-$200
- Additional Expenses: $200
- Approximate Total: $1380-$1520

To ensure this experience benefits the entire chapter, the students in attendance will deliver a presentation for those unable to attend sharing what they learned. They will also create an action plan that incorporates the tools, resources, and strategies they have discovered so the chapter can start using them right away.

Thank you for taking the time to review this request, and I look forward to speaking with you about this opportunity. Please feel free to reach out to me with any questions or concerns I can address.

Sincerely,

Luke Gregg, Olivia McGarvey, Ruby Brink

FBLA

Future Business Leaders of America