BASC Governing Board Meeting: July 1, 2026 @ 7:30 AM – Bakken Area Skills Center

Bakken Area Skills Center website

https://www.basccte.com/

I. **Call meeting to order.**

II. **Approval of Agenda.**

III. **Approval of minutes from previous meeting.**

IV. **Financial Report for approval or review.**

A. Monthly revenue status report.

1. Monthly Revenue Status Fund 01
   a. Pg. 1 - 01 056 1901 Meat Trailer ($1,500.00) = Manual Journal Entry to Meat Trailer Fund 06
   b. Pg. 1 - 01 056 3920 Technical Skills Training Grant = Reimbursement for CDL Simulator
   c. Questions?
2. Revenue Status Fund 06
   a. Questions?

B. Monthly expenditure status report.

3. Monthly Expenditure Status Fund 01
   a. Pg. 2 - 01 056 500 398 1000 580 Work Based Learning Travel ($2,750.00) = UND Scrubs 25.26 Reimbursement
   b. Pg. 2 - 01 056 500 380 1001 610 Aviation Supplies ($72,500.00) = Fenworks Drone, Racing, Licensing
   c. Pg. 3 - 01 056 500 380 1005 610 Welding Supplies ($2,548.77) = General Dist. return of Beveling Machine
   d. Pg. 4 - 01 056 500 300 2600 610 Operation & Maintenance ($89.40) = Mck. Co. Media refund of purchase.
4. Monthly Expenditure Status Fund 06
   a. Pg. 5 - 06 034 000 420 3400 610 Corps of Discovery ($11,920.00) = 8 MSI - Gaming Notebooks to ND CTE BRP
   b. Questions?

C. Monthly balance sheet and bank balance.

5. Balance Sheet
   a. Remaining General Fund Balance = ($118,758.00)C
   b. Cornerstone Cash Balance = $3,223,499.53
   c. Questions?

D. Monthly detailed check register, unposted invoices, and Manual Journal Entry (MJEs).

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Check Register, Unposted Invoices, MJE

V. **Reports.**
   A. Director.
   B. Assistant Director.

VI. **Unfinished Business.**
   A. Executive Advisory Committee.

VII. **New Business**
   A. WBL Coordinator Contract.
   B. Harlows Bus Contract SY26-27

VIII. **Next Meeting**
   A. Wednesday August 5, 2026 @ 7:30am/CT (Onsite and/or Virtual)

IX. **Adjournment.**

X. **Call the Annual BASC Meeting to order.**

XI. **Approval of Agenda.**

XII. **Annual Meeting.**
   A. Organization of the BASC Governing Board.
      i. Election of Board Chair.
      ii. Election of Vice Board Chair.
      iii. Election of Secretary.
      iv. Approval of Business Manager.
   B. Establish Regular Meeting Times.
      i. Day(s) of the Month.
      ii. Hour of the Day.
   C. Appointments of Committee(s).
      i. Budget/Finance Committee.
      ii. Executive Advisory Committee.
   D. Other Annual Items.
      i. Designate Banking Institution - Cornerstone.
      ii. Approval for the BASC to be the Fiscal Agency.
         a. Western Dakota Corps of Discovery.
         b. Carl D. Perkins Federal Funding Consortium.
      iii. BASC Insurance & Benefits package
   E. New Business.
      i. 2026-2027 Parent-Student Handbook.
      ii. 2026-2027 BASC Hands on Day Calendar
      iii. Memorandum of Understanding (MOU).

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a. RACTC & BASC - Teacher AK
b. RACTC & BASC - Teacher GA

XIII. **Next Meeting.**

XIV. **Adjournment.**