BASC Governing Board Meeting: September 3, 2025 @ 7:30 AM – Bakken Area Skills Center

Bakken Area Skills Center website
https://www.basccte.com/

I. **Call meeting to order.**

II. **Approval of Agenda.**

III. **Approval of minutes from previous meetings.**

IV. **Financial Report for approval or review.**

See Business Managers Report Attch.

A. Monthly Revenue Status Report

1. Monthly Revenue Status Fund 01
   a. Pg. 1 - 01 056 1920 Donations $10,000.00 = Delta Constructors
   b. Pg. 1 - 01 056 3300 CTE Revenue $750,000.00 = 50% State 2025 - 2026
   c. Questions?
2. Monthly Revenue Status Fund 07
   a. Pg 2 - 01 034 1720 Corps of Discovery $52,500.00 - Membership Dues from Districts
   b. Questions?

B. Monthly Expenditure Status Report

3. Monthly Expenditure Status Fund 01
   a. Pg. 1 - 01 056 500 380 100X XXX $XXX.XX = ND CTE advised expenditures for Trades and Industrial Occupations post to detailed ledger by function. Our initial budget account for these expenses in COA#s 01 056 500 380 1000 XXX. I plan to create a budget revision to accurately reflect expenses.
   b. Questions
4. Monthly Expenditure Status Fund 07
   a. Questions?

C. Monthly Balance Sheet

5. Balance Sheet
   a. Cash Balance of $928,900.70
   b. Bank Balance of $1,061,142.35
   c. Liquid Cash Remaining $615,565.84
   d. Questions?

D. District Bills & Unpaid Invoices

6. Fund 01 2024 - 2025
   a. MCPSD1 MOU Contracted Staff Reimbursement $185,099.00
   b. MCPSD1 MOU Administration Reimbursement $81,468.78

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c. MCPSD1 Support Service IT Ceja $39,212.65
d. MCPSD1 Substitutes $7,554.43
e. Total $313,334.86

7. Invoices Paid 08/2025
8. Posted Unpaid Invoice Listing 08/31/2025
    a. Questions?

V. **Reports**
    A. Director
    B. Assistant Director
    C. August Staff Shout-Outs

VI. **Unfinished Business**
    A. Updated-BASC Parent-Student Handbook 2025-2026

VII. **New Business**
    A. MOU WBCTE & BASC Teacher
    B. Authorized Representative-Cornerstone Credit Card
    C. Cenex Voyager Fleet card & Lund Oil Inc. card
    D. BASC CNA Headmaster Agreement
    E. MOU BSC & BASC Medical Assistant Program
    F. Auto Instructor position
    G. Open and Advertise Teaching Positions

VIII. **Next Meeting Date**
    A. Wednesday, October 1, 2025 @ 7:30am (Virtual or Onsite)

IX. **Adjournment**